

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE
PEOPLE PROSPER AND BUSINESS SUCCEEDS.”**

AGENDA

COUNCIL CHAMBERS

August 11, 2014

6:30 P.M.

CALL TO ORDER: Mayor Hanel

PLEDGE OF ALLEGIANCE: Mayor Hanel

INVOCATION: Councilmember Swanson

ROLL CALL: Councilmembers present on roll call were:

MINUTES:

- July 14, 2014
- July 28, 2014 (pending)

COURTESIES:

PROCLAMATIONS: Health Center Week, August 10 through 16, 2014

ADMINISTRATOR REPORTS - TINA VOLEK

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: #1 & #2 ONLY. Speaker sign-in required. (Comments offered here are limited to one (1) minute. Please sign in at the cart located at the back of the council chambers or at the podium. Comment on items listed as public hearing items will be heard **ONLY** during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. **Bid Awards:**

1. **Airport Car Rental Transfer Lot and Terminal Loop Road Repair.** (Opened 7/15/2014)(Delayed from 7/28/14) Recommend Knife River-Billings; \$672,761.30.

- B. **Professional Services Contract** for W.O. 14-13, Mallowney & Elysian Area Water and Sanitary Sewer Extension Project; Sanderson Stewart; not to exceed \$405,062.92.

- C. **Professional Services Contract** for W.O. 14-15, Bench Boulevard North Sanitary Sewer Extension Project; Sanderson Stewart; not to exceed \$62,865.

- D. **Transit Planning Development Services Agreement** (5-year) with LSC Transportation Consulting, Inc.; standard industry rates to be negotiated on project-by-project basis.

- E. **Regional HazMat Team Agreement** with Lockwood Fire Department.

- F. **Reimbursement Agreement** with Jim Powell for construction of sanitary sewer service for Lot 31A of Panoramic Heights Subdivision; \$19,916.91.

- G. **Empire Parking Garage Management Agreement** between Zootist Hospitality LLC, and the Empire Garage Owner's Association. (Delayed from 7/28/14)

- H. **Amendment #1, W.O. 09-15 Grand Avenue Zimmerman Trail to Shiloh Road;** Professional Services Contract, HDR Engineering, Inc.; \$49,937.

- I. **Amendment #1, Library Asbestos Abatement;** Safetech, not to exceed \$404,122.13.

- J. **Amendment #3, W.O. 14-01, Schedule 1, Water Main Replacement and Storm Drain Projects;** Professional Services Agreement, Sanderson Stewart, \$21,796.18.

- K. **Acceptance** of Federal Aviation Administration Airport Improvement Program Grants.

- L. **Approval** of Tax Increment Financing Assistance from South Billings Urban Renewal District to Community Leadership Development, Inc. (CLDI) for construction of 10 units of affordable housing on a vacant site generally located on the corner of Orrel Street and Monroe Street west of Riverside Middle School; \$39,319.50.

- M. **Approval** of \$250,000 from the East Billings Urban Renewal District Tax Increment Fund to fund the design and engineering work for the Exposition Gateway Infrastructure Project.

- N. **Approval of Quarterly Report for Pledged Collateral** for First Interstate Bank and US Bank.
- O. **Approval** of the purchase of eleven (11) replacement police vehicles from Bison Ford Motor Company of Great Falls for \$27,207.25 each, or a total cost of \$299,279.75, budgeted in the 2015 Equipment Replacement Plan.
- P. **Approval** of City of Billings membership in Billings Improvement District No. 0001.
- Q. **Acknowledge receipt of petition to Annex #14-03:** a parcel totaling approximately 69 acres located on the west side of Shiloh Road at the northwest corner of the intersection of Shiloh Crossing Boulevard and South Shiloh Road. City of Billings, owner, and set a public hearing date for September 8, 2014.
- R. **Acknowledge receipt of petition to Annex #14-04:** a parcel totaling approximately 12 acres located south of Elysian Road and just west of the existing Josephine Crossing Subdivision; Roman Catholic Bishop of Great Falls, owner; McCall Development, agent; and set a public hearing for August 25, 2014.
- S. **Acknowledge receipt of petition to vacate** a portion of Mountain View Boulevard and set a public hearing date for September 8, 2014.
- T. **Bills and Payroll:**
 - 1. July 14, 2014
 - 2. July 21, 2014

REGULAR AGENDA:

- 2. **RESOLUTION** approving \$395,000 Pooled Special Sidewalk, Curb, Gutter and Alley Approach Bonds, Series 2014, fixing the form and details and authorizing execution and delivery of the bonds. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
- 3. **PUBLIC HEARING AND SITE DEVELOPMENT ORDINANCE VARIANCE #OP-14-03:** A variance from Section 6-1203(r) allowing customer access through an alley that abuts a residential zone on the northeast corner of 32nd Street West and Central Avenue. Gerald A. Neumann and Ed Jorden, applicants. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
- 4. **PUBLIC HEARING AND RESOLUTION** creating SILMD 312, St. Vincent Healthcare Subdivision. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

5. **PUBLIC HEARING AND RESOLUTION** creating SILMD 313, Vintage Estates Subdivision. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

6. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending Billings Montana City Code Sections 24-442, 24-443 and 24-443.1 relating to special parking privileges for handicapped persons in City of Billings on-street and off-street parking spaces/areas. Parking Advisory Board recommends approval. (Action: approval or disapproval of Parking Advisory Board recommendation.)

7. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending the Billings, Montana City Code by adding Sections 7-1801 through 7-1808 prohibiting discrimination against persons based on sexual orientation, gender identity, or expression. Staff recommends Council adopt the NDO at first and second readings, but that it postpone enactment of the ordinance until an Attorney General's opinion is received. (Action: approval or disapproval of staff recommendation.)

PUBLIC COMMENT on Non-Agenda Items -- Speaker Sign-in required. (Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign in at the cart located at the back of the council chambers or at the podium.)

COUNCIL INITIATIVES

ADJOURN

Additional information on any of these items is available in the City Clerk's Office.

Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Cari Martin, City Clerk, at 657-8210.

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Award of the Car Rental Transfer Lot and Terminal Loop Road Repair Project

PRESENTED BY: Tom Binford, Director of Aviation & Transit

Department: Airport

PROBLEM/ISSUE STATEMENT

Included in the Airport's Capital Improvement Program is the Car Rental Transfer Lot and Terminal Loop Road Repair Project. Currently, the car rental companies located at the Airport load and unload rental cars at the entrance to the Quick Turn Around (QTA) Car Rental Facility on Overlook Drive and on a vacant lot not leased to them. The rental cars are delivered just before the peak summer vacation season and removed from the Airport during the autumn and winter months. These operations can block traffic and create unsafe driving conditions. This project will construct a paved, 72,000 s.f. asphalt Car Rental Transfer Lot located adjacent to the QTA and away from traffic areas. Also included in this project is the replacement of the south portion of Terminal Loop Road that was damaged last Winter. This section of the road experienced significant "frost heave," the result of severe cold alternating with warm weather. This freeze-thaw cycle, combined with poor soil drainage below the road, caused the pavement heave. This project will remove the existing pavement and base material and replace it with new base material, a mesh material for more strength, and new asphalt paving. This project was advertised in the *Billings Times* on June 26, July 3 and 10, and was posted on the City's Web Site. The City received bids on July 15, 2014. Due to a bid irregularity staff requested the award of the bid be delayed for review. The following bids were received:

<u>CONTRACTOR</u>	<u>BID</u>
CMG	\$639,596.00
Knife River-Billings	\$672,761.30
Cayton Excavation, Inc.	\$792,567.13
T&T Contracting, Inc.	\$926,724.25

After reviewing the bids, it was determined that the low bid from CMG contained irregular items, specifically the mobilization bid item, which is limited to 10% of the total amount for each scheduled bid item, excluding the amount for mobilization. The reason that mobilization is limited is because it is typically paid to the contractor early in the project, which could cause contractor payments to be higher than is reflected in the amount of work completed or materials supplied. For Schedule 1, the mobilization amount was 38.98% and for Schedule II, the mobilization amount was 103.39%. This places a significant amount of the bid into the mobilization line item, which then unbalances the other bid unit prices. This is not a minor irregularity, and staff and the Airport's consulting engineers, Morrison-Maierle, Inc., both believe that the low bid from CMG should be rejected and the project awarded to the next low bidder, Knife River-Billings.

ALTERNATIVES ANALYZED

The City Council may:

- Approve the award of the Car Rental Transfer Lot and Terminal Loop Road Repair Project;
or
- Reject all bids, possibly delaying the project.

FINANCIAL IMPACT

The bid cost for this project is \$672,761.30. Funding for this project is available in the Airport's Capital Account.

RECOMMENDATION

Staff recommends the City Council reject the low bid from CMG due to bid irregularities and award the Car Rental Transfer Lot and Terminal Loop Road Repair Project to the next low bidder, Knife River-Billings, for the amount of \$672,761.30.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: WO 14-13; Mullowney & Elysian Area Water and Sanitary Sewer Extension Project Professional Services Contract

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The City Council is asked to award a professional engineering services contract to Sanderson Stewart in the amount of \$405,062.92 for design, bidding and construction administration services on W.O. 14-13, Mullowney & Elysian Area Water and Sanitary Sewer Extension Project. The project will extend water and sanitary sewer mains in order to serve existing and future development.

Alignment of the water and sewer mains will be evaluated during preliminary design with the needs of existing potential customers and developers, local geotechnical conditions, and long-term planning of the entire service area taken into consideration. It is anticipated that a water main would be extended approximately 1 mile west in Elysian Road from Mullowney Lane to East Lane. A sanitary sewer main would be extended approximately 1-1/2 miles along a route west from Front Street in Josephine Crossing Subdivision to Mullowney Ln., south in Mullowney Ln. to Story Road, and west in Story Rd. past the Hogan Slough to East Lane. A 1/2-mile sewer lateral would also be extended north in East Ln. to Elysian Rd.

Sanderson Stewart was selected based on City staff review of project proposals submitted by prequalified firms. Other firms considered for the work were DOWL HKM and Morrison-Maierle, Inc.

ALTERNATIVES ANALYZED

The Council may:

- Award the engineering contract to Sanderson Stewart; or
- Do not award the engineering contract to Sanderson Stewart. If the project is not constructed, development will proceed in the area around Elysian Road west of Mullowney Lane without City water and sanitary sewer service in place, or development dependent on these City services will not proceed at all.

FINANCIAL IMPACT

Funding for this project has been approved by City Council in the Capital Improvement Program (CIP). Funding is sufficient for the engineering design and construction administration portion of the projects which is now under consideration, as well as for the project construction. The first construction phase is expected to take place in the late fall or early winter of 2014. The water main extension will use water funds and the sanitary sewer extension will use wastewater funds. It is expected that the City will be reimbursed for the 1/2-mile wastewater lateral extension in East Lane.

	Water	Sanitary Sewer
Project Budget	\$1,000,000	\$1,500,000
Previously Encumbered	\$1,000,000	\$1,500,000
This Contract	\$135,021	\$270,042
Budget Remaining	\$864,979	\$1,229,958

RECOMMENDATION

Staff recommends that Council award a professional engineering services contract to Sanderson Stewart for the design and construction administration of W.O. 14-13, Mullowney & Elysian Area Water and Sanitary Sewer Extension Project in the amount not to exceed \$405,062.92.

APPROVED BY CITY ADMINISTRATOR

WO 14-13 PES Contract

Contract for Professional Engineering Services

City of Billings W.O. 14-13 Mullowney & Elysian Area Water and Sanitary Sewer Extension Project

In consideration of the mutual promises herein, City of Billings and Sanderson Stewart agree as follows. This Contract consists of:

- Part I, consisting of 15 Sections of Special Provisions;
- Part II, consisting of 11 Sections of General Provisions;
- Appendix A consisting of 9 pages (Basic Services of Engineer);
- Appendix B consisting of 1 page (Methods and Times of Payment);
- Appendix C consisting of 1 page (Additional Services of Engineer);
- Appendix D consisting of 3 pages (Schedule of Professional Fees);
- Appendix E consisting of 1 page (Project Schedule);
- Appendix F consisting of 4 pages (Certificate(s) of Insurance)

PART I SPECIAL PROVISIONS

Section 1. Definitions.

In this Contract:

- A. "Administrator" means the City Engineer of the Engineering Division of the Public Works Department or the designee.
- B. "Billings" means the City of Billings.
- C. "Engineer" means Sanderson Stewart.
- D. "Contractor" means the third party responsible for the physical construction of the project.

Section 2. Scope of Services.

- A. The Engineer shall perform professional services in accordance with Appendix A, which is attached hereto and incorporated in this Section by reference.
- B. Billings shall pay the Engineer in accordance with the Schedule of Professional Fees attached as Appendix D and incorporated herein by reference for services actually performed under this Contract.
- C. Billings shall not allow any claim for services other than those described in this Section. However, the Engineer may provide, at its own expense, any other services that are consistent with this Contract.

D. The Engineer shall provide as-built drawings as specified hereafter, as approved by the City of Billings, to the Administrator within 30 days after the project completion date. Final payment will be withheld until the as-built drawings are received by the City of Billings.

~~E. The Engineer shall provide certified construction payrolls to the Administrator stating in writing that the payrolls have been reviewed and are acceptable.~~

Section 3. Time for Performance.

A. This Contract becomes effective when signed on behalf of Billings.

B. The Engineer shall commence performance of the Work described in Section 2 on receipt of written Notice to Proceed and complete that performance in accordance with the schedule set forth in Appendix E.

C. This Contract shall terminate at midnight on December 31, 2015.

Section 4. Compensation; Method of Payment.

A. Each month, or at the conclusion of each phase of the Work for which payment is due, as negotiated on a per-task basis, the Engineer shall present a bill to the Administrator describing the Work for which it seeks payment and documenting expenses and fees to the satisfaction of the Administrator. If any payment is withheld because the Engineer's performance is unsatisfactory, the Administrator must, within ten (10) days of the payment denial, notify the Engineer of the payment denial and set forth, with reasonable specificity, what was unsatisfactory and why. Billings will pay Engineer within 30 days of receiving an acceptable invoice.

B. The Engineer is not entitled to any compensation under this Contract, other than is expressly provided for in this Section.

C. As a condition of payment, the Engineer shall have paid all City taxes currently due and owing by the Engineer.

Section 5. Termination of the Engineer's Services.

The Engineer's services under Section 2 of this Part may be terminated:

A. By mutual consent of the parties.

B. For the convenience of Billings, provided that Billings notifies the Engineer in writing of its intent to terminate under this paragraph at least 10 days prior to the effective date of the termination.

C. For cause, by either party where the other party fails in any material way to perform its obligations under this Contract. Termination under this Subsection is subject to the condition that the terminating party notifies the other party of its intent to terminate, stating with reasonable specificity the grounds therefor, and the other party fails to cure the default within 30 days after receiving the notice.

Section 6. Duties Upon Termination

A. If Billings terminates the Engineer's services for convenience, Billings shall pay the Engineer for its actual costs reasonably incurred in performing before termination

and Billings shall pay for services rendered prior to termination. Payment under this Subsection shall never exceed the total compensation allowable under Section 4 of this Part. All finished and unfinished documents and materials prepared by the Engineer shall become the property of Billings.

- B. If the Engineer's services are terminated for cause, Billings shall pay the Engineer the reasonable value of the services satisfactorily rendered prior to termination, less any damages suffered by Billings because of the Engineer's failure to perform satisfactorily. The reasonable value of the services rendered shall never exceed ninety percent (90%) of the total compensation allowable under Section 4 of this Part. Any finished or unfinished documents or materials prepared by the Engineer under this Contract shall become the property of Billings at its option.
- C. If the Engineer receives payments exceeding the amount to which it is entitled under Subsections A or B of this Section, he shall remit the excess to the Administrator within 30 days of receiving notice to do so.
- D. The Engineer shall not be entitled to any compensation under this Section until the Engineer has delivered to the Administrator all documents, records, Work product, materials and equipment owned by Billings and requested by the Administrator.
- E. If the Engineer's services are terminated for whatever reason the Engineer shall not claim any compensation under this Contract, other than that allowed under this Section.
- F. If a final audit has not been performed before the Engineer's services are terminated, Billings may recover any payments for costs disallowed as a result of the final audit.
- G. Except as provided in this Section, termination of the Engineer's services under Section 5 of this Part does not affect any other right or obligation of a party under this Contract.

Section 7. Insurance.

- A. The Engineer shall maintain in good standing the insurance described in Subsection B of this Section. Before rendering any services under this Contract, the Engineer shall furnish the Administrator with proof of insurance in accordance with Subsection B of this Section.
- B. The Engineer shall provide the following insurance:
 - 1. Workers' compensation and employer's liability coverage as required by Montana law.
 - 2. Commercial general liability, including contractual and personal injury coverage's -- \$1,500,000 per occurrence.
 - 3. Commercial automobile liability -- \$1,500,000 per accident.
 - 4. Professional liability in the amount of \$1,500,000 per occurrence.
- C. Each policy of insurance required by this Section shall provide for no less than 30 days' advance notice to Billings prior to cancellation.
- D. Billings SHALL be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies. In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against Billings.

Section 8. Assignments.

Unless otherwise allowed by this Contract or in writing by the Administrator, any assignment by the Engineer of its interest in any part of this Contract or any delegation of duties under this Contract shall be void, and an attempt by the Engineer to assign any part of its interest or delegate duties under this Contract shall give Billings the right immediately to terminate this Contract without any liability for Work performed.

Section 9. Ownership; Publication, Reproduction and Use of Material.

- A. Except as otherwise provided herein, all data, documents and materials produced by the Engineer under this Contract shall be the property of Billings, which shall retain the exclusive right to publish, disclose, distribute and otherwise use, in whole or in part, any such data, documents, or other materials. Exclusive rights shall not be attributed to portions of such materials presently in the public domain or which are not subject to copyright. The engineer shall retain rights to pre-existing proprietary property including but not limited to interactive models. The Engineer shall have the right to include photographic or artistic representations of the design and construction of the Project among the Engineer's promotional and professional materials. The Engineer's materials shall not include Billings' confidential or proprietary information regardless of whether Billings has previously advised the Engineer in writing of the specific information considered by Billings to be confidential and proprietary.
- B. Equipment purchased by the Engineer with Contract funds: See Appendix A, Section 3. Scope of Work.
- C. Should Billings elect to reuse Work products provided under this Contract for other than the original project and/or purpose, Billings will indemnify and hold harmless the Engineer from any and all claims, demands and causes of action of any kind or character arising as a result of reusing the documents developed under this contract. Additionally, any reuse of work product provided under this Contract must be limited to conceptual or preliminary use for adaptation, and the original Engineer's or subcontractor's signature, professional seals and dates removed. Such reuse of work product, which require professional seals and dates removed, will be signed, sealed, and dated by the professional who is in direct supervisory control and responsible for adaptation.

Section 10. Notices.

Any notice required pertaining to the subject matter of this Contract shall be either sent via facsimile (FAX) or mailed by prepaid first class registered or certified mail, return receipt requested to the following addresses:

Billings: City Engineer (Debi Meling, PE)
City of Billings
Public Works Department
2224 Montana Avenue
Billings, Montana 59101 FAX: (406) 237-6291 / PHONE : (406) 657-3097

Engineer: Sanderson Stewart
Dennis Randall, PE, PLS, LEED AP, Vice President
1300 North Transtech Way
Billings, Montana 59102 FAX: (406) 656-0967 / PHONE: (406) 656-5255

Notices are effective upon the earlier of receipt, proof of good transmission (facsimiles only), or 5 days after proof of proper posting.

Section 11. Contract Budget.

In connection with its performance under this Contract, the Engineer shall not make expenditures other than as provided in line items in the Contract budget.

Section 12. Force Majeure.

- A. Any failure to perform by either party due to force majeure shall not be deemed a violation or breach hereof.
- B. As used in this Contract, force majeure is an act or event of substantial magnitude, beyond the control of the delayed party, which delays the completion of this Contract, including without limitation:
 - 1. Any interruption, suspension or interference resulting solely from the act of Billings or neglect of Billings not otherwise governed by the terms of this Contract.
 - 2. Strikes or Work stoppages.
 - 3. Any interruption, suspension or interference with the project caused by acts of God, or acts of a public enemy, wars, blockades, insurrections, riots, arrests or restraints of governments and people, civil disturbances or similar occurrences.
 - 4. Order of court, administrative agencies or governmental officers other than Billings.

Section 13. Financial Management System.

The Engineer shall establish and maintain a financial management system that:

- A. Provides accurate, current, and complete disclosure of all financial transactions relating to the Contract;
- B. Maintains separate accounts by source of funds for all revenues and expenditures and identifies the source and application of funds for the Engineer's performance under this Contract, including information pertaining to subcontracts, obligations, unobligated balances, assets, liabilities, outlays and income;
- C. Effectively controls and accounts for all municipal funds and Contract property;
- D. Compares actual expenditures with budgeted amounts and relates financial information to performance or productivity data including unit cost information where applicable;
- E. Allocates administrative costs to direct service delivery units;
- F. Minimizes the time between receipt of funds from Billings and their disbursement by the Engineer;
- G. Provides accounting records supported by source documentation; and

- H. Provides a systematic method assuring the timely and appropriate resolution of audit findings and recommendations.

Section 14. Funding Requirements.

In the event that any funding source for this Contract should impose additional requirements upon Billings for the use of those funds, the Engineer agrees to abide by those additional requirements immediately upon receipt of written notice thereof from Billings.

Section 15. Subcontracts.

The Engineer may enter into subcontracts for the purchase of goods and services necessary for the performance of this Contract, provided:

- A. Every subcontract shall be reduced to writing and contain a precise description of the services or goods to be provided and the nature of the consideration paid therefor.
- B. Every subcontract under which the Engineer delegates the provision of services shall be subject to review and approval by the Administrator before it is executed by the Engineer.
- C. Every subcontract in an amount exceeding \$1,000 shall require reasonable access to business records of the subcontractor relating to the purchase of goods or services pursuant to the subcontract.

PART II
GENERAL CONTRACT PROVISIONS

Section 1. Relationship of Parties.

The Engineer shall perform its obligations hereunder as an independent Engineer of Billings. Billings may administer the Contract and monitor the Engineer's compliance with its obligations hereunder. Billings shall not supervise or direct the Engineer other than as provided in this Section.

Section 2. Nondiscrimination.

- A. The Engineer will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The Engineer will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Engineer agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- B. The Engineer shall state, in all solicitations or advertisements for employees to Work on Contract jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.
- C. The Engineer shall comply with any and all reporting requirements that may apply to it which the City of Billings may establish by regulation.
- D. The Engineer shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this Contract, so as to be binding upon every such subcontractor or vendor of the Engineer under this Contract.
- E. The Engineer shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.

Section 3. Permits, Laws, and Taxes.

The Engineer shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Contract. All actions taken by the Engineer under this Contract shall comply with all applicable statutes, ordinances, rules and regulations. The Engineer shall pay all taxes pertaining to its performance under this Contract.

Section 4. Nonwaiver.

The failure of either party at any time to enforce a provision of this Contract shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Contract or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

Section 5. Amendment.

- A. This Contract shall only be amended, modified or changed by a writing, executed by authorized representatives of the parties, with the same formality as this Contract was executed.
- B. For the purposes of any amendment modification or change to the terms and conditions of this Contract, the only authorized representatives of the parties are:

Engineer: Dennis Randall, PE, PLS, LEED AP, Vice President
(title of position)

Billings: City Council or Authorized Designee

- C. Any attempt to amend, modify, or change this Contract by either an unauthorized representative or unauthorized means shall be void.

Section 6. Jurisdiction; Choice of Law.

Any civil action arising from this Contract shall be brought in the District Court for the Thirteenth Judicial District of the State of Montana, Billings. The law of the State of Montana shall govern the rights and obligations of the parties under this Contract.

Section 7. Severability.

Any provision of this Contract deemed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Contract.

Section 8. Integration.

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Contract shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

Section 9. Liability.

The Engineer shall indemnify, defend, save, and hold Billings harmless from any and all claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, arising from any wrongful or negligent act, error or omission of the Engineer or any agent, employee or subcontractor as a result of the Engineer's or any subcontractor's performance pursuant to this Contract.

- A. The Engineer shall not indemnify, defend, save and hold Billings harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful or negligent acts, error or omission solely of Billings occurring during the course of or as a result of the performance of the Contract.
- B. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both Billings and the Engineer, the Engineer shall indemnify, defend, save, and hold Billings harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from the Engineer's or any subcontractor's wrongful or negligent acts occurring as a result from the Engineer's performance pursuant to this Contract.

Billings shall indemnify, defend, save, and hold the Engineer harmless from any and all claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, arising from any wrongful or negligent act, error or omission of Billings or any agent, employee or subcontractor as a result of Billings' or any subcontractor's performance pursuant to this Contract.

- A. Billings shall not indemnify, defend, save and hold the Engineer harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful or negligent acts, error or omission solely of the Engineer occurring during the course of or as a result of the performance of the Contract.
- B. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both Billings and the Engineer, Billings shall indemnify, defend, save, and hold the Engineer harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from Billings' or any subcontractor's wrongful or negligent acts occurring as a result from Billings' performance pursuant to this Contract.

Section 10. Inspection and Retention of Records.

The Engineer shall, at any time during normal business hours and as often as Billings may deem necessary, make available to Billings, for examination, all of its records with respect to all matters covered by this Contract for a period ending three years after the date the Engineer is to complete performance in accordance with Section 2 of the Special Provisions. Upon request, and within a reasonable time, the Engineer shall submit such other information and reports relating to its activities under this Contract, to Billings, in such form and at such times as Billings may reasonably require. The Engineer shall permit Billings to audit, examine and make copies of such records, and to make audits of all invoices, materials, payrolls, records of personnel, and other data relating to all matters covered by this Contract. Billings may, at its option, permit the Engineer to submit its records to Billings in lieu of the retention requirements of this Section.

Section 11. Availability of Funds.

Payments under this Contract may require funds from future appropriations. If sufficient funds are not appropriated for payments required under this Contract, this Contract shall terminate without penalty to Billings; and Billings shall not be obligated to make payments under this Contract beyond those which have previously been appropriated.

IN WITNESS WHEREOF, the parties have executed this Contract on the date and at the place shown below.

City of Billings

Engineer

City Council or Designee

[Signature]

Name: Dennis Randall

Title: Vice President

Date: _____

Date: 7/29/2014

ATTEST:

IRS Tax ID # 81-0304565

City Clerk

APPROVED AS TO FORM:

Date: _____

By _____

BRENT BROOKS, City Attorney

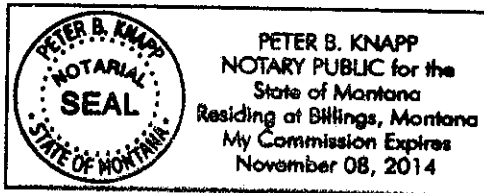
STATE OF MONTANA)

:ss.

COUNTY OF YELLOWSTONE)

On this 29th day of July, 2014, before me, the undersigned, a Notary Public for the State of Montana, personally appeared Dennis Randall, known to me to be the Vice President of Sanderson Stewart, and acknowledged to me that they executed the foregoing instrument on behalf of said corporation having first been authorized to do so.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.



[Signature]

Notary Public for the State of Montana
Residing at Billings, Montana
My Commission Expires: November 8, 2014

Note: Final contract documents will require the Engineer's signature to be notarized.

Appendix A

Basic Services of Engineer W.O. 14-13, Mullowney & Elysian Area Water and Sanitary Sewer Extension Project

Section 1. Engineer's Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the Engineer's portion of the project as defined in the scope of work and to prepare and deliver to Billings all plans, specifications, bid documents, and other material as designated herein.
- B. Ascertain such information as may have a bearing on the work from local units of government, utility companies, and private organizations and shall be authorized to procure information from other authorities besides Billings, but shall keep Billings advised as to the extent of these contacts and the results thereof.
- C. Prepare and present such information as may be pertinent and necessary in order for Billings to pass critical judgment on the features of the work. The Engineer shall make changes, amendments or revisions in the detail of the work as may be required by Billings. When alternates are being considered, Billings shall have the right of selection.
- D. Engineer's work shall be in accordance with the standards of sound engineering and present City, State, and National standards and policies currently in use.
- E. Conform to the requirements of the Montana Code Annotated Title 18 "Public Contracts" and more particularly Sections 18-2-121 and 18-2-122, and all other codes of the State of Montana applicable to providing professional services including codes and standards nationally recognized.
- F. The Engineer shall certify with the submission of final plans that the plans are in conformance with applicable sections of Title 69, Chapter 4, Part 5, of the Montana Code Annotated as pertaining to existing utilities.
- G. To perform professional services in connection with the project and will serve as Billings' representative in those phases of the project to which this agreement applies.
- H. Where Federal funds are involved, the necessary provisions to meet all requirements will be complied with and documents secured and placed in the bidding documents.
- I. Submit an estimated progress schedule as to time and costs at the beginning of the work, and monthly progress reports thereafter until complete. The reports will include any problems, potential problems, and delays as foreseen by the Engineer. Reports will be submitted in a timely manner to permit prompt resolution of problems.

- J. Name a Task Director who shall be the liaison between Billings and the Engineer. For this project, the Task Director designated for the Engineer is Mac Fogelsong, PE working under the Principal-in-Charge, Dennis Randall, PE.

Section 2. Billings Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete Billings' portion of the project as designated in the scope of work.
- B. Name a Task Director who shall be the liaison between the Engineer and Billings. For this project, the Task Director designated is Randy Straus, PE working under the City Engineer, Debi Meling, PE.

Section 3. Scope of Work.

SCOPE OF WORK:

The scope of work covered by this agreement is described hereafter:

The project consists of the design and bidding services for the W.O. 14-13, Mullowney & Elysian Area Water and Sanitary Sewer Extension Project which includes a water main extending approximately 1 mile west in Elysian Road from Mullowney lane to East Lane. A sewer main extending approximately 1-1/2 mile along a route west from Front street in Josephine Crossing Subdivision to Mullowney Lane., south in Mullowney Lane to Story Road and west in Story Road past the Hogan's Slough to East Lane. A 1/2 mile sewer lateral will also be extended north in East Lane to Elysian Road. Professional services include final alignment analysis and assisting City staff with easement and / or right-of-way negotiations, the design of the sanitary sewer and water main extensions, preparation of contract plans and specifications, contract plan and specification interpretation during construction, review of contractor pay estimates, construction staking, and inspection of construction for sanitary sewer and water mains more specifically described below. Engineer will coordinate work efforts with other related improvement projects expected to be completed concurrently in the project area.

It is anticipated that this project may be split into a Phase I and Phase II bid packages. Phase I would include those portions of the project where the final routing and detailed alignments are defined at the time of initiation of this contract and will not be dependent upon landowner easement or right-of-way negotiations. Phase II bid package, if necessary, will include the remainder of the project, following landowner meetings and definition of final alignment for those areas.

Phase 100. Project Initiation

- Task 1. Attend meeting with City officials to determine project scope.
- Task 2. Review available information and studies.
- Task 3. Review routes in field walkthrough.
- Task 4. Discuss design basis with the City.

Phase 200. Preliminary Design Services

- Task 1. Project management and coordination.
- Task 2. Review preliminary alignments with respect to other utilities.
- Task 3. Review existing as-built drawings.
- Task 4. Attend initial meetings with landowners of areas requiring easements or rights-of-ways. (Jim Weber parcel and Leroy Walters parcel)
- Task 5. Attend coordination meeting with Suburban Ditch Company representative to discuss proposed alignment and project schedule relative to irrigation activities.
- Task 6. Attend coordination meeting with Canyon Creek Ditch Company representative to discuss proposed alignment and project schedule relative to irrigation activities.
- Task 7. Attend coordination meeting with Elysian school board and project manager for the Elysian school expansion to coordinate connection points and project schedule.
- Task 8. Review the Yellowstone River Conservation District report "*Yellowstone River Channel Migration Zone Mapping*" and make recommendation to the City regarding preliminary alignments relative to findings of the report.
- Task 9. Meet with adjacent landowners to discuss potential future connection points along proposed alignments.
- Task 10. Assemble existing available plat, certificate of survey, easement, and ownership information along the chosen alignment and draw in existing parcels from plats and field survey.
- Task 11. Attend up to four periodic design review meetings with the City and two design review meetings with County Public Works personnel (for work within county right-of-way)
- Task 12. Obtain field location of existing utilities and incorporate this information into the construction plans. Utility locates will be requested for the project corridor using the One-Call service and surveyed for the corridor selected by the City.
- Task 13. Set control network for the project corridors.
- Task 14. Property corner search for the project corridors.
- Task 15. Field topographic survey of the project corridors established and defined at contract initiation.
- Task 16. Field topographic survey of the remaining project corridors to be established and defined after initial landowner meetings (Jim Weber parcel and Leroy Walters parcel)
- Task 17. Geotechnical investigation of project corridors established and

defined at contract initiation. Begin geotechnical investigation based on alignment as selected by the City and anticipated not to change based on landowner meetings and easement negotiations. Geotechnical engineering shall include field sampling, laboratory testing, and review of subsurface soils to determine appropriate pavement section design alternatives, subgrade treatment, groundwater conditions, and foundations for utility installations. Recommendations for specific construction materials and groundwater management established in this review will be included in the project plans and specifications. Shallow asphalt cores shall be taken to determine roadway section thicknesses between regular "deep" borings. Up to 12 groundwater piezometers will be installed to determine groundwater elevations during the design period.

- Task 18. Geotechnical investigation of remaining project corridors to be established and defined after initial landowner meetings (Jim Weber parcel and Leroy Walter Parcel). Geotechnical engineering shall include field sampling, laboratory testing, and review of subsurface soils to determine appropriate pavement section design alternatives, subgrade treatment, groundwater conditions, and foundations for utility installations. Recommendations for specific construction materials and groundwater management established in this review will be included in the project plans and specifications.
- Task 19. Monitoring of piezometers installed during geotechnical investigation. This will include monthly readings of the piezometers during the project design period.
- Task 20. Miscellaneous geotechnical design review, including geotechnical review of plans and specifications and review of adjacent pipeline/utility stability.
- Task 21. Review overall project schedule and possible project split into two bid packages to expedite construction activities in anticipation of Elysian school utility expansion schedule. Make recommendation to City regarding two phase bid package.
- Task 22. Meet with local contractors and suppliers to discuss constructability and project schedule.
- Task 23. Identify potential staging areas, disruptions to private access and parking.
- Task 24. Develop a public involvement plan which shall include one public informational meeting. Meet with affected businesses/residences and present project schedule and sequencing.
- Task 25. Coordinate the identification and potential relocation of private utilities including, overhead and underground power, cable TV, underground telephone and communications, petroleum oil, and

natural gas.

- Task 26. Send preliminary construction plans to the private utilities for review and comment, and hold subsequent coordination meetings with the private utilities to assemble and evaluate comments (up to two (2) meetings).
- Task 27. Identify areas to perform subsurface utility "potholing" at identified pipeline or utility crossings to identify specific pipe elevations or private utility locations. Survey said pipe elevations in the field for incorporation into the design. Scope of work assumes Sanderson Stewart will provide a "vacuum" truck via subcontract to remove material in order to survey said utilities. Scope of work includes one full 8-hour days of subcontract "potholing". Temporarily backfill holes with cold-mix asphalt. Provide filling of holes during construction by Contractor with hot-mix asphalt. Scope of work includes traffic control.
- Task 28. Meet with City engineering, and public utilities department (PUD) two times.
- Task 29. Prepare preliminary traffic control plans and specifications for the Elysian Road, Mullowney Lane, East Lane, and Story Road areas and submit for review by the City of Billings and Yellowstone County Public Works. Coordinate with other construction projects known in the vicinity of this project.
- Task 30. Quality control review of plans.
- Task 31. Prepare Preliminary Plans and Specifications (70% design level) using all data gathered and input received.
- Task 32. Prepare opinion of probable cost with 15 percent contingency included.
- Task 33. Submit Preliminary Plans and Specifications (70% design level) for review to all interested parties as determined by the City of Billings and Sanderson Stewart.

Phase 200 Deliverables:

Memorandum discussing project phasing and scheduling alternates. Preliminary Geotechnical Report, Preliminary Alignment and Grade Plans (70%) for the Phase I bid package including those corridors defined at project initiation, Plans (70%) for the Phase II remainder of the project corridor, following identification of the final alignment for those areas not defined at project initiation. Preliminary Opinion of Probable Cost with 15% contingency; Deliverables include up to five (5) sets of 24x36-inch size preliminary plans and specifications for each phase.

Phase 300. Final Design and Bidding Services

- Task 1. Project management and coordination.
- Task 2. Assemble all preliminary plan review comments and redlines for incorporation into final plans.

- Task 3. Coordinate final design with other public utilities and irrigation facilities within the selected project corridor.
- Task 4. Incorporate recommendations of geotechnical report into final plans and specifications, including the QA/QC recommendations for materials testing during construction.
- Task 5. Prepare erosion control plan and Stormwater Prevention and Pollution Plan (SWPPP) for State permit. Contractor shall pay permit fee direct to the State of Montana and sign Notice of Intent once construction begins.
- Task 6. Complete final plan and specification sets for submittal, review, and approval by the City of Billings and the Department of Environmental Quality and Yellowstone County Public Works. Sanderson Stewart shall pay DEQ review fees direct to DEQ and be reimbursed by the City.
- Task 7. Apply for all permits, licenses, and approvals necessary to construct the project.
- Task 8. Submittal of two (2) copies of the project specifications, two (2) half-size plan sets, contract-bidding documents, design report and certified water and sewer checklist to Montana Department of Environmental Quality (MDEQ) for approval.
- Task 9. Receive final redline comments from the City and the Department of Environmental Quality and incorporate said comments in final plans and specifications. Final plans and specifications will be prepared in accordance with the Montana Public Works Standard Specifications, Sixth Edition, April 2010 and the current adopted City of Billings Standard Modifications to the Sixth Ed. Stamp and sign all plans and specifications with seal of Professional Engineer in charge.
- Task 10. Calculate bid quantities and prepare bid proposal and contract documents for the Phase I and Phase II projects. Update Engineer's Opinion of Probable cost based upon final plan quantities.
- Task 11. Assist in preparation of bid advertisements and provide documents to prospective bidders and suppliers. Bid advertisement text will be provided to the City for publication.
- Task 12. Attend pre-bid meeting for each phase.
- Task 13. Answer bid questions and issue addendums as required.
- Task 14. Attend bid openings, tabulate bids, and make recommendation to the City for award of each phase.
- Task 15. Assist in City procurement of final contract agreements, verification of insurance and bonds, and issue notice to proceed.
- Task 16. Quality control review.

Phase 300 Deliverables:

Plans and specifications for review and bidding of both Phase I and Phase II, Final Opinion of Probable Cost, Bid Tabulations, and Recommendation of Award.

Phase 400. Construction Services and Contract Administration

- Task 1. Project management and coordination.
- Task 2. Schedule and conduct pre-construction conference for each Phase prior commencement of work at the site. Issue pre-construction meeting minutes to Contractor and City.
- Task 3. Implement and coordinate QA/QC testing program for materials testing developed in the design phase of the project.
- Task 4. Take preconstruction photos of proposed work areas.
- Task 5. Review Contractor shop drawing submittals in conformance with the information given in contract documents. Also review valve requests. Review does not include review of any dewatering plans, shall not extend to Contractor means, methods, techniques, sequences, or procedures of construction or Contractor safety programs.
- Task 6. Attend weekly construction meetings during construction. Attend up to two weekly meetings with two construction contracts.
- Task 7. Make visits to the site at intervals appropriate to various stages of construction to observe as an experienced and qualified design professional the progress of the Contractor's executed work. Visits by Engineer shall be limited to spot checking and similar methods of general observation of the work as assisted by the Resident Project Representative.
- Task 8. Attend up to twelve business/landowner meetings during construction.
- Task 9. Respond to Contractor requests for information. Issue necessary clarifications and interpretations of the Contract Documents as appropriate consistent with the intent and reasonably inferable from the Contract Documents. Engineer may issue Field Orders authorizing minor variations in the Work from the requirements of the Contract Documents.
- Task 10. Recommend and prepare Change Orders and Work Change Directives to City as appropriate.
- Task 11. Establish schedules, chain-of-command, and communication priorities for all parties involved in construction.
- Task 12. Provide field staking to give the Contractor measurements, lines, locations, and grades necessary for construction. Field staking shall include grade stakes or slope stakes for excavation and fill, subgrade bluetops (if requested), base gravel bluetops (if

required), off-sets and grades for the sewer main, water main, and appurtenances thereto, off-sets and grades for manholes and inlets, off-sets for curb and gutter, and miscellaneous concrete replacement (if required).

- Task 13. Coordinate and schedule quality control testing during all phases of construction.
- Task 14. Provide full-time construction observation during construction utilizing a Resident Project Representative (RPR) to assist Engineer in observing progress and quality of the Work assuming a 210 calendar day construction period (including both contract Phases). RPR shall report to Engineer when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor said clarifications and interpretations as issued by Engineer. RPR will prepare daily inspection reports and daily diaries for the full term of construction activity.
- In addition to review of major work items, inspection activities shall include general review of traffic control set-up and sediment and erosion control. Major work items include, but are not limited to: water, sanitary sewer, irrigation facilities, subgrade preparation, gravel base course preparation, concrete work, and paving.
- Task 15. Review and recommend payment and contract requests in accordance with City of Billings format.
- Task 16. Coordinate daily traffic control changes and prepare media releases as required.
- Task 17. Keep track of actual in-place materials, locations, and quantities and transfer to field plans for preparation of record drawings.
- Task 18. Coordinate testing of final sanitary sewer and water installations and recommend approval or adjustments as necessary.
- Task 19. Conduct final inspection and assist in project closeout. Engineer will provide two (2) paper copies and one (1) pdf file of the record drawings based on record drawings of the Contractor with:
- Offset distances measured from the centerline of the right-of-way to all public water mains.
 - Invert elevations marked for each manhole, structure, and each connection thereto, as well as at the end of each stubbed water main, stubbed water service line and stubbed fire line.
 - Locations of water and sewer services (if any) based on measurements from property lines.
 - Elevations indicating the depth of bury of all public water mains. These elevations shall be shown at each street or

right-of-way intersection and at such intervals along the public water mains as may be deemed appropriate by the City Engineer.

- Permanent benchmarks shown.

Task 20. Prepare reproducible construction record drawings for City of Billings files from records prepared by Contractor.

Task 21. Conduct one-year inspection with City of Billings staff and Contractor.

Phase 400 Deliverables:

One (1) 11x17-inch set of record drawings submitted to the Department of Environmental Quality, two (2) sets of 24x36-inch record drawings provided to the City of Billings, one (1) set of electronic files (pdf format) provided to the City of Billings, one (1) copy of materials and water main testing records, and final record of project construction cost.

Appendix B

Methods and Times of Payment W.O. 14-13--Mullowney & Elysian Area Water and Sanitary Sewer Extension Project

Section 1. Payments for Basic Services.

Billings shall authorize payment to the Engineer for services performed under Appendix A of this Agreement. Partial payment shall be due the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer.

Billings shall deduct five percent (5%) from each monthly pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final documents by Billings, and determination that the scope of work has been satisfactorily completed.

- A. For services rendered prior to construction, Appendix A, the Engineer shall be paid based upon actual time accrued, but not to exceed \$405,062.92 (Four Hundred Five Thousand Sixty Two and 92/100 dollars) based on the following tasks:

Phase 100	Project Initiation	<u>\$4,848.25</u>
Phase 200	Preliminary Design Services	<u>\$135,765.28</u>
Phase 300	Final Design and Bidding Services	<u>\$57,769.98</u>
Phase 400	Construction Services and Contract Administration	<u>\$206,679.41</u>

- B. Final payment shall be the above stated basic fee less all previous payments.

Section 2. Payments for Extra Services when Authorized by Billings.

Work requests made or conditions identified by interested groups at the agency or public meetings which are beyond the scope and intent of this project shall be paid for on an hourly basis at the applicable fees in Appendix D or by an addendum to the agreement.

Section 3. Corrections.

Costs of Billings' work that is required for the purpose of correcting the Engineer's work shall be deducted from any payments due the Engineer if the Engineer fails to make the required corrections.

Section 4. Fee Increases

For contracts and services that are expected to require more than one (1) year to complete, the above stated basic services payments may be reviewed and adjusted annually by mutual agreement of the parties, based upon documented evidence that the Engineer's costs and hourly rates as shown in Appendix D have increased for all comparable clients.

Appendix C

Additional Services of Engineer W.O. 14-13--Mullowney & Elysian Area Water and Sanitary Sewer Extension Project

Extra Services of the Engineer will be paid only with written prior authorization by Billings.

- A. Requests made or conditions identified which are beyond the scope and intent of the services identified under Appendix A.

Appendix D

Schedule of Professional Fees

W.O. 14-13--Mullowney & Elysian Area Water and Sanitary Sewer Extension Project

Current agreements for engineering services stipulate that the standard hourly rates are subject to review and adjustments. Hourly rates for services effective on the date of this Agreement are included below.

The itemized schedule provided below includes direct labor costs, normal payroll and overhead costs, transportation, furnishing equipment and materials normally required for performance of the work and reasonable profit. Direct project costs not itemized herein shall be paid for at actual cost.

Rate changes may be made to the fee schedule by the Engineer to reflect increased salaries and other business costs. Engineer shall submit a revised rate schedule at the time of the change if requested by the Owner. Rate schedule changes made by the Engineer during the term of this Contract shall not alter the maximum project professional fee set forth in the Contract. Changes that alter the maximum project professional fee are covered in Appendix B.

The cost of Professional Liability Insurance coverage is included in the hourly rates of personnel.

CHARGE OUT RATES EFFECTIVE JUNE 1, 2014

At Sanderson Stewart, we strive to provide great customer service and value. While we can offer the traditional method of billing by hourly charge rates, we strongly encourage our current and prospective clients to consider a fixed-fee arrangement in determining your overall project compensation. Fixed-fee projects can result in substantial savings over our posted hourly billing rates and provide a level of certainty at the outset of your project.

STAFF PERSONNEL SERVICES

Expert Witness/Special Consultant	\$ 250.00 /hour
Principal	\$ 180.00 /hour
Senior Engineer	\$ 150.00 /hour
Project Manager	\$ 140.00 /hour
Project Engineer	\$ 105.00 /hour
Staff Engineer	\$ 90.00 /hour
Field Engineer	\$ 90.00 /hour
Engineer Intern	\$ 65.00 /hour
Senior Environmental Scientist	\$ 150.00 /hour
Land Planner/Landscape Architect	\$ 115.00 /hour
Landscape Designer	\$ 80.00 /hour
Senior Professional Land Surveyor	\$ 125.00 /hour
Professional Land Surveyor	\$ 105.00 /hour
Staff Surveyor	\$ 95.00 /hour
Field Survey Technician	\$ 75.00 /hour
Marketing Director	\$ 120.00 /hour
Graphic Artist	\$ 100.00 /hour
Photographer	\$ 180.00 /hour
Designer	\$ 85.00 /hour

Web Developer	\$ 80.00 /hour
CADD Technician	\$ 75.00 /hour
Senior Construction Engineering Technician	\$ 105.00 /hour
Construction Engineering Technician	\$ 75.00 /hour
Construction Inspector	\$ 90.00 /hour
Project Administrator	\$ 65.00 /hour
Administrative/Clerical	\$ 65.00 /hour

SURVEY CREW SERVICES

1-man Crew/2-man Crew	\$ Per Job
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OUTSIDE CONSULTANTS

- 1) At cost if independently billed direct to client.
- 2) Cost plus 5% if billed through us.

INDEPENDENT LABORATORIES

- 1) At cost if independently billed direct to client.
- 2) Cost plus 5% if billed through us.

ADMINISTRATIVE EXPENSES

Administrative expenses (including copies, prints, phone, postage, materials, and travel) based on professional services only 3.5% *

* *unless modified by contract*

Appendix E

Project Schedule W.O. 14-13--Mullowney & Elysian Area Water and Sanitary Sewer Extension Project

Based on a notice to proceed by Billings date no later than August 11, 2014, the completion date for the Engineer's work through final design shall be:

1. Project Initiation and Scoping: August 29, 2014
2. Preliminary Design Services (70% Design): December 5, 2014
3. Final Design and Bidding Services: February 20, 2015
4. Construction Services to be based on Contractor Schedule.

It is anticipated that this project may be split into Phase I and Phase II bid packages. Phase I would include those portions of the project where the final routing and detailed alignments are defined at the time this contract is initiated and will not be dependent upon landowner easement or right-of-way negotiations. The Phase I bidding schedule would be much more aggressive than the schedule listed above and would likely enable work on portions of the project to begin in late 2014 or early 2015. The above schedule would apply to Phase II project work.

Delays affecting the completion of the work within the time specified of more than ninety (90) days, not attributable to or caused by the Parties hereto, may be considered as cause for the renegotiation or termination of this Contract.

If the Engineer is behind on this Contract due to no fault of Billings, then the Engineer hereby acknowledges the right of Billings to withhold future Contracts to the Engineer in addition to any other remedy until this Contract is brought back on schedule or otherwise resolved.

Appendix F

Certificate(s) of Insurance

**W.O. 14-13--Mullowney & Elysian Area Water And Sanitary Sewer Extension
Project**

Attach Certificate(s) of Insurance



ENGIINC-02

CTHELEN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/29/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Billings-2nd Ave. Office PayneWest Insurance, Inc. P.O. Box 30638 Billings, MT 59107-0638	CONTACT NAME:	
	PHONE (A/C, No, Ext): (406) 238-1900	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : State Compensation Ins Fund of MT		
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			031048770	07/01/2014	07/01/2015	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 All operations performed by the above insured.

RE: W.O. 14 -13, Mullowney & Elysian Area Water and Sanitary Sewer Extension Project
 Waiver of Subrogation applies per form WC00013

CERTIFICATE HOLDER
CANCELLATION

City of Billings; Public Works Department 2224 Montana Avenue Billings, MT 59101	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ENGINC-02

CTHELEN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/29/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Billings-2nd Ave. Office PayneWest Insurance, Inc. P.O. Box 30638 Billings, MT 59107-0638	CONTACT NAME: PHONE (A/C, No. Ext): (406) 238-1900 FAX (A/C, No): E-MAIL ADDRESS: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border-bottom: 1px solid black;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center; border-bottom: 1px solid black;">NAIC #</td> </tr> <tr> <td style="border-bottom: 1px solid black;">INSURER A : Continental Casualty Company</td> <td style="border-bottom: 1px solid black;">20443</td> </tr> <tr> <td style="border-bottom: 1px solid black;">INSURER B : Continental Ins Co</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">INSURER C : RSUI Indemnity</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">INSURER D :</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">INSURER E :</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">INSURER F :</td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Continental Casualty Company	20443	INSURER B : Continental Ins Co		INSURER C : RSUI Indemnity		INSURER D :		INSURER E :		INSURER F :	
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INSURER F :															
INSURED Engineering, Inc. DBA Sanderson Stewart 1300 North Transtech Way Billings, MT 59102															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	P4029279248	04/01/2014	04/01/2015	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							Stop Gap \$ 1,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	X	X	P4029279203	04/01/2014	04/01/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	X		P4029279203	04/01/2014	04/01/2015	EACH OCCURRENCE \$ 3,000,000
							AGGREGATE \$ 3,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	X			PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Commercial Excess Pollution			NHA235534 P4029279248	05/08/2014 04/01/2014	05/08/2015 04/01/2015	Umbrella 8,000,000 1,000,000 Each Occ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Primary Additional Insured without contribution, Waiver of Subrogation, Per Project Aggregate, and Contractual Liability Applies per form SB146968A. The Umbrella policy is excess over Employer's Liability Coverage on the Work Comp policy (shown on separate certificate). Waive of Subrogation applies on Auto Coverage per form CA0444. 30 Days Notice of Cancellation per form IL0017

RE: W.O. 14 -13, Mullowney & Elysian Area Water and Sanitary Sewer Extension Project

CERTIFICATE HOLDER

CANCELLATION

City of Billings; Public Works Department 2224 Montana Avenue Billings, MT 59101	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ENGINC-02

CTHELEN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/29/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Billings-2nd Ave. Office PayneWest Insurance, Inc. P.O. Box 30638 Billings, MT 59107-0638	CONTACT NAME: PHONE (A/C, No, Ext): (406) 238-1900		FAX (A/C, No):
	E-MAIL ADDRESS:		
INSURED Engineering, Inc. DBA Sanderson Stewart 1300 North Transtech Way Billings, MT 59102	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Travelers Casualty Ins Co of A		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		<input type="checkbox"/> Y / <input type="checkbox"/> N / <input type="checkbox"/> A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	
A	Professional			105269194	04/17/2014	04/17/2015	Each Occurrence	3,000,000
A	Professional			105269194	04/17/2014	04/17/2015	Aggregate	3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: W.O. 14 -13, Mullowney & Elysian Area Water and Sanitary Sewer Extension Project

CERTIFICATE HOLDER City of Billings; Public Works Department 2224 Montana Avenue Billings, MT 59101	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Cindy Stelen</i>
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Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: W.O. 14-15, Bench Boulevard North Sanitary Sewer Extensions Professional Services Contract

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The City Council is asked to consider awarding a professional engineering services contract to Sanderson Stewart in the amount of \$62,865.00 for design, bidding and construction administration services on W.O. 14-15 Bench Boulevard North Sanitary Sewer Extensions Project. The project consists of an extension of sanitary sewer in Bench Boulevard from Mary Street north for approximately 375 lineal feet and from Caroline Street south in Bench Boulevard for approximately 450 lineal feet.

This project is being completed ahead of the Montana Department of Transportation (MDT) project that will reconstruct the northern portion of Bench Boulevard from approximately Pemberton Lane to Main Street. The MDT project is expected to be ready for construction in late October or November of this year.

Sanderson Stewart was selected based on City staff review of proposal letters submitted by prequalified firms. Other firms considered for the work were DOWL HKM and Morrison-Maierle, Inc.

ALTERNATIVES ANALYZED

The Council may:

- Award the professional engineering services contract to Sanderson Stewart; or
- Do not award the contract to Sanderson Stewart. If the sanitary sewer is not installed ahead of the MDT project, properties desiring sanitary sewer service in areas where service is currently not available will either be denied service, or a sewer main will have to be installed in Bench Boulevard after the street is reconstructed.

FINANCIAL IMPACT

Funding for this project has been approved by City Council in the Capital Improvement Program (CIP). Funding is sufficient for the engineering design and construction administration portion of the project which is now under consideration, as well as for the project construction planned for bidding to contractors in the fall of 2014.

Project Budget	\$300,000
Previously Encumbered	\$0
This Contract	\$62,865
Budget Remaining	\$237,135

RECOMMENDATION

Staff recommends that Council award a professional engineering services contract for the design and construction administration of W.O. 14-15, Bench Boulevard North Sanitary Sewer Extensions project to Sanderson Stewart in the amount not to exceed \$62,865.00.

APPROVED BY CITY ADMINISTRATOR

WO 14-15 DRAFT PES Contract

Contract for Professional Engineering Services
City of Billings W.O. 14-15
Bench Boulevard North Sanitary Sewer Extensions

In consideration of the mutual promises herein, City of Billings and Sanderson Stewart agree as follows. This Contract consists of:

- Part I, consisting of 15 Sections of Special Provisions;
- Part II, consisting of 11 Sections of General Provisions;
- Appendix A consisting of 6 pages (Basic Services of Engineer);
- Appendix B consisting of 1 page (Methods and Times of Payment);
- Appendix C consisting of 1 page (Additional Services of Engineer);
- Appendix D consisting of 3 pages (Schedule of Professional Fees);
- Appendix E consisting of 1 page (Project Schedule);
- Appendix F consisting of 4 pages (Certificate(s) of Insurance)

PART I
SPECIAL PROVISIONS

Section 1. Definitions.

In this Contract:

- A. "Administrator" means the City Engineer of the Engineering Division of the Public Works Department or the designee.
- B. "Billings" means the City of Billings.
- C. "Engineer" means Sanderson Stewart.
- D. "Contractor" means the third party responsible for the physical construction of the project.

Section 2. Scope of Services.

- A. The Engineer shall perform professional services in accordance with Appendix A, which is attached hereto and incorporated in this Section by reference.
- B. Billings shall pay the Engineer in accordance with the Schedule of Professional Fees attached as Appendix D and incorporated herein by reference for services actually performed under this Contract.
- C. Billings shall not allow any claim for services other than those described in this Section. However, the Engineer may provide, at its own expense, any other services that are consistent with this Contract.

- D. The Engineer shall provide as-built drawings as specified hereafter, as approved by the City of Billings, to the Administrator within 30 days after the project completion date. Final payment will be withheld until the as-built drawings are received by the City of Billings.
- ~~E. The Engineer shall provide certified construction payrolls to the Administrator stating in writing that the payrolls have been reviewed and are acceptable.~~

Section 3. Time for Performance.

- A. This Contract becomes effective when signed on behalf of Billings.
- B. The Engineer shall commence performance of the Work described in Section 2 on receipt of written Notice to Proceed and complete that performance in accordance with the schedule set forth in Appendix E.
- C. This Contract shall terminate at midnight on December 31, 2014.

Section 4. Compensation; Method of Payment.

- A. Each month, or at the conclusion of each phase of the Work for which payment is due, as negotiated on a per-task basis, the Engineer shall present a bill to the Administrator describing the Work for which it seeks payment and documenting expenses and fees to the satisfaction of the Administrator. If any payment is withheld because the Engineer's performance is unsatisfactory, the Administrator must, within ten (10) days of the payment denial, notify the Engineer of the payment denial and set forth, with reasonable specificity, what was unsatisfactory and why. Billings will pay Engineer within 30 days of receiving an acceptable invoice.
- B. The Engineer is not entitled to any compensation under this Contract, other than is expressly provided for in this Section.
- C. As a condition of payment, the Engineer shall have paid all City taxes currently due and owing by the Engineer.

Section 5. Termination of the Engineer's Services.

The Engineer's services under Section 2 of this Part may be terminated:

- A. By mutual consent of the parties.
- B. For the convenience of Billings, provided that Billings notifies the Engineer in writing of its intent to terminate under this paragraph at least 10 days prior to the effective date of the termination.
- C. For cause, by either party where the other party fails in any material way to perform its obligations under this Contract. Termination under this Subsection is subject to the condition that the terminating party notifies the other party of its intent to terminate, stating with reasonable specificity the grounds therefor, and the other party fails to cure the default within 30 days after receiving the notice.

Section 6. Duties Upon Termination

- A. If Billings terminates the Engineer's services for convenience, Billings shall pay the Engineer for its actual costs reasonably incurred in performing before termination

and Billings shall pay for services rendered prior to termination. Payment under this Subsection shall never exceed the total compensation allowable under Section 4 of this Part. All finished and unfinished documents and materials prepared by the Engineer shall become the property of Billings.

- B. If the Engineer's services are terminated for cause, Billings shall pay the Engineer the reasonable value of the services satisfactorily rendered prior to termination, less any damages suffered by Billings because of the Engineer's failure to perform satisfactorily. The reasonable value of the services rendered shall never exceed ninety percent (90%) of the total compensation allowable under Section 4 of this Part. Any finished or unfinished documents or materials prepared by the Engineer under this Contract shall become the property of Billings at its option.
- C. If the Engineer receives payments exceeding the amount to which it is entitled under Subsections A or B of this Section, he shall remit the excess to the Administrator within 30 days of receiving notice to do so.
- D. The Engineer shall not be entitled to any compensation under this Section until the Engineer has delivered to the Administrator all documents, records, Work product, materials and equipment owned by Billings and requested by the Administrator.
- E. If the Engineer's services are terminated for whatever reason the Engineer shall not claim any compensation under this Contract, other than that allowed under this Section.
- F. If a final audit has not been performed before the Engineer's services are terminated, Billings may recover any payments for costs disallowed as a result of the final audit.
- G. Except as provided in this Section, termination of the Engineer's services under Section 5 of this Part does not affect any other right or obligation of a party under this Contract.

Section 7. Insurance.

- A. The Engineer shall maintain in good standing the insurance described in Subsection B of this Section. Before rendering any services under this Contract, the Engineer shall furnish the Administrator with proof of insurance in accordance with Subsection B of this Section.
- B. The Engineer shall provide the following insurance:
 - 1. Workers' compensation and employer's liability coverage as required by Montana law.
 - 2. Commercial general liability, including contractual and personal injury coverage's -- \$1,500,000 per occurrence.
 - 3. Commercial automobile liability -- \$1,500,000 per accident.
 - 4. Professional liability in the amount of \$1,500,000 per occurrence.
- C. Each policy of insurance required by this Section shall provide for no less than 30 days' advance notice to Billings prior to cancellation.
- D. Billings SHALL be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies. In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against Billings.

Section 8. Assignments.

Unless otherwise allowed by this Contract or in writing by the Administrator, any assignment by the Engineer of its interest in any part of this Contract or any delegation of duties under this Contract shall be void, and an attempt by the Engineer to assign any part of its interest or delegate duties under this Contract shall give Billings the right immediately to terminate this Contract without any liability for Work performed.

Section 9. Ownership; Publication, Reproduction and Use of Material.

- A. Except as otherwise provided herein, all data, documents and materials produced by the Engineer under this Contract shall be the property of Billings, which shall retain the exclusive right to publish, disclose, distribute and otherwise use, in whole or in part, any such data, documents, or other materials. Exclusive rights shall not be attributed to portions of such materials presently in the public domain or which are not subject to copyright. The engineer shall retain rights to pre-existing proprietary property including but not limited to interactive models. The Engineer shall have the right to include photographic or artistic representations of the design and construction of the Project among the Engineer's promotional and professional materials. The Engineer's materials shall not include Billings' confidential or proprietary information regardless of whether Billings has previously advised the Engineer in writing of the specific information considered by Billings to be confidential and proprietary.
- B. Equipment purchased by the Engineer with Contract funds: See Appendix A, Section 3. Scope of Work.
- C. Should Billings elect to reuse Work products provided under this Contract for other than the original project and/or purpose, Billings will indemnify and hold harmless the Engineer from any and all claims, demands and causes of action of any kind or character arising as a result of reusing the documents developed under this contract. Additionally, any reuse of work product provided under this Contract must be limited to conceptual or preliminary use for adaptation, and the original Engineer's or subcontractor's signature, professional seals and dates removed. Such reuse of work product, which require professional seals and dates removed, will be signed, sealed, and dated by the professional who is in direct supervisory control and responsible for adaptation.

Section 10. Notices.

Any notice required pertaining to the subject matter of this Contract shall be either sent via facsimile (FAX) or mailed by prepaid first class registered or certified mail, return receipt requested to the following addresses:

Billings: City Engineer (Debi Meling, PE)
City of Billings
Public Works Department
2224 Montana Avenue
Billings, Montana 59101 FAX: (406) 237-6291 / PHONE : (406) 657-3097

Engineer: Sanderson Stewart
Rick Leuthold, PE, Chairman
1300 North Transtech Way
Billings, Montana 59102 FAX: (406) 656-0967 / PHONE: (406) 656-5255

Notices are effective upon the earlier of receipt, proof of good transmission (facsimiles only), or 5 days after proof of proper posting.

Section 11. Contract Budget.

In connection with its performance under this Contract, the Engineer shall not make expenditures other than as provided in line items in the Contract budget.

Section 12. Force Majeure.

- A. Any failure to perform by either party due to force majeure shall not be deemed a violation or breach hereof.
- B. As used in this Contract, force majeure is an act or event of substantial magnitude, beyond the control of the delayed party, which delays the completion of this Contract, including without limitation:
 - 1. Any interruption, suspension or interference resulting solely from the act of Billings or neglect of Billings not otherwise governed by the terms of this Contract.
 - 2. Strikes or Work stoppages.
 - 3. Any interruption, suspension or interference with the project caused by acts of God, or acts of a public enemy, wars, blockades, insurrections, riots, arrests or restraints of governments and people, civil disturbances or similar occurrences.
 - 4. Order of court, administrative agencies or governmental officers other than Billings.

Section 13. Financial Management System.

The Engineer shall establish and maintain a financial management system that:

- A. Provides accurate, current, and complete disclosure of all financial transactions relating to the Contract;
- B. Maintains separate accounts by source of funds for all revenues and expenditures and identifies the source and application of funds for the Engineer's performance under this Contract, including information pertaining to subcontracts, obligations, unobligated balances, assets, liabilities, outlays and income;
- C. Effectively controls and accounts for all municipal funds and Contract property;
- D. Compares actual expenditures with budgeted amounts and relates financial information to performance or productivity data including unit cost information where applicable;
- E. Allocates administrative costs to direct service delivery units;
- F. Minimizes the time between receipt of funds from Billings and their disbursement by the Engineer;
- G. Provides accounting records supported by source documentation; and

H. Provides a systematic method assuring the timely and appropriate resolution of audit findings and recommendations.

Section 14. Funding Requirements.

In the event that any funding source for this Contract should impose additional requirements upon Billings for the use of those funds, the Engineer agrees to abide by those additional requirements immediately upon receipt of written notice thereof from Billings.

Section 15. Subcontracts.

The Engineer may enter into subcontracts for the purchase of goods and services necessary for the performance of this Contract, provided:

- A. Every subcontract shall be reduced to writing and contain a precise description of the services or goods to be provided and the nature of the consideration paid therefor.
- B. Every subcontract under which the Engineer delegates the provision of services shall be subject to review and approval by the Administrator before it is executed by the Engineer.
- C. Every subcontract in an amount exceeding \$1,000 shall require reasonable access to business records of the subcontractor relating to the purchase of goods or services pursuant to the subcontract.

PART II
GENERAL CONTRACT PROVISIONS

Section 1. Relationship of Parties.

The Engineer shall perform its obligations hereunder as an independent Engineer of Billings. Billings may administer the Contract and monitor the Engineer's compliance with its obligations hereunder. Billings shall not supervise or direct the Engineer other than as provided in this Section.

Section 2. Nondiscrimination.

- A. The Engineer will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The Engineer will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Engineer agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- B. The Engineer shall state, in all solicitations or advertisements for employees to Work on Contract jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.
- C. The Engineer shall comply with any and all reporting requirements that may apply to it which the City of Billings may establish by regulation.
- D. The Engineer shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this Contract, so as to be binding upon every such subcontractor or vendor of the Engineer under this Contract.
- E. The Engineer shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.

Section 3. Permits, Laws, and Taxes.

The Engineer shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Contract. All actions taken by the Engineer under this Contract shall comply with all applicable statutes, ordinances, rules and regulations. The Engineer shall pay all taxes pertaining to its performance under this Contract.

Section 4. Nonwaiver.

The failure of either party at any time to enforce a provision of this Contract shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Contract or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

Section 5. Amendment.

- A. This Contract shall only be amended, modified or changed by a writing, executed by authorized representatives of the parties, with the same formality as this Contract was executed.
- B. For the purposes of any amendment modification or change to the terms and conditions of this Contract, the only authorized representatives of the parties are:

Engineer: Rick Leuthold, PE, Chairman
(title of position)

Billings: City Council or Authorized Designee

- C. Any attempt to amend, modify, or change this Contract by either an unauthorized representative or unauthorized means shall be void.

Section 6. Jurisdiction; Choice of Law.

Any civil action arising from this Contract shall be brought in the District Court for the Thirteenth Judicial District of the State of Montana, Billings. The law of the State of Montana shall govern the rights and obligations of the parties under this Contract.

Section 7. Severability.

Any provision of this Contract decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Contract.

Section 8. Integration.

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Contract shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

Section 9. Liability.

The Engineer shall indemnify, defend, save, and hold Billings harmless from any and all claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, arising from any wrongful or negligent act, error or omission of the Engineer or any agent, employee or subcontractor as a result of the Engineer's or any subcontractor's performance pursuant to this Contract.

- A. The Engineer shall not indemnify, defend, save and hold Billings harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful or negligent acts, error or omission solely of Billings occurring during the course of or as a result of the performance of the Contract.
- B. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both Billings and the Engineer, the Engineer shall indemnify, defend, save, and hold Billings harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from the Engineer's or any subcontractor's wrongful or negligent acts occurring as a result from the Engineer's performance pursuant to this Contract.

Billings shall indemnify, defend, save, and hold the Engineer harmless from any and all claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, arising from any wrongful or negligent act, error or omission of Billings or any agent, employee or subcontractor as a result of Billings' or any subcontractor's performance pursuant to this Contract.

- A. Billings shall not indemnify, defend, save and hold the Engineer harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful or negligent acts, error or omission solely of the Engineer occurring during the course of or as a result of the performance of the Contract.
- B. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both Billings and the Engineer, Billings shall indemnify, defend, save, and hold the Engineer harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from Billings' or any subcontractor's wrongful or negligent acts occurring as a result from Billings' performance pursuant to this Contract.

Section 10. Inspection and Retention of Records.

The Engineer shall, at any time during normal business hours and as often as Billings may deem necessary, make available to Billings, for examination, all of its records with respect to all matters covered by this Contract for a period ending three years after the date the Engineer is to complete performance in accordance with Section 2 of the Special Provisions. Upon request, and within a reasonable time, the Engineer shall submit such other information and reports relating to its activities under this Contract, to Billings, in such form and at such times as Billings may reasonably require. The Engineer shall permit Billings to audit, examine and make copies of such records, and to make audits of all invoices, materials, payrolls, records of personnel, and other data relating to all matters covered by this Contract. Billings may, at its option, permit the Engineer to submit its records to Billings in lieu of the retention requirements of this Section.

Section 11. Availability of Funds.

Payments under this Contract may require funds from future appropriations. If sufficient funds are not appropriated for payments required under this Contract, this Contract shall terminate without penalty to Billings; and Billings shall not be obligated to make payments under this Contract beyond those which have previously been appropriated.

DRAFT

IN WITNESS WHEREOF, the parties have executed this Contract on the date and at the place shown below.

City of Billings

Engineer

City Council or Designee

Date: _____

Name: _____

Title: _____

Date: _____

ATTEST:

IRS Tax ID # _____

City Clerk

APPROVED AS TO FORM:

Date: _____

By _____

BRENT BROOKS, City Attorney

STATE OF MONTANA)

ss.

COUNTY OF YELLOWSTONE)

On this ____ day of _____, 2014, before me, the undersigned, a Notary Public for the State of Montana, personally appeared _____, known to me to be the _____ of _____, and acknowledged to me that they executed the foregoing instrument on behalf of said corporation having first been authorized to do so.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

Notary Public for the State of Montana
Residing at Billings, Montana
My Commission Expires: _____

Note: Final contract documents will require the Engineer's signature to be notarized.

Appendix A

Basic Services of Engineer W.O. 14-?? Bench Boulevard North Sanitary Sewer Extensions

Section 1. Engineer's Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the Engineer's portion of the project as defined in the scope of work and to prepare and deliver to Billings all plans, specifications, bid documents, and other material as designated herein.
- B. Ascertain such information as may have a bearing on the work from local units of government, utility companies, and private organizations and shall be authorized to procure information from other authorities besides Billings, but shall keep Billings advised as to the extent of these contacts and the results thereof.
- C. Prepare and present such information as may be pertinent and necessary in order for Billings to pass critical judgment on the features of the work. The Engineer shall make changes, amendments or revisions in the detail of the work as may be required by Billings. When alternates are being considered, Billings shall have the right of selection.
- D. Engineer's work shall be in accordance with the standards of sound engineering and present City, State, and National standards and policies currently in use.
- E. Conform to the requirements of the Montana Code Annotated Title 18 "Public Contracts" and more particularly Sections 18-2-121 and 18-2-122, and all other codes of the State of Montana applicable to providing professional services including codes and standards nationally recognized.
- F. The Engineer shall certify with the submission of final plans that the plans are in conformance with applicable sections of Title 69, Chapter 4, Part 5, of the Montana Code Annotated as pertaining to existing utilities.
- G. To perform professional services in connection with the project and will serve as Billings' representative in those phases of the project to which this agreement applies.
- H. Where Federal funds are involved, the necessary provisions to meet all requirements will be complied with and documents secured and placed in the bidding documents.
- I. Submit an estimated progress schedule as to time and costs at the beginning of the work, and monthly progress reports thereafter until complete. The reports will include any problems, potential problems, and delays as foreseen by the Engineer. Reports will be submitted in a timely manner to permit prompt resolution of problems.

- ~~J. Contract administration duties will include review of contractor certified payrolls for wage rate compliance. Discrepancies in certified payrolls will be resolved with the Contractor. A signed Engineer's Payroll Check Sheet (included in the Standard Modifications to MPWSS) will be submitted as proof of this review with one copy of each payroll.~~
- K. Name a Task Director who shall be the liaison between Billings and the Engineer. For this project the Task Director designated for the Engineer is Jeff Heidner, PE working under the Principal-in-Charge, Mac Fogelsong, PE.

Section 2. Billings Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete Billings' portion of the project as designated in the scope of work.
- B. Name a Task Director who shall be the liaison between the Engineer and Billings. For this project, the Task Director designated is Randy Straus, PE working under the City Engineer, Debi Meling, PE.

Section 3. Scope of Work.

SCOPE OF WORK:

The scope of work covered by this agreement is described hereafter:

The project consists of an extension of sanitary sewer in Bench Boulevard from Mary Street north for approximately 375 lineal feet and from Caroline Street south for approximately 440 lineal feet (also in Bench Boulevard). The project includes design of the sewer line, bid solicitation, construction staking, and construction observation/pay estimate processing more specifically described below.

