

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY – A VIBRANT, WELCOMING PLACE WHERE
PEOPLE FLOURISH AND BUSINESS THRIVES.”**

AGENDA

COUNCIL CHAMBERS

April 28, 2014

6:30 P.M.

CALL TO ORDER: Mayor Hanel

PLEDGE OF ALLEGIANCE: Mayor Hanel

INVOCATION: Councilmember Bird

ROLL CALL: Councilmembers present on roll call were:

MINUTES:

- March 24, 2014 (amending)
- April 14, 2014 (pending)

COURTESIES:

PROCLAMATIONS: National Day of Prayer - May 1, 2014

ADMINISTRATOR REPORTS - TINA VOLEK

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: #1 ONLY. Speaker sign-in required. (Comments offered here are limited to one (1) minute. Please sign in at the cart located at the back of the council chambers or at the podium. Comment on items listed as public hearing items will be heard **ONLY** during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. **Bid Awards:**

1. **Airport Employee Parking Lot Project.** (Opened 4/15/2014) Recommend Asphalt Plus, Inc.; \$749,778.73.
 2. **W.O. 14-03, 2014 Street Maintenance Program, City Overlay Contract.** (Opened 4/15/2014) Recommend Knife River; \$1,152,111.08.
- B. Amendment #10, Engineering Services for Airport Ramp Rehabilitation Project,** Morrison-Maierle, Inc., \$192,278.
- C. Memorandum of Understanding** with Beartooth RC&D Economic Development District, \$9,663.93 annual expense.
- D. Second/Final Reading Ordinance** revising BMCC Section 21-213 to include permit agreements with private haulers and Section 21-241 updating and clarifying solid waste regulations.
- E. Second/Final Reading Ordinance** revising BMCC Section 8-333, Dedication and Special Rules for Veteran Memorial Plot, providing the disposition of qualifying cremated veterans in either the columbarium or in a dedicated veteran memorial grave at Mountview Cemetery.
- F. Final Plat Approval**
1. **Falcon Ridge Subdivision, 5th Filing**
 2. **Zimmerman Trail Subdivision, Amended Lot 11A**
 3. **Shadow Lawn Estates Subdivision**
- G. Bills and Payroll:**
1. **March 31, 2014**
 2. **April 7, 2014**
 3. **January 1, 2014 through March 31, 2014 (Municipal Court)**

REGULAR AGENDA:

2. **PUBLIC HEARING AND FIRST READING ORDINANCE FOR ZONE CHANGE #919:** A zone change from Residential 6,000 (R-60) to Residential Manufactured Home (RMH) on a 7,500 square foot parcel described as Lots 53 & 54, Block 2, North Park Subdivision. William Saunders, III, owner. Zoning Commission recommends denial based on the findings of the 10 criteria for zone changes. (Action: approval or disapproval of Zoning Commission's recommendation.)
3. **PUBLIC HEARING AND RESOLUTION** revising the 2012 Limits of Annexation Map. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
4. **PUBLIC HEARING** and approval of allocation of FY2014-2015 CDBG and HOME program funds and approval of the FY2014-2015 Action Plan. Staff recommends approval of the Community Development Board's recommendation and prioritization. (Action: approval or disapproval of staff recommendation.)
5. **PUBLIC HEARING AND RESOLUTION** approving Aquatic Fee Adjustments. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
6. **PUBLIC HEARING AND RESOLUTION** approving and adopting Third Quarter Budget Amendments for Fiscal Year 2014. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
7. **PUBLIC HEARING** approving the FY2015-2019 Strategic Plan. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

PUBLIC COMMENT on Non-Agenda Items -- Speaker Sign-in required. (Restricted to *ONLY* items not on this printed agenda. Comments here are limited to 3 minutes. Please sign in at the cart located at the back of the council chambers or at the podium.)

COUNCIL INITIATIVES

ADJOURN

Additional information on any of these items is available in the City Clerk's Office.

Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Cari Martin, City Clerk, at 657-8210.

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Award of the Airport Employee Parking Lot Project

PRESENTED BY: Tom Binford, Director of Aviation & Transit

Department: Airport

PROBLEM/ISSUE STATEMENT

Included in the Airport's Capital Improvement Program is the Airport Employee Parking Lot project. This project will remove an existing hangar east of the Terminal, remove the existing pavement, install a new asphalt pavement surface, provide a new security fence, and install new sidewalks leading to the Terminal. Relocating employee parking to the new lot allows the Airport to use the old employee parking area to increase the amount of paid parking at the Airport by nearly 200 stalls. The increase in the number of paid parking stalls should reduce the number of times that the Airport has to open the "free" overflow parking areas each year, and should ultimately help increase Airport parking revenues. The project was advertised in the *Billings Times* and on the City's Web Site. On April 15, 2014, the following bids were received:

CONTRACTOR	BID
Asphalt Plus, Inc.	\$749,778.73
Knife River	\$795,209.60
H.L. Ostermiller Construction, Inc.	\$806,172.80
JEM Contracting	\$825,374.80

ALTERNATIVES ANALYZED

The City Council may:

- Approve the award of the Airport Employee Parking Lot project; or
- Decline to approve the award, delaying the project.

FINANCIAL IMPACT

The total cost of this project is \$749,778.73. Funding for this project is available in the Airport Capital Improvement account.

RECOMMENDATION

Staff recommends the City Council approve the award of the Airport Employee Parking Lot to the low bidder, Asphalt Plus, Inc., for the amount of \$749,778.73.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 04/28/2014
TITLE: Bid Award: W.O. 14-03 City Overlay
PRESENTED BY: David Mumford, Public Works Director
Department: Public Works

PROBLEM/ISSUE STATEMENT

Staff opened bids on April 15, 2014, for the 2014 Street Maintenance Program, City Overlay Contract. The contract was advertised on March 27th, April 3rd, and April 10th in the Billings Times and on the City's website. Knife River submitted the lowest responsible bid.

This project is part of the on-going Street Preventative Maintenance Program supported by the City Council since 1985. Annually, staff identifies streets proposed for preventative maintenance. Staff bids this work in three contracts: chip seal resurfacing, overlay resurfacing and crack sealing. This contract will provide an overlay on approximately 3 miles of streets throughout the City.

The streets being addressed with this contract are portions of 13th St W, Governors, Parkway, and Bitterroot. A location of work map for this project is attached.

ALTERNATIVES ANALYZED

The Council may:

- Award W.O. 14-03 to Knife River in the amount of \$1,152,111.08; or
- Not award the contract to Knife River and reject all bids. If the contract is not awarded, the streets planned for maintenance will continue to degrade.

FINANCIAL IMPACT

The following bids were received and evaluated:

Contractor	Base Bid
Knife River	\$1,152,111.08
Riverside Contracting, Inc.	\$1,462,786.50

The funding for the project was budgeted in FY14 and the source is gas tax funds.

Project Budget	\$2,500,000.00
Previously Encumbered	\$1,330,044.97
This Contract	\$1,152,111.08
Budget Remaining	\$17,844.00

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 14-03 to Knife River in the amount of \$1,152,111.08.

APPROVED BY CITY ADMINISTRATOR

Location of Work

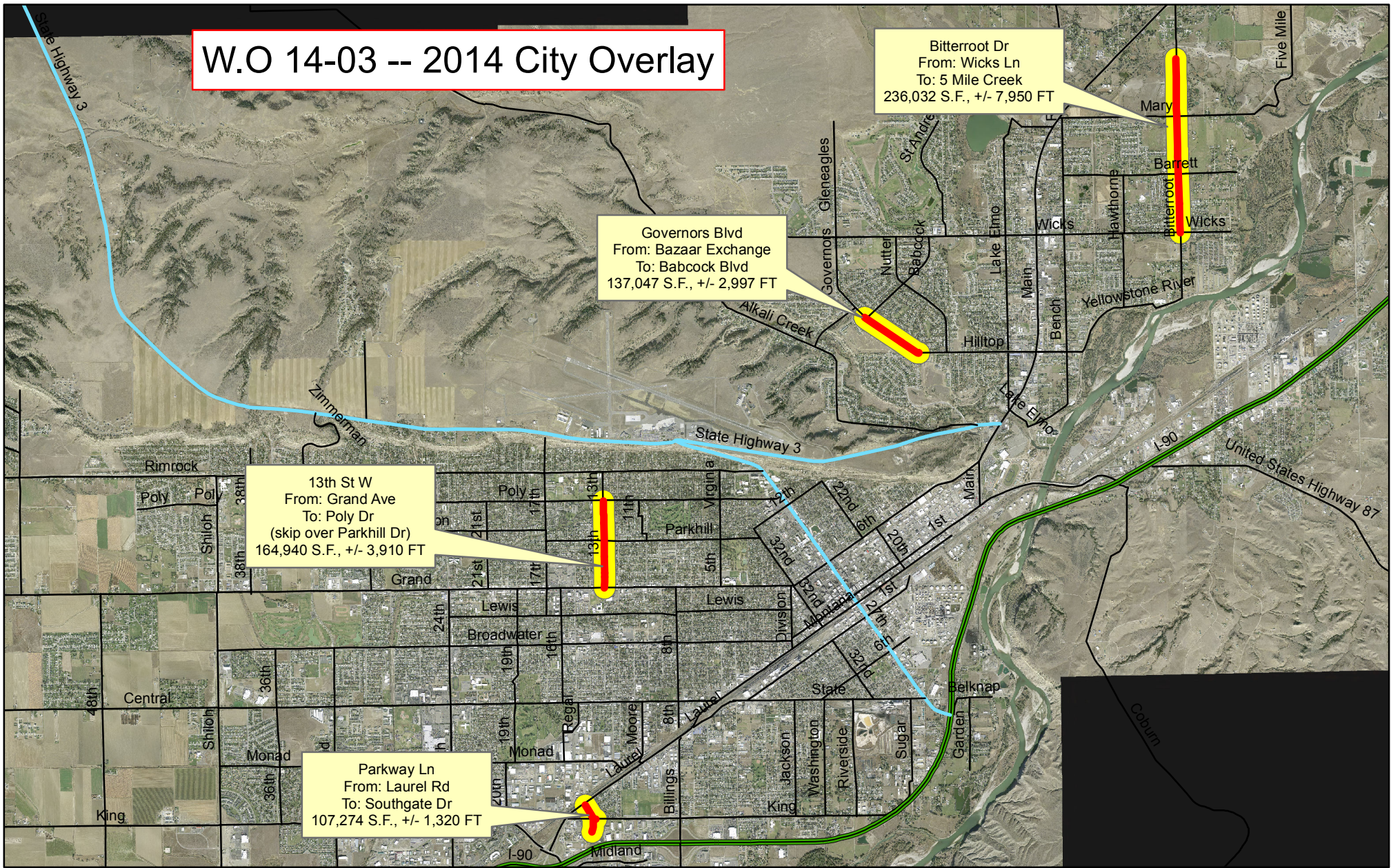
W.O 14-03 -- 2014 City Overlay

Bitterroot Dr
From: Wicks Ln
To: 5 Mile Creek
236,032 S.F., +/- 7,950 FT

Governors Blvd
From: Bazaar Exchange
To: Babcock Blvd
137,047 S.F., +/- 2,997 FT

13th St W
From: Grand Ave
To: Poly Dr
(skip over Parkhill Dr)
164,940 S.F., +/- 3,910 FT

Parkway Ln
From: Laurel Rd
To: Southgate Dr
107,274 S.F., +/- 1,320 FT



Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Amendment 10 with Morrison-Maierle, Inc. for Engineering Services for the Airport Ramp Rehabilitation Project

PRESENTED BY: Tom Binford, Director of Aviation & Transit

Department: Airport

PROBLEM/ISSUE STATEMENT

On April 9, 2012, the City Council approved a five-year contract with Morrison-Maierle, Inc. to provide Civil Engineering services for the Airport, including project designs, surveys, development of project plans, specifications and bidding documents, and construction administration. The five-year term contract is amended each time a project is undertaken, and Amendment 10 for \$192,278 includes the services listed above.

This Airport Improvement Program (AIP) funded project will rehabilitate 27,000 square feet of the 20 year old deteriorating asphalt ramp adjacent to the air carrier apron. The project will remove the old pavement, rebuild the aggregate sub-base, and repave 8 inches of asphalt. The project will also include maintenance repairs to Runway 7/25 for some abnormally large lateral asphalt cracks, the cost of which will be paid for with local funds. The scope of work and associated fees have been negotiated by staff and are acceptable for this engineering work.

ALTERNATIVES ANALYZED

The City Council may:

- Approve Amendment 10 for the Engineering Services with Morrison-Maierle, Inc. for the Airport Ramp Rehabilitation project; or
- Decline to approve Amendment 10 with Morrison-Maierle, Inc., and advise staff on how to proceed.

FINANCIAL IMPACT

The total cost of Amendment 10 is \$192,278. The eligible portion of the project engineering to be funded with a Federal Aviation Administration (FAA) AIP grant is \$185,670. The 90% Federal portion of the eligible costs is \$167,103, and the remaining balance of the project's engineering fees totals \$25,175 and will be paid with local funds.

RECOMMENDATION

Staff recommends the City Council approve Amendment 10 with Morrison-Maierle, Inc., for the Engineering Services associated with the Airport Ramp Rehabilitation project, for the amount of \$192,278.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Approve Beartooth RC&D Memorandum of Understanding

PRESENTED BY: Tina Volek, City Administrator

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

The Beartooth Resource Conservation and Development Area, Inc. (RC&D) Office Manager, Eric Atwood, and Economic Development Director, Luke Walawander, appeared at the April 7 City Council work session to make a presentation on their organization and to ask the City Council to approve a Memorandum of Understanding (MOU) for Beartooth's economic development services through Dec. 31, 2014.

Beartooth RC&D is a Federally grant-funded rural and economic development agency that has operated since 1969 in five South Central Montana counties. The Federal funds are matched by \$4,650 of dues and \$39,375.62 of assessments from the five counties and seven cities or agencies in them, including the City of Billings. Those paying dues are represented on the Beartooth Board of Directors.

Projects benefiting Billings through Beartooth's Big Sky Trust Fund have included grants for a Yellowstone County Target Industry Analysis, for investigating potential sites and direction for development of a Yellowstone County Industrial Park, and for an electronic strategy and framework for Elation, Inc., an employee training and personal development firm. Other potential uses include water/sewer infrastructure and profit-making projects for the Yellowstone Boys and Girls Ranch, and a planning grant for the Museum of the Yellowstone future development.

Beartooth RC&D also is the state-recognized Certified Regional Development District, the state Food and Ag Development Center and the Montana Cooperative Development Center.

ALTERNATIVES ANALYZED

The Council may:

- Approve the MOU and payment of the attached invoices;
- Postpone action on the MOU; or
- Not approve the MOU.

FINANCIAL IMPACT

The City of Billings' annual Board dues are \$100. The City also is expected to pay an assessment of .1537 per capita, or \$9,663.93.

A total of \$10,000 is budgeted for Beartooth RC&D contributions in FY 2014.

RECOMMENDATION

Staff recommends approval of the MOU with Beartooth RC&D.

APPROVED BY CITY ADMINISTRATOR

Invoices

MOU



Beartooth RC&D

PO Box 180
Joliet, Montana 59041
Phone: 962-3914 Fax: 962-3647

Invoice No.

INVOICE

Customer		Date	
Name	City of Billings	Date	03/25/14
Address	P.O. Box 1178	Order No.	
City	Billings State MT ZIP 59103	Rep	
Phone	406-657-8222	FOB	

Qty	Description	Unit Price	TOTAL
1	2014 Board Membership Dues	\$100.00	\$100.00
<i>Thank you for your continued support of the Beartooth RC&D Area, Inc.</i>			

Payment Details

Cash
 Check
 Credit Card

Name _____

CC # _____

Expires _____

SubTotal	\$100.00
Shipping & Handling	
Taxes State	
TOTAL	\$100.00

Office Use Only

Citizens building stronger communities!

Thank You!



Beartooth RC&D

PO Box 180
Joliet, Montana 59041
Phone: 962-3914 Fax: 962-3647

Invoice No. _____

INVOICE

Customer

Name City of Billings
Address P.O. Box 1178
City Billings State MT ZIP 59103
Phone 406-657-8222

Date 3/25/2014
Order No. _____
Rep _____
FOB _____

Qty	Description	Unit Price	TOTAL
	2014 Beartooth RC&D/EDD Assessment Population 151,882 (2013 Census) Base Assessment \$3500 Per Capita (.1537 x 151,882) = \$23,344.26	\$3,500.00 \$23,344.26	
	Sub-Total for Yellowstone County	\$26,844.26	
1	36% of Total Cost (\$26,565.61) = \$9,447.59	\$9,663.93	\$9,663.93

Payment Details

- Cash
- Check
- Credit Card

Name _____
CC # _____
Expires _____

SubTotal	\$9,663.93
Shipping & Handling	
Taxes State	
TOTAL	\$9,663.93

Office Use Only

Citizens building stronger communities!

Thank You!

A
MEMORANDUM OF UNDERSTANDING
between
**Yellowstone County Commissioners, Big Sky Economic Development Authority,
City of Billings, City of Laurel**
and
the Beartooth RC&D Economic Development District

THIS MEMORANDUM OF UNDERSTANDING is made and entered into this ____ day of _____, 2014, by and between the **Beartooth RC&D, Economic Development District**, whose principal business address is P.O. Box 180, Joliet, Montana 59041, hereinafter referred to as “Beartooth RC&D” and **Yellowstone County Commissioners (in cooperation with the City of Billings, City of Laurel, and Big Sky EDA)**, and hereinafter referred to as “**the Entity**”.

WHEREAS, The Beartooth RC&D has been formally recognized by the U.S. Department of Commerce, Economic Development Administration (EDA) as a designated Economic Development District (EDD), and As a District, the Beartooth RC&D has been awarded funding to carry out its Comprehensive Economic Development Strategy (CEDs). This funding will provide a staff person, administrative support and operating costs. This is a continual grant, renewable based on successful program operation and availability of federal funds. Local match is required.

WHEREAS, Each entity participating in the District will designate a representative and an alternate to the regional Economic Development Committee. This individual will convey the needs and development goals of the local entity to the committee. Regular meetings will be held every two months to assess project status, assign workload and evaluate progress.

NOW THEREFORE IT IS UNDERSTOOD AS FOLLOWS:

ARTICLE 1: SCOPE OF WORK:

Beartooth RC&D employs an Economic Development Coordinator to assist in Economic Development efforts in the region. The Coordinator’s time will be allocated consistent with the goals in the Comprehensive Economic Development Strategy by the regional Economic Development Committee. The Committee is composed of one representative and an alternate from Big Horn, Carbon, Stillwater, Sweet Grass and Yellowstone Counties, Crow Tribe and Big Sky Economic Development Authority. Input to this Committee by local entities is essential for obtaining the services of the Coordinator.

Higher priority will be assigned projects of regional scope or projects with strong local leadership. Grant funding for this position is from EDA, therefore, emphasis will be on regional economic development planning and projects which have a correlation to job creation. Matching funds are from participating entities and emphasis will be placed on their specified projects. Specific items of work for this project year are detailed in the attached “Annual Report and Update”. It is understood that this Annual Report will be presented each year.

Annual Evaluation:

The performance of the Economic Development Coordinator will be evaluated annually by local entities participating on the regional Economic Development Committee. Progress and/or

accomplishments on each program/project will be evaluated to ensure resources are being utilized in the most effective and efficient manner possible.

ARTICLE 2: PERIOD OF PERFORMANCE:

The term of this Memorandum of Understanding shall be from the date it is signed through **December 31, 2014**, unless extended by mutual agreement by both parties. Such extension must be in writing, signed by authorized representatives of both parties, and made a part of the original Memorandum of Understanding by modification reference. This Memorandum of Understanding supersedes the prior Memorandum for participation in the Economic Development District.

ARTICLE 3: PAYMENT:

The Entity's annual contribution will be **\$3,500.00** as a "Membership" fee plus a per capita assessment of **.1537** cents per person. These funds will provide the necessary match to obtain the \$62,000.00 in federal funds. Entities who do not participate financially in the match requirement will not receive services from the Economic Development Coordinator. The calculated fee for **Yellowstone County** is **\$26,844.26**. This figure is a total of the **\$3,500.00** county fee plus **\$23,344.26** per capita formula using a population of **151,882** as per the 2013 Census data. Yellowstone County's full payment will be separated into a four-way payment system. Each entity within the county will pay a percentage (%) similar to the previous year. Big Sky EDA- 34% or **\$9,127.05**, City of Billings- 36% or **\$9,663.93**, City of Laurel- 6% or **\$1,610.66** and Yellowstone County- 24% or **\$6,442.62**.

Annually, the Beartooth RC&D/EDD staff will provide a comprehensive report of the past year's activity. A new Memorandum of Understanding will be prepared and a request for the following year's match submitted. Entities will be billed for match funds after January 1, 2014, for the current year's assessment.

Payment as provided in this section shall be full compensation for work performed, services rendered and for all materials, supplies, equipment, and incidentals necessary to complete the work.

ARTICLE 4: EXAMINATION OF RC&D RECORDS:

The Entities or their representatives shall have the right to examine any books, records, or other documents of the Beartooth RC&D directly relating to costs when such costs are the basis of compensation hereunder.

ARTICLE 5: OWNERSHIP AND USE OF DOCUMENTS:

Reproducible copies of all documents and other materials produced by the Beartooth RC&D in connection with the services rendered under this memorandum of understanding shall be provided to the Entity for the Entity's use whether the project for which they are made is executed or not. The Beartooth RC&D shall be permitted to retain originals, including reproducible originals, of drawings and specifications for information, reference and use in connection with Beartooth RC&D's endeavors.

ARTICLE 6: WARRANTY:

The Beartooth RC&D warrants that all services performed herein shall be performed using that degree of skill and care ordinarily exercised in and consistent with generally accepted practices for the nature of the services and shall conform to all requirements of this Memorandum of Understanding.

ARTICLE 7: SAFETY:

The Beartooth RC&D agrees to fully comply with the Occupational Safety and Health Act of 1970, all regulations issued there under and all state laws and regulations enacted and adopted pursuant thereto. The Beartooth RC&D shall take all necessary precautions in performing the services hereunder to prevent injury to persons or damage to property.

ARTICLE 8: APPLICABLE LAW:

This Memorandum of Understanding shall be governed in all respects by the laws of the State of Montana. No changes, amendments or modifications of any of the terms and conditions hereof shall be valid unless agreed to in writing. Venue of any proceeding arising hereunder shall be the Thirteenth Judicial District.

ARTICLE 9: COMPLIANCE WITH LAWS:

The Beartooth RC&D shall in performing the services contemplated by this Memorandum of Understanding, faithfully observe and comply with all federal, state, and local laws, ordinances and regulations, applicable to the services to be rendered under this Memorandum of Understanding.

ARTICLE 10: CHANGES:

The parties, by mutual agreement, may, at any time during the term of this Memorandum of Understanding and without invalidating the Memorandum of Understanding, make changes within the general scope of the Memorandum of Understanding. The Beartooth RC&D agrees to perform such changed services. The Entity's priority list for project work within their county can be changed at any time. In such case, Beartooth RC&D will be informed of this change at the Entity's earliest convenience.

ARTICLE 11: TERMINATION:

This Memorandum of Understanding may be terminated in whole or in part, in writing, by either party in the event of substantial failure by the other party to fulfill its obligations under this Memorandum of Understanding through no fault of the terminating party, provided that no termination may be effected unless the other party is given: (1) not less than ten (10) days written notice (delivered by certified mail, return receipt requested) of intent to terminate, and (2) an opportunity for consultation with the terminating party prior to termination.

ARTICLE 14: NONDISCRIMINATION:

The Beartooth RC&D will not discriminate against any employee or applicant for employment relating to this project on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental handicap or national origin. All hiring associated with any project shall be on the basis of merit and qualifications related to the requirements of the particular position being filled.

ARTICLE 15: INDEPENDENT CONTRATOR:

The Beartooth RC&D and the Entity agree that the Beartooth RC&D is an independent contractor with respect to the services provided pursuant to this Memorandum of Understanding. Nothing in this Memorandum of Understanding shall be considered to create the relationship of employer and employee between the parties hereto. Neither the Beartooth RC&D nor any employee of the Beartooth RC&D shall be entitled to any benefits accorded Entity employees by virtue of the services provided under this Memorandum of Understanding. The Entity shall not be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the state Worker's Compensation program, nor shall the Entity be deemed in any way to assume the duties of an employer with respect to the Beartooth RC&D, or any employee of the Beartooth RC&D.

ARTICLE 16: ASSIGNMENT:

The Beartooth RC&D shall not sublet or assign any of the services covered by this Memorandum of Understanding without the express written consent of the Entity.

ARTICLE 17: NON-WAIVER:

Waiver by the County of any provision of this memorandum of understanding or any time limitation provided for in this memorandum of understanding shall not constitute a waiver of any other provision.

ARTICLE 18: NOTICES:

Any Notice to be served hereunder may be served upon the parties personally or served by certified mail, return receipt. Notice served by mail shall be deemed complete upon deposit of said notice in any United States Post Office, postage prepaid, directed to the party to be served, at the following addresses:

ENTITY: City of Billings
PO Box 1178
Billings, MT 59101

RC&D: Beartooth RC&D
P.O. Box 180
Joliet, MT 59041

ARTICLE 19: INTEGRATED AGREEMENT:

This Memorandum of Understanding together with attachments or addenda represents the entire and integrated Agreement between the Entity and the Beartooth RC&D and supersedes all prior negotiations, representations, or agreements, written or oral. This Memorandum of Understanding may be amended only by written instrument signed by both the Entity and the Beartooth RC&D.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals to this Memorandum of Understanding the day and year in this instrument first above written.

CITY OF BILLINGS

Thomas W. Hanel
Mayor

BEARTOOTH RC&D/EDD

Charles E. Egan

Charles E. Egan
Chairman

ATTEST: _____

Date: _____

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Second and Final Reading Ordinance Revising City Code Section 21 for the Solid Waste Division

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Article 21-200 of the Billings Municipal City Code (BMCC) addresses solid waste collection, disposal and costs. The current language must be changed in Section 21-213 to permit agreements with private haulers rather than only with other cities, towns, and counties. The ability to enter into agreements with private haulers allows the City to invoice private haulers directly for refuse hauled from areas of Yellowstone County outside of Billings. Yellowstone County currently assesses county residents for both residential and commercial refuse hauled to the City of Billings landfill on the annual tax statement. This change will streamline operations for both the City of Billings and Yellowstone County. Other language in the Article has become obsolete since changing the Solid Waste billing to be included on the water and wastewater utility bills in 2012 and not on the property tax statements.

ALTERNATIVES ANALYZED

The City Council may approve the ordinance on second reading or disapprove the ordinance.

FINANCIAL IMPACT

There is no financial impact from the changes to the BMCC Article 21-200.

RECOMMENDATION

Staff recommends that the City Council approve the proposed ordinance that revises BMCC Article 21-200.

APPROVED BY CITY ADMINISTRATOR

Ordinance

Ordinance 14-_____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED REVISING SECTIONS 21-213 and 21-241 UPDATING AND CLARIFYING SOLID WASTE REGULATIONS AND REPEALING SECTIONS 21-230, 21-235, 21-236, and 21-237 AND DECLARING SAME TO BE NULL AND VOID AND OF NO EFFECT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS MONTANA:

Section 1. That Section 21-213 of the Billings, Montana City Code be amended to that such section shall read as follows:

Sec. 21-213. Use of landfill by persons other than the City.

- (a) Use of the landfill by persons other than the city shall be in accordance with the ~~annual landfill use agreements between the City and all other entities. the city and other cities, town, and counties within the city service area.~~ Use of the landfill shall be subject to the fees set forth in an annual resolution this chapter. Refuse shall be acceptable to the city and be deposited in strict accordance with all rules and regulations governing the city landfill.
- (b) City residents hauling non-business waste from their primary residence will not be charged if the waste hauled in a vehicle no larger than a three-fourths-ton pickup, or equivalent size trailer. Fees will apply for special waste in accordance with the disposal fee resolution adopted by the city council annually.
- (c) Employees of the city in charge of maintaining the landfill are authorized to request of any person to produce proper registration of a vehicle, issued by the state, to certify that the vehicle is owned by a resident or nonresident of the city. Employees in charge of maintain the landfill re further authorized to request any other suitable identification from operators or owners of vehicles to determine whether such person is a resident or nonresident.
- (d) Payment of landfill fees by private refuse haulers and contractors shall be allowed by monthly billing after establishment of acceptable credit. Any account which is delinquent more than sixty (60) days shall be refused the right to dispose of any refuse at the city landfill until the account is paid in full.

Section 2. That Section 21-230 of the Billings, Montana City Code is hereby repealed and declared null and void and of no effect.

Sec. 21-230 Annual extension by city administrator.

~~It is the duty of the city administrator each year immediately after passage of the assessment resolution on the list of properties liable for the assessments, the total amount to be charge against each property under provision of this article.~~

Section 2. That Section 21-235 of the Billings, Montana City Code is hereby repealed and declared null and void and of no effect.

Sec. 21-235 Certification of tax list.

~~When the city clerk has incorporated the changes required by section 21-234, the clerk shall certify the charges on the list so amended to be collected in the same manner as other special taxes and assessments.~~

Section 2. That Section 21-236 of the Billings, Montana City Code is hereby repealed and declared null and void and of no effect.

Sec. 21-236 Change in assessment.

~~If the service for which assessment was made changes, whether because of an exorbitant quantity of refuse, lack of sufficient number of receptacles, or a requested change in service by the property owner or occupier, and the assessment made against the property is no longer proper for the service provided, an additional assessment for a refund of a portion of the prior assessment as appropriate, will be made for the period beginning from the first day of the month following the date of change until the last day of the fiscal year for which the assessment is being changed. If there is an additional assessment, the additional amount will be billed by the city direct for the balance of the assessment period. The additional assessment shall be due and payable upon billing.~~

Section 2. That Section 21-237 of the Billings, Montana City Code is hereby repealed and declared null and void and of no effect.

Sec. 21-237 New assessment.

~~If, for whatever reason, a property was not assessed for collection and/or disposal service, and the service is initiated during the tax year for which no assessment was made, and assessment will be established from the first day of the month in which service is provided until the last day of that fiscal year. Such assessment will be due and payable immediately.~~

Section 2. That Section 21-241 of the Billings, Montana City Code be amended to that such section shall read as follows:

Sec. 21-241. Removal of refuse at owner's expense.

Nothing contained in this article shall prevent the city council from requiring the owner or occupant of premises to remove therefrom the refuse or a portion thereof at his or her own expense, under the supervision or control of the city and adjusting the fee assessment as provided in section 21-236.

PASSED by the City Council on first reading this 14th day of April 2014.

PASSED, ADOPTED, and APPROVED on second reading this 28th day of April 2014

THE CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Second and Final Reading Ordinance Revising Chapter 8 Cemeteries, Billings, Montana City Code

PRESENTED BY: Mike Whitaker

Department: Parks/Rec/Public Lands

PROBLEM/ISSUE STATEMENT

This proposed revision of the cemetery regulations, Billings Montana City Code Section 8-333, allows the cremated remains of a qualifying veteran to be placed in the veteran columbarium or buried in a veteran memorial grave in the City of Billings Mountview Cemetery. City Council directed staff to review this ordinance and the Parks, Recreation and Cemetery Board recommends that the City Council approve these changes to the city code.

ALTERNATIVES ANALYZED

The City Council may approve or disapprove the ordinance.

FINANCIAL IMPACT

The overall financial impact to the City of Billings is minimal. The fees associated with burying a cremated veteran in a veteran grave are slightly higher than placing those same cremains in the veteran columbarium.

BACKGROUND

When the City came to the conclusion that there were more qualifying veterans wanting to be in the City of Billings Mountview than the City had space for, the City erected two columbaria in Section 14 Veteran dedicated area. With cremation becoming a common disposition and many of the qualifying veterans cremated, the City decided to require cremated veterans be placed in one of the veteran columbarium.

When the people of Yellowstone County voted to pay for the creation of a veteran cemetery and the County built it, the need for veteran space in Mountview was no longer an issue. Now that the Yellowstone County Veteran Cemetery is scheduled to be transferred to the VA, conserving space in the Veteran Area of Section 14 isn't necessary.

This revision of Sec. 8-333 will allow the families of cremated qualifying veterans who want to be in the dedicated veteran area to chose either to be placed in a columbarium or buried in a dedicated veteran grave.

City Council directed staff to review the ordinance regarding the Mountview veteran plot and the Parks, Recreation and Cemetery Board recommends that the City Council approves the revision of Sec. 8-333.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

RECOMMENDATION

Staff recommends that the City Council approve the ordinance revising Section 8-333 of the Billings Montana City Code.

APPROVED BY CITY ADMINISTRATOR

Sec. 8-333 Veteran Plot Revision

ORDINANCE NO. 14-_____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING
THAT THE BILLINGS, MONTANA CITY CODE BE
AMENDED BY REVISING SECTION 8-333 OF SAID CODE;
PROVIDING THE DISPOSITION OF QUALIFYING
CREMATED VETERANS IN EITHER THE COLUMBARIUM
OR IN A DEDICATED VETERAN MEMORIAL GRAVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS,
MONTANA:

Section 1. That section 8-333 of the Billings, Montana City Code be amended so that such section shall read as follows:

Sec. 8-333. Dedication and special rules for veteran memorial plot.

(a) The grave spaces in the memorial lot of the cemetery are reserved and dedicated to the sole use and purpose of burying the bodies or cremains of veterans and ex-veterans of past and future wars of the United States, subject to the conditions hereinafter specified. Persons to be buried in the veteran memorial plot must be an honorable discharged wartime veteran residing in the city at the time of death.

(b) No charge shall be made for the privilege of using the grave spaces named in subsection (a), nor for any care or maintenance thereon, except that the usual charges for opening and closing graves, curbing and flower containers shall be paid therefor in the manner prescribed.

(c) All rules and regulations prescribed by the city governing the use and care of the cemetery shall be observed by all parties interested in the use of the veterans' memorial plot for burial with the following exceptions:

(1) No grave marker shall be installed in this plot, except upright marble type supplied by the United States government.

(2) All burials shall be made in the spaces in consecutive order as designated by the city.

~~(3) Cremated veterans shall be inurned in the columbarium erected in the veteran plot for that purpose. A veteran's cremains may not be buried in a traditional full size veteran grave unless that grave could not be used for a traditional burial with casket.~~

~~(3)~~(4) The circular park adjoining the veterans' memorial plot may be used by such parties or organizations as are interested in the care and development of the veterans' memorial plot for the installations of a suitable flag staff, instruments of warfare, implements, memorial monuments or other decorations upon the approval of the city.

~~(4)~~(5) The cremains of up to two of the immediate family members of a veteran who is already buried in the veterans' memorial plot may be buried on that veteran's grave.

~~(5)~~(6) If there is room for additional memorialization on the upright marble VA stone, the spouse of the buried veteran may be memorialized on said stone at the family's expense.

Section 2. Severability. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinances are declared to be severable.

Section 3. Repealer. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 4. Effective Date. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

APPROVED on first reading this ___ day of _____, 2014.

ADOPTED and APPROVED on second reading this ___ day of _____, 2014.

CITY OF BILLINGS

By _____
Tom Hanel Mayor

ATTEST:

By _____
Cari Martin City Clerk

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Final Plat of Falcon Ridge Subdivision, 5th Filing

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The final plat for Falcon Ridge Subdivision, 5th Filing, is being presented to Council for approval. On February 10, 2014, the City Council conditionally approved the preliminary plat of this 4-lot subdivision. The subject property is generally located north of Rimrock Road, and west of Molt Road, adjacent to the previous filings of Falcon Ridge Subdivision. The property is zoned Residential-8000 (R-80) and the proposed residential lots will be developed with single-family residences. The owner is S.D. Helgeson, Inc. and the representing agent is Sanderson Stewart. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

ALTERNATIVES ANALYZED

The City Council may approve or deny the final plat of Falcon Ridge Subdivision, 5th Filing. If the City Council chooses to deny the final plat, it must base the denial on the criteria outlined in MCA 76-3-611 and BMCC, Section 23-307.

FINANCIAL IMPACT

Should the City Council approve the final plat, the newly created lots will be developed which will increase tax revenues for the City.

RECOMMENDATION

Staff recommends that the City Council approve the final plat of Falcon Ridge Subdivision, 5th Filing.

APPROVED BY CITY ADMINISTRATOR

Falcon Ridge 5th

PLAT OF FALCON RIDGE ESTATES SUBDIVISION, FIFTH FILING

BEING LOT 5, BLOCK 4 OF FALCON RIDGE ESTATES
SUBDIVISION, FOURTH FILING

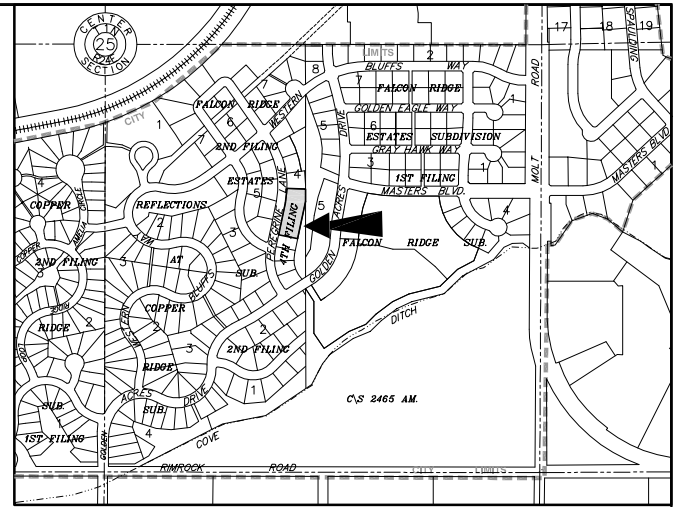
SITUATED IN THE SE1/4 OF SECTION 25, T. 1 N., R. 24 E., P.M.M.
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : FALCON RIDGE II, LLC

MARCH, 2014

PREPARED BY : SANDERSON STEWART

BILLINGS, MONTANA

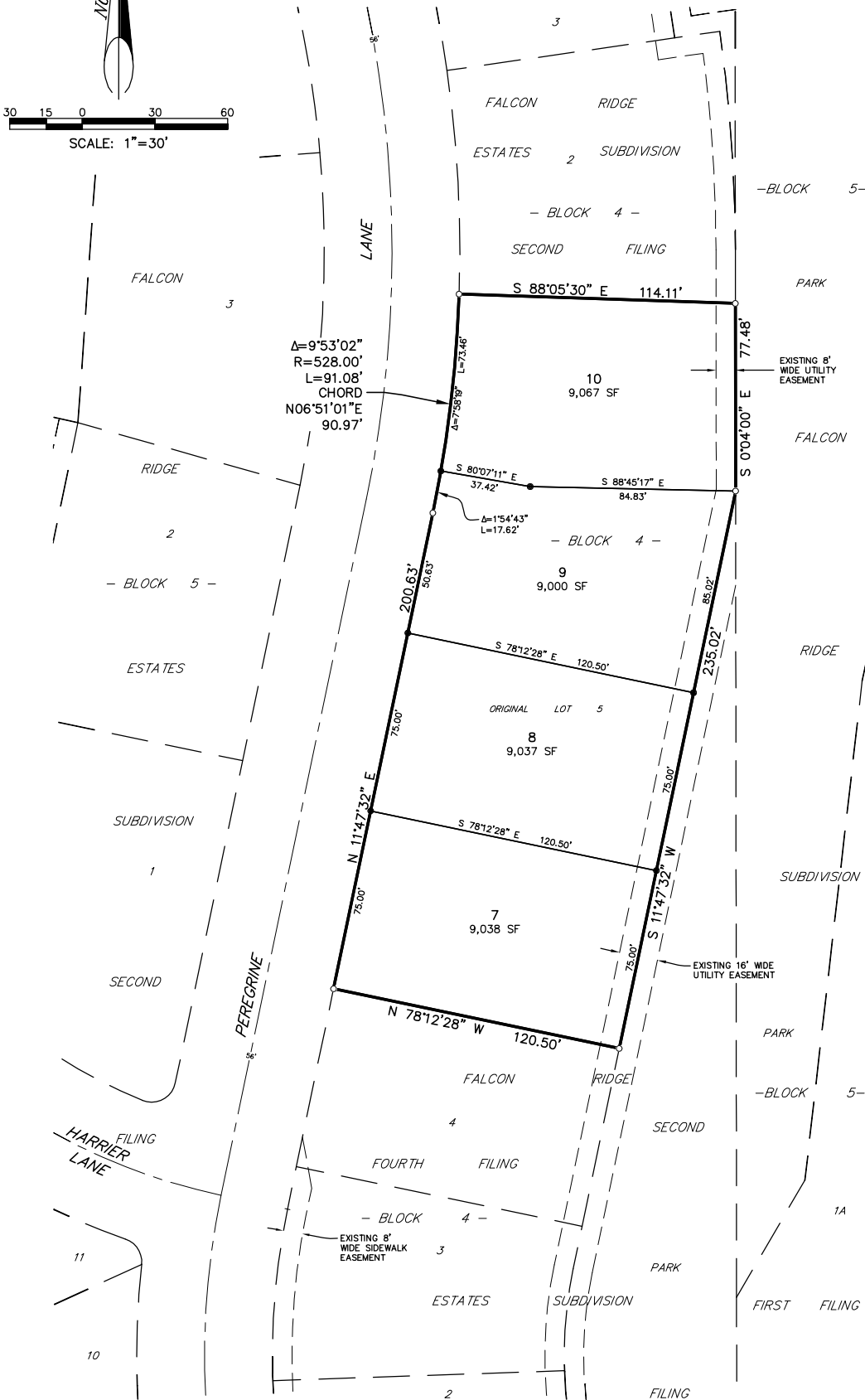
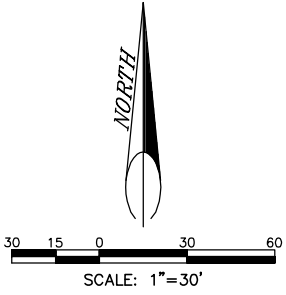


VICINITY MAP
NOT TO SCALE

BASIS OF BEARING: PLAT OF FALCON RIDGE ESTATES SUBDIVISION, FOURTH FILING

- FOUND SURVEY MONUMENT, REBAR WITH CAP MARKED "SANDERSON STEWART 18972LS"
- SET 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART"

NOTE: ALL CURVES ARE TANGENT AND ALL PROPERTY LINES INTERSECTING CURVES ARE RADIAL UNLESS OTHERWISE NOTED.



CERTIFICATE OF DEDICATION

STATE OF MONTANA)
 : ss
County of Yellowstone)

KNOW ALL MEN BY THESE PRESENTS: That S.D. HELGESON INC., the owner of the following described tract of land, does hereby certify that it has caused to be surveyed, subdivided and platted into lots, blocks and streets as shown on the annexed plat, said tract being situated in the SE1/4 of Section 25, T. 1 N., R. 24 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said tract being more particularly described as follows, to-wit:

Lot 5, Block 4 of Falcon Ridge Estates Subdivision, Fourth Filing, according to the official plat on file in the Office of the Clerk and Recorder of Yellowstone County, Montana, as recorded under Document No. 3698057.

The park requirement for this subdivision has been previously met.

Said tract to be known and designated as FALCON RIDGE ESTATES SUBDIVISION, FIFTH FILING.

S.D. HELGESON INC.,
a Montana corporation

By: _____ Title: _____

STATE OF _____)
 : ss
County of _____)

On this _____ day of _____, 20____, before me, the undersigned Notary Public for the State of _____, personally appeared _____, known to me to be the person who signed the foregoing instrument as _____ of S.D. HELGESON INC., a Montana corporation, and acknowledged to me that said corporation executed the same. Witness my hand and seal the day and year herein above written.

Notary Public in and for the State of _____

CERTIFICATE OF SURVEYOR

STATE OF MONTANA)
 : ss
County of Yellowstone)

The undersigned, a Land Surveyor licensed in the State of Montana, states that during the month of March 2014, a survey was performed under his supervision of a tract of land to be known as FALCON RIDGE ESTATES SUBDIVISION, FIFTH FILING, in accordance with the request of the owner thereof and in conformance with the Montana Subdivision and Platting Act; said subdivision, description of boundaries and dimensions being in accordance with the Certificate of Dedication and as shown on the annexed plat; that the monuments found and set are of the character and occupy the positions shown hereon; that this is a phased development and all new monuments which will be disturbed by construction will be set or re-set upon completion of construction activities; and that the gross area and the net area is 36,142 sf.

SANDERSON STEWART

By: _____
Montana License No. _____
Date: _____

CERTIFICATE OF CITY COUNCIL APPROVAL

STATE OF MONTANA)
 : ss
County of Yellowstone)

We hereby certify that we have examined the annexed and foregoing PLAT OF FALCON RIDGE ESTATES SUBDIVISION, FIFTH FILING, and find that said plat conforms with the requirements of the laws of the State of Montana, and the requirements of The Yellowstone County Board of Planning. It is therefore approved and the dedication to public use of any and all lands shown on this plat as being dedicated to such use are accepted.

IN WITNESS WHEREOF, we have set our hands and the seal of the CITY OF BILLINGS, MONTANA, this _____ day of _____, 20____.

CITY OF BILLINGS, MONTANA

By: _____ Mayor Attest: _____ City Clerk

CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney's office and is acceptable as to form.

Date: _____

Reviewed by: _____

CERTIFICATE OF CITY ENGINEER'S OFFICE

I hereby certify that annexed and foregoing plat conforms with Section 76-4-125(2)(d), M.C.A., for the removal of sanitary restrictions since the plat is inside a master planning area and said lots will be provided with municipal facilities for the supply of water and the disposal of sewage and solid waste.

IN WITNESS WHEREOF, I have executed this CERTIFICATE OF APPROVAL this _____ day of _____, 20____.

City Engineer's Office

CERTIFICATE OF COUNTY TREASURER

I hereby certify that all real property taxes and special assessments have been paid per 76-3-611(1)(b)/76-3-207(3), M.C.A.

Date: _____

Yellowstone County Treasurer

By: _____ Deputy

ERRORS AND OMISSIONS REVIEW

I hereby certify that I have examined the annexed and foregoing plat for errors and omissions in computations and drafting and find that said plat conforms with the requirements of the laws of the State of Montana, and that said plat conforms to the adjoining additions and plats of the City of Billings already platted as nearly as circumstances will permit.

Examining Land Surveyor Date

NOTICE OF APPROVAL

STATE OF MONTANA)
 : ss
County of Yellowstone)

This plat has been approved for filing by the Yellowstone County Board of Planning and conforms to the recommendations of this board.

Date _____ President

Executive Secretary

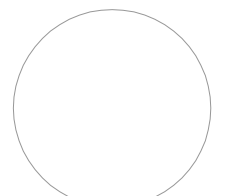
SUBDIVISION IMPROVEMENT AGREEMENT

Document No. _____

CONSENT TO PLATTING

Document No. _____

RESERVED FOR CLERK AND RECORDER



Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Final Plat of Zimmerman Trail Subdivision, Amended Lot 11A

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The final plat for Zimmerman Trail Subdivision, Amended Lot 11A, is being presented to Council for approval. On April 8, 2013, the City Council conditionally approved the preliminary plat of this 2-lot subdivision. The subject property is generally located on the south side of Highway 3 just east of Zimmerman Trail. The property is zoned Residential-9600 (R-96) and the previously platted 2.3-acre lot will be divided and developed with single-family residences. The owner is Kincaid Land, LLC and the representing agent is Sanderson Stewart. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

ALTERNATIVES ANALYZED

The City Council may approve or deny the final plat of Zimmerman Trail Subdivision, Amended Lot 11A. If the City Council chooses to deny the final plat, it must base the denial on the criteria outlined in MCA 76-3-611 and BMCC, Section 23-307.

FINANCIAL IMPACT

Should the City Council approve the final plat, the newly created lots will be developed which will increase tax revenues for the City.

RECOMMENDATION

Staff recommends that the City Council approve the final plat of Zimmerman Trail Subdivision, Amended Lot 11A.

APPROVED BY CITY ADMINISTRATOR

Final Plat

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Final Plat of Shadow Lawn Estates Subdivision

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The final plat for Shadow Lawn Estates Subdivision, is being presented to Council for approval. On December 9, 2013, the City Council conditionally approved the preliminary plat of this 5-lot subdivision. The subject property is generally located south of Poly Drive, and west of Virginia Lane. The property is zoned Residential-9600 (R-96) and the proposed residential lots will be developed with single-family residences. The owner is Aaron Sparboe and the representing agent is Sanderson Stewart. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

ALTERNATIVES ANALYZED

The City Council may approve or deny the final plat of Shadow Lawn Estates Subdivision. If the City Council chooses to deny the final plat, it must base the denial on the criteria outlined in MCA 76-3-611 and BMCC, Section 23-307.

FINANCIAL IMPACT

Should the City Council approve the final plat, the newly created lots will be developed which will increase tax revenues for the City.

RECOMMENDATION

Staff recommends that the City Council approve the final plat of Shadow Lawn Estates Subdivision.

APPROVED BY CITY ADMINISTRATOR

Final Plat

PLAT OF SHADOW LAWN ESTATES SUBDIVISION

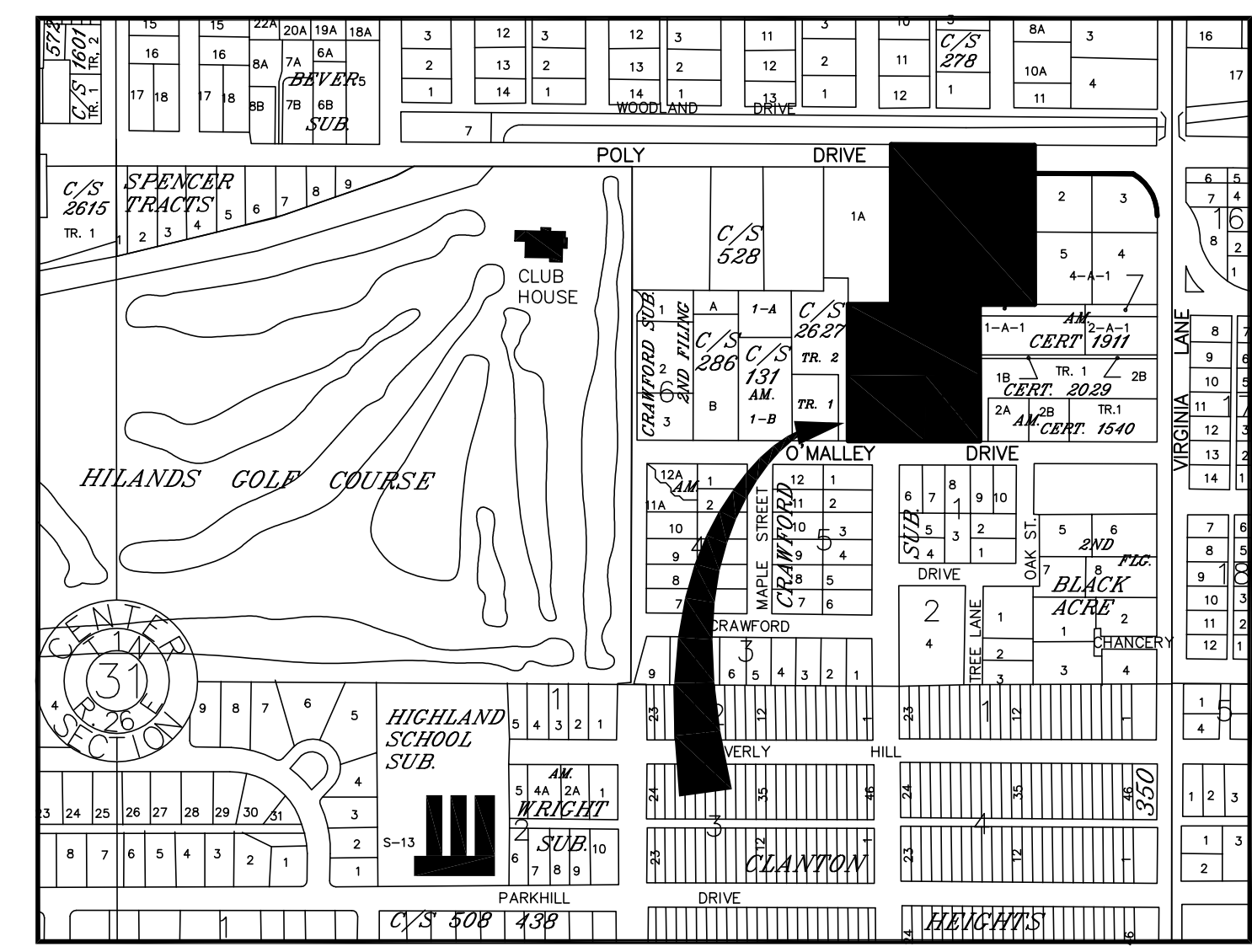
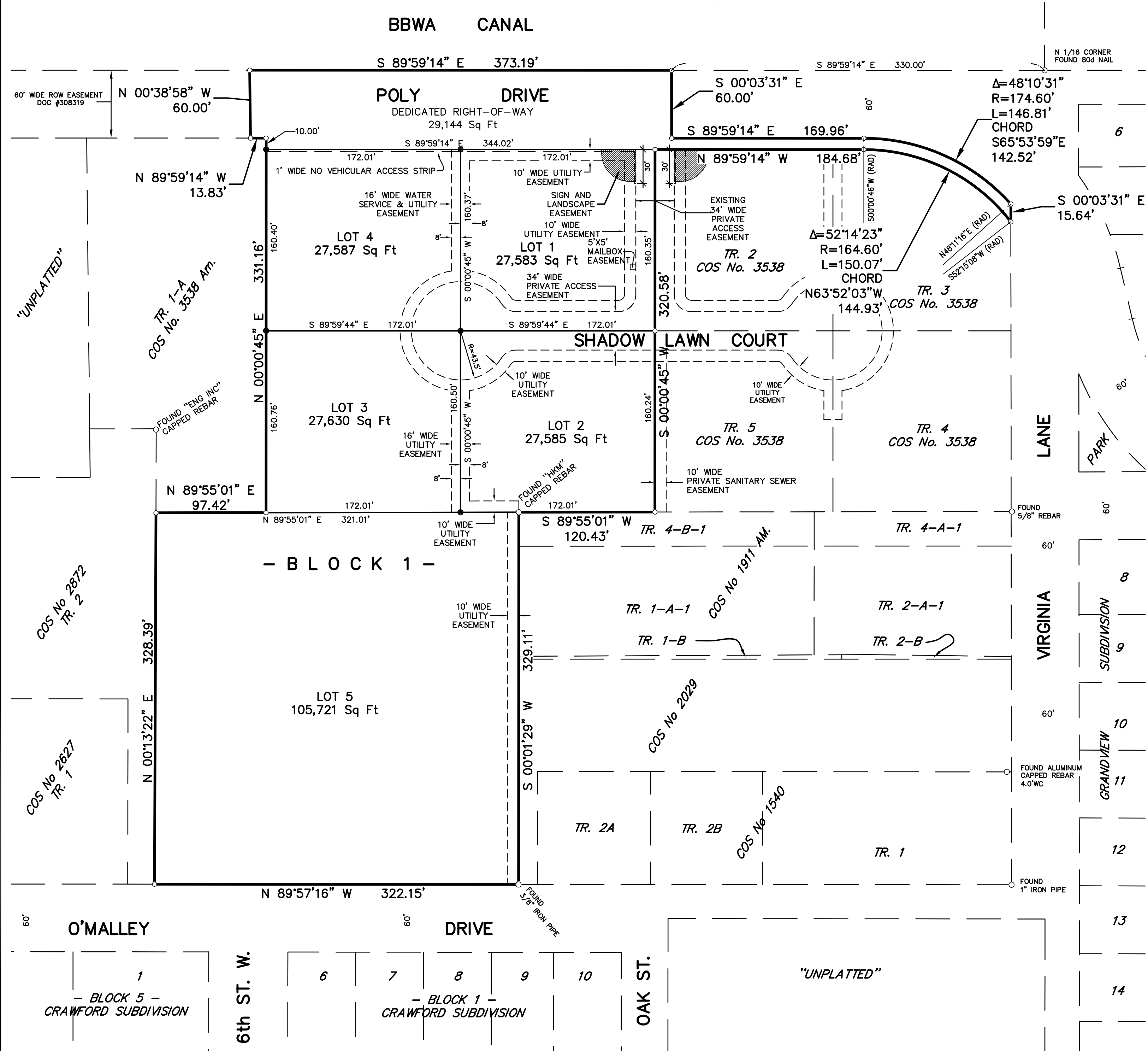
BEING LOT 1A OF AMENDED O.E. LEE SUBDIVISION
SITUATED IN THE NE1/4 OF SECTION 31, T. 1 N., R. 26 E., P.M.M.
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : AARON SPARBOE

PREPARED BY : SANDERSON STEWART

NOVEMBER 2013

BILLINGS, MONTANA



VICINITY MAP
NOT TO SCALE

CERTIFICATE OF CITY ENGINEER'S OFFICE

I hereby certify that annexed and foregoing plat conforms with Section 76-4-125(2)(d), M.C.A., for the removal of sanitary restrictions since the plat is inside a master planning area and said lots will be provided with municipal facilities for the supply of water and the disposal of sewage and solid waste.

IN WITNESS WHEREOF, I have executed this CERTIFICATE OF APPROVAL this ____ day of _____, 20____.

City Engineer's Office

ERRORS AND OMISSIONS REVIEW

I hereby certify that I have examined the annexed and foregoing plat for errors and omissions in computations and drafting and find that said plat conforms with the requirements of the laws of the State of Montana, and that said plat conforms to the adjoining additions and plats of the City of Billings already platted as nearly as circumstances will permit.

Examining Land Surveyor Date _____

CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney's office and is acceptable as to form.

DATED: _____

Reviewed by: _____

CERTIFICATE OF CITY COUNCIL APPROVAL

STATE OF MONTANA)
) ss
County of Yellowstone)

We hereby certify that we have examined the annexed and foregoing plat of SHADOW LAWN ESTATES SUBDIVISION and find that said plat conforms with the requirements of the laws of the State of Montana, and the requirements of The Yellowstone County Board of Planning. It is therefore approved and the dedication to public use of any and all lands shown on this plat as being dedicated to such use are accepted.

IN WITNESS WHEREOF, we have set our hands and the seal of the CITY OF BILLINGS, MONTANA, this ____ day of _____, 20____.

CITY OF BILLINGS, MONTANA

By: _____
Mayor

Attest: _____
City Clerk

CERTIFICATE OF COUNTY TREASURER

I hereby certify that all real property taxes and special assessments have been paid per 76-3-611(1)(b) / 76-3-207(3), M.C.A.

Date _____

Yellowstone County Treasurer

By: _____
Deputy

CONSENT TO PLATTING

Document No. _____

SUBDIVISION IMPROVEMENTS AGREEMENT

Document No. _____

EASEMENT

Document No. _____

BASIS OF BEARING: CERTIFICATE OF SURVEY No. 3538.

- FOUND SURVEY MONUMENT, REBAR WITH "SANDERSON STEWART" CAP OR AS NOTED.
- SET 5/8" REBAR MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART".

NOTICE OF APPROVAL

STATE OF MONTANA)
) ss
County of Yellowstone)

This plat has been approved for filing by the Yellowstone County Board of Planning and conforms to the recommendations of this board.

Date _____ President _____

Executive Secretary

CERTIFICATE OF SURVEYOR

STATE OF MONTANA)
) ss
County of Yellowstone)

The undersigned, a Montana Registered Land Surveyor declares that during the month of November 2013, a survey was performed under his supervision of a tract of land to be known as SHADOW LAWN ESTATES SUBDIVISION, in accordance with the request of the owner thereof and in conformance with the Montana Subdivision and Platting Act; said subdivision, description of boundaries and dimensions being in accordance with the Certificate of Dedication and as shown on the annexed plat; that the monuments found and set are of the character and occupy the positions shown hereon and that the gross area is 245,250 square feet the net area is 216,106 square feet.

SANDERSON STEWART

By: _____
Peter B. Knapp

Montana Registration No. 8377-S

Date: _____

CERTIFICATE OF DEDICATION

STATE OF MONTANA)
) ss
County of Yellowstone)

KNOW ALL MEN BY THESE PRESENTS: That Aaron L. Sparboe, also known as Aaron Sparboe, the owner of the following described tract of land, does hereby certify that he has caused to be surveyed, subdivided and platted into lots, blocks and streets as shown on the annexed plat, said tract being situated in the NE1/4 of Section 31, T. 1 N., R. 26 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said tract being more particularly described as follows, to-wit:

Lot 1A in Amended O.E. Lee Subdivision, according to the official plat on file in the Office of the Clerk and Recorder of Yellowstone County, Montana, under Document No. 3684096, containing a gross area of 245,250 square feet and a net area of 216,106 square feet.

Pursuant to 76-3-621(2) M.C.A. and City of Billings Subdivision Regulations there is no park requirement for this MINOR SUBDIVISION.

The undersigned hereby grants unto all utility companies, as such are defined and established by Montana Law, and cable television companies, an easement for the location, maintenance, repair and removal of their lines over, under and across the areas designated on the plat as "UTILITY EASEMENT" to have and hold forever.

Said tract to be known and designated as SHADOW LAWN ESTATES SUBDIVISION and the lands included in the Poly Drive right-of-way is hereby granted to the use of the public forever.

Aaron L. Sparboe
a.k.a. Aaron Sparboe

STATE OF MONTANA)
) ss
County of Yellowstone)

On this ____ day of _____, 20____, before me, the undersigned Notary Public for the State of Montana, personally appeared Aaron L. Sparboe, a.k.a. Aaron Sparboe, known to me to be the person who signed the foregoing instrument and who acknowledged to me that he executed the same. Witness my hand and seal the day and year herein above written.

Signature of Notary

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Payment of Claims March 31, 2014

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$992,205.90 have been audited and are presented for City Council payment approval. A complete listing of the claims dated March 31, 2014 is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Council Report 3-31

Check Date	Check	Name	Amount	Account	Item Desc
03/31/2014	773836	A & E Architects, PC	\$8,376.40	4980-55360-409390	New Library Building - Construction Management Services
03/31/2014	773846	Archie Cochrane	\$6,157.70	6300-17530-407310	Invoice 826096-1 BPD Car #1578. #2014-036
03/31/2014	773846	Archie Cochrane	\$353.86	1500-21120-402320	5122839
03/31/2014	773846	Archie Cochrane	\$12.23	1500-21120-402320	5122924
03/31/2014	773846	Archie Cochrane	\$343.35	1500-21120-402320	5122928
03/31/2014	773846	Archie Cochrane	\$12.23	1500-21120-402320	5122986
03/31/2014	773846	Archie Cochrane	\$124.25	1500-21120-402320	5123005
03/31/2014	773846	Archie Cochrane	\$18.50	1500-21120-402320	5123005
03/31/2014	773846	Archie Cochrane	\$12.32	2090-44520-402320	5123065
03/31/2014	773846	Archie Cochrane	\$6.00	1500-21120-402320	5123162
03/31/2014	773846	Archie Cochrane	\$62.78	1500-21120-402320	5123242
03/31/2014	773846	Archie Cochrane	\$110.09	1500-21120-402320	5122493
03/31/2014	773846	Archie Cochrane	-\$110.09	1500-21120-402320	5122540
03/31/2014	773846	Archie Cochrane	\$21.70	1500-21120-402320	5122590
03/31/2014	773846	Archie Cochrane	\$360.63	1500-21120-402320	5122598
03/31/2014	773846	Archie Cochrane	\$163.59	1500-21120-402320	5122696
03/31/2014	773853	Billings Industrial Revitalization District Inc	\$34,624.00	2010-15070-407946	BIRD TIF Coordinator services - 4th Qtr FY 14
03/31/2014	773858	Business Tax Section	\$212.02	5130-85910-409340	WO 13-01 2013 Water & Sewer Replacement Sch 2
03/31/2014	773858	Business Tax Section	\$134.75	5050-75150-403671	Water Service Repair List 10.04.13
03/31/2014	773858	Business Tax Section	\$780.55	4980-55110-409220	Construction of new Library, demolition of existing building & site development features
03/31/2014	773858	Business Tax Section	\$2,669.03	4250-31840-409310	WO 10-19 Shiloh Conservation Area; CO#1 01/17/14
03/31/2014	773862	Cmg Construction, Inc.	\$264,233.69	4250-31840-409310	WO 10-19 Shiloh Conservation Area; CO #1 01/17/14
03/31/2014	773863	Cop Construction Co	\$20,989.98	5130-85910-409340	WO 13-01 2013 Water & Sewer Replacement Sch 2
03/31/2014	773878	Dxp/Strategic Supply Inc	\$192.81	1500-22230-402260	FENDER: 9203-11 HIP BOOTS (FIRE INVESTIGATIONS)/NEW DFM EQUIPMENT
03/31/2014	773878	Dxp/Strategic Supply Inc	\$2,215.20	1500-22290-402640	YELLOW NOMEX WILDLAND COVERALLS WITH REFLECTIVE TRIM AND 15" LEG ZIPPERS
03/31/2014	773878	Dxp/Strategic Supply Inc	\$4,615.20	1500-22310-402640	YELLOW NOMEX WILDLAND COVERALLS WITH REFLECTIVE TRIM AND 15" LEG ZIPPERS
03/31/2014	773878	Dxp/Strategic Supply Inc	\$54.34	1500-22310-402640	SHIPPING/HANDLING
03/31/2014	773878	Dxp/Strategic Supply Inc	-\$167.45	1500-22310-402640	LESS DISCOUNT RECEIVED ON COVERALLS
03/31/2014	773881	Ebms	\$1,780.00	6270-17520-403511	EBMS April Fees
03/31/2014	773881	Ebms	\$23,170.00	6270-17520-403512	EBMS April Fees
03/31/2014	773881	Ebms	\$43,386.40	6270-17520-403515	EBMS April Fees
03/31/2014	773881	Ebms	\$535.50	6270-17520-403517	EBMS April Fees
03/31/2014	773881	Ebms	\$3,363.50	6270-17520-405161	EBMS April Fees
03/31/2014	773892	Gary Weber Construction	\$3,200.00	2110-31320-403660	remove culvert where canyon creek meets the Hogan slough. place rip rap
03/31/2014	773904	Ingram Library Services Inc.	\$59.38	2600-55190-403241	Inv 77453962
03/31/2014	773904	Ingram Library Services Inc.	\$11.00	2600-55190-403242	Inv 77453962
03/31/2014	773904	Ingram Library Services Inc.	\$17.39	2600-55190-403227	Inv 77453963
03/31/2014	773904	Ingram Library Services Inc.	\$10.61	2600-55190-403255	Inv 77453964
03/31/2014	773904	Ingram Library Services Inc.	\$14.99	2600-55190-403227	Inv77453965
03/31/2014	773904	Ingram Library Services Inc.	\$8.97	2600-55190-403226	Inv 77453966
03/31/2014	773904	Ingram Library Services Inc.	\$15.34	2600-55190-403226	Inv 77453967
03/31/2014	773904	Ingram Library Services Inc.	\$20.62	2600-55190-407930	Inv 77453967
03/31/2014	773904	Ingram Library Services Inc.	\$23.99	2600-55190-403222	Inv 774583968
03/31/2014	773904	Ingram Library Services Inc.	\$26.96	2600-55190-403227	Inv 774583968
03/31/2014	773904	Ingram Library Services Inc.	\$17.70	2600-55190-403333	Inv 774583968
03/31/2014	773904	Ingram Library Services Inc.	\$61.90	2600-55190-403226	Inv 77453969
03/31/2014	773904	Ingram Library Services Inc.	\$41.30	2600-55190-403227	Inv 77453969
03/31/2014	773904	Ingram Library Services Inc.	\$14.97	2600-55190-403227	Inv 77453970
03/31/2014	773904	Ingram Library Services Inc.	\$63.60	2600-55190-403226	Inv 77453971
03/31/2014	773904	Ingram Library Services Inc.	\$18.00	2600-55190-403226	Inv 77453972
03/31/2014	773904	Ingram Library Services Inc.	\$60.00	2600-55110-407930	Inv 77453973
03/31/2014	773904	Ingram Library Services Inc.	\$16.51	2600-55190-403227	Inv 77474159
03/31/2014	773904	Ingram Library Services Inc.	\$20.04	2600-55190-403333	Inv 77474160
03/31/2014	773904	Ingram Library Services Inc.	\$31.84	2600-55190-403226	Inv 77474161
03/31/2014	773904	Ingram Library Services Inc.	\$10.02	2600-55190-403333	Inv 77474162
03/31/2014	773904	Ingram Library Services Inc.	\$5.39	2600-55190-403255	Inv 77474163
03/31/2014	773904	Ingram Library Services Inc.	\$21.97	2600-55190-403222	Inv 77474164
03/31/2014	773904	Ingram Library Services Inc.	\$838.10	2600-55190-403226	Inv 77474164
03/31/2014	773904	Ingram Library Services Inc.	\$345.79	2600-55190-403227	Inv 77474164
03/31/2014	773904	Ingram Library Services Inc.	\$160.35	2600-55190-403255	Inv 77474164
03/31/2014	773904	Ingram Library Services Inc.	\$16.49	2600-55190-403241	Inv 77577444
03/31/2014	773904	Ingram Library Services Inc.	\$21.44	2600-55190-403242	Inv 77577444
03/31/2014	773904	Ingram Library Services Inc.	\$33.60	2600-55190-403382	Inv 77577445
03/31/2014	773904	Ingram Library Services Inc.	\$16.49	2600-55190-403226	Inv 77577446
03/31/2014	773904	Ingram Library Services Inc.	\$15.59	2600-55190-403227	Inv 77577446
03/31/2014	773904	Ingram Library Services Inc.	\$104.93	2600-55190-403227	Inv 77577447
03/31/2014	773904	Ingram Library Services Inc.	\$24.91	2600-55190-403226	Inv 77577448
03/31/2014	773904	Ingram Library Services Inc.	\$23.98	2600-55190-403227	Inv 77577449
03/31/2014	773904	Ingram Library Services Inc.	\$10.00	2600-55190-403333	Inv 77577450
03/31/2014	773904	Ingram Library Services Inc.	\$9.00	2600-55190-403227	Inv 77577451

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03/31/2014	773904	Ingram Library Services Inc.	\$11.39	2600-55190-403226	Inv 77577453
03/31/2014	773904	Ingram Library Services Inc.	\$15.93	2600-55190-403227	Inv 77577453
03/31/2014	773904	Ingram Library Services Inc.	\$14.39	2600-55190-403227	Inv 77577454
03/31/2014	773904	Ingram Library Services Inc.	\$57.34	2600-55190-403226	Inv 77577455
03/31/2014	773904	Ingram Library Services Inc.	\$30.88	2600-55190-403227	Inv 77577455
03/31/2014	773904	Ingram Library Services Inc.	\$599.88	2600-55190-403227	Inv 77577456
03/31/2014	773904	Ingram Library Services Inc.	\$10.19	2600-55190-407930	Inv 77577456
03/31/2014	773904	Ingram Library Services Inc.	\$66.08	2600-55190-403226	Inv 77577457
03/31/2014	773904	Ingram Library Services Inc.	\$8.84	2600-55190-403333	Inv 77577458
03/31/2014	773904	Ingram Library Services Inc.	\$16.52	2600-55190-403227	Inv 77577459
03/31/2014	773904	Ingram Library Services Inc.	\$10.17	2600-55190-403227	Inv 77594595
03/31/2014	773904	Ingram Library Services Inc.	\$16.49	2600-55190-403222	Inv 77594596
03/31/2014	773904	Ingram Library Services Inc.	\$8.70	2600-55190-403333	Inv 77594597
03/31/2014	773904	Ingram Library Services Inc.	\$41.40	2600-55190-403227	Inv 77594598
03/31/2014	773904	Ingram Library Services Inc.	\$135.15	2600-55190-403333	Inv 77594598
03/31/2014	773904	Ingram Library Services Inc.	\$19.14	2600-55190-403227	Inv 77594599
03/31/2014	773904	Ingram Library Services Inc.	\$23.59	2600-55190-403227	Inv 77594600
03/31/2014	773904	Ingram Library Services Inc.	\$54.99	2600-55190-403222	Inv 77594601
03/31/2014	773904	Ingram Library Services Inc.	\$52.16	2600-55190-403226	Inv 77594601
03/31/2014	773904	Ingram Library Services Inc.	\$233.31	2600-55190-403227	Inv 77594601
03/31/2014	773904	Ingram Library Services Inc.	\$20.63	2600-55190-403255	Inv 77594601
03/31/2014	773904	Ingram Library Services Inc.	\$103.79	2600-55190-403226	Inv 77594602
03/31/2014	773904	Ingram Library Services Inc.	\$25.50	2600-55190-403227	Inv 77594602
03/31/2014	773904	Ingram Library Services Inc.	\$10.61	2600-55190-403255	Inv 77594602
03/31/2014	773906	Jackson Contractor Group Inc	\$77,274.45	4980-55110-409220	Construction of new Library, demolition of existing building & site development features.
03/31/2014	773939	Montana Dakota Utilities Co	\$429.91	0100-51410-403440	0378901000 0
03/31/2014	773939	Montana Dakota Utilities Co	\$63.31	5020-74000-403440	5270331000 4
03/31/2014	773939	Montana Dakota Utilities Co	\$35.75	5020-74000-403440	6004901000 6
03/31/2014	773939	Montana Dakota Utilities Co	\$35.74	5020-74000-403440	6004901000 6
03/31/2014	773939	Montana Dakota Utilities Co	\$772.18	5410-31230-403440	7703901000 2
03/31/2014	773939	Montana Dakota Utilities Co	\$26.26	5120-85000-403440	8685631000 7
03/31/2014	773939	Montana Dakota Utilities Co	\$134.79	0100-51410-403440	9278901000 3
03/31/2014	773939	Montana Dakota Utilities Co	\$259.67	5020-74000-403440	0104901000 0
03/31/2014	773939	Montana Dakota Utilities Co	\$23.20	0100-51260-403440	0619431000 6
03/31/2014	773939	Montana Dakota Utilities Co	\$39.69	5020-74000-403440	1104901000 9
03/31/2014	773939	Montana Dakota Utilities Co	\$319.48	6500-15660-403440	1307331000 8
03/31/2014	773939	Montana Dakota Utilities Co	\$454.58	5020-74000-403440	2104901000 8
03/31/2014	773939	Montana Dakota Utilities Co	\$847.97	5020-73140-403440	3104901000 7
03/31/2014	773939	Montana Dakota Utilities Co	\$282.65	5120-83140-403440	3104901000 7
03/31/2014	773939	Montana Dakota Utilities Co	\$948.65	5020-73140-403440	4104901000 6
03/31/2014	773939	Montana Dakota Utilities Co	\$316.21	5120-83140-403440	4104901000 6
03/31/2014	773939	Montana Dakota Utilities Co	\$613.22	1500-22210-403440	4421901000 4
03/31/2014	773939	Montana Dakota Utilities Co	\$4,973.95	5020-74000-403440	5004901000 7
03/31/2014	773939	Montana Dakota Utilities Co	\$87.45	5020-74000-403440	5104901000 5
03/31/2014	773939	Montana Dakota Utilities Co	\$120.80	5020-74000-403440	5669231000 8
03/31/2014	773939	Montana Dakota Utilities Co	\$161.04	5020-74000-403440	6104901000 4
03/31/2014	773939	Montana Dakota Utilities Co	\$91.21	5020-74000-403440	6669231000 7
03/31/2014	773939	Montana Dakota Utilities Co	\$459.11	5020-74000-403440	7004901000 5
03/31/2014	773939	Montana Dakota Utilities Co	\$3,375.68	6500-15660-403440	7576331000 2
03/31/2014	773939	Montana Dakota Utilities Co	\$418.36	5020-74000-403440	8004901000 4
03/31/2014	773939	Montana Dakota Utilities Co	\$1,327.82	5020-74000-403440	9004901000 3
03/31/2014	773939	Montana Dakota Utilities Co	\$5,744.02	6500-15660-403440	9897331000 0
03/31/2014	773939	Montana Dakota Utilities Co	\$1,017.92	6500-15660-403440	9937331000 4
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03/31/2014	773939	Montana Dakota Utilities Co	\$4,612.39	5120-84000-403440	2937801000 2
03/31/2014	773939	Montana Dakota Utilities Co	\$9,224.77	5120-84000-403440	2937801000 2
03/31/2014	773939	Montana Dakota Utilities Co	\$4,612.39	5120-84000-403440	2937801000 2
03/31/2014	773939	Montana Dakota Utilities Co	\$113.15	1500-21150-403410	51411704789
03/31/2014	773939	Montana Dakota Utilities Co	\$144.59	5020-74000-403440	3735801000 9
03/31/2014	773939	Montana Dakota Utilities Co	\$144.59	5020-74000-403440	3735801000 9
03/31/2014	773939	Montana Dakota Utilities Co	\$13.58	1500-21150-403410	0629079497
03/31/2014	773939	Montana Dakota Utilities Co	\$428.34	0100-51270-403440	4377801000 9
03/31/2014	773939	Montana Dakota Utilities Co	\$503.73	1500-22210-403440	5336531000 1
03/31/2014	773939	Montana Dakota Utilities Co	\$147.90	6600-31100-403440	5953731000 1
03/31/2014	773939	Montana Dakota Utilities Co	\$221.86	6700-31410-403440	5953731000 1
03/31/2014	773939	Montana Dakota Utilities Co	\$27.18	5120-85000-403440	5967331000 5
03/31/2014	773939	Montana Dakota Utilities Co	\$13.18	5210-15920-403440	7173531000 6
03/31/2014	773939	Montana Dakota Utilities Co	\$25.47	5120-85000-403440	7354531000 2
03/31/2014	773939	Montana Dakota Utilities Co	\$1,221.63	1500-22210-403440	8858801000 4
03/31/2014	773939	Montana Dakota Utilities Co	\$3,513.39	6500-15670-403440	9297801000 4
03/31/2014	773939	Montana Dakota Utilities Co	\$26.99	5120-85000-403440	9550431000 4
03/31/2014	773939	Montana Dakota Utilities Co	\$3,019.08	5710-71430-403440	9628801000 0
03/31/2014	773939	Montana Dakota Utilities Co	\$2,135.32	2600-55120-403440	2199244851 0

