

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY – A VIBRANT, WELCOMING PLACE WHERE
PEOPLE FLOURISH AND BUSINESS THRIVES.”**

AGENDA

COUNCIL CHAMBERS

May 27, 2014

6:30 P.M.

CALL TO ORDER: Mayor Hanel

PLEDGE OF ALLEGIANCE: Mayor Hanel

INVOCATION: Councilmember McFadden

ROLL CALL: Councilmembers present on roll call were:

MINUTES:

- April 28, 2014
- May 12, 2014 (pending)

COURTESIES:

PROCLAMATIONS:

ADMINISTRATOR REPORTS - TINA VOLEK

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: #1, #4A & #4C ONLY.

Speaker sign-in required. (Comments offered here are limited to one (1) minute. Please sign in at the cart located at the back of the council chambers or at the podium. Comment on items listed as public hearing items will be heard **ONLY** during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

1. CONSENT AGENDA -- Separations:

A. Bid Awards:

1. **W.O. 11-10, 25th Street Pedestrian Bridge Bid Award.** (Opened 5/20/2014) Recommend delay of award until June 9, 2014.
 2. **W.O. 12-43, Back-Up Power - Phase III.** (Opened 5/13/2014) Recommend delay of award until June 9, 2014.
 3. **W.O. 14-01, Water Main Replacement - Schedules 1B and 1C.** (Opened 5/13/2014) Recommend COP Construction LLC; \$2,667,300.
 4. **Airport Vehicle Security Access Gates Rehabilitation Project.** (Opened 5/13/2014) Recommend Yellowstone Electric; \$599,668.
 5. **Airport Ramp Rehabilitation Project.** (Opened 5/13/2014) Recommend Knife River; \$1,037,810.20.
- B. Contract** with GISi for CityWorks Asset and Work Order Management Software to manage city infrastructure assets; \$110,900.
- C. Acknowledge Receipt of Petition to Annex #14-01:** a parcel totaling approximately 3 acres generally located north of Kyhl Lane in the Billings Heights and currently addressed as 1880 and 1916 Hawthorne Lane; Richard Jr. and Mae L. Sartorie, petitioners; and set a public hearing date of June 9, 2014.
- D. W.O. 14-05, SBURD Sanitary Sewer, Phase I**
1. **Right-of-Way Easements** with George and Marian L. Hankel, Lyle W. and Barbara F. Orelup, Barbara Prewett, and Benny L. Milks for W.O. 14-05, SBURD Sanitary Sewer - Phase I.
 2. **W.O. 14-05, SBURD Sanitary Sewer - Phase 1 Bid Award.** (Opened 5/13/2014). Recommend COP Construction; \$1,279,791.
- E. Approval** of Tax Increment Financing Assistance from East Billings Tax Increment Account to Castlerock Excavating for demolition of blighted building at 1310 Montana Avenue and infrastructure improvements within East Billings Urban Renewal District; \$51,975.
- F. Approval of Warranty Deed** transferring hangar owned by Edwards Jet Center Montana, Inc. located on Airport Commercial Lot 2 to City of Billings Logan International Airport for demolition to make way for new employee parking lot.
- G. 1146 Grand Avenue**

1. **Approval of Warranty Deed** conveying a tract of land situated in Lot 12, Block 4, Sunset Subdivision, generally located at 1146 Grand Avenue, to the City of Billings for necessary Grand Avenue right-of-way prior to sale of the property.
 2. **Resolution of Intent** to sell Lot 12, Block 4, Sunset Subdivision; and set a public hearing date of July 14, 2014.
- H. **Acceptance of Donations** to Billings Police Department for School Resource Officer Training; Knights of Columbus - \$1,000; Yellowstone County Tavern Association - \$500.
- I. **Acceptance of Donations** to Billings Police Department - \$4,000 for School Resource Officer Training; and to Billings Fire Department - \$4,000 for public education/fire safety programs; Phillips 66 Billings Refinery.
- J. **Bills and Payroll:**
1. May 5, 2014

REGULAR AGENDA:

2. **PUBLIC HEARING AND RESOLUTION FOR ANNEXATION #14-02:** A parcel totaling approximately 19.5 acres generally located south of Grand Avenue near the intersection of Grand Avenue and 56th Street West; Regal Land Development, owner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
3. **PUBLIC HEARING AND FIRST READING ORDINANCE FOR ZONE CHANGE #920:** A zone change from Agriculture Open-Space (A-1) to Residential 6,000 (R-60) on a 19.5-acre parcel generally located south of Grand Avenue near the intersection of Grand Avenue and 56th Street West; Regal Land Development, owner; Scott Worthington, agent. Zoning Commission recommends approval of the zone change and adoption of the determinations of the 10 criteria. (Action: approval or disapproval of Zoning Commission recommendation.)
4. **ST. VINCENT HEALTHCARE SUBDIVISION**
 - A. **FINAL PLAT** - St. Vincent Healthcare Subdivision
 - B. **PUBLIC HEARING AND RESOLUTION** authorizing the transfer of 1.76-acre parkland identified in The Village Subdivision to Sisters of Charity of Leavenworth Health System Inc., the developer of the St. Vincent Healthcare Subdivision. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

- C. **DEVELOPMENT AGREEMENT** with Foundational Missions, LLC, for maintenance of landscaped areas within public rights-of-way in St. Vincent Healthcare Subdivision. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
5. **PUBLIC HEARING AND RESOLUTION** adopting fees associated with various services provided by the Planning Division. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
6. **PUBLIC HEARING AND RESOLUTION** establishing a Wastewater System Development Fee between the City of Billings and Phillips 66 Billings Refinery. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
7. **PUBLIC HEARING AND RESOLUTION** adopting water and wastewater rate and fee schedule adjustments effective July 1, 2014. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

PUBLIC COMMENT on Non-Agenda Items -- Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign in at the cart located at the back of the council chambers or at the podium.*)

COUNCIL INITIATIVES

ADJOURN

Additional information on any of these items is available in the City Clerk's Office.

Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Cari Martin, City Clerk, at 657-8210.

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Delay of Bid Award for W.O. 11-10, 25th Street Pedestrian Bridge

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The purpose of the project is to construct a pedestrian bridge across the railroad tracks at 25th Street.

The project bids were opened on May 20, 2014. Staff is recommending delaying the bid award until the next Council meeting to allow time to evaluate the bids.

ALTERNATIVES ANALYZED

The Council may:

- Delay award of WO 11-10 25th Street Pedestrian Bridge; or
- Reject bids for WO 11-10 25th Street Pedestrian Bridge.

FINANCIAL IMPACT

The total project funding and expenditures are as follows:

Budget	\$821,559.00
Prior Encumberances	\$239,538.00
This contract	Unknown
Remaining budget	Unknown

The project funding comes from CTEP with a local match from various organizations. There is no City funding on this project. CTEP has set aside additional funds if the bid is more than the original budget.

RECOMMENDATION

Staff recommends that Council delay the award of WO 11-10 25th Street Pedestrian Bridge until it's next meeting; June 9.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Delay of Bid Award for W.O. 12-43, Back-up Power Phase III

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

W.O. 12-43 Back-up Power Phase III will provide backup power to the Voelker, Willett, and Leavens Pump Stations in the City's water distribution system. Electrical upgrades to the Chapple Pump Station will also be completed as part of the project. In the event of a power failure at these pump stations, it is critical these pump stations continue to operate so that the distribution system does not have water shortages.

The project was advertised on May 8th, 15th, and 22nd in the Billings Times and on the City's Website. Bids were opened May 27th, 2014, and by law, Council must act on the bid opening at this meeting. The bids were opened the same day as the Council meeting due to the holiday, which doesn't allow staff adequate time to review the bids. Therefore, staff requests that the City Council delay awarding a contract until the June 9th council meeting.

ALTERNATIVES ANALYZED

The Council may:

- Delay action on this bid award until the June 9, 2012 Council meeting; or
- Reject all bids

FINANCIAL IMPACT

There is no financial impact associated with delay of this bid award.

RECOMMENDATION

Staff recommends that Council delay award of a construction contract for W.O. 12-43—Back-up Power Phase III until the June 9, 2014, Council meeting due to the bids being opened the same day as the Council meeting, which does not allow staff enough time to review the bids.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: WO 14-01; 2014 Water Main Replacement Projects, Schedules 1B and 1C

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

W.O. 14-01, Schedule 1B and 1C, Water Main Replacement Projects will replace water main and make related improvements. All work will take place in North 27th Street. Schedule 1B is located between Montana Avenue and 4th Avenue North, and Schedule 1C is located between 4th and 6th Avenue North. Approximately 2,110 feet of 16-inch water main, 430 feet of 12-inch water main and associated appurtenances will be installed. Schedule 1C includes a sliplining alternate in lieu of open-cut replacement between 4th and 6th Avenue North. Traffic control and temporary water provisions are included in the project.

After being advertised in the Billings Times and City website on April 24, May 1 and May 8, the 2014 Schedule 1B and 1C Water Main Replacement Projects were bid on May 13, 2014. Staff recommends that the Schedule 1B and Schedule 1C Base Bids be awarded to COP Construction LLC in the amount \$2,667,300.00. This includes the deduct for awarding both schedules.

ALTERNATIVES ANALYZED

The Council may:

- Award a construction contract for W.O. 14-01, Schedule 1B and 1C in the amount of \$2,667,300.00; or
- Do not award a construction contract for W.O. 14-01, Schedule 1B and 1C. If these projects are not constructed, the City's water distribution system in this area will continue to experience ongoing maintenance problems, and MDT's planned overlay of North 27th Street in 2015 will occur without first replacing the water main.

FINANCIAL IMPACT

Bids were received for Schedule 1B and 1C of W.O. 14-01 and the following table shows the results:

	COP Construction LLC	Western Municipal Construction, Inc.
Schedule 1B Base Bid (including 2 alternates)	\$1,892,613.00	\$2,072,675.00
Schedule 1C Base Bid (including 1 alternate)	\$796,687.00	\$836,038.00
Schedule 1C Slipline Alternate No. 1 (fusible PVC)	No Bid	\$749,442.00
Schedule 1B and 1C Award Deduct	\$22,000.00	\$0.00
Total of Recommended Base Bids and Alternates	\$2,667,300.00	\$2,822,117.00

Funding for the project was budgeted in FY2014 and the source is water funds. A summary is as follows:

	Water Main Replacements
Project Budget	\$4,000,000.00
Previously Encumbered	\$737,006.60

Awarded Contracts	\$2,667,300.00
Budget Remaining	\$595,693.40

RECOMMENDATION

Staff recommends that Council award a contract to COP Construction LLC for Schedule 1B and 1C of W.O. 14-01 in the amount of \$2,667,300.00.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Bid Award of the Airport's Vehicle Security Access Gates Replacement Project

PRESENTED BY: Tom Binford, Director of Aviation & Transit

Department: Airport

PROBLEM/ISSUE STATEMENT

Included in the Airport's Capital Improvement Program is the Airport's Vehicle Security Access Gates Replacement project. This project will be 90% funded with an Airport Improvement Program (AIP) grant from the Federal Aviation Administration (FAA). This project includes the removal and replacement of ten, 20-year-old vehicle security access gates, the installation of new Closed Circuit Television Cameras (CCTV) at each gate, and a software upgrade to the Airport's Security Access Control System program. The existing gates were originally installed in 1993 and are well beyond their expected service life. The existing version of the Security Access Control program software, which monitors the vehicle gates, can only interface with work station PCs operating on the Windows XP platform, which Microsoft is no longer supporting. Since the City is upgrading all PCs to the Windows 7 operating system, an upgrade to the Security Access Control software is needed so that the Airport's Police personnel will be able to monitor the system. The installation of new CCTV cameras at each gate will enhance the Airport's overall security capabilities at each vehicle gate.

The project was advertised in the *Billings Times* on April 24, and May 1 and 8, and was posted on the City's Website. On Tuesday, May 13, 2014 the following bids for this project were received:

CONTRACTOR	BID
Yellowstone Electric	\$599,668
Ace Electric	\$760,668

ALTERNATIVES ANALYZED

The City Council may:

- Approve the award for the Vehicle Security Access Gate Replacement Project; or
- Decline the bid award, reject all bids, and delay the project.

FINANCIAL IMPACT

The total cost of this project is \$599,668. This project is funded 90% with the AIP entitlement grant and with 10% local match funds. The FAA's portion will be \$539,701.20 and the City's match will be \$59,966.80. The project is included in the current budget, and local match funds are budgeted and available in the Airport's Capital account.

RECOMMENDATION

Staff recommends that the City Council approve the award of this project to the low bidder, Yellowstone Electric, for the amount of \$599,668.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Bid Award for the Airport Ramp Rehabilitation Project

PRESENTED BY: Tom Binford, Director of Aviation & Transit

Department: Airport

PROBLEM/ISSUE STATEMENT

Included in the Airport's Capital Improvement Program is the Airport Ramp Rehabilitation project. The eligible portion of this project will be funded 90% with a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant and the balance with local funds. The project will rehabilitate 27,000 square feet of the 20-year-old deteriorating asphalt ramp adjacent to the air carrier apron. The project will remove the old asphalt pavement and aggregate sub-base, and replace it with 21 inches of new base and 5 inches of new asphalt to provide the strength to accommodate large aircraft. The project also includes maintenance repairs to Runway 7/25 for some abnormally large lateral asphalt cracks, the cost of which will be paid 100% with local funds. The project was advertised in the *Billings Times* on April 24, May 1 and 8, and was posted on the City's Website. On Tuesday, May 13, 2014, the following bids for this project were received.

CONTRACTOR	TOTAL BID
Knife River	\$1,037,810.20
JEM	\$1,229,287.00

ALTERNATIVES ANALYZED

The City Council may:

- Approve the bid award for the Airport Ramp Rehabilitation Project; or
- Decline the bid award, reject all bids, and delay the project.

FINANCIAL IMPACT

The total cost of this project is \$1,037,810.20. The eligible portion of the project funded with the FAA AIP grant is \$986,201.20. The 90% Federal portion of the eligible costs is \$887,581.08 and the remaining balance of the project's costs totals \$150,229.12, and will be paid with local funds.

RECOMMENDATION

Staff recommends the City Council approve the award of this project to the low bidder, Knife River, for the amount of \$1,037,810.20.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: GIS Asset & Work Order Management Software Contract

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The Public Works Distribution & Collection and Street/Traffic Divisions have utilized home-grown software systems to manage their infrastructure assets for the past 15+ years. Although this system has served the City well, the software is very outdated and no longer meets the needs of the organization. In addition, the software runs on the aging AS/400 system that the City is moving away from. Over the last 10 years, the City of Billings and Public Works have invested in developing a Geographic Information System (GIS) and are well positioned to take the next step and implement a GIS-centric asset management and work order system that will allow staff to consolidate and streamline the approach to infrastructure management. A request for proposals (RFP) was advertised in March 2014 and the City received 11 responses from vendors throughout the country. A selection committee made up of Scott Emerick (PW Distribution & Collection Superintendent), Bill Kemp (PW Street/Traffic Superintendent), Tom Tully (GIS Coordinator), Ron Frisbie (GIS Specialist), and David Watterson (Chief Information Officer) evaluated all eleven proposals and unanimously selected the proposed solution from Geographic Information Services, Inc. (GISi) and Azteca Systems. Azteca Systems is the licensing company for "CityWorks" which is an industry leading application software for GIS asset management.

GISi is one of nine (9) Platinum ESRI Partners in the United States and has been designated with partner specialties for ESRI's ArcGIS for Local Government and ArcGIS Online. GISi is an implementation partner for the CityWorks software from Azteca and both companies worked together to provide the City of Billings with a proposal that best meets the City's needs. The committee was impressed with the CityWorks application software, the content and presentation of the submitted proposal, and GISi's experience in working with local governments throughout the U.S. The solution from GISi and CityWorks will greatly enhance the way staff manages valuable City assets and enable workers in the field to access asset information from an easy mobile map interface and empower them to update information in real-time. The solution will also provide a much needed work order management system that will greatly enhance the tracking and management of City resources.

ALTERNATIVES ANALYZED

The City received and evaluated proposals from 11 different companies for the advertised RFP. The Council may:

- Approve the contract with GISi and Azteca Systems for the CityWorks software, implementation services, and annual maintenance that will replace an ancient system, leverage the continued investment in GIS, and significantly modernize the asset and work order management capabilities.
- Not approve the contract with GISi. Public Works and Information Technology would have to reassess the options and identify the options for meeting the asset and work order

management needs of Public Works and the City of Billings.

FINANCIAL IMPACT

Public Works Distribution & Collection and the Street/Traffic Divisions will share in the cost of the project for the Asset and Work Order Management Software.

The proposed solution has a software licensing cost from Azteca for the CityWorks base software priced at \$21,000 and an implementation cost from GiSi of \$68,900. The City would pay an annual recurring cost of \$21,000 per year to Azteca for maintenance and support of the CityWorks application software.

RECOMMENDATION

Staff recommends that Council approve the contract with Azteca Systems and GISi for the proposed CityWorks software solution and implementation services designed to meet the asset and work order management needs of Public Works and the City of Billings.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Annexation #14-01: Acknowledge receipt of petition and set a public hearing date

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

Richard Jr. and Mae L. Sartorie have submitted a petition to annex land to the City of Billings under Section 7-2-4600, MCA. The subject property is a parcel totaling about 3 acres. The property is addressed as 1880 and 1916 Hawthorne Lane in the Billings Heights. It is located north of Kyhl Lane and west of Hawthorne Lane. The property owner is requesting annexation in order to obtain City services for development of the property. The property is zoned Residential 7,000. A subdivision application is also under review and will come before the Council in June. The property is located within the five-year annexation area of the City's Limits of Annexation Map and appears to meet many of the City's criteria in its Annexation Policy. A detailed review and analysis of the Annexation Policy criteria will be provided in the Council's public hearing memo. The City Council's policy is to consider annexations at two separate Council meetings. At the first meeting, the Council acknowledges receipt of a petition and sets a public hearing date. At the second meeting, the Council conducts the hearing and decides if it will annex the property. The annexation hearing would occur at the City Council meeting on June 9.

ALTERNATIVES ANALYZED

Section 7-2-4600, MCA, allows owners of more than 50% of the property to petition the City for annexation. The only alternative that is consistent with City Council policy is to acknowledge receipt of the petition and set a public hearing date.

FINANCIAL IMPACT

Analysis by City staff of how City services may be provided to this property, the potential financial implications of developing the property, and a recommendation on the annexation will be prepared and presented at the public hearing.

RECOMMENDATION

Staff recommends that the City Council acknowledge receipt of the annexation petition and schedule a public hearing for June 9, 2014 to consider annexing this property.

APPROVED BY CITY ADMINISTRATOR

[Annexation Petition](#)

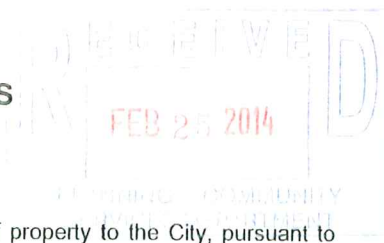
[Annexation Exhibit](#)

[Annexation Legal Description](#)

AN 14-01

PE -14-00521

PETITION FOR ANNEXATION TO THE CITY OF BILLINGS



NOTICE TO PETITIONER

This is a Petition to the City of Billings requesting the annexation of property to the City, pursuant to MCA Title 7, Chapter 2, Part 46. Procedures for annexation are governed by the Statutes of the State of Montana. This Petition requires the signatures of more than 50% of the Resident Freeholder Electors to be considered for annexation.

INSTRUCTIONS

1. All items must be completed or provided. Please type or print. You may attach additional pages if more space is needed.
2. Prepare a map drawn to a scale adequate and legible to show the property requesting annexation and all other property within one-quarter (1/4) mile.

The map must show:

- a. The present and proposed boundaries of the municipality;
 - b. The present streets, major trunk water mains and sewer mains;
 - c. The zoning of the property requesting annexation and the property immediately adjacent to it.
3. The Petition should be submitted to the Planning Department, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., located on the 4th Floor of Parmly Billings Library at 510 North Broadway, Billings, Montana. Upon presentation, the Petition will be checked for completeness. Once accepted, the Petition will be routed to the following City Departments: Public Works, City-County Planning, Public Utilities, Fire Department, City Attorney, Police Department, and Finance Department. If no problems with the Petition have been noted by the departments, the City Clerk will schedule the Petition for City Council action.
 4. By filing the petition for annexation, the Petitioner(s) agree that only those City services which are available to the general area shall be provided to Petitioner, and that additional services as may become available to the general area shall be made available to Petitioner(s) in the same manner as said services are made available to other residents of the City. Petitioner(s) specifically waive the right to the report and plans for extension of services as provided in MCA Title 7, Chapter 2, Part 47.
 5. A description of the territory to be annexed to the City is legally described on a document attached hereto.

RESIDENT FREEHOLDER ELECTORS

Date	Print Name	Name Signature	Address
2/25/14	Richard Sartore Jr.	<i>[Signature]</i>	<i>[Signature]</i>
2/25/14	Mae F. Sartore	<i>[Signature]</i>	1938 Hawthorne Lane Billings, MT 59105

(continued on separate page)

(Should be completed prior to obtaining signatures of resident freeholder electors)

DESCRIPTION OF THE TERRITORY TO BE ANNEXED TO THE CITY OF BILLINGS

Legal Description	Tax Code	Address of General Location	Use of Property	Legal Property Owners	Address	Phone
S14.702 R30E, 01S40	D25149	1950 Hawthorne Ln	Commercial / Farm	Erica & Fred J. -/Paw	1950 Hawthorne Ln	
Parcel 25		Billings, MT 59105			Billings, MT 59105	
2010 Fee Land						
Parcel 27						

ALL ITEMS BELOW SHALL BE COMPLETED BY STAFF

Date Submitted: 2/25/14

Received By: [Signature]

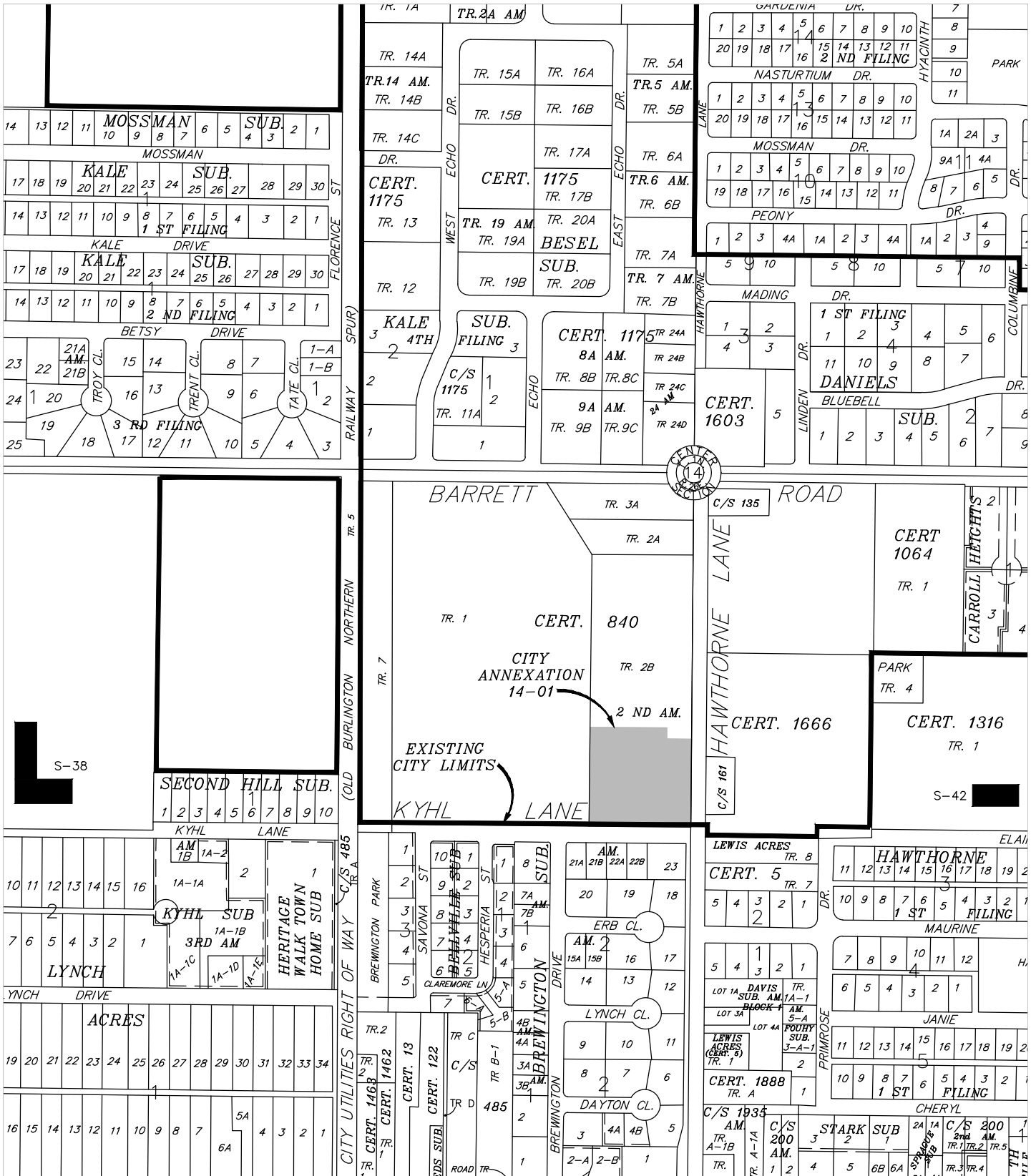
Petition Number: Ann 14-01

Fee Paid: \$997.00

with PE-4-00254

inc. \$45 Sign Bond

EXHIBIT 99 A 99



ANNEXATION # 14-01

Legal Description of Property to be annexed

A tract of land situated in the SW1/4 of Section 14, T.1N., R.26E., P.M.M., Yellowstone County, Montana, more particularly described as:

Tract being a portion of Tract 2B, of the Corrected Certificate of Survey No. 840, Second Amended, Recorded July 14, 1972, under Document Number 911664, of record and on file in the office the Yellowstone County, Clerk and Recorder's, said portion described as follows:

Beginning at the southwest corner of Tract 2B of said Corrected Certificate of Survey No. 840, Second Amended; thence N 00°25'00" E for a distance of 360.36 feet; thence S 89°14'00" E for a distance of 281.94 feet; thence S 00°25'00" W for a distance of 40.36 feet; thence S 89°14'00" E for a distance of 90.25 feet to the north-south mid section line of Section 14, T.1N., R.26E., P.M.M.; thence S 00°25'00" W along said mid section line for a distance of 320.01 feet to the southeast corner of said Tract 2B; thence N 89°13'59" W along the south line of said Tract 2B for a distance of 372.20 feet to the Point of Beginning.

Containing 2.995 gross and net acres more or less.

(# 14-01) See Exhibit "A" Attached

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Right-of-Way Easements: W.O. 14-05 SBURD Sanitary Sewer Phase 1

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

This project will construct approximately 4,500 lineal feet of new sewer in areas where there currently is none. The area is bounded north-south by Clevenger Ave and Morgan Ave and bounded east-west by Jackson St and Hallowell Ln. New mains and sewer service connections to property line will be installed.

There is an area within the project between Vaughn Ave/Morgan Ave and Hillview Ln/Hallowell Ln where an additional right-of-way easement is required to construct and maintain the new sanitary sewer main to serve 23 property owners. City staff has negotiated with five adjacent property owners and they have agreed to a right-of-way easement for the new sewer main and service connection lines along their property which is shown on the attached easement exhibits.

ALTERNATIVES ANALYZED

The Council may:

- Approve the Right-of-Way Easements; or
- Do not approve the Right-of-Way Easements. If the Right-of-Way Easements are not approved, the sewer mains cannot be constructed and the 23 property owners will not be able to be served by the City Sanitary Sewer.

FINANCIAL IMPACT

There is no cost to the City for the five Right-of-Way Easements.

RECOMMENDATION

Staff recommends that the City Council approve the Right-of-Way Easements.

APPROVED BY CITY ADMINISTRATOR

Hankel Easement

Orelup Easement

Prewett Easement

Milks Easement

Castro Easement

PERPETUAL RIGHT-OF-WAY EASEMENT

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged on this 29th day of April, 2014, the undersigned,

**GEORGE HANKEL
MARIAN L. HANKEL**

of the address of 4180 MITCHELL AVE, BILLINGS, MT 59101, hereinafter called "GRANTORS", hereby grant and convey unto THE CITY OF BILLINGS, a Montana municipal corporation and political subdivision of the State of Montana, of the address of City Hall, Billings, Montana 59101, hereinafter called "GRANTEE", a perpetual easement and right-of-way over, across, under and through the following described tracts of real property in Yellowstone County Montana:

A 10 ft. wide strip easement over, across, under & through a portion of Lot 19, Homecroft Acres Sub., located in Section 9, Township 1 South, Range 26 East, P.M.M., City of Billings, Yellowstone County, Montana, also described in the Warranty Deed, Bk 997, Pages 760 & 761 filed in the Yellowstone County Court House, also referenced by Geocode: 03-0927-09-4-23-15-0000, for the purposes of constructing, accessing, maintaining, and improving a sewer pipeline; and other associated appurtenances; and for any other purposes deemed necessary for the safe operation & maintenance of said facilities, more particularly described as follows:

Beginning at the Southeast corner of above referenced parcel; thence a 10 ft. wide strip running N 01° 13' 11" W, to the north line of said parcel, said line also being the southerly right of way line of Mitchell Ave., adjacent to & paralleling the easterly boundary line of said parcel being a portion of Lot 19, Homecroft Acres Sub..

A diagram, or map, showing the location and route of the easement, is attached to this Easement and is made a part of it by this reference.

GRANTORS grant and convey this Perpetual easement to **GRANTEE** for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing sanitary sewers and/or water lines over, across, under and through the said real property, together with the right of free ingress and egress at all times for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing said sanitary sewers and/or water lines and appurtenances, and, if **GRANTEE** deems it in the best interest of the City of Billings, Montana, adding additional sanitary sewer and/or water lines.

GRANTORS shall continue to have the right to use and enjoy the above-described property, except as to the rights herein granted, subject to the following restrictions:

1. **GRANTORS** agree not to construct, nor cause or permit to be constructed, any type of building or structure within the easement right-of-way, such as, but not limited to, houses, garages, sheds, kennels, nor any other fixed objects of any kind, shape or form, unless **GRANTEE** expressly agrees to the construction in writing. **GRANTEE** agrees to allow fences within the easement right-of-way with the condition that the **GRANTORS** comply with all the rights, restrictions, obligations or responsibilities contained in this agreement.

2. **GRANTORS** agree not to plant, nor cause to be planted, any trees, bushes, shrubs, hedges, nor any other plantings of a similar nature within the easement right-of-way, unless **GRANTEE** expressly agrees to the construction in writing.
3. **GRANTORS** agree that authorized representatives of the City of Billings shall be permitted to freely travel within the easement right-of-way with their equipment in the performance of their duties at any time, day or night, regardless of outside weather conditions.
4. **GRANTORS** shall obtain the permission of the Public Works Department or **GRANTEE** prior to placing or removing any fill dirt, or causing fill dirt to be placed on or removed from the easement right-of-way and, in addition, in the event such permission is granted, the **GRANTORS** agree to perform any work necessary to modify the existing sanitary sewers and/or water lines and appurtenances, which work may be required prior to placing or removing any fill dirt within the easement right-of-way and all such work shall be done at **GRANTORS'** expense and without expense to the City.
5. **GRANTORS** agree that the sole responsibility of **GRANTEE** for any surface restoration due to any construction, replacement, repair or service work to the sanitary sewer and/or water lines by the City of Billings, shall be limited to trench backfill compaction and placement of backfill material to existing grade by the City of Billings.
6. HOLD HARMLESS AGREEMENT:
 - **GRANTORS** agree that the owner or owners of the above described property shall at all times fully relieve and save harmless the City of Billings and its authorized representatives for any and all damages of property that may be caused within said easement right-of-way, such as, but not limited to, ruts or deep tracks in lawns, gardens, or flower beds, broken or crushed shrubs, bushes, hedges, trees or any other type of plantings; crushed, cracked split or otherwise damaged, irrigation piping and appurtenances; and, any other damage to any other type of object, material or equipment located within the easement right-of-way which cannot, with a minimum of human effort and within a few minutes time period, be removed from easement right-of-way by authorized representatives of the City of Billings in exercise of any of their rights under this easement right-of-way.
 - **GRANTORS** agree the owners of the above described real property shall reimburse the City of Billings for any and all damage claims paid by the City for damages of any type or nature to any and all persons and entities in the event such damage results from or was caused to happen by such owner's failure to comply with any portion of the rights, restrictions, obligations or responsibilities contained in this agreement.
7. The restrictions, Covenants and Hold Harmless Agreements herein contained shall attach to and run with the land and shall bind the parties hereto and all persons claiming thereunder.

GRANTORS warrant and covenant that there are no liens or other encumbrances on the described tract or tracts that would impair any rights or privileges granted or conveyed to the **GRANTEE** by this Easement.

IN WITNESS WHEREOF, the GRANTORS and GRANTEE do make and enter into this Easement the day and year first above written.

George Hankel
GEORGE HANKEL, GRANTOR

STATE OF MONTANA)

:ss

County of Yellowstone)

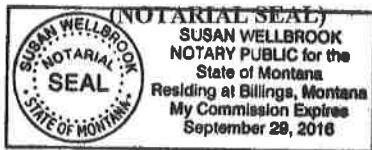
On this 29th day of April, 2014, before me, a Notary Public in and for the State of Montana, personally appeared **GEORGE HANKEL, GRANTOR**, and acknowledged to me that he duly executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

Susan Wellbrock (Signature)

(Printed Name)

Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____



Marian L. Hankel
MARIAN L. HANKEL, GRANTOR

STATE OF MONTANA)

:ss

County of Yellowstone)

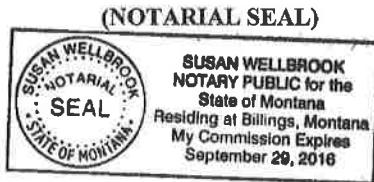
On this 29th day of April, 2014, before me, a Notary Public in and for the State of Montana, personally appeared **MARIAN L. HANKEL, GRANTOR**, and acknowledged to me that she duly executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

Susan Wellbrock (Signature)

(Printed Name)

Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____



ACCEPTANCE AND ACKNOWLEDGMENT
by the City of Billings, Montana

THIS EASEMENT INTEREST is hereby accepted and the terms set forth herein are
agreed to pursuant to City Council approval on _____, 2014.

CITY OF BILLINGS, a Montana
Municipal Corporation

By: _____
THOMAS W. HANEL, Mayor

ATTEST:

By: _____
CARI MARTIN, City Clerk

STATE OF MONTANA)
 : ss.
County of Yellowstone)

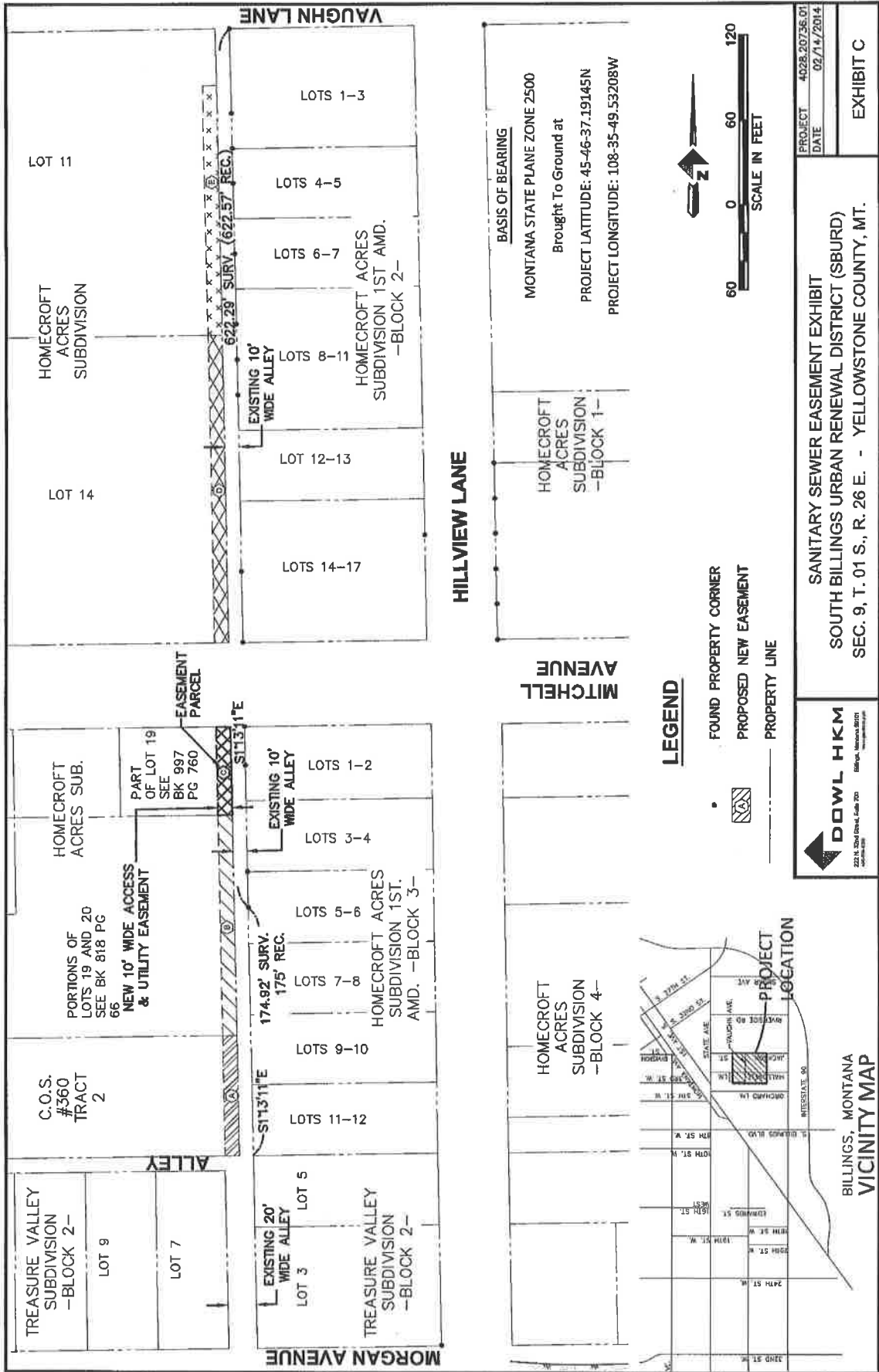
On this _____ day of _____, 2014 before me, a Notary Public for the State of
Montana, personally appeared THOMAS W. HANEL and CARI MARTIN, known to me to be
the Mayor and City Clerk, respectively, of the City of Billings, Montana, and acknowledged to
me that they executed the foregoing instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the
day and year first above written.

_____ (Signature)

(NOTARIAL SEAL)

_____ (Printed Name)
Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____



PROJECT	4028.20736.01
DATE	02/14/2014

SANITARY SEWER EASEMENT EXHIBIT
SOUTH BILLINGS URBAN RENEWAL DISTRICT (SBURD)
 SEC. 9, T. 01 S., R. 26 E. - YELLOWSTONE COUNTY, MT.

DOWL HKM
221 N. 20th Street, Suite 200 Billings, Montana 59101

BILLINGS, MONTANA VICINITY MAP

EXHIBIT C

0:\30736\2014\2014-02-14 10:31 53208W.DWG PLOT DATE 2014-02-14 10:31 53208W DATE 2014-02-14 10:31 53208W

PERPETUAL RIGHT-OF-WAY EASEMENT

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged on this 20th day of APRIL, 2014 the undersigned,

**LYLE W. ORELUP
BARBARA F. ORELUP**

of the address of 441 HALLOWELL LN, BILLINGS, MT 59101, hereinafter called "GRANTORS", hereby grant and convey unto THE CITY OF BILLINGS, a Montana municipal corporation and political subdivision of the State of Montana, of the address of City Hall, Billings, Montana 59101, hereinafter called "GRANTEE", a perpetual easement and right-of-way over, across, under and through the following described tracts of real property in Yellowstone County Montana:

A 10 ft. wide strip easement over, across, under & through a portion of Lots 19 & 20, Homecroft Acres Sub., located in Section 9, Township 1 South, Range 26 East, P.M.M., City of Billings, Yellowstone County, Montana, also described in the Warranty Deed, Bk 818, Pg 66 filed in the Yellowstone County Court House, also referenced by Geocode: 03-0927-09-4-23-20-0000, for the purposes of constructing, accessing, maintaining, and improving a sewer pipeline; and other associated appurtenances; and for any other purposes deemed necessary for the safe operation & maintenance of said facilities, more particularly described as follows:

Beginning at the Southeast corner of above referenced parcel; thence a 10 ft. wide strip running N 01° 13' 11" W, to the north line of said parcel, adjacent to & paralleling the easterly boundary line of said parcel being a portion of Lots 19 & 20, Homecroft Acres Sub..

A diagram, or map, showing the location and route of the easement, is attached to this Easement and is made a part of it by this reference.

GRANTORS grant and convey this Perpetual easement to **GRANTEE** for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing sanitary sewers and/or water lines over, across, under and through the said real property, together with the right of free ingress and egress at all times for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing said sanitary sewers and/or water lines and appurtenances, and, if **GRANTEE** deems it in the best interest of the City of Billings, Montana, adding additional sanitary sewer and/or water lines.

GRANTORS shall continue to have the right to use and enjoy the above-described property, except as to the rights herein granted, subject to the following restrictions:

1. **GRANTORS** agree not to construct, nor cause or permit to be constructed, any type of building or structure within the easement right-of-way, such as, but not limited to, houses, garages, sheds, kennels, nor any other fixed objects of any kind, shape or form, unless **GRANTEE** expressly agrees to the construction in writing. **GRANTEE** agrees to allow fences within the easement right-of-way with the condition that the **GRANTOR** complies with all the rights, restrictions, obligations or responsibilities contained in this agreement.

2. **GRANTORS** agree not to plant, nor cause to be planted, any trees, bushes, shrubs, hedges, nor any other plantings of a similar nature within the easement right-of-way, unless **GRANTEE** expressly agrees to the construction in writing.
3. **GRANTORS** agree that authorized representatives of the City of Billings shall be permitted to freely travel within the easement right-of-way with their equipment in the performance of their duties at any time, day or night, regardless of outside weather conditions.
4. **GRANTORS** shall obtain the permission of the Public Works Department or **GRANTEE** prior to placing or removing any fill dirt, or causing fill dirt to be placed on or removed from the easement right-of-way and, in addition, in the event such permission is granted, the **GRANTORS** agree to perform any work necessary to modify the existing sanitary sewers and/or water lines and appurtenances, which work may be required prior to placing or removing any fill dirt within the easement right-of-way and all such work shall be done at **GRANTORS'** expense and without expense to the City.
5. **GRANTORS** agree that the sole responsibility of **GRANTEE** for any surface restoration due to any construction, replacement, repair or service work to the sanitary sewer and/or water lines by the City of Billings, shall be limited to trench backfill compaction and placement of backfill material to existing grade by the City of Billings.
6. **HOLD HARMLESS AGREEMENT:**
 - **GRANTORS** agree that the owner or owners of the above described property shall at all times fully relieve and save harmless the City of Billings and its authorized representatives for any and all damages of property that may be caused within said easement right-of-way, such as, but not limited to, ruts or deep tracks in lawns, gardens, or flower beds, broken or crushed shrubs, bushes, hedges, trees or any other type of plantings; crushed, cracked split or otherwise damaged, irrigation piping and appurtenances; and, any other damage to any other type of object, material or equipment located within the easement right-of-way which cannot, with a minimum of human effort and within a few minutes time period, be removed from easement right-of-way by authorized representatives of the City of Billings in exercise of any of their rights under this easement right-of-way.
 - **GRANTORS** agree the owners of the above described real property shall reimburse the City of Billings for any and all damage claims paid by the City for damages of any type or nature to any and all persons and entities in the event such damage results from or was caused to happen by such owner's failure to comply with any portion of the rights, restrictions, obligations or responsibilities contained in this agreement.
7. The restrictions, Covenants and Hold Harmless Agreements herein contained shall attach to and run with the land and shall bind the parties hereto and all persons claiming thereunder.

GRANTORS warrant and covenant that there are no liens or other encumbrances on the described tract or tracts that would impair any rights or privileges granted or conveyed to the **GRANTEE** by this Easement.

IN WITNESS WHEREOF, the GRANTORS and GRANTEE do make and enter into this Easement the day and year first above written.

Lyle W Orelup
LYLE W. ORELUP, GRANTOR

STATE OF MONTANA)

:SS

County of Yellowstone)

On this 29th day of April, 2014, before me, a Notary Public in and for the State of Montana, personally appeared LYLE W. ORELUP, GRANTOR, and acknowledged to me that he duly executed the same.

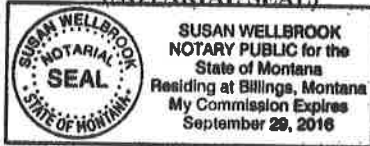
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

Susan Wellbrook (Signature)

(Printed Name)

Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____

(NOTARIAL SEAL)



Barbara F Orelup
Power of Attorney
BARBARA F. ORELUP, GRANTOR

STATE OF MONTANA)

:SS

County of Yellowstone)

On this 29th day of April, 2014, before me, a Notary Public in and for the State of Montana, personally appeared LYLE W. ORELUP AS POWER OF ATTORNEY FOR BARBARA F. ORELUP, GRANTOR, and acknowledged to me that he duly executed the same.

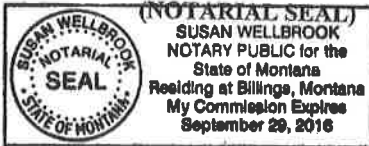
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

Susan Wellbrook (Signature)

(Printed Name)

Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____

(NOTARIAL SEAL)



ACCEPTANCE AND ACKNOWLEDGMENT
by the City of Billings, Montana

THIS EASEMENT INTEREST is hereby accepted and the terms set forth herein are agreed to pursuant to City Council approval on _____, 2014.

CITY OF BILLINGS, a Montana
Municipal Corporation

By: _____
THOMAS W. HANEL, Mayor

ATTEST:

By: _____
CARI MARTIN, City Clerk

STATE OF MONTANA)
 : ss.
County of Yellowstone)

On this _____ day of _____, 2014 before me, a Notary Public for the State of Montana, personally appeared **THOMAS W. HANEL** and **CARI MARTIN**, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, and acknowledged to me that they executed the foregoing instrument.

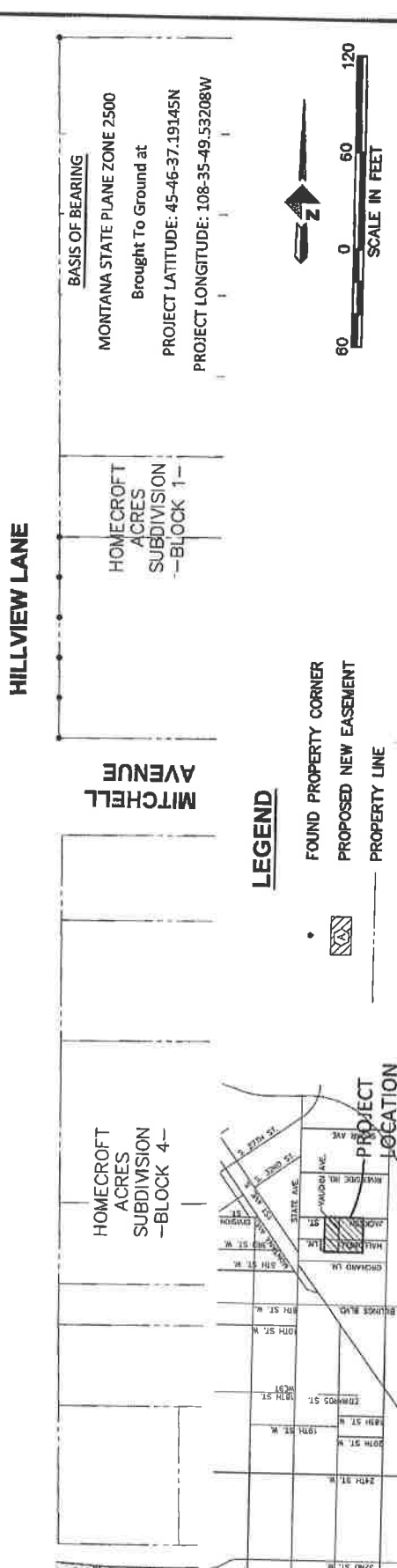
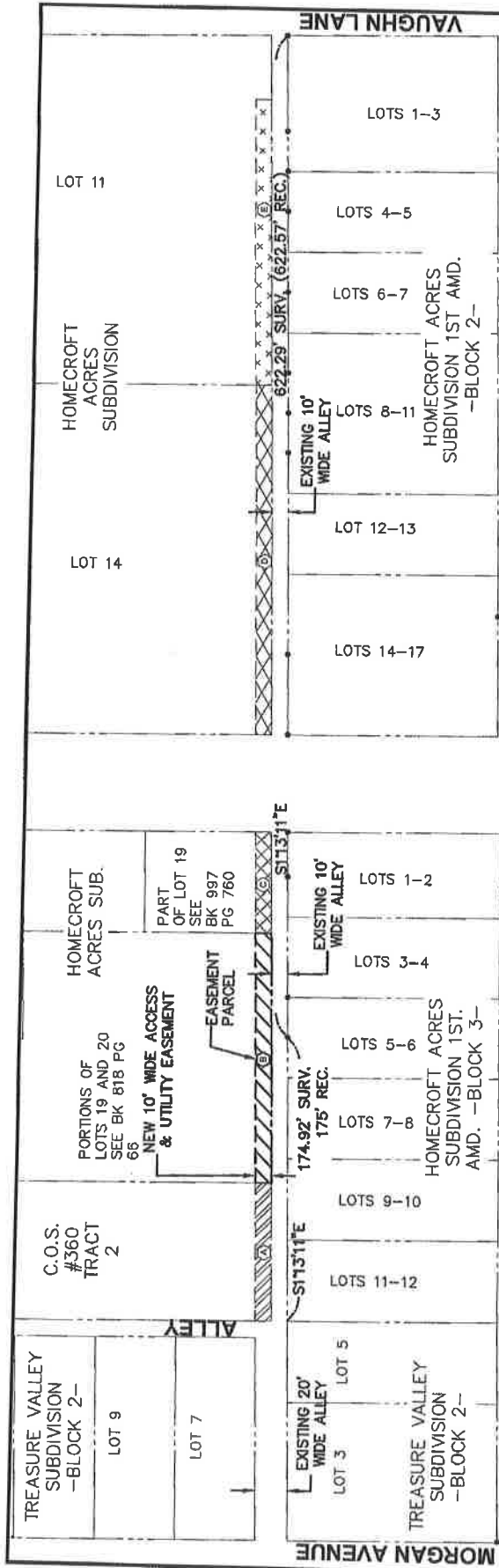
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

(NOTARIAL SEAL)

_____ (Signature)

_____ (Printed Name)

Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____



LEGEND

- FOUND PROPERTY CORNER
- ▣ PROPOSED NEW EASEMENT
- PROPERTY LINE

BILLINGS, MONTANA VICINITY MAP

PROJECT LOCATION

BASES OF BEARING

MONTANA STATE PLANE ZONE 2500
Brought To Ground at
PROJECT LATITUDE: 45-46-37.19145N
PROJECT LONGITUDE: 108-35-49.53208W

SCALE IN FEET
0 60 120

PROJECT 4028.20736.01
DATE 02/14/2014

SANITARY SEWER EASEMENT EXHIBIT
SOUTH BILLINGS URBAN RENEWAL DISTRICT (SBURD)
SEC. 9, T. 01 S., R. 26 E. - YELLOWSTONE COUNTY, MT.

DOWL HKM
222 N. 10th Street, Suite 170
Billings, Montana 59101
406.251.1111

EXHIBIT B

PERPETUAL RIGHT-OF-WAY EASEMENT

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged on this 29th day of April, 2014, the undersigned,

BARBARA PREWETT

of the address of 4188 VAUGHN LN, BILLINGS, MT 59101, hereinafter called "GRANTOR", hereby grants and conveys unto THE CITY OF BILLINGS, a Montana municipal corporation and political subdivision of the State of Montana, of the address of City Hall, Billings, Montana 59101, hereinafter called "GRANTEE", a perpetual easement and right-of-way over, across, under and through the following described tracts of real property in Yellowstone County Montana:

A 10 ft. wide strip easement over, across, under & through a portion of Lot 11, Homecroft Acres Sub., located in Section 9, Township 1 South, Range 26 East, P.M.M., City of Billings, Yellowstone County, Montana, also described in the Warranty Deed, Document # 3358077 filed in the Yellowstone County Court House, also referenced by Geocode: 03-0927-09-4-28-09-0000, for the purposes of constructing, accessing, maintaining, and improving a sewer pipeline; and other associated appurtenances; and for any other purposes deemed necessary for the safe operation & maintenance of said facilities, more particularly described as follows:

Beginning at the Southeast corner of above referenced Lot 11; thence a 10 ft. wide strip running N 01° 13' 11" W, to the north line of said lot 14, said point also being on the southerly right of way line of Vaughn Lane, adjacent to & paralleling the easterly boundary line of said Lot 11, Homecroft Acres Sub..

A diagram, or map, showing the location and route of the easement, is attached to this Easement and is made a part of it by this reference.

GRANTOR grants and conveys this Perpetual easement to GRANTEE for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing sanitary sewers and/or water lines over, across, under and through the said real property, together with the right of free ingress and egress at all times for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing said sanitary sewers and/or water lines and appurtenances, and, if GRANTEE deems it in the best interest of the City of Billings, Montana, adding additional sanitary sewer and/or water lines.

GRANTOR shall continue to have the right to use and enjoy the above-described property, except as to the rights herein granted, subject to the following restrictions:

1. GRANTOR agrees not to construct, nor cause or permit to be constructed, any type of building or structure within the easement right-of-way, such as, but not limited to, houses, garages, sheds, kennels, nor any other fixed objects of any kind, shape or form, unless GRANTEE expressly agrees to the construction in writing. GRANTEE agrees to allow fences within the easement right-of-way with the condition that the GRANTOR complies with all the rights, restrictions, obligations or responsibilities contained in this agreement.

