

****UPDATED AS OF 6/8/2016****
CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:
“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”

AGENDA

COUNCIL CHAMBERS

June 13, 2016

6:30 P.M.

CALL TO ORDER: Mayor Hanel

PLEDGE OF ALLEGIANCE: Mayor Hanel

INVOCATION: Councilmember Yakawich

ROLL CALL: Councilmembers present on roll call were:

MINUTES: May 23, 2016

COURTESIES:

PROCLAMATIONS: Men's Health Week

ADMINISTRATOR REPORTS - TINA VOLEK

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Item #1 ONLY. Speaker sign-in required. (Comments offered here are limited to one (1) minute for one item, or three (3) minutes for multiple items. Please sign in at the cart located at the back of the council chambers or at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. Mayor Hanel recommends that Council confirm the following appointments:

1.

	Name	Board/Commission	Term	
			Begins	Ends
1	Harvey Singh	Billings BID	07/01/16	12/31/19
2	No Applications	Board of Appeals - Builder	07/01/16	12/31/19
3	No Applications	Housing Authority - Resident Comm*	07/01/16	12/31/16
4	No Applications	Housing Authority - Resident Comm	07/01/16	12/31/17
5	Marc Burr	Human Relations Commission	07/01/16	12/31/19
6	No Applications	Human Relations Commission	07/01/16	12/31/19
7	No Applications	Human Relations Commission	07/01/16	12/31/19
8	No Applications	Planning Board - Ward 2*	07/01/16	12/31/17
9	LaVerne Bass	Planning Board - Ward 3*	07/01/16	12/31/16
10	Shelli Mann	Tourism BID Board	07/01/16	06/30/20
11	Stephen Wahrlich	Tourism BID Board	07/01/16	06/30/20

* 3 Unexpired term of Kathleen Grooms

* 8 Unexpired term of Jared LeFevre

* 9 Unexpired term of Donna Forbes

B. Bid Awards:

- 1. Airport Improvement Program (AIP) Funded Concourse B Upgrades Project.** (Opened 5/31/16) Recommend General Contractors, Inc., \$1,239,260.
- 2. Billings Police Department Firearms Range Building.** (Opened 05/24/16) Recommend Cucancic Construction, Inc., \$108,164.
- 3. Hydraulic Tip-Up Hangar Door Replacement Project.** (Opened 05/24/16) Recommend Fisher Construction, \$63,550.
- 4. W.O. 16-17, 2016 Miscellaneous Locations Valley Gutter Construction.** (Opened 05/24/16) Recommend delay of award until 06/27/16.

C. Development Agreement with NeighborWorks Montana; \$175,000.

D. Amendment to Consultant Agreement with Geodata Services; \$5,000.

- E. **Amendment #2, Airport Financial, Planning, and Development Advisory Services**, LeighFisher, Inc.; not to exceed \$40,000.
- F. **Appeal** of noise waiver denial for Summer Soulstice event on Monday, June 20, 2016. Staff recommends denial of the waiver.
- G. **Acceptance of Donation** to the Billings Public Library from the Friends of the Billings Library to purchase learning tablets for children and open the courtyard for public use; \$13,000.
- H. **Acceptance of Donation** to the Billings Fire Department from Town Pump Charitable Foundation for new patient lift devices; \$1,500.
- I. **Bills and Payroll:**
 - 1. May 9, 2016
 - 2. May 16, 2016
 - 3. May 23, 2016

REGULAR AGENDA:

- 2. **PUBLIC HEARING AND RESOLUTIONS** approving and adopting FY2017 budget. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
- 3. **PUBLIC HEARING AND RESOLUTIONS** setting annual FY2017 assessments on the following:
 - A. **Business Improvement District, Tourism Business Improvement District; Mill Levy Rates for General Fund, Transit, Library, and Public Safety**
 - B. **Arterial Construction**
 - C. **Collection, Disposal, and Landfill Fees effective July 1, 2016**
 - D. **Street Maintenance District**

E. Storm Sewer

Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

4. **PUBLIC HEARING AND RESOLUTION** adopting fees associated with various services provided by the Planning Division. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
5. **PUBLIC HEARING AND RESOLUTION** vacating a portion of Palladium Drive right of way within Copper Ridge Subdivision 5th filing, Copper Ridge Development Corporation, petitioner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
6. **PUBLIC HEARING AND RESOLUTION** vacating a portion of the alley within Block 163 of Billings Original Townsite for a cost of \$15,000, Riverstone Health, petitioner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
7. **PUBLIC HEARING AND RESOLUTION** vacating a portion of 3rd Avenue North and North Broadway, The Alberta Bair Theater Corporation, petitioner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
8. **PUBLIC HEARING AND RESOLUTION** vacating a portion of Montgomery Street near Hansen Lane and accepting a utility easement, Popelka Enterprises, petitioner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
9. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending Billings Montana City Code (BMCC) Article 26-200, Water and Wastewater Service Area. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

PUBLIC COMMENT on Non-Agenda Items -- Speaker Sign-in required. (Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign in at the cart located at the back of the council chambers or at the podium.)

COUNCIL INITIATIVES

ADJOURN

Additional information on any of these items is available in the City Clerk's Office. Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Billie Guenther, City Clerk, at 657-8210

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Boards & Commissions Appointments

PRESENTED BY: Tina Volek, City Administrator

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

The Mayor is requesting that the City Council confirm appointments for Board and Commission positions that are vacant due to resignations and term limits.

ALTERNATIVES ANALYZED

Council may:

- Confirm the proposed appointments; or
- Not confirm the appointments.

FINANCIAL IMPACT

The proposed action has no financial impact.

RECOMMENDATION

Mayor Hanel recommends that Council confirm the following appointments:

	Name	Board/Commission	Term	
			Begins	Ends
1	Harvey Singh	Billings BID	07/01/16	12/31/19
2	No Applications	Board of Appeals - Builder	07/01/16	12/31/19
3	No Applications	Housing Authority - Resident Comm*	07/01/16	12/31/16
4	No Applications	Housing Authority - Resident Comm	07/01/16	12/31/17
5	Marc Burr	Human Relations Commission	07/01/16	12/31/19
6	No Applications	Human Relations Commission	07/01/16	12/31/19
7	No Applications	Human Relations Commission	07/01/16	12/31/19
8	No Applications	Planning Board - Ward 2*	07/01/16	12/31/17
9	LaVerne Bass	Planning Board - Ward 3*	07/01/16	12/31/16
10	Shelli Mann	Tourism BID Board	07/01/16	06/30/20
11	Stephen Wahrlich	Tourism BID Board	07/01/16	06/30/20

* 3 Unexpired term of Kathleen Grooms

* 8 Unexpired term of Jared LeFevre

* 9 Unexpired term of Donna Forbes

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Award of the Airport Improvement Program (AIP) Funded Concourse B Upgrades Project

PRESENTED BY: Kevin Ploehn, Director of Aviation and Transit

Department: Airport

PROBLEM/ISSUE STATEMENT

Included in the Airport's Capital Improvement Program is the Concourse B Upgrades project, which will be the first project of the Terminal Building Upgrade Program. This project will be located on the east end of the Concourse B and will provide new, larger men's and women's restrooms, a new gate area for Cape Air passengers, and a new food and beverage concession area. The project will temporarily relocate the hold room area for the Cape Air passengers, but since the project will be completed in phases, restrooms will be available during the project. Airline operations should not be impacted during the construction period.

This project was advertised in the *Billings Times* on May 5, 12, 19, and 26, as well as posted on the City's Website. On May 31, 2016, the following bids were received for this project:

<u>CONTRACTOR</u>	<u>BID</u>
General Contractors, Inc	\$1,239,260.00
Fisher Construction, Inc	\$1,272,700.00
DPS Construction	\$1,394,738.00
Cucancic Construction	\$1,457,756.00
Estimate	\$1,500,000.00

ALTERNATIVES ANALYZED

City Council may:

- Approve the award of the Concourse B Upgrades project; or
- Decline to approve the award, reject all bids, and delay the project.

FINANCIAL IMPACT

The total cost of this project is \$1,239,260.00. This project will have multiple funding sources. \$1,083,556.80 of the project will be funded with Airport Improvement Program (AIP) entitlement grant funds, \$155,703.20 with a local share match, and the balance, which is not eligible for grant funding, will be paid for with local capital funding. Local share and local capital portions are available in the Airport's capital funds.

RECOMMENDATION

Staff recommends the City Council accept the low bid and approve a contract for the Concourse B Upgrades project with General Contractors Inc., for the amount of \$1,239,260.00

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Billings Police Department Firearms Range Building - Contract with Cucancic Construction, Inc.

PRESENTED BY: Rich St. John, Police Chief

Department: Police

PROBLEM/ISSUE STATEMENT

The Billings Police Department Firearms Range is located at 2327 Hillcrest Road and the department wishes to construct a building for shelter and storage purposes. The Invitation for Bids (IFB) seeking responses from qualified contractors to construct a firearms range building was advertised on May 5 and 12, 2016. Five contractor's responded to the IFB, and are as follows:

1. Hardy Construction - \$170,000
2. General Contractors - \$137,383
3. DPS Company - \$113,950
4. Heart Mountain Construction - \$109,140
5. Cucancic Construction - \$108,164

A staff team reviewed the bids and recommend awarding the construction contract to the low, qualified bidder, Cucancic Construction, Inc. of Billings. Work on the building will begin after contract approval and is proposed to be completed within 118 days.

ALTERNATIVES ANALYZED

City Council may:

- Approve the contract with Cucancic Construction, Inc. or;
- Disapprove the contract with Cucancic Construction, Inc. and provide guidance to staff on the Council's preferred alternative.

FINANCIAL IMPACT

This project will be funded through a previously approved donation of \$50,000 from Phillips 66, and the remaining funds have been budgeted for in the Police Department fund.

RECOMMENDATION

Staff recommends that the City Council approve the contract for \$108,164 with Cucancic Construction, Inc. to construct a firearms range building.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Award of the Hydraulic Tip-Up Hangar Door Replacement Project

PRESENTED BY: Kevin Ploehn, Director of Aviation and Transit

Department: Airport

PROBLEM/ISSUE STATEMENT

Included in the Airport's Capital Improvement Program is the Hydraulic Tip-Up Hangar Door Replacement project. This project will replace a 30-year-old 60' x 24' hangar door on one of the City owned aircraft hangars with a new hydraulic tip-up door. The existing hangar door is a cable lift bi-fold door that has reached the end of its service life. Replacement parts for this door are no longer available and the door will not operate during a power outage. The old door will be replaced with a new hydraulic tip-up door that is lighter, has battery back up operating functionality, and has a higher opening that allows aircraft with taller tails to access the hangar.

This project was advertised in the *Billings Times* on May 12 and 19, as well as posted on the City's Website. On May 24, 2016, the following bids were received for this project:

CONTRACTOR	BID
Fisher Construction	\$63,550
Jones Construction	\$63,850

ALTERNATIVES ANALYZED

City Council may:

- Approve a contract with Fisher Construction for the Hydraulic Tip-Up Hangar Door Replacement project; or
- Decline to approve the award, reject all bids, and delay the project.

FINANCIAL IMPACT

The total cost of this project is \$63,550. The project is included in the Airport's current budget and funds are available in the Airport's capital account.

RECOMMENDATION

Staff recommends the City Council approve the award of the Hydraulic Tip-Up Hangar Door Replacement project to the low bidder, Fisher Construction, for the amount of \$63,550.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Bid Award: W.O. 16-17; 2016 Miscellaneous Locations Valley Gutter Construction

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

W.O. 16-17; 2016 Miscellaneous Locations Valley Gutter Construction project is to install and reconstruct valley gutters at existing stormwater trouble spots. The project was advertised on May 12th and 19th in the Billings Times and on the City's Website. Bids were opened on May 24, 2016 and the City received three bids. By state law, all bids must be acted on at the next City Council meeting. The staff is recommending that Council delay action on this item until the June 27, 2016, agenda to allow additional time for the Department of Labor and Industries to make a determination of contractor resident status for the low bidder.

ALTERNATIVES ANALYZED

City Council may:

- Delay the bid award; or,
- Do not approve the construction contract and reject all bids. If the project is not approved, the City will continue to experience ongoing maintenance problems. Future repair costs can be minimized by completing this project.

FINANCIAL IMPACT

The following bids were received and evaluated:

Contractor	Bid Amount
J&J Concrete, Inc.	\$98,695.00
CMG Construction, Inc.	\$102,705.00
EHC, LLC	\$94,359.50

Funding for this project will be from Storm Drain Funds budgeted in FY16.

Budget	\$150,000
Previously Encumbered	\$0
This Project	To be determined
Remaining budget	To be determined

RECOMMENDATION

Staff recommends that Council delay until June 27, the contract award for W.O. 16-17, 2016 Misc. Locations Valley Gutter Construction.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: NeighborWorks Montana - Development Agreement

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

On April 25, 2016, the Billings City Council approved a \$175,000 HOME Investment Partnerships Program (HOME) allocation to NeighborWorks Montana for the purposes of constructing two units of affordable housing at Riverfront Pointe; 5318 Denali Drive. The attached Development Agreement has been reviewed by NeighborWorks Montana and is now ready for City Council review and action. Please also see the following attachments:

- April 25, 2016 - Council Memo, pages 3 and 5
- April 25, 2016 - Council Action Summary, page 4
- Staff Memo - NeighborWorks Riverfront Pointe

HOME program funding has been awarded to the City of Billings by the U.S. Department of Housing and Urban Development (HUD). The City of Billings Community Development Division is required by federal regulation to commit 15 percent of its annual HUD HOME allocation to a Community Housing Development Organization (CHDO) for affordable housing development purposes. The \$175,000 represents a multi-year commitment of HOME funds:

- FY14-15 \$45,257
- FY15-16 \$39,553
- FY16-17 \$44,131
- \$46,059 in either FY16-17 HOME program income or FY17-18 CHDO reserve funds

ALTERNATIVES ANALYZED

City Council may:

- Approve, or;
- Disapprove the Development Agreement

FINANCIAL IMPACT

NeighborWorks Montana is currently one of two CHDOs certified by the City of Billings. If funding is not committed to the proposed NeighborWorks Montana project, the City would be in jeopardy of noncompliance with federal regulations and would be required to return \$45,257 in funds to HUD if not allocated to another project by June 30, 2016.

RECOMMENDATION

Staff recommends the City Council approve the NeighborWorks Montana Development Agreement and allow staff to finalize the Agreement to commit \$175,000 to the Riverfront Pointe project.

APPROVED BY CITY ADMINISTRATOR

Attachments

Development Agreement

April 25, 2016 - Council Memo

April 25, 2016 - Council Action Summary

Staff Memo - NeighborWorks Riverfront Pointe

HOME Investment Partnerships Program
COMMUNITY HOUSING DEVELOPMENT ORGANIZATION AGREEMENT

between

City of Billings

A Montana Municipal Corporation
P.O. Box 1178 Billings, Montana 59103
the "City"

and

Montana Homeownership Network, Inc. dba NeighborWorks Montana

a Montana Nonprofit Organization
509 1st Avenue South, Great Falls, MT 59401
and is a certified Community Housing Development Organization
through the City of Billings,
the "Developer"

On this date:

June 13, 2016

WHEREAS, the Developer desires to work with the City and build affordable housing on property being purchased by NeighborWorks Montana in the City of Billings, Yellowstone County, Montana commonly known as 5318 Denali Drive, Billings, Montana and legally known as:

Lot 11, Block 7 Riverfront Pointe Subdivision, in the City of Billings, Yellowstone County, Montana.

WHEREAS, the City has concurrently entered into a HOME Contract with the United States Department of Housing and Urban Development (HUD) whereby the City will receive and administer HOME Investment Partnership Program (HOME) moneys to provide financing, in part, for an acquisition / construction project (the "Project") to be undertaken by the Developer.

WHEREAS, the Developer is desirous of obtaining such financing on the Project and is willing to assume obligations to the City under the City's HOME Contract with HUD on the terms and conditions, as provided herein.

WHEREAS, the Developer desires to utilize HOME funds to assist with the acquisition and / or new construction, and related development costs resulting in the creation of two new owner-occupied affordable housing units. HOME funds will also be utilized as direct assistance to income-eligible households, as described herein.

WHEREAS, the City has completed an Environmental Review Record and has garnered HUD's authority to utilize HOME funds for the development of the Project.

WHEREAS, the City has certified completion of the following prior to this HOME funding commitment: subsidy layering and underwriting analysis; assessment of the current market demand in the neighborhood; assessment of the experience and financial capacity of the Developer; and confirmation of firm written financial commitments to the Project.

WITNESSETH THAT the City and the Developer, mutually agree as follows:

A. PURPOSE

The purpose of this written Agreement is to ensure compliance with 24 CFR 92, including 92.300, which provides for the funding of approved Community Housing Development Organization (CHDO) project activities by the City through its HOME Contract with HUD; and to achieve the purposes of Title II (42 USC 12701-12839) of the Cranston-Gonzales National Affordable Housing Act (Public Law 101-625, approved November 28, 1990), including previous and future amendments.

B. DOCUMENTS INCORPORATED INTO THIS AGREEMENT BY REFERENCE BUT NOT ATTACHED HERETO:

The Developer, a CHDO and recipient of HOME funds, agrees to comply with all appropriate federal, state, and local laws applicable to the HOME funds awarded to complete approved activities undertaken through this agreement, including: All program requirements which regulate and restrict the use of the funds under the HOME Investment Partnerships Program 24 CFR Part 92 and the regulations issued there under, now or hereafter, including but not limited to 24 CFR, and the

regulations, policies, guidelines, and requirements as they relate to the application, acceptance, and use of federal funds for this program; Developer’s project application statements; Uniform Relocation Act; and Section 104 (d) and all amendments to these laws which govern the use of HOME funds. Incorporated by reference is Title VI of the Civil Rights Act of 1964, Executive Order 11246, Section 3, Federal Labor Standards set forth in 24 CFR 570-605 and the Americans with Disabilities Act. The Developer must also comply with applicable Uniform Administration Requirements as described in 24 CFR 92.505; 2 CFR Part 230 for non-profit organizations.

C. ROLES AND RESPONSIBILITIES

The Developer agrees to complete all development activities which will result in an affordable housing project to include obtaining financing, locating and purchasing the property, and hiring a construction contractor. The City agrees to review project plans, budget and HOME subsidy for approval. The City will also be responsible for payment inspections and disbursements. Both the Developer and City agree to complete the required activities to secure a finished HOME affordable housing project.

D. ACCEPTANCE OF HOME PROGRAM REQUIREMENTS

- 1. The Developer will comply with all applicable parts and requirements of the aforementioned regulatory requirements, as now in effect or as they may be amended during the term of this Agreement; applicable state and federal laws, regulations, administrative directives and procedures; and local ordinances and resolutions.
- 2. The Developer agrees to the following:

a. Project Schedule

The Developer will complete all work required by this agreement in accordance with the timetable set forth:

Milestone	Start By:	Complete By:
Project Planning	Began prior to the date of this Agreement	June 13, 2016
All Financial Resources Identified		
Construction <i>Must begin 12 months following commitment of funds via written agreement.</i>	July 2016	N/A
Project Completion <i>Must be completed within four years of written agreement date.</i>	N/A	May 2020
Homebuyer Housing Units Sold to Income-Eligible Homebuyers <i>Requires a ratified sales contract.</i>	N/A	Nine Months Post the Date of Construction Completion

The Developer must communicate any anticipated changes to this schedule to the City in writing as soon as they are known and the City must approve any proposed changes. In addition, this project is subject to ongoing HOME compliance requirements for a maximum of 20 years from the date the project completion report is entered into HUD’s Integrated Disbursement & Information System (IDIS).

b. Project Budget and Expenditure Deadlines

The total budget for this Project includes:

NeighborWorks Montana Equity	\$230,240
Community Frameworks	\$30,000
City of Billings HOME Funds	\$175,000
Homeowner Labor, Loan Fees	\$4,260
Landowner Contribution	\$5,500
Contractor Contribution	\$15,000
Wells Fargo Targeted Market Grant	\$20,000
Total Sources:	\$480,000

The total HOME budget and CHDO reserve funding allocated to the Developer is \$175,000 for this Project. Funding includes the following CHDO set-asides and expenditure deadlines:

<i>FY</i>	<i>Amount</i>	<i>Expenditure Deadline</i>
FY14-15	\$45,257	June 30, 2019
FY15-16	\$39,553	May 13, 2020
FY16-17	\$44,131	
FY17-18*	\$46,059	

**Or FY16-17 HOME repayment / recapture revenue*

Current and complete Sources and Uses are on file with the City and the Developer is required to submit updated financial documents to the City as revised commitments are made. The Developer represents that the HOME funds invested are no more than necessary to provide affordable housing. The Developer will disclose to the City any changes in sources of funds within ten (10) of days from notice of such changes, and the City will reserve the right to revise the project’s HOME award based on a revised Sources and Uses statement and subsequent subsidy layering analysis.

The Developer may not modify the finalized budget without having requested and received the City’s written approval of the adjustment. Modifications to the budget without City approval will be considered a violation of the contract and are grounds for termination at any point without consideration for performance or compensation. The Developer agrees to adhere to maximum 221(d)(3) HOME per-unit subsidy requirements.

The Developer understands that the HOME funds being provided are subject to the requirements of 24 CFR 92.300, Set-Aside for CHDOs. Eligible costs may be paid if incurred up to 24 months prior to the date HOME funds are committed to the Project.

The \$175,000 in funding allocated to the project will be repaid to the City by the Developer if the Developer fails to comply with federal, state or local requirements for the use of HOME funds, construction, or sale to income-eligible households.

The Developer will submit a HOME Match Funds report when units are completed.

c. **Project Scope and Statement of Work**

The Developer will carry out the activities as established herein. The major components pertaining to this Agreement include acquisition and new construction of two units of affordable single family owner-occupied housing within the City of Billings limits. Each of the homes will have three bedrooms, two bathrooms, a double car garage and will be universally designed including construction conformity with visitability standards of zero-step entries.

The project includes a market study to determine type of housing needed in the community. Obtaining financing will be required for development of the project that will be determined by market study. A construction contractor is to be hired post site control establishment. Housing to be constructed will meet local and state building codes and the plans approved by the City and will meet uniform physical condition standards as required in 24 CFR 92.251 (Property Standards for New Construction Projects). The Developer will perform all professional services necessary to complete project development and sale to income-eligible households.

All units will be rehabilitated / constructed (as applicable) to ensure compliance with 24 CFR 92.251 as it relates to Property Standards and / or Uniform Physical Condition Standards (UPCS) including the use of local building codes. All units will be rehabilitated / constructed to ensure compliance with the Accessibility Standards under 24 CFR 92.251 including the use of universal design concepts to meet the needs of those with disabilities. All existing units built prior to 1978 will be rehabilitated to ensure compliance with the Lead Based Paint Requirements as found in 24 CFR 92.355 and 24 CFR Part 35.

New construction must meet the current edition of the International Energy Conservation Code published by the Council of American Building Officials.

d. **Period of Affordability**

The Developer agrees that all units constructed under this Agreement will be sold to income-eligible homebuyers under the terms of the Deed Restriction Agreement which will be filed with the Yellowstone County Clerk & Recorder at the time it is negotiated. For purposes of that Agreement, the period of affordability is as follows:

<i>HOME Funding Per Unit / Project Type</i>	<i>Period of Affordability</i>
Less than \$15,000	5 years
\$15,000 to \$40,000	10 years
More than \$40,000	15 years
Rental New Construction	20 years

e. Sales Price, Income Eligibility, Mortgage Liens and Sales Timeline

The proposed sales price of each unit will not exceed the lower of the following: 95 percent of the median purchase price for the area based on Federal Housing Administration (FHA) single family mortgage program; or the appraised value of the completed unit.

Prospective buyers will apply directly with the lender of their choice for a first mortgage loan and will be reviewed through the City’s First Time Home Buyer program staff to determine income eligibility. Total household income must not exceed 80 percent of the Area Median Income as determined by HUD. The household will be referred to the Home Center for homebuyer education classes and will enter into a buy/sell agreement with the Developer.

Buyers will be qualified for a first mortgage using no more than 30 percent of household income for monthly payments. Silent, zero percent interest, deferred payment loans will be secured as secondary mortgages to ensure primary mortgage payments are no more than 30 percent of total household income. Total debt ratio will be no higher than 41 percent of household income.

The Developer will ensure a City-approved Montana Trust Indenture, Promissory Note and Deed Restriction are secured against the units for the secondary liens. The Deed Restriction will include the amount of HOME assistance, deferred payment restrictions, use of funds, restrictions on use, mechanisms to ensure the affordability periods are met, and recapture provisions for proceeds to be paid back to the City. These second-position liens will identify the City of Billings as the sole recipient for repayment of HOME funds upon resale, refinance or non-use as a primary residence.

The Developer may receive and retain proceeds from the initial sale of the property to the first home purchasers in order to assist in other housing activities to benefit low income households.

The City will monitor the units for non-use as a primary residence through the procedures implemented for the First Time Home Buyer program.

The Developer will sell the units to income-eligible households within nine months of unit completion.

3. The Developer agrees that all contracts entered into by the Developer for the completion of the activities described in the Project Scope of this Agreement will contain provisions requiring Developers to comply with all applicable HOME requirements. These contract provisions are to be included in all subcontracts.
4. The Developer expressly agrees to repay to the City any funds paid on behalf on the Developer or its subcontractors that are expended in violation of the terms of this Agreement or the federal statutes and regulations governing the HOME program, or if for some reason the project is unable to move forward within the time frame set forth in the PROJECT SCHEDULE and / or TIME OF PERFORMANCE sections of this Agreement.

E. SURVIVAL OF CERTAIN CONTRACT TERMS

Notwithstanding anything herein to the contrary, the parties understand and agree that all terms and conditions of this Agreement and attachments hereto which may require continued performance or compliance beyond the termination date of this Agreement shall survive such termination date and shall be enforceable by City as provided herein in the event of such failure to perform or comply by the Developer or its subcontractors.

F. COMPENSATION

The City shall reimburse the Developer for all eligible project costs in the total amount of **\$175,000**. The City’s obligation to make periodic or final payment to the Developer shall be conditioned upon the City’s receipt of HOME funds sufficient to make such payment. Final compensation will be made only when the Developer is in full compliance with this Agreement.

G. REQUESTS FOR DISBURSEMENT OF FUNDS

Payment is made on a reimbursement basis of actual and proper expenditures and shall be made in accordance with this Agreement between City and Developer. The Developer may only request disbursement of funds when funds are needed for payment of eligible costs, and the amount of the disbursement request must be limited to the amount needed. The City shall only reimburse HOME-eligible expenses, following on-site inspection for construction compliance.

The City may withhold any payment if the Developer has failed to comply with program objectives, contractual terms, or reporting requirements. The City may withhold payment of the final five percent (5%) of the total award amount until the Developer has submitted, and the City has accepted, all required financial and performance report information required pursuant to either the Project or City requirements. The following documentation must be submitted for payment requests:

- Invoices, receipts, purchase orders, and/or contracts pertaining to the specific request for disbursement.
- Completed Request for Reimbursement and Progress Report form.

H. DEVELOPER AN INDEPENDENT DEVELOPER

The Developer shall be considered an independent Developer, and may not be the agent or employee of City, and shall have no authorization, express, implied, or apparent, to bind City to any agreements, settlements, liability, or understanding except as expressly set forth herein.

I. PERSONNEL

The Developer represents that it has, or shall secure all personnel required in performing the services under this Agreement. All of the services required hereunder shall be performed by the Developer, or under his/her supervision, and all personnel engaged in the work shall be fully qualified and shall be eligible under the law to perform such services.

Where the State or local public jurisdictions require licensure for the provision of services provided hereunder, the Developer and any subcontractors shall be properly licensed.

Other professional services subcontracted for by the Developer will provide proof of insurance as required by Montana Law to include Commercial General Liability not less than \$1.5 Million per occurrence and Builder's Risk Insurance for development and construction in an amount not less than the completed value of the whole completed property.

J. TIME OF PERFORMANCE

This Agreement shall become effective upon its execution. The project shall commence as soon as practicable after the execution of this Agreement and shall be undertaken and performed in accordance with the schedule set forth in this Agreement between the City and the Developer. The Developer agrees that time is of the essence in the performance of its obligations under this Agreement, and that completion of the project shall occur no later than the termination date or the date(s) set forth in the PROJECT SCHEDULE section of this Agreement.

K. ENFORCEMENT OF THE AGREEMENT

The affordability requirements in CFR 24 92.252 for rental housing or 24 CFR 92.254 for homeownership housing shall be enforced by recorded deed. Any issues relating to non-compliance will be managed in accordance with a progression of severity for non-responsiveness and continued non-compliance. This progression includes verbal guidance, guidance delivered via email, guidance delivered by mail, informal meetings to resolve non-compliance issues, withholding currently allocated and committed funding for reimbursements, mandatory meetings to resolve non-compliance issues, notifications of non-compliance via certified mail, determination of ineligibility for future City funding, and termination of current agreements due to non-compliance.

L. LIAISON AND NOTICE

- Dina Harmon, CD Program Coordinator, is the City's liaison with the Developer.
- Mary Lou Affleck is the Developer's liaison with the City.

Notice will be sufficient if given in writing and emailed and / or mailed to the parties' liaison at the addresses described herein.

M. OWNERSHIP AND PUBLICATION OF MATERIALS

All reports, information, data, and other materials related to the project and prepared by any subcontractor pursuant to this Agreement are to be the property of the Developer, and the City, which each have the nonexclusive and unrestricted authority to release, publish or otherwise use in whole or in part, information relating to it. No material produced in whole or in part under this Agreement may be copyrighted or patented in the United States or in any other country without the prior written permission of the City and the Developer.

N. ACCESS TO RECORDS

The Developer will supply to the City copies of all current records, including, but not limited to: contracts; approved invoices and lien releases; project budgets; cash flow statements; annual audits; and any and all financial records which impact the performance of the Developer under the terms of this written agreement.

The Developer may, at the City's discretion, be considered in breach of this agreement by failing to provide any and all requested documentation in a timely manner. Failure to provide timely access to records is grounds for termination of this agreement and non-reimbursement for expenditures. The City will retain records of the Developer's performance under this Agreement and will allow access to these records at any time during normal business hours by the Developer, HUD, and the Comptroller General. These records will be kept at the Community Development Office, 2825 3rd Avenue North, 6th Floor, Billings, Montana.

Project Records Required:

Upon completion of the project's predevelopment, the Developer will submit to the City the following project predevelopment records:

1. Property acquisition records including but not limited to:
 - Property Appraisal
 - Title Report
 - Site Control Status
 - Property Survey
 - Soils Report
 - Engineer's Report
 - Environmental Reports
2. Property construction / rehabilitation records including but not limited to:
 - Documentation that the project meets applicable property standards for HOME rehabilitation activities and / or new construction.
 - Documentation that the sales price for each HOME assisted unit conforms to HOME program requirements.
 - For each household buying a HOME assisted unit, a copy of the application, income verification, and purchase agreement.
 - Copies of invoices submitted for payment.
 - Verification of matching contribution from owner.

The records described above must be retained for a period of five years after project closeout. Records demonstrating compliance with project requirements that apply for the period of affordability must be retained for at least five years after the required period of affordability. If any litigation, claim negotiation, audit or other action has been commenced before the expiration of the regular five-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular period, whichever is later.

Access to the records described above and all other documentation relating to the program is governed by all applicable state and federal laws as they pertain to disclosure of information to the public and to the individual's right of privacy.

O. PROGRESS REPORTING

The Developer will promptly submit status reports on project progress at the request of, and in the format prescribed by, the City of Billings. During the development phase of this project, the Developer will submit reports on project progress **quarterly** to: Community Development Coordinator, P.O. Box 1178, Billings, MT 59103.

P. CHDO PROVISIONS

It is understood that the Developer has certified that it is and will maintain CHDO status for the term of this agreement in accordance with 24 CFR 92. Developer agrees to provide information as may be requested by the City to document its continued compliance, including but not limited to an annual board roster and certification of continued compliance.

