

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY – A VIBRANT, WELCOMING PLACE WHERE
PEOPLE FLOURISH AND BUSINESS THRIVES.”**

AGENDA

COUNCIL CHAMBERS

June 11, 2012

6:30 P.M.

CALL TO ORDER: Mayor Hanel

PLEDGE OF ALLEGIANCE: Mayor Hanel

INVOCATION: Councilmember Astle

ROLL CALL: Councilmembers present on roll call were:

MINUTES: May 29, 2012

COURTESIES:

PROCLAMATIONS:

ADMINISTRATOR REPORTS - TINA VOLEK

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: #1 ONLY. Speaker sign-in required. (Comments offered here are limited to one (1) minute. Please sign up on the clipboard located at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

1. CONSENT AGENDA -- Separations:

A. Bid Awards:

- 1. W.O. 11-16, Wastewater Treatment Plant Digester Cleaning.** (Opened 5/29/2012) (Award delayed from 5/29/2012) Recommend Parker Ag Services, LLC; \$181,200.
- 2. W.O. 12-10, Broadwater Trail Connection and Will James Alternate Multi-Use Path.** (Opened 5/29/2012) (Award delayed from 5/29/2012) Recommend Knife River-Billings: \$186,920.75.

3. **W.O. 12-23, Wastewater Treatment Plant Headworks Backup Power and West Mechanical Motor Control Center (MCC-B5) Improvements.** (Opened 5/29/2012) (Award Delayed from 5/29/2012) Recommend Yellowstone Electric; \$49,656.
 4. **W.O. 12-28, Water Treatment Plant Transformer Replacement.** (Opened 5/29/2012) (Award Delayed from 5/29/2012) Recommend Colstrip Electric, Inc.; \$177,315.
 5. **Fire Stations 2 and 3 Sleeping and Restroom Quarters Remodel.** (Opened 6/5/2012) Recommendation of award to be made at June 11, 2012, city council meeting.
- B. Professional Services Agreement** with HDR Engineering, Inc. for W.O. 11-11, Water Treatment Facility Rapid Mixer System Improvements; \$110,100.
- C. Consultant Agreement** with Planning Communications for preparation of 5-year Analysis of Impediments to Fair Housing Choice; not to exceed \$33,650. (Donations approved by Council on 4/9/12: Housing Authority of Billings - \$10,000; HRDC District 7 - \$5,000; Billings and Montana Association of Realtors - \$2,000; First Interstate Bank - \$1,000)
- D. Recommendation** to the Policy Coordinating Committee (PCC) supporting a rail traffic impacts planning study for the rail corridor.
- E. Acknowledging Receipt of Petition to Annex #12-06:** two parcels totaling approximately 4.06 acres located on the south side of Highway 3 just west of Hickok Circle, adjacent to city-owned parkland, and legally described as Tracts 2-A and 2-B, Certificate of Survey 2577; Timothy and Sheryl Dernbach and Jeff and Dana Sorenson, owners; and setting a public hearing date for June 25, 2012.
- F. Acknowledge Receipt of Petition to Vacate** street rights-of-way within Copper Ridge Subdivision, 2nd Filing; Copper Ridge Development Corporation, petitioner; and set a public hearing date of July 9, 2012.
- G. Approval** of joint city/county grant application and acceptance of the 2012 Justice Assistance Grant (JAG) totaling \$52,130 for equipment purchases (Billings Police Department - \$39,220; Yellowstone County Sheriff's Office - \$12,910); and **approval** of Interlocal Agreement with Yellowstone County Sheriff's Office.
- H. Acceptance of Donation** to Parks Department from Beartooth Nordic and Hiking Club of Billings through BikeNet for memorial bench and plaque at Swords Park in honor of Gary Hafer; \$1,400.
- I. Acceptance** of Montana Mental Health Settlement Trust Grant for Police Department multi-disciplinary team crisis intervention training; \$7,910.
- J. Approval** of Josi Wilgus, James Mariska, and Patty Nordlund to the Ad Hoc Collaborative School Planning Committee.
- K. Resolution of Intent** to create SID 1394, Macona Lane; curb and gutter, drive approaches, and street improvements; and set a public hearing date of July 9, 2012.

- L. **Resolution of Intent** to sell Lot 7 and Lot 8, Block 189, Original Town of Billings, located at 10 South 26th Street; and set a public hearing date of July 23, 2012.
- M. **Resolution of Intent to De-Annex #12-05:** approximately 2.7 acres of developed land known as Lot 2, Hobby Subdivision; June and Leonard Hobby, petitioners; and set a public hearing date of July 9, 2012.
- N. **Resolution** related to financing a new water storage reservoir and establishing compliance with reimbursement bond regulations under the Internal Revenue Code.
- O. **Resolution** authorizing the issuance and calling for a negotiated sale of \$390,000 Pooled Special Sidewalk, Curb, Gutter and Alley Approach Bonds (WO 09-11 Rimrock Road and WO 11-02, Miscellaneous/Developer Related Improvements).
- P. **Second/Final Reading Ordinance for Zone Change #895:** a text amendment to Billings, Montana City Code (BMCC) Section 27-615 (c); Section 27-615 (d) – Visibility at Intersections, and Section 27-618 – Figure 1a. and Figure 1b., deleting and adding language to clarify the regulation.
- Q. **Second/Final Reading Ordinance for Zone Change #896:** a text amendment to Billings, Montana City Code (BMCC) Section 27-601 (a) – Parking and Storage Restrictions, deleting language and adding language to clarify the regulation requiring setbacks for recreational vehicles parking or stored in driveways in residential zoning districts.
- R. **Second/Final Reading Ordinance for Zone Change #897:** a text amendment revising Billings, Montana City Code (BMCC) Section 27-612 – Supplemental Commercial Development Standards, by adding Section 27-612(e) and Section 27-309 deleting and adding language to establish standards for compatibility between residential uses and new commercial uses.
- S. **Second/Final Reading Ordinance for Zone Change #898:** a text amendment to Billings, Montana City Code (BMCC) revising Section 27-604 – Fences, Walls and Hedges, and Section 27-618 Figure 6. - Illustrations, deleting and adding language to clarify the regulation.
- T. **Final Plat Approval** of Josephine Crossing Subdivision, 2nd Filing.
- U. **Bills and Payroll:**

1. May 14, 2012

REGULAR AGENDA:

2. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending the boundaries of Ward I to exclude recently de-annexed property in Annex #12-03: approximately 13.82 acres of undeveloped land known as Tract 81A, Certificate of Survey 2165, in the Briarwood Planned Unit Development; James and Stella Ziegler, petitioners. Staff recommends approval. (Action: approval or disapproval of staff recommendation)

3. **PUBLIC HEARING AND RESOLUTION** adopting fees associated with various services provided by the Planning Division and Public Works Department. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
4. **PUBLIC HEARING AND RESOLUTION** adopting revised Right-of-Way Permit Fees for the Public Works Department. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
5. **SOLID WASTE COLLECTION AND DISPOSAL CHARGES**
 - A. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending Billings, Montana City Code, Article 21, providing the option to include solid waste collection fees as part of the City's monthly utility billing. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
 - B. **PUBLIC HEARING AND RESOLUTION** establishing FY2013 Solid Waste residential and commercial collection and disposal fees and landfill use fees to be effective July 1, 2012. Staff recommends holding the advertised public hearing and delaying action until June 25, 2012. (Action: approval or disapproval of staff recommendation.)
6. **PUBLIC HEARING AND RESOLUTIONS** setting annual FY2012 assessments for Park Maintenance Districts; Light Maintenance Districts; Fire Hydrant Maintenance; Street Maintenance; Storm Sewer; Arterial Construction; Tourism Business Improvement District; Business Improvement District; and imposing annual all-purpose mill levy and mill levies for Library operation, Transit operation, and Public Safety Funds. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
7. **PUBLIC HEARINGS AND RESOLUTIONS** approving and adopting the Fiscal Year 2013 City of Billings Budget
 - A. **PUBLIC HEARING AND RESOLUTION** adopting the FY2013 City of Billings Capital Budget. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
 - B. **PUBLIC HEARING AND RESOLUTION** approving and adopting the FY2013 City of Billings Budget for Personal Services, Operation and Maintenance, Debt Service and Transfers. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

PUBLIC COMMENT on Non-Agenda Items -- Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign up on the clipboard located at the podium.*)

COUNCIL INITIATIVES

ADJOURN

Additional information on any of these items is available in the City Clerk's Office.

Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Cari Martin, City Clerk, at 657-8210.

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: W.O. 11-16 Wastewater Treatment Plant Digester Cleaning

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

The W.O. 11-16 Wastewater Treatment Plant Digester Cleaning project will clean the two primary digesters and one secondary digester at the Wastewater Treatment Plant. Cleaning the digesters is required every 5 to 7 years to remove contents that cannot be digested. Existing valves and piping will also be inspected. The last digester cleaning was in 2005. The project was advertised on May 10th, 17th, and 24th in the Billings Times and on the City's website. Bids were opened May 29th, 2012 and three bids were received. Parker Ag Services, LLC submitted the lowest responsible bid.

ALTERNATIVES ANALYZED

The Council may:

- Award W.O. 11-16 to Parker Ag Services, LLC in the amount of \$181,200.00; or
- Not award the contract to Parker Ag Services, LLC and reject all bids. If this project is not constructed, required maintenance will not be performed and the digesters will continue to accumulate non-digestible solids, leading to operating problems.

FINANCIAL IMPACT

The following bids were received and evaluated:

Contractor	Base Bid
Parker Ag Services, LLC	\$181,200.00
Merrell Bros.	\$695,988.00*
Golden Enviro LLC	\$211,924.00

*The bid for Merrell Bros. contained unit price errors that when extended to the total price, resulted in a bid that is much higher than the others. Without the bid irregularity, the Merrell Bros. bid was not the low bid.

The funding for the project was budgeted in FY12 out of Operations and Maintenance for the Wastewater Treatment Plant.

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 11-16 to Parker Ag Services, LLC in the amount of \$181,200.00.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting**Meeting Date:** 06/11/2012**TITLE:** Bid Award: W.O. 12-10 Broadwater Trail Connection and Will James Alternate**PRESENTED BY:** David Mumford**Department:** Public Works

Information**PROBLEM/ISSUE STATEMENT**

W.O. 12-10, Broadwater Trail Connection and Will James Alternate, will construct a multi-use path along the north side of Broadwater Avenue from the BBWA bridge crossing to the existing trail at 32nd Street West. The low bid is less than the budget, so staff recommends that Council approve Alternate #1, which will construct an asphalt path from the Broadwater Trail to Will James Middle School within the alley along the east side of Peter Yegen Golf Course.

The project was advertised on May 3rd, 10th, 17th, and 24th in the Billings Times and on the City's website. Bids were opened May 29th, 2012 and three bids were received. Knife River - Billings submitted the lowest responsible bid.

ALTERNATIVES ANALYZED

The Council may:

- Award W.O. 12-10, Base Bid plus Alternate #1, to Knife River - Billings in the amount of \$186,920.75; or
- Not award the contract to Knife River - Billings and reject all bids. If this project is not constructed, funds for this project will be allocated to another project.

FINANCIAL IMPACT

The following bids were received and evaluated:

Contractor	Base Bid	Alternate #1	Alternate #2
Knife River - Billings	\$130,397.75	\$56,523.00	\$84,942.00
CMG Contracting	\$136,645.00	\$55,585.00	\$68,310.00
H.L. Ostermiller Const.	\$139,200.40	\$79,379.40	\$92,070.90

The Base Bid plus Alternate #1 is requested to be awarded. The funding for the project was budgeted in FY'12 and the sources are CTEP and Trail funds. A summary of the funding is as follows:

Project Budget	\$378,175.00
Encumbered Funds	\$0
This Contract	\$186,920.75
Project Budget Remaining	\$191,254.25

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 12-10 to Knife River - Billings in the amount of \$186,920.75

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting**Meeting Date:** 06/11/2012**TITLE:** W.O. 12-23 Wastewater Treatment Plant Headworks Backup Power and West Mechanical MCC-B5 Improvements**PRESENTED BY:** David Mumford**Department:** Public Works

Information**PROBLEM/ISSUE STATEMENT**

The W.O. 12-23 Wastewater Treatment Plant Headworks Backup Power and West Mechanical Motor Control Center (MCC-B5) Improvements project will provide a backup power feed from the existing generator in the Solids Processing Building to the Headworks area of the plant. This project will also provide a new power feed for MCC-B5 in the West Mechanical Building from another transformer since the existing transformer feeding the MCC is failing. The project was advertised on May 10th, 17th, and 24th in the Billings Times and on the City's Website. Bids were opened May 29th, 2012 and four Bids were received. Yellowstone Electric submitted the lowest responsible bid.

ALTERNATIVES ANALYZED

The Council may:

- Award W.O. 12-23 to Yellowstone Electric in the amount of \$49,656.00; or
- Not award the contract to Yellowstone Electric and reject all bids. If this project is not constructed the WWTP could lose power to MCC-B5 in the West Mechanical Building due to the failing transformer. The Headworks would also not have a reliable backup power source in the event of a plant wide power failure.

FINANCIAL IMPACT

The following bids were received and evaluated:

CONTRACTOR	Base Bid
Yellowstone Electric	\$49,656.00
Colstrip Electric	\$67,905.00
Ace Electric	\$70,701.00
Action Electric	\$75,270.00

The funding for the project was budgeted in FY12 and the source is wastewater revenues. A summary of the funding is as follows:

Project Budget	\$170,306.00
Encumbered Funds	\$ 19,600.00
This Contract	\$ 49,656.00
Project Budget Remaining	\$101,050.00

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 12-23 to Yellowstone Electric in the amount of \$49,656.00.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: W.O. 12-28--Water Treatment Plant Transformer Replacement,
Construction Bid Award

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

The W.O. 12-28--Water Treatment Plant Transformer Replacement project will replace two electrical transformers containing PCBs (hazardous material) with one new and larger transformer. The primary and secondary conductors will also be replaced. The existing transformers contain hazardous PCBs and they have reached their design life and are no longer efficient. As a result, they must be replaced to provide adequate and reliable power to High Service Pump Station 1.

The project was advertised May 10, 17, and 24 in the Billings Times and on the City's website. Bids were opened May 29, 2012. Action on the bids was delayed at the May 29 Council meeting, so Council is now requested to award a contract based on the bids.

ALTERNATIVES ANALYZED

Council may:

- Award a construction contract to the low bidder, Colstrip Electric Inc. in the amount of \$ 177,315.00; or
- Reject all bids.

FINANCIAL IMPACT

The following bids were received and evaluated:

CONTRACTOR(S)	BID
Colstrip Electric Inc.	\$ 177,315.00
Yellowstone Electric	\$ 177,460.00
ACE Electric	\$ 178,630.00

The funding for the project was budgeted in FY12 as Electrical Replacements and the source is Water Revenues. A summary of the funding is as follows:

Approved Budget	\$ 442,000.00
Previously Encumbered	\$ 15,600.00

Amount of this Contract	\$ 177,315.00
Budget Remaining	\$ 249,085.00

RECOMMENDATION

Staff recommends Council award a construction contract for W.O. 12-28--Water Treatment Plant Transformer Replacement to Colstrip Electric Inc. in the amount of \$ 177,315.00.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Fire Stations 2&3 Accommodation Remodels

PRESENTED BY: Tina Volek

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

City Administration and Fire Department Administration have been working to satisfy an accommodation request by female firefighters for separate sleeping and restroom quarters in Fire Stations. Two stations have been remodeled to provide these accommodations and two more need to be remodeled; Stations 2 and 3. An invitation to bid was advertised in The Billings Times on May 17 and May 24, 2012, and bids were opened on June 5, 2012. Staff will make a contract award recommendation at the June 11 meeting.

ALTERNATIVES ANALYZED

Various options for accommodating female firefighters in fire stations were produced by a local architect and reviewed by Fire Chief Dextras. Where possible, Captains' quarters are utilized for sleeping quarters. Fire Station 2 will be remodeled to use the Captain's sleeping quarters and a large restroom/shower facility will be split into two restrooms. At Fire Station 3, a wall will be added in the existing sleeping quarters and in the restroom to make the separate female quarters and facilities. Tile and other materials are reused in place wherever possible. Stations 1 and 5 have already been remodeled to provide the female accommodations.

FINANCIAL IMPACT

These accommodations are being funded by the Public Safety Fund. A fourth quarter budget amendment may be necessary in order to provide this additional spending authority.

RECOMMENDATION

A recommendation for contract award will be made at the June 11, 2012, council meeting.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: W.O. 11-11--Water Treatment Facility Rapid Mixer System Improvements,
Professional Services Agreement with HDR Engineering

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

The City of Billings Water Treatment Facility has rapid mixers in operation between the L-Structure at Intake No. 1 and Sedimentation Basin No. 1. A study was completed in April, 2012, that evaluated the existing rapid mix system and associated L-Structure and provided recommendations for improvements. The short term solution is to replace the mixers, as they have reached the end of their useful life. The new mixers will be capable of being used in the future proposed layout of the rapid mix system. The new mixers will be larger horsepower which requires electrical upgrades, which will also be designed to be adaptable to the planned future facilities. Additional improvements to the existing rapid mix chambers will also be designed. The goal is to complete construction in time to have the new mixers fully operational in 2013.

Proposals were requested from three qualified consulting firms to provide professional services. HDR Engineering, Inc. (HDR) was chosen as the preferred consultant.

ALTERNATIVES ANALYZED

The Council may:

- Award a Professional Services Agreement to HDR; or
- Do not award an agreement to HDR and delay the project.

FINANCIAL IMPACT

This project is being funded by Water funds, as approved in the FY 2012 budget. There are sufficient funds available to cover the costs of the Professional Services Agreement. The contract is in the amount of \$ 110,100.00.

RECOMMENDATION

Staff recommends that Council authorize the Mayor to execute the Professional Services Agreement with HDR Engineering, Inc. for W.O. 11-11--Water Treatment Facility Rapid Mixer System Improvements in the amount of \$110,100.00.

APPROVED BY CITY ADMINISTRATOR

Attachments

[HDR Contract](#)

[Appendix A](#)

[Appendix B](#)

[Appendix C](#)

[Appendix D](#)

[Appendix E](#)

[Appendix F](#)

[HDR Insurance Certificate](#)

Contract for Professional Architectural and Engineering Services

Project: W.O. 11-11—Water Treatment Facility Rapid Mix System Improvements

In consideration of the mutual promises herein, City of Billings and HDR Engineering, Inc. agree as follows. This Contract consists of:

Part I, consisting of 15 Sections of Special Provisions;

Part II, consisting of 11 Sections of General Provisions;

Appendix A consisting of 5 pages (Basic Services of Consultant);

Appendix B consisting of 1 pages (Methods and Times of Payment);

Appendix C consisting of 1 pages (Additional Services of Consultant);

Appendix D consisting of 1 pages (Schedule of Professional Fees);

Appendix E consisting of 1 pages (Project Schedule);

Appendix F consisting of 2 pages (Certificate(s) of Insurance); and

PART I SPECIAL PROVISIONS

Section 1. Definitions.

In this Contract:

- A. "Administrator" means the City Engineer of the Engineering Division of the Public Works Department or his/her designee.
- B. "Billings" means the City of Billings.
- C. "Engineer" and/or "Contractor" means HDR Engineering, Inc.

Section 2. Scope of Services.

- A. The Contractor shall perform professional services in accordance with Appendix A, which is attached hereto and incorporated in this Section by reference.
- B. Billings shall pay the Contractor in accordance with Section 4.
- C. Billings shall not allow any claim for services other than those described in this Section. However, the Contractor may provide, at its own expense, any other services that are consistent with this Contract.

- D. The Contractor shall provide hard copy as-built drawings and in digital format, as approved by the City of Billings, to the Administrator within 30 days after the project completion date. Final payment will be withheld until the as-built drawings are received by the City of Billings.
- E. The Contractor shall provide certified construction payrolls to the Administrator stating in writing that the payrolls have been reviewed and are acceptable.

Section 3. Time for Performance.

- A. This Contract becomes effective when signed on behalf of Billings.
- B. The Contractor shall commence performance of the Work described in Section 2 on receipt of written Notice to Proceed and complete that performance in accordance with the schedule set forth in Appendix E.
- C. This Contract shall terminate at midnight on June 30, 2013.

Section 4. Compensation; Method of Payment. (Choose payment method A, B, or C)

- A. Subject to the Contractor's satisfactory performance, Billings shall pay the Contractor no more than One Hundred Ten Thousand One Hundred and no/100 dollars (\$110,100.00) in accordance with this Section and Appendix B.
- B. Each month, or at the conclusion of each phase of the Work for which payment is due, as negotiated on a per-task basis, the Contractor shall present a bill to the Administrator describing the Work for which it seeks payment and documenting expenses and fees to the satisfaction of the Administrator. If any payment is withheld because the Contractor's performance is unsatisfactory, the Administrator must, within ten (10) days of the payment denial, notify the Contractor of the payment denial and set forth, with reasonable specificity, what was unsatisfactory and why. Billings will pay the Contractor for all services provided not under dispute in the invoice. Billings will pay Contractor within 30 days of receiving an acceptable invoice.

Section 5. Termination of the Contractor's Services.

The Contractor's services under Section 2 of this Part may be terminated:

- A. By mutual consent of the parties.
- B. For the convenience of Billings, provided that Billings notifies the Contractor in writing of its intent to terminate under this paragraph at least 10 days prior to the effective date of the termination.
- C. For cause, by either party where the other party fails in any material way to perform its obligations under this Contract. Termination under this Subsection is subject to the condition that the terminating party notifies the other party of its intent to terminate, stating with reasonable specificity the grounds therefor, and the other party fails to cure the default within 30 days after receiving the notice.

Section 6. Duties Upon Termination

- A. If Billings terminates the Contractor's services for convenience, Billings shall pay the Contractor for its actual costs reasonably incurred in performing before

termination and Billings shall pay for services rendered prior to termination. Payment under this Subsection shall never exceed the total compensation allowable under Section 4 of this Part. All finished and unfinished documents and materials prepared by the Contractor shall become the property of Billings.

- B. If the Contractor's services are terminated for cause, Billings shall pay the Contractor the reasonable value of the services satisfactorily rendered prior to termination, less any damages suffered by Billings because of the Contractor's failure to perform satisfactorily. The reasonable value of the services rendered shall never exceed ninety percent (90%) of the total compensation allowable under Section 4 of this Part. Any finished or unfinished documents or materials prepared by the Contractor under this Contract shall become the property of Billings at its option.
- C. If the Contractor receives payments exceeding the amount to which it is entitled under Subsections A or B of this Section, he shall remit the excess to the Administrator within 30 days of receiving notice to do so.
- D. The Contractor shall not be entitled to any compensation under this Section until the Contractor has delivered to the Administrator all documents, records, work product, materials and equipment owned by Billings and any deliverables prepared by the Engineer as defined in the Scope of Services and requested by the Administrator.
- E. If the Contractor's services are terminated for whatever reason the Contractor shall not claim any compensation under this Contract, other than that allowed under this Section.
- F. If a final audit has not been performed before the Contractor's services are terminated, Billings may recover any payments for costs disallowed as a result of the final audit.
- G. Except as provided in this Section, termination of the Contractor's services under Section 5 of this Part does not affect any other right or obligation of a party under this Contract.

Section 7. Insurance.

- A. The Contractor shall maintain in good standing the insurance described in Subsection B of this Section. Before rendering any services under this Contract, the Contractor shall furnish the Administrator with proof of insurance in accordance with Subsection B of this Section.
- B. The Contractor shall provide the following insurance:
 - 1. Workers' compensation and employer's liability coverage as required by Montana law.
 - 2. Commercial general liability, including contractual and personal injury coverage's -- \$1,500,000 per occurrence.
 - 3. Commercial automobile liability -- \$1,500,000 per accident.
 - 4. Professional liability in the amount of \$1,500,000 per claim.
- C. Each policy of insurance required by this Section shall provide for no less than 30 days' advance notice to Billings prior to cancellation.

- D. Billings SHALL be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies. In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against Billings.

Section 8. Assignments.

Unless otherwise allowed by this Contract or in writing by the Administrator, any assignment by the Contractor of its interest in any part of this Contract or any delegation of duties under this Contract shall be void, and an attempt by the Contractor to assign any part of its interest or delegate duties under this Contract shall give Billings the right immediately to terminate this Contract without any liability for Work performed.

Section 9. Ownership; Publication, Reproduction and Use of Material.

- A. Except as otherwise provided herein, all data, documents and materials as defined as deliverables in the Scope of Services and produced by the Contractor under this Contract shall be the property of Billings, which shall retain the non-exclusive right to publish, disclose, distribute and otherwise use, in whole or in part, any such deliverables, data, documents, or other materials. Exclusive rights shall not be attributed to portions of such materials presently in the public domain or which are not subject to copyright. Contractor shall retain rights to pre-existing proprietary property including but not limited to interactive models. The Contractor shall have the right to include photographic or artistic representations of the design and construction of the Project among the Contractor's promotional and professional materials. The Contractor's materials shall not include Billings' confidential or proprietary information regardless of whether Billings has previously advised the Contractor in writing of the specific information considered by Billings to be confidential and proprietary.
- B. Equipment purchased by the Contractor with Contract funds: See Appendix A, Section 3. Scope of Work.
- C. Should Billings elect to reuse deliverables provided under this Contract for other than the original project and/or purpose, Billings will indemnify and hold harmless the Contractor from any and all claims, demands and causes of action of any kind or character arising as a result of reusing the deliverables developed under this contract. Additionally, any reuse of design drawings or specifications provided under this Contract must be limited to conceptual or preliminary use for adaptation, and the original Contractor's or subcontractor's signature, professional seals and dates removed. Such reuse of drawings and specifications, which require professional seals and dates removed, will be signed, sealed, and dated by the professional who is in direct supervisory control and responsible for adaptation.

Section 10. Notices.

Any notice required pertaining to the subject matter of this Contract shall be either sent via facsimile (FAX), e-mail, or mailed by prepaid first class registered or certified mail, return receipt requested to the following addresses:

Billings:	Will Robbins City of Billings Public Works Engineering 2224 Montana Avenue Billings, Montana 59101	e-mail: robbinsw@ci.billings.mt.us FAX: (406) 237-6291
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Contractor:	Craig Habben HDR Engineering, Inc 2913 Millennium Circle Billings, MT 59102	e-mail: Craig.Habben@hdrinc.com FAX: (406) 652-2758
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Notices are effective upon the earlier of receipt, proof of good transmission (facsimiles only), or 5 days after proof of proper posting.

Section 11. Contract Budget.

In connection with its performance under this Contract, the Contractor shall not make expenditures other than as provided in line items in the Contract budget.

Section 12. Force Majeure.

- A. Any failure to perform by either party due to force majeure shall not be deemed a violation or breach hereof.
- B. As used in this Contract, force majeure is an act or event of substantial magnitude, beyond the control of the delayed party, which delays the completion of this Contract, including without limitation:
 - 1. Any interruption, suspension or interference resulting solely from the act of Billings or neglect of Billings not otherwise governed by the terms of this Contract.
 - 2. Strikes or Work stoppages.
 - 3. Any interruption, suspension or interference with the project caused by acts of God, or acts of a public enemy, wars, blockades, insurrections, riots, arrests or restraints of governments and people, civil disturbances or similar occurrences.
 - 4. Order of court, administrative agencies or governmental officers other than Billings.

Section 13. Financial Management System.

The Contractor shall establish and maintain a financial management system that:

- A. Provides accurate, current, and complete disclosure of all financial transactions relating to the Contract;

- B. Maintains separate accounts by source of funds for all revenues and expenditures and identifies the source and application of funds for the Contractor's performance under this Contract, including information pertaining to subcontracts, obligations, unobligated balances, assets, liabilities, outlays and income;
- C. Effectively controls and accounts for all municipal funds and Contract property;
- D. Compares actual expenditures with budgeted amounts and relates financial information to performance or productivity data including unit cost information where applicable;
- E. Allocates administrative costs to direct service delivery units;
- F. Minimizes the time between receipt of funds from Billings and their disbursement by the Contractor;
- G. Provides accounting records supported by source documentation; and
- H. Provides a systematic method assuring the timely and appropriate resolution of audit findings and recommendations.

Section 14. Funding Requirements.

In the event that any funding source for this Contract should impose additional requirements upon Billings for the use of those funds, the Contractor agrees to abide by those additional requirements immediately upon receipt of written notice thereof from Billings.

Section 15. Subcontracts.

The Contractor may enter into subcontracts for professional services necessary for the performance of this Contract, provided:

- A. Every subcontract shall be reduced to writing and contain a precise description of the services to be provided and the nature of the consideration paid therefor.
- B. Every subcontract under which the Contractor delegates the provision of services shall be subject to review and approval by the Administrator before it is executed by the Contractor.
- C. Every subcontract in an amount exceeding \$1,000 shall require reasonable access to business records of the subcontractor relating to the purchase of goods or services pursuant to the subcontract.

PART II GENERAL CONTRACT PROVISIONS

Section 1. Relationship of Parties.

The Contractor shall perform its obligations hereunder as an independent Contractor of Billings. Billings may administer the Contract and monitor the Contractor's compliance with its obligations hereunder. Billings shall not supervise or direct the Contractor other than as provided in this Section.

Section 2. Nondiscrimination.

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- B. The Contractor shall state, in all solicitations or advertisements for employees to Work on Contract jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.
- C. The Contractor shall comply with any and all reporting requirements that may apply to it which the City of Billings may establish by regulation.
- D. The Contractor shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this Contract, so as to be binding upon every such subcontractor or vendor of the Contractor under this Contract.
- E. The Contractor shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.

Section 3. Permits, Laws, and Taxes.

The Contractor shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Contract. All actions taken by the Contractor under this Contract shall comply with all current and applicable statutes, ordinances, rules and regulations at the time of the execution of the Contract. The Contractor shall pay all taxes pertaining to its performance under this Contract.

Section 4. Nonwaiver.

The failure of either party at any time to enforce a provision of this Contract shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Contract or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

Section 5. Amendment.

- A. This Contract shall only be amended, modified or changed in writing, executed by authorized representatives of the parties, with the same formality as this Contract was executed.
- B. For the purposes of any amendment modification or change to the terms and conditions of this Contract, the only authorized representatives of the parties are:

Consultant: Department Manager
(title of position)

Billings: City Council or Authorized Designee

- C. Any attempt to amend, modify, or change this Contract by either an unauthorized representative or unauthorized means shall be void.

Section 6. Jurisdiction; Choice of Law.

Any civil action rising from this Contract shall be brought in the District Court for the Thirteenth Judicial District of the State of Montana, Billings. The law of the State of Montana shall govern the rights and obligations of the parties under this Contract.

Section 7. Severability.

Any provision of this Contract decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Contract.

Section 8. Integration.

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Contract shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

Section 9. Liability.

The Contractor shall indemnify, defend, save, and hold Billings harmless from any and all claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, arising from any wrongful or negligent act, error or omission of the Contractor or any agent, employee or subcontractor as a result of the Contractor's or any subcontractor's performance pursuant to this Contract.

- A. The Contractor shall not indemnify, defend, save and hold Billings harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs to the extent arising from wrongful or negligent acts, error or omission solely of Billings occurring during the course of or as a result of the performance of the Contract.
- B. Where claims, lawsuits or liability, including attorneys' fees and costs to the extent arise from wrongful or negligent act of both Billings and the Contractor, the Contractor shall indemnify, defend, save, and hold Billings harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which to the extent result from the Contractor's or any subcontractor's wrongful or negligent acts occurring as a result from the Contractor's performance pursuant to this Contract.

Section 10. Inspection and Retention of Records.

The Contractor shall, at any time during normal business hours and as often as Billings may deem necessary, make available to Billings, for examination, all of its records with respect to all matters covered by this Contract for a period ending three years after the date the Contractor is to complete performance in accordance with Section 2 of the Special Provisions. Upon request, and within a reasonable time, the Contractor shall submit such other information and reports relating to its activities under this Contract, to Billings, in such form and at such times as Billings may reasonably require. The Contractor shall permit Billings to audit, examine and make copies of such records, and to make audits of all invoices, materials, payrolls, records of personnel, and other data relating to all matters covered by this Contract. Billings may, at its option, permit the Contractor to submit its records to Billings in lieu of the retention requirements of this Section.

Section 11. Availability of Funds.

Payments under this Contract may require funds from future appropriations. If sufficient funds are not appropriated for payments required under this Contract, this Contract shall terminate without penalty to Billings; and Billings shall not be obligated to make payments under this Contract beyond those which have previously been appropriated.

IN WITNESS WHEREOF, the parties have executed this Contract on the date and at the place shown below.

City of Billings

Contractor

Mayor

HDR Engineering, Inc.

Date: _____

Name: _____

ATTEST:

Title: _____

Date: _____

City Clerk

IRS Tax ID # 47-0680568

Date: _____

APPROVED AS TO FORM:

By _____
BRENT BROOKS, City Attorney

Date: _____

STATE OF MONTANA)
)
) :ss.
COUNTY OF _____)

On this ____ day of _____, 20__, before me, the undersigned, a Notary Public for the State of Montana, personally appeared _____, known to me to be the _____ of _____, and acknowledged to me that they executed the foregoing instrument on behalf of said corporation having first been authorized to do so.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

Notary Public for the State of Montana
Residing at _____, Montana
My Commission Expires: _____

Note: Final contract documents will require the Contractor's signature to be notarized.

Appendix A

Basic Services of Engineer

Section 1. Engineer's Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the Engineer's portion of the project as defined in the scope of work and to prepare and deliver to Billings all plans, specifications, bid documents, and other material as designated herein.
- B. Ascertain such information as may have a bearing on the work from local units of government, utility companies, and private organizations and shall be authorized to procure information from other authorities besides Billings, but shall keep Billings advised as to the extent of these contacts and the results thereof.
- C. Prepare and present such information as may be pertinent and necessary in order for Billings to pass critical judgment on the features of the work. The Engineer shall make changes, amendments or revisions in the detail of the work as may be required by Billings. When alternates are being considered, Billings shall have the right of selection.
- D. Engineer's work shall be in accordance with the standards of sound engineering and present City, State, and National standards and policies currently in use.
- E. Conform to the requirements of the Montana Code Annotated Title 18 "Public Contracts" and more particularly Sections 18-2-121 and 18-2-122, and all other codes of the State of Montana applicable to providing professional services including codes and standards nationally recognized.
- F. The Engineer shall certify with the submission of final plans that the plans are in conformance with applicable sections of Title 69, Chapter 4, Part 5, of the Montana Code Annotated as pertaining to existing utilities.
- G. To perform professional services in connection with the project and will serve as Billings' representative in those phases of the project to which this agreement applies.
- H. Where Federal funds are involved, the necessary provisions to meet all requirements will be complied with and documents secured and placed in the bidding documents.
- I. Submit an estimated progress schedule as to time and costs at the beginning of the work, and monthly progress reports thereafter until complete. The reports will include any problems, potential problems, and delays as foreseen by the Engineer. Reports will be submitted in a timely manner to permit prompt resolution of problems.

- J. Contract administration duties will include review of contractor certified payrolls for wage rate compliance. Discrepancies in certified payrolls will be resolved with the Contractor. A signed Engineer's Payroll Check Sheet (included in the Standard Modifications to MPWSS) will be submitted as proof of this review with one copy of each payroll.
- K. Name a Task Director who shall be the liaison between Billings and the Engineer. For this project the Task Director designated for the Engineer is Craig Habben working under the Principal-in-Charge, Amanda McInnis.

Section 2. Billings Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete Billings' portion of the project as designated in the scope of work.
- B. Name a Task Director who shall be the liaison between the Engineer and Billings. For this project, the Task Director designated is Will Robbins, working under the City Engineer, Debi Meling.

Section 3. Scope of Work.

The project consists of engineering services for the design, bidding and construction phases for the City of Billings W.O. 11-11 – Water Treatment Facility Rapid Mix System Improvements. The purpose of the project is to replace existing rapid mix mixers with new mixers that can be used in the future proposed layout of the rapid mix system per the Rapid Mix Study (April 2012, HDR). The new mixers will be larger horsepower requiring electrical upgrades. These upgrades will also be designed to be adaptable to the planned future facilities. Additional improvements to the existing rapid mix chambers will be designed for as bid alternates to be included as budget allows.

The scope of work is summarized below.

- Survey of existing site.
 - o Provide any project specific updates to as-builts from L-Structure project.
- Replace mixers:
 - o Select mixers that will meet requirements of existing rapid mix chambers with the ability to be modified to meet the requirements of the future chambers.
 - o Verify existing mixer supports meet requirements of the new mixers. Replace as needed.
- Rapid Mix Chambers (bid alternate)
 - o Provide details for replacing baffles in chambers
 - o Provide details and specification for replacing existing grating with grating that is covered.
 - o Provide design for closing off the upper portion and provide gate on the lower portion of south end of the south rapid mix compartment
- Site work (bid alternate)
 - o Modify site grading to facilitate access to existing rapid mix chambers
- Electrical
 - o Provide VFDs to drive new mixers

- o Provide new MCC to include main disconnects (two if available space), VFDs and power feed to existing L-Structure MCC. New MCC will be outdoors in an outdoor enclosure.
- o Replace conductors as required for new equipment and gear
- o Provide SCADA modifications for new VFDs and mixers

DETAIL SCOPE OF SERVICES

The scope of services that will be utilized on the Billings Water Treatment Facility Rapid Mix System project as presented in the summaries for Tasks 100 through 400. The scope of services is organized as follows:

<u>Task Series</u>	<u>Description</u>
100	Project Initiation, Coordination, Deliverables and Management
200	Design
300	Bidding Services
400	Construction Services

TASK SERIES 100

101– Project Initiation

The purpose of this task will be to review project goals and objectives, review project schedule, discuss options for the electrical provisions and kick-off the project internally.

102 – Meetings with City Staff

During the design phases of the project, key members of the Consultant design team will meet with the City staff to review the project. Two meetings are planned.

103 – Construction Cost Estimate

The capital costs for the project will be developed in this task series. Utilizing the finalized basis of design, preliminary drawings and specifications, a preliminary construction cost estimate will be prepared. This information will be used to identify significant variations from budget goals and objectives initially set. Utilizing the final drawings and specifications, a final opinion of construction cost will be prepared.

104 – Project Management

Coordinate design team, monitor project status and prepare financial documents.

TASK SERIES 200 – DESIGN

In this task, recommended alternatives identified in the rapid mix study will be translated into engineered project elements. The basis of the design will be finalized and drawings and specifications will be prepared. Specific tasks include the following:

201 – Finalize Mixer Selection

Further develop mixer requirements from the Rapid Mix Study to make final mixer selection. The horsepower and weights can then be used to further evaluate design options.

202 – Develop Configurations and Design Options

Evaluate and review with the City options for electrical equipment location, conductor replacement, existing electrical equipment modifications and bid alternates.

203 - Perform Survey Service

Perform the necessary field surveys for the design of the project.

204 - Prepare 60% Drawings

From concepts developed in Subtask 202, develop basic design for preferred options for electrical provisions, mixer replacement and mixer chamber modifications. 20 Drawings are anticipated. Review drawings with the City.

205 - Prepare 95% Drawings

Incorporate comments from the 60% drawing review and further develop the project details to be included in the drawings.

206 - Prepare 95% Specifications

Detailed specifications will be prepared for front-end specifications and technical specifications.

207 - Perform In-House Review and Incorporate Comments

Senior technical personnel not directly involved with the project, will review the drawings and specifications and the cost estimate for completeness, accuracy, and constructability.

208 – Review 95% Documents with the City

Provide the 95% drawings and specifications to the City and meet with the City to review design and receive comments.

209 - Prepare Final Drawings

Incorporate review comments including any design modifications and prepare final drawings for advertising.

210 - Prepare Final Specifications

Incorporate review comments and prepare final specifications for advertising.

211 – Prepare Building Permit

Fill out the City's standard building permit and provide all support documentation to obtain permit. The City will pay for permit(s).

TASK SERIES 300 – BIDDING SERVICES

301 – Bidding Administrative Assistance

Prepare and submit Invitation to Bid. Prepare bid documents and distribute to prospective bidders. Answer bidder questions and prepare addendum as needed. Schedule and conduct pre-bid meeting.

302 – Post-Bid Administrative Assistance

Receive, evaluate and tabulate bids. Assess completeness of bid. Make recommendations to the City on award of contract. Issue Notice of Award.

TASK SERIES 400 – CONSTRUCTION SERVICES

Construction Phase scoping is based on a 16 week active construction period at which time only minor punch list items would need to be completed.

401 – Construction Initiation Services & Conformed Drawings

After award of the construction contract, the Consultant shall prepare Contracts, Conformed Documents and conduct a preconstruction conference and prepare minutes summarizing the conference. The consultant will provide the contractor with 6 sets of “for construction” plans and specifications.

402 – Office Administration and Contractor Coordination

During the construction phase of the project, the Consultant will provide office assistance to the City on the administration of the project. This effort will include response to contractor requests for information (RFIs), review and preparation of change orders, shop drawing review, interpretation of drawings and specifications, monitoring of compliance with procedural requirements on the project, coordinating with the contractor, preparation of pay estimates, review and confirmation of certified payrolls, conducting weekly (or as needed) construction meetings, and preparing and distributing meeting minutes.

403 – Field Services

The Consultant will provide on-site construction observation services. A resident project representative will be provided at 3 hours per day, 3 days per week on average including travel time and daily paperwork. The resident project representative will monitor the project for compliance with project plans and specifications. Consultant will provide periodic trips to the site beyond construction meetings. No testing services are included as these will be provided by the contractor.

404 – Construction Wrap-Up and Acceptance

Upon completion of the construction of the improvements, the Consultant will schedule and conduct a final project walk-through and assist the City in the final wrap-up of the project, including preparing record drawings, preparation of a punchlist, start-up of facilities, operations and maintenance information review, and recommending final acceptance.

405 – Post-Construction Warranty Services

Upon final acceptance, the Consultant will provide warranty item consultation, will assist in the eleven-month warranty inspection, and provide warranty follow-up.

Appendix B

Methods and Times of Payment

Section 1. Payments for Basic Services.

Billings shall authorize payment to the Engineer for services performed under Appendix A of this Agreement. Partial payment shall be due the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer.

Partial payment shall be made to the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer. Billings shall deduct five percent (5%) from each monthly pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final documents by Billings, and determination that the scope of work has been satisfactorily completed.

A. The Engineer shall be paid based upon actual time accrued, but not to exceed the following amounts:

1. Project Initiation, Coordination and Management	\$7,300.00
2. Design	\$62,400.00
3. Bidding Services	\$ 4,000.00
4. Construction Services	<u>\$36,400.00</u>
	\$110,100.00

B. Final payment shall be the above stated basic fee less all previous payments.

Section 2. Payments for Extra Services when Authorized by Billings.

Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study shall be paid for based on a negotiated fee.

Section 3. Corrections.

Costs of Billings work that is required for corrections to the Engineer's work which requires redoing by Billings shall be deducted from any payments due the Engineer, if the Engineer fails to make the required corrections.

Section 4. Fee Increases

For contracts and services that are expected to require more than one (1) year to complete, the above stated basic services payments may be reviewed and adjusted annually by mutual agreement of the parties, based upon documented evidence that the Engineer's costs have increased for all comparable clients.

Appendix C

Additional Services of Engineer

Extra Services of the Engineer will be paid only with written prior authorization by Billings. These extra services include, but are not limited to:

- A. Field and laboratory testing of materials and reports.
- B. Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study.