2. **GRANTOR** agrees not to plant, nor cause to be planted, any trees, bushes, shrubs, hedges, nor any other plantings of a similar nature within the easement right-of-way, unless **GRANTEE** expressly agrees to the construction in writing.
3. **GRANTOR** agrees that authorized representatives of the City of Billings shall be permitted to freely travel within the easement right-of-way with their equipment in the performance of their duties at any time, day or night, regardless of outside weather conditions.
4. **GRANTOR** shall obtain the permission of the Public Works Department or **GRANTEE** prior to placing or removing any fill dirt, or causing fill dirt to be placed on or removed from the easement right-of-way and, in addition, in the event such permission is granted, the **GRANTOR** agrees to perform any work necessary to modify the existing sanitary sewers and/or water lines and appurtenances, which work may be required prior to placing or removing any fill dirt within the easement right-of-way and all such work shall be done at **GRANTOR**'s expense and without expense to the City.
5. **GRANTOR** agrees that the sole responsibility of **GRANTEE** for any surface restoration due to any construction, replacement, repair or service work to the sanitary sewer and/or water lines by the City of Billings, shall be limited to trench backfill compaction and placement of backfill material to existing grade by the City of Billings.
6. **HOLD HARMLESS AGREEMENT:**
 - **GRANTOR** agrees that the owner or owners of the above described property shall at all times fully relieve and save harmless the City of Billings and its authorized representatives for any and all damages of property that may be caused within said easement right-of-way, such as, but not limited to, ruts or deep tracks in lawns, gardens, or flower beds, broken or crushed shrubs, bushes, hedges, trees or any other type of plantings; crushed, cracked split or otherwise damaged, irrigation piping and appurtenances; and, any other damage to any other type of object, material or equipment located within the easement right-of-way which cannot, with a minimum of human effort and within a few minutes time period, be removed from easement right-of-way by authorized representatives of the City of Billings in exercise of any of their rights under this easement right-of-way.
 - **GRANTOR** agrees the owners of the above described real property shall reimburse the City of Billings for any and all damage claims paid by the City for damages of any type or nature to any and all persons and entities in the event such damage results from or was caused to happen by such owner's failure to comply with any portion of the rights, restrictions, obligations or responsibilities contained in this agreement.
7. The restrictions, Covenants and Hold Harmless Agreements herein contained shall attach to and run with the land and shall bind the parties hereto and all persons claiming thereunder.

GRANTOR warrants and covenants that there are no liens or other encumbrances on the described tract or tracts that would impair any rights or privileges granted or conveyed to the **GRANTEE** by this Easement.

IN WITNESS WHEREOF, the GRANTOR and GRANTEE do make and enter into this Easement the day and year first above written.

Barbara Prewett
BARBARA PREWETT, GRANTOR

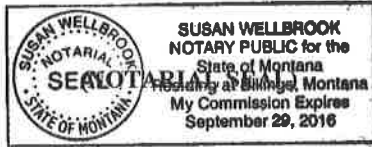
STATE OF MONTANA)

:ss

County of Yellowstone)

On this 29th day of April, 2014, before me, a Notary Public in and for the State of Montana, personally appeared **BARBARA PREWETT, GRANTOR**, and acknowledged to me that she duly executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.



Susan Wellbrook (Signature)

(Printed Name)
Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____

ACCEPTANCE AND ACKNOWLEDGMENT
by the City of Billings, Montana

THIS EASEMENT INTEREST is hereby accepted and the terms set forth herein are agreed to pursuant to City Council approval on _____, 2014.

CITY OF BILLINGS, a Montana
Municipal Corporation

By: _____
THOMAS W. HANEL, Mayor

ATTEST:

By: _____
CARI MARTIN, City Clerk

STATE OF MONTANA)
: ss.
County of Yellowstone)

On this _____ day of _____, 2014 before me, a Notary Public for the State of Montana, personally appeared **THOMAS W. HANEL** and **CARI MARTIN**, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, and acknowledged to me that they executed the foregoing instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

(NOTARIAL SEAL)

(Signature)

(Printed Name)
Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____

PERPETUAL RIGHT-OF-WAY EASEMENT

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged on this 1st day of MAY, 2014, the undersigned,

BENNY L. MILKS, TRUSTEE OF THE BENNY L. MILKS TRUST

of the address of 4185 MITCHELL AVE, BILLINGS, MT 59101, hereinafter called "GRANTOR", hereby grants and conveys unto THE CITY OF BILLINGS, a Montana municipal corporation and political subdivision of the State of Montana, of the address of City Hall, Billings, Montana 59101, hereinafter called "GRANTEE", a perpetual easement and right-of-way over, across, under and through the following described tracts of real property in Yellowstone County Montana:

A 10 ft. wide strip easement over, across, under & through a portion of Lot 14, Homecroft Acres Sub., located in Section 9, Township 1 South, Range 26 East, P.M.M., City of Billings, Yellowstone County, Montana, also described in the Warranty Deed, Document # 3194585 filed in the Yellowstone County Court House, also referenced by Geocode: 03-0927-09-4-28-02-0000, for the purposes of constructing, accessing, maintaining, and improving a sewer pipeline; and other associated appurtenances; and for any other purposes deemed necessary for the safe operation & maintenance of said facilities, more particularly described as follows:

Beginning at the Southeast corner of above referenced Lot 14, this point also being on the northerly right of way line of Mitchell Ave.; thence a 10 ft. wide strip running N 01° 13' 11" W, to the north line of said lot 14, adjacent to & paralleling the easterly boundary line of said Lot 14, Homecroft Acres Sub..

A diagram, or map, showing the location and route of the easement, is attached to this Easement and is made a part of it by this reference.

GRANTOR grants and conveys this Perpetual easement to GRANTEE for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing sanitary sewers and/or water lines over, across, under and through the said real property, together with the right of free ingress and egress at all times for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing said sanitary sewers and/or water lines and appurtenances, and, if GRANTEE deems it in the best interest of the City of Billings, Montana, adding additional sanitary sewer and/or water lines.

GRANTOR shall continue to have the right to use and enjoy the above-described property, except as to the rights herein granted, subject to the following restrictions:

1. GRANTOR agrees not to construct, nor cause or permit to be constructed, any type of building or structure within the easement right-of-way, such as, but not limited to, houses, garages, sheds, kennels, nor any other fixed objects of any kind, shape or form, unless GRANTEE expressly agrees to the construction in writing. GRANTEE agrees to allow fences within the easement right-of-way with the condition that the GRANTOR complies with all the rights, restrictions, obligations or responsibilities contained in this agreement.

2. **GRANTOR** agrees not to plant, nor cause to be planted, any trees, bushes, shrubs, hedges, nor any other plantings of a similar nature within the easement right-of-way, unless **GRANTEE** expressly agrees to the construction in writing
3. **GRANTOR** agrees that authorized representatives of the City of Billings shall be permitted to freely travel within the easement right-of-way with their equipment in the performance of their duties at any time, day or night, regardless of outside weather conditions.
4. **GRANTOR** shall obtain the permission of the Public Works Department or **GRANTEE** prior to placing or removing any fill dirt, or causing fill dirt to be placed on or removed from the easement right-of-way and, in addition, in the event such permission is granted, the **GRANTOR** agrees to perform any work necessary to modify the existing sanitary sewers and/or water lines and appurtenances, which work may be required prior to placing or removing any fill dirt within the easement right-of-way and all such work shall be done at **GRANTOR**'s expense and without expense to the City.
5. **GRANTOR** agrees that the sole responsibility of **GRANTEE** for any surface restoration due to any construction, replacement, repair or service work to the sanitary sewer and/or water lines by the City of Billings, shall be limited to trench backfill compaction and placement of backfill material to existing grade by the City of Billings.
6. **HOLD HARMLESS AGREEMENT:**
 - **GRANTOR** agrees that the owner or owners of the above described property shall at all times fully relieve and save harmless the City of Billings and its authorized representatives for any and all damages of property that may be caused within said easement right-of-way, such as, but not limited to, ruts or deep tracks in lawns, gardens, or flower beds, broken or crushed shrubs, bushes, hedges, trees or any other type of plantings; crushed, cracked split or otherwise damaged, irrigation piping and appurtenances; and, any other damage to any other type of object, material or equipment located within the easement right-of-way which cannot, with a minimum of human effort and within a few minutes time period, be removed from easement right-of-way by authorized representatives of the City of Billings in exercise of any of their rights under this easement right-of-way.
 - **GRANTOR** agrees the owners of the above described real property shall reimburse the City of Billings for any and all damage claims paid by the City for damages of any type or nature to any and all persons and entities in the event such damage results from or was caused to happen by such owner's failure to comply with any portion of the rights, restrictions, obligations or responsibilities contained in this agreement.
7. The restrictions, Covenants and Hold Harmless Agreements herein contained shall attach to and run with the land and shall bind the parties hereto and all persons claiming thereunder.

GRANTOR warrants and covenants that there are no liens or other encumbrances on the described tract or tracts that would impair any rights or privileges granted or conveyed to the **GRANTEE** by this Easement.

IN WITNESS WHEREOF, the GRANTOR and GRANTEE do make and enter into this Easement the day and year first above written.

Benny L. Milks Trustee
BENNY L. MILKS, TRUSTEE OF THE
BENNY L. MILKS TRUST, GRANTOR

STATE OF MONTANA)

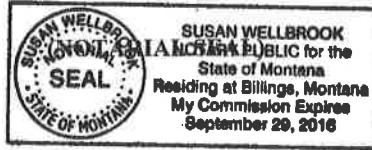
:SS

County of Yellowstone)

On this 1st day of May, 2014, before me, a Notary Public in and for the State of Montana, personally appeared **BENNY L. MILKS, TRUSTEE OF THE BENNY L. MILKS TRUST, GRANTOR**, and acknowledged to me that he duly executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

Susan Wellbrook (Signature)



(Printed Name)

Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____

ACCEPTANCE AND ACKNOWLEDGMENT
by the City of Billings, Montana

THIS EASEMENT INTEREST is hereby accepted and the terms set forth herein are agreed to pursuant to City Council approval on _____, 2014.

CITY OF BILLINGS, a Montana
Municipal Corporation

By: _____
THOMAS W. HANEL, Mayor

ATTEST:

By: _____
CARI MARTIN, City Clerk

STATE OF MONTANA)

: SS.

County of Yellowstone)

On this _____ day of _____, 2014 before me, a Notary Public for the State of Montana, personally appeared **THOMAS W. HANEL** and **CARI MARTIN**, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, and acknowledged to me that they executed the foregoing instrument.

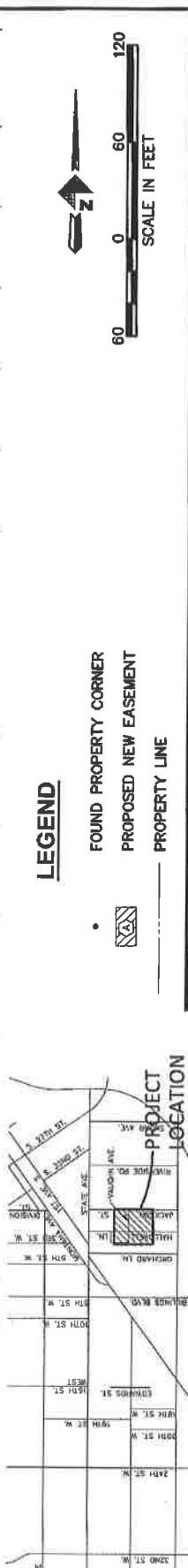
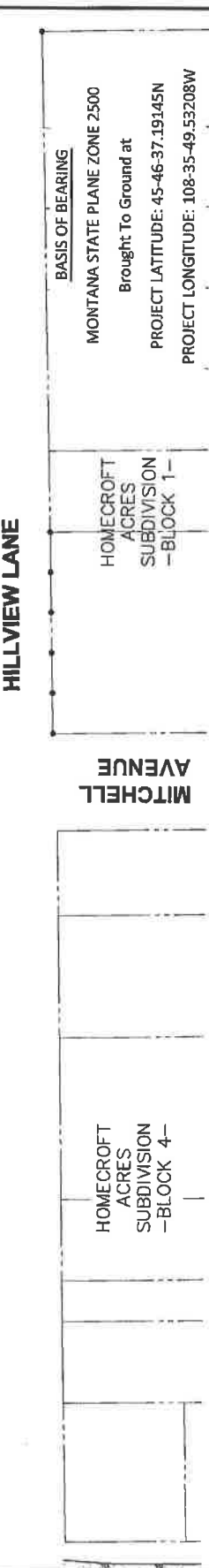
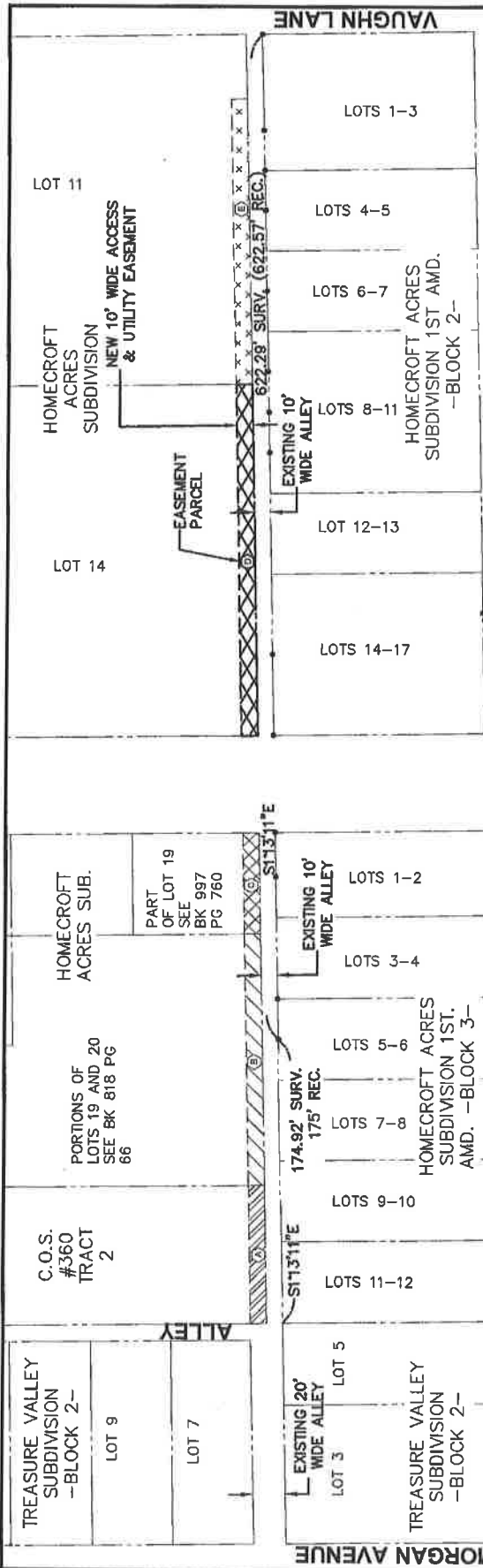
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

(Signature)

(NOTARIAL SEAL)

(Printed Name)

Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____



LEGEND

- FOUND PROPERTY CORNER
- PROPOSED NEW EASEMENT
- PROPERTY LINE

PROJECT LOCATION

BILLINGS, MONTANA VICINITY MAP

DOWL HKM
222 N. State Street, Suite 202
Billings, Montana 59101
406.243.8888

SANITARY SEWER EASEMENT EXHIBIT
SOUTH BILLINGS URBAN RENEWAL DISTRICT (SBURD)
SEC. 9, T. 01 S., R. 26 E. - YELLOWSTONE COUNTY, MT.

PROJECT 4028.20735.01
DATE 02/14/2014

EXHIBIT D

MONTANA STATE PLANE ZONE 2500
Brought To Ground at
PROJECT LATITUDE: 45-46-37.19145N
PROJECT LONGITUDE: 108-35-49.53208W

SCALE IN FEET
0 60 120

FOUND PROPERTY CORNER
PROPOSED NEW EASEMENT
PROPERTY LINE

TO BE SIGNED BY PROPERTY OWNER

PERPETUAL RIGHT-OF-WAY EASEMENT

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged on this _____ day of _____, 20____, the undersigned,

ALDORA CASTRO ALSO KNOWN AS ALDORA MCINTOSH

of the address of 447 HALLOWELL LN, BILLINGS, MT 59101, hereinafter called “**GRANTOR**”, hereby grants and conveys unto THE CITY OF BILLINGS, a Montana municipal corporation and political subdivision of the State of Montana, of the address of City Hall, Billings, Montana 59101, hereinafter called “**GRANTEE**”, a perpetual easement and right-of-way over, across, under and through the following described tracts of real property in Yellowstone County Montana:

A 10 ft. wide strip easement over, across, under & through a portion of Tract 2, Certificate of Survey 360, located in Section 9, Township 1 South, Range 26 East, P.M.M., City of Billings, Yellowstone County, Montana, also described in the “Deed of Distribution” Document No. 1888360, filed in the Yellowstone County Court House, also referenced by Geocode: 03-0927-09-4-23-21-0000, for the purposes of constructing, accessing, maintaining, and improving a sewer pipeline; and other associated appurtenances; and for any other purposes deemed necessary for the safe operation & maintenance of said facilities, more particularly described as follows:

Beginning at the Southeast corner of above referenced Tract 2; thence a 10 ft. wide strip running N 01° 13’ 11” W, adjacent to & paralleling the easterly boundary line of said Tract 2, to the north line of same said Tract 2, Certificate of Survey No. 360.

A diagram, or map, showing the location and route of the easement, is attached to this Easement and is made a part of it by this reference.

GRANTOR grants and conveys this Perpetual easement to **GRANTEE** for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing sanitary sewers and/or water lines over, across, under and through the said real property, together with the right of free ingress and egress at all times for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing said sanitary sewers and/or water lines and appurtenances, and, if **GRANTEE** deems it in the best interest of the City of Billings, Montana, adding additional sanitary sewer and/or water lines.

GRANTOR shall continue to have the right to use and enjoy the above-described property, except as to the rights herein granted, subject to the following restrictions:

1. **GRANTOR** agrees not to construct, nor cause or permit to be constructed, any type of building or structure within the easement right-of-way, such as, but not limited to, houses, garages, sheds, kennels, nor any other fixed objects of any kind, shape or form, unless **GRANTEE** expressly agrees to the construction in writing. **GRANTEE** agrees to allow fences within the easement right-of-way with the condition that the **GRANTOR** complies with all the rights, restrictions, obligations or responsibilities contained in this agreement.

2. **GRANTOR** agrees not to plant, nor cause to be planted, any trees, bushes, shrubs, hedges, nor any other plantings of a similar nature within the easement right-of-way, unless **GRANTEE** expressly agrees to the construction in writing.
3. **GRANTOR** agrees that authorized representatives of the City of Billings shall be permitted to freely travel within the easement right-of-way with their equipment in the performance of their duties at any time, day or night, regardless of outside weather conditions.
4. **GRANTOR** shall obtain the permission of the Public Works Department or **GRANTEE** prior to placing or removing any fill dirt, or causing fill dirt to be placed on or removed from the easement right-of-way and, in addition, in the event such permission is granted, the **GRANTOR** agrees to perform any work necessary to modify the existing sanitary sewers and/or water lines and appurtenances, which work may be required prior to placing or removing any fill dirt within the easement right-of-way and all such work shall be done at **GRANTOR**'s expense and without expense to the City.
5. **GRANTOR** agrees that the sole responsibility of **GRANTEE** for any surface restoration due to any construction, replacement, repair or service work to the sanitary sewer and/or water lines by the City of Billings, shall be limited to trench backfill compaction and placement of backfill material to existing grade by the City of Billings.
6. HOLD HARMLESS AGREEMENT:
 - **GRANTOR** agrees that the owner or owners of the above described property shall at all times fully relieve and save harmless the City of Billings and its authorized representatives for any and all damages of property that may be caused within said easement right-of-way, such as, but not limited to, ruts or deep tracks in lawns, gardens, or flower beds, broken or crushed shrubs, bushes, hedges, trees or any other type of plantings; crushed, cracked split or otherwise damaged, irrigation piping and appurtenances; and, any other damage to any other type of object, material or equipment located within the easement right-of-way which cannot, with a minimum of human effort and within a few minutes time period, be removed from easement right-of-way by authorized representatives of the City of Billings in exercise of any of their rights under this easement right-of-way.
 - **GRANTOR** agrees the owners of the above described real property shall reimburse the City of Billings for any and all damage claims paid by the City for damages of any type or nature to any and all persons and entities in the event such damage results from or was caused to happen by such owner's failure to comply with any portion of the rights, restrictions, obligations or responsibilities contained in this agreement.
7. The restrictions, Covenants and Hold Harmless Agreements herein contained shall attach to and run with the land and shall bind the parties hereto and all persons claiming thereunder.

GRANTOR warrants and covenants that there are no liens or other encumbrances on the described tract or tracts that would impair any rights or privileges granted or conveyed to the **GRANTEE** by this Easement.

IN WITNESS WHEREOF, the **GRANTOR** and **GRANTEE** do make and enter into this Easement the day and year first above written.

**ALDORA CASTRO ALSO KNOW AS
ALDORA MCINTOSH, GRANTOR**

STATE OF MONTANA)

:ss
County of Yellowstone)

On this _____ day of _____, 20___, before me, a Notary Public in and for the State of Montana, personally appeared **ALDORA CASTRO ALSO KNOWN AS ALDORA MCINTOSH, GRANTOR**, and acknowledged to me that she duly executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

_____ (Signature)

(NOTARIAL SEAL)

_____ (Printed Name)

Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____

ACCEPTANCE AND ACKNOWLEDGMENT

by the City of Billings, Montana

THIS EASEMENT INTEREST is hereby accepted and the terms set forth herein are agreed to pursuant to City Council approval on _____, 2014.

CITY OF BILLINGS, a Montana
Municipal Corporation

By: _____
THOMAS W. HANEL, Mayor

ATTEST:

By: _____
CARI MARTIN, City Clerk

STATE OF MONTANA)
 : ss.
County of Yellowstone)

On this _____ day of _____, 2014 before me, a Notary Public for the State of Montana, personally appeared **THOMAS W. HANEL** and **CARI MARTIN**, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, and acknowledged to me that they executed the foregoing instrument.

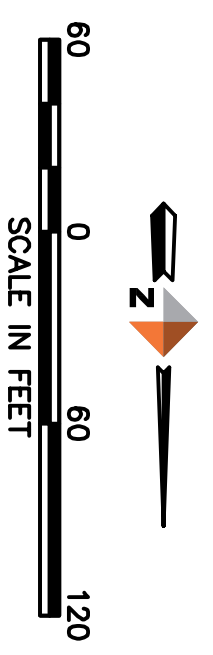
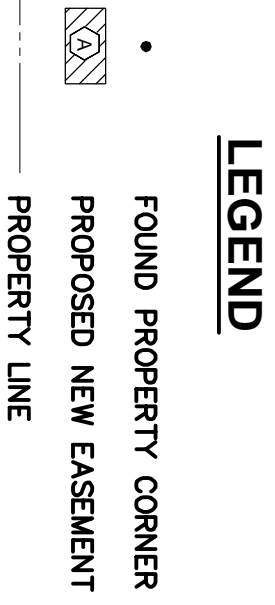
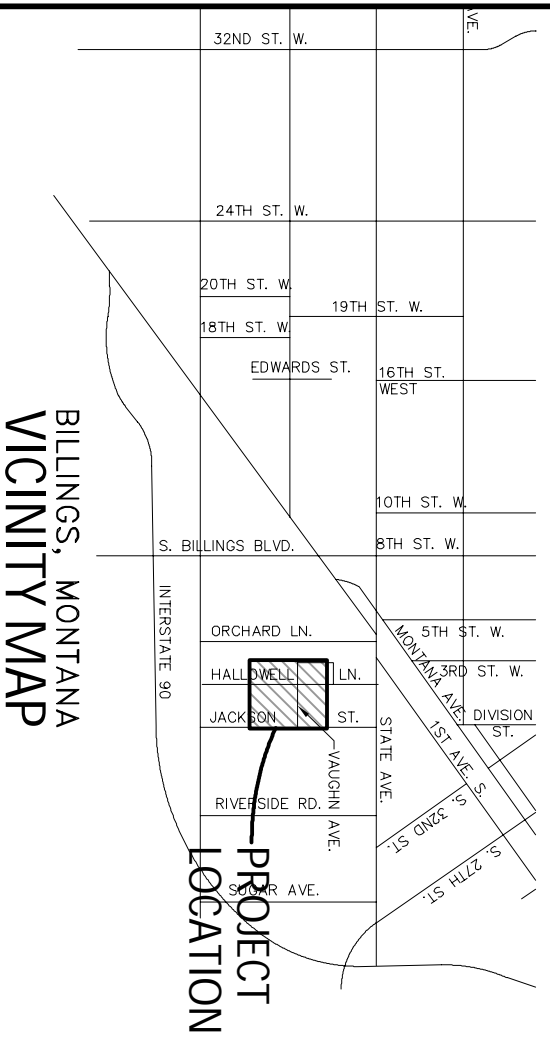
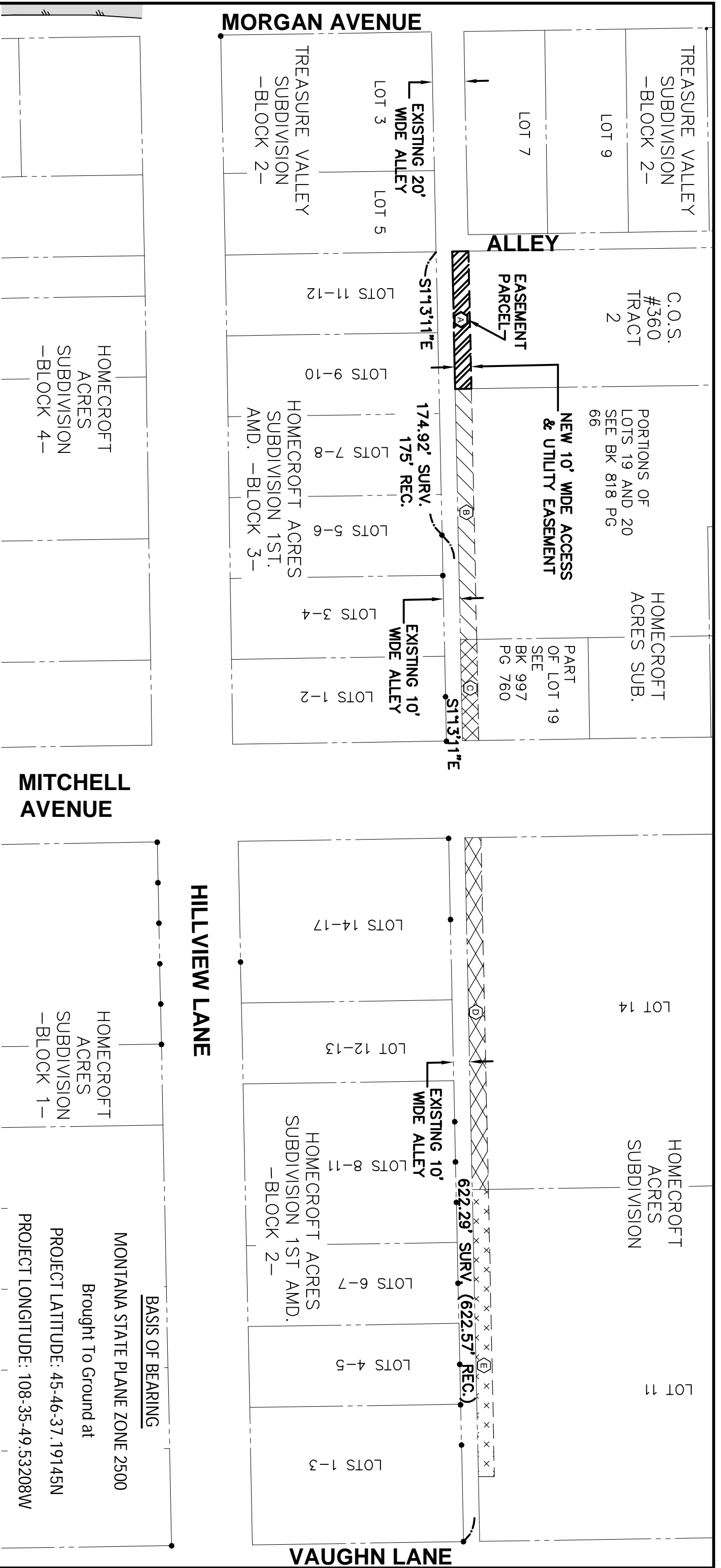
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

_____ (Signature)

(NOTARIAL SEAL)

_____ (Printed Name)

Notary Public for the State of Montana
Residing in Billings, Montana
My Commission Expires: _____



BASIS OF BEARING
 MONTANA STATE PLANE ZONE 2500
 Brought To Ground at
 PROJECT LATITUDE: 45-46-37.19145N
 PROJECT LONGITUDE: 108-35-49.53208W

DOWL HKM
 222 N. 32nd Street, Suite 700
 Billings, Montana 59101
 406.666.4399
 www.dowlhkm.com

SANITARY SEWER EASEMENT EXHIBIT
 SOUTH BILLINGS URBAN RENEWAL DISTRICT (SBURD)
 SEC. 9, T. 01 S., R. 26 E. - YELLOWSTONE COUNTY, MT.

PROJECT	4028.20736.01
DATE	02/14/2014
EXHIBIT A	

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Bid Award: W.O. 14-05 SBURD Sanitary Sewer Phase 1

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Staff opened bids on May 13, 2014, for W.O. 14-05 SBURD Sanitary Sewer Phase 1. The contract was advertised on April 24th, May 1st, and May 8th in the Billings Times and on the City's website. COP Construction submitted the lowest responsible bid.

This project will construct approximately 4,500 lineal feet of new sewer in areas where there currently is none. The area is bounded north-south by Clevenger Ave and Morgan Ave and bounded east-west by Jackson St and Hallowell Ln. New mains and sewer service connections to property line will be installed. The project was bid with two alternatives. Add Alternative A is new sewer main which is part of the 4,500 lineal feet but is contingent on Council action to approve five easement agreements. Add Alternative B is water main work on Mitchell between Hallowell and Hillview.

This project will provide the opportunity for properties in the area to connect to sanitary sewer but the property owners will not be required to connect to sewer unless their septic system fails.

ALTERNATIVES ANALYZED

The Council may:

- Award W.O. 14-05 to COP Construction in the amount of \$1,279,791.00; or
- Not award the contract to COP Construction and reject all bids. If the contract is not awarded, property owners within the project area will not be able to be served by the City Sanitary Sewer.

FINANCIAL IMPACT

The following bids were received and evaluated:

Contractor	Base Bid+Add Alternatives A & B
COP Construction LLC	\$1,279,791.00
Dick Anderson Construction, Inc.	\$1,431,370.00
Western Municipal Construction, Inc.	\$1,481,675.00

The funding for the project was budgeted in FY14 and the source is TIF District Funds for the sewer and Water Funds for the water.

Project Budget	\$2,000,000.00
Previously Encumbered	\$328,400.00

This Contract	\$1,279,791.00
Budget Remaining	\$391,809.00

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 14-05 to COP Construction in the amount of \$1,279,791.00.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Request for Tax Increment Finance Funds - Castlerock Excavating

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

Castlerock Excavating, a business located at 51 North 15th Street, Suite 2 within the East Billings Urban Renewal District (EBURD) boundaries, has applied for Tax Increment Financing Assistance to demolish a fire-damaged building located at 1310 Montana Avenue and to replace existing storm drain at the end of Montana Avenue near the oft-flooded North 13th Street underpass. Castlerock Excavating is owned by Mr. Walter Duffield. The Billings Industrial Revitalization District (BIRD) and the City staff have reviewed this application and are forwarding a recommendation of approval.

The building demolition was permitted and has been completed. This portion of the project was hastened at the request of City Code Enforcement in order to remove a public safety hazard and remove a blight. The building was destroyed by fire prior to the purchase by Castlerock. The previous owner is in ill health and did not have the capacity to complete the demolition project. The total cost of the demolition project is \$33,500. Casterock Excavating is requesting \$15,075 or 45% of the total costs to remove the blighted building.

The storm drain at the end of Montana Avenue does not function properly and causes flooding in local businesses and often requires closure of the underpass at 13th Street. The pipe to be replaced extends from North 15th Street to the east terminus of Montana Avenue for 680 feet. The business owner is supplying his own expertise and capital to fix the storm drain to alleviate interruptions to new operations that he is locating in the area. Castlerock Excavating holds an excavating bond, utility bond, demolition bond and required liability insurance with the City of Billings necessary to complete the project. The new operations bring with them seven new full time positions. Total project cost is \$82,000 and Castlerock Excavating is requesting 45% of those costs or \$36,900.

The combined cost of both projects is \$115,500. The Billings Urban Renewal District and City staff are recommending Council approve the expenditure of EBURD tax increment funds for 45% of those costs or \$51,975.

ALTERNATIVES ANALYZED

Building demolition. An alternative would have been to have the previous owner remove the building. This was not feasible as the owner is experiencing health challenges that do not allow him to be able to undertake such a project.

Storm drain. The state's responsibility for Montana Avenue ends at North 15th Street and the City has not budgeted funds for this infrastructure improvement.

City Council may choose to approve the fund request, modify the amount approved, or deny the request.

FINANCIAL IMPACT

The Billings Industrial Revitalization District is requesting approval of \$51,975 in funds from the East Billings Tax Increment account to cover 45% of the costs of the project. The East Billings Tax Increment District has \$588,000 in its account, so this project cost will not adversely affect other District operations or projects. Since the building demolition has been completed, Mr. Duffield could immediately be reimbursed for that part of the project. Reimbursement for the storm sewer costs would occur when that part of the project has been completed. There is no impact to City General Funds or other City accounts.

RECOMMENDATION

The Board of the Billings Industrial Revitalization District recommends approval of \$51,975 from the East Billings Tax Increment Account to assist with the removal of a blighted building and improvement of infrastructure within the EBURD boundaries. The funds will be reimbursed to the business owner as the project components are completed.

APPROVED BY CITY ADMINISTRATOR

Castlerock Excavating TIF Assistance Application



1413 4th Avenue North, Suite C • Billings, MT 59101

18 March, 2014

City of Billings Planning and Community Services
Attn: Candi Millar, Director
PO Box 1178
Billings, MT 59103-1178

RE: Request for TIF Fund Assistance – Castlerock Excavating

Dear Ms. Millar,

Walter “Duffy” Duffield has submitted a request for TIF fund assistance on behalf of Castlerock Excavating for a project in the East Billings Urban Renewal District. The planned project includes two phases.

- 1) The first phase removes a building that was destroyed by fire in the fall of 2013. The owner of the building was in failing health and did not have the wherewithal to manage a demolition project. Castlerock Excavating purchased the property in February after the fire and took on the responsibility to remove the blighted building. Citing safety concerns, the City of Billings encouraged immediate removal. The expense incurred for this phase of the project is \$33,500. Mr. Duffield is requesting \$15,075, 45% of project costs, in TIF assistance for removal of the blighted building. On 11 March, 2014 the Board of Directors of the BIRD voted unanimously to support Mr. Duffield’s request for the full amount of \$15,075. Please review this application for compliance.
- 2) The second phase of the project replaces collapsed, non-functioning storm water drainage in the area. The standing water following even moderate rain storms creates pools of deep water in some areas at the end of Montana Avenue. Discussions with City Public Works officials revealed that money to repair this part of Montana Avenue is years away. This part of Montana Avenue is on railroad trust land, but there are public right-of-way easements. The standing water contributes to threats to public health and creates a virtual stoppage of all business activity in the area. Castlerock Excavating is expanding its operations in the area and bringing seven new jobs into the EBURD. Their operations cannot work if they continually get flooded. Castlerock has offered to take the lead in fixing the problem. They are willing to commit 55% of the capital for the project and have asked the City of Billings to commit the other 45% from available TIF funds. The total costs of this phase will be \$82,000. Mr. Duffield is requesting \$36,900 for this phase of the project. On 11 March, 2014 the Board of Directors of the BIRD voted unanimously to support Mr. Duffield’s request for the full amount of \$36,900. Please review this application for compliance.

1413 4th AVE N, SUITE C - BILLINGS, MONTANA 59101

Mr. Duffield's TIF fund application and exhibits are attached with more details on the project. We have evaluated the financial standing of Castlerock Excavating and have determined that they do have the needed financial strength to undertake the project.

If you have any further question on our submission, please do not hesitate to contact me.

Sincerely,

/SIGNED/

Kelly McCarthy
Development Director
406-545-7007
kelly@billingsbird.com

CASTLEROCK EXCAVATING, INC.

51 North 15th St., Suite 2
Billings, MT 59101
(406) 294-5144 • Fax (406) 294-5145

February 27, 2014

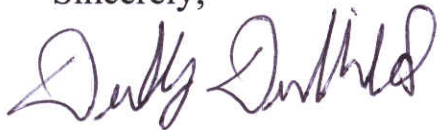
Billings Industrial Revitalization District
1413 4th Avenue North, Suite C
Billings, MT 59101

Re: Request for EBURD TIFD funds

Castlerock Excavating, Inc. is requesting TIFD funds to assist on two projects for the same address. The demolition of an existing fire damaged building at 1310 Montana Avenue. Also, the rehab of the storm sewer from North 15th Street, east to the end of Montana Avenue, approximately 680'. The City does not have the funds and will not have in the foreseeable future. The area floods because the old metal pipe is collapsed.

The demolition would be done as soon as possible and the storm rehabilitation sometime during the 2014 construction season.

Sincerely,



Duffy Duffield
Secretary/Treasurer

Mr. Duffield's TIF fund application and exhibits are attached with more details on the project. We have evaluated the financial standing of Castlerock Excavating and have determined that they do have the needed financial strength to undertake the project.

If you have any further question on our submission, please do not hesitate to contact me.

Sincerely,

/SIGNED/

Kelly McCarthy
Development Director
406-545-7007
kelly@billingsbird.com



City of Billings
East Billings Urban Renewal District

T.I.F.D Project Criteria
For Public/Private Development Projects
Effective February 1st, 2014

Information & Application

Billings Industrial Revitalization District (BIRD)
1413 4th Ave N, Suite C
Billings, MT 59101
406.545.7007

TAX INCREMENT FINANCING APPLICATION PROCESS FOR POTENTIAL PUBLIC INFRASTRUCTURE ASSISTANCE VIA A DEVELOPMENT AGREEMENT AND POSSIBLE ISSUANCE OF TIFD BONDS

IMPORTANT: The material below outlines the Tax Increment Development Agreement application process and the responsibilities of the applicant and the Billings Industrial Revitalization District, Inc. (BIRD). Please review this information carefully before submitting the application or finalizing your development plans.

The approval of a completed application BEFORE construction begins is required for Public Infrastructure Tax Increment Financing assistance.

INTRODUCTION

The BIRD is responsible for advising the Governing Body, the City of Billings, of the East Billings Tax Increment District, pursuant to Montana Urban Renewal Law (Title 7 Chapter 15 part 42 Montana Code Annotated, “Urban Renewal.” Tax Increment Financing (TIF) is an important element of the program as it provides a means to finance public urban renewal activities that assist and enhance private development within the district. A TIF program operates by first establishing a base year taxable value for all properties within the urban renewal district. Property taxes continue to be paid to all taxing jurisdictions on the basis of the base year valuation. All increases in property taxes above this base valuation due to new development or reappraisals are assigned to the TIF District. They are then invested in district revitalization activities.

Consideration of TIFD assistance is available to private developers for public infrastructure (See Schedule “A” attached) components of projects within the boundaries of the East Billings TIFD.

ELIGIBLE ACTIVITIES

As specified by Title 7 Chapter 15 Part 4288 Montana Code Annotated, TIF may be used to finance certain urban renewal activities. The BIRD will review applications and make recommendations to the city council for assistance to projects eligible under this statute. Requests are evaluated on criteria the outlined in the “Criteria for Review” section below. Special emphasis will be placed on those projects that exemplify the East Billings Urban Renewal District Master Plan.

Most projects requesting TIFD funds will either be increment generating; that is development that will contribute to increased tax revenue for the TIF District, or non-increment generating that improve the aesthetics, character, safety and/or quality of life in the area. Examples of non-increment generating projects could be elimination of blighted buildings, improvement of public spaces, or investment in infrastructure.

As a general rule, financial assistance for eligible activities on increment generating projects will not exceed 45% of the total increment generated over the remaining years left in the life of the TIFD. The East Billings TIFD is currently scheduled to sunset in 2022. Non-increment generating

projects will seek to reimburse private developers for up to 45% of project costs for eligible expenditures (see appendix A.) These are only guidelines however. All request for TIFD funds are subject to approval by the Billings City Council and TIFD fund availability.

Please note that when property will remain in private ownership, property acquisition costs are not reimbursable.

APPLICATION PROCESS AND TIMELINE

Anyone seeking TIF assistance from the BIRD must submit a written application for each TIF-assisted project. The following procedure has been developed to expedite the review of TIF funding requests.

1. Initial Contact. Contact Kelly McCarthy, BIRD Development Director, 1413 4th Avenue North, Suite C Billings, MT 59101, 406-545-7007, to discuss the project and determine preliminary eligibility for TIF assistance.
2. Prepare a Written Application. The Applicant must prepare a written application for each project assistance request. Applications must be received by the BIRD staff in advance of work on the project. Development Agreements may also be required prior to commencement of construction (see #6 below.) Waiver of this requirement can be considered when public safety or other factors warrant. For all TIF requests, the Applicant must complete a “Developer’s Statement of Qualification and Financial Responsibility” which includes submittal of personal financial statements.
3. Staff Review. Upon submittal of all necessary information, the BIRD staff will review the project and the need for funding. At any point in the review process the staff or Board may request more information of the Applicant or solicit comment on the project from other public agencies. Items included in personal financial statements will not be subject to public review or presentation to or comment by other agencies.
4. East District Development Review Team (BIRD BOARD MEMBERSHIP) Review. The BIRD Board will review the application and staff recommendations. The Board reserves the right to seek additional project review from supporting committees of the BIRD and from other public agencies. The Committee will issue preliminary approval/disapproval of the assistance request or any part thereof and will make a recommendation to the Billings City Council.
5. City Council Review. Projects will be forwarded to the Billings City Council for final approval and consideration of a Development Agreement that will clearly spell out the public investment required to be applied towards public infrastructure and/or development improvements within the public right of way. City Council approval is required before the BIRD and the city enter a Development Agreement with the Applicant.
6. Development Agreement. The BIRD, the city and the Applicant must execute a mutual agreeable legally binding Development Agreement which establishes the terms and

conditions of TIF assistance. Sample Development Agreements are available at our office for Reference. The Development Agreement may include, but is not limited to, the following:

- Complete architectural design specifications and site plan
- Time frame for project development, construction and completion
- Specifications for release of funds related to public infrastructure
- Cash flow and pro forma statements for a minimum of five years of the development
- Terms and conditions of the various financings
- Commitment letters and loan documents related to the various financings
- Ownership of completed development
- Events of default; remedies
- Zoning approval
- Tenant commitments
- Non-liability of city officials and BIRD
- Cause for termination

7. Timing. Following the above process for approval, the Applicant can expect a minimum of 60 days between submitting an application to the BIRD and receiving a decision from the City Council.

COMMITMENT OF FUNDS

Upon City Council approval of a project, the BIRD will commit funds to the project from the annual East Billings TID project budget subject to availability of funds and/or potential for Tax Increment Bond issuance. Committed funds will be encumbered for a period of 180 days, by which time construction must have commenced. Commencement of construction means the date on which the first building permit is issued. Projects that have not commenced construction within 180 days risk for losing the committed funds. Funds will be released only if the project is developed and constructed as presented in the Development Agreement. Funds will be released as specified by the Development Agreement or following project's receipt of a Certificate of Occupancy from the City of Billings if not specified. When necessary, the BIRD will encumber funds for additional fiscal years to accommodate construction schedules.

CRITERIA FOR REVIEW

Materials contained in TIF applications are used to assess the merits of projects in relation to the goals and objectives of the East TIFD Urban Renewal Plan in relation to other district development and urban renewal projects. The BIRD evaluates projects based on the following criteria. Please prepare written response and provide supporting documentation for each of the criteria areas.

1. Relevance to the EBURD Master Plan – Documentation of the project's impact on East District in relation to the goals and objectives of the Urban Renewal Plan, particularly

- mixed-use development. Urban design elements will also be considered, including pedestrian emphasis, quality of design, and Billings' personality.
2. Economic Stimulus – The amount of economic activity to be generated by the project is assessed, as well as the leverage ratio of public to private investment. Applications should contain credible, measurable information substantiating Applicant claims of economic stimulus.
 3. Tax Generation – The increase in taxable value due to new construction/rehabilitation is estimated by the County Assessor's office to determine tax increment generation.
 4. Employment Generation – Total employment generated by the project assessed in terms of new permanent and part-time jobs, and construction jobs.
 5. Elimination of Blight – The project's direct and indirect impact on the physical and fiscal deterioration within the Tax Increment District and the community is documented by the Applicant.
 6. Special or Unique Opportunities – The extent to which the project represents a unique opportunity, meets a special need, or addresses specific BIRD or community goals. The restoration of historic property or the provision of an unmet community need, are examples of special and unique opportunities.
 7. Impact Assessment – The extent of both positive and negative environmental impacts, appropriateness of the project design, and impact on existing businesses or residents.
 8. Financial Assistance – Other forms of financing available to the Applicant i.e. lender participation and state and federal grant monies, are examined to assess the need for TIF assistance.
 9. Project Feasibility – A determination of feasibility is made on the strength of the Applicant's demonstration of market demand for the project as contained primarily on the pro forma and financing commitments.
 10. Developer Ability to Perform – An assessment of the applicant's capability to undertake the relative complexities of the project based on past performance on similar or comparable projects.
 11. Timely Completion – The feasibility of completing the project according to the Applicant's project schedule.
 12. Payment of Taxes – All property taxes, special improvement district assessments, and other assessments on the project property must be paid to date

BILLINGS INDUSTRIAL REVITALIZATION DISTRICT, INC.
EAST DISTRICT TAX INCREMENT FINANCING (TIF) APPLICATION

Project Name: Demolition of Fire Damaged Building, Replace Existing Storm Drain
Date Submitted: 2/27/2014

APPLICANT INFORMATION

1. Name: Castlerock Excavating, Inc.
2. Address: 51 North 15th Street, Suite 2
3. Telephone Number: 406-294-5144

PROJECT INFORMATION

1. Building Address: 1310 Montana Avenue, Billings, MT 59101
2. Legal Description: S33, T01N, R26E, IMPS@D12062-MRL Lease #500099, 39,100 Sq. Ft.
3. Ownership: (Building) Castlerock Excavating, Inc.

Address: 51 North 15th Street, Suite 2, Billings, MT 59101

4. If property is not owned by the Applicant, list leasehold interests (Attach evidentiary materials.)
Name: Burlington Northern

Address: P. O. Box 16624, Missoula, MT 59808

5. Existing/Proposed Businesses: Castlerock Excavating, Inc.

Business Description: Construct Concrete Barriers

6. Employment: Existing FTE Jobs None

New Permanent FTE Jobs created by project 7 Construction FTE Jobs 0

7. Architectural Firm: None

Address: _____

Representative: _____

8. Description of Project: (Attach narrative explanation.) See attached cover letter.

9. Rehabilitation/construction Plans: (Attach schematics, site and landscaping plans.) See attached cover letter.

10. Project Schedule: (Attach time line or schedule through completion.)See attached cover letter.

PROJECT COSTS

Land and Site Improvements (Itemized)

1. Equity in Land and Buildings	\$ <u>100,000.00</u>
2.	\$ _____
3.	\$ _____
Subtotal	\$ <u>100,000.00</u>

Construction/Rehabilitation Costs (Use general construction trade divisions)

1. Materials-Storm Drain	\$ <u>38,500.00</u>
2. Labor & Equipment-Storm Drain	\$ <u>43,500.00</u>
3. Landfill Fees for Demo	\$ <u>12,000.00</u>
4. Labor & Equip. for Demo	\$ <u>15,000.00</u>
5. Trucking for Demo	\$ <u>6,500.00</u>
6.	\$ _____
7.	\$ _____
8.	\$ _____
9.	\$ _____
Subtotal	\$ <u>115,500.00</u>

Fees

1. Architectural design/Supervision	\$ _____
2. Permits – <u>Demolition</u>	\$ <u>231.00</u>
3. Other fees _____	\$ _____
Subtotal	\$ <u>231.00</u>

Total Project Development Costs \$ 215,731.00

PROJECT FINANCING

Please complete Sources of Funds detail and summarize below.

Developer Equity

Cash Invested	\$ <u>115,500.00</u>
Land & Buildings	\$ <u>100,000.00</u>
Other (Specify) _____	\$ _____

Subtotal \$215,500.00

Lender Commitments (Attach evidence i.e. Letters of Credit or other documentation.)

Lender	Loan Amount	Interest	Term	Payment/Period
<u>None</u> _____	\$ _____	_____ %	_____ yrs	\$ _____ /Month
_____	\$ _____	_____ %	_____ yrs	\$ _____ /Month
Total Loan Amount				\$ <u>None</u>

TIF Request FOR improvements within the Public Right of Way

Eligible Improvements (See Narrative)

Demo of Building	\$ <u>33,500.00</u>
Replace Storm Drain	\$ <u>82,000.00</u>
	\$ _____
	\$ _____

Subtotal \$115,500.00

Sources of Funds Summary (Post totals from above.)

Developer Equity	\$ <u>63,525.00</u>
Lender Commitments	\$ <u>0.00</u>
TIF Request	\$ <u>51,975.00</u>
Other Funds (Specify) _____	\$ _____

Total Project Financing \$115,500.00

DEVELOPER STATEMENT OF QUALIFICATIONS AND FINANCIAL RESPONSIBILITY

Applicant

1. Name: Castlerock Excavating, Inc.

Address: 51 North 15th Street, Suite 2, Billings, MT 59101

2. If the applicant is not an individual doing business under his/her own name, the applicant has the status indicated below and is organized or operating under the laws of _____.

3.

 X A corporation.

_____ A nonprofit or charitable institution or corporation

_____ A partnership known as _____

_____ Other (explain): _____

Date of organization: July 20, 2005

4. Names, address, title of position (if any), and nature and extent of the interest of the officers and principal members, principal shareholders, investors, or partners of the applicant.

<u>Name and Address</u>	<u>Nature and Extent of Interest</u>
Sheri Duffield, President	51% shareholder
Walter W. "Duffy" Duffield, Sec./Treas.	49% shareholder

Financial Condition

1. Provide a current financial statement for each private entity involved in the project. Documentation of financial capacity may include net worth statements, balance sheets, or profit and loss statements.

2. Has the applicant or any individual or entity affiliated with the development of this project been adjudged bankrupt, either voluntary or involuntary, within the past ten years?

No X Yes _____ If yes, give date, place, and under what name

3. Has the applicant or any individual or entity affiliated with the development of this project been indicted for or convicted of any felony within the past ten years:
No Yes _____ If yes, give date, charge, place, court and action taken for each case.

CONSTRUCTION CONTRACTOR

1. Identify the construction contractor or builder who will undertake this project.

Name: Castlerock Excavating, Inc.

Address: 51 North 15th Street, Suite 2, Billings, MT 59101

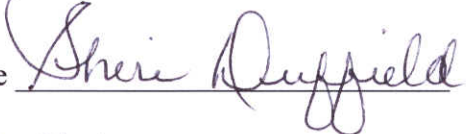
2. Has such contractor or builder ever failed to qualify as a responsible bidder, refused to enter into a contract after an award has been made, or failed to complete a construction or development contract within the last ten years?

No Yes _____ If yes, explain.

CERTIFICATION

I (we), Walter W. and Sheri Duffield (please print), certify that the statements and estimates within this Application as well as any and all documentation submitted as attachments to this Application or under separate cover are true and correct to the best of my (our) knowledge and belief. I/We certify that I/We will make no application for any other tax abatement that may be available for this real property or building.