Any funds advanced as CHDO pre-development funds must be in compliance with 24 CFR 92.301, and are forgivable only under the terms in 24 CFR 92.301. Any funds advanced to the CHDO as CHDO Operating Expenses must be expended in compliance with 24 CFR 92.208. If the project is rental, the Developer will create and follow a tenant participation plan as required in 24 CFR 92.303. Any funds that the CHDO is permitted to retain as CHDO proceeds from this project shall be used in compliance with 24 CFR 92.300(a)(2) or as specified in this Agreement.

The Developer agrees to refrain from charging servicing, loan origination, loan processing, or other fees for the costs of administering HOME program funds, including assessing fees to low-income families for construction management, inspections, or other services. The Developer may charge nominal fees for homebuyer housing counseling.

Q. AVOIDANCE OF CONFLICT OF INTEREST

The Developer will comply with the provisions of 24 CFR § 92.356; and with § 2-2-125, 2-2-201, 7-3-4367, 7-5-2106, and 7-5-4109, MCA, as applicable, regarding the avoidance of conflict of interest.

A conflict of interest would be any employee of the City or his/her relative that has a real or perceived financial interest in a project receiving HOME funds from the City, or if a CHDO employee or member of the board occupies a HOME-assisted unit (with exceptions for management and maintenance employees).

R. MODIFICATION AND ASSIGNABILITY OF AGREEMENT

This Agreement contains the entire agreement between the parties, and no statements, promises, or inducements made by either party, or agents of either party who are not contained in or authorized by this written Agreement, are valid or binding. This Agreement may not be enlarged, modified, or altered except upon written agreement. Any written request to modify or amend agreement will be reviewed by the City and respond to the Developer in writing.

All change orders to the approved scope must be submitted to the City for review and approved at the time the change is needed. If the City is unable to review the work at the time of the change or the change order is held and submitted at the end of construction, the change order may not be approved.

This Agreement does not imply any continuing commitment by the City of Billings beyond the termination date noted herein.

The City & Developer accept responsibility for adherence to the terms of this Agreement by contractor, subcontractor or sub-recipient entities and by its agents, if any, to which it delegates authority to carry out portions hereof. For the purposes of this Agreement, legal actions pending (or in process) are considered a pending modification of the written agreement and require a written notice to the City as soon as the written agreement becomes part or party to a legal civil or criminal action.

Modification or assignment of this Agreement without prior written notice to the City will be grounds for termination and loss of unexpended funds at the City's discretion. The City reserves the right to seek damages if the termination of this written agreement results in the loss or repayment of funds by the City to HUD.

S. CONSTRUCTION AND VENUE

This Agreement will be construed under and governed by the laws of the State of Montana. In the event of litigation concerning it, venue is in the District Court of the Thirteenth Judicial District in and for the County of Yellowstone, State of Montana.

T. INDEMNIFICATION

The Developer waives any and all claims and recourse against the City, including the right of contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incidental to the Developer's or any contractor's, subcontractor's or sub-recipient's performance of this Agreement.

Further, the Developer will indemnify, hold harmless, and defend the City, its officers, agents and employees against any and all losses, claims, demands, damages, costs, expenses, or liability arising out of the Developer's or any contractor's, subcontractor's or sub-recipient's performance of this Agreement or in any way arising or resulting from any intentional or negligent act on the part of the Developer or its agents or employees or which result in personal injury or real or personal property damage to any person or entity including the City. In the event that the City is named as a co-defendant in any action relating to activities to be performed by the Developer or City or sub-recipient under this Agreement, the Developer will immediately notify the City of such fact in writing.

In addition, the City will indemnify, hold harmless, and defend the Developer, its officers, agents and employees against any and all losses, claims, demands, damages, costs, expenses, or liability arising out of the City's performance of this Agreement or in any way arising or resulting from any intentional or negligent act on the part of the City or its agents or employees or which result in personal injury or real or personal property damage to any person or entity including the Developer. In the event that the Developer is named as a co-defendant in any action relating to activities to be performed by the City or Developer under this Agreement, the City will immediately notify the Developer of such fact in writing.

U. AGREEMENT DURATION

This agreement will be in effect until the completion of the project and ownership by an income-eligible household.

V. TERMINATION OF AGREEMENT

This Agreement may be terminated as follows and is subject to the following provisions in accordance with 24 CFR 85.43, suspension or termination may occur if the Developer materially fails to comply with any term of the agreement (24 CFR 92.504(C)(2)(ix)):

Termination Due to Loss of Funding: The parties hereto expressly recognize that Developer is to be paid, reimbursed, or otherwise compensated with federal HOME funds provided to City under the HUD HOME Contract for the purpose of contracting for the services provided for herein or with program income; and therefore, Developer expressly understands and agrees that all its rights, demands, and claims to compensation arising under this contract are contingent upon receipt of such funds by City. In the event that such funds or any part thereof are not received by City, the City may immediately terminate or amend this agreement.

Termination for Cause: If, through any cause, the Developer shall fail to fulfill in a timely and proper manner their obligations under this Agreement, or if the Developer shall violate any of the covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement for cause by giving written notice to the Developer of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. It is understood that the Developer and City representatives shall enter into negotiations in an attempt to reach a solution mutually acceptable to both parties within ten (10) days of notification of termination, if the City shall so request in writing. If no agreement is reached by the City and Developer then the matter will be referred to HUD for resolution. In any event, the City may terminate the agreement to fund an activity without cause or recourse from the Developer, its agents or subcontractors.

Notwithstanding the above, the Developer shall not be relieved of liability to the City for any damages sustained by the City by virtue of any breach of contract by the Developer, and the City may withhold any payment to the Developer for the purpose of setoff until such time as the exact amount of damages due to the City from the Developer is determined.

Return of Material: In event of termination, all finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, and reports or other material prepared by the Developer under this Agreement, shall, at the option of the City, become the City's property, and City shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

Remedies: Where either party violates or breaches contract terms, the other party, in its discretion, may, in addition to terminating this Agreement, institute such administrative, contractual, legal or equitable remedies available as may be appropriate. In such event, the party found in violation of the Agreement shall pay the other party's costs and reasonable attorney's fees incurred thereby.

Reversion of Assets: Upon expiration of this agreement, the Developer must transfer to the City any HOME funds on hand at the time of expiration and any accounts receivable attributable to the use of HOME funds.

W. CONTRACT SUSPENSION

If the Developer fails to comply with any contractual provision, the City may, after notice to the Developer, suspend the Agreement and withhold further payments to prohibit the Developer from incurring additional obligations of contractual funds or demand repayment of funds expended, pending corrective action by the City or a decision to terminate in accordance with provisions herein. The City may determine to allow such necessary and proper costs which the Developer could not reasonably avoid during the period of suspension, provided such costs were necessary and reasonable for the conduct of the project.

X. COMPLIANCE WITH LAWS

1. **Median Income Level:** The Developer agrees that 100% of the units to be constructed will be purchased and occupied by low-income households. Low-income households are defined as those households whose income is less than 80% of the current area median income (AMI) for their particular family size.
2. **Political Activities:** None of the funds, materials, property or services provided directly or indirectly under this agreement shall be used for any partisan political activities or to further the election or defeat of any candidate for public office. By signing this agreement, the Developer certifies that no HOME funds will be spent on lobbying activities in connection with the assistance, in accordance with 24 CFR 91.225.
3. **Insurance Coverage:** The Developer shall secure and maintain such insurance policies, including those set forth below, as will protect itself, its subcontractors and, unless otherwise specified, the City from all claims for bodily injuries, death or property damage which may arise under this agreement; whether the acts were made by the City or Developer or by any subcontractor or anyone employed by the Developer directly or indirectly. The following insurance policies are required:
 - a. Commercial General Liability in an amount not less than \$1.5 million per occurrence for injuries, including accidental death to any one person.
 - b. For development and construction, Builder's Risk Insurance in an amount not less than the completed value of the whole property.

The Public Liability Insurance certificate shall be maintained during the life of the Agreement. The Builders Risk Insurance shall be secured prior to initiating construction on the first unit.

All insurance certificates shall name the City as an insured party and contain the following language, "The Company agrees that it will give the City of Billings, Montana 10 days prior written notice of its intent to cancel or materially change the described policy." This language, however, if accompanied by a disclaimer or any other language, which negates company responsibility for failing to provide said notice, will not be acceptable.

The insurer must be satisfactory to the City Attorney for the City of Billings. Further, the Developer will assure all subcontractors performing work on the project maintain public liability, property, and casualty insurance and statutory workers compensation insurance coverage in compliance with State Law.

4. **Construction Contracts:** The Developer agrees to deny participation in construction contracts by ineligible, debarred or suspended persons or entities. The Developer will provide the City with the names of contractors and subcontractors prior to entering into contracts. This restriction applies to any expenditure of federal funds and extends to all subcontracts executed by the Developer.
5. **Environmental Review:** The Developer will carry out each activity in compliance with all federal laws and regulations described in 24 CFR, Part 92, subpart H, except that the Developer does not assume the City's responsibility for the environmental review which will be completed by the City prior to the beginning of construction;
6. **Uniform Relocation Act:** The Developer will be subject to compliance with the federal Uniform Relocation Act and Section 104 (d), 24 CFR 92.353 and all related laws and regulations, be solely responsible for the cost to comply with displacement, relocation and acquisition requirements, and be subject to termination of this Agreement without cause other than failure to comply with federal regulation. Further, the Developer will maintain the obligation to bear all costs associated with relocation resulting from activities undertaken with HOME funds.
7. **Subsidy Layering:** The Developer will ensure compliance with subsidy layering review requirements, including the provision of a the following, updated documents as soon as they become available:

- a. Certification of Federal Assistance
- b. Sources and Uses Budget
- c. Development Budget
- d. Operating Budget, including Pro-Forma for a period of operation equal to the duration of the established period of affordability.

Should the project involve the use of low-income housing tax credits (LIHTC), the Developer will provide the City a copy of the LIHTC subsidy layering review for the project file as soon as the review is completed.

- 8. **Religious Organization:** The Developer will follow the provisions governing the restriction on the use of HOME funds by religious organizations, as contained in 24 CFR 92.257.
- 9. **Drug-Free Work Place:** The Developer certifies that it will provide a drug-free work place.
- 10. **Non-Discrimination:** The Developer will not discriminate against any contractor, subcontractor, or rental applicant due to race, color, creed, religion, ancestry, national origin, sex, disability, or other handicap, age, marital / familial status, or status with regard to direct rental assistance, or other public assistance. The Developer will take affirmative action to ensure all employment practices are free from such discrimination. The Developer agrees to comply with the non-discrimination in employment and Contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607 and (CDBG funding) as revised by Executive Order 13279 or 24 CFR 92.350 (HOME funding).
- 11. **Labor Standards:** Housing projects with twelve (12) or more HOME-assisted units are subject to conform to the Davis-Bacon Act (40 USC 276a-276a-5), which requires payment of not less than the wages prevailing in the locality to all laborers and mechanics employed in the development of any such housing. Housing projects with HOME-assisted units must also comply with the Contract Work Hours and Safety Standards Act (CWHSSA), the Copeland Act (Anti-Kickback Act), and the Fair Labor Standards Act (FLSA), including the applicable overtime provisions.

Y. FINANCING CONTROLS

Notwithstanding any provision herein to the contrary, the performance and administration of this Agreement shall be subject to the applicable provisions of the City's HOME Contract with HUD. Accordingly, the Developer hereby assumes all obligations under the Contract as a condition to Developer's obligation to perform under this Agreement.

Regular 2.

Regular City Council Meeting

Meeting Date: 04/25/2016

TITLE: Public Hearing & Action on Annual Action Plan and Budget Allocations

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The City Council is scheduled to hold a public hearing on the FY2016-2017 Annual Action Plan and the allocation of Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) program funding. The public hearing is a mandatory condition to receive U.S. Department of Housing and Urban Development (HUD) entitlement funding. City Council action is needed to approve the Annual Action Plan and budget recommendations in preparation for HUD's submission deadline on May 13 (see Attachment A). A preliminary informational presentation was made during the April 18 City Council Work Session.

ALTERNATIVES ANALYZED

City Council may:

- 1) Hold a public hearing and approve the allocation of CDBG and HOME funding and the FY2016-2017 Action Plan as recommended by Staff and the Community Development Board.
- 2) Hold a public hearing and approve the allocation of CDBG and HOME funding and the FY2016-2017 Action Plan based on alternative funding strategies as determined by the City Council (Please refer to the Funding Allocation Requirements section of this Council memo).
- 3) Not hold a public hearing and do not approve allocations of CDBG and HOME funding and the FY2016-2017 Action Plan and return funding to HUD.

FINANCIAL IMPACT

HUD has awarded \$581,942 in new CDBG and \$294,209 in HOME funding to the City of Billings for use in affordable housing and other projects benefiting low income residents. Additional CDBG and HOME funding is anticipated through loan repayments in programs such as First Time Home Buyer and Housing Rehabilitation. The Corporation for National and Community Service has awarded the City of Billings approximately \$500,000 in federal funds to support the Billings Metro VISTA Project contingent on the City's CDBG allocation supporting the program.

Federal revenues allocated for the CDBG and HOME programs are provided through HUD (Attachment B). Staff and Community Development Board recommendations are attached (see Attachment C) and they comply with funding limitations. Any program income received will be allocated on a close / shovel-ready basis in previously approved programs, such as First Time Home Buyer, Housing Rehabilitation, Foreclosure Acquisition / Rehabilitation, Manufactured Home Repair, Affordable Housing Development, etc.

Priority-Based Budgeting: Recommendations reflect the results of the City's 2012 priority budgeting process by allocating funding to Tier One programs; First Time Homebuyer and home repair programs. Tier Two programs recommended for funding include the Foreclosure Acquisition / Rehabilitation and the Billings Metro VISTA Project.

BACKGROUND

Introduction

The five-year Consolidated Plan for FY2015-2019, approved by City Council in April 2015, is required for participation by the City of Billings in HUD programs; CDBG and HOME. The purpose of the Consolidated Plan is to identify the housing and community development needs of low-income households in Billings and develop

strategies for addressing those needs in a comprehensive, coordinated manner utilizing available federal and non-federal resources. The Plan addresses current housing needs and the priorities identified in the Plan's Housing Needs Assessment, Market Analysis and the 2013 Analysis of Impediments to Fair Housing Choice, as required by HUD. The assessment and analysis documents can be viewed online at www.ci.billings.mt.us/CDreports.

The City is also required to prepare and submit Annual Action Plans in alignment with priority needs identified in the five-year Consolidated Plan. The Community Development Board has completed the public input process and funding allocation recommendations for the FY2016-2017 Annual Action Plan.

Procedural History

The City of Billings has been a recipient of CDBG funds since the mid-1970s and HOME funds since the early 1990s. These funds have been provided and monitored by the federal government and must be primarily targeted in Billings to address community affordable housing and poverty-impact needs.

To allocate CDBG and HOME resources, the Community Development Division and Board facilitated an extensive process to gather public input on the use of federal funds. Applications were available at the beginning of December and due at the end of January. Applications were then forwarded to the Community Development Board and recommendations were prepared for City Council consideration. Neighborhood Task Force and community input was solicited in February and March on proposed projects (see Attachment D). The Community Development Board prepared recommendations for the use of CDBG and HOME funds on April 5, during the Board's routine monthly meeting.

The City Council public hearing is required by HUD and is part of a 30-day minimum public comment period beginning March 25 and extending to April 25. The City Council is also scheduled to act on the CDBG and HOME programs during the April 25 meeting. The Annual Action Plan will then be submitted by HUD's May 13 deadline for review and, pending HUD approval, the program year will begin July 1.

Funding Allocation Requirements

Allocation recommendations conform to pre-determined spending requirements on several categories including: CDBG and HOME administration caps (maximum of 20% and 10% of new funding respectively); public service caps (up to 15% of new CDBG funding); and Community Housing Development Organizations (at least 15% of new HOME funding). Changes made out of compliance with federal spending requirements would place the City's entitlement status for federal funds at risk.

The allocation of funding is restricted by eligibility requirements for CDBG and HOME and must meet pressing citywide community needs as identified in the Consolidated Plan; affordable housing, housing choice, and poverty-impact. HUD policy prohibits the use of federal funds to supplant local government funds on projects communities typically underwrite, regardless of whether federal grant dollars are available.

Funding Recommendation History

The City's CDBG and HOME funding allocations changed significantly in 2008 when the City Council asked the Community Development Board to reassess decision-making processes for repetitive grant requests. At that time, the City was funding 36 projects for FY2008-2009; 26 of which were grants to nonprofit organizations.

Council members noted that federal funds should be utilized as seed money to get organizations to seek other funding sources and repetitive grant awards impeded incentive to become self-sustaining. Council instructed staff to perform research on the City's grants to nonprofits to determine the degree of repetition in grant awards.

In 2009, Council noted appreciation for the Community Development Board's efforts to decrease the number of grants issued and allocate larger funding amounts to fewer organizations, while implementing three-year awards. A total of five public service grant awards were issued to nonprofit organizations. Two additional organizations received grant awards to carry out home repair programs.

In 2012, HUD's funding allocations plummeted to the lowest levels in history. The Community Development Board asked City staff to expand research previously conducted to include total monetary value of grants issued versus loans / liens. From 1994 to 2012, the Community Development Division issued over \$6.6 million in grants, over \$9 million in loans and placed liens of over \$2 million on affordable housing projects.

<u>Grants</u>	<u>Amounts</u>	<u>Total</u>
Subrecipients (317 activities)	\$3,267,340	
Infrastructure	\$708,014	

Parks	\$866,713	\$6,636,565
Special Assessment Grants	\$493,295	
Home Repair Programs	\$1,130,494	
Affordable Housing	\$170,709	
<u>Loans</u>	<u>Amounts</u>	<u>Total</u>
First Time Homebuyer	\$5,562,790	
Home Repair Programs	\$3,261,694	\$9,320,115
Affordable Housing	\$495,631	
<u>Liens</u>	<u>Amounts</u>	<u>Total</u>
Affordable Housing	\$1,854,677	\$2,172,705
Rental Rehabilitation	\$318,028	

That year, nine nonprofit agencies applied for grant funds and they were polled regarding the impact of not receiving funds. All of the organizations stated their agencies would remain open, but they may reduce the number of clients they could serve.

As a result, the Board made budget recommendations reflecting fiscal responsibility and sustainability, while prioritizing housing programs as per HUD requirements. The likelihood of continuing housing activities would substantially diminish if the City continued to fund grant programs not generating program income. The Board evaluated the long-term sustainability of operating loan programs rather than issuing grants. Four City programs were eliminated and substantial reductions were made in the three remaining home buyer / repair programs. Grants were not issued to nonprofit organizations for the first time since the 1980s.

In 2015, staff was asked to create a document illustrating the history of changes from grant to loan programs (see Attachment E). From 1994 to 2015, over \$2.7 million in grants has been awarded to 40+ nonprofit organizations. Some organizations were only funded once and many had been funded repetitively; up to 24 awards. Total grant awards by organization ranged from \$2,000 to \$329,628.

FY2016-2017 Funding Recommendations

CDBG funding recommendations include the following:

- Administration set at the maximum cap; \$116,388.
- Housing Rehabilitation program support totaling \$175,000.
- Foreclosure Acquisition / Rehabilitation support totaling \$200,000.
- VISTA program support set at \$50,000, which will leverage approximately \$500,000 in grant funds from the Corporation for National and Community Service.
- Remaining CDBG funds to be allocated to the First Time Home Buyer program; \$40,554.

HOME funding recommendations include the following:

- Administration set at the maximum cap; \$29,421.
- Allocation of 15% of new HOME program funding set aside for Community Housing Development Organizations - as per federal regulation; \$44,131.
- Remaining HOME funds to be allocated to the First Time Homebuyer Loan Program; \$220,657.

Affordable Housing Project: The Community Development Board also recommends a total of \$175,000 in HOME funds be awarded to NeighborWorks Montana for the development of a twin home in Riverfront Pointe. Please refer to Attachment F; a detailed staff memo identifying project funding sources, procedural history, location, beneficiaries, deal structure, organizational strengths, financial plan and relativity to Consolidated Plan key findings and priorities. If funding is approved, a Development Agreement will be submitted to City Council for approval prior to June 2016.

Program Income: Additional program income received will be allocated on a close / shovel-ready basis in previously approved programs. Program income must be allocated, committed and expended prior to drawing CDBG and HOME entitlement funds as per federal requirement.

Public Comment: Comments of the speakers at the public hearings may relate to funding amounts awarded, activities prioritized for funding with lower federal revenue allocations, and general comments regarding the Annual Action Plan for FY2016-2017.

STAKEHOLDERS

Stakeholders for CDBG and HOME programs include:

1. **Program Recipients** - The City serves low income households through a variety of affordable housing programs such as home repair, home buyer, etc. Full descriptions of available programs can be found online at www.ci.billings.mt.us/comdev.
2. **Neighborhood Task Forces** - Task forces are asked to prioritize housing and neighborhood applications (see Attachment D) based on their perception of community need. Funding recommendations are in alignment with task force priorities including emphasis on housing repair and home buyer programs.
3. **The Community Development Board** - As an advisory body to the City Council, the Board provides detailed oversight to both the CDBG and HOME programs throughout the year. The Board also facilitates an extensive public input process to prepare recommendations for the City Council consideration. Six of nine total Community Development Board members are representatives of low-income neighborhoods either by residence or task force delegation, ensuring low-income citizen involvement of planning and allocation processes.
4. **Non-Profit Organizations** - Community organizations serving those experiencing poverty are supported by the Billings Metro VISTA Project. VISTA members build capacity in order to complete assessments, expand or create new services to meet data-verified needs, build volunteer management programs and to generate cash and in-kind resources.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

Consolidated Plan: Projects proposed are consistent with the goals and priorities of the FY2015-2019 Consolidated Plan for the use of CDBG & HOME resources in Billings. The following strategies have been approved by the City Council in the Consolidated Plan to address Billings' housing and community development needs:

Strategy A. Preserve existing affordable housing supply, particularly in older neighborhoods, to support the stability of the current affordable housing stock.

Strategy B. Create affordable housing opportunities to further improve access to and quality of the affordable housing stock.

Strategy C. Expand housing choice options for existing and potential new residents to foster stable, socio-economically diverse neighborhoods citywide.

Strategy D. Support housing and community development specific to lower income and special needs households through poverty-impact initiatives.

Additional information regarding each strategy is located in the drafted FY2016-2017 Annual Action Plan; Attachment A. The Consolidated Plan, including the Housing Needs Assessment and Market Analysis, Analysis of Impediments to Fair Housing Choice, and the drafted FY2016-2017 Action Plan can be found online: www.ci.billings.mt.us/CDreports.

Welcome Home Billings: The City's ten-year plan to impact homelessness was adopted by the City Council in October 2009. Allocations supporting the Billings Metro VISTA Project as the City's anti-poverty strategy meet CDBG regulations and provide an avenue for human resources to build the capacity of non-profit organizations serving those experiencing poverty. For a comprehensive overview of VISTA projects published in the Billings Gazette, please see Attachment G.

City Council Strategic Plan: Projects align with the Council's Strategic Plan in the following strategies and objectives:

- **Comprehensive, Orderly Growth:** Develop, preserve and revitalize residential neighborhoods that are safe, attractive and provide diverse, affordable housing.
 - Dedicate resources to rehabilitate substandard housing via the provision of loan financing to lower income households in order to preserve and revitalize neighborhoods city-wide.
 - Dedicate resources to develop new affordable housing in all neighborhoods to promote inclusion, diversity, equal opportunity and access.
 - Dedicate resources to acquire and rehabilitate vacant and/or foreclosed properties in order to promote infill, stabilize neighborhoods, and prevent decline.
- **Sustainable Economic Development:** Provide a safe, healthy and attractive place to live and work; offer quality housing choices, accessible amenities and an environment that provides a desirable quality of life.

- Dedicate resources to support homeownership and home repair opportunities through loan financing to low income households.
- Support initiatives to alleviate poverty and promote economic opportunity through Welcome Home Billings, the city's ten-year plan to impact homelessness and the AmeriCorps Volunteers in Service to America (VISTA) program.
- **Involved, United Community:** Expand citizen participation in boards, commissions and other volunteer capacities to improve public understanding of and involvement in government functions.
 - Provide volunteer opportunities through the AmeriCorps VISTA and the Billings Metro VISTA Project.

SUMMARY

City staff and the Community Development Board have made recommendations for CDBG and HOME budget allocations and the FY2016-2017 Annual Action Plan is ready for Council adoption. The City Council is asked to consider public input received and make a final decision on the FY2016-2017 Annual Action Plan and accompanying budget allocations.

RECOMMENDATION

City staff and the Community Development Board recommend that the City Council conduct a public hearing and approve the FY2016-2017 Annual Action Plan and funding allocations.

APPROVED BY CITY ADMINISTRATOR

Attachments

[A - Drafted FY2016-2017 Annual Action Plan](#)

[B - FY2016-2017 Revenue](#)

[C - Recommendations](#)

[D - Task Force Priorities](#)

[E - Allocations & Funding History](#)

[F - Staff Memo - NeighborWorks Riverfront Pointe](#)

[G - Gazette Articles - Billings Metro VISTA Project](#)

COUNCIL ACTION SUMMARY
****UPDATED AS OF 4/19/2016****
CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE
PROSPER AND BUSINESS SUCCEEDS.”**

AGENDA

City Hall Conf. Room, Council Chamber April 25, 2016 5:30 P.M.

CALL TO ORDER: Mayor Hanel, City Hall Conference Room

PLEDGE OF ALLEGIANCE: Mayor Hanel

INVOCATION: Councilmember Swanson

ROLL CALL: Councilmembers present on roll call were: Cromley, Yakawich, Brewster, Cimmino, McFadden, Friedel, Sullivan, Swanson, Clark, and Brown.

RECESS TO CLOSED EXECUTIVE SESSION (meeting will be called back to order at 6:30 pm in Council Chamber)

*Note: The closed Executive Session is solely for the purpose of discussing litigation strategy in which the only parties are NOT public bodies or associations, as described in Section 2-3-203(1) and (2). The meeting is closed, as allowed by Section 2-3-303, MCA, "to discuss a strategy to be followed with respect to litigation when an open meeting would have a detrimental effect on the litigating position" of the City of Billings.

MINUTES: April 11, 2016 **APPROVED**

COURTESIES:

- City Administrator Tina Volek thanked Library Director Bill Cochran for his work in achieving a Platinum LEED Award for the library.

PROCLAMATIONS: Give Local Yellowstone Day

ADMINISTRATOR REPORTS - TINA VOLEK

- Ms. Volek stated that she signed a maintenance agreement for Amend Park's grass fertilization and mowing.
- Ms. Volek noted that there is a Community Innovations meeting on Tuesday at 3:00 pm in the Library Community Room.

- Ms. Volek discussed the formation of hiring committees for the Library Director and Planning and Community Services Director positions.

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: #1 ONLY.

Speaker sign-in required. (Comments offered here are limited to one (1) minute for one item, or three (3) minutes for multiple items. Please sign in at the cart located at the back of the council chambers or at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

- **Tom Zurbuchen, 1747 Wicks Lane, Billings, MT**, regarding Item 1F, stated that the vacation will limit streets and downtown is too busy for this vacation.
- **Terry Odegard, 2101 Lake Hills, Billings, MT** stated that MET transit did a good job with its presentation and that he supports the changes. Mr. Odegard stated that the Alberta Bair needs a bigger building and the vacation could help.
- **Kevin Nelson, 4235 Bruce Avenue, Billings, MT**, regarding Item 1A3, stated that the project was too much money after spending money for Calhoun Lane. Mr. Nelson stated that people should be given the opportunity to move trees so that they do not lose them.
- **Steve Zeier, Big Sky Economic Development**, stated that hard work went into Orchard Lane and that development will help with connectivity.

1. CONSENT AGENDA -- Separations: 1E, 1F, 1L2, 1A3, 1B, 1L1, 1H

A. Bid Awards:

- 1. Evidence CCTV System.** (Opened 4/12/16) Recommend rejecting all bids and directing staff to solicit new proposals. **APPROVED**
- 2. New Carpeting for the Airport's Terminal's Baggage Claim and Ticket Counter Area.** (Opened 4/12/16) Recommend Northwest Floors, \$60,961. **APPROVED**
- 3. W.O. 15-07, Orchard Lane Reconstruction.** (Opened 4/12/16) Recommend CMG Construction Inc., \$4,070,702. **APPROVED**
- 4. W.O. 16-01, Schedule 1, Will James Area Water Main Replacement Project Phase II.** (Opened 4/12/16) Recommend Western Municipal Construction, Inc., \$1,196,660. **APPROVED**
- 5. W.O. 16-01, Schedule 2A, Sanitary Sewer Replacement.** (Opened 4/12/16) Recommend COP Construction, LLC, \$555,221. **APPROVED**

6. **W.O. 16-01, Schedule 4, Southside Sanitary Sewer Replacement.** (Opened 4/12/16) Recommend Western Municipal Construction, Inc., \$420,953. **APPROVED**
7. **W.O. 16-07, Interstate 90 Water Main Crossing Project.** (Opened 3/29/16) Recommend Kinkaid Civil Construction, \$1,233,366. **APPROVED**
- B. **Consultant Agreement** with Alta Planning + Design to update the 2011 Bikeway and Trail Master Plan, not to exceed \$105,000. **APPROVED**
- C. **Amendment #2, Facilities Master Plan,** CTA Architects, \$6,400, and extend contract completion date to June 30, 2016. **APPROVED**
- D. **Acknowledge receipt of petition to vacate** Palladium Drive right of way within Copper Ridge Subdivision, 6th filing, Copper Ridge Development Corporation, petitioner, and setting a public hearing date of May 23, 2016. **APPROVED**
- E. **Acknowledge receipt of petition to vacate** a portion of the alley within Block 163 of Billings Original Townsite, Riverstone Health, petitioner, and setting a public hearing date of May 23, 2016. **APPROVED 10-0, Cromley Abstained**
- F. **Acknowledge receipt of petition to vacate** a portion of 3rd Avenue North and North Broadway, The Alberta Bair Theater Corporation, petitioner, and setting a public hearing date of May 23, 2016. **APPROVED 10-0, Cromley Abstained**
- G. **Acceptance of Donation** to Fire Department, Kurt Klinkhammer, Shur-Sales & Marketing/SCOTT Safety Account Representative, 21 SCOTT NxG2 4.5 2002 edition air-paks. **APPROVED**
- H. **Ratification of Acceptance** of American Library Association Grant, \$1,000. **APPROVED**
- I. **Grant Application Request** to submit Small Community Air Service Development Program (SCASDP) application and accept award. **APPROVED**
- J. **Approval** of MET Transit's Updated Title VI Program. **APPROVED**
- K. **Preliminary Subsequent Minor Plat** of Amended Lot 8, Block 1, Superior Homes Subdivision, located at 2139 Lake Elmo Drive; Dylan and Kelly Durose, owners; Interstate Engineering; agent; conditional approval and adoption of the findings of fact. **APPROVED**
- L. **Bills and Payroll:**
 1. March 28, 2016 **APPROVED 10-0, Cimmino Abstained**

2. April 4, 2016 **APPROVED 10-0, Cimmino Abstained**

REGULAR AGENDA:

2. **PUBLIC HEARING** and approval of allocation of FY2016-2017 CDBG and HOME program funds and approval of the FY2016-2017 Action Plan. Staff recommends approval of the Community Development Board's recommendation and prioritization. (Action: approval or disapproval of staff recommendation.) **APPROVED**
3. **PUBLIC HEARING AND RESOLUTION** ordering improvements identified in W.O. 16-02, Miscellaneous Improvements Program. Staff recommends approval. (Action: approval or disapproval of staff recommendation.) **APPROVED**
4. **PUBLIC HEARING AND RESOLUTION FOR ANNEXATION #16-02:** Property described as Lot 1, Block 1, Adam and Mollie Subdivision, located south of Elysian Road and west of the Hogan Slough between Mullowney Lane and East Lane. McCall Development and the Yellowstone Boys and Girls Ranch Foundation, petitioners. Staff recommends conditional approval. (Action: approval or disapproval of staff recommendation.) **APPROVED**
5. **PUBLIC HEARING AND FIRST READING ORDINANCE FOR ZONE CHANGE #946:** a zone change from Residential 9,600 (R-96) to Residential 7,000 (R-70), on a 10,417 square-foot parcel of land described as: Lot 11, Block 9, Central Acres Subdivision, 5th Filing. James Ouren, owner. Zoning Commission recommends denial and adoption of the findings of the 10 criteria. (Action: approval or disapproval of Zoning Commission recommendation.) **MOTION TO ADOPT ZONING COMMISSION RECOMMENDATION AND FINDINGS OF THE 10 CRITERIA APPROVED 9-2, Yakawich and Cimmino voted in opposition.**
6. **PUBLIC HEARING AND SPECIAL REVIEW #936:** a special review to locate a 50-foot monopole support structure for new Verizon Wireless communication antennas in an EBURD-Central Works (EBURD-CW) zone, on a 1,335 square foot lease of a 24,500 square foot parcel of land described as: Lots 18-24, Block 19, Billings Original Town, and located at 401 N 17th Street. Kevin Howell, agent. Zoning Commission recommends conditional approval and adoption of the findings of the 3 criteria. (Action: approval or disapproval of Zoning Commission recommendation.) **APPROVED**
7. **PUBLIC HEARING AND SPECIAL REVIEW #939:** a special review to add 2 outdoor patios and 4,000 square feet of floor area to an existing restaurant and casino in an Entryway General Commercial (EGC) zone, a 3.125 acre parcel of land described as: Lot 1A, Block 1, Geyser Park Subdivision. Barbara Hawkins and Shawn Johnson, agents. Zoning Commission recommends conditional approval and adoption of the findings of the 3 criteria. (Action: approval or disapproval of Zoning Commission recommendation.) **APPROVED**

8. **PUBLIC HEARING AND SPECIAL REVIEW #940:** a special review to allow the addition of a 320 square-foot outdoor seasonal patio on the public sidewalk adjacent to Doc Harper's in the Central Business District (CBD), on Lots 7-12 and a fraction of Lot 6, Block 93, Billings Original Town, Unit 2 of the Babcock Building. Bruce Harper, applicant. Zoning Commission recommends conditional approval and adoption of the findings of the 3 criteria. (Action: approval or disapproval of Zoning Commission recommendation.) **APPROVED**

PUBLIC COMMENT on Non-Agenda Items -- Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign in at the cart located at the back of the council chambers or at the podium.*)

- **Kevin Nelson, 4235 Bruce Avenue, Billings, MT** stated that he received a building permit and violation letter regarding a building permit violation and that it is a waste of money to pay staff to send that kind of letter.