Phase 100. Project Initiation

- Task 1. Attend meeting with City officials to determine project scope.
- Task 2. Review available plan information.
- Task 3. Review routes in field walkthrough.

Phase 200. Preliminary Design Services

- Task 1. Project management and coordination
- Task 2. Review alignment with respect to other utilities.
- Task 3. Review existing as-built drawings.
- Task 4. Convert MDT plans & profiles to AutoCAD drawing
- Task 5. Assemble existing available plat, certificate of survey, easement and ownership information along the chosen alignment and draw in existing parcels from plats and field survey.
- Task 6. Attend one design review meeting with the City.

- Task 7. Perform survey measure downs for existing water valves and sewer manholes.
- Task 8. Geotechnical engineering report (three soil borings).
- Task 9. Review boring vs. open cut excavation under Main Street.
- Task 10. Pick-up topographic survey.
- Task 11. Coordinate the identification of private utilities including, overhead and underground power, cable TV, underground telephone and communications, petroleum oil, and natural gas as marked through One-Call locate service.
- Task 12. Send preliminary construction plans to the private utility companies for review.
- Task 13. Draft traffic control plan.
- Task 14. Quality control review of plans.
- Task 15. Prepare Preliminary Plans and Specifications (70% design level) using all data gathered and input received.
- Task 16. Prepare opinion of probable cost with 15 percent contingency included.
- Task 17. Submit Preliminary Plans and Specifications (70% design level) for review to all interested parties as determined by the City of Billings and Sanderson Stewart, including MDOT and the County Water District of Billings Heights.

Phase 200 Deliverables:

Preliminary Plans and Profiles (70%), Preliminary Opinion of Probable Cost with 15% contingency; Deliverables include up to two (2) sets of 24x36-inch size preliminary plans and specifications and two (2) sets of 12x18-inch size preliminary plans.

Phase 300. Final Design and Bidding Services

- Task 1. Project management and coordination.
- Task 2. Assemble all preliminary plan review comments and redlines for incorporation into final plans.
- Task 3. Coordinate final design with the Heights Water District within the selected project corridor.
- Task 4. Prepare erosion control plan for State permit. Contractor shall prepare the NOI/SWPPP and pay permit fee direct to the State of Montana and sign Notice of Intent once construction begins.
- Task 5. Draft final traffic control plans.
- Task 6. Complete final plan and specification sets for submittal, review, and approval by the City of Billings and the Department of Environmental Quality.
- Task 7. Submittal of two (2) copies of the project specifications, two (2)

half-size plan sets, contract-bidding documents, design report and certified sewer checklist to Montana Department of Environmental Quality (MDEQ) for approval. We have included the DEQ review fee.

- Task 8. Receive final redline comments from the City, Heights Water District, and the Department of Environmental Quality and incorporate said comments in final plans and specifications. Final plans and specifications will be prepared in accordance with the Montana Public Works Standard Specifications, Sixth Edition, April 2010 and the current adopted City of Billings Standard Modifications to the Sixth Ed. Stamp and sign all plans and specifications with seal of Professional Engineer in charge.
- Task 9. Calculate bid quantities and prepare bid proposal and contract documents. Update Engineer's Opinion of Probable cost based upon final plan quantities.
- Task 10. Assist in preparation of bid advertisement and provide documents to prospective bidders and suppliers. Bid advertisement text will be provided to the City for publication.
- Task 11. Answer bid questions and issue addendums as required.
- Task 12. Attend bid opening, tabulate bids, and make recommendation to the City for award.
- Task 13. Assist in City procurement of final contract agreement, verification of insurance and bonds, and issue notice to proceed.
- Task 14. Quality control review.

Phase 300 Deliverables:

Plans and specifications for review and bidding, Final Opinion of Probable Cost, Bid Tabulations, Recommendation of Award, Horizontal and Vertical Project Control.

Phase 400. Construction Services and Contract Administration

- Task 1. Project management and coordination.
- Task 2. Schedule and conduct pre-construction conference prior commencement of work at the site. Issue pre-construction meeting minutes to Contractor and City.
- Task 3. Take preconstruction photos of proposed work areas.
- Task 4. Review Contractor shop drawing submittals in conformance with the information given in contract documents. Review does not include review of any dewatering plans, shall not extend to Contractor means, methods, techniques, sequences, or procedures of construction or Contractor safety programs.
- Task 5. Attend one weekly construction meeting during construction (up to

four weekly meetings).

- Task 6. Make visits to the site at intervals appropriate to various stages of construction to observe as an experienced and qualified design professional the progress of the Contractor's executed work. Visits by Engineer shall be limited to spot checking and similar methods of general observation of the work as assisted by the Resident Project Representative.
- Task 7. Respond to Contractor requests for information. Issue necessary clarifications and interpretations of the Contract Documents as appropriate consistent with the intent and reasonably inferable from the Contract Documents. Engineer may issue Field Orders authorizing minor variations in the Work from the requirements of the Contract Documents.
- Task 8. Recommend and prepare Change Orders and Work Change Directives to City as appropriate.
- Task 9. Provide field staking to give the Contractor measurements, lines, locations, and grades necessary for construction. Field staking shall include: base gravel bluetops (if required), off-sets and grades for sewer manholes.
- Task 10. Coordinate and schedule quality control (Materials) testing during all phases of construction per City of Billings testing requirements.
- Task 11. Provide full-time construction observation during construction utilizing a Resident Project Representative (RPR) to assist Engineer in observing progress and quality of the Work assuming 20 days (8 hours each) of observation. RPR shall report to Engineer when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor said clarifications and interpretations as issued by Engineer. RPR will prepare daily inspection reports, and daily diaries for the full term of construction activity.
- In addition to review of major work items, inspection activities shall include general review of traffic control set-up and sediment and erosion control. Major work items include, but are not limited to: sanitary sewer, subgrade preparation, gravel base course preparation, concrete work, paving, and striping.
- Task 12. Review and recommend payment and contract requests in accordance with City of Billings format.
- Task 13. Keep track of actual in-place materials, locations, and quantities and transfer to field plans for preparation of record drawings.
- Task 14. Conduct final inspection and assist in project closeout.
- Task 15. Prepare reproducible construction record drawings for City of Billings files from records prepared by Contractor. Engineer will provide two (2) paper copies and one (1) pdf file of the record drawings based on record drawings of the Contractor with:

- Offset distances measured from the centerline of the right-of-way to all public sewer mains.
- Invert elevations marked for each manhole, structure, and each connection thereto, as well as at the end of each stubbed water main, stubbed water service line and stubbed fire line.
- Locations of sewer services (if any) based on measurements from property lines.
- Elevations indicating the depth of bury of all public sewer mains. These elevations shall be shown at each street or right-of-way intersection and at such intervals along the public water mains as may be deemed appropriate by the City Engineer.
- Permanent bench marks shown.

Task 16. Conduct one-year inspection with City of Billings staff and Contractor.

Phase 400 Deliverables:

One (1) 12x18-inch set of record drawings submitted to the Department of Environmental Quality, two (2) sets of 24x36-inch record drawings provided to the City of Billings, one (1) set of electronic files (pdf format) provided to the City of Billings, one (1) copy of materials and sewer main testing records, and final record of project construction cost.

Appendix B

Methods and Times of Payment W.O. 14-15--Bench Boulevard North Sanitary Sewer Extensions

Section 1. Payments for Basic Services.

Billings shall authorize payment to the Engineer for services performed under Appendix A of this Agreement. Partial payment shall be due the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer.

Billings shall deduct five percent (5%) from each monthly pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final documents by Billings, and determination that the scope of work has been satisfactorily completed.

A. For services rendered prior to construction, Appendix A, the Engineer shall be paid based upon actual time accrued, but not to exceed \$62,865.00 (Sixty Two Thousand Eight Hundred Sixty Five dollars) based on the following tasks:

Phase 100	Project Initiation	<u>\$1,260.00</u>
Phase 200	Preliminary Design Services	<u>\$24,265.00</u>
Phase 300	Final Design and Bidding Services	<u>\$10,485.00</u>
Phase 400	Construction Services and Contract Administration	<u>\$26,855.00</u>

B. Final payment shall be the above stated basic fee less all previous payments.

Section 2. Payments for Extra Services when Authorized by Billings.

Work requests made or conditions identified by interested groups at the agency or public meetings which are beyond the scope and intent of this project shall be paid for on an hourly basis at the applicable fees in Appendix D or by an addendum to the agreement.

Section 3. Corrections.

Costs of Billings' work that is required for the purpose of correcting the Engineer's work shall be deducted from any payments due the Engineer if the Engineer fails to make the required corrections.

Section 4. Fee Increases

For contracts and services that are expected to require more than one (1) year to complete, the above stated basic services payments may be reviewed and adjusted annually by mutual agreement of the parties, based upon documented evidence that the Engineer's costs and hourly rates as shown in Appendix D have increased for all comparable clients.

Appendix C

Additional Services of Engineer W.O. 14-15--Bench Boulevard North Sanitary Sewer Extensions

Extra Services of the Engineer will be paid only with written prior authorization by Billings.

- A. Requests made or conditions identified which are beyond the scope and intent of the services identified under Appendix A.

Appendix D

Schedule of Professional Fees W.O. 14-15--Bench Boulevard North Sanitary Sewer Extensions

Current agreements for engineering services stipulate that the standard hourly rates are subject to review and adjustments. Hourly rates for services effective on the date of this Agreement are included below.

The itemized schedule provided below includes direct labor costs, normal payroll and overhead costs, transportation, furnishing equipment and materials normally required for performance of the work and reasonable profit. Direct project costs not itemized herein shall be paid for at actual cost.

Rate changes may be made to the fee schedule by the Engineer to reflect increased salaries and other business costs. Engineer shall submit a revised rate schedule at the time of the change if requested by the Owner. Rate schedule changes made by the Engineer during the term of this Contract shall not alter the maximum project professional fee set forth in the Contract. Changes that alter the maximum project professional fee are covered in Appendix B.

The cost of Professional Liability Insurance coverage is included in the hourly rates of personnel.

Appendix E

Project Schedule W.O. 14-15--Bench Boulevard North Sanitary Sewer Extensions

Based on a notice to proceed by Billings date no later than August 11, 2014, the completion date for the Engineer's work through final design shall be:

1. Project Initiation and Scoping: August 22, 2014
2. Preliminary Design Services (70% Design): September 19, 2014
3. Final Design and Bidding Services: October 3, 2013
4. Construction Services to be based on Contractor Schedule.

Delays affecting the completion of the work within the time specified of more than ninety (90) days, not attributable to or caused by the Parties hereto, may be considered as cause for the renegotiation or termination of this Contract.

If the Engineer is behind on this Contract due to no fault of Billings, then the Engineer hereby acknowledges the right of Billings to withhold future Contracts to the Engineer in addition to any other remedy until this Contract is brought back on schedule or otherwise resolved.

Appendix F

**Certificate(s) of Insurance
W.O. 14-15--Bench Boulevard North Sanitary Sewer Extensions**

Attach Certificate(s) of Insurance

DRAFT

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Approval of Professional Services Agreement with LSC Transportation Consultants, Inc.

PRESENTED BY: Tom Binford, Director of Aviation & Transit

Department: Transit

PROBLEM/ISSUE STATEMENT

The Aviation and Transit Department regularly undertakes local and Federally funded planning projects which require professional transit consulting services. In the past, these services have included a comprehensive evaluation of rates and schedules, a Transit route costing study, performance measurements of existing routes, and a service reduction option study. A Request for Proposals (RFP) was advertised in the *Billings Times* on May 8 and 15, and was posted on the City's Website, for a qualified transit planning firm/team to provide, as in the past, general expertise in a broad range of services in transit planning and development issues and other transit related projects to include:

- Systems Planning
- Economic Analysis
- Special Studies

The term of this professional service agreement is for a five-year period. Two proposals were received, one from LSC Transportation Consultants, Inc., and one from Nelson/Nygaard Consulting Associates. An RFP Selection Committee was formed to evaluate and rate the two proposals based on the firm's planning process and qualifications. The group voted unanimously to award the five-year agreement to the LSC Transportation Consultants, Inc. planning team.

ALTERNATIVES ANALYZED

The City Council may:

- Approve the award of a five-year Transit Planning and Development Services Agreement to LSC Transportation Consulting, Inc.; or
- Decline to approve the award of a five-year Transit Planning and Development Services Agreement to LSC Transportation Consulting, Inc., and provide staff with guidance on how to proceed.

FINANCIAL IMPACT

Total hourly involvement would be negotiated and approved by staff for each specific project or scope of work, and the contract will be amended and formally approved to reflect the work. The size of the amendment will determine if Council action or City Administrator action will be needed to approve the amendment. Funding is available for consulting services in the MET's FY15 budget.

RECOMMENDATION

Staff recommends that Council approve the award of a five-year Transit Planning Development Services Agreement to LSC Transportation Consulting, Inc., and to authorize the Mayor to execute the Agreement between the City and LSC.

APPROVED BY CITY ADMINISTRATOR

LSC Agreement



City of Billings

PROFESSIONAL SERVICES AGREEMENT
General Transit Planning and Development Advisory Services
City of Billings
And
LSC Transportation Consultants, Inc.

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between the **CITY OF BILLINGS, MONTANA**, a municipal corporation organized and existing under the laws of the State of Montana, P.O. Box 1178, Billings, Montana 59103, hereinafter referred to as "**CITY**," and **LSC Transportation Consultants, Inc.**, hereinafter referred to as "**CONSULTANT**."

WITNESSETH:

WHEREAS, the **CITY** proposes to engage the **CONSULTANT** to provide general Transit Planning and Development Services and desires to hire **CONSULTANT** as an independent contractor to perform the services as described in the Scope of Work attached hereto as Exhibit "A" and by this reference made a part hereof.

WHEREAS, the **CITY** has authority to contract for such services, and;

WHEREAS, the **CONSULTANT** represents that he/she is fully qualified to perform such services personally and is in compliance with the Montana Statutes relating to the provisions of such services.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency whereof being hereby acknowledged, the parties hereto agree as follows:

1. **PURPOSE:** **CITY** agrees to hire **CONSULTANT** as an independent contractor to perform the services as described in the Scope of Work attached hereto as Exhibit "A" and by this reference made a part hereof. In performing these services, the **CONSULTANT** shall at all times comply with all federal, state and local statutes, rules and ordinances applicable. These services and all duties incidental or necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct and performance.

2. **TERM:** This **AGREEMENT** shall be for a period of five (5) years, from the execution of this **AGREEMENT**.

3. **PAYMENT:** In consideration of the services provided by the **CONSULTANT** under this **AGREEMENT**, the **CITY** agrees to pay **CONSULTANT** the standard industry rates to be negotiated on project by project bases.

In the event scope of work issues arise, the **CONSULTANT** shall immediately discuss them with the Project Manager for the **CITY**. It is understood that the Consultant will not perform any work that the **CITY** deems outside the scope prior to receiving written approval from the **CITY**, and at a rate agreed upon by both parties. Any payment for work not agreed upon by the **CITY** shall be denied.

4. **INDEPENDENT CONTRACTOR STATUS:** The parties agree that **CONSULTANT** is an independent Contractor for purposes of this **AGREEMENT** and is not to be considered an employee of the **CITY** for any purpose. **CONSULTANT** is not subject to the terms and provisions of the **CITY's** personnel policies handbook and may not be considered a **CITY** employee for workers' compensation or any other purpose. **CONSULTANT** is not authorized to represent the **CITY** or otherwise bind the **CITY** in any dealings between **CONSULTANT** and any third parties.

210 North 27th Street P.O. Box 1178, Billings, MT 59101



City of Billings

5. INDEMNITY AND INSURANCE:

- A. The Consultant agrees to indemnify, defend and save City, its officers, agents and employees harmless from any and all losses, damage and liability occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act on the part of Consultant or its agents or employees.
- B. The Consultant shall not indemnify, defend, save and hold Billings harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful or negligent acts, error or omission solely of Billings occurring during the course of or as a result of the performance of the **AGREEMENT**.
- C. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both Billings and the Consultant, the Consultant shall indemnify, defend, save, and hold Billings harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from the Consultant's or any subcontractor's wrongful or negligent acts occurring as a result from the Consultant's performance pursuant to this **AGREEMENT**.
- D. The **CONSULTANT** shall maintain in good standing the insurance described in this Section. Before rendering any services under this **AGREEMENT**, the **CONSULTANT** shall furnish the **CITY** with proof of insurance in accordance with this Section.

The **CONSULTANT** shall provide the following insurance:

- 1. Workers' compensation and employer's liability coverage as required by Montana law.
- 2. Commercial general liability, including contractual and personal injury coverage's -- \$750,000 per claim and \$1,500,000 per occurrence.
- 3. Commercial automobile liability -- \$1,500,000 per accident.
- 4. Professional liability in the amount of \$1,500,000 per claim.

Each policy of insurance required by this Section shall provide for no less than 30 days' advance written notice to the **CITY** prior to cancellation.

The **CITY** shall be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies.

CONSULTANT shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA. **CONSULTANT** shall maintain workers' compensation insurance coverage for all members and employees of **CONSULTANT's** business, except for those members who are exempted as independent **CONSULTANTS** under the provisions of §39-71-401, MCA.

CONSULTANT shall furnish **CITY** with copies showing one of the following: (1) proof of registration as a registered Contractor under Title 39, Chapter 9, MCA; (2) a binder for workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana; or (3) proof of exemption from workers' compensation granted by law for independent Contractors.



City of Billings

6. AGREEMENTS OF CONSULTANT: As an inducement to the execution of this **AGREEMENT** by the **CITY** and in consideration of the agreements to be performed by the **CITY**, the **CONSULTANT** agrees that:

A. Qualifications

The **CONSULTANT** is qualified to perform the services to be furnished under this **AGREEMENT** and is permitted by law to perform such services, and all personnel engaged in the work shall be qualified and so permitted to do the work they perform.

B. Solicitation of Agreement

The **CONSULTANT** has not employed any person to solicit this **AGREEMENT** and has not made, and will not make, any payment or any agreement for the payment of any commission, percentage, brokerage, contingent fee, or other compensation in connection with the procurement of this **AGREEMENT**.

C. Facilities and Personnel

The **CONSULTANT** has and will continue to have proper facilities and personnel to perform the services and work agreed to be performed.

D. Subcontracting

None of the work or services covered by this **AGREEMENT** shall be subcontracted without the prior approval of the **CITY**.

E. Affidavits of Compliance

The **CONSULTANT** will, if requested by the **CITY**, furnish the **CITY** affidavits certifying compliance with the provisions of this Section.

7. AGREEMENTS OF CITY:

A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the City of Billings' portion of the project as designated in the scope of work.

B. Name a Project Manager who shall be the liaison between the Consultant and the City of Billings. For this project, the Project Manager for **CONSULTANT** designated is **Albert T. Stoddard III**, and the Project Manager for **CITY** designated is **Debra Hagel**.

8. NONDISCRIMINATION:

A. The **CONSULTANT** will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The **CONSULTANT** will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or



City of Billings

termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The **CONSULTANT** agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

- B. The **CONSULTANT** shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.
 - C. The **CONSULTANT** shall comply with any and all reporting requirements that may apply to it that the **CITY** may establish by regulation.
 - D. The **CONSULTANT** shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this **AGREEMENT**, so as to be binding upon every such sub-consultant or vendor of the **CONSULTANT** under this **AGREEMENT**.
 - E. The **CONSULTANT** shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.
9. **PERMITS, LAWS, AND TAXES:** The **CONSULTANT** shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this **AGREEMENT**. All actions taken by the **CONSULTANT** under this **AGREEMENT** shall comply with all applicable statutes, ordinances, rules and regulations. The **CONSULTANT** shall pay all taxes pertaining to its performance under this **AGREEMENT**.
10. **NONWAIVER:** The failure of either party at any time to enforce a provision of this **AGREEMENT** shall in no way constitute a waiver of the provision, nor in any way affect the validity of this **AGREEMENT** or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.
11. **DECLARATION OF NO FINANCIAL INTEREST:** The **CONSULTANT** hereby declares that he does not have any interest (including that of real estate agent or broker), direct or indirect, present or prospective, in any property described in Section 1 or in its sale, or any other interest, whether or not in connection with the property, which would conflict in any manner or degree with the performance of the services and the submission of impartial reports, and has not employed and will not employ, in connection with the services to be furnished under this **AGREEMENT**, any person having any such interest. Until the property is acquired by the **CITY** or excluded from its project by resolution of its governing body, the **CONSULTANT** and any employees of the **CONSULTANT**, so long as they are employed by the **CONSULTANT**, will not acquire any such interests and will not, for their own account or for other than the **CITY**, negotiate for any of the property, perform services in connection with the property, or testify voluntarily as a witness in a condemnation or other proceeding with respect to the property.
12. **SUCCESSORS AND ASSIGNS:** This **AGREEMENT** and all of the covenants hereof shall inure to the benefit of and be binding upon the **CITY** and the **CONSULTANT** respectively and his partners, successors, assigns, and legal representatives. Neither the **CITY** nor the **CONSULTANT** shall have the right to assign, transfer, or sublet his interest or obligations hereunder without written consent of the other party.



City of Billings

13. **CHANGES IN WORK:** Any change in the scope of **CONSULTANT'S** services as stated in this **AGREEMENT** for whatever reason, will be negotiated between the **CITY** and the **CONSULTANT** and an amendment to this **AGREEMENT** will be issued with the appropriate change of services and **AGREEMENT** fee noted.
14. **LEGAL RELATIONS:** The **CONSULTANT** shall comply with all Federal, State, and local laws and ordinances applicable to the work to be done.
15. **TERMINATION OF AGREEMENT:** The right is reserved by the **CITY** to terminate this **AGREEMENT** at any time upon not less than thirty (30) days written notice to the **CONSULTANT**.

In the event the **CITY** terminates this **AGREEMENT**, the **CONSULTANT** shall be paid for the amount of work performed or services rendered to date of termination per the **AGREEMENT** fee.
16. **ENDORSEMENTS:** The **CONSULTANT** shall furnish signatures, statements, or other suitable means to signify responsible endorsement of work on all reports furnished by him.
17. **OWNERSHIP OF DOCUMENTS:** All information relating to the project and prepared under the terms of this **AGREEMENT**, including reports, data, recommendations, exhibits, analyses, and plans shall be deemed the property of the **CITY**. Reproduces of all notes, reports, and plans shall be made available at the **CITY'S** request.
18. **PUBLIC INFORMATION:** The **CONSULTANT** shall not issue any statements, releases, or information for public dissemination without prior written approval of the **CITY**.
19. **PROPRIETARY RIGHTS:** If patentable discoveries or inventions should result from work required herein, all rights accruing from such discoveries or inventions shall be the property of the **CITY**.
20. **RECORDS:** The **CONSULTANT** shall maintain accounting records and other evidence pertaining to the cost incurred and to make the records available at all times during the **AGREEMENT** term and for three (3) years from the date of final payment. Such accounting records and other evidence pertaining to the cost incurred will be made available for inspections authorized by the **CITY** and copies thereof shall be furnished if requested.
21. **ATTORNEY'S FEES AND COSTS:** That in the event it becomes necessary for either Party to this **AGREEMENT** to retain an attorney to enforce any of the terms or conditions of the **AGREEMENT** or to give any notice required herein, then the prevailing Party or the Party giving notice shall be entitled to reasonable attorney's fees and costs.
22. **LITIGATION LOCATION:** The parties agree that this **AGREEMENT** shall be governed in all respects by the laws of the state of Montana, and the parties expressly agree that venue shall be in the Montana Thirteenth Judicial District County for Yellowstone County and there shall be no other venue for resolution of disputes arising from the **AGREEMENT** or the performance of its terms.
23. **MODIFICATION AND AMENDMENTS:** That any amendment or modification of this **AGREEMENT** or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this **AGREEMENT**.



City of Billings

24. **Required Federal Provisions and Clauses:** The **CONSULTANT** shall abide by all Federal Provisions and Clauses as described and attached hereto as Exhibit "B".

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

ATTEST:

CITY OF BILLINGS

By: _____
CITY CLERK

BY: _____
MAYOR

APPROVED AS TO FORM:

BY: _____
CITY ATTORNEY

BY: _____
CONSULTANT



City of Billings

“Exhibit A” Scope of Work

- 1) Transportation Data Collection and Analysis
 - Origin/Destination Studies
 - Travel Time/patterns Studies
 - Trend analysis
 - GIS Applications
 - Computer Applications
 - Data Collection Management
 - Computer Systems Analysis
 - Computer Programming
 - Computer Program Documentation
 - Transit Operations Data
 - Special Studies
- 2) Transit Planning
 - Operations Planning
 - Strategic Planning
 - Passenger Assistance Techniques
 - Risk Management and Safety
 - Maintenance Management, Capital Replacement Strategies
 - Analysis and/or Development of funding options, financial projections and prioritization of projects
 - Development of planning standards, benchmarks or thresholds
 - Personnel Management
 - Driver Training if Applicable
 - Systems Planning
 - Intermodal Planning
 - Paratransit Planning
 - Management Systems
 - Feasibility Studies
 - Special Studies
- 3) Financial and Economic
 - Economic Analysis
 - Cost Allocation Modeling
 - Fare Revenue and Allocation Modeling
 - Fare Policy Analysis
 - Financial Planning
 - Service Reduction Recommendations based on budgetary constraints



City of Billings

“Exhibit B” Required Federal Provisions and Clauses

FTA ASSISTED REQUIRED CLAUSES FOR PROFESSIONAL SERVICES PROCUREMENTS

It is a requirement of the Federal Government that activities financed, in part, with Federal funds and performed by a third party contractor and its subcontractors on behalf of a Federal grantee must be carried out in accordance with Federal requirements.

Activities performed resulting from the original contract to this and any other prior or subsequent contract amendments thereto are financed, in part, by a grant from the United States Department of Transportation (DOT), Federal Transit Administration (FTA), and are therefore subject to the applicable grant terms, conditions, and regulations. Accordingly, any contractor and its subcontractors performing activities under this contract must adhere to the Federal regulations stated herein as a condition of satisfactory performance. All subcontracts and subcontractors employed as a result of this contract are subject to the same conditions and regulations as set forth herein unless specifically exempted. The prime contractor shall ensure that its subcontractors at all tiers are made aware of and comply with these Federal regulations. The prime contractor will be held liable for compliance failures by its subcontractors. Failure to comply will render the prime contractor responsible for damages and/or contract termination.

Incorporation of FTA Terms

General Contract Provisions includes, in part, certain Standard Terms and Conditions required by USDOT, whether or not expressly set forth in the Contract provisions. All contractual provisions required by USDOT, as set forth in FTA Circular 4220.1F, as amended, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any City of Billings, Aviation/Transit Department – MET

Transit Division (hereinafter referred to as the MET) requests that would cause MET to be in Violation of the FTA terms and conditions.

Fly America

The Recipient understands and agrees that the Federal Government will not participate in the costs on international air transportation of any persons involved in or property acquired for the Project unless that air transportation is provided by U.S. flag air carriers to the extent service by U.S. flag air carriers is available, consistent with the requirements of the International Air Transportation Fair Competitive Practices Act of 1974, as amended, 49 U.S.C. 40118, and U.S. General Services Administration (U.S. GSA) regulations “Use of United States Flag Air Carriers”, 41 CFR. 301.131 through 301.143.

Energy Conservation

The contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

Records Retention/Audit and Inspection of Records

(A) The Contractor shall permit the authorized representatives of MET, the U.S. Department of Transportation and the Comptroller General of the United States or any or their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions of



City of Billings

the Contractor relating to its performance under the contract until the expiration of three years after final payment under this contract.

(B) The Contractor further agrees to include in all subcontracts hereunder a provision to the effect that the subcontractor agrees that MET, the U.S. Department of Transportation and the Comptroller General of the United States or any of their duly authorized representatives shall, until the expiration of three years after final payment under the subcontract, have access to and the right to examine any books, documents, papers, and records of the subcontractor directly pertinent to this contract. The term "subcontract" as used in this clause excludes (1) purchase orders not exceeding \$10,000 and (2) subcontracts or purchase orders for public utility services at rates established for uniform applicability to the general public.

(C) The periods of access and examination described above, for records which relate to (1) appeals under the dispute clause of this contract, (2) litigation or the settlement of claims arising out of the performance of this contract, or (3) costs and expenses of this contract to which an exception has been taken by the U.S. Comptroller General or any of his duly authorized representatives, shall continue until such appeals, litigation, claims or exceptions have been disposed of.

Federal Changes

Contractor shall at all time comply with all applicable FTA regulations, policies, procedures, and directives, including without limitation those listed directly or by reference in the Agreement (Form FTA MA (2) dated October, 1995) between Purchaser and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

Recycled Products

The contractor agrees to comply with all the requirements of Section 6002 of the Resource Conservation and Recovery Act (RCRA), as amended (42 U.S. C. 6962), including but not limited to the regulatory provisions of 40 CFR Part 247, and Executive Order 12873, as they apply to the procurement of the items designated in Subpart B of 40 CFR Part 247.

No Federal Government Obligations to Third Parties

The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to the contract) pertaining to any matter resulting from the underlying contract. The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

Program Fraud and False or Fraudulent Statements and Related Acts

The Recipient acknowledges and agrees as follows:

(A) The Recipient acknowledges that the requirements of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. §§ 3801 *et seq.* And U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to the Project. Accordingly, by signing the Grant Agreement or Cooperative Agreement, the Recipient certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, or it may make pertaining to the covered by the Grant Agreement or Cooperative Agreement. In addition to other penalties that may be applicable, the Recipient also acknowledges that if it makes a false, fictitious, or fraudulent claim, statement, submission, or certification,



City of Billings

the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986, as amended, on the Recipient to the extent the Federal Government deems appropriate.

(B) The Recipient also acknowledges that if it makes a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government in connection with an urbanized area formula project financed with Federal assistance authorized by 49 U.S.C. § 5307, the Government reserves the right to impose on the Recipient the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1), to the extent the Federal Government deems appropriate.

Termination

The Recipient acknowledges and agrees as follows:

(A) Termination for Convenience: MET may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in MET's best interest. The Contractor shall be paid its costs, including contract closeout costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to MET to be paid the Contractor. If the Contractor has any property in its possession belonging to MET, the Contractor or will account for the same, and dispose of it in the manner MET directs.

(B) Termination for Default (Breach or Cause): If the Contractor does not deliver supplies in accordance with the contract delivery schedule, or, if the contract is for services, the Contractor fails to perform in the manner called for in the contract, or if the Contractor fails to comply with any other provisions of the contract, MET may terminate this contract for default. Termination shall be effected by serving a notice of termination on the contractor setting forth the manner in which the Contractor is in default. The contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract. If it is later determined by MET that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the Contractor, MET, after setting up a new delivery of performance schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience

(C) Opportunity to Cure: MET In its sole discretion may, in the case of a termination for breach or default, allow the Contractor (an appropriately short period of time) in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions. If Contractor fails to remedy to MET's satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within [ten (10) days] after receipt by Contractor of written notice from MET setting forth the nature of said breach or default, MET shall have the right to terminate the Contract without further obligations to Contractor. Any such termination for default shall not in any way operate to preclude MET from also pursuing all available remedies against Contractor and its sureties for said breach or default.

(D) Waiver of Remedies for any Breach: In the event that MET elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Contract, such waiver by MET shall not limit MET's remedies for any succeeding breach of that or of any other term, covenant, or condition of this Contract.

Certification of Contractor Regarding Debarment, Suspension, Other Ineligibility and Voluntary Exclusion

Title 49 CFR Part 29 and Executive Order 12549 establish regulations pertaining to DOT and other federal contractors at any tier, and procedures applicable to their debarment, suspension, ineligibility or exclusion from participation in any DOT or other federal contracts.



City of Billings

Contractors are required to review the above regulations and to complete and submit a Certification Regarding Debarment, Suspension, Other Ineligibility and Voluntary Exclusion (Section 1.4.15), or furnish an explanation as to why the Certification cannot be provided. The Contractor agrees by submitting this Proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized in writing by MET. The Contractor further agrees by submitting this Proposal that it will include the clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transaction", in all lower-tier covered transactions over \$25,000 and in all solicitations for lower tier contracts.

Privacy Act

The following requirements apply to the Contractor and its employees that administer any system of records on behalf of the Federal Government under any contract:

The Contractor agrees to comply with, and assures the compliance of its employees with, the information restrictions and other applicable requirements of the Privacy Act of 1974, 5 U.S.C.552a. Among other things, the Contractor agrees to obtain the express consent of the Federal Government before the Contractor or its employees operate a system of records on behalf of the Federal Government. The Contractor understands that the requirements of the Privacy Act, including the civil and criminal penalties for violation of that Act, apply to those individuals involved, and that failure to comply with the terms of the Privacy Act may result in termination of the underlying contract. The Contractor also agrees to include these requirements in each subcontract to administer any system of records on behalf of the Federal Government financed in whole or in part with Federal assistance provided by FTA.

Civil Rights

The following requirements apply to the underlying contract:

(A) Nondiscrimination. In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. 12132, and Federal transit law at 49 U.S.C. 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

(B) Equal Employment Opportunity. The following equal employment opportunity requirements apply to the underlying contract:

(1) Race, Color, Creed, National Origin, Sex. In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. 2000e, and Federal transit laws at 49 U.S.C. 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor", 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, Equal Employment Opportunity", as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity", 42 U.S.C. 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.



City of Billings

(2) Age. In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. 623 and Federal transit law at 49 U.S.C. 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(3) Disabilities. In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act", 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(C) The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

Disadvantaged Business Enterprise (DBE) Utilization

(A) Goal MET Transit sets an overall DBE goal every three years. While the expected percentage of DBE participation may vary from contract to contract due to availability of DBE's, MET believes the overall goals to be realistically obtainable over the year. The amount of DBE participation will be determined by the dollar value of the work subcontracted to DBE's, as compared to the total value of all work performed under this contract and/or by the percentage of the net profit that the parties agree will be shared by DBE's where a joint venture is entered into for the completion of the project.

(B) Instructions to Bidders and Contractors It is the policy of MET that equal opportunity to participate in its procurement will be provided to DBEs. To accomplish this objective, MET requires, as applicable, all bidders and Contractors to complete and return with the Proposal submittals, all DBE Forms (included in the Exhibit Section of these Solicitation Documents), which obligates the Contractor to assert a good faith effort to attain the specified goal for DBE participation. A bidder/Contractor may satisfy the requirements of DBE Form A by having DBE status, by subcontracting portions of the work to DBEs, and/or by entering into a joint venture with DBEs.

(C) Requirements, Terms and Conditions

A DBE is defined as a small business concern that is owned and controlled by socially and economically disadvantaged individuals. These socially and economically disadvantaged individuals must own 51 percent of the business, and they must control the management of the business. Socially and economically disadvantaged individuals include Women, Black Americans, Hispanic Americans, Asian-Pacific Americans, Asian-Indian Americans, or any other minorities or individuals found to be disadvantaged by the Small Business Administration (SBA), pursuant to Section 8(a) of the Small Business Act. To be accepted as a qualified DBE, a Contractor must be certified as a DBE by MDOT before the time of proposal submittal. The MDOT DBE Program Manager is Wendy Stewart (406-444-6337) or westewart@mt.gov. MDOT's DBE certification application forms are available, for Contractors interested in securing MDOT DBE certification prior to proposal opening, on line at www.mdt.mt.gov/business/contracting/civil/dbe.shtml. Any questions regarding MET's DBE program or questions regarding the DBE forms should be directed to Wendy Stewart.

Notice of Federal Requirements

New Federal laws, regulations, policies, and administrative practices may be established after the date of this Contract, which may apply to this Contract. If Federal requirements change, the changed requirements will apply to the Contract or the performance of work under the Contract as required. All standards or limits set forth in this Contract to be observed in the performance of the work are minimum requirements



City of Billings

Conditions and Non-Collusion Agreement

We have read and agree to the conditions and stipulations contained herein and to the Standard Terms and Conditions contained on the attached.

We further agree to furnish the product/services specified at the prices stated herein. We additionally agree to deliver the product/services to the location and by the date set forth herein, if applicable.

In signing, you also certify that you have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a quote; that this quote has been independently arrived at without collusion with any other competitor; that the above statement is accurate under penalty of perjury.

Legal Name of Firm/Corporation

Authorized Signature

Address

Printed Name

City/State/Zip

Title

Date

Telephone Number

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Regional HazMat Team Agreement with Lockwood Fire Department

PRESENTED BY: Paul Dextras, Fire Chief

Department: Fire

PROBLEM/ISSUE STATEMENT

The purpose of this agreement is for the Lockwood Rural Fire District #8 qualified members to participate in operational training and incident response as Team members on the Billings Regional Hazardous Materials Incident Response Team.

ALTERNATIVES ANALYZED

Council may:

- Approve the Regional HazMat Team Agreement with Lockwood Fire Department; or
- Not approve the Regional HazMat Team Agreement with Lockwood Fire Department

FINANCIAL IMPACT

When participating as a member of the Team during an emergency incident, the Lockwood Rural Fire Department and the Billings Fire Department operate under the administration of the SERC (State Emergency Response Commission). All money received from the State of Montana in support of or as reimbursements to the Regional Response Team activities in this region will continue to be paid solely to the City of Billings.

RECOMMENDATION

Staff recommends that the City Council approve the agreement between City of Billings/Billings Fire Department and Lockwood Fire District #8.

APPROVED BY CITY ADMINISTRATOR

Agreement

**AGREEMENT BETWEEN THE CITY OF BILLINGS AND
LOCKWOOD RURAL FIRE DISTRICT NO. 8 FOR OPERATIONAL TRAINING,
PARTICIPATION AND MEMBERSHIP IN THE
BILLINGS REGIONAL HAZARDOUS MATERIAL INCIDENT RESPONSE TEAM**

This Agreement is made by and between the Lockwood Rural Fire District No. 8, a political subdivision of the State of Montana and the City of Billings Fire Department by and through the City of Billings, a municipality, as a regional host for the State Hazardous Materials Incident Response Team.

RECITALS

WHEREAS, this Agreement is subject to the terms and conditions as set forth in Montana Code Annotated §§ 10-3-1201 et seq. entitled “Montana Response to Hazardous Material Incident Act” and the most current adopted State of Montana Hazardous Materials Response Plan (Plan) as may be revised from time to time attached as Exhibit A; and

WHEREAS, the State of Montana recognizes that local governments have primary responsibility for the mitigation of hazardous materials emergencies. For those incidents where the local officials ask the State for assistance, the State Hazardous Materials Incident Response Team (SHMIRT) will provide emergency hazardous materials incident response coverage. The regional hazardous materials incident response teams, as components of the SHMIRT, will be strategically located in authorized agencies identified by the State Emergency Response Commission (SERC); and

WHEREAS, each of these regional teams consist of hazardous materials emergency response personnel with specialized equipment specific to hazardous materials response. The regional teams, when activated, operate under the direction of the team leader and within NIMS; and

WHEREAS, the teams are intended to respond to the most acute and critical hazardous emergencies in the state. Their primary objective is to protect human life, the environment, and property during the early stages of an emergency; and

WHEREAS, regional teams can be staffed by members of a single agency or may be comprised of personnel from various agencies; and

WHEREAS, Billings Fire Department hosts one of the six State of Montana regional hazardous materials incident response teams (Team); and

WHEREAS, Billings Fire Department has trained hazardous materials personnel to staff the regional Team and may at their sole discretion include members on their Team who are not regular members of their agency; and

WHEREAS, it is mutually beneficial to the parties to have both Lockwood Rural Fire District and Billings Fire Department members serve and participate on the Team.

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein, or attached and incorporated herein, agree as follows:

1. **PURPOSE.** The purpose of this Agreement is for the Lockwood Rural Fire District qualified members to participate in operational training and incident response as Team members on the Billings Regional Hazardous Materials Incident Response Team as hosted by and through Billings Fire Department.

2. **TERM.** This Agreement shall remain in full force and effect unless amended or terminated.

3. **RESPONSE.** Policies, procedures and response guidelines shall be made pursuant to and in accordance with the most recently revised and current adopted version of the Plan.

4. **ASSISTANCE NOT MANDATORY.** Lockwood Rural Fire District may provide qualified members to Team training or incident but such assistance is not mandatory.

5. **TRAINING.** The Lockwood Rural Fire District and the Billings Fire Department shall jointly train in Team operational response pursuant to this Agreement and the Plan which may include specialized training to response team personnel through the SERC. During Team training Lockwood Rural Fire District and Billings Fire Department members shall work under the direction of the Team leader or his or her designee but for all payroll and liability purposes shall remain a Lockwood Rural Fire District or Billings Fire Department employee respectively.

6. **BUDGET, FINANCIAL MANAGEMENT AND COMPENSATION.** When participating as a member of the Team during an emergency incident, the Lockwood Rural Fire District and the Billings Fire Department operate under the administration of the SERC. All claims for reimbursements including payroll, costs, fiscal accounting, planning, budgeting, recording, and reporting programs of the Team will be the under the direction and function of the SERC as outlined in the Plan, the memorandum of understanding between the SERC and the Team and applicable state and federal rules, regulations and statutes. As the host of this Team, all money received from the State of Montana incident to HazMat activities in this region will continue to be paid solely to the City of Billings.

7. **ADMINISTRATION, SEPARATE LEGAL ENTITY AND PROPERTY.**

- a) This Agreement will be administered by the Team.
- b) No joint board or separate legal entity is created by this Agreement.
- c) The ownership of property by each party shall not be affected as a result of this Agreement. Property acquired during the term of this Agreement shall belong to the party acquiring the property.

8. **TERMINATION.** This Agreement may be terminated by providing 60 days' written notice to the other party.

9. **LIABILITY.** Pursuant to § 10-3-1217 MCA, the Team is not liable for injuries, costs, damages, expenses, or other liabilities resulting from the release or threatened release of a hazardous material. The immunity includes but is not limited to indemnification, contribution, or

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Reimbursement Agreement for Private Contract 655, Panoramic Heights Subdivision, Lot 31A

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

In order to obtain City sanitary sewer service for Lot 31A of the Panoramic Heights Subdivision, the property owner Jim Powell, constructed approximately 560 feet of public sanitary sewer main from an existing sanitary sewer main to his property and within Mountain View Boulevard. There are three additional lots adjacent to Lot 31A that have the potential to connect to this sanitary sewer main but do not desire to connect to the main at the present time. At such time that these three adjacent properties request City sanitary sewer service from the subject sewer main, the developer of Lot 31A desires to be reimbursed a portion of his construction costs. Under the above described conditions the established Public Works Department policy calls for reimbursement to be accomplished through the attached Reimbursement Agreement.

ALTERNATIVES ANALYZED

The Council may:

- Accept the reimbursement agreement; or
- Do not accept the reimbursement agreement. Rejecting the agreement would be contrary to the City's policy in which the Public Works Department collects reimbursement fees paid to the City and are accumulated and paid to the developer annually on each November 1st following acceptance of the constructed utilities. Payments are limited to reimbursement fees paid to the City on or before the tenth anniversary of the date of acceptance.

FINANCIAL IMPACT

Based on the final cost of the construction, the Public Works Department has determined that the cost attributable to the utilities portion of the contract is \$19,916.91 and is the amount eligible to be recovered by the developer. The reimbursable fee is based on the total square footage of the lots involved and equates to \$0.5996 per square foot. Since the fee is paid by adjacent property owners, the City has no financial obligation with a Reimbursement Agreement.

RECOMMENDATION

Staff recommends that the City Council authorize the Mayor to execute the attached Reimbursement Agreement.

APPROVED BY CITY ADMINISTRATOR

Reimbursement Agreement

Exhibit

Cost Summary

REIMBURSEMENT AGREEMENT
(Billings, Montana City Code Article 26-500)

THIS AGREEMENT entered into this _____ day of _____, 20____ between THE CITY OF BILLINGS, Billings, Montana, hereinafter referred to as the "CITY", and _____
Jim Powell of 115 MOUNTAIN VIEW BOULEVARD
hereinafter referred to as "DEVELOPER".

W I T N E S S E T H

WHEREAS, Article 26-500 Billings, Montana City Code provides a procedure for certain developers to be reimbursed for a portion of the costs constructing special benefit facilities under certain circumstances; and

WHEREAS, no person, developer, customer or applicant shall acquire any vested rights under the terms and provisions of this agreement or Article 26-500 BMCC; and

WHEREAS, DEVELOPER has agreed to extend a special benefit facility for the purpose of providing water and/or wastewater service through plans and specifications approved by the City on the 3RD day of APRIL, 2014. Said plans and specifications generally provide for the construction of special benefit facilities which are specifically described in Exhibit 1, attached hereto; and

WHEREAS, DEVELOPER is desirous of obtaining reimbursement for a portion of the special benefit facilities hereafter described; and

WHEREAS, the CITY is desirous of reimbursing the DEVELOPER for a portion of such special benefit facilities.

NOW, THEREFORE, CITY and DEVELOPER, in consideration of their mutual promises to each other hereinafter stated, agree as follows:

1. The special benefit facilities which are eligible for reimbursement to the extent set forth in this Agreement are specifically described in Exhibit 1, attached hereto, and by this reference incorporated herein as if fully set out.

2. With respect to DEVELOPER'S entitlement to reimbursement, the CITY and DEVELOPER agree that the conditions specified in Section 26-504 BMCC, and the further conditions set forth hereinafter, must be met before DEVELOPER is entitled to or will receive any reimbursement. Said conditions are:

- (a) Special benefit facilities, off-site or perimeter, which front and abut property not owned by the DEVELOPER, must be extended by the DEVELOPER at his expense. Costs of special benefit facilities which are financed through special improvement districts shall not be reimbursed.
- (b) The extension of special benefit facilities must be for the purpose of serving property located within the corporate limits of the City. Costs of extension of special benefit facilities to serve property outside the City limits shall not be reimbursed.
- (c) Total project costs for the extension of the special benefit facilities must be at least ten thousand dollars (\$10,000.00).
- (d) DEVELOPER shall provide to the CITY sufficient verifiable cost data to determine the appropriate reimbursement fee to be charged to prospective customers under Section 26-503 BMCC within thirty (30) days of final inspection of the special benefit facilities and approval and acceptance by the CITY that all construction was completed according to the approved plans and specifications.

- (b) The extension of special benefit facilities must be for the purpose of serving property located within the corporate limits of the City. Costs of extension of special benefit facilities to serve property outside the City limits shall not be reimbursed.
- (c) Total project costs for the extension of the special benefit facilities must be at least ten thousand dollars (\$10,000.00).
- (d) DEVELOPER shall provide to the CITY sufficient verifiable cost data to determine the appropriate reimbursement fee to be charged to prospective customers under Section 26-503 BMCC within thirty (30) days of final inspection of the special benefit facilities and approval and acceptance by the CITY that all construction was completed according to the approved plans and specifications.
- (e) DEVELOPER shall enter into a standard reimbursement agreement with the CITY at the time the CITY approves the DEVELOPER'S application for extension of special benefit facilities.
- (f) Upon completion of the extension of the special benefit facilities, the DEVELOPER must convey all right, title and interest in the facilities to the CITY.
- (g) DEVELOPER shall, at all times, provide to the CITY a current address for purposes of mailing reimbursement payments to DEVELOPER.
- (h) Extension of special benefit facilities must be done in compliance with all rules, regulations, resolutions and ordinances of the City, including but not limited to standards for design and construction of the facilities.

DEVELOPER agrees that it will not be entitled to any reimbursement whatsoever until the above conditions have been completely satisfied. DEVELOPER'S violation of any of the conditions set forth herein or in Article 26-500, Billings, Montana City Code may, at the option of the City, result in denial of any and all reimbursement to the DEVELOPER.

3. In addition, it is expressly agreed that any reimbursement payment is conditioned upon the following:

- (a) Reimbursements are payable solely from revenues derived from payment of reimbursement fees as established in Article 26-500 BMCC. Reimbursement payments are limited to reimbursement fees actually collected for connections with the special benefit facilities described in Exhibit 1, less all administrative costs incurred by the CITY. In no event will reimbursement payments exceed the actual cost to the DEVELOPER of extending the special benefit facilities.
- (b) Reimbursement fees paid to the CITY shall be accumulated and paid to the DEVELOPER annually on each November 1st following acceptance of the special benefit facilities by the CITY beginning on November 1, 2014, and ending on November 1, 2024.
- (c) Reimbursement payments shall not include any interest charges.
- (d) Reimbursement payments to the DEVELOPER shall be limited to reimbursement fees paid to the CITY on or before the 10th anniversary of the date of acceptance by the CITY of the special benefit facilities described in Exhibit 1 attached hereto. Any reimbursement fees paid to the CITY after said anniversary date shall be retained by the CITY and used for construction of additional water and/or wastewater system facilities.

Acceptance of the special benefit facilities for purposes of reimbursement as set forth in this agreement shall be evidenced by written notice of a letter from the Public Works Department of the

City and directed to the DEVELOPER at the address set forth in the first paragraph of this agreement.

4. The CITY agrees that it will require prospective customers owning property located outside a DEVELOPER'S subdivision and desiring to connect a service line or lines to any special benefit facilities which has been extended at the DEVELOPER'S expense to pay a reimbursement fee to the CITY in compliance with Section 26-503 BMCC.

5. The CITY, by this agreement, is not guaranteeing that reimbursement fees in a sufficient amount to fund full reimbursement to the DEVELOPER will be collected within the 10-year period. The CITY is only agreeing that it will develop a plan under Section 26-503 BMCC that will assure that prospective customers owning property located outside a DEVELOPER'S subdivision and desiring to connect a service line or lines to the special benefit facility described in Exhibit 1, which has been extended at the DEVELOPER'S expense, shall pay a fee and said fee shall be distributed as set forth herein. This fee applies only to connections and does not apply to additional extensions of the special benefit facility. The fee to be charged said prospective customers shall be based upon the final total project costs and is \$19,916.91 OR \$0.5996 PER SQUARE FOOT OF LOT AREA.

(basis for assessment – square foot or lineal footage)

6. The address for mailing the reimbursement payment to the DEVELOPER shall be that address specified in the first paragraph of this agreement. Any change in address of the DEVELOPER shall be sent to the Public Works Department of the City of Billings at P.O. Box 30958, Billings, MT 59111. The designation of a new address shall be accompanied by a copy of this agreement.

7. This agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their successors and assigns.

DATED this _____ day of _____, 20____.

DEVELOPER

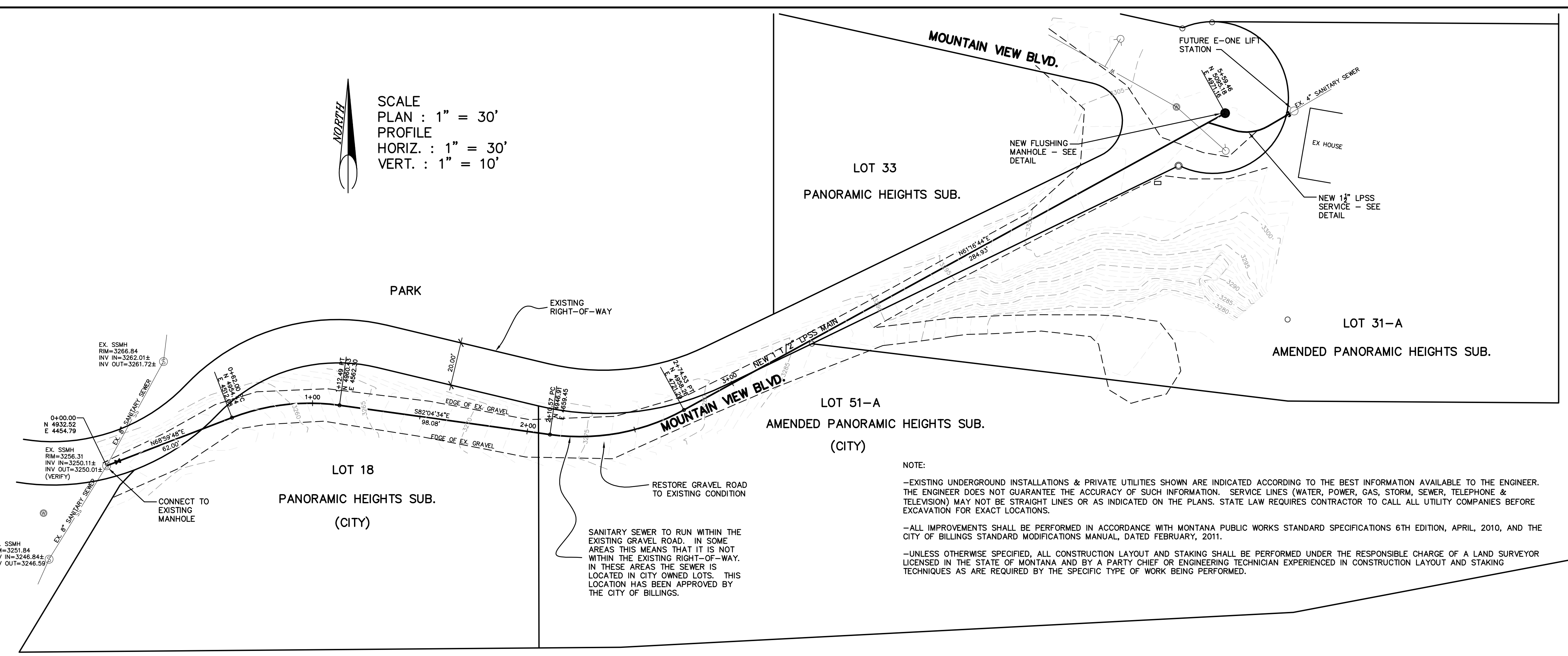
By Irvin Towell

CITY OF BILLINGS

By _____
Mayor

ATTEST:

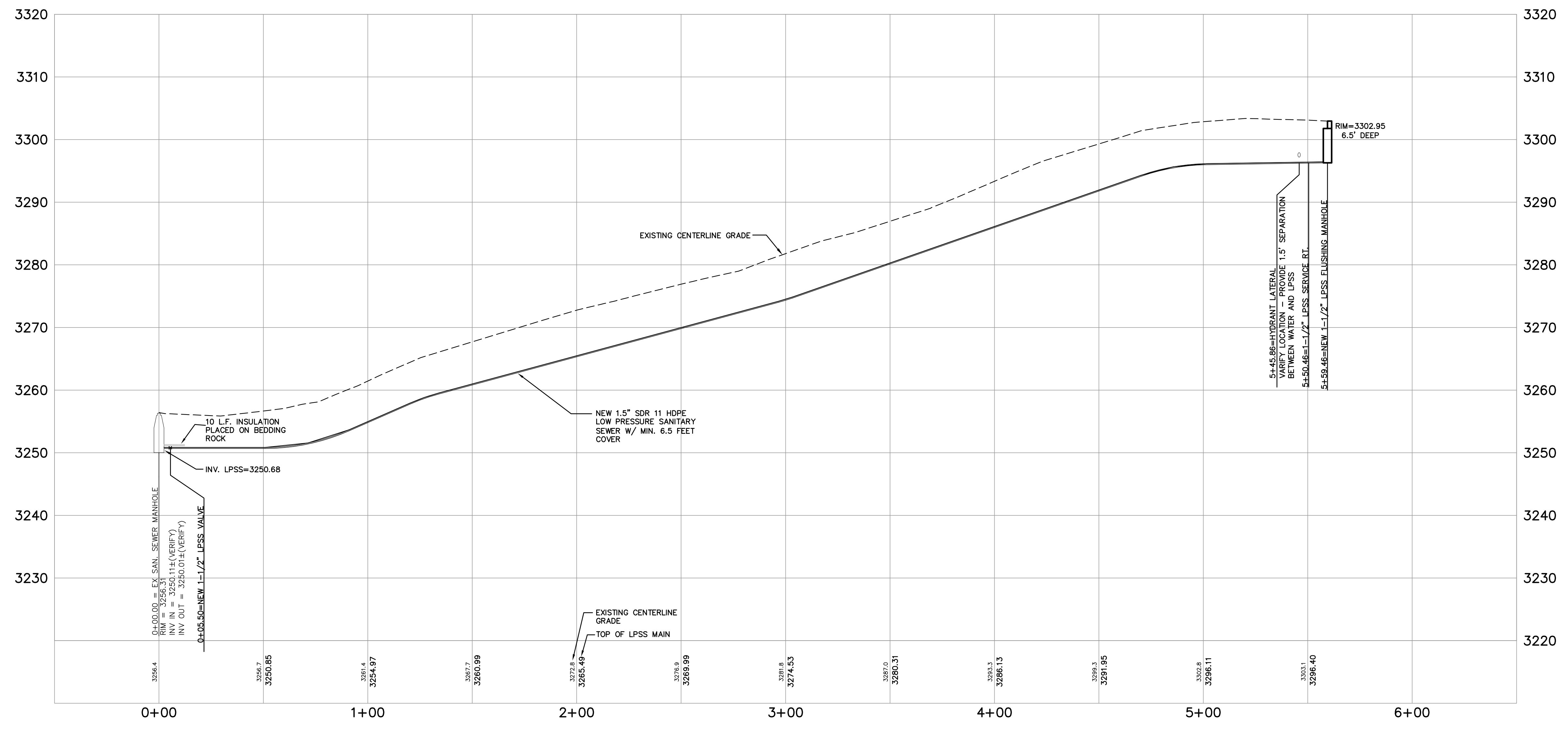
City Clerk



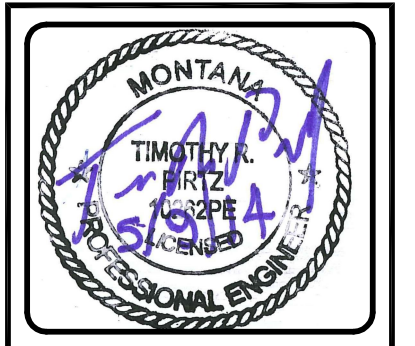
SCALE
 PLAN : 1" = 30'
 PROFILE
 HORIZ. : 1" = 30'
 VERT. : 1" = 10'

NOTE:
 -EXISTING UNDERGROUND INSTALLATIONS & PRIVATE UTILITIES SHOWN ARE INDICATED ACCORDING TO THE BEST INFORMATION AVAILABLE TO THE ENGINEER. THE ENGINEER DOES NOT GUARANTEE THE ACCURACY OF SUCH INFORMATION. SERVICE LINES (WATER, POWER, GAS, STORM, SEWER, TELEPHONE & TELEVISION) MAY NOT BE STRAIGHT LINES OR AS INDICATED ON THE PLANS. STATE LAW REQUIRES CONTRACTOR TO CALL ALL UTILITY COMPANIES BEFORE EXCAVATION FOR EXACT LOCATIONS.
 -ALL IMPROVEMENTS SHALL BE PERFORMED IN ACCORDANCE WITH MONTANA PUBLIC WORKS STANDARD SPECIFICATIONS 6TH EDITION, APRIL, 2010, AND THE CITY OF BILLINGS STANDARD MODIFICATIONS MANUAL, DATED FEBRUARY, 2011.
 -UNLESS OTHERWISE SPECIFIED, ALL CONSTRUCTION LAYOUT AND STAKING SHALL BE PERFORMED UNDER THE RESPONSIBLE CHARGE OF A LAND SURVEYOR LICENSED IN THE STATE OF MONTANA AND BY A PARTY CHIEF OR ENGINEERING TECHNICIAN EXPERIENCED IN CONSTRUCTION LAYOUT AND STAKING TECHNIQUES AS ARE REQUIRED BY THE SPECIFIC TYPE OF WORK BEING PERFORMED.

"CONFORMS TO CONSTRUCTION RECORDS"
APRIL 2014



SANDERSON STEWART
 www.sandersonstewart.com



PRIVATE CONTRACT NO. 655
 TO PROVIDE SANITARY SEWER
 TO LOT 31-A, PANORAMIC HEIGHTS SUBDIVISION
 BILLINGS, MONTANA

LOW PRESSURE SANITARY SEWER PLAN AND PROFILE

C.A.D. TRP/LTS
 DATE: 2/13/13
 REVISIONS: 3/19/13
 5/9/14 A.B. BEG
 APPROVED BY: TRP
 QUALITY ASSURANCE:
 TB (2/19/13)
 SCALE: AS SHOWN
 FILE: POWELL_BASE
 PROJECT NO.: 10046
 SHEET 2 OF 3

From: Jim Powell [<mailto:jimp3@bresnan.net>]
Sent: Thursday, May 08, 2014 4:00 PM
To: Leith Sheets
Subject: RE: P655 Powell Sewer Close Out, 10046

Bangart Contruction	12,293
Billings Precast Flushing Manhole	2,229
Precision Plumbing	8,207
Steve Cole Mini excavator	3,900
Sanderson Stewart	2,000
Knife River-Back fill gravel	12,991
	\$41,619

From: Leith Sheets [<mailto:lsheets@sandersonstewart.com>]
Sent: Monday, May 05, 2014 3:52 PM
To: Jim Powell (jimp3@bresnan.net)
Cc: Tim Pirtz; Tam Rodier
Subject: P655 Powell Sewer Close Out, 10046

Jim,

We are in the process of closing out Private Contract No. 655 with the City of Billings, which was created to install your low pressure sewer line. As part of the close-out, we need to provide the City a Final Project Cost Summary. Could you please provide us with a detailed Final Cost Summary that we could provide to the City.

Please let me know if you have any questions.

Thanks,



LEITH SHEETS E.I.T.
STAFF ENGINEER

BILLINGS | BOZEMAN | PLAINS | DENVER | WILLISTON
DIRECT | 406.869.3362 PHONE | 855.656.5255
WWW.SANDERSONSTEWART.COM



Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Zootist Hospitality and Empire Parking Garage Owners Assoc. Management Agreement

PRESENTED BY: Bruce McCandless, Assistant City Administrator

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

The Empire Parking Garage is a project that started in 2010 with completion of a parking demand study. The City purchased land on Montana Avenue in 2011, broke ground in 2012 and should finish the project this month. An unusual feature of this structure is that there will be at least 5 owners; the City, Alley Cat Investments (Honaker), Zootist Hospitality (Northern Hotel), Kelly Donovan and Asian Sea Grill. This requires that the owners form an association for management and maintenance (M&M) of all common areas and each unit owner can maintain his/her own area or the owners can contract for M&M.

The City will own most of the parking but Zootist will own 187 spaces. Since it is a 4 star hotel, the Northern has a high level of interest in making the garage inviting, safe, easy to use and keeping it well maintained. The Northern owners manage and maintain multiple properties in Billings and Bozeman. City staff requested that the company submit a M&M proposal. Working with the preliminary budget that was developed for the initial filing of the Declaration of Unit Ownership (condo), the company submitted a proposal to the City and the other owners. The owners must decide whether to contract with Zootist, contract with another management company or appoint one of the members/owners to manage the association. Staff is recommending that the Council approve a three year agreement with Zootist so that the garage will have an experienced property manager in place when the garage is completed and begins operating in August, 2014. City Council considered this agreement at its July 28 meeting, asked for some changes to it and delayed action until August 11. The final agreement is still being negotiated and will be delivered to Council before the Council meeting, with changes shown and explained.

ALTERNATIVES ANALYZED

Staff considered three alternatives: City management, contracting with a third-party property management company or contracting with Zootist. The City has no expertise in managing mixed use, mixed ownership property. The City could manage its own property but that would duplicate a lot of what the association will do for the common areas. As part of preparing the preliminary condo documents, the prospective owners requested a M&M proposal from a local property management company. The annual management fee would be approximately \$75,000 and maintenance costs would be the same as established by the Declarations. The company expressed some concerns about the assignment because no one locally has experience with mixed-use commercial condos and parking garages. Zootist owns and operates the Hart-Albin parking garage, has M&M personnel in the hotel, has a vested interest in the Empire's appearance and function as well as keeping M&M costs as low as possible since it is a property owner and member of the owners' association. The proposed management fee is \$6,300/month, which will be distributed among the owners according to the percent of the property that each party owns. Total annual M&M costs are \$250,000 plus the management fee. The City owns

53% of the area, so its maintenance share will be approximately \$132,500/year plus \$40,100/year for management.

FINANCIAL IMPACT

The estimated annual revenue is \$251,000. The first full year of operating income and expenses are based on estimates prepared in late 2012, as part of the negotiations that created the condominium units. It will take 1 - 2 years to determine if the expenses and income are accurately estimated and if the M&M contractor is performing as expected.

RECOMMENDATION

Staff recommends that the City Council approve the Empire Parking Garage Management Agreement with Zootist Hospitality LLC.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: W.O. 09-15 Grand Avenue Zimmerman Trail to Shiloh Road - Professional Services Contract Amendment #1

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The professional services contract with HDR Engineering, Inc. for design of Work Order 09-15 Grand Avenue, Zimmerman Trail to Shiloh Road, was approved at the November 9, 2009, City Council Meeting. Design was delayed to allow discussion of access issues with the adjacent property owners and due to the fact that construction will not be until 2016. The original contract with HDR Engineering, Inc. did not include the design of roundabouts. However, after consideration, it was determined that it is necessary to construct two roundabouts, one at 38th and Grand and the other at 36th and Grand. The contract amendment is to design the roundabouts.

ALTERNATIVES ANALYZED

The Council may:

- Approve Professional Services Contract Amendment #1 in the amount of \$49,937.00; or
- Do not approve Professional Services Contract Amendment #1. If not approved, roundabouts at those intersections will not be designed and constructed with the project.

FINANCIAL IMPACT

This Contract Amendment #1 is for \$49,937.00 and brings the total professional services contract with HDR Engineering, Inc. to \$254,606.00. Funding for this project is from arterial and gas tax funds. There is sufficient funding in the budget for this amendment.

RECOMMENDATION

Staff recommends that Council approve Professional Services Contract Amendment #1 with HDR Engineering, Inc. in the amount of \$49,937.00 for W.O. 09-15, Grand Avenue, Zimmerman Trail to Shiloh Road.

APPROVED BY CITY ADMINISTRATOR

Contract Amendment

AMENDMENT NO. 1
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES
W.O. 09-15
GRAND AVENUE – ZIMMERMAN TRAIL TO SHILOH ROAD

THIS AGREEMENT, made and entered into on November 9, 2009, by and between the following:

CITY OF BILLINGS, a Municipal Corporation,
Billings, Montana 59103,
Hereinafter designated the City

and

HDR Engineering, Inc.
2913 Millennium Circle
Billings, Montana 59102
Hereinafter designated the Contractor

WITNESSETH:

WHEREAS, the City and Contractor have entered into a contract dated November 9, 2009, for Contractor to provide engineering services to the City for Work Order 09-15 Grand Avenue – Zimmerman Trail to Shiloh Road, and;

WHEREAS, the City has need for additional engineering services, and;

WHEREAS, the City has authority to contract for consulting engineering services, and;

WHEREAS, the Contractor represents that he is qualified to perform such services, is in compliance with Montana Statutes relating to the registration of professional engineers and is willing to furnish such services to the City;

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein, or attached and incorporated herein, the Parties hereto agree as follows:

Part I, Section 3C. Is amended as follows:

This Contract shall terminate at midnight on June 30, 2016.

Part I, Section 4. is amended as follows:

Increase the amount of compensation by Forty Nine Thousand Nine Hundred Thirty Seven and no/100 DOLLARS (\$49,937.00) to Two Hundred Fifty Four Thousand Six Hundred Six and no/100 DOLLARS (\$254,606.00).

Part I, Section 10. Is amended as follows:

Contractor contact information to be modified as follows:

Tim Erickson, PE
HDR Engineering, Inc.
2913 Millennium Circle
Billings, MT 59102-7444

Part II, Section 5B. Is amended as follows:

Contractor: Tim Erickson, Amanda McInnis, or Authorized Signatory

Appendix A, Section 3. Add the following to the Scope of Work:

- Remove Task 302 – Signal Warrant Analysis in its entirety.
- Modify Task 304 to the following:
 - The CONSULTANT shall develop separate 60% preliminary design level plans, which will include:
 - Roadway improvements for Grand Avenue from the new Grand and Shiloh roundabout to the Grand and Zimmerman Trail intersection;
 - Development of a 10-foot multi-use path along the south side of Grand Avenue;
 - Roundabout designs at the intersections of Grand and 38th as well as Grand and 36th (2 separate roundabouts).
 - Street illumination design along Grand Avenue;
 - Preparing a Stormwater Management Report and roadway storm drainage design;

Assumptions:

- Assume design for a multi-lane roundabout, with 2-lanes approaching the roundabouts on Grand Ave, and single lane approaching the roundabouts.
 - Landscaping design is not included in this project.
 - The CITY will provide design vehicle information.
- Modify Task Series 300 Deliverables to the following:
 - Illumination analysis technical memorandum
 - Access Management Plan technical memorandum
 - 60% Design Level Plans and Construction Cost Estimate

- 60% Design Level Plans for roundabouts
- Stormwater Management Report

Task Series 400 – Final Design will include the design for the modified Task Series 300 scope above, including the design of the roundabouts. The Scope of Work for Task Series 400 does not need to be modified.

All other terms and conditions of the contract to which this amendment applies shall remain in full effect.

CONSULTANT

NAME: _____

BY: _____

TITLE: _____

DATE: _____

CITY OF BILLINGS, MONTANA

BY: _____

Mayor

DATE: _____

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Amendment #1 - Safetech Contract for Library Asbestos Abatement

PRESENTED BY: Bill Cochran, Library Director

Department: Library

PROBLEM/ISSUE STATEMENT

On June 5, 2014, the Montana Department of Environmental Quality (DEQ) issued a violation letter (CVID #1763), regarding demolition of the old library building. The letter required additional asbestos inspection, testing, permitting, abatement and reporting, before any demolition work could proceed without potential "formal enforcement action, including the assessment of administrative or judicial penalties." After considerable communication among O2 Architects, of the design team; Jackson Contractor Group, the general contractor; Northern Industrial Hygiene, the project asbestos consultant; Owner's Representative Kris Koessl, of A&E Architects; Safetech, the project abatement contractor; and the Asbestos Control, Solid Waste, and Enforcement Divisions of DEQ, O2 Architects issued Architect's Supplemental Instruction (ASI) #57, directing that the Owner (the City) "contract with an abatement contractor to remove", in compliance with all DEQ requirements, "both the stockpiles of debris on the ground and that which is in the former basement." To maintain the possibility of completing the parking garden before next spring, Safetech has deployed and has been working to accomplish ASI #57, per the directions from DEQ.

ALTERNATIVES ANALYZED

Among alternatives analyzed were:

1. Do nothing

The demolition site would remain as it was, creating greater liability for the City, as the potential for trespassers being injured increased with each day. Traffic lanes on 28th and 29th would have continued to be blocked. The completion of the Library parking garden would be delayed to at least spring 2015, with increased costs.

2. Bid the Abatement Work

Upon issuance of ASI#57, staff could have put the required abatement work out for bid. The time required to develop bid documents, present a recommended bidder for City Council action, and deployment by the contractor would have delayed completion of the Library parking garden to at least spring 2015.

3. Direct Safetech to Proceed with the Abatement Work

With all work on the demolition project stopped by direction of DEQ, and with the potential of any delay in abatement to push completion of the parking garden to spring 2015, staff directed Safetech to continue its abatement work on the project, given its successful completion of work under its original contract and familiarity with the project.

FINANCIAL IMPACT

Approval of this amendment to Safetech's contract for asbestos abatement, to include the additional work required by Montana DEQ, will result in expenditures of Library unobligated reserves not to exceed \$404,122.13. Payment to Safetech for this required work does not constitute acknowledgement by the City that all or any of these costs are the responsibility of the City and reimbursement will be pursued with responsible parties.

RECOMMENDATION

Staff recommends approving this amendment to Safetech's contract for asbestos abatement.

APPROVED BY CITY ADMINISTRATOR

Amendment #1

DEQ Violation Letter

Safetech Rate Sheet

ASI #57

AMENDMENT NUMBER ONE

to

Asbestos Abatement Contract between City of Billings, Owner, and Safetech, Inc., Contractor,

Dated November 12, 2013.

This Amendment Number One made and entered into this _____ day of August, 2014

Recitals

1. The Parties have previously entered into a contract which provided that Safetech, Inc., would perform various asbestos removal work as part of the old Parmly Billings library now in the process of demolition.
2. The City of Billings desires to engage Safetech in additional work at the same location and involving the same demolition project contract.
3. Pursuant to Article V, Section A, of the General Conditions of the previous contract , the City and Safetech desire to enter into an agreement to perform additional work under the terms of the original contract.
4. The additional Scope of Work is attached to this Amendment Number One.
5. All other terms and conditions of the original contract are intended to remain in full force and effect as the new work by Safetech is performed and concluded.

THEREFORE, the parties agree as follows:

1. **Article 1. WORK** of the November 12, 2013, contract is amended to include the additional work described in the attached Proposal as follows:
 - Load and Remove ACM contaminated debris piles in lined dumpsters
 - Remove Asbestos Glue Dollops from interior building columns
 - Dispose of all waste at billings City landfill and provide waste manifests for Disposal.
 - All work will be done at the Time and Materials Rates as provided in the Rate Sheet attached to this Amendment.
 - The total amount of costs for this Amendment shall not exceed \$404,122.13.
2. All other terms, responsibilities and conditions contained in the November 12, 2013, contract between the parties shall remain in full effect and shall govern the above Amendment to WORK.

