

# CITY OF BILLINGS

## CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY – A VIBRANT, WELCOMING PLACE WHERE  
PEOPLE FLOURISH AND BUSINESS THRIVES.”**

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### AGENDA

**COUNCIL CHAMBERS**

**July 9, 2012**

**6:30 P.M.**

**CALL TO ORDER:** Mayor Hanel

**PLEDGE OF ALLEGIANCE:** Mayor Hanel

**INVOCATION:** Councilmember McFadden

**ROLL CALL:** Councilmembers present on roll call were:

**MINUTES:**

- June 11, 2012
- June 25, 2012

**COURTESIES:**

**PROCLAMATIONS:**

**ADMINISTRATOR REPORTS - TINA VOLEK**

**PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: #1 ONLY. Speaker sign-in required.** (Comments offered here are limited to one (1) minute. Please sign up on the clipboard located at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

**1. CONSENT AGENDA -- Separations:**

**A. Bid Awards:**

- 1. Snow Removal Equipment for Billings Logan International Airport.** (Opened 6/26/2012) Recommend Wausau Equipment; \$616,682.

**B. Change Order #3 - Kings Green Subdivision, Phase IV (Final), Knife River-Billings, minus (-) \$1,086.**

- C. **Amendment #2, Airport Engineering Services** for design of snow removal equipment and PCI study; Morrison-Maierle, Inc.; \$86,268.
- D. **Professional Services Contract** with HDR Engineering, Inc. for W.O. 12-13, Reuse and Reclamation Study, as part of the Integrated Water Plan Implementation Projects; \$205,300.
- E. **Agreement** with the Library Foundation setting ten (10) annual debt service payments of \$300,000 each to the City of Billings for construction of the new Parnly Billings Library.
- F. **Approval of Application for State Revolving Fund Loan** for W.O. 09-19, Zone 3 East Fox Reservoir Expansion; \$2,700,000.
- G. **Approval and Acceptance** of U. S. Department of Homeland Security Grant for the City of Billings Bomb Squad for training, current equipment upgrades, and new equipment; \$99,000.
- H. **Resolution of Intent** to adopt an ordinance naming the expansion of Park 2 as an Expanded North 27th Street Urban Renewal Area project to allow financing with tax increment bonds.
- I. **Resolution of Intent** to sell Lot 3, Block 13, Sunset Subdivision, 5th Filing, located at 1048 Grand Avenue; and set a public hearing for August 13, 2012.
- J. **Resolution** authorizing the issuance and calling for a negotiated sale of \$213,000 Special Improvement District 1393 bonds.
- K. **Bills and Payroll:**
  - 1. June 11, 2012
  - 2. June 18, 2012

**REGULAR AGENDA:**

- 2. **PUBLIC HEARING AND RESOLUTION** de-annexing approximately 2.72 acres of developed land legally described as Lot 2, Hobby Subdivision, located at 550 Garden Avenue; June and Leonard Hobby, petitioners. Staff recommends denial of the de-annexation request. (Action: approval or disapproval of staff recommendation.)
- 3. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending the boundaries of Ward IV to include recently annexed property in Annex #12-06: two parcels totaling approximately 4.06 acres located on the south side of Highway 3 just west of Hickok Circle, adjacent to city-owned parkland, and legally described as Tracts 2A and 2B, Certificate of Survey 2577; Timothy and Sheryl Dernbach and Jeff and Dana Sorenson, owners. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

4. **PUBLIC HEARING AND RESOLUTION** vacating street rights-of-way within Copper Ridge Subdivision, 2nd Filing; Copper Ridge Development Corporation, petitioner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
5. **PUBLIC HEARING AND SITE DEVELOPMENT ORDINANCE VARIANCE #OP-12-02:** a variance from Section 1203(m) and (n) allowing vehicular backing within the public right-of-way on North 29th Street for the purpose of backing the bookmobile into the new Parmly Billings Library garage. Staff recommends denial of the variance request. (Action: approval or disapproval of staff recommendation).
6. **PUBLIC HEARING AND RESOLUTION CREATING SID 1394:** curb and gutter, drive approaches, and street improvements to Macona Lane. Staff recommends approval. (Action: approval or disapproval of staff recommendation).

**PUBLIC COMMENT** on Non-Agenda Items -- Speaker Sign-in required. (Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign up on the clipboard located at the podium.)

## **COUNCIL INITIATIVES**

## **ADJOURN**

*Additional information on any of these items is available in the City Clerk's Office.*

*Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Cari Martin, City Clerk, at 657-8210.*

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Approval of Award for Snow Removal Equipment for Billings Logan International Airport Funded with Airport Improvement Program (AIP) 43 Funds

**PRESENTED BY:** Tom Binford

**Department:** Airport

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**Information**

**PROBLEM/ISSUE STATEMENT**

Included in the Airport's Capital Improvement and Equipment Replacement Programs is the purchase of two new pieces of Snow Removal Equipment. The Airport plans to buy two new dump trucks that will come with snow removal attachments, including snow plow blades, runway sander, and a runway anti-ice/deice applicator skid unit. One of the dump trucks will be replacing a 30-year old piece of equipment. The other new dump truck with the anti-ice/deice applicator unit is required because of the changes in the Airport's main runway surface that will take place in 2013. The runway's existing porous friction course surface will be replaced with a dense grade asphalt that will be grooved. This grooved surface will at times require deicing fluid applications to keep the grooves clear of ice. These two new units with the various attachments will enhance the Airport's ability to provide safer pavement surfaces for aircraft operating during the Winter months, and the dump trucks can also be used year round for other airfield maintenance tasks. The Invitation for Bids has been advertised in the *Billings Times* for three weeks and on the City's Website. On June 26, 2012, the following bids were received:

<b>Contractor</b>	<b>Amount</b>
Wausau Equipment	\$616,682
M-B Company	\$632,004
Engineers Estimate	\$600,000

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the purchase of the Snow Removal Equipment; or
- Reject the bids and delay the purchase.

**FINANCIAL IMPACT**

The total cost of the Snow Removal Equipment is \$616,682, and will be funded 90% with an AIP entitlement grant and with 10% local funds. The FAA portion will be \$555,013.80, and the City's match is \$61,668.20. This project is included in the current budget and local matching funds are budgeted and available in the Airport's capital account.

**RECOMMENDATION**

Staff recommends the City Council approve the purchase of the Snow Removal Equipment from the low bidder, Wausau Equipment, for the amount of \$616,682.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Kings Green Subdivision, Phase IV, Final Reconciling Change Order #3  
(Decrease)

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

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**Information**

**PROBLEM/ISSUE STATEMENT**

The Community Development Division is managing the Kings Green Phase IV Project that is installing site improvements in the final phase of the King's Green Subdivision. The City Council awarded the construction contract to Knife River October 24, 2011. Shortly after the contract was awarded, staff realized the installation of sidewalks had inadvertently been left out of the design and original bid documents. The addition of sidewalks resulted in Change Order No. 1, for \$26,434.40 or 10.95% of the contract, which the City Council approved at its January 9, 2012 meeting. Change Order No. 2, for \$2,876.03, or 1.2% of the contract, became necessary when Knife River found a storm drain connection shifted horizontally and vertically and they had to field fit the manhole and existing inlets together with some additional concrete and cutting work. The final project walk-through was conducted May 17, 2012, and a short punch list was created. The contractor recently completed all punch list items and submitted the final pay estimate along with Final Reconciling Change Order No. 3, a DECREASE of \$1,086 or -.45% of the contract. Because the City Administrator's signing authority is the lower of \$100,000 or 10% of the contract for cumulative project change orders, the City Council is being asked to approve Final Reconciling Change Order No. 3 on the King's Green Phase IV Project.

**ALTERNATIVES ANALYZED**

There are no viable alternatives to approving this final change order.

**FINANCIAL IMPACT**

A total of \$389,043 was budgeted for this project in the Affordable Housing Fund in the Fiscal Year 2011/2012 budget. Because of the favorable construction contract bid price (\$241,388.30), this project will be completed under budget, even with the change orders previously approved by the City Council.

**RECOMMENDATION**

Staff recommends that the City Council approve Final Reconciling Change Order No. 3 for a DECREASE of \$1,086.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Change Order #3

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PROJECT: P-631 Kings Green Subdivision,  
Third Filing, Phase IV

DATE OF ISSUANCE: June 12, 2012

OWNER: City of Billings  
Community Development  
510 North Broadway, Fourth Floor  
Billings, MT 59101

OWNER PROJ. NO. \_\_\_\_\_

CONTRACTOR: Knife River - Billings  
4014 Hesper Road  
Billings, MT 59108

ENGINEER: SANDERSON STEWART

ENGINEER PROJ. NO. 78168.43

CONTRACT FOR: Private Contract No. 631, To Provide Water, Sanitary Sewer, Storm Drain, and Street Improvements for Phase IV of Kings Green Subdivision, Third Filing

You are directed to make the following changes in the Contract Documents.

Purpose of Change Order: Final reconciling change order

Explanation of Items. See page two for explanation

Attachments: NA

**CHANGE IN CONTRACT PRICE:**

**CHANGE IN CONTRACT TIME:**

Original Contract Price

Original Contract Time

\$241,388.30

60  
days or date

Previous Change Orders Nos. 1, 2

Net change from previous Change Orders

\$29,310.43

0  
days

days or date

Contract Price prior to this Change Order

Contract Time prior to this Change Order

\$270,698.73

60  
days or date

Net DECREASE of this Change Order

Net DECREASE of this Change Order

\$ 1,086.00

0  
days

Contract Price with all approved Change Orders

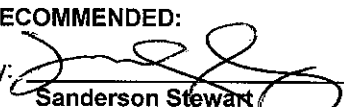
Contract Time with all approved Change Orders


~~\$270,698.73~~ <sup>H</sup> 269,612.73

60  
days or date

**RECOMMENDED:**

**ACCEPTED:**

by:  6/12/12  
Sanderson Stewart Date

by:  6/14/12  
Knife River - Billings Date

**APPROVED:**

by: \_\_\_\_\_  
City of Billings Date

by: \_\_\_\_\_  
City Administrator Date

PROJECT: P-631 Kings Green Subdivision,  
Third Filing, Phase IV

DATE OF ISSUANCE:

June 12, 2012

Bid Item	Description	Unit	Price	Quantity Increase / Decrease	Dollar Amount Increase / Decrease	
<b>CHANGE ORDER NO. THREE</b>						
<b>CO 3-1</b>	<b>Final reconciling change</b>					
106	6-inch Sanitary Sewer Service	EA	\$ 84.00	1.00	\$ -	\$ 84.00
114	Remove Existing 2-inch Blow-off Hydrant	EA	\$ 230.00	1.00	\$ -	\$ 230.00
115	1-inch Water Service	EA	\$ 805.00	1.00	\$ -	\$ 805.00
119	36x22-inch Arch Class III RCP Storm Drain Pipe	LF	\$ 89.00	10.00	\$ -	\$ 890.00
120	12-inch Storm Drain Inlet Pipe	LF	\$ 31.20	5.00	\$ -	\$ 156.00
208	Asphalt Surface Course (3-inch Section)	SY	\$ 11.50	82.00	\$ 943.00	\$ -
210	Curb & Gutter	LF	\$ 11.50	4.00	\$ 46.00	\$ -
211	Remove and Dispose of Road Closed Sign and Nine-Button Delineators	EA	\$ 90.00	1.00	\$ 90.00	\$ -
				<b>Sub Totals</b>	<b>\$ 1,079.00</b>	<b>\$ 2,165.00</b>
				<b>TOTAL NET DECREASE</b>		<b>\$ 1,086.00</b>

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Amendment 2 with Morrison-Maierle, Inc. for Airport Improvement Program (AIP) 43 for Snow Removal Equipment and Pavement Condition Index Survey

**PRESENTED BY:** Tom Binford

**Department:** Airport

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**Information**

**PROBLEM/ISSUE STATEMENT**

Due to the specialized nature of engineering services required for airfield infrastructure design, including knowledge of the Federal Aviation Administration (FAA) design and grant funding process, the City has historically entered into a five-year term contract to provide engineering services at the Airport. On April 9, 2012, the City approved a five-year contract with Morrison-Maierle, Inc. to provide the project design surveys, development of project plans, specifications and bidding documents, contract administration, to include coordination meetings, pay requests, etc. The contract also includes full time on-site inspection, construction surveys, and development and submittal of the final project closeout documents, as required . The base five-year contract is amended each time a new project is undertaken, and Amendment 2 for \$86,268 includes all of the services indicated above for this project.

This project will provide the services required for the design, bid and purchase of two dump trucks complete with a runway sanding unit insert, a runway deicing fluid applicator insert, and snow plow blade attachments. Also included in this project is the Engineering service for a Pavement Condition Index (PCI) Survey. Every three years the Federal Aviation Administration (FAA) requires the airport to survey it's pavement surfaces, in order to provide information on the condition of all pavement surfaces. The information from this survey is used to develop a preventive maintenance schedule and to program the needed pavement repairs or replacement projects before the pavement fails and costly emergency repairs are needed. The scope of work and associated engineering fees for these services have been reviewed and negotiated by staff and approved by the FAA.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve Amendment 2 with Morrison-Maierle, Inc., for the Engineering Services for the new Snow Removal Equipment and to perform the Pavement Condition Index Survey;
- or
- Decline to approve Amendment 2, delaying these projects.

**FINANCIAL IMPACT**

The total cost of Amendment 2 with Morrison-Maierle, Inc. for the Engineering Services required for the purchase of the Snow Removal Equipment and PCI survey is \$86,268, and will be funded 90% with an AIP entitlement grant and with 10% local match funds. The FAA 's portion will be \$77,641.20 with the City's match of \$8,626.80. This project is included in the current budget and the local match funds are budgeted and available in the Airport's Capital account.

**RECOMMENDATION**

Staff recommends the City Council approve Amendment 2 with Morrison-Maierle, Inc., for the Engineering Services for the design of the Snow Removal Equipment and PCI Study in the amount of \$86,268.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** W.O. 12-13, Integrated Water Plan Implementation--Reuse and Reclamation Study, Contract Award

**PRESENTED BY:** David Mumford

**Department:** Public Works

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**Information**

**PROBLEM/ISSUE STATEMENT**

Staff is requesting that the City Council consider awarding a professional engineering services contract in the amount of \$205,300.00 for HDR Engineering, Inc. to conduct a Reuse and Reclamation Study as part of the Integrated Water Plan Implementation (IWPI) projects. HDR was selected for this study based on City staff review of project proposals submitted by prequalified firms. Morrison-Maierle (MMI), DOWL-HKM, and Kadrmas, Lee and Jackson (KLJ) were other firms considered for the project.

The City of Billings previously completed an Integrated Water Plan (IWP) that identified various alternatives to the current mode of operation for the wastewater, potable water, and stormwater systems. The alternatives included water conservation, wastewater and stormwater reuse, and alternative sources of supply. The Water Reclamation and Reuse Study (Study) will aid the City in further examining the potential for water reuse within the City service area. The Study will help the City take steps toward a sustainable and cost-effective supply and treatment plan for the citizens of Billings. The objectives of this Study are to examine in more detail the reclamation of wastewater and stormwater for reuse by select industrial customers and for irrigation use by:

- Identifying potential industrial customers for water reuse opportunities and related service requirements;
- Evaluating potential irrigation water reuse opportunities;
- Evaluating potential wastewater and stormwater sources for water reclamation opportunities;
- Conducting the initial phases of investigation of the feasibility of utilizing the processes of Aquifer Storage and Recovery (ASR) and shallow groundwater infiltration as means of storage and disposal, respectively; and
- Matching opportunities with sources utilizing agreed upon criteria.

**ALTERNATIVES ANALYZED**

The Council may:

- Award the engineering contract to HDR Engineering; or,
- Do not award the engineering contract to HDR Engineering. If this project is not completed, the City will be unable to sufficiently evaluate water conservation options, wastewater and stormwater reclamation reuse options and alternative sources of water supply as part of implementing the Integrated Water Plan.

**FINANCIAL IMPACT**

The funding for the project was budgeted in FY2012 and the source is wastewater funds. A summary of the funding is as follows:

Project Budget	\$250,000.00
Previously Encumbered	\$0
This Contract	\$205,300.00
Budget Remaining	\$44,700.00

**RECOMMENDATION**

Staff recommends that Council award a professional engineering services contract to HDR Engineering in the amount of \$205,300.00.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

WO 12-13 DRAFT PES Contract

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**Contract for Professional Engineering Services**  
**City of Billings W.O. 12-13**  
**INTEGRATED WATER PLAN IMPLEMENTATION**  
**Reuse and Reclamation Study**

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In consideration of the mutual promises herein, City of Billings and HDR Engineering, Inc. agree as follows. This Contract consists of:

- Part I, consisting of 15 Sections of Special Provisions;
- Part II, consisting of 11 Sections of General Provisions;
- Appendix A consisting of 10 pages (Basic Services of Consultant);
- Appendix B consisting of 1 pages (Methods and Times of Payment);
- Appendix C consisting of 1 pages (Additional Services of Consultant);
- Appendix D consisting of 1 pages (Schedule of Professional Fees);
- Appendix E consisting of 1 pages (Project Schedule);
- Appendix F consisting of 2 pages (Certificate(s) of Insurance); and

**PART I**  
**SPECIAL PROVISIONS**

Section 1. Definitions.

In this Contract:

- A. "Administrator" means the City Engineer of the Engineering Division of the Public Works Department or his/her designee.
- B. "Billings" means the City of Billings.
- C. "Engineer" and/or "Contractor" means HDR Engineering, Inc.

Section 2. Scope of Services.

- A. The Contractor shall perform professional services in accordance with Appendix A, which is attached hereto and incorporated in this Section by reference.
- B. Billings shall pay the Contractor in accordance with Section 4.
- C. Billings shall not allow any claim for services other than those described in this Section. However, the Contractor may provide, at its own expense, any other services that are consistent with this Contract.

- D. The Contractor shall provide hard copy as-built drawings and in digital format, as approved by the City of Billings, to the Administrator within 30 days after the project completion date. Final payment will be withheld until the as-built drawings are received by the City of Billings.
- E. The Contractor shall provide certified construction payrolls to the Administrator stating in writing that the payrolls have been reviewed and are acceptable.

Section 3. Time for Performance.

- A. This Contract becomes effective when signed on behalf of Billings.
- B. The Contractor shall commence performance of the Work described in Section 2 on receipt of written Notice to Proceed and complete that performance in accordance with the schedule set forth in Appendix E.
- C. This Contract shall terminate at midnight on May 1, 2014.

Section 4. Compensation; Method of Payment.

- A. Subject to the Contractor's satisfactory performance, Billings shall pay the Contractor no more than Two Hundred Five Thousand Three Hundred and no/100 dollars (\$205,300) in accordance with this Section and Appendix B.
- B. Each month, or at the conclusion of each phase of the Work for which payment is due, as negotiated on a per-task basis, the Contractor shall present a bill to the Administrator describing the Work for which it seeks payment and documenting expenses and fees to the satisfaction of the Administrator. If any payment is withheld because the Contractor's performance is unsatisfactory, the Administrator must, within ten (10) days of the payment denial, notify the Contractor of the payment denial and set forth, with reasonable specificity, what was unsatisfactory and why. Billings will pay the Engineer for all services provided not under dispute in the invoice. Billings will pay Contractor within 30 days of receiving an acceptable invoice.

Section 5. Termination of the Contractor's Services.

The Contractor's services under Section 2 of this Part may be terminated:

- A. By mutual consent of the parties.
- B. For the convenience of Billings, provided that Billings notifies the Contractor in writing of its intent to terminate under this paragraph at least 10 days prior to the effective date of the termination.
- C. For cause, by either party where the other party fails in any material way to perform its obligations under this Contract. Termination under this Subsection is subject to the condition that the terminating party notifies the other party of its intent to terminate, stating with reasonable specificity the grounds therefor, and the other party fails to cure the default within 30 days after receiving the notice.

Section 6. Duties Upon Termination

- A. If Billings terminates the Contractor's services for convenience, Billings shall pay the Contractor for its actual costs reasonably incurred in performing before

termination and Billings shall pay for services rendered prior to termination. Payment under this Subsection shall never exceed the total compensation allowable under Section 4 of this Part. All finished and unfinished documents and materials prepared by the Contractor shall become the property of Billings.

- B. If the Contractor's services are terminated for cause, Billings shall pay the Contractor the reasonable value of the services satisfactorily rendered prior to termination, less any damages suffered by Billings because of the Contractor's failure to perform satisfactorily. The reasonable value of the services rendered shall never exceed ninety percent (90%) of the total compensation allowable under Section 4 of this Part. Any finished or unfinished documents or materials prepared by the Contractor under this Contract shall become the property of Billings at its option.
- C. If the Contractor receives payments exceeding the amount to which it is entitled under Subsections A or B of this Section, he shall remit the excess to the Administrator within 30 days of receiving notice to do so.
- D. The Contractor shall not be entitled to any compensation under this Section until the Contractor has delivered to the Administrator all documents, records, Work product, materials and equipment owned by Billings and any deliverables prepared by the Engineer as defined in the Scope of Services and requested by the Administrator.
- E. If the Contractor's services are terminated for whatever reason the Contractor shall not claim any compensation under this Contract, other than that allowed under this Section.
- F. If a final audit has not been performed before the Contractor's services are terminated, Billings may recover any payments for costs disallowed as a result of the final audit.
- G. Except as provided in this Section, termination of the Contractor's services under Section 5 of this Part does not affect any other right or obligation of a party under this Contract.

#### Section 7. Insurance.

- A. The Contractor shall maintain in good standing the insurance described in Subsection B of this Section. Before rendering any services under this Contract, the Contractor shall furnish the Administrator with proof of insurance in accordance with Subsection B of this Section.
- B. The Contractor shall provide the following insurance:
  - 1. Workers' compensation and employer's liability coverage as required by Montana law.
  - 2. Commercial general liability, including contractual and personal injury coverage's -- \$1,500,000 per occurrence.
  - 3. Commercial automobile liability -- \$1,500,000 per accident.
  - 4. Professional liability in the amount of \$1,500,000 per claim.
- C. Each policy of insurance required by this Section shall provide for no less than 30 days' advance notice to Billings prior to cancellation.

- D. Billings SHALL be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies. In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against Billings.

Section 8. Assignments.

Unless otherwise allowed by this Contract or in writing by the Administrator, any assignment by the Contractor of its interest in any part of this Contract or any delegation of duties under this Contract shall be void, and an attempt by the Contractor to assign any part of its interest or delegate duties under this Contract shall give Billings the right immediately to terminate this Contract without any liability for Work performed.

Section 9. Ownership; Publication, Reproduction and Use of Material.

- A. Except as otherwise provided herein, all data, documents and materials as defined as Deliverables in the Scope of Services and produced by the Contractor under this Contract shall be the property of Billings, which shall retain the non-exclusive right to publish, disclose, distribute and otherwise use, in whole or in part, any such data, documents, or other materials. Exclusive rights shall not be attributed to portions of such materials presently in the public domain or which are not subject to copyright. Contractor shall retain rights to pre-existing proprietary property including but not limited to interactive models. The Contractor shall have the right to include photographic or artistic representations of the design and construction of the Project among the Contractor's promotional and professional materials. The Contractor's materials shall not include Billings' confidential or proprietary information regardless of whether Billings has previously advised the Contractor in writing of the specific information considered by Billings to be confidential and proprietary.
- B. Equipment purchased by the Contractor with Contract funds: See Appendix A, Section 3. Scope of Work.
- C. Should Billings elect to reuse Deliverables provided under this Contract for other than the original project and/or purpose, Billings will indemnify and hold harmless the Contractor from any and all claims, demands and causes of action of any kind or character arising as a result of reusing the deliverables developed under this contract. Additionally, any reuse of design drawings or specifications provided under this Contract must be limited to conceptual or preliminary use for adaptation, and the original Contractor's or subcontractor's signature, professional seals and dates removed. Such reuse of drawings and specifications, which require professional seals and dates removed, will be signed, sealed, and dated by the professional who is in direct supervisory control and responsible for adaptation.

Section 10. Notices.

Any notice required pertaining to the subject matter of this Contract shall be either sent via facsimile (FAX), e-mail, or mailed by prepaid first class registered or certified mail, return receipt requested to the following addresses:

Billings: City Engineer, Debi Meling, P.E.  
City of Billings  
Public Works Engineering  
2224 Montana Avenue  
Billings, Montana 59101

e-mail: melingd@ci.billings.mt.us  
FAX: (406) 237-6291

Contractor: Alan Towleron  
HDR Engineering, Inc  
2913 Millennium Circle  
Billings, MT 59102

e-mail: Alan.Towleron@hdrinc.com  
FAX: (406) 651-6600

Notices are effective upon the earlier of receipt, proof of good transmission (facsimiles only), or 5 days after proof of proper posting.

Section 11. Contract Budget.

In connection with its performance under this Contract, the Contractor shall not make expenditures other than as provided in line items in the Contract budget.

Section 12. Force Majeure.

- A. Any failure to perform by either party due to force majeure shall not be deemed a violation or breach hereof.
- B. As used in this Contract, force majeure is an act or event of substantial magnitude, beyond the control of the delayed party, which delays the completion of this Contract, including without limitation:
  - 1. Any interruption, suspension or interference resulting solely from the act of Billings or neglect of Billings not otherwise governed by the terms of this Contract.
  - 2. Strikes or Work stoppages.
  - 3. Any interruption, suspension or interference with the project caused by acts of God, or acts of a public enemy, wars, blockades, insurrections, riots, arrests or restraints of governments and people, civil disturbances or similar occurrences.
  - 4. Order of court, administrative agencies or governmental officers other than Billings.

Section 13. Financial Management System.

The Contractor shall establish and maintain a financial management system that:

- A. Provides accurate, current, and complete disclosure of all financial transactions relating to the Contract;
- B. Maintains separate accounts by source of funds for all revenues and expenditures and identifies the source and application of funds for the Contractor's performance under this Contract, including information pertaining to subcontracts, obligations, unobligated balances, assets, liabilities, outlays and income;
- C. Effectively controls and accounts for all municipal funds and Contract property;

- D. Compares actual expenditures with budgeted amounts and relates financial information to performance or productivity data including unit cost information where applicable;
- E. Allocates administrative costs to direct service delivery units;
- F. Minimizes the time between receipt of funds from Billings and their disbursement by the Contractor;
- G. Provides accounting records supported by source documentation; and
- H. Provides a systematic method assuring the timely and appropriate resolution of audit findings and recommendations.

Section 14. Funding Requirements.

In the event that any funding source for this Contract should impose additional requirements upon Billings for the use of those funds, the Contractor agrees to abide by those additional requirements immediately upon receipt of written notice thereof from Billings.

Section 15. Subcontracts.

The Contractor may enter into subcontracts for professional services necessary for the performance of this Contract, provided:

- A. Every subcontract shall be reduced to writing and contain a precise description of the services to be provided and the nature of the consideration paid therefor.
- B. Every subcontract under which the Contractor delegates the provision of services shall be subject to review and approval by the Administrator before it is executed by the Contractor.
- C. Every subcontract in an amount exceeding \$1,000 shall require reasonable access to business records of the subcontractor relating to the purchase of goods or services pursuant to the subcontract.

## PART II GENERAL CONTRACT PROVISIONS

### Section 1. Relationship of Parties.

The Contractor shall perform its obligations hereunder as an independent Contractor of Billings. Billings may administer the Contract and monitor the Contractor's compliance with its obligations hereunder. Billings shall not supervise or direct the Contractor other than as provided in this Section.

### Section 2. Nondiscrimination.

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- B. The Contractor shall state, in all solicitations or advertisements for employees to Work on Contract jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.
- C. The Contractor shall comply with any and all reporting requirements that may apply to it which the City of Billings may establish by regulation.
- D. The Contractor shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this Contract, so as to be binding upon every such subcontractor or vendor of the Contractor under this Contract.
- E. The Contractor shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.

### Section 3. Permits, Laws, and Taxes.

The Contractor shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Contract. All actions taken by the Contractor under this Contract shall comply with all current and applicable statutes, ordinances, rules and regulations at the time of the execution of the Contract. The Contractor shall pay all taxes pertaining to its performance under this Contract.

Section 4. Nonwaiver.

The failure of either party at any time to enforce a provision of this Contract shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Contract or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

Section 5. Amendment.

- A. This Contract shall only be amended, modified or changed in writing, executed by authorized representatives of the parties, with the same formality as this Contract was executed.
- B. For the purposes of any amendment modification or change to the terms and conditions of this Contract, the only authorized representatives of the parties are:

Consultant: Department Manager  
(title of position)

Billings: City Council or Authorized Designee

- C. Any attempt to amend, modify or change this Contract by either an unauthorized representative or unauthorized means shall be void.

Section 6. Jurisdiction; Choice of Law.

Any civil action arising from this Contract shall be brought in the District Court for the Thirteenth Judicial District of the State of Montana, Billings. The law of the State of Montana shall govern the rights and obligations of the parties under this Contract.

Section 7. Severability.

Any provision of this Contract decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Contract.

Section 8. Integration.

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein, and this Contract shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

Section 9. Liability.

The Contractor shall indemnify, defend, save, and hold Billings harmless from any and all claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, arising from any wrongful or negligent act, error or omission of the Contractor or any agent, employee or subcontractor as a result of the Contractor's or any subcontractor's performance pursuant to this Contract.

- A. The Contractor shall not indemnify, defend, save and hold Billings harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs to the extent arising from wrongful or negligent acts, error or omission solely of Billings occurring during the course of or as a result of the performance of the Contract.
- B. Where claims, lawsuits or liability, including attorneys' fees and costs to the extent arise from wrongful or negligent act of both Billings and the Contractor, the Contractor shall indemnify, defend, save, and hold Billings harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which to the extent result from the Contractor's or any subcontractor's wrongful or negligent acts occurring as a result from the Contractor's performance pursuant to this Contract.

Section 10. Inspection and Retention of Records.

The Contractor shall, at any time during normal business hours and as often as Billings may deem necessary, make available to Billings, for examination, all of its records with respect to all matters covered by this Contract for a period ending three years after the date the Contractor is to complete performance in accordance with Section 2 of the Special Provisions. Upon request, and within a reasonable time, the Contractor shall submit such other information and reports relating to its activities under this Contract, to Billings, in such form and at such times as Billings may reasonably require. The Contractor shall permit Billings to audit, examine and make copies of such records, and to make audits of all invoices, materials, payrolls, records of personnel, and other data relating to all matters covered by this Contract. Billings may, at its option, permit the Contractor to submit its records to Billings in lieu of the retention requirements of this Section.

Section 11. Availability of Funds.

Payments under this Contract may require funds from future appropriations. If sufficient funds are not appropriated for payments required under this Contract, this Contract shall terminate without penalty to Billings; and Billings shall not be obligated to make payments under this Contract beyond those which have previously been appropriated.



## Appendix A

### Basic Services of Engineer W.O. 12-13 IWIP--Reuse and Reclamation Study

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#### Section 1. Engineer's Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the Engineer's portion of the project as defined in the scope of work and to prepare and deliver to Billings all plans, specifications, bid documents, and other material as designated herein.
- B. Ascertain such information as may have a bearing on the work from local units of government, utility companies, and private organizations and shall be authorized to procure information from other authorities besides Billings, but shall keep Billings advised as to the extent of these contacts and the results thereof.
- C. Prepare and present such information as may be pertinent and necessary in order for Billings to pass critical judgment on the features of the work. The Engineer shall make changes, amendments or revisions in the detail of the work as may be required by Billings. When alternates are being considered, Billings shall have the right of selection.
- D. Engineer's work shall be in accordance with the standards of sound engineering and present City, State, and National standards and policies currently in use.
- E. Conform to the requirements of the Montana Code Annotated Title 18 "Public Contracts" and more particularly Sections 18-2-121 and 18-2-122, and all other codes of the State of Montana applicable to providing professional services including codes and standards nationally recognized.
- F. The Engineer shall certify with the submission of final plans that the plans are in conformance with applicable sections of Title 69, Chapter 4, Part 5, of the Montana Code Annotated as pertaining to existing utilities.
- G. To perform professional services in connection with the project and will serve as Billings' representative in those phases of the project to which this agreement applies.
- H. Where Federal funds are involved, the necessary provisions to meet all requirements will be complied with and documents secured and placed in the bidding documents.
- I. Submit an estimated progress schedule as to time and costs at the beginning of the work, and monthly progress reports thereafter until complete. The reports will include any problems, potential problems, and delays as foreseen by the Engineer. Reports will be submitted in a timely manner to permit prompt resolution of problems.

- J. Contract administration duties will include review of contractor certified payrolls for wage rate compliance. Discrepancies in certified payrolls will be resolved with the Contractor. A signed Engineer's Payroll Check Sheet (included in the Standard Modifications to MPWSS) will be submitted as proof of this review with one copy of each payroll.
- K. Name a Task Director who shall be the liaison between Billings and the Engineer. For this project the Task Director designated for the Engineer is Alan Towleron working under the Principal-in-Charge, Amanda McInnis.

Section 2. Billings Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete Billings' portion of the project as designated in the scope of work.
- B. Name a Task Director who shall be the liaison between the Engineer and Billings. For this project, the Task Director designated is Randy Straus, P.E., working under the City Engineer, Debi Meling, P.E.

Section 3. Scope of Work.

The City of Billings previously completed an Integrated Water Plan (IWP) that identified various alternatives to the current mode of operation for the wastewater, potable water, and stormwater systems. The alternatives included water conservation, wastewater and stormwater reuse, and alternative sources of supply. The IWP included a public input component whereby stakeholders indicated support for incorporating feasible alternatives into existing operations. The IWP also proposed an implementation program for further evaluation and development of the identified alternatives. The Water Reclamation and Reuse Study (Study) will aid the City in further examining the potential for reuse within the City service area. The Study, in conjunction with the Wastewater Treatment Facility Plan being conducted under separate contract, will help the City take steps toward a sustainable and cost-effective supply and treatment plan for the citizens of Billings. We understand that flows and loads will be developed under other contracts and provided to us for this work. The objectives of this Study are to examine in more detail the reclamation of wastewater and stormwater for reuse by select industrial customers and for irrigation use by:

- Identifying potential industrial customers for water reuse opportunities and related service requirements;
- Evaluating potential irrigation water reuse opportunities;
- Evaluating potential wastewater and stormwater sources for water reclamation opportunities;
- Conducting the initial phases of investigation of the feasibility of utilizing the processes of Aquifer Storage and Recovery (ASR) and shallow groundwater infiltration as means of storage and disposal, respectively; and
- Matching opportunities with sources utilizing agreed upon criteria.

## DETAIL SCOPE OF SERVICES

The work effort is outlined in the identified Tasks 100 – 800 and described in more detail below.

Tasks	
100	Industrial Water Reuse Opportunities
200	Irrigation Water Reuse Opportunities
300	Reclaimed Water Sources
400	Phase I - Aquifer Storage and Recovery (ASR) Evaluation
500	Phase I - Groundwater Infiltration Evaluation
600	Wastewater /Stormwater Alternative Discharge Evaluation
700	Project Management
800	Prepare Water Reclamation and Reuse Study

### **Task 100 Industrial Water Reuse Opportunities**

#### **Objective:**

Evaluate the opportunities for providing reclaimed water to industrial customers to replace water from other sources. Develop information in sufficient detail to reasonably assess the potential of the opportunities.

#### **Subtask 101 – Review Water Use Records**

Review city water records to identify large industrial water users that present opportunities for reclaimed water use.

#### **Subtask 102 – Identify Potential Reuse Customers**

Identify up to three prospective industrial customers for reclaimed water. Discuss with City to obtain their concurrence in pursuing the identified customers.

#### **Subtask 103 – Develop Survey/Questionnaire**

Develop a survey/questionnaire to aid in developing pertinent water use and service requirements for each of the prospective customers. Such information will include, but not be limited to, customer interest; specific potential uses of the reclaimed water; quantity, quality, and pressure requirements; seasonal fluctuations; constraints; reliability; on-site retrofits required; terms and conditions of use.

#### **Subtask 104 – Visit Prospective Customers**

Schedule and attend meetings with up to three prospective customers to further gather and confirm pertinent information outlined in Task 103.

#### **Subtask 105 – Compile/Review Customer Information**

Compile and summarize the information gathered for each customer.