COUNCIL INITIATIVES

- Councilmember Yakawich moved to direct staff to look into a minimal standard ordinance for Billings and to seek guidance from lobbyist Ed Bartlett, seconded by Councilmember Cimmino. Councilmember Yakawich re-worded his initial motion to also include this item on a future agenda. On a voice vote, the motion was unanimously approved.
- Councilmember Cimmino moved to have a governing board restudy the 2010 ordinance that prohibits hand-held devices while driving, and to bring information forward at a later date, seconded by Councilmember Friedel. Councilmember Cimmino withdrew the motion, and Councilmember Friedel withdrew the second.

ADJOURN 10:36 pm



COMMUNITY DEVELOPMENT DIVISION

Affordable Housing Development Program

2825 3rd Avenue North, Billings, MT 59101

406.657.3045

Fax: 406.294.7595

www.ci.billings.mt.us/chdo

DATE: March 22, 2016
TO: Community Development Board
TITLE: NeighborWorks Montana – Two Dwelling Development at Riverfront Pointe
DEPARTMENT: Planning & Community Development Division
PRESENTED BY: Dina Harmon, Community Development Program Coordinator

ISSUE STATEMENT

The City of Billings Community Development Division is required by federal regulation to commit 15 percent of its annual HUD HOME allocation to a Community Housing Development Organization (CHDO) for affordable housing development purposes. On February 19, 2016 an Affordable Housing Development Program application was submitted by NeighborWorks Montana requesting \$175,000 in HOME funding.

NeighborWorks Montana proposes to construct a two family “twin home” which will create two single family homeownership opportunities for low income families. The homes will have three bedrooms, two bathrooms, a double car garage, and will be universally designed including construction conformity with visitability standards of zero-step entries. The two single family residential homes will be built in the Riverfront Pointe Subdivision located in the Southwest Corridor neighborhood.

The City of Billings is required to allocate at least the following CHDO reserves to a viable project:

- FY14-15 \$45,257 (*Must be committed via legal agreement by June 30, 2016 or funds returned to HUD*)
- FY15-16 \$39,553
- FY16-17 \$44,131

An additional \$46,059 can be committed in either HOME program income or FY17-18 new CHDO reserve funds, dependent on project timing. Committing \$175,000 would allow the City to remain in compliance with CHDO allocation requirements. A portion of the HOME funding would be secured via recorded Deed Restriction and Montana Trust Indenture as a second lien against the property upon sale to a qualified first time home buyer. This second mortgage will be due in full from the homeowner to the City of Billings upon resale, refinance, or use of the property as a rental.

ALTERNATIVES ANALYZED

- 1) Approve funding for the proposed project, with or without conditions. A funding allocation to support this new construction project would assist the City in meeting affordable housing needs while ensuring compliance for CHDO allocations through FY17-18;
- 2) Not approve funding for the project. NeighborWorks Montana would have to secure additional conventional financing to complete the project, increasing costs passed on to the buyer, or the project would not move forward.

FINANCIAL IMPACT

NeighborWorks Montana is currently one of two CHDOs certified by the City of Billings. If funding is not committed to the proposed NeighborWorks Montana project, the City would be in jeopardy of noncompliance with federal regulations and would be required to return \$45,257 in funds to HUD if not allocated to another project by June 30, 2016.

PROCEDURAL HISTORY

- **January 5, 2016:** NeighborWorks Montana submitted a CHDO certification application to the City of Billings Community Development Division. The qualifications to become a CHDO were met and the organization was certified.
- **February 19, 2016:** NeighborWorks Montana submitted an Affordable Housing Development Program application to the City's Community Development Division requesting \$175,000 in HOME funding to develop an affordable housing project.
- **February 25, 2016:** A presentation was made at the Southwest Corridor Task Force meeting regarding the proposed project. Task force members were supportive of the project moving forward.
- **March 22, 2016:** Staff sent a memo detailing the project to the Community Development Board.
- **April 5, 2016:** NeighborWorks Montana staff will review the project with the Community Development Board during their regular monthly meeting. A recommendation must be made on this project in order to prepare documents for City Council.
- **April 25, 2016:** The City Council will review the FY16-17 Annual Action Plan and proposed budget, including funding for this project, and will make a final determination on allocation.

PROJECT REVIEW

Location: The property is located within the Billings city limits in the Southwest Corridor area. Parking and landscaping will be included in the site plan. Utilities are available at the site and the project conforms to infill development recommendations.

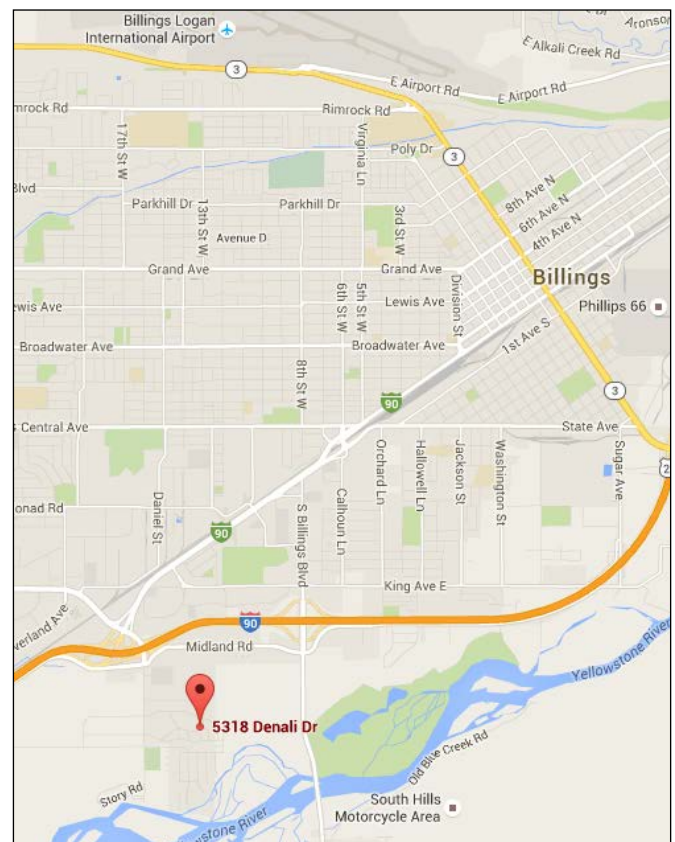
Staff does not anticipate environmental review issues at the site as the lot is located in a developed residential area and is not located adjacent to areas of potential environmental concern; the airport, PCE contamination site, or a four-lane street. Staff has begun the process of a full Environmental Assessment, including historic review, on this project.

Units: Proposed sales price of each unit will not exceed the lower of the following: 95 percent of the median purchase price for the area based on Federal Housing Administration (FHA) single family mortgage program; or the appraised value of the completed unit.

The homes will have three bedrooms, two bathrooms, a double car garage and will be universally designed including construction conformity with visitability standards of zero-step entries. Please refer to the last page of this memo for site plan rendering.

Beneficiaries & Deal Structure: The prospective buyer will apply directly with the lender of their choice for a first mortgage loan and will be reviewed through the City's First Time Home Buyer program to determine income eligibility. The household will be referred to the Home Center for homebuyer education classes and will enter into a buy/sell agreement with NeighborWorks Montana.

Total household income must not exceed 80 percent of the Area Median Income (AMI) as determined by HUD (see chart, following page). Buyers will be qualified for a first mortgage using 29 percent of household income with an estimated first mortgage from \$150,000 to \$160,000.



HUD HOME Income Limits - Effective June 1, 2015	
Household Size	80 Percent AMI Limit
1	\$35,950
2	\$41,100
3	\$46,250
4	\$51,350
5	\$55,500
6	\$59,600

NeighborWorks Montana is committing \$10,000 per unit from a Wells Fargo Targeted Market Grant to assist in financing construction of each of the units. HOME funds will be used for zero percent interest deferred second mortgages* to bring the homeowner's housing payment to no more than 29 percent of household income and a total debt ratio no higher than 41 percent of household income. A \$15,000 zero percent interest deferred loan in third position will be provided with Community Frameworks funds.

**The City of Billings will be the recipient for repayment of second mortgage HOME funds upon resale, refinance or non-use as a primary residence.*

Organizational Strengths: NeighborWorks Montana staff has significant experience in affordable housing development, processing mortgage loans and determining required federal subsidy needed to bring forth successful projects. Organization staff will be working with local lenders for primary mortgages and with City staff for secondary mortgages. Marketing will be conducted through the Billings Association of Realtors and the homes will be listed on the Multiple Listing Service.

NeighborWorks Montana has developed 23 single family homes in Shelby, Ronan, Great Falls, Black Eagle, and Red Lodge. Staff has extensive knowledge, experience, and formal education to ensure the long term viability of the project. NeighborWorks Montana has the financial capacity to oversee and fund the proposed development.

Financial Plan: Sources of funds to complete the project financing to date are as follows:

NeighborWorks MT Equity	\$230,240
Community Frameworks	\$30,000
City of Billings HOME Funds Requested	\$175,000
Homeowner Labor, Loan Fees	\$4,260
Contribution from Seller of Land	\$5,500
Contractor Contribution	\$15,000
Wells Fargo Targeted Market Grant	\$20,000
Total Sources:	\$480,000

With \$175,000 in HOME funding allocated to the project, the total per unit subsidy would be \$87,500 for each of the two units. The maximum allowable HOME allocation for a three bedroom unit is \$252,662. Staff has recommended a HOME funding level for this project at 37 percent of total project costs. Projects previously funded include:

- **Pheasant Home:** \$554,191 for 16 units, with an overall cost per unit of \$34,637. Four of the units in the project were HOME-assisted, creating a \$138,548 subsidy for each HOME-assisted unit.
- **Southern Lights:** \$500,000 for 20 units, with a \$25,000 cost per unit; all of the units are HOME-assisted.
- **Acme:** \$143,400 for 19 HOME-assisted units, with a \$7,547 cost per unit.
- **Old Town Square:** \$242,000 for 8 HOME-assisted units, with a \$30,250 cost per unit.

Additional Reviews: A subsidy layering review has been completed using the income documentation of four different households with the sales price and approximate taxes for these homes. A review of the market assessment has also been completed. The market assessment reflects a strong need for single family housing in this particular price range.

NeighborWorks Montana will be required to sell each of the homes to income qualified households within six months of Certificate of Occupancy issuance. Staff does not anticipate issues with the organization meeting this deadline. The project is not located in an area where it will adversely affect affordable housing projects being completed by other organizations. Both the subsidy layering and market assessment reviews are available for inspection upon request.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

City staff completed the five-year Consolidated Plan in 2015 and the following key findings were identified as a result of a Housing Needs Assessment, Market Analysis and an Analysis of Impediments to Fair Housing Choice:

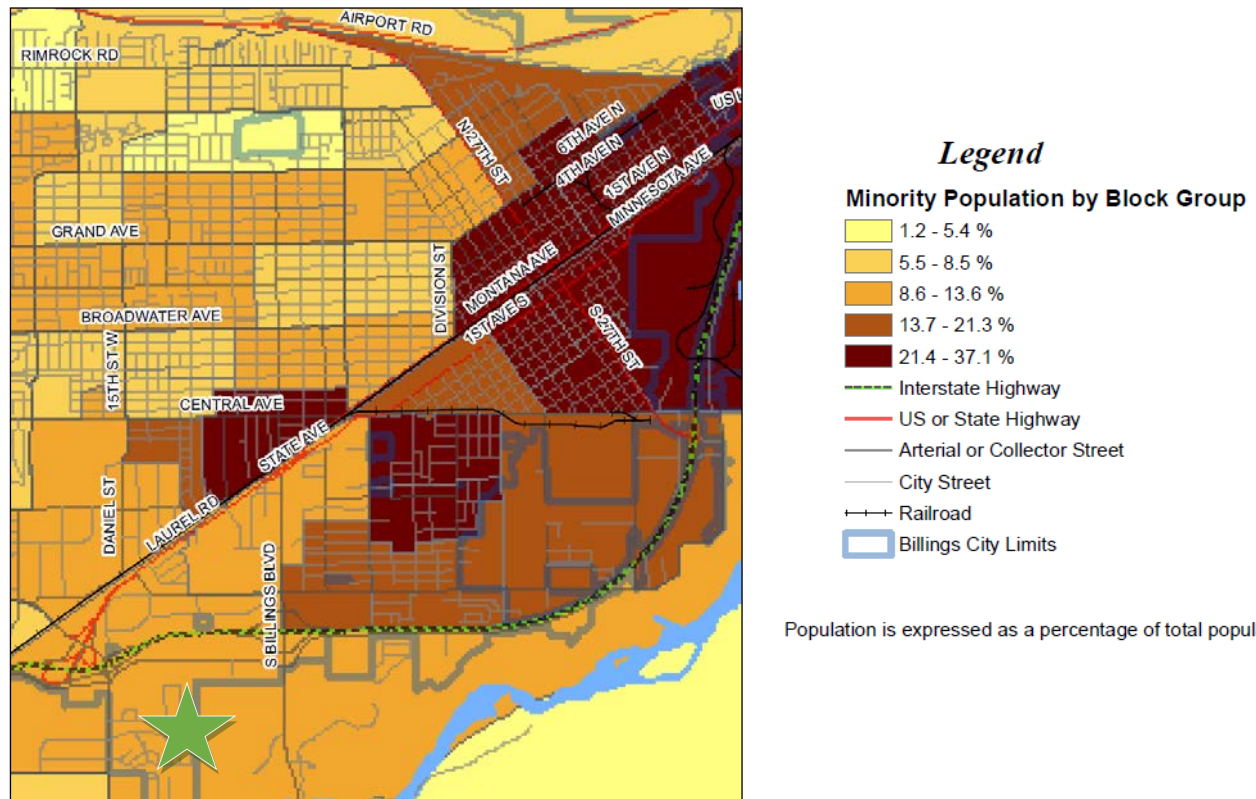
- **Housing Cost Burden:** The most severe housing problem for local residents is paying greater than 30 percent income for housing expenses.
- **Smaller Housing Units:** 1,200 households are on the Housing Authority waiting list for one-bedroom rental units.
- **Tight Housing Market:** Billings currently has a very low vacancy rate. Over half of the public housing voucher holders seeking housing have not been able to secure it due to high rent costs and poor unit conditions.
- **Minority Concentrations:** Data evidenced the beginnings of neighborhood segregation and lending discrimination against Hispanic Americans. Most White households own their homes. Most minority households are renting.
- **Homelessness is on the rise:** An average of 711 individuals are experiencing homeless on any given day in Billings, including 122 families.
- **Special Needs Populations:** Elderly, Disabled, Public Housing Residents and HIV/AIDS populations are in need of various services and support.

Priority needs have been identified in the five-year Consolidated Plan and include the provision of new affordable housing opportunity.



Key Findings & Priorities: This project will assist in addressing the following key findings as identified in the City's five-year Consolidated Plan:

- **Housing Cost Burden:** Housing costs relative to principle mortgage, insurance and taxes will be maintained at less than 30 percent of household income.
- **Tight Housing Market:** While only producing two units, this project has the potential to be replicated in the future to assist in planned unit development through CHDO reserve channels.
- **Special Needs Populations:** Project design includes visitability standards with zero-step entrances.
- **Minority Concentrations:** HUD has encouraged the City to focus affordable housing development efforts outside of the highest minority concentrations of the City. The Southwest Corridor area for this project has a moderate level minority concentration; 8.6 to 13.6 percent according to the 2010 Census.



STAKEHOLDERS

- NeighborWorks Montana made a presentation to the Southwest Corridor Task Force February 25, 2016. Task force members were supportive of the project moving forward.
- Low income families and individuals in the community, as the project is targeted to families and individuals under 80 percent AMI.
- Disabled individuals and families in the community, as the project has been designed with visitability and accessibility features.
- Surrounding property owners would benefit from new, high-quality, single family housing for two families would be constructed to complement the neighborhood.

SUMMARY

An overall review of the application reveals the project is consistent with similar projects the City has funded in the past. The HOME subsidy amount is within limits and considered reasonable gap financing required to ensure long term project viability. Match requirements are being met as NeighborWorks Montana has committed to accommodate 63 percent of overall project costs. The project meets Section 504 and ADA accessibility requirements and the project is also consistent with the City's Consolidated Plan.

There is a demonstrated need for affordable single-family units, as evidenced through data from the City's recent Housing Needs Assessment, Market Analysis and the Analysis of Impediments to Fair Housing Choice. NeighborWorks Montana has extensive experience, both in developing and managing affordable housing projects, and they are knowledgeable about HOME program requirements.

RECOMMENDATION

Staff recommends the Community Development Board approve \$175,000 in funding for NeighborWorks Montana to construct a "twin home" development which will provide home ownership opportunities for two families in Riverfront Pointe.

COMMUNITY DEVELOPMENT BOARD DECISION

- ☒ Approval
- ☐ Denial
- ☐ Conditional Approval (state conditions):

Board Member Attest:



Staff Attest:

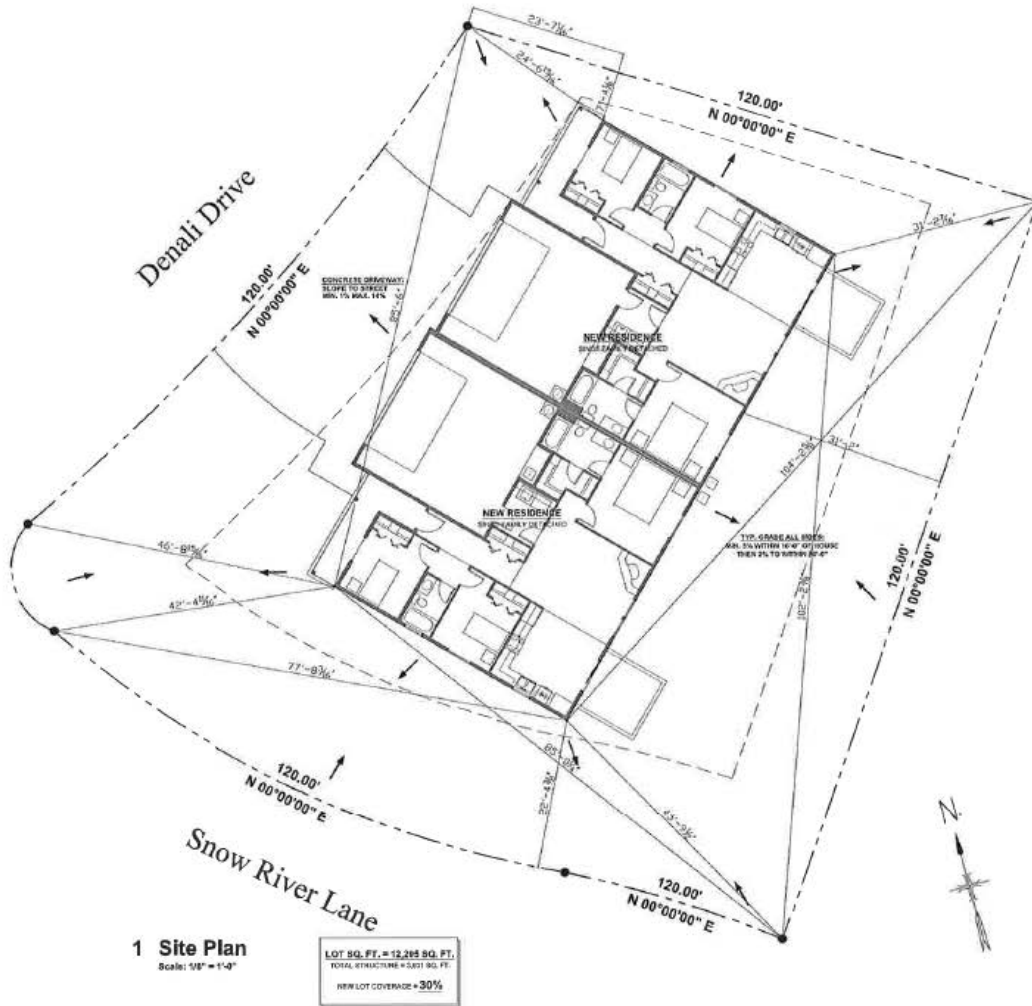


Community Development Board members requested the following information prior to decision:

- Square footage for one unit is 1,622 including the garage / 3,244 total.
- Proposed bus routes are within walkable distance from the project.

Lot 11 Block 7 Riverfront Pointe Sub

Billings, Yellowstone County, Montana



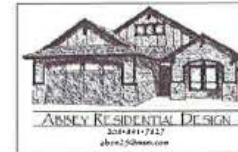
RENDERING:



SYMBOLS LEGEND:

ROCK	
BRICK	
CONCRETE	
ASFLT. SHINGLES	
CEDAR SHAKE	
BATT INSULATION	
STUCCO	

PROJECT DESIGNER:



BUILDER:

SHEET INDEX:

A1.0	COVER SHEET / SITE
A2.0	MAIN LEVEL PLAN
A3.0	ELEVATION PLAN
E1.0	MAIN ELECTRICAL PLAN
S1.0	FOUNDATION / MAIN FLR. FRAMING PLAN
S2.0	ROOF FRAMING PLAN
S3.0	WALL BRACING PLAN

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Consultant Agreement Amendment - Geodata Services Inc.

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

On July 7, 2015, a Consulting Agreement between the City and Geodata Services, Inc. was executed. The scope of services for this agreement included the preparation of growth scenario plans for the City of Billings as an important component of the 2016 City of Billings Growth Policy - "BillingsBeyond". The original agreement was for a price not to exceed \$20,000 and was to terminate on December 7, 2016. On December 15, 2016, the consultant and City staff mutually agreed to extend the agreement to July 7, 2016. Staff and the consultant also mutually agreed to continue working on the project and recognized that further work would exceed the agreed to amount. The additional work was required to complete the requested scenario plans and install the software to develop future growth scenarios and potential cost of service scenarios. The additional work performed by the consultant has value over and above the original scope of work.

Staff and the consultant, feel that the quality of product could not have been delivered for the original amount and consider payment of another \$5,000 reasonable for the product delivered. This figure is based on a detailed expenditure report provided by the consultant. Because this amount exceeds 10 percent of the original agreement amount, the City Council must act on this request.

ALTERNATIVES ANALYZED

City Council may approve or disapprove staff's request to amend the Consultant Agreement with Geodata Services, Inc. for an additional \$5,000 in consultant fees to cover the cost of generating scenario plans necessary for the development of the City Growth Policy, "BillingsBeyond". Staff believes that approving the additional expense is fair compensation for services performed that greatly improved the quality of the data generated and the ability to present that data. If Council denies the request to increase the consultant's fees, the consultant would not be compensated for the time and expenses incurred in performing the assigned work.

FINANCIAL IMPACT

The additional costs of \$5,000 for consulting services will be paid out of the FY16 Planning Division reserves. A budget amendment to authorize this payment must be approved by City Council before the end of the fiscal year. The Planning Division reserves are sufficient to cover these costs.

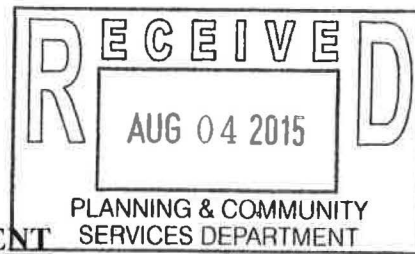
RECOMMENDATION

Staff recommends that the City Council approve the amended Consultant Agreement with Geodata Services to authorize an additional \$5,000 in consultant fees.

APPROVED BY CITY ADMINISTRATOR

Attachments

Original Consultant Agreement
Additional Expenditures
Agreement Amendment



CONSULTANT AGREEMENT

THIS AGREEMENT is made and entered into this 7th day of July, 2015, by and between the **CITY OF BILLINGS, MONTANA**, a municipal corporation organized and existing under the laws of the State of Montana, P.O. Box 1178, Billings, Montana 59103, hereinafter referred to as "**CITY**," and Geodata Services, Inc., of Missoula, Montana, hereinafter referred to as "**CONSULTANT**."

WITNESSETH:

WHEREAS, the **CITY** proposes to develop long range growth scenarios and desires to hire **CONSULTANT** as an independent contractor to perform the services as described in the Scope of Work attached hereto as Exhibit "A" and by this reference made a part hereof.

WHEREAS, the **CITY** has authority to contract for such services, and;

WHEREAS, the **CONSULTANT** represents that he/she is fully qualified to perform such services personally and is in compliance with the Montana statutes relating to the provisions of such services.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency whereof being hereby acknowledged, the parties hereto agree as follows:

1. **PURPOSE:** **CITY** agrees to hire **CONSULTANT** as an independent contractor to perform the services as described in the Scope of Work attached hereto as Exhibit "A" and by this reference made a part hereof. In performing these services, the **CONSULTANT** shall at all times comply with all federal, state and local statutes, rules and ordinances applicable. These services and all duties incidental or necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct and performance.

2. **TERM:** This **AGREEMENT** shall be for a period of six (6) months, from the execution of this **AGREEMENT**. This **AGREEMENT** may be extended for six (6) months by mutual agreement of both parties, in writing, thirty (30) days prior to termination.



3. **PAYMENT:** In consideration of the services provided by the **CONSULTANT** under this **AGREEMENT**, the **CITY** agrees to pay **CONSULTANT** a price not to exceed \$20,000.00.

In the event scope of work issues arise, the **CONSULTANT** shall immediately discuss them with the Project Manager for the **CITY**. It is understood that the Consultant will not perform any work that the **CITY** deems outside the scope prior to receiving written approval from the **CITY**, and at a rate agreed upon by both parties. Any payment for work not agreed upon by the **CITY** shall be denied.

4. **INDEPENDENT CONTRACTOR STATUS:** The parties agree that **CONSULTANT** is an independent Contractor for purposes of this **AGREEMENT** and is not to be considered an employee of the **CITY** for any purpose. **CONSULTANT** is not subject to the terms and provisions of the **CITY**'s personnel policies handbook and may not be considered a **CITY** employee for workers' compensation or any other purpose. **CONSULTANT** is not authorized to represent the **CITY** or otherwise bind the **CITY** in any dealings between **CONSULTANT** and any third parties.

5. **INDEMNITY AND INSURANCE:**

- A. The Consultant agrees to indemnify, defend and save City, its officers, agents and employees harmless from any and all losses, damage and liability occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act on the part of Consultant or its agents or employees.
- B. The Consultant shall not indemnify, defend, save and hold Billings harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful or negligent acts, error or omission solely of Billings occurring during the course of or as a result of the performance of the **AGREEMENT**.
- C. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both Billings and the Consultant, the Consultant shall indemnify, defend, save, and hold Billings harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from the Consultant's or any subcontractor's wrongful or negligent acts occurring as a result from the Consultant's performance pursuant to this **AGREEMENT**.
- D. The **CONSULTANT** shall maintain in good standing the insurance described in this Section. Before rendering any services under this **AGREEMENT**, the **CONSULTANT** shall furnish the **CITY** with proof of insurance in accordance with this Section.

E.

The **CONSULTANT** shall provide the following insurance:



1. Workers' compensation and employer's liability coverage as required by Montana law.
2. Commercial general liability, including contractual and personal injury coverage's -- \$1,500,000 per occurrence.
3. Automobile liability -- \$1,500,000 per accident.
4. Professional liability in the amount of \$1,500,000 per claim.

Each policy of insurance required by this Section shall provide for no less than 30 days' advance written notice to the **CITY** prior to cancellation.

The **CITY** shall be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies.

In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against Billings.

CONSULTANT shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA. **CONSULTANT** shall maintain workers' compensation insurance coverage for all members and employees of **CONSULTANT's** business, except for those members who are exempted as independent **CONSULTANTS** under the provisions of §39-71-401, MCA.

CONSULTANT shall furnish **CITY** with copies showing one of the following: (1) proof of registration as a registered Contractor under Title 39, Chapter 9, MCA; (2) a binder for workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana; or (3) proof of exemption from workers' compensation granted by law for independent Contractors.

6. **AGREEMENTS OF CONSULTANT:** As an inducement to the execution of this **AGREEMENT** by the **CITY** and in consideration of the agreements to be performed by the **CITY**, the **CONSULTANT** agrees that:

A. Qualifications

The **CONSULTANT** is qualified to perform the services to be furnished under this **AGREEMENT** and is permitted by law to perform such services, and all personnel engaged in the work shall be qualified and so permitted to do the work they perform.

B. Solicitation of Agreement

The **CONSULTANT** has not employed any person to solicit this **AGREEMENT** and has not made, and will not make, any payment or any agreement for the payment of any commission, percentage, brokerage, contingent fee, or other compensation in connection with the procurement of this **AGREEMENT**.



C. Facilities and Personnel

The **CONSULTANT** has and will continue to have proper facilities and personnel to perform the services and work agreed to be performed.

D. Subcontracting

None of the work or services covered by this **AGREEMENT** shall be subcontracted without the prior approval of the **CITY**.

E. Affidavits of Compliance

The **CONSULTANT** will, if requested by the **CITY**, furnish the **CITY** affidavits certifying compliance with the provisions of this Section.