CONTRACTOR:
Safetech, Inc

CITY OF BILLINGS, MONTANA

BY: _____

BY: _____

DATE: _____

DATE: _____

ATTEST:

CITY CLERK

APPROVED:

CITY ATTORNEY



June 5, 2014

VIOLATION LETTER

sent via email and regular mail

Bill Cochran
Billings Public Library
510 North Broadway
Billings, MT 59101

sent via email and regular mail

Mike Chase
Jackson Contractor Group, Inc.
P.O. Box 967
Missoula, MT 59806

sent via email and regular mail

Larry Matson
LM Excavating, Inc.
111 Eastway Drive
Columbia Falls, MT 59912

RE: Solid Waste Violation Letter [CVID #17633]

Dear Messrs. Cochran, Chase, and Matson:

The Montana Department of Environmental Quality (DEQ) Enforcement Division (ENFD) received a complaint regarding the disposal of solid waste in the former basement of the Parmly Billings Library, 510 North Broadway, Billings, Montana. The old Parmly Library building is currently being demolished. DEQ understands that once the demolition activities are complete, a parking lot will be constructed in the former library space.

Section 75-10-203(11) of the Montana Code Annotated (MCA), states "'Solid waste" means all putrescible and nonputrescible wastes, including but not limited to rubbish; refuse; construction and demolition wastes; wood products or wood byproducts and inert materials."

Pursuant to Section 75-10-221, MCA, a person may not dispose of solid waste or operate a solid waste management system without a license from the Department. A solid waste management system is defined as any system that controls the storage, treatment, recycling, recovery, or disposal of solid waste. If a site is not a licensed solid waste management facility, the disposal and storage of solid waste constitutes a violation of the Solid Waste Management Act (SWMA).

On May 15, 2014, Mary Hendrickson of DEQ Solid Waste Section (SWS) clearly stated in an email to Don Olsen, O2 Architects, Kris Koessl, A&E Architects, and Bill Cochran, Billings Public Library, that only the clean, unpainted, unglued, non-asbestos contaminated bricks, and re-bar free concrete resulting from the old Parmly Library demolition may be used as "clean fill". On May 22, 2014, Rick Thompson, DEQ SWS, conducted a site inspection at the old Parmly Library. Mr. Thompson observed wastes that are not considered "clean fill" and mixed construction and demolition waste in the foundation, in violation of the SWMA.

Additionally, according to the Administrative Rules of Montana (ARM) 17.74.354(1), prior to any demolition or renovation of a facility, the owner or operator shall ensure the facility or part of the facility where demolition or renovation actions will occur is thoroughly inspected by a Department-accredited asbestos inspector.

On May 29, 2014, John Benoit and Greg Kurvink, DEQ Asbestos Control Program (ACP) conducted a site visit to determine compliance with NESHAP Notification Permit MTN14-0016. They observed eight materials, such as red duct sealant, grey cove base with cream adhesive, and carpet adhesive, which did not appear on the original inspection on December 27, 2012, or the supplemental inspection on April 4, 2014. During the site visit Clinton Kauffman of Jackson Contracting received an "Asbestos Inspection Required" posting for the site. The lack of a thorough asbestos inspection is a violation of ARM 17.74.354.

This letter is issued to provide you with the steps necessary to ensure compliance with the laws and rules with regard to both solid waste and asbestos requirements; therefore, you must complete the following actions:

1. Thoroughly inspect all the waste on site and all materials used at the old Parmly Library to ensure there is no asbestos contamination in accordance with ARM 17.74.354(7). This will require the excavation of materials from the basement of the old Parmly Library. The inspection report must be submitted to DEQ ACP before any further renovation or demolition work occurs. If Asbestos Containing Materials are found, they must be managed properly.
2. Obtain an asbestos project permit from DEQ for the transportation and disposal of any asbestos-containing waste and all solid waste contaminated with asbestos in accordance with ARM 17.74.369. This includes the use of accredited individuals.
3. Remove and properly dispose of any solid waste which is not clean fill in an appropriately licensed solid waste management system and obtain written landfill receipts indicating that the solid waste has been properly disposed.
4. Contact me at (406) 444-2411 at least seven (7) working days prior to backfilling or covering any excavations or the former foundation so that DEQ or its representative may inspect the site to verify that all non-clean fill solid wastes have been removed.
5. Within 15 days after properly disposing of all the solid waste and asbestos-containing material, provide me with copies of the landfill receipts indicating that the waste and asbestos-containing material have been properly disposed in a licensed landfill.

The above described violations of the SWMA and ACP are considered significant violations and may result in a formal enforcement action, including the assessment of administrative or judicial penalties.

Parmly Library
June 5, 2014
Page 3

If you have any questions, please contact me at the telephone number or email address listed below.

Sincerely,



Lawrence P. Alheim, Jr.
Environmental Enforcement Specialist
Enforcement Division
Phone: 406-444-2411, Fax: 406-444-1923
Email: lalheim@mt.gov

cc via email: Mary Hendrickson, DEQ PCD/WUT/SWS
Mark Hall/Deb Grimm, DEQ ACP
Lisa Peterson/Chris Saeger, DEQ PIO
Kirsten Bowers, DEQ Legal
Christina Volek, Billings City Administrator, P.O. Box 1178, Billings, MT 59101
Brent Brooks, Billings City Attorney, P.O. Box 1178, Billings, MT 59101
Kris Koessl, A&E Architects, 608 N. 29th Street, Billings, MT 59101
Don Olsen, O2 Architects, 208 N Broadway, Suite 352, Billings, MT 59101

SAFETECH, INC.

Billings Library Asbestos Abatement Rate Sheet

SCOPE: *Remove & Dispose of Contaminated Demo Debris Pile & Glue Dollops from Interior Columns*

ITEM	RATE	UNITS	TOTAL
MOBILIZATION & DE-MOBILIZATION	\$ 250.00	0	\$ -
LABOR			
Project Manager	\$ 80.00	0	\$ -
Asbestos Supervisor - Regular Rate	\$ 60.00	0	\$ -
Asbestos Supervisor - Overtime Rate	\$ 90.00	0	\$ -
Asbestos Worker's - Regular Rate	\$ 50.00	0	\$ -
Asbestos Worker's - Overtime Rate	\$ 75.00	0	\$ -
DAILEY SAFETEY EQUIPMENT - per day/per man	\$ 50.00	0	\$ -
Disposable Suits, Hoodies, Booties, Gloves, Respirator, Respirator Filters			
Alcohol Wipes, Eye Protection, Ear Protection, Hard Hats, Steel Toes, Fluorescent Safety Vests, Safetey Harness's, Etc.			
SMALL TOOLS - per day/per man	\$ 10.00	0	\$ -
Knives, Razor Scrapers, Blades, Shovels, Brooms Extension Cords, Mallets, Pry Bars, Etc.			
EQUIPMENT - per day			
Pick-up Truck	\$ 60.00	0	\$ -
Enclosed Storage Trailer	\$ 40.00	0	\$ -
Water Pump Sprayer - each	\$ 10.00	0	\$ -
Skidsteer - each	\$ 150.00	0	\$ -
Generator - each	\$ 50.00	0	\$ -
Hepa Vacuum	\$ 35.00		
MATERIALS			
Dumpster Liner	\$ 65.00	0	\$ -
Labeled 6-mil Plastic Bags - each	\$ 1.95	0	\$ -
6-mil 20x100 Plastic Sheeting	\$ 105.00	0	\$ -
2" Duct Tape - per roll	\$ 8.00	0	\$ -
Spray Adhesive - per can	\$ 8.00	0	\$ -
Asbestos Danger Caution Tape - per roll	\$ 35.00	0	\$ -
Poly Woven Bags - each	\$ 1.50	0	\$ -
RENTED EQUIPMENT - Cost Plus 15%			
WASTE DISPOSAL - per ton - Includes Dumpster Hauling Fees	\$ 130.00	0	\$ -

Total Price: \$ -

***Any equipment or materials not on list will be charged at cost plus 15%**

***Our price does not include cost of water, this to be supplied by the Owner**



ARCHITECT'S SUPPLEMENTAL INSTRUCTIONS (ASI)

208 N. Broadway - Suite 350 Billings, Montana 59101 TEL (406) 259-7123 FAX (406) 256-7123 dono@o2architects.net

Project	Billings Public Library	ASI No.	57
Owner:	City of Billings, Montana	Date of Issuance:	6/26/2014
Contractor:	Jackson Contractor Group	Architect:	Will Bruder + Partners LTD
		Architect's Proj No.:	10132

Contract For: **Construction of new Library building & related**

Description: Asbestos Containing Debris

State of Montana DEQ has determined that the existing construction demolition debris on site is potentially asbestos containing. This includes both the stockpiles of debris on the ground and that which is in the former basement. As such the Owner will contract with an abatement contractor to remove all such debris from the site in full compliance with all Montana DEQ requirements. Rough quantities of same shall be carefully recorded.

Owner will also arrange to replace the exported debris with 3" minus pit run similar to that used for the over excavation / structural fill under the new library.

Other requirements of the demolition plan remain including removal of portions of the basement floor slab, punching holes in the slab, compaction of the fill, etc. per the plan.

Attachments: none

Issued By:

Don Olsen AIA
O2 Architects
for WB+P

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: WO 14-01, Schedule 1, Water Main Replacement and Storm Drain Projects, Amendment #3

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

City Council will consider Amendment No. 3 to Sanderson Stewart's Professional Engineering Services (PES) contract with the City for Schedule 1 of the 2014 Water Main Replacement and Storm Drain Projects. The net result of Amendment No. 3 is an estimated \$21,796.18 increase to the contract price to a total of \$758,802.18. Since the original contract price is \$672,740.00, Amendment No. 3 results in an overall contract price increase of 12.8%.

An investigation into the condition of the existing 18-inch storm drain in Grand Avenue between 17th and 24th Street West led staff to conclude that improvements to that storm drain system are needed. The existing clay tile storm drain has severe infiltration and lost capacity that contributes to flooding in Grand Avenue during storm events. Improving the storm drain between 19th and 21st Street West along with the water main replacement project is the most cost effective approach and ensures that both utility projects are complete before this section of Grand Avenue is overlaid within the next couple of years.

Previous contract amendments of \$50,000.00 for the design and engineering portion of this work were approved based on an initial scoping effort; however, design and engineering beyond the initial scope of extra work is required to complete the storm drain design.

ALTERNATIVES ANALYZED

The Council may:

- Approve Amendment No. 3 to the PES contract for W.O. 14-01, Schedule 1, Water Main Replacement and Storm Drain Projects in the amount of \$21,796.18; or
- Do not approve Amendment No. 3. If the amendment is not approved, the City's storm drain system in this area will continue to perform inadequately, and the City's planned overlay of this section of Grand Avenue will need to be delayed or completed without important infrastructure improvements.

FINANCIAL IMPACT

The net result of Amendment No. 3 is an estimated \$21,796.18 increase to the contract price to a total of \$758,802.18. Since the original contract price is \$672,740.00, Amendment No. 3 results in an overall contract price increase of 12.8%.

Funding for the project was budgeted in FY2015 and the source is storm water funds.

RECOMMENDATION

Staff recommends that Council approve Amendment No. 3 to Sanderson Stewart's PES contract with the City for Schedule 1 of the 2014 Water Main Replacement and Storm Drain Projects in the amount of \$21,796.18.

APPROVED BY CITY ADMINISTRATOR

WO 14-01, Sch 1, DRAFT PESc Amend. No. 3

AMENDMENT NO. 3
TO
PROFESSIONAL ENGINEERING SERVICES
for
W.O. 14-01, Schedule 1, Water Main Replacement

THIS AGREEMENT, made and entered into on _____, by and between the following:

CITY OF BILLINGS, a Municipal Corporation,
Billings, Montana 59103,
Hereinafter designated the City

and

Sanderson Stewart
1300 North Transtech Way
Billings, Montana 59102
Hereinafter designated the Consultant

WITNESSETH:

WHEREAS, the City and Engineer have entered into a contract dated October 15, 2013 for Engineer to provide engineering services to the City for Work Order 14-01, Schedule 1, Water Main Replacement, and;

WHEREAS, the City has need for additional engineering services, and;

WHEREAS, the City has authority to contract for consulting engineering, and;

WHEREAS, the Engineer represents that he is qualified to perform such services, is in compliance with Montana Statutes relating to the registration of professional engineers and is willing to furnish such services to the City;

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein, or attached and incorporated herein, the Parties hereto agree to amend the original contract as follows:

Appendix A, Section 3, Scope of Work, is amended as follows:

Add the following project phase:

Phase 500. Storm Drain

- Task 1. Project Management and Coordination
- Task 2. Revise Current Bid Docs-N27th Only
- Task 3. Concept Storm Drain Piping/Manhole/Inlet
- Task 4. Concept Opinion of Probable Cost
- Task 5. Concept Traffic Control Plans
- Task 6. Concept Pavement Restoration Plan
- Task 7. Topographic Survey Pickup
- Task 8. Potholing of Subsurface Utilities
- Task 9. Stormwater Design Calculations
- Task 10. Field Storm Drain MH Investigation/Measurement
- Task 11. Alignment/Depth/Grade/Conflict Review
- Task 12. Plan and Profile Preparation
- Task 13. Traffic Control Plans and Specs Preparation
- Task 14. Storm Drain Special Provisions
- Task 15. Quality Control Review
- Task 16. Submit to City for Review
- Task 17. Prepare Final Plans and Specs for Bidding
- Task 18. Bidding Assistance/Addendum Preparation
- Task 19. Copies/Prints
- Task 20. Professional Fees-Traffic Control
- Task 21. Professional Fees-Potholing

Appendix B, Section 1.A. is amended as follows:

Add the following project phase:

Phase 500	Storm Drain	\$71,796.18
-----------	-------------	-------------

TOTAL INCREASE THIS AMENDMENT: \$21,796.18.

All other terms and conditions of the contract to which this amendment applies shall remain in full effect.

CONSULTANT: Sanderson Stewart

NAME: Mac Fogelsong, PE

BY: _____

TITLE: Branch Manager/Vice President

DATE: _____

CITY OF BILLINGS, MONTANA

BY: _____
City Council or Designee

DATE: _____

DRAFT

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Acceptance of Federal Aviation Administration (FAA) Airport Improvement Program Grants for 2014

PRESENTED BY: Tom Binford, Director of Aviation & Transit

Department: Airport

PROBLEM/ISSUE STATEMENT

It is necessary to secure the City Council's approval and authorization for the Mayor to execute this year's Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grants. This year's Grants provide the entitlement and carryover funding needed to undertake the engineering and construction for this year's projects. The projects include an Environmental Assessment for the Extension of Runway 10R/28L and associated land acquisition, the rehabilitation of a section of the Air Carrier Ramp, and the replacement of the Automatic Vehicle Security Access Gates and upgrade of the Security System Program Software.

This year's total Grant allocation will be a combination of the Airport's annual Grant Entitlements and previous years Entitlement carryovers. The estimated costs of these projects are \$150,000 for the Environmental Assessment work, \$1,100,000 for the Ramp project, and \$650,000 for the Security Gate replacement and Security System Program Software upgrade. Since the Airport may receive the Grant funds for these projects in smaller individual Grants, as each Grant is released by the FAA, Council is being asked to authorize the Mayor to execute each Grant as it is received.

ALTERNATIVES ANALYZED

The City Council may:

- Approve the acceptance of this year's AIP Grants, authorizing the Mayor to execute each Grant offer; or
- Decline to approve the acceptance of this year's AIP Grants, and not complete the projects at this time.

FINANCIAL IMPACT

It is estimated that the costs of engineering services and the construction for these projects will total approximately \$2,000,000. This will be funded with a 90% FAA AIP Grant and a 10% local match. The Federal share will be \$1,800,000, and the Airport's local share will be \$200,000 and paid with local capital funds.

RECOMMENDATION

Staff recommends that the City Council accept this year's AIP Grants and authorize the Mayor to execute each of the FAA AIP Grant allocations received this year for the Airport.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: SBURA Tax Increment Fund Request for CLDI, Inc.

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The South Billings Urban Renewal Association (SBURA) is requesting approval of \$39,319.50 in tax increment from the South Billings Boulevard Urban Renewal District (SBBURD) paid to Community Leadership Development, Inc. (CLDI) for off-site public improvements associated with an affordable housing project. CLDI, a non-profit community housing organization, is planning to construct 10 units of affordable housing on a currently vacant site generally located on the corner of Orrel St. and Monroe St. west of Riverside Middle School. The units will be configured as 5 duplex units arranged with parking on site. CLDI is investing approximately \$1.1M into this project.

The construction of these units will provide new investment in the area and much needed affordable housing in the SBBURD. The project is consistent with the South Billings Master Plan and the City's Infill Policy. It is hoped that this project will serve as a catalyst for the redevelopment of the area and continued private sector investment.

Tax increment finance (TIF) funds will be used to offset the cost of public improvements required of the developer, primarily sidewalks, curb, gutter and landscaping. The sidewalks will extend along Orell Street westward and wrap around the corners to complete the sidewalk on Jackson Street. A portion of the tax increment finance assistance will be applied to other eligible off-site improvements to the street and utilities. Attachment A is an information packet that provides a detailed look at the project.

The application for TIF Assistance was approved by the SBURA Board of Directors at its June 3rd meeting in the amount of \$39,319.50. The requested amount equals approximately 35% of the estimated tax generated over the remaining life of the TIF District or \$112,341.44.

ALTERNATIVES ANALYZED

The City Council can either approve or deny the recommendation from the SBURA on the expenditure of these funds.

FINANCIAL IMPACT

The Development Agreement specifies a one-time payment of \$39,319.50 to CLDI as part of the SBURA TIF Application Program. The funds are payable on completion of the project. The cash balance of the SBBURD TIF fund is \$3.4M. There are adequate funds available for payment of this development incentive.

RECOMMENDATION

The South Billings Urban Renewal Association Board of Directors recommends approval of \$39,319.50 from the South Billings Boulevard Urban Renewal District tax increment district funds to assist CLDI, Inc. with this redevelopment project.

APPROVED BY CITY ADMINISTRATOR

CLDI TIF Application

CLDI Development Agreement



MEMORANDUM

From: Steve Zeier, Zeier Consulting, LLC

To: SBURA Board of Directors

RE: CLDI, Inc. Application for TIF Funds

Community Leadership Development Inc. (CLDI), a non-profit community housing organization, has submitted the attached TIF Assistance Application for your consideration at the April 1st meeting of the South Billings Urban Renewal Association Board of Directors.

Please see the attached documentation regarding the project. The project consists of the construction of 10 units of affordable housing located on the corner of Orrel Dr and Monroe St. The attached information provides a detailed look at the project.

CLDI is investing approximately \$1.1 million dollars into this project. The TIF application is for a request of \$50,553.65 for TIF eligible improvements such as curb, gutter, sidewalk, street improvements, utility improvements, and landscaping. This represents 45% of the increment that will be generated as a result of this project. *(7/18/2014 Update: The SBURA Board voted to fund the application in the amount of \$39,319.50 at the June 3rd SBURA Board Meeting)*

In summary, I am recommending approval of this application for these reasons:

- 1) The project is consistent with the adopted South Billings Master Plan
- 2) The scale and scope of the project is consistent with the adjacent development

- 3) The Infrastructure to be improved provides a much needed pedestrian connection on the east side of the Jackson St Orrel Dr intersection.
- 2) The project is an ideal infill project in that it develops parcels that are vacant
- 3) It provides quality affordable housing

Please contact me with any questions. I look forward to discussing this at the April board meeting.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steve Zeier". The signature is written in a cursive, slightly slanted style.

Steve Zeier

enc: TIF Application Packet
cc: SBURA Board, Candi Millar, Steve Houlihan



City of Billings South Billings Boulevard
Urban Renewal District

T.I.F Assistance Application
For Public/Private Development Projects

Information & Application

Please return to: SBURA, Inc.
c/o Steve Zeier
Billings, MT 59101
(406) 670-6969
steve@zeierconsulting.com

TAX INCREMENT FINANCING APPLICATION PROCESS FOR POTENTIAL PUBLIC INFRASTRUCTURE ASSISTANCE VIA A DEVELOPMENT AGREEMENT AND POSSIBLE ISSUANCE OF TIFD BONDS

IMPORTANT: The material below outlines the Tax Increment Development Agreement application process and the responsibilities of the APPLICANT and the South Billings Urban Renewal Association, Inc. (SBURA). Please review this information carefully before submitting the application or finalizing your development plans.

Failure to receive approval of a completed application **BEFORE** construction begins may affect the Applicant's eligibility for Public Infrastructure Tax Increment Financing assistance from the City of Billings.

INTRODUCTION

The SBURA is responsible for advising Billings City Council for the South Billings Boulevard Tax Increment District (aka SBBURD), pursuant to Montana Urban Renewal Law (Title 7 Chapter 15 part 42 Montana Code Annotated, (MCA) "Urban Renewal." Tax Increment Financing (TIF) is an important element of the program as it provides a means to complete public urban renewal activities that assist and enhance private development opportunities within the district. A TIF program operates by first establishing a base year taxable value for all properties within the urban renewal district. Property taxes continue to be paid to all taxing jurisdictions on the basis of the base year valuation. All increases in property taxes above this base valuation due to new development or reappraisals are assigned to the TIF District. They are then used for district revitalization activities.

The SBURA offers this tax increment financing assistance consideration for **public infrastructure** (See Schedule "A" attached) components of projects developed within the boundaries of the South Billings Boulevard TIFD.

TAX INCREMENT FINANCING ASSISTANCE PARAMETERS

Each project is unique. Funding availability depends upon the number of years remaining in the district, with or without TIFD Bond extensions beyond the initial 15 year lifetime of the TIFD. TIF assistance with **public infrastructure** shall be based upon criteria outlined in the Criteria for Review section. The amount of assistance is determined by the comparison of two calculations: 1) The amount of incremental revenue generated by the project and 2) The amount of the project that is considered an eligible expense under MCA 7-15-4288. **The assistance provided cannot exceed 45% of the total tax increment generated by the project over the remaining years left in the life of the TIFD. The TIFD was established in 2008 and has 9 years remaining if bonds are not secured.** Please note that property acquisition costs are *not* to be included in the calculations; *only* property improvements are to be considered. Property improvements are defined as all project costs excluding property acquisition. Generally, TIF assistance may be awarded to the eligible PUBLIC PORTION (See Schedule "A") of projects meeting the criteria and approval processes as described herein, subject to availability of funds.

ELIGIBLE ACTIVITIES

As specified by Title 7 Chapter 15 Part 4288 Montana Code Annotated (please see Attachment "A"), TIF funds may be used to complete certain urban renewal activities. Pursuant to this statute, the SBURA will review applications for assistance to projects eligible under the following guidelines. Each application is evaluated on a case by case basis under these guidelines. The SBURA will place special emphasis on those projects that implement the SOUTH BILLINGS BOULEVARD URBAN RENEWAL MASTER PLAN¹, particularly mixed-use developments.

APPLICATION PROCESS AND TIMELINE

Anyone seeking TIF assistance from the SBURA must submit a written application for each TIF-assisted project. The following procedure has been developed to expedite the review of TIF funding requests.

1. Initial Contact. Contact the SBURA Representative, Steve Zeier at 406-670-6969 or via email at steve@zeierconsulting.com, to discuss the project and determine preliminary eligibility for TIF assistance.
2. Prepare a Written Application. The Applicant must prepare a written application for each project assistance request. For all TIF requests, the Applicant must complete a "Developer's

¹ Adopted by Billings City Council, 2/27/2012 and by the Board of County Commissioners, 4/24/2012.

Statement of Qualification and Financial Responsibility” which includes submittal of personal financial statements.

3. SBURA Staff Review. Upon submittal of all necessary information, SBURA staff will review the project and the need for funding. At any point in the review process the staff may request more information of the Applicant or solicit comment on the project from other public agencies. Items included in personal financial statements will not be subject to public review or presentation to or comment by other public entities.
4. SBURA Board Review. The SBURA Board will review the application and staff recommendations. The Board reserves the right to seek additional project review from other public agencies. The Board will issue preliminary approval/disapproval of the assistance request or any part thereof and will make a recommendation to the City Council.
5. City Council Review. Projects receiving approval by the SBURA Board will be forwarded to the Billings City Council through the City of Billings Planning and Community Services Department for final approval and consideration of a Development Agreement that will clearly describe the public investment required to be applied towards public infrastructure and/or development improvements within the public right of way. City Council approval is required before the City will enter a Development Agreement with the Applicant.
6. Development Agreement. The City and the Applicant must execute a mutual agreeable legally binding Development Agreement which establishes the terms and conditions of TIF assistance. Sample Development Agreements are available at the City/County Planning Division office for reference. The Development Agreement may include, but is not limited to, the following:
 - Complete architectural design specifications and site plan
 - Time frame for project development, construction and completion
 - Specifications for release of funds related to public infrastructure
 - Cash flow and pro forma statements for a minimum of five years of the development
 - Terms and conditions of the various financings
 - Commitment letters and loan documents related to the various financings
 - Ownership of completed development
 - Events of default; remedies
 - Zoning approval
 - Tenant commitments
 - Non-liability of city officials
 - Cause for termination
7. Timing. Following the above process for approval, the Applicant can expect a minimum of 60 days between submitting an application to the SBURA and potentially receiving a decision from the City Council.

COMMITMENT OF FUNDS

Upon City Council approval of a project, the approved funds will be budgeted. Budgeted funds will be encumbered for a grace period of 180 days, by which time construction must have commenced. Commencement of construction means the date on which the first building permit is issued. Projects that have not commenced construction within 180 days are at risk for losing the committed funds.

Funds will be released as specified by the Development Agreement. Depending on the nature of each individual project, funds may be released as a lump sum payment or multiple payments made over subsequent fiscal years. The Development Agreement will specify the payment terms. Funds may be released according to one of the following methods.

1. Release of funds following project completion. Funds will be released upon the project's receipt of a Certificate of Occupancy from the City of Billings' Building Division. If necessary, the City will encumber funds for additional fiscal years to accommodate construction schedules.
2. Release of funds over a multi-year repayment schedule. Prior to a project receiving a TIF assistance payment, a Certificate of Occupancy shall be provided to the project by the City of Billings Building Division. Subject to payment amounts and funding availability, multiple payments may be required. TIF assistance payments may be made according to an agreed upon payment schedule. This schedule will be contained within the Development Agreement.

Funds will be release only if the project is developed and constructed essentially as presented in the Development Agreement.

SOUTH BILLINGS BOULEVARD TAX INCREMENT FINANCING (TIF) ASSISTANCE
APPLICATION

Project Name: Orrell Dr. Date Submitted: 3/24/2014

APPLICANT INFORMATION

1. Name: Community Leadership Development Inc. (CLDI) Steven Houlihan
2. Address: PO Box 3381 Billings, MT 59103
3. Telephone Number: 861-2654

PROJECT INFORMATION

1. Building Address: _____
2. Legal Description: Straw Subdivision Block 1 Lot 11-20
Tax ID # A14802, A14803, A4803A, A14804
3. Ownership: Community Leadership Development Inc.
4. Address: PO BOX 3381 Billings, MT 59103
5. If property is not owned by the Applicant, list leasehold interests (Attach evidentiary materials.)

Lessor's Name: _____

Lessor's Address: _____

6. Existing/Proposed Businesses: 5 Duplex housing units (1,2 and 3 bedroom mix)
7. Business Description: _____
8. Employment: Existing FTE jobs 40
9. New Permanent FTE jobs created by project Construction FTE jobs: 3
10. Architectural Firm: Collaborative Design Architects

Address: 2280 Grant Rd, Billings, MT 59102

Representative: Nick Pancheau

8. Description of Project: (Attach narrative explanation.)
9. Rehabilitation/construction plans: (Attach schematics, site and landscaping plans.)
10. Project Schedule: (Attach time line or schedule through completion.)

CRITERIA FOR REVIEW

Materials contained in TIF Assistance applications are used to assess the merits of projects in relation to the goals and objectives of the South Billings Urban Renewal Master Plan in relation to other district development and urban renewal projects. Projects will be evaluated based on the following criteria. Please provide an explanation and supporting documentation for how the project addresses each criterion.

1. Relevance to the South Billings Urban Renewal Master Plan –
Improving street connectivity, sidewalks, and Safe Routes to Schools not only on Orrel St but also 250 Feet of sidewalk on Jackson St. This project will complete the pedestrian connections for a large portion of the adjacent neighborhood.
This project will provide needed neighborhood infill housing as well as reduce blight in the South Billings Boulevard Urban Renewal District
2. Economic Stimulus –
\$1.04 million dollar investment over 18-22 months
Rental income funds the ongoing community development works of CLDI including youth ministry, homework and education assistance, work with teenage moms, etc.
3. Tax Generation –
\$14,042.68 per year for 8 years = \$112,341.44 is the amount of taxes that will be paid into the district over the remaining life of the TIF.
4. Employment Generation –
40 existing full time jobs
3-5 construction full time jobs for the duration of the project
5. Elimination of Blight –
Empty, never developed 41,000 sq. ft. land parcel overgrown and unkempt. Mud paths crossing through used for trucks, 4 wheelers and dirt bikes.

6. Special or Unique Opportunities –

CLDI has a unique desire to see the improvement of the adjacent row houses and the surrounding area. We have invested over \$150,000 in 2 row houses that we currently own and use for community enhancement activities. The original conversation between CLDI and the SBURA Board of Directors occurred at the September meeting. This discussion prompted CLDI to reduce the number of units to lower the density. This is to accommodate an SBURA board request to mitigate the impact to the neighborhood and to more reflect the surrounding neighborhood densities.

7. Impact Assessment –

Structures will be consistent in design with neighboring houses
Irrigated and maintained landscaping on property and ROW

8. Financial Assistance –

No Federal or State grant monies will be used
25-30% will be financed through 1st Interstate Bank

9. Project Feasibility –

CLDI currently has more than 30 applications from people looking for quality, affordable rental housing
Please see attached Pro Forma for construction and operation.

10. Developer's Ability to Perform –

CLDI and KHCC have developed Chrysalis Acres subdivision and numerous infill projects all located in south Billings neighborhoods.
CLDI will maintain ownership and manage them as rental units

11. Timely Completion –

Projected completion is December 2015 (please see attached timeline for project phases)

12. Payment of Taxes –

All property taxes, special improvement district assessments, and other assessments on the project property must be paid at the time of application.

PROJECT COSTS

Land and Site Improvements (Itemized)

1. Equity in Land and Buildings	\$ 64,500	
2. Vacating Monroe street	\$ 15,000	
3. Landscaping, irrigation,	\$ 14,327	
4. Parking area	\$ 51,350	
Subtotal		\$ 145,177.00

Construction/Rehabilitation Costs (Use general construction trade divisions)

1. Based on \$95/sf construction cost	\$ 665,000	
2. Contingency and Misc.	\$ 94,681.45	
3. ROW improvements	\$ 102,804	
Subtotal		\$ 862,485.45

Fees

1. Architectural design/Engineering	\$ 29,051.12	
2. Permits/System Development	\$ 44,200	
3. Other fees: Construction financing	\$ 23,773.84	
Subtotal		\$ 97,024.96

Total Project Development Costs **\$ 1,104,687.41**

PROJECT FINANCING

Please complete Sources of Funds detail and summarize below.

Developer Equity

Cash Invested	\$ 635,500	
Land & Buildings	\$ 64,500	
Subtotal		\$ 700,000

Lender Commitments (Attach evidence i.e. Letters of Credit or other documentation.)

Lender	Loan Amount	Interest	Term	Payment/Period
1 st Interstate Bank	\$400,000	5.29%	20 yrs.	\$2,704/Month
Total Loan Amount				\$400,000

TIF Eligible improvements within the Public Right of Way

For a list of eligible Improvements See Schedule "A"

Curb, Gutter, Sidewalk, Drive Approach	\$ 33,350	
Landscaping	\$ 3,154	
Street rebuilding	\$ 58,000	
Moving utilities	\$ 8,300	
Subtotal		\$ 102,804

Sources of Funds Summary (Post totals from above.)

Developer Equity	\$ 700,000	
Lender Commitments	\$ 400,000	
TIF REQUEST	<u>\$ 50,553.65</u>	
Total Project Financing		\$ 1,150,553.65

DEVELOPER STATEMENT OF QUALIFICATIONS AND FINANCIAL RESPONSIBILITY

Applicant

1. Name: Community Leadership Development Inc.

Address: PO Box 3381 Billings, MT 59103

2. If the applicant is not an individual doing business under his/her own name, the applicant has the status indicated below and is organized or operating under the laws of Montana.

3. The applicant is:

_____ A corporation.

 X A nonprofit or charitable institution or corporation

_____ A partnership known as _____

_____ Other (explain): _____

Date of organization: 1981

4. Names, address, title of position (if any), and nature and extent of the interest of the officers and principal members, principal shareholders, investors, or partners of the applicant.

Name and Address

Nature and Extent of Interest

Financial Condition

1. Provide a current financial statement for each private entity involved in the project. Documentation of financial capacity may include net worth statements, balance sheets, or profit and loss statements.
2. Has the applicant or any individual or entity affiliated with the development of this project been adjudged bankrupt, either voluntary or involuntary, within the past ten years?
No Yes If yes, give date, place, and under what name:

3. Has the applicant or any individual or entity affiliated with the development of this project been indicted for or convicted of any felony within the past ten years:
No Yes If yes, give date, charge, place, court and action taken for each case.

KHCC hires felons and misdemeanor offenders for the purpose of teaching job and life skills in and effort to reduce the recidivism rate and build a stronger community.

CONSTRUCTION CONTRACTOR

1. Identify the construction contractor or builder who will undertake this project.

Name: Koinonia Housing Construction Company (KHCC)

Address: PO Box 3381 Billings, MT 59103

2. Has such contractor or builder ever failed to qualify as a responsible bidder, refused to enter into a contract after an award has been made, or failed to complete a construction or development contract within the last ten years?
No Yes If yes, explain.

CERTIFICATION

I (we), _____ (please print),
certify that the statements and estimates within this Application as well as any and all
documentation submitted as attachments to this Application or under separate cover are true
and correct to the best of my (our) knowledge and belief.

Signature _____

Signature _____

Title _____

Title _____

Address _____

Address _____

Date _____

Date _____

SCHEDULE "A"
EXAMPLES OF ELIGIBLE PUBLIC PORTION PROJECTS OF INFRASTRUCTURE
COMPLETE LIST FOUND IN MONTNA CODE ANNOTATED 7-15-4288

Purchase of Site for a Public use

Demolition and Abatement

Sidewalks, Curbs, Gutters, Drive Approaches

Public Utilities such as Water, Sewer, and Storm Drain

Street Surface Improvements

Crosswalks

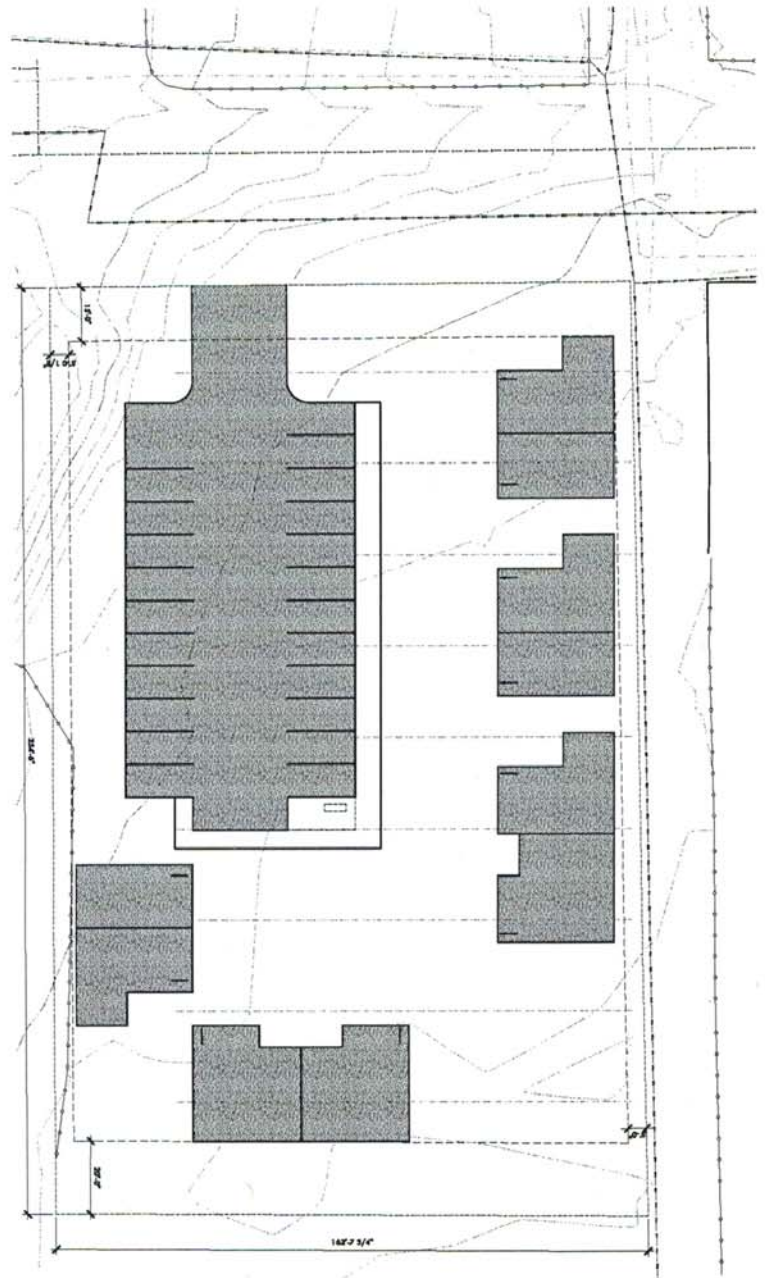
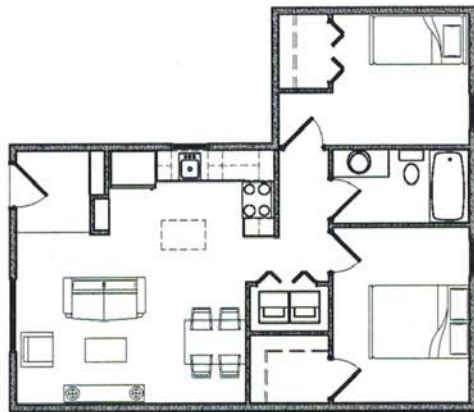
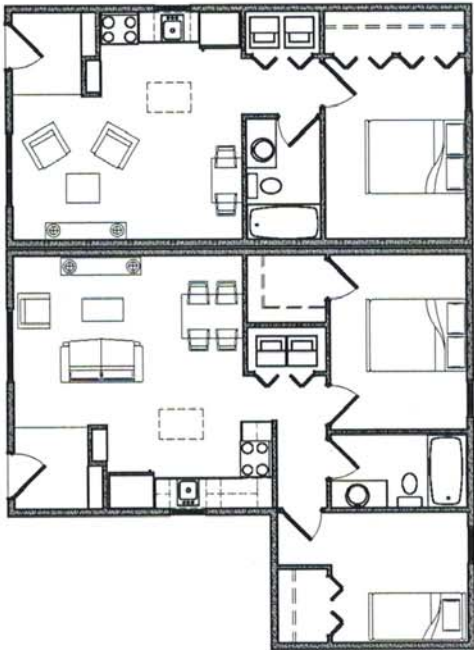
Landscaping, Green Space, and Improvement of Pedestrian Areas

Historical Restorations

Off Street Parking

Pollution Reduction

Private Utilities such as Electrical, Natural Gas, Telecommunication Lines



NOT FOR CONSTRUCTION

A1.0

PRELIMINARY
FLOOR PLAN
ELEVATIONS

DATE:	12/13
PROJECT:	CLDI ORREL STREET HOUSING
ARCHITECT:	COLLABORATIVE DESIGN ARCHITECTS
SCALE:	AS SHOWN

**COLLABORATIVE DESIGN
ARCHITECTS**

2280 GRANT ROAD - SUITE C BILLINGS, MT 59102 T. 406.348.3443 F. 406.348.3766

CLDI ORREL STREET HOUSING

BILLINGS

MONTANA

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7/1/2013

Jackson St

Monroe St

Sorrel St

1996

Imagery Date: 7/1/2013

eye alt 3677 ft

elev 3136 ft

108°30'51.30" W

45°45'53.22" N

Google Earth



Tax Increment Calculations and ROW Costs

Tax Income Breakdown

Current Annual Property Taxes (baseline)		\$538.25
Total projected project cost	\$1,041,495.00	
Tax rate (from MT Dept. of Revenue)	1.4%	
Estimated Property taxes after completion		\$14,580.93
Annual TIF district income		\$14,042.68
Projected completion in December 2015		
8 years remaining in the life of the TIF		8
TOTAL TIF DISTRICT INCOME		\$112,341.44
45% (maximum TIF district funding)		\$50,553.65

ROW Improvement Costs

	QTY	RATE	
Curb and Gutter	761	\$16.00	\$12,176.00
City Sidewalk	3750	\$5.00	\$18,750.00
Drive approach			\$2,424.00
Street (8400 square feet)	\$8,923.08	\$6.50	\$58,000.00
Landscaping			\$3,154.00
Moving utilities			\$8,300.00
Total			\$102,804.00

Orrel Street Timeline

Description	Month-Year	Month-Year
Plans, Engineering, Survey, Architectural	October-13	April-14
ROW improvements (street, curb, gutter, sidewalk, utilities)	May-14	July-14
Site improvements and Grading	June-14	August-14
Foundations	June-14	October-14
Final Grade, Landscaping, Irrigation	August-15	October-15
General Construction of Units	June-14	November-15

COLLABORATIVE DESIGN

ARCHITECTS

2280 GRANT ROAD SUITE C BILLINGS, MT 59102 406.248.3443

PROPERTY DEVELOPMENT PROFORMA

ORREL DRIVE HOUSING

COMMUNITY LEADERSHIP DEVELOPMENT, INC

10 UNITS

9 January 14

A. PROJECT COSTS:

I. LAND

Purchase Price	= \$	64,500.00	=	\$79,500.00
Vacated Monroe Street	= \$	15,000.00		

II. HARD COSTS

A. Site Improvements	\$6.50 /SF of Asphalt			
Parking	7,900 SF	= \$	51,350.00	
B. Building Costs		= \$	665,000.00	
Unit Cost:	7,000 S.F. @ \$	95.00	/ S.F.	
C. Site Development	(Landscaping/Irrigation/Utilities)			
	2 % of Site and Building Costs	= \$	14,327.00	
D. Building Permit/Plan Check		= \$	4,200.00	
E. System Development Fees		= \$	40,000.00	
F. Off-Site Development	Sidewalk And Approaches			
Sidewalk	925 S.F. @ \$6.50	= \$	6,012.50	
Street/Curb	3,200 S.F. @ \$10.50	= \$	33,600.00	

II. TOTAL HARD COSTS: = **\$814,489.50**

III. SOFT COSTS

A. Architect/Design/Consultants (M/E/P/S)	1.25 % of II above	= \$	10,181.12	
B. Site Analysis (LS per Geotech quote)		= \$	2,100.00	
C. Civil Engineering		= \$	10,270.00	
D. Reimbursables/Design Contingency		= \$	1,500.00	
E. LEED or Energy Star Compliance		= \$	5,000.00	
Application	\$0.00			
Engineering	\$0.00			
Architectural	\$5,000.00			

III. TOTAL SOFT COSTS: = **\$29,051.12**

IV. FINANCING COSTS

A. Origination	1.00 pts. +	0.50 pts.	= \$	8,939.90
B. Construction Financing	6 months @	5.00 %	= \$	7,011.50
C. Real Estate Taxes (excl. SID)			= \$	250.00
D. Insurance, Title &/or Builders Risk			= \$	4,072.45
E. Letter of Credit/Appraisal			= \$	3,500.00

IV. TOTAL FINANCING COSTS: = **\$23,773.84**

V. DEVELOPERS FEE

0%

VI. CASH CONTINGENCY @

10%

TOTAL PROJECT COSTS = **\$1,041,495.91**

TOTAL COSTS: **\$1,041,495.91**

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COLLABORATIVE DESIGN

ARCHITECTS

2280 GRANT ROAD SUITE C BILLINGS, MT 59102 406.248.3443

PROPERTY DEVELOPMENT PROFORMA

ORREL DRIVE HOUSING

10 UNITS

COMMUNITY LEADERSHIP DEVELOPMENT, INC

9 Januar 14

A. PROJECT TOTAL COST:	= \$	<u>1,041,495.91</u>	
B. PROJECT INCOME/RETURNS:			
I. ANNUAL SCHEDULED GROSS INCOME			
a. RENT			
1 Bedroom	3	\$550 / Month	
2 Bedroom	4	\$700 / Month	
3 Bedroom	3	\$850 / Month	
		= \$	<u>7,000.00 / Month</u>
TOTAL SCHEDULED GROSS ANNUAL INCOME		=	<u>\$84,000.00</u>
II. ANNUAL OPERATING EXPENSES			
a. Taxes (Building & Land)		= \$	<u>12,217.34</u>
b. Property Insurance		= \$	<u>4,072.45</u>
c. Liability Insurance		= \$	<u> </u>
d. Site maintenance		= \$	<u>1,200.00</u>
e. Management <u>5.00</u> %		= \$	<u>4,200.00</u>
f. Utilities (W, S)		= \$	<u>2,880.00</u>
g. Reserves @ <u>2.50</u> % of annual income		= \$	<u>2,100.00</u>
j. Vacancy <u>2.50</u> %		= \$	<u>2,100.00</u>
TOTAL SCHEDULED OPERATING EXPENSES		=	<u>\$28,769.79</u>
ANNUAL OPERATING EXPENSES	(10 Units)		\$2,876.98 per Unit
C. EFFECTIVE NET INCOME		=	<u>\$55,230.21</u>
D. DEBT SERVICE/CASH FLOW/EQUITY			
1. Loan Value		= \$	<u>379,000.00</u>
2. Debt Service		= \$	<u>-32,583.28</u>
<u>6.00</u> % Interest Rate for <u>20</u> yrs.			
3. Cash Flow (on scheduled rents/expenses)		= \$	<u>22,646.93</u>
4. Equity Required		= \$	<u>665,000.00</u>
5. Return on Invested Equity		= \$	<u>3.41%</u>
6. Loan to Value (cost) Ratio			<u>36 %</u>
E. ANNUAL INCOME ANALYSIS			
Scheduled Gross Income			\$84,000.00
Net before Debt Service			\$55,230.21
Debt Service			-\$32,583.28
*FREE CASH FLOW			\$22,646.93

CAPITALIZATION RATE: 8.07%
RETURN ON INVESTMENT: 3.41%

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COMMUNITY LEADERSHIP DEVELOPMENT, INC.
Balance Sheet
 As of March 25, 2014

	Mar 25, 14
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash	
1000 · Petty Cash	100.00
1010 · CLDI Checking-FIB #1100303765	79,880.75
1045 · F.Nelson - Merrill Lynch	454,590.77
1050 · CLDI Savings-FIB #1160295232	207,216.80
1055 · H.E.N. - Merrill Lynch	25,084.35
Total 100 · Cash	766,872.67
Total Checking/Savings	766,872.67
Accounts Receivable	
1150 · Accounts Receivable	47,513.91
Total Accounts Receivable	47,513.91
Other Current Assets	
1100 · Work In Progress (WIP)	
1112 · WIP - Purchase Price	213,725.00
1106 · WIP - Loan Set Up/Close Fees	992.50
1107 · WIP - Interest on Loan	4,843.69
1108 · WIP - Insurance	912.00
1110 · WIP - Materials	44,983.12
1111 · WIP - Subcontractor	41,971.81
Total 1100 · Work In Progress (WIP)	307,428.12
1180 · Crysalis Acres-Phase 1	40,181.60
1185 · Chrys. Acres Phase 2 (Hmcrft)	390,503.00
Total Other Current Assets	738,112.72
Total Current Assets	1,552,499.30
Fixed Assets	
1510 · Land	436,709.56
1520 · Buildings	1,731,168.77
1530 · Transportation Equipment	7,600.21
1540 · Office Equipment	30,612.15
1570 · Accumulated Depreciation	-704,794.36
Total Fixed Assets	1,501,296.33
Other Assets	
1655 · N/R Joe Brokenrope	7,259.48
1610 · N/R Agape	60,000.00
1615 · N/R Agape (cdbg monies)	34,500.00
1635 · N/R Isaiah Housing	9,000.00
1645 · Note Receivable KHCC	24,422.25
1705 · Ltd. Partner Investment- Isaiah	96,646.15
1710 · Investments Agape	32,394.00
1730 · Stock Invest. - KHCC no change	6,134.33
1781 · Interest Receivable-Agapa	118,148.00
Total Other Assets	388,504.21
TOTAL ASSETS	3,442,299.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts Payable	14,544.30
Total Accounts Payable	14,544.30
Other Current Liabilities	
1198 · K.M.C. Due to/from	-32.30
2161 · Payroll Liabilities	407.00
1196 · CAHO - Due To/From	-1,526.61

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03/25/14

Accrual Basis

COMMUNITY LEADERSHIP DEVELOPMENT, INC.

Balance Sheet

As of March 25, 2014

	<u>Mar 25, 14</u>
1192 · Agape - Due To/From	-275.00
1193 · Isaiah - Due To/From	-5.35
2050 · Rental Deposits	250.00
2100 · FIT Payable	-328.38
2130 · State Tax Payable	-33.00
2140 · SUTA Payable	-6.49
2150 · FUTA Payable	206.23
2411 · Credit Line FIB ... 7913	-183.26
2412 · Const Loan ..8301 (110 S 31)	86,045.09
Total Other Current Liabilities	<u>84,517.93</u>
Total Current Liabilities	99,062.23
Long Term Liabilities	
2418 · 356 Jefferson FIB #1100607712	72,874.11
2417 · 2916 8th Ave S. FIB #1100508121	84,653.45
2586 · 316 Jefferson Mort #1100606452	55,820.47
2585 · 143/147 Hallowell #1100605536	139,376.09
2587 · 204 S. 31st Mortg #1100507487	45,923.54
2588 · 109 S. 32nd FIB #...7404	41,493.83
Total Long Term Liabilities	<u>440,141.49</u>
Total Liabilities	539,203.72
Equity	
2810 · Unrestricted Net Assets	2,546,470.33
2820 · General Fund Balance	-50,788.99
Net Income	407,414.78
Total Equity	<u>2,903,096.12</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,442,299.84</u></u>

2:25 PM

03/25/14

Accrual Basis

COMMUNITY LEADERSHIP DEVELOPMENT, INC.
Profit & Loss
September 2013 through August 2014

	Sep '13 - Aug 14
Ordinary Income/Expense	
Income	
3001 · Donations - Income	
3028 · Restricted (Non-Grant)	140,300.00
3010 · Donations - Received	112,743.42
3020 · Donations - Eleos Group	152,358.00
Total 3001 · Donations - Income	405,401.42
3100 · Rental Income	4,583.33
3120 · Grant Income - General	138,960.00
3160 · Management Fees	10,905.69
3181 · Fellowship House Income	7,516.10
3190 · Other Income	136.50
3253 · Chrysalis Home Sales Income	68,800.00
Total Income	636,303.04
Cost of Goods Sold	
4030 · Closing Fee's	217.00
Total COGS	217.00
Gross Profit	636,086.04
Expense	
5000 · Assistance Expense	
5001 · General Assistance	1,939.65
Total 5000 · Assistance Expense	1,939.65
5020 · Auto Expense	
5021 · Auto - fuel & mileage	927.80
5029 · Auto - repairs	334.08
5020 · Auto Expense - Other	751.77
Total 5020 · Auto Expense	2,013.65
5040 · Bank Charges	196.72
5060 · Conference/Retreat	2,184.53
5061 · Staff Development	1,130.72
5100 · Dues & Subscriptions	2,640.00
5130 · Donations	2,370.00
5180 · Entertainment/Meals	1,087.67
5190 · Program Activities	1,772.56
5195 · Fellowship House Expense	14,688.49
5196 · Christmas Store Expense	10,406.76
5200 · Fundraiser Expense	
5210 · Grant Expense	20.64
5200 · Fundraiser Expense - Other	10,997.94
Total 5200 · Fundraiser Expense	11,018.58
5400 · Insurance	
5405 · Life Insurance	357.50
5420 · Property Insurance	-548.58
5421 · General Liability Insurance	3,108.00
5430 · Workers Comp Insurance	2,719.22
Total 5400 · Insurance	5,636.14
5480 · Interest Expense	
5489-2 · Interest 316 Jefferson	418.49
5485 · Interest 109 S 32nd	1,703.37
5489 · Interest 143/147 Hallowell	4,067.85
5480 · Interest Expense - Other	2,257.76
Total 5480 · Interest Expense	8,447.47
5490 · Property Tax	24,489.45
5560 · Legal & Acctng Expenses	6,460.00
5570 · Special Projects Expense	4,440.00
5660 · Misc Expenses	-36.75
5680 · Office Supplies	2,126.79

2:25 PM

03/25/14

Accrual Basis

COMMUNITY LEADERSHIP DEVELOPMENT, INC.

Profit & Loss

September 2013 through August 2014

	<u>Sep '13 - Aug 14</u>
5685 · Technologies Expense	209.00
5810 · Salaries	118,815.55
5840 · Sub-Contractor	8,050.00
5880 · Supplies	177.42
5882 · Tools (Office Equip for Budget)	1,412.69
6040 · Taxes - Payroll	9,953.54
6060 · Telephone Expenses	4,553.93
6100 · Stolen Fund	3,184.00
6560 · Payroll Expenses	377.60
Total Expense	<u>249,746.16</u>
Net Ordinary Income	386,339.88
Other Income/Expense	
Other Income	
8162 · Transfer to General Fund	1,200.00
8110 · Interest Income	128.51
8161 · Unrealized Gain/Loss on Invest	-70.61
Total Other Income	<u>1,257.90</u>
Net Other Income	<u>1,257.90</u>
Net Income	<u><u>387,597.78</u></u>

CLDI, Inc. SBBURD TIF Application

PROJECT COSTS

Land and Site Improvements	
Equity In Land & Buildings	\$64,500.00
Vacating Monroe St	\$15,000.00
Landscaping, irrigation	\$14,327.00
Parking Area	\$51,350.00
SUBTOTAL	\$145,177.00
Construction Costs	
Construction/Rehabilitation Costs	\$665,000.00
Duplex construction @ \$95 / SF	
Contingency / Misc.	\$94,681.45
Right of Way Improvements	\$102,804.00
SUBTOTAL	\$862,485
Fees	
Architectural Design & Engineering	\$29,051.12
Permits & System Development	\$44,200.00
Construction Financing	\$23,773.84
SUBTOTAL	\$97,024.96
TOTAL	
PROJECT TOTAL	\$1,104,687.41

PROJECT FINANCING

Developer Equity (Cash)	\$635,500
Land & Buildings	\$64,500
TOTAL	\$700,000

TIF ELIGIBLE IMPROVEMENTS

Sidewalks, Curb & Gutter, Drive Approacl	\$33,350
Landscaping	\$3,154
Street Rebuilding	\$58,000
Moving Utilities	\$8,300
TOTAL TIF ELIGIBLE EXPENSES	\$102,804

SOUTH BILLINGS BLVD TIF FINANCES

DOR 2013 Certified Increment Value	\$2,358,151
2014 TIF Amount (Increment * Mill Rate (667.52))	\$1,574,113
Cash as of 3/27/2014	\$3,400,000
Less:	
Calhoun Project Design (FY14)	\$200,000
Sewer Project Phase I (FY14)	\$1,050,000
	<u>\$1,250,000</u>
Cash Available until July 2014	\$2,150,000
FY 15 Anticipated Revenue	
7/1/2014	<u>\$787,056</u>
FY 15 First Half Anticipated Revenue	
12/1/2014	<u>\$787,056</u>
Estimated FY 14 Available Cash	\$3,724,113

TIF INCENTIVE ANALYSIS

Additional Value Total	\$1,104,687	
TIF Dollar Multiplier	1.27%	Per TIF Example Calc Table
Est Increment Generated	\$14,042.68	Per Year
TIF Time Remaining	8	yrs.
(Project to come online Dec 2015)		
TOTAL EST INCREMENT	\$112,341.44	Increment generated over the life of the TIF
(over the life of the TIF)		
45% MAX TIF INCENTIVE	\$50,553.65	
*SBURA Board voted to reccomend 35% reimbursement of \$39,319.50		

TIF EXAMPLE CALC TABLE

For every \$1,000,000 invested, a return of \$14,371 can go the TIF District

TIF Calculation	Value	Comment
Assessed Value	1,000,000	Real property increment only: phase-in of appraised value
Comstead Exemption	-175,000	DOR exemption: 17.5% for commercial (Comstead), 41.8% for residential
Subtotal	825,000	Assessed value minus exemption
Taxable Value	22,400	equals 2.72% of subtotal above, per DOR exemption for every property
Mill Levy	667.52	Estimated; tax per \$1,000 in taxable value
Real Property Tax	12,711	Taxable value multiplied by mill levy

Calculated by ECONorthwest, based on FY 2011-12 data from Montana DOR.



March 10, 2014

Community Leadership Development
Koinonia Housing
Attention: Steve Houlihan
PO Box 3381
Billings, MT 59103

Re: Loan Commitment on Orrel Drive Housing.

Dear Mr. Houlihan:

Thank you for your continued commitment to providing a housing need in Billings. We are pleased to be your Bank of choice and work with you on the Orrel Drive Housing venture.

First Interstate Bank has provided a quote on interest rate and terms for the project and does intend to seek approval for financing upon the receipt of plans, specs, and a cost breakdown for the project.

First Interstate Bank has completed numerous projects over the last 11 years with both Community Leadership Development and Koinonia Housing and values your efforts towards build better relationships and a stronger community.

Please call if you have any questions.

Yours truly,

A handwritten signature in cursive script, appearing to read 'Kris Fairlee'.

Kris Fairlee
Vice President
Commercial Real Estate
406-255-5139
406-255-5106
kristin.fairlee@fib.com



Yellowstone County, Montana

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Owner Information

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Tax ID: A14802

Primary Party

Primary Owner Name: COMMUNITY LEADERSHIP DEVELOPMENT INC

2014 Mailing Address: COMMUNITY LEADERSHIP DEVELOPMENT INC
109 1/2 S 32ND ST
BILLINGS, MT 59101-3910

Property Address: 220 MONROE ST

Township: 01 S Range: 26 E Section: 10

Subdivision: STRAW SUBD Block: 1 Lot: 11

Full Legal: STRAW SUBD, S10, T01 S, R26 E, BLOCK 1, Lot 11 - 12

GeoCode: 03-0927-10-2-08-04-0000

[Show on Map](#)

Property Assessment Information

Levy District: SOUTH BILLINGS BLVD URBAN

Assessed value

Assessed Land Value = \$ 3,619.00

Assessed Building(s) Value = \$ 0.00

Total Assessed Value = \$ 3,619.00

Taxable Market Value*

Tax Year: 2013

Class Code	Amount
2201 - Residential City or Town Lots	\$ 1,818.00
Total	\$ 1,818.00

*** The values shown are for the given tax year as supplied by the Department of Revenue. This value is used to calculate the property tax and is not the true market value of the property. The most recent market value is not allowed to be used by the Legislature. For questions regarding how the taxable market value is derived, please contact the Montana Department of Revenue, Appraisal/Assessment Office at [406-896-4000](#).**

Rural SID Payoff Information

NONE

Property Tax Billing History

Year	1st Half	2nd Half	Total
2000	44.66 P	44.65 P	89.31
2001	45.54 P	45.53 P	91.07
2002	48.41 P	48.40 P	96.81
2003	44.10 P	41.91 P	86.01
2004	46.34 P	46.28 P	92.62
2005	46.03 P	46.02 P	92.05
2006	0.01 P	0.00	0.01
2006	45.44 P	45.38 P	90.82
2007	0.01 P	0.00	0.01
2007	47.11 P	47.05 P	94.16
2008	43.13 P	43.12 P	86.25
2009	0.01 P	0.00	0.01
2009	44.18 P	44.17 P	88.35
2010	45.49 P	45.48 P	90.97
2011	56.70 P	56.69 P	113.39
2012	58.18 P	58.17 P	116.35
2013	59.78 P	59.77 P	119.55

(P) indicates paid taxes.

Click on year for detail.

Jurisdictional Information

Commissioner Dist: 1 - John Ostlund (R)	School Attendance Areas
Senate: Please contact the Elections Department	High: WEST
House: Please contact the Elections Department	Middle: RIVERSIDE
Ward: 1 (BILLINGS) Brent R Cromley Jim Frank Ronquillo	Elem: ORCHARD
Precinct: 52.1	
Zoning: Residential 6000 Click Here to view Billings Regulations Click Here to view Laurel Regulations	SD 2 Trustee District #1 List of Trustees

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Yellowstone County, Montana

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Tax ID: A14803

Primary Party

Primary Owner Name: COMMUNITY LEADERSHIP DEVELOPMENT INC

2014 Mailing Address: COMMUNITY LEADERSHIP DEVELOPMENT INC
109 1/2 S 32ND ST
BILLINGS, MT 59101-3910

Property Address:

Township: 01 S Range: 26 E Section: 10
Subdivision: STRAW SUBD Block: 1 Lot: 13
Full Legal: STRAW SUBD, S10, T01 S, R26 E, BLOCK 1, Lot 13 - 14
GeoCode: 03-0927-10-2-08-03-0000

[Show on Map](#)

Property Assessment Information

Levy District: SOUTH BILLINGS BLVD URBAN

Assessed value

Assessed Land Value = \$ 3,619.00
Assessed Building(s) Value = \$ 0.00
Total Assessed Value = \$ 3,619.00

Taxable Market Value*

Tax Year: 2013

Class Code	Amount
2201 - Residential City or Town Lots	= \$ 1,818.00
Total	= \$ 1,818.00

* The values shown are for the given tax year as supplied by the Department of Revenue. This value is used to calculate the property tax and is not the true market value of the property. The most recent market value is not allowed to be used by the Legislature. For questions regarding how the taxable market value is derived, please contact the Montana Department of Revenue, Appraisal/Assessment Office at [406-896-4000](#).

Rural SID Payoff Information

NONE

Property Tax Billing History

Year	1st Half	2nd Half	Total
2000	42.71 P	42.70 P	85.41
2001	43.59 P	43.58 P	87.17
2002	46.30 P	46.29 P	92.59
2003	41.43 P	39.43 P	80.86
2004	43.46 P	43.40 P	86.86
2005	43.16 P	43.15 P	86.31
2006	0.01 P	0.00	0.01
2006	42.58 P	42.52 P	85.10
2007	0.01 P	0.00	0.01
2007	44.12 P	44.06 P	88.18
2008	40.43 P	40.42 P	80.85
2009	0.01 P	0.00	0.01
2009	41.48 P	41.47 P	82.95
2010	42.73 P	42.72 P	85.45
2011	53.01 P	53.00 P	106.01
2012	54.40 P	54.39 P	108.79
2013	55.91 P	55.90 P	111.81

(P) indicates paid taxes.

Click on year for detail.

Jurisdictional Information

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Senate: Please contact the Elections Department	High: WEST
House: Please contact the Elections Department	Middle: RIVERSIDE
Ward: 1 (BILLINGS) Brent R Cromley Jim Frank Ronquillo	Elem: ORCHARD
Precinct: 52.1	
Zoning: Residential 6000 Click Here to view Billings Regulations Click Here to view Laurel Regulations	SD 2 Trustee District #1 List of Trustees

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Tax ID: A14803A

Primary Party

Primary Owner Name: COMMUNITY LEADERSHIP DEVELOPMENT INC

2014 Mailing Address: COMMUNITY LEADERSHIP DEVELOPMENT INC
109 1/2 S 32ND ST
BILLINGS, MT 59101-3910

Property Address:

Township: 01 S Range: 26 E Section: 10
Subdivision: STRAW SUBD Block: 1 Lot: 15
Full Legal: STRAW SUBD, S10, T01 S, R26 E, BLOCK 1, Lot 15 - 18
GeoCode: 03-0927-10-2-08-02-0000

[Show on Map](#)

Property Assessment Information

Levy District: SOUTH BILLINGS BLVD URBAN

Assessed value

Assessed Land Value = \$ 3,911.00
Assessed Building(s) Value = \$ 0.00
Total Assessed Value = \$ 3,911.00

Taxable Market Value*

Tax Year: 2013

Class Code	Amount
2201 - Residential City or Town Lots	= \$ 1,987.00
Total	= \$ 1,987.00

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Rural SID Payoff Information

NONE

Property Tax Billing History

Year	1st Half	2nd Half	Total
2000	67.33 P	67.32 P	134.65
2001	67.29 P	67.28 P	134.57
2002	70.78 P	70.77 P	141.55
2003	72.14 P	68.14 P	140.28
2004	74.29 P	74.17 P	148.46
2005	75.75 P	75.74 P	151.49
2006	74.77 P	74.66 P	149.43
2007	77.83 P	77.71 P	155.54
2008	71.06 P	71.05 P	142.11
2009	71.84 P	71.81 P	143.65
2010	73.74 P	73.71 P	147.45
2011	93.07 P	93.04 P	186.11
2012	95.46 P	95.43 P	190.89
2013	97.54 P	97.54 P	195.08

(P) indicates paid taxes.

Click on year for detail.

Jurisdictional Information

Commissioner Dist: 1 - John Ostlund (R)	School Attendance Areas
Senate: Please contact the Elections Department	High: WEST
House: Please contact the Elections Department	Middle: RIVERSIDE
Ward: 1 (BILLINGS) Brent R Cromley Jim Frank Ronquillo	Elem: ORCHARD
Precinct: 52.1	
Zoning: Residential 6000 Click Here to view Billings Regulations Click Here to view Laurel Regulations	SD 2 Trustee District #1 List of Trustees

Any comments or questions regarding the web site may be directed to the [webmistress](#).



Yellowstone County, Montana

[Commissioners](#) [Departments](#) [Contacts](#) [Site Map](#) [Home](#)

Disclaimer: Not all fields are currently maintained. The [accuracy of the data is not guaranteed](#). Please notify the Appraisal/Assessment Office of any inaccuracies.

[Back to Search Form](#)

[Full Orion Detail](#)

Owner Information

***Please Note:** Owner information is supplied by the **Montana Department of Revenue**. To request updates to addresses or other ownership information, please **contact the DOR office at 896-4000**. Records for the current year will **not** be updated after tax bills have been sent out, so changes requested after you receive your bill will appear only on next year's records.

Tax ID: A14804

Primary Party

Primary Owner Name: COMMUNITY LEADERSHIP DEVELOPMENT INC

2014 Mailing Address: COMMUNITY LEADERSHIP DEVELOPMENT INC
109 1/2 S 32ND ST
BILLINGS, MT 59101-3910

Property Address:

Township: 01 S Range: 26 E Section: 10
Subdivision: STRAW SUBD Block: 1 Lot: 19
Full Legal: STRAW SUBD, S10, T01 S, R26 E, BLOCK 1, Lot 19 - 20
GeoCode: 03-0927-10-2-08-01-0000

[Show on Map](#)

Property Assessment Information

Levy District: SOUTH BILLINGS BLVD URBAN

Assessed value

Assessed Land Value = \$ 3,619.00
Assessed Building(s) Value = \$ 0.00
Total Assessed Value = \$ 3,619.00

Taxable Market Value*

Tax Year: 2013

Class Code	Amount
2201 - Residential City or Town Lots	= \$ 1,818.00
Total	= \$ 1,818.00

* The values shown are for the given tax year as supplied by the Department of Revenue. This value is used to calculate the property tax and is not the true market value of the property. The most recent market value is not allowed to be used by the Legislature. For questions regarding how the taxable market value is derived, please contact the Montana Department of Revenue, Appraisal/Assessment Office at [406-896-4000](#).

Rural SID Payoff Information

NONE

Property Tax Billing History

Year	1st Half	2nd Half	Total
2000	42.71 P	42.70 P	85.41
2001	43.59 P	43.58 P	87.17
2002	46.30 P	46.29 P	92.59
2003	41.43 P	39.43 P	80.86
2004	43.46 P	43.40 P	86.86
2005	43.16 P	43.15 P	86.31
2006	0.01 P	0.00	0.01
2006	42.58 P	42.52 P	85.10
2007	0.01 P	0.00	0.01
2007	44.12 P	44.06 P	88.18
2008	40.43 P	40.42 P	80.85
2009	0.01 P	0.00	0.01
2009	41.48 P	41.47 P	82.95
2010	42.73 P	42.72 P	85.45
2011	53.01 P	53.00 P	106.01
2012	54.40 P	54.39 P	108.79
2013	55.91 P	55.90 P	111.81

(P) indicates paid taxes.

Click on year for detail.

Jurisdictional Information

Commissioner Dist: 1 - John Ostlund (R)	School Attendance Areas
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Precinct: 52.1	
Zoning: Residential 6000 Click Here to view Billings Regulations Click Here to view Laurel Regulations	SD 2 Trustee District #1 List of Trustees

Any comments or questions regarding the web site may be directed to the [webmistress](#).

DRAFT DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (the “Agreement”) - dated as of this _____, day of _____, 2014, is entered into by and between **Community Leadership and Development Incorporated (CLDI, Inc.)**, a 501(c)(3) non profit, with an address of 109 1/2 S 32nd St, Billings, Mt 59101, the **City of Billings (the “City”)**, a municipal corporation with an address of 210 North 27th Street Billings, Montana 59103, and **South Billings Urban Renewal Association, Inc. (SBURA)**, a 501(c)(6) non-profit organization (collectively, the “Parties”).

WITNESSETH:

WHEREAS, pursuant to City of Billings Ordinance No. 08-5462 (the “Ordinance”) the City has created the South Billings Boulevard Urban Renewal District (the “Urban Renewal District”) which contains a tax increment provision;

WHEREAS, CLDI, Inc. plans to develop certain property located within the Urban Renewal District as affordable housing on property more particularly described in the CLDI, Inc. TIF Application Packet (the “Project”) and has provided the Urban Renewal District with a schedule of development.

WHEREAS, the City requires certain details and specification of the rights, duties, obligations and responsibilities which exist in connection with the construction of certain public improvements, consisting of curb, gutter, and sidewalk, landscaping, street construction, and public utilities as well as all engineering services, architectural services, labor material costs, and other costs associated with the construction and installation thereof, as more particularly set forth in the CLDI, Inc. TIF Application Packet attached hereto and made a part hereof (hereafter the “Public Improvements”);

WHEREAS, it is the Parties’ intention and desire that a portion of the tax increment revenue generated from the Project (the “Project Tax Increment Revenue”) be used to pay for the costs of a portion of the Public Improvements;

WHEREAS, pursuant to the Ordinance, the City has determined that the Project and Public Improvements to be constructed therewith are Urban Renewal Projects and that such improvements are eligible for tax increment financing;

WHEREAS, the City, and the SBURA, pursuant to the Ordinance creating the Urban Renewal District has determined that it is appropriate to return a portion of the Project Tax Increment Revenue to CLDI, Inc..

WHEREAS, the SBURA board of Directors has voted to recommend funding the CLDI, Inc. TIF application for a certain amount, pursuant to a Memorandum of Understanding approved by the City January 13, 2014 establishing the roles of the parties.

NOW THEREFORE, for good and valuable consideration, the Parties hereto hereby agree, covenant and represent as follows:

Section 1. Development of the Project.

- 1.A. The SBURA has prepared an application packet titled “CLDI, Inc. TIF Application Packet” which projects the amount of Project Tax Increment Revenue that will be generated from development of the Project. CLDI, Inc. represents that as expeditiously as possible, CLDI, Inc. Shall undertake construction of the Project, which consists of the construction of 5 duplex type affordable housing units generally located at the corner of Orrel St and Monroe St , parking areas, landscaping, and incidental improvements thereto and which will be substantially completed in approximately 20 months.

- 1.B. CLDI, Inc. shall obtain the necessary approval from the City for all construction relating to the Project. CLDI, Inc., shall construct all on-site improvements in accordance with City ordinances and any other applicable local, state and/or federal laws or regulations. The proposed development plan shall conform to the current zoning of the Property. All improvements and construction thereon and adjacent to the Project, including, but not limited to off-site development, building construction, landscaping, and lighting shall be performed in accordance with all local, state, and/or federal regulations and laws, and as approved by the City. CLDI, Inc. acknowledges that the Project is subject to applicable utility fees in place at the time a building permit is secured, or applied for, as to the construction and/or the extension of services to the Project or any portion thereof. Those fees shall be due and payable from CLDI, Inc., at the time of request for service extensions.

Section 2. Construction and Maintenance of the Public Improvements. CLDI, Inc. will construct the Public Improvements as a part of the construction Project. CLDI, Inc. agrees to maintain the adjacent sidewalks and boulevard landscaping as per City policy.

Section 3. Assessments and Taxes. CLDI, Inc. acknowledges and understands that the Project will be assessed for real property taxes and at some time in the future may be assessed with respect to special improvement districts. In this regard, CLDI, Inc. agrees to pay when due all special improvement district assessments and taxes.

Section 4. Reimbursements. Consistent with the Parties’ desire that a portion of the Project Tax Increment Revenue, specific to this Project, be used to reimburse CLDI, Inc. for a portion of the costs of Public Improvements, the City agrees to allocate up to and

not to exceed \$39,319.50. It is understood that at no time shall CLDI, Inc. be reimbursed for more than the portion of the cost of the total agreed upon qualified public improvements. The cost of said Public Improvements shall be subject to Audit by the City. The reimbursement will be made by the City to CLDI, Inc., with a lump sum payable after the project is completed.