Appendix D
Schedule of Professional Fees

Not Used

Appendix E

Project Schedule

Based on a notice to proceed by Billings dated no later than June 12, 2012, the completion date for the Engineer's work shall be:

- A. Submittals and Meetings
 - 1. 60% Design – June 22, 2012
 - 2. 95% Design – July 13, 2012
 - 3. Bid Documents/Advertisement – July 26, 2012
- B. Bidding
 - 1. Pre-Bid Meeting – August 9, 2012
 - 2. Bid Date – August 14, 2012
- C. Construction
 - 1. September – November, 2012, February 2013.

Delays affecting the completion of the work within the time specified of more than ninety (90) days, not attributable to or caused by the Parties hereto, may be considered as cause for the renegotiation or termination of this Contract.

If the Engineer is behind on this Contract due to no fault of Billings, then the Engineer hereby acknowledges the right of Billings to withhold future Contracts to the Engineer in addition to any other remedy until this Contract is brought back on schedule or otherwise resolved.

Appendix F

Certificate(s) of Insurance

Certificate(s) of Insurance attached



CERTIFICATE OF LIABILITY INSURANCE

6/1/2013

DATE (MM/DD/YYYY)

5/22/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC-1 Kansas City 444 W. 47th Street, Suite 900 Kansas City 64112-1906 (816) 960-9000	CONTACT NAME:	
	PHONE (A/C, No, Ext): FAX (A/C, No):	
INSURED 13147 HDR ENGINEERING, INC. ATTN: LOUIS J. PACHMAN 8404 INDIAN HILLS DRIVE OMAHA, NE 68114-4049 BELLEVUE/KATIE WARD	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hartford Fire Insurance Company	
	INSURER B: St. Paul Fire and Marine Insurance Company	
	INSURER C: Sentinel Insurance Company, Ltd.	
	INSURER D: Zurich American Insurance Company	
INSURER E:		
INSURER F:		

COVERAGES HDRIN01 SA **CERTIFICATE NUMBER:** 2824447 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR VVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ CONTRACTUAL LIAB GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC	N	N	37CSEQU0950	6/1/2012	6/1/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A A A	AUTOMOBILE LIABILITY ☒ ANY AUTO ALL OWNED AUTOS ☒ HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS	N	N	37CSEQU0951 (AOS) 37CSEQU0952 (HD) 37MCPQU1160 (MA)	6/1/2012 6/1/2012 6/1/2012	6/1/2013 6/1/2013 6/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
B	☒ UMBRELLA LIAB ☒ OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION \$	N	N	ZUP-10R64084-12-NF (EXCLUDES PROF. LIAB)	6/1/2012	6/1/2013	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N	N/A	91WEOH1000	7/1/2012	7/1/2013	☒ WC STATUTORY LIMITS ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	ARCHS & ENGS PROFESSIONAL LIABILITY	N	N	EOC9260026-05	6/1/2012	6/1/2013	PER CLAIM: \$2,000,000. AGG: \$2,000,000.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: CLIENT #000194: ALL PROJECTS. CITY OF BILLINGS, ITS OFFICIALS, OFFICERS, EMPLOYEES & AGENTS ARE NAMED AS ADDITIONAL INSURED AS RESPECTS GENERAL & AUTOMOBILE LIABILITY, AS PER WRITTEN CONTRACT. WAIVER OF SUBROGATION APPLIES.

CERTIFICATE HOLDER

CANCELLATION

2824447

CITY OF BILLINGS
PUBLIC WORKS DEPARTMENT
ATTN: DAVE MUMFORD
2224 MONTANA AVE
2ND FLOOR
BILLINGS MT 59101

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Consultant & Agreement for the Analysis of Impediments to Fair Housing Choice

PRESENTED BY: Brenda Beckett, Community Development Manager

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

In 2012, the Community Development Division is required by the U.S. Department of Housing and Urban Development (HUD) to conduct a study to analyze the impediments to fair housing choice in our community. The Analysis of Impediments to Fair Housing Choice (AI) is a review of impediments or barriers that affect the rights of fair housing choice. It covers public and private policies, practices, and procedures affecting housing choice.

The City advertised a Request for Proposals (RFP) March 15, 22, and 29, 2012, seeking a qualified professional or organization to prepare the City's AI.

The following organizations submitted responses to the RFP:

- ASK Development Solutions
- Community Strategies
- Planning Communications
- TDA Consulting
- Western Economic Research

A nine-member RFP Review Committee reviewed each proposal, evaluating each in accordance with the information, objectives, key parameters, and required proposal content specified within the RFP, and ranked them accordingly using the attached RFP Decision Matrix created for this purpose. The Committee was composed of Community Development staff, Planning staff, and a state fair housing professional.

ALTERNATIVES ANALYZED

1) Approve staff recommendation for Planning Communications as the consultant to create the City's AI and approve the Consultant Agreement.

2) Not approve staff recommendation for Planning Communications as the consultant to create the City's AI and approve the Consultant Agreement.

FINANCIAL IMPACT

As a recipient of federal funds, HUD requires the City to complete this study every five years as the basis for fair housing planning for the next five years. CDBG administration funding has been set aside to support the study. In addition, donations of \$18,000 were obtained from the Housing Authority of Billings (\$10,000), HRDC District 7 (\$5,000, in addition to survey mailing), Billings and Montana Association of Realtors (\$2,000) and First Interstate Bank (\$1,000). Council accepted the donations to support this study on April 9, 2012.

RECOMMENDATION

Staff recommends the City Council approve the contract with Planning Communications for \$33,650 to create the City's Analysis of Impediments to Fair Housing Choice.

APPROVED BY CITY ADMINISTRATOR

Attachments

Request for Proposals Ranking

Agreement

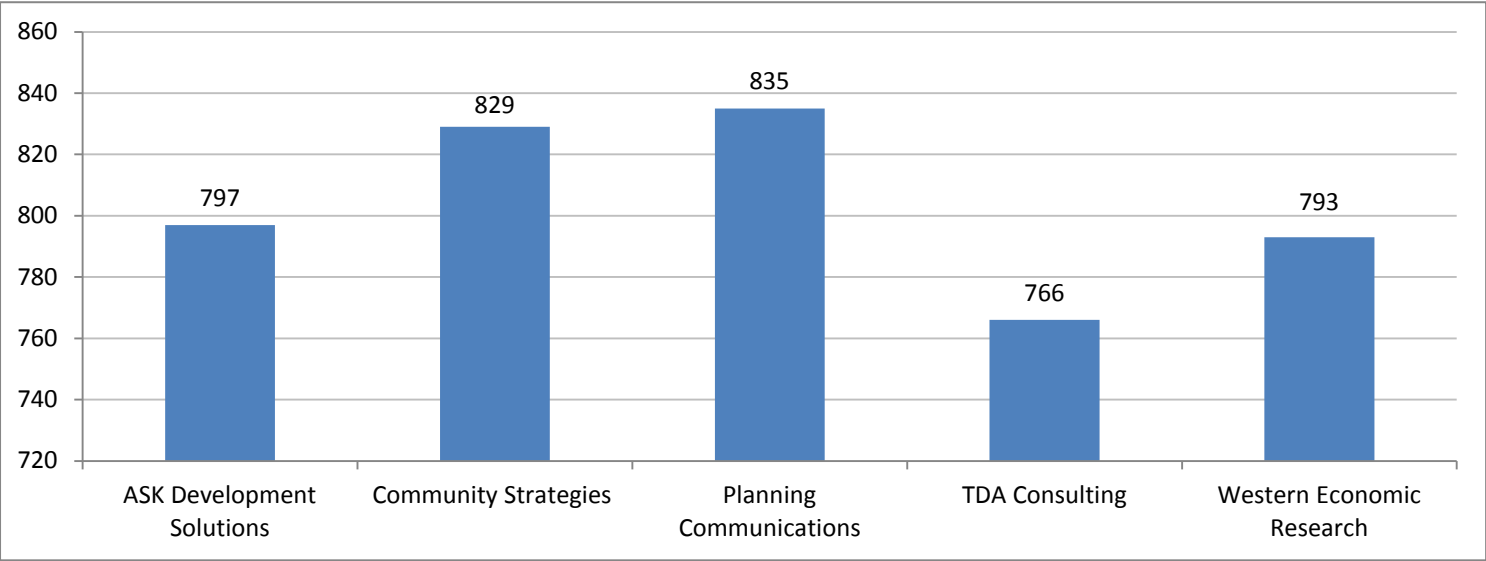
Numerical Ranking (Points Possible)	Ranking 1					Ranking 2					Ranking 3					Ranking 4					Ranking 5				
	ASK	CS	PC	TDA	WER	ASK	CS	PC	TDA	WER	ASK	CS	PC	TDA	WER	ASK	CS	PC	TDA	WER	ASK	CS	PC	TDA	WER
Experience fair housing / community development programs (10)	7	8	10	8	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	8	10
Prior Experience (10)	9	7	10	8	10	10	10	10	5	10	10	10	10	10	10	10	10	10	10	10	10	10	10	5	10
HUD Requirements (10)	9	9	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10
Qualifications of key staff / supervisors, time allocation (15)	14	11	14	12	10	10	15	15	15	10	15	15	15	15	15	13	15	13	13	10	15	15	15	15	13
Present / projected workloads (15)	13	15	15	10	10	15	15	15	12	10	10	15	15	5	15	12	15	10	15	5	10	15	15	10	10
Proposers understanding of work demonstrated in approach, etc. (20)	18	15	20	18	20	20	20	20	20	20	15	20	20	10	20	18	20	20	15	20	20	20	15	20	20
Ability to comply with City's terms / expectations (10)	8	10	10	10	9	10	5	10	10	10	10	10	10	10	10	8	10	10	10	10	10	8	8	10	10
Quality of product, demonstrated by examples (5)	2	5	5	4	4	4	5	5	2	2	5	5	5	5	5	4	5	5	5	2	5	3	5	3	3
Proposer's pricing and cost competitiveness (5)	5	5	4	4	1	5	4	2	3	1	5	5	5	0	5	4	5	3	4	2	5	4	2	3	2
TOTAL RANKING SCORE:	85	85	98	84	84	94	94	97	87	83	90	100	100	75	100	89	100	91	92	79	95	95	90	84	88

Numerical Ranking (Points Possible)	Ranking 6					Ranking 7					Ranking 8					Ranking 9				
	ASK	CS	PC	TDA	WER	ASK	CS	PC	TDA	WER	ASK	CS	PC	TDA	WER	ASK	CS	PC	TDA	WER
Experience fair housing / community development programs (10)	10	10	10	8	10	10	10	10	10	10	10	10	10	10	10	6	7	9	8	10
Prior Experience (10)	10	9	10	8	10	10	5	10	8	10	10	10	10	10	10	6	7	9	8	10
HUD Requirements (10)	10	10	10	10	10	10	8	10	10	10	10	10	10	10	10	6	7	10	10	10
Qualifications of key staff / supervisors, time allocation (15)	15	15	15	14	13	12	10	15	12	15	12	14	15	15	15	13	12	14	14	14
Present / projected workloads (15)	15	15	10	0	13	7	15	10	5	10	12	15	14	15	14	13	15	14	11	14
Proposers understanding of work demonstrated in approach, etc. (20)	20	20	15	20	20	20	20	20	20	20	18	18	19	20	19	14	16	19	19	18
Ability to comply with City's terms / expectations (10)	10	10	5	10	10	10	10	8	8	10	10	10	9	10	9	6	8	10	10	10
Quality of product, demonstrated by examples (5)	0	3	4	4	0	5	3	4	3	2	5	4	5	5	2	1	3	5	4	4
Proposer's pricing and cost competitiveness (5)	5	3	3	3	2	4	4	2	3	1	4	5	3	5	3	5	4	3	4	1
TOTAL RANKING SCORE:	95	95	82	77	88	88	85	89	79	88	91	96	95	100	92	70	79	93	88	91

TOTAL SCORES

ASK Development Solutions
Community Strategies
Planning Communications
TDA Consulting
Western Economic Research

797
829
835
766
793



CONSULTANT AGREEMENT

This Agreement is made and entered into this day of

June 11, 2012

by and between the

City of Billings, Montana

a municipal corporation organized and
existing under the laws of the State of Montana
P.O. Box 1178, Billings, Montana 59103
hereinafter referred to as "City,"

and

Planning Communications

7215 Oak Avenue, River Forest, IL 60305
hereinafter referred to as "Consultant."

WITNESSETH:

WHEREAS, the City is required to prepare a five-year Analysis of Impediments to Fair Housing Choice (AI) and desires to hire Consultant as an independent Consultant to perform the services as described in the Scope of Work herein.

WHEREAS, the City has authority to contract for such services, and;

WHEREAS, the Consultant represents that he/she is fully qualified to perform such services personally and is in compliance with the Montana Statutes relating to the provisions of such services.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency whereof being hereby acknowledged, the parties hereto agree as follows:

A. PURPOSE

City agrees to hire Consultant as an independent contractor to perform the services as described in the Scope of Work herein and as proposed in a formal response to a Request for Proposals process received by April 13, 2012 and therefore by this reference made a part hereof.

In performing these services, the Consultant shall at all times comply with all federal, state and local statutes, rules and ordinances applicable. These services and all duties incidental or necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct and performance.

B. SCOPE OF WORK

In 2012, the City is required to conduct a study to analyze the impediments to fair housing choice in the community. The AI is a review of impediments or barriers that affect the rights of fair

housing choice. It covers public and private policies, practices, and procedures affecting housing choice.

Impediments to fair housing choice are defined as *any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin*. The State of Montana also protects the following classes: *marital status, creed and age*. The U.S. Department of Housing and Urban Development (HUD) has prohibited discrimination based on *sexual orientation and gender identity* for all HUD-funded programs, including housing projects and federally backed mortgages.

The AI serves as the basis for fair housing planning, provides essential information to policy makers, administrative staff, housing providers, lenders, and fair housing advocates, and assists in building public support for fair housing efforts. Conducting an analysis of impediments is a requirement for the City to receive federal funding through the U.S. Department of Housing and Urban Development (HUD) and involves the following:

- An extensive review of a State or Entitlement jurisdiction's laws, regulations, and administrative policies, procedures, and practices.
- An assessment of how those laws affect the location, availability, and accessibility of housing.
- An evaluation of conditions, both public and private, affecting fair housing choice for all protected classes.
- An assessment of the availability of affordable, accessible housing in a range of unit sizes.

The Consultant will collaborate with the City's Community Development Division in the development of a HUD-compliant AI, including the following:

- An examination of pertinent data including demographic, income, employment and housing data as well as completed fair housing related studies.
- A review and evaluation of prior and current activities to meet fair housing needs.
- An evaluation of private and public policies and practices which affect the provision of fair housing.
- Identification of impediments to fair housing based on the above work.
- Conclusions and recommendations for action, including recommended actions to overcome fair housing choice with measurable results.

The Consultant will review the following data sources to prepare the AI (*Top Seven Keys to Affirmatively Furthering Fair Housing*):

- Demographic data regarding the jurisdiction's population and housing, including the availability of accessible housing stock for residents with disabilities.
- Mortgage and rehabilitation lending patterns by race and ethnic group.
- Findings resulting from complaints and fair housing litigation and fair housing testing activity. Note that the lack of complaints may not mean the jurisdiction is free of problems.

The public may be unaware of its fair housing rights or recourse or members of protected classes may lack confidence in government investigative entities.

- Occupancy requirements that might unlawfully limit group homes for persons with disabilities or families with children.
- Geographic patterns related to the use of Housing Choice Vouchers and the locations of assisted housing.
- Efforts to assist and serve persons who have limited English proficiency to function more effectively in the housing market and assert their rights under civil rights laws.

C. TERM

This Agreement shall expire on December 31, 2012 and may be extended month to month by mutual agreement of both parties, in writing, thirty (30) days prior to termination.

D. PAYMENT

In consideration of the services provided by the Consultant under this Agreement, the City agrees to pay Consultant a price not to exceed **\$33,650**.

In the event scope of work issues arise, the Consultant shall immediately discuss them with the Liaison for the City. It is understood that the Consultant will not perform any work that the City deems outside the scope prior to receiving written approval from the City, and at a rate agreed upon by both parties. Any payment for work not agreed upon by the City shall be denied.

E. INDEPENDENT CONTRACTOR STATUS

The parties agree that Consultant is an independent contractor for purposes of this Agreement and is not to be considered an employee of the City for any purpose. Consultant is not subject to the terms and provisions of the City's personnel policies handbook and may not be considered a City employee for workers' compensation or any other purpose. Consultant is not authorized to represent the City or otherwise bind the City in any dealings between Consultant and any third parties.

F. INDEMNITY AND INSURANCE

The Consultant shall not indemnify, defend, save and hold the City harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful or negligent acts, error or omission solely of the City occurring during the course of or as a result of the performance of the Agreement.

The Consultant agrees to indemnify, defend and save the City, its officers, agents and employees harmless from any and all losses, damage and liability occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act on the part of Consultant or its agents or employees.

Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both the City and the Consultant, the Consultant shall indemnify, defend, save,

and hold the City harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from the Consultant's or any subcontractor's wrongful or negligent acts occurring as a result from the Consultant's performance pursuant to this Agreement.

The Consultant shall maintain in good standing the insurance described in this Section. Before rendering any services under this Agreement, the Consultant shall furnish the City with proof of insurance in accordance with this Section.

The Consultant shall provide the following insurance:

- Workers' compensation and employer's liability coverage as required by Montana law.
- Commercial general liability, including contractual and personal injury coverage in the amount of \$750,000 per claim and a minimum coverage amount of \$1,500,000 per occurrence.
- Commercial automobile liability with a minimum of \$1,000,000 per accident in coverage.
- Professional liability with a minimum coverage amount of \$1,500,000 per claim.

Each policy of insurance required by this Section shall provide for no less than 30 days advance written notice to the City prior to cancellation.

The City shall be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies.

In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against the City.

Consultant shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA. Consultant shall maintain workers' compensation insurance coverage for all members and employees of Consultant's business, except for those members who are exempted as independent Consultants under the provisions of §39-71-401, MCA.

Consultant shall furnish City with copies showing one of the following: (1) proof of registration as a registered Contractor under Title 39, Chapter 9, MCA; (2) a binder for workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana; or (3) proof of exemption from workers' compensation granted by law for independent Contractors.

G. LIAISONS

For this Agreement, the liaisons between the Consultant and the City are as follows:

- Daniel Lauber for the Consultant, President of Planning Communications
- Brenda Beckett for the City, Community Development Manager for the City of Billings

H. AGREEMENTS MADE BY CONSULTANT

As an inducement to the execution of this Agreement by the City and in consideration of the agreements to be performed by the City, the Consultant agrees to the following:

- **Qualifications:** The Consultant is qualified to perform the services to be furnished under this Agreement and is permitted by law to perform such services, and all personnel engaged in the work shall be qualified and so permitted to do the work they perform.
- **Solicitation of Agreement:** The Consultant has not employed any person to solicit this Agreement and has not made, and will not make, any payment or any agreement for the payment of any commission, percentage, brokerage, contingent fee, or other compensation in connection with the procurement of this Agreement.
- **Facilities and Personnel:** The Consultant has and will continue to have proper facilities and personnel to perform the services and work agreed to be performed.
- **Subcontracting:** None of the work or services covered by this Agreement shall be subcontracted without the prior approval of the City.
- **Affidavits of Compliance:** The Consultant will, if requested by the City, furnish the City affidavits certifying compliance with the provisions of this Section.

I. AGREEMENTS MADE BY CITY

To furnish all labor, materials, equipment, supplies, and incidentals necessary to assist in the completion of the project as per Consultant's proposal, to the greatest extent possible.

J. NON-DISCRIMINATION

The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, familial status, national origin / ancestry, marital status, creed, age, sexual orientation, gender identity, or anyone who is a *qualified individual with a disability* as defined in the Americans With Disabilities Act of 1990.

The Consultant will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, familial status, national origin / ancestry, marital status, creed, age, sexual orientation, gender identity or mental or physical impairment / disability.

Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Consultant agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

The Consultant shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, sex, familial status, national origin / ancestry, marital status, creed, age, sexual orientation, gender identity or mental or physical impairment / disability.

The Consultant shall comply with any and all reporting requirements that may apply to it that the City may establish by regulation.

The Consultant shall include the provisions of this Section in every subcontract or purchase order under this Agreement, so as to be binding upon every such sub-consultant, subcontractor or vendor of the Consultant under this Agreement.

The Consultant shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.

K. PERMITS, LAWS, AND TAXES

The Consultant shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Agreement. All actions taken by the Consultant under this Agreement shall comply with all applicable statutes, ordinances, rules and regulations. The Consultant shall pay all taxes pertaining to its performance under this Agreement.

L. NON-WAIVER

The failure of either party at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Agreement or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

M. DECLARATION OF NO FINANCIAL INTEREST

The Consultant hereby declares that he does not have any interest (including that of real estate agent or broker), direct or indirect, present or prospective, in any property described herein, or in its sale, or any other interest, whether or not in connection with the property, which would conflict in any manner or degree with the performance of the services and the submission of impartial reports, and has not employed and will not employ, in connection with the services to be furnished under this Agreement, any person having any such interest. Until the property is acquired by the City or excluded from its project by resolution of its governing body, the Consultant and any employees of the Consultant, so long as they are employed by the Consultant, will not acquire any such interests and will not, for their own account or for other than the City, negotiate for any of the property, perform services in connection with the property, or testify voluntarily as a witness in a condemnation or other proceeding with respect to the property.

N. SUCCESSORS AND ASSIGNS

This Agreement and all of the covenants hereof shall inure to the benefit of and be binding upon the City and the Consultant respectively and his partners, successors, assigns, and legal representatives. Neither the City nor the Consultant shall have the right to assign, transfer, or sublet his interest or obligations hereunder without written consent of the other party.

O. CHANGES IN WORK

Any change in the scope of Consultant's services as stated in this Agreement for whatever reason, will be negotiated between the City and the Consultant and an amendment to this Agreement will be issued with the appropriate change of services and Agreement fee noted.

P. LEGAL RELATIONS

The Consultant shall comply with all Federal, State, and local laws and ordinances applicable to the work to be done.

Q. TERMINATION OF AGREEMENT

The right is reserved by the City to terminate this Agreement at any time upon not less than thirty (30) days written notice to the Consultant.

In the event the City terminates this Agreement, the Consultant shall be paid for the amount of work performed or services rendered to date of termination per the Agreement fee.

R. ENDORSEMENTS

The Consultant shall furnish signatures, statements, or other suitable means to signify responsible endorsement of work on all reports furnished by him/her.

S. OWNERSHIP OF DOCUMENTS

All information relating to the project and prepared under the terms of this Agreement, including reports, data, recommendations, exhibits, analyses, and plans shall be deemed the property of the City. Reproducibles of all notes, reports, and plans shall be made available at the City's request.

T. PUBLIC INFORMATION

The Consultant shall not issue any statements, releases, or information for public dissemination without prior written approval of the City.

U. PROPRIETARY RIGHTS

If patentable discoveries or inventions should result from work required herein, all rights accruing from such discoveries or inventions shall be the property of the City.

V. RECORDS

The Consultant shall maintain accounting records and other evidence pertaining to the cost incurred and to make the records available at all times during the Agreement term and for five (5) years from the date of final payment. Such accounting records and other evidence pertaining to the cost incurred will be made available for inspections authorized by the City and copies thereof shall be furnished if requested.

W. ATTORNEY'S FEES AND COSTS

That in the event it becomes necessary for either Party to this Agreement to retain an attorney to enforce any of the terms or conditions of the Agreement or to give any notice required herein, then the prevailing Party or the Party giving notice shall be entitled to reasonable attorney's fees and costs.

X. LITIGATION LOCATION

The parties agree that this Agreement shall be governed in all respects by the laws of the state of Montana, and the parties expressly agree that venue shall be in the Montana Thirteenth Judicial District County for Yellowstone County and there shall be no other venue for resolution of disputes arising from the Agreement or the performance of its terms.

Y. MODIFICATION AND AMENDMENTS

That any amendment or modification of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

By _____ By _____
Thomas W. Hanel, Mayor

For the Consultant:

Daniel Lauber, President, Planning Communications

APPROVED AS TO FORM:

By _____
BRENT BROOKS, City Attorney

CONSULTANT SECTION 3 COMPLIANCE

As a participating consultant in an activity partially funded by the City of Billings, I understand that I am bound to the principles of Section 3 of the Housing and Urban Development Act of 1968, which *ensures that employment and economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible and consistent with existing federal, state and local laws and regulations, be directed to low-and very low income persons.*

If Section 3 covered assistance is awarded and the consultant has no need for additional employees or trainees, or the recipient has no need to contract for work, then the Section 3 requirements are not triggered.

- ☐ **I WILL NOT be hiring any new employees for this contract.**
- ☐ **I WILL be hiring new employees for this contract** (please choose one of the following options):
 - ☐ I will forward employment, job training and contract opportunities to the Community Development Division for distribution / posting to the following organizations in accordance with the City's Standardized Section 3 Compliance Plan:
 - Housing Authority of Billings
 - Mayor's Committee on Homelessness
 - Billings Area Resource Network
 - Task Force Chairs / Newsletters
 - ☐ I will be submitting my own Section 3 Compliance Plan to the Community Development Plan for approval prior to beginning work on the project.

Contractor Name: Daniel Lauber, President of Planning Communications

Contractor Signature: _____

Contract Awarded: June 11, 2012

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Rail Traffic Impacts Planning Study - Planning Board Request

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

On April 10, 2012, representatives from the Yellowstone Valley Citizens Council (YVCC) came before the Yellowstone County Board of Planning requesting Yellowstone County be included in the Environmental Impact Statement scoping hearings for the Cherry Point Terminal in Whatcom County, Washington. YVCC is concerned over an increase in coal train traffic and the impact to Billings. After much discussion, the Planning Board did not agree to participate in the EIS process but did recognize that the impacts to Billings from increasing train traffic in general, needed to be studied and mitigated. At its May 8th meeting, the Planning Board approved a draft letter to the members of the Policy Coordinating Committee (PCC); Billings City Council, Yellowstone County Commissioners, and Montana Department of Transportation. The letter urges the City Council to support a rail study that provides current, balanced information for planning purposes. The action by City Council will be taken to the PCC for its vote on June 12, 2012.

ALTERNATIVES ANALYZED

The City Council may choose to approve a motion supporting the Planning Board's request for a rail traffic impacts planning study and recommend to the Mayor to vote in favor of such a motion at the June 12, 2012 PCC meeting. If the Council chooses to not recommend approval, then the Mayor would carry a vote against a rail traffic impacts planning study. The Council may also choose to lay the motion on the table, thus indefinitely delaying action on the item.

FINANCIAL IMPACT

It is anticipated that the Transportation Planning grant funds may be available to prepare a rail traffic impacts planning study. There may be a match requirement for this grant and it is unknown who would contribute the matching funds. If the PCC approves this study, staff will provide more detailed information on the scope and cost to the PCC members for further consideration and action.

RECOMMENDATION

The Yellowstone County Board of Planning recommends the City Council recommends to the Mayor, as the City representative to the Policy Coordinating Committee, a vote in favor of a motion to support a rail traffic impacts planning study for the rail corridor through Billings.

APPROVED BY CITY ADMINISTRATOR

Attachments

Rail Study Request

YELLOWSTONE COUNTY BOARD OF PLANNING

4TH FLOOR, LIBRARY BUILDING • 510 N. 28TH
P.O. BOX 1178 • BILLINGS, MONTANA 59103
PHONE: [406] 657-8246

May 9, 2012

Mayor and City Council
City of Billings, Montana

Re: Rail Traffic Impacts Planning Study

Mayor and City Council:

The Yellowstone County Board of Planning has discussed, at its last two meetings, the need for a planning study to address the impacts on Billings and Yellowstone County of the potential increased rail traffic; especially through the downtown rail corridor. As you are aware, there is considerable interest in the potential impacts due to anticipated increases in export coal shipments. We are aware that the County Commissioners and the City Council have declined the request to seek participation in the EIS process related to the proposed port in Whatcom County, Washington. The Planning Board, however, believes that the elected leadership should support a rail study for Billings and Yellowstone County and that it should be a priority project to provide current, balanced information for planning purposes. The need for this work is echoed by Big Sky Economic Development, the Billings Chamber and other interested organizations who already have initiated a process to move forward with an analysis. See attached correspondence.

The Planning Board should be involved in the study as we are the recommending body regarding planning items for the governing bodies.

We are requesting the Policy Coordinating Committee place this item on its June 12, 2012 meeting agenda for discussion and action.

Regards,



Paul Gatzemeier, President
Yellowstone County Board of Planning

Attachment

From: Beaudry, Candi
To: "Steve Arveschoug"
Cc: "Paul Gatzemeier"
Subject: RE: April 2nd Train Meeting Follow-up
Date: Thursday, May 03, 2012 3:17:52 PM

Steve,

Thanks for the follow up. The County Planning Board has been discussing potential coal train impacts as well and agreed to send a letter to all local governments and the state emphasizing that this is an important planning issue and the impacts need to be studied. Our Planning Board President, Paul Gatzemeier, may be interested in attending future planning discussions. I have copied him on this email. Thanks.

Candi Beaudry, AICP
Director, Planning and Community Services Department
4th Floor Parmly Billings Library
510 N. Broadway
Billings, MT 59101

406-657-8249

From: Steve Arveschoug [mailto:SteveA@bigskyeda.org]
Sent: Thursday, May 03, 2012 2:30 PM
To: Beaudry, Candi; 'lharmon@downtownbillings.com'; Greg Krueger; 'Bruce MacIntyre'; zak.andersen@bnsf.com; Ranf, Barbara A. (Barbara.Ranf@BNSF.com); Nicholson, Molly M. (CPE) (Molly.Nicholson@cldpk.com); LFrost@mtrail.com; sstreeter@mt.gov; 'sjonutis@mt.gov'; 'msmith@mtrail.com'; Ed Bartlett (edbartlett@q.com); Ronquillo2, Jim
Cc: Volek, Christina; Bill Kennedy ; Steve Arveschoug; Patty Nordlund; Sara Hudson; Dianne Lehm; Allison Corbyn; John Roberts ; 'Rick Leuthold' (rleuthold@sandersonstewart.com)
Subject: April 2nd Train Meeting Follow-up

Follow-up to our April 2nd Discussion of the Opportunities and Challenges Trains Bring to Billings:

Frist, thank you all very much for committing the time to meet April 2nd (a month ago) to discuss the opportunities and challenges we all share with Billings' rail infrastructure. I thought it was a very productive start to the on-going work on the issues and opportunities related to increasing rail traffic in our community.

Here's a list of the key discussion points and a proposed set of next steps:

Discussion Points

1. Very important to get the "facts" out, including: the economic impact of our rail infrastructure in the Billings region; a profile of the current rail traffic through Billings; realistic projections of the future train traffic; tax revenue generated from our rail infrastructure; studies or other background information on coal dust; pertinent regulations that govern the rail transportation industry;
2. It would be helpful to look at other communities that have faced similar

challenges (Olathe, Kansas); maybe even do a field trip or invite their community leaders to Billings;

3. We have an existing “partnership” in place to help lead the discussions toward near-term and long-term solutions—the Downtown Billings Partnership, which includes the DBA, property owners in downtown, the City, BSED, the county, and others;
4. There may be workable solutions to traffic management challenges; that will require discussions among the DBP, City Traffic, the DOT, and Montana Rail Link; Greg Krueger volunteered to lead these traffic management discussions;
5. There will be an increase in train traffic through Billings; with forward planning there should be effective affordable solutions to manage the added traffic;
6. We don’t want to in any way diminish the value of our rail transportation infrastructure; it sets us apart from our regional competition;
7. As discussions move forward it is important that the following groups be added to the discussion: Southside Neighborhood Taskforce; Business Improvement District; local users of the rail system; the EBURD; MDU and NW energy; and, a representative of NPRC or local community representative (maybe Riverstone Health); and
8. The Montana Coal Board should be encouraged to understand the challenges that are ahead for Billings and participate in solutions.

Next Steps

1. Greg Krueger will facilitate the traffic management/near-term solutions discussions;
2. Lisa Harmon should facilitate the larger group discussions (Lisa was not at the meeting to argue this point), and they should meet on a routine basis. The Chamber and BSED will provide support for these larger-group discussions.;
3. Industry groups and Montana Rail Link should begin work on a fact-sheet (as outlined in Discussion Point No. 1, above); and
4. The group should consider a forum that would focus on the economic facts associated with rail transportation in our region, and include information or even representatives from communities that have successfully managed their train traffic challenges and opportunities.

Please let me know if I have missed any of the key discussions points or next steps that we discussed.

I will work with Lisa Harmon on arranging our next meeting and setting an agenda.

Anything else?

Steve

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Annexation #12-06: Acknowledge receipt of petition and set a public hearing date

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

Owners, Timothy and Sheryl Dernbach and Jeff and Dana Sorenson, have submitted a petition to annex land to the City of Billings under 7-2-4600 MCA. The subject property is composed of two parcels and adjacent City-owned parkland totaling about 4.06 acres. It is located on the south side of Highway 3, just west of Hickok Circle. The two privately owned properties are vacant but are planned for single family homes in the future. The property owners are requesting annexation in order to obtain City services for development of the property. The property is located within the five year annexation area of the City's Limits of Annexation Map and appears to meet many of the City's criteria in its Annexation Policy. A detailed review and analysis of the Annexation Policy criteria will be provided in the Council's public hearing memo. The City Council's policy is to consider annexations at two separate Council meetings. At the first meeting, the Council acknowledges receipt of a petition and sets a public hearing date. At the second meeting, the Council conducts the hearing and decides if it will annex the property.

ALTERNATIVES ANALYZED

MCA, Section 7-2-4600 allows owners of more than 50% of the property to petition the city for annexation. The only alternative that is consistent with City Council policy is to acknowledge receipt of the petition and set a public hearing date.

FINANCIAL IMPACT

Analysis by City staff of how City services may be provided to this property, the potential financial implications of development of the property, and a recommendation on the annexation will be prepared and presented at the public hearing.

RECOMMENDATION

Staff recommends that the City Council acknowledge receipt of the annexation petition and schedule a public hearing for June 25, 2012 to consider annexing this property.

APPROVED BY CITY ADMINISTRATOR

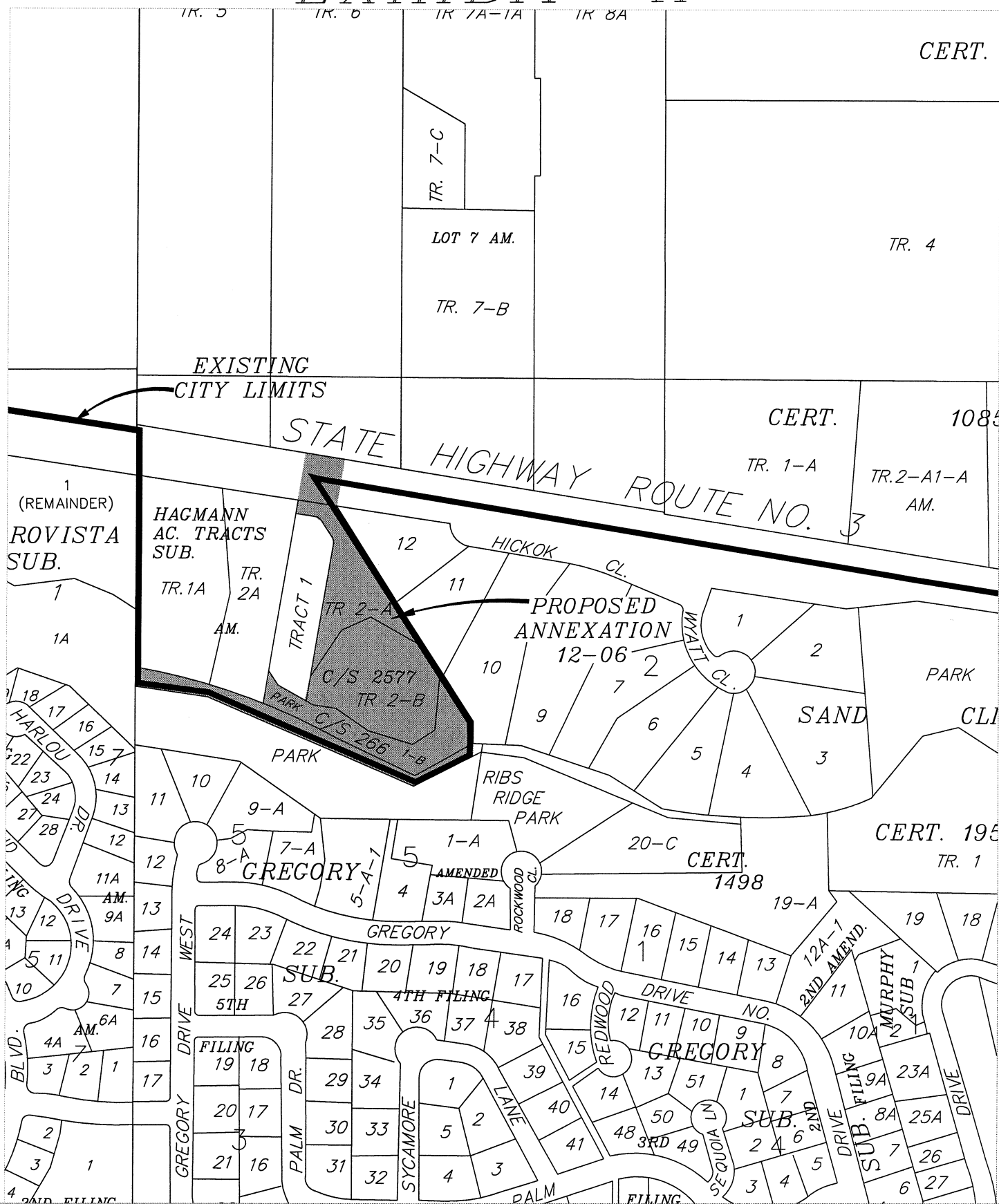
Attachments

[Annexation 12-06 map](#)

[Annexation 12-06 petition](#)

[Annexation 12-06 legal description](#)

99 1 99



**PETITION
FOR ANNEXATION
TO THE CITY OF BILLINGS**

NOTICE TO PETITIONER

This is a Petition to the City of Billings requesting the annexation of property to the City, pursuant to MCA Title 7, Chapter 2, Part 46. Procedures for annexation are governed by the Statutes of the State of Montana. This Petition requires the signatures of more than 50% of the Resident Freeholder Electors to be considered for annexation.

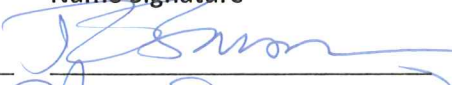
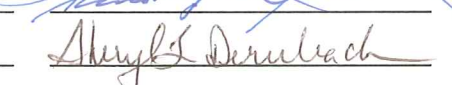
INSTRUCTIONS

1. All items must be completed or provided. Please type or print. You may attach additional pages if more space is needed.
2. Prepare a map drawn to a scale adequate and legible to show the property requesting annexation and all other property within one-quarter (1/4) mile.

The map must show:

- a. The present and proposed boundaries of the municipality;
 - b. The present streets, major trunk water mains and sewer mains;
 - c. The zoning of the property requesting annexation and the property immediately adjacent to it.
3. The Petition may be submitted to the Planning Department, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., located on the 4th Floor of Parmly Billings Library at 510 North Broadway, Billings, Montana. Upon presentation, the Petition will be checked for completeness. Once accepted, the Petition will be routed to the following City Departments: Public Works, City-County Planning, Public Utilities, Fire Department, City Attorney, Police Department, and Finance Department. If no problems with the Petition have been noted by the departments, the City Clerk will schedule the Petition for City Council action.
 4. By filing the petition for annexation, the Petitioner(s) agree that only those City services which are available to the general area shall be provided to Petitioner, and that additional services as may become available to the general area shall be made available to Petitioner(s) in the same manner as said services are made available to other residents of the City. Petitioner(s) specifically waive the right to the report and plans for extension of services as provided in MCA Title 7, Chapter 2, Part 47.
 5. A description of the territory to be annexed to the City is legally described on a document attached hereto.

RESIDENT FREEHOLDER ELECTORS

Date	Print Name	Name Signature	Address
<u>4/17/2012</u>	<u>Jeff G. Sorenson</u>		<u>1556 Forest Park Dr, Billings, MT</u>
<u>4/17/2012</u>	<u>Dana M. Sorenson</u>		<u>1556 Forest Park Dr, Billings, MT</u>
<u>4/17/2012</u>	<u>Timothy A. Dernbach</u>		<u>3024 Glenwood Ln, Billings, MT</u>
<u>4/17/2012</u>	<u>Sheryl L. Dernbach</u>		<u>3024 Glenwood Ln, Billings, MT</u>

DESCRIPTION OF THE TERRITORY TO BE ANNEXED TO THE CITY OF BILLINGS

[illegible]

Date Submitted: 4/27/12

Received By: 

Petition Number:

Fee Paid: \$915.00

\$45.00 Sign Deposit

Proj. # 12-287

ANNEXATION # 12-06

Legal Description of Property to be annexed

A tract of land situated in the SW1/4 of Section 26, T.1N., R.25E., P.M.M., Yellowstone County, Montana, more particularly described as:

Tracts 2-A and 2-B, of Amended Tract 2, Certificate of Survey No. 2577, Recorded November 29, 2011, under Document No. 3606777, Records of Yellowstone County;

Tract 1-B of Amended Tract 1 of, Certificate of Survey No. 266 Amended, Recorded December 17, 1987, under Document No. 1467493, Records of Yellowstone County;

and that portion of un-described land wholly surrounded by said Tract 1-B of Amended Tract 1 of, Certificate of Survey No. 266,

Gregory Subdivision, 5th Filing, Park land with in Block 5, Recorded January 16,, 1984, under Document No. 1293336, Records of Yellowstone County,

Brovista Subdivision, Lot 1A, Block 1, of Amended Plat of Lot 1, Block 1, Brovista Subdivision, Recorded June 01, 2001, under Document No. 3131588, Records of Yellowstone County,

Tracts 1-A and 2-A, Amended Tracts 1 and 2 of the Corrected plat of Hagmann Acreage Tracts Subdivision, Recorded December 16, 1983, under Document No. 1290304, Records of Yellowstone County. Including all adjacent right-of-way of Montana State Highway No. 3

Containing 4.058 gross acres and 3.783 net acres more or less.

(# 12-06) See Exhibit "A" Attached

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Acknowledge Receipt of Petition to Vacate Portions of East Copper Ridge Loop and set a Public Hearing

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

The Copper Ridge Development Corporation, property owner in Copper Ridge Subdivision 2nd Filing, is replatting portions of Block 3 and 4 of Copper Ridge 2nd Filing. With the new plat, which will be Copper Ridge Subdivision 3rd Filing, East Copper Ridge Loop right of way will be realigned. This requires the street right of way to be vacated and new right of way to be dedicated. None of the streets have been constructed. Copper Ridge Development Corporation is the original developer, therefore, the right of way to be vacated is done at no cost to the developer. Attached is a map showing the right of way to be vacated. This Council action acknowledges the street vacation application and sets a public hearing date of July 9. The new plat for Copper Ridge Subdivision 3rd Filing, which will dedicate new rights of way, will be presented for approval at either the July 9 or July 23, 2012 City Council meeting.

ALTERNATIVES ANALYZED

The Council may:

- Acknowledge receipt of the petition to vacate the above mentioned right of way and set a public hearing for July 9, 2012.
- Do not acknowledge the petition to vacate the right of way.

