

AMEND PARK DEVELOPMENT COUNCIL
PO BOX 1231
BILLINGS, MT 59103-1231

CHRISTINA F. VOLEK
City Administrator
PO Box 1178
Billings, MT 59103

March 3, 2016

Subject: Soccer User Groups Participating in Amend Park Development Council's Management

Dear Ms. Volek,

As you are aware the management contract between the City of Billings and Amend Park Development Council (APDC) will automatically renew if notice of termination is not issued by either party within 90 days of its June 2016 expiration. The City of Billings Parks and Recreation Board has recommended to the City Council the contract not be renewed and management of APDC be taken over by the City Parks Department. The Park Board recommendation has caused concern among the primary users of Amend Park as well as several City Council Members; therefore a meeting was held by the soccer users and Michael Whitaker, Director of the Parks and Recreation Department and you to address possible solutions.

Those in attendance agreed a private and public cooperative agreement would best serve the users of Amend Park and the citizens of the City. Agreement in general was reached that APDC is well suited to attend to the scheduling and logistics of the park use whereas the City is well suited to attend to its maintenance. The immediate issue before the users of Amend Park is the sustainability of an operational Board of Directors who would ensure ongoing cooperation and management of the Park. The user group has taken the first step in providing sustainability to APDC Board of Directors by accepting Director positions. The next step is this letter expressing our desire to enter into a new user agreement that will rely upon the strengths of the Billings Parks and Recreation Department and the primary users of Amend Park.

Steps taken by APDC at its March 3, 2016 Board Meeting to ensure its sustainability were: The Election of Officers from the various users groups: President, Michael Mayott, Magic City Soccer Club; Mark Wahl, School District 2 Activities Director; Secretary, Peter Habein, Yellowstone Soccer Association; Treasurer, Dennis Pyburn, Amend Park Development Council & Magic City Soccer Club. User Fee Committee: Sara Campbell, Edge Soccer Academy; Terry Stapleton, Magic City Soccer Club; Mark Wahl, School District 2.

To address financial transparency and standard accounting internal controls a vote was taken authorizing the change in signatory authority on all financial accounts of APDC to include its President, Vice President and Secretary while removing the signatory authority of the Treasurer.

Additional steps to be taken include the amending its by-laws that would change the number of Directors to include permanent positions to each of the primary users and several at large positions to accommodate future users. In cooperation with the Parks Department enter into a Memorandum of Understanding for management of Amend Park during the remainder of this calendar year wherein the Parks Department will take over turf management by the end of March 2016. APDC will schedule and accept fees for Park use. APDC will pay over to the City of Billings the cost of turf maintenance within 30 days of invoice. APDC will also work in cooperation with the Parks Department on a new management agreement to be completed no later than December 31, 2016 to be presented to the City Parks and Recreation Board for recommendation to the City Council.

I am available at your request to answer any questions and/or concerns you may have. I look forward to our continued cooperation for the mutual benefit of the City of Billings.

Sincerely I am,

A handwritten signature in cursive script that reads "Michael Mayott".

Michael Mayott
President
Amend Park Development Council