

Attachment D – Applicant Letter



**CITY OF BILLINGS**  
**POLICE DEPARTMENT**

P.O. Box 1554 • Billings, MT 59103  
220 N. 27th St. • Billings, MT 59101  
(406) 657-8460 • Fax (406) 657-8417 • Email bpd@ci.billings.mt.us



Madam Chairperson

I am Sergeant Jay Berry with the Billings Police Department. The City of Billings Solid waste division has given The Billings Police Department permission to utilize land belonging to the City of Billings currently being held for future expansion of the landfill on the south side of Hillcrest road. This land is in the county outside the city limits. It is a 33 acre parcel which is part of a 300 + acre parcel owned by the City of Billings. We will use the site for firearms training and qualifying officers of the police department.

The site is a unique area in as much as it provides one of the safest areas for firing weapons I have ever observed. The elevation that we would be shooting at is surrounded by hills that raise more than 200 feet above the shooting area. The closest home site to the range is just under a mile away and the range has been designed so as not to shoot in the direction of any homes.

We are wanting to construct a building on the range site which will be 30' X 60'. The building will be used for preparing the officers for firearms exercises, storage of range materials, bathroom facility, and instruction. The building is a wood framed, metal sided structure with a concrete floor/foundation. CTA Architects has graciously provided us with blue prints of the firearms range site plan as well as architectural and engineering blue prints for the construction of the building. Although the building is in the county it has been designed to city code specifications.

I have enclosed a full set of blue prints for the project. I can be reached at 698-9753 (24/7) should there be any questions.

Thank You for considering our project.

Sergeant Jay Berry  
Billings Police Department

*Billings Pride:*  
*City-wide*

APPLICATION FORM

COUNTY Land Use Contrary to Zoning ID: County Variance # 275 - Project # PZ-15-0007

The undersigned as owner(s) of the following described property hereby request a Public Hearing on a Land Use Contrary to Zoning from the terms of the City of Billings-Yellowstone County Unified Zoning Regulations.

TAX ID # D02012 COUNTY COMMISSIONER DISTRICT # 1

Legal Description of Property: 529, T01S, R26E, Acres 0, REVEI, (Less RD 4:20S 2168 + 3388) (10)

Address or General Location (If unknown, contact County Public Works): \_\_\_\_\_

Zoning Classification: Public

Size of Parcel (Area & Dimensions): 34 ACRES

Covenants or Deed Restrictions on Property: Yes \_\_\_\_\_ No X

If yes, please attach to application

Brief explanation of the Project: 30'x60' Training Building for the Billings Police Dept Firearms Training on a 100' x 350' Flat area for shooting.

\*\*\* Additional information may be required as determined by the Zoning Coordinator in order to fully evaluate the application.

Owner(s): City of Billings  
(Recorded Owner)  
(Address) P.O. Box 1178 Billings MT 59103-1178  
(Phone Number) \_\_\_\_\_ (email) \_\_\_\_\_

Agent(s): Jay Berry Billings Police Department  
(Name)  
(Address) 220 Nth 27th Billings MT 59101  
(Phone Number) 657-8460 (email) BerryJ@ci.Billings.MT.US  
(Phone Number) 698-9753 (email)

I attest that all the information presented herein is factual and correct.

Signature: David D. Mumford  
(Recorded Owner)

Date: 5/28/15