FINANCIAL IMPACT

Since the right of way proposed to be vacated will revert to the original developer and no streets are constructed, there is no cost for the vacation. New right of way will be dedicated to replace the vacated area.

RECOMMENDATION

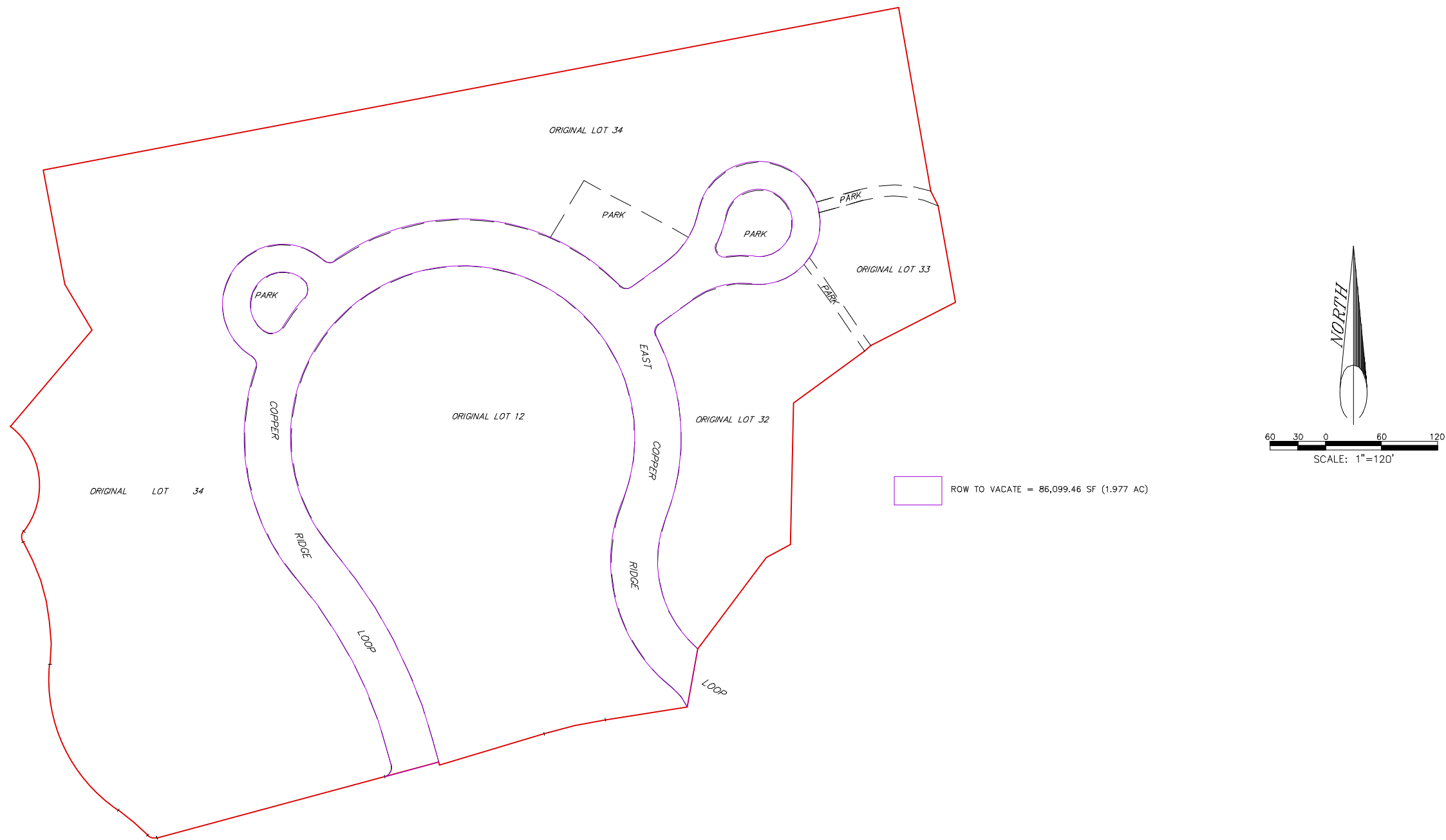
Staff recommends that Council acknowledge receipt of the petition to vacate portions of right of way within Copper Ridge Subdivision 2nd Filing and set a public hearing for July 9, 2012.

APPROVED BY CITY ADMINISTRATOR

Attachments

ROW Vacation Exhibit

P:\PROJECTS\96012_128_Copper_Ridge_3rd&4th_Reflections 2nd&3rd_Plan\Copper Ridge 3rd & 4th\CADD_C3D\BASE_DWG\COPPER RIDGE 3RD PP.DWG, 5/23/2012 10:38:52 AM, mberttran



RIGHT-OF-WAY VACATION EXHIBIT FOR

COPPER RIDGE SUBDIVISION, SECOND FILING

ADJACENT TO LOT 12 OF BLOCK 3, LOTS 32-34 OF BLOCK 4, COPPER RIDGE SUBDIVISION, SECOND FILING
SITUATED IN THE SW1/4 OF SECTION 25, T. 1 N., R. 24 E., P.M.M. IN THE CITY OF BILLINGS,
YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : COPPER RIDGE DEVELOPMENT CORP.

JANUARY, 2012

PREPARED BY : **SANDERSON STEWART**

BILLINGS, MONTANA

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: 2012 JAG Application and Acceptance of Award in the amount of \$52,130

PRESENTED BY: Rich St. John

Department: Police

Information

PROBLEM/ISSUE STATEMENT

The City has been notified that funding is available for the 2012 Justice Assistance Grant (JAG). This \$52,130 grant is a joint application between the Billings Police Department and the Yellowstone County Sheriff's Office, with the Billings Police Department acting as administrator of the grant. The Yellowstone County Sheriff's Office (YCSO) will use its \$12,910 allocation to purchase a cold case scanner/software, 6 rescue helmets, 1 side scan sonar, 30 range chairs, 6 rescue life jackets, and 1 diver communications device. The Police Department plans to use its \$39,220 allocation to purchase interior patrol car equipment, patrol rifle ammunition, 4 radar units, 3 Tasers, honor guard and bike patrol uniforms and volunteer patrol uniforms, supplies and promotional materials.

The attached Interlocal Agreement has been approved by the County Commissioners. The Interlocal Agreement is part of the application submittal. Staff is requesting Council approval to submit the application, accept the \$52,130 grant award, approve the interlocal agreement with Yellowstone County and authorize the Mayor to sign the award documents when they are received.

ALTERNATIVES ANALYZED

Council may:

- Approve the application and acceptance of award of the 2012 JAG Grant in the amount of \$52,130; or
- Not approve the application and acceptance of award of the 2012 JAG Grant in the amount of \$52,130. This action would result in the City's General Fund having to absorb costs to maintain patrol cars and ammunition.

FINANCIAL IMPACT

There will be no cost to the City as no match is required.

RECOMMENDATION

Staff recommends Council approve the 2012 JAG application submission in the amount of \$52,130, accept the grant award, approve the interlocal agreement with Yellowstone County and authorize the Mayor to sign the award documents when they are received.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Donation for Bench at Swords Park

PRESENTED BY: Mike Whitaker

Department: Parks/Rec/Public Lands

Information

PROBLEM/ISSUE STATEMENT

Through Bike Net, members of the Beartooth Nordic and Hiking Club of Billings donated a total of \$1,400 for a memorial bench and small plaque in honor of Gary Hafer at Swords Park, see attachment A. The donation will also pay for Parks and Recreation staff to install the bench and plaque along the Heritage trail approximately 500 feet west of the trailhead located at the intersection of Rimtop Road and Airport Road. Any surplus funds from the purchase and installation of the bench and plaque will go toward the purchase and installation of a restroom structure at the Swords park Trailhead. This generous donation is in response to a donation program and brochure developed cooperatively between the Parks and Recreation Department and the Billings Chamber of Commerce requesting needed furnishings along the trail at Swords Park. This bench will provide a resting place at a location that also captures a scenic view of the Yellowstone River, Billings and distant mountain ranges. This is the second donation resulting from this marketing program to provide much needed furnishings along the trail at Swords Park and demonstrates the public's generosity and interest in their parks.

ALTERNATIVES ANALYZED

Council may:

1. Accept the donation.
2. Not accept the donation.

FINANCIAL IMPACT

There will be no financial impact to the City of Billings.

RECOMMENDATION

Staff recommends Council accept this donation of \$1,400 from Bike Net and the Beartooth Nordic and Hiking Club for a memorial bench at Swords Park.

APPROVED BY CITY ADMINISTRATOR

Attachments

Donors List

Donations from hiking club members for a bench in Gary's memory

Claudia Janecek
4928 Indian Ridge Road
Blgs, Mt 59101

Jeff Shryer
P.O. Box 2631
Missoula, MT 59806

Tom Learmont
92 Captiva
Nokomis, Florida 34275

Don Wirth
945 Poly Drive
Blgs, MT 59102

Bob and Carolyn Jones
3203 Laredo Place
Blgs, MT 59102

Rita Harding
P.O. Box 30324
Blgs, MT 59107

Sue Cozzens
2822 3rd Ave N, #212
Blgs 59101

Connie Genger
1809 Colton Blvd
Blgs 59102

Rick Whitman
730 Moccasin Trail
Blgs 59105

Gretchen Wagner
20 Stanford Court
Blgs 59102

Mary Fitzpatrick

631 Clark Ave
Blgs 59101

Susan Weinreis
3052 Lloyd Mangrum Ln
Blgs 59106

Deborah De Pietro
3786 Heritage Dr.
Blgs 59102

Marie Barton
5 South 500 W. Apt #1007
Salt Lake City, UT 84101

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Approval of Montana Mental Health Settlement Trust Grant in the Amount of \$7,910.00

PRESENTED BY: Rich St. John

Department: Police

Information

PROBLEM/ISSUE STATEMENT

The Montana Mental Health Settlement Trust (MMHST) has awarded the City of Billings a grant for a multi-disciplinary team to attend crisis intervention training (CIT). The goals of the MMHST grant are to train and educate law enforcement personnel concerning effective and appropriate crises intervention techniques and resources. The grant, in the amount of \$7,910, will fund seven members of the CIT team to attend the CIT international conference. The training will take place August 20th through August 22nd.

ALTERNATIVES ANALYZED

The City Council may:

- Accept the Montana Mental Health Settlement Trust Grant of \$7,910; or
- Not accept the Montana Mental Health Settlement Trust Grant of \$7,910 which would result in members not attending the training, thus making the future of crisis intervention training less geared toward assisting adults with mental illness.

FINANCIAL IMPACT

There is no financial impact to the City as there is no City match required for this grant.

RECOMMENDATION

Staff recommends that the City Council accept the Montana Mental Health Settlement Trust Grant in the amount of \$7,910 for the period of August 20, 2012, to August 22, 2012 and allow the Mayor to sign the Grant Agreement.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Membership Appointments to the Ad Hoc Collaborative School Planning Committee

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

On May 14, 2012, City Council approved the creation of a 6-member ad hoc committee to guide the U. S. Environmental Protection Agency's Smart Growth Implementation Assistance process to develop a model city-school collaborative planning process. Appointing a 6-member citizens' committee to undertake the process was discussed at a joint City Council/School District #2 Board of Trustees meeting on April 12, 2012. Three members each would be appointed by the Billings City Council and the School District #2 Superintendent.

Applications for this committee were due to City Administration by May 18. The City received four applications. The applications were forwarded to the Mayor, who in turn is making a recommendation to the City Council to appoint 3 of the 4.

ALTERNATIVES ANALYZED

The City Council may:

- Approve the Mayor's nominations for the Ad Hoc Collaborative School Planning Committee; or
- Approve a modified slate of nominees for such a committee; or
- Deny the appointment of any applicants to the ad hoc committee and find another way to guide the study.

FINANCIAL IMPACT

The appointment of applicants to the Ad Hoc Collaborative School Planning Committee will have no financial impact on the City.

RECOMMENDATION

Staff recommends that City Council approve the Mayor's nominations of Josi Wilgus, James Mariska, and Patty Nordlund to the Ad Hoc Collaborative School Planning Committee.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: SID 1394 Macona Lane Resolution of Intent to Create District and Set a
Public Hearing

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

Some of the property owners on Macona Lane have expressed interest in creating an SID to reconstruct Macona Lane. Macona Lane is located north of Rimrock Road just west of Virginia Lane. SID 1394 will construct the missing curb and gutter, drive approaches, and street improvements to Macona Lane. Due to the narrow existing right of way, sidewalk is not possible to construct along Macona Lane. The Public Works Department conducted a mail survey and more than half of the owners are in favor of creating the SID. Per the City's SID policy, the City will need to pay for paving half of the width of the street and new curb and gutter along the non-addressed side of corner lots. The City would contribute \$25,566.71 of gas tax funds and storm funds to the SID.

ALTERNATIVES ANALYZED

The Council may:

- Approve the Resolution of Intent to Create SID 1394 and set a public hearing for the July 9, 2012 City Council Meeting; or
- Do not approve the Resolution of Intent to Create SID 1394.

FINANCIAL IMPACT

The total estimated costs of the improvements are \$131,566.71. The costs of the improvements are to be paid from the following sources: (1) \$106,000.00 of Special Improvement District bonds; and (2) \$25,566.71 cash contribution from the City of Billings utilizing gas tax and storm funds.

RECOMMENDATION

Staff recommends that Council approve the Resolution of Intent to Create SID 1394 and set a public hearing date for July 9, 2012.

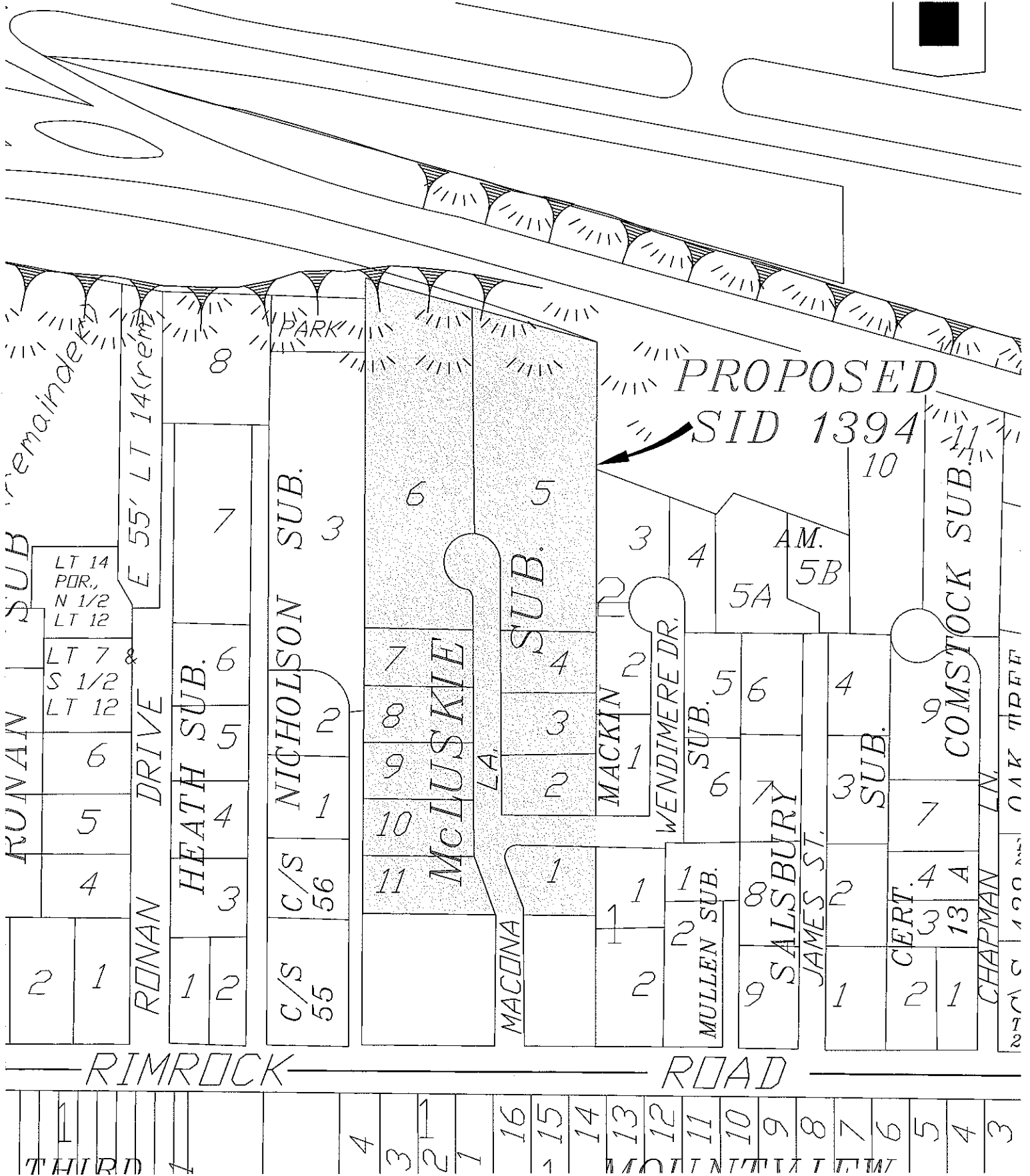
APPROVED BY CITY ADMINISTRATOR

Attachments

SID 1394 Boundary Map

SID 1394 Resolution of Intent

EXHIBIT "A"



CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the City), hereby certify that the attached resolution is a true copy of Resolution No. _____, entitled: **RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. 1394; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO CREATE THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND** (the Resolution" was duly adopted by the City Council of the City at a meeting on June 11, 2012 that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.)

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: _____

_____;
voted against the same: _____

_____;
or were absent: _____.

WITNESS my hand officially this _____ day of _____, 201__.

Cari Martin

City Clerk

RESOLUTION NO. 12-_____

RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. 1394; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO CREATE THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND

BE IT RESOLVED by the City Council of the City of Billings (the City), Montana, as follows:

Section 1. Proposed Improvements; Intention To Create District. The City proposes to undertake certain local Improvements (the "Improvements") to benefit certain property located in the City. The Improvements consist of the reconstruction of Macona Lane, as more particularly described in Section 5. The total estimated costs of the Improvements are \$131,566.71. The costs of the Improvements are to be paid from the following sources: (1) \$106,000.00 of Special Improvement District bonds hereinafter described; and (2) \$25,566.71 of cash contribution by the City of Billings. It is the intention of this Council to create and establish in the City under Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended, a Special Improvement District (the "District") for the purpose of financing costs of the Improvements and paying costs incidental thereto, including costs associated with the sale and the security of Special Improvement District bonds drawn on the District (the "Bonds"), the creation and administration of the District, the funding of a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund"). The total estimated costs of the Improvements, including such incidental costs, to be financed by the Bonds are \$106,000.00. The Bonds are to be payable primarily from special assessments to be levied against property in the District, which property will be specially benefited by the Improvements.

Section 2. Number of District. The District, if the same shall be created and established, shall be known and designated as Special Improvement District No. 1394 of the City of Billings, Montana.

Section 3. Boundaries of District. The limits and boundaries of the District are depicted on a map attached as Exhibit A hereto (which is hereby incorporated herein and made a part hereof) and more particularly described on Exhibit B hereto (which is hereby incorporated herein and made a part hereof), which boundaries are designated and confirmed as the boundaries of the District. A listing of each of the properties in the District is shown on Exhibit F hereto (which are hereby incorporated herein and made a part hereof).

Section 4. Benefited Property. The District and territory included within the limits and boundaries described in Section 3 and as shown on Exhibits A, B, and F are hereby declared to be the Special Improvement District and the territory which will benefit and be benefited by the Improvements and will be assessed for the costs of the Improvements as described in Section 7.

Section 5. General Character of the Improvements. The general character of the Improvements, as shown in Exhibit E, is the construction of curb and gutter and street improvements fronting lots along Macona Lane.

Section 6. Engineer and Estimated Cost. The Engineer for this project will be chosen from a list of pre-approved consultants. The City Engineer's Office has estimated that the costs of the Improvements, including all incidental costs, are \$131,566.71.

Section 7. Assessment Methods.

7.1. Property to be Assessed. All properties within the district are to be assessed for the costs of the Improvements, as specified herein. The costs of the Improvements shall be assessed against the property in the District benefiting from the Improvements based on the equal amount methods described in Section 7-12-4162 M.C.A., as particularly applied and set forth in this Section 7.

7.1.1 Equal Amount Method.

Assessment #1 will include the construction of street improvements to Macona Lane. The properties to be assessed for these improvements include all of the parcels within McLuskie Subdivision. There are 11 lots within McLuskie Subdivision that split into 10 parcels. For the purposes of equitably apportioning special benefit to each tract or parcel of land in the District, as above-mentioned, the Engineer has determined that each tract or parcel of land, receiving street improvements, shall equally bear the costs of the street improvements to arrive at an equal cost for the street improvements. The total estimated cost of Assessment #1 is \$82,000.00 and shall be assessed against each tract or parcel of land within the District, as above-mentioned, receiving street improvements and not paying a cash contribution, on an equal amount basis based on the bid price to be received. The equal amount assessment is estimated to be \$8,200.00.

Assessment #2 will include the construction of curb and gutter and drive approaches along Macona Lane. The properties to be assessed for these improvements include all of the parcels within Lots 1-9 of McLuskie Subdivision. Lots 1-9 of McLuskie Subdivision are split into 8 parcels. For the purposes of equitably apportioning special benefit to each tract or parcel of land in the District, as above-mentioned, the Engineer has determined that each tract or parcel of land, receiving curb and gutter and drive approach improvements, shall equally bear the costs of the curb and gutter and drive approach improvements to arrive at an equal cost for the curb and gutter and drive approach improvements. The total estimated cost of Assessment #2 is \$24,000.00 and shall be assessed against each tract or parcel of land within the District, as above-mentioned, receiving curb and gutter and drive approach improvements and not paying a cash contribution, on an equal amount basis based on the bid price to be received. The equal amount assessment is estimated to be \$3,000.00.

7.2. Assessment Methodologies Equitable and Consistent With Benefit. This Council hereby determines that the methods of assessment and the assessment of costs of the specific improvements against the properties benefited thereby as prescribed in this Section 7 are equitable in proportion to and not exceeding the special benefits derived from the respective improvements by the lots, tracts, and parcels to be assessed therefore within the District.

Section 8. Payment of Assessments. The special assessments for the costs of the Improvements shall be payable over a term not exceeding 15 years, each in equal semiannual installments of principal, plus interest, or equal semiannual payments of principal and interest, as this Council shall prescribe in the resolution authorizing the issuance of the Bonds. Property Owners have the right to prepay assessments as provided by law. Further, all owners shall have the opportunity to prepay their assessments prior to sale of the SID bonds.

Section 9. Method of Financing; Pledge of Revolving Fund; Findings and Determinations. The City will issue the Bonds in an aggregate principal amount not to exceed \$106,000.00 in order to finance the costs of the Improvements. Principal of and interest on the Bonds will be paid from special assessments levied against the properties in the District. This Council further finds it is in the public interest, and in the best interest of the City and the District, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the city to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect of the Bonds.

In determining to authorize such undertakings and agreements, this Council has taken into consideration the following factors:

(a) **Estimated Market Value of Parcels.** The estimated market value of the lots, parcels, or tracts in the District as of the date of adoption of this resolution, as estimated, by the County Assessor for property tax purposes ranges from \$30,543.00 to \$248,760.00, and is set forth in Exhibit F. The average market value is \$127,065.20 with the median being \$114,078.00. The special assessments to be levied under Section 7 against each lot, parcel, or tract in the District is less than the increase in estimated value of the lot, parcel, or tract as a result of the construction of the Improvements.

(b) **Diversity of Property Ownership.** McLuskie Subdivision is made up of 11 lots which are split into 10 parcels. No improvements, public or private, are located on any of the parcels within the District. One property owner owns two parcels and the rest are owned by separate owners.

(c) **Comparison of Special Assessments and Property Taxes and Market Value.** Based on an analysis of the aggregate amount of the proposed, any outstanding special assessments (whether or not delinquent), and any delinquent property taxes (as well as any known industrial development bonds theretofore issued and secured by a mortgage against a parcel in the District) against each lot, parcel, or tract in the District in comparison to the estimated market value of such lot, parcel, or tract after the Improvements, the City concludes that, overall, the estimated market value of the lots, tracts, or parcels of land in the District exceeds the sum of special assessments, delinquent property taxes, and current assessments and is set forth in Exhibit F.

(d) **Delinquencies.** An analysis of the amount of delinquencies in the payment of outstanding special assessments or property taxes levied against the properties in the District shows that of 10 properties, zero (0) properties were delinquent, and is set forth in Exhibit F.

(e) **The Public Benefit of the Improvements.** The total estimated costs of the Improvements are \$131,566.71. The costs of the Improvements are to be paid from the following sources: (1) \$106,000.00 of Special Improvement District bonds hereinafter described; and (2) \$25,566.71 of cash contribution by the City of Billings. All of the properties are zoned Residential 9600. All of the parcels except one are developed. The public improvements contemplated under the terms of this proposed District are required by the City Subdivision, Site Development and Zoning Ordinances in order for the parcels to develop.

Section 10. Reimbursement Expenditures.

10.01. Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

10.02. Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

10.03. Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of \$106,000.00 after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

10.04. Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

10.05. Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

Section 11. Public Hearing Protests. At any time within fifteen (15) days from and after the date of the first publication of the notice of the passage and approval of this resolution, any owner of real property within the District subject to assessment and taxation for the cost and expense of making the Improvements may make and file with the City Clerk until 5:00 p.m., M.T., on the expiration date of said 15-day period (July 6, 2012), written protest against the proposed Improvements, or against the extension or creation of the District or both, and this Council will at its next regular meeting after the expiration of the fifteen (15) days in which such protests in writing can be made and filed, proceed to hear all such protests so made and filed; which said, regular meeting will be held on Tuesday the 9th day of July 2012, at 6:30 p.m., in the Council Chambers, at 220 North 27th Street, in Billings, Montana.

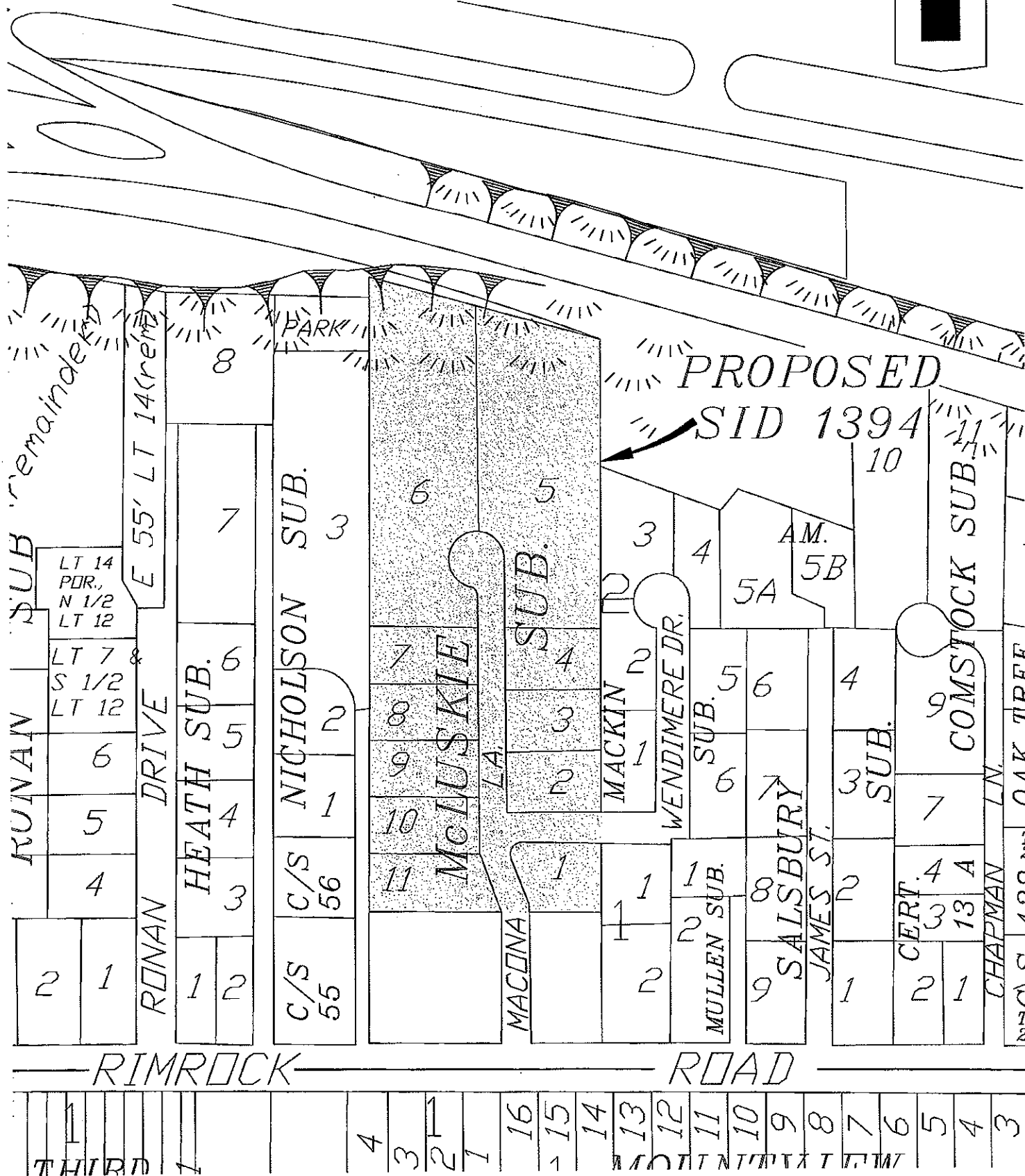
Section 12. Notice of Passage of Resolution of Intention. The City Clerk is hereby authorized and directed to publish or cause to be published a copy of a notice of the passage of this resolution in the Billings Times, a newspaper of general circulation in the county on June 21 and June 28, 2012, in the form and manner prescribed by law, and to mail or cause to be mailed a copy of said notice to every person, firm, corporation, or the agent of such person, firm, or corporation having real property within the District listed in his or her name upon the last completed assessment roll for state, county, and school district taxes, at his last-known address, on or before the same day such notice is first published.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 11th day of June 2012.

Mayor

Attest:

City Clerk



SID 1394 EXHIBIT B

**Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11, McLuskie Subdivision, Recorded January 13,
1955, under Document No. 536386**

SID 1394 Macona Lane
Exhibit C Engineers Estimate of Probable Cost
Prepared By: City of Billings

Item Number	Description	Quantity	Unit	Engineers Estimate		City		Assessment #1		Assessment #2	
				Unit Prices	Amount	Quantity	Contribution Amount	Streets Quantity	Streets Amount	Curb and Gutter Quantity	Curb and Gutter Amount
100	TAXES, BONDS, INSURANCE (7%)	1	LS		\$5,000.00	0.231	\$1,404.29	0.573	\$3,484.55	0.197	\$1,195.59
101	MOBILIZATION	1	LS		\$5,000.00	0.231	\$1,404.29	0.573	\$3,484.55	0.197	\$1,195.59
102	CURB AND GUTTER	1375	LF		\$2,500.00	346.00	\$4,152.00	0.00	\$0.00	1,029.00	\$12,348.00
103	CURB AND GUTTER REMOVAL	50	LF		\$2,500.00	50.00	\$250.00	0.00	\$0.00	0.00	\$0.00
104	ASPHALT	280	TON		\$8,400.00	78.00	\$2,340.00	202.00	\$6,060.00	0.00	\$0.00
105	ASPHALT OIL	17	TON		\$10,500.00	4.68	\$5,042.00	12.12	\$7,878.00	0.00	\$0.00
106	BASE GRAVEL 1 1/2" MINUS	560	CY		\$5,000.00	153.00	\$3,366.00	407.00	\$8,954.00	0.00	\$0.00
107	ASPHALT REMOVAL	0	SF		\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
108	6-INCH CONCRETE VALLEY GUTTER/ FILLET	300	SF		\$5,000.00	0.00	\$0.00	300.00	\$1,800.00	0.00	\$0.00
109	6 INCH CONCRETE APPROACH	0	SF		\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
110	4 INCH CONCRETE DRIVEWAY	500	SF		\$5,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
111	UNCLASSIFIED EXCAVATION	930	CY		\$2,500.00	192.00	\$2,880.00	738.00	\$11,070.00	0.00	\$0.00
112	ADJUST SEWER MANHOLE	2	EA		\$500.00	0.00	\$0.00	3.00	\$900.00	0.00	\$0.00
113	ADJUST WATER VALVE	2	EA		\$500.00	0.00	\$0.00	2.00	\$500.00	0.00	\$0.00
114	TRAFFIC CONTROL	1	LS		\$5,000.00	0.231	\$1,154.00	0.573	\$2,863.50	0.197	\$882.50
115	CONCRETE FLATWORK REMOVAL	0	SF		\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
116	MANHOLE BARREL ADJUSTMENT	0	EA		\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
117	RELOCATE MAILBOX	10	EA		\$5,000.00	0.00	\$0.00	10.00	\$1,500.00	0.00	\$0.00
118	NEW STREET SIGN	1	EA		\$5,000.00	0.00	\$0.00	1.00	\$1,500.00	0.00	\$0.00
119	SPRINKLER AND LANDSCAPE RESTORATION	1	LS		\$5,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
120	BOULDER PIT	0	LS		\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
121	FENCE REMOVAL/REPLACEMENT FOR BOULDER PIT	0	LF		\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
122	CURB PAINT	0	GAL		\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
123											
				Sub-Total		\$19,591.35		\$49,449.02		\$17,880.08	
				Contingency		\$1,939.13		\$4,944.50		\$1,788.01	
				Design and CA		\$4,016.23		\$10,137.05		\$3,665.42	
				Total		\$25,566.71		\$113,431.19		\$23,333.51	
				City Contribution		\$25,566.71		\$113,431.19		\$23,333.51	
				Subtotal		\$87,864.48		\$64,530.97		\$23,333.51	
				Finance Fee 2.5%		\$2,650.00		\$2,517.50		\$132.50	
				Engineering Fee 3.5%		\$3,710.00		\$3,524.50		\$185.50	
				Revolving Fund 5%		\$5,300.00		\$5,035.00		\$265.00	
				Bond Discount 2%		\$2,120.00		\$2,014.00		\$106.00	
				Insurance Cost 3%		\$3,180.00		\$3,021.00		\$159.00	
				Bank Fees		\$1,000.00		\$950.00		\$50.00	
				Roundoff		\$175.52		\$407.08		(\$231.51)	
				Total		\$106,000.00		\$82,000.00		\$24,000.00	
				10 Properties Assessment Per Property		\$8,200.0000		8 Properties Assessment Per Property		\$3,000.00	

SID 1394 Macona Lane
Exhibit D Property Owner Description and Assessment
Prepared By: City of Billings

TAX ID	OWNER	OWNER	MAILING ADDRESS	CITY	STATE	ZIP CODE	LOT AREA	ASSESSMENT #1 STREETS	ASSESSMENT #2 CURB & GUTTER	TOTAL ASSESSMENT
A10811	Link, Justin & Heather 2917 Macona Ln Billings, Mt 59102	LINK, JUSTIN & HEATHER	2917 MACONA LN	BILLINGS	MT	59102	8,820	\$8,200.00	\$3,000.00	\$11,200.00
A10812	Wolf, Carl H 3003 Macona Ln Billings, Mt 59102	WOLF, CARL H	3003 MACONA LN	BILLINGS	MT	59102	10,400	\$8,200.00	\$3,000.00	\$11,200.00
A10813	Dockery, Michael S & Brenda B 3009 Macona Ln Billings, Mt 59102	DOCKERY, MICHAEL S & BRENDA B	3009 MACONA LN	BILLINGS	MT	59102	10,400	\$8,200.00	\$3,000.00	\$11,200.00
A10814	Foster, James P & Cydilla K 3015 Macona Ln Billings, Mt 59102	FOSTER, JAMES P & CYRILLA K	3015 MACONA LN	BILLINGS	MT	59102	10,400	\$8,200.00	\$3,000.00	\$11,200.00
A10815	McLuskie, Dennis Keith & Joan Marie 3021 Macona Ln Billings, Mt 59102	MCLUSKIE, DENNIS KEITH & JOAN MARIE	3021 MACONA LN	BILLINGS	MT	59102	75,010	\$8,200.00	\$3,000.00	\$11,200.00
A10816	Alweis, Donald A & Ellen Po Box 2083 Billings, Mt 59103	ALWEIS, DONALD A & ELLEN	PO BOX 2083	BILLINGS	MT	59103	63,990	\$8,200.00	\$3,000.00	\$11,200.00
A10817	Padon, Charlotte W Trustee 6768 Valley View Rd Edina, Mn 55439	PADON, CHARLOTTE W TRUSTEE	6768 VALLEY VIEW RD	EDINA	MN	55439	15,675	\$8,200.00	\$3,000.00	\$11,200.00
A10818	Padon, Charlotte W Trustee 3008 Macona Ln Billings, Mt 59102	PADON, CHARLOTTE W TRUSTEE	3008 MACONA LN	BILLINGS	MT	59102	16,388	\$8,200.00	\$3,000.00	\$11,200.00
A10819	Salsbury, Jackson W & Darjeeling R 2924 Macona Ln Billings, Mt 59102	SALSBURY, JACKSON W & DARJEELING R	2924 MACONA LN	BILLINGS	MT	59102	10,688	\$8,200.00		\$8,200.00
A10820	Hensley, Thomas L 2918 Macona Ln Billings, Mt 59102	HENSLEY, THOMAS L	2918 MACONA LN	BILLINGS	MT	59102	12,180	\$8,200.00		\$8,200.00
								\$82,000.00	\$24,000.00	\$106,000.00

SID 1394 Macona Lane
Exhibit E Description of Improvements
Prepared by: City of Billings

Special Improvement District No. 1394 shall construct street and curb and gutter improvements to Macona Lane within the City of Billings.

SID 1393 Fritz Subdivision
Exhibit F Property Market Value and Delinquency
Prepared By: City of Billings

TAX ID. NUMBER	PREVIOUS SID #	PREVIOUS SID PAY-OFF	DELINQUENT	SID 1393 ASSESSMENT	SID PAY-OFF + DELINQUENT + SID 1393 ASSESSMENT	ESTIMATED MARKET VALUE	ESTIMATED MARKET VALUE AFTER IMPROVEMENTS
A10811				\$11,200.00	\$11,200.00	\$99,630.00	\$110,830.00
A10812				\$11,200.00	\$11,200.00	\$91,629.00	\$102,829.00
A10813				\$11,200.00	\$11,200.00	\$125,936.00	\$137,136.00
A10814				\$11,200.00	\$11,200.00	\$116,276.00	\$127,476.00
A10815				\$11,200.00	\$11,200.00	\$133,122.00	\$144,322.00
A10816				\$11,200.00	\$11,200.00	\$248,760.00	\$259,960.00
A10817				\$11,200.00	\$11,200.00	\$30,543.00	\$41,743.00
A10818				\$11,200.00	\$11,200.00	\$220,781.00	\$231,981.00
A10819				\$8,200.00	\$8,200.00	\$92,095.00	\$100,295.00
A10820				\$8,200.00	\$8,200.00	\$111,880.00	\$120,080.00
AVERAGE		50.00	50.00	\$10,600.00	\$10,600.00	\$127,405.20	\$137,605.20
MEDIAN		50.00	50.00	\$11,200.00	\$11,200.00	\$116,629.00	\$127,829.00
LOW		50.00	50.00	\$8,200.00	\$8,200.00	\$30,543.00	\$41,743.00
HIGH		50.00	50.00	\$11,200.00	\$11,200.00	\$248,760.00	\$259,960.00

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Resolution of Intent to Dispose of property in Block 189, Billings Original Townsite

PRESENTED BY: Bruce McCandless, Asst. City Administrator

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

The City Council will consider adopting a Resolution of Intent to sell property located at 10 S. 26th Street. The property contains the "Galles Building," which is located on the northeast corner of the block that also contains the Skatepark and the L&L Building (aka Arcade). The City purchased the property in 1999, intending to aggregate property on the entire block for a large redevelopment project. After building the skatepark and associated green space, a parking lot and being unable to acquire the L&L Building, aggregating the land for a large redevelopment project may not be feasible. Therefore, this corner property may be better suited for redevelopment by restoring and reusing the building or demolishing it and providing land for a new structure. At least three potentially interested purchasers contacted the City and expressed an interest in reusing the building for offices and/or residences. Staff recommends offering up to two (2) full lots for redevelopment in case the additional land is needed for parking or other uses related to the building. If the Council adopts the Resolution of Intent to dispose of the property, staff will advertise for sealed bids, notify surrounding property owners about the pending sale and schedule a public hearing for July 23, 2012 for the Council to consider the bids and hear comments on the proposed land sale.

ALTERNATIVES ANALYZED

The City Council may:

- Adopt the Resolution of Intent to dispose of the property, request and accept sealed bids and conduct a public hearing on July 23 to consider selling to one of the bidders, or
- Not adopt the Resolution of Intent. The City will continue owning the property and will be responsible for maintaining it or eventually demolishing the structure due to its deterioration. The City owns the remainder of the block except for one lot that contains the L&L building on the corner of Minnesota and 1st Avenue South. If the Council chooses not to sell the Galles building, it could be incorporated into a redevelopment project that includes the remaining City property on the 1/2 block or full block (including skatepark).

FINANCIAL IMPACT

There is no financial impact from adopting the resolution of intent. Notifying surrounding property owners and publishing the notice of public hearing costs will be offset by the land/building purchase price. A more thorough analysis of pricing and costs will be provided at the time of the public hearing.

RECOMMENDATION

Staff recommends that the City Council adopt the resolution of intent to sell property at 10 S. 26th Street.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution of intent to sell lot 7, block 189 OTB

RESOLUTION 12-_____

A RESOLUTION PURSUANT TO BILLINGS, MONTANA CITY CODE, ARTICLE 22-900: SALE, DISPOSAL OR LEASE OF CITY PROPERTY; DESCRIBING THE PROPERTY TO BE SOLD; DECLARING THE INTENT OF THE CITY TO DISPOSE OF THE PROPERTY; AND ESTABLISHING A PUBLIC HEARING DATE

WHEREAS, the City of Billings finds it desirable to dispose of property it currently owns, located 10 South 26th Street in the City of Billings, Yellowstone County, Montana, as follows;

Lot 7 and Lot 8, block 189, Original Town of Billings according to the official plat thereof on file and of record with the Yellowstone County Clerk and Recorder under document No. 16312

WHEREAS, Article 22-900 BMCC requires the city to declare its intention to dispose of such lands, giving the public the opportunity to be heard regarding such action, and

WHEREAS, Article 22-900 BMCC also requires that all property owners within three hundred (300) feet of the exterior boundaries of said property, be notified by mail, fifteen (15) days in advance of the time, date, place of public hearing and the City property's existing and proposed use.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLING, MONTANA, AS FOLLOWS:

PUBLIC HEARING. The Billings City Council will conduct a PUBLIC HEARING on Monday, July 23, 2012, at 6:30 o'clock p.m. in the Council Chambers, located on the Second Floor of the Police Facility, 220 North 27th Street, Billings, Montana. The City Clerk is hereby directed to publish notice of the public hearing in **The Billings Times** in its regular issues on June 28 and July 5, 2012 and to mail a copy of such notice to all property owners within the three hundred (300) foot notification area.