Section 5. Obligation of the City. The City intends to refund a portion of the costs for Public Improvements as set forth above to CLDI, Inc., using South Billings Boulevard Urban Renewal District tax increment dollars that have been collected when all dwelling units that are a part of this project have been granted a Certificate of Occupancy by the City of Billings Building Division.

Section 6. Entire Agreement. This Agreement supercedes all prior written or oral understandings or negotiations that the Parties may have undertaken and constitutes the entire agreement between the Parties.

Section 7. Governing Law. This Agreement shall be governed by and construed in accordance with the applicable laws of the State of Montana. Venue shall be in Yellowstone County, Montana.

Section 8. Construction. If any provision of this Agreement is found to be invalid to any extent, the remainder of this Agreement shall not be affected thereby, and any such provision of the Agreement shall be valid and enforceable to the fullest extent permitted by law.

Section 9. Successors and Assigns. The stipulations and agreements of this Agreement shall be binding upon the Parties' successors and assigns.

Section 10. Notices. Any notice, demand or request under this Agreement shall be delivered in person or sent via U.S. Certified Mail, postage prepaid, to the Parties at the following addresses:

City of Billings
2825 3rd Avenue North, 4th Floor
Billings, MT 59101
Attn: Candi Millar

CLDI, Inc.
109 1/2 S 32nd St, Billings
Billings, MT 59101
Attn: Steve Houlihan

South Billings Urban Renewal Association, Inc.
430 S Billings Blvd
Billings, MT 59101
Attn: Shawn Hanser

Section 11. Attorney Fees. If it becomes necessary for any party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement, or to give any notice required herein, then the prevailing party shall be entitled to recover from the other party its' reasonable attorney fees and costs.

Section 12. Amendments. Amendments or modifications to this Agreement or any provisions herein shall be made in writing by the party requesting the change and upon written acceptance and execution by all parties shall become a part of this Agreement.

Section 15. Force Majeure. For the purposes of this Agreement "Force Majeure" shall mean any act of God, fire, earth movement, flood, explosion, action of the elements, war, invasion insurrection, acts of terrorism, riot, mob violence, sabotage, inability to procure general shortage of labor, equipment, facilities, materials or supplies in the open market, failure of transportation, strikes, lockouts, action of labor unions (unless provoked in bad faith violation of any labor laws by the party claiming its obligation or undertaking was prevented or delayed), condemnation, requisition, laws, orders of governmental or civil or military or naval authorities, or any other cause, similar to the foregoing, not within the control of such party, provided, however, Force Majeure, shall not include lack of funds or inability of obtain financing. During any time period in which an element of Force Majeure may exist, the Parties hereto are excused as to any performance substantially affected thereby.

Section 16. Parties to this Agreement. The only parties to this Agreement are CLDI, Inc. the City, and SBURA, Inc. This Agreement establishes a right of reimbursement for the cost of Public Improvements paid by CLDI, Inc. and the City shall honor that obligation as set forth herein.

**COMMUNITY LEADERSHIP AND DEVELOPMENT
INCORPORATED**

By: _____
Its: President

STATE OF MONTANA)
)
)
County of Yellowstone)

This instrument was acknowledged before me on the ____ day of _____,
2014, by _____, the _____,
of CLDI, Inc.

SEAL

Sign: _____
Print Name: _____
Notary Public for the State of Montana
Residing at Billings, MT
My Commission expires: _____

**SOUTH BILLINGS URBAN RENEWAL
ASSOCIATION.**

By: _____
Its: President

STATE OF MONTANA)
)
)
County of Yellowstone)

This instrument was acknowledged before me on the ____ day of _____,
2014, by _____, the _____,
of South Billings Urban Renewal Association.

SEAL

Sign: _____
Print Name: _____
Notary Public for the State of Montana
Residing at Billings, MT
My Commission expires: _____

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Request for East Billings TIF Funds for Exposition Gateway Infrastructure Engineering Design

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

On 7 July 2013, the Billings Industrial Revitalization District (BIRD) presented a proposal to the Billings City Council to address infrastructure problems (water, sanitary, and stormwater management) that are inhibiting development and more productive use of properties within the City and County on the east end of Billings. The total estimated cost of the Exposition Gateway Infrastructure Project is \$3.1M. Funding for the project is to come from the following sources; \$250,000 from a County Rural Special Improvements District in the area; \$600,000 from City Public Works, \$2M from the issuance of tax increment financing (TIF) revenue bond from the expanded East Billings Urban Renewal District (EBURD), and \$250,000 from existing EBURD tax increment funds. On July 28, the City Council adopted a Resolution of Intent to use proceeds from a tax-exempt bond to reimburse project expenses that are incurred prior to the bond issuance. Council is being asked to permit the TIF funds to be expended first and used for project design and engineering.

It is important to start on the engineering and design process this fall to ensure survey work can be completed before inclement weather sets in. Failure to do so will cause the City to miss the 2015 construction season and delay the project for a full 12 months. Therefore, BIRD would like to commit \$250,000 of existing EBURD tax increment funds at this time to fund the design portion of the project. This would allow the City to complete the majority of the design work concurrent with other required actions on the project; annexation and urban renewal district expansion.

Paragraph 7-15-4288 (10) of Montana Code Annotated states “the connection of the urban renewal area or targeted economic development district to existing infrastructure outside the area or district” as an authorized use of tax increment funds. Using TIF funds for this project is consistent with this statute as it positively impacts at least ten (10) landowners within the EBURD and connects to existing infrastructure within the District.

ALTERNATIVES ANALYZED

BIRD was given approval by the City Council to work with the City departments and move forward with the project. This proposal allows BIRD to have multiple parts of the project moving forward concurrently and keep on an aggressive schedule to have the project finished by the end of 2015.

FINANCIAL IMPACT

The East Billings Urban Renewal District Tax Increment Fund currently contains \$676,000 in uncommitted funds. Approval of this item will draw down the account to a maximum of \$426,000. If design work costs come in lower, the financial impact will be less.

RECOMMENDATION

The Board of the Billings Industrial Revitalization District recommends approval of \$250,000 from the East Billings Urban Renewal District Tax Increment Fund to fund the design and engineering work for the Exposition Gateway Infrastructure Project.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Pledged Collateral Report

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

The City requires security for deposits that are not guaranteed or insured according to Montana Code Annotated Section 7-6-207. On June 30, 2014, the City had certificates of deposit at First Interstate Bank for \$2,584,161. Because First Interstate Bank's net worth to total assets ratio is over 6%, the City is required to have a minimum of 50% of the deposits covered by pledged securities. First Interstate Bank has collateralized the City's deposits with 100% in pledged securities.

The City also has \$71,080,040 deposited at US Bank on June 30, 2014. Because US Bank's net worth to total assets ratio is over 6%, the City is required to have a minimum of 50% of the deposits covered by pledged securities. US Bank has provided 91.4% in pledged securities.

ALTERNATIVES ANALYZED

The Council may:

- Approve the report for pledged collateral; or
- Not approve the report for pledged collateral.

FINANCIAL IMPACT

There is no financial impact to the City.

RECOMMENDATION

Staff recommends that Council approve the pledged collateral report.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/11/2014
TITLE: Purchase Eleven (11) Police Vehicles
PRESENTED BY: Rich St. John, Police Chief
Department: Police

PROBLEM/ISSUE STATEMENT

The Police Department has eleven (11) patrol vehicles to replace in the FY15 Equipment Replacement Plan (ERP). The State of Montana conducts an annual competitive bidding process for law enforcement vehicles. Local government agencies are allowed to use the same vendor that the State chooses. Bison Ford Motor Company, Great Falls, Montana, was selected as the vendor to provide the State of Montana with Ford Sedan Police Interceptors patrol vehicles in 2014. Local car dealers cannot usually compete on price due to the volume purchased through the State contract. Therefore, staff is requesting that the City Council approve purchasing 11 patrol vehicles from Bison Ford Motor Company of Great Falls for the price of \$27,207.25 each, or a total cost of \$299,279.75.

ALTERNATIVES ANALYZED

The City Council may:

- Approve the purchase of the 11 patrol vehicles from Bison Ford, or
- Not approve the purchase of the 11 patrol vehicles. Present patrol units will be retained and operated beyond their recommended replacement life, which will result in more down-time and higher repair costs.

FINANCIAL IMPACT

The 11 replacement patrol vehicles are budgeted in the 2015 Equipment Replacement Fund budget.

RECOMMENDATION

Staff recommends that the City Council approve purchasing 11 patrol vehicles from Bison Ford Motor Company of Great Falls for the price of \$27,207.25 each, or a total cost of \$299,279.75.

APPROVED BY CITY ADMINISTRATOR

State Bid

Bison Ford

Presents...



The 2015 Ford Sedan Police Interceptor Base

AWD



Prepared For: Mark Balter
Prepared By: Kirk Fried
Prepared On: July 14, 2014

Prepared For:

Mark Balter
 City of Billings Police Department
 220 N 27th Street
 Billings, Montana, 59101
 Phone: 4062376153

Prepared By:

Kirk Fried
 Bison Ford
 500 10th Ave S
 Great Falls, Montana, 59405
 Phone: (406) 727-2552
 Toll Free: (800) 327-3673



Vehicle Profile

2015 Ford Sedan Police Interceptor

AWD Base (P2M)

Powertrain

3.7L V-6 DOHC SMPI 24 valve engine with variable valve control * 220 amp HD alternator * 750 amp 78 amp hours (Ah) HD battery * Engine block heater, engine oil cooler, HD radiator, transmission oil cooler * 6-speed electronic automatic transmission with overdrive, lock-up * Automatic full-time all-wheel drive with permanent locking hubs * ABS & driveline traction control * 3.39 axle ratio * Dual stainless steel exhaust

Steering and Suspension

Electric power-assist rack and pinion steering * 4-wheel disc brakes with front vented discs * AdvanceTrac electronic stability * Independent front suspension * Front strut suspension * Front anti-roll bar * Front coil springs * Gas-pressurized front shocks * Rear independent suspension * Rear multi-link suspension * Rear anti-roll bar * Rear coil springs * Gas-pressurized rear shocks * Front and rear 18.0" x 8.00" black steel wheels with hub covers * P245/55VR18.0 BSW AS front and rear tires * Inside under cargo mounted full-size steel spare wheel

Safety

4-wheel anti-lock braking system * Center high mounted stop light * Dual airbags, seat mounted driver and passenger side-impact airbags, Safety Canopy System curtain 1st and 2nd row overhead airbags, airbag occupancy sensor * Front height adjustable seatbelts with front pre-tensioners

Comfort and Convenience

Air conditioning, air filter, underseat ducts * AM/FM stereo, clock, seek-scan, in-dash mounted single CD, MP3 decoder, SYNC external memory control, 4 speakers, voice activation, speed sensitive volume, Bluetooth wireless streaming, integrated roof antenna, radio steering wheel controls * 2 1st row LCD monitors * Cruise control with steering wheel controls * Power door locks with 2 stage unlock, power remote trunk/hatch/door release, child safety rear door locks * 2 12V DC power outlets, driver foot rest, retained accessory power, power adjustable pedals, Bluetooth wireless phone connectivity * Analog instrumentation display includes tachometer, engine temperature gauge, engine hour meter, systems monitor, redundant digital speedometer, trip computer, trip odometer, rear parking sensors * Warning indicators include oil pressure, battery, lights on, key, low fuel, low washer fluid, door ajar, trunk/liftgate ajar, service interval, brake fluid, low tire pressure * Steering wheel with tilt and telescopic adjustment * Power front and rear windows with light tint, driver 1-touch down * Variable intermittent front windshield wipers, sun visor strip, rear window defroster * Dual vanity mirrors * Auto-dimming day-night rearview mirror * Interior lights include dome light with fade, front reading lights * Mini overhead console with storage, locking glove box, driver and passenger door bins * Carpeted cargo floor, carpeted trunk lid/rear cargo door, cargo light

Seating and Interior

Seating capacity of 5 * Bucket front seats with adjustable head restraints * 8-way adjustable (6-way power) driver seat includes lumbar support * 4-way adjustable passenger seat * 60-40 folding rear bench seat with fold forward seatback * Cloth faced front seats with vinyl back material * Vinyl faced rear seats with carpet back material * Full cloth headliner, full vinyl/rubber floor covering, urethane gear shift knob, chrome interior accents

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05209419 5/15/2014

Vehicle Profile Continued

Prepared For: Mark Balter
Prepared By: Kirk Fried
Dealership: Bison Ford

Exterior Features

1 skid plate, side impact beams, fully galvanized steel body material * Black side window moldings, black front windshield molding * Black door handles * Black grille * 4 doors * Driver and passenger power remote black convex spotter folding outside mirrors * Front and rear body-colored bumpers, rear black rub strip/fascia accent * Projector beam halogen headlamps * Clearcoat monotone paint * Police/fire

Warranty

Basic 36 month/36,000 miles Powertrain 60 month/100,000 miles
Corrosion Perforation 60 month/unlimited mileage Roadside Assistance 60 month/60,000 miles

Dimensions and Capacities

Output	305 hp @ 6,500 rpm	Torque	279 lb.-ft. @ 4,000 rpm
1st gear ratio	4.484	2nd gear ratio	2.872
3rd gear ratio	1.842	4th gear ratio	1.414
5th gear ratio	1.000	6th gear ratio	0.742
Reverse gear ratio	2.882	City/hwy	18 mpg/25 mpg
Curb weight	4,310 lbs.	Front legroom	41.9 "
Rear legroom	39.9 "	Front headroom	39.0 "
Rear headroom	36.7 "	Front hiproom	56.3 "
Rear hiproom	55.9 "	Front shoulder room	57.9 "
Rear shoulder room	56.9 "	Passenger area volume	102.9 cu.ft.
Length	202.9 "	Body width	76.2 "
Body height	61.3 "	Wheelbase	112.9 "
Front track	65.3 "	Rear track	65.5 "
Turning radius	19.8 '	Fuel tank	19.0 gal.
Interior cargo volume	16.6 cu.ft.	Interior maximum cargo volume	16.6 cu.ft.

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Prepared For:

Mark Balter
 City of Billings Police Department
 220 N 27th Street
 Billings, Montana, 59101
 Phone: 4062376153

Prepared By:

Kirk Fried
 Bison Ford
 500 10th Ave S
 Great Falls, Montana, 59405
 Phone: (406) 727-2552
 Toll Free: (800) 327-3673

**Selected Options****2015 Ford Sedan Police Interceptor**

AWD Base (P2M)

Vehicle Snapshot

Engine: 3.7L Ti-VCT V6 (FFV)
Transmission: 6-Speed Automatic
Rear Axle Ratio: 0.00
GVWR:

Description**Base Vehicle Price (P2M)****Packages****Preferred Equipment Package 500A**

(99K) Engine: 3.7L Ti-VCT V6 (FFV); (44J) Transmission: 6-Speed Automatic : Exclusively police calibrated for maximum acceleration and faster closing speed.; (STDTR) Tires: P245/55R18 AS BSW : Includes full size spare tire with TPMS.; (STDWL) Wheels: 18" x 8" Steel w/Hub Cover : 5-spoke painted black. Includes hub cover and full-size spare wheel.; (R) Heavy-Duty Cloth Front Bucket Seats/Vinyl Rear : Includes 6-way power driver with manual recline and lumbar, passenger 2-way manual with recline and built-in steel intrusion plates in both front seatbacks.; (STDRD) Radio: AM/FM/CD/MP3 Capable : Includes clock, 4 speakers and 4.2" color center stack smart display.

Powertrain**Engine: 3.7L Ti-VCT V6 (FFV)**

Flex fuel is not available in states with California emissions standards: CA, CT, DE, MA, MD, ME, NJ, NY, OR, PA, RI, VT and WA. Torque: 279 ft.lbs. @ 4000 rpm.

Transmission: 6-Speed Automatic

Exclusively police calibrated for maximum acceleration and faster closing speed.

Wheels & Tires**Tires: P245/55R18 AS BSW**

Includes full size spare tire with TPMS.

Wheels: 18" x 8" Steel w/Hub Cover

5-spoke painted black. Includes hub cover and full-size spare wheel.

Seats & Seat Trim

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05209419 5/15/2014

Description

Heavy-Duty Cloth Front Bucket Seats/Vinyl Rear

Includes 6-way power driver with manual recline and lumbar, passenger 2-way manual with recline and built-in steel intrusion plates in both front seatbacks.

Other Options

Monotone Paint Application

Radio: AM/FM/CD/MP3 Capable

Includes clock, 4 speakers and 4.2" color center stack smart display.

Front Headlamp Lighting Solution

Includes base projector beam headlamp plus 2 multi-function Park/Turn/Warn (PTW) bulbs for wig-wag simulation, and 2 white hemispheric lighthead LED side warning lights. LED lights wiring included. Controller not included.

Tail Lamp Lighting Solution

Includes base LED lights plus 2 rear integrated hemispheric red lighthead LED side warning lights in taillamps. LED lights only. Controller wiring not included.

Trunk Upfit Package

(97T) Trunk Circulation Fan : Mounted inside trunk. Maintains airflow from cabin to trunk. Does not include wire harness.; (62D) Electronics Tray w/o Fan : (4 sq ft) with 18" of travel when fully extended locks.; (51G) Grille LED Lights Siren & Speaker Pre-Wiring; (97D) Rear Console Mounting Plate : Contours through 2nd row. Includes channel for wiring. Includes wiring overlay harness with lighting and siren interface connections and vehicle engine harness including 2 light connectors supporting up to 3 LED lights each (engine compartment), 1 grille LED light connector supporting 2 LED lights, 2 50 amp battery ground circuits in power distribution junction block (in trunk) and 1 10 amp siren/speaker circuit (engine to trunk). Does not include LED lights and controller. Recommend Police Wire Harness Connector Kits 77E and 51J.

Dark Car Feature

Courtesy lamps disabled when any door is opened (trunk not included).

Side Marker LED Fender Lights

Grille LED Lights Siren & Speaker Pre-Wiring

Unity Driver Only LED Spot Lamp

Rear View Camera

Includes electrochromic rear view mirror with camera display.

SYNC Basic Voice-Activated Communications System

Includes 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.

Rear Door Handles & Locks Inoperable

Rear Power Window Delete

Operable from front driver side switches.

Rear Console Mounting Plate

Contours through 2nd row. Includes channel for wiring.

Reverse Sensing

Electronics Tray w/o Fan

(4 sq ft) with 18" of travel when fully extended locks.

Trunk Circulation Fan

Mounted inside trunk. Maintains airflow from cabin to trunk. Does not include

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05209419 5/15/2014

Selected Options Continued

Prepared For: Mark Balter
Prepared By: Kirk Fried
Dealership: Bison Ford

Description

wire harness.

Fleet Options

Engine Block Heater
REQUIRES valid FIN code.

Internal Options

Paint Table : Primary

Interior Colors For : Primary

Charcoal Black

Primary Colors For : Primary

Dark Blue

Vehicle Subtotal

Destination

Vehicle Subtotal (including Destination)

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05209419 5/15/2014

Prepared For:

Mark Balter
 City of Billings Police Department
 220 N 27th Street
 Billings, Montana, 59101
 Phone: 4062376153

Prepared By:

Kirk Fried
 Bison Ford
 500 10th Ave S
 Great Falls, Montana, 59405
 Phone: (406) 727-2552
 Toll Free: (800) 327-3673

**Quotation****2015 Ford Sedan Police Interceptor**

	AWD Base (P2M)
	MSRP
Base Vehicle Price	28,685.00
Factory Options	3,790.00
Destination	825.00
Vehicle Total	33,300.00
Pre-Tax Adjustments	
Government Pricing Discount	-6,092.75
Total Pre-Tax Adjustments	-6,092.75
Grand Total	27,207.25

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05209419 5/15/2014

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Warranty

2015 Ford Sedan Police Interceptor

Description	AWD Base (P2M) Months/Distance
Basic	36 month/36,000 miles
Powertrain	60 month/100,000 miles
Corrosion Perforation	60 month/unlimited mileage
Roadside Assistance	60 month/60,000 miles

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05209419 5/15/2014

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Renewal of City Participation in the Downtown Billings Improvement District

PRESENTED BY: Tina Volek, City Administrator

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

The City is being asked to renew its membership in Business Improvement District (BID) No. 0001, which provides clean and safe zones, which provide cleaning, snow and graffiti removal and security through two dedicated officers in downtown. The BID was approved by the Council by resolution on August 22, 2005. MCA 7-12-1141 provides that the district can last for 10 years. Members of the BID Board of Directors and staff are asking the Council to authorize the Mayor to sign the attached petition for its renewal, which must occur before August 2015.

The BID covers an area shown on a map attached to the petition, which generally runs on an irregular boundary from the St. Vincent's Hospital campus south to South Park and from Garfield School east as far as North Park. The City owns 13.27% of the property in the BID, with a list of those parcels attached. Of the City parcels, 18 are in the clean zone, which provides for maintenance services described above, and 37 are in the safe zone covered by the officers.

If the City agrees to the renewal, more than 50% of the property owners will be in agreement. MCA 7-12-111 requires that 60% of the owners agree to renew the district before it can be presented to the Council for renewal approval.

ALTERNATIVES ANALYZED

The City Council may:

- Approve renewal, which means that better than half of the property owners in the area have agreed;
- Postpone action; or
- Not approve the renewal, which means a majority of the remaining 86.73% of the property owners would have to approve.

FINANCIAL IMPACT

The City would pay a share of the future operating costs of the district in proportion to its ownership interest. The budget is approved annually by the City Council.

The City's Fiscal Year (FY) 2015 assessment is \$30,956.37, down from the FY 2014 assessment of \$33,418.57, due to the sale of some parcels. The BID staff indicates the City's assessment now represents about 11% of the \$282,602 budget paid for by property owners.

RECOMMENDATION

Staff recommends that the Council authorize the Mayor to sign the renewal petition for BID No. 0001 on behalf of the City.

APPROVED BY CITY ADMINISTRATOR

BID Renewal Petition

PETITION TO RENEW BUSINESS IMPROVEMENT DISTRICT (BID 0001) IN DOWNTOWN BILLINGS

In accordance with Title 7, Chapter 12, Part 11. *Business Improvement Districts*, of the Montana Code Annotated 2013, the undersigned hereby petition the *Governing Body* of the City of Billings to extend the duration of Business Improvement District #0001 for a 10 year period in compliance with the provisions of this part for the renewal of a district. The Business Improvement District shall include all known tax codes the boundaries defined in Exhibit A.

Please sign below. Items in RED are required.

Signature of Property Owner or authorized agent	Printed Name	Tax Code(s)	Date Signed	Total lot sq. ft.
X	City of Billings Montana	See Exhibit B		See Exhibit B

Exhibit A - Map of District

A larger map is available online at:
www.downtownbillings.info/bidrenewal

Please Mail this signed document to:



Petition – City of Billings – Exhibit B

Percent	tax code	Zone	Lot Sq. Ft.	This Year	Owner
0.03687%	A00208	Safe	7013.00	\$ 22.37	CITY OF BILLINGS
0.02771%	A00209	Safe	5271.00	\$ 16.81	CITY OF BILLINGS
0.02771%	A00210	Safe	5271.00	\$ 16.81	CITY OF BILLINGS
0.03687%	A00211	Safe	7013.00	\$ 22.37	CITY OF BILLINGS
0.07351%	A00215	Safe	13983.00	\$ 44.61	CITY OF BILLINGS
0.14725%	A00216	Safe	28009.00	\$ 89.35	CITY OF BILLINGS
0.07360%	A00262	Clean	14000.00	\$ 2,149.25	CITY OF BILLINGS
0.21291%	A00352	Clean	40500.00	\$ 3,848.15	CITY OF BILLINGS
0.22080%	A00368	Clean	42000.00	\$ 3,437.97	CITY OF BILLINGS
0.22740%	A00383	Safe	43255.00	\$ 137.98	CITY OF BILLINGS
0.33244%	A00620	Clean	63236.00	\$ 7,243.67	CITY OF BILLINGS
0.03680%	A00630A	Clean	7000.00	\$ 410.00	CITY OF BILLINGS
0.01840%	A00632	Clean	3500.00	\$ 209.11	CITY OF BILLINGS
0.03680%	A00633	Clean	7000.00	\$ 413.14	CITY OF BILLINGS
0.07360%	A00789	Clean	14000.00	\$ 5,101.12	CITY OF BILLINGS
0.06834%	A00792	Clean	13000.00	\$ 1,494.64	CITY OF BILLINGS
0.05126%	A00794	Clean	9750.00	\$ 578.66	CITY OF BILLINGS
0.01456%	A00801A	Clean	2770.00	\$ 165.24	CITY OF BILLINGS
0.02359%	A01231	Safe	4487.00	\$ 14.31	CITY OF BILLINGS
0.03687%	A01233	Safe	7013.00	\$ 22.37	CITY OF BILLINGS
0.03687%	A01234	Safe	7013.00	\$ 22.37	CITY OF BILLINGS
0.01832%	A01239	Safe	3485.00	\$ 11.12	CITY OF BILLINGS
0.01832%	A01240	Safe	3485.00	\$ 11.12	CITY OF BILLINGS
0.03687%	A01241	Safe	7013.00	\$ 22.37	CITY OF BILLINGS
0.03687%	A01245	Safe	7013.00	\$ 22.37	CITY OF BILLINGS
0.10901%	A01259	Safe	20735.00	\$ 66.14	CITY OF BILLINGS
0.01718%	A01266	Safe	3267.00	\$ 10.42	CITY OF BILLINGS
0.11038%	A01274	Safe	20996.00	\$ 66.98	CITY OF BILLINGS
0.22076%	A01539	Safe	41992.00	\$ 133.95	CITY OF BILLINGS
3.78928%	A01688	Safe	720787.00	\$ 2,299.31	CITY OF BILLINGS
0.05519%	A01689	Safe	10498.00	\$ 33.49	CITY OF BILLINGS
0.03687%	A01690	Safe	7013.00	\$ 22.37	CITY OF BILLINGS
0.05519%	A01691	Safe	10498.00	\$ 33.49	CITY OF BILLINGS
0.01466%	A01935	Safe	2788.00	\$ 8.89	CITY OF BILLINGS
3.54425%	A02005A	Safe	674178.00	\$ 2,150.63	CITY OF BILLINGS
0.07351%	A07331	Safe	13983.00	\$ 44.61	CITY OF BILLINGS
0.11038%	A07341	Safe	20996.00	\$ 66.98	CITY OF BILLINGS
0.08679%	A07341A	Safe	16509.00	\$ 52.66	CITY OF BILLINGS
0.03687%	A07343	Safe	7013.00	\$ 17.46	CITY OF BILLINGS
0.03687%	A07344	Safe	7013.00	\$ 17.46	CITY OF BILLINGS
0.16259%	A07345	Safe	30928.00	\$ 77.01	CITY OF BILLINGS
0.05748%	A07347	Safe	10934.00	\$ 34.88	CITY OF BILLINGS
0.62517%	A08170B	Safe	118919.00	\$ 379.35	CITY OF BILLINGS
2.14483%	A16450	Safe	407983.00	\$ 1,301.47	CITY OF BILLINGS
0.00000%	I00064	Clean	0.00	\$ 53.37	CITY OF BILLINGS
0.00258%	I00078B	Clean	490.00	\$ 108.81	CITY OF BILLINGS
0.00183%	I00140	Clean	348.00	\$ 87.67	CITY OF BILLINGS
0.24503%	I00144	Safe	46609.00	\$ 148.68	CITY OF BILLINGS
0.00000%	I00621	Safe	0.00	\$ 37.50	CITY OF BILLINGS
0.00000%	I00622	Safe	0.00	\$ 37.50	CITY OF BILLINGS
0.00000%	I00623	Safe	0.00	\$ 37.50	CITY OF BILLINGS
0.00402%	I00648	Clean	765.00	\$ 161.91	CITY OF BILLINGS
0.00375%	I00649	Clean	713.00	\$ 142.51	CITY OF BILLINGS
0.00513%	I00650	Clean	976.00	\$ 191.53	CITY OF BILLINGS
0.00207%	I00651	Clean	393.00	\$ 66.73	CITY OF BILLINGS
		Totals	2563404.00	\$ 33,418.57	

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Annexation #14-03: Acknowledge receipt of petition and set a public hearing date

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The City of Billings has submitted a petition to annex land to the City of Billings under Section 7-2-4400, MCA. The subject property is a parcel totaling about 69 acres. It is located on the west side of Shiloh Road at the northwest corner of the intersection of Shiloh Crossing Boulevard and South Shiloh Road, just north of the Knife River gravel mining operation. The property is being developed for a stormwater detention and treatment facility that also will serve as public open space with a trail corridor through it. The property owner is requesting annexation in order to have the property inside the City Limits for easier management under City Codes. An application for a zone change from Agricultural Open Space to Public zoning will follow the annexation process and come to the City Council in late September.

The property is located within the five-year annexation area of the City's Limits of Annexation Map and appears to meet many of the City's criteria in its Annexation Policy. Since this is City-owned property that is being developed for stormwater management, it is an usual annexation in that development for residential or commercial purposes is not contemplated and the impacts from the property on City services will be very limited. A detailed review and analysis of the Annexation Policy criteria will be provided in the Council's public hearing memo. The City Council's will consider this annexation at two separate Council meetings. At the first meeting, the Council must pass a resolution of intent to annex this City-owned property and set a public hearing date. At the second meeting, the Council will conduct the hearing and decide if it will annex the property. To allow for a 20-day comment period required by law, the annexation hearing will occur at the City Council meeting on September 8, 2014.

ALTERNATIVES ANALYZED

Section 7-2-4400, MCA, allows municipalities to annex property owned by the municipality. The only alternative that is consistent with past City Council practice is to acknowledge receipt of the annexation request by the City Administrator, act on a resolution of intent to annex the City-owned property, and set a public hearing date for September 8, 2014 to consider the annexation.

FINANCIAL IMPACT

Since the property is owned by the City and will be developed for stormwater management, there will be some maintenance costs associated with the facility and no revenue generated by it.

RECOMMENDATION

Staff recommends that the City Council acknowledge the request to annex City-owned property, approve a resolution of intent to annex the property, and schedule a public hearing for September 8, 2014 to consider annexing this property.

APPROVED BY CITY ADMINISTRATOR

Annexation Request Memo

Annexation Exhibit

Annexation Legal Description

Resolution of Intent to Annex



City of Billings

PUBLIC WORKS DEPARTMENT

Engineering Division

2224 Montana Avenue

Billings, Montana 59101

Office (406) 657-8231

Fax (406) 237-6291

Memorandum



Date: June 16, 2014
To: City-County Planning
From: Christina Volek, Billings City Administrator *CV*
CC: Dave Mumford, Debi Meling
RE: Annexation of City Owned Parcel located on Shiloh Road

In accordance with the requirements of Montana Code Annotated (MCA) 7-2-4403 this memo is a request to annex into the corporate limits of the City of Billings, property owned by the City of Billings on the west side of Shiloh Road. This property is under construction to develop the Shiloh Conservation Area. The street address, property tax ID and legal description of the properties which are the subject of this annexation request are as follows:

<u>Street Address</u>	<u>Property Tax ID</u>	<u>Full Legal Description</u>
Shiloh Road	A34623	Lot 5A, Block 1 Of Amended Lot 5, Block 1, Long Subdivision

The City has acquired this property for development of the Shiloh Conservation Area to balance the objectives of water quality improvements, provide a measure of flood control and provide recreational benefits to the community.

EXHIBIT "A"



ANNEXATION # 14-03

Legal Description of Property to be annexed

A tract of land situated in the NE1/4 of Section 15, T.1S., R.25E., P.M.M., Yellowstone County, Montana, more particularly described as:

Lot 5A, of the Plat Of Amended Lot 5, Block 5, Long Subdivision, Recorded April 19, 2011, under Document Number 3585198, of record and on file in the office the Yellowstone County, Clerk and Recorder's.

Including all adjacent Right-Of-Way of the Access Road to Yellowstone County Junk Vehicle Yard, as dedicated per said Amended Lot 5, Block 5, Long Subdivision, Shiloh Drain and Shiloh Road.

Containing 69.665 gross and 66.893 net acres more or less.

(# 14-03) See Exhibit "A" Attached

RESOLUTION NO. 14 -

A RESOLUTION OF THE CITY OF
BILLINGS TO CONSIDER ANNEXING
TERRITORY UNDER TITLE 7, CHAPTER
2, PART 44 OF THE MONTANA CODE
ANNOTATED, AND FIXING A DATE
FOR A PUBLIC HEARING ON THE
QUESTION OF ANNEXATION

WHEREAS, the City Council of the City of Billings has determined that it is in the best interest of the City of Billings to annex the territory hereinafter described; and

WHEREAS, the City of Billings is the owner of the territory;

WHEREAS, the City Council intends to consider annexing said territory pursuant to Title 7, Chapter 2, Part 44 of the Montana Code Annotated; and

WHEREAS, the boundaries of the territory that the City Council intends to consider annexing is particularly described as follows:

A tract of land situated in the NE1/4 of Section 15, T. 1 S., R. 25 E., P.M.M., Yellowstone County, Montana, more particularly described as follows:
Lot 5A, of the Plat of Amended Lot 5, Block 5, Long Subdivision, Recorded April 19, 2011, Under Document Number 3585198, of record and on file in the office of the Yellowstone County, Clerk and Recorder's.
Containing 69.665 gross acres, and 66.893 net acres more or less.
(# 14-03) See Exhibit "A" Attached

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. The Billings City Council intends to consider annexation of the above-described property.
2. Notice of the City Council's intent to annex said territory shall be published as provided in M.C.A, Title 7, Chapter 2, Part 4405, with notice that for a period of 20 days after first publication of the notice, the Billings City Clerk will receive written comments approving or disapproving of the proposed extension of the boundaries of the City of Billings.

3. The City Clerk shall forward all written communication received by the Clerk to the City Council for consideration.
4. A public hearing for the question of annexation of said territory shall be held on September 8, 2014.
5. PROCEDURE. All procedures as required under M.C.A., Title 7, Chapter 2, Part 44, have been duly and properly followed and taken.

PASSED by the City Council and APPROVED this 11th day of August,
2014.

THE CITY OF BILLINGS:

BY: _____

Thomas Hanel, MAYOR

ATTEST:

BY: _____

Cari Martin, CITY CLERK

(AN #14-03)

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Annexation #14-04: Acknowledge receipt of petition and set a public hearing date

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The Roman Catholic Bishop of Great Falls (owner) and McCall Development (agent) has submitted a petition to annex land to the City of Billings under Section 7-2-4600, MCA. The subject property is a parcel totaling about 12 acres. The property is located south of Elysian Road and just west of the existing Josephine Crossing Subdivision. The property is currently part of the Catholic Cemetery property but is being sold to McCall Development for development of a 5th Filing of Josephine Crossing Subdivision. The property owner is requesting annexation in order to obtain City services for development of the property. An application for a zone change from Public zoning to a Planned Development zoning similar to the Josephine Crossing Planned Development will be considered after the annexation is considered by the City Council on August 25. A subdivision application is also under review and will come before the Council in September.

The property is located within the five-year annexation area of the City's Limits of Annexation Map and appears to meet many of the City's criteria in its Annexation Policy. A detailed review and analysis of the Annexation Policy criteria will be provided in the Council's public hearing memo. The City Council's policy is to consider annexations at two separate Council meetings. At the first meeting, the Council acknowledges receipt of a petition and sets a public hearing date. At the second meeting, the Council conducts the hearing and decides if it will annex the property. The zoning and annexation hearings will occur at the same City Council meeting on August 25.

ALTERNATIVES ANALYZED

Section 7-2-4600, MCA, allows owners of more than 50% of the property to petition the City for annexation. The only alternative that is consistent with City Council policy is to acknowledge receipt of the petition and set a public hearing date.

FINANCIAL IMPACT

Analysis by City staff of how City services may be provided to this property, the potential financial implications of developing the property, and a recommendation on the annexation will be prepared and presented at the public hearing.

RECOMMENDATION

Staff recommends that the City Council acknowledge receipt of the annexation petition and schedule a public hearing for August 25, 2014 to consider annexing this property.

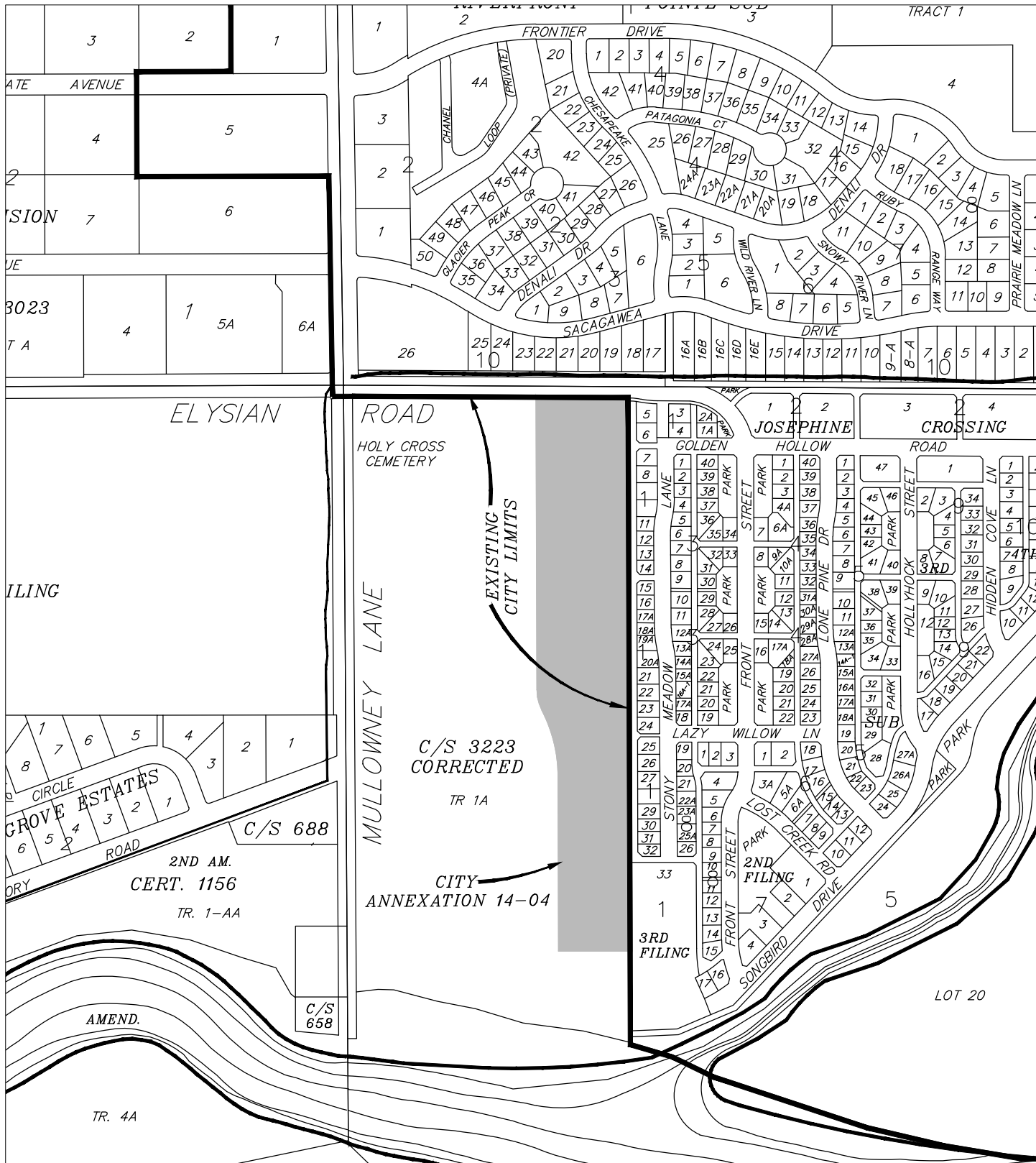
APPROVED BY CITY ADMINISTRATOR

Exhibit A - Map

Annexation Petition

Annexation Legal Description

EXHIBIT "A"



ANNEX #
14-04

P2-14-00159
P2-14-00092 sub



PETITION FOR ANNEXATION TO THE CITY OF BILLINGS

NOTICE TO PETITIONER

This is a Petition to the City of Billings requesting the annexation of property to the City, pursuant to MCA Title 7, Chapter 2, Part 46. Procedures for annexation are governed by the Statutes of the State of Montana. This Petition requires the signatures of more than 50% of the Resident Freeholder Electors to be considered for annexation.

INSTRUCTIONS

1. All items must be completed or provided. Please type or print. You may attach additional pages if more space is needed.
2. Prepare a map drawn to a scale adequate and legible to show the property requesting annexation and all other property within one-quarter (1/4) mile.

The map must show:

- a. The present and proposed boundaries of the municipality;
 - b. The present streets, major trunk water mains and sewer mains;
 - c. The zoning of the property requesting annexation and the property immediately adjacent to it.
3. The Petition should be submitted to the Planning Department, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., located on the 4th Floor of Parmly Billings Library at 510 North Broadway, Billings, Montana. Upon presentation, the Petition will be checked for completeness. Once accepted, the Petition will be routed to the following City Departments: Public Works, City-County Planning, Public Utilities, Fire Department, City Attorney, Police Department, and Finance Department. If no problems with the Petition have been noted by the departments, the City Clerk will schedule the Petition for City Council action.
 4. By filing the petition for annexation, the Petitioner(s) agree that only those City services which are available to the general area shall be provided to Petitioner, and that additional services as may become available to the general area shall be made available to Petitioner(s) in the same manner as said services are made available to other residents of the City. Petitioner(s) specifically waive the right to the report and plans for extension of services as provided in MCA Title 7, Chapter 2, Part 47.
 5. A description of the territory to be annexed to the City is legally described on a document attached hereto.

RESIDENT FREEHOLDER ELECTORS

Date	Print Name	Name Signature	Address
7/9/14	Jerry Horton, Property Manager	<i>[Signature]</i>	121 23rd St. S, Great Falls, MT
	for Diocese Great Falls, Billings		

(continued on separate page)

(Should be completed prior to obtaining signatures of resident freeholder electors)
DESCRIPTION OF THE TERRITORY TO BE ANNEXED TO THE CITY OF BILLINGS

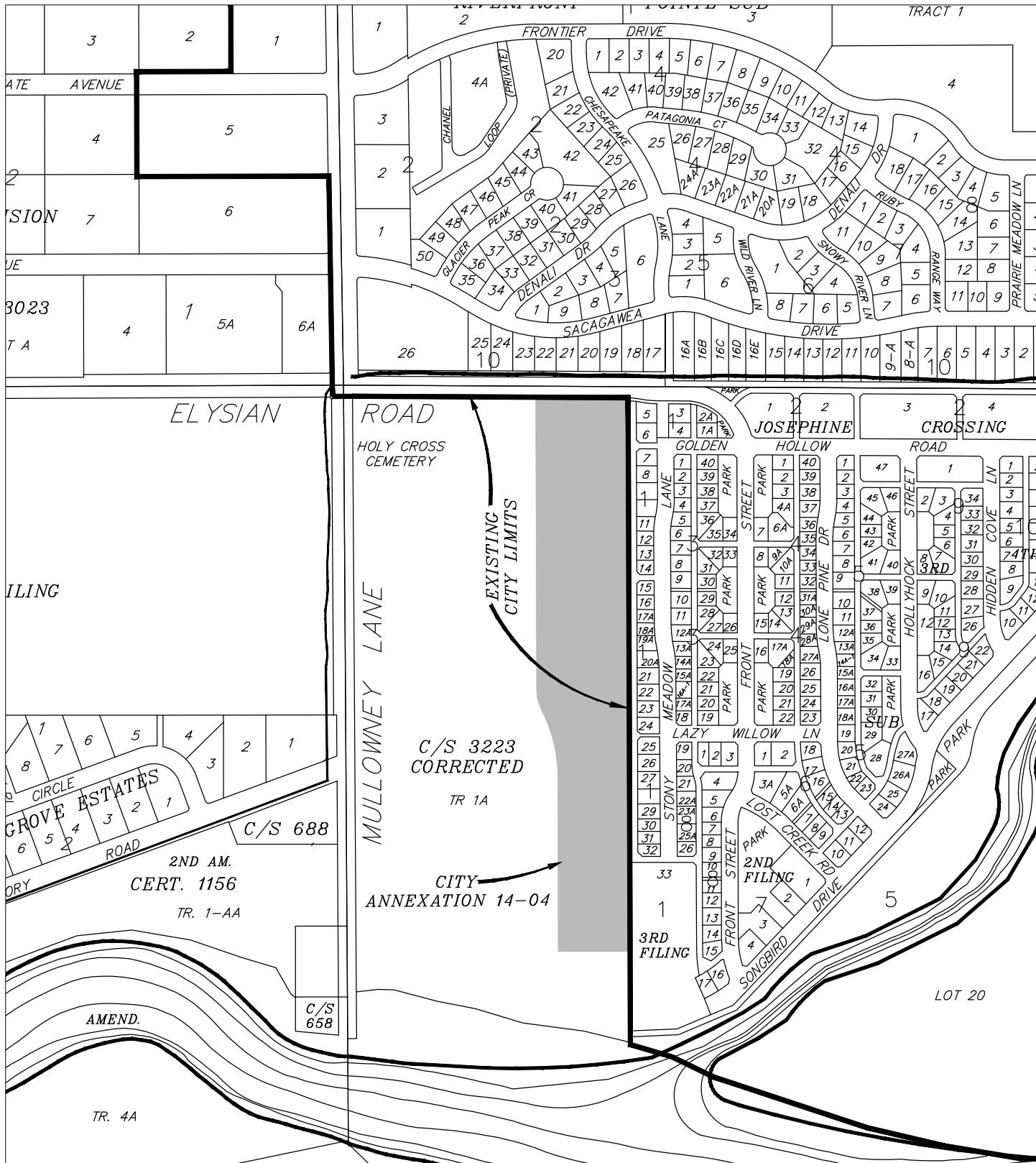
Legal Description	Tax Code	Address of General Location	Use of Property	Legal Property Owners	Address	Phone
See Attached Boundary Description	D01936A	5500 Elysian Road	Residential Homes	Roman Catholic Bishop of Great Falls, Montana, a corporation sole	121 23rd St. So, Great Falls, MT 59401	

ALL ITEMS BELOW SHALL BE COMPLETED BY STAFF

Date Submitted: 7/9/14 Received By: LAF Petition Number: AN#14-04
 Fee Paid: 1,054.00 (includes sign deposit)



EXHIBIT "A"



Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Acknowledge Receipt of Petition to Vacate a portion of Mountain View Boulevard

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The majority of the adjacent property owners have signed a petition to vacate Mountain View Boulevard and make it a private street. The City Engineer's Office is in agreement that it is in the best interest of the City to make it private. There are private and public utilities in the street that will exist in an easement. A road easement will be developed to allow access for all of the property owners. If vacated, half of the street will revert to the abutting property owners.

ALTERNATIVES ANALYZED

The Council may:

- Acknowledge receipt of the petition to vacate the above mentioned right of way and set a public hearing for September 8, 2014; or
- Do not acknowledge the petition and terminate the right of way vacation process.

FINANCIAL IMPACT

It is proposed that the right of way revert to the abutting property owners at no cost.

RECOMMENDATION

Staff recommends that the City Council acknowledge receipt of the petition to vacate a portion of Mountain View Boulevard and set a public hearing for September 8, 2014.

APPROVED BY CITY ADMINISTRATOR

Exhibit

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Payment of Claims July 14, 2014

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$3,655,962.82 have been audited and are presented for City Council payment approval. A complete listing of the claims dated July 14, 2014 is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Council Report 07-14

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	776631	A & I Distributors	\$323.95	6010-00000-141000	2484359 PO NUM 295130
07/14/2014	776631	A & I Distributors	\$4,951.87	6010-00000-141000	2484359 PO NUM 295130
07/14/2014	776631	A & I Distributors	\$21.65	6010-00000-141000	2484359 PO NUM 295130
07/14/2014	776631	A & I Distributors	\$36.48	1500-21120-402320	2484359
07/14/2014	776631	A & I Distributors	\$36.48	2110-31320-402320	2484359
07/14/2014	776631	A & I Distributors	\$36.97	5410-31220-402320	2484359
07/14/2014	776631	A & I Distributors	\$132.74	5410-31230-402310	fuel tank treat plus
07/14/2014	776631	A & I Distributors	\$132.74	5410-31230-402310	oil for shop
07/14/2014	776631	A & I Distributors	\$3,852.01	6010-00000-141000	2489208 PO NUM 295130
07/14/2014	776631	A & I Distributors	\$109.45	5710-71440-402320	2495802
07/14/2014	776631	A & I Distributors	\$400.00	5410-31230-402310	air oil dispenser for shop at landfill
07/14/2014	776631	A & I Distributors	\$526.16	6010-00000-141000	2495503 PO NUM 295130
07/14/2014	776631	A & I Distributors	\$491.70	6010-00000-141000	2493781 PO NUM 295130
07/14/2014	776631	A & I Distributors	\$2,312.20	6010-00000-141000	2493781 PO NUM 295130
07/14/2014	776631	A & I Distributors	\$891.11	5410-31230-402920	pumps for def landfill
07/14/2014	776631	A & I Distributors	\$109.45	5410-31230-402310	def for new compactor landfill
07/14/2014	776631	A & I Distributors	\$262.90	2110-31320-402320	blue def used in newer trucks
07/14/2014	776631	A & I Distributors	\$494.45	6010-00000-141714	2495990 PO NUM 295130
07/14/2014	776633	Abhe & Svoboda Inc	\$46,019.36	5030-00000-201100	WO 12-45 3MG Staples Reservoir Liner & Baffle
07/14/2014	776634	Acuity Brands Lighting Inc	\$3,710.35	2110-00000-141318	STREET LIGHTS PO NUM 295794
07/14/2014	776644	American Title & Escrow	\$10,000.00	2990-66800-407275	FTHB Brad Eaton 4445 Morgan Avenue
07/14/2014	776645	American Title & Escrow	\$10,000.00	2990-66800-407275	FTHB Yvonne Pauley 954 Governors Blvd
07/14/2014	776646	American Welding & Gas Inc	\$304.59	5020-74000-402220	Monthly lab gases
07/14/2014	776646	American Welding & Gas Inc	\$4,510.00	5410-31230-402920	Welder for the Landfill
07/14/2014	776646	American Welding & Gas Inc	\$85.80	1500-22290-402290	CYLINDER RENTAL CHARGES /OXYGEN - CUSTOMER #66056
07/14/2014	776646	American Welding & Gas Inc	\$205.92	6010-15530-402650	2797352
07/14/2014	776656	Big Sky Linen & Uniform	\$107.99	1500-22250-402450	JUNE2014/FIRE&911 LINEN SERVICE
07/14/2014	776656	Big Sky Linen & Uniform	\$256.12	1500-22260-402240	JUNE2014/FIRE&911 LINEN SERVICE
07/14/2014	776656	Big Sky Linen & Uniform	\$281.37	5020-73120-402260	Uniforms
07/14/2014	776656	Big Sky Linen & Uniform	\$44.07	5020-73140-402260	Uniforms
07/14/2014	776656	Big Sky Linen & Uniform	\$644.08	5020-74000-402260	Uniforms
07/14/2014	776656	Big Sky Linen & Uniform	\$396.36	5020-75000-402260	Uniforms
07/14/2014	776656	Big Sky Linen & Uniform	\$13.56	5120-83140-402260	Uniforms
07/14/2014	776656	Big Sky Linen & Uniform	\$381.60	5120-84000-402260	Uniforms
07/14/2014	776656	Big Sky Linen & Uniform	\$192.88	5120-84300-402260	Uniforms
07/14/2014	776656	Big Sky Linen & Uniform	\$264.24	5120-85000-402260	Uniforms
07/14/2014	776658	Billings Clinic	\$600.00	1500-21200-407910	Sane Exam, Registration #2014060
07/14/2014	776658	Billings Clinic	\$600.00	1500-21200-407910	Sane Exam, Registration #2014056
07/14/2014	776658	Billings Clinic	\$600.00	1500-21200-407910	Sane Exam, Registration #2014061
07/14/2014	776658	Billings Clinic	\$600.00	1500-21200-407910	Sane Exam, Registration #2014030
07/14/2014	776658	Billings Clinic	\$600.00	1500-21200-407910	Sane Exam, Registration #2014031
07/14/2014	776658	Billings Clinic	\$600.00	1500-21200-407910	Sane Exam, Registration #2014048
07/14/2014	776658	Billings Clinic	\$600.00	1500-21200-407910	Sane Exam, Registration #2014044
07/14/2014	776658	Billings Clinic	\$600.00	1500-21200-407910	Sane Exam, Registration #2014045
07/14/2014	776666	Border States Electric	\$980.52	2110-00000-141318	STREET LIGHTS PO NUM 295132
07/14/2014	776666	Border States Electric	\$678.16	2110-00000-141318	STREET LIGHTS PO NUM 295132
07/14/2014	776666	Border States Electric	\$412.85	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295594
07/14/2014	776666	Border States Electric	\$85.76	5020-00000-141000	ELECTRICAL FOR WTP & WWTP PO NUM 295594
07/14/2014	776666	Border States Electric	\$30.38	2110-31320-402360	Freight on 150 w heads shipped on inv#907576059
07/14/2014	776666	Border States Electric	\$6,275.69	6200-19110-405370	Fluke Gold Annual Maintenance
07/14/2014	776666	Border States Electric	\$146.28	2110-00000-141318	STREET LIGHTS PO NUM 295132
07/14/2014	776673	Business Tax Section	\$464.84	5030-00000-201100	WO 12-45 3MG Staples Reservoir Liner & Baffle
07/14/2014	776673	Business Tax Section	\$43.50	8730-00000-201100	Tax Retainage release on Hellas.
07/14/2014	776673	Business Tax Section	\$557.35	5030-74910-409390	WO 12-44 WTP High Service Pump Station H2-3
07/14/2014	776673	Business Tax Section	\$117.31	5030-73910-409390	Belknap Service Center Counter Improvements (5030)
07/14/2014	776673	Business Tax Section	\$78.21	5130-83910-409390	Belknap Service Center Counter Improvements (5130)
07/14/2014	776673	Business Tax Section	\$40.96	2100-31100-409311	WO 13-23 Shiloh Conservation Area Paths
07/14/2014	776673	Business Tax Section	\$9.04	8400-31840-409310	WO 13-23 Shiloh Conservation Area Paths
07/14/2014	776673	Business Tax Section	\$490.45	5030-74910-409390	WO 12-44 WTP High Service Pump Station H2-3
07/14/2014	776673	Business Tax Section	\$5,067.42	4250-31840-409310	WO 10-19 Shiloh Conservation Area; CO#1 01/17/14
07/14/2014	776673	Business Tax Section	\$526.00	8400-31840-409310	WO 10-19 Shiloh Conservation Area; CO #1 01/17/14
07/14/2014	776673	Business Tax Section	\$765.80	5620-71200-409290	Car Rental & Airline Ticket Counters Upgrade Project
07/14/2014	776673	Business Tax Section	\$958.14	5130-84910-409390	WO 14-07 WWTP Emergency Electrical Upgrades
07/14/2014	776673	Business Tax Section	\$64.80	5610-71120-402450	Repair damaged wall baggage make up exit walk through door
07/14/2014	776677	CDW Government Inc	\$152.93	2110-31320-409480	SAP Crystal Reports 2013 WIN - CityWorks
07/14/2014	776677	CDW Government Inc	\$183.52	5030-75910-409480	SAP Crystal Reports 2013 WIN - CityWorks
07/14/2014	776677	CDW Government Inc	\$122.34	5130-85910-409480	SAP Crystal Reports 2013 WIN - CityWorks
07/14/2014	776677	CDW Government Inc	\$2,884.03	2110-31320-409480	2 Panasonic ToughPads - Asset Management
07/14/2014	776677	CDW Government Inc	\$1,730.42	5030-75910-409480	2 Panasonic ToughPads - Asset Management
07/14/2014	776677	CDW Government Inc	\$1,153.61	5130-85910-409480	2 Panasonic ToughPads - Asset Management
07/14/2014	776677	CDW Government Inc	\$292.99	2110-31320-409480	2 Panasonic ToughPads Desktop Cradles - Asset Management
07/14/2014	776677	CDW Government Inc	\$175.79	5030-75910-409480	2 Panasonic ToughPads Desktop Cradles - Asset Management

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07/14/2014	776677	CDW Government Inc	\$117.20	5130-85910-409480	2 Panasonic ToughPads Desktop Cradles - Asset Management
07/14/2014	776677	CDW Government Inc	\$3,404.80	2110-31320-409480	5 - iPad Air Wifi for CityWorks
07/14/2014	776677	CDW Government Inc	\$253.90	2110-31320-409480	10 - Otterbox iPad protectors
07/14/2014	776677	CDW Government Inc	\$152.34	5030-75910-409480	10 - Otterbox iPad protectors
07/14/2014	776677	CDW Government Inc	\$101.56	5130-85910-409480	10 - Otterbox iPad protectors
07/14/2014	776679	Cmg Construction, Inc.	\$4,055.15	2100-31100-409311	WO 13-23 Shiloh Conservation Area Paths
07/14/2014	776679	Cmg Construction, Inc.	\$894.85	8400-31840-409310	WO 13-23 Shiloh Conservation Area Paths
07/14/2014	776679	Cmg Construction, Inc.	\$501,675.08	4250-31840-409310	WO 10-19 Shiloh Conservation Area; CO #1 01/17/14
07/14/2014	776679	Cmg Construction, Inc.	\$52,074.00	8400-31840-409310	WO 10-19 Shiloh Conservation Area; CO #1 01/17/14
07/14/2014	776682	County Water District Of Billings Heights	\$980.97	0100-51120-403420	Water charges for Hawthorne.
07/14/2014	776682	County Water District Of Billings Heights	\$16.95	0100-51120-403420	Water charges for Arrowhead.
07/14/2014	776682	County Water District Of Billings Heights	\$820.24	8720-51980-403420	Water charges for Uinta.
07/14/2014	776682	County Water District Of Billings Heights	\$631.95	0100-51120-403420	Water charges for Primrose.
07/14/2014	776682	County Water District Of Billings Heights	\$1,037.43	8720-51980-403420	Water charges for Luthern.
07/14/2014	776682	County Water District Of Billings Heights	\$461.20	8720-51980-403420	Water charges for Frances.
07/14/2014	776682	County Water District Of Billings Heights	\$1,249.56	8720-51980-403420	Water charges for Walden Grove.
07/14/2014	776682	County Water District Of Billings Heights	\$103.58	0100-51120-403420	Water charges for Cleavenger.
07/14/2014	776682	County Water District Of Billings Heights	\$213.58	8720-51980-403420	Water charges for Rolling Hills.
07/14/2014	776682	County Water District Of Billings Heights	\$615.17	0100-51120-403420	Water charges for Arrowhead.
07/14/2014	776682	County Water District Of Billings Heights	\$1,040.91	8720-51980-403420	Water charges for Twin Oaks.
07/14/2014	776682	County Water District Of Billings Heights	\$171.02	5120-85000-403420	1840 St Andrews
07/14/2014	776682	County Water District Of Billings Heights	\$94.99	1500-22210-403420	SPRING/SUMMER WATER SERVICE - HEIGHTS FIRE STATION
07/14/2014	776682	County Water District Of Billings Heights	\$0.00	1500-22210-403420	FALL/WINTER WATER SERVICE HEIGHTS FIRE STATION
07/14/2014	776690	DataProse LLC	\$7,989.65	5020-73110-403110	Statement billing and postage
07/14/2014	776690	DataProse LLC	\$2,538.61	5020-73110-403111	Statement billing and postage
07/14/2014	776690	DataProse LLC	\$5,326.43	5120-83110-403110	Statement billing and postage
07/14/2014	776690	DataProse LLC	\$1,692.40	5120-83110-403111	Statement billing and postage
07/14/2014	776691	Dell Computer L P	\$1,019.32	5120-84000-402925	TRP Computer replacement - WWTP
07/14/2014	776691	Dell Computer L P	\$61.19	5120-84000-402925	External Customer Kit - TRP
07/14/2014	776691	Dell Computer L P	\$65.69	5120-84000-402925	External Customer Kit - TRP
07/14/2014	776691	Dell Computer L P	\$1,223.20	5120-84000-402925	Dell Venue 11 Pro Tablet
07/14/2014	776691	Dell Computer L P	\$399.35	5120-84000-402925	Invoice XJCPJTXP3 Keyboard, Tablet dock, DVD Drive, Mini HDMI adapter
07/14/2014	776691	Dell Computer L P	\$25.49	5120-84000-402925	Invoice XJC5J3P69 Targus Tablet Case
07/14/2014	776691	Dell Computer L P	\$1,290.15	5610-71100-402925	Dell OptiPlex 3020 2 monitors
07/14/2014	776691	Dell Computer L P	\$266.88	5610-71100-402925	Dell 23 inch Monitor Sound Bar warranty
07/14/2014	776691	Dell Computer L P	\$3,963.38	5120-84000-402925	(2) Dell OptiPlex 9020
07/14/2014	776691	Dell Computer L P	\$116.98	5120-84000-402925	(2) TB HDD External Kit RTL
07/14/2014	776691	Dell Computer L P	\$2,580.30	5610-71100-402925	(2) Dell OptiPlex 3020
07/14/2014	776691	Dell Computer L P	\$50.38	5610-71100-402925	(2) Dell Stereo USB Monitor Soundbar Ac511
07/14/2014	776691	Dell Computer L P	\$1,471.63	5610-71100-402925	Dell Latitude I5 5000
07/14/2014	776693	Digital Video Systems	\$4,805.00	5410-31230-402920	dvr for the landfill
07/14/2014	776694	Digital Video Systems, Inc	\$4,775.00	5410-31230-402920	New Camera at the Landfill
07/14/2014	776695	Dixie Petro-Chem	\$562.50	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295851
07/14/2014	776695	Dixie Petro-Chem	\$2,752.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295854
07/14/2014	776697	Dowl Hkm	\$7,613.09	2050-00000-201100	WO 09-20 Rimrck Rd Forsythia Blvd to Shiloh Rd
07/14/2014	776697	Dowl Hkm	\$240.09	4440-00000-201100	WO 09-20 Rimrck Rd Forsythia Blvd to Shiloh Rd
07/14/2014	776697	Dowl Hkm	\$3,047.44	5030-00000-201100	WO 09-20 Rimrck Rd Forsythia Blvd to Shiloh Rd
07/14/2014	776697	Dowl Hkm	\$16,570.97	8450-00000-201100	WO 09-20 Rimrck Rd Forsythia Blvd to Shiloh Rd
07/14/2014	776697	Dowl Hkm	\$18,300.50	8400-31840-409310	WO 10-19 Shiloh Conservation Area Amendment #1
07/14/2014	776699	Dps Company Llc	\$6,415.20	5610-71120-402450	Repair damaged wall baggage make up exit walk through door
07/14/2014	776700	Dxp/Strategic Supply Inc	\$1,770.00	2200-22330-402410	TK555LYXL - LEVEL A HAZMAT SUITS - REGIONAL HAZMAT
07/14/2014	776700	Dxp/Strategic Supply Inc	\$37.26	2200-22330-402410	SHIPPING/HANDLING
07/14/2014	776700	Dxp/Strategic Supply Inc	\$99.00	2200-22330-402410	TYVEK COVERALLS W/HOOD (LARGE) DUPONT TY127SL
07/14/2014	776700	Dxp/Strategic Supply Inc	\$99.00	2200-22330-402410	TYVEK COVERALLS W/HOOD (X-LARGE) DUPONT TY127SXL
07/14/2014	776700	Dxp/Strategic Supply Inc	\$1,770.00	1500-22290-402410	LEVEL A HAZMAT SUITS (X-LARGE) DUPONT TK555LYXL000100
07/14/2014	776701	Edge Construction Supply	\$3,705.00	5020-75000-402925	Gas monitors for confined space entry per TRP
07/14/2014	776701	Edge Construction Supply	\$2,470.00	5120-85000-402925	Gas monitors for confined space entry per TRP
07/14/2014	776702	Endress & Hauser Inc	\$3,165.84	5120-84300-402360	Prosonic Single Channel Ultrasonic Level Transmitter
07/14/2014	776702	Endress & Hauser Inc	\$260.72	5120-84300-402360	Shipping/handling
07/14/2014	776703	Entrance Controls	\$8,040.01	5210-15220-409480	Element Upgrade for Scan Net. Software for parking garage gates.
07/14/2014	776708	Ferguson Enterprises Inc	\$1,829.75	5120-84000-402450	Water heater
07/14/2014	776708	Ferguson Enterprises Inc	\$1,136.55	5030-75910-409340	Brass saddles
07/14/2014	776711	Galles Filter Service	\$41.27	6010-00000-141714	309062 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$213.69	6010-00000-141714	309699 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$390.94	6010-00000-141000	309914 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$5.43	5710-71440-402320	308876
07/14/2014	776711	Galles Filter Service	\$1.81	5710-71440-402320	309062
07/14/2014	776711	Galles Filter Service	\$3.62	5710-71440-402320	309699

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07/14/2014	776711	Galles Filter Service	\$9.64	0100-51120-402320	309768
07/14/2014	776711	Galles Filter Service	\$23.93	0100-51120-402320	309822
07/14/2014	776711	Galles Filter Service	\$8.16	0100-51120-402320	309884
07/14/2014	776711	Galles Filter Service	\$333.09	6010-00000-141000	307926 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$425.14	6010-00000-141000	308157 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$259.91	6010-00000-141000	308506 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$177.16	6010-00000-141714	308511 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$10.90	6010-00000-141000	308570 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$9.16	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295603
07/14/2014	776711	Galles Filter Service	\$3.07	6500-15650-402320	307805
07/14/2014	776711	Galles Filter Service	\$5.77	2110-31320-402320	308105
07/14/2014	776711	Galles Filter Service	\$26.50	5020-73120-402320	308326
07/14/2014	776711	Galles Filter Service	\$11.42	2110-31320-402320	308418
07/14/2014	776711	Galles Filter Service	\$13.68	0100-51120-402320	308468
07/14/2014	776711	Galles Filter Service	\$334.94	6010-00000-141000	308724 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$26.50	6010-00000-141000	308873 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$290.74	6010-00000-141000	309061 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$146.91	6010-00000-141000	3093321 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$69.96	6010-00000-141000	309356 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$89.84	6010-00000-141000	309586 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$165.39	6010-00000-141000	309706 PO NUM 295134
07/14/2014	776711	Galles Filter Service	\$73.88	0100-51120-402320	308604
07/14/2014	776711	Galles Filter Service	\$9.76	2110-31320-402320	309039
07/14/2014	776712	Galls Inc	\$2,799.00	1500-21130-401127	Item #FH122 BLK, Galls Handheld LED Tactical Flashlight
07/14/2014	776712	Galls Inc	\$29.99	1500-21130-401127	Shipping
07/14/2014	776712	Galls Inc	\$1,251.42	1500-21120-402260	BPD Uniforms/Equipment - Invoice 001653117
07/14/2014	776712	Galls Inc	\$43.16	1500-21120-402260	Invoice 001686553 - Mens Long Sleeve Twill Class B PDU SH & Shipping
07/14/2014	776712	Galls Inc	\$66.46	1500-21120-402260	Invoice 001733718 - 2 Row Stitch Belt & Shipping
07/14/2014	776712	Galls Inc	\$66.47	1500-21120-402260	Invoice 001815935 - 2 row stitch belt & shipping
07/14/2014	776712	Galls Inc	\$470.96	1500-21120-402260	Invoice 001819994 - BPD Equipment/Uniforms & Shipping
07/14/2014	776712	Galls Inc	\$1,436.38	1500-21120-402260	Invoice 002043290 - BPD Equipment/Uniforms & Shipping
07/14/2014	776712	Galls Inc	\$69.86	1500-21120-402260	Invoice 002072147 - Full Leather Resister Glove
07/14/2014	776712	Galls Inc	\$36.55	1500-21120-402260	Invoice 002113741 - Outdoor Research Ironsight Gloves & Shipping
07/14/2014	776712	Galls Inc	\$39.94	1500-21120-402260	Invoice 002113960 - BPD Equipment & Shipping
07/14/2014	776712	Galls Inc	\$71.68	1500-21120-402260	Invoice 002129295 - Big Easy Glo Lockout Tool Kit & Shipping
07/14/2014	776712	Galls Inc	\$336.65	1500-21120-402261	Invoice 001677053 - BPD Equipment & Shipping
07/14/2014	776712	Galls Inc	\$160.49	1500-21120-402261	Invoice 001683021 - UA Tactical Mid GTX Quarterboot, 10.5 Medium & Shipping
07/14/2014	776712	Galls Inc	\$113.94	1500-21120-402261	Invoice 001688913 - BPD Equipment & Shipping
07/14/2014	776712	Galls Inc	\$77.69	1500-21120-402261	Invoice 001688912 - BPD Equipment & Shipping
07/14/2014	776712	Galls Inc	\$12.63	1500-21120-402261	Invoice 001902738 - B102 7326 Compact Light Holder & Shipping
07/14/2014	776712	Galls Inc	\$38.99	1500-21120-402261	Invoice 002044072 - 5.11 Womens Taclite Short, Dark Navy, Size 8 & Shipping
07/14/2014	776712	Galls Inc	\$194.96	1500-21120-402261	Invoice 002048971 - BPD Clothing & Shipping
07/14/2014	776712	Galls Inc	\$77.98	1500-21120-402261	Invoice 2061333, 511 11 inch Taclite Short Dark Navy Size 34, 2 pair
07/14/2014	776712	Galls Inc	\$77.98	1500-21120-402261	Invoice 2061807, 511 11 inch Taclite Short Dark Navy, Size 38, 2 pair
07/14/2014	776712	Galls Inc	\$38.99	1500-21120-402261	Invoice 2062116, 511 Womens Taclite Short Dark Navy, Size 8
07/14/2014	776712	Galls Inc	\$90.19	1500-21120-402261	Invoice 2077041, BPD Uniform Gear
07/14/2014	776712	Galls Inc	\$117.99	1500-21120-402261	Invoice 2088662, Embroidered Equipment Bag
07/14/2014	776712	Galls Inc	\$103.45	1500-21120-402261	Invoice 2087069, Under Armour Mens Valsetz Tactical Boots, Black, Size 8
07/14/2014	776712	Galls Inc	\$93.97	1500-21120-402261	Invoice 2108327, Women's Reebok 8 inch side zip duty boots, Black, Size 8W
07/14/2014	776712	Galls Inc	\$164.74	1500-21120-402261	Invoice 2117477, BPD Duty Gear
07/14/2014	776712	Galls Inc	\$158.74	1500-21120-402261	Invoice 2123293, Gore-Tex Speedfreak Boot, Black, Size 10.5 Medium
07/14/2014	776712	Galls Inc	\$58.89	1500-21120-402261	Invoice 2129294, Oakley Mega Watt Shoe, Size 14M
07/14/2014	776713	Gcr Cobre Billings Tire Center	\$17,898.00	5410-31230-402390	new tires at landfill
07/14/2014	776715	Gillig Corporation	\$18.93	6010-00000-141714	40023182 PO NUM 295822
07/14/2014	776715	Gillig Corporation	\$5,622.92	6010-00000-141714	40025409 PO NUM 295822
07/14/2014	776715	Gillig Corporation	\$69.60	6010-00000-141714	40026065 PO NUM 295822
07/14/2014	776715	Gillig Corporation	\$6.31	5710-71440-402320	40023182
07/14/2014	776715	Gillig Corporation	\$280.00	5710-71440-402320	40024285
07/14/2014	776715	Gillig Corporation	\$0.75	5710-71440-402320	40025065
07/14/2014	776715	Gillig Corporation	\$52.76	5710-71440-402320	40025065
07/14/2014	776720	Guardian Security Inc	\$7,075.25	2600-55120-403574	Invoice 996197
07/14/2014	776725	Hawkins Inc.	\$2,735.29	0100-51260-402290	Pool chemicals.
07/14/2014	776725	Hawkins Inc.	\$2,614.67	5020-74000-402450	Vacuum regulator
07/14/2014	776725	Hawkins Inc.	-\$10.00	5030-75910-409340	Chlorine container - returned