7. **AGREEMENTS OF CITY:**

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the City of Billings' portion of the project as designated in the scope of work.
- B. Name a Project Manager who shall be the liaison between the Consultant and the City of Billings. For this project, the Project Manager for **CONSULTANT** designated is Kenneth Wall and the Project Manager for **CITY** designated is Candi Millar, Director, Planning and Community Services Department.

8. **NONDISCRIMINATION:**

- A. The **CONSULTANT** will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The **CONSULTANT** will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The **CONSULTANT** agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- B. The **CONSULTANT** shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national



origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.

- C. The **CONSULTANT** shall comply with any and all reporting requirements that may apply to it that the **CITY** may establish by regulation.
 - D. The **CONSULTANT** shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this **AGREEMENT**, so as to be binding upon every such sub-consultant or vendor of the **CONSULTANT** under this **AGREEMENT**.
 - E. The **CONSULTANT** shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.
9. **PERMITS, LAWS, AND TAXES:** The **CONSULTANT** shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this **AGREEMENT**. All actions taken by the **CONSULTANT** under this **AGREEMENT** shall comply with all applicable statutes, ordinances, rules and regulations. The **CONSULTANT** shall pay all taxes pertaining to its performance under this **AGREEMENT**.
10. **NONWAIVER:** The failure of either party at any time to enforce a provision of this **AGREEMENT** shall in no way constitute a waiver of the provision, nor in any way affect the validity of this **AGREEMENT** or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.
11. **DECLARATION OF NO FINANCIAL INTEREST:** The **CONSULTANT** hereby declares that he does not have any interest (including that of real estate agent or broker), direct or indirect, present or prospective, in any property described in Section 1 or in its sale, or any other interest, whether or not in connection with the property, which would conflict in any manner or degree with the performance of the services and the submission of impartial reports, and has not employed and will not employ, in connection with the services to be furnished under this **AGREEMENT**, any person having any such interest. Until the property is acquired by the **CITY** or excluded from its project by resolution of its governing body, the **CONSULTANT** and any employees of the **CONSULTANT**, so long as they are employed by the **CONSULTANT**, will not acquire any such interests and will not, for their own account or for other than the **CITY**, negotiate for any of the property, perform services in connection with the property, or testify voluntarily as a witness in a condemnation or other proceeding with respect to the property.
12. **SUCCESSORS AND ASSIGNS:** This **AGREEMENT** and all of the covenants hereof shall inure to the benefit of and be binding upon the **CITY** and the **CONSULTANT** respectively and his partners, successors, assigns, and legal representatives. Neither the **CITY** nor the **CONSULTANT** shall have the right



to assign, transfer, or sublet his interest or obligations hereunder without written consent of the other party.

13. **CHANGES IN WORK:** Any change in the scope of **CONSULTANT'S** services as stated in this **AGREEMENT** for whatever reason, will be negotiated between the **CITY** and the **CONSULTANT** and an amendment to this **AGREEMENT** will be issued with the appropriate change of services and **AGREEMENT** fee noted.
14. **LEGAL RELATIONS:** The **CONSULTANT** shall comply with all Federal, State, and local laws and ordinances applicable to the work to be done.
15. **TERMINATION OF AGREEMENT:** The right is reserved by the **CITY** to terminate this **AGREEMENT** at any time upon not less than thirty (30) days written notice to the **CONSULTANT**.

In the event the **CITY** terminates this **AGREEMENT**, the **CONSULTANT** shall be paid for the amount of work performed or services rendered to date of termination per the **AGREEMENT** fee.
16. **ENDORSEMENTS:** The **CONSULTANT** shall furnish signatures, statements, or other suitable means to signify responsible endorsement of work on all reports furnished by him.
17. **OWNERSHIP OF DOCUMENTS:** All information relating to the project and prepared under the terms of this **AGREEMENT**, including reports, data, recommendations, exhibits, analyses, and plans shall be deemed the property of the **CITY**. Reproducibles of all notes, reports, and plans shall be made available at the **CITY'S** request.
18. **PUBLIC INFORMATION:** The **CONSULTANT** shall not issue any statements, releases, or information for public dissemination without prior written approval of the **CITY**.
19. **PROPRIETARY RIGHTS:** If patentable discoveries or inventions should result from work required herein, all rights accruing from such discoveries or inventions shall be the property of the **CITY**.
20. **RECORDS:** The **CONSULTANT** shall maintain accounting records and other evidence pertaining to the cost incurred and to make the records available at all times during the **AGREEMENT** term and for three (3) years from the date of final payment. Such accounting records and other evidence pertaining to the cost incurred will be made available for inspections authorized by the **CITY** and copies thereof shall be furnished if requested.
21. **ATTORNEY'S FEES AND COSTS:** That in the event it becomes necessary for either Party to this **AGREEMENT** to retain an attorney to enforce any of the



terms or conditions of the **AGREEMENT** or to give any notice required herein, then the prevailing Party or the Party giving notice shall be entitled to reasonable attorney's fees and costs.

22. **LITIGATION LOCATION:** The parties agree that this **AGREEMENT** shall be governed in all respects by the laws of the state of Montana, and the parties expressly agree that venue shall be in the Montana Thirteenth Judicial District County for Yellowstone County and there shall be no other venue for resolution of disputes arising from the **AGREEMENT** or the performance of its terms.
23. **MODIFICATION AND AMENDMENTS:** That any amendment or modification of this **AGREEMENT** or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this **AGREEMENT**.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

CITY OF BILLINGS, MONTANA

Geodata Services, Inc.
CONSULTANT (Print Name Above)

By Christina F. Volek
CHRISTINA F. VOLEK,
CITY Administrator

By Kenneth E. Wall
Print Name Kenneth E. Wall
Print Title President

APPROVED AS TO FORM:

By Brent Brooks
BRENT BROOKS, CITY Attorney



EXHIBIT A SCOPE OF SERVICES

Scenario Planning for Billings, Montana Growth Using Esri GeoPlanner and Placeways CommunityViz Geodata Services, Inc.

July, 2015

Scenario Creation

This workplan proposes consulting services by Geodata Services, Inc. to the City of Billings to develop three future growth scenarios envisioned within 20 year timeframe in the future, leveraging the Billings growth plan update and public engagement titled :”Billings Beyond”. We propose assisting the City in developing the growth scenarios using ArcGIS Online and Geoplanner along with ArcGIS extension CommunityViz for scenario generation, quantification and visualization. The present city limits and population and service parameter provides a baseline against which alternatives generated in the growth scenarios will be measured.

The three geographic growth scenarios envisioned outside the current city limits will draw upon on previous work accomplished by the City of Billings Planners and staff during the last year, along with numerous public meetings and analysis they completed. We did not budget for a CommunityViz scenario capturing the current land use situation but metrics on the current conditions will provide comparative measures for scenario growth parameters and indicators.

The City will provide a user account for the Consultant for the duration of the project on the City of Billings ArcGIS Online (AGO) account and access to the GeoPlanner AGO application and Geo-Job Admin Tools for ArcGIS Online (Pro) licensed by the City. The City will also license CommunityViz software and support from Placeways for the duration of the project to enable their own use of the CommunityViz project files which will be a final deliverable by the Consultant. The City’s software and subscriptions costs with Esri and Placeways are not part of this scope of work or budget for the Consultant. The Consultant will be supporting the project remotely, and the intent is for the City to work with the project stakeholders using the deliverables from the Consultant running with the City hardware and software and subscriptions.

The geographic focus includes three distinct scenario locations for growth, (1) Infill adjacent to Billings city boundary; (2) Grow north (Inner Belt Loop area) and; (3) Grow west.

The overall workflow steps for the project include:

- 1) Discuss, and define constraints and incentives for growth scenarios, enhancing and refining the suitability layers and no-growth areas listed in this scope of work via conference call and WebEx session(s).
- 2) Define and compile/process suitability layers for constraints and incentives to growth. City will take the lead on documentation and data processing, with the Consultant advising where appropriate.
- 3) City will advise Consultant which of the layers and criteria rules will be used to define no-growth areas to mask out and exclude in build-out scenarios
- 4) The Consultant will prepare a hexagon polygon feature class to provide a base for theoretical maximum build-out models in CommunityViz for the north and west scenario areas. The hexagon size will be at an appropriate scale determined by the City to allow random or gridded build out for residential structures adequate to meet the projected growth estimates (primarily required for large rural parcels in the western and northern scenario areas). A conference call and WebEx session will be held to define the final external boundaries to be used for the north and west scenario areas. The City will provide the Consultant with the



parcels in GIS format for the infill scenario alternative in GIS format for theoretical maximum build out. The City will provide existing structures in GIS format (or direct the Consultant to use the Montana MSDI structures framework layer) along with minimum spacing and set back criteria to complete build out models.

- 5) Consultant will prepare a weighted suitability model for the area encompassing the three geographic areas for scenarios using the suitability layers provided by the City. Suitability models in CommunityViz can be weighted dynamically. The City will determine the initial weighting to be used for a basemap layer for Geoplanner scenario sketching exercises by stakeholders and provide those weighting parameters to the Consultant. The Consultant will use those to create a tiled map service for the City to use with Geoplanner geo sketching sessions.
- 6) The Consultant will set up an editable web feature service template and GeoPlanner project in ArcGIS Online for City planners and GIS staff to apply with stakeholders in ArcGIS Online. This geo sketching process can be effective when implemented in an iterative fashion with a couple of increasing levels of geographic granularity. The Consultant will provide up to 8 hours of training and work session simulation with City staff to teach them how to apply the GeoPlanner tool. The editable web services can be worked on in an asynchronous manner individually before or during stakeholder sessions, or in groups during a planning session. This can be accomplished on Apple or Android tablets, Windows based personal computers, Macs, or smartphones. In an interactive session these can be imported and overlaid and compared to each other with consensus reporting, with dashboard tools showing business graphs of the scenarios metrics.
- 7) For proposed suburban type low or medium density residential areas in the northern and western scenario geographies, the City will provide a representative road network framework (cut and paste from elsewhere in Yellowstone County for potential medium and low density residential areas) or attribute suburban hexagon units to allow the Consultant to randomly place new residential structures with CommunityViz. For all other hexagons not designated as low or medium density residential, the City will classify parcels with proposed APA land use classifications. For the infill geographic area the City will classify parcels with proposed APA land use classifications, or classify the hexagon representation of these parcels.
- 8) The City may wish to add additional point, line or polygon features, or simply attribute the hexagon grid cells with APA standard land use types for the scenario build out and analysis. For indicators and metrics such as infrastructure cost and public services, the Consultant can work with per capita or rule based metrics associated with averages per land use and proximity measures, or measurements from infrastructure points (service area drive time, etc.) and linear features. The editable web services should provide the bulk of the land use scenario creation, since everything the stakeholders and city planners create will already be in digital ArcGIS format, unlike marking up or drawing on paper maps. The City will be responsible for finalizing up to three scenario alternatives for each of the three geographic scenario areas, with or without stakeholder involvement. Each scenario will be delivered to the Consultant as a feature class in shapefile or file geodatabase format. The Consultant will provide advice on geospatial processing techniques if desired, and could assist in python scripting and modelbuilder processing efficiencies.
- 9) The Consultant will run CommunityViz spatial buildout for each scenario. This differs from the initial theoretical build out by incorporating the parcel size and shapes for setback constraints. The City will provide rules on floor area ratios (FAR) and building height or each APA land use type and for commercial and industrial structures for mixed residential/commercial areas. The Consultant will run CommunityViz to automatically fit rectangles representing mixed use and commercial buildings using the FAR rules, or the City may choose to digitize some of these structures, or vary the rules by hexagon planning units if they wish, as long as the attribution accompanies the scenarios provided to the Consultant.
- 10) If desired, the Consultant will aggregate the results of the build out into larger hexagon grid cells to generalize and display scenario units of analysis for public review at the conclusion of the project to avoid individual focus on specific locations from a generalized future scenario. Whether or not this is needed will depend on the City planner's judgment calls based on the initial size of the build out hexagons. If this technique is used, summation of the component parts or majority or predominant values will be used to apportion from the smaller hex grid cells to the larger ones used for public review. The procedure for this must be able to be done in an automated fashion, not editing individual units.
- 11) The Consultant will run standard CommunityViz pro 360 indicators wizard and train the City GIS analysts



and planners how to add, adjust and configure indicators, graphs and charts, and document the dynamic formulas and assumptions within the CommunityViz software. We have budgeted this training for 4 to 16 hours depending on the level of adjustments required to customize local indicators and dynamic formulas. The training will be conducted remotely via WebEx.

- 12) The Consultant will prepare Web Shots and Analysis Publisher with initial results, and supplement with AGO map apps for stakeholder analysis of scenarios and public use of the final scenarios.
- 13) Consultant will prepare and install selected AGO maps and applications on the City of Billings AGO account. The consultant will train the City staff to run the standard and custom CommunityViz reports, and final Analysis Publisher. We have budgeted this training for 8 to 12 hours depending on the level of adjustments required to customize local indicators and dynamic formulas. The training will be conducted remotely via WebEx.

The Consultant licenses all the software and data required in this scope of work. Given the funding limits, it will be necessary for the City staff to be able to run and manipulate the models locally that the Consultant develops in CommunityViz and ArcGIS Online (AGO) to work internally and with stakeholder groups. We also anticipate training planning staff in Billings in certain aspects of the model development that are best suited to their input, to allow the limited funding to apply to all required aspects of the project. The primary goals of the project are to successfully develop the scenario models, not to train planning staff in all aspects of the software techniques. That said, we have proposed efficiencies wherever possible to facilitate accomplishing the project minimum requirements and as many of the supplemental objectives as possible.

CommunityVizTools we will apply to support scenario development and application

- **Suitability Analysis** - Suitability analysis is a fundamental building block of scenario development. Suitability expresses a range of factors that are most important in determining a given site's attractiveness for growth and development. These factors could include a variety of factors including education, healthcare, social services, recreation and leisure, environmental amenities and constraints, housing and transportation. Suitability involves both rating of features (building site in relation to other features such as major roads, environmental constraints) and weighting (an option for factors). Suitability takes into account environmentally sensitive areas where development is to be precluded or discouraged in the future, a key consideration focused on achieving sustainability. Weighting the importance of some factors (e.g., proximity to roads, utilities) and placing less importance on others (e.g., slope) is likely given the attractiveness of certain sites in the study area for receiving future development, for example, areas proximate to the major transportation interchanges. Other sites may be considered less attractive for receiving growth. Note some factors are considered more favorable for non-residential growth and less favorable for residential growth and these differences must be examined. Interaction with identified stakeholders during the planning process will provide a key opportunity to have expert input on the weighting of factors best used to determine suitability.
- **Build-Out** - Next, a build-out analysis is often prepared to estimate the amount and location of development specified. This step in the process identifies the holding capacity of the land. Build-out can be performed for multiple future timeframes. A set of assumptions for build-out will be used in estimates including physical constraints to development and current regulations that affect the amount of development that can occur on building sites. Using a set of assumptions, the amount of additional residential and non-residential growth, commercial, industrial, mixed use will be estimated. Build-out will also consider rural and agricultural land uses and how these areas may be impacted by growth. Build-out is a supply side calculation of a theoretical maximum. It is important to calibrate estimates with existing and projected demographic and employment growth information developed to have a more realistic view of demand for development in the study area (demand side calculation). In this manner, more accurate demand for the amount of developable land needed in the planning horizon for a variety of categories can be taken into account and better translated for these categories (residential, industrial, commercial, office, institutional and government facilities and parks and open space). Resulting data is typically presented



using charts and tables for each of the growth projection timeframes. These reports also include direct comparisons with maps, reports and charts of the different growth scenarios side by side. The reports are in web read HTML format or printable.

- **Common Impacts Wizard, Custom Impacts Wizard and 360 Indicators** - The Common Impacts Wizard automatically generates several commonly used impact indicators associated with growth and development over time. Twelve “standard” impacts can be generated solely on the basis of a buildings layer you specify. Indicators can be generated when you provide additional information or layers to use for reference. Based on preliminary discussion and our previous experience for growth scenario modeling, these 12 will not be sufficient. We plan to use the **360 Indicators** from the Professional version of CommunityViz and the Custom Impacts Wizard for any additional required indicators for the model. This will create up to 101 indicators and dozens of analysis components (formulas, indicators, attributes, charts, etc.) to give a comprehensive, well rounded set of standard planning measurements (indicators) related to the scenarios in the three geographic scenario areas. Topic areas cover demographics, employment, environment, housing, land use, recreation, and transportation. The training we will provide will allow for local modification of these standard indicators to adjust for local data, conditions, dynamic assumption parameters and formula modifications to adjust for unique local data.
- **Web Ready Reports and Web Shots and Analysis Publisher** - Scenario WebShots will provide snapshots of your analysis which allows you to display your results website as a slideshow, or in a partly interactive format. Report Wizard will create data, charts, maps and images, web links provide definitions and explanations in a web browser environment. Analysis publisher will create freely sharable versions of your Scenario 360 analyses to share with clients and members of the public.

ArcGIS Online tools we would apply to support growth scenario development and application

We plan to use selected components of Esri ArcGIS for Organizations (AGO) for this project to supplement the desktop software, CommunityViz, and it’s web display and analysis publisher. The City of Billings already licenses this software through their Esri enterprise license, but it has not achieved widespread adoption yet within the city or county. The primary AGO application will be GeoPlanner and editable web maps applications for tools to work with stakeholders and staff in preparing the growth scenarios. Throughout the project with the stakeholders and community, there may be some additional ArcGIS Online applications to facilitate public review of the growth scenarios and results.

Geoplanner provides the ability for asynchronous or synchronous stakeholder “geosketching” via web or mobile devices to develop draft scenarios. This sketching can occur at multiple scales and at different times in the planning process in an iterative workflow. This can also be done within CommunityViz software running on a workstation with the CommunityViz Land Use Designer Scenario sketch tools, but this requires all participants being in the same place and working on a computer with CommunityViz installed. GeoPlanner is more flexible and can provide the ability for stakeholders, together in a synchronous mode using web or mobile tools (e.g. tablets) to sketch alternatives, or remotely in an asynchronous mode at different points in time and place to do the same. From a workflow perspective, we envision this being the most useful following the suitability modeling and initial theoretical build out for each scenario, in the early phases of scenario development.

We anticipate using the Custom Web App Builder for stakeholders and staff to access and view the composite suitability layers and source map features defining the suitability analysis for review, ground truthing and scenario and project understanding. The City will use their ArcGIS Online (AGO) licenses for the stakeholders involved to enable sharing of the data layers within the organization without premature release to the public.



Project Constraints & Caveats

- Geodata Services will set up a Basecamp collaborative site to facilitate the workflow and collaboration with the City of Billings Planners and GIS staff. The Basecamp site will also serve as a project notebook and archive. Basecamp will also serve as a base for work orders and tasks to facilitate administering and coordination on the project. Geodata will work with the City GIS staff and coordinate data sharing and coordination using the City ArcGIS Online account and the Geo-Job Administrative Pro tools.
- Geodata Services, Inc. will provide monthly reports on time spent on the project framed within the workflow steps defined in this scope of work, and have regular coordination sessions with contract manager to maintain on-going communications on project scope and allocation of the limited resources available.
- Whenever possible, GIS work will be identified that could be completed by the City of GIS staff, reserving as much of Geodata's time to prepare the CommunityViz models and ArcGIS Online apps as possible.
- City GIS staff and planners will invest reasonable efforts to watch Placeways CommunityViz Overview and training videos to understand basic concepts of using the software. Although the purpose of the contract is not to fully train Billings staff to build and configure all aspects of CommunityViz, training will be used whenever it is determined to be the most efficient way to conserve budget. For example, creating, modifying, configuring and documenting indicators and their associated charts and graphs and reports will be a key responsibility of the City to complete with Geodata's advice and training.
- The City will provide the source data layers in GIS format in Montana State Plane, NAD83 for use on the project. In some instances, Geodata will engage in this process if they already have the data processed.
- Geodata will prepare and compile the suitability model and provide it to the City along with training on how to adjust assumptions built into the weighted model. [If the city licenses and uses the Esri Spatial Analyst module, we will have them process the final grids preferred for the suitability model.

Data Processing

The following data layers will be included in the suitability analysis and provided by the City to the Consultant for inclusion in the CommunityViz suitability model. This list is not exhaustive, and may be modified by the City with advice from the Consultant during the initial stages of the project.

Hard Constraints (typically no-growth constraint defined in statutes or planning frameworks)

- Slopes greater than 25%
- Wetlands
- Floodplain (DFIRM)
- Sensitive species
- Cultural sites

Soft Constraints (not necessarily no-growth, but general constraints to growth)

- Proximity to existing and proposed water treatment
- Sensitive areas
- Greenways and open space
- SUURGO soil characteristics
- Historic sites and development
- Existing trails, parks and open space



for web based components. We use several proprietary and open source software for integrating 3D visualization. Scenario 3D, packaged with CommunityViz, Google SketchUp, and ESRI 3D Analyst are typically applied for site models and visual scenarios for more limited geographic areas, and for generating visualizations of indicators or groups of indicators, build outs and scenario drivers. ArcGlobe, Google Earth, and ArcGIS Online are global visualization environments. We use all these tools for different aspects of 3D visualization, depending on the environment they are to be used in, the level of interaction desired with participants and the form and function of the visualization. No one tool fits all situations. In addition to physical 3D models of buildings, vegetation, street furniture, and infrastructure, we often use oblique visualizations of infrastructure and planning areas to convey extruded points or polygons, essentially creating 3D business graphs shown in a globe or regional view with real world context..

Schedule

The project is scheduled for 6 month duration, with an option for the City to extend for six additional months. We anticipate the following schedule depending on City staff and stakeholder availability.

- **Mid-July:** Project start date
- **Mid July–August:** Suitability model data development, first stage theoretical build-out
- **September:** Suitability model run and Geoplanner and Editable Web Service developed and GeoPlanner Training
- **October:** Indicator, graphs, charts and dynamic formula staff training
- **October-December:** City engages stakeholders and modifies Scenario 360 indicators
- **January, 2016:** The Consultant will prepare Web Shots and Analysis Publisher with initial results, and supplement with AGO map apps

Deliverables

- A hexagon polygon feature class to provide a base for theoretical maximum build-out models in CommunityViz for the north and west scenario areas
- A conference call and WebEx session will be held to define the final external boundaries to be used for the north and west scenario areas.
- Weighted suitability model for the area encompassing the three geographic areas for scenarios using the suitability layers provided by the City. The City will determine the initial weighting to be used for a basemap layer for Geoplanner scenario sketching exercises by stakeholders and provide those weighting parameters to the Consultant. The Consultant will use those to create a tiled map service for the City to use with Geoplanner geo sketching sessions.
- An editable web feature service template and up to 8 hours of training and work session simulation with City staff to teach them how to apply the GeoPlanner tool.
- A theoretical (non-spatial) build out feature class
- Provide a CommunityViz model including spatial buildout for each scenario for residential and optionally commercial, industrial and mixed land use.
- If desired, the Consultant will aggregate the results of the build out into larger hexagon grid cells to generalize and display scenario units of analysis for public review
- Run standard CommunityViz pro 360 indicators wizard and train the City GIS analysts and planners how to add, adjust and configure indicators, graphs and charts, and document the dynamic formulas and assumptions within the CommunityViz software.
- Prepare CommunityViz Web Shots and Analysis Publisher with initial results, and if desired supplement with AGO map applications for stakeholder analysis of scenarios and public use of the final scenarios.
- Consultant will train the City staff to run the standard and custom CommunityViz reports, and final Analysis Publisher and selected AGO maps and applications



Budget

The budget for this project for Geodata Services, Inc will not exceed \$20,000 arranged through a sole source contract. Monthly invoices will be submitted by the Consultant with net 30 day payment terms.



GEODSER-01

AGOMES

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/28/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Missoula Office PayneWest Insurance, Inc. P.O. Box 4386 Missoula, MT 59808	CONTACT NAME: PHONE (A/C, No, Ext): (406) 721-1000 FAX (A/C, No): (406) 721-9230 E-MAIL ADDRESS:
INSURED Geodata Services, Inc. PO Box 8081 Missoula, MT 59807	INSURER(S) AFFORDING COVERAGE INSURER A: Beazley Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPI/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A					PER STATUTE ☐ OTH-ER ☐ E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
A	Professional		V15W89140601	10/02/2014	10/02/2015	1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Billings
PO Box 1178
Billings, MT 59103

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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DATE	START	END	HOURS	PROJECT	DESCRIPTION
TOTAL			76.77	\$5,757.75	
4/14/16	7:45 AM	9:45 AM	2.00	Billings Planning	Edits to Billings CommunityViz
4/13/16	8:50 AM	9:50 AM	1.00	Billings Planning	Billings Edits - Update proposed roads in AGOL, recalculate road miles for West scenarios
4/13/16	3:25 PM	4:00 PM	0.58	Billings Planning	Billings Edits - Update proposed roads for Infill
4/13/16	4:15 PM	5:00 PM	0.75	Billings Planning	Coordinate with Ken on Billings CommunityViz edits
4/12/16	1:30 PM	2:30 PM	1.00	Billings Planning	Edits to Billings AGOL maps and apps
4/12/16	4:00 PM	5:00 PM	1.00	Billings Planning	Edits to Billings AGOL maps and apps
3/30/16	8:00 AM	8:30 AM	0.50	Billings Planning	Edits to Billings AGOL maps and apps
3/29/16	2:00 PM	3:40 PM	1.67	Billings Planning	Meet with Candi and delete schools in 3 scenarios and go through landfill options then cover final steps with Kyle
3/29/16	3:15 PM	3:30 PM	0.25	Billings Planning	Coordinate with Ken on Billings edits
3/29/16	4:40 PM	5:00 PM	0.33	Billings Planning	Edits to Billings Scenarios
3/17/16	9:55 AM	10:55 AM	0.95	Billings Planning	Email response to Candi and thoughts on further analysis
3/16/16	7:10 AM	9:00 AM	1.83	Billings Planning	Set up revised indicators and update story map
3/16/16	9:40 AM	11:55 AM	2.22	Billings Planning	Finish story map and brainstorm landfill strategy
3/16/16	1:05 PM	1:25 PM	0.37	Billings Planning	Brainstorm landfill strategy
3/15/16	8:00 AM	8:55 AM	0.92	Billings Planning	Billings data edits
3/15/16	11:05 AM	3:45 PM	4.66	Billings Planning	CommunityViz model adjustments
3/15/16	11:10 AM	11:40 AM	0.50	Billings Planning	Brainstorm landfill indicator for City of Billings
3/15/16	1:00 PM	1:40 PM	0.67	Billings Planning	Billings data edits
3/14/16	8:30 AM	11:00 AM	2.50	Billings Planning	Billings CommunityViz Data Setup and Processing
3/14/16	9:05 AM	9:10 AM	0.07	Billings Planning	CommunityViz model
3/14/16	12:40 PM	4:30 PM	3.83	Billings Planning	CommunityViz model then WebEx session with Candi
3/14/16	1:30 PM	2:00 PM	0.50	Billings Planning	Calculate structures for 250k hex grid in City of Billings
3/14/16	3:30 PM	4:30 PM	1.00	Billings Planning	Run structure count and average drive time per 250k hex grid in City of Billings
3/13/16	10:00 AM	11:15 AM	1.25	Billings Planning	Scenario and Indicators - CommunityViz
3/11/16	8:00 AM	8:40 AM	0.67	Billings Planning	Final check of Billing Story Map and apps, post link for Candi

3/10/16	7:45 AM	1:00 PM	5.25	Billings Planning	Billings ArcGIS Pro Map Setup and Standardization, publish scenarios to AGOL, create Web AppBuilder apps for each scenario
3/10/16	10:30 AM	3:30 PM	5	Billings Planning	Scenario and Indicators - CommunityViz
3/10/16	2:00 PM	5:00 PM	3.00	Billings Planning	Configure Billings web maps and applications, update final Story Map
3/9/16	8:15 AM	9:35 AM	1.34	Billings Planning	Prepare final list of layers for web app and review processing with Kyle
3/9/16	8:55 AM	9:25 AM	0.50	Billings Planning	Coordinate with Ken on Billings tasks
3/9/16	9:40 AM	12:45 PM	3.08	Billings Planning	Billings indicator processing
3/9/16	1:45 PM	5:00 PM	3.25	Billings Planning	Billings ArcGIS Pro Map Setup and Standardization for each scenario, publish base layers
3/9/16	4:10 PM	5:15 PM	1.08	Billings Planning	Indicator development
3/8/16	7:45 AM	9:30 AM	1.75	Billings Planning	Spreadsheet indicator counts
3/8/16	8:00 AM	9:45 AM	1.75	Billings Planning	Billings edits to proposed bus and roads, re-run summary tables
3/8/16	10:00 AM	10:50 AM	0.83	Billings Planning	Cross check Billings indicators spreadsheet, remove duplicate point features
3/8/16	11:45 AM	12:30 PM	0.75	Billings Planning	Build out re-runs set up and scenario edits
3/8/16	11:50 AM	12:35 PM	0.75	Billings Planning	Calculate Billings proposed road miles by road class and add to indicators spreadsheet
3/8/16	1:00 PM	1:30 PM	0.50	Billings Planning	Export screenshots of Billings scenarios
3/8/16	3:45 PM	5:15 PM	1.50	Billings Planning	Build out final
3/8/16	4:00 PM	4:40 PM	0.67	Billings Planning	Create and publish City of Billings mask layer
3/7/16	9:40 AM	12:35 PM	2.92	Billings Planning	Scenario indicator edits
3/7/16	2:45 PM	4:35 PM	1.83	Billings Planning	Scenario edits
3/7/16	2:50 PM	3:05 PM	0.25	Billings Planning	Calculate total miles of proposed roads and bus routes per Billings scenario
3/7/16	5:00 PM	5:20 PM	0.33	Billings Planning	Re-run Billings proposed bus and roads summary tables
3/4/16	10:00 AM	10:50 AM	0.83	Billings Planning	Billings Scenario and Indicator Processing
3/4/16	11:45 AM	5:25 PM	5.67	Billings Planning	Edit in fill scenario and run buildout then webex to finalize with Candi and review and approve final point files
3/3/16	3:00 PM	3:20 PM	0.33	Billings Planning	Billings Scenario and Indicator Processing
3/2/16	7:45 AM	8:15 AM	0.50	Billings Planning	Scenario edits

3/2/16	3:00 PM	5:05 PM	2.08	Billings Planning	WebEx with Candi
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CONSULTANT AGREEMENT – AMENDMENT

On this day of June 13, 2016, and by mutual consent, the **CITY OF BILLINGS, MONTANA**, now contracted with **GEODATA SERVICES, INC.**, of Missoula, Montana, by Consultant Agreement dated July 7, 2015, agree to amend Section 3. of the agreement to replace the first sentence, “In consideration of the services provided by the CONSULTANT under this AGREEMENT, the CITY agrees to pay CONSULTANT a price not to exceed **\$20,000.00**” with “In consideration of the services provided by the CONSULTANT under this AGREEMENT, the CITY agrees to pay CONSULTANT a price not to exceed **\$25,000.00**”

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

CITY OF BILLINGS, MONTANA

Geodata Services, Inc.
CONSULTANT

By _____
THOMAS W. HANEL,
MAYOR

By _____
Kenneth E. Wall
PRESIDENT

APPROVED AS TO FORM:

By _____
BRENT BROOKS, CITY Attorney

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Amendment No. 2 with LeighFisher, Inc. for Airport Financial, Planning and Development Advisory Services

PRESENTED BY: Kevin Ploehn, Director of Aviation and Transit

Department: Airport

PROBLEM/ISSUE STATEMENT

On December 21, 2009, City Council approved a five-year contract with Jacobs Consultancy for Airport Financial, Planning, and Development Advisory Services. On August 25, 2014, the City Council approved Amendment No. 1 to the contract for work to perform a Terminal/Land Use Study. The Amendment also extended the Agreement term to December 31, 2015. The planning effort developed concepts that would address the current Terminal Building shortcomings and provided a number of conceptual remodel alternatives for Airport staff to study. The concepts, while viable, have three issues that staff would like to further study. The first is the price for the remodel, estimated at \$45 million. The high cost is partly due to the amount of reconfiguring of the existing space in the core of the Terminal, and the amount of construction phasing that would need to take place to keep the Terminal open for business during the project. The second item is the impact to the airline and passenger operations during this major construction project, which appear to be significant. The third item is the future expansion capability of the Terminal as the community grows. Staff would like to have LeighFisher look at options that address these 3 issues and provide a viable alternative for public discussion. Subsequently, staff is asking the City Council to Amend the base contract for this work and to extend the term of the contract to December 31, 2016, to enable the Airport staff to have LeighFisher available through the architect selection process later this year.