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03/31/2014	773939	Montana Dakota Utilities Co	\$127.68	2990-66980-407275	NSP-2101 10TH AVE N- MDU-FEB
03/31/2014	773939	Montana Dakota Utilities Co	\$1,993.11	5610-71190-403440	889 373 1000 6. QTA Car Was. March 2014
03/31/2014	773939	Montana Dakota Utilities Co	\$792.13	5610-71190-403440	129 573 1000 1. QTA Mud Wash. March 2014
03/31/2014	773939	Montana Dakota Utilities Co	\$251.88	5610-71190-403440	229 573 1000 0. Detail Bay 1 Hertz. March 2014
03/31/2014	773939	Montana Dakota Utilities Co	\$258.58	5610-71190-403440	629 573 1000 6. Detail Bay 2 National/Alamo. March 2014
03/31/2014	773939	Montana Dakota Utilities Co	\$181.14	5610-71190-403440	329 573 1000 9. Detail Bay 3 Enterprise. March 2014
03/31/2014	773939	Montana Dakota Utilities Co	\$158.78	5610-71190-403440	429 573 1000 8. Detail Bay 4 Avis/Budget. March 2014
03/31/2014	773939	Montana Dakota Utilities Co	\$142.40	5610-71190-403440	529 573 1000 7. Detail Bay 5 Thrifty/Dollar. March 2014
03/31/2014	773939	Montana Dakota Utilities Co	\$479.17	5610-71170-403440	185 580 1000 7. TSA Building. March 2014
03/31/2014	773939	Montana Dakota Utilities Co	\$201.98	5610-71170-403440	295 580 1000 4. Aero Interiors. March 2014
03/31/2014	773941	Montana Department Of Environmental Quality	\$1,500.00	5410-31230-403590	permit for stormwater at landfill cust# 4052 permit
03/31/2014	773941	Montana Department Of Environmental Quality	\$7,100.00	8400-31840-403590	Outfall charge 2013 annual fee
03/31/2014	773946	Moulton Bellingham PC	\$5,341.07	0100-16110-403560	Inv. 107547,2-28-14, Watters v. City, File 014198-00015
03/31/2014	773948	Napa Auto Parts	\$102.30	5710-71440-402320	496328
03/31/2014	773948	Napa Auto Parts	\$47.94	5710-71470-402320	496328
03/31/2014	773948	Napa Auto Parts	\$67.98	5710-71440-402320	496509
03/31/2014	773948	Napa Auto Parts	\$35.00	5710-71470-402320	497073
03/31/2014	773948	Napa Auto Parts	\$439.93	5710-71470-402320	497645
03/31/2014	773948	Napa Auto Parts	\$13.96	5710-71440-402320	497996
03/31/2014	773948	Napa Auto Parts	\$12.84	5710-71440-402320	497996
03/31/2014	773948	Napa Auto Parts	\$7.02	2110-31320-402320	494533
03/31/2014	773948	Napa Auto Parts	\$6.98	1500-21120-402320	494559
03/31/2014	773948	Napa Auto Parts	\$16.49	6700-31410-402320	494623
03/31/2014	773948	Napa Auto Parts	\$196.80	1500-22260-402320	494705
03/31/2014	773948	Napa Auto Parts	\$31.26	1500-22260-402320	494741
03/31/2014	773948	Napa Auto Parts	\$29.15	5410-31220-402320	494764
03/31/2014	773948	Napa Auto Parts	\$97.00	1500-22260-402320	494936
03/31/2014	773948	Napa Auto Parts	\$36.05	2110-31320-402320	495048
03/31/2014	773948	Napa Auto Parts	\$5.20	2110-31320-402320	495121
03/31/2014	773948	Napa Auto Parts	\$19.84	6700-31410-402320	495766
03/31/2014	773948	Napa Auto Parts	\$26.40	6010-15530-402650	495833
03/31/2014	773948	Napa Auto Parts	\$25.98	2110-31320-402320	496051
03/31/2014	773948	Napa Auto Parts	\$21.99	0100-51120-402320	496140
03/31/2014	773948	Napa Auto Parts	\$22.99	0100-51120-402320	496158
03/31/2014	773948	Napa Auto Parts	\$146.84	1500-21120-402320	496186
03/31/2014	773948	Napa Auto Parts	\$19.43	1500-21120-402320	496367
03/31/2014	773948	Napa Auto Parts	-\$21.99	0100-51120-402320	496391
03/31/2014	773948	Napa Auto Parts	\$3.99	2110-31320-402320	496476
03/31/2014	773948	Napa Auto Parts	\$116.10	1500-22260-402320	496637
03/31/2014	773948	Napa Auto Parts	\$42.51	1500-22260-402320	496674
03/31/2014	773948	Napa Auto Parts	-\$11.71	1500-22260-402320	496736
03/31/2014	773948	Napa Auto Parts	\$53.43	2110-31320-402320	496741
03/31/2014	773948	Napa Auto Parts	\$82.58	1500-22260-402320	496813
03/31/2014	773948	Napa Auto Parts	\$33.00	5410-31220-402320	496933
03/31/2014	773948	Napa Auto Parts	\$4.77	1500-21120-402320	497183
03/31/2014	773948	Napa Auto Parts	\$38.96	6010-00000-141714	498339 PO NUM 295083
03/31/2014	773948	Napa Auto Parts	\$15.56	6010-00000-141000	498854 PO NUM 295084
03/31/2014	773948	Napa Auto Parts	\$44.60	6010-00000-141000	499175 PO NUM 295084
03/31/2014	773948	Napa Auto Parts	\$23.41	6010-00000-141000	499244 PO NUM 295084
03/31/2014	773948	Napa Auto Parts	\$58.68	6010-00000-141000	500333 PO NUM 295084
03/31/2014	773948	Napa Auto Parts	\$7.99	1500-21120-402320	495435
03/31/2014	773948	Napa Auto Parts	-\$9.32	1500-21120-402320	496109
03/31/2014	773948	Napa Auto Parts	\$8.54	2110-31320-402320	497562
03/31/2014	773948	Napa Auto Parts	\$21.25	1500-21120-402320	497750
03/31/2014	773948	Napa Auto Parts	\$11.05	2110-31320-402320	497750
03/31/2014	773948	Napa Auto Parts	\$19.74	2110-31320-402320	497881
03/31/2014	773948	Napa Auto Parts	\$7.80	6010-15530-402650	498575
03/31/2014	773948	Napa Auto Parts	\$12.28	5410-31230-402320	498577
03/31/2014	773948	Napa Auto Parts	\$46.89	1500-22260-402320	498606
03/31/2014	773948	Napa Auto Parts	\$22.80	5410-31220-402320	498664
03/31/2014	773948	Napa Auto Parts	\$5.10	5410-31220-402320	498671
03/31/2014	773948	Napa Auto Parts	\$13.77	5410-31220-402320	499010
03/31/2014	773948	Napa Auto Parts	\$27.25	6010-15530-402650	499150
03/31/2014	773948	Napa Auto Parts	\$13.77	5410-31220-402320	499367
03/31/2014	773948	Napa Auto Parts	\$192.88	0100-51120-402320	499749
03/31/2014	773948	Napa Auto Parts	\$175.32	0100-51120-402320	499781
03/31/2014	773948	Napa Auto Parts	-\$129.08	0100-51120-402320	499823
03/31/2014	773948	Napa Auto Parts	\$20.60	2110-31320-402320	500230
03/31/2014	773948	Napa Auto Parts	\$7.79	5410-31230-402320	500234
03/31/2014	773948	Napa Auto Parts	\$28.64	2110-31320-402320	500332
03/31/2014	773948	Napa Auto Parts	\$153.55	6010-15530-402650	500333
03/31/2014	773948	Napa Auto Parts	\$22.20	1500-21120-402320	500601
03/31/2014	773948	Napa Auto Parts	\$219.00	6010-15530-402650	501075

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03/31/2014	773948	Napa Auto Parts	\$33.53	5410-31220-402320	624816
03/31/2014	773949	Netmotion Wireless Inc	\$2,545.75	6200-19120-403870	Net Motion Mobile Training Phoenix, AZ April 2014 Ashley Taylor
03/31/2014	773950	Northern Industrial Hygiene, Inc.	\$3,550.00	4980-55110-409220	Invoice 20896
03/31/2014	773952	NorthWestern Energy	\$25,461.08	5610-71120-403410	0100482-9. Airport Main Vault. March 2014
03/31/2014	773952	NorthWestern Energy	\$816.16	5020-74000-403410	Airport Rd above 17th St W/Hwy 3/Waldo
03/31/2014	773952	NorthWestern Energy	\$39,060.78	5120-84000-403410	725 HWY 87 East
03/31/2014	773952	NorthWestern Energy	\$2,027.00	5020-73140-403410	2251 Belknap Ave
03/31/2014	773952	NorthWestern Energy	\$10,810.68	5020-74000-403410	2251 Belknap Ave
03/31/2014	773952	NorthWestern Energy	\$40,540.04	5020-74000-403410	2251 Belknap Ave
03/31/2014	773952	NorthWestern Energy	\$675.67	5120-83140-403410	2251 Belknap Ave
03/31/2014	773952	NorthWestern Energy	\$53.24	0100-51260-403410	07208218
03/31/2014	773952	NorthWestern Energy	\$3,384.51	5210-15920-403410	07208341
03/31/2014	773952	NorthWestern Energy	\$174.66	6070-22350-403410	07215809
03/31/2014	773952	NorthWestern Energy	\$8.06	0100-51120-403410	07222375
03/31/2014	773952	NorthWestern Energy	\$7.40	0100-51120-403410	07222474
03/31/2014	773952	NorthWestern Energy	\$91.79	0100-51120-403410	07222557
03/31/2014	773952	NorthWestern Energy	\$8.49	0100-51120-403410	07222698
03/31/2014	773952	NorthWestern Energy	\$33.16	0100-51120-403410	07222870
03/31/2014	773952	NorthWestern Energy	\$11.76	0100-51120-403410	07222920
03/31/2014	773952	NorthWestern Energy	\$25.90	0100-51120-403410	07222938
03/31/2014	773952	NorthWestern Energy	\$7.40	0100-51120-403410	07229057
03/31/2014	773952	NorthWestern Energy	\$101.08	0100-51120-403410	07230352
03/31/2014	773952	NorthWestern Energy	\$8.71	0100-51120-403410	07230360
03/31/2014	773952	NorthWestern Energy	\$181.14	0100-51120-403410	07230378
03/31/2014	773952	NorthWestern Energy	\$26.21	0100-51120-403410	07230428
03/31/2014	773952	NorthWestern Energy	\$13.27	0100-51120-403410	07230568
03/31/2014	773952	NorthWestern Energy	\$10.66	0100-51120-403410	07230576
03/31/2014	773952	NorthWestern Energy	\$82.73	0100-51120-403410	07229339
03/31/2014	773952	NorthWestern Energy	\$9.25	0100-51120-403410	07230907
03/31/2014	773952	NorthWestern Energy	\$7.40	0100-51120-403410	07231624
03/31/2014	773952	NorthWestern Energy	\$7.51	0100-51120-403410	07236441
03/31/2014	773952	NorthWestern Energy	\$11.32	0100-51120-403410	07894371
03/31/2014	773952	NorthWestern Energy	\$2,433.61	1500-22210-403410	FIRE1: 0100476-1 - MONTHLY ELECTRICAL SERVICE FY2014
03/31/2014	773952	NorthWestern Energy	\$605.55	5210-15950-403410	07208291
03/31/2014	773952	NorthWestern Energy	\$103.86	0100-51120-403410	11607801
03/31/2014	773952	NorthWestern Energy	\$1,168.08	5210-15910-403410	15942824
03/31/2014	773952	NorthWestern Energy	\$2,101.59	5210-15910-403410	15696362
03/31/2014	773952	NorthWestern Energy	\$261.68	6600-31100-403410	17413147
03/31/2014	773952	NorthWestern Energy	\$392.51	6700-31410-403410	17413147
03/31/2014	773952	NorthWestern Energy	\$315.03	5710-71480-403410	17847567
03/31/2014	773952	NorthWestern Energy	\$271.58	1500-21150-403410	19841501
03/31/2014	773952	NorthWestern Energy	\$247.11	1500-21150-403410	19841550
03/31/2014	773952	NorthWestern Energy	\$484.47	5210-15950-403410	2128319-7
03/31/2014	773952	NorthWestern Energy	\$385.47	5610-71170-403410	0712792-1. IP-7. March 2014
03/31/2014	773952	NorthWestern Energy	\$21.95	5610-71170-403410	0712799-6. IP-8. March 2014
03/31/2014	773952	NorthWestern Energy	\$1,218.05	5610-71170-403410	0712800-2. IP-9. March 2014
03/31/2014	773952	NorthWestern Energy	\$96.49	5610-71170-403410	0712817-6. IP-House. March 2014
03/31/2014	773952	NorthWestern Energy	\$58.78	5610-71130-403410	0719616-5. ARFF Facility Lights. March 2014
03/31/2014	773951	NorthWestern Energy	\$476.99	8100-31830-403410	SILMD 008 ACCT# 0712544-6
03/31/2014	773951	NorthWestern Energy	\$489.48	8100-31830-403410	SILMD 009 ACCT# 0712545-3
03/31/2014	773951	NorthWestern Energy	\$1,345.01	8100-31830-403410	SILMD 010 ACCT# 0712546-1
03/31/2014	773951	NorthWestern Energy	\$3,950.54	8100-31830-403410	SILMD 013 ACCT# 0721276-4
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03/31/2014	773951	NorthWestern Energy	\$91.03	8100-31830-403410	SILMD 018 ACCT# 0712554-5
03/31/2014	773951	NorthWestern Energy	\$443.74	8100-31830-403410	SILMD 095 ACCT# 0712556-0
03/31/2014	773951	NorthWestern Energy	\$12,720.38	8100-31830-403410	SILMD 097 ACCT# 0712557-8
03/31/2014	773951	NorthWestern Energy	\$1,547.56	8100-31830-403410	SILMD 099 ACCT# 0712558-6
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03/31/2014	773951	NorthWestern Energy	\$4,219.54	8100-31830-403410	SILMD 109 ACCT# 0712561-0
03/31/2014	773951	NorthWestern Energy	\$172.03	8100-31830-403410	SILMD 113 ACCT# 0712562-8
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03/31/2014	773951	NorthWestern Energy	\$3,095.04	8100-31830-403410	SILMD 117 ACCT# 0712566-9
03/31/2014	773951	NorthWestern Energy	\$223.36	8100-31830-403410	SILMD 118 ACCT# 0712567-7
03/31/2014	773951	NorthWestern Energy	\$147.06	8100-31830-403410	SILMD 119 ACCT# 0712568-5
03/31/2014	773951	NorthWestern Energy	\$2,403.53	8100-31830-403410	SILMD 121 ACCT# 0712570-1
03/31/2014	773951	NorthWestern Energy	\$182.61	8100-31830-403410	SILMD 122 ACCT# 0712571-9
03/31/2014	773951	NorthWestern Energy	\$320.47	8100-31830-403410	SILMD 123 ACCT# 0712572-7
03/31/2014	773951	NorthWestern Energy	\$934.70	8100-31830-403410	SILMD 124 ACCT# 0712573-5
03/31/2014	773951	NorthWestern Energy	\$373.88	8100-31830-403410	SILMD 125 ACCT# 0712574-3
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03/31/2014	773951	NorthWestern Energy	\$225.11	8100-31830-403410	SILMD 133 ACCT# 0712581-8
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03/31/2014	773951	NorthWestern Energy	\$359.02	8100-31830-403410	SILMD 137 ACCT# 0712585-9
03/31/2014	773951	NorthWestern Energy	\$721.07	8100-31830-403410	SILMD 138 ACCT# 0712586-7
03/31/2014	773951	NorthWestern Energy	\$240.37	8100-31830-403410	SILMD 139 ACCT# 0712587-5
03/31/2014	773951	NorthWestern Energy	\$559.05	8100-31830-403410	SILMD 143 ACCT# 0712588-3
03/31/2014	773951	NorthWestern Energy	\$26.63	8100-31830-403410	SILMD 144 ACCT# 0712589-1
03/31/2014	773951	NorthWestern Energy	\$456.52	8100-31830-403410	SILMD 145 ACCT# 0712590-9
03/31/2014	773951	NorthWestern Energy	\$347.18	8100-31830-403410	SILMD 146 ACCT# 0712591-7
03/31/2014	773951	NorthWestern Energy	\$449.49	8100-31830-403410	SILMD 147 ACCT# 0712592-5
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03/31/2014	773951	NorthWestern Energy	\$730.44	8100-31830-403410	SILMD 150 ACCT# 0712594-1
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03/31/2014	773951	NorthWestern Energy	\$890.22	8100-31830-403410	SILMD 157 ACCT# 0712600-6
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03/31/2014	773951	NorthWestern Energy	\$958.69	8100-31830-403410	SILMD 174 ACCT# 0712613-9
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03/31/2014	773951	NorthWestern Energy	\$342.39	8100-31830-403410	SILMD 180 ACCT# 0712618-8
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03/31/2014	773951	NorthWestern Energy	\$365.21	8100-31830-403410	SILMD 184 ACCT# 0712622-0
03/31/2014	773951	NorthWestern Energy	\$136.95	8100-31830-403410	SILMD 185 ACCT# 0712623-8
03/31/2014	773951	NorthWestern Energy	\$586.71	8100-31830-403410	SILMD 186 ACCT# 0712624-6
03/31/2014	773951	NorthWestern Energy	\$228.26	8100-31830-403410	SILMD 187 ACCT# 0712625-3
03/31/2014	773951	NorthWestern Energy	\$273.91	8100-31830-403410	SILMD 188 ACCT# 0712626-1
03/31/2014	773951	NorthWestern Energy	\$228.26	8100-31830-403410	SILMD 189 ACCT# 0712627-9
03/31/2014	773951	NorthWestern Energy	\$1,131.32	8100-31830-403410	SILMD 190 ACCT# 0712628-7
03/31/2014	773951	NorthWestern Energy	\$407.81	8100-31830-403410	SILMD 191 ACCT# 0712629-5
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03/31/2014	773951	NorthWestern Energy	\$242.78	8100-31830-403410	SILMD 194 ACCT# 0712632-9
03/31/2014	773951	NorthWestern Energy	\$202.34	8100-31830-403410	SILMD 195 ACCT# 0712633-7
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03/31/2014	773951	NorthWestern Energy	\$69.37	8100-31830-403410	SILMD 200 ACCT# 0712637-8
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03/31/2014	773951	NorthWestern Energy	\$746.82	8100-31830-403410	SILMD 202 INV# 0712639-4
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03/31/2014	773951	NorthWestern Energy	\$33.35	8100-31830-403410	SILMD 205 ACCT# 0712642-8
03/31/2014	773951	NorthWestern Energy	\$319.56	8100-31830-403410	SILMD 206 ACCT# 0712643-6
03/31/2014	773951	NorthWestern Energy	\$365.21	8100-31830-403410	SILMD 207 ACCT# 0712644-4
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03/31/2014	773951	NorthWestern Energy	\$525.01	8100-31830-403410	SILMD 209 ACCT# 0712646-9
03/31/2014	773951	NorthWestern Energy	\$78.04	8100-31830-403410	SILMD 210 ACCT# 0712647-7
03/31/2014	773951	NorthWestern Energy	\$43.36	8100-31830-403410	SILMD 211 ACCT# 0712648-5
03/31/2014	773951	NorthWestern Energy	\$43.36	8100-31830-403410	SILMD 212 ACCT# 0712649-3
03/31/2014	773951	NorthWestern Energy	\$26.01	8100-31830-403410	SILMD 213 ACCT# 0712650-1
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03/31/2014	773951	NorthWestern Energy	\$68.53	8100-31830-403410	SILMD 222 ACCT# 0712656-8
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03/31/2014	773951	NorthWestern Energy	\$1,113.90	8100-31830-403410	SILMD 247 ACCT# 0712680-8
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03/31/2014	773951	NorthWestern Energy	\$2,518.35	8100-31830-403410	SILMD 258 ACCT# 0720606-3
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03/31/2014	773951	NorthWestern Energy	\$47.09	8100-31830-403410	SILMD 266 ACCT# 0721684-9
03/31/2014	773951	NorthWestern Energy	\$70.81	8100-31830-403410	SILMD 269 ACCT# 0833098-7
03/31/2014	773951	NorthWestern Energy	\$398.62	8100-31830-403410	SILMD 270 ACCT# 0906944-4
03/31/2014	773951	NorthWestern Energy	\$963.26	8100-31830-403410	SILMD 271 ACCT# 0995095-7
03/31/2014	773951	NorthWestern Energy	\$2,714.12	8100-31830-403410	SILMD 272 ACCT# 0905005-5
03/31/2014	773951	NorthWestern Energy	\$194.65	8100-31830-403410	SILMD 273 ACCT# 0926386-4
03/31/2014	773951	NorthWestern Energy	\$60.68	8100-31830-403410	SILMD 274 ACCT# 0907926-0
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03/31/2014	773951	NorthWestern Energy	\$319.17	8100-31830-403410	SILMD 289 ACCT# 1685375-6
03/31/2014	773951	NorthWestern Energy	\$127.67	8100-31830-403410	SILMD 290 ACCT# 1433921-2
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03/31/2014	773951	NorthWestern Energy	\$106.83	8100-31830-403410	SILMD 295 ACCT# 1481536-9
03/31/2014	773951	NorthWestern Energy	\$1,209.78	8100-31830-403410	SILMD 296 ACCT# 1481537-7
03/31/2014	773951	NorthWestern Energy	\$205.45	8100-31830-403410	SILMD 297 ACCT# 1481539-3
03/31/2014	773951	NorthWestern Energy	\$182.61	8100-31830-403410	SILMD 298 ACCT# 1481540-1
03/31/2014	773951	NorthWestern Energy	\$388.99	8100-31830-403410	SILMD 300 ACCT# 1662840-6
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03/31/2014	773951	NorthWestern Energy	\$255.37	8100-31830-403410	SILMD 302 ACCT# 1607534-3
03/31/2014	773951	NorthWestern Energy	\$778.30	8100-31830-403410	SILMD 305 ACCT# 1695873-8
03/31/2014	773951	NorthWestern Energy	\$219.91	8100-31830-403410	SILMD 306 ACCT# 1740353-6
03/31/2014	773951	NorthWestern Energy	\$2,703.36	8100-31830-403410	SILMD 307 ACCT# 2049005-8
03/31/2014	773951	NorthWestern Energy	\$255.12	8100-31830-403410	SILMD 308 ACCT# 2072459-7
03/31/2014	773951	NorthWestern Energy	\$333.12	8100-31830-403410	SILMD 309 ACCT# 2001311-6
03/31/2014	773951	NorthWestern Energy	\$355.29	8100-31830-403410	SILMD 310 ACCT# 2060519-2
03/31/2014	773951	NorthWestern Energy	\$258.72	8100-31830-403410	SILMD 311 ACCT# 3014475-2
03/31/2014	773951	NorthWestern Energy	\$50.23	8100-31830-403410	SILMD 320 ACCT# 0712569-3
03/31/2014	773951	NorthWestern Energy	\$8,920.46	2110-31320-403410	Signal Bills
03/31/2014	773955	One Eighty Communications	\$40.60	5610-71100-403450	Airport 2948370 Airport Alarm
03/31/2014	773955	One Eighty Communications	\$2,841.14	6060-19310-403450	Main Bill Acct 00001906
03/31/2014	773955	One Eighty Communications	\$235.54	6060-19310-403450	Main Bill T-1 Account 00018768
03/31/2014	773955	One Eighty Communications	\$40.10	1500-21110-403450	CPC line 247-8592 Account 00018768
03/31/2014	773955	One Eighty Communications	\$46.00	0100-51120-403450	Dehler Park line 867-7275
03/31/2014	773955	One Eighty Communications	\$980.00	2600-55180-403590	Library Internet Connection Account 00001906
03/31/2014	773955	One Eighty Communications	\$79.95	6200-19110-403452	IT Internet Connection
03/31/2014	773955	One Eighty Communications	\$5.00	1500-22250-403450	Comm Center Long Distance Charges
03/31/2014	773955	One Eighty Communications	\$40.10	2990-65010-403450	Community Development Services FAX 406-294-7595 Account 00018768
03/31/2014	773955	One Eighty Communications	\$40.10	2090-44510-403450	Building FAX 406-657-8252 Account 0018768
03/31/2014	773955	One Eighty Communications	\$40.10	2400-43010-403450	Planning FAX 406-657-8327 Account 00018768
03/31/2014	773986	Shakespeare In The Parks	\$3,450.00	0100-51120-403360	Sponsorship of Shakespeare in the Parks at Pioneer.
03/31/2014	773989	Solid Waste Systems Inc	\$125.03	2110-31320-402320	68320
03/31/2014	773989	Solid Waste Systems Inc	\$176.41	2110-31320-402320	68320
03/31/2014	773989	Solid Waste Systems Inc	\$1,587.63	2110-31320-402320	68468
03/31/2014	773989	Solid Waste Systems Inc	\$351.35	2110-31320-402320	68468
03/31/2014	773989	Solid Waste Systems Inc	\$2,848.78	2110-31320-402320	68469
03/31/2014	773989	Solid Waste Systems Inc	\$540.25	2110-31320-402320	68469
03/31/2014	773989	Solid Waste Systems Inc	\$2,002.39	2110-31320-402320	68477
03/31/2014	773989	Solid Waste Systems Inc	\$699.07	2110-31320-402320	68477
03/31/2014	773997	Sunset Excavation	\$600.00	5050-75150-403671	302 Alderson
03/31/2014	773997	Sunset Excavation	\$1,700.00	5050-75150-403671	4710 Rebecca PI
03/31/2014	773997	Sunset Excavation	\$13,340.25	5050-75150-403671	Water Service Repair List 10.04.13
03/31/2014	774002	Terryberry Company LLC	\$3,757.25	0100-17500-403365	Pins and watches for Employee Awards Ceremony
03/31/2014	774009	Town & Country Supply Association	\$1,011.09	1500-22260-402310	116429: FIRE1 UNLEADED FUEL DELIVERED 3/26/2014
03/31/2014	774009	Town & Country Supply Association	\$540.79	1500-22260-402310	116429 FIRE 1: #2 DYED DIESEL DELIVERED 3/26/2014
03/31/2014	774009	Town & Country Supply Association	\$13,656.95	6010-00000-141000	116304 PO NUM 295050
03/31/2014	774009	Town & Country Supply Association	\$30,909.79	6010-00000-141000	112065 PO NUM 295051
03/31/2014	774010	Tractor & Equipment Co.	\$211.35	5410-31230-402320	parts for landfill equipment
03/31/2014	774010	Tractor & Equipment Co.	\$305.98	5410-31230-402320	u joints for compactor at landfill
03/31/2014	774010	Tractor & Equipment Co.	\$4,588.50	5410-31230-405333	rent for excavator for scale work at landfill
03/31/2014	774012	Tru Pipe, Inc	\$3,625.00	1990-15050-409310	WO 13-15 SBURD Sewer Phase 1 - Calhoun Lane

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Payment of Claims April 7, 2014

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,373,032.90 have been audited and are presented for City Council payment approval. A complete listing of the claims dated April 7, 2014 is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Council Report 4-07

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	774024	A & I Distributors	\$1,376.65	6010-00000-141000	2447903 PO NUM 294373
04/07/2014	774024	A & I Distributors	\$109.45	5710-71440-402320	2447907
04/07/2014	774024	A & I Distributors	\$109.45	5120-85000-402320	NONSTOCKING ITEMS-P.U.D.
04/07/2014	774024	A & I Distributors	\$2,058.65	5410-31230-402310	oil
04/07/2014	774024	A & I Distributors	\$1,430.01	6010-00000-141000	2451137 PO NUM 294373
04/07/2014	774024	A & I Distributors	\$64.87	6010-00000-141000	2451137 PO NUM 294373
04/07/2014	774024	A & I Distributors	\$107.42	2110-31320-402320	2447180
04/07/2014	774024	A & I Distributors	\$10.17	6010-15530-402650	2451137
04/07/2014	774024	A & I Distributors	\$218.90	2110-31320-402320	2451141
04/07/2014	774024	A & I Distributors	\$53.64	5410-31220-402320	2451304
04/07/2014	774024	A & I Distributors	\$36.48	1500-21120-402320	2453950
04/07/2014	774024	A & I Distributors	\$36.48	2110-31320-402320	2453950
04/07/2014	774024	A & I Distributors	\$36.96	5410-31220-402320	2453950
04/07/2014	774024	A & I Distributors	\$1,520.08	6010-00000-141000	2453950 PO NUM 294373
04/07/2014	774025	Abhe & Svoboda Inc	\$151,114.59	5030-74910-409390	WO 12-45 3MG Staples Reservoir Liner & Baffle
04/07/2014	774025	Abhe & Svoboda Inc	\$22,904.64	5030-74910-409390	WO 12-45 3MG Staples Reservoir Liner & Baffle; Change Order #1 01/29/14
04/07/2014	774026	Ace Electric Inc	\$12,721.50	5120-84300-402360	WWTP Headworks Automatic Transfer Switch
04/07/2014	774029	Advanced Traffic Products Inc	\$17,587.50	2110-31320-402430	opticom 762, 2 channel phase selector
04/07/2014	774033	American Medical Response	\$26,208.00	1500-22290-402690	99424-000025 LIFEPAK 1000 ADVANCED W/ECG DISPLAY, MANUAL OVERRIDE (INCLUDES: SHIP KIT, CARRY CASE & STRAP, BATTERY, QUIK COMBO ELECTRODES, MONITORING CABLE, ACCESSORY POUCH, ECG ELECTRODES, INSTRUCTIONS) - 5 YEAR WARRANTY
04/07/2014	774034	American Title & Escrow	\$10,100.00	2990-65550-407275	REHAB-ESTABLISH ESCROW-SEBREE-3343 RACQUET DRIVE
04/07/2014	774036	Archie Cochrane	\$328.20	5210-15230-402320	826345/1
04/07/2014	774036	Archie Cochrane	\$1,668.75	6300-17530-407310	Inv. 826288-1 Utility Truck #7810 #2014-005
04/07/2014	774036	Archie Cochrane	\$1,923.13	6300-17530-407310	Inv. #825879-1 Street/Traffic #1115 #2014-007
04/07/2014	774039	Big Sky Linen & Uniform	\$47.46	1500-22250-402450	1076: LINEN SERVICE/MARCH 2014 FIRE & 911 CENTER
04/07/2014	774039	Big Sky Linen & Uniform	\$215.10	1500-22260-402240	1076: LINEN SERVICE/MARCH 2014 FIRE & 911 CENTER
04/07/2014	774039	Big Sky Linen & Uniform	\$369.43	5020-73120-402260	Uniforms
04/07/2014	774039	Big Sky Linen & Uniform	\$57.86	5020-73140-402260	Uniforms
04/07/2014	774039	Big Sky Linen & Uniform	\$644.08	5020-74000-402260	Uniforms
04/07/2014	774039	Big Sky Linen & Uniform	\$387.96	5020-75000-402260	Uniforms
04/07/2014	774039	Big Sky Linen & Uniform	\$17.80	5120-83140-402260	Uniforms
04/07/2014	774039	Big Sky Linen & Uniform	\$381.60	5120-84000-402260	Uniforms
04/07/2014	774039	Big Sky Linen & Uniform	\$192.89	5120-84300-402260	Uniforms
04/07/2014	774039	Big Sky Linen & Uniform	\$258.64	5120-85000-402260	Uniforms
04/07/2014	774041	Billings Community Cable	\$25,000.00	0100-14110-407266	Quarterly Disbursement
04/07/2014	774041	Billings Community Cable	\$300.00	0100-14110-407265	WORk Session live broadcasts January - March 2014
04/07/2014	774042	Billings Gazette	\$2,450.16	0100-17500-403370	HR 102-60010385
04/07/2014	774042	Billings Gazette	\$674.36	5210-15210-403370	HR 102-60010385
04/07/2014	774042	Billings Gazette	\$4,472.48	0100-14110-403310	Finance 102-60001620
04/07/2014	774043	Billings Police Protective Assoc	\$2,661.00	6500-15660-403660	January - March 2014 Cleanin of Billings Police Training Facility
04/07/2014	774056	Connor's Garage Door Service	\$155.00	5610-71190-402450	Invoice #3455. Replace springs in detail bay 4
04/07/2014	774056	Connor's Garage Door Service	\$155.00	5610-71190-402450	Invoice #3459. Replaced springs in detail by 5
04/07/2014	774056	Connor's Garage Door Service	\$1,800.00	5610-71190-402450	Invoice #3460. Correct spring section installation mounting for new springs in all car washes
04/07/2014	774056	Connor's Garage Door Service	\$908.00	5610-71190-402450	Invoice #3485. Replace cable at wash bay 1 entrance and exit
04/07/2014	774056	Connor's Garage Door Service	\$380.00	5610-71130-402450	Invoice #3478. Overhead door repairs at Ops. Center. West maintenance door.
04/07/2014	774059	Crouse Hinds Co	\$3,544.28	5610-71130-403653	Invoice #918935890. Replacement tilt switch assembly for PAPI's Runway 7/25 navigational aids for pilots.
04/07/2014	774061	Cxt Incorporated	\$30,932.55	8730-51990-409370	Final payment to manufacture, deliver and place 4 modular concrete restrooms in various city parks. Per contract we will be taking out a 1% tax (original amount \$198,975)since they are constructing the restrooms and placing them at the designated sight.
04/07/2014	774062	Dale & Jax Door & Glass Inc	\$3,435.00	5020-74000-402450	Door replacement
04/07/2014	774065	Dell Computer L P	\$1,178.10	6600-31100-402925	Dell OptiPlex 3010
04/07/2014	774065	Dell Computer L P	\$990.47	0100-13140-402925	Dell OptiPlex 3010 no monitor
04/07/2014	774065	Dell Computer L P	\$1,027.43	1500-21500-402925	Dell OptiPlex 3010
04/07/2014	774065	Dell Computer L P	\$3,082.29	1500-21500-402925	3 Dell OptiPlex 3010
04/07/2014	774065	Dell Computer L P	\$4,712.40	0100-51210-402925	Dell OptiPlex 3010 Quote 677088666 M Jarvis, L Gerhardt Front Desk Seasonal Lee
04/07/2014	774071	Downtown Billings Partnership, Inc.	\$55,000.00	2030-15130-407946	86 - 4th Quarter FY14
04/07/2014	774072	Econo Print Inc.	\$1,640.40	5020-73110-403210	Letterhead
04/07/2014	774072	Econo Print Inc.	\$1,093.60	5120-83110-403210	Letterhead
04/07/2014	774075	Escosupply	\$370.00	2110-31320-402320	cutting edges for unit 1202

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	774075	Escosupply	\$4,140.80	2110-31320-402320	cutting edges for plows
04/07/2014	774083	First Montana Title Co	\$10,000.00	2990-66800-407275	FTHB Erin Steinberg 3254 Granger Avenue East #L3
04/07/2014	774084	Flights Now.Com	\$4,365.60	5610-71100-403390	Invoice #640. 1/1/2013 - 12/31/2013 Flight Info Charges/FIDS Display
04/07/2014	774093	HDR, Inc.	\$6,620.51	4160-74930-409340	WO 09-19 Zone 3 East Fox Reservoir
04/07/2014	774093	HDR, Inc.	\$16,650.18	5130-84910-409390	WO 14-07 WWTP Emergency Electrical Upgrades
04/07/2014	774094	Helena Chemical Company	\$4,954.63	5610-71130-403650	Invoice #43685908. Bulk purchase of weed spraying chemicals for 2014
04/07/2014	774099	Iaff	\$4,361.90	9000-00000-209920	Payroll Summary
04/07/2014	774106	Knife River (JTL Group Inc.)	\$7,760.65	2110-31320-404520	winter sand/salt material
04/07/2014	774106	Knife River (JTL Group Inc.)	\$7,348.06	2110-31320-404520	winter sand/salt material
04/07/2014	774106	Knife River (JTL Group Inc.)	\$5,559.57	2110-31320-404520	winter sand/salt material
04/07/2014	774106	Knife River (JTL Group Inc.)	\$4,592.85	2110-31320-404520	winter sand/salt material
04/07/2014	774107	Kois Brothers Equipment Co	\$87.43	0100-51120-402320	99530
04/07/2014	774107	Kois Brothers Equipment Co	\$88.61	0100-51120-402320	99530
04/07/2014	774107	Kois Brothers Equipment Co	\$14.75	5410-31220-402320	99522
04/07/2014	774107	Kois Brothers Equipment Co	\$12.03	5410-31220-402320	99522
04/07/2014	774107	Kois Brothers Equipment Co	\$88.92	2110-31320-402320	99742
04/07/2014	774107	Kois Brothers Equipment Co	\$684.00	2110-31320-402320	99795
04/07/2014	774107	Kois Brothers Equipment Co	\$215.48	2110-31320-402320	99795
04/07/2014	774107	Kois Brothers Equipment Co	\$135.00	5020-75000-402320	100002
04/07/2014	774107	Kois Brothers Equipment Co	\$150.55	5020-75000-402320	100002
04/07/2014	774107	Kois Brothers Equipment Co	\$1,924.13	2110-31320-402320	100020
04/07/2014	774107	Kois Brothers Equipment Co	\$37.26	2110-31320-402320	100020
04/07/2014	774107	Kois Brothers Equipment Co	\$579.00	5410-31220-402320	100039
04/07/2014	774107	Kois Brothers Equipment Co	\$112.50	5410-31220-402320	100125
04/07/2014	774107	Kois Brothers Equipment Co	\$51.23	6010-00000-141000	100197 PO NUM 294378
04/07/2014	774107	Kois Brothers Equipment Co	\$85.61	5020-75000-402320	100212
04/07/2014	774109	Labor Ready Northwest, Inc.	\$6,188.60	5410-31230-403581	labor at landfill
04/07/2014	774111	M-B Companies, Inc.	\$11,450.39	5610-71130-402320	Replacement Parts for 2 M-B Runway Brooms.
04/07/2014	774116	Midland Implement Co Inc	\$11,450.90	0100-51120-402290	Parts
04/07/2014	774116	Midland Implement Co Inc	\$3,276.00	8730-51990-402330	Mesh for Stewart Park batting cages.
04/07/2014	774120	Montana CSED	\$3,469.16	9000-00000-209926	Payroll Summary
04/07/2014	774127	Montana Municipal Interlocal Authority	\$118,649.14	6300-17530-407311	Deductible Recovery Invoice #314001 April 2014
04/07/2014	774131	Montana State Fireman's Assoc	\$3,316.62	9000-00000-209924	Payroll Summary
04/07/2014	774132	Morrison Maierle Inc	\$110,465.72	5130-85910-409340	WO 14-01 2014 Water & Sewer Replacement - Sch 2 Sewer; CO#3 2/27/2014
04/07/2014	774132	Morrison Maierle Inc	\$33,496.39	5020-72110-403540	WO 12-16 IWPI Water Distribution System Study
04/07/2014	774132	Morrison Maierle Inc	\$9,159.00	5020-72110-403540	WO 12-16 IWPI Water Distribution System Study; CO#1 02/06/13
04/07/2014	774132	Morrison Maierle Inc	\$11,250.72	5020-72110-403540	WO 12-16 IWPI Water Distribution System Study; CO#2 06/24/13
04/07/2014	774134	Moulton Bellingham PC	\$3,078.50	0100-16110-403560	Inv. 107356, Storm Water Issues - Copper Ridge, File No. 014198 00021
04/07/2014	774139	Nachurs Alpine Solutions Corp	\$20,836.50	5610-71130-403650	Bulk Purchase of Runway De-icing Fluid
04/07/2014	774144	NorthWestern Energy	\$2,037.70	5020-74000-403410	3116 17th St West
04/07/2014	774144	NorthWestern Energy	\$2,037.70	5020-74000-403410	3116 17th St West
04/07/2014	774144	NorthWestern Energy	\$318.69	5020-74000-403410	805 Constitution
04/07/2014	774144	NorthWestern Energy	\$59.26	5610-71130-403410	1647695-4. De-icer. March 2014 Utilities
04/07/2014	774144	NorthWestern Energy	\$491.85	1500-22210-403410	FIRE6: 0100477-9 - ELECTRICAL SERVICE FY2014
04/07/2014	774144	NorthWestern Energy	\$7.40	8720-51980-403410	07238405
04/07/2014	774144	NorthWestern Energy	\$16.43	8720-51980-403410	09718248
04/07/2014	774144	NorthWestern Energy	\$16.53	0100-51290-403410	09998071
04/07/2014	774144	NorthWestern Energy	\$153.02	6070-22350-403410	10069151
04/07/2014	774144	NorthWestern Energy	\$9.25	0100-51120-403410	11412848
04/07/2014	774144	NorthWestern Energy	\$7.40	0100-51120-403410	11565272
04/07/2014	774144	NorthWestern Energy	\$0.00	8720-51980-403410	15137961
04/07/2014	774144	NorthWestern Energy	\$26.04	8720-51980-403410	15138001
04/07/2014	774144	NorthWestern Energy	\$26.21	8720-51980-403410	15138027
04/07/2014	774144	NorthWestern Energy	\$15.01	8720-51980-403410	15138043
04/07/2014	774144	NorthWestern Energy	\$8.06	8720-51980-403410	15642093
04/07/2014	774144	NorthWestern Energy	\$244.98	5020-74000-403410	07222524
04/07/2014	774144	NorthWestern Energy	\$2,683.51	5020-74000-403410	07230436
04/07/2014	774144	NorthWestern Energy	\$66.60	0100-51410-403410	07125396
04/07/2014	774144	NorthWestern Energy	\$29.25	0100-51120-403410	07230444
04/07/2014	774144	NorthWestern Energy	\$23.60	5710-71480-403410	07127640
04/07/2014	774144	NorthWestern Energy	\$610.14	1500-22210-403410	07125370
04/07/2014	774144	NorthWestern Energy	\$368.57	1500-22210-403410	07208408
04/07/2014	774144	NorthWestern Energy	\$94.47	0100-51220-403410	07126832
04/07/2014	774144	NorthWestern Energy	\$7.40	0100-51120-403410	08317026
04/07/2014	774144	NorthWestern Energy	\$268.60	8720-51980-403410	10590933
04/07/2014	774144	NorthWestern Energy	\$19.37	0100-51410-403410	16352890
04/07/2014	774144	NorthWestern Energy	\$7.40	2110-31320-403410	17403577
04/07/2014	774144	NorthWestern Energy	\$1,295.63	0100-51270-403410	Monthly electric charges.
04/07/2014	774147	OAC Services Inc	\$11,433.89	2030-15130-409224	Empire Parking Garage Project Management Services

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	774156	Qwest Communications	\$31.09	5610-71100-403450	Qwest 406-245-1044 Airport Terminal Power M
04/07/2014	774156	Qwest Communications	\$47.01	5710-71470-403450	Qwest 406-245-1789 Transit STS
04/07/2014	774156	Qwest Communications	\$55.71	5410-31230-403450	Qwest 406-245-7193 Solid Waste Landfill
04/07/2014	774156	Qwest Communications	\$97.11	5410-31230-403450	Qwest 406-245-9820 Solid Waste Landfill
04/07/2014	774156	Qwest Communications	\$31.09	2110-31320-403450	Qwest 406-245-9906 PW Traffic Signal 4th 27
04/07/2014	774156	Qwest Communications	\$45.71	5610-71100-403450	Qwest 406-248-3068 Airport Ind Park Gate 9
04/07/2014	774156	Qwest Communications	\$45.71	5210-15920-403450	Qwest 406-252-2041 Park 2 Elevator Phone
04/07/2014	774156	Qwest Communications	\$91.42	5610-71100-403450	Qwest 406-252-9412 Airport
04/07/2014	774156	Qwest Communications	\$47.01	5710-71410-403450	Qwest 406-254-7038 MET Transit
04/07/2014	774156	Qwest Communications	\$7,299.33	2250-22320-403450	Qwest 406-255-9700 E911
04/07/2014	774156	Qwest Communications	\$45.71	0100-51400-403450	Qwest 406-652-0269 Cemetery FAX Line
04/07/2014	774156	Qwest Communications	\$45.49	0100-51120-403450	Qwest 406-652-5507 Parks
04/07/2014	774156	Qwest Communications	\$31.97	2110-31320-403450	Qwest 406-652-8104 PW Traffic Signal 24 Central
04/07/2014	774156	Qwest Communications	\$34.36	0100-51210-403450	Qwest 406-652-8403 Stewart Park Batting Cages
04/07/2014	774156	Qwest Communications	\$45.71	1500-22250-403450	Qwest 406-655-0728 Fire Maintenance Shop
04/07/2014	774156	Qwest Communications	\$31.09	0100-51120-403450	Qwest 406-657-3014 Parks 3890 Stillwater
04/07/2014	774156	Qwest Communications	\$3,178.89	6060-19310-403450	Qwest 406-657-8377 Main System Centrex
04/07/2014	774156	Qwest Communications	\$50.10	5610-71170-403450	Qwest 406-252-0721 Airport 1FB Line
04/07/2014	774156	Qwest Communications	\$67.03	6060-19310-403450	Qwest 406-248-9124 Met Measured Lines 406-248-9124 406-248-9179
04/07/2014	774156	Qwest Communications	\$63.94	6060-19310-403450	Qwest 406-248-3329 Airport Measured Lines 406-248-3329 406-248-9989
04/07/2014	774156	Qwest Communications	\$96.27	6060-19310-403450	Qwest 406-657-3009 PUD Measured Lines 406-657-3009 406-247-8579
04/07/2014	774156	Qwest Communications	\$31.13	1500-21110-403450	Qwest 406-245-6600 Crime Prevention Alarm
04/07/2014	774156	Qwest Communications	\$31.11	5210-15920-403450	Qwest 406-657-3054 Park 1 Elevator Phone
04/07/2014	774156	Qwest Communications	\$65.18	6060-19310-403450	Qwest BOC Measured Lines 406-252-3774 406-252-3789
04/07/2014	774156	Qwest Communications	\$2.74	2250-22320-403450	Qwest 406-255-9702 E911 Backup Line 4 Call Reroute 2250-22320-403450
04/07/2014	774156	Qwest Communications	\$126.94	2600-55120-403450	Qwest 406-245-1579 Library 6 lines (4) Library 2600-55120-403450 (2) Phone 6060-19310-403450
04/07/2014	774156	Qwest Communications	\$63.18	6060-19310-403450	Qwest 406-245-1579 Library 6 lines (4) Library 2600-55120-403450 (2) Phone 6060-19310-403450
04/07/2014	774156	Qwest Communications	\$31.59	6200-19110-403450	Qwest 406-245-4437 Kenco Security Alarm IT Alarm
04/07/2014	774159	Rimrock Foundation	\$4,396.36	2460-12530-403590	Drug Court Treatment - State
04/07/2014	774159	Rimrock Foundation	\$3,764.61	7380-12640-403590	IOP Counselor
04/07/2014	774159	Rimrock Foundation	\$2,656.95	7380-12640-403590	Case Manager
04/07/2014	774159	Rimrock Foundation	\$3,941.68	2480-12620-403560	DUI Day Treatment Counselor
04/07/2014	774159	Rimrock Foundation	\$3,940.60	7380-12640-403590	IOP Counselor
04/07/2014	774159	Rimrock Foundation	\$4,368.84	7380-12640-403590	IOP Counselor
04/07/2014	774160	Rimrock Tire Inc	\$1,356.60	2110-31320-402320	5-88390
04/07/2014	774160	Rimrock Tire Inc	\$1,799.90	2110-31320-402320	5-88503
04/07/2014	774160	Rimrock Tire Inc	\$14.00	2090-44520-402320	5-88450
04/07/2014	774160	Rimrock Tire Inc	\$16.95	2110-31320-402320	5-88452
04/07/2014	774160	Rimrock Tire Inc	\$28.95	2110-31320-402320	5-88507
04/07/2014	774160	Rimrock Tire Inc	\$66.56	2110-31320-402320	5-88249
04/07/2014	774160	Rimrock Tire Inc	\$28.00	2600-55170-402320	5-88309
04/07/2014	774160	Rimrock Tire Inc	\$57.90	2110-31320-402320	5-8830
04/07/2014	774160	Rimrock Tire Inc	\$17.16	2110-31320-402320	5-88377
04/07/2014	774160	Rimrock Tire Inc	\$35.44	1500-22260-402320	5-88424
04/07/2014	774160	Rimrock Tire Inc	\$1,093.58	2110-31320-402320	5-GS88222
04/07/2014	774160	Rimrock Tire Inc	\$35.44	2110-31320-402320	5-GS88224
04/07/2014	774160	Rimrock Tire Inc	\$990.66	2110-31320-402320	5-GS88225
04/07/2014	774160	Rimrock Tire Inc	\$35.44	2110-31320-402320	5-88233
04/07/2014	774160	Rimrock Tire Inc	\$28.95	2110-31320-402320	5-88241
04/07/2014	774160	Rimrock Tire Inc	\$2,699.85	2110-31320-402320	5-88547
04/07/2014	774162	Rocky Mountain Scale Works	\$14,104.53	5410-31230-403590	Scale repair at the Landfill (-1% contractor tax)
04/07/2014	774164	RootX	\$12,174.40	5120-85000-402220	RootX chemical treatment
04/07/2014	774165	Schroeder Contracting Inc	\$17,039.88	5630-71220-409310	Invoice #412. Hangar Asbestos Abatement
04/07/2014	774166	Seagate Technology LLC	-\$149.00	2510-21870-402190	Evaluation Fee, Already paid via Credit Card
04/07/2014	774166	Seagate Technology LLC	\$4,999.00	2510-21870-402190	Recovery Fee-NAS/RAID/SAN
04/07/2014	774171	Software House Intl	\$247.57	6200-19110-405315	1 MS Office 2013 Standard (Joyce IT)
04/07/2014	774171	Software House Intl	\$2,920.00	1500-21500-402925	20 MS Windows 8.1 Licenses
04/07/2014	774171	Software House Intl	\$1,460.00	6200-19110-405370	10 licenses MS Windows 8.1 (IT) 1st Order Agreement # 63211897
04/07/2014	774171	Software House Intl	\$1,460.00	6200-19110-405370	10 licenses MS Windows 8.1 (IT) 2nd Order Agreement # 63217576
04/07/2014	774171	Software House Intl	\$1,314.00	1500-22210-402925	9 licenses Windows 8.1 Fire
04/07/2014	774171	Software House Intl	\$146.00	0100-51210-402925	MS Windows 8.1 License
04/07/2014	774171	Software House Intl	\$1,168.00	2250-22320-402925	8 licenses Windows 8.1 Comm Center
04/07/2014	774171	Software House Intl	\$365.05	5710-71410-402925	1 license Office 2013 Pro with media
04/07/2014	774171	Software House Intl	\$1,460.00	6200-19110-405370	10 Windows 8.1 Licenses ITD

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	774174	St Vincent Healthcare	\$614.50	1500-22290-403510	ANNUAL FIRE PHYSICAL: MAMAYEK, BRYAN 12/4/2013
04/07/2014	774174	St Vincent Healthcare	\$352.00	1500-22290-403510	ANNUAL FIRE PHYSICAL: GREG BOCHY 5/20/2013
04/07/2014	774174	St Vincent Healthcare	\$298.25	1500-22290-403510	ANNUAL FIRE PHYSICAL - GOLUBSKI, ROBERT 11/20/2013
04/07/2014	774174	St Vincent Healthcare	\$671.75	1500-22290-403510	PADDOCK, MARK: ANNUAL FIRE PHYSICAL 8/28/2013
04/07/2014	774174	St Vincent Healthcare	\$657.50	1500-22290-403510	DILLON, JOHN: ANNUAL FIRE PHYSICAL 9/4/2013
04/07/2014	774175	St Vincent Occupational Health	\$2,035.00	0100-17500-403572	Drug testing/On-site nursing/DOT physicals/Hep B shots/Rabies Titers
04/07/2014	774175	St Vincent Occupational Health	\$460.00	1500-21120-403510	Drug testing/On-site nursing/DOT physicals/Hep B shots/Rabies Titers
04/07/2014	774175	St Vincent Occupational Health	\$455.00	1500-21710-403510	Drug testing/On-site nursing/DOT physicals/Hep B shots/Rabies Titers
04/07/2014	774175	St Vincent Occupational Health	\$20.00	1500-22250-403510	Drug testing/On-site nursing/DOT physicals/Hep B shots/Rabies Titers
04/07/2014	774175	St Vincent Occupational Health	\$42.00	5020-75000-403510	Drug testing/On-site nursing/DOT physicals/Hep B shots/Rabies Titers
04/07/2014	774175	St Vincent Occupational Health	\$28.00	5120-85000-403510	Drug testing/On-site nursing/DOT physicals/Hep B shots/Rabies Titers
04/07/2014	774175	St Vincent Occupational Health	\$210.00	5410-31220-403510	Drug testing/On-site nursing/DOT physicals/Hep B shots/Rabies Titers
04/07/2014	774175	St Vincent Occupational Health	\$140.00	5410-31230-403510	Drug testing/On-site nursing/DOT physicals/Hep B shots/Rabies Titers
04/07/2014	774175	St Vincent Occupational Health	\$140.00	5610-71150-403510	Drug testing/On-site nursing/DOT physicals/Hep B shots/Rabies Titers
04/07/2014	774175	St Vincent Occupational Health	\$450.00	6270-17520-405160	Drug testing/On-site nursing/DOT physicals/Hep B shots/Rabies Titers
04/07/2014	774185	Town & Country Supply Association	\$25,550.28	6010-00000-141000	116448 PO NUM 295150
04/07/2014	774185	Town & Country Supply Association	\$445.06	1500-22260-402310	111917: FIRE6/DIESEL DELIVERED 4/2/2014
04/07/2014	774185	Town & Country Supply Association	\$582.42	1500-22260-402310	111918: FIRE1/UNLEADED DELIVERED 4/2/2014
04/07/2014	774185	Town & Country Supply Association	\$343.62	1500-22260-402310	111919: FIRE 1 DIESEL DELIVERED 4/2/2014
04/07/2014	774185	Town & Country Supply Association	\$458.15	1500-22260-402310	111920: FIRE3 / DIESEL DELIVERED 4/2/2014
04/07/2014	774185	Town & Country Supply Association	\$291.21	1500-22260-402310	111921: FIRE5 / UNLEADED DELIVERED 4/2/2014
04/07/2014	774185	Town & Country Supply Association	\$1,191.19	1500-22260-402310	111922: FIRE5/DIESEL DELIVERED 4/2/2014
04/07/2014	774185	Town & Country Supply Association	\$24,658.04	5610-71180-402313	Invoice #116822. QTA Car Rental Fuel
04/07/2014	774185	Town & Country Supply Association	\$5,799.20	6010-00000-141714	BUS MET PO NUM 295047
04/07/2014	774185	Town & Country Supply Association	\$2,117.27	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295097
04/07/2014	774186	Tractor & Equipment Co.	\$1,831.50	5410-31230-402320	BLCS0564443
04/07/2014	774186	Tractor & Equipment Co.	\$1,082.31	5410-31230-402320	BLCS0564444
04/07/2014	774186	Tractor & Equipment Co.	\$156.95	5410-31230-402320	BLCS0564557
04/07/2014	774186	Tractor & Equipment Co.	\$764.28	5410-31220-402320	BLCS0564653
04/07/2014	774186	Tractor & Equipment Co.	\$82.42	2110-31320-402320	7705380
04/07/2014	774186	Tractor & Equipment Co.	\$143.52	5410-31230-402320	fuel filters for # 246
04/07/2014	774186	Tractor & Equipment Co.	\$67.38	5410-31230-402320	air filters for unit 246
04/07/2014	774186	Tractor & Equipment Co.	\$67.38	5410-31230-402320	air filters for 245
04/07/2014	774186	Tractor & Equipment Co.	\$292.79	5410-31230-402320	parts for Unit 243
04/07/2014	774186	Tractor & Equipment Co.	\$2,076.94	5410-31230-402320	BLW00145860
04/07/2014	774186	Tractor & Equipment Co.	\$251.68	5410-31230-402320	BLW00144889
04/07/2014	774188	Tristate Equipment	\$88.12	5410-31220-402320	M76099
04/07/2014	774188	Tristate Equipment	\$1,097.28	2110-31320-402320	M76111
04/07/2014	774188	Tristate Equipment	\$236.06	2110-31320-402320	M76135
04/07/2014	774188	Tristate Equipment	\$409.82	2110-31320-402320	M76137
04/07/2014	774188	Tristate Equipment	\$485.80	2110-31320-402320	M76158
04/07/2014	774188	Tristate Equipment	\$409.82	2110-31320-402320	M76161
04/07/2014	774188	Tristate Equipment	\$236.06	2110-31320-402320	M76162
04/07/2014	774188	Tristate Equipment	\$21.22	2110-31320-402320	M76189
04/07/2014	774188	Tristate Equipment	\$25.00	2110-31320-402320	M76189
04/07/2014	774188	Tristate Equipment	\$44.70	6010-00000-141000	M76344 PO NUM 295129
04/07/2014	774188	Tristate Equipment	\$3,693.85	2110-31320-402320	M75811
04/07/2014	774188	Tristate Equipment	\$150.66	2110-31320-402320	M75811
04/07/2014	774188	Tristate Equipment	\$147.93	2110-31320-402320	M75854
04/07/2014	774188	Tristate Equipment	\$70.37	5410-31220-402320	M75859
04/07/2014	774188	Tristate Equipment	\$207.00	5410-31220-402320	M75956
04/07/2014	774188	Tristate Equipment	\$260.06	5410-31220-402320	M75960
04/07/2014	774188	Tristate Equipment	\$56.13	5410-31220-402320	M75973
04/07/2014	774188	Tristate Equipment	\$461.67	2110-31320-402320	M76048
04/07/2014	774188	Tristate Equipment	\$36.00	2110-31320-402320	M76048
04/07/2014	774188	Tristate Equipment	\$57.71	5410-31220-402320	M76102
04/07/2014	21	U.S. Bank PCards	\$19.00	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard
04/07/2014	21	U.S. Bank PCards	\$20.01	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard
04/07/2014	21	U.S. Bank PCards	\$19.00	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard
04/07/2014	21	U.S. Bank PCards	\$82.56	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard
04/07/2014	21	U.S. Bank PCards	\$156.90	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard
04/07/2014	21	U.S. Bank PCards	\$286.14	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$1,698.02	5120-84000-402223	NORTHWEST SCIENTIFIC INC - PCard
04/07/2014	21	U.S. Bank PCards	\$133.17	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
04/07/2014	21	U.S. Bank PCards	\$223.48	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
04/07/2014	21	U.S. Bank PCards	\$329.43	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
04/07/2014	21	U.S. Bank PCards	\$211.97	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
04/07/2014	21	U.S. Bank PCards	\$56.97	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
04/07/2014	21	U.S. Bank PCards	\$23.41	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
04/07/2014	21	U.S. Bank PCards	\$46.80	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
04/07/2014	21	U.S. Bank PCards	-\$64.99	0100-14110-403325	OFFICE DEPOT #1080 - PCard
04/07/2014	21	U.S. Bank PCards	\$64.99	0100-14110-403325	OFFICE DEPOT #1080 - PCard
04/07/2014	21	U.S. Bank PCards	\$69.99	0100-14110-403325	OFFICE DEPOT #1080 - PCard
04/07/2014	21	U.S. Bank PCards	\$44.70	1500-22250-403760	OFFICE DEPOT #2135 - PCard
04/07/2014	21	U.S. Bank PCards	\$386.85	2600-55170-402290	OFFICE DEPOT #2135 - PCard
04/07/2014	21	U.S. Bank PCards	\$37.28	1500-22250-402190	OFFICE DEPOT #2135 - PCard
04/07/2014	21	U.S. Bank PCards	\$31.76	2400-43010-402190	OFFICE DEPOT #2135 - PCard
04/07/2014	21	U.S. Bank PCards	\$41.77	0100-51260-402290	OFFICE DEPOT #2135 - PCard
04/07/2014	21	U.S. Bank PCards	\$149.99	2480-12620-402190	OFFICE DEPOT #2135 - PCard
04/07/2014	21	U.S. Bank PCards	\$119.98	1500-22240-402280	OFFICE DEPOT #2135 - PCard
04/07/2014	21	U.S. Bank PCards	\$179.97	2200-22330-402410	OFFICE DEPOT #2135 - PCard
04/07/2014	21	U.S. Bank PCards	\$211.46	1500-22240-402280	OFFICE DEPOT #2135 - PCard
04/07/2014	21	U.S. Bank PCards	\$87.98	6200-19110-402290	OFFICE DEPOT #450 - PCard
04/07/2014	21	U.S. Bank PCards	\$31.79	1500-22240-402280	OFFICE DEPOT #450 - PCard
04/07/2014	21	U.S. Bank PCards	\$70.00	2200-22330-402410	OFFICE DEPOT #450 - PCard
04/07/2014	21	U.S. Bank PCards	\$17.98	1500-21700-402190	OFFICE MAX - PCard
04/07/2014	21	U.S. Bank PCards	\$20.99	1500-21200-402120	OFFICE MAX - PCard
04/07/2014	21	U.S. Bank PCards	\$599.80	5120-84300-402360	OI CORPORATION - PCard
04/07/2014	21	U.S. Bank PCards	\$306.00	6010-15530-403990	OIL PRICE INFO SERV - PCard
04/07/2014	21	U.S. Bank PCards	\$62.05	0100-51420-402310	OREILLY AUTO 00015511 - PCard
04/07/2014	21	U.S. Bank PCards	\$74.95	5610-71130-402310	OREILLY AUTO 00015511 - PCard
04/07/2014	21	U.S. Bank PCards	\$30.29	5610-71130-402320	OREILLY AUTO 00015511 - PCard
04/07/2014	21	U.S. Bank PCards	\$39.08	0100-51420-402290	OREILLY AUTO 00015511 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.42	0100-51420-402330	OREILLY AUTO 00015511 - PCard
04/07/2014	21	U.S. Bank PCards	\$116.82	1500-22260-402310	OREILLY AUTO 00015511 - PCard
04/07/2014	21	U.S. Bank PCards	\$263.13	5020-77000-402280	ORIENTAL TRADING CO - PCard
04/07/2014	21	U.S. Bank PCards	\$263.12	5120-87000-402280	ORIENTAL TRADING CO - PCard
04/07/2014	21	U.S. Bank PCards	\$32.62	5410-31230-402290	ORIGINAL EQUIPMENT INC - PCard
04/07/2014	21	U.S. Bank PCards	\$198.72	2090-44510-403822	ORLEANS HOTEL & CASINO - PCard
04/07/2014	21	U.S. Bank PCards	\$198.72	2090-44510-403822	ORLEANS HOTEL & CASINO - PCard
04/07/2014	21	U.S. Bank PCards	\$198.72	2090-44510-403822	ORLEANS HOTEL & CASINO - PCard
04/07/2014	21	U.S. Bank PCards	\$198.72	2090-44510-403824	ORLEANS HOTEL & CASINO - PCard
04/07/2014	21	U.S. Bank PCards	\$230.50	0100-51120-403690	OVERHEAD DOOR OF SO MT - PCard
04/07/2014	21	U.S. Bank PCards	\$34.50	1500-22260-402450	OVERHEAD DOOR OF SO MT - PCard
04/07/2014	21	U.S. Bank PCards	\$185.00	6500-15660-402450	OVERHEAD DOOR OF SO MT - PCard
04/07/2014	21	U.S. Bank PCards	\$18.25	1500-22260-402450	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$35.00	0100-51120-402290	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$9.15	5020-75000-404220	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$11.91	5020-75000-404220	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.94	5120-85000-404220	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$9.68	5020-75000-404220	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$6.45	5120-85000-404220	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$16.47	5020-75000-404220	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$140.00	5020-74000-402450	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$55.50	2110-31320-402360	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$18.20	5020-75000-402290	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$12.14	5120-85000-402290	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$38.95	5020-74000-402450	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$8.20	8730-51990-402290	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$312.62	5410-31220-402290	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$113.67	5020-74000-402360	PACIFIC STEEL #02 - PCard
04/07/2014	21	U.S. Bank PCards	\$418.00	2650-67720-402290	PAY*AAA RED LODGE RENT - PCard
04/07/2014	21	U.S. Bank PCards	-\$75.00	2090-44510-403824	PAYPAL - PCard
04/07/2014	21	U.S. Bank PCards	\$1,745.00	6700-31410-403824	PAYPAL *APWAROCKYMO - PCard
04/07/2014	21	U.S. Bank PCards	\$115.00	2400-43010-403350	PAYPAL *BIKEWALKMON - PCard
04/07/2014	21	U.S. Bank PCards	\$95.00	2400-43010-403826	PAYPAL *BIKEWALKMON - PCard
04/07/2014	21	U.S. Bank PCards	\$115.00	2400-43010-403826	PAYPAL *BIKEWALKMON - PCard
04/07/2014	21	U.S. Bank PCards	\$115.00	0100-51100-403824	PAYPAL *BIKEWALKMON - PCard
04/07/2014	21	U.S. Bank PCards	\$115.00	0100-51120-403824	PAYPAL *BIKEWALKMON - PCard
04/07/2014	21	U.S. Bank PCards	\$175.70	0100-16110-403240	PAYPAL *DATABAZAARC - PCard
04/07/2014	21	U.S. Bank PCards	\$46.38	0100-13130-402110	PAYPAL *EPCINCLASVE - PCard
04/07/2014	21	U.S. Bank PCards	\$129.75	5410-31230-402290	PAYPAL *HGC - PCard
04/07/2014	21	U.S. Bank PCards	\$228.00	0100-16110-403240	PAYPAL *LKIMAGEINC - PCard
04/07/2014	21	U.S. Bank PCards	\$140.00	2400-43010-403720	PAYPAL *MAGIP - PCard
04/07/2014	21	U.S. Bank PCards	\$300.00	1500-21400-403822	PAYPAL *NW GANG INV - PCard
04/07/2014	21	U.S. Bank PCards	\$384.00	1500-21500-402271	PEAVEY CORP. - PCard
04/07/2014	21	U.S. Bank PCards	\$60.00	0100-51280-402290	PEPSI-COLA BOTTLING CO - PCard
04/07/2014	21	U.S. Bank PCards	\$150.00	5210-15240-403690	PERMALETTER SIGN COMP - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$111.44	0100-13130-402110	PETERSON QUALITY OFFICE - PCard
04/07/2014	21	U.S. Bank PCards	\$7.98	0100-51120-402290	PETSMART INC 393 - PCard
04/07/2014	21	U.S. Bank PCards	\$800.00	1500-22290-402690	PH & S PRODUCTS LLC - PCard
04/07/2014	21	U.S. Bank PCards	\$13.76	2600-55170-402320	PIERCE RV PARTS - PCard
04/07/2014	21	U.S. Bank PCards	\$42.40	2400-43010-403720	PILOT 00007583 - PCard
04/07/2014	21	U.S. Bank PCards	\$13.00	1500-22290-402120	PIZZA HUT #1706 - PCard
04/07/2014	21	U.S. Bank PCards	-\$645.72	1500-22240-402280	PLATYPUS OUTDOORS AN - PCard
04/07/2014	21	U.S. Bank PCards	\$15.00	0100-51210-403665	PLUG N PAY INC - PCard
04/07/2014	21	U.S. Bank PCards	\$95.00	1500-21110-403170	POW R TOW - PCard
04/07/2014	21	U.S. Bank PCards	\$149.50	5020-77000-402280	PROGRESSIVE BUSIN - PCard
04/07/2014	21	U.S. Bank PCards	\$149.50	5120-87000-402280	PROGRESSIVE BUSIN - PCard
04/07/2014	21	U.S. Bank PCards	\$191.42	1500-22240-402280	PROJECTOR LAMP SOURCE - PCard
04/07/2014	21	U.S. Bank PCards	\$33.92	5020-74000-403660	PUD IVR - PCard
04/07/2014	21	U.S. Bank PCards	\$112.77	5020-74000-403660	PUD IVR - PCard
04/07/2014	21	U.S. Bank PCards	\$67.66	5020-75000-403660	PUD IVR - PCard
04/07/2014	21	U.S. Bank PCards	\$45.11	5120-85000-403660	PUD IVR - PCard
04/07/2014	21	U.S. Bank PCards	\$84.58	5020-73140-403660	PUD IVR - PCard
04/07/2014	21	U.S. Bank PCards	\$28.19	5120-83140-403660	PUD IVR - PCard
04/07/2014	21	U.S. Bank PCards	\$122.00	5610-71130-402320	RATCO TRAILER AND HITCH - PCard
04/07/2014	21	U.S. Bank PCards	\$88.00	0100-51420-402330	RATCO TRAILER AND HITCH - PCard
04/07/2014	21	U.S. Bank PCards	\$118.98	1500-21150-402975	RAY ALLEN MANUFACTURING, - PCard
04/07/2014	21	U.S. Bank PCards	\$82.80	0100-51120-402330	RDO EQUIPMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	-\$8.92	5610-71130-402310	RDO EQUIPMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$72.44	5610-71130-402320	RDO EQUIPMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$91.70	5610-71130-403660	RDO EQUIPMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$323.12	5610-71130-402320	RDO EQUIPMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$285.27	6700-31410-403823	RED LION HOTELS/INNS - PCard
04/07/2014	21	U.S. Bank PCards	\$76.00	5710-71430-403660	REDDI ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$85.00	5610-71120-402450	RELIABLE TENT & AWNING C - PCard
04/07/2014	21	U.S. Bank PCards	\$95.00	1500-22290-402120	RELIABLE TENT & AWNING C - PCard
04/07/2014	21	U.S. Bank PCards	\$167.45	5410-31230-402290	RESPOND SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$119.63	0100-51120-402330	RMT SLC - PCard
04/07/2014	21	U.S. Bank PCards	\$47.07	0100-13130-403824	ROCKY MT SUPPL07002652 - PCard
04/07/2014	21	U.S. Bank PCards	\$27.98	0100-51270-402450	S BAR S SUPPLY CO. - PCard
04/07/2014	21	U.S. Bank PCards	\$207.40	2110-31320-402290	S BAR S SUPPLY CO. - PCard
04/07/2014	21	U.S. Bank PCards	\$781.95	2110-31320-402380	SADDLEBACK MATERIALS ML - PCard
04/07/2014	21	U.S. Bank PCards	\$177.58	2110-31320-402630	SAFETYEQUIPMENTSTORE - PCard
04/07/2014	21	U.S. Bank PCards	\$454.97	2200-22330-402410	SCHEELS-RIMROCK - PCard
04/07/2014	21	U.S. Bank PCards	\$45.00	5610-71130-402320	SCHNITZER STEEL BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$149.00	2510-21870-402190	SEAGATE RECOVERYSVCS - PCard
04/07/2014	21	U.S. Bank PCards	\$29.98	5410-31220-402630	SEARS ROEBUCK 2242 - PCard
04/07/2014	21	U.S. Bank PCards	\$3.60	5020-75000-402190	SELBYS BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$2.40	5120-85000-402190	SELBYS BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$195.00	6050-15160-403690	SELBYS BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$470.00	6700-31410-402190	SELBYS BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$5.00	0100-17500-402110	SEND TECHNOLOGY INC - PCard
04/07/2014	21	U.S. Bank PCards	\$65.20	5020-74000-402360	SEVERN TRENT - PCard
04/07/2014	21	U.S. Bank PCards	\$57.50	2400-43010-403720	SHELL OIL 57444278808 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.12	2510-21870-403822	SHELL OIL 57445004708 - PCard
04/07/2014	21	U.S. Bank PCards	\$3.38	0100-51270-402450	SHIPTON'S BIG R-EAST - PCard
04/07/2014	21	U.S. Bank PCards	\$76.98	0100-51120-402260	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$67.97	0100-51120-402260	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$142.21	0100-51420-402260	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$35.98	0100-51420-402290	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$73.98	0100-51420-402260	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$84.98	2110-31320-402290	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$49.99	2110-31320-402410	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$189.95	5410-31230-402410	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$7.98	5410-31230-402410	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$275.95	0100-51420-402260	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$30.75	0100-51420-402330	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$74.99	0100-51120-402290	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$52.98	0100-51120-402260	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	-\$52.98	0100-51120-402260	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$599.99	8730-51990-402410	SHIPTON'S BIG R-WEST - PCard
04/07/2014	21	U.S. Bank PCards	\$30.40	5410-31220-402290	SIX ROBBLEES NO 6 - PCard
04/07/2014	21	U.S. Bank PCards	\$256.26	5410-31220-402290	SIX ROBBLEES NO 6 - PCard
04/07/2014	21	U.S. Bank PCards	\$77.37	5410-31220-402290	SIX ROBBLEES NO 6 - PCard
04/07/2014	21	U.S. Bank PCards	\$884.03	5410-31220-402290	SIX ROBBLEES NO 6 - PCard
04/07/2014	21	U.S. Bank PCards	\$119.00	5410-31210-403823	SKILLPATH SEMINARS MAIN - PCard
04/07/2014	21	U.S. Bank PCards	\$31.90	5410-31210-403823	SKILLPATH SEMINARS MAIN - PCard
04/07/2014	21	U.S. Bank PCards	\$89.00	6010-15500-403822	SKILLPATH SEMINARS MAIN - PCard
04/07/2014	21	U.S. Bank PCards	\$359.00	0100-15120-403823	SKILLPATH SEMINARS MAIN - PCard
04/07/2014	21	U.S. Bank PCards	-\$287.40	2480-12620-408199	SKIP HOP - PCard
04/07/2014	21	U.S. Bank PCards	\$48.00	0100-51120-402260	SNAPPYDUDS - PCard
04/07/2014	21	U.S. Bank PCards	\$24.65	7380-12640-402190	SOBER CAMEL - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$490.00	6010-15530-403990	SOI*SBS ROCHESTER HILL - PCard
04/07/2014	21	U.S. Bank PCards	\$2.00	5020-75000-402380	SPENCER FLUID POWER INC - PCard
04/07/2014	21	U.S. Bank PCards	\$32.00	1500-21720-402260	SPIC AND SPAN CLEANERS - PCard
04/07/2014	21	U.S. Bank PCards	\$224.50	5610-71140-402260	SPIC AND SPAN CLEANERS - PCard
04/07/2014	21	U.S. Bank PCards	\$695.17	2580-21320-403824	SPRINGHILL SUITES HUNTSVL - PCard
04/07/2014	21	U.S. Bank PCards	\$695.17	2580-21320-403824	SPRINGHILL SUITES HUNTSVL - PCard
04/07/2014	21	U.S. Bank PCards	\$695.17	2580-21320-403824	SPRINGHILL SUITES HUNTSVL - PCard
04/07/2014	21	U.S. Bank PCards	\$1,543.00	5610-71130-402320	SPROCKET'S MACH. & WELD - PCard
04/07/2014	21	U.S. Bank PCards	\$115.00	2400-43010-403350	SQ *BIKE WALK MONTANA, IN - PCard
04/07/2014	21	U.S. Bank PCards	\$75.00	6700-31410-403823	SQ *BIKE WALK MONTANA, IN - PCard
04/07/2014	21	U.S. Bank PCards	\$772.50	5020-74000-403823	SQ *C.E.E. EDUCATION - PCard
04/07/2014	21	U.S. Bank PCards	\$772.50	5120-84300-403823	SQ *C.E.E. EDUCATION - PCard
04/07/2014	21	U.S. Bank PCards	\$260.00	5210-15930-402450	SQ *SKYLINE SERVICES, INC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,070.00	6500-15670-403690	SQ *SKYLINE SERVICES, INC - PCard
04/07/2014	21	U.S. Bank PCards	\$55.00	6500-15670-403690	SQ *SKYLINE SERVICES, INC - PCard
04/07/2014	21	U.S. Bank PCards	\$396.00	0100-14110-403938	ST VINCENT HEALTHCARE CAF - PCard
04/07/2014	21	U.S. Bank PCards	\$347.82	5610-71130-403653	STANDARD SIGNS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,540.50	5610-71130-403653	STANDARD SIGNS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$360.00	6500-15660-403660	STANLEY STEEMER/BLLNGS - PCard
04/07/2014	21	U.S. Bank PCards	\$875.00	6500-15670-403690	STANLEY STEEMER/BLLNGS - PCard
04/07/2014	21	U.S. Bank PCards	\$395.00	0100-16110-403821	STATE BAR OF MONT00 OF 00 - PCard
04/07/2014	21	U.S. Bank PCards	\$395.00	0100-16110-403821	STATE BAR OF MONT00 OF 00 - PCard
04/07/2014	21	U.S. Bank PCards	\$395.00	0100-16110-403821	STATE BAR OF MONT00 OF 00 - PCard
04/07/2014	21	U.S. Bank PCards	\$395.00	0100-16110-403821	STATE BAR OF MONT00 OF 00 - PCard
04/07/2014	21	U.S. Bank PCards	\$395.00	0100-16110-403821	STATE BAR OF MONT00 OF 00 - PCard
04/07/2014	21	U.S. Bank PCards	\$395.00	0100-16110-403821	STATE BAR OF MONT00 OF 00 - PCard
04/07/2014	21	U.S. Bank PCards	\$395.00	0100-16110-403821	STATE BAR OF MONT00 OF 00 - PCard
04/07/2014	21	U.S. Bank PCards	\$395.00	0100-12200-403822	STATE BAR OF MONT00 OF 00 - PCard
04/07/2014	21	U.S. Bank PCards	\$359.52	1500-21710-402220	STATE CHEMIC*STATE CHE - PCard
04/07/2014	21	U.S. Bank PCards	\$282.48	5610-71120-402450	STATE CHEMIC*STATE CHE - PCard
04/07/2014	21	U.S. Bank PCards	\$107.00	6500-15670-403690	STATE CHEMIC*STATE CHE - PCard
04/07/2014	21	U.S. Bank PCards	\$141.76	5210-15910-402450	STATE CHEMIC*STATE CHE - PCard
04/07/2014	21	U.S. Bank PCards	\$141.81	5210-15920-402450	STATE CHEMIC*STATE CHE - PCard
04/07/2014	21	U.S. Bank PCards	\$141.76	5210-15930-402450	STATE CHEMIC*STATE CHE - PCard
04/07/2014	21	U.S. Bank PCards	\$278.20	5610-71120-402450	STATE CHEMIC*STATE CHE - PCard
04/07/2014	21	U.S. Bank PCards	\$1,459.48	5610-71120-402450	STATE CHEMIC*STATE CHE - PCard
04/07/2014	21	U.S. Bank PCards	\$23.69	1500-21120-402290	STREAMLIGHT - ECOMM - PCard
04/07/2014	21	U.S. Bank PCards	\$1,379.50	5610-71100-403581	SUNDOWN SECURITY - PCard
04/07/2014	21	U.S. Bank PCards	\$1,395.00	5610-71100-403581	SUNDOWN SECURITY - PCard
04/07/2014	21	U.S. Bank PCards	\$1,402.75	5610-71100-403581	SUNDOWN SECURITY - PCard
04/07/2014	21	U.S. Bank PCards	\$1,379.50	5610-71100-403581	SUNDOWN SECURITY - PCard
04/07/2014	21	U.S. Bank PCards	\$666.60	5210-15910-403970	SUNDOWN SECURITY - PCard
04/07/2014	21	U.S. Bank PCards	\$666.80	5210-15920-403970	SUNDOWN SECURITY - PCard
04/07/2014	21	U.S. Bank PCards	\$666.60	5210-15930-403970	SUNDOWN SECURITY - PCard
04/07/2014	21	U.S. Bank PCards	\$113.92	1500-22240-402280	SUPERIOR SIGNAL COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$471.76	6500-15660-402450	SUPERIOR WATER SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	\$24.00	2650-67720-402290	SURVEYMONKEY.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$1,025.67	1500-21120-402290	SYX*TIGERDIRECTINC - PCard
04/07/2014	21	U.S. Bank PCards	\$25.08	1500-21120-402290	SYX*TIGERDIRECTINC - PCard
04/07/2014	21	U.S. Bank PCards	\$103.97	1500-21120-402290	SYX*TIGERDIRECTINC - PCard
04/07/2014	21	U.S. Bank PCards	\$93.76	1500-21120-402320	SYX*TIGERDIRECTINC - PCard
04/07/2014	21	U.S. Bank PCards	\$498.32	1500-21500-402925	SYX*TIGERDIRECTINC - PCard
04/07/2014	21	U.S. Bank PCards	\$478.90	5410-31220-404270	TANKDEPOT - PCard
04/07/2014	21	U.S. Bank PCards	\$73.46	2600-55190-403244	TARGET 00001719 - PCard
04/07/2014	21	U.S. Bank PCards	\$172.90	2600-55190-403243	TARGET 00001719 - PCard
04/07/2014	21	U.S. Bank PCards	\$25.50	2600-55170-402290	TARGET 00001719 - PCard
04/07/2014	21	U.S. Bank PCards	\$89.16	7380-12640-402190	TARGET 00001719 - PCard
04/07/2014	21	U.S. Bank PCards	\$56.98	1500-22260-402120	TARGET 00001719 - PCard
04/07/2014	21	U.S. Bank PCards	\$111.96	1500-22260-402120	TARGET 00001719 - PCard
04/07/2014	21	U.S. Bank PCards	\$15.47	2600-55140-402280	TARGET 00001719 - PCard
04/07/2014	21	U.S. Bank PCards	\$96.01	7380-12640-402190	TARGET 00013334 - PCard
04/07/2014	21	U.S. Bank PCards	\$167.94	1500-22260-402120	TARGET 00013334 - PCard
04/07/2014	21	U.S. Bank PCards	\$110.96	2600-55190-403225	TARGET 00013334 - PCard
04/07/2014	21	U.S. Bank PCards	\$45.97	2600-55190-403225	TARGET 00013334 - PCard
04/07/2014	21	U.S. Bank PCards	\$5.23	2600-55180-403690	TARGET 00013334 - PCard
04/07/2014	21	U.S. Bank PCards	\$11.00	0100-13130-403360	TARGET 00013334 - PCard
04/07/2014	21	U.S. Bank PCards	\$353.07	2600-55190-403382	TCD*GALE - PCard
04/07/2014	21	U.S. Bank PCards	\$51.98	2600-55190-403382	TCD*GALE - PCard
04/07/2014	21	U.S. Bank PCards	\$92.00	2400-43010-403824	THE BACK PORCH DELI - PCard
04/07/2014	21	U.S. Bank PCards	\$135.00	0100-51120-402260	THE BASE CAMP - PCard
04/07/2014	21	U.S. Bank PCards	\$867.09	0100-51120-402290	THE BETTY MILLS COMPANY I - PCard
04/07/2014	21	U.S. Bank PCards	\$54.00	2600-55110-403360	THE BILLINGS OUTPOST - PCard
04/07/2014	21	U.S. Bank PCards	\$25.96	0100-51120-402290	THE HOME DEPOT 3101 - PCard
04/07/2014	21	U.S. Bank PCards	\$27.20	0100-51120-402290	THE HOME DEPOT 3101 - PCard
04/07/2014	21	U.S. Bank PCards	\$21.97	2110-31320-402410	THE HOME DEPOT 3101 - PCard
04/07/2014	21	U.S. Bank PCards	\$26.37	7750-51540-407249	THE HOME DEPOT 3101 - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$403.27	5410-31230-402920	THE HOME DEPOT 3101 - PCard
04/07/2014	21	U.S. Bank PCards	\$32.48	1500-22260-402320	THE HOME DEPOT 3101 - PCard
04/07/2014	21	U.S. Bank PCards	\$71.82	2600-55140-402280	THE HOME DEPOT 3101 - PCard
04/07/2014	21	U.S. Bank PCards	\$26.84	0100-51120-402290	THE HOME DEPOT 3101 - PCard
04/07/2014	21	U.S. Bank PCards	\$57.51	2110-31320-402290	THE HOME DEPOT 3101 - PCard
04/07/2014	21	U.S. Bank PCards	\$13.25	1500-22210-403110	THE MAIL DROP - PCard
04/07/2014	21	U.S. Bank PCards	\$323.04	5020-74000-402450	THE PANNER COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$100.00	2110-31320-401170	THE REX - PCard
04/07/2014	21	U.S. Bank PCards	\$25.00	1500-21500-403210	THE RUBBER STAMP SHOP, IN - PCard
04/07/2014	21	U.S. Bank PCards	\$969.19	0100-16110-403220	THOMSON WEST*TCD - PCard
04/07/2014	21	U.S. Bank PCards	\$498.89	0100-12120-403990	THOMSON WEST*TCD - PCard
04/07/2014	21	U.S. Bank PCards	\$137.97	5210-15910-403660	THYSSENKRUPP ELEV ORACLE - PCard
04/07/2014	21	U.S. Bank PCards	\$295.56	5210-15930-403660	THYSSENKRUPP ELEV ORACLE - PCard
04/07/2014	21	U.S. Bank PCards	\$428.34	5210-15920-403660	THYSSENKRUPP ELEV ORACLE - PCard
04/07/2014	21	U.S. Bank PCards	\$595.27	6500-15670-403690	THYSSENKRUPP ELEV ORACLE - PCard
04/07/2014	21	U.S. Bank PCards	\$40.94	5610-71100-403390	TLF GAINANS FLORAL AND G - PCard
04/07/2014	21	U.S. Bank PCards	\$138.55	5610-71130-402320	TRACTOR & EQUIPMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$394.89	5610-71130-402320	TRACTOR & EQUIPMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$246.36	5610-71130-402320	TRACTOR & EQUIPMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$42.00	0100-51120-402260	TRACTOR SUPPLY #1381 - PCard
04/07/2014	21	U.S. Bank PCards	\$59.98	0100-51120-402290	TRACTOR-SUPPLY-CO #0303 - PCard
04/07/2014	21	U.S. Bank PCards	\$17.94	5610-71120-402450	TRACTOR-SUPPLY-CO #0303 - PCard
04/07/2014	21	U.S. Bank PCards	\$15.50	2510-21870-402190	TRANSUNION RISK & DATA - PCard
04/07/2014	21	U.S. Bank PCards	\$67.59	2550-21430-403822	TRAVEL INSURANCE POLICY - PCard
04/07/2014	21	U.S. Bank PCards	\$418.19	2510-21870-403822	TRAVRES*RESCOUNTER.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$71.26	2600-55180-402290	TRYTEN TECHNOLOGIES - PCard
04/07/2014	21	U.S. Bank PCards	\$6.00	5020-75000-402380	TVETENE TURF - PCard
04/07/2014	21	U.S. Bank PCards	\$997.77	5710-71430-402450	TYCOINTEGRATEDSECURITY - PCard
04/07/2014	21	U.S. Bank PCards	\$1,100.81	5610-71120-402450	UNIFIED SUPPLY & SERVICES - PCard
04/07/2014	21	U.S. Bank PCards	\$2,327.35	5610-71120-402450	UNIFIED SUPPLY & SERVICES - PCard
04/07/2014	21	U.S. Bank PCards	\$739.50	1500-22230-403824	UNITED 0167384068861 - PCard
04/07/2014	21	U.S. Bank PCards	\$102.00	1500-21110-401170	UNIVERSAL AWARDS - PCard
04/07/2014	21	U.S. Bank PCards	\$40.00	1500-21120-402120	UNIVERSAL AWARDS - PCard
04/07/2014	21	U.S. Bank PCards	\$137.56	1500-21120-402261	US CALVARY ECOMMERCE - PCard
04/07/2014	21	U.S. Bank PCards	\$46.93	5610-71130-403660	USA COMMUNICATIONS - PCard
04/07/2014	21	U.S. Bank PCards	\$95.60	5610-71120-403660	USA COMMUNICATIONS - PCard
04/07/2014	21	U.S. Bank PCards	\$3.22	8400-31840-402290	USPS 29078001028700219 - PCard
04/07/2014	21	U.S. Bank PCards	\$25.35	5120-87000-402190	USPS 29078001028700219 - PCard
04/07/2014	21	U.S. Bank PCards	\$38.59	2200-22330-403870	V-1 PROPANE *PROPANE - PCard
04/07/2014	21	U.S. Bank PCards	\$94.00	2110-31320-402290	V-1 PROPANE *PROPANE - PCard
04/07/2014	21	U.S. Bank PCards	-\$94.00	2110-31320-402290	V-1 PROPANE *PROPANE - PCard
04/07/2014	21	U.S. Bank PCards	\$93.98	2110-31320-402290	V-1 PROPANE *PROPANE - PCard
04/07/2014	21	U.S. Bank PCards	\$23.85	2110-31320-402290	V-1 PROPANE *PROPANE - PCard
04/07/2014	21	U.S. Bank PCards	\$1,512.04	5610-71170-402450	V-1 PROPANE *PROPANE - PCard
04/07/2014	21	U.S. Bank PCards	\$800.00	0100-51140-403590	VEGETATION CONTROL SERVIC - PCard
04/07/2014	21	U.S. Bank PCards	\$348.00	5120-84300-402360	VEMCO - PCard
04/07/2014	21	U.S. Bank PCards	\$775.60	2600-55160-402190	VERNON LIBRARY SUPPLIES - PCard
04/07/2014	21	U.S. Bank PCards	\$89.26	2600-55160-402190	VERNON LIBRARY SUPPLIES - PCard
04/07/2014	21	U.S. Bank PCards	-\$24.01	2600-55160-402190	VERNON LIBRARY SUPPLIES - PCard
04/07/2014	21	U.S. Bank PCards	\$20.00	5610-71130-402260	VF IMAGEWEAR INC - PCard
04/07/2014	21	U.S. Bank PCards	\$34.75	5610-71130-402260	VF IMAGEWEAR INC - PCard
04/07/2014	21	U.S. Bank PCards	\$20.00	5610-71130-402260	VF IMAGEWEAR INC - PCard
04/07/2014	21	U.S. Bank PCards	\$24.00	0100-51120-402290	VOLGISTICS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$7.35	5710-71440-402450	WALGREENS #12155 - PCard
04/07/2014	21	U.S. Bank PCards	\$6.48	5710-71470-402450	WALGREENS #12155 - PCard
04/07/2014	21	U.S. Bank PCards	\$75.74	0100-51120-402260	WAL-MART #1956 - PCard
04/07/2014	21	U.S. Bank PCards	\$36.83	5710-71430-402450	WAL-MART #1956 - PCard
04/07/2014	21	U.S. Bank PCards	\$27.19	5710-71430-402450	WAL-MART #1956 - PCard
04/07/2014	21	U.S. Bank PCards	\$34.36	5710-71430-402450	WAL-MART #1956 - PCard
04/07/2014	21	U.S. Bank PCards	\$39.94	0100-51120-402260	WAL-MART #1956 - PCard
04/07/2014	21	U.S. Bank PCards	\$20.16	1500-22250-403760	WAL-MART #2923 - PCard
04/07/2014	21	U.S. Bank PCards	\$151.90	5610-71120-402450	WAL-MART #2923 - PCard
04/07/2014	21	U.S. Bank PCards	\$149.70	5610-71120-402240	WAL-MART #2923 - PCard
04/07/2014	21	U.S. Bank PCards	\$66.72	5020-73140-402290	WAL-MART #2923 - PCard
04/07/2014	21	U.S. Bank PCards	\$22.24	5120-83140-402290	WAL-MART #2923 - PCard
04/07/2014	21	U.S. Bank PCards	\$33.76	1500-22230-402290	WAL-MART #2923 - PCard
04/07/2014	21	U.S. Bank PCards	\$26.94	2110-31320-402320	WAL-MART #2923 - PCard
04/07/2014	21	U.S. Bank PCards	\$104.16	5020-74000-402360	WESCO - # 6668 - PCard
04/07/2014	21	U.S. Bank PCards	\$148.47	5210-15910-402450	WESCO - # 6668 - PCard
04/07/2014	21	U.S. Bank PCards	\$28.28	5210-15230-402290	WESCO - # 6668 - PCard
04/07/2014	21	U.S. Bank PCards	\$345.95	0100-51140-402290	WESSPUR TREE & EQUIPMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$97.50	1500-21120-402320	WEST END LOCK & SECURITY - PCard
04/07/2014	21	U.S. Bank PCards	\$6.75	1500-21120-402290	WEST END LOCK & SECURITY - PCard
04/07/2014	21	U.S. Bank PCards	\$74.25	0100-51270-402190	WESTERN AWARDS & ENGRAVIN - PCard
04/07/2014	21	U.S. Bank PCards	\$89.00	5610-71100-403630	WESTERN OFFICE EQUIPMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$99.00	2730-67820-402690	WPLEARNINGCENTER - PCard