Signature 

Signature 

Title Secretary/Treasurer

Title President

Address 51 North 15th Street, Suite 2

Address 51 North 15th Street, Suite 2

Billings, MT 59101

Billings, MT 59101

Date _____

Date _____

SCHEDULE "A"

EXAMPLES OF ELIGIBLE PUBLIC PORTION PROJECTS OF INFRASTRUCTURE PER MONTANA CODE 7-15-4288

Utility Connections

Demolition and Abatement

Sidewalks, Curbs, Gutters

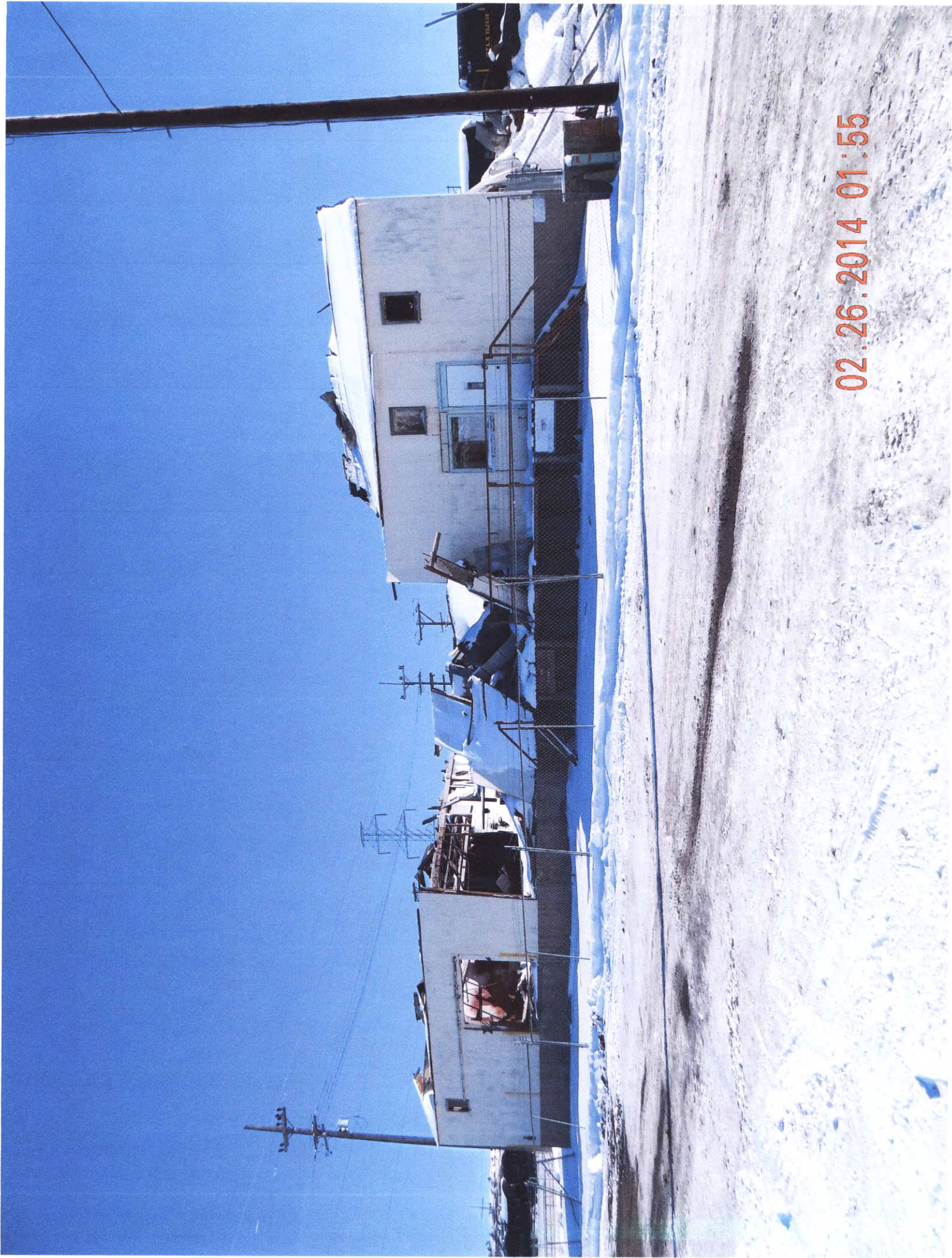
Crosswalks

Landscaping, Green Space, & Improvement of Pedestrian Areas

Historical Restorations

Off Street Parking

Electrical, Natural Gas, Telecommunication Lines



02.26.2014 01:55



02.26.2014 01:55

Castlerock Excavating, Inc.
Profit & Loss
January through December 2013

	Jan - Dec 13
Ordinary Income/Expense	
Income	
4120.00 · Equipment Rental Income	960.00
4110.00 · Construction Income	2,493,874.29
Total Income	2,494,834.29
Cost of Goods Sold	
5001.00 · Direct Job Costs	
5001.01 · Materials	734,537.25
5001.02 · Subcontractor Expense	73,917.73
5001.03 · Wages	224,415.54
5001.04 · Overtime	28,319.59
5001.05 · Payroll Taxes	25,495.49
5001.06 · Equipment Rental	41,576.70
5001.07 · Fuel-Jobs	132,245.26
5001.15 · Bonding-Direct	23,153.00
5001.21 · Lodging	654.84
5001.24 · Traffic Control	1,630.00
5001.30 · Other Direct Construction Costs	15,803.63
Total 5001.00 · Direct Job Costs	1,301,749.03
5002 · Indirect Allocated Job Costs	
5002.02 · Officer Health Insurance	14,364.63
5002.05 · Employee Salary	207,615.55
5002.06 · Wages-Shop	78,308.00
5002.07 · Overtime-Shop	16,120.50
5002.08 · Bonus	6,200.00
5002.09 · Per Diem	982.80
5002.10 · Vacation	4,693.00
5002.17 · Vehicle R & M	28,813.22
5002.18 · Vehicle License & Registration	5,728.07
5002.19 · Vehicle Expense-Other	1,731.32
5002.20 · Vehicle Fuel	17,792.12
5002.30 · Supplies and Hand Tools	45,811.51
5002.31 · Repairs & Maint.-Equipment	122,160.55
5002.35 · Worker's Compensation Insurance	32,628.25
5002.40 · FUTA TAX	504.32
5002.41 · Social Security Tax	24,979.01
5002.42 · Medicare Tax	5,841.84
5002.43 · State Unemployment Tax	6,481.95
5002.50 · Health Insurance	34,568.71
5002.55 · Job Bidding Expenses	150.00
5002.56 · Bonding-Indirect	200.00
5002.57 · Licenses	4,494.46
5002.58 · Life and Disability Insurance	3,984.72
Total 5002 · Indirect Allocated Job Costs	664,154.53
Total COGS	1,965,903.56
Gross Profit	528,930.73
Expense	
Bad Debt	700.00
8310.00 · Employee Training	4,292.47
8110.00 · Advertising and Promotion	4,729.92
8120.00 · Professional Fees	14,066.50
8135.00 · Bank Service Charges	8,421.25
8140.00 · Charitable Contributions	1,042.00
8280.00 · Drug Testing and DOT Physical	1,850.00
8290.00 · Dues and Subscriptions	1,825.00
8325.00 · Fines and Penalties	9,407.87

Castlerock Excavating, Inc.
Profit & Loss
January through December 2013

	<u>Jan - Dec 13</u>
8350.00 · Insurance	
8350.01 · General Liability Insurance	54,030.49
8350.02 · Insurance Expense-Other(AFLAC)	1,273.57
Total 8350.00 · Insurance	55,304.06
8380.00 · Interest Expense	30,282.20
8382.00 · Internet and Telephone	9,896.23
8420.00 · Miscellaneous Expense	1,392.92
8640.00 · Office Expense	
8640.10 · Cleaning	1,125.00
8640.20 · Wages-Office	150.00
8640.30 · Overtime-Office	0.00
8640.00 · Office Expense - Other	7,075.27
Total 8640.00 · Office Expense	8,350.27
8002 · Officer Expense	
8002.01 · Officer Salaries	89,800.00
Total 8002 · Officer Expense	89,800.00
8680.00 · Postage and Delivery	264.36
8685.00 · Meals and Entertainment	8,908.60
8686.00 · Travel	159.98
8720.00 · Rent Expense	19,896.29
8800.00 · Payroll Expenses	
8800.10 · IRA Simple-Company Match	4,704.00
Total 8800.00 · Payroll Expenses	4,704.00
8920.00 · Utilities	6,009.89
8950.00 · Property Tax	3,143.02
Total Expense	284,446.83
Net Ordinary Income	244,483.90
Other Income/Expense	
Other Income	
9110.00 · Interest Income	1,551.61
9100.00 · Other Income	
9100.20 · Patronage Dividend	3,306.92
9100.00 · Other Income - Other	76,337.18
Total 9100.00 · Other Income	79,644.10
Total Other Income	81,195.71
Net Other Income	81,195.71
Net Income	325,679.61

Castlerock Excavating, Inc.
Balance Sheet
 As of December 31, 2013

	Dec 31, 13
ASSETS	
Current Assets	
Checking/Savings	
1111.00 · Castlerock Checking	10,371.25
Total Checking/Savings	10,371.25
Accounts Receivable	
1131.00 · Accounts Receivable Trade	406,345.61
Total Accounts Receivable	406,345.61
Other Current Assets	
1225.00 · Other Receivable	364.53
1141.00 · A/R Plain Feather	8,292.65
1144.00 · A/R Tru Pipe, Inc.	9,500.00
1230.00 · Note Receivable/Shareholder	127,568.03
1238.00 · Deposits	647.50
Total Other Current Assets	146,372.71
Total Current Assets	563,089.57
Fixed Assets	
1600.00 · Vehicles	
Gravel Box	4,784.00
2001 Duramax Truck	15,000.00
1980 International Fuel Truck	250.00
Toyota Tundra 3/4 T Tr	25,289.00
1980 Ford Service Truck	3,500.00
1999 Ford F250	4,500.00
2005 Dodge 2500	5,665.00
1996 Peterbilt Truck	18,500.00
1989 Ford Water Truck	5,500.00
1600.00 · Vehicles - Other	327,873.29
Total 1600.00 · Vehicles	410,861.29
1412.00 · Office Equipment	22,653.52
1433.00 · Accumulated Depreciation	-485,371.63
1437.00 · Equipment	
JD Bucket 270	1,500.00
JD200 Bucket	450.00
305 CAT Mini Ex.	50,900.00
Hammerhead HydroBurst HB80	15,000.00
Welder	1,079.95
2008 Wacker	2,875.00
Trench Box	6,137.50
Tools	2,683.60
Temporary Water Equipment	933.48
Pressure Testing Trailer	275.00
Manhole Box	7,500.00
Lowboy Trailer	26,000.00
JD 624J Loader	64,307.00
JD 270C Excavator	107,757.00
2006 JD 200 Excavator	133,507.00
1437.00 · Equipment - Other	779,379.10
Total 1437.00 · Equipment	1,200,284.63
Total Fixed Assets	1,148,427.81
Other Assets	
1700.00 · Loan Fees	1,100.00
Total Other Assets	1,100.00
TOTAL ASSETS	1,712,617.38

Castlerock Excavating, Inc.
Balance Sheet
 As of December 31, 2013

	Dec 31, 13
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100.00 · Accounts Payable	318,406.77
Total Accounts Payable	318,406.77
Credit Cards	
2108.00 · Chase Cardmember Service #3660	4,367.13
Total Credit Cards	4,367.13
Other Current Liabilities	
2237.00 · WSB LOC #723665100118	100,000.00
2200.00 · Payroll Liabilities	
2200.10 · State Unemployment Payable	2,074.23
Total 2200.00 · Payroll Liabilities	2,074.23
Total Other Current Liabilities	102,074.23
Total Current Liabilities	424,848.13
Long Term Liabilities	
2250.00 · Western Security #2165001541	40,357.75
2254.00 · JD 270CLC Loan #1553	6,663.91
2259.00 · JD EX60 Excavator #5581 66	17,872.45
2262.00 · First Interstate #9904525572	25,690.18
2264.00 · Hometown Leasing-Rich MP Copier	2,413.80
2266.00 · 2008 JD 350DLC #8020 73	116,118.95
2268.00 · JD 644K #5 100007496 08	201,639.22
2269.00 · JD ZX240-5 100008559 12	89,502.06
2270.00 · Ally#6550-2013 Chev Silverado-J	35,324.18
2282.00 · Ally-#6950-2013 Chev Silver-R	38,854.81
Total Long Term Liabilities	574,437.31
Total Liabilities	999,285.44
Equity	
3104.00 · Retained Earnings	392,622.60
3145.00 · Capital Stock	1,000.00
3146.00 · Additional Paid-in Capital	6,941.00
3245.00 · Dividend Distributions	-18,291.76
Net Income	331,060.10
Total Equity	713,331.94
TOTAL LIABILITIES & EQUITY	1,712,617.38

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Warranty Deed Transferring Hangar to City of Billings Logan International Airport

PRESENTED BY: Tom Binford, Director of Aviation & Transit

Department: Airport

PROBLEM/ISSUE STATEMENT

Included in this year's CIP projects are the demolition of the hangar on the Airport's Commercial Lot 2 and the construction of a new Employee Parking Lot. This project will allow the employees that work at the Airport to move to this new lot and allow the Airport to transform the old employee lot into paid parking, adding an additional 200 parking stalls to the parking concession inventory. The hangar sitting on Commercial Lot 2 is owned by Edwards Jet Center Montana, Inc. Since the Lease for Commercial Lot 2 was not renewed, the Airport has offered to pay for the removal of this old hangar in exchange for Edwards Jet Center Montana deeding the hangar to the City. A Warranty Deed and a Realty Transfer Certificate have been executed by Edwards Jet Center Montana, Inc. and these documents must now be completed by the City to finalize the transfer of the hangar.

ALTERNATIVES ANALYZED

The City Council may:

- Approve this transfer of the hangar to the Airport so that it can be demolished to make way for a new Employee Parking Lot; or
- Decline to approve this transfer and delay this Airport project.

FINANCIAL IMPACT

The financial impact resulting from this project has two components to it. The first is the cost that will be associated with the demolition of the hangar, which will be approximately \$190,000 and the loss of approximately \$13,000 in annual lease revenue. The second component is the addition of 200 parking stalls that can then generate revenue. It is anticipated that the addition of these parking stalls to the parking concession inventory will reduce our overflow parking to nearly zero with the exceptions of possibly Thanksgiving and Christmas holidays. Subsequently, it is anticipated that parking revenues may grow by as much as \$100,000 per year or more. The Airport's staff believes that the whole project (hangar demolition and parking lot construction) will be fully reimbursed through additional parking revenues in as little as 8 to 10 years.

RECOMMENDATION

Staff recommends that the City Council approve the transfer of the hangar owned by Edwards Jet Center Montana, Inc., to the City of Billings Logan International Airport and authorize the Mayor to execute the Warranty Deed associated with this transfer.

APPROVED BY CITY ADMINISTRATOR

Warranty Deed

WARRANTY DEED

THIS DEED, made on this ____ day of _____ 2014, by and between Edwards Jet Center Montana, Inc., herein the "Grantor," whose legal address is 1691 Aviation Place, Billings, County of Yellowstone, State of Montana, and the City of Billings, herein the "Grantee," whose legal address is 212 North 27th Street, Billings, County of Yellowstone, State of Montana.

WITNESS, that the Grantor, for and in consideration of One Dollar (\$1.00) and other valuable consideration paid by Grantee, the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell and convey unto the Grantee, all of the property, together with any improvements therein, located in Yellowstone County and State of Montana, further described as follows:

A barrel hangar building and adjacent appurtenances and other improvements located at 1891 Aviation Place, Billings, Montana, at the Billings Logan International Airport, placed upon Commercial Lot 2 leased from the City of Billings, with said Lot 2 specifically described as follows:

Commencing at South 1/4 Corner Section 30, T. 1 N., R. 26 E.; thence N 29°25'52" E a distance of 1,800.63 feet to the Point of Beginning; thence N 00°26'22" W a distance of 321.60 feet; thence N 89°33'38" E a distance of 201.80 feet; thence S 00°26'22" E a distance of 321.60 feet; thence S 89°33'38" W a distance of 201.80 feet to the Point of Beginning.

The Grantor does hereby covenant with the Grantee that the Grantor is seized of the property herein described in fee simple; that said property is free and clear of/from all liens and encumbrances, and except as may herein specifically be set forth; that Grantor has good right to sell and convey the aforesaid property, and that Grantor will warrant and defend the same unto the Grantee against the lawful claims and demands of all persons lawfully claiming the same or any part thereof.

The rights and obligations of the Grantor and Grantee shall be binding upon their respective heirs, devisees, personal representatives, successors, and assigns.

IN WITNESS WHEREOF, the Grantor and the Grantee have executed these presents on the day and year set forth hereinabove.

GRANTOR:

EDWARDS JET CENTER MONTANA, INC.

By: _____

Its: _____

ACKNOWLEDGEMENT

STATE OF MONTANA
COUNTY OF YELLOWSTONE

On the ____ day of _____ 2014, before me, the undersigned, a Notary Public for the State of Montana, personally appeared _____, known to me to be the _____ of Edwards Jet Center Montana, Inc., a Montana Corporation, who executed the within instrument, and acknowledged to me that he/she executed the same.

_____ (Signature)

_____ (Printed Name)

Notary Public for the State of Montana

Residing at _____

My Commission Expires _____

(Affix Notarial Seal/Stamp Above)

GRANTEE:

CITY OF BILLINGS

By: _____

Its: _____

ACKNOWLEDGEMENT

STATE OF MONTANA
COUNTY OF YELLOWSTONE

On the ____ day of _____ 2014, before me, the undersigned, a Notary Public for the State of Montana, personally appeared _____, known to me to be the _____ of the City of Billings, a Montana Municipal Corporation, who executed the within instrument, and acknowledged to me that he/she executed the same.

_____ (Signature)

_____ (Printed Name)

Notary Public for the State of Montana

Residing at _____

My Commission Expires _____

(Affix Notarial Seal/Stamp Above)

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Warranty Deeds for Right of Way from 1146 Grand Avenue

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The property at 1146 Grand Avenue was purchased by the City of Billings on January 31, 2014. This property was necessary for the Grand Avenue Widening project from 8th Street West to 12th Street West and was part of the condemnation settlements. The City Public Works Department is in the process of selling this property. Before it can be sold, the necessary right of way for Grand Avenue must be taken off of this property by way of warranty deed.

ALTERNATIVES ANALYZED

The Council may:

- Accept the warranty deed for the right of way on Grand Avenue which prepares the remaining parcel to be sold; or
- Do not accept the warranty deed and the property will continue to include portions of Grand Avenue.

FINANCIAL IMPACT

There is no significant financial impact with acceptance of the warranty deed. The warranty deed is necessary to separate the right of way from the remainder and to allow the sale of that property.

RECOMMENDATION

Staff recommends Council accept the warranty deed for the right of way adjacent to the parcel at 1146 Grand Avenue.

APPROVED BY CITY ADMINISTRATOR

Warranty Deed

Exhibit

Project No. W.O. 92-11 Parcel No. 106 County of Yellowstone
Designation Grand Avenue

WARRANTY DEED

THIS INDENTURE, made this _____ day of _____, 20_____.

FOR VALUABLE CONSIDERATION, lawful money of the United States to them in hand paid by the **CITY OF BILLINGS**, THE receipt whereof is acknowledged, **WITNESSTH THAT:**

City of Billings
P.O.Box 1178
Billings, MT 59101

does hereby **GRANT, BARGAIN, SELL CONVEY, WARRANT AND CONFIRM** unto the **CITY OF BILLINGS** for the benefit and use of **The Public** the following described real property, to wit:

A tract of land situated in Lot 12, Block 4 Sunset Subdivision, Document No. 430343, Documents of record at the Yellowstone County Clerk & Recorder, Billings, Yellowstone County, Montana.

Said tract being more particularly described as follows:

Beginning at the northwest corner of said Lot 12; thence N 90°00'00" E along the north lot line of said Lot 12, also being the south Right-Of-Way line of Grand Avenue for a distance of 60.00 feet to the northeast corner of said Lot 12; thence S 00°09'00" E for a distance of 18.33 feet; thence S 89°16'16" W for a distance of 60.00 feet; thence N 00°09'00" W for a distance of 19.09 feet Point of Beginning.

Said tract contains 1,123 square feet.

AS SHOWN by Exhibit "A", consisting of one sheet attached hereto and made a part hereof.

PURPOSE OF ACQUISITION is to create a right-of way parcel for construction and use of public road, utility and related appurtenant structures, pursuant to 76-3-201(1)(h) M.C.A. as a division of land that creates rights-of-way or utility sites.

EXCEPTING AND RESERVING, however, all gas and oil, beneath the surface of the above described and conveyed premises, together with the right to extract the same, provided that in the

ACKNOWLEDGMENT AND ACCEPTANCE OF CONVEYANCE the Mayor and City Council of the City of Billings acknowledges receipt of this deed and hereby accepts the property interest conveyed through this instrument.

IN WITNESSTH WHEREOF, the undersigned have executed these premises the day and year first above written.

CITY OF BILLINGS, a Montana
Municipal Corporation

BY: _____
Thomas W. Hanel, Mayor

ATTEST: _____
Cari Martin, City Clerk

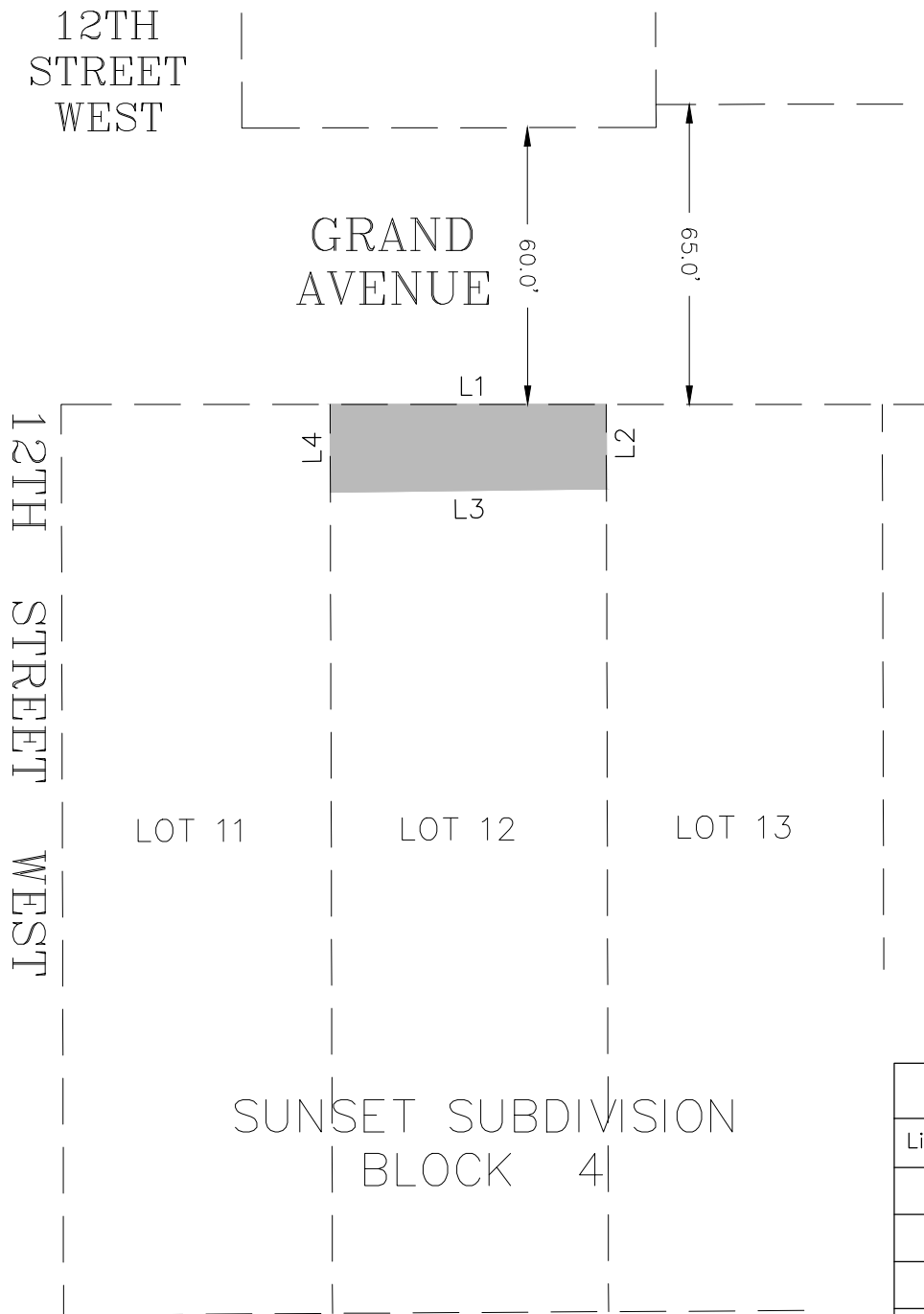
STATE OF MONTANA)
 :SS
County of Yellowstone)

On this _____ day of _____, 20____, before me the undersigned Notary Public for the State of Montana, personally appeared Thomas W. Hanel, as Mayor and Cari Martin, City Clerk of Billings known to me to be the persons who signed, respectively and who acknowledged to me that they executed the foregoing instrument. IN WITNESS WHERE OF, I have hereunto set my hand and my seal the day and year herein above written.

Notary Public in and for the State of Montana

EXHIBIT A

RIGHT-OF-WAY ACQUISITION
SITUATED IN LOT 12, BLOCK 4
SUNSET SUBDIVISION
BILLINGS, YELLOWSTONE COUNTY, MONTANA



Parcel Line Table		
Line #	DIRECTION	LENGTH
L1	N90° 00' 00"E	60.00
L2	S00° 09' 00"E	18.33
L3	S89° 16' 16"W	60.00
L4	N00° 09' 00"W	19.09

BASIS OF BEARINGS: Sunset Subdivision, Block 4, Document No. 430343, Documents of record at the Yellowstone County Clerk & Recorder, Billings, Yellowstone County, Montana.

A tract of land situated in Lot 12, Block 4 Sunset Subdivision, Document No. 430343, Documents of record at the Yellowstone County Clerk & Recorder, Billings, Yellowstone County, Montana.

Said tract being more particularly described as follows:
Beginning at the northwest corner of said Lot 12; thence N 90°00'00" E along the north lot line of said Lot 12, also being the south Right-Of-Way line of Grand Avenue for a distance of 60.00 feet to the northeast corner of said Lot 12; thence S 00°09'00" E for a distance of 18.33 feet; thence S 89°16'16" W for a distance of 60.00 feet; thence N 00°09'00" W for a distance of 19.09 feet Point of Beginning, containing an area of 1,123 square feet more or less.



FEET
LEGEND

RIGHT-OF-WAY ACQUISITION

UPDATED: 05/07/2014

CITY OF BILLINGS, MONTANA RIGHT-OF-WAY EXHIBIT
PROJECT NO. 92-11 PARCEL 106 THIS EXHIBIT IS PREPARED FROM THE CITY OF BILLINGS, MONTANA

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Resolution of Intent to Sell City Owned Property at 1146 Grand Ave

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The City of Billings owns Lot 12 of Block 4 in the Sunset Subdivision, more commonly known as 1146 Grand Avenue, less the road right-of-way that was used for the Grand Avenue widening project. The City does not need the property and staff believes it would better serve as private property. The Council is being asked to adopt a resolution of intent to sell the property, which will trigger the required public notifications, a public hearing and for the staff to seek bids for the property.

ALTERNATIVES ANALYZED

Council may:

- Approve the Resolution of Intent to Sell Lot 12 of Block 4 in the Sunset Subdivision and set a public hearing for July 14, 2014
- Do not approve the Resolution of Intent to Sell Lot 12 of Block 4 in the Sunset Subdivision. The City would retain the property and be responsible for maintaining it.

FINANCIAL IMPACT

There are minimal administrative costs to the City of Billings. Expenses can be reimbursed from the property purchase price.

RECOMMENDATION

Staff recommends that the City Council approve the Resolution of Intent to sell Lot 12, Block 4, Sunset Subdivision.

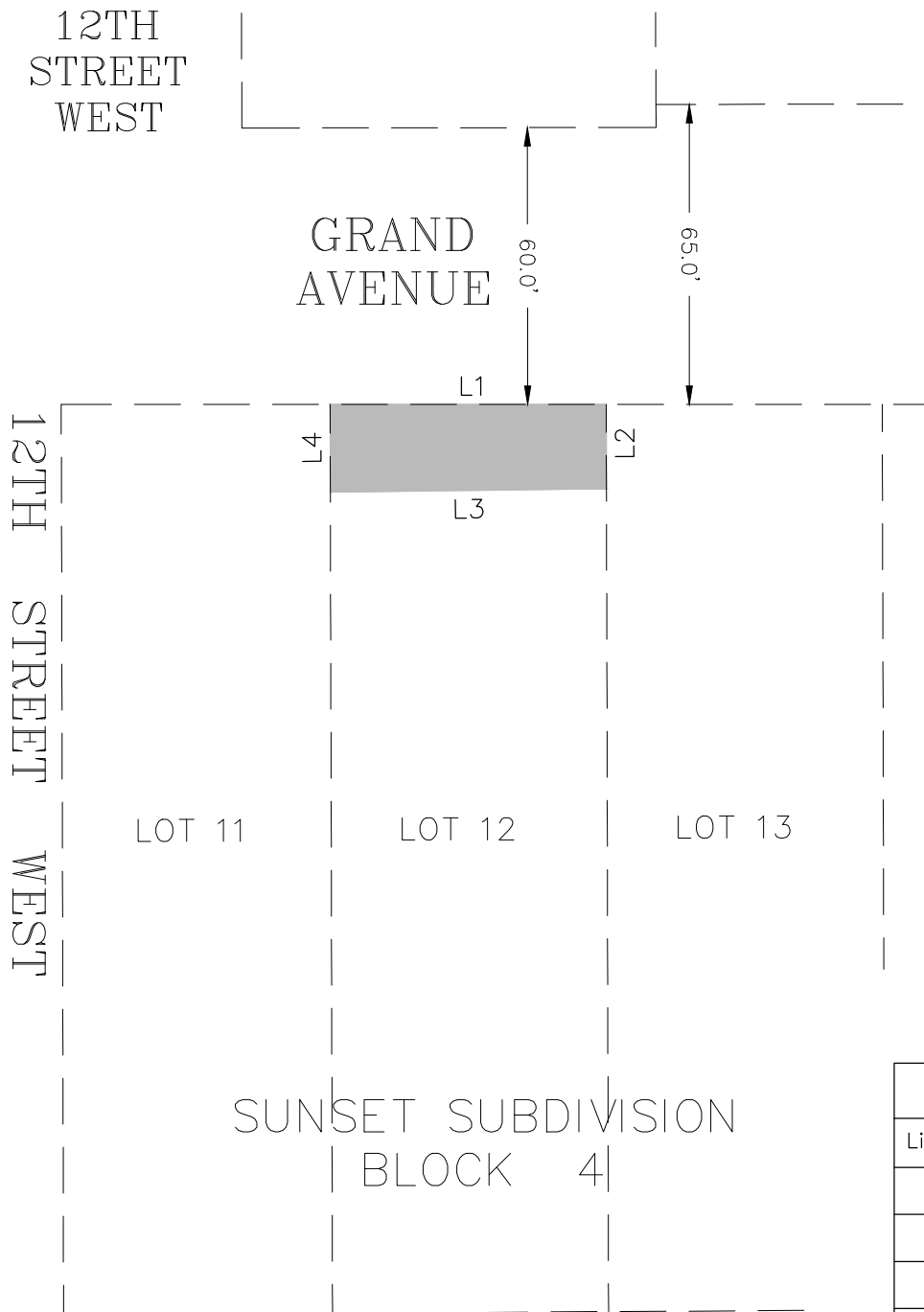
APPROVED BY CITY ADMINISTRATOR

Parcel

1146 Grand Ave

EXHIBIT A

RIGHT-OF-WAY ACQUISITION
SITUATED IN LOT 12, BLOCK 4
SUNSET SUBDIVISION
BILLINGS, YELLOWSTONE COUNTY, MONTANA



Parcel Line Table		
Line #	DIRECTION	LENGTH
L1	N90° 00' 00"E	60.00
L2	S00° 09' 00"E	18.33
L3	S89° 16' 16"W	60.00
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BASIS OF BEARINGS: Sunset Subdivision, Block 4, Document No. 430343, Documents of record at the Yellowstone County Clerk & Recorder, Billings, Yellowstone County, Montana.

A tract of land situated in Lot 12, Block 4 Sunset Subdivision, Document No. 430343, Documents of record at the Yellowstone County Clerk & Recorder, Billings, Yellowstone County, Montana.

Said tract being more particularly described as follows:
Beginning at the northwest corner of said Lot 12; thence N 90°00'00" E along the north lot line of said Lot 12, also being the south Right-Of-Way line of Grand Avenue for a distance of 60.00 feet to the northeast corner of said Lot 12; thence S 00°09'00" E for a distance of 18.33 feet; thence S 89°16'16" W for a distance of 60.00 feet; thence N 00°09'00" W for a distance of 19.09 feet Point of Beginning, containing an area of 1,123 square feet more or less.



FEET
LEGEND

 RIGHT-OF-WAY ACQUISITION

UPDATED: 05/07/2014

CITY OF BILLINGS, MONTANA
RIGHT-OF-WAY EXHIBIT

PROJECT NO. 92-11 PARCEL 106

THIS EXHIBIT IS PREPARED FROM THE CITY OF BILLINGS, MONTANA

Backup/Civil 3D 2014 Projects/WO 2000-15 Grand Ave Warranty Deeds/Exhibit Parcel 106.dwg

RESOLUTION 14- _____

A RESOLUTION PURSUANT TO BILLINGS, MONTANA CITY CODE, ARTICLE 22-900: SALE, DISPOSAL OR LEASE OF CITY PROPERTY, DESCRIBING THE PROPERTY TO BE DISPOSED OF AND AUTHORIZING CITY OFFICIALS TO PROCEED.

WHEREAS, the City of Billings owns and desires to dispose of public property located at 1146 Grand Ave; and

WHEREAS, the public property to be disposed of is more particularly described as follows:

Lot 12, Block 4 Sunset Subdivision, less right-of-way described as follows: Beginning at the northwest corner of said Lot 12; thence N 90°00'00" E along the north lot line of said Lot 12, also being the south Right-Of-Way line of Grand Avenue for a distance of 60.00 feet to the northeast corner of said Lot 12; thence S 00°09'00" E for a distance of 18.33 feet; thence S 89°16'16" W for a distance of 60.00 feet; thence N 00°09'00" W for a distance of 19.09 feet Point of Beginning in the City of Billings.

WHEREAS, the notice required by Article 22-900 BMCC requires the city of declare its intention to dispose of such lands, giving the public the opportunity to be heard regarding such action, and

WHEREAS, the public hearing required by Article 22-900 BMCC also requires property owners within three hundred (300) feet of the exterior boundaries of said property, be notified by mail, fifteen days in advance of the time, date, place of public hearing and the City property's existing and proposed use.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA AS FOLLOWS:

PUBLIC HEARING. The Billings City Council will conduct a PUBLIC HEARING on Monday, July 14, 2014, at 6:30 p.m. in the Council Chambers, located on the second floor of the Police Facility, 220 North 27th Street, Billings, Montana. The City Clerk is hereby directed to publish notice of public hearing in **The Billings Times** in its regular issues on June 12 and June 19, 2014 and to mail a copy of such notice to all property owners with the three hundred (300) foot notification areas.

APPROVED AND PASSED by the City Council of the City of Billings, Montana this 27th day of May, 2014.

THE CITY OF BILLINGS:

BY: _____
THOMAS W. HANEL, MAYOR

ATTEST:

CARI MARTIN, CITY CLERK

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Acceptance of Donations in the Amount of \$1,500 to Fund SRO Training

PRESENTED BY: Rich St. John, Police Chief

Department: Police

PROBLEM/ISSUE STATEMENT

The Billings Police Department (BPD) has received two donations designated for SRO training. This job specific training is critical to keep all School Resource Officers (SRO) up on current trends in social network bullying, gang activity, drug trafficking and usage, active shooter, suicide and any other special concerns or potential problems that the schools are seeing around the United States.

This training will also allow BPD's SRO's to network with other SRO's to see what are the current trends, concerns, and legislation that may affect our community. They in turn bring back the knowledge to train and educate our community, department and Youth Courts. The SRO's role in the school is to provide guidance and support to the school, be role models, enforce laws, provide security and educate the students, staff and the community.

Senior, West, Skyview, Central and the Career Center have SROs. The BPD has two SRO's that cover all the junior high schools to include, Castle Rock, Riverside, Lewis & Clark and Will James.

In past years the SRO's have relied heavily on donations to fund the necessary job specific training. The BPD has received the following donations and is asking for Council's approval to accept.

\$1,000 from the Knights of Columbus
\$ 500 from the Yellowstone County Tavern Association

ALTERNATIVES ANALYZED

The City Council may:

- Approve and accept the donations.
- Deny and return the donations.

FINANCIAL IMPACT

There is no financial impact to the general fund.

RECOMMENDATION

Staff recommends that the City Council approve and accept the \$1,500 in donations for SRO training.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Acceptance of Donation from Phillips 66 in the Amount of \$8,000

PRESENTED BY: Rich St. John, Police Chief

Department: Police

PROBLEM/ISSUE STATEMENT

Phillips 66 Company, Billings Refinery has sent a donation to the Police and Fire Departments in the amount of \$8,000. Phillips 66 has designated \$4,000 to fund Police Department School Resource Officer (SRO) training. The SRO's have attended several training opportunities with the assistance of funding such as this. The remaining funds of \$4,000 have been designated for the Fire Department; which will use the funds for public education/fire safety programs.

ALTERNATIVES ANALYZED

The City Council may:

- Approve the donation from Phillips 66, or
- Do not approve the donation from Phillips 66, which would result in the cancellation of SRO training and public education/fire safety programs due to non-existent funds.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

RECOMMENDATION

Staff recommends that City Council approve the donation from Phillips 66 the amount of \$8,000 for the Billings Police and Fire Departments.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Payment of Claims May 5, 2014

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,191,928.66 have been audited and are presented for City Council payment approval. A complete listing of the claims dated May 5, 2014 is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Council Report 5-5

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	774715	Apple Creek Propagators	\$4,532.85	7750-51830-407249	Trees
05/05/2014	774715	Apple Creek Propagators	\$330.55	7750-51830-407249	Trees
05/05/2014	774728	Billings Precast Enterprises Inc	\$153.00	5130-85910-409340	manhole base
05/05/2014	774728	Billings Precast Enterprises Inc	\$3,840.00	5130-85910-409340	manholes
05/05/2014	774730	Bishop Construction LLC	\$2,600.00	5410-31230-403660	landfill scale repairs
05/05/2014	774733	Brenntag Pacific Inc	\$935.00	5020-74000-402220	Salt
05/05/2014	774733	Brenntag Pacific Inc	\$2,363.50	5120-84000-402220	Silicone antifoam
05/05/2014	774735	Brown And Caldwell	\$16,972.50	5030-75910-409340	WO 08-25 ZONE 3 RESERVOIR
05/05/2014	774736	Bruco Inc	\$4,854.16	5020-00000-141000	SYSTEMS PO NUM 295273
05/05/2014	774736	Bruco Inc	\$1,947.20	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295278
05/05/2014	774738	Business Tax Section	\$48.72	7690-51820-403650	Contract price business tax.
05/05/2014	774738	Business Tax Section	\$16.60	7690-51820-403650	Change order #1 business tax.
05/05/2014	774738	Business Tax Section	\$573.72	4980-55110-409220	Safetech - Asbestos Abatement - Old Library Building
05/05/2014	774738	Business Tax Section	\$1,029.30	4980-55110-409220	Construction of new Library, demolition of existing building & site development features
05/05/2014	774738	Business Tax Section	\$666.31	8730-51990-409370	Business tax on the playground fall protection for Good Earth Contract-PD1 Funding.
05/05/2014	774738	Business Tax Section	\$100.00	5620-71200-409290	Car Rental & Airline Ticket Counters Upgrade Project
05/05/2014	774738	Business Tax Section	\$434.99	2050-31310-409390	WO 13-03 Sch 3 City Crack Seal
05/05/2014	774744	Chicago Title of Montana LLC	\$15,000.00	2820-65810-407277	FTHB Genevieve Rodriguez 815 Custer Avenue
05/05/2014	774745	Chicago Title of Montana LLC	\$15,000.00	2820-65810-407277	FTHB Sarah Robison 4531 Mitchell
05/05/2014	774743	Chicago Title of Montana LLC	\$15,000.00	2820-65810-407277	FTHB April Hall 39 MacArthur, Billings, MT 59101
05/05/2014	774752	Dell Computer L P	\$5,053.86	6200-19110-402925	Dell OptiPlex 7010
05/05/2014	774754	Dept Of Justice Dci	\$6,255.37	2510-21270-403560	OT for Weg & Seder.
05/05/2014	774755	Dixie Petro-Chem	\$2,752.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295284
05/05/2014	774757	Ebms	\$1,690.00	6270-17520-403511	EBMS May 2014 Breakdown
05/05/2014	774757	Ebms	\$23,009.50	6270-17520-403512	EBMS May 2014 Breakdown
05/05/2014	774757	Ebms	\$43,071.68	6270-17520-403515	EBMS May 2014 Breakdown
05/05/2014	774757	Ebms	\$549.50	6270-17520-403517	EBMS May 2014 Breakdown
05/05/2014	774757	Ebms	\$3,339.00	6270-17520-405161	EBMS May 2014 Breakdown
05/05/2014	774769	Flathead County Sheriff's Office	\$2,013.94	2510-21270-403560	OT for Parker.
05/05/2014	774769	Flathead County Sheriff's Office	\$1,558.00	2510-21270-403822	Travel & Per Diem.
05/05/2014	774770	Full Moon Enterprises LLC	\$4,712.40	8400-31840-403660	City High Ditch - Repair Thousand Oaks St
05/05/2014	774773	Good Earth Works Co Inc The	\$65,965.69	8730-51990-409370	Playground Fall protection replacement for various playgrounds in city parks. Part of the PD1 funding.
05/05/2014	774778	Hanna Construction C.	\$4,823.28	7690-51820-403650	Original contract price minus 1% tax.
05/05/2014	774778	Hanna Construction C.	\$1,643.40	7690-51820-403650	Change order #1 minus 1% tax.
05/05/2014	774780	Hardrives Construction Inc & The Bank of Red Lodge	\$43,063.61	2050-31310-409390	WO 13-03 Sch3 City Crack Seal
05/05/2014	774781	Helena Police Department	\$8,169.13	2510-21270-403560	OT & Supplies for Jan - March, 2014.
05/05/2014	774781	Helena Police Department	\$153.03	2510-21270-403450	Aircards.
05/05/2014	774786	Iaff	\$4,485.35	9000-00000-209920	Payroll Summary
05/05/2014	774789	Jackson Contractor Group Inc	\$101,900.70	4980-55110-409220	Construction of new Library, demolition of existing building & site development features.
05/05/2014	774791	John's Home & Yard Service	\$1,107.50	5210-15240-403990	Invoice #'s 60192, 60307, 60448, and 60449. Snow removal for the City parking garages I, II, III. Snow removal from City lots. Snow hauling.
05/05/2014	774791	John's Home & Yard Service	\$4,517.50	5210-15910-403990	Invoice #'s 60192, 60307, 60448, and 60449. Snow removal for the City parking garages I, II, III. Snow removal from City lots. Snow hauling.
05/05/2014	774791	John's Home & Yard Service	\$6,752.50	5210-15920-403990	Invoice #'s 60192, 60307, 60448, and 60449. Snow removal for the City parking garages I, II, III. Snow removal from City lots. Snow hauling.
05/05/2014	774791	John's Home & Yard Service	\$3,157.50	5210-15930-403990	Invoice #'s 60192, 60307, 60448, and 60449. Snow removal for the City parking garages I, II, III. Snow removal from City lots. Snow hauling.
05/05/2014	774795	Knife River (JTL Group Inc.)	\$57.42	2110-31320-404710	asphalt
05/05/2014	774795	Knife River (JTL Group Inc.)	\$852.02	2110-31320-404710	asphalt
05/05/2014	774795	Knife River (JTL Group Inc.)	\$5,603.96	2110-31320-404710	asphalt
05/05/2014	774795	Knife River (JTL Group Inc.)	\$2,648.28	2110-31320-404710	asphalt
05/05/2014	774795	Knife River (JTL Group Inc.)	\$3,561.20	2110-31320-404710	asphalt
05/05/2014	774795	Knife River (JTL Group Inc.)	\$3,599.48	2110-31320-404710	asphalt
05/05/2014	774795	Knife River (JTL Group Inc.)	\$230.84	2110-31320-404710	asphalt
05/05/2014	774795	Knife River (JTL Group Inc.)	\$358.40	2110-31320-404520	3/8" chips
05/05/2014	774797	Labor Ready Northwest, Inc.	\$4,083.20	5410-31230-403581	paper pickers at landfill
05/05/2014	774799	Library Ideas LLC	\$13,900.00	2600-55190-403381	Invoice 36988
05/05/2014	774803	Mango Languages	\$7,148.61	2600-55190-403381	Invoice L6990
05/05/2014	774810	Montana CSED	\$3,480.51	9000-00000-209926	Payroll Summary
05/05/2014	774811	Montana Dakota Utilities Co	\$36.20	4280-65900-409180	HOME Program - Irma House II - 502 S 33rd St (4/22/14 Stmt)
05/05/2014	774811	Montana Dakota Utilities Co	\$70.10	0100-51120-403440	3711011000 6

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	774811	Montana Dakota Utilities Co	\$273.21	0100-51410-403440	0378901000 0
05/05/2014	774811	Montana Dakota Utilities Co	\$38.33	5020-74000-403440	5270331000 4
05/05/2014	774811	Montana Dakota Utilities Co	\$443.01	5410-31230-403440	7703901000 2
05/05/2014	774811	Montana Dakota Utilities Co	\$17.01	5020-74000-403440	8320011000 1
05/05/2014	774811	Montana Dakota Utilities Co	\$28.07	5120-85000-403440	8685631000 7
05/05/2014	774811	Montana Dakota Utilities Co	\$101.01	0100-51410-403440	9278901000 3
05/05/2014	774811	Montana Dakota Utilities Co	\$186.21	5020-74000-403440	0104901000 0
05/05/2014	774811	Montana Dakota Utilities Co	\$24.00	0100-51260-403440	0619431000 6
05/05/2014	774811	Montana Dakota Utilities Co	\$23.52	5020-74000-403440	1104901000 9
05/05/2014	774811	Montana Dakota Utilities Co	\$211.61	6500-15660-403440	1307331000 8
05/05/2014	774811	Montana Dakota Utilities Co	\$376.96	5020-74000-403440	2104901000 8
05/05/2014	774811	Montana Dakota Utilities Co	\$692.44	5020-73140-403440	3104901000 7
05/05/2014	774811	Montana Dakota Utilities Co	\$230.81	5120-83140-403440	3104901000 7
05/05/2014	774811	Montana Dakota Utilities Co	\$484.64	5020-73140-403440	4104901000 6
05/05/2014	774811	Montana Dakota Utilities Co	\$161.55	5120-83140-403440	4104901000 6
05/05/2014	774811	Montana Dakota Utilities Co	\$12.00	1500-21150-403410	06290794947
05/05/2014	774811	Montana Dakota Utilities Co	\$475.62	1500-22210-403440	4421901000 4
05/05/2014	774811	Montana Dakota Utilities Co	\$3,628.43	5020-74000-403440	5004901000 7
05/05/2014	774811	Montana Dakota Utilities Co	\$74.44	5020-74000-403440	5104901000 5
05/05/2014	774811	Montana Dakota Utilities Co	\$429.53	1500-22210-403440	5336531000 1
05/05/2014	774811	Montana Dakota Utilities Co	\$19.36	5020-74000-403440	5669231000 8
05/05/2014	774811	Montana Dakota Utilities Co	\$13.81	5020-74000-403440	6004901000 6
05/05/2014	774811	Montana Dakota Utilities Co	\$13.80	5020-74000-403440	6004901000 6
05/05/2014	774811	Montana Dakota Utilities Co	\$67.87	5020-74000-403440	6104901000 4
05/05/2014	774811	Montana Dakota Utilities Co	\$55.53	5020-74000-403440	6669231000 7
05/05/2014	774811	Montana Dakota Utilities Co	\$335.85	5020-74000-403440	7004901000 5
05/05/2014	774811	Montana Dakota Utilities Co	\$12.00	5210-15920-403440	7173531000 6
05/05/2014	774811	Montana Dakota Utilities Co	\$28.02	5120-85000-403440	7354531000 2
05/05/2014	774811	Montana Dakota Utilities Co	\$2,304.22	6500-15660-403440	7576331000 2
05/05/2014	774811	Montana Dakota Utilities Co	\$121.79	5020-74000-403440	8004901000 4
05/05/2014	774811	Montana Dakota Utilities Co	\$871.43	5020-74000-403440	9004901000 3
05/05/2014	774811	Montana Dakota Utilities Co	\$3,289.35	6500-15660-403440	9897331000 0
05/05/2014	774811	Montana Dakota Utilities Co	\$804.50	6500-15660-403440	9937331000 4
05/05/2014	774818	Montana State Fireman's Assoc	\$3,267.30	9000-00000-209924	Payroll Summary
05/05/2014	774825	MPPA Montana Police Protective Association	\$2,524.02	9000-00000-209923	Payroll Summary
05/05/2014	774826	MT Waterworks	\$507.84	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295288
05/05/2014	774826	MT Waterworks	\$722.96	5020-00000-141000	SYSTEMS PO NUM 295288
05/05/2014	774826	MT Waterworks	\$2,222.25	5130-85910-409340	flexible tee w/clamps
05/05/2014	774826	MT Waterworks	\$2,623.00	5130-85910-409340	shielded couplers
05/05/2014	774826	MT Waterworks	\$2,078.74	5130-85910-409340	Couplers
05/05/2014	774826	MT Waterworks	\$1,505.60	5030-75910-409340	gate valves/gaskets
05/05/2014	774826	MT Waterworks	\$967.36	5130-85910-409340	couplers
05/05/2014	774826	MT Waterworks	\$128.40	5130-85910-409340	couplers
05/05/2014	774832	NorthWestern Energy	\$2,594.46	1500-22210-403410	FIRE1: 0100476-1 - MONTHLY ELECTRICAL SERVICE FY2014
05/05/2014	774832	NorthWestern Energy	\$241.32	8720-51980-403410	10590933
05/05/2014	774832	NorthWestern Energy	\$1,145.31	5210-15910-403410	15942824
05/05/2014	774832	NorthWestern Energy	\$1,949.16	5210-15910-403410	15696362
05/05/2014	774832	NorthWestern Energy	\$263.07	5710-71480-403410	17847567
05/05/2014	774832	NorthWestern Energy	\$226.31	1500-21150-403410	19841501
05/05/2014	774832	NorthWestern Energy	\$227.70	1500-21150-403410	19841550
05/05/2014	774832	NorthWestern Energy	\$2,570.97	5020-73140-403410	2251 Belknap
05/05/2014	774832	NorthWestern Energy	\$13,711.86	5020-74000-403410	2251 Belknap
05/05/2014	774832	NorthWestern Energy	\$51,419.46	5020-74000-403410	2251 Belknap
05/05/2014	774832	NorthWestern Energy	\$856.99	5120-83140-403410	2251 Belknap
05/05/2014	774832	NorthWestern Energy	\$1,823.11	5020-74000-403410	3116 17th St West
05/05/2014	774832	NorthWestern Energy	\$1,823.11	5020-74000-403410	3116 17th St West
05/05/2014	774832	NorthWestern Energy	\$7.40	0100-51120-403410	08317026
05/05/2014	774832	NorthWestern Energy	\$69.52	5610-71130-403410	1647695-4. De-Icer. April 2014
05/05/2014	774832	NorthWestern Energy	\$24,977.60	5610-71120-403410	0100482-9. Airport Main Vault. April 2014
05/05/2014	774832	NorthWestern Energy	\$6.10	5610-71170-403410	0712799-6. IP-8. April 2014
05/05/2014	774832	NorthWestern Energy	\$266.42	6600-31100-403410	Electricity
05/05/2014	774832	NorthWestern Energy	\$399.62	6700-31410-403410	Electricity
05/05/2014	774832	NorthWestern Energy	\$5,876.51	6500-15670-403410	01005073
05/05/2014	774832	NorthWestern Energy	\$555.39	1500-22210-403410	07125370
05/05/2014	774832	NorthWestern Energy	\$94.44	0100-51220-403410	07126832
05/05/2014	774832	NorthWestern Energy	\$23.59	5710-71480-403410	07127640
05/05/2014	774832	NorthWestern Energy	\$504.06	5210-15950-403410	07208291
05/05/2014	774832	NorthWestern Energy	\$2,929.19	5210-15920-403410	07208341
05/05/2014	774832	NorthWestern Energy	\$346.93	1500-22210-403410	07208408
05/05/2014	774832	NorthWestern Energy	\$142.95	5020-74000-403410	07222524
05/05/2014	774832	NorthWestern Energy	\$37.13	0100-51120-403410	07222573
05/05/2014	774832	NorthWestern Energy	\$40.79	0100-51120-403410	07222664
05/05/2014	774832	NorthWestern Energy	\$2,958.69	5020-74000-403410	07230436
05/05/2014	774832	NorthWestern Energy	\$33.17	0100-51120-403410	07230584