Determine applicable engineering considerations as they relate to delivery, including consideration, as applicable, of the draft DEQ reuse requirements that may impact the use,

such as land use, reclaimed water treatment required, uptake rates, buffer zones, access, and monitoring requirements.

#### **Subtask 106 – Develop Water Balance**

Using the applicable information compiled in Tasks 101-105 develop an estimated daily, monthly, or seasonal water balance, as applicable, reflecting the prospective customers. The water balance will consider reclaimed water production, precipitation, reuse demands, and reclaimed water storage requirements. The water balances will be developed in an Excel spreadsheet format to allow evaluation of incremental reuse volumes.

#### **Subtask 107 – Categorize/Rank Customers**

Categorize and rank the customers with consideration of the relative importance of the various service-related aspects.

With the City's input, develop a ranking system considering the relative weight/importance of the various aspects and use these criteria to perform the ranking.

##### **Deliverables:**

- Industrial Water Reuse Opportunities Technical Memorandum.

##### **City Involvement:**

- Provide water use records and clarify any questions regarding records;
- Provide input on ranking criteria to be developed in Task 107; and
- Provide timely review and input on deliverables.

#### **Task 200 Irrigation Water Reuse Opportunities**

##### **Objective:**

Evaluate the opportunities for irrigation reuse of reclaimed water. Develop information in sufficient detail to reasonably assess the potential of the opportunities.

##### **Subtask 201– Compile Information**

Compile applicable information to quantify aspects of reuse for turf irrigation and agricultural irrigation. Examples of information to be compiled are monthly precipitation, monthly irrigation demands, review of likely crop type for agricultural irrigation, and DEQ reuse requirements based on draft version of regulations.

##### **Subtask 202– Develop Water Balance**

Using the information compiled in Task 201 develop an estimated monthly water balance for lawn turf irrigation and for two crop types for agricultural irrigation. The water balance will consider reclaimed water production, precipitation, irrigation demands, and reclaimed water storage requirements. The water balances will be developed in an Excel spreadsheet format to allow evaluation of incremental reuse volumes.

##### **Subtask 203– Compile Site Information**

Using GIS-based information, identify larger acreages, such as parks/public spaces and golf courses that may be suitable candidates for lawn turf irrigation. In addition, based on results of water balance in Task 202, evaluate and determine acreage and two crop type scenarios for agricultural irrigation that may be reasonable for City to consider.

##### **Subtask 204– Categorize/Rank Customers**

Categorize and rank the sites with consideration of the relative importance of the various service-related aspects. With the City's input, develop a ranking system considering the

relative weight/importance of the various aspects and use these criteria to perform the ranking.

Consider the draft DEQ reuse requirements in evaluation of sites taking into account such aspects as land use, reclaimed water treatment required, buffer zones, access, and monitoring requirements.

**Deliverables:**

- Irrigation Water Reuse Opportunities Technical Memorandum.

**City Involvement:**

- Provide input on ranking criteria to be developed in Task 204; and
- Provide timely review and input on deliverables prepared.

**TASK 300 Reclaimed Water Sources**

**Objective:**

Evaluate the sources of stormwater and wastewater from which reclaimed water will be generated and match these sources with potential reclaimed water customers/sites.

**Subtask 301– Identify Sources**

Examine up to two potential stormwater and a similar number of wastewater sources from which reclaimed water can be generated considering such things as available volumes, reliability, and location relative to points of use. Estimated stormwater volumes will be based on information from existing City of Billings stormwater studies.

Consider satellite wastewater reclamation and reclaimed water production at the existing wastewater treatment facility.

**Subtask 302– Match Sources with Customers/Opportunities**

Review the sources identified in Task 301 relative to the opportunities for reclaimed water use.

Develop a matrix of source and opportunities.

**Subtask 303– Determine Service Requirements**

Identify the geographic location of the potential customers identified in the previous work tasks.

Estimate the amount, pressure, and quality of water desired by each customer based on service requirements identified during customer interviews/meetings and surveys. In the event necessary information is not readily or reliably available, estimates will be made if such estimates can be reliably determined. Determine daily, monthly, or seasonal storage requirements, as applicable, based on service requirements identified during customer interviews/meetings and surveys. In the event necessary information is not readily or reliably available, estimates will be made if such estimates can be reliably determined.

Consider the draft DEQ reuse requirements in evaluation of sites taking into account such aspects as land use, reclaimed water treatment required, buffer zones, access, and monitoring requirements.

**Subtask 304– Categorize/Rank Sources and Opportunities**

Categorize and rank the sources and uses developed in Task 302 with consideration of the relative importance of the various service-related aspects using the ranking criteria developed jointly with city staff in Tasks 100 and 200.

### **Subtask 305– Summarize Options**

Summarize the identified and ranked source/use options for presentation to the City.

### **Subtask 306– Evaluate Water Rights Implications**

Evaluate the potential implications that the various alternatives may have on water rights for the City or others. The evaluation will not include a legal review but will highlight potential areas of concern based on HDR's experience with water rights and reuse in similar situations. The evaluation will include discussions with the Montana Department of Natural Resources (DNRC) and other agencies as necessary.

#### **Deliverables:**

- Reclaimed Water Sources Technical Memorandum

#### **City Involvement:**

- Provide copies of past city stormwater plans/studies; and
- Provide timely review and input on deliverables.

### **TASK 400 Phase I - Aquifer Storage and Recovery (ASR) Evaluation**

#### **Objective:**

Conduct a preliminary evaluation of the feasibility of using aquifer storage and recovery in an area north of Billings as an alternative to above-ground storage and as a means to increase water storage capacity and reliability. The tasks outlined herein comprise the initial phase of investigation. The intent is that should the City wish to proceed further in the evaluation, this work scope and contract will be amended to authorize further work phases.

#### **Subtask 401– Compile & Review Existing Data**

Review existing information for areas north of Billings consisting of well logs, aquifer test data, and regional geologic reports to gather information pertinent to assessing the suitability of the areas for ASR.

#### **Subtask 402– Hydrogeologic Evaluation**

Conduct a physical walkover to examine outcrops and other physical features. In combination with the information from Task 401, we will evaluate the transmissivity and storage of the aquifer and identify up to two potential sites showing promise for the use of ASR.

#### **Subtask 403– Preliminary Engineering Evaluation and Cost Estimate**

Conduct a preliminary engineering evaluation to determine the infrastructure needed to convey water to and from the prospective sites and develop a planning-level opinion of cost of the infrastructure.

#### **Subtask 404 – Identify Regulatory Permitting Requirements**

Conduct discussions with DEQ to determine data and permitting requirements as well as other pertinent requirements.

Conduct discussions with DNRC and highlight water rights issues that may need to be addressed by the City. The water rights discussion will not include any legal opinions or review.

### **Subtask 405– Report Preparation**

Summarize the results of the evaluation in a brief (3-5 pages) report to be presented to and discussed with city staff.

#### **Deliverables:**

- Technical Memorandum outlining the details of the various task work items with recommendations.

#### **City Involvement:**

- Legal review of identified water rights issues; and
- Develop direction and advise HDR regarding future work tasks.

### **TASK 500 Phase I - Groundwater Infiltration Evaluation**

#### **Objective:**

Conduct a preliminary evaluation of the feasibility of disposing of reclaimed wastewater through infiltration into the shallow groundwater. The tasks outlined herein comprise the initial phase of investigation. The intent is that should the City wish to proceed further in the evaluation, this work scope and contract will be amended to authorize further work phases.

#### **Subtask 501– Compile & Review Existing Data**

Review hydrogeologic and geologic reports and maps as well as domestic and irrigation well logs for the area. Compile ground water level data from drillers, well logs and any regional reports available. Obtain available regional hydrogeologic reports to identify information on ground water quality. Consult soil surveys to identify the soil types and infiltration rates. Consult with drillers to discuss the potential well yields and water quality in the area. Conduct a site reconnaissance of the project area.

#### **Subtask 502– Hydrogeologic Evaluation**

Summarize information from Task 501 to identify the hydrogeology of the project area. Map wells on a 1:24,000-scale USGS map. Compile the well log information into summary tables describing well yields, ground water levels, aquifer hydraulic characteristics, water quality and other parameters. Develop cross-sections to display the hydrogeologic conditions. Prepare cross-sections, tables and maps and other figures to convey the results of the hydrogeologic information.

#### **Subtask 503– Identify Regulatory Permitting Requirements**

Identify and summarize the regulatory permitting requirements, including detailed hydrogeologic investigations, ground water monitoring and reporting requirements. List and describe the regulatory approvals and permits needed for the project.

#### **Subtask 504– Report Preparation**

Summarize evaluation results in a brief (3-5 pages) technical report with recommendations for next steps. Tables, maps and figures will be included in the technical memorandum. Submit a draft report for City review and prepare a final report that considers city comments.

#### **Deliverables:**

- Technical Memorandum outlining the details of the various task work items with recommendations.

#### **City Involvement:**

- Develop direction and advise HDR regarding future work tasks.

## **TASK 600 Wastewater/Stormwater Alternative Discharge Evaluation**

### **Objective:**

Summarize various options considered and recommend those deemed to be feasible alternatives to the existing mode of wastewater discharge from the existing wastewater treatment facility and stormwater system discharge.

### **Subtask 601– Review/Recommend Alternative Wastewater/Stormwater Discharge Options**

Review and summarize the various options evaluated in the preceding work tasks.

Discuss applicable aspects of the options with consideration of the criteria jointly developed with the City in prior tasks.

Provide recommendations to the City regarding the option(s) deemed feasible for the City to pursue.

#### **Deliverables:**

- Technical Memorandum discussing the review, summary, and recommendations regarding feasible alternatives.

#### **City Involvement:**

- Provide timely review and input on deliverables.

## **Task 700 Project Management**

### **Objective:**

Plan and execute the Water Reclamation and Reuse Study in accordance with an established schedule and budget to include:

### **Subtask 701– Project Initiation Workshop**

Prepare for and attend a kickoff meeting with city staff and one HDR team member to review project goals and related work tasks. Develop summary notes of the meeting.

### **Subtask 702– Meetings with Staff**

Meet with City staff on a periodic basis to review project progress and coordinate information needed from the City. This subtask does not include any meetings noted in other individual work tasks.

Attend up to nine monthly 1-hour meetings with city staff and other consultants (operating under separate contracts) to coordinate work on ongoing studies as they relate to the Water Reclamation and Reuse Study.

### **Subtask 703– Meetings with City Council**

Prepare information and attend one meeting with the City Council.

### **Subtask 704– Project Controls**

Monitor project progress, including work completed, work remaining, budget expended, schedule and estimated cost of work remaining and estimated cost at completion.

Manage activities within task budgets.

Prepare monthly progress reports and invoices that summarize the work progress to date, the budget expenditures to date, and identify any information requirements or decisions that need to be made by the City.

Monitor project activities for potential changes, anticipate changes whenever possible, and modify project tasks and approach through contract amendment to keep the overall project within budget and on schedule.

Provide review of the concepts and criteria being applied to the delivery of this scope of services and provide quality control review of project deliverables.

**Deliverables:**

- Memoranda and meeting notes; and
- Monthly project status memoranda and invoices.

**City Involvement:**

- Coordinate between HDR and other consultants who are under contract with the City on companion studies;
- Participate in telephone calls and meetings;
- Participate in project meetings;
- Review project status reports and approve invoices; and
- Timely review and approve modifications to approach, schedule and deliverables.

**TASK 800 Prepare Water Reclamation and Reuse Study**

**Subtask 801– Prepare Draft Study Report**

Compile all technical memorandums into a draft study report comprised of chapters reflecting the tasks outlined above including:

- Executive Summary;
- Industrial Water Reuse Opportunities;
- Irrigation Water Reuse Opportunities;
- Reclaimed Water Sources;
- Aquifer Storage and Recovery (ASR) Evaluation;
- Groundwater Infiltration Evaluation;
- Wastewater /Stormwater Alternative Discharge Evaluation; and
- Provide five hard copies for city staff review.

**Subtask 802– Prepare Final Study Report**

Prepare a final study report incorporating a single set of review comments from the draft study. Provide the City five hard copies and one .pdf version.

**Deliverables:**

- Water Reclamation and Reuse Study.

**City Involvement:**

- Review the draft Water Reclamation and Reuse Study; and
- Provide a single set of reconciled comments from all City reviewers.

## POTENTIAL FUTURE TASKS

The City may choose, as part of a future contract amendment, to pursue further detailed evaluation of various aspects of the water reuse opportunities included in Tasks 100-700 above. Such evaluations may include, but not be limited to, the following tasks:

- Development of additional specific site details, property owner input, and consideration of aspects affecting the site(s) as well as consideration of additional sites, including evaluation of discharge of reclaimed wastewater to the BBWA Canal and meeting with DEQ to discuss BBWA permitting issues.
- Additional evaluation and details related to the use of ASR and groundwater infiltration as feasible and desirable options for water reuse.
- Identification of infrastructure improvements needed to convey and store reclaimed water and potential locations for same; and
- Estimated costs of identified infrastructure improvements.

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## Appendix B

### Methods and Times of Payment W.O. 12-13 IWIP--Reuse and Reclamation Study

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#### Section 1. Payments for Basic Services.

Billings shall authorize payment to the Engineer for services performed under Appendix A of this Agreement. Partial payment shall be due the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer.

Partial payment shall be made to the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer. Billings shall deduct five percent (5%) from each monthly pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final documents by Billings, and determination that the scope of work has been satisfactorily completed.

- A. The Engineer shall be paid based upon actual time accrued, but not to exceed the amount specified in Part I, Section 4.
- B. Final payment shall be the above stated basic fee less all previous payments.

#### Section 2. Payments for Extra Services when Authorized by Billings.

Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study shall be paid for based on a negotiated fee.

#### Section 3. Corrections.

Costs of Billings work that is required for corrections to the Engineer's work which requires redoing by Billings shall be deducted from any payments due the Engineer, if the Engineer fails to make the required corrections.

#### Section 4. Fee Increases

For contracts and services that are expected to require more than one (1) year to complete, the above stated basic services payments may be reviewed and adjusted annually by mutual agreement of the parties, based upon documented evidence that the Engineer's costs have increased for all comparable clients.

## Appendix C

### Additional Services of Engineer W.O. 12-13 IWIP--Reuse and Reclamation Study

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Extra Services of the Engineer will be paid only with written prior authorization by Billings.

- A. Field and laboratory testing of materials and reports.
- B. Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study.

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## Appendix D

### Schedule of Professional Fees W.O. 12-13 IWIP--Reuse and Reclamation Study

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Not Used

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## Appendix E

### Project Schedule W.O. 12-13 IWIP--Reuse and Reclamation Study

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Based on a notice to proceed by Billings dated no later than July 24, 2012, the completion date for the Engineer's work shall be:

#### A. Submittals

1. Final Study Report – June 28, 2013

Delays affecting the completion of the work within the time specified of more than ninety (90) days, not attributable to or caused by the Parties hereto, may be considered as cause for the renegotiation or termination of this Contract.

If the Engineer is behind on this Contract due to no fault of Billings, then the Engineer hereby acknowledges the right of Billings to withhold future Contracts to the Engineer in addition to any other remedy until this Contract is brought back on schedule or otherwise resolved.

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**Appendix F**

**Certificate(s) of Insurance  
W.O. 12-13 IWIP--Reuse and Reclamation Study**

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(Attach Certificate(s) of Insurance)

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# CERTIFICATE OF LIABILITY INSURANCE

6/1/2013

DATE (MM/DD/YYYY)

5/22/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC-1 Kansas City 444 W. 47th Street, Suite 900 Kansas City 64112-1906 (816) 960-9000	CONTACT NAME:	
	PHONE (A/C, No., Ext):	FAX (A/C, No.):
	E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Hartford Fire Insurance Company		19682
INSURER B : St. Paul Fire and Marine Insurance Company		24767
INSURER C : Sentinel Insurance Company, Ltd.		11000
INSURER D : Zurich American Insurance Company		16535
INSURER E :		
INSURER F :		

INSURED  
13147 HDR ENGINEERING, INC.  
ATTN: LOUIS J. PACHMAN  
8404 INDIAN HILLS DRIVE  
OMAHA, NE 68114-4049  
BELLEVUE/KATIE WARD

COVERAGES HDRIN01 SA CERTIFICATE NUMBER: 2824447 REVISION NUMBER: XXXXXXXX


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL LIAB GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC	N	N	37CSEQU0950	6/1/2012	6/1/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A A A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	N	N	37CSEQU0951 (AOS) 37CSEQU0952 (HI) 37MCPQU1160 (MA)	6/1/2012 6/1/2012 6/1/2012	6/1/2013 6/1/2013 6/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$	N	N	ZUP-10R64084-12-NF (EXCLUDES PROF. LIAB)	6/1/2012	6/1/2013	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$ XXXXXXXX
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	91WEOH1000	7/1/2012	7/1/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	ARCHS & ENGS PROFESSIONAL LIABILITY	N	N	EOC9260026-05	6/1/2012	6/1/2013	PER CLAIM: \$2,000,000. AGG: \$2,000,000.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 RE: CLIENT #000194: ALL PROJECTS. CITY OF BILLINGS, ITS OFFICIALS, OFFICERS, EMPLOYEES & AGENTS ARE NAMED AS ADDITIONAL INSURED AS RESPECTS GENERAL & AUTOMOBILE LIABILITY, AS PER WRITTEN CONTRACT. WAIVER OF SUBROGATION APPLIES.

## CERTIFICATE HOLDER

## CANCELLATION

<b>2824447</b> CITY OF BILLINGS PUBLIC WORKS DEPARTMENT ATTN: DAVE MUMFORD 2224 MONTANA AVE 2ND FLOOR BILLINGS MT 59101	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
---	---

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Pledge Agreement between the Library Foundation and City of Billings

**PRESENTED BY:** Patrick M. Weber Finance Director

**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

The Library Foundation has pledged \$3,000,000 to offset the expenses of building a new Library. The \$3,000,000 will be paid to the City in installments of \$300,000 per year over 10 years. The \$300,000 will be used annually for debt service payments, which will lower the levy citizens will pay. The attached agreement sets out the rights of the Foundation and City, sets the annual payment amount and date the payment is due.

**ALTERNATIVES ANALYZED**

No other alternatives were analyzed.

**FINANCIAL IMPACT**

The financial impact will be to reduce the annual General Obligation debt service payment by \$300,000. If this amount was assessed to property owners, it would equal about 1.8 mills.

**RECOMMENDATION**

Staff recommends that the City Council approve the pledge agreement between the Library Foundation and City of Billings.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Agreement

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06/28/2012

**City of Billings, Montana**

**Parmly Billings Library Foundation Gift**

Memorandum of Agreement

On this \_\_\_\_ day of \_\_\_\_\_, 2012, the Parmly Billings Library Foundation (the "*Foundation*") agrees to: (i) give \$3,000,000 to the City of Billings, Montana (the "*City*"), in the form of a pledge to be fulfilled over the next ten years (the "*Gift*").

The Foundation has had a longstanding and meaningful partnership with the City's Parmly Billings Library (the "*Library*") and wishes to continue that relationship and partnership with this Gift. The City gratefully recognizes this Gift. The Gift is made pursuant to Montana Code Annotated, Section 7-1-4124(7), which permits the City to accept donations of property and services and in connection therewith comply with any condition that is not contrary to the public interest.

**Gift:** The electors of the City have authorized the City to issue and sell \$16,300,000 principal amount of general obligation bonds of the City (the "*Bonds*") for the purpose of paying the costs of designing, constructing and equipping a new Library building (the "*Project*"). The City is proceeding with the bidding and construction of the Project and the issuance of the Bonds. In order to repay the Bonds, the City will annually levy taxes on all taxable property in the City.

The Gift of the Foundation will be used by the City solely to repay principal of the Bonds and thereby reduce the amount of annual taxes levied by the City with respect to the Bonds. The City acknowledges that the Gift benefits the City and also its tax payers.

Provided that the Foundation collects, or has collected, a sufficient amount of pledges or donations that comprise the Gift, the Foundation will forward \$300,000 of the Gift to the City by August 1, 2012, and will provide the City equal payments of \$300,000 on or before August 1 of each year thereafter until the Gift is paid in full. In the event the Foundation is unable to make a full annual Gift payment, the City may deduct such unpaid amount from its Library Fund for purposes of repaying the Bonds. The Foundation agrees that it will forward the unpaid portion of any such annual Gift payment to the City as soon as practicable, which may be used by the City, in its discretion, to replenish the Library Fund. The City shall hold all such funds in the debt service account for the Bonds.

**CITY OF BILLINGS, MONTANA**

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Name: Thomas W. Hanel  
Title: Mayor

Attest: \_\_\_\_\_  
City Clerk

**PARMLY BILLINGS LIBRARY  
FOUNDATION**

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Name: Cara Schaer  
Title: President

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Name: Leslie Modrow  
Title: Development Director

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** W.O. 09-19 - Zone 3 East Fox Reservoir Expansion, State Revolving Fund (SRF) Backed Loan Application

**PRESENTED BY:** David Mumford

**Department:** Public Works

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**Information**

**PROBLEM/ISSUE STATEMENT**

The Zone 3 East Reservoir Expansion involves the construction of an additional storage reservoir to meet current storage deficits and support ongoing growth in the area. The new reservoir would be a companion to the present Fox Reservoir which is located southwest of Skyview High School. This project is included in the Capital Improvement Program (CIP) with a specified funding source of State Revolving Fund (SRF) loan. Using debt for large capital improvements to spread costs over time helps in achieving rate stability and also provides rate equity by spreading costs over the period of time that the capital improvement benefits the public. The SRF Loan Program was established by the Montana Legislature to make at-or below-market interest rate loans to eligible Montana entities for water and wastewater improvement projects. The SRF programs are funded with capitalization grants from the U.S. Environmental Protection Agency and are matched by 20% with State-issued general obligation bonds. Combined, these two sources of funds create the State Revolving Fund, from which loans are made and borrower repayments revolve to provide loans for infrastructure projects.

The current SRF loan terms are 20 year amortization with a 3% interest rate. The comparative current market rate for 20 year, non-collateralized revenue bonds is approximately 5%. The Zone 3 East project is included on the Montana Department of Environmental Quality's Drinking Water SRF Intended Use Plan; however, the attached SRF Application is required to apply for the loan.

**ALTERNATIVES ANALYZED**

The Council may:

- Apply for SRF funding; or
- Do not apply for the SRF loan. Alternate financing would need to be secured or other capital projects would need to be deferred to complete this project.

**FINANCIAL IMPACT**

The total cost of this project is estimated at \$2,886,295, including \$196,295 of related loan costs for bond counsel, audit fees, and required loan reserves. Water revenues will be used to fund \$186,295 of the project and the remaining \$2,700,000 will be funded through the SRF loan. The estimated annual debt service over the next 20 years for this loan is \$181,295 and will be funded with water revenues.

**RECOMMENDATION**

Staff recommends that Council authorize the Mayor to execute the application for a State Revolving Fund backed water loan in the amount of \$2,700,000.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

SRF application

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**UNIFORM APPLICATION FORM  
FOR MONTANA PUBLIC FACILITY PROJECTS**

(Please type or print legibly)

**SECTION A - CERTIFICATION**

To the best of my knowledge and belief, the information provided in this application and in the attached documents is true and correct.

Name (printed): Thomas W. Hanel

Title (printed): Mayor, City of Billings  
Chief Elected Official or Authorized Representative

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SECTION B - SUMMARY INFORMATION**

1. NAME OF APPLICANT(S): City of Billings
2. TYPE OF ENTITY: Municipality
3. FEDERAL TAX ID NUMBER: 81-6001237
4. TYPE OF PROJECT: Water
5. SENATE AND HOUSE DISTRICTS: Senate 24,25,26,27,28 House 46,47,48,49,50,51,52,53
6. POPULATION SERVED BY PROJECT: Current population approximately 9,985
7. NUMBER OF HOUSEHOLDS SERVED BY PROJECT: Approximately 4,341 households

**8. CHIEF ELECTED OFFICIAL OR AUTHORIZED REPRESENTATIVE:**

**Thomas W. Hanel**

(Name)

**Mayor, City of Billings**

(Title)

**P.O. Box 1178**

(Street/PO Box)

**Billings, MT 59103**

(City/State/Zip)

**406-657-8296**

(Telephone)

(FAX No)

**hanelt@ci.billings.mt.us**

(E Mail address)

**10. PROJECT ENGINEER/ARCHITECT:**

**Craig Habben, P.E.**

(Name of Engineer)

**HDR Inc**

(Name of Firm)

**2913 Millennium Circle**

(Street/PO Box)

**Billings, MT 59102**

(City/State/Zip)

**605-782-8101**

(Telephone)

(FAX No)

**Craig.Habben@hdrinc.com**

(E Mail address)

**12. LEGAL COUNSEL:**

**Brent Brooks, J.D.**

(Name)

**City Attorney**

(Title)

**210 N 27<sup>th</sup> Street**

(Street/PO Box)

**Billings, MT 59101**

(City/State/Zip)

**406-657-8205**

(Telephone)

(FAX No)

**bbrooks@ci.billings.mt.us**

(E Mail address)

**14. CLERK/CHIEF FINANCIAL OFFICER:**

**Pat Weber**

(Name)

**Finance Director**

(Title)

**210 N 27<sup>th</sup> Street**

(Street/PO Box)

**Billings, MT 59101**

(City/State/Zip)

**406-657-8209**

(Telephone)

(FAX No)

**weberp@ci.billings.mt.us**

(E Mail address)

**9. PRIMARY ENTITY CONTACT PERSON:**

**Will Robbins**

(Name)

**Staff Engineer**

(Title)

**2224 Montana Ave**

(Street/PO Box)

**Billings, MT 59101**

(City/State/Zip)

**406-657-8237**

(Telephone)

(FAX No)

**robbinsw@ci.billings.mt.us**

(E Mail address)

**11. GRANT/LOAN ADMINISTRATOR:**

**Jennifer Duray, CPA**

(Name)

**Public Works Finance Manager**

(Title)

**2224 Montana Ave**

(Street/PO Box)

**Billings, MT 59101**

(City/State/Zip)

**406-657-8239**

(Telephone)

(FAX No)

**durayj@ci.billings.mt.us**

(E Mail address)

**13. BOND COUNSEL:**

**Erin McCrady**

(Name)

**Dorsey & Whitney, LLP**

(Title)

**125 Bank Street, Suite 600**

(Street/PO Box)

**Missoula, MT 59802**

(City/State/Zip)

**406-329-5585**

(Telephone)

(FAX No)

**mccrady.erin@dorsey.com**

(E Mail address)

**15. ACCOUNTANT:**

**Merrilee F. Glover, CPA**

(Name of Accountant)

**Junkermier, Clark, Campanella, Stevens. P.C.**

(Name of Firm)

**P.O. Box 1965**

(Street/PO Box)

**Bozeman, MT 59715**

(City/State/Zip)

**406-587-1277**

(Telephone)

(FAX No)

**mccrady.erin@dorsey.com**

(E Mail address)

16. BRIEF PROJECT SUMMARY: (Refer to instructions and examples)

**Historical Information -**

The City of Billings has 11 pressure distribution zones in their water supply system. The pressure zone called Zone 3 East serves part of the Billings Heights area in the northern part of the City. Zone 3 East has one water storage distribution tank called the Fox Reservoir with a capacity of 2 million gallons (MG). The Fox Pump Station pumps water from Zone 3 East into a closed loop pressure zone called Zone 4 North. In the future, a second pump station will pump water from Zone 3 East into a pressure zone called Zone 4 East. These pressure zones are all in the northern part of the City.

The Billings Height Water District also serves customer in the northern part of Billings, but the pressure zones described above are separate from the Billings Heights Water District.

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**Problem -**

The Water and Wastewater Facilities Plan 2006 (HDR) included an analysis of storage requirements throughout Billings' distribution system. The Facilities Plan indicated a current shortage of water storage in Zone 3 East of 0.87 MG and a shortage in Zone 4 North of 0.29 MG. Since Zone 4 North has no storage, it needs to be considered as part of the requirement for Zone 3 East. By 2025, these storage deficits were projected to be 2.48 MG and 0.39 MG respectively. Also by 2025 Zone 4 North (no storage in the pressure zone) was predicted to be added to the distribution system resulting in an additional 0.39 MG of water storage deficit.

To summarize, the 2006 storage deficit associated with Zone 3 East storage was determined to be 1.16 MG and the 2025 the deficit projected to be 3.26 MG.

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**Proposed Solution -**

The proposed solution is to build a 2MG concrete storage reservoir to meet current and near future storage deficits. The result is a total of 4 MG storage available to serve Zone 3 East, Zone 4 North, and Zone 4 East (in the future).

A 2 MG size was selected to match the existing reservoir and to minimize concerns with water age and disinfection by-products. Because of lower growth rates than anticipated and the fore mentioned water age and disinfection by-products concerns, a reservoir sized to meet the Facilities Plan projected 2025 deficit was not deemed warranted. As storage requirements increase in the future, a third reservoir could be added to the Fox site when needed or at another location to effectively serve Zone 3 East.

---

**SECTION C - FINANCIAL INFORMATION**

1. ESTIMATED TOTAL PROJECT COST: \$ 2,886,295

2. PROPOSED FUNDING SOURCES (List loans and grants from same funding source separately) (Refer to the instructions and examples):

Source	Type of Funds	Amount	Status of Commitment	Loan Rates and Terms
SRF	Loan	\$2,700,000	Discussed	3%, 20 years
City of Billings	Water revenues	\$186,295	Available	

3. FUNDING STRATEGY NARRATIVE

• Funding Strategy Narrative (**Complete and attach**)  
(Refer to the instructions. Answer each question individually.)

- a. What are the conditions on the use of each source of funds?  
The City of Billings will need an SRF Loan for \$2,700,000. The loan will be at 3% interest for 20 years. This funding is needed to complete the Zone 3 East Fox Reservoir Expansion Project.
- b. When will each source of funds listed be available (month and year)?  
The rate increase to pay for the SRF Loan was available July 1, 2010. The construction contract is scheduled to be awarded August 2012. Presumably, the SRF Loan will close shortly after the construction contract is awarded. The project will go forward in the design phase using cash reserves from the City of Billings and a reimbursement resolution (already in place), until the loan is available for use.
- c. Is there any additional information on the level of commitment for each source of funds listed?  
No
- d. How will funding sources be coordinated with each other?  
The project will go forward with cash reserves from the City of Billings and a reimbursement resolution until the loan is available for use.
- e. Will interim-loan funds be required as part of the project? If yes, how will they be used and coordinated with other funding sources?  
No

- f. What other sources of funds from public and private sources have been considered for this project? Explain why they are not being pursued or used for this project.  
The City of Billings will use cash reserves to pay for the required loan reserves and related audit fees. However, the City does not have enough cash reserves to fund the entire project without deferring or canceling other programmed capital projects.
- g. If a particular source of funding is not obtained, how will the applicant proceed? Explain how the funding strategy will change if a particular source of funding is not received.  
If the funding was not obtained, the City of Billings would look at the Open Bond Market or Intercap Funds to fund the project.
- h. What is the level of local financial participation in the project and is that level the maximum that the applicant can reasonably provide?  
The City of Billings will use water revenues of \$186,295 to fund the project. This is the maximum amount of funding the City can provide without canceling other locally funded projects.

#### 4. PROJECT BUDGET FORM

- Project Budget Form **(Complete form on next page)**  
(Refer to the instructions and example)
- Project Budget Narrative **(Complete and attach)**  
(Refer to the instructions and example)

ADMINISTRATIVE and FINANCIAL COSTS:	SOURCE: SRF Loan	SOURCE: City	SOURCE:	SOURCE:	SOURCE:	TOTAL
Personnel Costs						
Office Costs						
Professional Services						
Legal Costs						
Audit Fees		\$5,000				\$5,000
Travel & Training						
Loan Fees						
Loan Reserves		\$181,295				\$181,295
Interim Interest						
Bond Counsel and Related Costs	\$10,000					\$10,000
TOTAL ADMINISTRATIVE/FINANCIAL COSTS	\$10,000	\$186,295				\$196,295
ACTIVITY COSTS:						
Land Acquisition						
Preliminary Engineering						
Engineering/Architectural Design	\$151,900					\$151,900
Construction Engineering Services	\$157,500					\$157,500
Construction	\$2,142,540					\$2,142,540
Contingency	\$238,060					\$238,060
TOTAL ACTIVITY COSTS	\$2,690,000					\$2,690,000
TOTAL PROJECT COSTS	\$2,700,000	\$186,295				\$2,886,295

## ADMINISTRATIVE AND FINANCIAL COSTS

<b>Audit Fees</b>	<b>\$5,000</b>
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\$5,000 of water revenues is budgeted to meet the portion of the organizational audit that can be attributed to the project in accordance with the Single Audit Act.

<b>Loan Reserves</b>	<b>\$181,295</b>
----------------------	------------------

\$181,295 has been budgeted for loan reserves. City water revenues will be used to fund this budget item.

<b>Bond Counsel and Related Costs</b>	<b>\$10,000</b>
---------------------------------------	-----------------

\$10,000 has been budgeted for the City's bond counsel costs.

<b>TOTAL ADMINISTRATIVE AND FINANCIAL COSTS</b>	<b>\$196,295</b>
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Administrative and financial costs represent 6.8% of the total project costs.

## ACTIVITY COSTS

<b>Engineering/Architectural Design</b>	<b>\$151,900</b>
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Based on engineering cost estimates, the total cost of design, project coordination, and management is estimated at \$151,900.

<b>Construction Engineering Services</b>	<b>\$157,500</b>
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Based on engineering cost estimates, the total cost of construction engineering, including bidding, construction administration, inspecting the construction of the project, and project close-out costs is estimated at \$157,500.

<b>Construction</b>	<b>\$2,142,540</b>
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Based on engineering cost estimates, the total cost of construction of the project is estimated at \$2,142,540.

<b>Contingency</b>	<b>\$238,060</b>
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Contingency funds are 10% of the construction costs because the project could encounter unknowns during construction. These unknowns usually cannot be predicted and are discovered once construction has commenced. The contingency will be funded from the water revenues.

<b>TOTAL ACTIVITY COSTS</b>	<b>\$2,690,000</b>
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<b>TOTAL PROJECT COSTS</b>	<b>\$2,886,295</b>
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**5. CURRENT DEBT** (Refer to the instructions and example on page 23)

Year Issued	Purpose	Type of Bond/ Security	Amount	Maturity Date (mo/yr)	Debt Holder	Coverage Requirement	Avg. Annual Payment Amount	Outstanding Balance
2005	Water	Revenue	17,300,000	7-2025	DNRC	125%	1,237,328	13,014,000
2009	Water	Revenue	2,750,000	7-2029	DNRC	125%	146,643	2,507,000
2009	Water	Revenue	333,700	7-2029	DNRC	125%	19,845	299,000
2009	Water	Revenue	416,300		DNRC			Loan forgiven
2010	Water	Revenue	7,412,000	7-2029	DNRC	125%	530,180	5,874,159
2010	Water	Revenue	2,800,000	7-2030	DNRC	125%	200,224	2,331,697

**6. CURRENT ASSETS** (Indicate if assets are obligated.) (Refer to the instructions on page 23.)

Cash \$ 9,095,747  
 (Details) SRF loan reserves \$2,067,619; \$1,035,294 restricted for 7/1/11 loan payments

Investments \$ 14,490,511  
 (Details) \_\_\_\_\_

Certificates of Deposit \$ \_\_\_\_\_  
 (Details) \_\_\_\_\_

Accounts Receivable \$ 1,991,825  
 (Details) \_\_\_\_\_

Any other current assets not specifically indicated above \$ 1,241,535  
 (Details) Accrued interest \$16,753; Inventories - \$1,224,782

**7. BALANCE SHEET** (Submit if applying to RD; contact the other programs to determine if or when this information is needed.)

Balance Sheet (Check if attached)

**8. INCOME AND EXPENSE STATEMENT** (Submit if applying to RD; contact the other programs to determine if or when this information is needed.)

Income and Expense Statement (Check if attached)

**SECTION D - CENSUS INFORMATION**

**Do not fill in this section.** The following information will be completed by the receiving agency using data supplied by the U.S. Bureau of the Census and the U.S. Department of Housing and Urban Development based on Census data.

