

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY – A VIBRANT, WELCOMING PLACE WHERE
PEOPLE FLOURISH AND BUSINESS THRIVES.”**

AGENDA

COUNCIL CHAMBERS

August 26, 2013

6:30 P.M.

CALL TO ORDER: Mayor Hanel

PLEDGE OF ALLEGIANCE: Mayor Hanel

INVOCATION: Councilmember Cromley

ROLL CALL: Councilmembers present on roll call were:

MINUTES: August 12, 2013

COURTESIES:

PROCLAMATIONS:

ADMINISTRATOR REPORTS - TINA VOLEK

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: #1, #2 & #10 ONLY.
Speaker sign-in required. (Comments offered here are limited to one (1) minute. Please sign in at the cart located at the back of the council chambers or at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

1. CONSENT AGENDA -- Separations:

A. Bid Awards:

- 1. SID 1395, Boca Raton Road.** (Opened 7/23/2013)(Delayed from 8/12/2013)
Recommend rejection of all bids until project can be evaluated and the design modified for rebid.
- 2. W.O. 10-19, Shiloh Conservation Area.** (Opened 8/20/2013) Recommend delay of bid award until September 9, 2013.

3. **2014 Landfill Compactor** (Opened 7/23/2013)(Delayed from 8/12/2013)
Recommend rejecting all bids and directing staff to re-bid with clarified specifications.
- B. **Contract** with Blackbox Network Services to provide technology upgrades and services for the new Billings Public Library; \$131,978.22.
- C. **Concession Agreement** (5-year) with Boingo Wireless for installation and operation of a paid WIFI system in the Airport Terminal Building; projected annual revenue - \$7,500 to \$8,300.
- D. **Signal Emergency Response Agreement** with Montana Department of Transportation; revenue based on labor, materials and equipment.
- E. **Approval of Report for Pledged Collateral** for First Interstate Bank Certificates of Deposit and US Bank Certificates of Deposit.
- F. **Approval of Semi Annual Investment Report.**
- G. **Approval and acceptance** of additional United Way of Yellowstone County Grant Funds for Enforcing Underage Drinking Laws (EUDL) - \$4,794; and extension of grant time period to September 30, 2013.
- H. **Resolution of Intent** to modify SILMD 301, Josephine Crossing Subdivision (street lighting), and set a public hearing date for September 23, 2013.
- I. **Resolution** temporarily suspending Section 24-411, BMCC, Parking for Camping Purposes, in the Shrine Auditorium parking lot, 1125 Broadwater Avenue, during the Big Sky Polka Club's Polkafest, August 28 through September 3, 2013.
- J. **Second and Final Reading Ordinance** amending Billings, Montana City Code, Article 24-400, Stopping, Standing and Parking; permitting the City Administrator to determine installation of parking meters or signs in meter zones and establish limited time parking. Parking Advisory Board recommends approval.
- K. **Final Plat** of Falcon Ridge Estates Subdivision, 2nd Filing.
- L. **Bills and Payroll:**
 1. July 29, 2013
 2. August 5, 2013

REGULAR AGENDA:

2. **RECOMMENDATION** to the Policy Coordinating Committee (PCC) for approval of the Draft 2014 Unified Planning Work Program (UPWP). Staff recommends approval to the PCC. (Action: approval or disapproval of staff recommendation.)

3. **PUBLIC HEARING AND RESOLUTION** setting mill levy rates for Public Safety Fund, General Obligation Debt Service Parks, General Obligation Debt Service Streets, General Obligation Debt Service Library, and General Obligation Debt Service Series A Baseball Stadium for tax year 2013. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
4. **PUBLIC HEARING AND RESOLUTION** setting the Park District 1 assessment for tax year 2013. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
5. **PUBLIC HEARING AND RESOLUTION** approving budget amendments for Fiscal Year 2013. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
6. **PUBLIC HEARING AND SPECIAL REVIEW #909:** a special review to allow the construction of a 3-plex, multi-family dwelling in a Residential 6,000 (R-60) zone on Lots 25-27, Block 3, State Realty Subdivision; a 9,375 square foot parcel of land located at the intersection of Jefferson Street and State Avenue. Dave Hagstrom, owner. Zoning Commission recommends conditional approval. (Action: approval or disapproval of Zoning Commission recommendation.)
7. **PUBLIC HEARING AND SPECIAL REVIEW #910:** a special review to allow the construction of three, 4-plex multi-family dwellings in a Residential 6,000 (R-60) zone on Lots 16-18, Block 2, Broadacre Subdivision; a 27,950 square foot parcel of land located west of the intersection of 10th Street West and Wyoming Avenue. Bonini Enterprises, LLC, owner; EEC, LLC, agent. Zoning Commission recommends conditional approval. (Action: approval or disapproval of Zoning Commission recommendation.)
8. **PUBLIC HEARING AND FIRST READING ORDINANCE FOR ZONE CHANGE #915:** a zone change from Neighborhood Commercial (NC) to Community Commercial (CC) on a 1.6 acre parcel described as C/S 1706, Tract 1, generally located on the southeast corner of the intersection of Hilltop Road and Bench Boulevard. Ryan and Jodi Rookhuizen, owners; Sanderson Stewart, agent. Zoning Commission recommends approval of the zone change and adoption of the determinations of the 10 criteria. (Action: approval or disapproval of Zoning Commission recommendation.)
9. **PUBLIC HEARING AND FIRST READING ORDINANCE** revising Section 2-501.1 of the Billings, Montana City Code prohibiting City employees from appointment to City boards, commissions, or committees that advise their department. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
10. **INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS (IAFF) LOCAL 521 UNION CONTRACT (7/1/2013-6/30/2015).** Postponed from 8/12/2013. Staff recommends postponing until September 23, 2013. (Action: approval or disapproval of staff recommendation.)

PUBLIC COMMENT on Non-Agenda Items -- Speaker Sign-in required. (Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign in at the cart located at the back of the council chambers or at the podium.)

COUNCIL INITIATIVES

ADJOURN

Additional information on any of these items is available in the City Clerk's Office.

Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Cari Martin, City Clerk, at 657-8210.

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Bid Award for SID 1395 Boca Raton Road

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

SID 1395 Boca Raton Road was created at the May 13, 2013, City Council Meeting. SID 1395 will construct Boca Raton Road and a portion of Annandale Road within Lake Hills Subdivision.

The project was bid on July 23, 2013. There were three bids received for this project. All of the bids were higher than the engineer's estimate and budget for the project. Staff is recommending that council reject all of the bids. The project will be evaluated and the design modified to rebid in the winter.

ALTERNATIVES ANALYZED

There are no viable alternatives to this action because the bids were higher than the budget for the project.

FINANCIAL IMPACT

Funding for SID 1395 Boca Raton Road will be from SID Bonds and City contribution. The budget for the construction of the project is \$842,029.03.

The following bids were received and evaluated:

CMG Construction	\$893,585.80
Western Municipal Construction, Inc.	\$913,776.00
Knife River - Billings	\$924,305.00

RECOMMENDATION

Staff recommends that Council reject all bids for SID 1395.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Bid Award: W.O. 10-19; Shiloh Conservation Area

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

W.O. 10-19; Shiloh Conservation Area, is a project that will transform a City-owned parcel of land at the confluence of the Shiloh Drain and Hogan's Slough into a facility that will balance the objectives of water quality improvements, flood control, and recreational benefits to the community.

The project was originally advertised on July 25th, August 1st, and August 8th in the Billings Times and on the City's Website. The bid opening was delayed from August 13th to August 20th. State law requires the Council to take action on the bids at the first meeting after they are opened. However, there will not be adequate time to review the bids before the August 26 meeting and staff requests that the Council delay action on the bids until September 9.

ALTERNATIVES ANALYZED

The Council may:

- Delay awarding a contract for Work Order 10-19; Shiloh Conservation Area until the September 9th Council Meeting; or
- Reject all bids and do not award Work Order 10-19; Shiloh Conservation Area.

FINANCIAL IMPACT

The project was bid on August 20th and the results of that bid award will be presented for award recommendation at the September 9th Council Meeting. The funding for this project was budgeted in FY14 and the source is Storm Drain funds.

RECOMMENDATION

Staff recommends that Council delay awarding a contract for W.O. 10-19; Shiloh Conservation Area until the September 9th Council Meeting to give staff adequate time to review and evaluate the bids.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/26/2013
TITLE: Landfill Compactor Bid Award
PRESENTED BY: David Mumford
Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

Bids were received by the Solid Waste Division for the Public Works Department on July 23, 2013 to purchase a 2014 landfill compactor. Purchasing this replacement compactor was approved by the City Council in the FY14 budget. The existing compactor will be traded in to the company providing the new compactor. The new compactor will have a 3-year warranty that is included in the total bid price.

At the August 12, 2013 meeting following public testimony from bidders concerning lack of clarity on the engine specifications, Council moved to delay the bid award until August 26, 2013. In reviewing the bid specifications it was determined there was a discrepancy regarding the required US Tier 4 technology required. The bid specification had two statements under engine requirements that were contradictory to each other and confusing. Under EPA regulations the Tier 4 Final technology is not required until December 31, 2014. In discussions with the three bidders, it was determined that only one bidder could meet the Tier 4 Final technology. Because the City cannot have a bid specification that causes a bid to be sole sourced and the Tier 4 Final is not required at this time, the bid specifications were in error.

ALTERNATIVES ANALYZED

The City Council may:

- Reject all bids and re-bid with clarified specifications; or
- Approve the low bid and purchase the 2014 landfill compactor from Titan Machinery in the net amount of \$642,120;
- Reject all bids and do not purchase the compactor. The compactor that is being replaced is not running well and is not an option to continue using.

FINANCIAL IMPACT

Following are the bids received on July 23, 2013.

<u>Vendor</u>	<u>Bid</u>	<u>Trade</u>	<u>Net Bid</u>
Titan Machinery	\$644,805	\$41,425	\$603,380 Does not meet specs
Titan Machinery	\$683,545	\$41,425	\$642,120
T & E Equipment	\$869,912	\$62,500	\$807,412
Humdinger	\$795,000	\$45,000	\$750,000

RECOMMENDATION

Staff recommends that City Council reject all bids and re-bid with clarified specifications.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Library Phone System Upgrade & Managed Wi-Fi System

PRESENTED BY: Tina Volek

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

For the past 1 1/2 years, the Information Technology & Library staff have worked together to determine the most cost effective and functional phone & Wi-Fi system for the new Billings Library. The phone system at the existing library is 19 years old and its upgrade was delayed, knowing that the new library was on the horizon. The project includes moving the phone system to the new library, upgrading the library phone system with the latest hardware & software, a new managed Wi-Fi system to meet the wireless needs of the new library, installation of a Collaboration Pack that will add more unified communications functionality such as the ability to use inexpensive mobile devices to extend desktop phone services to staff wherever they are in the facility and updating the City Hall core phone system to the latest release.

Wi-Fi service is a major cornerstone of delivering content and providing library services to the patrons today and even more so in the future. The Collaboration Pack greatly improves the staff's ability to stay in touch while away from their desks without the expense of a cellular device. It channels all phone calls through the centralized system for long distance and call tracking. In addition to adding enhanced functionality throughout the organization, the inclusion of the Collaboration Pack saves almost \$7,000 on the phone & Wi-Fi systems and approx. \$10,000 on the entire project due to a currently available incentive program from Avaya.

The City of Billings has a core PBX and seven (7) remote gateways that communicate with the centralized phone system. Six (6) of the remote gateways have been updated over the past 3 years. The upgrade of the Library system will complete the goal of modernizing the remote phone systems, which were last upgraded in the early 90's.

The products and services are being purchased from Blackbox Network Services through an existing State of Montana contract. Blackbox has served the City of Billings for over 20 years and is a reliable and trusted business partner.

ALTERNATIVES ANALYZED

The Council may:

- Approve the contract with Blackbox Network Services to upgrade the City Hall core phone system software, upgrade the phone system for the new Library, install a new, robust Wi-Fi System in the new library, and implement a Collaboration Pack or,
- Not approve the contract with Blackbox Network Services and direct staff on how to meet Library patrons' expectations and needs for these communication and digital services.

FINANCIAL IMPACT

Information Technology and the Library Department will share in the cost of the project for the new Library.

The phone system upgrade of \$ 23,839.15 will be funded 100% from IT's Central Telephone Budget. This upgrade was budgeted in FY 2014 and approved as a part of the Technology Replacement Plan (TRP). The new Wi-Fi system quoted at \$ 73,569.85 will be funded 100% from the Library Department and was approved in the FY2014 Budget. Information Technology and the Library Dept have agreed to share equally the \$ 34,569.22, which represents the cost of the Collaboration Pack.

RECOMMENDATION

Staff recommends that Council approve the \$131,978.22 contract with Blackbox Services for the technology upgrades and services needed to support the new Billings Public Library.

APPROVED BY CITY ADMINISTRATOR

Attachments

Phone System Upgrade

Library Wi-Fi System

Billings Collaboration Pack

Customer Report



Customer Name: City of Billings

Customer Address: -

Date: 7/22/2013 2:53:13 PM

Created by: dposs

Quote Id: 156700 / 0

Vendor Quotes: Product AUS1611352, tacton

Sold Qty	Product No	Description	Unit Sale Price	Ext Sale Price
	Nortel Networks 1	Nortel Communication Server 1000E: City Hall		17,772.81
	BASE SYSTEM			4,515.31
1	NT-N0023082	Geo Red Primary Specifier Code	0	0
50	NT-NTE980PA	All Sys 1-PERS Call Asst Lic	7.682143	384.11
1	NT-273592	CollabPack SAP quote num spec	0	0
1	NT-NTL700504701	SM R6.3 REDHAT KSTART UPG DVD	16.992857	16.99
1	NT-NTM442GD	CF SW Kit to CPPM CoRes R7.6	0	0
1	NT-271983	Third Party NRA tracking	0	0
100	NT-NTE947LL	SW Upg R7.6 (up to 1199 users)	16.942857	1,694.29
1122	NT-NTL264231	SM R6.X SIP CON LIC ENTITLE	0	0
1	NT-270191	SM SW release specifier	0	0
2	NT-NTHU64CE	CS1000 Apps on COTS Upg toR7.6	17.535714	35.07
1	NT-NTM447AE	CF SW Inst Kit CPPM R7.6-NoDng	0	0
1	NT-NTE950AF	SW Upgrade 7.5 to 7.6	0	0
1	NT-NTM442GD	CF SW Kit to CPPM CoRes R7.6	0	0
4	NT-NTM442JB	USB SW Upg Kit to CPMG R7.6	0	0
85	NT-NTE968ED	Convert 1 TDM to 1 IP User License	28.057143	2,384.86
	IMPLEMENTATION			13,257.50
2400	NIS0006	Travel Expenses	1.25	3,000.00
1	Labor	Installation, database, upgrade	10257.5	10,257.50
	PROMOTIONS			0
1	NT-MPR01769	CS1000 Evolution+Collaboration	0	0
	Nortel Networks 2	Nortel Survivable Media Gateway: CPMG 4GB Upgrade Kits for BOC, PW, Comm Ctr, and Depot		420.86
	BASE SYSTEM			420.86
4	NT-700502320	4GB VLP UDIMM Mem Upg Kit CPMG	105.214286	420.86
	Nortel Networks 3	Nortel Survivable Media Gateway: Public Works DSP Upgrade		1,402.86
	BASE SYSTEM			1,402.86
1	NT-NTDW78AAE5	128 DSP Daughterboard	1402.857143	1,402.86
	Nortel Networks 4	Nortel Survivable Media Gateway: Library Survivable Media Gateway 4-Slot Chassis		9,132.83
	BASE SYSTEM			4,012.76
1	NT-NTTK14ABE6	PWR Cord 9.9ft 11CM 125VA	14.621429	14.62
1	NT-NTE920CC	Surv MG CPMG128 CoRes SW R7.6	1753.571429	1,753.57
1	NT-NTHU611A	CS1000E CPMG 0L/0T SA Chassis	2244.571429	2,244.57
	DESKTOP			4,910.00
35	NT-NTYS20BC70E6	1230 - Eng keys no ps	140.285714	4,910.00
	PROMOTIONS			0
1	NT-MPR01769	CS1000 Evolution+Collaboration	0	0

	MDF			210.06
2	621012	BRACKET 89R	1.320929	2.64
2	521020	CABLE ASSY 25CC50 90/90	96.468143	192.94
2	661005	BLOCK 50PR 66M150	7.241607	14.48
	Nortel Networks 5	Nortel Support Contracts		19.8
	CONTRACT			19.8
44	SUS0889107	CS1000 PASS-Basic Coterm Expires 8-31-13	0.45	19.8
	Grand Total:			28,749.15

External Comments:

Revised quote for a new 4 slot Survivable Media Gateway to be installed in the new library. The existing 2 cabinet OPT11C located in the old library is to be decommissioned with 100 user licenses migrated and upgraded to the City Hall CS1000E-HA. Included is the conversion of 85 TDM user licenses to IP.

The new Media Gateway is to be equipped with a co-res CPMG128. One analog trunk card and one analog line card are to be relocated from the OPT11C to the new Media Gateway.

Included are 35 1230 IP phones. Black Box is to provide the database programming for the new IP phones. The City of Billings is to provide installation of the phones.

Quote is revised to include an upgrade to the current release 7.6 at City Hall, which includes the 6 existing Survivable Media Gateways. Fifty (50) Personal Call Assistant (PCA) licenses are included to meet the requirements for the Avaya Collab Pack Promo.

Quote assumes that the City of Billings is to provide all QoS enabled data connectivity including PoE, patch cables, rack space, and UPS.

The Avaya Collab Pack Promo is included for a special discount on the upgrade and new Media Gateway. Promo expires September 30, 2013.

The quotation provided herein by Black Box Network Services represents only a cursory view of this project and is strictly for budgetary purposes only and may be used as such for 60 days from the date of this quote. The final components, configuration, costs, performance and warranties for the actual completion of this project as represented in this budgetary quotation are subject to change at anytime without prior notice. Furthermore, this budgetary quotation may not be comprehensive in nature, and may require additional charges, including but not limited to, engineering, design, hardware, software, licenses, permits, taxes, intellectual property, industrial property, testing, freight, patent rights or certification. Regardless of its content, this budgetary quote and all its contents are not intended to constitute a contract, binding agreement, or an amendment to any existing contract or agreement. This budgetary quotation and all of its contents contain Black Box Network Services information that is privileged, confidential, proprietary in nature, or subject to trademark and use or disclosure of this information without the prior written consent of Black Box Network Services is strictly prohibited.

Customer Report



Customer Name: City of Billings
 Customer Address: -
 Date: 4/29/2013 10:01:59 AM
 Created by: dposs
 Quote Id: 155739 / 0
 Vendor Quotes: Product AUS1595337, tacton, Product AUS1599121

Sold Qty	Product No	Description	Unit Sale Price	Ext Sale Price
	Nortel Networks 2	Nortel Support Contracts		2,773.00
	CONTRACT			2,773.00
1	SUAS0810480	WLAN8100 WMS PASS-Plus 1 Yr	560	560
49	SUAS0810480	WLAN8100 Access Point PASS Tech Support Repair + Return 1 Yr	29	1,421.00
1	SUAS0810480	WLAN8100 Controller PASS Tech support NBD 1 Yr	792	792
	Nortel Networks 3	Nortel Wireless LAN Products		70,796.85
	BASE SYSTEM			39,354.89
1	NT-WL81WCE81E5	WLAN CNTLR - 64 AP LIC US PWR CORD	11196.57554	11,196.58
1	NT-WL81MG000-2.0	WLAN 8100 Mgmt S/W Base (64AP)-R2.0	2397.71223	2,397.71
49	NT-WL81AP200E6	INDOOR WAP 8120-a/b/g/n US,VI,PR,CA	525.726619	25,760.60
	IMPLEMENTATION			3,757.58
1	Labor	Black Box PM	3757.5758	3,757.58
	PROMOTIONS			0
1	NT-MPR01725	GEM Program - Provides a 10% discount off of WPP for qualifying orders sold into Government, Education and Medical customers.	0	0
	LABOR			27,684.38
1	Sub N0205931	Travel & Living	3250	3,250.00
1	Sub N0164962	WLAN Pro Services	15298.75	15,298.75
1	Sub N0211285	Data Deployment Next Day Post Cut Support	1640	1,640.00
1	Sub N0211285	Knowledge Transfer and End User Training	1640	1,640.00
1	Sub N0211285	Project Management	5855.63	5,855.63
	Grand Total:			73,569.85

External Comments:

Quote is for a new Avaya WLAN8100 system, equipped with 1 WLAN Controller, WLAN management system (WMS) software release 2.0 to support up to 64 Access Points, and 49 8120 a/b/g/n indoor Access Points.

Avaya Professional Services is included for implementation, knowledge transfer (training), testing, and post cutover support. Avaya is to configure and install the 49 APs.

It is assumed that the City of Billings is to provide all cabling to the Access Points, all data connectivity (PoE), patch cables, and server for the WMS.

The quotation provided herein by Black Box Network Services represents only a cursory view of this project and is strictly for budgetary purposes only and may be used as such for 60 days from the date of this quote. The final components, configuration, costs, performance and warranties for the actual completion of this project as represented in this budgetary quotation are subject to change at anytime without prior notice. Furthermore, this budgetary quotation may not be comprehensive in nature, and may require additional charges, including but not limited to, engineering, design, hardware, software, licenses, permits, taxes, intellectual property, industrial property, testing, freight, patent rights or certification. Regardless of its content, this budgetary quote and all its contents are not intended to constitute a contract, binding agreement, or an amendment to any existing contract or agreement. This budgetary quotation and all of its contents contain Black Box Network Services information that is privileged, confidential, proprietary in nature, or subject to trademark and use or disclosure of this information without the prior written consent of Black Box Network Services is strictly prohibited.

Customer Report



Customer Name: City of Billings
 Customer Address: -
 Date: 7/30/2013 11:26:12 AM
 Created by: dposs
 Quote Id: 156502 / 0
 Vendor Quotes: NotProvided

Sold Qty	Product No	Description	Unit Sale Price	Ext Sale Price
		Avaya Legacy Comm Manager Server S8500:		
	Avaya 1	Physical Location 1		30,417.22
	BASE SYSTEM			1,322.34
1	AY-700500752	NETWORK MGMT TOOLS R6.0 DVD	43.9286	43.93
1	AY-405362641	PWR CORD USA	17.2429	17.24
1	AY-266528	R6 LARGE ENT SIMPLX SOL MIG TRACKING	0	0
1	AY-700477094	CM MESSAGING R6 MEDIA KIT	0	0
1	AY-700505969	AVAYA AURATM R6.3.0 SFTW DVD	37.5	37.5
1	AY-405362641	PWR CORD USA	17.2429	17.24
1	AY-700505971	AVAYA AURATM SYS PLATFORM 6.3.0 CD	37.5	37.5
1	AY-700500751	ADMIN TOOLS R6.0 CD	43.9286	43.93
50	AY-272781	MOBILE R6 ACE NAMED ROYALTY TRACKING	0	0
1	AY-700476393	G430 MEDIA GATEWAY NON-GSA	1125	1,125.00
	LICENSES			4,687.15
50	AY-302474	AVAYA AURATM MOBILE R6 ASIPP LIC	93.7429	4,687.15
1	AY-272773	MOBILE R6 ACE BASE LINUX R6 /E	0	0
50	AY-272574	MOBILE R6 CMM R6 /E	0	0
50	AY-272565	MOBILE R6 ONE-XC VIDEO R6 /E	0	0
50	AY-272559	MOBILE R6 1X MBL SIP IOS R5 /E	0	0
50	AY-272776	MOBILE R6 CA OFFCE LYNC R6 /E	0	0
50	AY-272580	MOBILE R6 FLARE EXP WIN R1CM6 /E	0	0
1	AY-272569	MOBILE R6 MGMT NTWK MGMT R6 /E	0	0
50	AY-272562	MOBILE R6 EC500 SM R9 /E	0	0
1	AY-273122	SAL STDALN GATEWAY LIC R2 DWNLD	0	0
50	AY-272582	MOBILE R6 ONE-X COMM R6 /E	0	0
50	AY-272572	MOBILE R6 PRESENCE SERVICES R6 /E	0	0
50	AY-272564	MOBILE R6 MSG SEAT MAINSTREAM R6 /E	0	0
17	AY-272549	MOBILE R6 ASBCE R6.2+ ADV 1-500 /E	0	0
50	AY-272774	MOBILE R6 CA DCE ENBL R6 /E	0	0
50	AY-272579	MOBILE R6 FLARE EXP IPAD R1 /E	0	0
1	AY-272568	MOBILE R6 MGMT SITE ADMIN R6 /E	0	0
50	AY-272560	MOBILE R6 AES UNIFED DESKTOP R6 /E	0	0
50	AY-272780	MOBILE R6 ACE API R6 /E	0	0
50	AY-272581	MOBILE R6 1XC MAC OS R1 /E	0	0
50	AY-272571	MOBILE R6 SESS MGR SIP CONN R6 /E	0	0
50	AY-272563	MOBILE R6 ONE-X CES R6 /E	0	0
17	AY-272544	MOBILE R6 ASBCE R6.2+ STD 1-500 /E	0	0
	SERVERS			6,600.03

1	AY-263764	DL360G7 SERVER CM S/D/MBT/SBC	6600.0286	6,600.03
	IMPLEMENTATION			19,800.00
1	Labor	CS1K SUPPORT	4800	4,800.00
1	Sub AY-265832	BASE SOLUTION IMPLEMENTATION PKG	15000	15,000.00
	DISCOUNT			-1,992.30
1	Discount	AVAYA PROMO	-1992.3	-1,992.30
	Avaya 3	Avaya Support Contracts: Physical Location 1		4,152.00
	CONTRACT			4,152.00
50	AY-236008J	SA PREF C/D AURA R6 MOBILE 1YPP	2.53	1,518.00
50	AY-236014	UPG ADV AURA R6 MOBILE 1YPP	2.44	1,464.00
1	AY-230048J	SA PARTS NBD C/D CM MED SRV 1YPP	70.2	842.4
1	AY-230138J	SA PARTS NBD C/D CM SM GTWY 1YPP	27.3	327.6
	Grand Total:			34,569.22

External Comments:

Quote is for a new Avaya Collaboration Package. Included are a new Avaya Aura HP DL360G7 Communication Manager Simplex platform, 1 G430 Media Gateway, 50 Mobile Suite licenses, and 50 licenses for mobile collaboration users with Avaya Flare Communicator for iPad and/or Avaya one-X SIP Mobile for iOS.

The existing System Manager (SMGR) and Session Manager (SM) servers are to be utilized and will need to be upgraded to the current release. The server upgrades are to be performed with the CS1000E upgrade.

Avaya Base Collaboration Implementation package is included.

- 50 customized users for Avaya Aura Mobile Suite licenses for use with Flare Communicator for iPad and/or one-X Mobile SIP IOS.
- Integration via SIP outbound/inbound trunk to one CS1000 PBX
- User acceptance testing and cutover support
- Administrative AAME with end-user training

VoIP Network Readiness Assessment (NRA) is required with results provided to Avaya within 14 days of cutover. A NRA is not included in this quotation.

Note: IOS for iPhone and Flare Communicator for iPad as proposed will only work when these devices are connected directly to the local customer provided 802.11 WiFi network.

Software for the CS1000 PBX is required for integration to the new Avaya Aura Collaboration Package. Personal Call Assistant (PCA) and SIP Access Ports are required and are not included in this quotation.

The quotation provided herein by Black Box Network Services represents only a cursory view of this project and is strictly for budgetary purposes only and may be used as such for 60 days from the date of this quote. The final components, configuration, costs, performance and warranties for the actual completion of this project as represented in this budgetary quotation are subject to change at anytime without prior notice. Furthermore, this budgetary quotation may not be comprehensive in nature, and may require additional charges, including but not limited to, engineering, design, hardware, software, licenses, permits, taxes, intellectual property, industrial property, testing, freight, patent rights or certification. Regardless of its content, this budgetary quote and all its contents are not intended to constitute a contract, binding agreement, or an amendment to any existing contract or agreement. This budgetary quotation and all of its contents contain Black Box Network Services information that is privileged, confidential, proprietary in nature, or subject to trademark and use or disclosure of this information without the prior written consent of Black Box Network Services is strictly prohibited.

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Agreement with Boingo Wireless, Inc. to Operate a Wireless Fidelity Local Area Network (Wi-Fi) Concession in the Airport Terminal Building

PRESENTED BY: Tom Binford

Department: Airport

Information

PROBLEM/ISSUE STATEMENT

The City Council approved the Airport's first Wi-Fi Concession Agreement with Opti-Fi Networks on October 24, 2005, with the network implementation effective January 2006. Boingo Wireless Inc. (Boingo) purchased Opti-Fi in November 2008 and has been operating the Wi-Fi Concession in the Terminal Building since that time. The term of the Wi-Fi Concession Agreement was extended to allow staff time to research industry changes in access models and technology, and in access trends at airports around the country.

Staff prepared a Request for Proposal (RFP) for a new Wi-Fi Concession seeking a firm with expertise in Wi-Fi operation to establish a new user-friendly network at the Airport utilizing current Wi-Fi technology. This proposal requested that the successful Concessionaire provide a turnkey solution for the Airport, including providing technical support for the customers, maintenance of the equipment, and the accounting functions related to providing this service. The RFP was issued in June, requesting proposals on three access models: paid access, hybrid with 30-minute complimentary access, and free access. The RFP was advertised in the Billings Times on June 6, 13, and 20, and posted on the Airport's Website. A pre-submittal meeting and site visit was held on June 18. Proposals were due by the close of business on July 17. While four RFPs were sent to interested companies, only one proposal was received. Fortunately, this proposal is from Boingo, a company that not only has installed a number of Wi-Fi networks in airports around the country, but also with which the Airport has had a positive experience and enjoyed years of good service under the expiring agreement. Because some airports are providing Wi-Fi service for free to their passengers, staff felt that evaluating the cost of free or some sort of hybrid service that included a free component along with paid access was important. However, the cost to the Airport to provide the free or hybrid service were deemed too high and staff felt the Wi-Fi service should be paid for by those who are utilizing the system. Given the current state of the airline industry, it is hard to justify subsidizing a free Wi-Fi program through the airline agreements with the City. Boingo's proposal provides for Wi-Fi service starting at the price of \$4.95/hour, \$7.95/day for short term or ad hoc usage. Frequent travelers will also have the opportunity to purchase monthly subscriptions at reduced rates of \$7.95/month for a 2-mobile device subscription and \$9.95/month for a laptop subscription. The monthly subscriptions will allow access anywhere Boingo provides Wi-Fi service.

ALTERNATIVES ANALYZED

The City Council may:

- Approve the Concession Agreement with Boingo; or
- Not approve the Concession Agreement with Boingo

FINANCIAL IMPACT

Boingo's proposal included options for the three types of access models. Due to the costs of maintaining and operating a Wi-Fi system, there are costs that will in some cases, depending on the model selected, exceed the projected revenues to be generated. In those cases, the Airport would be expected to cover some of those costs, differing according to which access model is selected. There are trade offs between who pays the expenses, the percentage of revenue share, and a minimum annual guarantee of revenue. The Wi-Fi Concession's Gross Revenues will be derived from the following sources:

- Paid Access: from subscriptions, day passes, and roaming only. This model has no advertising.
- Hybrid and Free Access: from subscriptions, day passes, roaming, and advertising.

In the **Fully Paid Access Model**, Boingo will:

- Design/install/maintain/operate the system at its expense
- Cover the bandwidth costs
- Offer the Airport 20% revenue share, with a minimum annual guarantee of \$6,000.

In the **Hybrid Access Model**, in exchange for the 30-minute complimentary service:

- Boingo will design/install/maintain/operate the system at its expense
- The Airport would need to cover the bandwidth costs, which are estimated to be \$14,400/year or \$72,000 for the 5-year term of the Concession
- There would be no revenue share or minimum annual guarantee in this model.

In the **Free Access Model**,

- Boingo will design and install the system
- The Airport will purchase, own/maintain/operate the entire system
- Maintenance/repair costs are unknown, but would be the responsibility of the Airport
- Boingo would monetize the network through advertising sponsorships only
- Boingo will offer the Airport 50% share of the advertising revenue with no minimum annual guarantee.

Projected Impact to Airport of 5-Year Contract:

Paid Access Model:

- Airport Revenue: \$39,704
- Airport Expense: \$0

Hybrid Access Model:

- Airport Revenue: \$0
- Airport Expense (including lost revenues): \$96,750 - \$111,704

Free Access Model:

- Airport Revenue: \$24,750
- Airport Expense (including reduced revenues): \$146,954
- Airport NET (Income – Expense): -\$122,204

The Free Access Model would create the most expense for the Airport and the most operation/maintenance responsibility for the Airport, coupled with the least amount of revenue. After further examining the Hybrid Access Model, while the expense to the Airport would be less than the Free Access Model, and this model frees the Airport from both operation and maintenance responsibility, it also provides no revenue to the Airport. This would be a loss of \$30,000 - \$40,000 over the course of the 5-year contract. The Paid Access Model presents a system with new equipment and increased bandwidth at no cost to the Airport. Additionally, this model covers all operation, maintenance and repairs during the 5-year period, and offers the greatest revenue share potential, along with a guaranteed minimum for each year. Additionally, users would have advertising-free access and not be required to watch advertisements or have reduced bandwidth speeds. For the paid access model, there is no capital cost associated with the installation of the new Wi-Fi system and the City will receive 20% of the access fee and subscription revenues generated on the Wi-Fi Concession at the Airport. Revenues to the City are projected at \$7,500 to \$8,300 per year.

RECOMMENDATION

Staff recommends that Council approve the 5-year Concession Agreement with Boingo Wireless, Inc. to install and operate a paid access Wi-Fi system in the Terminal Building at the City of Billings Logan International Airport. The Aviation and Transit Department Board has reviewed and concurs with this recommendation.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Signal Emergency Response Agreement Between the City of Billings and the State of Montana (MDT)

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

In the interest of public safety, the Montana Department of Transportation (MDT) has asked the City to enter into an agreement for emergency traffic signal response. The signal emergency response agreement allows staff from the Public Works Department to provide emergency work on the traffic signals for MDT on the state routes within the City of Billings and to be compensated for that work. The state will perform routine maintenance and locates on the signals on these routes. This agreement is similar to ones approved by the Council for 2012 and 2013.

ALTERNATIVES ANALYZED

The Council may:

1. Approve the Signal Emergency Response Agreement (term is through June 30, 2014); or
2. Do not approve the agreement and the State would be required to perform emergency signal work on their routes within the Billings city limits.

FINANCIAL IMPACT

The State of Montana will reimburse the City of Billings for this work based on labor, materials and equipment as specified in the agreement.

RECOMMENDATION

Staff recommends that the City Council approve the Signal Emergency Response Agreement between the City of Billings and the State of Montana.

APPROVED BY CITY ADMINISTRATOR

Attachments

Signal Agreement

SIGNAL EMERGENCY RESPONSE AGREEMENT

This agreement is between the City of Billings (City) and the Montana Department of Transportation (MDT) to define the signal emergency response responsibilities of the City and MDT in accordance with State Law which allows MDT to enter into an agreement with local governments to provide emergency response on state routes with provision for full reimbursement. The term of this agreement shall be from the date of approval by both parties and will end June 30, 2014.

LIMITS OF AGREEMENT: The listing of streets and intersections attached as Appendix A is a full and complete listing of the signals and flashers covered by this agreement. During the term of this agreement, additional areas may be added by written agreement of the parties.

SCOPE OF AGREEMENT: This agreement covers all activities ordinarily associated with emergency response signal maintenance.

ITEMS COVERED: Payment to the City for this agreement shall be for the following:

- A) MDT will continue to provide power for signals presently billed to MDT by Northwestern Energy (Utility).
- B) City will provide all emergency response necessary for the Signal System, MDT will reimburse City in accordance with Appendix B for the proper emergency response of the Signal System. At MDT's option, Signal materials and parts will be provided by MDT or MDT will reimburse the City as detailed in Appendix B.
- C) For purposes of this agreement, the Signal System includes all items covered Part IV-of the Manual on Uniform Traffic Control Devices, dated 1988 with revisions thereto.
- D) Street lighting facilities, except as specifically noted, on these routes are not covered by this Agreement and will remain the responsibility of MDT.

COSTS: The costs associated with this agreement shall be shown in Appendix B and shall be paid to the City on a monthly basis based on the reimbursement breakdown shown in Appendix B.

RECORDS: The labor, equipment and materials used under this agreement shall be assigned a special budget category by the City. No recordkeeping shall be attempted to break contractual costs against individual streets that are covered in this agreement. All City records concerning this project are open for review and/or audit by representatives of MDT or the Legislative Auditor at any reasonable time.

PAYMENT: The City shall submit a monthly billing and a narrative summary of the work done in the preceding month on or before the 10th of the current month. MDT agrees to make payment within 20 calendar days of receipt of the billings.

TERMINATION: This agreement may be terminated upon sixty (60) days written notice, delivered by certified mail, return receipt requested, by either party.

MEETINGS: Either party to this agreement may request a meeting to discuss this agreement and have any staff present.

COMPENSATED DAMAGES: It is understood that any damages caused by third parties that can be collected from third parties will be repaired by the City, and a billing for these repairs shall be

SIGNAL EMERGENCY RESPONSE AGREEMENT

sent to MDT along with any documentation which the City has available to help MDT in making the collection. MDT shall pay the City for these repairs on an actual documented cost. Payment under this provision shall be in addition to the payment detailed in Appendix B.

PRIORITIES FOR CONSTRUCTION OR RECONSTRUCTION: City will rate all potential improvements using a uniform set of criteria. No special or different criteria will be used on the streets covered in this Agreement.

CONTROLS OF ACCESS AND UTILITIES: The control of access and utilities within these streets remains with MDT.

HOLD HARMLESS/INDEMNIFICATION: The State agrees to hold harmless and/or indemnify the City for damages resulting from the construction or design done by the State of the streets and areas covered by this Agreement. This hold harmless /indemnification clause shall not cover damages which are caused either directly or indirectly by the work done by the City pursuant to this agreement. The City will defend, protect, indemnify and hold harmless the State, its elected and appointed officials, and MDT from any and all claims, losses, damage or causes of action arising from or due to, or allegedly arising from or due to the acts, omissions or manner of performance of any of the services or duties under this agreement to be performed by the City or its contractor or subcontractor, including any claims by employees or third persons, except that the City is not responsible for any liability arising from the negligence of MDT.

LAW AND VENUE: This agreement is governed by the laws of Montana. The parties agree that, in the event of any dispute concerning this agreement, any litigation must be brought in the First Judicial District, in and for Lewis & Clark County

CIVIL RIGHTS COMPLIANCE: City must comply with all applicable Federal and State laws including, but not limited to, prevailing wage laws and those laws referred to in the two-page notice attached hereto, which is made a part of this agreement by its reference.

ENTIRE AGREEMENT: This document, with its appendixes and the notice, contains the entire agreement between the parties, and no statements, promises or inducements made by either party or its agents which in any way modifies, alters or changes the contents of this document is binding. Any subsequent modification must be done by a separate written document.

RESPONSE PROCEDURE: City will respond to emergency signal work based on contacts received from the public to the city and on emergency work deemed necessary by city staff without first contacting MDT for approval for that work. City will also respond to emergency signal work based on contact from MDT.

SIGNAL EMERGENCY RESPONSE AGREEMENT

IN WITNESS THEREOF, the parties hereto caused this agreement to be executed in duplicate by their duly authorized officers.