ALTERNATIVES ANALYZED

City Council may:

- Approve Amendment No. 2 with LeighFisher, Inc. for additional Airport Financial, Planning, and Development Advisory Services, and extend the term through December 31, 2016; or
- Disapprove Amendment No. 2 with LeighFisher, Inc. and advise staff on how to proceed.

FINANCIAL IMPACT

The total cost of Amendment No. 2 with LeighFisher, Inc. is estimated to not exceed \$40,000 for this project. These additional fees will be paid out of the Airport's Planning and Consulting line item.

RECOMMENDATION

Staff recommends that the City Council approve Amendment No. 2 with LeighFisher, Inc.

APPROVED BY CITY ADMINISTRATOR

Attachments

Amendment 2

AMENDMENT NO. 2
TO
AGREEMENT FOR GENERAL AIRPORT FINANCIAL,
PLANNING AND DEVELOPMENT ADVISORY SERVICES
City of Billings Aviation and Transit Department

This Amendment No. 2 made and entered into this 7th day of June 2016 by and between the following:

City of Billings, Montana, a Municipal Corporation, PO Box 1178, Billings, Montana 59103,
hereinafter designated the OWNER

and

LeighFisher Inc., 555 Airport Boulevard, Suite 300, Burlingame, CA 94010, is a corporation
organized and existing under the laws of the State of Delaware, hereinafter designated as
the CONSULTANT

WITNESSETH:

WHEREAS, the OWNER and the CONSULTANT have entered into a contract dated December 21, 2009 for
CONSULTANT to provide general airport financial, planning and development advisory services to
OWNER as approved by Amendments to the Agreement.

WHEREAS, the OWNER has a need for additional services;

WHEREAS, the CONSULTANT represents that he is qualified to furnish such services to the OWNER;

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance contained
herein, or attached and incorporated herein, the parties hereto agree to amend the December 21, 2009
Agreement and all related exhibits as follows:

ARTICLE 1 – SCOPE OF SERVICES

1. Amends the term of the Agreement such that it continues through December 2016.
2. Amends the hourly rate schedule in Exhibit A of the Agreement to LeighFisher's 2016 Standard
Billing Rate Schedule, show bellow:

Title	Rate (\$/hr.)
Directors	260-310
Associate Directors	220-270
Principal Consultants	200-250
Senior Advisors	180-230
Senior Consultants	160-210
Consultants	120-160
Contract Consultants	100-210
Interns	80-110
Graphics Technicians	90-110
Project Support	80-110
Word Processing	65-90

Professional services will be billed at rates by individual within the above ranges.

Out-of-pocket expenses for transportation and subsistence, reproduction of reports,
express delivery, and other services and materials will be billed in addition at actual cost.

Billing rates are subject to change annually.

3. Adds and authorizes Terminal Planning Studies (including financial feasibility)
 - The scope of work for Terminal Planning Studies is defined in Attachment A to this Amendment No. 2.
 - The not-to-exceed labor and expense budget for Terminal Planning Studies is defined in Attachment B to this Amendment No. 2.

Attachment A

SCOPE OF SERVICES

- A. Assist the City of Billings and its Aviation and Transit Department in the implementation and project delivery process for the preferred terminal plan (“long-term vision”) for overall terminal development.

LeighFisher will help the City develop the strategy and build on the planning studies, alternative concepts and drawings, facility requirements, cost estimates, and on-going improvements, to achieve the “long-term vision” and associated improvements.

- B. Terminal Alternative

Leigh Fisher will develop a planning level alternative for the terminal areas that looks at a concept that is mostly new construction with expandable passenger loading gate possibilities. The new alternative will identify the following items:

- Security screening checkpoint
- Concessions
- Hold rooms
- Restrooms
- Air Space Building Height Restrictions
- Air Traffic Control Line of Sight Review

- C. Deliverables

Leigh Fisher will provide drawings of the alternative Terminal concept that are usable for internal evaluation and for public review and discussion.

Attachment B
FEES AND EXPENSES

LeighFisher has incurred approximately \$14,000 to date in developing the terminal concourse concept. In addition, the estimated fees and expenses for this assignment are \$25,000, for an estimated total of approximately \$39,000.

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Summer "Soulstice" Noise Waiver

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The Summer "Soulstice" event is planned for Monday, June 20, 2016 and includes fire dancing in the street. BMCC Chapter 17 limits the amount of noise that any activity may create, with lower limits after 8:00 p.m. The Code allows staff to issue noise waivers for special events or circumstances. The BMCC states:

Waiver review procedures established by the city shall include but not be limited to consideration of the following criteria:

- (1) Whether the noise would endanger the public health, safety, or welfare;
- (2) That compliance with the provisions of this chapter from which a waiver is sought would cause serious hardship without producing equal or greater benefit to the public;
- (3) The time of day the noise will occur;
- (4) The duration of the noise;
- (5) The loudness of the noise relative to the maximum permissible sound levels as set forth in this chapter;
- (6) Whether the noise is continuous or intermittent;
- (7) The distance of proposed activity from residential housing or other noise-sensitive properties;
- (8) Whether the proposed activity is within the Central Business District, and whether the proposed activity encourages the promotion of entertainment and nightlife in an area where residential housing is sparse;
- (9) Any other factor that is reasonably related to the impact of the noise on the health, safety and welfare of the community, the degree of hardship that may result from the enforcement of the provisions of this article, and the benefit to the public of granting such a waiver.

The event organizer applied for a noise waiver under BMCC 17-106, requesting a 12:00 a.m. event stop time with cleanup to follow until 1:00 a.m. Staff approved a stop time of 10:00 pm., which is the usual downtown, weekday time limit that was established by the Special Event Ad Hoc Committee and the Noise Ordinance committee in consideration of the downtown hotels and residents. The event organizer is appealing the staff determination to the City Council and is requesting a 12:00 a.m. fire dancing event stop time. The Special Event permit issued to the event organizer is approved pending the outcome of this appeal. The permit will reflect the same time as the noise ordinance for the event.

ALTERNATIVES ANALYZED

City Council may:

- Approve the waiver request, or;
- Disapprove the request.

FINANCIAL IMPACT

There are no financial impacts from this action.

RECOMMENDATION

Staff recommends that the City Council disapprove the noise waiver for the Summer Soulstice event on June 20, 2016.

APPROVED BY CITY ADMINISTRATOR

Attachments

Event Application and Noise Waiver Request
Email from Event Coordinator confirming appeal

May 20th/2016

To Whom It May Concern;

We are very much looking forward to sharing some incredible talent here in Billings at our upcoming show, Summer Soulstice. This will be an all ages show that will inspire and encourage creativity and community through a wide variety of art forms. 2D visual art, 3D art, performance art and music all combine in these shows to provide a multi-faceted delight for the senses.

Inspire Events has already hosted 2 of these shows, Fall Uniquinox (2015) and Uniquinox Bloom (Spring 2016.) Both of these events were held inside Limber Tree Yoga Studio and they were vibrant culminations of Billings talent and potential. Local musicians and artists, the AlternaCirque Aerialists, local bellydancers and various performers came together to really entertain and promote the local arts in an awe-inspiring way. With bodypainting, live painting, and unique performances of all kinds, these are not events anyone will forget. A few performers and photographers have traveled from all over the state, as far away as Whitefish, and we had a bodypainter come join from Spokane. We had raffles from local businesses, local people selling arts and crafts and providing food and beverage. For the Fall Uniquinox, I personally made a huge sculpture and dedicated it to any parents and children who have to spend time apart. This sculpture was donated to Red Lodge DSVS. We hope to combine forces for this Summer Soulstice with Family Service here in Billings and truly do some good in the community while we bring together the people and inspire them to celebrate with their families and be creative and healthy!

For this particular event, Summer Soulstice, we hope to host several talented fire performers from all over the state. These are highly trained professionals who are fully aware of all safety guidelines, insurance policies, etc. We would love to share this exceptional form of entertainment with Billings, and to do this, we would need closure to a small section of 29th Street N.

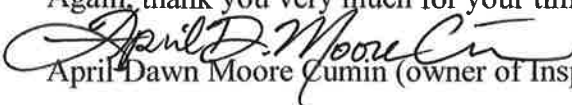
The main fire performances will happen after dark, so between the hours of 10pm and 12pm. Clean up will commence directly after, and be completed no later than 1am. This is a Monday evening, so we will be exceptionally respectful.

Obviously we will contact the Fire Marshall as well and ensure all measures are taken for safety and legalities. I believe the Fire Marshall said this paperwork needs to be in place first, and he will be leaving for vacation at the end of May, so time is of the essence. I truly appreciate your consideration on such short notice.

In addition to the fire performers outside, we hoped to have a few food tables and vendors to allow for more space and airflow within the yoga studio itself. The Uniquinox Bloom show was almost sold out to capacity, and we hoped to increase our space so more people could attend. We will definitely have a manageable plan for garbage and waste and will leave the street cleaner than when we found it. The impact on day to day downtown flow should be minimal, as we will be able to clear out the parking garage before the set up begins in earnest. There will be no amplified music outside, only live drums, and there are no residences in the surrounding area. Many of the nearby businesses are excited to participate and I hope to ask for more involvement from small businesses in the downtown core to really support each other and a thriving community.

If all goes well with this event on Monday, June 20th, 2016, I hope we could work together for a similar event in the fall, Friday, September 23rd, 2016, where we hope to highlight a few larger local bands.

Again, thank you very much for your timely response and positive consideration!


April Dawn Moore Cumin (owner of Inspire Ink and Inspire Events, 406.697.0010)

Permit # _____

Date: _____



SPECIAL EVENT & RIGHT-OF-WAY PERMIT APPLICATION
FESTIVAL, PARADE, PROCESSION, MARCH, ROAD RACE, BICYCLE RACE, WALK
(Not for Block Parties)

Name of Event: "SUMMER SOULSTICE"

Applicant Name: April Dawn Moore Cumin

Name of Organization: INSPIRE EVENTS

On-site Contact: April Dawn On-site Cell Phone: 406.697.0010 or 406.591.5744

Mailing Address: 819 2nd St W

City/State/Zip: BILLINGS, MONTANA 59101

Work Phone: 406.697.0010 Email: april Dawn tattoo@gmail.com

Brief Event Description: interactive art installment- music,
performance, art, community gathering

Event Location/Address: 212 N 29th St

Event Website if applicable: Summer Soulstice (on fb)

Event Date: Monday, June 20th

Start Time: 7pm End Time: 12am

Road Closure Begins: 6pm Road Closure Ends: 1am

Set-Up Begins: 6pm Clean-Up Ends: 1am

Estimated Attendance: ~~150~~ 150 people or so...

This Event is: ☐ Open to the General Public ☒ Open by ticketed Admission

CITY SERVICES

The City of Billings does not provide amenities such as portable washrooms, sound systems, tables, chairs, tents, canopies, or other equipment. For waste disposal facilities, applicant may choose to contact the City of Billings' Solid Waste Division, 406-657-8260. **Dumpsters are required at events serving food and beverage.**

BID will provide rolling dumpsters.

How many dumpsters are you providing? will provide 5 large garbage cans.

Delivery Location? _____

Date and Time dumpsters are to be picked up? will haul garbage away.

Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans, and event marketing signs. Event organizers risk forfeiture of an event in subsequent years if the site is left unclean as determined by the City of Billings. Assessment for clean-up will be charged to the event organizer. ✓

SAFETY AND SECURITY

Certain events require a security detail. **Your security plan must be attached** and approved by the Billings Police Department.

Who will be providing security for this event? not necessary, but we will have some volunteers in case.

Dates & Times for security to be on site? _____

To inquire about Billings Police Department Extra Duty Officers and rates, please call the Crime Prevention/Public Relations Officer, 406-247-8590.

FIREWORKS/PYROTECHNICS * *Fire Marshall needs to be contacted to give permit for professional fire spinners.*

If your event is planned to use fireworks or pyrotechnics, you must obtain a Fireworks Permit from the Billings Fire Department. This permit requires additional insurance. Contact BFD at 657-8422.

VOICE/MUSIC AMPLIFICATION

Operation of amplifying equipment is restricted to the hours of 7:00am – 8:00pm without a noise permit. If your event uses amplified sound outside of that time period, you will need a noise permit. For events permitted with this application, noise permits will be issued with your special event permit. Central Business District (CBD) events will normally be permitted for a noise variance until 10:00pm Sunday through Thursday and 11:00pm Friday and Saturday. If the event is outside of the CBD or if it is in the CBD but organizers would like to go beyond the hours above, the City will review and consider issuing a noise permit for the times requested below.

Start Time: _____

outdoor sound will not be amplified.

Finish Time: _____

indoor sound will finish around midnight.

VENDORS

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services.

Does the event include vendors? yes

If the event will have food vendors, please check the following that apply:

~~Served~~ ~~Sold~~ ☒ Catered ☐ Prepared Outdoors

An applicant having any food service must contact Riverstone Health Department at 406-247-3200 for approval of any food preparation or service. Applicant must show a plan for clean-up and grease removal. Fire Code requires a fire extinguisher at each cooking location. Event organizers are responsible for arranging health inspections for their events by contacting Riverstone Health Department, 406-247-3200.

ALCOHOL

Will alcoholic beverages be served at the event? No ☒ Yes ☐

If yes, make sure to submit adequate liquor liability insurance (see item #9 of checklist) and submit the Catering Endorsement Form and Open Container Form as applicable to the Police Department at City Hall, 210 N. 27th.

SITE PLAN

Provide a Site-Plan sketch of the event. Please attach to the Special Event & Right of Way Application. Include maps, outline or diagram of the entire event venue including the names of all street or areas that are part of the venue and the surrounding area. The plan should include the following information (if applicable):

- | | |
|---|---|
| ☒ Tents, Canopies (X) | ☐ Stages or Amplified Sound (SO) |
| ☒ Food Vendors (FV) (catered) | ☒ Trash Receptacle (TR) |
| ☒ Beverage Vendor (BV) | ☐ Barricades (B) |
| ☐ Alcoholic Beverage Vendors (A) | ☐ Trailers, Vehicles (V) |
| ☐ Portable Toilets (T) | ☐ Fire Lane (FL) |
| ☐ Fire Hydrants (FH) | ☐ Generator/Electricity (E) |
| ☐ Curb Cut-Outs (CC) | |

The area requested must be reasonably suited relative to the accessibility, size and nature of the proposed special event. The event must accommodate the special needs of disabled persons whose rights are protected under the Americans with Disabilities Act and who choose to participate in the event. **ADA ramps may not be blocked during any time.**

TRAFFIC PLAN/TRAFFIC CONTROL

very simply, barricades on

☐ Road Race

☐ Procession

☐ Parade

☒ Other

☐ Bike Race/Walk

*3rd + 29th +
2nd + 29th.*

Please attach Route and Traffic Control plan. If parade, please indicate which parade route will be used: ☐ Heights ☐ Downtown ☐ Wendy's Field/Daylis

Your route and traffic and control plan must include the required information listed below, and any other additional information that you believe applies to your event:

- ☐ The proposed route to be traveled including the requested starting and termination point. Please also clarify the direction of movement of your event. Include assembly and staging areas.
- ☐ Routing plans for traffic. Illustrate a plan to include roads that you are requesting to be closed to vehicular or other traffic for your event. Include planned arrangements to resolve conflicts with people trying to reach hotels, their own residences, businesses, places of worship and public facilities including public transportation such as busses.
- ☐ Whether the event will occupy all or a portion of the street(s) requested for use. Please note for fun runs if participants will be on paths or sidewalks instead of the street.
- ☐ Proposed locations for barricades, signs, security, and volunteers. Modifications to this portion of your Route and Traffic Control Plan may be required by the City of Billings after initial submission of the application.
- ☐ Where runs or walks cross a public street, clearly indicate how many course flaggers will be used and where they will be stationed to control traffic.
- ☐ The provision of a twelve foot (12') wide unobstructed emergency access lane on closed streets or as approved by the Billings Fire Department.
- ☐ Event organizers must maintain pedestrian access on public sidewalks, unless an alternate plan is approved
- ☐ A white temporary water base pavement paint can be used on the streets to mark the course. If the paint does not come off the pavement within a month after the event, the applicant will have to pay to have it removed.
- ☒ Placement of parking meter tags: Applicant must post "No Parking" signs along city roads where public parking spaces exist within the event site. "No Parking" signs must be posted with at least 24 hours notice of the event closure. Fines may apply if signs are not taken down by the end time stated on the applicant's approved permit. Contact the City of Billings Parking Division, 406-657-8412 or the Downtown Billings Alliance office, 406-294-5060, for more information. Fees may apply.

Please note: The City of Billings has final discretion over your Route and Traffic Control Plan including but not limited to, the placement and number of all barricades, signs, security, traffic flaggers, and volunteer locations.

RESIDENT AND/OR BUSINESS NOTIFICATION

Events that require road closures, or may cause disruption for City of Billings residents, businesses, churches, etc., must notify the affected parties one month prior to the event. Notices must reflect the date(s), day(s), time(s), and location(s) of the event, types of activities taking place during your event and the event organizer's contact information. The notice must give detour or alternate route information if normal access is affected. Also, the notice must give City contact information to contact in the case of comments or concerns regarding the event.

Include a sample of the notice and a list of recipients with your application. For sample notice and recipient list in the CBD, please contact the Downtown Billings Alliance office, 406-294-5060 or www.downtownbillings.com.

INDEMNIFICATION

In consideration for permission to conduct its activity as requested, applicant/organization expressly assumes all risks incident to or in connection with the permitted activity. Any property damage or bodily injury arising out of or in connection with the permitted activity shall be the sole responsibility of the applicant/organization. Applicant/organization agrees to and shall indemnify, defend and hold the City harmless from and against all losses, liabilities, damages, costs, expenses including litigation costs and reasonable attorney's fees, judgments or settlements whatsoever incurred by the City resulting from any claim, demand, action, cause of action or suit arising from or relating to the negligent or intentional acts or omissions of applicant/organization's officers, volunteers, employees, vendors, agents, contractors, subcontractors and others acting on behalf of applicant/organization.


Applicant Signature

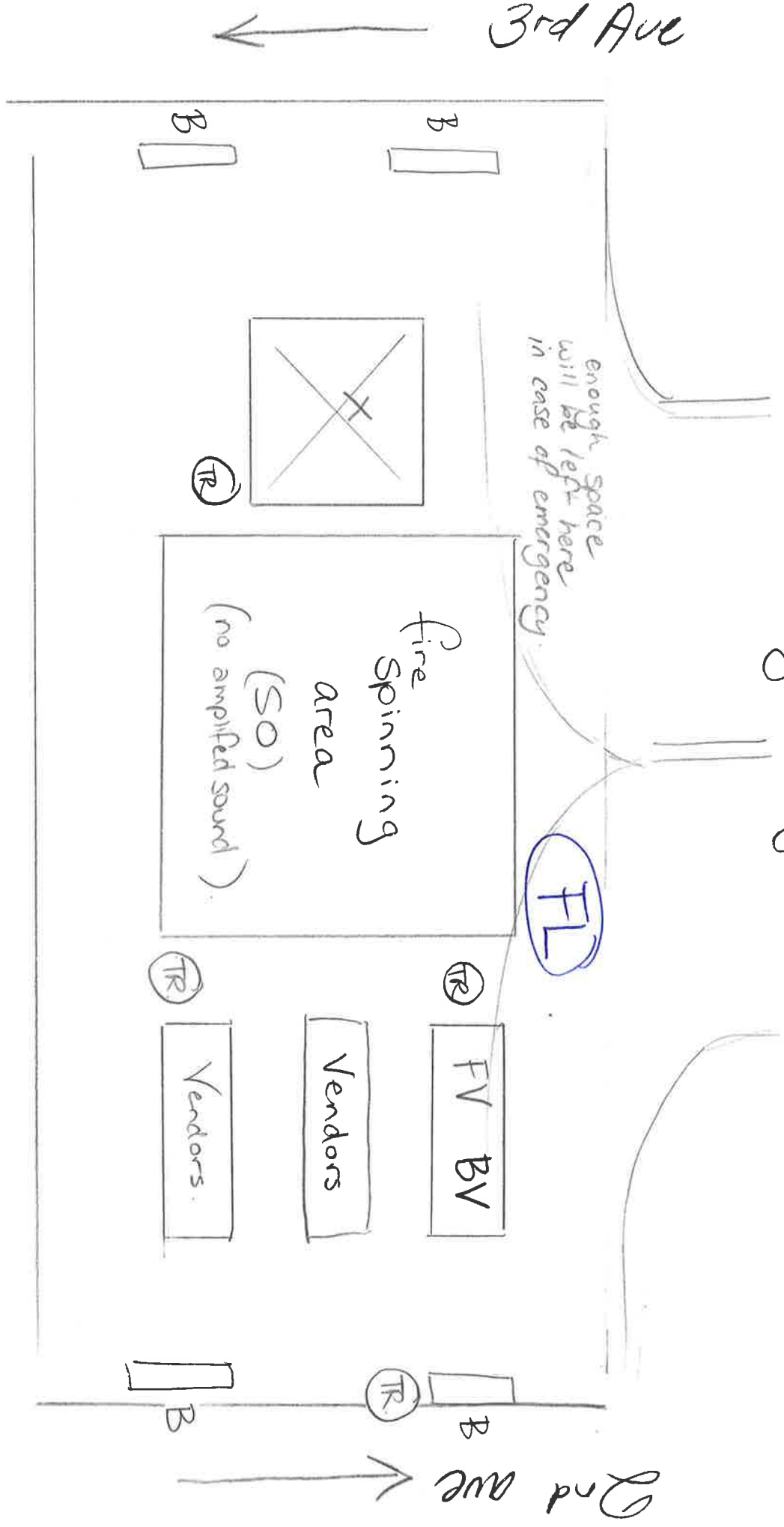
May 17th / 2016
Date

Please send completed application to:

City of Billings
Public Works/Engineering Office
2224 Montana Avenue
Billings, MT 59101
406-657-8231
wellbrooks@ci.billings.mt.us

Summer SouLStICE LAyout (Mon. June 20/2016)

Parking Garage



Sidewalk

Limber Tree Yoga

april dawn. tattoo@gmail.com

697.0010



Application for Waiver from Noise Ordinance Limits

Billings Montana Municipal Code Sec. 17-106

Name: April D. Moore Cumin Address: 819 2nd St W. Phone: 406.697.0010
Agency or Company: Inspire Ink/Inspire Events Date of Event/Activity: Monday, June 20, 2016
Location of Event/Activity: 212 N 29th St. Billings, Montana, 59101
(Limber Tree Yoga Studio & 29th St between
3rd ave + 2nd ave)

Name and Contact # for Person On Location During Event: April Dawn 406.697.0010
Event/Activity Start Time: 7pm Finish Time: midnight

Description of Event/Activity: Please describe in detail the proposed activity and note any amplified or live music planned: Indoors, music will be amplified, dancing + aerialists inside
Starting at 7pm. Outside will be vendors + catering until 10pm;
when it gets dark there will be professional fire performers + live
drummers until midnight. music will end at midnight. clean-up

Please check any of the following if applicable: finished no later than 1 am.

- ? ☐ **Event in ROW (Street)** ☐ **Event in Public Park** ☐ **Construction (Private)**
Engineering Parks Building
☐ **Construction (ROW)** ☐ **Private Property Event**
Engineering Police

I acknowledge under penalty of law that the information contained in this Waiver Application is true and correct to the best of my knowledge. I understand that applying for a Waiver does not grant me an exemption from the noise ordinance unless the waiver is granted by the City. I understand that if granted, this Waiver may be voided immediately if this application contains any inaccurate information, or if the event or activity exceeds the scope or duration specified above. I understand that even if granted, this Waiver can be revoked at any time by law enforcement if the event or activity is deemed to be disturbing the peace of the surrounding neighborhood. I understand this Waiver must be kept at the location of the event or activity and displayed to law enforcement upon demand. I agree to abide by any conditions or restrictions required by the City. I acknowledge that this permit relates only to the noise ordinances, and that I may need additional permits from the City for Open Container and/or Alcohol Catering if the contemplated event includes alcohol use or sale.

April D. Moore Cumin
Signature of Waiver applicant

May 24th / 2016.
Date

(City Use Only)

This Noise Waiver Request is ☐ **GRANTED** ☐ **DENIED**

Name

Department

Date

☐ Additional Conditions/Requirements _____

Meling, Debi

From: Wellbrook, Susan
Sent: Thursday, June 02, 2016 9:37 AM
To: Meling, Debi
Subject: summer soulstice

From: April Moore [mailto:aprildawn.tattoo@gmail.com]
Sent: Wednesday, June 01, 2016 9:50 AM
To: Wellbrook, Susan <wellbrooks@ci.billings.mt.us>
Subject: Re: summer soulstice

Hello Susan, thank you. Hope this email finds you well.

I would definitely like to bring this to city council as the fire will be best after dark, and it doesnt have to be very loud but music would be nice to have for the performers. Are there any pointers you could give me for approaching city council with this?

I just received an email copy of my proof of insurance, the hard copy is in the mail. Do you need the hard copy? My policy is for 3-5 million for the whole year. Each of our performers is doing this amount (but some only for the one night). Is this sufficient ? We are using the same company who covers the Bozeman performers.

One more question, how big is the radius to get businesses for the sign off sheet... ? Just 29th between 2nd and 3rd?

Thank you :)
Have a great day.
April

Regular City Council Meeting

-- **Meeting Date:** 06/13/2016

TITLE: Donation from the Friends of the Billings Library

PRESENTED BY: Bill Cochran, Library Director

Department: Library

PROBLEM/ISSUE STATEMENT

The Billings Public Library was offered a donation of \$13,000 from the Friends of the Billings Library. \$4,000 of this donation would be allocated to purchasing twenty child learning tablets. They are pre-loaded with high-quality learning apps and are immediately ready to circulate. The remaining \$9,000 would be used to purchase commercial grade outdoor furniture for the courtyard that is adjacent to the Community Room. This would allow the Library to open the courtyard to the public and expand usage of the space for programming.

ALTERNATIVES ANALYZED

City Council may:

- Accept the \$13,000 donation from the Friends of the Billings Library, or;
- Disapprove the donation

FINANCIAL IMPACT

Approving the donation will allow the Library to purchase learning tablets for children and open the courtyard for public use. There is no negative financial impact on the Library or City.

RECOMMENDATION

Staff recommends that the City Council accept the donation of \$13,000 from the Friends of the Billings Library.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Donation: \$1500 from Town Pump Foundation

PRESENTED BY: Paul Dextras, Fire Chief

Department: Fire

PROBLEM/ISSUE STATEMENT

The Billings Fire Department has been awarded a grant in the amount of \$1,500 from the Town Pump Charitable Foundation to purchase patient lifting equipment. The Billings Fire Department responds to hundreds of medical calls that require lifting or moving patients prior to transport to an area hospital. The Board of Directors of the Town Pump Charitable Foundation approved this grant request to fund the purchase of patient lifting equipment that should minimize injuring the patient and reduce firefighter lifting injuries. City policy is that any donations over \$500 must be approved by the City Council.

ALTERNATIVES ANALYZED

City Council may approve or disapprove accepting the \$1,500 donation from the Town Pump Charitable Foundation.

FINANCIAL IMPACT

Accepting this donation allows the City of Billings Fire staff to purchase two of these patient lifting devices which list for \$749 each.