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04/07/2014	21	U.S. Bank PCards	\$92.70	5020-74000-402450	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$23.40	5020-74000-402290	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$99.17	5020-74000-402360	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$99.16	5120-84300-402360	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$209.80	5020-74000-402360	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$308.88	5020-74000-402360	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$241.19	5610-71120-402410	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$228.36	5610-71170-402450	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$48.38	5020-74000-402360	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$989.19	5610-71130-403653	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$485.90	5610-71130-403653	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$66.43	5020-74000-402360	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$45.04	5020-74000-402410	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$45.03	5120-84300-402410	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$17.44	6500-15670-402190	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$271.60	6500-15670-402190	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$154.00	5020-74000-402410	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$145.80	1500-22260-403670	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$104.72	5610-71190-402450	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$128.97	5020-75000-402290	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$28.77	5020-74000-402450	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$41.18	5020-74000-402410	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$586.08	2110-31320-402290	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$63.32	2110-31320-402290	WW GRAINGER - PCard
04/07/2014	21	U.S. Bank PCards	\$399.50	2600-55180-403690	WWW.LOGMEIN.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$511.87	5120-84000-402190	WWW.NEWEGG.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$11.99	2250-22320-402925	WWW.NEWEGG.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$60.97	6200-19110-405370	WWW.NEWEGG.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$599.98	1500-21120-402443	WWW.NEWEGG.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$7.16	6500-15660-402320	YELLOWSTONE COUNTY IMPLEM - PCard
04/07/2014	21	U.S. Bank PCards	\$437.04	5020-74000-402310	YELLOWSTONE COUNTY IMPLEM - PCard
04/07/2014	21	U.S. Bank PCards	\$127.65	0100-51420-402330	YELLOWSTONE COUNTY IMPLEM - PCard
04/07/2014	21	U.S. Bank PCards	\$29.37	0100-51420-402330	YELLOWSTONE COUNTY IMPLEM - PCard
04/07/2014	21	U.S. Bank PCards	\$148.00	5610-71130-403660	YELLOWSTONE ELECTRIC COMP - PCard
04/07/2014	21	U.S. Bank PCards	\$59.00	5120-84000-403410	YELLOWSTONE VALLEY ELEC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,218.10	5020-74000-403410	YELLOWSTONE VALLEY ELEC - PCard
04/07/2014	21	U.S. Bank PCards	\$240.73	5120-85000-403410	YELLOWSTONE VALLEY ELEC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,293.78	5120-84000-403410	YELLOWSTONE VALLEY ELEC - PCard
04/07/2014	21	U.S. Bank PCards	\$35.00	5120-84000-403350	MT GOV ONLINE TRNS - PCard
04/07/2014	21	U.S. Bank PCards	\$150.00	2110-31320-403823	MT GOV ONLINE TRNS - PCard
04/07/2014	21	U.S. Bank PCards	\$26.77	0100-51400-403824	MT GOV ONLINE TRNS - PCard
04/07/2014	21	U.S. Bank PCards	\$80.00	5610-71100-403390	MT AVIATION CONFERENCE - PCard
04/07/2014	21	U.S. Bank PCards	\$265.00	5610-71100-403824	MT AVIATION CONFERENCE - PCard
04/07/2014	21	U.S. Bank PCards	\$450.00	8400-31840-403824	MSUWATERCOURSEVT - PCard
04/07/2014	21	U.S. Bank PCards	\$200.00	0100-51120-403824	MSU-WATERCOURSE-CM - PCard
04/07/2014	21	U.S. Bank PCards	\$34.95	2600-55190-403225	MSU-BZ-KUSM-CM - PCard
04/07/2014	21	U.S. Bank PCards	\$540.00	5120-85000-403823	MSU NORTHERN - TUITION - PCard
04/07/2014	21	U.S. Bank PCards	\$810.00	5020-75000-403823	MSU NORTHERN - TUITION - PCard
04/07/2014	21	U.S. Bank PCards	\$400.00	5020-74000-403823	MSU NORTHERN - TUITION - PCard
04/07/2014	21	U.S. Bank PCards	\$675.00	5120-84000-403823	MSU NORTHERN - TUITION - PCard
04/07/2014	21	U.S. Bank PCards	\$225.00	5120-84000-403823	MSU NORTHERN - TUITION - PCard
04/07/2014	21	U.S. Bank PCards	\$190.00	1500-21110-403170	MOUNTAINSIDE AUTO & RECOV - PCard
04/07/2014	21	U.S. Bank PCards	\$220.92	5610-71190-402450	MOTION INDUSTRIES MT01 - PCard
04/07/2014	21	U.S. Bank PCards	\$4.22	5610-71130-402320	MOTION INDUSTRIES MT01 - PCard
04/07/2014	21	U.S. Bank PCards	\$1,200.00	1500-21200-407910	BILLINGS CLINIC - PCard
04/07/2014	21	U.S. Bank PCards	\$600.00	1500-21200-407910	BILLINGS CLINIC - PCard
04/07/2014	21	U.S. Bank PCards	\$380.00	5610-71150-402220	BILLINGS CLINIC - PCard
04/07/2014	21	U.S. Bank PCards	\$117.00	8730-51990-403990	BILLINGS CONSTRUCTION - PCard
04/07/2014	21	U.S. Bank PCards	\$105.00	5410-31230-405333	BILLINGS CONSTRUCTION - PCard
04/07/2014	21	U.S. Bank PCards	\$140.00	5610-71130-403660	BILLINGS CONSTRUCTION - PCard
04/07/2014	21	U.S. Bank PCards	\$2.95	5610-71100-403390	BILLINGS HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$49.57	8730-51990-402290	BILLINGS HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$3.89	0100-51120-402290	BILLINGS HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$368.95	5610-71120-402450	BILLINGS KUBOTA INC - PCard
04/07/2014	21	U.S. Bank PCards	\$35.64	6200-19130-402120	BILLINGS OFFICE SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$21.38	5020-75000-403660	BILLINGS OFFICE SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$14.25	5120-85000-403660	BILLINGS OFFICE SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$205.00	5410-31230-402450	BILLINGS OVERHEAD DOOR - PCard
04/07/2014	21	U.S. Bank PCards	\$100.00	6500-15660-402450	BILLINGS OVERHEAD DOOR - PCard
04/07/2014	21	U.S. Bank PCards	\$201.00	6500-15660-402450	BILLINGS OVERHEAD DOOR - PCard
04/07/2014	21	U.S. Bank PCards	\$812.00	6500-15660-402450	BILLINGS OVERHEAD DOOR - PCard
04/07/2014	21	U.S. Bank PCards	\$29.23	5020-74000-402450	BLOEDORN LUMBER BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	-\$61.05	5120-84300-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$15.75	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$72.52	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$12.16	5020-74000-402360	BORDER STATES ELECTRIC - PCard

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04/07/2014	21	U.S. Bank PCards	\$12.16	5120-84300-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$376.33	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$45.44	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$45.44	5120-84300-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$61.05	5120-84300-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$10.88	5020-74000-402410	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$10.87	5120-84300-402410	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$57.70	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$57.70	5120-84300-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$25.14	2110-31320-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$6.46	2110-31320-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$11.11	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$18.70	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$26.25	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$26.25	5120-84300-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$765.61	5120-84300-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$269.70	5120-85000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$156.24	5120-84300-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$236.85	5120-84300-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$53.40	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$190.20	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$46.72	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$145.34	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$35.10	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$46.72	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$40.60	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$19.12	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$20.06	2110-31320-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$19.39	5020-74000-402410	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$19.39	5120-84300-402410	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$648.15	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$12.48	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$419.46	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,304.64	5020-74000-402360	BORDER STATES ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$670.17	5610-71120-402240	BRUCO - PCard
04/07/2014	21	U.S. Bank PCards	\$198.29	6500-15660-402240	BRUCO INC - PCard
04/07/2014	21	U.S. Bank PCards	\$404.08	6500-15660-402240	BRUCO INC - PCard
04/07/2014	21	U.S. Bank PCards	\$440.26	6500-15670-402240	BRUCO INC - PCard
04/07/2014	21	U.S. Bank PCards	\$159.60	6500-15670-403690	BRUCO INC - PCard
04/07/2014	21	U.S. Bank PCards	\$122.30	6500-15660-402450	BRUCO INC - PCard
04/07/2014	21	U.S. Bank PCards	\$20.30	6500-15660-402240	BRUCO INC - PCard
04/07/2014	21	U.S. Bank PCards	\$277.50	2600-55120-402120	BRUCO INC - PCard
04/07/2014	21	U.S. Bank PCards	\$64.06	2650-67720-402290	BULK PARTY PRODUCTS COM - PCard
04/07/2014	21	U.S. Bank PCards	\$210.87	1500-21720-402290	C SPECIALTIES - PCard
04/07/2014	21	U.S. Bank PCards	\$129.98	0100-51120-402260	CABELAS RETAIL BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$486.81	5610-71130-402320	CARQUEST 01031038 - PCard
04/07/2014	21	U.S. Bank PCards	\$15.33	5020-74000-402450	CARQUEST 01031038 - PCard
04/07/2014	21	U.S. Bank PCards	\$91.99	5020-74000-402450	CARQUEST 01031038 - PCard
04/07/2014	21	U.S. Bank PCards	\$139.00	0100-43210-402190	CARTRIDGE WORLD RMT213 - PCard
04/07/2014	21	U.S. Bank PCards	\$98.00	1500-21700-402120	CARTRIDGE WORLD RMT213 - PCard
04/07/2014	21	U.S. Bank PCards	\$35.89	5410-31220-402290	CATEY CONTROLS - PCard
04/07/2014	21	U.S. Bank PCards	-\$323.70	2600-55180-409490	CDW GOVERNMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$124.52	6200-19110-405370	CDW GOVERNMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$2,470.72	6200-19110-405370	CDW GOVERNMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$384.64	6200-19110-405370	CDW GOVERNMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$64.58	6060-19310-402122	CDW GOVERNMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$799.79	6200-19110-402925	CDW GOVERNMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$21.16	1500-21400-402280	CHARTER COMM - PCard
04/07/2014	21	U.S. Bank PCards	\$54.95	0100-51270-402290	CHARTER COMM - PCard
04/07/2014	21	U.S. Bank PCards	\$29.98	2200-22330-403870	CITY BREW COFFEE #3 - PCard
04/07/2014	21	U.S. Bank PCards	\$74.99	2400-43010-403920	CITY BREW COFFEE #7 - PCard
04/07/2014	21	U.S. Bank PCards	\$36.00	2450-12570-402190	CITY OF BILLINGS FINANCE - PCard
04/07/2014	21	U.S. Bank PCards	\$120.00	1500-21200-402631	COMMUNITY EDUCATION NT - PCard
04/07/2014	21	U.S. Bank PCards	\$90.00	2990-65010-403822	COMMUNITY EDUCATION NT - PCard
04/07/2014	21	U.S. Bank PCards	\$1,256.99	1500-22260-402120	CONLINS FURNITURE INC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,256.99	1500-22260-402120	CONLINS FURNITURE INC - PCard
04/07/2014	21	U.S. Bank PCards	\$124.30	5020-75000-402310	CONOMART #IV - PCard
04/07/2014	21	U.S. Bank PCards	\$96.00	5020-75000-402310	CONOMART #IV - PCard
04/07/2014	21	U.S. Bank PCards	\$143.90	5020-75000-402310	CONOMART #IV - PCard
04/07/2014	21	U.S. Bank PCards	\$213.00	6500-15660-402450	CONTINENTAL GATE COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$280.00	1500-21150-402285	COR ENTERPRISES - PCard
04/07/2014	21	U.S. Bank PCards	\$280.00	1500-21150-402285	COR ENTERPRISES - PCard
04/07/2014	21	U.S. Bank PCards	\$427.14	2990-65200-407275	CORP FOR NAT'L COMM SERV - PCard
04/07/2014	21	U.S. Bank PCards	\$139.99	2990-65010-402190	COSTCO.COM *ONLINE - PCard
04/07/2014	21	U.S. Bank PCards	\$307.54	2400-43010-403720	COURTYARD BY MARRIOTT CHR - PCard
04/07/2014	21	U.S. Bank PCards	\$66.00	0100-51420-402260	CREATIVE MONOGRAMS SMB - PCard

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04/07/2014	21	U.S. Bank PCards	\$30.00	1500-21120-402120	CREATIVE MONOGRAMS SMB - PCard
04/07/2014	21	U.S. Bank PCards	\$18.00	5210-15230-402260	CREATIVE MONOGRAMS SMB - PCard
04/07/2014	21	U.S. Bank PCards	\$469.04	5120-84300-402360	CRESCENT ELECTRIC 054 - PCard
04/07/2014	21	U.S. Bank PCards	\$80.84	5020-74000-402360	CRESCENT ELECTRIC 054 - PCard
04/07/2014	21	U.S. Bank PCards	\$25.59	5020-74000-402360	CRESCENT ELECTRIC 054 - PCard
04/07/2014	21	U.S. Bank PCards	\$799.04	5610-71130-403650	CRETEX CONCRETE PROD W - PCard
04/07/2014	21	U.S. Bank PCards	\$465.00	5020-74000-402360	CUSTOM LASER - PCard
04/07/2014	21	U.S. Bank PCards	\$40.00	5020-74000-402360	CUSTOM LASER - PCard
04/07/2014	21	U.S. Bank PCards	\$20.00	5020-74000-402360	CUSTOM LASER - PCard
04/07/2014	21	U.S. Bank PCards	\$212.00	6500-15670-403690	DATA IMAGING SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$2,368.77	1500-21500-402190	DELL SALES & SERVICE - PCard
04/07/2014	21	U.S. Bank PCards	\$789.92	1500-21500-402190	DELL SALES & SERVICE - PCard
04/07/2014	21	U.S. Bank PCards	\$579.96	1500-21500-402190	DELL SALES & SERVICE - PCard
04/07/2014	21	U.S. Bank PCards	\$50.00	2510-21870-403822	DELTA AIR 0060186966892 - PCard
04/07/2014	21	U.S. Bank PCards	\$50.00	2510-21870-403822	DELTA AIR 0060186966893 - PCard
04/07/2014	21	U.S. Bank PCards	\$468.00	2510-21870-403822	DELTA AIR 0062180505255 - PCard
04/07/2014	21	U.S. Bank PCards	\$1,102.50	2510-21870-403822	DELTA AIR 0062353028080 - PCard
04/07/2014	21	U.S. Bank PCards	\$375.50	2550-21430-403822	DELTA AIR 0062354161128 - PCard
04/07/2014	21	U.S. Bank PCards	\$375.50	2550-21430-403822	DELTA AIR 0062354161129 - PCard
04/07/2014	21	U.S. Bank PCards	\$375.50	2550-21430-403822	DELTA AIR 0062354161130 - PCard
04/07/2014	21	U.S. Bank PCards	\$416.50	1500-21580-403870	DELTA AIR 0062354499444 - PCard
04/07/2014	21	U.S. Bank PCards	\$552.50	5710-71470-403822	DELTA AIR 0067334658382 - PCard
04/07/2014	21	U.S. Bank PCards	\$411.30	5020-75000-403823	DELTA AIR 0067388399806 - PCard
04/07/2014	21	U.S. Bank PCards	\$274.20	5120-85000-403823	DELTA AIR 0067388399806 - PCard
04/07/2014	21	U.S. Bank PCards	\$603.50	1500-22240-403824	DELTA AIR 0067390200982 - PCard
04/07/2014	21	U.S. Bank PCards	\$25.00	2110-31320-403824	DELTA AIR 0068235159082 - PCard
04/07/2014	21	U.S. Bank PCards	\$25.00	2110-31320-403824	DELTA AIR 0068236806093 - PCard
04/07/2014	21	U.S. Bank PCards	\$111.85	1500-21120-402320	DENNY MENHOLT FRONTIER - PCard
04/07/2014	21	U.S. Bank PCards	\$106.24	0100-51120-402320	DENNY MENHOLT FRONTIER - PCard
04/07/2014	21	U.S. Bank PCards	\$153.99	0100-12120-402925	DMI* DELL K-12/GOVT - PCard
04/07/2014	21	U.S. Bank PCards	\$74.98	6200-19110-405370	DMI* DELL K-12/GOVT - PCard
04/07/2014	21	U.S. Bank PCards	-\$11.00	7690-51820-402290	DOLLARTREE.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$5.00	2600-55160-402290	DOLRTREE 2828 00028282 - PCard
04/07/2014	21	U.S. Bank PCards	-\$9.00	6500-15650-402310	DONS AUTO CAR WASH 3 - PCard
04/07/2014	21	U.S. Bank PCards	\$9.00	6500-15650-402310	DONS AUTO CAR WASH 3 - PCard
04/07/2014	21	U.S. Bank PCards	\$11.95	6500-15650-402310	DONS CAR WASH 4 - PCard
04/07/2014	21	U.S. Bank PCards	\$194.46	1500-21400-403822	DOUBLETREE MISSOULA - PCard
04/07/2014	21	U.S. Bank PCards	\$100.00	5210-15210-401170	DOWNTOWN BILLINGS ASSOC - PCard
04/07/2014	21	U.S. Bank PCards	\$6.59	2600-55120-402310	DOWNTOWN CONOCO - PCard
04/07/2014	21	U.S. Bank PCards	\$394.70	5020-74000-402290	DXPE - PRECISION - PCard
04/07/2014	21	U.S. Bank PCards	\$16.90	5020-74000-402450	EASYKEYSCOM INC - PCard
04/07/2014	21	U.S. Bank PCards	\$13.38	2600-55190-403380	EBSCO INFO SERVICE BHM - PCard
04/07/2014	21	U.S. Bank PCards	\$624.50	2600-55190-403380	EBSCO INFO SERVICE BHM - PCard
04/07/2014	21	U.S. Bank PCards	\$130.50	6500-15660-402450	ECOLAB, INC - PCard
04/07/2014	21	U.S. Bank PCards	\$418.37	5410-31210-403210	ECONO PRINT - PCard
04/07/2014	21	U.S. Bank PCards	\$229.08	2600-55110-403290	ECONO PRINT - PCard
04/07/2014	21	U.S. Bank PCards	\$60.03	2600-55110-403290	ECONO PRINT - PCard
04/07/2014	21	U.S. Bank PCards	\$25.10	2090-44510-403210	ECONO PRINT - PCard
04/07/2014	21	U.S. Bank PCards	\$25.63	0100-14110-403325	ECONO PRINT - PCard
04/07/2014	21	U.S. Bank PCards	\$77.17	0100-17500-403210	ECONO PRINT - PCard
04/07/2014	21	U.S. Bank PCards	\$189.00	5020-74000-402450	EDGE CONSTRUCTION SUPP - PCard
04/07/2014	21	U.S. Bank PCards	\$109.00	0100-51120-402410	EDGE CONSTRUCTION SUPP - PCard
04/07/2014	21	U.S. Bank PCards	\$255.12	5020-74000-402360	EDGE CONSTRUCTION SUPP - PCard
04/07/2014	21	U.S. Bank PCards	\$276.58	1500-21150-402975	ELITE K-9 INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$399.84	1500-21400-403822	EMBASSY SUITES CONV CTR - PCard
04/07/2014	21	U.S. Bank PCards	\$399.84	7180-21600-403870	EMBASSY SUITES CONV CTR - PCard
04/07/2014	21	U.S. Bank PCards	\$272.93	5610-71140-402260	EMBLEM ENTERPRISES INC - PCard
04/07/2014	21	U.S. Bank PCards	\$187.09	5610-71150-402260	EMBLEM ENTERPRISES INC - PCard
04/07/2014	21	U.S. Bank PCards	\$413.40	1500-22290-402690	EMERGENCY MEDICAL PRODUC - PCard
04/07/2014	21	U.S. Bank PCards	\$110.21	5020-74000-402310	ENERGY EQUIPMENT AND SUPP - PCard
04/07/2014	21	U.S. Bank PCards	\$60.00	5410-31210-403590	ENERGY LABORATORIES - PCard
04/07/2014	21	U.S. Bank PCards	\$543.40	7180-21600-402290	ENTENMANN-ROVIN COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$270.81	5120-84000-402223	ENVIRONMENTAL RESOURCE - PCard
04/07/2014	21	U.S. Bank PCards	\$56.49	2400-43010-403240	EPSON *STORE - PCard
04/07/2014	21	U.S. Bank PCards	\$752.00	6010-15530-402650	ESAFETY SUPPLIES, - PCard
04/07/2014	21	U.S. Bank PCards	\$188.00	1500-21120-402320	ESAFETY SUPPLIES, - PCard
04/07/2014	21	U.S. Bank PCards	\$188.00	2110-31320-402630	ESAFETY SUPPLIES, - PCard
04/07/2014	21	U.S. Bank PCards	\$2,216.26	5020-74000-402360	EXOR - PCard
04/07/2014	21	U.S. Bank PCards	\$597.20	5410-31210-403581	EXPRESS EMPLOYMENT PROFES - PCard
04/07/2014	21	U.S. Bank PCards	\$582.27	5410-31210-403581	EXPRESS EMPLOYMENT PROFES - PCard
04/07/2014	21	U.S. Bank PCards	\$597.20	5410-31210-403581	EXPRESS EMPLOYMENT PROFES - PCard
04/07/2014	21	U.S. Bank PCards	\$597.20	5410-31210-403581	EXPRESS EMPLOYMENT PROFES - PCard
04/07/2014	21	U.S. Bank PCards	\$477.76	5410-31210-403581	EXPRESS EMPLOYMENT PROFES - PCard
04/07/2014	21	U.S. Bank PCards	\$477.76	5410-31210-403581	EXPRESS EMPLOYMENT PROFES - PCard
04/07/2014	21	U.S. Bank PCards	\$45.50	1500-22210-403760	EXXONMOBIL 47670591 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.07	5610-71130-402320	FASTENAL COMPANY01 - PCard

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04/07/2014	21	U.S. Bank PCards	\$54.29	5610-71130-403653	FASTENAL COMPANY01 - PCard
04/07/2014	21	U.S. Bank PCards	\$4.76	5120-84000-402450	FASTENAL COMPANY01 - PCard
04/07/2014	21	U.S. Bank PCards	\$24.34	5120-84000-402450	FASTENAL COMPANY01 - PCard
04/07/2014	21	U.S. Bank PCards	\$4.86	5120-84000-402450	FASTENAL COMPANY01 - PCard
04/07/2014	21	U.S. Bank PCards	\$5.46	5020-74000-402450	FASTENAL COMPANY01 - PCard
04/07/2014	21	U.S. Bank PCards	\$50.16	5610-71130-402320	FASTENERS BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$30.37	2110-31320-402360	FASTENERS BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$223.47	5610-71130-402320	FASTENERS BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$1.25	5610-71130-402320	FASTENERS BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$23.35	5020-74000-402450	FASTENERS BILLINGS - PCard
04/07/2014	21	U.S. Bank PCards	\$226.85	5120-84300-403660	FEDEX 13161772 - PCard
04/07/2014	21	U.S. Bank PCards	\$30.33	5120-84300-403660	FEDEX 798220089630 - PCard
04/07/2014	21	U.S. Bank PCards	\$118.03	0100-15120-403210	FEDEX 90731090 - PCard
04/07/2014	21	U.S. Bank PCards	\$250.60	1500-21110-403110	FEDEX 90731090 - PCard
04/07/2014	21	U.S. Bank PCards	\$267.00	1500-22250-403760	FEDEXOFFICE 00016089 - PCard
04/07/2014	21	U.S. Bank PCards	\$697.35	2110-31320-403210	FEDEXOFFICE 00022665 - PCard
04/07/2014	21	U.S. Bank PCards	\$9.56	0100-51420-402290	FERGUSON ENT #3027 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.42	5020-75000-402380	FERGUSON ENT #3027 - PCard
04/07/2014	21	U.S. Bank PCards	\$29.98	2600-55190-403227	FINISHINGLINEPRESS - PCard
04/07/2014	21	U.S. Bank PCards	\$188.00	5210-15910-402450	FIREMASTER - PCard
04/07/2014	21	U.S. Bank PCards	\$25.00	5210-15930-402450	FIREMASTER - PCard
04/07/2014	21	U.S. Bank PCards	\$181.00	5210-15920-402450	FIREMASTER - PCard
04/07/2014	21	U.S. Bank PCards	\$27.08	1500-21120-402220	FIRST AID LIVE.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$57.19	1500-21120-402220	FIRST AID LIVE.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$66.66	0100-51120-402190	FLC II, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$66.66	0100-51100-402190	FLC II, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$68.68	0100-51270-402190	FLC II, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$618.96	5610-71120-402450	FLOWMARK HIGH TECH CO - PCard
04/07/2014	21	U.S. Bank PCards	\$265.79	1500-21200-402610	FORENSIC IMAGING. INC - PCard
04/07/2014	21	U.S. Bank PCards	\$133.00	5020-73120-402410	FORTNA EQUIPMENT COMPA - PCard
04/07/2014	21	U.S. Bank PCards	\$14.10	6500-15660-402450	FRONTIER FENCE COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$11.28	5020-74000-402450	GALLES FILTER AND EXHAUST - PCard
04/07/2014	21	U.S. Bank PCards	\$13.80	5410-31230-402320	GALLES FILTER AND EXHAUST - PCard
04/07/2014	21	U.S. Bank PCards	\$86.04	5410-31230-402310	GALLES FILTER AND EXHAUST - PCard
04/07/2014	21	U.S. Bank PCards	\$47.97	1500-21720-402260	GALLS INTERN* - PCard
04/07/2014	21	U.S. Bank PCards	\$275.94	5610-71140-402260	GALLS INTERN* - PCard
04/07/2014	21	U.S. Bank PCards	\$90.30	5710-71410-403990	GARDA CL - PCard
04/07/2014	21	U.S. Bank PCards	\$176.55	2200-22330-403870	GARFIELD HOTEL MOTEL - PCard
04/07/2014	21	U.S. Bank PCards	\$200.00	5610-71150-402320	GENERATOR & STARTER SHOP - PCard
04/07/2014	21	U.S. Bank PCards	\$242.82	5610-71130-403653	GENESIS LAMP CORP - PCard
04/07/2014	21	U.S. Bank PCards	\$300.00	2510-21270-403450	GIBSON ADVERTISING, MARKE - PCard
04/07/2014	21	U.S. Bank PCards	\$12.99	2510-21870-402190	GNI*GIGANEWS - PCard
04/07/2014	21	U.S. Bank PCards	\$840.00	0100-15120-403350	GOVERNMENT FINANCE OFFIC - PCard
04/07/2014	21	U.S. Bank PCards	\$170.00	6600-31100-403824	GOVERNMENT FINANCE OFFIC - PCard
04/07/2014	21	U.S. Bank PCards	\$18.47	0100-13130-403360	GRAINS OF MONTANA - PCard
04/07/2014	21	U.S. Bank PCards	\$92.44	5020-74000-402360	GRAYBAR ELECTRIC - PCard
04/07/2014	21	U.S. Bank PCards	\$14.88	6060-19310-402122	GRAYBAR ELECTRIC COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$87.00	0100-12120-403824	GROUSE MTN LODGE DESK - PCard
04/07/2014	21	U.S. Bank PCards	\$119.95	2400-43010-403824	GUADALAJARA - PCard
04/07/2014	21	U.S. Bank PCards	\$28.94	5020-75000-402290	H & E EQUIPMENT SVC - PCard
04/07/2014	21	U.S. Bank PCards	\$19.29	5120-85000-402290	H & E EQUIPMENT SVC - PCard
04/07/2014	21	U.S. Bank PCards	\$384.76	5020-74000-402220	HACH COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$553.90	5020-74000-402220	HACH COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$554.00	1500-22230-403824	HAMPTON INNS - PCard
04/07/2014	21	U.S. Bank PCards	\$95.00	1500-21110-403170	HANSERS WRECKER & SALVAGE - PCard
04/07/2014	21	U.S. Bank PCards	\$146.73	0100-51270-402450	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$188.25	0100-51270-402450	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$89.30	1500-22260-402240	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$685.00	1500-22260-402240	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$397.16	2600-55120-402240	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$431.73	2600-55120-402240	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$575.00	2600-55120-402120	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$28.07	2600-55120-402240	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$18.23	6600-31100-402450	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$27.34	6700-31410-402450	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$44.17	6500-15660-402240	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$45.63	5710-71430-402450	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$13.25	0100-51270-402450	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	-\$4.50	0100-51270-402450	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$599.04	0100-51120-402290	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$24.40	5410-31220-402290	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$87.07	0100-51120-402290	HANSON CHEMICAL - PCard
04/07/2014	21	U.S. Bank PCards	\$113.23	0100-51120-402410	HARBOR FREIGHT TOOLS 207 - PCard
04/07/2014	21	U.S. Bank PCards	\$64.34	0100-51120-402290	HARBOR FREIGHT TOOLS 207 - PCard
04/07/2014	21	U.S. Bank PCards	\$89.99	5410-31220-402410	HARBOR FREIGHT TOOLS 207 - PCard
04/07/2014	21	U.S. Bank PCards	\$10.65	5410-31220-402320	HCL TRUCK EQUIPMENT - PCard

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04/07/2014	21	U.S. Bank PCards	\$33.32	0100-16110-403520	HEALTH PORT - PCard
04/07/2014	21	U.S. Bank PCards	\$69.61	5210-15910-403650	HEARTLAND PAPER COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$69.63	5210-15920-403650	HEARTLAND PAPER COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$69.62	5210-15930-403650	HEARTLAND PAPER COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$148.10	5710-71430-402450	HEARTLAND PAPER COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$18.67	6500-15670-402240	HEARTLAND PAPER COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$106.46	6500-15660-402240	HEARTLAND PAPER COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$80.00	5710-71470-402390	HI MILE TIRE INC - PCard
04/07/2014	21	U.S. Bank PCards	\$503.65	5710-71440-402390	HI MILE TIRE INC - PCard
04/07/2014	21	U.S. Bank PCards	\$20.00	8730-51990-402290	HIGH MOWING ORGANIC SE - PCard
04/07/2014	21	U.S. Bank PCards	\$195.43	0100-13130-403824	HILTON GARDEN INN - PCard
04/07/2014	21	U.S. Bank PCards	\$177.48	0100-11000-403740	HILTON GARDEN INN - PCard
04/07/2014	21	U.S. Bank PCards	\$937.44	2110-31320-403824	HILTON GV LVBS FRN DSK - PCard
04/07/2014	21	U.S. Bank PCards	\$937.44	2110-31320-403824	HILTON GV LVBS FRN DSK - PCard
04/07/2014	21	U.S. Bank PCards	\$375.70	5410-31220-402290	HODGE PRODUCTS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$269.43	1500-21400-403822	HOLIDAY INN GREAT FALLS - PCard
04/07/2014	21	U.S. Bank PCards	\$96.00	2110-31320-402310	HOLIDAY STNSTORE 0275 - PCard
04/07/2014	21	U.S. Bank PCards	\$196.45	2110-31320-402310	HOLIDAY STNSTORE 0275 - PCard
04/07/2014	21	U.S. Bank PCards	\$82.68	2110-31320-402310	HOLIDAY STNSTORE 0275 - PCard
04/07/2014	21	U.S. Bank PCards	\$489.47	5610-71130-402320	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$18.76	5610-71130-402320	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$12.72	5610-71130-402320	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$177.07	5020-75000-402410	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$118.05	5120-85000-402410	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$11.82	5020-75000-402410	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$68.95	5020-74000-402450	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$26.96	5020-74000-402450	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$4.32	5020-74000-402450	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$209.90	5020-74000-402450	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$261.07	5020-74000-402450	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$17.90	5020-74000-402450	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$11.73	5020-74000-402450	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$31.91	5020-74000-402450	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$42.38	5410-31230-402290	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$294.45	5410-31230-402290	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$3.78	0100-51420-402330	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$25.00	5020-75000-402410	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$71.96	5020-75000-402380	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$26.00	5020-75000-402380	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$81.05	5410-31220-402320	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$60.00	0100-51120-402290	HOSE & RUBBER SUPPLY - PCard
04/07/2014	21	U.S. Bank PCards	\$381.75	1500-22260-402410	HOTSY WY-MONT - PCard
04/07/2014	21	U.S. Bank PCards	\$671.80	5610-71120-402240	HOUSE OF CLEAN - PCard
04/07/2014	21	U.S. Bank PCards	\$162.48	6010-15500-402190	HP HOME STORE - PCard
04/07/2014	21	U.S. Bank PCards	-\$0.10	2510-21870-403822	HYATT HOTELS DENVER GRAND - PCard
04/07/2014	21	U.S. Bank PCards	-\$29.85	2510-21870-403822	HYATT HOTELS DENVER GRAND - PCard
04/07/2014	21	U.S. Bank PCards	\$537.03	2510-21870-403822	HYATT HOTELS DENVER GRAND - PCard
04/07/2014	21	U.S. Bank PCards	\$665.88	2510-21870-403822	HYATT HOTELS DENVER GRAND - PCard
04/07/2014	21	U.S. Bank PCards	\$537.03	2510-21870-403822	HYATT HOTELS DENVER GRAND - PCard
04/07/2014	21	U.S. Bank PCards	\$1,197.00	6200-19110-405370	IBM PRO*7671700 - PCard
04/07/2014	21	U.S. Bank PCards	\$2,006.00	6200-19110-405370	IBM PRO*7671701 - PCard
04/07/2014	21	U.S. Bank PCards	\$181.31	5020-74000-402450	ID VALVE & FITTING - PCard
04/07/2014	21	U.S. Bank PCards	\$49.00	1500-22230-402610	IDOCTOR LLC - PCard
04/07/2014	21	U.S. Bank PCards	\$213.00	6500-15670-403690	INDEPENDENT LOCK AND PART - PCard
04/07/2014	21	U.S. Bank PCards	\$40.71	2600-55110-403360	INDIGO ONLINE - PCard
04/07/2014	21	U.S. Bank PCards	\$455.00	8730-51990-403690	INDUSTRIAL COATING SOLUTI - PCard
04/07/2014	21	U.S. Bank PCards	\$149.65	5410-31220-402410	INDUSTRIAL SALES AND S - PCard
04/07/2014	21	U.S. Bank PCards	\$553.32	5710-71470-403822	INTER-CONTINENTAL HOTELS - PCard
04/07/2014	21	U.S. Bank PCards	\$901.32	5710-71470-403822	INTER-CONTINENTAL HOTELS - PCard
04/07/2014	21	U.S. Bank PCards	\$75.00	1500-22230-403350	INTERNATIONAL ASSOC - PCard
04/07/2014	21	U.S. Bank PCards	\$19.99	5610-71150-402440	INTERSTATE ALL BATTERY - PCard
04/07/2014	21	U.S. Bank PCards	\$50.40	1500-22230-402610	INTERSTATE ALL BATTERY - PCard
04/07/2014	21	U.S. Bank PCards	\$139.00	7750-51540-407249	INTL BRONZEMFGR & DSGNRS - PCard
04/07/2014	21	U.S. Bank PCards	\$132.95	1500-22230-402520	INT'L CODE COUNCIL INC - PCard
04/07/2014	21	U.S. Bank PCards	\$882.00	2650-67720-402290	IPROMO LLC - PCard
04/07/2014	21	U.S. Bank PCards	\$46.59	1500-21720-402290	J & L SELF DEFENSE PRODUC - PCard
04/07/2014	21	U.S. Bank PCards	\$79.25	2650-67720-402290	JIMMY JOHNS - 1646 - E - PCard
04/07/2014	21	U.S. Bank PCards	\$48.75	1500-22230-402290	JIMMY JOHNS - 1646 - M - PCard
04/07/2014	21	U.S. Bank PCards	\$100.00	1500-21110-403170	JIMS AUTO REPAIR - PCard
04/07/2014	21	U.S. Bank PCards	\$550.00	1500-22230-403824	JOHN E. REID AND ASSOC - PCard
04/07/2014	21	U.S. Bank PCards	\$320.00	5610-71190-402450	JOHNSON CONTROLS SS - PCard
04/07/2014	21	U.S. Bank PCards	\$745.00	2510-21870-403822	KATANA FORENSICS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$499.16	5610-71120-402240	KB COMMERCIAL PRODUCTS - PCard
04/07/2014	21	U.S. Bank PCards	\$1,637.28	5710-71430-402450	KB COMMERCIAL PRODUCTS - PCard
04/07/2014	21	U.S. Bank PCards	\$97.40	5710-71430-402450	KB COMMERCIAL PRODUCTS - PCard
04/07/2014	21	U.S. Bank PCards	\$38.06	5210-15910-403650	KB COMMERCIAL PRODUCTS - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$38.05	5210-15920-403650	KB COMMERCIAL PRODUCTS - PCard
04/07/2014	21	U.S. Bank PCards	\$38.06	5210-15930-403650	KB COMMERCIAL PRODUCTS - PCard
04/07/2014	21	U.S. Bank PCards	\$22.94	5210-15920-403650	KB COMMERCIAL PRODUCTS - PCard
04/07/2014	21	U.S. Bank PCards	\$422.60	5410-31230-402290	KB COMMERCIAL PRODUCTS - PCard
04/07/2014	21	U.S. Bank PCards	\$33.50	5410-31230-403660	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$83.00	2600-55120-403660	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$19.50	5020-74000-403660	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$11.16	5020-73140-403660	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$3.71	5120-83140-403660	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$15.08	5020-75000-403660	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$10.05	5120-85000-403660	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$75.00	5210-15930-403970	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$75.00	5210-15920-403970	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$37.50	5210-15910-403970	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$18.40	6600-31100-403660	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$27.60	6700-31410-403660	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$67.00	1500-21110-403574	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$67.00	6500-15660-402450	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$46.00	6500-15670-403690	KENCO SECURITY AND TEC - PCard
04/07/2014	21	U.S. Bank PCards	\$169.34	5710-71440-402450	KIMBALL MIDWEST - PCard
04/07/2014	21	U.S. Bank PCards	\$36.07	5710-71440-402450	KIMBALL MIDWEST - PCard
04/07/2014	21	U.S. Bank PCards	\$64.86	5710-71440-402450	KIMBALL MIDWEST - PCard
04/07/2014	21	U.S. Bank PCards	\$51.99	5710-71440-402450	KIMBALL MIDWEST - PCard
04/07/2014	21	U.S. Bank PCards	\$21.58	5020-74000-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$6.28	5020-74000-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$35.99	5410-31230-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$67.96	5410-31230-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$10.61	1500-22260-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$119.98	1500-22260-402120	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$40.91	1500-22260-402320	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$14.37	1500-22260-402240	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$107.38	1500-22260-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$23.38	1500-22260-402240	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$14.38	1500-22260-402360	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$193.42	1500-22260-402120	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$13.49	1500-22260-402360	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$16.99	0100-51420-402260	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$66.94	0100-51420-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$7.99	0100-51410-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$8.48	0100-51420-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$53.93	5020-73140-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$17.97	5120-83140-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$7.98	6500-15660-402190	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$5.39	6500-15660-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$3.96	6500-15660-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$14.99	6500-15660-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$19.99	2110-31320-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$45.41	0100-51120-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$6.99	0100-51140-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$11.98	5020-74000-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$35.88	5020-74000-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$40.30	5020-74000-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$12.12	5020-74000-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$9.77	5020-73140-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$3.25	5120-83140-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$39.99	5020-74000-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$8.37	5020-73120-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$39.96	5410-31230-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$5.01	5210-15910-402190	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$6.29	5210-15910-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$13.47	5210-15230-402460	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$17.61	5410-31230-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$7.57	0100-51420-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$11.00	5020-74000-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$11.00	5120-84300-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	-\$15.47	5020-74000-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	-\$15.48	5120-84300-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$15.47	5020-74000-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$15.48	5120-84300-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$13.93	5020-74000-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$13.92	5120-84300-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$49.48	5120-85000-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$10.79	5020-75000-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$7.19	5120-85000-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$15.29	5020-75000-402380	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$4.49	5020-74000-402450	KINGS ACE HARDWARE - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$7.99	5020-74000-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$27.93	8730-51990-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$3.99	5210-15230-402410	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$8.33	5210-15910-403650	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$8.33	5210-15920-403650	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$8.33	5210-15930-403650	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$14.38	5210-15920-402450	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$18.85	5410-31220-402290	KINGS ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$216.05	2600-55120-402240	KOHLER COMPANY INC - PCard
04/07/2014	21	U.S. Bank PCards	\$91.61	2600-55120-403660	KONE INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$245.00	0100-51250-402250	KRAMES STAYWELL - PCard
04/07/2014	21	U.S. Bank PCards	\$655.73	0100-51260-402290	KRAMES STAYWELL - PCard
04/07/2014	21	U.S. Bank PCards	\$400.00	2600-55120-403581	LABOR READY - PCard
04/07/2014	21	U.S. Bank PCards	\$2,229.00	5410-31230-403581	LABOR READY - PCard
04/07/2014	21	U.S. Bank PCards	\$1,845.91	7020-51710-403690	LAKE SHORE INDUSTRIES - PCard
04/07/2014	21	U.S. Bank PCards	\$57.47	2600-55150-403690	LAKESHORE LEARNING MATER - PCard
04/07/2014	21	U.S. Bank PCards	\$1,007.80	6700-31410-402190	LASER CYCLE OF MT - PCard
04/07/2014	21	U.S. Bank PCards	\$228.50	1500-21200-407910	LEXISNEXIS RISK MGT - PCard
04/07/2014	21	U.S. Bank PCards	\$43.20	2400-43010-403720	LOAF N JUG #0127 Q81 - PCard
04/07/2014	21	U.S. Bank PCards	\$62.93	0100-51120-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$64.76	0100-51120-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$11.92	0100-51120-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$28.74	2110-31320-402320	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$29.96	8730-51990-402120	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$11.96	5610-71130-402450	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$20.76	5610-71150-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$38.25	6500-15660-402450	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$15.12	6500-15660-402450	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$147.00	6500-15670-403690	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$28.94	6500-15660-402320	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$24.38	6500-15660-402450	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$15.96	2110-31320-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$238.32	8730-51990-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$29.56	0100-51120-402410	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$71.97	8730-51990-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$2.98	2600-55170-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$29.97	1500-22210-402925	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$80.04	2600-55140-402280	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$31.46	2600-55120-402450	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$29.94	5020-75000-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$176.79	8730-51990-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$129.09	8730-51990-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$40.80	1500-21200-402631	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$54.33	2110-31320-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$50.98	5410-31220-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$2.93	5410-31220-402290	LOWES #00319* - PCard
04/07/2014	21	U.S. Bank PCards	\$790.70	5610-71130-402390	LP ANDERSON TIRE FACTORY - PCard
04/07/2014	21	U.S. Bank PCards	\$190.00	5610-71130-402390	LP ANDERSON TIRE FACTORY - PCard
04/07/2014	21	U.S. Bank PCards	\$1,559.16	4070-71280-409497	M B COMPANIES INC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,709.73	5610-71130-402320	M B COMPANIES INC - PCard
04/07/2014	21	U.S. Bank PCards	\$13.00	0100-51120-402290	MACON SUPPLY BILLI - PCard
04/07/2014	21	U.S. Bank PCards	\$90.00	1500-21120-402290	MATCO TOOLS - PCard
04/07/2014	21	U.S. Bank PCards	\$130.00	7180-21600-402120	MATCO TOOLS - PCard
04/07/2014	21	U.S. Bank PCards	\$92.33	5120-84300-402360	MCMASTER-CARR - PCard
04/07/2014	21	U.S. Bank PCards	\$23.30	6500-15660-402320	MEADOW GREEN SALES - PCard
04/07/2014	21	U.S. Bank PCards	\$592.00	1500-22240-402260	MES MUNICIPAL EMERG - PCard
04/07/2014	21	U.S. Bank PCards	\$92.76	0100-51420-402290	MIDLAND IMPLEMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	-\$128.10	0100-51420-402290	MIDLAND IMPLEMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$128.10	0100-51420-402290	MIDLAND IMPLEMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$128.10	0100-51420-402290	MIDLAND IMPLEMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$170.22	8730-51990-402330	MIDLAND IMPLEMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$76.80	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$55.35	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$442.52	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$657.53	0100-51120-402330	MIDLAND IMPLEMENT CO - PCard
04/07/2014	21	U.S. Bank PCards	\$461.23	5120-84300-402290	MITCHELL INSTRUMENTS COMP - PCard
04/07/2014	21	U.S. Bank PCards	\$461.22	5020-74000-402290	MITCHELL INSTRUMENTS COMP - PCard
04/07/2014	21	U.S. Bank PCards	\$1,977.00	5610-71120-403660	MJR INDUSTRIES INC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,452.00	5610-71120-403660	MJR INDUSTRIES INC - PCard
04/07/2014	21	U.S. Bank PCards	\$108.00	0100-13140-402190	MONOMACHINES OCHIMP - PCard
04/07/2014	21	U.S. Bank PCards	\$1,171.19	5610-71120-402240	MONTANA BROOM & BRUSH COM - PCard
04/07/2014	21	U.S. Bank PCards	\$747.20	5610-71120-402240	MONTANA BROOM & BRUSH COM - PCard
04/07/2014	21	U.S. Bank PCards	\$342.77	5610-71130-402240	MONTANA BROOM & BRUSH COM - PCard
04/07/2014	21	U.S. Bank PCards	\$155.00	2090-44510-403822	MONTANA CHAPTER IAEI - PCard
04/07/2014	21	U.S. Bank PCards	\$2,415.00	2600-55110-403822	MONTANA LIBRARY ASSOCI - PCard
04/07/2014	21	U.S. Bank PCards	\$112.00	2600-55110-403824	MONTANA LIBRARY ASSOCI - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$125.00	2600-55110-403824	MONTANA LIBRARY ASSOCI - PCard
04/07/2014	21	U.S. Bank PCards	\$135.00	2600-55200-403350	MONTANA LIBRARY ASSOCI - PCard
04/07/2014	21	U.S. Bank PCards	\$645.00	2600-55200-403350	MONTANA LIBRARY ASSOCI - PCard
04/07/2014	21	U.S. Bank PCards	\$125.00	2600-55110-403822	MONTANA LIBRARY ASSOCI - PCard
04/07/2014	21	U.S. Bank PCards	\$157.00	2600-55110-403822	MONTANA LIBRARY ASSOCI - PCard
04/07/2014	21	U.S. Bank PCards	\$237.90	1500-21710-403512	MOORE LANE VETERINARY HOS - PCard
04/07/2014	21	U.S. Bank PCards	\$1,200.00	1500-21200-407910	BILLINGS CLINIC - PCard
04/07/2014	21	U.S. Bank PCards	\$17.00	5610-71150-402220	BILLINGS CLINIC - PCard
04/07/2014	21	U.S. Bank PCards	\$5.00	1500-22250-403350	BILLINGS CLINIC - PCard
04/07/2014	21	U.S. Bank PCards	\$104.90	1500-21120-402260	BILLINGS ARMY NAVY SURPLU - PCard
04/07/2014	21	U.S. Bank PCards	\$24.95	0100-51140-402290	BILLINGS ARMY NAVY SURPLU - PCard
04/07/2014	21	U.S. Bank PCards	\$21.50	1500-21120-402450	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	\$196.20	6500-15660-403660	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	\$150.45	6500-15660-402450	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	\$698.20	6500-15670-403690	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	\$310.41	6010-15530-402260	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	\$928.80	2110-31320-402260	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	\$155.00	2600-55120-402260	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	\$197.13	5610-71130-402260	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	\$500.64	5610-71120-402260	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	\$146.52	5610-71120-402240	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	\$454.60	5410-31230-402260	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	21	U.S. Bank PCards	-\$36.78	5410-31210-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	-\$13.19	5020-75000-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	-\$8.80	5120-85000-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	-\$13.19	5020-75000-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	-\$8.80	5120-85000-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	-\$33.74	5020-75000-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	-\$22.50	5120-85000-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	-\$23.39	5020-75000-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	-\$15.59	5120-85000-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	-\$26.55	0100-51270-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	\$36.78	6010-15500-402190	360 OFFICE SOLUTIONS - PCard
04/07/2014	21	U.S. Bank PCards	\$35.48	0100-13140-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$224.71	1500-22250-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$81.86	5410-31210-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$52.45	5410-31210-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$401.27	1500-22240-402280	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$53.35	1500-22210-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$82.99	1500-22210-403240	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$6.49	1500-22240-402280	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$115.82	1500-22210-403240	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$42.28	6010-15500-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$71.80	6010-15500-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$35.77	6010-15500-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$148.48	6010-15500-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$293.95	0100-51400-402290	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$144.57	5610-71100-402120	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$14.99	2600-55110-403690	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$877.88	2600-55140-403690	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$381.48	2600-55130-403690	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$23.63	5020-75000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$15.75	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$23.39	5020-75000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$15.59	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$11.69	5020-75000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$7.80	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	-\$11.69	5020-75000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	-\$7.80	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$7.12	5020-75000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$4.75	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$13.79	5020-75000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$9.20	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$33.45	5020-75000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$22.30	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$14.39	5020-75000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$9.59	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$10.55	5020-75000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$7.04	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$23.98	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$199.99	5020-73120-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$29.39	5020-73140-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$9.80	5120-83140-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$35.99	5020-73110-402120	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$24.00	5120-83110-402120	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$47.14	2110-31320-402190	360 OFFICE SOLUTIONS INC - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$45.66	2400-43010-403240	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$54.18	2400-43010-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$363.96	5020-74000-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$218.77	5610-71130-402450	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$94.49	5610-71130-402450	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$12.75	0100-51120-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$12.74	0100-51210-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$197.99	5020-75000-402120	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$132.00	5120-85000-402120	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$130.92	5020-73110-403630	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$87.28	5120-83110-403630	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$208.00	6600-31100-402120	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$66.34	0100-51270-402250	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$43.53	0100-51270-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$11.48	5210-15210-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$11.49	5210-15910-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$11.48	5210-15920-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$13.03	0100-43210-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$35.91	0100-43210-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$2.53	0100-43210-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$48.72	0100-43210-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$109.42	2990-65010-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$46.77	2990-65010-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$22.09	0100-16110-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$98.38	0100-16110-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$13.45	0100-16110-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$98.65	0100-16110-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$305.65	0100-16110-403240	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$127.62	6700-31410-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$263.30	6050-15160-402160	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$175.50	6050-15160-402160	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$345.00	0100-15120-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$135.60	6050-15160-402160	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$42.79	2600-55160-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$25.74	2600-55130-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$16.78	2600-55110-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$20.99	2600-55120-402690	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$9.79	6600-31100-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$238.37	6600-31100-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$173.39	6600-31100-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$320.16	6600-31100-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$76.99	1500-21500-405333	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$609.00	1500-21500-402120	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$19.77	1500-21150-402285	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$136.85	1500-21500-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$93.51	1500-21200-402290	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,597.02	1500-21500-402120	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$10.46	1500-21150-402285	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$66.35	1500-21200-402290	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$79.42	1500-21500-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$32.77	1500-21150-402285	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$122.80	1500-21500-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$115.86	1500-21700-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$812.84	0100-12200-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$102.01	6200-19110-402290	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$13.98	6200-19110-402290	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$15.98	6200-19110-402290	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$24.81	6200-19110-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$41.18	6200-19110-402290	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$56.77	2090-44510-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$8.49	2090-44510-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$19.99	0100-14110-403325	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$62.65	0100-51120-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$62.64	0100-51210-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$64.54	0100-51100-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$2.71	0100-51270-402190	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$62.46	0100-13130-402110	360 OFFICE SOLUTIONS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$26.10	0100-13130-403824	3G'S #3 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.95	5020-74000-402450	A & H TURF - PCard
04/07/2014	21	U.S. Bank PCards	\$28.00	5020-75000-402380	A & H TURF - PCard
04/07/2014	21	U.S. Bank PCards	\$14.30	5710-71430-402450	A & I DIST.-BLGS EQUIP - PCard
04/07/2014	21	U.S. Bank PCards	\$113.65	0100-51120-402310	A & I DIST.-BLGS EQUIP - PCard
04/07/2014	21	U.S. Bank PCards	-\$417.70	5710-71470-402320	A PARTS - PCard
04/07/2014	21	U.S. Bank PCards	\$417.70	5710-71470-402320	A PARTS - PCard
04/07/2014	21	U.S. Bank PCards	\$417.70	5710-71470-402320	A PARTS - PCard
04/07/2014	21	U.S. Bank PCards	\$53.96	0100-51120-402390	A TO Z TIRE - 15 - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$203.00	1500-21500-403210	ACCENT PRINT SHOP, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$228.00	1500-21500-403210	ACCENT PRINT SHOP, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$16.82	2600-55120-403450	ACCUCONFERENCE - PCard
04/07/2014	21	U.S. Bank PCards	\$333.40	5210-15920-402450	ACE ELECTRIC, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$974.63	5210-15930-402450	ACE ELECTRIC, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$652.63	6500-15670-403690	ACE ELECTRIC, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$8.00	5610-71190-402450	ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$9.47	5610-71130-403653	ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$34.99	5210-15230-402120	ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$38.98	1500-22260-402320	ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$9.99	5410-31220-402290	ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$2.79	5410-31220-402290	ACE HARDWARE - PCard
04/07/2014	21	U.S. Bank PCards	\$1,166.00	5610-71130-402260	ACES - PCard
04/07/2014	21	U.S. Bank PCards	\$9.75	5610-71150-402260	ACES - PCard
04/07/2014	21	U.S. Bank PCards	\$81.00	1500-21720-402260	ACES - PCard
04/07/2014	21	U.S. Bank PCards	\$13.50	5610-71100-403110	ADDCO BUSINESS - PCard
04/07/2014	21	U.S. Bank PCards	\$149.00	6200-19110-402290	ADOBE SYSTEMS, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$178.15	2550-21430-403822	ADVANTAGE CAR # 050301 - PCard
04/07/2014	21	U.S. Bank PCards	\$85.00	0100-51410-402450	AIR CONTROLS BILLINGS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$85.00	6500-15660-402240	AIR CONTROLS BILLINGS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$170.00	6500-15670-403690	AIR CONTROLS BILLINGS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$204.94	6500-15670-403690	AIR CONTROLS BILLINGS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$100.00	2090-44510-403822	ALA*ALLEGIAN AIR - PCard
04/07/2014	21	U.S. Bank PCards	\$494.25	2090-44510-403824	ALA*ALLEGIAN AIR - PCard
04/07/2014	21	U.S. Bank PCards	\$1,482.75	2090-44510-403822	ALA*ALLEGIAN AIR - PCard
04/07/2014	21	U.S. Bank PCards	\$171.72	2400-43010-403920	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.77	0100-51100-403360	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$21.56	2400-43010-403920	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.98	5210-15210-402190	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.98	5210-15920-402190	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$4.59	5210-15210-402190	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$4.59	5210-15910-402190	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$4.60	5210-15920-402190	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$26.94	1500-22230-402290	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$12.43	2600-55180-402290	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$44.98	2600-55110-403360	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$109.51	0100-13130-403360	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.14	2600-55120-402290	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$9.97	2600-55130-402190	ALBERTSONS #2025 - PCard
04/07/2014	21	U.S. Bank PCards	\$75.00	0100-12200-402190	ALBERTSONS #2027 - PCard
04/07/2014	21	U.S. Bank PCards	\$32.94	0100-12200-402230	ALBERTSONS #2027 - PCard
04/07/2014	21	U.S. Bank PCards	\$22.93	5610-71100-403390	ALBERTSONS #2027 - PCard
04/07/2014	21	U.S. Bank PCards	\$6.99	5610-71100-403390	ALBERTSONS #2041 - PCard
04/07/2014	21	U.S. Bank PCards	\$23.36	5610-71130-402450	ALBERTSONS #2041 - PCard
04/07/2014	21	U.S. Bank PCards	\$220.00	1500-22290-402120	ALBERTSONS #2041 - PCard
04/07/2014	21	U.S. Bank PCards	\$7.19	0100-51120-402290	ALBERTSONS #2047 - PCard
04/07/2014	21	U.S. Bank PCards	\$117.48	5020-74000-402220	ALCONOX, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$378.51	0100-14110-403325	ALLEGRA - PCard
04/07/2014	21	U.S. Bank PCards	\$292.03	0100-14110-403325	ALLEGRA - PCard
04/07/2014	21	U.S. Bank PCards	\$11.20	5020-74000-402360	ALLIED ELECTRONICS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,207.57	5020-74000-402360	ALLIED ELECTRONICS INC - PCard
04/07/2014	21	U.S. Bank PCards	\$1,983.64	8730-51990-403990	ALPHA OVERHEAD DOOR - PCard
04/07/2014	21	U.S. Bank PCards	\$496.00	5710-71430-402450	ALPINE PLMBG,HTG&COOLING - PCard
04/07/2014	21	U.S. Bank PCards	\$129.00	5610-71120-402260	AL'S BOOTERY, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$104.00	5610-71120-402260	AL'S BOOTERY, INC. - PCard
04/07/2014	21	U.S. Bank PCards	\$122.96	5710-71430-402260	ALSCO SLBIL - PCard
04/07/2014	21	U.S. Bank PCards	\$366.20	5710-71430-402450	ALSCO SLBIL - PCard
04/07/2014	21	U.S. Bank PCards	\$71.76	5710-71430-403660	ALSCO SLBIL - PCard
04/07/2014	21	U.S. Bank PCards	\$223.72	5710-71440-402260	ALSCO SLBIL - PCard
04/07/2014	21	U.S. Bank PCards	\$41.08	5710-71480-402450	ALSCO SLBIL - PCard
04/07/2014	21	U.S. Bank PCards	\$142.60	0100-51420-402290	AM HARDWARE CO INC - PCard
04/07/2014	21	U.S. Bank PCards	\$219.70	1500-22290-402925	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$33.36	1500-22260-402120	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	-\$4.82	1500-22290-402925	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$20.98	2600-55190-403222	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$12.32	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$23.93	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$126.88	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$15.94	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$10.49	2600-55190-403255	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$17.71	2600-55190-403222	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$15.84	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$18.67	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$12.99	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$33.19	2600-55190-403227	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$22.48	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$112.90	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$8.99	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$13.02	2600-55190-403255	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$5.62	2600-55190-403255	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	-\$21.28	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$28.72	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$35.95	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$8.99	2600-55190-403336	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$38.89	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$15.28	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$13.93	2600-55190-403222	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$16.49	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$27.99	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$18.99	2600-55190-403222	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$8.49	2600-55190-403222	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$133.85	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$52.51	2600-55190-403336	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$7.50	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$42.84	2600-55190-403227	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$6.49	2600-55190-403336	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$117.06	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$9.68	2600-55190-403227	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$10.98	2600-55190-403227	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$13.81	2600-55190-403241	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$8.81	2600-55190-403241	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$21.90	2600-55110-403360	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$28.67	2600-55150-402190	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$429.00	2600-55180-402120	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$22.49	2600-55180-402290	AMAZON MKTPLACE PMTS - PCard
04/07/2014	21	U.S. Bank PCards	\$99.96	1500-22260-402120	AMAZON.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$284.10	1500-22230-402610	AMAZON.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$33.98	2600-55190-403225	AMAZON.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$39.92	2600-55190-403225	AMAZON.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$9.39	2600-55190-403226	AMAZON.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$28.86	2600-55190-403222	AMAZON.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$486.00	5020-74000-402450	AMERICAN APPLIANCE COMPA - PCard
04/07/2014	21	U.S. Bank PCards	\$453.96	5020-74000-402220	AMERICAN FLOOR MATS - PCard
04/07/2014	21	U.S. Bank PCards	\$292.50	0100-51420-402290	AMERICAN LEGION EMBLEM - PCard
04/07/2014	21	U.S. Bank PCards	\$399.00	2400-43010-403350	AMERICAN PLANNING ASSOCI - PCard
04/07/2014	21	U.S. Bank PCards	\$312.00	6600-31100-403350	AMERICAN PUBLIC WORKS - PCard
04/07/2014	21	U.S. Bank PCards	\$1,248.00	6700-31410-403350	AMERICAN PUBLIC WORKS - PCard
04/07/2014	21	U.S. Bank PCards	\$156.00	2110-31320-403350	AMERICAN PUBLIC WORKS - PCard
04/07/2014	21	U.S. Bank PCards	\$72.75	5410-31230-403420	AMERICAN WATER TECHNOL - PCard
04/07/2014	21	U.S. Bank PCards	\$283.12	5020-77000-402280	AMERICAN WATERWORKS - PCard
04/07/2014	21	U.S. Bank PCards	\$283.12	5120-87000-402280	AMERICAN WATERWORKS - PCard
04/07/2014	21	U.S. Bank PCards	\$97.49	2110-31320-402420	AMERICAN WELDI12035754 - PCard
04/07/2014	21	U.S. Bank PCards	\$17.16	0100-51120-403660	AMERICAN WELDI12035754 - PCard
04/07/2014	21	U.S. Bank PCards	\$21.28	5020-74000-402450	AMERICAN WELDI12035754 - PCard
04/07/2014	21	U.S. Bank PCards	\$104.90	5410-31220-402290	AMERICAN WELDI12035754 - PCard
04/07/2014	21	U.S. Bank PCards	\$80.40	1500-21720-402290	ANIMAL CARE EQUIPMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$29.00	8730-51990-402925	APL*APPLE ONLINE STORE - PCard
04/07/2014	21	U.S. Bank PCards	\$276.47	5610-71130-402320	APPLIED IND TECH 0422 - PCard
04/07/2014	21	U.S. Bank PCards	\$49.50	0100-12200-402190	AQUA SYSTEMS OF MONTANA - PCard
04/07/2014	21	U.S. Bank PCards	\$152.00	0100-51120-403823	ARC*SERVICES/TRAINING - PCard
04/07/2014	21	U.S. Bank PCards	\$38.00	0100-51270-402250	ARC*SERVICES/TRAINING - PCard
04/07/2014	21	U.S. Bank PCards	\$57.00	0100-51140-403823	ARC*SERVICES/TRAINING - PCard
04/07/2014	21	U.S. Bank PCards	\$133.00	0100-51120-403823	ARC*SERVICES/TRAINING - PCard
04/07/2014	21	U.S. Bank PCards	\$27.00	0100-51260-403821	ARC*SERVICES/TRAINING - PCard
04/07/2014	21	U.S. Bank PCards	\$95.00	0100-51250-403990	ARC*SERVICES/TRAINING - PCard
04/07/2014	21	U.S. Bank PCards	\$45.40	5610-71130-402320	ARCHIE COCHRANE MOTORS - PCard
04/07/2014	21	U.S. Bank PCards	\$5.00	0100-51120-402290	ARCHITECTURAL DOORS & HAR - PCard
04/07/2014	21	U.S. Bank PCards	\$215.00	2600-55110-403360	ARTCRAFT PRINTERS OF BILL - PCard
04/07/2014	21	U.S. Bank PCards	\$1,111.99	0100-51210-402925	ASI*WWW.INFOCUSSTORE.C - PCard
04/07/2014	21	U.S. Bank PCards	\$45.00	0100-17500-403820	ASSOCIATEEMPLOYERS - PCard
04/07/2014	21	U.S. Bank PCards	\$97.00	6500-15650-403450	AT&T SMD7 15579 - PCard
04/07/2014	21	U.S. Bank PCards	\$1,110.00	5610-71120-402450	ATS INLAND NW - PCard
04/07/2014	21	U.S. Bank PCards	\$370.00	5610-71120-402450	ATS INLAND NW - PCard
04/07/2014	21	U.S. Bank PCards	\$36.70	1500-21150-402285	AUTO TOOL WORLD - PCard
04/07/2014	21	U.S. Bank PCards	\$105.50	5610-71100-403630	AUTOMATED OFFICE SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$103.50	5610-71100-403630	AUTOMATED OFFICE SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$8.63	2110-31320-403630	AUTOMATED OFFICE SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$337.50	5610-71130-402450	AUTOMATED OFFICE SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$7.57	5020-74000-403660	AUTOMATED OFFICE SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$301.63	2990-65010-403240	AUTOMATED OFFICE SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$21.40	6700-31410-403660	AUTOMATED OFFICE SYSTEMS - PCard
04/07/2014	21	U.S. Bank PCards	\$15.50	6600-31100-403660	AUTOMATED OFFICE SYSTEMS - PCard

Check Date	Check	Name	Amount	Account	Item Desc
04/07/2014	21	U.S. Bank PCards	\$49.00	1500-22240-402280	AVANGATE*DVDFAB.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$1,229.38	1500-21200-402610	B & H PHOTO-VIDEO.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$1,898.39	1500-21200-402610	B & H PHOTO-VIDEO.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$2,416.34	1500-21200-402610	B & H PHOTO-VIDEO.COM - PCard
04/07/2014	21	U.S. Bank PCards	\$26.00	5610-71140-402260	BADGE WEST AWARDS & EN - PCard
04/07/2014	21	U.S. Bank PCards	\$12.00	1500-21720-402260	BADGE WEST AWARDS & EN - PCard
04/07/2014	21	U.S. Bank PCards	\$15.99	5120-84300-402360	BATTERIES PLUS #25 - PCard
04/07/2014	21	U.S. Bank PCards	\$47.97	5020-74000-402360	BATTERIES PLUS #25 - PCard
04/07/2014	21	U.S. Bank PCards	\$47.97	5120-84300-402360	BATTERIES PLUS #25 - PCard
04/07/2014	21	U.S. Bank PCards	\$15.38	0100-51420-402290	BATTERIES PLUS #25 - PCard
04/07/2014	21	U.S. Bank PCards	\$10.80	1500-21720-402290	BATTERIES PLUS #25 - PCard
04/07/2014	21	U.S. Bank PCards	\$17.35	5020-74000-402450	BECKERS GLASS SHOP - PCard
04/07/2014	21	U.S. Bank PCards	\$9.98	5710-71440-402410	BEST BUY 00005926 - PCard
04/07/2014	21	U.S. Bank PCards	\$114.97	5610-71130-402450	BEST BUY 00005926 - PCard
04/07/2014	21	U.S. Bank PCards	\$239.96	5120-85000-402410	BEST BUY 00005926 - PCard
04/07/2014	21	U.S. Bank PCards	\$119.97	5020-74000-402190	BEST BUY 00005926 - PCard
04/07/2014	21	U.S. Bank PCards	\$119.97	5020-74000-402190	BEST BUY 00005926 - PCard
04/07/2014	21	U.S. Bank PCards	\$241.96	2510-21870-402190	BEST BUY 00005926 - PCard
04/07/2014	21	U.S. Bank PCards	\$329.99	5710-71410-402925	BEST BUY 00005926 - PCard
04/07/2014	21	U.S. Bank PCards	\$79.97	5610-71100-403450	BEST BUY 00005926 - PCard
04/07/2014	21	U.S. Bank PCards	\$154.95	5610-71100-403450	BEST BUY 00005926 - PCard
04/07/2014	21	U.S. Bank PCards	\$29.99	5610-71100-403450	BEST BUY 00005926 - PCard
04/07/2014	21	U.S. Bank PCards	\$297.57	0100-51120-403824	BEST WESTERN HOTELS RAMKO - PCard
04/07/2014	21	U.S. Bank PCards	\$297.57	0100-51120-403824	BEST WESTERN HOTELS RAMKO - PCard
04/07/2014	21	U.S. Bank PCards	\$44.98	8730-51990-402260	BIG BEAR SPORTS CENTER - PCard
04/07/2014	21	U.S. Bank PCards	\$125.00	0100-51420-402260	BIG HORN BOOT COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$130.00	0100-51420-402260	BIG HORN BOOT COMPANY - PCard
04/07/2014	21	U.S. Bank PCards	\$350.00	5610-71100-403390	BIG HORN RESORT - PCard
04/07/2014	21	U.S. Bank PCards	\$44.94	1500-21700-402190	BIG SKY FIRE EQUIPMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$90.68	5610-71150-402220	BIG SKY FIRE EQUIPMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$132.50	0100-51120-402290	BIG SKY FIRE EQUIPMENT - PCard
04/07/2014	21	U.S. Bank PCards	\$1,017.50	5410-31220-402260	BIG SKY LINEN & UNIFOR - PCard
04/07/2014	774196	Water Control Corporation	\$2,601.22	5120-84300-402360	Circuit boards
04/07/2014	774197	Wausau Equipment Company Inc	\$11,470.79	5610-71130-402320	Replacement Parts for 2 Wausau Snow Plow Blades
04/07/2014	774199	Western Systems Inc	\$4,490.04	2110-31320-402430	school flasher for Shiloh and poly that got damaged
04/07/2014	774204	Yellowstone Valley Animal Shelter	\$5,910.00	7160-21780-402120	chameleon software
04/07/2014	774204	Yellowstone Valley Animal Shelter	\$21,712.67	1500-21700-403990	contract 2-22-14 \ 3-21-14
04/07/2014	774206	Zeier Consulting LLC	\$3,910.00	1990-15050-403590	Professional Services for March 2014

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Payment of Claims - January 1, 2014 through March 31, 2014

PRESENTED BY: Sheila Kolar, Municipal Court Judge

Department: Court

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$721,897.37 have been audited and presented for Council approval. Claims include payments to the general fund, County Treasurer, individual victims and businesses for restitution, disbursement of surcharges and revenues and return of bonds posted to ensure court appearance. A complete listing of the claims dated January 1, 2014 through March 31, 2014 is attached to this memo and on file in the Municipal Court.

