

CHANGE ORDER

(Instructions on reverse side)

No. 2

PROJECT: 2013 City Crack Seal

DATE OF ISSUANCE: 11/14/2014

OWNER: City of Billings
(Name & Address) 2224 Montana Ave.
Billings, MT 59101

OWNER'S PROJECT NO. W.O. 13-03

CONTRACTOR: Hardrives Construction Inc.
P.O. Box 2535
Billings, MT 59103

ENGINEER: Office of the City Engineer

ENGINEER'S PROJECT NO. W.O. 13-03

CONTRACT FOR: City Crack Seal

You are directed to make the following changes in the Contract Documents.

Description: The original 2013 crack seal was completed under contract. Additional streets were added to continue with the contract in preparation for the 2015 chip seal. Some of the additional streets have had wider and more cracks than was estimated.

Purpose of Change Order: Increase contract amount and not exceed an additional \$46,200.00 to reconcile with the contractor for current quantities and finish out the additional streets to be ready for the 2015 chip seal.

Attachments: None

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIME:

Original Contract Price

Original Contract Time

\$ 154,542.00

5/31/2014
days or date

Previous Change Orders No. 1

Net Change from previous Change Orders

\$ 0.00

174

Contract Price prior to this Change Order

Contract Time prior to this Change Order

\$ 154,542.00

11/21/2014
days or date

Net Increase (decrease) of this Change

Net Increase (decrease) of this Change

\$ 46,200.00

204
days

Contract Price with approved Change Order

Contract Time with approved Change Order

\$ 200,742.00

5/1/2014
days or date

RECOMMENDED:

By _____
Engineer

APPROVED:

APPROVED:

By _____
Owner

By _____
Contractor

CHANGE ORDER

INSTRUCTIONS

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Time. Changes that have been initiated by a Work Directive Change must be incorporated into a subsequent Change Order if they affect price or time.

Changes that affect Contract Price or Contract Time should be promptly covered by a Change Order. The practice of accumulating Change Order items to reduce the administrative burden may lead to unnecessary disputes.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Time, a Field Order may be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to price or to time, cross out the part of the tabulation that does not apply.