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	774832	NorthWestern Energy	\$1,257.81	0100-51270-403410	Monthly electrical charges.
05/05/2014	774832	NorthWestern Energy	\$423.27	5210-15950-403410	2128319-7
05/05/2014	774834	Paddock Heating & Cooling	\$800.00	1500-22250-402450	911 CENTER DISPATCH OFFICES AND KITCHEN. REPL'D FURNACE CONTROL BOARD AND DC BLOWER MOTOR CONTROL 4/23/2014
05/05/2014	774834	Paddock Heating & Cooling	\$2,200.00	1500-22260-402450	INSTALL NEW TACO PUMP MODEL #1935C1E1 5 T5 06/04 AND US MOTOR MODEL #C63JEA-5303, FOR BOILER. INCLUDED WIRING AND CONNECTIONS.
05/05/2014	774838	Polydyne Inc	\$2,646.00	5120-84000-402220	Clarifloc C-4430
05/05/2014	774838	Polydyne Inc	\$1,617.00	5120-84000-402220	Flosperser 30
05/05/2014	774844	Rimrock Tire Inc	\$94.80	2110-31320-402320	5-88553
05/05/2014	774844	Rimrock Tire Inc	\$33.28	2110-31320-402320	5-88680
05/05/2014	774844	Rimrock Tire Inc	\$233.26	0100-51120-402320	5-GS88795
05/05/2014	774844	Rimrock Tire Inc	\$68.72	2110-31320-402320	5-88760
05/05/2014	774844	Rimrock Tire Inc	\$4,666.68	2110-31320-402320	5-88790
05/05/2014	774844	Rimrock Tire Inc	\$507.40	2110-31320-402320	5-GS88745
05/05/2014	774847	Safetech, Inc	\$56,798.28	4980-55110-409220	Asbestos Abatement - Old Library Building
05/05/2014	774849	Selbys	\$8,999.68	6700-31410-409480	Plotter/Scanner/Printer
05/05/2014	774853	Square One Cabinets	\$9,900.00	5620-71200-409290	Car Rental & Airline Ticket Counters Upgrade Project
05/05/2014	774857	Tel Net Systems, Inc.	\$630.77	6200-19110-405370	TelNet Parks & Rec and Depot Connecting
05/05/2014	774857	Tel Net Systems, Inc.	\$4,950.00	6200-19110-409480	Terminate and Test 96 Fiber Ends
05/05/2014	774860	Titan Machinery Inc	\$503.85	5410-31230-402320	3571086
05/05/2014	774860	Titan Machinery Inc	\$2,000.00	2110-31320-402320	concrete claw used as an attachment for unit 1236 skidsteer
05/05/2014	774862	Town & Country Supply Association	\$18,367.20	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295280
05/05/2014	774862	Town & Country Supply Association	\$1,261.55	1500-22260-402310	116604: FIRE 1 UNLEADED DELIVERED 4/24/2014
05/05/2014	774862	Town & Country Supply Association	\$822.88	1500-22260-402310	116604: FIRE 1 - DIESEL DELIVERED 4/24/2014
05/05/2014	774862	Town & Country Supply Association	\$444.35	1500-22260-402310	116604: FIRE 3 DIESEL DELIVERED
05/05/2014	774862	Town & Country Supply Association	\$1,158.61	1500-22260-402310	116604: FIRE 5 - DIESEL DELIVERED 4/24/2014
05/05/2014	774862	Town & Country Supply Association	\$186.23	1500-22260-402310	1166504: FIRE 5 UNLEADED DELIVERED 4/24/2014
05/05/2014	774862	Town & Country Supply Association	\$312.69	1500-22260-402310	116604: FIRE 6 - DIESEL DELIVERED 4/24/2014
05/05/2014	774862	Town & Country Supply Association	\$0.01	1500-22260-402310	DECIMAL POINT CORRECTION
05/05/2014	774862	Town & Country Supply Association	\$905.16	0100-51420-402310	t&c 275gal dyed#2 diesel inv#116603 invdate042414
05/05/2014	774862	Town & Country Supply Association	\$25,507.98	5610-71180-402313	Invoice #112643. QTA Car Rental Fuel
05/05/2014	774862	Town & Country Supply Association	\$23,243.58	6010-00000-141000	112105 PO NUM 295356
05/05/2014	774862	Town & Country Supply Association	\$13,254.00	6010-00000-141000	112653 PO NUM 295356
05/05/2014	774866	Turbiville Industrial Electric Works	\$2,866.81	5120-84300-403660	Repair of ABB Drive
05/05/2014	774866	Turbiville Industrial Electric Works	\$2,866.81	5120-84300-403660	Repair ABB drive
05/05/2014	22	U.S. Bank PCards	\$65.00	2510-21870-403822	Zip Trip 50 07075708 - PCard
05/05/2014	22	U.S. Bank PCards	\$324.70	5120-84000-403660	Yrc Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$15.00	1500-22240-403824	World Of Wonders Garage - PCard
05/05/2014	22	U.S. Bank PCards	\$48.75	5120-85000-402320	Wm Supercenter #2923 - PCard
05/05/2014	22	U.S. Bank PCards	\$73.12	5020-75000-402320	Wm Supercenter #2923 - PCard
05/05/2014	22	U.S. Bank PCards	\$40.64	0100-51120-402290	Wm Supercenter #2923 - PCard
05/05/2014	22	U.S. Bank PCards	\$194.46	2200-22330-403822	Wingate Inn Of Missoula - PCard
05/05/2014	22	U.S. Bank PCards	\$194.46	2200-22330-403822	Wingate Inn Of Missoula - PCard
05/05/2014	22	U.S. Bank PCards	\$61.85	0100-51140-402330	Vermeer Rocky Mountain - PCard
05/05/2014	22	U.S. Bank PCards	\$35.00	5020-75000-402410	Vermeer Rocky Mountain - PCard
05/05/2014	22	U.S. Bank PCards	\$65.00	2110-31320-403823	Vermeer Rocky Mountain - PCard
05/05/2014	22	U.S. Bank PCards	\$35.00	1500-22210-403590	Universal Awards - PCard
05/05/2014	22	U.S. Bank PCards	\$229.63	2090-44510-402190	Toner Cartridge Depot Llc - PCard
05/05/2014	22	U.S. Bank PCards	\$30.25	2510-21870-402190	Tlo Transunion - PCard
05/05/2014	22	U.S. Bank PCards	\$1,275.00	8730-51990-403690	Titan Rentals - Billin - PCard
05/05/2014	22	U.S. Bank PCards	\$16.05	5610-71150-402320	The Will-Burt Company - PCard
05/05/2014	22	U.S. Bank PCards	\$72.92	0100-51270-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$178.50	5020-74000-402360	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$84.01	5020-74000-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$84.00	5120-84300-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$150.59	5020-74000-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$150.59	5120-84300-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$3.81	5020-74000-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$3.81	5120-84300-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$90.30	1500-22260-402360	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$66.96	5610-71120-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$27.59	5610-71170-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$16.56	5610-71170-402450	Ww Grainger - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	\$399.36	5120-84300-402360	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$399.35	5020-74000-402360	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$6.62	5120-84300-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$6.61	5020-74000-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$16.03	5120-84000-402223	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$81.60	6500-15660-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$9.22	2600-55120-402320	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$109.29	2600-55120-402690	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$41.92	5410-31220-402290	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$359.53	5410-31220-402290	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$760.76	5410-31220-402920	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	-\$30.49	0100-51120-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	-\$409.30	5020-74000-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$562.50	5610-71190-403660	Mt Gov Online Trns - PCard
05/05/2014	22	U.S. Bank PCards	\$1,125.00	5610-71100-403540	Mt Gov Online Trns - PCard
05/05/2014	22	U.S. Bank PCards	\$40.00	5610-71150-402290	Mt Prof License Re - PCard
05/05/2014	22	U.S. Bank PCards	\$706.99	5120-84000-402120	Www.Newegg.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$15.98	1500-21500-402190	Www.Newegg.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$41.98	6500-15650-402190	Www.Newegg.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$1,222.37	1500-21500-402925	Www.Newegg.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$13.58	5410-31230-402290	Exxonmobil 45936796 - PCard
05/05/2014	22	U.S. Bank PCards	\$54.51	6600-31100-403824	Exxonmobil 45943479 - PCard
05/05/2014	22	U.S. Bank PCards	\$2,042.76	2110-31320-402430	Intermountain Traf - PCard
05/05/2014	22	U.S. Bank PCards	\$42.49	0100-51120-402260	Famous Footwear #142195 - PCard
05/05/2014	22	U.S. Bank PCards	\$100.00	7180-21600-403870	lape - PCard
05/05/2014	22	U.S. Bank PCards	\$71.00	5410-31230-403420	American Water Technol - PCard
05/05/2014	22	U.S. Bank PCards	\$18.00	5210-15910-403650	Gorham Park Laundry - PCard
05/05/2014	22	U.S. Bank PCards	\$18.00	5210-15920-403650	Gorham Park Laundry - PCard
05/05/2014	22	U.S. Bank PCards	\$18.00	5210-15930-403650	Gorham Park Laundry - PCard
05/05/2014	22	U.S. Bank PCards	\$57.39	5710-71410-403822	Town Pump Billings No 2 - PCard
05/05/2014	22	U.S. Bank PCards	\$102.90	0100-51420-402260	Dxpe - Precision - PCard
05/05/2014	22	U.S. Bank PCards	\$30.00	0100-51420-402260	Dxpe - Precision - PCard
05/05/2014	22	U.S. Bank PCards	\$104.24	5710-71430-402450	Dxpe - Precision - PCard
05/05/2014	22	U.S. Bank PCards	\$116.91	5020-74000-402450	Dxpe - Precision - PCard
05/05/2014	22	U.S. Bank PCards	\$75.70	2090-44510-402190	Dxpe - Precision - PCard
05/05/2014	22	U.S. Bank PCards	\$220.00	5610-71150-403660	Dxpe - Precision - PCard
05/05/2014	22	U.S. Bank PCards	\$22.06	5610-71150-403660	Dxpe - Precision - PCard
05/05/2014	22	U.S. Bank PCards	\$656.75	5610-71150-403660	Dxpe - Precision - PCard
05/05/2014	22	U.S. Bank PCards	\$258.80	0100-12200-403824	Best Western Great Nor - PCard
05/05/2014	22	U.S. Bank PCards	\$258.80	0100-12200-403824	Best Western Great Nor - PCard
05/05/2014	22	U.S. Bank PCards	\$258.80	0100-12200-403824	Best Western Great Nor - PCard
05/05/2014	22	U.S. Bank PCards	\$36.40	2600-55120-403450	Accuconference - PCard
05/05/2014	22	U.S. Bank PCards	\$2,400.00	7380-12640-403824	Nadcp - PCard
05/05/2014	22	U.S. Bank PCards	\$1,200.00	7380-12640-403824	Nadcp - PCard
05/05/2014	22	U.S. Bank PCards	\$600.00	7380-12640-403824	Nadcp - PCard
05/05/2014	22	U.S. Bank PCards	\$700.00	7380-12640-403824	Nadcp - PCard
05/05/2014	22	U.S. Bank PCards	-\$385.00	7380-12640-403824	Nadcp - PCard
05/05/2014	22	U.S. Bank PCards	\$76.15	5710-71430-402630	Zee Medical 00022012 - PCard
05/05/2014	22	U.S. Bank PCards	-\$623.98	1500-22240-402120	Platypus Outdoors An - PCard
05/05/2014	22	U.S. Bank PCards	\$623.98	1500-22240-402120	Platypus Outdoors An - PCard
05/05/2014	22	U.S. Bank PCards	\$562.28	5410-31230-402320	Torgerson'S - PCard
05/05/2014	22	U.S. Bank PCards	\$174.37	5020-74000-402450	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$31.76	0100-51120-402290	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$30.08	0100-51120-402290	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$15.90	7690-51820-403650	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$49.38	0100-51120-402290	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$44.56	0100-51120-402290	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$59.97	0100-51120-402410	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$31.96	2110-31320-402290	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$15.96	5710-71430-402450	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$27.04	5710-71430-402450	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$8.05	5610-71150-402290	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$13.98	0100-51120-402290	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$39.78	5610-71150-402290	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$51.96	5610-71130-402410	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$10.98	6500-15660-402450	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$59.92	6500-15660-402450	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$33.98	6500-15660-402450	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$529.00	6500-15660-402210	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$57.51	6500-15660-402450	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$145.47	2110-31320-402320	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$22.56	5020-74000-402360	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$22.56	5120-84300-402360	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$5.96	5020-74000-402450	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$59.98	2110-31320-402920	Lowe's #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$9.98	1500-22290-402120	Lowe's #00319* - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	-\$9.98	1500-22290-402120	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$198.00	1500-22290-402120	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$86.87	8730-51990-402290	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$29.98	0100-51120-402410	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$13.44	8730-51990-402290	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$10.88	0100-51120-402290	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$665.10	1500-21500-402120	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$42.12	1500-21200-402631	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$318.72	2110-31320-402420	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$8.54	2110-31320-402290	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$93.81	2110-31320-402380	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$51.42	2110-31320-402290	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$9.30	5410-31220-402290	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$25.92	5410-31220-402290	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$5.91	5410-31230-402290	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$38.69	0100-51120-402290	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$190.92	1500-22310-402310	Lowe #00319* - PCard
05/05/2014	22	U.S. Bank PCards	\$56.31	5020-74000-402410	Edge Construction Supp - PCard
05/05/2014	22	U.S. Bank PCards	\$56.31	5120-84300-402410	Edge Construction Supp - PCard
05/05/2014	22	U.S. Bank PCards	\$80.14	2110-31320-402410	Edge Construction Supp - PCard
05/05/2014	22	U.S. Bank PCards	\$73.00	8730-51990-402330	Edge Construction Supp - PCard
05/05/2014	22	U.S. Bank PCards	\$39.00	1500-22230-403824	Grantree Conoco - PCard
05/05/2014	22	U.S. Bank PCards	\$21.60	5710-71410-403110	Post Net Llc - PCard
05/05/2014	22	U.S. Bank PCards	\$24.00	2650-67720-402290	SurveyMonkey.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$28.32	5610-71150-402290	Walgreens #11503 - PCard
05/05/2014	22	U.S. Bank PCards	\$13.00	6600-31100-402230	Walgreens #12155 - PCard
05/05/2014	22	U.S. Bank PCards	\$4.49	6600-31100-402190	Walgreens #12155 - PCard
05/05/2014	22	U.S. Bank PCards	\$315.00	5410-31230-403824	Paypal *Apwarockymo - PCard
05/05/2014	22	U.S. Bank PCards	\$315.00	5410-31210-403824	Paypal *Apwarockymo - PCard
05/05/2014	22	U.S. Bank PCards	\$340.00	5410-31220-403824	Paypal *Apwarockymo - PCard
05/05/2014	22	U.S. Bank PCards	\$340.00	5410-31230-403824	Paypal *Apwarockymo - PCard
05/05/2014	22	U.S. Bank PCards	\$340.00	5410-31220-403824	Paypal *Apwarockymo - PCard
05/05/2014	22	U.S. Bank PCards	\$340.00	5410-31230-403824	Paypal *Apwarockymo - PCard
05/05/2014	22	U.S. Bank PCards	\$340.00	5410-31220-403824	Paypal *Apwarockymo - PCard
05/05/2014	22	U.S. Bank PCards	\$315.00	5410-31220-403824	Paypal *Apwarockymo - PCard
05/05/2014	22	U.S. Bank PCards	\$490.00	5610-71190-402450	Paypal *Custombio - PCard
05/05/2014	22	U.S. Bank PCards	\$535.00	6500-15660-402120	Paypal *Greely Mfg - PCard
05/05/2014	22	U.S. Bank PCards	\$199.00	1500-21400-403822	Paypal *Northwestal - PCard
05/05/2014	22	U.S. Bank PCards	\$159.00	7750-51540-407249	Intl Bronzemfgr & Dsgnrs - PCard
05/05/2014	22	U.S. Bank PCards	\$209.00	0100-51120-408199	Intl Bronzemfgr & Dsgnrs - PCard
05/05/2014	22	U.S. Bank PCards	\$34.70	0100-13130-403360	Bin 119 Kitchen And Wine - PCard
05/05/2014	22	U.S. Bank PCards	-\$901.32	5710-71470-403822	Inter-Continental Hotels - PCard
05/05/2014	22	U.S. Bank PCards	\$41.06	5610-71130-403653	Powergate Llc - PCard
05/05/2014	22	U.S. Bank PCards	\$558.36	8730-51990-402290	Rock Creek Lumber Bill - PCard
05/05/2014	22	U.S. Bank PCards	\$910.53	2200-22330-402410	Safe Transportation Train - PCard
05/05/2014	22	U.S. Bank PCards	\$1,583.13	5610-71120-402450	Jbt Aerotech - PCard
05/05/2014	22	U.S. Bank PCards	\$1,629.44	5610-71120-402450	Jbt Aerotech - PCard
05/05/2014	22	U.S. Bank PCards	\$60.00	5610-71130-402260	Vf Imagewear Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$149.75	1500-21200-402120	Sirchie Finger Print Labo - PCard
05/05/2014	22	U.S. Bank PCards	\$81.82	0100-51120-402260	Cabelas Retail Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$79.20	5120-84300-402360	Fedex 13432292 - PCard
05/05/2014	22	U.S. Bank PCards	\$15.20	5120-84300-402360	Fedex 794934917278 - PCard
05/05/2014	22	U.S. Bank PCards	\$22.84	5020-74000-403660	Fedex 794936845510 - PCard
05/05/2014	22	U.S. Bank PCards	\$22.84	5120-84300-403660	Fedex 794936845510 - PCard
05/05/2014	22	U.S. Bank PCards	\$35.51	1500-22240-402280	Fedex 794939152604 - PCard
05/05/2014	22	U.S. Bank PCards	\$43.70	5020-74000-403660	Fedex 794944316655 - PCard
05/05/2014	22	U.S. Bank PCards	\$3.75	1500-22240-402280	Fedex 830113640475 - PCard
05/05/2014	22	U.S. Bank PCards	\$43.14	6600-31100-403824	Conomart #lv - PCard
05/05/2014	22	U.S. Bank PCards	\$2,400.00	1500-21200-407910	Billings Clinic - PCard
05/05/2014	22	U.S. Bank PCards	\$2,400.00	1500-21200-407910	Billings Clinic - PCard
05/05/2014	22	U.S. Bank PCards	\$1,800.00	1500-21200-407910	Billings Clinic - PCard
05/05/2014	22	U.S. Bank PCards	\$1,800.00	1500-21200-407910	Billings Clinic - PCard
05/05/2014	22	U.S. Bank PCards	\$17.33	2730-67820-402690	Godaddy.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$15.00	0100-51210-403665	Plug N Pay Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$17.06	0100-13130-403360	Grains Of Montana - PCard
05/05/2014	22	U.S. Bank PCards	\$550.02	0100-51260-402262	Elifeguard Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$145.42	0100-51260-402290	Elifeguard Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$90.30	5710-71410-403990	Garda CI - PCard
05/05/2014	22	U.S. Bank PCards	\$491.70	5710-71440-402390	Hi Mile Tire Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$40.00	0100-51120-402260	Snappyduds - PCard
05/05/2014	22	U.S. Bank PCards	\$5.00	8730-51990-402260	Snappyduds - PCard
05/05/2014	22	U.S. Bank PCards	\$22.56	8730-51990-402260	Snappyduds - PCard
05/05/2014	22	U.S. Bank PCards	\$1,200.00	0100-51120-402290	Snappyduds - PCard
05/05/2014	22	U.S. Bank PCards	\$112.00	0100-51120-402260	Snappyduds - PCard
05/05/2014	22	U.S. Bank PCards	\$60.06	5410-31220-402290	American Weldi12035754 - PCard
05/05/2014	22	U.S. Bank PCards	\$68.64	5410-31220-402290	American Weldi12035754 - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	\$68.72	2110-31320-402420	American Weldi12035754 - PCard
05/05/2014	22	U.S. Bank PCards	\$17.16	0100-51120-403660	American Weldi12035754 - PCard
05/05/2014	22	U.S. Bank PCards	\$332.04	5020-74000-402220	American Weldi12035754 - PCard
05/05/2014	22	U.S. Bank PCards	\$266.47	5020-74000-402450	American Weldi12035754 - PCard
05/05/2014	22	U.S. Bank PCards	\$86.06	5020-74000-402450	American Weldi12035754 - PCard
05/05/2014	22	U.S. Bank PCards	\$211.10	5410-31220-402290	American Weldi12035754 - PCard
05/05/2014	22	U.S. Bank PCards	\$62.42	5410-31220-402290	American Weldi12035754 - PCard
05/05/2014	22	U.S. Bank PCards	\$232.96	5410-31220-402290	American Weldi12035754 - PCard
05/05/2014	22	U.S. Bank PCards	\$49.50	0100-12200-402190	Aqua Systems Of Montana - PCard
05/05/2014	22	U.S. Bank PCards	-\$283.54	2490-21960-403822	Sheraton Dallas - PCard
05/05/2014	22	U.S. Bank PCards	\$53.33	5630-71220-409490	Schnitzer Steel Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$141.34	5630-71220-409490	Schnitzer Steel Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$77.45	5630-71220-409490	Schnitzer Steel Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$162.00	5410-31220-402630	Industrial Sales And S - PCard
05/05/2014	22	U.S. Bank PCards	\$12.99	2510-21870-402190	Gni*Giganews - PCard
05/05/2014	22	U.S. Bank PCards	\$180.00	6700-31410-408199	Act*Ite Intermtn Meeti - PCard
05/05/2014	22	U.S. Bank PCards	\$946.09	6200-19110-402290	Metro Forms, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$240.76	5410-31220-402290	Respond Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$77.60	5410-31230-402290	Respond Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$256.00	5610-71130-402370	Norco Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$100.44	5610-71130-402370	Norco Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$127.44	5020-74000-402450	Norco Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$221.34	6500-15660-402450	Norco Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$33.48	0100-51120-403690	Norco Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$1,323.99	5020-73120-402410	Norco Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$100.57	2110-31320-402320	Norco Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$50.30	2110-31320-402420	Norco Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$39.97	5020-74000-402360	Monoprice Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$227.73	2110-31320-402630	Safetyequipmentstore - PCard
05/05/2014	22	U.S. Bank PCards	\$233.25	1500-21200-402120	Tri-Tech Forensics Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$75.20	0100-51100-403360	Jimmy Johns - 1646 - E - PCard
05/05/2014	22	U.S. Bank PCards	\$11.65	0100-51100-403360	Jimmy Johns - 1646 - E - PCard
05/05/2014	22	U.S. Bank PCards	\$146.95	0100-51100-403360	Jimmy Johns - 1646 - E - PCard
05/05/2014	22	U.S. Bank PCards	\$62.25	1500-22230-402610	Jimmy Johns - 1646 - M - PCard
05/05/2014	22	U.S. Bank PCards	\$695.17	2580-21320-403824	Springhill Suites Huntsvl - PCard
05/05/2014	22	U.S. Bank PCards	\$695.17	2580-21320-403824	Springhill Suites Huntsvl - PCard
05/05/2014	22	U.S. Bank PCards	\$496.55	2580-21320-403824	Springhill Suites Huntsvl - PCard
05/05/2014	22	U.S. Bank PCards	\$468.30	2580-21320-403824	Holiday Inn Research Park - PCard
05/05/2014	22	U.S. Bank PCards	\$95.00	0100-51250-402250	Arc*Services/Training - PCard
05/05/2014	22	U.S. Bank PCards	\$69.85	5020-74000-402190	Homedepot.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$155.00	1500-21120-402290	Matco Tools - PCard
05/05/2014	22	U.S. Bank PCards	\$97.00	6500-15650-403450	At&T Smd7 15579 - PCard
05/05/2014	22	U.S. Bank PCards	\$150.00	6700-31410-408199	Entre Technology Servi - PCard
05/05/2014	22	U.S. Bank PCards	\$27.37	8730-51990-402260	Sierra Trading Post Com - PCard
05/05/2014	22	U.S. Bank PCards	\$89.98	0100-51120-402260	Shoe Carnival #0446 - PCard
05/05/2014	22	U.S. Bank PCards	\$11.96	5610-71120-402240	Albertsons #2038 - PCard
05/05/2014	22	U.S. Bank PCards	\$12.88	8730-51990-402290	Albertsons #2038 - PCard
05/05/2014	22	U.S. Bank PCards	\$2.50	6500-15660-402450	Albertsons #2047 - PCard
05/05/2014	22	U.S. Bank PCards	\$122.96	5710-71430-402260	Alsco Slibil - PCard
05/05/2014	22	U.S. Bank PCards	\$366.20	5710-71430-402450	Alsco Slibil - PCard
05/05/2014	22	U.S. Bank PCards	\$71.76	5710-71430-403660	Alsco Slibil - PCard
05/05/2014	22	U.S. Bank PCards	\$223.72	5710-71440-402260	Alsco Slibil - PCard
05/05/2014	22	U.S. Bank PCards	\$58.37	5710-71480-402450	Alsco Slibil - PCard
05/05/2014	22	U.S. Bank PCards	\$135.07	6500-15660-403990	Ecolab, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$144.38	6500-15660-403990	Ecolab, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$77.50	5610-71170-403660	Ecolab, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$77.50	5610-71170-403660	Ecolab, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$86.00	5610-71170-403660	Ecolab, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$90.50	5610-71190-403660	Ecolab, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$90.50	5610-71190-403660	Ecolab, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$86.00	5610-71170-403660	Ecolab, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$137.00	5610-71120-403660	Ecolab, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$137.00	5610-71120-403660	Ecolab, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$99.00	2600-55110-403822	Pbd Ala-Graph Editions - PCard
05/05/2014	22	U.S. Bank PCards	\$508.24	1500-21200-402610	B & H Photo-Video.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$2,289.34	1500-21200-402610	B & H Photo-Video.Com - PCard
05/05/2014	22	U.S. Bank PCards	-\$6.49	1500-21200-402610	B&H Photo - PCard
05/05/2014	22	U.S. Bank PCards	\$43.00	5710-71410-403822	Agent Fee 0067335965039 - PCard
05/05/2014	22	U.S. Bank PCards	\$65.90	2550-21430-402290	Dash Medical Gloves - PCard
05/05/2014	22	U.S. Bank PCards	\$324.50	1500-21120-402120	Dash Medical Gloves - PCard
05/05/2014	22	U.S. Bank PCards	\$186.00	1500-22250-402410	Plantronics - PCard
05/05/2014	22	U.S. Bank PCards	-\$21.00	5710-71410-402190	360 Office Solutions - PCard
05/05/2014	22	U.S. Bank PCards	-\$15.44	1500-22210-403240	360 Office Solutions - PCard
05/05/2014	22	U.S. Bank PCards	-\$19.78	0100-51270-402250	360 Office Solutions - PCard
05/05/2014	22	U.S. Bank PCards	-\$49.99	0100-16110-402190	360 Office Solutions - PCard
05/05/2014	22	U.S. Bank PCards	\$241.17	5710-71410-402190	360 Office Solutions Inc - PCard

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05/05/2014	22	U.S. Bank PCards	\$21.00	5710-71410-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$48.00	0100-51120-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$45.97	5410-31210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$51.34	5410-31210-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$120.62	5410-31210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$22.99	5410-31210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$11.29	5410-31210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$127.29	1500-22230-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$52.98	1500-22210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$15.44	1500-22210-403240	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$264.35	1500-22210-403240	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$30.88	1500-22230-402610	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$36.90	1500-22250-403240	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$217.13	1500-22210-403240	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$128.36	1500-22210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$256.68	6010-15500-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$24.99	6010-15500-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$19.19	5020-73120-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$16.67	5020-73110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$11.11	5120-83110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$71.77	5610-71100-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$38.99	5610-71100-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$55.99	5610-71100-403110	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$7.26	5610-71100-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$31.99	5610-71140-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$7.50	5020-77000-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$7.50	5120-87000-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$11.07	5020-75000-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$7.39	5120-85000-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$7.80	5020-73110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$5.20	5120-83110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$35.99	5020-73110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$24.00	5120-83110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$41.99	2400-43010-403240	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$20.48	0100-51100-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$220.67	0100-51210-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$56.35	0100-51120-403240	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$79.20	0100-51210-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$15.00	0100-51100-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$86.02	0100-51210-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$50.38	0100-51120-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$133.38	5020-73110-403630	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$88.92	5120-83110-403630	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$275.99	5020-73110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$183.99	5120-83110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$21.99	0100-43210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$10.13	0100-43210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$26.48	0100-43210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$23.81	0100-43210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$132.26	2990-65010-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$12.39	0100-16110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$15.78	0100-16110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$9.27	0100-16110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$188.21	0100-16110-403240	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$13.89	0100-16110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$51.98	0100-16110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$27.28	0100-51210-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$85.93	6700-31410-408199	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$105.72	6700-31410-408199	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$245.30	6050-15160-402160	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$135.60	6050-15160-402160	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$118.02	0100-15120-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$101.70	6050-15160-402160	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$606.30	6050-15160-402160	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$175.50	6050-15160-402160	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$586.28	0100-15120-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$62.73	0100-15120-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$415.80	6050-15160-402160	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$134.99	0100-15120-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$24.58	2600-55150-402280	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$99.35	2600-55130-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$832.77	2600-55140-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$425.85	2600-55110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$19.18	2600-55180-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$133.52	2600-55160-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$2.94	2600-55150-402190	360 Office Solutions Inc - PCard

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05/05/2014	22	U.S. Bank PCards	-\$289.90	2600-55110-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$83.02	5020-77000-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$19.58	6600-31100-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$29.37	6700-31410-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$104.98	5020-77000-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$33.55	6600-31100-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$314.67	1500-21500-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$28.61	1500-21200-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$259.66	1500-21500-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$43.59	1500-21500-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$67.80	1500-21150-402285	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$503.26	1500-21500-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$46.14	1500-21500-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$991.00	0100-12200-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$21.39	6200-19130-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$180.84	6200-19110-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$73.80	6200-19110-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$17.99	2090-44510-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$101.36	2090-44510-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$31.18	2090-44510-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$17.09	2090-44510-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$28.34	2090-44510-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$33.16	0100-14110-403325	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$65.97	0100-51100-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$6.99	0100-51210-402290	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$6.98	0100-51100-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$7.19	0100-51120-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$81.69	6500-15650-402190	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$266.03	0100-17500-402110	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$7.29	0100-13130-402110	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$29.17	0100-17500-402110	360 Office Solutions Inc - PCard
05/05/2014	22	U.S. Bank PCards	-\$14.95	6500-15650-402310	Dons Car Wash 4 - PCard
05/05/2014	22	U.S. Bank PCards	\$14.95	6500-15650-402310	Dons Car Wash 4 - PCard
05/05/2014	22	U.S. Bank PCards	\$11.95	6500-15650-402310	Dons Car Wash 4 - PCard
05/05/2014	22	U.S. Bank PCards	\$79.09	5710-71430-402450	Heartland Paper Company - PCard
05/05/2014	22	U.S. Bank PCards	\$41.46	5710-71430-402450	Heartland Paper Company - PCard
05/05/2014	22	U.S. Bank PCards	\$125.54	5710-71430-402450	Heartland Paper Company - PCard
05/05/2014	22	U.S. Bank PCards	\$20.74	5710-71430-402450	Heartland Paper Company - PCard
05/05/2014	22	U.S. Bank PCards	\$104.92	5710-71430-402450	Heartland Paper Company - PCard
05/05/2014	22	U.S. Bank PCards	\$65.00	6500-15660-402120	Heartland Paper Company - PCard
05/05/2014	22	U.S. Bank PCards	\$168.76	6500-15670-402240	Heartland Paper Company - PCard
05/05/2014	22	U.S. Bank PCards	\$130.00	6500-15670-403690	Heartland Paper Company - PCard
05/05/2014	22	U.S. Bank PCards	\$40.05	6500-15670-402240	Heartland Paper Company - PCard
05/05/2014	22	U.S. Bank PCards	\$95.00	1500-21110-403170	Pow R Tow - PCard
05/05/2014	22	U.S. Bank PCards	\$46.80	0100-51120-403290	4Imprint - PCard
05/05/2014	22	U.S. Bank PCards	\$46.80	0100-51140-402290	4Imprint - PCard
05/05/2014	22	U.S. Bank PCards	\$93.59	0100-51100-402190	4Imprint - PCard
05/05/2014	22	U.S. Bank PCards	\$200.00	1500-21110-403170	Jims Auto Repair - PCard
05/05/2014	22	U.S. Bank PCards	\$100.00	1500-21110-403170	Jims Auto Repair - PCard
05/05/2014	22	U.S. Bank PCards	\$100.00	1500-21110-403170	Jims Auto Repair - PCard
05/05/2014	22	U.S. Bank PCards	\$475.00	1500-22210-403760	Western Fire Chiefs- Onli - PCard
05/05/2014	22	U.S. Bank PCards	\$258.50	2110-31320-402475	Truenorth Steel Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$131.25	1500-21120-402120	Better Body Fitness - PCard
05/05/2014	22	U.S. Bank PCards	\$65.00	5020-77000-402280	Zee Creative, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$65.00	5120-87000-402280	Zee Creative, Inc - PCard
05/05/2014	22	U.S. Bank PCards	-\$16.00	0100-51120-408199	Interstate Battery Of - PCard
05/05/2014	22	U.S. Bank PCards	\$149.95	0100-51120-408199	Interstate Battery Of - PCard
05/05/2014	22	U.S. Bank PCards	\$427.14	2990-65200-407275	Corp For Nat'L Comm Serv - PCard
05/05/2014	22	U.S. Bank PCards	\$427.14	2990-65200-407275	Corp For Nat'L Comm Serv - PCard
05/05/2014	22	U.S. Bank PCards	\$134.98	1500-21700-408199	Galls Intern* - PCard
05/05/2014	22	U.S. Bank PCards	\$19.50	0100-15120-403390	Press Plus - PCard
05/05/2014	22	U.S. Bank PCards	\$50.90	0100-51120-402390	Rimrock Tire - Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$81.70	0100-51120-402390	Rimrock Tire - Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$210.43	5120-84300-402360	Dwyer Instruments Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$55.00	6500-15670-403690	Sq *Skyline Services, Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$21.16	1500-21400-402280	Charter Comm - PCard
05/05/2014	22	U.S. Bank PCards	\$54.95	0100-51270-402290	Charter Comm - PCard
05/05/2014	22	U.S. Bank PCards	\$55.67	2600-55110-402190	Pc Name Tag - PCard
05/05/2014	22	U.S. Bank PCards	\$5.00	0100-17500-402110	Send Technology Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$345.00	5120-84300-402360	Anixter-115687 - PCard
05/05/2014	22	U.S. Bank PCards	\$345.00	5020-74000-402360	Anixter-115687 - PCard
05/05/2014	22	U.S. Bank PCards	\$306.00	0100-51210-403665	Corel - PCard
05/05/2014	22	U.S. Bank PCards	\$24.00	8730-51990-402290	Volgistics Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$40.55	0100-51410-402450	Am Hardware Co Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$1,636.62	5710-71440-402410	Myers Tire Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$16.90	5020-74000-402450	Easykeyscom Inc - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	\$745.00	2510-21870-402190	Katana Forensics Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$33.00	5120-84000-402450	4Th Ave Meat Market - PCard
05/05/2014	22	U.S. Bank PCards	\$215.00	2600-55110-403360	Artcraft Printer Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$255.26	0100-51120-402290	Bettymillsc - PCard
05/05/2014	22	U.S. Bank PCards	\$250.00	5410-31220-403824	Blue Ridge Services Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$28.47	0100-13130-403360	Bull Mountain Grille Llc - PCard
05/05/2014	22	U.S. Bank PCards	\$397.00	0100-17500-403870	Business And Legal Resour - PCard
05/05/2014	22	U.S. Bank PCards	\$5.00	1500-22240-403824	Cib #3 - PCard
05/05/2014	22	U.S. Bank PCards	\$89.81	0100-51120-403824	Comfort Inn & Suites - PCard
05/05/2014	22	U.S. Bank PCards	\$89.81	0100-51140-403823	Comfort Inn & Suites - PCard
05/05/2014	22	U.S. Bank PCards	\$1,899.00	2510-21870-402190	Computer Village Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$11.97	2600-55180-402290	Cost Plus Wld #203 - PCard
05/05/2014	22	U.S. Bank PCards	\$1,195.74	1500-22240-403824	Courtyard By Marriott-Ind - PCard
05/05/2014	22	U.S. Bank PCards	\$2,326.00	5210-15930-402450	Dale & Jax Door & Glas - PCard
05/05/2014	22	U.S. Bank PCards	\$20.00	5710-71430-402450	Dale & Jax Door & Glas - PCard
05/05/2014	22	U.S. Bank PCards	\$818.00	6500-15660-402450	Dale & Jax Door & Glas - PCard
05/05/2014	22	U.S. Bank PCards	\$60.00	1500-22240-403824	Delta Air 0068238945178 - PCard
05/05/2014	22	U.S. Bank PCards	\$79.99	1500-22210-403920	Displays2Gocom - PCard
05/05/2014	22	U.S. Bank PCards	\$12.95	5020-75000-402290	Ditch Witch Northwest - PCard
05/05/2014	22	U.S. Bank PCards	\$542.44	5020-75000-402290	Ditch Witch Northwest - PCard
05/05/2014	22	U.S. Bank PCards	\$451.16	1500-22240-403824	Enterprise Rent-A-Car - PCard
05/05/2014	22	U.S. Bank PCards	\$103.41	0100-13130-403824	Expedia*Expedia.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$72.00	1500-22240-403824	Expedia*Expedia.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$82.56	1500-21120-402220	First Aid Supplies Onlin - PCard
05/05/2014	22	U.S. Bank PCards	\$59.90	1500-21120-402220	First Aid Supplies Onlin - PCard
05/05/2014	22	U.S. Bank PCards	\$321.15	5120-84300-402360	Fmc Material Handling So - PCard
05/05/2014	22	U.S. Bank PCards	\$381.39	5020-74000-402450	Folsom Associates - PCard
05/05/2014	22	U.S. Bank PCards	\$336.00	1500-21120-402120	Fort Harrison Inn - PCard
05/05/2014	22	U.S. Bank PCards	\$296.00	5610-71150-402290	Fun Shop - PCard
05/05/2014	22	U.S. Bank PCards	\$641.76	1500-21400-403822	Galt House Hotel - PCard
05/05/2014	22	U.S. Bank PCards	\$142.83	5610-71120-402450	Gate House Supplies - PCard
05/05/2014	22	U.S. Bank PCards	\$166.02	2110-31320-402320	Grand Lumber Company - PCard
05/05/2014	22	U.S. Bank PCards	\$295.00	2600-55190-403226	Grey House Publishing - PCard
05/05/2014	22	U.S. Bank PCards	\$30.98	8730-51990-402290	Groundspeak Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$84.00	5020-74000-402450	Hawkins Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$75.60	5020-74000-402450	Hawkins Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$207.64	5410-31220-403824	Hilton Hotels - PCard
05/05/2014	22	U.S. Bank PCards	\$48.00	2200-22330-403822	Holiday Stnstore 0283 - PCard
05/05/2014	22	U.S. Bank PCards	\$935.73	5410-31230-402290	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$1,364.24	5120-84000-402223	Idexx Distribution Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$16.20	2110-31320-402290	Imagen That And Pack N Ma - PCard
05/05/2014	22	U.S. Bank PCards	\$229.00	5020-75000-402190	In The News - PCard
05/05/2014	22	U.S. Bank PCards	\$419.45	1500-21700-408199	Jefferson Lines - PCard
05/05/2014	22	U.S. Bank PCards	\$734.24	8730-51990-402290	Johnson Lane Materials - PCard
05/05/2014	22	U.S. Bank PCards	\$803.52	0100-11000-403360	Kreative Kapers Catering - PCard
05/05/2014	22	U.S. Bank PCards	\$290.00	7690-51820-402290	Lawyer Nursery Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$667.59	7750-51830-407249	Lawyer Nursery Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$169.00	5610-71150-402320	Metra Rv Center - PCard
05/05/2014	22	U.S. Bank PCards	\$100.00	0100-13130-403360	Mitchell Golf - PCard
05/05/2014	22	U.S. Bank PCards	\$490.00	5610-71120-402450	Mjr Industries Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$30.50	2110-31320-402475	Montana Seed And Grain - PCard
05/05/2014	22	U.S. Bank PCards	\$110.88	5610-71130-402320	Motion Industries Mt01 - PCard
05/05/2014	22	U.S. Bank PCards	\$67.02	5610-71130-402320	Motion Industries Mt01 - PCard
05/05/2014	22	U.S. Bank PCards	\$150.00	2820-65810-403822	Neighborworks Montana - PCard
05/05/2014	22	U.S. Bank PCards	\$150.00	2990-65010-403822	Neighborworks Montana - PCard
05/05/2014	22	U.S. Bank PCards	\$595.00	1500-21400-403822	Nra Law Enforcement - PCard
05/05/2014	22	U.S. Bank PCards	\$595.00	1500-21400-403822	Nra Law Enforcement - PCard
05/05/2014	22	U.S. Bank PCards	\$750.00	6600-31100-403824	Nu Cps Registration - PCard
05/05/2014	22	U.S. Bank PCards	\$125.00	1500-21110-403170	Nuttree Enterprises, Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$934.84	2600-55110-407930	Ou Press - PCard
05/05/2014	22	U.S. Bank PCards	\$616.85	5120-84300-402360	Paige Electric Co., Lp - PCard
05/05/2014	22	U.S. Bank PCards	-\$27.46	0100-13130-402110	Paypal *Epcinclasve - PCard
05/05/2014	22	U.S. Bank PCards	\$75.00	2090-44510-403824	Paypal *Moto36Gal - PCard
05/05/2014	22	U.S. Bank PCards	\$310.50	1500-21200-402631	Peavey Corp. - PCard
05/05/2014	22	U.S. Bank PCards	\$198.00	1500-21200-402631	Peavey Corp. - PCard
05/05/2014	22	U.S. Bank PCards	\$115.01	1500-22240-402280	Pennwell Books - PCard
05/05/2014	22	U.S. Bank PCards	\$44.00	1500-22240-402280	Pennwell Books - PCard
05/05/2014	22	U.S. Bank PCards	\$58.62	1500-22210-403590	Perkins Rest 04136966 - PCard
05/05/2014	22	U.S. Bank PCards	\$232.65	5020-73110-405333	Pitney Bowes Credit - PCard
05/05/2014	22	U.S. Bank PCards	\$155.10	5120-83110-405333	Pitney Bowes Credit - PCard
05/05/2014	22	U.S. Bank PCards	-\$1,025.00	1500-21110-403170	Pp*Maximumagav - PCard
05/05/2014	22	U.S. Bank PCards	\$1,025.00	1500-21110-403170	Pp*Maximumagav - PCard
05/05/2014	22	U.S. Bank PCards	\$125.00	1500-21110-403170	Pp*Maximumagav - PCard
05/05/2014	22	U.S. Bank PCards	\$150.00	1500-21110-403170	Pp*Maximumagav - PCard
05/05/2014	22	U.S. Bank PCards	\$183.60	1500-21120-402261	Proforce Law Enforcement - PCard
05/05/2014	22	U.S. Bank PCards	\$45.00	1500-22260-402320	Reliable Tent & Awning - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	\$1,698.39	2600-55110-403590	Renewable Choice E - PCard
05/05/2014	22	U.S. Bank PCards	\$174.72	1500-22230-403824	Rio Suites Front Desk - PCard
05/05/2014	22	U.S. Bank PCards	\$260.88	5610-71150-402290	Safety Gear Corporation - PCard
05/05/2014	22	U.S. Bank PCards	\$399.29	2600-55120-402450	Sharps Compliance Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$4.29	0100-51120-402290	Sherwin Williams So#1710 - PCard
05/05/2014	22	U.S. Bank PCards	\$105.50	5410-31220-402290	Snyder Industries - PCard
05/05/2014	22	U.S. Bank PCards	\$27.38	1500-22240-403824	Speedway 05015 Lyn - PCard
05/05/2014	22	U.S. Bank PCards	\$459.80	1500-21200-402610	Stapleton & Associates - PCard
05/05/2014	22	U.S. Bank PCards	\$212.31	2090-44510-403822	Super 8 Valley - PCard
05/05/2014	22	U.S. Bank PCards	\$1,259.87	1500-21120-402290	Tac1Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$118.90	1500-21150-402120	Tactical Medical - PCard
05/05/2014	22	U.S. Bank PCards	\$144.00	5020-75000-404160	The Pottery Shop - PCard
05/05/2014	22	U.S. Bank PCards	\$96.00	5120-85000-404160	The Pottery Shop - PCard
05/05/2014	22	U.S. Bank PCards	\$102.99	0100-51120-402290	The Webstaurant Store - PCard
05/05/2014	22	U.S. Bank PCards	\$102.99	8730-51990-402290	The Webstaurant Store - PCard
05/05/2014	22	U.S. Bank PCards	\$192.09	5610-71150-402320	The Will-Burt Company - PCard
05/05/2014	22	U.S. Bank PCards	\$43.63	5020-73120-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$382.06	5020-74000-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$27.93	5020-74000-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$491.16	5020-74000-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$43.06	5020-74000-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$108.50	5120-84000-402240	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$163.43	5610-71190-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$124.57	5610-71150-402320	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$57.91	5610-71120-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$32.24	5610-71150-402440	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$34.33	5120-84300-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$34.34	5020-74000-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$10.36	5120-84300-402360	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$102.61	5710-71430-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$18.15	5710-71430-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$231.79	5710-71430-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$562.50	2110-31320-402475	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$630.00	0100-51250-402250	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$111.00	5610-71120-402450	Yellowstone Electric Comp - PCard
05/05/2014	22	U.S. Bank PCards	\$510.50	5020-74000-402450	Yellowstone County Implem - PCard
05/05/2014	22	U.S. Bank PCards	\$1,320.84	2110-31320-402320	Yellowstone County Implem - PCard
05/05/2014	22	U.S. Bank PCards	\$1,180.18	5410-31230-403410	Yellowstone Valley Elec - PCard
05/05/2014	22	U.S. Bank PCards	\$278.40	5120-85000-403410	Yellowstone Valley Elec - PCard
05/05/2014	22	U.S. Bank PCards	\$238.90	5120-85000-403410	Yellowstone Valley Elec - PCard
05/05/2014	22	U.S. Bank PCards	\$1,181.83	5120-84000-403410	Yellowstone Valley Elec - PCard
05/05/2014	22	U.S. Bank PCards	\$32.36	5020-74000-403410	Yellowstone Valley Elec - PCard
05/05/2014	22	U.S. Bank PCards	\$29.78	2110-31320-403410	Yellowstone Valley Elect - PCard
05/05/2014	22	U.S. Bank PCards	\$265.25	8720-51980-403410	Yellowstone Valley Elect - PCard
05/05/2014	22	U.S. Bank PCards	\$149.93	8720-51980-403410	Yellowstone Valley Elect - PCard
05/05/2014	22	U.S. Bank PCards	\$72.45	8720-51980-403410	Yellowstone Valley Elect - PCard
05/05/2014	22	U.S. Bank PCards	\$19.00	8720-51980-403410	Yellowstone Valley Elect - PCard
05/05/2014	22	U.S. Bank PCards	\$20.01	8720-51980-403410	Yellowstone Valley Elect - PCard
05/05/2014	22	U.S. Bank PCards	\$19.00	8720-51980-403410	Yellowstone Valley Elect - PCard
05/05/2014	22	U.S. Bank PCards	\$12.99	2600-55190-403225	Hastings 9662 Billing - PCard
05/05/2014	22	U.S. Bank PCards	\$750.00	1500-22250-401170	Hastings 9662 Billing - PCard
05/05/2014	22	U.S. Bank PCards	\$22.00	5610-71130-403655	Frontier Fence Company - PCard
05/05/2014	22	U.S. Bank PCards	\$290.00	5410-31220-402290	Frontier Fence Company - PCard
05/05/2014	22	U.S. Bank PCards	\$363.52	1500-22230-403824	Best Western Grantree Inn - PCard
05/05/2014	22	U.S. Bank PCards	\$363.52	1500-22230-403824	Best Western Grantree Inn - PCard
05/05/2014	22	U.S. Bank PCards	\$278.06	2090-44510-403822	Holiday Inns - PCard
05/05/2014	22	U.S. Bank PCards	\$130.00	6010-15530-402630	Big Horn Boot Company - PCard
05/05/2014	22	U.S. Bank PCards	\$18.00	5120-84300-402410	Alladin Lock & Security - PCard
05/05/2014	22	U.S. Bank PCards	\$18.00	5020-74000-402410	Alladin Lock & Security - PCard
05/05/2014	22	U.S. Bank PCards	\$1,422.18	5610-71130-403653	Cooper Crouse Hinds Llc - PCard
05/05/2014	22	U.S. Bank PCards	\$630.00	5610-71130-403653	Cooper Crouse Hinds Llc - PCard
05/05/2014	22	U.S. Bank PCards	\$31.74	5610-71130-403653	Cooper Crouse Hinds Llc - PCard
05/05/2014	22	U.S. Bank PCards	\$247.78	6700-31410-408199	Snow King - PCard
05/05/2014	22	U.S. Bank PCards	\$247.78	6700-31410-408199	Snow King - PCard
05/05/2014	22	U.S. Bank PCards	\$247.78	6600-31100-403824	Snow King - PCard
05/05/2014	22	U.S. Bank PCards	\$41.85	5610-71120-402240	House Of Clean - PCard
05/05/2014	22	U.S. Bank PCards	\$337.53	0100-43210-402190	Balco Uniform Co Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$36.88	0100-51120-402290	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$22.98	5610-71120-402410	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$11.99	6010-15530-402410	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$39.98	2110-31320-402410	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$23.96	6200-19110-402290	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$2.29	6200-19110-402290	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$103.08	8730-51990-402410	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$19.99	5020-75000-402410	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$10.29	5020-74000-402450	Harbor Freight Tools 207 - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	\$22.98	0100-51120-402290	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$17.98	2110-31320-402410	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$19.93	8730-51990-402290	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$25.75	8730-51990-402410	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$22.98	5410-31220-402290	Harbor Freight Tools 207 - PCard
05/05/2014	22	U.S. Bank PCards	\$87.30	1500-22230-402610	Domino'S 7003 - PCard
05/05/2014	22	U.S. Bank PCards	\$95.00	5710-71430-402450	Armcoast Trane Service Co - PCard
05/05/2014	22	U.S. Bank PCards	\$100.00	0100-13130-403360	Scheels-Rimrock - PCard
05/05/2014	22	U.S. Bank PCards	\$255.15	5710-71430-402450	Safety Kleen Systems Bran - PCard
05/05/2014	22	U.S. Bank PCards	\$57.05	5610-71150-402310	V-1 Propane *Propane - PCard
05/05/2014	22	U.S. Bank PCards	\$106.75	2110-31320-402290	V-1 Propane *Propane - PCard
05/05/2014	22	U.S. Bank PCards	\$702.50	0100-51100-403824	Delta Air 0062355935445 - PCard
05/05/2014	22	U.S. Bank PCards	\$295.50	1500-21400-403822	Delta Air 0062356041671 - PCard
05/05/2014	22	U.S. Bank PCards	\$458.50	5710-71410-403822	Delta Air 0067335965039 - PCard
05/05/2014	22	U.S. Bank PCards	\$448.50	0100-15120-403824	Delta Air 0067391439848 - PCard
05/05/2014	22	U.S. Bank PCards	\$25.00	1500-22230-403824	Delta Air 0068238150814 - PCard
05/05/2014	22	U.S. Bank PCards	\$60.00	1500-22240-403824	Delta Air 0068238438760 - PCard
05/05/2014	22	U.S. Bank PCards	\$582.16	5610-71130-403590	Usda Aphis Act Hldr - PCard
05/05/2014	22	U.S. Bank PCards	\$34.23	2650-67720-402290	Wm Supercenter #1956 - PCard
05/05/2014	22	U.S. Bank PCards	\$392.45	1500-21200-402631	Cdw Government - PCard
05/05/2014	22	U.S. Bank PCards	\$152.85	0100-11000-402925	Cdw Government - PCard
05/05/2014	22	U.S. Bank PCards	\$108.63	6200-19110-402290	Cdw Government - PCard
05/05/2014	22	U.S. Bank PCards	\$130.18	6200-19110-402290	Cdw Government - PCard
05/05/2014	22	U.S. Bank PCards	\$36.92	6200-19110-402290	Cdw Government - PCard
05/05/2014	22	U.S. Bank PCards	\$71.56	5610-71100-402925	Cdw Government - PCard
05/05/2014	22	U.S. Bank PCards	\$23.92	2600-55180-402290	Cdw Government - PCard
05/05/2014	22	U.S. Bank PCards	\$33.00	2600-55180-402290	Cdw Government - PCard
05/05/2014	22	U.S. Bank PCards	\$144.79	1500-21200-402631	Cdw Government - PCard
05/05/2014	22	U.S. Bank PCards	\$120.00	2600-55110-403822	Montana Library Associ - PCard
05/05/2014	22	U.S. Bank PCards	\$150.00	2600-55110-403822	Montana Library Associ - PCard
05/05/2014	22	U.S. Bank PCards	\$40.00	2600-55110-403822	Montana Library Associ - PCard
05/05/2014	22	U.S. Bank PCards	\$195.00	2600-55200-403350	Montana Library Associ - PCard
05/05/2014	22	U.S. Bank PCards	\$21.00	2600-55140-402280	Montana Library Associ - PCard
05/05/2014	22	U.S. Bank PCards	\$225.00	2600-55110-403822	Montana Library Associ - PCard
05/05/2014	22	U.S. Bank PCards	\$225.00	2600-55110-403822	Montana Library Associ - PCard
05/05/2014	22	U.S. Bank PCards	-\$325.00	1500-22250-403350	Medical Priority Consult - PCard
05/05/2014	22	U.S. Bank PCards	-\$70.00	1500-22250-403350	Medical Priority Consult - PCard
05/05/2014	22	U.S. Bank PCards	\$395.00	1500-22250-403350	Medical Priority Consult - PCard
05/05/2014	22	U.S. Bank PCards	\$140.00	0100-51270-402450	Vemco - PCard
05/05/2014	22	U.S. Bank PCards	\$115.00	5610-71150-402440	Industrial Communication - PCard
05/05/2014	22	U.S. Bank PCards	\$597.20	5410-31210-403581	Express Employment Profes - PCard
05/05/2014	22	U.S. Bank PCards	\$403.11	5410-31210-403581	Express Employment Profes - PCard
05/05/2014	22	U.S. Bank PCards	\$597.20	5410-31210-403581	Express Employment Profes - PCard
05/05/2014	22	U.S. Bank PCards	\$552.41	5410-31210-403581	Express Employment Profes - PCard
05/05/2014	22	U.S. Bank PCards	\$167.32	1500-22230-403824	Guest Services-Unit 3750 - PCard
05/05/2014	22	U.S. Bank PCards	\$137.97	5210-15910-403660	Thyssenkrupp Elev Oracle - PCard
05/05/2014	22	U.S. Bank PCards	\$295.56	5210-15930-403660	Thyssenkrupp Elev Oracle - PCard
05/05/2014	22	U.S. Bank PCards	\$428.34	5210-15920-403660	Thyssenkrupp Elev Oracle - PCard
05/05/2014	22	U.S. Bank PCards	\$595.27	6500-15670-403690	Thyssenkrupp Elev Oracle - PCard
05/05/2014	22	U.S. Bank PCards	\$108.00	2920-65010-408199	Pizza Hut #1714 - PCard
05/05/2014	22	U.S. Bank PCards	\$79.00	0100-11000-403360	Pizza Hut #1714 - PCard
05/05/2014	22	U.S. Bank PCards	\$10.99	7690-51820-403650	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$2.95	5610-71100-403390	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$26.98	1500-22260-402240	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$17.49	1500-22260-402360	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$51.71	1500-22260-402450	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$32.99	2600-55120-402925	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$38.45	0100-51120-402290	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$12.27	0100-51120-402290	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$17.98	2110-31320-402380	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$8.56	2110-31320-402360	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$86.95	0100-51120-402290	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$8.36	5410-31220-402290	Billings Hardware - PCard
05/05/2014	22	U.S. Bank PCards	-\$10.00	7380-12640-403824	United 0162393348439 - PCard
05/05/2014	22	U.S. Bank PCards	\$320.50	6200-19120-403870	United 0162402811252 - PCard
05/05/2014	22	U.S. Bank PCards	\$354.50	7380-12640-403824	United 0162403666167 - PCard
05/05/2014	22	U.S. Bank PCards	\$25.00	1500-22230-403824	United 0162605230152 - PCard
05/05/2014	22	U.S. Bank PCards	\$25.00	1500-22230-403824	United 0162605628839 - PCard
05/05/2014	22	U.S. Bank PCards	\$515.57	5410-31210-403210	Alphagraphics #387 - PCard
05/05/2014	22	U.S. Bank PCards	\$1,252.52	0100-15120-403230	Alphagraphics #387 - PCard
05/05/2014	22	U.S. Bank PCards	\$60.89	0100-12200-403210	Alphagraphics #387 - PCard
05/05/2014	22	U.S. Bank PCards	\$250.00	5710-71420-403823	Community Transportation - PCard
05/05/2014	22	U.S. Bank PCards	\$300.00	1500-22250-403350	National Academy Of Emd - PCard
05/05/2014	22	U.S. Bank PCards	\$15.07	0100-51250-402250	Albertsons #2027 - PCard
05/05/2014	22	U.S. Bank PCards	\$16.47	0100-51250-402250	Albertsons #2027 - PCard
05/05/2014	22	U.S. Bank PCards	\$45.00	6270-17520-403516	Albertsons #2027 - PCard