ALTERNATIVES ANALYZED

There are no reasonable alternatives. These payments are required by state law or Judge's order/

FINANCIAL IMPACT

This results in \$548,489.64 payment to the General Fund and \$173,407.73 in payments to the County Treasurer, individuals and businesses for bond returns, restitution and victims.

RECOMMENDATION

Staff recommends the Council approve the Municipal Court payment of claims.

APPROVED BY CITY ADMINISTRATOR

Municipal Court Claims

Check Register

Bank: US BANK - Account: 150095602101

Date Range: From 01/01/2014 to 03/31/2014

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
18543	01/03/2014	Sears	24.98	Cleared	01/31/2014
18544	01/03/2014	Toys R Us	25.00	Outstanding	
18545	01/03/2014	Yellowstone Valley Animal Shelter	50.00	Cleared	01/31/2014
18546	01/03/2014	Assurant Health	50.00	Cleared	01/31/2014
18547	01/03/2014	Beth Jones	50.00	Cleared	01/31/2014
18548	01/03/2014	Billings School District #2	15.00	Cleared	01/31/2014
18549	01/03/2014	Christy Aarnold	34.00	Cleared	01/31/2014
18550	01/03/2014	City Treasurer	113130.83	Cleared	01/31/2014
18551	01/03/2014	Crime Victim Compensation Program	25.00	Cleared	02/28/2014
18552	01/03/2014	Crime Victim Compensation Program	300.00	Cleared	02/28/2014
18553	01/03/2014	Daniel S Repka	50.00	Cleared	01/31/2014
18554	01/03/2014	Daniel S. Flores	500.00	Cleared	01/31/2014
18555	01/03/2014	David Allen Long	100.00	Cleared	01/31/2014
18556	01/03/2014	Devin William Macdonald	10.00	Outstanding	
18557	01/03/2014	Donna Forbes	50.00	Cleared	01/31/2014
18558	01/03/2014	Ervalynn Nomee	50.00	Outstanding	
18559	01/03/2014	Hertz Rent-A-Car	50.00	Cleared	01/31/2014
18560	01/03/2014	James Novotny	50.00	Cleared	01/31/2014
18561	01/03/2014	Joanne Rock Above	50.00	Cleared	01/31/2014
18562	01/03/2014	Josue Antonio Cruz	50.00	Outstanding	
18563	01/03/2014	June Ortman	50.00	Cleared	01/31/2014
18564	01/03/2014	Kevin Gillen	20.00	Cleared	01/31/2014
18565	01/03/2014	Laura Michelle Gabaldon	25.00	Cleared	01/31/2014
18566	01/03/2014	Linda Kiby Swaggerty	50.00	Cleared	01/31/2014
18567	01/03/2014	Margaret Racheal Romero	50.00	Cleared	01/31/2014
18568	01/03/2014	Municipal Services Bureau	6459.90	Cleared	01/31/2014
18569	01/03/2014	Shelbi M Godfrey	274.68	Cleared	01/31/2014
18570	01/03/2014	Steven Ross Johnson	45.00	Cleared	01/31/2014
18571	01/03/2014	Thomas Morgan Jones	640.00	Cleared	01/31/2014
18572	01/03/2014	Tim R Howe	100.00	Cleared	02/28/2014
18573	01/03/2014	Wendi Noelle Largent	100.00	Cleared	01/31/2014
18574	01/03/2014	Westley Fuchs	200.00	Cleared	01/31/2014
18575	01/03/2014	William B Underriner	395.00	Cleared	01/31/2014
18576	01/03/2014	Yellowstone County Treasurer	8215.36	Cleared	01/31/2014
18577	01/03/2014	Zachary R Burns	50.00	Cleared	01/31/2014
18578	01/03/2014	Zip Trip	50.00	Cleared	02/28/2014

Check Register

Bank: US BANK - Account: 150095602101

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Check Number	Date	Payee	Amount	Status	Cleared
18579	01/10/2014	Community Solutions	50.00	Cleared	01/31/2014
18580	01/10/2014	Northwestern Energy	50.00	Cleared	01/31/2014
18581	01/10/2014	Sears	50.00	Cleared	01/31/2014
18582	01/10/2014	St. Vincent's Healthcare	50.00	Cleared	01/31/2014
18583	01/10/2014	Walmart	50.00	Cleared	01/31/2014
18584	01/10/2014	Walmart	50.00	Cleared	01/31/2014
18585	01/10/2014	Walmart	50.00	Cleared	01/31/2014
18586	01/10/2014	1st National Pawn	12.50	Cleared	01/31/2014
18587	01/10/2014	Andrew Cooper	25.00	Cleared	02/28/2014
18588	01/10/2014	Anna Marie Pedraza-Wetsit	20.00	Cleared	01/31/2014
18589	01/10/2014	Barbara Powelson	2043.28	Cleared	01/31/2014
18590	01/10/2014	Bruce M Thomas	25.00	Cleared	01/31/2014
18591	01/10/2014	City Of Billings-c/o JoLynn Yerger	20.00	Cleared	01/31/2014
18592	01/10/2014	City Of Billings-c/o JoLynn Yerger	67.36	Cleared	01/31/2014
18593	01/10/2014	City of Billings	70.00	Cleared	01/31/2014
18594	01/10/2014	Cody Harris	25.00	Cleared	01/31/2014
18595	01/10/2014	Emma Blair	1095.00	Cleared	01/31/2014
18596	01/10/2014	First National Pawn	50.00	Cleared	01/31/2014
18597	01/10/2014	Gerald Pena	25.00	Cleared	01/31/2014
18598	01/10/2014	Holiday	15.00	Cleared	01/31/2014
18599	01/10/2014	Jacob Brotzler	50.00	Outstanding	
18600	01/10/2014	Jason Eugene Braley	50.00	Cleared	01/31/2014
18601	01/10/2014	Jennifer Anne Abfalder	33.01	Cleared	01/31/2014
18602	01/10/2014	Jordan Douglas Hampton	15.00	Cleared	01/31/2014
18603	01/10/2014	Karen Gossett	50.00	Cleared	01/31/2014
18604	01/10/2014	Kathy Eder	170.00	Cleared	01/31/2014
18605	01/10/2014	Mary Valley	50.00	Cleared	01/31/2014
18606	01/10/2014	Melanie Marie Cornell	50.00	Cleared	01/31/2014
18607	01/10/2014	Memri Spottedelk	50.00	Cleared	01/31/2014
18608	01/10/2014	Ronald Harriss	12.50	Outstanding	
18609	01/10/2014	Schnitzer Steel	15.00	Cleared	01/31/2014
18610	01/10/2014	Shari Mcgurk	50.00	Cleared	01/31/2014
18611	01/10/2014	Soco Marketing attn: Michelle Stocktin	50.00	Cleared	01/31/2014
18612	01/10/2014	Steven Day	1045.00	Cleared	01/31/2014
18613	01/10/2014	TJ Yzaguirre	50.00	Cleared	01/31/2014
18614	01/10/2014	Taylor Ita	25.00	Cleared	02/28/2014

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18615	01/10/2014	Tenille Dahlin	50.00	Cleared	01/31/2014
18616	01/10/2014	The Den	50.00	Cleared	01/31/2014
18617	01/10/2014	Thomas Paul Kosche	50.00	Cleared	01/31/2014
18618	01/10/2014	Tom Cummings	100.00	Cleared	02/28/2014
18619	01/10/2014	Tyler Holliday	50.00	Cleared	02/28/2014
18620	01/17/2014	Albertsons	25.00	Cleared	01/31/2014
18621	01/17/2014	K-Mart	50.00	Cleared	02/28/2014
18622	01/17/2014	State Farm Insurance	50.00	Cleared	01/31/2014
18623	01/17/2014	Adria Lea Henderson	15.00	Cleared	01/31/2014
18624	01/17/2014	Amber Burnett Victoroff	50.00	Outstanding	
18625	01/17/2014	Annie Suzie Swank	500.00	Cleared	01/31/2014
18626	01/17/2014	Ariana Lizet Cole	15.00	Cleared	01/31/2014
18627	01/17/2014	Carie Kosel	50.00	Cleared	01/31/2014
18628	01/17/2014	City Of Billings-c/o JoLynn Yerger	200.00	Cleared	01/31/2014
18629	01/17/2014	Dave Welch	50.00	Outstanding	
18630	01/17/2014	Donna Huffman	100.00	Cleared	01/31/2014
18631	01/17/2014	First Interstate Bank Attn: Brian Brown	12.50	Cleared	01/31/2014
18632	01/17/2014	First National Pawn	50.00	Cleared	01/31/2014
18633	01/17/2014	Ginnie Burgess	25.00	Cleared	01/31/2014
18634	01/17/2014	Greg Gordon	50.00	Outstanding	
18635	01/17/2014	Heather P Ellefson	500.00	Cleared	02/28/2014
18636	01/17/2014	Karen L Kelly	135.00	Cleared	01/31/2014
18637	01/17/2014	Karen L Kelly	1045.00	Cleared	01/31/2014
18638	01/17/2014	Keri Lynn Siewert	50.00	Outstanding	
18639	01/17/2014	Ladonna Sanderson	25.00	Cleared	01/31/2014
18640	01/17/2014	Larry Henderson	265.00	Cleared	01/31/2014
18641	01/17/2014	Les Benner	50.00	Cleared	01/31/2014
18642	01/17/2014	Mallory Elaine Keyes	50.00	Cleared	01/31/2014
18643	01/17/2014	Mandy Maxwell	25.00	Outstanding	
18644	01/17/2014	Marjorie Hermann	95.37	Cleared	01/31/2014
18645	01/17/2014	Mary Jo Kuntz	445.00	Cleared	01/31/2014
18646	01/17/2014	Miguel Elisco Valdez	50.00	Cleared	02/28/2014
18647	01/17/2014	Mike Jensen	3000.00	Cleared	01/31/2014
18648	01/17/2014	NAPA Distribution Center Attn: Loren Zoæ	50.00	Cleared	01/31/2014
18649	01/17/2014	Rhoda Hailstone	255.00	Cleared	02/28/2014
18650	01/17/2014	Rosalind Brush	26.95	Outstanding	

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18651	01/17/2014	Scott Ersland	500.00	Cleared	01/31/2014
18652	01/17/2014	Stacie M Warehime	25.00	Cleared	01/31/2014
18653	01/17/2014	Stewart Strever	195.00	Cleared	01/31/2014
18654	01/17/2014	Terri Lambrecht	50.00	Cleared	01/31/2014
18655	01/17/2014	Vicky Sticka	50.00	Cleared	01/31/2014
18656	01/17/2014	Wendi Noelle Largent	100.00	Cleared	02/28/2014
18657	01/22/2014	Sears	50.00	Cleared	02/28/2014
18658	01/22/2014	South Forty	25.00	Cleared	02/28/2014
18659	01/22/2014	State Farm	45.00	Cleared	02/28/2014
18660	01/22/2014	Altimus Distributing	50.00	Cleared	02/28/2014
18661	01/22/2014	Big Horn Resort	50.00	Cleared	01/31/2014
18662	01/22/2014	Billings Parks, Recreation and Land	25.00	Cleared	02/28/2014
18663	01/22/2014	Billings School District #2	50.00	Cleared	02/28/2014
18664	01/22/2014	Christina Marie Perkins	50.00	Cleared	01/31/2014
18665	01/22/2014	City Of Billings - Street/Traffic Dept	50.00	Outstanding	
18666	01/22/2014	City of Billings Animal Shelter	50.00	Cleared	02/28/2014
18667	01/22/2014	Crime Victim Compensation Program	25.00	Cleared	02/28/2014
18668	01/22/2014	Crime Victim Compensation Program	25.00	Cleared	02/28/2014
18669	01/22/2014	Crime Victim Compensation Program	50.00	Cleared	02/28/2014
18670	01/22/2014	Crime Victim Compensation Program	50.00	Cleared	02/28/2014
18671	01/22/2014	Crime Victim Compensation Program	225.00	Cleared	02/28/2014
18672	01/22/2014	Cynthia Pearle	720.00	Cleared	01/31/2014
18673	01/22/2014	Devorah Yates	195.00	Cleared	01/31/2014
18674	01/22/2014	Everitt Keith Hopper	50.00	Cleared	01/31/2014
18675	01/22/2014	Karen Geraldine Zaso	20.00	Outstanding	
18676	01/22/2014	Leonard E Kenney	22.00	Cleared	01/31/2014
18677	01/22/2014	MSUB Housing And Residential Life	371.64	Cleared	01/31/2014
18678	01/22/2014	Michael Eberts	100.00	Cleared	01/31/2014
18679	01/22/2014	Natasha Freeman-batt	25.00	Cleared	01/31/2014
18680	01/22/2014	Robin Dildine	50.00	Cleared	01/31/2014
18681	01/22/2014	Sara Henry	255.00	Cleared	01/31/2014
18682	01/22/2014	Target	25.00	Cleared	02/28/2014
18683	01/22/2014	Zach Couhy	472.50	Cleared	02/28/2014
18684	01/22/2014	Zip Trip	50.00	Cleared	02/28/2014
18685	01/31/2014	First Interstate Bank	60.00	Cleared	02/28/2014
18686	01/31/2014	K-Mart	50.00	Cleared	02/28/2014

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18687	01/31/2014	Office Max	50.00	Cleared	02/28/2014
18688	01/31/2014	Sears	50.00	Cleared	02/28/2014
18689	01/31/2014	Toys R Us	40.00	Outstanding	
18690	01/31/2014	Walmart	25.00	Cleared	02/28/2014
18691	01/31/2014	Yellowstone Valley Animal Shelter	50.00	Cleared	02/28/2014
18692	01/31/2014	Adam Cassie	1120.00	Cleared	02/28/2014
18693	01/31/2014	Beth Jones	50.00	Cleared	02/28/2014
18694	01/31/2014	Billings Clinic	12.95	Cleared	02/28/2014
18695	01/31/2014	Carol Ann Laforge	50.00	Outstanding	
18696	01/31/2014	Charles Joseph Habeck	613.71	Cleared	02/28/2014
18697	01/31/2014	City Of Billings-c/o JoLynn Yerger	30.00	Cleared	02/28/2014
18698	01/31/2014	City Treasurer	106195.11	Cleared	02/28/2014
18699	01/31/2014	Crime Victim Compensation Program	326.00	Cleared	02/28/2014
18700	01/31/2014	Daniel Wayne Gilman	27.36	Outstanding	
18701	01/31/2014	Darius Curtis Johnson	500.00	Cleared	02/28/2014
18702	01/31/2014	Elizabeth Barrett	25.00	Cleared	02/28/2014
18703	01/31/2014	Jim & Joni Rains	50.00	Cleared	02/28/2014
18704	01/31/2014	Joanne Rock Above	50.00	Cleared	02/28/2014
18705	01/31/2014	Josue Antonio Cruz	50.00	Cleared	02/28/2014
18706	01/31/2014	Julie Sullivan	50.00	Cleared	02/28/2014
18707	01/31/2014	Kathie Grinder	250.00	Cleared	02/28/2014
18708	01/31/2014	Kristina Marie Bassinger	25.00	Cleared	02/28/2014
18709	01/31/2014	Kurtis Floyd Taurman	95.00	Cleared	02/28/2014
18710	01/31/2014	Leanne Yucha	50.00	Outstanding	
18711	01/31/2014	Les Benner	50.00	Cleared	02/28/2014
18712	01/31/2014	Lewis F. Hoiness	595.00	Cleared	02/28/2014
18713	01/31/2014	Linda Kiby Swaggerty	25.00	Cleared	02/28/2014
18714	01/31/2014	Mary Valley	25.00	Cleared	02/28/2014
18715	01/31/2014	Matthew Ryan Babbitt	720.00	Cleared	02/28/2014
18716	01/31/2014	Memri Spottedelk	25.00	Cleared	02/28/2014
18717	01/31/2014	Mike Mattson	350.00	Outstanding	
18718	01/31/2014	Municipal Services Bureau	7633.57	Cleared	02/28/2014
18719	01/31/2014	Northwest Pawn	50.00	Cleared	02/28/2014
18720	01/31/2014	Perry S Compton	25.00	Outstanding	
18721	01/31/2014	Rainbow Property Management	10.86	Cleared	02/28/2014
18722	01/31/2014	Robert A Spadt Jr	50.00	Cleared	02/28/2014

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18723	01/31/2014	Saree Miller Couture	50.00	Cleared	02/28/2014
18724	01/31/2014	Sears	50.00	Cleared	02/28/2014
18725	01/31/2014	St. Vincent Healthcare	50.00	Cleared	02/28/2014
18726	01/31/2014	Stadium Club	50.00	Cleared	02/28/2014
18727	01/31/2014	Susan Anita Kust	1000.00	Cleared	02/28/2014
18728	01/31/2014	Theresa Lubke	500.00	Cleared	02/28/2014
18729	01/31/2014	Thomas Paul Kosche	50.00	Cleared	02/28/2014
18730	01/31/2014	Tim R Howe	100.00	Cleared	02/28/2014
18731	01/31/2014	Yellowstone County Treasurer	7972.35	Cleared	02/28/2014
18732	01/31/2014	Zachary R Burns	50.00	Cleared	02/28/2014
18733	02/06/2014	Shopko	12.00	Outstanding	
18734	02/06/2014	Andrew Cooper	50.00	Outstanding	
18735	02/06/2014	Britain Nichole Sims	20.00	Cleared	02/28/2014
18736	02/06/2014	City Of Billings-c/o JoLynn Yerger	200.00	Cleared	02/28/2014
18737	02/06/2014	City of Billings	30.00	Cleared	02/28/2014
18738	02/06/2014	Crime Victim Compensation Program	25.00	Cleared	02/28/2014
18739	02/06/2014	Donna Forbes	50.00	Cleared	02/28/2014
18740	02/06/2014	Ervallynn Nomee	50.00	Outstanding	
18741	02/06/2014	First National Pawn	25.00	Cleared	02/28/2014
18742	02/06/2014	Hawk Whitt	375.00	Outstanding	
18743	02/06/2014	Hobby Lobby	50.00	Outstanding	
18744	02/06/2014	Jason Eugene Braley	50.00	Cleared	02/28/2014
18745	02/06/2014	Jason Romell Dix	50.00	Cleared	02/28/2014
18746	02/06/2014	Jesse Sanchez	250.00	Cleared	02/28/2014
18747	02/06/2014	June Ortman	50.00	Cleared	02/28/2014
18748	02/06/2014	Karen Gossett	50.00	Cleared	02/28/2014
18749	02/06/2014	Kathy Eder	170.00	Cleared	02/28/2014
18750	02/06/2014	Kristina Marie Bassinger	21.23	Cleared	02/28/2014
18751	02/06/2014	Lawrence James Bell	25.00	Cleared	02/28/2014
18752	02/06/2014	Madeleine M Degroat	270.00	Cleared	02/28/2014
18753	02/06/2014	Mandy Maxwell	50.00	Cleared	02/28/2014
18754	02/06/2014	Melissa Hoffman	50.00	Cleared	02/28/2014
18755	02/06/2014	Pete Portra	30.00	Cleared	02/28/2014
18756	02/06/2014	Rebecca Anderson	445.00	Cleared	02/28/2014
18757	02/06/2014	Richard James Brown	25.00	Cleared	02/28/2014
18758	02/06/2014	Robert Vogel	350.00	Cleared	02/28/2014

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18759	02/06/2014	Roberta Rimpe Johnstone	15.00	Cleared	02/28/2014
18760	02/06/2014	Scott Alexander Babbitt	116.25	Cleared	02/28/2014
18761	02/06/2014	Soco Marketing attn: Michelle Stocktin	50.00	Cleared	02/28/2014
18762	02/06/2014	Steven Edward Schlosser	110.00	Cleared	02/28/2014
18763	02/06/2014	Steven Ross Johnson	40.00	Cleared	02/28/2014
18764	02/06/2014	Tenille Dahlin	50.00	Cleared	02/28/2014
18765	02/06/2014	Terryl Matt	10.00	Cleared	02/28/2014
18766	02/06/2014	The Crystal	10.00	Outstanding	
18767	02/06/2014	Tyler Holliday	25.00	Cleared	02/28/2014
18768	02/06/2014	Tyler James Elm	210.00	Cleared	02/28/2014
18769	02/06/2014	Tyler James Elm	2000.00	Cleared	02/28/2014
18770	02/18/2014	Golden Recycling	100.00	Cleared	02/28/2014
18771	02/18/2014	Sears	19.37	Cleared	02/28/2014
18772	02/18/2014	South Forty	25.00	Outstanding	
18773	02/18/2014	Walmart	19.75	Outstanding	
18774	02/18/2014	Alexa Toree Kassedyne	119.00	Cleared	02/28/2014
18775	02/18/2014	Altimus Distributing	25.00	Cleared	02/28/2014
18776	02/18/2014	Amber Burnett Victoroff	50.00	Outstanding	
18777	02/18/2014	Andrew Clinton Selle	275.00	Cleared	02/28/2014
18778	02/18/2014	Antoinette Marie Brigham	445.00	Cleared	02/28/2014
18779	02/18/2014	Ashley B Johnson	1045.00	Cleared	02/28/2014
18780	02/18/2014	Ashlie Jade Stokke	305.31	Outstanding	
18781	02/18/2014	Assurant Health	55.00	Outstanding	
18782	02/18/2014	Audrey Worthington	1500.00	Cleared	02/28/2014
18783	02/18/2014	Barbara Powelson	50.00	Outstanding	
18784	02/18/2014	Becky Jo Johnson	595.00	Cleared	02/28/2014
18785	02/18/2014	Briana Lynn Milam	15.00	Cleared	02/28/2014
18786	02/18/2014	Bruce M Thomas	15.00	Cleared	02/28/2014
18787	02/18/2014	Camille Ellen Marie Curran	15.00	Cleared	02/28/2014
18788	02/18/2014	Christina Laroque	151.96	Outstanding	
18789	02/18/2014	City of Billings Animal Shelter	50.00	Outstanding	
18790	02/18/2014	Cody Harris	25.00	Outstanding	
18791	02/18/2014	Cody R Nafts	38.75	Outstanding	
18792	02/18/2014	Connie Goodbear	334.26	Cleared	02/28/2014
18793	02/18/2014	Crime Victim Compensation Program	25.00	Cleared	02/28/2014
18794	02/18/2014	Crime Victim Compensation Program	25.00	Cleared	02/28/2014

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18795	02/18/2014	Crime Victim Compensation Program	50.00	Cleared	02/28/2014
18796	02/18/2014	Dana Arron Acton	300.00	Cleared	02/28/2014
18797	02/18/2014	Daniel S Repka	25.00	Cleared	02/28/2014
18798	02/18/2014	Danielle Roberta Murillo	500.00	Cleared	02/28/2014
18799	02/18/2014	Deanna Falbo	435.00	Outstanding	
18800	02/18/2014	Don's Car Wash	50.00	Cleared	02/28/2014
18801	02/18/2014	Edward Eugene Hauber S	20.00	Outstanding	
18802	02/18/2014	Edward R Hawthorne	12.50	Outstanding	
18803	02/18/2014	Emery Charles Crookedarm	21.00	Outstanding	
18804	02/18/2014	Ervin Schwegert	100.00	Cleared	02/28/2014
18805	02/18/2014	Everitt Keith Hopper	200.00	Cleared	02/28/2014
18806	02/18/2014	Gerald Pena	25.00	Outstanding	
18807	02/18/2014	Hanan Alghareeb	1000.00	Cleared	02/28/2014
18808	02/18/2014	Holiday	25.00	Cleared	02/28/2014
18809	02/18/2014	Israel Gillette-Bulltail	200.00	Outstanding	
18810	02/18/2014	Jack Nelson Webb	545.00	Outstanding	
18811	02/18/2014	Joi Garza	285.00	Cleared	02/28/2014
18812	02/18/2014	Jonathan D King	155.00	Outstanding	
18813	02/18/2014	Keri Wilson	25.00	Outstanding	
18814	02/18/2014	Kevin Gillen	20.00	Cleared	02/28/2014
18815	02/18/2014	Kimberly Prill	720.00	Cleared	02/28/2014
18816	02/18/2014	Laura Michelle Gabaldon	25.00	Outstanding	
18817	02/18/2014	Lewis and Clark Hotel	70.00	Cleared	02/28/2014
18818	02/18/2014	Lonnie R Peterson	12.50	Cleared	02/28/2014
18819	02/18/2014	Mallory Elaine Keyes	25.00	Cleared	02/28/2014
18820	02/18/2014	Marvin Stanley Curtis	275.00	Outstanding	
18821	02/18/2014	Melanie Marie Cornell	50.00	Outstanding	
18822	02/18/2014	Monica Pyrzewski	905.00	Cleared	02/28/2014
18823	02/18/2014	NAPA Distribution Center Attn: Loren Zoë	50.00	Cleared	02/28/2014
18824	02/18/2014	Nicholas Hunter Anthony	425.00	Cleared	02/28/2014
18825	02/18/2014	Samantha Finch	335.00	Cleared	02/28/2014
18826	02/18/2014	Sarah Arp	720.00	Cleared	02/28/2014
18827	02/18/2014	Sears	50.00	Cleared	02/28/2014
18828	02/18/2014	Stacie M Warehime	25.00	Outstanding	
18829	02/18/2014	TJ Yzaguirre	50.00	Cleared	02/28/2014
18830	02/18/2014	Taylor Ita	25.00	Outstanding	

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18831	02/18/2014	Terri Lambrecht	29.00	Outstanding	
18832	02/18/2014	Tina Marie Kern	25.00	Outstanding	
18833	02/18/2014	Tom Cummings	100.00	Cleared	02/28/2014
18834	02/18/2014	Vicky Sticka	50.00	Cleared	02/28/2014
18835	02/18/2014	Walmart - Helghts	25.00	Outstanding	
18836	02/18/2014	Western Security Bank	150.00	Outstanding	
18837	02/18/2014	William H Pittcock III	50.00	Cleared	02/28/2014
18838	02/18/2014	William H Pittcock III	140.00	Cleared	02/28/2014
18839	02/21/2014	Community Solutions	50.00	Cleared	02/28/2014
18840	02/21/2014	Sears	25.00	Cleared	02/28/2014
18841	02/21/2014	Walmart	25.00	Outstanding	
18842	02/21/2014	BMC Treatment Court	50.00	Outstanding	
18843	02/21/2014	Big Horn Resort	50.00	Cleared	02/28/2014
18844	02/21/2014	City Of Billings - Street/Traffic Dept	100.00	Outstanding	
18845	02/21/2014	City Of Billings-c/o JoLynn Yerger	20.00	Cleared	02/28/2014
18846	02/21/2014	Daniel Dieffenbacher	720.00	Cleared	02/28/2014
18847	02/21/2014	Dave Welch	50.00	Outstanding	
18848	02/21/2014	Dawn Davidson	177.05	Cleared	02/28/2014
18849	02/21/2014	First National Pawn	25.00	Cleared	02/28/2014
18850	02/21/2014	Greg Gordon	50.00	Outstanding	
18851	02/21/2014	Jennifer Jill Vasseur	100.00	Outstanding	
18852	02/21/2014	John Henry Johnson	1500.00	Cleared	02/28/2014
18853	02/21/2014	Karen Geraldine Zaso	20.00	Outstanding	
18854	02/21/2014	Mary Valley	25.00	Cleared	02/28/2014
18855	02/21/2014	Natasha Davis	725.00	Outstanding	
18856	02/21/2014	Paul Rosales	50.00	Outstanding	
18857	02/21/2014	Rita Brawner Opie	720.00	Outstanding	
18858	02/21/2014	Scott Collins	50.00	Outstanding	
18859	02/21/2014	Tami Lynn Trottler	110.00	Outstanding	
18860	02/21/2014	Target	50.00	Outstanding	
18861	02/21/2014	Target Target	20.00	Cleared	02/28/2014
18862	02/21/2014	Westley Fuchs	200.00	Cleared	02/28/2014
18863	02/28/2014	First Interstate Bank	50.00	Outstanding	
18864	02/28/2014	State Farm Insurance	29.59	Outstanding	
18865	02/28/2014	Yellowstone Valley Animal Shelter	50.00	Outstanding	
18866	02/28/2014	Amber Burnett Victoroff	56.74	Outstanding	

Billings Municipal Court

Check Register

Bank: US BANK - Account: 150095602101

Date Range: From 01/01/2014 to 03/31/2014

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
18867	02/28/2014	Beth Jones	50.00	Outstanding	
18868	02/28/2014	Billings Parks, Recreation and Land	25.00	Outstanding	
18869	02/28/2014	Billings School District #2	50.00	Outstanding	
18870	02/28/2014	Carie Kosel	25.00	Outstanding	
18871	02/28/2014	Carol Ann Laforge	50.00	Outstanding	
18872	02/28/2014	Chad Morrison	50.00	Outstanding	
18873	02/28/2014	City Treasurer	172284.24	Outstanding	
18874	02/28/2014	Crime Victim Compensation Program	230.00	Outstanding	
18875	02/28/2014	Dale Joseph Shirek	375.00	Outstanding	
18876	02/28/2014	Daniel Blevins	50.00	Outstanding	
18877	02/28/2014	Elizabeth Barrett	25.00	Outstanding	
18878	02/28/2014	First Interstate Bank Attn: Brian Brown	25.00	Outstanding	
18879	02/28/2014	Greg & Lani Monical	50.00	Outstanding	
18880	02/28/2014	Hobby Lobby	50.00	Outstanding	
18881	02/28/2014	James Novotny	20.41	Outstanding	
18882	02/28/2014	Jarrett Wanner	100.00	Outstanding	
18883	02/28/2014	Jennifer Anne Abfalder	25.00	Outstanding	
18884	02/28/2014	Jin Young Burns	5.00	Outstanding	
18885	02/28/2014	John Hogenson	500.00	Outstanding	
18886	02/28/2014	Josue Antonio Cruz	570.00	Outstanding	
18887	02/28/2014	Kevin Gillen	20.00	Outstanding	
18888	02/28/2014	Krystal Anne Amestoy	1000.00	Outstanding	
18889	02/28/2014	Lauren Dionne	230.00	Outstanding	
18890	02/28/2014	Leanne Yucha	50.00	Outstanding	
18891	02/28/2014	Leonard E Kenney	40.00	Outstanding	
18892	02/28/2014	Michael Jr Chavez	1000.00	Outstanding	
18893	02/28/2014	Michael Powell Bing	445.00	Outstanding	
18894	02/28/2014	Michelle Wade	275.00	Outstanding	
18895	02/28/2014	Municipal Services Bureau	11332.97	Outstanding	
18896	02/28/2014	Natasha Freeman-batt	25.00	Outstanding	
18897	02/28/2014	Northwest Pawn	50.00	Outstanding	
18898	02/28/2014	Robert A Spadt Jr	50.00	Outstanding	
18899	02/28/2014	Robin Dildine	50.00	Outstanding	
18900	02/28/2014	Stadium Club	50.00	Outstanding	
18901	02/28/2014	Tom Cummings	100.00	Outstanding	
18902	02/28/2014	Walmart	50.00	Outstanding	

Check Register

Bank: US BANK - Account: 150095602101

Date Range: From 01/01/2014 to 03/31/2014

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
18903	02/28/2014	Walter, Jade	1000.00	Outstanding	
18904	02/28/2014	Yellowstone County Treasurer	10633.68	Outstanding	
18905	03/07/2014	Albertsons	50.00	Outstanding	
18906	03/07/2014	CASH KING PAWN	175.00	Outstanding	
18907	03/07/2014	Hooligan's	77.50	Outstanding	
18908	03/07/2014	K-Mart	50.00	Outstanding	
18909	03/07/2014	Office Max	50.00	Outstanding	
18910	03/07/2014	Sears	50.00	Outstanding	
18911	03/07/2014	Sears	55.65	Outstanding	
18912	03/07/2014	St. Vincent's Healthcare	100.00	Outstanding	
18913	03/07/2014	State Farm	50.00	Outstanding	
18914	03/07/2014	Walmart	50.00	Outstanding	
18915	03/07/2014	Amanda Jane Dobson	500.00	Outstanding	
18916	03/07/2014	Andrew Cooper	50.00	Outstanding	
18917	03/07/2014	Annette Larson	568.05	Outstanding	
18918	03/07/2014	Anthony Dean	520.00	Outstanding	
18919	03/07/2014	Billings Clinic	12.95	Outstanding	
18920	03/07/2014	City of Billings	100.00	Outstanding	
18921	03/07/2014	City of Billings Animal Shelter	50.00	Outstanding	
18922	03/07/2014	Cody Harris	25.00	Outstanding	
18923	03/07/2014	Crime Victim Compensation Program	50.00	Outstanding	
18924	03/07/2014	Crime Victim Compensation Program	50.00	Outstanding	
18925	03/07/2014	Crime Victim Compensation Program	100.00	Outstanding	
18926	03/07/2014	Dayne Michael Kocher	80.00	Outstanding	
18927	03/07/2014	Geoff Bittner	45.00	Outstanding	
18928	03/07/2014	J.C. Penny	50.00	Outstanding	
18929	03/07/2014	Jeremiah Toavs	50.00	Outstanding	
18930	03/07/2014	Jim & Joni Rains	50.00	Outstanding	
18931	03/07/2014	Julie Sullivan	50.00	Outstanding	
18932	03/07/2014	June Ortman	50.00	Outstanding	
18933	03/07/2014	Karen Gossett	50.00	Outstanding	
18934	03/07/2014	Kathy Eder	170.00	Outstanding	
18935	03/07/2014	Keri Lynn Siewert	100.00	Outstanding	
18936	03/07/2014	Ladonna Sanderson	25.00	Outstanding	
18937	03/07/2014	Laura Michelle Gabaldon	25.00	Outstanding	
18938	03/07/2014	Lawrence James Bell	50.00	Outstanding	

Check Register

Bank: US BANK - Account: 150095602101

Date Range: From 01/01/2014 to 03/31/2014

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
18939	03/07/2014	Les Benner	50.00	Outstanding	
18940	03/07/2014	Lonnie R Peterson	25.00	Outstanding	
18941	03/07/2014	Margaret Racheal Romero	60.00	Outstanding	
18942	03/07/2014	Mary Valley	50.00	Outstanding	
18943	03/07/2014	Maynard Cellmer	500.00	Outstanding	
18944	03/07/2014	Melanie Marie Cornell	50.00	Outstanding	
18945	03/07/2014	Melissa Hoffman	50.00	Outstanding	
18946	03/07/2014	Memri Spottedelk	50.00	Outstanding	
18947	03/07/2014	Rainbow Property Management	10.86	Outstanding	
18948	03/07/2014	Reece Kalfell	50.00	Outstanding	
18949	03/07/2014	Rosa Chase	250.00	Outstanding	
18950	03/07/2014	Rosalind Brush	25.00	Outstanding	
18951	03/07/2014	Shawna Coleman	40.00	Outstanding	
18952	03/07/2014	Steven Ross Johnson	50.00	Outstanding	
18953	03/07/2014	Taylor Ita	25.00	Outstanding	
18954	03/07/2014	Tenille Dahlin	25.00	Outstanding	
18955	03/07/2014	Thomas Paul Kosche	50.00	Outstanding	
18956	03/07/2014	Wendi Noelle Largent	100.00	Outstanding	
18957	03/07/2014	Westley Fuchs	200.00	Outstanding	
18958	03/07/2014	William Cunningham	195.00	Outstanding	
18959	03/07/2014	Zachary R Burns	50.00	Outstanding	
18960	03/14/2014	Northwestern Energy	100.00	Voided	
18961	03/14/2014	State Farm	50.00	Voided	
18962	03/14/2014	Amy Godwin	50.00	Voided	
18963	03/14/2014	Ari Greenberg	300.00	Voided	
18964	03/14/2014	Big Bear	24.00	Voided	
18965	03/14/2014	Chad King	195.00	Voided	
18966	03/14/2014	Cierra Marie Powell	15.00	Voided	
18967	03/14/2014	City Of Billings-c/o JoLynn Yerger	100.00	Voided	
18968	03/14/2014	Crime Victim Compensation Program	360.93	Voided	
18969	03/14/2014	Daniel Paul Gurney	15.00	Voided	
18970	03/14/2014	Donna Forbes	50.00	Voided	
18971	03/14/2014	Ervallynn Nomee	50.00	Voided	
18972	03/14/2014	Gary Jaymie Johnson	500.00	Voided	
18973	03/14/2014	Ginnie Burgess	25.00	Voided	
18974	03/14/2014	Joanne Rock Above	50.00	Voided	

Check Register

Bank: US BANK - Account: 150095602101

Date Range: From 01/01/2014 to 03/31/2014

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
18975	03/14/2014	Jordon Leslie Mordhorst	195.00	Voided	
18976	03/14/2014	Katreena White	84.00	Voided	
18977	03/14/2014	Keri Wilson	50.00	Voided	
18978	03/14/2014	Mallory Elaine Keyes	50.00	Voided	
18979	03/14/2014	Nona Main	422.48	Voided	
18980	03/14/2014	Saree Miller Couture	510.00	Voided	
18981	03/14/2014	Sharon Kukowski	100.00	Voided	
18982	03/14/2014	Soco Marketing attn: Michelle Stocktin	100.00	Voided	
18983	03/14/2014	Sue Holman	195.00	Voided	
18984	03/14/2014	Target AP Recovery - (TK-2013-7412)	50.00	Voided	
18985	03/14/2014	Tina Marie Tousley	500.00	Voided	
18986	03/14/2014	Tyler Holliday	25.00	Voided	
18987	03/14/2014	Northwestern Energy	100.00	Voided	
18988	03/14/2014	State Farm	50.00	Voided	
18989	03/14/2014	Amy Godwin	50.00	Voided	
18990	03/14/2014	Ari Greenberg	300.00	Voided	
18991	03/14/2014	Big Bear	24.00	Voided	
18992	03/14/2014	Chad King	195.00	Voided	
18993	03/14/2014	Cierra Marie Powell	15.00	Voided	
18994	03/14/2014	City Of Billings-c/o JoLynn Yerger	100.00	Voided	
18995	03/14/2014	Crime Victim Compensation Program	360.93	Voided	
18996	03/14/2014	Daniel Paul Gurney	15.00	Voided	
18997	03/14/2014	Donna Forbes	50.00	Voided	
18998	03/14/2014	Ervallynn Nomee	50.00	Voided	
18999	03/14/2014	Gary Jaymie Johnson	500.00	Voided	
19000	03/14/2014	Ginnie Burgess	25.00	Voided	
19001	03/14/2014	Joanne Rock Above	50.00	Voided	
19002	03/14/2014	Jordon Leslie Mordhorst	195.00	Voided	
19003	03/14/2014	Katreena White	84.00	Voided	
19004	03/14/2014	Keri Wilson	50.00	Voided	
19005	03/14/2014	Mallory Elaine Keyes	50.00	Voided	
19006	03/14/2014	Nona Main	422.48	Voided	
19007	03/14/2014	Saree Miller Couture	510.00	Voided	
19008	03/14/2014	Sharon Kukowski	100.00	Voided	
19009	03/14/2014	Soco Marketing attn: Michelle Stocktin	100.00	Voided	
19010	03/14/2014	Sue Holman	195.00	Voided	

Check Register

Bank: US BANK - Account: 150095602101

Date Range: From 01/01/2014 to 03/31/2014

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
19011	03/14/2014	Target AP Recovery - (TK-2013-7412)	50.00	Voided	
19012	03/14/2014	Target AP Recovery - (TK-2013-7412)	50.00	Voided	
19013	03/14/2014	Tina Marie Tousley	500.00	Voided	
19014	03/14/2014	Tyler Holliday	25.00	Voided	
19015	03/14/2014	Northwestern Energy	100.00	Voided	
19016	03/14/2014	State Farm	50.00	Voided	
19017	03/14/2014	Amy Godwin	50.00	Voided	
19018	03/14/2014	Ari Greenberg	300.00	Voided	
19019	03/14/2014	Big Bear	24.00	Voided	
19020	03/14/2014	Chad King	195.00	Voided	
19021	03/14/2014	Cierra Marie Powell	15.00	Voided	
19022	03/14/2014	City Of Billings-c/o JoLynn Yerger	100.00	Voided	
19023	03/14/2014	Crime Victim Compensation Program	360.93	Voided	
19024	03/14/2014	Daniel Paul Gurney	15.00	Voided	
19025	03/14/2014	Donna Forbes	50.00	Outstanding	
19026	03/14/2014	Ervallynn Nomee	50.00	Outstanding	
19027	03/14/2014	Gary Jaymie Johnson	500.00	Outstanding	
19028	03/14/2014	Ginnie Burgess	25.00	Outstanding	
19029	03/14/2014	Joanne Rock Above	50.00	Outstanding	
19030	03/14/2014	Jordon Leslie Mordhorst	195.00	Outstanding	
19031	03/14/2014	Katreena White	84.00	Outstanding	
19032	03/14/2014	Keri Wilson	50.00	Outstanding	
19033	03/14/2014	Mallory Elaine Keyes	50.00	Outstanding	
19034	03/14/2014	Nona Main	422.48	Outstanding	
19035	03/14/2014	Saree Miller Couture	510.00	Outstanding	
19036	03/14/2014	Sharon Kukowski	100.00	Outstanding	
19037	03/14/2014	Soco Marketing attn: Michelle Stocktin	100.00	Outstanding	
19038	03/14/2014	Sue Holman	195.00	Outstanding	
19039	03/14/2014	Target AP Recovery - (TK-2013-7412)	50.00	Outstanding	
19040	03/14/2014	Tina Marie Tousley	500.00	Outstanding	
19041	03/14/2014	Tyler Holliday	25.00	Outstanding	
19042	03/14/2014	Northwestern Energy	100.00	Outstanding	
19043	03/14/2014	State Farm	50.00	Outstanding	
19044	03/14/2014	Amy Godwin	50.00	Outstanding	
19045	03/14/2014	Ari Greenberg	300.00	Outstanding	
19046	03/14/2014	Big Bear	24.00	Outstanding	

Check Register

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Date Range: From 01/01/2014 to 03/31/2014

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
19047	03/14/2014	Chad King	195.00	Outstanding	
19048	03/14/2014	Cierra Marie Powell	15.00	Outstanding	
19049	03/14/2014	City Of Billings-c/o JoLynn Yerger	100.00	Outstanding	
19050	03/14/2014	Crime Victim Compensation Program	360.93	Outstanding	
19051	03/14/2014	Daniel Paul Gurney	15.00	Outstanding	
19052	03/21/2014	Community Solutions	50.00	Outstanding	
19053	03/21/2014	Holiday	47.02	Outstanding	
19054	03/21/2014	Sears	50.00	Outstanding	
19055	03/21/2014	Shopko	25.00	Outstanding	
19056	03/21/2014	South Forty	25.00	Outstanding	
19057	03/21/2014	Andrew R Carver	640.00	Outstanding	
19058	03/21/2014	Assurant Health	55.00	Outstanding	
19059	03/21/2014	Big Horn Resort	50.00	Outstanding	
19060	03/21/2014	Billings Parks, Recreation and Land	25.00	Outstanding	
19061	03/21/2014	Cherish Soundingsides	277.38	Outstanding	
19062	03/21/2014	City Of Billings-c/o JoLynn Yerger	20.00	Outstanding	
19063	03/21/2014	City Of Billings-c/o JoLynn Yerger	400.00	Outstanding	
19064	03/21/2014	Corinne Daley	50.00	Outstanding	
19065	03/21/2014	Crime Victim Compensation Program	25.00	Outstanding	
19066	03/21/2014	Crime Victim Compensation Program	25.00	Outstanding	
19067	03/21/2014	Crime Victim Compensation Program	50.00	Outstanding	
19068	03/21/2014	Crime Victim Compensation Program	50.00	Outstanding	
19069	03/21/2014	Dana Arron Acton	50.00	Outstanding	
19070	03/21/2014	First Interstate Bank Attn: Brian Brown	25.00	Outstanding	
19071	03/21/2014	First National Pawn	25.00	Outstanding	
19072	03/21/2014	First National Pawn	50.00	Outstanding	
19073	03/21/2014	Greg Gordon	100.00	Outstanding	
19074	03/21/2014	Jacob Brotzler	50.00	Outstanding	
19075	03/21/2014	James Novotny	50.00	Outstanding	
19076	03/21/2014	Karen Geraldine Zaso	20.00	Outstanding	
19077	03/21/2014	Kasie Eldridge	50.00	Outstanding	
19078	03/21/2014	Katrina Nygaard	1140.00	Outstanding	
19079	03/21/2014	Mandy Maxwell	50.00	Outstanding	
19080	03/21/2014	Michelle Lamere	67.08	Outstanding	
19081	03/21/2014	Parkway Motel	125.00	Outstanding	
19082	03/21/2014	Paul Rosales	50.00	Outstanding	

Check Register

Bank: US BANK - Account: 150095602101

Date Range: From 01/01/2014 to 03/31/2014

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
19083	03/21/2014	Robin Dildine	44.00	Outstanding	
19084	03/21/2014	Roger Hill	50.00	Outstanding	
19085	03/21/2014	Scott Collins	300.00	Outstanding	
19086	03/21/2014	Sears	100.00	Outstanding	
19087	03/21/2014	Stacie M Warehime	25.00	Outstanding	
19088	03/21/2014	Ultra Tanning	300.00	Outstanding	
19089	03/21/2014	Walmart - Heights	42.64	Outstanding	
19090	03/26/2014	Yellowstone County Justice Court	820.00	Outstanding	
19091	03/28/2014	EXPRESS PAWN	122.54	Outstanding	
19092	03/28/2014	First Interstate Bank	50.00	Outstanding	
19093	03/28/2014	Yellowstone Valley Animal Shelter	50.00	Outstanding	
19094	03/28/2014	Alicia Lee	1045.00	Outstanding	
19095	03/28/2014	Anthony A. Halsne	1500.00	Outstanding	
19096	03/28/2014	Ashley Buyse	50.00	Outstanding	
19097	03/28/2014	Baltazar Salazar	195.00	Outstanding	
19098	03/28/2014	Billings School District #2	50.00	Outstanding	
19099	03/28/2014	Brian C. Wegner	500.00	Outstanding	
19100	03/28/2014	Carie Kosel	175.00	Outstanding	
19101	03/28/2014	Carol Ann Laforge	50.00	Outstanding	
19102	03/28/2014	Chad Morrison	50.00	Outstanding	
19103	03/28/2014	City Treasurer	156879.46	Outstanding	
19104	03/28/2014	Crime Victim Compensation Program	230.00	Outstanding	
19105	03/28/2014	Donald Kolstad	870.00	Outstanding	
19106	03/28/2014	Elizabeth Barrett	30.00	Outstanding	
19107	03/28/2014	Express Pawn	200.00	Outstanding	
19108	03/28/2014	Felicia Myers	275.00	Outstanding	
19109	03/28/2014	First National Pawn	452.46	Outstanding	
19110	03/28/2014	Golden Gun	72.00	Outstanding	
19111	03/28/2014	Greg & Lani Monical	50.00	Outstanding	
19112	03/28/2014	Gregory Ness	1000.00	Outstanding	
19113	03/28/2014	Holiday Store	240.00	Outstanding	
19114	03/28/2014	Jack Ross	25.00	Outstanding	
19115	03/28/2014	James A Murphy	870.00	Outstanding	
19116	03/28/2014	Jarrett Wanner	100.00	Outstanding	
19117	03/28/2014	Jennifer Anne Abfalder	50.00	Outstanding	
19118	03/28/2014	Kevin Andrew Jr Sparrow	1000.00	Outstanding	

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Date Range: From 01/01/2014 to 03/31/2014

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
19119	03/28/2014	Kevin Gillen	20.00	Outstanding	
19120	03/28/2014	Leanne Yucha	50.00	Outstanding	
19121	03/28/2014	Luis hernandez	1485.00	Outstanding	
19122	03/28/2014	Municipal Services Bureau	14251.84	Outstanding	
19123	03/28/2014	Nadine Theboy	50.00	Outstanding	
19124	03/28/2014	Natasha Freeman-batt	25.00	Outstanding	
19125	03/28/2014	Northwest Pawn	50.00	Outstanding	
19126	03/28/2014	Ronald Harriss	50.00	Outstanding	
19127	03/28/2014	Roy D Kessler	50.00	Outstanding	
19128	03/28/2014	Savannah Miller	150.00	Outstanding	
19129	03/28/2014	Scott Edwards Lillie	5.00	Outstanding	
19130	03/28/2014	Scott Edwards Lillie	60.00	Outstanding	
19131	03/28/2014	St. Vincent Healthcare	50.00	Outstanding	
19132	03/28/2014	Stadium Club	70.00	Outstanding	
19133	03/28/2014	Tim R Howe	100.00	Outstanding	
19134	03/28/2014	Troy Alan Brumley	590.00	Outstanding	
19135	03/28/2014	Western Pawn	697.00	Outstanding	
19136	03/28/2014	Yellowstone County Treasurer	10220.95	Outstanding	

Number checks: 594

Total

721897.37

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Zone Change 919 - Public Hearing and 1st reading

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

This is a zone change request from Residential 6,000 (R-60) to Residential Manufactured Home (RMH) on a 7,500 square foot parcel described as Lots 53 & 54, Block 2, North Park Subdivision. The property has one manufactured home recently placed on the property and previously had two manufactured homes. The property is owned by William Saunders, III. A pre-application meeting was held on February 24, 2014 and the meeting notes are included as Attachment C. The Zoning Commission conducted a public hearing on April 1, 2014 and is recommending denial of the request on a 5-0 vote based on the findings of the 10 criteria for zone changes.

ALTERNATIVES ANALYZED

State law at Section 76-2-304, MCA, requires that all zone changes be reviewed in accordance with 10 criteria. Using the 10 criteria to determine the appropriateness of the zone change request, the City Council may:

1. Approve the zone change request
2. Deny the zone change request
3. Allow withdrawal of the application
4. Delay action for up to thirty (30) days

FINANCIAL IMPACT

There should be no financial impact to the city to either approve or deny the proposed zone change. If the zone change is denied, the owner will need to remove the manufactured home from the property and services will be disconnected.

BACKGROUND

The applicant is requesting to rezone a 7,500 square foot parcel described as Lots 53 & 54, Block 2 of North Park Subdivision from R-60 to RMH. The current owner purchased the property in 2001 and it had 2 manufactured homes on the property at the time. The manufactured homes deteriorated over a number of years and were subsequently removed in 2009 and 2010. The property had been vacant since 2010. The owner was not aware of the zoning restrictions on the property that required him to replace the removed manufactured homes within 1 year to maintain its legal nonconforming use. In December of 2013, the owner requested and received an electrical permit to re-activate a manufactured home power supply on the property. He subsequently applied for and received a permit to install a new natural gas line and street opening permit for its installation. The issuance of these permits does not require the approval of staff from the Planning Division, although it is good practice for the approving agencies for the electrical and gas permits to check on zoning compliance before permit issuance. Planning Division staff in this case was not consulted.

In January 2014, the Code Enforcement Division staff received a complaint from a neighbor regarding the placement of a manufactured home on the property. The owner was contacted regarding the zoning regulations and the lapse of the legal nonconforming use. The owner did not want to remove the manufactured home. He was advised of the alternative to apply for a zone change to allow the manufactured home to remain on the property. The owner was also advised the property can only have 1 manufactured home and that if the zoning were approved, the manufactured home would have to be moved to meet the required setbacks to the front, rear and side property lines. If the rezoning request is not approved, the Code Enforcement Division staff will work with the owner to have the manufactured home removed in a timely manner.

The Planning Division staff assisted the applicant with the zone change process including attendance at the required pre-application neighborhood meeting. The meeting was held on February 24, 2014 and was attended by John Armstrong, Jim Armstrong, Carol Moore, Valorie Griffith and John Griffith. Nicole Cromwell and Candi Millar attended as representatives of the Planning Division and Tanya Punt attended as a representative of the Code Enforcement Division. Candi Millar provided a brief explanation of the history of the property and the permits that were erroneously issued by the City. Nicole Cromwell described the zone change process and the opportunities for surrounding owners and interested property owners to submit testimony to the Zoning Commission and City Council. John Armstrong and John Griffith voiced objections to the proposed zone change and stated the proposal was not in character with the North Park neighborhood and neighborhood plan. Mr. Griffith stated his home at the top of N 15th Street was appraised several years ago and the appraiser significantly reduced the appraised value due to the mobile homes in the neighborhood. Mr. Armstrong was provided with information on how a valid protest against the zone change might be submitted. A valid protest of the zone change would require the City Council to vote by a 2/3 majority to approve the request. The pre-application meeting notes are in Attachment C.

The property is within the North Park Neighborhood Plan area. This neighborhood plan was adopted into the 2008 Growth Policy for the City of Billings. The Growth Policy and the neighborhood plan are guiding documents and have no regulatory effect on their own. The policies and plans inform and guide decisions on zoning, land uses, subdivisions and development in areas of the City and County. The North Park Neighborhood Plan has a land use goal of preserving the residential character of the area, ensuring adequate off-street parking for new development, improving pedestrian and neighborhood safety and encouraging more affordable housing options in the area. The age of homes on N 15th Street ranges from 1906 to 1971 and assessed building values range from \$112,000 down to \$26,000. Eleven homes were built between 1906 and 1939, 10 more during the 1940s, four in the 1950s and two after 1960. No new homes have been constructed in this neighborhood since 1971. The 2008 update to the North Park Neighborhood Plan noted the neighborhood had lost housing units in the previous decade and older residents seemed to be moving out of the area. In addition, 75% of the housing units were renter-occupied, and households tended to be smaller than the city average.

The proposed zoning and existing zoning are residential and neither allow commercial uses of the property. The significant difference between R-60 and RMH is the type of construction for dwellings on the property. The RMH zone allows manufactured homes of any year to be placed on the property. A manufactured home is built to a Housing and Urban Development (HUD) code and is not built to the same standard as a site-built home. The RMH zone also allows modular factory-built dwellings and site-built homes. Both of these structures are built to the residential building code adopted by the city. Staff consulted with a local appraiser concerning the possible reduction in surrounding site-built home values if manufactured homes existed or

were allowed to exist in the neighborhood. The appraiser stated in some cases “external obsolescence” may affect appraised property value but this is not related to the type of home construction. He stated external factors mainly include poor property maintenance in the neighborhood or nearby commercial or industrial uses. For example, a backyard that is full of junk and debris adjacent to the home appraised may have a reduction in value due to this “external obsolescence”, regardless of the type of home constructed on the adjacent property. The appraiser stated it is not common to reduce an appraised value based on manufactured homes in the area.

The property has access to N 15th Street, a local residential street. There is on-street parking but there are no existing sidewalks or street lights on N 15th Street. The property has off-street parking for at least two vehicles, the minimum code requirement. There should be no impact on surrounding traffic patterns or pedestrian safety.

The proposed RMH zone requires a maximum building height of 34 feet and a front and rear property line minimum setback of 20 feet. The manufactured home does not currently meet the required front setback and likely does not meet the required 8 foot side setback. If the zoning is approved, the manufactured home will need to be re-set to meet these setbacks. The current R-60 zoning allows a 15 foot front setback. The maximum lot coverage in the R-60 zone is 40% and the maximum lot coverage in the RMH zone is 30%.

STAKEHOLDERS

The Zoning Commission conducted a public hearing on April 1, 2014 and received the staff report and recommendation. The Zoning Commission received testimony from the applicant, William R. Saunders, III. The Zoning Commission received testimony in opposition to the request from John Armstrong of 903 N 18th Street, Carol Moore of 615 N 15th Street, J.D. Kober of 2213 Hyacinth Drive, Valorie Griffith of 809 N 15th Street and Emilio Campos of 1448 Granite Avenue. Mr. Kober and Mr. Campos own several rental properties in the neighborhood.

Mr. Saunders, III, stated he has owned the property since 2001 as an investment property. He testified the manufactured homes on the property when he purchased the lot 13 years ago were older and run down. He stated eventually the homes were no longer habitable and he hired someone to remove them in 2009 and 2010. He stated it was never his intent to put another manufactured home on the property and that he was unaware of the need to place another manufactured home on the property within one year. He stated his sister recently became a single mother with two children and needed an affordable rental home. His mother and her significant other decided to assist his sister by purchasing a manufactured home for her. His mother asked if he would be willing to allow his sister to live on his property rent-free and he agreed as long as his sister and mother took care of the permitting and utilities for placing the manufactured home. He stated this is not a permanent solution for his sister but a temporary situation until she no longer needs to live in the manufactured home. He testified he would remove the manufactured when his sister no longer needs to live there. He stated regardless of the decision on the zone change he will continue to own the property as an investment and will eventually build a site-built home or duplex on the property.

Mr. John Armstrong testified in opposition to the request. He stated he was involved in the development and adoption of the North Park Neighborhood Plan and he disagreed with staff the zone change is conforming with that plan. He stated there are many ways this zone change goes against the plan goals including 1) ensuring North Park residents have an active role in any zoning requests; 2) that land use decisions increase pride in the neighborhood; and 3) increase and promote home ownership in the neighborhood. He stated he has gathered

signatures from 62% of the property owners within 150 feet that are opposed to the zone change. He stated he has also gathered many more signatures from property owners with parcels more than 150 feet from Mr. Saunders lots. He stated he has also received a letter from the B.I.R.D in opposition to the request. He stated Mr. Saunders property is not well maintained and provided recent pictures of the back of the lot taken from alley. He stated Mr. Saunders had 1 year to bring in another manufactured home and this zone change should not facilitate the placement of another manufactured home in the neighborhood. He stated it has been a lot work for the neighborhood to mount opposition to this request.

Ms. Carol Moore testified in opposition to the zone change. She stated approving the zone change would set a bad precedent in the neighborhood. She stated the zone change would be rewarding Mr. Saunders for doing something against the zoning rules. She stated most of the neighbors are opposed to the zone change.

Mr. J.D. Kober testified in opposition. He stated he owns several rental properties in North Park and has been active with the task force in the past. He stated he has worked hard to improve his rentals. He testified he is opposed to any manufactured home on this property.

Ms. Valorie Griffith testified in opposition. She stated Mr. Saunders has shown a disregard for the neighborhood since the day he bought the property. She stated the manufactured homes that used to be on the lot always had a lot of trash in the yard, junk vehicles and were unsecured and vacant for many months before the city finally forced Mr. Saunders to get them off the property. She stated the neighborhood has tried to improve over the years and placement of the manufactured home by Mr. Saunders was circumventing the law for his own benefit. She urged the Zoning Commission to deny the zone change. She stated once before the city allowed a manufactured home on property at 717 N 15th and the owner promised it was a temporary situation and he would remove it when his relative moved out. She stated the relative has been gone for many years and the manufactured home is still there.

Mr. Emilio Campos testified in opposition. He stated the North Park neighborhood has been improving in recent years and the zone change would not help this improving trend. He stated manufactured homes tend to deteriorate faster than other homes and the renters tend not to care as much about the property or their neighbors.

In response to questions from the audience and the Zoning Commission, Mr. Saunders stated he was not involved in the permitting or purchasing of the manufactured home so he does not know its date of construction or its size. Mr. Saunders also stated he did not install the mailboxes but his sister or mother would have so his sister could get mail. Mr. Saunders reiterated his desire to help his sister with her housing issues and his intent to remove the manufactured home when she no longer needs to live there. He stated he agrees with some of the testimony regarding the prior manufactured homes and that is why he had them removed in 2009 and 2010.

The Zoning Commission closed the public hearing. Member Dan Wagner made a motion to recommend denial of the zone change based on finding the proposed zoning inconsistent with the North Park Neighborhood Plan goal of increasing home ownership, neighborhood pride, and increasing public safety. The motion was seconded by Dennis Ulvestad. Mr. Wagner stated he understood the error the owner made was not intentional but the city should not change a zoning plan in place since 1972 to restore an owner's prior nonconforming use. Mr. Wagner stated in his experience as a professional real estate broker, manufactured homes do not add value to neighborhoods and can change the character of a street or block. He stated the existing

R-60 would be a better zoning and use of the property and in character with the improving nature of the area. Mr. Wagner also stated he believes the manufactured home would have negative market effect on the area. Mr. Ulvestad stated while he understood the situation of the owner and it was unfortunate, the Zoning Commission should look at the character of the whole area and make decisions based on the criteria. Chairman Dailey stated the application has received a lot of opposition and he does not believe the zone change will be conforming with the neighborhood plan. Chairman Dailey explained the process as the application moves forward to the City Council on April 28.

The Zoning Commission voted 5 in favor and none opposed to the motion to recommend denial of the zone change based on the findings as stated by members Dan Wagner and Dennis Ulvestad.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

The Planning Division reviewed the application and recommended approval to the Zoning Commission based on staff's findings of the ten (10) criteria for zone changes. The Zoning Commission did not concur with the staff recommendation or findings. The Planning Division recommended approval because of its location in an area of similar single family residences including manufactured homes and site-built homes. The staff found the zone change should have no effect on transportation or pedestrian safety. The staff determined there are surrounding properties with manufactured homes although the zoning is primarily R-60 and the manufactured homes were either legal and conforming or legal and nonconforming to the zoning. The staff determined the proposed zone change was consistent with the 2008 Growth Policy which encourages predictable land use decisions that are compatible with neighborhood character and land use patterns.

The Zoning Commission, however, did not concur with these findings. The Zoning Commission found the proposed RMH zoning to be inconsistent with the neighborhood character and inconsistent with the North Park Neighborhood Plan goals of increasing pride and good property maintenance in the area. The Zoning Commission found the existing zoning of R-60 to be the preferred and most prevalent zoning in the neighborhood despite the existence of legal nonconforming manufactured homes in the area. The Zoning Commission is recommending denial of the zone change on a 5-0 vote based on their findings of the 10 criteria for zone changes.

Prior to any decision on the proposed zone change the City Council shall consider the findings of the Zoning Commission as follows:

1. Is the new zoning designed in accordance with the Growth Policy?

The proposed zone change is inconsistent with the following goals of the Growth Policy: Predictable land use decisions that are consistent with neighborhood character and land use patterns. (Land Use Element Goal, page 6)

The proposed zoning would permit the manufactured home placed on the property in January to remain in place. The neighborhood character is primarily site-built homes with very few manufactured homes. Most of those manufactured homes are legal nonconforming uses in the area and may be replaced in the future with site-built homes. The owner of this property did not act to protect his legal nonconforming use within the 1 year time limit.

The goals of the North Park Neighborhood Plan encourage increasing home ownership in North Park and the manufactured home is not owned by the resident but is rented. The neighborhood plan encourages increasing pride in the neighborhood and rental homes tend to decrease in

value and do not encourage community cohesiveness.

Preserve the residential character of the North Park neighborhood, increase off-street parking, pedestrian safety and public safety in the area. (Land Use Goal, NP Neighborhood Plan 2008). The 2008 North Park Neighborhood Plan emphasized the need to increase the number of affordable housing units, home ownership and increase neighborhood pride and quality of life. The proposed zoning would allow a manufactured home on the property that does not increase home ownership, does not increase neighborhood pride or the value of adjacent properties.

2. Is the new zoning designed to secure from fire and other dangers?

The new zoning requires minimum setbacks, open and landscaped areas and building separations. The new zoning, as do all zoning districts, provides adequate building separations and density limits to provide security from fire and other dangers. The proposed zoning allows older manufactured homes (<1976) built to a lower fire safety rating than site-built homes. This may not secure adjacent property from fire danger. The manufactured home as currently placed may not meet the proposed zoning setbacks. If the zoning is approved, the manufactured home will need to be re-set to meet these minimum setbacks.

3. Whether the new zoning will promote public health, public safety and general welfare?

Public health and public safety may not be promoted by the proposed zoning. The proposed zoning would encourage lower quality rental housing that may effect public health and safety. The general welfare may be negatively affected by reducing marketability of site-built homes in the area.

4. Will the new zoning facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirement?

Transportation: The proposed zoning will have minimal impact on the surrounding streets. Only 1 manufactured home is allowed and this home is already in place.

Water and Sewer: The City is providing water and sewer to the property. There should be no additional impact to the system from the proposed zoning.

Schools and Parks: There will be no impact to schools from the proposed zone change since both are residential zones.

Fire and Police: The subject property is currently served by the city Public Safety Services.

5. Will the new zoning provide adequate light and air?

The proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air. As stated above, if the zoning is approved the manufactured home will need to be re-set to meet the minimum setbacks.

6. Will the new zoning effect motorized and non-motorized transportation?

The new zoning will have no effect on vehicle or pedestrian traffic. The existing and proposed zoning allow residential type traffic.

7. Will the new zoning promote compatible urban growth?

The new zoning does not promote compatibility with urban growth. The proposed zoning allows older manufactured homes (<1976) built to a lower fire safety rating than site-built homes. The existing R-60 zoning could allow 2 site-built residential homes on this 7,500 square foot parcel. The proposed zoning allows 1 manufactured home for each 6,000 square feet of lot area. This is

a lower density than the R-60 and is not compatible with the urban growth in the neighborhood.

8. Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?

The proposed zoning does not consider the character of the district and the suitability of the property for the proposed zoning. The RMH zoning is not in character with the primarily site-built homes in the area.

9. Will the new zoning conserve the value of buildings?

The property has 1 nonconforming manufactured home. A consultation with a local appraiser determined that exterior property maintenance is a key factor when examining external factors that may affect property value. The type of construction – on-site construction or factory built dwellings – generally is not an external factor considered in the value of adjacent homes. However, the marketability of adjacent site-built home may be negatively affected by the zone change to allow the manufactured home to remain on the property.

10. Will the new zoning encourage the most appropriate use of land throughout the City of Billings?

The proposed zoning will not encourage the most appropriate use of land in the neighborhood.

RECOMMENDATION

The Zoning Commission recommends denial of Zone Change 919 on a 5-0 vote and adoption of the findings of the 10 criteria.