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07/14/2014	776726	Hellas Construction Inc	\$4,306.50	8730-00000-201100	Retainage release. Project is complete.
07/14/2014	776735	laff	\$4,485.35	9000-00000-209920	Payroll Summary
07/14/2014	776738	Ingram Library Services Inc.	\$15.34	2600-55190-403226	Inv 79049593
07/14/2014	776738	Ingram Library Services Inc.	\$84.02	2600-55190-403226	Inv 79049594
07/14/2014	776738	Ingram Library Services Inc.	\$20.19	2600-55190-403255	Inv 79049594
07/14/2014	776738	Ingram Library Services Inc.	\$21.00	2600-55190-403227	Inv 79049595
07/14/2014	776738	Ingram Library Services Inc.	\$14.99	2600-55190-403227	Inv 79049596
07/14/2014	776738	Ingram Library Services Inc.	\$11.99	2600-55190-403227	Inv 79049597
07/14/2014	776738	Ingram Library Services Inc.	\$120.07	2600-55150-402280	Inv 79079598
07/14/2014	776738	Ingram Library Services Inc.	\$4.12	2600-55150-402280	Inv 79049599
07/14/2014	776738	Ingram Library Services Inc.	\$44.00	2600-55190-403226	Inv 79049600
07/14/2014	776738	Ingram Library Services Inc.	\$28.53	2600-55190-403226	Inv 79090384
07/14/2014	776738	Ingram Library Services Inc.	\$23.99	2600-55190-403242	Inv 79090385
07/14/2014	776738	Ingram Library Services Inc.	\$85.64	2600-55190-403226	Inv 79090386
07/14/2014	776738	Ingram Library Services Inc.	\$32.09	2600-55190-403226	Inv 79090387
07/14/2014	776738	Ingram Library Services Inc.	\$14.75	2600-55190-403227	Inv 79090387
07/14/2014	776738	Ingram Library Services Inc.	\$17.70	2600-55190-407930	Inv 790*0388
07/14/2014	776738	Ingram Library Services Inc.	\$1,016.14	2600-55190-407930	Inv 79090389
07/14/2014	776738	Ingram Library Services Inc.	\$10.02	2600-55190-403333	Inv 79090390
07/14/2014	776738	Ingram Library Services Inc.	\$15.90	2600-55190-403226	Inv 79090391
07/14/2014	776738	Ingram Library Services Inc.	\$13.77	2600-55190-403227	Inv 79110222
07/14/2014	776738	Ingram Library Services Inc.	\$38.62	2600-55110-402190	Inv 79110223
07/14/2014	776738	Ingram Library Services Inc.	\$73.67	2600-55190-403222	Inv 79110224
07/14/2014	776738	Ingram Library Services Inc.	\$154.80	2600-55190-403226	Inv 79110224
07/14/2014	776738	Ingram Library Services Inc.	\$1,034.50	2600-55190-403227	Inv 79110224
07/14/2014	776738	Ingram Library Services Inc.	\$311.59	2600-55190-403241	Inv 79110224
07/14/2014	776738	Ingram Library Services Inc.	\$142.93	2600-55190-403242	Inv 79110224
07/14/2014	776738	Ingram Library Services Inc.	\$10.02	2600-55190-403333	Inv 79110224
07/14/2014	776738	Ingram Library Services Inc.	\$29.64	2600-55190-407930	Inv 79110224
07/14/2014	776738	Ingram Library Services Inc.	\$531.47	2600-55190-403226	Inv 79110225
07/14/2014	776738	Ingram Library Services Inc.	\$59.88	2600-55190-403227	Inv 79110226
07/14/2014	776738	Ingram Library Services Inc.	\$14.97	2600-55110-402190	Inv 79110227
07/14/2014	776738	Ingram Library Services Inc.	\$1,864.95	2600-55190-403333	Inv 79110228
07/14/2014	776738	Ingram Library Services Inc.	\$8.24	2600-55190-403334	Inv 79110228
07/14/2014	776738	Ingram Library Services Inc.	\$349.65	2600-55190-403255	Inv 79110229
07/14/2014	776738	Ingram Library Services Inc.	\$1,863.76	2600-55190-403333	Inv 79110229
07/14/2014	776738	Ingram Library Services Inc.	\$54.96	2600-55190-403334	Inv 79110229
07/14/2014	776738	Ingram Library Services Inc.	\$558.43	2600-55190-403227	Inv 79110230
07/14/2014	776738	Ingram Library Services Inc.	\$22.00	2600-55190-403242	Inv 79209941
07/14/2014	776738	Ingram Library Services Inc.	\$11.20	2600-55190-403255	Inv 79209942
07/14/2014	776738	Ingram Library Services Inc.	\$9.58	2600-55190-403226	Inv 79209943
07/14/2014	776738	Ingram Library Services Inc.	\$16.51	2600-55190-403227	Inv 79209943
07/14/2014	776738	Ingram Library Services Inc.	\$12.00	2600-55190-403226	Inv 79209944
07/14/2014	776738	Ingram Library Services Inc.	\$20.04	2600-55190-407930	Inv 79209945
07/14/2014	776738	Ingram Library Services Inc.	\$42.00	2600-55190-403226	Inv 79209946
07/14/2014	776738	Ingram Library Services Inc.	\$98.68	2600-55190-403241	Inv 79209946
07/14/2014	776738	Ingram Library Services Inc.	\$32.99	2600-55190-403242	Inv 79209946
07/14/2014	776738	Ingram Library Services Inc.	\$31.86	2600-55190-403226	Inv 79209947
07/14/2014	776738	Ingram Library Services Inc.	\$32.31	2600-55190-403333	Inv 79209948
07/14/2014	776738	Ingram Library Services Inc.	\$30.09	2600-55190-403226	Inv 79209949
07/14/2014	776738	Ingram Library Services Inc.	\$74.20	2600-55190-403242	Inv 79223276
07/14/2014	776738	Ingram Library Services Inc.	\$54.47	2600-55190-403222	Inv 79223277
07/14/2014	776738	Ingram Library Services Inc.	\$41.25	2600-55190-403222	Inv 79223278
07/14/2014	776738	Ingram Library Services Inc.	\$24.74	2600-55190-403222	Inv 79223279
07/14/2014	776738	Ingram Library Services Inc.	\$20.96	2600-55190-403226	Inv 79223279
07/14/2014	776738	Ingram Library Services Inc.	\$80.62	2600-55190-407930	Inv 79223280
07/14/2014	776738	Ingram Library Services Inc.	\$83.24	2600-55190-403226	Inv 79223281
07/14/2014	776738	Ingram Library Services Inc.	\$201.35	2600-55190-403227	Inv 79223281
07/14/2014	776738	Ingram Library Services Inc.	\$16.80	2600-55190-403241	Inv 79223281
07/14/2014	776738	Ingram Library Services Inc.	\$5.67	2600-55190-403242	Inv 79223281
07/14/2014	776738	Ingram Library Services Inc.	\$23.12	2600-55190-403226	Inv 79223282
07/14/2014	776738	Ingram Library Services Inc.	\$334.48	2600-55190-403333	Inv 79223283
07/14/2014	776738	Ingram Library Services Inc.	\$34.25	2600-55190-403255	Inv 79223284
07/14/2014	776738	Ingram Library Services Inc.	\$44.94	2600-55190-403333	Inv 79223284
07/14/2014	776738	Ingram Library Services Inc.	\$156.65	2600-55190-403227	Inv 79223285
07/14/2014	776738	Ingram Library Services Inc.	\$8.24	2600-55150-402280	Inv 79223286
07/14/2014	776738	Ingram Library Services Inc.	\$10.17	2600-55110-402190	Inv 79223287
07/14/2014	776746	Intermountain Traffic, LLC	\$14,500.00	2110-31320-402430	Traffic ware 980 ATC TS2 Type 2 controller, 3-port
07/14/2014	776746	Intermountain Traffic, LLC	\$6,125.00	2110-31320-402430	Naztec 516LE, MMU with 16 channels, LCD, and Ethernet.
07/14/2014	776746	Intermountain Traffic, LLC	\$375.00	2110-31320-402430	Naztec TS2 MMU program card
07/14/2014	776746	Intermountain Traffic, LLC	\$6,875.00	2110-31320-402430	Mountain Secure systems flat panel antenna, 5.8 GHz, 23dBi
07/14/2014	776746	Intermountain Traffic, LLC	\$550.00	2110-31320-402430	Astro-Brac clamp kit, cable ount
07/14/2014	776746	Intermountain Traffic, LLC	\$225.00	2110-31320-402430	Mountain secure systems PoE power supply
07/14/2014	776746	Intermountain Traffic, LLC	\$1,375.00	2110-31320-402430	Sixnet 5 port unmanaged ethernet switch
07/14/2014	776746	Intermountain Traffic, LLC	\$200.00	2110-31320-402430	15 to 100watt single phase power supply, 12vdc
07/14/2014	776746	Intermountain Traffic, LLC	\$12,855.00	2110-31320-402430	video detection (single camera) for 29th west and king

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	776753	Jtl Group Inc DbA Knife River	\$32,287.06	5020-00000-141000	SYSTEMS PO NUM 295718
07/14/2014	776757	Knife River (JTL Group Inc.)	\$2,721.82	2110-31320-404710	asphalt
07/14/2014	776757	Knife River (JTL Group Inc.)	\$3,798.47	2110-31320-404710	asphalt
07/14/2014	776757	Knife River (JTL Group Inc.)	\$1,484.74	2110-31320-404710	asphalt
07/14/2014	776757	Knife River (JTL Group Inc.)	\$1,615.28	2110-31320-402260	asphalt
07/14/2014	776757	Knife River (JTL Group Inc.)	\$1,350.54	2110-31320-404710	asphalt
07/14/2014	776757	Knife River (JTL Group Inc.)	\$366.00	2110-31320-404710	asphalt
07/14/2014	776757	Knife River (JTL Group Inc.)	\$2,363.75	2110-31320-404710	asphalt
07/14/2014	776757	Knife River (JTL Group Inc.)	\$800.32	2110-31320-404710	asphalt
07/14/2014	776757	Knife River (JTL Group Inc.)	\$732.00	2110-31320-404710	asphalt
07/14/2014	776757	Knife River (JTL Group Inc.)	\$3,565.45	2110-31320-404710	asphalt
07/14/2014	776761	KTVQ Communications, Inc.	\$575.00	0100-51250-403990	Online banners.
07/14/2014	776761	KTVQ Communications, Inc.	\$1,600.00	0100-51250-403990	Advertising.
07/14/2014	776761	KTVQ Communications, Inc.	\$470.00	0100-51250-403990	Advertising.
07/14/2014	776764	Law Enforcement Targets	\$899.99	2500-21350-402120	Item #SP19H, 6 Target Plate Rack
07/14/2014	776764	Law Enforcement Targets	\$558.00	2500-21350-402120	Item #AT-DROPPER, At Dropper Target Standard
07/14/2014	776764	Law Enforcement Targets	\$289.00	2500-21350-402120	Item #AT-TURN SWING, At Turn Swing Target
07/14/2014	776764	Law Enforcement Targets	\$479.92	2500-21350-402120	Item #DMW-CTS, Multi-Purpose Combat Training
07/14/2014	776764	Law Enforcement Targets	\$17.45	2500-21350-402120	Item #PAST-CB, Kraft Pasters for Cardboard Ta
07/14/2014	776764	Law Enforcement Targets	\$22.50	2500-21350-402120	Item #SVT, Multi Purpose Target
07/14/2014	776764	Law Enforcement Targets	\$250.85	2500-21350-402120	Freight
07/14/2014	776766	Leo W O'Brien & Co, CPA's	\$3,325.00	0100-16110-403560	3913 - advisory services, Watters lawsuit
07/14/2014	776771	Mailing Technical Services	\$769.51	2600-55110-403110	June Mail Service
07/14/2014	776771	Mailing Technical Services	\$89.10	0100-15120-403110	Finance
07/14/2014	776771	Mailing Technical Services	\$4,384.46	6050-15150-403110	Postage Fund (weekly bills)
07/14/2014	776771	Mailing Technical Services	\$84.35	1500-21110-403110	Invoice 194135 - Evidence mailings
07/14/2014	776781	Midwest Tape	\$7.99	2600-55190-403336	Inv 91954347
07/14/2014	776781	Midwest Tape	\$269.89	2600-55190-403225	Inv 91954349
07/14/2014	776781	Midwest Tape	\$15.99	2600-55190-403334	Inv 91954400
07/14/2014	776781	Midwest Tape	\$203.85	2600-55190-403336	Inv 91954400
07/14/2014	776781	Midwest Tape	\$30.37	2600-55190-403222	Inv 91954401
07/14/2014	776781	Midwest Tape	\$246.09	2600-55190-403225	Inv 91954401
07/14/2014	776781	Midwest Tape	\$53.97	2600-55190-403243	Inv 91954402
07/14/2014	776781	Midwest Tape	\$17.59	2600-55190-403334	Inv 91954403
07/14/2014	776781	Midwest Tape	\$547.52	2600-55190-403336	Inv 91954403
07/14/2014	776781	Midwest Tape	\$21.58	2600-55190-403334	Inv 91970789
07/14/2014	776781	Midwest Tape	\$63.96	2600-55190-403336	Inv 91970789
07/14/2014	776781	Midwest Tape	\$11.99	2600-55190-403336	Inv 91971161
07/14/2014	776781	Midwest Tape	\$15.19	2600-55190-403222	Inv 91971162
07/14/2014	776781	Midwest Tape	\$27.98	2600-55190-403225	Inv 91971163
07/14/2014	776781	Midwest Tape	\$29.99	2600-55190-403222	Inv 91971164
07/14/2014	776781	Midwest Tape	\$113.72	2600-55190-403222	Inv 9971165
07/14/2014	776781	Midwest Tape	\$207.11	2600-55190-403225	Inv 9971165
07/14/2014	776781	Midwest Tape	\$69.98	2600-55190-403243	Inv 91971166
07/14/2014	776781	Midwest Tape	\$1,049.68	2600-55190-403336	Inv 91980576
07/14/2014	776784	Montana CSED	\$3,986.91	9000-00000-209926	Payroll Summary
07/14/2014	776788	Montana State Fireman's Assoc	\$3,394.98	9000-00000-209924	Payroll Summary
07/14/2014	776800	Napa Auto Parts	\$37.82	6010-00000-141714	529538 PO NUM 295857
07/14/2014	776800	Napa Auto Parts	\$1,855.83	6010-00000-141714	530667 PO NUM 295857
07/14/2014	776800	Napa Auto Parts	\$68.49	6010-00000-141714	531030 PO NUM 295857
07/14/2014	776800	Napa Auto Parts	\$17.08	6010-00000-141000	530803 PO NUM 295858
07/14/2014	776800	Napa Auto Parts	\$234.72	6010-00000-141000	531517 PO NUM 295858
07/14/2014	776800	Napa Auto Parts	\$76.27	6010-00000-141000	531525 PO NUM 295858
07/14/2014	776800	Napa Auto Parts	\$687.40	6010-00000-141000	531610 PO NUM 295858
07/14/2014	776800	Napa Auto Parts	\$17.00	6010-00000-141000	532617 PO NUM 295858
07/14/2014	776800	Napa Auto Parts	\$17.46	5710-71440-402320	527706
07/14/2014	776800	Napa Auto Parts	\$33.12	5710-71440-402320	530667
07/14/2014	776800	Napa Auto Parts	\$82.38	5710-71440-402320	530667
07/14/2014	776800	Napa Auto Parts	\$7.70	5410-31220-402320	530803
07/14/2014	776800	Napa Auto Parts	\$21.25	1500-21120-402320	530978
07/14/2014	776800	Napa Auto Parts	\$21.92	5410-31220-402320	531629
07/14/2014	776800	Napa Auto Parts	\$7.96	5410-31220-402320	531629
07/14/2014	776800	Napa Auto Parts	\$22.10	1500-21120-402320	531840
07/14/2014	776800	Napa Auto Parts	\$176.91	1500-21120-402320	531881
07/14/2014	776800	Napa Auto Parts	\$8.83	1500-21120-402320	531984
07/14/2014	776800	Napa Auto Parts	\$125.23	1500-21720-402320	532173
07/14/2014	776800	Napa Auto Parts	\$105.68	1500-21120-402320	644532
07/14/2014	776800	Napa Auto Parts	\$193.63	6010-00000-141000	528717 PO NUM 295820
07/14/2014	776800	Napa Auto Parts	\$30.36	6010-00000-141000	528717 PO NUM 295820
07/14/2014	776800	Napa Auto Parts	\$122.64	6010-00000-141000	643025 PO NUM 295820
07/14/2014	776800	Napa Auto Parts	\$105.68	1500-21120-402320	528129
07/14/2014	776800	Napa Auto Parts	\$112.88	0100-51120-402320	528549
07/14/2014	776800	Napa Auto Parts	\$188.92	5410-31220-402320	528564
07/14/2014	776800	Napa Auto Parts	\$21.92	5410-31220-402320	528680
07/14/2014	776800	Napa Auto Parts	\$30.36	6010-15530-402650	528717
07/14/2014	776800	Napa Auto Parts	\$10.69	1500-21120-402320	529117

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	776800	Napa Auto Parts	\$22.50	1500-21120-402320	529117
07/14/2014	776800	Napa Auto Parts	\$146.84	1500-21120-402320	529291
07/14/2014	776800	Napa Auto Parts	\$6.40	5410-31220-402320	529352
07/14/2014	776800	Napa Auto Parts	\$27.99	6010-15530-402650	529673
07/14/2014	776800	Napa Auto Parts	\$163.80	2110-31320-402320	529674
07/14/2014	776800	Napa Auto Parts	\$209.68	1500-21120-402320	530602
07/14/2014	776800	Napa Auto Parts	\$146.84	1500-21120-402320	530687
07/14/2014	776800	Napa Auto Parts	\$11.19	0100-51120-402320	530759
07/14/2014	776800	Napa Auto Parts	-\$27.99	6010-15530-402650	531786
07/14/2014	776800	Napa Auto Parts	\$17.34	0100-51120-402320	642697
07/14/2014	776800	Napa Auto Parts	\$30.40	6010-00000-141714	528583 PO NUM 295788
07/14/2014	776800	Napa Auto Parts	\$27.48	5710-71440-402320	528583
07/14/2014	776800	Napa Auto Parts	\$229.35	5710-71440-402320	528960
07/14/2014	776800	Napa Auto Parts	\$4.46	5710-71470-402320	528960
07/14/2014	776800	Napa Auto Parts	\$13.38	5710-71470-402320	529020
07/14/2014	776800	Napa Auto Parts	\$206.00	6010-00000-141714	527101 PO NUM 295778
07/14/2014	776800	Napa Auto Parts	\$131.84	6010-00000-141714	527877 PO NUM 295778
07/14/2014	776800	Napa Auto Parts	\$216.00	6010-00000-141000	527477 PO NUM 295779
07/14/2014	776800	Napa Auto Parts	-\$108.00	6010-00000-141000	527732 PO NUM 295779
07/14/2014	776800	Napa Auto Parts	\$92.08	5710-71440-402320	527101
07/14/2014	776800	Napa Auto Parts	\$14.00	5710-71440-402320	527267
07/14/2014	776800	Napa Auto Parts	\$76.35	1500-21120-402320	526184
07/14/2014	776800	Napa Auto Parts	\$22.82	1500-21120-402320	526979
07/14/2014	776800	Napa Auto Parts	\$104.52	1500-21120-402320	527126
07/14/2014	776800	Napa Auto Parts	\$13.00	1500-21120-402320	527158
07/14/2014	776800	Napa Auto Parts	\$44.28	1500-21120-402320	527195
07/14/2014	776800	Napa Auto Parts	\$3.02	5020-75000-402320	527204
07/14/2014	776800	Napa Auto Parts	\$51.18	5410-31220-402320	527477
07/14/2014	776800	Napa Auto Parts	\$6.20	6010-15530-402650	527537
07/14/2014	776800	Napa Auto Parts	\$199.83	1500-21120-402320	527622
07/14/2014	776800	Napa Auto Parts	-\$10.47	6010-15530-402650	527732
07/14/2014	776801	Network Information Systems	\$832.00	5020-73120-403660	Installation of equipment-Ironwood
07/14/2014	776801	Network Information Systems	\$4,500.00	5020-73120-403660	Installation of equipment at Briarwood
07/14/2014	776802	New World Systems	\$5,084.00	1500-21500-402120	New World Mobile Accident Software Police Implementation Services #1
07/14/2014	776802	New World Systems	\$8,668.00	1500-21500-402925	New World Mobile Accident Software Police Implementation Services #1
07/14/2014	776804	NorMont Equipment Company	\$2,574.40	5610-71130-402320	Invoice #2405197. Cutting edges for equipment A-17, A-10, A-19 & A-20
07/14/2014	776804	NorMont Equipment Company	\$446.80	5020-00000-141000	SYSTEMS PO NUM 295730
07/14/2014	776804	NorMont Equipment Company	\$1,196.00	2110-31320-402320	brooms for sweepers
07/14/2014	776806	Northwest Pipe Fittings	\$27.90	6010-15530-402650	1312970
07/14/2014	776806	Northwest Pipe Fittings	\$3.00	5120-84000-402450	Adapters
07/14/2014	776806	Northwest Pipe Fittings	\$25.88	5120-84000-402290	Couplings for sprinklers
07/14/2014	776806	Northwest Pipe Fittings	\$9.38	5020-75000-404220	Adapter for suction hose
07/14/2014	776806	Northwest Pipe Fittings	\$6.26	5120-85000-404220	Adapter for suction hose
07/14/2014	776806	Northwest Pipe Fittings	\$9.15	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295729
07/14/2014	776806	Northwest Pipe Fittings	\$2,679.33	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295715
07/14/2014	776806	Northwest Pipe Fittings	\$1,778.51	5020-00000-141000	SYSTEMS PO NUM 295715
07/14/2014	776806	Northwest Pipe Fittings	\$11,461.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295681
07/14/2014	776806	Northwest Pipe Fittings	\$14,959.32	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295682
07/14/2014	776806	Northwest Pipe Fittings	\$428.58	5120-84000-402450	Parts for auto polymer tank
07/14/2014	776806	Northwest Pipe Fittings	\$750.00	5020-73120-402380	Meters
07/14/2014	776806	Northwest Pipe Fittings	\$91.11	2110-31320-402475	pipe/elbow/reducer/nipple for irrigation on zimmerman
07/14/2014	776806	Northwest Pipe Fittings	\$118.40	5020-73120-403660	Repairs on aqua locator
07/14/2014	776806	Northwest Pipe Fittings	\$226.80	5020-73120-403660	Repairs on aqua locator
07/14/2014	776806	Northwest Pipe Fittings	\$41.70	5020-74000-402450	Air vent
07/14/2014	776806	Northwest Pipe Fittings	\$1,525.30	5020-73120-402380	Ecoder pit CF
07/14/2014	776806	Northwest Pipe Fittings	\$149.85	5030-75910-409340	Ball corp stop
07/14/2014	776806	Northwest Pipe Fittings	\$14,959.32	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295536
07/14/2014	776806	Northwest Pipe Fittings	\$132.90	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295541
07/14/2014	776806	Northwest Pipe Fittings	\$3.36	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295727
07/14/2014	776806	Northwest Pipe Fittings	\$300.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295723
07/14/2014	776806	Northwest Pipe Fittings	\$5.20	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295726
07/14/2014	776806	Northwest Pipe Fittings	\$105.03	5120-84000-402450	Parts to repair drain
07/14/2014	776806	Northwest Pipe Fittings	\$19.49	5120-84000-402450	Parts to repair drain
07/14/2014	776806	Northwest Pipe Fittings	\$10.18	5120-84000-402450	Parts for drain repair
07/14/2014	776806	Northwest Pipe Fittings	\$53.31	5120-84000-402450	PVC pipe/couplings
07/14/2014	776806	Northwest Pipe Fittings	\$525.00	5020-75000-402410	PVC tapping machine
07/14/2014	776807	NorthWestern Energy	\$2,325.47	5710-71430-403410	Electricity at Metroplex 05/28/2014 to 06/26/2014
07/14/2014	776807	NorthWestern Energy	\$54.55	0100-51290-403410	09998071
07/14/2014	776807	NorthWestern Energy	\$160.21	6070-22350-403410	10069151
07/14/2014	776807	NorthWestern Energy	\$237.34	8720-51980-403410	10590933
07/14/2014	776807	NorthWestern Energy	\$89.74	8720-51980-403410	13127071
07/14/2014	776807	NorthWestern Energy	\$55.03	0100-51120-403410	14093942
07/14/2014	776807	NorthWestern Energy	\$19.52	8720-51980-403410	15138027

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07/14/2014	776807	NorthWestern Energy	\$12.87	8720-51980-403410	15138043
07/14/2014	776807	NorthWestern Energy	\$8.16	8720-51980-403410	15642093
07/14/2014	776807	NorthWestern Energy	\$13.29	5120-85000-403410	17040254
07/14/2014	776807	NorthWestern Energy	\$34.42	5120-85000-403410	17040304
07/14/2014	776807	NorthWestern Energy	\$7.40	2110-31320-403410	17389891
07/14/2014	776807	NorthWestern Energy	\$8.69	0100-51120-403410	19022573
07/14/2014	776807	NorthWestern Energy	\$55.71	8720-51980-403410	20413621
07/14/2014	776807	NorthWestern Energy	\$8.48	2110-31320-403410	20470001
07/14/2014	776807	NorthWestern Energy	\$8.79	2110-31320-403410	20470076
07/14/2014	776807	NorthWestern Energy	\$8.79	2110-31320-403410	20470100
07/14/2014	776807	NorthWestern Energy	\$8.79	2110-31320-403410	20470118
07/14/2014	776807	NorthWestern Energy	\$8.59	2110-31320-403410	20470134
07/14/2014	776807	NorthWestern Energy	\$8.48	2110-31320-403410	20470175
07/14/2014	776807	NorthWestern Energy	\$7.62	2110-31320-403410	20470183
07/14/2014	776807	NorthWestern Energy	\$8.37	2110-31320-403410	20470191
07/14/2014	776807	NorthWestern Energy	\$7.76	4280-65900-409180	502 S 33rd Street (Irma House) HOME Program 7/2/14 Electric Bill
07/14/2014	776807	NorthWestern Energy	\$2,204.76	5610-71130-403410	0719543-1. Parking Lot Lights. June 2014
07/14/2014	776807	NorthWestern Energy	\$105.38	5610-71130-403410	0712533-9. Airport Entrance. June 2014
07/14/2014	776807	NorthWestern Energy	\$15.51	5610-71130-403410	0712534-7. Entrance Public Parking. June 2014
07/14/2014	776807	NorthWestern Energy	\$224.85	5610-71130-403410	0712535-4. Employee Parking. June 2014
07/14/2014	776807	NorthWestern Energy	\$16.82	5610-71130-403410	0712791-3. Gate 16. June 2014
07/14/2014	776807	NorthWestern Energy	\$15.75	5610-71130-403410	0712795-4. Gate 17. June 2014
07/14/2014	776807	NorthWestern Energy	\$7.94	5610-71130-403410	0712797-0. Gate 9. June 2014
07/14/2014	776807	NorthWestern Energy	\$8.37	5610-71130-403410	0712813-5. Burnpit. June 2014
07/14/2014	776807	NorthWestern Energy	\$16.29	5610-71130-403410	0719759-3. Gate 12. June 2014
07/14/2014	776807	NorthWestern Energy	\$20.69	5610-71130-403410	0719760-1. Gate 14. June 2014
07/14/2014	776807	NorthWestern Energy	\$17.69	5610-71130-403410	0719761-9. Gate 15. June 2014
07/14/2014	776807	NorthWestern Energy	\$14.79	5610-71130-403410	0719762-7. Gate 13. June 2014
07/14/2014	776807	NorthWestern Energy	\$16.95	5610-71130-403410	0720296-3. Gate 29. June 2014
07/14/2014	776807	NorthWestern Energy	\$21.00	5610-71130-403410	2114868-9. Runway Weather System. June 2014
07/14/2014	776807	NorthWestern Energy	\$19,063.12	5610-71120-403410	0100482-9. Airport Vault
07/14/2014	776807	NorthWestern Energy	\$804.19	0100-51120-403410	07231707
07/14/2014	776807	NorthWestern Energy	\$48.70	5120-85000-403410	07233836
07/14/2014	776807	NorthWestern Energy	\$7.51	8720-51980-403410	07233844
07/14/2014	776807	NorthWestern Energy	\$9.03	8720-51980-403410	07233851
07/14/2014	776807	NorthWestern Energy	\$9.03	8720-51980-403410	07233869
07/14/2014	776807	NorthWestern Energy	\$9.03	8720-51980-403410	07233877
07/14/2014	776807	NorthWestern Energy	\$9.03	8720-51980-403410	07233885
07/14/2014	776807	NorthWestern Energy	\$5.21	0100-51120-403410	07233919
07/14/2014	776807	NorthWestern Energy	\$3.48	8720-51980-403410	07233919
07/14/2014	776807	NorthWestern Energy	\$9.03	8720-51980-403410	07233927
07/14/2014	776807	NorthWestern Energy	\$8.05	8720-51980-403410	07233935
07/14/2014	776807	NorthWestern Energy	\$7.51	8720-51980-403410	07233943
07/14/2014	776807	NorthWestern Energy	\$7.51	8720-51980-403410	07233950
07/14/2014	776807	NorthWestern Energy	\$7.51	8720-51980-403410	07233968
07/14/2014	776807	NorthWestern Energy	\$7.51	8720-51980-403410	07233976
07/14/2014	776807	NorthWestern Energy	\$7.51	8720-51980-403410	07233984
07/14/2014	776807	NorthWestern Energy	\$7.51	8720-51980-403410	07238355
07/14/2014	776807	NorthWestern Energy	\$9.36	8720-51980-403410	07238363
07/14/2014	776807	NorthWestern Energy	\$210.29	5120-85000-403410	07238785
07/14/2014	776807	NorthWestern Energy	\$297.46	8720-51980-403410	07238793
07/14/2014	776807	NorthWestern Energy	\$7.82	8720-51980-403410	07238835
07/14/2014	776807	NorthWestern Energy	\$115.01	0100-51120-403410	07238843
07/14/2014	776807	NorthWestern Energy	\$8.05	8720-51980-403410	07238850
07/14/2014	776807	NorthWestern Energy	\$17.89	0100-51120-403410	07238876
07/14/2014	776807	NorthWestern Energy	\$54.84	8720-51980-403410	09718248
07/14/2014	776807	NorthWestern Energy	\$6,231.16	6500-15670-403410	01005073
07/14/2014	776807	NorthWestern Energy	\$590.58	0100-51260-403410	07208416
07/14/2014	776807	NorthWestern Energy	\$10.57	5020-74000-403410	07222490
07/14/2014	776807	NorthWestern Energy	\$319.32	0100-51120-403410	07222516
07/14/2014	776807	NorthWestern Energy	\$7.51	0100-51120-403410	07222532
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07/14/2014	776807	NorthWestern Energy	\$14.00	0100-51120-403410	07222599
07/14/2014	776807	NorthWestern Energy	\$4,044.96	5020-74000-403410	07222706
07/14/2014	776807	NorthWestern Energy	\$9.16	0100-51120-403410	07222722
07/14/2014	776807	NorthWestern Energy	\$6.11	8720-51980-403410	07222722
07/14/2014	776807	NorthWestern Energy	\$22.46	0100-51120-403410	07222730
07/14/2014	776807	NorthWestern Energy	\$12.09	0100-51120-403410	07222748
07/14/2014	776807	NorthWestern Energy	\$101.36	0100-51120-403410	07222755
07/14/2014	776807	NorthWestern Energy	\$36.61	0100-51120-403410	07222771
07/14/2014	776807	NorthWestern Energy	\$30.46	0100-51120-403410	07222789
07/14/2014	776807	NorthWestern Energy	\$15.51	0100-51120-403410	07222797
07/14/2014	776807	NorthWestern Energy	\$7.51	0100-51120-403410	07222805
07/14/2014	776807	NorthWestern Energy	\$7.51	0100-51120-403410	07222813

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07/14/2014	776807	NorthWestern Energy	\$7.51	0100-51120-403410	07222839
07/14/2014	776807	NorthWestern Energy	\$7.51	0100-51120-403410	07222847
07/14/2014	776807	NorthWestern Energy	\$15.51	0100-51120-403410	07228083
07/14/2014	776807	NorthWestern Energy	\$10.50	0100-51120-403410	07228521
07/14/2014	776807	NorthWestern Energy	\$9.36	0100-51120-403410	07228620
07/14/2014	776807	NorthWestern Energy	\$123.70	0100-51120-403410	07229016
07/14/2014	776807	NorthWestern Energy	\$8.79	0100-51120-403410	07229768
07/14/2014	776807	NorthWestern Energy	\$114.20	0100-51120-403410	07229958
07/14/2014	776807	NorthWestern Energy	\$78.81	0100-51120-403410	07230055
07/14/2014	776807	NorthWestern Energy	\$7.51	0100-51120-403410	07230253
07/14/2014	776807	NorthWestern Energy	\$18.24	0100-51120-403410	07230394
07/14/2014	776807	NorthWestern Energy	\$7.40	0100-51120-403410	07230469
07/14/2014	776807	NorthWestern Energy	\$21.24	0100-51120-403410	07230493
07/14/2014	776807	NorthWestern Energy	\$105.76	0100-51120-403410	07230501
07/14/2014	776807	NorthWestern Energy	\$11.70	0100-51120-403410	07230535
07/14/2014	776807	NorthWestern Energy	\$17.89	0100-51120-403410	07230642
07/14/2014	776807	NorthWestern Energy	\$17.89	0100-51120-403410	07230659
07/14/2014	776807	NorthWestern Energy	\$13.73	0100-51120-403410	30208375
07/14/2014	776807	NorthWestern Energy	\$357.85	6600-31100-403410	Depot electricity
07/14/2014	776807	NorthWestern Energy	\$536.77	6700-31410-403410	Depot electricity
07/14/2014	776807	NorthWestern Energy	\$26.82	5610-71170-403410	1341288-7. Old National/Alamo CW. June 2014
07/14/2014	776807	NorthWestern Energy	\$400.14	1500-22210-403410	FIRE6: JUNE ELECTRICAL SERVICE 3280 KWH USED
07/14/2014	776807	NorthWestern Energy	\$7.40	0100-51120-403410	08317026
07/14/2014	776807	NorthWestern Energy	\$62.53	0100-51120-403410	09208018
07/14/2014	776807	NorthWestern Energy	\$373.57	1500-22210-403410	07125370
07/14/2014	776807	NorthWestern Energy	\$68.50	0100-51410-403410	07125396
07/14/2014	776807	NorthWestern Energy	\$94.12	0100-51220-403410	07126832
07/14/2014	776807	NorthWestern Energy	\$23.39	5710-71480-403410	07127640
07/14/2014	776807	NorthWestern Energy	\$327.56	1500-22210-403410	07208408
07/14/2014	776807	NorthWestern Energy	\$15.71	0100-51120-403410	07222599
07/14/2014	776807	NorthWestern Energy	\$2,974.37	5020-74000-403410	07230436
07/14/2014	776807	NorthWestern Energy	\$774.97	5020-74000-403410	1699 High Sierra
07/14/2014	776807	NorthWestern Energy	\$1,316.85	5120-85000-403410	2750 Bitterroot
07/14/2014	776807	NorthWestern Energy	\$222.58	5020-74000-403410	805 Constitution
07/14/2014	776813	PayneWest Insurance Inc	\$1,000.00	5030-75910-409340	WO 14-01 2014 Water & Sewer - Sch 1B & 1C Water
07/14/2014	776813	PayneWest Insurance Inc	\$1,000.00	5130-85910-409340	WO 14-01 2014 Water & Sewer - Sch 2 Sewer
07/14/2014	776813	PayneWest Insurance Inc	\$1,000.00	1990-15050-409340	WO 14-05 SBURD Sewer Phase 1
07/14/2014	776814	Peaks To Plains Design	\$2,839.36	2120-43700-409390	Ponderosa School Path
07/14/2014	776815	Petty Cash CCSIU	\$2,811.67	7180-21600-407910	Reimbursement of PE/PI money.
07/14/2014	776817	Public Utilities	\$233.80	8720-51980-403420	676233865
07/14/2014	776817	Public Utilities	\$1,528.02	8720-51980-403420	676393901
07/14/2014	776817	Public Utilities	\$2,815.02	8720-51980-403420	676413853
07/14/2014	776817	Public Utilities	\$3,947.48	8720-51980-403420	676433910
07/14/2014	776817	Public Utilities	\$447.08	8720-51980-403420	676454062
07/14/2014	776817	Public Utilities	\$2,860.68	8720-51980-403420	676473935
07/14/2014	776817	Public Utilities	\$1,087.48	8720-51980-403420	676497694
07/14/2014	776817	Public Utilities	\$16.34	8720-51980-403420	676513943
07/14/2014	776817	Public Utilities	\$10.72	8720-51980-403420	676533868
07/14/2014	776817	Public Utilities	\$41.13	8720-51980-403420	676554066
07/14/2014	776817	Public Utilities	\$183.82	8720-51980-403420	676574011
07/14/2014	776817	Public Utilities	\$156.58	8720-51980-403420	676594010
07/14/2014	776817	Public Utilities	\$95.47	8720-51980-403420	676614077
07/14/2014	776817	Public Utilities	\$75.28	8720-51980-403420	676654097
07/14/2014	776817	Public Utilities	\$2,128.62	8720-51980-403420	676754063
07/14/2014	776817	Public Utilities	\$11,874.69	5610-71100-403420	68407759
07/14/2014	776817	Public Utilities	\$1,417.74	8720-51980-403420	8992912649100
07/14/2014	776817	Public Utilities	\$130.84	8720-51980-403420	899739343
07/14/2014	776817	Public Utilities	\$841.62	8720-51980-403420	904059154
07/14/2014	776817	Public Utilities	\$56.48	8720-51980-403420	10697714654
07/14/2014	776817	Public Utilities	\$2,733.34	8720-51980-403420	1142018810
07/14/2014	776817	Public Utilities	\$55.43	8720-51980-403420	11460717358
07/14/2014	776817	Public Utilities	\$527.02	8720-51980-403420	12051919090
07/14/2014	776817	Public Utilities	\$10.72	8720-51980-403420	13264320441
07/14/2014	776817	Public Utilities	\$9.67	5120-85000-403420	13670319854
07/14/2014	776817	Public Utilities	\$1,572.28	8720-51980-403420	15273330304
07/14/2014	776817	Public Utilities	\$302.89	6500-15660-403420	106989-12385
07/14/2014	776818	Public Works-Administration	\$7,383.20	5050-75150-403671	PWU June 2014 Engineering Permits - WSRP
07/14/2014	776818	Public Works-Administration	\$1,831.80	5020-75000-403680	PWU June 2014 Engineering Permits - Watermain Repair
07/14/2014	776818	Public Works-Administration	\$265.20	5030-75910-409340	PWU June 2014 Engineering Permits - Pipeburstings
07/14/2014	776819	Qwest Communications	\$42.42	5610-71190-403450	Bill Date: Jun 28, 2014. QTA Phone
07/14/2014	776819	Qwest Communications	\$31.11	5610-71100-403450	Qwest 406-245-1044 Airport Terminal Power M
07/14/2014	776819	Qwest Communications	\$47.03	5710-71470-403450	Qwest 406-245-1789 Transit STS
07/14/2014	776819	Qwest Communications	\$55.73	5410-31230-403450	Qwest 406-245-7193 Solid Waste Landfill
07/14/2014	776819	Qwest Communications	\$97.15	5410-31230-403450	Qwest 406-245-9820 Solid Waste Landfil
07/14/2014	776819	Qwest Communications	\$31.11	2110-31320-403450	Qwest 406-245-9906 PW Traffic Signal 4th 27
07/14/2014	776819	Qwest Communications	\$45.73	5610-71100-403450	Qwest 406-248-3068 Airport Ind Park Gate 9

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	776819	Qwest Communications	\$47.03	5710-71410-403450	Qwest 406-254-7038 MET Transit
07/14/2014	776819	Qwest Communications	\$7,300.23	2250-22320-403450	Qwest 406-255-9700 E911
07/14/2014	776819	Qwest Communications	\$45.73	1500-22250-403450	Qwest 406-655-0728 Fire Maintenance Shop
07/14/2014	776819	Qwest Communications	\$67.07	6060-19310-403450	Qwest 406-248-9124 Met Measured Lines 406-248-9124 406-248-9179
07/14/2014	776819	Qwest Communications	\$64.00	6060-19310-403450	Qwest 406-248-3329 Airport Measured Lines 406-248-3329 406-248-9989
07/14/2014	776819	Qwest Communications	\$31.21	1500-21110-403450	Qwest 406-245-6600 Crime Prevention Alarm
07/14/2014	776819	Qwest Communications	\$4.81	2250-22320-403450	Qwest 406-255-9702 E911 Backup Line 4 Call Reroute 2250-22320-403450
07/14/2014	776819	Qwest Communications	\$128.96	2600-55120-403450	Qwest 406-245-1579 Library 6 lines (4) Library 2600-55120-403450 (2) Phone 6060-19310-403450
07/14/2014	776819	Qwest Communications	\$61.36	6060-19310-403450	Qwest 406-245-1579 Library 6 lines (4) Library 2600-55120-403450 (2) Phone 6060-19310-403450
07/14/2014	776819	Qwest Communications	\$31.75	6200-19110-403450	Qwest 406-245-4437 Kenco Security Alarm IT Alarm
07/14/2014	776822	RDO Equipment Co.	\$8,065.75	5410-31230-409410	If compactor
07/14/2014	776829	Rimrock Foundation	\$3,125.10	2460-12530-403590	IOP Counselor
07/14/2014	776829	Rimrock Foundation	\$4,669.16	7380-12640-403590	IOP Counselor
07/14/2014	776829	Rimrock Foundation	\$2,225.34	7380-12640-401110	Case Manager
07/14/2014	776829	Rimrock Foundation	\$3,587.08	7380-12640-403590	Treatment Counselor
07/14/2014	776829	Rimrock Foundation	\$5,341.17	7380-12640-403590	IOP Counselor
07/14/2014	776829	Rimrock Foundation	\$4,892.13	7380-12640-403590	IOP Counselor
07/14/2014	776829	Rimrock Foundation	\$1,306.42	2480-12620-403560	DOJ Treatment Counselor
07/14/2014	776831	Riverstone Health	\$13,005.00	0100-15110-321611	January - June 2014 business license health inspection fees.
07/14/2014	776835	Sanderson Stewart	\$3,221.44	8450-31860-409310	WO 09-12 INNER BELT LOOP (845)
07/14/2014	776835	Sanderson Stewart	\$7,196.42	4700-31610-409310	SID 1395 Boca Raton Road
07/14/2014	776835	Sanderson Stewart	\$630.40	2050-31310-409310	SID 1395 Boca Raton Road
07/14/2014	776835	Sanderson Stewart	\$518.50	8400-31840-409310	SID 1395 Boca Raton Road
07/14/2014	776842	SHI International Corp	\$248.80	2400-43010-402120	(2) Windows 8.1 Pro Licenses Planning
07/14/2014	776842	SHI International Corp	\$124.40	6010-15500-403553	(1) MS Windows 8.1 Pro License
07/14/2014	776842	SHI International Corp	\$6,487.90	6200-19110-409480	MS Windows Server Datacenter Edition License & Software Assurance 2 Processors
07/14/2014	776850	Square One Cabinets	\$75,814.20	5620-71200-409290	Car Rental & Airline Ticket Counters Upgrade Project
07/14/2014	776852	Star Service Inc	\$55,177.65	5030-74910-409390	WO 12-44 WTP High Service Pump Station H2-3
07/14/2014	776852	Star Service Inc	\$48,554.55	5030-74910-409390	WO 12-44 WTP High Service Pump Station H2-3
07/14/2014	776856	Sunset Excavation	\$2,450.00	5050-75150-403671	3135 38th St West
07/14/2014	776856	Sunset Excavation	\$725.00	5050-75150-403671	1720 Ave C
07/14/2014	776856	Sunset Excavation	\$600.00	5050-75150-403671	391 Bohl Ave
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TP9455-K5, LIMITED KEY PAD (ENCRYPTION CAPABLE)PORTABLE PORT PKG P25 CAI ANT:762-870M 1/2 LI-ION B/CLP-4KEY
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TPAS055/TP9100 SFE KEY - P25 TRUNKING SERVICES
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	SMART VALUE OFFER
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TP9400 SPEAKER MIC TPA GENESIS IS(FM) SEALED TO IP68
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00012-AEAA, TP9400 SINGLE CHGR LI-ION+NI & US/CAN AC ADAPTER
07/14/2014	776858	Tait Communications	\$5,250.00	1500-22270-409460	T03-00013-AEAA, TP9400 6WAY MULTI CHGR LI-ION & NI
07/14/2014	776858	Tait Communications	\$207.00	1500-22270-409460	T03-00014-AAAA, TP9400 VEHICLE CHARGER
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00011-CASV, TP9400 BATTERY - 2400MAH LI-ION
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TM9455H-K5A34, MOBILE RADIO, DASH MOUNT (ENCRYPTION CAPABLE) 30/35W 762-870M P25 CAI M- UHF MIC INST
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TMAS055, TM9100 SFE KEY P25 TRUNKING SERVICE
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TMAA23-00, MOBILE & PORTABLE PROGRAMMING KIT, TM9000/TP9000 PROGRAMMING KIT (INCL CD CBL)
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	LESS ONE TIME TRADE IN OF RADIOS @ \$375.00 PER RADIO
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TP9455-K5, LIMITED KEY PAD (ENCRYPTION CAPABLE)PORTABLE PORT PKG P25 CAI ANT:762-870M 1/2 LI-ION B/CLP-4KEY
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TPAS055/TP9100 SFE KEY - P25 TRUNKING SERVICES
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	SMART VALUE OFFER
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TP9400 SPEAKER MIC TPA GENESIS IS(FM) SEALED TO IP68
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00012-AEAA, TP9400 SINGLE CHGR LI-ION+NI & US/CAN AC ADAPTER
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00013-AEAA, TP9400 6WAY MULTI CHGR LI-ION & NI
07/14/2014	776858	Tait Communications	\$138.00	1500-22270-409460	T03-00014-AAAA, TP9400 VEHICLE CHARGER
07/14/2014	776858	Tait Communications	\$9,720.00	1500-22270-409460	T03-00011-CASV, TP9400 BATTERY - 2400MAH LI-ION
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TM9455H-K5A34, MOBILE RADIO, DASH MOUNT (ENCRYPTION CAPABLE) 30/35W 762-870M P25 CAI M- UHF MIC INST
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TMAS055, TM9100 SFE KEY P25 TRUNKING SERVICE

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07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TMAA23-00, MOBILE & PORTABLE PROGRAMMING KIT, TM9000/TP9000 PROGRAMMING KIT (INCL CD CBL)
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	LESS ONE TIME TRADE IN OF RADIOS @ \$375.00 PER RADIO
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TP9455-K5, LIMITED KEY PAD (ENCRYPTION CAPABLE)PORTABLE PORT PKG P25 CAI ANT:762-870M 1/2 LI-ION B/CLP-4KEY
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TPAS055/TP9100 SFE KEY - P25 TRUNKING SERVICES
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	SMART VALUE OFFER
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TP9400 SPEAKER MIC TPA GENESIS IS(FM) SEALED TO IP68
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00012-AEAA, TP9400 SINGLE CHGR LI-ION+NI & US/CAN AC ADAPTER
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00013-AEAA, TP9400 6WAY MULTI CHGR LI-ION & NI
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00014-AAAA, TP9400 VEHICLE CHARGER
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00011-CASV, TP9400 BATTERY - 2400MAH LI-ION
07/14/2014	776858	Tait Communications	\$12,909.75	1500-22270-409460	TM9455H-K5A34, MOBILE RADIO, DASH MOUNT (ENCRYPTION CAPABLE) 30/35W 762-870M P25 CAI M-UHF MIC INST
07/14/2014	776858	Tait Communications	\$1,895.25	1500-22270-409460	TMAS055, TM9100 SFE KEY P25 TRUNKING SERVICE
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TMAA23-00, MOBILE & PORTABLE PROGRAMMING KIT, TM9000/TP9000 PROGRAMMING KIT (INCL CD CBL)
07/14/2014	776858	Tait Communications	-\$2,625.00	1500-22270-409460	LESS ONE TIME TRADE IN OF RADIOS @ \$375.00 PER RADIO
07/14/2014	776858	Tait Communications	\$180,600.00	1500-22270-409460	TP9455-K5, LIMITED KEY PAD (ENCRYPTION CAPABLE)PORTABLE PORT PKG P25 CAI ANT:762-870M 1/2 LI-ION B/CLP-4KEY
07/14/2014	776858	Tait Communications	\$30,324.00	1500-22270-409460	TPAS055/TP9100 SFE KEY - P25 TRUNKING SERVICES
07/14/2014	776858	Tait Communications	\$44,800.00	1500-22270-409460	SMART VALUE OFFER
07/14/2014	776858	Tait Communications	\$8,062.50	1500-22270-409460	TP9400 SPEAKER MIC TPA GENESIS IS(FM) SEALED TO IP68
07/14/2014	776858	Tait Communications	\$1,155.00	1500-22270-409460	T03-00012-AEAA, TP9400 SINGLE CHGR LI-ION+NI & US/CAN AC ADAPTER
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00013-AEAA, TP9400 6WAY MULTI CHGR LI-ION & NI
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00014-AAAA, TP9400 VEHICLE CHARGER
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	T03-00011-CASV, TP9400 BATTERY - 2400MAH LI-ION
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TM9455H-K5A34, MOBILE RADIO, DASH MOUNT (ENCRYPTION CAPABLE) 30/35W 762-870M P25 CAI M-UHF MIC INST
07/14/2014	776858	Tait Communications	\$0.00	1500-22270-409460	TMAS055, TM9100 SFE KEY P25 TRUNKING SERVICE
07/14/2014	776858	Tait Communications	\$225.00	1500-22270-409460	TMAA23-00, MOBILE & PORTABLE PROGRAMMING KIT, TM9000/TP9000 PROGRAMMING KIT (INCL CD CBL)
07/14/2014	776858	Tait Communications	-\$41,250.00	1500-22270-409460	LESS ONE TIME TRADE IN OF RADIOS @ \$375.00 PER RADIO
07/14/2014	776858	Tait Communications	\$500.44	1500-22270-409460	SHIPPING
07/14/2014	776859	Tetra Tech, Inc.	\$5,110.80	5410-31230-403590	Landfill monitoring and consulting
07/14/2014	776859	Tetra Tech, Inc.	\$234.75	5410-31230-403590	Landfill consulting
07/14/2014	776859	Tetra Tech, Inc.	\$169.75	5410-31230-403590	Landfill Consulting
07/14/2014	776862	Tire-Rama	\$1,433.96	5410-31220-402390	new front steer tires
07/14/2014	776862	Tire-Rama	\$1,600.00	5410-31220-402390	tire repairs and labor
07/14/2014	776862	Tire-Rama	\$1,397.50	5410-31220-402390	our recaps from plant
07/14/2014	776862	Tire-Rama	\$1,228.50	5410-31230-402390	our recaps from plant
07/14/2014	776862	Tire-Rama	\$1,275.00	5410-31230-402390	our recaps front steer
07/14/2014	776862	Tire-Rama	\$816.00	5410-31220-402390	new recaps for stock
07/14/2014	776862	Tire-Rama	\$408.00	5410-31220-402390	replacement tire for unit 0190
07/14/2014	776862	Tire-Rama	\$238.45	5410-31230-402390	unit 0024 tires ad repairs at landfill
07/14/2014	776862	Tire-Rama	\$1,084.80	5410-31220-402390	our recaps front steer
07/14/2014	776862	Tire-Rama	\$1,537.00	5410-31220-402390	our recaps from plant
07/14/2014	776862	Tire-Rama	\$1,320.00	5410-31220-402390	our recaps
07/14/2014	776862	Tire-Rama	\$1,356.75	5410-31220-402390	our recaps from plant
07/14/2014	776862	Tire-Rama	\$1,554.00	5410-31220-402390	our recaps from plant
07/14/2014	776862	Tire-Rama	\$1,521.90	5410-31220-402390	new front steer tires
07/14/2014	776862	Tire-Rama	\$1,195.46	5410-31220-402390	new front steer tires
07/14/2014	776863	Titan Machinery Inc	\$641,112.00	2110-31320-409420	2014 Single Engine Combination sewer and catch basin cleaner
07/14/2014	776863	Titan Machinery Inc	-\$15,000.00	2110-31320-409420	Trade in of Unit #1221
07/14/2014	776863	Titan Machinery Inc	-\$17,000.00	2110-31320-409420	Trade in of unit#1231
07/14/2014	776863	Titan Machinery Inc	\$5,700.00	2110-31320-409420	5 yr transmission and engine warranty
07/14/2014	776864	TNT Springs Inc	\$522.56	5410-31220-402320	135703
07/14/2014	776864	TNT Springs Inc	\$1,695.36	6010-00000-141000	135794 PO NUM 295845
07/14/2014	776864	TNT Springs Inc	\$364.00	6010-00000-141000	135855 PO NUM 295845
07/14/2014	776865	Total Security Solutions Inc	\$11,613.89	5030-73910-409390	Belknap Service Center Counter Improvements (5030)
07/14/2014	776865	Total Security Solutions Inc	\$7,742.59	5130-83910-409390	Belknap Service Center Counter Improvements (5130)
07/14/2014	776866	Town & Country Supply Association	\$32,831.98	6010-00000-141000	112838 PO NUM 295821
07/14/2014	776866	Town & Country Supply Association	\$14,516.10	6010-00000-141000	201417 PO NUM 295823
07/14/2014	776866	Town & Country Supply Association	\$12,876.40	6010-00000-141000	201975 PO NUM 295823

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	776866	Town & Country Supply Association	\$22,580.60	5710-00000-141000	BUS MET PO NUM 295796
07/14/2014	776866	Town & Country Supply Association	\$19,774.50	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 295716
07/14/2014	776867	Tractor & Equipment Co.	\$261.97	5410-31230-402320	filters for landfill
07/14/2014	776867	Tractor & Equipment Co.	\$3,098.17	5410-31230-402320	filters for landfill
07/14/2014	776867	Tractor & Equipment Co.	\$707,294.00	5410-31230-409410	Caterpillar 836k compactor for the landfill
07/14/2014	776867	Tractor & Equipment Co.	\$155.81	5410-31230-402320	BLCS0572452
07/14/2014	776867	Tractor & Equipment Co.	\$1,332.91	5410-31230-402320	BLW00148423
07/14/2014	776867	Tractor & Equipment Co.	\$341.43	5410-31230-402320	BLW00148454
07/14/2014	776867	Tractor & Equipment Co.	\$536.47	5410-31230-402320	BLW00148545
07/14/2014	776867	Tractor & Equipment Co.	\$755.04	5410-31230-402320	BLW00148688
07/14/2014	776867	Tractor & Equipment Co.	\$951.46	5410-31230-402320	BLW00148736
07/14/2014	776867	Tractor & Equipment Co.	\$5,614.97	5120-85000-402320	SGW0046839
07/14/2014	776867	Tractor & Equipment Co.	\$141.00	5410-31230-402320	BLCS0572684
07/14/2014	776867	Tractor & Equipment Co.	\$15,963.00	5410-31230-402320	BLW00148798
07/14/2014	24	U.S. Bank PCards	\$36.14	2110-31320-404310	ZIGS BUILDING MATERIALS 3 - PCard
07/14/2014	24	U.S. Bank PCards	\$17.80	1500-21710-402450	ZIGS BUILDING MATERIALS 2 - PCard
07/14/2014	24	U.S. Bank PCards	\$3.65	5710-71430-402450	ZIGS BUILDING MATERIALS 2 - PCard
07/14/2014	24	U.S. Bank PCards	\$197.10	2650-67720-402290	Z PIZZA (COUNTRY MANOR - PCard
07/14/2014	24	U.S. Bank PCards	\$19.00	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard
07/14/2014	24	U.S. Bank PCards	\$166.65	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard
07/14/2014	24	U.S. Bank PCards	\$19.00	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard
07/14/2014	24	U.S. Bank PCards	\$106.32	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard
07/14/2014	24	U.S. Bank PCards	\$231.22	8720-51980-403410	YELLOWSTONE VALLEY ELECT - PCard
07/14/2014	24	U.S. Bank PCards	\$30.68	2110-31320-403410	YELLOWSTONE VALLEY ELECT - PCard
07/14/2014	24	U.S. Bank PCards	\$236.46	5120-85000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$19.00	5120-85000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$142.82	5120-85000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,315.37	5120-84000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$170.11	5120-85000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,552.75	5020-74000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$59.00	5120-84000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$30.45	5020-74000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$256.07	5120-85000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$19.00	5120-85000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$153.97	5120-85000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,243.60	5120-84000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$146.27	5120-85000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,603.31	5020-74000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$59.00	5120-84000-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$786.60	5410-31230-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$931.68	5410-31230-403410	YELLOWSTONE VALLEY ELEC - PCard
07/14/2014	24	U.S. Bank PCards	\$200.00	5120-84000-402450	YELLOWSTONE ICE WATER IN - PCard
07/14/2014	24	U.S. Bank PCards	\$1,320.00	5610-71120-402450	YELLOWSTONE ELECTRIC COMP - PCard
07/14/2014	24	U.S. Bank PCards	\$440.32	5210-15930-402450	YELLOWSTONE ELECTRIC COMP - PCard
07/14/2014	24	U.S. Bank PCards	\$440.45	5210-15920-402450	YELLOWSTONE ELECTRIC COMP - PCard
07/14/2014	24	U.S. Bank PCards	\$440.32	5210-15910-402450	YELLOWSTONE ELECTRIC COMP - PCard
07/14/2014	24	U.S. Bank PCards	\$80.00	5210-15920-402450	YELLOWSTONE ELECTRIC COMP - PCard
07/14/2014	24	U.S. Bank PCards	\$222.00	5210-15930-402450	YELLOWSTONE ELECTRIC COMP - PCard
07/14/2014	24	U.S. Bank PCards	\$258.70	5210-15950-405410	YELLOWSTONE COUNTY TREAS - PCard
07/14/2014	24	U.S. Bank PCards	\$749.25	0100-51120-403690	YELLOWSTONE COUNTY IMPLEM - PCard
07/14/2014	24	U.S. Bank PCards	\$90.96	0100-51120-402330	YELLOWSTONE COUNTY IMPLEM - PCard
07/14/2014	24	U.S. Bank PCards	\$4.94	5410-31230-402290	YELLOWSTONE COUNTY IMPLEM - PCard
07/14/2014	24	U.S. Bank PCards	\$435.52	0100-51420-402330	YELLOWSTONE COUNTY IMPLEM - PCard
07/14/2014	24	U.S. Bank PCards	\$65.00	0100-51240-402250	YELLOWSTONE ART MUSEUM - PCard
07/14/2014	24	U.S. Bank PCards	\$1,540.00	0100-51250-402250	XOLA OUTLAW CANYON A - PCard
07/14/2014	24	U.S. Bank PCards	\$59.98	2510-21870-403822	WWW.NEWEGG.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$24.58	2510-21870-403822	WWW.NEWEGG.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$108.27	2510-21870-402190	WWW.NEWEGG.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$11.29	2510-21870-402190	WWW.NEWEGG.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$1,665.47	2510-21870-402190	WWW.NEWEGG.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$193.98	5120-84000-402190	WWW.NEWEGG.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$33.44	0100-12200-402120	WWW.NEWEGG.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$46.70	6200-19110-402290	WWW.NEWEGG.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$212.97	5710-71470-402190	WWW.NEWEGG.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$24.21	1500-21120-402441	WW GRAINGER - PCard
07/14/2014	24	U.S. Bank PCards	\$45.00	5120-87000-403350	MT PROF LICENSE RE - PCard
07/14/2014	24	U.S. Bank PCards	\$200.00	2090-44510-403350	MT PROF LICENSE RE - PCard
07/14/2014	24	U.S. Bank PCards	\$250.00	0100-51120-403350	MT PROF LICENSE RE - PCard
07/14/2014	24	U.S. Bank PCards	\$216.88	5710-71430-402450	NAPA STORE 3547001 - PCard
07/14/2014	24	U.S. Bank PCards	\$51.60	5710-71470-402410	NAPA STORE 3547001 - PCard
07/14/2014	24	U.S. Bank PCards	\$196.69	2110-31320-402320	NAPA STORE 3547001 - PCard
07/14/2014	24	U.S. Bank PCards	\$60.24	5410-31220-402290	NAPA STORE 3547001 - PCard
07/14/2014	24	U.S. Bank PCards	\$68.44	5410-31220-402290	NAPA STORE 3547001 - PCard
07/14/2014	24	U.S. Bank PCards	\$38.49	0100-51120-402320	NAPA STORE 3547001 - PCard
07/14/2014	24	U.S. Bank PCards	\$13.16	5210-15910-402450	NAPA STORE 3547007 - PCard
07/14/2014	24	U.S. Bank PCards	\$13.16	5210-15920-402450	NAPA STORE 3547007 - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$13.16	5210-15930-402450	NAPA STORE 3547007 - PCard
07/14/2014	24	U.S. Bank PCards	\$40.00	1500-21110-403350	NASRO - PCard
07/14/2014	24	U.S. Bank PCards	\$500.00	2510-21870-403822	NASRO - PCard
07/14/2014	24	U.S. Bank PCards	\$100.00	1500-22250-403350	NATIONAL ACADEMY OF EMD - PCard
07/14/2014	24	U.S. Bank PCards	\$50.00	1500-22250-403350	NATIONAL ACADEMY OF EMD - PCard
07/14/2014	24	U.S. Bank PCards	\$867.50	0100-51120-403823	NATIONAL RECREATION & - PCard
07/14/2014	24	U.S. Bank PCards	\$818.43	2600-55160-402190	NATIONALAUD - PCard
07/14/2014	24	U.S. Bank PCards	\$131.97	5020-74000-402360	NEWARK US 00000075 - PCard
07/14/2014	24	U.S. Bank PCards	\$32.05	1500-22210-403760	NOON'S #571 - PCard
07/14/2014	24	U.S. Bank PCards	\$2,379.80	5410-31220-402920	NOR*NORTHERN TOOL - PCard
07/14/2014	24	U.S. Bank PCards	\$178.48	5610-71130-402410	NORCO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$251.58	5610-71130-402370	NORCO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$71.50	5610-71130-402370	NORCO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$100.44	5610-71130-402370	NORCO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$40.93	2110-31320-402420	NORCO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$33.48	0100-51120-403660	NORCO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$139.66	5120-85000-402290	NORCO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$175.61	5410-31220-402290	NORCO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$150.00	5020-75000-403350	NORTH AMERICAN SOCIETY FO - PCard
07/14/2014	24	U.S. Bank PCards	\$100.00	5120-85000-403350	NORTH AMERICAN SOCIETY FO - PCard
07/14/2014	24	U.S. Bank PCards	\$696.78	1500-21400-403822	NORTHERN QUEST RESORT - PCard
07/14/2014	24	U.S. Bank PCards	\$93.45	1500-21120-402390	NORTHLAND AUTOMOTIVE - PCard
07/14/2014	24	U.S. Bank PCards	\$419.70	1500-21120-402390	NORTHLAND AUTOMOTIVE - PCard
07/14/2014	24	U.S. Bank PCards	\$847.72	5610-00000-141000	NORTHWEST FUELS SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$86.50	5610-71190-403660	NORTHWEST FUELS SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$27.20	5120-85000-402410	NORTHWEST INDUSTRIAL SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$47.90	5020-75000-402410	NORTHWEST INDUSTRIAL SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$27.95	5120-85000-402290	NORTHWEST INDUSTRIAL SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$17.10	5020-75000-402410	NORTHWEST INDUSTRIAL SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$378.20	5020-73120-402410	NORTHWEST INDUSTRIAL SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$72.75	5020-73120-402380	NORTHWEST INDUSTRIAL SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$18.70	5020-75000-402410	NORTHWEST INDUSTRIAL SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$12.46	5120-85000-402410	NORTHWEST INDUSTRIAL SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$17.55	0100-51120-402290	NORTHWEST INDUSTRIAL SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$1,082.68	5020-73120-402410	NORTHWEST INDUSTRIAL SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$154.42	8730-51990-402290	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$400.69	5610-71120-402450	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$7.23	0100-51420-402290	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$137.34	8730-51990-402330	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	8730-51990-402330	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$25.71	5610-71190-402450	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$117.90	5610-71120-402450	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$192.51	5610-71190-402450	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$60.38	5610-71120-402450	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$1.60	0100-51120-408199	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$41.17	5410-31230-402320	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$231.78	0100-51120-402290	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$487.48	5610-71120-402450	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$20.84	0100-51120-402290	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$204.60	0100-51120-402290	NORTHWEST PIPE FITTINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$616.91	5120-84000-402223	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$278.40	5120-84000-402223	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$784.52	5120-84000-402223	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$255.15	5120-84000-402223	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$178.83	5120-84000-402223	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$87.78	5120-84000-402223	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$319.11	5120-84000-402223	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$129.36	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$43.48	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$176.40	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$56.97	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$256.28	5020-74000-402220	NORTHWEST SCIENTIFIC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$537.61	5610-71190-402450	NS CORPORATION - PCard
07/14/2014	24	U.S. Bank PCards	\$918.50	5610-71190-402450	NS CORPORATION - PCard
07/14/2014	24	U.S. Bank PCards	\$2,333.50	2500-21350-402120	OA GRAPHICS - PCard
07/14/2014	24	U.S. Bank PCards	\$65.00	0100-51260-402290	OA GRAPHICS - PCard
07/14/2014	24	U.S. Bank PCards	\$270.00	8730-51990-402290	OA GRAPHICS - PCard
07/14/2014	24	U.S. Bank PCards	\$124.69	1500-21120-402261	OAKLEY, INC. - PCard
07/14/2014	24	U.S. Bank PCards	\$109.69	1500-21120-402261	OAKLEY, INC. - PCard
07/14/2014	24	U.S. Bank PCards	\$2,170.10	6270-17520-403516	OAKSTONE PUBLISH WELLNES - PCard
07/14/2014	24	U.S. Bank PCards	\$69.25	0100-17500-403365	OFF MAIN DELI - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	2650-67720-402290	OFF THE LEAF COFFEE BAR - PCard
07/14/2014	24	U.S. Bank PCards	\$44.91	1500-22210-402190	OFFICE DEPOT #1080 - PCard
07/14/2014	24	U.S. Bank PCards	\$11.69	1500-22230-402290	OFFICE DEPOT #1080 - PCard
07/14/2014	24	U.S. Bank PCards	\$58.88	1500-22290-402690	OFFICE DEPOT #1080 - PCard
07/14/2014	24	U.S. Bank PCards	\$28.79	5610-71120-402450	OFFICE DEPOT #2135 - PCard

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07/14/2014	24	U.S. Bank PCards	\$40.28	0100-51290-402290	OFFICE DEPOT #2135 - PCard
07/14/2014	24	U.S. Bank PCards	\$40.28	0100-51260-402290	OFFICE DEPOT #2135 - PCard
07/14/2014	24	U.S. Bank PCards	\$8.98	1500-21200-402610	OFFICE DEPOT #450 - PCard
07/14/2014	24	U.S. Bank PCards	\$90.97	1500-21500-402140	OFFICE MAX - PCard
07/14/2014	24	U.S. Bank PCards	\$4.29	2600-55150-402280	OFFICE MAX - PCard
07/14/2014	24	U.S. Bank PCards	\$306.00	6010-15530-403990	OIL PRICE INFO SERV - PCard
07/14/2014	24	U.S. Bank PCards	\$22.61	5610-71130-403655	OREILLY AUTO 00015487 - PCard
07/14/2014	24	U.S. Bank PCards	\$43.60	0100-51420-402290	OREILLY AUTO 00015511 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.44	0100-51420-402290	OREILLY AUTO 00015511 - PCard
07/14/2014	24	U.S. Bank PCards	\$368.11	5610-71130-402320	OREILLY AUTO 00015511 - PCard
07/14/2014	24	U.S. Bank PCards	\$2.95	0100-51120-402290	OREILLY AUTO 00015511 - PCard
07/14/2014	24	U.S. Bank PCards	\$9.99	0100-51260-402230	OREILLY AUTO 00017517 - PCard
07/14/2014	24	U.S. Bank PCards	\$913.90	5410-31230-402290	PAC TEC INC - PCard
07/14/2014	24	U.S. Bank PCards	\$340.00	5630-71220-409490	PACIFIC METAL CO #130 - PCard
07/14/2014	24	U.S. Bank PCards	\$186.00	5630-71220-409490	PACIFIC METAL CO #130 - PCard
07/14/2014	24	U.S. Bank PCards	\$119.42	5630-71220-409490	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$179.14	5630-71220-409490	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$247.50	5020-74000-402450	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$366.34	5020-74000-402450	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$70.61	5020-74000-402450	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$51.29	2110-31320-402290	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$5.40	5020-75000-404220	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$3.60	5120-85000-404220	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$18.26	5410-31230-402290	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$142.39	5410-31230-402290	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$73.85	5410-31230-402290	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$198.98	5410-31230-402290	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$41.45	0100-51120-402290	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$28.64	5410-31220-402290	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$183.06	8730-51990-402330	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$32.78	2110-31320-402290	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	\$75.68	5120-85000-404220	PACIFIC STEEL #02 - PCard
07/14/2014	24	U.S. Bank PCards	-\$79.99	5610-71100-408199	PAYPAL *MCAFFEE INC - PCard
07/14/2014	24	U.S. Bank PCards	\$34.00	0100-17500-403820	PAYPAL *YELLOWSTONE - PCard
07/14/2014	24	U.S. Bank PCards	\$51.00	0100-17500-403870	PAYPAL *YELLOWSTONE - PCard
07/14/2014	24	U.S. Bank PCards	\$353.50	2550-21430-402290	PEAVEY CORP. - PCard
07/14/2014	24	U.S. Bank PCards	\$439.20	1500-21200-402631	PEAVEY CORP. - PCard
07/14/2014	24	U.S. Bank PCards	\$2,200.00	7180-21600-402120	PEN LINK LTD - PCard
07/14/2014	24	U.S. Bank PCards	\$68.00	0100-51260-402230	PEPSI-COLA BOTTLING CO - PCard
07/14/2014	24	U.S. Bank PCards	\$120.00	0100-51260-402230	PEPSI-COLA BOTTLING CO - PCard
07/14/2014	24	U.S. Bank PCards	\$78.00	0100-51260-402230	PEPSI-COLA BOTTLING CO - PCard
07/14/2014	24	U.S. Bank PCards	\$90.00	0100-51280-402290	PEPSI-COLA BOTTLING CO - PCard
07/14/2014	24	U.S. Bank PCards	\$90.00	0100-51280-402290	PEPSI-COLA BOTTLING CO - PCard
07/14/2014	24	U.S. Bank PCards	\$794.00	0100-51260-402230	PEPSI-COLA BOTTLING CO - PCard
07/14/2014	24	U.S. Bank PCards	\$500.00	5210-15230-402460	PERMALETTER SIGN COMP - PCard
07/14/2014	24	U.S. Bank PCards	\$531.78	6700-31410-402120	PETERSON QUALITY OFFICE - PCard
07/14/2014	24	U.S. Bank PCards	\$81.40	1500-21710-402230	PETSMART INC 393 - PCard
07/14/2014	24	U.S. Bank PCards	\$234.30	2920-65010-408199	PITA PIT - 06 - 009 - PCard
07/14/2014	24	U.S. Bank PCards	\$264.30	2650-67720-402290	PITA PIT - 06 - 009 - PCard
07/14/2014	24	U.S. Bank PCards	\$67.00	2400-43010-403920	PIZZA HUT #1714 - PCard
07/14/2014	24	U.S. Bank PCards	\$74.00	0100-11000-403360	PIZZA HUT #1714 - PCard
07/14/2014	24	U.S. Bank PCards	\$22.00	1500-21110-403740	PIZZA HUT #1714 - PCard
07/14/2014	24	U.S. Bank PCards	\$2,139.58	0100-51140-402925	PLASTIC-MART - PCard
07/14/2014	24	U.S. Bank PCards	\$37.50	0100-51210-403665	PLUG N PAY INC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,283.00	5610-71150-402320	PREMIER VEHICLE INSTALLAT - PCard
07/14/2014	24	U.S. Bank PCards	\$26.59	5610-71130-403650	PROBUILD N #409 - PCard
07/14/2014	24	U.S. Bank PCards	\$5.79	5610-71120-402450	PROBUILD N #409 - PCard
07/14/2014	24	U.S. Bank PCards	\$339.55	1500-22290-402640	PUBLIC SAFETY CENTER - PCard
07/14/2014	24	U.S. Bank PCards	\$33.92	5020-74000-403660	PUD IVR - PCard
07/14/2014	24	U.S. Bank PCards	\$112.77	5020-74000-403660	PUD IVR - PCard
07/14/2014	24	U.S. Bank PCards	\$67.66	5020-75000-403660	PUD IVR - PCard
07/14/2014	24	U.S. Bank PCards	\$45.11	5120-85000-403660	PUD IVR - PCard
07/14/2014	24	U.S. Bank PCards	\$84.58	5020-73140-403660	PUD IVR - PCard
07/14/2014	24	U.S. Bank PCards	\$28.19	5120-83140-403660	PUD IVR - PCard
07/14/2014	24	U.S. Bank PCards	\$606.90	2580-21320-403824	RAMADA SOUTH CENTER - PCard
07/14/2014	24	U.S. Bank PCards	\$606.90	2580-21320-403824	RAMADA SOUTH CENTER - PCard
07/14/2014	24	U.S. Bank PCards	\$72.50	2110-31320-402320	RATCO TRAILER AND HITCH - PCard
07/14/2014	24	U.S. Bank PCards	\$5.00	0100-51120-402290	RDO EQUIPMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$97.23	5120-84000-402450	RED LION HOTELS/INNS - PCard
07/14/2014	24	U.S. Bank PCards	\$120.00	1500-21110-403170	RED WRECKER RECOVERY - PCard
07/14/2014	24	U.S. Bank PCards	\$45.00	5610-71150-402290	REDD OXX - PCard
07/14/2014	24	U.S. Bank PCards	\$122.25	5710-71430-402450	REDDI ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$225.88	5610-71150-402290	REDD'S PRINTS AND SIGNS IN - PCard
07/14/2014	24	U.S. Bank PCards	\$4.80	0100-51120-402290	RELIABLE DISTRIBUTING - PCard
07/14/2014	24	U.S. Bank PCards	\$233.35	2600-55180-403690	RESEARCH TECHNOLOGY IN - PCard
07/14/2014	24	U.S. Bank PCards	\$144.34	5410-31230-402290	RESPOND SYSTEMS - PCard