APPROVED AND PASSED by the City Council of the City of Billings this 11th day of June, 2012

THE CITY OF BILLINGS:

BY: _____
THOMAS W. HANEL, MAYOR

ATTEST:

BY: _____
CARI MARTIN, CITY CLERK

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Resolution of Intent to Exclude Lot 2, Hobby Subdivision and Set a Public Hearing

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

The Planning Division is requesting the City Council approve a Resolution of Intent to Exclude Property from the City, described as Lot 2, Hobby Subdivision. The resolution would set a public hearing for July 9, 2012. While there appear to be significant issues with deannexing this property based on the City's Deannexation Policy, there also are some challenges to providing all City services to the property. The deannexation would result in about 2.7 acres of land being taken out of the City. The property is currently developed with several residences and out buildings. The property is zoned Residential-9600. Petitioners and property owners June and Leonard Hobby have signed the attached petition to request that this property be deannexed. The property was annexed into the City in 2003.

The requested deannexation is consistent with the City's deannexation policy in that:

1. The property is not encumbered by any indebtedness of any improvement district of which the territory is a part.
2. The property is located on the outer perimeter of the City limits and upon exclusion of the property will not result in a parcel wholly surrounded by City limits.

The requested deannexation is not consistent with the City's deannexation policy in that:

1. The property is currently connected to City water in Garden Avenue. However, the property is not connected to sanitary sewer at this time and storm drainage facilities are not currently near the property. It appears that connecting to sanitary sewer would require extension of services along Garden Avenue in this area for a long distance based on current service locations.
2. The property is adjacent to the public-right-of way of Garden Avenue for its entire east frontage
3. The property is bordered by other property with the City Limits on the north and is adjacent on the east, west and south to the acceptable limits of annexation as defined on the most recent update of the Limits of Annexation Map.

While this deannexation petition is at odds with several of the criteria in the City's deannexation policy, like annexation petitions, the City Council usually accepts the petition and sets a public hearing date to more thoroughly consider the petition and review comments on the request from all reviewing City Departments, the petitioner, and the public.

ALTERNATIVES ANALYZED

The City Council may:

- Approve the Resolution of Intent to Exclude Property for the above mentioned property and set a public hearing for July 9, 2012; or
- Not approve the Resolution of Intent

FINANCIAL IMPACT

There is no financial impact to the City in approving the Resolution of Intent and setting this public hearing.

RECOMMENDATION

Staff recommends that Council approve the Resolution of Intent to Exclude Lot 2, Hobby Subdivision, from the city limits, and set a public hearing for July 9, 2012.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution of Intent to Deannex

Deannexation Petition

Deannexation Exhibit

RESOLUTION NO. 12 -

A RESOLUTION OF INTENT TO EXCLUDE TERRITORY UNDER THE PROVISIONS OF TITLE 7, CHAPTER 2, PART 48 OF THE MONTANA CODE ANNOTATED, AND FIXING A DATE FOR A PUBLIC HEARING ON THE QUESTION OF EXCLUSION.

WHEREAS, the City Council of the City of Billings has determined that a petition to exclude the territory now within the City of Billings was signed by the requisite number of qualified electors of the City, and that granting of the petition is in the best interest of the City of Billings and will not materially mar the symmetry of the City; and

WHEREAS, the Billings City Council intends to consider excluding said territory from the City of Billings pursuant to Title 7, Chapter 2, Part 48 of the Montana Code Annotated; and

WHEREAS, the boundaries of the territory that the Billings City Council intends to consider excluding is particularly described as follows:

A tract of land situated in the SW1/4 of Section 11, T.1S., R.26E., Billings, Yellowstone County, Montana, more particularly described as:
Hobby Subdivision, Lot 2, Recorded May 30, 2002, Under Document No. 3178256, Records of Yellowstone County, Montana, annexed under Resolution No. 02-17841, Recorded June 20, 2002, Under Document No. 3181239, Records of Yellowstone County, Montana;
Containing 2.720 gross and net acres, more or less.

(# 12-05) See Exhibit "A" Attached

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. The Billings City Council intends to consider excluding the above described contiguous territory.
2. All registered voters in the territory to be embraced are to be immediately notified, in writing.
3. Notice of the City Council's intent to exclude said territory shall be published as provided in Section 7-1-4127, MCA, with notice that for a period of twenty (20) days after first publication of the notice, the Billings City Clerk shall accept written comments approving or disapproving the proposed exclusion of the above described territory from the City of Billings from registered voters residing in the area proposed to be excluded.

4. The City Clerk shall forward all written communication received by the Clerk to the City Council for consideration.

A public hearing on the question of exclusion of said territory shall be held on July 9, 2012.

APPROVED AND PASSED by the City Council of the City of Billings this 11th day of June, 2012.

THE CITY OF BILLINGS

BY: _____

Thomas W. Hanel, MAYOR

ATTEST:

BY: _____

Cari Martin, CITY CLERK

PETITION
FOR DE-ANNEXATION
FROM THE CITY OF BILLINGS



NOTICE TO PETITIONER

This is a Petition to the City of Billings requesting the DE-annexation of property from the City, pursuant to MCA Title 7, Chapter 2, Part 48. Procedures for de-annexation are governed by the Statutes of the State of Montana. This Petition requires the signatures of not less than 75% of the Resident Freeholder Electors to be considered for de-annexation.

INSTRUCTIONS

1. All items must be completed or provided. Please type or print. You may attach additional pages if more space is needed.
2. Prepare a map drawn to a scale adequate and legible to show the property requesting de-annexation and all other property within one-quarter (1/4) mile.

The map must show:

- a. The boundaries of the municipality;
 - b. The present streets, major trunk water mains and sewer mains;
 - c. The zoning of the property requesting de-annexation and the property immediately adjacent to it.
3. The Petition should be submitted to the Planning Department, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., located on the 4th Floor of Parmly Billings Library at 510 North Broadway, Billings, Montana. Upon presentation, the Petition will be checked for completeness. Once accepted, the Petition will be routed to the following City Departments: Public Works, City-County Planning, Public Utilities, Fire Department, City Attorney, Police Department, Parks and Recreation Department, and the Finance Department. If the departments find no problems with the Petition, the City Clerk will schedule the Petition for City Council action.
 4. If the Council finds that the petition is signed by the required number of owners of the territory to be excluded, and that the granting of said petition will be to the best interest of the city and the inhabitants thereof and will not materially mar the symmetry of the city, they shall pass a resolution of intent to De-Annex the territory. Then the City Clerk shall publish in the newspaper for two successive notice of the Council's Resolution of Intent to De-annex, of a 20-day comment period, and of an upcoming public hearing on the question of de-annexation.
 5. A description of the territory to be de-annexed from the City is legally described on a document attached hereto.

RESIDENT FREEHOLDER ELECTORS

Date	Print Name	Name Signature	Address
4/11/2012	Hobby, Jane	Jane Hobby	550 Gordon Ave
4/11/2012	Hobby Leonard	Leonard Hobby	550 Gordon Ave

(continued on separate page)

(Should be completed prior to obtaining signatures of resident freeholder electors)
DESCRIPTION OF THE TERRITORY TO BE DE-ANNEXED FROM THE CITY OF BILLINGS

Legal Description	Tax Code	Address of General Location	Use of Property	Legal Property Owners	Address	Phone
	A30049	550 Garden Ave	Residence	Leonard & June Hobby	550 Garden Ave	245-5314
TAX CODE: A30049						
LEGAL DESCRIPTION						
SECTION 11, TOWN 01 S, RANGE 26 E		DISTRICT(s):				
LOT:002		2 BILLINGS				
HOBBY SUBD						
HOBBY SUBD, S11, T01 S, R26 E, Lot 002,						
LT 2 HOBBY SUB 2.72 AC (03)						
Acres: 2.72						
HOBBY, LEONARD C & JUNE P						
550 GARDEN AVE						
BILLINGS MT 59101-5734						

ALL ITEMS BELOW SHALL BE COMPLETED BY STAFF

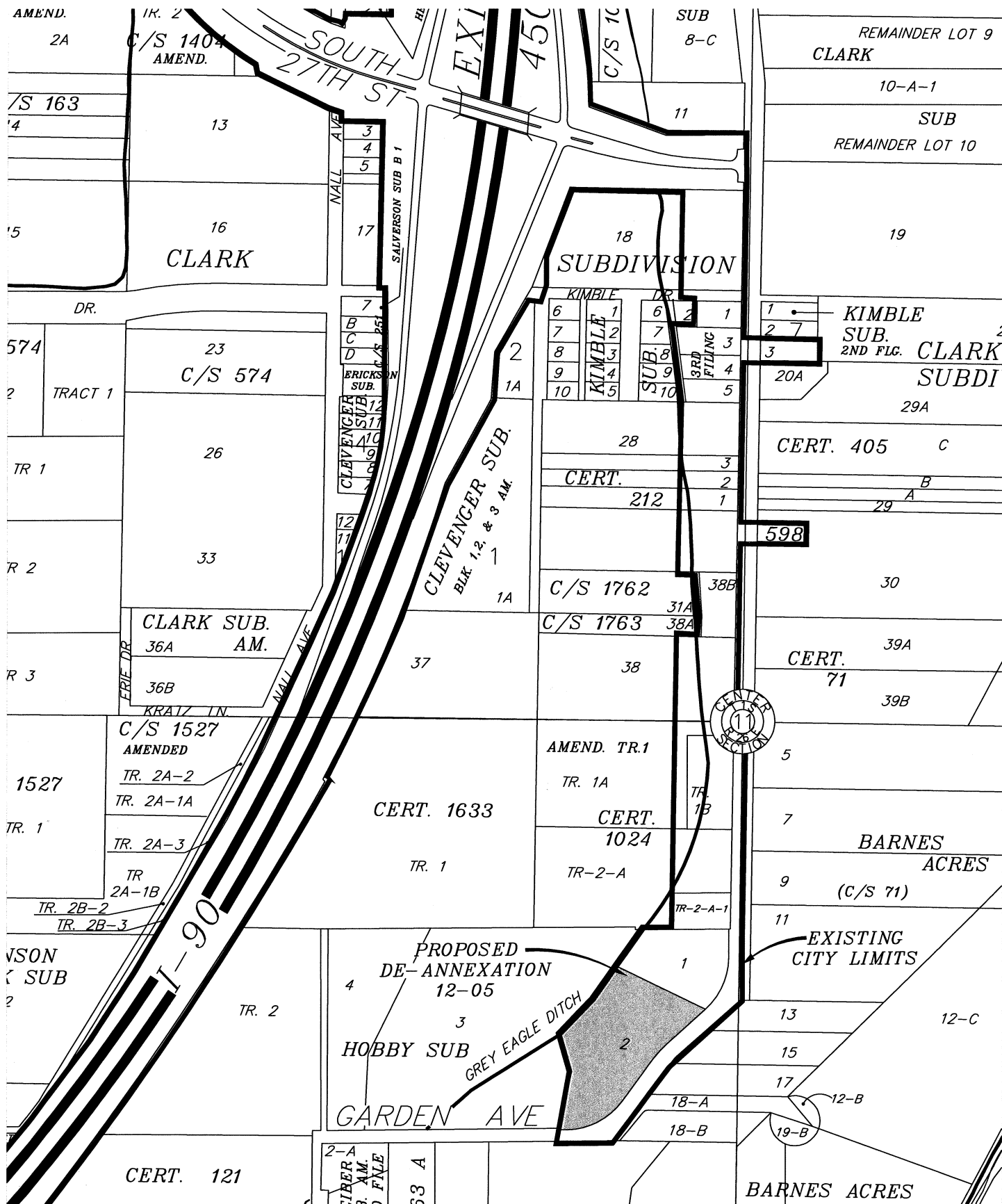
Date Submitted: 4/12/12 Received By: [Signature] Petition Number: Deannexation

Fee Paid: \$960⁵⁰ R/296746

AN[#] 12-04
(Proj # 12-286)

Revised 10/03
W/ R-9600
P/

99 1 99



Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Resolution Establishing Compliance with Reimbursement under Internal Revenue Code

PRESENTED BY: Patrick M Weber

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

The City anticipates constructing a new water storage reservoir in the fall 2012. The Department of Natural Resources and Conservation will issue bonds later this year and a portion of them will be used to finance the reservoir. The City may need to expend money relating to the project before the funds are available from the bond sale proceeds. This resolution allows the City to reimburse those expenses from the bond sale proceeds.

Reimbursement resolutions are required by the Internal Revenue Service for any bonded project where there may be a need to reimburse funds for costs incurred before the bond sale.

ALTERNATIVES ANALYZED

The City Council may:

- Approve the resolution and proceed with the project with the ability to reimburse expenses when the bonds are sold; or
- Not approve the resolution

FINANCIAL IMPACT

This will not result in additional costs to the project.

RECOMMENDATION

Staff recommends City Council approve the attached resolution.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of a resolution entitled: "RESOLUTION RELATING TO FINANCING CERTAIN PROPOSED IMPROVEMENTS; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council at a regular meeting on June 11, 2012, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: _____
_____; voted against the same: _____
_____; abstained from voting thereon: _____
_____; or were absent: _____.

WITNESS my hand officially this 11th day of June, 2012.

City Clerk

RESOLUTION NO. _____

RESOLUTION RELATING TO FINANCING OF CERTAIN
PROPOSED IMPROVEMENTS; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council of the City of Billings, Montana (the “City”), as follows:

Section 1. Recitals.

1.01 The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the “Regulations”) require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the “small issuer” exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the “small issuer” exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

1.02 The City desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

Section 2. Official Intent Declaration.

2.01 The City proposes to undertake certain projects, which projects and the estimated costs thereof are generally described on Exhibit A hereto, which is hereby incorporated herein and made a part hereof (the “Projects”).

2.02 Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds (as hereinafter defined), (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a “de minimus” amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Projects have heretofore been paid by the City and no expenditures will be paid by the City until after the date of this Resolution.

2.03 The City reasonably expects to reimburse some or all of the expenditures made for costs of the Projects out of proceeds of bonds in an estimated maximum aggregate principal amount of \$2,700,000 (the “Bonds”) after the date of payment of all or a portion of the costs of the Projects. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the

Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

Section 3. Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Projects, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

Section 4. Reimbursement Allocations. The City Finance Director shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Projects. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds or the Projects and shall specifically identify the actual original expenditure being reimbursed.

Adopted this 11th day of June, 2012.

Mayor

Attest:

City Clerk

EXHIBIT A

<u>Description of Projects</u>	<u>Estimated Cost</u>
Design, construction and installation of a new water storage tank and related improvements and paying associated costs of issuance	\$2,700,000

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Authorizing the Issuance and Calling for a Negotiated Sale for Sidewalk Bonds (W.O. 09-11 & W.O. 11-02)

PRESENTED BY: Patrick M Weber

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

Two sidewalk projects, WO 09-11, Rimrock Road and WO 11-02, Miscellaneous/Developer Improvements will be pooled together for a bond sale. Work was done on Rimrock Road between 17th Street West to Forsythia. Miscellaneous/Developer Improvements were done at various locations throughout the city. The total amount of the bond will be \$390,000.

Upon approval of the resolution, the negotiations can proceed for the sale of the bonds. A RFP was done earlier in the year to seek an underwriter to assist in the sale and issuance of bonds for a two year period. DA Davidson was selected as the underwriter. The City will work with DA Davidson on the pricing and sale of these bonds.

ALTERNATIVES ANALYZED

The Council may:

- Approve the resolution; or
- Not approve the resolution

FINANCIAL IMPACT

Debt service payments on the bonds will be provided through special assessments on the improved properties.

RECOMMENDATION

Staff recommends that the City Council approve the attached resolution that authorizes a negotiated bond sale for the indicated sidewalk projects.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution

CERTIFICATE AS TO RESOLUTION AND VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. _____, entitled: "RESOLUTION RELATING TO UP TO \$390,000 POOLED SPECIAL SIDEWALK, CURB, GUTTER AND ALLEY APPROACH BONDS, SERIES 2012; AUTHORIZING THE ISSUANCE AND PRIVATE NEGOTIATED SALE THEREOF TO AND AUTHORIZING THE PLEDGE OF THE REVOLVING FUND TO THE SECURITY THEREOF" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a regular meeting on June 11, 2012, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: _____
_____; voted against
the same: _____; abstained from voting
thereon: _____; or were absent: _____.

WITNESS my hand officially this 11th day of June, 2012.

City Clerk

RESOLUTION NO. _____

RESOLUTION RELATING TO UP TO \$390,000 POOLED
SPECIAL SIDEWALK, CURB, GUTTER AND ALLEY
APPROACH BONDS, SERIES 2012; AUTHORIZING THE
ISSUANCE AND PRIVATE NEGOTIATED SALE THEREOF
AND AUTHORIZING THE PLEDGE OF THE REVOLVING
FUND TO THE SECURITY THEREOF

BE IT RESOLVED by the City Council (the “Council”) of the City of Billings, Montana (the “City”), as follows:

Section 1. Recitals.

1.01. Prior Acts. This Council has duly and validly created and established in the City under Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended (the “Act”), special improvement projects, designated as the W.O. 11-02, Miscellaneous/Developer-Related Improvements (the “Miscellaneous Improvements”), and the W.O. 09-11 – Rimrock Road – 17th Street West to Forsythia (the “Rimrock Road Improvements”) (collectively, the “Projects”), for the purpose of financing costs of certain public improvements of special benefit to the properties within the Projects (the “Improvements”) and paying costs incidental thereto (the “Incidental Costs”), including costs associated with the sale and the security of special sidewalk, curb, gutter and alley approach bonds of the City drawn on the Projects, the creation and administration of the Projects and the funding of a deposit to the City’s Special Improvement Project Revolving Fund (the “Revolving Fund”).

1.02. Proposed Bond Issue. The City proposes to issue special sidewalk, curb, gutter and alley approach bonds of the City drawn against the Projects in the maximum estimated principal amount of \$390,000 to pay a portion of the costs of the Improvements and Incidental Costs (the “Bonds”). The Bonds are to be payable primarily from special assessments to be levied against property within the Projects, which property will be specially benefited by the Improvements. Assessments will be levied against the property within the Projects in an amount not less than the principal amount of the Bonds to be issued.

The costs of the Improvements and Incidental Costs are currently estimated, as follows:

	Miscellaneous Improvements	Rimrock Road Improvements
Construction	\$246,854.62	\$77,243.77
Administration	7,426.24	2,323.76
Engineering	10,369.74	3,253.26
Revolving Fund Deposit	14,852.48	4,647.52
Costs of Issuance	15,446.58	4,833.42
Rounding	2,072.61	648.65
Total	\$297,049.61	\$92,950.39

1.04. Pooling. The City is authorized pursuant to Montana Code Annotated, Section 7-12-4193, to issue and sell special improvement district bonds of more than one district in a single offering on a pooled basis upon a determination that such pooling is in the best interests of the Projects and the City.

Section 2. Sale and Term of Bonds.

2.01. Principal Amount. Pursuant to Sections 7-7-4204 and 17-5-107, Montana Code Annotated, this Council hereby determines that it is in the best interests of the Projects and the City to sell the Bonds in a pooled single offering for the Projects, at a private negotiated sale at a price not less than 97% of the principal amount thereof, including interest thereon to the date of deliver, to D.A. Davidson & Co., Great Falls, Montana (the “Purchaser”), in the maximum respective principal amounts set forth below:

<u>Project</u>	<u>Principal Amount</u>
Miscellaneous Improvements	\$297,049.61
Rimrock Road Improvements	\$ 92,950.39

2.03. Pricing and Terms. The Bonds shall be sold to the Purchaser, in consultation with Springsted Incorporated, the City’s financial advisor, on the terms and at a purchase price subject to the following limitations and conditions: (1) the aggregate principal amount of the Bonds shall not exceed \$390,000; (2) the maximum true interest cost on the Bonds shall not exceed 5.50%; (3) the purchase price of the Bonds shall not be less than 98.55% of the principal amount thereof, exclusive of original issue discount or premium; (4) the term of the Bonds shall not exceed 12 years; (5) the Bonds shall be payable from special assessments to be levied against property in the District; and (6) the Bonds shall be callable from the prepayment of special assessments.

All costs of issuing the Bonds (including, without limitation, the fees and expenses of bond counsel, the City’s Financial Advisor, the fees of the Paying Agent and Registrar, and the costs of printing the Preliminary Official Statement, the Official Statement and the Bonds, if any) shall be paid by the City as part of the financing from proceeds of the Bonds or other available sources.

2.04. Bond Purchase Agreement. The City Administrator and City Finance Director, in consultation with Springsted Incorporated, are hereby authorized and directed to approve the final principal amount of the Bonds, dated date, the amount of the serial maturities, interest rates and redemption provisions of the Bonds, subject to the limitations contained in the preceding paragraphs and the Act. Upon approving such terms, the City Administrator and City Finance Director are hereby authorized and directed to approve, execute and deliver to the Purchaser a bond purchase agreement (the “Bond Purchase Agreement”), containing the agreement of the City to sell, and the agreement of the Purchaser to purchase, the Bonds on the terms so approved, and containing such other provisions as such officers shall deem necessary and appropriate. In the event of the absence or disability of the City Administrator and City Finance Director, the Mayor or Deputy City Administrator shall make such approvals and execute and deliver the Bond Purchase Agreement. The execution and delivery by appropriate officers of the City of the

Bond Purchase Agreement shall be conclusive as to the approval of such officers of the terms of the Bonds and the agreement of the City to sell the Bonds on such terms in accordance with the provisions thereof.

The form of the Bonds and the final terms and conditions thereof shall be prescribed by a subsequent resolution to be adopted by this Council.

Section 3. Pledge of Revolving Fund. In the Resolutions of Intention To Order in the Projects, adopted on January 24, 2011 and February 14, 2011, respectively, this Council found it to be in the public interest, and in the best interest of the City and the Projects, to secure payment of principal of and interest on the Bonds by the Revolving Fund and authorized the City to enter into the undertakings and agreements authorized in the Act in respect of the Bonds, based on the factors required to be considered under Section 7-12-4225(4) of the Act. Those findings and determinations were ratified and confirmed in the resolutions ordering the Projects adopted by this Council on February 14, 2011 and March 14, 2011, respectively, and are hereby ratified and confirmed. It is hereby covenanted and recited that the City has the power under the Act to pledge the Revolving Fund to payment of the principal of and interest on the Bonds.

Section 4. Preliminary Official Statement. The City Finance Director with Springsted and Dorsey & Whitney LLP, the City's bond counsel, are authorized to prepare on behalf of the City an Official Statement, to be distributed by the Purchaser to prospective purchasers of the Bonds, if necessary for the sale of the Bonds. The Official Statement shall contain such information as shall be advisable and necessary to describe accurately the City and the security for, and the terms and conditions of, the Bonds. The City Administrator and the City Finance Director are authorized on behalf of the Council to deem the Preliminary Official Statement near "final" as of its date, in accordance with Rule 15c2-12(b)(1) under the Securities Exchange Act of 1934.

PASSED AND APPROVED by the City Council of the City of Billings, Montana, this 11th day of June, 2012.

Mayor

Attest: _____
City Clerk

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Zone Change #895 - Text Amendment - Clear Vision Areas - 2nd reading

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

This is a zone change that will amend two sections of the Billings, Montana, City Code (BMCC) regarding clear vision areas at alleys and driveways in residential and commercial zoning districts. The current requirement dictates a minimum 5-foot clear zone across lots and the clear zone is variable based on the street type – arterial, collector or local. For a local street, the 5-foot clear zone extends 70 feet along the property frontage. On a collector street, this zone extends 90 feet, and along an arterial street, it extends 110 feet. Many residential properties are not even 70 feet wide, so these 5-foot “tails” preclude any fencing or landscaping over 30 inches tall for the entire frontage at a 5-foot depth from the sidewalk. At alley intersections, the same standards apply and this typically affects corner lots in older residential neighborhoods. New fences have been problematic due to established landscaping and underground sprinklers in yards.

The current regulations were adopted in 2009 along with a number of other amendments to the clear vision requirements to try and better address varying street and speed situations around the City. Overall, the requirements have worked well in the past three years. This one area has been particularly problematic for residential property owners as they improve their properties. The City Zoning Commission initiated this amendment on February 7, 2012. The Zoning Commission conducted a public hearing on May 1, 2012, and is forwarding a recommendation of approval on a 4-0 vote. The City Council conducted a public hearing on May 29, 2012, and approved the zone change on first reading.

ALTERNATIVES ANALYZED

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

FINANCIAL IMPACT

There should be no financial impact from the proposed amendment.

RECOMMENDATION

The Zoning Commission recommends approval of Zone Change #895 on a 4-0 vote.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ordinance

ORDINANCE NO. 12 - _____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-615 (c); SECTION 27-615 (d) – VISIBILITY AT INTERSECTIONS AND 27-618 – FIGURE 1a. AND FIGURE 1b. TO DELETE LANGUAGE AND ADD LANGUAGE TO CLARIFY THE REGULATION AND ADOPT THE REVISION AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC, provide for amendment to the City Zoning Regulations from time to time. The City Council initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.*

Section 2. DESCRIPTION. The zoning regulation shall apply to all land within the City of Billings.

Section 3. AMENDMENT. That the Billings, Montana City Code be amended by revising Section 27-615 (c) – Table 2 as follows:

Table 2—Clear Vision Area at Driveways and Alley Approaches

<i>Approach Type</i> <u>Clear Vision Area</u> <u>for:</u>	Clear Vision Area Required
~~--Commercial drives and all alleys (commercial includes 3-plex and larger)~~ <u>Vehicular Traffic</u>	~~15' from back curb or 10' from back walk, whichever is greater, measured into the property along the edge of the driveway, then continuing to a point 5' behind walk and 30' from the edge of the driveway, then continuing along a line 5' from and parallel to the back of walk to a point located~~ ~~--- 70' from centerline drive along local streets~~ ~~--- 90' from centerline drive along collector streets~~ ~~--- 110' from centerline drive along arterial streets~~ <u>Entering local street—Triangle measured along centerline of the driveway or alley 14 feet from back of curb by 175 feet along the curb line or the extension of the curb line on the cross street</u> <u>Entering collector street— Triangle measured along centerline of the driveway or alley 14 feet from back of curb by 250 feet along the curb line or the extension of the curb line on the cross street</u> <u>Entering arterial street— Triangle measured along centerline of the driveway or alley 14 feet from back of curb by 315 feet along the curb line or the extension of the curb line on the cross street</u> (See Note 1)
~~--Residential (Single Family or duplex)~~ <u>Pedestrian Traffic</u>	<u>Triangle 12' 10 feet from back of walk into property measured along the edge of the drive, to a point 5' behind sidewalk & and 20 feet along the back of sidewalk measured from the edge of the driveway, thence continuing along a line 5' behind and parallel to the back of walk to a point</u> ~~--- 70' from centerline drive on local streets~~ ~~--- 90' from centerline drive on collector streets~~ ~~--- 110' from centerline drive on arterial streets~~

Notes for Table 2:

- 1) For commercial driveways the point of reference for “centerline” shall be the actual marked centerline separating inbound and outbound traffic when there are two (2) or more exit lanes.

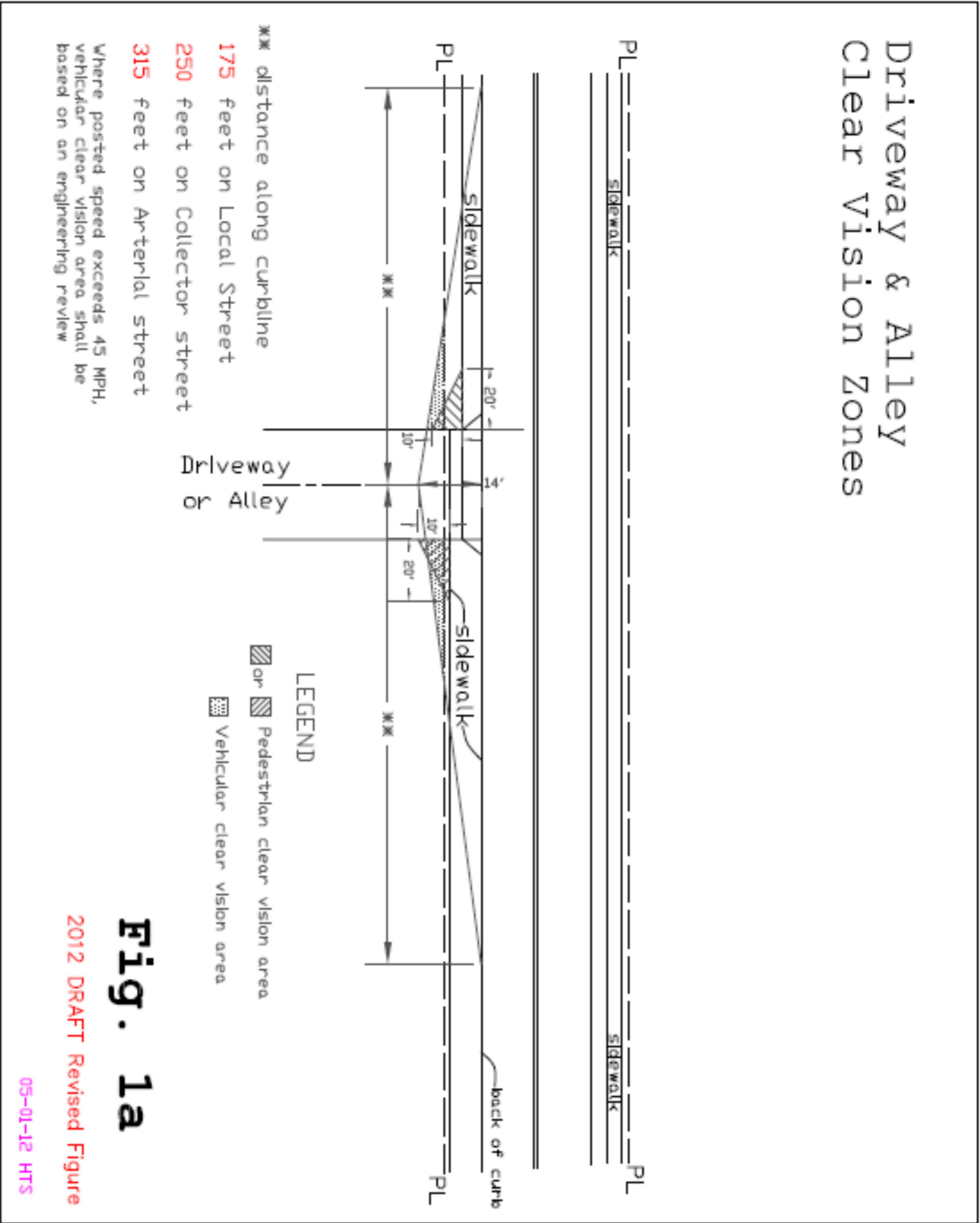
- 2) For driveways entering a street with a posted speed limit greater than 45 MPH, the required clear vision area will be based on an engineering review subject to approval by the City Traffic Engineer.

Section 4. AMENDMENT. That the Billings, Montana City Code be amended by revising Section 27-615(d) - Table 4 as follows:

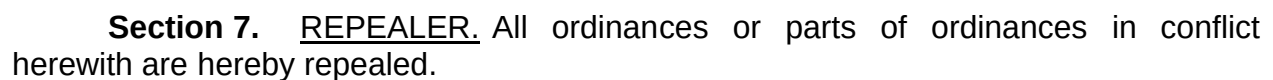
TABLE 4 - CBD Clear Vision Areas at alleys and driveways

Clear Vision area for:	Clear Vision Area Required: <i>The clear vision area for alleys and driveways shall not apply to buildings or pertinent parts thereof within the Central Business District.</i>	Reference Figure in Sec. 27- 618
Vehicular traffic	Entering 25 MPH Street—Triangle measured along centerline of the driveway or alley 14 feet from back of curb by ~~205~~ <u>175</u> feet along the curb line or the extension of the curb line on the cross street Entering 35 MPH Street— Triangle measured along centerline of the driveway or alley 14 feet from back of curb by ~~290~~ <u>250</u> feet along the curb line or the extension of the curb line on the cross street <i>Entering street with speed limit above 35 mph— the required clear vision area will be based on an engineering review subject to approval by the City Traffic Engineer</i>	Fig. 1b
Pedestrian Traffic	The clear vision area is defined by a triangle 10 feet along edge of alley or driveway and 20 feet along back of sidewalk	Fig 1b

Section 5. AMENDMENT. That the Billings, Montana City Code be amended by revising Section 27-618 – Figure 1a. as follows:



Central Business District
Driveway & Alley
Clear Vision Zones



Section 8. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

Section 9. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading May 29, 2012.

PASSED, ADOPTED AND APPROVED on second reading June 11, 2012.

CITY OF BILLINGS:

BY: _____

Thomas W. Hanel

ATTEST:

BY: _____

Cari Martin, City Clerk

Zone Change #895 – Text Amendment – Clear Vision Areas

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Zone Change #896 - Text Amendment - RV Setbacks - 2nd reading

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

This is a zone change that will amend one section of the Billings, Montana, City Code (BMCC) regarding required setbacks for recreational vehicles (RV) parked or stored in driveways in residential zoning districts. The current code requires recreational vehicles to meet the same setbacks as an accessory structure of 20 feet from the front property line and 3 feet from the side property line. The proposed amendment would reduce the front setback from 20 feet to 8 feet and keep the same 3 foot setback to the side or rear property line. The City Zoning Commission initiated this amendment on February 7, 2012. The Zoning Commission conducted a public hearing on May 1, 2012, and is forwarding a recommendation of approval on a 4-0 vote. The City Council conducted a public hearing on May 29, 2012, and approved the zone change on first reading.

ALTERNATIVES ANALYZED

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

FINANCIAL IMPACT

There should be no financial impact from the proposed amendment. If the amendment is passed, the Code Enforcement Division may be able to re-allocate staff resources to other types of complaints that have greater impact on public health and safety.

RECOMMENDATION

The Zoning Commission recommends approval of Zone Change #896 on a 4-0 vote.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ordinance

ORDINANCE NO. 12 - _____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-601 (a) – PARKING AND STORAGE RESTRICTIONS TO DELETE LANGUAGE AND ADD LANGUAGE TO CLARIFY THE REGULATION AND ADOPT THE REVISION AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC, provide for amendment to the City Zoning Regulations from time to time. The City Council initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.*

Section 2. DESCRIPTION. The zoning regulation shall apply to all land within the City of Billings.

Section 3. AMENDMENT. That the Billings, Montana City Code be amended by revising Section 27-601 (a) as follows:
Sec. 27-601. Parking and Storage Restrictions.

- (a) **Residential.** The following standards for off-street parking and storage shall apply in all residential zoning districts and on property that is developed for residential use.

6. Open storage and off-street parking of licensed and operable recreational vehicles including but not limited to snowmobiles, boats, and campers, all-terrain vehicles, off-road motorcycles, and sport/utility trailers is an allowed accessory use in any rear yard. Open storage and off-street parking of licensed and operable recreational vehicles is an allowed accessory use in a front or side yard only if there is no access to a rear yard. Within the Billings city limits open storage and off-street parking of licensed and operable recreational vehicles in a front or side yard shall be on a surface prepared with asphalt or concrete. Open storage of licensed and operable recreational vehicles in a rear yard may be on any type of surface. Open storage and off-street parking of licensed and operable recreational vehicles in any yard shall provide at least a five (5) foot separation between such recreational vehicle and any door, window or other opening of a dwelling or accessory building that provides ventilation or access to the structure. Open storage and off-street parking of licensed and operable recreational vehicles in any yard shall provide setbacks to property lines at a minimum of three (3) feet to a side or rear property line and eight (8) feet from the back of a sidewalk. If no sidewalk exists, all measurements shall be made from the front and side adjacent to

~~street property lines. equal to or greater than accessory building zoning code setback requirements.~~

Section 4. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

Section 6. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading May 29, 2012.

PASSED, ADOPTED AND APPROVED on second reading June 11, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel

ATTEST:

BY: _____
Cari Martin, City Clerk

Zone Change #896 – Text amendment – RV setbacks

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Zone Change #897 - Text Amendment - Neighborhood Manners - 2nd reading

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

This is a zone change that will add a new section to the Billings, Montana, City Code (BMCC) regarding commercial development adjacent to or near residential uses. The City Council has expressed an interest in supporting infill development provided such development can be compatible with existing neighborhoods. Several instances of incompatible uses adjacent to residential zones have come forward in the past year. The proposed amendment would require new commercial development to mitigate the impacts to the adjacent residences including impacts from lighting, building bulk and height, mechanical equipment such as generators and air handlers, outdoor storage of materials, and similar activity. The City Zoning Commission initiated the amendment on February 7, 2012. The Zoning Commission conducted a public hearing on May 1, 2012, and is forwarding a recommendation of approval on a 4-0 vote. The City Council conducted a public hearing on May 29, 2012, and approved the zone change on first reading.

ALTERNATIVES ANALYZED

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

FINANCIAL IMPACT

There should be no financial impact from the proposed amendment.

RECOMMENDATION

The Zoning Commission recommends approval of Zone Change #897 on a 4-0 vote.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ordinance

ORDINANCE NO. 12 - _____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-612 – SUPPLEMENTAL COMMERCIAL DEVELOPMENT STANDARDS BY ADDING A NEW SECTION 27-612(e) AND SECTION 27-309 TO DELETE LANGUAGE AND ADD LANGUAGE AND ADOPT THE REVISIONS AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC,* provide for amendment to the City Zoning Regulations from time to time. The City Council initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.

Section 2. DESCRIPTION. The zoning regulation shall apply to all land within the City of Billings.

Section 3. AMENDMENT. That the Billings, Montana City Code be amended by revising Section 27-612 (b) as follows:

SEC. 27-612. SUPPLEMENTAL COMMERCIAL DEVELOPMENT STANDARDS.

Certain commercial uses shall be specifically restricted as follows:

(b) Drive-in Service. Any persons desiring to use any premises or to erect, construct or alter any new or existing building or structure for a drive-in service as defined in BMCC Section 27-201 shall satisfy the following criteria, based upon the adjoining zoning district(s).

(1) When a drive-in establishment adjoins (including any location across an alley) residentially zoned property, the use shall obtain approval of a Special Review as outlined in BMCC Sections 27-1503 and 27-1509. The application will conform to all the standards within subsection 27-612(e).

Section 4. AMENDMENT. That the Billings, Montana City Code be amended by revising Section 27-612 to add a new section as follows:

e. Commercial and Industrial Uses within the City of Billings. All Commercial and Industrial Uses, as listed within Section 27-306, within 50 feet of any Residential zoning district, including a Planned Development that allows residential use, shall comply with these site development standards:

(1) All buildings in excess of 30 feet in height shall be setback a minimum of 30 feet from a property line that adjoins a residential zone and a minimum of 10 feet from a property line that parallels but does not adjoin a residential zone.

(2) All outdoor lighting, with the exception of signage, shall have full cutoff shields so no part of the fixture or lens projects below the cutoff shield. Light pole standards must be 20 feet in height or less.

(3) Mechanical equipment, including but not limited to air conditioning units, air handling units, back-up power generators, installed at ground level or on a roof must be fully screened from view. The screening shall be at least the height of the mechanical equipment. Mechanical equipment that generates or is expected to generate noise in excess of 55 decibels (DbA) within three (3) feet of the equipment location must provide sound abatement or suppression which may require the equipment to be enclosed in a structure.

(4) Loading docks, if necessary or required by the operation, must be located the farthest distance practicable from the residential zone. However, if the property adjoins an arterial street, the loading dock must be set back far enough such that no trucks will be loading, unloading, or backing within the street. Loading shall be done from alleys when possible.

(5) Outdoor storage of merchandise or equipment must be within an area enclosed with a sight obscuring fence at least six (6) feet in height that is architecturally coordinated in color and design with the building. Vehicle sales lots and plant materials may be displayed outside of an approved building or enclosed area so long as they are on the same site wherein the business displays the bulk of its goods for sale. Outside promotional displays are allowed during business hours only.

(6) No fascia of a building or canopy may be internally illuminated.

(7) No signs may be placed on a building wall that parallels a residential zone. No freestanding advertising signs may be placed within 30 feet of a property line that adjoins a residential zone or within 10 feet of a property line that parallels a residential zone.

(8) No outdoor waste storage on the commercial or industrial property shall be located within 30 feet of a property line that adjoins a residential zone or within 10 feet of a property line that parallels a residential zone. This requirement shall not apply where the property is separated from a residential zone or residential use by an alley or street. All on-site solid waste storage shall be located within an area enclosed with a solid, masonry wall that is architecturally coordinated in color and design with the building.

(9) No outdoor announcement system or music system, whether permanent or temporary, is allowed.

(10) Existing developments that do not conform to one or more of these development standards, may continue unless the site is re-developed for a new use, a new building is added to the existing development, or the floor area of the existing structures is increased by more than 10% of the gross floor area. At the time of re-development, change in use or expansion, the property will conform to these standards.

Section 5. AMENDMENT. That the Billings, Montana City Code be amended by revising Section 27-309 as follows:

SEC. 27-309. AREA, YARD AND HEIGHT REQUIREMENTS – COMMERCIAL AND INDUSTRIAL

	ZONING CLASSIFICATION DISTRICTS								
ZONING REQUIREMENTS	Residential Professional	Neighborhood Commercial	Community Commercial	Highway Commercial	Central Business District	Controlled Industrial	Heavy Industrial	Public	27 th Street Corridor
MINIMUM LOT AREA REQUIREMENT IN SQUARE FEET: (a)	10,000	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
MINIMUM YARD REQUIREMENTS: (a) (b)									
Front	20	20	20	20	N/A	20	20	20	(d)
Side (c)	10	0	0	0	N/A	0	0	0	(d)
Side Adjacent to Street	10	10	10	10	N/A	10	10	10	(d)
Rear (c)	0	0	0	0	N/A	0	0	0	(d)
MAXIMUM HEIGHT	34	34	45	45	N/A	70	N/A	N/A	(d)
MAXIMUM LOT COVERAGE IN PERCENT (a)	50	50	50	75	N/A	75	75	50	50

- (a) For minimum lot size, yard and lot coverage requirements for residential dwellings in Commercial or Industrial zones, see BMCC Section 27-310.
- (b) For arterial setback and watercourse setback requirements, see BMCC Sections 27-602 and 27-616, respectively.
- (c) ~~Side and rear setbacks shall be increased to fifteen (15) feet when contiguous to residentially zoned property.~~ Additional development standards apply where commercial or industrial zones are within 50 feet of residentially zoned property or residential uses. See Section 27-615(e).
- (d) Minimum yard requirements and maximum height for property located in the South 27th Street Corridor Zoning District are located in BMCC Sections 27-810 and 27-811, respectively.

NOTE:

- All height and setback requirements denote feet; all minimum lot area figures denote square footage.
- For height exceptions, see BMCC Section 27-310(F).
- For permitted projections, see BMCC Section 27-310(G).
- N/A = Not Applicable.

Section 6. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 7. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

Section 8. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading May 29, 2012.

PASSED, ADOPTED AND APPROVED on second reading June 11, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel

ATTEST:

BY: _____
Cari Martin, City Clerk
Zone Change #897 – Text Amendment - Neighborhood Manners

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Zone Change #898 - Text Amendment - Fence Height - 2nd reading

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

This is a zone change that will amend two sections of the Billings, Montana, City Code (BMCC) regarding fence height in front yards. The current code establishes a maximum height of 3 feet for any fence in a front yard setback. The proposed amendment would increase this maximum height to 4 feet in the front yard setback. The City Zoning Commission initiated the amendment on February 7, 2012. The Zoning Commission conducted a public hearing on May 1, 2012, and is forwarding a recommendation of approval on a 4-0 vote. The City Council conducted a public hearing on May 29, 2012, and approved the zone change on first reading.

ALTERNATIVES ANALYZED

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

FINANCIAL IMPACT

There should be no financial impact from the proposed amendment.