APPROVED BY CITY ADMINISTRATOR

Zoning Map

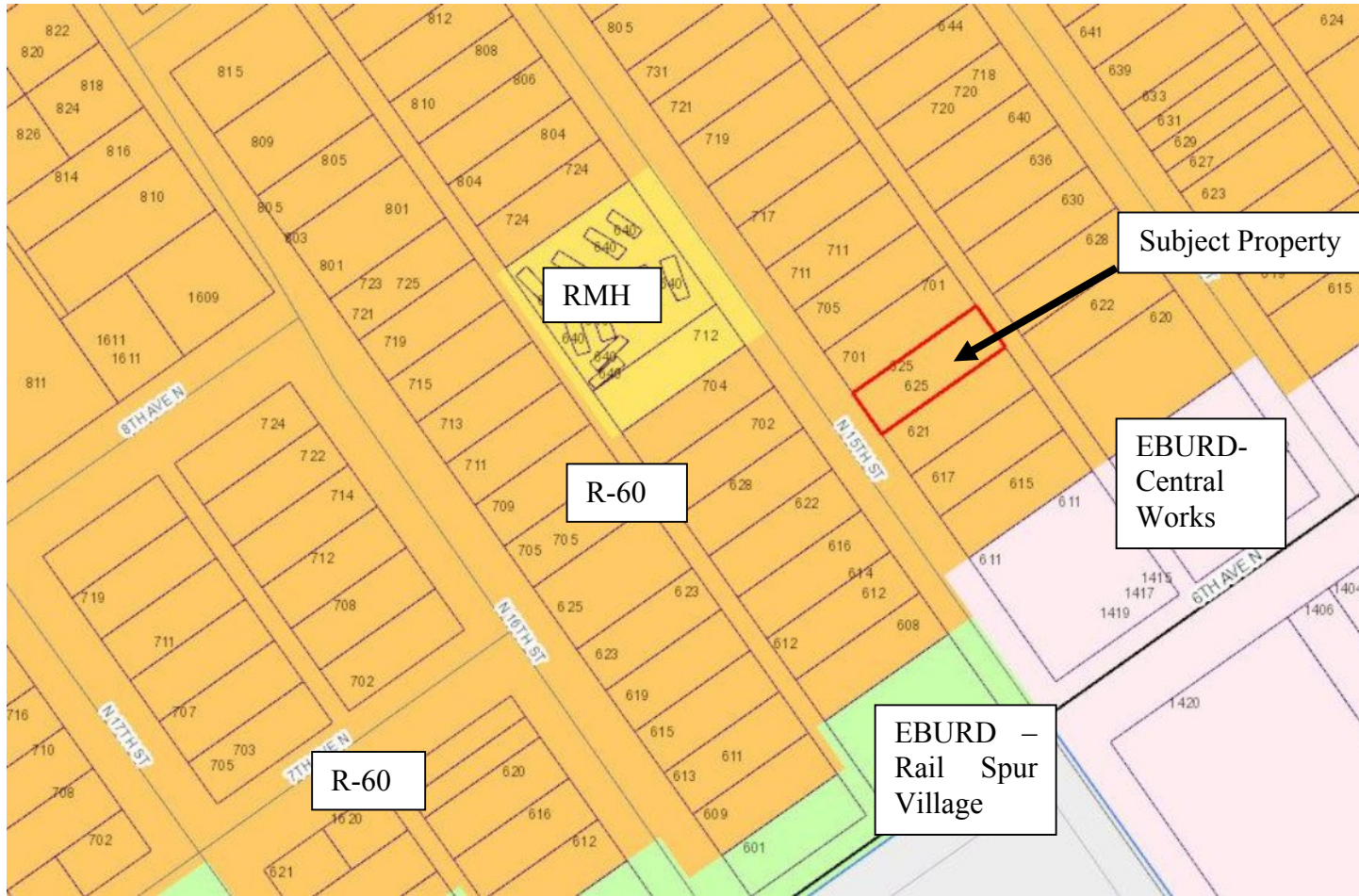
Site photos

Pre-application meeting

Written testimony of John Griffith

J Armstrong photo of site

Attachment A: Surrounding Zoning
Zone Change #919 – 625 N 15th Street



Attachment B
Site Photographs, Zone Change #919 – 625 N 15th Street

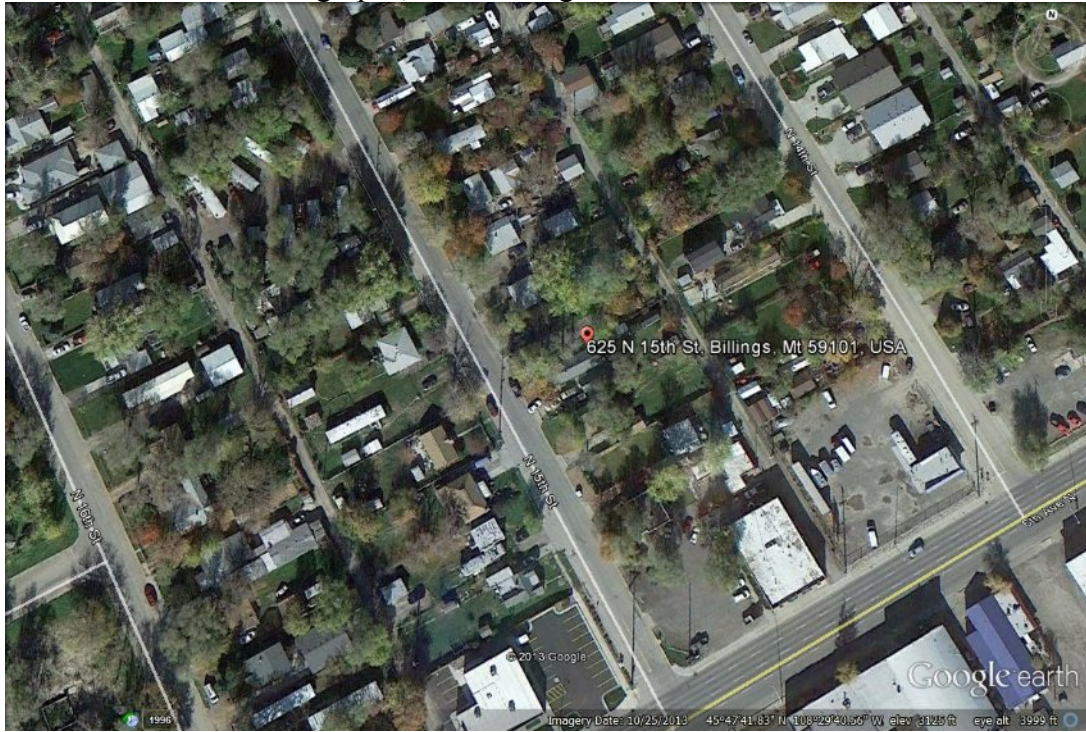


Subject Property – view from N 15th Street



View west across N 15th Street from subject property

Attachment B, continued
Site Photographs, Zone Change #919 – 625 N 15th Street



2011 Aerial



2009 Aerial

Attachment B, continued
Site Photographs, Zone Change #919 – 625 N 15th Street



View east across N 15th Street to subject property



View south east along N 15th Street

Attachment B, continued
Site Photographs, Zone Change #919 – 625 N 15th Street



View north east along N 15th Street



View of subject property 2013

Attachment C
Pre-application materials

Sign - In Sheet
Pre-application Neighborhood Meeting
625 N 15th Street - February 24, 2014
10 am - 1st Floor Meeting Room 2825 3rd Avenue North

1	Name	Address	Contact # or email
2	John Armstrong	903 N. 18th St.	245-0932
3	Jim Armstrong	" "	" "
4	Angie Moore	615 N. 15th St.	254-6112
5	Nicole Cromwell	2825 3rd Ave N	847-8667 Cromwelln@ci.billings.mt.us
6	Candi Miller	City-County Planning	
7	Tanya Punt	City-County Planning	57-8288
8	Valerie Griffith	809 N. 15th St	259-4363
9	John Griffith	809 N. 15th St	259-4363
10			
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PLANNING



625 N 15th ZC Nicole, Tanya, Candi

2-24-14

John Griffith, John ~~Griffith~~^{Armstrong}, Jan Armstrong, Carol Moore

I explained process and why we granted him the zone change option and what would happen if the Z.C. was denied

Nicole describe the process in more detailed responded to question that applicant was aware of the process and what would happen if the ZC was denied and if it was approved he would have to move it back

- must meet proper setbacks
- Sister would be occupant
- would give him time to meet setbacks

Nicole described criteria - 11

- does it conforming to Neighborhood Plan
- John A. had asked about spot zoning? Nicole described if it is residential then it is not. Not a criteria for approval

John Griffith called in first complaint regarding setback

- said Majestik Homes were told to locate where applicant said to - not in setback

John A. - did all projects properly in Neighborhood - complied w/ rules

I suggested that this process is faster than citing him into court. And that when they appeal to ZC & CC they address the criteria - Nicole covered petition option

John brought up goals in Neighborhood Plan and how the trailer does not comply w/ Plan

Discussion on violations @ 612 N 15

Attachment D
Written Testimony of John Griffith 809 N 15th Street

March 26, 2014

John E Griffith
809 North 15th Street
Billings, Montana 59101

Billings City Council
4/28/2014 Meeting
Re: Zone Change #919 - 625 N 15th Street

I am writing this letter to the Mayor and members of the Billings City Council about the Zone Change # 919 - 625 N 15th Street. Before, you, the members of the City Council approve or block this zone change, I appose this zone change for the following reasons.

- This zone change can not be approved, as you are giving this man and all others that may follow the reward for not following proper procedures to acquire building and mechanical permits. This man on three separate occasions went to engineering department to get the permits, one for electrical and two for natural gas. Bypassing the department he needed to get the proper permit to move a mobile home on the lot. If he had followed the proper procedure he would not have been given any permits at all and we would not be dealing with this problem now.
- He removed the mobile homes that had been on the lot approximately 4-1/2 years ago. The current zoning states that mobiles can be put back on the property up to one year after the removal of a mobile. This man waited 4 years, why are we even considering this zone change. He should be forced to remove the mobile, NOW. The lot has been vacant for four year until the first of January 2014. Before the mobiles were removed 4-1/2 years ago, he had demolished the mobiles on site and there were appliances, fiberglass insulation, aluminum outer skin and the trailer frames and what he left behind for the neighborhood was an eye sore and a mess. He only removed the frames after the City of Billings forced the clean up.
- I talked to the owner of Majestic Homes Inc. about the mobile he moved in on 625 North 15th St as to why he set the mobile so close to the street. He responded that the customer told him where to put it on the lot. I have to question the City of Billings about that, does the mobile delivery service also have to know the zoning codes and proper set backs before they can deliver the product to the site? And why was Majestic Homes Inc. able to deliver or move such a large mobile on a Sunday morning, what were they trying to hide?
- A zone change approval will further devalue the homes and other properties in the area.
- The North Park Task Force and City of Billings had developed a 10 Point Plan for the betterment of the area and this is not in keeping with that plan.
- This also should be looked at from the stand point of what the City of Billings is trying to do with the east end, the area from North 27th Street to Metra Park and from 1st Avenue North to 6th Avenue North. Think of the businesses that will look at the surrounding neighborhoods and this may cause them to not invest in the area.
- I have owned my home at 809 North 15th Street since 1968. There have been some very nice improvements since then, but in the past 10 years the neighborhood has been going backward. The City of Billings has put a lot of focus on revitalizing the South Park area and South 27th Street. With that being great for that area, the displaced slum lords are now on the north side more and more. Most property now in North Park area is not owner occupied housing. It was not like that 10 to 15 years ago.
- Final point I would like offer, if this zone change was in your neighborhood or next door to your home, would you approve? I urge you to vote no on this zone change.

Addition - March 28, 2014

- The above portion of this letter was written on March 26, 2014. Since that date I have been made aware of a few more facts about this property at 625 North 15th Street.
- I now have copies of the permits issued to the 625 North 15th Street. Listed below.
- 12-24-2013 Permit # BP-13-04810, (see attached copy highlighted area) shows it is for "ELEC. MOBILE HOME IN COURT". This is not a court and never was a court on 625 North 15th St. What is Mr. Saunders intent to do with the property at 625 North 15th St. This is not zoned for that use and he knew that when he went after the permits on Christmas Eve.
- 1-16-2014 Permit # BP-14-00172, (see attached copy highlighted area) shows it is for "PLUM RES GAS-PIPING 1-5 OUTLETS". Why would someone need up to 5 natural gas outlets unless they were planning to do more than the property zoning allowed.
- 2-5-2014 Permit # ENG-14-00164, (see attached copy highlighted area) shows it is for "Install new gas service line". Why would a new service line be needed when this property had natural gas service in the past. Was the line size increased for an unspecified reason?
- In the past day I have been informed that a city inspector who went to 625 North 15th street to do the site inspection, openly admitted that he never got out of his vehicle to inspect the site and just signed off without doing a physical inspection. Also, it should have been part of his job to check zoning and building codes for the area before he signed off on the site.
- I have obtained copies of pasted code violations. (See attachments) The violations started in 2007 thru 2010 with complaints of junk vehicles, appliances in yard, trash and transients living in the mobiles while they were being demolished on site. We don't want this in the neighborhood again.
- The City of Billings did not do what the law requires and that is to protect people and property of the neighborhood by enforcing the city zoning and building codes. The City of Billings has left itself open for a civil suit.

I thank you

John E. Griffith


CC: Thomas Hanel - Mayor

CC: Christina Volek - City Administrator

CC: City Zoning Commission

CITY OF BILLINGS
BUILDING DIVISION
2825 3RD AVENUE NORTH, 4TH FLOOR
BILLINGS, MT 59101
Office: (406) - 657-8270
Fax: (406) - 657-8252

PERMIT # BP-13-04810

Type: ELECTRICAL PERMIT RESIDENTIAL

Date Issued: 12/24/2013
Job Address: 625 N 15 ST
Legal Description: NORTH PARK SUBD, S33, T01 N, R 26 E, BLOCK 2, Lot 53 - 54

Owner: SAUNDERS, WILLIAM RICHARD III
Contractor: ACTION ELECTRIC INC.
Description of Work:

Information:

Special Conditions:

Fees:	
ELEC. MOBILE HOME IN COURT:	\$25.00
Total Fees:	\$25.00

COMPLIANCE WITH THE REQUIREMENTS OF THE STATE BUILDING CODE FOR PHYSICAL ACCESSIBILITY TO PERSONS WITH DISABILITIES DOES NOT NECESSARILY GUARANTEE COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THE REHABILITATION ACT OF 1973, THE FAIR HOUSING AMENDMENTS ACT OF 1988, TITLE 49, CHAPTER 2, COMMONLY KNOWN AS THE MONTANA HUMAN RIGHTS ACT, OR OTHER SIMILAR FEDERAL, STATE, OR LOCAL LAWS THAT MANDATE ACCESSIBILITY TO COMMERCIAL CONSTRUCTION OR MULTIFAMILY HOUSING.

SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING, VENTILATION OR AIR CONDITIONING, AND ENGINEERING.

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. ALL EXTERIOR WORK MUST BE COMPLETED WITHIN 18 MONTHS.

THE APPLICANT HEREBY AGREES THAT THE PROPOSED WORK SHALL BE DONE IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS AND STATEMENT HEREWITH SUBMITTED AND IN CONFORMITY WITH THE PROVISIONS OF THE CITY ORDINANCE PERTAINING TO THE ERECTION OF BUILDINGS IN THE CITY OF BILLINGS. CURB, GUTTER AND SIDEWALK WILL BE INSTALLED.

CITY OF BILLINGS
BUILDING DIVISION
2825 3RD AVENUE NORTH, 4TH FLOOR
BILLINGS, MT 59101
Office: (406) - 657-8270
Fax: (406) - 657-8252

PERMIT # BP-14-00172

Type: PLUMBING PERMIT RESIDENTIAL

Date Issued: 01/16/2014
Job Address: 625 N 15 ST
Legal Description: NORTH PARK SUBD, S33, T01 N, R 26 E, BLOCK 2, Lot 53 - 54

Owner: SAUNDERS, WILLIAM RICHARD III
Contractor: ZION ELECTRIC (RESIDENTIAL)
Description of Work:

Information:

Special Conditions:

Fees:	
PLUMBING RES BASE FEE:	\$20.00
PLUM RES GAS-PIPING 1-5 OUTLETS:	\$5.00
Total Fees:	\$25.00

COMPLIANCE WITH THE REQUIREMENTS OF THE STATE BUILDING CODE FOR PHYSICAL ACCESSIBILITY TO PERSONS WITH DISABILITIES DOES NOT NECESSARILY GUARANTEE COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THE REHABILITATION ACT OF 1973, THE FAIR HOUSING AMENDMENTS ACT OF 1988, TITLE 49, CHAPTER 2, COMMONLY KNOWN AS THE MONTANA HUMAN RIGHTS ACT, OR OTHER SIMILAR FEDERAL, STATE, OR LOCAL LAWS THAT MANDATE ACCESSIBILITY TO COMMERCIAL CONSTRUCTION OR MULTIFAMILY HOUSING.

SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING, VENTILATION OR AIR CONDITIONING, AND ENGINEERING.

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. ALL EXTERIOR WORK MUST BE COMPLETED WITHIN 18 MONTHS.

THE APPLICANT HEREBY AGREES THAT THE PROPOSED WORK SHALL BE DONE IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS AND STATEMENT HEREWITH SUBMITTED AND IN CONFORMITY WITH THE PROVISIONS OF THE CITY ORDINANCE PERTAINING TO THE ERECTION OF BUILDINGS IN THE CITY OF BILLINGS. CURB, GUTTER AND SIDEWALK WILL BE INSTALLED.

CITY OF BILLINGS
2224 MONTANA AVENUE
BILLINGS, MT 59101
Office: (406) - 657-8307
Fax: (406) - 237-6291

**ENG - EXCAVATION - GRAVEL ALLEY
PERMIT # ENG-14-00164**

Service Number: 0183900
Route Number: 040115
Location ID: 011207200
Tax ID: A12072

Date Issued: 02/05/2014
Job Address: 625 N 15 ST
Subdivision Name: NPS NORTH PARK SUBD
Subdivision/Block/Lot: NPS/002/053

Owner: SAUNDERS, WILLIAM RICHARD III
Contractor: MONTANA DAKOTA UTILITIES CO.

Water Meter Size: 5/8" METER
Water Service Line Size: WA SVC LINE 3/4"

Water Service Line Type: WA LINE COPPER
Water House Line Size:

Project Name:

Description of Work: Install new gas service line.

ENGINEERING NATURE OF WORK: VALID FOR 365 DAYS - CALL 24 HOURS IN ADVANCE FOR INSPECTION

Gravel Alley Opening 5

UTILITIES NATURE OF WORK: VALID FOR 90 DAYS - CALL 2 HOURS IN ADVANCE FOR INSPECTION

FEES:	
ENG - ALLEY EXCV. - GRAVEL:	\$335.00
Total Fees:	\$335.00

Special Conditions:

1) Traffic Control - Typical Alley Closure 2) Maintain a minimum of 6 feet of horizontal separation between proposed underground utilities and any existing public underground utilities (i.e. sewer main lines and/or water main lines and service lines) with parallel runs, and 18 inches of vertical separation with perpendicular crossings 3) Place proposed utilities within the Public Right-of-Way in such a way that they are parallel or perpendicular to the Public Right-of-Way.

Dated _____ Name of Company _____

By _____ Title _____

657-8327

BILLINGS POLICE DEPARTMENT
SUPPLEMENTARY REPORT

REPORT #

DATE
11-6-10

REPORT MUST BE LEGIBLY PRINTED OR TYPED

[REDACTED]

Penni:

While we were tagging Vehicle in Allen between North 14th and North 15th St, [REDACTED] approached us about the vacant lot located between 621 and 701 15th St. N on East side of Street.

Used to be 2 trailer homes - Parked in their.
1. Power line pole is leaning, rotten and about ready to break off (thru)

2. Sewer lines are open and sewer gas killing (thru)

3. Noxious Weeds growing all over lot!

4. Lots of Trash on the lot.

Comp Wants Fire Marshall to come back and Follow up.

Reporting Officer/ID #

R. D. Hrusell V2P

Approved by

Date/Time

11/6/10

REPORT A VIOLATION
CODE ENFORCEMENT

NO 10-1983
DATE 11/17/10
INITIALS *JK*

COMPLAINANT [REDACTED] ONE

ADDRESS

COMPLAINT *Trash @ all over lot - vacant lot*
- Power pole leaning & rolled - hazard
** See attached **

LOCATION *1500 N 15th St - between 625 N 15th St & 621st St*

LEGAL INFO: LOT _____ BLK _____ SUB _____
C/S # _____ TAX # _____

OWNER
ADDRESS

1st INSPECTION *11-17-10 piles of branches on back of lot*

DATE NOTICE SENT _____
SECOND INSPECTION *12-26-10 Property cleaned up*

DATE NOTICE SENT _____
FOLLOW-UP _____

VIOLATION RESOLVED COMPLIANCE _____ CITATION _____



PHONE: (406) 247-8647

CODE ENFORCEMENT DIVISION
"PROTECTING QUALITY OF LIFE IN BILLINGS"
PLANNING & COMMUNITY SERVICES DEPARTMENT

510 N. BROADWAY 4TH FLOOR
BILLINGS, MONTANA 59101

FAX: (406) 657-8327

EMAIL: PlanCSD@ci.billings.mt.us



WILLIAM RICHARD III SAUNDERS
7516 BURLINGTON AVE
BILLINGS, MT 591061950

CASE NUMBER: 10-00001983

NOTICE OF CITY CODE VIOLATION

November 22, 2010

In Billings, we value neighborhood and community efforts to maintain a beautiful City. We also rely on property owners to do their part in keeping our City safe and attractive. City Ordinances regulate some property owner responsibilities that are necessary to ensure Billings remains an appealing community in which to live and prosper. The property identified below, located within the City of Billings, Yellowstone County, has been inspected and found to be in violation of Billings Municipal City Code:

Violation Description

SECTION 27-601(a)(8). PARKING AND STORAGE RESTRICTIONS - In any residential zone the open storage for more than five (5) consecutive days of junk, salvage and trash is prohibited.

Violation Text

Piles of branches on the back of the lot

**625 N 15 ST
NPS 002 053, NORTH PARK SUBD
TAX ID #A12072**

Violations Details: Piles of branches on the back of the lot

Date Inspected: November 22, 2010

In order to avoid fines or penalties, you are required to clean up all branches and debris.

We always attempt to work with property owners in correcting City Code violations and we courteously advise you that this violation must be corrected within ten (10) days of the date of this notice otherwise, the City will take appropriate legal action.

PLEASE BE ADVISED, violations of this section or failure to comply within the requested time period is a municipal infraction and can result in civil penalties as specified in section 18-1304 of the city code.

FOR THE SAKE OF A SAFE AND ATTRACTIVE COMMUNITY, your prompt attention and cooperation in resolving this matter is greatly appreciated. If for some reason, you are unable to correct the above violation within the time set forth, or if you have any questions, please call the Code Enforcement Officer.

By _____

Cal Meyer, 657-8288
Code Enforcement Officer

REPORT A VIOLATION
CODE ENFORCEMENT

NO 49-2087
DATE 12-23-09
INITIALS _____

COMPLAINANT 7/11/10 PHONE _____

ADDRESS _____

COMPLAINT Yard full of branches, old lumber and junk

LOCATION 625 N. 15th St

LEGAL INFO: LOT _____ BLK _____ SUB _____
C/S # _____ TAX # _____

OWNER William Sanders
ADDRESS _____

1ST INSPECTION 12-24-09 Yard full of branches, old pallets, appliances and other misc junk

DATE NOTICE SENT 12-23-09

SECOND INSPECTION 2-2-10 Yard cleaned up.

DATE NOTICE SENT _____
FOLLOW-UP _____

VIOLATION RESOLVED COMPLIANCE _____ CITATION _____



PHONE: (406) 657-8281

CODE ENFORCEMENT DIVISION
"PROTECTING QUALITY OF LIFE IN BILLINGS"
PLANNING & COMMUNITY SERVICES DEPARTMENT

510 N. BROADWAY 4TH FLOOR
BILLINGS, MONTANA 59101

FAX: (406) 657-8327

EMAIL: PlanCSD@ci.billings.mt.us



WILLIAM RICHARD III SAUNDERS
1018 1/2 HANNON RD
BILLINGS, MT 591015607

CASE NUMBER: 08-00001857

NOTICE OF CITY CODE VIOLATION

December 23, 2008

In Billings, we value neighborhood and community efforts to maintain a beautiful City. We also rely on property owners to do their part in keeping our City safe and attractive. City Ordinances regulate some property owner responsibilities that are necessary to ensure Billings remains an appealing community in which to live and prosper. The property identified below, located within the City of Billings, Yellowstone County, has been inspected and found to be in violation of Billings Municipal City Code:

Violation Description: SECTION 18-302, DANGEROUS (NUISANCE) STRUCTURE. "DANGEROUS (NUISANCE) STRUCTURE" means any dangerous, decaying, un-kept, falling or damaged residential dwelling or other structure suitable for human occupancy excluding any structure related to an agricultural or farming operation.

Violation Text: Two vacant trailers on lot have vagrants living in them and they have dogs that are not being taken care of.

625 N 15 ST
NPS 002 053, NORTH PARK SUBD
TAX ID #A12072

Violations Details:

Date Inspected: December 23, 2008

In order to avoid fines or penalties, you are required to Board and secure the property to keep the vagrants out or remove the trailers from the lot at the above named location.

We always attempt to work with property owners in correcting City Code violations and we courteously advise you that this violation must be corrected within ten (10) days of the date of this notice otherwise, the City will take appropriate legal action.

PLEASE BE ADVISED, violations of a City Ordinance or failure to comply with this notice is a misdemeanor. A person convicted of a misdemeanor may be fined up to five hundred dollars (\$500) or imprisoned for up to six months, or both. The convicted person will also be required to pay all legal costs and expenses. Each day the violation continues will be considered a separate offense.

FOR THE SAKE OF A SAFE AND ATTRACTIVE COMMUNITY, your prompt attention and cooperation in resolving this matter is greatly appreciated. If for some reason, you are unable to correct the above violation within the time set forth, or if you have any questions, please call the Code Enforcement Officer.

By _____
Cal Meyer, 657-8288
Code Enforcement Officer



PHONE: (406) 657-8281

CODE ENFORCEMENT DIVISION
"PROTECTING QUALITY OF LIFE IN BILLINGS"
PLANNING & COMMUNITY SERVICES DEPARTMENT
510 N. BROADWAY 4TH FLOOR
BILLINGS, MONTANA 59101

FAX: (406) 657-8327

EMAIL: PlanCSD@ci.billings.mt.us



WILLIAM RICHARD III SAUNDERS
1018 1/2 HANNON RD
BILLINGS, MT 591015607

CASE NUMBER: 09-00000127

NOTICE OF CITY CODE VIOLATION

January 15, 2009

In Billings, we value neighborhood and community efforts to maintain a beautiful City. We also rely on property owners to do their part in keeping our City safe and attractive. City Ordinances regulate some property owner responsibilities that are necessary to ensure Billings remains an appealing community in which to live and prosper. The property identified below, located within the City of Billings, Yellowstone County, has been inspected and found to be in violation of Billings Municipal City Code:

Violation Text: Open storage of old furniture, appliances and down branches in the yard.

625 N 15 ST
NPS 002 053, NORTH PARK SUBD
TAX ID #A12072

Violations Details:

Date Inspected: January 15, 2009

In order to avoid fines or penalties, you are required to remove the open storage from the yard at the above named location.

We always attempt to work with property owners in correcting City Code violations and we courteously advise you that this violation must be corrected within ten (10) days of the date of this notice otherwise, the City will take appropriate legal action.

PLEASE BE ADVISED, violations of a City Ordinance or failure to comply with this notice is a misdemeanor. A person convicted of a misdemeanor may be fined up to five hundred dollars (\$500) or imprisoned for up to six months, or both. The convicted person will also be required to pay all legal costs and expenses. Each day the violation continues will be considered a separate offense.

FOR THE SAKE OF A SAFE AND ATTRACTIVE COMMUNITY, your prompt attention and cooperation in resolving this matter is greatly appreciated. If for some reason, you are unable to correct the above violation within the time set forth, or if you have any questions, please call the Code Enforcement Officer.

By _____

Cal Meyer, 657-8288
Code Enforcement Officer

CITIZEN REQUEST FOR ACTION
CODE ENFORCEMENT

NO #127 & #128
DATE 1-14-09

COMPLAINANT  ONE _____

ADDRESS _____

COMPLAINT *yard full of furniture & branches and trailers
are vacant and open*

LOCATION *625 N. 15th St.*

LEGAL INFO: LOT _____ BLK _____ SUB _____
C/S# _____ TAX# _____

OWNER *William Saunders*
ADDRESS _____

.....
1ST INSPECTION *1-14-09 Inspection found open storage of old
furniture, appliances, and downed tree branches. Trailers
are both open to access -*

DATE NOTICE SENT *1-15-09*
.....
SECOND INSPECTION *2-17-09 Old furniture has been removed.
Some branches still in back yard. Trailers are secure.*

DATE NOTICE SENT _____
.....
FOLLOW-UP _____

VIOLATION RESOLVED COMPLIANCE _____ CITATION _____



PHONE: (406) 657-8281

CODE ENFORCEMENT DIVISION
"PROTECTING QUALITY OF LIFE IN BILLINGS"
PLANNING & COMMUNITY SERVICES DEPARTMENT
510 N. BROADWAY 4TH FLOOR
BILLINGS, MONTANA 59101

FAX: (406) 657-8327

EMAIL: PlanCSD@ci.billings.mt.us



WILLIAM RICHARD III SAUNDERS
1018 1/2 HANNON RD
BILLINGS, MT 591015607

CASE NUMBER: 09-00000128

NOTICE OF CITY CODE VIOLATION

January 15, 2009

In Billings, we value neighborhood and community efforts to maintain a beautiful City. We also rely on property owners to do their part in keeping our City safe and attractive. City Ordinances regulate some property owner responsibilities that are necessary to ensure Billings remains an appealing community in which to live and prosper. The property identified below, located within the City of Billings, Yellowstone County, has been inspected and found to be in violation of Billings Municipal City Code:

Violation Description: SECTION 18-302, DANGEROUS (NUISANCE) STRUCTURE. "DANGEROUS (NUISANCE) STRUCTURE" means any dangerous, decaying, unkept, falling or damaged residential dwelling or other structure suitable for human occupancy excluding any structure related to an agricultural or farming operation.

Violation Text: Two mobile homes left un-secured.

625 N 15 ST
NPS 002 053, NORTH PARK SUBD
TAX ID #A12072

Violations Details:

Date Inspected: January 15, 2009

In order to avoid fines or penalties, you are required to Board and secure the mobile homes or have them removed from the property at the above named location. This is your final notice to secure the property or we will proceed with the abatement of the property.

We always attempt to work with property owners in correcting City Code violations and we courteously advise you that this violation must be corrected within ten (10) days of the date of this notice otherwise, the City will take appropriate legal action.

PLEASE BE ADVISED, violations of a City Ordinance or failure to comply with this notice is a misdemeanor. A person convicted of a misdemeanor may be fined up to five hundred dollars (\$500) or imprisoned for up to six months, or both. The convicted person will also be required to pay all legal costs and expenses. Each day the violation continues will be considered a separate offense.

FOR THE SAKE OF A SAFE AND ATTRACTIVE COMMUNITY, your prompt attention and cooperation in resolving this matter is greatly appreciated. If for some reason, you are unable to correct the above violation within the time set forth, or if you have any questions, please call the Code Enforcement Officer.

By _____

Cal Meyer, 657-8288
Code Enforcement Officer

CITIZEN REQUEST FOR ACTION
CODE ENFORCEMENT

NO #1857
DATE 12-9-08

COMPLAINANT [REDACTED] ONE _____

ADDRESS _____

COMPLAINT *Migrants living in vacant mobile home & stealing electricity from neighbors house - Dogs left unattended in mobile home.*

LOCATION *625 N. 15th St.*

LEGAL INFO: LOT _____ BLK _____ SUB _____
C/S # _____ TAX # _____

OWNER *William Saunders*
ADDRESS _____

.....
1ST INSPECTION *12-9-08 Check of home found it secure, no one home, and no dogs inside. Notice for open storage to be sent.*

DATE NOTICE SENT _____
.....
SECOND INSPECTION *1-6-09 No violation at this time.*

DATE NOTICE SENT _____
.....
FOLLOW-UP _____

VIOLATION RESOLVED COMPLIANCE _____ CITATION _____



PHONE: (406) 657-8281

CODE ENFORCEMENT DIVISION
"PROTECTING QUALITY OF LIFE IN BILLINGS"
PLANNING & COMMUNITY SERVICES DEPARTMENT
510 N. BROADWAY 4TH FLOOR
BILLINGS, MONTANA 59101
FAX: (406) 657-8327



EMAIL: PlanCSD@ci.billings.mt.us

WILLIAM RICHARD III SAUNDERS
7516 BURLINGTON AVE
BILLINGS, MT 591061950

CASE NUMBER: 09-00002087

NOTICE OF CITY CODE VIOLATION

December 23, 2009

In Billings, we value neighborhood and community efforts to maintain a beautiful City. We also rely on property owners to do their part in keeping our City safe and attractive. City Ordinances regulate some property owner responsibilities that are necessary to ensure Billings remains an appealing community in which to live and prosper. The property identified below, located within the City of Billings, Yellowstone County, has been inspected and found to be in violation of Billings Municipal City Code:

Violation Description: SECTION 27-601(a)(8). OPEN STORAGE for more than five (5) consecutive days of junk, salvage and trash is prohibited.

625 N 15 ST
NPS 002 053, NORTH PARK SUBD
TAX ID #A12072

Violations Details:

Date Inspected: December 23, 2009

In order to avoid fines or penalties, you are required to REMOVE THE OPEN STORAGE FROM THE YARD AT THE ABOVE NAMED LOCATION.

We always attempt to work with property owners in correcting City Code violations and we courteously advise you that this violation must be corrected within ten (10) days of the date of this notice otherwise, the City will take appropriate legal action.

PLEASE BE ADVISED, violations of a City Ordinance or failure to comply with this notice is a misdemeanor and can result in penalties as specified in Section 1-110, BMCC. The convicted person will also be required to pay all legal costs and expenses. Each day the violation continues will be considered a separate offense.

FOR THE SAKE OF A SAFE AND ATTRACTIVE COMMUNITY, your prompt attention and cooperation in resolving this matter is greatly appreciated. If for some reason, you are unable to correct the above violation within the time set forth, or if you have any questions, please call the Code Enforcement Officer.

By _____
Cal Meyer, 657-8288
Code Enforcement Officer

CITIZEN REQUEST FOR ACTION
CODE ENFORCEMENT

NO 342
DATE 2-21-07

COMPLAINANT  HOME _____

ADDRESS _____

COMPLAINT White van & blue van no plates

LOCATION 625 N. 15th St

LEGAL INFO: LOT _____ BLK _____ SUB _____
C/S # _____ TAX # _____

OWNER William Saunders
ADDRESS _____

.....
1ST INSPECTION 2-22-07 There are two vehicles in driveway and neither have plates on them.

DATE NOTICE SENT 2-27-07

SECOND INSPECTION 5-14-07 Vehicles are currently licensed and operable. Close

DATE NOTICE SENT _____

FOLLOW-UP _____

VIOLATION RESOLVED COMPLIANCE _____ CITATION _____



PHONE: (406) 657-8281

CODE ENFORCEMENT DIVISION
"SERVING BILLINGS, BROADVIEW AND YELLOWSTONE COUNTY"
PLANNING & COMMUNITY SERVICES DEPARTMENT
510 NORTH BROADWAY, 4TH FLOOR
BILLINGS, MONTANA 59101
FAX: (406) 657-8327



EMAIL: PlanCSD@ci.billings.mt.us

February 22, 2007

Comp. # 07-0000342

WILLIAM RICHARD III SAUNDERS
1018 1/2 HANNON RD
BILLINGS, MT 591015607

NOTICE OF VIOLATION

YOU ARE HEREBY NOTIFIED that a recent inspection found a violation of Billings Montana City Code:

Violation Description: INOPERABLE/JUNK VEHICLES 27-601(h) Inoperable vehicle or junk vehicle. Storage, parking or leaving any inoperable vehicle or junk vehicle shall not be permitted in any district. This Section shall not apply to: 1. Automobiles stored in commercial or industrial districts which are regulated by BMCC sections 27-301, et seq.; or 2. An automobile or part thereof which is completely enclosed within a building in a lawful manner and where it is not visible from the street or other public or private property.

Violation Text: Two inoperable vehicles in driveway.

LOCATION OF VIOLATION: 625 N 15 ST

DESCRIPTION OF VIOLATION: Inoperable / Junk Vehicles

YOU ARE HEREBY REQUIRED to remove the vehicles at the above named location. Failure to correct this violation within ten (10) days of the date of this notice will result in appropriate legal action by the City of Billings.

Violation of a City Ordinance or failure to comply with written notice of correction constitutes a misdemeanor. Any person who fails to comply with the requirements of the City Ordinance "shall upon conviction thereof be fined not more than five hundred dollars (\$500.00) or imprisoned for not more than six months, or both, and in addition shall pay all costs and expenses involved. Each day such violation continues shall be considered a separate offense."

Your prompt attention and cooperation in resolving this matter is appreciated. If for some reason, you are unable to correct the above mentioned violation within the time set forth or if you have any questions, please call the Code Enforcement Officer.

By _____
Cal Meyer, 657-8288, Code Enforcement Officer

625 N. 15th St.
pictures from alley
east of property
Taken and submitted
by John Armstrong
to Zoning Commission
April 1, 2014
Zone Change 919



Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Public Hearing and Resolution to Revise the 2012 Limits of Annexation Map

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The City Council adopted the current Limits of Annexation Map on May 14, 2012. The Annexation Policy requires the City to review and consider updates to the policy and map whenever the Capital Improvements Plan is revised. Council approved the 2015-2019 Capital Improvements Plan at its April 14, 2014, Council meeting. To provide guidance on Annexation Policy and Map amendments, an Annexation Committee, consisting of representatives from the Parks, Recreation and Public Lands, Police, Fire, Public Works, Transit, Administration, and Planning Departments, and Billings School District 2, advises the City Council. The Committee has met four times from November 2013 through February 2014 to discuss revisions to the map. The proposed amendments this year are only to the Limits of Annexation Map, not the Policy. The map amendments for 2014 were presented to the City Council at its work session on March 17. The Council is expected to conduct a public hearing and take formal action on the map amendments at this meeting.

ALTERNATIVES ANALYZED

In making its recommendation on expanding the Limits of Annexation Map Red Area, staff considered the ability to serve areas outside the existing City limits based on existing resources, effects on City residents, and programmed improvements, including the Capital Improvement Plan (CIP). The proposed revisions to the map reflect these considerations and attempt not to favor one department's ability to provide service over another department's limitation.

In considering the Annexation Committee's recommendations, the Council may:

- Approve the Annexation Committee's recommendations as presented; or
- Modify and approve the Annexation Committee's recommendations; or
- Not approve any of the Annexation Committee's recommendations

FINANCIAL IMPACT

Annexation of property to the City of Billings will increase the City's tax base. At the same time, the City will bear the cost of additional service demands. The Annexation Policy and the Limits of Annexation Map are management tools to help balance this cost-to-benefit ratio. The Annexation Committee's recommendations for changes to the Limits of Annexation Map also consider the benefits and costs to the City and is discussed in detail in the Background section of this memo.

BACKGROUND

The City of Billings has annexed 3.35 square miles since 2004 (38.65 to 42 sq. mi.). This accounts for both annexations and deannexations. Many of those annexations required a considerable outlay of City funds to ensure acceptable levels of service to the annexed properties and to maintain the levels of service within the existing City limits. As these properties developed, the cost of providing certain services exceeded the revenue generated by the development. For this reason, the City Council asked staff to draft an Annexation Policy that would limit annexations to areas that could be served without incurring additional costs. The adopted policy established two limits of annexation when last updated. The red area (2014-2018) coincides with the immediate five years covered by the CIP and defines an area where annexation petitions may be supported in the short term. The second time period, designated as orange (Long Range Urban Planning Area), covers areas where City services may be extended but would require additional analysis and funding to support those services.

Limits of Annexation Map Amendment Requests

Staff received two requests from property owners and agents to include properties in the Red Area of the 2014-2019 Limits of Annexation Map. The areas are referred to as the Knife River Request and the Elysian Area Request and are described in detail below. Staff received one request from a property owner to include property in the Orange Area (Long Range Urban Planning Area) of the 2014-2019 Limits of Annexation Map. This area is referred to as the Trailhead Commerce Park Request. However, this request was withdrawn by the applicant from consideration before it was brought to Council for review. The City did not have any changes to the Limits of Annexation Map regarding City owned property for this year.

Red Area Requests

The Annexation Committee did have concerns about providing services to these areas if they were added to the Red Area and eventually annexed into the City. These concerns are outlined in comments from some of the City Departments. However, overall the Annexation Committee found that the density and types of development that will occur on these properties is development that will be more likely to pay for all or most of its service demands rather than cost the City additional resources to provide services over time. This assumption is based on information provided by McCall Development in its Urban Planning Study regarding property tax and fee revenues generated by high-density residential development and mixed use commercial and residential development. The assumption also is based on the knowledge that commercial and higher density mixed use commercial and residential development returns a higher property tax stream than large lot residential or big-box, low-density commercial development and also often puts less strain on Police services (commercial development often does not generate as many calls as residential development). While a cost of service study or similar analysis of the cost for the City to deliver its services would be the best way to determine what types of development and what locations may be most efficient and a good investment for the City, the Annexation Committee has agreed that these two properties are likely to provide a better return on investment for the City and potentially less of a strain on City services over time than other potential locations and developments both outside and already within the City limits.

Knife River Request

Lots 1, 2, 3 and 4, Block 1, Long Subdivision, Tracts 1A1 and 1B of C/S 1100,
Tract 1 of C/S 2562

Property owner Knife River Corporation submitted a request and Urban Planning Study in November through Sanderson Stewart to include Lots 1, 2, 3 and 4, Block 1, Long Subdivision, Tracts 1A1 and 1B of C/S 1100, Tract 1 of C/S 2562 in the Red area on the Limits of Annexation Map. The full Urban Planning Study that accompanied this request is available electronically

and for review at the City-County Planning Division Office. Knife River submitted a similar request in 2012 to the City to amend the Limits of Annexation Map but the request was not approved. The 447 acre property is located west of Shiloh Road, east of 48th Street West and north and south of Hesper Road. The property is currently zoned Agricultural Open Space and is used for gravel mining and business operations for Knife River. The property owners have completed the gravel extraction and plan to gradually reclaim the property and develop it for commercial and residential uses. Staff supports adding these properties to the Red area but has provided some comments regarding how quickly all City services could be provided to the entire property.

Department Comments: Below are comments regarding this map amendment request provided by the various City Departments through the Annexation Committee. Overall, City staff supports including this property in the Red Area on the Limits of Annexation Map:

Public Works: Public Works has closely reviewed serving this property since it was first requested in 2012. Water storage capacity in the City system was a limiting factor when the first request was considered in 2012. Public Works has since made improvements to the water system storage capacity and the storage concern from the 2012 request is currently being addressed. It is understood from the property owner that development will be phased and not all of the property would be annexed at once. The phasing will make it possible for Public Works to serve this area. Water service will likely be looped from 44th Street West at the north side of the property during property development. Public Works staff will work with the developer to determine which entity is responsible for which section of the infrastructure for the development.

Fire Department: The City Fire Department currently serves the subject property as it is within the Billings Urban Fire Service Area. However, the current gravel extraction use of the property is very different than the proposed commercial uses that could be developed on the property. The Fire Department originally had concerns about water supply but that was addressed by the storage improvements by Public Works. The Fire Department is concerned about providing service to the developed property as the Fire Department is strained now with staffing. ISO ratings have dropped in the City due to fire protection service limitations. The rating system looks at station placement, hydrant locations and staffing. Hydrants in new areas of development will help both new and existing areas of the City be served, and the Fire Department will provide services if the area is annexed in the future.

MET Transit: MET has limited service on Shiloh Road that serves Shiloh Crossing, the Zoo, and the Veterans Affairs campus off Gabel Road. This new route would be able to serve a portion of the Knife River property with its current route. However, without more funding, MET cannot expand without taking away or shuffling services in different parts of town. MET is seeing flat funding annually from the Federal Transit Administration, and the annual mill levy and fares do not provide enough funding for expansion of services.

Police Department: Police had comments that were similar to the Fire Department in that the Department tries to continue to serve new areas but it is facing more limitations. Police staffing has been stagnant for five or six years. The Police Department received about 79,500 calls for service in 2013. The Police are prioritizing calls now and are using a volunteer force to handle some calls. The area where the Knife River property is located is part of a West End patrol area that has three officers on a shift. The officers are spread thin. The police substation at the 54th Street West Fire Station is not currently staffed and there is no definite time frame to staff it. If the property is included in the Red Area, and eventually annexed, the Police will respond, but response times may be longer in both newly annexed areas and areas already within the City

Limits.

Parks: While the Shiloh Conservation Area just north of the Knife River property is going to be a natural park area, the City really needs a large regional park in the area of the Knife River property in southwest Billings. Given the size of the total Knife River property at 447 acres, as development occurs there may be an opportunity for some kind of large park that could be regional in use and service for the community.

Planning: The City can control annexations and can limit services with conditions of annexation, so phasing of annexation and development of the property might mitigate some impacts to services. The subdivision and zoning process also enables some management of the effect development has on the existing infrastructure and neighborhood. While the Annexation Policy is designed to address the burden on existing tax payers as part of its criteria, the City is not able to easily determine in detail how the added property would affect its services until the City completes a cost of service study, or similar analysis. The City did begin to pursue a cost of service study in 2008, but the project was never completed.

Trails/Alternate Transportation: Connectivity to the existing Heritage Trail System segments along Shiloh Road and future trail segments should be encouraged. Also as neighborhood and community parks are developed in the area trail connections should be encouraged to provide safe access to recreational opportunities. Connections should be made to the natural park at the Shiloh Conservation Area.

Elysian Area

Tract 1A, Amended, and C/S 832, Government Lot 1 and the NENW, Section 19, Township 1 South, Range 26 East, and the North Fraction of Lot 5 and Lot 2 (Less Lee Subdivision), Section 19, Township 1 South, Range 26 East, and Section 18, Township 1 South, Range 26 East, Southwest $\frac{1}{4}$ (Less RY, Hwy and C/S 1614 and C/S 2038).

McCall Development and Sanderson Stewart on behalf of property owners Gary Armstrong, Leroy and Norma Walter, and Elysian School, and property owner Quarnburg Farming Corporation in collaboration with Morrison-Maierle submitted a request and Urban Planning Study in November to include Tract 1A, Amended, and C/S 832, Government Lot 1 and the NENW, Section 19, Township 1 South, Range 26 East, and the North Fraction of Lot 5 and Lot 2 (Less Lee Subdivision), Section 19, Township 1 South, Range 26 East, and Section 18, Township 1 South, Range 26 East, Southwest $\frac{1}{4}$ (Less RY, Hwy and C/S 1614 and C/S 2038 in the Red are on the Limits of Annexation Map. The two Urban Planning Studies that accompanied this request are available electronically and for review at the City-County Planning Division Office. The 290 acre property is located west of Mallowney Lane, south of the Laurel Frontage Road and east of East Lane with the exception of the Elysian School property at the southwest corner of the intersection of Elysian Road and East Lane. The property is currently zoned Agricultural Open Space and Highway Commercial and is used for agricultural operations, sod farming, and an elementary/junior high school. The agents and property owners are interested in developing the area with a mix of residential and commercial uses. Staff supports adding these properties to the Red area but has provided some comments regarding how quickly all City services could be provided to the entire property.

Department Comments: Below are comments regarding this map amendment request provided by the various City Departments through the Annexation Committee. Overall, City staff supports including this property in the Red Area on the Limits of Annexation Map:

Public Works: The City has adequate water capacity and sewer treatment capacity available now to serve the Elysian Area proposal. There is approximately a mile gap between the termination of the existing water and sewer lines to the east of the Elysian area to where they need to be extended to serve the subject area. Public Works staff has been working with and will continue to work with the developers in this area regarding the funding mechanisms and the logistics to install the infrastructure in the Elysian Area. Public Works has included in the proposed CIP water and sewer extensions in the Elysian area in 2015.

Fire Department: The City Fire Department currently serves the subject property as it is within the Billings Urban Fire Service Area. However, the property is not developed at this time. Fire is interested in how the water service would be provided and that the capacity would meet its requirements for firefighting purposes. Fire Station #5 on 24th Street West is the closest fire station to the area and has a three person crew stationed there. Fire will serve the property if annexed but Fire's issues for this property are similar to the Knife River request and include: Overall service to the developed property is a concern as the Fire Department is strained now with staffing; ISO ratings have dropped in the City due to Fire protection service limitations. Hydrants in new areas of development will help both new and existing areas of the City be served.

MET Transit: MET would not be able to serve the property under current funding constraints. MET does not get any closer to the subject property than between a mile and a half mile at the Holiday Inn at Mallowney Lane and the Laurel Frontage Road. Without more funding, MET cannot expand routes without taking away or shuffling services in different parts of town. MET is seeing flat funding annually from the Federal Transit Administration, and the annual mill levy and fares do not provide enough funding for expansion of services.

Police Department: Police comments were similar to those for the Knife River property for this property. This area is closer in for police response time and patrols. While there is a shift change at the Billings Operation Center on Midland Road, Police officers are not dispatched or located there during shifts. Police will serve the area if annexed, but many of the Police issues are the same as for the Knife River request, including: Police staffing has been stagnant for five or six years. The Police Department received about 79,500 calls for service in 2013. If the property is included in the Red Area, and eventually annexed, the Police will respond, but response times may be longer in both newly annexed areas and areas already within the City Limits.

Parks: Within the Elysian area as development takes place there will be an increased need for neighborhood and community parks to service the recreational needs of area residents. Particular attention should be given to the Yellowstone River corridor to preserve this unique natural resource.

Trails/Alternate Transportation: The Elysian Area is in an area that has been identified as a future trail corridor to connect the Zoo and Riverfront Park. It would benefit the entire City parks and trail system to plan and develop a corridor in this area if the property were brought into the Red Area and annexed in the future.

Planning: Adding the Elysian Area Request and the Knife River Request together totals about one square mile of land added to the Red Area and ultimately the City. The City needs to be aware of the potential speed at which some of the Elysian area specifically might annex. When the City approves a petition to annex, then it is essentially agreeing to provide services right

then but it is not always feasible to have all services in place within a reasonable period of time. The City's control over annexations and condition of annexations, and encouraging phasing of development would likely be the only way the City could provide all services adequately.

The Urban Planning Study portion of the Elysian Area Request headed by McCall Development provided a detailed analysis of estimated property tax and system development fee revenue generation for their proposed mixed use development approach for their proposed area to be added to the Red Area. This was a new and welcome addition to the Urban Planning Studies the Annexation Committee has seen to date. This information provides a glimpse at the revenue side of a certain development approach and only needs the City's analysis of the costs of providing services to determine if this development model would actually pay for itself over time and make service delivery more certain for the City.

STAKEHOLDERS

Two written requests were received by the City from property owners and agents to include properties in the Red Area of the 2014-2019 Limits of Annexation Map. The areas are referred to as the Knife River Request and the Elysian Area Request. As per the Annexation Policy requirements, Urban Planning Studies were completed on behalf of the property owners and distributed to the City Annexation Committee for review and comment. Public comment was formally taken at the City Council work session on March 17 regarding the proposed amendments to the Limits of Annexation Map. Informal comment also was provided during the Annexation Committee Meetings when the agents of the property owners, some of the property owners and employees of Knife River attended the meetings. A public hearing also is scheduled for this item on the City Council's April 28 Meeting Agenda and additional input from the public may be provided at that time before the Council takes action.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

In making its recommendations, the Annexation Committee takes into consideration many plans and policies, including, but not limited to, the Water and Wastewater Master Plan, Stormwater Master Plan, Yellowstone County and City of Billings Growth Policy, Billings Urban Area Transportation Plan 2009 Update, neighborhood or area plans, and the CIP. The proposed revisions to the Map reflect an effort to be consistent with adopted policies and plans, and attempt not to favor one department's ability to provide service over another department's limitation.

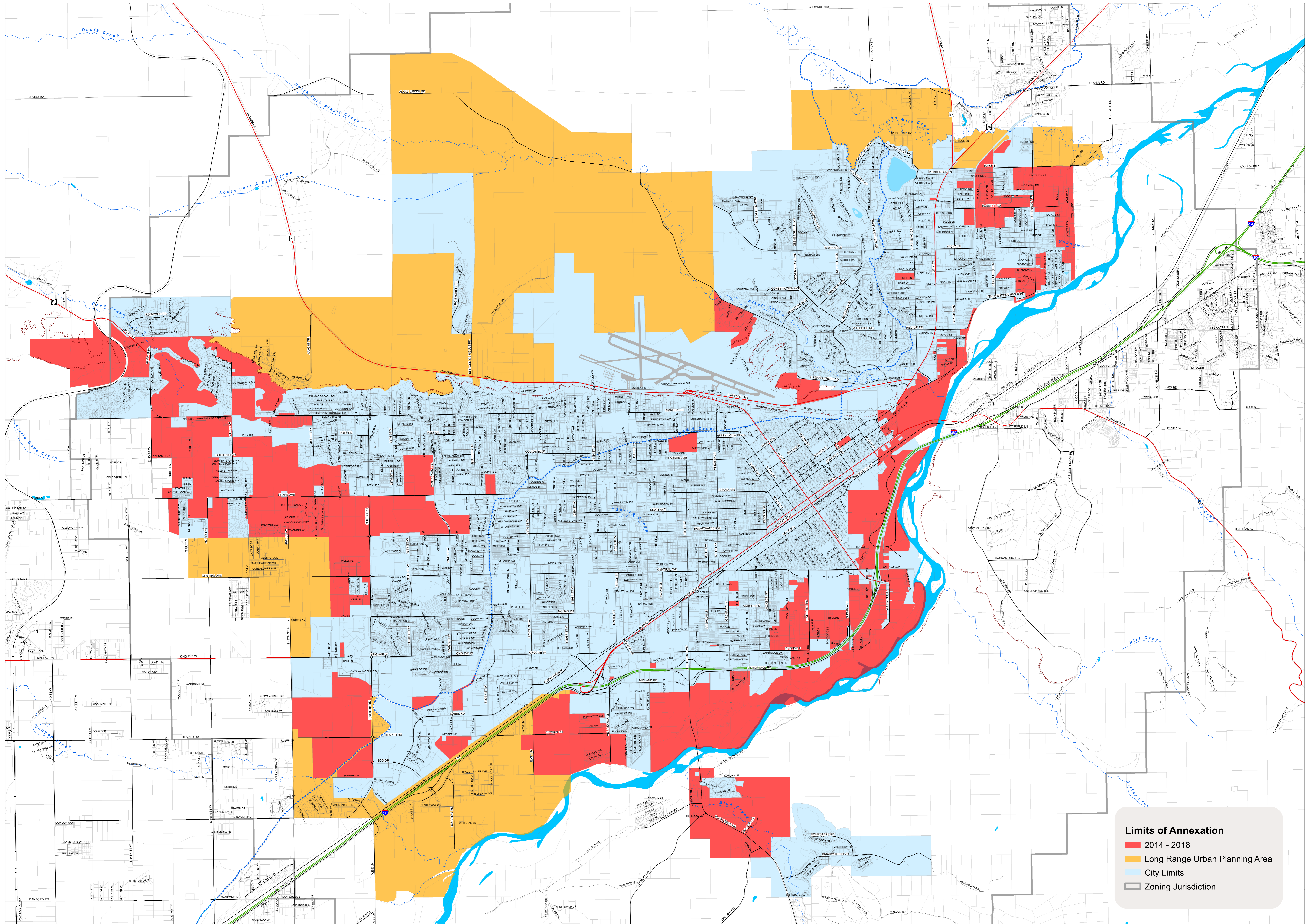
SUMMARY

RECOMMENDATION

Staff recommends that Council approve the resolution to revise the Limits of Annexation Map as recommended by the Annexation Committee.

APPROVED BY CITY ADMINISTRATOR

Limits of Annexation Map Amended
Resolution to Amend Limits of Annexation Map
Annexation Policy



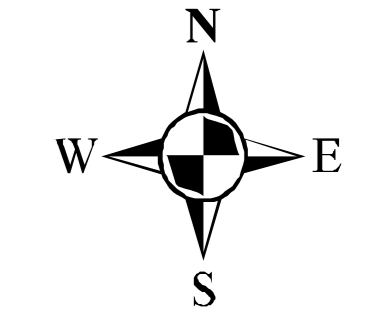
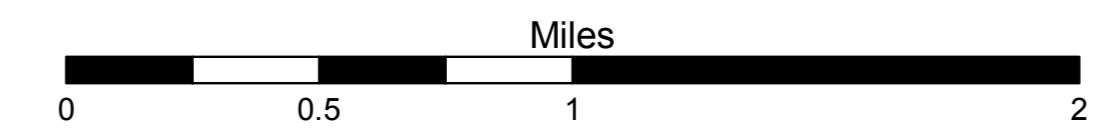
Limits of Annexation

- 2014 - 2018
- Long Range Urban Planning Area
- City Limits
- Zoning Jurisdiction



Limits of Annexation Map

Revised April 28, 2014



RESOLUTION NO 14 - _____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA PURSUANT TO ARTICLE II. CITY BOUNDARIES, MCA 7-1-114(1)(a); ANNEXATION PROCEDURES, MCA 7-2-4201 ET SEQ. AND SETTING FORTH AN ANNEXATION POLICY;

WHEREAS, the City Council adopted the City of Billings Annexation Policy by Resolution on November 22, 2004, and further amended it by Resolution on May 23, 2011, and it is amended from time to time; and

WHEREAS, the Limits of Annexation Map was amended by Resolution on May 14, 2012; and

WHEREAS, the Policy states that the Map shall be revised whenever the Capital Improvements Plan is revised; and

WHEREAS, the City Council approved the 2015–2019 Capital Improvements Plan on April 14, 2014.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the City Council now makes and adopts the amendments to the Limits of Annexation Map as shown on Attachment A.

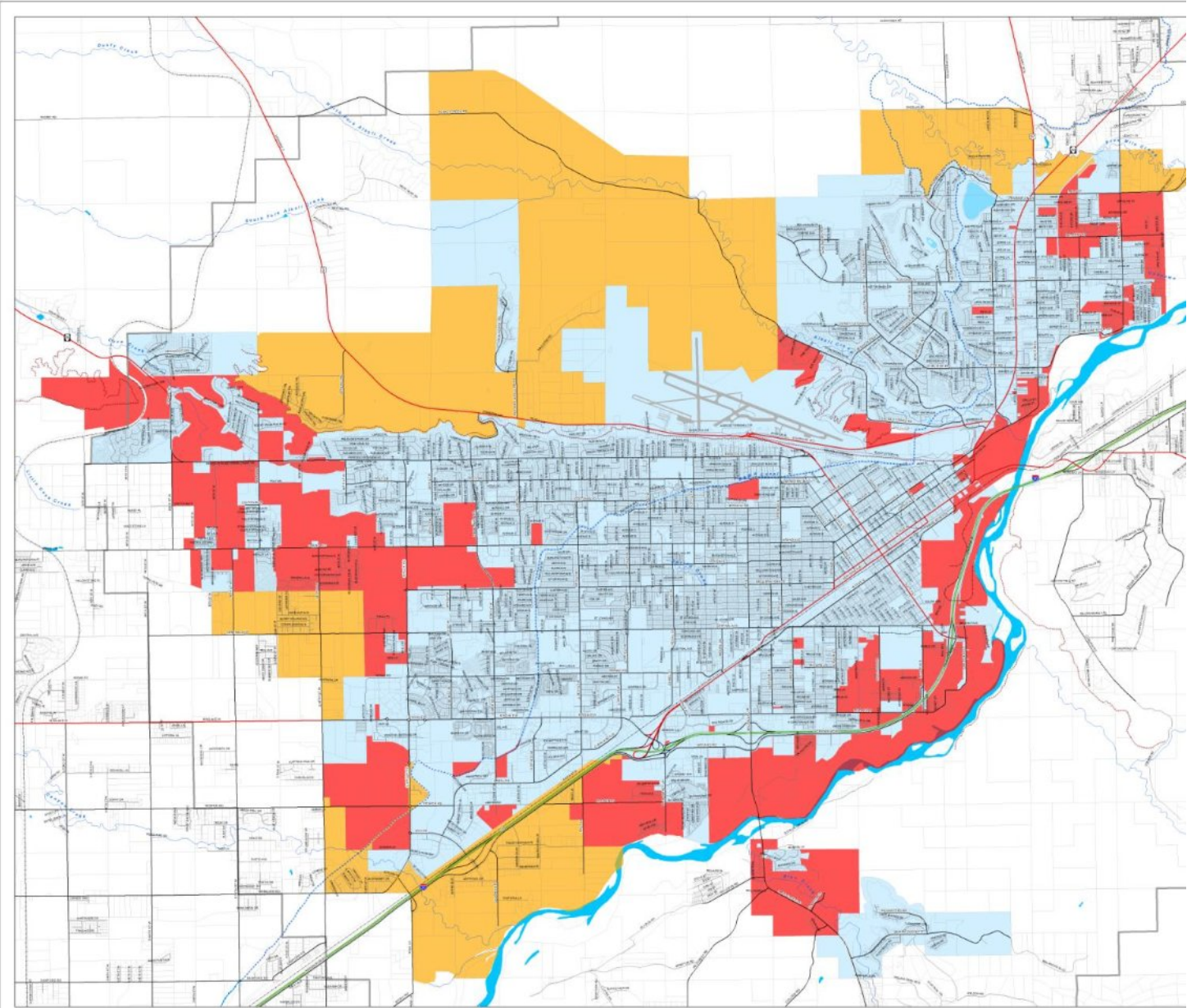
APPROVED AND PASSED by the City Council of the City of Billings, this 28th day of April, 2014.

THE CITY OF BILLINGS:

BY: _____
Thomas W. Hanel MAYOR

ATTEST:

BY: _____
Cari Martin City Clerk



Limits of Annexation Map

Revised April 28, 2014



Map Document: \\hgs202\ArcGIS\Maps\GeneralPurpose\LimitsOfAnnexation
Date: 4/8/2014

RESOLUTION NO 11-19058

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA PURSUANT TO ARTICLE II. CITY BOUNDARIES, MCA 7-1-114(1)(a); ANNEXATION PROCEDURES, MCA 7-2-4201 ET SEQ. AND SETTING FORTH AN ANNEXATION POLICY;

WHEREAS, the City Council adopted the City of Billings Annexation Policy by Resolution on November 22, 2004, and further amended it by Resolution on April 10, 2006, and it is amended from time to time; and

WHEREAS, the Limits of Annexation Map was amended by Resolution on June 8, 2009; and

WHEREAS, the Policy states that the Map shall be revised whenever the Capital Improvements Plan is revised; and

WHEREAS, the City Council approved the FY 2012 Modifications to the Capital Improvements Plan on March 28, 2011.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the City Council now makes and adopts the following amendments to the Annexation Policy:

ANNEXATION POLICY Revised, May 23, 2011

1. Statement of Intent

The City of Billings intends to permit the annexation of land as to provide for orderly growth, adequate provision of municipal services, and equal benefits to both the annexed territory and existing City properties.

2. Policy Statement

The City Council shall consider land annexations that adhere to the provisions specified in Montana Annexation Statutes (7-2-4201 through 7-2-4761, MCA) and the Billings Municipal City Code, Section 26-204 and Sections 20-301 through 305. The Council may approve, deny or conditionally approve petitions or initiatives for annexation based on the following criteria:

- The area must be located within the Red Area of the Limits of Annexation as defined herein;

- The City must be able provide adequate city services within a time period mutually agreed to by the property owners requesting annexation and the City;
- Existing or proposed public improvements within the area to be annexed must meet City standards;
- All property owners within the area to be annexed must sign a Waiver of Right to Protest the creation of Special Improvement Districts;
- All residential property owners within the area to be annexed must create or join an existing park maintenance district;
- Residential densities within the area to be annexed must equal or exceed four dwelling units per acre; and
- The proposed land use within the area to be annexed must conform to the goals of the City of Billings and Yellowstone County Growth Policy.

3. Limits of Annexation Map (attached) - The City shall prepare a map showing limits of annexation for two time periods. The first time period shall be known as the Red Area and shall cover five years coinciding with the time period of the existing Capital Improvements Plan. The second time period shall be called the Long Range Urban Planning Area and the time frame shall remain undefined. In order for a property to be considered for annexation, it shall be located within the Red Area, on the Limits of Annexation Map.

A map update shall be prepared for Council consideration whenever the Capital Improvements Plan is revised. A map update may be initiated by City staff, or requested by a property owner, in preparation for a future annexation request. For any map update involving the addition of property to the Red Area of the map, an Urban Planning Study shall be completed by the petitioner who requests the update. An Urban Planning Study shall evaluate how a development proposal will impact the following elements:

- Streets and transportation
- Traffic circulation and generation
- Storm sewers and storm water management
- Wastewater service
- Sanitation and solid waste management
- Water service
- Parks, recreation and public lands
- Public safety (police, fire and other emergency services)
- Public schools
- Projected and estimated population
- Soils, geology and topography
- Effects of urbanization on the existing environment
- Effects on agriculture
- Existing and potential land use
- Historic sites
- Development timetables
- Capital improvements
- Methods of funding for public improvements
- Other considerations

Map updates will be recommended to City Council by a committee of representatives from City Administration, Public Works Distribution and Collection Division, Engineering Division, Fire Department, Parks Department, Planning Division, Police Department, and MET Transit.

Rationale

When proposing updates to the map, the committee shall consider and document for Council:

- distance from existing city services and response times;
- capacity and location of existing facilities and future upgrades or construction of new facilities;
- cost of city services;
- effect on existing residents; and
- conformance with all adopted plans including the Capital Improvements Plan, the Growth Policy, applicable area plans, the Billings Area Bikeway and Trails Master Plan, the most current Transportation Plan, the most current sewer, water and storm sewer plans, and other applicable adopted planning documents.

The Council will then determine and approve appropriate Limits of Annexation consistent with the adopted Annexation Policy.

4. Obligation of City

The City may choose to annex any property in accordance with the provisions of the following state statutes:

- Annexations of Additions to Municipalities (7-2-4201 et. seq., MCA)
- Annexations of Contiguous Land (7-2-4301 et. seq., MCA)
- Annexations of Contiguous Government Land (7-2-4401 et. seq., MCA)
- Annexations of Wholly Surrounded Land (7-2-4501 et. seq., MCA)
- Annexation by Petition (7-2-4601 et. seq., MCA)
- Annexation with the Provision of Services (7-2-4701 et. seq., MCA)

The City may decide to condition the approval of the annexation in order to meet the criteria listed under the Policy Statement. The conditions of approval must be clearly stated in the resolution of annexation. In the case where the property to be annexed is not developed, the conditions of approval shall include a requirement for; a) a development agreement prior to the issuance of a building permit, or b) a subdivision improvements agreement at the time of final subdivision plat approval. In the event the property to be annexed is already developed and contains public improvements that are not constructed to city standards, the City shall require an annexation agreement. The agreement shall specify which public improvements are to be

upgraded and/or installed to city standards, and a time period and mechanism to finance the construction and installation of those improvements. In any case, all public improvements, whether existing or proposed, shall meet city standards.

5. Obligation of Petitioner

Petitions for annexation must comply with the provisions of Annexation by Petition (7-2-4601 et. seq., MCA) and Section 26-204 and Sections 20-301 through 305, BMCC. A fee, to be established by the City Administrator, must be paid at the time the petition is submitted. If the area to be annexed is not developed, petitioners are required to comply with the conditions of approval prior to the issuance of a building permit or at the time of final subdivision plat approval. If the area to be annexed is developed and requires the construction or installation of public improvements, the petitioner must enter into an annexation agreement prior to the City Council acting on the resolution of annexation.

APPROVED AND PASSED by the City Council of the City of Billings, this 23rd day of May, 2011.

THE CITY OF BILLINGS:



BY: Thomas W. Hanel
Thomas W. Hanel, Mayor

ATTEST:

BY: Cari Martin
Cari Martin, City Clerk

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Public Hearing & Action on Allocations / Annual Action Plan for Community Development Block Grant (CDBG) & HOME Investment Partnership (HOME) Programs

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The City Council is scheduled to hold a public hearing on the allocation of the City of Billings CDBG and HOME funding and annual Action Plan for FY2014-2015. The public hearing is a mandatory condition to receive U.S. Department of Housing and Urban Development (HUD) entitlement funding. City Council action is needed to approve the FY2014-2015 Action Plan and budget recommendations in preparation for HUD's submission deadline for the annual Action Plan on May 15 (see Attachment A). This Action Plan represents the fifth year of the City's overall five-year Consolidated Plan covering FY2010-2014. An additional informational presentation was made during an April City Council Work Session.

ALTERNATIVES ANALYZED

- 1) Hold a public hearing and approve the allocation of CDBG and HOME funding and the FY2014-2015 Action Plan as recommended by Staff and the Community Development Board.
- 2) Hold a public hearing and approve the allocation of CDBG and HOME funding and the FY2014-2015 Action Plan based on alternative funding strategies as determined by the City Council (Please refer to the Funding Allocation Requirements section of the Council memo).
- 3) Not hold a public hearing and do not approve allocations of CDBG and HOME funding and the FY2014-2015 Action Plan and return funding to HUD.

FINANCIAL IMPACT

HUD has awarded \$556,352 in new CDBG and \$301,712 in HOME funding to the City of Billings for use in affordable housing and other projects benefiting low income residents. Additional CDBG funding has been reallocated from older projects (totaling \$2,474) and a total of \$34,525 was received over the past calendar year in program income. Additional revenues received and allocated to the HOME program include \$306,578 in first time homebuyer loan repayments and a \$1,500 payment received from Homewood. An additional \$62,646 is also re-allocated to the HOME program as a remainder from the Kings Green Subdivision project.

Federal revenues allocated for the CDBG and HOME programs are provided through HUD (see Attachment B). Staff and Community Development Board recommendations are attached (see Attachment C) and comply with funding limitations.

BACKGROUND

Introduction

The Community Development Board has completed the recommendations and public input process for the allocation of CDBG and HOME funding for FY2014-2015. Also considered during this process is the City's FY2014-2015 Action Plan, which addresses needs identified through the Housing Needs Assessment (2010) and the Analysis of Impediments to Fair Housing Choice (2013). The documents can be viewed online at www.ci.billings.mt.us/CDreports.

The five-year Consolidated Plan for FY2010-2014 is required for participation by the City of Billings in HUD programs, including: CDBG and HOME; homeless programs funded under the McKinney-Vento Act; and the Housing for Persons with AIDS (HOPWA) program. The City of Billings does not receive McKinney-Vento or HOPWA funds, therefore the City's Consolidated Plan and Action Plans are focused on CDBG and HOME activities.

The purpose of the Consolidated Plan is to identify the housing and community development needs of low-income households in Billings and develop strategies for addressing those needs in a comprehensive, coordinated fashion utilizing available federal and non-federal resources. The Consolidated Plan and Action Plan serve as planning tools for the City's CDBG and HOME programs and combines the planning and application requirements for the City's HUD-funded programs. This allows program planning and citizen participation to take place in a comprehensive context covering both programs.

Procedural History

The City of Billings has been receiving CDBG funds since the mid-1970s and HOME funds since the early 1990s. These funds are provided by the federal government and are primarily targeted in Billings to address the affordable housing and neighborhood revitalization needs of the community.

In allocating CDBG and HOME resources, the Community Development Division facilitates an extensive process to gather public input on the use of federal funds. Applications were available at the beginning of December and due at the end of January. Applications are then forwarded to the Community Development Board and recommendations are prepared for the City Council consideration. Task Force input was requested in February and March on housing and neighborhood projects (see Attachment D). The Community Development Board prepared preliminary recommendations for the use of CDBG and HOME on April 1.

The City Council public hearing is required by the Federal government and is part of the 30-day public comment period on the program beginning March 28 and extending to April 28. The City Council is also scheduled to act on the CDBG and HOME programs during the April 28 meeting. An application will then be submitted by HUD's May 15 deadline for review and, pending HUD approval, the program year will begin July 1.

Funding Allocation Requirements

Allocation recommendations conform to pre-determined spending requirements on several categories including: CDBG and HOME Administration caps (maximum of 20% and 10% of new funding prospectively); Public Service Caps (up to 15% of new CDBG funding); and Community Housing Development Organizations (at least 15% of new HOME funding). Changes made out of compliance with federal spending requirements would place the City's entitlement for federal funds at risk.

The allocation of funding is restricted by the eligibility requirements for CDBG and HOME

funding. Projects are focused on activities that promote new affordable housing or preserving the existing supply of affordable housing and neighborhoods where the affordable housing stock is located. The applications for housing and neighborhood activities are consistent with this focus. The Community Development Board reviewed the proposed projects and analyzed various alternatives for funding.

The City is required to provide no more than 20% of its CDBG funding for administration and planning type activities (\$118,175), and no more than 10% of HOME funding for administrative purposes (\$30,171). The City must also provide at least 15% of its annual HOME allocation (\$45,257) for activities carried out by Community Housing Development Organizations (CHDOs). The City may, but is not required, to allocate up to 15% of CDBG resources (\$95,915) to other projects classified as public service activities such as the Billings Metro VISTA Project.

Funding Recommendations

Recommendations from Staff and the Community Development Board reflect the following considerations:

- Long-term sustainability of operating loan programs rather than issuing grants, which will never be recouped by the City to use in future projects. All loan products do not contain forgiveness features.
- The likelihood of continuing Community Development activities would substantially diminish if the City chose to fund grant programs generating no program income.

Funding recommendations include the following for CDBG:

- Administration set at the maximum cap for the program; 20% of new allocation and eligible program income; \$118,175.
- VISTA program administrative support set at \$50,000 to assist with implementation costs as a Public Service activity.
- \$50,000 in CDBG funds to be allocated to the Manufactured Home Loan Repair Program. Staff and the Community Development Board recommend the following changes to the program: Assistance will be calculated as a percentage of the Assessed Value of the property as determined by the Montana Department of Revenue.
- Remaining CDBG funds to be allocated to the Housing Rehabilitation Loan Program; \$375,176.

Unfortunately, there is not enough funding to allocate for the Foreclosure Acquisition / Rehabilitation Loan Program. This program furthers the City's efforts to purchase, rehabilitate and sell foreclosed homes to low income households.

Funding recommendations include the following for HOME:

- Administration set at the maximum cap for the program; 10% of new allocation and eligible program income; \$30,171.
- Allocation of 15% of new HOME program funding set aside for Community Housing Development Organizations - as per funding regulation; \$45,257.
- Allocation of 10% of overall funding allocated to the Pheasant Home project in the Billings Heights area in support of staff costs for monitoring construction, lease up and project close out; \$55,000.
- Remaining HOME funds to be allocated to the First Time Homebuyer Loan Program; \$542,008.

Applications

Application summaries for activities proposed this year are included as Attachment E. CDBG and HOME resources represent the main federal commitment to communities to address the need to preserve the existing supply of affordable housing and promote the development of new affordable housing. Few other federal, state or local resources are available to address these housing needs.

Public Comment

Comments of the speakers at the public hearings may relate to funding amounts awarded, activities prioritized for funding with lower federal revenue allocations, and general comments regarding the Action Plan for FY2014-2015.

STAKEHOLDERS

Stakeholders for CDBG and HOME programs include:

1. Program Recipients - The City serves low income households through a variety of affordable housing programs such as home repair, first time homebuyer, etc. Full descriptions of available programs can be found online: www.ci.billings.mt.us/comdev.
2. Neighborhood Task Forces - The Task Forces communicate neighborhood needs and solutions to those needs utilizing both CDBG and HOME resources. Task forces are also asked to prioritize housing and neighborhood applications. These priorities have been provided in Attachment D for your review. Funding recommendations are in alignment with Task Force priorities including emphasis on housing repair and first time homebuyer programs.
3. The Community Development Board - As an advisory body to the City Council, provides detailed oversight to both the CDBG and HOME programs throughout the year and facilitates an extensive process to prepare recommendations for the City Council consideration.
4. Non-Profit Organizations - Community organizations serving those experiencing poverty are supported by the Billings Metro VISTA Project. VISTA members build capacity in order to complete assessments, expand or create new services to meet data-verified needs, build volunteer management programs and to generate cash and in-kind resources.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

Consolidated Plan

Projects proposed for consideration are consistent with the goals and objectives of the FY2010-2014 Consolidated Plan and the drafted FY2014-2015 Action Plan for the use of CDBG & HOME resources in Billings. The following strategies have been adopted by the City Council in the five-year Consolidated Plan to address Billings' housing and community development needs:

- **Strategy A.** Promote the preservation of the existing supply of safe, affordable housing in the community.
- **Strategy B.** Promote new affordable housing opportunities.
- **Strategy C.** Work as an active partner with non-profits, neighborhood groups, and others to address housing and community development specific to lower income and special needs households.
- **Strategy D.** Promote the preservation and revitalization of the community's older neighborhoods.