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07/14/2014	24	U.S. Bank PCards	\$211.97	5410-31220-402290	RESPOND SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$17.95	0100-51120-402390	RIMROCK TIRE - BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	0100-51120-402390	RIMROCK TIRE - BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$111.63	0100-51120-402330	RMT SLC - PCard
07/14/2014	24	U.S. Bank PCards	\$400.00	1500-21580-403870	RONSMITHASSOC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,200.00	1500-21200-402631	RONSMITHASSOC - PCard
07/14/2014	24	U.S. Bank PCards	\$99.00	5210-15920-402450	ROTO-ROOTER SEWER-DRN - PCard
07/14/2014	24	U.S. Bank PCards	\$49.00	1500-21200-402120	RYDERS PUBLIC SAFETY LLC - PCard
07/14/2014	24	U.S. Bank PCards	\$49.95	1500-21200-402120	RYDERS PUBLIC SAFETY LLC - PCard
07/14/2014	24	U.S. Bank PCards	-\$49.00	1500-21200-402120	RYDERS PUBLIC SAFETY LLC - PCard
07/14/2014	24	U.S. Bank PCards	\$190.00	5020-74000-403660	S&S MACHINE INC - PCard
07/14/2014	24	U.S. Bank PCards	\$436.99	2600-55150-402280	S&S WORLDWIDE - PCard
07/14/2014	24	U.S. Bank PCards	\$271.60	5610-71130-403660	SAFETY KLEEN CORP - PCard
07/14/2014	24	U.S. Bank PCards	\$115.00	5710-71430-402450	SAFETY KLEEN SYSTEMS BRAN - PCard
07/14/2014	24	U.S. Bank PCards	\$20.00	2600-55140-402280	SAVVY SECONDS - PCard
07/14/2014	24	U.S. Bank PCards	\$20.00	2600-55140-402280	SAVVY SECONDS - PCard
07/14/2014	24	U.S. Bank PCards	\$49.99	2200-22330-402410	SCHEELS-RIMROCK - PCard
07/14/2014	24	U.S. Bank PCards	\$24.55	5610-71150-402290	SCHNITZER STEEL BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$117.11	5610-71150-402290	SCHNITZER STEEL BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$955.72	5610-71150-402290	SCHNITZER STEEL BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$33.27	5610-71150-402290	SCHNITZER STEEL BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$69.99	1500-22210-403590	SEARS ROEBUCK 2242 - PCard
07/14/2014	24	U.S. Bank PCards	\$39.50	0100-51120-403240	SELBYS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$15.60	0100-51120-403240	SELBYS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$5.00	0100-17500-402110	SEND TECHNOLOGY INC - PCard
07/14/2014	24	U.S. Bank PCards	\$5.46	0100-51260-402230	SERVICE CANDY CO - PCard
07/14/2014	24	U.S. Bank PCards	\$847.26	0100-51260-402230	SERVICE CANDY CO - PCard
07/14/2014	24	U.S. Bank PCards	\$163.34	5610-71120-402450	SHERWIN WILLIAMS #3203 - PCard
07/14/2014	24	U.S. Bank PCards	\$258.49	5610-71130-402450	SHERWIN WILLIAMS #3203 - PCard
07/14/2014	24	U.S. Bank PCards	\$15.65	5610-71130-402320	SHERWIN WILLIAMS #3203 - PCard
07/14/2014	24	U.S. Bank PCards	\$58.99	5610-71130-402450	SHERWIN WILLIAMS #3203 - PCard
07/14/2014	24	U.S. Bank PCards	\$230.36	5610-71190-402450	SHERWIN WILLIAMS #3203 - PCard
07/14/2014	24	U.S. Bank PCards	\$169.29	2110-31320-403590	SHERWIN WILLIAMS #3203 - PCard
07/14/2014	24	U.S. Bank PCards	\$122.65	2110-31320-402320	SHERWIN WILLIAMS #3203 - PCard
07/14/2014	24	U.S. Bank PCards	\$543.40	5410-31220-402290	SHERWIN WILLIAMS #3203 - PCard
07/14/2014	24	U.S. Bank PCards	\$74.05	5610-71120-402450	SHERWIN WILLIAMS SO#1710 - PCard
07/14/2014	24	U.S. Bank PCards	\$33.50	5610-71120-402450	SHERWIN WILLIAMS SO#1710 - PCard
07/14/2014	24	U.S. Bank PCards	\$193.55	5610-71120-402450	SHERWIN WILLIAMS SO#1710 - PCard
07/14/2014	24	U.S. Bank PCards	\$7.98	0100-51120-402290	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$34.99	0100-51120-402410	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$219.99	0100-51420-402410	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$16.98	5610-71130-402410	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$10.64	2110-31320-402290	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$36.99	0100-51120-402410	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$7.80	5120-84000-402450	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$14.34	0100-51270-402450	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$14.99	5020-75000-402410	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$10.00	5120-85000-402410	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$58.97	0100-51120-402290	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$69.98	8730-51990-402290	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$13.98	0100-51120-402290	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$1.99	0100-51120-402290	SHIPTON'S BIG R-EAST - PCard
07/14/2014	24	U.S. Bank PCards	\$377.96	0100-51420-402410	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$118.95	0100-51120-402290	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$147.95	0100-51120-402330	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$20.98	0100-51120-402410	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$50.97	0100-51120-402290	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$40.97	0100-51120-402290	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$41.99	2110-31320-402290	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$4.78	0100-51120-402290	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$29.95	1500-21150-403822	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$165.92	1500-21120-402290	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$49.98	1500-21150-403822	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$132.93	1500-21120-402120	SHIPTON'S BIG R-WEST - PCard
07/14/2014	24	U.S. Bank PCards	\$82.96	5610-71120-402260	SHOES FOR CREWS LLC - PCard
07/14/2014	24	U.S. Bank PCards	\$22.00	5710-71420-403823	SHOPKO 00401067 - PCard
07/14/2014	24	U.S. Bank PCards	\$46.00	1500-21120-402261	SILVER THREADS - PCard
07/14/2014	24	U.S. Bank PCards	\$264.00	6500-15670-403690	SIMPLEX GRINNELL WEB P - PCard
07/14/2014	24	U.S. Bank PCards	\$17.60	5410-31230-402410	SIX ROBBLEES NO 6 - PCard
07/14/2014	24	U.S. Bank PCards	\$250.17	2990-65010-403822	SLEEP INN & SUITES OF MC - PCard
07/14/2014	24	U.S. Bank PCards	\$83.39	2990-65010-403822	SLEEP INN & SUITES OF MC - PCard
07/14/2014	24	U.S. Bank PCards	\$83.39	2920-65010-408199	SLEEP INN & SUITES OF MC - PCard
07/14/2014	24	U.S. Bank PCards	\$310.00	0100-51120-402260	SNAPPYDUDS - PCard
07/14/2014	24	U.S. Bank PCards	\$89.98	0100-51120-402260	SNAPPYDUDS - PCard
07/14/2014	24	U.S. Bank PCards	\$208.88	0100-51120-408199	SNAPPYDUDS - PCard
07/14/2014	24	U.S. Bank PCards	\$180.00	0100-51120-402290	SNAPPYDUDS - PCard

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07/14/2014	24	U.S. Bank PCards	-\$236.65	6700-31410-403824	SNOW KING - PCard
07/14/2014	24	U.S. Bank PCards	\$37.22	5020-73120-402410	SPECIALIZED PRODUCTS CO. - PCard
07/14/2014	24	U.S. Bank PCards	\$29.00	1500-21720-402260	SPIC AND SPAN CLEANERS - PCard
07/14/2014	24	U.S. Bank PCards	\$2,500.00	2510-21870-402190	SQ *BILLINGS COMPUTER PRO - PCard
07/14/2014	24	U.S. Bank PCards	\$32.00	6700-31410-402230	SQ *PAM MURPHY - PCard
07/14/2014	24	U.S. Bank PCards	\$375.00	6500-15670-403690	STANLEY STEEMER/BLLNGS - PCard
07/14/2014	24	U.S. Bank PCards	\$780.00	6500-15660-403660	STANLEY STEEMER/BLLNGS - PCard
07/14/2014	24	U.S. Bank PCards	\$228.98	5610-71150-402220	STATE CHEMIC*STATE CHE - PCard
07/14/2014	24	U.S. Bank PCards	\$114.47	2600-55120-402450	STORE SUPPLY - PCard
07/14/2014	24	U.S. Bank PCards	\$1,387.25	5610-71100-403581	SUNDOWN SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$1,410.50	5610-71100-403581	SUNDOWN SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$1,418.25	5610-71100-403581	SUNDOWN SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$1,287.00	5610-71100-403581	SUNDOWN SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$123.50	5610-71100-403581	SUNDOWN SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$1,429.88	5610-71100-403581	SUNDOWN SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$666.60	5210-15910-403970	SUNDOWN SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$666.80	5210-15920-403970	SUNDOWN SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$666.60	5210-15930-403970	SUNDOWN SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$540.00	0100-51250-402250	SUPERIOR ARCHERY - PCard
07/14/2014	24	U.S. Bank PCards	\$6.50	5120-85000-402290	SUPERIOR WATER SOLUTIONS - PCard
07/14/2014	24	U.S. Bank PCards	\$200.00	5410-31210-403350	SWANA - PCard
07/14/2014	24	U.S. Bank PCards	\$139.50	0100-51120-402330	SWINGSETMALL COM - PCard
07/14/2014	24	U.S. Bank PCards	\$311.83	5710-71430-402450	SYLVAN SITE SERVICES - PCard
07/14/2014	24	U.S. Bank PCards	\$995.00	0100-51210-403665	SYM*SECURE SITE SSL - PCard
07/14/2014	24	U.S. Bank PCards	\$329.00	2600-55150-402280	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$93.95	5610-71120-402240	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$150.00	2600-55140-402280	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$23.29	7380-12640-402190	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$117.11	7380-12640-402190	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$88.88	2600-55150-402280	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$20.73	2600-55150-402280	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$191.46	2600-55140-402280	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$18.99	2600-55190-403225	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$111.97	2990-65010-402925	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$14.99	2990-65010-402120	TARGET 00001719 - PCard
07/14/2014	24	U.S. Bank PCards	\$587.40	7090-21910-342427	TARGET 00013334 - PCard
07/14/2014	24	U.S. Bank PCards	\$14.99	2600-55190-403243	TARGET 00013334 - PCard
07/14/2014	24	U.S. Bank PCards	\$44.97	2600-55190-403336	TARGET 00013334 - PCard
07/14/2014	24	U.S. Bank PCards	\$683.80	2600-55190-403382	TCD*GALE - PCard
07/14/2014	24	U.S. Bank PCards	\$81.80	1500-21120-402261	THE BASE CAMP - PCard
07/14/2014	24	U.S. Bank PCards	\$655.30	1500-21150-403822	THE BASE CAMP - PCard
07/14/2014	24	U.S. Bank PCards	\$170.00	1500-21120-402261	THE BASE CAMP - PCard
07/14/2014	24	U.S. Bank PCards	\$669.72	2600-55190-403380	THE BOOK HOUSE - PCard
07/14/2014	24	U.S. Bank PCards	\$145.00	5610-71100-403824	THE CPE STORE, INC. - PCard
07/14/2014	24	U.S. Bank PCards	\$1,056.00	5210-15920-403650	THE GOOD EARTH WORKS CO - PCard
07/14/2014	24	U.S. Bank PCards	-\$39.94	5020-74000-402450	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$32.97	5020-74000-402450	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$103.88	0100-51120-402925	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$13.98	0100-51120-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$358.24	8730-51990-402920	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$28.28	8730-51990-402920	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$9.24	8730-51990-403650	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$38.28	2600-55170-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$124.18	5410-31230-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$100.28	0100-51260-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$77.70	0100-51260-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	-\$64.75	0100-51260-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$80.38	0100-51260-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$79.94	1500-21700-402190	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$9.98	1500-21200-402610	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$5.92	0100-51120-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$6.74	0100-51120-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$26.87	0100-51120-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$6.84	0100-51120-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$195.66	0100-51140-402925	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$59.90	8730-51990-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$574.23	5410-31220-402410	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$117.20	0100-51120-402290	THE HOME DEPOT 3101 - PCard
07/14/2014	24	U.S. Bank PCards	\$368.71	5610-71140-402290	THE IRIS COMPANIES - PCard
07/14/2014	24	U.S. Bank PCards	\$376.28	1500-22210-403110	THE MAIL DROP - PCard
07/14/2014	24	U.S. Bank PCards	\$73.39	2600-55140-402280	THE OFFICE OF LETTERS - PCard
07/14/2014	24	U.S. Bank PCards	\$30.00	2600-55160-402190	THE RUBBER STAMP SHOP, IN - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	1500-21500-403210	THE RUBBER STAMP SHOP, IN - PCard
07/14/2014	24	U.S. Bank PCards	\$106.50	2090-44510-402190	THE RUBBER STAMP SHOP, IN - PCard
07/14/2014	24	U.S. Bank PCards	\$29.43	2650-67720-402290	THE UPS STORE 2594 - PCard
07/14/2014	24	U.S. Bank PCards	\$249.00	0100-17500-403820	THOMPSONINFOSVCS - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$969.19	0100-16110-403220	THOMSON WEST*TCD - PCard
07/14/2014	24	U.S. Bank PCards	\$969.19	0100-16110-403220	THOMSON WEST*TCD - PCard
07/14/2014	24	U.S. Bank PCards	\$1,061.89	0100-12120-403390	THOMSON WEST*TCD - PCard
07/14/2014	24	U.S. Bank PCards	\$273.76	5210-15910-402450	THYSSENKRUPP ELEV ORACLE - PCard
07/14/2014	24	U.S. Bank PCards	\$428.34	5210-15920-403660	THYSSENKRUPP ELEV ORACLE - PCard
07/14/2014	24	U.S. Bank PCards	\$295.56	5210-15930-403660	THYSSENKRUPP ELEV ORACLE - PCard
07/14/2014	24	U.S. Bank PCards	\$137.97	5210-15910-403660	THYSSENKRUPP ELEV ORACLE - PCard
07/14/2014	24	U.S. Bank PCards	\$115.00	2400-43010-403920	TINYS TAVERN INC 2 - PCard
07/14/2014	24	U.S. Bank PCards	\$100.75	0100-51120-402330	TIRE RAMA 101 - PCard
07/14/2014	24	U.S. Bank PCards	\$15.95	0100-51420-402390	TIRE RAMA 101 - PCard
07/14/2014	24	U.S. Bank PCards	\$15.00	0100-51120-408199	TIRE RAMA 101 - PCard
07/14/2014	24	U.S. Bank PCards	\$80.00	0100-51120-402390	TIRE RAMA 103 - PCard
07/14/2014	24	U.S. Bank PCards	\$60.00	5610-71100-403390	TLF GAINANS FLORAL AND G - PCard
07/14/2014	24	U.S. Bank PCards	\$40.00	2600-55140-402280	TLF GAINANS FLORAL AND G - PCard
07/14/2014	24	U.S. Bank PCards	\$66.94	5610-71100-403390	TLF GAINANS FLORAL AND G - PCard
07/14/2014	24	U.S. Bank PCards	\$41.90	1500-21120-402120	TLF GAINANS FLORAL AND G - PCard
07/14/2014	24	U.S. Bank PCards	\$50.50	2510-21870-402190	TLO TRANSUNION - PCard
07/14/2014	24	U.S. Bank PCards	\$28.12	5410-31230-402320	TORGERSON'S - PCard
07/14/2014	24	U.S. Bank PCards	\$298.38	5410-31230-402320	TORGERSON'S - PCard
07/14/2014	24	U.S. Bank PCards	\$40.00	2110-31320-405333	TOTAL RENTAL INC - PCard
07/14/2014	24	U.S. Bank PCards	\$49.14	8730-51990-403660	TOTAL RENTAL INC - PCard
07/14/2014	24	U.S. Bank PCards	\$54.35	1500-22210-403760	TOWN PUMP 4 GREAT FALLS - PCard
07/14/2014	24	U.S. Bank PCards	\$96.95	5020-75000-402410	TRACTOR & EQUIPMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$131.63	5610-71130-402320	TRACTOR & EQUIPMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$1,000.00	5610-71140-403990	TRANSPORTATION SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$330.50	1500-21200-402610	TRI-TECH FORENSICS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$23.00	8400-31840-403590	TUC*SHOPCO-BILLINGSQUACKP - PCard
07/14/2014	24	U.S. Bank PCards	\$8.50	8730-51990-403650	TVETENE TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$210.00	8730-51990-403650	TVETENE TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$210.00	8730-51990-403650	TVETENE TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$55.07	1500-21150-402277	U-HAUL MOVING & STORAGE A - PCard
07/14/2014	24	U.S. Bank PCards	\$409.60	5020-74000-402220	ULTRA SCIENTIFIC - PCard
07/14/2014	24	U.S. Bank PCards	\$409.60	5020-74000-402220	ULTRA SCIENTIFIC - PCard
07/14/2014	24	U.S. Bank PCards	\$653.50	7090-21910-403822	UNITED 0162408525157 - PCard
07/14/2014	24	U.S. Bank PCards	\$653.50	7090-21910-403822	UNITED 0162408525158 - PCard
07/14/2014	24	U.S. Bank PCards	\$673.50	2510-21870-403822	UNITED 0162408526012 - PCard
07/14/2014	24	U.S. Bank PCards	\$673.50	2510-21870-403822	UNITED 0162408526013 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608465260 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608524265 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608612139 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608612260 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608612382 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608631880 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608633217 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608853993 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608854096 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608854169 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	UNITED 0162608855510 - PCard
07/14/2014	24	U.S. Bank PCards	\$618.50	6600-31100-403824	UNITED 0167458451713 - PCard
07/14/2014	24	U.S. Bank PCards	\$618.50	5410-31210-403824	UNITED 0167458451714 - PCard
07/14/2014	24	U.S. Bank PCards	\$48.43	5610-71130-403660	USA COMMUNICATIONS - PCard
07/14/2014	24	U.S. Bank PCards	\$95.59	5610-71120-403660	USA COMMUNICATIONS - PCard
07/14/2014	24	U.S. Bank PCards	\$25.97	2400-43010-408199	USPS 29078001028700219 - PCard
07/14/2014	24	U.S. Bank PCards	\$12.60	0100-51120-403110	USPS 29078001028700219 - PCard
07/14/2014	24	U.S. Bank PCards	\$92.00	1500-21110-403110	USPS 29078001028700219 - PCard
07/14/2014	24	U.S. Bank PCards	\$50.30	2400-43010-403110	USPS POSTAL ST66100207 - PCard
07/14/2014	24	U.S. Bank PCards	\$15.40	2110-31320-402290	V-1 PROPANE *PROPANE - PCard
07/14/2014	24	U.S. Bank PCards	\$510.08	5610-71120-402450	VEMCO - PCard
07/14/2014	24	U.S. Bank PCards	\$255.98	2600-55130-402190	VERNON LIBRARY SUPPLIES - PCard
07/14/2014	24	U.S. Bank PCards	\$2,156.00	5610-71130-403650	VILLAGE GARDENS - PCard
07/14/2014	24	U.S. Bank PCards	\$1,395.00	6200-19110-403870	VMWORLD CONFERENCE - PCard
07/14/2014	24	U.S. Bank PCards	\$24.00	8730-51990-403990	VOLGISTICS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$14.98	0100-51290-402290	WALGREENS #12155 - PCard
07/14/2014	24	U.S. Bank PCards	\$71.75	2600-55150-402280	WAL-MART #1956 - PCard
07/14/2014	24	U.S. Bank PCards	\$81.04	5710-71420-403823	WAL-MART #1956 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	2600-55140-402280	WAL-MART #1956 - PCard
07/14/2014	24	U.S. Bank PCards	\$42.22	0100-51240-402250	WAL-MART #1956 - PCard
07/14/2014	24	U.S. Bank PCards	\$88.03	0100-51250-402250	WAL-MART #1956 - PCard
07/14/2014	24	U.S. Bank PCards	\$16.00	0100-51120-402260	WAL-MART #2923 - PCard
07/14/2014	24	U.S. Bank PCards	\$26.58	0100-51260-402230	WAL-MART #2923 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.60	0100-16110-402190	WAL-MART #2923 - PCard
07/14/2014	24	U.S. Bank PCards	\$382.95	0100-51250-402250	WAL-MART #2923 - PCard
07/14/2014	24	U.S. Bank PCards	\$382.95	0100-51240-402250	WAL-MART #2923 - PCard
07/14/2014	24	U.S. Bank PCards	\$65.02	0100-51250-402250	WAL-MART #2923 - PCard
07/14/2014	24	U.S. Bank PCards	\$28.48	0100-15120-402190	WALMART.COM 8009666546 - PCard
07/14/2014	24	U.S. Bank PCards	\$52.00	5610-71100-408199	WATANTEL.COM - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$28.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$42.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5120-85000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	5020-75000-403350	MT GOV ONLINE TRNS - PCard
07/14/2014	24	U.S. Bank PCards	\$265.24	5020-74000-402450	MOTION INDUSTRIES MT01 - PCard
07/14/2014	24	U.S. Bank PCards	\$39.81	5020-74000-402360	MOTION INDUSTRIES MT01 - PCard
07/14/2014	24	U.S. Bank PCards	\$208.25	5020-74000-402360	MOTION INDUSTRIES MT01 - PCard
07/14/2014	24	U.S. Bank PCards	\$179.41	5710-71470-402320	MOR/RYPDE INTERNATI - PCard
07/14/2014	24	U.S. Bank PCards	\$88.16	1500-21150-402975	MOORE LANE VETERINARY HOS - PCard
07/14/2014	24	U.S. Bank PCards	\$369.80	1500-21710-403512	MOORE LANE VETERINARY HOS - PCard
07/14/2014	24	U.S. Bank PCards	\$7.00	0100-51120-402290	MONTANA SEALS AND PACKING - PCard
07/14/2014	24	U.S. Bank PCards	\$14.00	2110-31320-402320	MONTANA MASONRY SUPPLY IN - PCard
07/14/2014	24	U.S. Bank PCards	\$747.20	5610-71120-402240	MONTANA BROOM & BRUSH COM - PCard
07/14/2014	24	U.S. Bank PCards	\$120.49	2550-21430-403822	EMBASSY SUITES - DENVER - PCard
07/14/2014	24	U.S. Bank PCards	\$121.35	5610-71150-402220	EMERGENCY MEDICAL PRODUC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,458.55	5610-71150-402220	EMERGENCY MEDICAL PRODUC - PCard
07/14/2014	24	U.S. Bank PCards	\$2.23	1500-21710-402450	EMPIRE LATH & PLASTER - PCard
07/14/2014	24	U.S. Bank PCards	\$95.00	5610-71140-403660	ENTRE TECHNOLOGY SERVI - PCard
07/14/2014	24	U.S. Bank PCards	\$277.05	5020-74000-402220	ENVIRONMENTAL RESOURCE - PCard
07/14/2014	24	U.S. Bank PCards	\$2,216.31	5020-74000-402360	EXOR - PCard
07/14/2014	24	U.S. Bank PCards	\$477.76	5410-31210-403581	EXPRESS EMPLOYMENT PROFES - PCard
07/14/2014	24	U.S. Bank PCards	\$582.27	5410-31210-403581	EXPRESS EMPLOYMENT PROFES - PCard
07/14/2014	24	U.S. Bank PCards	\$137.76	2650-67720-402290	FACEBOOK CXP26W822 - PCard
07/14/2014	24	U.S. Bank PCards	\$50.02	2650-67720-402290	FACEBOOK R6X7X5S822 - PCard
07/14/2014	24	U.S. Bank PCards	\$852.00	5020-74000-402310	FARSTAD OIL INC - PCard
07/14/2014	24	U.S. Bank PCards	\$171.65	5610-71190-402450	FARSTAD OIL INC - PCard
07/14/2014	24	U.S. Bank PCards	\$40.08	5020-74000-402450	FASTENAL COMPANY01 - PCard
07/14/2014	24	U.S. Bank PCards	\$18.81	5120-84000-402450	FASTENAL COMPANY01 - PCard
07/14/2014	24	U.S. Bank PCards	\$42.98	5120-84000-402410	FASTENAL COMPANY01 - PCard
07/14/2014	24	U.S. Bank PCards	\$17.53	5020-74000-402450	FASTENAL COMPANY01 - PCard
07/14/2014	24	U.S. Bank PCards	\$21.72	5020-74000-402450	FASTENAL COMPANY01 - PCard
07/14/2014	24	U.S. Bank PCards	\$6.54	0100-51120-402290	FASTENAL COMPANY01 - PCard
07/14/2014	24	U.S. Bank PCards	\$3.51	5610-71130-402320	FASTENERS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$49.31	5610-71120-402450	FASTENERS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$8.23	5410-31230-402290	FASTENERS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$30.56	5410-31230-402290	FASTENERS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$31.79	5410-31230-402290	FASTENERS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$6.09	1500-22260-402320	FASTENERS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$99.99	0100-51120-402410	FASTENERS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$6.30	0100-51120-402290	FASTENERS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$3.92	5610-71120-402450	FASTENERS BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	2920-65010-408199	FBI RECORD REQUEST - PCard
07/14/2014	24	U.S. Bank PCards	\$7.75	5610-71150-402290	FEDEX 770173723910 - PCard
07/14/2014	24	U.S. Bank PCards	\$7.75	5610-71150-402290	FEDEX 770173769429 - PCard
07/14/2014	24	U.S. Bank PCards	\$7.75	5610-71150-402290	FEDEX 770173798263 - PCard
07/14/2014	24	U.S. Bank PCards	\$7.75	5610-71150-402290	FEDEX 770173827263 - PCard
07/14/2014	24	U.S. Bank PCards	\$133.50	6500-15650-403110	FEDEX 770302703689 - PCard
07/14/2014	24	U.S. Bank PCards	\$116.37	2470-12670-402190	FEDEX 780003354130 - PCard
07/14/2014	24	U.S. Bank PCards	\$50.00	2470-12670-402190	FEDEX 830117695404 - PCard
07/14/2014	24	U.S. Bank PCards	\$43.14	0100-15120-403210	FEDEX 91083713 - PCard
07/14/2014	24	U.S. Bank PCards	\$85.36	1500-21110-403110	FEDEX 91083713 - PCard
07/14/2014	24	U.S. Bank PCards	\$113.83	5120-84000-402450	FEI INC ND - PCard
07/14/2014	24	U.S. Bank PCards	\$184.00	1500-22240-402280	FIRE PROTECTION PUB - PCard
07/14/2014	24	U.S. Bank PCards	\$566.55	1500-22240-402280	FIRE PROTECTION PUB-WEB - PCard
07/14/2014	24	U.S. Bank PCards	\$453.46	1500-22240-402280	FIRE PROTECTION PUB-WEB - PCard
07/14/2014	24	U.S. Bank PCards	\$30.00	1500-21150-402120	FIREMASTER - PCard

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07/14/2014	24	U.S. Bank PCards	\$88.64	1500-21120-402220	FIRST AID SUPPLIES ONLIN - PCard
07/14/2014	24	U.S. Bank PCards	\$202.00	0100-51260-402290	FLC II, INC. - PCard
07/14/2014	24	U.S. Bank PCards	\$761.00	5020-74000-402450	FLUKE CORPORATION - PCard
07/14/2014	24	U.S. Bank PCards	\$133.02	7090-21910-342427	FOOD SERVICES OF AMERICA - PCard
07/14/2014	24	U.S. Bank PCards	\$71.87	1500-21720-402290	FOUR FLAGS OVER ASP - PCard
07/14/2014	24	U.S. Bank PCards	\$748.94	2600-55110-403360	FRAME HUT AND GALLERY - PCard
07/14/2014	24	U.S. Bank PCards	\$200.00	1500-21110-403170	FRANK'S TOWING & AUTO - PCard
07/14/2014	24	U.S. Bank PCards	\$1,017.00	5020-74000-402120	FURNITURE ROW #33 - PCard
07/14/2014	24	U.S. Bank PCards	\$43.64	5410-31230-402320	GALLES FILTER AND EXHAUST - PCard
07/14/2014	24	U.S. Bank PCards	\$29.00	5410-31230-402320	GALLES FILTER AND EXHAUST - PCard
07/14/2014	24	U.S. Bank PCards	\$224.52	5410-31230-402320	GALLES FILTER AND EXHAUST - PCard
07/14/2014	24	U.S. Bank PCards	\$352.80	5410-31230-402320	GALLES FILTER AND EXHAUST - PCard
07/14/2014	24	U.S. Bank PCards	\$459.84	5410-31230-402320	GALLES FILTER AND EXHAUST - PCard
07/14/2014	24	U.S. Bank PCards	\$219.30	5410-31230-402320	GALLES FILTER AND EXHAUST - PCard
07/14/2014	24	U.S. Bank PCards	\$46.94	1500-21720-402260	GALLS INTERN* - PCard
07/14/2014	24	U.S. Bank PCards	\$114.91	5210-15220-402260	GALLS INTERN* - PCard
07/14/2014	24	U.S. Bank PCards	\$90.30	5710-71410-403990	GARDA CL - PCard
07/14/2014	24	U.S. Bank PCards	\$60.68	5020-73140-402450	GARDEN AVENUE GREENHSE - PCard
07/14/2014	24	U.S. Bank PCards	\$20.23	5120-83140-402450	GARDEN AVENUE GREENHSE - PCard
07/14/2014	24	U.S. Bank PCards	\$80.79	6500-15660-402210	GARDEN AVENUE GREENHSE - PCard
07/14/2014	24	U.S. Bank PCards	\$42.31	8730-51990-402290	GARDEN AVENUE GREENHSE - PCard
07/14/2014	24	U.S. Bank PCards	\$31.74	8730-51990-402290	GARDEN AVENUE GREENHSE - PCard
07/14/2014	24	U.S. Bank PCards	\$214.30	0100-51420-402290	GARDNER DISTRIBUTING CO - PCard
07/14/2014	24	U.S. Bank PCards	\$15.90	0100-51120-402290	GENERAL DISTRIBUTING COM - PCard
07/14/2014	24	U.S. Bank PCards	\$300.00	2510-21270-403450	GIBSON ADVERTISING, MARKE - PCard
07/14/2014	24	U.S. Bank PCards	\$127.35	5020-73120-402410	GIH*GLOBALINDUSTRIALEQ - PCard
07/14/2014	24	U.S. Bank PCards	\$1,450.00	2580-21320-403824	GLOBAL ASSETS TAC GROUP - PCard
07/14/2014	24	U.S. Bank PCards	\$1,450.00	2580-21320-403824	GLOBAL ASSETS TAC GROUP - PCard
07/14/2014	24	U.S. Bank PCards	\$1,450.00	2580-21320-403824	GLOBAL ASSETS TAC GROUP - PCard
07/14/2014	24	U.S. Bank PCards	\$1,450.00	2580-21320-403824	GLOBAL ASSETS TAC GROUP - PCard
07/14/2014	24	U.S. Bank PCards	\$12.99	2510-21870-402190	GNI*GIGANEWS - PCard
07/14/2014	24	U.S. Bank PCards	\$33.33	5210-15910-403650	GORHAM PARK LAUNDRY - PCard
07/14/2014	24	U.S. Bank PCards	\$33.34	5210-15920-403650	GORHAM PARK LAUNDRY - PCard
07/14/2014	24	U.S. Bank PCards	\$33.33	5210-15930-403650	GORHAM PARK LAUNDRY - PCard
07/14/2014	24	U.S. Bank PCards	\$45.00	0100-15120-403390	GOVERNMENT FINANCE OFFIC - PCard
07/14/2014	24	U.S. Bank PCards	\$17.47	0100-11000-403360	GRAINS OF MONTANA - PCard
07/14/2014	24	U.S. Bank PCards	\$35.19	5610-71150-402290	GRAYBAR ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$56.16	6500-15660-402360	GRAYBAR ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$187.06	6500-15660-402360	GRAYBAR ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,599.14	2110-31320-403590	GREEN MAGIC ARBOR TECH - PCard
07/14/2014	24	U.S. Bank PCards	\$489.50	1500-21120-402261	GUNARAMA WHOLESALE INC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,781.00	5610-71120-402450	H & E EQUIPMENT SVC - PCard
07/14/2014	24	U.S. Bank PCards	\$894.17	5020-74000-402220	HACH COMPANY - PCard
07/14/2014	24	U.S. Bank PCards	\$20.00	2110-31320-402290	HANSERS SALVAGE - PCard
07/14/2014	24	U.S. Bank PCards	\$95.00	1500-21110-403170	HANSERS WRECKER COMPANY - PCard
07/14/2014	24	U.S. Bank PCards	\$95.00	1500-21110-403170	HANSERS WRECKER COMPANY - PCard
07/14/2014	24	U.S. Bank PCards	\$650.00	2600-55130-402120	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$362.70	0100-51120-402290	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$275.07	0100-51120-402290	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$476.95	0100-51270-402450	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$117.54	1500-22260-402240	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$434.51	2600-55120-402240	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$472.91	2600-55120-402240	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$375.00	2600-55130-402120	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$360.90	2600-55120-402240	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$312.49	6500-15660-402240	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$308.29	0100-51420-402410	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$163.90	0100-51260-402290	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$294.75	1500-22260-402240	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$282.21	0100-51260-402290	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$60.40	5610-71130-402240	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$35.03	0100-51120-402290	HANSON CHEMICAL - PCard
07/14/2014	24	U.S. Bank PCards	\$59.43	2110-31320-402290	HARBOR FREIGHT TOOLS 207 - PCard
07/14/2014	24	U.S. Bank PCards	\$17.98	5610-71130-402320	HARBOR FREIGHT TOOLS 207 - PCard
07/14/2014	24	U.S. Bank PCards	\$30.93	8730-51990-402290	HARBOR FREIGHT TOOLS 207 - PCard
07/14/2014	24	U.S. Bank PCards	\$29.99	2110-31320-402290	HARBOR FREIGHT TOOLS 207 - PCard
07/14/2014	24	U.S. Bank PCards	\$19.90	0100-51120-402410	HARBOR FREIGHT TOOLS 207 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.87	8730-51990-402410	HARBOR FREIGHT TOOLS 207 - PCard
07/14/2014	24	U.S. Bank PCards	\$129.99	5410-31220-402290	HARBOR FREIGHT TOOLS 207 - PCard
07/14/2014	24	U.S. Bank PCards	\$79.92	5410-31220-402260	HARBOR FREIGHT TOOLS 207 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	2600-55150-402280	HASTINGS 9662 BILLING - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	2600-55140-402280	HASTINGS 9662 BILLING - PCard
07/14/2014	24	U.S. Bank PCards	\$399.45	5020-75000-402410	HD SUPPLY WATERWORKS 142 - PCard
07/14/2014	24	U.S. Bank PCards	\$318.84	5710-71430-402450	HEARTLAND PAPER COMPANY - PCard
07/14/2014	24	U.S. Bank PCards	\$20.74	5710-71430-402450	HEARTLAND PAPER COMPANY - PCard
07/14/2014	24	U.S. Bank PCards	\$65.45	6500-15660-402240	HEARTLAND PAPER COMPANY - PCard

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07/14/2014	24	U.S. Bank PCards	\$450.00	6010-15530-403990	HELM PUBLICATION - PCard
07/14/2014	24	U.S. Bank PCards	\$20.00	5710-71440-403690	HI MILE TIRE INC - PCard
07/14/2014	24	U.S. Bank PCards	\$625.24	7380-12640-403824	HILTON HOTELS - PCard
07/14/2014	24	U.S. Bank PCards	\$468.93	7380-12640-403824	HILTON HOTELS - PCard
07/14/2014	24	U.S. Bank PCards	\$625.24	7380-12640-403824	HILTON HOTELS - PCard
07/14/2014	24	U.S. Bank PCards	\$625.24	7380-12640-403824	HILTON HOTELS - PCard
07/14/2014	24	U.S. Bank PCards	\$625.24	7380-12640-403824	HILTON HOTELS - PCard
07/14/2014	24	U.S. Bank PCards	\$4.00	7380-12640-403824	HILTON HOTELS - PCard
07/14/2014	24	U.S. Bank PCards	\$625.24	7380-12640-403824	HILTON HOTELS - PCard
07/14/2014	24	U.S. Bank PCards	\$625.24	7380-12640-403824	HILTON HOTELS - PCard
07/14/2014	24	U.S. Bank PCards	\$30.96	0100-51250-402250	HOBBY-LOBBY #251 - PCard
07/14/2014	24	U.S. Bank PCards	\$27.02	0100-51250-402250	HOBBY-LOBBY #251 - PCard
07/14/2014	24	U.S. Bank PCards	\$518.52	0100-51100-403824	HOLIDAY INN ATL DNTWN - PCard
07/14/2014	24	U.S. Bank PCards	\$471.95	1500-21400-403822	HOLIDAY INN CITY CENTRE S - PCard
07/14/2014	24	U.S. Bank PCards	\$427.72	1500-22210-403760	HOLIDAY INN GREAT FALLS - PCard
07/14/2014	24	U.S. Bank PCards	\$320.79	1500-22210-403760	HOLIDAY INN GREAT FALLS - PCard
07/14/2014	24	U.S. Bank PCards	\$320.79	1500-22210-403760	HOLIDAY INN GREAT FALLS - PCard
07/14/2014	24	U.S. Bank PCards	\$418.15	1500-22210-403760	HOLIDAY INN GREAT FALLS - PCard
07/14/2014	24	U.S. Bank PCards	\$320.79	1500-22210-403760	HOLIDAY INN GREAT FALLS - PCard
07/14/2014	24	U.S. Bank PCards	\$182.60	1500-21400-403822	HOLIDAY INNS - PCard
07/14/2014	24	U.S. Bank PCards	\$45.00	1500-22210-403760	HOLIDAY STNSTORE 0010 - PCard
07/14/2014	24	U.S. Bank PCards	\$658.86	0100-51260-402290	HOMEDEPOT.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$45.78	0100-51260-402290	HOMEDEPOT.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$451.00	0100-51260-402290	HORIZON POOL SUPPLY - PCard
07/14/2014	24	U.S. Bank PCards	\$18.34	0100-51120-402290	HOSE & RUBBER SUPPLY - PCard
07/14/2014	24	U.S. Bank PCards	\$40.18	5020-74000-402450	HOSE & RUBBER SUPPLY - PCard
07/14/2014	24	U.S. Bank PCards	\$88.98	0100-51420-402290	HOSE & RUBBER SUPPLY - PCard
07/14/2014	24	U.S. Bank PCards	\$47.37	5020-74000-402450	HOSE & RUBBER SUPPLY - PCard
07/14/2014	24	U.S. Bank PCards	\$83.31	5610-71120-402450	HOSE & RUBBER SUPPLY - PCard
07/14/2014	24	U.S. Bank PCards	\$54.86	2110-31320-402320	HOSE & RUBBER SUPPLY - PCard
07/14/2014	24	U.S. Bank PCards	\$35.56	5410-31220-402290	HOSE & RUBBER SUPPLY - PCard
07/14/2014	24	U.S. Bank PCards	\$84.25	5610-71190-402450	HOTSY WY-MONT - PCard
07/14/2014	24	U.S. Bank PCards	\$169.98	0100-51120-402120	HP HOME STORE - PCard
07/14/2014	24	U.S. Bank PCards	\$229.99	0100-51210-402925	HP HOME STORE - PCard
07/14/2014	24	U.S. Bank PCards	\$513.72	1500-21400-403822	HYATT GRAND SA CONVENT CT - PCard
07/14/2014	24	U.S. Bank PCards	\$68.62	1500-21200-402610	I D WHOLESALERS - PCard
07/14/2014	24	U.S. Bank PCards	\$102.00	2090-44510-403350	IAEI - PCard
07/14/2014	24	U.S. Bank PCards	\$920.57	5120-84000-402223	IDEXX DISTRIBUTION INC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,021.44	5410-31220-404270	IMPACT PLASTICS - PCard
07/14/2014	24	U.S. Bank PCards	\$2,194.79	5410-31220-404270	IMPACT PLASTICS - PCard
07/14/2014	24	U.S. Bank PCards	\$104.33	5610-71150-402290	IN *FRONTIER FENCE COMPAN - PCard
07/14/2014	24	U.S. Bank PCards	\$104.33	5610-71150-402290	IN *FRONTIER FENCE COMPAN - PCard
07/14/2014	24	U.S. Bank PCards	\$10.68	5610-71130-403655	IN *FRONTIER FENCE COMPAN - PCard
07/14/2014	24	U.S. Bank PCards	\$38.76	5410-31220-402290	IN *FRONTIER FENCE COMPAN - PCard
07/14/2014	24	U.S. Bank PCards	\$203.50	8730-51990-403360	IN *SOUTHEASTERN SECURITY - PCard
07/14/2014	24	U.S. Bank PCards	\$464.30	5410-31230-402410	INDUSTRIAL SALES AND S - PCard
07/14/2014	24	U.S. Bank PCards	\$190.40	5410-31230-402410	INDUSTRIAL SALES AND S - PCard
07/14/2014	24	U.S. Bank PCards	\$429.00	5410-31230-402410	INDUSTRIAL SALES AND S - PCard
07/14/2014	24	U.S. Bank PCards	\$162.00	5410-31220-402630	INDUSTRIAL SALES AND S - PCard
07/14/2014	24	U.S. Bank PCards	\$125.50	5410-31220-402410	INDUSTRIAL SALES AND S - PCard
07/14/2014	24	U.S. Bank PCards	\$110.91	0100-51260-402290	INT*THOMPSON POOLS - PCard
07/14/2014	24	U.S. Bank PCards	\$19.76	0100-51260-402290	INT*THOMPSON POOLS - PCard
07/14/2014	24	U.S. Bank PCards	\$22.74	0100-51120-402290	INTERSTATE ALL BATTERY - PCard
07/14/2014	24	U.S. Bank PCards	\$225.00	2090-44510-403350	INT'L CODE COUNCIL INC - PCard
07/14/2014	24	U.S. Bank PCards	\$195.00	5610-71150-402290	IPN/PAYMENTNETWORK - PCard
07/14/2014	24	U.S. Bank PCards	\$36.98	5410-31230-402320	I-STATE TRUCK CENTER 251 - PCard
07/14/2014	24	U.S. Bank PCards	\$369.00	6010-15530-402410	J & J TOOL LLC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,420.00	2600-55110-403360	JANWAY COMPANY USA INC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,514.40	2600-55110-403360	JANWAY COMPANY USA INC - PCard
07/14/2014	24	U.S. Bank PCards	\$24.70	0100-51120-402290	JARES FENCE CO - PCard
07/14/2014	24	U.S. Bank PCards	\$90.51	8730-51990-402290	JARES FENCE CO - PCard
07/14/2014	24	U.S. Bank PCards	\$710.45	5020-74000-402220	JH TECHNOLOGIES, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$4.75	1500-22230-402290	JIMMY JOHNS - 1646 - PCard
07/14/2014	24	U.S. Bank PCards	\$39.95	0100-51120-403360	JIMMY JOHNS - 1646 - E - PCard
07/14/2014	24	U.S. Bank PCards	\$112.40	1500-22290-402120	JIMMY JOHNS - 1646 - M - PCard
07/14/2014	24	U.S. Bank PCards	\$122.00	5020-74000-402450	JIMS ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$66.79	2600-55140-402280	JO-ANN STORE #2315 - PCard
07/14/2014	24	U.S. Bank PCards	\$11.98	2600-55140-402280	JO-ANN STORE #2315 - PCard
07/14/2014	24	U.S. Bank PCards	\$125.00	6010-15500-403310	JOB JUPITER - PCard
07/14/2014	24	U.S. Bank PCards	\$150.00	0100-17500-403370	JOB JUPITER - PCard
07/14/2014	24	U.S. Bank PCards	\$200.00	5410-31220-403310	JOB JUPITER - PCard
07/14/2014	24	U.S. Bank PCards	\$225.00	5610-71140-403660	JOHNSON CONTROLS SS - PCard
07/14/2014	24	U.S. Bank PCards	\$129.00	2600-55120-402290	JOHNSTNE SPPLY BLLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$271.27	5610-71120-402240	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$36.00	5710-71440-402450	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$141.22	5710-71430-402450	KB COMMERCIAL PRODUCTS - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$63.24	0100-51260-402290	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$279.09	0100-51260-402290	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$43.01	5210-15910-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$43.03	5210-15920-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$43.01	5210-15930-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$69.41	5210-15910-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$69.43	5210-15920-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$69.42	5210-15930-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$11.66	5210-15930-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$66.17	5210-15910-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$66.19	5210-15920-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$66.16	5210-15930-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$80.01	5210-15910-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$80.04	5210-15920-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$80.01	5210-15930-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$13.70	5210-15910-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$13.71	5210-15920-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$13.70	5210-15930-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$30.31	5210-15910-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$30.32	5210-15920-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$30.31	5210-15930-403650	KB COMMERCIAL PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$33.50	5410-31230-403660	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$83.00	2600-55120-403660	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$19.50	5020-74000-403660	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$11.16	5020-73140-403660	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$3.71	5120-83140-403660	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$15.08	5020-75000-403660	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$10.05	5120-85000-403660	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$80.00	5020-74000-403660	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$37.50	5210-15910-403970	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$75.00	5210-15920-403970	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$75.00	5210-15930-403970	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$944.48	2520-21490-402120	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$18.40	6600-31100-403660	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$27.60	6700-31410-403660	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$67.00	1500-21110-403574	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$26.00	2520-21490-402120	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$67.00	6500-15660-402450	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$46.00	6500-15670-403690	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$710.00	6500-15660-402450	KENCO SECURITY AND TEC - PCard
07/14/2014	24	U.S. Bank PCards	\$46.80	5710-71440-402450	KIMBALL MIDWEST - PCard
07/14/2014	24	U.S. Bank PCards	\$66.79	5710-71440-402450	KIMBALL MIDWEST - PCard
07/14/2014	24	U.S. Bank PCards	\$110.48	5710-71440-402450	KIMBALL MIDWEST - PCard
07/14/2014	24	U.S. Bank PCards	\$40.21	5710-71440-402450	KIMBALL MIDWEST - PCard
07/14/2014	24	U.S. Bank PCards	\$7.41	5020-73140-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$2.47	5120-83140-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$53.98	0100-51120-402330	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$52.98	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$68.71	0100-51120-402330	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$4.19	6700-31410-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$2.80	6600-31100-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$15.98	2110-31320-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$23.97	2110-31320-402430	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$46.76	1500-22260-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$8.96	1500-22260-402340	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$7.53	1500-22260-402360	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$36.87	1500-22260-402360	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$88.98	1500-22260-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$19.99	1500-22310-402925	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$55.07	1500-22260-402240	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$37.78	1500-22260-402240	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$32.42	1500-22260-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$42.26	1500-22260-402320	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$6.77	0100-51420-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$16.45	0100-51420-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$17.99	0100-51420-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$14.15	5710-71430-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$11.99	5710-71430-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$39.94	5610-71130-402320	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$22.45	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$7.96	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$65.97	0100-51120-402330	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$9.99	6500-15660-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$21.58	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$2.29	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$58.63	0100-51140-402290	KINGS ACE HARDWARE - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$40.44	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$8.05	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$9.99	0100-51140-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$21.99	5120-85000-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$7.56	5410-31230-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$20.69	5410-31230-402630	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$2.99	5410-31230-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$4.99	5210-15230-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$11.66	5210-15910-403650	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$11.67	5210-15920-403650	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$11.66	5210-15930-403650	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$0.45	5210-15230-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$11.99	5210-15910-403650	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5210-15920-403650	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	5210-15930-403650	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$7.53	5210-15920-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$8.99	5210-15920-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$4.04	5210-15920-402190	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$7.99	5210-15920-402190	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$39.96	5210-15950-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$16.19	5210-15230-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$19.78	5210-15950-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$29.99	0100-51250-402250	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$14.98	0100-51250-402250	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$13.95	0100-51290-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$11.97	0100-51250-402250	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$59.99	5020-74000-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$3.14	5020-74000-402450	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$11.94	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$5.39	0100-51120-402410	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$10.78	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$2.99	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$11.99	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$24.25	2110-31320-402410	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$20.21	0100-51120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$7.99	2600-55120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$38.68	2600-55120-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$14.97	2110-31320-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$679.98	2110-31320-402920	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$40.48	2110-31320-402410	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$11.66	2110-31320-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$30.09	8730-51990-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$47.12	8730-51990-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$55.45	8730-51990-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$4.27	8730-51990-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$6.76	0100-51250-402250	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$24.46	8730-51990-402410	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$15.77	8730-51990-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$17.99	5410-31220-402290	KINGS ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$80.95	0100-51260-402290	KRAMES STAYWELL - PCard
07/14/2014	24	U.S. Bank PCards	\$161.17	0100-51260-402290	KRAMES STAYWELL - PCard
07/14/2014	24	U.S. Bank PCards	\$49.62	1500-21710-402220	KREISERS, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$80.00	2600-55130-403581	LABOR READY - PCard
07/14/2014	24	U.S. Bank PCards	\$90.00	2600-55130-403581	LABOR READY - PCard
07/14/2014	24	U.S. Bank PCards	\$80.00	2600-55130-403581	LABOR READY - PCard
07/14/2014	24	U.S. Bank PCards	\$80.00	2600-55130-403581	LABOR READY - PCard
07/14/2014	24	U.S. Bank PCards	\$1,467.17	7020-51710-403690	LAKE SHORE INDUSTRIES - PCard
07/14/2014	24	U.S. Bank PCards	\$83.98	2600-55150-402190	LAKESHORE LEARNING MATER - PCard
07/14/2014	24	U.S. Bank PCards	\$139.00	1500-21400-403822	LEADSONLINE - PCard
07/14/2014	24	U.S. Bank PCards	\$322.71	1500-21110-403330	LEE NEWSPAPER SUBSCRIPTIO - PCard
07/14/2014	24	U.S. Bank PCards	\$99.80	2600-55150-402280	LEGO *SHOP@HOME - PCard
07/14/2014	24	U.S. Bank PCards	\$355.78	2600-55190-403243	LESLIES HALLMARK 12 - PCard
07/14/2014	24	U.S. Bank PCards	\$228.50	1500-21200-407910	LEXISNEXIS RISK MGT - PCard
07/14/2014	24	U.S. Bank PCards	\$130.62	0100-51120-402390	LISACS BILLINGSTIRE SP - PCard
07/14/2014	24	U.S. Bank PCards	\$33.49	0100-51120-402390	LISACS BILLINGSTIRE SP - PCard
07/14/2014	24	U.S. Bank PCards	\$31.40	1500-21400-403822	LOG CABIN BAKERY - PCard
07/14/2014	24	U.S. Bank PCards	\$11.32	0100-51120-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$15.26	0100-51120-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$69.98	0100-51120-402925	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$598.00	0100-51120-402330	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$25.81	0100-51120-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$75.59	0100-51120-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$25.53	5610-71120-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$3.79	5020-74000-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$7.88	2110-31320-402430	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$65.00	2110-31320-402430	LOWES #00319* - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$17.94	2110-31320-402430	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$83.40	5610-71130-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$8.93	0100-51120-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$1,475.00	6500-15670-403690	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$992.92	6500-15660-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$136.36	6500-15660-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$13.98	1500-21710-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$47.96	6500-15660-402210	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$72.58	6500-15660-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$19.98	6500-15660-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$49.96	6500-15660-402210	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$23.98	6500-15660-402210	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$48.95	0100-51120-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$29.94	5020-74000-402360	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$138.11	8730-51990-403650	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$13.48	5020-74000-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$20.63	6700-31410-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$13.76	6600-31100-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$17.38	6700-31410-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$11.59	6600-31100-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$199.00	5410-31230-402410	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$20.90	5610-71150-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$20.94	5610-71130-403650	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$18.52	5610-71130-402410	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$32.93	1500-22260-402320	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$404.33	5020-73140-402120	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$134.77	5120-83140-402120	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$29.30	0100-51120-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$313.74	2110-31320-404160	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$65.76	2110-31320-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$29.96	2110-31320-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$233.81	8730-51990-402290	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$73.95	0100-51120-402410	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$42.15	5610-71120-402450	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$67.90	1500-21120-402120	LOWES #00319* - PCard
07/14/2014	24	U.S. Bank PCards	\$67.42	2650-67720-402290	LUCKY'S MARKET BILL - PCard
07/14/2014	24	U.S. Bank PCards	\$10.33	0100-51250-402250	LUCKY'S MARKET BILL - PCard
07/14/2014	24	U.S. Bank PCards	\$208.00	5610-71120-402450	MACON SUPPLY BILLI - PCard
07/14/2014	24	U.S. Bank PCards	\$68.00	5020-75000-402410	MACON SUPPLY BILLI - PCard
07/14/2014	24	U.S. Bank PCards	\$184.80	6500-15650-403824	MANDALAY ROOM RESERVATION - PCard
07/14/2014	24	U.S. Bank PCards	\$16.64	1500-22260-402310	MARKETING SPECIALTIES INC - PCard
07/14/2014	24	U.S. Bank PCards	\$35.00	1500-21120-402290	MATCO TOOLS - PCard
07/14/2014	24	U.S. Bank PCards	\$132.87	5020-74000-402360	MCMASTER-CARR - PCard
07/14/2014	24	U.S. Bank PCards	\$23.93	0100-51420-402330	MEADOW GREEN SALES - PCard
07/14/2014	24	U.S. Bank PCards	\$36.72	0100-51420-402330	MEADOW GREEN SALES - PCard
07/14/2014	24	U.S. Bank PCards	\$850.28	0100-51420-402330	MEADOW GREEN SALES - PCard
07/14/2014	24	U.S. Bank PCards	\$2,120.00	5020-74000-402450	MES MUNICIPAL EMERG - PCard
07/14/2014	24	U.S. Bank PCards	-\$592.00	1500-22290-402640	MES MUNICIPAL EMERG - PCard
07/14/2014	24	U.S. Bank PCards	\$22.21	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$132.09	0100-51120-402330	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$289.39	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$187.80	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$485.38	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$201.29	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$141.66	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$101.65	0100-51420-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$34.56	5610-71130-403650	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	-\$68.84	5710-71430-402450	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$13.48	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$92.09	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$266.38	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$73.09	8730-51990-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$87.63	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$55.56	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$18.48	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$5.80	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$27.62	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$32.73	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$105.09	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$51.05	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$11.59	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$5.61	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$6.12	0100-51420-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$115.70	8730-51990-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$185.24	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$71.86	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$535.98	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$75.70	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$156.62	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$67.50	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$8.23	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$113.28	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$140.66	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$30.05	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$47.35	0100-51120-402410	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$59.70	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$253.25	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$115.00	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$3.76	0100-51120-408199	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$18.35	0100-51120-402290	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$290.00	8730-51990-402410	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$85.62	0100-51120-402330	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$302.25	0100-51120-402330	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$2,333.33	8730-51990-402920	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$19.36	0100-51120-402330	MIDLAND IMPLEMENT CO - PCard
07/14/2014	24	U.S. Bank PCards	\$193.00	5610-71150-402290	MIDLAND PRINTING - PCard
07/14/2014	24	U.S. Bank PCards	\$301.92	6010-15530-402410	MIDTRONICS - PCard
07/14/2014	24	U.S. Bank PCards	\$288.00	5610-71130-402310	MIRROR IMAGE ENVIR - PCard
07/14/2014	24	U.S. Bank PCards	\$288.00	5610-71130-402310	MIRROR IMAGE ENVIR - PCard
07/14/2014	24	U.S. Bank PCards	\$100.00	2400-43010-403722	MONTANA AUDUBON - PCard
07/14/2014	24	U.S. Bank PCards	\$540.35	5610-71120-402240	MONTANA BROOM & BRUSH COM - PCard
07/14/2014	24	U.S. Bank PCards	\$1,039.90	5610-71120-402240	MONTANA BROOM & BRUSH COM - PCard
07/14/2014	24	U.S. Bank PCards	\$99.70	6700-31410-402290	EDGE CONSTRUCTION SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$185.94	1500-22290-402925	EDGE CONSTRUCTION SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$12.74	5020-74000-402410	EDGE CONSTRUCTION SUPP - PCard
07/14/2014	24	U.S. Bank PCards	\$50.83	2090-44510-403210	ECONO PRINT - PCard
07/14/2014	24	U.S. Bank PCards	\$201.10	2400-43010-403210	ECONO PRINT - PCard
07/14/2014	24	U.S. Bank PCards	\$150.25	5610-71120-402240	ECOLAB, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$137.00	5610-71120-403660	ECOLAB, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$137.00	5610-71120-403660	ECOLAB, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$90.50	5610-71190-403660	ECOLAB, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$90.50	5610-71190-403660	ECOLAB, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$86.00	5610-71170-403660	ECOLAB, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$86.00	5610-71170-403660	ECOLAB, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$77.50	5610-71170-403660	ECOLAB, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$77.50	5610-71170-403660	ECOLAB, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$135.07	6500-15660-402450	ECOLAB, INC - PCard
07/14/2014	24	U.S. Bank PCards	\$375.00	0100-17500-403365	DOWNTOWN BILLINGS ASSOC - PCard
07/14/2014	24	U.S. Bank PCards	\$40.00	7090-21910-342427	DOWNTOWN BILLINGS ASSOC - PCard
07/14/2014	24	U.S. Bank PCards	\$10.00	7090-21910-342427	DOLRTREE 3799 00037994 - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	7090-21910-342427	DOLRTREE 3799 00037994 - PCard
07/14/2014	24	U.S. Bank PCards	\$9.00	7090-21910-342427	DOLRTREE 3026 00030262 - PCard
07/14/2014	24	U.S. Bank PCards	\$12.00	7090-21910-342427	DOLRTREE 3026 00030262 - PCard
07/14/2014	24	U.S. Bank PCards	\$15.00	2600-55150-402280	DOLRTREE 3026 00030262 - PCard
07/14/2014	24	U.S. Bank PCards	\$18.00	0100-51250-402250	DOLRTREE 2828 00028282 - PCard
07/14/2014	24	U.S. Bank PCards	\$10.00	0100-51260-402290	DOLRTREE 2828 00028282 - PCard
07/14/2014	24	U.S. Bank PCards	\$77.99	0100-16110-403240	DMI* DELL BUS ONLINE - PCard
07/14/2014	24	U.S. Bank PCards	\$410.97	0100-16110-403240	DMI* DELL BUS ONLINE - PCard
07/14/2014	24	U.S. Bank PCards	\$403.00	5120-85000-402290	DITCH WITCH NORTHWEST - PCard
07/14/2014	24	U.S. Bank PCards	\$266.32	1500-21120-402260	DHW BUCKSTAFF - PCard
07/14/2014	24	U.S. Bank PCards	\$1,082.48	2600-55160-402190	DEMCO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$694.55	2600-55160-402190	DEMCO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	5710-71410-403822	DELTA AIR 0068243857110 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	5710-71410-403822	DELTA AIR 0068242958623 - PCard
07/14/2014	24	U.S. Bank PCards	\$758.50	2510-21870-403822	DELTA AIR 0062361949437 - PCard
07/14/2014	24	U.S. Bank PCards	\$758.50	2510-21870-403822	DELTA AIR 0062361907199 - PCard
07/14/2014	24	U.S. Bank PCards	\$1,117.92	1500-21500-403630	DELL SALES & SERVICE - PCard
07/14/2014	24	U.S. Bank PCards	\$299.99	1500-21500-402190	DELL SALES & SERVICE - PCard
07/14/2014	24	U.S. Bank PCards	\$299.99	1500-21500-402190	DELL SALES & SERVICE - PCard
07/14/2014	24	U.S. Bank PCards	\$434.97	1500-21500-402190	DELL SALES & SERVICE - PCard
07/14/2014	24	U.S. Bank PCards	\$302.94	0100-16110-403240	DELL SALES & SERVICE - PCard
07/14/2014	24	U.S. Bank PCards	\$470.00	2510-21870-403822	DALLAS CHILDRENS ADVOCACY - PCard
07/14/2014	24	U.S. Bank PCards	\$298.00	5210-15920-402450	DALE & JAX DOOR & GLAS - PCard
07/14/2014	24	U.S. Bank PCards	\$22.77	5210-15920-402190	CVS PHARMACY #5307 - PCard
07/14/2014	24	U.S. Bank PCards	\$2,160.00	2500-21350-402120	CUSTOM CAGE - PCard
07/14/2014	24	U.S. Bank PCards	\$916.06	5120-85000-402360	CUMMINS ROCKY MTN - PCard
07/14/2014	24	U.S. Bank PCards	\$615.00	5710-71440-402450	CUMMINS ROCKY MOUNTAIN - PCard
07/14/2014	24	U.S. Bank PCards	\$606.10	1500-21150-402279	CSI*CRESTLINE CO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,015.80	5710-71410-403822	CROWNE PLAZA ST PAUL - PCard
07/14/2014	24	U.S. Bank PCards	\$30.80	5020-74000-402450	CRETEX CONCRETE PRODUCTS - PCard
07/14/2014	24	U.S. Bank PCards	\$910.35	2110-31320-402360	CRESCENT ELECTRIC 054 - PCard
07/14/2014	24	U.S. Bank PCards	\$19.00	2110-31320-402360	CRESCENT ELECTRIC 054 - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$680.00	5610-71120-402450	CRESCENT ELECTRIC 054 - PCard
07/14/2014	24	U.S. Bank PCards	\$319.60	5020-74000-402450	2M COMPANY WAREHOUSE - PCard
07/14/2014	24	U.S. Bank PCards	\$793.07	2110-31320-402475	2M COMPANY WAREHOUSE - PCard
07/14/2014	24	U.S. Bank PCards	\$479.04	2110-31320-402475	2M COMPANY WAREHOUSE - PCard
07/14/2014	24	U.S. Bank PCards	\$2,309.31	2110-31320-402475	2M COMPANY WAREHOUSE - PCard
07/14/2014	24	U.S. Bank PCards	-\$11.49	5710-71410-402190	360 OFFICE SOLUTIONS - PCard
07/14/2014	24	U.S. Bank PCards	-\$77.99	1500-22250-402190	360 OFFICE SOLUTIONS - PCard
07/14/2014	24	U.S. Bank PCards	-\$5.97	0100-16110-402190	360 OFFICE SOLUTIONS - PCard
07/14/2014	24	U.S. Bank PCards	-\$10.58	0100-16110-402190	360 OFFICE SOLUTIONS - PCard
07/14/2014	24	U.S. Bank PCards	\$11.49	5710-71410-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$23.75	5710-71410-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$6.29	5710-71410-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$122.27	1500-22250-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$7.38	1500-22250-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$36.90	1500-22250-403240	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$108.18	5410-31210-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$38.97	1500-22210-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$94.23	1500-22210-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$221.40	1500-22210-403240	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$12.44	1500-22240-402290	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$40.43	1500-22210-403240	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$25.49	1500-22210-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$12.99	1500-22210-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$255.09	6010-15500-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$88.62	6010-15500-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$94.49	5610-71100-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$718.00	5610-71100-403210	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$19.24	5020-75000-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$12.83	5120-85000-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$206.61	2110-31320-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$39.39	2110-31320-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$79.98	2400-43010-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$16.49	2400-43010-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$83.98	2400-43010-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$38.99	2550-21430-402290	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$60.33	2550-21430-402290	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$41.80	2550-21430-402290	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$948.78	5020-73110-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$632.52	5120-83110-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$70.67	5020-73110-403630	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$47.12	5120-83110-403630	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$24.07	0100-51270-402250	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$53.97	0100-43210-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$86.43	2990-65010-402925	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$65.83	2990-65010-402925	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$219.92	5020-74000-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$207.00	5020-74000-402120	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$168.91	0100-16110-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$43.38	0100-16110-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$220.00	0100-16110-403240	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$381.90	6050-15160-402160	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$135.60	6050-15160-402160	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$97.54	0100-15120-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$178.50	6050-15160-402160	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$67.80	6050-15160-402160	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$789.00	0100-15120-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$178.50	6050-15160-402160	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$247.63	2600-55150-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$69.57	2600-55160-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$60.21	2600-55130-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$64.99	5120-84300-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$193.39	5020-74000-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$68.89	6600-31100-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$59.35	7090-21910-342427	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$828.32	1500-21500-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$379.22	1500-21500-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$130.65	1500-21200-402290	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$364.06	1500-21500-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$97.17	1500-21500-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$54.02	1500-21700-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$661.45	0100-12120-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$15.27	6200-19110-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$85.87	0100-14110-403325	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$592.84	0100-14110-403325	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$50.84	0100-51120-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$959.96	0100-51120-403240	360 OFFICE SOLUTIONS INC - PCard