RECOMMENDATION

The Zoning Commission recommends approval of ZC #898 on a 4-0 vote.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ordinance

ORDINANCE NO. 12 - _____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-604 – FENCES, WALLS AND HEDGES; AND 27-618 FIGURE 6. ILLUSTRATIONS - TO DELETE LANGUAGE AND ADD LANGUAGE TO CLARIFY THE REGULATION AND ADOPT THE REVISION AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC, provide for amendment to the City Zoning Regulations from time to time. The City Council initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.*

Section 2. DESCRIPTION. The zoning regulation shall apply to all land within the City of Billings.

Section 3. AMENDMENT. That the Billings, Montana City Code be amended by revising Section 27-604 as follows:

SEC. 27-604. FENCES, WALLS AND HEDGES.

(a) Fences, walls and hedges may be erected or maintained in any zoning district provided the height, setback, and material provisions outlined below are followed and a permit is secured. "Fence" for the purposes of this section means any fence, wall or hedge. No fence shall be erected or maintained in a public right-of-way.

(b) *Height.* Height for the purposes of this section shall be defined as the vertical distance from the top rail, board or wire to the ground directly below.

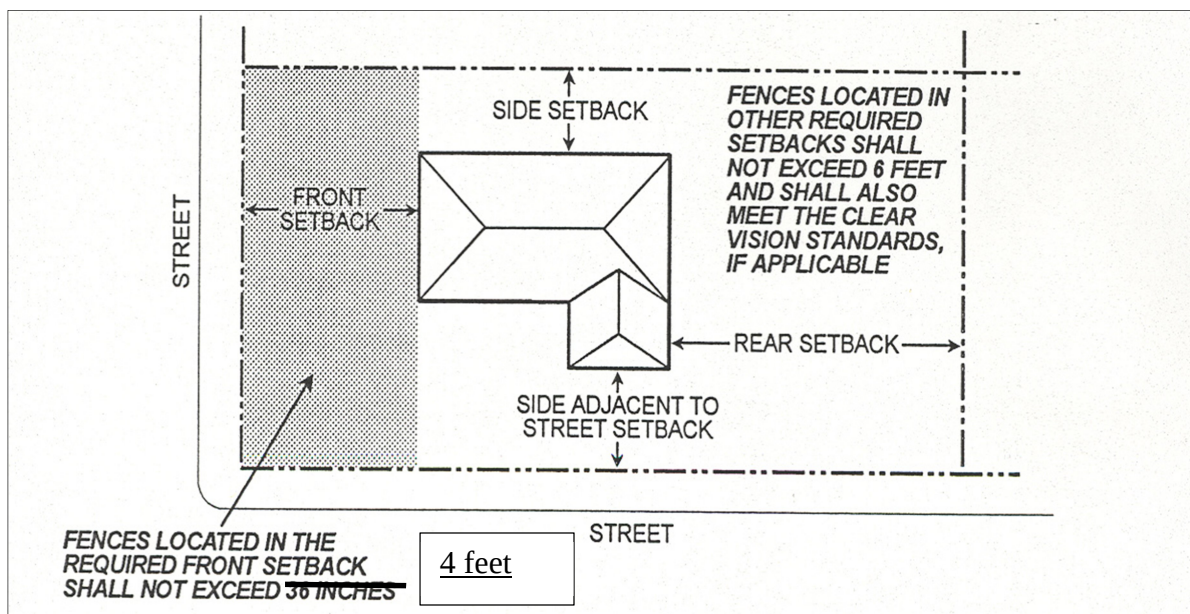
(c) Setbacks required. Fences, walls or hedges of up to ~~three (3)~~ four (4) feet may be erected or maintained in the required front yard setback as defined in sections 27-308 or 27-309. Fences, walls or hedges between a height of ~~three (3)~~ four (4) and six (6) feet may be erected or maintained anywhere outside of the front yard setback, except as described in subsection (d) below. (see figure 6, section 27-618). Any fence, wall or hedge in excess of six (6) feet shall meet all of the yard setback requirements for structures as defined in sections 27-308 or 27-309. None of the above setback requirements shall apply to lands located in the agricultural-open space (A-1), central business district (CBD), controlled industrial (CI), or heavy industrial (HI) zones.

(d) Setbacks for clear vision zones. No fence, wall or hedge greater than ~~three (3)~~ feet thirty (30) inches in height may be erected or maintained in any zoning district

within a clear vision zone pursuant to Section 27-615 and as illustrated in figures 1, 2, and 3 of section 27-618.

(h) Permit required. Any fence between a height of ~~three (3)~~ four (4) feet and six (6) feet shall require a permit from the planning department. Any retaining wall exceeding a height of four (4) feet or any fence exceeding a height of six (6) feet shall require a permit from the building department.

Section 4. AMENDMENT. That the Billings, Montana City Code be amended by revising Section 27-618 as follows:
FIGURE 6. FENCE



Section 5. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 6. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

Section 7. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading May 29, 2012.

PASSED, ADOPTED AND APPROVED on second reading June 11, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel

ATTEST:

BY: _____
Cari Martin, City Clerk

Zone Change #898 – Text Amendment – Fence Height

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Final Plat of Josephine Crossing Subdivision, 2nd Filing

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

The final plat for Josephine Crossing Subdivision, 2nd Filing is being presented to Council for approval. On August 22, 2011, the City Council conditionally approved the platting of this 36-lot subdivision. The subject property is generally located south of Elysian Road, and east of Mullowney Lane, adjacent to the existing Josephine Crossing Subdivision. This second filing creates 34 new lots for residential and neighborhood commercial development, a large private park lot, and one large remainder lot for future development. The property is zoned Planned Development (PD) and the proposed lots would be developed in substantial compliance with the previously approved Planned Development Master Plan. The owner is McCall Development and the representing agent is Sanderson Stewart. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

ALTERNATIVES ANALYZED

The City Council may approve or deny the final plat of Josephine Crossing Subdivision, 2nd Filing. If the City Council chooses to deny the final plat, it must base the denial on the criteria outlined in MCA 76-3-611 and BMCC, Section 23-307.

FINANCIAL IMPACT

Should the City Council approve the final plat, the newly created lots will be developed with residential and commercial uses which will increase tax revenues for the City.

RECOMMENDATION

Staff recommends that the City Council approve the final plat of Josephine Crossing Subdivision, 2nd Filing.

APPROVED BY CITY ADMINISTRATOR

Attachments

final plat page 1

final plat page 2

PLAT OF
JOSEPHINE CROSSING SUBDIVISION, SECOND FILING

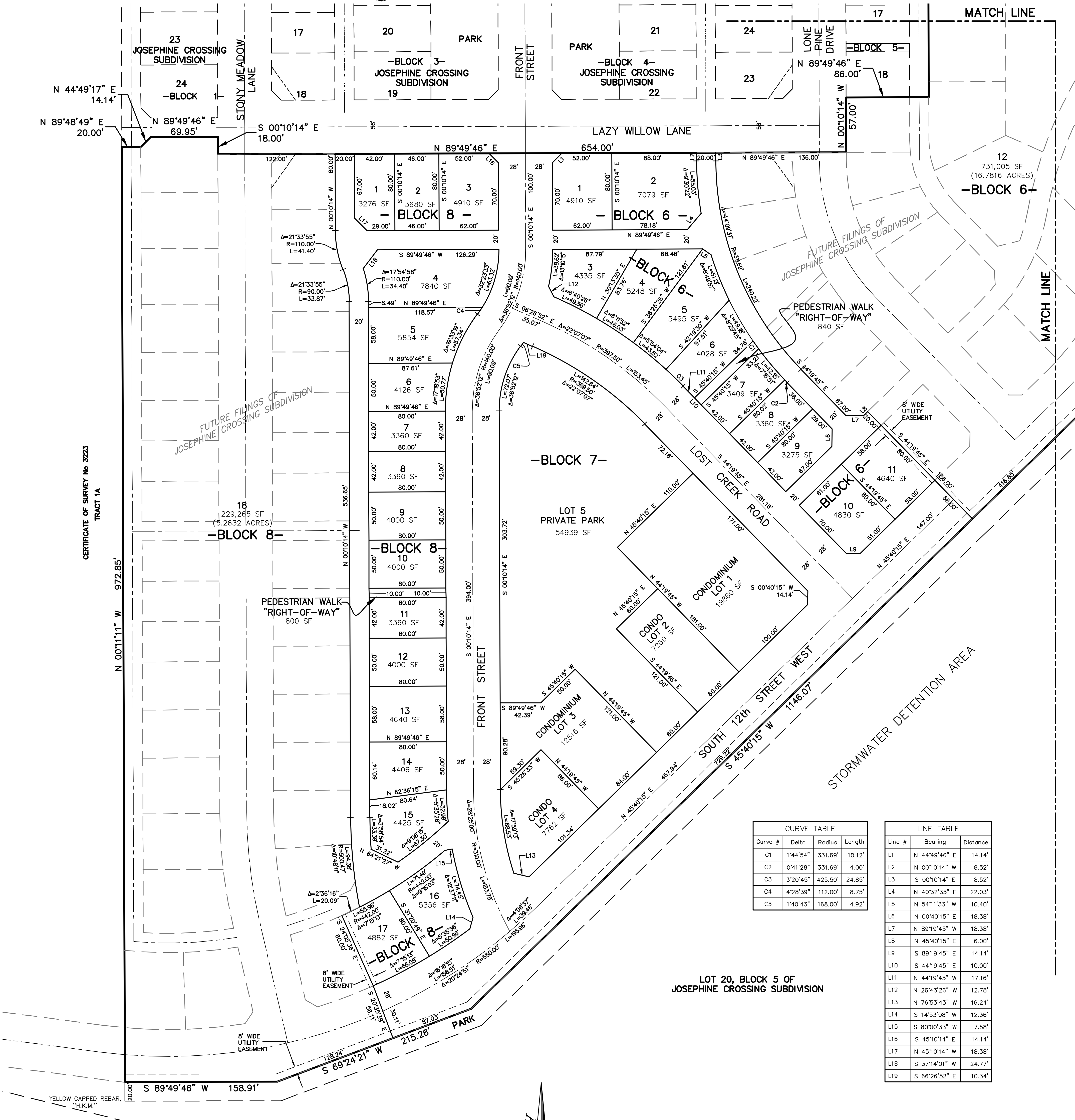
BEING LOT 19, BLOCK 5, JOSEPHINE CROSSING SUBDIVISION
SITUATED IN THE NW 1/4 OF SECTION 20, T.1S., R.26E., P.M.M.
CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : McCALL DEVELOPMENT, INC.

PREPARED BY : SANDERSON STEWART

OCTOBER 2011

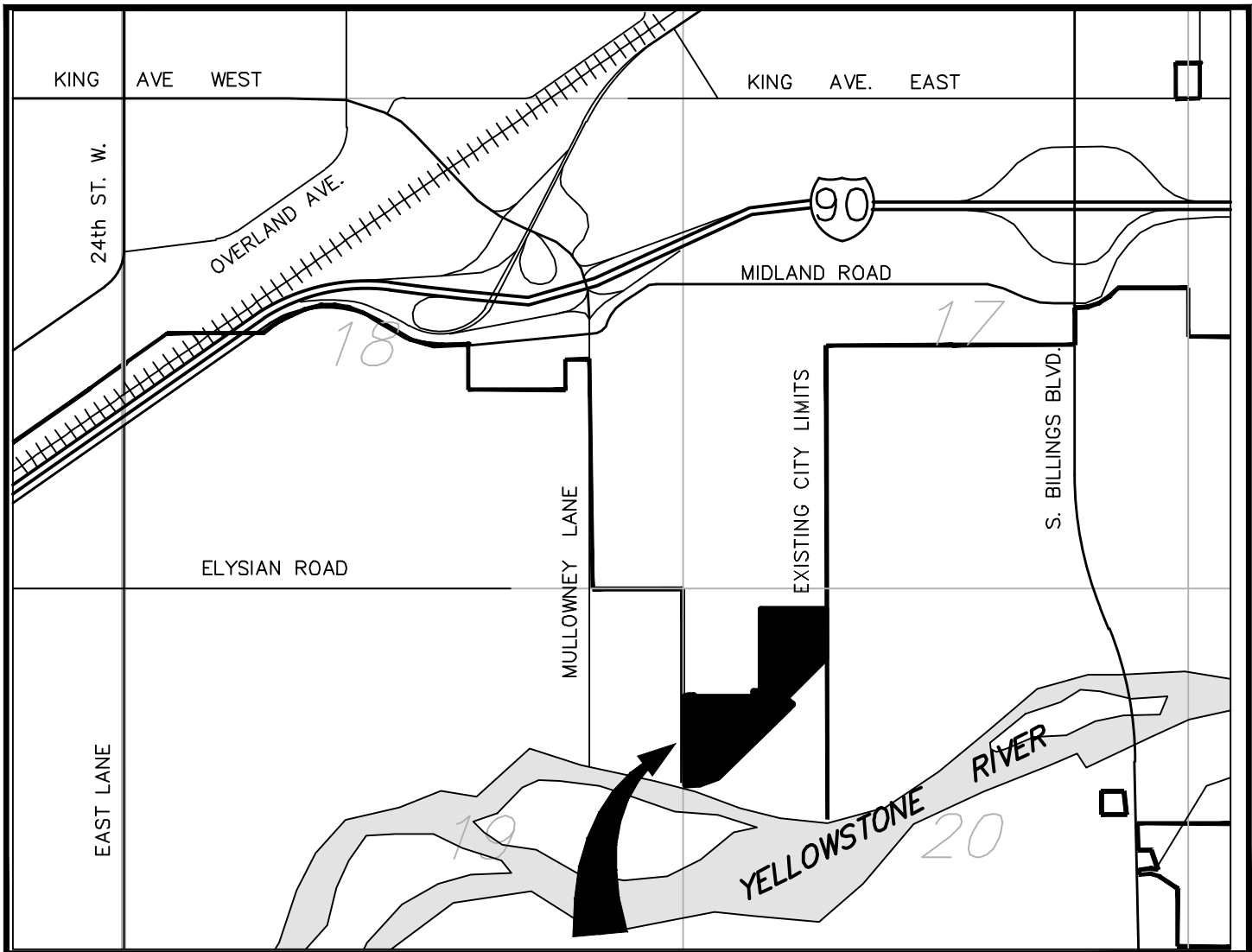
BILLINGS, MONTANA



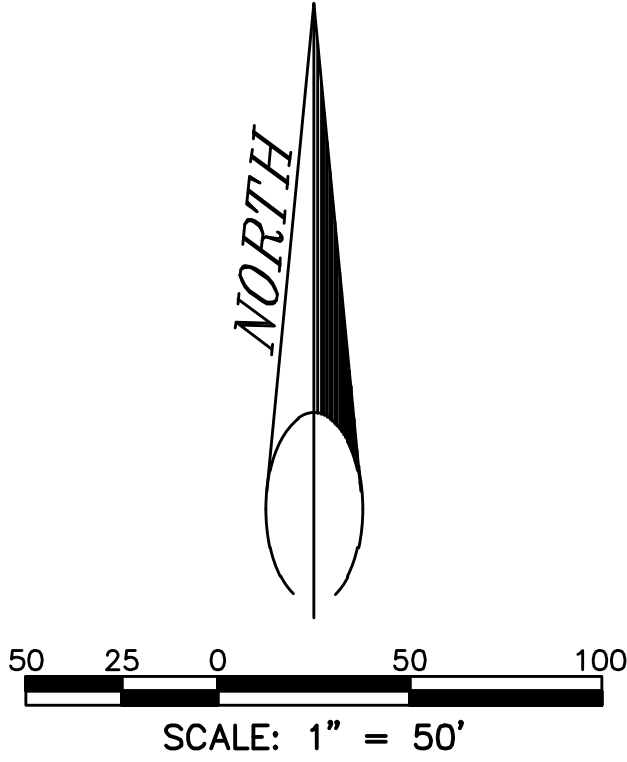
CURVE TABLE			
Curve #	Delta	Radius	Length
C1	1°44'54"	331.69'	10.12'
C2	0°41'28"	331.69'	4.00'
C3	3°20'45"	425.50'	24.85'
C4	4°28'39"	112.00'	8.75'
C5	1°40'43"	168.00'	4.92'

LINE TABLE		
Line #	Bearing	Distance
L1	N 44°49'46" E	14.14'
L2	N 00°10'14" W	8.52'
L3	S 00°10'14" E	8.52'
L4	N 40°32'35" E	22.03'
L5	N 54°11'33" W	10.40'
L6	N 00°40'15" E	18.38'
L7	N 89°19'45" W	18.38'
L8	N 45°40'15" E	6.00'
L9	S 89°19'45" E	14.14'
L10	S 44°19'45" E	10.00'
L11	N 44°19'45" W	17.16'
L12	N 26°43'26" W	12.78'
L13	N 76°53'43" W	16.24'
L14	S 14°53'08" W	12.36'
L15	S 80°00'33" W	7.58'
L16	S 45°10'14" E	14.14'
L17	N 45°10'14" W	18.38'
L18	S 37°14'01" W	24.77'
L19	S 66°26'52" E	10.34'

LOT 20, BLOCK 5 OF
JOSEPHINE CROSSING SUBDIVISION



VICINITY MAP
NOT TO SCALE



BASIS OF BEARINGS = PLAT OF JOSEPHINE CROSSING SUBDIVISION.

- FOUND SURVEY MONUMENT, AS NOTED
- ✓ SET 5/8" X 18" REBAR AND CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART".
- SET INTERSECTION MONUMENT, 5/8"x18" REBAR AND CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART". WILL BE REPLACED WITH BRASS CAP MONUMENT BOX UPON COMPLETION OF STREET IMPROVEMENTS.

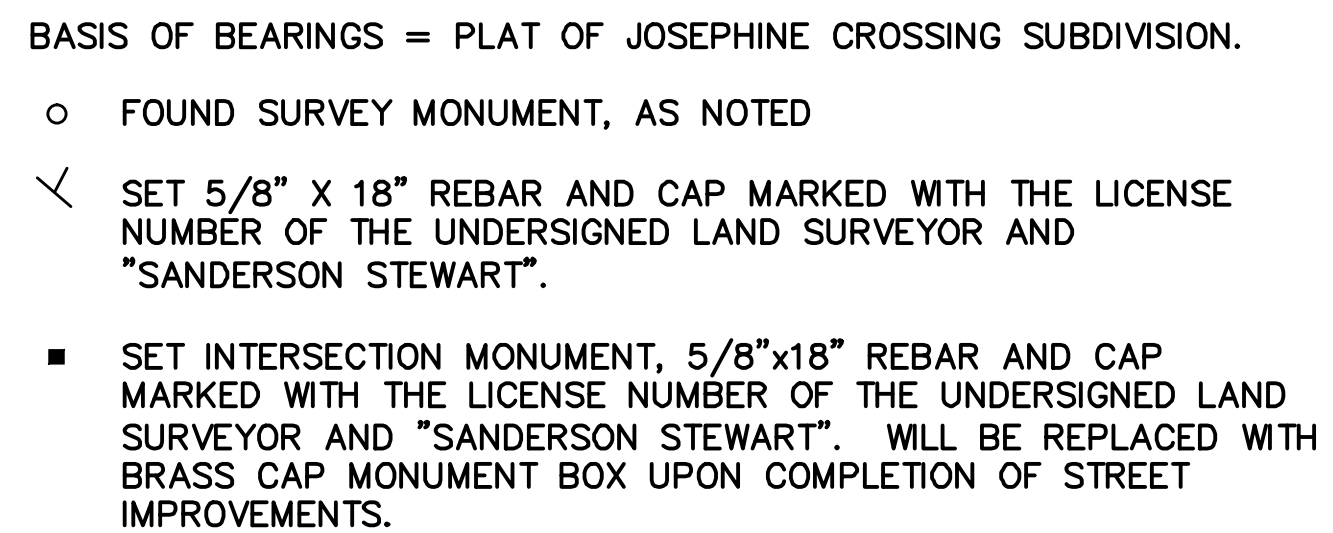
AREA SUMMARY:

GROSS AREA 30.7274 ACRES
STREETS & ALLEYS 3.4009 ACRES
DEDICATED PEDESTRIAN WALKWAYS 0.0376 ACRE
NET AREA = LOTS + PRIVATE PARK 27.2889 ACRES

BEING LOT 19, BLOCK 5, JOSEPHINE CROSSING SUBDIVISION
SITUATED IN THE NW 1/4 OF SECTION 20, T.1S., R.26E., P.M.M.
CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED BY : **SANDERSON STEWART**

BILLINGS, MONTANA



SHEET 2 OF 3

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Payment of Claims May 14, 2012.

PRESENTED BY: Pat M. Weber, Finance Director

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,044,896.03 have been audited and are presented for your approval for payment. A complete listing of the claims dated May 14, 2012 is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

List of claims greater than \$2500.

AP Report > \$2,500 for 05/14/2012

Check Date	Check	Name	Amount	Account	Item Desc
05/14/2012	755421	A & I Distributors	188.95	6010-00000-141000 2163526	PO NUM 289086
05/14/2012	755421	A & I Distributors	2.05	6010-15530-402650 2164134	
05/14/2012	755421	A & I Distributors	29.98	1500-21120-402320 2169537	
05/14/2012	755421	A & I Distributors	1,913.78	6010-00000-141000 2169537	PO NUM 289086
05/14/2012	755421	A & I Distributors	284.90	5410-31220-402310	55 gal blue def
05/14/2012	755421	A & I Distributors	1,332.47	5610-71130-402310	Invoice #2170849. Oil for equipment.
05/14/2012	755421	A & I Distributors	1,118.05	5410-31230-402310	oil at landfill
05/14/2012	755421	A & I Distributors	1,639.45	5410-31230-402310	oil at landfill
05/14/2012	755421	A & I Distributors	1,499.30	5410-31230-402310	oil for landfill
05/14/2012	755421	A & I Distributors	334.84	6010-00000-141000 2164134	PO NUM 289086
05/14/2012	755421	A & I Distributors	29.99	2110-31320-402320 2169537	
05/14/2012	755421	A & I Distributors	4,809.86	6010-00000-141000 2164134	PO NUM 289086
05/14/2012	755421	A & I Distributors	29.98	5410-31220-402320 2169537	
05/14/2012	755421	A & I Distributors	1.07	6010-15530-402650 2169537	
05/14/2012	755433	Applied Control Equipment, LLLP	4,754.76	5020-74000-402120 475	FIELD COMMUNICATOR
05/14/2012	755437	Associated Employers Of Montana	35.62	0100-17500-403560	Invoice #12-55559 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	35.63	0100-51400-403824	Invoice #12-55559 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	665.00	5610-71100-403590	Invoice #12-56460 Fire Facilitation
05/14/2012	755437	Associated Employers Of Montana	71.25	0100-17500-403560	Inv. #12-55778 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	71.25	0100-51400-403824	Inv. #12-55778 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	95.00	2600-55110-403590	Invoice #12-56492 Library Facilitation
05/14/2012	755437	Associated Employers Of Montana	71.25	0100-17500-403560	Inv. #12-55598 Korf Investigations
05/14/2012	755437	Associated Employers Of Montana	71.25	0100-51400-403824	Inv. #12-55598 Korf Investigations
05/14/2012	755437	Associated Employers Of Montana	380.00	5610-71100-403590	Invoice #12-56601 Fire Facilitation
05/14/2012	755437	Associated Employers Of Montana	33.25	0100-17500-403560	Inv. #12-55781 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	33.25	0100-51400-403824	Inv. #12-55781 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	47.50	0100-17500-403560	Inv. #12-55771 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	47.50	0100-51400-403824	Inv. #12-55771 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	285.00	0100-17500-403560	Inv. #12-55783 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	285.00	0100-51400-403824	Inv. #12-55783 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	142.50	5610-71100-403590	Invoice #12-56293 Fire Facilitation
05/14/2012	755437	Associated Employers Of Montana	14.25	0100-17500-403560	Inv. #12-55774 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	14.25	0100-51400-403824	Inv. #12-55774 Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	47.50	0100-17500-403560	Inv. #12-55785 Korf Investigation

05/14/2012	755437	Associated Employers Of Montana	47.50	0100-51400-403824	Inv. #12-55785	Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	246.50	0100-17500-403560	Inv. #12-55770	Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	246.50	0100-51400-403824	Inv. #12-55770	Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	166.25	0100-17500-403560	Inv. #12-55710	Kork Investigation
05/14/2012	755437	Associated Employers Of Montana	166.25	0100-51400-403824	Inv. #12-55710	Kork Investigation
05/14/2012	755437	Associated Employers Of Montana	78.85	0100-17500-403560	Inv. #12-55772	Kork Investigation
05/14/2012	755437	Associated Employers Of Montana	78.85	0100-51400-403824	Inv. #12-55772	Kork Investigation
05/14/2012	755437	Associated Employers Of Montana	95.00	0100-17500-403560	Inv. #12-55786	Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	95.00	0100-51400-403824	Inv. #12-55786	Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	35.62	0100-17500-403560	Inv. #12-55773	Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	35.63	0100-51400-403824	Inv. #12-55773	Korf Investigation
05/14/2012	755437	Associated Employers Of Montana	35.62	0100-17500-403560	Inv. #12-55787	Kork Investigation
05/14/2012	755437	Associated Employers Of Montana	35.63	0100-51400-403824	Inv. #12-55787	Kork Investigation
05/14/2012	755446	Billings Community Cable	25,000.00	0100-14110-407266	May 1, 2012 Quarterly Disbursement	
05/14/2012	755449	Billings Gazette	795.00	2600-55110-403360	Library April 2012	
05/14/2012	755449	Billings Gazette	565.71	0100-14110-403110	Online banners	
05/14/2012	755449	Billings Gazette	2,343.60	0100-51210-403210	Pre-print Parks & Recreation Guide	
05/14/2012	755449	Billings Gazette	796.26	5610-71100-403210	HR/Airport	
05/14/2012	755449	Billings Gazette	7,564.05	0100-51210-403210	Parks & Recreation Guide commercial print	
05/14/2012	755449	Billings Gazette	440.70	6010-15500-403330	HR/Motor Pool	
05/14/2012	755449	Billings Gazette	847.18	5410-31220-403370	HR/Solid Waste	
05/14/2012	755449	Billings Gazette	2,268.46	0100-17500-403370	Human Resources	
05/14/2012	755449	Billings Gazette	156.00	1500-21700-403330	Animal Shelter Suscription Renewal	
05/14/2012	755454	Border States Electric	51.40	2110-00000-141318	STREET LIGHTS PO NUM 289088	
05/14/2012	755454	Border States Electric	285.75	2110-00000-141318	STREET LIGHTS PO NUM 289088	
05/14/2012	755454	Border States Electric	191.20	2110-00000-141318	STREET LIGHTS PO NUM 289088	
05/14/2012	755454	Border States Electric	167.71	2110-00000-141318	STREET LIGHTS PO NUM 289088	
05/14/2012	755454	Border States Electric	347.76	2110-00000-141318	STREET LIGHTS PO NUM 289088	
05/14/2012	755454	Border States Electric	3,950.80	2110-00000-141318	STREET LIGHTS PO NUM 289088	
05/14/2012	755454	Border States Electric	6,036.00	6200-19110-405370	Invoice 903918053 Fluke Gold Maintenance Coverage 1 year	
05/14/2012	755454	Border States Electric	18.24	2110-31320-402430	ratchets	
05/14/2012	755454	Border States Electric	218.72	2110-00000-141318	STREET LIGHTS PO NUM 289088	
05/14/2012	755454	Border States Electric	463.86	2110-00000-141318	STREET LIGHTS PO NUM 289088	
05/14/2012	755454	Border States Electric	505.52	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289059	

05/14/2012	755454	Border States Electric	147.40	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289061
05/14/2012	755454	Border States Electric	21.78	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289172
05/14/2012	755454	Border States Electric	88.48	2110-31320-402360	breaker/lug/mounting plate
05/14/2012	755454	Border States Electric	189.80	2110-31320-402430	connectors/disconnects
05/14/2012	755454	Border States Electric	30.53	5020-74000-402410	bit
05/14/2012	755454	Border States Electric	284.83	5020-74000-402360	elec items
05/14/2012	755454	Border States Electric	26.44	5120-83140-402450	elec parts
05/14/2012	755454	Border States Electric	32.72	5120-84000-402360	ELEC PARTS
05/14/2012	755454	Border States Electric	114.23	5020-73140-402450	elec parts
05/14/2012	755454	Border States Electric	176.16	5020-74000-402360	elec parts
05/14/2012	755454	Border States Electric	14.89	5020-74000-402360	elec. parts
05/14/2012	755454	Border States Electric	20.24	5020-74000-402360	elec. parts
05/14/2012	755454	Border States Electric	28.10	5020-74000-402360	elec. parts
05/14/2012	755454	Border States Electric	31.92	5020-74000-402360	elec. parts
05/14/2012	755454	Border States Electric	429.57	5020-74000-402360	elec. parts
05/14/2012	755454	Border States Electric	285.18	5020-74000-402360	elec. supplies
05/14/2012	755454	Border States Electric	1,197.00	5020-00000-141000	ELECTRICAL FOR WTP & WWTP PO NUM 289145
05/14/2012	755454	Border States Electric	792.39	5020-00000-141000	ELECTRICAL FOR WTP & WWTP PO NUM 289259
05/14/2012	755454	Border States Electric	235.40	5120-84000-402450	fuse
05/14/2012	755454	Border States Electric	78.80	2110-31320-402430	240' fish tape
05/14/2012	755455	Boss Inc	3,598.59	6200-19110-405370	Diagwin Software Help Desk Maintenance
05/14/2012	755455	Boss Inc	2,100.00	6200-19110-405370	DiagWin Support Central Help Desk
05/14/2012	755466	CTA Architects	6,546.53	4070-71280-409290	Invoice #95247. Architectural Services for Expansion of Screening Lobby 4/1/12-4/29/12
05/14/2012	755471	Dell Computer L P	72.48	5020-74000-402190	INK CARTRIDGES
05/14/2012	755471	Dell Computer L P	699.30	2400-43180-402925	Dell OptiPlex 790□ Steve Zeier
05/14/2012	755471	Dell Computer L P	699.29	2400-43180-402925	Dell OptiPlex 790□ Steve Zeier
05/14/2012	755471	Dell Computer L P	1,364.25	5710-71470-402925	Dell OptiPlex 790□ Vavi Waddingham
05/14/2012	755471	Dell Computer L P	43.49	5020-73110-402190	INK CARTRIDGES
05/14/2012	755471	Dell Computer L P	28.98	5120-83110-402190	INK CARTRIDGES

05/14/2012	755473	Dixie Petro-Chem	2,752.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289470
05/14/2012	755475	Dorsey & Whitney Llp	22,000.00	4670-31610-405510	1795146 - SID 1392 bond counsel
05/14/2012	755477	Dowl Hkm	2,795.95	5030-75910-409340	WO 12-01 2012 WATER & SEW ER REPLC PRJ; Inv#8
05/14/2012	755477	Dowl Hkm	8,617.64	8450-31860-409310	WO 09-20 Rimrck Rd Forsythia Blvd to Shiloh Rd; Inv#5
05/14/2012	755477	Dowl Hkm	18,345.00	8400-31840-409310	WO 10-19 Shiloh Conservation Area; Inv#1
05/14/2012	755477	Dowl Hkm	13,981.55	5130-85910-409340	WO 12-01 2012 WATER & SEW ER REPLC PRJ; Inv#8
05/14/2012	755500	Galles Filter Service	47.07	5710-71440-402320	251069
05/14/2012	755500	Galles Filter Service	344.31	6010-00000-141000	251080 PO NUM 289090
05/14/2012	755500	Galles Filter Service	6.52	1500-21120-402320	251611
05/14/2012	755500	Galles Filter Service	199.35	6010-00000-141000	252795
05/14/2012	755500	Galles Filter Service	13.05	5410-31220-402320	252832
05/14/2012	755500	Galles Filter Service	28.92	5120-85000-402320	250884
05/14/2012	755500	Galles Filter Service	35.88	6010-00000-141714	251069 PO NUM 289090
05/14/2012	755500	Galles Filter Service	20.95	6010-15530-402320	251583
05/14/2012	755500	Galles Filter Service	216.74	6010-00000-141000	252232 PO NUM 289090
05/14/2012	755500	Galles Filter Service	-26.71	6010-15530-402650	252633
05/14/2012	755500	Galles Filter Service	70.87	6010-00000-141714	252787
05/14/2012	755500	Galles Filter Service	22.62	2110-31320-402320	252811
05/14/2012	755500	Galles Filter Service	23.70	6010-00000-141000	251334 PO NUM 289090
05/14/2012	755500	Galles Filter Service	88.54	5020-75000-402320	251641
05/14/2012	755500	Galles Filter Service	323.05	6010-00000-141000	251432 PO NUM 289090
05/14/2012	755500	Galles Filter Service	5.60	5410-31220-402320	251667
05/14/2012	755500	Galles Filter Service	-38.60	5410-31230-402320	251676
05/14/2012	755500	Galles Filter Service	16.66	5410-31230-402320	251744
05/14/2012	755500	Galles Filter Service	73.08	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289398
05/14/2012	755500	Galles Filter Service	5.34	2110-31320-402320	250771
05/14/2012	755500	Galles Filter Service	105.36	6010-00000-141000	250856 PO NUM 289090
05/14/2012	755500	Galles Filter Service	38.60	5410-31230-402320	251583
05/14/2012	755500	Galles Filter Service	60.15	6010-00000-141714	251629-A PO NUM 289090
05/14/2012	755500	Galles Filter Service	75.48	6010-00000-141000	251641 PO NUM 289090
05/14/2012	755500	Galles Filter Service	227.07	6010-00000-141000	251993 PO NUM 289090
05/14/2012	755500	Galles Filter Service	80.82	6010-00000-141714	252235

05/14/2012	755500	Galles Filter Service	26.71	6010-15530-402650	252593
05/14/2012	755500	Galles Filter Service	359.72	6010-00000-141000	252593 PO NUM 289090
05/14/2012	755500	Galles Filter Service	58.02	5710-71440-402320	252787
05/14/2012	755500	Galles Filter Service	11.92	2110-31320-402320	251901
05/14/2012	755513	Hdr Inc	18,939.05	4160-74930-409340	WO 09-19 Zone 3 East Fox Reservoir; Pymt1/377097-H
05/14/2012	755521	Intermountain Traffic, Llc	4,898.96	2110-31320-402430	Duralight JXM-400VIWIL, Pedestrian countdown LED insert
05/14/2012	755525	J & J Concrete	81,769.00	2050-31310-409310	WO 12-04 Accessibility Ramps; Pymt#1
05/14/2012	755530	Jtl Group Inc DbA Knife River	28,854.30	5020-00000-141000	SYSTEMS PO NUM 289425
05/14/2012	755530	Jtl Group Inc DbA Knife River	672.10	2110-31320-404710	asphalt
05/14/2012	755530	Jtl Group Inc DbA Knife River	31.84	2110-31320-404520	1 1/2" crushed base
05/14/2012	755530	Jtl Group Inc DbA Knife River	667.70	2110-31320-404710	asphalt
05/14/2012	755530	Jtl Group Inc DbA Knife River	312.75	2110-31320-404520	3/8" chips
05/14/2012	755534	Kemira Water Solutions, Inc	78,684.38	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289468
05/14/2012	755538	L P Anderson Tire Co	190.00	5020-74000-402390	NONSTOCKING ITEMS-P.U.D.
05/14/2012	755538	L P Anderson Tire Co	3,522.50	5020-75000-402390	NONSTOCKING ITEMS-P.U.D.
05/14/2012	755538	L P Anderson Tire Co	15.00	5120-85000-402390	NONSTOCKING ITEMS-P.U.D.
05/14/2012	755538	L P Anderson Tire Co	47.00	5120-84000-402390	NONSTOCKING ITEMS-P.U.D.
05/14/2012	755542	Mailing Technical Services	768.48	5410-31210-403110	Solid Waste-special mailing
05/14/2012	755542	Mailing Technical Services	5,512.75	6050-15150-403110	Finance
05/14/2012	755542	Mailing Technical Services	124.95	5210-15210-403110	parking - special inserts only
05/14/2012	755542	Mailing Technical Services	93.72	1500-21110-403110	Invoice 1689111, Evidence mailing
05/14/2012	755545	Midland Implement Co Inc	3,000.00	0100-51120-402920	2 Toro workman utility cart.
05/14/2012	755545	Midland Implement Co Inc	1,058.00	0100-51120-402920	Brake, signal and tail lights for the 2 newly purchased Toro workman utility carts. (12- 020629)
05/14/2012	755549	Montana Dept Of Justice Cjin	2,696.26	2250-22320-403590	2013-11-26631:SYSTEM USAGE COST - CJIN SERVICES FOR BILLINGS 911 CENTER - JUL 01 2012 THRU JUN 30 2013
05/14/2012	755549	Montana Dept Of Justice Cjin	1,800.00	2250-22320-403590	2013-11-26631: DATAMAXX LICENSE FOR BILLINGS / YSTN COUNTY JOINT CITY / COUNTY 911 CENTER
05/14/2012	755551	Montana Dept Of Transportation	27,261.51	2110-31320-409420	Non-Federal Local Matching funds for air quality equipment AR#21344
05/14/2012	755553	Montana Municipal Interlocal	27,672.00	6300-17530-407311	FY 1/12 Liability Risk Retention

05/14/2012	755553	Montana Municipal Interlocal	169.58	9000-00000-209941	Workers' Compensation April - June 2011
05/14/2012	755555	Morrison Maierle Inc	82.44	2360-43700-409370	WO 11-10 25th Street Pedestrian Bridge; Pymt6/120403
05/14/2012	755555	Morrison Maierle Inc	61,467.75	5030-75910-409340	WO 11-05 CHAPPLE AREA WATER MAIN; Pymt11/120411
05/14/2012	755555	Morrison Maierle Inc	531.88	2100-51510-409390	WO 11-10 25th Street Pedestrian Bridge; Pymt6/120403
05/14/2012	755555	Morrison Maierle Inc	26,770.00	4210-85930-409340	WO1205 5-Mile Creek Lift Station; Pymt1/120412
05/14/2012	755561	Musol Limited	2,636.76	5120-84000-402220	MPOX 40/55 GAL DRUM
05/14/2012	755562	Napa Auto Parts	5.99	5710-71470-402320	298652
05/14/2012	755562	Napa Auto Parts	127.39	6010-00000-141714	299171 PO NUM 289452
05/14/2012	755562	Napa Auto Parts	110.16	6010-00000-141000	300278 PO NUM 289455
05/14/2012	755562	Napa Auto Parts	116.91	5710-71440-402320	300848
05/14/2012	755562	Napa Auto Parts	117.12	5410-31230-402320	302056
05/14/2012	755562	Napa Auto Parts	33.74	6010-00000-141000	303077 PO NUM 289494
05/14/2012	755562	Napa Auto Parts	55.86	2110-31320-402320	304431
05/14/2012	755562	Napa Auto Parts	80.36	6010-00000-141000	304431 PO NUM 289538
05/14/2012	755562	Napa Auto Parts	109.80	5710-71440-402320	298906
05/14/2012	755562	Napa Auto Parts	79.66	6010-00000-141000	300278 PO NUM 289455
05/14/2012	755562	Napa Auto Parts	143.40	6010-00000-141000	300285 PO NUM 289452
05/14/2012	755562	Napa Auto Parts	34.17	6010-15530-402650	302286
05/14/2012	755562	Napa Auto Parts	4.82	1500-21120-402320	303397
05/14/2012	755562	Napa Auto Parts	-63.36	5410-31230-402320	304707
05/14/2012	755562	Napa Auto Parts	20.90	6010-00000-141000	300493 PO NUM 289452
05/14/2012	755562	Napa Auto Parts	779.94	6010-00000-141714	300848 PO NUM 289455
05/14/2012	755562	Napa Auto Parts	44.88	5410-31220-402320	303567
05/14/2012	755562	Napa Auto Parts	276.19	1500-21120-402320	304034
05/14/2012	755562	Napa Auto Parts	153.88	5710-71470-402320	298995
05/14/2012	755562	Napa Auto Parts	29.98	5710-71440-402320	299300
05/14/2012	755562	Napa Auto Parts	1,577.40	6010-00000-141000	300628 PO NUM 289452
05/14/2012	755562	Napa Auto Parts	19.26	6010-00000-141000	302286 PO NUM 289455
05/14/2012	755562	Napa Auto Parts	8.09	1500-21120-402320	304447
05/14/2012	755562	Napa Auto Parts	13.33	5410-31220-402320	304565
05/14/2012	755562	Napa Auto Parts	94.50	5710-71470-402320	300790
05/14/2012	755562	Napa Auto Parts	22.56	6010-00000-141000	505379 PO NUM 289452
05/14/2012	755562	Napa Auto Parts	94.50	5710-71440-402320	300790

05/14/2012	755562	Napa Auto Parts	13.00	6010-00000-141000	302047 PO NUM 289452
05/14/2012	755562	Napa Auto Parts	100.82	1500-21120-402320	304935
05/14/2012	755562	Napa Auto Parts	4.91	2110-31320-402320	300231
05/14/2012	755562	Napa Auto Parts	34.14	6010-00000-141000	300735 PO NUM 289452
05/14/2012	755562	Napa Auto Parts	28.61	1500-21120-402320	304649
05/14/2012	755562	Napa Auto Parts	22.34	6700-31410-402320	305293
05/14/2012	755562	Napa Auto Parts	21.60	5410-31230-402320	302029
05/14/2012	755563	Normont Equipment Company	1,434.79	2110-31320-402420	telspar post/star anchors
05/14/2012	755563	Normont Equipment Company	1,393.60	2110-31320-402320	sweeper broom/gutter wire
05/14/2012	755565	Northwest Pipe Fittings	577.52	5020-00000-141000	SYSTEMS PO NUM 289170
05/14/2012	755565	Northwest Pipe Fittings	632.50	5020-00000-141000	SYSTEMS PO NUM 289180
05/14/2012	755565	Northwest Pipe Fittings	61.20	5020-00000-141000	SYSTEMS PO NUM 289279
05/14/2012	755565	Northwest Pipe Fittings	103.45	5020-00000-141000	SYSTEMS PO NUM 289401
05/14/2012	755565	Northwest Pipe Fittings	34.83	5130-85910-409340	saddle
05/14/2012	755565	Northwest Pipe Fittings	104.49	5130-85910-409340	sddle
05/14/2012	755565	Northwest Pipe Fittings	5.92	5130-85910-409340	sewer cap
05/14/2012	755565	Northwest Pipe Fittings	841.30	5130-85910-409340	tool parts
05/14/2012	755565	Northwest Pipe Fittings	380.23	5020-74000-402450	vacuum breaker
05/14/2012	755565	Northwest Pipe Fittings	53.08	5020-74000-402450	valve
05/14/2012	755565	Northwest Pipe Fittings	10,035.44	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289176
05/14/2012	755565	Northwest Pipe Fittings	10,676.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289282
05/14/2012	755565	Northwest Pipe Fittings	1,264.07	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289341
05/14/2012	755565	Northwest Pipe Fittings	54.76	5020-74000-402450	pvc
05/14/2012	755565	Northwest Pipe Fittings	219.28	5020-74000-402450	pvc
05/14/2012	755565	Northwest Pipe Fittings	350.32	5120-84000-402450	pvc
05/14/2012	755565	Northwest Pipe Fittings	84.84	5130-85910-409340	pipe
05/14/2012	755565	Northwest Pipe Fittings	3,670.00	5020-73120-402380	pit meters
05/14/2012	755565	Northwest Pipe Fittings	350.70	5020-74000-402450	plug
05/14/2012	755565	Northwest Pipe Fittings	1,529.00	5120-84000-402450	plumbing fittings
05/14/2012	755565	Northwest Pipe Fittings	60.32	2110-31320-402320	1935717
05/14/2012	755565	Northwest Pipe Fittings	29.39	5410-31230-402320	1940322
05/14/2012	755565	Northwest Pipe Fittings	6.66	6010-00000-141000	1943013 PO NUM 289093
05/14/2012	755565	Northwest Pipe Fittings	73.16	5120-84000-402450	gaskets
05/14/2012	755565	Northwest Pipe Fittings	1,740.50	5120-84000-402450	fittings