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05/05/2014	22	U.S. Bank PCards	\$10.86	2600-55110-403360	Albertsons #2027 - PCard
05/05/2014	22	U.S. Bank PCards	\$51.65	2600-55110-403360	Albertsons #2027 - PCard
05/05/2014	22	U.S. Bank PCards	\$465.00	5630-71220-409310	Northern Industrial Hygi - PCard
05/05/2014	22	U.S. Bank PCards	\$990.00	2600-55130-403690	Research Technology In - PCard
05/05/2014	22	U.S. Bank PCards	\$6.74	5020-73140-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$2.24	5120-83140-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$4.04	5020-73140-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$1.34	5120-83140-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$11.99	5020-74000-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$11.99	0100-51420-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$102.49	0100-51420-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$5.99	5710-71430-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$33.48	0100-51120-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$10.79	6500-15660-402210	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$22.49	6500-15660-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$1.38	0100-51120-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$164.99	0100-51120-402120	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$52.94	0100-51120-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$15.55	0100-51120-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$33.05	0100-51120-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$7.99	0100-51140-402310	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$1.77	5020-74000-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$8.53	5020-74000-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$44.95	5020-74000-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	-\$18.97	5020-74000-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$2.69	5020-73140-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$0.90	5120-83140-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$11.69	5020-74000-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$11.18	5020-73140-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$3.73	5120-83140-402450	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$8.61	5410-31230-402320	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$16.30	5410-31230-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$1.20	5210-15230-402410	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$17.96	5210-15230-402410	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$9.99	5210-15930-403650	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$10.04	5410-31230-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$12.00	5410-31230-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$31.68	5020-74000-402360	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$31.67	5120-84300-402360	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$22.99	0100-51250-402250	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$1.80	0100-51420-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$14.97	5020-75000-402380	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$33.71	5020-73140-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$11.24	5120-83140-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$161.90	8730-51990-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$16.98	5210-15230-402410	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$8.09	5210-15230-402410	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$4.58	5210-15230-402410	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$19.84	0100-51120-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$29.92	0100-51120-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$3.96	2110-31320-402360	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$61.40	0100-51250-402250	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$144.37	0100-51250-402250	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$5.64	0100-51120-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$40.76	0100-51120-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$52.94	5410-31220-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$3.58	5410-31220-402290	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$44.97	1500-22260-402320	Kings Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$130.00	5610-71130-402320	Sprocket'S Mach. & Weld - PCard
05/05/2014	22	U.S. Bank PCards	\$37.39	7690-51820-403650	Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$7.96	0100-51120-402290	Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$43.45	5610-71120-402450	Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$21.99	1500-22210-403590	Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$16.99	6070-22350-403660	Ace Hardware - PCard
05/05/2014	22	U.S. Bank PCards	\$895.02	0100-51120-408199	Forestry Suppliers - PCard
05/05/2014	22	U.S. Bank PCards	\$117.75	5610-71150-402290	Gempler*1020075017 - PCard
05/05/2014	22	U.S. Bank PCards	\$3.90	5020-75000-402410	Superior Water Solutions - PCard
05/05/2014	22	U.S. Bank PCards	\$2.60	5120-85000-402410	Superior Water Solutions - PCard
05/05/2014	22	U.S. Bank PCards	\$81.36	1500-22210-403590	Hardee'S #3934 Q87 - PCard
05/05/2014	22	U.S. Bank PCards	-\$29.00	8730-51990-402925	Apl*Apple Online Store - PCard
05/05/2014	22	U.S. Bank PCards	\$41.58	0100-51100-402190	Office Max - PCard
05/05/2014	22	U.S. Bank PCards	\$1,227.61	5610-71120-402240	Montana Broom & Brush Com - PCard
05/05/2014	22	U.S. Bank PCards	\$481.10	5610-71130-402240	Montana Broom & Brush Com - PCard
05/05/2014	22	U.S. Bank PCards	\$93.50	5610-71140-402260	Spic And Span Cleaners - PCard
05/05/2014	22	U.S. Bank PCards	\$507.75	5610-71150-402220	Emergency Medical Produc - PCard
05/05/2014	22	U.S. Bank PCards	\$27.90	0100-51120-402290	Big Sky Fire Equipment - PCard

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05/05/2014	22	U.S. Bank PCards	\$242.57	2600-55130-402190	Big Sky Fire Equipment - PCard
05/05/2014	22	U.S. Bank PCards	\$91.73	5610-71150-402220	Big Sky Fire Equipment - PCard
05/05/2014	22	U.S. Bank PCards	\$53.55	0100-51120-402290	Big Sky Fire Equipment - PCard
05/05/2014	22	U.S. Bank PCards	\$98.85	0100-51120-402290	Big Sky Fire Equipment - PCard
05/05/2014	22	U.S. Bank PCards	\$75.00	2600-55190-403380	Lewistown News Argus - PCard
05/05/2014	22	U.S. Bank PCards	\$70.55	5610-71150-402290	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$13.96	5610-71150-402290	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$35.09	0100-51250-402250	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$25.75	0100-51250-402250	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$53.01	2600-55110-403360	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$25.99	2600-55110-403360	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$24.00	2600-55110-403360	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$33.63	1500-22250-403824	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$9.99	0100-51120-402290	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$25.98	8730-51990-403360	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$1.69	8730-51990-402290	Albertsons #2025 - PCard
05/05/2014	22	U.S. Bank PCards	\$329.97	1500-21500-402190	Dell Sales & Service - PCard
05/05/2014	22	U.S. Bank PCards	\$738.93	1500-21500-402190	Dell Sales & Service - PCard
05/05/2014	22	U.S. Bank PCards	\$837.92	1500-21500-402190	Dell Sales & Service - PCard
05/05/2014	22	U.S. Bank PCards	\$379.96	1500-21500-402190	Dell Sales & Service - PCard
05/05/2014	22	U.S. Bank PCards	\$395.96	1500-21500-402190	Dell Sales & Service - PCard
05/05/2014	22	U.S. Bank PCards	\$1,495.93	1500-21500-402190	Dell Sales & Service - PCard
05/05/2014	22	U.S. Bank PCards	\$1,499.95	1500-21500-402925	Dmi* Dell Bus Online - PCard
05/05/2014	22	U.S. Bank PCards	\$99.82	0100-51400-402190	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$71.77	5020-74000-402360	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$71.77	5120-84300-402360	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$87.65	5020-74000-402360	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$87.65	5120-84300-402360	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$371.92	5410-31230-402450	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$47.71	1500-21700-408199	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$52.92	0100-51120-402290	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$27.87	0100-51120-402290	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$4.79	0100-51120-402290	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$87.34	0100-51120-408199	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$49.91	0100-51120-408199	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$76.88	0100-51250-402250	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$53.82	0100-51120-402290	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$15.94	8730-51990-403650	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	\$97.04	0100-51120-402290	The Home Depot 3101 - PCard
05/05/2014	22	U.S. Bank PCards	-\$69.99	0100-14110-403325	Office Depot #1080 - PCard
05/05/2014	22	U.S. Bank PCards	\$84.99	0100-14110-403325	Office Depot #1080 - PCard
05/05/2014	22	U.S. Bank PCards	\$239.98	5610-71100-402925	Office Depot #2135 - PCard
05/05/2014	22	U.S. Bank PCards	\$269.94	1500-22250-402410	Office Depot #2135 - PCard
05/05/2014	22	U.S. Bank PCards	\$105.98	6200-19110-402290	Office Depot #2135 - PCard
05/05/2014	22	U.S. Bank PCards	\$139.98	6200-19110-402290	Office Depot #2135 - PCard
05/05/2014	22	U.S. Bank PCards	\$149.99	5610-71100-402925	Office Depot #2135 - PCard
05/05/2014	22	U.S. Bank PCards	\$25.98	5210-15210-402190	Office Depot #2135 - PCard
05/05/2014	22	U.S. Bank PCards	\$18.48	6500-15650-402190	Office Depot #2135 - PCard
05/05/2014	22	U.S. Bank PCards	\$13.18	0100-51120-402290	Office Depot #2135 - PCard
05/05/2014	22	U.S. Bank PCards	\$124.98	5610-71100-402925	Office Depot #2135 - PCard
05/05/2014	22	U.S. Bank PCards	\$116.79	5710-71410-402190	Office Depot #450 - PCard
05/05/2014	22	U.S. Bank PCards	\$73.43	2110-31320-402190	Office Depot #450 - PCard
05/05/2014	22	U.S. Bank PCards	\$10.73	2110-31320-402190	Office Depot #450 - PCard
05/05/2014	22	U.S. Bank PCards	\$65.00	5020-74000-402190	Office Depot #450 - PCard
05/05/2014	22	U.S. Bank PCards	\$64.99	5120-84300-402190	Office Depot #450 - PCard
05/05/2014	22	U.S. Bank PCards	\$9.00	5020-74000-402190	Office Depot #450 - PCard
05/05/2014	22	U.S. Bank PCards	\$8.99	5120-84300-402190	Office Depot #450 - PCard
05/05/2014	22	U.S. Bank PCards	\$289.99	1500-21500-402925	Office Depot #450 - PCard
05/05/2014	22	U.S. Bank PCards	\$299.99	1500-21500-402925	Office Depot #450 - PCard
05/05/2014	22	U.S. Bank PCards	\$103.00	5610-71130-402260	Aces - PCard
05/05/2014	22	U.S. Bank PCards	\$11.66	2600-55190-403226	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$20.95	2600-55150-402280	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$24.99	2600-55140-402190	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$39.97	2600-55190-403226	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$18.00	2600-55190-403227	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$7.19	2600-55190-403226	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$31.46	2600-55190-403255	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$33.98	2600-55190-403225	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$12.05	2600-55190-403226	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$45.28	2600-55190-403222	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$12.99	2600-55190-403225	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$16.19	2600-55190-403226	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$75.92	2600-55190-403225	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$11.65	2600-55190-403226	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$118.74	2600-55180-402290	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$46.38	2600-55190-403225	Amazon.Com - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	\$13.50	2600-55190-403227	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$50.67	2600-55190-403225	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$68.37	2600-55180-402290	Amazon.Com - PCard
05/05/2014	22	U.S. Bank PCards	\$2.38	5020-75000-402190	Selbys Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$1.58	5120-85000-402190	Selbys Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$1.94	5020-75000-402190	Selbys Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$1.30	5120-85000-402190	Selbys Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$195.00	6700-31410-408199	Selbys Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$90.88	2090-44510-403822	Best Western Grantree Inn - PCard
05/05/2014	22	U.S. Bank PCards	\$90.88	2090-44510-403824	Best Western Grantree Inn - PCard
05/05/2014	22	U.S. Bank PCards	\$274.45	2600-55190-403382	Tcd*Gale - PCard
05/05/2014	22	U.S. Bank PCards	\$49.95	1500-21700-408199	Petsmart Inc 393 - PCard
05/05/2014	22	U.S. Bank PCards	-\$7.31	5610-71130-402450	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	-\$39.99	5610-71130-402450	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$141.58	5020-75000-402410	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$94.39	5120-85000-402410	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$39.58	5020-75000-402410	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$26.39	5120-85000-402410	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$119.97	5120-84300-402190	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$39.99	5020-74000-403660	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$639.90	2510-21870-402190	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$379.99	5710-71430-402450	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$14.99	5710-71410-402925	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$449.99	0100-51290-402290	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$449.99	0100-51260-402290	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$49.99	1500-21500-402925	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$88.97	5610-71100-403450	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	\$21.00	5610-71100-403450	Best Buy 00005926 - PCard
05/05/2014	22	U.S. Bank PCards	-\$30.00	5020-74000-402190	Bestbuy.Com 00009944 - PCard
05/05/2014	22	U.S. Bank PCards	\$54.99	5020-74000-402190	Bestbuy.Com 00009944 - PCard
05/05/2014	22	U.S. Bank PCards	\$212.00	6500-15670-403690	Data Imaging Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$10.71	0100-51120-403110	Usps 29078001028700219 - PCard
05/05/2014	22	U.S. Bank PCards	\$9.80	2990-66800-407275	Usps 29078001028700219 - PCard
05/05/2014	22	U.S. Bank PCards	\$8.75	5410-31230-402290	Usps 29078201028700540 - PCard
05/05/2014	22	U.S. Bank PCards	\$21.99	5610-71140-403660	Batteries Plus #25 - PCard
05/05/2014	22	U.S. Bank PCards	\$244.99	5610-71150-402320	Batteries Plus #25 - PCard
05/05/2014	22	U.S. Bank PCards	\$31.49	5610-71150-402290	Batteries Plus #25 - PCard
05/05/2014	22	U.S. Bank PCards	\$275.88	5610-71140-403660	Batteries Plus #25 - PCard
05/05/2014	22	U.S. Bank PCards	\$254.88	1500-22290-402120	Batteries Plus #25 - PCard
05/05/2014	22	U.S. Bank PCards	\$64.80	2550-21430-402290	Batteries Plus #25 - PCard
05/05/2014	22	U.S. Bank PCards	\$690.00	0100-51250-402250	Batteries Plus #25 - PCard
05/05/2014	22	U.S. Bank PCards	\$464.75	1500-21700-408199	Batteries Plus #25 - PCard
05/05/2014	22	U.S. Bank PCards	\$75.15	5610-71190-402450	Batteries Plus #25 - PCard
05/05/2014	22	U.S. Bank PCards	\$1,100.00	5210-15230-402460	Batteries Plus #25 - PCard
05/05/2014	22	U.S. Bank PCards	\$6.99	5610-71100-403390	Albertsons #2041 - PCard
05/05/2014	22	U.S. Bank PCards	\$627.00	6500-15660-402450	Architectural Doors & Har - PCard
05/05/2014	22	U.S. Bank PCards	\$74.95	5610-71130-402320	Denny Menholt Frontier - PCard
05/05/2014	22	U.S. Bank PCards	\$162.48	6010-15500-402190	Hp Home Store - PCard
05/05/2014	22	U.S. Bank PCards	\$162.48	6010-15500-402190	Hp Home Store - PCard
05/05/2014	22	U.S. Bank PCards	\$213.06	0100-51120-402190	Hp Home Store - PCard
05/05/2014	22	U.S. Bank PCards	\$213.06	0100-51100-402190	Hp Home Store - PCard
05/05/2014	22	U.S. Bank PCards	\$213.07	0100-51210-402190	Hp Home Store - PCard
05/05/2014	22	U.S. Bank PCards	\$213.07	0100-51140-402290	Hp Home Store - PCard
05/05/2014	22	U.S. Bank PCards	\$206.36	2600-55190-403243	Wal-Mart #1956 - PCard
05/05/2014	22	U.S. Bank PCards	\$68.89	2600-55170-402290	Wal-Mart #1956 - PCard
05/05/2014	22	U.S. Bank PCards	\$43.76	5710-71470-402190	Wal-Mart #1956 - PCard
05/05/2014	22	U.S. Bank PCards	\$351.97	2110-31320-402920	Wal-Mart #1956 - PCard
05/05/2014	22	U.S. Bank PCards	\$54.67	5410-31220-402290	Wal-Mart #1956 - PCard
05/05/2014	22	U.S. Bank PCards	\$13.52	2920-65010-408199	Wal-Mart #1956 - PCard
05/05/2014	22	U.S. Bank PCards	\$17.44	5120-84000-402223	Wal-Mart #2923 - PCard
05/05/2014	22	U.S. Bank PCards	\$42.50	2600-55120-402450	Wal-Mart #4412 - PCard
05/05/2014	22	U.S. Bank PCards	\$495.00	1500-21400-403822	Nasro - PCard
05/05/2014	22	U.S. Bank PCards	\$113.52	5610-71120-402450	Graybar Electric Company - PCard
05/05/2014	22	U.S. Bank PCards	\$34.90	2600-55180-402290	Graybar Electric Company - PCard
05/05/2014	22	U.S. Bank PCards	\$117.12	2600-55180-402290	Graybar Electric Company - PCard
05/05/2014	22	U.S. Bank PCards	\$1,114.51	5120-84300-402360	Graybar Electric Company - PCard
05/05/2014	22	U.S. Bank PCards	\$407.42	5020-74000-402360	Graybar Electric Company - PCard
05/05/2014	22	U.S. Bank PCards	\$416.00	5120-84300-402360	Graybar Electric Company - PCard
05/05/2014	22	U.S. Bank PCards	\$15.00	6200-19130-402120	Billings Office Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$9.00	5020-75000-403660	Billings Office Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$6.00	5120-85000-403660	Billings Office Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$45.00	5020-73110-403630	Billings Office Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$30.00	5120-83110-403630	Billings Office Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$142.16	5710-71440-402450	Kimball Midwest - PCard
05/05/2014	22	U.S. Bank PCards	\$73.31	5710-71440-402450	Kimball Midwest - PCard
05/05/2014	22	U.S. Bank PCards	\$30.40	5710-71440-402450	Kimball Midwest - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	-\$293.03	5020-77000-402280	Culver Company Inc - PCard
05/05/2014	22	U.S. Bank PCards	-\$293.02	5120-87000-402280	Culver Company Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$1,063.00	5020-77000-402280	Culver Company Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$1,063.00	5120-87000-402280	Culver Company Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$500.00	0100-51100-403824	Points Of Light - PCard
05/05/2014	22	U.S. Bank PCards	\$42.00	2400-43010-403310	Billingsgazettethriftync - PCard
05/05/2014	22	U.S. Bank PCards	\$207.50	5410-31230-402390	Gcr Tire Center #708 - PCard
05/05/2014	22	U.S. Bank PCards	\$100.00	1500-21110-403170	Frank'S Towing & Auto - PCard
05/05/2014	22	U.S. Bank PCards	\$100.00	1500-21110-403170	Frank'S Towing & Auto - PCard
05/05/2014	22	U.S. Bank PCards	\$159.00	0100-51100-403350	Nrpa/Americas Backyard - PCard
05/05/2014	22	U.S. Bank PCards	\$228.50	1500-21200-407910	Lexisnexis Risk Mgt - PCard
05/05/2014	22	U.S. Bank PCards	\$300.00	5610-71120-402450	Northwest Floors - PCard
05/05/2014	22	U.S. Bank PCards	\$583.44	5610-71120-402450	Northwest Floors - PCard
05/05/2014	22	U.S. Bank PCards	\$299.00	6200-19110-402290	Adobe Systems, Inc. - PCard
05/05/2014	22	U.S. Bank PCards	-\$149.00	6200-19110-402290	Adobe Systems, Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$33.33	2600-55110-403110	Msu Billings-Main Campu - PCard
05/05/2014	22	U.S. Bank PCards	\$45.00	5020-75000-403823	American Waterworks - PCard
05/05/2014	22	U.S. Bank PCards	\$30.00	5120-85000-403823	American Waterworks - PCard
05/05/2014	22	U.S. Bank PCards	\$101.65	1500-21700-408199	Best Friends Animal Hospi - PCard
05/05/2014	22	U.S. Bank PCards	\$50.00	0100-43210-403350	American Associat00 Of 00 - PCard
05/05/2014	22	U.S. Bank PCards	\$203.16	2110-31320-403823	Helena Colonial - PCard
05/05/2014	22	U.S. Bank PCards	\$203.16	2110-31320-403823	Helena Colonial - PCard
05/05/2014	22	U.S. Bank PCards	\$97.23	5120-84000-402450	Red Lion Hotels/Inns - PCard
05/05/2014	22	U.S. Bank PCards	\$435.00	5020-74000-402450	West End Lock & Security - PCard
05/05/2014	22	U.S. Bank PCards	\$129.50	5020-74000-402450	West End Lock & Security - PCard
05/05/2014	22	U.S. Bank PCards	\$450.00	0100-51290-402290	Automated Batting - PCard
05/05/2014	22	U.S. Bank PCards	\$1,236.44	1500-21200-402631	Uline *Ship Supplies - PCard
05/05/2014	22	U.S. Bank PCards	\$242.93	1500-21200-402631	Uline *Ship Supplies - PCard
05/05/2014	22	U.S. Bank PCards	\$300.00	2510-21270-403450	Gibson Advertising, Marke - PCard
05/05/2014	22	U.S. Bank PCards	\$36.00	2450-12570-402190	City Of Billings Finance - PCard
05/05/2014	22	U.S. Bank PCards	\$33.92	5020-74000-403660	Pud lvr - PCard
05/05/2014	22	U.S. Bank PCards	\$225.54	5020-74000-403660	Pud lvr - PCard
05/05/2014	22	U.S. Bank PCards	\$135.32	5020-75000-403660	Pud lvr - PCard
05/05/2014	22	U.S. Bank PCards	\$90.22	5120-85000-403660	Pud lvr - PCard
05/05/2014	22	U.S. Bank PCards	\$169.16	5020-73140-403660	Pud lvr - PCard
05/05/2014	22	U.S. Bank PCards	\$56.38	5120-83140-403660	Pud lvr - PCard
05/05/2014	22	U.S. Bank PCards	\$33.92	5020-74000-403660	Pud lvr - PCard
05/05/2014	22	U.S. Bank PCards	\$440.86	2600-55140-402280	Target 00001719 - PCard
05/05/2014	22	U.S. Bank PCards	\$441.33	2600-55150-402280	Target 00001719 - PCard
05/05/2014	22	U.S. Bank PCards	\$25.04	2600-55140-402280	Target 00001719 - PCard
05/05/2014	22	U.S. Bank PCards	\$43.59	2650-67720-402290	Target 00001719 - PCard
05/05/2014	22	U.S. Bank PCards	\$166.76	2990-65010-402190	Target 00001719 - PCard
05/05/2014	22	U.S. Bank PCards	\$29.99	0100-51290-402290	Target 00001719 - PCard
05/05/2014	22	U.S. Bank PCards	\$16.17	0100-51120-408199	Target 00001719 - PCard
05/05/2014	22	U.S. Bank PCards	\$260.16	2600-55130-402190	3Mstpau Um19653 032820 - PCard
05/05/2014	22	U.S. Bank PCards	\$18.86	0100-51120-402290	Fastenal Company01 - PCard
05/05/2014	22	U.S. Bank PCards	\$13.92	5020-74000-402360	Fastenal Company01 - PCard
05/05/2014	22	U.S. Bank PCards	\$13.92	5120-84300-402360	Fastenal Company01 - PCard
05/05/2014	22	U.S. Bank PCards	\$7.82	5020-75000-402320	Fastenal Company01 - PCard
05/05/2014	22	U.S. Bank PCards	\$10.71	5020-74000-402360	Fastenal Company01 - PCard
05/05/2014	22	U.S. Bank PCards	\$10.70	5120-84300-402360	Fastenal Company01 - PCard
05/05/2014	22	U.S. Bank PCards	\$11.57	8730-51990-402290	Fastenal Company01 - PCard
05/05/2014	22	U.S. Bank PCards	\$13.82	8730-51990-402290	Fastenal Company01 - PCard
05/05/2014	22	U.S. Bank PCards	\$4.74	5630-71220-409490	Fastenal Company01 - PCard
05/05/2014	22	U.S. Bank PCards	\$417.78	2110-31320-402420	Fastenal Company01 - PCard
05/05/2014	22	U.S. Bank PCards	\$100.00	0100-13130-403360	Montana Brewing Company - PCard
05/05/2014	22	U.S. Bank PCards	\$150.97	2110-31320-402920	Sears Roebuck 2242 - PCard
05/05/2014	22	U.S. Bank PCards	\$24.10	1500-22260-402450	Sears Roebuck 7936 - PCard
05/05/2014	22	U.S. Bank PCards	\$467.40	0100-51120-402290	Memphis Net & Twine Co. - PCard
05/05/2014	22	U.S. Bank PCards	\$153.28	0100-51120-402290	Memphis Net & Twine Co. - PCard
05/05/2014	22	U.S. Bank PCards	\$417.53	0100-51120-402290	Memphis Net & Twine Co. - PCard
05/05/2014	22	U.S. Bank PCards	\$284.33	0100-14110-403325	Allegra - PCard
05/05/2014	22	U.S. Bank PCards	\$161.16	0100-14110-403325	Allegra - PCard
05/05/2014	22	U.S. Bank PCards	\$32.85	1500-22230-402520	Nfpa Natl Fire Protect - PCard
05/05/2014	22	U.S. Bank PCards	\$116.88	5120-84300-403823	Nfpa Natl Fire Protect - PCard
05/05/2014	22	U.S. Bank PCards	\$116.87	5020-74000-403823	Nfpa Natl Fire Protect - PCard
05/05/2014	22	U.S. Bank PCards	\$24.04	2650-67720-402290	Party America Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$21.77	2650-67720-402290	Party America Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$31.85	6600-31100-403824	Wheat Montana Farms - PCard
05/05/2014	22	U.S. Bank PCards	\$87.00	6600-31100-403330	Mhp*Engineering News R - PCard
05/05/2014	22	U.S. Bank PCards	\$32.70	1500-22210-403920	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$8.59	1500-22290-402120	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$191.92	1500-22210-403240	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$15.32	0100-43210-402190	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$194.99	0100-43210-402190	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$20.33	0100-43210-402190	Amazon Mktplace Pmts - PCard

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05/05/2014	22	U.S. Bank PCards	-\$20.00	0100-43210-402190	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$43.90	6700-31410-408199	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$6.98	2600-55190-403241	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$11.41	2600-55190-403227	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$7.74	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$46.18	2600-55150-402280	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$21.39	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$82.99	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$11.22	2600-55190-403241	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$8.94	2600-55190-403255	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$64.41	2600-55190-403241	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$13.23	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$35.94	2600-55190-403241	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$21.31	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$61.69	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$11.84	2600-55190-403227	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$7.10	2600-55190-403241	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$28.75	2600-55190-403255	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$16.20	2600-55160-402190	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$18.98	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$20.46	2600-55190-403226	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$95.02	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$20.50	2600-55190-403227	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$13.28	2600-55190-403333	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$17.95	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$17.61	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$20.98	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$8.88	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$10.51	2600-55190-403226	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$13.41	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$13.86	2600-55190-403255	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$8.93	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$7.92	2600-55190-403227	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$20.74	2600-55190-403226	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$11.99	2600-55190-403255	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$39.99	6500-15650-403450	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$61.49	0100-12200-402190	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	-\$5.50	0100-12200-402190	Amazon Mktplace Pmts - PCard
05/05/2014	22	U.S. Bank PCards	\$109.55	5020-75000-403660	Ups (800) 811-1648 - PCard
05/05/2014	22	U.S. Bank PCards	\$4.98	0100-51420-402290	Oreilly Auto 00015511 - PCard
05/05/2014	22	U.S. Bank PCards	\$97.98	5610-71150-402320	Oreilly Auto 00015511 - PCard
05/05/2014	22	U.S. Bank PCards	\$1,188.49	5610-71130-402320	Oreilly Auto 00015511 - PCard
05/05/2014	22	U.S. Bank PCards	-\$30.95	2600-55190-403225	Msu-Bz-Kusm - PCard
05/05/2014	22	U.S. Bank PCards	\$30.95	2600-55190-403225	Msu-Bz-Kusm-Cm - PCard
05/05/2014	22	U.S. Bank PCards	\$375.00	6500-15670-403690	Stanley Steemer/Blings - PCard
05/05/2014	22	U.S. Bank PCards	\$540.00	6500-15660-403660	Stanley Steemer/Blings - PCard
05/05/2014	22	U.S. Bank PCards	\$893.18	2650-67720-402290	Q Catering - PCard
05/05/2014	22	U.S. Bank PCards	\$29.00	0100-43210-402190	Cartridge World Rmt213 - PCard
05/05/2014	22	U.S. Bank PCards	\$14.00	0100-51120-402290	Cartridge World Rmt213 - PCard
05/05/2014	22	U.S. Bank PCards	\$170.00	0100-12200-402190	Cartridge World Rmt213 - PCard
05/05/2014	22	U.S. Bank PCards	\$85.30	2600-55140-402280	Barnes & Noble #2765 - PCard
05/05/2014	22	U.S. Bank PCards	\$189.72	2600-55150-402280	Barnes & Noble #2765 - PCard
05/05/2014	22	U.S. Bank PCards	\$36.72	1500-21120-402120	Barnes & Noble #2765 - PCard
05/05/2014	22	U.S. Bank PCards	\$46.93	5610-71130-403660	Usa Communications - PCard
05/05/2014	22	U.S. Bank PCards	\$95.60	5610-71120-403660	Usa Communications - PCard
05/05/2014	22	U.S. Bank PCards	\$134.52	5020-74000-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$30.49	0100-51120-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$63.36	5610-71120-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$84.48	5610-71190-402450	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$3.54	2110-31320-402410	Ww Grainger - PCard
05/05/2014	22	U.S. Bank PCards	\$115.00	0100-51120-403650	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	-\$404.00	0100-51250-402250	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$394.00	0100-51250-402250	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$404.00	0100-51250-402250	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$225.00	2110-31320-402475	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$250.00	2110-31320-402475	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$255.00	0100-51120-403650	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$115.00	0100-51120-403650	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$450.00	8730-51990-403650	Wilbur Ellis Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$18.00	5410-31230-402410	Western Ranch Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$29.85	0100-43210-402190	Western Awards & Engravin - PCard
05/05/2014	22	U.S. Bank PCards	\$68.05	2400-43010-403240	Western Awards & Engravin - PCard
05/05/2014	22	U.S. Bank PCards	\$12.50	2820-65810-402190	Western Awards & Engravin - PCard
05/05/2014	22	U.S. Bank PCards	\$969.19	0100-16110-403220	Thomson West*Tcd - PCard
05/05/2014	22	U.S. Bank PCards	\$100.48	5020-74000-402360	Wesco - # 6668 - PCard
05/05/2014	22	U.S. Bank PCards	\$2.02	0100-51120-402330	Carquest 01031046 - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	\$350.00	0100-51120-403650	A1 Landscaping & Nursery - PCard
05/05/2014	22	U.S. Bank PCards	\$350.00	0100-51120-403650	A1 Landscaping & Nursery - PCard
05/05/2014	22	U.S. Bank PCards	\$2,100.00	8730-51990-403650	A1 Landscaping & Nursery - PCard
05/05/2014	22	U.S. Bank PCards	\$350.00	0100-51120-403650	A1 Landscaping & Nursery - PCard
05/05/2014	22	U.S. Bank PCards	\$40.92	0100-51120-402310	A & I Dist.-Blgs Equip - PCard
05/05/2014	22	U.S. Bank PCards	\$39.00	0100-51120-402290	A & H Turf - PCard
05/05/2014	22	U.S. Bank PCards	\$490.00	5020-75000-402410	A & H Turf - PCard
05/05/2014	22	U.S. Bank PCards	\$161.92	5020-74000-402450	A & H Turf - PCard
05/05/2014	22	U.S. Bank PCards	\$60.00	7690-51820-402290	Accent Print Shop, Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$525.00	5710-71410-403210	Accent Print Shop, Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$24.00	1500-21500-403210	Accent Print Shop, Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$257.88	5210-15930-402450	Ace Electric, Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$248.89	6500-15670-403690	Ace Electric, Inc. - PCard
05/05/2014	22	U.S. Bank PCards	\$212.50	5210-15920-402450	Air Controls Billings Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$340.00	5210-15930-402450	Air Controls Billings Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$465.00	5210-15930-402450	Air Controls Billings Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$85.00	6500-15670-403690	Air Controls Billings Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$610.27	6500-15670-403690	Air Controls Billings Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$127.50	6500-15660-402450	Air Controls Billings Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$965.00	6500-15670-403690	Air Controls Billings Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$982.37	6500-15670-403690	Air Controls Billings Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$265.00	5710-71430-402450	Alpine Plmbg,Htg&Cooling - PCard
05/05/2014	22	U.S. Bank PCards	\$350.00	5710-71430-402450	Alpine Plmbg,Htg&Cooling - PCard
05/05/2014	22	U.S. Bank PCards	\$1,528.75	6500-15660-402450	Alpine Plmbg,Htg&Cooling - PCard
05/05/2014	22	U.S. Bank PCards	\$325.00	6500-15670-403690	Alpine Plmbg,Htg&Cooling - PCard
05/05/2014	22	U.S. Bank PCards	\$150.00	6500-15670-403690	Alpine Plmbg,Htg&Cooling - PCard
05/05/2014	22	U.S. Bank PCards	\$185.00	6500-15670-403690	Alpine Plmbg,Htg&Cooling - PCard
05/05/2014	22	U.S. Bank PCards	\$484.00	2400-43010-403350	American Planning Associ - PCard
05/05/2014	22	U.S. Bank PCards	\$190.00	5610-71130-402390	Lp Anderson Tire Factory - PCard
05/05/2014	22	U.S. Bank PCards	\$22.33	2110-31320-403630	Automated Office Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$7.49	5020-74000-403660	Automated Office Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$273.37	2990-65010-403240	Automated Office Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$13.16	6600-31100-403660	Automated Office Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$28.93	6700-31410-403660	Automated Office Systems - PCard
05/05/2014	22	U.S. Bank PCards	\$55.00	1500-21120-402120	Badge West Awards & En - PCard
05/05/2014	22	U.S. Bank PCards	\$33.44	5610-71130-402320	Applied Ind Tech 0422 - PCard
05/05/2014	22	U.S. Bank PCards	\$60.05	5610-71120-402450	Applied Ind Tech 0422 - PCard
05/05/2014	22	U.S. Bank PCards	\$22.50	2110-31320-402320	Applied Ind Tech 0422 - PCard
05/05/2014	22	U.S. Bank PCards	\$48.87	2110-31320-402320	Applied Ind Tech 0422 - PCard
05/05/2014	22	U.S. Bank PCards	\$19.19	2110-31320-402320	Applied Ind Tech 0422 - PCard
05/05/2014	22	U.S. Bank PCards	\$619.62	5610-71130-402320	Motion Industries Mt01 - PCard
05/05/2014	22	U.S. Bank PCards	\$14.35	5020-74000-402450	Beckers Glass Shop - PCard
05/05/2014	22	U.S. Bank PCards	\$244.20	2110-31320-402320	Beckers Glass Shop - PCard
05/05/2014	22	U.S. Bank PCards	\$1,017.50	5410-31220-402260	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$454.60	5410-31230-402260	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$148.14	5610-71120-402240	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$469.07	5610-71120-402260	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$197.13	5610-71130-402260	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$176.00	2600-55120-402260	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$985.80	2110-31320-402260	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$7.15	0100-51120-403990	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$276.81	6010-15530-402260	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$80.60	0100-51270-402450	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$657.20	6500-15670-403690	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$448.65	6500-15660-402450	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$21.50	1500-21120-402450	Big Sky Linen & Unifor - PCard
05/05/2014	22	U.S. Bank PCards	\$640.60	1500-21120-402261	Billings Army Navy Surplu - PCard
05/05/2014	22	U.S. Bank PCards	\$35.80	1500-21120-402261	Billings Army Navy Surplu - PCard
05/05/2014	22	U.S. Bank PCards	\$114.75	5410-31230-405333	Billings Construction - PCard
05/05/2014	22	U.S. Bank PCards	\$51.18	2110-31320-402360	Billings Construction - PCard
05/05/2014	22	U.S. Bank PCards	\$44.66	5610-71130-403650	Billings Construction - PCard
05/05/2014	22	U.S. Bank PCards	\$154.80	5610-71130-403650	Billings Construction - PCard
05/05/2014	22	U.S. Bank PCards	\$131.96	5610-71130-403650	Billings Construction - PCard
05/05/2014	22	U.S. Bank PCards	\$247.00	5410-31230-403660	Billings Extinguishing - PCard
05/05/2014	22	U.S. Bank PCards	\$109.00	5020-75000-402290	Bloedorn Lumber Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$331.00	6500-15660-402450	Billings Overhead Door - PCard
05/05/2014	22	U.S. Bank PCards	\$125.00	6500-15660-402450	Billings Overhead Door - PCard
05/05/2014	22	U.S. Bank PCards	\$165.00	1500-21700-408199	Billings Veterinary Servi - PCard
05/05/2014	22	U.S. Bank PCards	\$280.00	1500-21150-402285	Cor Enterprises - PCard
05/05/2014	22	U.S. Bank PCards	\$53.40	5120-84300-402290	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$208.68	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$9.84	5120-84300-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$299.11	5120-84300-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$32.76	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$32.76	5120-84300-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$1,030.00	5020-74000-402360	Border States Electric - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	\$81.03	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$788.20	5120-84300-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$268.32	2110-31320-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$715.08	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$60.21	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$61.14	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$133.86	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$134.76	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$58.46	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$857.22	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$24.32	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$267.30	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$267.30	5120-84300-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$380.72	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$927.73	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$166.09	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$166.08	5120-84300-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$69.72	5610-71120-402450	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$5.79	6060-19310-402122	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$11.20	5120-84300-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$11.20	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$4.98	5120-84300-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$4.98	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$4.98	5120-84300-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$4.98	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$14.14	5120-84300-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$14.15	5020-74000-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$722.56	2110-31320-402360	Border States Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$129.22	6500-15660-402240	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$12.24	5610-71120-402450	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$56.48	5610-71120-402450	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$180.66	6500-15660-402240	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$54.60	6500-15670-403690	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$103.00	6500-15670-403690	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$446.52	6500-15670-402240	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$14.31	6500-15660-402240	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$282.40	6500-15670-402240	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$13.44	6500-15660-402240	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$17.03	5210-15910-403650	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$47.69	5210-15920-403650	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$17.04	5210-15930-403650	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$31.68	2600-55120-402290	Bruco - PCard
05/05/2014	22	U.S. Bank PCards	\$175.06	5410-31220-402290	Catey Controls - PCard
05/05/2014	22	U.S. Bank PCards	\$49.13	5410-31230-402290	Catey Controls - PCard
05/05/2014	22	U.S. Bank PCards	\$0.96	5410-31230-402290	Catey Controls - PCard
05/05/2014	22	U.S. Bank PCards	\$53.49	0100-12130-403911	Chalet Market-Web - PCard
05/05/2014	22	U.S. Bank PCards	\$81.00	1500-21700-408199	Creative Monograms Smb - PCard
05/05/2014	22	U.S. Bank PCards	\$100.50	1500-21120-402261	Creative Monograms Smb - PCard
05/05/2014	22	U.S. Bank PCards	\$112.00	5210-15920-402260	Creative Monograms Smb - PCard
05/05/2014	22	U.S. Bank PCards	\$132.00	5210-15930-402260	Creative Monograms Smb - PCard
05/05/2014	22	U.S. Bank PCards	\$595.00	5210-15220-402260	Creative Monograms Smb - PCard
05/05/2014	22	U.S. Bank PCards	\$28.05	5610-71190-402450	Crescent Electric 054 - PCard
05/05/2014	22	U.S. Bank PCards	\$57.33	5020-74000-402360	Crescent Electric 054 - PCard
05/05/2014	22	U.S. Bank PCards	\$41.22	5020-74000-402360	Crescent Electric 054 - PCard
05/05/2014	22	U.S. Bank PCards	\$1,968.00	8730-51990-402920	Cy-Corp Enterprises - PCard
05/05/2014	22	U.S. Bank PCards	\$1,968.00	8730-51990-402920	Cy-Corp Enterprises - PCard
05/05/2014	22	U.S. Bank PCards	\$135.78	2600-55130-402120	Demco Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$230.71	2600-55160-402190	Demco Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$25.00	1500-21110-401170	Downtown Billings Assoc - PCard
05/05/2014	22	U.S. Bank PCards	\$73.00	1500-21110-401170	Downtown Billings Assoc - PCard
05/05/2014	22	U.S. Bank PCards	\$267.50	5210-15920-403650	Downtown Billings Assoc - PCard
05/05/2014	22	U.S. Bank PCards	\$71.14	6500-15650-402190	Econo Print - PCard
05/05/2014	22	U.S. Bank PCards	\$56.88	6500-15660-402190	Econo Print - PCard
05/05/2014	22	U.S. Bank PCards	\$113.76	6500-15670-402190	Econo Print - PCard
05/05/2014	22	U.S. Bank PCards	\$501.94	2600-55110-403290	Econo Print - PCard
05/05/2014	22	U.S. Bank PCards	\$89.47	0100-43210-402190	Econo Print - PCard
05/05/2014	22	U.S. Bank PCards	\$231.06	6700-31410-408199	Econo Print - PCard
05/05/2014	22	U.S. Bank PCards	\$48.06	0100-15120-403210	Econo Print - PCard
05/05/2014	22	U.S. Bank PCards	\$45.99	2090-44510-403210	Econo Print - PCard
05/05/2014	22	U.S. Bank PCards	\$13.63	0100-14110-403325	Econo Print - PCard
05/05/2014	22	U.S. Bank PCards	\$1,023.37	5120-84000-402223	Environmental Resource - PCard
05/05/2014	22	U.S. Bank PCards	\$543.81	5120-84000-402223	Environmental Resource - PCard
05/05/2014	22	U.S. Bank PCards	\$452.85	5020-74000-402220	Environmental Resource - PCard
05/05/2014	22	U.S. Bank PCards	\$50.10	5630-71220-409490	Fasteners Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$8.42	5610-71130-402320	Fasteners Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$38.40	2110-31320-402320	Fasteners Billings - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	\$211.74	5410-31230-402320	Fasteners Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$6.85	0100-51120-402290	Fasteners Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$37.09	0100-51120-402290	Fasteners Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$56.94	5610-71100-403390	Tlf Gainans Floral And G - PCard
05/05/2014	22	U.S. Bank PCards	\$31.89	5610-71150-402320	Galles Filter And Exhaust - PCard
05/05/2014	22	U.S. Bank PCards	\$17.28	5610-71150-402320	Galles Filter And Exhaust - PCard
05/05/2014	22	U.S. Bank PCards	\$1,406.52	5120-84300-402360	Gensco-Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$526.00	5120-84300-402360	Gensco-Billings - PCard
05/05/2014	22	U.S. Bank PCards	\$425.00	0100-15120-403824	Government Finance Office - PCard
05/05/2014	22	U.S. Bank PCards	\$85.00	6600-31100-403824	Government Finance Office - PCard
05/05/2014	22	U.S. Bank PCards	\$85.00	6600-31100-403824	Government Finance Office - PCard
05/05/2014	22	U.S. Bank PCards	\$137.80	5020-74000-402360	Graybar Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$20.98	6500-15660-402360	Graybar Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$153.05	2110-31320-402360	Graybar Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$5.38	5020-74000-402360	Graybar Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$10.76	5020-74000-402360	Graybar Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$60.03	5020-74000-402360	Graybar Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$60.03	5120-84300-402360	Graybar Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$679.79	5120-84300-403660	Hach Company - PCard
05/05/2014	22	U.S. Bank PCards	\$296.97	5120-84000-402223	Hach Company - PCard
05/05/2014	22	U.S. Bank PCards	\$214.00	5120-84000-402223	Hach Company - PCard
05/05/2014	22	U.S. Bank PCards	\$30.00	5020-75000-402380	Hansers Salvage - PCard
05/05/2014	22	U.S. Bank PCards	\$100.00	0100-51120-402320	Hansers Salvage - PCard
05/05/2014	22	U.S. Bank PCards	\$120.00	1500-21110-403170	Hansers Wrecker & Salvage - PCard
05/05/2014	22	U.S. Bank PCards	\$120.00	1500-21110-403170	Hansers Wrecker Company - PCard
05/05/2014	22	U.S. Bank PCards	\$95.00	1500-21110-403170	Hansers Wrecker Company - PCard
05/05/2014	22	U.S. Bank PCards	\$1,795.00	2110-31320-402290	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$258.12	0100-51270-402450	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$40.00	0100-51270-402450	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$195.22	0100-51270-402450	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$125.58	1500-22260-402240	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$260.40	1500-22260-402240	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$294.35	2600-55120-402240	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$290.00	2600-55120-402925	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$905.21	2600-55120-402240	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$43.05	1500-21700-408199	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$311.14	6500-15660-402240	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$273.78	6500-15660-402240	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$1,479.26	0100-51120-402290	Hanson Chemical - PCard
05/05/2014	22	U.S. Bank PCards	\$36.41	5020-75000-402410	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$24.27	5120-85000-402410	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$44.65	5020-73120-402410	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$25.15	2110-31320-402320	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$17.15	2110-31320-402320	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$3.60	5020-75000-402410	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$2.40	5120-85000-402410	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$19.94	5020-75000-402410	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$13.30	5120-85000-402410	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$6.83	5020-75000-402410	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$4.55	5120-85000-402410	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$232.38	5410-31220-402920	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$153.54	5410-31220-402290	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$16.10	5410-31220-402290	Hose & Rubber Supply - PCard
05/05/2014	22	U.S. Bank PCards	\$65.00	1500-22260-402450	Hotsy Wy-Mont - PCard
05/05/2014	22	U.S. Bank PCards	\$254.16	0100-51420-402390	Tire Rama 101 - PCard
05/05/2014	22	U.S. Bank PCards	\$15.00	0100-51120-402390	Tire Rama 101 - PCard
05/05/2014	22	U.S. Bank PCards	\$14.00	5610-71130-402390	Tire Rama 104 - PCard
05/05/2014	22	U.S. Bank PCards	\$15.00	2090-44520-402390	Tire Rama 104 - PCard
05/05/2014	22	U.S. Bank PCards	\$45.60	2400-43010-403240	J And H Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$1,250.00	5020-74000-402450	Jims Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$489.00	5610-71120-402450	Jims Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$784.00	5610-71140-403660	Johnson Controls Ss - PCard
05/05/2014	22	U.S. Bank PCards	\$26.30	5020-74000-402450	Johnstne Spply Bllings - PCard
05/05/2014	22	U.S. Bank PCards	\$32.97	5610-71170-402450	Johnstne Spply Bllings - PCard
05/05/2014	22	U.S. Bank PCards	\$10.99	1500-21500-402190	Kmart 4303 - PCard
05/05/2014	22	U.S. Bank PCards	\$79.99	5410-31220-402290	Kmart 4303 - PCard
05/05/2014	22	U.S. Bank PCards	\$121.86	1500-22250-402450	Kb Commercial Products - PCard
05/05/2014	22	U.S. Bank PCards	\$183.02	1500-22250-402450	Kb Commercial Products - PCard
05/05/2014	22	U.S. Bank PCards	\$334.94	1500-22260-402240	Kb Commercial Products - PCard
05/05/2014	22	U.S. Bank PCards	\$196.48	5210-15910-403650	Kb Commercial Products - PCard
05/05/2014	22	U.S. Bank PCards	\$376.08	5210-15920-403650	Kb Commercial Products - PCard
05/05/2014	22	U.S. Bank PCards	\$163.23	5210-15930-403650	Kb Commercial Products - PCard
05/05/2014	22	U.S. Bank PCards	\$32.22	5210-15910-403650	Kb Commercial Products - PCard
05/05/2014	22	U.S. Bank PCards	\$32.23	5210-15920-403650	Kb Commercial Products - PCard
05/05/2014	22	U.S. Bank PCards	\$32.22	5210-15930-403650	Kb Commercial Products - PCard
05/05/2014	22	U.S. Bank PCards	\$638.44	5410-31230-402290	Kb Commercial Products - PCard

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05/05/2014	22	U.S. Bank PCards	\$104.49	5610-71120-402240	Kb Commercial Products - PCard
05/05/2014	22	U.S. Bank PCards	\$33.50	5410-31230-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$33.50	5410-31230-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$83.00	2600-55120-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$320.00	2600-55120-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$19.50	5020-74000-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$11.16	5020-73140-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$3.71	5120-83140-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$15.08	5020-75000-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$10.05	5120-85000-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$48.00	5020-73110-403630	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$32.00	5120-83110-403630	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$18.40	6600-31100-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$27.60	6700-31410-403660	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$67.00	1500-21110-403574	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$515.00	6500-15660-402450	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$550.00	6500-15660-402450	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$33.50	6500-15660-402450	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$33.50	6500-15660-402450	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$33.50	6500-15670-403690	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$12.50	6500-15670-403690	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$80.00	6500-15660-402450	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$80.00	6500-15660-402450	Kenco Security And Tec - PCard
05/05/2014	22	U.S. Bank PCards	\$265.00	0100-51120-402290	Macon Supply Billi - PCard
05/05/2014	22	U.S. Bank PCards	\$37.25	0100-51120-402290	Macon Supply Billi - PCard
05/05/2014	22	U.S. Bank PCards	\$56.50	0100-51420-402330	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$31.38	0100-51420-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$50.28	0100-51420-402330	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$9.24	0100-51420-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$9.24	0100-51420-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$32.28	0100-51120-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$186.26	5610-71130-403650	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$169.67	5610-71130-403650	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$121.14	8730-51990-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$241.87	8730-51990-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$51.84	0100-51120-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$59.96	0100-51120-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$69.10	0100-51120-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$245.04	0100-51420-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$23.25	0100-51120-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$47.50	0100-51120-402410	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$6.75	0100-51120-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$97.35	0100-51120-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$116.60	0100-51120-402290	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$857.34	0100-51120-402330	Midland Implement Co - PCard
05/05/2014	22	U.S. Bank PCards	\$72.80	2090-44510-403210	Midland Printing - PCard
05/05/2014	22	U.S. Bank PCards	\$294.00	5610-71150-402290	Midland Printing - PCard
05/05/2014	22	U.S. Bank PCards	\$302.50	0100-51270-402450	Midwest Heating Cooling - PCard
05/05/2014	22	U.S. Bank PCards	\$175.00	8400-31840-403824	Montana Contractors Assoc - PCard
05/05/2014	22	U.S. Bank PCards	\$236.25	1500-21700-408199	Moore Lane Veterinary Hos - PCard
05/05/2014	22	U.S. Bank PCards	\$40.08	0100-51120-402330	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$645.30	5610-71130-402320	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$13.56	5610-71130-402320	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$6.56	5710-71440-402450	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$25.36	5410-31230-402290	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$50.96	5410-31230-402290	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$5.00	5410-31230-402320	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$182.50	5410-31230-402290	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$22.09	5410-31230-402410	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$32.65	5410-31230-402410	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$32.40	5410-31220-402290	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$12.18	0100-51120-402320	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$68.91	0100-51120-402330	Napa Store 3547001 - PCard
05/05/2014	22	U.S. Bank PCards	\$82.49	5410-31230-402410	Napa Store 3547007 - PCard
05/05/2014	22	U.S. Bank PCards	\$19.98	5210-15930-402450	Napa Store 3547007 - PCard
05/05/2014	22	U.S. Bank PCards	\$99.00	0100-16110-403821	Imla - PCard
05/05/2014	22	U.S. Bank PCards	\$15.06	5020-75000-402410	Northwest Industrial Supp - PCard
05/05/2014	22	U.S. Bank PCards	\$4.39	5020-74000-402450	Northwest Industrial Supp - PCard
05/05/2014	22	U.S. Bank PCards	\$70.54	5020-73120-402410	Northwest Industrial Supp - PCard
05/05/2014	22	U.S. Bank PCards	\$61.94	5020-75000-402380	Northwest Industrial Supp - PCard
05/05/2014	22	U.S. Bank PCards	\$18.80	5020-75000-402380	Northwest Industrial Supp - PCard
05/05/2014	22	U.S. Bank PCards	\$12.53	5120-85000-402380	Northwest Industrial Supp - PCard
05/05/2014	22	U.S. Bank PCards	\$18.73	0100-51120-402290	Northwest Pipe Fittings - PCard
05/05/2014	22	U.S. Bank PCards	\$111.78	5610-71170-402450	Northwest Pipe Fittings - PCard
05/05/2014	22	U.S. Bank PCards	\$265.69	2110-31320-402430	Northwest Pipe Fittings - PCard
05/05/2014	22	U.S. Bank PCards	\$14.06	0100-51120-402290	Northwest Pipe Fittings - PCard