STATE OF MONTANA
DEPARTMENT OF TRANSPORTATION

By: _____ Date: _____
District Administrator

Approved as to Legal Content: _____
MDT Legal Services

CITY OF BILLINGS

By: _____ Date: _____
Thomas W. Hanel, Mayor

ATTEST:

Enclosures:
NONDISCRIMINATION NOTICE
APPENDIX A Location of Traffic Signals/flashers covered by this agreement.
APPENDIX "B" - Reimbursement Breakdown

SIGNAL EMERGENCY RESPONSE AGREEMENT

NON-DISCRIMINATION NOTICE

During the performance of this Agreement, the City of Billings (hereafter in this Section “the Party”), for itself, its assignees and successors in interest, agrees as follows:

- A) **COMPLIANCE WITH TITL VI OF THE CIVIL RIGHTS ACT OF 1964 FOR FEDERAL-AID CONTRACTS**
- (1) Compliance with Regulations: The Party shall comply with all Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, 49 Code of Federal Regulations, Part 21, as they may be amended (hereafter referred to as the Regulations), which are incorporated by reference and made a part of this Agreement, even if only state funding is here involved.
 - (2) Nondiscrimination: The Party, with regard to the work performed by it during the Agreement, shall not discriminate on the grounds of sex, race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Party shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR 21.5.
 - (3) Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations, whether by competitive bidding or negotiation by the Party for work to be performed under a subcontract, including procurement of materials or leases of equipment, any potential subcontractor or supplier shall be notified by the Party of the Party’s obligations under this Agreement and the Regulations relative to nondiscrimination.
 - (4) Information and Reports: The Party will provide all reports and information required by the Regulations, or directives issued pursuant thereto, and permit access to its books, records, accounts, other sources of information and its facilities as may be determined by State or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with Regulations or directives. Where any information required of the Party is in the exclusive possession of another who fails or refuses to furnish this information, the Party shall so certify to the Department or the FHWA as requested, setting forth what efforts it has made to obtain the information.
 - (5) Sanctions for Noncompliance: In the event of the Party’s noncompliance with the nondiscrimination provision of this Agreement, State may impose sanctions as it or the FHWA determines appropriate, including, but not limited to,
 - (a) Withholding payments to the Party under the Agreement until the Party complies, and/or
 - (b) Cancellation, termination or suspension of the Agreement, in whole or in part.
 - (6) Incorporation of Provisions: The Party will include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Party will take such actions with respect to any subcontracts or procurement as the State or the FHWA may direct to enforce such provisions including sanctions for noncompliance: Provided, however, that

SIGNAL EMERGENCY RESPONSE AGREEMENT

in the event the Party is sued or is threatened with litigation by a subcontractor or supplier as a result of such direction, the Party may request the State to enter into the litigation to protect the interests of the State, and, in addition, the

Party or the State may request the United States to enter into such litigation to protect the interests of the United States.

B) COMPLIANCE WITH THE MONTANA GOVERNMENTAL CODE OF FAIR PRACTICES, §49-3-207, MCA

In accordance with Section 49-3-207, MCA, the Party agrees that for this Agreement all hiring will be made on the basis of merit and qualifications and that there will be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the Agreement.

C) COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT (ADA)

- (1) The Party will comply with all regulations relative to implementation of the AMERICANS WITH DISABILITIES ACT.
- (2) The Party will incorporate or communicate the intent of the following statement in all publications, announcements, video recordings, course offerings or other program outputs: **“The Party will provide reasonable accommodations for any known disability that may interfere with a person in participating in any service, program or activity offered by the Party. In the case of documents, recordings or verbal presentations, alternative accessible formats will be provided. For further information call the Party.”**
- (3) All video recordings produced and created under contract and/or agreement will be closed captioned.

D) COMPLIANCE WITH PARTICIPATION BY DISADVANTAGED BUSINESS ENTERPRISES IN DEPARTMENT OF TRANSPORTATION FINANCIAL ASSISTANCE PROGRAMS, 49 CFR §26

Each Agreement the Department signs with a Party (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The Party, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Party shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the Party to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

SIGNAL EMERGENCY RESPONSE AGREEMENT

APPENDIX "A"- Location of Traffic Signals/flashers covered by this agreement

1	1st Ave S and State Ave	Signal
2	1st Ave S and 29th St	Signal
3	1st Ave S and 28th St	Signal
4	1st Ave S and 27th St	Signal
5	Montana Ave and 27th St	Signal
6	1st Ave N and Main St	Signal
7	1st Ave N and 13th St	Signal
8	1st Ave N and 25th St	Signal
9	1st Ave N and 26th St	Signal
10	1st Ave N and 27th St	Signal
11	1st Ave N and 28th St	Signal
12	1st Ave N and 29th St	Signal
13	1st Ave N and 30th St	Signal
14	1st Ave N and 31th St	Signal
15	1st Ave N and 32nd St	Signal
16	1st Ave N and Division	Signal
17	2nd Ave N and 27th St	Signal
18	11th Ave N and 27th St	Signal
19	3rd Ave N and 27th St	Signal
20	4th Ave N and 27th St	Signal
21	4th Ave N and 13th St	Signal
22	4th N and Main St	Signal
23	6th N and Main St	Signal
24	6th Ave N and 27th St	Signal
25	9th Ave N and 27th St	Signal
26	King Ave W and 20th St	Signal
27	King Ave W and 24th St	Signal
28	Poly Dr and 27th St	Signal
29	Main St and Highway 318	Signal
30	Main St and Lake Elmo	Signal
31	Main St and Hilltop	Signal
32	Main St and Milton	Signal
33	Main St and Logan	Signal
34	Main St and Wicks	Signal
35	Main St and Pemberton	Signal
36	State Ave and Orchard	Signal
37	State Ave and Underpass	Signal
38	Laurel Road and Moore Lane	Signal
39	Lockwood and Frontage Rd	Signal
40	Lockwood and Interchange	Signal
41	King Ave W & ShopKo	Signal
42	South Billings Blvd & I-90 North	Signal

SIGNAL EMERGENCY RESPONSE AGREEMENT

APPENDIX "A"- Location of Traffic Signals/flashers covered by this agreement (con't)

43	South Billings Blvd & I-90 South	Signal
44	King Ave & Laurel Rd	Signal
45	King Ave W & I-90	Signal
46	State and 27th	Signal
47	Muldowney and Midland	Signal
48	Laurel Rd and Parkway Lane	Signal
49	Zoo Dr and Gable Road.	Signal
50	Johnson Lane and I-90	Signal
51	Hwy 312 and Hwy 89	Flasher
52	Zoo Dr and S. Frontage Road	Signal
53	Zoo Dr and N. On/Off Ramp I-90	Signal
54	Zoo Dr and S. On/Off Ramp I-90	Signal

SIGNAL EMERGENCY RESPONSE AGREEMENT

APPENDIX "B" - Reimbursement Breakdown.

Call outs for signal repair shall be billed in minimum two hour increments.

Base monthly rates will be charged for personnel and equipment standby as follows:

1. Personnel \$305 per month
2. Equipment \$315 per month

In addition to the base monthly rates, charges will be as follows:

1. Emergency signal response will be billed at \$72.00 per person per hour.
2. Materials will be billed at actual cost plus 15%.

Regular City Council Meeting

Meeting Date: 08/26/2013
TITLE: Pledged Collateral Report
PRESENTED BY: Patrick M Weber
Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

The City requires security for deposits that are not guaranteed or insured according to Montana Code Annotated Section 7-6-207.

On June 30, 2013, the City had certificates of deposit at First Interstate Bank for \$2,577,609. Because First Interstate Bank's net worth to total assets ratio is over 6%, the City is required to have a minimum of 50% of the deposits covered by pledged securities. First Interstate Bank has collateralized the City's deposits with 100% in pledged securities.

The City also has \$73,487,000 deposited at US Bank on June 30, 2013. Because US Bank's net worth to total assets ratio is over 6%, the City is required to have a minimum of 50% of the deposits covered by pledged securities. US Bank has provided 108% in pledged securities.

ALTERNATIVES ANALYZED

The Council may:

- Approve the report for pledged collateral; or
- Not approve the report for pledged collateral.

FINANCIAL IMPACT

There is no financial impact to the City.

RECOMMENDATION

Staff recommends that Council approve the pledged collateral report.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/26/2013
TITLE: Semi-Annual Investment Report
PRESENTED BY: Patrick M Weber
Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

The City of Billings Investment Policy states the Finance Division shall submit an investment report describing investments in terms of type and interest rate. On June 30, 2013, the City had the following amounts invested:

Montanan Short Term Investment Pool	\$ 21,014,983
US Government and Agency	\$ 76,615,000
Certificates of Deposit	\$ 2,581,487
Total Investments	\$ 100,211,470

ALTERNATIVES ANALYZED

There are no viable alternatives to approving the report because all earnings occurred in the past.

FINANCIAL IMPACT

The investment portfolio for the City is designed to maintain the safety of investments while obtaining a market average rate of return throughout budgetary and economic cycles. As of June 30, 2013, the average yield to maturity was .33%.

RECOMMENDATION

It is recommended that the City Council approve the investment report.

APPROVED BY CITY ADMINISTRATOR

Attachments

summary

**City of Billings, MT
Summary by Issuer
June 30, 2013**

Issuer	Number of Investments	Par Value	Market Value	% of Portfolio
Federal Farm Credit Bank	23	45,650,000.00	45,498,828.50	45.49
Federal Home Loan Bank	11	19,465,000.00	19,434,352.65	19.43
Federal Home Loan Mtg Corp	6	11,500,000.00	11,481,840.00	11.48
Fiirst Interstate Bank	2	2,581,487.16	2,581,487.16	2.58
Short Term Investment Pool	1	21,014,983.29	21,014,983.29	21.01
Total and Average		100,211,470.45	100,011,491.60	100.00

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Approval of Additional Funds for Enforcing Underage Drinking Laws Grant in the Amount of \$4,794.00

PRESENTED BY: Rich St. John

Department: Police

Information

PROBLEM/ISSUE STATEMENT

On June 25, 2012, City Council authorized the Billings Police Department to accept the Enforcing Underage Drinking Laws (EUDL) Grant in the amount of \$5,280. The goals of the EUDL grant are to enforce underage drinking laws through patrol, alcohol retail sale trainings, reverse stings and compliance checks. The grant pays overtime for the officers involved in these details.

United Way has informed the BPD of an amendment to the EUDL Grant #11-U01-91099. The amendment includes an extension of the time period of the grant, as well as additional funds. United Way would like to award the BPD \$4,794.00 in additional funds. The subcontract would be extended to September 30, 2013, to allow for time to spend the additional funds awarded to the BPD.

ALTERNATIVES ANALYZED

The City Council may:

- Accept the additional EUDL grant funds of \$4,794.00; or
- Not accept the additional EUDL grant funds of \$4,794.00; which would result in eliminating extra duty for patrol, alcohol retail sale trainings, reverse stings and compliance checks.

FINANCIAL IMPACT

There is no financial impact to the City as there is no City match required for this grant.

RECOMMENDATION

Staff recommends City Council approve and accept the additional United Way grant funds for EUDL in the amount of \$4,794.00.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Resolution of Intent to add properties and lights to SILMD 301 and set public hearing for September 23, 2013

PRESENTED BY: David Mumford

Department: Public Works

Information

PROBLEM/ISSUE STATEMENT

With the initial phase of development in Josephine Crossing Subdivision, SILMD 301 was created in 2007 for street lighting in the subdivision. The district boundary of the light district encompasses the entire master planned area for Josephine Crossing, but only those lots in areas with street lighting are assessed for the lighting. As additional phases have developed or are under development, the property owners and developers, McCall Development, desire to extend lighting to the remainder of the subdivision. State law provides that modifications to an existing lighting district that result in an increase in assessment rates by more than 3% must follow the same procedure as creating a new district. This includes a Resolution of Intent, notices mailed to all property owners in the district, and a public hearing on the proposed changes.

The new lighting will match the style and lighting levels used in the first phase. The fixtures, poles, and wiring will be owned and installed by Northwestern Energy. A monthly ownership fee as established by the rate schedule approved by the Public Service Commission (PSC) is added to the power company's monthly energy and maintenance bill. The full cost billed to the City for the lighting is passed on to the property owners in the light district as an assessment on their property tax. The PSC approved ownership charges have increased substantially since the original lighting was installed in 2007. If this district expansion is approved, the ownership charge for the 50 original lights will continue to be billed at \$29.10 per light per month. The ownership charge for the 46 new lights being installed will be \$48.18 per light per month. The total costs for new and existing lights, energy, maintenance and operation will be spread equally over all properties to be assessed in the district. This will result in an estimated assessment increase of 27% to the existing properties included in the first phase lighting. The estimated increase for an average 3,800 square foot lot is \$33 per year. Due to the difference in time between when the new lighting will be turned on and the first tax assessments are collected, the first year assessment will be \$60 higher than the existing assessment for an average lot.

ALTERNATIVES ANALYZED

The Council may:

- Add lights and assessed properties to the district as proposed; or
- Do not add lights or assessed area to the district (this should be accompanied by a resolution amending the district boundary to encompass only the lots currently being assessed); or
- Reduce SILMD 301 to include only the properties currently being assessed and create a new district for the additional phases of the subdivision. The assessment rate for properties in a separate new district would be approximately 66% higher than for the properties in the existing district.

FINANCIAL IMPACT

There are no net costs to the City resulting from modifying the existing district. All costs of installing, maintaining and providing energy for the lighting are paid from assessments against the property within the light district.

RECOMMENDATION

Staff recommends the City Council approve a resolution of intent to modify SILMD 301 and set a public hearing for September 23, 2013.

APPROVED BY CITY ADMINISTRATOR

Attachments

Exhibit A--Assmt List SILMD 301

SILMD 301 Expansion Res of Intent

**SILMD 301 Expansion
Ownership and Mailing List**

TAX ID	OwnerName	MailAddress1	MailCity	MailState	MailZip	ShortLegalDescription	SqFt
A33797	GREEN, TAMMY M	5435 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8947	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 1A,	3987
A33798	DERRIG, TONY & SANDI S	5438 ELYSIAN RD	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 2A,	3756
A34861	JORDAN, DENISE M	1806 STONY MEADOW LN	BILLINGS	MT	59101-8990	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 1, Lot 26,	4636
A34862	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 1, Lot 27,	4635
A34863	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 1, Lot 28,	3995
A34864	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 1, Lot 29	3994
A34865	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 1, Lot 30	3354
A34866	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 1, Lot 31	3354
A34867	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 1, Lot 32	3241
A33822A	LEVEAUX, JARED	5337 GOLDEN HOLLOW RD UNIT 1	BILLINGS	MT	59101-8950	MANSION HOMES (09), S20, T01 S, R26 E, UNIT 1, 14.8% COMMON AREA INTEREST, LOC @ LT 1 BLK 2 JOSEPHINE CROSSING SUB (07)	4077
A33822B	BRYN, KELLY E	5337 GOLDEN HOLLOW RD UNIT 2	BILLINGS	MT	59101-8948	MANSION HOMES (09), S20, T01 S, R26 E, UNIT 2, 13.6% COMMON AREA INTEREST, LOC @ LT 1 BLK 2 JOSEPHINE CROSSING SUB (07)	3747
A33822C	ANDERSON, MARY A	5337 GOLDEN HOLLOW RD UNIT 3	BILLINGS	MT	59101-8950	MANSION HOMES (09), S20, T01 S, R26 E, UNIT 3, 13.6% COMMON AREA INTEREST, LOC @ LT 1 BLK 2 JOSEPHINE CROSSING SUB (07)	3747
A33822D	LEE, JAY & COLEEN L	1632 STONY MEADOW LN	BILLINGS	MT	59101-8914	MANSION HOMES (09), S20, T01 S, R26 E, UNIT 4, 16% COMMON AREA INTEREST, LOC @ LT 1 BLK 2 JOSEPHINE CROSSING SUB (07)	4408
A33822E	FELCHLE, JESSICA	5341 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	MANSION HOMES (09), S20, T01 S, R26 E, UNIT 5, 13.6% COMMON AREA INTEREST, LOC @ LT 1 BLK 2 JOSEPHINE CROSSING SUB (07)	3747
A33822F	HIRSCH, KELLIE R	5343 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	MANSION HOMES (09), S20, T01 S, R26 E, UNIT 6, 13.6% COMMON AREA INTEREST, LOC @ LT 1 BLK 2 JOSEPHINE CROSSING SUB (07)	3747
A33822G	GILLAND, JEANETTE	5345 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	MANSION HOMES (09), S20, T01 S, R26 E, UNIT 7, 14.8% COMMON AREA INTEREST, LOC @ LT 1 BLK 2 JOSEPHINE CROSSING SUB (07)	4077
A33823A	SIMANTON, JOE W & JULIE A	5319 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 8, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33823B	HUSAR, KRISTEN A	5317 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01S, R26E, UNIT 9, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33823C	SUNDSTED, CARY & JANICE	5315 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 10, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33823D	MOOTS, MICHAEL M &	5313 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 11, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33823E	HAYES, LUCAS T & MICHELLE J	5311 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 12, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33823F	FISHER, LISA K	5309 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 13, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33823G	KIERNAN, RYAN C	5307 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 14, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33823H	KELSO, GERALD R	5305 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 15, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33823I	BALLARD, FRANCES P	5303 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 16, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33823J	STEPHENS, KATERI M	5301 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 17, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824A	DAVIDSON, JOHN R	5265 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 18, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824B	LAUER, MATTHEW & LAURA	5263 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 19, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824C	BIGHORN, PRAIRIE R	5261 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 20, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824D	HIGGINS, JAMIE	5259 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 21, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824E	SHORTTRIDGE, SARAH L	5257 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 22, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824F	BRYSON, SHAYLA K	5255 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 23, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824G	MCKNIGHT, AMANDA C	5253 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 24, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824H	WELSH, MICHAEL & RITA F	5251 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8948	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 25, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824I	BRUNER, SAM D & SHERRY C	5249 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 26, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824J	SVEC, JOEL F	5247 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 27, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824K	HUTZENBILER, TIFFINIE K	5245 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 28, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824L	O'DELL, ZACHARY R	5243 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 29, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824M	EIDE, CYNTHIA R & STEVEN M	5241 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 30, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824N	SCHIERMEISTER, ROSS A &	5239 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 31, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824O	HANSON, HILLARY S	5237 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 32, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824P	BEN D JERNBERG AND PEGGY ANN JERNBERG SHELTERED TRUST	5235 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 33, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824Q	BURTON, PATRICK H & MARIAN E	5233 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 34, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33824R	DIMATTEO, SAMANTHA c/o DUNCAN DIMATTEO	8764 ST PAUL AVE APT A	LEWIS MCCHORD	WA	98433-1386	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 35, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825A	FRANK, LISA M	5229 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 36, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825B	JANNA LYNN JUROVICH UDT	5227 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 37, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825C	BYAM, RICK & LINDA	PO BOX 81481	BILLINGS	MT	59108-1481	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 38, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825D	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6397	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 39, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825E	FARRELL, KAMRI A	5221 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 40, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825F	DIMOCK, STEPHEN & CAITLIN	5219 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 41, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825G	NAGEL, CORA LEE	5217 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 42, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825H	HUGELLEN, JUDY K	5215 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 43, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825I	DEMPESEY, PAUL M &	5213 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 44, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825J	PIMLEY, DENISE L	5211 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 45, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825K	HINCKLEY, KIM	5209 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 46, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825L	FRADENBURGH, SCOTT A & BRENDA J	406 COUNTRY CLUB RD	GLENDALE	MT	59330-3525	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 47, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825M	MATTERN, KATHERINE P	5205 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 48, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33825N	WILSON, ANITA M	5201 GOLDEN HOLLOW RD	BILLINGS	MT	59101-8958	JOSEPHINE COTTAGES (10), S20, T01 S, R26 E, UNIT 49, 2.381% COMMON AREA INTEREST, (1/42%) LOC @ LTS 2-4 BLK 2 JOSEPHINE CROSSING SUB	3172
A33827	NIMMO, CHRIS	1609 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 1,	3128
A33828	DEL PRIORE, JODY	1615 STONEY MEADOW LANE	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 2,	3168
A33829	MATTOX, CURTIS G	1621 STONY MEADOW LN	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 3,	3168
A33830	GONZALEZ, ISAAC VILLAVICENCIO	1623 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 4,	3224
A33831	KUYKENDALL, GARY & EVA	1627 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 5,	3547
A33832	KOERBER, KENNETH E	1635 STONEY MEADOW LN	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 6,	3818
A33833	STIFFARM, GARLAND R & LEE A	1639 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 7,	3840
A33834	PINSON, ERIN R	1643 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 8,	4480
A33835	ACTISDANO, ANTHONY & PATRICIA J	1649 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 9,	4480
A33836	FOSTER, DONALD R & ARLINE P	1705 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 10,	4480
A33837	ROGERS, KALE E & ETHEL A	1711 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 11,	4480
A33838	MILLS, JONATHAN R & NATASHA L	1717 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 12A, AMD (12)	4438
A33839	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 13A, AMD (12)	3616
A33840	TAYLOR, DEREK &	1729 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 14A, AMD (12)	2800

**SILMD 301 Expansion
Ownership and Mailing List**

TAX ID	OwnerName	MailAddress1	MailCity	MailState	MailZip	ShortLegalDescription	SqFt
A33841	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 15A, AMD (12)	2772
A33842	ROMAN CATHOLIC BISHOP OF GREAT FALLS	210 S 34TH ST	BILLINGS	MT	59101-3715	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 16A1, AMD (13)	3696
A33843	BRUMLEY, DELBERT J & BOBBI J	1745 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 17A, AMD (13)	2772
A33844	JONES, MICHAEL THOMAS & MARLEN MARIE	1747 STONY MEADOW LN	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 18,	3184
A33845	SMITH, LAWRENCE A & KELLY C	1748 FRONT ST	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 19,	4000
A33846	DAVIS, RICHARD J &	1744 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 20,	3840
A33847	HEIDI M JOHNSON REVOCABLE LIVING TRUST AGREEMENT	949 W I RD	WORDEN	MT	59088-2022	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 21,	3840
A33848	MARTIN, JAMES R & DIANE F	1734 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 22,	3840
A33849	ADAM, PATRICIA A	1730 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 23,	4519
A33850	DOW, KEITH R & JENNIFER N	1726 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 24,	4519
A33851	GEURIN, MICHAEL D &	1722 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 25,	4320
A33852	LEWIS, RUTH A	1718 FRONT ST	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 26,	3564
A33853	PAVUK, DANIELA E	1714 FRONT ST	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 27,	4168
A33854	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 28,	4205
A33855	DRAKE, GARY W & SHARON M	1706 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 29,	3408
A33856	HERINGER, MCLAIN E & ERIN	3150 LUPINE DR	BILLINGS	MT	59101-9385	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 30,	3408
A33857	HUDSON, BRAD C & DARLENE A	1640 FRONT ST	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 31,	4206
A33858	STRAIGHT, JOSEPH J & TASHA O	1636 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 32,	4168
A33859	WELLER, EDWARD J &	1632 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 33,	3564
A33860	BODLEY, KYLE T & KYLEE A	1628 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 34,	4320
A33861	SWIESZ, CHARLES C	1624 FRONT ST	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 35,	4519
A33862	HOLLISTER, JOHN T & DEBRA D	1620 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 36,	4519
A33863	HARRIS, JARED R	1616 FRONT ST	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 37,	3840
A33864	BAIAMONTE, APRIL A	1612 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 38,	3840
A33865	PENFOLD, JULIANN Y	1608 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 39,	3840
A33866	COPPS, PRESTON & KERRY	1604 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot 40,	4000
A33867	CITY OF BILLINGS	PO BOX 1178	BILLINGS	MT	59103-1178	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot PARK 3, (07)	14522
A33869	CITY OF BILLINGS	PO BOX 1178	BILLINGS	MT	59103-1178	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot PARK 5, (07)	12409
A33870	CITY OF BILLINGS	PO BOX 1178	BILLINGS	MT	59103-1178	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 3, Lot PARK 6, (07)	14522
A33871	WILSON, BRYAN &	1601 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 1,	4000
A33872	LUNDEEN, RICHARD & TERESA	1605 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 2,	3840
A33873	ROVIG, TYSEN D & DAVID B	1609 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 3,	3840
A33874	MCCALL, GREG & ERIN	1615 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 4A, AMD	5568
A33876	MCCALL, BRADLEY & KELSEY	1621 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 6A, AMD	7310
A33877	PHILLIPS, WILLIAM S IV & SARAH ANN	1625 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 7,	4320
A33878	EASTON, TAMARA M	1629 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 8,	3564
A33879	KANE, MARK W & SARA C	1633 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 9A, AMD	3408
A33880	BONNER, CAROLEE M	1637 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 10A, AMD	4966
A33881	BILLMAN, TANA M	1641 FRONT ST	BILLINGS	MT	59101-8915	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 11,	3408
A33882	BRUCKER, KYLE W & ANDREA V	1707 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 12,	3408
A33883	KOCH, KEVIN J & SARREM T	1711 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 13,	4206
A33884	SANTISTEVAN, PETE P & VERNA	1715 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 14,	4168
A33885	SMITH, CHRISTOPHER R & JODIE T	1719 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 15,	3564
A33886	BASSINGTHWAIGHTE, MARK C S &	1723 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 6,	4320
A33887	SCHULKE, MARK W & CELESTE N	1727 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 17A, AMD (13)	7077
A33888	BALFANZ, JOSHUA M & LISA D	1735 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 18A, AMD (13)	1961
A33889	BALFANZ, JOSHUA M & LISA D	1735 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 19,	3840
A33890	GEORGE, ERIC M & LYNN D	1739 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 20,	3840
A33891	STONEBACK, CHRISTOPHER C	1743 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 21,	3840
A33892	ZIESKE, MICHAEL G & MONICA L	1747 FRONT ST	BILLINGS	MT	59101-8949	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 22,	4000
A33893	GEURIN, DAVID M & DONNA KAY	1732 LONE PINE DR	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 23,	3830
A33894	SUNDSTED, CARY L & JANICE A	1728 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 24,	3880
A33895	DOGGETT, MICHAEL C & JESSICA N	785 AMETHYST AVE	HELENA	MT	59602-7837	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 25,	4480
A33896	DOUGLAS JAMES W & APRIL S	1720 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 26,	4477
A33897	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 27A, AMD (13)	4254
A33898	EVANS, CHRISTINA M	1712 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 28A, AMD (13)	2864
A33899	FRANK, JACOB S & JOANNA L	1708 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 29A, AMD (13)	3698
A33900	GILBERT, MICHAEL &	1704 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 30A, AMD (13)	2772
A33901	MOORHEAD, JESSICA M & ANDREW J	1702 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 31A, AMD (13)	2904
A33902	FOSS, JASON J & MICHELLE R	1634 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 32,	3168
A33903	ROGERS, TESSA A & JOEL M	1630 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 33,	3168
A33904	FOWLER, ASHLEY B	1626 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 34,	3168
A33905	KRAFT, BRIAN A & KARI L	1622 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 35,	3170
A33906	WISE, ALBERT & KATHLEEN	1618 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 36,	3305
A33907	KETTERLING, LAURA L	1614 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 37,	4319
A33908	HUFFMAN, DANIEL L & BRITT M	1610 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 38,	4480
A33909	FINNICUM, BOYD W JR	1606 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 39,	3880
A33910	MEYER, KIRK & KASSI	1602 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot 40,	3830
A33911	CITY OF BILLINGS	PO BOX 1178	BILLINGS	MT	59103-1178	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot PARK 7, (07)	14522
A33912	CITY OF BILLINGS	PO BOX 1178	BILLINGS	MT	59103-1178	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot PARK 8, (07)	12409
A33913	CITY OF BILLINGS	PO BOX 1178	BILLINGS	MT	59103-1178	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 4, Lot PARK 9, (07)	14522
A33915	AMUNDSEN, KALLY J	1601 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 1,	3184

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TAX ID	OwnerName	MailAddress1	MailCity	MailState	MailZip	ShortLegalDescription	SqFt
A33916	HUBBARD, JOSHUA	1605 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 2,	3168
A33917	SCHREINER, CHAD & KELSEA	1609 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 3,	3168
A33918	BRUHNKE, ADAM J &	1613 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 4,	3224
A33919	SEARL, POLLY L	1617 LONE PINE DR	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 5,	3547
A33920	MOSTAD, LOREN J	1621 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 6,	3818
A33921	ZIEGELDORF, JUDY	1625 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 7,	3840
A33922	GRUMMETT, MARION	1629 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 8,	4480
A33923	CLAYTON, JOHN S & SONJA	1633 LONE PINE DR	BILLINGS	MT	59101-8938	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 9,	4480
A33924	ANDERSON, C SCOTT & MARILYN L	1703 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 10,	4480
A33925	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 11,	4480
A33926	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 12A, AMD (13)	4438
A33927	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 13A, AMD (13)	3066
A33928	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 14A1, AMD (13)	2822
A33929	MCCRAE, MEGAN D	1723 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 15A, AMD (13)	2772
A33930	MCNALLY, JACOB K	1727 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 16A, AMD (13)	3696
A33931	GOMENDI, RYAN J & KASANDRA L	1731 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 17A, AMD (13)	2772
A33932	WILLIAMS, RYAN J & CRYSTAL N	1735 LONE PINE DR	BILLINGS	MT	59101-8973	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 5, Lot 18A, AMD (13)	3696
A34868	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 19	3764
A34869	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 20	3249
A34870	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 21	3458
A34871	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 22	3763
A34872	OLSCHALAGER, ADAM M	1831 LONE PINE DR	BILLINGS	MT	59101	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 23	4388
A34873	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 24	4911
A34874	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 25	4993
A34875	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 26	5520
A34876	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 27	6291
A34877	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 28	7598
A34878	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 29	5491
A34879	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 30	4320
A34880	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 31	4320
A34881	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 32	4270
A34882	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 33	5098
A34883	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 34	6455
A34884	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 35	3985
A34885	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 36	3360
A34886	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 37	4439
A34887	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 38	6001
A34888	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 39	5098
A34889	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 40	5098
A34890	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 41	6455
A34891	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 42	3985
A34892	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 43	3360
A34893	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 44	3985
A34894	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 45	6455
A34895	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 46	5098
A34896	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 47	12950
A34897	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 48, (PRIVATE PARK)	8663
A34898	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 49, (PRIVATE PARK)	10479
A34899	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 5, Lot 50, (PRIVATE PARK)	14985
A34624	LEIBRAND, RANDY W & DIANE S	5310 LAZY WILLOW LANE	BILLINGS	MT	59101	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 6, Lot 1	4910
A34625	BROPHY, WALTER M & CASSIDY R	5306 LAZY WILLOW LN	BILLINGS	MT	59101	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 6, Lot 2	7079
A34626	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING AMD Lots 3,4,& 5 , Blk 6, S20, T01 S, R26 E, BLOCK 6, Lot 3A	6716
A34628	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING AMD Lots 3,4,& 5 , Blk 6, S20, T01 S, R26 E, BLOCK 6, Lot 5A	7000
A34629	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING AMD Lots 3,4,& 5 , Blk 6, S20, T01 S, R26 E, BLOCK 6, Lot 6A	5390
A34630	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 6, Lot 7	3409
A34631	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 6, Lot 8	3360
A34632	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 6, Lot 9	3275
A34633	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 6, Lot 10	4830
A34634	BERTHIAUME, ALANYA W	19708 CORDILL LN	SPICEWOOD	TX	78669-6455	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 6, Lot 11	4640
A34635	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 6, Lot 12,	4830
A34900	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 6, Lot 13	3275
A34901	WIRTH, JOSHUA P	1828 LONE PINE DR	BILLINGS	MT	59101-8989	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 6, Lot 14	3360
A34902	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 6, Lot 15	3378
A34903	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 6, Lot 16	4738
A34904	MCCAMIS, CRYSTAL D	1808 LONE PINE DR	BILLINGS	MT	59101	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 6, Lot 17	3946
A34905	MCCALL DEVELOPMENT INC	1535 MULLOWNEY LN	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 6, Lot 18	4186
A34637	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 7, Lot 1	19860
A34638	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 7, Lot 2	7260
A34639	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 7, Lot 3	12516
A34640	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 7, Lot 4	7762
A34641	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 7, Lot 5, PRIVATE PARK	54939
A34642	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 1	3276

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Ownership and Mailing List**

TAX ID	OwnerName	MailAddress1	MailCity	MailState	MailZip	ShortLegalDescription	SqFt
A34643	SCHERTING, MICHAEL R & KAREN L	5404 LAZY WILLOW LN	BILLINGS	MT	59101-6510	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 2	3680
A34644	KUNTZ, CRYSTAL S	5402 LAZY WILLOW LANE	BILLINGS	MT	59101	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 3	4910
A34645	LINDE, LISA L & DAVID S	1808 FRONT ST	BILLINGS	MT	59101-8987	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 4	7840
A34646	VANNATTA, JEREMY W & HALEY M	1814 FRONT ST	BILLINGS	MT	59101	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 5	5854
A34647	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 6	4126
A34648	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 7	3360
A34649	BERCHTOLD, LYNELLE J &	1828 FRONT ST	BILLINGS	MT	59101-8987	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 8	3360
A34650	ZAWACKI, SHANE S & MEGAN S	1834 FRONT ST	BILLINGS	MT	59101-8987	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 9	4000
A34651	SOUEDI, ELIE J & ALISHA M	1840 FRONT ST	BILLINGS	MT	59101-8987	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 10	4000
A34652	LEE, JAY D & COLEEN L	1902 FRONT STREET	BILLINGS	MT	59101	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 11	3360
A34653	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 12	4000
A34654	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 13	4640
A34655	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 14	4406
A34656	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 15	4425
A34657	REINHARDT, MEL T & SOMMER M	1936 S 12TH ST W	BILLINGS	MT	59101	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 16	5356
A34658	RANDALL, DENNIS D & RHONDA M	1944 S 12TH ST W	BILLINGS	MT	59101-7609	JOSEPHINE CROSS SUB 2ND FILING (13), S20, T01 S, R26 E, BLOCK 8, Lot 17	4882
A34907	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR (14), S20, T01 S, R26 E, BLOCK 8, Lot 19	3778
A34908	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 8, Lot 20	3756
A34909	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 8, Lot 21	3883
A34910	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, Amended Plat of Lots 22,23,24, & 25 Blk 8(14), S20, T01 S, R26 E, BLOCK 8, Lot 22A	4000
A34911	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, Amended Plat of Lots 22,23,24, & 25 Blk 8(14), S20, T01 S, R26 E, BLOCK 8, Lot 23A	4720
A34913	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, Amended Plat of Lots 22,23,24, & 25 Blk 8(14), S20, T01 S, R26 E, BLOCK 8, Lot 25A	4720
A34914	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 8, Lot 26	3950
A34915	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 1	21650
A34916	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 2	4698
A34917	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 3	6455
A34918	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 4	3985
A34919	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 5	3360
A34920	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 6	3985
A34921	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 7	6455
A34922	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 8	4698
A34923	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 9	4698
A34924	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 10	6455
A34925	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 11	3985
A34926	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 12	3360
A34927	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 13	3382
A34928	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 14	4493
A34929	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 15	4042
A34930	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 16	6600
A34931	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 17	6489
A34932	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 18	4574
A34933	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 19	4560
A34934	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 20	4560
A34935	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 21	4560
A34936	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 22	5217
A34938	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 24, (PRIVATE PARK)	8023
A34939	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 9, Lot 25, (PRIVATE PARK)	11069
A33799	SMITH, NANCY A	5442 ELYSIAN RD	BILLINGS	MT	59101-8946	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 3,	4963
A33800	TANGEDAL, LUANNE	640 NORTHWIND CIR	WINTERPARK	FL	32289-2423	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 4,	4077
A33801	REICHENBACH, BENJIMIN G & TRACI N	5450 ELYSIAN RD	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 5,	5343
A33802	ESTES, LAURA A	1602 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 6,	5366
A33803	LOVERING, SHANE LISA	1608 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 7,	4442
A33804	PETERS, WHITNEY S	1614 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 8,	4491
A33805	MCCONNELL, LAURIE L	1620 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 9,	4490
A33806	UNMACK, LINDA	1626 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 10,	4349
A33807	LEE, JAY & COLEEN L	1632 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 11,	3331
A33808	BYAM, RICK E	PO BOX 81481	BILLINGS	MT	59108-1481	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 12,	3178
A33809	CLARK, BROOKS R	1644 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 13,	3174
A33810	KNUDSON-NEWMILLER, CINDY	1648 STONY MEADOW LN	BILLINGS	MT	59101-8914	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 14,	3123
A33811	MARILYN K LAUGHERY REVOCABLE TRUST	1700 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 15,	3122
A33812	MARILYN K LAUGHERY REVOCABLE TRUST	1700 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 16,	3172
A33813	STONY MEADOW LANE LLC	PO BOX 184	WAPITI	WY	82450-0184	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 17A, AMD (12)	2907
A33814	BACKER, KEIL A &	1718 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 18A, , AMD (12)	2775
A33815	IVAN ROEKEL, LAUREN D & LAURIE J	1724 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 19A, AMD (12)	3434
A33816	HELMBRECHT, SCOTT W & KATHIE L	1730 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 20A, AMD (12)	4312
A33817	WOLFF, LOUIS &	1736 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 21,	4400
A33818	RICHERT, PAXTON & MEGAN	1742 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 22,	4400
A33819	HAYES, MITCHELL L & CONNIE M	1746 STONY MEADOW LN	BILLINGS	MT	59101-8953	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 23,	4399
A33820	TAYLOR, JOSEPH L & DIANA K	1748 STONY MEADOW LN	BILLINGS	MT	59101	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot 24,	4348
A33821	CITY OF BILLINGS	PO BOX 1178	BILLINGS	MT	59103-1178	JOSEPHINE CROSSING SUB, S20, T01 S, R26 E, BLOCK 1, Lot PARK 2, (07)	11611
A34860	MCCALL DEVELOPMENT INC	1536 MULLOWNEY LN STE 100	BILLINGS	MT	59101-6370	JOSEPHINE CROSSING 3RD FILING COR, S20, T01 S, R26 E, BLOCK 1, Lot 25,	4587

SILMD 301

RESOLUTION NO. 13-_____

A RESOLUTION OF INTENTION TO MODIFY SPECIAL IMPROVEMENT LIGHTING MAINTENANCE DISTRICT NO. 301 OF THE CITY OF BILLINGS, MONTANA, BY ADDING ADDITIONAL LIGHTS AND ADDITIONAL ASSESSED PROPERTIES.

WHEREAS, the City Council of Billings, Montana, has determined that the public interest and convenience to modify Special Improvement Lighting Maintenance District 301 as hereinafter provided;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

SECTION 1:

That the public interest and convenience require, and it is deemed necessary, to modify Special Improvement Lighting Maintenance District 301 by adding additional street lights and assessing additional properties within said district; and it is the intention of said City Council to modify said district, as hereinafter more particularly described.

SECTION 2:

That said district shall continue to be known and designated as "Special Improvement Lighting Maintenance District No. 301" hereinafter called the District, and the boundaries of the District are not being changed from the original district created in 2007, and as shown on Exhibit "A" to City Council Resolution 07-18580.

SECTION 3:

That the City of Billings, Montana, hereby finds, determines and declares that each of the lots, blocks, pieces and parcels of land situated within the boundaries of the District, will be especially benefited and affected by said improvements, and that all of the property included within the District is hereby declared to be the property to be assessed for the cost and expense of obtaining the electrical energy for and maintenance of said street lights. The lots, blocks, pieces and parcels of land listed on the attached list (Exhibit "A") shall be added to and included with the existing properties being assessed for the District.

SECTION 4:

That an additional forty-five (45) 100-watt high-pressure sodium, pendant cone style, black luminaire fixtures mounted on decorative round tapered fiberglass poles and served by underground wiring will be added to the District. NorthWestern Energy shall own and install the streetlights and all associated appurtenant structures and materials.

SECTION 5:

The City of Billings intends to establish the approximate contract rate for installation & operation of this additional lighting as follows: \$4.22 per 100 watt unit, per month for supplying electrical energy; \$1.26 per unit, per month for operation & maintenance; and \$48.18 per unit, per month for installation and ownership costs. The

installation and ownership charges for the existing lights in the District shall remain at \$29.10 per unit. These rates are in accordance with the applicable rate schedules approved by the Montana Public Service Commission. NorthWestern Energy Company shall provide energy to all of the lights and shall at all times own the light fixtures, poles, cables, and other incidental equipment, and shall provide maintenance and repairs to said equipment as part of the monthly rate for these lights.

SECTION 6:

The total estimated cost per year of the expanded District, including City administrative costs, is the sum of \$61,283.00; that the entire cost of said District shall be paid by the owners of the property within said District, with each lot, parcel or piece of land within the District to be assessed for that portion of the whole cost which its assessable area bears to the assessable area of the entire District, exclusive of streets, avenues, alleys and public walkways. The estimated cost of the District per year for property owners is on the basis of approximately \$0.04022851 per square foot of assessable area. Due to the difference in the time the lighting service started and the time assessments can be levied, the first assessment will cover a period of operation of the District greater than one year and is estimated to total \$72,000.00 or approximately \$0.04726354 per square foot.