05/14/2012	755565	Northwest Pipe Fittings	52.65	5020-74000-402360	dies
05/14/2012	755565	Northwest Pipe Fittings	128.78	5020-75000-402410	cutter
05/14/2012	755565	Northwest Pipe Fittings	123.00	5020-75000-402410	bit
05/14/2012	755565	Northwest Pipe Fittings	14,959.32	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289177
05/14/2012	755565	Northwest Pipe Fittings	640.56	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289280
05/14/2012	755565	Northwest Pipe Fittings	294.84	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289284
05/14/2012	755565	Northwest Pipe Fittings	1,156.96	5020-00000-141000	SYSTEMS PO NUM 289341
05/14/2012	755565	Northwest Pipe Fittings	3,927.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUMBER 289344
05/14/2012	755565	Northwest Pipe Fittings	14.95	5410-31230-402320	1943387
05/14/2012	755567	Northwestern Energy	85.94	2660-67730-407291	Inv. 5/18/2012, NSP Property, 1039 Custer Ave., Electric Bill
05/14/2012	755567	Northwestern Energy	7.15	5020-74000-403410	18672659
05/14/2012	755567	Northwestern Energy	218.16	5610-71130-403410	07125354
05/14/2012	755567	Northwestern Energy	412.37	5710-71430-403410	07192255
05/14/2012	755567	Northwestern Energy	8.75	8720-51980-403410	07233851
05/14/2012	755567	Northwestern Energy	169.71	5020-74000-403410	11422532
05/14/2012	755567	Northwestern Energy	24.45	5610-71130-403410	07127954
05/14/2012	755567	Northwestern Energy	10.24	5020-74000-403410	07222490
05/14/2012	755567	Northwestern Energy	8.75	8720-51980-403410	07233877
05/14/2012	755567	Northwestern Energy	1,146.33	1500-21710-403410	11834835
05/14/2012	755567	Northwestern Energy	18.40	5610-71130-403410	07127970
05/14/2012	755567	Northwestern Energy	7.15	0100-51120-403410	07222532
05/14/2012	755567	Northwestern Energy	8.75	8720-51980-403410	07233885
05/14/2012	755567	Northwestern Energy	434.02	0100-51120-403410	11914041
05/14/2012	755567	Northwestern Energy	53.06	8720-51980-403410	19486679
05/14/2012	755567	Northwestern Energy	3.10	2110-31320-403410	20470076
05/14/2012	755567	Northwestern Energy	7.15	5610-71170-403410	07128051
05/14/2012	755567	Northwestern Energy	9.06	0100-51120-403410	07222581
05/14/2012	755567	Northwestern Energy	4.84	0100-51120-403410	07233919
05/14/2012	755567	Northwestern Energy	3.24	8720-51980-403410	07233919
05/14/2012	755567	Northwestern Energy	7.56	0100-51120-403410	12422226
05/14/2012	755567	Northwestern Energy	1.67	2110-31320-403410	20470100
05/14/2012	755567	Northwestern Energy	11.73	0100-51120-403410	19412436

05/14/2012	755567	Northwestern Energy	56.26	0100-51120-403410	19049444
05/14/2012	755567	Northwestern Energy	22.16	5610-71130-403410	07127913
05/14/2012	755567	Northwestern Energy	224.94	1500-22210-403410	07208176
05/14/2012	755567	Northwestern Energy	8.75	8720-51980-403410	07233869
05/14/2012	755567	Northwestern Energy	14.36	5020-74000-403410	11608072
05/14/2012	755567	Northwestern Energy	155.96	5120-85000-403410	62ND ST WEST AT IRONWOOD
05/14/2012	755567	Northwestern Energy	6.98	2660-67730-407291	Inv. 5/18/2012, NSP property 1128 Lynn Ave., Electric Bill
05/14/2012	755567	Northwestern Energy	59.46	0100-51120-403410	18494088
05/14/2012	755567	Northwestern Energy	23.84	1500-22210-403410	07125321
05/14/2012	755567	Northwestern Energy	102.26	5610-71130-403410	07125339
05/14/2012	755567	Northwestern Energy	69.29	5120-85000-403410	07233836
05/14/2012	755567	Northwestern Energy	52.30	8720-51980-403410	10291920
05/14/2012	755567	Northwestern Energy	15.08	5610-71130-403410	07125347
05/14/2012	755567	Northwestern Energy	607.70	0100-51410-403410	07125388
05/14/2012	755567	Northwestern Energy	7.15	8720-51980-403410	07233844
05/14/2012	755567	Northwestern Energy	52.30	2110-31320-403410	10458206
05/14/2012	755567	Northwestern Energy	7.26	5610-71130-403410	07128135
05/14/2012	755567	Northwestern Energy	15.17	0100-51120-403410	07222599
05/14/2012	755567	Northwestern Energy	8.75	8720-51980-403410	07233927
05/14/2012	755567	Northwestern Energy	60.47	0100-51120-403410	12488631
05/14/2012	755567	Northwestern Energy	2.86	2110-31320-403410	20470134
05/14/2012	755567	Northwestern Energy	2,141.59	5610-71130-403410	07195431
05/14/2012	755567	Northwestern Energy	2,521.77	5020-74000-403410	07222706
05/14/2012	755567	Northwestern Energy	7.87	8720-51980-403410	07233935
05/14/2012	755567	Northwestern Energy	52.30	8720-51980-403410	12651774
05/14/2012	755567	Northwestern Energy	2.86	2110-31320-403410	20470175
05/14/2012	755567	Northwestern Energy	22.48	5610-71130-403410	07197593
05/14/2012	755567	Northwestern Energy	8.87	0100-51120-403410	07222722
05/14/2012	755567	Northwestern Energy	5.92	8720-51980-403410	07222722
05/14/2012	755567	Northwestern Energy	7.15	8720-51980-403410	07233943
05/14/2012	755567	Northwestern Energy	123.30	8720-51980-403410	14253645
05/14/2012	755567	Northwestern Energy	1.67	2110-31320-403410	20470183
05/14/2012	755567	Northwestern Energy	26.44	5610-71130-403410	07197619
05/14/2012	755567	Northwestern Energy	11.77	0100-51120-403410	07222748
05/14/2012	755567	Northwestern Energy	7.15	8720-51980-403410	07233968
05/14/2012	755567	Northwestern Energy	24.45	8720-51980-403410	15138027

05/14/2012	755567	Northwestern Energy	24.05	5610-71130-403410	07197601
05/14/2012	755567	Northwestern Energy	100.26	0100-51120-403410	07222730
05/14/2012	755567	Northwestern Energy	7.15	8720-51980-403410	07233950
05/14/2012	755567	Northwestern Energy	33.77	8720-51980-403410	15138001
05/14/2012	755567	Northwestern Energy	15.08	0100-51120-403410	07222797
05/14/2012	755567	Northwestern Energy	604.18	5120-85000-403410	07234040
05/14/2012	755567	Northwestern Energy	39.15	5210-15240-403410	15696313
05/14/2012	755567	Northwestern Energy	20.92	5610-71130-403410	07197627
05/14/2012	755567	Northwestern Energy	98.48	0100-51120-403410	07222755
05/14/2012	755567	Northwestern Energy	7.15	8720-51980-403410	07233976
05/14/2012	755567	Northwestern Energy	14.36	8720-51980-403410	15138043
05/14/2012	755567	Northwestern Energy	23.10	5610-71130-403410	07202963
05/14/2012	755567	Northwestern Energy	29.54	0100-51120-403410	07222789
05/14/2012	755567	Northwestern Energy	7.15	8720-51980-403410	07233984
05/14/2012	755567	Northwestern Energy	8.18	8720-51980-403410	15143886
05/14/2012	755567	Northwestern Energy	7.15	0100-51120-403410	07222805
05/14/2012	755567	Northwestern Energy	7.15	8720-51980-403410	07238355
05/14/2012	755567	Northwestern Energy	7.15	0100-51120-403410	15882624
05/14/2012	755567	Northwestern Energy	7.15	0100-51120-403410	07222813
05/14/2012	755567	Northwestern Energy	9.06	8720-51980-403410	07238363
05/14/2012	755567	Northwestern Energy	7.15	0100-51120-403410	07222839
05/14/2012	755567	Northwestern Energy	7.15	8720-51980-403410	07238405
05/14/2012	755567	Northwestern Energy	7.15	0100-51120-403410	07222847
05/14/2012	755567	Northwestern Energy	310.33	5120-85000-403410	07238785
05/14/2012	755567	Northwestern Energy	15.08	0100-51120-403410	07228083
05/14/2012	755567	Northwestern Energy	8.95	8720-51980-403410	07238793
05/14/2012	755567	Northwestern Energy	8.93	0100-51120-403410	07228521
05/14/2012	755567	Northwestern Energy	7.56	8720-51980-403410	07238835
05/14/2012	755567	Northwestern Energy	9.06	0100-51120-403410	07228620
05/14/2012	755567	Northwestern Energy	84.20	0100-51120-403410	07238843
05/14/2012	755567	Northwestern Energy	17.38	0100-51120-403410	07230642
05/14/2012	755567	Northwestern Energy	158.01	0100-51120-403410	07229016
05/14/2012	755567	Northwestern Energy	7.78	8720-51980-403410	07238850
05/14/2012	755567	Northwestern Energy	8.39	0100-51120-403410	07229768
05/14/2012	755567	Northwestern Energy	17.37	0100-51120-403410	07238876
05/14/2012	755567	Northwestern Energy	107.33	0100-51120-403410	07229958
05/14/2012	755567	Northwestern Energy	51.14	0100-51120-403410	08134892

05/14/2012	755567	Northwestern Energy	76.38	0100-51120-403410	07230055	
05/14/2012	755567	Northwestern Energy	8.29	8720-51980-403410	08814550	
05/14/2012	755567	Northwestern Energy	7.15	0100-51120-403410	07230253	
05/14/2012	755567	Northwestern Energy	8.08	0100-51120-403410	09789173	
05/14/2012	755567	Northwestern Energy	7.15	0100-51120-403410	07230469	
05/14/2012	755567	Northwestern Energy	9.02	0100-51120-403410	07230493	
05/14/2012	755567	Northwestern Energy	22.54	0100-51120-403410	07230535	
05/14/2012	755567	Northwestern Energy	17.38	0100-51120-403410	07230659	
05/14/2012	755598	St Vincent Occupational Health	2,435.00	0100-17500-403572	Invoice 32292 and 32297	Drug testing/On-site Nursing/DOT Physicals
05/14/2012	755598	St Vincent Occupational Health	40.00	0100-51120-403510	Invoice 32292 and 32297	Drug testing/On-site Nursing/DOT Physicals
05/14/2012	755598	St Vincent Occupational Health	110.00	1500-22290-403510	Invoice 32292 and 32297	Drug testing/On-site Nursing/DOT Physicals
05/14/2012	755598	St Vincent Occupational Health	140.00	2110-31320-403510	Invoice 32292 and 32297	Drug testing/On-site Nursing/DOT Physicals
05/14/2012	755598	St Vincent Occupational Health	70.00	2600-55170-403510	Invoice 32292 and 32297	Drug testing/On-site Nursing/DOT Physicals
05/14/2012	755598	St Vincent Occupational Health	38.75	5120-84000-403510	Invoice 32292 and 32297	Drug testing/On-site Nursing/DOT Physicals
05/14/2012	755598	St Vincent Occupational Health	210.00	5410-31210-403510	Invoice 32292 and 32297	Drug testing/On-site Nursing/DOT Physicals
05/14/2012	755598	St Vincent Occupational Health	581.77	5610-71130-403510	Invoice 32292 and 32297	Drug testing/On-site Nursing/DOT Physicals
05/14/2012	755598	St Vincent Occupational Health	210.00	6010-15530-403510	Invoice 32292 and 32297	Drug testing/On-site Nursing/DOT Physicals
05/14/2012	755598	St Vincent Occupational Health	510.00	6270-17520-405160	Invoice 32292 and 32297	Drug testing/On-site Nursing/DOT Physicals
05/14/2012	755598	St Vincent Occupational Health	564.46	1500-22290-403510	32600: KOFFLER,DOUG - ANNUAL FIRE PHYSICAL 4/26/2012	
05/14/2012	755598	St Vincent Occupational Health	371.71	1500-22290-403510	BIGGINS: FIRE PHYSICAL 4/11/2012	
05/14/2012	755598	St Vincent Occupational Health	162.50	1500-22290-403510	HART, LAWRENCE: FIRE PHYSICAL 4/10/2012	
05/14/2012	755598	St Vincent Occupational Health	20.00	1500-22290-403510	KINKEAD,TODD: FIRE PHYSICAL, LAB TEST	
05/14/2012	755598	St Vincent Occupational Health	40.00	1500-22240-403510	32600: NOE,STEVE - HEP B VACCINATION 1ST OF 3 FOR NEW HIRES 4/18/2012	
05/14/2012	755598	St Vincent Occupational Health	564.46	1500-22290-403510	BOCHY: FIRE PHYSICAL 4/11/2012	

05/14/2012	755598	St Vincent Occupational Health	35.00	0100-17500-403572	Drug Test
05/14/2012	755598	St Vincent Occupational Health	581.96	1500-22290-403510	32600: LARSON,TERRY - ANNUAL FIRE PHYSICAL 4/27/2012
05/14/2012	755607	Tire-Rama	228.95	5410-31230-402390	1050-195499
05/14/2012	755607	Tire-Rama	15.00	2110-31320-402390	1050-196314
05/14/2012	755607	Tire-Rama	2,975.60	5410-31220-402390	new tires for stock
05/14/2012	755607	Tire-Rama	2,975.60	5410-31220-402390	new tires for stock
05/14/2012	755607	Tire-Rama	2,183.40	5410-31220-402390	our recaps from plant
05/14/2012	755607	Tire-Rama	3,028.00	5410-31220-402390	our tires from recap plant
05/14/2012	755607	Tire-Rama	129.71	2110-31320-402390	1050-195749
05/14/2012	755607	Tire-Rama	1,936.00	5410-31220-402390	recaps
05/14/2012	755607	Tire-Rama	820.00	5410-31220-402390	tire recaps
05/14/2012	755607	Tire-Rama	271.78	5410-31230-402390	tire repair at landfill
05/14/2012	755607	Tire-Rama	665.95	5410-31220-402390	tire repairs
05/14/2012	755607	Tire-Rama	1,050.00	5410-31220-402390	tire repairs
05/14/2012	755607	Tire-Rama	1,547.23	5410-31220-402390	tire repairs
05/14/2012	755607	Tire-Rama	246.78	5410-31230-402390	tire repairs at landfill
05/14/2012	755607	Tire-Rama	810.00	5410-31220-402390	tire repairs sw
05/14/2012	755611	Town & Country Supply Association	17,492.00	6010-00000-141000	92797 PO NUM 289491
05/14/2012	755611	Town & Country Supply Association	862.80	1500-22260-402310	93551 - FIRE 1: UNLEADED (250 GALLONS) DELIVERED ON 5/1/2012
05/14/2012	755611	Town & Country Supply Association	13,240.00	6010-00000-141000	96152 PO NUM 289421
05/14/2012	755611	Town & Country Supply Association	795.60	1500-22260-402310	93551 - FIRE 1: DIESEL #2/DYED (240 GALLONS) DELIVERED 5/1/2012
05/14/2012	755611	Town & Country Supply Association	6,996.80	6010-00000-141714	96162 PO NUM 289422
05/14/2012	755611	Town & Country Supply Association	696.15	1500-22260-402310	93551 - FIRE5: DIESEL #2/DYED (210 GALLONS) DELIVERED ON 5/1/2012
05/14/2012	755611	Town & Country Supply Association	0.02	1500-22260-402310	DECIMAL POINT/CORRECTION TO INVOICE #93551
05/14/2012	755612	Tractor & Equipment	1,360.06	5410-31230-402320	BLW00130331
05/14/2012	755612	Tractor & Equipment	72,608.00	6400-51600-409440	Payment for a 1.3 Cubic Yard Bucket Compact Wheel Loader for the Parks Dept.
05/14/2012	755615	Tumbleweed Runaway Program Inc	4,666.92	2970-66802-407275	CDBG Reimbursement Req. #2, Year 1, Q3
05/14/2012	755616	U.S. Bank	112.25	0100-51250-402250	PCard Transaction Description: WHOLESAL TRADE
05/14/2012	755616	U.S. Bank	79.95	2710-67100-403552	PCard Transaction Description: OFFICE SUPPLIES

05/14/2012	755616	U.S. Bank	159.00	5020-77120-408199	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	66.00	5610-71100-403210	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	1,521.76	5610-71130-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	552.00	0100-51270-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	45.89	0100-12120-402260	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	261.94	5610-71140-402260	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	299.99	5020-72110-408199	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	45.80	0100-51420-402290	PCard Transaction Description: AUTO/RV DEALERS
05/14/2012	755616	U.S. Bank	94.04	5610-71130-402320	PCard Transaction Description: AUTO/RV DEALERS
05/14/2012	755616	U.S. Bank	105.24	5610-71130-402320	PCard Transaction Description: AUTO/RV DEALERS
05/14/2012	755616	U.S. Bank	200.00	6500-15660-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	6.00	5610-71100-403390	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	124.85	0100-12120-402260	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	30.00	1500-21150-402285	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	112.32	1500-21120-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	43.99	1500-21720-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	270.00	5210-15230-402460	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	720.00	5210-15230-402460	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	53.68	0100-51120-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	195.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS

05/14/2012	755616	U.S. Bank	3.98	0100-15120-402190	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	989.94	1500-22260-402690	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	1,005.79	5120-84300-408199	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	1,999.50	2510-21870-403822	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	308.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	601.35	1500-22260-402690	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	1,999.50	2510-21870-403822	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	65.65	0100-51250-402250	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	51.23	0100-12120-402260	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	93.92	0100-12120-402260	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	263.93	1500-21120-402260	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	88.02	1500-21120-402261	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	437.06	1500-21120-402261	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	21.00	5710-71430-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	111.78	2600-55170-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	254.36	2600-55190-403243	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	105.92	5610-71120-402260	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	15.00	0100-51140-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	31.94	0100-51120-402260	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	65.16	6500-15660-402360	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	330.00	1500-21120-402442	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	249.60	6500-15660-402310	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	46.25	2400-43010-403110	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	1,184.05	5610-71130-403650	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	118.73	5610-71130-403650	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	142.03	5610-71130-403650	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	141.17	5610-71130-403650	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	140.09	6600-31100-403824	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	250.17	1500-21400-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	228.50	1500-21200-407910	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	135.00	6500-15660-402450	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	151.24	6200-19130-402925	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	1,199.98	1500-21200-402610	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	407.25	5610-71190-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	31.20	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	142.14	2600-55120-403670	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	365.00	1500-21200-402610	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	35.76	5610-71130-402410	PCard Transaction Description: BUILDING SERVIC

05/14/2012	755616	U.S. Bank	59.96	5610-71130-402410	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	21.14	1500-21400-402280	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	102.92	5610-71120-402260	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	45.00	5210-15910-402450	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	64.50	5210-15940-402450	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	113.00	5210-15920-402450	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	9.50	1500-21120-402290	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	451.07	1500-21120-402290	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	512.94	2760-67500-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	512.94	2760-67500-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	512.94	2760-67500-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	-4.00	2760-67500-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	4.00	2760-67500-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	381.50	2600-55130-402150	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	708.50	2600-55130-402150	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	21.15	2110-31320-402380	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	21.15	2110-31320-402380	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	115.00	5410-31220-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	242.50	1500-21500-402120	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	30.00	2050-31310-403590	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	34.39	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS

05/14/2012	755616	U.S. Bank	16.05	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	301.97	2600-55150-402280	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	129.00	0100-12130-402290	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	450.00	6500-15660-403990	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	600.00	6500-15660-403660	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	434.95	5610-71130-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	292.00	2600-55120-403660	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	401.00	2600-55120-403660	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	254.00	6500-15670-403690	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	8.39	5020-73140-408199	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	17.12	5020-74100-408199	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	37.37	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	17.00	2190-22500-402280	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	50.00	2090-44510-403821	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	156.00	0100-14110-403325	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	226.88	0100-14110-403325	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	154.40	0100-14110-403325	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	174.45	5610-71130-403653	PCard Transaction Description: BUSINESS EXPENS

05/14/2012	755616	U.S. Bank	55.98	2110-31320-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	234.50	0100-12120-403390	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	95.00	2600-55140-403630	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	392.50	2600-55140-403630	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	95.00	2600-55140-403630	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	36.77	6600-31100-403824	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	15.44	5710-71440-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	41.75	5710-71440-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	37.90	0100-51120-402330	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	40.00	0100-12530-403575	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	5.98	2400-43010-402120	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	116.94	2400-43010-402120	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	53.58	2400-43010-402120	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	42.22	0100-15120-402925	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	44.58	0100-15120-402925	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	24.81	2600-55190-403336	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	22.48	2600-55190-403336	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	10.65	2600-55190-403226	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	19.50	2600-55190-403226	PCard Transaction Description: OFFICE SUPPLIES

05/14/2012	755616	U.S. Bank	22.56	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	5.99	2600-55190-403226	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	36.98	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	21.09	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	7.26	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	27.97	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	28.97	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	28.94	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	5.42	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	25.95	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	5.36	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	17.52	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	23.30	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	22.54	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	7.78	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	50.48	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	242.96	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	677.16	1500-21200-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	794.67	5610-71130-403653	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	112.16	5610-71130-403653	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	820.65	0100-51140-402330	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	12.37	2650-67720-402290	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	9.99	0100-51420-402290	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	16.96	0100-51420-402310	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	35.88	0100-51420-402310	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	4.99	0100-51420-402290	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	56.31	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	38.34	0100-51120-402290	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	15.99	5020-74100-408199	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	545.00	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	82.98	0100-43210-402190	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	134.61	1500-22260-402320	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	37.95	5610-71130-403660	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	87.46	5610-71120-403660	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	68.96	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	5.61	5610-71150-402320	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	13.65	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	100.56	6500-15670-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	10.23	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	88.66	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	16.80	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	10.23	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	224.40	2110-31320-402630	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	112.20	2110-31320-402630	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	153.12	2110-31320-402630	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	772.20	5610-71130-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	43.92	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	14.33	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	155.03	2600-55120-402360	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	107.37	2600-55120-402360	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	60.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS

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05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	60.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	60.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	60.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS

05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	60.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	1500-22240-403350	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	30.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	60.49	2400-43180-403824	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	12.99	6200-19110-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	150.00	0100-15120-403821	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	31.95	6060-19310-402122	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	6.65	5120-84000-403450	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	14.30	1500-21110-403450	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	20.00	8400-31840-403824	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	36.99	8400-31840-403824	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	53.99	6600-31100-403824	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	31.00	5410-31230-403822	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	38.01	8400-31840-403824	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	22.30	1500-21200-403822	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	630.80	0100-11000-403824	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	591.30	7090-21910-403822	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	-591.30	7090-21910-403822	PCard Transaction Description: AIRLINE

05/14/2012	755616	U.S. Bank	505.00	1500-21580-403870	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	15.37	5710-71430-402450	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	41.00	1500-21120-402120	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	85.70	0100-12200-403240	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	32.50	0100-51140-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	250.00	5020-72110-408199	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	91.98	1500-21500-402925	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	45.97	1500-21500-402120	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	19.50	2110-31320-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	1,799.00	6200-19110-405315	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	600.00	2580-21280-403824	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	600.00	2580-21280-403824	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	600.00	2580-21280-403824	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	32.30	5410-31230-403822	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	180.00	2090-44510-403821	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	250.00	5610-71150-403660	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	206.75	1500-22250-402410	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	53.00	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	339.50	2110-31320-402630	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	50.00	0100-51420-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	67.97	5410-31230-402630	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	19.80	2250-22320-402925	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	449.05	1500-21400-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	449.05	1500-21400-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	30.00	1500-21400-403822	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	98.45	5610-71150-402440	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	98.45	5610-71150-402440	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	770.96	1500-21200-402610	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	126.74	5610-71150-402220	PCard Transaction Description: MEDICAL
05/14/2012	755616	U.S. Bank	14.90	1500-21120-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	12.00	0100-51420-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	-40.00	5610-71150-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	193.00	5610-71150-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	62.52	1500-21200-402610	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	40.96	1500-21700-402190	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	29.47	2110-31320-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	16.84	5020-73140-408199	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	119.94	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	399.00	4060-71190-409290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	11.97	5710-71480-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	171.34	2110-31320-402420	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	344.33	2110-31320-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	92.18	5410-31220-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	399.40	5610-71130-403650	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	44.80	5610-71130-402410	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	10.88	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	21.51	5610-71130-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	45.91	5610-71130-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	6.50	6500-15660-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	35.38	6500-15660-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	29.94	6500-15660-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	44.98	6500-15660-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	33.75	6500-15660-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	15.28	6500-15660-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	50.34	6500-15660-402210	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	8.98	6500-15660-402210	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	49.96	2110-31320-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	15.99	5210-15950-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	73.76	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	70.48	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	166.77	5410-31230-402410	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	10.68	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	3.96	1500-21200-402610	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	14.97	1500-21150-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	30.66	5210-15930-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	15.91	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	87.66	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	33.29	0100-51120-403690	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	46.20	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	18.46	1500-21120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	11.23	1500-21120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	15.96	1500-21120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	31.37	1500-21120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	247.00	2400-43010-407214	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	27.00	2400-43010-407214	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	130.00	5120-87000-403820	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	340.00	5120-87000-403820	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	24.95	7090-21910-403822	PCard Transaction Description: OTHER TRAVEL
05/14/2012	755616	U.S. Bank	31.95	7090-21910-403822	PCard Transaction Description: OTHER TRAVEL
05/14/2012	755616	U.S. Bank	230.45	1500-21120-402120	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	478.94	1500-21120-402120	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	29.00	2400-43010-403720	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	115.00	0100-51120-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	21.63	6200-19110-403120	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	11.15	5020-74100-408199	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	16.74	5610-71130-402320	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	67.42	6600-31100-408199	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	47.43	6600-31100-403824	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	324.92	1500-21120-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	259.40	5020-74100-408199	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	-20.00	5020-74100-408199	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	21.48	1500-21120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	350.00	5610-71150-402290	PCard Transaction Description: MEDICAL
05/14/2012	755616	U.S. Bank	7.17	2710-67100-403552	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	15.00	0100-51210-403665	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	1,217.76	0100-51260-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	2,253.75	0100-51260-402262	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	346.74	5610-71150-402290	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	45.80	0100-16110-403240	PCard Transaction Description: MEDICAL
05/14/2012	755616	U.S. Bank	17.90	0100-16110-403240	PCard Transaction Description: MEDICAL
05/14/2012	755616	U.S. Bank	33.87	0100-51120-402290	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	42.50	5710-71410-403822	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	160.45	0100-12200-408199	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	283.02	8400-31840-403824	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	89.86	0100-51120-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	92.69	0100-51140-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	102.90	0100-51120-402260	PCard Transaction Description: OTHER

05/14/2012	755616	U.S. Bank	686.33	2600-55120-403660	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	572.15	6500-15670-403690	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	572.15	6500-15670-403690	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	402.78	5210-15920-403660	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	273.89	5210-15940-403660	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	277.92	5210-15930-403660	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	129.73	5210-15910-403660	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	400.00	5210-15940-403660	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	307.00	5210-15910-403990	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	24.82	1500-21200-403822	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	421.57	1500-21120-402440	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	59.95	7180-21600-403870	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	118.59	5610-71130-402410	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	162.62	5410-31230-402290	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	275.85	5410-31230-402290	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	21.57	5410-31230-402290	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	50.40	0100-12200-402190	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	213.86	5710-71410-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	328.12	5710-71410-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	483.64	1500-21400-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	483.64	1500-21400-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	483.64	1500-21400-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	483.64	1500-21400-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	-241.82	1500-21400-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	199.00	5610-71100-403824	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	496.82	1500-21150-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	95.81	0100-51250-402250	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	37.90	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	162.52	5210-15230-402460	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	85.00	5610-71130-402450	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	12.99	2510-21870-402190	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	277.69	5610-71120-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	2,488.27	2600-55190-403333	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	1,391.99	2600-55190-403333	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	165.83	1500-21150-402975	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	74.98	5610-71130-402320	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	723.74	5020-77120-408199	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	85.99	0100-51120-402410	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	110.67	5610-71130-402370	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	31.81	5610-71130-402320	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	169.19	5610-71130-402410	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	347.97	5610-71130-402370	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	112.22	5610-71130-402370	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	112.22	5610-71130-402370	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	61.94	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	148.99	1500-21120-402290	PCard Transaction Description: MRO SUPPLIES

05/14/2012	755616	U.S. Bank	550.20	2600-55140-402120	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	649.00	1500-21120-402220	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	97.00	6500-15650-403450	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	40.00	1500-21200-407910	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	1.95	0100-15120-403390	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	7.00	2600-55120-403420	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	47.47	1500-21110-401170	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	16.70	1500-21710-402240	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	113.36	5710-71430-402260	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	317.96	5710-71430-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	63.60	5710-71430-403660	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	206.16	5710-71440-402260	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	25.94	5710-71480-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	1,564.04	6060-19310-403450	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	70.00	5610-71170-403660	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	85.00	5610-71190-403660	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	129.00	5610-71120-403660	PCard Transaction Description: BUILDING SERVIC

05/14/2012	755616	U.S. Bank	81.00	5610-71170-403660	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	123.00	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	126.57	6500-15660-403660	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	135.31	6500-15660-403660	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	150.75	6500-15670-403690	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	40.00	2600-55110-403822	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	234.83	1500-21200-402610	PCard Transaction Description: MRO SUPPLIES
05/14/2012	755616	U.S. Bank	52.33	5610-71150-402440	PCard Transaction Description: MRO SUPPLIES
05/14/2012	755616	U.S. Bank	588.01	0100-51120-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	43.00	5610-71100-403824	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	849.40	5610-00000-141000	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	644.33	1500-21200-403822	PCard Transaction Description: RENTAL CARS
05/14/2012	755616	U.S. Bank	48.65	5710-71410-403822	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	62.80	5020-74100-408199	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	141.50	1500-21200-402631	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	966.00	6010-15520-402120	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	-79.94	6010-15500-402190	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	-98.45	0100-16110-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	-4.89	5610-71100-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	354.50	5710-71410-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	10.98	0100-13140-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	11.80	5410-31210-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	62.96	5410-31210-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	70.58	5410-31210-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	43.19	5710-71470-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	36.31	6010-15500-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	170.52	6010-15500-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	9.79	6010-15500-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	188.21	0100-16110-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	437.67	0100-16110-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	324.68	0100-16110-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	18.07	0100-16110-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	45.98	5610-71100-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	92.10	5610-71140-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	107.90	5610-71100-402190	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	508.68	2600-55140-403690	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	188.98	2600-55130-403690	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	399.45	2400-43010-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	11.92	2400-43010-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	47.63	2400-43010-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	181.50	2400-43010-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	27.28	0100-17500-402110	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	21.43	0100-13130-402110	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	129.50	0100-17500-402110	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	89.57	0100-17500-402110	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	31.50	0100-13130-402110	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	67.74	5210-15940-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	17.78	5210-15230-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	288.70	0100-51120-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	63.09	0100-51120-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	50.48	0100-51100-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	23.93	0100-51210-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	9.98	0100-51250-402250	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	284.79	6600-31100-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	37.16	6600-31100-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	53.99	6600-31100-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	151.90	6600-31100-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	142.81	6700-31410-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	335.00	6050-15160-402160	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	53.94	0100-15120-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	17.45	0100-15120-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	308.10	6050-15160-402160	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	433.70	6050-15160-402160	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	12.30	6600-31100-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	909.90	0100-12200-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	112.28	1500-21200-402260	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	24.95	1500-21200-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	98.43	1500-21500-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	447.00	1500-21500-402925	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	1,160.01	1500-21500-403630	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	83.45	1500-21500-402190	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	363.98	1500-21500-403630	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	78.08	1500-21500-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	85.11	6200-19110-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	110.97	2090-44510-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	55.89	2090-44510-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	76.75	0100-51270-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	83.36	0100-51270-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	9.87	0100-51270-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	14.16	0100-51270-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	63.20	2970-65010-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	8.28	2970-65010-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	11.95	5210-15230-402120	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	350.00	1500-21150-402975	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	30.00	7180-21600-403870	PCard Transaction Description: RENTAL CARS
05/14/2012	755616	U.S. Bank	265.00	0100-51250-402250	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	1,240.00	6200-19110-405315	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	138.83	5120-84300-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	50.00	0100-12530-403575	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	102.40	1500-21150-402975	PCard Transaction Description: OTHER

05/14/2012	755616	U.S. Bank	292.12	5610-71150-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	290.00	0100-51210-403210	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	30.00	2400-43010-403824	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	81.00	1500-22240-402280	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	384.46	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	146.12	1500-21580-403870	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	44.04	0100-51120-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	5.25	0100-12530-403575	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	9.00	1500-21110-403110	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	24.00	5120-87000-402120	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	13.90	0100-51120-403110	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	18.71	2970-65010-403110	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	20.34	6600-31100-408199	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	229.97	1500-21200-402610	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	759.98	1500-21200-402610	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	79.99	1500-21200-402610	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	1,500.00	2110-31320-402320	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	163.45	2600-55190-403382	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	88.74	2090-44510-403824	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	354.96	2090-44510-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	177.48	2090-44510-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	177.48	1500-22230-403824	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	36.00	2600-55120-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	1,134.00	2110-31320-402260	PCard Transaction Description: OTHER

05/14/2012	755616	U.S. Bank	43.00	1500-21120-402450	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	827.75	6500-15670-403690	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	530.75	6500-15660-402450	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	374.82	6010-15530-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	7.15	0100-51120-403660	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	60.61	0100-51270-402450	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	186.00	5710-71420-403823	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	406.00	5610-71190-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	178.20	5610-71190-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	70.32	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	69.28	5410-31220-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	200.00	6500-15660-402450	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	722.00	6500-15660-402450	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	1,472.00	6500-15660-402450	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	3.73	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	16.48	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	169.23	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	85.38	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	345.00	2600-55160-402190	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	129.22	6500-15660-402240	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	187.03	6500-15660-402240	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	261.60	6500-15660-402240	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	31.63	6500-15660-402240	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	336.46	6500-15670-402240	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	149.91	6500-15660-402240	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	97.59	6500-15660-402240	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	18.70	5210-15910-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	78.64	5610-71120-402240	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	293.22	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	265.08	5610-71120-402240	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	303.44	6500-15670-403690	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	39.92	6500-15660-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	79.78	5410-31230-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	315.00	1500-21150-402285	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	162.00	2510-21870-402190	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	28.00	1500-21200-402260	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	18.34	5610-71150-402320	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	84.81	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	64.11	0100-51420-402330	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	236.40	2600-55160-402190	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	644.96	2600-55160-402190	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	9.00	6500-15650-402310	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	70.00	5410-31210-403822	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	61.11	0100-11000-403210	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	138.46	6700-31410-402190	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	83.21	2970-65010-403240	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	24.62	0100-51120-402410	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	7.70	5610-71190-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	198.33	0100-51120-402330	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	12.23	5610-71190-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	41.68	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	15.29	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	97.40	2190-22500-402280	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	34.99	5610-71100-403390	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	34.99	5710-71410-403920	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	34.99	5710-71410-403920	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	79.30	0100-51120-402290	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	35.00	6600-31100-403350	PCard Transaction Description: MRO SUPPLIES
05/14/2012	755616	U.S. Bank	85.00	6600-31100-403350	PCard Transaction Description: MRO SUPPLIES
05/14/2012	755616	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	158.96	0100-51420-402290	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	72.67	6500-15660-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	359.40	6500-15660-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	174.23	6500-15660-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	138.15	6500-15660-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	457.82	2600-55120-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	12.80	2600-55120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	44.17	2600-55120-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	416.65	2600-55120-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	166.66	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	336.93	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	13.67	5020-74100-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	7.09	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	173.80	5610-71130-402320	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	369.06	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	169.15	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	37.80	0100-51120-402330	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	106.85	5020-74100-408199	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	79.85	5020-74100-408199	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	343.06	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE

05/14/2012	755616	U.S. Bank	15.00	0100-51120-402390	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	27.90	0100-51420-402390	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	494.00	2970-65010-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	1,143.00	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	345.12	5610-71170-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	406.00	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	379.60	5610-71120-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	868.00	5610-71120-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	58.79	5210-15910-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	58.79	5210-15920-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	58.79	5210-15930-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	58.80	5210-15940-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	29.00	5410-31230-403660	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	68.50	2600-55120-403660	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	125.00	2600-55120-403660	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	63.00	6500-15660-402450	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	44.00	6500-15670-403690	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	547.98	6500-15660-403660	PCard Transaction Description: OFFICE SERVICES

05/14/2012	755616	U.S. Bank	70.00	6500-15660-402450	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	17.60	6600-31100-403660	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	26.40	6700-31410-403660	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	87.00	1500-21110-403574	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	193.94	2600-55190-403333	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	212.00	6500-15670-403690	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	318.00	6500-15670-403690	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	29.83	2110-31320-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	84.13	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	94.93	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	237.65	0100-51420-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	129.80	0100-51420-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	400.00	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	400.00	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	200.00	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	1,000.00	0100-51120-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	73.75	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	73.74	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	36.87	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	184.36	0100-51120-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	399.80	8720-51980-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	399.80	8720-51980-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	199.90	8720-51980-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	999.50	0100-51120-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	67.24	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	175.07	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	222.50	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	149.08	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	8.26	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	315.16	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	297.34	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	190.90	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	10.20	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	11.78	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	123.10	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	246.20	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	19.06	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	172.58	0100-51120-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	125.50	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	103.89	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	8.93	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	50.00	0100-51120-403823	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	85.00	2400-43010-403210	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	683.00	0100-51270-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	17.95	5610-71130-402450	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	30.92	5610-71120-402410	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	57.95	0100-51120-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	9.73	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	21.61	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	13.00	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	27.08	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	146.86	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	29.93	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	143.46	6500-15660-402350	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	88.37	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	100.68	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	41.04	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	54.48	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	32.24	2600-55120-402350	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	13.65	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	30.03	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	78.80	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	101.11	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	7.99	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	28.56	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	59.00	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	23.98	5610-71130-402410	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	31.20	2110-31320-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	87.48	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	550.93	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	166.53	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	61.00	0100-51240-402250	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	304.00	5210-15230-402460	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	210.00	5410-31230-408199	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	16.00	5610-71130-402320	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	115.00	5610-71150-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	104.00	5210-15230-402120	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	924.57	2110-31320-402380	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	166.49	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	162.24	2110-31320-402320	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	138.69	2110-31320-402320	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	28.50	2110-31320-402320	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	32.66	5610-71150-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	21.98	2110-31320-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	16.99	5610-71150-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	34.99	0100-51120-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	90.40	1500-22240-403824	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	13.98	1500-22240-403824	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	119.97	8720-51980-403650	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	119.97	8720-51980-403650	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	159.96	0100-51120-403650	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	8.49	2110-31320-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	336.89	0100-51140-402410	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	-103.01	0100-51140-402410	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	329.99	5410-31230-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	1,357.92	5410-31230-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	949.95	1500-21150-402975	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	36.89	1500-21120-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	160.00	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	160.00	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	160.00	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	160.00	8720-51980-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	320.00	8720-51980-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	320.00	8720-51980-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	160.00	8720-51980-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	160.00	8720-51980-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	149.00	0100-15120-403823	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	977.98	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	202.23	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	270.71	6500-15660-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	234.33	6500-15660-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	554.26	5610-71130-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	1,532.24	5610-71130-402240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	209.90	5020-74100-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	261.26	2600-55190-403225	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	13.09	2600-55190-403243	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	7.99	0100-12530-403575	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	65.17	0100-12530-403575	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	257.58	5610-71150-402320	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	257.58	5610-71150-402320	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	484.12	2110-31320-405333	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	32.97	5610-71130-402410	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	24.99	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	339.98	2600-55120-402120	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	9.20	6600-31100-408199	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	10.00	1500-21110-401170	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	10.00	1500-21500-402120	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	47.60	5610-71150-402320	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	212.84	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	325.00	2110-31320-403823	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	90.00	5610-71130-405333	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	93.50	5610-71130-405333	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	158.38	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	186.20	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	193.49	5610-71170-402450	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	871.50	0100-16110-403310	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	452.50	0100-12120-403390	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	103.00	5710-71420-403823	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	19.15	2400-43010-403210	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	35.50	5610-71170-402450	PCard Transaction Description: BUILDING SERVIC

05/14/2012	755616	U.S. Bank	75.00	5610-71120-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	30.00	6200-19110-402190	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	28.94	8720-51980-402390	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	19.00	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	458.08	0100-51420-402330	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	760.00	0100-51420-403620	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	32.48	2110-31320-403410	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	96.85	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	176.10	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	263.44	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	19.00	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	780.00	1500-22250-401170	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	188.18	5410-31230-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	166.78	5410-31230-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	235.26	5120-84300-408199	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	1,071.00	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	18.50	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	126.00	2110-31320-404310	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	100.80	2110-31320-404310	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	57.87	0100-51140-402260	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	-39.99	0100-51140-402260	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	139.98	5610-71120-402240	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	33.98	0100-51120-402410	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	6.99	5610-71130-402410	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	8.99	2110-31320-402920	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	55.95	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	21.98	5610-71120-402410	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	131.79	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	109.98	5410-31220-402410	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	49.99	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	41.99	1500-21120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	9.98	1500-21580-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	38.30	2600-55110-403360	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	387.95	5610-71130-403660	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	1,317.00	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	101.59	1500-22240-403824	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	100.00	0100-12530-403575	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	119.88	1500-22240-403824	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	62.88	1500-22240-403824	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	150.00	1500-21110-408199	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	459.70	7090-21910-396620	PCard Transaction Description: AIRLINE

05/14/2012	755616	U.S. Bank	459.70	7090-21910-396620	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	459.70	7090-21910-396620	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	459.70	7090-21910-396620	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	150.00	2510-21870-403822	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	15.97	0100-51120-402260	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	52.00	5710-71410-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	35.80	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	42.91	0100-51120-402260	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	-44.88	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	30.94	0100-51120-402260	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	44.88	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	58.80	5410-31220-402630	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	55.98	1500-21120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	346.75	0100-51250-402250	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	554.01	1500-21150-402279	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	270.00	1500-21150-402279	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	235.61	2600-55180-402925	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	1,294.79	2600-55180-402925	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	486.81	0100-11000-402925	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	332.50	6200-19110-402290	PCard Transaction Description: MAIL/TELEPHONE