- 1. MEDIAN HOUSEHOLD INCOME \$ \_\_\_\_\_
- 2. LOW TO MODERATE INCOME PERSONS: The percent of the population at or below the level designated as low to moderate income. % \_\_\_\_\_
- 3. POVERTY: The percent of the population characterized as at or below the level designated as poverty. % \_\_\_\_\_

**SECTION E - SYSTEM INFORMATION** (Refer to instructions)

**Number of unimproved properties in jurisdiction:** 4,500 (Billings wide)

☛ **Complete and attach the "System Information Worksheet."** The figures required for the items listed below that are denoted with an "☛" are computed using the "System Information Worksheet." The letter in parenthesis following the "☛" denotes the location in the worksheet to find the figure to be inserted.

	<u>Current</u>	<u>Projected</u>
1. Total System Annual Revenue	\$ <u>19,537,911</u>	\$ <u>21,290,167</u>
2. Total System Annual Operation and Maintenance Costs	\$ <u>10,631,468</u>	\$ <u>12,066,055</u>
3. Total System Equivalent Dwelling Units* ☛□(e) for current and (k) for projected	<u>36,338</u>	<u>36,975</u>
4. Total <b>Residential</b> Equivalent Dwelling Units* ☛□(f) for current and (m) for projected	<u>25,069</u>	<u>25,342</u>
5. Annual Revenue from Residential Hookups	\$ <u>8,931,881</u>	<u>10,000,000</u>
6. Percent of Total Annual Revenue from Residential Hookups	<u>46%</u>	
7. Average Monthly Residential Rate	\$ <u>29.69</u>	\$ <u>32.88</u>
	☐ Check box if this is a flat rate.	<u>Projected Average Monthly Residential Rate</u> ☛ (w) or (x)
8. <u>Other System</u> Average Monthly Residential Rate	\$ <u>18.19</u>	\$ <u>23.85</u>

\* If this application is for a solid waste project, see instructions.

**SYSTEM INFORMATION WORKSHEET**

(Refer to instructions)

**SUBSECTION 1 – EQUIVALENT DWELLING UNIT COMPUTATION**

Applicants with either a water and wastewater project must complete Section I, regardless of whether the applicant is served by a central water system or is planning to charge residential users a flat user fee. If the applicant is not served by a central water system, or it has water connections that provide service to multiple mixed uses, such as commercial and residential, refer to the instructions on page 30 for information on computing the number of EDU's. Applicants with solid waste projects are not required to complete Section I. Service connection diameters will be converted to EDU's according to the following table, with the exception of those situations noted on page 25:

<u>Service connection inside diameter (inches)</u>	<u>EDU's</u>
3/4" or smaller	1.00
1"	1.79
1-1/2"	4.00
2"	7.14
2-1/2"	11.16
3"	16.00
4"	28.57
5"	44.64
6"	64.29
7"	87.11
8"	113.78
9"	144.00
10"	177.78

**PART A. CURRENT WATER HOOKUP SUMMARY**

<u>Diameter (inches)</u>	<u>Current Total Hookups*</u>			<u>Diameter (inches)</u>	<u>Current Residential Hookups</u>		
	<u>(a) Total Number of Hookups</u>	<u>(b) EDU's per Hookup (from table)</u>	<u>Total EDU's [(a) x (b)]</u>		<u>(c) Number of Residential Hookups</u>	<u>(d) EDU's Per Hookup (from table)</u>	<u>Total Residential EDU's [(c) x (d)]</u>
<u>3/4</u>	<u>25,924</u>	<u>1.00</u>	<u>25,924</u>	<u>3/4</u>	<u>24,279</u>	<u>1.00</u>	<u>24,279</u>
<u>1</u>	<u>956</u>	<u>1.79</u>	<u>1,711</u>	<u>1</u>	<u>355</u>	<u>1.79</u>	<u>635</u>
<u>1.5</u>	<u>395</u>	<u>4.00</u>	<u>1,580</u>	<u>1.5</u>	<u>21</u>	<u>4.00</u>	<u>84</u>
<u>2</u>	<u>194</u>	<u>7.14</u>	<u>1,385</u>	<u>2</u>	<u>1</u>	<u>7.14</u>	<u>7</u>
<u>3</u>	<u>124</u>	<u>16.00</u>	<u>1,984</u>	<u>6</u>	<u>1</u>	<u>64.29</u>	<u>64</u>
<u>4</u>	<u>36</u>	<u>28.57</u>	<u>1,029</u>				
<u>6</u>	<u>28</u>	<u>64.29</u>	<u>1,800</u>				
<u>8</u>	<u>5</u>	<u>113.78</u>	<u>569</u>				
<u>10</u>	<u>2</u>	<u>177.78</u>	<u>356</u>				
<u>Totals</u>	<u>27,664</u>		<u>36,388 (e)</u>		<u>24,657</u>		<u>25,069(f)</u>

\* Includes both residential and non-residential hookups

**PART B. PROJECTED WATER HOOKUP SUMMARY**

Diameter (inches)	Projected Total Hookups*			Projected Residential Hookups			
	(g) Total Number of Hookups	(h) EDU's per Hookup (from table)	Total EDU's [(a) x (b)]	Diameter (inches)	(i) Number of Residential Hookups	(j) EDU's Per Hookup (from table)	Total Residential EDU's [(c) x (d)]
3/4	26,000	1.00	26,000	3/4	24,500	1.00	24,500
1	1,000	1.79	1,790	1	375	1.79	671
1.5	420	4.00	1,680	1.5	2	4.00	100
2	200	7.14	1,428	2	1	7.14	7
3	130	16.00	2,080	6	1	64.29	64
4	40	28.57	1,143				
5	30	64.29	1,929				
6	5	113.78	569				
8	2	177.78	356				
10							
Totals	27,827		36,975 (k)		24,902 (l)		25,342(m)

Residential and non-residential hookups

Projected average EDU's per residential hookup:  $\frac{1.0177}{[(m)/(l)]}$  (n)

**Provide the following information if applying to the USDA RUS/RD program**

Total water system flows (sales) last twelve months \_\_\_\_\_ [gallons or cubic feet (circle one) for all connections listed in (a) above]

Total residential water flows (sales) last twelve months \_\_\_\_\_ [gallons or cubic feet (circle one) for all connections listed in (c) above]

**SUBSECTION 2 – PROJECTED AVERAGE MONTHLY RESIDENTIAL RATE COMPUTATION**

**Will debt be used to finance the project?** Yes  No  If no, skip to PART E.

If yes, how will debt for the project be secured:

- A. Revenue Bond  (complete Part A)
- B. General Obligation Bond \_\_\_\_\_ (complete Part B)
- C. Rural or Special Improvement District Bond \_\_\_\_\_ (complete Part C)
- D. Other (explain) \_\_\_\_\_ (complete Part D)

Debt (Loan) Amount: \$ 2,700,000 Interest Rate: 3 % Terms: 20 years, 125% debt coverage requirement

**COMPLETE THE APPLICABLE SECTIONS BELOW**

**PART A. REVENUE BOND SECURING DEBT OBLIGATION:**

1. Debt election held? Yes \_\_\_\_\_ No  If no, when will election be held (date) \_\_\_\_\_

2. Annual debt service for new loan, including coverage: \$ 226,619 (i)

- 3. Monthly debt service for new loan, including coverage: (line i + 12) \$ 18,885 (ii)
- 4. Total number of projected EDU's after completion of project: 36,975 (iii)
- 5. Average (per total projected EDU's) monthly debt service for new loan: (line ii ÷ line iii) \$ .51 (iv)

**PART B. GENERAL OBLIGATION BOND SECURING DEBT OBLIGATION:**

- 1. Debt election held? Yes  No  If no, when will election be held (date): \_\_\_\_\_
- 2. Amount of outstanding General Obligation Bonds \$ \_\_\_\_\_
- 3. Debt limitations of entity \_\_\_\_\_
- 4. Estimated average (per property) monthly assessment needed to repay debt (divide the annual assessment by 12 to obtain a monthly figure): \$ \_\_\_\_\_

**PART C. RURAL OR SPECIAL IMPROVEMENT DISTRICT BOND SECURING DEBT OBLIGATION:**

- 1. Type of special assessment:
  - a. SID \_\_\_\_\_
  - b. RID \_\_\_\_\_
  - c. Other (specify) \_\_\_\_\_
- 2. Proposed method of assessment:
  - a. Assessable Area \_\_\_\_\_
  - b. Area \_\_\_\_\_
  - c. Ad Valorem Tax \_\_\_\_\_
  - d. Lineal Front Footage \_\_\_\_\_
  - e. Combination of a. through d. above (explain) \_\_\_\_\_
- 3. Number of parcels in the district \_\_\_\_\_
- 4. What percentage of the property (based on the methods of assessment) within the district fits these descriptions?

TYPE OF PROPERTY	PERCENT DEVELOPED	PERCENT UNDEVELOPED
Commercial		
Industrial		
Single-Family Residential		
Multi-Family Residential		

Agricultural		
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5. Number of property owners in district \_\_\_\_\_
6. Estimated average (per property) monthly assessment needed to repay debt (divide the annual assessment by 12 to obtain a monthly figure): \$ \_\_\_\_\_

**PART D. OTHER TYPE OF DEBT INSTRUMENT SECURING DEBT OBLIGATION THAT IS NOT INDICATED ABOVE**

1. Explain how debt will be secured: \_\_\_\_\_  
\_\_\_\_\_
2. Estimated average (per property) monthly cost to repay debt: \$ \_\_\_\_\_

**PART E. CALCULATION OF THE PROJECTED AVERAGE MONTHLY RESIDENTIAL USER RATE:**

1. Estimated increase in average monthly debt service (per projected EDU, monthly assessment per property for General Obligation Bond or SID, or per customer for solid waste projects) as the result of this project. Enter \$0 if no increase is projected: \$ .51 (o)  
[From Part A, B, C, or D]
2. Estimated increase or decrease in total monthly operation and maintenance (O&M) costs (including depreciation and replacement reserves) as the result of this project: \$ 11,400 (p)
3. List and explain estimated increases or decreases in O&M costs, including depreciation and replacement reserves (Provide a reasonably detailed explanation regarding the reason for the increase or decrease): The only additional O&M costs will be for power and maintenance for the blower and power for the blower building.
4. Estimated increase or decrease in monthly O&M costs (including depreciation and replacement reserves) (per projected EDU, monthly assessment per property for General Obligation Bond or SID, or per customer for solid waste projects) as the result of this project: \$ .30 (q)  
[(p) / (k)]
5. Estimated increase or decrease in total monthly costs (per projected EDU, monthly assessment per property for General Obligation Bond or SID, or per customer for solid waste projects) as the result of this project: \$ .81 (r)  
[(o) + (q)]
6. Projected average EDU's per residential hookup: \$ 1.0177 (s)  
[(n)]
7. Estimated increase or decrease in total monthly costs per average residential hookup/customer as the result of this project: \$ .82 (t)  
[(r) x (s)]
8. Existing average monthly residential debt service, including coverage and bond reserve (subtract any existing debt service if the loan will expire before the completion of the project): \$ 8.87 (u)

9. Existing average monthly residential O&M costs and replacement and depreciation reserves: \$ 20.82 (v)

*Note: (u) plus (v) should equal the current average monthly residential rate as stated in Section E, Line 7. If these amounts do not equal, provide an explanation of why the numbers differ.*

10. Projected average monthly residential user rate after completion of this project: \$ 30.51 (w)  
[(t) + (u) + (v)]

11. Projected flat user rate: \$ (x)

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CITY OF BILLINGS, MONTANA

Proprietary Funds

Statement of Net Assets (Page 1 of 2)

June 30, 2011

Business-type Activities

	Business-type Activities							Internal Service Funds
	Solid Waste Fund	Airport Fund	Water Fund	Wastewater Fund	Parking Fund	Nonmajor Enterprise Funds	Total	
<b>Assets</b>								
<b>Current assets:</b>								
Cash and cash equivalents	\$ 2,563,452	\$ 3,448,126	\$ 8,060,453	\$ 2,689,930	\$ 177,391	\$ 929,461	\$ 17,868,813	\$ 2,637,275
Restricted cash and cash equivalents with fiscal agent	-	1,022,705	1,035,294	662,601	-	499	2,721,099	-
Investments	4,582,080	6,190,706	14,490,511	4,831,255	313,476	1,455,789	31,863,817	4,739,797
<b>Receivables:</b>								
Property taxes	-	-	-	-	-	106,482	106,482	-
Accounts and unbilled usage	700,740	746,366	1,991,825	1,210,568	38,171	9,152	4,696,822	14,359
Accrued interest	4,505	8,235	16,753	5,694	577	1,352	37,116	5,496
Notes	-	-	-	-	-	-	-	50,000
Due from other funds	2,144,882	-	-	-	-	-	2,144,882	-
Receivables from other governments	-	145,649	-	-	-	463,854	609,503	27,273
Inventories	-	14,563	1,224,782	-	-	660	1,240,005	357,157
Prepaid items	-	-	-	-	-	10,476	10,476	12,667
<b>Total current assets</b>	<b>9,995,659</b>	<b>11,576,350</b>	<b>26,819,618</b>	<b>9,400,048</b>	<b>529,615</b>	<b>2,977,725</b>	<b>61,299,015</b>	<b>7,844,024</b>
<b>Noncurrent assets:</b>								
Bond issue costs, net	-	272,052	-	-	-	-	272,052	-
Notes receivable	-	-	-	-	-	-	-	700,000
Restricted investments with trustee	2,512,160	-	-	-	-	-	2,512,160	-
<b>Property and equipment:</b>								
Land	493,448	3,076,010	1,659,888	465,545	6,506,010	1,435,291	13,636,192	1,386,329
Buildings	188,095	25,925,311	14,001,100	14,620,776	24,300,174	9,025,267	88,060,723	9,349,144
Improvements other than buildings	4,390,321	83,342,979	1,241,174	2,810,810	400,568	987,849	93,173,701	2,006,539
Equipment and vehicles	11,817,220	11,431,970	14,986,122	12,746,512	677,068	9,257,792	60,916,684	4,036,933
Infrastructure	-	-	175,456,743	146,341,793	-	-	321,798,536	-
Construction in progress	707,098	4,803,057	9,095,324	166,759	53,570	10,050	14,835,858	15,659
Less: accumulated depreciation	(8,258,316)	(75,553,173)	(79,823,429)	(63,622,892)	(12,921,159)	(9,429,404)	(249,608,373)	(5,514,603)
<b>Total noncurrent assets</b>	<b>11,850,026</b>	<b>53,298,206</b>	<b>136,616,922</b>	<b>113,529,303</b>	<b>19,016,231</b>	<b>11,286,845</b>	<b>345,597,533</b>	<b>11,980,001</b>
<b>Total assets</b>	<b>\$21,845,685</b>	<b>\$ 64,874,556</b>	<b>\$163,436,540</b>	<b>\$122,929,351</b>	<b>\$ 19,545,846</b>	<b>\$14,264,570</b>	<b>\$406,896,548</b>	<b>\$19,824,025</b>

CITY OF BILLINGS, MONTANA

Proprietary Funds

Statement of Net Assets (Page 2 of 2)

June 30, 2011

Business-type Activities

	Business-type Activities							Internal Service Funds
	Solid Waste Fund	Airport Fund	Water Fund	Wastewater Fund	Parking Fund	Nonmajor Enterprise Funds	Total	
<b>Liabilities</b>								
<b>Current liabilities:</b>								
Accounts payable	\$ 144,556	\$ 1,139,744	\$ 1,950,011	\$ 296,180	\$ 59,247	\$ 12,010	\$ 3,601,748	\$ 350,807
Accrued wages and benefits	74,728	58,496	77,435	48,314	11,948	88,972	359,893	68,709
Compensate absences	337,433	415,057	503,889	304,168	31,014	326,255	1,917,816	589,850
Accrued interest payable	-	-	436,294	301,601	237,017	-	974,912	80,892
Incurred but not reported health benefits	-	-	-	-	-	-	-	700,000
Notes payable	-	-	1,096,349	708,414	210,975	25,000	2,040,738	293,099
Accrued interest payable from restricted assets	-	322,705	-	-	-	-	322,705	-
Revenue bonds payable from restricted assets	-	700,000	-	-	-	-	700,000	-
Total current liabilities	556,717	2,636,002	4,063,978	1,658,677	550,201	452,237	9,917,812	2,083,357
<b>Noncurrent liabilities:</b>								
Compensated absences	166,428	204,713	248,526	150,021	15,296	160,915	945,899	290,924
Other post employment benefits	282,914	249,176	293,093	185,393	65,843	261,624	1,338,043	314,615
Revenue bonds payable	-	13,529,666	-	-	-	-	13,529,666	-
Deferred amount on bond refunding	-	(447,512)	-	-	-	-	(447,512)	-
Notes payable	-	-	22,825,588	16,056,690	4,979,186	25,000	43,886,464	4,428,221
Landfill closure and postclosure-payable from restricted assets	2,186,546	-	-	-	-	-	2,186,546	-
Total noncurrent liabilities	2,635,888	13,536,043	23,367,207	16,392,104	5,060,325	447,539	61,439,106	5,033,760
Total liabilities	3,192,605	16,172,045	27,431,185	18,050,781	5,610,526	899,776	71,356,918	7,117,117
<b>Net assets</b>								
Invested in capital assets, net of related debt	9,337,866	41,614,044	112,694,985	96,764,199	13,826,070	11,236,845	285,474,009	6,558,681
Restricted for:								
Bond and notes payable ordinance reserve	-	2,578,045	2,067,619	1,331,830	-	-	5,977,494	-
Unrestricted	9,315,214	4,510,422	21,242,751	6,782,541	109,250	2,127,949	44,088,127	6,148,227
Total net assets	18,653,080	48,702,511	136,005,355	104,878,570	13,935,320	13,364,794	335,539,630	12,706,908
Total liabilities and net assets	\$21,845,685	\$ 64,874,556	\$163,436,540	\$122,929,351	\$ 19,545,846	\$14,264,570	\$19,824,025	\$19,824,025

Some amounts reported for business-type activities in the statement of net assets are different because certain internal fund net assets and liabilities are included with business-type activities.

Net assets of business-type activities

The notes to the financial statement are an integral part of this statement

CITY OF BILLINGS, MONTANA

Proprietary Funds

Statement of Revenues, Expenses, and Changes in Fund Net Assets  
For the Year Ended June 30, 2011

	Business-type Activities						Totals	Internal Service Funds
	Solid Waste Fund	Airport Fund	Water Fund	Wastewater Fund	Parking Fund	Nonmajor Enterprise Funds		
Operating revenues:	\$ 9,814,114	\$ 8,483,007	\$ 19,537,911	\$ 10,919,375	\$ 1,725,410	\$ 1,084,495	\$ 51,564,312	\$ 20,618,107
Charges for services	3,958,887	3,846,540	4,473,799	2,641,654	713,022	3,576,664	19,210,566	15,777,574
Operating expenses:	1,802,929	1,055,157	1,673,150	994,260	165,932	851,705	6,543,133	296,669
Salaries and benefits	1,050,837	769,316	1,711,191	816,425	439,641	271,681	5,059,091	2,178,288
Supplies	49,227	724,327	1,621,833	1,017,053	154,510	116,805	3,683,755	608,887
Contracted services	1,386,429	194,064	1,151,495	565,400	78,090	224,113	3,599,591	2,296,613
Utilities	1,505,316	5,061,714	5,044,022	3,616,748	754,656	1,066,262	17,048,718	515,135
Other	209,393	-	-	-	-	-	209,393	-
Depreciation	9,963,018	11,651,118	15,675,490	9,651,540	2,305,851	6,107,230	55,354,247	21,673,166
Landfill closure and post-closure	(148,904)	(3,168,111)	3,862,421	1,267,835	(580,441)	(5,022,735)	(3,789,935)	(1,055,059)
Total operating expenses	-	-	-	-	-	-	1,832,618	22,915
Operating income (loss)	-	-	-	13,897	-	-	2,881,006	-
Nonoperating revenue (expenses):	-	173,786	-	(471,131)	(286,248)	(3,752)	(1,775,222)	(248,688)
Taxes	-	(339,550)	(674,541)	63,257	6,859	8,192	424,614	40,545
Intergovernmental	131,897	51,220	163,189	-	-	-	1,383,308	-
Interest expense	-	1,383,308	-	(37,568)	-	-	(24,151)	5,698
Interest and investment income	-	-	-	58,354	-	719	129,218	81,596
Facilities Charges	-	35,122	35,023	-	-	-	-	-
Gain (loss) on sale of capital assets	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total nonoperating revenue (expense)	131,897	1,303,886	(476,329)	(373,191)	(279,389)	4,544,517	4,851,391	(97,934)
Income (loss) before capital contributions and transfers	(17,007)	(1,864,225)	3,386,092	894,644	(859,830)	(478,218)	1,061,456	(1,152,993)
Capital contributions	-	4,192,002	4,321,907	4,578,563	1,839,201	915,236	15,846,909	-
Transfers in	-	-	-	502	-	-	502	1,066,866
Transfers out	(37,326)	-	-	-	(233,308)	(20,000)	(290,634)	(100,196)
Special item - claims and judgments	-	241,461	-	-	-	154,207	395,668	-
Change in net assets	(54,333)	2,569,238	7,707,999	5,473,709	746,063	571,225	17,013,901	(186,323)
Net assets, beginning of year	18,707,413	46,133,273	128,297,356	99,404,861	13,189,257	12,793,569	12,893,231	12,893,231
Net assets, end of year	\$ 18,653,080	\$ 48,702,511	\$ 136,005,355	\$ 104,878,570	\$ 13,935,320	\$ 13,364,794	\$ 12,706,908	\$ 12,706,908

Some amounts reported for business-type activities in the statement of activities are different because the net revenue (expense) of certain internal funds is reported with business-type activities.

The notes to the financial statement are an integral part of this statement.

(240,354)  
\$ 16,773,547

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** 2011 Homeland Security Grant for Bomb Squad - \$99,000

**PRESENTED BY:** Rich St. John

**Department:** Police

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**Information**

**PROBLEM/ISSUE STATEMENT**

The State of Montana has \$99,000 available through the FY 2011 U. S. Department of Homeland Security Grant Program and has offered a subgrant to the City of Billings Bomb Squad for training and upgrading present and purchasing new equipment. This will be the City's fifth year receiving Homeland Security Grant funds. Through previous years' funding, expensive equipment has been acquired that requires maintenance, upgrades and enhancements. The Current robot used by the Bomb squad operates by a fiber optics system. A majority of the new grant money will go towards upgrading it to a wireless remote controlled system. The bomb squad has five members that require 40 hours of training per year. Funds will be used toward costs associated with this training.

The grant period is November 17, 2012, through June 31, 2013. Staff recommends City Council approve and accept this grant in the amount of \$99,000 and authorize the Mayor to sign the award letter when it arrives. The award documents will be on file in the City Clerk's Office.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the FY 11 U. S. Department of Homeland Security Grant for the Bomb Squad in the amount of \$99,000; or
- Not approve the FY 11 U. S. Department of Homeland Security Grant for the Bomb Squad in the amount of \$99,000; which would result in the General Fund absorbing costs related to Bomb Squad training and equipment.

**FINANCIAL IMPACT**

There is no financial impact to the City as there is no City match required for this grant.

**RECOMMENDATION**

Staff recommends City Council approve and accept the 2011 Homeland Security Grant in the amount of \$99,000 and authorize the Mayor to sign the award letter when it arrives.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Resolution of Intent to Adopt an Ordinance Approving the Expansion of Park 2 as an Expanded North 27th Street Urban Renewal Area Project

**PRESENTED BY:** Chris Mallow

**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

The FY 2013 Parking Fund budget anticipates refinancing the Park 2 garage expansion debt in order to reduce annual expenses. The refinancing would be achieved by applying Park 4 sale proceeds to the current amount due under the Park 2 Lease Purchase Agreement and applying the proceeds of parking revenue refunding bonds to the repayment of the remaining amount.

The parking revenue refunding bonds would be issued by the City and be paid by the Parking Fund. Staff has worked with the City Attorney and bond counsel to determine whether some portion of tax increment funds from the Expanded North 27th Street TIFD could be applied to the repayment of the refinanced Park 2 Expansion debt and has determined that it is legal as long as the City follows proper procedures. Staff is requesting that City Council declare the Park 2 Expansion as an urban renewal project under Montana Code Annotated, Title 7, Chapter 15, Parts 42 and 43, in order to apply \$100,000 annually of tax increment from the Expanded North 27th TIFD toward the repayment of the parking revenue refunding bonds. The attached resolution announces the Council's intention to adopt an ordinance naming the Park 2 Expansion as an urban renewal project and sets a public hearing date of July 23, 2012.

**ALTERNATIVES ANALYZED**

The City Council may:

1. Approve the Resolution of Intent and announce a July, 23, 2012 public hearing. If the Council adopts the ordinance at the meeting, staff will be able to proceed with bond financing.
2. Disapprove the Resolution of Intent. Without the resolution and subsequent ordinance, the Park 2 Expansion cannot be refinanced and staff will have to find another way to reduce expenses and increase revenues to have the same impact on the Parking Division that the proposed refinancing will have.
3. Delay action on the Resolution of Intent. This action will delay staff proceeding with bond financing until the Council takes action at a future Council meeting.

**FINANCIAL IMPACT**

The Resolution of Intent and the subsequent ordinance do not have a direct financial impact.

However, if Council approves them, it will allow staff to work with bond counsel and financial advisors to prepare for a bond sale. Staff has estimated that the refinancing of the Park 2 Debt will drop the annual payment from \$495,395.00 to approximately \$300,000. With the approval of using \$100,000 of Tax Increment to help pay the refinanced debt, the Parking Division will see an annual expense reduction of about \$295,000.

**RECOMMENDATION**

Staff recommends the the City Council approves the Resolution of Intent to adopt an ordinance approving the Expansion of Park 2 as an Urban Renewal Project in the Expanded North 27th Street Urban Renewal Area in order to allow tax increment to be used to help pay parking revenue refunding bonds.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Resolution of Intent

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CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of a Resolution entitled: "RESOLUTION OF INTENTION TO ADOPT AN ORDINANCE APPROVING THE EXPANSION OF PARK 2 AS AN URBAN RENEWAL PROJECT IN THE EXPANDED NORTH 27TH STREET URBAN RENEWAL AREA – 2008 (THE "DISTRICT"); TO APPROVE THE PREPAYMENT OF THE PARK 2 LEASE PURCHASE AGREEMENT WITH PROCEEDS OF THE SALE OF PARK 4 AND PROCEEDS OF PARKING REVENUE REFUNDING BONDS (THE "BONDS"); TO APPROVE THE PLEDGE OF TAX INCREMENT REVENUES OF THE DISTRICT TO THE REPAYMENT OF THE BONDS; AND CALLING A PUBLIC HEARING THEREON" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a regular meeting on July 9, 2012, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council members voted in favor thereof: \_\_\_\_\_; voted against the same: \_\_\_\_\_; abstained from voting thereon: \_\_\_\_\_; or were absent: \_\_\_\_\_.

WITNESS my hand and seal officially this 9th day of July, 2012.

(SEAL)

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF INTENTION TO ADOPT AN ORDINANCE APPROVING THE EXPANSION OF PARK 2 AS AN URBAN RENEWAL PROJECT IN THE EXPANDED NORTH 27TH STREET URBAN RENEWAL AREA – 2008 (THE “DISTRICT”); TO APPROVE THE PREPAYMENT OF THE PARK 2 LEASE PURCHASE AGREEMENT WITH PROCEEDS OF THE SALE OF PARK 4 AND PROCEEDS OF PARKING REVENUE REFUNDING BONDS (THE “BONDS”); TO APPROVE THE PLEDGE OF TAX INCREMENT REVENUES OF THE DISTRICT TO THE REPAYMENT OF THE BONDS; AND CALLING A PUBLIC HEARING THEREON

BE IT RESOLVED by the City Council (the “Council”) of the City of Billings, Montana (the “City”), as follows:

Section 1. Recitals and Authorization.

1.01 Pursuant to the provisions of Montana Code Annotated, Title 7, Chapter 15, Parts 42 and 43 (the “Act”) and Ordinance No. 05-5333 adopted on July 11, 2005, the Council created the North 27th Street District Urban Renewal Area as an urban renewal district, and approved the North 27th Street Urban Renewal Plan (the “North 27th Street Plan”). The Council adopted Ordinance Nos. 06-5394 and 08-5483 on November 13, 2006 and December 8, 2008, respectively, which expanded the boundaries of the District and amended the North 27th Street Plan to create the Expanded North 27th Street Urban Renewal Area – 2008 (the “District”).

1.02 The North 27th Street Plan states that it is necessary to use tax increment financing to encourage private reinvestment within the District, which will further encourage economic growth in the District and downtown Billings, create substantial employment opportunities, and increase the tax base of the City and other taxing jurisdictions. The North 27th Street Plan further provides for the segregation of tax increment derived in the District and the use of such tax increment as authorized by the Act and the North 27th Street Plan from time to time, including, without limitation, pledging the tax increment to the repayment of bonds.

1.03 The North 27th Street Plan further provides that parking is a significant need and a primary objective of the District and details significant deficiencies in parking infrastructure throughout the District. The North 27th Street Plan also identifies parking structures to support current and future needs within the District as appropriate projects which could be financed by the tax increment revenue of the District.

1.04 In 2010, the City commissioned a study by Rich and Associates, Inc. of parking in downtown Billings (attached hereto as Exhibit A) (the “Parking Study”). The Parking Study identifies parking shortages in certain locations in downtown Billings, which may be further compounded by proposed and potential future growth, including the new Federal courthouse building. In order to help address parking needs in downtown Billings, on June 13, 2011, the Council, pursuant to Resolution No. 11-19060, declared its preliminary intention to build a new

parking garage in the District at the intersection of Montana Avenue and North 27th Street (the “Empire Parking Garage”). The Council declared the proposed Empire Parking Garage as an urban renewal project within the meaning of the Act and declared the proposed Empire Parking Garage as a project eligible for financing from tax increment of the District.

1.05 Although parking shortages exist in certain locations in downtown Billings, the City’s Park 4 parking garage, located in the District at the intersection of 6th Avenue North and North 31st Street (“Park 4”), is significantly under-utilized. Park 4 is located outside of the primary downtown Billings business corridor and is used primarily for long-term employee parking by a single employer. The Parking Study noted a 58% occupancy rate at Park 4, primarily attributable to its location and the availability of significant surface parking options in the vicinity. The Parking Study suggests that the City could obtain higher and better use of its capital resources by selling Park 4 and using the funds to undertake new parking in higher demand locations. Park 4 is wholly-owned by the City.

1.06 Park 4 was originally constructed in 1984 using tax increment funds of a now-terminated tax increment financing district (the “Sunsetted District”). The Sunsetted District terminated in March 2008 and tax increment funds remaining in the Sunsetted District’s accounts at the time of such termination were distributed among the various taxing bodies as required by Montana Code Annotated, Section 7-15-4292. From time to time the City receives tax increment funds of the Sunsetted District attributable to delinquent or protested taxes, which the City promptly distributes among the various taxing bodies.

1.07 Pursuant to Montana Code Annotated, Section 7-15-4263, a municipality may dispose of real property in an urban renewal area to private persons under reasonable procedures as it shall proscribe or as provided by statute. The North 27th Street Plan specifically contemplates the sale of Park 4, and since 2009 the City has been actively engaged in efforts to sell Park 4. In March 2010, the City publicly solicited proposals for the sale of Park 4. On May 14, 2012, the Council authorized the sale of Park 4 to United Industries/United Properties for \$2,620,000, which amount was determined to be the fair market value of the property pursuant to an independent appraisal. The sale of Park 4 is expected to close on or about July 1, 2012.

1.08 The City is a party to that certain Lease Purchase Agreement (the “Park 2 Lease Purchase Agreement”), dated August 31, 2006, between the City and Capital One, N.A., as successor to Koch Financial Corporation. The Park 2 Lease Purchase Agreement was entered into in order to finance the 2006 expansion of the City’s Park 2 parking garage (the “Project”), located in the District at the intersection of 2nd Avenue North and North 26th Street (“Park 2”). Amounts due under the Park 2 Lease Purchase Agreement are secured by and payable solely from parking revenues of the City. The original aggregate principal amount payable under the Park 2 Lease Purchase Agreement was \$5,930,000, of which \$4,979,186 and remains outstanding.

1.09 Parking revenues of the City are insufficient to pay the annual lease payments under the Park 2 Lease Purchase Agreement and reserves in the City Parking Fund have been used for such purposes. The City Parking Fund has been further depleted as a result of increased operating costs and capital expenditures.

1.10 The City Parking Advisory Board has requested that the City refinance the Park 2 Lease Purchase Agreement in order to achieve lower annual payments with respect to amounts owing thereunder. Such refinancing would be achieved by (i) applying Park 4 sale proceeds to amounts due under the Park 2 Lease Purchase Agreement and (ii) applying the proceeds of parking revenue refunding bonds to the repayment of the remaining amounts due under the Park 2 Lease Purchase Agreement. The parking revenue refunding bonds would be issued by the City and be payable primarily from parking revenues. The City Parking Advisory Board has also requested that the City declare the Project as an urban renewal project under the Act in order to apply \$100,000 annually of tax increment from the District toward the repayment of such parking revenue refunding bonds.

1.11 There are no bonds or other obligations outstanding that are payable in whole or in part from or secured by parking revenues, other than (i) the Park 2 Lease Purchase Agreement and (ii) Property Schedule No. 2 to the Master Tax-Exempt Installment Purchase Agreement between the City and U.S. Bank National Association, dated as of October 28, 2011, entered into in order to finance the cost of construction and installation of certain energy improvement in the City's parking garages.

1.12 There are no bonds or other obligations outstanding that are payable in whole or in part from or secured by tax increment revenues of the District, although the City has declared its preliminary intention to build the Empire Parking Garage using tax increment revenues of the District. Tax increment revenues of the District in fiscal year 2011 were approximately \$1,525,000 and tax increment revenues of the District in fiscal year 2012 are anticipated to be at least \$1,800,000.

1.13 Park 2 is located in the primary downtown Billings business corridor. Park 2 was an urban renewal project of the Sunsetting District, originally constructed in 1983 using tax increment funds of the Sunsetting District. The 2006 expansion of Park 2 (the Project) was undertaken in order to provide additional public parking capacity to serve employees and customers of the Wells Fargo Tower. The utilization rate at Park 2 is presently 112% of capacity, with extensive waiting lists for leased parking spaces. In addition, a significant portion of the City's off-street hourly parking revenue is derived from Park 2. The City expects significantly increased demand at Park 2 when the new Federal courthouse building is complete.

1.14 Pursuant to Montana Code Annotated, Section 7-14-4502, the City has the authority to issue parking revenue bonds for the payment of lots or lands and facilities for use as parking areas for motor vehicles, payable in whole or in part from the revenues of any such parking lots or areas or parking facilities or from other sources. Pursuant to Montana Code Annotated, Section 7-15-4288, tax increment may be used by the City to pay costs of the acquisition, construction and improvement of parking lots and off-street parking facilities in connection with an urban renewal project.

1.15 Prior to the approval of the Project as an urban renewal project, the Council is required to conduct a public hearing in accordance with Montana Code Annotated, Section 7-15-4214, and make certain findings set forth in Montana Code Annotated, Section 7-15-4217.

Section 2. Findings with Respect to Disposition of Park 4. Based on the foregoing, the City Council hereby finds that the sale of Park 4 at a price of \$2,620,000 constitutes fair value therefor and the disposition of Park 4 is a reasonable, proper and fair procedure for the disposition of property in the District. Based on the forgoing representations, Park 4 sale proceeds shall be deposited into the City's Parking Fund and be applied to the prepayment of amounts due under the Park 2 Lease Purchase Agreement.

Section 3. Preliminary Findings with Respect to the Project. Based on the forgoing representations and subject to the public hearing called for herein, the Council hereby finds, with respect to the Project, as follows:

- (a) the construction of the Project eliminated blight in the Sunsetting District and the District;
- (b) the taxable value of property in the District is increased by the availability of sufficient public parking for employees and customers;
- (c) the Project provides significant additional public parking in the primary downtown Billings business corridor, thereby enhancing the rehabilitation and redevelopment of the District by private enterprise;
- (d) no persons were displaced from their housing by the construction of the Project;
- (e) the North 27th Street Plan and the Project conform to the comprehensive plan and growth policy of the City;
- (f) the North 27th Street Plan and the Project afford maximum opportunity consistent with the needs of the City as a whole for the rehabilitation and redevelopment of the District by private enterprise;
- (g) there is a workable and feasible plan of financing for the Project as more particularly described in Section 4 hereof; and
- (h) the Project constitutes an urban renewal project within the meaning of the Act and the North 27th Street Plan and the Project is eligible for financing from the tax increment of the District.