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07/14/2014	24	U.S. Bank PCards	\$50.10	0100-51210-402190	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$181.38	0100-17500-402110	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$14.82	0100-17500-402110	360 OFFICE SOLUTIONS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$264.00	2110-31320-402420	3MSTPAU SS73443 VERBAL - PCard
07/14/2014	24	U.S. Bank PCards	\$60.00	2600-55150-402280	408118 WYNNSONG 10 - PCard
07/14/2014	24	U.S. Bank PCards	\$120.00	2600-55140-402280	408118 WYNNSONG 10 - PCard
07/14/2014	24	U.S. Bank PCards	\$202.60	5020-74000-402450	A & H TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$70.00	5610-71120-402450	A & H TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$5.94	8730-51990-402290	A & H TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$151.63	5020-74000-402360	A & H TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$36.40	5020-74000-402360	A & H TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$220.20	5020-74000-402450	A & H TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$131.08	5020-74000-402450	A & H TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$196.50	0100-51120-402290	A & H TURF - PCard
07/14/2014	24	U.S. Bank PCards	\$67.10	0100-51120-402310	A & I DIST.-BLGS EQUIP - PCard
07/14/2014	24	U.S. Bank PCards	\$432.00	7750-51540-407249	A1 LANDSCAPING & NURSERY - PCard
07/14/2014	24	U.S. Bank PCards	\$125.00	5710-71430-402450	A1 LANDSCAPING & NURSERY - PCard
07/14/2014	24	U.S. Bank PCards	\$260.00	2110-31320-402690	A-1 RENTALS - PCard
07/14/2014	24	U.S. Bank PCards	\$42.00	1500-21500-403210	ACCENT PRINT SHOP, INC. - PCard
07/14/2014	24	U.S. Bank PCards	\$89.85	2600-55120-403450	ACCUCONFERENCE - PCard
07/14/2014	24	U.S. Bank PCards	\$327.57	5210-15910-402450	ACE ELECTRIC, INC. - PCard
07/14/2014	24	U.S. Bank PCards	\$327.67	5210-15920-402450	ACE ELECTRIC, INC. - PCard
07/14/2014	24	U.S. Bank PCards	\$327.56	5210-15930-402450	ACE ELECTRIC, INC. - PCard
07/14/2014	24	U.S. Bank PCards	\$15.94	0100-51120-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$19.97	0100-51120-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$4.98	0100-51120-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$41.98	0100-51120-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$12.71	0100-51120-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$7.28	0100-51120-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$26.97	0100-51120-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$16.99	0100-51120-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$14.99	0100-51120-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$6.99	0100-51140-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$14.99	5610-71130-402410	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$132.00	6500-15660-402210	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$19.96	5410-31220-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$29.98	5410-31220-402290	ACE HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$1,189.00	5610-71130-402260	ACES - PCard
07/14/2014	24	U.S. Bank PCards	\$115.22	5610-71130-402320	AEROTRONICS - PCard
07/14/2014	24	U.S. Bank PCards	\$3.50	5020-74000-402360	AIR CONTROLS BILLINGS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$15.00	5020-74000-402450	AIR CONTROLS BILLINGS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$279.04	5210-15950-402450	AIR CONTROLS BILLINGS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$127.50	1500-21710-402450	AIR CONTROLS BILLINGS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$85.00	1500-21710-402450	AIR CONTROLS BILLINGS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$212.50	6500-15670-403690	AIR CONTROLS BILLINGS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$85.00	6500-15670-403690	AIR CONTROLS BILLINGS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$127.50	6500-15670-403690	AIR CONTROLS BILLINGS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	7380-12640-403824	ALASKA AIR 0272148395557 - PCard
07/14/2014	24	U.S. Bank PCards	\$8.29	5210-15920-403650	ALBERTSONS #2025 - PCard
07/14/2014	24	U.S. Bank PCards	\$28.15	5210-15210-402190	ALBERTSONS #2025 - PCard
07/14/2014	24	U.S. Bank PCards	\$3.59	0100-51250-402250	ALBERTSONS #2025 - PCard
07/14/2014	24	U.S. Bank PCards	\$6.18	0100-51250-402250	ALBERTSONS #2025 - PCard
07/14/2014	24	U.S. Bank PCards	\$31.47	0100-13130-403360	ALBERTSONS #2025 - PCard
07/14/2014	24	U.S. Bank PCards	\$11.90	2600-55160-402290	ALBERTSONS #2025 - PCard
07/14/2014	24	U.S. Bank PCards	\$3.78	1500-22240-403824	ALBERTSONS #2025 - PCard
07/14/2014	24	U.S. Bank PCards	\$6.98	0100-51250-402250	ALBERTSONS #2027 - PCard
07/14/2014	24	U.S. Bank PCards	\$320.00	2600-55150-402280	ALBERTSONS #2030 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.99	7380-12640-403824	ALBERTSONS #2030 - PCard
07/14/2014	24	U.S. Bank PCards	\$1.49	0100-51290-402290	ALBERTSONS #2030 - PCard
07/14/2014	24	U.S. Bank PCards	\$17.99	0100-51290-402230	ALBERTSONS #2030 - PCard
07/14/2014	24	U.S. Bank PCards	\$2.00	8730-51990-402290	ALBERTSONS #2030 - PCard
07/14/2014	24	U.S. Bank PCards	\$9.23	0100-51250-402250	ALBERTSONS #2030 - PCard
07/14/2014	24	U.S. Bank PCards	\$14.99	0100-51250-402250	ALBERTSONS #2038 - PCard
07/14/2014	24	U.S. Bank PCards	\$105.95	5610-71130-401170	ALBERTSONS #2041 - PCard
07/14/2014	24	U.S. Bank PCards	\$24.33	5610-71100-403390	ALBERTSONS #2041 - PCard
07/14/2014	24	U.S. Bank PCards	\$9.45	7090-21910-342427	ALBERTSONS #2047 - PCard
07/14/2014	24	U.S. Bank PCards	\$39.42	7090-21910-342427	ALBERTSONS #2047 - PCard
07/14/2014	24	U.S. Bank PCards	\$23.96	8730-51990-403360	ALBERTSONS #2047 - PCard
07/14/2014	24	U.S. Bank PCards	\$5.21	8730-51990-402290	ALBERTSONS #2047 - PCard
07/14/2014	24	U.S. Bank PCards	\$2.49	8730-51990-402290	ALBERTSONS #2047 - PCard
07/14/2014	24	U.S. Bank PCards	\$7.47	8730-51990-402290	ALBERTSONS #2047 - PCard
07/14/2014	24	U.S. Bank PCards	\$298.00	1500-21710-402450	ALL LOCK - PCard
07/14/2014	24	U.S. Bank PCards	\$252.95	0100-14110-403325	ALLEGRA - PCard
07/14/2014	24	U.S. Bank PCards	\$40.98	5020-74000-402360	ALLIED ELECTRONICS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$1,000.00	0100-12130-402290	ALPHAGRAPHICS #387 - PCard
07/14/2014	24	U.S. Bank PCards	\$639.08	0100-12130-403911	ALPHAGRAPHICS #387 - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$245.09	0100-12120-402190	ALPHAGRAPHICS #387 - PCard
07/14/2014	24	U.S. Bank PCards	\$50.89	0100-12200-403210	ALPHAGRAPHICS #387 - PCard
07/14/2014	24	U.S. Bank PCards	\$286.40	0100-12120-402190	ALPHAGRAPHICS #387 - PCard
07/14/2014	24	U.S. Bank PCards	\$1,838.98	0100-12130-403910	ALPHAGRAPHICS #387 - PCard
07/14/2014	24	U.S. Bank PCards	\$1,838.98	0100-12130-403910	ALPHAGRAPHICS #387 - PCard
07/14/2014	24	U.S. Bank PCards	\$470.00	5710-71410-408199	ALPINE PLMBG,HTG&COOLING - PCard
07/14/2014	24	U.S. Bank PCards	\$30.55	0100-51220-402250	ALSCO SLBIL - PCard
07/14/2014	24	U.S. Bank PCards	\$62.89	5710-71430-402260	ALSCO SLBIL - PCard
07/14/2014	24	U.S. Bank PCards	\$373.43	5710-71430-402450	ALSCO SLBIL - PCard
07/14/2014	24	U.S. Bank PCards	\$72.99	5710-71430-403660	ALSCO SLBIL - PCard
07/14/2014	24	U.S. Bank PCards	\$248.77	5710-71440-402260	ALSCO SLBIL - PCard
07/14/2014	24	U.S. Bank PCards	\$42.17	5710-71480-402450	ALSCO SLBIL - PCard
07/14/2014	24	U.S. Bank PCards	\$109.98	2600-55170-402120	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$54.99	2600-55170-402120	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$39.80	5710-71470-402190	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$17.94	1500-22210-402190	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$60.83	1500-22260-402240	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$95.75	2600-55120-402450	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$77.61	2650-67720-402290	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$192.24	2650-67720-402290	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$59.67	2650-67720-402290	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$7.98	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$21.98	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$11.73	2600-55190-403222	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$11.49	2600-55190-403222	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$14.99	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$15.00	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$9.98	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$7.14	2600-55190-403333	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$7.19	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$19.77	2600-55190-403336	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$17.27	2600-55190-403255	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$33.49	2600-55190-403227	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$21.28	2600-55190-403226	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$13.75	2600-55190-403227	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.98	2600-55190-403227	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$7.14	2600-55190-403336	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$28.58	2600-55190-403336	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$19.96	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$19.98	2600-55190-403222	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.93	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$23.96	2600-55190-403222	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$19.87	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$65.97	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$27.98	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$77.18	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.58	2600-55190-403222	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$26.07	2600-55190-403225	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$13.00	2600-55190-403336	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$11.29	2600-55190-403227	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$214.08	1500-21200-402610	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$19.69	1500-21200-402610	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$18.97	6200-19110-402190	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$489.89	6200-19110-405370	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$37.90	6200-19110-402290	AMAZON MKTPLACE PMTS - PCard
07/14/2014	24	U.S. Bank PCards	\$42.98	5710-71470-402190	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$67.44	5710-71470-402190	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$171.57	1500-22290-402690	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$53.66	1500-22210-402925	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$29.06	1500-22260-402120	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$58.12	1500-22260-402120	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	-\$79.61	6200-19110-402290	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$130.00	2600-55140-402280	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$33.98	2600-55190-403225	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$40.80	2600-55190-403227	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$7.19	2600-55190-403226	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$26.99	2600-55190-403225	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$30.58	2600-55190-407930	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$28.97	2600-55190-403227	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$17.11	2600-55190-403241	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$35.92	2600-55190-403227	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$14.88	2600-55190-403222	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$7.50	2600-55190-403225	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$21.59	2600-55190-403336	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$464.97	2600-55180-402925	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$200.00	2600-55140-402280	AMAZON.COM - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$14.46	2600-55190-403255	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$14.38	2600-55190-403226	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$26.04	2600-55190-403227	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$19.00	2600-55190-403333	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$7.09	2600-55190-403226	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$24.96	2600-55190-403243	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$28.48	2600-55190-403222	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$17.33	2600-55190-403227	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$34.15	2600-55190-403222	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$31.28	2600-55190-403222	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$8.72	2600-55190-403226	AMAZON.COM - PCard
07/14/2014	24	U.S. Bank PCards	\$81.50	5410-31230-403420	AMERICAN WATER & TECHNOLO - PCard
07/14/2014	24	U.S. Bank PCards	\$298.37	5610-71130-402410	AMERICAN WELDI12035754 - PCard
07/14/2014	24	U.S. Bank PCards	\$68.64	5410-31220-402290	AMERICAN WELDI12035754 - PCard
07/14/2014	24	U.S. Bank PCards	\$34.32	2110-31320-402420	AMERICAN WELDI12035754 - PCard
07/14/2014	24	U.S. Bank PCards	\$17.16	0100-51120-403660	AMERICAN WELDI12035754 - PCard
07/14/2014	24	U.S. Bank PCards	\$86.77	5410-31230-402290	AMERICAN WELDI12035754 - PCard
07/14/2014	24	U.S. Bank PCards	\$726.59	5410-31220-402290	AMERICAN WELDI12035754 - PCard
07/14/2014	24	U.S. Bank PCards	\$1,807.00	5410-31230-402920	AMERICAN WELDI12035754 - PCard
07/14/2014	24	U.S. Bank PCards	\$34.27	0100-51120-402290	AMERICAN WELDI12035796 - PCard
07/14/2014	24	U.S. Bank PCards	\$125.24	5610-71130-402320	APPLIED IND TECH 0422 - PCard
07/14/2014	24	U.S. Bank PCards	\$208.60	2110-31320-402320	APPLIED IND TECH 0422 - PCard
07/14/2014	24	U.S. Bank PCards	\$10.00	0100-51140-402260	ARBORWEAR LLC - PCard
07/14/2014	24	U.S. Bank PCards	\$700.00	0100-51260-402290	ARC*SERVICES/TRAINING - PCard
07/14/2014	24	U.S. Bank PCards	\$81.00	0100-51260-402290	ARC*SERVICES/TRAINING - PCard
07/14/2014	24	U.S. Bank PCards	\$215.00	2600-55110-403110	ARTCRAFT PRINTER INC - PCard
07/14/2014	24	U.S. Bank PCards	\$100.00	2400-43010-403350	ASSOC OF PEDESTRIAN & BIC - PCard
07/14/2014	24	U.S. Bank PCards	\$97.00	6500-15650-403450	AT&T SMD7 15579 - PCard
07/14/2014	24	U.S. Bank PCards	\$30.00	6500-15650-403450	AT&T SMD7 15579 - PCard
07/14/2014	24	U.S. Bank PCards	\$34.98	5410-31230-403450	AT&T*BILL PAYMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$730.00	5610-71120-402450	ATS INLAND NW - PCard
07/14/2014	24	U.S. Bank PCards	\$151.45	5710-71470-402410	AUTO SPECIALTY TOOLS - PCard
07/14/2014	24	U.S. Bank PCards	\$398.00	1500-22260-402320	AUTO TRIM DESIGN - PCard
07/14/2014	24	U.S. Bank PCards	\$92.50	5610-71100-403630	AUTOMATED OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$35.42	2110-31320-403630	AUTOMATED OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$12.20	5020-74000-403660	AUTOMATED OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$341.85	2990-65010-403240	AUTOMATED OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$21.14	6600-31100-403660	AUTOMATED OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$30.01	6700-31410-403660	AUTOMATED OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$938.00	1500-21500-403630	AUTOMATED OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$104.50	0100-12120-402120	AUTOMATED OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$192.48	0100-51270-402450	AUTOMATIC DOORS OF MONTAN - PCard
07/14/2014	24	U.S. Bank PCards	\$54.00	1500-21400-403822	BAGEL INC - 4TH AVENUE - PCard
07/14/2014	24	U.S. Bank PCards	\$133.00	1500-21120-402260	BALCO UNIFORM CO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$82.78	1500-21120-402120	BALCO UNIFORM CO INC - PCard
07/14/2014	24	U.S. Bank PCards	\$385.77	1500-21120-402120	BARGREEN ELLINGSON #11 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	2600-55150-402280	BARNES & NOBLE #2765 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	2600-55140-402280	BARNES & NOBLE #2765 - PCard
07/14/2014	24	U.S. Bank PCards	\$150.00	2600-55140-402280	BARNES & NOBLE #2765 - PCard
07/14/2014	24	U.S. Bank PCards	\$86.22	6700-31410-402290	BATTERIES PLUS #25 - PCard
07/14/2014	24	U.S. Bank PCards	\$57.48	6600-31100-402450	BATTERIES PLUS #25 - PCard
07/14/2014	24	U.S. Bank PCards	\$99.98	5710-71480-402450	BATTERIES PLUS #25 - PCard
07/14/2014	24	U.S. Bank PCards	\$224.64	1500-22270-402290	BATTERIES PLUS #25 - PCard
07/14/2014	24	U.S. Bank PCards	\$11.99	5020-74000-402450	BATTERIES PLUS #25 - PCard
07/14/2014	24	U.S. Bank PCards	\$34.97	5020-74000-402450	BATTERIES PLUS #25 - PCard
07/14/2014	24	U.S. Bank PCards	\$188.98	6500-15670-403690	BATTERIES PLUS #25 - PCard
07/14/2014	24	U.S. Bank PCards	\$57.96	5610-71120-402450	BATTERIES PLUS #25 - PCard
07/14/2014	24	U.S. Bank PCards	\$59.50	0100-51140-402330	BATTERIES PLUS #25 - PCard
07/14/2014	24	U.S. Bank PCards	\$416.40	1500-21120-402290	BATTERIES PLUS #25 - PCard
07/14/2014	24	U.S. Bank PCards	\$399.99	2200-22330-402410	BEST BUY 00005926 - PCard
07/14/2014	24	U.S. Bank PCards	\$336.96	2600-55150-402280	BEST BUY 00005926 - PCard
07/14/2014	24	U.S. Bank PCards	\$439.98	2600-55140-402280	BEST BUY 00005926 - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	2600-55140-402280	BEST BUY 00005926 - PCard
07/14/2014	24	U.S. Bank PCards	\$123.99	1500-22290-402410	BESTBUY.COM 00009944 - PCard
07/14/2014	24	U.S. Bank PCards	-\$7.29	0100-43210-402190	BESTBUYMKTPLACE - PCard
07/14/2014	24	U.S. Bank PCards	\$1,398.51	1500-21120-402120	BETTER BODY FITNESS - PCard
07/14/2014	24	U.S. Bank PCards	\$20.07	0100-51250-402250	BETTYMILLSC - PCard
07/14/2014	24	U.S. Bank PCards	\$317.19	0100-51120-402290	BETTYMILLSC - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	2600-55150-402280	BIG BEAR SPORTS CENTER - PCard
07/14/2014	24	U.S. Bank PCards	\$25.00	2600-55140-402280	BIG BEAR SPORTS CENTER - PCard
07/14/2014	24	U.S. Bank PCards	\$78.00	0100-51420-402260	BIG HORN BOOT COMPANY - PCard
07/14/2014	24	U.S. Bank PCards	\$57.25	0100-51120-402290	BIG SKY FIRE EQUIPMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$274.78	2600-55130-402190	BIG SKY FIRE EQUIPMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$726.60	0100-51120-402290	BIG SKY FIRE EQUIPMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$479.75	0100-51120-408199	BIG SKY FIRE EQUIPMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$1,117.05	5410-31220-402260	BIG SKY LINEN & UNIFOR - PCard

Check Date	Check	Name	Amount	Account	Item Desc
07/14/2014	24	U.S. Bank PCards	\$786.45	5410-31230-402260	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$210.98	5610-71120-402240	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$620.00	5610-71120-402260	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$233.45	5610-71130-402260	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$234.00	2600-55120-402260	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$1,198.50	2110-31320-402260	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$7.15	0100-51120-403990	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$338.61	6010-15530-402260	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$40.30	0100-51270-402450	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$40.30	0100-51270-402450	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$806.75	6500-15670-403690	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$421.65	6500-15660-402450	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$43.00	1500-21120-402450	BIG SKY LINEN & UNIFOR - PCard
07/14/2014	24	U.S. Bank PCards	\$89.90	5210-15220-402260	BILLINGS ARMY NAVY SURPLU - PCard
07/14/2014	24	U.S. Bank PCards	\$119.95	1500-21720-402260	BILLINGS ARMY NAVY SURPLU - PCard
07/14/2014	24	U.S. Bank PCards	\$600.00	1500-21200-407910	BILLINGS CLINIC - PCard
07/14/2014	24	U.S. Bank PCards	\$600.00	1500-21200-407910	BILLINGS CLINIC - PCard
07/14/2014	24	U.S. Bank PCards	\$2,400.00	1500-21200-407910	BILLINGS CLINIC - PCard
07/14/2014	24	U.S. Bank PCards	\$114.75	5410-31230-405333	BILLINGS CONSTRUCTION - PCard
07/14/2014	24	U.S. Bank PCards	\$28.98	2110-31320-402430	BILLINGS CONSTRUCTION - PCard
07/14/2014	24	U.S. Bank PCards	\$176.00	0100-51420-402290	BILLINGS CONSTRUCTION - PCard
07/14/2014	24	U.S. Bank PCards	\$133.98	2110-31320-402290	BILLINGS CONSTRUCTION - PCard
07/14/2014	24	U.S. Bank PCards	\$27.41	2110-31320-402380	BILLINGS CONSTRUCTION - PCard
07/14/2014	24	U.S. Bank PCards	\$71.88	2110-31320-402290	BILLINGS CONSTRUCTION - PCard
07/14/2014	24	U.S. Bank PCards	\$33.96	5610-71130-402450	BILLINGS HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$17.99	8730-51990-402290	BILLINGS HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	-\$7.16	0100-51120-402290	BILLINGS HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$38.14	0100-51120-402290	BILLINGS HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$3.99	0100-51260-402290	BILLINGS HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$13.99	5610-71130-403650	BILLINGS HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$21.99	0100-51120-403660	BILLINGS HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$16.97	0100-51120-402290	BILLINGS HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$20.95	2110-31320-402320	BILLINGS HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$17.47	2600-55120-402290	BILLINGS HARDWARE - PCard
07/14/2014	24	U.S. Bank PCards	\$240.00	5610-71130-402320	BILLINGS MACHINE & WEL - PCard
07/14/2014	24	U.S. Bank PCards	\$228.00	0100-51120-402290	BILLINGS NURSERY - PCard
07/14/2014	24	U.S. Bank PCards	\$44.05	6200-19130-402120	BILLINGS OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$26.42	5020-75000-403660	BILLINGS OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$17.62	5120-85000-403660	BILLINGS OFFICE SYSTEMS - PCard
07/14/2014	24	U.S. Bank PCards	\$350.00	0100-51410-402450	BILLINGS OVERHEAD DOOR - PCard
07/14/2014	24	U.S. Bank PCards	\$313.00	5710-71430-402450	BILLINGS OVERHEAD DOOR - PCard
07/14/2014	24	U.S. Bank PCards	\$564.00	6500-15660-402450	BILLINGS OVERHEAD DOOR - PCard
07/14/2014	24	U.S. Bank PCards	\$157.95	5610-71130-402410	BILLINGS PUMP AND IRRIGAT - PCard
07/14/2014	24	U.S. Bank PCards	\$2,200.76	8730-51990-402920	BILLINGS PUMP AND IRRIGAT - PCard
07/14/2014	24	U.S. Bank PCards	\$150.00	1500-21710-402220	BILLINGS VETERINARY SERVI - PCard
07/14/2014	24	U.S. Bank PCards	\$24.00	2400-43010-403310	BILLINGSGAZETTETHRIFTYNCK - PCard
07/14/2014	24	U.S. Bank PCards	\$42.00	2400-43010-403310	BILLINGSGAZETTETHRIFTYNCK - PCard
07/14/2014	24	U.S. Bank PCards	\$580.00	6060-19310-402122	BLACK BOX NETWORK SERVICE - PCard
07/14/2014	24	U.S. Bank PCards	\$116.00	2400-43010-403450	BLACK BOX NETWORK SERVICE - PCard
07/14/2014	24	U.S. Bank PCards	\$464.00	6010-15500-402925	BLACK BOX NETWORK SERVICE - PCard
07/14/2014	24	U.S. Bank PCards	\$219.90	1500-21150-403822	BLACK DIAMOND - PCard
07/14/2014	24	U.S. Bank PCards	\$124.99	1500-21120-402120	BLADE TECH - PCard
07/14/2014	24	U.S. Bank PCards	\$14.00	5020-74000-402450	BLOEDORN LUMBER BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$533.54	2200-22330-402410	BOOMERS GARAGE AND SHOP S - PCard
07/14/2014	24	U.S. Bank PCards	-\$351.48	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$273.76	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$44.47	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$63.56	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$295.41	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$56.93	5020-73140-402450	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$18.97	5120-83140-402450	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$303.78	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$303.78	5120-84300-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$117.79	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$236.72	5120-84300-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$107.00	5610-71130-402450	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$78.53	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$351.48	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$59.89	5020-73140-402450	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$19.97	5120-83140-402450	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$4.85	5020-73140-402450	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$1.62	5120-83140-402450	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$22.76	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$34.28	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$38.14	5120-84300-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$549.80	5120-84300-402360	BORDER STATES ELECTRIC - PCard

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07/14/2014	24	U.S. Bank PCards	\$40.50	5020-74000-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$40.50	5120-84300-402360	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$73.71	0100-51120-402290	BORDER STATES ELECTRIC - PCard
07/14/2014	24	U.S. Bank PCards	\$64.94	1500-21150-403822	BROWNELLS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$70.99	1500-21120-402261	BROWNELLS INC - PCard
07/14/2014	24	U.S. Bank PCards	\$507.54	5610-71120-402450	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$28.05	5610-71120-402450	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$483.00	5610-71120-402240	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$128.89	6500-15660-402240	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$100.00	6500-15660-402240	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$956.57	6500-15670-402240	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$26.41	6500-15660-402240	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$135.13	6500-15660-402240	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$20.70	5210-15910-403650	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$20.71	5210-15920-403650	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$20.71	5210-15930-403650	BRUCO - PCard
07/14/2014	24	U.S. Bank PCards	\$95.00	1500-21110-403170	BUDGET TOWING - PCard
07/14/2014	24	U.S. Bank PCards	\$74.99	1500-22240-402280	BUREAU OF LAND MGMT - PCard
07/14/2014	24	U.S. Bank PCards	\$129.99	1500-21720-402260	CABELAS RETAIL BILLINGS - PCard
07/14/2014	24	U.S. Bank PCards	\$199.60	7380-12640-403824	CANDY TOWN USA INC - PCard
07/14/2014	24	U.S. Bank PCards	\$32.18	5020-74000-402450	CARQUEST 3103 - PCard
07/14/2014	24	U.S. Bank PCards	\$4.88	5020-74000-402450	CARQUEST 3103 - PCard
07/14/2014	24	U.S. Bank PCards	\$43.15	5610-71150-402320	CARQUEST 3103 - PCard
07/14/2014	24	U.S. Bank PCards	\$60.91	5610-71130-402320	CARQUEST 3103 - PCard
07/14/2014	24	U.S. Bank PCards	\$10.66	1500-22260-402320	CARQUEST 3103 - PCard
07/14/2014	24	U.S. Bank PCards	\$0.35	5020-74000-402450	CARQUEST 3103 - PCard
07/14/2014	24	U.S. Bank PCards	\$2.05	5020-74000-402450	CARQUEST 3103 - PCard
07/14/2014	24	U.S. Bank PCards	\$50.00	0100-12120-402190	CARTRIDGE WORLD RMT213 - PCard
07/14/2014	24	U.S. Bank PCards	\$73.33	0100-51120-402330	CATEY CONTROLS - PCard
07/14/2014	24	U.S. Bank PCards	\$29.88	0100-16110-402925	CDW GOVERNMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$1,043.23	5020-73110-402120	CDW GOVERNMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$695.49	5120-83110-402120	CDW GOVERNMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$420.51	2600-55180-402925	CDW GOVERNMENT - PCard
07/14/2014	24	U.S. Bank PCards	\$21.16	1500-21400-402280	CHARTER COMM - PCard
07/14/2014	24	U.S. Bank PCards	\$54.95	0100-51270-402290	CHARTER COMM - PCard
07/14/2014	24	U.S. Bank PCards	\$46.00	5410-31210-403824	CHEAPOAIR.COM AIR - PCard
07/14/2014	24	U.S. Bank PCards	\$15.00	5410-31210-403824	CHEAPOAIR.COM CAR - PCard
07/14/2014	24	U.S. Bank PCards	\$55.00	2400-43010-407214	CHICAGO BOOKS & JOU - PCard
07/14/2014	24	U.S. Bank PCards	\$98.00	1500-21400-403822	CHILDRENS ADVOCACY CENTER - PCard
07/14/2014	24	U.S. Bank PCards	\$258.00	2600-55140-402280	CITY BLUE PRODUCTIONS, LL - PCard
07/14/2014	24	U.S. Bank PCards	\$30.00	2450-12570-402190	CITY OF BILLINGS FINANCE - PCard
07/14/2014	24	U.S. Bank PCards	\$195.00	1500-21110-403170	CITY TOWING - PCard
07/14/2014	24	U.S. Bank PCards	\$325.81	1500-21150-402286	CMI INC MOTO - PCard
07/14/2014	24	U.S. Bank PCards	\$89.81	1500-21400-403822	COMFORT INNS - PCard
07/14/2014	24	U.S. Bank PCards	\$519.49	5020-74000-402220	CPI - PCard
07/14/2014	24	U.S. Bank PCards	\$391.50	5710-71420-403823	CREATIVE MONOGRAMS SMB - PCard
07/14/2014	24	U.S. Bank PCards	\$70.50	1500-21120-402261	CREATIVE MONOGRAMS SMB - PCard
07/14/2014	24	U.S. Bank PCards	\$150.00	1500-21120-402260	CREATIVE MONOGRAMS SMB - PCard
07/14/2014	24	U.S. Bank PCards	\$81.00	1500-21120-402261	CREATIVE MONOGRAMS SMB - PCard
07/14/2014	24	U.S. Bank PCards	\$125.00	5210-15920-402260	CREATIVE MONOGRAMS SMB - PCard
07/14/2014	24	U.S. Bank PCards	\$120.00	1500-21150-402279	CREATIVE MONOGRAMS SMB - PCard
07/14/2014	24	U.S. Bank PCards	\$550.00	7090-21910-342427	CREATIVE MONOGRAMS SMB - PCard
07/14/2014	24	U.S. Bank PCards	\$152.54	5610-71120-402450	CRESCENT ELECTRIC 054 - PCard
07/14/2014	24	U.S. Bank PCards	\$152.11	5610-71170-402450	CRESCENT ELECTRIC 054 - PCard
07/14/2014	24	U.S. Bank PCards	\$2.43	5610-71170-402450	CRESCENT ELECTRIC 054 - PCard
07/14/2014	24	U.S. Bank PCards	\$20.40	5020-74000-402410	CRESCENT ELECTRIC 054 - PCard
07/14/2014	24	U.S. Bank PCards	\$20.40	5120-84300-402410	CRESCENT ELECTRIC 054 - PCard
07/14/2014	776876	Verizon Wireless	-\$309.98	5610-71100-403450	Airport
07/14/2014	776876	Verizon Wireless	-\$1,974.80	1500-21700-403450	Animal Shelter
07/14/2014	776876	Verizon Wireless	\$172.52	7170-21660-403450	CCSIU
07/14/2014	776876	Verizon Wireless	\$62.68	0100-16110-403450	Legal
07/14/2014	776876	Verizon Wireless	\$76.41	1500-22250-403450	Comm Center 911
07/14/2014	776876	Verizon Wireless	-\$139.20	6500-15650-403450	Facilities BOC Plus 70% of 406-672-3027
07/14/2014	776876	Verizon Wireless	\$172.43	6500-15670-403450	Facilities City Hall Plus 30% of 406-672-3027
07/14/2014	776876	Verizon Wireless	\$188.24	0100-15120-403450	Finance Pat Weber
07/14/2014	776876	Verizon Wireless	\$136.18	1500-22210-403450	Fire Department
07/14/2014	776876	Verizon Wireless	\$148.03	0100-17500-403450	Human Resources
07/14/2014	776876	Verizon Wireless	\$11.13	6200-19130-403450	ITD GIS
07/14/2014	776876	Verizon Wireless	-\$43.99	6200-19110-403450	ITD
07/14/2014	776876	Verizon Wireless	-\$54.65	2600-55170-403450	Library Outreach
07/14/2014	776876	Verizon Wireless	-\$405.99	2600-55120-403450	Library
07/14/2014	776876	Verizon Wireless	\$85.70	0100-11000-403450	Mayor
07/14/2014	776876	Verizon Wireless	-\$176.33	6010-15500-403450	Motor Pool
07/14/2014	776876	Verizon Wireless	\$204.19	0100-12200-403450	Drug Court
07/14/2014	776876	Verizon Wireless	\$146.38	0100-12120-403450	Municipal Court Judge
07/14/2014	776876	Verizon Wireless	\$26.34	2400-43010-403450	Planning

Check Date	Check	Name	Amount	Account	Item Desc	
07/14/2014	776876	Verizon Wireless	\$2,254.51	1500-21110-403450	Police	
07/14/2014	776876	Verizon Wireless	\$181.32	2510-21870-403450	Police Forensic	406-794-6880 □ 406-698-7323
07/14/2014	776876	Verizon Wireless	\$917.36	1500-21110-403450	Police Resource Officers	
07/14/2014	776876	Verizon Wireless	-\$34.35	2490-21960-403450	Police DV	406-698-1391
07/14/2014	776876	Verizon Wireless	-\$154.28	5210-15210-403450	Parking	
07/14/2014	776876	Verizon Wireless	-\$73.23	0100-51100-403450	PRPL Admin	
07/14/2014	776876	Verizon Wireless	\$617.82	0100-51210-403450	PRPL Recreation	
07/14/2014	776876	Verizon Wireless	\$427.47	0100-51210-403450	PRPL Seasonal	
07/14/2014	776876	Verizon Wireless	-\$103.06	0100-51400-403450	Cemetery	
07/14/2014	776876	Verizon Wireless	\$110.37	0100-51120-403450	Parks PMD	
07/14/2014	776876	Verizon Wireless	\$2,187.18	0100-51120-403450	Parks	
07/14/2014	776876	Verizon Wireless	\$407.36	0100-51120-403450	Parks Irrigation	
07/14/2014	776876	Verizon Wireless	\$168.01	6600-31100-403450	Public Works Admin	
07/14/2014	776876	Verizon Wireless	-\$1,511.99	2090-44510-403450	Building	
07/14/2014	776876	Verizon Wireless	-\$2,308.63	6700-31410-403450	Engineering	
07/14/2014	776876	Verizon Wireless	-\$176.52	5410-31210-403450	Solid Waste	
07/14/2014	776876	Verizon Wireless	\$665.14	2110-31320-403450	Streets	
07/14/2014	776876	Verizon Wireless	-\$1,108.65	5410-31230-403450	Solid Waste On Call	
07/14/2014	776876	Verizon Wireless	-\$992.82	5020-75000-403450	Distribution & Collection 60%	5020-75000-403450
					Distribution & Collection 40\$	5120-85000-403450
07/14/2014	776876	Verizon Wireless	-\$661.88	5120-85000-403450	Distribution & Collection 60%	5020-75000-403450
					Distribution & Collection 40\$	5120-85000-403450
07/14/2014	776876	Verizon Wireless	\$1,317.52	5020-74000-403450	Water Treatment PWBelknap-WT	
07/14/2014	776876	Verizon Wireless	\$884.07	5020-73120-403450	PWBLKNP MTRSHOP	
07/14/2014	776876	Verizon Wireless	\$139.52	5020-73110-403450	Belknap Office 60%	5020-73110-403450
					Belknap Office 40\$	5120-83110-403450
07/14/2014	776876	Verizon Wireless	\$93.02	5120-83110-403450	Belknap Office 60%	5020-73110-403450
					Belknap Office 40\$	5120-83110-403450
07/14/2014	776876	Verizon Wireless	\$174.89	5020-73140-403450	PWBLKNP STORES 75%	5020-73140-403450
					PWBLKNP STORES 25%	5120-83140-403450
07/14/2014	776876	Verizon Wireless	\$58.30	5120-83140-403450	PWBLKNP STORES 75%	5020-73140-403450
					PWBLKNP STORES 25%	5120-83140-403450
07/14/2014	776876	Verizon Wireless	\$2,021.57	5120-84000-403450	Wastewater Treatment Plant	
07/14/2014	776876	Verizon Wireless	-\$257.74	6060-19310-403450	TeleComm Manager	
07/14/2014	776876	Verizon Wireless	\$112.45	5710-71420-403160	On Call MET	
07/14/2014	776876	Verizon Wireless	-\$79.04	5710-71410-403450	MET Transit	
07/14/2014	776876	Verizon Wireless	-\$30.39	0100-43210-403450	Code Enforcement	
07/14/2014	776876	Verizon Wireless	\$2,585.86	0100-51120-403450	Parks Seasonal	
07/14/2014	776876	Verizon Wireless	-\$77.14	5020-74000-403450	PWBLKNP ELECTRICIANS	
					50% 5020-74000-403450	
					50% 5120-84300-403450	
07/14/2014	776876	Verizon Wireless	-\$77.15	5120-84300-403450	PWBLKNP ELECTRICIANS	
					50% 5020-74000-403450	
					50% 5120-84300-403450	
07/14/2014	776886	Yellowstone County Finance Dpt	\$1,814.29	1500-21110-403590	May 2014 Inmate Medical Billing	
07/14/2014	776886	Yellowstone County Finance Dpt	\$867.83	5210-00000-229161	County lot agreement. 1/2 meter collection.	
07/14/2014	776887	Yellowstone Electric Co	\$94,855.60	5130-84910-409390	WO 14-07 WWTP Emergency Electrical Upgrades	
07/14/2014	776888	Yellowstone Valley Animal Shelter	\$21,712.67	1500-21700-403990	contract 5-22-14 through 6-21-14	
07/14/2014	776890	Zeier Consulting LLC	\$3,017.50	1990-15050-403590	Zeier Consulting LLC professional services for June 2014	

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Payment of Claims July 21, 2014

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$3,485,955.91 have been audited and are presented for City Council payment approval. A complete listing of the claims dated July 21, 2014 is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Council Report 07-21

Check Date	Check	Name	Amount	Account	Item Desc
07/21/2014	776891	Ace Electric Inc	\$4,999.00	8450-31860-409310	WO 15-05 Poly & Virginia Intersection Improvements
07/21/2014	776892	Advanced Engineering and Environmental Services In	\$4,003.41	5120-82110-403590	Water and Wastewater Rate Study
07/21/2014	776892	Advanced Engineering and Environmental Services In	\$2,400.00	5120-82110-403590	Wastewater Rate Study; Change Order #1 06/13/14
07/21/2014	776894	AED Authority	\$3,150.00	1500-22290-402490	REDI-CHARGE LIFEPAK 12 & 15 BASE FOR LITHIUM-ION BATTERY
07/21/2014	776894	AED Authority	\$459.00	1500-22290-402490	REDI-CHARGE LIFEPAK 12 ADAPTER TRAY
07/21/2014	776894	AED Authority	\$124.10	1500-22290-402490	AC POWER CORD (10-INCHES)
07/21/2014	776894	AED Authority	\$3,600.00	1500-22290-402490	LP12 7.2Ah LITHIUM-ION BATTERY
07/21/2014	776894	AED Authority	-\$2,000.00	1500-22290-402690	TRADE-IN: LIFEPAK 500(P) AED, ADAPTIVE BIPHASIC (USED)
07/21/2014	776894	AED Authority	-\$420.00	1500-22290-402490	TRADE-IN: BATTERY SUPPORT SYSTEM 2 (USED)W/3 NICD BATTERIES AND OLD LP500 TRAINING UNITS
07/21/2014	776894	AED Authority	\$75.00	1500-22210-403110	SHIPPING & HANDLING
07/21/2014	776897	American Assoc Of Airport Executive	\$5,200.00	5610-71140-403990	Invoice #642089. IET Service Renewal 7/1/14 - 6/30/15
07/21/2014	776901	Apsco Inc	\$8,208.94	5020-00000-141000	WASTEWATER PARTS & SUPPLY PO NUM 295850
07/21/2014	776902	Archie Cochrane	\$5,932.85	6300-17530-407310	Slade 2009 Jeep Library Hail Damage #12870/Chartier 2009 Ford F150 #12897/Vladic 2012 Hyundai Genesis #12893
07/21/2014	776903	Arm Scor Cartridge Incorporated	\$14,000.00	1500-21400-402270	Item #AC 40-2N, 40-180GR-FMJ New
07/21/2014	776903	Arm Scor Cartridge Incorporated	\$59.80	1500-21400-402270	Shipping
07/21/2014	776903	Arm Scor Cartridge Incorporated	\$500.00	1500-21120-402261	Item #AC22LR-1N, 22LR-JHP
07/21/2014	776903	Arm Scor Cartridge Incorporated	\$229.00	1500-21120-402261	Item #AC9-4N, 9-124GR, FMJ New
07/21/2014	776903	Arm Scor Cartridge Incorporated	\$275.00	1500-21120-402261	Item #AC 10-2N, 10MM-180GR-FMJ New
07/21/2014	776903	Arm Scor Cartridge Incorporated	\$2,781.00	1500-21150-402120	Item #AC 223-1N, 223-55GR-FMJ New
07/21/2014	776903	Arm Scor Cartridge Incorporated	\$1,500.00	1500-21150-402120	Item #AC 40-2N, 40-180GR-FMJ New
07/21/2014	776903	Arm Scor Cartridge Incorporated	\$59.80	1500-21150-402120	Shipping
07/21/2014	776904	Arrow Striping & Manufacturing Inc	\$3,560.00	2110-31320-402340	paint beads
07/21/2014	776905	Asphalt Plus Inc	\$236,617.92	5630-71220-409310	Demolish Hangar, Fence & Pave New Employee Parking Lot
07/21/2014	776908	Beartooth Resource Conservation & Development Area	\$9,663.93	0100-14110-403951	2014 Assessment
07/21/2014	776908	Beartooth Resource Conservation & Development Area	\$100.00	0100-13130-403350	2014 Board Membership Dues

Check Date	Check	Name	Amount	Account	Item Desc
07/21/2014	776911	Billings Community Cable	\$25,000.00	0100-14110-407266	Quarterly Disbursement 7-1-2014
07/21/2014	776912	Billings Industrial Revitalization District Inc	\$36,000.00	2010-15070-407946	BIRD TIF Management 1st quarter FY 15
07/21/2014	776913	Billings Machine & Welding Shop Inc.	\$3,856.60	0100-51120-402391	Repairs to pump at Rose.
07/21/2014	776915	Billings Tourism	\$19,869.00	7790-15760-407679	Distributed June, paid July 2014
07/21/2014	776920	Business Tax Section	\$124.15	0100-51140-403990	Business tax on Prover pruning and tree trimming. Payment 1-070914
07/21/2014	776920	Business Tax Section	\$2,390.08	5630-71220-409310	Demolish Hangar, Fence & Pave New Employee Parking Lot
07/21/2014	776920	Business Tax Section	\$73.61	5630-71220-409390	2014 Sanitary Sewer Extensions. West End Office Building (TSA)
07/21/2014	776920	Business Tax Section	\$165.88	5630-71220-409390	2014 Sanitary Sewer Extension Executive Hangar Area.
07/21/2014	776920	Business Tax Section	\$102.50	5030-75910-409340	PBD013 - Temporary Water Service
07/21/2014	776920	Business Tax Section	\$13,936.77	2030-15130-409224	Business Tax portion of Sletten contract for Empire Garage construction.
07/21/2014	776922	Cayton Excavation Inc	\$7,288.14	5630-71220-409390	2014 Sanitary Sewer Extension. West End Office Building (TSA)
07/21/2014	776922	Cayton Excavation Inc	\$16,422.32	5630-71220-409390	Sanitary Sewer Extensions. Executive Hangar Area.
07/21/2014	776925	Christian Ball	\$5,000.00	1500-22210-403590	MEDICAL DIRECTOR STIPEND JUL14 thru JUN2015 FIRE & 911 CENTER
07/21/2014	776926	Civicplus	\$3,309.11	6200-19110-403552	1st Quarter Fee for Web Site Hosting & Support July-Sept 2014
07/21/2014	776932	CTA Inc	\$1,504.31	5620-71200-409290	Amendment 1 Engineers for Architectural Services for the Terminal Hot Water Boiler Replacement
07/21/2014	776932	CTA Inc	\$6,202.76	4050-71250-409683	AIP-47 Security Access Gates - Federal Share
07/21/2014	776932	CTA Inc	\$689.19	4050-71250-409684	AIP-47 Security Access Gates - Local Share
07/21/2014	776933	Cy-Corp	\$2,988.00	2110-31320-409420	utility trailer for mower. This was an approved budget item for 13/14 budget
07/21/2014	776935	Data Imaging System, Inc.	\$4,662.79	2090-44510-403590	I15-000059 Final invoice for 2007 Commercial plans digitization.
07/21/2014	776937	Department of the Treasury	\$4,426.00	0100-14120-403590	Health Care 2013
07/21/2014	776942	Dowl Hkm	\$6,168.91	5030-75910-409340	WO 13-01 2013 Sanitary Sewer & Water Replacement
07/21/2014	776942	Dowl Hkm	\$24,163.34	5130-85910-409340	WO 13-01 2013 Sanitary Sewer & Water Replacement

Check Date	Check	Name	Amount	Account	Item Desc
07/21/2014	776942	Dowl Hkm	\$17,937.00	5120-82110-403540	WO1214 IWP WW Collection System; CO#1 06/24/13
07/21/2014	776942	Dowl Hkm	\$17,875.00	1990-15050-409340	WO 14-05 SBURD Sewer Phase I
07/21/2014	776943	Downtown Billings BID, Inc.	\$13,573.90	7800-15750-407680	Paid June, distributed July 2014
07/21/2014	776944	Downtown Billings Partnership, Inc.	\$58,218.75	2030-15130-407946	107 - 1st Quarter FY2015
07/21/2014	776945	Dustbusters	\$13,060.31	2110-31320-404530	dust suppressant for gravel roads
07/21/2014	776947	Ebms	\$1,690.00	6270-17520-403511	EBMS July 2014 Fee Breakdown
07/21/2014	776947	Ebms	\$23,244.50	6270-17520-403512	EBMS July 2014 Fee Breakdown
07/21/2014	776947	Ebms	\$43,521.28	6270-17520-403515	EBMS July 2014 Fee Breakdown
07/21/2014	776947	Ebms	\$563.50	6270-17520-403517	EBMS July 2014 Fee Breakdown
07/21/2014	776947	Ebms	\$3,377.50	6270-17520-405161	EBMS July 2014 Fee Breakdown
07/21/2014	776952	Enterprise Rac Of Mt/Wy	\$40,200.00	7170-21660-402290	Contract on File at the BPD. UC cars for TF.
07/21/2014	776956	First Interstate Bank	\$150,000.00	7230-65950-405930	Downtown revolving loan for Tracy Lofts Development Venture LLP
07/21/2014	776955	First Interstate Bank	\$95,174.00	2010-15070-407968	First Interstate Bank Development Agreement
07/21/2014	776958	Gallagher Benefit Services Inc	\$26,125.00	6270-17520-403560	July - December 2014 Consulting Service
07/21/2014	776966	Harris Systems USA Inc	\$35,437.50	0100-15120-403553	MN14040559 - annual maintenance FY15 - Finance
07/21/2014	776966	Harris Systems USA Inc	\$11,812.50	5020-73110-403553	MN14040559 - annual maintenance FY15 - P/W Belknap
07/21/2014	776966	Harris Systems USA Inc	\$11,812.50	5120-83110-403553	MN14040559 - annual maintenance FY15 - P/W Belknap
07/21/2014	776966	Harris Systems USA Inc	\$5,906.25	0100-17500-403553	MN14040559 - annual maintenance FY15 - Human Resources
07/21/2014	776966	Harris Systems USA Inc	\$5,906.25	6010-15500-403553	MN14040559 - annual maintenance FY15 - Fleet
07/21/2014	776966	Harris Systems USA Inc	\$5,906.25	2090-44510-403553	MN14040559 - annual maintenance FY15 - Building
07/21/2014	776966	Harris Systems USA Inc	\$5,906.25	0100-43210-403553	MN14040559 - annual maintenance FY15 - Planning
07/21/2014	776966	Harris Systems USA Inc	\$5,906.25	2400-43010-403553	MN14040559 - annual maintenance FY15 - Planning
07/21/2014	776966	Harris Systems USA Inc	\$5,906.25	6200-19110-405315	MN14040559 - annual maintenance FY15 - IT
07/21/2014	776968	Help/Systems	\$160.00	6200-19110-405315	Client Report 7/1/14-6/30/15
07/21/2014	776968	Help/Systems	\$6,040.00	6200-19110-405315	Sequel Data Access 7/1/14-6/30/15
07/21/2014	776968	Help/Systems	\$930.00	6200-19110-405315	Sequel Web Interface
07/21/2014	776968	Help/Systems	-\$930.00	6200-19110-405315	CREDIT Sequel Web Interface

Check Date	Check	Name	Amount	Account	Item Desc
07/21/2014	776971	Hydrotech	\$10,147.50	5030-75910-409340	PBD013 - Temporary Water Service
07/21/2014	776975	J & J Concrete Inc.	\$4,410.00	5050-75150-403671	288/260 Aristocrat
07/21/2014	776995	Local 521	\$288.00	1500-22290-402260	T-SHIRTS/SHORT SLEEVE 100% COTTON W/FIRE LOGO ON BACK (12-EA LARGE & X-LARGE)
07/21/2014	776995	Local 521	\$78.00	1500-22290-402260	T-SHIRTS SHORT SLEEVE W/FIRE LOGO ON BACK (XXL)
07/21/2014	776995	Local 521	\$84.00	1500-22290-402260	T-SHIRTS SHORT SLEEVE W/FIRE LOGO ON BACK (3XL)
07/21/2014	776995	Local 521	\$38,250.00	1500-22290-402260	CLOTHING ALLOWANCE - SUPPRESSION PERSONNEL - 30 CAPTAINS, 30 ENGINEERS, 42 FIREFIGHTERS
07/21/2014	776995	Local 521	\$1,875.00	1500-22230-402260	CLOTHING ALLOWANCE FIRE/BUREAU PERSONNEL (FIRE MARSHAL, ASST. FIRE MARSHAL AND 3 DEPUTY FIRE MARSHALS)
07/21/2014	776995	Local 521	\$375.00	1500-22240-402260	CLOTHING ALLOWANCE - TRAINING OFFICER
07/21/2014	777000	Montana Dept Of Justice Cjin	\$2,614.33	2250-22320-403590	SYSTEM USAGE: CJIN (Criminal Justice Info Network)Services July 01 2014 thru June 30 2015 - ORI MT056011N
07/21/2014	777000	Montana Dept Of Justice Cjin	\$1,800.00	2250-22320-403590	DATAMAXX LICENSE: CJIN
07/21/2014	777000	Montana Dept Of Justice Cjin	\$330.90	2250-22320-403590	NETWORK VPN ACCESS: CJIN
07/21/2014	777001	Montana League Of Cities and Towns	\$18,000.00	0100-11000-403350	2014-2015 Membership Dues
07/21/2014	777057	Montana Municipal Interlocal Authority	\$431,181.85	9000-00000-209941	Workers' Compensation April 1, 2014 - June 30, 2014
07/21/2014	777003	Montana Municipal Interlocal Authority	\$30,096.28	6300-17530-407311	Deductible Recovery #614003
07/21/2014	777005	Morrison Maierle Inc	\$48,448.49	5130-85910-409340	WO 14-01 2014 Water & Sewer Replacement - Sch 2 Sewer; CO#3 2/27/2014
07/21/2014	777005	Morrison Maierle Inc	\$50,884.35	5020-72110-403540	WO 12-16 IWPI Water Distribution System Study; CO#2 06/24/13
07/21/2014	777005	Morrison Maierle Inc	\$12,902.90	4050-71250-409685	Amendment 10 - AIP 46 Air Carrier Ramp - Design - Federal Share
07/21/2014	777005	Morrison Maierle Inc	\$1,433.65	4050-71250-409686	Amendment 10 - AIP 46 Air Carrier Ramp - Design - Local Share

Check Date	Check	Name	Amount	Account	Item Desc
07/21/2014	777005	Morrison Maierle Inc	\$1,722.69	4050-71250-409685	Amendment 10 - AIP 46 Air Carrier Ramp - CA - Federal Share
07/21/2014	777005	Morrison Maierle Inc	\$191.41	4050-71250-409686	Amendment 10 - AIP 46 Air Carrier Ramp - CA - Local Share
07/21/2014	777005	Morrison Maierle Inc	\$316.41	4050-71250-409697	AIP-44 Runway 10L/28R Rehab Project - Federal Share
07/21/2014	777005	Morrison Maierle Inc	\$35.16	4050-71250-409698	AIP-44 Runway 10L/28R Rehab Project - Local Share
07/21/2014	777005	Morrison Maierle Inc	\$2,261.54	5630-71220-409390	Amendment 7 Engineering Services for West End Sanitary Sewer Improvements - TSA CA
07/21/2014	777005	Morrison Maierle Inc	\$1,507.69	5630-71220-409390	Amendment 7 Engineering Services for West End Sanitary Sewer Improvements - Executive Hangar CA
07/21/2014	777005	Morrison Maierle Inc	\$9,885.78	5630-71220-409310	Amendment 9 Engineering Services to Construct a New Airport Employee Parking Lot - Const. Admin.
07/21/2014	777005	Morrison Maierle Inc	\$4,829.49	4070-71280-409397	Engineering Services for Airport Detention Pond D Expansion & Outfall Routing.
07/21/2014	777007	MT Waterworks	\$2,395.00	5020-74000-402450	Silent check valve
07/21/2014	777007	MT Waterworks	\$477.12	5020-73120-402380	Valve lockout
07/21/2014	777009	National League Of Cities	\$8,743.00	0100-11000-403350	Membership Renewal
07/21/2014	777011	NorthWestern Energy	\$23.67	1500-22210-403410	07125321
07/21/2014	777011	NorthWestern Energy	\$620.82	0100-51410-403410	07125388
07/21/2014	777011	NorthWestern Energy	\$286.77	5710-71430-403410	07192255
07/21/2014	777011	NorthWestern Energy	\$283.67	1500-22210-403410	07208176
07/21/2014	777011	NorthWestern Energy	\$0.09	8720-51980-403410	10291920
07/21/2014	777011	NorthWestern Energy	\$21.45	8720-51980-403410	10458131
07/21/2014	777011	NorthWestern Energy	\$45.13	2110-31320-403410	10458206
07/21/2014	777011	NorthWestern Energy	\$176.23	5020-74000-403410	11422532
07/21/2014	777011	NorthWestern Energy	\$1,222.06	1500-21710-403410	11834835
07/21/2014	777011	NorthWestern Energy	\$53.67	0100-51120-403410	12488631
07/21/2014	777011	NorthWestern Energy	\$8.47	8720-51980-403410	15143886
07/21/2014	777011	NorthWestern Energy	\$9.23	5210-15240-403410	15696313
07/21/2014	777011	NorthWestern Energy	\$7.94	0100-51120-403410	15882624
07/21/2014	777011	NorthWestern Energy	\$60.44	0100-51120-403410	18494088
07/21/2014	777011	NorthWestern Energy	\$12.11	5020-74000-403410	18672659
07/21/2014	777011	NorthWestern Energy	\$46.76	0100-51120-403410	19049444
07/21/2014	777011	NorthWestern Energy	\$14.79	0100-51120-403410	19412436
07/21/2014	777011	NorthWestern Energy	\$0.81	8720-51980-403410	19486679
07/21/2014	777011	NorthWestern Energy	\$6.12	8720-51980-403410	20558177
07/21/2014	777011	NorthWestern Energy	\$7.40	8720-51980-403410	07238405
07/21/2014	777011	NorthWestern Energy	\$73.99	0100-51120-403410	08134892
07/21/2014	777011	NorthWestern Energy	\$7.62	2110-31320-403410	08554040
07/21/2014	777011	NorthWestern Energy	\$16.08	0100-51120-403410	09789173
07/21/2014	777011	NorthWestern Energy	\$8.26	8720-51980-403410	08814550
07/21/2014	777011	NorthWestern Energy	\$263.95	5020-74000-403410	5809 Canyonwoods Dr
07/21/2014	777011	NorthWestern Energy	\$153.25	5120-85000-403410	Ironwood Lift Station
07/21/2014	777012	One Eighty Communications	\$40.60	5610-71100-403450	Airport 2948370 Airport Alarm

Check Date	Check	Name	Amount	Account	Item Desc
07/21/2014	777012	One Eighty Communications	\$3,644.18	6060-19310-403450	Main Bill Acct 00001906
07/21/2014	777012	One Eighty Communications	\$235.54	6060-19310-403450	Main Bill T-1 Account 00018768
07/21/2014	777012	One Eighty Communications	\$40.10	1500-21110-403450	CPC line 247-8592 Account 00018768
07/21/2014	777012	One Eighty Communications	\$46.00	0100-51120-403450	Dehler Park line 867-7275
07/21/2014	777012	One Eighty Communications	\$980.00	2600-55180-403590	Library Internet Connection Account 00001906
07/21/2014	777012	One Eighty Communications	\$79.95	6200-19110-403452	IT Internet Connection
07/21/2014	777012	One Eighty Communications	\$40.10	2900-65010-403450	Community Development Services FAX 406-294-7595 Account 00018768
07/21/2014	777012	One Eighty Communications	\$40.10	2090-44510-403450	Building FAX 406-657- 8252 Account 0018768
07/21/2014	777012	One Eighty Communications	\$40.10	2400-43010-403450	Planning FAX 406-657- 8327 Account 00018768
07/21/2014	777012	One Eighty Communications	\$59.95	5210-15940-403450	Empire Garage Account 80996808 Parking 5210-15940- 403450
07/21/2014	777012	One Eighty Communications	\$7.50	1500-22250-403450	Comm Center Long Distance
07/21/2014	777014	Payne Financial Group	\$36,281.00	5610-71100-405110	Invoice #41331. Airport General Liability Policy
07/21/2014	777014	Payne Financial Group	\$13,497.00	5610-71100-405110	Invoice #40837. Airport Fire Equipment
07/21/2014	777014	Payne Financial Group	\$11,872.00	5610-71100-405110	Invoice #39756. Airport Directors & Officers Renewal
07/21/2014	777015	PayneWest Insurance Inc	\$4,770.00	6300-17530-405150	Inv. 40225
07/21/2014	777022	Prorover	\$12,290.85	0100-51140-403990	Pruning and removing of 83 trees in Billings Parks and the cemetery. Payment 1
07/21/2014	777024	Qwest Communications	\$46.26	2250-22320-403450	Qwest 406-245-2296 911 Qwest
07/21/2014	777024	Qwest Communications	\$45.65	2250-22320-403450	Qwest 406-245-3107 911 Qwest
07/21/2014	777024	Qwest Communications	\$45.65	2250-22320-403450	Qwest 406-245-3108 911 Qwest
07/21/2014	777024	Qwest Communications	\$39.44	5020-74000-403450	Qwest 406-245-3659 PUD Alarm Water Tower
07/21/2014	777024	Qwest Communications	\$45.66	5610-71100-403450	Qwest 406-245-5834 Airport Alarm
07/21/2014	777024	Qwest Communications	\$119.32	1500-22250-403450	Qwest 406-245-7469 Fire
07/21/2014	777024	Qwest Communications	\$45.66	1500-21110-403450	Qwest 406-245-7481 Police
07/21/2014	777024	Qwest Communications	\$228.20	6060-19310-403450	Qwest 406-248-3049 Main System T1 City/County Tie
07/21/2014	777024	Qwest Communications	\$311.25	6070-22350-403450	Qwest 406-248-3635 Fire Airport Radio Tower WCK
07/21/2014	777024	Qwest Communications	\$311.26	6070-22350-403450	Qwest 406-248-3636 Fire Airport Radio Tower Jellison
07/21/2014	777024	Qwest Communications	\$47.13	6010-15500-403450	Qwest 406-256-5047 Motor Pool

Check Date	Check	Name	Amount	Account	Item Desc
07/21/2014	777024	Qwest Communications	\$45.44	5610-71100-403450	Qwest 406-256-7070 Airport
07/21/2014	777024	Qwest Communications	\$31.11	5120-85000-403450	Qwest 406-259-2328 PUD Sahara Sand Lift Station
07/21/2014	777024	Qwest Communications	\$47.03	2110-31320-403450	Qwest 406-259-3298 PW Traffic 3728 McDougall
07/21/2014	777024	Qwest Communications	\$53.39	6600-31100-403450	Qwest 406-259-7758 Measured Lines Depot 60% 6700 31410 403450 40% 6600 31100 403450
07/21/2014	777024	Qwest Communications	\$80.08	6700-31410-403450	Qwest 406-259-7758 Measured Lines Depot 60% 6700 31410 403450 40% 6600 31100 403450
07/21/2014	777024	Qwest Communications	\$118.32	1500-22250-403450	Qwest 406-373-3742 Fire RR Crossing Alarm
07/21/2014	777024	Qwest Communications	\$45.63	2250-22320-403450	Qwest 406-651-0282 Fire 5 911 Line
07/21/2014	777024	Qwest Communications	\$45.63	1500-21110-403450	Qwest 406-656-1046 PD3 FAX Line
07/21/2014	777024	Qwest Communications	\$31.01	2400-43010-407214	Qwest 406-656-9578 Planning Traffic Central Broadwater
07/21/2014	777024	Qwest Communications	\$31.01	2400-43010-407214	Qwest 406-656-9604 Planning Traffic Central 9th
07/21/2014	777024	Qwest Communications	\$50.01	5610-71170-403450	Qwest 406-256-6014 Airport P9 Building
07/21/2014	777024	Qwest Communications	\$311.25	2250-22320-403450	Qwest 406-245-7101 9-1-1 Center Landfill #2
07/21/2014	777024	Qwest Communications	\$311.25	2250-22320-403450	Qwest 406-245-7102 9-1-1 Center Fox Reservoir #2
07/21/2014	777024	Qwest Communications	\$46.92	5410-31230-403450	Qwest 406-256-7001 Solid Waste Scale House 5410 31230 403450
07/21/2014	777024	Qwest Communications	\$96.03	5210-15940-403450	Qwest 406-259-7450 Empire Garage Measured Lines 406-259-7001 406-259-7717
07/21/2014	777028	Rimrock Engineering Inc	\$3,000.00	8730-51990-403990	Geotechnical engineering report on the tennis courts rehabilitation.
07/21/2014	777031	Sanderson Stewart	\$10,765.04	5030-75910-409340	WO 14-01 2014 Water & Sewer Projects - Sch 1 Water
07/21/2014	777033	Sletten Construction Company	\$1,379,739.97	2030-15130-409224	Construction of the new Empire Garage
07/21/2014	777036	Stockman Bank Of Montana	\$53,010.00	2030-15130-407968	Stockman Bank development agreement
07/21/2014	777039	Terracon Consultants	\$2,655.00	8730-51990-403590	WO 14-12 6th Ave N Rock Demolition
07/21/2014	777040	The Boyer Company LC	\$72,163.00	2010-15070-407968	GSA Billings LLC (The Boyer Company LC) Development Agreement
07/21/2014	777045	Town & Country Supply Association	\$29,994.27	6010-00000-141000	112859 PO NUM 295860
07/21/2014	777045	Town & Country Supply Association	\$27,152.19	5610-71180-402313	Invoice #200562. Fuel QTA Car Rental
07/21/2014	777045	Town & Country Supply Association	\$8,669.53	5610-71130-402310	Invoice #201481. Bulk purchase of unleaded fuel.

Check Date	Check	Name	Amount	Account	Item Desc
07/21/2014	777045	Town & Country Supply Association	\$1,251.08	1500-22260-402310	201460: FIRE1 - UNLEADED FUEL DELIVERED 7/1/2014
07/21/2014	777045	Town & Country Supply Association	\$951.37	1500-22260-402310	201461: FIRE 1 - DYED DIESEL DELIVERED 7/3/2014
07/21/2014	777045	Town & Country Supply Association	\$804.51	1500-22260-402310	201462: FIRE 3 - DYED DIESEL DELIVERED 7/3/2014
07/21/2014	777045	Town & Country Supply Association	\$1,059.91	1500-22260-402310	201463: FIRE 5 - DYED DIESEL DELIVERED 7/3/2014
07/21/2014	777045	Town & Country Supply Association	\$0.01	1500-22260-402310	DECIMAL PT CORRECTION 7/3/2014
07/21/2014	777046	Tractor & Equipment Co.	\$47,146.38	5410-31230-402320	FUEL ORDER BLCS0571818
07/21/2014	777054	Yellowstone County Finance Dpt	\$3,825.00	1500-21110-403590	Prisoner Billing for Month Ending June 2014
07/21/2014	777055	Yellowstone County Sheriffs	\$14,388.00	2550-21430-407910	Reimbursement of PE/PI money for 1 & 2 quarter HIDTA. Receipts on file at the BPD.
07/21/2014	777055	Yellowstone County Sheriffs	\$4,186.00	2500-21380-402120	Reimbursement of 13 JAG expenses for the quarter ending 6/30/14.

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Bond Resolution for Pooled Sidewalk Series 2014

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

The City has been working with Montana Municipal Cooperative, a partnership of investors based in Bozeman MT, on the bond sale for Pooled Sidewalk Bonds, Series 2014. A bond purchase agreement between the City of Billings and Montana Municipal Cooperative was signed on July 17, 2014. This resolution outlines the form and detail for the bonds

The terms of the bond were agreed upon with the bond purchase agreement. This resolution provides further detail of that agreement. Once Council approves this resolution, the closing will take place on August 15 and the funds will be disbursed to the project.

ALTERNATIVES ANALYZED

Upon approval of the resolution, the City and Montana Municipal Cooperative will proceed with the bond closing. If the Council does not approve the resolution there would be a delay in the closing and receiving the bond proceeds and staff would seek direction from the Council on how to proceed with project financing.

FINANCIAL IMPACT

The debt service payment will be made from the assessments on the affected properties.

RECOMMENDATION

Staff recommends that City Council approve the bond resolution for pooled sidewalk bonds Series 2014.

APPROVED BY CITY ADMINISTRATOR

bond resolution

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. _____ entitled: "RESOLUTION RELATING TO \$395,000 POOLED SPECIAL SIDEWALK, CURB, GUTTER AND ALLEY APPROACH BONDS, SERIES 2014; FIXING THE FORM AND DETAILS AND PROVIDING FOR THE EXECUTION AND DELIVERY THEREOF AND SECURITY THEREFOR" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a regular meeting on August 11, 2014, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: _____
_____; voted against the same:
_____; abstained from voting
thereon: _____; or were absent: _____
_____.

WITNESS my hand and seal officially this 11th day of August, 2014.

City Clerk

RESOLUTION NO. _____

RESOLUTION RELATING TO \$395,000 POOLED SPECIAL
SIDEWALK, CURB, GUTTER AND ALLEY APPROACH
BONDS, SERIES 2014; FIXING THE FORM AND DETAILS
AND PROVIDING FOR THE EXECUTION AND DELIVERY
THEREOF AND SECURITY THEREFOR

BE IT RESOLVED by the City Council (the “Council”) of the City of Billings, Montana (the “City”), as follows:

Section 1. Recitals. It is hereby found, determined and declared as follows:

1.01. Prior Acts. This Council, by Resolution No. 14-10377, adopted July 14, 2014 (the “Authorizing Resolution”) and pursuant to Montana Code Annotated, Title 7, Chapter 14, Part 41 and Title 7, Chapter 12, Parts 41 and 42, as amended (the “Act”), authorized the issuance of pooled special sidewalk, curb, gutter and alley approach bonds of the City in the aggregate principal amount of \$395,000 (the “Bonds”) for the purpose of financing the construction of certain sidewalks, curbs, gutter and alley approach projects heretofore ordered by this Council pursuant to Resolution No. 13-19245, adopted February 25, 2013, as the W.O. 09-20 Rimrock Road—Forsythia to Shiloh Improvements (the “Rimrock Road Improvements”) and pursuant to Resolution No. 13-9258, adopted April 8, 2013, as the W.O. 13-02 Miscellaneous/Developer-Related Improvements (the “Miscellaneous Improvements” and, together with the Rimrock Road Improvements, the “Improvements”). The Improvements are more specifically described on Exhibit A hereto. Pursuant to the Authorizing Resolution, this Council determined it is in the best interests of the City to sell the Bonds at a private negotiated sale to Montana Municipal Cooperative, a Montana partnership (the “Purchaser”), subject to the following limitations and conditions: (1) the aggregate principal amount of the Bonds shall not exceed \$395,000; (2) the net interest cost on the Bonds shall not exceed 5.0%; (3) the purchase price of the Bonds shall not be less than 100% of the principal amount thereof; (4) the term of the Bonds shall not exceed 12 years; (5) the Bonds shall be payable from special assessments to be levied against property adjacent to the Improvements; and (6) the Bonds shall be callable from the prepayment of special assessments. This Council authorized the City to enter into a bond purchase agreement (the “Bond Purchase Agreement”) with the Purchaser, dated July 17, 2014, pursuant to which the Purchaser agreed to purchase from the City the Bonds at a purchase price of \$395,000 (representing the stated principal amount of the Bonds), at the rates of interest set forth in Section 2.01 hereof and upon the further terms set forth in this Resolution. The net interest cost for the Bonds is 4.74%. The execution and delivery of the Bond Purchase Agreement is approved and ratified. In the event of any discrepancy between the Bond Purchase Agreement and this Resolution, this Resolution shall control.

In Resolution No. 13-19239, adopted January 28, 2013, and Resolution No. 13-19249 adopted March 11, 2013 (collectively, the “Resolutions of Intention”), this Council found that it is in the public interest, and in the best interest of the City and the properties, to secure payment of principal of and interest on the Bonds by the Special Improvement District Revolving Fund of the City (the “Revolving Fund”), on the basis of the factors required to be considered under Montana Code Annotated, Section 7-12-4225. Those findings are hereby ratified and confirmed.

1.02. Costs. It is currently estimated that the costs and expenses to be assessed against properties adjacent to the Improvements, including costs of preparation of plans, specifications, maps, profiles, engineering superintendence and inspection, preparation of assessment rolls, expenses of making the assessments, the cost of work and materials under the construction contract and all other costs and expenses, including costs of issuance of the Bonds and the deposit of proceeds in the Revolving Fund, is not less than \$395,000 (\$93,426.02 for the Rimrock Road Improvements, and \$301,573.98 for the Miscellaneous Improvements). Such amount will be levied and assessed upon the assessable real property adjacent to the Improvements on the bases described in Resolutions of Intention. This Council has jurisdiction and is required by law to levy and assess such amounts, to collect such special assessments and credit the same to the 2014 Pooled Special Sidewalk, Curb, Gutter and Alley Approach Sinking Fund of the City (the “2014 Sidewalk Sinking Fund”) created for the Improvements.

1.03. Recitals. All acts, conditions and things required by the Constitution and laws of the State of Montana, including the Act, and the home rule charter of the City, in order to make the Bonds valid and binding special obligations in accordance with their terms and in accordance with the terms of this Resolution have been done, do exist, have happened and have been performed in regular and due form, time and manner as so required.

Section 2. The Bonds.

2.01. Principal Amount, Maturities, Denominations, Date, Interest Rates. For the purpose of paying the costs and expenses incurred in the construction of the Improvements, funding a deposit to the Revolving Fund and paying costs of issuance of the Bonds, and in anticipation of the collection of special assessments to be levied therefor, the City shall forthwith issue and deliver to the Purchaser the Bonds, denominated “Pooled Special Sidewalk, Curb, Gutter and Alley Approach Bonds, Series 2014” in the aggregate principal amount of \$395,000, payable solely from the 2014 Sidewalk Sinking Fund. The Bonds shall be dated, as originally issued, and be registered as of August 15, 2014, shall be in the denomination of \$5,000 each or any integral multiple thereof of single maturities, shall mature on July 1 in the years and principal amounts set forth below, and Bonds maturing in such years and principal amounts shall bear interest from the date of original registration until paid or duly called for redemption at the rates per annum set forth opposite such years and amounts, respectively:

Year	Principal Amount	Interest Rate
2015	\$ 30,000	1.500%
2016	30,000	2.000%
2017	30,000	2.500%
2018	30,000	3.000%
2019	30,000	3.500%
2020	35,000	4.000%
2021	35,000	4.500%
2022	35,000	4.700%
2023	35,000	5.000%
2024	35,000	5.300%
2025	35,000	5.600%
2026	35,000	5.800%

Interest shall be calculated on the basis of a 360-day year composed of twelve 30-day months.

2.02. Interest Payment Dates. Interest on the Bonds shall be payable on each January 1 and July 1, commencing January 1, 2015, to the owners of record thereof as such appear on the bond register at the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day. Upon the original delivery of the Bonds to the Purchaser and upon each subsequent transfer or exchange of a Bond pursuant to Section 2.04, the Registrar shall date each Bond as of the date of its authentication.

2.03. Method of Payment. The Bonds shall be issued only in fully registered form. The interest on and, upon surrender thereof at the principal office of the Registrar (as hereinafter defined), the principal of each Bond, shall be payable by check or draft drawn on the Registrar.

2.04. Registration. The City hereby appoints the City Finance Director, to act as bond registrar, transfer agent and paying agent for the Bonds (the “Registrar”). The City reserves the right to appoint a bank, trust company or fiscal company as successor bond registrar, transfer agent or paying agent, as authorized by the Model Public Obligations Registration Act of Montana (the “Registration Act”), but the City agrees to pay the reasonable and customary charges of the Registrar for the services performed. This Section 2.04 shall establish a system of registration for the Bonds as defined in the Registration Act. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:

(a) Bond Register. The Registrar shall keep at its principal office a bond register in which the Registrar shall provide for the registration of ownership of the Bonds and the registration of transfers and exchanges of the Bonds entitled to be registered, transferred or exchanged.

(b) Transfer. Upon surrender to the Registrar for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing and guaranteed by an “eligible guarantor institution” meeting the requirements of the

Registrar, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer of any Bond or portion thereof selected or called for redemption.

(c) Exchange. Whenever any Bond is surrendered by the registered owner for exchange, the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount, interest rate and maturity, as requested by the registered owner or the owner's attorney duly authorized in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name any Bond is at any time registered on the bond register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability of the City upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer of Bonds or exchange of Bonds (except for an exchange upon the partial redemption of a Bond), the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that such Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the City and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the City. If the mutilated, destroyed, stolen or lost Bond has already

matured or such Bond has been called for redemption in accordance with its terms, it shall not be necessary to issue a new Bond prior to payment.

2.05. Redemption.

(a) Mandatory Redemption. If on any interest payment date there will be a balance in the 2014 Sidewalk Sinking Fund after payment of the principal and interest due on all Bonds drawn against it, either from the prepayment of special assessments levied for the Improvements or from the transfer of surplus money from the Construction Subaccounts to the Principal Subaccounts as provided in Section 3.02, the City Finance Director shall call for redemption on the interest payment date outstanding Bonds, or portions thereof, in an amount which, together with the interest thereon to the interest payment date, will equal the amount of such funds on deposit in the 2014 Sidewalk Sinking Fund on that date. The redemption price shall equal the amount of the principal amount of the Bonds to be redeemed plus interest accrued to the date of redemption.

(b) Optional Redemption. The Bonds are subject to redemption, in whole or in part, at the option of the City from sources of funds available therefor other than those described in Subsection (a) of this Section 2.05 on the terms of this paragraph. The Bonds with stated maturities in the years 2015 through 2018 are not subject to optional redemption. The Bonds with stated maturities on or after July 1, 2019 will be subject to redemption on July 1, 2018, and any date thereafter, at the option of the City, in whole or in part, at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date, without premium.

(c) Selection of Bonds for Redemption. If less than all of the Bonds are to be redeemed, Bonds shall be redeemed in order of stated maturities thereof. If less than all Bonds of a stated maturity are to be redeemed, the Bonds of such maturity shall be selected for redemption in \$5,000 principal amounts selected by the Registrar by lot or other manner it deems fair.

(d) Notice and Effect of Redemption. The date of redemption and the principal amount of the Bonds shall be fixed by the City Finance Director, who shall give notice thereof to the Registrar 45 days prior to the date set for redemption in order for the Registrar to give notice, by first class mail, postage prepaid, or by other means required by the securities depository, to the owner or owners of such Bonds at their addresses appearing on the bond register, of the numbers of the Bonds or portions thereof to be redeemed and the date on which payment will be made, which date shall be not less than 30 days after the date of mailing notice. On the date so fixed interest on the Bonds or portions thereof so redeemed shall cease.

2.06. Form. The Bonds shall be drawn in substantially the form set forth in Exhibit A hereto, and by this reference made a part hereof, with such modifications as are permitted by the Act.

2.07. Execution, Registration and Delivery. The Bonds shall be prepared under the direction of the City Finance Director and shall be executed on behalf of the City by the signatures of the Mayor, the City Finance Director and the City Clerk and sealed with the official seal of the City; provided that the seal and all signatures may be printed, engraved or

lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of any Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on such Bond has been duly executed by the manual signature of an authorized representative of the Registrar. The certificate of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so executed, authenticated and registered, they shall be delivered by the Registrar to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed.

2.08. Application of Proceeds. From the proceeds of the Bonds the City Finance Director shall credit forthwith \$19,750.00 to the Revolving Fund, as required by Section 7-12-4169(2) of the Act, and the balance of such proceeds to the Construction Subaccount in the respective Project Accounts, in proportion to the principal amounts of the Bonds allocable to each of the projects as set forth in Section 1.02, to be used solely for the purposes described in Section 3.02.

Section 3. 2014 Sidewalk Sinking Fund; Assessments.

3.01. 2014 Sidewalk Sinking Fund. There is hereby created and established the fund designated as the “2014 Sidewalk, Curb, Gutter and Alley Approach Sinking Fund,” which shall be maintained by the City Finance Director on the books and records of the City separate and apart from all other funds of the City (the “2014 Sidewalk Sinking Fund”). Within the 2014 Sidewalk Sinking Fund there shall be maintained separate accounts for the Rimrock Road Improvements and for the Miscellaneous Improvements (collectively, the “Project Accounts”). Within each Project Account there shall be maintained three separate subaccounts, designated as the “Construction Subaccount,” the “Principal Subaccount” and the “Interest Subaccount,” respectively.

3.02. Construction Subaccount. There shall be credited to the Construction Subaccount in the respective Project Account the proceeds of the sale of the Bonds attributable to the respective project remaining after the required deposits to the Revolving Fund. Any earnings on investment of money in a Construction Subaccount shall be retained therein. All costs and expenses of constructing the Improvements, including costs of issuance of the Bonds, shall be paid from time to time as incurred and allowed from the Construction Subaccount in the respective Project Account in accordance with the provisions of applicable law, and money in the Construction Subaccount shall be used for no other purpose; provided that upon completion of the Improvements and after all claims and expenses with respect to the Improvements have been fully paid and satisfied, any money remaining in the Construction Subaccount shall be transferred to the Principal Subaccount in the respective Project Account and used to redeem Bonds or portions thereof as provided in Section 3.03.

3.03. Principal Subaccount and Interest Subaccount. Money in the Principal Subaccounts and the Interest Subaccounts shall be used only for payment of the principal of and interest on the Bonds as such payments become due or to redeem Bonds or portions thereof.

Upon collection of the installment of principal and interest due on November 30 and May 31 of each year on the special assessments to be levied with respect to the Improvements, the City Finance Director shall credit to the Interest Subaccount in the respective Project Account so much of said special assessments as is collected as interest payment and the balance thereof to the Principal Subaccount in the respective Project Account. Any installment of any special assessment paid prior to its due date with interest accrued thereon to the next succeeding interest payment date shall be credited with respect to principal and interest payments in the same manner as other assessments are credited to the Project Accounts. All money in the Interest Subaccounts and the Principal Subaccounts shall be used first to pay interest due, and any remaining money shall be used to pay Bonds then due and, if money is available, to redeem Bonds or portions thereof in accordance with Section 2.05; provided that any money transferred to a Principal Subaccount from a Construction Subaccount pursuant to Section 3.02 shall be applied to redeem Bonds to the extent possible on the next interest payment date for which notice of redemption has been properly given pursuant to Section 2.05(a). Redemption of Bonds or portions thereof from a Principal Subaccount shall be in the order of their stated maturities as provided in Section 2.05, and interest shall be paid from the respective Interest Subaccount as accrued on such principal amounts to the date of redemption, in accordance with the provisions of Section 7-12-4206 of the Act.

3.04. Loans From Revolving Fund. The Council shall annually or more often if necessary issue an order authorizing a loan or advance from the Revolving Fund to each of the Project Accounts in an amount sufficient to make good any deficiency then existing in the Interest Subaccounts in the respective Project Accounts and issue an order authorizing a loan or advance from the Revolving Fund to each of the Project Accounts in an amount sufficient to make good any deficiency then existing in the Principal Subaccounts in the respective Project Accounts, in each case to the extent that money is available in the Revolving Fund. A deficiency shall be deemed to exist in the Principal Subaccount or Interest Subaccount in a Project Account if the money on deposit therein on any December 15 or June 15 (excluding amounts in the Principal Subaccount representing prepaid special assessments) is less than the amount necessary to pay Bonds due (other than upon redemption), and interest on all Bonds payable, on the next succeeding interest payment date.

Pursuant to Ordinance No. 1096, the City has undertaken and agreed to provide funds for the Revolving Fund by annually levying such tax or making such loan from the general fund of the City, subject to the limitation that no such tax levy or loan may in any year cause the balance in the Revolving Fund to exceed five percent of the principal amount of the City's then outstanding special improvement and sidewalk, curb, gutter and alley approach bonds and warrants secured thereby and subject to the durational limitations specified in the Act. In the event that the balance on hand in the Revolving Fund fifteen days prior to any date when interest is due on special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City is not sufficient to make good all deficiencies then existing in the funds for which the City covenants to make loans from the Revolving Fund, the balance on hand in the Revolving Fund shall be allocated to the funds in which such deficiencies then exist in proportion to the

amounts of the deficiencies on the respective dates of receipt of such money, until all interest accrued on such special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City has been paid and to the extent of amounts available in the Revolving Fund. On any date when all accrued interest on special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City payable from funds for which the City has covenanted to make loans from the Revolving Fund has been paid, any balance remaining in the Revolving Fund shall be loaned or advanced to the funds for payment and redemption of bonds and warrants to the extent such funds are deficient for such purpose and, if money in the Revolving Fund is insufficient therefor, pro rata, in an amount proportionate to the amount of such deficiency.

The City hereby determines, covenants and agrees to levy the property tax described in the immediately preceding paragraph to provide funds for the Revolving Fund so long as any Bonds are outstanding to the extent required under the provisions of this Resolution and the Act, even though such property tax levy may, under applicable law or provisions of the home rule charter of the City, require that property tax levies of the City for other purposes be reduced correspondingly.

Section 4. Covenants. The City covenants and agrees with the owners from time to time of each of the Bonds that until all the Bonds and interest thereon are fully paid:

4.01. Compliance with Resolution. The City will hold the 2014 Sidewalk Sinking Fund and the Revolving Fund as trust funds, separate and apart from all of its other funds, and the City, its officers and agents, will comply with all covenants and agreements contained in this Resolution. The provisions hereinabove made with respect to the 2014 Sidewalk Sinking Fund and the Revolving Fund are in accordance with the undertaking and agreement of the City made in connection with the sale of the Bonds as set forth in Section 1.01.