RECOMMENDATION

Staff recommends that the City Council accept the \$1,500 donation from the Town Pump Charitable Foundation to purchase new patient lift devices.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Payment of Claims May 9, 2016

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,062,675.13 have been audited and are presented for City Council payment approval. A complete listing of the claims dated May 9, 2016, is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo_5.9.2016

Check Date	Check	Name	Amount	Account	Item Desc
05/09/2016	793804	Archie Cochrane	\$12.71	1500-21120-402320	5180280
05/09/2016	793804	Archie Cochrane	\$327.75	1500-21120-402320	5180298
05/09/2016	793804	Archie Cochrane	\$171.88	1500-21120-402320	5180300
05/09/2016	793804	Archie Cochrane	\$322.22	1500-21120-402320	5180408
05/09/2016	793804	Archie Cochrane	\$20.69	0100-43210-402320	5180427
05/09/2016	793804	Archie Cochrane	\$71.40	6010-15530-402320	5180520
05/09/2016	793804	Archie Cochrane	\$559.44	1500-21120-402320	699364/1
05/09/2016	793804	Archie Cochrane	\$1,544.80	6300-17530-407310	Inv. #837637-1 BPD #1403
05/09/2016	793804	Archie Cochrane	\$5,149.30	6300-17530-407310	Inv. #837298-1 BPD #1578 #2016-020
05/09/2016	793805	Associated Employers Of Montana	\$118.75	2400-43010-403824	Inv. 16-85982 HR Consulting Executive/Management
05/09/2016	793805	Associated Employers Of Montana	\$4,516.00	0100-17500-403560	Inv. #16-86006 Affirmative Action Plan
05/09/2016	793809	Big Sky Linen & Uniform	\$318.51	5020-73120-402260	Uniforms
05/09/2016	793809	Big Sky Linen & Uniform	\$49.89	5020-73140-402260	Uniforms
05/09/2016	793809	Big Sky Linen & Uniform	\$852.60	5020-74000-402260	Uniforms
05/09/2016	793809	Big Sky Linen & Uniform	\$540.96	5020-75000-402260	Uniforms
05/09/2016	793809	Big Sky Linen & Uniform	\$15.35	5120-83140-402260	Uniforms
05/09/2016	793809	Big Sky Linen & Uniform	\$545.10	5120-84000-402260	Uniforms
05/09/2016	793809	Big Sky Linen & Uniform	\$282.10	5120-84300-402260	Uniforms
05/09/2016	793809	Big Sky Linen & Uniform	\$360.64	5120-85000-402260	Uniforms
05/09/2016	793813	Black Box Network Services	\$350.00	6060-19310-409480	Peripherals(1) INTR0106
05/09/2016	793813	Black Box Network Services	\$6,057.20	6060-19310-409480	Servers (2) NT-NTHU62AG
05/09/2016	793813	Black Box Network Services	\$1,394.90	6060-19310-409480	Implementation Labor
05/09/2016	793819	Business Tax Section	\$213.04	6300-17530-407310	BOC Material Storage Building Roof Repair
05/09/2016	793819	Business Tax Section	\$5,879.96	5030-74910-409390	WO 15-10 WTP Chemical Bldg/Disinfection
05/09/2016	793819	Business Tax Section	\$32.49	2120-43700-409390	Broadwater Elementary School
05/09/2016	793819	Business Tax Section	\$207.50	5050-75150-403671	Water Repair List 11/06/15
05/09/2016	793822	Care To Teach LLC	\$5,000.00	1500-21400-403822	Training fee for Verbal Judo Training to be held April 20 & 21
05/09/2016	793822	Care To Teach LLC	\$1,650.60	1500-21400-403822	Actual expenses per contract
05/09/2016	793828	Cop Construction Co	\$582,115.48	5030-74910-409390	WO 15-10 WTP Chemical Bldg/Disinfection
05/09/2016	793839	DOWL	\$22,664.00	5030-75910-409340	WO 16-01 2016 Water/Sewer Main Replc; Sch1 Will James
05/09/2016	793840	DPS Company LLC	\$21,090.96	6300-17530-407310	BOC Material Storage Building Roof Repair
05/09/2016	793858	Great West Engineering, Inc	\$2,415.58	5440-31230-409390	WO 12-29 Solid Waste Management Amend#2
05/09/2016	793858	Great West Engineering, Inc	\$5,504.12	5130-85910-409340	WO 16-01 2016 Water/Sewer Replc; Sch 4 South Side
05/09/2016	793859	Guardian Security Inc	\$8,507.37	2600-55120-403574	Invoice 48
05/09/2016	793861	Hardy Construction Co.	\$3,216.51	2120-43700-409390	Broadwater Elementary School CTEP STPE 1099
05/09/2016	793867	I-State Truck, Inc.	\$638.50	5410-31230-402320	C251200656.01
05/09/2016	793867	I-State Truck, Inc.	\$30.00	5410-31230-402320	C251200656.01
05/09/2016	793867	I-State Truck, Inc.	\$56.60	5410-31220-402320	C251200696.01
05/09/2016	793867	I-State Truck, Inc.	\$82.34	5410-31220-402320	C251200720.01

Check Date	Check	Name	Amount	Account	Item Desc
05/09/2016	793867	I-State Truck, Inc.	\$450.99	5410-31220-402320	C251200720.02
05/09/2016	793867	I-State Truck, Inc.	\$24.36	5410-31220-402320	C251200720.02
05/09/2016	793867	I-State Truck, Inc.	\$77.18	5410-31220-402320	C251200739.01
05/09/2016	793867	I-State Truck, Inc.	-\$36.71	5410-31220-402320	C251200773.01
05/09/2016	793867	I-State Truck, Inc.	-\$13.00	2110-31320-402320	C251200805.01
05/09/2016	793867	I-State Truck, Inc.	\$13.00	2110-31320-402320	R251053752.02
05/09/2016	793867	I-State Truck, Inc.	\$131,719.00	2110-31320-409420	2016 56,000 GVW Tandem water truck
05/09/2016	793867	I-State Truck, Inc.	-\$12,000.00	2110-31320-409420	Trade of unit 1214
05/09/2016	793867	I-State Truck, Inc.	\$3,650.00	2110-31320-409420	5 yr engine/transmission warranty
05/09/2016	793870	Intellisys Inc	\$1,800.00	5120-84000-403553	2016-16 support contract software
05/09/2016	793870	Intellisys Inc	\$1,800.00	5020-74000-403553	2016-16 support service renewal contract for software
05/09/2016	793873	Kadrmass Lee & Jackson	\$0.00	5030-74910-409390	WO 14-09 Briarwood Reservoir Expansion; 06/30/14
05/09/2016	793873	Kadrmass Lee & Jackson	\$0.00	5030-74910-409390	WO 14-09 Briarwood Reservoir Expansion; CO#1 10/21/2014
05/09/2016	793873	Kadrmass Lee & Jackson	\$2,765.73	5030-74910-409390	WO 14-09 Briarwood Reservoir Expansion; CO#1 05/26/2015
05/09/2016	793878	Knife River (JTL Group Inc.)	\$310.49	2110-31320-404710	asphalt
05/09/2016	793878	Knife River (JTL Group Inc.)	\$3,816.77	2110-31320-404710	asphalt
05/09/2016	793878	Knife River (JTL Group Inc.)	\$86.25	2110-31320-402475	fill dirt for zimmerman
05/09/2016	793878	Knife River (JTL Group Inc.)	\$143.18	2110-31320-402475	fill dirt for zimmerman
05/09/2016	793878	Knife River (JTL Group Inc.)	\$727.12	2110-31320-404710	asphalt
05/09/2016	793878	Knife River (JTL Group Inc.)	\$8,536.34	2110-31320-404710	asphalt
05/09/2016	793878	Knife River (JTL Group Inc.)	\$736.27	2110-31320-404710	asphalt
05/09/2016	793882	LeadsOnline LLC	\$7,868.00	1500-21200-407910	Invoice 236041, 12 months of LeadsOnline
05/09/2016	793884	LP Mangement Services Inc	\$3,255.00	5020-74000-403823	Safety training Medium Voltage Switchgear
05/09/2016	793884	LP Mangement Services Inc	\$3,255.00	5120-84300-403823	Safety training Medium Voltage Switchgear
05/09/2016	793885	Machinery Power & Equipment Co	\$2,163.00	2110-31320-405333	rental of soil compactor at 1st west and clark
05/09/2016	793885	Machinery Power & Equipment Co	\$2,572.60	2110-31320-405333	rental of excavator for 1st west and clark
05/09/2016	793891	Montana Dakota Utilities	\$3,283.10	6010-00000-141000	042016 PO NUM 300524
05/09/2016	793893	Montana Peterbilt LLC	\$5,683.76	5410-31220-402320	261090136
05/09/2016	793893	Montana Peterbilt LLC	\$146.78	5410-31220-402320	261100004
05/09/2016	793893	Montana Peterbilt LLC	\$135.32	5410-31220-402320	261130046
05/09/2016	793893	Montana Peterbilt LLC	-\$2,194.94	5410-31220-402320	261170003
05/09/2016	793893	Montana Peterbilt LLC	\$384.96	5410-31220-402320	261170027
05/09/2016	793893	Montana Peterbilt LLC	\$85.15	5410-31220-402320	261190039
05/09/2016	793893	Montana Peterbilt LLC	\$70.00	5410-31220-402320	261190039
05/09/2016	793894	Morrison Maierle Inc	\$138.00	8400-31840-409310	WO 12-31 East End Industrial Storm Drain
05/09/2016	793894	Morrison Maierle Inc	\$5,083.20	4260-31840-409310	WO 12-31 East End Industrial Storm Drain
05/09/2016	793897	Moulton Bellingham PC	\$3,866.00	8400-31840-403590	Shadow Lawn drainage issue
05/09/2016	793898	MT DEQ	\$900.00	5120-82110-403495	2015 MTR000459 Annual Invoice wwtp WPB# 274080
05/09/2016	793898	MT DEQ	\$33,703.13	5120-82110-403495	MT00- OUTFALL Charge 2015 invMT0022586 003A

Check Date	Check	Name	Amount	Account	Item Desc
05/09/2016	793898	MT DEQ	\$319.50	5130-85910-409340	Sewer Main Replacement Ave e-f alley 161976
05/09/2016	793899	North Park Properties	\$7,200.00	2010-15070-407968	BIRD reimbursement for blight elimination
05/09/2016	793900	NorthWestern Energy	\$89.07	0100-51410-403410	0712539-6
05/09/2016	793900	NorthWestern Energy	\$11.11	5020-74000-403410	0722249-0
05/09/2016	793900	NorthWestern Energy	\$2,586.94	5020-74000-403410	0722270-6
05/09/2016	793900	NorthWestern Energy	\$41.27	5120-85000-403410	0723383-6
05/09/2016	793900	NorthWestern Energy	\$267.95	5120-85000-403410	0723878-5
05/09/2016	793900	NorthWestern Energy	\$16.70	0100-51120-403410	0920801-8
05/09/2016	793900	NorthWestern Energy	\$47.67	0100-51290-403410	0999807-1
05/09/2016	793900	NorthWestern Energy	\$186.54	6070-22350-403410	1006915-1
05/09/2016	793900	NorthWestern Energy	\$9.40	0100-51120-403410	1141284-8
05/09/2016	793900	NorthWestern Energy	\$9.40	0100-51120-403410	1160780-1
05/09/2016	793900	NorthWestern Energy	\$11.54	5020-74000-403410	1160807-2
05/09/2016	793900	NorthWestern Energy	\$7.55	0100-51120-403410	1230066-1
05/09/2016	793900	NorthWestern Energy	\$7.90	5020-74000-403410	1346673-5
05/09/2016	793900	NorthWestern Energy	\$1.43	0100-51120-403410	1409394-2
05/09/2016	793900	NorthWestern Energy	\$19.11	8720-51980-403410	1513800-1
05/09/2016	793900	NorthWestern Energy	\$28.03	8720-51980-403410	1513802-7
05/09/2016	793900	NorthWestern Energy	\$15.99	8720-51980-403410	1513804-3
05/09/2016	793900	NorthWestern Energy	\$8.63	8720-51980-403410	1514388-6
05/09/2016	793900	NorthWestern Energy	\$7.55	0100-51120-403410	1588262-4
05/09/2016	793900	NorthWestern Energy	\$20.56	0100-51410-403410	1635289-0
05/09/2016	793900	NorthWestern Energy	\$7.55	5020-74000-403410	1867265-9
05/09/2016	793900	NorthWestern Energy	\$17.54	0100-51120-403410	1941243-6
05/09/2016	793900	NorthWestern Energy	\$1.33	8720-51980-403410	2041362-1
05/09/2016	793900	NorthWestern Energy	\$8.76	2110-31320-403410	2047000-1
05/09/2016	793900	NorthWestern Energy	\$9.00	2110-31320-403410	2047011-8
05/09/2016	793900	NorthWestern Energy	\$9.12	0100-51120-403410	3020837-5
05/09/2016	793900	NorthWestern Energy	\$243.76	5020-74000-403410	805 Constitution Ave
05/09/2016	793900	NorthWestern Energy	\$1,171.08	5120-85000-403410	2750 Bitterroot dr lift
05/09/2016	793900	NorthWestern Energy	\$729.20	5020-74000-403410	1699 High Sierra Blvd
05/09/2016	793900	NorthWestern Energy	\$384.58	1500-22210-403410	FIRE6: MONTHLY ELECTIC SERVICE
05/09/2016	793900	NorthWestern Energy	\$6,229.49	2600-55120-403410	Electric usage
05/09/2016	793900	NorthWestern Energy	\$13.20	1500-22210-403410	0712532-1
05/09/2016	793900	NorthWestern Energy	\$157.53	0100-51260-403410	0720841-6
05/09/2016	793900	NorthWestern Energy	\$7.67	0100-51120-403410	0722253-2
05/09/2016	793900	NorthWestern Energy	\$217.57	0100-51120-403410	0722256-5
05/09/2016	793900	NorthWestern Energy	\$9.77	0100-51120-403410	0722258-1
05/09/2016	793900	NorthWestern Energy	\$18.35	0100-51120-403410	0722259-9
05/09/2016	793900	NorthWestern Energy	\$9.58	0100-51120-403410	0722272-2

Check Date	Check	Name	Amount	Account	Item Desc
05/09/2016	793900	NorthWestern Energy	\$6.40	8720-51980-403410	0722272-2
05/09/2016	793900	NorthWestern Energy	\$120.60	0100-51120-403410	0722273-0
05/09/2016	793900	NorthWestern Energy	\$13.22	0100-51120-403410	0722274-8
05/09/2016	793900	NorthWestern Energy	\$109.12	0100-51120-403410	0722275-5
05/09/2016	793900	NorthWestern Energy	\$38.88	0100-51120-403410	0722277-1
05/09/2016	793900	NorthWestern Energy	\$31.88	0100-51120-403410	0722278-9
05/09/2016	793900	NorthWestern Energy	\$16.70	0100-51120-403410	0722279-7
05/09/2016	793900	NorthWestern Energy	\$7.67	0100-51120-403410	0722280-5
05/09/2016	793900	NorthWestern Energy	\$7.67	0100-51120-403410	0722281-3
05/09/2016	793900	NorthWestern Energy	\$7.67	0100-51120-403410	0722283-9
05/09/2016	793900	NorthWestern Energy	\$7.67	0100-51120-403410	0722284-7
05/09/2016	793900	NorthWestern Energy	\$16.70	0100-51120-403410	0722808-3
05/09/2016	793900	NorthWestern Energy	\$10.20	0100-51120-403410	0722852-1
05/09/2016	793900	NorthWestern Energy	\$9.77	0100-51120-403410	0722862-0
05/09/2016	793900	NorthWestern Energy	\$106.55	0100-51120-403410	0722901-6
05/09/2016	793900	NorthWestern Energy	\$9.48	0100-51120-403410	0722976-8
05/09/2016	793900	NorthWestern Energy	\$160.90	0100-51120-403410	0722995-8
05/09/2016	793900	NorthWestern Energy	\$81.97	0100-51120-403410	0723005-5
05/09/2016	793900	NorthWestern Energy	\$7.67	0100-51120-403410	0723025-3
05/09/2016	793900	NorthWestern Energy	\$0.00	0100-51120-403410	0723039-4
05/09/2016	793900	NorthWestern Energy	\$7.55	0100-51120-403410	0723046-9
05/09/2016	793900	NorthWestern Energy	\$24.52	0100-51120-403410	0723049-3
05/09/2016	793900	NorthWestern Energy	\$12.36	0100-51120-403410	0723053-5
05/09/2016	793900	NorthWestern Energy	\$19.33	0100-51120-403410	0723064-2
05/09/2016	793900	NorthWestern Energy	\$19.33	0100-51120-403410	0723065-9
05/09/2016	793900	NorthWestern Energy	\$7.67	8720-51980-403410	0723384-4
05/09/2016	793900	NorthWestern Energy	\$9.39	8720-51980-403410	0723385-1
05/09/2016	793900	NorthWestern Energy	\$9.39	8720-51980-403410	0723386-9
05/09/2016	793900	NorthWestern Energy	\$9.39	8720-51980-403410	0723387-7
05/09/2016	793900	NorthWestern Energy	\$9.39	8720-51980-403410	0723388-5
05/09/2016	793900	NorthWestern Energy	\$5.33	0100-51120-403410	0723391-9
05/09/2016	793900	NorthWestern Energy	\$3.54	8720-51980-403410	0723391-9
05/09/2016	793900	NorthWestern Energy	\$9.39	8720-51980-403410	0723392-7
05/09/2016	793900	NorthWestern Energy	\$8.39	8720-51980-403410	0723393-5
05/09/2016	793900	NorthWestern Energy	\$7.67	8720-51980-403410	0723394-3
05/09/2016	793900	NorthWestern Energy	\$7.67	8720-51980-403410	0723395-0
05/09/2016	793900	NorthWestern Energy	\$7.67	8720-51980-403410	0723396-8
05/09/2016	793900	NorthWestern Energy	\$7.67	8720-51980-403410	0723397-6
05/09/2016	793900	NorthWestern Energy	\$7.67	8720-51980-403410	0723398-4
05/09/2016	793900	NorthWestern Energy	\$7.67	8720-51980-403410	0723835-5

Check Date	Check	Name	Amount	Account	Item Desc
05/09/2016	793900	NorthWestern Energy	\$9.77	8720-51980-403410	0723836-3
05/09/2016	793900	NorthWestern Energy	\$7.55	8720-51980-403410	0723840-5
05/09/2016	793900	NorthWestern Energy	\$9.40	8720-51980-403410	0723879-3
05/09/2016	793900	NorthWestern Energy	\$8.17	8720-51980-403410	0723883-5
05/09/2016	793900	NorthWestern Energy	\$111.73	0100-51120-403410	0723884-3
05/09/2016	793900	NorthWestern Energy	\$8.28	8720-51980-403410	0723885-0
05/09/2016	793900	NorthWestern Energy	\$19.33	0100-51120-403410	0723887-6
05/09/2016	793900	NorthWestern Energy	\$0.09	0100-51120-403410	0793134-8
05/09/2016	793900	NorthWestern Energy	\$7.80	2110-31320-403410	0855404-0
05/09/2016	793900	NorthWestern Energy	\$8.40	8720-51980-403410	0881455-0
05/09/2016	793900	NorthWestern Energy	\$1.00	8720-51980-403410	0971824-8
05/09/2016	793900	NorthWestern Energy	\$17.19	0100-51120-403410	0978917-3
05/09/2016	793900	NorthWestern Energy	\$55.40	8720-51980-403410	1045813-1
05/09/2016	793900	NorthWestern Energy	\$10.92	0100-51120-403410	1156527-2
05/09/2016	793900	NorthWestern Energy	\$1,466.11	1500-21710-403410	1183483-5
05/09/2016	793900	NorthWestern Energy	\$7.55	0100-51120-403410	1242222-6
05/09/2016	793900	NorthWestern Energy	\$0.66	8720-51980-403410	1312707-1
05/09/2016	793900	NorthWestern Energy	\$8.28	8720-51980-403410	1564209-3
05/09/2016	793900	NorthWestern Energy	\$52.73	2090-44510-403963	1569631-3
05/09/2016	793900	NorthWestern Energy	\$5.20	0100-51120-403410	1692666-9
05/09/2016	793900	NorthWestern Energy	\$11.40	5120-85000-403410	1704025-4
05/09/2016	793900	NorthWestern Energy	\$49.35	5120-85000-403410	1704030-4
05/09/2016	793900	NorthWestern Energy	\$12.61	2110-31320-403410	1738989-1
05/09/2016	793900	NorthWestern Energy	\$9.12	0100-51120-403410	1902257-3
05/09/2016	793900	NorthWestern Energy	\$8.87	2110-31320-403410	2047007-6
05/09/2016	793900	NorthWestern Energy	\$9.12	2110-31320-403410	2047010-0
05/09/2016	793900	NorthWestern Energy	\$8.63	2110-31320-403410	2047013-4
05/09/2016	793900	NorthWestern Energy	\$8.75	2110-31320-403410	2047017-5
05/09/2016	793900	NorthWestern Energy	\$8.87	2110-31320-403410	2047018-3
05/09/2016	793900	NorthWestern Energy	\$8.75	2110-31320-403410	2047019-1
05/09/2016	793900	NorthWestern Energy	\$8.03	0100-51120-403958	3178260-0
05/09/2016	793907	Qwest Communications	\$33.33	5610-71120-403450	Qwest 406-245-1044 Airport Terminal Power M
05/09/2016	793907	Qwest Communications	\$49.31	5710-71470-403450	Qwest 406-245-1789 Transit STS
05/09/2016	793907	Qwest Communications	\$60.14	5410-31230-403450	Qwest 406-245-7193 Solid Waste Landfill
05/09/2016	793907	Qwest Communications	\$103.96	5410-31230-403450	Qwest 406-245-9820 Solid Waste Landfil
05/09/2016	793907	Qwest Communications	\$33.33	2110-31320-403450	Qwest 406-245-9906 PW Traffic Signal 4th 27
05/09/2016	793907	Qwest Communications	\$95.90	5610-71120-403450	Qwest 406-252-9412 Airport
05/09/2016	793907	Qwest Communications	\$49.31	5710-71410-403450	Qwest 406-254-7038 MET Transit
05/09/2016	793907	Qwest Communications	\$7,302.42	2250-22320-403450	Qwest 406-255-9700 E911
05/09/2016	793907	Qwest Communications	\$47.95	1500-22250-403450	Qwest 406-655-0728 Fire Maintenance Shop

Check Date	Check	Name	Amount	Account	Item Desc
05/09/2016	793907	Qwest Communications	\$33.33	0100-51120-403450	Qwest 406-657-3014 Parks 3890 Stillwater
05/09/2016	793907	Qwest Communications	\$2,693.70	6060-19310-403450	Qwest 406-657-8377 Main System Centrex
05/09/2016	793907	Qwest Communications	\$73.94	6060-19310-403450	Qwest 406-248-9124 Met Measured Lines
05/09/2016	793907	Qwest Communications	\$68.54	6060-19310-403450	Qwest 406-248-3329 Airport Measured Lines
05/09/2016	793907	Qwest Communications	\$105.18	6060-19310-403450	Qwest 406-657-3009 PUD Measured Lines
05/09/2016	793907	Qwest Communications	\$73.87	1500-21110-403450	Qwest 406-245-6600 Crime Prevention Alarm
05/09/2016	793907	Qwest Communications	\$33.35	5210-15920-403450	Qwest 406-657-3054 Park 1 Elevator Phone
05/09/2016	793907	Qwest Communications	\$71.85	6060-19310-403450	Qwest 406-252-3774 BOC Measured Lines
05/09/2016	793907	Qwest Communications	\$137.43	2600-55120-403450	Qwest 406-245-1579 Library 6 lines (4) Library (2) Phone
05/09/2016	793907	Qwest Communications	\$68.38	6060-19310-403450	Qwest 406-245-1579 Library 6 lines (4) Library (2) Phone
05/09/2016	793907	Qwest Communications	\$33.97	6200-19110-403450	Qwest 406-245-4437 Kenco Security Alarm IT Alarm
05/09/2016	793907	Qwest Communications	\$34.27	1500-22210-403450	Qwest 406-245-1743 Fire Elevator 1500-22210-403450
05/09/2016	793910	Rimrock Foundation	\$5,619.06	7380-12640-403590	April IOP
05/09/2016	793910	Rimrock Foundation	\$3,851.99	7380-12660-403990	April Case Manager
05/09/2016	793910	Rimrock Foundation	\$5,459.79	2480-12620-403560	April Day Treatment
05/09/2016	793910	Rimrock Foundation	\$4,546.04	7380-12660-403590	April IOP
05/09/2016	793910	Rimrock Foundation	\$948.96	7380-12660-403590	April IOP
05/09/2016	793910	Rimrock Foundation	\$1,775.95	7380-12640-403590	April Coordinator
05/09/2016	793910	Rimrock Foundation	\$5,148.78	2460-12530-403590	April IOP
05/09/2016	793916	Saint Vincent Occupational Health	\$3,105.00	0100-17500-403572	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$240.00	1500-21110-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$965.00	1500-21710-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$95.00	2110-31320-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$232.50	5020-74000-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$60.00	5020-75000-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$107.50	5120-84000-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$40.00	5120-85000-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$240.00	5410-31230-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$95.00	5610-71150-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$389.00	5710-71420-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$95.00	5710-71470-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$285.00	6010-15530-403510	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$765.00	6270-17520-405160	Drug Testing/On-Site Nursing/DOT Physicals/Hep B
05/09/2016	793916	Saint Vincent Occupational Health	\$392.75	1500-22290-403510	48477:ALLARD,CLAY/ANNUAL FIRE PHYSICAL 04/26/2016
05/09/2016	793922	Solid Waste Systems Inc	\$224.51	2110-31320-402320	85520
05/09/2016	793922	Solid Waste Systems Inc	\$35.00	2110-31320-402320	85520
05/09/2016	793922	Solid Waste Systems Inc	\$647.12	5410-31220-402320	85528
05/09/2016	793922	Solid Waste Systems Inc	\$60.92	5410-31220-402320	85528
05/09/2016	793922	Solid Waste Systems Inc	\$17.14	5410-31220-402320	85626
05/09/2016	793922	Solid Waste Systems Inc	\$12.12	5410-31220-402320	85626

Check Date	Check	Name	Amount	Account	Item Desc
05/09/2016	793922	Solid Waste Systems Inc	\$4,756.33	5410-31220-402320	85665
05/09/2016	793922	Solid Waste Systems Inc	\$200.00	5410-31220-402320	85665
05/09/2016	793922	Solid Waste Systems Inc	\$359.63	5410-31220-402320	85811
05/09/2016	793922	Solid Waste Systems Inc	\$29.11	5410-31220-402320	85811
05/09/2016	793929	Sunset Excavation	\$20,542.50	5050-75150-403671	Water Repair List 11/06/15
05/09/2016	793936	Town & Country Supply Association	\$5,448.32	6010-00000-141000	220925 PO NUM 300506
05/09/2016	793936	Town & Country Supply Association	\$12,074.74	6010-00000-141000	220666 PO NUM 300507
05/09/2016	793936	Town & Country Supply Association	\$286.41	1500-22260-402310	220947: FIRE 5/UNLEADED DELIVERED 4/28/2016
05/09/2016	793936	Town & Country Supply Association	\$258.52	1500-22260-402310	220947 FIRE5: DIESEL DELIVERED 4/28/2016
05/09/2016	793936	Town & Country Supply Association	\$152.53	1500-22260-402310	220948: FIRE 3 - DIESEL DELIVERED 4/28/2016
05/09/2016	793936	Town & Country Supply Association	\$302.55	1500-22260-402310	220949 FIRE1: UNLEADED DELIVERED 4/28/2016
05/09/2016	793936	Town & Country Supply Association	\$323.15	1500-22260-402310	220949 FIRE1: DIESEL DELIVERED 4/28/2016
05/09/2016	793936	Town & Country Supply Association	\$41.36	1500-22260-402310	220950 FIRE2: DIESEL DELIVERED 4/28/2016
05/09/2016	793936	Town & Country Supply Association	\$745.60	1500-22260-402310	220268 FIRE1/UNLEADED FUEL DELIVERED 4/5/2016
05/09/2016	793944	Yellowstone Valley Animal Shelter	\$22,855.58	1500-21700-403990	contract 3-22-16\4-21-16

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Payment of Claims May 16, 2016

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,349,987.03 have been audited and are presented for City Council payment approval. A complete listing of the claims dated May 16, 2016, is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo_5.16.2016

Check Date	Check	Name	Amount	Account	Item Desc
05/16/2016	46	U.S. Bank PCards	\$199.08	8730-51990-402290	Zigs Bldg Materials - PCard
05/16/2016	46	U.S. Bank PCards	\$6.00	0100-51210-403665	Zeecreative - PCard
05/16/2016	46	U.S. Bank PCards	\$31.24	5020-74000-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$232.43	5120-85000-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$19.00	5120-85000-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$161.85	5120-85000-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$1,165.32	5120-84000-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$188.91	5120-85000-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$1,120.88	5020-74000-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$20.12	8720-51980-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$40.24	8720-51980-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$19.45	8720-51980-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$62.68	8720-51980-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$269.63	8720-51980-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$158.21	8720-51980-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$122.71	2110-31320-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$12.98	0100-51120-402290	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$16.68	1500-21200-402610	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$11.48	1500-21200-402610	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$28.84	8730-51990-402290	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$57.79	1500-21700-402260	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$348.99	5610-71120-402410	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$195.64	5610-71120-402450	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$207.00	5610-71170-402450	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$25.00	5610-71150-402390	Lp Anderson Tire Factory - PCard
05/16/2016	46	U.S. Bank PCards	\$10.00	5610-71190-402450	Lp Anderson Tire Point S - PCard
05/16/2016	46	U.S. Bank PCards	\$785.64	5410-31220-402390	Lp Anderson Tire Point S - PCard
05/16/2016	46	U.S. Bank PCards	\$42.77	2650-67720-402290	Lucky'S Market Bill - PCard
05/16/2016	46	U.S. Bank PCards	\$26.00	5610-71120-402450	Macon Supply Billi - PCard
05/16/2016	46	U.S. Bank PCards	\$124.00	2110-31320-402380	Macon Supply Billi - PCard
05/16/2016	46	U.S. Bank PCards	\$90.00	0100-51120-403650	Macon Supply Billi - PCard
05/16/2016	46	U.S. Bank PCards	\$96.00	2110-31320-402360	Macon Supply Billi - PCard
05/16/2016	46	U.S. Bank PCards	\$294.00	1500-21110-403170	Magic City Wrecker And Re - PCard
05/16/2016	46	U.S. Bank PCards	\$552.00	2490-21960-403822	Magnolia Dallas Hotel Par - PCard
05/16/2016	46	U.S. Bank PCards	\$84.24	1500-21400-403822	Magnolia Dallas Hotel Par - PCard
05/16/2016	46	U.S. Bank PCards	\$552.00	2490-21960-403822	Magnolia Dallas Hotel Par - PCard
05/16/2016	46	U.S. Bank PCards	\$84.24	1500-21400-403822	Magnolia Dallas Hotel Par - PCard
05/16/2016	46	U.S. Bank PCards	\$552.00	2490-21960-403822	Magnolia Dallas Hotel Par - PCard
05/16/2016	46	U.S. Bank PCards	\$84.24	0100-16110-403821	Magnolia Dallas Hotel Par - PCard
05/16/2016	46	U.S. Bank PCards	\$552.00	2490-21960-403822	Magnolia Dallas Hotel Par - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/16/2016	46	U.S. Bank PCards	\$84.24	0100-16110-403821	Magnolia Dallas Hotel Par - PCard
05/16/2016	46	U.S. Bank PCards	\$150.43	5020-74000-402360	Mcmaster-Carr - PCard
05/16/2016	46	U.S. Bank PCards	\$72.81	6500-15660-402320	Meadow Green Sales - PCard
05/16/2016	46	U.S. Bank PCards	\$145.62	6500-15660-402320	Meadow Green Sales - PCard
05/16/2016	46	U.S. Bank PCards	\$281.00	1500-22250-402290	Medical Priority Consult - PCard
05/16/2016	46	U.S. Bank PCards	\$190.00	1500-22250-402290	Medical Priority Consult - PCard
05/16/2016	46	U.S. Bank PCards	\$545.80	6200-19110-402290	Metro Forms Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$51.15	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$21.13	0100-51420-402290	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$140.52	0100-51420-402290	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$888.91	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$59.80	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$62.79	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$11.74	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$127.60	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$26.20	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$254.83	5610-71130-403650	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$19.68	5610-71130-403650	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$1,517.19	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$119.03	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$47.76	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$23.63	0100-51120-402391	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$36.60	0100-51140-402290	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$48.94	0100-51140-402290	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$67.33	0100-51120-402290	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$90.35	0100-51120-402410	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$364.67	0100-51120-402310	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$116.73	0100-51120-402290	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$184.00	0100-51120-402330	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$387.48	0100-51120-402330	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$413.92	0100-51120-402330	Midland Implement Co - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	6500-15670-403690	Midland Mechanical Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$592.00	5610-71100-403210	Midland Printing - PCard
05/16/2016	46	U.S. Bank PCards	\$121.70	2090-44510-403210	Midland Printing - PCard
05/16/2016	46	U.S. Bank PCards	\$53.50	4990-51630-409370	Midwest Everlasting Memor - PCard
05/16/2016	46	U.S. Bank PCards	\$1,276.00	5610-71160-403370	Missoulia Rav Republic - PCard
05/16/2016	46	U.S. Bank PCards	\$10.76	5020-74000-402360	Monoprice Com - PCard
05/16/2016	46	U.S. Bank PCards	\$10.76	5120-84300-402360	Monoprice Com - PCard
05/16/2016	46	U.S. Bank PCards	\$1,209.60	5610-71120-402240	Montana Broom Brush Comp - PCard
05/16/2016	46	U.S. Bank PCards	\$1,534.30	5610-71120-402240	Montana Broom Brush Comp - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/16/2016	46	U.S. Bank PCards	\$425.17	5610-71130-402240	Montana Broom Brush Comp - PCard
05/16/2016	46	U.S. Bank PCards	\$322.40	2110-31320-402475	Montana Seed And Grain - PCard
05/16/2016	46	U.S. Bank PCards	\$160.00	5610-71100-403824	Montana Society Of Cpas - PCard
05/16/2016	46	U.S. Bank PCards	\$160.00	0100-15120-403824	Montana Society Of Cpas - PCard
05/16/2016	46	U.S. Bank PCards	\$160.00	0100-15120-403821	Montana Society Of Cpas - PCard
05/16/2016	46	U.S. Bank PCards	\$433.00	6600-31100-403824	Montana Society Of Cpas - PCard
05/16/2016	46	U.S. Bank PCards	\$88.20	1500-21150-402975	Moore Lane Veterinary Hos - PCard
05/16/2016	46	U.S. Bank PCards	\$566.80	1500-21710-403512	Moore Lane Veterinary Hos - PCard
05/16/2016	46	U.S. Bank PCards	\$147.20	5020-74000-402450	Motion Industries Mt01 - PCard
05/16/2016	46	U.S. Bank PCards	\$41.62	5020-74000-402450	Motion Industries Mt01 - PCard
05/16/2016	46	U.S. Bank PCards	\$95.00	1500-21110-403170	Mountainside Towing - PCard
05/16/2016	46	U.S. Bank PCards	\$74.45	5610-71170-402450	Mrlock.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$250.00	1500-21150-402279	Msu Billings-Main Cmp C - PCard
05/16/2016	46	U.S. Bank PCards	\$50.00	1500-22240-403350	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$1,687.50	5610-71100-403540	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$48.00	5020-75000-403350	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$32.00	5120-85000-403350	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$60.00	5610-71150-402290	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$145.00	1500-21700-403824	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$257.00	1500-21700-403824	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$145.00	1500-21700-403824	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$145.00	1500-21700-403824	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$145.00	1500-21700-403824	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$145.00	1500-21700-403824	Mt Gov Online Trns - PCard
05/16/2016	46	U.S. Bank PCards	\$240.00	5020-75000-402380	Mt Waterworks, Llc. - PCard
05/16/2016	46	U.S. Bank PCards	\$29.93	5610-71150-402320	Napa Store 3547001 - PCard
05/16/2016	46	U.S. Bank PCards	\$92.99	0100-51120-402320	Napa Store 3547001 - PCard
05/16/2016	46	U.S. Bank PCards	\$33.16	0100-51120-402290	Napa Store 3547001 - PCard
05/16/2016	46	U.S. Bank PCards	\$32.97	0100-51120-402290	Napa Store 3547001 - PCard
05/16/2016	46	U.S. Bank PCards	\$146.10	0100-51120-402290	Napa Store 3547001 - PCard
05/16/2016	46	U.S. Bank PCards	\$27.99	1500-22260-402320	Napa Store 3547007 - PCard
05/16/2016	46	U.S. Bank PCards	\$40.00	1500-21110-403330	Nasro - PCard
05/16/2016	46	U.S. Bank PCards	\$936.00	2650-67720-402290	National Service Gear - PCard
05/16/2016	46	U.S. Bank PCards	\$996.00	2650-67720-402290	National Service Gear - PCard
05/16/2016	46	U.S. Bank PCards	\$964.00	2650-67720-402290	National Service Gear - PCard
05/16/2016	46	U.S. Bank PCards	\$23.31	2600-55120-402340	Ncs Billings 3 - PCard
05/16/2016	46	U.S. Bank PCards	\$24.00	0100-13130-402110	Nna*Services Llc - PCard
05/16/2016	46	U.S. Bank PCards	\$158.98	5610-71130-402370	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$121.30	5610-71130-402370	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$67.35	0100-51120-403660	Norco Inc - PCard