Section 4. Plan of Financing. The City will apply Park 4 sale proceeds to amounts due under the Park 2 Lease Purchase Agreement. The remaining amounts due under the Park 2 Lease Purchase Agreement, including any accrued interest and premium thereon, shall be repaid with proceeds of parking refunding revenue bonds in the estimated aggregate principal amount of \$2,600,000 (the "Bonds"). Subject to the public hearing called for herein, the City shall pledge tax increment from the District to the City Parking Fund to be used for the repayment of the Bonds in the annual amount of \$100,000. Based on historical tax increment of the District, there are sufficient funds available to pledge such tax increment annually to the repayment of the Bonds over a 20 year term. In addition to such funds, the City Parking Advisory Board is

examining reductions in operating expenses and increases in meter rates and fines, all of which will improve parking revenues to be used to repay the Bonds.

Section 5. Public Hearing; Notice. A public hearing is hereby called and shall be held on Monday, July 23, 2012 at 6:30 p.m. in the Council chambers with respect to the Project. The Council hereby authorizes and confirms the authority of the City Clerk to publish or cause to be published a notice of public hearing in the *Billings Gazette*, a newspaper of general circulation in the county on July 6 and July 13, 2012.

Section 6. Reading of Ordinance. The first reading of the Ordinance substantially in the form attached as Exhibit B hereto (the "Ordinance") shall occur at the public hearing called for herein. The second reading of the Ordinance shall occur at the Council's regular meeting on or about August 13, 2012, and it is the Council's intention that the Ordinance will be voted upon conclusion of such meeting.

PASSED AND APPROVED by the City Council of the City of Billings, Montana, this 9th day of July, 2012.

---

Mayor

Attest: \_\_\_\_\_  
City Clerk

(SEAL)

**EXHIBIT A**  
PARKING STUDY

**EXHIBIT B**

**CERTIFICATE AS TO ORDINANCE AND ADOPTING VOTE**

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached ordinance is a true copy of an Ordinance entitled: "ORDINANCE APPROVING THE PARK 2 EXPANSION AS AN URBAN RENEWAL PROJECT IN THE EXPANDED NORTH 27TH STREET URBAN RENEWAL AREA - 2008; AND AUTHORIZING A PORTION OF THE FINANCING THEREOF WITH TAX INCREMENT REVENUES" (the "Ordinance"), on file in the original records of the City in my legal custody; that the Ordinance was duly presented for first reading by the City Council of the City at a regular meeting on July 23, 2012, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Ordinance has not as of the date hereof been amended or repealed.

WITNESS my hand and seal officially this 23rd day of July, 2012.

(SEAL)

\_\_\_\_\_  
City Clerk

I further certify that the Ordinance was duly adopted on second reading by the City Council of the City at a special meeting on August 13, 2012, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Ordinance has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Ordinance at said meeting, the following Council members voted in favor thereof: \_\_\_\_\_; voted against the same: \_\_\_\_\_; abstained from voting thereon: \_\_\_\_\_; or were absent: \_\_\_\_\_.

WITNESS my hand and seal officially this 13th day of August, 2012.

(SEAL)

\_\_\_\_\_  
City Clerk

ORDINANCE NO. \_\_\_\_\_

ORDINANCE APPROVING THE PARK 2 EXPANSION AS AN URBAN RENEWAL PROJECT IN THE EXPANDED NORTH 27TH STREET URBAN RENEWAL AREA - 2008; AND AUTHORIZING A PORTION OF THE FINANCING THEREOF WITH TAX INCREMENT REVENUES

NOW, WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

WHEREAS, on July 11, 2005, the City Council adopted Ordinance No. 05-5333, which created the North 27th Street District Urban Renewal Area as an urban renewal district and approved the North 27 Street Urban Renewal Plan (the “North 27th Street Plan”) containing a tax increment financing provision.

WHEREAS, on November 13, 2006 and December 8, 2008, the City Council adopted Ordinance Nos. 06-5394 and 08-5483, respectively, which expanded the boundaries of the North 27th Street Urban Renewal Area and amended the North 27th Street Plan to create the Expanded North 27th Street Urban Renewal Area – 2008 (the “District”).

WHEREAS, in adopting the North 27th Street Plan, the City noted the need for additional public parking in the District, and the North 27th Street Plan contemplates the development of additional parking in the District.

WHEREAS, the North 27th Street Plan determined it necessary to use tax increment financing to encourage private reinvestment within the District, and provided for the segregation of the tax increment; and the North 27th Street Plan further contemplates the use of tax increment received in the District to finance the costs of development projects approved by the Council, including issuing bonds secured by the tax increment, as a way of encouraging private investment, and development and redevelopment in the District.

WHEREAS, this Council on July 23, 2012, conducted a public hearing on a proposal with respect to an urban renewal project in the District and to finance a portion of the costs thereof with tax increment revenues under Montana Code Annotated, Title 7, Chapter 15, Parts 42 and 43, as amended (the “Act”).

Section 1. Recitals.

1.01 The City is a party to that certain Lease Purchase Agreement (the “Park 2 Lease Purchase Agreement”), dated August 31, 2006, between the City and Capital One, N.A., as successor to Koch Financial Corporation. The Park 2 Lease Purchase Agreement was entered into in order to finance the 2006 expansion of the City’s Park 2 parking garage (the “Project”), located in the District at the intersection of 2nd Avenue North and North 26th Street (“Park 2”). Amounts due under the Park 2 Lease Purchase Agreement are secured by and payable solely from parking revenues of the City. The original aggregate principal amount payable under the Park 2 Lease Purchase Agreement was \$5,930,000, of which \$4,979,186 remains outstanding.

1.02 Parking revenues of the City are insufficient to pay the annual lease payments under the Park 2 Lease Purchase Agreement and reserves in the City Parking Fund have been used for such purposes. The City Parking Fund has been further depleted as a result of increased operating costs and capital expenditures.

1.03 The City Parking Advisory Board has requested that the City refinance the Park 2 Lease Purchase Agreement in order to achieve lower annual payments with respect to amounts owing thereunder. Such refinancing would be achieved by (i) applying proceeds of the sale of the City's Park 4 parking garage, located in the District at the intersection of 6th Avenue North and North 31st Street ("Park 4"), to the repayment of amounts due under the Park 2 Lease Purchase Agreement and (ii) applying the proceeds of parking revenue refunding bonds to the repayment of the remaining amounts due under the Park 2 Lease Purchase Agreement. The parking revenue refunding bonds would be issued by the City and be payable primarily from parking revenues. The City Parking Advisory Board has also requested that the City declare the Project as an urban renewal project under the Act in order to apply \$100,000 annually of tax increment from the District toward the repayment of such parking revenue refunding bonds.

1.04 Pursuant to the Act and the procedures contained in the North 27th Street Plan, and Resolution No. [\_\_\_], adopted July 9, 2012, the City has set forth its intention to use tax increment in an amount sufficient to finance a portion of the Project.

1.05 Pursuant to Resolution No. [\_\_\_], a public hearing was duly noticed and held on July 23, 2012, at which all persons wishing to speak were given the opportunity to address the Council with respect to approval of the Project as an urban renewal project and to finance a portion of the costs thereof with tax increment revenues.

Section 2. Findings. The Council hereby finds, with respect to the Project, as follows:

- (a) the Project enhances rehabilitation and redevelopment of the District by private enterprise, and the construction of the Project eliminated blight in the Sunsetting District and the District;
- (b) the taxable value of property in the District is increased by the availability of sufficient public parking for employees and customers;
- (c) the loss of Park 2, including the Project, will substantially negatively affect the rehabilitation and redevelopment of the District by significantly reducing public parking in the primary downtown Billings business corridor;
- (d) no persons were displaced from their housing by the construction of the Project;
- (e) the Urban Renewal Plan and the Project conform to the comprehensive plan and growth policy of the City;

(f) the Urban Renewal Plan and the Project afford maximum opportunity consistent with the needs of the City as a whole for the rehabilitation and redevelopment of the District by private enterprise;

(g) there is a workable and feasible plan of financing for the Project as more particularly described in Section 4 hereof; and

(h) the Project constitutes an urban renewal project within the meaning of the Act and the Urban Renewal Plan and the Project is eligible for financing from the tax increment of the District.

Section 3. Approval of Project and Financing. The Project is hereby approved as an urban renewal project. The Council further approves the use of \$100,000 annually of tax increment from the District to finance a portion of the costs of the Project.

Section 4. Effective Date. This Ordinance shall take effect from and after 30 days of its passage by the City Council and approval by the Mayor.

PASSED AND APPROVED by the City Council of the City of Billings, Montana, on the second reading this 13th day of August, 2012.

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Mayor

Attest: \_\_\_\_\_  
City Clerk

[Signature page to Ordinance Approving  
the Park 2 Expansion as an Urban Renewal Project]

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Resolution of Intent to Sell City Owned Property at 1048 Grand Ave

**PRESENTED BY:** David Mumford

**Department:** Public Works

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**Information**

**PROBLEM/ISSUE STATEMENT**

The City of Billings owns Lot 3 Sunset Subdivision 5th Filing, which is the previous site of the Dairy Queen at 1048 Grand Ave. The property was acquired several years ago in order to provide adequate right of way for the Grand Avenue widening project. The City does not need the property remainder and the land would better serve the public as private property.

**ALTERNATIVES ANALYZED**

Council may:

- Approve the Resolution of Intent to Sell Lot 3 Sunset Subdivision 5th Filing and set a public hearing for August 13, 2012.
- Do not approve the Resolution of Intent to Sell Lot 3, Sunset Subdivision 5th Filing. The City would retain the property and be responsible for maintaining it.

**FINANCIAL IMPACT**

There are minimal administrative and advertising costs to the City of Billings.

**RECOMMENDATION**

Staff recommends that Council approve the Resolution of Intent to sell Lot 3 Sunset Subdivision, 5th Filing, and set a public hearing for August 13, 2012.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Resolution of Intent

Map

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**RESOLUTION 12-\_\_\_\_\_**

A RESOLUTION PURSUANT TO BILLINGS, MONTANA CITY CODE, ARTICLE 22-900: SALE, DISPOSAL OR LEASE OF CITY PROPERTY, DESCRIBING THE PROPERTY TO BE SOLD, DECLARING THE INTENT OF THE CITY TO DISPOSE OF THE PROPERTY AND AUTHORIZING CITY OFFICIALS TO PROCEED.

WHEREAS, the City of Billings finds it necessary or desirable to dispose of property it currently owns, located at **1048 Grand Ave** and described as Lot 3, Sunset Subdivision 5<sup>th</sup> Filing, in the City of Billings, Yellowstone County, Montana, and,

WHEREAS, Article 22-900 BMCC requires the city to declare its intention to dispose of such lands, giving the public the opportunity to be heard regarding such action, and setting a public hearing date, and

WHEREAS, Article 22-900 BMCC also requires that all property owners within three hundred (300) feet of the exterior boundaries of said property, be notified by mail, fifteen (15) days in advance of the time, date, place of public hearing and the existing and proposed use.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLING, MONTANA, AS FOLLOWS:

PUBLIC HEARING. The public hearing date has been set for **August 13, 2012**, at 6:30 o'clock p.m. in the Council Chambers, located on the Second Floor of the Police Facility, 220 North 27<sup>th</sup> Street, Billings, Montana. The City Clerk is hereby directed to publish notice of the public hearing in **The Billings Times** in its regular issue on **July 26th, August 2nd, and 9th, 2012**, and to mail a copy of such notice to all property owners within the three hundred (300) foot notification area.

APPROVED AND PASSED by the City Council of the City of Billings this 9<sup>th</sup> day of July 9, 2012.

THE CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, MAYOR

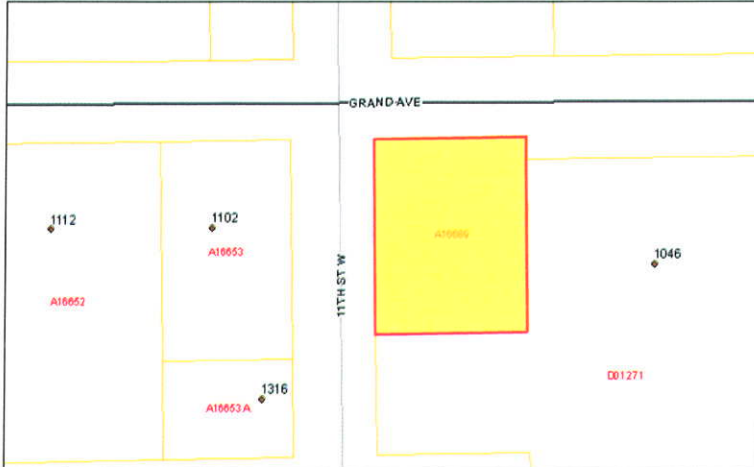
ATTEST:

BY: \_\_\_\_\_  
Cari Martin, CITY CLERK

Address : 217 North 27th Street, Billings

(Address, City) [Locate](#)

Yellowstone County Interactive Mapping Site



Lon:-108.544 Lat:45.784

Legend

Results

- Parcels
- Roads
- Structures
- PLSS
- Fire Areas
- RSIDs
- Zoning
- Schools
- Elections
- Levy Districts
- Traffic Counts
- Census Tracts - 2010
- Parks

Total Results Contained: 1

TaxID	GEOCODE	Owner (Click on Owner Name for Tax Page)	Subdivision	Block	Lot	COS	Tract	Property Address
A16689 <a href="#">(show)</a>	03092705118170000	<a href="#">CITY OF BILLINGS</a>	SUNSET SUBD 5TH FILING		3			1048 GRAND AVE

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DISCLAIMER : This is a product of the Yellowstone County, Montana GIS Department.

This document is intended for informational purposes only and is not guaranteed to be accurate nor current.

Yellowstone County expressly disclaims responsibility for damages or liability that may arise from the use of this map.

PROPRIETARY INFORMATION: Any resale of this information is prohibited.

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Resolution Authorizing the Issuance and Calling for the Negotiated Sale for SID 1393

**PRESENTED BY:** Patrick M Weber

**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

The property owners in Fritz Subdivision, located in the Heights, near Yellowstone River Road and Hawthorne Lane, expressed interest in creating a SID (Special Improvement District) to construct the missing curb and gutter, drive approaches, storm drain, and street improvements. On May 29, the City Council approved the creation of SID 1393.

The portion to be financed is approximately \$213,000. Because of the small dollar amount, a negotiated sale is recommended.

Upon approval of the resolution, the negotiations can proceed for the sale of the bonds.

**ALTERNATIVES ANALYZED**

Property owners requested improvements and will be assessed on their property tax bill for the work done in the area. If the Council does not authorize the bond sale, the City must pay the proposed assessment amount because there is no other mechanism to spread the costs to the property owners.

**FINANCIAL IMPACT**

The financial impact will be determined after the bond sale.

**RECOMMENDATION**

Staff recommends that the City Council approve the attached resolution authorizing a negotiated bond sale for SID 1393.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Resolution

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CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. \_\_\_\_\_, entitled: "RESOLUTION RELATING TO UP TO \$213,000 SPECIAL IMPROVEMENT DISTRICT NO. 1393 BONDS; AUTHORIZING THE ISSUANCE AND PRIVATE NEGOTIATED SALE THEREOF AND AUTHORIZING THE PLEDGE OF THE REVOLVING FUND TO THE SECURITY THEREOF" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a regular meeting on July 9, 2012, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: \_\_\_\_\_; voted against the same: \_\_\_\_\_; abstained from voting thereon: \_\_\_\_\_; or were absent: \_\_\_\_\_.

WITNESS my hand officially this 9th day of July, 2012.

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RELATING TO UP TO \$213,000 SPECIAL  
IMPROVEMENT DISTRICT NO. 1393 BONDS;  
AUTHORIZING THE ISSUANCE AND PRIVATE  
NEGOTIATED SALE THEREOF AND AUTHORIZING THE  
PLEDGE OF THE REVOLVING FUND TO THE SECURITY  
THEREOF

BE IT RESOLVED by the City Council (the “Council”) of the City of Billings, Montana (the “City”), as follows:

Section 1. Recitals and Statutory Authorization.

1.01. Prior Acts. This Council has duly and validly created and established in the City under Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended (the “Act”), a special improvement district, designated as Special Improvement District No. 1393 (“District”), for the purpose of financing costs of certain public improvements of special benefit to the properties within the District (the “Improvements”) and paying costs incidental thereto (the “Incidental Costs”), including costs associated with the sale and the security of special improvement district bonds of the City drawn on the District, the creation and administration of the District, and the funding of a deposit to the City’s Special Improvement District Revolving Fund (the “Revolving Fund”).

1.02. Proposed Bond Issuance. The City proposes to issue special improvement district bonds drawn against the District in the maximum estimated principal amount of \$213,000 to pay the costs of the Improvements and Incidental Costs (the “Bonds”). The Bonds are to be payable primarily from special assessments to be levied against property in the District, which property will be specially benefited by the Improvements. Assessments will be levied against the property in the District in an amount not less than the principal amount of the Bonds to be issued. Costs of the Improvements in excess of the principal amount of the Bonds are expected to be paid from funds the City has on hand and available therefor and from the prepayment of special assessments.

The costs of the Improvements and Incidental Costs anticipated to be paid from the Bonds are currently estimated as follows:

Construction	\$ 303,053.79
Contingency	30,305.38
Design and CA	62,126.02
Total Project Costs	\$ 395,485.16
City Contribution	<u>\$(218,033.28)</u>
Project Costs to be Applied to SID	\$ 177,451.88
Finance Fee	5,325.00
Engineering Fee	7,455.00
Revolving Fund Deposit	10,650.00
Bond Discount	4,260.00

Issuance Costs	6,390.00
Bank Fees	1,000.00
Rounding	468.12
Total	<u>\$213,000.00</u>

Section 2. Sale and Term of Bonds.

2.01. Principal Amount. Pursuant to Sections 7-7-4204 and 17-5-107, Montana Code Annotated, this Council hereby determines that it is in the best interests of the District and the City to sell the Bonds at a private negotiated sale at a price not less than 97% of the principal amount thereof, including interest thereon to the date of delivery. The City Finance Director is authorized to select one or more purchasers (the “Purchasers”) for the Bonds and to negotiate the sale thereof, subject to section 2.02.

2.02. Pricing and Terms. The Bonds shall be sold to the Purchasers, in consultation with Springsted Incorporated, the City’s financial advisor, on the terms and at a purchase price subject to the following limitations and conditions: (1) the aggregate principal amount of the Bonds shall not exceed \$213,000; (2) the interest on the Bonds shall not exceed 5.0%; (3) the purchase price of the Bonds shall not be less than 100% of the principal amount thereof; (4) the term of the Bonds shall not exceed 15 years; (5) the Bonds shall be payable from special assessments to be levied against property in the District; and (6) the Bonds shall be callable from the prepayment of special assessments.

All costs of issuing the Bonds (including, without limitation, the fees and expenses of bond counsel, the City’s Financial Advisor and the Paying Agent and Registrar, and the costs of printing the Preliminary Official Statement, the Official Statement and the Bonds, if any) shall be paid by the City as part of the financing from proceeds of the Bonds or other available sources.

2.03. Bond Purchase Agreement. The City Administrator and City Finance Director, in consultation with Springsted Incorporated, are hereby authorized and directed to approve the final principal amount of the Bonds, dated date, the amount of the serial maturities, interest rates and redemption provisions of the Bonds, subject to the limitations contained in Section 2.02 and the Act. Upon approving such terms, the City Administrator and City Finance Director are hereby authorized and directed to approve, execute and deliver to the Purchaser a bond purchase agreement (the “Bond Purchase Agreement”), containing the agreement of the City to sell, and the agreement of the Purchaser to purchase, the Bonds on the terms so approved, and containing such other provisions as such officers shall deem necessary and appropriate. In the event of the absence or disability of the City Administrator and City Finance Director, the Mayor or Deputy City Administrator shall make such approvals and execute and deliver the Bond Purchase Agreement. The execution and delivery by appropriate officers of the City of the Bond Purchase Agreement shall be conclusive as to the approval of such officers of the terms of the Bonds and the agreement of the City to sell the Bonds on such terms in accordance with the provisions thereof.

The form of the Bonds and the final terms and conditions thereof shall be prescribed by a subsequent resolution to be adopted by this Council.

Section 3. Pledge of Revolving Fund. In the Resolution of Intention To Create the District, adopted on April 23, 2012, this Council found it to be in the public interest, and in the best interest of the City and the District, to secure payment of principal of and interest on the Bonds by the Revolving Fund and authorized the City to enter into the undertakings and agreements authorized in the Act in respect of the Bonds, based on the factors required to be considered under Section 7-12-4225(4) of the Act. Those findings and determinations were ratified and confirmed in the resolutions creating the District adopted by this Council on May 29, 2012, and are hereby ratified and confirmed. It is hereby covenanted and recited that the City has the power under the Act to pledge the Revolving Fund to payment of the principal of and interest on the Bonds.

Section 4. Preliminary Official Statement. The City Finance Director, together with Springsted and Dorsey & Whitney LLP, the City's bond counsel, are authorized to prepare on behalf of the City an Official Statement to be distributed by the Purchasers to prospective purchasers of the Bonds, if necessary for the sale of the Bonds. The Official Statement shall contain such information as shall be advisable and necessary to describe accurately the City and the security for, and the terms and conditions of, the Bonds. The City Administrator and the City Finance Director are authorized on behalf of the Council to deem the Preliminary Official Statement near "final" as of its date, in accordance with Rule 15c2-12(b)(1) under the Securities Exchange Act of 1934.

PASSED AND APPROVED by the City Council of the City of Billings, Montana, this 9th day of July, 2012.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012  
**TITLE:** Payment of Claims June 11, 2012.  
**PRESENTED BY:** Pat M. Weber, Finance Director  
**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$1,732,281.82 have been audited and are presented for your approval for payment. A complete listing of the claims dated June 11, 2012, is available in the Finance Department.

**ALTERNATIVES ANALYZED**

No other alternatives were analyzed.

**FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**RECOMMENDATION**

Staff recommends that Council approve the Payment of Claims.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

List of claims greater than \$2500.

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**AP Report > \$2,500 for 06/11/2012**

Check Date	Check	Name	Amount	Account	Item Desc
06/11/2012	756157	Active Transportation Alternatives	5,667.00	2400-43010-403560	Alt Modes May 2012
06/11/2012	756159	Air Controls Co Inc	3,513.69	5120-84000-402450	PARTS/LABOR
06/11/2012	756159	Air Controls Co Inc	212.03	5210-15950-402450	QUARTERLY MAINTENANCE FOR BUDGET PRINT
06/11/2012	756162	Arrow Striping & Manufacturing Inc	4,100.50	5610-71130-403650	Invoice #22643. Bulk purchase of paint for aircraft hold & lead in lines on the airfield
06/11/2012	756163	Artcraft Printers Of Billings	2,696.00	2400-43010-407214	Inv 11899MA-IN Bike Maps
06/11/2012	756177	Black Box Network Services	5,376.04	6060-19310-409480	Upgrade BOC Telephone System
06/11/2012	756177	Black Box Network Services	7,305.90	6060-19310-409480	Upgrade PW Belknap Telephone System
06/11/2012	756182	Business Tax Section	92.99	5030-74910-409390	WO 10-11 WTP HIGH SRVC PU MP H2-1; Pymt#10-Final
06/11/2012	756182	Business Tax Section	1,471.78	2050-31310-409390	WO 12-03 2012 City Chip Seal; Pymt#2
06/11/2012	756182	Business Tax Section	193.74	2050-31310-409310	WO 12-04 Accessiblity Ramp; Pymt#2
06/11/2012	756182	Business Tax Section	14.50	8400-31840-409310	WO1202 Misc. Developer; Inv#1
06/11/2012	756182	Business Tax Section	54.66	5620-71200-409290	Invoice #45837/45738. Airport Operations Center. AOC 09.01 Lighting
06/11/2012	756182	Business Tax Section	602.12	2050-31310-409310	WO1202 Misc. Developer; Inv#1
06/11/2012	756182	Business Tax Section	67.08	5620-71200-402450	Invoice #45837/45738. Airport Operations Center. AOC 25.01 Retro Commissioning
06/11/2012	756182	Business Tax Section	8.77	5620-71200-409290	Invoice #45837/45738. Airport Hwy 3 Building. AH3 09.01 Lighting
06/11/2012	756182	Business Tax Section	525.94	4420-31650-409311	WO1202 Misc. Developer; Inv#1
06/11/2012	756182	Business Tax Section	1,330.00	5620-71200-409290	Invoice #45837/45738. Airport Terminal. APT 04.01 Digital Controls
06/11/2012	756182	Business Tax Section	50.54	5620-71200-409290	Invoice #45837/45738. Airport Terminal. APT 08.01 VFD Installation
06/11/2012	756182	Business Tax Section	1,784.58	5620-71200-409290	Invoice #45837/45738. Airport Terminal. APT 09.01 Building Lighting
06/11/2012	756182	Business Tax Section	84.23	5620-71200-402450	Invoice #45837/45738. Airport Terminal. APT 25.01 Retro Commissioning
06/11/2012	756182	Business Tax Section	183.15	5210-15910-402450	Invoice #45837/45738. Parking 1 lighting
06/11/2012	756182	Business Tax Section	562.98	5210-15920-402450	Invoice #45837/45738. Parking 2 lighting
06/11/2012	756182	Business Tax Section	60.58	5210-15930-402450	Invoice #45837/45738. Parking 3 lighting

06/11/2012	756182	Business Tax Section	706.80	5620-71200-409290	Invoice #45837/45738. Airport Terminal APT-ceiling tiles
06/11/2012	756182	Business Tax Section	23.50	5620-71200-409290	Invoice #45837/45738. Airport Operations Center AOC-fire bay lighting sensor
06/11/2012	756182	Business Tax Section	4.42	5620-71200-409290	Invoice #45837/45738. Airport Terminal APT-parking booth
06/11/2012	756183	Carquest Auto Parts	39.68	5120-84000-402320	1910-249713
06/11/2012	756183	Carquest Auto Parts	9.13	5410-31220-402320	1910-249716
06/11/2012	756183	Carquest Auto Parts	3.88	1500-22260-402320	1910-249567
06/11/2012	756183	Carquest Auto Parts	4.66	2110-31320-402320	1910-249517
06/11/2012	756183	Carquest Auto Parts	3.81	5120-84000-402320	1910-249426
06/11/2012	756183	Carquest Auto Parts	13.17	5410-31220-402320	1910-249184
06/11/2012	756183	Carquest Auto Parts	-10.00	0100-51120-402320	1910-247759
06/11/2012	756183	Carquest Auto Parts	16.57	5410-31220-402320	1910-248973
06/11/2012	756183	Carquest Auto Parts	16.37	2110-31320-402320	1910-250305
06/11/2012	756183	Carquest Auto Parts	34.85	5020-74000-402320	NONSTOCKING ITEMS-P.U.D.
06/11/2012	756183	Carquest Auto Parts	28.29	1500-21120-402320	1910-247649
06/11/2012	756183	Carquest Auto Parts	32.19	5410-31220-402320	1910-248949
06/11/2012	756183	Carquest Auto Parts	11.84	2110-31320-402320	1910-249163
06/11/2012	756183	Carquest Auto Parts	-23.61	5410-31220-402320	1910-249270
06/11/2012	756183	Carquest Auto Parts	5.19	5120-85000-402320	NONSTOCKING ITEMS-P.U.D.
06/11/2012	756183	Carquest Auto Parts	8.34	5120-85000-402320	NONSTOCKING ITEMS-P.U.D.
06/11/2012	756183	Carquest Auto Parts	32.54	5020-75000-402320	NONSTOCKING ITEMS-P.U.D.
06/11/2012	756183	Carquest Auto Parts	32.69	5020-73120-402320	NONSTOCKING ITEMS-P.U.D.
06/11/2012	756183	Carquest Auto Parts	87.49	5120-85000-402320	NONSTOCKING ITEMS-P.U.D.
06/11/2012	756183	Carquest Auto Parts	98.31	5020-75000-402320	NONSTOCKING ITEMS-P.U.D.
06/11/2012	756183	Carquest Auto Parts	17.39	5120-84000-402450	epoxy
06/11/2012	756183	Carquest Auto Parts	2.75	1500-21120-402320	1910-247555
06/11/2012	756183	Carquest Auto Parts	4.39	0100-51120-402320	1910-248132
06/11/2012	756183	Carquest Auto Parts	24.50	6700-31410-402320	1910-248460
06/11/2012	756183	Carquest Auto Parts	32.10	1500-22260-402320	1910-248730
06/11/2012	756183	Carquest Auto Parts	39.04	2110-31320-402320	1910-249028
06/11/2012	756183	Carquest Auto Parts	76.49	6010-15530-402320	1910-249175
06/11/2012	756183	Carquest Auto Parts	15.12	6010-00000-141000	1910-250044 PO NUM 289089
06/11/2012	756183	Carquest Auto Parts	4.55	5120-85000-402320	NONSTOCKING ITEMS-P.U.D.
06/11/2012	756183	Carquest Auto Parts	32.39	0100-51120-402320	1910-247643
06/11/2012	756183	Carquest Auto Parts	2.43	6700-31410-402320	1910-248730

06/11/2012	756183	Carquest Auto Parts	62.39	5410-31230-402320	1910-249141
06/11/2012	756183	Carquest Auto Parts	119.99	5410-31220-402320	1910-249260
06/11/2012	756183	Carquest Auto Parts	16.98	5020-75000-402320	NONSTOCKING ITEMS-P.U.D.
06/11/2012	756183	Carquest Auto Parts	62.29	5120-84000-402320	NONSTOCKING ITEMS-P.U.D.
06/11/2012	756183	Carquest Auto Parts	185.04	5020-00000-141000	WASTEWATER PARTS & SUPPLY PO NUM 289630
06/11/2012	756183	Carquest Auto Parts	10.52	2110-31320-402320	1910-247555
06/11/2012	756183	Carquest Auto Parts	15.57	5410-31220-402320	1910-248730
06/11/2012	756183	Carquest Auto Parts	15.83	2110-31320-402320	1910-249116
06/11/2012	756183	Carquest Auto Parts	-17.00	6010-15530-402320	1910-249189
06/11/2012	756183	Carquest Auto Parts	30.05	6010-00000-141000	1910-250088 PO NUM 289089
06/11/2012	756183	Carquest Auto Parts	9.49	5120-83140-402120	TOOL
06/11/2012	756183	Carquest Auto Parts	11.87	5120-83140-402410	tool
06/11/2012	756183	Carquest Auto Parts	3.16	5120-84000-402450	tube repair kit
06/11/2012	756183	Carquest Auto Parts	20.22	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289583
06/11/2012	756183	Carquest Auto Parts	13.46	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289597
06/11/2012	756183	Carquest Auto Parts	1,989.44	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289630
06/11/2012	756183	Carquest Auto Parts	34.41	5020-73140-402410	small parts
06/11/2012	756189	County Water District Of Billings Heights	19,719.36	8050-15700-405350	fire hydrant rentals
06/11/2012	756191	CTA Architects	11,528.65	4120-71550-409250	Architectural services for the Metroplex and Bus Maintenace Area Upgrades Amendment to contract approved by City Council on Feb 13, 2012. FTA Grant MT-03-0026. Upgrades include HVAC, lighting and overhead garage doors.
06/11/2012	756191	CTA Architects	825.00	4070-71280-409290	Invoice #95668. Architectural Services for Expansion of Screening Lobby
06/11/2012	756192	Dell Computer L P	2,374.40	1500-22240-402925	(2) Dell OptiPlex 990 Fire ICS
06/11/2012	756192	Dell Computer L P	4,470.45	1500-21200-402610	(5) Dell Latitude E5520
06/11/2012	756192	Dell Computer L P	6,746.20	2250-22320-402925	(5) Dell OptiPlex
06/11/2012	756196	Dowl Hkm	3,142.49	5030-75910-409340	WO 12-01 2012 WATER & SEW ER REPLC PRJ; Inv#9
06/11/2012	756196	Dowl Hkm	37,790.69	5130-85910-409340	WO 12-01 2012 WATER & SEW ER REPLC PRJ; Inv #9

06/11/2012	756197	Dst Forms	1,466.86	5210-15230-402120	2 HOUR PARKING BAGS FOR TRIAL
06/11/2012	756197	Dst Forms	1,890.50	0100-15120-403210	business license forms
06/11/2012	756206	Gallagher Benefit Services Inc	5,500.00	6270-17520-403560	Project: GASB 45 Roll Forward
06/11/2012	756207	Garvey's Urban Forest Llc	14,399.00	0100-51120-403650	Spray pine trees located in city parks for Mountain Pine Beetle management.
06/11/2012	756209	Gillig Corporation	4,800.27	5710-71440-402320	4814540
06/11/2012	756209	Gillig Corporation	104.44	6010-00000-141714	4814540 PO NUM 289680
06/11/2012	756218	Hardrives Construction Inc	145,705.69	2050-31310-409390	WO 12-03 2012 City Chip Seal; Pymt#2
06/11/2012	756220	Hdr Inc	4,095.72	5130-84910-409390	WO 12-23 WWTP Headworks Backup Power & West Mechanical Room MCC-B5; Pymt#2/383815-H
06/11/2012	756220	Hdr Inc	15,644.88	5030-75910-409340	WO 10-12 WTP LOW SRVC PUMP STATION #1; Pymt 22/377103-H
06/11/2012	756220	Hdr Inc	1,609.03	5130-84910-409390	WO 10-29 WWTP WEST MECHANICAL MCC; Pymt13/383812-H
06/11/2012	756220	Hdr Inc	1,360.90	5030-74910-409390	WO 11-08 WTP 2011 TRANSFER PUMP; Pymt 11/383813-H
06/11/2012	756220	Hdr Inc	1,186.80	5020-72110-403540	DRINKING WATER SOURCE STUDY; Pymt#45a/383809-H
06/11/2012	756220	Hdr Inc	874.25	5020-72110-403540	DRINKING WATER SOURCE STUDY; Pymt45b/383809-H
06/11/2012	756227	laff	4,175.60	9000-00000-209920	PAYROLL SUMMARY
06/11/2012	756228	IBM Corporation	6,921.00	6200-19130-409480	IBM System x3650 M3 GIS Server
06/11/2012	756229	Ingram Library Services	13.19	2600-55190-403227	Invoice 04671799
06/11/2012	756229	Ingram Library Services	9.59	2600-55190-403333	Invoice 04700749
06/11/2012	756229	Ingram Library Services	30.68	2600-55190-403226	Invoice 04671800
06/11/2012	756229	Ingram Library Services	11.99	2600-55190-403226	Invoice 04700750
06/11/2012	756229	Ingram Library Services	75.00	2600-55190-403227	Invoice 04700750
06/11/2012	756229	Ingram Library Services	45.41	2600-55190-403226	Invoice 04671801
06/11/2012	756229	Ingram Library Services	9.43	2600-55190-403255	Invoice 04671801
06/11/2012	756229	Ingram Library Services	62.51	2600-55190-403226	Invoice 04700751
06/11/2012	756229	Ingram Library Services	38.48	2600-55190-403222	Invoice 04671802
06/11/2012	756229	Ingram Library Services	99.06	2600-55190-403226	Invoice 04671802
06/11/2012	756229	Ingram Library Services	38.81	2600-55190-403227	Invoice 04700752
06/11/2012	756229	Ingram Library Services	94.60	2600-55190-403226	Invoice 04671803
06/11/2012	756229	Ingram Library Services	68.04	2600-55190-403226	Invoice 04700753