05/14/2012	755616	U.S. Bank	274.50	6060-19310-402122	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	90.28	0100-11000-402925	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	391.02	0100-11000-402925	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	159.95	6200-19110-405370	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	150.79	1500-21400-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	339.46	5610-71120-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	240.48	1500-22230-403824	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	971.00	0100-51250-402250	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	423.00	7180-21600-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	1,616.08	2110-31320-402920	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	7.98	5020-74100-408199	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	5.58	5610-71100-403390	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	36.47	5610-71130-402410	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	100.00	0100-12530-403575	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	369.70	7180-21600-403870	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	369.70	7180-21600-403870	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	25.00	2760-67500-403822	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	25.00	2760-67500-403822	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	25.00	1500-21200-403822	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	25.00	1500-22230-403824	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	399.70	5610-71100-403824	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	793.90	2580-21280-403824	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	1,089.50	2580-21280-403824	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	1,089.50	2580-21280-403824	PCard Transaction Description: AIRLINE

05/14/2012	755616	U.S. Bank	557.50	7090-21910-403822	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	40.50	5710-71410-403822	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	538.16	5610-71130-403653	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	701.44	0100-12200-403240	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	73.55	5020-73140-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	1,912.50	1500-21200-402120	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	6.00	2600-55180-403690	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	48.72	0100-12530-403575	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	132.00	2600-55110-407930	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	275.00	6600-31100-408199	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	-23.96	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	24.37	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	6.67	0100-51120-402410	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	7.48	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	9.40	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	9.49	5020-74100-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	9.49	5020-74100-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	15.10	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	18.47	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	2.19	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	24.99	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	4.98	2110-31320-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	9.48	6500-15660-402210	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	32.97	6500-15660-402210	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	6.28	6500-15660-402210	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	21.97	6500-15660-402210	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	20.40	5210-15240-403690	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	13.38	5210-15240-403690	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	8.25	5210-15230-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	2.20	5210-15910-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	59.98	0100-51120-402410	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	15.96	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	5.07	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	9.95	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	47.52	2600-55120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	30.89	2600-55120-402690	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	17.52	2600-55120-402690	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	31.88	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	21.99	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	21.54	5210-15230-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	28.99	5210-15230-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	6.99	5210-15940-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	40.91	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	54.93	0100-51290-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	199.31	0100-51250-402250	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	29.90	5020-74100-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	59.99	1500-21710-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	26.96	1500-22240-402280	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	80.97	2110-31320-402920	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	19.97	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	38.97	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	52.22	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	5.96	5210-15230-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	11.95	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	20.14	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE

05/14/2012	755616	U.S. Bank	32.96	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	41.67	1500-21120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	9.96	1500-21120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	828.00	1500-22310-402690	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	84.89	0100-51120-402290	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	869.84	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	47.59	5610-71130-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	30.84	5610-71130-403650	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	3.96	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	125.52	0100-51120-402120	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	135.00	5610-71150-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	85.20	6500-15660-402450	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	37.62	6500-15660-402450	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	108.00	2600-55110-403360	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	13.90	1500-22290-403822	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	12.95	0100-12530-403575	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	68.04	1500-22210-402190	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	57.96	5610-71150-402290	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	187.61	1500-21500-402190	PCard Transaction Description: MAIL/TELEPHONE
05/14/2012	755616	U.S. Bank	881.60	5610-71120-402240	PCard Transaction Description: OFFICE SERVICES

05/14/2012	755616	U.S. Bank	835.25	5610-71120-402240	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	991.70	5610-71120-402240	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	121.50	6500-15660-402240	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	403.12	5610-71130-402240	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	149.92	5610-71130-402240	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	352.70	1500-21580-403870	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	245.70	5610-71100-403824	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	20.00	1500-21200-403822	PCard Transaction Description: AIRLINE
05/14/2012	755616	U.S. Bank	90.09	2600-55110-403824	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	473.85	2600-55110-403824	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	473.85	2600-55110-403824	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	95.94	5710-71410-403822	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	115.50	5610-71150-402220	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	288.00	6500-15660-403990	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	75.00	2600-55190-403380	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	89.85	2600-55110-403360	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	75.13	1500-22210-403590	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	622.93	1500-21500-402190	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	1,368.93	1500-21500-402190	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	1,262.93	1500-21500-403630	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	1,028.91	1500-21500-403630	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	259.99	1500-21200-402610	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	209.88	0100-16110-403240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	53.71	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	5.96	5210-15230-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	17.95	1500-22290-402410	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	43.90	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	7.70	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	186.62	1500-21120-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	186.97	1500-21120-402120	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	39.99	5020-78110-408199	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	14.99	1500-22240-402280	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	212.33	6010-15500-402190	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	57.82	1500-22250-402410	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	7.99	5610-71150-402290	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	15.27	5610-71150-402290	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	77.92	5610-71150-402290	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	22.47	5210-15920-403650	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	3.49	5210-15230-402120	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	62.62	1500-22250-402410	PCard Transaction Description: OFFICE SUPPLIES

05/14/2012	755616	U.S. Bank	23.99	1500-21120-402290	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	23.39	6500-15650-402190	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	9.18	5710-71410-402190	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	5.29	5610-71130-402450	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	14.67	1500-21500-402190	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	55.98	5410-31210-402190	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	14.99	0100-12200-402190	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	36.88	1500-21500-402925	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	525.89	1500-21500-402120	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	48.47	2730-67810-407291	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	26.07	2730-67810-407291	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	26.08	2730-67810-407291	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	6.98	1500-22290-402410	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	299.00	0100-17500-403870	PCard Transaction Description: BUSINESS EXPENS
05/14/2012	755616	U.S. Bank	43.74	2600-55190-403382	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	175.50	5610-71150-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	59.97	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	10.98	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	-9.00	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES

05/14/2012	755616	U.S. Bank	10.68	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	446.76	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	45.48	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	37.90	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	22.83	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	21.99	2600-55190-403336	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	25.98	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	12.95	2600-55190-403226	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	23.11	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	13.99	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	27.98	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	20.99	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	254.73	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	34.99	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	15.49	2600-55190-403243	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	35.94	2600-55190-403226	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	61.17	0100-51120-403450	PCard Transaction Description: OFFICE SUPPLIES
05/14/2012	755616	U.S. Bank	129.21	6700-31410-402190	PCard Transaction Description: WHOLESALE TRADE

05/14/2012	755616	U.S. Bank	200.10	6700-31410-402190	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	195.00	6050-15160-403690	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	250.00	1500-21200-402610	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	113.35	2110-31320-402920	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	2,354.58	5610-71150-402320	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	63.90	6600-31100-402230	PCard Transaction Description: EATING/DRINKING
05/14/2012	755616	U.S. Bank	177.48	1500-22230-403824	PCard Transaction Description: HOTELS
05/14/2012	755616	U.S. Bank	72.00	2600-55120-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	565.50	5410-31230-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	1,272.55	5410-31220-402260	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	55.03	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	60.20	5610-71130-402320	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	156.31	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	12.22	5610-71130-402320	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	7.50	1500-21120-402120	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	33.00	1500-21200-402120	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	54.00	1500-21120-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	343.20	5610-71150-402290	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	35.42	0100-12200-403240	PCard Transaction Description: WHOLESale TRADE
05/14/2012	755616	U.S. Bank	539.00	0100-51420-402530	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	1,077.00	0100-51420-402530	PCard Transaction Description: OTHER
05/14/2012	755616	U.S. Bank	750.00	5610-71100-403824	PCard Transaction Description: OFFICE SERVICES
05/14/2012	755616	U.S. Bank	157.00	5210-15950-403670	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	157.50	2110-31320-403650	PCard Transaction Description: BUILDING SERVIC

05/14/2012	755616	U.S. Bank	19.20	5410-31230-402290	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	58.58	5410-31230-402310	PCard Transaction Description: WHOLESALE TRADE
05/14/2012	755616	U.S. Bank	307.00	0100-51120-402390	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	190.12	6500-15670-403690	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	144.00	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	885.28	6500-15670-403690	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	92.50	5210-15920-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	58.60	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
05/14/2012	755616	U.S. Bank	213.00	6500-15670-403690	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	438.50	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	1,970.00	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	167.00	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755616	U.S. Bank	167.00	5210-15950-402450	PCard Transaction Description: BUILDING SERVIC
05/14/2012	755624	Watco, Inc	2,922.00	0100-51260-403690	Pool Cover for Rose Park Pool-Final payment.
05/14/2012	755631	Wingfoot Commercial Tire	52.44	2110-31320-402390	176-1033254
05/14/2012	755631	Wingfoot Commercial Tire	139.65	1500-22260-402390	176-1033259
05/14/2012	755631	Wingfoot Commercial Tire	32.92	1500-22260-402320	176-1033358
05/14/2012	755631	Wingfoot Commercial Tire	120.00	2110-31320-402320	176-1033254
05/14/2012	755631	Wingfoot Commercial Tire	23.95	1500-22260-402390	176-1033259
05/14/2012	755631	Wingfoot Commercial Tire	260.00	2600-55170-402320	176-1033342
05/14/2012	755631	Wingfoot Commercial Tire	675.22	1500-21720-402390	176-1033343
05/14/2012	755631	Wingfoot Commercial Tire	492.96	6010-15500-402390	176-1033267
05/14/2012	755631	Wingfoot Commercial Tire	81.76	1500-22310-402320	176-1033305
05/14/2012	755631	Wingfoot Commercial Tire	254.92	2110-31320-402390	176-1033328

05/14/2012	755631	Wingfoot Commercial Tire	860.00	2110-31320-402390	176-1033327
05/14/2012	755631	Wingfoot Commercial Tire	1,582.00	2110-31320-402390	176-1033353
05/14/2012	755631	Wingfoot Commercial Tire	5.00	2110-31320-402390	176-1033327
05/14/2012	755631	Wingfoot Commercial Tire	5.00	2110-31320-402390	176-1033353
05/14/2012	755634	Yellowstone County Finance Dpt	8,960.00	1500-21110-403590	April 2012 Prisoner Billing
05/14/2012	755634	Yellowstone County Finance Dpt	4.39	1500-21110-403590	February 2012 Inmate Meds

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Public Hearing and First Reading of Ordinance Amending Ward I Boundary

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

City election ward boundaries must be adjusted to conform to city limit amendments resulting from annexation or exclusion of property from the city. The City Council approved the exclusion of property described as Tract 81A of Amended Tracts 29-33, 47-53, 62-67, 78-85, 90-94 of Certificate of Survey No. 2165, (Deannexation #12-03) on May 14, 2012 by Resolution #12-19158. This requires a change in the boundaries of Ward I. Two readings are required for this action. The first reading of the ordinance is scheduled for June 11, 2012 along with a public hearing, and the second reading is scheduled for June 25, 2012.

ALTERNATIVES ANALYZED

City Council may approve or not approve the ordinance to amend the boundary of Ward I on first reading.

- Approving the ordinance will modify the boundaries of Ward I to exclude the property described as Tract 81A of Amended Tracts 29-33, 47-53, 62-67, 78-85, 90-94 of Certificate of Survey No. 2165.
- Denying the ordinance will not modify the boundaries of Ward I and create a problem where property outside the City Limits is within one of the City Ward Boundaries.

FINANCIAL IMPACT

There is no budget/financial impact from this action.

RECOMMENDATION

Staff recommends that Council hold a public hearing and approve this ordinance on first reading removing recently excluded property from Ward I.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ward Boundary Amendment Ordinance

ORDINANCE NO. 12-_____

AN ORDINANCE OF THE CITY OF BILLINGS, AMENDING BILLINGS MUNICIPAL CODE, CHAPTER 11, ELECTIONS, IN PARTICULAR, SECTION 11-102(c), WARD BOUNDARIES; AND CHANGING THE WARD BOUNDARIES ESTABLISHED THEREIN BY REMOVING CERTAIN NEWLY EXCLUDED REAL PROPERTY FROM WARD I PROVIDING FOR CERTIFICATION AND REPEALING OF ALL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. AMENDMENT. Pursuant to Billings Municipal Code, Section 1.16.030 and the State Law, Billings Municipal Code, Section 1.16.030 Ward Boundaries is hereby amended by removing from the following designated Ward the following described real property:

Ward I: A tract of land situated in the SW1/4 of Section 27, T.1S., R.26E., Billings, Yellowstone County, Montana, more particularly described as:

Tract 81A of Amended Tracts 29-33, 47-53, 62-67, 78-85, 90-94 of Certificate of Survey No. 2165, Recorded January 26, 1983, Under Document No. 1253064, Records of Yellowstone County, Montana, annexed under Resolution No. 02-17819, Recorded April 18, 2002, Under Document No. 3173017, Records of Yellowstone County, Montana; Containing 13.823 gross and net acres, more or less.

(# 12-03) See Exhibit "A" Attached

2. CERTIFICATION. Pursuant to M.C.A. Section 13-3-103, the above change and alteration is hereby certified to the election administrator by the City Council, and the City Administrator or his designee is hereby directed to certify the changes and alterations and to deliver a map showing the boundaries of the ward, the streets, avenues and alleys by name and the ward by number, to the election administrator not more than ten (10) days after the effective date of this ordinance.
3. REPEALER. All other ordinances, sections of the Billings Municipal Code and ordinances inconsistent herewith are hereby repealed.

PASSED by the City Council on the first reading this 11th day of June, 2012.

PASSED by the City Council on the second reading this 25th day of June, 2012.

THE CITY OF BILLINGS

BY: _____

Thomas W. Hanel, MAYOR

ATTEST:

BY: _____

Cari Martin, CITY CLERK

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Public Hearing and Resolution for Fees Associated with Various Services
Provided by the Planning Division and Public Works Department

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

The Planning Division and Public Works Department are presenting an updated fee schedule and associated resolution to the City Council. The resolution reflects new fees and increases in existing fees in an effort to cover the costs of providing services to the community.

The Public Works Department is proposing increases in fees for site plan review, traffic plan review and subdivision review within the City rights-of-way. The Planning Division is proposing a 4% increase in most of its fees, and increases in its Subdivision Application Review fees to cover the full costs of completing subdivision reviews. The Planning Division's overall fees were last increased in 2010. At that time, the fees were increased 4%. At the direction of the City Council, the Division is proposing fee increases on a more regular basis, or every two years, to reduce the impact of larger increases on the community and to better keep up with increases in the costs of providing these services. A 4% increase will help offset a 3% increase in operations and maintenance costs and about a 4% increase in personnel costs for the Division for FY13.

Attachment 2 provides an informational sheet on the changes in Subdivision Review fees for Public Works and Planning. These fee increases are larger than the other proposed Planning fee increases of 4%. Attachment 3 provides a comparison between the rest of Planning's current fees and the proposed 4% increase for FY 13.

ALTERNATIVES ANALYZED

The City Council may choose to:

1. Approve the resolution to add new fees and update existing fee schedules for the Planning Division and Public Works Department.
2. Deny the resolution to add new fees and update existing fee schedules for the Planning Division and Public Works Department.
3. Modify the resolution to add new fees and update existing fee schedules for the Planning Division and Public Works Department.

FINANCIAL IMPACT

The proposed fees and charges will more accurately reflect the actual costs to provide services, resulting in additional revenues for this City Department and Division when services are delivered to customers. If the fees are not set to meet the costs, the difference will need to be subsidized from other funding sources.

BACKGROUND

The Planning Division and Public Works Department continue to strive to provide the best customer and application review services in a cost-effective and timely manner. The new fees proposed by the Public Works Department and the fee increases proposed by the Public Works Department and Planning Division are in response to the ongoing and increasing costs to provide services to the development community and the community at large.

Subdivision Fee Changes

Historically, the Planning Division collected fees for subdivision reviews and transferred a fixed amount to Public Works annually for review of the subdivisions. The fee was not based on the number or type of subdivision received, so the amount was too high based on actual effort in years with little subdivision activity and too low in years with average or high activity. The idea behind breaking the subdivision fees down into charges from Planning and charges from Public Works is to have the actual revenue that go to Public Works and Planning more closely reflect actual effort of subdivision review. Because the fee was not separated before, the increase for the Public Works fee cannot be defined by a percentage. The proposed fees are based on the effort historically expended on the review of a typical subdivision.

Planning estimates that it could collect about \$17,000 in new revenues in FY13 under the new fee schedule if it saw the same level of subdivision activity in FY13 that has occurred in FY12. Engineering estimates that it could collect about \$1,500 in new revenues in FY 13 under the new fee schedule if it saw the same level of subdivision activity in FY13 as in FY12.

Other Fee Changes

The Public Works Department is proposing increases in fees for site plan review and traffic plan review for FY13. The cost to provide the services was reviewed this year and many of the fees remained the same because they adequately cover the cost of the review and inspections for typical situations. There are a few services that historically require more time and expense than is recovered through the fees. The proposed fees are set at amounts to recover the costs of typical services and will not require other funding sources to subsidize these services.

The City Council last increased the Planning Division's overall fees in 2010. At that time, the fees were increased 4%. At the direction of the City Council, the Division is proposing fee increases on a more regular basis to reduce the impact of larger increases on the community and to better keep up with increases in the costs of providing these services. The 4% increase in Planning Division fees will help offset a 3% increase in operations and maintenance costs and about a 5% increase in personnel costs for the Division for FY13.

Planning estimates that it could collect about \$4,000 in new revenues in FY13 under the new fee schedule if it saw the same level of general application/permit activity in FY13 that has occurred in FY12. Engineering estimates that it could collect about \$5,800 in new revenues in FY 13 under the new fee schedule if it saw the same level of site plan review and traffic plan review activity in FY13 as in FY12.

STAKEHOLDERS

The proposed changes to the fee schedules for the Planning Division and Public Works Department have been discussed with the Billings Home Builders Association and the Development Process Advisory Review Board (DPARB), and the public hearing has been legally advertised.

RECOMMENDATION

Staff recommends that the City Council approve the resolution establishing fees for various services provided by the Planning Division and Public Works Department.

APPROVED BY CITY ADMINISTRATOR

Attachments

Fee Resolution

Planning and Public Works Subdivision Fee Changes

Planning Fee Comparison

**ATTACHMENT A
RESOLUTION**

RESOLUTION NO. 12-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA PURSUANT TO §7-1-4123(7) MCA AND §3.01 OF THE CITY CHARTER AUTHORIZING AND ESTABLISHING FEES ASSOCIATED WITH VARIOUS APPLICATIONS AND SERVICES PROVIDED BY THE PUBLIC WORKS DEPARTMENT, AND PURSUANT TO ORDINANCE NO. 4314, AMENDED BY ORDINANCE NO. 4494, FOR FEES ASSOCIATED WITH VARIOUS APPLICATIONS AND SERVICES PROVIDED BY THE CITY PLANNING DIVISION.

WHEREAS, §7-1-4123(7) MCA provides that the imposition of a special assessment reasonably related to the cost of a special service or special benefit provided by a municipality or the imposition of a fee for the provision of a service is a legislative power of a municipality; and

WHEREAS, Ordinance No. 4314, amended by Ordinance No. 4494, provides that application fees shall be established by Resolution; and

WHEREAS, §3.01 of the City Charter vests all powers of the city in the Council and Mayor as the legislative branch;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. PUBLIC WORKS FEES. The following fees are hereby established and are payable upon application:

TRAFFIC PLAN REVIEW

Traffic Accessibility Study	\$675.00
Traffic and/or Queuing Mitigation	\$125.00

SITE PLAN REVIEW

Commercial and Multifamily Disturbing Less Than One Acre	\$200.00
Commercial and Multifamily Disturbing One Acre Or More	\$800.00
Single Family, Duplex, and Garages	\$ 80.00
Parking Variance Review	\$200.00
Special Events Permit for City Rights-of Way	\$100.00

SUBDIVISION FEES

Pre-Application Meetings		\$174.00
Preliminary Major Plat	6 to 40 lots	\$302.00
	Over 40 lots	\$604.00
Preliminary Minor Plat		\$178.00
Final Major Plat	6 to 40 lots	\$226.00
	Over 40 lots	\$282.00
Final Minor Plat		\$170.00
Final Subsequent Minor Plat		\$170.00
Expedited Plat		\$178.00

2. CITY PLANNING DIVISION FEES. The following fees are hereby established and are payable upon application with the City of Billings:

SUBDIVISION FEES

Pre-Application Meetings		\$350.00
Preliminary Major Plat	6 to 40 lots	\$2,380.00
	41 to 200 lots	\$4,088.00
	Over 200 lots	\$3,920.00
Preliminary Minor Plat		\$1,610.00
Preliminary Subsequent Minor Plat		\$1,610.00
Subdivision Variances	Residential	\$372.00
(Processed with Subdivision Application)	Commercial	\$458.00
Final Major Plat	6 to 40 lots	\$1,050.00
	41 to 200 lots	\$1,820.00
	Over 200 lots	\$1,820.00
Final Minor Plat		\$994.00
Final Subsequent Minor Plat		\$994.00
Expedited Plat		\$916.00
Exempt Plat (Fee set by State Law)		\$200.00
Corrections or Vacations of Recorded Final subdivision plats or supporting documents		\$238.00

Corrections or Adjustments to Plats, Conditions, and supporting documents after preliminary plat approval		\$238.00
Minor Adjustments		\$238.00
Major Adjustments		
Major subdivisions affecting:		
6 to 40 lots		\$1,190.00
41 to 200 lots		\$3,569.00
Over 200 lots		\$4,759.00
Minor subdivisions		\$476.00
<u>ANNEXATIONS</u>		\$952.00
Deposit for annexation application posting signs (to be refunded after sign is returned)		\$45.00
<u>DEANNEXATIONS</u>		\$952.00
Limits of Annexation Map Amendment (Urban Planning Study)		\$595.00
<u>ZONING FEES</u>		
Zone Change	Residential	\$774.00
	Commercial	\$1,071.00
Special Review	Residential	\$774.00
	Commercial	\$1,071.00
Variance	Residential	\$387.00
	Commercial	\$476.00
Planned Unit Development	<5 acres	\$892.00
	>5 acres	\$1,428.00
Deposit for zoning signs(refunded after sign returned)		\$45.00
Medical Corridor Review		\$713.00
Temporary Use Permit	Initial review	\$179.00
	Annual review	\$119.00
Temporary Sign Permits		\$11.00
Zoning Clarification	Written	\$30.00
(Includes Condominium Document Review)	On-site visit	\$59.00
Zoning Compliance Review	(City and County)	\$45.00

Planning Master Site Plan Review (City Only)	\$260.00
Signs City	\$3.00/sq. ft.
Fence Permits (New and Replacement)	\$18.00

Resubmittal and Amendment Charges for zoning applications:

For all Zone Change applications resubmitted within 1 year of a withdrawal request made after the legal advertising \$595.00

For all Special Review applications resubmitted within 1 year of a withdrawal request made after the legal advertising \$595.00

For all Variance applications resubmitted within 1 year of a withdrawal request made after the legal advertising \$595.00

3. **EFFECTIVE DATE.** The fees established herein shall become effective July 1, 2012 and remain in effect thereafter until changed by resolution.

PASSED AND ADOPTED this ____ day of _____, 2012

THE CITY OF BILLINGS

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

Cari Martin, City Clerk

PROPOSED FEE INCREASES FOR FY 13

Subdivision Fees

FY 13

	<u>FY 12</u>	<u>Eng.</u>	<u>Planning</u>	<u>Total</u>	<u>\$ Inc</u>
Pre-Application Meetings	\$208	\$174	\$350	\$524	\$316
Preliminary Major Plat					
6 to 40 lots	\$1,716	\$302	\$2,380	\$2,682	\$966
41 to 200 lots	\$4,004	\$604	\$4,088	\$4,692	\$688
Over 200 lots	\$5,148	\$604	\$3,920	\$4,524	(\$624)
Preliminary Minor Plat	\$629	\$178	\$1,610	\$1,788	\$1,159
Final Major Plat					
6 to 40 lots	\$458	\$226	\$1,050	\$1,276	\$818
41 to 200 lots	\$686	\$282	\$1,820	\$2,102	\$1,416
Over 200 lots	\$1,030	\$282	\$1,820	\$2,102	\$1,072
Final Minor Plat	\$286	\$170	\$994	\$1,164	\$878
Final Subsequent Minor Plat	\$286	\$170	\$994	\$1,164	\$878
Expedited Plat	\$458	\$178	\$916	\$1,094	\$636

PROPOSED PUBLIC WORKS FEE INCREASES FOR FY 13

Traffic Plan Review Fees

	<u>FY 2012</u>	<u>FY 2013</u>	<u>\$ Inc</u>
Traffic Accessibility Study	\$ 675	\$ 675	\$ -
Traffic and/or Queuing Mitigation	\$ 115	\$ 125	\$ 10

Site Plan Review Fees

	<u>FY 2012</u>	<u>FY 2013</u>	<u>\$ Inc</u>
Commercial & Multifamily < 1 acre	\$ 167	\$ 200	\$ 33
Commercial & Multifamily 1 acre or more	\$ 702	\$ 800	\$ 98
Single Family, Duplex, and Garage	\$ 77	\$ 80	\$ 3
Parking Variance Review	\$ 200	\$ 200	\$ -
Special Events Permit	\$ 100	\$ 100	\$ -

Right-Of-Way Permit Fees

	<u>FY 2012</u>	<u>FY 2013</u>	<u>\$ Inc</u>
Excavation or Construction -Street or Alley			
Concrete (first 50')	\$ 340	\$ 380	\$ 40
Asphalt (first 50')	\$ 310	\$ 370	\$ 60
Gravel (first 50')	\$ 250	\$ 335	\$ 85
Excavation in Right-of-Way Only (first 50')	\$ 160	\$ 215	\$ 55
Boring (first 50')	\$ 145	\$ 215	\$ 70
Miscellaneous Access Approaches	\$ 100	\$ 150	\$ 50
Curb Cuts (Each)	\$ 100	\$ 175	\$ 75
Storm Drain Connection	\$ 30	\$ 50	\$ 20
Sidewalk, Curb Walk or Boulevard (first 75')	\$ 100	\$ 175	\$ 75
Curb and Gutter (first 75')	\$ 100	\$ 175	\$ 75
Staking, C&G (grades already established)	\$ 210	\$ 210	\$ -
Staking, C&G (grades to be established)	\$ 300	\$ 300	\$ -
Staking Boulevard Sidewalk	\$ 210	\$ 210	\$ -

PLANNING APPLICATION AND PERMIT REVIEW FEES		Current Fees	FY2013 Proposed Fees (4%+)*
Annexations	Residential/Commercial	\$915.00	\$952
Deannexation	Residential/Commercial	\$915.00	\$952
Deposit for annexation application posting signs (to be refunded after sign is returned)		\$45.00	\$45
Limits of Annexation Map Amendment Urban Planning Study		\$572.00	\$595
Zone Change	Residential	\$744.00	\$774
	Commercial	\$1,030.00	\$1,071
Special Review	Residential	\$744.00	\$774
	Commercial	\$1,030.00	\$1,071
Variance	Residential	\$372.00	\$387
	Commercial	\$458.00	\$476
Planned Unit	<5 acres	\$858.00	\$892
Development	>5 acres	\$1,373.00	\$1,428
Deposit for zoning application posting signs (refunded after sign returned)		\$45.00	\$45
Medical Corridor Review (City Only)		\$686.00	\$713
Temporary Use Permit	Initial review	\$172.00	\$179
	Annual review	\$114.00	\$119
	Bond	\$1,500.00	\$1,500
Temporary Sign Permits		\$11.00	\$11
Zoning Clarification (Includes Condo document review)	Written	\$29.00	\$30
	On-site visit	\$57.00	\$59
Zoning Compliance Review Residential		\$43.00	\$45
Zoning Compliance Review Commercial			
Planning Master Site Plan Review		\$250.00	\$260
Signs	City (calculate two sides of sign in fee)	\$3.00/sq. ft.	

	County (calculate one side of sign in fee)	\$1.15/sq. ft.	
Fence Permit (For replacement and new construction)		\$17.00	\$18
For all Zone Change applications resubmitted within 1 year of a withdrawal request made after the legal advertising		\$572.00	\$595
For all Special Review applications resubmitted within 1 year of a withdrawal request made after the legal advertising		\$572.00	\$595
For all Variance applications resubmitted within 1 year of a withdrawal request made after the legal advertising		\$572.00	\$595

* Fees are rounded to the nearest whole number

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Public Hearing and Resolution Adopting Revised Right-of-Way Permit Fees

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

Public Works last increased its right-of-way permit fees five years ago. At that time, Engineering was part of the general fund and full cost recovery was not a component in establishing the fees. In FY 2010, Engineering was transitioned out of the general fund to an internal service fund; and consequently, must generate enough revenue for operations by charging the costs of its services to those that use the services. Staff has performed an analysis of the cost of administration and inspection services incurred with regards to right-of-way permits and is recommending each fee be based on full cost recovery principles. Staff recommends increases that range from \$0 to \$85 with an average increase of about \$45. Attachment A provides a comparison between the current fees and the recommended fees which incorporate 100% cost recovery. At the direction of the City Council, Public Works will be proposing fee increases on a more regular basis to reduce the impact of larger increases on the community and will be analyzing its fees each year.

ALTERNATIVES ANALYZED

The City Council may approve or disapprove this resolution. Not approving the resolution will perpetuate the discrepancy between the cost of providing the service and the right-of-way permit fees, resulting in subsidizing these services with other revenues.

FINANCIAL IMPACT

Approving this resolution and increasing the right-of-way fees will provide approximately \$85,000 of revenue to the Engineering Division in FY 2013.

RECOMMENDATION

Staff recommends that City Council approve this resolution for an increase in right-of-way permit fees.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution

Attachment A

RESOLUTION 12-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA ADOPTING REVISED RIGHT-OF-WAY PERMIT FEES FOR THE PUBLIC WORKS DEPARTMENT

WHEREAS, it is essential to the public health, welfare, and safety of the inhabitants of the City of Billings and its environs to provide adequate inspection and administration of operations within the City right-of-way and to provide adequate funding to meet the cost of providing said services incurred in the administration of right-of-way permits; and

WHEREAS, it has become necessary in the operation of City Engineering services to increase the right-of-way permit fees to levels to be consistent with the costs of administration and inspection incurred relating to individual permits.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. That the following fees are hereby established and shall become effective July 1, 2012 and remain in effect thereafter until changed by resolution.

Excavation or Construction - Street or Alley

Concrete:	First 50'	\$380
	> 50'	\$2.55/ft
Asphalt:	First 50'	\$370
	> 50'	\$2.25/ft
Gravel:	First 50'	\$335
	> 50'	\$1.65/ft

Excavation in Right-of-Way Only

First 50'	\$215
> 50'	\$1.10/ft

Boring

First 50'	\$215
> 50"	\$0.50/ft

Miscellaneous Access Approaches

\$150

Curb Cuts (Each)

\$175

Storm Drain Connection

(In addition to excavation permit fee)

\$50

Sidewalk, Curb Walk or Boulevard

First 75'	\$175
> 75'	\$1.00/ft

Curb and Gutter

First 75'	\$175
> 75'	\$1.00/ft

Staking, Curb & Gutter

Grades already established

First 75'	\$210
> 75'	\$1.40/ft

Grades to be established by City Engineer

First 75'	\$300
> 75'	\$2.00/ft

Staking Boulevard Sidewalk

(existing curb)

First 75'	\$210
> 75'	\$1.40/ft

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 11th day of June 2012.

CITY OF BILLINGS

By: _____
Thomas Hanel, Mayor

ATTEST:

By: _____
Cari Martin, City Clerk

Attachment A**Right-of-Way Permit Fee Comparison**

		<u>Current</u>	<u>Proposed</u>	<u>\$ Change</u>
<u>Excavation or Construction - Street or Alley</u>				
Concrete:	First 50'	\$340	\$380	\$40
	> 50'	\$2.55/ft	\$2.55/ft	\$0
Asphalt:	First 50'	\$310	\$370	\$60
	> 50'	\$2.25/ft	\$2.25/ft	\$0
Gravel:	First 50'	\$250	\$335	\$85
	> 50'	\$1.65/ft	\$1.65/ft	\$0
<u>Excavation in Right-of-Way Only</u>				
	First 50'	\$160	\$215	\$55
	> 50'	\$1.10/ft	\$1.10/ft	\$0
<u>Boring</u>				
	First 50'	\$145	\$215	\$70
	> 50"	\$0.50/ft	\$0.50/ft	\$0
<u>Miscellaneous Access Approaches</u>		\$100	\$150	\$50
<u>Curb Cuts (Each)</u>		\$100	\$175	\$75
<u>Storm Drain Connection</u>				
(In addition to excavation permit fee)		\$30	\$50	\$20
<u>Sidewalk, Curb Walk or Boulevard</u>				
	First 75'	\$100	\$175	\$75
	> 75'	\$1.00/ft	\$1.00/ft	\$0
<u>Curb and Gutter</u>				
	First 75'	\$100	\$175	\$75
	> 75'	\$1.00/ft	\$1.00/ft	\$0
<u>Staking, Curb & Gutter</u>				
Grades already established				
	First 75'	\$210	\$210	\$0
	> 75'	\$1.40/ft	\$1.40/ft	\$0
Grades to be established by City Engineer				
	First 75'	\$300	\$300	\$0
	> 75'	\$2.00/ft	\$2.00/ft	\$0
<u>Staking Boulevard Sidewalk</u>				
(existing curb)				
	First 75'	\$210	\$210	\$0
	> 75'	\$1.40/ft	\$1.40/ft	\$0

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Public Hearing and First Reading Ordinance to Amend City Code Article 21 for the Solid Waste Division

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

Article 21 of the Billings Montana City Code addresses the method of billing for the cost of collecting and disposing of refuse. At a work session on March 5, 2012, Staff presented a proposed change to the method of billing for solid waste collections from being assessed against real property with property taxes to being billed monthly on the water and wastewater utility bills. Reasons for the proposed change include:

- To provide a consistent monthly cash flow for the Solid Waste Division and the ability to reduce operating reserves by more than \$1.5 million. It would also eliminate the need for a rate increase in FY 13.
- Produce increased efficiency in the Public Works Department by consolidating the utility billing functions and providing cost-sharing of mailing services and postage expenses, as well as staff time.
- Provide greater transparency to the Public by showing the cost of service on a statement on a monthly basis.
- Eliminate the misperception that some members of the Public have that the solid waste assessment is a tax rather than a charge for a specific service.

The proposed ordinance amends City Code to provide the option to bill for the costs of refuse collections and disposal with the monthly utility bills. If adopted, the change in billing methodology will be effective July 1, 2012 and customers will first see the change beginning with the August utility bills.

ALTERNATIVES ANALYZED

The Council must hold a public hearing and then may approve the ordinance revising Article 21 of the Billings Montana City Code to provide the option to bill for the cost of solid waste collection monthly on the utility bills; or not approve the ordinance. If Council does not approve the ordinance, the costs of collection will continue to be assessed against property on the property tax statements. An amended resolution to establish Solid Waste fees for FY 13 and increase the rates will need to be considered at a future City Council meeting.

FINANCIAL IMPACT

If the attached ordinance is adopted, there will be no increase in Solid Waste rates and fees for FY 13 and no significant financial impact.

RECOMMENDATION

Staff recommends that a public hearing be held and City Council approve the proposed ordinance amending Article 21 of the Billings Montana City Code for changes in the Solid Waste Billing methodology.

APPROVED BY CITY ADMINISTRATOR

Attachments

Solid Waste Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING 21-226; AUTHORIZING THE CITY ADMINISTRATOR TO BILL MONTHLY FOR PAYMENT OF ANNUAL SOLID WASTE ASSESSMENTS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1. That section 21-226 of the Billings Montana City Code be amended so that such section shall read as follows:

Sec. 21-226. - Assessment against property. Monthly billing authorized.

The cost of collecting and/or disposing of refuse, from the streets, alleys and private premises of the city shall be assessed wherever possible against the real estate from which such refuse is produced or collected. The city administrator or designee is authorized to bill 1/12th of the annual solid waste assessment, established pursuant to Sec. 21-229 supra, to each customer on the monthly Public Works Utilities Water and Wastewater billing statements.

PASSED by the City Council on first reading this _____ day of _____, 2012.

PASSED, ADOPTED and APPROVED on second reading this _____ day of _____, 2012.

CITY OF BILLINGS

By _____
Mayor

ATTEST:

By _____
City Clerk

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Public Hearing and Resolution Establishing Collection, Disposal, and Landfill Fees for FY 13

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

Section 21-229 of the Billings Montana City Code requires that the City Council annually adopt the Solid Waste collection and disposal charges by resolution. Solid Waste rates and fees were increased for the previous three years. However, Staff recommends no increase for FY 13 if the ordinance providing the option to bill for the costs of refuse collections and disposal with the monthly utility bills is approved by Council. If this ordinance is approved, the operating reserve could be reduced by more than \$1.5 million and there will be sufficient cash flow to operate. Consequently, Staff recommends deferring a rate increase until the Solid Waste master plan and rate study are completed in FY 13. The attached resolution establishes Solid Waste fees and charges effective July 1, 2012 and has been revised to reflect a monthly billing rather than an annual assessment for the collection and disposal fees.

ALTERNATIVES ANALYZED

The Council must hold a public hearing and then may

- delay action until June 25, 2012 on the resolution setting Solid Waste fees, after the second and final reading of the ordinance to provide the option to bill for costs of collection and disposal with the monthly utility bills; or
- not approve the resolution. If Council does not approve the resolution, an amended resolution to establish Solid Waste fees for FY 13 and increase the rates will need to be considered at a future City Council meeting.

FINANCIAL IMPACT

If the attached resolution is approved, there will be no increase in Solid Waste rates and fees for FY 13 and no significant financial impact.

RECOMMENDATION

Staff recommends that a public hearing be held and City Council close the public hearing and delay action on the proposed resolution establishing collection, disposal, and landfill fees for FY 2013 until the June 25, 2012 Council meeting.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution

RESOLUTION 12-_____

A RESOLUTION ESTABLISHING SOLID WASTE RESIDENTIAL AND COMMERCIAL COLLECTION AND DISPOSAL FEES AND LANDFILL USE FEES

WHEREAS, a need is anticipated for repair, improvement, and continued operation and maintenance of existing and proposed solid waste facilities and services for the providing of collection, disposal, and landfill use to inhabitants of the City of Billings, Montana and its environs; and

WHEREAS, it is essential to the public health, welfare, and safety of the inhabitants of the City of Billings and its environs to provide an adequate solid waste collection service and landfill operation and to provide adequate funding to meet the cost of constructing, maintaining, and operating the same; and

WHEREAS, the City Council of the City of Billings did adopt Ordinance No. _____ on the 11th day of June 2012, providing for the billing of solid waste collection and disposal fees on a monthly basis; and

WHEREAS, said fees are established by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. That the rates, fees, and charges specified in Schedules I, II, and III are found to be just, reasonable, and necessary for the continued sound operation of the Solid Waste Division and that the proposed rates, fees, and charges are approved and adopted as the rates, fees, and charges of the City of Billings, Montana Solid Waste Division effective July 1, 2012.
2. That in addition to the fees in Schedules I, II, and III, a five percent (5%) franchise fee will be collected on all Solid Waste rates and fees and said franchise fee will be transferred to the City General Fund.
3. That any payment not received by the due date shall accrue interest at the rate of one-and-one-half percent (1.5%) per month from the due date until paid in full.
4. That garbage fees will not be paid by the City General Fund, Public Safety Fund, Library Fund, or MET Transit Fund.

Schedule I – Residential and Mobile Home Collection and Disposal Fees

Monthly Fees (for unit occupied by 1 family)

Residential	\$ 7.77
Mobile home located in mobile park	\$ 7.22
Residential carry out service	\$15.63
Residential landfill fees for newly annexed property not yet receiving City collection service	\$ 1.82

Schedule II – Commercial Collection and Disposal Fees

Commercial collection service is available subject to Solid Waste Division approval of container type, size, placement, and serviceability.

Fees per Month for Customer Owned Containers

Container Size	PER WEEK FREQUENCY OF COLLECTION						
	1	2	3	4	5	6	Saturday*
Hand load/loose	\$ 23.73 per month for each minute of special service per pickup. (In addition to can or container service.)						
90 Gallon Barrel	\$ 15.24						
½ 300 Gallon Barrel	\$ 17.02						
300 Gallon Barrel	\$ 34.05						
30 Gallon Can	\$ 6.03	\$ 12.06	\$ 18.09	\$ 24.12	\$ 30.15	\$ 37.53	\$ 12.06
1 Yard	\$ 27.86	\$ 55.72	\$ 83.58	\$111.44	\$139.30	\$173.25	\$ 55.72
2 Yards	\$ 32.30	\$ 64.60	\$ 96.90	\$129.20	\$161.50	\$200.95	\$ 64.60
3 Yards	\$ 36.74	\$ 73.48	\$110.22	\$146.96	\$183.70	\$228.57	\$ 73.48
4 Yards	\$ 41.43	\$ 82.86	\$124.29	\$165.72	\$207.15	\$257.70	\$ 82.86
6 Yards	\$ 50.32	\$100.64	\$150.96	\$201.28	\$251.60	\$312.94	\$100.64
8 Yards	\$ 59.36	\$118.72	\$178.08	\$237.44	\$296.80	\$369.29	\$118.72

Compactor containers will be assessed at 2.5 times the above rates.

Saturday service without 6 times per week pick-up will be assessed double the one-time per week rate. This service is not available in all areas.

The above fees are for customer-owned containers. For City-owned containers, in addition to the above fees, monthly container lease rates will be charged as follows:

Container Size

< 6 yards	\$ 18.09
6 or 8 yards	\$ 23.81

Commercial customers will be provided 2 courtesy pickups over and above their current scheduled service each fiscal year. Any additional service will be billed at the hourly rates as follows (minimum 1 hour):

Compactor truck, 1 person	\$ 90.48
Compactor truck, 2 people	\$ 128.57

Drop Box/Roll Off

Customer Owned Container

Per pull plus disposal	\$109.52
------------------------	----------

Disposal rates are charged per Schedule III.

In addition to the above rates, City-owned Containers will also be charged a lease fee if applicable.

30 cubic yards-cash only/1 time \$200.00

Commercial landfill fees for newly annexed property not receiving City collection service will be assessed at the current disposal rate times the size and frequency of their service.

Schedule III – Landfill Fees

	<u>Origin of Waste</u>		
	City of Billings	Yellowstone County	Other Towns & Counties
All businesses will be charged at least \$5			
Minimum Charge (0-1.5 yds or 0-700 lbs)	\$ -	\$ -	\$ 5.71
1.5-3.0 cubic yards or 700-1500 lbs	\$ -	\$ 5.24	\$ 5.71
Municipal Solid Waste, Construction & Demolition, etc. (per ton)	\$ 14.29	\$ 15.71	\$ 17.14
Special Waste (per ton) ¹	\$ 30.48	\$ 33.52	\$ 36.57
<u>Dead Animals:</u>			
Horse(each)	\$ 71.43	\$ 78.57	\$ 85.71
Cow(each)	\$ 47.62	\$ 52.38	\$ 57.14
Colt, sheep, pig, etc. (each)	\$ 19.05	\$ 20.95	\$ 22.86
Per ton	\$ 71.43	\$ 78.57	\$ 85.71
<u>Tires:</u>			
Up to 17" (each)	\$ 2.86	\$ 3.14	\$ 3.43
Truck tire 17" to 24" (each)	\$ 6.67	\$ 7.33	\$ 8.00
Equipment tire - grader size (each)	\$ 23.81	\$ 26.19	\$ 28.57
Large amount whole tires per ton	\$ 100.00	\$ 110.00	\$ 120.00
Cut tires per ton	\$ 15.24	\$ 16.76	\$ 18.29
<u>Asbestos:</u>			
Per ton	\$ 76.19	\$ 83.81	\$ 91.43
Per bag	\$ 9.52	\$ 10.48	\$ 11.43
Minimum charge	\$ 114.29	\$ 125.71	\$ 137.14
<u>Barrels:</u>			
Whole barrels (each)	\$ 6.67	\$ 7.33	\$ 8.00
Barrels/both ends off/smashed (per ton)	\$ 14.29	\$ 15.71	\$ 17.14
<u>Refrigeration Units:</u>			
Freon Removal (each unit)	\$ 19.05	\$ 20.95	\$ 22.86
Commercial Units Must Have Freon Removed Before Being Accepted for Disposal			

If scale is inoperable, the vehicle will be charged by the cubic yard rated on the vehicle capacity

Loose garbage (per CY)	\$ 1.81	\$ 1.99	\$ 2.17
Compacted garbage (per CY)	\$ 4.76	\$ 5.24	\$ 5.71
Non-compactible material (per CY)	\$ 19.90	\$ 21.90	\$ 23.89
Special waste, contaminated soil, etc. (per CY) ¹	\$ 42.86	\$ 47.14	\$ 51.43
Whole tires (per CY)	\$ 23.81	\$ 26.19	\$ 28.57
Cut tires (per CY)	\$ 1.90	\$ 2.10	\$ 2.29
Asbestos (per CY)	\$ 38.10	\$ 41.90	\$ 45.71

¹ *Special Waste such as contaminated soil, sludges, and treated timbers will be accepted on a case-by-case basis dependent upon testing and approval. If accepted landfill fees will be charged rates specified above.*

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 25th day of June 2012.