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05/16/2016	46	U.S. Bank PCards	\$14.42	0100-51120-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$73.48	5020-75000-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$48.98	5120-85000-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$85.11	2110-31320-402310	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$92.98	0100-51120-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$17.96	0100-51120-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$29.40	5410-31220-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$43.91	5410-31220-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$23.16	5410-31220-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$479.53	5410-31220-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$5.98	5410-31220-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$80.14	5410-31220-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$89.29	5410-31220-402290	Norco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$146.33	1500-21120-402320	Northland Automotive - PCard
05/16/2016	46	U.S. Bank PCards	\$1,362.00	5610-71120-402450	Northwest Floors - PCard
05/16/2016	46	U.S. Bank PCards	\$7.57	5020-75000-402410	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$5.05	5120-85000-402410	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$14.27	5020-75000-402410	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$9.52	5120-85000-402410	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$6.38	5020-75000-402410	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$4.26	5120-85000-402410	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$41.89	5020-75000-402410	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$27.92	5120-85000-402410	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$15.62	5020-73120-402410	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$51.38	5120-85000-404210	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$226.56	2110-31320-402290	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$55.29	5020-75000-402410	Northwest Industrial Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$140.00	5610-71120-402450	Northwest Pipe Fitting - PCard
05/16/2016	46	U.S. Bank PCards	\$222.23	5020-74000-402220	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$755.44	5020-74000-402220	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	-\$163.86	5020-74000-402220	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$157.89	5020-74000-402220	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$398.15	5020-74000-402220	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$73.95	5020-74000-402220	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$182.49	5020-74000-402220	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$316.02	5020-74000-402220	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$202.67	5120-84000-402223	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$111.99	5020-74000-402220	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$107.84	1500-21580-402190	Northwest Scientific Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$226.61	5410-31230-402290	Northwest Scientific Inc - PCard

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05/16/2016	46	U.S. Bank PCards	\$347.16	5610-71190-402450	Npc*New Pig Corp - PCard
05/16/2016	46	U.S. Bank PCards	\$299.45	5610-71120-402450	Npc*New Pig Corp - PCard
05/16/2016	46	U.S. Bank PCards	-\$89.99	6600-31100-402120	Office Depot #1080 - PCard
05/16/2016	46	U.S. Bank PCards	\$35.98	0100-51100-402190	Office Depot #2135 - PCard
05/16/2016	46	U.S. Bank PCards	-\$25.00	0100-16110-403240	Office Depot #2135 - PCard
05/16/2016	46	U.S. Bank PCards	\$386.15	0100-16110-403240	Office Depot #2135 - PCard
05/16/2016	46	U.S. Bank PCards	\$46.98	0100-16110-403240	Office Depot #2135 - PCard
05/16/2016	46	U.S. Bank PCards	\$28.07	1500-22250-402190	Office Depot #2135 - PCard
05/16/2016	46	U.S. Bank PCards	\$11.76	1500-22210-402190	Office Depot #2135 - PCard
05/16/2016	46	U.S. Bank PCards	\$142.97	5410-31210-402190	Office Depot #2135 - PCard
05/16/2016	46	U.S. Bank PCards	\$56.97	1500-22240-402690	Office Depot #2135 - PCard
05/16/2016	46	U.S. Bank PCards	\$269.96	1500-22240-402925	Office Depot #2135 - PCard
05/16/2016	46	U.S. Bank PCards	\$89.99	1500-22240-402290	Office Depot #2135 - PCard
05/16/2016	46	U.S. Bank PCards	\$16.99	1500-21200-402610	Office Depot #450 - PCard
05/16/2016	46	U.S. Bank PCards	\$114.37	1500-21200-402610	Office Depot #450 - PCard
05/16/2016	46	U.S. Bank PCards	\$76.95	1500-21200-402610	Office Depot #450 - PCard
05/16/2016	46	U.S. Bank PCards	\$23.67	1500-21200-402610	Office Depot #450 - PCard
05/16/2016	46	U.S. Bank PCards	\$24.91	1500-21200-402610	Office Depot #450 - PCard
05/16/2016	46	U.S. Bank PCards	\$44.55	1500-22260-402320	Ohio Light Truck Parts - PCard
05/16/2016	46	U.S. Bank PCards	\$12.99	0100-51120-402410	Oreilly Auto 00015487 - PCard
05/16/2016	46	U.S. Bank PCards	\$231.41	5610-71150-402320	Oreilly Auto 00015511 - PCard
05/16/2016	46	U.S. Bank PCards	\$215.30	5610-71130-402320	Oreilly Auto 00015511 - PCard
05/16/2016	46	U.S. Bank PCards	\$519.96	5410-31220-402410	Oreilly Auto 00015511 - PCard
05/16/2016	46	U.S. Bank PCards	\$33.74	2110-31320-402410	Oreilly Auto 00015511 - PCard
05/16/2016	46	U.S. Bank PCards	\$399.98	5410-31220-402410	Oreilly Auto 00015511 - PCard
05/16/2016	46	U.S. Bank PCards	\$50.08	0100-51120-402290	Pacific Steel #02 - PCard
05/16/2016	46	U.S. Bank PCards	\$27.50	2110-31320-402360	Pacific Steel #02 - PCard
05/16/2016	46	U.S. Bank PCards	\$6.69	0100-51120-402290	Pacific Steel #02 - PCard
05/16/2016	46	U.S. Bank PCards	\$50.74	0100-51120-402290	Pacific Steel #02 - PCard
05/16/2016	46	U.S. Bank PCards	\$130.91	0100-51120-402290	Pacific Steel #02 - PCard
05/16/2016	46	U.S. Bank PCards	\$102.38	0100-51120-402290	Pacific Steel #02 - PCard
05/16/2016	46	U.S. Bank PCards	\$2,081.10	5610-71190-402450	Pacific Steel #02 - PCard
05/16/2016	46	U.S. Bank PCards	\$375.00	5020-74000-402450	Pape Material Handling - PCard
05/16/2016	46	U.S. Bank PCards	\$30.00	5610-71130-402320	Partstree.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$769.44	1500-21150-403822	Pay*Homeaway Ha-Gbm37F - PCard
05/16/2016	46	U.S. Bank PCards	\$668.46	1500-21150-403822	Pay*Homeaway Ha-Gbm37F - PCard
05/16/2016	46	U.S. Bank PCards	\$350.00	1500-21150-403822	Pay*Homeaway Ha-Gbm37F - PCard
05/16/2016	46	U.S. Bank PCards	\$846.40	5610-71150-402220	Paypal *Aed Superst - PCard
05/16/2016	46	U.S. Bank PCards	\$507.00	5610-71150-402220	Paypal *Aed Superst - PCard
05/16/2016	46	U.S. Bank PCards	\$85.00	2400-43010-403826	Paypal *Bikewalkmon - PCard

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05/16/2016	46	U.S. Bank PCards	\$150.00	2600-55150-402280	Paypal *Imaginebots - PCard
05/16/2016	46	U.S. Bank PCards	\$6.19	2510-21270-403822	Paypath S Fee Fox Valley - PCard
05/16/2016	46	U.S. Bank PCards	\$3.00	2510-21270-403822	Paypath S Fee Fox Valley - PCard
05/16/2016	46	U.S. Bank PCards	\$412.90	1500-21500-402925	Pcm Tigerdirect - PCard
05/16/2016	46	U.S. Bank PCards	\$208.94	1500-21500-402925	Pcm Tigerdirect - PCard
05/16/2016	46	U.S. Bank PCards	\$68.39	1500-21500-402925	Pcm Tigerdirect - PCard
05/16/2016	46	U.S. Bank PCards	\$6.21	1500-21500-402925	Pcm Tigerdirect - PCard
05/16/2016	46	U.S. Bank PCards	\$318.75	1500-21500-402925	Pcm Tigerdirect - PCard
05/16/2016	46	U.S. Bank PCards	\$482.94	1500-21500-402925	Pcm Tigerdirect - PCard
05/16/2016	46	U.S. Bank PCards	\$191.00	1500-21500-402925	Pcm Tigerdirect - PCard
05/16/2016	46	U.S. Bank PCards	\$5.00	1500-22240-403824	Pen*Fdic/Fire Engineer - PCard
05/16/2016	46	U.S. Bank PCards	\$5.00	1500-22240-403824	Pen*Fdic/Fire Engineer - PCard
05/16/2016	46	U.S. Bank PCards	\$45.00	0100-51280-402290	Pepsi-Cola Bottling Co - PCard
05/16/2016	46	U.S. Bank PCards	\$20.85	5020-74000-403823	Pilot - PCard
05/16/2016	46	U.S. Bank PCards	\$61.83	1500-21120-402290	Pinmart, Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$194.70	2400-43010-403920	Pita Pit - 14-025-Mt - PCard
05/16/2016	46	U.S. Bank PCards	\$46.24	0100-13130-403360	Pita Pit - 14-025-Mt - PCard
05/16/2016	46	U.S. Bank PCards	\$145.16	2650-67720-402290	Pita Pit - 14-025-Mt E - PCard
05/16/2016	46	U.S. Bank PCards	\$71.99	2400-43010-403920	Pizza Hut #1714 - PCard
05/16/2016	46	U.S. Bank PCards	\$43.97	0100-11000-402230	Pizza Hut #1714 - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	0100-11000-402230	Pizza Hut #1714 - PCard
05/16/2016	46	U.S. Bank PCards	\$15.00	0100-51210-403665	Plug N Pay Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$163.17	5410-31230-403620	Polar Service Centers - PCard
05/16/2016	46	U.S. Bank PCards	\$92.49	2650-67720-402290	Presidents Vol Srv Award - PCard
05/16/2016	46	U.S. Bank PCards	-\$19.80	5610-71130-403650	Probuild N #409 - PCard
05/16/2016	46	U.S. Bank PCards	-\$0.20	5610-71130-403650	Probuild N #409 - PCard
05/16/2016	46	U.S. Bank PCards	\$179.30	5610-71130-403650	Probuild N #409 - PCard
05/16/2016	46	U.S. Bank PCards	\$198.88	2110-31320-403823	Radisson Colonial Hotel H - PCard
05/16/2016	46	U.S. Bank PCards	\$198.88	2110-31320-403823	Radisson Colonial Hotel H - PCard
05/16/2016	46	U.S. Bank PCards	\$198.88	2110-31320-403823	Radisson Colonial Hotel H - PCard
05/16/2016	46	U.S. Bank PCards	\$254.84	2090-44510-403822	Radisson Colonial Hotel H - PCard
05/16/2016	46	U.S. Bank PCards	\$49.56	0100-51120-402320	Ratco Trailer And Hitch - PCard
05/16/2016	46	U.S. Bank PCards	\$50.00	0100-51120-402320	Ratco Trailer And Hitch - PCard
05/16/2016	46	U.S. Bank PCards	\$50.00	0100-51120-402330	Ratco Trailer And Hitch - PCard
05/16/2016	46	U.S. Bank PCards	\$32.00	0100-51120-402330	Ratco Trailer And Hitch - PCard
05/16/2016	46	U.S. Bank PCards	\$95.34	0100-51120-402330	Rdo Equipment Co - PCard
05/16/2016	46	U.S. Bank PCards	\$37.42	0100-51120-402330	Rdo Equipment Co - PCard
05/16/2016	46	U.S. Bank PCards	\$115.50	0100-51210-402390	Realtruck - PCard
05/16/2016	46	U.S. Bank PCards	\$161.97	2600-55190-403222	Recorded Books - PCard
05/16/2016	46	U.S. Bank PCards	\$43.00	1500-22210-403590	Recreation.Gov - PCard

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05/16/2016	46	U.S. Bank PCards	-\$43.00	1500-22210-403590	Recreation.Gov - PCard
05/16/2016	46	U.S. Bank PCards	\$215.99	0100-51420-402260	Red Wing Shoe Store 2 - PCard
05/16/2016	46	U.S. Bank PCards	\$30.00	5610-71130-403650	Redds Prints And Signs In - PCard
05/16/2016	46	U.S. Bank PCards	\$198.00	5610-71130-403650	Redds Prints And Signs In - PCard
05/16/2016	46	U.S. Bank PCards	\$145.40	5610-71130-402450	Redds Prints And Signs In - PCard
05/16/2016	46	U.S. Bank PCards	\$452.04	5610-71120-402450	Reliable Tent Awning Co - PCard
05/16/2016	46	U.S. Bank PCards	\$124.25	0100-51120-402290	Reliable Tent Awning Co - PCard
05/16/2016	46	U.S. Bank PCards	\$190.00	5410-31220-402290	Respond Systems - PCard
05/16/2016	46	U.S. Bank PCards	\$17.95	0100-51120-402390	Rimrock Tire - PCard
05/16/2016	46	U.S. Bank PCards	\$497.40	1500-22260-402320	Rom Corp - PCard
05/16/2016	46	U.S. Bank PCards	\$200.58	1500-22260-402320	Rom Corp - PCard
05/16/2016	46	U.S. Bank PCards	\$21.00	2510-21270-403822	Roundup Conoco - PCard
05/16/2016	46	U.S. Bank PCards	\$26.37	5020-74000-402360	Rsd - Billings#57 - PCard
05/16/2016	46	U.S. Bank PCards	\$2,168.00	5020-74000-403660	S&S Machine Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$80.00	5610-71150-403660	Safe Air Systems Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$57.78	5610-71150-402290	Safe Air Systems Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$257.59	5610-71130-403660	Safety Kleen Corp - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	0100-13130-403360	Sanctuaryspa And Salon - PCard
05/16/2016	46	U.S. Bank PCards	\$50.00	7380-12660-402290	Sclhs Cash Concentration - PCard
05/16/2016	46	U.S. Bank PCards	\$50.37	5710-71460-403210	Selby'S - PCard
05/16/2016	46	U.S. Bank PCards	\$70.00	1500-22230-402520	Selby'S - PCard
05/16/2016	46	U.S. Bank PCards	\$9.00	2110-31320-402290	Selby'S - PCard
05/16/2016	46	U.S. Bank PCards	\$484.00	1500-22230-402520	Selby'S - PCard
05/16/2016	46	U.S. Bank PCards	\$19.99	1500-22260-402340	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$54.84	0100-51120-402290	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$244.91	5020-74000-402450	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$467.88	0100-51120-402290	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$191.16	0100-51120-402290	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$311.92	0100-51120-402290	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$280.94	8730-51990-402290	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$232.45	8730-51990-402290	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$100.34	8730-51990-402290	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$96.98	8730-51990-402290	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$59.89	5020-74000-402450	Sherwin Williams #3203 - PCard
05/16/2016	46	U.S. Bank PCards	\$78.76	5020-75000-402450	Sherwin Williams 703429 - PCard
05/16/2016	46	U.S. Bank PCards	\$52.50	5120-85000-402450	Sherwin Williams 703429 - PCard
05/16/2016	46	U.S. Bank PCards	\$86.50	1500-21710-403512	Shiloh Veterinary Hospita - PCard
05/16/2016	46	U.S. Bank PCards	\$27.95	2110-31320-402310	Shipton'S Big R-East - PCard
05/16/2016	46	U.S. Bank PCards	\$33.98	2110-31320-402290	Shipton'S Big R-East - PCard
05/16/2016	46	U.S. Bank PCards	\$5.98	0100-51270-402450	Shipton'S Big R-East - PCard

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05/16/2016	46	U.S. Bank PCards	\$9.99	0100-51270-402450	Shipton'S Big R-East - PCard
05/16/2016	46	U.S. Bank PCards	\$9.98	1500-22240-402280	Shipton'S Big R-East - PCard
05/16/2016	46	U.S. Bank PCards	\$75.86	1500-22240-402450	Shipton'S Big R-East - PCard
05/16/2016	46	U.S. Bank PCards	\$49.75	1500-22290-402490	Shipton'S Big R-East - PCard
05/16/2016	46	U.S. Bank PCards	\$184.95	8730-51990-403650	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$42.98	6500-15660-402450	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$28.98	2110-31320-402410	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$34.99	0100-51120-402290	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$408.48	0100-51120-402410	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$214.99	0100-51120-402410	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$73.98	0100-51120-402260	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$9.98	0100-51120-402290	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$12.45	0100-51120-402410	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$169.97	0100-51140-402410	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$13.99	0100-51140-402410	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$41.50	0100-51120-402410	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$83.96	5410-31230-402290	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$85.98	1500-21120-402120	Shipton'S Big R-West - PCard
05/16/2016	46	U.S. Bank PCards	\$80.60	0100-51270-402450	Sico America Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$585.00	5620-71200-409490	Sign Pro Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$117.07	5020-74000-402360	Siig Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$117.06	5120-84300-402360	Siig Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$62.00	1500-21120-402260	Silver Threads - PCard
05/16/2016	46	U.S. Bank PCards	\$88.00	1500-21120-402260	Silver Threads - PCard
05/16/2016	46	U.S. Bank PCards	\$38.08	1500-21200-402610	Sirchie Finger Print Labo - PCard
05/16/2016	46	U.S. Bank PCards	\$12.31	5410-31220-402290	Six Robblees No 6 - PCard
05/16/2016	46	U.S. Bank PCards	\$464.07	0100-51120-402320	Six Robblees No 6 - PCard
05/16/2016	46	U.S. Bank PCards	\$9.24	5410-31230-402290	Six Robblees No 6 - PCard
05/16/2016	46	U.S. Bank PCards	\$65.75	5610-71130-402410	Snap-On Tools Eforseth - PCard
05/16/2016	46	U.S. Bank PCards	\$339.00	0100-51120-402260	Snappy Duds - PCard
05/16/2016	46	U.S. Bank PCards	\$1,335.00	0100-51120-403360	Snappy Duds - PCard
05/16/2016	46	U.S. Bank PCards	\$266.98	0100-51140-402290	Snappy Duds - PCard
05/16/2016	46	U.S. Bank PCards	\$71.95	7380-12640-402190	Sober Camel - PCard
05/16/2016	46	U.S. Bank PCards	\$30.16	1500-21400-403822	South Ave Market li - PCard
05/16/2016	46	U.S. Bank PCards	\$95.00	1500-21110-403170	Spencers Towing - PCard
05/16/2016	46	U.S. Bank PCards	\$260.75	5610-71140-402260	Spic And Span Cleaners - PCard
05/16/2016	46	U.S. Bank PCards	\$202.00	0100-51420-402320	Sprocket'S Mach. & Weld - PCard
05/16/2016	46	U.S. Bank PCards	\$125.00	1500-21110-403170	Sq *Agave Towing - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	1500-21110-403170	Sq *Agave Towing - PCard
05/16/2016	46	U.S. Bank PCards	\$168.00	5610-71190-403660	Sq *Roger Connor - PCard

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05/16/2016	46	U.S. Bank PCards	\$100.00	5610-71190-402450	Sq *Roger Connor - PCard
05/16/2016	46	U.S. Bank PCards	\$338.00	5610-71190-403660	Sq *Roger Connor - PCard
05/16/2016	46	U.S. Bank PCards	\$260.00	5610-00000-141000	Sq *Roger Connor - PCard
05/16/2016	46	U.S. Bank PCards	\$310.00	5610-71190-403660	Sq *Roger Connor - PCard
05/16/2016	46	U.S. Bank PCards	\$258.00	5610-71190-403660	Sq *Roger Connor - PCard
05/16/2016	46	U.S. Bank PCards	\$266.25	6500-15660-402450	Sq *Rolling Right Door Se - PCard
05/16/2016	46	U.S. Bank PCards	\$1,832.32	6500-15660-402450	Sq *Rolling Right Door Se - PCard
05/16/2016	46	U.S. Bank PCards	\$567.50	6500-15660-402450	Sq *Rolling Right Door Se - PCard
05/16/2016	46	U.S. Bank PCards	\$1,050.00	6500-15660-402450	Sq *Rolling Right Door Se - PCard
05/16/2016	46	U.S. Bank PCards	\$30.00	5210-15930-402450	Sq *Skyline Services, Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$40.00	5210-15910-402450	Sq *Skyline Services, Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$155.00	5210-15920-402450	Sq *Skyline Services, Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$55.00	6500-15670-403690	Sq *Skyline Services, Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$345.00	6500-15670-403690	Stanley Steemer/Blngs - PCard
05/16/2016	46	U.S. Bank PCards	\$560.00	6500-15660-403660	Stanley Steemer/Blngs - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	0100-13130-403360	Starbucks #23045 Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$1,175.93	5610-71120-402450	State Chemic*State Che - PCard
05/16/2016	46	U.S. Bank PCards	\$1,656.36	5610-71120-402450	State Chemic*State Che - PCard
05/16/2016	46	U.S. Bank PCards	\$232.19	5610-71120-402240	State Chemic*State Che - PCard
05/16/2016	46	U.S. Bank PCards	\$42.50	5610-71130-403822	Stoneys Kwikstop - PCard
05/16/2016	46	U.S. Bank PCards	\$18.50	0100-51100-403360	Subway 00172734 - PCard
05/16/2016	46	U.S. Bank PCards	\$84.00	0100-51120-403360	Subway 00999912 - PCard
05/16/2016	46	U.S. Bank PCards	\$251.96	6500-15660-402450	Superior Water Solutions - PCard
05/16/2016	46	U.S. Bank PCards	\$1,000.00	0100-17500-403560	Sym*Secure Site Ssl - PCard
05/16/2016	46	U.S. Bank PCards	\$599.40	5020-73110-403553	Sym*Secure Site Ssl - PCard
05/16/2016	46	U.S. Bank PCards	\$399.60	5120-83110-403553	Sym*Secure Site Ssl - PCard
05/16/2016	46	U.S. Bank PCards	\$17.17	5020-74000-402360	Tacoma Screw Products B - PCard
05/16/2016	46	U.S. Bank PCards	\$217.50	5410-31230-402630	Tacoma Screw Products B - PCard
05/16/2016	46	U.S. Bank PCards	\$60.66	5410-31230-402290	Tacoma Screw Products B - PCard
05/16/2016	46	U.S. Bank PCards	\$60.49	8730-51990-403360	Target 00001719 - PCard
05/16/2016	46	U.S. Bank PCards	\$13.48	0100-51290-402290	Target 00001719 - PCard
05/16/2016	46	U.S. Bank PCards	\$56.70	1500-21150-402285	Target 00001719 - PCard
05/16/2016	46	U.S. Bank PCards	\$5.98	0100-12130-403911	Target 00013334 - PCard
05/16/2016	46	U.S. Bank PCards	\$119.95	2600-55190-403225	Target 00013334 - PCard
05/16/2016	46	U.S. Bank PCards	\$8.99	8730-51990-402290	Target 00013334 - PCard
05/16/2016	46	U.S. Bank PCards	\$27.98	2600-55190-403382	Tcd*Gale - PCard
05/16/2016	46	U.S. Bank PCards	\$54.00	2600-55180-402290	Techsoup - PCard
05/16/2016	46	U.S. Bank PCards	\$49.00	0100-13130-403360	The Back Porch Deli - PCard
05/16/2016	46	U.S. Bank PCards	\$304.00	7750-51540-407249	The Good Earth Works Co - PCard
05/16/2016	46	U.S. Bank PCards	\$63.73	5610-71120-402450	The Home Depot 3101 - PCard

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05/16/2016	46	U.S. Bank PCards	\$175.85	5020-74000-402410	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$8.64	0100-51120-402290	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$5.44	0100-51120-402290	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$119.92	8730-51990-403650	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$18.74	0100-51120-402290	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$34.97	0100-51120-402410	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$27.00	0100-51120-402290	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$13.46	0100-51120-402290	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$27.89	0100-51120-402290	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$27.89	0100-51140-402290	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$55.98	1500-22260-402360	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$14.28	0100-51120-402290	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$88.09	8730-51990-403650	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$78.31	8730-51990-402290	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$211.76	8730-51990-402410	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	-\$59.94	8730-51990-402410	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$28.84	5410-31230-402290	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$139.02	1500-21400-402270	The Home Depot 3101 - PCard
05/16/2016	46	U.S. Bank PCards	\$125.00	1500-22240-403350	The International Soci - PCard
05/16/2016	46	U.S. Bank PCards	\$22.00	1500-22210-403110	The Mail Drop - PCard
05/16/2016	46	U.S. Bank PCards	\$53.94	8730-51990-402290	The Paint Center - PCard
05/16/2016	46	U.S. Bank PCards	\$16.50	0100-12120-402190	The Rubber Stamp Shop, In - PCard
05/16/2016	46	U.S. Bank PCards	\$109.60	1500-21500-402190	The Rubber Stamp Shop, In - PCard
05/16/2016	46	U.S. Bank PCards	\$34.84	1500-21500-402190	The Rubber Stamp Shop, In - PCard
05/16/2016	46	U.S. Bank PCards	\$611.00	6500-15670-403450	The Sign Store - PCard
05/16/2016	46	U.S. Bank PCards	\$70.00	5210-15930-402120	The Sign Store - PCard
05/16/2016	46	U.S. Bank PCards	\$140.00	5210-15920-402120	The Sign Store - PCard
05/16/2016	46	U.S. Bank PCards	\$35.45	1500-21700-403110	The Ups Store 2594 - PCard
05/16/2016	46	U.S. Bank PCards	\$8.45	2910-65010-403110	The Ups Store 2594 - PCard
05/16/2016	46	U.S. Bank PCards	\$1,036.36	0100-16110-403220	Thomson West*Tcd - PCard
05/16/2016	46	U.S. Bank PCards	\$550.02	0100-12120-403390	Thomson West*Tcd - PCard
05/16/2016	46	U.S. Bank PCards	\$837.16	5610-00000-141000	Tidal Wave Car Wash - PCard
05/16/2016	46	U.S. Bank PCards	\$116.13	0100-51420-402390	Tire Rama 101 Bc - PCard
05/16/2016	46	U.S. Bank PCards	\$62.07	0100-51120-402390	Tire Rama 101 Bc - PCard
05/16/2016	46	U.S. Bank PCards	\$62.00	5210-15230-402390	Tire Rama 104 Br - PCard
05/16/2016	46	U.S. Bank PCards	\$49.99	5610-71100-403390	Tlf Gainans Floral And G - PCard
05/16/2016	46	U.S. Bank PCards	\$40.00	2510-21270-402190	Tlo Transunion - PCard
05/16/2016	46	U.S. Bank PCards	\$159.99	1500-22210-403590	Tobin Welch Co Interne - PCard
05/16/2016	46	U.S. Bank PCards	\$110.00	8730-51990-403650	Total Rental Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$171.30	0100-51120-403690	Total Rental Inc - PCard

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05/16/2016	46	U.S. Bank PCards	\$91.00	0100-51120-403690	Total Rental Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$110.10	0100-51120-402290	Total Rental Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$80.00	8730-51990-403650	Total Rental Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$26.01	2510-21270-403822	Town Pump 2 Big Timber - PCard
05/16/2016	46	U.S. Bank PCards	\$20.24	0100-51120-403824	Town Pump 2 Big Timber - PCard
05/16/2016	46	U.S. Bank PCards	\$47.70	5610-71130-403822	Town Pump 5600 Rockr - PCard
05/16/2016	46	U.S. Bank PCards	\$20.75	1500-21400-403822	Town Pump Helena 5 - PCard
05/16/2016	46	U.S. Bank PCards	\$21.85	1500-21400-403822	Town Pump Helena 5 - PCard
05/16/2016	46	U.S. Bank PCards	\$89.98	0100-51120-402290	Tractor-Supply-Co #0303 - PCard
05/16/2016	46	U.S. Bank PCards	\$249.98	2110-31320-402475	Tractor-Supply-Co #0303 - PCard
05/16/2016	46	U.S. Bank PCards	\$1,000.00	5610-71100-403990	Transportation Security - PCard
05/16/2016	46	U.S. Bank PCards	\$1,187.00	1500-21500-402271	Tri Tech Forensics - PCard
05/16/2016	46	U.S. Bank PCards	\$8.59	5610-71150-402290	Tri-State Restaurant - PCard
05/16/2016	46	U.S. Bank PCards	\$14.10	0100-51120-402290	Truenorth Steel-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$1,258.00	2110-31320-402475	Tvetene Turf - PCard
05/16/2016	46	U.S. Bank PCards	\$1,320.00	2110-31320-402475	Tvetene Turf - PCard
05/16/2016	46	U.S. Bank PCards	\$125.00	1500-21110-403170	Uhi*U-Haul-Fish-On-A-Fe # - PCard
05/16/2016	46	U.S. Bank PCards	\$643.70	2910-65010-403822	United 0167766439453 - PCard
05/16/2016	46	U.S. Bank PCards	\$482.70	5120-87000-403824	United 0167769504792 - PCard
05/16/2016	46	U.S. Bank PCards	\$164.25	1500-22240-402260	Universal Awards - PCard
05/16/2016	46	U.S. Bank PCards	\$14.15	5020-75000-403660	Ups (800) 811-1648 - PCard
05/16/2016	46	U.S. Bank PCards	\$9.44	5120-85000-403660	Ups (800) 811-1648 - PCard
05/16/2016	46	U.S. Bank PCards	\$102.96	5610-71120-403660	Usa Communications - PCard
05/16/2016	46	U.S. Bank PCards	\$58.50	5610-71130-403660	Usa Communications - PCard
05/16/2016	46	U.S. Bank PCards	\$463.28	5610-71130-403590	Usda Aphis Act Hldr - PCard
05/16/2016	46	U.S. Bank PCards	\$6.70	7380-12640-402190	Usps 29078001028700219 - PCard
05/16/2016	46	U.S. Bank PCards	\$26.97	5020-77000-402190	Usps 29078001028700219 - PCard
05/16/2016	46	U.S. Bank PCards	\$67.34	1500-21120-402260	Valet Today Cleaners - PCard
05/16/2016	46	U.S. Bank PCards	\$29.68	1500-21120-402260	Valet Today Cleaners - PCard
05/16/2016	46	U.S. Bank PCards	\$90.00	2600-55110-403360	Village Gardens - PCard
05/16/2016	46	U.S. Bank PCards	\$40.00	1500-21400-403822	Volgistics Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$81.00	8730-51990-403360	Volgistics Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$49.97	1500-22210-403450	Wal-Mart #1956 - PCard
05/16/2016	46	U.S. Bank PCards	\$47.64	2110-31320-402230	Wal-Mart #1956 - PCard
05/16/2016	46	U.S. Bank PCards	\$23.04	5410-31220-402290	Wal-Mart #1956 - PCard
05/16/2016	46	U.S. Bank PCards	\$22.88	8730-51990-402290	Wal-Mart #1956 - PCard
05/16/2016	46	U.S. Bank PCards	\$43.70	7690-51820-402290	Wal-Mart #2923 - PCard
05/16/2016	46	U.S. Bank PCards	\$46.64	1500-21400-403822	Wal-Mart #2923 - PCard
05/16/2016	46	U.S. Bank PCards	\$37.34	1500-21400-403822	Wal-Mart #2923 - PCard
05/16/2016	46	U.S. Bank PCards	-\$9.99	5610-71100-402925	Web*Networksolutions - PCard