- **Strategy E.** Provide assistance to agencies serving lower income households and special needs populations, particularly the homeless, public service activity funding to assist the homeless, the elderly, and those with disabilities.

Additional information regarding each strategy is located in the Action Plan; Attachment A. The FY2010-2014 Consolidated Plan, the drafted FY2014-2015 Action Plan, the 2010 Housing Needs Assessment and 2013 Analysis of Impediments to Fair Housing Choice can be found online: www.ci.billings.mt.us/CDreports.

Welcome Home Billings

The City's ten-year plan to impact homelessness was adopted by the City Council in October 2009. Allocations supporting the Billings Metro VISTA Project as the City's anti-poverty strategy meet CDBG regulations and provide an avenue for human resources to build the capacity of non-profit organizations serving those experiencing poverty.

City Council Strategic Plan

Projects align with the proposed Strategic Plan in the following strategies and objectives:

- **Comprehensive, Orderly Growth:** Develop, preserve and revitalize residential neighborhoods that are safe, attractive and provide diverse, affordable housing.
 - Dedicate resources to rehabilitate substandard housing via the provision of loan financing to lower income household in order to preserve and revitalize neighborhoods city-wide.
 - Dedicate resources to develop new affordable housing in all neighborhoods to promote inclusion, diversity, equal opportunity and access.
 - Dedicate resources to acquire and rehabilitate vacant and/or foreclosed properties in order to promote infill, stabilize neighborhoods, and prevent decline.
- **Sustainable Economic Development:** Provide a safe, healthy and attractive place to live and work; offer quality housing choices, accessible amenities and an environment that provides a desirable quality of life.
 - Dedicate resources to support homeownership opportunities through loan financing to low income households.
 - Determine the feasibility of creating a housing center to support potential and existing residents in their quest to obtain, retain and maintain stable housing. If feasible, create a strategic plan for implementation.
 - Support initiatives to alleviate poverty and promote economic opportunity through Welcome Home Billings, the city's ten-year plan to impact homelessness and the AmeriCorps Volunteers in Service to America (VISTA) program.
- **Involved, United Community:** Expand citizen participation in boards, commissions and other volunteer capacities to improve public understanding of and involvement in government functions.
 - Provide volunteer opportunities through the AmeriCorps VISTA, the Crime Prevention Center, Parks and Recreation, and other programs.

SUMMARY

City staff and the Community Development Board have made recommendations for CDBG and HOME budget allocations for FY2014-2015. The annual Action Plan for FY2014-2015 has been drafted and is ready for Council adoption.

The City Council is asked to consider the input that is received and make a final decision on FY2014-2015 CDBG and HOME budgets and FY2014-2015 Action Plan.

RECOMMENDATION

Staff recommends: the City Council hold a public hearing to gather public input on budget allocations and the Action Plan; and approve the allocation of CDBG and HOME funding and the Action Plan for FY2014-2015 as recommended and prioritized by the Community Development Board.

APPROVED BY CITY ADMINISTRATOR

A - Annual Action Plan

B - Revenue

C - Funding Recommendations

D - Task Force Priorities

E - Application Summaries

FY2014-2015 Year Five

*of the FY2010-2014
Consolidated Plan*

City of Billings Annual Action Plan



Community Development Division
PO Box 1178
Billings, Montana 59103

DUNS #194782780

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406.657.8281

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SECTION ONE - Executive Summary

Five-year Consolidated Plans and one-year action plans are required by the United States Department of Housing and Urban Development (HUD) for the City of Billings to participate in and receive funding through the Community Development Block Grant (CDBG) and HOME Investment Partnership programs (HOME).

The City of Billings, acting primarily through the Community Development Division, will continue to act as the lead agency for administration of the City's CDBG and HOME program activities targeted to meet the goals of the Consolidated Plan. The City works closely with the Housing Authority of Billings, nonprofit organizations, private developers, lending institutions, and neighborhood groups to garner feedback on proposed strategies and also to meet the goals established in Consolidated and Annual Action Plans.

Consolidated planning activities are also required for homeless programs funded under the McKinney-Vento Homeless Assistance Act and the Housing Opportunities for Persons with AIDS (HOPWA) Program. The City does not receive McKinney funds or HOPWA funds directly. Separate Consolidated Plans are prepared by the City of Great Falls, the City of Missoula, and the State of Montana for non-entitlement areas of the state. The structure and content of this plan are based on specific HUD requirement for the preparation of the Consolidated Plan. Many terms used in this document are specific to the Consolidated Plan process and HUD programs. The reader may consult with the City of Billings - Community Development Division for additional information.

Focused on CDBG and HOME activities, the Consolidated and Annual Action Plan combines the planning and application requirements for the CDBG and HOME programs. Consolidation of the submission requirements for the CDBG and HOME programs allows program planning and citizen participation to take place in a comprehensive context covering both programs. The CDBG and HOME programs covered by the Consolidated Plan have three basic goals:

1. **To provide decent housing**, including: maintaining the affordable housing stock in the community; increasing the availability of permanent housing that is affordable to lower-income households without discrimination; increasing support of housing which enables persons with special needs to live independently; and assisting homeless persons obtain affordable housing.
2. **To provide a suitable living environment**, which includes: improving the safety and livability of neighborhoods; increasing access to quality facilities and services; reducing the isolation of low-income households within areas by de-concentrating housing opportunities and revitalizing deteriorating neighborhoods; restoring and preserving natural and physical features of special value for historic, architectural, or aesthetic reasons; and conserving energy resources.
3. **To expand economic opportunities**, including: creating jobs accessible to lower-income individuals; providing access to credit for community development activities which promote long-term economic and social viability; and empowering lower-income persons living in federally assisted and public housing to achieve self-sufficiency.

All activities undertaken by the City utilizing CDBG and HOME funding must primarily benefit low-income persons. The strategies described in the Consolidated Plan outline a specific course of action for the community's housing and community development activities. The plan builds on local assets to meet the needs of the community and sets forth goals, objectives, and performance measures to ensure progress in achieving the strategies described in the plan.

Purpose of the Consolidated Plan

The purpose of the Consolidated Plan is to identify the housing and community development needs of low-income households in Billings and develop strategies for addressing those needs in a comprehensive, coordinated fashion utilizing available federal and nonfederal resources.

Consolidated plans are developed every five years and must be submitted to HUD not less than 45 days prior to the start of the grantee's program year start date (July 1 for the City). The City's five-year [Consolidated Plan for FY2010-2014](#) identifies activities to be carried out from July 1, 2010 through June 30, 2015 to address priority needs in the community and serves as a guiding document for the use of the City's CDBG Program and HOME funding.

This document constitutes the City's one-year Annual Action Plan for FY2014-2015 which identifies goals and strategies to be undertaken from July 1 through June 30. While both documents contain similar information, a more detailed presentation of needs and overarching strategies is described in the five-year plan. The Annual Action Plan describes identified resources to be utilized during the program year, which is not identified in the five-year plan. The City must also report on the performance of activities funded via the Comprehensive Annual Performance Evaluation Report (CAPER) in September of each year.

The FY2010-2014 Consolidated Plan followed a development process which integrated priorities identified in the 2010 Billings Housing Needs Assessment and the most current Analysis of Impediments to Fair Housing Choice. The development process also included input from neighborhood groups and public hearings on housing and community development needs, relative to findings from both data studies.

The FY2014-2015 Annual Action Plan was open for public comment extending from March 28, 2014 through April 28, 2014. A public hearing was held on April 28, 2014 during the Billings City Council meeting to accept public comments on the Annual Action Plan, and Community Development Board recommendations for funding allocation. The plan was adopted by the Billings City Council on April 28, 2014.

HUD Objectives and Outcomes

HUD has developed specific performance measurements for each activity undertaken utilizing CDBG and / or HOME funding. The City's application process for funding through these programs includes identification of HUD objectives and outcomes to ensure compliance with activity requirements.

HUD PERFORMANCE MEASUREMENTS	
<i>Objectives</i>	<i>Outcomes</i>
Suitable Living Environment	Availability or Accessibility
Decent Housing	Affordability
Economic Opportunities	Sustainability

City Objectives & Outcomes

The City's objectives and outcomes are briefly identified below. Strategies, objectives and activities were determined utilizing a combination of data from housing needs and fair housing studies, in addition to seeking extensive public comment and input on the overall development of this plan. This year's focus is greatly reduced due to declining federal resources. Therefore, the City has prioritized affordable housing preservation and new affordable housing opportunities. A more comprehensive chart can be found in Table 3A, Section Eight.

Strategy	Objective	Activity	Measurement Type	FY14-15 Goals
A: Promote the preservation of the existing supply of safe, affordable housing in the community.	Provide direct, affordable financing and assistance to low-income homeowners for the completion of needed repairs, citywide.	Housing Rehabilitation Loan Program	Housing Units	15
		Manufactured Home Repair Loan Program	Housing Units	5
		Foreclosure Acquisition / Rehabilitation Loan Program	Housing Units	1
B: Promote new affordable housing opportunities.	Encourage the development of new affordable single-family, multi-family and special needs housing in the community through private developers and non-profit organizations.	Affordable Housing Development Program	Housing Units	16 Units Total 4 CHDO Units
	Provide affordable financing and support to promote homeownership opportunities citywide.	First Time Homebuyer Program	Households	40
		Homebuyer Education	Households	100
C: Active partnerships with non-profits, neighborhood groups and others to address housing and community development specific to lower income and special needs households.	Support partnerships and regular meetings to facilitate community participation and collaboration.	Affordable Housing Task Force	Quarterly Meetings	4
		Billings Partners American Indian Homeownership	Quarterly Meetings	4
		Fair Housing	Completed Annual Action Plan addressing issues	1
	Encourage activities that promote fair housing and increase awareness of the rights of protected classes.	Continue to support organizations with an interest in fair housing to apply for fair housing funding, dependent on staff availability	Grant application submitted	0 or 1
	Encourage collaboration to better address needs and to respond to opportunities for special needs populations.	Mayor's Committee on Homelessness	Monthly Meetings	6 Full Committee 6 Sub-Committee
		Assist in the implementation of Welcome Home Billings, the City's ten-year plan to impact homelessness.	Completed Staff Action Plan FY2014-15	1
			Completed Performance Report FY2013-14	1
		Facilitate AmeriCorps VISTA application and pursue project status	Annual submission of VISTA grant application / VISTA member placements	1 Application 23 VISTA Members
	D: Promote the preservation and revitalization of the community's older neighborhoods.	Preserve housing stock in older, lower-income neighborhoods.	See objectives / activities / goals outlined in Strategy A	
Infill development of vacant lots and redevelopment of substandard properties.		Affordable Housing Development Program	See goals for Strategy B	-
		Redevelopment 27th Street Corridor	Redevelopment Projects	1

Past Performance

The City - Community Development Division receives written comments from HUD regarding action plans and performance annually. Overall evaluations conclude the City's CDBG and HOME programs are making strides in providing affordable housing and addressing community needs.

General: The City received HUD's CAPER review on November 18, 2013. According to the HUD's annual assessment of performance for last year, the City is meeting the primary objective of the CDBG program and has expended 99.81% of funding to benefit low income populations, exceeding minimum 70% overall benefit requirement for the primary purpose of the program. Projects funded were consistent with strategies and objectives in the Consolidated and Annual Action Plans. The City's Comprehensive Annual Performance Evaluation Report (CAPER) clearly described the City's priorities through the use of illustrative charts. The City has met both CDBG and HOME timeliness goals without fail since 2006 and has consistently been in compliance with administration and public service caps.

Fair Housing: The HUD Fair Housing Equal Opportunity Officer review for last year's Action Plan found the City met all elements necessary to affirmatively further fair housing. The City has achieved a LOW risk rating.

Corrections: None noted.

Please refer to the latest [CAPER](#) for an analysis of the City's performance on Consolidated Plan goals for recent years and the resources utilized to meet objectives established (www.ci.billings.mt.us). HUD's assessment of the City's activities is available upon request.

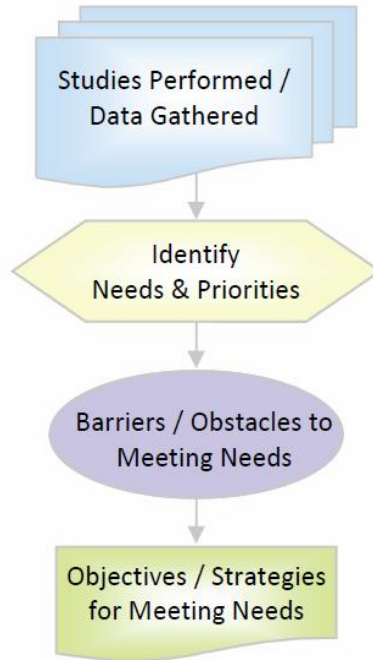
Community Development Division Vision / Mission

Vision: The Community Development Division acts as a catalyst for joining community partners with resources to increase access to housing, to create a sustainable community, and to promote neighborhood revitalization.

Mission: The Community Development Division strives to exceed the expectations of our stakeholders by supporting our housing and community partners with quality leadership, accountability, and innovative programs and services.

Report Standards

All reports generated by the Community Development Division are based on studies and data, the identification of needs and priorities, identifying obstacles and barriers to meeting those needs, and creating objectives and strategies to meet identified needs.



SECTION TWO - Consultation & Coordination

91.200 (b) & 91.215(l)

General

91.100(a)(1)

A number of organizations in the community are involved in affordable housing and community development-related activities in Billings and are asked to comment on the Consolidated and Annual Action Plans. The continued cooperation of these organizations in pursuing affordable housing for the community is required to meet the Consolidated Plan goals. Consultations include review of the plan with public and private agencies that provide health care, social services and fair housing education. Populations targeted for consultation include agencies that provide services for children, the elderly, the disabled, persons with HIV / AIDS and their families, and homeless individuals and families.

The Consolidated Plan is distributed widely during the public comment period and interested persons can attend a number of staff-facilitated, regularly scheduled meetings to find out more about Community Development initiatives. Routine meetings are facilitated through staff for the Community Development Board, the Billings Partners for American Indian Homeownership, the Affordable Housing Task Force, the Billings Area Resource Network and the Mayor's Committee on Homelessness. Additional information regarding these groups can be found throughout the Consolidated and Annual Action Plans

The City impacts new and existing housing development and neighborhood revitalization through neighborhood planning, development standards, capital improvement programs, the Annexation Policy, and the Growth Policy.

Regulation Citations

Throughout the Consolidated Plan, staff members have identified regulatory citations for the Code of Federal Regulations (CFR), shown in italics. The code references are located in sections of the Consolidated Plan required by regulation.

Homeless Strategy & Housing Opportunities for Persons with AIDS

91.100(a)(2) & 91.100(b)

Public and private agencies have assisted the City in developing a ten-year plan to impact homelessness, **Welcome Home Billings**. Local organizations that provide housing, health services, and social services have been intricately involved in planning processes for the homeless and chronically homeless, including members of the *Mayor's Committee on Homelessness* and the *Billings Area Resource Network*. The City does not receive Housing Opportunities for Persons with AIDS (HOPWA) funding directly, but collaborates with the *Yellowstone AIDS Project* to implement goals and objectives to support HOPWA funding.

Adjacent Governments

91.100(a)(4)

Communication regarding non-housing community development needs is conducted via collaboration through homeless initiatives and agencies serving the disabled. Adjacent governments include: the State Department of Public Health and Human Services; homeless presentation regarding the City's ten-year plan to impact homelessness, *Welcome Home Billings*, to the Yellowstone County Commissioners; and

communication and recommendations to the State Continuum of Care coordination group. Collaboration regarding economic development initiatives includes communication with the Big Sky Economic Development Authority, the Native American Development Corporation and other development agencies.

Metropolitan Planning

91.100(a)(5)

The City of Billings - Community Development Division is included in the Planning and Community Services Department. The Department, overall, includes Code Enforcement, Planning / Transportation (includes the City of Billings and Yellowstone County), and the Building Division. These Divisions work internally to implement the Growth Policy, Transportation Plan and Neighborhood Plans collectively. All projects are reviewed for residential access to public transportation.

Public Housing

91.100(c)

The Housing Authority of Billings (HAB) is primarily responsible for administration of the public housing and Section 8 Programs for the community. HAB will continue to work on developing additional units of low-income housing in Billings. HAB is an independent organization established under the laws of the State of Montana. Board members for HAB are appointed by the Mayor for the City of Billings. The City enjoys a cooperative and collaborative relationship with HAB, including participation in task forces, committees, and affordable housing development.

Shelter Plus Care, Single Room Occupancy and Supportive Housing Program funding amounts are not included in the City's Action Plan, as the funds are not available for allocation through the City's Consolidated Plan process. Funding allocated to the Housing Authority of Billings is contained in their Annual Action Plan and the City is not duplicating the reporting requirements that already exist in the Public Housing Agency Plan.

The City has provided \$923,850 in CDBG and HOME funding from 1996 to 2011 to support affordable housing, including: family self-sufficiency; tenant-based rental assistance; low income area infrastructure; and affordable housing development. The City does not have adequate federal funding resources to allocate to the HAB this fiscal year.

Citizen Participation Plan

91.105

The City's Citizen Participation Plan is designed to ensure citizen involvement in the planning and reporting on programs covered under the HUD Consolidated and Annual Action Plan requirements. The purpose of the Citizen Participation Plan is to ensure that citizens, nonprofit organizations, and other interested parties are afforded adequate opportunity to review and comment on plans, programs, activities and reports regarding the City's federally funded housing and community development programs.

Citizen Participation Plan Objectives

The primary objectives of the City's Consolidated and Citizen Participation Plans are to:

- Encourage citizen participation in the development of the Consolidated Plan and the Comprehensive Annual Performance and Evaluation Report (CAPER) with emphasis on participation from individuals and households identified as low to moderate income, residents of blighted areas, minorities, those with limited English proficiency, the disabled, female-headed households and those residing in areas where funding will be utilized.
- Provide citizens with reasonable and timely access to meetings, information and records relating to the City's plan for utilizing funding in addition to allowing reasonable opportunity to comment on the Consolidated Plan, the Citizen Participation Plan and the CAPER.
- Finalize consultation with the Housing Authority of Billings (HAB) on the development and implementation of the Consolidated Plan through the Annual Action Plan, which includes input from residents of public and assisted housing.
- Provide technical assistance to neighborhood task forces which represent the low to moderate income and the highest concentrations of minority populations in Billings.
- Provide public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program. All hearings and meetings shall be provided in areas where accommodations for the disabled can be provided.

Community Development Board

The Community Development Board is a citizen's advisory board consisting of nine members who are appointed by the Mayor of Billings with the consent of the City Council. Six members are appointed from lower-income neighborhoods of the City as defined by federal regulations for the Community Development Block Grant (CDBG) program and three members represent the community at large. This board serves in an advisory capacity to the City Council for the purpose of providing citizen input on policy decisions to the City Council. The primary responsibilities of the board are to review existing and proposed City policies and to review the Community Development Division's activities to ensure policies are being implemented and carried out.

The Community Development Board makes recommendations to the City Council regarding the Consolidated Plan, the Annual Action Plan, the Citizen Participation Plan, and the CAPER. In addition, the Community Development Board reviews applications submitted for CDBG and HOME funding in order to make funding recommendations to the City Council for approval.

Billings City Council

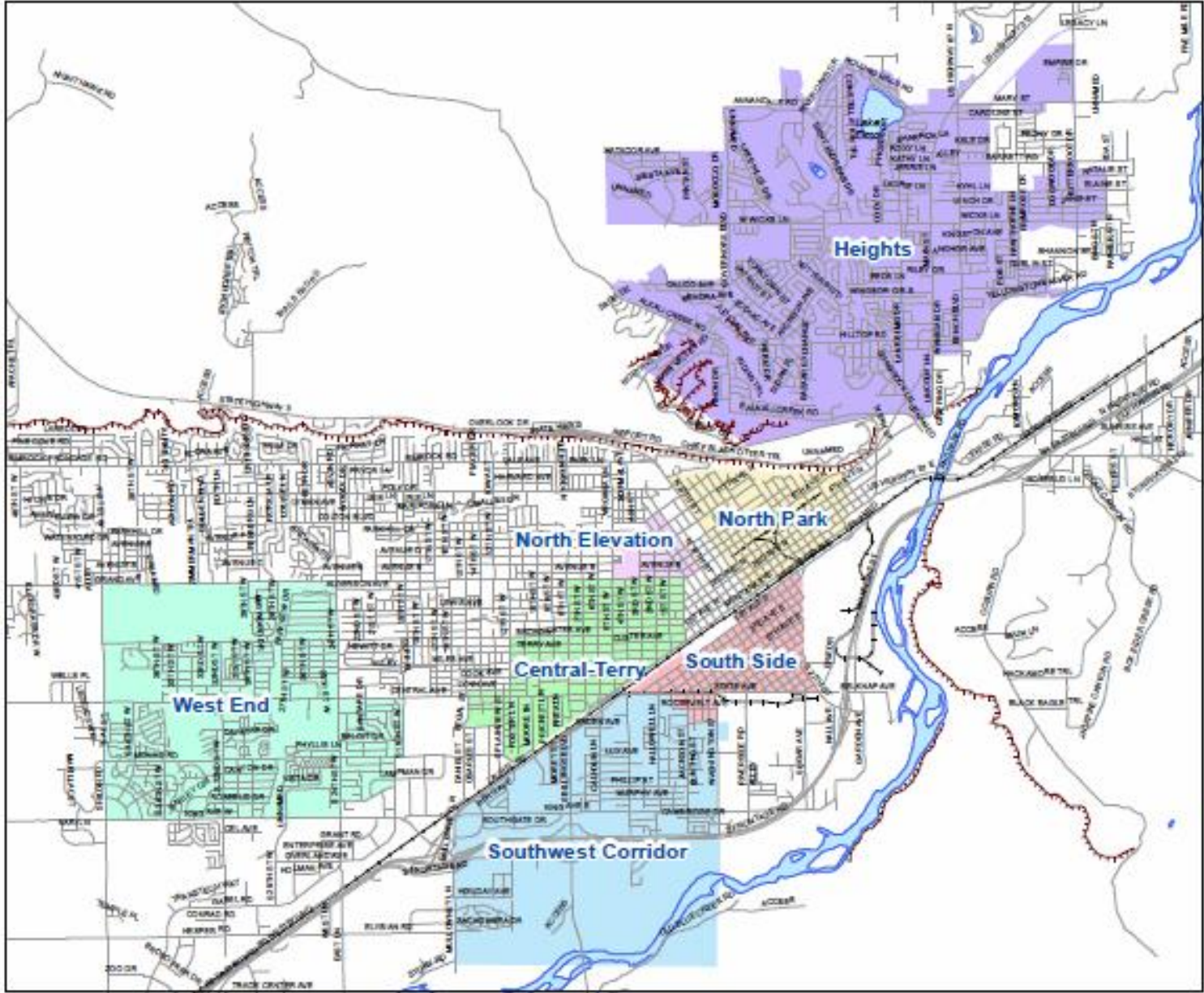
The Billings City Council is the final citizen policy body that reviews and takes action on the Annual Action Plan, including the Citizen Participation Plan. The Community Development Board presents recommendations to the City Council during a scheduled work session preceding the public hearing in April in order to deliver information on decisions made regarding recommendations. After receipt and consideration of public comments, the City Council approves the Annual Action Plan and proposed funding allocations. Following approval in May, the Annual Action Plan is forwarded to HUD.

Neighborhood Task Forces Representing Low-Income, Minority & Female-Headed Households

In order to encourage citizen participation emphasizing the involvement of lower-income residents in areas where housing and community development funds may be spent, the City will continue to work with neighborhood organizations representing the City's lower-income areas. These areas are predominantly illustrated as established task force areas in Billings. A map of the City's neighborhood task force areas is located on the following page.

The City will continue to work with neighborhood task forces that represent the community's lower-income areas to ensure input from these areas in the development and implementation of the City's community development strategies as described in the Consolidated Plan. The City will also continue to support the activities for the Adjacent Neighborhood Committee, which is comprised of task force officers who meet bi-monthly to collaborate and exchange information regarding the task force areas. The Community Development Division will continue to request project rankings from task force participants on housing and neighborhood activities for the annual allocation process.

The Community Development Division staff attends meetings of lower-income task force neighborhoods when requested for specific presentations. Staff also provides information regarding housing and community development programs and activities during each allocation process and garners rankings of housing / neighborhood activities preferred for funding.



Participation through Partnerships

The Community Development Division's vision is to act as a catalyst for joining community partners with resources to increase access to housing, to create a sustainable community and to promote neighborhood revitalization. The Division's mission focuses on striving to exceed the expectations of our stakeholders by supporting housing and community partners with quality leadership, accountability, and innovative programs and services. Guiding values and principles include:

- Embracing diversity and being respectful of all viewpoints.
- Utilizing creativity to develop best practices in programs, administration, and community service.
- Recognizing the City's first responsibility is to low-income individuals who would most benefit from programs.
- Showing integrity as public servants to thoughtfully manage and pursue resources to the benefit of the community.

Establishing and maintaining partnerships with myriad organizations that support the community vision is the keystone to the Division's planning efforts. The Community Development Division supports the following organizations and includes their input throughout the year:

- ***Affordable Housing Task Force*** – The Affordable Housing Task Force is comprised of lenders, realtors, the Housing Authority of Billings (HAB) local housing developers, and other organizations working in housing to ensure coordination and collaboration in identifying needs, undertaking actions to meet those needs, and evaluating activity effectiveness. The vision of the group is to successfully identify the housing needs of the community and provide expertise and innovative solutions to ensure attainable housing for all. Their mission is to work as a positive voice coordinating action, and organizing and energizing efforts to promote affordable housing in the Billings area.
- ***Billings Partners for American Indian Homeownership*** – The Billings Partners for American Indian Homeownership (BPAIH) was formed in order to provide an organized approach to outreach and education for American Indians who would like to purchase a home. This group has identified a 26% American Indian homeownership rate compared to 67% for whites and 45% for blacks and Hispanics. Their vision is to increase American Indian private homeownership in the greater Billings community. This organization is comprised of lenders, realtors, housing organizations, credit counseling organizations, Indian Health Service, Yellowstone County Extension Office, and others.
- ***Mayor's Committee on Homelessness*** - The Mayor's Committee began meeting in June 2006 following Mayor Tussing's charge to develop a 10-Year Plan to address the needs of the chronically homeless in Billings. The development of this plan was part of a national movement to change the way in which communities address homelessness and was the first of its kind in Montana. To date, over 300 cities across the nation have committed to implementing 10-Year Plans to impact chronic homelessness. The Mayor's Committee includes representation from a broad stakeholder group including housing / service providers, civic / business leaders, economic / work force agencies, faith based / philanthropy groups, and other interested parties.
- ***Fair Housing Organizations*** – The City actively partners with organizations with an interest in fair housing. In May 2004, the City Council required City staff to facilitate fair housing efforts via competitive processes in order to ensure equal access for organizations with an interest in fair housing. City staff has facilitated several grant applications for the Fair Housing Initiative

Program (FHIP) available competitively through HUD and was awarded grant funding in 2006, 2007, 2008 and 2011. Continuing the practice of grant writing for fair housing activities this upcoming year is contingent on available staff time. Previous and current partners and Subrecipients of FHIP funding include: Homeward; the Community Housing Resource Board; Interfaith Hospitality Network; the Billings Partners for American Indian Homeownership; Rimrock Foundation; Yellowstone AIDS Project; and Yellowstone County Council on Aging in Billings.

Racial / Minority / Female-Headed Household Participation

Actions taken to establish and oversee a minority outreach program to ensure inclusion of minorities and women, entities owned by minorities and women, including real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, and underwriters in all contracts is accomplished by the following:

- Facilitating the *Billings Partners for American Indian Homeownership*; a group of lenders, realtors and affordable housing professionals with an interest in increasing minority homeownership opportunities.
- Facilitating the *Affordable Housing Task Force*; a group of lenders, realtors and affordable housing professionals with an interest in affordable housing maintenance and development.
- Maintaining a current email distribution list for the lending community and the real estate community at large in the Billings area, including women, low income individuals, minorities, and female-headed households.
- Contract opportunities for contracts are emailed to :
 - Chairpersons for the neighborhood task forces, which cover both low income areas and higher concentrations of minority residents, including female-headed households. The City's most concentrated minority populations are located in the Southside, Southwest Corridor, North Park, North Elevation, and Central – Terry Park task force neighborhoods.
 - Housing Authority of Billings to post for residents utilizing public assistance, also a higher female headed-household and minority population.
 - Members of the Mayor's Committee on Homelessness and the Billings Area Resource Network, representing social service providers serving high concentrations of low-income, female-headed and minority households.
- Annual advertisement for contractor opportunities in construction in publications distributed to low-income, and minority and female-headed households.

For additional information on standard practices, please refer to the City's comprehensive [Section 3 procedures](#), available online.

Persons with Disabilities & Reasonable Accommodation

The City provides accommodations for individuals with disabilities in public meetings, public hearings and in written documentation regarding programs and services available from the Division. Statements are included in notices of public hearings and service brochures indicating that office and hearing locations are accessible to persons with disabilities. Accommodations can be made for other disabilities as well.

Limited English Proficiency & Language Assistance Plan

The City complies with federal regulations regarding the provision of a Language Assistance Plan in order to adequately provide for the needs of those individuals who have self-identified a primary language which is not English. Statements are included in notices of public hearings and service brochures regarding the availability of language interpretation for those requiring this accommodation. The full Language Assistance Plan is located in the Appendices.

Technical Assistance

The Community Development Division provides technical assistance as requested and as staff time allows to lower income groups to develop proposals for housing and community development activities in the City limits. The technical assistance is offered any time proposals for the use of funding are requested, and is offered routinely in January prior to application deadlines for CDBG / HOME funding allocations.

Public Involvement & Consolidated Plan Review

Citizen participation is the foundation of housing and community development programs. Reasonable efforts are made to make all citizens aware of public hearing and citywide events concerning the development of the Annual Action Plan.

City Council agendas covering housing and community development programs are made available to the public as required by Montana State Law. The City follows State Law governing advertising of public hearings required for CDBG and HOME activities. The City is required to advertise the public hearing on two consecutive Thursdays prior to the City Council Meeting on Monday or Tuesday in the event of a holiday.

Plans and reports on the City's housing and community development activities are made available for review by citizens, public agencies, and other interested parties. These documents are available at the Community Development Division and posted on its website at www.ci.billings.mt.us. All records regarding these activities are maintained according to the City Record Retention Schedule and as required by federal regulations.

Public Hearings

The City holds public hearings each year regarding housing and community development activities. A public hearing is held by the City Council in April to provide nonprofit agencies, organizations, and individuals with an opportunity to provide input on the Consolidated / Annual Action Plan and the allocation of CDBG and HOME funds in the community. A second public hearing is held by the City

Council in September to gather public input on the City's performance and progress in meeting the strategies included in the City's Five-Year Consolidated Plan and Annual Action Plan for the previous fiscal year ending each June 30th. All public hearings are accessible to disabled individuals, publicized as required by State law and allow for accommodation of individuals with hearing, visual, or mobility impairments.

Report & Plan Availability

The availability of the reports and plans required under the Consolidated Plan is published in the local newspaper with complete copies available on the internet at www.ci.billings.mt.us and at the City's Community Development Division. The public notice describes the contents and purpose of each document including the location at which the complete plan can be examined. Subrecipients, housing partners, and neighborhood task force chairpersons are contacted regarding the availability of the information described above.

A summary of the plan development process and public comments received during this process will be included in final version of the Consolidated Plan, Annual Action Plans, and Comprehensive Annual Performance and Evaluation Report submitted to the U.S. Department of Housing and Urban Development. The Community Development Division office is located at 2825 3rd Avenue North, 6th Floor, Billings, Montana 59101 and has office hours Monday through Friday, 8:00am to 5:00pm.

Public Comments

Public comments are requested at least 30 days prior to submission of reports required under HUD's Consolidated Plan process. The City will consider all written comments by citizens, public agencies and other interested parties prior to submission of its final Consolidated Plan and related reports to HUD and attach a summary of each comment to the final submission. If written comments are not accepted for inclusion in the Plan, the City will provide written explanation of why those comments were not accepted.

The City provides written responses to all written complaints and grievances related to the Consolidated Plan requirement and the City's housing and community development programs within 15 working days of receipt of the complaint or grievance where practical.

For the purposes of reviewing the Annual Action Plan, a public hearing was held on April 28, 2014 6:30pm (advertised March 27, April 3, and April 10, 2014)

The public comment period was held from March 28 through April 28, 2014, and the Consolidated Plan was available online at www.ci.billings.mt.us/CDreports. Public comments submitted for the Annual Action Plan include the following as stated in the Public Hearing during the City Council meeting:

- **Name:** Comment
- **Name:** Comment

There were no other speakers, and the public hearing was closed. City Council member comment includes the following:

- **Councilmember Name:** Comment
- **Councilmember Name:** Comment

Criteria for Amending the Consolidated Plan / Annual Action Plans

24 CFR part 91.105(c) of the Final Rule requires grantees of CDBG and HOME programs make public the criteria the City will use for determining what changes in planned or actual activities constitute a substantial amendment to the Five-Year Consolidated Plan / Annual Action Plans. An amendment to the approved plan will occur when the City of Billings decides:

- Not to carry out a project or activity described in the plan.
- To carry out a project not previously described.
- Substantially change the purpose or scope of a project.

Prior to the submission of any substantial change in the proposed use of federal housing and community development funds, the City of Billings will hold a public hearing to allow citizens reasonable notice of, and opportunity to comment on, proposed amendments. Public comment periods will not be less than thirty (30) days.

Substantial changes are defined as the creation of any new budget line item to be funded under the City's HOME and CDBG programs, or a budget amendment resulting in an increase or decrease in a previously approved line item of more than \$25,000.

SECTION THREE - Strategies & Compliance

Overall Strategies

This section combines overall strategies and regulatory references for Consolidated Plans in one area for ease of reference. Federal regulations accompany all federal funding allocations and all activities / projects funded through the Community Development Division's CDBG and HOME programs.

Institutional Structure

91.215(k)(l)

As previously mentioned, the City's dedication to partnerships and inclusive participation contributes to the community's ability to meet overall community development goals. The Community Development Division is committed to assisting in capacity-building efforts for local nonprofit organizations and local partners in order to build a stronger community, and will continue to act as a catalyst to bridge the gaps between resources and organizations that can meet community need through housing development, social services and economic development.

Other organizations involved with housing and community development in Billings include:

- **Neighborhood Groups:** South Side Neighborhood Task Force, North Park Task Force, Central-Terry Park Neighborhood Task Force, North Elevation Task Force, Southwest Corridor Task Force, West End Task Force, and the Heights Community Development Task Force.
- **Economic Development Organizations:** Downtown Billings Alliance, Big Sky Economic Development Authority, and Beartooth Resource Conservation and Development Council.
- **Government Agencies:** Montana Board of Housing, the Montana Department of Commerce, and Yellowstone County.
- **Nonprofits:** Montana Homeownership Network, Homeword, Community Leadership Development, Montana Rescue Mission, Family Service, Inc., Community Housing Resource Board, Habitat for Humanity, Yellowstone AIDS Project, Living Independently for Today and Tomorrow, and Rebuilding Together.
- **Private Sector:** Local Lending Institutions, Federal Home Loan Bank, Property Managers Association, Montana Landlords Association, Eastern Montana Landlords Association, and the Realtors and Home Builders Association.
- **Advisory groups:** Affordable Housing Task Force, Adjacent Neighborhood Committee, and the Billings Partners for American Indian Home Ownership.

Economic development strategies in the community are primarily served through the Big Sky Economic Development Authority. Strengths of the current delivery system, including public housing, include the immense collaboration the City facilitates in Consolidated Plan development and implementation. Gaps in the current system can be met with increased funding allocated through the entitlement processes.

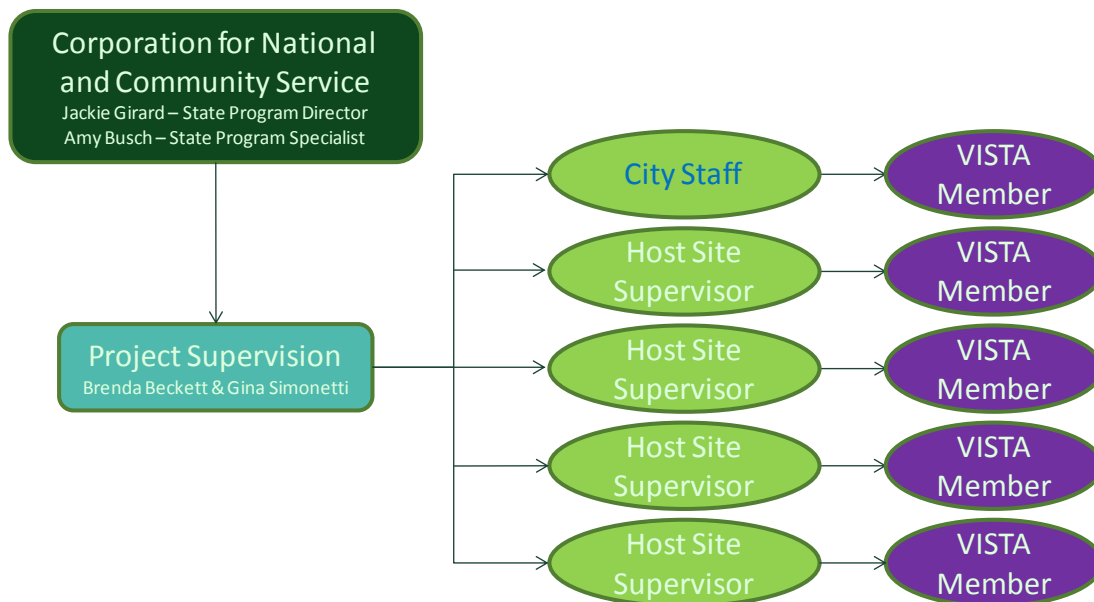
The Housing Needs Assessment contains comprehensive information on the lower income status of local households. Current findings indicate a need to address economic conditions locally and in the State of Montana in a comprehensive manner.

The Consolidated Plan strategies target the improvement of economic conditions of lower income households (as defined by the IRS determination of Adjusted Gross Income) in the community, including housing development, financing home repair, continuing partnerships and funding public service activities. The City’s strategies to promote affordable housing and fair housing city-wide, and to preserve the existing housing stock and the neighborhoods where the affordable housing stock is located, will compliment economic development efforts by providing safe, decent, and affordable housing and livable neighborhoods for lower income households in our community.

The City proposes to support statewide efforts to improve economic conditions and proposes to support the following specific activities in this Consolidated Plan to address economic conditions of low and moderate-income households in Billings:

- Continue to work with nonprofit organizations to help address the human service needs of lower income residents of the community in general and of our lower income neighborhoods in particular. This would be achieved primarily through funding of social service agencies as public service activities under the CDBG Program. (Strategy E)
- Continue to support the work of local economic development organizations to help create higher wage jobs for lower income persons. (Strategy C)
- Continue to apply for the **AmeriCorps VISTA (Volunteers in Service to America)** project status in order to bring full-time volunteers to work on capacity-building for the homeless initiatives through **Welcome Home Billings**, the City’s ten-year plan to impact homelessness. The City was awarded project status and placed seven VISTA members to work on poverty issues beginning in July 2009. The structure of the **Billings Metro VISTA Project (MVP)** serves to build the capacity of nonprofit organizations to work on poverty issues. (Strategy C)

Billings Metro VISTA Project (MVP) Model



Regulatory Compliance

The following sections reference regulatory compliance issues for all projects and activities undertaken by the City with CDBG and HOME funding. Programmatic changes are intended to enhance performance and accountability, and to clarify existing regulatory provisions.

Environmental Review

The Community Development Division staff is fully trained in current Environmental Review Records procedures. The City utilizes multi-year review processes to accommodate environmental review for core programs including housing repair, planning activities, and down payment assistance programs. The City reviews each project for environmental clearance prior to securing funding.

Lead-Based Paint

91.215 (i)

The City continues to be in compliance with HUD's lead-based paint requirements as established in September of 2000. According to the American Community Survey estimates from 2007-2011, it is estimated that there are over 29,317 housing units built before 1979 that are at risk of containing lead-based paint, which comprises 64% of the total housing stock in Billings. Not all of the homes built prior to 1979 contain lead-based paint and lead hazards. However, projects involving structures built prior to 1978 are considered to have the potential for lead-based paint and consistent procedures have been developed to ensure compliance with federal regulations.

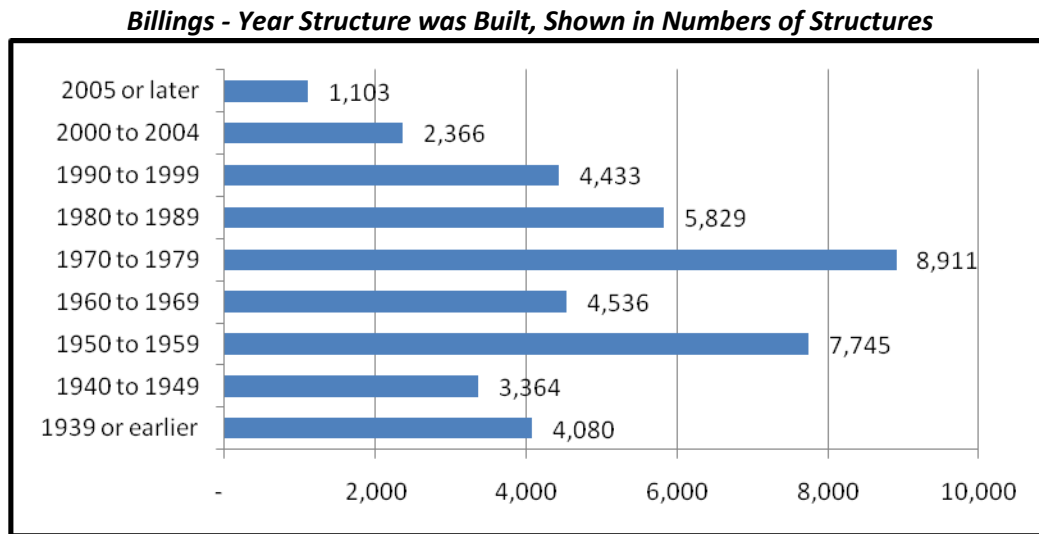
In 2012, the Center for Disease Control recommended action for children with elevated levels greater than or equal to 5 ug/dL. The Montana Department of Public Health and Human Services cited a [2012 field study](#) conducted in 11 counties in the state. Children enrolled in Medicaid aged one to five years were tested for elevated blood lead levels. Nearly 600 children participated in the study, and 3% of the children had levels ≥ 5 ug/dL. One in four of the children tested had ≥ 1 ug/dL. This information is the latest data available on children in Montana and exposure to lead as of March 2014.

The City will continue diligence while undertaking rehabilitation and construction activities in order to maintain the safety of households participating in federal programs. Participants in the City's housing programs are made aware of the requirements the City must follow when providing assistance. Education on the hazards of exposure to lead is provided for each rehabilitation project. The City currently offers risk assessments, through certified staff, paint inspections, clearance testing, and has access to lead-safe certified contractors to ensure compliance.

In addition, the City also promotes lead-safe work practices training whenever it is offered in Montana, which gives local contractors the opportunity to become certified in lead-safe work methods. The City will continue to maintain working relationships and partner in furthering educational efforts with lead-based paint professionals to ensure HUD requirements are effectively met.

Historic Review

All activities and projects undertaken by the City are reviewed for the potential for historic significance prior to implementation. Approximately 15,000 homes in the City were built prior to 1959. These homes are more than 50 years old and require historic review to ensure the historic value of the property will be maintained while undergoing housing rehabilitation utilizing federal funding.



Source: U.S. Census Bureau, 2006-2008 American Community Survey Three-Year Estimates

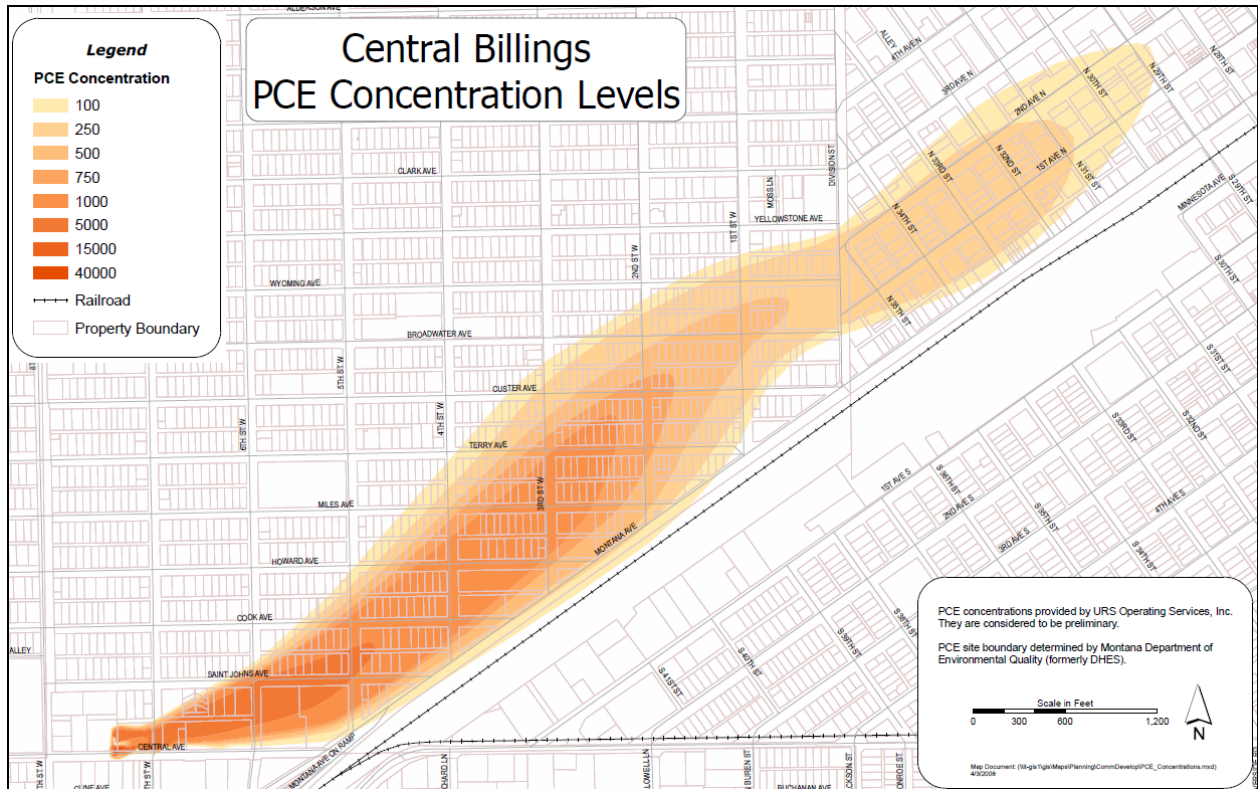
The City utilizes both the Yellowstone Historic Preservation Board and the State Historic Preservation Office to review projects for potential impacts on historic integrity prior to implementation.

PCE Groundwater Contamination Site

The Environmental Protection Agency (EPA) has identified an area in the City limits with Perchloroethylene (PCE) groundwater contamination. This is a man-made chemical used for dry cleaning and degreasing metal parts. The EPA has finalized remediation in this area and has notified, tested, and remediated the high level PCE properties in the area (see map, following page).

The groundwater in this area is not potable; however, all of the residences / businesses in the area have established access to the City water system and do not rely on groundwater for drinking. The predominant issue when reviewing properties in this area for housing rehabilitation is exposure to soils in basements, active groundwater well systems and adequate ventilation.

The City has developed site-specific environmental review procedures in collaboration with the EPA and the procedures have been reviewed and approved by HUD. Properties in this area will be reviewed for open well systems, exposure to soil and adequate ventilation. Work lists containing remedies to address these issues are a priority for all properties located in the PCE area.



Location of PCE Site in Billings

Fair Housing & Equal Opportunity

The City has completed an [Analysis of Impediments to Fair Housing Choice](#) (AI) study every five years since the 1990s. The Community Development Division staff is dedicated to supporting fair housing efforts and initiatives in Billings. This includes ensuring that activities, projects and programs funded utilizing CDBG and HOME funding are carried out without discrimination, directly or indirectly, on the basis of race, color, religion, gender, national origin, age, familial status, disability, creed, sexual orientation, and gender identity.

Primary Planning Tool: The City utilizes the AI as a primary planning tool to develop strategies and activities for the Consolidated Plan, as illustrated in the identified Action Plan activities in the Annual Objectives and Tables section. The most recent AI was completed in March 2013 by Planning / Communications. The following impediments have been identified:

1. Concentrations of minorities that would not exist in a free market not distorted by discrimination suggest that Billings has a dual housing market, one for non-Hispanics whites and Asians, and another for all other minorities.
2. Discriminatory real estate industry practices such as racial and ethnic steering distort the free market in housing.
3. Discrimination against Latinos in issuing government-backed mortgage and refinancing loans continues unabated in Billings as it does throughout the nation.

4. The relatively high cost of housing continues to pose a barrier to fair housing choice in Billings by fostering economic concentrations and the racial and ethnic concentrations that accompany economic concentrations due to the median income of Billings' Native American and Hispanic residents being less than its non-Hispanic white households.
5. When revising its comprehensive plan and neighborhood plans, the City of Billings should explicitly address how to reduce existing economic and racial/ethnic concentrations and foster socio-economic diversity throughout the city.
6. Billings' planning process does not directly address fair housing issues that the city can help resolve and fair housing violations that the city can help prevent. Residential developments that require city review and approval are approved without any requirements to promote compliance with the Fair Housing Act, the Montana Human Rights Act, or the accessibility requirements of the Americans with Disabilities Act.
7. Billings' Unified Zoning Regulations impermissibly treat community residences for more than eight people with disabilities differently than other families including smaller community residences.
8. Billings' Unified Zoning Regulations limit housing occupancy to two occupants per bedroom in a dwelling unit.
9. Billings' Unified Zoning Regulations do not permit accessory dwelling units; a cost-effective way to provide housing affordable to individuals and households of modest means that also enables families with declining incomes to remain in their homes.
10. Allowing townhouse development only via special review and excluding townhouses completely from the R-96 district imposes significant barriers to the construction of this more affordable form of housing.
11. The 40-foot height limit in the Residential Multi-Family District creates a barrier to construction of additional affordable housing.
12. Billings' Unified Zoning Regulations do not allow small lot or cottage-style development of clustered single-family detached homes.
13. There continues to be a serious shortage of housing affordable to holders of Housing Choice Vouchers in the areas of Billings where the proportion of public school students from lower-income households is relatively low.

Consolidated Planning: The following recommendations have been offered as suggestions to begin to address impediments over the next five years:

1. City Council adopts goal and policy to promote the expansion of housing choice throughout the city.
2. Work to expand housing choices of existing and potential new residents beyond the neighborhoods identified by their own race or ethnicity.
3. Conduct on-going educational publicity campaign to make people aware they can move anywhere in the area they can afford.
4. Arrange for ongoing, systematic, and thorough testing of real estate industry practitioners to identify discriminatory practices in rental and for sale housing.
5. Provide counseling, especially to Latinos, before they apply for a mortgage.

6. Amend the zoning code to:
 - a. Require that no less than 20 percent of the units in all residential developments of five or more dwelling units be affordable to households with modest incomes. In exchange, the zoning ordinance should give the developer a 20 percent density bonus so that the developer makes at least as much profit as if this requirement were not in effect.
 - b. Adopt inclusionary zoning that gives the Housing Authority of Billings priority to purchase inclusionary units.
7. Amend Billings' comprehensive plan and neighborhood plans to explicitly establish a comprehensive approach with goals, objectives, policies, and implementation tools to achieve stable, socio-economically diverse neighborhoods throughout Billings.
8. Require developers to agree to affirmatively market develop to all racial and ethnic groups to receive zoning or subdivision approval.
9. Require that billboard advertising reflect full diversity of Billings to receive zoning or subdivision approval.
10. Require developer and sales agents to distribute brochure to all clients that clearly identifies illegal discriminatory practices and provides clear contact information to file a fair housing complaint.
11. Require for subdivision and zoning approval agreement to include the Fair Housing logo and/or phrase "Equal Opportunity Housing" and contact information for filing a housing discrimination claim.
12. Get local newspapers and magazines to public housing discrimination notice in sections with real estate advertising.
13. Amend the Unified Zoning Regulations to treat these uses the same as other families: community residences for more than eight people with disabilities, and these residences for people with disabilities: "community residential facilities not providing care on a 24 hour-a-day basis," "rehabilitative centers" that house people with disabilities, adult foster family care homes, halfway houses, youth foster homes, and youth group homes.
14. Amend the Unified Zoning Regulations to replace the two occupants per bedroom limitation with one based on the square footage of each bedroom.
15. Amend the Unified Zoning Regulations to allow accessory dwellings in as many residential zoning districts as practical, particularly the districts with the largest minimum lot sizes.
16. Amend the Unified Zoning Regulations to allow townhouses in the R-96 district.
17. Establish a new zoning district in which townhouses are among the residential uses allowed as of right, or amend the Unified Zoning Regulations to allow townhouses as a permitted use in one or more zoning districts where there is a significant amount of land available for new residential development.
18. Amend the Unified Zoning Regulations to allow a greater height in the Residential Multi Family district.
19. Research amending the Unified Zoning Regulations to enable development of small lot cottage-style, clustered single-family detached homes. The city should carefully examine its maximum lot coverage restrictions to remove barriers to this type of housing.

20. The Unified Zoning Regulations should be amended to require that no less than 20 percent of the dwelling units in new residential developments of five or more units be affordable to households with modest incomes and that the Housing Authority of Billings be allowed to purchase up to one-third of the inclusionary units.
21. Schools should adopt and implement a policy to achieve economic diversity in all of its schools so that every school has a strong middle class population with at least a majority of pupils in each school coming from households with middle-class or higher income families.
22. The Housing Authority of Billings should expand the geographic range of housing choices that holders of Housing Choice Vouchers consider.
23. The Housing Authority of Billings can take steps now to expand the geographic range where holders of Housing Choice Vouchers will look for housing.

Affirmatively Furthering Fair Housing: City staff commits to continuing the following efforts to affirmatively further fair housing during this fiscal year, such as:

- Meet with City staff from other departments, stakeholders and organizations with an interest in fair housing regarding recommendations to begin the process of prioritizing and isolating all that can be done this fiscal year.
- Base program development strategies on activities to ensure diversity and benefit across the city, which also assists in avoiding segregation.
 - Ensure all housing repair, development, and acquisition activities are based on program parameters allowing city-wide implementation to avoid segregation.
- Staff facilitation and administration of fair housing initiatives.
- Facilitate capacity-building efforts for local non-profit organizations with an interest in fair housing.
- Facilitate specific grant-writing activities to further local educational efforts, when staff time allows.
- Promote fair housing choice for all persons.
- Work to alleviate housing discrimination in Billings.
- Promote housing that is accessible / usable by persons with disabilities.
- Provide opportunities for all persons to live in any given housing development.
- Continue to notify participants, beneficiaries, applicants and employees, including those with impaired vision and / or hearing and members of collective bargaining agreements, that the City does not discriminate on the basis of race, color, National Origin, Disability, Handicap, Familial Status, Sex, Religion, Creed, Marital Status, Age, Sexual Orientation, or Gender Identity.
- Report on efforts taken to further fair housing in the Comprehensive Annual Performance Evaluation Report, found [online](#).

Fair Housing Initiatives Program (FHIP): The City actively partners with organizations with an interest in fair housing and has facilitated several grant applications for the FHIP grant available competitively through HUD. The City was awarded this grant in 2006 for over \$93,000. In 2007 and 2008, grant awards were made for over \$99,000 for each year. In 2011-2012, the City was awarded another \$125,000 to further fair housing education and outreach and completed over 40 activities in April 2012. Previous and

current partners and Subrecipients of FHIP funding include: Homeward; the Community Housing Resource Board; Interfaith Hospitality Network; the Billings Partners for American Indian Homeownership; Rimrock Foundation; Self Help Law Center; Yellowstone AIDS Project; and Yellowstone County Council on Aging in Billings.

From May 1, 2011 to April 30, 2012, City staff addressed urgent needs identified in this underserved area by partnering with several non-profit and community representation organizations to build capacity and expand the professional knowledge base regarding fair housing issues. Partnering organizations assisted in building a comprehensive community-based response to pressing fair housing needs, including targeting: American Indians and other minority groups; the disabled - particularly those in recovery from addiction or individuals who have been diagnosed with HIV / AIDS; homeless families; and people experiencing poverty. Impediments these individuals face include segregation, steering, blatant discrimination, hostility, and disparate treatment when applying for housing during the rental application process and also when applying for housing financing.

Staff will analyze the City's ability to apply for and carry out an additional FHIP grant during this fiscal year. Staff members also review policies, procedures and service outcomes on an annual basis through the Consolidated Plan and performance reporting processes to determine whether impediments to fair housing choice were inadvertently imposed. Plans for future actions are implemented to address concerns during the fiscal year allocation process.

Affirmative Marketing

The City adheres to an Affirmative Marketing Procedure which furthers the City's commitment to nondiscrimination and equal opportunity in housing. Proposed affordable housing development projects with more than five units are required to submit an Affirmative Marketing Plan with the application for funding. The plan includes procedures for marketing units to minority / disabled populations and performing significant outreach to ensure equal housing opportunity for potential renters / owners of the housing units. The City's complete Affirmative Marketing Plan is located in the Appendices.

To further carry out the intentions of the City's affirmative marketing practices, core programs (such as housing repair, down payment assistance, and special assessment grants) are communicated directly with neighborhood task force chairpersons, who distribute the information in predominantly low income and high-minority concentration areas. Core programs are also marketed to agencies serving the elderly, disabled and those experiencing homelessness.

The Citizen Participation Plan ensures comprehensive public notices and opportunities to solicit and receive public comment and participation in the allocation process. This process includes staff attendance at local neighborhood task force meetings during the allocation process. These areas have been identified with high minority densities and are predominantly low-income.

Section 504

The City operates its federally assisted programs and activities in a manner ensuring accessibility and usability by individuals with disabilities. The City continues to notify program participants, beneficiaries, applicants, and employees that the City does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, federally assisted programs and activities. The Human

Resources Department is responsible for notifications to employment applicants, collective bargaining units and current employees. Contact information can be found [online](#).

Minimum accessibility requirements in accordance with Uniform Federal Accessibility Standards (UFAS) are mandated with all affordable housing projects developed utilizing federal funding. This standard ensures at least 2% of the total number of dwelling units in new construction multifamily complexes is accessible for persons with visual or hearing impairments. If the City funds a project with substantial alterations costing 75% or more of the replacement cost of a completed facility, the City applies new construction provisions. For federally assisted housing in developments constructed prior to July 11, 1988, the City ensures the housing complies with the Section 504 accessibility requirements using UFAS as the design and construction standard to the maximum extent practicable.

Subrecipients of federal funding are all monitored for Section 504 accessibility requirements pursuant to ensure that non-dwelling service facilities are fully accessible to those with disabilities. All Subrecipients are provided a copy of the Self-Evaluation and Assessment of Accessibility to ensure compliance with Section 504 requirements. Brenda Beckett, Community Development Manager, coordinates the Division's Section 504 compliance and can be contacted via phone at 406.657.8286 or email beckett@ci.billings.mt.us.

Section 3 - Opportunities for Low-Income Individuals & Businesses

Section 3 is a provision of the Housing and Urban Development Act of 1968, which recognizes that HUD funds are typically one of the largest sources of federal funding expended in communities through the form of grants, loans, entitlement allocations and other forms of financial assistance. Section 3 is intended to ensure that when employment or contracting opportunities are generated because a covered project or activity necessitates the employment of additional persons or the awarding of contracts for work, preference must be given to low- and very low-income persons or business concerns residing in the community where the project is located.

Section 3 is both race and gender neutral. The preferences provided under this regulation are based on income-level and location. The Section 3 regulations were designed to encourage recipients of HUD funding to direct new employment and contracting opportunities to low-income residents, and the businesses that employ these persons, within their community regardless of race and / or gender.

The City has a [comprehensive procedure](#) for compliance with Section 3 requirements. This includes procedures to provide job training, employment and contract opportunities for low income residents in connection with projects and activities in their neighborhoods.

Relocation Assistance & Displacement

The City minimizes displacement of persons and assists any persons displaced during the Division's affordable housing and redevelopment activities according to the Uniform Relocation Act. The Uniform Act provides important protections and assistance for people affected by the acquisition, rehabilitation, or demolition of real property for Federal or federally-funded projects.

This law was enacted by Congress to ensure that people whose real property is acquired, or who move as a direct result of projects receiving federal funds, are treated fairly and equitably and receive

assistance in moving from the property they occupy. The Division will require developers to make relocation benefits available to displaced persons during housing initiatives funded with federal dollars.

Short Sales

The term “short sale” can be described as the sale of a property where the sale proceeds fall short of the balance owed on the loan. The City carries liens on properties as a result of owner participation in programs such as First Time Homebuyer and Housing Rehabilitation.

On occasion, the City is asked to participate in “short sales,” which is a process that routinely begins with homeowner that is default on a first-position mortgage. This typically involves a request from a third-party to lower the balance of the lien owed to the City.

Foreclosure proceedings mandate owner protections that can be diluted when a third-party short sale takes place. The City will not participate in any third-party short sale when the City holds an interest in a property. This includes lowering the balance of liens placed when the owner participated in City-financed programs. Short sales initiated by the owner without a third-party will be considered on a case-by-case basis. The City may reconsider this policy with further guidance from HUD in the future.

Labor Standards

The Davis-Bacon Act requires, when applicable, the payment of prevailing wage rates, as determined by the US Department of Labor, to all laborers and mechanics on federally-funded construction projects. As a rule, CDBG construction contracts in excess of \$2,000 will trigger Davis-Bacon, and HOME contracts involving twelve or more HOME units will require Davis-Bacon compliance. Staff will evaluate each application to determine if Davis-Bacon applies to a specific project.

Davis-Bacon Definitions

- **Laborer or mechanic:** Anyone performing construction work on the project, including trade journeymen, apprentices, and trainees. “Laborers” and “mechanics” are the two groups of workers that must be paid not less than Davis-Bacon wage rates.
- **Employee:** Every person who performs the work of a laborer or mechanic is “employed” regardless of any contractual relationship that may exist between a contractor or subcontractor and such person.
- **Apprentices and trainees:** The only workers who can be paid less than the wage rate on the wage decision for their work classification are “apprentices” and “trainees” registered in approved apprenticeship or training programs. Apprentices and trainees are paid wage rates in accordance with the wage schedule in the approved program. The maximum number of apprentices or trainees on the job site cannot be more than the ratio of apprentices or trainees to journeymen allowed in the approved program.
- **Prevailing wages:** Prevailing wages are listed on the wage decision for the project. The wage decision will list a minimum basic hourly rate of pay for each work classification. Wage decisions may include fringe benefits such as health insurance, retirement, vacation and contributions to training funds.

- **Site of work:** The “site of work” is where the Davis-Bacon wage rates apply, usually the boundaries of the project. “Site of work” can also include other adjacent or nearby property used by a contractor or subcontractor in the construction of the project.
- **Proper designation of trade:** A work classification on the wage decision for each worker based on the actual type of work he performed must be done. In addition, each worker must be paid no less than the wage rate on the wage decision for that classification regardless of skill level. The only people who can be paid less than the rate for their craft are apprentices and trainees registered in approved programs.
- **Split-classification:** Employees performing work in more than one classification should be paid the wage rates specified for each classification only if accurate time records showing the time spent in each classification of work are maintained. If accurate time records are not maintained, these employees must be paid the highest wage rate of all of the classifications of work performed.

Wage Decisions: Davis-Bacon wage decisions define the minimum wage payment requirements for classifications such as carpenters, electricians, plumbers, and roofers that work on the project. The geographically specific Davis-Bacon wage decision, provided by the Department of Labor, contains a schedule of work classifications and wage rates to be followed. Wage decisions can be found [online](#).

The prime contractor, or the party ultimately accountable for meeting Federal regulations, is responsible for several key steps in a Davis-Bacon contract. Prior to bidding a construction contract, the Davis-Bacon wage decision must be obtained and included in the bid package. Once the project is underway, a copy of the wage decision and a copy of a Department of Labor "Notice to Employees" at the job site must be posted in a place easily accessible to construction workers employed at the project.

Reporting: A certified payroll report beginning the first week a company works on the project and continuing until the firm has completed its work will be required by the project monitor. The payrolls are certified because each payroll is signed and contains language certifying that the information is true and correct. "No work" payrolls may be submitted whenever there is a temporary break in work on the project.

The prime contractor reviews each subcontractor's payroll reports for compliance prior to submitting the reports to the contract administrator. The prime contractor is responsible for the full compliance of all subcontractors and will be held accountable for any wage restitution found due to any laborer or mechanic that is underpaid and for any liquidated damages that may be assessed for overtime violations.

Every contractor (including subcontractors) must keep a complete set of payrolls and time cards for a Davis-Bacon project for three years after the project is completed. The prime contractor must keep a complete set of all of the payrolls for every contractor for three years after completion of the project.

Compliance Reviews: The contract administrator or other inspector may visit the project site and interview workers concerning their employment on the project. The interviewer will record the interview information and will compare it to payrolls and related submissions to ensure that the labor standards requirements have been met. Additional information on this topic can be found on the Department of Housing and Urban Development [website](#).

Housing Quality Standards & Uniform Physical Condition Standards

All City projects involving residential construction, rehabilitation, and / or acquisition shall meet the Division's standards to provide decent, safe and sanitary housing that minimally meets or exceeds all applicable local and State codes, rehabilitation standards, ordinances, and zoning ordinances. This includes meeting or exceeding Housing Quality Standards for CDBG projects and Uniform Physical Condition Standards for HOME program projects. Compliance will be verified by staff inspection, as the City does not have approved rehabilitation standards. In addition to meeting quality and condition standards, all housing projects undertaken by the City emphasize energy efficiency, universal design, and green building components whenever possible and feasible.

Housing Rehabilitation Standards

The City operates home repair programs for both traditional and manufactured housing. Federal regulations require rehabilitation standards be defined in the Consolidated Plan.

Definitions

Standard condition dwelling unit: A unit which currently meets *Housing Quality Standards* as described above with no major defects in the structure and only minor maintenance is required. The City of Billings does not currently have a rehabilitation code. Such a dwelling would have the following characteristics post-rehabilitation within the funding limits for each project: a reliable roof; a sound foundation; adequate and stable floors; walls and ceilings; surfaces and woodwork without serious damage or paint deterioration; sound windows / doors; adequate heating, plumbing and electrical systems; adequate insulation, and adequate water and sewer systems. With the exception of emergency rehabilitation, a unit in standard condition would not be eligible for City's housing rehabilitation or home repair funds.

Financially Feasible: A traditionally-built structure that does not require more than \$25,000 to rehabilitate for a single or multi-family unit, which is within the maximum rehabilitation dollar amount for the City's Housing Rehabilitation Loan program. A manufactured home that does not require more than \$10,000 to rehabilitate for a single unit is considered financially feasible. This is the maximum rehabilitation dollar amount for the City's Manufactured Housing Loan program.

Not Financially Feasible: A traditionally-built home that requires more than \$25,000 to rehabilitate for a single or multi-family unit, or a manufactured home that requires more than \$10,000 to rehabilitate for a single unit.

Structurally Feasible: The structure is determined sound and suitable for rehabilitation.

Poor Structural Condition: The unit has a cracked foundation in multiple places, heavy structural damage through expansive soils or other causes.

Substandard Condition Suitable for Rehabilitation: A dwelling unit not meeting the definition of a standard condition dwelling unit as defined above as reflected in the Housing Quality Standard inspection and the City's current housing code, but IS both structurally feasible and financially feasible to rehabilitate. The unit is likely to have deferred maintenance and may have some structural damage such as a leaking roof, deteriorated interior surfaces and inadequate insulation. The unit has other items noted as 'general standards of items that fail' as reflected by the Housing Quality Standard inspection.

Substandard Condition NOT Suitable for Rehabilitation: A dwelling unit in such poor condition that it is neither structurally nor financially feasible to rehabilitate.

Monitoring

The goals to be achieved through the Consolidated Plan will be monitored on a yearly basis as required as part of the Comprehensive Annual Performance Evaluation Report (CAPER) submitted to HUD for the Consolidated Plan. Monitoring consists of:

- Examination of the community's use of available HUD, state, and local resources to meet the affordable housing and community development needs as outlined in the Consolidated Plan.
- Examination of the effectiveness of the programs that are in place.
- Review of public comments received on the community's performance in meeting the affordable housing and community development needs described in the City's Consolidated Plan.

The City funds a variety of Subrecipients to carry out CDBG and HOME funded activities each year. Each of these Subrecipients is required to enter into a detailed sub-recipient agreement that specifically describes funding use.

CDBG Subrecipient Monitoring

Subrecipients will be monitored on-site by Community Development staff at least every other year to ensure compliance with the terms of the agreement and applicable regulations. Site visits will include monitoring in the following areas: compliance with the timeframe of the agreement; rate of expenditures; continued eligibility of the activities under the agreement; and adequate documentation concerning client eligibility and service delivery. Compliance with standard CDBG regulations will also be monitored, including (but not limited to) a review of the following: American Disabilities Act; Fair Housing Act; Equal Employment Opportunity; Section 3 of the Housing and Urban Development Act of 1968; Uniform Administrative Requirements; Davis-Bacon; etc. Inspections are conducted prior to disbursement of CDBG funds and site-visits are conducted to monitor Davis-Bacon compliance during construction. Subrecipients are required to have audits performed pursuant to OMB Circular A-133 and submitted to the City on an annual basis. In addition, Subrecipients are required to submit quarterly / annual reports during the grant period.

HOME Monitoring

The City will monitor the terms and conditions of all agreements made between the City and HOME Subrecipients to ensure compliance with HOME Program requirements, identify information that will allow us to improve our program design and management, and to evaluate how well our programs and projects are achieving desired outcomes. Monitoring elements include: compliance with the timeframe of the agreement; rate of expenditures; eligibility of expenses; adequate documentation regarding the income eligibility of homeowners and tenants; maximum subsidy limits; rents; property maintenance and eligibility; recapture provisions; and affordability periods. Compliance with other HOME regulations will also be monitored, including (but not limited to): Fair Housing and Equal Opportunity; Affirmative Marketing; Americans with Disabilities Act; Davis-Bacon; etc. Inspections are conducted prior to disbursement of HOME funds and site-visits are conducted to monitor Davis-Bacon compliance during construction.

Community Housing Development Organizations (CHDOs)

The City requires CHDOs apply for recertification on an annual basis to ensure continued requirements are being met for CHDO designation, including (but not limited to) maintenance of Board composition,

including at least one-third membership by residents of low-income neighborhoods and no more than one-third may be public officials or local / state employees.

Affordable Housing: Housing projects are monitored via site-visits / inspections on a schedule based on the number of units in the project:

# of Units	Frequency of On-Site Monitoring
1 - 4 Units	Every 3 years
5 - 25 Units	Every 2 years
26+ Units	Every year
Source Documentation	Every 6 years
<i>Staff inspects 15% - 20% of the total HOME units per project, minimum one unit in each building</i>	

City staff will conduct on-site visits that will include Housing Quality Standards (HQS) compliance inspections, tenant file review, household income verification, etc. City staff will also conduct annual desk reviews to ensure leases are in compliance with HOME regulations; rents are compliant with HOME limits; tenant incomes are reviewed annually and they are within eligibility limits; the property owner/manager is inspecting the property at least annually; that adequate project reserves have been established and annual reports are received; and the year-end profit and loss statements show the project is profitable and/or sustainable for the period of affordability.

Timeliness

The City is required to both commit and expend CDBG and HOME funding in a timely manner. The CDBG program mandates that the City carry less than 1.5 times the previous year’s award in the HUD payment system at the beginning of May each year. HOME funding allocated to the City must be committed to specific projects via contract (which must be approved through City Council) within 24 months of allocation and funds must be expended within five years of initial allocation. Failure to comply with commitment and expenditure deadlines will result in funding being recaptured by HUD.

The City must draw down funds at acceptable rates to prevent funding recapture. Therefore, the City will adhere to the following procedures regarding timeliness:

- Allocating funding to grantees that can expend funding expeditiously.
- Prioritizing applications for funding based on timeline for expenditure.
- Reallocating funding from projects that have not expended funds to new projects.
- Draw funding from HUD systems at least quarterly to ensure compliance.
- Perform a timeliness review at the end of each calendar year and plan to move funding to progressive accounts / projects if timeliness will become an issue.
- Work with Community Housing Development Organizations (CHDO) to pre-allocate future mandatory CHDO reserve funding.
- Communicating the importance of timeliness to applicants, the Community Development Board and the City Council.

Performance Measures

HUD requires certain objectives and outcomes be identified for all activities funded through CDBG and HOME. These include objectives for suitable living environment, the provision of decent housing and creating economic opportunities. Outcomes include increasing availability and / or accessibility, affordability and sustainability.

HUD PERFORMANCE MEASUREMENTS	
<i>Objectives</i>	<i>Outcomes</i>
Suitable Living Environment	Availability or Accessibility
Decent Housing	Affordability
Economic Opportunities	Sustainability

In addition to the utilization of HUD standard objectives and outcomes, the City will provide benchmark data on performance and outputs, including the following numbers:

- Housing units assisted
- Years in compliance with stated benchmarks / requirements
- Funding leveraged
- Meetings facilitated by staff
- Grant application submissions to further Consolidated Plan goals
- Strategic / Action Plans generated / implemented
- Organizations supported
- AmeriCorps VISTA members placed

Subsidy Layering

All projects funded through the City with HOME funds that combine other federal funding sources will be reviewed to ensure the project will not use more federal funding than necessary to provide affordable housing. This includes a review of four major components, some requiring documentation and others requiring analysis and review of project details:

- Sources and Uses of Funds Statement
- Certification of Federal Assistance
- Project Development Budget
- Operating Pro-Forma, or Rate of Return on Equity Investment

The City's comprehensive **Subsidy Layering Procedures** are available by request.

HOME Program Recapture Provisions

Recapture provisions permit the original homebuyer to sell the assisted property to any willing buyer during the period of affordability while the City is able to recapture all or a portion of the HOME assistance provided to the original homebuyer. The City utilizes recapture provisions exclusively when assisting homeowners and the provisions are enforced via a Promissory Note (not recorded), the use of a Deed Restriction Agreement and a Montana Trust Indenture that are both recorded at the Yellowstone

County Clerk and Recorder’s office. These written, legal documents contain language outlining the recapture provisions as established herein. The City does not use Subrecipients or other grantees to carry out these activities.

Homebuyer Requirements: In order for homeownership housing to qualify as affordable housing eligible for HOME funding, it must be: single-family; considered modest housing; be acquired by a low income household for their principal residence; and meet affordability requirements for a single period of time as determined by the amount of assistance provided.

Direct HOME Subsidy: The amount of HOME assistance that enabled the homebuyer to buy the unit. The direct subsidy includes down payment and closing costs provided directly to the homebuyer, which resulted in a reduced purchase price from the fair market value of the home to an affordable price. **The entire amount of HOME assistance is subject to recapture.**

Net Proceeds: The sales price, less the superior loan repayment and any closing costs. **The City will only recapture the net proceeds from a sale.** Any loans or improvements made to the property after the time of the HOME assistance will be paid after the City is repaid the amount owed under its recapture provisions. If the net proceeds are not sufficient to recapture the full HOME investment, the City will accept the available net proceeds as full payment.

Recapture Model - City Recaptures Entire HOME Assistance Amount: The City allows the assisted homebuyer to retain all appreciation and the City expects to recapture the entire direct HOME subsidy invested in the project. Therefore, the homeowner will retain any value of the appreciation of the property after the City’s HOME assistance has been recaptured / repaid. The homeowner’s down payment, principal payments, and any capital improvement investment made in the property after the HOME assistance was provided will be returned to the homeowner at closing after the City’s HOME assistance is recaptured and repaid from the net proceeds as described above.

Long Term Affordability: Under the recapture provision, there is no requirement that the original HOME-assisted homebuyer sell the unit to another low-income homebuyer.