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05/05/2014	22	U.S. Bank PCards	\$129.76	8730-51990-402290	Northwest Pipe Fittings - PCard
05/05/2014	22	U.S. Bank PCards	\$72.63	5610-71150-402320	Northwest Pipe Fittings - PCard
05/05/2014	22	U.S. Bank PCards	\$13.37	5610-71130-403650	Northwest Pipe Fittings - PCard
05/05/2014	22	U.S. Bank PCards	\$25.55	6500-15660-402450	Northwest Pipe Fittings - PCard
05/05/2014	22	U.S. Bank PCards	\$32.60	5610-71120-402450	Northwest Pipe Fittings - PCard
05/05/2014	22	U.S. Bank PCards	\$63.65	5020-75000-402410	Northwest Pipe Fittings - PCard
05/05/2014	22	U.S. Bank PCards	\$34.10	5120-84000-402223	Northwest Scientific Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$231.75	5120-84000-402223	Northwest Scientific Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$147.60	5120-84000-402223	Northwest Scientific Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$365.18	5020-74000-402220	Northwest Scientific Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$556.54	5020-74000-402220	Northwest Scientific Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$1,037.12	5020-74000-402220	Northwest Scientific Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$6.44	5020-74000-402220	Northwest Scientific Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$376.74	0100-51120-402330	Original Equipment Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$412.24	0100-51120-402330	Original Equipment Inc - PCard
05/05/2014	22	U.S. Bank PCards	\$153.30	2110-31320-402320	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$64.01	5020-74000-402360	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$27.00	5020-74000-402450	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$8.50	5410-31230-402320	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$3.71	5410-31230-402320	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$26.46	2110-31320-402320	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$18.85	5020-75000-404220	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$100.43	2110-31320-402380	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$89.31	2110-31320-402360	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$1,534.11	2110-31320-402380	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$120.50	2110-31320-402320	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$104.52	5410-31220-402290	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$241.99	5410-31220-402290	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$492.38	5410-31220-402290	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$275.00	5410-31220-402290	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$13.49	5410-31220-402290	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$73.19	0100-51120-402320	Pacific Steel #02 - PCard
05/05/2014	22	U.S. Bank PCards	\$26.49	0100-51420-402290	The Paint Center - PCard
05/05/2014	22	U.S. Bank PCards	\$92.50	0100-51120-402310	Pelican Oil - PCard
05/05/2014	22	U.S. Bank PCards	\$607.00	0100-51120-403590	Permaletter Sign Comp - PCard
05/05/2014	22	U.S. Bank PCards	\$1,071.25	5410-31230-402290	Permaletter Sign Comp - PCard
05/05/2014	22	U.S. Bank PCards	\$130.00	5610-71150-402260	Red Wing Shoe Store 2 - PCard
05/05/2014	22	U.S. Bank PCards	\$741.90	5710-71430-403660	Reddi Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$84.95	5710-71430-402450	Reddi Electric - PCard
05/05/2014	22	U.S. Bank PCards	\$119.00	1500-21700-408199	ROTO-ROOTER Sewer-Drm - PCard
05/05/2014	22	U.S. Bank PCards	\$25.00	1500-21500-403210	The Rubber Stamp Shop, In - PCard
05/05/2014	22	U.S. Bank PCards	\$39.67	1500-21500-402190	The Rubber Stamp Shop, In - PCard
05/05/2014	22	U.S. Bank PCards	\$10.49	5410-31220-402290	S Bar S Supply Co. - PCard
05/05/2014	22	U.S. Bank PCards	\$254.91	5610-71150-402290	Sherwin Williams #3203 - PCard
05/05/2014	22	U.S. Bank PCards	\$177.12	5610-71150-402290	Sherwin Williams #3203 - PCard
05/05/2014	22	U.S. Bank PCards	\$78.04	8730-51990-402290	Sherwin Williams #3203 - PCard
05/05/2014	22	U.S. Bank PCards	\$533.39	0100-51120-402290	Sherwin Williams #3203 - PCard
05/05/2014	22	U.S. Bank PCards	\$899.00	5410-31220-402290	Sherwin Williams #3203 - PCard
05/05/2014	22	U.S. Bank PCards	\$75.96	8730-51990-402290	Shipton'S Big R-East - PCard
05/05/2014	22	U.S. Bank PCards	\$79.96	2110-31320-402290	Shipton'S Big R-East - PCard
05/05/2014	22	U.S. Bank PCards	\$65.98	5610-71130-402260	Shipton'S Big R-West - PCard
05/05/2014	22	U.S. Bank PCards	\$19.50	5610-71150-402320	Shipton'S Big R-West - PCard
05/05/2014	22	U.S. Bank PCards	\$29.94	5610-71130-402410	Shipton'S Big R-West - PCard
05/05/2014	22	U.S. Bank PCards	\$34.95	0100-51120-402290	Shipton'S Big R-West - PCard
05/05/2014	22	U.S. Bank PCards	\$84.99	5020-74000-402450	Shipton'S Big R-West - PCard
05/05/2014	22	U.S. Bank PCards	\$15.98	0100-51120-402410	Shipton'S Big R-West - PCard
05/05/2014	22	U.S. Bank PCards	\$38.99	0100-51120-402260	Shipton'S Big R-West - PCard
05/05/2014	22	U.S. Bank PCards	\$459.98	5410-31220-402290	Shipton'S Big R-West - PCard
05/05/2014	22	U.S. Bank PCards	\$15.00	1500-21120-402120	Firemaster - PCard
05/05/2014	22	U.S. Bank PCards	\$611.75	6500-15660-403990	Firemaster - PCard
05/05/2014	22	U.S. Bank PCards	\$23.97	5410-31230-402320	Six Robbles No 6 - PCard
05/05/2014	22	U.S. Bank PCards	\$35.35	5410-31230-402320	Six Robbles No 6 - PCard
05/05/2014	22	U.S. Bank PCards	\$653.77	5610-71120-402450	State Chemic*State Che - PCard
05/05/2014	22	U.S. Bank PCards	\$1,029.34	5020-74000-402450	State Chemic*State Che - PCard
05/05/2014	22	U.S. Bank PCards	\$187.25	6500-15660-402450	State Chemic*State Che - PCard
05/05/2014	22	U.S. Bank PCards	\$1,371.75	5610-71100-403581	Sundown Security - PCard
05/05/2014	22	U.S. Bank PCards	\$1,364.00	5610-71100-403581	Sundown Security - PCard
05/05/2014	22	U.S. Bank PCards	\$1,379.50	5610-71100-403581	Sundown Security - PCard
05/05/2014	22	U.S. Bank PCards	\$1,395.00	5610-71100-403581	Sundown Security - PCard
05/05/2014	22	U.S. Bank PCards	\$666.60	5210-15910-403970	Sundown Security - PCard
05/05/2014	22	U.S. Bank PCards	\$666.80	5210-15920-403970	Sundown Security - PCard
05/05/2014	22	U.S. Bank PCards	\$666.60	5210-15930-403970	Sundown Security - PCard
05/05/2014	22	U.S. Bank PCards	\$60.98	2600-55190-403243	Target 00013334 - PCard
05/05/2014	22	U.S. Bank PCards	\$20.00	2600-55190-407930	Target 00013334 - PCard
05/05/2014	22	U.S. Bank PCards	\$9.99	0100-51100-403360	Target 00013334 - PCard
05/05/2014	22	U.S. Bank PCards	\$96.35	2600-55180-402290	Target 00013334 - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/05/2014	22	U.S. Bank PCards	\$51.09	2600-55180-402290	Target 00013334 - PCard
05/05/2014	22	U.S. Bank PCards	\$1,711.19	5610-71150-402320	Tractor & Equipment - PCard
05/05/2014	22	U.S. Bank PCards	\$19.56	5610-71130-402320	Tractor & Equipment - PCard
05/05/2014	22	U.S. Bank PCards	\$1,643.96	0100-51140-402330	Tractor-Supply-Co #0303 - PCard
05/05/2014	22	U.S. Bank PCards	\$4.49	5020-74000-402450	Tractor-Supply-Co #0303 - PCard
05/05/2014	22	U.S. Bank PCards	\$419.10	2110-31320-402320	Tri-State Truck & Equipm - PCard
05/05/2014	22	U.S. Bank PCards	\$11.40	5020-75000-402380	Tvetene Turf - PCard
05/05/2014	22	U.S. Bank PCards	\$168.00	2650-67720-402290	Universal Athletic Blg - PCard
05/05/2014	22	U.S. Bank PCards	\$28.00	1500-21110-401170	Universal Awards - PCard
05/05/2014	22	U.S. Bank PCards	\$94.99	5610-71130-402310	Carquest 01031038 - PCard
05/05/2014	22	U.S. Bank PCards	\$26.14	5610-71150-402320	Carquest 01031038 - PCard
05/05/2014	22	U.S. Bank PCards	\$318.72	5610-71130-402320	Carquest 01031038 - PCard
05/05/2014	22	U.S. Bank PCards	\$2.42	5020-75000-402410	Carquest 01031038 - PCard
05/05/2014	22	U.S. Bank PCards	\$1.62	5120-85000-402410	Carquest 01031038 - PCard
05/05/2014	22	U.S. Bank PCards	\$114.94	5020-75000-402410	Carquest 01031038 - PCard
05/05/2014	22	U.S. Bank PCards	\$83.59	5020-74000-402410	Carquest 01031038 - PCard
05/05/2014	774870	Valmont Industries Inc	\$1,068.89	2110-00000-141318	STREET LIGHTS PO NUM 294909
05/05/2014	774870	Valmont Industries Inc	\$1,451.11	2110-00000-141318	STREET LIGHTS PO NUM 294910
05/05/2014	774870	Valmont Industries Inc	\$2,285.56	2110-00000-141318	STREET LIGHTS PO NUM 294911
05/05/2014	774870	Valmont Industries Inc	\$1,358.89	2110-00000-141318	STREET LIGHTS PO NUM 294912
05/05/2014	774870	Valmont Industries Inc	\$861.11	2110-00000-141318	STREET LIGHTS PO NUM 294913
05/05/2014	774870	Valmont Industries Inc	\$1,600.00	2110-00000-141318	STREET LIGHTS PO NUM 294914
05/05/2014	774870	Valmont Industries Inc	\$1,140.00	2110-00000-141318	STREET LIGHTS PO NUM 294915
05/05/2014	774872	Water Research Foundation	\$17,662.25	5020-72110-403350	Yearly subscription renewal
05/05/2014	774883	Yellowstone Valley Animal Shelter	\$21,712.67	1500-21700-403990	contract 3-22-14 through 4-21-14

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Public Hearing and Resolution for Annexation #14-02

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

Owner, Regal Land Development (Dan Wells, President), has submitted a petition to annex land to the City of Billings under Section 7-2-4600, MCA. The subject property is two unplatted tracts of land totaling about 19 acres. It is located at 5506 Grand Avenue. The property has a residence and several out buildings on the property but the majority of it is vacant and has been used for agricultural production in the past. The property owner is requesting annexation in order to obtain City services for development of the property. A subdivision application for a major 74 lot residential subdivision and a zone change application to change the zoning from Agricultural Open Space to Residential-6000 are being reviewed concurrently with this annexation petition. The zone change application will be heard by the City Council at this meeting directly following this annexation action if the annexation is approved. The property is located within the five-year annexation area of the City's Limits of Annexation Map and appears to meet many of the City's criteria in its Annexation Policy.

ALTERNATIVES ANALYZED

The City Council may approve or deny a petition submitted by owners of 50% or more of the real property in the area to be annexed (7-2-4601 (3)(b), MCA).

FINANCIAL IMPACT

The City is able to provide municipal sewer and water service to the subject property. The owner will be responsible for all costs of extending the utilities from Grand Avenue. Staff is recommending a standard conditions of approval for this annexation that either a Development Agreement or a Subdivision Improvement Agreement between the City and the property owner be executed to clarify how City services will be provided. If the proposed annexation is approved and the zoning is changed, the property is expected to be developed as single-family and some multi-family residential development and will contribute additional tax revenue to the City.

BACKGROUND

The subject property totals about 19 acres. It is located at 5506 Grand Avenue. The property owner is requesting annexation in order to obtain City services for development of the property. A concurrent zone change to Residential-6000 is being processed and a preliminary major subdivision plat application is also going through the review process.

The property is located within the five year annexation area of the City's Limits of Annexation Map and appears to meet many of the City's criteria in its Annexation Policy. The City Limits are adjacent to the subject property on the northeast corner and on a portion of the west boundary.

PROCEDURAL HISTORY

- On March 24, 2014, the annexation petition was submitted to the Planning Division.
- On May 12, 2014 the City Council acknowledged receipt of the annexation petition and set a public hearing for May 27.
- On May 27, the City Council will conduct the public hearing for the annexation and may take action on the request.
- On June 9, if the resolution to annex is approved by the City Council, a public hearing and first reading of an ordinance to include the property in a City Council Ward boundary will be conducted.
- On June 23, the City Council will conduct the second and final reading for the ordinance expanding the ward boundary.

STAKEHOLDERS

Annexation by petition does not require notification of adjoining landowners; however, it does require that the City Council conduct a public hearing. Notice of the public hearing was posted on the property on May 9 and published in the Billings Times on May 8. The Planning Division has not received any inquiries about this petition at the time this memo was prepared.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

The City Council has expressed concerns regarding how annexing additional properties may affect the City's ability to provide services to new developments without diminishing the services provided to existing City residents. To address these concerns, the City Council adopted an annexation policy that lists criteria for suitable annexations. The proposed annexation complies with the adopted Annexation Policy criteria as follows:

1. The area is located within the Limits of Annexation.
2. The City is able to adequately provide municipal water and sewer services. Sewer and water services will require extension of lines by the property owner at the time of development.
3. Any proposed improvements to the property will meet City standards.
4. As part of a Development Agreement or Subdivision Improvement Agreement, the owners will sign a Waiver of Right to Protest the creation of any Special Improvement Districts.
5. If annexed, any proposed land use will comply with the zoning. Future development also may conform to the goals of the City of Billings and Yellowstone County Growth Policy.

Although MCA 7-2-4600 allows the municipality to waive the requirement of an annexation public services plan, it is the City's custom for staff to prepare an analysis of predicted impacts to services and facilities. State law lists the required contents of a public services plan including a 5-year (minimum) plan that outlines how and when services and infrastructure will be extended to the annexed area and how they will be financed. This report follows that general format.

Departmental Response: City and County Departments were given the opportunity to comment on this annexation. City departments mostly responded favorably and detailed responses are provided below. The County Public Works Department also responded and had no concerns with the annexation request.

City Facilities: The following improvements and facilities are necessary to provide adequate services to the subject property.

- **Water:** Water service is available and will need to be extended from Grand Avenue to the subject property. The cost to extend service for the property will be at the developer's expense.

- Sewer: The property may be served by the developer extending City sanitary sewer from Grand Avenue. The developer will be required to fund and construct sanitary extension(s) as defined in city policy.
- Stormwater: There is currently no City storm drain in the area of this subdivision and on-site retention or detention will be necessary to manage stormwater. Stormwater impacts will be identified during the subdivision and site development process and mitigating measures developed at that time meeting the requirements of the city and the public works department at the time of development.
- Transportation: The subject property has frontage on Grand Avenue, a Principal Arterial Street. Details of access and traffic management are being determined through the subdivision process. Any specific traffic impacts will be identified during the subdivision and site development process and mitigating measures developed.
- Fire Stations: The subject property is currently served by the Billings Fire Department through the Billings Urban Fire Service Area and the Billings Fire Department will continue to serve the property upon annexation. The Billings Fire Chief stated that as this and other annexations are built out, additional fire department resources will be needed. The nearest fire station is Station #7, located at 1501 54th Street West, about 0.3 miles northwest of the subject property.
- Parks: The subject property will be zoned Residential-6000 if annexed and the zone change is approved. Park land dedication and/or cash-in-lieu for dedication is being determined through the subdivision process. This property also is within the service area of Cottonwood Park and so any cash-in-lieu provided for this development is expected to go toward development of Cottonwood Park.
- Bicycle and pedestrian facilities: The proposed subdivision lies within the jurisdiction of the Billings Area Bikeway and Trail Master Plan. The Master Plan shows a proposed bike lane on Grand Avenue as well as on a collector street identified in the proposed subdivision. The City will construct Grand Avenue in the area of this subdivision to a full Principal Arterial Street standard at some time in the future and the bike lane and/or trail along Grand will be built at that time. When the collector street is constructed by the subdivider through the subdivision, it will be built to a Collector Road Standard and bike lanes will be provided at that time.

General City Services: These are the City services that are provided to all residents and businesses in the City, such as police and fire protection, street and storm drain maintenance, and garbage collection and disposal. The service providers that responded did not object to the annexation of this property.

- Transit: MET transit system operators have no objections to the annexation request, but the nearest bus route on Grand Avenue currently does not go west beyond the Peter Yegen Golf Course, about 2.6 miles east of the subject property.
- Police: The Police Department states that while the Police do patrol the property in the City Limits in this area, continued development and annexation will adversely affect the Department's ability to deliver services without an increase in resources.
- Public Utilities: The Public Works-- Distribution and Collection Division had no objection with the annexation request as long as the owner agrees to fund the necessary water and sewer connection costs, and agrees to a waiver of protest for future SIDs through a Development

Agreement or Subdivision Improvement Agreement as a condition in the Annexation Resolution.

- Public Works -Street and Traffic Division: The Street and Traffic Division stated that it has no problems serving the property.
- Public Works-Solid Waste: The Solid Waste Division notes that it can serve the property when developed, but noted that Senate Bill 234 passed in the 2011 State Legislature dictates that it is up to the property owner as to whether the City or a private carrier collects solid waste from the property.
- Ambulance Service: The City does not provide ambulance service, however it does dictate the level of service provided by American Medical Response (AMR). By City ordinance, 90% of ambulance calls must be answered within 8 minutes; this annexation is within the area of acceptable response time.
- Legal and Finance: General Fund services, such as the Legal and Finance Departments should not be negatively impacted by this annexation. The Finance Department responded that it did not see any issues with the petition request.
- Other Departments: City/County services including Library, Planning, and Environmental Health are only slightly affected by the annexation since they will continue to serve new development whether in the City or the County.

Annexation of this property would adhere to the following goals, objectives and policies of the West Billings Plan:

- Plan for the orderly and efficient urbanization of agricultural lands (Land Utilization Goal 1, p. 32).
- Promote efficient utilization of land within the West Billings planning area by promoting well designed, more pedestrian friendly, urban development patterns (Planned Growth Goal 1, p. 16).

Annexation of this property would adhere to the following goals, objectives and policies of the Yellowstone County and City of Billings 2008 Growth Policy:

- Predictable land use decisions that are consistent with neighborhood character and preferred land use patterns identified in neighborhood plans. (Land Use Element Goal, page 6)
- A multi-purpose trail network integrated into the community infrastructure that emphasizes safety, environmental preservation, resource conservation and cost effectiveness (Open Space and Recreation Element Goal, Page 10).
- Safe, functional, and attractive streets for all users, including drivers, bicyclists and pedestrians (Public Facilities and Services Element Goal, p. 13).

RECOMMENDATION

Staff recommends that the City Council conduct the public hearing and approve the Resolution annexing the subject property, subject to the following conditions of approval:

- Prior to site development, a Development Agreement shall be executed between the owner(s) and the City that shall stipulate specific infrastructure improvements and provide guarantees for said improvements, and a Waiver of Right to Protest the Creation of Special Improvement Districts will be recorded; and/or

- A Subdivision Improvements Agreement (SIA) and Waiver of Right to Protest the Creation of Special Improvement Districts shall be approved and recorded that will stipulate specific infrastructure improvements and provide guarantees for such infrastructure improvements.

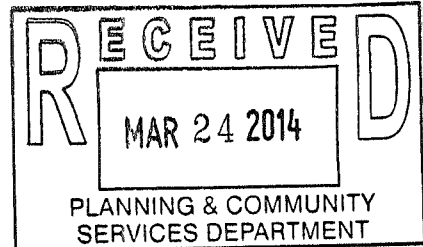
APPROVED BY CITY ADMINISTRATOR

Annexation Petition

Annexation Exhibit

Annexation Resolution

**PETITION
FOR ANNEXATION
TO THE CITY OF BILLINGS**



NOTICE TO PETITIONER

This is a Petition to the City of Billings requesting the annexation of property to the City, pursuant to MCA Title 7, Chapter 2, Part 46. Procedures for annexation are governed by the Statutes of the State of Montana. This Petition requires the signatures of more than 50% of the Resident Freeholder Electors to be considered for annexation.

INSTRUCTIONS

1. All items must be completed or provided. Please type or print. You may attach additional pages if more space is needed.
2. Prepare a map drawn to a scale adequate and legible to show the property requesting annexation and all other property within one-quarter (1/4) mile.

The map must show:

- a. The present and proposed boundaries of the municipality;
 - b. The present streets, major trunk water mains and sewer mains;
 - c. The zoning of the property requesting annexation and the property immediately adjacent to it.
3. The Petition should be submitted to the Planning Department, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., located on the 4th Floor of Parmly Billings Library at 510 North Broadway, Billings, Montana. Upon presentation, the Petition will be checked for completeness. Once accepted, the Petition will be routed to the following City Departments: Public Works, City-County Planning, Public Utilities, Fire Department, City Attorney, Police Department, Parks and Recreation Department, and the Finance Department. If the departments find no problems with the Petition, the City Clerk will schedule the Petition for City Council action.
 4. By filing the petition for annexation, the Petitioner(s) agree that only those City services which are available to the general area shall be provided to Petitioner, and that additional services as may become available to the general area shall be made available to Petitioner(s) in the same manner as said services are made available to other residents of the City. Petitioner(s) specifically waive the right to the report and plans for extension of services as provided in MCA Title 7, Chapter 2, Part 47.
 5. A description of the territory to be annexed to the City is legally described on a document attached hereto.

RESIDENT FREEHOLDER ELECTORS

Date	Print Name	Name Signature	Address
24-March-14	Regal Land Development	<i>[Signature]</i>	pres. 4241 Cedarwood Lw. Billings MT 59106
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(continued on separate page)

RESOLUTION NO. 14 -

A RESOLUTION OF THE CITY OF BILLINGS APPROVING PETITIONS FOR ANNEXATION AND ANNEXING TERRITORY TO THE CITY.

WHEREAS, one hundred percent (100%) of the freeholders who constitute more than fifty percent (50%) of the resident freeholder electors have petitioned the City for annexation of the territory hereinafter described; and

WHEREAS, the territory was described in the Petition as required by law, and

WHEREAS, annexation of said territory would be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. TERRITORY ANNEXED. Pursuant to Petition filed as provided M.C.A., Title 7, Chapter 2, Part 46, the following territory is hereby annexed to the City of Billings:

A tract of land situated in the NW1/4 of Section 4, T.1S., R.25E., P.M.M., and the SE1/4 of Section 31, T.1N., R.25E., P.M.M., Yellowstone County, Montana, more particularly described as: Tracts being unplatted land described as the E1/2 W1/2 NW1/4 NW1/4 and the W1/2 E1/2 NW1/4 NW1/4 of Section 4, T.1S., R.25E., P.M.M., Yellowstone County, Montana. Including all adjacent Right-Of-Way of Grand Avenue.

Containing 19.877 gross and 19.569 net acres more or less.

(# 14-02) See Exhibit "A" Attached

2. CONDITIONS. The annexation is approved, subject to the following conditions:
 - Prior to site development, a Development Agreement shall be executed between the owner(s) and the City that shall stipulate specific infrastructure improvements and provide guarantees for said improvements and a Waiver of Right to Protest the Creation of Special Improvement Districts will be recorded; and/or
 - A Subdivision Improvements Agreement (SIA) and Waiver of Right to Protest the Creation of Special Improvement Districts shall be approved and recorded that will

stipulate specific infrastructure improvements and provide guarantees for such infrastructure improvements.

3. PROCEDURE. All procedures as required under M.C.A., Title 7, Chapter 2, Part 46, have been duly and properly followed and taken.

PASSED by the City Council and APPROVED this 27th day of May, 2014.

THE CITY OF BILLINGS:

BY: _____

Thomas W. Hanel, MAYOR

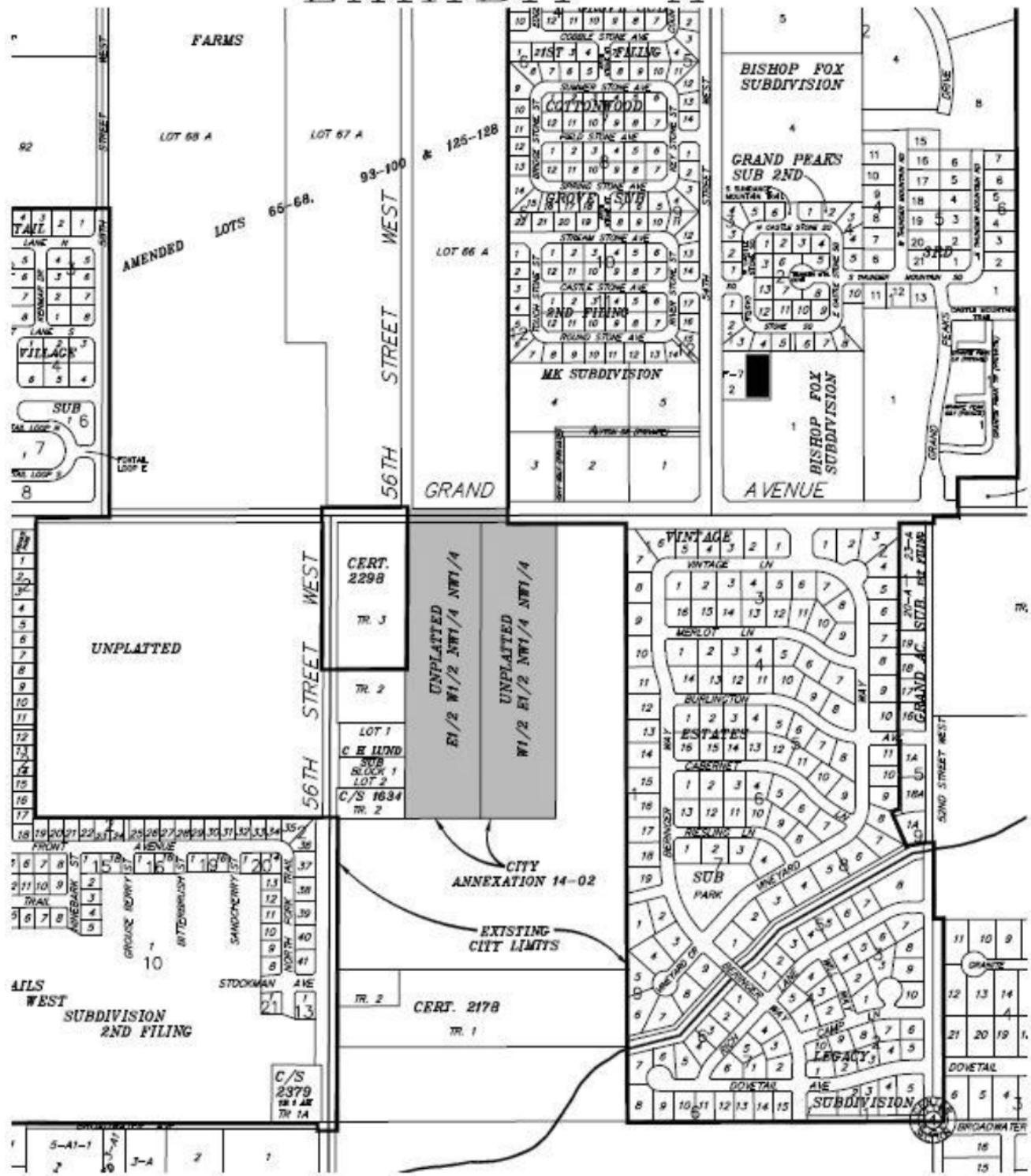
ATTEST:

BY: _____

CITY CLERK

(AN# 14-02)

EXHIBIT "A"



Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Zone Change 920 - Public Hearing and 1st reading

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

This is a zone change request from Agriculture Open-Space (A-1) to Residential 6,000 (R-60) on a 19.57-acre parcel described as E2W2NWNW & W2E2NWNW of Section 4, Township 1 South, Range 25 East. The property has 1 dwelling and several agricultural buildings. The property is owned by Regal Land Development and the agent is Scott Worthington, P.E. A pre-application neighborhood meeting was held on March 13, 2014. The Zoning Commission conducted a public hearing on May 6, 2014, and is forwarding a recommendation of approval and adoption of the findings of the 10 criteria on a 5 to 0 vote.

ALTERNATIVES ANALYZED

State law at Section 76-2-304, MCA, requires that all zone changes be reviewed in accordance with 10 criteria. Using the 10 criteria to determine the appropriateness of the zone change request, the City Council may:

1. Approve the zone change request
2. Deny the zone change request
3. Allow withdrawal of the application
4. Delay action for up to thirty (30) days

FINANCIAL IMPACT

If the zone change is approved, the property may be developed for single and two family dwellings. The property will be assessed and taxed when the lots are developed. The property will add value to the city's tax base.

BACKGROUND

The applicant is requesting to rezone a 19.57 acre parcel of land from A-1, a County agricultural zone, to R-60 for the purpose of annexing, subdividing, and developing an urban density residential neighborhood. The current preliminary plan is for 74 lots with several lots large enough to accommodate either a duplex or 2 separate dwelling units. There are 10 lots large enough to allow for 3 or more attached dwelling units in the proposed R-60 zone. Multi-family uses in the proposed R-60 zoning are only allowed by special review approval of the City Council. The adjacent zoning in the County is A-1, and most are larger parcels of 5 to 10 acres with single family homes. Property north of Grand Avenue in the city is zoned NC for commercial development at the intersection of 54th Street West. These commercial lots have not yet developed. Property to the west includes a church, Hope Evangelical Church, on a 5-acre property at the intersection of Grand & 56th Street West. The church was recently annexed to the city. On the southwest side of the intersection of 56th St West and Grand Avenue is the new middle school site for School District #2.

The property is within the West Billings Neighborhood Plan area. The plan encourages the use

of property along arterial streets, such as Grand Avenue, between major intersections to be developed for higher density residential uses. The proposed zoning of R-60 is a higher density residential zone that allows many housing types including single family, two-family and multi-family dwellings. Grand Avenue will be the primary entrance for the development but access may in the future connect with adjacent subdivisions to the south and east. This section of Grand Avenue has a posted speed limit of 50 miles per hour. Special consideration for traffic management will be necessary as the neighborhood is developed through the subdivision process. Grand Avenue currently carries about 4,000 vehicle trips per day in the area of this property. As nearby subdivisions are built and when the middle school is completed, this traffic will increase. The zone change per se does not increase traffic, but the potential new residents in the subdivision will add traffic to Grand Avenue. If the subdivision develops at the maximum density allowed, then 116 new dwellings could be constructed. This could add over 1,000 new vehicle trips to Grand Avenue. The developer may be required through the subdivision process to pay for traffic management improvements on Grand Avenue or adjacent street intersections.

The applicant conducted a pre-application neighborhood meeting on March 13, 2014. Six surrounding property owners attended the meeting. There were questions regarding drainage and irrigation ditches, street improvements on Grand Avenue, dwelling types, parks and trail maintenance, and the temporary dead end streets. The meeting attendance list and meeting notes are included as Attachment C.

The proposed zoning is residential and should not have an effect on the residential character of the area. There are existing agricultural uses in the area but these uses have been adjacent to County residential subdivisions for a number of years. This proposed city subdivision should be compatible with the adjacent residences and agricultural uses in the area. The 2008 Growth Policy encourages compatible developments and annexations of property adjacent to the city limits. This property is adjacent to the city limits to the north and west but is also in an area where the city previously annexed property not adjacent to the city limits. There is a "checker board" of county and city property in this area of Grand Avenue. City water and sewer lines have been installed in Grand Avenue west to 58th Street West in 2001 and 2003 respectively.

The property has access to Grand Avenue and will develop several local residential streets as part of the subdivision. Each lot will develop off-street parking as required and there will be ample on-street parking, boulevard sidewalks and an internal trail system. Any impacts to Grand Avenue will be mitigated through the subdivision process.

The proposed R-60 zone requires a maximum building height of 34 feet, a front setback of 15 feet and rear property line minimum setback of 20 feet. The maximum lot coverage allowed is 40% so single level homes and duplexes would be possible without exceeding this lot coverage.

The Planning Division reviewed the application and recommended approval based on the attached ten (10) criteria for zone changes. The Zoning Commission concurred with the staff recommendation. The subject property is located in an area of similar single family and two-family residential subdivisions. It supports the West Billings Plan goal of higher density residential uses with access to arterial streets between major intersections. The zone change accompanies a request to annex the property to the city limits as well as a preliminary subdivision plan. Any effects of the proposed development on traffic, non-motorized travel, public safety, irrigation ditches and agricultural uses will be mitigated through the subdivision process. There are compatible uses adjacent to this parcel including larger lot residential homes developed in the county. The 2008 Growth Policy encourages predictable land use decisions that are consistent with neighborhood character and land use patterns. The proposed zoning is

consistent with this neighborhood and land use pattern.

STAKEHOLDERS

The Zoning Commission conducted a public hearing on May 6, 2014 and received testimony from the applicant, Regal Land Development and agent, Scott Worthington, P.E.. Steven Wells, project manager for the proposed development, also testified in favor of the application. No other persons provided testimony at the public hearing. The Zoning Commission is forwarding a recommendation of approval and adoption of the findings of the 10 criteria on a 5 to 0 vote.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

Prior to any decision on the proposed zone change the City Council shall consider the findings of the Zoning Commission as follows:

1. *Is the new zoning designed in accordance with the Growth Policy?*

The proposed zone change is consistent with the following goals of the Growth Policy:

- *Predictable land use decisions that are consistent with neighborhood character and land use patterns. (Land Use Element Goal, page 6)*

The proposed zoning would permit higher density residential development than the surrounding county zones of A-1. This is not necessarily incompatible with those adjacent residences since existing county residential subdivisions are also adjacent to these agricultural uses and low density residential homes. The annexation policy anticipates that several other parcels in the north half of this 1 square mile section will annex in the next 5-10 years and similar subdivision will develop. The zoning district is compatible with the neighborhood character and land use patterns. The R-60 zone is consistent with the neighborhood character.

- *Encourage higher density residential uses on arterial streets between major intersections (Land Use Goal, West Billings Neighborhood Plan 2001)*

The 2001 West Billings Neighborhood Plan emphasized the need to control commercial strip development along arterial streets. The plan encouraged the development of commercial nodes at major intersections but contain those areas around the intersections. The plan encourages higher density residential zoning between those intersections on arterial streets.

2. *Is the new zoning designed to secure from fire and other dangers?*

The new zoning requires minimum setbacks, open and landscaped areas and building separations. The new zoning, as do all zoning districts, provides adequate building separations and density limits to provide security from fire and other dangers.

3. *Whether the new zoning will promote public health, public safety and general welfare?*

Public health and public safety will be promoted by the proposed zoning. Development of the agricultural land in the city after annexation, zoning and subdivision approval will promote the public health or safety of the adjacent low density residential neighborhood by providing public water and sewer and other public amenities to the area.

4. *Will the new zoning will facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirement?*

Transportation: The proposed zoning and subsequent subdivision will have an impact on Grand Avenue. Mitigation of these impacts will be required as part of the subdivision approval.

Water and Sewer: The City will provide water and sewer to the property. There should be no additional impact to the system from the proposed zoning.

Schools and Parks: There will be an impact to schools from the proposed zone change. Additional classroom space will be needed for elementary and middle school students. A new middle school is planned for a property 2 blocks west of this location.

Fire and Police: The subject property will be served by city public safety services. The Police Department had no concerns with the zone change and the Fire Department is involved in the subdivision approval process. Access for emergency services will assured through this process. Fire Station #7 is approximately ¼-mile north and east of the subdivision.

5. Will the new zoning provide adequate light and air?

The proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air.

6. Will the new zoning effect motorized and non-motorized transportation?

The new zoning will have an effect on vehicle and pedestrian traffic. The access to Grand Avenue and the traffic impacts will be studied and mitigated through the subdivision process. The subdivision proposes to build boulevard sidewalks and an internal trail system.

7. Will the new zoning promote compatible urban growth?

The new zoning does promote compatibility with urban growth. The proposed R-60 zoning will allow single family and two-family dwellings as well as multi-family dwellings by special review approval. City subdivisions in the area range from R-60-R to R-96. Higher density zones are compatible with arterial street access, and nearby commercial zones. Zoning that supports 6 or more dwelling units per acre is more efficient for providing public services.

8. Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?

The proposed zoning does consider the character of the district and the suitability of the property for a mix of housing types and density in the neighborhood.

9. Will the new zoning conserve the value of buildings?

The property has 1 single family dwelling on the property and numerous detached accessory buildings that have supported the agricultural operation. These buildings should not be affected by the zone change. When the development plan is approved through the subdivision process it is likely these building will be removed or demolished.

10. Will the new zoning encourage the most appropriate use of land throughout the City of Billings?

The proposed zoning will permit affordable residential uses and is the most appropriate use of the property at this location.

RECOMMENDATION

The Zoning Commission recommends approval of Zone Change 920 and adoption of the findings of the 10 criteria on a 5-0 vote.

APPROVED BY CITY ADMINISTRATOR

[Ordinance](#)

[Zoning Map](#)

[Site photos](#)

Pre-application materials and applicant letter

ORDINANCE NO. 14-_____

AN ORDINANCE AMENDING THE ZONE CLASSIFICATION FOR an un-platted 19.57 acre parcel of land described as E2W2NWNW & W2E2NWNW of Section 4, Township 1 South, Range 25 East, generally located at 5506 Grand Avenue

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Sections 27-302 and 27-1502, BMCC*, provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.
2. DESCRIPTION That the un-platted 19.57 acre parcel of land described as E2W2NWNW & W2E2NWNW of Section 4, Township 1 South, Range 25 East is presently zoned **Agriculture-Open Space (A-1)** and is shown on the official zoning maps within these zones.
3. ZONE AMENDMENT. The official zoning map is hereby amended and the zoning for **the above described parcel** is hereby changed from **Agriculture-Open Space (A-1) to Residential 6,000 (R-60)** and from the effective date of this ordinance, shall be subject to all the rules and regulations pertaining to **Residential 6,000 (R-60)** as set out in the Billings, Montana City Code.
4. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.
5. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading May 27, 2014.

PASSED, ADOPTED AND APPROVED on second reading June 9, 2014.

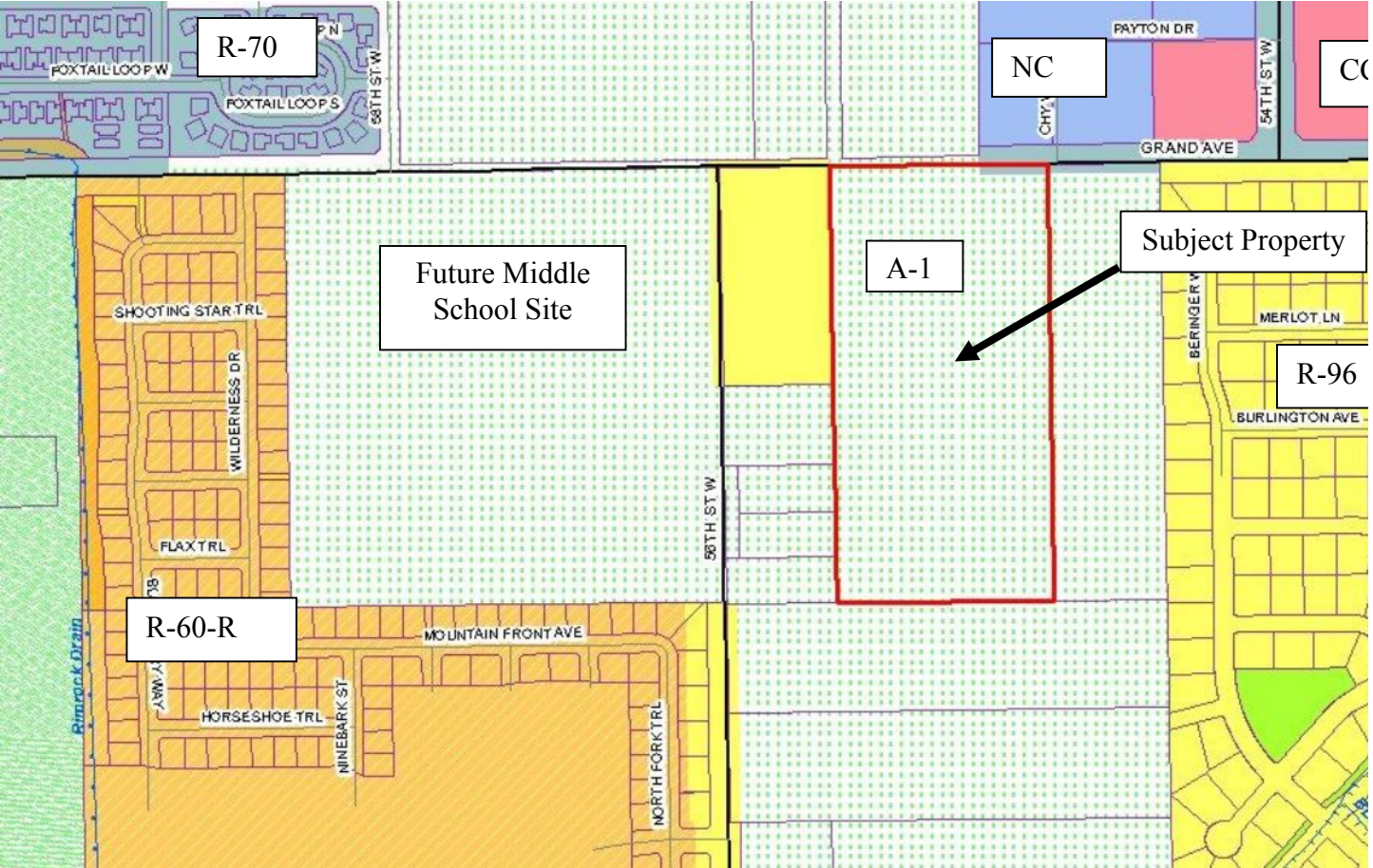
CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

BY: Cari Martin, City Clerk
Zone Change #920 – 5506 Grand Avenue

Attachment A: Surrounding Zoning
Zone Change #920 – 5506 Grand Avenue



Attachment B
Site Photographs, Zone Change #920 – 5506 Grand Avenue



Subject Property – view from Grand Avenue



View south from Grand Avenue

Attachment B, continued
Site Photographs, Zone Change #920 – 5506 Grand Avenue



View east along Grand Avenue – Vintage Estates in background



View south and west along Grand Avenue – Hope Evangelical Church in background

Attachment B, continued
Site Photographs, Zone Change #920 – 5506 Grand Avenue

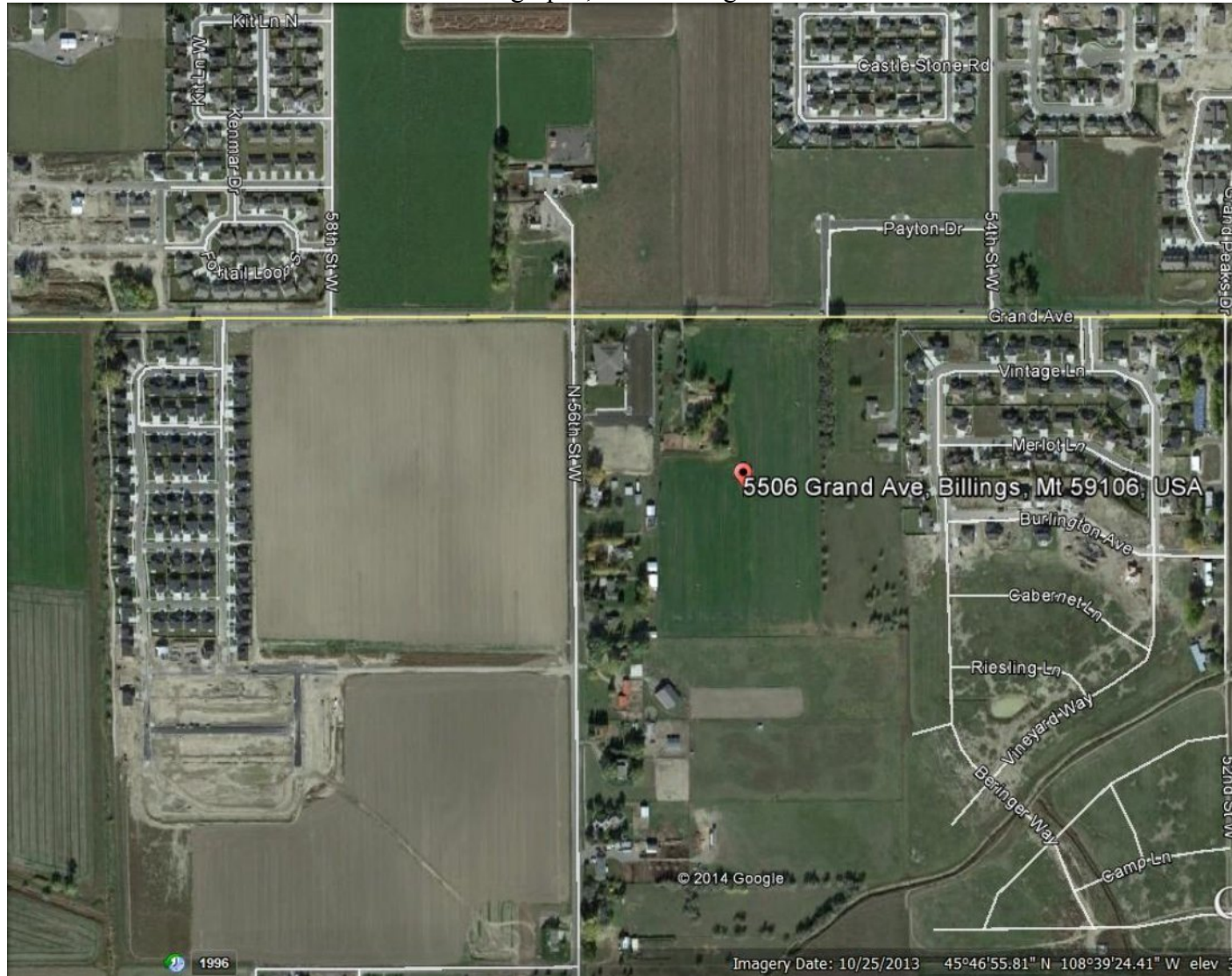


View north and west from Grand Avenue



View north and east from Grand Avenue

Attachment B, continued
Site Photographs, Zone Change #920 – 5506 Grand Avenue



Aerial view

Attachment C

Pre-application materials – Zone Change 920 – 5506 Grand Avenue

Neighborhood Meeting for
Proposed Zone Change
DayBreak - 19.57 Acres at 5500 Grand Ave

Meeting held Thursday, March 13, 2014, at 7:00 pm at Hope Evangelical Church

Attendees:

Name	Address
TEO GARDNER	3706 COUNTRY LN 59106
Marla Ward (Janice Ward)	5416 Grand Ave
Steve Randy Hordum	1027 56 th ST W
ALEXIS MURRAY	1011 56 th ST W.
DAVID GROSSHEB.	3224 AMMERMAN PL BILLINGS 59106
Doug Kramer	5623 Grand Ave.

Neighborhood Meeting for Proposed Zone Change DayBreak - 19.57 Acres at 5500 Grand Ave

Meeting Minutes:

Dan Wells introduced this neighborhood development. Discussed neighborhood Connectivity.

Will provide turn lanes on Grand to preserve traffic flow.

Single Fam. \$265 - 350K homes w/ 6 or so twin homes

Discussed phasing, 74 homesites -- \approx 24-25 per phase.

Discussed storm drain plan. Flow direction is SW. Retention ponds store water & are sized according to city specifications. Overflow is sheet flow according to pre-development patterns.

Open for Questions

Will ditch along Grand stay open? We will pipe along frontage - \approx 20" - 24" w/ cleanouts and trash rack on inlets

Will area be on city sewer? yes & water

What is the city's ultimate Drainage Plan? City is working on Drainage improvements w/ sloughs South & West of this project.

Will open space/drainage areas be public or private? (Public ownership)

Discussed storm overflows.

Sub streets? What will they be like? There will be barricades

Streets will have C & G, boulevard strip, and 5' walks throughout

What other Developer supplied improvements?

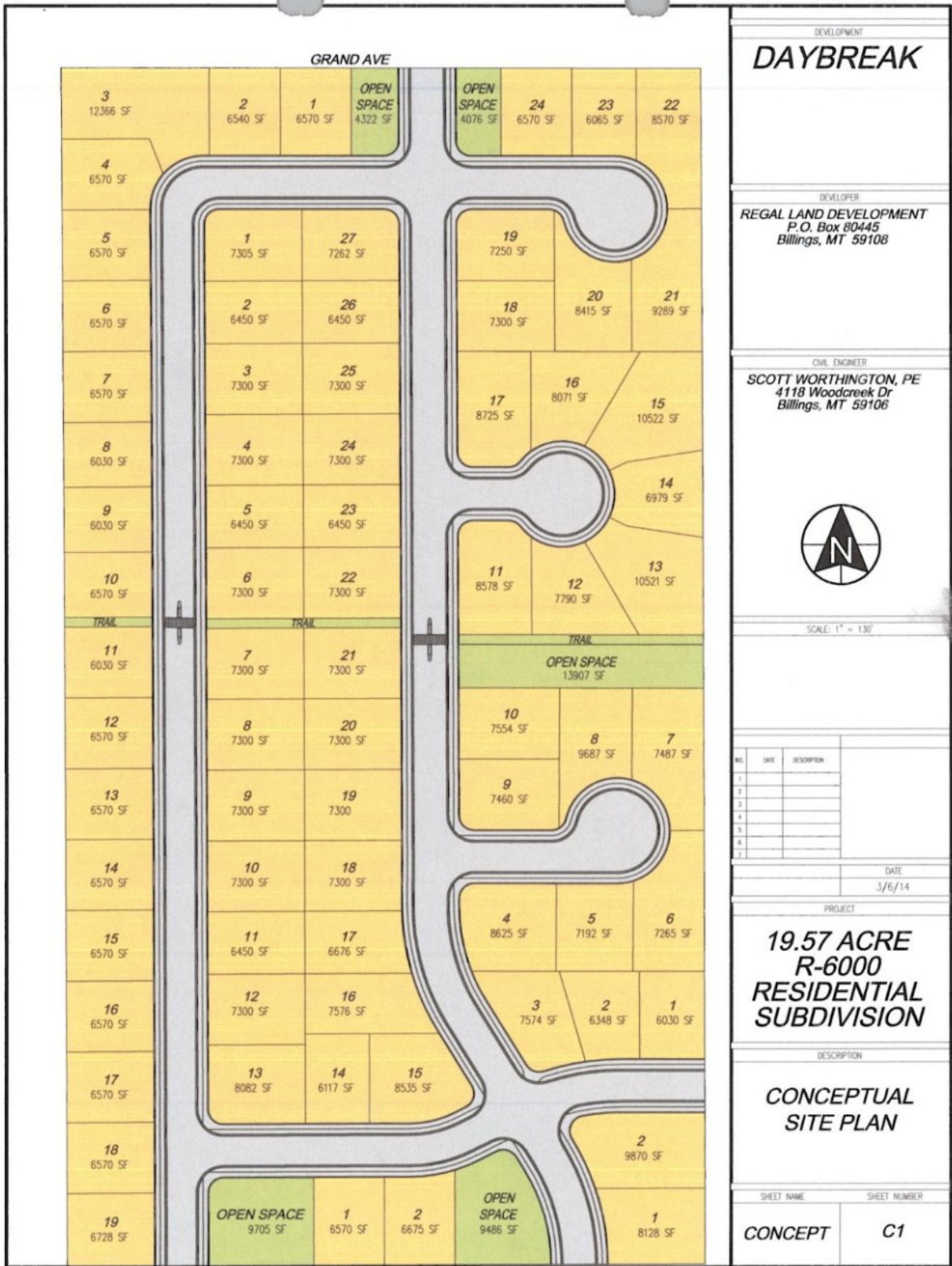
Developer will pay for park impacts, trails, & traffic impacts as determined by traffic study.

Does City have plans to widen Grand? They do have a West end plan, but timing is uncertain.

Lighting? - Covenants will require yard lights w/ photocell.

H.O.A. will maintain open spaces - irrigated grasses.

Would ~~the homesites be~~ multi-family over twin homes?
Zoning allows more than twins, but we don't anticipate.



Responses for Zone Change Application

1. Answer:

- a. This proposed Zone Change is consistent with the goals and policies of the adopted Growth Policy in the following ways:

Land Use Element – Our proposal is consistent with the current neighborhood character in this area. The requested zoning is consistent with the nearby neighborhoods of Grand Peaks to the north, Trails West to the west, and Cottonwood to the northwest. R-6000 zoning was suggested and is supported by Zoning Coordinator, Nicole Cromwell. This neighborhood will also add to the area's available housing, increasing options for home buyers.

Economic Development – The construction of this development will provide good jobs to local workers. Since the homes built will provide good options for 1st and 2nd time home buyers, they will be attracting an educated and skilled workers. This development will also add to local tax base, which strengthens the local economy.

Aesthetics Element – We are building an attractive neighborhood that will give people a sense of pride to be a part of.

Natural Resources Element – Instead of a weed filled field, this development will have landscaped home sites that will reduce weed populations and the potential for grassfires.

Open Space and Recreation Element – This development will provide an east / west trail crossing through it that will encourage recreation, accessibility, and non-motorized neighborhood connectivity. There will also be storm drain detention pond areas that will have irrigated and maintained grass, which provide open spaces also usable for recreation.

Transportation Element – This development complies with the "Functional Classification Map" by providing a north / south collector road. This collector road can accommodate a future bike lane. All roads will have sidewalks on both sides of the street to encourage pedestrian traffic.

Public Facilities and Services Element – This development and the houses within it will be constructed to current standards which will assure the quality of improvements. The neighborhood is also in very close proximity to public fire and police service.

Cultural and Historic Resources Element – There are no cultural or historic resources on this development site that would be at risk of being lost.

Community Health Element - The neighborhood is in very close proximity to drinking water, sanitary sewer, and emergency services. The trails, sidewalks, and local roads that can accommodate bicycle traffic will encourage a healthy lifestyle for the neighborhood residents.

b. To achieve the density that we are seeking, we need city services. The city requires annexation to access the city water and sewer; therefore, we are seeking this zone change. As mentioned, the requested zoning is consistent with Grand Peak to the north, Trails West to the west, and Cottonwood to the northwest.

2. Answer:
 - a. Previously submitted
3. Neighborhood Meeting Synopsis:
 - a. We held a neighborhood meeting in the Hope Church immediately to the west of us. Several neighbors attended, and a list of those attendees is attached. The majority of the questions centered around how the development was going to impact them, in terms of traffic, irrigation ditches, and storm water management. The developer gave a half hour presentation that covered the design process and the construction timeline.
4. Attached
5. Attached
6. Attached
7. City Process
8. In Process

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Final Plat of St. Vincent Healthcare Subdivision

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The final plat for St. Vincent Healthcare Subdivision is being presented to Council for approval. On January 24, 2011, the City Council conditionally approved the preliminary plat of this 30-lot subdivision. Prior to the expiration of the preliminary approval of the plat (three years after preliminary approval), the City Council granted a one-year extension of the preliminary plat approval period on January 13, 2014. The 112-acre subject property is located at the northwest corner of King Avenue West and South Shiloh Road. The property is zoned as a Planned Development (PD) and the proposed lots will be developed with a future medical campus and complimentary commercial uses. This property was previously platted as "The Village Subdivision" which will be entirely superseded and replaced by this subdivision. The owner is the Sisters of Charity of Leavenworth Health System, Inc. and the representing agents are Sanderson Stewart and Doug James with Moulton Bellingham, PC. Concurrent with this final plat review and approval, the Council will be asked to consider a parkland exchange for the previously platted but undeveloped parkland within the Village Subdivision. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

ALTERNATIVES ANALYZED

The City Council may approve or deny the final plat of St. Vincent Healthcare Subdivision. If the City Council chooses to deny the final plat, it must base the denial on the criteria outlined in MCA 76-3-611 and BMCC, Section 23-307.