SECTION 7:

That the entire cost of the District shall be paid by an annual assessment against the property in the District; that annually, pursuant to MCA 7-12-4332, the City Council shall adopt a resolution estimating the cost of maintaining said lights including a reserve, and furnishing electrical current and assessing all of said property within said District for the annual costs; that all monies derived from the collection of such assessments shall be paid into a fund to be known as "Special Lighting Maintenance District No. 301 Maintenance Fund," and warrants shall be drawn on said fund for the payment of such costs of maintaining such lights and supplying electrical current therefore.

SECTION 8:

That on the 23rd day of September, 2013, at 6:30 o'clock p.m., at the Council Chambers of the City Hall in said City, the City Council intends to take action to expand Special Improvement Lighting Maintenance District No. 301 and will hear objections and protests against the proposed improvements and the expansion of said District, costs to be assessed, or any matter pertaining thereto, at said time and place, or by any person, firm, or corporation who has filed a written protest with the City Clerk of the City of Billings within fifteen (15) days after the date on which the Notice of the passage of this Resolution of Intention is mailed to the property owners affected and published in "The Billings Times".

SECTION 9:

That the City Clerk is hereby authorized and directed to publish a copy of the Notice of the passage of this Resolution in "The Billings Times", a weekly newspaper published and circulated in the City of Billings, Montana, and to send a copy of said Notice to the owners of all the lots, blocks, pieces or parcels of land included within the

boundaries of said Special Improvement Lighting Maintenance District No. 301. Said notice is to be published and mailed on the same date.

PASSED by the City Council and APPROVED this 26th day of August 2013.

CITY OF BILLINGS

By _____
Thomas W. Hanel Mayor

ATTEST:

By _____
Cari Martin City Clerk

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Polkafest Request for Temporary Parking for Camping Suspension

PRESENTED BY: Tina Volek

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

The Big Sky Polka Club is seeking temporary suspension of Section 24-411, BMCC, Parking for Camping Purposes, in the parking lot of the Shrine Auditorium, 1125 Broadwater Avenue, for its annual Polkafest to be held Aug. 30-Sept. 1, 2013. The ordinance allows the City Council to temporarily suspend the parking for camping ban for 48 hours on either side of a special event in the city.

The City Council has granted a resolution exempting the property for this event for each of the past several years. An estimated 8-14 RVs are expected to park in the rear of the Shrine lot. They are expected to depart on or before Sept. 1.

ALTERNATIVES ANALYZED

The City Council may:

- Approve the resolution and grant the temporary suspension of Sec. 24-411 for the 2013 Polkafest; or
- Deny the resolution, forcing the RV owners at the event to seek accommodations in commercial RV parks around the area.

FINANCIAL IMPACT

There is no direct financial impact to the City for granting the suspension request.

RECOMMENDATION

Staff recommends that the Council approve the resolution, suspending Sec. 24-411, BMCC, Parking for Camping Purposes for the Big Sky Polkafest from Aug. 28 through Sept. 3, 2013.

APPROVED BY CITY ADMINISTRATOR

Attachments

Polka Resolution

Polkafest Request

RESOLUTION NO. 13-_____

**A RESOLUTION OF THE BILLINGS, MONTANA, CITY COUNCIL
TEMPORARILY SUSPENDING BMCC 24-411 TO ALLOW
CAMPING IN THE SHRINE AUDITORIUM PAKING LOT
FOR THE 2013 BIG SKY POLKAFEST**

WHEREAS, BMCC 24-411, Parking for Camping Purposes, prohibits parking for camping in the City of Billings in anything but authorized tourist parks, but allows a temporary suspension 48 hours before and after special events held within the City if a resolution is obtained from the City Council; and

WHEREAS, the Big Sky Polka Club, Inc., will holds its annual Big Sky Polkafest from Aug. 30 through Sept. 2\1, 2012, at the Shrine Auditorium, 1125 Broadwater Avenue; and

WHEREAS, the owners of 8-14 recreational vehicles and campers are expected to attend the event, and the Big Sky Polka Club has asked that they be allowed to park their vehicles at the event site.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, that BMCC 24-411 is hereby temporarily suspended for a period of 48 hours on either side of Aug. 30 through Sept. 1, 2012, at the Shrine Auditorium, 1125 Broadwater Avenue, for the Big Sky Polka Festival.

PASSED AND APPROVED by the City Council this 26th day of Aug., 2013.

THE CITY OF BILLINGS

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

BY: _____
Cari Martin, City Clerk

RECEIVED

JUL 1 / 2013

City Administrator

Christina Volek
Billings City Administrator
Subject; RV Parking
Big Sky Polka Festival 2013

Dear Christina,

Big Sky Polka Club of Billings once again as in previous years, requests that visiting RV's have permission from the city of Billings, to park very short term during Big Sky Polka Clubs Polka festival event. This event takes place August 30th – September 1st 2013 at the Shrine Auditorium. We are expecting 8-14 RV'S and they would be parking at the rear of the Shrine lot, saving valuable parking for our local and out of town guests traveling by car. Many of these RV guests are Club leaders and promoters of dance clubs around the country and Canada. They usually stay at the event site in private lots such as: The Shrine, Elks, Moose and Eagle Clubs. The RV'S will be departing on or before September 2nd.

Tina, we are seeking approval from the City Council and the City Administrator in advance to these dates. Does Big Sky Polka Club need an official permit.

Thanks so much for your help and valuable time,

Sincerely,



L. Keith Kraft
Big Sky Polka Club, Pres.
Ph. 855-9806

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Second Reading Ordinance Amending BMCC 24-400, Parking Rules

PRESENTED BY: Bruce McCandless, Asst City Administrator

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

The City Council approved an ordinance on first reading that amends several sections of the City Code that deal with on-street and off-street parking. The changes allow the City Administrator to install limited time parking inside Council established meter zones and outside of such zones. There are also several housekeeping changes. If the Council approves the ordinance on second reading, it will go into effect 30 days after adoption.

ALTERNATIVES ANALYZED

The City Council may approve or disapprove the ordinance on second reading. Disapproval will retain the present code sections.

FINANCIAL IMPACT

There are no direct financial impacts from this action.

RECOMMENDATION

Staff recommends that the City Council approve the Ordinance on second reading that amends BMCC 24-400, Stopping, Standing or Parking.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ordinance

ORDINANCE NO. 13-_____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTIONS 24-412, 24-451, 24-452, 24-453, 24-455, 24-458, 24-463, and 24-467 AND REPEALING SECTION 24-462 OF SAID CODE; DELEGATING CERTAIN PARKING AUTHORITY TO THE CITY ADMINISTRATOR; AUTHORIZING SIGNED LIMITING TIME PARKING; AND, CLARIFYING LANGUAGE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1. That section 24-412 of the Billings, Montana City Code be amended to read as follows:

“Sec. 24-412. Parking in violation of duly erected signs.

Whenever signs are erected by the city pursuant to an ordinance or resolution of the city council or order by the city administrator which establishes limited time parking zones or in any way limits or restricts parking, no person shall park, stop or stand a vehicle in violation of the provisions indicated on such signs.”

Section 2. That the definition of “parking meter” in section 24-451 of the Billings, Montana City Code be amended to read as follows:

“Sec. 24-451. Definitions.

Whenever in this division the following terms are used, they shall have the meanings respectively ascribed to them in this section:

...

Parking meter zones means city lots and portions of streets described and established by the city as zones within which the parking of vehicles may be controlled, regulated and inspected with the aid of timing devices or meters, herein referred to as parking meters or meters.

...”

Section 3. That subsection (a) of section 24-452 of the Billings, Montana City Code be amended to read as follows:

“Sec. 24-452. Establishment.

(a) Parking meter zones may be established upon such streets and avenues and in city parking lots as the city council from time to time shall designate. Pursuant to such parking meter zone designation, the city administrator ~~shall~~ may install parking meters or establish other limited time parking restrictions. The city council may order that parking meters be installed and enforced in other private or publicly owned parking lots by entering into agreements with the owner of the lots.
...”

Section 4. That section 24-453 of the Billings, Montana City Code be amended to read as follows:

“Sec. 24-453. Installation; time limits.

The city administrator shall supervise the installation and placing of parking meters or limited time parking signs in the parking meter zones as may be established by the city council. Parking meters shall be placed upon the curb alongside of individual parking places or as appropriate and in designated parking lots. Each parking meter shall be placed or set in such a manner as to show or display the parking duration allowed and the unexpired time after deposit of required coins. The city administrator shall be responsible for setting and adjusting all parking meters, for supervision and collection of the moneys.”

Section 5. That section 24-455 of the Billings, Montana City Code be amended to read as follows:

“Sec. 24-455. Immediate coin deposit required.

When any vehicle is parked in a metered city parking space, the driver of the vehicle shall, upon entering the parking meter space, immediately deposit in the meter the proper coin or coins for the parking time desired not to exceed the maximum available time. If the vehicle remains parked in the parking space beyond the legal parking time which is designated by a sign or a signal of the parking meter showing illegal parking, such vehicle shall be considered as parked overtime, and the parking of a vehicle overtime or failure to put the meter in operation is a violation of this division. The hours of enforcement and the days of enforcement shall be determined by the city administration consistent with proper enforcement procedures.”

Section 6. That section 24-458 of the Billings, Montana City Code be amended to read as follows:

“Sec. 24-458. Slug deposit or injury to meter prohibited.

- (a) It is unlawful to deposit or cause to be deposited in any parking meter any slug, device or metallic substitute for a coin of the United States, except that the city administrator may direct the issuance of Billings parking meter tokens for use in its meters. The tokens may be issued in denominations equal to US coins and may be sold to merchants or others.
- (b) It is unlawful for any person to deface, injure, tamper with or open or willfully break, destroy or impair the usefulness of any parking meter installed under the terms of this division.
- (c) Every person who violates this section shall be subject to civil penalties as specified in section 18-1304.”

Section 7. That section 24-462 of the Billings, Montana City Code be repealed in its entirety.

Section 8. That section 24-463 of the Billings, Montana City Code be amended to read as follows:

“Sec. 24-463. Parking garages.

City parking garages are designated as reserved, hourly or general parking. Each parking space shall be designated with lines or marks, and each vehicle shall park entirely within the lines or markings so established. Any person improperly parking or parking in violation of posted directions shall be fined for each offense. Citations for violations may be issued in the same manner as citations for violation of parking meter zones in the city.”

Section 9. That section 24-467 of the Billings, Montana City Code be amended to read as follows:

“Sec. 24-467. Failure to pay parking fees.

A person who parks in a non-metered city parking space controlled by limited time parking signs is required to pay an hourly or monthly parking fee in the manner and at the time set by the city. A person who fails to pay the required parking fee when due shall be subject to civil penalties as specified in section 18-1304. Each day that a violation occurs is a separate offense.”

Section 10. Severability. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of these ordinances are declared to be severable.

Section 11. Repealer. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 12. Effective Date. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

APPROVED on first reading this ___ day of _____, 2013.

ADOPTED and APPROVED on second reading this ___ day of _____, 2013.

CITY OF BILLINGS

By _____
Thomas W. Hanel, Mayor

ATTEST:

By _____
Cari Martin, City Clerk

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Final Plat of Falcon Ridge Estates Subdivision, 2nd Filing

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

The final plat for Falcon Ridge Estates Subdivision, 2nd Filing, is being presented to Council for approval. On May 13, 2013, the City Council conditionally approved the preliminary plat of this 65-lot subdivision. The subject property is generally located on the north side of Rimrock Road, west of Molt Road. The property is zoned Residential-9600, Residential-7000 and Residential Multi-Family, and single-family and possible duplex residences are proposed. The owner is Falcon Ridge II, Inc. (Dennis Buscher and Dan Fluery) and the representing agent is Sanderson Stewart. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

ALTERNATIVES ANALYZED

The City Council may approve or deny the final plat of Falcon Ridge Estates Subdivision, 2nd Filing. If the City Council chooses to deny the final plat, it must base the denial on the criteria outlined in MCA 76-3-611 and BMCC, Section 23-307.

FINANCIAL IMPACT

Should the City Council approve the final plat, the newly created lots will be developed which will increase tax revenues for the City.

RECOMMENDATION

Staff recommends that the City Council approve the final plat of Falcon Ridge Estates Subdivision, 2nd Filing.

APPROVED BY CITY ADMINISTRATOR

Attachments

Final Plat (2 pages)

PLAT OF FALCON RIDGE ESTATES SUBDIVISION, SECOND FILING

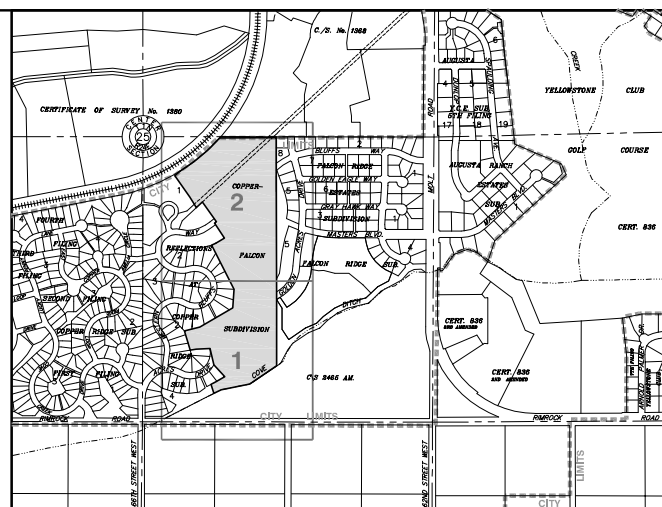
BEING LOT 2, BLOCK 1 OF COPPER-FALCON SUBDIVISION
SITUATED IN THE SE1/4 OF SECTION 25, T. 1 N., R. 24 E., P.M.M.
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : FALCON RIDGE II, LLC

JUNE, 2013

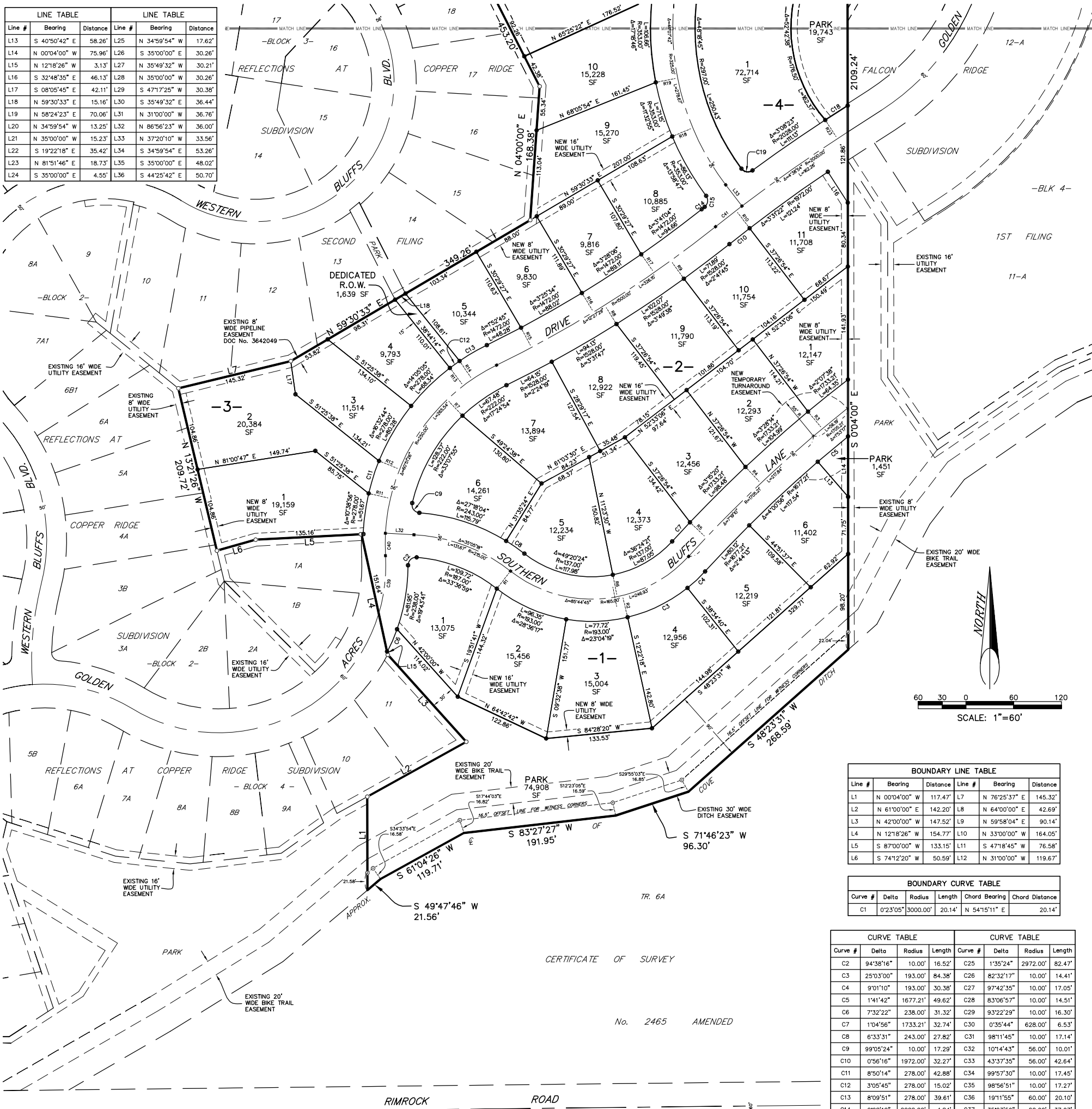
PREPARED BY : SANDERSON STEWART

BILLINGS, MONTANA



VICINITY MAP
NOT TO SCALE

Line #	Bearing	Distance	Line #	Bearing	Distance
L13	S 40°50'42" E	58.26'	L25	N 34°59'54" W	17.62'
L14	N 00°04'00" W	75.96'	L26	S 35°00'00" E	30.26'
L15	N 12°18'26" W	3.13'	L27	N 35°49'32" W	30.21'
L16	S 32°48'35" E	46.13'	L28	N 35°00'00" W	30.26'
L17	S 08°05'45" E	42.11'	L29	S 47°17'25" W	30.38'
L18	N 59°30'33" E	15.16'	L30	S 35°49'32" E	36.44'
L19	N 58°24'23" E	70.06'	L31	N 31°00'00" W	36.76'
L20	N 34°59'54" W	13.25'	L32	N 86°56'23" W	36.00'
L21	N 35°00'00" W	15.23'	L33	N 37°20'10" W	33.56'
L22	S 19°22'18" E	35.42'	L34	S 34°59'54" E	53.26'
L23	N 81°51'46" E	18.73'	L35	S 35°00'00" E	48.02'
L24	S 35°00'00" E	4.55'	L36	S 44°25'42" E	50.70'



Line #	Bearing	Distance	Line #	Bearing	Distance
L1	N 00°04'00" W	117.47'	L7	N 76°25'37" E	145.32'
L2	N 61°00'00" E	142.20'	L8	N 64°00'00" E	42.89'
L3	N 42°00'00" W	147.52'	L9	N 59°58'04" E	90.14'
L4	N 12°18'26" W	154.77'	L10	N 33°00'00" W	164.05'
L5	S 87°00'00" W	133.15'	L11	S 47°18'45" W	76.58'
L6	S 74°12'20" W	50.59'	L12	N 31°00'00" W	119.67'

Curve #	Delta	Radius	Length	Chord Bearing	Chord Distance
C1	0°23'05"	3000.00'	20.14'	N 54°15'11" E	20.14'

CURVE TABLE			CURVE TABLE				
Curve #	Delta	Radius	Length	Curve #	Delta	Radius	Length
C2	94°38'16"	10.00'	16.52'	C25	1°35'24"	2972.00'	82.47'
C3	25°03'00"	193.00'	84.38'	C26	82°32'17"	10.00'	14.41'
C4	9°01'10"	193.00'	30.38'	C27	97°42'35"	10.00'	17.05'
C5	1°41'42"	1677.21'	49.62'	C28	83°06'57"	10.00'	14.51'
C6	7°32'22"	238.00'	31.32'	C29	93°22'29"	10.00'	16.30'
C7	1°04'56"	1733.21'	32.74'	C30	0°35'44"	628.00'	6.53'
C8	6°33'31"	243.00'	27.82'	C31	98°11'45"	10.00'	17.14'
C9	99°05'24"	10.00'	17.29'	C32	10°14'43"	56.00'	10.01'
C10	0°56'16"	1972.00'	32.27'	C33	43°37'35"	56.00'	42.64'
C11	8°50'14"	278.00'	42.88'	C34	99°57'30"	10.00'	17.45'
C12	3°05'45"	278.00'	15.02'	C35	98°56'51"	10.00'	17.27'
C13	8°09'51"	278.00'	39.61'	C36	19°11'55"	60.00'	20.10'
C14	0°08'12"	2028.00'	4.84'	C37	35°23'59"	250.00'	37.07'
C15	88°17'13"	10.00'	15.41'	C38	88°05'57"	10.00'	15.38'
C16	77°03'09"	10.00'	13.45'	C39	20°02'53"	210.00'	73.48'
C17	92°34'15"	10.00'	16.16'	C40	6°27'59"	250.00'	28.22'
C18	0°56'39"	2028.00'	33.42'	C41	1°12'16"	2000.00'	42.05'
C19	89°44'49"	10.00'	15.66'	C42	0°06'09"	3000.00'	5.36'
C20	81°16'42"	10.00'	14.19'	C43	86°41'08"	32.00'	48.41'
C21	41°7'00"	572.00'	42.76'	C44	97°42'35"	32.00'	54.57'
C22	100°28'32"	10.00'	17.54'	C45	4°03'59"	600.00'	42.58'
C23	97°16'28"	10.00'	16.98'	C46	41°41'3"	600.00'	44.37'
C24	85°50'37"	10.00'	14.98'				

Radial #	Bearing	Radial #	Bearing	Radial #	Bearing	Radial #	Bearing
R1	N 38°08'55" E	R11	S 76°48'36" E	R21	N 40°55'13" E	R31	S 55°14'38" E
R2	N 13°31'40" W	R12	S 67°58'22" E	R22	S 89°54'37" E	R32	S 65°29'45" E
R3	S 39°47'20" E	R13	S 37°20'33" E	R23	S 33°07'38" E	R33	N 45°39'54" W
R4	S 43°15'34" E	R14	S 34°14'48" E	R24	N 46°11'07" W	R34	S 35°48'5" W
R5	S 46°30'54" E	R15	N 27°57'42" W	R25	S 44°13'44" E	R35	N 35°33'16" W
R6	N 11°11'29" W	R16	N 31°23'16" W	R26	N 78°12'28" W	R36	N 35°56'21" W
R7	S 43°29'52" E	R17	N 34°51'23" W	R27	S 85°02'34" W	R37	N 29°56'22" W
R8	N 32°01'04" W	R18	N 67°17'20" E	R28	N 40°47'38" W	R38	N 49°40'16" W
R9	N 35°50'42" W	R19	N 78°50'16" E	R29	N 68°02'55" E		
R10	S 37°36'11" E	R20	S 83°50'58" E	R30	N 40°52'20" W		

BASIS OF BEARING: PLAT OF COPPER-FALCON SUBDIVISION

- FOUND SURVEY MONUMENT, REBAR WITH PLASTIC CAP MARKED "ENGINEERING INC 8377S", OR AS NOTED
- FOUND WITNESS CORNER, REBAR WITH PLASTIC CAP MARKED "ENGINEERING INC 13104LS"
- SET 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART"
- SET INTERSECTION MONUMENT, 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART BILLINGS MT". WILL BE REPLACED WITH BRASS CAP MONUMENT BOX UPON COMPLETION OF STREET IMPROVEMENTS.

NOTE: ALL CURVES ARE TANGENT AND ALL PROPERTY LINES INTERSECTING CURVES ARE RADIAL UNLESS OTHERWISE NOTED.

RESERVED FOR CLERK AND RECORDER

PLAT OF FALCON RIDGE ESTATES SUBDIVISION, SECOND FILING

BEING LOT 2, BLOCK 1 OF COPPER-FALCON SUBDIVISION
SITUATED IN THE SE1/4 OF SECTION 25, T. 1 N., R. 24 E., P.M.M.
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : FALCON RIDGE II, LLC

JUNE, 2013

PREPARED BY : SANDERSON STEWART

BILLINGS, MONTANA



60 30 0 60 120
SCALE: 1"=60'

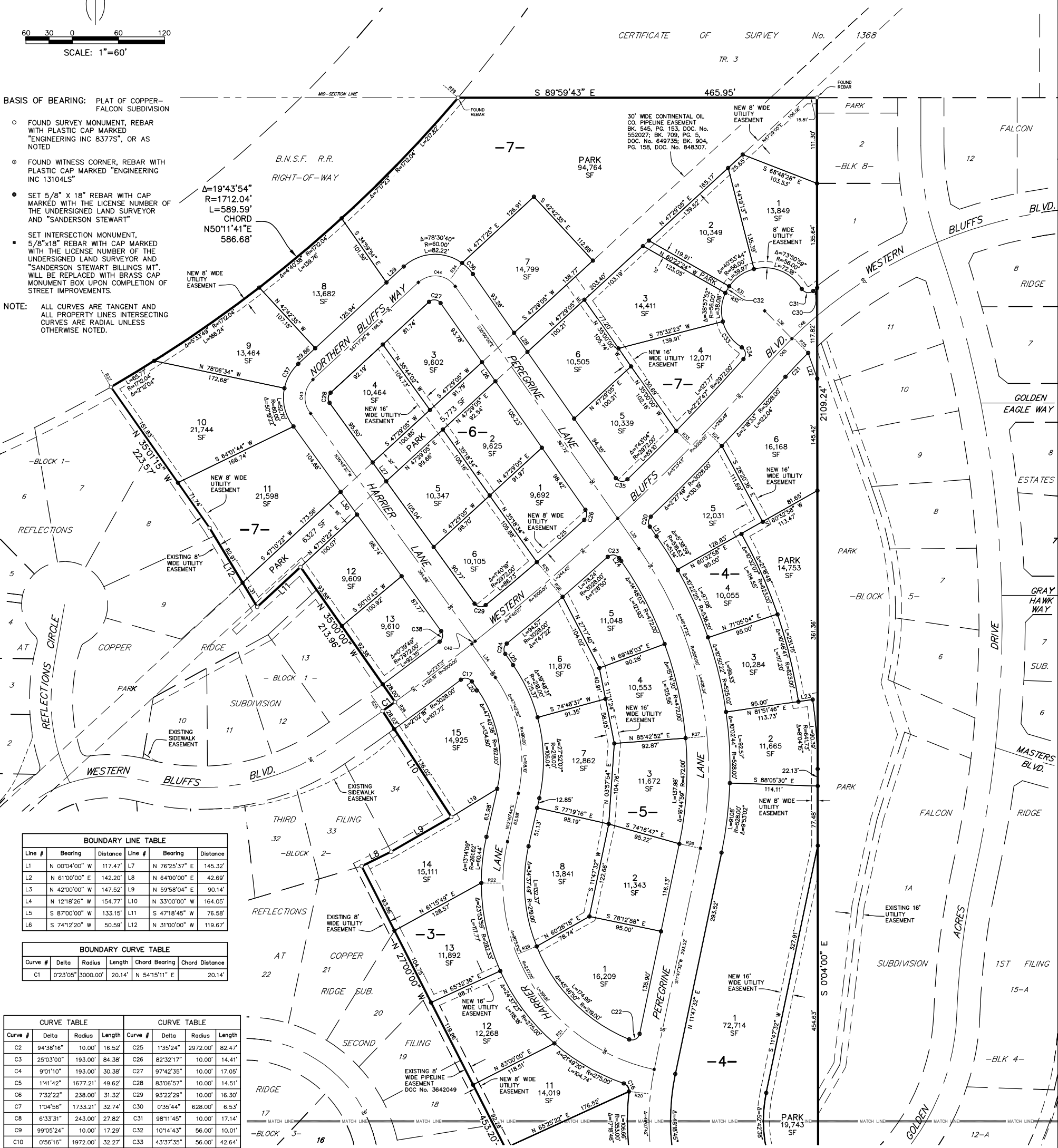
CERTIFICATE OF SURVEY No. 1368

TR. 3

BASIS OF BEARING: PLAT OF COPPER-FALCON SUBDIVISION

- FOUND SURVEY MONUMENT, REBAR WITH PLASTIC CAP MARKED "ENGINEERING INC 83775", OR AS NOTED
- FOUND WITNESS CORNER, REBAR WITH PLASTIC CAP MARKED "ENGINEERING INC 13104LS"
- SET 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART"
- SET INTERSECTION MONUMENT, 5/8"x18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART BILLINGS MT." WILL BE REPLACED WITH BRASS CAP MONUMENT BOX UPON COMPLETION OF STREET IMPROVEMENTS.

NOTE: ALL CURVES ARE TANGENT AND ALL PROPERTY LINES INTERSECTING CURVES ARE RADIAL UNLESS OTHERWISE NOTED.



BOUNDARY LINE TABLE					
Line #	Bearing	Distance	Line #	Bearing	Distance
L1	N 00°04'00" W	117.47'	L7	N 76°25'37" E	145.32'
L2	N 61°00'00" E	142.20'	L8	N 64°00'00" E	42.69'
L3	N 42°00'00" W	147.52'	L9	N 59°58'04" E	90.14'
L4	N 12°18'26" W	154.77'	L10	N 33°00'00" W	164.05'
L5	S 87°00'00" W	133.15'	L11	S 47°18'45" W	76.58'
L6	S 74°12'20" W	50.59'	L12	N 31°00'00" W	119.67'

BOUNDARY CURVE TABLE					
Curve #	Delta	Radius	Length	Chord Bearing	Chord Distance
C1	0°23'05"	3000.00'	20.14'	N 54°15'11" E	20.14'

CURVE TABLE			CURVE TABLE				
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C4	9°01'10"	193.00'	30.38'	C27	97°42'35"	10.00'	17.05'
C5	1°41'42"	1677.21'	49.62'	C28	83°06'57"	10.00'	14.51'
C6	7°32'22"	238.00'	31.32'	C29	93°22'29"	10.00'	16.30'
C7	1°04'56"	1733.21'	32.74'	C30	0°35'44"	628.00'	6.53'
C8	6°33'31"	243.00'	27.82'	C31	98°11'45"	10.00'	17.14'
C9	99°05'24"	10.00'	17.29'	C32	107°14'33"	56.00'	10.01'
C10	0°56'16"	1972.00'	32.27'	C33	43°37'35"	56.00'	42.64'
C11	8°50'14"	278.00'	42.88'	C34	99°57'30"	10.00'	17.45'
C12	3°05'45"	278.00'	15.02'	C35	98°56'51"	10.00'	17.27'
C13	8°09'51"	278.00'	39.61'	C36	19°11'55"	60.00'	20.10'
C14	0°08'12"	2028.00'	4.84'	C37	35°23'59"	60.00'	37.07'
C15	88°17'13"	10.00'	15.41'	C38	88°05'57"	10.00'	15.38'
C16	7°03'09"	10.00'	13.45'	C39	20°02'53"	210.00'	73.48'
C17	92°34'15"	10.00'	16.16'	C40	62°27'59"	250.00'	28.22'
C18	0°56'39"	2028.00'	33.42'	C41	1°12'16"	2000.00'	42.05'
C19	89°44'49"	10.00'	15.66'	C42	0°06'09"	3000.00'	5.36'
C20	81°16'42"	10.00'	14.19'	C43	86°41'08"	32.00'	48.41'
C21	41°17'00"	572.00'	42.76'	C44	97°42'35"	32.00'	54.57'
C22	100°28'32"	10.00'	17.54'	C45	4°03'59"	600.00'	42.58'
C23	97°16'28"	10.00'	16.98'	C46	41°41'33"	600.00'	44.37'
C24	85°50'37"	10.00'	14.98'				

RADIAL TABLE					
Radial #	Bearing	Radial #	Bearing	Radial #	Bearing
R1	N 38°08'55" E	R11	S 76°48'36" E	R21	N 40°55'13" E
R2	N 13°31'40" W	R12	S 67°58'22" E	R22	S 89°54'37" E
R3	S 39°47'20" E	R13	S 37°20'33" E	R23	S 33°07'38" E
R4	S 43°15'34" E	R14	S 34°14'48" E	R24	N 46°11'07" W
R5	S 46°30'54" E	R15	N 27°57'42" W	R25	S 44°13'44" E
R6	N 11°11'29" W	R16	N 31°23'16" W	R26	N 78°12'28" W
R7	S 43°29'52" E	R17	N 34°51'23" W	R27	S 85°02'34" W
R8	N 32°01'04" W	R18	N 67°17'20" E	R28	N 40°47'38" W
R9	N 35°50'42" W	R19	N 78°50'16" E	R29	N 68°02'55" E
R10	S 37°36'11" E	R20	S 83°50'58" E	R30	N 40°52'20" W

LINE TABLE			LINE TABLE		
Line #	Bearing	Distance	Line #	Bearing	Distance
L13	S 40°50'42" E	58.26'	L25	N 34°59'54" W	17.62'
L14	N 00°04'00" W	75.96'	L26	S 35°00'00" E	30.26'
L15	N 12°18'26" W	3.13'	L27	N 35°49'32" W	30.21'
L16	S 32°48'35" E	46.13'	L28	N 35°00'00" W	30.26'
L17	S 08°05'45" E	42.11'	L29	S 47°17'25" W	30.38'
L18	N 59°30'33" E	15.16'	L30	S 35°49'32" E	36.44'
L19	N 58°24'23" E	70.06'	L31	N 31°00'00" W	36.76'
L20	N 34°59'54" W	13.25'	L32	N 86°56'23" W	36.00'
L21	N 35°00'00" W	15.23'	L33	N 37°20'10" W	33.56'
L22	S 19°22'18" E	35.42'	L34	S 34°59'54" E	53.26'
L23	N 81°51'46" E	18.73'	L35	S 35°00'00" E	48.02'
L24	S 35°00'00" E	4.55'	L36	S 44°25'42" E	50.70'

RESERVED FOR CLERK AND RECORDER

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Payment of Claims July 29, 2013.

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$3,729,077.47 have been audited and are presented for your approval for payment. A complete listing of the claims dated July 29, 2013 is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

Council Reports 7-29

Check Date	Check	Name	Amount	Account	Item Desc
07/29/2013	767862	A & E Architects, PC	\$8,376.40	4980-55360-409390	New Library Building - Construction Management Services
07/29/2013	767862	A & E Architects, PC	\$20,310.00	5030-74910-409390	WO 12-42 WTP Laboratory Renovation
07/29/2013	767867	Allegra Print & Imaging	\$13,500.00	5710-71460-403210	Print revised Route and Schedule booklets
07/29/2013	767872	Archie Cochrane	\$17.98	5710-71470-402320	5106022
07/29/2013	767872	Archie Cochrane	\$204.21	1500-21120-402320	5106267
07/29/2013	767872	Archie Cochrane	\$317.88	1500-21120-402320	5106319
07/29/2013	767872	Archie Cochrane	\$13.03	1500-21120-402320	5106336
07/29/2013	767872	Archie Cochrane	\$72.20	1500-21120-402320	5106056
07/29/2013	767872	Archie Cochrane	\$55.40	1500-21120-402320	5106101
07/29/2013	767872	Archie Cochrane	\$15.00	1500-21120-402320	5106101
07/29/2013	767872	Archie Cochrane	\$3,048.62	6300-17530-407310	Inv. #822591-1 PW Wastewater Car #7202
07/29/2013	767873	Arrow Striping & Manufacturing Inc	\$7,120.00	2110-31320-402340	glass beads used for paint striping
07/29/2013	767882	Billings Depot Inc	\$5,295.87	6600-31100-405310	Rent
07/29/2013	767882	Billings Depot Inc	\$7,943.80	6700-31410-405310	Rent
07/29/2013	767883	Billings Tourism	\$12,629.79	7790-15760-407679	TBID paid June, distributed July 2013
07/29/2013	767890	Business Tax Section	\$680.26	6200-19110-409480	PO13-000390 C&L Services, Inc.Business Tax Condit to 911 Center
07/29/2013	767890	Business Tax Section	\$387.22	6060-19310-409480	PO 13-000390 9-1-1 Conduit Business Tax
07/29/2013	767890	Business Tax Section	\$4,735.42	2030-15130-409224	Business Tax portion of Sletten contract for Empire Garage construction.
07/29/2013	767890	Business Tax Section	\$293.26	2030-00000-201100	Empire Garage partial retainage release
07/29/2013	767890	Business Tax Section	\$218.91	8730-51990-409370	Business tax on slide-High Tech. Payment #4
07/29/2013	767890	Business Tax Section	\$174.60	5410-31230-409250	1% withholding for the new scale at the landfill
07/29/2013	767890	Business Tax Section	\$88.64	2050-00000-201100	WO1203 #3 City Crack Seal
07/29/2013	767890	Business Tax Section	\$4,195.44	4160-74930-409340	WO 09-19 Zone 3 East Fox Reservoir Expansion
07/29/2013	767890	Business Tax Section	\$17,615.66	4980-55110-409220	Construction of new Library, demolition of existing building & site development features
07/29/2013	767891	C & L Service Inc	\$67,347.87	6200-19110-409480	9-1-1 Fiber Project
07/29/2013	767891	C & L Service Inc	\$38,332.80	6060-19310-409480	9-1-1 Conduit Projext (Phone)
07/29/2013	767892	Cablexpress Corporation	\$4,810.00	6060-19310-402122	26 Nortel 1230 IP Phones Charcoal \$185.00 per phone
07/29/2013	767892	Cablexpress Corporation	\$81.12	6060-19310-403120	Freight
07/29/2013	767897	Chicago Title of Montana LLC	\$10,000.00	2820-65810-407277	FTHB Elizabeth Hulbert 713 Beverly Hills Blvd
07/29/2013	767898	Chicago Title of Montana LLC	\$15,000.00	2770-65810-407277	FTHB Betty Schaak 815 South 31st
07/29/2013	767900	Christian Ball	\$5,000.00	1500-22210-403590	MEDICAL DIRECTOR STIPEND: JULY 2013 THRU JUNE 2014 - FIRE DEPT & 911 CENTER - PER AGREEMENT
07/29/2013	767904	CTA Architects	\$6,183.84	2030-00000-201100	retainage release - Empire Garage Utility Relocate/Design/Engineering services
07/29/2013	767905	Cummins Rocky Mountain Llc	\$2,869.21	5410-31220-402320	004-67403
07/29/2013	767905	Cummins Rocky Mountain Llc	\$235.21	5410-31220-402320	004-67403
07/29/2013	767905	Cummins Rocky Mountain Llc	\$222.66	5410-31220-402320	004-67424
07/29/2013	767905	Cummins Rocky Mountain Llc	-\$500.00	5410-31220-402320	004-67520
07/29/2013	767905	Cummins Rocky Mountain Llc	\$63.04	5710-71440-402320	004-67198
07/29/2013	767905	Cummins Rocky Mountain Llc	\$30.00	5710-71440-402320	004-67198
07/29/2013	767905	Cummins Rocky Mountain Llc	\$60.80	5410-31220-402320	004-67765
07/29/2013	767905	Cummins Rocky Mountain Llc	\$1,252.27	5410-31230-402320	004-67769
07/29/2013	767907	Dell Computer L P	\$3,007.51	2110-31320-402430	(1) Dell Mobiel Precision M5700 24 inch monitor, keyboard & mouse, Port replicator,23 inch monitor Engineering Signal Laptop
07/29/2013	767909	Downtown Billings BID, Inc.	\$4,348.56	7800-15750-407680	DBID - paid June/distributed July 2013
07/29/2013	767911	Dustbusters	\$19,173.45	2110-31320-404530	Mag Chloride used for gravel streets for dust suppressant. Attached to state bid
07/29/2013	767922	First Montana Title Co	\$10,000.00	2820-65810-407277	FTHB Amber Uzelac 2111 Custer Avenue
07/29/2013	767924	Gallagher Benefit Services Inc	\$25,375.00	6270-17520-403560	July - December 2013 Semi-Annual Consulting Fee
07/29/2013	767930	Granite Peak Pump Service Inc	\$6,604.06	8730-51990-402330	Repair to Rose Pool pump.
07/29/2013	767930	Granite Peak Pump Service Inc	\$204.44	0100-51120-403660	Repairs to Pioneer lower pump.
07/29/2013	767930	Granite Peak Pump Service Inc	\$1,183.42	8730-51990-403660	Lillis pump repairs.
07/29/2013	767931	Great Falls Police Department	\$2,323.76	2510-21270-403560	OT, data plan, supplies.
07/29/2013	767931	Great Falls Police Department	\$5,792.37	2510-21270-403822	Travel & Training for ICAC qtr ending 3/31/13.
07/29/2013	767932	Guardian Security Inc	\$5,692.20	2600-55120-403574	Security Service June 2013
07/29/2013	767935	Hardrives Construction Inc	\$8,776.62	2050-00000-201100	WO 12-03 #3 City Crack Seal
07/29/2013	767937	HDR, Inc.	\$1,575.73	5120-82110-403540	WO 12-13 IWPI Reuse and Reclamation Study
07/29/2013	767937	HDR, Inc.	\$859.49	5020-72110-403540	WO 12-13 IWPI Reuse and Reclamation Study