06/11/2012	756229	Ingram Library Services	253.18	2600-55190-403227	Invoice 04700753
06/11/2012	756229	Ingram Library Services	18.40	2600-55190-403255	Invoice 04700753
06/11/2012	756229	Ingram Library Services	38.88	2600-55190-403333	Invoice 04671804
06/11/2012	756229	Ingram Library Services	188.10	2600-55190-403333	Invoice 04700754
06/11/2012	756229	Ingram Library Services	10.99	2600-55190-403334	Invoice 04700754
06/11/2012	756229	Ingram Library Services	56.19	2600-55190-403227	Invoice 04671805
06/11/2012	756229	Ingram Library Services	222.50	2600-55190-403227	Invoice 04700755
06/11/2012	756229	Ingram Library Services	14.74	2600-55190-403226	Invoice 04671806
06/11/2012	756229	Ingram Library Services	15.59	2600-55190-403382	Invoice 04769010
06/11/2012	756229	Ingram Library Services	343.69	2600-55190-403226	Invoice 04671807
06/11/2012	756229	Ingram Library Services	44.39	2600-55190-403255	Invoice 04671807
06/11/2012	756229	Ingram Library Services	10.62	2600-55190-403255	Invoice 04769011
06/11/2012	756229	Ingram Library Services	16.49	2600-55190-403241	Invoice 04671808
06/11/2012	756229	Ingram Library Services	30.05	2600-55190-403226	Invoice 04769012
06/11/2012	756229	Ingram Library Services	87.95	2600-55190-403242	Invoice 04671798
06/11/2012	756229	Ingram Library Services	65.96	2600-55190-403382	Invoice 04671798
06/11/2012	756229	Ingram Library Services	43.94	2600-55190-403255	Invoice 04769015
06/11/2012	756229	Ingram Library Services	9.43	2600-55190-403227	Invoice 04671811
06/11/2012	756229	Ingram Library Services	706.86	2600-55190-403333	Invoice 04671811
06/11/2012	756229	Ingram Library Services	27.10	2600-55190-403334	Invoice 04671811
06/11/2012	756229	Ingram Library Services	101.52	2600-55190-403226	Invoice 04769016
06/11/2012	756229	Ingram Library Services	19.16	2600-55190-403227	Invoice 04671809
06/11/2012	756229	Ingram Library Services	65.96	2600-55190-403226	Invoice 04769013
06/11/2012	756229	Ingram Library Services	478.93	2600-55190-403226	Invoice 04671810
06/11/2012	756229	Ingram Library Services	870.25	2600-55190-403227	Invoice 04671810
06/11/2012	756229	Ingram Library Services	139.66	2600-55190-403255	Invoice 04671810
06/11/2012	756229	Ingram Library Services	10.02	2600-55190-403333	Invoice 04769014
06/11/2012	756229	Ingram Library Services	932.90	2600-55190-403227	Invoice 04671812
06/11/2012	756229	Ingram Library Services	49.67	2600-55190-403227	Invoice 04769018
06/11/2012	756229	Ingram Library Services	99.21	2600-55190-403241	Invoice 04769018
06/11/2012	756229	Ingram Library Services	23.10	2600-55190-403226	Invoice 04769019
06/11/2012	756229	Ingram Library Services	20.65	2600-55190-403227	Invoice 04769020
06/11/2012	756229	Ingram Library Services	33.33	2600-55190-403226	Invoice 04769021
06/11/2012	756229	Ingram Library Services	76.34	2600-55190-403227	Invoice 04769022
06/11/2012	756229	Ingram Library Services	487.21	2600-55190-403226	Invoice 04769023
06/11/2012	756229	Ingram Library Services	833.60	2600-55190-403227	Invoice 04769023
06/11/2012	756229	Ingram Library Services	218.57	2600-55190-403255	Invoice 04769023

06/11/2012	756229	Ingram Library Services	15.90	2600-55190-403227	Invoice 04797887
06/11/2012	756229	Ingram Library Services	31.99	2600-55190-403241	Invoice 04797888
06/11/2012	756229	Ingram Library Services	88.61	2600-55190-403227	Invoice 04797889
06/11/2012	756229	Ingram Library Services	81.74	2600-55190-403333	Invoice 04797890
06/11/2012	756229	Ingram Library Services	68.39	2600-55190-403227	Invoice 04797891
06/11/2012	756229	Ingram Library Services	57.91	2600-55190-403226	Invoice 04797892
06/11/2012	756229	Ingram Library Services	52.56	2600-55190-403227	Invoice 04797892
06/11/2012	756229	Ingram Library Services	32.78	2600-55190-403255	Invoice 04797892
06/11/2012	756229	Ingram Library Services	8.99	2600-55190-403226	Invoice 04848053
06/11/2012	756229	Ingram Library Services	20.97	2600-55190-403226	Invoice 04848054
06/11/2012	756229	Ingram Library Services	16.51	2600-55190-403226	Invoice 04848055
06/11/2012	756229	Ingram Library Services	14.75	2600-55190-403226	Invoice 04848056
06/11/2012	756229	Ingram Library Services	30.07	2600-55190-403226	Invoice 04848057
06/11/2012	756229	Ingram Library Services	8.97	2600-55190-403227	Invoice 04848057
06/11/2012	756229	Ingram Library Services	150.32	2600-55190-403226	Invoice 04848058
06/11/2012	756229	Ingram Library Services	10.61	2600-55190-403255	Invoice 04848058
06/11/2012	756229	Ingram Library Services	4.79	2600-55190-403226	Invoice 04848059
06/11/2012	756229	Ingram Library Services	16.17	2600-55190-403380	Invoice 04848059
06/11/2012	756229	Ingram Library Services	82.83	2600-55190-403227	Invoice 04848060
06/11/2012	756229	Ingram Library Services	11.20	2600-55190-403255	Invoice 04848060
06/11/2012	756229	Ingram Library Services	23.60	2600-55190-403226	Invoice 04848061
06/11/2012	756229	Ingram Library Services	24.90	2600-55190-403226	Invoice 04848062
06/11/2012	756229	Ingram Library Services	10.02	2600-55190-403333	Invoice 04848063
06/11/2012	756229	Ingram Library Services	33.62	2600-55190-403227	Invoice 04848064
06/11/2012	756229	Ingram Library Services	105.79	2600-55190-403227	Invoice 04848062
06/11/2012	756229	Ingram Library Services	85.69	2600-55110-407930	Invoice 04848066
06/11/2012	756229	Ingram Library Services	11.39	2600-55190-403333	Invoice 04867330
06/11/2012	756229	Ingram Library Services	16.51	2600-55190-403226	Invoice 04867331
06/11/2012	756229	Ingram Library Services	15.33	2600-55190-403226	Invoice 04867332
06/11/2012	756229	Ingram Library Services	73.71	2600-55190-403226	Invoice 04867333
06/11/2012	756229	Ingram Library Services	13.57	2600-55190-403226	Invoice 04867334
06/11/2012	756229	Ingram Library Services	39.06	2600-55190-403226	Invoice 04867335
06/11/2012	756229	Ingram Library Services	15.33	2600-55190-403227	Invoice 04867335
06/11/2012	756229	Ingram Library Services	47.65	2600-55190-403227	Invoice 04867336
06/11/2012	756229	Ingram Library Services	87.89	2600-55190-403222	Invoice 04867337
06/11/2012	756229	Ingram Library Services	368.80	2600-55190-403226	Invoice 04867337
06/11/2012	756229	Ingram Library Services	226.55	2600-55190-403227	Invoice 04867337

06/11/2012	756229	Ingram Library Services	179.99	2600-55190-403255	Invoice 04867337
06/11/2012	756232	J & J Concrete	52,068.08	4420-31650-409311	WO1202 Misc Developer; Inv#1
06/11/2012	756232	J & J Concrete	59,610.00	2050-31310-409310	WO1202 Misc Developer; Inv#1
06/11/2012	756232	J & J Concrete	1,435.50	8400-31840-409310	WO1202 Misc Developer; Inv#1
06/11/2012	756232	J & J Concrete	19,180.28	2050-31310-409310	WO 12-04 Accessibility Ramp; Pymt#2
06/11/2012	756236	Jtl Group Inc Dba Knife River	925.07	2110-31320-404520	1 1/2" crushed base
06/11/2012	756236	Jtl Group Inc Dba Knife River	54.52	2110-31320-404520	1 1/2" crushed base
06/11/2012	756236	Jtl Group Inc Dba Knife River	3,285.70	2110-31320-404710	asphalt
06/11/2012	756236	Jtl Group Inc Dba Knife River	3,964.40	2110-31320-404710	asphalt
06/11/2012	756236	Jtl Group Inc Dba Knife River	1,004.90	2110-31320-404520	1 1/2" crushed base
06/11/2012	756253	Mango Languages	6,808.20	2600-55190-403381	Invoice L4271 Mango Languages Database
06/11/2012	756257	Mckinstry Co Llc	1,842.43	5620-71200-409290	Invoice 45837/45738. Airport Hwy 3 Building. AH3 09.01 Lighting
06/11/2012	756257	Mckinstry Co Llc	11,478.61	5620-71200-409290	Invoice #45837/45738. Airport Operations Center. AOC 09.01 Lighting
06/11/2012	756257	Mckinstry Co Llc	7,973.25	5620-71200-402450	Invoice #45837/45738. Airport Operations Center. AOC 25.01 Retro Commissioning
06/11/2012	756257	Mckinstry Co Llc	62,228.59	5210-15920-402450	Invoice #45837/45738. Parking 2 lighting
06/11/2012	756257	Mckinstry Co Llc	8,817.58	5210-15930-402450	Invoice #45837/45738. Parking 3 lighting
06/11/2012	756257	Mckinstry Co Llc	69,972.85	5620-71200-409290	Invoice 45837/45738. Airport Terminal APT - ceiling tiles
06/11/2012	756257	Mckinstry Co Llc	2,326.77	5620-71200-409290	Invoice #45837/45738. Airport Operations Center AOC-Fire bay lighting sensor
06/11/2012	756257	Mckinstry Co Llc	437.66	5620-71200-409290	Invoice #45837/45738. Airport Terminal APT - parking booth
06/11/2012	756257	Mckinstry Co Llc	9,871.87	5620-71200-402450	Invoice #45837/45738. Airport Terminal. APT 25.01 Retro Commissioning
06/11/2012	756257	Mckinstry Co Llc	23,923.36	5210-15910-402450	Invoice #45837/45738. Parking 1 lighting
06/11/2012	756257	Mckinstry Co Llc	215,690.76	5620-71200-409290	Invoice #45837/45738. Airport Terminal. APT 09.01 Building Lighting
06/11/2012	756257	Mckinstry Co Llc	10,614.72	5620-71200-409290	Invoice #45837/45738. Airport Terminal. APT 08.01 VFD Installation
06/11/2012	756257	Mckinstry Co Llc	168,989.64	5620-71200-409290	Invoice 45837/45738. Airport Terminal. APT 04.01 Digital Controls
06/11/2012	756265	Montana Municipal Interlocal	31,214.80	6300-17530-407311	Inv. #512006 Deductible Recovery Invoice of May 2012
06/11/2012	756267	Montana State Fireman's Assoc	2,746.72	9000-00000-209924	PAYROLL SUMMARY

06/11/2012	756268	Montana State Library	25,229.99	2600-55180-403690	FY 13 MT Shared Catalog - renewal
06/11/2012	756270	Moulton Law Firm	7,710.50	0100-16110-403560	Invoice No. 98687 - The Lamar Co. - \$6028; Invoice No. 98937 - Misc. Employee Matters - \$720.00; Invoice No. 98639 - Field of Dreams - \$962.50
06/11/2012	756276	National Environmental Health Association	3,500.00	0100-14110-408124	Priority Based Budgeting Peer Review Training webinar and conference call
06/11/2012	756281	Northwestern Energy	15.03	5610-71130-403410	07125347
06/11/2012	756281	Northwestern Energy	8.75	8720-51980-403410	07233851
06/11/2012	756281	Northwestern Energy	1.79	2110-31320-403410	10458206
06/11/2012	756281	Northwestern Energy	12.53	2110-31320-403410	17389891
06/11/2012	756281	Northwestern Energy	102.01	5610-71130-403410	07125339
06/11/2012	756281	Northwestern Energy	7.15	8720-51980-403410	07233844
06/11/2012	756281	Northwestern Energy	186.52	6070-22350-403410	10069151
06/11/2012	756281	Northwestern Energy	33.30	5120-85000-403410	17040304
06/11/2012	756281	Northwestern Energy	1,139.47	5210-15910-403410	P1 ELECTRICITY
06/11/2012	756281	Northwestern Energy	1,437.99	5210-15940-403410	P4 ELECTRICITY
06/11/2012	756281	Northwestern Energy	9,448.92	2600-55120-403410	Account 0100467-0 4/16/12-5/16/12
06/11/2012	756281	Northwestern Energy	9.94	5120-85000-403410	17040254
06/11/2012	756281	Northwestern Energy	26,353.40	5610-71120-403410	0100482-9. May 2012 utilities Airport Vault
06/11/2012	756281	Northwestern Energy	24.40	1500-22210-403410	07125321
06/11/2012	756281	Northwestern Energy	74.74	5120-85000-403410	07233836
06/11/2012	756281	Northwestern Energy	73.31	0100-51290-403410	09998071
06/11/2012	756281	Northwestern Energy	217.62	5610-71130-403410	07125354
06/11/2012	756281	Northwestern Energy	8.75	8720-51980-403410	07233869
06/11/2012	756281	Northwestern Energy	392.50	0100-51120-403410	11412848
06/11/2012	756281	Northwestern Energy	52.30	2110-31320-403410	17978289
06/11/2012	756281	Northwestern Energy	719.61	0100-51410-403410	07125388
06/11/2012	756281	Northwestern Energy	8.75	8720-51980-403410	07233877
06/11/2012	756281	Northwestern Energy	9.13	0100-51120-403410	11565272
06/11/2012	756281	Northwestern Energy	56.43	0100-51120-403410	18494088
06/11/2012	756281	Northwestern Energy	63.24	0100-51410-403410	07125396
06/11/2012	756281	Northwestern Energy	8.75	8720-51980-403410	07233885
06/11/2012	756281	Northwestern Energy	785.53	0100-51120-403410	11607801
06/11/2012	756281	Northwestern Energy	9.73	5020-74000-403410	18672659
06/11/2012	756281	Northwestern Energy	16.97	5610-71130-403410	07127913
06/11/2012	756281	Northwestern Energy	5.08	0100-51120-403410	07233919

06/11/2012	756281	Northwestern Energy	3.40	8720-51980-403410	07233919
06/11/2012	756281	Northwestern Energy	32.56	5020-74000-403410	11608072
06/11/2012	756281	Northwestern Energy	50.45	0100-51120-403410	19049444
06/11/2012	756281	Northwestern Energy	12.62	0100-51120-403410	19412436
06/11/2012	756281	Northwestern Energy	20.49	5610-71130-403410	07127954
06/11/2012	756281	Northwestern Energy	8.75	8720-51980-403410	07233927
06/11/2012	756281	Northwestern Energy	1,318.69	1500-21710-403410	11834835
06/11/2012	756281	Northwestern Energy	22.97	5610-71130-403410	07197601
06/11/2012	756281	Northwestern Energy	7.15	8720-51980-403410	07233984
06/11/2012	756281	Northwestern Energy	52.30	8720-51980-403410	13961925
06/11/2012	756281	Northwestern Energy	8.71	2110-31320-403410	20470100
06/11/2012	756281	Northwestern Energy	2,130.45	5610-71130-403410	07195431
06/11/2012	756281	Northwestern Energy	7.15	8720-51980-403410	07233968
06/11/2012	756281	Northwestern Energy	52.88	8720-51980-403410	13127071
06/11/2012	756281	Northwestern Energy	8.81	2110-31320-403410	20470118
06/11/2012	756281	Northwestern Energy	19.66	5610-71130-403410	07197593
06/11/2012	756281	Northwestern Energy	7.15	8720-51980-403410	07233976
06/11/2012	756281	Northwestern Energy	32.05	5020-74000-403410	13466735
06/11/2012	756281	Northwestern Energy	8.91	2110-31320-403410	20470076
06/11/2012	756281	Northwestern Energy	8.07	5610-71170-403410	07128051
06/11/2012	756281	Northwestern Energy	7.15	8720-51980-403410	07233943
06/11/2012	756281	Northwestern Energy	7.55	0100-51120-403410	12422226
06/11/2012	756281	Northwestern Energy	8.48	0100-51120-403410	19022573
06/11/2012	756281	Northwestern Energy	7.26	5610-71130-403410	07128135
06/11/2012	756281	Northwestern Energy	7.15	8720-51980-403410	07233950
06/11/2012	756281	Northwestern Energy	64.82	0100-51120-403410	12488631
06/11/2012	756281	Northwestern Energy	8.48	2110-31320-403410	20470001
06/11/2012	756281	Northwestern Energy	0.84	8720-51980-403410	19486679
06/11/2012	756281	Northwestern Energy	14.39	5610-71130-403410	07127970
06/11/2012	756281	Northwestern Energy	7.87	8720-51980-403410	07233935
06/11/2012	756281	Northwestern Energy	28.58	0100-51120-403410	12300661
06/11/2012	756281	Northwestern Energy	15.95	0100-51120-403410	07230493
06/11/2012	756281	Northwestern Energy	26.84	0100-51120-403410	07230535
06/11/2012	756281	Northwestern Energy	69.52	0100-51120-403410	07230394
06/11/2012	756281	Northwestern Energy	7.15	0100-51120-403410	07230469
06/11/2012	756281	Northwestern Energy	17.32	0100-51120-403410	07230642
06/11/2012	756281	Northwestern Energy	76.27	0100-51120-403410	07230055

06/11/2012	756281	Northwestern Energy	7.15	0100-51120-403410	07230253
06/11/2012	756281	Northwestern Energy	8.60	0100-51120-403410	07229768
06/11/2012	756281	Northwestern Energy	100.19	0100-51120-403410	07229958
06/11/2012	756281	Northwestern Energy	9.05	0100-51120-403410	07228620
06/11/2012	756281	Northwestern Energy	104.92	0100-51120-403410	07229016
06/11/2012	756281	Northwestern Energy	15.03	0100-51120-403410	07228083
06/11/2012	756281	Northwestern Energy	9.63	0100-51120-403410	07228521
06/11/2012	756281	Northwestern Energy	7.15	0100-51120-403410	07222839
06/11/2012	756281	Northwestern Energy	7.15	0100-51120-403410	07222847
06/11/2012	756281	Northwestern Energy	7.15	0100-51120-403410	07222805
06/11/2012	756281	Northwestern Energy	7.15	0100-51120-403410	07222813
06/11/2012	756281	Northwestern Energy	82.34	0100-51120-403410	16926669
06/11/2012	756281	Northwestern Energy	15.03	0100-51120-403410	07222797
06/11/2012	756281	Northwestern Energy	29.49	0100-51120-403410	07222789
06/11/2012	756281	Northwestern Energy	7.78	0100-51120-403410	09789173
06/11/2012	756281	Northwestern Energy	35.44	0100-51120-403410	07222771
06/11/2012	756281	Northwestern Energy	53.04	8720-51980-403410	09718248
06/11/2012	756281	Northwestern Energy	98.13	0100-51120-403410	07222755
06/11/2012	756281	Northwestern Energy	60.25	0100-51120-403410	09208018
06/11/2012	756281	Northwestern Energy	11.72	0100-51120-403410	07222748
06/11/2012	756281	Northwestern Energy	8.18	8720-51980-403410	08814550
06/11/2012	756281	Northwestern Energy	53.18	0100-51120-403410	07222730
06/11/2012	756281	Northwestern Energy	7.15	0100-51120-403410	08317026
06/11/2012	756281	Northwestern Energy	8.85	0100-51120-403410	07222722
06/11/2012	756281	Northwestern Energy	5.91	8720-51980-403410	07222722
06/11/2012	756281	Northwestern Energy	65.65	0100-51120-403410	08134892
06/11/2012	756281	Northwestern Energy	4,712.71	5020-74000-403410	07222706
06/11/2012	756281	Northwestern Energy	307.27	0100-51120-403410	07931348
06/11/2012	756281	Northwestern Energy	9.05	0100-51120-403410	07222581
06/11/2012	756281	Northwestern Energy	7.97	8720-51980-403410	07238850
06/11/2012	756281	Northwestern Energy	15.14	0100-51120-403410	07222599
06/11/2012	756281	Northwestern Energy	17.29	0100-51120-403410	07238876
06/11/2012	756281	Northwestern Energy	7.87	0100-51120-403410	15882624
06/11/2012	756281	Northwestern Energy	12.93	0100-51410-403410	16352890
06/11/2012	756281	Northwestern Energy	7.87	8720-51980-403410	15642093
06/11/2012	756281	Northwestern Energy	37.51	5210-15240-403410	15696313
06/11/2012	756281	Northwestern Energy	7.15	0100-51120-403410	07222532

06/11/2012	756281	Northwestern Energy	7.78	8720-51980-403410	07238835
06/11/2012	756281	Northwestern Energy	198.39	0100-51120-403410	07222565
06/11/2012	756281	Northwestern Energy	106.00	0100-51120-403410	07238843
06/11/2012	756281	Northwestern Energy	8.28	8720-51980-403410	15143886
06/11/2012	756281	Northwestern Energy	10.22	5020-74000-403410	07222490
06/11/2012	756281	Northwestern Energy	361.64	8720-51980-403410	07238793
06/11/2012	756281	Northwestern Energy	78.55	0100-51260-403410	07208416
06/11/2012	756281	Northwestern Energy	322.09	5120-85000-403410	07238785
06/11/2012	756281	Northwestern Energy	12.93	8720-51980-403410	15138043
06/11/2012	756281	Northwestern Energy	245.55	1500-22210-403410	07208176
06/11/2012	756281	Northwestern Energy	7.15	8720-51980-403410	07238405
06/11/2012	756281	Northwestern Energy	20.99	8720-51980-403410	15138027
06/11/2012	756281	Northwestern Energy	20.59	5610-71130-403410	07202963
06/11/2012	756281	Northwestern Energy	9.05	8720-51980-403410	07238363
06/11/2012	756281	Northwestern Energy	131.87	8720-51980-403410	15138001
06/11/2012	756281	Northwestern Energy	8.71	2110-31320-403410	20470183
06/11/2012	756281	Northwestern Energy	18.20	5610-71130-403410	07197619
06/11/2012	756281	Northwestern Energy	679.97	5120-85000-403410	07234040
06/11/2012	756281	Northwestern Energy	55.22	0100-51120-403410	14093942
06/11/2012	756281	Northwestern Energy	7.97	2110-31320-403410	20470134
06/11/2012	756281	Northwestern Energy	17.80	5610-71130-403410	07197627
06/11/2012	756281	Northwestern Energy	7.15	8720-51980-403410	07238355
06/11/2012	756281	Northwestern Energy	228.14	8720-51980-403410	15137961
06/11/2012	756281	Northwestern Energy	8.91	2110-31320-403410	20470175
06/11/2012	756281	Northwestern Energy	17.32	0100-51120-403410	07230659
06/11/2012	756283	Overhead Door Co Of South Mt	2,883.00	5210-15940-402450	PARK 4 SECURITY GRATE REPAIR
06/11/2012	756286	Polydyne Inc	2,714.00	5120-84000-402220	CLARIFLOC
06/11/2012	756289	Public Utilities	152.88	8720-51980-403420	676233865
06/11/2012	756289	Public Utilities	2,515.80	8720-51980-403420	676413853
06/11/2012	756289	Public Utilities	1,960.86	8720-51980-403420	676393901
06/11/2012	756289	Public Utilities	133.58	8720-51980-403420	676533868
06/11/2012	756289	Public Utilities	6.49	8720-51980-403420	676574011
06/11/2012	756289	Public Utilities	123.31	8720-51980-403420	676554066
06/11/2012	756289	Public Utilities	482.82	8720-51980-403420	676614077
06/11/2012	756289	Public Utilities	430.35	8720-51980-403420	676594010
06/11/2012	756289	Public Utilities	4,488.55	8720-51980-403420	676654097
06/11/2012	756289	Public Utilities	1,480.50	8720-51980-403420	676513943

06/11/2012	756289	Public Utilities	2,950.33	8720-51980-403420	676497694
06/11/2012	756289	Public Utilities	2,371.26	8720-51980-403420	676473935
06/11/2012	756289	Public Utilities	290.27	8720-51980-403420	676454062
06/11/2012	756289	Public Utilities	8,258.49	8720-51980-403420	676433910
06/11/2012	756289	Public Utilities	7,595.46	5610-71100-403420	68407759
06/11/2012	756289	Public Utilities	1,019.87	8720-51980-403420	676754063
06/11/2012	756289	Public Utilities	1,721.78	8720-51980-403420	8992912649100
06/11/2012	756289	Public Utilities	331.43	8720-51980-403420	899739343
06/11/2012	756289	Public Utilities	778.59	8720-51980-403420	904059154
06/11/2012	756289	Public Utilities	604.07	8720-51980-403420	10697714654
06/11/2012	756289	Public Utilities	43.69	8720-51980-403420	11460717358
06/11/2012	756289	Public Utilities	3,290.10	8720-51980-403420	1142018810
06/11/2012	756289	Public Utilities	70.84	8720-51980-403420	13264320441
06/11/2012	756289	Public Utilities	392.54	8720-51980-403420	12051919090
06/11/2012	756289	Public Utilities	9.49	5120-85000-403420	13670319854
06/11/2012	756291	Qwest Communications	47.72	5610-71170-403450	Qwest 406-252-0271 Airport 1FB line
06/11/2012	756291	Qwest Communications	92.35	5410-31230-403450	Qwest 406-245-9820 Solid Waste Landfill
06/11/2012	756291	Qwest Communications	7,294.45	2250-22320-403450	Qwest 406-255-9700 E911
06/11/2012	756291	Qwest Communications	28.78	2110-31320-403450	Qwest 406-245-9906 PW Traffic Signal 4th 27
06/11/2012	756291	Qwest Communications	43.40	0100-51400-403450	Qwest 406-652-0269 Cemetery FAX Line
06/11/2012	756291	Qwest Communications	43.40	5610-71100-403450	Qwest 406-248-3068 Airport Ind Park Gate 9
06/11/2012	756291	Qwest Communications	44.32	0100-51120-403450	Qwest 406-652-5507 Parks
06/11/2012	756291	Qwest Communications	62.67	6060-19310-403450	Qwest 406-248-9124 MET Measured Lines
06/11/2012	756291	Qwest Communications	29.59	2110-31320-403450	Qwest 406-652-8104 PW Traffice Signal 24 Central
06/11/2012	756291	Qwest Communications	311.51	6060-19310-403450	Qwest 406-657-3009 Measured Lines 247-8579 657-3009 657-3038
06/11/2012	756291	Qwest Communications	28.78	0100-51120-403450	Qwest 406-657-3014 Parks 3890 Stillwater
06/11/2012	756291	Qwest Communications	3,164.27	6060-19310-403450	406-657-8377 Qwest Main System Centrex
06/11/2012	756291	Qwest Communications	59.18	6060-19310-403450	Qwest 406-248-3329 Airport Measured Lines
06/11/2012	756291	Qwest Communications	33.57	0100-51210-403450	Qwest 406-652-8403 Stewart Park Batting Cages
06/11/2012	756291	Qwest Communications	43.40	1500-22250-403450	Qwest 406-655-0728 Fire Maintenance Shop
06/11/2012	756291	Qwest Communications	28.78	5610-71100-403450	Qwest 406-245-1044 Airport Terminal Power M
06/11/2012	756291	Qwest Communications	43.40	5210-15920-403450	Qwest 406-252-2041 Park 2 Elevator Phone
06/11/2012	756291	Qwest Communications	53.40	5410-31230-403450	Qwest 406-245-7193 Solid Waste Landfill
06/11/2012	756291	Qwest Communications	44.63	5710-71410-403450	Qwest 406-254-7038 MET Transit

06/11/2012	756291	Qwest Communications	44.63	5710-71470-403450	Qwest 406-245-1789 Transit STS
06/11/2012	756291	Qwest Communications	86.80	5610-71100-403450	Qwest 406-252-9412 Airport
06/11/2012	756316	St Vincent Occupational Health	4,070.00	0100-17500-403572	Inv. #32783 On Site Nursing/Drug Testing/DOT Physical/ Hep B
06/11/2012	756316	St Vincent Occupational Health	80.00	0100-51120-403510	Inv. #32783 On Site Nursing/Drug Testing/DOT Physical/ Hep B
06/11/2012	756316	St Vincent Occupational Health	108.53	1500-21710-403510	Inv. #32783 On Site Nursing/Drug Testing/DOT Physical/ Hep B
06/11/2012	756316	St Vincent Occupational Health	70.00	2110-31320-403510	Inv. #32783 On Site Nursing/Drug Testing/DOT Physical/ Hep B
06/11/2012	756316	St Vincent Occupational Health	350.00	5410-31210-403510	Inv. #32783 On Site Nursing/Drug Testing/DOT Physical/ Hep B
06/11/2012	756316	St Vincent Occupational Health	40.00	5610-71130-403510	Inv. #32783 On Site Nursing/Drug Testing/DOT Physical/ Hep B
06/11/2012	756316	St Vincent Occupational Health	1,054.13	5710-71420-403510	Inv. #32783 On Site Nursing/Drug Testing/DOT Physical/ Hep B
06/11/2012	756316	St Vincent Occupational Health	331.18	5710-71470-403510	Inv. #32783 On Site Nursing/Drug Testing/DOT Physical/ Hep B
06/11/2012	756316	St Vincent Occupational Health	562.50	6270-17520-405160	Inv. #32783 On Site Nursing/Drug Testing/DOT Physical/ Hep B
06/11/2012	756318	Star Service Inc	9,205.68	5030-74910-409390	WO 10-11 WTP HIGH SRVC PUMP H2-1; Pymt 10-Final
06/11/2012	756323	Tetra Tech, Inc.	2,940.00	4980-55360-409390	Inv 50563047 Underriner Bldg Asbestos Clearance Air Monitoring
06/11/2012	756327	Town & Country Supply Association	29,385.87	5610-71180-402313	Invoice #94936. Car Rental Facility fuel
06/11/2012	756327	Town & Country Supply Association	23,208.13	6010-00000-141000	92825 PO NUM 289665
06/11/2012	756327	Town & Country Supply Association	23,081.68	6010-00000-141714	94915 PO NUM 289681
06/11/2012	756327	Town & Country Supply Association	22,508.50	6010-00000-141000	95896 PO NUM 289722
06/11/2012	756327	Town & Country Supply Association	13,258.00	6010-00000-141000	96320 PO NUM 289655
06/11/2012	756327	Town & Country Supply Association	1,093.74	0100-51420-402310	337 gallons died #2 diesel, inv#94710 invdate060112, Town & Country
06/11/2012	756327	Town & Country Supply Association	1,034.16	1500-22260-402310	FIRE 1: UNLEADED FUEL (300 GALLONS) DELIVERED ON 5/25/2012
06/11/2012	756327	Town & Country Supply Association	7,016.80	6010-00000-141714	94663 PO NUM 289666
06/11/2012	756327	Town & Country Supply Association	14,700.28	6010-00000-141000	94676 PO NUM 289656
06/11/2012	756327	Town & Country Supply Association	18,854.80	6010-00000-141000	95897 PO NUM 289722

06/11/2012	756327	Town & Country Supply Association	659.10	1500-22260-402310	FIRE 1: DIESEL FUEL (200 GALLONS) DELIVERED ON 5/25/2012
06/11/2012	756327	Town & Country Supply Association	23,071.80	6010-00000-141000	94911 PO NUM 289656
06/11/2012	756327	Town & Country Supply Association	659.10	1500-22260-402310	FIRE5: DIESEL FUEL (200 GALLONS) DELIVERED ON 5/25/2012
06/11/2012	756328	Tractor & Equipment	39.14	5410-31230-402320	BLCSO516053
06/11/2012	756328	Tractor & Equipment	833.83	5410-31220-402320	BLW00131016
06/11/2012	756328	Tractor & Equipment	1,532.58	5410-31230-402320	misc parts for landfill
06/11/2012	756328	Tractor & Equipment	244.22	5410-31230-402320	misc parts landfill
06/11/2012	756328	Tractor & Equipment	459.78	5410-31230-402320	misc parts landfill
06/11/2012	756331	U.S. Bank	249.28	8720-51980-403650	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	30.00	8720-51980-403650	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	50.00	8720-51980-403650	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	319.98	8720-51980-403650	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	269.25	8720-51980-403650	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	92.13	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	176.10	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	503.28	7380-12640-403824	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	259.40	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	19.22	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	260.49	8720-51980-403650	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	319.99	8720-51980-403650	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	229.27	8720-51980-403650	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	85.00	8720-51980-403650	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	920.93	2600-55190-403380	PCard Transaction Description: OFFICE SUPPLIES

06/11/2012	756331	U.S. Bank	55.00	2600-55190-403380	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	600.00	2600-55190-403381	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	363.61	2600-55190-403382	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	268.67	2600-55190-403382	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	25.59	2600-55190-403382	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	386.71	2600-55190-403380	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	41.98	2600-55190-403336	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	37.48	2600-55190-403333	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	503.28	7380-12640-403824	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	503.28	7380-12640-403824	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	254.75	2650-67720-402290	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	16.05	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	23.00	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	50.54	2760-67500-403110	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	25.27	2760-67500-403110	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	202.16	2760-67500-403110	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	50.54	2760-67500-403110	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	50.54	2760-67500-403110	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	25.27	2760-67500-403110	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	25.27	2760-67500-403110	PCard Transaction Description: OFFICE SUPPLIES

06/11/2012	756331	U.S. Bank	50.54	2760-67500-403110	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	25.27	2760-67500-403110	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	192.46	2760-67500-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	192.46	2760-67500-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	1,014.75	2760-67500-407230	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	3.76	2800-65810-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	9.38	2970-65010-403110	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	30.41	2970-65010-403110	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	181.41	2970-65010-402120	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	24.16	2970-65010-403110	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	77.22	2970-65010-403110	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	25.47	2970-65010-403110	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	525.00	2970-65010-403822	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	-89.95	4120-71630-409440	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	34.56	5020-73110-403450	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	27.65	5020-73140-402450	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	166.53	5020-74000-402120	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	11.63	5020-74000-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	1,082.08	5020-74000-402360	PCard Transaction Description: MRO SUPPLIES





06/11/2012	756331	U.S. Bank	30.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	30.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	30.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	30.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	30.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	30.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	30.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	30.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	30.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	54.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	30.00	5020-77000-403820	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	23.03	5120-83110-403450	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	9.22	5120-83140-402450	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	14.96	5120-83140-402450	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	11.63	5120-84000-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	23.97	5120-84000-402223	PCard Transaction Description: WHOLESALE TRADE

06/11/2012	756331	U.S. Bank	2.43	5120-84000-402360	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	42.75	5120-84000-402450	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	70.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-84000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	21.00	5120-84000-403450	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	220.00	5120-84000-403820	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	118.46	5120-85000-402360	PCard Transaction Description: WHOLESALE TRADE

06/11/2012	756331	U.S. Bank	118.46	5120-85000-402360	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	118.46	5120-85000-402360	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	94.95	5120-85000-402360	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	80.00	5120-85000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	36.00	5120-85000-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	40.00	5120-87000-403820	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	24.05	5210-15210-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	19.99	5210-15210-408199	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	39.90	5210-15220-402951	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	1.03	5210-15230-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	14.38	5210-15230-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	20.28	5210-15230-402290	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	3.18	5210-15240-403690	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	50.94	5210-15240-403690	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	265.52	5210-15240-403690	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	12.28	5210-15910-402120	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	99.72	5210-15910-402450	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	54.65	5210-15910-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	129.73	5210-15910-403660	PCard Transaction Description: OTHER

06/11/2012	756331	U.S. Bank	31.49	5210-15920-402120	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	11.99	5210-15920-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	402.78	5210-15920-403660	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	2.40	5210-15930-402120	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	2.00	5210-15930-402120	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	30.57	5210-15930-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	277.92	5210-15930-403660	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	16.73	5210-15940-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	58.32	5210-15940-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	273.89	5210-15940-403660	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	13.86	5410-31210-402190	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	206.74	5410-31210-402190	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	158.35	5410-31210-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	24.24	5410-31210-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	145.57	5410-31210-403210	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	1,021.10	5410-31220-402260	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	84.92	5410-31220-402290	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	12.99	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	65.83	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	49.88	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	4.84	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE

06/11/2012	756331	U.S. Bank	49.98	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	-49.98	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	13.94	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	59.44	5410-31220-402410	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	60.70	5410-31220-402410	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	39.67	5410-31220-402630	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	180.50	5410-31220-402630	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	89.05	5410-31220-404270	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	1,084.82	5410-31220-404270	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	417.90	5410-31230-402260	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	394.30	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	157.50	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	1,875.96	5410-31230-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	139.98	5410-31230-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	769.89	5410-31230-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	489.93	5410-31230-402290	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	53.20	5410-31230-402290	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	113.58	5410-31230-402290	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	398.82	5410-31230-402290	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	22.74	5410-31230-402320	PCard Transaction Description: WHOLESale TRADE

06/11/2012	756331	U.S. Bank	21.54	5410-31230-402320	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	832.02	5410-31230-402320	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	90.00	5410-31230-402630	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	29.00	5410-31230-403660	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	774.74	5610-00000-141000	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	723.66	5610-71100-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	666.85	5610-71100-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	64.93	5610-71100-408199	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	483.00	5610-71120-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	120.00	5610-71120-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	789.10	5610-71120-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	92.52	5610-71120-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	36.40	5610-71120-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	60.29	5610-71120-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	563.12	5610-71120-402240	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	1,459.56	5610-71120-402240	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	111.92	5610-71120-402260	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	555.01	5610-71120-402320	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	115.88	5610-71120-402410	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	25.00	5610-71120-402450	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	53.25	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	153.34	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	89.96	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	223.48	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	123.50	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	42.09	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	37.00	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	405.73	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	228.98	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	167.13	5610-71120-402450	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	97.34	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	101.76	5610-71120-402450	PCard Transaction Description: AUTO/RV DEALERS
06/11/2012	756331	U.S. Bank	654.49	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	23.97	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	219.93	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	91.44	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	362.12	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE

06/11/2012	756331	U.S. Bank	-49.98	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	37.68	5610-71120-402450	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	1,825.25	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	109.50	5610-71120-403660	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	23.92	5610-71120-403660	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	118.95	5610-71120-403660	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	341.44	5610-71120-403660	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	462.12	5610-71120-403660	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	87.46	5610-71120-403660	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	669.26	5610-71130-402260	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	2.75	5610-71130-402320	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	120.40	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	52.22	5610-71130-402320	PCard Transaction Description: RETAIL SERVICES
06/11/2012	756331	U.S. Bank	372.52	5610-71130-402320	PCard Transaction Description: RETAIL SERVICES
06/11/2012	756331	U.S. Bank	58.93	5610-71130-402320	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	83.76	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	46.38	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	13.98	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	569.16	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE

06/11/2012	756331	U.S. Bank	6.58	5610-71130-402320	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	395.95	5610-71130-402320	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	15.32	5610-71130-402320	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	112.22	5610-71130-402370	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	15.00	5610-71130-402390	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	15.00	5610-71130-402390	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	16.95	5610-71130-402410	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	59.98	5610-71130-402410	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	59.99	5610-71130-402410	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	9.00	5610-71130-402410	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	54.00	5610-71130-402410	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	96.96	5610-71130-402410	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	11.97	5610-71130-402410	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	19.50	5610-71130-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	99.98	5610-71130-402450	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	10.36	5610-71130-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	10.49	5610-71130-403590	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	162.95	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	331.85	5610-71130-403650	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	85.66	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	43.62	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	31.83	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	6.27	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	26.40	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	26.97	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	16.17	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	-30.00	5610-71130-403650	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	341.40	5610-71130-403650	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	25.70	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	1,200.00	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	19.78	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	15.97	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	37.36	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	279.37	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	-6.65	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	148.94	5610-71130-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	45.40	5610-71130-403650	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	105.06	5610-71130-403650	PCard Transaction Description: VEHICLE EXPENSE

06/11/2012	756331	U.S. Bank	244.70	5610-71130-403650	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	226.23	5610-71130-403650	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	47.83	5610-71130-403650	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	49.10	5610-71130-403650	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	1,996.92	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	499.96	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	145.95	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	931.79	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	2,420.50	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	2,451.75	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	240.00	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	85.00	5610-71130-403653	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	62.76	5610-71130-403655	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	847.86	5610-71130-403655	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	2,362.00	5610-71130-403655	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	233.00	5610-71130-403660	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	600.00	5610-71130-403660	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	37.95	5610-71130-403660	PCard Transaction Description: BUSINESS EXPENS

06/11/2012	756331	U.S. Bank	135.00	5610-71130-405333	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	725.00	5610-71140-403822	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	555.70	5610-71140-403822	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	43.00	5610-71140-403822	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	2,000.00	5610-71140-403990	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	17.00	5610-71150-402220	PCard Transaction Description: MEDICAL
06/11/2012	756331	U.S. Bank	341.56	5610-71150-402220	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	195.25	5610-71150-402220	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	48.98	5610-71150-402260	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	13.00	5610-71150-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	63.18	5610-71150-402290	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	42.12	5610-71150-402290	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	8.98	5610-71150-402290	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	9.98	5610-71150-402290	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	57.88	5610-71150-402290	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	10.49	5610-71150-402290	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	129.99	5610-71150-402290	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	41.98	5610-71150-402290	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	89.99	5610-71150-402290	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	49.83	5610-71150-402290	PCard Transaction Description: WHOLESALE TRADE

06/11/2012	756331	U.S. Bank	7.96	5610-71150-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	5.70	5610-71150-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	371.40	5610-71150-402290	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	58.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	173.51	5610-71150-402290	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	152.38	5610-71150-402320	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	193.76	5610-71150-402320	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	402.00	5610-71150-402320	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	10.36	5610-71150-402440	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	80.00	5610-71150-403660	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	506.00	5610-71170-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	366.00	5610-71170-402450	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	49.86	5610-71170-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	23.96	5610-71170-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	175.03	5610-71170-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	52.84	5610-71190-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	60.77	5610-71190-402450	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	156.07	5610-71190-402450	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	21.77	5610-71190-402450	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	187.65	5610-71190-402450	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	80.00	5610-71190-403660	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	82.74	5710-71410-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	434.36	5710-71410-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	25.00	5710-71410-403822	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	206.75	5710-71410-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	11.05	5710-71410-403920	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	10.00	5710-71420-403823	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	19.78	5710-71420-403823	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	117.40	5710-71420-403823	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	7.16	5710-71420-403823	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	53.93	5710-71420-403823	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	341.09	5710-71420-403823	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	206.75	5710-71420-403823	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	113.36	5710-71430-402260	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	63.15	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	7.97	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	78.45	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	35.96	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	317.96	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	15.63	5710-71430-402450	PCard Transaction Description: OTHER

06/11/2012	756331	U.S. Bank	63.60	5710-71430-403660	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	206.16	5710-71440-402260	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	90.00	5710-71440-402450	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	89.95	5710-71440-403822	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	89.95	5710-71440-403822	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	2,318.60	5710-71440-403822	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	162.98	5710-71470-402190	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	162.98	5710-71470-402190	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	70.65	5710-71470-403210	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	483.72	5710-71470-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	5.16	5710-71480-402450	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	41.91	5710-71480-402450	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	285.81	6010-15530-402260	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	170.28	6010-15530-402650	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	16.54	6010-15530-402650	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	75.62	6010-15530-402650	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	50.00	6010-15530-403822	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	50.00	6010-15530-403822	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	300.00	6010-15530-403822	PCard Transaction Description: BUSINESS EXPENS

06/11/2012	756331	U.S. Bank	300.00	6010-15530-403822	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	71.80	6050-15160-402160	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	679.10	6050-15160-402160	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	137.60	6050-15160-402160	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	95.80	6050-15160-402160	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	137.60	6050-15160-402160	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	329.00	6050-15160-402160	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	65.80	6050-15160-402160	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	195.00	6050-15160-403690	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	201.50	6060-19310-402122	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	152.88	6060-19310-402122	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	57.59	6060-19310-402122	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	47.40	6060-19310-402122	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	17.30	6060-19310-402122	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	24.98	6060-19310-402122	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	20.94	6060-19310-402122	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	29.67	6060-19310-402122	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	30.00	6200-19110-402190	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	57.59	6200-19110-402190	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	15.91	6200-19110-403120	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	60.38	6200-19110-403120	PCard Transaction Description: OTHER

06/11/2012	756331	U.S. Bank	4.99	6200-19110-403450	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	449.00	6200-19110-405315	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	168.59	6200-19110-405370	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	799.14	6200-19110-405370	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	195.92	6200-19110-405370	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	822.00	6200-19110-405370	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	58.00	6200-19110-405370	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	199.98	6200-19130-402925	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	995.00	6300-17530-403330	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	213.86	6300-17530-403740	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	97.00	6500-15650-403450	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	26.27	6500-15660-402210	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	64.46	6500-15660-402210	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	74.22	6500-15660-402210	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	49.97	6500-15660-402210	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	-18.98	6500-15660-402210	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	36.95	6500-15660-402210	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	207.57	6500-15660-402210	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	107.85	6500-15660-402210	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	145.55	6500-15660-402210	PCard Transaction Description: BUILDING SERVIC

06/11/2012	756331	U.S. Bank	271.29	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	97.59	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	54.99	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	99.89	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	189.92	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	210.57	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	261.03	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	66.45	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	146.53	6500-15660-402320	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	3.64	6500-15660-402350	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	150.00	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	262.50	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	457.75	6500-15660-402450	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	130.00	6500-15660-402450	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	170.20	6500-15660-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	63.00	6500-15660-402450	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	30.34	6500-15660-402450	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	450.00	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	214.55	6500-15660-402450	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	33.96	6500-15660-402450	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	126.57	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	572.33	6500-15660-403660	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	162.50	6500-15660-403660	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	1,021.25	6500-15660-403660	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	610.81	6500-15670-402240	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	49.59	6500-15670-402240	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	188.89	6500-15670-402240	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	409.02	6500-15670-402240	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	122.86	6500-15670-403690	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	1,547.00	6500-15670-403690	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	206.00	6500-15670-403690	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	606.20	6500-15670-403690	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	44.00	6500-15670-403690	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	318.00	6500-15670-403690	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	649.50	6500-15670-403690	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	572.15	6500-15670-403690	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	180.59	6600-31100-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	155.99	6600-31100-402190	PCard Transaction Description: WHOLESale TRADE

06/11/2012	756331	U.S. Bank	165.53	6600-31100-402190	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	88.98	6600-31100-402190	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	99.60	6600-31100-402190	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	79.00	6600-31100-403350	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	30.00	6600-31100-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	90.00	6600-31100-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	90.00	6600-31100-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	90.00	6600-31100-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	17.60	6600-31100-403660	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	155.08	6600-31100-403824	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	37.82	6600-31100-403824	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	60.49	6600-31100-403824	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	25.22	6600-31100-403824	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	148.50	6600-31100-403824	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	107.70	6700-31410-402190	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	0.94	6700-31410-403290	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	530.00	6700-31410-403290	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	237.20	6700-31410-403290	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	26.40	6700-31410-403660	PCard Transaction Description: OFFICE SERVICES

06/11/2012	756331	U.S. Bank	29.00	6700-31410-403823	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	118.65	6700-31410-403824	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	8.10	6700-31410-408199	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	206.29	6700-31410-408199	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	8.04	6700-31410-408199	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	-33.90	6700-31410-408199	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	-22.61	6700-31410-408199	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	81.03	6700-31410-408199	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	79.00	6700-31410-408199	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	65.46	6700-31410-408199	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	90.00	6700-31410-408199	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	421.20	6700-31410-408199	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	1,024.80	7090-21910-396620	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	1,024.80	7090-21910-396620	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	-24.95	7090-21910-403822	PCard Transaction Description: OTHER TRAVEL
06/11/2012	756331	U.S. Bank	27.96	7170-21660-403450	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	25.00	7180-21600-403870	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	-63.06	7180-21600-403870	PCard Transaction Description: RENTAL CARS
06/11/2012	756331	U.S. Bank	335.53	7180-21600-403870	PCard Transaction Description: RENTAL CARS
06/11/2012	756331	U.S. Bank	621.00	7180-21600-403870	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	621.00	7180-21600-403870	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	503.28	7380-12640-403824	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	33.90	2600-55190-403333	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	8.08	2600-55190-403255	PCard Transaction Description: OFFICE SUPPLIES

06/11/2012	756331	U.S. Bank	5.00	2600-55190-403244	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	241.86	2600-55190-403243	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	257.37	2600-55190-403241	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	26.85	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	62.81	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	8.96	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	20.99	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	58.74	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	22.50	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	112.26	2600-55190-403226	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	8.62	2600-55190-403226	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	61.35	2600-55190-403226	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	49.99	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	27.39	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	175.28	0100-16110-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	188.18	0100-16110-403821	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	315.00	0100-17500-402110	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	65.42	0100-17500-402110	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	48.00	0100-17500-403365	PCard Transaction Description: EATING/DRINKING

06/11/2012	756331	U.S. Bank	189.56	0100-17500-403365	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	213.86	0100-17500-403740	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	209.43	0100-17500-403740	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	36.51	0100-17500-403740	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	52.44	0100-17500-403740	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	213.86	0100-17500-403740	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	249.00	0100-17500-403820	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	93.00	0100-43210-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	132.31	0100-51100-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	372.00	0100-51100-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	189.95	0100-51120-402120	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	457.13	0100-51120-402120	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	364.93	0100-51120-402120	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	132.31	0100-51120-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	91.66	0100-51120-402260	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	29.76	0100-51120-402260	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	136.00	0100-51120-402260	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	78.00	0100-51120-402260	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	40.00	0100-51120-402260	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	47.98	0100-51120-402260	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	242.58	0100-51120-402290	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	13.88	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	-169.23	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	55.68	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	291.42	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	531.90	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	191.08	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	25.52	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	42.72	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	18.84	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	35.50	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	320.95	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	203.40	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	47.37	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	150.40	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	81.23	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	65.61	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	1,091.00	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	100.50	0100-51120-402290	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	30.00	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	45.66	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	207.90	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	188.18	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	239.08	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	55.73	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	1,536.45	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	83.88	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	57.78	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	314.31	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	31.64	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	194.24	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	22.92	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	136.81	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	20.39	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	689.00	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	20.00	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	32.97	0100-51120-402290	PCard Transaction Description: VEHICLE EXPENSE

06/11/2012	756331	U.S. Bank	75.11	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	12.20	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	925.31	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	3.78	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	51.42	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	54.48	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	452.27	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	213.76	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	34.06	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	39.99	0100-51120-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	24.99	0100-51120-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	21.99	0100-51120-402290	PCard Transaction Description: VEHICL EXPENSE
06/11/2012	756331	U.S. Bank	101.96	0100-51120-402290	PCard Transaction Description: VEHICL EXPENSE
06/11/2012	756331	U.S. Bank	29.97	0100-51120-402290	PCard Transaction Description: VEHICL EXPENSE
06/11/2012	756331	U.S. Bank	18.98	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	30.52	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	8.08	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	13.95	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	15.26	0100-51120-402290	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	90.64	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	131.94	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	25.95	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	40.98	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	8.99	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	695.69	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	122.50	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	21.50	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	85.88	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	39.22	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	62.11	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	82.31	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	39.28	0100-51120-402290	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	78.38	0100-51120-402290	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	3.89	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	76.93	0100-51120-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	4.65	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	72.50	0100-51120-402290	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	36.00	0100-51120-402290	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	172.00	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	138.00	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	35.25	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	48.00	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	24.95	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	152.24	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	12.25	0100-51120-402290	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	2.49	0100-51120-402290	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	38.00	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	14.73	0100-51120-402320	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	61.01	0100-51120-402330	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	94.38	0100-51120-402330	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	62.92	0100-51120-402330	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	7.52	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	39.98	0100-51120-402330	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	49.99	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	249.99	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	32.96	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	126.23	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE

06/11/2012	756331	U.S. Bank	41.43	0100-51120-402330	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	325.00	0100-51120-402330	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	244.02	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	108.26	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	125.37	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	302.79	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	224.74	0100-51120-402330	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	55.98	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	28.27	0100-51120-402330	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	143.00	0100-51120-402390	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	10.00	0100-51120-402390	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	39.64	0100-51120-402410	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	8.84	0100-51120-402410	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	159.96	0100-51120-402410	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	9.99	0100-51120-402410	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	24.55	0100-51120-402410	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	48.95	0100-51120-402410	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	27.91	0100-51120-402410	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	47.94	0100-51120-402410	PCard Transaction Description: WHOLESAL TRADE

06/11/2012	756331	U.S. Bank	98.41	0100-51120-402410	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	24.29	0100-51120-402410	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	7.99	0100-51120-402410	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	904.19	0100-51120-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	402.00	0100-51120-403650	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	169.95	0100-51120-403650	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	28.68	0100-51120-403650	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	36.46	0100-51120-403660	PCard Transaction Description: RETAIL SERVICES
06/11/2012	756331	U.S. Bank	45.00	0100-51120-403690	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	347.49	0100-51120-403690	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	37.00	0100-51120-403690	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	9.15	0100-51120-403690	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	25.08	0100-51120-403690	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	7.15	0100-51120-403990	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	161.62	0100-51140-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	525.00	0100-51140-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	140.00	0100-51140-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	26.98	0100-51140-403990	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	36.87	0100-51140-403990	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	46.48	0100-51140-403990	PCard Transaction Description: OFFICE SUPPLIES

06/11/2012	756331	U.S. Bank	120.00	0100-51140-403990	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	24.00	0100-51140-403990	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	64.75	0100-51140-403990	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	132.31	0100-51210-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	15.00	0100-51210-403665	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	149.99	0100-51230-402250	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	590.00	0100-51250-402250	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	57.34	0100-51250-402250	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	37.93	0100-51250-402250	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	24.40	0100-51250-402250	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	427.00	0100-51260-402230	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	95.08	0100-51260-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	15.99	0100-51260-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	113.94	0100-51260-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	52.12	0100-51260-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	111.62	0100-51260-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	25.98	0100-51270-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	44.02	0100-51270-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	59.96	0100-51270-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	45.04	0100-51270-402190	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	18.00	0100-51270-402250	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	40.61	0100-51270-402450	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	44.17	0100-51270-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	91.00	0100-51270-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	20.00	0100-51270-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	163.76	0100-51270-402450	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	100.33	0100-51270-402450	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	9.37	0100-51270-402450	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	27.33	0100-51420-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	49.01	0100-51420-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	51.78	0100-51420-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	8.98	0100-51420-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	35.00	0100-51420-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	20.00	0100-51420-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	59.90	0100-51420-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	33.32	0100-51420-402330	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	23.83	0100-51420-402330	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	50.93	0100-51420-402330	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	299.95	0100-51420-402410	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	165.00	1500-21110-401170	PCard Transaction Description: OTHER

06/11/2012	756331	U.S. Bank	52.00	1500-21110-401170	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	62.00	1500-21110-401170	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	224.46	1500-21110-403110	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	11.69	1500-21110-403450	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	87.00	1500-21110-403574	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	696.40	1500-21110-403824	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	950.00	1500-21110-403824	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	311.04	1500-21110-408199	PCard Transaction Description: RENTAL CARS
06/11/2012	756331	U.S. Bank	103.59	1500-21120-402120	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	63.12	1500-21120-402120	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	64.14	1500-21120-402120	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	499.95	1500-21120-402120	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	179.03	1500-21120-402220	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	539.72	1500-21120-402260	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	1,090.00	1500-21120-402261	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	24.65	1500-21120-402261	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	56.24	1500-21120-402261	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	86.93	1500-21120-402261	PCard Transaction Description: MAIL/TELEPHONE

06/11/2012	756331	U.S. Bank	5.97	1500-21120-402290	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	98.68	1500-21120-402290	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	-47.99	1500-21120-402290	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	179.38	1500-21120-402320	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	799.00	1500-21120-402443	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	21.50	1500-21120-402450	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	440.00	1500-21150-402279	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	196.96	1500-21150-402279	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	25.48	1500-21150-402285	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	583.00	1500-21150-402285	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	190.00	1500-21150-402285	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	50.00	1500-21150-402285	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	83.97	1500-21150-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	556.14	1500-21150-402975	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	60.56	1500-21150-402975	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	113.43	1500-21150-402975	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	55.12	1500-21200-402290	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	74.97	1500-21200-402610	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	1,085.98	1500-21200-402610	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	48.99	1500-21200-402610	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	819.95	1500-21200-402610	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	616.90	1500-21200-402610	PCard Transaction Description: OTHER

06/11/2012	756331	U.S. Bank	464.00	1500-21200-402610	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	278.30	1500-21200-402610	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	1,312.34	1500-21200-402610	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	1,939.54	1500-21200-402610	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	211.94	1500-21200-402610	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	173.39	1500-21200-402610	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	144.75	1500-21200-402610	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	166.90	1500-21200-402631	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	2,452.95	1500-21200-402631	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	228.50	1500-21200-407910	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	664.17	1500-21400-402270	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	21.14	1500-21400-402280	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	88.74	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	359.24	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	449.05	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	166.78	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	62.04	1500-21400-403822	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	429.66	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	429.66	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	248.08	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	195.00	1500-21400-403822	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	279.27	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	724.00	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	1,390.00	1500-21400-403822	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	145.00	1500-21400-403822	PCard Transaction Description: OFFICE SERVICES

06/11/2012	756331	U.S. Bank	89.81	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	89.81	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	410.05	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	346.21	1500-21400-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	24.00	1500-21400-403822	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	147.15	1500-21400-403822	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	75.00	1500-21400-403822	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	175.00	1500-21400-403822	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	1,350.00	1500-21400-403822	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	1,325.00	1500-21400-403822	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	200.00	1500-21500-402120	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	1,394.99	1500-21500-402120	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	2,500.00	1500-21500-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	307.88	1500-21500-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	845.93	1500-21500-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	442.73	1500-21500-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	33.60	1500-21500-402290	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	1,394.99	1500-21500-402925	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	83.20	1500-21500-403210	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	627.52	1500-21500-403630	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	147.78	1500-21700-402190	PCard Transaction Description: WHOLESale TRADE

06/11/2012	756331	U.S. Bank	167.65	1500-21700-403110	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	49.95	1500-21710-402230	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	28.07	1500-21710-402240	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	16.70	1500-21710-402240	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	335.96	1500-21720-402120	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	13.00	1500-21720-402260	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	21.00	1500-21720-402260	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	112.50	1500-21720-402290	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	10.80	1500-21720-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	195.00	1500-21720-403824	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	110.00	1500-21720-403824	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	17.31	1500-22210-403450	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	166.78	1500-22210-403760	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	40.01	1500-22210-403760	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	423.48	1500-22230-402110	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	40.62	1500-22230-402290	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	1.18	1500-22230-402290	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	25.51	1500-22230-402290	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	72.00	1500-22230-402290	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	41.98	1500-22230-402290	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	153.92	1500-22230-402610	PCard Transaction Description: MAIL/TELEPHONE

06/11/2012	756331	U.S. Bank	153.92	1500-22230-402610	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	165.00	1500-22230-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	25.00	1500-22230-403824	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	36.98	1500-22240-402280	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	81.00	1500-22240-402280	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	64.95	1500-22240-402290	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	100.89	1500-22240-402925	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	8.58	1500-22250-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	807.50	1500-22250-402410	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	178.95	1500-22250-402410	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	153.54	1500-22250-402450	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	6.58	1500-22250-402450	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	15.26	1500-22250-403240	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	150.00	1500-22250-403350	PCard Transaction Description: MEDICAL
06/11/2012	756331	U.S. Bank	590.00	1500-22250-403824	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	39.88	1500-22260-402120	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	12.62	1500-22290-402120	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	23.97	1500-22290-402120	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	68.73	1500-22290-402410	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	28.00	2090-44510-401170	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	25.67	2090-44510-402190	PCard Transaction Description: WHOLESALE TRADE

06/11/2012	756331	U.S. Bank	88.25	2090-44510-402190	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	68.50	2090-44510-402520	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	58.44	2090-44510-402520	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	180.00	2090-44510-403821	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	20.00	2090-44510-403821	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	70.00	2090-44510-403822	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	25.00	2090-44510-403824	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	70.80	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	36.00	2110-31320-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	19.99	2110-31320-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	18.99	2110-31320-402290	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	12.75	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	47.07	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	58.72	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	55.04	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	14.99	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	4.79	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	14.98	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	24.50	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	29.00	2110-31320-402290	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	11.34	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	66.00	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	160.00	2110-31320-402290	PCard Transaction Description: BUILDING SERVIC
06/11/2012	756331	U.S. Bank	6.83	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	8.46	2110-31320-402310	PCard Transaction Description: MRO SUPPLIES
06/11/2012	756331	U.S. Bank	3.65	2110-31320-402320	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	1.10	2110-31320-402320	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	19.99	2110-31320-402320	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	487.75	2110-31320-402320	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	178.45	2110-31320-402340	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	538.40	2110-31320-402340	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	77.17	2110-31320-402340	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	70.50	2110-31320-402380	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	70.31	2110-31320-402380	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	25.64	2110-31320-402380	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	143.45	2110-31320-402380	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	244.10	2110-31320-402380	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	565.95	2110-31320-402380	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	86.04	2110-31320-402420	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	295.06	2110-31320-402420	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	192.00	2110-31320-402630	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	1,675.00	2110-31320-402920	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	121.01	2110-31320-402920	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	69.78	2110-31320-402920	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	154.00	2110-31320-402920	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	32.59	2110-31320-403410	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	26.00	2110-31320-403650	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	817.50	2110-31320-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	9.98	2110-31320-403650	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	82.45	2110-31320-403824	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	20.98	2110-31320-404310	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	12.48	2110-31320-404310	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	48.00	2110-31320-404310	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	52.65	2110-31320-404310	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	50.00	2250-22320-403822	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	50.00	2250-22320-403822	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	60.00	2330-43710-403590	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	-181.50	2400-43010-402190	PCard Transaction Description: WHOLESale TRADE

06/11/2012	756331	U.S. Bank	50.00	2400-43010-403350	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	760.50	2400-43010-403720	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	58.00	2400-43010-403720	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	213.84	2400-43010-403720	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	148.50	2400-43010-403722	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	128.90	2400-43010-403824	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	43.01	2400-43010-408199	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	25.00	2400-43010-408199	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	36.43	2400-43180-403720	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	36.42	2400-43180-403720	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	25.00	2400-43180-403824	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	25.00	2400-43180-403824	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	79.55	2470-12670-402190	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	81.00	2510-21870-402190	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	399.99	2510-21870-402190	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	12.99	2510-21870-402190	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	7.50	2510-21870-402190	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	67.75	2510-21870-403822	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	324.65	2510-21870-403822	PCard Transaction Description: RENTAL CARS
06/11/2012	756331	U.S. Bank	513.60	2510-21870-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	356.10	2550-21420-403822	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	40.00	2550-21420-403822	PCard Transaction Description: AIRLINE
06/11/2012	756331	U.S. Bank	65.00	2600-55110-402190	PCard Transaction Description: MAIL/TELEPHONE

06/11/2012	756331	U.S. Bank	130.72	2600-55110-402190	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	17.55	2600-55110-402190	PCard Transaction Description: MEDICAL
06/11/2012	756331	U.S. Bank	54.13	2600-55110-403360	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	82.39	2600-55110-403822	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	140.80	2600-55110-407930	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	573.55	2600-55120-402120	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	669.47	2600-55120-402240	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	119.66	2600-55120-402240	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	54.00	2600-55120-402260	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	16.97	2600-55120-402290	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	158.55	2600-55120-402360	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	516.89	2600-55120-402450	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	68.50	2600-55120-403660	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	1,672.00	2600-55120-403690	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	60.00	2600-55120-408199	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	296.58	2600-55130-402190	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	324.42	2600-55130-402190	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	414.72	2600-55130-403690	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	57.99	2600-55140-402190	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	191.20	2600-55140-402190	PCard Transaction Description: WHOLESAL TRADE

06/11/2012	756331	U.S. Bank	254.00	2600-55140-408199	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	468.00	2600-55140-408199	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	303.59	2600-55150-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	219.00	2600-55150-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	44.23	2600-55150-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	67.72	2600-55150-402280	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	14.49	2600-55150-402280	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	303.27	2600-55150-402280	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	23.55	2600-55150-402280	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	3.98	2600-55150-402280	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	245.45	2600-55160-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	776.50	2600-55160-402190	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	89.72	2600-55160-402190	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	70.82	2600-55160-402290	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	100.87	2600-55160-402290	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	186.95	2600-55160-402190	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	13.95	2600-55170-402290	PCard Transaction Description: WHOLESale TRADE
06/11/2012	756331	U.S. Bank	45.00	2600-55180-402120	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	99.96	2600-55180-402925	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	10.91	2600-55180-408199	PCard Transaction Description: WHOLESale TRADE

06/11/2012	756331	U.S. Bank	6.99	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	11.80	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	10.22	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	9.52	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	9.99	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	12.99	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	10.91	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	9.99	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	12.99	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	10.69	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	13.72	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	9.99	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	11.99	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	11.99	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	10.46	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	11.99	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	10.16	2600-55180-408199	PCard Transaction Description: WHOLES TRADE
06/11/2012	756331	U.S. Bank	14.99	2600-55180-408199	PCard Transaction Description: WHOLES TRADE

06/11/2012	756331	U.S. Bank	9.99	2600-55180-408199	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	12.99	2600-55180-408199	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	11.99	2600-55180-408199	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	8.48	2600-55190-403222	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	16.00	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	15.99	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	9.99	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	6.95	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	33.59	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	59.47	2600-55190-403225	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	9.99	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	44.97	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	203.88	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	89.76	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	44.73	2600-55190-403225	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	24.96	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	60.26	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	246.46	0100-16110-402190	PCard Transaction Description: WHOLESAL TRADE
06/11/2012	756331	U.S. Bank	270.00	0100-15120-403823	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	112.28	0100-15120-403821	PCard Transaction Description: HOTELS

06/11/2012	756331	U.S. Bank	19.50	0100-15120-403390	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	1,239.71	0100-15120-403230	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	34.26	0100-15120-403210	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	58.09	0100-15120-403210	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	67.44	0100-15120-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	299.94	0100-15120-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	86.23	0100-15120-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	164.04	0100-15120-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	19.99	0100-15120-402190	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	24.99	0100-15120-402190	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	49.98	0100-15120-402190	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	154.40	0100-14110-403325	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	226.88	0100-14110-403325	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	150.00	0100-11000-403824	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	502.00	0100-12120-403390	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	452.50	0100-12120-403390	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	269.43	0100-12120-403824	PCard Transaction Description: HOTELS
06/11/2012	756331	U.S. Bank	8.75	0100-12130-402290	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	46.70	0100-12130-402290	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	262.87	0100-12200-401170	PCard Transaction Description: OTHER

06/11/2012	756331	U.S. Bank	50.00	0100-12200-402190	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	33.60	0100-12200-402190	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	435.72	0100-12200-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	2,000.00	0100-12200-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	634.85	0100-12200-402190	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	13.97	0100-12200-402190	PCard Transaction Description: MEDICAL
06/11/2012	756331	U.S. Bank	68.95	0100-12200-402190	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	-68.95	0100-12200-402190	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	39.13	0100-12200-403240	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	139.95	0100-12200-403240	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	4.00	0100-12530-403575	PCard Transaction Description: VEHICLE EXPENSE
06/11/2012	756331	U.S. Bank	13.56	0100-12530-403575	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	35.94	0100-12530-403575	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	6.48	0100-12530-403575	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	12.00	0100-12530-403575	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	10.57	0100-12530-403575	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	6.49	0100-12530-403575	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	24.44	0100-12530-403575	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	31.14	0100-12530-403575	PCard Transaction Description: OFFICE SUPPLIES
06/11/2012	756331	U.S. Bank	51.16	0100-12530-403575	PCard Transaction Description: WHOLESALE TRADE

06/11/2012	756331	U.S. Bank	16.87	0100-12530-403575	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	97.23	0100-12530-403575	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	39.76	0100-12530-403575	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	190.00	0100-12530-403575	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	333.98	0100-13130-402110	PCard Transaction Description: WHOLESALE TRADE
06/11/2012	756331	U.S. Bank	4.99	0100-13130-402110	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	19.99	0100-13130-402110	PCard Transaction Description: OTHER
06/11/2012	756331	U.S. Bank	45.00	0100-13130-403360	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	27.45	0100-13130-403360	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	23.75	0100-13130-403360	PCard Transaction Description: EATING/DRINKING
06/11/2012	756331	U.S. Bank	537.00	0100-13130-403360	PCard Transaction Description: BUSINESS EXPENS
06/11/2012	756331	U.S. Bank	57.59	0100-13130-403450	PCard Transaction Description: MAIL/TELEPHONE
06/11/2012	756331	U.S. Bank	149.00	0100-13130-403824	PCard Transaction Description: OFFICE SERVICES
06/11/2012	756331	U.S. Bank	277.50	0100-13130-403824	PCard Transaction Description: HOTELS
06/11/2012	756334	VAN METER & ASSOCIATES	2,625.00	1500-21400-403822	August 1 & 2, 2012 Police Productivity Training, Balance Due
06/11/2012	756339	Western Heritage Center	4,166.67	2600-55110-403590	Inv 1487 - MT Room digitization Project
06/11/2012	756343	Yellowstone Valley Animal Shelter	20,666.67	1500-21700-403990	contract services 4-22-12/5-21-12

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012  
**TITLE:** Payment of Claims June 18, 2012.  
**PRESENTED BY:** Pat M. Weber, Finance Director  
**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$2,415,792.40 have been audited and are presented for your approval for payment. A complete listing of the claims dated June 18, 2012 is available in the Finance Department.

**ALTERNATIVES ANALYZED**

No other alternatives were analyzed.

**FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**RECOMMENDATION**

Staff recommends that Council approve the Payment of Claims.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

List of claims greater than \$2500.