FINANCIAL IMPACT

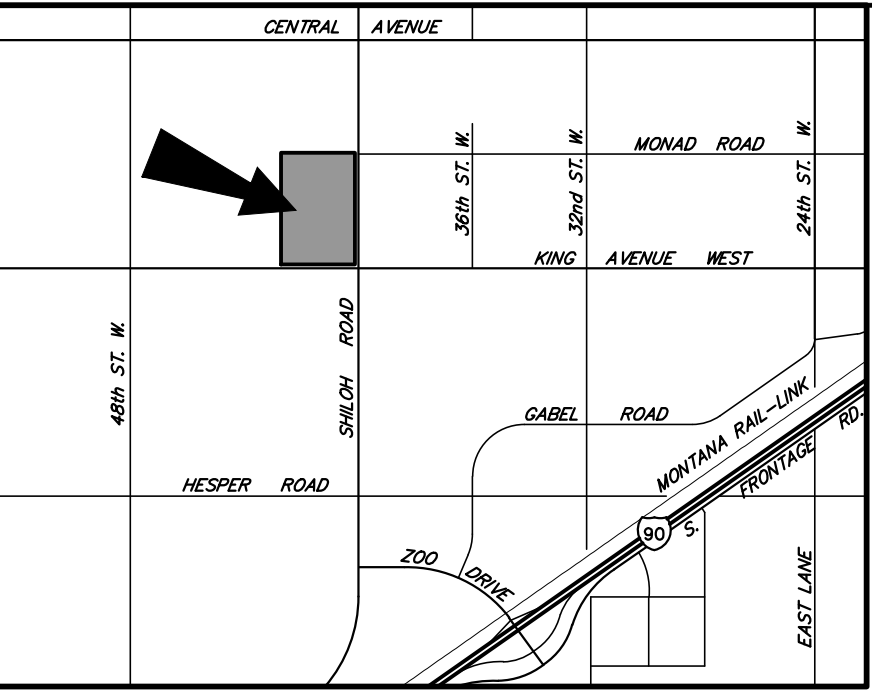
Should the City Council approve the final plat, the newly created lots will be developed which will increase tax revenues for the City.

RECOMMENDATION

Staff recommends that the City Council approve the final plat of St. Vincent Healthcare Subdivision.

APPROVED BY CITY ADMINISTRATOR

Final Plat (2 pages)



VICINITY MAP
NOT TO SCALE

CERTIFICATE OF SURVEY No. 2828 TR. 2

CERTIFICATE OF SURVEY No. 2828 TR. 1

SHILOH DRAIN R/W

SHILOH DRAINAGE DISTRICT EASEMENT DOC No. 238203

MONAD ROAD

SHILOH DRAIN R/W

POINT OF BEGINNING: N89°39'24"W, 118.54' FROM E1/4 CORNER, SECT. 10, T15, R25E, P11M

MONAD ROAD

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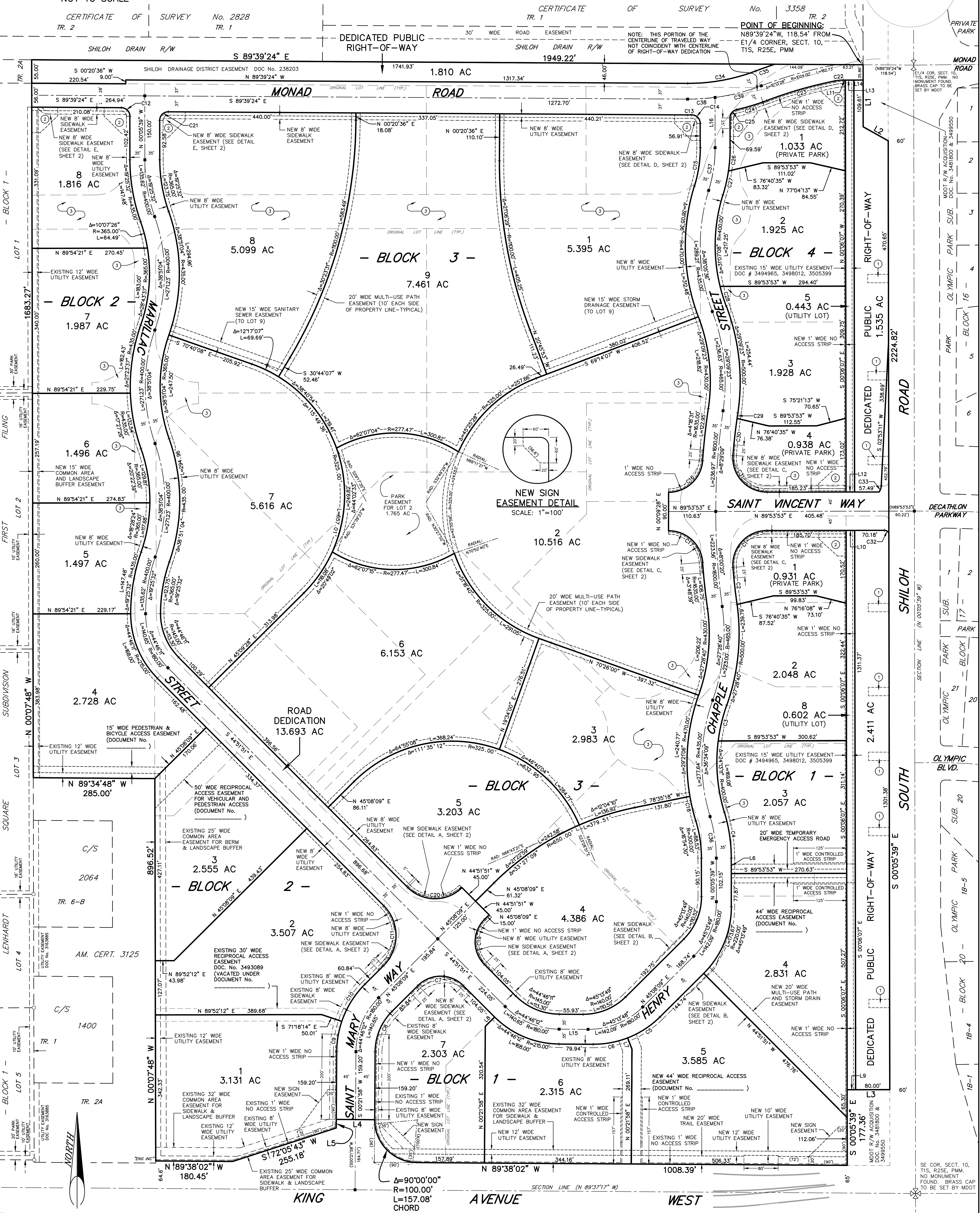
SHILOH DRAINAGE DISTRICT EASEMENT DOC No. 238203

MONAD ROAD

PLAT OF
ST. VINCENT HEALTHCARE SUBDIVISION
BEING ALL OF BLOCKS 2, 3 & 5 AND ALL OF BLOCKS 1 & 4, LESS M.D.O.T. RIGHT-OF-WAY WITHIN THE VILLAGE SUBDIVISION, INCLUSIVE OF ALL AMENDMENTS TO DATE, INCLUDING RIGHTS-OF-WAY FOR MONAD ROAD, MARILLAC STREET, ST. VINCENT WAY, ST. MARY WAY AND DECATHLON PARKWAY SITUATED IN THE SE1/4 OF SECTION 10, T. 1 S., R. 25 E., P.M.M., IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : ST. VINCENT HEALTHCARE FOUNDATION, INC. OCTOBER, 2013
PREPARED BY : SANDERSON STEWART BILLINGS, MONTANA

- BASIS OF BEARING: PLAT OF THE VILLAGE SUBDIVISION
- FOUND SURVEY MONUMENT, REBAR AND CAP MARKED "ENGINEERING INC.", OR AS NOTED
 - SET 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART"
 - SET INTERSECTION MONUMENT, 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART BILLINGS MT." WILL BE REPLACED WITH BRASS CAP MONUMENT BOX UPON COMPLETION OF STREET IMPROVEMENTS.
 - SHILOH ROAD CORRIDOR STORM DRAINAGE EASEMENT, DOC. No. 3481800
 - NEW SIGN EASEMENT (SEE DETAIL)
 - ORIGINAL DEDICATED RIGHT-OF-WAY VACATED UNDER RESOLUTION 11-19021, DOC. No. 3578067



SCALE: 1"=100'

SECTION LINE (N 89°37'17" W)

SHEET 1 OF 2
0201502A FP.DWG
02015.02A 3/04/14 MDB

PLAT OF ST. VINCENT HEALTHCARE SUBDIVISION

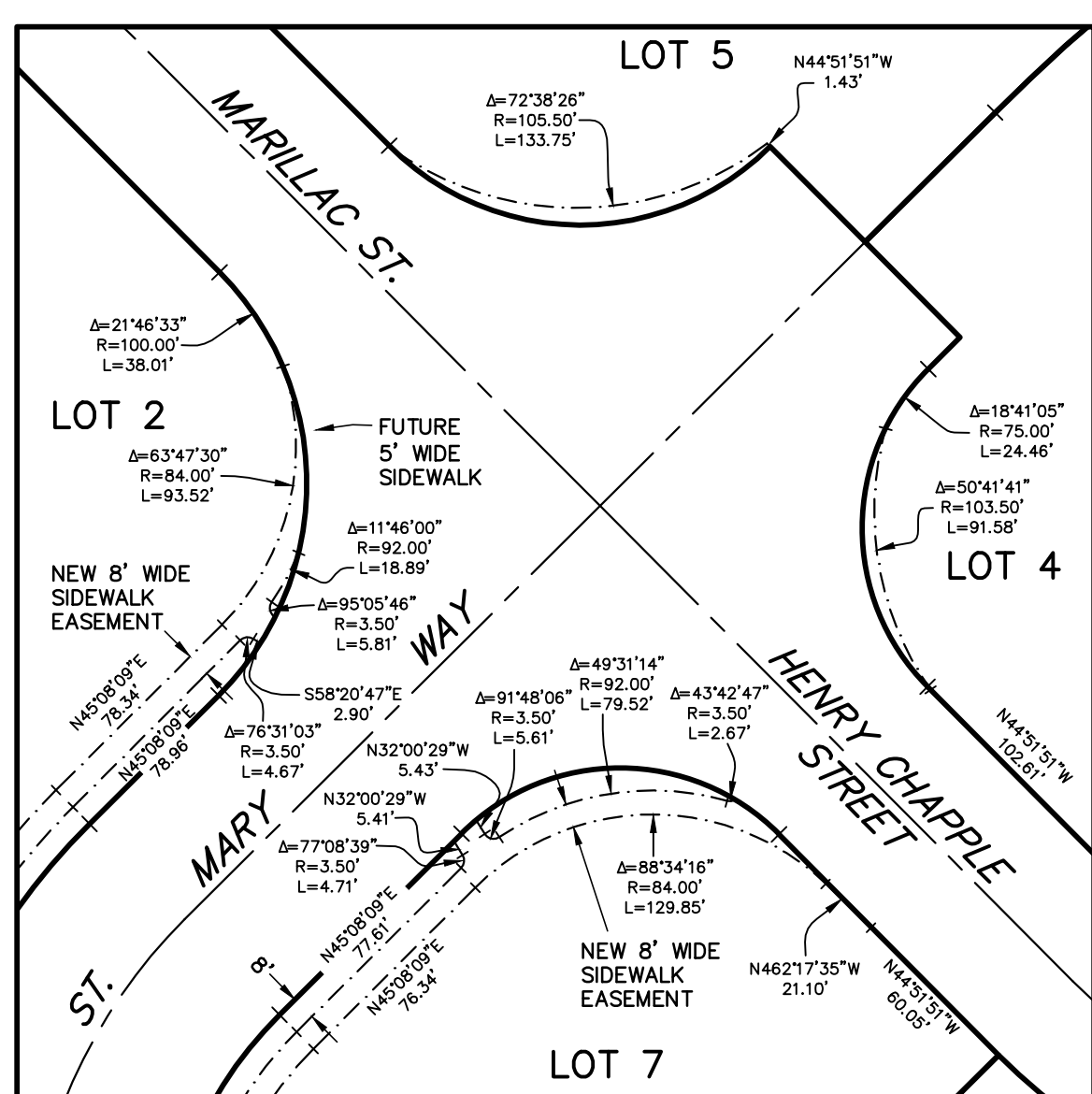
BEING ALL OF BLOCKS 2, 3 & 5 AND ALL OF BLOCKS 1 & 4, LESS M.D.O.T. RIGHT-OF-WAY WITHIN THE VILLAGE SUBDIVISION, INCLUSIVE OF ALL AMENDMENTS TO DATE, INCLUDING RIGHTS-OF-WAY FOR MONAD ROAD, MARILLAC STREET, ST. VINCENT WAY, ST. MARY WAY AND DECATHLON PARKWAY SITUATED IN THE SE1/4 OF SECTION 10, T. 1 S., R. 25 E., P.M.M., IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : ST. VINCENT HEALTHCARE FOUNDATION, INC.

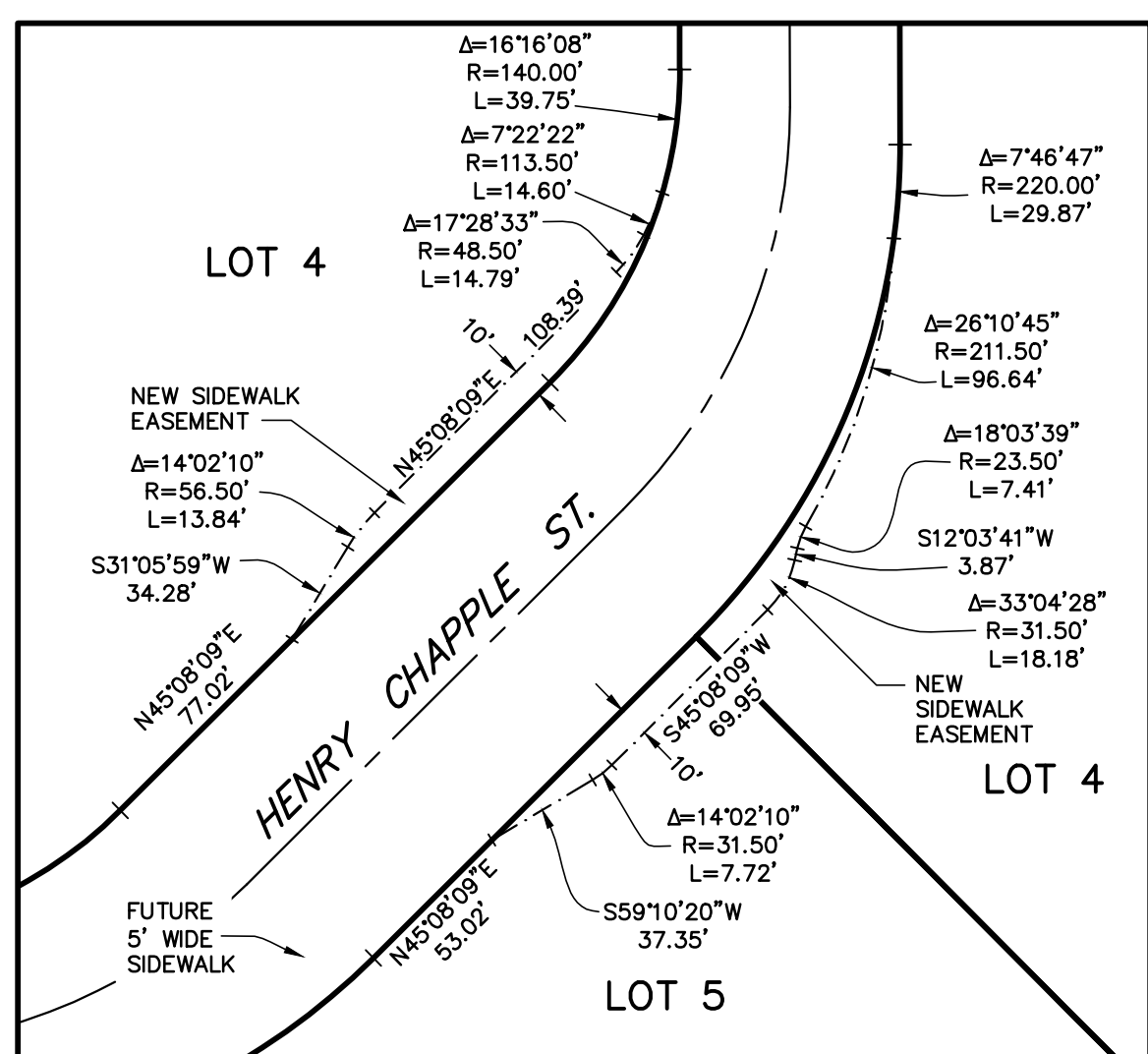
OCTOBER, 2013

PREPARED BY : SANDERSON STEWART

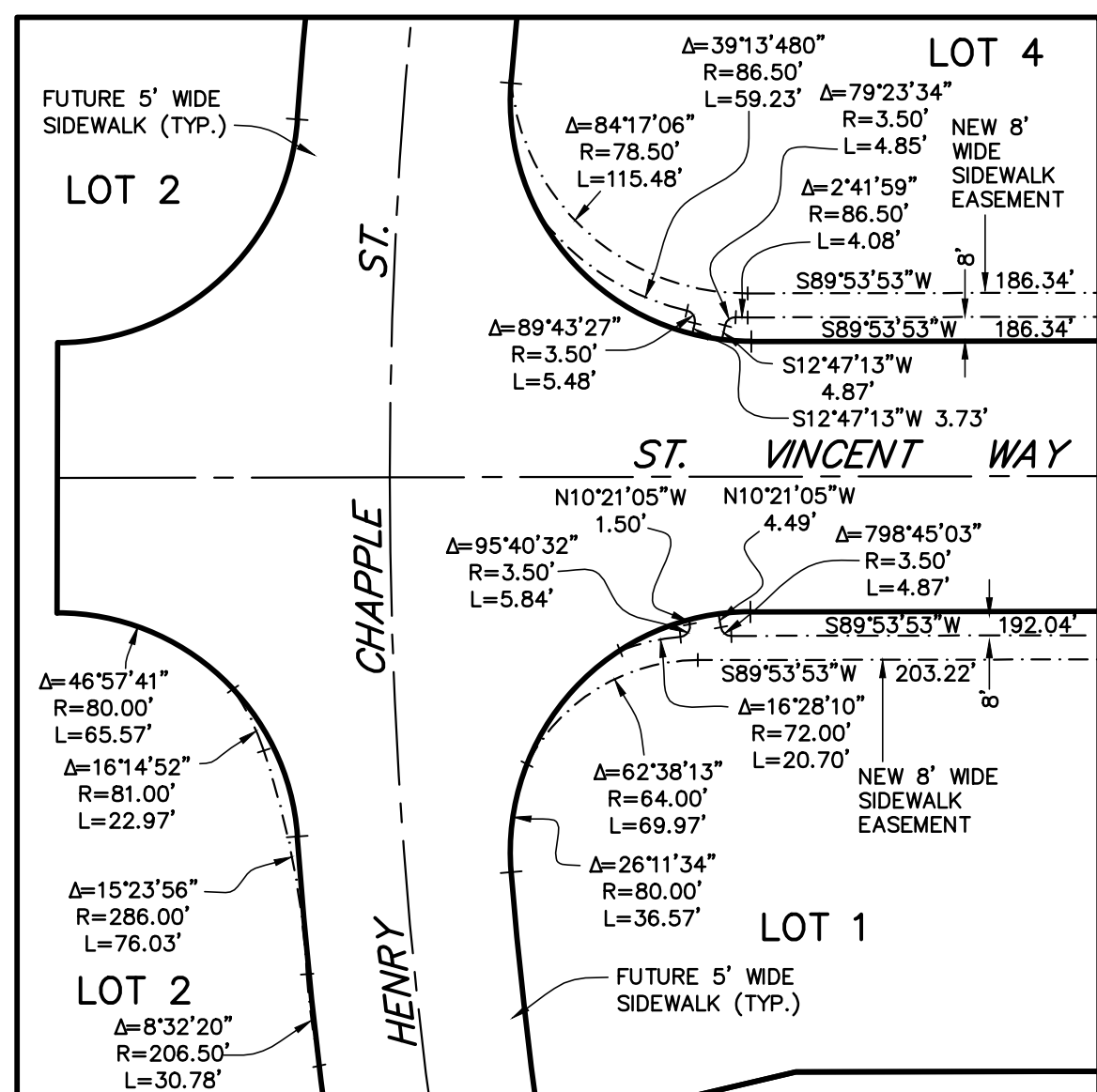
BILLINGS, MONTANA



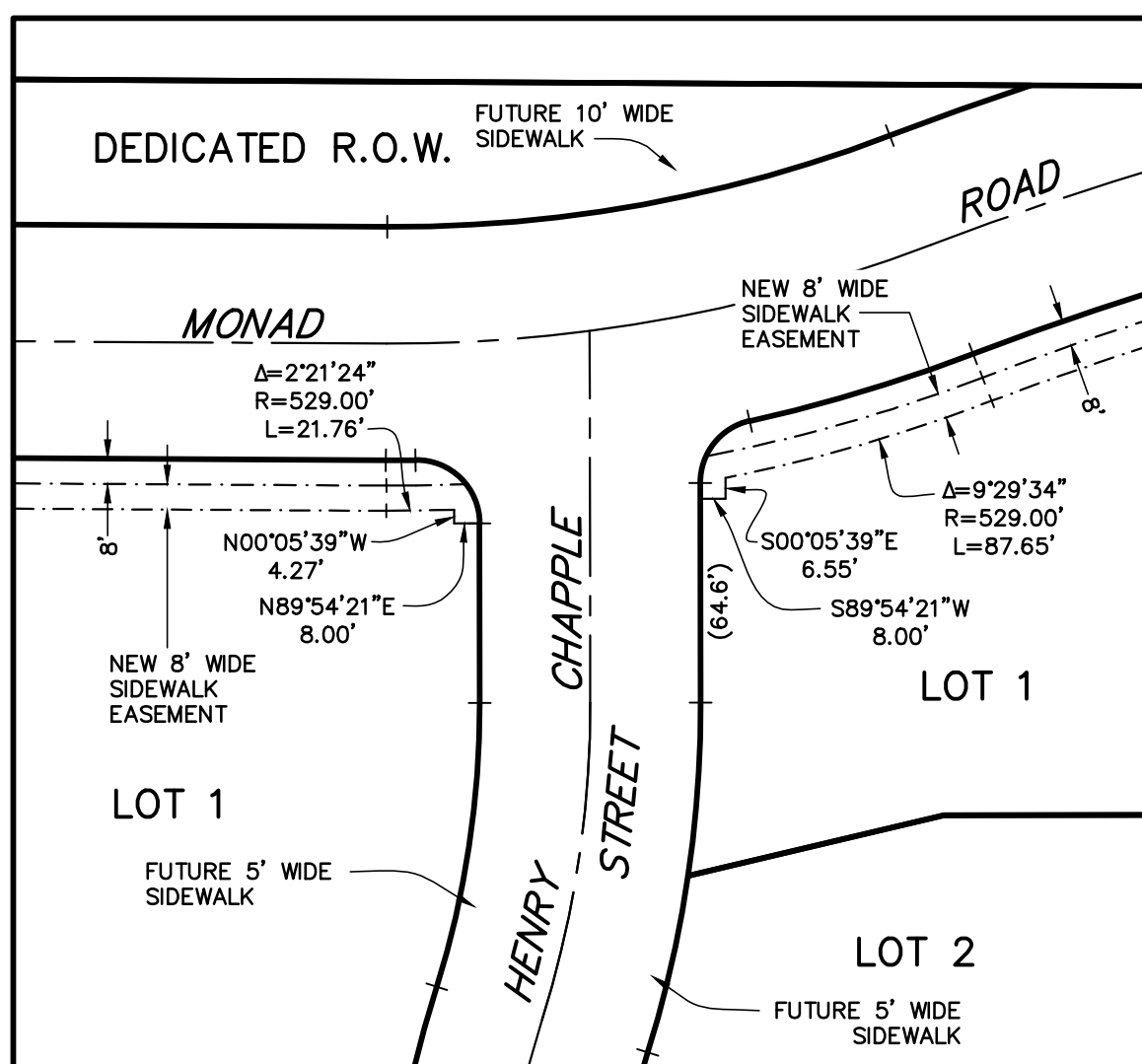
DETAIL A
SCALE: 1"=60'



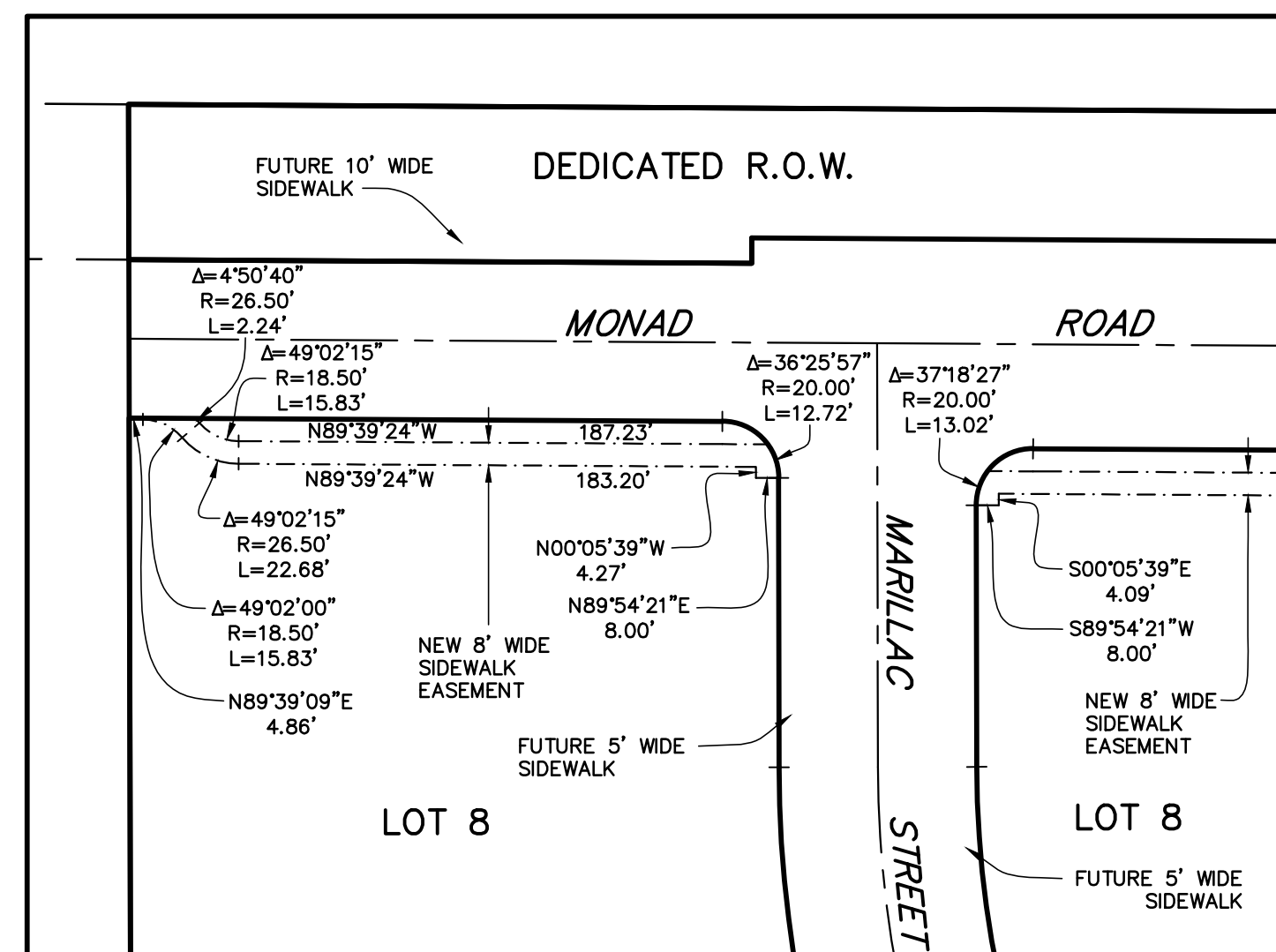
DETAIL B
SCALE: 1"=60'



DETAIL C
SCALE: 1"=60'



DETAIL D
SCALE: 1"=60'



DETAIL E
SCALE: 1"=60'

CERTIFICATE OF CITY COUNCIL APPROVAL

STATE OF MONTANA)
County of Yellowstone)
We hereby certify that we have examined the annexed and foregoing PLAT OF ST. VINCENT HEALTHCARE SUBDIVISION, and find that said plat conforms with the requirements of the laws of the State of Montana, and the requirements of the Yellowstone County Board of Planning. It is therefore approved and the dedication to public use of any and all lands shown on this plat as being dedicated to such use are accepted.

IN WITNESS WHEREOF, we have set our hands and the seal of the CITY OF BILLINGS, MONTANA, this ____ day of _____, 20__.

CITY OF BILLINGS, MONTANA

By: _____ Mayor Attest: _____ City Clerk

CERTIFICATE OF CITY ENGINEER'S OFFICE

I hereby certify that the annexed and foregoing plat conforms with Section 76-4-125(2)(d), M.C.A., for the removal of sanitary restrictions since the plat is inside a master planning area and said lots will be provided with municipal facilities for the supply of water and the disposal of sewage and solid waste.

IN WITNESS WHEREOF, I have executed this CERTIFICATE OF APPROVAL this ____ day of _____, 20__.

City Engineer's Office

ERRORS AND OMISSIONS REVIEW

I hereby certify that I have examined the annexed and foregoing plat for errors and omissions in computations and drafting and find that said plat conforms with the requirements of the laws of the State of Montana, and that said plat conforms to the adjoining additions and plats of the City of Billings already platted as nearly as circumstances will permit.

Examining Land Surveyor _____ Date _____

NOTICE OF APPROVAL

STATE OF MONTANA)
County of Yellowstone)
This plat has been approved for filing by the Yellowstone County Board of Planning and conforms to the recommendations of this board.

Date _____ President _____

Executive Secretary _____

CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney's office and is acceptable as to form.

Reviewed by: _____

Date: _____

CERTIFICATE OF COUNTY TREASURER

I hereby certify that all real property taxes and special assessments have been paid per 76-3-611(b), M.C.A.

Date _____

Yellowstone County Treasurer _____

By: _____ Deputy

CERTIFICATE OF DEDICATION

STATE OF MONTANA)
County of Yellowstone)
KNOW ALL MEN BY THESE PRESENTS: That the undersigned owner of the following described tract of land, does hereby certify that it has caused to be surveyed, subdivided and platted into lots, blocks and streets as shown on the annexed plat, said tract being situated in the SE1/4 of Section 10, T. 1 S., R. 25 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said tract being more particularly described as follows, to-wit:

Beginning at a point on the east-west midsection line of said Section 10 which bears N 89°39'24" W a distance of 118.54' from the E1/4 corner of said Section 10; thence, along the westerly line of the MDOT Right-of-way Acquisition as described in a Bargain & Sale Deed, Document No. 3481800 and a Quitclaim Deed, Document No. 4498550, Yellowstone County Records, the following courses and distances:

S 00°05'39" E a distance of 145.47 feet;
S 60°48'48" E a distance of 67.11 feet to a point on the west line of Shiloh Road right-of-way, thence, along said west line, S 00°05'39" E a distance of 2224.82 feet; thence, along the northerly and westerly lines of the MDOT Right-of-way Acquisition as described in said Bargain & Sale Deed and a Quitclaim Deed, the following courses and distances:
S 00°05'39" E a distance of 100.00 feet;
S 89°54'21" W a distance of 100.00 feet;
S 00°05'39" E a distance of 177.36 feet to a point on the north line of King Avenue West right-of-way; thence, along said north line, the following courses and distances:
N 89°38'02" W a distance of 1008.39 feet;
Along a curve to the right with a central angle of 90°00'00", a radius of 100.00 feet, and a length of 157.08 feet (chord bears N 44°38'02" W a distance of 141.42 feet);
N 89°38'02" W a distance of 90.00 feet;
S 00°21'58" W a distance of 20.00 feet;
S 72°05'43" W a distance of 255.18 feet;
N 89°38'02" W a distance of 180.45 feet to a point on the east line of Tract 2A of Amended Tract 2, Certificate of Survey No. 3125; thence, along the east line and north line of said Tract 2A, the following courses and distances:
N 00°07'48" W a distance of 896.52 feet;
N 89°34'48" W a distance of 285.00 feet to the northwest corner of said Tract 2A; said corner also being on the east line of Lenhart Square Subdivision, First Filing; thence, along said east line N 00°07'48" W a distance of 1683.27 feet to a point on said east-west midsection line of said Section 10; thence, along said midsection line, S 89°39'24" E a distance of 1949.22 feet to the Point of Beginning.

There is no park requirement for this non-residential subdivision.

The undersigned hereby grants unto all utility companies, as such are defined and established by Montana Law, and cable television companies, an easement for the location, maintenance, repair and removal of their lines over, under and across the areas designated on the plat as "UTILITY EASEMENT" to have and hold forever. Said tract to be known and designated as PLAT OF ST. VINCENT HEALTHCARE SUBDIVISION, and the lands included in all streets, avenues, and public rights-of-way as shown on the annexed plat are hereby granted and donated to the use of the public forever.

SISTERS OF CHARITY OF LEAVENWORTH HEALTH SYSTEM, INC.

Michael A. Slubowski, President and CEO

By: _____
Steve M. Loveless, Acting President and CEO of St. Vincent Healthcare Attorney-in-Fact

STATE OF MONTANA)
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared Steve M. Loveless, Acting President and CEO of St. Vincent Healthcare, known to me to be the person whose name is subscribed to the foregoing instrument as attorney-in-fact for Michael A. Slubowski, President and CEO of the Sisters of Charity of Leavenworth Health System, Inc. and who acknowledged to me that he subscribed the name of Michael A. Slubowski thereto as president and his own name as attorney-in-fact. Witness my hand and seal the day and year herein above written.

Notary Public in and for the State of Montana

THE CITY OF BILLINGS, MONTANA

By: _____ Thomas W. Hanel, Mayor Attest: _____ Cari Martin, City Clerk

STATE OF MONTANA)
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared Thomas W. Hanel and Cari Martin, known to me to be the Mayor and City Clerk of Billings, Montana, respectively, and acknowledged to me that they executed the foregoing instrument. Witness my hand and seal the day and year herein above written.

Notary Public in and for the State of Montana

CERTIFICATE OF SURVEYOR

STATE OF MONTANA)
County of Yellowstone)
The undersigned, a Montana Registered Land Surveyor being first duly sworn, deposes and says that during the month of October, 2013, a survey was performed under his supervision of a tract of land to be known as PLAT OF ST. VINCENT HEALTHCARE SUBDIVISION, in accordance with the request of the owner thereof and in conformance with the Montana Subdivision and Platting Act; said subdivision, description of boundaries and dimensions being in accordance with the Certificate of Dedication and as shown on the annexed plat; that the monuments found and set are of the character and occupy the positions shown thereon and that the gross area is 111.916 acres (4,875,044 sf) and the net area is 92.467 acres (4,027,841 sf).

SANDERSON STEWART

By: _____

Montana Registration No. _____

Date: _____

Curve #	Delta	Radius	Length
C1	94°37'07"	80.00'	132.11'
C2	311°26"	1565.00'	87.15'
C3	12°20'59"	400.00'	86.22'
C4	16°54'30"	370.00'	109.19'
C5	23°41'08"	220.00'	90.95'
C6	21°32'40"	220.00'	82.72'
C7	90°00'00"	75.00'	117.81'
C8	44°46'12"	135.00'	105.49'
C9	181°9'49"	225.00'	71.98'
C10	26°26'23"	225.00'	103.83'
C11	90°00'00"	100.00'	157.08'
C12	89°33'45"	20.00'	31.26'
C13	1°03'07"	513.00'	9.42'
C14	90°36'52"	20.00'	31.63'
C15	17°25'22"	300.00'	91.23'
C16	85°48'54"	80.00'	119.82'
C17	86°00'06"	80.00'	120.08'
C18	71°3'03"	470.00'	59.21'
C19	90°00'00"	75.00'	117.81'
C20	90°00'00"	90.00'	141.37'

Curve #	Delta	Radius	Length
C21	90°26'15"	20.00'	31.57'
C22	11°08'41"	100.00'	19.45'
C23	9°38'56"	987.00'	166.22'
C24	8°15'38"	513.00'	73.96'
C25	77°27'40"	20.00'	27.04'
C26	8°31'35"	370.00'	55.06'
C27	8°53'47"	370.00'	57.45'
C28	6°58'29"	400.00'	48.69'
C29	0°28'49"	1565.00'	13.12'
C30	3°10'44"	1565.00'	86.83'
C31	94°50'04"	80.00'	132.41'
C32	90°00'28"	10.00'	15.71'
C33	32°34'24"	27.50'	15.63'
C34	21°14'13"	439.00'	162.72'
C35	2°33'41"	1061.00'	47.43'
C36	16°54'30"	335.00'	98.86'
C37	17°25'22"	335.00'	101.87'
C38	7°45'57"	476.00'	64.52'
C39	13°28'17"	476.00'	111.92'

Line #	Bearing	Distance
L1	S 00°05'39" E	145.47'
L2	S 60°48'48" E	67.11'
L3	S 89°54'21" W	100.00'
L4	N 89°38'02" W	90.00'
L5	S 00°21'58" W	20.00'
L6	S 00°05'39" E	36.28'
L7	N 21°10'42" W	28.24'
L8	N 45°08'09" E	30.74'
L9	N 89°54'21" E	20.00'
L10	S 89°53'53" W	20.00'
L11	S 89°54'00" W	4.99'
L12	S 89°53'53" W	20.00'
L13	N 89°54'00" E	20.00'
L14	N 89°54'00" E	21.79'
L15	N 89°38'02" W	67.94'
L16	S 00°05'39" E	117.77'

SUBDIVISION IMPROVEMENT AGREEMENT

Document No. _____

RECIPROCAL ACCESS EASEMENT

Document No. _____

RECIPROCAL ACCESS EASEMENT

Document No. _____

PEDESTRIAN & BICYCLE ACCESS EASEMENT

Document No. _____

EASEMENT VACATION

Document No. _____

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: St. Vincent Healthcare Subdivision Parkland Transfer

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

PROBLEM/ISSUE STATEMENT

The Village Subdivision is currently in the process of being re-platted as St. Vincent Healthcare Subdivision. As part of this process the developer, Sisters of Charity of Leavenworth Health System, Inc., is proposing to acquire a 1.76 acre tract of existing City owned parkland in exchange for current and future parks and recreation related improvements within the subdivision. See Resolution, Attachment A. On January 25, 2011 Council granted conditional approval for the preliminary plat of St. Vincent Healthcare Subdivision and in the Findings of Fact identified the improvements the developer has and will make in exchange for the parkland. A multi-use path was constructed along the north side of King Avenue West from Shiloh Road to their west boundary at a cost of \$33,231.00. Another path will be constructed on the south side of Monad Road from Shiloh Road to their west boundary at an expense of approximately \$42,000.00. The developer further proposes to provide, improve and maintain four privately-owned parkland parcels totaling 4.66 acres within their development. While these parks are privately held, they will be open to the public as parks. The estimated cost of construction is \$233,000.00. The maintenance costs are estimated at \$46,600.00 per year. Total cost of improvements is estimated at \$308,231.00. On October 7, 2013 a Comparative Market Analysis (CMA) was done and the 1.76 acre parkland was valued at \$167,829.00. The existing and proposed parks and recreation related improvements is approximately twice the value of the subject tract of parkland.

ALTERNATIVES ANALYZED

Council may:

1. Approve the transfer of the existing 1.76 acre parkland identified in The Village Subdivision to Sisters of Charity of Leavenworth Health System Inc. the developer of the St. Vincent Healthcare Subdivision, or,
2. Not approve the transfer of parkland and provide staff with additional guidance.

FINANCIAL IMPACT

There will be no financial impact to the City.

RECOMMENDATION

Staff recommends Council approve the transfer of the existing 1.76 acre tract of parkland to the Sisters of Charity of Leavenworth Health System, Inc. in exchange for existing and proposed parks and recreation related improvements totaling approximately \$308,231.00 as described in the attached Resolution, see Attachment A.

APPROVED BY CITY ADMINISTRATOR

Resolution

RESOLUTION 14-_____

A RESOLUTION PURSUANT TO BILLINGS, MONTANA CITY CODE, ARTICLE 22-900; SALE, EXCHANGE OR DONATION OF CITY REAL PROPERTY, DESCRIBING THE PROPERTY TO BE DISPOSED, DECLARING THE INTENT OF THE CITY TO DISPOSE OF THE PROPERTY AND AUTHORIZING CITY OFFICIALS TO PROCEED.

WHEREAS, the City of Billings finds it necessary or desirable to dispose of a property it currently owns, located within The Village Subdivision, Billings, Yellowstone County, Montana, and herein described.

WHEREAS, the notice required by Section 22-902 of the Billings Montana City Code has been duly published and mailed; and

WHEREAS, the public hearing required by Section 22-902 of the Billings Montana City Code was duly held on the 27th day of May 2014;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS MONTANA AS FOLLOWS:

That the City staff is authorized to proceed with disposal of the property described as follows under the requirements of Section 2-902 of the Billings Montana City Code:

Description:

See Quitclaim Deed Exhibit A.

See map attached as Exhibit B.

APPROVED AND PASSED by the City Council of the City of Billings this 27th day of May 2014.

THE CITY OF BILLINGS:

By: _____
Thomas Hanel, Mayor

ATTEST:

BY: _____
Cari Martin, City Clerk

Exhibit A

QUITCLAIM DEED

FOR GOOD AN VALUABLE CONSIDERATION, the receipt and sufficiency of which is hereby expressly acknowledged, the **CITY OF BILLINGS, MONTANA**, a municipal subdivision, of 210 N. 27th Street, P.O. Box 1178, Billings, Montana, 59101, hereby **QUITCLAIMS** unto the **SISTERS OF CHARITY OF LEAVENWORTH HEALTH SYSTEM, INC.**, of 1106 North 30th Street, Billings, Montana, 59101, all of its right, title and interest in and to the following real property in the City of Billings, County of Yellowstone, State of Montana, more particularly described as follows, to-wit:

All of the dedicated park land located within The Village Subdivision, according to the official Plat on file in the Office of the Clerk and Recorder of said County under Document No. 3324330, including but not limited to, Lot 1, Block 3 of St. Vincent Healthcare Subdivision according to the Plat thereof on file in the Office of the Clerk and Recorder of Yellowstone County under Document No. _____.

Together with all of the singular, the tenements, hereditaments, and appurtenances thereunto belonging or in anywise appertaining with.

This instrument is intended to vacate all of the dedicated park land in The Village Subdivision and to transfer such land to the adjacent owner.

DATED this ____ day of _____, 2014.

THE CITY OF BILLINGS, MONTANA

By: _____
Thomas W. Hanel, Mayor

ATTEST:

Cari Martin, City Clerk

State of Montana)
 :ss
County of Yellowstone)

On this ____ day of _____, 2014, before me, the undersigned, a Notary Public for the state of Montana, personally appeared **Thomas W. Hanel**, known to me to the Mayor of the City of Billings, Montana, the entity executing the above instrument and acknowledged to me that he executed the above instrument on behalf of said entity, having first been authorized so to do.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year in this certificate first above written.

(SEAL)

_____(Signature)
Print Name: _____
Notary Public for the State of Montana
Residing at _____
My Commission Expires _____

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Development Agreement with Foundational Missions, LLC

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Council approved the preliminary plat for St. Vincent Healthcare Subdivision in 2011. Since then, St. Vincent has developed a portion of the subdivision. St. Vincent wishes to landscape areas within public right of way and has agreed to maintain the landscaping. A development agreement between the St. Vincents and the City is necessary to outline the necessary maintenance responsibilities. The development agreement will be with Foundational Missions, LLC who is an agent of St. Vincent Healthcare.

ALTERNATIVES ANALYZED

The Council may:

- Approve the development agreement with Foundational Missions, LLC; or
- Do not approve the development agreement.

FINANCIAL IMPACT

There are no significant financial impacts with the acceptance of the development agreement.

RECOMMENDATION

Staff recommends that Council approve the development agreement with Foundational Missions, LLC.

APPROVED BY CITY ADMINISTRATOR

Development Agreement

AFTER RECORDING RETURN TO:

Doug James
Moulton Bellingham PC
P. O. Box 2559
Billings, MT 59103
(406) 248-7731
Doug.James@MoultonBellingham.com

**Development
and
Maintenance Agreement**

Between

**FOUNDATIONAL MISSIONS, LLC
and
The CITY OF BILLINGS Through
The DEPARTMENT OF PUBLIC WORKS.**

DATED this _____ day of May, 2014.

PARK DEVELOPMENT AND MAINTENANCE AGREEMENT

This Agreement is entered into by and between FOUNDATIONAL MISSIONS, LLC, of 1106 North 30th Street, Billings, Montana, 59107-5200 and the CITY OF BILLINGS THROUGH THE DEPARTMENT OF PUBLIC WORKS, of P.O. Box 1178, Billings, MT 59103-1178.

RECITALS

1. St. Vincent Healthcare Subdivision is owned by SCLHS West End, LLC. Foundational Missions, LLC is the agent of SCLHS West End, LLC.

2. Foundational Missions is responsible for developing and maintaining St. Vincent Healthcare Subdivision.

3. When the Final Plat for St. Vincent Healthcare Subdivision is recorded, additional land appurtenant to Shiloh Road and Monad Road will be included in the Public Right-of-Way. Additionally, Lot 8, Block 1 and Lot 5, Block 4 will be deeded to the City of Billings in order to maintain a utility corridor appurtenant to the public right-of-way.

4. St. Vincent Healthcare Subdivision is zoned as a Planned Unit Development. Pursuant to the Subdivision Improvements Agreement and the Planned Development Agreement for the Subdivision, the additional right-of-way along Monad Road and Shiloh Road as well as the two utility lots described hereinabove, shall be developed and maintained as a park-like green space, to be known as the Ann Ross Green Space, as shown on Exhibit "A" hereto.

5. Foundational Missions and the City enter into this Agreement in order to address the development and maintenance of: (a) the public right-of-way along Shiloh Road and Monad Road within St. Vincent Healthcare Subdivision; (b) the City owned utility lots described herein, (Lot 8, Block 1 and Lot 5, Block 4); and (c) the islands and roundabouts located within the streets in St. Vincent Healthcare Subdivision, which are collectively referred to herein as the "City Property".

AGREEMENTS

Foundational Missions and the City agree:

1. **Development Standards.** The City Property within the Subdivision shall be developed, over time, to at least a minimum standard consistent with the level of landscaping for the public right-of-way located within Shiloh Road. Foundational Missions may, in its sole and exclusive discretion, develop the City Property to a higher standard consistent with Foundational Missions Master Landscaping Plan for St. Vincent Healthcare Subdivision. However, nothing herein shall obligate Foundational Missions to do anything more with respect to the City Property than

to plant and maintain the City Property to a minimum level that is consistent with the level of landscaping within the public right-of-way located on or within Shiloh Road.

2. **The Shiloh and Monad Drains.** Foundational Missions acknowledges that the City must retain access to the drains located within the right-of-way for maintenance purposes. Accordingly, all landscaping of the City Property shall be done in coordination and consultation with the Public Works Department of the City. Foundational Missions shall not plant trees or bushes on the City Property where they would interfere with the City's maintenance obligations. Accordingly, Foundational Missions shall, upon the City's reasonable request, modify the Landscaping Plan to the extent that any landscaping may interfere with the maintenance of the drains in the City Property. Foundational Missions shall have no responsibility to maintain the drains located within the Subdivision along Monad Road and Shiloh Road.
3. **The Master Landscaping Plan.** Foundational Missions intends to develop a Master Landscaping Plan that will present the Subdivision in a favorable and unique way which will provide a number of trees, shrubs, and grasses to satisfy the landscaping requirements. The Master Landscaping Plan is intended to present a uniform plan for the Subdivision, including the City Property described herein. The City consents to Foundational Missions developing and maintaining the City Property in a manner that is consistent and uniform with the Master Landscaping Plan for the Subdivision, except to the extent that a landscaping feature may interfere with the use or maintenance of the drains or in the event that it creates a safety or traffic/clear vision related issue. Accordingly, the City reserves the right to direct changes to the landscaping within the City Property to the extent that the City determines changes are needed for safety reasons or traffic/clear vision related issues or because the landscaping interferes or would interfere with maintenance of the drains.
4. **The Timing of Development.** The City Property shall be developed in phases as the Subdivision develops over time. Foundational Missions shall develop and Landscape the City Property as part of the Ann Ross Green Space generally in accordance with the following schedule. The landscaping described herein shall be completed within twenty four months (24) of the completion of the development identified in the phases described herein below:
 - a. The Monad Road Multi-Use Trail. The Multi-Use Trail adjacent to and North of Monad Road will be constructed by Foundational Missions after the final completion and paving all of Monad Road within the Subdivision.
 - b. Along Monad Road. The dedicated public street right-of-way along Monad Road (approximately 1.81 acres) shall be developed and landscaped by Foundational Missions after lots 1, 8, and 9, Block 3 have been developed.

- c. Along Shiloh Road South of St. Vincent Way. Lot 1, Block 1, and Lot 8, Block 1 and the City of Billings Public Utilities Department Right-of-Way appurtenant thereto shall be developed after the development of Lot 2, 3, or 4, Block 1.
 - d. Along Shiloh Road North of St. Vincent Way. Lots 1 and 4, Block 1, and Lot 5, Block 1, and the City of Billings Public Utilities Department Right-of-Way appurtenant thereto shall be developed after the development of Lot 2, or 3, Block 4.
 - e. The Landscaped Boulevards. The landscaped boulevards in Monad Road, St. Vincent Way, and Saint Mary Way shall be developed after the development of the third lot in the Subdivision.
 - f. The Roundabouts. The Roundabouts located in St. Vincent Way and Saint Mary Way shall be landscaped after the development of the third lot in the Subdivision.
5. **Maintenance.** Foundational Missions shall maintain the Ann Ross Green Space, the landscaped boulevards in Saint Mary Way, St. Vincent Way and Monad Road, and the Roundabouts located at St. Vincent Way and Saint Mary Way, at no cost to the City. Foundational Missions shall maintain these areas to a standard consistent with the level of landscaping located within the public Right-of-Way in Shiloh Road. Foundational Missions shall bill each of the property owners in the Subdivision for their *pro rata* share of the maintenance costs in accordance with the Conditions, Covenants, and Restrictions for the Subdivision.
6. **City Property.** Foundational Missions shall maintain the landscaping on the City Property in the Subdivision, as described herein, in accordance with this Agreement. In the event that the landscaping is not maintained to the standards provided herein or in the event that any of the landscaping becomes a safety issue, then the City shall provide written notice to Foundational Missions identifying the problem and the correction that is being requested. Foundational Missions shall take prompt action to correct any deficiencies and safety issues. If maintenance and safety issues are not resolved within thirty (30) days of written notice, then the City may take corrective action and may bill Foundational Missions for the cost and expenses incurred and Foundational Missions shall make payment to the City within thirty (30) days. The City reserves the right to perform any maintenance on the City Property that the City determines is necessary for public safety. The City shall provide written notice of any safety concerns to Foundational Missions before the City performs any maintenance unless the City determines that an emergency condition exists and that immediate action is required. In such event, the City shall provide written notice to Foundational Missions as soon as possible after the City has taken corrective action.

7. **Notices.** All notices given pursuant to this Agreement must be in writing and shall be given by facsimile, by personal delivery, by United States Mail or United States Express Mail postage or delivery charge prepaid, return receipt requested, or by an established delivery service, such as Federal Express or United Parcel Service (sent to the person and address or facsimile number designated below) but if facsimile notice is used such facsimile notice will only be effective if the written notice and confirmation of transmission is sent to the addressee by an established express delivery service. All notices shall be sent to the following:

Foundation Missions

Foundational Missions, LLC

1106 N. 30th Street
Billings, MT 59107-5200
Phone: (406) 237-3600
Fax: (406) 237-3619

City of Billings

City of Billings
P.O. Box 1178
Billings, MT 59103-1178

With A Copy To:

City Attorney
City of Billings
P. O. Box 1178
Billings, MT 59103-1178
Phone: 406-657-8202
Fax: 406-657-3067

8. **Interpretation.** This Agreement shall not be construed in favor of or against either party. It shall be construed neutrally.
9. **Amendment.** This Agreement shall not be modified or amended, except by a written amendment executed by and on behalf of both the City and Foundational Missions.
10. **Waivers.** Foundational Missions may, in its sole and exclusive discretion, may waive or modify any portion of the Landscaping Plan for any lot within St. Vincent Healthcare Subdivision, provided that the landscaping still complies with the requirements of the Shiloh Corridor Overlay District Zoning codified at 27-1401 et. seq. Billings Montana Municipal Code (2014). Any waiver or modification approved for one lot shall not constitute a waiver or modification for any other lot.
11. **Recording.** The City and Foundational Missions agree that this Agreement shall be recorded against the real property described on Exhibit A hereto.

DATED this _____ day of May, 2014.

FOUNDATIONAL MISSIONS, LLC

CITY OF BILLINGS
DEPARTMENT OF PUBLIC WORKS

By: _____
Its: _____

By: _____
Its: _____

STATE OF MONTANA)
 : ss.
County of Yellowstone)

On this ____ day of May, 2014, before me, the undersigned, a Notary Public for the State of Montana, personally appeared _____, known to me to be the _____ of FOUNDATIONAL MISSIONS, LLC executing the within instrument, and acknowledged to me that _____ executed the within instrument on behalf of said entity, having first been authorized so to do.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year in this certificate first above written.

Signature

Print or Type Name
Notary Public for the State of _____
Residing at _____, _____
My Commission Expires: _____

STATE OF MONTANA)
 : ss.
County of Yellowstone)

On this ____ day of May, 2014, before me, the undersigned, a Notary Public for the State of Montana, personally appeared _____, known to me to be the _____ of the CITY OF BILLINGS executing the within instrument, and acknowledged to me that _____ executed the within instrument on behalf of said corporation, having first been authorized so to do.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year in this certificate first above written.

Signature

Print or Type Name
Notary Public for the State of _____
Residing at _____, _____
My Commission Expires: _____

EXHIBIT A

Lot 8, Block 1, St. Vincent Healthcare Subdivision, City of Billings, Yellowstone County, State of Montana, according to the official Plat thereof on file.

Lot 5, Block 4, St. Vincent Healthcare Subdivision, City of Billings, Yellowstone County, State of Montana, according to the official Plat thereof on file.

Lot 1, Block 1, St. Vincent Healthcare Subdivision, City of Billings, Yellowstone County, State of Montana, according to the official Plat thereof on file.

Lot 4, Block 4, St. Vincent Healthcare Subdivision, City of Billings, Yellowstone County, State of Montana, according to the official Plat thereof on file.