07/29/2013	767937	HDR, Inc.	\$429.75	8400-31840-403590	WO 12-13 IWPI Reuse and Reclamation Study
07/29/2013	767937	HDR, Inc.	\$66,499.85	5120-82110-403540	WO 12-15 IWPI WWTF Plan
07/29/2013	767937	HDR, Inc.	\$1,728.22	5020-72110-403540	DRINKING WATER SOURCE STU DY
07/29/2013	767937	HDR, Inc.	\$12,597.95	4160-74930-409340	WO 09-19 Zone 3 East Fox Reservoir
07/29/2013	767937	HDR, Inc.	\$11,387.83	5030-74910-409390	WO 12-45 3 MG Staples Reservoir Liner
07/29/2013	767942	High Point Networks LLC	\$9,444.00	6200-19110-409480	SonicWALL Firewall with Reporting Capability (Security Audit)
07/29/2013	767943	High Tech Construction	\$21,671.99	8730-51990-409370	Payment #4.
07/29/2013	767945	Holland Concrete LLC	\$17,285.40	5410-31230-409250	Piers for new scale at the landfill-1% business tax withheld.17460.00-174.60
07/29/2013	767945	Holland Concrete LLC	\$1,046.98	5410-31230-402290	coping steel with rebar anchors and additional concrete for landfill scale
07/29/2013	767950	Iaff	\$4,361.90	9000-00000-209920	Payroll Summary
07/29/2013	767953	Jackson Contractor Group Inc	\$1,743,950.34	4980-55110-409220	Construction of new Library, demolition of existing building & site development features.
07/29/2013	767961	Knife River (JTL Group Inc.)	\$929.16	2110-31320-404710	asphalt used on 30th st west and Lewis
07/29/2013	767961	Knife River (JTL Group Inc.)	\$403.10	2110-31320-404710	asphalt used on 8th s & s28th
07/29/2013	767961	Knife River (JTL Group Inc.)	\$414.12	2110-31320-404710	asphalt used on N27th by City hall
07/29/2013	767961	Knife River (JTL Group Inc.)	\$59.92	2110-31320-404520	3/8" washed rock used on s8th & s28th
07/29/2013	767961	Knife River (JTL Group Inc.)	\$562.73	2110-31320-404520	1 1/2" crushed base for gravel streets/alleys and 3/8" chips used in the roadpatching machine
07/29/2013	767961	Knife River (JTL Group Inc.)	\$2,116.42	2110-31320-404710	asphalt used on Zimmerman trail
07/29/2013	767961	Knife River (JTL Group Inc.)	\$835.12	2110-31320-404520	1 1/2" crushed base used in gravel streets and gravel alleys when we go in and blade.
07/29/2013	767961	Knife River (JTL Group Inc.)	\$190.82	2110-31320-404710	asphalt for 215 N 15th
07/29/2013	767961	Knife River (JTL Group Inc.)	\$1,951.12	2110-31320-404710	asphalt used at butterfly lane bridge
07/29/2013	767961	Knife River (JTL Group Inc.)	\$3,500.30	2110-31320-404710	asphalt for 17th W & Grand
07/29/2013	767969	Meadow Green Sales	\$21,042.50	6400-51420-409440	MeadowGreen WalkMower/Snowblower inv#2983 071113 replacement for unit#1923 with unit#1924
07/29/2013	767974	Miller Trois LLC	\$1,766.00	0100-43210-405311	114-000458 August rent at 2825 3rd Ave North, Planning & Community Services. 4th & 6th floor offices.
07/29/2013	767974	Miller Trois LLC	\$5,792.00	2090-44510-405311	114-000458 August rent at 2825 3rd Ave North, Planning & Community Services. 4th & 6th floor offices.
07/29/2013	767974	Miller Trois LLC	\$3,842.00	2400-43010-405311	114-000458 August rent at 2825 3rd Ave North, Planning & Community Services. 4th & 6th floor offices.
07/29/2013	767974	Miller Trois LLC	\$3,366.00	2740-67800-405310	114-000458 August rent at 2825 3rd Ave North, Planning & Community Services. 4th & 6th floor offices.
07/29/2013	767974	Miller Trois LLC	\$1,192.00	2990-65010-405310	114-000458 August rent at 2825 3rd Ave North, Planning & Community Services. 4th & 6th floor offices.
07/29/2013	767976	Montana CSED	\$4,444.99	9000-00000-209926	Payroll Summary
07/29/2013	767977	Montana Dakota Utilities Co	\$117.66	5610-71130-403440	2855801000 6
07/29/2013	767977	Montana Dakota Utilities Co	\$5.76	5020-74000-403440	3735801000 9
07/29/2013	767977	Montana Dakota Utilities Co	\$5.77	5020-74000-403440	3735801000 9
07/29/2013	767977	Montana Dakota Utilities Co	\$10.87	0100-51120-403410	5014731000 2
07/29/2013	767977	Montana Dakota Utilities Co	\$10.87	5020-74000-403440	5413801000 1
07/29/2013	767977	Montana Dakota Utilities Co	\$832.87	5610-71120-403440	5955801000 1
07/29/2013	767977	Montana Dakota Utilities Co	\$65.39	1500-22210-403440	6686701000 2
07/29/2013	767977	Montana Dakota Utilities Co	\$69.36	5610-71170-403440	7065801000 7
07/29/2013	767977	Montana Dakota Utilities Co	\$10.87	5610-71170-403440	8065801000 6
07/29/2013	767977	Montana Dakota Utilities Co	\$25.68	5020-74000-403440	9215801000 6
07/29/2013	767977	Montana Dakota Utilities Co	\$25.03	5120-85000-403440	9550431000 4
07/29/2013	767977	Montana Dakota Utilities Co	\$23.04	5610-71130-403440	06882310003 / 31454601
07/29/2013	767977	Montana Dakota Utilities Co	\$10.87	5610-71130-403440	16882310002 / 31454801
07/29/2013	767977	Montana Dakota Utilities Co	\$235.42	1500-21710-403440	1692331000 3
07/29/2013	767977	Montana Dakota Utilities Co	\$1,213.89	5120-84000-403440	2937801000 2
07/29/2013	767977	Montana Dakota Utilities Co	\$2,427.78	5120-84000-403440	2937801000 2
07/29/2013	767977	Montana Dakota Utilities Co	\$1,213.89	5120-84000-403440	2937801000 2
07/29/2013	767977	Montana Dakota Utilities Co	\$32.70	0100-51270-403440	4377801000 9
07/29/2013	767977	Montana Dakota Utilities Co	\$60.09	2600-55120-403440	5797801000 7
07/29/2013	767977	Montana Dakota Utilities Co	\$21.12	6600-31100-403440	5953731000 1
07/29/2013	767977	Montana Dakota Utilities Co	\$31.69	6700-31410-403440	5953731000 1
07/29/2013	767977	Montana Dakota Utilities Co	\$23.71	5120-85000-403440	5967331000 5
07/29/2013	767977	Montana Dakota Utilities Co	\$14.18	5210-15920-403440	7173531000 6
07/29/2013	767977	Montana Dakota Utilities Co	\$50.17	1500-22210-403440	8858801000 4
07/29/2013	767977	Montana Dakota Utilities Co	\$116.33	6500-15670-403440	9297801000 4

07/29/2013	767977	Montana Dakota Utilities Co	\$210.28	5710-71430-403440	9628801000 0
07/29/2013	767977	Montana Dakota Utilities Co	\$10.87	1500-21150-403410	51411704789
07/29/2013	767977	Montana Dakota Utilities Co	\$60.09	1500-22210-403440	5336531000 1
07/29/2013	767977	Montana Dakota Utilities Co	\$24.36	5120-85000-403440	7354531000 2
07/29/2013	767977	Montana Dakota Utilities Co	\$14.18	5610-71170-403440	185 580 1000 7. July 2013 TSA Building
07/29/2013	767977	Montana Dakota Utilities Co	\$53.47	5610-71190-403440	889 373 1000 6. July 2013 Car Wash
07/29/2013	767977	Montana Dakota Utilities Co	\$164.62	5610-71190-403440	129 573 1000 1. July 2013 Mud Wash
07/29/2013	767977	Montana Dakota Utilities Co	\$13.51	5610-71190-403440	229 573 1000 0. July 2013 Detail Bay 1 Hertz
07/29/2013	767977	Montana Dakota Utilities Co	\$20.12	5610-71190-403440	629 573 1000 6. July 2013 Detail Bay 2 National/Alamo
07/29/2013	767977	Montana Dakota Utilities Co	\$14.18	5610-71190-403440	329 573 1000 9. July 2013 Detail Bay 3 Enterprise
07/29/2013	767977	Montana Dakota Utilities Co	\$21.44	5610-71190-403440	429 573 1000 8. July 2013 Detail Bay 4 Avis/Budget
07/29/2013	767977	Montana Dakota Utilities Co	\$12.86	5610-71190-403440	529 573 1000 7. July 2013 Detail Bay 5 Thrifty/Dollar
07/29/2013	767981	Montana Peterbilt LLC	\$3,185.87	6300-17530-407310	Invoice #231350063 MET Bus #1898 #2013-016
07/29/2013	767984	Montana State Fireman's Assoc	\$3,218.25	9000-00000-209924	Payroll Summary
07/29/2013	767986	Morrison Maierle Inc	\$29,358.68	4210-00000-201100	WO 12-05 Five Mile Creek Lift Station
07/29/2013	767986	Morrison Maierle Inc	\$38,029.49	4210-85930-409340	WO1205 5-Mile Creek Lift Station; CO#1 apprvd by CC 04/23/12
07/29/2013	767986	Morrison Maierle Inc	\$1,199.50	5020-72110-403540	WO 12-16 IWPI Water Distribution System Study
07/29/2013	767992	MT Waterworks	\$370.20	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293027
07/29/2013	767992	MT Waterworks	\$549.42	5020-00000-141000	SYSTEMS PO NUM 293027
07/29/2013	767992	MT Waterworks	\$531.42	5020-00000-141000	SYSTEMS PO NUM 293168
07/29/2013	767992	MT Waterworks	\$608.52	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293172
07/29/2013	767992	MT Waterworks	\$187.14	5020-00000-141000	SYSTEMS PO NUM 293176
07/29/2013	767992	MT Waterworks	\$1,489.20	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293198
07/29/2013	767992	MT Waterworks	\$578.63	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293179
07/29/2013	767992	MT Waterworks	\$79.88	5020-00000-141000	SYSTEMS PO NUM 293179
07/29/2013	767992	MT Waterworks	\$445.80	5020-00000-141000	SYSTEMS PO NUM 293193
07/29/2013	767992	MT Waterworks	\$659.96	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293205
07/29/2013	767995	Napa Auto Parts	-\$277.00	6010-00000-141714	427988 PO NUM 293120
07/29/2013	767995	Napa Auto Parts	\$43.98	1500-22260-402320	426242
07/29/2013	767995	Napa Auto Parts	\$13.91	6010-15530-402650	426530
07/29/2013	767995	Napa Auto Parts	\$92.94	1500-22260-402320	427169
07/29/2013	767995	Napa Auto Parts	-\$12.47	5710-71440-402320	427988
07/29/2013	767995	Napa Auto Parts	\$302.07	6010-00000-141714	426824 PO NUM 293150
07/29/2013	767995	Napa Auto Parts	\$52.62	6010-00000-141714	428488 PO NUM 293150
07/29/2013	767995	Napa Auto Parts	\$530.16	6010-00000-141714	429592 PO NUM 293150
07/29/2013	767995	Napa Auto Parts	\$34.89	6010-00000-141000	427370 PO NUM 293151
07/29/2013	767995	Napa Auto Parts	\$42.88	6010-00000-141000	429364 PO NUM 293151
07/29/2013	767995	Napa Auto Parts	\$18.90	6010-00000-141000	429433 PO NUM 293151
07/29/2013	767995	Napa Auto Parts	\$18.93	6010-00000-141000	430296 PO NUM 293151
07/29/2013	767995	Napa Auto Parts	\$47.89	6010-00000-141000	430296 PO NUM 293151
07/29/2013	767995	Napa Auto Parts	\$57.97	6010-00000-141000	583425 PO NUM 293151
07/29/2013	767995	Napa Auto Parts	\$18.69	6010-00000-141000	584047 PO NUM 293151
07/29/2013	767995	Napa Auto Parts	\$24.33	5710-71440-402320	426782
07/29/2013	767995	Napa Auto Parts	\$220.08	5710-71440-402320	426824
07/29/2013	767995	Napa Auto Parts	\$234.59	5710-71440-402320	426824
07/29/2013	767995	Napa Auto Parts	\$22.76	5710-71440-402320	426824
07/29/2013	767995	Napa Auto Parts	\$153.93	5710-71470-402320	426824
07/29/2013	767995	Napa Auto Parts	-\$150.12	5710-71440-402320	427993
07/29/2013	767995	Napa Auto Parts	\$152.40	5710-71440-402320	428488
07/29/2013	767995	Napa Auto Parts	\$15.98	5710-71470-402320	428493
07/29/2013	767995	Napa Auto Parts	\$145.48	5710-71470-402320	428892
07/29/2013	767995	Napa Auto Parts	\$163.96	5710-71470-402320	428928
07/29/2013	767995	Napa Auto Parts	-\$132.25	5710-71470-402320	428951
07/29/2013	767995	Napa Auto Parts	\$245.59	5710-71440-402320	429590
07/29/2013	767995	Napa Auto Parts	\$104.92	5710-71440-402320	429613
07/29/2013	767995	Napa Auto Parts	\$37.57	5710-71470-402320	429713
07/29/2013	767995	Napa Auto Parts	-\$104.92	5710-71440-402320	429743
07/29/2013	767995	Napa Auto Parts	\$4.91	5410-31220-402320	427002
07/29/2013	767995	Napa Auto Parts	\$25.54	2090-44520-402320	427484
07/29/2013	767995	Napa Auto Parts	\$13.19	6700-31410-402320	427589
07/29/2013	767995	Napa Auto Parts	\$231.82	5020-74000-402320	428103
07/29/2013	767995	Napa Auto Parts	\$30.71	5020-74000-402320	428314
07/29/2013	767995	Napa Auto Parts	\$20.37	5410-31230-402320	428341
07/29/2013	767995	Napa Auto Parts	\$6.76	2110-31320-402320	428534

07/29/2013	767995	Napa Auto Parts	\$4.88	5020-74000-402320	428534
07/29/2013	767995	Napa Auto Parts	\$95.24	5020-74000-402320	429113
07/29/2013	767995	Napa Auto Parts	\$325.50	5410-31220-402320	429765
07/29/2013	767995	Napa Auto Parts	\$21.17	5020-73120-402320	429785
07/29/2013	767995	Napa Auto Parts	\$23.88	2110-31320-402320	430296
07/29/2013	767995	Napa Auto Parts	\$60.49	5020-77000-402320	431010
07/29/2013	767995	Napa Auto Parts	\$35.81	1500-21120-402320	431078
07/29/2013	767995	Napa Auto Parts	\$21.88	1500-21120-402320	431121
07/29/2013	767996	Natgun Corporation	\$415,348.86	4160-74930-409340	WO 09-19 Zone 3 East Fox Reservoir Expansion
07/29/2013	768001	NorthWestern Energy	\$59.46	5610-71130-403410	0719616-5. July 2013 ARFF Building Lights
07/29/2013	768001	NorthWestern Energy	\$300.48	5610-71170-403410	0712792-1. July 2013 IP7
07/29/2013	768001	NorthWestern Energy	\$13.05	5610-71170-403410	0712799-6. July 2013 IP-8
07/29/2013	768001	NorthWestern Energy	\$1,399.40	5610-71170-403410	0712800-2. July 2013 IP-9
07/29/2013	768001	NorthWestern Energy	\$16.25	5610-71170-403410	0712817-6. July 2013 IP House
07/29/2013	768001	NorthWestern Energy	\$417.72	6600-31100-403410	17413147
07/29/2013	768001	NorthWestern Energy	\$626.59	6700-31410-403410	17413147
07/29/2013	768001	NorthWestern Energy	\$9.25	0100-51120-403410	07230907
07/29/2013	768001	NorthWestern Energy	\$1.73	0100-51120-403410	07231624
07/29/2013	768001	NorthWestern Energy	\$1,145.56	0100-51120-403410	07231707
07/29/2013	768001	NorthWestern Energy	\$7.40	0100-51120-403410	07236441
07/29/2013	768001	NorthWestern Energy	\$7.40	0100-51120-403410	07236458
07/29/2013	768001	NorthWestern Energy	\$23.00	0100-51120-403410	07894371
07/29/2013	768001	NorthWestern Energy	\$217.70	6070-22350-403410	07215809
07/29/2013	768001	NorthWestern Energy	\$13.37	0100-51120-403410	07222375
07/29/2013	768001	NorthWestern Energy	\$7.40	0100-51120-403410	07222474
07/29/2013	768001	NorthWestern Energy	\$297.61	0100-51120-403410	07222516
07/29/2013	768001	NorthWestern Energy	\$0.29	0100-51120-403410	07222540
07/29/2013	768001	NorthWestern Energy	\$92.43	0100-51120-403410	07222557
07/29/2013	768001	NorthWestern Energy	\$529.50	0100-51120-403410	07222573
07/29/2013	768001	NorthWestern Energy	\$299.64	0100-51120-403410	07222607
07/29/2013	768001	NorthWestern Energy	\$48.30	0100-51120-403410	07222615
07/29/2013	768001	NorthWestern Energy	\$44.37	0100-51120-403410	07222623
07/29/2013	768001	NorthWestern Energy	\$7.18	0100-51120-403410	07222631
07/29/2013	768001	NorthWestern Energy	\$119.63	0100-51120-403410	07222656
07/29/2013	768001	NorthWestern Energy	\$50.23	0100-51120-403410	07222664
07/29/2013	768001	NorthWestern Energy	\$18.59	0100-51120-403410	07222680
07/29/2013	768001	NorthWestern Energy	\$15.92	0100-51120-403410	07222698
07/29/2013	768001	NorthWestern Energy	\$11.86	0100-51120-403410	07222920
07/29/2013	768001	NorthWestern Energy	\$71.27	0100-51120-403410	07222938
07/29/2013	768001	NorthWestern Energy	\$9.07	0100-51120-403410	07229057
07/29/2013	768001	NorthWestern Energy	\$253.17	0100-51120-403410	07230352
07/29/2013	768001	NorthWestern Energy	\$8.83	0100-51120-403410	07230360
07/29/2013	768001	NorthWestern Energy	\$190.40	0100-51120-403410	07230378
07/29/2013	768001	NorthWestern Energy	\$62.57	0100-51120-403410	07230386
07/29/2013	768001	NorthWestern Energy	\$32.85	0100-51120-403410	07230428
07/29/2013	768001	NorthWestern Energy	\$563.02	0100-51120-403410	07230444
07/29/2013	768001	NorthWestern Energy	\$92.75	0100-51120-403410	07230485
07/29/2013	768001	NorthWestern Energy	\$33.97	0100-51120-403410	07230501
07/29/2013	768001	NorthWestern Energy	\$6.26	0100-51120-403410	07230519
07/29/2013	768001	NorthWestern Energy	\$46.28	0100-51120-403410	07230527
07/29/2013	768001	NorthWestern Energy	\$577.67	0100-51120-403410	07230543
07/29/2013	768001	NorthWestern Energy	\$8.18	0100-51120-403410	07230550
07/29/2013	768001	NorthWestern Energy	\$22.01	0100-51120-403410	07230568
07/29/2013	768001	NorthWestern Energy	\$12.27	0100-51120-403410	07230576
07/29/2013	768001	NorthWestern Energy	\$19.24	0100-51120-403410	07230584
07/29/2013	768001	NorthWestern Energy	\$211.23	0100-51120-403410	07229339
07/29/2013	768001	NorthWestern Energy	\$1,123.65	5020-74000-403410	Airport Rd/17 St W/HWY 3/Waldo
07/29/2013	768001	NorthWestern Energy	\$139.68	5710-71480-403410	17847567
07/29/2013	768001	NorthWestern Energy	\$217.28	1500-21150-403410	19841501
07/29/2013	768001	NorthWestern Energy	\$335.00	1500-21150-403410	19841550
07/29/2013	768001	NorthWestern Energy	\$46.02	8720-51980-403410	10590933
07/29/2013	768001	NorthWestern Energy	\$994.90	5210-15910-403410	15942824
07/29/2013	768001	NorthWestern Energy	\$8,468.27	6500-15670-403410	01005073
07/29/2013	768001	NorthWestern Energy	\$1,542.49	5210-15920-403410	07208341

07/29/2013	768001	NorthWestern Energy	\$1,610.83	0100-51270-403410	Electrical charges-paid \$1409.54 last month and does not show paid on this invoice.
07/29/2013	768004	One Eighty Communications	\$40.60	5610-71100-403450	Airport 2948370 Airport Alarm
07/29/2013	768004	One Eighty Communications	\$3,849.51	6060-19310-403450	Main Bill Acct 00001906
07/29/2013	768004	One Eighty Communications	\$195.67	6060-19310-403450	Main Bill T-1 Account 00018768
07/29/2013	768004	One Eighty Communications	\$39.00	1500-21110-403450	CPC line 247-8592 Account 00018768
07/29/2013	768004	One Eighty Communications	\$46.00	0100-51120-403450	Dehler Park line 867-7275
07/29/2013	768004	One Eighty Communications	\$326.56	6600-31100-403450	Depot 60% 6700 31410 403450 Depot 40% 6600 31100 403450
07/29/2013	768004	One Eighty Communications	\$489.86	6700-31410-403450	Depot 60% 6700 31410 403450 Depot 40% 6600 31100 403450
07/29/2013	768004	One Eighty Communications	\$980.00	2600-55180-403590	Library Internet Connection
07/29/2013	768004	One Eighty Communications	\$79.95	6200-19110-403452	IT Internet Connection
07/29/2013	768004	One Eighty Communications	\$2.50	1500-22250-403450	Comm Center Long Distance Charges
07/29/2013	768005	One Source Lighting	\$1,644.00	1500-22260-409250	FIRE 2: RETRO-FIT EXISTING T12 LIGHTS TO T-8 (ESTIMATE #6869) - 50% DOWN PAYMENT (\$9,498.90) REQUESTED BY VENDOR.
07/29/2013	768005	One Source Lighting	\$1,125.00	1500-22260-409250	FIRE 3: RETRO-FIT EXISTING T12 LIGHTS TO T-8 (ESTIMATE #6871)
07/29/2013	768005	One Source Lighting	\$4,553.50	1500-22260-409250	FIRE 5: RETRO-FIT EXISTING T12 LIGHTS TO T-8 (ESTIMATE #6870)
07/29/2013	768005	One Source Lighting	\$2,176.40	1500-22260-409250	FIRE 6: RETRO-FIT EXISTING T12 LIGHTS TO T-8 (ESTIMATE #6868)
07/29/2013	768005	One Source Lighting	-\$94.99	1500-22260-409250	less 1% Montana Gross Receipt withholding
07/29/2013	768008	Philip Services Corporation	\$56,621.30	5410-31230-403590	hazardous waste removal
07/29/2013	768008	Philip Services Corporation	\$9,565.00	5410-31230-403590	hazardous waste removal
07/29/2013	768014	Public Utilities	\$1,223.27	5120-84000-403420	187212152
07/29/2013	768014	Public Utilities	\$2,507.68	8720-51980-403420	11498915890
07/29/2013	768014	Public Utilities	\$3,496.93	8720-51980-403420	11498915891
07/29/2013	768014	Public Utilities	\$872.72	0100-51120-403420	676333936
07/29/2013	768014	Public Utilities	\$581.82	8720-51980-403420	676333936
07/29/2013	768014	Public Utilities	\$2,961.55	8720-51980-403420	11828118660
07/29/2013	768014	Public Utilities	\$1,315.08	8720-51980-403420	13019519760
07/29/2013	768014	Public Utilities	\$210.93	8720-51980-403420	13019521993
07/29/2013	768014	Public Utilities	\$874.45	8720-51980-403420	13592326953
07/29/2013	768014	Public Utilities	\$1,194.44	8720-51980-403420	13592722571
07/29/2013	768014	Public Utilities	\$130.18	8720-51980-403420	13592526964
07/29/2013	768014	Public Utilities	\$151,986.43	8050-15700-405350	6712510003200
07/29/2013	768014	Public Utilities	\$558.05	5120-85000-403420	671274846
07/29/2013	768014	Public Utilities	\$120.98	2110-31320-403420	671294847
07/29/2013	768014	Public Utilities	\$41.83	4280-65900-409180	Account #97315-10146900 7/18/13 - 502 S 33rd - Water/Sewer/Garbage
07/29/2013	768017	Riverstone Health	\$11,250.00	0100-14110-403931	Air Pollution Control Program July through September 2013
07/29/2013	768018	Rj Thomas Mfg Co Inc	\$3,124.00	8730-51990-402330	Bench
07/29/2013	768024	Sletten Construcion Company	\$468,806.43	2030-15130-409224	Construction of the new Empire Garage
07/29/2013	768024	Sletten Construcion Company	\$29,033.15	2030-00000-201100	Empire Garage - partial retainage release
07/29/2013	768029	Stewart Title Company	\$10,000.00	2820-65810-407277	FTHB Teresa Hunt 1306 Steffanich Square
07/29/2013	768035	Tetra Tech, Inc.	\$3,887.50	5410-31230-403590	Landfill Monitoring
07/29/2013	768043	Town & Country Supply Association	\$19,583.66	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293173
07/29/2013	768043	Town & Country Supply Association	\$506.02	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293200
07/29/2013	768043	Town & Country Supply Association	\$7,010.40	6010-00000-141714	BUS MET PO NUM 293211
07/29/2013	768043	Town & Country Supply Association	\$30,555.00	6010-00000-141714	BUS MET PO NUM 293212
07/29/2013	768043	Town & Country Supply Association	\$0.01	5710-71440-402310	AUTO &TRUCK MAINT.ITEMS
07/29/2013	768043	Town & Country Supply Association	\$22,277.24	6010-00000-141000	110929 PO NUM 293210
07/29/2013	768043	Town & Country Supply Association	\$12,262.00	6010-00000-141000	110927 PO NUM 293214
07/29/2013	768043	Town & Country Supply Association	\$642.58	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293194
07/29/2013	768050	Wastequip Manufacturing	\$19,705.00	5410-31220-404270	Frontload dumpsters
07/29/2013	768061	Yellowstone County Sheriffs	\$7,359.76	7180-21600-407865	County share of Drug Forfeiture.
07/29/2013	768061	Yellowstone County Sheriffs	\$8,671.90	2500-21370-402481	Reimbursement of expenses for 2012 JAG Grant. Qtr end 6/30/13.

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Payment of Claims August 5, 2013.

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,055,100.59 have been audited and are presented for your approval for payment. A complete listing of the claims dated August 5, 2013 is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

Council Reports 8-05

Check Date	Check	Name	Amount	Account	Item Desc
08/05/2013	768065	360 Office Solutions Inc	\$53,384.29	4980-55110-409475	Open Line Furniture package per purchase agreement.
08/05/2013	768066	A & E Architects, PC	\$4,936.91	8730-51990-409370	Payment #5 for A&E to do the construction documents for the facility improvements of 9 park restrooms using Park District 1 funding.
08/05/2013	768069	Acuity Brands Lighting Inc	\$4,995.00	2110-00000-141318	STREET LIGHTS PO NUM 292985
08/05/2013	768091	Business Tax Section	\$4,103.87	4210-85930-409340	WO 12-05 Five Mile Lift Station
08/05/2013	768091	Business Tax Section	\$86.39	8730-51990-403990	Business tax on Jares Fence for Rose Pool.
08/05/2013	768091	Business Tax Section	\$2.50	8730-51990-403990	Business tax on the removal of the old fencing which is part of option 1 in contract highlighted in blue.
08/05/2013	768091	Business Tax Section	\$1,034.79	5030-75910-409340	WO 10-08 WTP Clearwell Baffle Project; CO#8 10/09/12
08/05/2013	768097	Cop Construction Co	\$102,444.47	5030-75910-409340	WO 10-08 WTP Clearwell Baffle Project; CO#8 10/09/12
08/05/2013	768098	Coral Sales Company	\$4,036.00	2110-00000-141318	STREET LIGHTS PO NUM 292991
08/05/2013	768102	Crazy Mountain Kennels	\$19,000.00	7170-21660-409491	Two (2) police service dogs. The training for the service dogs is covered under Travel Requisition
08/05/2013	768109	Dept Of Justice Dci	\$3,433.15	7170-21660-407865	1/8 Share Drug Forfeiture.
08/05/2013	768109	Dept Of Justice Dci	\$9,526.77	2510-21270-403560	Reimbursement of expenses for ICAC qtr end 6/30/13. OT and Supplies.
08/05/2013	768109	Dept Of Justice Dci	\$2,508.39	2510-21270-403822	Reimbursement of expenses for ICAC qtr end 6/30/13. Travel.
08/05/2013	768110	Digital Video Systems	\$2,585.00	5410-31230-402290	replace cameras at landfill
08/05/2013	768110	Digital Video Systems	\$4,745.00	5410-31230-402290	replace recording system at landfill
08/05/2013	768111	Dixie Petro-Chem	\$2,752.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293237
08/05/2013	768111	Dixie Petro-Chem	\$2,752.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293182
08/05/2013	768111	Dixie Petro-Chem	\$2,752.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293240
08/05/2013	768113	E L Boiler Works, Inc.	\$2,921.61	5120-84000-403660	Labor/parts - WWTP boiler
08/05/2013	768120	Family Service Inc	\$4,521.83	2960-65370-407275	Family Service Year Three April-June Reimbursement
08/05/2013	768123	Fehr & Peers	\$9,711.65	2400-43010-407214	Inv 87918
08/05/2013	768125	Flathead County Sheriff's Office	\$8,657.73	2510-21270-403560	Reimbursement of expenses for ICAC qtr ending 6/30/13. OT & Equipment.
08/05/2013	768125	Flathead County Sheriff's Office	\$133.31	2510-21270-403822	Reimbursement of expenses for ICAC qtr ending 6/30/13. Travel.
08/05/2013	768133	Gillig Corporation	\$6,403.38	6010-00000-141714	4930024 PO NUM 293224
08/05/2013	768133	Gillig Corporation	\$1,579.82	6010-00000-141714	4930025 PO NUM 293224
08/05/2013	768133	Gillig Corporation	\$33.60	5710-71440-402320	4933013
08/05/2013	768133	Gillig Corporation	\$187.50	5710-71440-402320	4933014
08/05/2013	768133	Gillig Corporation	\$57.41	5710-71440-402320	4930025
08/05/2013	768135	Great Falls Police Department	\$5,794.41	2510-21270-403560	ICAC Reimbursement for qtr end 6/30/13.
08/05/2013	768136	Hach Company	\$5,171.40	5120-84000-402223	Composite sampler for reg compliance
08/05/2013	768143	HDR, Inc.	\$1,011.68	5030-74910-409390	WO 11-11 WTF Rapid Mixer
08/05/2013	768143	HDR, Inc.	\$3,525.95	5020-74000-403540	WO 12-21 WTP Chemical Bldg/Disinfection Improvements
08/05/2013	768143	HDR, Inc.	\$7,210.87	5030-74910-409390	WO 12-43 WTP Backup Power Phase III
08/05/2013	768143	HDR, Inc.	\$1,188.07	5030-74910-409390	WO 12-44 WTP High Svc Pump H2-3
08/05/2013	768151	Industrial Communications & Electronics, Inc.	\$2,515.50	5020-73120-402380	Parts for water meter reading system
08/05/2013	768159	Jares Fence Company Inc.	\$8,552.61	8730-51990-403990	Fencing around Rose Pool. Have subtracted out business tax.
08/05/2013	768159	Jares Fence Company Inc.	\$247.50	8730-51990-403990	Payment on the removal of the old fencing which is part of option 1 in contract highlighted in blue.
08/05/2013	768165	Kadrmass Lee & Jackson	\$10,140.47	2050-31310-403590	SID 1382 Colton Blvd
08/05/2013	768165	Kadrmass Lee & Jackson	\$1,309.44	8450-31860-409310	WO 04-12 ALKALI CREEK ROAD
08/05/2013	768172	Knife River (JTL Group Inc.)	\$3,477.10	2110-31320-404710	asphalt used on 17th st west and grand ave
08/05/2013	768172	Knife River (JTL Group Inc.)	\$1,251.64	2110-31320-404710	asphalt used on Zimmerman trail
08/05/2013	768174	L N Curtis & Sons	\$5,595.13	1500-22310-402690	ML4GAV LP MINI-MATE POWER UNIT W/SEL VALV & STREAMLN COUPLERS
08/05/2013	768174	L N Curtis & Sons	\$517.00	1500-22230-402610	OPA700-M10 Optimum portable floodlight, 1000w, 120v
08/05/2013	768174	L N Curtis & Sons	\$20.08	1500-22230-402610	estimated shipping
08/05/2013	768175	L P Anderson Tire Co. Inc.	\$23.00	5020-73120-402390	NONSTOCKING ITEMS-P.U.D.
08/05/2013	768175	L P Anderson Tire Co. Inc.	\$102.00	5020-74000-402390	NONSTOCKING ITEMS-P.U.D.
08/05/2013	768175	L P Anderson Tire Co. Inc.	\$2,580.00	5020-75000-402390	NONSTOCKING ITEMS-P.U.D.
08/05/2013	768175	L P Anderson Tire Co. Inc.	\$30.00	5120-84000-402390	NONSTOCKING ITEMS-P.U.D.
08/05/2013	768175	L P Anderson Tire Co. Inc.	\$3,372.04	5120-85000-402390	NONSTOCKING ITEMS-P.U.D.
08/05/2013	768175	L P Anderson Tire Co. Inc.	\$367.50	5020-74000-402390	NONSTOCKING ITEMS-P.U.D.
08/05/2013	768175	L P Anderson Tire Co. Inc.	\$960.00	5120-84000-402390	NONSTOCKING ITEMS-P.U.D.
08/05/2013	768175	L P Anderson Tire Co. Inc.	\$243.96	5120-85000-402390	NONSTOCKING ITEMS-P.U.D.
08/05/2013	768176	La Police Gear Inc	\$2,550.00	1500-21130-401127	LAPG-3DAY -- LAPG 3 day Backpack
08/05/2013	768206	Newman Traffic Signs	\$199.50	2110-31320-402420	12 x 36 Dead end sign
08/05/2013	768206	Newman Traffic Signs	\$199.50	2110-31320-402420	12 x 36 dead end sign
08/05/2013	768206	Newman Traffic Signs	\$307.50	2110-31320-402420	no parking anytime with dbl arrow sign
08/05/2013	768206	Newman Traffic Signs	\$499.00	2110-31320-402420	24 x 30 25MPH sign
08/05/2013	768206	Newman Traffic Signs	\$998.00	2110-31320-402420	24 x 30 35MPH signs
08/05/2013	768206	Newman Traffic Signs	\$562.50	2110-31320-402420	24 x 48 double arrow sign

08/05/2013	768206	Newman Traffic Signs	\$92.00	2110-31320-402420	9 x 48 sign blanks
08/05/2013	768208	NorthWestern Energy	\$1,324.58	5020-73140-403410	2251 Belknap Ave
08/05/2013	768208	NorthWestern Energy	\$7,064.43	5020-74000-403410	2251 Belknap Ave
08/05/2013	768208	NorthWestern Energy	\$26,491.61	5020-74000-403410	2251 Belknap Ave
08/05/2013	768208	NorthWestern Energy	\$441.52	5120-83140-403410	2251 Belknap Ave
08/05/2013	768208	NorthWestern Energy	\$5,518.70	5020-74000-403410	3116 17th Street West
08/05/2013	768208	NorthWestern Energy	\$5,518.70	5020-74000-403410	3116 17th Street West
08/05/2013	768208	NorthWestern Energy	\$53,833.04	5120-84000-403410	725 Hwy 87 East
08/05/2013	768208	NorthWestern Energy	\$523.22	1500-22210-403410	07125370
08/05/2013	768208	NorthWestern Energy	\$95.09	0100-51220-403410	07126832
08/05/2013	768208	NorthWestern Energy	\$23.90	5710-71480-403410	07127640
08/05/2013	768208	NorthWestern Energy	\$303.94	5210-15950-403410	07208291
08/05/2013	768208	NorthWestern Energy	\$356.18	1500-22210-403410	07208408
08/05/2013	768208	NorthWestern Energy	\$2,036.17	5020-74000-403410	07222524
08/05/2013	768208	NorthWestern Energy	\$5,648.91	5020-74000-403410	07230436
08/05/2013	768208	NorthWestern Energy	\$8.50	2110-31320-403410	20470191
08/05/2013	768208	NorthWestern Energy	\$213.36	5210-15950-403410	2128319-7
08/05/2013	768217	Polydyne Inc	\$14,437.50	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293166
08/05/2013	768219	Protech Mechanical Inc	\$8,118.00	2600-55120-403670	Inv 69787
08/05/2013	768221	Qwest Communications	\$31.74	5610-71100-403450	Qwest 406-245-1044 Airport Terminal Power M
08/05/2013	768221	Qwest Communications	\$47.67	5710-71470-403450	Qwest 406-245-1789 Transit STS
08/05/2013	768221	Qwest Communications	\$56.36	5410-31230-403450	Qwest 406-245-7193 Solid Waste Landfill
08/05/2013	768221	Qwest Communications	\$98.43	5410-31230-403450	Qwest 406-245-9820 Solid Waste Landfil
08/05/2013	768221	Qwest Communications	\$31.74	2110-31320-403450	Qwest 406-245-9906 PW Traffic Signal 4th 27
08/05/2013	768221	Qwest Communications	\$46.36	5610-71100-403450	Qwest 406-248-3068 Airport Ind Park Gate 9
08/05/2013	768221	Qwest Communications	\$45.88	5210-15920-403450	Qwest 406-252-2041 Park 2 Elevator Phone
08/05/2013	768221	Qwest Communications	\$92.24	5610-71100-403450	Qwest 406-252-9412 Airport
08/05/2013	768221	Qwest Communications	\$46.00	0100-51400-403450	Qwest 406-652-0269 Cemetery FAX Line
08/05/2013	768221	Qwest Communications	\$45.62	0100-51120-403450	Qwest 406-652-5507 Parks
08/05/2013	768221	Qwest Communications	\$32.26	2110-31320-403450	Qwest 406-652-8104 PW Traffice Signal 24 Central
08/05/2013	768221	Qwest Communications	\$34.64	0100-51210-403450	Qwest 406-652-8403 Stewart Park Batting Cages
08/05/2013	768221	Qwest Communications	\$31.50	0100-51120-403450	Qwest 406-657-3014 Parks 3890 Stillwater
08/05/2013	768221	Qwest Communications	\$3,310.74	6060-19310-403450	Qwest 406-657-8377 Main System Centrex
08/05/2013	768221	Qwest Communications	\$50.27	5610-71170-403450	Qwest 406-252-0721 Airport 1FB Line
08/05/2013	768221	Qwest Communications	\$68.37	6060-19310-403450	Qwest 406-248-9124 Met Measured Lines 406-248-9124 406-248-9179
08/05/2013	768221	Qwest Communications	\$65.26	6060-19310-403450	Qwest 406-248-3329 Airport Measured Lines 406-248-3329 406-248-9989
08/05/2013	768221	Qwest Communications	\$97.50	6060-19310-403450	Qwest 406-657-3009 PUD Measured Lines 406-657-3009 406-247-8579
08/05/2013	768221	Qwest Communications	\$31.76	1500-21110-403450	Qwest 406-245-6600 Crime Prevention Alarm
08/05/2013	768221	Qwest Communications	\$31.58	5210-15920-403450	Qwest 406-657-3054 Park 1 Elevator Phone
08/05/2013	768221	Qwest Communications	\$66.00	6060-19310-403450	Qwest BOC Measured Lines 406-252-3774 406-252-3789
08/05/2013	768223	RDO Equipment Co.	\$20.50	5120-85000-402290	Gas can for sewer pipebursting trailer
08/05/2013	768223	RDO Equipment Co.	\$286.68	5020-75000-402320	P72489
08/05/2013	768223	RDO Equipment Co.	-\$286.68	5020-75000-402320	P72493
08/05/2013	768223	RDO Equipment Co.	\$280.00	5020-75000-402320	P72703
08/05/2013	768223	RDO Equipment Co.	\$25.00	5020-75000-402320	P72703
08/05/2013	768223	RDO Equipment Co.	\$120.18	2110-31320-402320	P72785
08/05/2013	768223	RDO Equipment Co.	\$1,122.66	2110-31320-402320	P72880
08/05/2013	768223	RDO Equipment Co.	\$94.76	5020-75000-402320	NONSTOCKING ITEMS-P.U.D.
08/05/2013	768223	RDO Equipment Co.	\$1,882.74	5020-75000-402320	NONSTOCKING ITEMS-P.U.D.
08/05/2013	768228	Rimrock Foundation	\$36,668.00	2700-67110-407275	Rimrock Foundation bobcat quotes and equipment
08/05/2013	768236	Skycon Inc	\$4,940.00	5610-71120-403660	Invoice #665. Jet bridge service
08/05/2013	768243	Sunset Excavation	\$3,800.00	5050-75150-403671	321 Alderson
08/05/2013	768243	Sunset Excavation	\$4,500.00	5050-75150-403671	1701 Montana Avenue
08/05/2013	768253	Town & Country Supply Association	\$535.53	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293238
08/05/2013	768253	Town & Country Supply Association	\$601.67	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293208
08/05/2013	768253	Town & Country Supply Association	\$18,393.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293233
08/05/2013	768253	Town & Country Supply Association	\$570.18	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 293235
08/05/2013	768253	Town & Country Supply Association	\$21,926.76	6010-00000-141000	104800 PO NUM 293264
08/05/2013	768253	Town & Country Supply Association	\$15,198.41	6010-00000-141000	104801 PO NUM 293264
08/05/2013	768262	Valmont Industries Inc	\$574.00	2110-00000-141318	STREET LIGHTS PO NUM 292686
08/05/2013	768262	Valmont Industries Inc	\$1,166.00	2110-00000-141318	STREET LIGHTS PO NUM 292687
08/05/2013	768262	Valmont Industries Inc	\$1,166.00	2110-00000-141318	STREET LIGHTS PO NUM 292688
08/05/2013	768262	Valmont Industries Inc	\$1,261.00	2110-00000-141318	STREET LIGHTS PO NUM 292689
08/05/2013	768262	Valmont Industries Inc	\$1,311.00	2110-00000-141318	STREET LIGHTS PO NUM 292690
08/05/2013	768262	Valmont Industries Inc	\$1,092.00	2110-00000-141318	STREET LIGHTS PO NUM 292691
08/05/2013	768262	Valmont Industries Inc	\$1,166.00	2110-00000-141318	STREET LIGHTS PO NUM 292692
08/05/2013	768263	Verizon Wireless	\$491.52	5610-71100-403450	Airport
08/05/2013	768263	Verizon Wireless	\$114.42	1500-21700-403450	Animal Shelter
08/05/2013	768263	Verizon Wireless	\$85.90	7170-21660-403450	CCSIU Tracker Phone
08/05/2013	768263	Verizon Wireless	\$49.06	0100-16110-403450	Legal
08/05/2013	768263	Verizon Wireless	\$52.28	1500-22250-403450	Comm Center 911