4.02. Construction of Improvements. The City will do all acts and things necessary to enforce the provisions of the construction contracts for the Improvements and to ensure the completion of the Improvements in accordance with the plans and specifications and within the time therein provided, and will pay all costs thereof promptly as incurred and allowed, out of the Construction Subaccount and within the amount of the proceeds of the Bonds appropriated thereto, amounts contributed by the City therefor.

4.03. Levy of Assessments. The City will do all acts and things necessary for the final and valid levy of special assessments upon all assessable real property adjacent to the Improvements, in accordance with the Constitution and laws of the State of Montana and the Constitution of the United States, in an aggregate principal amount not less than the following amounts:

<u>Improvements</u>	<u>Principal Amount</u>
Rimrock Road Improvements	\$ 93,426.02
Miscellaneous Improvements	\$ 301,573.98

Such special assessments shall be levied on the basis or bases prescribed in the Resolutions of Intention, and shall be payable in substantially equal semiannual installments of principal and interest over a period of 12 years, at an annual rate equal to the sum of: (i) the average annual interest rate borne by the then-outstanding Bonds, plus (ii) one-half of one percent (0.50%) per annum. The assessments to be levied will be payable on the 30th day of November in each of the years 2014 through 2025, and on the 31st day of May in the years 2015 through 2026, inclusive, if not theretofore paid, and shall become delinquent on such date unless paid in full. The first partial payment of each assessment shall include interest on the entire assessment from the date of original registration of the Bonds to January 1, 2015. The assessments shall constitute a lien upon and against the property against which they are made and levied, which lien may be extinguished only by payment of the assessment with all penalties, cost and interest as provided in Section 7-12-4191 of the Act. No tax deed issued with respect to any lot or parcel of land shall operate as payment of any installment of the assessment thereon which is payable after the execution of such deed, and any tax deed so issued shall convey title subject only to the lien of said future installments, as provided in Montana Code Annotated, Section 15-18-214.

4.04. Reassessment. If at any time and for whatever reason any special assessment or tax herein agreed to be levied is held invalid, the City and this Council, its officers and employees, will take all steps necessary to correct the same and to reassess and re-levy the same, including the ordering of work, with the same force and effect as if made at the time provided by law, ordinance or resolution relating thereto, and will reassess and re-levy the same with the same force and effect as an original levy thereof, as authorized in Section 7-12-4186 of the Act. Any special assessment, or reassessment or re-levy shall, so far as is practicable, be levied and collected as it would have been if the first levy had been enforced including the levy and collection of any interest accrued on the first levy.

If proceeds of the Bonds, including investment income thereon, are applied to the redemption of such Bonds, as provided in Sections 7-12-4205 and 7-12-4206 of the Act, or if refunding bonds are issued and the principal amount of the outstanding Bonds is decreased or increased, the City will reduce or increase, respectively, the assessments levied in the respective project area and then outstanding pro rata by the principal amount of such prepayment or the increment above or below the outstanding principal amount of bonds represented by the refunding bonds. The City and this Council, its officers and employees will reassess and re-levy such assessments, with the same effect as an original levy, in such reduced or increased amounts in accordance with the provisions of Sections 7-12-4176 through 7-12-4178 of the Act.

4.05. Absence of Litigation. There is now no litigation pending or, to the best knowledge of the City, threatened questioning the validity or regularity of the ordering of the Improvements, the contracts for construction of the Improvements or the undertaking and agreement of the City to levy special assessments therefor and to make good any deficiency in the collection thereof through the levy of taxes for and the making of advances from the Revolving Fund, or the right and power of the City to issue the Bonds or in any manner questioning the existence of any condition precedent to the exercise of the City's powers in these matters. If any such litigation should be initiated or threatened, the City will forthwith notify in writing the Purchaser, and will furnish the Purchaser a copy of all documents, including pleadings, in connection with such litigation.

4.06. Waiver of Penalty and Interest. The City covenants not to waive the payment of penalty or interest on delinquent assessments levied for costs of the Improvements, unless the City determines, by resolution of the Council, that such waiver is in the best interest of the owners of the outstanding Bonds.

Section 5. Tax Matters.

5.01. Use of Improvements. The Improvements will be owned and operated by the City and available for use by members of the general public on a substantially equal basis. The City shall not enter into any lease, use or other agreement with any non-governmental person relating to the use of the Improvements or security for the payment of the Bonds which might cause the Bonds to be considered “private activity bonds” or “private loan bonds” within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the “Code”).

5.02. General Covenant. The City covenants and agrees with the owners from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become includable in gross income for federal income tax purposes under the Code and applicable Treasury Regulations (the “Regulations”), and covenants to take any and all actions within its powers to ensure that the interest on the Bonds will not become includable in gross income for federal income tax purposes under the Code and the Regulations.

5.03. Arbitrage Certification. The Mayor, the City Finance Director and the City Clerk, being the officers of the City charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code, and Section 1.148-2(b) of the Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds, it is reasonably expected that the proceeds of the Bonds will be used in a manner that would not cause the Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code and the Regulations.

5.04. Arbitrage Rebate. The City acknowledges that the Bonds are subject to the rebate requirements of Section 148(f) of the Code. The City covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under said Section 148(f) and applicable Treasury Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for the exception from the rebate requirement under Section 148(f)(4)(B) of the Code and no “gross proceeds” of the Bonds (other than amounts constituting a “bona fide debt service fund”) arise during or after the expenditure of the original proceeds thereof. In furtherance of the foregoing, the Mayor, the City Finance Director and the City Clerk are hereby authorized and directed to execute a Rebate Certificate, substantially in the form to be prepared by Bond Counsel, and the City hereby covenants and agrees to observe and perform the covenants and agreements contained therein, unless amended or terminated in accordance with the provisions thereof.

5.05. Information Reporting. The City shall file with the Secretary of the Treasury, not later than November 15, 2014, a statement concerning the Bonds containing the information required by Section 149(e) of the Code.

Section 6. Authentication of Transcript. The officers of the City are hereby authorized and directed to furnish to the Purchaser and to Bond Counsel certified copies of all proceedings relating to the issuance of the Bonds and such other certificates and affidavits as may be required to show the right, power and authority of the City to issue the Bonds, and all statements contained in and shown by such instruments, including any heretofore furnished, shall constitute representations of the City as to the truth of the statements purported to be shown thereby.

Section 7. Defeasance.

7.01. General. When the liability of the City on all Bonds issued under and secured by this Resolution has been discharged as provided in this Section 7, all pledges, covenants and other rights granted by this Resolution to the owners of such obligations shall cease.

7.02. Payment. The City may discharge its liability with reference to any Bond or installment of interest thereon which is due on any date by depositing with the Registrar on or before that date funds sufficient, or, if a City officer is the Registrar, mailing to the registered owner of such Bond a check or draft in a sum sufficient and providing proceeds available, for the payment thereof in full; or if any Bond or installment of interest thereon shall not be paid when due, the City may nevertheless discharge its liability with reference thereto by depositing with the Registrar funds sufficient, or, if a City officer is the Registrar, by mailing to the registered owner thereof a check or draft in a sum sufficient and providing proceeds available, for the payment thereof in full with interest accrued to the date of such deposit or mailing.

7.03. Prepayment. The City may also discharge its obligations with respect to any Bonds called for redemption on any date when they are prepayable according to their terms, by on or before that date depositing with the Registrar funds sufficient, or, if a City officer is the Registrar, mailing to the registered owner of such Bond a check or a draft in a sum sufficient and providing proceeds available, for the payment of the principal, interest and redemption premium, if any, which are then due; provided that notice of such redemption has been duly given as provided herein or irrevocably provided for.

7.04. Escrow. The City may also at any time discharge its liability in its entirety with reference to the Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without reinvestment, to provide funds sufficient to pay all principal and interest to become due on all Bonds on or before maturity or, if any Bond has been duly called for redemption or notice of such redemption has been irrevocably provided for, on or before the designated redemption date.

7.05. Irrevocable Deposits. If an officer of the City is the Registrar, any deposit made under this Section 7 with the Registrar shall be irrevocable and held for the benefit of the owners of Bonds in respect of which such deposits have been made.

Section 8. Repeals and Effective Date.

8.01. Repeal. All provisions of other resolutions and other actions and proceedings of the City and this Council that are in any way inconsistent with the terms and provisions of this Resolution are repealed, amended and rescinded to the full extent necessary to give full force and effect to the provisions of this Resolution.

8.02. Effective Date. This Resolution shall take effect immediately upon its passage and adoption by this Council.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 11th day of August, 2014.

Mayor

Attest: _____
City Clerk

(SEAL)

EXHIBIT A

THE IMPROVEMENTS

General Description

The Bonds are being issued to pay a portion of the costs of engineering, reconstructing and installing certain local improvements to benefit certain properties in the City described below consisting of various sidewalk, curb, gutter and alley approach improvements all as a part of the as the W.O. 09-20 Rimrock Road—Forsythia to Shiloh (the “Rimrock Road Improvements”) and the W.O. 13-02 Miscellaneous/Developer-Related Improvements (the “Miscellaneous Improvements” and, together with the Rimrock Road Improvements, the “Improvements”). as shown below.

Rimrock Road Improvements

The Improvements described below constituting the Rimrock Road Improvements will be constructed adjacent to the properties shown under each category of Improvements.

1. Sidewalk, Curb & Gutter, Drive Approaches and Necessary Appurtenant Improvements:

Rimrock Road from Forsythia Boulevard to Shiloh Road

Miscellaneous Improvements

The Improvements described below constituting the Miscellaneous Improvements will be constructed adjacent to the properties shown under each category of Improvements.

1. Sidewalk:

802 Constitution Avenue; 1406 Avenue B; 625 Avenue B; 2801 Minnesota Avenue; 223 S. 27th Street; 244 Yellowstone Avenue; 215 N. 23rd Street; 205 N. 23rd Street; 510 N. 29th Street; 333 Moore Lane; 1007 Lewis Avenue; 940 Park Hill Drive; 1616/1618 Virginia Lane (duplex); 441 Beverly Hills Blvd; 2027 Virginia Lane; 2203 Virginia Lane; 2211 Virginia Lane; 2309 Virginia Lane; 2327 Virginia Lane; 430 Glee Place; 644 Cook Avenue; NW corner of 4th Avenue N. & N. 20th Street (135’ triangle); 2005 Wyoming Avenue; 225 Yellowstone Avenue; 1817, 1808, 1812, 1836 Yellowstone Avenue; 115 6th St. W.; 218 6th St. W.; 543 Tabriz Drive

2. Curb and Gutter:

1804 Westwood Drive; 1947 Northridge Circle; 1131 Ave. E.; 1438 Avenue E; 1425 & 1429 Avenue E; 1437 Avenue E; 1441 Avenue E; 1442 Avenue E; 1702 Grand Avenue; 1200 6th Avenue N; 1265 Yellowstone Avenue; 1281 Yellowstone Avenue; 1947 Northridge Circle; 1804 Westwood Circle; 424 Glee Place; 1762 Avenue F; both sides of Olympic Blvd from Shiloh Rd to 130’ east (missing); West side of N 22nd St. from Montana Avenue north to alley; 1849 Dogwood Drive; 1920 Howard Avenue

3. Sidewalk, Curb and Gutter:

1901 10th St. W; 888 Sergeant At Arms; 1810 Belvedere Avenue; 162 Lexington Drive; 127 Lexington Drive; 2939 – 2943 Lewis Avenue; 1445 Avenue F; East side of N 24th St. between 8th Ave N & 9th Ave N; 2227 Spruce St.; 901 Parkview Drive; 407 Glee Place; 515 Glee Place; 1728 Avenue F; 1726 Avenue F; 425 Glee Place; 1645 Avenue D; 2219 Beloit Drive

4. Sidewalk, Drive Aprons:

2146 Beloit Drive; 1725 Clark Avenue; 905 Avenue D; 1145 Broadwater Avenue; 209 Yellowstone Avenue

5. Sidewalk, Curb and Gutter, Drive Aprons:

Both sides of Avenue D from 8th St. W. to 9th St. W; North Side of Alderson Avenue between 17th St. W. & 18th St. W.; #4 Birchwood Drive 150' south of Central Avenue; #5 S. Crestwood Drive; 2425 Custer Avenue; 2615 Cook Avenue; 1921 17th St. W.; West side of N. 25th Street between 8th Avenue N & 9th Avenue N.; East side Elm St between Poly Drive & Grandview Blvd; 2316 & 2320 7th Avenue N.; 523 Hewitt Drive; 2010 19th St. W.; 2208 Beloit Drive; 1505 Lewis Avenue

6. Sidewalk, Curb and Gutter, Drive Aprons and Alley Aprons:

N. side of 8th Avenue N. between N. 24th & N. 25th St; Both sides of Nimitz Drive from King Avenue E to Marshall Drive

7. Curb and Gutter:

1947 Northridge Circle; 1804 Westwood Circle

8. Curb and Gutter, Drive Aprons:

1943 Howard Avenue

9. Drive Aprons:

940 Parkhill Drive; 922 S. 28th St.

10. Alley Aprons:

North side of 1st Avenue N. from N. 29th Street to N. 30th Street; South side of 2nd Avenue North from 1st Avenue N. to N. 29th St.; South side of 9th Ave N between N 24th & N 25th St; N side of 8th Avenue N between N 24th & N 25th St; N side of 3rd Avenue N between N 29th St & N 30th St; Behind 842 N Carlton Ave; West side of 19th St W between Parkhill Drive and Beverly Hills Blvd

11. ADA Ramps Only:

225 N 23rd St; 2320 3rd Avenue N; 302 S 36th St; 900 S. 24th St W

EXHIBIT B

UNITED STATES OF AMERICA
STATE OF MONTANA
YELLOWSTONE COUNTY

CITY OF BILLINGS

POOLED SPECIAL SIDEWALK, CURB, GUTTER AND
ALLEY APPROACH BONDS, SERIES 2014

Interest at the rate per annum specified below,
payable on the 1st day of January and the 1st day of July
in each year, commencing January 1, 2015.

No. _____

\$_____00

		Date of
<u>Rate</u>	<u>Maturity</u>	<u>Original Issue</u>
%	July 1,	August 15, 2014

REGISTERED OWNER: MONTANA MUNICIPAL COOPERATIVE

PRINCIPAL AMOUNT: AND NO/100 DOLLARS

FOR VALUE RECEIVED, the City of Billings, Montana (the "City"), will pay to the registered owner identified above, or registered assigns, on the maturity date specified above the principal amount specified above, solely from the revenues hereinafter specified, as authorized by Resolution No. __, adopted August 11, 2014 (the "Resolution"), all subject to the provisions hereinafter described relating to the redemption of this Bond before maturity. This Bond bears interest at the rate per annum specified above from the date of original issue specified above, or from such later date to which interest hereon has been paid or duly provided for, until the maturity date specified above or an earlier date on which this Bond shall have been duly called for redemption by the City Finance Director. Interest on this Bond is payable semiannually on the 1st day of January and the 1st day of July in each year, commencing January 1, 2015, to the owner of record of this Bond appearing as such in the bond register as of the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. Interest on and, upon presentation and surrender hereof at the principal office of the bond registrar hereinafter named, the principal of this Bond are payable by check or draft drawn by the Registrar. The principal of and interest on this Bond are payable in lawful money of the United States of America. Interest shall be calculated on the basis of a 360 day year composed of twelve 30 day months. The City Finance Director shall initially serve as Registrar for this Bond.

This Bond is one of an issue in the aggregate principal amount of \$395,000 (the "Bonds"), all of like date of original issue and tenor, except as to serial number, denomination,

date, interest rate, maturity date and redemption rights. The Bonds are issued pursuant to and in full conformity with the Constitution and laws of the State of Montana thereunto enabling, including Montana Code Annotated, Title 7, Chapter 14, Part 41 and Title 7, Chapter 12, Parts 41 and 42, as amended (the "Act"), and ordinances and resolutions duly adopted by the governing body of the City, including the Resolution, to finance costs of the construction of sidewalk, curb, gutter and alley approach improvements in the City (the "Improvements"), to fund a deposit to the Special Improvement Revolving Fund (the "Revolving Fund") and to pay costs of issuance of the Bonds. The Bonds are issuable only as fully registered bonds of single maturities in denominations of \$5,000 or any integral multiple thereof.

This Bond is payable from the collection of a special tax or assessment levied upon all assessable real property adjacent to the Improvements, in an aggregate principal amount not less than \$395,000, except as such amounts may be reduced or increased in accordance with provisions of Montana law. Such assessments constitute a lien against the property against which they are made and levied and are to be deposited into the 2014 Special Sidewalk, Curb, Gutter and Alley Approach Sinking Fund of the City (the "2014 Sidewalk Sinking Fund"). The Bonds are not general obligations of the City.

The City has validly established the Revolving Fund to secure the payment of certain of its special improvement and sidewalk, curb, gutter and alley approach bonds and warrants, including the Bonds. The City has also agreed, to the extent permitted by the Act, to issue orders annually, or more often as necessary, authorizing loans or advances from the Revolving Fund to the 2014 Sidewalk Sinking Fund, in amounts sufficient to make good any deficiency in the 2014 Sidewalk Sinking Fund to pay principal of or interest on the Bonds, to the extent money is available in the Revolving Fund, and to provide funds for the Revolving Fund by annually levying such tax or making such loan from its general fund, subject to the limitation that no such tax levy or loan may in any year cause the balance in the Revolving Fund to exceed five percent of the principal amount of the City's then outstanding special improvement and sidewalk, curb, gutter and alley approach bonds and warrants secured thereby and subject to the durational limitations specified in the Act. While any property tax levy to be made by the City to provide funds for the Revolving Fund is subject to levy limits under current law, the City has agreed in the Resolution to levy property taxes to provide funds for the Revolving Fund to the extent described in this paragraph and, if necessary, to reduce other property tax levies correspondingly to meet applicable levy limits.

The Bonds are subject to mandatory redemption in order of stated maturities and within a stated maturity in \$5,000 principal amounts selected by lot or other manner deemed fair by the Registrar, on any interest payment date if, after paying all principal and interest then due on the Bonds, there are funds to the credit of the 2014 Sidewalk Sinking Fund, from the prepayment of assessments or from the transfer of surplus money from the Construction Subaccounts to the Principal Subaccounts or otherwise, for the redemption thereof, and in the manner provided for the redemption of the same. In addition, the Bonds with stated maturities on or after July 1, 2019 will be subject to redemption on July 1, 2018 and any date thereafter, at the option of the City, in whole or in part. The redemption price is equal to the principal amount of the Bonds to be redeemed plus interest accrued thereon to the date of redemption. The date of redemption and principal amount of Bonds to be redeemed shall be fixed by the City Finance Director, who shall give notice thereof to the Registrar 45 days prior to the date set for redemption in order for the

Registrar to give notice, by first class mail, postage prepaid, or by other means required by the securities depository, to the owner or owners of such Bonds at their addresses appearing on the bond register, of the numbers of the Bonds or portions thereof to be redeemed and the date on which payment will be made, which date shall not be less than 30 days after the date of mailing of notice. On the date so fixed interest on the Bonds or portions thereof so redeemed shall cease to accrue. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the registered owner without charge, representing the remaining principal amount outstanding.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by his attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or his attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange, the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all things required to be done precedent to the issuance of this Bond have been properly done, happened and been performed in the manner prescribed by the laws of the State of Montana and the resolutions and ordinances of the City of Billings, Montana, relating to the issuance hereof.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by the manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Billings, Montana, by its City Council, has caused this Bond to be executed by the facsimile signatures of the Mayor, the City Finance Director and the City Clerk, and by a printed facsimile of the official seal of the City.

CITY OF BILLINGS, MONTANA

(Facsimile Signature)
MAYOR

(Facsimile Seal)

(Facsimile Signature)
CITY FINANCE DIRECTOR

(Facsimile Signature)
CITY CLERK

Dated:

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned herein.

CITY OF BILLINGS, MONTANA,
as Registrar, Transfer Agent, and
Paying Agent

By _____
City Finance Director

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants
in common

UTMA.....Custodian.....
(Cust) (Minor)

TEN ENT -- as tenants
by the entirities

under Uniform Gifts to

JT TEN -- as joint tenants
with right of
survivorship and
not as tenants in
common

Minor Act.....
(State)

Additional abbreviations may also be used.

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____
_____ the within Bond and all rights thereunder, and hereby
irrevocably constitutes and appoints _____ attorney to transfer the within
Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

PLEASE INSERT SOCIAL SECURITY
OR OTHER IDENTIFYING NUMBER
OF ASSIGNEE:

NOTICE: The signature to this assignment
must correspond with the name as it appears
upon the face of the within Bond in every
particular, without alteration, enlargement
or any change whatsoever.

SIGNATURE GUARANTEED

Signature(s) must be guaranteed by an
“eligible guarantor institution” meeting
the requirements of the Registrar,
which requirements include membership
or participation in STAMP or such other
“signature guaranty program” as may be
determined by the Registrar in
addition to or in substitution for STAMP,
all in accordance with the Securities
Exchange Act of 1934, as amended.

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Public Hearing for Variance #OP-14-03: 32nd and Central Avenue

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The property owners at the northeast corner of 32nd Street West and Central Avenue are proposing to construct a mixed-use commercial development. With the development of the site, they are proposing to access the site from Central Avenue and the alley off of 32nd Street West. The Site Development Ordinance doesn't allow customer access via an alley that abuts a residential zone. The alley in which they are proposing to use as access does abut a residential zone and the property owner is requesting a variance for this access. City staff is in support of this variance due to the fact that it moves the access further away from the intersection of 32nd Street West and Central Avenue where traffic consistently queues. If the variance is not granted, the property owner can still access off 32nd Street West, but would be forced to move the access closer to the intersection causing further conflicts close to the intersection. The property owner would be required to pave the section of alley from their approach to 32nd Street West if this variance is approved.

ALTERNATIVES ANALYZED

The Council may:

- Approve the variance at 32nd Street West and Central Avenue for customer access via an alley; or
- Do not approve the variance. The developer would still access off of 32nd Street West, however, the access would be located closer to the intersection.

FINANCIAL IMPACT

There is no significant financial impact to the City for this variance.

RECOMMENDATION

Staff recommends Council conduct a public hearing and approve a variance for the property at the northeast corner of 32nd Street West and Central Avenue to allow customer access via an alley.

APPROVED BY CITY ADMINISTRATOR

Site Plan

Application

THESE ORIGINAL DRAWINGS AND DESIGN OF THIS PROJECT, AND IT IS THE PROPERTY OF THE ARCHITECT. NO SECTION, PART, OR THIS THE ENTIRETY OF THE PROJECT, BE REPRODUCED, COPIED, EDGED OR COPIED WITHOUT THE WRITTEN APPROVAL OF THE ARCHITECT.

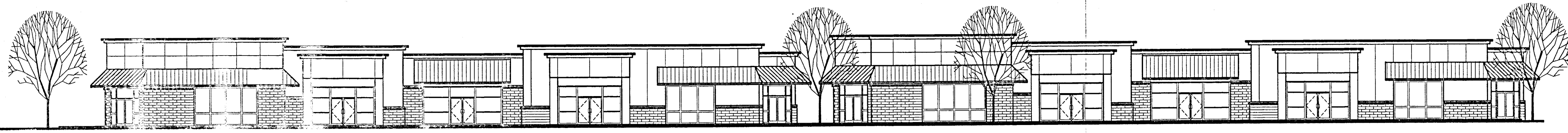
ACKERLY-HURLBURT AND ASSOCIATES
ARCHITECTS
406 652-4015
BOX 20351, BILLINGS, MONTANA 59104

DRAWN BY	REVISIONS
DH	

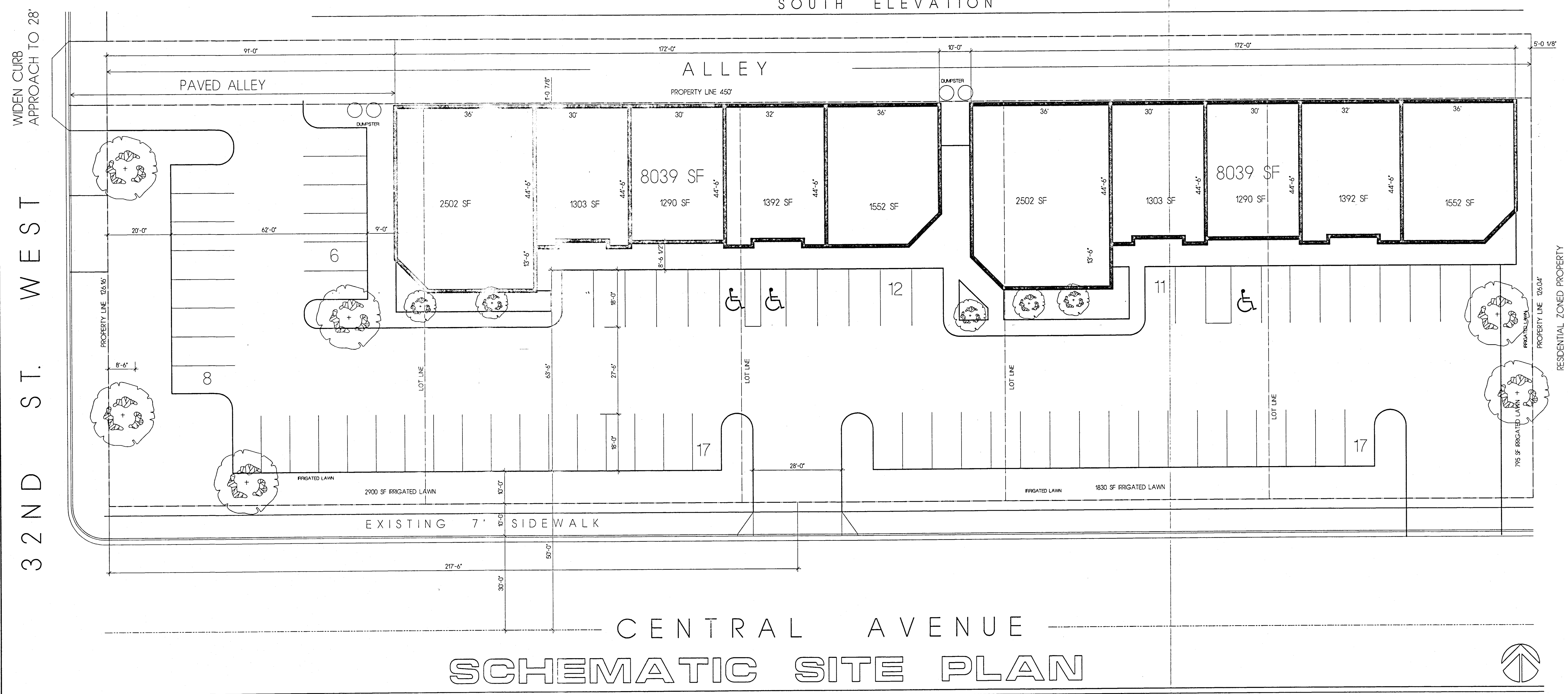
CHECKED BY	DATE
	7-21-14

DRAWING TITLE	PROJECT TITLE
Schematic Site Plan	32ND & CENTRAL CENTER

SHEET	OF
1	1



SOUTH ELEVATION

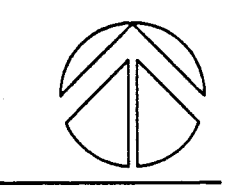


Schematic Site Plan

SCALE 1/16" = 1' - 0"

LOT AREA: 56,740 SF
 LOT COVERAGE: 16,078 SF
 LANDSCAPING REQUIRED: 4,088 SF
 LANDSCAPING PROVIDED: 5,525 SF
 PARKING PROVIDED: 71 CARS = 1 CAR/226 SF

PARKING ALLOWANCES:
 MERCANTILE: 1 CAR PER 200 SF
 BUSINESS: 1 CAR PER 300 SF
 MEDICAL: 1 CAR PER 200 SF
 FOOD SERVICE: 1 CAR PER 100 SF



APPLICATION FOR VARIANCE

The undersigned as owner(s) of the following described property hereby request a Variance from the terms of the City of Billings-Section of the Site Development Ordinance.

1. Legal description of property: Central Acres Subd. 5th Filing, Blk 9, Lots 3-7
Tax ID# _____

2. Address (If unknown, contact the City Engineer's office) or general location: 32nd St W and Central Ave

3. Owner (s): Gerald A. Neumann / Ed Jorden
(Recorded Owner)

1724 8th Ave W. Blgs 59101
(Address)

406-670-7236 edjorden@hotmail.com
(Phone Number) (Email)

4. Agent (s): _____
(Name)

(Address)

(Phone Number) (Email)

5. Section of the Site Development Ordinance that this request for variance applies to: alley adjacent to lot 7 blk 9 of Central Acres Subd 5th filing

6. Reason for request: using alley for approach for new development

7. Covenants for deed restriction on the property: Yes _____ No X

I understand that the filing fee accompanying this application is not refundable, that it pays for the cost of processing, and that the fee does not constitute a payment for the variance requested. Also, that all the information presented is true and correct.

Signature: Ed Jorden Date: 7/21/14
(Recorded Owner)

Fee: 200.00 Receipt #: _____ Hearing Date: _____ Application #: _____

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Public Hearing and Resolution Creating SILMD 312 - St. Vincent Healthcare Subdivision

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

At the July 14, 2014, City Council meeting, Council passed the Resolution of Intent to Create SILMD 312. SILMD 312 is a street light district which will pay the energy and maintenance cost for the street lights within St. Vincent Healthcare Subdivision. The Resolution of Intent also established a public hearing for creation of the proposed district for the August 11, 2014 Council meeting. The legal notice and a letter explaining the district was mailed to the landowner in the proposed new district on July 17, 2014. Creation of this SILMD is at the request of the developer, which currently owns all lots, so no protest will be received.

ALTERNATIVES ANALYZED

The Council may:

- Pass the Resolution Creating SILMD 312 - St. Vincent Healthcare Subdivision, to provide a source of funding for operation and maintenance of the street lights; or
- Do not pass the Resolution Creating SILMD 312, leaving the development to determine an alternate method to pay for the lighting and maintenance.

FINANCIAL IMPACT

All energy and maintenance costs for this proposed light district will be paid for by assessments on properties within the district. No City property exists within the district so there are no costs to the City for this district.

RECOMMENDATION

Staff recommends that Council pass this Resolution Creating SILMD 312.

APPROVED BY CITY ADMINISTRATOR

SILMD 312 Resolution to Create

SILMD 312 - Resolution to Create - Exhibit A

RESOLUTION NO. 14-_____

A RESOLUTION CREATING SPECIAL IMPROVEMENT LIGHTING MAINTENANCE DISTRICT NO. 312 OF THE CITY OF BILLINGS, MONTANA, FOR THE PURPOSE OF SECURING AND PROVIDING ENERGY AND MAINTENANCE FOR NEW STREETLIGHTING, SETTING THE BOUNDARIES THEREOF, STATING THE GENERAL CHARACTER OF THE IMPROVEMENTS TO BE MADE, ESTABLISHING THE ESTIMATED RATE FOR ENERGY AND MAINTENANCE THEREOF, AN APPROXIMATE ESTIMATE OF THE COST OF MAINTAINING SUCH LIGHTS AND SUPPLYING ELECTRICAL CURRENT THEREFORE FOR THE FIRST YEAR, AND THE PROPORTION OF THE COST TO BE ASSESSED AGAINST THE ABUTTING PROPERTY, AND THE METHOD OF ASSESSMENT OF SAID COSTS.

WHEREAS, the City Council of the City of Billings, Montana, on the 14th day of July, 2014, passed Resolution 14-10375, a Resolution of Intention to Create a Special Improvement Lighting Maintenance District designated as No. 312, setting the hearing on the creation of said District and hearing of protests against the extent and creation of said District, or any matter pertaining thereto, and thereafter gave notice by publication and mailing, all as required by law, and at said hearing which was held at the time and place specified in said Notice, all protests were heard and considered; and

WHEREAS, the City Council finds that the protests are insufficient to stop the creation of said district, and the protests are overruled and denied.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

SECTION 1:

That the City Council of the City of Billings, Montana does hereby create a District, to be known and designated as Special Improvement Lighting Maintenance District No. 312, hereinafter called the District, for the purpose of securing and providing energy and maintenance for new street lights for lighting said District.

SECTION 2:

That the boundaries of the District are as set forth in Resolution of Intention No. 14-10375, hereinafter called the Resolution, on file in the office of the City Clerk of Billings, Montana, and by this reference is incorporated herein and made a part hereof.

SECTION 3:

That the City Council hereby finds and determines that each property described within the Resolution of Intent, are especially benefited and affected by said improvements, and each of the properties are hereby declared to be the property to be assessed for the cost and expense of the electrical energy for and maintenance of said District.

SECTION 4:

That the general character of the improvements to be made is hereby declared to be as described in the Resolution and is by this reference incorporated herein and made a part hereof.

SECTION 5:

The City of Billings intends to establish the contract rate for supplying electrical energy in accordance with the rate schedule approved by the Montana Public Service Commission. Said rate is currently estimated at \$2.55 per unit, per month, and that NorthWestern Energy Company shall provide energy to the lighting fixtures. That the City of Billings shall provide normal maintenance to lighting fixtures, poles, cables and other incidental equipment, and shall at all times own said lighting fixtures, poles, cables and other incidental equipment.

SECTION 6:

That based upon the above figures, the estimate of the cost of the District for one year is the sum of \$12,621.57, and that the entire cost of said District shall be paid by the owners of property within said District. The estimated cost of the District per year for the property owners is on the basis of approximately \$0.0053 per square foot, per year, of property within the District. All of such costs of said District shall be paid by the owners of the property within the District with each lot, parcel or piece of land within said District to be assessed for that portion of the whole cost which its assessable area bears to the assessable area of the entire District, exclusive of streets, avenues, alleys and utility lots.

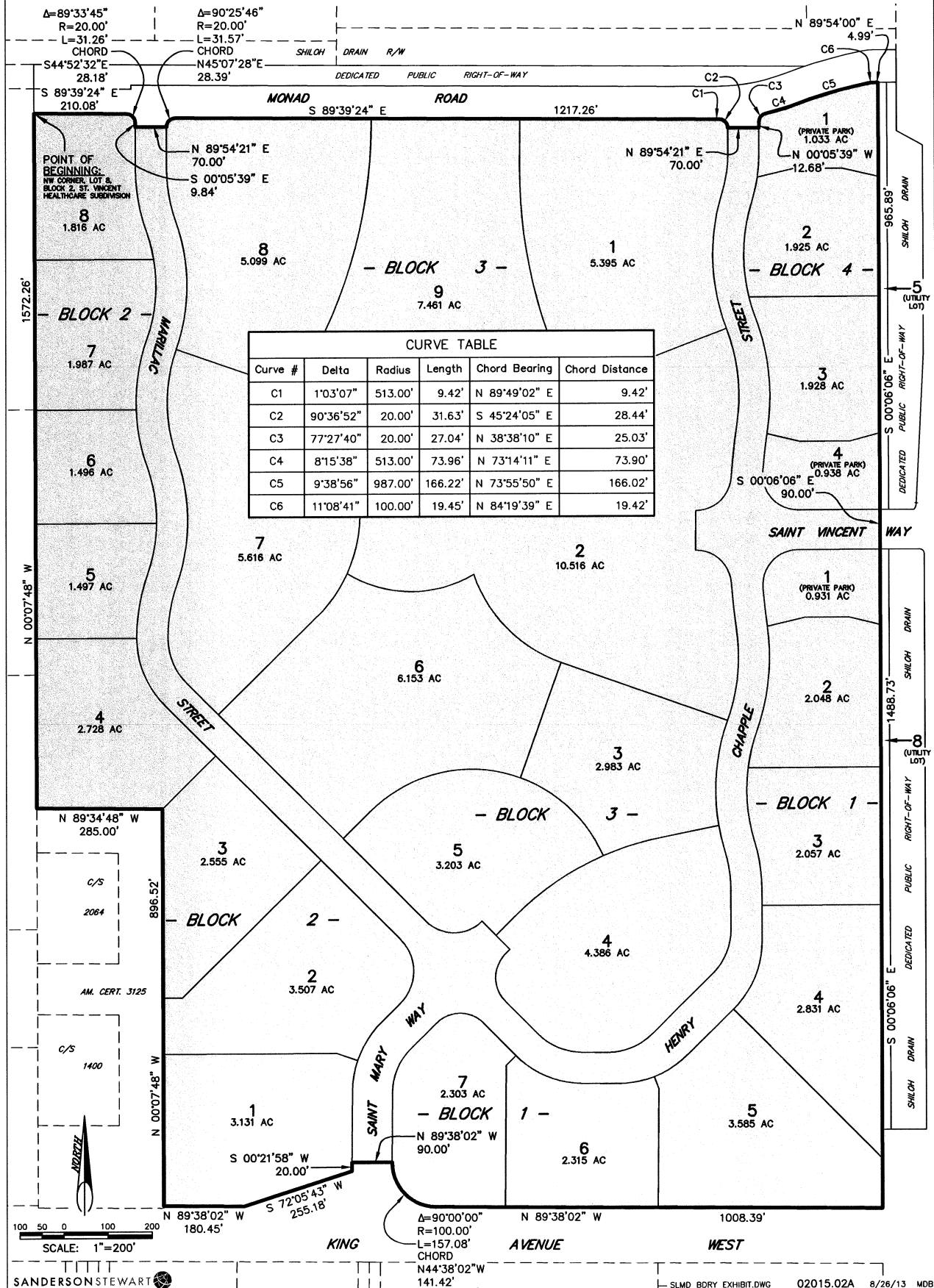
SECTION 7:

That the entire cost of the District shall be paid by an annual assessment against the property in the District. That all monies derived from the collection of such assessments shall be paid into a fund to be known as the "Special Improvement Lighting Maintenance District No. 312 Maintenance Fund", and warrants shall be drawn on said fund for the payment of such cost of maintaining said lights and supplying electrical current therefore.

SECTION 8:

Exhibit A

STREET LIGHT MAINTENANCE DISTRICT BOUNDARY EXHIBIT WITHIN ST. VINCENT HEALTHCARE SUBDIVISION



Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Public Hearing and Resolution Creating SILMD 313, Vintage Estates

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Vintage Estates Subdivision is currently constructing additional phases and the developer wishes to provide street lighting to the subdivision. SILMD 313 is a street light district which will pay the construction, energy and maintenance costs for the street lights within the remainder of Vintage Estates Subdivision. At the July 14, 2014, City Council meeting, Council passed the Resolution of Intent to Create SILMD 313 and set a public hearing for August 11, 2014. Legal notice of the proposed district was published and mailed to all property owners in the proposed district in accordance with State law.

The new lighting will match the style of poles and fixtures used in the first phase of the subdivision. The new lights will use LED lamps which are more energy efficient than the high pressure sodium (HPS) lamps used in the first phase. The fixtures, poles, and wiring will be owned and installed by Yellowstone Valley Electric. A monthly ownership fee designed to recover the equipment and installation costs over a 30 year period is added to the power company's monthly energy and maintenance bill. The full cost billed to the City for the lighting is passed on to the property owners in the light district as an assessment on their property taxes. The estimated annual assessment for an average 13,000 square foot lot is \$172. Due to the difference in time between when the new lighting will be turned on and the first tax assessments are collected, the first year assessment may be higher or lower than the estimated annual assessment.

The deadline for written protests to be filed with the City Clerk was Friday, August 1st. The number and percentage of valid written protests received will be reported at the August 11th Council meeting. As provided in State law, the City council has the authority to create the district if the legal protest does not exceed 50%.

ALTERNATIVES ANALYZED

The Council may:

- Pass the resolution creating SILMD 313 to provide a source of funding for operation and maintenance of the streetlights; or
- Do not pass the resolution creating the district. If the Council does not adopt the resolution, the property owners cannot be assessed for operation and maintenance of the streetlights and street lighting will not be installed.

FINANCIAL IMPACT

All costs of installing, maintaining and providing energy for the lighting are paid from assessments against the properties within the light district. There is a City park within the area being added to the District, with an estimated annual assessment of \$811. The park assessment is the only direct cost to the City.

RECOMMENDATION

Staff recommends that Council pass this Resolution Creating SILMD 313.

APPROVED BY CITY ADMINISTRATOR

Resolution to Create SILMD 313

Exh. A SILMD 313

Exh. B SILMD 313

RESOLUTION NO. 14-_____

A RESOLUTION CREATING SPECIAL IMPROVEMENT LIGHTING MAINTENANCE DISTRICT NO. 313 OF THE CITY OF BILLINGS, MONTANA, FOR THE PURPOSE OF SECURING AND PROVIDING ENERGY AND MAINTENANCE FOR NEW STREETLIGHTING, SETTING THE BOUNDARIES THEREOF, STATING THE GENERAL CHARACTER OF THE IMPROVEMENTS TO BE MADE, ESTABLISHING THE ESTIMATED RATE FOR ENERGY AND MAINTENANCE THEREOF, AN APPROXIMATE ESTIMATE OF THE COST OF MAINTAINING SUCH LIGHTS AND SUPPLYING ELECTRICAL CURRENT THEREFORE FOR THE FIRST YEAR, AND THE PROPORTION OF THE COST TO BE ASSESSED AGAINST THE ABUTTING PROPERTY, AND THE METHOD OF ASSESSMENT OF SAID COSTS.

WHEREAS, the City Council of the City of Billings, Montana, on the 14th day of July, 2014, passed Resolution 14-10376, a Resolution of Intention to Create a Special Improvement Lighting Maintenance District designated as No. 313, setting the hearing on the creation of said District and hearing of protests against the extent and creation of said District, or any matter pertaining thereto, and thereafter gave notice by publication and mailing, all as required by law, and at said hearing which was held at the time and place specified in said Notice, all protests were heard and considered; and

WHEREAS, the City Council finds that the protests are insufficient to stop the creation of said district, and the protests are overruled and denied.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

SECTION 1:

That the City Council of the City of Billings, Montana does hereby create a District, to be known and designated as Special Improvement Lighting Maintenance District No. 313, hereinafter called the District, for the purpose of securing and providing energy and maintenance for new street lights for lighting said District.

SECTION 2:

That the boundaries of the District are as set forth in Resolution of Intention No. 14-10376, hereinafter called the Resolution, on file in the office of the City Clerk of Billings, Montana, and by this reference is incorporated herein and made a part hereof.

SECTION 3:

That the City Council hereby finds and determines that each property described within the Resolution of Intent, are especially benefited and affected by said improvements, and each of the properties are hereby declared to be the property to be assessed for the cost and expense of the electrical energy for and maintenance of said District.

SECTION 4:

That the general character of the improvements to be made is hereby declared to be as described in the Resolution and is by this reference incorporated herein and made a part hereof.

SECTION 5:

Yellowstone Valley Electric Cooperative shall provide energy to all of the lights. The City of Billings intends to establish the approximate contract rate for supplying electrical energy as follows: \$2.75 per light per month, or approximately \$495 per year for the 15 lights initially being installed. Future energy costs shall be in accordance with the standard rates established by Yellowstone Valley Electric for customers within this service area. That Yellowstone Valley Electric Cooperative shall pay the initial costs of installing the light fixtures, poles, cables, and other equipment incidental to operating the lighting and shall provide normal maintenance and repairs to said equipment as part of the monthly rate for these lights. The installation costs shall be amortized over a period not to exceed 30 years, and at the end of such time all the light fixtures, poles, cables, and other equipment incidental to operating the lighting shall become the property of the City of Billings. The estimated annual cost of routine maintenance and the recovery of capital investment is \$33 per light per month, or approximately \$5,940 per year for the 15 lights initially being installed.

SECTION 6:

That based upon the above figures, the estimated annual cost of the District for the initial fifteen (15) lights, including City administrative costs, is the sum of \$7,376.28. The entire cost shall be paid by the owners of the property within said District listed as part of the initial phase in Exhibits "A" and "B," with each lot, parcel or piece of land to be assessed for that portion of the whole cost which its assessable area bears to the total assessable area exclusive of streets, avenues, alleys and Heritage Trail Park. The estimated cost per year for property owners is on the basis of approximately \$0.01325298 per square foot of lot area.

EXHIBIT A

SPECIAL IMPROVEMENT LIGHT MAINTENANCE DISTRICT #313 BOUNDARY IN VINTAGE ESTATES SUBDIVISION

PREPARED BY : SANDERSON STEWART  BILLINGS, MONTANA

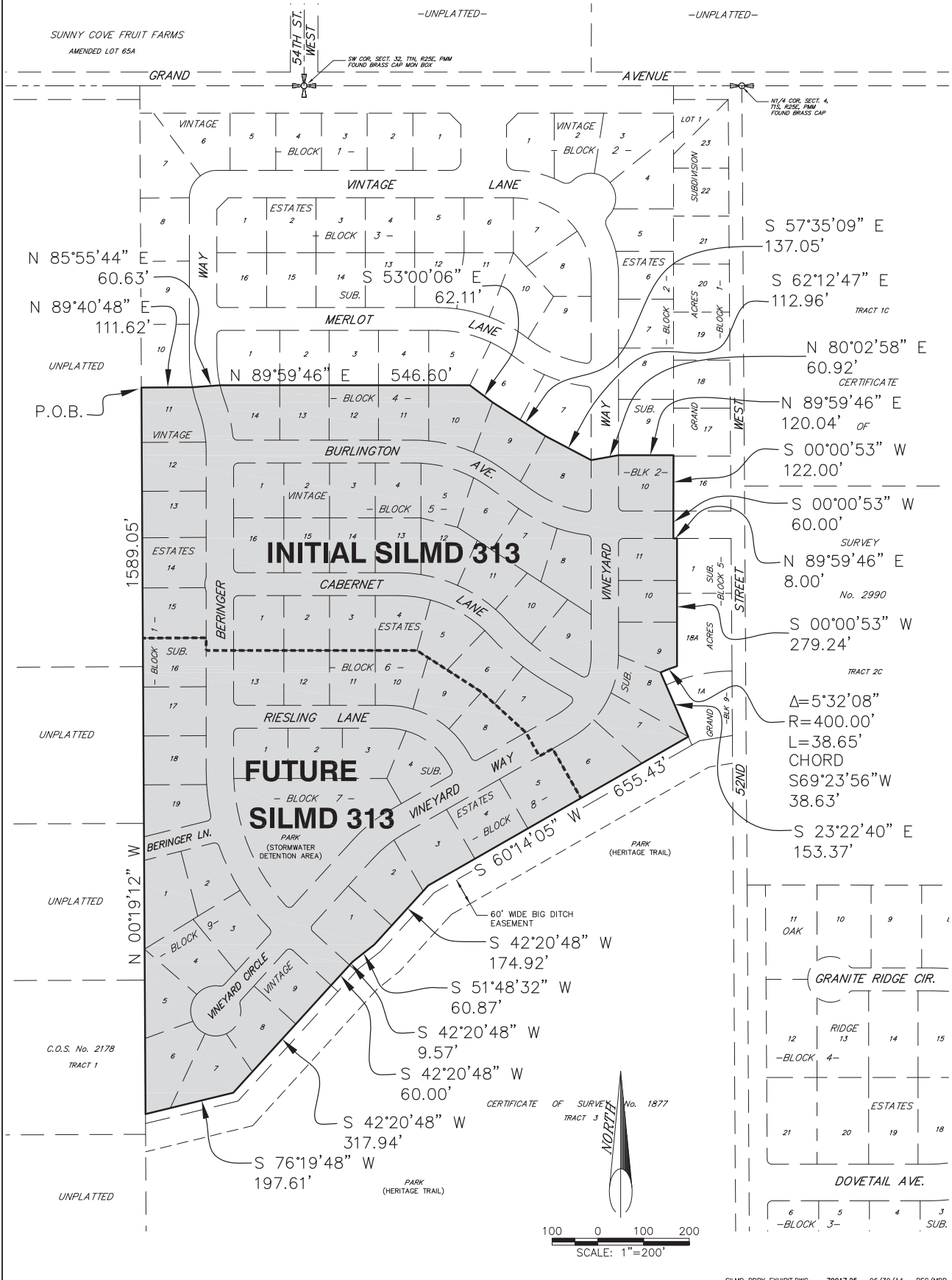


Exhibit B
SILMD 313
Vintage Estates Subdivision

New SILMD--Burlington Ave to south end of subdivision

TAX_ID	BLK_NUM	LOT_NUM	SILMD phase	SUBD	Lot Area
A31989	1	11	Initial	VINTAGE ESTATES SUB	15319
A31990	1	12	Initial	VINTAGE ESTATES SUB	15054
A31991	1	13	Initial	VINTAGE ESTATES SUB	14233
A31992	1	14	Initial	VINTAGE ESTATES SUB	15264
A31993	1	15	Initial	VINTAGE ESTATES SUB	15239
A32007	2	10	Initial	VINTAGE ESTATES SUB	14621
A32031	4	8	Initial	VINTAGE ESTATES SUB	16676
A32032	4	9	Initial	VINTAGE ESTATES SUB	14469
A32033	4	10	Initial	VINTAGE ESTATES SUB	15774
A32034	4	11	Initial	VINTAGE ESTATES SUB	13218
A32035	4	12	Initial	VINTAGE ESTATES SUB	12960
A32036	4	13	Initial	VINTAGE ESTATES SUB	12960
A32037	4	14	Initial	VINTAGE ESTATES SUB	13638
A32038	5	1	Initial	VINTAGE ESTATES SUB	13179
A32039	5	2	Initial	VINTAGE ESTATES SUB	12000
A32040	5	3	Initial	VINTAGE ESTATES SUB	12000
A32041	5	4	Initial	VINTAGE ESTATES SUB	11998
A32042	5	5	Initial	VINTAGE ESTATES SUB	12101
A32043	5	6	Initial	VINTAGE ESTATES SUB	11486
A32044	5	7	Initial	VINTAGE ESTATES SUB	12384
A32045	5	8	Initial	VINTAGE ESTATES SUB	14047
A32046	5	9	Initial	VINTAGE ESTATES SUB	13497
A32047	5	10	Initial	VINTAGE ESTATES SUB	12403
A32048	5	11	Initial	VINTAGE ESTATES SUB	11806
A32049	5	12	Initial	VINTAGE ESTATES SUB	12609
A32050	5	13	Initial	VINTAGE ESTATES SUB	12067
A32051	5	14	Initial	VINTAGE ESTATES SUB	12000
A32052	5	15	Initial	VINTAGE ESTATES SUB	12000
A32053	5	16	Initial	VINTAGE ESTATES SUB	13179
A32054	6	1	Initial	VINTAGE ESTATES SUB	13179
A32055	6	2	Initial	VINTAGE ESTATES SUB	12000
A32056	6	3	Initial	VINTAGE ESTATES SUB	12000
A32057	6	4	Initial	VINTAGE ESTATES SUB	12638
A32058	6	5	Initial	VINTAGE ESTATES SUB	12903
A32059	6	6	Initial	VINTAGE ESTATES SUB	12967
A32060	6	7	Initial	VINTAGE ESTATES SUB	12976
A32077	8	6	Initial	VINTAGE ESTATES SUB	16852
A32078	8	7	Initial	VINTAGE ESTATES SUB	14579
A32079	8	8	Initial	VINTAGE ESTATES SUB	12833
A32080	8	9	Initial	VINTAGE ESTATES SUB	12068
A32081	8	10	Initial	VINTAGE ESTATES SUB	11642

A32082	8	11	Initial	VINTAGE ESTATES SUB	11757
A31994	1	16	Future	VINTAGE ESTATES SUB	14807
A31995	1	17	Future	VINTAGE ESTATES SUB	14744
A31996	1	18	Future	VINTAGE ESTATES SUB	14690
A31997	1	19	Future	VINTAGE ESTATES SUB	13673
A32061	6	8	Future	VINTAGE ESTATES SUB	12710
A32062	6	9	Future	VINTAGE ESTATES SUB	12248
A32063	6	10	Future	VINTAGE ESTATES SUB	12212
A32064	6	11	Future	VINTAGE ESTATES SUB	12000
A32065	6	12	Future	VINTAGE ESTATES SUB	12000
A32066	6	13	Future	VINTAGE ESTATES SUB	13179
A32067	7	1	Future	VINTAGE ESTATES SUB	13066
A32068	7	2	Future	VINTAGE ESTATES SUB	13066
A32069	7	3	Future	VINTAGE ESTATES SUB	13067
A32070	7	4	Future	VINTAGE ESTATES SUB	13049
A32071	7	Park	Future	VINTAGE ESTATES SUB	61216
A32072	8	1	Future	VINTAGE ESTATES SUB	15846
A32073	8	2	Future	VINTAGE ESTATES SUB	15707
A32074	8	3	Future	VINTAGE ESTATES SUB	16620
A32075	8	4	Future	VINTAGE ESTATES SUB	16662
A32076	8	5	Future	VINTAGE ESTATES SUB	16662
A32083	9	1	Future	VINTAGE ESTATES SUB	17439
A32084	9	2	Future	VINTAGE ESTATES SUB	12113
A32085	9	3	Future	VINTAGE ESTATES SUB	15328
A32086	9	4	Future	VINTAGE ESTATES SUB	16555
A32087	9	5	Future	VINTAGE ESTATES SUB	13671
A32088	9	6	Future	VINTAGE ESTATES SUB	16608
A32089	9	7	Future	VINTAGE ESTATES SUB	15846
A32090	9	8	Future	VINTAGE ESTATES SUB	14116
A32091	9	9	Future	VINTAGE ESTATES SUB	14,178

Total	1,019,653
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Assessed Area by Phase:

Initial	556,575
Future	463,078
Total	1,019,653 ok

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Public hearing and first reading of an ordinance amending handicapped parking code

PRESENTED BY: Bruce McCandless, Assistant City Administrator

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

The Billings City Code contains sections that provide special parking privileges for persons with disabilities. Montana Code Annotated Section 49-4-301 et.seq. states the same or similar privileges. The State Code allows local governments to establish unlimited time parking for disabled persons except in certain locations. The City Code allows disabled persons to park free and without time limits in any City on-street or off-street parking space and lists the same exceptions as State Code. The City’s first fully automated parking garage and its equipment cannot distinguish between disabled and able-bodied persons and their vehicles. Therefore, the staff and Parking Advisory Board (PAB) had to consider how and whether to allow unlimited time and free parking in the regulated parking areas of downtown. The PAB considered the alternatives and recommends that the City Council amend the City Code to eliminate free and unlimited time parking for disabled persons. This would treat disabled persons the same as all other parkers, which is allowed by both state and federal law. An organization that represents handicapped individuals was consulted about the changes and commented that the availability of parking spaces is more important than time limits or paying for parking. However, there may be handicapped individuals who will object to the changes. The proposed ordinance makes a few other, minor changes to the code to bring it into conformance with state law.

ALTERNATIVES ANALYZED

The City Council must conduct a public hearing and may:

- Approve the ordinance on first reading and consider final adoption on August 25.
- Disapprove the ordinance and continue providing unlimited time and free parking for handicapped persons. There would have to be exceptions for the Empire Garage.
- Amend the proposed ordinance and adopt it on first reading. The options could include continuing to allow unlimited time parking or to allow free parking. As an example, Great Falls allows unlimited time but charges for parking in handicapped spaces. There would have to be exceptions for the Empire Garage.

FINANCIAL IMPACT

There could be a small, beneficial financial impact for the City. There are less than 10 signed, on-street handicapped parking spaces in downtown and the PAB does not recommend installing meters to collect revenue, but does recommend applying the appropriate time limits – usually 2 hours. The change might increase Parking Fund income if persons presently parking in those spaces purchase monthly parking passes in order to obtain all-day parking privileges. Each parking garage has handicapped parking spaces; usually 3 or 4 per parking level. The City would charge for hourly or monthly parking in these spaces and generate a small amount of additional income. There could be a small amount of increased enforcement revenue if handicapped persons violate time restrictions and are cited for those violations.

RECOMMENDATION

The Parking Advisory Board recommends that the City Council conduct a public hearing and approve the proposed ordinance that would eliminate free and unlimited time handicapped parking.

APPROVED BY CITY ADMINISTRATOR

Ordinance

Ordinance No. 14-_____

AN ORDINANCE OF THE CITY OF BILLINGS MONTANA AMENDING BILLINGS MONTANA CITY CODE SECTIONS 24-442, 24-443 AND 24-443.1 RELATING TO SPECIAL PARKING PRIVILEGES FOR HANDICAPPED PERSONS

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: The Billings Montana City Code shall be amended as follows:

Sec. 24-442. Definition.

The term "special parking permit", as used in this division, means:

- (1) A special handicapped parking permit issued by the state department of justice or a special one hundred (100) percent disabled veteran license plate issued under 61-3-332(9), MCA;
- (2) A distinguishing handicapped person's license plate or placard issued by a foreign jurisdiction.

Sec. 24-443. Extent of privileges.

(a)

The special parking permit entitles a person to park a motor vehicle in special parking spaces reserved for handicapped persons whether on public property or on private property available for public use.

(b)

A vehicle other than one lawfully displaying a valid special parking permit prominently displayed in the windshield and conveying a handicapped person or special license plates and carrying a qualified disabled person or a one hundred (100) percent disabled veteran may not be parked in a parking space on public or private property that is clearly identified by an official sign as being reserved for use by handicapped persons.

Sec. 24-443.1. Requirements for handicapped parking spaces.

All handicapped parking spaces constructed and reserved for handicapped persons or special parking permit holders on ways of this state open to the public as defined in 61-8-101, MCA must comply with the following requirements.

(1)

The space must be located on a smooth, level surface as near as practicable to building entrances or walkways that have curb cuts and appropriately designed ramps and access lanes to accommodate wheelchairs.

(2)

If parallel to curbside, the parking space must be separated from an adjacent space, either in the front or the rear, by at least five (5) feet of striped no-parking area.

(3)

If at an angle to curbside, the parking space must be at least eight (8) feet wide and free of obstruction if located at the end of a line of angle parking spaces, and each other angle parking space designated for handicapped persons must be at least thirteen (13) feet wide.

(4)

A parking space reserved for handicapped persons must be designated by a sign showing the international symbol of accessibility, indicating that a permit is required, and stating the penalty for a violation. In order to meet the penalty statement requirement, signs existing on October 1, 1993, must have attached a decal stating the penalty for a violation. The sign must be attached to a wall or post in such a way that it is not obscured by a vehicle parking in the space.

Section 2: Severability. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may give effect without the invalid provisions or applications and, to this end, the provisions of this ordinance are declared to be severable.

Section 3. Repealer. All resolutions, ordinances and sections of the City Code inconsistent herewith are hereby repealed.

Section 4. Effective Date. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

Approved by the Billings City Council on first reading this 11th day of August 2014.

Approved by the Billings City Council on second and final reading this 25th day of August 2014.

By: _____

Thomas W. Hanel, Mayor

ATTEST:

By _____
Cari Martin, City Clerk

Regular City Council Meeting

Meeting Date: 08/11/2014

TITLE: Public Hearing & First Reading, Non-Discrimination Ordinance

PRESENTED BY: Tina Volek, City Administrator

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Following a work session presentation in December 2013 by the City's Human Relations Commission, the City Council on January 27, 2104, directed staff to review non-discrimination ordinances adopted by other Montana cities, and to bring a draft ordinance forward for Council consideration after adoption of the Fiscal Year (FY) 2015 budget. The Council also directed staff to revise City employment non-discrimination administrative orders.

At a May 27, 2014, work session, the Council directed staff to stop working on the non-discrimination ordinance (NDO) and, if required for public input or comment, to place that directive on the next regular Council meeting for a vote. The Council subsequently defeated the directive at a June 9, 2014, business session.

The City Council reviewed a first draft ordinance at its June 16, 2014 work session. Council reviewed additional drafts at work sessions on July 7 and 21, 2014. On June 23, 2014, the City Council directed the City Attorney to seek a Montana Attorney General's opinion on whether Billings has the authority to enact an NDO. At the July 21, 2014, work session, the Council directed staff to put the NDO draft on the agenda for a public hearing and vote.

As noted previously, the NDO prohibits discrimination in employment, housing and public accommodation against lesbians, gays, bisexuals or transgendered people. Billings is the first jurisdiction of those adopting an NDO in Montana to use a municipal infraction process to handle discrimination complaints. Other amendments were made as directed by Council during work sessions.

Amendments to the City's administrative orders are dependent on the version of the NDO that is adopted, and will be made by staff following the Council's approval of the NDO. Administrative orders do not require a Council vote.

ALTERNATIVES ANALYZED

The City Council must hold a public hearing and then may:

- Approve the ordinance on first reading, undertake a second reading on the consent agenda of August 25, 2014, and, if approved, allow the ordinance to become effective 30 days after the second reading;
- Approve the ordinance on the first reading, undertake the second reading on August 25, but delay the ordinance's effective date until the Attorney General's opinion is received on the City's authority to enact it;
- Amend the ordinance, undertake the second reading on the amended ordinance August 25, and allow the amended ordinance to become effective in 30 days;
- Place the ordinance on a future ballot (it is too late to process the ordinance for the November 4, 2014, election);
- Postpone action to another date; or
- Not approve the ordinance.

FINANCIAL IMPACT

There is no cost to enacting the ordinance, other than the Council and staff time it has taken to develop and discuss it. If the Council decided to put the ordinance to a public vote, there would be costs for an election, which would depend on whether it was a stand-alone item, or combined with another item on the ballot. The cost of enforcing the ordinance in the future cannot be predicted. No cases have been filed in the four other Montana cities that have enacted non-discrimination ordinances over the past four years, so there may be no cost at all.

RECOMMENDATION

The Council previously has taken public comment, reviewed and given staff direction on the NDO three times. Barring some additions or corrections at the August 11, 2014, meeting, Staff believes the NDO is ready for action by the Council. However, staff is concerned about taking the time and money to create a process for handling complaints or to actually begin processing complaints, only to be told by the Attorney General that the City does not have the authority to enact such an ordinance.

For those reasons, the staff recommends that the Council adopt the NDO at first and second readings, but that it postpone enactment of the ordinance until an Attorney General's opinion is received.

APPROVED BY CITY ADMINISTRATOR

Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY ADDING SECTIONS TO BE NUMBERED 7-1801 through 7-1808; PROHIBITING DISCRIMINATION AGAINST PERSONS BASED ON SEXUAL ORIENTATION OR GENDER IDENTITY OR EXPRESSION

Section 1. That Chapter 7, Businesses and Business Regulations, of the Billings, Montana City Code is hereby amended by adding a new Article 7-1800, adding sections to be numbered 7-1801 through 7-1808:

Article 7-1800

ILLEGAL DISCRIMINATION

7-1801: INTENT AND PURPOSE:

WHEREAS, state and/or federal law prohibit the denial of civil rights or discrimination on the basis of age, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, familial status (solely for housing), and physical or mental disability; and

WHEREAS, in addition to these protections, it is the intent of the City of Billings that no person shall be denied their civil rights or be discriminated against based upon their sexual orientation or gender identity or expression; and

WHEREAS, the City Council declares that such discrimination prohibitions are necessary and desirable because existing state and federal laws regarding discrimination do not expressly or clearly address all discriminatory acts reported through correspondence, emails and public comment to the Mayor and City Council by the City's diverse residents; and

WHEREAS, ~~Therefore,~~ the City deems it necessary to adopt local regulations adapted to the needs of its citizens.

WHEREAS, Nothing in this title is intended, however, to conflict with state and federal laws, or to alter or abridge other rights, protections, or privileges secured by state or federal law, including state and federal constitutional protections of freedom of speech and exercise of religion.

Note 1: Per Council Member Cimmino's request, the Intent and Purpose section was divided into separate WHEREAS clauses for better readability and improved listing of the reasons for the Ordinance. Also, a brief underlined portion in the third WHEREAS has been added to clarify that reports of discrimination have

arisen through various communications to the Mayor and Council through public testimony, letters and emails.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

7-1802: DEFINITIONS: As used in this Article, unless the context requires otherwise, the following definitions apply:

Bi-sexual: sexually attracted to people of both sexes.

Discrimination: “Discrimination”, “discriminate” or “discriminatory” means any act, policy, or practice that has the effect of unfavorably subjecting any person to different or separate treatment because of their sexual orientation or gender identity or expression or association with a person or group of people so identified, or on the belief that a person has a particular sexual orientation or gender identity or expression even if that belief is incorrect.

Employee: An individual employed by an employer.

Employer: An employer of one or more persons or an agent of the employer. It does not include a fraternal, charitable, or religious association or corporation unless the association or corporation is organized either for private profit or to provide accommodations or services that are available on a non-membership basis. It does not include any political subdivision except the City of Billings.

Employment agency: A person undertaking to procure employees or opportunities to work.

Gender identity or expression: A gender-related identity, expression, or behavior, regardless of the individual’s sex at birth.

Heterosexual: sexually attracted to people of the opposite sex

Homosexual: sexually attracted to people of the same sex

Housing accommodation: A building or portion of a building, whether constructed or to be constructed, that is or will be used as the home, domicile, residence, or sleeping quarters of its occupants. It does not include the rental of sleeping rooms in a private residence designed for single-family occupancy in which the owner also resides, provided that the owner rents no more than three sleeping rooms within the residence.

Labor organization: An organization or an agent of an organization organized for the purpose, in whole or in part, of collective bargaining, of dealing with employers concerning grievances or terms or conditions of employment, or of other mutual aid and protection of employees.

Non-binary: gender identities other than man or woman.

Person: One or more individuals, labor unions, partnerships, associations, corporations, legal representatives, mutual companies, joint-stock companies, trusts, unincorporated employees' associations, employers, employment agencies, organizations, or labor organizations.

Political subdivision: federal, state or county government employers or public schools located within the boundaries of the City of Billings.

Public accommodation:

- (a) A place that caters or offers its services, goods, or facilities to the general public, subject only to the conditions and limitations established by law and applicable to all persons. It includes, without limitation, a public inn, restaurant, eating house, hotel, roadhouse, place where food or alcoholic beverages or malt liquors are sold for consumption, motel, soda fountain, soft drink parlor, tavern, nightclub, trailer park resort, campground, barbering, cosmetology, electrology, esthetics, or manicuring salon or shop, bathroom, rest-house, theater, swimming pool, skating rink, golf course, café, ice cream parlor, transportation company, hospital, and all other public amusement and business establishments.
- (b) "Public accommodation" does not include an institution, club, or place of accommodation that proves that it is, by its nature, distinctly private. An institution, club, or place of accommodation may not be considered by its nature distinctly private if it has more than 100 members, provides regular meal service, and regularly receives payment for dues, fees, use of space, facilities, services, meals, or beverages, directly or indirectly, from or on behalf of nonmembers, for the furtherance of trade or business. For the purposes of this definition, any lodge of a recognized national fraternal organization is considered by its nature distinctly private
- (c) "Public accommodation" does not include a church or other religious association or corporation, except to the extent it maintains a place described in subsection (a), other than a bathroom.
- (d) "Public accommodation" does not include a private educational institution with a curriculum based in whole or in part upon religious faith.

(e) Nothing contained herein shall be construed as a requirement to construct additional facilities such as bathrooms, locker rooms, dressing rooms at any place of public accommodation as defined above.

Sexual orientation: Heterosexual, bisexual, homosexual, transgender, or non-binary.

Note 2: “Transgender” removed from the definition of sexual orientation per Council Member McCall’s request during the July 21, 2014 worksession.

Transgender: of, relating to, or being a person who identifies with or expresses a gender identity that differs from the one which corresponds to the person’s sex at birth.

7-1803: PROHIBITED DISCRIMINATION – Jurisdiction; Exclusions: The prohibited discrimination set forth in this Article applies only to acts and/or incidents occurring within the boundaries of the City of Billings, Montana. This article does not apply to acts or incidents involving political subdivisions, other than the City of Billings.

7-1804: EMPLOYMENT DISCRIMINATION PROHIBITED:

- A. No employer shall discriminate in the employment, failure to hire, refusal to hire, compensation, work classification, terms, conditions, or privileges of employment, including promotion, demotion, or termination of employment.
- B. No employer shall fail or refuse to refer for employment, or give negative information to a potential employer of an individual, in such a manner that would deprive or limit an individual’s employment opportunities or that would otherwise adversely affect an individual’s status as an applicant or prospective employee, for a discriminatory reason.
- C. No labor organization shall discriminate in limiting membership, conditions of membership, or termination of membership of any person in any labor union or apprenticeship program.
- D. No employment agency shall discriminate in the procurement or recruitment of any person for possible employment with an employer.

7-1805: DISCRIMINATION IN PUBLIC ACCOMODATIONS PROHIBITED: It shall be unlawful for a place of public accommodation to deny, directly or indirectly, any person full and equal access or enjoyment of the goods, services, activities, facilities, privileges, advantages, and accommodations for a discriminatory reason. **However, in any place of public accommodation where users ordinarily appear in the nude, users may be required to use the facilities designated for their anatomical sex, regardless of their gender identity, but may use facilities designated as a family bathroom or bathrooms for use by any sex. Such requirement does not constitute unlawful discrimination for purposes of this Section.**

~~However, in any place of public accommodation where users ordinarily appear in the nude, users may be required to use the facilities designated for their anatomical sex, regardless of their gender identity, but may use facilities designated as a family bathroom or bathrooms for use by any sex. Such requirement does not constitute unlawful discrimination for purposes of this Section.~~

Note 3: Per Council Member McCall's request during the July 21, 2014, worksession there are two alternatives here:

1. Alternative One: Keep the shaded/bolded language.
2. Alternative Two: Delete the shaded/bolded language.

7-1806: HOUSING DISCRIMINATION PROHIBITED: It is unlawful for any person, owner, manager, employee, or any entity whose business includes engaging in any residential real estate-related transactions to discriminate in the sale, lease or rental of any housing facility, or to otherwise discriminate in the terms, conditions, maintenance, improvement, or repair of any housing facility.

7-1807: RETALIATION PROHIBITED: No person shall coerce, threaten, discharge, expel, blacklist, or otherwise retaliate against another person for opposing any practices prohibited by this title, making a complaint, or assisting in an investigation or proceeding regarding an alleged violation of this title; nor shall any person require, request, conspire with, assist, or coerce another person to retaliate against a person for making a complaint or assisting in an investigation or proceeding.

7-1808: VIOLATION – CIVIL REMEDY – EXHAUSTION OF HUMAN RIGHTS BUREAU REMEDY

Any person claiming a violation of this chapter may seek civil remedies, injunctive relief, attorney fees or other equitable relief by petitioning the Billings Municipal Court or by seeking to have a municipal infraction issued.

(1) Prior to the filing of a petition or seeking to have a municipal infraction issued in the Billings Municipal Court under this Article, a person must have:

(a). Timely filed a complaint with the Montana Human Rights Bureau within the time frames set forth in Section 49-2-501, MCA, alleging discrimination in employment, public accommodations or housing, or retaliation; and

(b). Received a written disposition of the complaint from the Montana Human Rights Bureau, Montana Department of Labor & Industry Hearings Bureau, Montana Human Rights Commission, or any Montana court indicating that the

acts of alleged discrimination or retaliation underlying the complaint do not fall within the scope of the Montana Human Rights Act.

(2) Within ninety (90) days of receipt of the written disposition from the Montana Human Rights Bureau as referenced in (1)(b), a person claiming a violation of this Article may either file a petition with the Billings Municipal Court or file a complaint requesting the investigation of an alleged municipal infraction by the Billings Police Department, but not both. It is intended that violations of this Article not specifically addressed by Montana state law are to be civil municipal ordinance violations intended to be enforceable solely by the complaining person claiming a violation of this Article or their authorized representative through a civil proceeding or a municipal infraction within the exclusive jurisdiction of the Billings Municipal Court. The Montana Rules of Civil Procedure shall apply, except and unless the Billings Municipal Court establishes alternative rules of civil procedure for matters within the exclusive jurisdiction of the Billings Municipal Court.

To the extent allowed by law, a person filing a civil action claiming a violation of this Article may seek civil remedies, injunctive relief, costs, or other equitable relief incurred in the bringing of said claim and within the jurisdiction of Municipal Court. The Court in its discretion may allow the prevailing party a reasonable attorney's fee as part of the costs of suit.

Alternate 1: Any damages awarded by the Court to a successful complainant shall be limited to a maximum of Twelve Thousand Dollars (\$12,000) exclusive of fees and costs. Attorney's fees shall be awarded in the discretion of the Municipal Court and are not mandatory.

Alternative 2: Any award of damages by the Court to a successful complainant shall be limited to a total amount of Three Thousand Dollars (\$3000) exclusive of attorney's fees and costs. Attorney's fees shall be awarded in the discretion of the Municipal Court and are not mandatory.

Alternative 3: No damages shall may be awarded to a successful complainant however and reasonable attorney's fees may be awarded in the discretion of the Municipal Court.

Note 4: Alternative Three has been amended per Council Member Bird's request during the July 21, 2014 worksession. In addition, these alternatives have been continued and remain to be decided , amended or deleted based on the discussions during the July 7 and July 21, 2014 worksessions)

Should a person claiming a violation of this Article choose the option of filing a complaint for a municipal infraction, then the procedure and civil penalties specified in section 18-1304, BMCC, shall exclusively apply.

Section 2. Severability. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of these ordinances are declared to be severable.

Section 3. Repealer. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 4. Effective Date. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

APPROVED on first reading this ____ day of _____, 2014.

ADOPTED and APPROVED on second reading this ____ day of _____, 2014.

CITY OF BILLINGS

By _____
Thomas W. Hanel, Mayor

ATTEST:

By _____
Cari Martin, City Clerk