Affordability Periods

For City-assisted homebuyer units under the recapture provision, the period of affordability is based upon the direct HOME subsidy provided to the homebuyer that enabled the homebuyer to purchase the unit. Any program income used to provide direct assistance to the homebuyer is included when determining the period of affordability. The following table outlines the required minimum affordability periods:

HOME Affordability Periods	
<i>Amount of Direct Subsidy</i>	<i>Period of Affordability</i>
Under \$15,000	5 Years
Between \$15,000 and \$40,000	10 Years
Over \$40,000	15 Years

Recapture provisions for the First Time Homebuyer program are either five or ten years for each assisted property beginning after the transfer of the property to the property owner as evidenced by the Deed Restriction Agreement, Montana Trust Indenture and Promissory Note.

The overall Kings Green Affordable Housing Development project will bring a total of 49 new affordable single-family units to the overall housing stock in Billings. Phases I, II and III resulted in 39 units and Phase IV, which commences this fiscal year, will add an additional 10 units. These units will be subject to recapture provisions. If the HOME funds used to develop the property assist in selling the home below fair market value, the difference between the fair market value and purchase price will be considered a direct benefit attributable to the HOME subsidy.

Subordination

The City does not subordinate loans in the First Time Homebuyer program and other homeowner-assisted projects without City Council approval. Therefore, if an assisted homeowner refinances the property, the City will need to be repaid the full amount of HOME assistance provided. Assisted homeowners wishing to pursue City Council approval may write a letter explaining the need for the subordination and submit it to the Community Development Division. Staff will then prepare a memo and place the subordination on the Community Development Board agenda for recommendation to the City Council.

Use of Recaptured Funds

Recaptured HOME funds will be used to assist other first time homebuyers to purchase property in Billings or other HOME-eligible activities to be determined through the City's budget allocation process in accordance with the Citizen Participation Plan. Homebuyers must be low-income and must use the assisted property with the recaptured funds as their principal residence. Low-income and first time homebuyer status will be determined based on HOME program regulations.

The City of Billings does not propose the use of HOME funds to refinance existing debt secured by multi-family housing that is being rehabilitated with HOME funds.

Tenant-Based Rental Assistance

Tenant-Based Rental Assistance can be used to meet the priority need for rental deposit assistance as determined by the gap analysis in *Welcome Home Billings*, the City's 10-year plan to impact homelessness. This need was also identified in the Housing Needs Assessment. Additional information regarding this need can be found in the City's five-year Consolidated Plan. Investment would assist in narrowing the affordability gap for very low income households, however, funding is insufficient to allocate to this program at present.

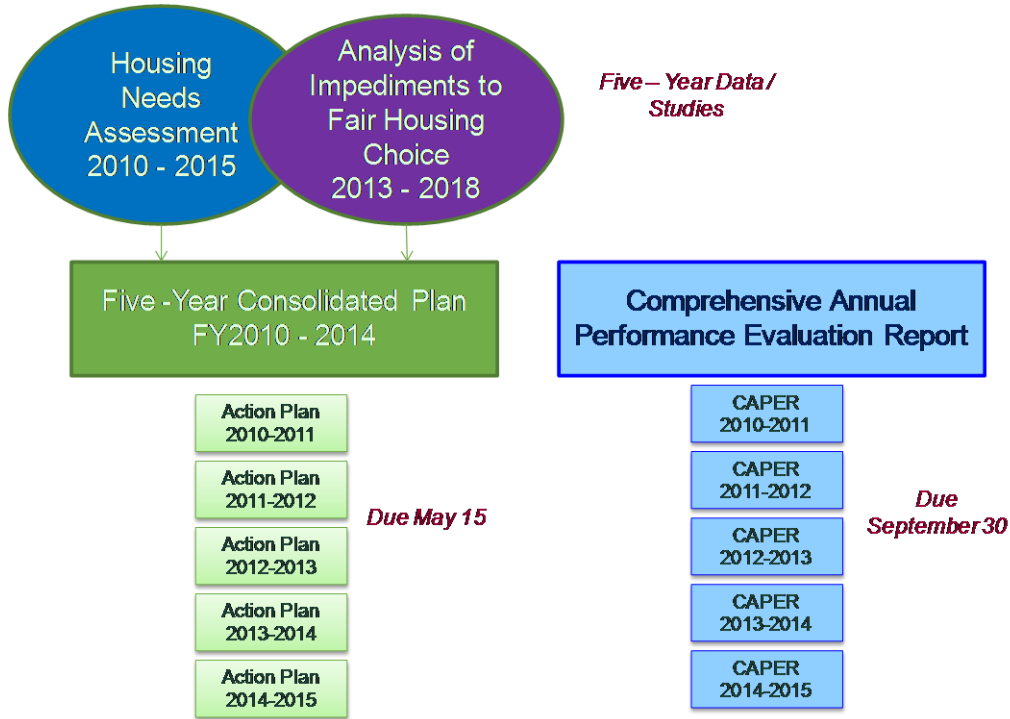
Income Definitions

The City utilizes *adjusted gross income* as defined for reporting purposes under the IRS Form 1040 long form for home repair, rental and first time homebuyer programs. Affordable Housing Development program recipients are required utilize the *Part 5 Annual Income* definition as defined in 24 CFR 5.609.

SECTION FOUR - Consolidated Plan & Budget Development

Significant Aspects of the Process

The City utilizes significant public comment processes and coordinates input from various organizations and groups in order to maximize collaborative efforts while developing and implementing the Consolidated Plan. Both the Housing Needs Assessment and the Analysis of Impediments to Fair Housing Choice are utilized by City staff as **primary planning tools** for the development and implementation of Consolidated Plan activities.



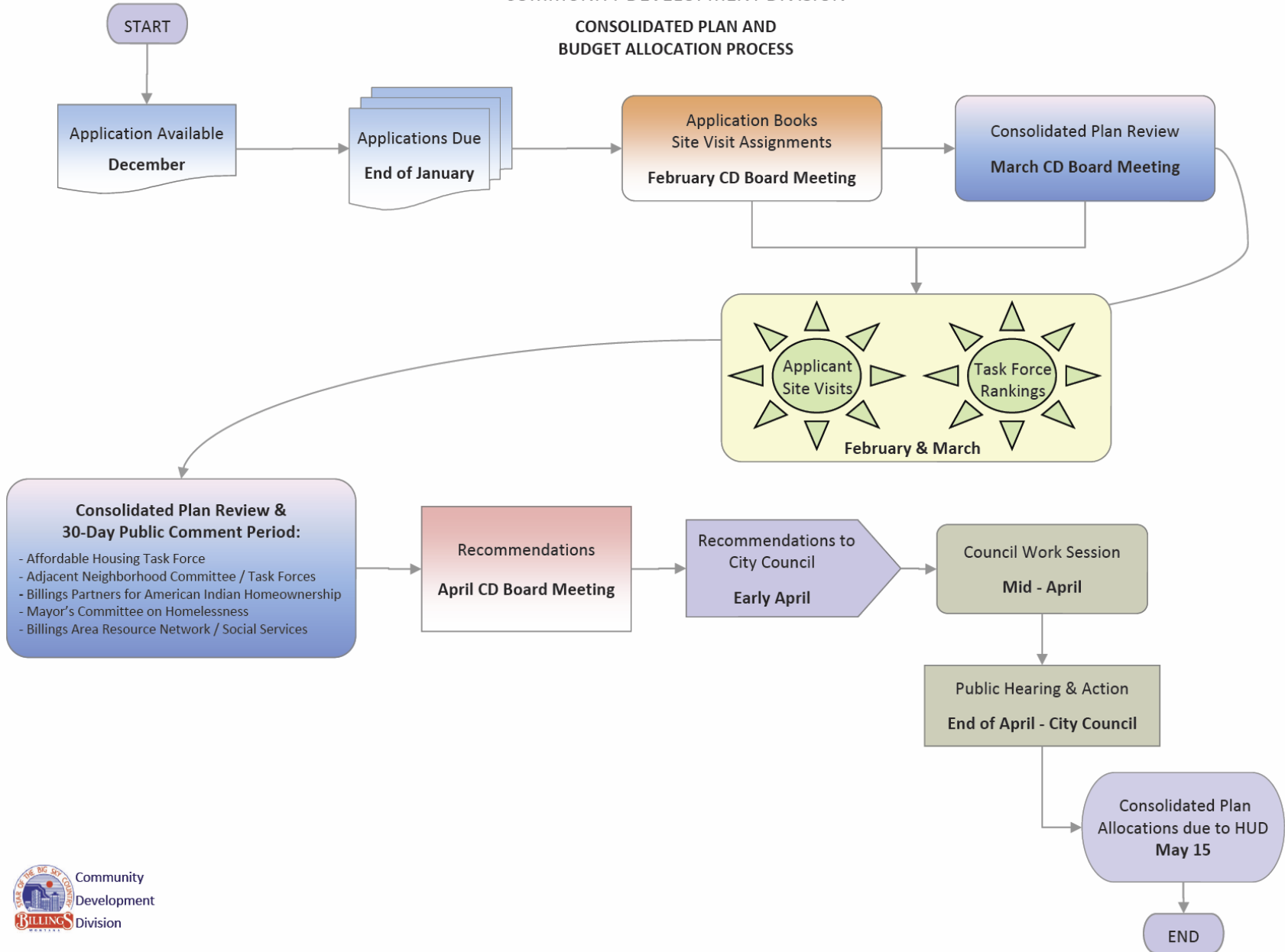
The Budget Allocation Process flowchart (following page) illustrates the significant aspects of public involvement and input processes utilized for Consolidated Plan development and implementation. The process includes a technical assistance meeting to facilitate training of CDBG / HOME applicants regarding application expectations and project requirements. All plans and studies are posted on the City’s website and emails are distributed announcing application and Consolidated Plan postings.

The Community Development Board conducts applicant site visits to review each application with the submitting organization. In addition, City staff visit each of the seven neighborhood task forces to garner housing / neighborhood activity rankings prior to the public comment period. The City also maintains extensive email distribution lists and utilizes these lists to make announcements of study results and drafted plans. Budget hearings are also held to give presentation opportunities to each applicant. Each neighborhood task force is also offered an opportunity to speak during the hearings.

A formalized public comment period is held for no less than 30 days and various community groups are visited during this time to garner feedback on studies, plans and activities. Agenda items are also scheduled for a City Council Work Session and regular City Council meeting; the latter includes an additional, specific public hearing to review the Consolidated Plan and activities. All meetings are open to the public, advertised in the regionally-distributed Billings Times newspaper and agendas offer a specific time for additional public comment.

COMMUNITY DEVELOPMENT DIVISION

CONSOLIDATED PLAN AND BUDGET ALLOCATION PROCESS



November 2012

SECTION FIVE - Geographic Data

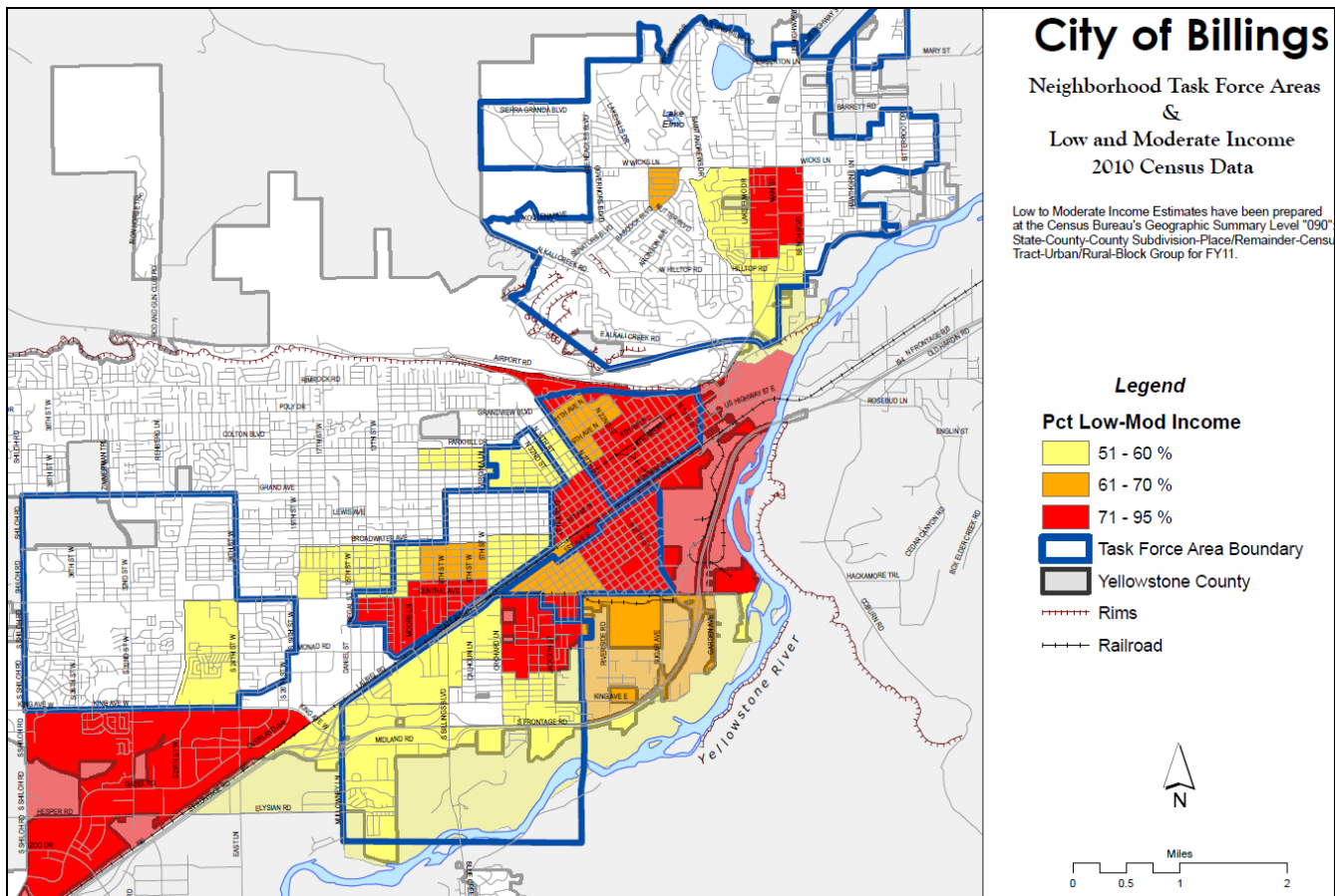
Geographic Area

91.220(d)

The geographic area served by the Consolidated Plan is defined by the current City of Billings limits. Target areas include Census tracts and block groups with high concentrations of low to moderate income households, particularly those with higher concentrations of racial / minority households.

Lower-Income Household Concentration

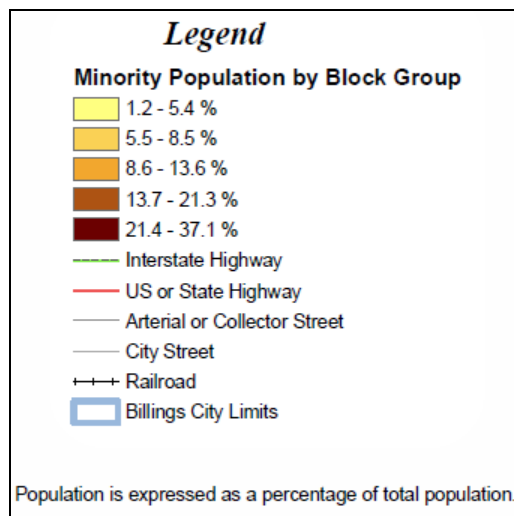
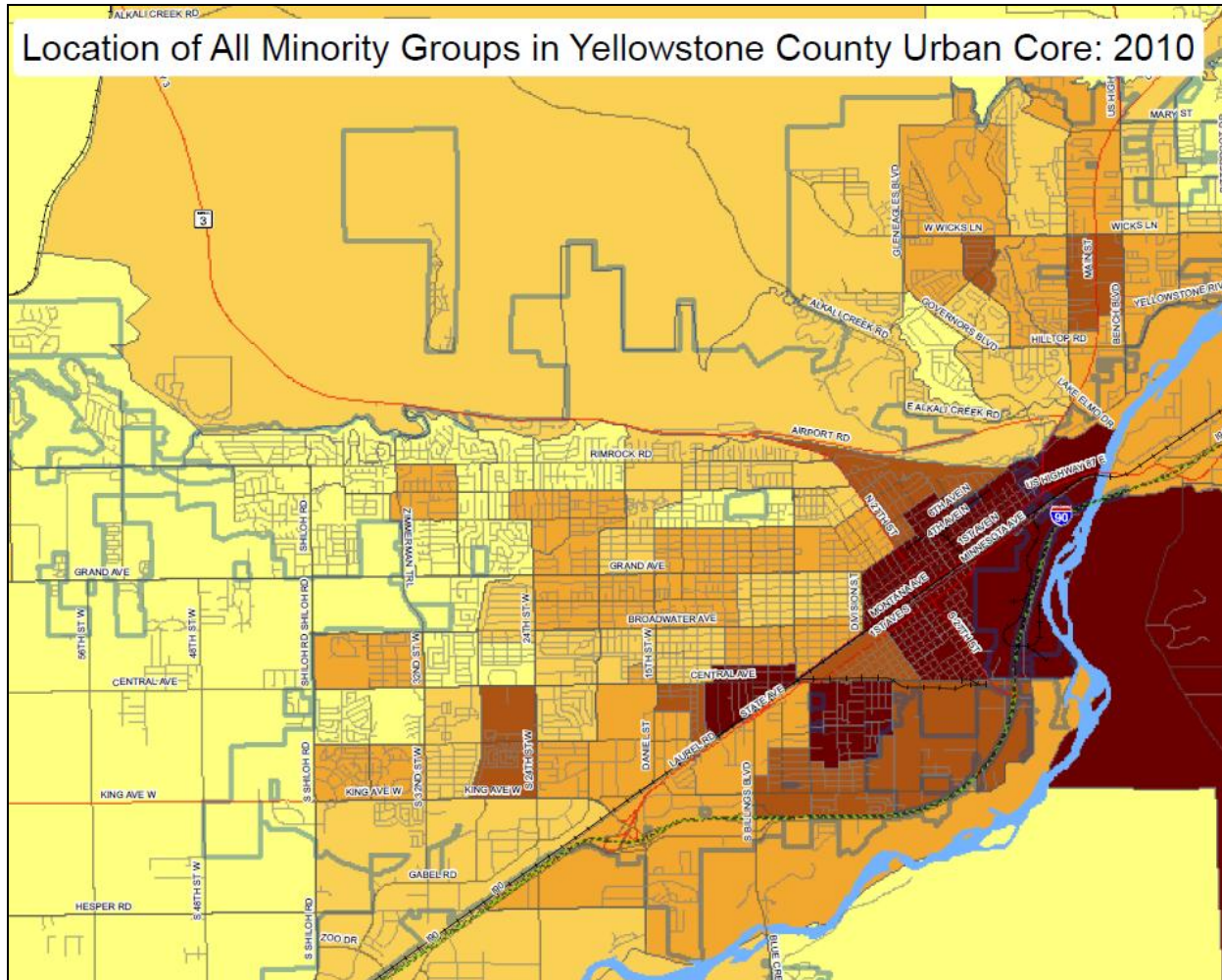
The strategies identified in the Consolidated Plan will be addressed on a citywide basis to encourage the distribution of low-income affordable housing and other assistance to lower income households throughout the community. Strategy D ensures assistance provided through CDBG and related programs to lower income neighborhoods of the communities where the majority of the City's affordable housing stock is located. The map below identifies areas of the community with lower income population above 71%, between 61% and 70%, and between 51% and 60% to allow further prioritization of limited resources.



Lower Income Areas in Billings

Racial / Minority Concentration

In 2012, the City generated a map illustrating the results of the 2010 Census relating to concentrations of racial / ethnic minorities. The resulting map below shows the highest concentration of protected class residents in Billings.



Geographic Basis for Allocation of Investments

91.220(f) & 91.215(a)(2)

The City of Billings is the largest city with the highest population in the state. However, the city only has an estimated population of nearly 104,000 in 2008, according to the 2010 Billings Housing Needs Assessment.

Citation 24 CFR 91.220(f) reads as follows, “When appropriate, jurisdictions should estimate the percentage of funds they plan to dedicate to target areas.” Estimating the percentage of funds planned for dedication to target areas is not appropriate for the Billings community due to the following reasons:

- Geographic area is defined by the current City of Billings limits.
- Target areas include high concentrations of low income households, particularly those with higher concentrations of racial / minority households.
- City-wide strategies encourage the distribution of resources support affirmatively furthering fair housing and equal opportunity to avoid segregation in Billings.
- Geographic distribution of investments description includes the focus of resources on a city-wide basis to support diversity across the community.
- The City of Billings is classified as a smaller city on a national scale.
- The actual dollar amount dedicated to each program is included in this Action Plan.

The City will focus distribution of investments on a citywide basis in order to support diversity and mixed-income development across the community. The City’s performance in serving predominantly low income households is clear via Integrated Distribution Information System reporting; nearly 100%.

Neighborhood Revitalization Strategy areas **have not been established** in Billings and there is no specific amount of funding allocated for a target area in the City’s geographic distribution of resources. **Therefore, the City plans to dedicate 0% of funding to target areas in favor of supporting a citywide approach to further fair housing, equal opportunity and anti-segregation efforts.**

Basis for Assigning Priority - Overall Consolidated Plan

Priorities for funding are based on both the most recent Housing Needs Assessment and the Analysis of Impediments to Fair Housing Choice. Priorities for housing development are identified as “High” “Medium” and “Low” based on data analysis.

Obstacles to Meeting Underserved Needs - Overall Consolidated Plan

91.215(a)(3)

The primary obstacle faced by the City in undertaking the activities described in its Consolidated Plan and meeting under-served needs is the amount of available funding. The Housing Needs Assessment identified the affordable housing needs and conditions of our community. These conditions, particularly the cost burden faced by very low income renters and homeowners, is difficult to address given existing resources, and other needs of the community related to neighborhood improvement, housing preservation, and improving the economic conditions of lower income households.

In addition to funding for projects and programs, there is a need for additional funding for administration and planning costs to help design strategies and undertake projects to help meet these needs. The City attempts to leverage its CDBG and HOME resources as evidenced by past partnerships with the Montana Board of Housing, Wells Fargo, and Fannie Mae.

The City's ability to undertake such activities is limited by staffing and funding levels. This issue has been partially addressed by establishing and supporting community partnerships to address housing and community development needs. The work of the Affordable Housing Task Force, Adjacent Neighborhood Committee, neighborhood groups, various Fair Housing organizations, and the Billings Partners for American Indian Homeownership increase local resources and capacity to address housing and community development needs.

SECTION SIX - Resources

Available Funding, Expenditure Limits & Match Requirements

91.220(c)(1&2)

CDBG administration and planning activities are budgeted at \$118,175 which is 20% of the new CDBG allocation (\$556,352) in addition to eligible program income left over from the previous year and including income from the current year (\$36,999). The proposed budget includes \$2,474 in funding from projects which have been cancelled or completed (cannot be included in administration costs). One hundred percent of available funding will be used to benefit the low to moderate income households.

The maximum amount of funding available for Public Service Activities is \$95,915. This amount represents 15% of prior year income (15% of \$83,081 is \$12,462) and the new CDBG estimated allocation (15% of \$556,352 is \$83,453), and no additional reprogrammed funding from Public Services from prior years. The City is choosing to allocate only \$50,000 in Public Service Activity funding to support the expenses of the AmeriCorps VISTA program to facilitate the City's anti-poverty strategy.

HOME administration activities are estimated and budgeted at \$30,171 which includes 10% of estimated new HOME revenue (10% of \$301,712 is \$30,171). As First Time Homebuyer funding returned to the City prior to the affordability period expiring is considered "recaptured" funding, no additional "program income" has been received and considered eligible for additional administration expenses. Total amount of recaptured income received and dedicated to this year's budget is \$370,724.

The HOME program requires 25% match funding for projects be dedicated from non-federal sources. The City of Billings meets HOME matching requirements through low-interest financing available for First Time Homebuyer Loans issued through the Montana Board of Housing (MBOH) and matching funds provided for other affordable housing projects undertaken with HOME funds, such as private contributions and other local bank financing.

Expected Revenue - CDBG & HOME

Revenue expected for the CDBG program includes repayments for funding loaned through the Housing Rehabilitation Loan program and other revitalization efforts. The City expects to receive approximately \$100,000 in repayments for this fiscal year which will be reprogrammed for CDBG-eligible activities for next fiscal year. The City will not receive proceeds for Section 108 loan guarantees, surplus funds from urban renewal settlements, or float-funded activities.

Revenue expected for the HOME program includes repayments from Homewood for the High Sierra project in an annual amount of \$1,500 according to the HUD-approved work out plan completed in December 2009. Other repayments include recaptured and program income funding generated by the First Time Homebuyer Loan program. The City expects to receive approximately \$100,000 in HOME funding through these venues, and the funding will be re-programmed and utilized for HOME-eligible activities next fiscal year. The City of Billings programs 100% of CDBG and HOME funding to benefit low to moderate income households and / or areas.

Neighborhood Stabilization Program Plan & Expected Revenue

The City of Billings approved a Substantial Amendment to the City of Billings' Annual Action Plan for FY2008-2009 on January 26, 2009 to utilize funds provided under the Housing and Economic Recovery Act of 2008 (HERA) (Pub. L. 110-289, 122 Stat. 2654, enacted July 30, 2008) through the HUD Neighborhood Stabilization Program (NSP). The geographic area covered in the Action Plan and amendment is the City of Billings municipal boundaries, with priority emphasis on areas with a high foreclosure risk in low income task force areas.

The NSP provided \$19.6 million in CDBG funds to the Montana Department of Commerce (MDOC) to acquire and redevelop foreclosed properties that might otherwise become sources of abandonment and blight within their communities. In addition, funds could have been used to purchase foreclosed or abandoned homes and to rehabilitate, resell, or redevelop these homes in order to stabilize neighborhoods and stem the decline of house values of neighboring homes.

The City of Billings fully utilized granted funding and program income in a manner that complies with regulations established by HUD. This includes obligating funding via contract for service within 18 months of HUD's approval of the MDOC's Action Plan Amendment¹ and full expenditure of obligated funds within 48 months of HUD's approval date.

Approximately \$50,000 in program income is anticipated from the sale of one vacant and foreclosed home to a low income household as acquisition funds are repaid to the City. Funding will be utilized to further the goals of the (former NSP) current Foreclosure Acquisition / Rehabilitation program until July 30, 2015 although program income received is subject to the requirements of the CDBG program post March 2013. As per HUD, the City will continue to avoid the undue enrichment of entities, including individuals and households benefitting from the program.

All projects will be located in the City of Billings municipal limits which have been determined to be eligible for the Foreclosure Acquisition / Rehabilitation program. Periods of affordability will be assigned in accordance with the subsidy amount committed and expended for each project. The City will not undertake activities which will trigger the Uniform Relocation Act. The City will be leveraging funding from available application sources including CDBG, HOME and partner-provided funding sources to facilitate Foreclosure Acquisition / Rehabilitation activities.

In general, the City will undertake the following activities:

- Acquisition, rehabilitation (including infrastructure as part of redevelopment) and resale of foreclosed or abandoned homes to income-qualified homebuyers as their primary residence.
- Financial assistance to income-qualified homebuyers who are purchasing an abandoned or foreclosed home.
- Acquisition of properties and demolition of existing structures that meet the definition of blight in the community. These properties will be redeveloped in the future for use as permanent affordable housing.

¹ Montana Department of Commerce Website, November 2008, http://housing.mt.gov/Includes/CP/ApplicationDocs/CP_NSP-Amendment.pdf

Resources Complimenting the HOME Program

In addition to HOME funding, the City of Billings will also work with the Montana Board of Housing to secure primary mortgages for first time homebuyer activities. The City of Billings will also support applications for funding as requested for the following programs subject to the priorities established in the Consolidated Plan:

- HUD Section 202 Senior Housing
- HUD Section 811 Housing for the Physically Disabled
- HUD Supportive Housing and Shelter Plus Care Programs
- Special appropriations available through Congress for special projects
- Funding through the Federal Home Loan Bank
- Low-Income Housing Tax Credits

The City of Billings also is considered a partner in many activities that address the community's housing needs, particularly those carried out by human service agencies as public service activities in the CDBG program. The City's contribution to these projects often represents a small part of the overall funding resources to address a particular need. Furthermore, there are other local, state, and federal resources to address those needs such as FEMA funding for emergency shelters, funding received by the Housing Authority of Billings, and rental assistance provided by private non-profit assisted housing providers.

The City does not plan to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds, with the exception of approval of a Community Housing Development Organization (CHDO) project. In this instance, the terms of repayment will be established in accordance with 24 CFR 92.206(b).

SECTION SEVEN - Allocations & Project Descriptions

FY2014-2015 Program Allocations

Allocation recommendations conform to pre-determined spending requirements on several categories including: CDBG and HOME Administration caps (maximum of 20% and 10% of new funding prospectively); Public Service Caps (up to 15% of new CDBG funding); and Community Housing Development Organizations (at least 15% of new HOME funding).

At the time of publication, HUD has not released final allocations for the CDBG and HOME programs. Therefore, the City has estimated a 1.6% in the CDBG program while HOME estimates remain the same as the previous fiscal year. The City has made the following funding recommendations, regardless of the level of HUD funding

CDBG:

- Administration: Fund at the maximum allowed, which is 20% of new funding allocation and program income.
- VISTA Support: \$50,000 as a Public Service activity.
- Manufactured Home Repair Loan Program: \$50,000 as a firm figure.
- Housing Rehabilitation Loan Program: Remaining CDBG funding.
- Foreclosure Acquisition / Rehabilitation Loan Program: \$0

HOME:

- Administration: Fund at the maximum allowed, which is 10% of new funding allocation.
- Community Housing Development Organization: fund at 15% of the new funding allocation.
- First Time Homebuyer Loan Program: Remaining HOME funding.

Funding estimates utilizing these priorities are found on the following page.

Adjustments to the Affordable Housing Development Program

The City of Billings has previously not given preference or required affordable housing projects assisted with HOME funds restrict the use of tobacco on assisted multi-family projects. HUD has published [guidance and toolkits](#) on smoke-free multi-family housing. Therefore, the Community Development Board will be asked to review provisions as part of routine reviews for new affordable housing development projects beginning on July 1, 2014.



PROJECT SUMMARIES

Housing, Neighborhood and Public Service Activities

FY2014-2015 Annual Action Plan

#	Organization Name	Project Name	Award Amount
HN-01	City of Billings	CDBG Administration	\$118,175
<i>General administration expenditures, salary and benefits to support staff managing CDBG funding and activities.</i>			
HN-02	City of Billings	HOME Administration	\$30,171
<i>General administration expenditures, salary and benefits to support staff managing HOME funding and activities.</i>			
HN-03	City of Billings	Affordable Housing Development	\$55,000
<i>An allocation to support affordable housing development and associated costs for review and monitoring of projects prior to completion.</i>			
HN-04	City of Billings	Community Housing Development Orgs	\$45,257
<i>A minimum of 15% of the HOME annual allocation is required by HUD to be reserved for Community Housing Development Organizations (CHDOs) for new housing development activities.</i>			
HN-05	City of Billings	First Time Homebuyer Program - HOME	\$542,008
<i>This program provides financial resources to support low-income first time homebuyers with down payment and closing costs. Assistance is based on household size and income. Loans are 0% interest, no-payments due until the home is sold / refinanced.</i>			
HN-06	City of Billings	Housing Rehabilitation	\$375,176
<i>Housing rehabilitation financing to support low-income homeowners to make needed repairs to their homes. Loans are 0% interest, no-payments due until the house is sold / refinanced.</i>			
HN-07	City of Billings	Manufactured Home Repair	\$50,000
<i>This loan program supports low-income manufactured home owners and provides affordable financing to make needed improvements. This program is intended to revitalize established neighborhoods and preserve the existing affordable housing stock through the completion of repairs to manufactured housing.</i>			
PS-01	City of Billings	VISTA Support - Public Service Activity	\$50,000
<i>This public service activity would support costs to implement the Billings Metro VISTA Project. These AmeriCorps members work on poverty impact issues in the community including hunger, homelessness, education, and veterans / military family support.</i>			
Total Awards:			\$1,265,787

Homeless, Non-Homeless & Special Needs Populations

The City would serve non-homeless individuals exclusively through home repair and first time homebuyer programs for this year, which would also serve special needs populations such as the disabled and elderly. There is no specific funding allocation to exclusively serve special needs populations through these programs; therefore, they are not listed in the City's Table 3B adaptation.

The City has allocated CHDO funding to Homewood for Pheasant Home, an affordable rental housing project, before this fiscal year and the project will undoubtedly serve some special needs populations. However, this funding allocation was not specifically designated to serve a special needs population.

Providers Named in the Plan & Funding Allocations

The City identifies programs and partnerships in Table 3A (beginning on page 51) with identified funding sources the City receives. If ADMIN is noted as a funding source, City staff support the overall initiative with facilitation within the allocation caps for CDBG and HOME to support the overall goals of the Consolidated Plan. The City's recommended funding allocations for programs are included on the previous page. There are no allocations to other organizations this fiscal year due to very low funding levels.

Other Sources of Federal Funding

The City has not estimated the amount of funding allocated to the Supportive Housing Program, Single Room Occupancy residences, the Shelter Plus Care program, Housing Opportunities for People With AIDS, or Emergency Shelter Grants, as the City does not directly receive these funds. These sources of funding are not available for allocation through the City's Consolidated Plan process. The City will not be duplicating reporting provided through other sources of funding.

The City has provided funding to organizations receiving the above-mentioned program funding, but does not have adequate funding to do so for this fiscal year.

SECTION EIGHT - Annual Objectives & Tables

Required Tables

91.220(c)(3)

HUD's **Table 3A, Version One**, *Summary of Specific Annual Objectives*, is a summary of specific annual objectives which organizes objectives by type, including rental housing, owner housing, special needs, community development, public facilities, public services, and economic development. The table identifies sources of funds, performance indicators, expected numbers, actual numbers and the identification of HUD's established outcomes / objectives.

HUD's **Table 3A, Version Two** is a summary of specific annual objectives which organizes objectives by HUD's established outcomes / objectives, including:

- Availability / accessibility of decent housing (DH-1)
- Affordability of decent housing (DH-2)
- Sustainability of decent housing (DH-3)
- Availability / accessibility of suitable living environment (SL-1)
- Affordability of suitable living environment (SL-2)
- Sustainability of suitable living environment (SL-3)

HUD OBJECTIVES / OUTCOMES MATRIX			
	<i>Availability / Accessibility</i>	<i>Affordability</i>	<i>Sustainability</i>
<i>Decent Housing</i>	DH-1	DH-2	DH-3
<i>Suitable Living Environment</i>	SL-1	SL-2	SL-3
<i>Economic Opportunity</i>	EO-1	EO-2	EO-3

Version Two also identifies sources of funds, performance indicators, expected number, actual number and percent completed. These figures will be located in the City's Comprehensive Annual Performance Evaluation Report (CAPER) for each fiscal year.

The Table 3A provided in this Annual Action Plan meets the requirements of both versions (one and two, described above). Goals related to capacity-building for non-profit organizations and administrative support tasks such as newsletter distribution for low-income neighborhood task forces do not relate well to the established HUD Outcomes / Objectives matrix, and are also identified in the table as "Admin."

Table 3B: Annual Affordable Housing Completion Goals information will be provided in the CAPER. Expected annual number of housing units and funding source is currently identified in Goals for the Consolidated Plan and Tables 3C. The City utilizes a modification of Table 3B to illustrate the components of the information recommended for inclusion in the Annual Action Plan, including: estimated number of units; funding source; Table 3B type (special beneficiary, rental, homeowner, combined owner/renter); and Table 3B Activity (rehab, production of new units, homebuyer assistance, and special beneficiaries such as homeless households).

Tables 3C can be found in the Appendices.

Affirmatively Furthering Fair Housing: The following chart illustrates the results of the latest AI, including identified impediments to fair housing choice and recommended strategies to impact barriers. In order to further illustrate the City’s intent to affirmatively further fair housing, impediments and strategies identified in the AI are linked to the City’s overall Annual Action Plan activities in Table 3A.

ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE	
Selected Impediments	Proposed Strategies
<p>A. Concentrations of minorities that would not exist in a free market not distorted by discrimination suggest that Billings has a dual housing market; one for non-Hispanics, whites and Asians and another for all other minorities.</p>	<p>A1: Produce and disseminate consumer education on Fair Housing issues through ongoing publicity campaigns to make people aware that they can move anywhere in the area they can afford.</p>
	<p>A2: Work to expand housing choices of existing and potential new residents beyond neighborhoods identified by their own race or ethnicity.</p>
<p>B. Discriminatory real estate industry practices such as racial and ethnic steering distort the free market in housing.</p>	<p>B1: Continue to partner with enforcement agencies providing testing of the real estate industry practitioners to identify discriminatory practices in rental and for-sale housing.</p>
<p>C. Discrimination against Latinos in issuing government-backed mortgage and refinancing loans continues unabated in Billings as it does throughout the nation.</p>	<p>C1: Support the efforts of local housing counseling agencies, especially to Latinos, before they apply for a mortgage.</p>
	<p>C2: Continue to provide brochures containing information apprising potential home buyers of the availability of housing counseling and how to spot / report discriminatory lending practices.</p>
<p>D. The relatively high cost of housing continues to pose a barrier to fair housing choice in Billings.</p>	<p>D1: Continue to work toward the provision of affordable housing through Community Development programs.</p>
<p>E. Review Unified Zoning Regulations and review requirements to foster compliance with fair housing law and to promote inclusionary zoning.</p>	<p>E1: Support the efforts of the Planning Division in reviewing:</p> <ul style="list-style-type: none"> - Minimum percentage of affordable housing units per development with five or more units. - Housing Authority of Billings first right of refusal for inclusionary units. - Amendments for neighborhood plans to promote stable, socio-economically diverse neighborhoods throughout Billings. - Affirmative marketing and billboard advertising requirements. - Developer brochure distribution requirements. - Fair Housing logo / language requirements for agreements. - Occupancy requirements and equal treatment for group living for the disabled. - Accessory dwelling units / cottage cluster homes.
	<p>F1: Support efforts promote economic diversity in all schools to ensure every school has a majority of pupils coming from middle-class / higher-income households.</p>
<p>F. There is a serious shortage of housing affordable to holders of Housing Choice Vouchers in the areas of Billings where the proportion of public school students from low-income neighborhoods is relatively low.</p>	<p>F2: Support the Housing Authority’s efforts to expand the geographic range where holders of Housing Choice Vouchers look for housing.</p>

Integration of Livability Principles: The formation of the interagency Partnership for Sustainable Communities involved HUD, the U.S. Department of Transportation and the US Environmental Protection Agency in June 2009. These three agencies are working together to support efforts to expand housing and transportation efforts while protecting the environment. This partnership promotes reinvestment in existing communities, expanding access to employment and education, and collaborative planning.

LIVABILITY PRINCIPLES		
Principles	Strategies	City Principles
A. Provide more transportation choices.	Develop safe, reliable, and economical transportation choices to decrease household transportation costs, reduce our nation’s dependence on foreign oil, improve air quality, reduce greenhouse gas emissions, and promote public health.	Ensure all newly developed housing units supported with City funds are located adjacent to existing transportation services and undergo Environmental Review to assure impact to the environment is minimized.
B. Promote equitable, affordable housing.	Expand location- and energy-efficient housing choices for people of all ages, incomes, races, and ethnicities to increase mobility and lower the combined cost of housing and transportation.	Ensure equal access to projects supported by home repair, first time homebuyer, and development programs, and ensure projects are offered citywide.
C. Enhance economic competitiveness.	Improve economic competitiveness through reliable and timely access to employment centers, educational opportunities, services and other basic needs by workers, as well as expanded business access to markets.	Support public service activities, the development of social enterprise businesses and Section 3 activities.
D. Support existing communities.	Target federal funding toward existing communities through strategies like transit oriented, mixed-use development, and land recycling to increase community revitalization and the efficiency of public works investments and safeguard rural landscapes.	Ensure community revitalization efforts remain in overall strategies and activities of the Consolidated Plan and continue to work cooperatively with other departments to integrate planning.
E. Coordinate and leverage federal policies and investment.	Align federal policies and funding to remove barriers to collaboration, leverage funding, and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy.	Ensure partnerships, where possible, are created and maintained to maximize program usage.
F. Value communities and neighborhoods.	Enhance the unique characteristics of all communities by investing in healthy, safe, and walkable neighborhoods; rural, urban, or suburban.	Support housing and transportation development activities designed to reflect existing neighborhoods and walkable / vailable communities.

GOALS FOR FY2014-2015 CONSOLIDATED PLAN

Table 3A - Summary of Specific Annual Objectives & Affirmatively Furthering Fair Housing

July 1, 2014 through June 30, 2015 Goals

Strategy	Objective	Activity	Measurement Type	FY14-15 Goals	Objectives / Outcomes	Funding Source	AI Barriers Impacted	AI Strategies Implemented	Livability Principles
A: Promote the preservation of the existing supply of safe, affordable housing in the community.	Provide direct, affordable financing and assistance to low-income homeowners for the completion of needed repairs, citywide.	Housing Rehabilitation Loan Program	Housing Units	15	SL-2	CDBG	D	D1	B, C, F
		Manufactured Home Repair Loan Program	Housing Units	5	SL-2	CDBG	D	D1	B, C, F
		Foreclosure Acquisition / Rehabilitation Loan Program	Housing Units	1	SL-2	CDBG	A, C, D	A1, A2, C1, C2, D1	B, C, F
	Provide financing and assistance through partnerships to facilitate needed repairs for special needs populations located citywide.	Rehabilitation for special needs populations	Housing Units	2	DH-1	CDBG	D	D1	B, C, F
	Benchmark Performance Measures	% of total funding allocated to enhance existing housing:		38%	-	-	-	-	-
B: Promote new affordable housing opportunities.	Encourage the development of new affordable single-family, multi-family and special needs housing in the community through private developers and non-profit organizations.	Affordable Housing Development Program	Housing Units	16 Total / 4 CHDO Units	SL-2	CDBG/HOME	A, C, D	A1, A2, C1, C2, D1	A, B, C, D, F
		Support the efforts of the Housing Authority of Billings of Billings	Five-Year Plan Implemented	1	DH-2	ADMIN	A, D, E, F	A1, A2, D1, E1, F2	E
		Meet CHDO commitment / expenditure deadlines	Years in Compliance	1	SL-2	HOME	A, D	A1, A2, D1	A, B, C, D, F
	Provide affordable financing and support to promote homeownership opportunities citywide.	First Time Homebuyer Program	Households	40	SL-2	CDBG/HOME	A, C, D	A1, A2, C1, C2, D1	A, B, E, F
		First Time Homebuyers - MBOH Set-Aside Use	Households	3	DH-2	-	A, C, D	A1, A2, C1, C2, D1	A, B, E, F
			Leveraged Funding	\$0.3M	DH-2	-	A, C, D	A1, A2, C1, C2, D1	A, B, E, F
		Homebuyer Education	Households	100	EO-3	CDBG/HOME	A, C, D	A1, A2, C1, C2, D1	B, C, E, F
	Billings Partners American Indian Homeownership	Homeownership Rate (1992 benchmark: 22%)	0.08	EO-1	ADMIN	A, C, D	A1, A2, C1, C2, D1	B, C, E, F	
Benchmark Performance Measures	% of total funding allocated to promote new housing opportunity citywide:		46%	-	-	-	-	-	

Strategy	Objective	Activity	Measurement Type	FY14-15 Goals	Objectives / Outcomes	Funding Source	AI Barriers Impacted	AI Strategies Implemented	Livability Principles
C: Active partnerships with non-profits, neighborhood groups and others to address housing and community development specific to lower income and special needs households.	Support partnerships and regular meetings to facilitate community participation and collaboration.	Affordable Housing Task Force	Quarterly Meetings	4	DH-2	ADMIN	A, B, C, D, E, F	A1, A2, B1, C1, C2, D1, E1, F1, F2	B, E, F
		Billings Partners American Indian Homeownership	Quarterly Meetings	4	EO-1	ADMIN	A, B, C, D, E, F	A1, A2, B1, C1, C2, D1, E1, F1, F2	B, E, F
		Analysis of Impediments to Fair Housing Choice completed to implement activities by 2013	Analysis / Plan completed	1	SL-1	ADMIN	A, B, C, D, E, F	A1, A2, B1, C1, C2, D1, E1, F1, F2	B, E, F
	Encourage activities that promote fair housing and increase awareness of the rights of protected classes.	Continue to support organizations with an interest in fair housing to apply for FHIP, facilitate application if necessary	Consider annual submission of FHIP grant representing residents of Billings, depending on staff time availability	0 or 1	SL-1	ADMIN	A, B, C, D, E, F	A1, A2, B1, C1, C2, D1, E1, F1, F2	B, E
	Encourage collaboration to better address needs and to respond to opportunities for special needs populations.	Mayor's Committee on Homelessness	Bi-Monthly Full-Committee Meetings	6	EO-3	ADMIN	D, F	D1, F2	B, E
		Assist in the implementation of Welcome Home Billings, the City's ten-year plan to impact homelessness.	Completed FY14-15 Staff Action Plan	1	SL-1	ADMIN	D, F	D1, F2	E
			Completed FY2013-2014 Performance Report	1	SL-3	ADMIN	D, F	D1, F2	E
		Facilitate AmeriCorps VISTA application and pursue project status	Annual submission of VISTA grant application / VISTA member placements	1	EO-1	CNCS	D, F	D1, F2	E
	Benchmark Performance Measures	% of total funding allocated to support partnerships:		16%	-	-	-	-	-
	D: Promote the preservation and revitalization of the community's older neighborhoods.	Preserve housing stock in older, lower-income neighborhoods.	See objectives / activities / goals outlined in Strategy A		-	SL-1	CDBG/HOME	D	D1
Infill development of vacant lots and redevelopment of substandard properties.		Affordable Housing Development & Home Repair Programs	See goals for Strategy B	-	SL-3	CDBG/HOME	D	D1	B, F

Strategy	Objective	Activity	Measurement Type	FY14-15 Goals	Objectives / Outcomes	Funding Source	AI Barriers Impacted	AI Strategies Implemented	Livability Principles
D: Promote the preservation and revitalization of the community's older neighborhoods, continued.	Support activities that provide amenities, neighborhood stabilization and maintain infrastructure needs.	Neighborhood improvements through the Capital Improvement Plan (CIP)	CIP Years Implemented	1	SL-3	-	D, E	D1, E1	A, B, C, D, E, F
E: Provide assistance to agencies serving lower income and special needs populations, particularly the homeless, the elderly, minorities and those with disabilities.	Support non-profit organizations in efforts to build capacity in order to better serve special needs populations.	Facilitate AmeriCorps VISTA application and pursue project status	See goals for Strategy C	-	EO-1	CNCS	D, F	D1, F1	E
	Provide CDBG Public Service funding and HOME Tenant-Based Rental Assistance (TBRA) for deposits to non-profit organizations and provide assistance for supportive services, including job creation.	CDBG Public Service and HOME TBRA funding allocations for basic needs assistance and supportive services	Years Funding Committed	Funding inadequate	EO-1	CDBG/HOME	A, F	A1, F2	B, C, E
			Organizations	Funding inadequate	EO-3	CDBG/HOME	A, F	A1, F2	B, C, E
	Benchmark Performance Measures	% of total funding to support basic needs of special and lower-income populations:	0% in CDBG/HOME	The Corporation for National and Community Service has allocated a Project Grant to the City of Billings for FY2014-2015 totaling \$440,431 to support the City's anti-poverty strategy; the Billings Metro VISTA Project					
Overall Benchmark Performance Measures	CDBG Timeliness Compliance			< 1.5	-	-	-	-	-
	% of completed HOME rental disbursements to all rental commitments, benchmark subject to HUD adjustment			> 89.91%	-	-	-	-	-
	% of completed CHDO disbursements to all CHDO reservations, benchmark subject to HUD adjustment			> 73.49%	-	-	-	-	-
	% of renters below 50% of the area median income			> 70%	-	-	-	-	-
	<i>Note: 90% of rental and TBRA units must assist households less than 60% of the area median income</i>				-	-	-	-	-
	% of occupied HOME rental units to all rental units, benchmark subject to HUD adjustment			> 94.31%	-	-	-	-	-
	Allocation years not distributed for HOME, benchmark subject to HUD adjustment			< 4.58%	-	-	-	-	-

Table 3B - Annual Affordable Housing Completion Goals

July 1, 2014 through June 30, 2015 Goals

Activity	Measurement Type	3B Type	3B Activity	FY14-15 Goals	# Completed	Funding Source
Housing Rehabilitation Loan Program	Housing Units	Homeowner	Rehab Existing Unit	15		CDBG
Manufactured Home Repair Loans	Housing Units	Homeowner	Rehab Existing Unit	5		CDBG
Foreclosure Acquisition / Rehabilitation Loan Program	Housing Units	Homeowner	Rehab Existing Unit	1		CDBG
Affordable Housing Development Program	Housing Units	Combined Owner / Renter	Production of New Units	16 Total Units 4 CHDO Units		CDBG/HOME
First Time Homebuyer Program	Households	Homeowner	Homebuyer Assistance	40		CDBG/HOME
Assist in the implementation of Welcome Home Billings, the City's ten-year plan to impact homelessness.	Completed FY14-15 Action Plan	Beneficiary	Homeless Households	See Welcome Home Billings Reports		ADMIN
	Completed Performance Report	Beneficiary	Homeless Households			ADMIN

CONSOLIDATED PLAN ACTIVITIES BY HUD OBJECTIVE / OUTCOME: *Table 1C*

Objective	Activity	Measurement Type	FY14-15 Goals	HUD Objectives / Outcomes	Admin
DECENT HOUSING & AFFORDABILITY					
Encourage the development of new affordable single-family, multi-family and special needs housing in the community through private developers and non-profit organizations.	Support the efforts of the Housing Authority of Billings	Five-Year Plan Implemented	1	DH-2	Admin
Provide affordable financing and support to promote homeownership opportunities.	First Time Homebuyers - MBOH Set-Aside Use	Households	3	DH-2	-
Support partnerships and regular meetings to facilitate community participation and collaboration.	Affordable Housing Task Force	Quarterly Meetings	4	DH-2	Admin
SUITABLE LIVING ENVIRONMENT & AVAILABILITY / ACCESSIBILITY					
Support partnerships and regular meetings to facilitate community participation and collaboration.	Analysis of Impediments to Fair Housing Choice completed 2013 to implement activities for 2013-2018	Analysis / Plan completed	1	SL-1	Admin
Encourage activities that promote fair housing and increase awareness of the rights of protected classes.	Continue to support organizations with an interest in fair housing to apply for FHIP, facilitate application if necessary	Consider annual submission of FHIP grant representing residents of Billings, depending on staff time availability	0 or 1	SL-1	Admin
Encourage collaboration to better address needs and to respond to opportunities for special needs populations.	Assist in the implementation of Welcome Home Billings, the City's ten-year plan to impact homelessness.	Completed FY2014-2015 Staff Action Plan	1	SL-1	Admin
Preserve housing stock in older, lower-income neighborhoods.	See objectives / activities / Goals outlined in Strategy A	See objectives / activities / Goals outlined in Strategy A	-	SL-1	-
SUITABLE LIVING ENVIRONMENT & AFFORDABILITY					
Provide direct, affordable financing and assistance to low-income homeowners for the completion of needed repairs.	Housing Rehabilitation Loan Program	Housing Units	15	SL-2	-
	Manufactured Home Loan Repair Program	Housing Units	5	SL-2	-
	Foreclosure Acquisition / Rehabilitation Loan Program	Housing Units	1	SL-2	-
Encourage the development of new affordable single-family, multi-family and special needs housing in the community through private developers and non-profit organizations.	Affordable Housing Development Program	Housing Units	16 Units Total 4 CHDO Units	SL-2	-
Encourage the development of new affordable single-family, multi-family and special needs housing through private developers and non-profit organizations.	Meet CHDO commitment / expenditure deadlines	Years in compliance	1	SL-2	-

Objective	Activity	Measurement Type	FY14-15 Goals	HUD Objectives / Outcomes	Admin
SUITABLE LIVING ENVIRONMENT & AFFORDABILITY, Continued.					
Provide affordable financing and support to promote homeownership opportunities.	First Time Homebuyer Program	Households	40	SL-2	-
SUITABLE LIVING ENVIRONMENT & SUSTAINABILITY					
Encourage collaboration to better address needs and to respond to opportunities for special needs populations.	Assist in the implementation of Welcome Home Billings, the City's ten-year plan to impact homelessness.	Completed FY2013-2014 Performance Report	1	SL-3	Admin
Infill development of vacant lots and redevelopment of substandard properties.	Affordable Housing Development Program	See goals for Strategy B	-	SL-3	-
	Redevelopment 27th Street Corridor	Redevelopment Projects	1	SL-3	-
Support activities that provide amenities, neighborhood stabilization and maintain infrastructure needs.	Neighborhood improvements through the Capital Improvement Plan	CIP Years Implemented	1	SL-3	-
ECONOMIC OPPORTUNITY & AVAILABILITY / ACCESSIBILITY					
Provide affordable financing and support to promote homeownership opportunities.	Billings Partners American Indian Homeownership	Homeownership Rate (1992 benchmark: 22%)	40%	EO-1	Admin
Support partnerships and regular meetings to facilitate community participation and collaboration.	Billings Partners American Indian Homeownership	Quarterly Meetings	4	EO-1	Admin
Encourage collaboration to better address needs and to respond to opportunities for special needs populations.	Facilitate AmeriCorps VISTA application and pursue project status	Annual submission of VISTA grant application / VISTA member placements	1	EO-1	Admin
Provide CDBG Public Service funding and HOME Tenant-Based Rental Assistance (TBRA) for deposits to non-profit organizations.	CDBG Public Service and HOME TBRA funding allocations for basic needs assistance	Years Funding Committed	<i>Inadequate funding</i>	EO-1	-
ECONOMIC OPPORTUNITY & SUSTAINABILITY					
Provide affordable financing and support to promote homeownership opportunities.	Homebuyer Education	Households	100	EO-3	-
Encourage collaboration to better address needs and to respond to opportunities for special needs populations.	Mayor's Committee on Homelessness	Bi-Monthly Meetings	6	EO-3	Admin
Provide CDBG Public Service funding and HOME Tenant-Based Rental Assistance (TBRA) for deposits to non-profit organizations.	CDBG Public Service and HOME TBRA funding allocations for basic needs assistance and supportive services	Organizations	<i>Inadequate funding</i>	EO-3	-

OBJECTIVE CATEGORIES

Staff review includes Consolidated Plan, Welcome Home Billings, and Foreclosure Acquisition / Rehabilitation.

<input checked="" type="checkbox"/>	Decent Housing	<input checked="" type="checkbox"/>	Suitable Living Environment	<input checked="" type="checkbox"/>	Expanded Economic Opportunities
<input checked="" type="checkbox"/>	Assisting homeless persons obtain affordable housing.	<input checked="" type="checkbox"/>	Improving the safety and livability of neighborhoods.	<input checked="" type="checkbox"/>	Job creation and retention.
<input checked="" type="checkbox"/>	Assisting persons at risk of becoming homeless.	<input checked="" type="checkbox"/>	Eliminating blighting influences and the deterioration of property and facilities.	<input checked="" type="checkbox"/>	Establishment, stabilization and expansion of small business (including micro-businesses).
<input checked="" type="checkbox"/>	Retaining the affordable housing stock.	<input checked="" type="checkbox"/>	Increasing the access to quality public and private facilities.	<input checked="" type="checkbox"/>	The provision of public services concerned with employment.
<input checked="" type="checkbox"/>	Increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability.	<input checked="" type="checkbox"/>	Reducing the isolation of income groups within areas through spatial de-concentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods.	<input checked="" type="checkbox"/>	The provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan.
<input checked="" type="checkbox"/>	Increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence.	<input checked="" type="checkbox"/>	Restoring and preserving properties of special historic, architectural, or aesthetic value.	<input checked="" type="checkbox"/>	Availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices.
<input checked="" type="checkbox"/>	Providing affordable housing that is accessible to job opportunities.	<input checked="" type="checkbox"/>	Conserving energy resources and use of renewable energy sources.	<input checked="" type="checkbox"/>	Access to capital and credit for development activities that promote the long-term economic social viability of the community.

SECTION NINE - Other Required Narratives

Public Housing Strategy

The Housing Authority of Billings (HAB) serves local residents who are extremely low income, very low income, and low income. The HAB plans to apply for all grants that will assist the organization in adding units to its existing programs, and any programs that complement existing services and are able to be implemented by the HAB. The HAB will continue to assess and implement modernization funds to upgrade and restore units and complete energy efficient repairs as needed.

Family Self-Sufficiency: The HAB implements the Family Self-Sufficiency program whose graduates have a 43% homeownership rate. This program links participants to community agencies to help them become self-sufficient through individual goal setting. HAB has been operating the Section 8 Homeownership program since 2006. Thirty-seven households have achieved homeownership through this program to date. Resident councils and the Advisory Board are involved in providing input on program needs and assisting others to become actively involved in the process. Additional information is included in the HAB's Five-Year Plan on file at the HAB office.

Housing Authority of Billings Assistance Program Usage / Demand – March 2014

<i>Assistance Programs</i>	<i>Vouchers / Units in Use</i>	<i>Waiting List as of April 2013</i>	<i>Current Waiting List</i>
Housing Authority Section 8 / 60 VASH HCV Vouchers	654	1,685	2,587
State Section 8 - Managed through HAB	430	2,075	1,978
Public HAB (Income Eligibility)	274	1,700	1,525
HOME Units	43	274	456
Section 8 Project-Based	102	114	212
MOD Rehab	38	325	215
Tax Credit Units	32	114	119
Total:	1,573	6,287	7,089

Source: Housing Authority of Billings

Public Housing Partnerships

The City has granted the HAB funds to build new units through the HOME and CDBG programs in neighborhoods where HAB property exists. The City has also provided funding for a variety of rehabilitation and new construction projects to neighborhoods that have Public Housing units in need of upgrading.

The City has helped rehabilitate properties, sold land for new businesses, and granted land to nonprofits to assist with neighborhood revitalization efforts in neighborhoods where HAB complexes have been built. The City has provided funding for parks and play areas for the neighborhoods where HAB families reside. In addition, the businesses that have moved into areas where HAB properties are located have contributed to the economic stability of the HAB clients. The City's HOME program assists with home ownership down payment assistance and home ownership counseling for clients considering homeownership.

The City coordinates with the HAB for environmental reviews, housing needs assessments, assists in funding new projects when appropriate, and assists with applications for supportive services when called upon for needed assistance. The HAB is a High Performer for PHAS and, therefore, a review of troubled status needs is not required as part of this Consolidated Plan.

Loss of Public / Assisted Housing Units

The HAB does not anticipate any loss in public housing units during the period of this plan. Additionally, the City does not anticipate the loss of other assisted housing units in our community that are owned by other nonprofit housing providers during the period of this plan.

Barriers to Affordable Housing

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Several barriers to the construction of affordable housing and maintaining residency in housing have been identified. They include:

- **Economic Conditions** – The Housing Needs Analysis reports median housing cost has exceeded median household income for certain household income levels. Lower income households have a difficult time affording and maintaining a suitable home in the current market and effects of the economic recession.
- **Cost of Development** - This includes infrastructure costs and leapfrog development.
- **Difficulty in Paying for Needed Repairs** - Many low-income households often pay the maximum percentage of their income for housing costs. Many of these households do not have the resources to pay for needed repairs to the property.
- **Few New Manufactured Housing Developments** - It is difficult for new manufactured housing developments to be approved, which raises the price of existing lots. Owners of manufactured homes have a difficult time finding an affordable place for their housing unit. While manufactured housing does have drawbacks, it also provides an affordable option for many families. The construction quality with manufactured housing continues to improve.
- **Tax Structure** - Dependence on property taxes to support local government costs, including infrastructure.

Specific Housing Objectives for the City

Consolidated Plan strategies are identified following each objective and can be found in Section Eleven.

1. Homebuyer assistance is still needed to close the affordability gap, and has been provided through the First Time Homebuyer program. The Affordable Housing Development program can also be utilized to develop affordable housing. *(Strategy B)*
2. Support affordable housing development at the same levels. This goal is dependent on consistent levels of funding through CDBG and HOME programs. *(Strategy B)*
3. Provide affordable financing opportunities for housing repair to maintain the affordable housing stock. *(Strategy A)*
4. Provide CDBG / HOME financing opportunities through routine allocation processes and the Affordable Housing Development program. *(Strategy B)*

5. Offer affordable financing through the Affordable Housing Development program. *(Strategy B)*
6. Provide affordable financing for rental housing development / repair through the Affordable Housing Development program and deposit / rent assistance through Tenant Based Rental Assistance and Public Service grants. *(Strategies B and E)*
7. Prioritize Universal Design in Request for Proposal processes and also through the Affordable Housing Development program. *(Strategy B)*

Homeless Strategic Plan

The Montana Continuum of Care (CoC) plans to facilitate increased partnership of local governments in addressing homelessness. The City supports this strategy and has become more involved with the CoC Coalition through the Mayor's Committee on Homelessness. A local Continuum of Care group has been convened through the Billings Area Resource Network. The Community Development Division works with service providers to shape outreach, referral and permanent supportive housing programs into a local continuum. Throughout this process, the City supports the Montana Continuum of Care's goals and strategies regarding homelessness, chronic homelessness, and homelessness prevention; the City also assists in the development of plans using services already in place.

Welcome Home Billings is the City's completed ten-year plan to impact homelessness. It is a comprehensive document that includes data, resources, cross-cutting strategic goals and programmatic goals. The "Strategic Framework" can be utilized as a tool and duplicated by other communities wishing to implement plans to impact homelessness. Further, the Mayor's Committee on Homelessness and the Billings Area Resource Network has committed to two-year action plans (located in the City's FY2010-2014 Consolidated Plan appendices). These documents represent full commitments of the leadership involved in both groups, and primarily consist of fully-committed financial resources to implement the plans. Consolidated Plan Strategies are noted on the Programmatic Strategic Goals and Priorities for Housing, Prevention, Services and Assets.

The City's full plan is available online at: www.ci.billings.mt.us/homeless and a copy of the plan is located in the Appendices.

WELCOME HOME BILLINGS

Strategic Framework

Ten-year Plan to Impact Homelessness

Vision: No one in Billings has to be homeless. Everyone in Billings has access to tools and opportunities for safe, appropriate and affordable housing.

Mission: The Mayor's Committee on Homelessness has partnered with local organizations and community members to develop and implement a comprehensive ten-year plan in the pursuit of ending chronic homelessness in the Billings community.

CROSS-CUTTING STRATEGIC GOALS

COLLABORATION	A: Join community partners with resources to address homelessness intervention and prevention efforts and facilitate partnerships to improve collaboration, service array, leveraging and capacity.	
	A1:	Develop resources for funding homeless initiatives and coordinate grant efforts.
	A2:	Support Project Homeless Connect as an annual event.
	A3:	Support the Billings Area Resource Network as a working homeless services / advisory body for the Mayor's Committee on Homelessness.
	A4:	Support the Business Consortium for Social Change to involve businesses in impacting the homeless / near-homeless.
	A5:	Create modes of communication between partnering organizations to facilitate coordination, avoid duplication, and increase collaboration to maximize resources.
AWARENESS	B: Increase advocacy and public knowledge on behalf of the homeless.	
	B1:	Utilize the ten-year plan to provide guidance regarding homeless policy for local, state, and federal entities.
	B2:	Increase understanding of the causes and economic realities of homelessness through targeted public awareness campaigns for homeless projects and service events.
	B3:	Promote understanding and respect for all people experiencing homelessness.
	B4:	Provide venues for those experiencing homelessness to have their ideas and concerns heard.
ACCOUNTABILITY	C: Ensure innovation, fiscal responsibility and long-term effectiveness for projects and programs.	
	C1:	Support both prevention and intervention modalities for projects and programs.
	C2:	Closely monitor trends in the needs of the homeless and near-homeless in Billings in order to respond to community need.
	C3:	Research innovation in homeless services and facilitate capacity-building with local service providers and community organizations to implement improved services.
	C4:	Support education efforts for case management, mentoring and services.
SUSTAINABILITY	D: Ensure high standards for management, accountability and performance measurement.	
	D1:	Embrace public involvement, comment and input for ten-year planning and project development efforts.
	D2:	Ensure performance measurements are implemented with each project and data is gathered and analyzed on a routine basis.
	D3:	Evaluate projects for long-term sustainability as part of the routine processes prior to endorsement or facilitation.
	D4:	Evaluate cost-effectiveness, essential services, and long-term business resource planning for all projects.
	D5:	Embrace public involvement, comment and input for ten-year planning and project development efforts.

WELCOME HOME BILLINGS

Strategic Framework

Ten-year Plan to Impact Homelessness

PROGRAMMATIC STRATEGIC GOALS & PRIORITIES

HOUSING		PREVENTION		SERVICES		ASSETS	
E: Increase the city's supply of decent, affordable housing. Con Plan Strategy B		F: Provide adequate emergency homeless prevention programs. Con Plan Strategies B, C, E		G: Expand treatment /service capacity and linkage to essential services. Con Plan Strategy C, E		H: Increase personal income levels and economic opportunities. Con Plan Strategy C, E	
E1:	Increase supportive housing units, permanent rentals, transitional housing units, veterans housing, emergency shelter beds, housing for those returning from prison and those in recovery.	F1:	Increase funding dedicated to rent, utilities and mortgage assistance.	G1:	Expand coordinated intensive case management and street outreach services for the homeless.	H1:	Increase access to social service and income benefits by ensuring assistance is provided to complete applications.
E2:	Seek federal, state and local funding sources to support affordable housing development for households with very low income (0 - 30% Area Median Income).	F2:	Support incentive programs for landlords to rent to the homeless or those at risk for homelessness, and increase service provider capacity to engage in long-term leasing and / or rental ownership.	G2:	Increase assistance to complete applications and facilitate application streamlining to access services, transportation, employment and housing.	H2:	Support asset development, education, job training, and employment opportunities serving the homeless (and those at risk of homelessness) throughout the community.
E3:	Build local service provider capacity for affordable housing development, management and housing rehabilitation.	F3:	Support pre-release / discharge planning education and intervention for all institutional services including foster care, prison, jail, and behavioral health facilities.	G3:	Increase availability and capacity of health care, mental health, substance abuse services, medication assistance and access to legal assistance to the very low income / uninsured.	H3:	Establish mentoring support systems, life skills training, and childcare assistance to the homeless (and those at risk of homelessness) currently in the workforce.
E4:	Provide Community Housing Development Organization (CHDO) capacity-building opportunities through the City's Community Development Division.	F4:	Utilize <i>housing first</i> and <i>rapid re-housing</i> philosophies in developing housing options to shorten homelessness.	G4:	Support increases in capacity for day center operations across the city.	H4:	Support the expansion of financial fitness and credit assistance programs.
E5:	Decrease barriers to obtaining existing housing units and refine housing placement services and coordination.	F5:	Support case management efforts to transition occupants from shelter care to permanent supportive housing.	G5:	Support expansion of community-based, criminal justice diversion and re-entry programs.	H5:	Promote fair wage rates and competitive bidding through the expansion of social enterprise efforts.
E6:	Facilitate collaborative grant and loan applications for affordable housing development to serve the homeless.	F6:	Support landlord-tenant intervention to prevent eviction.	G6:	Establish one-stop shop to access all services for the homeless.	H6:	Increase financial management services for those in need.

Services in Place

A complete list of service providers for the homeless can be found in the appendices. The City provides 15% of our annual CDBG allocation to Public Service activities in the community. In the past, the City has funded the YWCA Gateway Shelter, Tumbleweed Runaway and Homeless Youth Program, the District 7 Human Resources Development Council (HRDC), Family Service, Inc. and the Yellowstone Health Partnership. These programs provide services to the homeless and near-homeless and are described below.

The YWCA Gateway Shelter serves victims of domestic abuse and violence and sexual assault. CDBG funding is used to support general operating expenses of the program, which include housing, support, education, and advocacy for victims of domestic violence and sexual assault.

Tumbleweed Runaway and Homeless Youth Program is the only agency in Yellowstone County that directly addresses the needs of youth who are homeless, or at-risk of being homeless. The Tumbleweed program's goal is to divert youth from the juvenile justice system through the prevention of delinquency and other social problems. Youth are provided a positive alternative to running away / living on the streets. When youth are unable to return home, Tumbleweed provides shelter as appropriate, and also provides an alternative to jailing runaway and other status offender youth. Tumbleweed's mission and goals are all directed toward the prevention of homelessness, running away, severe family conflict, delinquency, and other social problems among youth.

HRDC District 7 receives Emergency Shelter Grants funds and provides emergency rent or mortgage assistance through those funds. They also administer the Low Income Energy Assistance Program for assistance in meeting the energy use needs of low-income families and individuals. Another program the HRDC administers is the Energy Share program, which helps low-income families remain in their homes. This program provides emergency utility assistance to low income families and individuals. The City provides funds to the HRDC for Housing Counseling, which prevents homelessness through default / foreclosure and rental counseling. Family Service, Inc. helps low-income individuals and families with emergency rent or mortgage expenses.

In the past, the City has provided funding to Yellowstone Health Partnership - Medication Assistance Program, which provides medications to low income households unable to pay for them, and also provides medications in the interim between the application and approval for SSI and Medicaid.

In addition to these activities, CDBG funding has been made available as a rehabilitation activity to build ramps for the disabled and to make accessibility improvements through the Housing Rehabilitation and Manufactured Home Repair programs.

HOME funding may also be available for housing for homeless and the special needs population, including Tenant-Based Rental Assistance, if funding levels should increase. The City lists several goals and strategies in the Consolidated Plan which can be utilized to guide activities to assist the homeless, including promoting new affordable housing opportunities, emphasizing new / converted special needs housing, and working as an active partner with nonprofits, neighborhood groups, and others to address housing and community development needs.

Essential Services

The Office of Public Assistance provides assistance for obtaining Food Stamps and Medicaid.

Food Banks are active participants in the local continuum and provide free groceries that oftentimes free up cash resources for rent, transportation and other essential needs. The City has funded the Food Bank with CDBG Public Services funds in the past to assist them in expanding their operational storage facility to meet ongoing and growing needs in the community.

The Salvation Army, St. Vincent de Paul and other faith-based organizations and churches in Billings also offer emergency assistance. Billings has the addition of a faith-based partnership, Interfaith Hospitality Network, to assist in providing assistance to homeless families. The Interfaith Hospitality Network is a unique partnership of area churches designed to assist homeless families by utilizing existing community resources. The churches provide rooms for overnight accommodations, congregations supply volunteers and food, and social service organization assess and refer homeless families to this and various other programs. Because the program utilizes volunteers, it does not accept person with substance abuse or untreated severe mental health issues. The program includes ten host congregations and four supporting congregations. The program does not require clients to attend church services or activities of the host congregation.

Discharge Coordination Policy

The City does not receive McKinney-Vento Homeless Assistance Act funds and is not required to develop and implement a Discharge Coordination Policy. The City supports the Montana Continuum of Care in their efforts to establish a Statewide Discharge Coordination Policy.

The City's Community Development Division staff authored the only ten-year plan to impact homelessness in Montana and is facilitating action plans to implement activities identified in the plans with 50 local service providers.

The City's involvement in supporting homeless initiatives is explained in the Billings FY2014-2015 Annual Action Plan located in the appendices. One of the goals in *Welcome Home Billings* is specifically designed to prevent homelessness by supporting pre-release discharge planning education and intervention for all institutional services including foster care, prison, jail and behavioral health facilities.

Staff is familiar with the State's Discharge Policy, as noted in the State's Annual Action Plan for FY2012-2013 (excerpts on following page).

Discharge Coordination Policy

Montana is committed to the objective of not discharging someone into homelessness. The work of the Governor's Council on Homelessness, coupled with research and outreach, has provided the foundation for a 10-year plan to address homelessness as it exists in Montana and to end chronic homelessness. Although Governor Schweitzer chose not to reinstate the Montana Council on Homelessness after Executive Order 40-2006 expired in 2009, it does not mean overarching efforts to address homelessness in Montana have been abandoned. Although the structure is undergoing some revision, the Governor and the state of Montana remain committed to addressing homelessness by furthering the efforts to meet the goals of the 10-Year Plan.

On a practical level, not discharging someone into homelessness is easier said than done, particularly with the corrections population. Many housing policies preclude serving felons, and federal policy prevents sexual and violent offenders from accessing public housing. This population does not have the resources to pay market rate for their housing, even if they can find someone to rent to them. Add in the lengthy wait for a housing choice voucher, and the problem of not discharging someone into homelessness becomes even more difficult. Unfortunately, the need for housing assistance is so great and the vouchers and public housing resources are so limited, it is rare that someone being discharged from correctional facilities will ever be able to access a voucher. This is particularly difficult when the individual leaving a state corrections facility or county jail is suffering from disabilities, including one or more mental health diagnoses, physical disabilities, PTSD, organic brain damage or co-occurring disorders that make it difficult to self-advocate.

It is also very difficult to find housing for youth coming out of foster care. The Public Health and Human Services Child and Family Services Division has an estimated \$500,000 in John H. Chafee grant funds to provide direct services to assist eligible youth aging out of foster care or who have aged out of foster care. The purpose of these grants is in establishing, maintaining, and/or expanding educational, housing, mentoring, and employment services to current and former foster care youth age 16 to 21 to assist them to achieve self-sufficiency.

In practice, persons with serious mental illnesses who are leaving treatment facilities may be discharged to an emergency shelter (i.e., into homelessness), which can often mean moving to the top of the waiting list for housing, thus being able to access mental health and other services in a more timely way. Without an immediate link to case management, housing providers are reporting that many coming out of homelessness, particularly those who have serious and disabling mental illness (SDMI) have a great deal of difficulty maintaining housing after finding it.

The policy further explains various efforts and recommendations to prevent homelessness through discharge.

Lynda Woods, Community Development Coordinator for the City of Billings, is an active participant in the *Montana Coalition for the Homeless* which supports discharge planning education and outreach efforts for the State of Montana. Representative Ellie Hill, also a member of the Coalition, authored a [legislative bill](#) in 2011 to require discharge planning for individuals released from prison or community corrections programs. Unfortunately, the bill was not passed. The Coalition is also extensively referenced in a [policy brief](#) outlining discharge planning to reduce homelessness which was prepared by University of Montana graduate students. Every effort possible is being made to support discharge planning to eliminate homelessness through the Community Development Division.

City staff homeless impact efforts are also extensively noted in the State's Annual Action Plan for FY12-13:

The work of the Governor's Council on Homelessness, coupled with research and extensive outreach, provided the foundation for Montana's 10-year plan to address homelessness as it exists in Montana, with an emphasis on ending chronic homelessness. Although Governor Schweitzer chose not to reinstate the Montana Council on Homelessness after Executive Order 40-2006, overarching efforts to address homelessness in Montana have not been abandoned. State leaders remain committed to addressing homelessness by furthering the efforts to meet the goals of the 10-Year Plan. The MTCOH Demonstration Project in Billings continues to move ahead with its expensive efforts to address homelessness. To date, these efforts have included Second Chance Homes, housing first apartments, a dedicated VISTA project, a VOA Veterans Transitional Housing project, a very detailed and extensive analysis of local homelessness, including a cost/benefit analysis, social enterprise, and more. This robust effort was the result of some technical assistance by the MTCOH in its first incarnation, coupled with \$300,000 in Food Stamp Bonus Funds that were given by DPHHS on the single condition that they be used to address homelessness in the way that made the most sense to Billings.