08/05/2013	768263	Verizon Wireless	\$66.04	6500-15650-403450	Facilities BOC Plus 70% of 406-672-3027
08/05/2013	768263	Verizon Wireless	\$84.28	6500-15670-403450	Facilities City Hall Plus 30% of 406-672-3027
08/05/2013	768263	Verizon Wireless	\$93.94	0100-15120-403450	Finance Pat Weber
08/05/2013	768263	Verizon Wireless	\$754.28	1500-22210-403450	Fire Department
08/05/2013	768263	Verizon Wireless	\$73.83	0100-17500-403450	Human Resources
08/05/2013	768263	Verizon Wireless	\$13.07	6200-19130-403450	ITD GIS
08/05/2013	768263	Verizon Wireless	\$26.14	6200-19110-403450	ITD
08/05/2013	768263	Verizon Wireless	\$26.14	2600-55170-403450	Library Outreach
08/05/2013	768263	Verizon Wireless	\$190.16	2600-55120-403450	Library
08/05/2013	768263	Verizon Wireless	\$42.73	0100-11000-403450	Mayor
08/05/2013	768263	Verizon Wireless	\$53.84	6010-15500-403450	Motor Pool
08/05/2013	768263	Verizon Wireless	\$126.61	0100-12200-403450	Drug Court
08/05/2013	768263	Verizon Wireless	\$111.25	0100-12120-403450	Municipal Court Judge
08/05/2013	768263	Verizon Wireless	\$13.07	2400-43010-403450	Planning
08/05/2013	768263	Verizon Wireless	\$3,525.33	1500-21110-403450	Police
08/05/2013	768263	Verizon Wireless	\$90.38	2510-21870-403450	Police Forensic
08/05/2013	768263	Verizon Wireless	\$461.23	1500-21110-403450	Police Resource Officers
08/05/2013	768263	Verizon Wireless	\$22.88	2490-21960-403450	Police DV 406-698-1391
08/05/2013	768263	Verizon Wireless	\$69.99	5210-15210-403450	Parking
08/05/2013	768263	Verizon Wireless	\$133.50	0100-51100-403450	PRPL Admin
08/05/2013	768263	Verizon Wireless	\$126.81	0100-51210-403450	PRPL Recreation
08/05/2013	768263	Verizon Wireless	\$180.09	0100-51210-403450	PRPL Recreation Seasonal
08/05/2013	768263	Verizon Wireless	\$52.26	0100-51400-403450	Cemetery
08/05/2013	768263	Verizon Wireless	\$43.76	0100-51120-403450	Parks PMD
08/05/2013	768263	Verizon Wireless	\$887.86	0100-51120-403450	Parks
08/05/2013	768263	Verizon Wireless	\$225.23	0100-51120-403450	Parks Irrigation
08/05/2013	768263	Verizon Wireless	\$127.43	6600-31100-403450	Public Works Admin
08/05/2013	768263	Verizon Wireless	\$139.87	2090-44510-403450	Building
08/05/2013	768263	Verizon Wireless	\$386.60	6700-31410-403450	Engineering
08/05/2013	768263	Verizon Wireless	\$78.92	5410-31210-403450	Solid Waste
08/05/2013	768263	Verizon Wireless	\$316.47	2110-31320-403450	Streets
08/05/2013	768263	Verizon Wireless	\$196.72	5410-31230-403450	Solid Waste On Call
08/05/2013	768263	Verizon Wireless	\$463.80	5020-75000-403450	Distribution & Collection 60% 5020-75000-403450 Distribution & Collection 40\$ 5120-85000-403450
08/05/2013	768263	Verizon Wireless	\$309.19	5120-85000-403450	Distribution & Collection 60% 5020-75000-403450 Distribution & Collection 40\$ 5120-85000-403450
08/05/2013	768263	Verizon Wireless	\$864.56	5020-74000-403450	Water Treatment PWBelknap-WT
08/05/2013	768263	Verizon Wireless	\$439.88	5020-73120-403450	PWBLKNP MTRSHOP
08/05/2013	768263	Verizon Wireless	\$69.43	5020-73110-403450	Belknap Office 60% 5020-73110-403450 Belknap Office 40\$ 5120-83110-403450
08/05/2013	768263	Verizon Wireless	\$46.28	5120-83110-403450	Belknap Office 60% 5020-73110-403450 Belknap Office 40\$ 5120-83110-403450
08/05/2013	768263	Verizon Wireless	\$86.79	5020-73140-403450	PWBLKNP STORES 75% 5020-73140-403450 PWBLKNP STORES 25% 5120-83140-403450
08/05/2013	768263	Verizon Wireless	\$28.92	5120-83140-403450	PWBLKNP STORES 75% 5020-73140-403450 PWBLKNP STORES 25% 5120-83140-403450
08/05/2013	768263	Verizon Wireless	\$1,280.49	5120-84000-403450	Wastewater Treatment Plant
08/05/2013	768263	Verizon Wireless	\$83.14	6060-19310-403450	TeleComm Manager
08/05/2013	768263	Verizon Wireless	\$92.39	5710-71420-403160	On Call MET
08/05/2013	768263	Verizon Wireless	\$36.64	5710-71410-403450	MET Transit
08/05/2013	768263	Verizon Wireless	\$91.26	0100-43210-403450	Code Enforcement
08/05/2013	768263	Verizon Wireless	\$164.49	5710-71470-403160	MET Transit AVL Account 770599076-00001
08/05/2013	768263	Verizon Wireless	\$921.85	0100-51120-403450	Parks Seasonal
08/05/2013	768263	Verizon Wireless	\$22.53	5020-73120-403450	PUD Meter Readers Account 442018965-00001
08/05/2013	768263	Verizon Wireless	\$200.07	1500-21700-403450	Animal Shelter MDT
08/05/2013	768263	Verizon Wireless	\$493.70	7170-21660-403450	CCSIU Cell/PTT
08/05/2013	768263	Verizon Wireless	\$40.01	7170-21660-403450	CCSIU Air Card
08/05/2013	768263	Verizon Wireless	\$80.02	7170-21660-403450	CCSIU RAVEN
08/05/2013	768263	Verizon Wireless	\$40.01	0100-13130-403450	City Administration Bruce McCandless iPad
08/05/2013	768263	Verizon Wireless	\$80.02	0100-43210-403450	Code Enforcement Air Cards
08/05/2013	768263	Verizon Wireless	\$40.01	1500-22210-403450	Fire MiFi
08/05/2013	768263	Verizon Wireless	\$40.01	2200-22330-402410	Fire HAZMAT MDT
08/05/2013	768263	Verizon Wireless	\$600.27	1500-22210-403450	Fire MDT
08/05/2013	768263	Verizon Wireless	\$80.02	6200-19110-403450	ITD
08/05/2013	768263	Verizon Wireless	\$120.03	2600-55170-403450	Library Outreach Air Cards
08/05/2013	768263	Verizon Wireless	\$4,077.45	1500-21110-403450	Police MDT Toughbooks
08/05/2013	768263	Verizon Wireless	\$470.30	5710-71470-403160	MET Transit Tablets
08/05/2013	768263	Verizon Wireless	\$40.01	1500-21110-403450	Police ICAC 406-690-7347
08/05/2013	768263	Verizon Wireless	\$40.01	1500-21110-403450	Police MiFi 406-633-0820
08/05/2013	768263	Verizon Wireless	\$154.71	1500-21110-403450	Police US Marshall Toughbooks

08/05/2013	768263	Verizon Wireless	\$40.01	0100-51120-403450	PRPL-PARKS PMD Air Card 406-794-6977
08/05/2013	768263	Verizon Wireless	\$240.06	2090-44510-403450	PW-Building Air Cards
08/05/2013	768263	Verizon Wireless	\$192.05	5020-75000-403450	PW-Distribution Collection Tablets 60%/40% 60% 5020-75000-403450 40% 5120-85000-403450
08/05/2013	768263	Verizon Wireless	\$128.03	5120-85000-403450	PW-Distribution Collection Tablets 60%/40% 60% 5020-75000-403450 40% 5120-85000-403450
08/05/2013	768263	Verizon Wireless	\$100.05	6700-31410-403450	PW Engineering
08/05/2013	768263	Verizon Wireless	\$30.02	2110-31320-403450	PW-Streets 406-697-0361 iPad
08/05/2013	768263	Verizon Wireless	\$18.02	5020-75000-403450	PWBELKNAP-AIR 60% 40% 60% 5020-75000-403450 40% 5120-85000-403450
08/05/2013	768263	Verizon Wireless	\$12.00	5120-85000-403450	PWBELKNAP-AIR 60% 40% 60% 5020-75000-403450 40% 5120-85000-403450
08/05/2013	768269	Western Municipal Construction Inc	\$406,283.54	4210-85930-409340	WO 12-05 Five Mile Lift Station
08/05/2013	768275	Yellowstone County Sheriffs	\$3,877.20	7170-21660-407865	2/5 Share of Drug Forfeiture for case #13-DEA- 579672.
08/05/2013	768275	Yellowstone County Sheriffs	\$10,299.45	7170-21660-407865	3/8 Share Drug Forfeiture for cases 2012MOBX0008&2012DCBX0043.
08/05/2013	768276	Yellowstone County Weed District	\$2,284.68	8730-51990-403650	Weed control for parks.
08/05/2013	768276	Yellowstone County Weed District	\$1,243.58	8730-51990-403650	Weed control for parks.
08/05/2013	768278	Zootist Hospitality, LLC	\$24,583.34	2030-15130-409224	Valet Parking - Northern Hotel

Regular City Council Meeting**Meeting Date:** 08/26/2013**TITLE:** Draft 2014 Unified Planning Work Program (UPWP)**PRESENTED BY:** Candi Beaudry**Department:** Planning & Community Services**Information****PROBLEM/ISSUE STATEMENT**

The Planning Division is presenting the Draft 2014 Unified Planning Work Program (UPWP) for the Billings Metropolitan Planning Organization for City Council review and recommendation to the Billings Policy Coordinating Committee (PCC). The UPWP is primarily for the purpose of programming the federal dollars Billings receives from the Federal Highway Administration (FHWA) for transportation planning. These funds are passed through the Montana Department of Transportation (MDT). All planning activities are included in the UPWP so that it represents a comprehensive document of the urban transportation planning program. This UPWP proposes planning activities for Federal Fiscal Year 2014, which runs from October 1, 2013, through September 30, 2014.

This UPWP corresponds directly with the Planning Division's annual work plan. The significant changes in this year's program include adding back a Planner I position and the Alternative Mode Coordinator position within the division, the completion of the Billings Urban Area Transportation Plan, completing a Bike-Pedestrian Corridor Study linking Shiloh Road and Riverfront Park, and completion of a Highway 3 Access Study. The Transit section is Chapter II of the UPWP. The document is consistent with past programs.

ALTERNATIVES ANALYZED

The Council may:

- Accept the program (recommended) and instruct Mayor Hanel, or a designee, to give a positive recommendation to PCC; or
- Reject the plan and instruct Mayor Hanel, or a designee, to give a negative recommendation to PCC. Rejection of the UPWP would mean a significant reduction in funding to complete planning activities in Billings and Yellowstone County; or
- Make amendments to the program document and instruct Mayor Hanel, or a designee, to give a positive recommendation with amendments to PCC

The PCC meeting is scheduled for September 17th.

FINANCIAL IMPACT

Approval of the 2014 UPWP allows the City to access Federal funds for transportation planning in the community. Federal and local funds are combined to provide most of the planning work done by the Planning Division for the City and the County. If the UPWP is not approved, there would be a significant loss of resources for community planning. The breakdown of funding sources is provided below:

- \$ 153,000 Planning Dept. Fee Revenue (City of Billings)
- \$ 51,000 Planning Dept. Fee Revenue (Yellowstone County)
- \$ 388,000 Yellowstone County Levy

- \$1,059,737 Federal Planning (PL) Allocation
- \$1,651,737 Total Program (UPWP)

RECOMMENDATION

Staff recommends that the City Council approve the Draft 2014 UPWP and instruct the Council's representative to carry that recommendation to the PCC meeting on September 17th.

APPROVED BY CITY ADMINISTRATOR

Attachments

Draft 2014 UPWP

Billings Urban Area

Unified Planning Work Program

(UPWP)

Federal Fiscal Year

2014

DRAFT

Prepared By:

Billings/Yellowstone County Planning Department
4th Floor, Parmly Billings Library
510 North Broadway
Billings, Montana 59101

In Cooperation With:

Montana Department of Transportation
Federal Highway Administration
Federal Transit Administration



UNIFIED PLANNING WORK PROGRAM

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INTRODUCTION

The Billings Urban Area planning process is organized and conducted in a cooperative, coordinated, and comprehensive manner. The Yellowstone County Board of Planning, as the designated Metropolitan Planning Organization (MPO), is charged with the responsibility of administering the planning process. Under federal regulation, an MPO must be established for urban areas with populations greater than 50,000 in order to receive federal funds for construction projects and transportation planning. This document, the Billings Urban Area Unified Planning Work Program (UPWP), and a companion document, the Prospectus, is the foundation upon which the planning process is based.

The UPWP is developed each year, and once adopted and approved by FHWA and FTA, is in effect from October 1 to September 30. The UPWP contains a task by task discussion of projects, which are to be undertaken during the program year. It also contains appropriate funding information, staffing information, and a schedule for each project. The UPWP undergoes a comprehensive review at the local, state, and federal levels each year.

This year, Federal Fiscal Year 2014, the format for work program activities conforms to Federal Transit Administration (FTA) Circular 8100.1C, specifically Chapter IV. The Montana Department of Transportation and the Yellowstone County Board of Planning have mutually agreed upon use of this format.

The Prospectus is a detailed description of projects, which occur on a routine basis. Once adopted, the Prospectus is only amended if there is a change in the planning process. The Prospectus also contains information pertaining to the organization of the planning process, agencies involved, and agreements between agencies involved in the process.

Cost overrun guidelines have been established by the Montana Department of Transportation, and agreed to by the Yellowstone County Board of Planning. Those guidelines will determine the allowable overruns for any work program element. Overruns that surpass those outlined in the guidelines will require a UPWP amendment.

This document includes two chapters, Highway and Transit. Each chapter contains individual work elements. These work elements describe work the planning staff will undertake in the program year as well as work accomplished in the past year. Also included is a breakdown of funding sources which include, Planning (PL) funds and Local (City & County) funds which are used to provide funding for non PL eligible activities.

DATES OF LOCAL APPROVAL

TAC –7/25/13

PLANNING BOARD –8/27/13

COUNTY COMMISSION –8/27/13

CITY COUNCIL –8/26/13

PCC –9/17/13

CHAPTER I

YELLOWSTONE COUNTY BOARD OF PLANNING

SECTION I UNIFIED PLANNING WORK PROGRAM

41.11.100 PROGRAM SUPPORT & ADMINISTRATION

100 PROGRAM ADMINISTRATION (4301)
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OBJECTIVE

- To administer the area-wide planning process.
- To support the Board of Planning and other Boards, Commissions, and the City Council and County Commissioners in their decision-making activities in the planning process.
- To engage in administrative and financial actions related to identified planning activities and to prioritize those activities.
- To enhance staff skills and maintain staff exposure to the "state-of-the-art" in planning methodology and computer software.
- To maintain contact with, provide input to, and receive feedback from various local, state and federal agencies, committees and groups during the planning process.

ACCOMPLISHMENTS - FISCAL YEAR 2013

Ensured conformance with federal, state and local administrative and regulatory requirements, as well as maintenance of planning operations.

Members of the planning staff attended various professional meetings, workshops, and conferences at which planning, transportation, transit, bicycle/pedestrian and related topics were presented and discussed.

Specifically, the City/County Planning Department (Planning Department) and members of other local, state and federal departments and agencies actively participated in a diverse set of local meetings, including the Billings Technical Advisory Committee (TAC), Policy Coordinating Committee (PCC), Billings & Yellowstone County Zoning Commissions and Boards of Adjustment, Board of Planning, City Annexation Committee, City Development Process Review Committee, Community Development Board, Traffic Control Board, Bicycle and Pedestrian Advisory Committee, Historic Preservation Board, Billings Livability Partnership and others. The Alternative Modes Coordinator Contract Position did administer grant writing services for the Department and the Alternative Modes Coordinator will continue to do so as a City employee position going forward. The CTEP program was administered from this work element by Planning Department staff and coordination of TA applications and local approvals will be administered through this work element going forward

Planning staff received updates in computer software programs for the geographic information system and its application to mapping data layers such as streets, land use, address, ownerships and

environmental data. Staff regularly utilizes an application tracking and project management software system that integrates the existing City building permit, finance and land management software, as well as coordinated subdivision and development project reviews across City and County departments. The aerial photography coverage will be updated in Fall 2013. Staff also administered updating the City Annexation Policy and Limits of Annexation Map, and assisted in updates to the City's Capital Improvement Program. Implementation of the City's Complete Streets Policy has begun with the development of a Complete Streets Benchmark Report to be published every three years.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

All administrative functions of the Planning Department will be performed under this work element. Program management activities will include, but not be limited to the following:

1. Correspondence
2. Public Relations
3. Employee Guidance & Supervision
4. Program Organization
5. Consultant Liaison Activities
6. Staff Meetings
7. Negotiations
8. Preparation of Contracts
9. Staff Training
10. Performance Monitoring
11. Office equipment acquisition
12. Budget Management and Administration

PL Eligible Activities

- As per the MPO's public participation plan and ongoing public outreach efforts, the planning staff will make available the documents and guidelines for transportation planning activities to the community, as well as keep abreast of federal and state requirements as they relate to the overall planning processes. These activities may include distribution of the Billings Area Bikeway and Trail Master Plan to community organizations or individuals, distribution of the current Billings Area Tour Map for bicycle and pedestrian users and visitors, distribution and explanation of the latest Billings Urbanized Area Traffic County Map, explanation and distribution of the MPO's public participation plan to groups involved or interested in transportation planning processes in the community, and explanation and information dissemination of the TA program to possible project applicants in the community.
- Staff will update the PL & Memorandum of Agreement as necessary.
- Quarterly progress and expenditure reports will be prepared and transmitted to the Montana Department of Transportation (MDT) in order to maintain federal funding support.
- The FY 2014 UPWP will be continually appraised and monitored in terms of content and budget allocations and will be revised when deemed necessary.
- The Fiscal Year 2015 UPWP will be developed under this work element.
- The Board of Planning, Board of County Commissioners and City Council will be kept informed of the activities of the staff and its progress in completing the approved UPWP.
- All planning staff will participate in recognized and approved training programs in order to improve staff skills and capabilities. Planning expertise will be maintained through enrollment in appropriate planning and transportation-related courses at area colleges, workshops, seminars, webinars and conferences.
- Staff will adapt software programs to effectively utilize traffic data and continue computer-training programs.

- The use of PL funds for out-of-state travel and/or registration fees for the above or other purposes will continue to be subject to prior approval of MDT.
- The TA program administration will be funded through this work element.
- Moving Ahead for Progress in the 21st Century (MAP-21) legislation will be reviewed to become familiar with changes affecting the metropolitan planning process.
- The Alternative Modes Coordinator will become a staff position. The position will be funded out of several work elements (100, 200 and 300).
- Grant writing services will continue to be incorporated within the Alternative Modes Coordinator position. Alternative mode activities in this work element will include:
 - Work field inspections, handle complaints and investigate problem areas of the trail system.
 - Presentations as needed.

Locally Funded Activities

- General administrative activities will include maintenance of files, library documents, daily correspondence and preparation of necessary periodic reports.
- Interagency committee participation is included in this work element.
- All staff members will continue to participate in and encourage increased cooperation between state and local agencies, departments and governing bodies.
- The Planning Department will serve both as a coordinator of and a participant in meetings and committees.
- Planning Department involvement will include participation with such agencies as the Housing Authority, Big Sky Economic Development Authority (BSEDA), Air Pollution Control Board, RiverStone Health (formerly the City-County Health Department), legislative study committees, and other agencies.
- Staff will also continue a summer intern program as interest and needs arise; oversight of these individual(s) will take place in this work element.

STAFFING

25 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

The Planning Department will be responsible for administering the area-wide planning process for the City and County.

PRODUCT

- An ongoing administrative program focused primarily at effective and expeditious implementation of this UPWP.
- The continual enhancement of the Planning Department staff skills and knowledge.
- Maintenance of a coordinated, comprehensive, and cooperative planning process that is endorsed and supported by the local community.

FUNDING SCHEDULE - ADMINISTRATION

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$148,500	\$121,500	\$270,000
TOTAL	\$148,500	\$121,500	\$270,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	55	45	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$156,750	\$128,250	\$285,000
TOTAL	\$156,750	\$128,250	\$285,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

**Three computers, and one iPad (\$2,800 Deines, \$2,000 Alt. Mode, \$2,000 Walker) and a Voice Over Internet Conference Phone (\$600) as well as new printer (\$4,000) will be purchased through this element.

101 SERVICE (4302)

OBJECTIVE

- To coordinate the dissemination of information and exchange of ideas between planning agencies and the interested public, decision-makers, and other departments, agencies, and organizations as related to the Billings MPO.

ACCOMPLISHMENTS - FISCAL YEAR 2013

Members of the planning staff were involved in a wide range of service tasks. Planning services included presentations related to roadways and alternative transportation, responding to citizen inquiry and complaints regarding streets, subdivision layout, site distance, zoning request, conformance with the 2014 Transportation Plan Update and the Billings Area Bikeway and Trail Master Plan, Yellowstone County and City of Billings 2008 Growth Policy, West Billings Plan, and various neighborhood and community plans.

Staff presented transportation planning information to its organization and agency partners as needed for educational and decision making purposes. Planning staff also shared information with the community and stakeholders throughout the development of several planning efforts including the Exposition Gateway Master Plan and the Billings North Bypass EIS. The Billings MPO hosted more than 40 webinars covering a variety of topics including transportation and mobility related topics.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- Staff will continue to organize a very successful series of webinars and “brown bag lunch” seminars on a wide range of planning topics, including multi-modal transportation planning and funding, collaborative community planning techniques and planning for sustainability as well as various Institute of Transportation Engineers, Pro Bike/Pro Walk, Sustainable Communities, and Federal Highway Administration webinars.
- Staff is also targeting webinars which educate the public on the transportation planning process and funding as related to the operation of the MPO.

Locally Funded Activities

- Staff will continue to develop and use website tools to enable citizens to access information on upcoming planning activities, board and commission meetings, and recent land use applications, as well as interact with various planning processes through email notification and online comment programs
- Continue increasing community awareness of the interrelationships between land use development and transportation needs through dissemination of information and drafting of planning documents that incorporate both elements together.

STAFFING

3.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

As Assigned.

PRODUCT

- A responsive and flexible planning process utilizing staff capable of providing short-term findings and recommendations, as well as ongoing customer service to the public on all levels of planning projects and regulations.

FUNDING SCHEDULE - SERVICE

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$14,500	\$14,500	\$29,000
TOTAL	\$14,500	\$14,500	\$29,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	50	50	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$16,000	\$16,000	\$32,000
TOTAL	\$16,000	\$16,000	\$32,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

102 CITIZEN INVOLVEMENT (4303)

OBJECTIVE

- To solicit information concerning community values and goals and to receive community input into the development of plans and projects.

ACCOMPLISHMENTS - FISCAL YEAR 2013

Numerous meetings with service clubs, civic groups, and professional organizations were attended by staff members to discuss all facets of local planning. The Planning Board used extensive public input to review and receive comments on a wide range of planning issues throughout the City and County. Meetings of neighborhood task force organizations and neighborhood advisory committees were also attended as requested to answer questions and review long-range planning issues, particularly related to transportation planning and projects, as well as code enforcement complaints. Staff, in coordination with other agencies participated in the implementation of the EBURD Master Plan which included converting 1-way streets to 2-ways with multi-modal amenities, and implementing a form-based code for the EBURD. Projects identified in the South Billings Master Plan were prioritized and scheduled through a series of public meetings. Three of the top four projects focus on improved roadways and bicycle and pedestrian facilities.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- Outreach to the public and all affected jurisdictions for ongoing transportation projects, including but not limited to Bench Boulevard North, Phase I and II reconstruction projects, North Billings Bypass, Zimmerman Trail reconstruction, short-term rail traffic mitigation projects in downtown Billings, and the Zoo MT to Riverfront Park Non-Motorized Access Planning Study.
- The staff will continue to support the Bicycle/Pedestrian Advisory Committee. The Committee is responsible for forwarding recommendations to the Planning Board and governing bodies on bicycle safety, trails, bike lanes, pedestrian safety and access and other matters. The group will be involved in the nomination and review of TA Program, bicycle and pedestrian signing and safety projects, grant applications for non-motorized transportation projects, and community education and outreach on bicycle and pedestrian safety within the MPO.
- TAC and PCC meetings and related notices will be held and disseminated as necessary.
- Staff will continue to update and maintain the MPO's website to provide the most current up to date information to the community.

Locally Funded Activities

- Meetings with various citizen groups will be coordinated and attended for the purpose of soliciting information and ideas on a broad range of planning issues within the Billings Urban Area and throughout Yellowstone County.
- Some of the specific projects that will include community participation include the Zoo MT to Riverfront Park Non-Motorized Access Planning Study, the Highway 3 Corridor Study, the North Billings By-Pass Environmental Assessment, and the 2014 Long Range Transportation Plan.

STAFFING

4.0 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- A comprehensive and coordinated solicitation and collection of public opinions in order to accurately reflect the preferences and priorities of the citizens within the Billings Urban Area.

FUNDING SCHEDULE - CITIZEN INVOLVEMENT

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$20,500	\$20,500	\$41,000
TOTAL	\$20,500	\$20,500	\$41,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	50	50	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$22,000	\$22,000	\$44,000
TOTAL	\$22,000	\$22,000	\$44,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

41.12.200 GENERAL DEVELOPMENT & COMPREHENSIVE PLANNING

200 Community Planning (4304)

OBJECTIVE

- To maintain records and make projections of population and dwelling unit data, land use information, employment data, and to maintain adequate financial records, files and reports.
- To provide current, accurate information pertaining to the quantity of residential, commercial, industrial, and public land in the MPO and across the County.
- To summarize and analyze development trends and to provide visual information to the City Council, County Commission, Planning Board and the public during the public input process for transportation and land-use decision making.
- To recommend implementation of the goals, policies, and strategies of the adopted 2008 Yellowstone County/City of Billings Growth Policy.
- Implementation of the 2014 Billings Urban Area Transportation Plan.

ACCOMPLISHMENTS - FISCAL YEAR 2013

2010 Census and most recent American Community Survey (ACS) data has been updated and placed in various databases as it has become available. Data gathered and updated included annual information related to population estimates for city and counties within the State of Montana. This annual information is used by the public and public agencies for planning purposes. The ACS is accessed for review and dissemination, and updated information released by the US Census Bureau in regards to commuting patterns. Other data gathered includes:

- Building Permits, Demolition Permits, Electrical Permits, Subdivision Applications, Zoning Applications, Special Reviews, Variances, temporary use permits, sign permits, zoning compliance permits and zoning clarification documents, annexation data, population trends, land use trends, school enrollment, employment data and general economic indicators.

The planning staff continued to review the 2010 Census data and the 2011 ACS figures and estimates for population and demographic data. The Census information was made available to various local agencies and organizations and to the general public. This data was used for developing reports, grant applications and planning documents such as the Billings Area Bikeway and Trail Master Plan and the South Billings Urban Renewal District Master Plan.

Several datasets, including the general land use map of the County were updated so as to maintain an inventory of existing conditions. This information was utilized in various planning studies and provided to other departments and the general public. Zoning data developed in element 204 for the entire City and County zoning jurisdictions was provided to neighborhood task force groups and others as requested. Numerous other special purpose maps were prepared for meeting purposes including bicycle trail maps, annexation maps, estimated development density maps and tables for the Limits of Annexation Map area, and other project influence areas. Natural resource, 2010 Census, and jurisdictional boundary information was updated or developed. Traffic count station locations were geo-positioned and linked with the City-County traffic count matrix.

Ongoing review and implementation of sub-area neighborhood and transportation plans, and other planning documents was carried out by staff.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- The web-based GIS software will be upgraded and expanded to ensure compatibility with available datasets and utilize the existing data sets more effectively. Since the City is in the process of converting to a new electronic project tracking and management system, staff is researching the future connection between this system and GIS. The GIS will be utilized to develop a series of maps, including existing and proposed pedestrian trail routes and projects in the community, maps to implement the Hospitality Corridor Study and an Exposition Gateway Master Plan, updates to a preferred growth area map in conjunction with the City's Limits of Annexation Map, and others.
- The planning staff, under the direction of the Board of Planning, will continue to work on long-range planning projects according to the priorities established by both the City of Billings and Yellowstone County. In particular, the continuing implementation of the South Billings Master Plan, and completion of the Zoo MT to Riverfront Park Non-Motorized Access Planning Study, and the Highway 3 Corridor Study.
- Alternative mode activities in this work element will include:
 - Work with staff to insure a bike/pedestrian friendly community.
 - Review of proposed subdivision trail easements.

Locally Funded Activities

- Staff also will continue to work with the Big Sky Economic Development Authority (BSEDA) to implement the Master Plan for the East Billings Urban Renewal District (EBURD) and the Exposition Gateway Master Plan. Both plans include detailed analysis of the transportation and land use connections in the area and promoting sustainable development projects.
- Staff plans to work with the City, County, BSEDA, and neighborhood groups to identify planning needs.
- Continued maintenance and update of socio-economic and land use data for both transportation and comprehensive planning activities will continue in 2014, with new 2010 Census information.
- Various GIS databases and layers will continue to be developed and centrally maintained, including information on neighborhoods, community assets, route planning, trail systems and transportation plans.

STAFFING

20 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- Various reports, files, and projections of socio-economic data necessary for current transportation and comprehensive planning activities, as well as support of City/County economic development activities.
- An ongoing GIS database/mapping system for the City of Billings and Yellowstone County.
- Ongoing updates to the preferred growth areas mapping and analysis for the City, implementation of the City Infill Development Policy, South Billings Master Plan, the Zoo MT to Riverfront Park Planning Study, and the Highway 3 Corridor Study.

FUNDING SCHEDULE - COMMUNITY PLANNING

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$55,800	\$130,200	\$186,000
TOTAL	\$55,800	\$130,200	\$186,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	30	70	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$55,500	\$129,500	\$185,000
TOTAL	\$55,500	\$129,500	\$185,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

204 ZONING ADMINISTRATION (4308)

OBJECTIVE

- To oversee, interpret and enforce current City and County zoning regulations.
- To effectively administer the regulations and provide efficient service to the elected officials and the public.
- To maintain current zoning and land use information for all zoned property within the jurisdiction of the Billings Metropolitan Planning Organization to use in long-range transportation planning studies, traffic analysis, and transportation projects.

ACCOMPLISHMENTS - FISCAL YEAR 2013

During the past year, all applications for zone changes, special reviews, variances, and planned developments were reviewed and processed by the planning staff. Reports and recommendations were prepared on each case to the various boards, commissions, and governing bodies. Digital photos are now incorporated into all zoning reports and Microsoft Power Point presentations are given to all board and commissions. All applications for building permits were also reviewed for compliance with City and County zoning regulations. Special zoning studies and ordinance updates were prepared as requested by the governing bodies. These included drafting of several options for regulation of backyard hens in the City, completing the adoption of a form-based land use code for the EBURD, and making a series of zoning code amendments to bring the regulations into compliance with changes in State Law and changes driven by community interests concerns

Zoning information also was provided to the consultant team working on the North Bypass project as the EIS process was amended and road alignments through the zoning jurisdiction were reviewed. Staff also coordinated with the County GIS Department to ensure that all zone changes within the Billings MPO area were reflected on GIS online and printed maps to ensure land use information was current.

A significant amount of time was also spent assisting the public with general zoning questions. The status of all active zoning applications is now posted on the City/County Planning websites.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- Special review applications will be reviewed for land use compatibility, traffic, access, and overall site design. Traffic accessibility studies will be reviewed when required as part of certain zoning applications that include drive-thru services, high-traffic volume developments, projects that may be adjacent to arterial streets with limited access like Shiloh Road, Grand Avenue or King Avenue West, or may otherwise cause significant impacts to the local transportation system.
- Staff will continue to maintain its zoning maps and land use information so that it is applicable to long-range transportation planning efforts in the Billings MPO. This information is regularly applied to a variety of MPO functions, including corridor analysis efforts like those involved in the Billings Bypass project, specific road projects, TA program applications, non-motorized grant applications, and periodic updates to the Billings Urban Area Long Range Transportation Plan.

Locally Funded Activities

- Carrying out the day to day activities required to effectively administer the zoning regulations as well as ensure that land use information is current and available for all long-range transportation planning efforts, including Transportation Plan updates, specific road projects, corridor studies like the proposed Highway 3 corridor study, and the North Bypass EIS project.
- Activity in 2014 will include ordinance updates as required by State Law, or requested by the public or governing bodies.
- All zone change applications will be reviewed for compliance with local plans.

STAFFING

10 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

Effective zoning regulations and administration for the City of Billings and Yellowstone County.
Effective enforcement of the zoning regulations for Yellowstone County.

FUNDING SCHEDULE - ZONING ADMINISTRATION

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$21,000	\$84,000	\$105,000
TOTAL	\$21,000	\$84,000	\$105,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	20	80	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$22,000	\$88,000	\$110,000
TOTAL	\$22,000	\$88,000	\$110,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

205 SUBDIVISION ADMINISTRATION (4309)

OBJECTIVE

- To maintain the current city and county subdivision regulations and ensure that they are updated when changes in State law occur.
- To effectively administer the regulations and provide efficient service to developers, engineers and surveyors, elected officials, and the community.
- To ensure that development is occurring with minimal negative impacts to the community and that subdivisions are designed to be safe and long lasting in the community.
- To evaluate traffic accessibility studies and general circulation data when a subdivision application is submitted.
- To collect, manage, and apply subdivision development information for long-range transportation planning activities for the MPO – including but not limited to updates to the transportation plan and maintenance of inputs for traffic modeling.

ACCOMPLISHMENTS - FISCAL YEAR 2013

The Board of Planning and the planning staff reviewed all preliminary major and minor plat applications. Numerous conceptual and pre-application meetings were coordinated and attended by staff. All final plats were reviewed and processed. Also, a significant amount of time was spent assisting the public with general subdivision questions. Updates to the City and County Subdivision Regulations due to Legislative changes were drafted and approved (This item is continued into 2014 as stated below).

Staff collected and compiled information on the details of each new subdivision in terms of numbers of lots and land area slated for development. This information is integral to any transportation plan updates or long-range transportation planning efforts undertaken by the MPO in the community to determine population growth and location of residents and commercial services that affect the transportation system. This involves monthly subdivision activity reporting, periodic reviews of new development locations (was recently needed for the revised EIS process for the North Bypass project here in Billings), and is also considered in relation to the CTEP/TA programs and when the MPO pursues grants for non-motorized transportation projects in the community.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- Staff will review all subdivisions for compliance with the Billings Area Transportation Plan, and for conformity with the Billings Area Bikeway and Trail Master Plan, Lockwood Transportation Plan, Blue Creek Transportation Plan, and other neighborhood and community transportation plans as applicable.
- Staff also will continue to collect information on the details of each new subdivision as an integral data source for long-range transportation planning efforts undertaken by the MPO. The MPO expects to use this data in 2014 for a variety of projects, including a Highway 3 Corridor Study, continued alignment analysis for the Inner Belt Loop, and continued analysis for the North Bypass.

Locally Funded Activities

- All subdivision applications will be reviewed for compliance with local and state subdivision law.
- To carry out the day to day activities required to effectively administer the subdivision regulations, and to keep the regulations current.
- Revisions to the City and County Subdivision Regulations as a result of legislative changes from the 2013 Montana Legislature may be required.

STAFFING

11.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

An effective subdivision review process with regard to local and state law, the Growth Policy, and the Billings Area Transportation Plan.

FUNDING SCHEDULE - SUBDIVISION ADMINISTRATION

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$28,800	\$67,200	\$96,000
TOTAL	\$28,800	\$67,200	\$96,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	30	70	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$31,800	\$74,200	\$106,000
TOTAL	\$31,800	\$74,200	\$106,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

41.13.300 LONG RANGE TRANSPORTATION PLANNING

300 TRANSPORTATION SYSTEM DATA (4310)

OBJECTIVE

- To develop and maintain current transportation system data files and records.
- To provide transportation planning and data information to City and County staff, elected officials, developers, engineering firms, and the general public.