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Public Hearing and Resolution for Fees Associated with Various Services Provided by the Planning Division

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The Planning Division is presenting an updated fee schedule and associated resolution to the City Council. The resolution reflects increases in existing fees in an effort to cover the costs of providing services to the community. These are proposed changes to fees within the City Limits only. Any changes to fees charged by the Planning Division in the County will be subject to approval by the Board of County Commissioners. The Planning Division is proposing a 7% increase in most of its fees. The Planning Division's overall fees were last increased in 2013. At that time, the fees were increased 4%. At the direction of the City Council, the Division is proposing fee increases on a more regular basis, or every two years, to reduce the impact of larger increases on the community and to better keep up with increases in the costs of providing these services. A 7% increase will help offset increases in operations and maintenance costs and a increases in personnel costs for the Division for FY15. Attachment 1 provides an informational sheet on the changes in fees, including a comparison between Planning's current fees and the proposed 7% increase for FY 15. Planning and Engineering both charge fees for subdivision reviews in the City and so the fee comparison also shows the change in the Planning Division portion of the total fees and then the new total fee with the Engineering portion added in. Engineering did not propose any fee changes for FY15.

ALTERNATIVES ANALYZED

The City Council may choose to:

1. Approve the resolution to update the existing fee schedule for the Planning Division.
2. Deny the resolution to update the existing fee schedule for the Planning Division.
3. Modify the resolution to update the existing fee schedule for the Planning Division.

FINANCIAL IMPACT

The proposed fees will more accurately cover the costs for the Planning Division to provide services, resulting in additional revenues for the Division when services are delivered to customers. If the fees are not set to meet the costs, the difference will need to be subsidized from other funding sources. The Division estimates about \$5,000 in new revenues in FY15 under the new fee schedule based on the FY14 level of subdivision activity. The Division estimates \$4,000 in new revenues in FY15 under the new fee schedule based on the FY14 level of general application and permit activity. The change in costs to customers ranges from a few dollars with some permits to a little more than \$200 for subdivision applications for projects of 41 lots or larger (See Attachment 1).

BACKGROUND

The Planning Division continues to strive to provide the best customer and application review services in a cost-effective and timely manner. The City Council last increased the Planning Division's overall fees in 2013. At that time, the fees were increased 4%. At the direction of the City Council, the Division is proposing fee increases on a more regular basis to reduce the impact of larger increases on the community and to better keep up with increases in the costs of providing these services.

The 7% fee increase proposed by the Planning Division for FY15 is in response to the ongoing and increasing costs to provide services to the development community and the community at large. The 7% increase in Planning Division fees will help offset about a 7.5% annual increase in operations and maintenance costs, and personnel costs for the Division for FY15. This 7% increase would be for the next two fiscal years - FY15 and FY16. The Division is not seeking an increase of 15% (7.5% annually for two years) due to where the Division receives some of its revenues and some one time costs incurred by the Division in FY14. These include:

- Moving Costs in 2013
- Innoprise Conversion work in 2013
- Addition of the Department Receptionist in 2013 that the Planning Division pays 1/3 of the cost for.
- Fees should only cover permit and application processing
- Staff performs other duties that are funded from the County-Wide Planning Levy and the Federal Transportation Planning Program
- 7% appears to address costs for permit/app. processing

STAKEHOLDERS

The proposed changes to the fee schedules for the Planning Division have been discussed with the Billings Home Builders Association, and the public hearing has been legally advertised.

RECOMMENDATION

Staff recommends that the City Council approve the resolution establishing increases in fees for various services provided by the Planning Division.

APPROVED BY CITY ADMINISTRATOR

[Planning Fee Comparison](#)

[Planning Fee Resolution](#)

DRAFT - Proposed FY2015 City Planning Application Fees

NOTE: Fees are rounded to the nearest whole number

PLANNING APPLICATION AND PERMIT REVIEW FEES		Current Fees	FY2015 Proposed Fees (7%+)*	Difference
Annexations	Residential/Comme	\$952.00	\$1,019	\$67
Deannexation	Residential/Comme	\$952.00	\$1,019	\$67
Deposit for annexation application posting signs	(to be refunded after sign is returned)	\$45.00	\$45	\$0
Limits of Annexation		\$595.00	\$637	\$42
Zone Change	Residential	\$774.00	\$828	\$54
	Commercial	\$1,071.00	\$1,146	\$75
Special Review	Residential	\$774.00	\$828	\$54
	Commercial	\$1,071.00	\$1,146	\$75
Variance	Residential	\$387.00	\$414	\$27
	Commercial	\$476.00	\$509	\$33
Planned Unit Development	<5 acres	\$892.00	\$954	\$62
	>5 acres	\$1,428.00	\$1,528	\$100
Deposit for zoning	(refunded after sign returned)	\$45.00	\$45	\$0
Medical Corridor		\$713.00	\$763	\$50
Temporary Use	Initial review	\$179.00	\$192	\$13
	Annual review	\$119.00	\$127	\$8
	Bond	\$1,500.00	\$1,500	\$0
Temporary Sign		\$11.00	\$12	\$1
Zoning Clarification	Written	\$30.00	\$32	\$2
(Includes Condo document review)	On-site visit	\$59.00	\$63	\$4
Zoning Compliance	Residential	\$45.00	\$48	\$3
Zoning Compliance	Commercial	\$18.00	\$19	\$1
Planning Master Site		\$260.00	\$278	\$18
Signs	City (calculate two sides of sign in fee)	\$3.00/sq. ft.		
	County (calculate one side of sign in fee)	\$1.15/sq.ft.		
Fence Permit	(For replacement and new construction)	\$18.00	\$19	\$1
For all Zone Change applications resubmitted within 1 year of a withdrawal request made after the legal advertising		\$595.00	\$637	\$42
For all Special Review applications resubmitted within 1 year of a withdrawal request made after the legal advertising		\$595.00	\$637	\$42
For all Variance applications resubmitted within 1 year of a withdrawal request made after the legal advertising		\$595.00	\$637	\$42

DRAFT - Proposed FY2015 City Planning Application Fees

SUBDIVISION APPLICATION REVIEW FEES		FY2013 Approved	FY2015 Proposed Fees (+7%)	Difference	Total Fee Engineering/ Planning
Pre-Application Meetings	(City Only)	\$350.00	\$375	\$25	\$549
Preliminary Major Plat	6 to 40 lots	\$2,380.00	\$2,547	\$167	\$2,849
	41 to 200 lots	\$4,088.00	\$4,374	\$286	\$4,978
	Over 200 lots	\$3,920.00	\$4,194	\$274	\$4,798
Preliminary Minor Plat		\$1,610.00	\$1,723	\$113	\$1,901
Preliminary Subsequent Minor Plat		\$1,610.00	\$1,723	\$113	\$1,901
Subdivision Variances (Processed with Subdivision Applications)	Residential	\$372.00	\$398	\$26	
	Commercial	\$458.00	\$490	\$32	
Final Major Plat (Fee at Check Print)	6 to 40 lots	\$1,050.00	\$1,124	\$74	\$1,350
	41 to 200 lots	\$1,820.00	\$1,947	\$127	\$2,229
	Over 200 lots	\$1,820.00	\$1,947	\$127	\$2,229
Final Minor Plat(Fee at Check Print)		\$994.00	\$1,064	\$70	\$1,234
Final Subsequent Minor Plat		\$994.00	\$1,064	\$70	\$1,234
Expedited Plat (Fee at Check Print)		\$916.00	\$980	\$64	\$1,158
*Exempt Plat (Fee at Check Print)		\$200.00	\$200.00	\$0	
Corrections or Vacations of Recorded Final subdivision plats or supporting documents		\$238.00	\$255	\$17	
Corrections or Adjustments to Plats, Conditions, and supporting documents after preliminary plat approval		\$238.00	\$255	\$17	
Minor Adjustments		\$238.00	\$255	\$17	
Major Adjustments	Major subdivisions affecting:				
	6 to 40 lots	\$1,190.00	\$1,273	\$83	
	41 to 200 lots	\$3,569.00	\$3,819	\$250	
	Over 200 lots	\$4,759.00	\$5,092	\$333	
	Minor subdivisions	\$476.00	\$509	\$33	

*Fee Set by State Law

NOTE: Fees are rounded to the nearest whole number

**ATTACHMENT A
RESOLUTION**

RESOLUTION NO. 14-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA PURSUANT TO §7-1-4123(7) MCA AND §3.01 OF THE CITY CHARTER AUTHORIZING AND ESTABLISHING FEES ASSOCIATED WITH VARIOUS APPLICATIONS AND SERVICES PURSUANT TO ORDINANCE NO. 4314, AMENDED BY ORDINANCE NO. 4494, FOR FEES ASSOCIATED WITH VARIOUS APPLICATIONS AND SERVICES PROVIDED BY THE CITY PLANNING DIVISION.

WHEREAS, §7-1-4123(7) MCA provides that the imposition of a special assessment reasonably related to the cost of a special service or special benefit provided by a municipality or the imposition of a fee for the provision of a service is a legislative power of a municipality; and

WHEREAS, Ordinance No. 4314, amended by Ordinance No. 4494, provides that application fees shall be established by Resolution; and

WHEREAS, §3.01 of the City Charter vests all powers of the city in the Council and Mayor as the legislative branch;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. CITY PLANNING DIVISION FEES. The following fees are hereby established and are payable upon application with the City of Billings:

SUBDIVISION FEES

Pre-Application Meetings		\$375.00
Preliminary Major Plat	6 to 40 lots	\$2,547.00
	41 to 200 lots	\$4,374.00
	Over 200 lots	\$4,194.00
Preliminary Minor Plat		\$1,723.00
Preliminary Subsequent Minor Plat		\$1,723.00
Subdivision Variances (Processed with Subdivision Application)	Residential	\$398.00
	Commercial	\$490.00
Final Major Plat	6 to 40 lots	\$1,124.00
	41 to 200 lots	\$1,947.00
	Over 200 lots	\$1,947.00
Final Minor Plat		\$1,064.00
Final Subsequent Minor Plat		\$1,064.00

Expedited Plat		\$980.00
Exempt Plat (Fee set by State Law)		\$200.00
Corrections or Vacations of Recorded Final subdivision plats or supporting documents		\$255.00
Corrections or Adjustments to Plats, Conditions, and supporting documents after preliminary plat approval		\$255.00
	Minor Adjustments	\$255.00
	Major Adjustments	
	Major subdivisions affecting:	
	6 to 40 lots	\$1,273.00
	41 to 200 lots	\$3,819.00
	Over 200 lots	\$5,092.00
	Minor subdivisions	\$509.00
<u>ANNEXATIONS</u>		\$1,019.00
Deposit for annexation application posting signs (to be refunded after sign is returned)		\$45.00
<u>DEANNEXATIONS</u>		\$1,019.00
Limits of Annexation Map Amendment (Urban Planning Study)		\$637.00
<u>ZONING FEES</u>		
Zone Change	Residential	\$828.00
	Commercial	\$1,146.00
Special Review	Residential	\$828.00
	Commercial	\$1,146.00
Variance	Residential	\$414.00
	Commercial	\$509.00
Planned Unit Development	<5 acres	\$954.00
	>5 acres	\$1,528.00
Deposit for zoning signs(refunded after sign returned)		\$45.00
Medical Corridor Review		\$763.00
Temporary Use Permit	Initial review	\$192.00
	Annual review	\$127.00
Temporary Sign Permits		\$12.00

Zoning Clarification (Includes Condominium Document Review)	Written	\$32.00
	Written with on-site visit	\$63.00
Zoning Compliance Review Residential (City)		\$48.00
Zoning Compliance Review Commercial (City)		\$19.00
Planning Master Site Plan Review (City Only)		\$278.00
Signs	City	\$3.00/sq. ft.
Fence Permits (New and Replacement)		\$19.00

Resubmittal and Amendment Charges for zoning applications:

For all Zone Change applications resubmitted within 1 year of a withdrawal request made after the legal advertising	\$637.00
For all Special Review applications resubmitted within 1 year of a withdrawal request made after the legal advertising	\$637.00
For all Variance applications resubmitted within 1 year of a withdrawal request made after the legal advertising	\$637.00

2. EFFECTIVE DATE. The fees established herein shall become effective July 1, 2014 and remain in effect thereafter until changed by resolution.

PASSED AND ADOPTED this 27th day of May, 2014

THE CITY OF BILLINGS

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

Cari Martin, City Clerk

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Public Hearing and Resolution Establishing a System Development Fee for Phillips 66 Billings Refinery

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Public Works engaged AE2S Nexus to calculate an appropriate System Development Fee (SDF) for Phillips 66 Billings Refinery to pay prior to connection to the City's wastewater system. SDFs are one-time fees that are assessed on new connections and are necessary to provide adequate funding for growth related capital improvements.

MCA 7-6-1604 requires governmental entities to have an advisory committee to review the calculating, assessing, and spending of system development fees. The Public Works Board and Public Works staff, along with the assistance of a member of the development committee is currently serving in the capacity of the SDF advisory committee. The committee met in April 2014 to review the proposed SDF for Phillips 66 and unanimously supports the recommendation being made to City Council. The attached resolution specifies the proposed SDF calculated for Phillips 66 Billings Refinery.

ALTERNATIVES ANALYZED

The City Council must hold a public hearing and then may:

- approve the resolution
- not approve the resolution. If Council does not approve the resolution, an amended resolution will need to be considered at a future City Council meeting in order to meet the terms of the Pretreatment Service Agreement between the City of Billings and Phillips 66 Billings Refinery approved by Council in July 2013.

FINANCIAL IMPACT

The proposed System Development fee will generate a one-time revenue of \$1,650,512.20 for the wastewater fund and \$66,020.49 in franchise fees for the general fund.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the proposed resolution adopting the System Development Fee for Phillips 66 Billings Refinery.

APPROVED BY CITY ADMINISTRATOR

Resolution

RESOLUTION 14-

**A RESOLUTION ESTABLISHING WASTEWATER SYSTEM DEVELOPMENT FEES
ENACTED PURSUANT TO SERVICE AGREEMENT BETWEEN THE CITY
OF BILLINGS AND PHILLIPS 66 BILLINGS REFINERY.**

WHEREAS, a wastewater system development has been calculated for wastewater service to the Phillips 66 Billings Refinery in conformance with the applicable portions of the July 22, 2013 Pretreatment Service Agreement between the City of Billings and Phillips 66 Billings Refinery; and

WHEREAS, under Title 69, Chapter 7 of the Montana Code Annotated, and under the terms of City Resolution Number 13585, the City of Billings is authorized to regulate the City's municipal water and wastewater utility and to change water and wastewater rates, fees, and charges as may be deemed by the City Council to be reasonable and just.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF BILLINGS, MONTANA:**

1. That per the System Development Fee calculated specifically for Phillips 66 Billings Refinery, the System Development Fee to be paid by Phillips 66 Billings Refinery is \$1,650,512.20.
2. That this Resolution is to be immediately filed in the City Clerk's Office and that the decision adopting the System Development Fee shall be final ten days after such are so filed.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, on the 27th day of May, 2014.

CITY OF BILLINGS

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

Cari Martin, City Clerk

Regular City Council Meeting

Meeting Date: 05/27/2014

TITLE: Public Hearing and Resolution Adopting Water and Wastewater Rates and Fees

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Public Works engaged AE2S Nexus to conduct a cost of service rate study to review and recommend appropriate water and wastewater user rates, the resale rate for the County Water District of Billings Heights, and wholesale rates for Phillips 66 Billings Refinery, as well as conduct an analysis of the residential water tier structure. The methodology used in the study follows industry standard approaches and recommends rates for each class of customer that allows the Public Works Department to adequately recover costs in proportion to the cost of providing service to each class of customer. The following is a summary of the proposed changes:

1. Maintain the minimum monthly charge for water at the current rate, but increase the monthly water volume charges to reflect the current cost of services.
2. Modify the residential water inclining block structure as follows:

	Current Tier Range	Proposed Tier Range
Tier 1	0 - 4 Ccfs	0 - 14 Ccfs
Tier 2	5 - 16 Ccfs	15 -43 Ccfs
Tier 3	> 16 Ccfs	44 - 100 Ccfs
Tier 4	N/A	> 100 Ccfs

3. Increase the wastewater volume rate and minimum monthly charges for all customer classes for the upcoming wastewater treatment plant reconstruction required to meet new state and federal regulations.
4. Increase the private fire protection charges to reflect the current cost of services.
5. Establish a volume charge and fixed monthly fee for Phillips 66 Billings Refinery.
6. Adjust water and wastewater fees and charges for various permits and miscellaneous special fees.

Three scenarios to adjust the tier structure for residential water rates were presented and discussed at the April 21, 2014 Council Work Session. A comparison of these three scenarios is attached, in addition to, a comparison of current versus proposed rates. The attached recommended resolution specifies the proposed rates and fees under Alternate 2. Two other resolutions are also attached showing the rates and fees under the existing tier structure and the Alternate 1 tier structure for Council's consideration. The only difference between the three resolutions is in Schedule I in the residential water rate tier structures and rates.

A public hearing is required per MCA 69-7-111 and if the proposed resolution is approved, rates will be effective July 1, 2014.

ALTERNATIVES ANALYZED

The City Council must hold a public hearing and then may

- approve the recommended resolution that includes the Alternate 2 tier structure
- approve the resolution with the existing tier structure
- approve the Alternate 1 tier structure resolution; or
- not approve any of the resolutions. If Council does not approve any of the resolutions, rates and fees will continue at current levels, leaving insufficient revenues in the water fund to sustain the capital improvement program and inadequate revenues in the wastewater fund for the wastewater treatment plant reconstruction required to meet state and federal regulations. An amended resolution to establish rates for Phillips 66 Billings Refinery will need to be considered at a future City Council meeting.

FINANCIAL IMPACT

The proposed rate and fee adjustments will generate approximately \$890,000 additional water revenues and \$925,000 additional wastewater revenues for FY 2015. The implementation of the Phillips 66 rates will generate an estimated \$265,000 of wastewater revenue in FY 2015. In addition, the increases in franchise fees and surcharges for the general fund will be approximately \$99,000.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the proposed resolution adopting the water and wastewater rate and fee schedule effective July 1, 2014.

APPROVED BY CITY ADMINISTRATOR

[Recommended Resolution - alt 2](#)

[Existing Tier Structure Resolution](#)

[Alt 1 Resolution](#)

[Tier Structure Comparison](#)

[Rate Comparison](#)

RESOLUTION 14-

**A RESOLUTION SPECIFYING WATER AND WASTEWATER RATE
AND FEE SCHEDULE ADJUSTMENTS ENACTED PURSUANT
TO TITLE 69, CHAPTER 7, MONTANA CODE ANNOTATED.**

WHEREAS, water and wastewater cost of service studies have been completed and water and wastewater rate and fee schedules have been prepared for the municipal water and wastewater utility that would generate adequate funds to operate the utilities, as well as require each customer class of the utilities to pay its fair share of the cost of operating the water and wastewater systems; and

WHEREAS, the cost of service studies anticipate a need for extension, repair, improvement, and continued operation and maintenance of existing and proposed water and wastewater system facilities for the providing of water and wastewater services to inhabitants of the City of Billings, Montana; and

WHEREAS, under Title 69, Chapter 7 of the Montana Code Annotated, and under the terms of City Resolution Number 13585, the City of Billings is authorized to regulate the City’s municipal water and wastewater utility and to change water and wastewater rates, fees, and charges as may be deemed by the City Council to be reasonable and just, and

WHEREAS, it is essential to the public health, welfare, and safety of the inhabitants of the City of Billings and its environs to provide an adequate public water and wastewater system and to provide adequate funding to meet the cost of constructing, maintaining, and operating the same;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF BILLINGS, MONTANA:**

1. That the following schedule of rates, fees, and charges are found to be just, reasonable, and necessary for the continued sound operation of the water and wastewater utilities and that the proposed rates, fees, and charges are approved, adopted, and published as the rates, fees, and charges of the City of Billings, Montana water and wastewater utilities, effective July 1, 2014.

WATER RATE AND FEE SCHEDULES

Schedule I

METERED WATER MONTHLY VOLUME CHARGES

Customer Class

	<u>\$ per Ccf</u>
Residential	
Block 1 (0-14 Ccf)	\$ 2.21
Block 2 (15-43 Ccf)	\$ 2.65
Block 3 (44-100 Ccf)	\$ 3.45
Block 4 (>100 Ccf)	\$ 5.18
Non-Residential	\$ 1.71
Seasonal	\$ 2.87
Resale	\$ 1.74

Schedule II

MINIMUM MONTHLY WATER CHARGES

<u>Meter Size</u>	<u>Inside City</u>	<u>Outside City</u>
3/4"	\$ 8.00	\$ 8.60
1"	\$ 9.01	\$ 9.80
1-1/2"	\$ 10.45	\$ 11.39
2"	\$ 14.41	\$ 15.78
3"	\$ 43.58	\$ 48.09
4"	\$ 54.35	\$ 60.01
6"	\$ 79.55	\$ 88.02
8"	\$ 108.37	\$ 119.98
10"	\$ 167.10	\$ 185.17

Schedule III

PRIVATE FIRE PROTECTION CHARGES

Connection

<u>Size</u>	<u>Inside City</u>	<u>Outside City</u>
1-1/4"	\$ 20.30	\$ 22.00
1-1/2"	\$ 27.05	\$ 29.30
2"	\$ 43.30	\$ 46.85
3"	\$ 108.20	\$ 117.10
4"	\$ 189.35	\$ 205.00
6"	\$ 432.75	\$ 468.50
8"	\$ 757.30	\$ 819.90
10"	\$ 1,190.05	\$ 1,288.40
12"	\$ 1,713.70	\$ 1,855.30
14"	\$ 2,332.50	\$ 2,525.25

Schedule IV

REESTABLISHMENT OF WATER SERVICE CHARGE

Normal Working Hours	\$ 75.00
Outside Normal Working Hours	\$ 115.00

Schedule V WATER SPECIAL FEES AND CHARGES

1.) Application for extension of the water distribution system of the City	\$ 155.00
2.) Application for water service line installation permits	\$ 100.00
3.) Special agreements	\$ 100.00
4.) Water meter accuracy test fee	
(a) Small meter (in shop)	\$ 50.00
(b) Large meter (in field)	\$ 125.00
(c) Hydrant meter rental (\$/day)	\$ 4.00
5.) Construction meter setting and removal fee (\$/meter)	\$ 40.00
6.) Fireflow fee (\$/hydrant)	\$ 90.00
7.) Turn-on/Turn-off charge	
(a) Normal working hours	\$ 30.00
(b) Outside normal working hours	\$ 85.00
8.) Utility bill insert fee (\$/insert)	\$ 0.40
<i>--City Departments charged for actual costs incurred from utility billing vendor</i>	
9.) Water main tapping fee	
(a) Two inch diameter tap or smaller (\$/tap each visit)	\$ 140.00
(b) Over two inch diameter tap (\$/tap each visit)	\$ 315.00
(c) Extra charge for cylinder pipe	\$ 880.00
10.) Flushing, testing, and chlorinating fee (\$ each visit)	\$ 110.00
<i>--Water for flushing, testing, and chlorinating charged at current seasonal rate per Ccf</i>	
11.) City of Billings franchise fee	4.0%
12.) Late payment interest charge (%/month)	1.5%
13.) Water service line/fireline repair program fee (\$/month)	\$ 1.30

Schedule VI WATER SYSTEM DEVELOPMENT FEES

Meter or Service			
<u>Line Size</u>	<u>Residential</u>	<u>Non-Residential</u>	<u>Irrigation</u>
3/4" or less (1 EDU)	\$ 2,450	\$ 8,655	\$ 7,320
1"	\$ 2,450	\$ 14,675	\$ 12,415
1-1/2"	\$ 2,450	\$ 29,345	\$ 24,835
2"	\$ 2,450	\$ 46,955	\$ 39,740
3"	\$ 2,450	\$ 93,910	\$ 79,425
4"	\$ 2,450	\$ 146,735	\$ 124,100

For connections to the water system with meters larger than 4 inches or when the unique usage characteristics of a large water user may require, the City will forecast the demands on an average day basis. The System Development Fee (SDF) will be calculated as follows:

$$\text{SDF} = \text{ADD} * 7.04$$

Where:

ADD is the the projected average day demand of the new user in gallons per day, and

7.04 equals the unit cost of the existing system buy-in component plus the unit cost of the development related new facility component.

Schedule I

WASTEWATER MONTHLY VOLUME CHARGES

Customer Class

	<u>\$ per Ccf</u>
<u>Customers Within the City</u>	
Residential	\$ 3.00
Large Residential	\$ 3.00
Commercial-Domestic Strength	\$ 3.00
Commercial-High Strength	\$ 3.95
<u>Customers Outside the City</u>	\$ 3.00

Schedule IA

MINIMUM MONTHLY WASTEWATER CHARGES

<u>Meter Size (inches)</u>	<u>Inside City</u>	<u>Outside City</u>
3/4"	\$ 6.45	\$ 7.10
1"	\$ 8.20	\$ 9.00
1-1/2"	\$ 10.10	\$ 11.10
2"	\$ 10.55	\$ 11.60
3"	\$ 17.00	\$ 18.65
4"	\$ 64.50	\$ 71.00
6"	\$ 82.10	\$ 90.35
8"	\$ 123.15	\$ 135.50
10"	\$ 170.05	\$ 187.10

Schedule IB

LOCKWOOD WASTEWATER MONTHLY CHARGES

Lockwood Sewer District

Volume Charge	\$.57/Ccf
Fixed Monthly Fee	\$8,148
Surcharge Fee	6%

Schedule IC

PHILLIPS 66 WASTEWATER MONTHLY CHARGES

Phillips 66 Billings Refinery

Volume Charge	\$.431/Ccf
Fixed Monthly Fee	\$7,590
Surcharge Fee	6%

Schedule II

WASTEWATER EXTRA STRENGTH SURCHARGE

Unit Charges

X = BOD (\$/lb)	\$ 0.4212
Y = TSS (\$/lb)	\$ 0.4668

Schedule III WASTEWATER SPECIAL FEES AND CHARGES

1.) Application for extension of the wastewater collection system of the City	\$ 155.00
2.) Application for sanitary sewer service permits:	
(a) Domestic users service line installation permit	\$ 100.00
(b) Industrial users permit	\$ 1,515.00
3.) Special agreements	\$ 100.00
4.) Septage disposal permit fee (\$/1,000 gallons)	\$ 38.87
5.) City of Billings franchise fee	4.0%
6.) Late payment interest charge (%/month)	1.5%

Schedule IV REESTABLISHMENT OF WATER SERVICE CHARGE

Normal Working Hours	\$ 75.00
Outside Normal Working Hours	\$ 115.00

Schedule VI WASTEWATER SYSTEM DEVELOPMENT FEES

Meter or Service Line Size

3/4" or less(1 EDU)	\$ 1,560
1"	\$ 4,785
1-1/2"	\$ 13,895
2"	\$ 23,990
3"	\$ 62,240
4"	\$ 145,715

For connections to the wastewater system with meters larger than 4 inches or when the unique usage characteristics of a large wastewater user may require, the City will forecast the requirements for the flow, Biochemical Oxygen Demand (BOD), and Total Suspended Solids (TSS) to determine the number of Equivalent Dwelling Units (EDUs). The System Development Fee (SDF) will be calculated as follows:

$$\$5.46 * \text{Flow} * (.77 + (\text{BOD} * .12 / 200) + (\text{TSS} * .11 / 200))$$

Where:

Flow is the projected maximum monthly average wastewater flow of the new user in gallons per day, and
 BOD is the projected BOD loading of the new user's effluent in milligrams per liter, and
 TSS is the projected TSS loading of the new user's effluent in milligrams per liter.

The constants used in the above formula are:

\$5.46 equals the unit cost of the existing system buy-in component plus the unit cost of the development related new facility component.

.77 equals the proportion of the City's wastewater facilities allocated to the flow parameter in its cost-of service analysis.

.12 equals the proportion of the City's wastewater facilities allocated to the BOD parameter in its cost-of service analysis.

.11 equals the proportion of the City's wastewater facilities allocated to the TSS parameter in its cost-of service analysis.

Schedule VII

LOCKWOOD WASTEWATER SYSTEM DEVELOPMENT FEES

Meter or Service Line Size

3/4" or less(1 EDU)	\$ 620
1"	\$ 1,900
1-1/2"	\$ 5,520
2"	\$ 9,535
3"	\$ 24,735
4"	\$ 57,910

For connections to the wastewater system with meters larger than 4 inches or when the unique usage characteristics of a large wastewater user may require, the City will forecast the requirements for the flow, Biochemical Oxygen Demand (BOD), and Total Suspended Solids (TSS) to determine the number of Equivalent Dwelling Units (EDUs). The System Development Fee (SDF) will be calculated as follows:

$$\$2.19 * \text{Flow} * (.77 + (\text{BOD} * .12 / 200) + (\text{TSS} * .11 / 200))$$

Where:

Flow is the projected maximum monthly average wastewater flow of the new user in gallons per day, and

BOD is the projected BOD loading of the new user's effluent in milligrams per liter, and

TSS is the projected TSS loading of the new user's effluent in milligrams per liter.

The constants used in the above formula are:

\$2.19 equals the unit cost of the existing system buy-in component plus the unit cost of the development related new facility component.

.77 equals the proportion of the City's wastewater facilities allocated to the flow parameter in its cost-of service analysis.

.12 equals the proportion of the City's wastewater facilities allocated to the BOD parameter in its cost-of service analysis.

.11 equals the proportion of the City's wastewater facilities allocated to the TSS parameter in its cost-of service analysis.

2. That this Resolution is to be immediately filed in the City Clerk's Office and that the decision adopting the adjusted rates shall be final ten days after such are so filed.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, on the 27th day of May, 2014.

CITY OF BILLINGS

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

Cari Martin, City Clerk

RESOLUTION 14-

**A RESOLUTION SPECIFYING WATER AND WASTEWATER RATE
AND FEE SCHEDULE ADJUSTMENTS ENACTED PURSUANT
TO TITLE 69, CHAPTER 7, MONTANA CODE ANNOTATED.**

WHEREAS, water and wastewater cost of service studies have been completed and water and wastewater rate and fee schedules have been prepared for the municipal water and wastewater utility that would generate adequate funds to operate the utilities, as well as require each customer class of the utilities to pay its fair share of the cost of operating the water and wastewater systems; and

WHEREAS, the cost of service studies anticipate a need for extension, repair, improvement, and continued operation and maintenance of existing and proposed water and wastewater system facilities for the providing of water and wastewater services to inhabitants of the City of Billings, Montana; and

WHEREAS, under Title 69, Chapter 7 of the Montana Code Annotated, and under the terms of City Resolution Number 13585, the City of Billings is authorized to regulate the City’s municipal water and wastewater utility and to change water and wastewater rates, fees, and charges as may be deemed by the City Council to be reasonable and just, and

WHEREAS, it is essential to the public health, welfare, and safety of the inhabitants of the City of Billings and its environs to provide an adequate public water and wastewater system and to provide adequate funding to meet the cost of constructing, maintaining, and operating the same;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF BILLINGS, MONTANA:**

1. That the following schedule of rates, fees, and charges are found to be just, reasonable, and necessary for the continued sound operation of the water and wastewater utilities and that the proposed rates, fees, and charges are approved, adopted, and published as the rates, fees, and charges of the City of Billings, Montana water and wastewater utilities, effective July 1, 2014.

WATER RATE AND FEE SCHEDULES

Schedule I

METERED WATER MONTHLY VOLUME CHARGES

Customer Class

\$ per Ccf

Residential	
Block 1 (0-4 Ccf)	\$ 2.11
Block 2 (5-16 Ccf)	\$ 2.28
Block 3 (>16 Ccf)	\$ 2.98
Non-Residential	\$ 1.71
Seasonal	\$ 2.87
Resale	\$ 1.74

Schedule II

MINIMUM MONTHLY WATER CHARGES

<u>Meter Size</u>	<u>Inside City</u>	<u>Outside City</u>
3/4"	\$ 8.00	\$ 8.60
1"	\$ 9.01	\$ 9.80
1-1/2"	\$ 10.45	\$ 11.39
2"	\$ 14.41	\$ 15.78
3"	\$ 43.58	\$ 48.09
4"	\$ 54.35	\$ 60.01
6"	\$ 79.55	\$ 88.02
8"	\$ 108.37	\$ 119.98
10"	\$ 167.10	\$ 185.17

Schedule III

PRIVATE FIRE PROTECTION CHARGES

Connection

<u>Size</u>	<u>Inside City</u>	<u>Outside City</u>
1-1/4"	\$ 20.30	\$ 22.00
1-1/2"	\$ 27.05	\$ 29.30
2"	\$ 43.30	\$ 46.85
3"	\$ 108.20	\$ 117.10
4"	\$ 189.35	\$ 205.00
6"	\$ 432.75	\$ 468.50
8"	\$ 757.30	\$ 819.90
10"	\$ 1,190.05	\$ 1,288.40
12"	\$ 1,713.70	\$ 1,855.30
14"	\$ 2,332.50	\$ 2,525.25

Schedule IV

REESTABLISHMENT OF WATER SERVICE CHARGE

Normal Working Hours	\$ 75.00
Outside Normal Working Hours	\$ 115.00

Schedule V

WATER SPECIAL FEES AND CHARGES

1.) Application for extension of the water distribution system of the City	\$ 155.00
2.) Application for water service line installation permits	\$ 100.00
3.) Special agreements	\$ 100.00
4.) Water meter accuracy test fee	
(a) Small meter (in shop)	\$ 50.00
(b) Large meter (in field)	\$ 125.00
(c) Hydrant meter rental (\$/day)	\$ 4.00
5.) Construction meter setting and removal fee (\$/meter)	\$ 40.00
6.) Fireflow fee (\$/hydrant)	\$ 90.00
7.) Turn-on/Turn-off charge	
(a) Normal working hours	\$ 30.00
(b) Outside normal working hours	\$ 85.00
8.) Utility bill insert fee (\$/insert)	\$ 0.40
<i>--City Departments charged for actual costs incurred from utility billing vendor</i>	
9.) Water main tapping fee	
(a) Two inch diameter tap or smaller (\$/tap each visit)	\$ 140.00
(b) Over two inch diameter tap (\$/tap each visit)	\$ 315.00
(c) Extra charge for cylinder pipe	\$ 880.00
10.) Flushing, testing, and chlorinating fee (\$ each visit)	\$ 110.00
<i>--Water for flushing, testing, and chlorinating charged at current seasonal rate per Ccf</i>	
11.) City of Billings franchise fee	4.0%
12.) Late payment interest charge (%/month)	1.5%
13.) Water service line/fireline repair program fee (\$/month)	\$ 1.30

Schedule VI WATER SYSTEM DEVELOPMENT FEES

Meter or Service Line Size	Residential	Non-Residential	Irrigation
3/4" or less (1 EDU)	\$ 2,450	\$ 8,655	\$ 7,320
1"	\$ 2,450	\$ 14,675	\$ 12,415
1-1/2"	\$ 2,450	\$ 29,345	\$ 24,835
2"	\$ 2,450	\$ 46,955	\$ 39,740
3"	\$ 2,450	\$ 93,910	\$ 79,425
4"	\$ 2,450	\$ 146,735	\$ 124,100

For connections to the water system with meters larger than 4 inches or when the unique usage characteristics of a large water user may require, the City will forecast the demands on an average day basis. The System Development Fee (SDF) will be calculated as follows:

$$\text{SDF} = \text{ADD} * 7.04$$

Where:

ADD is the the projected average day demand of the new user in gallons per day, and

7.04 equals the unit cost of the existing system buy-in component plus the unit cost of the development related new facility component.

Schedule I WASTEWATER MONTHLY VOLUME CHARGES

Customer Class

	<u>\$ per Ccf</u>
<u>Customers Within the City</u>	
Residential	\$ 3.00
Large Residential	\$ 3.00
Commercial-Domestic Strength	\$ 3.00
Commercial-High Strength	\$ 3.95
<u>Customers Outside the City</u>	\$ 3.00

Schedule IA MINIMUM MONTHLY WASTEWATER CHARGES

<u>Meter Size (inches)</u>	<u>Inside City</u>	<u>Outside City</u>
3/4"	\$ 6.45	\$ 7.10
1"	\$ 8.20	\$ 9.00
1-1/2"	\$ 10.10	\$ 11.10
2"	\$ 10.55	\$ 11.60
3"	\$ 17.00	\$ 18.65
4"	\$ 64.50	\$ 71.00
6"	\$ 82.10	\$ 90.35
8"	\$ 123.15	\$ 135.50
10"	\$ 170.05	\$ 187.10

Schedule IB

LOCKWOOD WASTEWATER MONTHLY CHARGES

Lockwood Sewer District

Volume Charge	\$.57/Ccf
Fixed Monthly Fee	\$8,148
Surcharge Fee	6%

Schedule IC

PHILLIPS 66 WASTEWATER MONTHLY CHARGES

Phillips 66 Billings Refinery

Volume Charge	\$.431/Ccf
Fixed Monthly Fee	\$7,590
Surcharge Fee	6%

Schedule II

WASTEWATER EXTRA STRENGTH SURCHARGE

Unit Charges

X = BOD (\$/lb)	\$ 0.4212
Y = TSS (\$/lb)	\$ 0.4668

Schedule III

WASTEWATER SPECIAL FEES AND CHARGES

1.) Application for extension of the wastewater collection system of the City	\$ 155.00
2.) Application for sanitary sewer service permits:	
(a) Domestic users service line installation permit	\$ 100.00
(b) Industrial users permit	\$ 1,515.00
3.) Special agreements	\$ 100.00
4.) Septage disposal permit fee (\$/1,000 gallons)	\$ 38.87
5.) City of Billings franchise fee	4.0%
6.) Late payment interest charge (%/month)	1.5%

Schedule IV

REESTABLISHMENT OF WATER SERVICE CHARGE

Normal Working Hours	\$ 75.00
Outside Normal Working Hours	\$ 115.00

Schedule VI

WASTEWATER SYSTEM DEVELOPMENT FEES

Meter or Service Line Size

3/4" or less(1 EDU)	\$ 1,560
1"	\$ 4,785
1-1/2"	\$ 13,895
2"	\$ 23,990
3"	\$ 62,240
4"	\$ 145,715

For connections to the wastewater system with meters larger than 4 inches or when the unique usage characteristics of a large wastewater user may require, the City will forecast the requirements for the flow, Biochemical Oxygen Demand (BOD), and Total Suspended Solids (TSS) to determine the number of Equivalent Dwelling Units (EDUs). The System Development Fee (SDF) will be calculated as follows:

$$\$5.46 * \text{Flow} * (.77 + (\text{BOD} * .12 / 200) + (\text{TSS} * .11 / 200))$$

Where:

Flow is the projected maximum monthly average wastewater flow of the new user in gallons per day, and
BOD is the projected BOD loading of the new user's effluent in milligrams per liter, and
TSS is the projected TSS loading of the new user's effluent in milligrams per liter.

The constants used in the above formula are:

\$5.46 equals the unit cost of the existing system buy-in component plus the unit cost of the development related new facility component.

.77 equals the proportion of the City's wastewater facilities allocated to the flow parameter in its cost-of service analysis.

.12 equals the proportion of the City's wastewater facilities allocated to the BOD parameter in its cost-of service analysis.

.11 equals the proportion of the City's wastewater facilities allocated to the TSS parameter in its cost-of service analysis.

Schedule VII

LOCKWOOD WASTEWATER SYSTEM DEVELOPMENT FEES

Meter or Service Line Size

3/4" or less(1 EDU)	\$ 620
1"	\$ 1,900
1-1/2"	\$ 5,520
2"	\$ 9,535
3"	\$ 24,735
4"	\$ 57,910

For connections to the wastewater system with meters larger than 4 inches or when the unique usage characteristics of a large wastewater user may require, the City will forecast the requirements for the flow, Biochemical Oxygen Demand (BOD), and Total Suspended Solids (TSS) to determine the number of Equivalent Dwelling Units (EDUs). The System Development Fee (SDF) will be calculated as follows:

$$\$2.19 * \text{Flow} * (.77 + (\text{BOD} * .12 / 200) + (\text{TSS} * .11 / 200))$$

Where:

Flow is the projected maximum monthly average wastewater flow of the new user in gallons per day, and

BOD is the projected BOD loading of the new user's effluent in milligrams per liter, and

TSS is the projected TSS loading of the new user's effluent in milligrams per liter.

The constants used in the above formula are:

\$2.19 equals the unit cost of the existing system buy-in component plus the unit cost of the development related new facility component.

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.12 equals the proportion of the City's wastewater facilities allocated to the BOD parameter in its cost-of service analysis.

.11 equals the proportion of the City's wastewater facilities allocated to the TSS parameter in its cost-of service analysis.

2. That this Resolution is to be immediately filed in the City Clerk's Office and that the decision adopting the adjusted rates shall be final ten days after such are so filed.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, on the 27th day of May, 2014.

CITY OF BILLINGS

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

Cari Martin, City Clerk

RESOLUTION 14-

**A RESOLUTION SPECIFYING WATER AND WASTEWATER RATE
AND FEE SCHEDULE ADJUSTMENTS ENACTED PURSUANT
TO TITLE 69, CHAPTER 7, MONTANA CODE ANNOTATED.**

WHEREAS, water and wastewater cost of service studies have been completed and water and wastewater rate and fee schedules have been prepared for the municipal water and wastewater utility that would generate adequate funds to operate the utilities, as well as require each customer class of the utilities to pay its fair share of the cost of operating the water and wastewater systems; and

WHEREAS, the cost of service studies anticipate a need for extension, repair, improvement, and continued operation and maintenance of existing and proposed water and wastewater system facilities for the providing of water and wastewater services to inhabitants of the City of Billings, Montana; and

WHEREAS, under Title 69, Chapter 7 of the Montana Code Annotated, and under the terms of City Resolution Number 13585, the City of Billings is authorized to regulate the City’s municipal water and wastewater utility and to change water and wastewater rates, fees, and charges as may be deemed by the City Council to be reasonable and just, and

WHEREAS, it is essential to the public health, welfare, and safety of the inhabitants of the City of Billings and its environs to provide an adequate public water and wastewater system and to provide adequate funding to meet the cost of constructing, maintaining, and operating the same;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF BILLINGS, MONTANA:**

1. That the following schedule of rates, fees, and charges are found to be just, reasonable, and necessary for the continued sound operation of the water and wastewater utilities and that the proposed rates, fees, and charges are approved, adopted, and published as the rates, fees, and charges of the City of Billings, Montana water and wastewater utilities, effective July 1, 2014.

WATER RATE AND FEE SCHEDULES

Schedule I

METERED WATER MONTHLY VOLUME CHARGES

Customer Class

	<u>\$ per Ccf</u>
Residential	
Block 1 (0-6 Ccf)	\$ 2.15
Block 2 (7-43 Ccf)	\$ 2.58
Block 3 (44-100 Ccf)	\$ 3.10
Block 4 (>100 Ccf)	\$ 4.34
Non-Residential	\$ 1.71
Seasonal	\$ 2.87
Resale	\$ 1.74

Schedule II

MINIMUM MONTHLY WATER CHARGES

<u>Meter Size</u>	<u>Inside City</u>	<u>Outside City</u>
3/4"	\$ 8.00	\$ 8.60
1"	\$ 9.01	\$ 9.80
1-1/2"	\$ 10.45	\$ 11.39
2"	\$ 14.41	\$ 15.78
3"	\$ 43.58	\$ 48.09
4"	\$ 54.35	\$ 60.01
6"	\$ 79.55	\$ 88.02
8"	\$ 108.37	\$ 119.98
10"	\$ 167.10	\$ 185.17

Schedule III

PRIVATE FIRE PROTECTION CHARGES

Connection

<u>Size</u>	<u>Inside City</u>	<u>Outside City</u>
1-1/4"	\$ 20.30	\$ 22.00
1-1/2"	\$ 27.05	\$ 29.30
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8"	\$ 757.30	\$ 819.90
10"	\$ 1,190.05	\$ 1,288.40
12"	\$ 1,713.70	\$ 1,855.30
14"	\$ 2,332.50	\$ 2,525.25

Schedule IV

REESTABLISHMENT OF WATER SERVICE CHARGE

Normal Working Hours	\$ 75.00
Outside Normal Working Hours	\$ 115.00

Schedule V WATER SPECIAL FEES AND CHARGES

1.) Application for extension of the water distribution system of the City	\$ 155.00
2.) Application for water service line installation permits	\$ 100.00
3.) Special agreements	\$ 100.00
4.) Water meter accuracy test fee	
(a) Small meter (in shop)	\$ 50.00
(b) Large meter (in field)	\$ 125.00
(c) Hydrant meter rental (\$/day)	\$ 4.00
5.) Construction meter setting and removal fee (\$/meter)	\$ 40.00
6.) Fireflow fee (\$/hydrant)	\$ 90.00
7.) Turn-on/Turn-off charge	
(a) Normal working hours	\$ 30.00
(b) Outside normal working hours	\$ 85.00
8.) Utility bill insert fee (\$/insert)	\$ 0.40
<i>--City Departments charged for actual costs incurred from utility billing vendor</i>	
9.) Water main tapping fee	
(a) Two inch diameter tap or smaller (\$/tap each visit)	\$ 140.00
(b) Over two inch diameter tap (\$/tap each visit)	\$ 315.00
(c) Extra charge for cylinder pipe	\$ 880.00
10.) Flushing, testing, and chlorinating fee (\$ each visit)	\$ 110.00
<i>--Water for flushing, testing, and chlorinating charged at current seasonal rate per Ccf</i>	
11.) City of Billings franchise fee	4.0%
12.) Late payment interest charge (%/month)	1.5%
13.) Water service line/fireline repair program fee (\$/month)	\$ 1.30

Schedule VI WATER SYSTEM DEVELOPMENT FEES

Meter or Service			
<u>Line Size</u>	<u>Residential</u>	<u>Non-Residential</u>	<u>Irrigation</u>
3/4" or less (1 EDU)	\$ 2,450	\$ 8,655	\$ 7,320
1"	\$ 2,450	\$ 14,675	\$ 12,415
1-1/2"	\$ 2,450	\$ 29,345	\$ 24,835
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3"	\$ 2,450	\$ 93,910	\$ 79,425
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Schedule I

WASTEWATER MONTHLY VOLUME CHARGES

Customer Class

	<u>\$ per Ccf</u>
<u>Customers Within the City</u>	
Residential	\$ 3.00
Large Residential	\$ 3.00
Commercial-Domestic Strength	\$ 3.00
Commercial-High Strength	\$ 3.95
<u>Customers Outside the City</u>	
	\$ 3.00

Schedule IA

MINIMUM MONTHLY WASTEWATER CHARGES

<u>Meter Size (inches)</u>	<u>Inside City</u>	<u>Outside City</u>
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3"	\$ 17.00	\$ 18.65
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Schedule IB

LOCKWOOD WASTEWATER MONTHLY CHARGES

Lockwood Sewer District

Volume Charge	\$.57/Ccf
Fixed Monthly Fee	\$8,148
Surcharge Fee	6%

Schedule IC

PHILLIPS 66 WASTEWATER MONTHLY CHARGES

Phillips 66 Billings Refinery

Volume Charge	\$.431/Ccf
Fixed Monthly Fee	\$7,590
Surcharge Fee	6%

Schedule II

WASTEWATER EXTRA STRENGTH SURCHARGE

Unit Charges

X = BOD (\$/lb)	\$ 0.4212
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5.) City of Billings franchise fee	4.0%
6.) Late payment interest charge (%/month)	1.5%

Schedule IV REESTABLISHMENT OF WATER SERVICE CHARGE

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Outside Normal Working Hours	\$ 115.00

Schedule VI WASTEWATER SYSTEM DEVELOPMENT FEES

Meter or Service Line Size

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Schedule VII

LOCKWOOD WASTEWATER SYSTEM DEVELOPMENT FEES

Meter or Service Line Size

3/4" or less(1 EDU)	\$ 620
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$$\$2.19 * \text{Flow} * (.77 + (\text{BOD} * .12 / 200) + (\text{TSS} * .11 / 200))$$

Where:

Flow is the projected maximum monthly average wastewater flow of the new user in gallons per day, and

BOD is the projected BOD loading of the new user's effluent in milligrams per liter, and

TSS is the projected TSS loading of the new user's effluent in milligrams per liter.

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PASSED AND ADOPTED by the City Council of the City of Billings, Montana, on the 27th day of May, 2014.

CITY OF BILLINGS

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

Cari Martin, City Clerk

Water Rate Recommendations – Volumetric Residential Water Charges

Monthly Flow Parameters	Current FY14 (\$/CCF)	Existing Structure (Proposed FY 15)	FY15 Scenario 1 (\$/CCF)	FY15 Scenario 2 (\$/CCF)
Tier 1 <i>Flows</i>	<i>0-4 CCF</i>	<i>0-4 CCF</i>	<i>0-6 CCF</i>	<i>0-14 CCF</i>
Tier 1 Rates	\$1.95	\$2.11	\$2.15	\$2.21
Tier 2 <i>Flows</i>	<i>5-16 CCF</i>	<i>5-16 CCF</i>	<i>7-43 CCF</i>	<i>15-43 CCF</i>
Tier 2 Rates	\$2.10	\$2.28	\$2.58	\$2.65
Tier 3 <i>Flows</i>	<i>>16 CCF</i>	<i>>16 CCF</i>	<i>44-100 CCF</i>	<i>44-100 CCF</i>
Tier 3 Rates	\$2.75	\$2.98	\$3.10	\$3.45
Tier 4 <i>Flows</i>	N/A	N/A	<i>>100 CCF</i>	<i>>100 CCF</i>
Tier 4 Rates	N/A	N/A	\$4.34	\$5.18

UTILITY RATE AND FEE SUMMARY

Metered Water Monthly Volume Charges (\$ per Ccf)

<u>Customer Class</u>	<u>Current</u>	<u>Proposed</u>
Residential		
Block 1 (0-4 Ccf current; 0-14 Ccf proposed)	\$ 1.95	\$ 2.21
Block 2 (5-16 Ccf current; 15-43 Ccf proposed)	\$ 2.10	\$ 2.65
Block 3 (>16 Ccf current; 44-100 Ccf proposed)	\$ 2.75	\$ 3.45
Block 4 (new proposed tier > 100 Ccf)	n/a	\$ 5.18
Non-Residential	\$ 1.62	\$ 1.71
Seasonal	\$ 2.75	\$ 2.87
Resale	\$ 1.74	\$ 1.74

Minimum Monthly Water Charges (inside City customers)

<u>Meter Size</u>	<u>Current</u>	<u>Proposed</u>
3/4"	\$ 8.00	\$ 8.00
1"	\$ 9.01	\$ 9.01
1-1/2"	\$ 10.45	\$ 10.45
2"	\$ 14.41	\$ 14.41
3"	\$ 43.58	\$ 43.58
4"	\$ 54.35	\$ 54.35
6"	\$ 79.55	\$ 79.55
8"	\$ 108.37	\$ 108.37
10"	\$ 167.10	\$ 167.10

Wastewater Monthly Volume Charges (\$ per Ccf)

<u>Customer Class</u>	<u>Current</u>	<u>Proposed</u>
<u>Customers Within the City</u>		
Residential	\$ 2.75	\$ 3.00
Large Residential	\$ 2.75	\$ 3.00
Commercial-Domestic Strength	\$ 2.75	\$ 3.00
Commercial-High Strength	\$ 3.60	\$ 3.95
Customers Outside the City	\$ 2.75	\$ 3.00

Minimum Monthly Wastewater Charges (inside City customers)

<u>Meter Size</u>	<u>Current</u>	<u>Proposed</u>
3/4"	\$ 6.40	\$ 6.45
1"	\$ 8.10	\$ 8.20
1-1/2"	\$ 9.95	\$ 10.10
2"	\$ 10.45	\$ 10.55
3"	\$ 16.80	\$ 17.00
4"	\$ 63.75	\$ 64.50
6"	\$ 81.15	\$ 82.10
8"	\$ 121.70	\$ 123.15
10"	\$ 168.05	\$ 170.05

Private Fire Protection Charges (inside City Customers

<u>Connection Size</u>	<u>Current</u>	<u>Proposed</u>
1-1/4"	\$ 19.30	\$ 20.30
1-1/2"	\$ 25.75	\$ 27.05
2"	\$ 41.20	\$ 43.30
3"	\$ 103.05	\$ 108.20
4"	\$ 180.30	\$ 189.35
6"	\$ 412.15	\$ 432.75
8"	\$ 721.25	\$ 757.30
10"	\$ 1,133.40	\$ 1,190.05
12"	\$ 1,632.10	\$ 1,713.70
14"	\$ 2,221.50	\$ 2,332.50

	<u>Current</u>	<u>Proposed</u>
Application for extension of water or sewer system	\$ 150.00	\$ 155.00
Application for water or sewer permits	\$ 85.00	\$ 100.00
Industrial users permit	\$ 1,450.00	\$ 1,515.00
Special agreements	\$ 95.00	\$ 100.00
Small meter accuracy test fee	\$ 45.00	\$ 50.00
Large meter accuracy test fee	\$ 100.00	\$ 125.00
Hydrant meter rental (\$/day)	\$ 3.00	\$ 4.00
Construction meter setting and removal fee	\$ 40.00	\$ 40.00
Fireflow fee	\$ 90.00	\$ 90.00
Turn-on/off charge - normal working hours	\$ 30.00	\$ 30.00
Turn-on/off charge - outside normal working hours	\$ 85.00	\$ 85.00
Reestablishment of water service - normal working hours	\$ 75.00	\$ 75.00
Reestablishment of water - outside normal working hours	\$ 115.00	\$ 115.00
Utility bill insert fee (\$/insert)	\$ 0.40	\$ 0.40
Tapping Fee - 2" diameter tap or smaller	\$ 140.00	\$ 140.00
Tapping fee - > 2" diameter tap	\$ 310.00	\$ 315.00
Tapping fee extra charge for cylinder pipe	\$ 880.00	\$ 880.00
Flushing, testing, and chlorinating fee	\$ 100.00	\$ 110.00
City of Billings franchise fee	4.0%	4.0%
Late payment interest charge (%/month)	1.5%	1.5%
Water service line/fireline repair program fee (\$/month)	\$ 1.30	\$ 1.30
Wastewater extra strength surcharge - BOD (\$/lb)	\$ 0.4212	\$ 0.4212
Wastewater extra strength surcharge - TSS (\$/lb)	\$ 0.4668	\$ 0.4668
Septage disposal permit fee (\$/1,000 gallons)	\$ 38.87	\$ 38.87