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AP Report > \$2,500.00 for 06/18/2012

Check Date	Check	Name	Amount	Account	Item Desc
06/18/2012	756346	A & I Distributors	0.33	5710-71440-402310 2173524	
06/18/2012	756346	A & I Distributors	1,883.42	6010-00000-141714 2173524	PO NUM 289086
06/18/2012	756346	A & I Distributors	0.26	6010-15530-402650 2177193	
06/18/2012	756346	A & I Distributors	4,552.24	6010-00000-141000 2177193	PO NUM 289086
06/18/2012	756346	A & I Distributors	494.45	5710-71440-402320 2178389	
06/18/2012	756346	A & I Distributors	2,703.80	6010-00000-141000 2182622	
06/18/2012	756346	A & I Distributors	177.45	5120-85000-402310	diesel treatment
06/18/2012	756346	A & I Distributors	1,435.50	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289672
06/18/2012	756346	A & I Distributors	1.77	6010-15530-402650 2173545	
06/18/2012	756346	A & I Distributors	494.34	6010-00000-141000 2173545	PO NUM 289086
06/18/2012	756346	A & I Distributors	3.30	6010-15530-402650 2182622	
06/18/2012	756346	A & I Distributors	2,487.94	6010-00000-141000 2173545	PO NUM 289086
06/18/2012	756346	A & I Distributors	779.35	5410-31220-402320 2182633	
06/18/2012	756349	Accent Air Conditioning	10,383.12	5610-71170-402450	Invoice #12-3449. Remove & replace 2 rooftop air conditioning units at IP-9
06/18/2012	756361	Arrow Striping & Manufacturing Inc	7,200.00	2110-31320-402340	glass beads for painting
06/18/2012	756375	Billings Gazette	636.00	2600-55110-403360	Library
06/18/2012	756375	Billings Gazette	400.00	2600-55110-403360	Library Magic Magazine
06/18/2012	756375	Billings Gazette	847.18	5410-31220-403370	HR
06/18/2012	756375	Billings Gazette	7,064.53	5410-31220-403370	Solid Waste
06/18/2012	756375	Billings Gazette	250.99	0100-51400-403310	Cemetery
06/18/2012	756375	Billings Gazette	1,289.02	5020-73110-403210	Water Report commercial print
06/18/2012	756375	Billings Gazette	859.36	5120-83110-403210	Water Report commercial print
06/18/2012	756375	Billings Gazette	1,560.00	5210-15210-403370	Parking (All Around Billings)
06/18/2012	756384	Border States Electric	2,359.50	5120-84000-403820	BRAVO - TRAINING
06/18/2012	756384	Border States Electric	10.00	5120-83140-402450	ADDITIONAL AMOUNT
06/18/2012	756384	Border States Electric	200.07	2110-31320-402430	misc tools for signals
06/18/2012	756384	Border States Electric	55.74	5020-75000-402320	NONSTOCKING ITEMS-P.U.D.
06/18/2012	756384	Border States Electric	38.99	2110-31320-402430	hex head screws for signsls
06/18/2012	756384	Border States Electric	39.76	5120-84000-402360	freight
06/18/2012	756384	Border States Electric	84.67	5120-83140-402450	gate parts
06/18/2012	756384	Border States Electric	19.01	5120-83140-402120	parts light
06/18/2012	756384	Border States Electric	107.18	2110-00000-141318	STREET LIGHTS PO NUM 289088

06/18/2012	756384	Border States Electric	146.52	2110-31320-402430	terminals/disconnects M & F
06/18/2012	756384	Border States Electric	387.37	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289408
06/18/2012	756384	Border States Electric	822.20	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289525
06/18/2012	756384	Border States Electric	41.94	2110-31320-402360	bolt connectors/tape
06/18/2012	756384	Border States Electric	2,359.50	5020-74000-403820	BOUGH - TRAINING
06/18/2012	756384	Border States Electric	2.24	5120-84000-402360	elec
06/18/2012	756384	Border States Electric	4.30	5120-84000-402360	elec
06/18/2012	756384	Border States Electric	30.10	5120-84000-402360	elec
06/18/2012	756384	Border States Electric	25.92	5120-84000-402360	elec parts
06/18/2012	756384	Border States Electric	57.30	5120-84000-402360	elec parts
06/18/2012	756384	Border States Electric	133.56	5120-84000-402360	elec parts
06/18/2012	756384	Border States Electric	202.50	5120-84000-402360	elec parts
06/18/2012	756384	Border States Electric	2.90	5120-84000-402360	elec. parts
06/18/2012	756384	Border States Electric	3.80	5120-84000-402360	ELEC. PARTS
06/18/2012	756384	Border States Electric	14.80	5120-84000-402360	ELEC. PARTS
06/18/2012	756384	Border States Electric	18.63	5120-84000-402360	elec. parts
06/18/2012	756384	Border States Electric	32.72	5120-84000-402360	elec. parts
06/18/2012	756384	Border States Electric	122.55	5120-84000-402360	ELEC. PARTS
06/18/2012	756384	Border States Electric	263.86	5120-84000-402360	elec. parts
06/18/2012	756384	Border States Electric	891.12	5020-00000-141000	ELECTRICAL FOR WTP & WWTP PO NUM 289598
06/18/2012	756384	Border States Electric	18.60	2110-31320-403650	9v batterys for sprinkler system timers
06/18/2012	756384	Border States Electric	12.06	2110-31320-402430	batteries for signal locaters
06/18/2012	756387	Bruco Inc	4,895.84	6500-15670-402240	Inv. #300813 Auto Scrubber Comp
06/18/2012	756391	Business Tax Section	104.88	5610-71170-402450	Invoice #12-3449. Remove & replace 2 air conditioning units at IP-9
06/18/2012	756391	Business Tax Section	38.02	5630-71220-409290	Pay Request 7-FINAL. IP-9 ELEVATOR PROJECT. With change order 1 & 2
06/18/2012	756391	Business Tax Section	428.28	5620-71200-409310	Payment #1. Terminal Circle Rehabilitation Project
06/18/2012	756391	Business Tax Section	3,562.59	5030-74910-409390	WO 10-08 WTP Clearwell No.1 Roof Replc; Inv #2
06/18/2012	756391	Business Tax Section	2,336.00	4980-55110-409220	WO 12-27 Over excavation of Library site. 1% Business Tax
06/18/2012	756391	Business Tax Section	1,585.39	5130-85910-409340	WO1201 Water & Sewer Replacement; Inv#1

06/18/2012	756391	Business Tax Section	121.82	2050-31310-409310	WO0911 RIMROCK RD - 17TH TO FORSYTHIA; Pymt#7
06/18/2012	756394	Cmg Construction, Inc.	231,264.00	4980-55110-409220	WO 12-27 Over excavation of Library site.
06/18/2012	756396	Community Housing Resource Board	3,067.01	2760-67500-407230	Q3 FHIP Reimb.
06/18/2012	756399	Cop Construction Co	156,953.27	5130-85910-409340	WO1201 Water & Sewer Replacement; Inv#1
06/18/2012	756401	County Water District Of Billings Heights	710.27	8720-51980-403420	Water charges for Uinta Park.
06/18/2012	756401	County Water District Of Billings Heights	16.95	0100-51120-403420	Water charges for Arrowhead Park.
06/18/2012	756401	County Water District Of Billings Heights	550.62	0100-51120-403420	Water charges for Primrose Park.
06/18/2012	756401	County Water District Of Billings Heights	330.39	8720-51980-403420	Water charges for Luthern Park.
06/18/2012	756401	County Water District Of Billings Heights	362.65	8720-51980-403420	Water charges for Twin Oaks Park.
06/18/2012	756401	County Water District Of Billings Heights	850.49	0100-51120-403420	Water charges for Arrowhead Park.
06/18/2012	756401	County Water District Of Billings Heights	304.34	8720-51980-403420	Water charges for Rolling Hills Park.
06/18/2012	756401	County Water District Of Billings Heights	245.49	0100-51120-403420	Water charges for Sherry Cleavenger Field.
06/18/2012	756401	County Water District Of Billings Heights	469.46	8720-51980-403420	Water charges for Frances's Park.
06/18/2012	756401	County Water District Of Billings Heights	1,139.76	8720-51980-403420	Water charges for Walden Grove Park.
06/18/2012	756401	County Water District Of Billings Heights	491.01	0100-51120-403420	Water charges for Hawthorne Park.
06/18/2012	756401	County Water District Of Billings Heights	302.33	5120-85000-403420	1840 ST ANDREWS
06/18/2012	756405	Csg Systems Inc	5,581.03	5020-73110-403110	MONTHLY STATEMENTS
06/18/2012	756405	Csg Systems Inc	2,211.53	5020-73110-403111	MONTHLY STATEMENTS
06/18/2012	756405	Csg Systems Inc	1,474.35	5120-83110-403111	MONTHLY STATEMENTS
06/18/2012	756405	Csg Systems Inc	3,720.68	5120-83110-403110	MONTHLY STATEMENTS
06/18/2012	756408	Custom Computer Technologies Inc	494.70	2510-21870-403560	Gallatin County Desktop, notebook and repairs.
06/18/2012	756408	Custom Computer Technologies Inc	3,559.00	2510-21870-403560	New system with software. 2 ThinkPad Edges. Missoula Sheriff's Dept.
06/18/2012	756411	Dell Computer L P	1,322.71	6700-31410-402925	Dell Latitude E5520
06/18/2012	756411	Dell Computer L P	1,390.24	1500-22210-402925	(1) OptiPlex 790
06/18/2012	756411	Dell Computer L P	1,199.25	1500-22210-402925	(1)OptiPlex 790
06/18/2012	756411	Dell Computer L P	3,004.98	6700-31410-402925	(2) OptiPlex 990
06/18/2012	756411	Dell Computer L P	2,904.16	6700-31410-402925	(2)OptiPlex 990
06/18/2012	756412	Dell Marketing Lp	14,506.80	2600-55180-402925	Invoice XFRT8PJC3
06/18/2012	756414	Dept Of Justice Dci	5,161.15	2510-21870-403560	OT, Supplies and Equipement.
06/18/2012	756414	Dept Of Justice Dci	2,994.23	2510-21870-403822	Travel and Training expenses.
06/18/2012	756416	Dixie Petro-Chem	1,633.75	0100-51260-402290	Chlorine for Rose pool.
06/18/2012	756416	Dixie Petro-Chem	2,752.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289743

06/18/2012	756416	Dixie Petro-Chem	2,752.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289668
06/18/2012	756416	Dixie Petro-Chem	653.50	0100-51260-402290	Chlorine for South pool.
06/18/2012	756418	Dowl Hkm	777.50	2050-31310-409310	WO 12-02 Misc Developer Inv#5 Materials Testing
06/18/2012	756418	Dowl Hkm	25,980.59	8400-31840-409310	WO 10-19 Shiloh Conservation Area; Inv#2
06/18/2012	756418	Dowl Hkm	15,084.29	8450-31860-409310	WO 09-20 Rimrck Rd Forsythia Blvd to Shiloh Rd; Inv# 6
06/18/2012	756418	Dowl Hkm	4,502.99	5120-82110-403540	WO1214 IWP WW Collections System; Inv#1
06/18/2012	756419	Dvorak Randi	75.00	1500-22250-403810	E-BOOK FEES
06/18/2012	756419	Dvorak Randi	2,790.00	1500-22250-403810	TUITION - 3 CLASSES: MAT-134 APPLICATIONS OF ALGEBRA (4CR); PHI-305 ETHICAL THINKING (4CR); COM-315 INTERCULTURAL COMMUNICATIONS (4CR)
06/18/2012	756428	Ennis Paint Inc.	14,634.00	2110-31320-402340	6 totes of yellow paint
06/18/2012	756428	Ennis Paint Inc.	4,898.50	2110-31320-402340	2 totes white paint
06/18/2012	756428	Ennis Paint Inc.	2,592.24	2110-31320-402340	2 pallets of white buckets
06/18/2012	756437	Ferguson Enterprises Inc	9,692.76	5020-00000-141000	SYSTEMS PO NUM 289787
06/18/2012	756440	Fisher Construction	3,763.98	5630-71220-409290	Pay Request 7-FINAL. IP-9 ELEVATOR PROJECT. With change order 1 & 2
06/18/2012	756446	General Services Administration	2,546.10	1500-22310-402690	BUFSA-WILDLAND FIRE HOSE, WYE VALVES AND PACKSACKS ORDERED THRU YSTN COUNTY'S GSA ACCOUNT
06/18/2012	756449	Gibson Advertising	3,160.67	2510-21870-403450	Digital Dark Side campaign. Website and FB Updates.
06/18/2012	756451	Golden Enviro LLC	21,192.40	9000-00000-229000	BID deposit refund. BD1201. WWTP Digester Cleaning.
06/18/2012	756457	Guardian Security Inc	6,142.50	2600-55120-403574	Inv 995727
06/18/2012	756460	Hardy Construction	352,696.01	5030-74910-409390	WO 10-08 WTP Clearwell No.1 Roof Replc; Inv#2
06/18/2012	756461	Hawkins Water Treatment Group Inc	3,062.11	0100-51260-402290	Chemicals for swimming pools.
06/18/2012	756462	Hdr Inc	7,043.46	4160-74930-409340	WO 09-28 Wtr Treatment Plant Backup Power Phs II □ Amend#2; Pymt# 28/383810-H
06/18/2012	756462	Hdr Inc	2,160.91	4160-74930-409340	WATER TREATMENT PLANT EME RGENCY POWER SYSTEMS; Pymt 28/383810-H

06/18/2012	756462	Hdr Inc	10,905.62	5130-00000-201100	WO 09-08 WWTP Water Line Replacement; Ret Release Final (HTE)
06/18/2012	756462	Hdr Inc	29,627.56	4160-74930-409340	WO 09-19 Zone 3 East Fox Reservoir; Inv 2/383818-H
06/18/2012	756462	Hdr Inc	9,677.91	5030-74910-409390	WO 12-28 WTP Transformer Replacement; Inv# 1
06/18/2012	756462	Hdr Inc	2,708.98	4160-74930-409220	WO0426 ZONE 4 RESERVOIR AND FACILITIES; Pymt 63/383808-H
06/18/2012	756462	Hdr Inc	2,405.26	4210-84930-409340	WO0822 WWTP DISINFECTION SYSTEM IMPROVEMENTS; Pymt 39/383814-H
06/18/2012	756468	laff	4,175.60	9000-00000-209920	PAYROLL SUMMARY
06/18/2012	756470	Industrial Communications &Electron	2,000.00	2250-22320-403590	13698: CAT5E JACKS, PLATES, CABLE CERTIFICAITON, PATCH PANELS 24/28 PORTS
06/18/2012	756470	Industrial Communications &Electron	2,717.17	2250-22320-403590	13697: LABOR TO INSTALL CABLE BASKET & HARDWARE, CABLE BASKET & INSTALL SUPPLIES
06/18/2012	756475	Jacks Heavy Equipment Inc	718,944.00	5410-31220-409420	3 sideloaders Autocar ACX64
06/18/2012	756477	Jtl Group Inc Dba Knife River	149.56	2110-31320-404520	1 1/2" crushed base
06/18/2012	756477	Jtl Group Inc Dba Knife River	12,059.93	2050-31310-409310	WO0911 RIMROCK RD - 17TH TO FORSYTHIA; Pymt#7
06/18/2012	756477	Jtl Group Inc Dba Knife River	2,374.35	2110-31320-404710	asphalt
06/18/2012	756477	Jtl Group Inc Dba Knife River	1,983.30	2110-31320-404710	asphalt
06/18/2012	756482	Knife River	42,399.32	5620-71200-409310	Invoice #1. Terminal Circle Road Rehabilitation Project.
06/18/2012	756483	Kois Brothers Equipment Co	75.64	5410-31220-402320	MT31271
06/18/2012	756483	Kois Brothers Equipment Co	789.00	5410-31220-402320	93896
06/18/2012	756483	Kois Brothers Equipment Co	43.80	6010-00000-141000	93896 PO NUM 289091
06/18/2012	756483	Kois Brothers Equipment Co	1,097.58	5410-31220-402320	93929
06/18/2012	756483	Kois Brothers Equipment Co	1,311.00	6010-00000-141000	94031 PO NUM 289091
06/18/2012	756483	Kois Brothers Equipment Co	323.49	5410-31220-402320	94034
06/18/2012	756483	Kois Brothers Equipment Co	51.42	5410-31220-402320	93896
06/18/2012	756483	Kois Brothers Equipment Co	1,433.61	5410-31220-402320	93973
06/18/2012	756486	L N Curtis & Sons	3,570.00	1500-22290-402290	ACSR-6-Y-LT: Ziamatic horizontal quic-storage rack, less top, yellow, mobile storage, scba cylinders, mobile airvan

06/18/2012	756486	L N Curtis & Sons	833.00	1500-22290-402290	ACSR-RS: Ziamatic quic-storage restraining strap
06/18/2012	756486	L N Curtis & Sons	1,050.00	1500-22290-402290	ACSR-6-Y: Ziamatic horizontal quic-storage rack for mobile airvan scba cylinders
06/18/2012	756486	L N Curtis & Sons	278.00	1500-22290-402490	CONCRETE/MASONRY & METAL REPLACEMENT SAW BLADES
06/18/2012	756487	L P Anderson Tire Co	515.00	5020-74000-402390	NONSTOCKING ITEMS-P.U.D.
06/18/2012	756487	L P Anderson Tire Co	1,155.00	5020-75000-402390	NONSTOCKING ITEMS-P.U.D.
06/18/2012	756487	L P Anderson Tire Co	1,700.00	5120-85000-402390	NONSTOCKING ITEMS-P.U.D.
06/18/2012	756487	L P Anderson Tire Co	238.00	5120-84000-402390	NONSTOCKING ITEMS-P.U.D.
06/18/2012	756499	Mailing Technical Services	343.20	5410-31210-403110	Solid Waste-special mailing
06/18/2012	756499	Mailing Technical Services	4,666.24	6050-15150-403110	Finance
06/18/2012	756499	Mailing Technical Services	165.24	5210-15210-403110	parking - special inserts only
06/18/2012	756512	MONTANA CSED	4,590.55	9000-00000-209926	Child Support
06/18/2012	756515	Montana Dept Of Transportation	43,333.38	2110-31320-403990	SILMD 307 Shiloh Rd Energy Reimbursement
06/18/2012	756518	Montana Public Employees Assoc	38,918.20	1500-22290-401470	employer's contribution: USERRA Absence; Steven Nugent, period of employment 11/07-12/11
06/18/2012	756518	Montana Public Employees Assoc	2,646.05	0100-51220-401450	Christian Scott
06/18/2012	756521	Montana State Fireman's Assoc	2,687.74	9000-00000-209924	PAYROLL SUMMARY
06/18/2012	756523	Morrison Maierle Inc	61,416.64	4050-71250-409695	Invoice #120626. AIP 42 Project Overlay of Runway 10L/28R-Federal
06/18/2012	756523	Morrison Maierle Inc	21,835.23	5620-71200-409310	Invoice #120627. Terminal Circle Road Rehabilitation Project
06/18/2012	756523	Morrison Maierle Inc	3,232.45	4050-71250-409696	Invoice #120626. AIP 42 Project Overlay of Runway 10L28R-Local
06/18/2012	756523	Morrison Maierle Inc	37.39	2360-43700-409370	WO 11-10 25th Street Pedestrian Bridge; Pymt7/120588
06/18/2012	756523	Morrison Maierle Inc	5,331.90	5030-75910-409340	WO 10-08 WTP CLEARWELL CT; Pymt 18/12-000632
06/18/2012	756523	Morrison Maierle Inc	241.21	2100-51510-409390	WO 11-10 25th Street Pedestrian Bridge; Pymt7/120588
06/18/2012	756527	Mppa	2,524.02	9000-00000-209923	PAYROLL SUMMARY
06/18/2012	756536	Northwest Pipe Fittings	154.87	5120-85000-402450	pressure tank
06/18/2012	756536	Northwest Pipe Fittings	57.00	5020-74000-402450	regulator
06/18/2012	756536	Northwest Pipe Fittings	-1,513.51	5120-84000-402450	returns
06/18/2012	756536	Northwest Pipe Fittings	19.30	5020-73120-402380	valves

06/18/2012	756536	Northwest Pipe Fittings	370.51	5020-74000-402450	valves
06/18/2012	756536	Northwest Pipe Fittings	744.76	5020-00000-141000	SYSTEMS PO NUM 289562
06/18/2012	756536	Northwest Pipe Fittings	14,959.32	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289526
06/18/2012	756536	Northwest Pipe Fittings	499.07	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289529
06/18/2012	756536	Northwest Pipe Fittings	200.64	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289593
06/18/2012	756536	Northwest Pipe Fittings	10,676.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289627
06/18/2012	756536	Northwest Pipe Fittings	28.40	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289428
06/18/2012	756536	Northwest Pipe Fittings	10,676.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289466
06/18/2012	756536	Northwest Pipe Fittings	987.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289469
06/18/2012	756536	Northwest Pipe Fittings	10.61	5020-74000-402450	HOT H2O TANK
06/18/2012	756536	Northwest Pipe Fittings	152.68	5020-74000-402450	fittings
06/18/2012	756536	Northwest Pipe Fittings	6.90	5120-84000-402450	gaskets
06/18/2012	756536	Northwest Pipe Fittings	40.32	5120-85000-404410	gaskets
06/18/2012	756536	Northwest Pipe Fittings	75.00	5020-75000-404220	part
06/18/2012	756536	Northwest Pipe Fittings	234.39	5130-85910-409340	parts
06/18/2012	756536	Northwest Pipe Fittings	146.00	5020-73120-402380	meter parts
06/18/2012	756536	Northwest Pipe Fittings	595.70	5020-73120-402380	meter parts
06/18/2012	756536	Northwest Pipe Fittings	1,454.10	5020-73120-402380	meter parts
06/18/2012	756536	Northwest Pipe Fittings	5.61	1500-22260-402320	1947962
06/18/2012	756536	Northwest Pipe Fittings	12.28	1500-22260-402320	1955639
06/18/2012	756536	Northwest Pipe Fittings	42.38	5410-31230-402320	1962462
06/18/2012	756536	Northwest Pipe Fittings	27.75	6010-00000-141000	1962462 PO NUM 289093
06/18/2012	756536	Northwest Pipe Fittings	73.22	5410-31230-402320	1949771
06/18/2012	756536	Northwest Pipe Fittings	48.30	5410-31230-402320	1962508
06/18/2012	756536	Northwest Pipe Fittings	18.09	6010-00000-141000	1962508 PO NUM 289093
06/18/2012	756536	Northwest Pipe Fittings	510.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289527
06/18/2012	756536	Northwest Pipe Fittings	40.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289594
06/18/2012	756536	Northwest Pipe Fittings	372.38	5020-00000-141000	SYSTEMS PO NUM 289529

06/18/2012	756538	Northwestern Energy	2.87	8720-51980-403410	20558177
06/18/2012	756538	Northwestern Energy	509.61	0100-51120-403410	11914041
06/18/2012	756538	Northwestern Energy	7.98	2110-31320-403410	20470191
06/18/2012	756538	Northwestern Energy	347.99	5710-71430-403410	07192255
06/18/2012	756538	Northwestern Energy	6.25	2660-67730-407291	6/4/2012 Inv. for NSP Property, 1128 Lynn Ave.
06/18/2012	756538	Northwestern Energy	154.18	5120-85000-403410	62ND ST WEST AT IRONWOOD
06/18/2012	756538	Northwestern Energy	43,623.70	5120-84000-403410	725 HWY 87 EAST
06/18/2012	756538	Northwestern Energy	345.63	5020-74000-403410	805 CONSTITUTION
06/18/2012	756538	Northwestern Energy	168.74	5020-74000-403410	11422532
06/18/2012	756538	Northwestern Energy	3,034.63	5710-71430-403410	Electricity for Metroplex 4/25/12 to 5/29/12
06/18/2012	756538	Northwestern Energy	323.19	1500-22210-403410	FIRE #6 ELECTRICAL SERVICE TO FIRE STATION
06/18/2012	756538	Northwestern Energy	748.70	5020-74000-403410	SKYVIEW HIGH SCHOOL
06/18/2012	756540	One Eighty Communications	40.60	5610-71100-403450	Airport 2948370 Airport Alarm
06/18/2012	756540	One Eighty Communications	3,528.11	6060-19310-403450	Main Bill Acct 00001906
06/18/2012	756540	One Eighty Communications	195.67	6060-19310-403450	Main Bill T-1 Account 00018768
06/18/2012	756540	One Eighty Communications	46.00	0100-51120-403450	Dehler Park line 867-7275
06/18/2012	756540	One Eighty Communications	-1,442.00	2600-55180-403590	Library Internet May Credit \$721.00 □ June Credit \$721.00
06/18/2012	756540	One Eighty Communications	980.00	2600-55180-403590	Library Internet June
06/18/2012	756540	One Eighty Communications	7.50	1500-22250-403450	Comm Center Long Distance Charges
06/18/2012	756540	One Eighty Communications	326.56	6600-31100-403450	Depot 40%
06/18/2012	756540	One Eighty Communications	79.95	6200-19110-403452	IT Internet Connection
06/18/2012	756540	One Eighty Communications	39.00	1500-21110-403450	CPC line 247-8592 Account 00018768
06/18/2012	756540	One Eighty Communications	489.86	6700-31410-403450	Depot 60%
06/18/2012	756544	Parker Ag Svcs LLC	14,220.00	9000-00000-229000	BID deposit refund. BD1200. WWTP Digester Cleaning.
06/18/2012	756546	Payne Financial Group	22,927.00	4980-55110-409220	Invoice 390450 Builders Risk Policy for new Library Construction
06/18/2012	756559	Public Works-Administration	1,860.00	5020-75000-403680	Eng Permits Wtr Main Breaks (May); Inv 170441
06/18/2012	756559	Public Works-Administration	3,188.80	5050-75150-403671	Eng Permits WSRP (May); Inv 170441
06/18/2012	756592	Sunset Excavation	4,600.00	5050-75150-403671	WATER SERVICE REPAIRS
06/18/2012	756602	Tire-Rama	16.95	2110-31320-402390	1050-196626
06/18/2012	756602	Tire-Rama	105.00	2110-31320-402390	1050-197322
06/18/2012	756602	Tire-Rama	195.90	2090-44520-402390	1050-197580

06/18/2012	756602	Tire-Rama	2,118.00	5410-31220-402390	our recaps from plant
06/18/2012	756602	Tire-Rama	3,766.00	5410-31220-402390	our recaps from plant
06/18/2012	756602	Tire-Rama	211.78	5410-31230-402390	tire repair at landfill for pickup
06/18/2012	756602	Tire-Rama	1,001.41	5410-31220-402390	tire repairs
06/18/2012	756602	Tire-Rama	807.34	5410-31230-402390	tire repairs for landfill
06/18/2012	756602	Tire-Rama	1,000.00	5410-31220-402390	tire repairs sw
06/18/2012	756602	Tire-Rama	1,220.00	5410-31220-402390	tire repairs sw
06/18/2012	756602	Tire-Rama	15.00	2110-31320-402320	1050-196564
06/18/2012	756602	Tire-Rama	33.34	2110-31320-402390	1050-197056
06/18/2012	756602	Tire-Rama	33.79	2110-31320-402390	1050-197277
06/18/2012	756604	Town & Country Supply Association	12,660.00	6010-00000-141000	95916 PO NUM 289762
06/18/2012	756604	Town & Country Supply Association	1,165.92	1500-22260-402310	95941: FIRE 1 UNLEADED (350 GALLONS) DELIVERED ON 6/11/2012
06/18/2012	756604	Town & Country Supply Association	730.31	5120-84000-402310	SUPPLIES
06/18/2012	756604	Town & Country Supply Association	19,779.59	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 289673
06/18/2012	756604	Town & Country Supply Association	1,031.22	1500-22260-402310	95940: FIRE1 DIESEL (340 GALLONS) DELIVERED ON 6/11/2012
06/18/2012	756604	Town & Country Supply Association	2,117.03	1500-22260-402310	95939: FIRE 2 DIESEL (698 GALLONS) DELIVERED ON 6/11/2012
06/18/2012	756604	Town & Country Supply Association	0.02	1500-22310-402310	DECIMAL POINT CALCULATION CORRECTION
06/18/2012	756604	Town & Country Supply Association	545.94	1500-22310-402310	95942: FIRE 6 DIESEL (180 GALLONS) DELIVERED ON 6/11/2012
06/18/2012	756604	Town & Country Supply Association	764.32	1500-22260-402310	95944: FIRE5 DIESEL (252 GALLONS) DELIVERED ON 6/11/2012
06/18/2012	756604	Town & Country Supply Association	715.79	1500-22260-402310	95943: FIRE 3 DIESEL (236 GALLONS) DELIVERED ON 6/11/2012
06/18/2012	756605	Tractor & Equipment	1,810.75	5410-31230-402320	BLW00130917
06/18/2012	756605	Tractor & Equipment	4,529.28	5410-31230-402320	BLW00130943
06/18/2012	756605	Tractor & Equipment	5,251.12	5410-31230-402320	BLW00130914
06/18/2012	756605	Tractor & Equipment	17,451.73	5410-31230-402320	BLW00130898
06/18/2012	756605	Tractor & Equipment	-5,751.45	5410-31220-402320	BLW00130058-C
06/18/2012	756605	Tractor & Equipment	43,117.00	5410-31230-402320	BLW00130965
06/18/2012	756605	Tractor & Equipment	1,013.11	5020-75000-402320	BLW00131059
06/18/2012	756605	Tractor & Equipment	705.14	0100-51120-403690	CAT Machinery rental for work at Phipps Ranch.

06/18/2012	756619	Vermont Systems Inc	3,060.00	0100-51210-403665	RecTrac system upgrades.
06/18/2012	756624	Western Heritage Center	4,166.67	2600-55110-403590	MT Room Digitization Project
06/18/2012	756629	Wingfoot Commercial Tire	221.13	2110-31320-402390	176-1033376
06/18/2012	756629	Wingfoot Commercial Tire	7.25	2110-31320-402390	176-1033425
06/18/2012	756629	Wingfoot Commercial Tire	279.82	0100-51120-402390	176-1033451
06/18/2012	756629	Wingfoot Commercial Tire	435.50	2110-31320-402390	176-1033507
06/18/2012	756629	Wingfoot Commercial Tire	645.13	2110-31320-402390	176-1033426
06/18/2012	756629	Wingfoot Commercial Tire	148.88	1500-21120-402320	176-1033510
06/18/2012	756629	Wingfoot Commercial Tire	101.94	2110-31320-402390	176-1033425
06/18/2012	756629	Wingfoot Commercial Tire	296.44	2110-31320-402390	176-1033508
06/18/2012	756629	Wingfoot Commercial Tire	1,113.10	2110-31320-402390	176-1033492
06/18/2012	756631	Yellowstone Aids Project	5,149.42	2760-67500-407237	Q4 FHIP Reimb. Req.
06/18/2012	756636	Yellowstone County Finance Dpt	12,110.00	1500-21110-403590	May 2012 Prisoner Billing
06/18/2012	756641	Garvey's Urban Forest Llc	14,399.00	0100-51120-403650	Spray pine trees located in city parks for Mountain Pine Beetle management.

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Public Hearing for Deannexation of Lot 2, Hobby Subdivision

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

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**Information**

**PROBLEM/ISSUE STATEMENT**

The Planning Division is requesting the City Council conduct a public hearing and consider whether to exclude or de-annex property described as Lot 2, Hobby Subdivision at 550 Garden Avenue. Based on the Deannexation Policy criteria and infrastructure issues, staff does not support deannexation of this property. The deannexation would result in about 2.7 acres of land being taken out of the City. The property is currently developed with several residences and out buildings. The property is zoned Residential-9600. Petitioners and property owners June and Leonard Hobby have signed the attached petition to request that this property be deannexed. The property was annexed into the City in 2001. A 20-day public comment period beginning June 14 was legally noticed on June 14 and June 28. No comments have been received as of July 6, 2012.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the Resolution to Exclude Property to deannex the subject property; or
- Not approve the Resolution to Exclude Property and not deannex the subject property.

**FINANCIAL IMPACT**

This 2.72 acre property has been partially developed (3 units) for residential uses and has been providing City tax and assessment revenue for the past 11 years. The property also has been receiving some city services, including water service. The tax year 2011 taxes and assessments equal \$3,090, most of which is City storm and street maintenance revenue that will be lost if the property is deannexed. While the property does not currently connect to the City sanitary or storm water systems, the property is connected to City water. It is within the City's Limits of Annexation designated for annexation into the City within the next 5 years. This means that the City could deannex the property now and be petitioned to annex the property again at any time.

**BACKGROUND**

The Planning Division is requesting the City Council conduct a public hearing and not move forward with excluding this property described as Lot 2, Hobby Subdivision. The deannexation would result in about 2.72 acres of partially developed land being taken out of the City along the west side of Garden Avenue.

This property was originally included in a City initiated annexation and zoning process in the early 1980s in anticipation of a large commercial development in this area. When the development did not occur, the City deannexed some of the land in 1983, but left a portion adjacent to Garden Avenue on the west side in the City. Part of the property now described as Lot 2, Hobby Subdivision was left in the City. When the property owners completed a

subdivision of the property in 2001-2002, a condition of final plat approval was to annex the remaining portions of the property into the City and to have the property rezoned to R-9600 zoning. These two conditions appear to have been met and the property has been in the City since 2001.

Staff has reviewed this deannexation petition and finds that the requested deannexation does not meet most of the criteria in the City's Deannexation Policy for deannexation. The requested deannexation is not consistent with the City's Deannexation Policy in that:

1. The property is currently connected to City water service in Garden Avenue. The property has been served by City water since it was annexed in 2001. However, the property is not connected to sanitary sewer at this time and storm drainage facilities are not currently near the property. It appears that connecting to sanitary sewer would require extension of services along Garden Avenue in this area for a long distance based on current service locations.
2. The property is adjacent to the public-right-of way of Garden Avenue for its entire east frontage
3. The property is bordered by other property with the City Limits on the north and is adjacent on the east, west and south to the acceptable limits of annexation as defined on the most recent update of the Limits of Annexation Map.

The requested deannexation is consistent with the City's deannexation policy in that:

1. The property is not encumbered by any indebtedness of any improvement district of which the territory is a part.
2. The property is located on the outer perimeter of the City limits and upon exclusion of the property will not result in a parcel wholly surrounded by City limits.

From a service standpoint, City staff has significant concerns with deannexation of the property, specifically regarding domestic water service. The location of the property in relation to the City's Limits of Annexation area and some inconsistencies with the City's Deannexation Policy also were raised by staff. The main staff concerns are as follows:

### **Water Service**

In 2007, the water main in Garden Avenue was replaced through a county Rural Special Improvement District (RSID). Yellowstone County assessed each property for the cost of that upgrade. The City paid the assessment for each of the City parcels including this one and the City paid for approximately 50% of the entire RSID project. The City now maintains the water line in Garden Avenue through an agreement with Yellowstone County. If the deannexation is approved by City Council, the Public Works Department should be reimbursed for the RSID assessment for this property. Staff is not aware of a mechanism for this reimbursement aside from it coming from the property owner.

### **Limits of Annexation and Development Potential**

The property along Garden Avenue in this area that remains in the County is all within the Red Area on the City's Limits of Annexation Map. This means that this area is all expected to be considered for annexation into the City at any time by petition of the property owners to the City Council. While some City services are not available currently in this area, including storm water and sewer, extension of these systems is occurring to the west of this area and as property is annexed the services will be expanded. Some of the services paid by this property, including the Arterial Fee and Street Maintenance Fee still benefit this property since any travel from this property involves travel on City streets. It is also important to note that this property, while developed with three residences, could have possibly seven or eight more single family units developed on it based on the 2.7 acre lot size. This density would currently require extension of sewer services to the property, which could be costly due to distances to sewer lines at the present time.

## **STAKEHOLDERS**

The property owner petitioning to deannex is the primary stakeholder in this process. The City has followed the procedures for deannexation as per 7-2-48 of the MCA, including advertising and allowing for a 20-day comment period on the deannexation request prior to conducting a public hearing on the request. The Planning Division has not received any public comment aside from the information submitted by the subject property owner.

## **CONSISTENCY WITH ADOPTED POLICIES OR PLANS**

This deannexation petition is not in alignment with all of the deannexation criteria as set out in the City's Deannexation Policy and this is discussed in more detail in the Background Section of this report.

## **RECOMMENDATION**

Staff recommends that Council not approve the Resolution to Exclude property described as Lot 2, Hobby Subdivision from the city limits based on the criteria laid out in the City's Deannexation Policy and the service challenges with deannexation of this property.

## **APPROVED BY CITY ADMINISTRATOR**

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### **Attachments**

[Resolution to Exclude](#)

[Deannexation Exhibit](#)

[Deannexation Petition](#)

[City Deannexation Policy](#)

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RESOLUTION 12 - \_\_\_\_\_

A RESOLUTION TO EXCLUDE TERRITORY UNDER THE PROVISIONS OF TITLE 7, CHAPTER 2,  
PART 48 OF THE MONTANA CODE ANNOTATED

WHEREAS, the City Council of the City of Billings has determined that a petition to exclude the territory now within the City of Billings was signed by the requisite number of qualified electors of the City, and that granting of the petition is in the best interest of the City of Billings and will not materially mar the symmetry of the City; and

WHEREAS, the Billings City Council desires to exclude said territory from the City of Billings pursuant to Title 7, Chapter 2, Part 48 of the Montana Code Annotated; and

WHEREAS, the boundaries of the territory that the Billings City Council desires to exclude is particularly described as follows:

TERRITORY DEANNEXED. A tract of land situated in the SW1/4 of Section 11, T.1S., R.26E., Billings, Yellowstone County, Montana, more particularly described as:

Hobby Subdivision, Lot 2, Recorded May 30, 2002, Under Document No. 3178256, Records of Yellowstone County, Montana, annexed under Resolution No. 02-17841, Recorded June 20, 2002, Under Document No. 3181239, Records of Yellowstone County, Montana;  
Containing 2.720 gross and net acres, more or less.  
(# 12-05) See Exhibit "A" Attached

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

- A. The Billings City Council desires to exclude the above described contiguous territory.
- B. All registered voters in the territory to be embraced were immediately notified, in writing.
- C. Notice of the City Council's intent to exclude said territory was passed under Resolution No. 12-19165, and published as provided in Section 7-1-4127, MCA, with notice that for a period of twenty (20) days after first publication of the notice, the Billings City Clerk accepted written comments approving or disapproving the proposed exclusion of the above described territory from the City of Billings from registered voters residing in the area proposed to be excluded.
- D. The City Clerk forwarded all written communication received by the Clerk to the City Council for consideration.
- E. A public hearing on the question of exclusion of said territory was held on July 9, 2012.

APPROVED AND PASSED by the City Council of the City of Billings this 9th day of July, 2012.