ACCOMPLISHMENTS - FISCAL YEAR 2013

The traffic count program for FY 2013 was completed. Travel times/delay/speed studies were completed, calculations computed, and level-of-service values determined. Staff participated in the update of the City of Billings Capital Improvement Program (CIP). Accident information was compiled and analyzed. Some the accident data was used in the drafting of the Billings Area Bikeway and Trail Master Plan. The staff also continued to utilize the trail scanners that was purchased and found new and better ways to both use the scanner in more trail locations in the community and display the data for various applications. Seasonal Traffic Intern was funded to complete these functions for the Planning Department and to share with other departments and the community. A silo based data retention system was put into place. This system allows for digital data storage of all the traffic count information and will enable better staff, agency and public access to the information in 2014.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- The traffic count program for the Billings Urban Area as well as the Yellowstone County influence area will be conducted and the appropriate data recorded during FY 2014. All traffic count data will be submitted to the MDT by February 1, 2014.
- Accident data will be compiled and analyzed to determine high hazard locations.
- Staff will update, where appropriate, the City's Capital Improvement Program.
- Staff will collect and maintain bike/pedestrian information through the trail census and use of the trail-bike/pedestrian scanner.
- Additional integration of the junior Transportation Planner position into the Department's transportation project work and familiarity with transportation planning issues will continue. This individual continues to be responsible for managing traffic data for studies and reference, administering the TA program, training for future modeling traffic conditions related to new developments and transportation system changes.
- The traffic count data silo will be maintained and access for other agencies and the public will be coordinated with the system.
- The Seasonal Traffic Intern position will continue to be funded through this program and located in the Planning Department under the supervision of the senior Transportation Planner.
- The Alternative Modes Coordinator position will revert back to a staff position and partially funded through this element as well as others in the UPWP. Duties will include but not limited to:
 - Maintain Bike/pedestrian data bases.
 - Maintain data base for easement acquisition.

STAFFING

12.5 Staff Months – City/County Planning

4.0 Staff Months – City/County Planning (Seasonal)

11.0 Staff Months - City Engineering (Contract Position)

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning/MDT

PRODUCT

Documentation as necessary, support of transportation grant programs, transportation system modeling, updated Traffic Count Program, and research and integration of traffic information into planning projects and development review activities.

FUNDING SCHEDULE - TRANSPORTATION SYSTEM DATA**FUNDS PROGRAMMED - FISCAL YEAR 2013****FUNDING SOURCE**

AGENCY	PL	LOCAL	TOTAL
MPO	\$140,000	0	\$140,000
TOTAL	\$140,000	0	\$140,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2014**FUNDING SOURCE**

AGENCY	PL*	LOCAL	TOTAL
MPO	\$145,000	0	\$145,000
TOTAL	\$145,000	0	\$145,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

301 TRANSPORTATION PLAN (4311)

OBJECTIVE

- Update the 2009 Billings Urban Area Transportation Plan.
- Implement the Goals and Objectives in the 2014 Billings Urban Area Transportation Plan.
- Develop (where necessary) and maintain data for the urban area in order to effectively monitor and evaluate the validity of the Transportation Plan.

ACCOMPLISHMENTS - FISCAL YEAR 2013

Staff completed a Request for Proposals to hire a consultant to assist with the update to the 2009 Transportation Plan. Elements of review in the Plan will include Goals and Objectives, an expanded Transit section, a look at the Railroad interface with the community and a review of current projects listed in the 2009 Study. Staff is working with a project oversight committee to guide the progress of the plan through the transportation planning process.

Development projects were reviewed for compliance and implementation of the Transportation Plan as well as the Billings Area Bikeway and Trail Master Plan. Staff worked with TAC and PCC to develop new projects and establish timelines for existing projects identified in the Transportation and the Bikeway and Trail Master Plan.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- Staff will continue implementation of the goals and objectives in the Billings Area Bikeway and Trail Master Plan.
- Staff will complete the 2014 Transportation Plan. This will be a major update to the Plan. Staff will continue to work toward a comprehensive, fiscally constrained project list to recommend to PCC in the coming year.
- Staff will also integrate the Transportation Plan with the City's Capital Improvement Program to ensure consistency.
- Projects will continue to be reviewed for future implementation in the City's CIP and the MPO's TIP.

STAFFING

9.0 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- Implementation of transportation projects identified in the Billings Area Bikeway and Trail Master Plan, the Transportation Improvements Program, Transportation Plan and the Capital Improvements Program. Work will continue on a 2014 Transportation Plan.

FUNDING SCHEDULE - TRANSPORTATION PLAN

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE			
AGENCY	PL	LOCAL	TOTAL
MPO	\$283,500	0	\$283,500
TOTAL	\$283,500	0	\$283,500

DISBURSEMENT PERCENTAGE			
AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE			
AGENCY	PL*	LOCAL	TOTAL
MPO	\$220,000	0	\$220,000
TOTAL	\$220,000	0	\$220,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

** \$100,000 of the total amount listed will be used to complete the 2014 Transportation Plan and \$9,000 for revision and printing of Bike/Pedestrian maps.

302 PLANNING STUDIES (4312)

OBJECTIVE

- To update and develop site-specific plans and transportation studies where appropriate.

ACCOMPLISHMENTS - FISCAL YEAR 2013

- The Hospitality Corridor Study and an Exposition Gateway Master Plan are two studies that were completed in Fiscal Year 2013. This was accomplished through coordination of funding from this program and other local partners. The study areas for both of these projects are proposed to include the transportation corridor from the I-90 Lockwood Interchange to the Airport Road/Main Street Intersection and the land along this corridor. These studies were completed through a consultant contract in coordination with staff support.
- Staff assisted the East Billings Urban Renewal District (EBURD) management team in reviewing traffic data, road functional classification, and other transportation information to implement the Master Plan. Staff participated in discussions with the City, County, BSEDA, EBURD property owners, and others to formulate the process to complete the Hospitality Corridor Study and an Exposition Gateway Master Plan.
- A Downtown Circulation Study was completed. This study analyzes transit and pedestrian movement between the downtown area and neighboring University District and Medical Corridor. Recommendations on a possible circulator bus system were made however funding questions still remain.
- Discussions with MDT, the City, Burlington Northern Santa Fe (BNSF) and Montana Rail Link (MRL) began on short-term recommendations for addressing traffic congestion due to increasing train traffic. A standing committee to address this issue has been formed and meets monthly to review progress.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- Another new study that may begin in 2014 is a Highway 3/Airport Road Corridor study that would stretch from west of the Zimmerman Trail/Airport Road intersection to the Airport Road/27th Street intersection. It would address ingress and egress to Airport Road, future access options as development occurs along the roadway, future intersection improvements, storm water management along Airport Road at the top of the rimrocks, and bicycle and pedestrian access and safety along the corridor. The study would be completed through a consultant contract.
- A planning study will be undertaken looking at connecting the Zoo MT area with Riverfront Park with a bike/pedestrian, trail/on street connection.
- The Planning Division will solicit proposals to determine the feasibility of wirelessly transmitting the electronic signal indicating the pedestrian and vehicle gate closure at railroad crossings to emergency service providers, digital advanced warning signs, and possibly the public.

Locally Funded Activities

- Staff will be involved in the coordination through completion of all planning studies undertaken. This includes contract negotiations, coordination of citizen advisory groups, public meetings, overseeing contract deliverables and project rap-up.

STAFFING

6.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- Completed Urban Area-wide transportation studies

FUNDING SCHEDULE – PLANNING STUDIES

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE			
AGENCY	PL	LOCAL	TOTAL
MPO	\$84,000	\$56,000	\$140,000
TOTAL	\$84,000	\$56,000	\$140,000

DISBURSEMENT PERCENTAGE			
AGENCY	PL	LOCAL	TOTAL
MPO	60	40	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE			
AGENCY	PL*	LOCAL	TOTAL
MPO	\$78,000	\$52,000	\$130,000**
TOTAL	\$78,000	\$52,000	\$130,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

**Estimates for the planning studies are \$65,000 for the Highway 3 Corridor Study in FY 14. Also, \$40,000 is budgeted for a Zoo MT to Riverfront Park Non-Motorized Access Planning Study (Consultant Contract) and a \$20,000 Feasibility Study for wireless transmission of gate closure for downtown rail.

41.15.500 TRANSPORTATION IMPROVEMENT PROGRAM

500 TRANSPORTATION IMPROVEMENT PROGRAM (4313)
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OBJECTIVE

- To maintain a viable five-year program of transportation improvements for the Billings Urban Area.

ACCOMPLISHMENTS - FISCAL YEAR 2013

A Transportation Improvement Program (TIP) update was produced to reflect current project status. Determinations were prepared for conformity to the Clean Air Act. Compliance with the new requirements of the MAP-21 reauthorization was completed.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- The Transportation Improvement Program (TIP) will be updated as needed to reflect current project status. A certification statement will be included, as appropriate, to conform to the planning regulations. Based on the Transportation Plan, projects will be evaluated and ranked in accordance with the Priority Ranking Procedures, and in accordance with consistency/conformity procedures. Necessary data will be gathered from primary and secondary sources by the planning staff based upon the Memorandum of Understanding with the City of Billings Public Works Department, establishing areas of data responsibility. Conformity determinations will be prepared as necessary to ensure conformity with the Clean Air Act.

STAFFING

2.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- A current transportation improvement program which reflects conformity with FHWA, the Clean Air Act, and local priorities.

FUNDING SCHEDULE - TRANSPORTATION IMPROVEMENT PROGRAM

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$27,000	0	\$27,000
TOTAL	\$27,000	0	\$27,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$28,000	0	\$28,000
TOTAL	\$28,000	0	\$28,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

41.16.600 SPECIAL PROJECTS

600 ENVIRONMENTAL CONSIDERATIONS (4314)

OBJECTIVE

- Maintain current records of monitored air pollution levels and obtain other environmental data as necessary within the Metropolitan Planning Area.
- Review proposed development and transportation system improvements with respect to environmental considerations within the MPO influence area.

ACCOMPLISHMENTS - FISCAL YEAR 2013

Air quality monitoring information was obtained from the County Air Pollution Control Board. Air quality mapping for the State Air Quality Bureau was revised. The Congestion Mitigation Air Quality (CMAQ) program was implemented. Staff continues to monitor carbon monoxide (CO) information in the Urbanized Area.

The Socio-Economic and Environmental (SEE) effects guidelines were used to review proposed developments and transportation system improvements.

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- The planning staff will continue to utilize the SEE effects guidelines to evaluate all major development proposals in terms of transportation systems. This would include the CMAQ program.
- Work will continue to maintain the Billings air quality designation.
- Staff will continue to review the MOVES Program and others like it and their relationship to the MPO.

STAFFING

2.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

Current environmental data as necessary, as well as a comprehensive planning and transportation planning process which substantially addresses the socio-economic and environmental consequences associated with growth and development.

FUNDING SCHEDULE - ENVIRONMENTAL CONSIDERATIONS

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE			
AGENCY	PL	LOCAL	TOTAL
MPO	\$25,000	0	\$25,000
TOTAL	\$25,000	0	\$25,000

DISBURSEMENT PERCENTAGE			
AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE			
AGENCY	PL*	LOCAL	TOTAL
MPO	\$26,000	0	\$26,000
TOTAL	\$26,000	0	\$26,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

41.17.700 OTHER ACTIVITIES

700 CONTINGENCY (4315)

OBJECTIVE

- To provide for the accounting of available un-programmed funds in the current UPWP.

ACCOMPLISHMENTS - FISCAL YEAR 2013

N/A

PROPOSED ACTIVITIES - FISCAL YEAR 2014

PL Eligible Activities

- This work element will be utilized for accounting purposes only. No specific work activity will be charged to this work element.

STAFFING

N/A

FUNCTIONAL AGENCY RESPONSIBILITY

N/A

PRODUCT

N/A

FUNDING SCHEDULE - CONTINGENCY

FUNDS PROGRAMMED - FISCAL YEAR 2013

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$118,859	0	\$118,859
TOTAL	\$118,859	0	\$118,859

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2014

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$340,737	0	\$340,737
TOTAL	\$340,737	0	\$340,737

*The matching ratio is Federal PL--86.58% and State match-13.42%.

SECTION II -- FUNDING

**TABLE I
FUNDING SUMMARY
FEDERAL FISCAL YEAR 2014**

WORK ELEMENT	FUNDING SOURCES FY 2014		
	PL*	LOCAL	EST. COST
100 Administration	\$156,750	\$128,250	\$285,000
101 Service	16,000	16,000	32,000
102 Citizen Involvement	22,000	22,000	44,000
200 Community Planning	55,500	129,500	185,000
204 Zoning	22,000	88,000	110,000
205 Subdivision	31,800	74,200	106,000
300 Transportation System	145,000	0	145,000
301 Transportation Plan	220,000	0	220,000
302 Planning Studies	78,000	52,000	130,000
500 T.I.P.	28,000	0	28,000
600 Environmental	26,000	0	26,000
700 Contingency	340,737	0	340,737
TOTAL	\$1,141,787.00	\$509,950**	\$1,651,737

*The matching ratio is Federal PL--86.58% and State match-13.42%.

**\$82,050 in local funds unobligated.

**TABLE II
FUNDING COMPARISONS**

WORK ELEMENT	FY 2014 ESTIMATED COST	FY 2013 ESTIMATED COST
100 Administration	\$285,000	\$270,000
101 Service	32,000	29,000
102 Citizen Involvement	44,000	41,000
200 Community Planning	185,000	186,000
204 Zoning Administration	110,000	105,000
205 Subdivision Administration	106,000	96,000
300 Transportation System Data	145,000	140,000
301 Transportation Plan	220,000	283,500
302 Planning Studies	130,000	140,000
500 T.I.P.	28,000	27,000
600 Environmental Considerations	26,000	25,000
700 Contingency	340,737	118,859
TOTAL	\$1,651,737	\$1,461,359.00

**TABLE III
FUNDING PERCENTAGES FEDERAL FISCAL YEAR 2014**

WORK ELEMENT	RECIPIENT	PL	LOCAL	TOTAL
100 Administration	MPO	55	45	100
101 Service	MPO	50	50	100
102 Citizen Inv.	MPO	50	50	100
200 Community Planning	MPO	30	70	100
204 Zoning Administration	MPO	20	80	100
205 Subdivision Admin.	MPO	30	70	100
300 Trans. System Data	MPO	100		100
301 Transportation Plan	MPO	100		100
302 Planning Studies	MPO	60	40	100
500 T.I.P.	MPO	100		100
600 Environmental	MPO	100		100
700 Contingency	MPO	100		100

**TABLE IV
STAFF MONTHS BY WORK ELEMENT FISCAL YEAR 2014**

WORK ELEMENT	DIRECTOR (Millar)	PLANNER II (Walker)	SENIOR PLANNER (Vacant)	PLANNING MANAGER (Friday)	PLANNER II (Mattox)	CLERK (Deines)	PLANNER II (Spalding)	PLANNER I (Green)	PLANNER II (Cromwell)	Alternative Modes Coordinator	TOTAL M.M.
100	7	1.5	2.5	5.5	.5	1.5	.5	.5	1	4.5	25
101	.5		1				.5	.5	1		3.5
102	.5		.5	.5	.5	.5	1	.5			4
200	1.5		5	2	1	2	1	5	1	1.5	20
204			.5	.5		.5	.5	2	6		10
205			.5	1		.5	7.5		2		11.5
300		2.5	.5	.5	5	2				2	12.5
301	.5	4		.5	2	2					9
302	.5	1		.5	1	1		2.5			6.5
500	.5	1			.5	.5					2.5
600		1	.5		.5	.5					2.5
TOTAL	11	11	11	11	11	11	11	11	11	8	107

*This table indicates approximately how many man months individual staff members work in each work element.

OTHER STAFF		
WORK ELEMENT	CITY TRAF. TECHNICIAN	SEASONAL TRAF. COUNTER
300	11	4
TOTAL	11	4

SECTION III

INDIRECT COST PLAN

INTRODUCTION

The Office of Management and Budget Circular A-87 "Cost Principles for States and Local Governments" is used as governing criteria for establishing the allowed costs.

IDENTIFICATION OF COSTS

The costs are delineated below by type:

DIRECT	INDIRECT	BENEFITS
Salaries & Wages	Maintenance	FICA
Legal Notices	Reproduction	PERS
Travel	Supplies	Workmen's Compensation
Printing	Postage	Accident Insurance
Training	Subscriptions	Health Insurance
Consultants	Telephone	Sick Leave
Equipment	Utilities	Vacation
Mileage	Rent	Holidays
Moving/Interview	Audit	Maternity
	Messenger	Military
		Life Insurance
		Dental Insurance

ALLOCATION OF COSTS

Direct costs will be charged to the work program line item to which they apply.

An indirect cost rate of **12%** of the City and County's direct salaries and wages is proposed. The **12%** rate will be applied to the direct wages and salaries of each line item within the work program to cover all indirect expenses.

Benefits will be calculated at a rate of **47%** of the City and County's direct salaries and wages charged to each line item.

FUNDING SOURCES

The degree of participation by each funding agency is based on the pro-rations which have been determined for each line item. Each agency will be billed their share of the total charges made against each line item according to the approved pro-rations.

Funding sources and amounts contained in the UPWP are as follows:

Planning Dept. Fees (City of Billings)	\$153,000
Planning Dept. Fees (Yellowstone Co.)	\$51,000
Yellowstone County (Mill)	\$388,000
PL*	\$1,059,737
TOTAL	\$1,651,737

*The matching ratio is Federal PL--86.58% and State match-13.42%.

SUMMARY

The indirect cost rate is a predetermined fixed rate which is not subject to adjustment. The base period used in determining the rate is the period from July 1, 2012 through June 30, 2013. The calculated rate is applicable to the grant period, which is October 1, 2013 through September 30, 2014.

LIST OF ACRONYMS

ADA	American Disability Act
BSEDA	Big Sky Economic Development Authority
CAC	Citizen Advisory Committee
CMAQ	Congestion Mitigation Air Quality
CTEP	Community Transportation Enhancement Program
EBURD	East Billings Urban Renewal District
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIS	Geographic Information System
HPMS	Highway Performance Monitoring System
ISTEA	Intermodal Surface Transportation Efficiency Act
MAP-21	Moving Ahead for Progress in the 21 st Century
MDT	Montana Department of Transportation
MPO	Metropolitan Planning Organization
PCC	Policy Coordinating Committee
PEP	Private Enterprise Participation
PL	Planning Funds
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act for the 21 st Century
TA	Transportation Alternative Program
TAC	Technical Advisory Committee
TDP	Transit Development Plan
TIP	Transportation Improvement Program
UPWP	Unified Planning Work Program
VMT	Vehicle Miles Traveled
YCBP	Yellowstone County Board of Planning

CHAPTER II
CITY OF BILLINGS TRANSIT DIVISION
SECTION I - UNIFIED PLANNING WORK PROGRAM

44.21.00 Program Support and Administration

44.21.01 Program Administration

OBJECTIVE

To provide program support, general administration, grant administration, and training in support of transit planning activities.

ACCOMPLISHMENTS FISCAL YEAR 2013

Conformance with federal, state, and local administrative requirements for maintenance of transit planning function, including continuing to maintain and update the Transportation Coordination Plan. Attended training opportunities & enhanced knowledge and skills. Managed FTA Section 5303 grant activities, and prepared transit aspect of UPWP. Participated in TAC and other meetings.

PROPOSED ACTIVITIES FISCAL YEAR 2014

All administrative functions necessary in support of transit planning activities will be performed. Quarterly progress and expenditure reports will be prepared and transmitted to the Montana Department of Transportation, Urban Planning Division to maintain federal funding support. Furthermore, this UPWP will be revised when deemed necessary. The FY 2014 UPWP for transit planning activities will also be developed under this line item.

Staff participates in recognized and approved training programs in order to improve skills and capabilities. Planner will assimilate documents, regulations, and codes to keep abreast of federal, state, and local requirements as they relate to the transit planning process. To maintain interaction and feedback with appropriate citizen and professional groups, staff will participate with the TAC, Coordination Plan Committee, citizen advisory boards and others as needed. Grant administrative functions will also be performed.

STAFFING

313.0 Transit Planner Staff Hours
62.6 Administrative Support Staff Hours
62.6 Transit Manager Staff Hours

438.2 Total Staff Hours

FUNCTIONAL AGENCY RESPONSIBILITY

City Transit Division

PRODUCT

An ongoing administrative program to carry out the transit planning function.

FEDERAL PROGRAM PARTICIPATION

Federal Transit Act Section 5303 Metropolitan Planning Grant

FUNDING SCHEDULE - 44.21.01

Expenditures	Local	FTA	Total
Programmed FY 13	\$4,388	\$17,552	\$21,940
Estimated FY 2014	\$5,544	\$22,178	\$27,722

44.24.00**Short Range Transportation Planning**

44.24.01

New Transportation Service Evaluation and Analysis

OBJECTIVE

To facilitate considerations of means to ensure that citizens will have acceptable public transportation alternatives in the future, including during times of constrained financial resources.

ACCOMPLISHMENTS FISCAL YEAR 2013

Updated projections of future revenues and expenses. Assisted with annual and out-year budget and financial resources analysis, including multi-year spreadsheets. Arranged for a variety of on-going data gathering and analysis efforts to monitor system. Identified the operating and capital needs required to ensure reliable fleet and effective system functioning and assisted with preparation of related grant applications, grant revisions, and budget documents. Considered farebox and other revenue changes.

PROPOSED ACTIVITIES FISCAL YEAR 2014

Continuation of activities undertaken in FY 2013 including arranging and assisting with financial analysis and planning and assessing future capital and operating requirements. Consider any possibly needed service modifications, with assistance of consultant as appropriate, including means to continue addressing needs with fewer resources. Continue planning efforts regarding public and stakeholder involvement and input opportunities. Work with Consultants and Planning Department on updating the transit section of the Long Range Transportation Plan.

STAFFING

677.20 Transit Planner Staff Hours

135.46 Administrative Support Staff Hours

169.33 Transit Manager Staff Hours

982.09 Total Staff Hours

PRODUCT

Identification of and plans for efficient and effective transit service for the future, such as financial and capital analyses and possible system modifications.

FUNCTIONAL AGENCY RESPONSIBILITY

City Transit Division

FEDERAL PROGRAM PARTICIPATION

Federal Transit Act Section 5303 Metropolitan Planning Grant

FUNDING SCHEDULE - 44.24.01

Expenditures	Local	FTA	Total
Programmed FY 13	\$10,620	\$42,482	\$53,102
Estimated FY 2014	\$11,885	\$47,541	\$59,426

OBJECTIVE

To improve service and ridership in existing transit system.

ACCOMPLISHMENTS FISCAL YEAR 2013

Worked with operational staff in reviewing and implementing system improvements to existing routes and services and to assess system functioning. Assisted in assessing upcoming operational needs. Continued to develop Marketing Enhancement Programs. Attended to regulatory documents as required for continued funding. Provided monthly ridership (including wheelchair and bike rack use) analysis, assessed ridership trends, and prepared other information on system functioning as requested. Analyzed data provided by ITS software that provided real-time information on vehicle locations, thus allowing for better management of the transit service and provide riders with real-time arrival and departure times. Analyzed internal administrative functioning including further implementation of computerization and/or technology improvements. Monitored GPS and CCTV data to analyze possible improvements to routes and schedules.

PROPOSED ACTIVITIES FISCAL YEAR 2014

Continuation of activities undertaken in FY 2013. Assist in identification and implementation of means to improve current service, including analyzing the routes and schedules with the use of GPS and CCTV data and ITS real-time software. This element may also include activities such as assisting with marketing to attract and educate “choice riders” and senior riders on how to read the schedules and use transit; and to enhance public image of existing system and services as well as analyses of internal functions and operations. Other tasks may include monitoring public reaction to modified routes, schedules and marketing efforts, and assist in assessing budgetary needs.

STAFFING

690.45 Transit Planner Staff Hours
138.09 Administrative Support Staff Hours
138.09 Transit Manager Staff Hours

966.63 Total Staff Hours

FUNCTIONAL AGENCY RESPONSIBILITY

City Transit Division

PRODUCT

Information relating to existing service/system enhancement, such as analyses of system functions and budget alternatives.

FEDERAL PROGRAM PARTICIPATION

Federal Transit Act Section 5303 Metropolitan Planning Grant.

FUNDING SCHEDULE - 44.24.02

Expenditures	Local	FTA	Total
Programmed FY 13	\$10,275	\$41,102	\$51,377
Estimated FY 2014	\$11,569	\$46,274	\$57,843

44.25.00

Transportation Improvement Program

44.25.01

T.I.P.

OBJECTIVE

To maintain a viable five year program of transit improvements for the Billings Urban Area.

ACCOMPLISHMENTS FISCAL YEAR 2013

The TIP was updated to reflect current project status and include upcoming projects, information was provided to MPO to assist in community-wide Section 5310 project prioritization for inclusion in TIP. STIP process was monitored especially with regard to the discretionary grant.

PROPOSED ACTIVITIES FISCAL YEAR 2014

City Transit Division will develop information on the operating and capital projects for which MET Transit and MET Special Transit plan to pursue federal grant assistance for inclusion in the TIP to be prepared by the MPO. Monitor inclusion of TIP in STIP to ensure ability to obtain federal Sections 5307, 5310 & 5339 grant assistance.

STAFFING

98.00 Transit Planner Staff Hours
19.60 Administrative Support Staff Hours
19.60 Transit Manager Staff Hours

137.2 Total Staff Hours

FUNCTIONAL AGENCY RESPONSIBILITY

City Transit Division will provide transit-related information to the County Planning Department for the MPO's inclusion in the TIP document.

PRODUCT

A current TIP as necessary for FTA grant approvals.

FEDERAL PROGRAM PARTICIPATION

Federal Transit Act Section 5303 Metropolitan Planning Grant.

FUNDING SCHEDULE - 44.25.01

Expenditures	Local	FTA	Total
Programmed FY 13	\$1,346	\$5,382	\$6,728
Estimated FY 2014	\$1,642	\$6,568	\$8,210

44.26.00 Implementation of Americans with Disabilities Act (ADA)

44.26.15	Implementation of Americans with Disabilities Act (ADA)
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OBJECTIVE

To ensure optimal use of City of Billings funds in meeting elderly and disabled transportation needs for both specialized and fixed route transportation in accordance with Federal Americans with Disabilities Act (ADA) regulations.

ACCOMPLISHMENTS FISCAL YEAR 2013

Continued implementation of the paratransit Eligibility Certification process and familiarizing elderly and disabled citizens with use of fixed route system as appropriate. Continued monitoring of transit system's compliance with the ADA regulations and assisted with related community relations. Assessed financial functioning of paratransit service. Monitored procedures and policies involving lift-equipped fixed-route service and other accessibility features and requirements. Assisted in assessment of future vehicle needs and relevant procurement of vehicles as related to best serving elderly and disabled citizens. Assisted with continued integration of the paratransit function within the City's MET Transit System. Assisted in efforts to develop and resolve operational policy issues and to improve MET Special Transit's efficiency & cost-effectiveness, including monitoring implementation of Paratransit Scheduling software.

PROPOSED ACTIVITIES FISCAL YEAR 2014

Continuation of activities undertaken in FY 2013. Maintain positive relationship with disabled and elderly community and continued identification of means to address transit and special transportation needs, including assisting in efforts to assess both short and long term paratransit needs of the community and organizational and fiscal means to address those needs. Monitor and assess means to improve efficiency and effectiveness of paratransit service, including the update of the current paratransit software system. Continue to facilitate effective service provision and usage of lift-equipped fixed-route service. Participate on resource advisory group.

STAFFING

372.00 Transit Planner Staff Hours
74.40 Administrative Support Staff Hours in support of Planner
624.19 Paratransit Coordinator Staff Hours
218.47 Clerical Staff Hours in support of Paratransit Coordinator
74.40 Transit Manager Staff Hours

1,363.46 Total Staff Hours

FUNCTIONAL AGENCY RESPONSIBILITY

City Transit Division

PRODUCT

Continued community consensus on how ADA regulations related to transit is to be complied with by the City of Billings. Continued community consensus on how to address specialized and lift-equipped and other transit needs of the community's disabled citizens through City funding.

FEDERAL PROGRAM PARTICIPATION

Federal Transit Act Section 5303 Metropolitan Planning Grant.

FUNDING SCHEDULE - 44.26.15

Expenditures	Local	FTA	Total
Programmed FY 13	\$13,484	\$53,934	\$67,418
Estimated FY 2014	\$15,044	\$60,177	\$75,221

SECTION II FUNDING

**Table 4
Funding Summary and Staff Months by Element - City Transit Division
Federal Fiscal Year 2014**

Work Element	Funding Source			Disbursement Percentage		Staff Hours
	City	FTA	Total Amount	City	FTA	
44.21.01	\$5,544	\$22,178	\$27,722	20	80	438.20
44.24.01	\$11,885	\$47,541	\$59,426	20	80	982.09
44.24.02	\$11,569	\$46,274	\$57,843	20	80	966.63
44.25.01	\$1,642	\$6,568	\$8,210	20	80	137.20
44.26.15	\$15,044	\$60,177	\$75,221	20	80	1,363.46
SUB TOTAL	\$45,684	\$182,738	\$228,422	20	80	3,887.58
TOTAL	\$45,684	\$182,378	\$228,422	20	80	3,887.58

ALLOCATION OF COSTS

Expenditures identified include direct costs, benefits at the rate of 47% of direct salary or wages, and indirect costs at the rate of 13% of direct salary or wages. These rates for benefits and indirect costs were approved in a February 6, 2013 letter from the MDT Urban Planning Section.

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Public Hearing and Resolution for Setting Mill Levy Rates

PRESENTED BY: Patrick M. Weber, Financial Services Director

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

This resolution sets the tax year 2013 City property tax mill levies for the Public Safety Levy (PSII) at 54.36 mills, General Obligation Debt Service Parks at .83 mills, General Obligation Debt Service Streets of 2.44 mills, General Obligation Debt Service Library at 6.56 mills and General Obligation Debt Service Series A Baseball Stadium at 5.51 mills. These levies are based on the certified taxable valuation from the Montana Department of Revenue.

The total mill levy rate for tax year 2013 will be 178.70, which is 4.12 mills more than tax year 2012. The increase is mainly due to a shortfall in PS II for tax year 2012 - see below.

PS II	Assssed	Received	Difference
Real	\$7,856,873 -	\$7,313,794	\$(543,079)
Personal	\$343,127 -	\$302,112	(<u>41,015</u>)
		Shortage	\$(584,094)
		Delinquent	<u>\$318,769</u>
	Additional to assess in 2013		\$265,325

ALTERNATIVES ANALYZED

The Council must hold a public hearing and then may:

- Approve the resolution; or
- Not approve the resolution.

FINANCIAL IMPACT

Applied to a \$200,000 home, the 178.70 mills would result in a City property tax of about \$482 for 2013 compared to \$471 for 2012.

RECOMMENDATION

Staff recommends that the City Council hold the public hearing and approve the resolution setting the mill levy rates for tax year 2013.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution PSII and GO Bonds

RESOLUTION 13-_____

A RESOLUTION ESTABLISHING THE MILL LEVIES FOR PUBLIC SAFETY,
GENERAL OBLIGATION DEBT FOR PARKS, STREET, LIBRARY, AND
BASEBALL STADIUM DEBT SERVICE FOR TAX YEAR 2013.

WHEREAS, pursuant to law, the City of Billings is required to make annual mill levies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS,
MONTANA:

1. That a Public Safety Mill Levy, which voters approved in November of 2004 in the amount of \$8.2 million, there was a shortage of \$265,000 in FY 13, \$8,465,000 (54.36 mills), is hereby imposed on all taxable property within the City of Billings, Montana, for the Fiscal Year **July 1, 2013 through June 30, 2014**.
2. That additional Mill Levies in the amounts stated are hereby imposed on all taxable property within the City of Billings, Montana, to provide payment for the following:
 - A. .83 mills-General Obligation Debt Service Parks
 - B. 2.44 mills-General Obligation Debt Service Streets
 - C. 6.56 mills-General Obligation Debt Service Library
 - D. 5.51 mills-General Obligation Debt Service Baseball Stadium Series A
3. That when said taxes are collected, the same shall be placed in respective funds for the City and expended pursuant to the annual budget.
4. This Resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the **26th day of August, 2013**

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Public Hearing and Resolution for Park District 1 Assessment

PRESENTED BY: Patrick M. Weber, Financial Services Director

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

This resolution establishes the Park District 1 assessment of 1.217 % of taxable value, resulting in \$1,895,000 in revenue.

ALTERNATIVES ANALYZED

The Council must hold a public hearing and then may:

- Approve the resolution; or
- Amend and approve the resolution; or
- Not approve the resolution.

FINANCIAL IMPACT

Applied to a home with a \$200,000 market value, the 1.217 % of taxable value would result in an assessment of approximately \$33.

RECOMMENDATION

Staff recommends that the City Council hold the public hearing and approve the resolution setting the assessment for Park District 1 for tax year 2013.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution PD 1

RESOLUTION 13- _____

A RESOLUTION ASSESSING PROPERTIES WITHIN THE CITY OF BILLINGS FOR THE PARK DISTRICT 1 ASSESSMENT, PROVIDING FOR NOTICE, HEARING AND ADOPTION.

WHEREAS, Billings, Montana City Resolution provides for an annual assessment for park district 1;

and

WHEREAS, said Montana Code Annotated provides that the City Council shall annually fix said charge.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ASSESSMENT FOR FISCAL YEAR 2013. The Park District 1 for the fiscal year 2014 is hereby fixed and assessed against each and every parcel of real property within the City. Each parcel shall pay to the City that portion of the total Park District 1 assessment of \$1,895,000 imposed annually as hereinafter provided, as the total taxable value of each parcel bears to the total certified taxable value as of August 5, 2013, within the City. The assessment is **1.217 %** per taxable value dollar, provided, however:

2. NOTICE OF HEARING. On Monday, August 26, 2013 at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

3. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 26th day of August, 2013.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Public Hearing and Approval of Resolution Approving and Adopting Budget Amendments for Fiscal Year 2012/2013

PRESENTED BY: Patrick M. Weber Finance Director

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

The City Council is being asked to conduct a public hearing and consider passing a resolution that amends the FY 2013 budget. The Council uses the same process for adopting the annual budget and all amendments to it. Year-end expenses were higher than expected in two Funds:

Street Light Maintenance Districts electricity costs were higher than budgeted. Fund reserves will be used for the increased costs.

The Police Department had several vacancies during the year and it has minimum staffing requirements. The minimum staffing procedures require available officers to work more hours of overtime than usual to cover the assigned beats and shifts. This resulted in an additional expenditure of \$200,000. The new 800 MHz system costs were greater than budgeted and were mostly absorbed by decreases in other operations and maintenance, except for the \$25,000 of costs for which a budget amendment is necessary. Transfers from the General Fund reserve will be made for the amendment.

ALTERNATIVES ANALYZED

The Council may: Approve the requested budget amendments; or Not approve the requested budget amendments, which would put the City in violation of Montana Code Annotated.

FINANCIAL IMPACT

The requested budget amendments will be funded by reserves.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the resolution approving and adopting the budget amendments for Fiscal Year 2013.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution

Exhibit A

RESOLUTION 13-

A RESOLUTION TO MAKE **FISCAL YEAR 2012/2013** ADJUSTMENTS TO APPROPRIATIONS PURSUANT TO M.C.A. 7-6-4006 AS AMENDED, AND PROVIDING TRANSFERS AND REVISIONS WITHIN THE GENERAL CLASS OF SALARIES AND WAGES, MAINTENANCE AND SUPPORT AND CAPITAL OUTLAY.

WHEREAS, M.C.A. 7-6-4006 provides that the City Council, upon proper resolution, adopted by said Council at a regular meeting and entered into its Minutes, may transfer or revise appropriations within the general class of salaries and wages, maintenance and support, and capital outlay, and

WHEREAS, based upon a Budget Review (**FY 2012/2013**), it is necessary to alter and change said appropriations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the attached transfers or revisions are hereby adopted.

(SEE EXHIBIT A)

PASSED AND APPROVED by the City Council, this 26th day of August, 2013.

THE CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

EXHIBIT A

Revenue Expenditure

Fund 8100 - Street Light Maintenance Districts Fund

Street Light Maintenance electricity costs were higher than budgeted. Fund reserves will be used for the increased costs.

8100-31830-403410	25,000	Electricity
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Fund 1500 - Public Safety Fund - Police Department, Fund 0100-14120 - General Fund - Nondepartmental

The Police Department had several vacancies during the year and it has minimum staffing requirements. The minimum staffing procedures require available officers to work more hours of overtime than usual to cover the assigned beats and shifts. This resulted in an additional expenditure of \$200,000. The new 800 MHz system costs were greater than budgeted and were mostly absorbed by decreases in other operations and maintenance, except for the \$25,000 of costs for which a budget amendment is necessary. Transfers from the General Fund reserve will be made for the amendment.

1500-21130-401110	200,000	Salaries
1500-21110-403451	25,000	800 MHz charges
0100-14120-408253	225,000	Transfer to Public Safety Fund
1500-15100-307515	225,000	Transfer from General Fund

Regular City Council Meeting

Meeting Date: 08/26/2013
TITLE: Special Review 909 - Public Hearing
PRESENTED BY: Candi Beaudry
Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

This is a request to allow the construction of a 3-plex multi-family dwelling in a Residential 6,000 (R-60) zone on Lots 25-27, Block 3, State Realty Subdivision, a 9,375 square foot parcel of land. The property is owned by Dave Hagstrom. The applicant proposes to construct one 3-plex on the property at the intersection of Jefferson Street and State Avenue. The Zoning Commission conducted a public hearing on August 6, 2013, and is forwarding a recommendation of conditional approval based on the 3 criteria for special reviews on a 2-1 vote.

ALTERNATIVES ANALYZED

The Planning Division reviewed the application and recommended conditional approval to the Zoning Commission. The Zoning Commission concurred with this recommendation based on the 3 criteria for special reviews. Before a recommendation of approval or conditional approval can be made, each special review request must demonstrate conformance with three primary criteria: 1) the application complies with all parts of the Unified Zoning Regulations, 2) the application is consistent with the objectives and purposes of the Unified Zoning Regulations and the 2008 Growth Policy, and 3) is compatible with surrounding land uses and is otherwise screened and separated from adjacent land to minimize adverse impacts. This application conforms to the first criteria because the property is in a district that allows multi-family dwellings by special review. The proposed dwellings meet the required setbacks, lot coverage maximum and building height. The applicant is proposing to use the alley as a primary access for the off-street parking for the 3 dwelling units. Landscaping is proposed for the remainder of the site. The application is conforming to the purposes of the regulations, the 2008 Growth Policy and the Billings Infill Policy (December 2011), specifically the recommendation to encourage re-development of under-utilized land, encouraging compatible uses and avoiding leapfrogging development beyond city services.

The application also conforms to the third criteria and conditions of approval are recommended to mitigate any potential impacts to surrounding property. The Zoning Commission is recommending conditions for this special review based on the approval criteria for special review uses.

PROPOSED CONDITIONS

1. The special review approval is for Lots 25-27, Block 3, State Realty Subdivision, generally located at 3 Jefferson Street.
2. The special review approval is for the construction of 1, 3-plex dwelling and no other use or development configuration is intended or implied by this approval.
3. Any expansion of the proposed building or off-street parking greater than 10 percent of what is shown on the submitted site plan will require an additional special review approval.

4. All exterior lighting, including security lighting shall have full cut-off shields so no part of the fixture or lens projects below the cut-off shield. The maximum height of any light pole in the outdoor areas shall be 15 feet above grade. Exceptions to this requirement are allowed for porch or entry doorway lighting.
5. No construction or demolition activity will occur before 7 am or after 8 pm daily.
6. The applicant/owner will remove the shrub/tree on the northwest corner of the property and properly maintain and trim the existing trees in the boulevard on Jefferson Street. Any new trees planted shall not be any of the following species: Carolina poplar, other populus subspecies including any variety of aspens, elms, lombardy poplar, silver leaf poplar, weeping willow, or box elder. The trees will be continuously maintained and replaced as necessary by the owner.
7. Any centralized solid waste storage shall be enclosed by a wall on 3 sides and a closing gate or gates. The wall and gates for the solid waste storage shall be similar or complimentary in color to the adjacent buildings and shall be sight-obscuring. The wall and gates shall be tall enough that no part of the interior dumpster(s) is visible from the outside.
8. The site will be developed in substantial conformance with the submitted site plan including landscaping, parking and building locations.
9. These conditions of special review approval shall run with the land described in this authorization and shall apply to all current and subsequent owners, operators, managers, lease holders, heirs and assigns.
10. The proposed development shall comply with all other limitations of Section 27-613 of the Unified Zoning Regulations concerning special review uses, and all other City of Billings regulations and ordinances that apply.