CITY OF BILLINGS

By: _____
Thomas Hanel, Mayor

ATTEST:

By: _____
Cari Martin, City Clerk

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Public Hearing and Resolutions Setting Annual Assessments for Fiscal Year 2013

PRESENTED BY: Patrick M Weber/ Finance Director

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

The following annual assessment resolutions have been completed by the Finance Division and the assessments are ready to be spread on the tax files.

Park Maintenance District	
Light Maintenance District	
Street Maintenance	
Storm Sewer	
Arterial Construction	
Business Improvement District	
Tourism Business Improvement District	
Mill Levy Rates for General Fund, Transit, Library & Public Safety 1	

These assessments will be listed as sub items under one agenda item. There will be one public hearing where anyone may speak about any of the assessments. After the public hearing is closed, the Council will need to take action on each individual assessment resolution. All assessments take a majority vote except for the Arterial Construction assessment. The Arterial Construction assessment takes a super-majority of Council of at least (2/3) of all Council members present and voting because the assessment rate is proposed to increase.

ALTERNATIVES ANALYZED

The Council must hold a public hearing and then may:

- Approve the resolutions; or
- Not approve the resolutions

FINANCIAL IMPACT

Park maintenance districts and light maintenance districts rates are calculated by estimating the expenses for maintenance and recovering actual expenditures. Street Maintenance District 1 fees will increase by 5%, and Street Maintenance District 2 fees will increase by 2.4% for FY13. Storm sewer and Arterial Fees will increase by 2.5 % for FY 2013. There is no change in the TBID rate per occupied Hotel/Motel room per night. The BID assessment for zone 1 has no rate increase for FY 2013. There are no mill increases in FY 2013 for General Fund, Transit, Library, and Public Safety 1 levies.

RECOMMENDATION

Staff recommends that one public hearing be held for all the assessments and that the City Council approve each individual resolution. The Arterial Construction resolution requires a super-majority (2/3) of Council members present and voting.

APPROVED BY CITY ADMINISTRATOR

Attachments

Park Maintenance Resolution

SILMD Resolution

Street Maintenance Resolution

Storm Sewer Resolution

Arterial Construction Fee Resolution

BID Resolution

TBID Resolution

Mill Levy Resolution

RESOLUTION 12- _____

A RESOLUTION LEVYING AND ASSESSING ALL PROPERTY WITHIN PARK MAINTENANCE DISTRICTS AN AMOUNT EQUAL TO THE COST OF MAINTAINING THE IMPROVEMENTS IN SAID PARK MAINTENANCE DISTRICTS WITHIN THE CITY OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION.

WHEREAS, certain Park Maintenance Districts within the City have been created and constructed, and

WHEREAS, certain improvements within those Park Maintenance Districts require maintenance, and

WHEREAS, M.C.A. Section 7-12-4162 provides that the City may levy and assess the costs of maintenance against said districts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. MAINTENANCE OF IMPROVEMENTS. Certain improvements including trees, shrubs, grass and care thereof require maintenance with certain Park Maintenance Districts.

2. MAINTENANCE DISTRICT BOUNDARIES. The boundaries of the park maintenance districts are established by resolution and are on file in the City Clerk's office.

3. ASSESSMENT METHOD. The entire maintenance costs shall be assessed against the entire district, each lot or parcel of land within said district to be assessed for that part of the whole costs which its area bears to the area of the entire district exclusive of streets, avenues, alleys and public places all as provided in M.C.A. Section 7-12-4162.

4. COST OF MAINTENANCE. The City Council estimates that the cost of maintenance for the fiscal year 2013 for the following Park Maintenance Districts is:

<u>PMD Name</u>	<u>Number</u>	<u>FY 2013</u>
<u>Rate</u>		
Harvest	684001	.038086 sq/ft
Olympic	684002	.030040 sq/ft
Parkland West	684003	.016587 sq/ft
Kiwanis/Durland	684004	.014562 sq/ft
High Sierra	684005	.004059 sq/ft
Forest Park	684006	.003486 sq/ft

Woodland Estates	684007	.009418 sq/ft
Terra West	684008	.014598 sq/ft
Aspen Grove	684009	.012524 sq/ft
Lakeview Drain	684010	.001670 sq/ft
Montana Avenue	684011	.070464 sq/ft
Country Manor	684012	.006371 sq/ft
Broadway/City Hall	684013	.074127 sq/ft
Rush/Shiloh Point	684014	.006250 sq/ft
Howard heights	684015	.005489 sq/ft
Mission United (West end Bike Trail)	684016	.006093 sq/ft
South Gate	684017	.006052 sq/ft
Frances Park	684018	60.12 per lot
Rolling Hills (Silver Spur Trail)	684019	219.26 per lot
Dokken (Town and Country)	684020	460.00 per lot
Lutheran Park	684022	87.50 per lot
Rimrock West	684023	143.00 per lot
Walden Grove	684024	.021794 sq/ft
Rehberg Ranch	684025	.012237 sq/ft
Uinta and Twin Oaks	684026	145.35 per lot
Ironwood	684027	.010757 sq/ft
Vintage Estates	684028	33.92 per lot
Cottonwood	684029	.001830 sq/ft
Kings Green	684030	209.00 per lot
Copper Ridge	684031	569.62 per lot
Riverfront Pointe	684032	28.38 per lot
Falcon Ridge	684033	179.49 per lot
Josephine Crossing	684036	.003893 sq/ft
Terra West Entrance	684038	77.36 per lot
Yellowstone Family	684040	66.39 per lot

5. DISPOSITION OF COLLECTIONS. The monies collected from the tax shall be paid into the respective Park Maintenance Funds.

6. NOTICE OF HEARING. On Monday, June 11, 2012, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

7. EFFECTIVE DATE. This Resolution shall be effective upon adoption.

The foregoing Resolution No. _____ was ADOPTED by the City Council and APPROVED on the 11th day of June, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

RESOLUTION 12 - _____

**A RESOLUTION LEVYING AND ASSESSING PROPERTY IN
SPECIAL IMPROVEMENT LIGHTING MAINTENANCE DISTRICTS
OF THE CITY OF BILLINGS, PROVIDING FOR NOTICE, HEARING
AND ADOPTION.**

WHEREAS, certain lighting maintenance districts have been created within the City of Billings, and WHEREAS, State Law provides for assessing the costs of maintaining lights and furnishing electrical current annually within these lighting maintenance districts; and

WHEREAS, Section 7-12-4332, M.C.A. provides that the City shall pass a resolution levying and assessing maintenance costs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. DISTRICTS AND ASSESSMENTS. The lighting maintenance districts and assessments to defray one hundred percent (100%) of all the costs of maintenance and lighting are hereby levied and assessed as listed on EXHIBIT "A" attached hereto, and by this reference, said exhibit is made a part hereof.

2. PERIOD OF ASSESSMENT. That said assessment is to defray costs for the fiscal year 2013 (July 1, 2012 through June 30, 2013).

3. DISPOSITION OF COLLECTIONS. That the assessments as collected shall be placed in the respective lighting maintenance funds and shall be used to defray the costs of maintenance and lighting as provided by law.

4. NOTICE OF HEARING. On Monday, **June 11, 2012**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City

Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 11th day of June 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

Exhibit A

District Number	FY 13 Assessment
8	\$7,200
9	\$7,300
10	\$20,500
13	\$140,000
14	\$70,000
17	\$17,200
18	\$3,000
95	\$10,500
97	\$174,000
99	\$19,000
100	\$31,500
107	\$21,100
109	\$55,000
113	\$6,500
114	\$11,800
115	\$2,600
116	\$7,100
117	\$43,200
118	\$3,320
119	\$2,270
121	\$31,000
122	\$2,460
123	\$3,950
124	\$11,780
125	\$4,610
126	\$2,500
127	\$9,000
128	\$6,100
129	\$4,050
130	\$1,900
131	\$10,500
133	\$3,150
134	\$6,900
135	\$6,600
136	\$5,900
137	\$4,500
138	\$9,400
139	\$3,100
143	\$7,100
144	\$320
145	\$5,900
146	\$4,600
147	\$5,900
149	\$26,000

150	\$9,100
151	\$7,800
152	\$57,000
153	\$7,050
154	\$15,850
155	\$6,000
157	\$11,700
158	\$9,300
159	\$13,000
160	\$8,800
161	\$13,800
162	\$840
163	\$14,300
164	\$4,400
165	\$11,000
167	\$2,900
171	\$7,200
172	\$6,900
173	\$14,200
174	\$12,500
175	\$4,350
176	\$580
178	\$3,100
179	\$6,750
180	\$4,600
181	\$22,000
182	\$7,300
183	\$15,000
184	\$4,900
185	\$1,850
186	\$16,000
187	\$3,000
188	\$3,500
189	\$3,000
190	\$15,800
191	\$5,200
192	\$3,900
193	\$9,800
194	\$5,500
195	\$5,000
196	\$2,050
197	\$1,800
198	\$1,400
200	\$2,300
201	\$6,410
202	\$14,100
203	\$420
204	\$11,500

205	\$520
206	\$4,100
207	\$5,000
208	\$7,700
209	\$6,800
210	\$2,200
211	\$1,600
212	\$2,200
213	\$1,000
214	\$5,800
216	\$1,750
217	\$9,700
220	\$4,750
221	\$130
222	\$1,750
223	\$3,750
224	\$23,000
225	\$7,100
226	\$11,000
227	\$9,800
228	\$10,000
229	\$5,000
230	\$12,000
231	\$7,050
232	\$32,100
233	\$16,000
234	\$7,300
235	\$8,350
236	\$2,500
237	\$4,750
238	\$210
239	\$1,100
240	\$7,050
241	\$7,400
242	\$940
244	\$1,250
245	\$950
246	\$4,000
247	\$13,700
248	\$30,800
249	\$35,200
250	\$3,500
251	\$51,200
252	\$6,800
253	\$25,200
254	\$4,000
255	\$3,600
257	\$13,500

258	\$34,300
259	\$28,000
261	\$6,000
262	\$41,200
263	\$14,000
264	\$2,700
265	\$3,500
266	\$600
269	\$0
270	\$8,000
271	\$8,900
272	\$36,000
273	\$2,250
274	\$1,050
276	\$8,100
277	\$10,500
278	\$4,000
279	\$710
280	\$11,000
281	\$1,400
283	\$5,500
285	\$4,400
286	\$3,100
287	\$2,800
288	\$25,000
289	\$4,400
290	\$1,500
292	\$7,600
293	\$3,000
294	\$6,000
295	\$1,380
296	\$17,500
297	\$2,700
298	\$2,400
299	\$4,500
300	\$3,900
301	\$19,000
302	\$4,600
305	\$15,500
306	\$5,000
307	\$60,000
308	\$3,300
309	\$10,500
310	\$5,700
320	\$1,700
Total	\$2,113,350

RESOLUTION 12-_____

**A RESOLUTION LEVYING AND ASSESSING STREET MAINTENANCE DISTRICT
FEES FOR PROPERTIES WITHIN STREET MAINTENANCE DISTRICTS IN THE CITY
OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND ADOPTION.**

WHEREAS, the City, by Resolution, has defined the boundaries and established street maintenance districts as provided by State Law, and

WHEREAS, it is necessary to determine, levy and assess the properties within the districts.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. METHOD OF ASSESSMENT. The City hereby determines that each lot or parcel of land within both Street Maintenance Districts One (1) and Two (2) shall be assessed for that portion of the whole cost which each lot or parcel of land in the respective district bears to the total area of the respective district exclusive of streets, avenues, alleys and public places.

2. ASSESSMENT DISTRICT ONE (1). Each lot or parcel within the boundaries of Street Maintenance District One (1), is hereby assessed **\$0.059181** per square foot of area for fiscal year 2013.

3. ASSESSMENT DISTRICT TWO (2). Each lot or parcel within the balance of the City, being District Two (2), is hereby assessed **\$0.009813** per square foot of area for fiscal year 2013.

4. MAXIMUM ANNUAL CHARGE. The maximum annual charge for any tract, parcel or lot which is undeveloped and unimproved shall be **\$1,470.00**.

5. LOTS AND PARCELS ASSESSED. A list which describes each lot or parcel of land assessed within the respective district, with the name of the owner thereof, and the amount levied thereon set is available as a printed document in the office of Public Works at the Billings Depot, 2224 Montana Avenue, Billings, Montana.

6. EXEMPTION. Street Maintenance District assessments shall not be paid by the City General Fund, Public Safety Fund, Library Fund or MET Transit Fund.

7. COLLECTION OF ASSESSMENTS. Said special assessments shall be placed upon the assessment rolls and collected in the same manner as other taxes.

8. NOTICE OF HEARING. On Monday, **June 11, 2012**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

9. EFFECTIVE DATE. This resolution shall be effective upon final adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 11th day of June 2012.

BY: _____

Thomas W. Hanel, MAYOR

ATTEST:

BY: _____

Cari Martin, CITY CLERK

RESOLUTION 12- _____

**A RESOLUTION LEVYING AND ASSESSING STORM SEWER
FEES FOR PROPERTIES WITHIN THE CITY OF BILLINGS,
PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION**

WHEREAS, under Section 7-13-4301, M.C.A, the City of Billings is authorized to construct, reconstruct, operate, and maintain a storm sewer system; and

WHEREAS, Billings, Montana City Code and Title 7, Chapter 13, Part 43 of the Montana Code Annotated authorizes the City of Billings to adjust storm sewer rates and charges to provide for the sufficient collection of revenues adequate for the payment of the reasonable expense of said system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ANNUAL STORM SEWER FEE. That for the purpose of defraying the cost of upgrading, repairing and maintaining the City Storm Sewer System, an annual storm sewer fee is imposed for the fiscal year 2013, upon all lots or portions of lots as identified in the City's property tax record files. Rates are hereby levied and assessed as listed and described on EXHIBIT "A" attached hereto and by this reference said exhibit is made a part hereof.

2. EXEMPTION. Storm Sewer Fee assessments shall not be paid by the City General Fund, Public Safety Fund, Library Fund, or MET Transit Fund.

3. DISPOSITIONS OF COLLECTIONS. Monies collected from assessments shall be paid into the Municipal Storm Sewer System Fund, of Billings, Montana.

4. NOTICE OF HEARING. On Monday, **June 11, 2012**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is

hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council of the City of Billings, Montana on the 11th day of June, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

Exhibit A

STORM SEWER FEE

ZONE	RATE	
VACANT	\$ 1,027.00	Cap
AT RATE	0.00130	per sq. ft.
P	0.00220	per sq. ft.
R-96	0.00385	per sq. ft.
R-80	0.00419	per sq. ft.
R-70	0.00443	per sq. ft.
R-70R	0.00443	per sq. ft.
RMH	0.00496	per sq. ft.
R-50	0.00532	per sq. ft.
PD	0.00607	per sq. ft.
R-60	0.00663	per sq. ft.
R-60R	0.00663	per sq. ft.
RP	0.00719	per sq. ft.
RMF-R	0.00750	per sq. ft.
RMF	0.00776	per sq. ft.
NC	0.00855	per sq. ft.
ELC	0.00855	per sq. ft.
MCPZD	0.00883	per sq. ft.
CC	0.00913	per sq. ft.
EGC	0.00937	per sq. ft.
PZD	0.00927	per sq. ft.
HC	0.00937	per sq. ft.
CI	0.00997	per sq. ft.
HI	0.01109	per sq. ft.
CBD	0.01328	per sq. ft.
ELI	0.00937	per sq. ft.
EMU	0.00913	per sq. ft.

RESOLUTION 12 - _____

**A RESOLUTION LEVYING AND ASSESSING ARTERIAL
CONSTRUCTION FEES FOR PROPERTIES WITHIN THE CITY OF
BILLINGS, PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION**

WHEREAS, the Billings, Montana City Code established the rate table for Arterial Construction Fee assessments; and

WHEREAS, the assessment rates may be changed by passage of a resolution by a super-majority of the City Council, consisting of at least two-thirds (2/3) of all Council members present and voting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ANNUAL ARTERIAL CONSTRUCTION FEE. That for the purpose of paying the cost of construction and/or reconstruction of arterial roadways and depreciation and replacement of arterial roadways to provide safe facilities on which citizens and visitors may travel, including the principal and interest on all revenue bonds to be issued for that purpose, as authorized by M.C.A. Title 7 Chapter 7 Part 44 as amended, an annual arterial construction fee assessment is imposed for the fiscal year 2013, upon all lots or portions of lots as identified in the city's property tax record files. Rates are hereby levied and assessed as listed and described on EXHIBIT "A" attached hereto and by this reference said exhibit is made a part hereof.

2. EXEMPTION. Arterial Construction Fee assessments shall not be paid by the City General Fund, Public Safety Fund, Library Fund, or MET Transit Fund.

3. DISPOSITIONS OF COLLECTIONS. Monies collected from taxes shall be paid into the Municipal Arterial Construction System Fund, of Billings, Montana.

4. NOTICE OF HEARING. On Monday, **June 11, 2012**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 11th day of June, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

ARTERIAL CONSTRUCTION FEE

ZONE	RATE	
VACANT	\$1,171.00	cap
AT RATE	0.00149	per sq. ft.
P	0.00251	per sq. ft.
R-96	0.00439	per sq. ft.
R-80	0.00478	per sq. ft.
R-70	0.00504	per sq. ft.
R-70R	0.00504	per sq. ft.
RMH	0.00565	per sq. ft.
R-50	0.00606	per sq. ft.
PD	0.00694	per sq. ft.
R-60	0.00756	per sq. ft.
R-60R	0.00756	per sq. ft.
RP	0.00820	per sq. ft.
RMF-R	0.00854	per sq. ft.
RMF	0.00887	per sq. ft.
NC	0.00976	per sq. ft.
ELC	0.00976	per sq. ft.
MCPZD	0.01007	per sq. ft.
CC	0.01041	per sq. ft.
EGC	0.01068	per sq. ft.
PZD	0.01057	per sq. ft.
HC	0.01068	per sq. ft.
CI	0.01137	per sq. ft.
HI	0.01265	per sq. ft.
CBD	0.01515	per sq. ft.
ELI	0.01068	per sq. ft.
EMU	0.01041	per sq. ft.

RESOLUTION 12- _____

A RESOLUTION LEVYING AND ASSESSING PROPERTIES
FOR THE PURPOSE OF PROVIDING AND MAINTAINING
THE COMMON AREA IMPROVEMENTS MADE IN
DOWNTOWN, CITY OF BILLINGS, PROVIDING FOR
NOTICE, HEARING AND ADOPTION.

WHEREAS, Billings, Montana City Code provides for assessment for public improvements and maintenance, including but not limited to public sidewalk sweeping, security, public sidewalk snow removal, litter control, graffiti removal, and abatement of other services that are requested by the downtown property owners.

WHEREAS, said Billings, Montana City Code provides that the City Council shall fix, levy, and assess said charge on or before the second Monday in August.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. SERVICE CHARGE FOR FISCAL YEAR 2013. The Business Improvement District assessment for the fiscal year 2013 is hereby fixed, levied and assessed against each and every parcel of real property within the B.I. D. Each parcel shall pay to the City that portion of the total Business Improvement District assessment imposed annually. The assessment is a calculation based on square footage, taxable market value, and building square footage. See Exhibit A

2. NOTICE OF HEARING. On Monday, June 11, 2012, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

3. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 11th day of June, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

Exhibit A

Tax Code	Total Assessment
A00001	\$ 94.48
A00004	\$ 150.00
A00005	\$ 75.00
A00006	\$ 75.00
A00007	\$ 150.00
A00008	\$ 75.00
A00009	\$ 75.00
A00010	\$ 94.48
A00011	\$ 126.04
A00016	\$ 188.96
A00041	\$ 126.04
A00042	\$ 176.42
A00042A	\$ 50.57
A00043	\$ 140.55
A00048	\$ 48.61
A00050	\$ 150.00
A00051	\$ 75.00
A00056	\$ 75.00
A00062	\$ 150.00
A00063	\$ 316.96
A00064	\$ 150.00
A00065	\$ 150.00
A00066	\$ 15.68
A00066A	\$ 78.80
A00067	\$ 150.00
A00068A	\$ 150.00
A00069	\$ 150.00
A00070	\$ 150.00
A00071	\$ 150.00
A00072	\$ 150.00
A00073	\$ 150.00
A00073A	\$ 150.00
A00073B	\$ 150.00
A00074	\$ 150.00
A00075	\$ 150.00
A00075B	\$ 150.00
A00196B	\$ 150.00
A00202	\$ 150.00
A00203	\$ 75.00
A00204	\$ 75.00
A00206	\$ 150.00

A00207	\$	30.00
A00208	\$	22.37
A00209	\$	16.81
A00210	\$	16.81
A00211	\$	22.37
A00212	\$	75.00
A00213	\$	75.00
A00214	\$	150.00
A00215	\$	44.61
A00216	\$	89.35
A00217	\$	75.00
A00218	\$	75.00
A00219	\$	75.00
A00222	\$	75.00
A00223	\$	50.00
A00224	\$	50.00
A00225	\$	150.00
A00235	\$	150.00
A00236	\$	50.00
A00241	\$	49.50
A00242	\$	150.00
A00243	\$	49.50
A00244	\$	150.00
A00246	\$	49.50
A00247	\$	150.00
A00251	\$	150.00
A00252	\$	150.00
A00254	\$	150.00
A00255	\$	150.00
A00256	\$	150.00
A00257	\$	150.00
A00258	\$	620.05
A00260	\$	444.12
A00261	\$	1,647.56
A00262	\$	2,199.46
A00263	\$	954.95
A00264	\$	4,917.43
A00269	\$	1,012.66
A00270	\$	185.94
A00271	\$	10,689.16
A00273	\$	188.96
A00276	\$	31.56
A00277	\$	75.00
A00278	\$	75.00
A00279	\$	150.00
A00280	\$	150.00
A00282	\$	126.04
A00285	\$	188.96

A00290	\$	150.00
A00292	\$	150.00
A00342	\$	31.56
A00343	\$	47.24
A00344	\$	62.92
A00345	\$	47.24
A00346	\$	188.96
A00347	\$	75.00
A00348	\$	75.00
A00349	\$	108.01
A00351	\$	2,219.69
A00352	\$	3,957.64
A00357	\$	31.56
A00359	\$	150.00
A00360	\$	5,163.13
A00362	\$	277.57
A00363	\$	528.00
A00364	\$	1,797.83
A00365	\$	1,250.80
A00366	\$	3,394.05
A00367	\$	984.48
A00367A	\$	220.93
A00367B	\$	212.02
A00367C	\$	445.76
A00368	\$	3,485.33
A00372	\$	2,033.70
A00373	\$	594.94
A00374	\$	591.50
A00375	\$	2,898.42
A00376	\$	1,222.80
A00379	\$	80.96
A00382	\$	188.96
A00383	\$	137.98
A00389	\$	80.96
A00394	\$	150.00
A00395	\$	31.56
A00396	\$	31.56
A00397	\$	31.56
A00398	\$	150.00
A00399	\$	150.00
A00400	\$	150.00
A00401	\$	126.04
A00402	\$	31.56
A00406	\$	150.00
A00407	\$	150.00
A00408	\$	150.00
A00409	\$	150.00
A00410	\$	150.00

A00411	\$	150.00
A00412	\$	31.56
A00413	\$	31.56
A00414	\$	62.92
A00416	\$	50.00
A00417	\$	50.00
A00418	\$	50.00
A00419	\$	30.00
A00420	\$	30.00
A00421	\$	30.00
A00422	\$	150.00
A00423	\$	150.00
A00424	\$	30.00
A00425	\$	30.00
A00426	\$	150.00
A00429	\$	75.00
A00430	\$	75.00
A00431	\$	150.00
A00432	\$	150.00
A00433	\$	75.00
A00434	\$	75.00
A00435	\$	150.00
A00566	\$	188.96
A00566B	\$	150.00
A00567	\$	62.92
A00568	\$	126.04
A00569	\$	75.00
A00570	\$	75.00
A00571	\$	150.00
A00572	\$	150.00
A00573	\$	150.00
A00574	\$	150.00
A00576	\$	150.00
A00577	\$	150.00
A00578	\$	75.00
A00579	\$	150.00
A00580	\$	37.50
A00583	\$	37.50
A00584	\$	37.50
A00585	\$	37.50
A00586	\$	75.00
A00587	\$	75.00
A00588	\$	150.00
A00589	\$	150.00
A00590	\$	75.00
A00591	\$	75.00
A00592	\$	75.00
A00593	\$	75.00

A00594	\$	150.00
A00598	\$	49.50
A00599	\$	49.50
A00600	\$	49.50
A00601	\$	37.50
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A29916	\$	1,784.41
A29917	\$	2,122.18
A31251	\$	150.00
A33292	\$	828.96
A33974	\$	385.71
A34212A	\$	410.42
A34212B	\$	30.25
A34212C	\$	56.86
A34212D	\$	14.57
A34212E	\$	29.76
A34212F	\$	14.51
A34212G	\$	18.53
A34212H	\$	18.37
A34212I	\$	20.12
A34212J	\$	18.21
A34212K	\$	14.25
A34212L	\$	90.90
A34212M	\$	16.79
A34212N	\$	30.25
A34212O	\$	40.39
A34212P	\$	30.41
A34212Q	\$	15.52

A34212R	\$	81.73
A34212S	\$	22.49
A34212T	\$	13.94
A34212U	\$	22.51
A34212V	\$	14.89
A34212W	\$	318.74
A34212X	\$	131.88
A34212Y	\$	200.78
A34225A	\$	6.54
A34225B	\$	6.54
A34225C	\$	6.54
A34225D	\$	6.54
A34225E	\$	6.54
A34225F	\$	6.54
A34225G	\$	6.54
A34225H	\$	6.54
A34225I	\$	6.54
A34225J	\$	6.54
A34225K	\$	6.54
A34225L	\$	6.54
A34225N	\$	6.54
A34225O	\$	6.54
A34225P	\$	6.54
A34225Q	\$	6.54
A34225R	\$	6.54
A34225S	\$	6.54
A34225T	\$	6.54
A34225U	\$	6.54
A34225V	\$	6.54
A34225W	\$	6.54
A34225X	\$	6.54
A34226A	\$	6.54
A34226B	\$	6.54
A34226C	\$	6.54
A34226D	\$	6.54
A34226E	\$	6.54
A34226F	\$	6.54
A34226G	\$	6.54
A34226H	\$	6.54
A34226I	\$	6.54
A34226J	\$	6.54
A34226K	\$	6.54
A34226L	\$	6.54
A34226M	\$	6.54
A34226N	\$	6.54
A34226O	\$	6.54
A34226P	\$	6.54
A34226Q	\$	9.60
A34226R	\$	9.60
A34226S	\$	9.60

A34226T	\$	9.60
D01207	\$	26.85
D05764	\$	150.00
D12010	\$	42.73
D12013	\$	79.98
D12014	\$	135.65
D12015	\$	207.00
D12017	\$	26.27
D12017A	\$	103.30
D12018	\$	93.11
D12019	\$	53.91
D12020	\$	50.57
D12021	\$	64.88
D12037	\$	71.74
D12039	\$	111.54
D12044	\$	63.31
D12048	\$	172.50
D12049	\$	103.89
D12051	\$	45.67
D12052	\$	135.06
D12053	\$	62.92
D12055	\$	8.04
D12056	\$	6.08
D12058	\$	68.80
D12059	\$	135.06
D12060	\$	38.62
D12061	\$	133.69
D12062	\$	176.03
D12064	\$	67.43
D12079	\$	18.03
D12267	\$	150.00
D12268	\$	11.17
D12269	\$	48.42
D12270	\$	21.56
D12271	\$	457.51
D12396	\$	75.00
D12436	\$	19.21
D12514	\$	53.91
D13028	\$	56.26
D13071	\$	50.38
D13072	\$	67.82
D13111	\$	63.12
D13113	\$	57.63
D13114	\$	44.10
I00064	\$	55.37
I00078B	\$	110.06
I00140	\$	88.75
I00144	\$	148.68
I00153	\$	268.46
I00154	\$	1,075.69

I00622	\$	2.44
I00623	\$	2.27
I00624	\$	150.00
I00648	\$	165.09
I00649	\$	143.58
I00650	\$	2,159.79
I00651	\$	68.24
I00797	\$	6,357.77
Total		\$274,109.53

RESOLUTION 12- _____

A RESOLUTION LEVYING AND ASSESSING PROPERTIES
FOR THE PURPOSE OF PROMOTING TOURISM,
CONVENTION, TRADE SHOWS AND TRAVEL TO THE CITY
OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND
ADOPTION.

WHEREAS, Billings, Montana City Code provides for assessment for promoting tourism, convention, trade shows, and travel to the City of Billings.

WHEREAS, said Billings, Montana City Code provides that the City Council shall fix, levy, and assess said charge on or before the second Monday in August.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. SERVICE CHARGE FOR FISCAL YEAR 2013. The Tourism Business Improvement District assessment for the fiscal year 2013 is hereby fixed, levied and assessed against each and every parcel of real property within the T.B.I. D. Each parcel shall pay to the City that portion of the total Tourism Business Improvement District assessment imposed annually. The assessment is (1.00) per occupied Hotel/Motel room night.

2. NOTICE OF HEARING. On Monday, June 11, 2012, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

3. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 11th day of June, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

RESOLUTION NO. 12 _____

A RESOLUTION MAKING THE ANNUAL ALL-PURPOSE MILL LEVY AND MILL LEVIES FOR LIBRARY OPERATING, TRANSIT OPERATING, AND PUBLIC SAFETY FUNDS FOR THE FISCAL YEAR 2012-2013.

WHEREAS, pursuant to law, the City of Billings is required to make annual mill levies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. That an All-Purpose Annual Mill Levy in the amount of 74 Mills is hereby imposed on all taxable property within the City of Billings, Montana, for the Fiscal Year **July 1, 2012 through June 30, 2013.**

2. That additional Mill Levies in the amounts stated are hereby imposed on all taxable property within the City of Billings, Montana, to provide payment for the following:

- A. 10.00 Transit Operating Fund
- B. 5.00 Library Operating Fund
- C. 20.00 Public Safety Fund

3. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED by the City Council this 11th day of June, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Public Hearing and Approval of Resolution Approving and Adopting FY13 Budget - Capital

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

This resolution provides for the formal adoption of the budget for Capital. The proposed budget has been available for review since May 7, 2012. Five (5) public presentations have been made regarding the proposed budget and the Council committed approximately 14 hours for this review. Section 2 of this resolution allows the City Administrator to amend this budget for Debt Service Funds, Federal and State Grants, Special Assessment and donations accepted and approved by the City Council. The attached resolution is for the FY 13 Budget for Capital. Staff is proposing separate adoptions for the operating budget and the capital budget because it is important for the Council to adopt the capital budget before July 1 so that summer projects can proceed. The operating budget can be adopted later than the capital budget, but staff recommends its adoption by July 1 or as soon thereafter as possible.

ALTERNATIVES ANALYZED

The Council must hold a public hearing on June 11th and then may:

- Approve the resolution; or
- Not approve the resolution;
- Delay adoption of the resolution

FINANCIAL IMPACT

The resolution sets the spending limits for all City Funds. Amendments during the year are accomplished in exactly the same way as the original adoption, with the few exceptions noted in the resolution. The Capital budget for FY 2013 is \$80,079,628.

RECOMMENDATION

Staff recommends that City Council conduct a public hearing on June 11th and approve the resolution approving and adopting the FY 13 Budget for Capital.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution

Exhibit

AGENDA ITEM:

Attachment A



RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR
THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2012-2013**

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2012-2013; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the Revenue Budget for Fiscal year 2012-2013, as detailed in the Budget Report, and as amended by the City Council, and the Expenditure Budget for Fiscal year 2012-2013 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "A", be, and the same is hereby finally determined, approved, and adopted.

Section 2: That the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Federal, State Grants, special assessments and donations accepted and approved by the City Council.

PASSED AND APPROVED by the City Council this 11th day of June, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

BY: _____
Cari Martin, City Clerk

Exhibit A

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 6/11/2012</u>	<u>Deletions 6/11/2012</u>	<u>Final Budget</u>
General Operating Fund:				
Mayor & City Council	-			-
City Administrator	-			-
Human Resources	-			-
City Attorney	-			-
Municipal Court	-			-
Finance	-			-
Code Enforcement	-			-
Parks, Recreation & Public Lands	5,500			5,500
Non-Departmental	140,000	873,400		1,013,400
Council Contingency	-			-
Total General Fund	145,500	873,400	-	1,018,900
Public Safety Fund:				
Police	-	-	-	-
Fire	3,000	-	-	3,000
Total Public Safety Fund	3,000	-	-	3,000
Special Revenue Fund:				
Miller Crossing Tax Increment	-			-
South Tax Increment	380,000			380,000
East Tax Increment	-			-
Downtown Tax Increment	-			-
North 27th Street Tax Increment	13,193,552			13,193,552
Street Gas Tax	3,770,436			3,770,436
Building Inspection	-			-
Transportation Enhancement	1,235,842			1,235,842
Street & Traffic Operating	624,814			624,814
Fire Programs	-			-
EOC 9-1-1 Grant	165,645			165,645
City/County Planning	-			-
City Attorney Grants	-			-
Municipal Court Grants	-			-
Administration Grants	-			-
Police Programs	14,300			14,300
City County Library	254,239			254,239
Development Services Grants	-			-
Park Programs	-			-
Downtown Revolving Loan Program	-			-
Cemetery Improvement	-			-
Trail/Bike Path Donations	178,588			178,588
Animal Shelter Donations	-			-
Street Maint. Districts	-			-
Fire Hydrant	-			-
Street Light Districts	-			-
Storm Sewer Operating	3,352,500			3,352,500
Park Maintenance District	-			-
Park District 1	1,135,000			1,135,000
Arterial Street Fees Operating	2,500,000			2,500,000
Amend Park	-			-
Ballfield Stadium Donations	-			-
Total Special Revenue Fund	26,804,916	-	-	26,804,916

Exhibit A cont.

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 6/11/2012</u>	<u>Deletions 6/11/2012</u>	<u>Final Budget</u>
Debt Service Fund:				
Special Improvement Debt	-	1,838,096		1,838,096
Series 2010 Parks Debt	-			-
Series 2004A Street Debt	-			-
Storm Sewer Debt	-			-
Sidewalk, Curb & Gutter Debt	-			-
Series 2007A Baseball Field/Stadium Debt	-			-
Series 2007B Baseball Field/Stadium Debt	-			-
Series 2012 Library	-			-
Total Debt Service Fund	-	1,838,096	-	1,838,096
Capital Projects Fund:				
Urban Renewal Land Development	75,000			75,000
Sidewalk Construction	274,670			274,670
Special Improvement Districts	1,448,437			1,448,437
Capital Replacement	722,376			722,376
Dog Park Construction	12,000			12,000
New Library Construction	18,384,000		18,384,000	-
Total Capital Project Fund	20,916,483	-	18,384,000	2,532,483
Enterprise Fund:				
Water	22,029,749			22,029,749
Wastewater	10,404,917			10,404,917
Parking	-			-
Solid Waste	3,301,842			3,301,842
Airport	9,942,496			9,942,496
Transit	420,000			420,000
Total Enterprise Fund	46,099,004	-	-	46,099,004
Internal Service Fund:				
Fleet Services	67,500			67,500
Central Services	60,774			60,774
Information Resources	117,000			117,000
City Health Benefits	-			-
Central Telephone	15,000			15,000
Radio Communications	649,555	873,400		1,522,955
Property Insurance	-			-
Facilities Management	-			-
Public Works Administration	-			-
Public Works Engineering	-			-
Total Internal Service Fund	909,829	873,400	-	1,783,229
Permanent Fund				
Cemetery Perpetual Care	-			-
Total Permanent Fund	-	-	-	-
Total All Funds	94,878,732	3,584,896	18,384,000	80,079,628

Regular City Council Meeting

Meeting Date: 06/11/2012

TITLE: Public Hearing and Approval of Resolution Approving and Adopting FY13 Budget Non-Capital

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

This resolution provides for the formal adoption of the budget. The proposed budget has been available for review since May 7, 2012. Five (5) public presentations have been made regarding the proposed budget and the Council committed approximately 14 hours for this review. Section 2 of this resolution allows the City Administrator to amend this budget for Debt Service Funds, Federal and State Grants, Special Assessment and donations accepted and approved by the City Council. The attached resolution is for the FY 13 Budget for Personal Services, Operations and Maintenance, Debt Service and Transfers. Staff is proposing separate adoptions for the operating budget and the capital budget because it is important for the Council to adopt the capital budget before July 1 so that summer projects can proceed. The Personal Services, Operations and Maintenance, Debt Service and Transfers budget can be adopted later than the capital budget, but staff recommends its adoption by July 1 or as soon thereafter as possible.

ALTERNATIVES ANALYZED

The Council must hold a public hearing on June 11th and then may:

- Approve the resolution; or
- Not approve the resolution;
- Delay adoption of the resolution

FINANCIAL IMPACT

The resolution sets the spending limits for all City Funds. Amendments during the year are accomplished in exactly the same way as the original adoption, with the few exceptions noted in the resolution. The total Personal Services, Operations and Maintenance, Debt Service and Transfers budget for FY 2013 is \$ 180,921,185.

RECOMMENDATION

Staff recommends that City Council conduct a public hearing on June 11th and approve the resolution approving and adopting the FY 13 Budget for Personal Services, Operations and Maintenance, Debt Service and Transfers.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution

Exhibit A

AGENDA ITEM:

Attachment A



RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR
THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2012-2013**

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2012-2013; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the Revenue Budget for Fiscal year 2012-2013, as detailed in the Budget Report, and as amended by the City Council, and the Expenditure Budget for Fiscal year 2012-2013 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "A", be, and the same is hereby finally determined, approved, and adopted.

Section 2: That the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Federal, State Grants, special assessments and donations accepted and approved by the City Council.

PASSED AND APPROVED by the City Council this 11th day of June, 2012.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

BY: _____
Cari Martin, City Clerk

Exhibit A

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 6/11/2012</u>	<u>Deletions 6/11/2012</u>	<u>Final Budget</u>
General Operating Fund:				
Mayor & City Council	274,481			274,481
City Administrator	633,684			633,684
Human Resources	618,617			618,617
City Attorney	1,349,773			1,349,773
Municipal Court	1,226,743			1,226,743
Finance	1,320,746			1,320,746
Code Enforcement	251,332			251,332
Parks, Recreation & Public Lands	4,125,832			4,125,832
Non-Departmental	21,329,945			21,329,945
Council Contingency	65,000			65,000
Total General Fund	31,196,153	-	-	31,196,153
Public Safety Fund:				
Police	19,858,778			19,858,778
Fire	15,318,538	356,752	15,000	15,660,290
Total Public Safety Fund	35,177,316	356,752	15,000	35,519,068
Special Revenue Fund:				
Miller Crossing Tax Increment	298,500			298,500
South Tax Increment	84,064			84,064
East Tax Increment	340,988			340,988
Downtown Tax Increment	-			-
North 27th Street Tax Increment	1,268,885			1,268,885
Street Gas Tax	438,535			438,535
Building Inspection	1,371,525			1,371,525
Transportation Enhancement	-			-
Street & Traffic Operating	6,279,329			6,279,329
Fire Programs	114,819			114,819
EOC 9-1-1 Grant	769,058			769,058
City/County Planning	1,376,162			1,376,162
City Attorney Grants	281,856			281,856
Municipal Court Grants	106,125			106,125
Administration Grants	-			-
Police Programs	1,155,895			1,155,895
City County Library	3,145,661			3,145,661
Development Services Grants	1,432,538			1,432,538
Park Programs	309,595			309,595
Downtown Revolving Loan Program	1,680,083			1,680,083
Cemetery Improvement	10,000			10,000
Trail/Bike Path Donations	-			-
Animal Shelter Donations	39,854			39,854
Street Maint. Districts	6,547,952			6,547,952
Fire Hydrant	2,494,537			2,494,537
Street Light Districts	2,210,358			2,210,358
Storm Sewer Operating	1,360,845			1,360,845
Park Maintenance District	816,910			816,910
Park District 1	720,000			720,000
Arterial Street Fees Operating	1,776,286			1,776,286
Amend Park	46,690			46,690
Ballfield Stadium Donations	20,442			20,442
Total Special Revenue Fund	36,497,492	-	-	36,497,492

Exhibit A cont.

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 6/11/2012</u>	<u>Deletions 6/11/2012</u>	<u>Final Budget</u>
Debt Service Fund:				
Special Improvement Debt	2,455,115			2,455,115
Series 2010 Parks Debt	130,590			130,590
Series 2004A Street Debt	364,743			364,743
Storm Sewer Debt	201,338			201,338
Sidewalk, Curb & Gutter Debt	403,550			403,550
Series 2007A Baseball Field/Stadium Debt	819,991			819,991
Series 2007B Baseball Field/Stadium Debt	220,032			220,032
Series 2012 Library	281,000			281,000
Total Debt Service Fund	4,876,359	-	-	4,876,359
Capital Projects Fund:				
Urban Renewal Land Development	11,366			11,366
Sidewalk Construction	6,425			6,425
Special Improvement Districts	35,204			35,204
Capital Replacement	1,310			1,310
Dog Park Construction	-			-
New Library Construction	-			-
Total Capital Project Fund	54,305	-	-	54,305
Enterprise Fund:				
Water	14,614,055			14,614,055
Wastewater	8,734,138			8,734,138
Parking	1,674,882			1,674,882
Solid Waste	8,845,658			8,845,658
Airport	9,429,578			9,429,578
Transit	5,030,668			5,030,668
Total Enterprise Fund	48,328,979	-	-	48,328,979
Internal Service Fund:				
Fleet Services	1,529,850			1,529,850
Central Services	97,950			97,950
Information Resources	1,908,283			1,908,283
City Health Benefits	13,588,186			13,588,186
Central Telephone	340,756			340,756
Radio Communications	192,092	-		192,092
Property Insurance	2,324,788			2,324,788
Facilities Management	1,526,862			1,526,862
Public Works Administration	971,460			971,460
Public Works Engineering	2,323,814			2,323,814
Total Internal Service Fund	24,804,041	-	-	24,804,041
Permanent Fund				
Cemetery Perpetual Care	1,540			1,540
Total Permanent Fund	1,540	-	-	1,540
Total All Funds	180,936,185	356,752	15,000	181,277,937