

ATTACHMENT A

Priority Based Budgeting

March 11, 2013

General Fund Unassigned Fund

Balance

• Ending FY 12 Fund Balance	\$20,010,980
– Less	
• FY 12 Recommended Reserve	<u>\$9,726,000</u>
• Based on FY 13 budget	
• FY 12 Unassigned Fund Balance	\$10,284,980
– Plus	
• SID Revolving Loan Transfer	<u>\$1,238,096</u>
• Beginning FY 13 Unassigned Fund Balance	\$11,523,076

Increased Costs in FY 14

• Health Insurance	\$560,000
• Natural Gas	\$17,000
• Electricity	\$210,000
• Tires	\$50,000
• Liability Insurance	\$132,000
• Property Insurance	\$28,000
• Fuel	\$0
• Total	\$997,000

2014 Anticipated Issues

Required

- Charter Election
- Council Primary & General Election
- Union Negotiations

Possible

- Space & Site Master Plan
- Strategic Planning
- Public Safety Levy?
- Charter Cap Removal?

Long-Term

- Public Safety/Other Additional Staffing
- Water/Sewer Line Replacement
- Landfill Charges

General Fund Score of 4

Department	Program Name	Program FY 12 Budget	Program Revenue	Total FTE
Administration	Business Recruitment, Retention and Expansion	14,050	-	0.1
Administration	Ceremonial	28,110	-	0.2
Administration	Intergovernmental Relations	14,050	-	0.1
Administration	Special Projects	70,270	-	0.5
Administration	Boards and Commissions	28,110	-	0.2
Administration	City Council relations	28,110	-	0.2
Administration	Media relations	14,050	-	0.1
Administration	Real estate transactions	14,050	-	0.1
Administration	Risk sharing pool administration	28,110	-	0.2
Administration	Council meetings	84,330	-	0.6
Human Resources	City Event Planning & Human Resources Outreach	28,226	-	0.1
Human Resources	Customer Service and Other Administrative Functions	42,955	-	0.4
Human Resources	Property Insurance Administration	12,020	12,020	0.2
Legal	Municipal Court Treatment Court	58,697	13,407	0.5
Legal	Municipal Court/Municipal Infractions/Code Enforcement	29,294	6,691	0.3
Legal	Public Document Requests	43,942	10,036	0.4
Municipal Court	Delinquent Collections	101,200	-	1.0
Municipal Court	Jury Trials(just to hold a trial)	25,500	-	1.5
Municipal Court	Overdue & Failure to Pay Notices	130,350	-	1.0
Municipal Court	Temporary Restraining Orders	72,050	-	1.0
PRPL	Records Management	57,376	2,500	0.4
PRPL	Neighborhood Recreation Centers	42,312	7,100	0.2
Code Enforcement	Junk Vehicles	39,640	-	0.6
Code Enforcement	Nuisance Weed Enforcement	104,585	15,000	1.3
Code Enforcement	Public Nuisance and Open Storage	49,607	-	0.7
Code Enforcement	RV/Trailers Parking and Storage	53,995	-	0.8
Totals		1,214,989	66,754	13

Public Safety Fund Score of 4

Department	Program Name	Program Budget	Program Revenue	Total FTE
Fire	Montana Highway Patrol	31,307	-	0.4
Fire	Alarm Data Tracking and Records - Administrative Coordinator	60,500	-	1.0
Fire	Emergency Medical Services	4,189,129	-	55.9
Fire	Public education activities	142,823	-	2.0
Fire	Vehicle Fire Extinguishment	67,354	-	1.0
Fire	Training Officer	115,320	-	1.0
Fire	Address and Street Names	28,840	-	0.3
Fire	Fire Investigations	144,199	-	1.3
Fire	Public Education	57,680	-	0.5
Police	Evidence	42,479	6,500	0.0
Police	ATF Task Force	59,600	-	1.0
Police	Housing Authority Officer	61,000	61,000	1.0
Police	Quartermaster	39,000	-	1.0
Police	Support Services	952,000	18,000	14.0
Police	Municipal Court Security	55,000	8,000	1.0
Police	Policy/Research/Training Officer	56,700	-	1.0
Totals		6,102,931	93,500	82

Questions for Council Direction

- Increase revenues or cut services, or both?
- Use reserves to fund 1-time capital projects, or postpone cuts?
- Undertake new strategic planning & program re-evaluation before cuts or revenue requests made?
- Are there any areas that should not be addressed?
- Are there additional, long-term areas that should be addressed?
- What other items does Council wish to discuss?