FINANCIAL IMPACT

Approval of the special review will likely increase the property value when re-development occurs. This will raise the city's tax base.

BACKGROUND

This is a request to allow the development of a 3-plex multi-family dwelling in an R-60 zone. The city requires a special review for this use in the R-60 zoning district. The applicant is proposing the 3-plex on the 9,375 square foot parcel at the corner of Jefferson Street and State Avenue. The property is currently developed with 1 single family home constructed in 1920. The applicant intends to demolish the existing home and construct a new 3-plex dwelling with off-street parking from the alley to the east. The new building will be constructed 70 feet from the centerline of State Avenue, a minor arterial street and meet the required front setback from Jefferson Street. The neighborhood consists of single family and 2-family homes and is zoned residential throughout the area. Mr. Hagstrom states he intends to mirror the existing home architecture in the neighborhood by providing a 6/12 pitched roof and a covered front porch for each unit. The applicant intends to build 3-bedroom units to better accommodate families. The applicant will have to pave or improve the existing alley to provide the off street parking from the alley. Solid waste service will be in the alley and may require additional collection barrels from the Solid Waste Division.

The zoning surrounding the site is uniform with R-60 for all surrounding properties. The development pattern has not changed in the past 50 years in this neighborhood. There are a few nodes of commercial activity where streets intersect State Avenue and then larger commercial areas on State Avenue close to the intersection with 1st Avenue South. Single family and 2-family dwellings are pre-dominant in the area although there are a few multi-family dwellings within 2 blocks of this property. A 3-family dwelling is not out of character for this neighborhood and is supported by the city's Infill Policy and 2008 Growth Policy.

STAKEHOLDERS

The Zoning Commission conducted a public hearing on August 6, 2013, and received the Planning staff report and testimony from the applicant, Dave Hagstrom. Lynda Woods of 9 Jefferson Street, Doug Beringer of 2 Jefferson Street, and Randy LaFrance of 28 Adams Street testified in opposition to the special review. The Zoning Commission concurred with the Planning staff recommendation of conditional approval based on the findings of the 3 criteria for special reviews.

Mr. Hagstrom testified the proposal supports several goals of the 2008 Growth Policy and the Infill Policy. He stated the 3-plex will be in character with the existing neighborhood and the style and roof pitch will be similar to the surrounding residences. He stated the new building will also have a front porch to encourage the new residents to spend time with the existing neighbors. Mr. Hagstrom said this project is supported by the goals of the Infill Policy by reducing sprawl and provides more affordable housing in this central area of Billings. He stated he will set the rents so families that make 60% or less of the median income for Billings can afford to live in the new building. He stated the units will be 3 bedrooms which will accommodate small to medium size families. Mr. Hagstrom stated he has done a number of similar infill projects in Billings Southside and predicts this one will also be successful. Mr. Hagstrom stated he has spoken with several of the neighbors about their concerns over parking and property values. He stated he is providing 6 off-street parking spaces that will have access from the alley to the east. He stated this is more than the required off-street parking for a 3-plex dwelling. He stated in his experience his infill projects have not reduced property values but instead have increased property values in the area.

Commission member Dan Wagner asked about the time line for starting and completing the project. Mr. Hagstrom stated he would like to get started as soon as the Council approves the request and he would likely finish within 1 year of permit approval. Member Mike Boyett asked whether 6 off-street parking spaces would be enough for the 3-plex. Mr. Hagstrom stated from his experience building these infill projects, 6 spaces would be more than enough. Mr. Hagstrom stated he built a similar project with 8 bedrooms and he provided 5 off-street parking spaces. He stated these spaces are hardly ever used for parking but are used for outdoor recreation by the children living in the apartments. Mr. Hagstrom stated he is aware of the on-street parking congestion but this condition is the result of other properties not providing off-street parking. He stated few of these older homes have driveways off the street and have not built parking spaces off the alley. Chairman Leonard Dailey Jr. asked whether Mr. Hagstrom was comfortable with the proposed conditions. Mr. Hagstrom stated he had already removed the shrub on the northwest corner as required by condition #6 and he was in agreement with the other conditions. Chairman Dailey asked which way the front doors will face and whether the structure will have a basement. Mr. Hagstrom stated the front doors will face State Avenue and it will have a basement but no living space below grade. He stated the basement will be for storage and utilities.

Lynda Woods of 9 Jefferson Street testified in opposition to the application. She stated she opposed based on the existing density of the neighborhood, the on-street traffic congestion and the effect the 3-plex will have on the re-sale value of her property. Ms. Woods presented the Commission with a petition signed by 28 surrounding residents opposed to the special review and with recent photos of the on-street parking congestion on Jefferson Street. Ms. Woods also displayed a map showing the lots in opposition to the application. Ms. Woods stated while there are a few duplexes and triplexes in the neighborhood, there are many more nonconforming 2-family dwellings that owners have converted but are not shown on the tax records or have 2nd addresses. She stated this has resulted in a very dense neighborhood with little on-street parking available for residents and guests. Ms. Woods stated she thought a single family or two-family dwelling would be a better option for Mr. Hagstrom's lot given the existing conditions. Ms. Woods stated 3 families would over burden the neighborhood and all of the impact would be felt by the neighbors to the south of this lot. Ms. Woods stated she does not doubt a new 3-plex will raise property values, but would have a negative effect on the marketability of the surrounding residences. A 3-unit apartment building would be considered a commercial use and would not enhance the market demand for her home. Ms. Woods stated this neighborhood is different than other areas since most residences are owner-occupied. She stated 21 of the 24 properties she visited while circulating her petition were owner occupied. She stated 21 of the 28 people who signed the petition opposed to the special review were homeowners. She stated not one owner within 300 feet is here in support of the special review. Chairman Dailey asked if there would be more impact to on-street parking congestion from 3 units than from 2 units on this lot. Ms. Woods stated the on-street parking is already congested but believed a 2-family dwelling would have less impact on the parking. Chairman Dailey asked whether Ms. Wood's property had any off-street parking. Ms. Woods stated there were a couple of parking spaces behind her house parallel to the alley but she does not use them. Ms. Woods stated her roommate does park off the alley. Ms. Woods stated that many homes on Jefferson Street do not have driveways off the street and few have any parking off the alley so everyone has to park on the street.

Doug Beringer of 2 Jefferson Street stated he has lived across the street from this property for 26 years and worked for the Solid Waste Division for 36 years. He stated he does have parking off the alley but it is a narrow turn radius to his parking spots. He stated many times he parks on the street. He stated sometimes he has to park at his sister's house a few blocks away and walk home. He stated some guests and residents have parked vehicles in front of his house and left them there for 10 to 12 days. He stated he is opposed to the special review because of the on-street parking situation. Mr. Beringer stated there was not room for 3 more families in this neighborhood.

Mr. Randy LaFrance of 28 Adams Street stated he was opposed to the application because parking is already too congested on Jefferson Street. Mr. LaFrance stated he thought the parking spaces shown on the site plan were too small for 6 cars. He stated if each unit had 2 vehicles that would leave no off-street guest parking spaces so guests would have to park on Jefferson Street. He stated the garbage bins in the alley are overflowing most of the time. He stated the applicant should provide a separate on-site dumpster. He stated all of the homes in the area are owner occupied and they have invested many thousands of dollars in maintenance and repairs. He stated the new residents would not have a vested interest in maintaining the property. He stated rentals are not common in the neighborhood so this 3-family dwelling would be out of place. He stated a single family or 2-family dwelling would be a better choice on this corner lot.

Mr. Hagstrom provided rebuttal to the Commission. He stated the off-street parking spaces are the required minimum dimensions by the City Engineering Division. He stated 1 or 2 additional garbage barrels in the alley should be sufficient for the 3-plex. He stated the normal number of barrels in an alley is 1 barrel for every 3 dwelling units so 1 should be sufficient. Mr. Hagstrom stated he will likely limit the number of vehicles per unit to 2 within the rental agreements with the families. He stated this will ensure the 6 spaces will not be less than the number of vehicles for his tenants. He stated he understands the parking congestion issue but he is providing off-street parking for his 3 units. He stated he will provide the addition garbage barrels in the alley.

Chairman Dailey closed the public hearing and Member Dan Wagner made a motion to recommend denial of the special review based on his finding the proposal is not compatible with the existing neighborhood. Member Boyett seconded the motion. Member Wagner stated a 2 family dwelling would be a better fit on this site in this neighborhood. He stated he was concerned with the lack of off-street guest parking and the lack of an on-site dumpster for the tenants use. Chairman Dailey stated he did not believe the impact from a duplex would have less of an impact to the existing congested parking or overburden garbage collection. He stated he agreed with the staff's findings of the 3 criteria and recommendation of conditional approval. He stated he thought the 3-plex proposal was an agreeable development on this lot. The Commission voted 1 in favor and 2 opposed to recommend denial of the special review. Chairman Dailey called for another motion. Member Boyett moved to recommend conditional approval and adopt the findings of the 3 criteria as proposed by Planning staff. The motion was seconded by Member Wagner. Member Boyett stated the neighbors acknowledge the parking congestion exists and the garbage collection barrels are already not sufficient. He stated this situation should not burden this property owner. Member Boyett thought the proposed 3-plex would fit in this area and would not add more impact than a duplex. The motion was approved on a 2-1 vote with Member Wagner opposed.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

The consistency with adopted plans and policies is discussed in the Alternatives Analyzed section above.

RECOMMENDATION

The Zoning Commission recommends conditional approval of Special Review 909 based on the findings of the 3 criteria for special reviews on a 2-1 vote.

APPROVED BY CITY ADMINISTRATOR

Attachments

[Zoning Map](#)

[Site Photos](#)

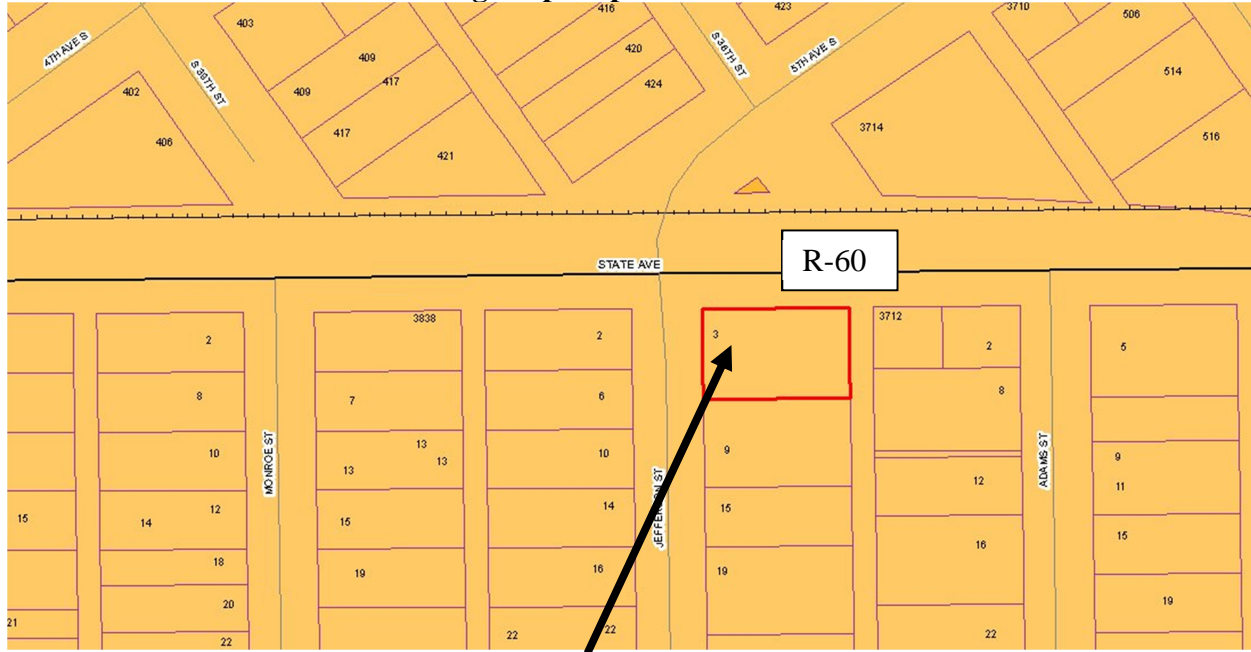
[Site Plan and Applicant Letter](#)

[SSTF Letter of Support](#)

[Petition opposed to SR 909](#)

[On street parking congestion photos SR 909](#)

Attachment A
Zoning Map – Special Review #909



Subject Property

Attachment B
Site photos – Special Review #909



Subject Property – 3 Jefferson Street



Subject Property – view from State Avenue

Attachment B, continued
Site photos – Special Review #909



View south along Jefferson Street



View west along State Avenue

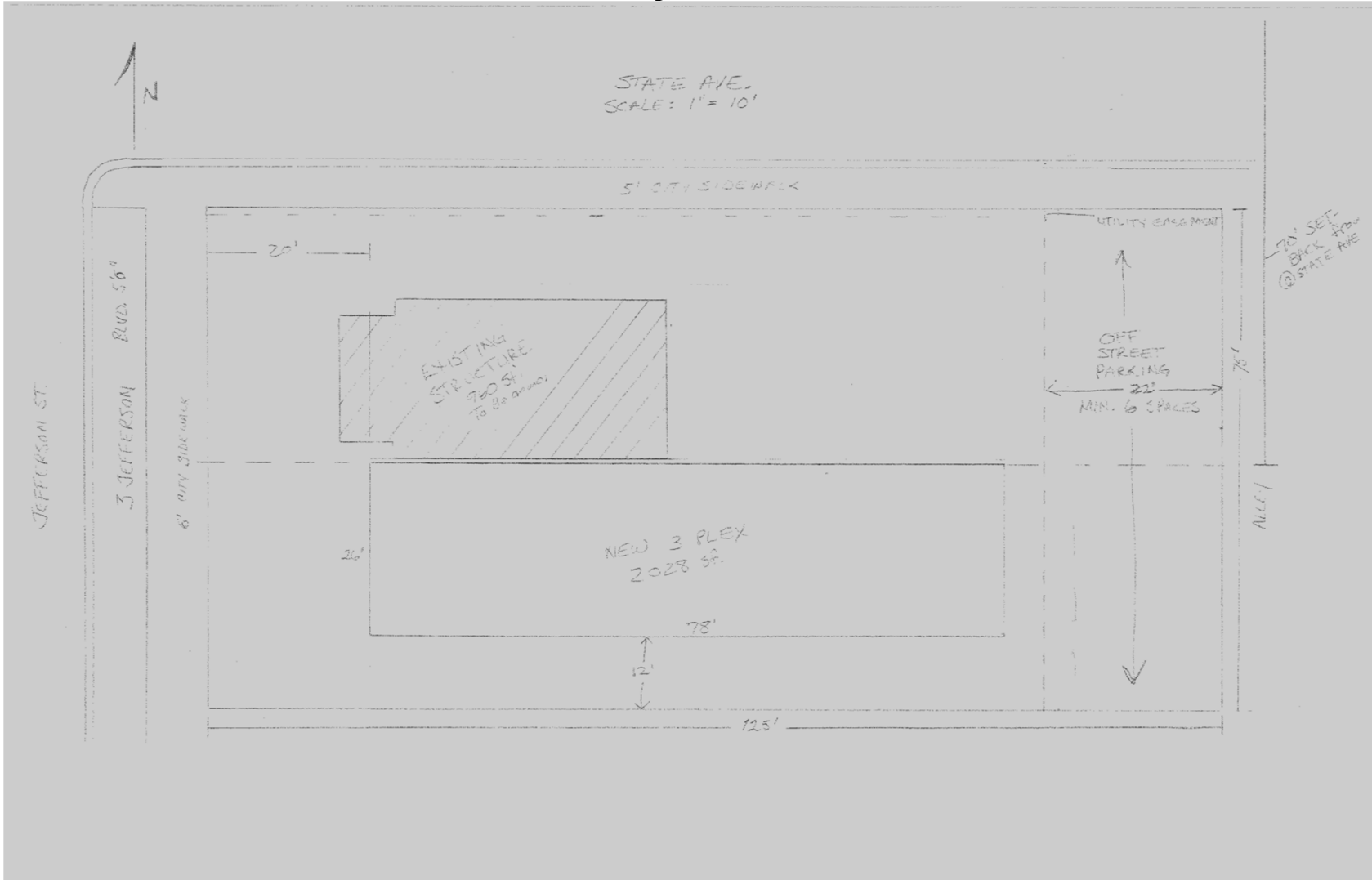
Attachment B, continued
Site photos – Special Review #909



View west across Jefferson Street



Attachment C
Site Plan – Special Review #909



Applicant Letter – Special Review #909

Special Review Application Narrative for 3 Jefferson

A. In what ways is your proposal consistent with the goals and policies of the adopted Growth Policy.

This new residential 3-plex in an existing R-6000 neighborhood is consistent with goal #1. This new project will be designed to fit into this older, generally low-income neighborhood. The architecture will be modest, to keep costs low, but attractive, utilizing a 6/12 roof pitch and covered front porch for each unit. As a residential project in a neighborhood striving to maintain its residential identity, this project is in keeping with the objectives of this issue.

This new 3-plex is consistent with the objectives of issue #2 in that it will be consistent, sensitive and compatible with the character of the adjacent residential neighborhoods. It will only improve quality of property for the surrounding neighbors and 3 tenant families.

This project, speaks to issue #4 and urban sprawl in that it removes a blighted, abandoned, 2 bedroom house in this R-6000 neighborhood and utilizes the 9375 sf lot to its potential. This property is already serviced by city water and sewer services and this makes good use of existing infrastructure.

This project addresses issue #5 as it will be rented to low-income tenants with rents and utility payments held at levels affordable to people earning less than 60% of area Medium income as determined by the Department of Housing and Urban Development.

B. Why is there a need for the intended use of the property at this location?

Billings is experiencing population growth, but not all new rental units are within an affordable range for low-income folks. This project will remove 1 abandoned 2-bedroom unit and better use the land zoned for 3, 3 bedroom units. It is located close to many jobs, and along a public transportation route. The property is within minutes of I-90, a large food store and the Billings downtown.

C. How will the public interest be served if this application is approved?

This project will provide quality, low-cost housing for 3 Billings families while bringing needed and attractive development to Billings' South side.

D. The special review is being sought only because as a 3-plex, it will be considered a commercial project and all commercial projects must go through Special Review. The project is simply the removal of a blighted, 2 bedroom house and construction of a 3-plex consisting of a total of 9 bedrooms.

SOUTH SIDE NEIGHBORHOOD TASK FORCE
901 South 30th Street
Billings, Montana 59101
(406) 254-2445

Rcvd 8/6/13
From Dave
Hagstrom

August 2, 2013

City Zoning Commission
City of Billings
c/o Planning and Community Services Department
510 North Broadway, 4th Floor
Billings, MT 59101

Re: Variance Request for Jefferson Street

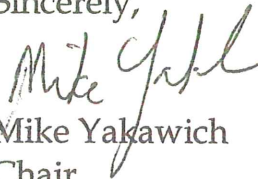
Dear Members of the Zoning Commission:

At its July meeting, the South Side Neighborhood Task Force reviewed the variance request by Dave Hagstrom to put a tri-plex on property at the corner of Jefferson Street and State Avenue. Our organization voted to support this variance if the triplex with three-bedroom units is built as described to us by Mr. Hagstrom at our meeting.

We continue to be concerned about the fact that single family housing is often replaced by rental housing in our neighborhood, and that the density variances sometimes approved by the commission place big demands on the small lots in the South Side Neighborhood. Our group encourages the Planning Department and the Commission to encourage and require that those working in our neighborhood consult with their potential neighbors and the Task Force before going forward with new projects in the area.

Thank you for your attention to our concerns and your hard work in making our community the best a community can be.

Sincerely,



Mike Yakawich
Chair

South Side Neighborhood Task Force

Rev'd 8/6/13
from Linda Woods

PETITION IN OPPOSITION TO TRI-PLEX AT 3 JEFFERSON

We, the neighbors of the proposed project, oppose the special review request in order to construct a tri-plex multi-family dwelling at 3 Jefferson on the corner of State and Jefferson.

NAME	ADDRESS / PHONE	HOMEOWNER	RENTER	SIGNATURE
Alicia Waddell	24 Adams St 259-3665	✓		Alicia Waddell
Drew Lemke	15 Adams St 530-4009	✓		Drew Lemke
Betty Shearer	11 Adams		✓	Betty Shearer
George Gray	7 Monroe	✓		George m. Gray
Kelly Gray	7 Monroe	✓		Kelly Gray
Bonnie Mizell	10 Jefferson	renter	✓	Bonnie Mizell
Robbie Hagel	10 Jefferson	✓		Robbie Hagel RN
Renee Gehring	10 Jefferson		✓	Renee Gehring
Alicia Pelgro	12 Adams	✓		Alicia Pelgro
Casey Hubble	19 Adams	✓		Casey Hubble
Andrea Long	23 Jefferson	✓		Andrea Long
John Young	424 S. 35th	✓		John Young
Jenny Kay	22 Jefferson		✓	Jenny Kay

26 people.

PETITION IN OPPOSITION TO TRI-PLEX AT 3 JEFFERSON

We, the neighbors of the proposed project, oppose the special review request in order to construct a tri-plex multi-family dwelling at 3 Jefferson on the corner of State and Jefferson.

NAME	ADDRESS / PHONE	HOMEOWNER	RENTER	SIGNATURE
Robert Coltharp	15 Jefferson	X		<i>Robert Coltharp</i>
Lisa Clark	15 Jefferson	X		<i>Lisa Clark</i>
Toni Donovan	19 Jefferson	X		<i>Toni Donovan</i>
SHAWN DONOVAN	19 JEFFERSON	X		<i>Shawn Donovan</i>
DIANN J. WOLRAVEN	27 JEFFERSON	X		<i>Diann J. Wolfraven</i>
Doug Berenger	2 Jefferson	X		<i>Doug Berenger</i>
Rhonda Norris	421 5th 39th St	X		<i>Rhonda Norris</i>
Prince Linwood	9 Adams		X	<i>Prince Linwood</i>
Connie Schuman	30 Jefferson	X		<i>Connie Schuman</i>
SESAN SMITH	14 Jefferson		X	<i>Sesan Smith</i>
DIANNA Merrill	3712 State	X		<i>Diana Merrill</i>
Joseph Degele	2 Adams	X		<i>Joseph L. Degele</i>
Rosella Rodriguez	5 Adams	X		<i>Rosella Rodriguez</i>

Rcvd
8/6/13
from Linda Woods

















Regular City Council Meeting

Meeting Date: 08/26/2013
TITLE: Special Review 910 - Public Hearing
PRESENTED BY: Candi Beaudry
Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

This is a request to allow the construction of three, 4-plex multi-family dwellings in a Residential 6,000 (R-60) zone on Lots 16-18, Block 2, Broadacre Subdivision, a 27,950 square foot parcel of land. The property is owned by Bonini Enterprises, LLC and the agent is EEC, LLC. The applicant has submitted a concurrent lot area variance to the Board of Adjustment and staff is recommending approval of the variance. The applicant proposes to construct three 4-plex dwellings on the property west of the intersection of 10th Street West and Wyoming Avenue. The Zoning Commission conducted a public hearing on August 6, 2013, and is forwarding a recommendation of conditional approval based on the 3 criteria for special reviews on a 3-0 vote.

ALTERNATIVES ANALYZED

The Planning Division reviewed the application and recommended conditional approval to the Zoning Commission. The Zoning Commission concurred with this recommendation based on the 3 criteria for special reviews. Before a recommendation of approval or conditional approval can be made, each special review request must demonstrate conformance with three primary criteria: 1) the application complies with all parts of the Unified Zoning Regulations, 2) the application is consistent with the objectives and purposes of the Unified Zoning Regulations and the 2008 Growth Policy, and 3) is compatible with surrounding land uses and is otherwise screened and separated from adjacent land to minimize adverse impacts. This application conforms to the first criteria because the property is in a zoning district that allows multi-family dwellings by special review. The proposed dwellings meet the required setbacks, lot coverage maximum and building height. The applicant will use the alley as an access for 6 of the dwellings to access off-street parking. Two of the buildings will have driveways off the adjacent street and there will be enclosed garage spaces and surface parking for each building. Landscaping is proposed for the remainder of the site. The application conforms to the purposes of the regulations, the 2008 Growth Policy and the Billings Infill Policy (December 2011), specifically the recommendation to encourage re-development of under-utilized land, encouraging compatible uses and avoiding leapfrogging development beyond city services.

The application also conforms to the third criteria and conditions of approval are recommended to mitigate any potential impacts to surrounding property. Planning staff is recommending conditions for this special review based on the approval criteria for special review uses.

PROPOSED CONDITIONS

1. The special review is limited to Lots 16-18, Block 2, Broadacre Subdivision generally located at the intersection of Wyoming Avenue and 10th Street West.
2. The special review approval is for the construction of three, 4-plex dwellings and no other use or development configuration is intended or implied by this approval.
3. Any expansion of the proposed building or off-street parking greater than 10 percent of what

is shown on the submitted site plan will require an additional special review approval.

4. All exterior lighting, including security lighting shall have full cut-off shields so no part of the fixture or lens projects below the cut-off shield. The maximum height of any light pole in the outdoor areas shall be 15 feet above grade. Exceptions to this requirement are allowed for porch or entry doorway lighting.

5. No construction or demolition activity will occur before 7 am or after 8 pm daily.

6. The applicant/owner properly maintain and trim any new trees planted on the property. New trees shall not be any of the following species: Carolina poplar, other populus subspecies including any variety of aspens, elms, lombardy poplar, silver leaf poplar, weeping willow, or box elder. The trees will be continuously maintained and replaced as necessary by the owner.

7. Any centralized solid waste storage shall be enclosed by a wall on 3 sides and a closing gate or gates. The wall and gates for the solid waste storage shall be similar or complimentary in color to the adjacent buildings and shall be sight-obscuring. The wall and gates shall be tall enough that no part of the interior dumpster(s) are visible from the outside.

8. The site will be developed in substantial conformance with the submitted site plan – Option A - including landscaping, parking and building locations.

9. These conditions of special review approval shall run with the land described in this authorization and shall apply to all current and subsequent owners, operators, managers, lease holders, heirs and assigns.

10. The proposed development shall comply with all other limitations of Section 27-613 of the Unified Zoning Regulations concerning special review uses, and all other City of Billings regulations and ordinances that apply.

FINANCIAL IMPACT

Approval of the special review will raise the property value of these vacant lots. City service fees will be increased from the vacant rate to the developed rate when the property is developed.

BACKGROUND

This is a request to allow the development of three, 4-plex multi-family dwellings in an R-60 zone. The city requires a special review for this use in the R-60 zoning district. The applicant is proposing to construct a total of 12 units on the 27,950 square foot parcel at the corner of 10th Street West and Wyoming Avenue. The property is currently vacant. The applicant has submitted 2 site plans but prefers to construct the site in accordance with the site plan labeled Option A. The Planning staff agrees that Option A is the preferred site layout. It provides drive approaches from Wyoming Avenue and 10th Street West to garages and parking pads in front of those garages. Six of the proposed dwelling units will have garage access from the alley. The alley will be paved to accommodate this traffic. This is more compatible with existing residences. Option B shows an internal parking lot with access only from the alley. The 12 dwelling units will be in 3 separate structures and 2 will be facing Wyoming Avenue and 1 will face 10th Street West. Wyoming Avenue has single family and 2-family homes and is zoned R-60 on both sides of the street. There is 1 lot developed with multi-family dwellings on the west end of the block. The applicant will extend city street improvements along Wyoming and 10th Street West including sidewalks curbs and gutters. The applicant intends to build a variety of floor plans within each building to accommodate the market demand for apartments. Solid waste service will be located in the alley.

The zoning surrounding the site is R-60 to the north and west. To the south and east is CC zoning and these properties are developed for commercial and retail uses. The commercial properties on Broadwater Avenue have undergone changes in use and renovations in the past decade. Single family and 2-family dwellings are pre-dominant on Wyoming Avenue although there are a few multi-family dwellings within 2 blocks of this property. Three 4-plex dwellings are not out of character for this neighborhood and is supported by the city's Infill Policy and 2008 Growth Policy.

STAKEHOLDERS

The Zoning Commission conducted a public hearing on August 6, 2013, and received the Planning staff recommendation and testimony from the applicant, Joe Bonini and the agent, Eggart Engineering. The Zoning Commission received written testimony from Merry Lee Olson from the YWCA on 9th Street West.

Mr. Quentin Eggart of EEC, agent for the applicant, testified in favor of the application. Mr. Eggart stated he had reviewed the written testimony of the YWCA and will address each requested condition. He stated the city will require the applicant to pave the alley since 1 of the buildings will have access to the alley. He stated the applicant will provide upgrades to the south half of Wyoming Avenue in front of the property and on the west half of 10th Street West. The improvements will include curb, gutter, sidewalks and pavement. The applicant will handle all new storm water on-site and retain a 50-year storm event. He stated the applicant wants to proceed with the Option A site plan as this allow 4 driveways (2 off each street) to the garages. Mr. Eggart stated City Engineering has given preliminary approval for the driveways. He stated the first requested condition from the YWCA requested 1.5 parking spaces per unit. Mr. Eggart stated they are providing 41 off-street spaces which includes the garage spaces for the proposed 12 dwelling units. Mr. Eggart stated the 2nd requested condition by the YWCA had to do with restricting on-street parking on 9th Street West and the 900 block of Wyoming. He stated the proposed project should have no impact on this area and this condition should not be imposed. He stated the 3rd condition proposed by the YWCA will be met as new sidewalks will be required on the property frontage on 10th Street West and Wyoming. He stated the 4th YWCA proposed condition is to meet the minimum landscaping standards and the applicant proposes to landscape the entire lot that is not covered by buildings or parking spaces. He stated the 5th condition proposed by the YWCA does not make construction sense. The proposed 2-year time limit for completing the construction is too short for this number of buildings and site improvements. In addition, Mr. Eggart stated the applicant may want to space the building construction over a 3-year period or 1 building per year. Mr. Eggart stated the proposed 6th condition by the YWCA is for storm drainage issues 1 block east of the property. He stated any development of the west side of 10th Street West will have no effect at all on the drainage problems on 9th Street West and Wyoming Avenue.

Joe Bonini of 8470 Longmeadow Drive, testified in favor of the application. He stated he was aware of the neighbor's concerns with the erosion and storm water control. He stated he intends to do all the required site and street improvements so the property can be a good infill project. He stated he has done several smaller infill projects in Billings and all have been successful. He stated the project will add a lot of value to the area and there will be no negative impacts.

Chairman Dailey closed the public hearing. Member Boyett moved to recommend conditional approval and adoption of the findings of the 3 criteria for special reviews as proposed by Planning staff. The motion was seconded by Member Wagner. Member Wagner stated these lots have been vacant for a very long time. He stated this is a great infill project and something the city needs more of in the future. The motion carried on a 3-0 vote.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

The consistency with adopted plans and policies is discussed in the Alternative Analyzed section above.

RECOMMENDATION

The Zoning Commission is recommending conditional approval of Special Review 910 based on the findings of the 3 criteria for special review on a 3-0 vote.

APPROVED BY CITY ADMINISTRATOR

Attachments

Zoning Map

Site Photos

Site Plan and Applicant Letter

Attachment B
Site photos – Special Review #910



Subject Property – View west from 10th Street West



View north on 10th Street West

Attachment B, continued
Site photos – Special Review #910



View south along 10th Street West

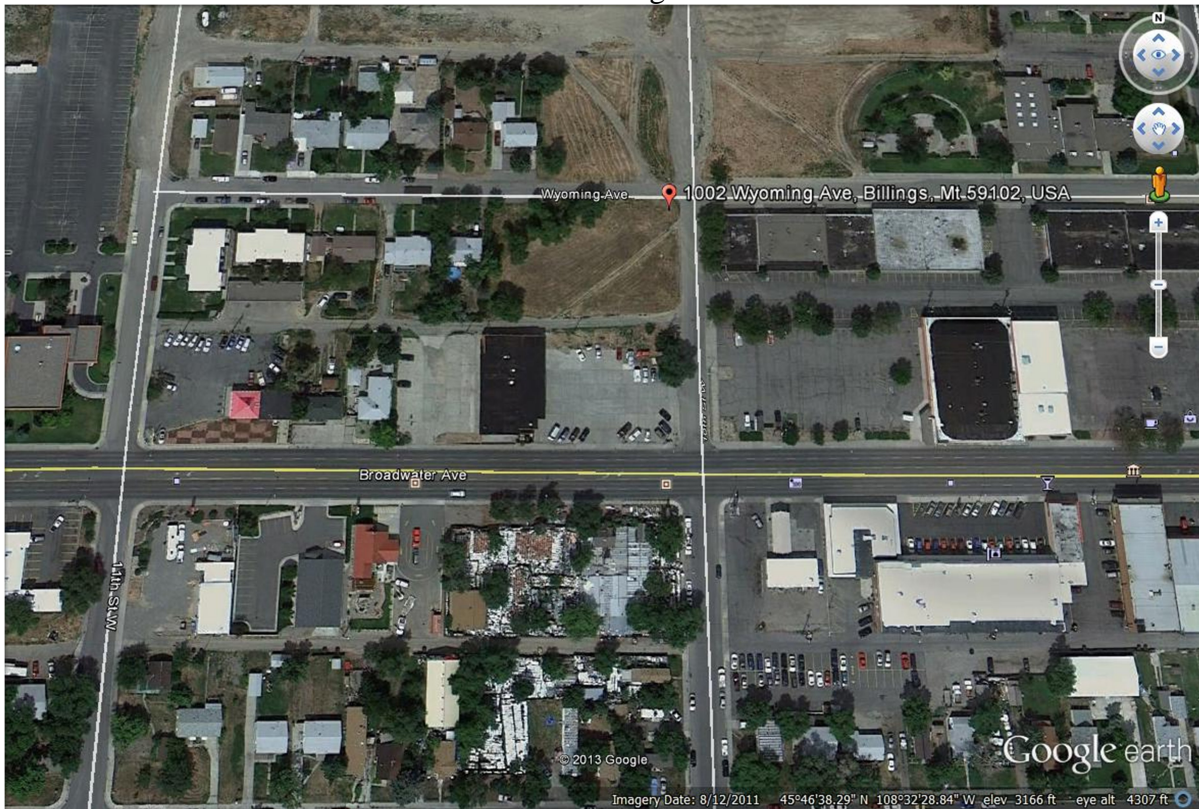


View south and east on 10th Street West

Attachment B, continued
Site photos – Special Review #910

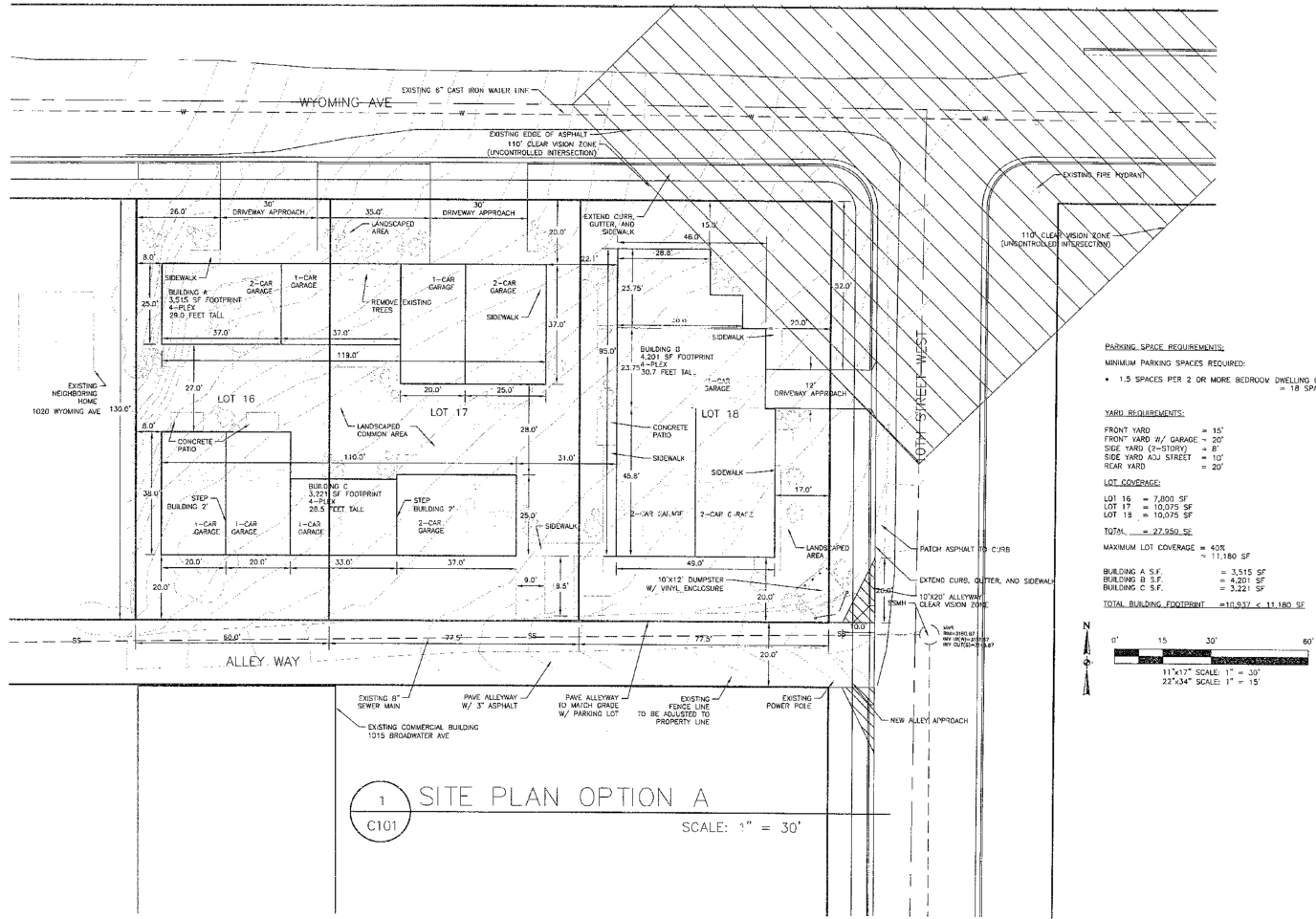


View north and east along 10th Street West



Aerial view

Attachment C Site Plan – Special Review #910



PARKING SPACE REQUIREMENTS:
 MINIMUM PARKING SPACES REQUIRED:
 • 1.5 SPACES PER 2 OR MORE BEDROOM DWELLING UNIT = 18 SPACES

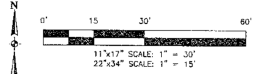
YARD REQUIREMENTS:
 FRONT YARD = 15'
 FRONT YARD W/ GARAGE = 20'
 SIDE YARD (2-STORY) = 8'
 SIDE YARD ADJ STREET = 10'
 REAR YARD = 20'

LOT COVERAGE:
 LOT 16 = 7,800 SF
 LOT 17 = 10,075 SF
 LOT 18 = 10,075 SF
 TOTAL = 27,950 SF

MAXIMUM LOT COVERAGE = 40%
 = 11,180 SF

BUILDING A S.F. = 3,515 SF
BUILDING B S.F. = 4,201 SF
BUILDING C S.F. = 3,221 SF

TOTAL BUILDING FOOTPRINT = 10,937 < 11,180 SF



Drawn By: AS,SS Checked By: L,OWE Date: 7/18/13 Project #: Add file:	SCALE: BONINI WYOMING AVE CONDOS LOT 16, 17, 18 BROADACRE SUBD BILLINGS, MT SHEET#: C101
EGGART ENGINEERING COMPANY 2 SOUTH 7TH STREET WEST BILLINGS, MT 59102 OFFICE: 406-839-9151 FAX: 406-839-9150	

Applicant Letter – Special Review #910

SPECIAL REVIEW APPLICATION - CITY OF BILLINGS

7/1/13

Legal Description: Lot 16, Lot 17 & Lot 18 Broadacre Subdivision situated in Section 05, Township 01S, Range 26E, Block 2, Yellowstone County Montana.