THE CITY OF BILLINGS

BY: \_\_\_\_\_

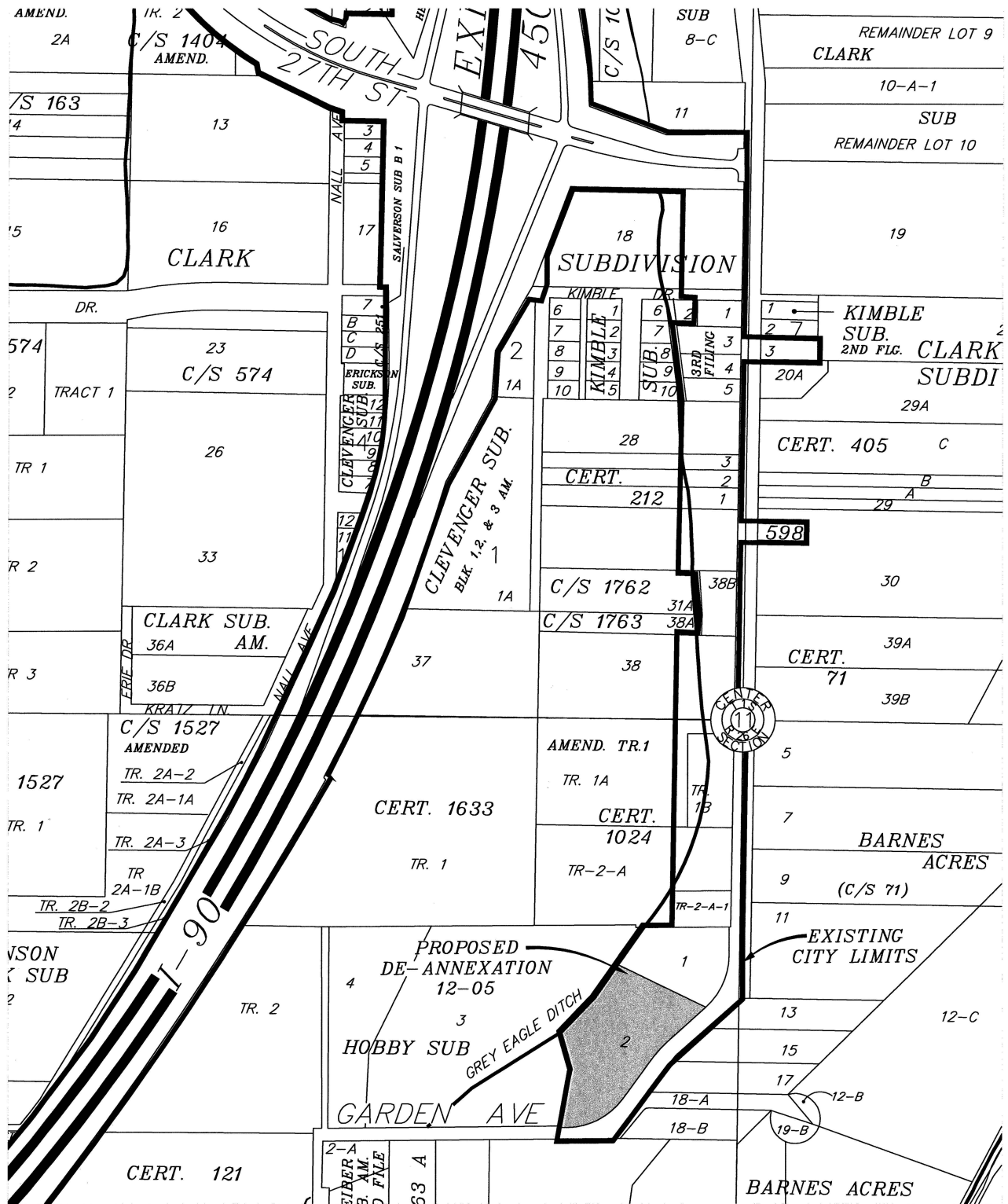
Thomas W. Hanel, MAYOR

ATTEST:

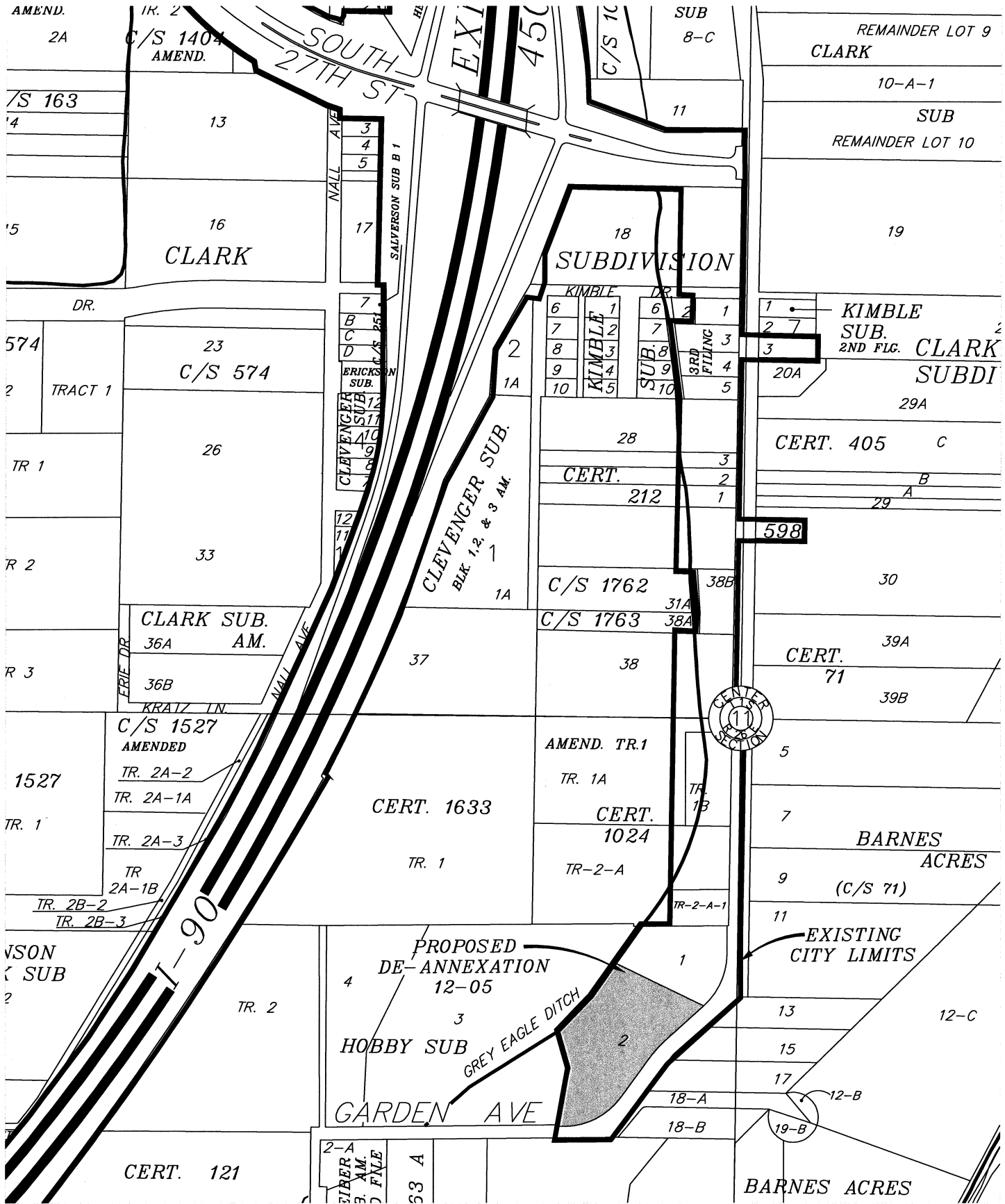
BY: \_\_\_\_\_

Cari Martin, CITY CLERK

# EXHIBIT A



# EXHIBIT A



**PETITION  
FOR DE-ANNEXATION  
FROM THE CITY OF BILLINGS**



**NOTICE TO PETITIONER**

This is a Petition to the City of Billings requesting the DE-annexation of property from the City, pursuant to MCA Title 7, Chapter 2, Part 48. Procedures for de-annexation are governed by the Statutes of the State of Montana. This Petition requires the signatures of not less than 75% of the Resident Freeholder Electors to be considered for de-annexation.

**INSTRUCTIONS**

1. All items must be completed or provided. Please type or print. You may attach additional pages if more space is needed.
2. Prepare a map drawn to a scale adequate and legible to show the property requesting de-annexation and all other property within one-quarter (1/4) mile.

The map must show:

- a. The boundaries of the municipality;
  - b. The present streets, major trunk water mains and sewer mains;
  - c. The zoning of the property requesting de-annexation and the property immediately adjacent to it.
3. The Petition should be submitted to the Planning Department, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., located on the 4<sup>th</sup> Floor of Parnly Billings Library at 510 North Broadway, Billings, Montana. Upon presentation, the Petition will be checked for completeness. Once accepted, the Petition will be routed to the following City Departments: Public Works, City-County Planning, Public Utilities, Fire Department, City Attorney, Police Department, Parks and Recreation Department, and the Finance Department. If the departments find no problems with the Petition, the City Clerk will schedule the Petition for City Council action.
  4. If the Council finds that the petition is signed by the required number of owners of the territory to be excluded, and that the granting of said petition will be to the best interest of the city and the inhabitants thereof and will not materially mar the symmetry of the city, they shall pass a resolution of intent to De-Annex the territory. Then the City Clerk shall publish in the newspaper for two successive notice of the Council's Resolution of Intent to De-annex, of a 20-day comment period, and of an upcoming public hearing on the question of de-annexation.
  5. A description of the territory to be de-annexed from the City is legally described on a document attached hereto.

**RESIDENT FREEHOLDER ELECTORS**

Date	Print Name	Name Signature	Address
4/11/2012	Hobby, Jane	Jane Hobby	550 Gordon Ave
4/11/2012	Hobby Leonard	Leonard Hobby	550 Gordon Ave

(continued on separate page)

(Should be completed prior to obtaining signatures of resident freeholder electors)  
**DESCRIPTION OF THE TERRITORY TO BE DE-ANNEXED FROM THE CITY OF BILLINGS**

Legal Description	Tax Code	Address of General Location	Use of Property	Legal Property Owners	Address	Phone
	A30049	550 Garden Ave	Residence	Leonard & June Hobby	550 Garden Ave	245- <del>5314</del> 5314
<p><b>TAX CODE: A30049</b></p> <p><b>LEGAL DESCRIPTION</b></p> <p>SECTION 11, TOWN 01 S, RANGE 26 E            LOT:002            HOBBY SUBD            HOBBY SUBD, S11, T01 S, R26 E, Lot 002,            LT 2 HOBBY SUB 2.72 AC (03)            Acres: 2.72</p> <p><b>DISTRICT(s):</b>            2 BILLINGS</p> <p>HOBBY, LEONARD C &amp; JUNE P            550 GARDEN AVE            BILLINGS MT 59101-5734</p>						

**ALL ITEMS BELOW SHALL BE COMPLETED BY STAFF**

Date Submitted: 4/12/12 Received By: [Signature] Petition Number: Deannexation

Fee Paid: \$960<sup>50</sup> R/296746

AN<sup>#</sup> 12-04  
 (Proj # 12-286)  
 Revised 10/03  
 W/ R-9600  
 P/

RESOLUTION 05-18271

A RESOLUTION ESTABLISHING A POLICY RELATED TO THE EXCLUSION OF TERRITORY FROM THE CITY OF BILLINGS OTHERWISE REFERRED TO AS "DEANNEXATION", PURSUANT TO MANDATORY PROVISIONS OF SELF-GOVERNING LOCAL GOVERNMENTS, 7-1-114, MCA AND EXCLUSION OF TERRITORY, 7-2-4801, ET. SEQ., MCA.

WHEREAS, The City of Billings is subject to all state laws providing for the exclusion of territory from the City pursuant to 7-1-114, MCA, and

WHEREAS, The City Council desires a policy to determine when exclusion of territory is in the best interest of the City pursuant to 7-2-4801, et. seq., MCA,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the City of Billings is committed to providing cost effective services to all territories within the City. It is recognized that in some instances the City may be incapable of providing these services to certain territories without unreasonably burdening the existing taxpayers or the individual landowner. In those cases, it may be in the best interest of the City and City residents to exclude these territories from the municipality.

The Billings City Council has the authority to exclude territory from the City in accordance with 7-2-4801, et seq, MCA. In doing so, the City Council must find that:

1. A petition, signed by a majority of qualified electors who voted in the last City election or by owners of not less than three-fourths in value of territory to be excluded, has been filed with the City Clerk; and
2. The territory to be excluded is within the existing City limits and on the border of the City; and
3. Granting the petition is in the best interest of the City; and
4. The exclusion of the territory will not mar the symmetry of the City.

Exclusion of the territory may be considered in the best interest of the City if the territory:

1. Is not currently connected to City water, wastewater or storm drainage facilities, and cannot connect to these facilities without an unreasonable expenditure of personal or public funds, and
2. Is not adjacent to public rights-of-way, and
3. Is not encumbered by any indebtedness of any improvement district of which the territory is a part, and
4. Is located on the outer perimeter of the City limits and upon exclusion of the property will not result in a parcel wholly surrounded by City limits, and
5. Is not adjacent to acceptable limits of annexation as defined on the most recent update of the Limits of Annexation Map.

Passed by the City Council, this 23<sup>rd</sup> day of May, 2005



THE CITY OF BILLINGS:

BY: Charles F. Tooley  
MAYOR

Mayor Pro Tem  
in the absence  
of the Mayor

ATTEST:

BY: Marita Herold  
Marita Herold, CMC/AEE CITY CLERK

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Public Hearing and First Reading of Ordinance Amending Ward IV  
Boundary: Annexation 12-06

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

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**Information**

**PROBLEM/ISSUE STATEMENT**

City election ward boundaries must be adjusted to conform to city limit amendments resulting from annexation of property into the city. The City Council approved the annexation of property described as Tracts 2-A and 2-B, of Amended Tract 2, Certificate of Survey No. 2577; Tract 1-B of Amended Tract 1 of, Certificate of Survey No. 266 Amended; and that portion of un-described land wholly surrounded by said Tract 1-B of Amended Tract 1 of, Certificate of Survey No. 266, Gregory Subdivision, 5th Filing, Park land within Block 5, Brovista Subdivision, Lot 1A, Block 1, of Amended Plat of Lot 1, Block 1, Brovista Subdivision, and Tracts 1-A and 2-A, Amended Tracts 1 and 2 of the Corrected plat of Hagmann Acreage Tracts Subdivision (Annexation #12-06) on June 25, 2012 by Resolution #12-19183. This requires a change in the boundaries of Ward IV. Two readings are required for this action. The first reading of the ordinance is scheduled for July 9, 2012 along with a public hearing, and the second reading is scheduled for July 23, 2012.

**ALTERNATIVES ANALYZED**

City Council may approve or not approve the ordinance to amend the boundary of Ward IV on first reading.

- Approving the ordinance will modify the boundaries of Ward IV to include the property described as Tracts 2-A and 2-B, of Amended Tract 2, Certificate of Survey No. 2577; Tract 1-B of Amended Tract 1 of, Certificate of Survey No. 266 Amended; and that portion of un-described land wholly surrounded by said Tract 1-B of Amended Tract 1 of, Certificate of Survey No. 266, Gregory Subdivision, 5th Filing, Park land within Block 5, Brovista Subdivision, Lot 1A, Block 1, of Amended Plat of Lot 1, Block 1, Brovista Subdivision, and Tracts 1-A and 2-A, Amended Tracts 1 and 2 of the Corrected plat of Hagmann Acreage Tracts Subdivision.
- Denying the ordinance will not modify the boundaries of Ward IV and create a problem where property inside the City Limits is not within one of the City Ward Boundaries.

**FINANCIAL IMPACT**

There is no budget/financial impact from this action.

**RECOMMENDATION**

Staff recommends that Council hold a public hearing and approve this ordinance on first reading adding recently annexed property to Ward IV.

**APPROVED BY CITY ADMINISTRATOR**

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## Attachments

Ward Boundary Ordinance

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**ORDINANCE NO. 12-\_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, AMENDING BILLINGS MUNICIPAL CODE, CHAPTER 11, ELECTIONS, IN PARTICULAR, SECTION 11-102(c), WARD BOUNDARIES; AND CHANGING THE WARD BOUNDARIES ESTABLISHED THEREIN BY ADDING CERTAIN NEWLY ANNEXED REAL PROPERTY TO WARD IV PROVIDING FOR CERTIFICATION AND REPEALING OF ALL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:**

1. AMENDMENT. Pursuant to Billings Municipal Code, Section 11-102(c) and the State Law, Billings Municipal Code, Section 11-102(c) Ward Boundaries is hereby amended by adding to Ward IV the following described real property:

A tract of land situated in the SW1/4 of Section 26, T.1N., R.25E., P.M.M., Yellowstone County, Montana, more particularly described as:

Tracts 2-A and 2-B, of Amended Tract 2, Certificate of Survey No. 2577, Recorded November 29, 2011, under Document No. 3606777, Records of Yellowstone County;

Tract 1-B of Amended Tract 1 of, Certificate of Survey No. 266 Amended, Recorded December 17, 1987, under Document No. 1467493, Records of Yellowstone County;

and that portion of un-described land wholly surrounded by said Tract 1-B of Amended Tract 1 of, Certificate of Survey No. 266, Gregory Subdivision, 5<sup>th</sup> Filing, Park land with in Block 5, Recorded January 16, 1984, under Document No. 1293336, Records of Yellowstone County, Brovista Subdivision, Lot 1A, Block 1, of Amended Plat of Lot 1, Block 1, Brovista Subdivision, Recorded June 01, 2001, under Document No. 3131588, Records of Yellowstone County,

Tracts 1-A and 2-A, Amended Tracts 1 and 2 of the Corrected plat of Hagmann Acreage Tracts Subdivision, Recorded December 16, 1983, under Document No. 1290304, Records of Yellowstone County. Including all adjacent right-of-way of Montana State Highway No. 3.

Containing 4.058 gross acres and 3.783 net acres more or less.  
(# 12-06) See Exhibit "A" Attached

2. CERTIFICATION. Pursuant to M.C.A. Section 13-3-103, the above change and alteration is hereby certified to the election administrator by the City Council, and the City Administrator or his designee is hereby directed to certify the changes and alterations and to deliver a map showing the boundaries of the ward, the streets, avenues and alleys by name and the ward by number, to the election administrator not more than ten (10) days after the effective date of this ordinance.
  
3. REPEALER. All other ordinances, sections of the Billings Municipal Code and ordinances inconsistent herewith are hereby repealed.

PASSED by the City Council on the first reading this 9<sup>th</sup> day of July, 2012.

PASSED by the City Council on the second reading this 23<sup>rd</sup> day of July, 2012.

THE CITY OF BILLINGS:

\_\_\_\_\_  
Thomas W. Hanel, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, CITY CLERK

(AN 12-06)



**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Public Hearing to Vacate Portions of East Copper Ridge Loop

**PRESENTED BY:** David Mumford

**Department:** Public Works

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**Information**

**PROBLEM/ISSUE STATEMENT**

The Copper Ridge Development Corporation, property owner in Copper Ridge Subdivision 2nd Filing, is replatting portions of Block 3 and 4 of Copper Ridge 2nd Filing. With the new plat, which will be Copper Ridge Subdivision 3rd Filing, East Copper Ridge Loop right of way will be realigned. This requires the street right of way to be vacated and new right of way to be dedicated. None of the streets have been constructed. Copper Ridge Development Corporation is the original developer, therefore, the right of way to be vacated is done at no cost to the developer. Attached is a map showing the right of way to be vacated. The new plat for Copper Ridge Subdivision 3rd Filing, which will dedicate new rights of way, will be presented for approval at a future Council meeting.

**ALTERNATIVES ANALYZED**

The Council may:

- After holding a public hearing, approve the vacation of the above-mentioned right-of-way.
- Do not approve the vacation of the above mentioned right-of-way.

**FINANCIAL IMPACT**

Since the right of way proposed to be vacated will revert to the original developer and no streets are constructed, there is no cost for the vacation. New right of way will be dedicated to replace the vacated area.

**RECOMMENDATION**

Staff recommends that Council conduct the public hearing and approve vacating portions of right of way within Copper Ridge Subdivision 2nd Filing.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Resolution to Vacate

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RESOLUTION NO. 12-\_\_\_\_\_

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA, DISCONTINUING AND VACATING **portions of Right of Way within Copper Ridge Subdivision 2<sup>nd</sup> Filing.**

WHEREAS, a proper petition was filed with the City Council of the City of Billings, Montana, as per Section 22-601 BMCC, requesting discontinuance and vacation of **portions of Right of Way within Copper Ridge Subdivision 2<sup>nd</sup> Filing** as described hereinafter; and

WHEREAS, a public hearing was properly noticed and held as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. **DISCONTINUANCE AND VACATION.** Pursuant to Sections 7-14-4114 and 7-14-4115, M.C.A., **portions of Right of Way within Copper Ridge Subdivision 2<sup>nd</sup> Filing** more particularly described as follows:

Right-of-way vacations within Copper Ridge Subdivision 2<sup>nd</sup> Filing, according to the official plat on file in the office of the Clerk and Recorder of Yellowstone County, Montana, under Document No. 3458613; said vacations being more particularly described as follows, to-wit:

All of East Copper Ridge Loop and Copper Ridge Circle adjacent to Lots 32, 33, 34 and the parkland of Block 4 of Copper Ridge Subdivision 2<sup>nd</sup> Filing and adjacent to Lot 12 of Block 3 of Copper Ridge Subdivision 2<sup>nd</sup> Filing; said described vacation having an area of 86,099.46 square feet and being more described on the Right-of-Way Exhibit, attached.

Is hereby discontinued, abandoned and vacated and shall revert to adjacent property owners of Copper Ridge Subdivision 2<sup>nd</sup> Filing.

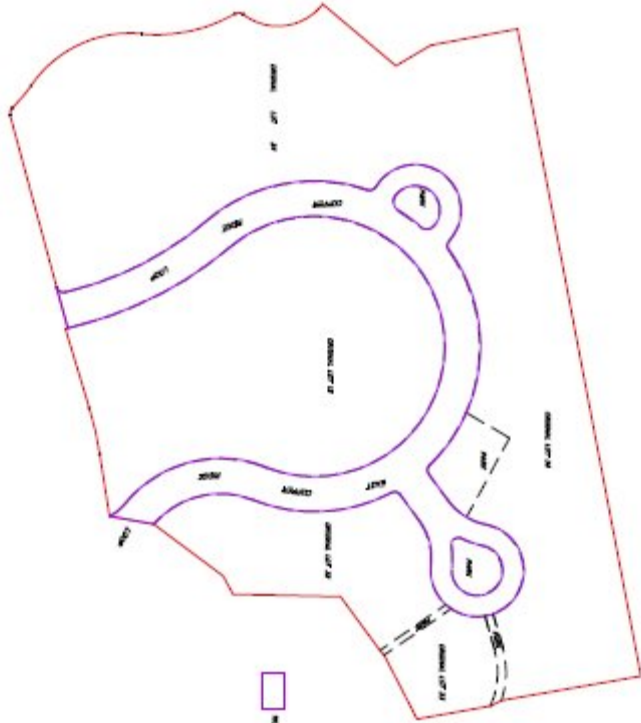
- 2. PUBLIC INTEREST. The discontinuance, vacation and abandonment of the above described **portions of Right of Way within Copper Ridge Subdivision 2<sup>nd</sup> Filing** is in the best interest of the public and can be done without any public detriment.  
PASSED by the City Council and APPROVED this 9<sup>th</sup> day of July 2012.

THE CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel                      MAYOR

ATTEST:

BY: \_\_\_\_\_  
Cari Martin                                      CITY CLERK



RIGHT-OF-WAY VACATION EXHIBIT FOR  
**COPPER RIDGE SUBDIVISION, SECOND FILING**  
ADJACENT TO LOT 12 OF BLOCK 3, LOTS 32-34 OF BLOCK 4, COPPER RIDGE SUBDIVISION, SECOND FILING  
SITUATED IN THE SW1/4 OF SECTION 25, T. 1 N., R. 24 E., P.M.M. IN THE CITY OF BILLINGS,  
YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : COPPER RIDGE DEVELOPMENT CORP.  
PREPARED BY : **SANDERSON INTERNATIONAL**  
JANUARY, 2012  
BILLINGS, MONTANA

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** Public Hearing for Library Variance Request to Allow Backing into the Public Right-of-Way # OP - 12 -02

**PRESENTED BY:** David Mumford

**Department:** Public Works

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**Information**

**PROBLEM/ISSUE STATEMENT**

The City is building a new Parmly Billings Public Library, located along the south side of 6th Avenue North between North 28th Street and North 29th Street. The building was designed to allow the bookmobile to back into the garage from North 29th Street. The Library is requesting a variance from Section 1203 (m) & (n) of the site development ordinance which prohibits backing maneuvers within the public right of way. The ordinance is meant to ensure the safety and protect both pedestrian and vehicular traffic from backing maneuvers from a vehicle in the city right-of-way. As such, staff is recommending denial of the variance request. The Library's architect wrote a letter of support for the variance and it is attached. In the letter, the architect states that the garage was designed for vehicle entry on North 29th Street in order to maximize the parking south of the library and to allow room for a book drop off area that coordinates with the bookmobile functions.

**ALTERNATIVES ANALYZED**

Council may:

- Approve the variance. Approval of this variance will allow vehicular backing within the public right-of-way (street) not allowed by the City Code, with no conditions or restrictions; or
- Do not approve the variance. If this variance is denied, the owner's option is to meet the requirements of the Site Development Ordinances. This will require redesign of the Library in order to meet City Code.

**FINANCIAL IMPACT**

There is no direct financial impact to the Public Works Department regarding this variance request. Advertising costs for the public hearing are offset by the variance application fee. If the variance is not approved, there may be financial impacts to the applicant (Library) regarding the operation of the bookmobile.

**RECOMMENDATION**

Staff recommends that the City Council not approve the variance to allow vehicular backing within the public right-of-way (streets).

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Library Variance Request

Library Variance Request

Variance Letter

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APPLICATION FOR VARIANCE

The undersigned as owner(s) of the following described property hereby request a Variance from the terms of the City of Billings-Section of the Site Development Ordinance.

1. Legal description of property: FOSTER SOUTH BUCK 49 LOTS 1-24  
Tax ID# N.A. PLUS ABANDONED RAILROAD R.O.W.

2. Address (If unknown, contact the City Engineer's office) or general location: \_\_\_\_\_  
510 N. BROADWAY

3. Owner (s): CITY OF BILLINGS  
(Recorded Owner)  
210 N. 27<sup>TH</sup>  
(Address)  
657-8430 VOLEKC@CI.BILLINGS.MT.US  
(Phone Number) (Email)

4. Agent (s): DOU OLSEN  
(Name)  
208 N. BROADWAY # 350  
(Address)  
259-7123 DOUG@OZARCHITECTS.NET  
(Phone Number) (Email)

5. Section of the Site Development Ordinance that this request for variance applies to: \_\_\_\_\_  
CITY CODE 6-1203 (M) (N)

6. Reason for request: TO ALLOW BOOK MOBILE TO BACK FROM  
STREET INTO GARAGE

7. Covenants for deed restriction on the property: Yes \_\_\_\_\_ No X

I understand that the filing fee accompanying this application is not refundable, that it pays for the cost of processing, and that the fee does not constitute a payment for the variance requested. Also, that all the information presented is true and correct.

Signature: Christina Frank, City Administrator Date: 6/15/12  
(Recorded Owner)

Fee: 200<sup>00</sup> Receipt #: 020805 Hearing Date: \_\_\_\_\_ Application #: \_\_\_\_\_



**28 June 2012**

**will bruder**+PARTNERS LTD 2524 North 24th Street Phoenix, Arizona 85008 **602 324 6000** fax 602 324 6001 [www.willbruder.com](http://www.willbruder.com)

**Christina Volek, City Administrator**  
**City of Billings**  
**210 North 27<sup>th</sup> Street**  
**Billings, MT 59101**

I am writing, Tina, as an explanation of our design direction for the Parmly Billings Library, specifically the integration of the Bookmobile and Home Bound Book Truck Garage into the design of the building and the site. From our preliminary programming, planning, and design conversations with the Library, it was clear *how important* these outreach services are to the Library and its mission.

The Library is designed to reflect its position as an important civic institution at the northern edge of the Central Business District on Sixth Avenue between 28<sup>th</sup> and 29<sup>th</sup> Streets. Building to the property lines at these street edges is not only good urban design practices, it is especially important here—as a catalyst for future development in this eroded urban context. We hope, as I am sure you do, that the Library spawns good urban development at the CBD's northern edge.

Building in an urban context and developing the character and role of the facades, one has to carefully consider the hierarchy of streets relative to the needs for public presence (image), public entry, and service entry. Sixth Avenue and 28<sup>th</sup> Street are clearly the more prominent and important streets surrounding the site, and even within Billings as a whole. Equally important is the south side of the Library, as this is the pedestrian approach to the entry from the parking garden. These factors shaped the design of the building and the site, and clearly directed the service side of the Library to 29<sup>th</sup> Street, away from the building's public functions.

The planning of the garage in the building and site were shaped by other important considerations and functions. In our many public meetings we heard how important public parking is, especially with no branch libraries and most patrons driving from the West End and the Heights. A drive-through book drop was also one of the most requested functions.

With the garage at the southwest corner of the Library, facing and serviced directly from 29<sup>th</sup> Street, our design team was able to not only to optimize the site plan (public and service faces, maximize parking, convenient drive-through book drop), we were able to optimize interior planning, flow, and functions as well.

The Bookmobile and Home Bound Book Truck are loaded and unloaded from the rear, that is, backed into the garage. Once per day, they leave for their outbound destinations in the morning and return in the afternoon. With the garage's immediate adjacency to Access Services (which is always staffed), the drivers will always be assisted by a spotter when both leaving and entering the garage. This public safety measure is easily and naturally accommodated.

Changing the design of the Library to accommodate not backing the vehicles into garage would impact and compromise many of its important functions, attributes, and aspects. Rotating the garage 90 degrees to be entered from the south side parking would—

1. eliminate the drive-through book drop, or at the very least, move it to a location that would eliminate another important function and amenity, the meeting garden. If the book drop were to move east, it would also compromise the safety of pedestrians entering the Library.
2. Another solution for the book drop would be to move it away from the building. This would force staff out into the weather to service it (one of the major complaints of the current Library). Moving the book drop away from the building would also necessarily eliminate parking spaces.
3. force the staff entry north into the current Children's Library. Within the tight site conditions, this would either force the Children's Library to shrink, or force other important public first level functions elsewhere.
4. require re-planning the service and exit stair and the second level administration and staff areas. The flow and function of these areas are currently very efficient and a rework would certainly compromise functionality.
5. force the mechanical court to move to a more public position, most likely near the Meeting Garden, where the noise of the chiller would have a grave impact on the space.

Another potential solution would be to eliminate the garage entirely by moving the storage of the vehicles off site. This would require loading and unloading the vehicles in 29<sup>th</sup> street, greatly impacting traffic, staff safety, and public safety.

I hope this helps to clarify the design of the Library with respect to the garage and its impact on the overall building and site. Please let me know if I can offer further clarification to the matter.

Sincerely,

**Richard Jensen**, AIA LEED  
*vice president*

**Regular City Council Meeting**

**Meeting Date:** 07/09/2012

**TITLE:** SID 1394 Macona Lane Public Hearing and Resolution Creating District

**PRESENTED BY:** David Mumford

**Department:** Public Works

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**Information**

**PROBLEM/ISSUE STATEMENT**

Some of the property owners on Macona Lane have expressed interest in creating an SID to reconstruct Macona Lane. Macona Lane is located north of Rimrock Road just west of Virginia Lane. SID 1394 will construct the missing curb and gutter, drive approaches, and street improvements to Macona Lane. Due to the narrow existing right of way, sidewalk is not possible to construct along Macona Lane. The Public Works Department conducted a mail survey and more than half of the owners are in favor of creating the SID. Per the City's SID policy, the City will need to pay for paving half of the width of the street and new curb and gutter along the non-addressed side of corner lots. The City would contribute \$25,566.71 of gas tax funds and storm funds to the SID. Notices were sent out to all of the property owners within the district, and the protest ends on July 6th. The protest count will be announced at the council meeting.

**ALTERNATIVES ANALYZED**

The Council may:

- After holding a public hearing, approve the Resolution Creating SID 1394; or
- After holding a public hearing, do not approve the Resolution Creating SID 1394.

**FINANCIAL IMPACT**

The total estimated costs of the improvements are \$131,566.71. The costs of the improvements are to be paid from the following sources: (1) \$106,000.00 of Special Improvement District bonds; and (2) \$25,566.71 cash contribution from the City of Billings utilizing gas tax and storm funds.

**RECOMMENDATION**

Staff recommends that Council approve the Resolution Creating SID 1394.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Boundary of Proposed Special Improvement District

SID 1394 Resolution Creating District

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CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. 12-\_\_\_\_\_, entitled: "RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. 1394; CREATING THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a meeting on **July 9, 2012**, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: \_\_\_\_\_

\_\_\_\_\_;

\_\_\_\_\_; voted against the same: \_\_\_\_\_

\_\_\_\_\_; abstained from voting thereon: \_\_\_\_\_

\_\_\_\_\_; or were absent: \_\_\_\_\_

\_\_\_\_\_.

WITNESS my hand officially this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Cari Martin

\_\_\_\_\_  
CITY CLERK

RESOLUTION NO. 12-\_\_\_\_\_

RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. **1394**; CREATING THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE.

BE IT RESOLVED by the City Council of the City of Billings (the "City"), Montana, as follows:

**Section 1. Passage of Resolution of Intention.** This Council, on **June 11, 2012**, adopted Resolution No. **12-19163** (the "Resolution of Intention"), pursuant to which this Council declared its intention to create a special improvement district, designated as Special Improvement District No. **1394** of the City, under Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended, for the purpose of financing the costs of certain local improvements described generally therein (the "Improvements") and paying costs incidental thereto, including costs associated with the sale and the security of special improvement district bonds drawn on the District (the "Bonds"), the creating and administration of the District, the funding of a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund").

**Section 2. Notice and Public Hearing.** Notice of passage of the Resolution of Intention was duly published and mailed in all respects in accordance with the law, and on **July 9, 2012**, this Council conducted a public hearing on the creation or extension of the District and the making of the Improvements. The meeting of this Council at which this resolution was adopted is the first regular meeting of the Council following the expiration of the period ended 15 days after the first date of publication of the notice of passage of the Resolution of Intention (the "Protest Period").

**Section 3. Protests.** Within the Protest Period, \_\_\_\_\_ protests were filed with the City Clerk and not withdrawn by the owners of property in the District subject to assessment for \_\_\_\_% of the total costs of the Improvements or representing \_\_\_\_% of the area of the District to be assessed for the cost of the Improvements. **The protest represents \_\_\_\_% of the assessed cost.**

**Section 4. Creation of the District; Insufficiency of Protests.** The District is hereby created on the terms and conditions set forth in, and otherwise in accordance with, the Resolution of Intention. The protests against the creation or extension of the District or the making of the Improvements filed during the Protest Period, if any, are hereby found to be insufficient. The findings and determinations made in the Resolution of Intention are hereby ratified and confirmed.

**Section 5. Reimbursement Expenditures.**

5.01. **Regulations.** The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage

rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

5.02. Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2 (j) (2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2 (f) (2) of the Regulations, or (iv) expenditures in a “de minimus” amount (as defined in Section 1.150-2 (f) (1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

5.03. Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs for the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of **\$106,000** after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2 (d) (3) of the Regulations.

5.04. Budgetary Matters. As of the date hereof, there are not City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City’s budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

5.05. Reimbursement Allocations. The City’s financial officer shall be responsible for making the “reimbursement allocations” described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

**PASSED AND ADOPTED** by the City Council of the City of Billings, Montana, this **9<sup>th</sup> Day of July, 2012.**

THE CITY OF BILLINGS:

BY \_\_\_\_\_  
Thomas W. Hanel MAYOR

ATTEST:

BY \_\_\_\_\_  
Cari Martin CITY CLERK