- **State/City Partnerships:** The Montana Council on Homelessness (MTCOH), originally comprised of policymakers from state and federal agencies and select community leaders, settled on a state/city partnership approach to addressing homelessness. The Council and its participants agreed that they could offer technical assistance, easy access to policymakers, flexible seed money, staff time and other supports. Billings was selected as the first demonstration city because it had the largest documented community of persons who were homeless and a good service palette. Prior to approaching Billings, the Council Coordinator created Homeless in Billings, a report based partially on data from the Point-in-Time Survey, as a frame of reference on homelessness as it existed in Billings. Leadership, including the Lt. Governor, met with Billings leaders, then convened a series of day-long educational/planning sessions. Each session was attended by approximately 150 people.
- The upshot was the creation of the Billings Mayor's Committee on Homelessness. The Mayor tasked the Community Development Director with providing staff time to the Committee and selected the members from among local leaders and stakeholders. This started and has remained a vibrant committee that includes business leaders, the librarian, nonprofit executives, healthcare professionals, United Way, homeless constituents, representatives of homelessness serving agencies, the housing authority and others. Once the Committee had begun its strategic planning, the State allocated \$300,000 in Food Stamp Bonus funds for use in addressing homelessness in ways the Mayor's Committee deemed most effective. A multi-pronged approach was launched over four years that has resulted in initiatives on multiple fronts. These efforts have been supported by the original seed funds, grants, Community Development Block Grant and HOME funds, private donations and additional resources including Congressional earmarks. The results have been nothing short of remarkable: a Housing First project, a 10-year plan, Second Chance homes, a 10-member VISTA project dedicated to addressing homelessness, a cost-benefit analysis detailing the costs of not addressing homelessness, a vigorous Billings Area Resource Network that functions as the City's Continuum of Care, a transitional housing facility for veterans, social enterprises, an Interfaith Hospitality Network, Project Homeless Connect events and more. (There is a robust website detailing the global initiatives in Billings available at: <http://www.ci.billings.mt.us/index.aspx?NID=637>.)

Please refer to the City's *'robust website detailing the global initiatives in Billings'* at www.ci.billings.mt.us/homeless.

Appendix A - SF-424 & Certifications

OMB Number: 4040-0004
Expiration Date: 04/31/2012

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation *Other (Specify) _____ <input type="checkbox"/> Revision	
3. Date Received:		4. Applicant Identifier: CDBG Entitlement Funding
5a. Federal Entity Identifier: MT300066 Billings		*5b. Federal Award Identifier: B-14-MC-30-0001
State Use Only:		
6. Date Received by State:		7. State Application Identifier: N / A
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Billings		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 81-6001237		*c. Organizational DUNS: 194782780
d. Address:		
*Street 1:	PO Box 1178 _____	
Street 2:	_____	
*City:	Billings _____	
County:	Yellowstone _____	
*State:	Montana _____	
Province:	_____	
*Country:	USA _____	
*Zip / Postal Code	59103 _____	
e. Organizational Unit:		
Department Name: Planning & Community Services Department		Division Name: Community Development Division
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	*First Name: Brenda _____	
Middle Name: _____		
*Last Name: Beckett _____		
Suffix: _____		
Title: Community Development Manager		
Organizational Affiliation: City of Billings		
*Telephone Number: 406-657-8286		Fax Number: 406-657-8327
*Email: beckett@ci.billings.mt.us		

Application for Federal Assistance SF-424	Version 02
*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: *Other (Specify)	
*10 Name of Federal Agency: United States Department of Housing & Urban Development	
11. Catalog of Federal Domestic Assistance Number: <u>14.218</u> CFDA Title: <u>CDBG Entitlement Grant</u>	
*12 Funding Opportunity Number: <u>FY2014-2015 CDBG</u> *Title: <u>Community Development Block Grant Program - Entitlement</u>	
13. Competition Identification Number: Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): CITY OF BILLINGS	
*15. Descriptive Title of Applicant's Project: Activities for approved use through the CDBG program, as included in the FY2014-2015 Consolidated Annual Action Plan.	

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: City of Billings, Montana		*b. Program/Project: MT-001
17. Proposed Project:		
*a. Start Date: 07-01-2014		*b. End Date: 06-30-2015
18. Estimated Funding (\$):		
*a. Federal	556,352	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income	36,999	
*g. TOTAL	\$593,351	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: _____	*First Name: <u>Christina</u> _____	
Middle Name: <u>F.</u> _____		
*Last Name: <u>Volek</u> _____		
Suffix: _____		
*Title: City Administrator		
*Telephone Number: 406-657-8430		Fax Number: 406-657-8390
* Email: volekc@ci.billings.mt.us		
*Signature of Authorized Representative:		*Date Signed: April 28, 2014

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s) *Other (Specify) _____
3. Date Received:		4. Applicant Identifier: HOME Entitlement Funding
5a. Federal Entity Identifier: MT300066 Billings		*5b. Federal Award Identifier: M-14-MC-30-0213
State Use Only:		
6. Date Received by State:		7. State Application Identifier: N / A
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Billings		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 81-6001237		*c. Organizational DUNS: 194782780
d. Address:		
*Street 1:	PO Box 1178	
Street 2:	_____	
*City:	Billings	
County:	Yellowstone	
*State:	Montana	
Province:	_____	
*Country:	USA	
*Zip / Postal Code	59103	
e. Organizational Unit:		
Department Name: Planning & Community Services Department		Division Name: Community Development Division
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	*First Name: Brenda	
Middle Name: _____		
*Last Name: Beckett		
Suffix: _____		
Title:	Community Development Manager	
Organizational Affiliation: City of Billings		
*Telephone Number: 406-657-8286		Fax Number: 406-657-8327
*Email: beckett@ci.billings.mt.us		

Application for Federal Assistance SF-424	Version 02
*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: *Other (Specify)	
*10 Name of Federal Agency: United States Department of Housing & Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14.239 _____ CFDA Title: HOME Investment Partnerships Program - Entitlement _____	
*12 Funding Opportunity Number: FY2014-2015 HOME _____ *Title: HOME Investment Partnerships Program - Entitlement to Cities _____	
13. Competition Identification Number: _____ Title: _____	
14. Areas Affected by Project (Cities, Counties, States, etc.): CITY OF BILLINGS	
*15. Descriptive Title of Applicant's Project: Activities for approved use through the HOME program, as included in the FY2014-2015 Consolidated Annual Action Plan	

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: City of Billings, Montana		*b. Program/Project: MT-001
17. Proposed Project:		
*a. Start Date: 07-01-2014		*b. End Date: 06-30-2015
18. Estimated Funding (\$):		
*a. Federal	301,712	
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	370,724	
*g. TOTAL	672,436	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: _____	*First Name: <u>Christina</u> _____	
Middle Name: <u>F.</u> _____		
*Last Name: <u>Volek</u> _____		
Suffix: _____		
*Title: City Administrator		
*Telephone Number: 406-657-8430	Fax Number: 406-657-8390	
* Email: volekc@ci.billings.mt.us		
*Signature of Authorized Representative:		*Date Signed: April 28, 2014

Appendix B - Tables 3C

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Billings

Priority Need:
Planning and Administration

Organization Name:
City of Billings

Project Title:
CDBG Administration

Project Description:
General administration expenditures, salary and benefits to support staff managing CDBG funding and activities.

Performance Objective: Not Applicable - Admin

Performance Outcome: Not Applicable - Admin

Location / Target Area:
Citywide

Objective Number See Above	IDIS Project ID
HUD Matrix Code 21A	Citation 570.206
Type of Recipient Local Government	National Objective N/A
Start Date 7 /1 /2014	End Date 6 /30/2015
Performance Indicator Not Applicable - Admin	Annual Units
Local ID HN-01	Units Upon Completion See CAPER

Funding Sources:

CDBG \$118,175

The primary purpose of the project is to help:
Not Applicable - Admin

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Billings

Priority Need:
Planning and Administration

Organization Name:
City of Billings

Project Title:
HOME Administration

Project Description:
General administration expenditures, salary and benefits to support staff managing HOME funding and activities.

Performance Objective: Not Applicable - Admin

Performance Outcome: Not Applicable - Admin

Location / Target Area:
Citywide

Objective Number See Above	IDIS Project ID
HUD Matrix Code 21A	Citation 570.206
Type of Recipient Local Government	National Objective N/A
Start Date 7 / 1 / 2014	End Date 6 / 30 / 2015
Performance Indicator Not Applicable - Admin	Annual Units
Local ID HN-02	Units Upon Completion See CAPER

Funding Sources:

HOME \$30,171

The primary purpose of the project is to help:
Not Applicable - Admin

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Billings

Priority Need:
Affordable Housing

Organization Name:
City of Billings

Project Title:
Community Housing Development Orgs

Project Description:
A minimum of 15% of the HOME annual allocation is required by HUD to be reserved for Community Housing Development Organizations (CHDOs) for new housing development activities.

Performance Objective: Decent Affordable Housing

Performance Outcome: Availability / Accessibility

Location / Target Area:
Citywide

Objective Number See Above	IDIS Project ID
HUD Matrix Code 12	Citation 570.201(m)
Type of Recipient Local Government	National Objective LMH
Start Date 7 /1 /2014	End Date 6 /30/2015
Performance Indicator Housing Units	Annual Units 5
Local ID HN-04	Units Upon Completion See CAPER

Funding Sources:

HOME \$45,257

The primary purpose of the project is to help:
Low Income Clients / Households

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Billings

Priority Need:
Affordable Housing

Organization Name:
City of Billings

Project Title:
Affordable Housing Development

Project Description:
An allocation to support affordable housing development and associated costs for review and monitoring of projects prior to completion.

Performance Objective: Decent Affordable Housing

Performance Outcome: Availability / Accessibility

Location / Target Area:
Citywide

Objective Number See Above	IDIS Project ID
HUD Matrix Code 12	Citation 570.201(m)
Type of Recipient Local Government	National Objective LMH
Start Date 7 /1 /2014	End Date 6 /30/2015
Performance Indicator Households	Annual Units 16
Local ID HN-03	Units Upon Completion See CAPER

Funding Sources:
HOME \$55,000

The primary purpose of the project is to help:
Low Income Clients / Households

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Billings

Priority Need:
Affordable Housing

Organization Name:
City of Billings

Project Title:
First Time Homebuyer Program - HOME

Project Description:
This program provides financial resources to support low-income first time homebuyers with down payment and closing costs. Assistance is based on household size and income. Loans are 0% interest, no-payments due until the home is sold / refinanced.

Performance Objective: Decent Affordable Housing

Performance Outcome: Availability / Accessibility

Location / Target Area:
Citywide

Objective Number See Above	IDIS Project ID
HUD Matrix Code 13	Citation 570.201(n)
Type of Recipient Local Government	National Objective LMH
Start Date 7 /1 /2014	End Date 6 /30/2015
Performance Indicator Households	Annual Units 50
Local ID HN-05	Units Upon Completion See CAPER

Funding Sources:
HOME \$542,008

The primary purpose of the project is to help:
Low Income Clients / Households

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Billings

Priority Need:
Owner-Occupied Housing

Organization Name:
City of Billings

Project Title:
Housing Rehabilitation

Project Description:
Housing rehabilitation financing to support low-income homeowners to make needed repairs to their homes. Loans are 0% interest, no-payments due until the house is sold / refinanced.

Performance Objective: Decent Affordable Housing

Performance Outcome: Availability / Accessibility

Location / Target Area:
Citywide

Objective Number See Above	IDIS Project ID
HUD Matrix Code 14A	Citation 570.202
Type of Recipient Local Government	National Objective LMH
Start Date 7 / 1 / 2014	End Date 6 / 30 / 2015
Performance Indicator Housing Units	Annual Units 12
Local ID HN-06	Units Upon Completion See CAPER

Funding Sources:

CDBG \$375,176

The primary purpose of the project is to help:
Low Income Clients / Households

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Billings

Priority Need:
 Affordable Housing

Organization Name:
 City of Billings

Project Title:
 Manufactured Home Repair

Project Description:
 This loan program supports low-income manufactured home owners and provides affordable financing to make needed improvements. This program is intended to revitalize established neighborhoods and preserve the existing affordable housing stock through the completion of repairs to manufactured housing.

Performance Objective: Decent Affordable Housing

Performance Outcome: Availability / Accessibility

Location / Target Area:
 Citywide

Objective Number See Above	IDIS Project ID
HUD Matrix Code 14A	Citation 570.202
Type of Recipient Local Government	National Objective LMH
Start Date 7 /1 /2014	End Date 6 /30/2015
Performance Indicator Housing Units	Annual Units 10
Local ID HN-07	Units Upon Completion See CAPER

Funding Sources:
 CDBG \$50,000

The primary purpose of the project is to help:
 Low Income Clients / Households

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Billings

Priority Need:
Public Service

Organization Name:
City of Billings

Project Title:
VISTA Support - Public Service Activity

Project Description:
This public service activity would support costs to implement the Billings Metro VISTA Project. These AmeriCorps members work on poverty impact issues in the community including hunger, homelessness, education, and veterans / military family support.

Performance Objective: Creating Economic Opportunity
Performance Outcome: Availability / Accessibility

Location / Target Area:
Citywide

Objective Number See Above	IDIS Project ID
HUD Matrix Code 05	Citation 570.201(e)
Type of Recipient Local Government	National Objective LMC
Start Date 7 /1 /2014	End Date 6 /30/2015
Performance Indicator People	Annual Units 500
Local ID PS-01	Units Upon Completion See CAPER

Funding Sources:
CDBG \$50,000

The primary purpose of the project is to help:
Low Income Clients / Households

Appendix C - Public Notice

NOTICE OF PUBLIC HEARING
City of Billings
FY2014-2015 Annual Action Plan

Community Development Block Grant (CDBG) and HOME Investment Partnership Programs

The City of Billings will hold a PUBLIC HEARING on its FY2014-2015 Annual Action Plan on Monday, April 28, 2014 at 6:30 p.m. at the City Council meeting in Council Chambers at City Hall; 210 North 27th in Billings, Montana.

The purpose of the public hearing is to obtain public comment on the housing and community development needs of the community. The comments will be used along with special outreach to individuals and organizations currently involved with housing to finalize the FY2014-2015 Annual Action Plan for the use of CDBG and HOME resources and other housing and community development resources in Billings. The FY2014-2015 Annual Action Plan represents the fifth and final year of the City's FY 2010-2014 Consolidated Plan. The Consolidated Plan is intended to be a strategic planning document which identifies housing and community development needs, evaluates available resources, and develops workable strategies to address these needs in Billings for a five-year period.

The FY2014-2015 Annual Action Plan will be available for public comment from March 28, 2014 through April 28, 2014. The plan will then be revised, as required, and submitted to the U.S. Department of Housing and Urban Development on or before May 15, 2014.

A copy of the City's FY2014-2015 Annual Action Plan will be available on March 28, 2014 for review at the Community Development office on the at 2825 3rd Avenue North, 6th Floor, Billings, MT. The document will also be available for review on the City's website at www.ci.billings.mt.us/CDreports.

The City of Billings anticipates allocating approximately \$570,000 in new CDBG and \$320,000 in new HOME funding. Detailed information and the rules and regulations governing the CDBG and HOME programs and the projects proposed this year are also available through the Community Development office located at 2825 3rd Avenue North, 6th Floor, Billings, MT and on the City of Billings website. Additional information regarding the Annual Action Plan, the FY2010-2014 Consolidated Plan, or the public hearing can be obtained by contacting the Community Development office at 406-657-8286 or 711 for TTY.

The public hearing is accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing.

Publication Dates:
March 21
April 4
April 10

Appendix D - Affirmative Marketing Plan

CITY OF BILLINGS

COMMUNITY DEVELOPMENT DIVISION

Affirmative Marketing Plan

Statement of Policy: In accordance with the Affirmative Marketing Regulation of the United States Department of Housing and Urban Development's HOME Investment Partnership program (24 CFR Part 92.351) and in furtherance of the City's commitment to non-discrimination and equal opportunity in housing, the City has established the following procedures to affirmatively market units assisted under the City's Affordable Housing Development program. These procedures are applicable to projects consisting of five or more HOME-assisted units.

Purpose: Provide information to and otherwise attract eligible persons, especially those least likely to apply, from all racial, ethnic, and gender groups in Billings to ensure equal opportunity to housing developed through the City's Affordable Housing Development program.

Methods for Informing the public, owners, and potential tenants about federal fair housing law and the City's Affirmative Marketing efforts:

- Advertise in local newspaper of availability of funding opportunities for housing development.
- Provide brochures with information on HOME program activities made available in the Community Development Division's publically accessible office and on the City's website.
 - Information provided in brochures will be provided in accessible formats upon request.
- Provide brochures with information on HOME program activities are provided to a variety of organizations primarily serving low income, minority, and female-headed households, including:
 - Mayor's Committee on Homelessness
 - Billings Area Resource Network
 - Housing Authority of Billings
 - Neighborhood Task Forces
- Provide fair housing information through the Community Development Divisions publically accessible office and on the City's website.
- Coordinate fair housing education efforts city-wide, as staff resources allow.

Requirements and practices each property owner must adhere to in carrying out Affirmative Marketing procedures to inform and solicit applications from persons in the housing market area who are least likely to apply for housing opportunities without specialized outreach:

- Notify the Housing Authority of Billings about upcoming vacancies prior to utilization of other advertisement methods including posting ads, etc.
- Require a 30-day notice to vacate from tenants intending to voluntarily move from units to assure the Housing Authority of Billings can be notified of the vacancy prior to other public notification efforts.

Records required to document actions taken by the City and property owners to market units:

- The City and property owners will keep documents of all efforts to affirmatively market activities to low income households, including:
 - Date and method of notification to the Housing Authority of Billings regarding vacancies and other forms of advertisement to affirmatively market units.
- Property owners will be required to keep demographic records on race, ethnicity, gender, household income at a minimum for a period of at least five years.

Assessment of the success of affirmative marketing actions and corrective Actions:

- The City will examine records provided by property owners on a routine basis to ensure compliance with the City's Affirmative Marketing plan.
- Corrective action includes, but is not limited to:
 - Providing additional guidance regarding compliance and methods for documenting compliance.
 - Increased audit and review frequency.
 - If lesser corrective actions have not remedied the issue, the City may disqualify the property from further participation in City-funded assistance programs.

Minority & Women Outreach Program

The City of Billings - Community Development Division will oversee an outreach program to ensure inclusion and equal access opportunity in all contracts entered in to by the City in efforts to provide affordable housing, to the maximum extent possible to minorities and women. This program shall include:

- The language, "Minorities and women encouraged to apply" will be included on all program brochures.
- Annual advertisements and Requests for Proposals for contracts will include the above language.
- MBE / WBE reports shall be submitted twice annually, as required.
- The Disadvantaged Business Enterprise Program [website](#) for Montana will be checked for special notifications of contracting opportunities.

COMMUNITY DEVELOPMENT DIVISION

FINAL Revenue FY 2014-2015 as of March 19, 2014

CDBG REVENUE

New Funding Sources - Eligible for use in Admin Cap

HUD CDBG Grant	\$556,352	FINAL HUD ALLOCATION
Prior Fiscal Year Program Income - Rehab & FTHB Loans	\$11,781	\$ received January 1 to June 30, 2013
Housing Rehab Loans Repayment	\$1,244	\$ received July 1 to December 31, 2013
Environmental Review Proceeds from FY12-13	\$4,500	
Sale of Block adjacent to Galles	\$17,000	
Total New Funding:	\$590,877	
20% Cap on CDBG Administration:	\$118,175	

Reallocated Funding Sources - Not Eligible for use in Admin Cap

Prior Year Reprogrammed Funds / Reimbursements	\$1,274	Minor Home Repair repayment
Living Independently for Today & Tomorrow	\$1,200	
Total Reallocated Funding:	\$2,474	

CDBG Revenue Total: \$593,351

Public Service Cap Calculation

15% of CDBG Allocation	\$83,453	
15% of previous year program income (\$83,081)	\$12,462	New sources of funding only, CAPER reported
15% Public Services Cap:	\$95,915	

Housing Rehabilitation Revolving Loan Fund - Minimum Allocation Calculation

Total New Program Income on CAPER:	\$83,081	<i>Program income over 1/12 of last year's new CDBG allocation only allowed for reallocation if part of revolving loan fund.</i>
Maximum Program Income Allowed (1/12 of last year's grant):	\$48,647	
\$ Over Maximum to be Re-Allocated to Housing Rehab:	\$34,434	

HOME REVENUE

New Funding Sources - Eligible for use in Admin Cap

HUD HOME Grant	\$301,712	FINAL HUD ALLOCATION
FTHB Loans Program Income	\$0	Repayments post affordability period
Total New Funding:	\$301,712	
10% Cap on HOME Administration:	\$30,171	
15% CHDO Allocation Minimum:	\$45,257	

Reallocated Funding Sources - Not Eligible for use in Admin Cap

Prior Fiscal Year Recaptured / Repaid Funding	\$191,280	\$ received January 1 to June 30, 2013
FTHB Loans Recaptured	\$115,298	\$ received July 1 to December 30, 2013
King's Green - Project Closed, Remaining Funding	\$62,646	
Homeword High Sierra Repayment, deposited 6/18/2013	\$1,500	6th payment of 15 total payments
Total Reallocated Funding:	\$370,724	

HOME Revenue Total: \$672,436

Total Available in CDBG & HOME: \$1,265,787

Recommendations

Administration: maximum cap allowed

CDBG:

- VISTA: \$50,000
- Manufactured Home Repair: \$50,000
- Housing Rehabilitation: Remaining CDBG

HOME:

- CHDO: minimum required amount
- Affordable Housing: \$55,000
- Home Buyer: Remaining HOME

CDBG & HOME ALLOCATIONS

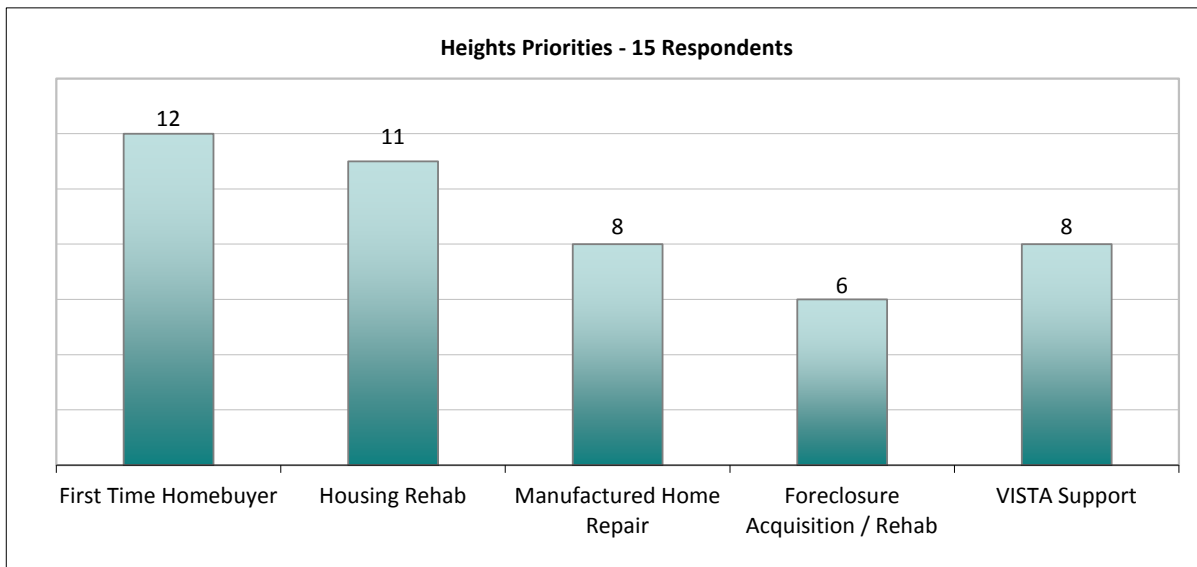
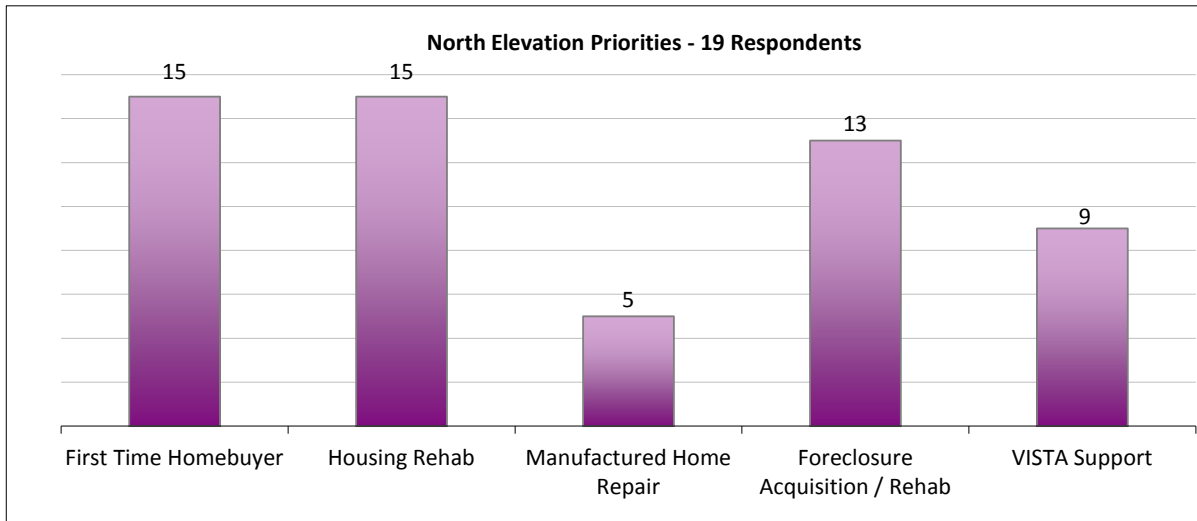
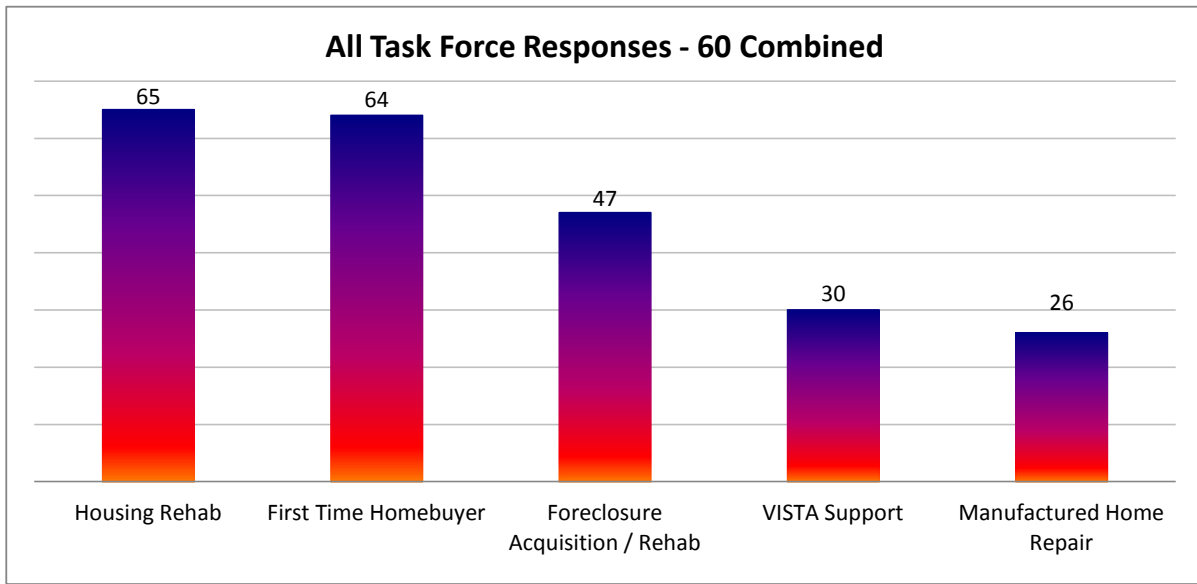
2014-2015

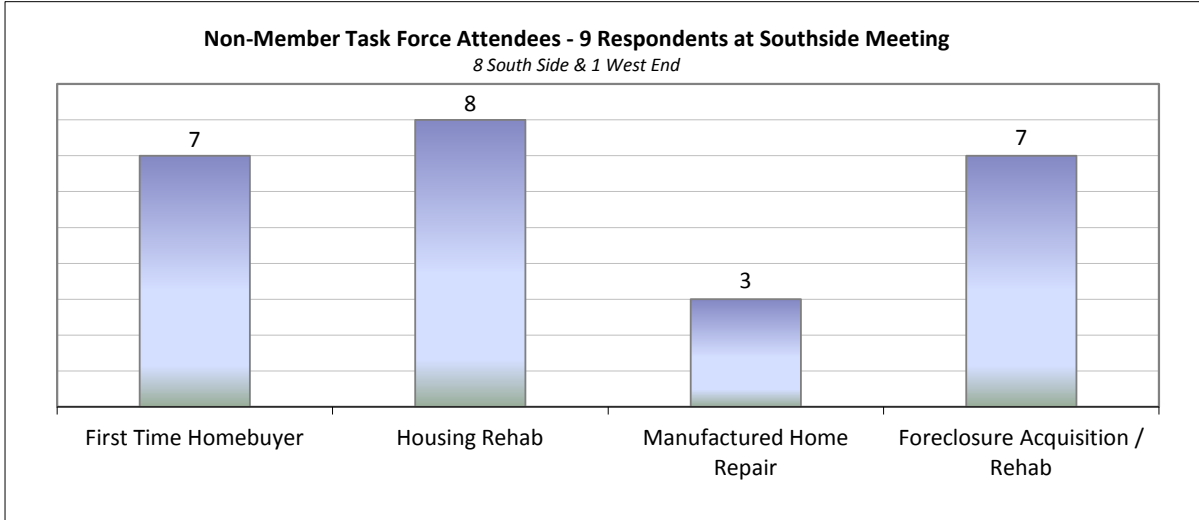
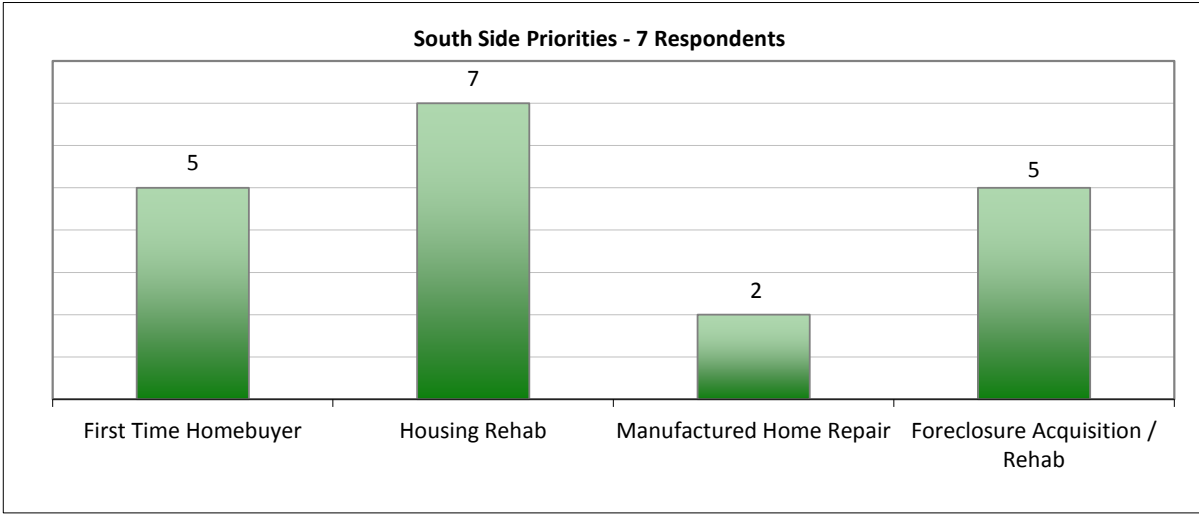
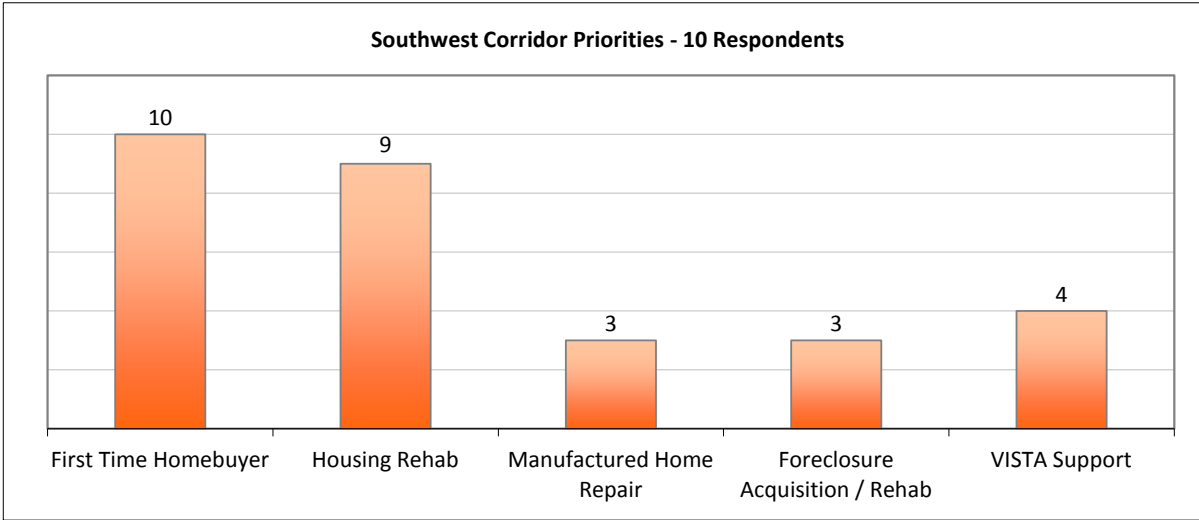
CDBG & HOME PROJECTS			ONE YEAR Requests		Recommendations	
			CDBG	HOME	CDBG	HOME
Admin / Planning	HN-1	CDBG Administration - CAP: 20% of new CDBG \$	\$175,000	-	\$118,175	-
	HN-2	HOME Administration - CAP: 15% of new HOME \$	-	\$35,000	-	\$30,171
Affordable Housing	HN-3	Set-Aside for CHDOs - Min: 15% of new HOME \$	-	\$45,000	-	\$45,257
	HN-4	Affordable Housing Development	-	\$55,000		\$55,000
	HN-5	First Time Home Buyer Program	\$150,000	\$500,000	\$0	\$542,008
	HN-6	Housing Rehabilitation Loan Program	\$300,000	-	\$375,176	-
	HN-7	Minor / Manufactured Home Repair	\$75,000	-	\$50,000	-
	HN-8	Foreclosure Acquisition Rehab	\$250,000	-	\$0	-
CDBG PUBLIC SERVICES			CDBG	Not Eligible for HOME	Staff Recommendations	
Public Services	PS-1	VISTA Administration	\$75,000	-	\$50,000	-
Total Funded (includes projects not listed):			\$1,075,000	\$635,000	\$593,351	\$672,436
Totals:			\$1,710,000		\$1,265,787	

COMMUNITY DEVELOPMENT DIVISION

TASK FORCE RANKINGS

All respondents were asked to choose the top five activities preferred for funding. The top three responses were tallied below.





**VISTA Support was inadvertently omitted from the South Side Task Force ranking sheets.*



PROJECT SUMMARIES

Housing, Neighborhood and Public Service Activities

FY2014-2015 Annual Action Plan

#	Organization Name	Project Name	Award Amount
HN-01	City of Billings	CDBG Administration	\$118,175
<i>General administration expenditures, salary and benefits to support staff managing CDBG funding and activities.</i>			
HN-02	City of Billings	HOME Administration	\$30,171
<i>General administration expenditures, salary and benefits to support staff managing HOME funding and activities.</i>			
HN-03	City of Billings	Affordable Housing Development	\$55,000
<i>An allocation to support affordable housing development and associated costs for review and monitoring of projects prior to completion.</i>			
HN-04	City of Billings	Community Housing Development Orgs	\$45,257
<i>A minimum of 15% of the HOME annual allocation is required by HUD to be reserved for Community Housing Development Organizations (CHDOs) for new housing development activities.</i>			
HN-05	City of Billings	First Time Homebuyer Program - HOME	\$542,008
<i>This program provides financial resources to support low-income first time homebuyers with down payment and closing costs. Assistance is based on household size and income. Loans are 0% interest, no-payments due until the home is sold / refinanced.</i>			
HN-06	City of Billings	Housing Rehabilitation	\$375,176
<i>Housing rehabilitation financing to support low-income homeowners to make needed repairs to their homes. Loans are 0% interest, no-payments due until the house is sold / refinanced.</i>			
HN-07	City of Billings	Manufactured Home Repair	\$50,000
<i>This loan program supports low-income manufactured home owners and provides affordable financing to make needed improvements. This program is intended to revitalize established neighborhoods and preserve the existing affordable housing stock through the completion of repairs to manufactured housing.</i>			
PS-01	City of Billings	VISTA Support - Public Service Activity	\$50,000
<i>This public service activity would support costs to implement the Billings Metro VISTA Project. These AmeriCorps members work on poverty impact issues in the community including hunger, homelessness, education, and veterans / military family support.</i>			

Total Awards: **\$1,265,787**

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Public Hearing and Resolution for Aquatic Fee Adjustments

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

PROBLEM/ISSUE STATEMENT

Council has directed staff to periodically review the aquatic fees at the municipal swimming pools. The last adjustment to the fee structure was in 2012 which lowered the youth admission age from 7 to 5. With the increased operational costs which includes chemicals, utilities and seasonal wages, staff is recommending a minimal adjustment to the pool admission for both youth and adults to help offset these increases. See Aquatic Fee Adjustment Attachment A. See also Resolution for Aquatic Fee Adjustment Attachment B.

ALTERNATIVES ANALYZED

Council May:

1. Approve the Proposed Aquatic Fee Adjustment, or
2. Make revisions to the Fee Adjustment, or
3. Not approve the Proposed Fee Adjustment and provide Staff with additional guidance.

FINANCIAL IMPACT

The estimated revenue generated by the fees increase is \$20,145.00. That income will help to offset some of the increasing operating costs.

RECOMMENDATION

Staff recommends that the City Council approve the resolution and associated fees.

APPROVED BY CITY ADMINISTRATOR

Proposed Aquatic Fee Adjustment (Attachment A)

PRPL Proposed Fee Resolution (Attachment B)

ATTACHMENT A

Aquatic Fee Adjustment

Rose Pool

Effective for the 2014 Operating Season



	<u>Current</u>	<u>Proposed</u>
Youth Daily Admission	\$2.50	\$3.00
Adult Daily Admission	\$5.00	\$6.00
Youth Season Pass	\$50.00	\$60.00
Adult Season Pass	\$100.00	\$120.00
*Family Season Pass	\$150.00	\$180.00

**(Family Pass includes a free Waterslide Punch Card good for 25 all day wristbands - \$75 value)*

ATTACHMENT B

RESOLUTION NO. 14-

A RESOLUTION OF THE CITY OF BILLINGS ESTABLISHING NEW FEES TO BE CHARGED BY THE CITY FOR SERVICES PROVIDED BY THE PARKS, RECREATION AND PUBLIC LANDS DEPARTMENT WITHIN THE RECREATION DIVISION, AND ESTABLISHING AN EFFECTIVE DATE. REPEALS RESOLUTION NO. 11-19035

WHEREAS, The City of Billings provides certain services to the public within the Recreation Division through the Department of Parks, Recreation and Public Lands; and

WHEREAS, it is in the best interest of the citizens of the City that the City continue to be able to provide said services in a prudent fiscal manner and that the City Council establish new fee schedules to provide for said services;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. Fees for Recreation Division Aquatic Services The new fees to be charged by the City for Recreation Division aquatic services provided by the Department of Parks, Recreation and Public Lands, are hereby established as set forth below:

DAILY POOL ADMISSION FEES

South Park Pool	Youth 5-17	\$2.00
	Adult 18 & Up	\$4.00
Rose Park Pool	Youth 5-17	\$3.00
	Adult 18 & Up	\$6.00

Ages 6 & Under must be accompanied by an adult

POOL SEASON PASSES (Non-Transferable)

South Park Pool	Youth 7-17 Pass	\$25.00
	Adult 18 & Up Pass	\$60.00
	Family (Up to 5) Pass	\$75.00
Rose Park Pool	Youth 7-17 Pass	\$60.00
	Adult 18 & Up Pass	\$120.00
	*Family (Up to 5) Pass	\$180.00

***(Family pass includes a free water slide punch card good for 25 all day wristbands - \$75 value)**

Family Pass for more than 5 members in same household add \$10 for each additional member

Low Income Family Individual Pool Pass
Choice of: 20 punch pass for Rose Park Pool
OR
unlimited season pass for South Pool
\$5.00 per individual pass issued

ROSE PARK POOL WATERSLIDE FEES (In addition to admission fee)

Single Slide	\$1.00
All Day Youth (17 & Under)	\$3.00
All Day Adult (18 & Up)	\$4.00
Waterslide Punch Card (25 punches)	\$55.00

For ages 17 & Under non-replaceable/non-refundable

SWIMMING POOL RENTAL FEES (Limited hours available)

Swim Team Pool Rentals	\$ 75/Day
Rose Pool Rental	\$175/Hour
Rose Waterslide Rental	\$125/Hour
Entire Rose Pool Complex Rental	\$250/Hour
South Park Pool Rental	\$100/Hour

2. Fees for Park Shelter Rentals The new fees to be charged by the City for Park Shelter rentals, are hereby established as set forth below:

Rental Times are from 8:00AM – 10:00PM Daily for the following Craft Houses and Park Shelters: Gorham; Optimist; Sacajawea; and Veterans Craft Houses. Arrowhead; Central; Edgerton; Hawthorne; Rosebud; Riverfront #2; Riverfront #3; South Gazebo; and South Shelters.

All shelters without electricity available	\$40/Day
All shelters with electricity available	\$50/Day
All Park Shelters with enclosed service kitchen areas	\$100/Day
All Park Craft Houses	\$100/Day

Rental Times are from 8:00AM – 2:00PM and/or 3:00PM – 10:00PM Daily for the following Park Shelters: North #1; North #2; Rose; Riverfront #1; and Veterans.

All shelters without electricity available	\$40/Rental Time
All shelters with electricity available	\$50/Rental Time

3. Fees for Picnic and Volleyball Kit Rentals The new fees to be charged by the City for Picnic and Volleyball Kit Rentals are hereby established as set forth below:

Picnic Kit Rentals	\$25.00
---------------------------	----------------

Volleyball Kit Rentals	\$30.00
Both Kits	\$40.00

4. Fees for Recreation Center Building Rentals The new fees to be charged by the City for Recreation Center Building Rentals are hereby established as set forth below:

North Park Recreation Center - Hourly	\$ 35
North Park Recreation Center - ½ Day	\$125
North Park Recreation Center - All Day	\$250
Zimmerman Recreation Center - Hourly	\$ 30
Zimmerman Recreation Center - ½ Day	\$100
Zimmerman Recreation Center - All Day	\$200
All Rentals – Damage Deposit Required (Refundable)	\$250

5. Fees for Portable Community Soundstage Rentals The new fees to be charged by the City for Portable Community Soundstage Rentals are hereby established as set forth below:

Non-Profit Organization Event without Alcohol Served:

Basic Soundstage Rental	\$350/Day	\$450/2 Days*
Sound System Rental (additional)	\$ 75/Day	\$100/2 Days*
Nighttime Colored Can Spot		
Lighting Rental (additional)	\$100/Day	\$150/2 Days*
*Same Location		

For-Profit Business Event and/or Alcohol Served:

Basic Soundstage Rental	\$550/Day	\$650/2 Days*
Sound System Rental (additional)	\$ 75/Day	\$100/2 Days*
Nighttime Colored Can Spot		
Lighting Rental (additional)	\$100/Day	\$150/2 Days*
*Same Location		

Delay in take down fee – after a 15 minute grace period, event organizer will be charged \$50 per ½ hour until the stage crew can begin take down of stage

6. Fees for the Issuance of Park Alcohol Permits (possession/serving only – no sales) The new fees to be charged by the City for Park Alcohol Permits are hereby established as set forth below:

City Park Alcohol Permits* for possession/serving	\$75/Day
*Not available for all parks	

7. Fees for the Issuance of Park Use Permits for Non-Profit Organizations The new fees to be charged by the City for Park Use Permits are hereby established as set forth below:

General Park Use Permits	\$100.00*
Primary User Athletic Park Use Permits	\$50/field/season
Secondary User Athletic Park Use Permits	\$25/field/season

**Plus Cost Recovery for Services provided per employee @ \$38.20/Hr*

8. Miscellaneous fees for services The new fees to be charged by the City for miscellaneous services are hereby established as set forth below:

Service Charge for Refund Processing	\$20.00
Non-Resident Fee per Activity Registration	\$10.00

9. Term of Fees Said fees shall take effect immediately and continue in full force and effect until changed by the City Council by subsequent resolution.
10. Repealer of Previous Fees Any fees previously established which are inconsistent herewith are hereby repealed.

APPROVED this ____ day of _____, 2014

THE CITY OF BILLINGS

BY: _____
Thomas W. Hanel MAYOR

ATTEST:

BY: _____
Cari Martin CITY CLERK

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Public Hearing and Resolution for FY14 Third Quarter Budget Amendments

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Public Hearing and Resolution for FY14 Third Quarter Budget Amendments

The Parking Division will do a parking study as recommended by the Parking Advisory Board and approved by City Council. Fund reserves will be used to fund the study.

The Library Operating Fund needs to transfer money to the Library Construction Fund in order to complete construction of the new library. These transfers were previously planned and discussed with Council. The amount of the budget authority needed has now been determined and therefore a budget amendment is necessary in order to complete the transfer.

In FY 13, the City received an unrestricted energy rebate from Northwestern Energy. At the time of receipt, it was unknown how the rebate would be used. In FY 15, the City will use the rebate to offset the cost of the roof replacement at fire station 1. A transfer is needed to move the proceeds from the grant fund to the General Fund.

In FY 14, Code Enforcement incurred a nuisance abatement cost of \$20,082. These abatement costs will be recovered from the offending person through tax billing.

Public Works is requesting budget authority in the FY 14 Street/Traffic budget for additional costs incurred this winter for snow and ice operations due to the severe winter experienced in the City of Billings. Cost overruns include overtime, fuel, contract labor for assistance with snow removal, and charges from other Divisions and Departments for assistance with snow plowing operations. Also, budget authority is requested for additional supplies for pothole repairs as Public Works has seen a significant increase in the number of potholes this spring, also because of the harsh winter. The total increase in budget authority requested is \$270,000 and will be funded with cash reserves.

ALTERNATIVES ANALYZED

The Council may: Approve the requested budget amendments; or Not approve the requested budget amendments, which would put the City in violation of Montana Code Annotated.

FINANCIAL IMPACT

The requested budget amendments will be funded by current revenues or reserves.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the resolution approving and adopting the third quarter budget amendments for Fiscal Year 2013/2014.

APPROVED BY CITY ADMINISTRATOR

Resolution

Exhibit A

RESOLUTION 14-

A RESOLUTION TO MAKE **FISCAL YEAR 2013/2014** ADJUSTMENTS TO APPROPRIATIONS PURSUANT TO M.C.A. 7-6-4006 AS AMENDED, AND PROVIDING TRANSFERS AND REVISIONS WITHIN THE GENERAL CLASS OF SALARIES AND WAGES, MAINTENANCE AND SUPPORT AND CAPITAL OUTLAY.

WHEREAS, M.C.A. 7-6-4006 provides that the City Council, upon proper resolution, adopted by said Council at a regular meeting and entered into its Minutes, may transfer or revise appropriations within the general class of salaries and wages, maintenance and support, and capital outlay, and

WHEREAS, based upon a Budget Review (**FY 2013/2014**), it is necessary to alter and change said appropriations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the attached transfers or revisions are hereby adopted.

(SEE EXHIBIT A)

PASSED AND APPROVED by the City Council, this 28th day of April, 2014.

THE CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Cari Martin, CITY CLERK

Regular City Council Meeting

Meeting Date: 04/28/2014

TITLE: Public Hearing & Adoption of FY 2015-19 Strategic Plan

PRESENTED BY: Tina Volek, City Administrator

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

The City Council and staff have been working since November 2013 on a proposed FY 2015-19 Strategic Plan for the City of Billings. Council Members met in public sessions Nov. 19 and Dec. 16, 2013, with facilitator Dr. James Sipe, and a joint public session with staff and Dr. Sipe on Feb. 8, 2014. Council also held periodic discussions during public work sessions in February, March and April to review Council and staff suggestions for the document.

The results are goals, objectives and actions planned in eight strategic areas:

- Honest, Responsive Government;
- Comprehensive, Orderly Growth;
- Transportation;
- Sustainable Economic Development;
- Involved, United Community;
- Public Safety;
- Quality of Life; and
- Infrastructure.

Each action has an assigned department or departments responsible for carrying it out and a date by which is to be completed.

The Council is being asked to hold a public hearing and then adopt the attached FY 2015-19 Strategic Plan.

ALTERNATIVES ANALYZED

The Council must hold the public hearing and then may:

- Approve the Strategic Plan as amended;
- Modify the Strategic Plan; or
- Defer action either to another date certain or indefinitely. Postponing the Strategic Plan indefinitely would have the effect of killing it.

FINANCIAL IMPACT

Since the Strategic Plan calls for actions ranging from holding a Public Safety election to acquiring additional property for the landfill, it is anticipated there will be costs each year associated with its implementation. These will be handled as part of each year's budget.

Dr. Sipe was selected to facilitate the process by a Council subcommittee that reviewed competitive requests for proposals for the work. The cost for Dr. Sipe to facilitate the process was \$22,824, which was budgeted in FY 2014.

RECOMMENDATION

Staff recommends approval of the FY 2015-19 Strategic Plan as presented.

APPROVED BY CITY ADMINISTRATOR

Strategic Plan

FY 2015-19 City Council Strategic Plan--DRAFT

4/19/14

Vision

The Magic City: A diverse, welcoming community where people prosper and business succeeds.

Values

We, the City Council and staff of the City of Billings, affirm that we perform all of our duties embracing the following values:

Integrity: Through diversity and transparency, we earn the trust of the community to which we are responsible.

Collaboration: We commit to provide opportunities to achieve common goals through positive communications with individuals and public and private organizations.

Stewardship: We plan and manage resources effectively, responsibly and efficiently.

Service: We deliver services with courtesy and respect while meeting our customers' needs.

Strategy 1: Honest Responsive Government

Goal 1: A value-centered organization with policies and procedures that promote responsibility, accountability and trust.

Objective 1: Strengthen/ensure the public trust by governing effectively.

Action 1: Ensure regulatory conformity for federally funded programs and projects (HUD, FTA and FHWA) by establishing comprehensive compliance procedures and dedicating staff resources to carry out program implementation, risk assessment, compliance planning and monitoring activities. *Planning, Community Development, Aviation and Transit, Public Works, Legal & Finance. Ongoing.*

Action 2. Develop a more accountable standardized city-wide complaint/inquiry procedure.

a) Post a copy of summary report of complaints monthly to Council members. *Administration. Ongoing.*

Action 3: Distribute City of Billings' Vision/Values/Goals Statement to all employees and the public.

a) Dialog with employees and institutionalize the Values.

Strategy 1: Honest, Responsive Government (Cont.)

Values and Strategic Plan will be distributed to employees, such as with paychecks. City Administrator and Dept. Directors will schedule meetings at employees' workplaces to present and discuss the material and respond to questions. *All departments. FY 15.*

- b) Provide feedback to City Council when presentations are completed. *Administration. FY 15.*
- c) Post in prominent city government locations, including the website, council chambers, etc. (upon Council approval). *All departments. FY 15.*

Action 3: Revise Employee Recognition Program

- a) Recommend ways of standardizing rewards and levels of recognition across the organization. *All departments. FY 16.*

Action 4: Initiate ethics training that incorporates vision/values and goals. *Administration. FY 15.*

Objective 2: Support decision-making with timely and accurate short-term and long-range analysis.

Action 1: Dedicate resources and engage a professional firm to conduct a Facility Needs Study to include a detailed assessment of current conditions, projected future growth, and other facility needs. *Administration, Facilities & Municipal Court. FY 15.*

Action 2: Complete a Priority Based Budgeting review based on the revised Strategic Plan, to determine the order in which programs will be funded if resources are limited or new programs are desired. *All departments. FY 15.*

Objective 3: Improve public engagement in City decision making.

Action 1: Investigate the feasibility and benefits of broadening the City's use of social media. *All departments. FY 16.*

Action 2: Continue transitioning to new Innoprise and Public Safety computer software (which will provide the information needed for improved public communication/information). *All departments. Ongoing.*

Strategy 1: Honest, Responsive Government (Cont.)

- Action 3: Update the City's website as needed to improve citizen access to City news and information and to expand and support business transactions on the internet.
IT. Ongoing.
- Action 4: Support City Council and City Department initiatives that require Information Technology's assistance. *IT. Ongoing.*

Strategy 2: Comprehensive, Orderly Growth

Goal 1: Comprehensive, cost-effective, and orderly growth.

- Objective 1: Manage growth in a way that protects the existing community.
- Action 1: Prepare a comprehensive Growth Policy focused on existing service gaps in City Growth areas (Growth Plan). *All departments. FY 15.*
- Action 2: Revise Zoning Code to bring into conformance with new Growth Plan and updating zoning districts to align with new development types. *Planning & Legal. FY 17.*
- Action 3: Identify areas that are favored for future growth through the Annexation Policy. *Planning/PRPL/Public Works/Fire/Police/MET/Administration. Ongoing.*
- Objective 2: Identify, assess, and establish a level of service for City Departments and determine funding needs to achieve those levels.
- Action 1. Determine acceptable level of city services and analyze service costs to better evaluate where growth should occur in the most efficient way. *All departments. FY 16.*
- Action 2: Investigate funding strategies, such as:
- a) Fee adjustments that accurately reflect the cost of providing service. *All departments. FY 17.*
 - b) Voted, general obligation bonds for funded capital improvement projects. *All departments. FY 17.*
- Action 3. Compile annual cost increases for City services to determine the total impact on the average homeowner/user and compare against other cities before final increases are adopted. *Finance & Administration. FY 17.*
- Objective 3: Develop, preserve and revitalize residential neighborhoods that are safe, attractive and provide diverse, affordable housing.
- Action 1: Dedicate resources to rehabilitate substandard housing via the provision of loan financing to lower income household in order to preserve and revitalize neighborhoods city-wide. *Community Development & Legal. Ongoing.*

Strategy 2: Comprehensive, Orderly Growth (Cont.)

Action 2: Dedicate resources to develop new affordable housing in all neighborhoods to promote inclusion, diversity, equal opportunity and access. *Community Development. Ongoing.*

Action 3: Dedicate resources to acquire and rehabilitate vacant and/or foreclosed properties in order to promote infill, stabilize neighborhoods, and prevent decline. *Community Development & Planning. Ongoing.*

Goal 2: A customer-friendly development process.

Objective 1: Enhance service quality.

Action 1: Assess the current development review process to identify strengths and weaknesses, using methods such as:

- a) Conduct independent review of the staff and process.
- b) Evaluate review findings.
- c) Develop strategies to address findings.
- d) Implement strategies to address customer needs and improve internal process.

Planning, Public Works, Fire, Administration, Development Process Advisory Review Board (DPARB) & PRPL. Sequential reviews through FY 20.

Strategy 3: Transportation

Goal 1: A comprehensive, multi-modal transportation system that supports the Growth Policy to accommodate the future needs of our residents and business community.

Objective 1: Improve transportation in Billings.

Action 1: Explore partnerships with Downtown Billings Alliance, MSU-B, Billings Clinic and St. Vincent Hospital to fund and operate a downtown circulator (bus). *Planning. FY 19.*

Action 2: Continue adding to the City's network of trails and sidewalks to improve pedestrian access. *Planning, Public Works, & PRPL. Ongoing.*

Action 3: Encourage use of city bus system combining bikes and buses. *MET. Ongoing.*

Action 4: Investigate bicycle parking facilities (bike corrals) to encourage bicycle use. *Planning & Public Works. FY 16.*

Action 5: Encourage the state to fund and complete the Inner Belt Loop in the Heights. *Council/Public Works/Administration & Planning. FY 21.*

Objective 2: Improve perceptions and operations of downtown parking so that it supports and enhances a balanced transportation system and Growth Policy objectives

Action 1: Prepare and adopt a downtown parking strategic plan. *Administration. FY 15.*

Action 2: Complete parking ramp repairs that are recommended by a condition audit in order to maintain public safety and retain infrastructure value. *Parking Division. FY 16.*

Action 3: Prioritize and implement strategic plan recommendations as permitted by budget and operational limits. *Administration. Ongoing.*

Strategy 4: Sustainable Economic Development

Goal 1: Further economic vitality of Billings and the greater region by fostering community partnerships, and maintaining a strong and efficient infrastructure.

Objective 1 Continue formal collaborative relationships with Big Sky Economic Development Authority (BSEDA), the Chamber of Commerce and other economic entities to ensure a united, coordinated approach to helping business grow and thrive.

Action 1: Identify and support projects (Such as Billings Livability Partnership and Think Billings) that promote a competitive and sustainable community.
Administration, Planning, PRPL, & MET. Ongoing.

Objective 2: Coordinate economic development activities to ensure the City is working cooperatively toward a common goal.

Action 1: Continue to hold annual strategic planning review meetings with the Chamber of Commerce, Big Sky Economic Development, School District #2, Yellowstone County, the Downtown Billings Partnership and others. *Administration. Ongoing.*

Action 2: At the next annual meeting, discuss ideas for further cooperation, including creation of a leaders coordinating council or creation of a citywide economic summit. *Council & Administration. FY 14.*

Objective 3: Work with organizations to publicize historic aspects and cultural advantages of Billings.

Action 1: Continue work as liaisons to the Cultural Partners, the Yellowstone Historic Preservation Board and the Convention and Visitors' Bureau.
Council/Library/Planning/PRPL & Administration. Ongoing.

Action 2: Continue work on relationships with Moss Mansion, the Alberta Bair Theatre, the Depot Montana Avenue and Zoo Montana.
Council/Library/Planning/PRPL/Public Works & Administration. Ongoing.

Action 3: Identify future uses/management of the Babcock Theater, scheduled to be turned over to City in 2017. *Council/Legal/Administration & PRPL. FY 16.*

Action 4: Investigate the feasibility of a public recreation center. *PRPL & Finance. FY 18.*

Strategy 4: Sustainable Economic Development (Cont.)

- Objective 4: Provide a safe, healthy and attractive place to live and work; offer quality housing choices, accessible amenities and an environment that provides a desirable quality of life.
- Action 1: Dedicate resources to support homeownership opportunities through loan financing to low income households. *Community Development & Finance. Ongoing.*
- Action 2: Determine the feasibility of creating a housing center to support potential and existing residents in their quest to obtain, retain and maintain stable housing. If feasible, create a strategic plan for implementation. *Community Development. FY 15.*
- Action 3: Support initiatives to alleviate poverty and promote economic opportunity through Welcome Home Billings, the city's ten-year plan to impact homelessness and the AmeriCorps Volunteers in Service to America (VISTA) program. (The City must support an anti-poverty strategy to receive CDBG and HOME funding). *Community Development. Ongoing.*
- Objective 5: Enhance economic growth by ensuring infrastructure availability.
- Action 1: Promote the expansion of passenger and freight air service to Billings Airport through expansion of parking facilities and terminal improvements. *Airport. Ongoing.*
- Action 2: Continue expanding the City's water and wastewater treatment and infrastructure to ensure the community can support growth and meet State & Federal regulations.
- a) Long-term plan the community's utilities to ensure utilities are available to support new and existing businesses and housing. *Public Works. Ongoing.*
- Action 3: Ensure adequate funding is available to maintain and repair existing City infrastructure. *Finance/Legal/ Administration/Public Works, PRPL & Airport. Ongoing.*
- Action 4: Continue to develop the transportation system to accommodate both commercial and commuter needs. *Public Works/Airport/PRPL & Planning. Ongoing.*

Strategy 5: Involved, United Community

Goal 1: Support the community-wide visioning process.

- Objective 1 Create common ground with other community organizations and their strategic planning/visioning processes.
- Action 1:* Develop communication strategies to inform community organizations of City initiatives (mill levy increases, growth planning, capital improvement planning). *All Departments. Ongoing.*
- Action 2:* Discuss the future of Neighborhood Task Forces. *Council & All Departments. FY 16.*
- Objective 2: Review citizen participation in advisory boards, commissions and other volunteer capacities to improve public understanding of and involvement in government functions.
- Action 1:* Re-examine City ordinances on board appointments to ensure that the process is cost- and time-effective, and to resolve long-standing vacancies. *Council, Legal and Administration. FY 17.*
- Action 2:* Provide periodic training on City-related issues and procedures for new advisory board and commission members. *Administration/Legal. Ongoing.*
- Action 3:* Provide volunteer opportunities. *Planning/Police/ Library & PRPL. Ongoing.*
- Objective 3 Conduct a citizen survey every 3 to 5 years to determine public understanding of and satisfaction with City services.
- Action 1:* Invest in a web-based public engagement program that allows monitored responses to city surveys, questions and initiatives. *Administration. FY 16.*
- Action 2:* Use survey results to plan for more efficient future government services. *All City departments. FY 17.*
- Objective 4: Consider expanding current nondiscrimination language in City ordinances and policies to include sexual orientation or gender identity expression.

Strategy 5: Involved, United Community (Cont.)

- Action 1: Respond to Human Relation Commission’s request to revise its duties in City ordinance. *Council, Human Resources, Administration & Legal. FY 15.*
- Action 2: Propose update to existing city policies on discrimination. *Council, Human Resources, Administration & Legal. FY 15.*
- Action 3: Consider approving an anti-discrimination ordinance. *Council. FY 15.*

Strategy 6: Public Safety

Goal 1: Provide for a safe and secure community

- Objective 1: Provide adequate readiness response capabilities throughout the city in order to respond to routine and emergency calls for service.
- Action 1: Review data regularly to ensure public safety personnel, facilities, vehicles and equipment are sufficient to meet existing service delivery needs. *Police, Fire, Human Resources, Finance & Administration. FY16 & Ongoing.*
- Action 2: Pass a Public Safety Levy or identify other sources to fund public safety programs, or enact reductions to match public safety personnel, facilities, vehicles and equipment with existing resources.
- a) Develop a communications/public relations plan that references the targeted public safety issues identified in order to inform educate and empower the citizens. *FY 16 & Ongoing.*
- Action 3: Identify the most critical public safety concerns in order to adjust prevention, enforcement, remediation and prosecution efforts to meet them. *Police, Fire, Legal, Municipal Court, Administration. FY 16 & Ongoing.*
- Action 4: Develop standard operating procedures between/among departments in order to provide uniform response and enforcement. *Police & Fire. FY16 & Ongoing.*
- Action 5: Engage in visible and proactive collaboration with the county, providers, schools, families, advocates and the business community to promote quality mental health services and safety for high risk children and adults. *Police & Fire. FY16 & Ongoing.*
- Objective 2: Prevent unsafe situations and criminal activities through community education in order to decrease community reliance on the public safety system.
- Action 1: Develop a multi-agency comprehensive community resource guide for internal and external use in order to centralize public safety resource information. *Police & Fire. Ongoing.*

Strategy 6: Public Safety (Cont.)

Goal 2: Provide Public Safety services that meet the changing needs and expectations of the community.

- Objective 1: Identify disparities between citizen expectations of public safety services and the city's capabilities.
- Action 1: Establish a baseline of population demographics to identify relevant population, community, and business indicators in order to better analyze trends and potential impacts on public safety service delivery. *Police, Fire & Planning. FY 16.*
- Action 2: Identify current and future gaps in public safety service delivery and prioritize service delivery needs in order to better serve and meet the changing needs of the community. *Police & Fire. FY 16.*
- Action 3: Prioritize service delivery needs based on identified gaps in order to ensure an effective delivery of public safety services. *Police & Fire. FY 16.*

Goal 3: Ensure effective emergency services are available in the event of natural or man-made disasters.

- Objective 1: Ensure continuous emergency operations planning, coordination, and collaboration of all city agencies/departments in order to provide effective emergency services. *Police & Fire. FY16 & Ongoing.*
- Action 1: Conduct a comprehensive and collaborative review of the City and County “active shooter drills” in order to ensure all public safety components are coordinated in their emergency response efforts. *Police & Fire. FY16 & Ongoing.*
- Action 2: Coordinate public and private public safety providers (including volunteers) and resources, in order to be fully prepared for a natural or manmade disaster. *Police & Fire.*
- Objective 2: Ensure emergency services can be delivered effectively with a standardized approach in order to provide a consistent and efficient response across all disciplines.

Strategy 6: Public Safety (Cont.)

- Action 1: Conduct and evaluate EOP exercises and drills in order to maintain and demonstrate proficiency in emergency response. *Fire. FY 16.*
- Action 2: Identify and acquire resources in order to meet compliance standards established by Federal, State, and local governments. *Police & Fire. FY 16.*

Objective 3: Provide pertinent public information in order to enhance emergency awareness, preparedness and individual response.

- Action 1: Maintain internal and external communications processes in order to provide accurate, timely and consistent information to the widest segment of the affected population. *Police & Fire. Ongoing.*
- Action 2: Maintain and enforce life-safety protection codes and hazard prevention plans (International Fire Code, Building and associated adopted codes, Nuisance codes and floodplain regulations, etc.) *Planning, Fire, Building & Code Enforcement. Ongoing.*

Goal 4: Ensure consistent and effective delivery of Public Safety communications.

- Objective 1: Provide a coordinated Public Safety response system in order to maximize the ability of all departments to respond to incidents and work effectively together.
 - Action 1: Prioritize initiatives and identify required resources in order to implement the Public Safety Strategic Plan. *Police, Fire, Finance, Human Resources & Administration. FY 17.*
 - Action 2: Identify and recommend the elimination of duplicative functions in order to streamline public safety services. *Police, Fire, Finance, Human Resources & Administration. FY 17.*
- Objective 2: Maintain appropriate public safety equipment, facilities, and infrastructure in order to respond to the changing public safety needs of the city.
 - Action 1: Inventory existing equipment, facilities, and infrastructure in order to ensure resources are appropriate for the mission. *Police, Fire, Finance,*

Strategy 6: Public Safety (Cont.)

Human Resources, Purchasing, Fleet Services & Facilities. FY 16 & Ongoing.

Action 2: Identify equipment for potential standardization in order to enhance equipment interoperability and organizational functionality. *Police, Fire & Fleet Services. FY 16 & Ongoing.*

Action 3: Identify opportunities for public safety joint procurement in order to maximize purchasing efficiency. *Police, Fire & Purchasing. FY 16 & Ongoing.*

Objective 3: Ensure a prepared and skilled career and volunteer workforce in order to best respond to current and future public safety needs.

Action 1: Focus on employee development and innovation in order to ensure staff is prepared to provide effective public safety services. *Police, Fire & Human Resources. FY 17.*

Action 2: Develop volunteer and career public safety employee recruitment strategies in order to ensure a skilled, competent workforce is available. *Fire, Police & Human Resources. FY 17.*

Strategy 7: Quality of Life

Goal 1: Provide Library patrons with tools to become happy, informed, participating community members

- Objective 1: Connect to the Online World: Patrons have free access to online services that expand and enhance their knowledge and provide resources and learning and leisure opportunities.
- Action 1: Increase number of computer workstations and electronic offerings at the library. *Library. Ongoing.*
- Action 2: Free online access to online services that meet patron needs and preferences provided through the City's website. *Library. Ongoing.*
- Action 3: Maintain a robust network infrastructure featuring redundancy to ensure uninterrupted services. *Library and IT. Ongoing.*
- Action 4: Provide internet access, resources and technical support for library and patron mobile devices. *Library and IT. FY16.*
- Action 5: Institute technology training that is relevant for user needs. *Library. FY15.*
- Action 6: Establish a media studio allowing for interface with, and production of, on-line compatible video, social media, and music. *Library. FY15.*
- Action 7: Be a leader in introducing and instructing patrons in new technology. *Library. FY16.*
- Action 8: Engage the business community, in particular, technology companies to provide prototypes and other experimental - testing lab information sources – to provoke curiosity in early adapters. *Library. FY15.*
- Objective 2: Know Your Community: Patrons have easy access to information about community resources, programs, services and activities in order to actively participate in the community.
- Action 1: Increase opportunities that link patrons with community information. *Library. FY15.*
- Action 2: Collaborate with partner agencies to enhance services to the community. *Library. FY15.*
- Action 3: Develop community dialogues and programs that permit residents to meet and know one another. *Library. FY15.*

Strategy 7: Quality of Life (Cont.)

- Action 4: Design a social media plan to permit conversations with residents. *Library. FY15.*
- Objective 3: Learn to Read and Write: Patrons of all ages can learn to read or improve their literacy skills to meet their personal educational and occupational goals.
- Action 1: Provide learning options for children, teens, adults in a variety of formats. *Library. FY15.*
- Action 2: Partner with schools and other community agencies to enhance literacy efforts available to all community members. *Library. FY15.*
- Action 3: Focus on early learning experiences to develop lifelong learners. *Library. Ongoing.*
- Action 4: Increase awareness and participation in Summer Reading Program. *Library & Community Services. FY15.*
- Objective 4: Satisfy Curiosity: Patrons in all stages of their lives have access to programs and material needed for personal enrichment.
- Action 1: Identify new programs and services to respond to changing community interests. *Library. FY15.*
- Action 2: Engage the public to determine where curiosity lies and create feedback mechanisms to improve effectiveness of programming efforts. *Library. FY15.*
- Action 3: Improve the Library's collection based on trends and patron requests and needs. *Library. Ongoing.*
- Action 4: Acquire digital holdings that enhance learning and leisure opportunities. *Library. FY15.*
- Objective 5: Stimulate Imagination: Patrons enjoy stimulating and inspiring programs and materials that make their leisure time more engaging and enjoyable.
- Action 1: Provide programs and materials that provide a creative outlet. *Library. FY15.*
- Action 2: Create and manage a community 'Makerspace,' an innovative spot that introduces library patrons to tools, like 3D printers and makerbots, not normally found in the library and offer patrons the opportunity to explore their interests, use new tools, and develop creative projects. *Library. FY16.*
- Action 3: Enhance the library user experience by providing complementary information sources and entertainment. *Library. FY15.*

Strategy 7: Quality of Life (Cont.)

- Action 4: Spotlight collections through displays and programs. *Library. FY15.*
- Action 5: Establish a teen advisory board for better understanding of collection and programming needs for teens. *Library. FY15.*
- Action 6: Partner with K-16 and others to enhance grant opportunities. *Library. Ongoing.*

Goal 2: Continue to preserve and expand the City's recreational and library facilities for the benefit of residents.

- Objective 1: Make the Library a comfortable place where patrons can conveniently pursue individual, group, or community interests or Interact socially at the main Library or Library branches in a safe, comfortable, appealing and welcoming environment.
 - Action 1: Minimize the Library's environmental impact including attainment of LEED Gold Certification. *Library. FY16.*
 - Action 2: Supportive work environment that enables staff to provide high quality, cost effective services to customers in a timely manner. *Library. Ongoing.*
 - Action 3: Establish a docent program and provide thorough orientation and ongoing. *Library. FY15.*
- Objective 2: Plan for adequate parks, open space and trails infrastructure city wide.
 - Action 1: Identify appropriate locations for future parks and trails through the update of The Comprehensive Billings Parks, Recreation and Open Space Master Plan. *PRPL. FY15.*
 - Action 2: Develop park acquisition and development guidelines. *PRPL & Planning. FY15.*
 - a) Coordinate with City/County Planning to identify appropriate size and location of parkland to provide adequate parks, open spaces and recreational opportunities throughout the City.
 - Action 3: Coordinate with City/County Planning and the Alternate Modes Coordinator to implement trail connectivity and access in and from parklands. *PRPL & Planning. Ongoing.*
 - Action 4: Continue the maintenance upgrade and replacement of existing park and trail infrastructure through the ongoing City Wide Park District #1. *PRPL. Ongoing.*

Strategy 7: Quality of Life (Cont.)

Objective 3: Protect and enhance the Yellowstone River water quality within the urban area.

Action 1: Reduce non-storm water discharges and pollutants into the storm water collection system under the City's MS4 program. *Public Works. Ongoing.*

Action2: Design and construct on-site and CIP storm water management facilities to control storm water runoff. *Public Works. FY 19.*

Action3: Obtain easements and right-of-way for all outfalls discharging directly to the Yellowstone River . *Public Works. Ongoing.*

Goal 3: Ensure the Parks and Recreation Department has the facilities, equipment, staff and training to provide high quality services.

Objective 1: Ensure that the Parks and Recreation Department meet all national standards of best practices.

Action 1: Complete agency accreditation process. *PRPL. FY17.*

Objective 2: Enhance Parks and Recreation services and encourage community involvement through the recruitment, retention, and engagement of volunteers.

Action 1: Recruitment/Engagement: Setup online volunteer registration, project selection and records management that is accessible and user friendly for citizens. *PRPL. FY15.*

Action 2: Engagement: Expand and diversify volunteerism by establish ongoing relationships and partnerships with community groups such as colleges and universities, clubs, and churches. *PRPL. Ongoing.*

Action 3: Recruitment: Promote and market volunteer programs and opportunities through tradition and social media outlets. *PRPL. Ongoing.*

Action 4: Retention: Develop a volunteer recognition program and provide volunteers with meaningful and engaging opportunities. *PRPL. Ongoing.*

Objective 3: Provide lifelong recreational opportunities for community residents.

Strategy 7: Quality of Life (Cont.)

- Action 1: Investigate potential partnerships for program growth and development. *PRPL. Ongoing.*
- Action 2: Develop a marketing plan that includes a multitude of different delivery points, including social media, broadcast media, print media, internet/website, and outdoor display. *PRPL. Ongoing.*
- Objective 4: Plan for adequate parks, open space and trails infrastructure Citywide. *PRPL. Ongoing.*
- Objective 5: Plan for and promote more and proper use of Natural Area parklands throughout the community.
- Action 1: Develop and implement a Park Natural Area Management Plan. *PRPL. FY16.*
- Action 2: Develop and implement a Noxious Weed Management Plan. *PRPL. FY16.*
- Action 3: Inventory, develop and manage single track bike/hike trails in Natural Areas. *PRPL. FY17.*
- Objective 6: Promote, encourage and develop city wide landscaping and tree planting to make the community more attractive.
- Action 1: Develop and implement a city wide Urban Forestry Strategic Plan. *PRPL. FY15.*
- Action 2: Review, rewrite and implement city wide Landscaping Codes. *PRPL, Planning & PW. FY17.*
- Action 3: Develop and implement and city wide Noxious Weed Management Plan. *PRPL. FY17.*
- Objective 7: Continue to improve response to public safety issues in City parks.
- Action 1: Recruit and train citizens for the volunteer ranger program. *PRPL. Ongoing*
- Action 2: Develop communications and coordination strategies with public safety entities. *PRPL, Police & Fire. Ongoing.*
- Action 3: Focus on continuous employee development and innovation in order to ensure staff is prepared to recognize and respond to public safety issues. *PRPL, Fire & Human Resources. Ongoing.*

Strategy 7: Quality of Life (Cont.)

Objective 8: Provide an aesthetically pleasing public cemetery and cost effective funeral services.

Action 1: Prepare section 15 for graves. *Cemetery. FY18.*

Strategy 8: City Infrastructure

Goal 1: Provide Understandable Infrastructure Program

- Objective 1: CIP Source of Infrastructure Program
- Action 1: Program infrastructure based on Long & Short Term Planning Documents. *Airport, Public Works, Planning, PRPL, Parking & Facilities. Ongoing.*
- Action 2: Prioritize programs based on:
- a) Maintaining existing infrastructure.
 - b) Improving existing infrastructure.
 - c) Planning new infrastructure
- Airport, Public Works, Planning, PRPL, Parking & Facilities. Ongoing.*

Goal 2: Provide Sustainable funding

- Objective 1: Establish financial plan for infrastructure program
- Action 1: Develop Infrastructure Replacement Program. *Finance, PRPL, Airport & Public Works. Ongoing.*
- Action 2: Establish annual inflationary adjustments for infrastructure programs. *Finance, PRPL, Airport & Public Works. Ongoing.*
- Objective 2: Create a Storm Water Utility
- Action 1: Explore the feasibility and framework of creating a storm water utility to improve funding for CIP projects and the storm water management program. *Public Works. FY 15.*

Goal 3: Enhance Solid Waste Services to Billings Residents

- Objective 1: Increase potential for recycling.

Strategy 8: City Infrastructure (Cont.)

- Action 1: Develop construction debris recycling program to reduce landfill disposal and provide access to construction material for non-profits and residents. *Public Works. FY15.*
- Action 2: Develop private/public partnerships for recycling of plastics, glass, and other materials. *Public Works. FY 16.*
- Objective 2: Increase the useful life of the landfill benefits.
- Action 1: Permit the available land at the existing landfill to ensure continued use. *Public Works. FY15 and Ongoing.*
- Action 2: Acquire additional land for buffer and future landfill disposal. *Public Works. Ongoing.*
- Action 3: Investigate and develop natural regional recreational areas on reclaimed landfill cells. *Public Works. FY 17.*