QUESTIONS:

- A. *In what ways is your proposal consistent with the goals and policies of the adopted Growth Policy?*
- B. *Why is there a need for the intended use of the property at this location?*
- C. *How will the public interest be served if this application is approved?*
- D. *Prepare a written statement addressing what is intended to be done with the property, including new construction or change in the use of the property, and why the special review is being sought.*

ANSWERS:

- A. *In what way is your proposal consistent with the goals and policies of the adopted Growth Policy?*

Land Use Element – Issue 2:

The current zoning ordinances and subdivision regulations do not always prevent incompatible uses in and adjacent to existing City neighborhoods and County Townsites.

Goal *-New developments that are sensitive to and compatible with the character of adjacent City neighborhoods and County townsites.*

Objectives

- *Maintain a high quality of life for new and existing residents.*
- *Reduce conflicts between neighbors.*

These lots in Billings are immediately surrounded by both Residential and Commercial properties. By having multi-family dwelling units on these lots, the quality of life for the existing residents is not compromised. The use of this land for multi-family dwelling units is a compatible use.

Land Use Element – Issue 5:

There is a serious lack of affordable housing for low to moderate income households.

Goal *-Affordable housing for all income levels dispersed throughout the City and County*

Objective

- *Improve the quality of life of low income people. Preserve and rehabilitate the existing supply of affordable housing.*
- *Promote social equity and diversity.*
- *Create more affordable housing and work towards replacing affordable housing lost during redevelopment projects.*
- *Provide rental and ownership housing options for the diverse workforce.*

Having Multi-Family Dwelling Units on these lots will help to further improve the availability for affordable housing. There are twelve units planned for this site that will enable families of different sizes and income levels to live comfortably in a newly constructed home.

Economic Development Element – Issue 1:

We need to continue a cohesive focus in economic development.

Goal -Coordinate economic development efforts that target business recruitment, retention, and expansion.

Objectives -Improve the quality of life for residents.
-Strengthen area economy.
-Create living-wage jobs.

Multi-Family Dwelling Units that are centrally located in Billings, as these will be, will assist in strengthening area economy by providing housing to employees of businesses within city limits. By providing affordable housing in this area, the quality of life of the residents will improve due to less travel to and from work and being in shorter distance to other local businesses.

Aesthetics Element – Issue 1:

There are areas in the city and county that are unattractive and present a poor image of the community.

Goal -Visually appealing community.

Objectives -Improve the image of the community.
-Instill pride in the community.
-Improve quality of life for residents.
-Preserve the community assets such as the Rimrocks, the Yellowstone River, the downtown and the major street thoroughfares.

The lots in which the proposed Multi-Family Dwelling Units are to be located are currently undeveloped and the city sidewalk stops before reaching the corner of 10th Street West and Wyoming Avenue. The city sidewalk and curb will be extended around the property which will greatly enhance the visual appeal of the area and also create a safer walking area for pedestrians. The alley behind the lot will be paved which will also improve the visual appeal and the usability of this alley.

Natural Resources Element – Not Applicable

Open Space and Recreation Element – Not Applicable

Transportation Element – Issue 1:

Speeding in City neighborhoods and outlying communities.

Goal Safe traffic speeds consistent with the surrounding uses.

- Objectives
- *Decrease pedestrian-vehicle accidents.*
 - *Promote non-motorized transportation*
 - *Promote cooperative speed enforcement.*

There is a stop sign planned for the corner of Wyoming Avenue and 10th Street West along with the development of this site. This stop sign will help to slow traffic down which will create safer traffic speeds through this area. Also, having centrally located Multi-Family Dwelling Units will help promote non-motorized transportation and will also help keep accidents in the area to a minimum.

Transportation Element – Issue 9:

The sidewalk system in the City needs upgrading; many sidewalks are cracked and broken, several critical sections are missing, and important sidewalk routes are not adequately maintained.

Goal *Well maintained network of safe and interconnected sidewalks.*

- Objectives
- *Improved public safety.*
 - *Promote healthy lifestyle.*
 - *Reduce traffic.*

Along with the development of this lot, city sidewalks will be extended along the North face of the lots along Wyoming Avenue and the East side of the lot along 10th Street West. The sidewalk currently ends on these two streets which is a walking hazard to pedestrians. Extending these two sidewalks and interconnecting them at the street corner will create a safer and more effective use of the sidewalks.

Public Facilities and Services Element – Not Applicable

Cultural and Historic Resources Element – Not Applicable

Community Health Element – Issue 2:

Some roadways are not designed to accommodate pedestrians and therefore create inconvenient and unsafe conditions.

Goal - *Safe roadways supportive of vehicles, bicycles and pedestrians.*

- Objectives
- *Reduce traffic conflicts among multiple user groups.*
 - *Support and encourage walking and bicycling for exercise and transportation.*
 - *Provide safe walking routes to schools.*
 - *Reduce vehicle carbon emissions.*

The proposed Multi-Family Dwelling Units will be located only ten blocks from Billings Senior High School and eleven blocks from Billings Public Schools. This will give students the opportunity to walk or bicycle to school instead of drive. The extended sidewalk along the street sides of the property will also provide a more convenient and safer walking path for both the residents and existing pedestrians.

B. *Why is there a need for the intended use of the property at this location?*

There is a need for the proposed Multi-Family Dwelling Units at this location due to the demand for affordable housing in this area of Billings. The site is currently undeveloped and is not generating any economic development. By having centrally located affordable housing, families will be able to move closer into town and have more convenient means of travel to work, school, and other areas of Billings.

C. *How will the public interest be served if this application is approved?*

The public interest will be served if this application is approved because it will provide new affordable housing to the families in need of such and will also provide a safer, interconnected sidewalk that will result at the corner of Wyoming Avenue and 10th Street West.

D. *Written statement addressing what is to be intended to be done with the property, including new construction or change in the use of the property, and why the special review is being sought.*

The proposed Multi-Family Dwelling Units will consist of three 4-plex buildings and associated parking. These buildings will total in approximately 11,100 square feet and occupy a combined lot space of 27,950 square feet. The three buildings will have a common space in between them with landscaping. The individual dwellings will vary in size in order to help accommodate different family sizes and needs.

This special review is sought to assure that the proposed use of the property will be compatible with its location and surrounding land uses. Per Yellowstone County Unified Zoning Regulations, a special review is required to approve the location of Multi-Family Dwelling Units in a Residential 6000 zoned area.

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Zone Change 915 - Public Hearing and 1st Reading

PRESENTED BY: Candi Beaudry

Department: Planning & Community Services

Information

PROBLEM/ISSUE STATEMENT

This is a zone change request from Neighborhood Commercial (NC) to Community Commercial (CC) on a 1.6 acre parcel described as C/S 1706 Tract 1 on the south east corner of the intersection of Hilltop Road and Bench Boulevard. The property is owned by Ryan and Jodi Rookhuizen and Sanderson Stewart is the agent. The owners conducted a pre-application neighborhood meeting on June 24, 2013. The pre-application meeting notes are included as Attachment C. The Zoning Commission conducted a public hearing on August 6, 2013, and is forwarding a recommendation of approval based on the findings of 10 criteria for zone changes on a 3-0 vote.

ALTERNATIVES ANALYZED

State law at Section 76-2-304, MCA, requires that all zone changes be reviewed in accordance with 10 criteria. Using the 10 criteria to determine the appropriateness of the zone change request, the City Council may:

1. Approve the zone change request
2. Deny the zone change request
3. Allow withdrawal of the application
4. Delay action for up to thirty (30) days

FINANCIAL IMPACT

Approval of the zone change will increase the service fees for this vacant parcel.

BACKGROUND

The applicant is requesting to rezone a 1.6 acre parcel described as Tract 1 in C/S 1706. The property was re-zoned from R-70 to RMF in 1976 and then re-zoned to NC in 2006. Both of these zone changes were done in the County. The property was recently annexed to the city. The property has 1 single family dwelling on the southern half of the parcel. There are no development plans for the property by the current owners. The current application would allow development of the other commercial uses that are currently limited by the NC zone. For example, the NC zone does not allow restaurants that serve alcohol and does not allow development of personal storage units (mini-storage). In addition, some types of retail businesses and service businesses are not allowed in the NC zone such as veterinary hospitals that provide boarding, general contractors with storage yards, specialized manufacturing, and lumber, hardware and paint stores. The owners have stated the need to market the property for a wider variety of commercial and retail uses to match the expected traffic increases when Bench Boulevard is improved to a full arterial street in the near future.

The lots to the west are zoned Residential-7,000 and are developed as single family homes in

the Conway Subdivision. Property to the south is zoned RMH and developed with single family homes in the Two Moon Subdivision. The property to the east is in the County and zoned RMF. There are two 4-plexes and one 12-plex on these lots that were constructed in the late 1970s. The two 4-plexes were recently remodeled (2011). The property north across Yellowstone River Road (Hilltop Road changes its name to Yellowstone River Road east of the Bench Boulevard intersection) is zoned CC and is developed with 3 single family dwellings and has a storage yard for the Gainan's Garden Center. The property may be re-developed for CC uses after completion of the Bench Boulevard improvements. Bench Boulevard, Hilltop Road and Yellowstone River Road are arterial streets and currently handle a large volume of traffic – approximately 18,000 vehicle trips per day. Bench Boulevard will be developed in the near future to handle a greater volume of traffic. The Billings Heights Neighborhood Plan indicates the intersection should be used for a mixture of commercial and residential uses. The 2008 Growth Policy encourages the location of commercial uses at intersections of arterial streets to avoid “stripping” commercial zones narrowly along arterial streets. The practice of commercial strip zoning is evident in the traffic congestion and accessibility problems along Main Street, Grand Avenue, and 24th Street West.

The property is located at an intersection and could have access points on both Bench Boulevard and Yellowstone River Road. The existing residence enters from Bench Boulevard. The property recently sold portions of the lot to the City of Billings for the intersection improvements. The lot is less than the original 1.6 acres due to this sale but the amended survey has not yet been recorded. A commercial re-development would generate additional traffic at this intersection but the access to the adjacent streets would be controlled by the City Engineering Division and the Montana Department of Transportation. A traffic analysis will likely be required to ensure the proper location of any new access points and for determining any mitigation necessary for the additional traffic. Bench Boulevard and Yellowstone River Road have the capacity to handle any additional traffic.

The CC zone requires a maximum building height of 45 feet and a front property line minimum setback of 20 feet. The NC zone requires a lower building height of 34 feet – the same height restriction for most residential zones. The arterial street setback is 60 feet to the centerline of the right-of-way for any new building and 50 feet from the centerline for any required parking. The property is large enough to accommodate this additional setback. A new section of the zoning code – 27-612(e) - requires any new commercial development adjacent to a residential zone to provide additional screening and buffering to those residential zones including limiting outdoor lighting, signage, waste collection areas and screening of mechanical equipment. These requirements will apply to any commercial development on this property. The CC zone could allow the addition of a restaurant with alcoholic beverage service with special review approval. Any alcoholic beverage service on the property would also require a waiver of the 600 foot separation from Billings Heights Park, north and west across Bench Boulevard. Any liquor license with gaming attached would also require a special review approval. The proposed CC zone also allows residential use to the same density allowed by the RMF-R zone.

The applicant conducted a pre-application neighborhood meeting on June 24, 2013. Six surrounding property owners attended and concerns were voiced about the development of the property and the addition of commercial lighting, noise generation and new traffic conflicts. The surrounding owners voiced a strong objection to the development of a gas station with the new zoning. The current zoning allows the development of a convenience store with gas pumps but does not allow just a gas station without a convenience store. The current zoning also does not allow an auto repair shop. The proposed zoning of CC would allow any combination of these uses either together or separately. The neighborhood meeting minutes indicate the surrounding owners that attended were not supportive of the proposed zone change. A synopsis of the meeting and list of attendees is in Attachment D. Property owner Kirk Hansen of 740 Conway contacted Planning staff prior to the public hearing to verify information on allowed uses in the NC zone.

The Heights Neighborhood Plan adopted by the City in 2006 states the purpose of the plan is to guide the long-term growth of Billings Heights. A preferred land use map was developed locating and encouraging the retention of most commercial uses along Main Street and to locate a mixture of uses between Main Street and the parallel streets of Lake Elmo Drive and Bench Boulevard. The 2008 Growth Policy encourages the compatibility of adjacent zoning to new zoning especially is established neighborhoods. The proposed zoning is compatible with the adjacent zoning and existing land uses. In addition, Section 27-612(e) of the zoning code requires additional screening and buffering of any new commercial uses from the directly adjacent residential neighborhoods.

STAKEHOLDERS

The Zoning Commission conducted a public hearing on August 6, 2013, and received the Planning staff recommendation and testimony from the the agent, Lauren Waterton of Sanderson Stewart. Testimony against the zone change was received from Kirk Hansen of 740 Conway street, Jim Welzenbach, owner of the 12-plex at 836 Yellowstone River Road, Jeff Miller, 741 Conway Street, and Noah Foley of 745 Conway Street.

Lauren Waterton, testified in favor of the zone change. She stated the current owner has no specific development plan for the property. She stated the proposed CC zone would allow the market to respond to the Bench Boulevard and Hilltop intersection improvements by allowing a greater range of allowed uses on the property. She stated there will be pedestrian access across all legs of the new round-about. Chairman Dailey asked whether she knew when the street improvements would be completed. Ms. Waterton stated she was not sure when the improvements would be completed.

Mr. Kirk Hansen of 740 Conway Street testified in opposition to the zone change. He stated when the Gainan's zone change on the north side of Hilltop was proposed, Mick Gainan stated it was for additional greenhouses and nursery area. He stated the neighborhood was not opposed to that zone change because of the surety of the development plan. Mr. Hansen stated this was not the case for this property. He stated the improvements to Bench Boulevard should not lead to the same kind of development pattern as Grand Avenue or King Avenue. He stated the area is primarily residential and the addition of a gas station, casino, mini-storage units, or other intense commercial uses is incompatible with the existing neighborhood. Mr. Hansen stated he purchased his home with the idea the area would be stable for family activities. He stated the Bench Boulevard improvements will be a benefit to the area but the neighborhood should not sacrifice those benefits for an intense commercial use on this corner. He stated the neighborhood did not object to the County zone change in 2006 to NC because the former owner had a development plan for professional offices. He stated the neighborhood was under the impression a gas station would not be allowed by the NC. Mr. Hansen stated he has since confirmed with the Planning staff that gas stations with convenience stores are allowed in the NC zone. He stated he has no concerns the current owner will be a good developer and do the right thing. He stated he is concerned about future owners and what their development plans might include.

Jim Welzenbach, owner of the 12-plex at 836 Yellowstone River Road testified in opposition to the zone change. He stated the NC zone is the appropriate zone for this lot. He stated all the market possibilities for this lot can be fulfilled with the NC zoning. He stated the CC zone could allow casinos and higher intensity uses without any benefit to the residential uses in the area. He stated 121 mini-storage units would be an inappropriate use on this corner, as would a bar or casino.

Mr. Jeff Miller of 741 Conway Street testified in opposition to the zone change. He stated the Bench Boulevard improvement project is now delayed because they found a buried ditch drainage pipe in Hilltop just north of his property. He stated the engineers need to figure out what to do with this pipe. He stated his biggest concern with the CC zone is the potential impact to the residential areas. He stated all of the businesses in the area are 8 to 5 businesses so the neighbors do not have to contend with after hours traffic, lights and neon signs. He stated the NC zone is an appropriate zone for this corner.

Noah Foley of 745 Conway testified in opposition to the zone change. He stated his biggest concern is the development of a destination business that will bring in even more traffic to Bench Boulevard and Hilltop Road. He stated he works out of town 2 weeks every month and he has had 2 break-ins in the past few months. He stated he was concerned with development of a business that will attract more crime to the area.

Lauren Waterton provided rebuttal. She stated property values should not be effected by the proposed zone change. A new development may effect property values but any new construction will need to meet all the development regulations so it should be properly screened and buffered from the residential uses. She stated Bench Boulevard is being designed to handle a large increase in traffic volume. She stated it is likely any development on the lot will take advantage of this increase in existing traffic and not create additional traffic on the adjacent streets. She stated any new development would not be a crime generator per se.

Chairman Dailey closed the public hearing. Member Wagner made a motion to recommend approval of the zone change and adopt the findings of the 10 criteria for this zone change as recommended by Planning staff. The motion was seconded by Member Boyett. Member Boyett stated he was concerned there was no development plan with this zone change. Chairman Dailey stated if there was development there was no way the city could bind the owner to that specific proposal with a zone change. Chairman Dailey stated this was true of the Gainan's property as well, that is already zoned CC. Chairman Dailey stated the market will respond to the location when the improvements are completed. He stated he was in favor of the zone

change for the reasons stated in the 10 criteria. The motion was approved on a 3-0 vote. The Zoning Commission voted 3 to 0 to recommend approval of the zone change based on the findings of the 10 criteria for zone changes.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

The Planning Division reviewed the application and recommended approval based on the findings of the ten (10) criteria for zone changes. The subject property is located at the intersection of 2 principal arterial streets that carry over 18,000 vehicle trips per day. There are higher density residential uses to the east. The current owner has no development plans at this time. Development of the site will likely occur after Bench Boulevard is improved by the City and the Montana Department of Transportation. The uses allowed within the CC zoning are compatible with the surrounding zoning and neighborhood character. Some uses in the CC zone would only be allowed by special review approval such as on-premise service of alcoholic beverages. Any development of the property requires compliance with the new zoning and the ability to meet site development requirements and traffic safety standards. The 2008 Growth Policy and the Billings Heights Neighborhood Plan encourage predictable land use decisions that are consistent with neighborhood character and land use patterns. The existing use and proposed zoning are consistent with this neighborhood and land use pattern. A valid protest against the zone change has been received and the City Council will need a super majority (2/3) vote in favor of the zone change to approve the request.

Prior to any making a decision on the proposed zone change, the City Council shall consider the following 10 criteria:

1. Is the new zoning designed in accordance with the Growth Policy?

The proposed zone change is consistent with the following goals of the Growth Policy:

- Predictable land use decisions that are consistent with neighborhood character and land use patterns. (Land Use Element Goal, page 6)

The proposed zoning would permit more land uses than currently allowed by the NC zoning and this is consistent with the neighborhood character and the planned development of Bench Boulevard. The proposed zoning is compatible with the existing uses on Bench Boulevard and Hilltop Road.

- More housing and business choices with each neighborhood. (Land Use Element Goal, page 6)

The existing zoning is restrictive of the types of businesses that could be located at this arterial intersection. The proposed zoning will allow more businesses and services to be located near existing residents.

2. Is the new zoning designed to secure from fire and other dangers?

The new zoning requires minimum setbacks, open and landscaped areas and building separations. The new zoning, as do all zoning districts, provides adequate building separations and density limits to provide security from fire and other dangers. The City Fire Department will ensure safe access to the site and provision for minimum fire flow to the new buildings.

3. Whether the new zoning will promote public health, public safety and general welfare?

Public health and public safety will be promoted by the proposed zoning. Development of the vacant property will be done in accordance with current site development regulations that provide more screening and buffering for adjacent residential uses. These new requirement were adopted in 2012. This will improve public health and safety and the general welfare of the adjacent neighbors.

4. Will the new zoning will facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirement?

Transportation: The proposed zoning may have some impact on the surrounding streets, and a traffic impact study may be required depending on the development that is built on the property in the future. New development that generates 500+ new vehicle trips per day will require a Traffic Accessibility Study (TAS).

Water and Sewer: The City will be able to provide water and sewer to the property by extension of those utilities from Bench Boulevard.

Schools and Parks: There should not be any impact to schools from the proposed zone change. However, any residential development in the future could affect the schools in the area.

Fire and Police: The subject property is currently served by the city Public Safety Services. Commercial development of the site may increase calls for service and change the nature of those calls for service.

5. Will the new zoning provide adequate light and air?

The proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air.

6. Will the new zoning effect motorized and non-motorized transportation?

Traffic generation from a commercial property is dependent on the specific uses within the development. A development plan has not yet been finalized so prediction on effects at the intersection is not possible at this time. Street improvements for Bench Boulevard that are under construction will include sidewalks and/or multi-use paths. Pedestrian safety will be enhanced at this location. The 2011 Bikeway and Trail Master Plan includes a short-range on-street bike lane for both Bench Boulevard and Hilltop Road.

7. Will the new zoning promote compatible urban growth?

The new zoning does promote compatibility with urban growth. Lower density development is inefficient and ineffective in recovering the costs to extend city services.

8. Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?

The proposed zoning does consider the character of the district and the suitability of the property for commercial uses including neighborhood and commuter service businesses. The level of existing traffic along with the number of existing and planned residential developments in the area will likely support the types of businesses likely to locate at this corner.

9. Will the new zoning conserve the value of buildings?

The existing home and structures on the lot should be conserved with the new zoning. All of the existing uses are conforming to the proposed CC zoning. Surrounding buildings should be conserved when development occurs on the site by adding property value to the market.

10. Will the new zoning encourage the most appropriate use of land throughout the City of Billings?

The proposed zoning will permit a greater variety of uses on the property and is the most appropriate use of the property at this intersection.

RECOMMENDATION

The Zoning Commission recommends approval of Zone Change 915 and adoption of the findings of the 10 criteria on a 3-0 vote.

APPROVED BY CITY ADMINISTRATOR

Attachments

Zoning Map

Site Photos

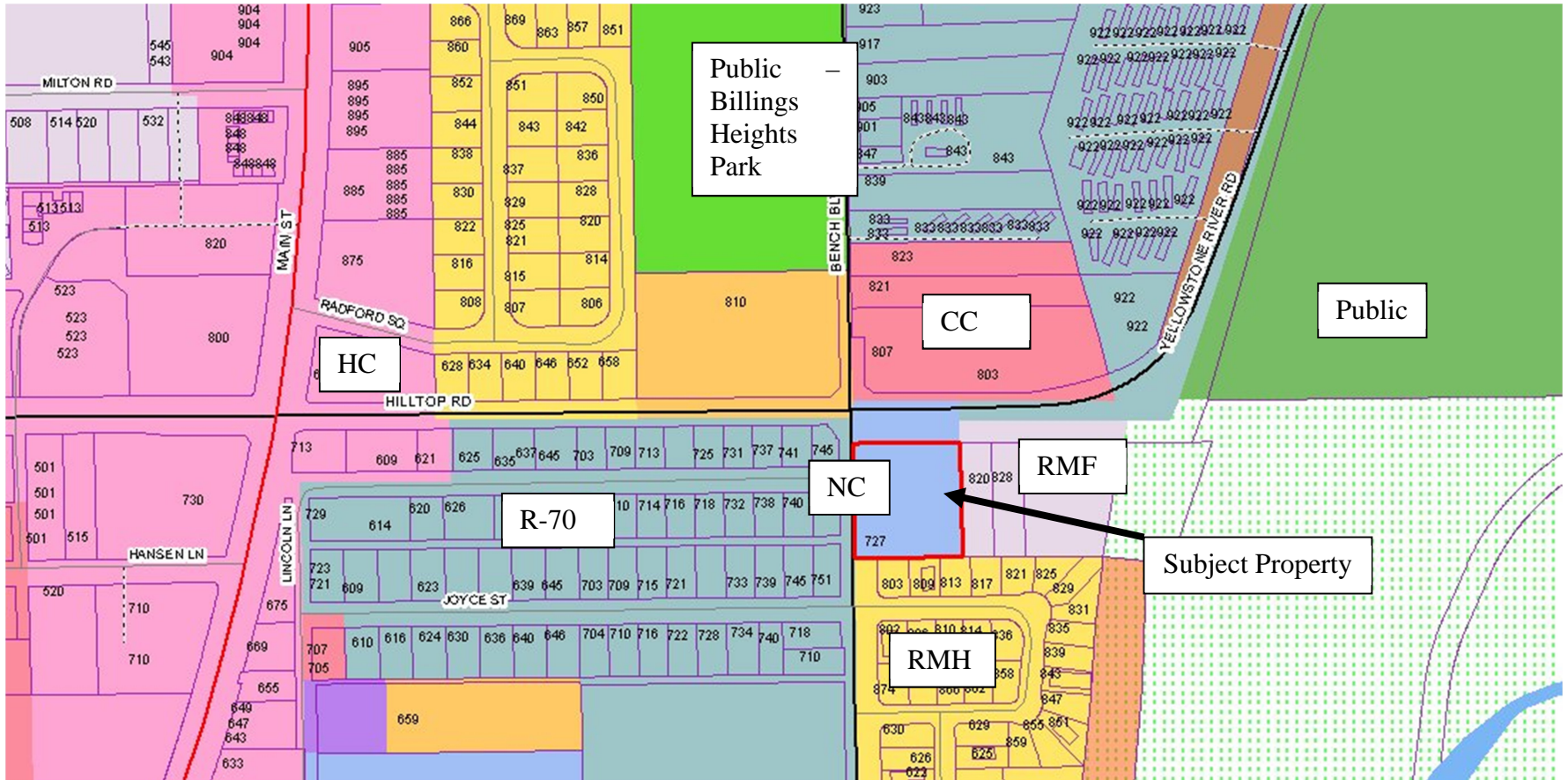
Pre application and Applicant Letter

Valid Protest

Additional Protest

Ordinance

Attachment A: Surrounding Zoning
Zone Change #915 – 727 Bench Boulevard



Attachment B, continued
Site Photographs, Zone Change #915 – 727 Bench Boulevard



View south and west from Yellowstone River Road



View west along Yellowstone River Road

Attachment B, continued
Site Photographs, Zone Change #915 – 727 Bench Boulevard



View north across Yellowstone River Road



View west to intersection of Bench, Hilltop and Yellowstone River Road

Attachment C
Applicant's Letter

ROOKHUIZEN PROPERTY, CERTIFICATE OF SURVEY NO. 1706
NEIGHBORHOOD ZONE CHANGE MEETING
JUNE 24, 2013
5:30 P.M. – COUNTRY INN AND SUITES CONFERENCE ROOM
231 MAIN STREET, BILLINGS

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>EMAIL</u>
<i>Kim Beckton</i>	<i>802 W. 17th St</i>	<i>596-5774</i>	
<i>John Hill</i>	<i>625 Main St</i>	<i>59-3942</i>	<i>john@hill.com</i>
<i>Kim Hill</i>	<i>740 Conway</i>	<i>675 9682</i>	<i>Hillkim@montana.com</i>
<i>John Hill</i>	<i>7-17th St</i>	<i>596-5774</i>	<i>john@hill.com</i>
<i>Diane Finerman</i>	<i>P.O. Box 3043</i>	<i>596-3487</i>	
<i>Ryan Reinherz</i>	<i>P.O. Box 21463</i>	<i>596-3363</i>	

Zone Change Application

Parcel 1, COS No 1706, 727 Bench Boulevard, Billings, MT

Neighborhood Meeting Minutes

June 24, 2013 – 5:30 PM

Attendees:

Lauren Waterton, AICP – Sanderson Stewart

Ryan Rookhuizen, Property Owner

Neighborhood property owners (sign in sheet attached)

The meeting was called to order by Lauren Waterton. Lauren described the purpose of the meeting and gave a general overview of the area, including existing zoning, proposed zoning and description of the project.

Lauren noted that a zone change application changing the zoning from Neighborhood Commercial to Community Commercial will be requested. The owner has no specific use intended for the property, but would like the change the zoning to create the most flexibility for the property.

Lauren reviewed the submittal schedule for the zone change application.

Lauren opened the meeting for questions.

One adjacent owner, Kirk Hansen, questioned why another zone change was being requested when the property had previously changed from residential to neighborhood commercial.

Ryan Rookhuizen explained that he purchased the property in 2007 and was unaware the property had been rezoned. At the time of purchase, it was zoned Neighborhood Commercial.

Others at the meeting generally agreed it was sometime prior to 2007 that the property was rezoned.

Jeff Miller, an owner on Conway, expressed concern about the off-site impacts that a commercial development could have, including noise, lighting and traffic. He expressed concern that the Community Commercial zone district would permit a gas station, which would not be permitted with the existing zoning. He would strongly object to a gas station at that location. Several others concurred.

Rookhuizen Zone Change
Neighborhood Meeting
Page 2

Several people questioned the purpose of the zone change, without a specific use in mind. Ryan Rookhuizen responded that his intention is to do a quality project that will not be harmful to the neighborhood.

One owner expressed concern about a lack of a plan to accompany the rezoning. At the time of the previous rezoning, the prior owner had alluded to a plan that was never built. There was a general concern that should the Rookhuizens sell the property, a new owner may not be sensitive to the neighborhood.

Many felt without a specific plan, they could not support the zone change.

The meeting was adjourned at approximately 6:30 PM.

TRACT 1, COS No ~~2537~~ 1706
ZONE CHANGE APPLICATION FROM NEIGHBORHOOD COMMERCIAL
TO COMMUNITY COMMERCIAL

Statement of Proposal

The owner, Ryan Rookhuizen is seeking a zone change for the property. The property is located on the southeast corner of Bench Blvd and Yellowstone River Road. The site is approximately 1.4 acres.

The existing zoning is Neighborhood Commercial. The applicant is requesting a zone change to Community Commercial. While there is no specific plan for development of the property, the owner is seeking a zone change to maximize the flexibility for potential development in the future.

Accompanying Responses to Questions in Zoning Application Form

1A. In what ways is your proposal consistent with the goals and policies of the adopted Growth Policy?

LAND USE GOALS

Goal 1. Predictable land use decisions that are consistent with neighborhood character and land use patterns.

The improvements to Bench Blvd are improving traffic flow and connectivity. However, it is also changing the character of the neighborhood. The intersection of Bench Blvd and Hilltop Rd/Yellowstone River Rd. is currently under construction and will include a roundabout. These roads are all classified as Principal Arterials on the Billings Urban Functional Classification Map. This zone change to Community Commercial would be consistent with more intensive uses that are frequently located at intersections of Principal Arterials. It would also be consistent with the zoning directly to the north of the property, which is also Community Commercial. The Billings Heights Neighborhood Plan identifies the area between Main Street and Bench Blvd as a mixed use area. This area is indeed a mix of commercial and residential uses.

Goal 2. Contiguous development focused in and around existing population centers separated by open space.

The lot currently has one residence located on the southern part of the property. The rezoning of the property would allow redevelopment to be used as infill for commercial development. This is a relatively small property for commercial use (1.4 acres or 61,000 square feet) and would lend itself to providing services for the existing population.

Goal 3: More housing and business choices with each neighborhood.

The future land use map for the Billings Heights Neighborhood Plan calls for the area between Main Street and Bench Blvd to be mixed uses. The zone change request to Community Commercial would allow uses to support the neighborhood.

ECONOMIC DEVELOPMENT GOALS

Goal 4: Business development and rejuvenation in the Heights.

The zone change will permit a currently underutilized property to be developed for commercial properties. While the owner has no specific plans for development, the zone change approval would permit him to pursue development suitable for the site as well as the neighborhood.

1B. Explain your need for the intended zone change and why the property cannot be used under the existing zoning. Explain how the new zoning will fit in with the existing zoning and land uses in the immediate area.

Many potential uses for the property are permitted in the Neighborhood Commercial as well as the Community Commercial zone districts. However, a change to Community Commercial would permit the greatest flexibility for potential development on this small, infill site. Given its relatively small size for a commercial site, the Community Commercial zone district provides the greatest flexibility to create a development that is compatible with the adjoining uses and functions with the newly designed Bench Blvd.

Zone Change 915 - 727 Bench Boulevard

Valid Protest Petition

TAX_ID	Owner Name	Mailing Address	City
D05286	BIG SKY FLORAL SUPPLY LLC	502 N 30TH ST	BILLINGS
C00163	BIG SKY FLORAL SUPPLY LLC	502 N 30TH ST	BILLINGS
A29126	ETCHART, COLETTE M	821 JOYCE CIR	BILLINGS
A29125	POE, JEFFREY L	PO BOX 51282	BILLINGS
A29124	BREWER, SHERI	813 JOYCE CIR	BILLINGS
A29123	HOBBS, JANICE	809 JOYCE CIR	BILLINGS
A29122	RIEKE, BRYAN K & KRISTI L	803 JOYCE CIR	BILLINGS
D05512	NWA, LLC	111 WYDENDOWN RD	NYACK
D05513	RAGAR, TODD J	PO BOX 12159	TAMUNING
D05511	WELZENBACH, JAMES B & CHERYL E	2211 BELOIT DR	BILLINGS
A29155	WOODARD, ALICE M	814 JOYCE CIR	BILLINGS
A29154	ELGIE, DENNIS A	810 JOYCE CIR	BILLINGS
A29153	STANHOPE CLYDE R & LEONA E	PO BOX 50263	BILLINGS
A29152	HUTZENBILER, RONALD J & BEVERLY K	802 JOYCE CIR	BILLINGS
A05512	BROWNELL, ROBERT B & AMANDA S	745 JOYCE ST	BILLINGS
A05511	MCDUFFIE, CLARK A & DIANE Y	751 JOYCE ST	BILLINGS
A05510	RAINES, ROBERT TODD	742 CONWAY ST	BILLINGS
A05509	HANSEN, KIRK W	740 CONWAY ST	BILLINGS
A05498	MILLER, JEFFERY G	741 CONWAY ST	BILLINGS
A05499	FOLEY, RODERICK E & ELLEN I	PO BOX 246	RANCHESTER

Owners within 150 feet of 727 Bench Boulevard = 20

Valid Protest = 5 or more properties

8 Properties in Protest = Valid Protest received for Zone Change #915

Zoning change #915 project # 13-163

Residential Protest petition signatures



Written Name:

Address:

Signature:

Owner or Renter:

Kirk + Alicia Hansen
 Noah Foley
 Roderick Foley
 Glenn + Katie Hageman

740 Conway St.
 745 Conway St.
 745 Conway St.
 738 Conway St.

[Signature]
[Signature]
[Signature]
 Roderick Foley
[Signature]
 Katie Hageman

owners
 Renter
 owner
 Renter

[Signature] 737 Conway St

Diane McDuffie 751 Joyce St.
 Clark McDuffie 751 Joyce St.
 Robert B. Brownell 745 Joyce St
 671-2090
 Sara Strevor 740 Joyce St
 694-4509

same
 Diane J. McDuffie
 Robert Brownell
 Sara Strevor

owner
 owners 252-8182
 owners
 renter

Kristi Rieke 803 Joyce Circle
 801-0602
 Sheri Brewer 813 Joyce Cir.
 Mary Schneider 829 Joyce Cir
 Walt Schneider 829 " "
 Martha Bell 858 " "
 Mitzi Baeine 836 Joyce Cir

Kristi Rieke
 Sheri Brewer
 Mary Schneider
 Walt Schneider
 Martha Bell
 Mitzi Baeine

owner
 owner
 owner
 "
 owner
 owner

Written Name:

Ronald J. Hutzenbiler
Beverly K. Hutzenbiler
Jeff Miller
Robin Miller
Harold Ellington

Address:

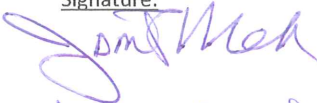






802 Joyce Circle
802 Joyce Circle
741 Conway
741 Conway
626 Conway

Signature:

Ronald J. Hutzenbiler
Beverly K. Hutzenbiler
Jeff Miller
Robin Miller
Harold Ellington

Owner or Renter:

owner
owner
owner
owner
owner

Written Name:	Address:	Signature:	Owner or Renter:
JAMES MELNYK	739 JOYCE ST BILLINGS, MT 59105		OWNER
Alice Woodard	814 JOYCE CIRCLE BILLINGS, MT 59105		owner
Lynnda Poe	817 JOYCE CIRCLE BILLINGS MT 59105		owner
Jeff Poe Faye Welborn	817 JOYCE CIRCLE 59105		owner
MARIOW RICHARDSON	839 JOYCE CIRCLE		owner
KARA STEINDACH	870 JOYCE CIRCLE	 	owner owner



ORDINANCE NO. 13-_____
AN ORDINANCE AMENDING THE ZONE CLASSIFICATION
FOR Tract 1, C/S 1706 generally located at 727 Bench
Boulevard

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Sections 27-302 and 27-1502, BMCC*, provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.
2. DESCRIPTION That Tract 1 of C/S 1706 is presently zoned **Neighborhood Commercial (NC)** and is shown on the official zoning maps within these zones.
3. ZONE AMENDMENT. The official zoning map is hereby amended and the zoning for **the above described parcel** is hereby changed from **Neighborhood Commercial (NC) to Community Commercial (CC)** and from the effective date of this ordinance, shall be subject to all the rules and regulations pertaining to **Community Commercial (CC)** as set out in the Billings, Montana City Code.
4. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.
5. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading August 26, 2013.

PASSED, ADOPTED AND APPROVED on second reading September 9, 2013.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

BY: Cari Martin, City Clerk
Zone Change #915 – Tract 1, C/S 1706 – 727 Bench Boulevard

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Amendment to City Ordinance Providing Qualifications for Membership on City Advisory Board or Commission

PRESENTED BY: Brent Brooks

Department: Legal

Information

PROBLEM/ISSUE STATEMENT

Pursuant to a Council Initiative, staff was directed to prepare an ordinance amendment to limit when a city employee may be a member of a City advisory board or commission. Staff has prepared such an amendment to the applicable City Code Section 2-501.1, which contains the qualifications to be a member of a City advisory Board or Commission. The amendment containing the new language is new section 2-501.1(b) and is underlined on page one in the attached draft ordinance. The proposed amendment allows a city employee to serve on an advisory board or commission unless that board or commission provides advice to the department for which the city employee works.

ALTERNATIVES ANALYZED

The Council may

- Approve the proposed amendment on First Reading,
- Amend the ordinance and approve it; or,
- Disapprove the proposed ordinance.

FINANCIAL IMPACT

There is no financial impact from approving or disapproving the proposed ordinance amendment concerning the qualifications for a city employee to serve on an advisory board or commission.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the attached ordinance on first reading.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ordinance

ORDINANCE NO. 13-_____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 2-501.1 OF SAID CODE; PROHIBITING CITY EMPLOYEES FROM APPOINTMENT TO BOARDS, COMMISSIONS OR COMMITTEES THAT ADVISE THEIR DEPARTMENT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1. That section 2-501.1 of the Billings, Montana City Code be amended to read as follows:

Sec. 2-501.1. - Qualifications for membership.

(a) All members of City advisory boards, commissions or committees must hold the following qualifications, unless otherwise required by law:

- (1) Resident of the city for at least two (2) years;
- (2) Qualified voter of the city;
- (3) Resident of the state for at least three (3) years; and
- (4) Eighteen (18) years of age or older

(b) A City employee shall not be appointed to serve on a City advisory board, commission or committee that provides advice to the department for whom the employee works.

Section 2. Severability. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of these ordinances are declared to be severable.

Section 3. Repealer. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 4. Effective Date. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

APPROVED on first reading this ____ day of _____, 2013.

ADOPTED and APPROVED on second reading this ____ day of _____, 2013.

CITY OF BILLINGS

Thomas W. Hanel, Mayor

ATTEST:

Cari Martin, City Clerk

Regular City Council Meeting

Meeting Date: 08/26/2013

TITLE: Approval of a 2013-15 Contract with IAFF Local 521

PRESENTED BY: Tina Volek

Department: City Hall Administration

Information

PROBLEM/ISSUE STATEMENT

The City Council voted at its Aug. 12, 2013, meeting to postpone action on a tentative agreement on a renewal of the contract between the City and International Association of Fire Fighters (IAFF) Local 521 to its meeting of Aug. 26. The postponement was made to allow Local 521 to vote on the tentative agreement Aug. 15-16. However, the vote was canceled after it was discovered that the City and Local 521 disagreed on the outcome of the language for a portion of the agreement dealing with health insurance. The City and Local 521 bargaining teams will need to meet again on the matter and then it will go to a vote of Local 521. Therefore, staff is recommending that Council consideration of the agreement be postponed until Sept. 23, 2013, to allow those steps to be taken.

ALTERNATIVES ANALYZED

The City Council may:

- Postpone action on the contract to Sept. 23, 2013.

FINANCIAL IMPACT

Postponing consideration of the agreement will have no immediate financial effect.

A proposed 2.9% COLA for the first two years of the 3-year contract will cost \$261,000 for Fiscal Year (FY) 2014 and \$268,569 for FY 2015. The cost of the COLA for the final year of the contract will depend on what is negotiated for FY 2016. There is adequate funding in General Fund reserves to cover the increases, although a budget amendment and transfer will be required.

A proposed increase in the cost of the health insurance to retirement benefit will depend on the increase in the cost of health insurance, which will not be known until January of each year.

RECOMMENDATION

Staff recommends postponing consideration of the agreement to Sept. 23, 2013.

APPROVED BY CITY ADMINISTRATOR