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05/16/2016	46	U.S. Bank PCards	\$361.79	2600-55180-403690	Web*Networksolutions - PCard
05/16/2016	46	U.S. Bank PCards	-\$1.99	2600-55180-403690	Web*Networksolutions - PCard
05/16/2016	46	U.S. Bank PCards	\$210.44	2600-55180-403690	Web*Networksolutions - PCard
05/16/2016	46	U.S. Bank PCards	\$58.66	0100-51140-402320	Wesspur Tree & Equipment - PCard
05/16/2016	46	U.S. Bank PCards	\$11.00	6500-15670-403690	West End Lock And Secur - PCard
05/16/2016	46	U.S. Bank PCards	\$30.00	6500-15670-403690	West End Lock And Secur - PCard
05/16/2016	46	U.S. Bank PCards	\$39.50	2090-44510-403210	Western Awards & Engravin - PCard
05/16/2016	46	U.S. Bank PCards	\$649.35	1500-22240-403824	Westin (Westin Hotels) - PCard
05/16/2016	46	U.S. Bank PCards	\$1,704.00	5610-71130-403650	Wilbur Ellis Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$390.00	0100-51250-402250	Wilbur Ellis Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$72.50	0100-51140-403650	Wilbur Ellis Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$87.50	2110-31320-402475	Wilbur Ellis Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$147.00	2110-31320-402475	Wilbur Ellis Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$1,779.68	5620-71200-409490	Wireless Advanced Comm - PCard
05/16/2016	46	U.S. Bank PCards	\$1,672.00	5620-71200-409490	Wireless Advanced Comm - PCard
05/16/2016	46	U.S. Bank PCards	\$1,672.00	5620-71200-409490	Wireless Advanced Comm - PCard
05/16/2016	46	U.S. Bank PCards	\$34.78	2600-55120-402350	Wm Supercenter #1956 - PCard
05/16/2016	46	U.S. Bank PCards	\$157.88	0100-12120-402190	Wm Supercenter #1956 - PCard
05/16/2016	46	U.S. Bank PCards	\$68.53	5410-31220-402290	Wm Supercenter #1956 - PCard
05/16/2016	46	U.S. Bank PCards	\$8.97	8730-51990-402290	Wm Supercenter #1956 - PCard
05/16/2016	46	U.S. Bank PCards	\$47.64	0100-51120-402260	Wm Supercenter #2923 - PCard
05/16/2016	46	U.S. Bank PCards	\$24.25	0100-51250-402250	Wm Supercenter #2923 - PCard
05/16/2016	46	U.S. Bank PCards	\$93.84	7380-12640-402190	Wm Supercenter #2923 - PCard
05/16/2016	46	U.S. Bank PCards	\$125.00	7380-12640-402190	Wm Supercenter #2923 - PCard
05/16/2016	46	U.S. Bank PCards	\$44.64	0100-51250-402250	Wm Supercenter #2923 - PCard
05/16/2016	46	U.S. Bank PCards	\$17.78	2600-55110-403360	Wm Supercenter #4412 - PCard
05/16/2016	46	U.S. Bank PCards	\$36.24	5610-71120-402410	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$443.34	5610-71120-402450	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$43.74	5610-71170-402450	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$831.60	5020-74000-402360	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$463.11	2110-31320-402920	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$206.48	5610-71120-402450	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$46.23	5610-71130-403650	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$62.84	5020-74000-402450	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$159.93	5020-74000-402450	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$22.80	2600-55120-402290	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$878.22	5020-74000-402360	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$146.40	5020-74000-402360	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$14.25	5120-84300-402410	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$14.25	5020-74000-402410	Ww Grainger - PCard

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05/16/2016	46	U.S. Bank PCards	\$17.81	1500-22260-403590	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$928.80	5210-15230-402460	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$52.68	0100-51270-402450	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$48.02	5410-31230-402410	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$90.64	5410-31230-402410	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$395.33	5020-74000-402450	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$106.51	5020-74000-402450	Ww Grainger - PCard
05/16/2016	46	U.S. Bank PCards	\$243.98	5030-74910-409480	Www.Newegg.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$243.98	5130-84910-409480	Www.Newegg.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$1,489.64	5030-74910-409480	Www.Newegg.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$1,489.64	5130-84910-409480	Www.Newegg.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$64.99	2400-43010-402925	Www.Newegg.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$195.70	0100-51420-402320	Yellowstone County Implem - PCard
05/16/2016	46	U.S. Bank PCards	\$123.58	0100-51120-402120	Yellowstone County Implem - PCard
05/16/2016	46	U.S. Bank PCards	\$58.93	5410-31230-402320	Yellowstone County Implem - PCard
05/16/2016	46	U.S. Bank PCards	\$25.60	2110-31320-402320	Yellowstone County Treas - PCard
05/16/2016	46	U.S. Bank PCards	\$23.60	0100-51120-402320	Yellowstone County Treas - PCard
05/16/2016	46	U.S. Bank PCards	\$190.00	5210-15910-402450	Yellowstone Electric Comp - PCard
05/16/2016	46	U.S. Bank PCards	\$84.00	5610-71170-403660	Yellowstone Electric Comp - PCard
05/16/2016	46	U.S. Bank PCards	\$925.96	5410-31230-403410	Yellowstone Valley Elect - PCard
05/16/2016	46	U.S. Bank PCards	\$19.98	5410-31220-402290	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$291.20	2110-31320-404160	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$254.72	2110-31320-404160	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	-\$31.84	2110-31320-404160	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$23.94	0100-51120-402290	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$1.84	0100-51120-402290	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$35.99	8730-51990-403670	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$15.60	0100-51120-402290	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$4.48	0100-51120-402290	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$32.83	0100-51120-402290	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$100.75	2110-31320-402410	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$45.48	2110-31320-404160	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$101.94	6500-15670-402340	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$14.67	6500-15670-403690	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$23.98	6500-15660-402210	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$44.98	6500-15660-402350	Lowe's #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$44.00	2600-55190-403336	Big Lots Stores - #1923 - PCard
05/16/2016	46	U.S. Bank PCards	\$748.25	0100-51420-402290	Big Sky Irrigation Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$25.00	2600-55190-403380	Big Sky Journal - PCard
05/16/2016	46	U.S. Bank PCards	\$168.15	5610-71120-402240	Big Sky Linen & Uniform - PCard

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05/16/2016	46	U.S. Bank PCards	\$487.68	5610-71120-402260	Big Sky Linen & Uniform - PCard
05/16/2016	46	U.S. Bank PCards	\$201.01	5610-71130-402260	Big Sky Linen & Uniform - PCard
05/16/2016	46	U.S. Bank PCards	\$7.15	0100-51120-403660	Big Sky Linen & Uniform - PCard
05/16/2016	46	U.S. Bank PCards	\$317.01	6010-15530-402260	Big Sky Linen & Uniform - PCard
05/16/2016	46	U.S. Bank PCards	\$665.60	6500-15670-403690	Big Sky Linen & Uniform - PCard
05/16/2016	46	U.S. Bank PCards	\$313.35	6500-15660-402450	Big Sky Linen & Uniform - PCard
05/16/2016	46	U.S. Bank PCards	\$21.50	1500-21120-402450	Big Sky Linen & Uniform - PCard
05/16/2016	46	U.S. Bank PCards	\$55.30	0100-51270-402450	Big Sky Linen & Uniform - PCard
05/16/2016	46	U.S. Bank PCards	\$209.15	2600-55120-402260	Big Sky Linen & Uniform - PCard
05/16/2016	46	U.S. Bank PCards	\$75.00	2600-55120-403690	Big Sky Welding - PCard
05/16/2016	46	U.S. Bank PCards	\$120.00	0100-51420-402260	Bighorn Boots - PCard
05/16/2016	46	U.S. Bank PCards	\$49.95	1500-21120-402260	Billings Army Navy Surplu - PCard
05/16/2016	46	U.S. Bank PCards	\$382.00	5410-31230-405333	Billings Const. Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$70.00	5610-71130-403660	Billings Const. Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$146.07	5610-71130-403650	Billings Const. Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$38.77	5610-71130-403650	Billings Const. Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$361.38	5610-71130-403650	Billings Const. Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$197.00	2110-31320-405333	Billings Const. Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$172.50	1500-22240-402450	Billings Const. Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$37.10	8730-51990-402290	Billings Hardware & Se - PCard
05/16/2016	46	U.S. Bank PCards	\$34.99	0100-51120-402410	Billings Hardware & Se - PCard
05/16/2016	46	U.S. Bank PCards	\$2.23	0100-51120-402290	Billings Hardware & Se - PCard
05/16/2016	46	U.S. Bank PCards	\$61.46	0100-51120-402330	Billings Hardware & Se - PCard
05/16/2016	46	U.S. Bank PCards	\$20.93	0100-51120-402290	Billings Hardware & Se - PCard
05/16/2016	46	U.S. Bank PCards	\$4.49	0100-51120-402410	Billings Hardware & Se - PCard
05/16/2016	46	U.S. Bank PCards	\$8.60	8730-51990-403670	Billings Hardware & Se - PCard
05/16/2016	46	U.S. Bank PCards	\$11.99	0100-51120-402290	Billings Hardware & Se - PCard
05/16/2016	46	U.S. Bank PCards	\$20.25	0100-51120-402290	Billings Hardware & Se - PCard
05/16/2016	46	U.S. Bank PCards	\$102.00	0100-12130-402290	Billings Ink And Toner - PCard
05/16/2016	46	U.S. Bank PCards	\$171.00	0100-12130-402290	Billings Ink And Toner In - PCard
05/16/2016	46	U.S. Bank PCards	\$233.75	0100-17500-403370	Billingshelp12Jobpack - PCard
05/16/2016	46	U.S. Bank PCards	\$22.56	2110-31320-404310	Bloedorn Lumber Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$74.00	2110-31320-404310	Bloedorn Lumber Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$65.24	5020-75000-402290	Bloedorn Lumber Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$43.50	5120-85000-402290	Bloedorn Lumber Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$7.76	0100-51120-402290	Bloedorn Lumber Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$97.93	1500-22290-402120	Bloedorn Lumber Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$348.95	0100-17500-403330	Blr/Hcpro - PCard
05/16/2016	46	U.S. Bank PCards	\$38.62	5020-73140-402450	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$25.74	5120-83140-402450	Border States Electric - PCard

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05/16/2016	46	U.S. Bank PCards	\$14.69	5120-84300-402360	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$6.54	5610-71170-402450	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$172.39	5020-74000-402360	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$35.32	8730-51990-403670	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$96.17	5120-85000-402360	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$96.16	5020-74000-402360	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$199.61	5120-85000-402360	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$199.60	5020-74000-402360	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$21.06	5120-85000-402360	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$21.06	5020-74000-402360	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$40.22	5020-74000-402360	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$954.78	6060-19310-402122	Border States Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$403.63	0100-51250-402250	Bsn*Sport Supply Group - PCard
05/16/2016	46	U.S. Bank PCards	\$95.00	1500-21110-403170	Budget Towing - PCard
05/16/2016	46	U.S. Bank PCards	\$95.00	1500-21110-403170	Budget Towing - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	0100-13130-403360	Cabelas Retail Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$33.98	5210-15230-402290	Cabelas Retail Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$33.98	5210-15230-402925	Cabelas Retail Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$79.99	1500-21150-402975	Cabelas Retail Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$10.77	5120-84300-402360	Carquest 3103 - PCard
05/16/2016	46	U.S. Bank PCards	\$28.49	5610-71130-402410	Carquest 3103 - PCard
05/16/2016	46	U.S. Bank PCards	\$46.98	5610-71150-402320	Carquest 3103 - PCard
05/16/2016	46	U.S. Bank PCards	\$11.46	5020-74000-402360	Carquest 3103 - PCard
05/16/2016	46	U.S. Bank PCards	\$41.05	0100-51120-402290	Carquest 3104 - PCard
05/16/2016	46	U.S. Bank PCards	\$10.38	6200-19110-402290	Cdw Government - PCard
05/16/2016	46	U.S. Bank PCards	\$93.42	6200-19110-402290	Cdw Government - PCard
05/16/2016	46	U.S. Bank PCards	\$1,381.80	6200-19110-405370	Cdw Government - PCard
05/16/2016	46	U.S. Bank PCards	\$28.00	2510-21270-403822	Cenex Zip Trip07082639 - PCard
05/16/2016	46	U.S. Bank PCards	\$20.00	2510-21270-403822	Cenex Zip Trip07082654 - PCard
05/16/2016	46	U.S. Bank PCards	\$40.14	2600-55190-407930	Center Point Large Print - PCard
05/16/2016	46	U.S. Bank PCards	\$231.59	2600-55190-403382	Center Point Large Print - PCard
05/16/2016	46	U.S. Bank PCards	\$64.37	0100-12130-403912	Chalet Market-Web - PCard
05/16/2016	46	U.S. Bank PCards	\$59.99	0100-51270-402250	Charter Comm - PCard
05/16/2016	46	U.S. Bank PCards	\$4.38	5210-15950-402450	City Of Billings Buildin - PCard
05/16/2016	46	U.S. Bank PCards	\$24.00	7380-12640-403730	City Of Billings Finance - PCard
05/16/2016	46	U.S. Bank PCards	\$200.00	2600-55110-407930	City Of Billings Park And - PCard
05/16/2016	46	U.S. Bank PCards	\$117.93	5020-74000-403660	City Of Billings Pud - PCard
05/16/2016	46	U.S. Bank PCards	\$69.37	5020-75000-403660	City Of Billings Pud - PCard
05/16/2016	46	U.S. Bank PCards	\$48.56	5120-85000-403660	City Of Billings Pud - PCard
05/16/2016	46	U.S. Bank PCards	\$86.71	5020-73140-403660	City Of Billings Pud - PCard

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05/16/2016	46	U.S. Bank PCards	\$24.28	5120-83140-403660	City Of Billings Pud - PCard
05/16/2016	46	U.S. Bank PCards	\$34.77	5020-74000-403660	City Of Billings Pud - PCard
05/16/2016	46	U.S. Bank PCards	\$200.00	1500-21110-403170	City Towing - PCard
05/16/2016	46	U.S. Bank PCards	\$52.00	5610-71100-403390	Cna Insurance Companies - PCard
05/16/2016	46	U.S. Bank PCards	\$40.00	5610-71100-403390	Cna Insurance Companies - PCard
05/16/2016	46	U.S. Bank PCards	\$310.95	1500-21400-403822	Comfort Inn University - PCard
05/16/2016	46	U.S. Bank PCards	\$95.30	1500-21400-403822	Comfort Inns - PCard
05/16/2016	46	U.S. Bank PCards	\$497.20	1500-21400-403822	Comfort Suites Of Helena - PCard
05/16/2016	46	U.S. Bank PCards	\$497.20	1500-21400-403822	Comfort Suites Of Helena - PCard
05/16/2016	46	U.S. Bank PCards	\$450.00	5710-71410-403822	Community Transportati - PCard
05/16/2016	46	U.S. Bank PCards	\$450.00	5710-71470-403822	Community Transportati - PCard
05/16/2016	46	U.S. Bank PCards	\$708.15	5120-85000-402360	Comprod Communications Lt - PCard
05/16/2016	46	U.S. Bank PCards	\$708.14	5020-74000-402360	Comprod Communications Lt - PCard
05/16/2016	46	U.S. Bank PCards	\$469.99	2910-65010-402120	Costco.Com *Online - PCard
05/16/2016	46	U.S. Bank PCards	\$33.00	0100-51420-402260	Creative Monograms Smb - PCard
05/16/2016	46	U.S. Bank PCards	\$2,000.00	1500-21150-402285	Creative Monograms Smb - PCard
05/16/2016	46	U.S. Bank PCards	\$1,367.00	1500-21150-402285	Creative Monograms Smb - PCard
05/16/2016	46	U.S. Bank PCards	\$118.00	1500-21500-402190	Creative Monograms Smb - PCard
05/16/2016	46	U.S. Bank PCards	\$33.00	1500-21120-402261	Creative Monograms Smb - PCard
05/16/2016	46	U.S. Bank PCards	\$5.00	5210-15920-402190	Creative Monograms Smb - PCard
05/16/2016	46	U.S. Bank PCards	\$496.25	5120-85000-402360	Crescent Electric 054 - PCard
05/16/2016	46	U.S. Bank PCards	\$25.22	5020-73140-402450	Crescent Electric 054 - PCard
05/16/2016	46	U.S. Bank PCards	\$16.81	5120-83140-402450	Crescent Electric 054 - PCard
05/16/2016	46	U.S. Bank PCards	\$2.08	5610-71170-402450	Crescent Electric 054 - PCard
05/16/2016	46	U.S. Bank PCards	\$70.85	5610-71120-402450	Crescent Electric 054 - PCard
05/16/2016	46	U.S. Bank PCards	\$3.15	5610-71120-402450	Crescent Electric 054 - PCard
05/16/2016	46	U.S. Bank PCards	\$72.57	5610-71130-402450	Crescent Electric 054 - PCard
05/16/2016	46	U.S. Bank PCards	\$154.17	5610-71130-402450	Crescent Electric 054 - PCard
05/16/2016	46	U.S. Bank PCards	\$162.50	2110-31320-402380	Cretex Concrete Products - PCard
05/16/2016	46	U.S. Bank PCards	\$225.00	2840-65810-403822	Cvent* Nw Montana - PCard
05/16/2016	46	U.S. Bank PCards	\$580.00	5210-15910-402450	Dale & Jax Door & Glas - PCard
05/16/2016	46	U.S. Bank PCards	\$1,589.20	2510-21270-403822	Delta Air 0062166901148 - PCard
05/16/2016	46	U.S. Bank PCards	\$342.70	5710-71410-403822	Delta Air 0062341173350 - PCard
05/16/2016	46	U.S. Bank PCards	\$60.00	1500-22240-403824	Delta Air Baggage Fee - PCard
05/16/2016	46	U.S. Bank PCards	\$25.00	1500-22240-403824	Delta Air Baggage Fee - PCard
05/16/2016	46	U.S. Bank PCards	\$60.00	1500-22240-403824	Delta Air Baggage Fee - PCard
05/16/2016	46	U.S. Bank PCards	\$24.95	2600-55140-402280	Demco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$327.08	2600-55110-402190	Demco Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$11.25	5610-71150-402320	Denny Menholt Chevrolet - PCard
05/16/2016	46	U.S. Bank PCards	\$40.24	5610-71130-402320	Denny Menholt Chevrolet - PCard

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05/16/2016	46	U.S. Bank PCards	\$120.00	2400-43010-403920	Dickeys Mt-619 - PCard
05/16/2016	46	U.S. Bank PCards	\$195.39	7090-21910-403822	Disney Resort-Parad - PCard
05/16/2016	46	U.S. Bank PCards	\$195.39	2520-21490-403822	Disney Resort-Parad - PCard
05/16/2016	46	U.S. Bank PCards	\$469.96	1500-21500-403210	Dmi* Dell Bus Online - PCard
05/16/2016	46	U.S. Bank PCards	\$2,363.82	1500-21500-403210	Dmi* Dell Bus Online - PCard
05/16/2016	46	U.S. Bank PCards	\$111.95	1500-21200-402610	Doje S Forensic Supplies - PCard
05/16/2016	46	U.S. Bank PCards	\$24.00	7690-51820-402290	Dolrtree 2828 00028282 - PCard
05/16/2016	46	U.S. Bank PCards	\$11.00	2600-55160-402290	Dolrtree 2828 00028282 - PCard
05/16/2016	46	U.S. Bank PCards	\$26.00	1500-21110-401170	Downtown Billings Assoc - PCard
05/16/2016	46	U.S. Bank PCards	\$187.96	5020-74000-402450	Dxp Enterprises - PCard
05/16/2016	46	U.S. Bank PCards	\$154.35	5020-74000-402290	Dxp Enterprises - PCard
05/16/2016	46	U.S. Bank PCards	\$345.45	5020-74000-402290	Dxp Enterprises - PCard
05/16/2016	46	U.S. Bank PCards	\$34.00	2090-44520-402290	Dxp Enterprises - PCard
05/16/2016	46	U.S. Bank PCards	\$20.00	2110-31320-402290	Dxp Enterprises - PCard
05/16/2016	46	U.S. Bank PCards	\$1,937.50	5610-71100-403581	E & Jk Enterprises Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$2,043.38	5610-71100-403581	E & Jk Enterprises Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$1,829.00	5610-71100-403581	E & Jk Enterprises Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$2,057.63	5610-71100-403581	E & Jk Enterprises Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$177.03	5410-31220-402290	Eagle Printing - PCard
05/16/2016	46	U.S. Bank PCards	\$10.34	2600-55190-403380	Ebsco Info Service Bhm - PCard
05/16/2016	46	U.S. Bank PCards	\$93.15	5610-71170-403660	Ecolab Pest Elimination - PCard
05/16/2016	46	U.S. Bank PCards	\$141.15	6500-15660-403660	Ecolab, Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$150.88	6500-15660-403660	Ecolab, Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$5.00	5410-31220-402320	Econo Print - PCard
05/16/2016	46	U.S. Bank PCards	\$31.02	2090-44510-403210	Econo Print - PCard
05/16/2016	46	U.S. Bank PCards	\$343.71	5020-74000-403660	Econo Print - PCard
05/16/2016	46	U.S. Bank PCards	\$122.20	0100-13140-403590	Econo Print - PCard
05/16/2016	46	U.S. Bank PCards	\$117.64	0100-14110-403325	Econo Print - PCard
05/16/2016	46	U.S. Bank PCards	\$8.95	0100-14110-403325	Econo Print - PCard
05/16/2016	46	U.S. Bank PCards	\$46.82	6700-31410-403210	Econo Print - PCard
05/16/2016	46	U.S. Bank PCards	\$52.45	0100-11000-403824	Econo Print - PCard
05/16/2016	46	U.S. Bank PCards	\$238.58	2600-55130-403210	Econo Print - PCard
05/16/2016	46	U.S. Bank PCards	\$470.25	2600-55110-402390	Econo Print - PCard
05/16/2016	46	U.S. Bank PCards	\$22.00	2510-21270-403822	Eddies Corner - PCard
05/16/2016	46	U.S. Bank PCards	\$22.44	5610-71130-402410	Edge Construction Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$107.00	2110-31320-402920	Edge Construction Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$22.10	5020-74000-402410	Edge Construction Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$22.10	5120-84300-402410	Edge Construction Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$19.44	5410-31230-402290	Edge Construction Supp - PCard
05/16/2016	46	U.S. Bank PCards	\$99.70	6700-31410-407212	Edge Construction Supp - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/16/2016	46	U.S. Bank PCards	\$451.37	5020-74000-402450	Emerald Automotive Divis - PCard
05/16/2016	46	U.S. Bank PCards	\$299.80	5020-74000-402450	Emerald Automotive Divis - PCard
05/16/2016	46	U.S. Bank PCards	\$852.75	5020-74000-402450	Emerald Automotive Divis - PCard
05/16/2016	46	U.S. Bank PCards	\$507.75	5610-71150-402220	Emergency Medical Produc - PCard
05/16/2016	46	U.S. Bank PCards	\$65.00	5610-71100-403540	Energy Laboratories - PCard
05/16/2016	46	U.S. Bank PCards	\$47.50	5610-71140-403660	Entre Technology Service - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	6200-19110-403870	Entre Technology Service - PCard
05/16/2016	46	U.S. Bank PCards	\$372.00	5020-74000-402220	Environmental Resource - PCard
05/16/2016	46	U.S. Bank PCards	\$177.89	5020-74000-402220	Environmental Resource - PCard
05/16/2016	46	U.S. Bank PCards	\$22.40	1500-22230-403824	Exxonmobil 45907904 - PCard
05/16/2016	46	U.S. Bank PCards	\$15.00	8400-31840-403824	Exxonmobil 45940327 - PCard
05/16/2016	46	U.S. Bank PCards	\$16.00	1500-21400-403822	Exxonmobil 45944386 - PCard
05/16/2016	46	U.S. Bank PCards	\$50.00	0100-51250-403990	Facebook Gq5Zk9Wrf2 - PCard
05/16/2016	46	U.S. Bank PCards	\$60.00	8730-51990-403360	Facebook Kszlb96Rv2 - PCard
05/16/2016	46	U.S. Bank PCards	\$40.44	0100-51120-403370	Facebook Ra4Ze9Jkf2 - PCard
05/16/2016	46	U.S. Bank PCards	\$250.01	0100-51120-403370	Facebook Tb3Qb9Akf2 - PCard
05/16/2016	46	U.S. Bank PCards	\$99.44	5410-31230-403824	Fairfield Inn&Suites Hele - PCard
05/16/2016	46	U.S. Bank PCards	\$141.98	1500-21150-402285	Famous Dave'S #3035 - PCard
05/16/2016	46	U.S. Bank PCards	\$93.48	0100-51120-402260	Famousfootwear#2195 - PCard
05/16/2016	46	U.S. Bank PCards	\$23.80	5020-75000-402410	Fastenal Company01 - PCard
05/16/2016	46	U.S. Bank PCards	\$15.86	5120-85000-402410	Fastenal Company01 - PCard
05/16/2016	46	U.S. Bank PCards	\$82.31	5120-84000-402450	Fastenal Company01 - PCard
05/16/2016	46	U.S. Bank PCards	\$70.47	5120-84000-402450	Fastenal Company01 - PCard
05/16/2016	46	U.S. Bank PCards	\$36.16	5120-84000-402450	Fastenal Company01 - PCard
05/16/2016	46	U.S. Bank PCards	\$8.56	5620-71200-409490	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$40.81	5610-71190-402450	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$1.03	5610-71190-402450	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$11.90	0100-51120-402290	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$41.37	0100-51120-402290	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$29.54	5020-74000-402450	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$16.96	2110-31320-402290	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$33.00	0100-51120-402290	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$25.68	2110-31320-402420	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$21.01	2110-31320-402290	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$34.61	5410-31220-402290	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$8.10	0100-51120-402290	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$22.26	0100-51120-402290	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$1.33	5210-15230-402925	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$20.53	5410-31230-402290	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$31.08	5410-31230-402410	Fasteners Billings - PCard

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05/16/2016	46	U.S. Bank PCards	\$87.94	5410-31230-402320	Fasteners Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$101.84	5020-74000-403660	Fedex 20047763 - PCard
05/16/2016	46	U.S. Bank PCards	\$51.63	1500-22290-402640	Fedex 782824831812 - PCard
05/16/2016	46	U.S. Bank PCards	\$9.23	8730-51990-409370	Fedex 782830297208 - PCard
05/16/2016	46	U.S. Bank PCards	\$4.99	8730-51990-409370	Fedex 870193556597 - PCard
05/16/2016	46	U.S. Bank PCards	\$95.34	0100-51120-403290	Fedexoffice 00016089 - PCard
05/16/2016	46	U.S. Bank PCards	\$153.75	1500-22240-402280	Fedexoffice 00016089 - PCard
05/16/2016	46	U.S. Bank PCards	\$5.96	0100-51120-402330	Fei Inc Nd - PCard
05/16/2016	46	U.S. Bank PCards	\$14.43	2600-55120-402350	Ferguson Ent #3027 - PCard
05/16/2016	46	U.S. Bank PCards	\$83.24	2600-55120-402240	Ferguson Ent #3027 - PCard
05/16/2016	46	U.S. Bank PCards	\$37.02	0100-51120-402290	Ferguson Ent #3027 - PCard
05/16/2016	46	U.S. Bank PCards	\$335.69	2110-31320-402380	Ferguson Enterprises 2006 - PCard
05/16/2016	46	U.S. Bank PCards	\$35.44	1500-21720-402290	Filingsupplies.Com, Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$35.00	1500-21120-402320	Firemaster - PCard
05/16/2016	46	U.S. Bank PCards	\$647.72	8730-51990-409370	Fisher Sand And Gravel - PCard
05/16/2016	46	U.S. Bank PCards	\$2,095.95	2110-31320-402341	Flint Trading, Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$16.63	5710-71430-402450	Food Services Of America - PCard
05/16/2016	46	U.S. Bank PCards	\$150.00	2110-31320-402290	Force America Distributin - PCard
05/16/2016	46	U.S. Bank PCards	\$76.50	1500-22250-402410	Founders Tel. Headsets - PCard
05/16/2016	46	U.S. Bank PCards	\$225.00	2510-21270-403822	Fox Valley Technical Col - PCard
05/16/2016	46	U.S. Bank PCards	\$50.00	2510-21270-403822	Fox Valley Technical Col - PCard
05/16/2016	46	U.S. Bank PCards	\$68.00	0100-13130-402110	Franklincoveyproducts - PCard
05/16/2016	46	U.S. Bank PCards	\$500.00	1500-21110-403170	Franks Towing - PCard
05/16/2016	46	U.S. Bank PCards	\$31.39	5020-74000-403823	Frederick Travel Cnter - PCard
05/16/2016	46	U.S. Bank PCards	\$103.05	5610-71150-402320	Galles Filter And Exhaust - PCard
05/16/2016	46	U.S. Bank PCards	\$62.99	1500-21120-402260	Galls - PCard
05/16/2016	46	U.S. Bank PCards	\$271.62	1500-21120-402260	Galls - PCard
05/16/2016	46	U.S. Bank PCards	\$672.88	1500-21120-402260	Galls - PCard
05/16/2016	46	U.S. Bank PCards	\$422.28	5710-71410-403990	Garda CI - PCard
05/16/2016	46	U.S. Bank PCards	\$59.65	5610-71150-402320	General Safety Equipment - PCard
05/16/2016	46	U.S. Bank PCards	\$44.44	5610-71150-402320	General Safety Equipment - PCard
05/16/2016	46	U.S. Bank PCards	\$58.20	2110-31320-404160	General Shale-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$218.70	2110-31320-404160	General Shale-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$899.32	2110-31320-404160	General Shale-Billings - PCard
05/16/2016	46	U.S. Bank PCards	-\$15.00	0100-51120-402290	General Shale-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$67.20	0100-51120-402290	General Shale-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$120.00	5610-71150-402320	Generator & Starter Shop - PCard
05/16/2016	46	U.S. Bank PCards	\$212.68	5020-73110-402190	Gih*Globalindustrialeq - PCard
05/16/2016	46	U.S. Bank PCards	\$141.79	5120-83110-402190	Gih*Globalindustrialeq - PCard
05/16/2016	46	U.S. Bank PCards	-\$212.50	0100-51270-402450	Gih*Globalindustrialeq - PCard

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05/16/2016	46	U.S. Bank PCards	\$10.00	1500-21700-403824	Golden Nugget Lv - Hot - PCard
05/16/2016	46	U.S. Bank PCards	-\$10.00	1500-21700-403824	Golden Nugget Lv - Hot - PCard
05/16/2016	46	U.S. Bank PCards	-\$10.00	1500-21700-403824	Golden Nugget Lv - Hot - PCard
05/16/2016	46	U.S. Bank PCards	\$59.98	2600-55140-402290	Google *Devices - PCard
05/16/2016	46	U.S. Bank PCards	\$17.25	2600-55170-402290	Gorham Park Laundry - PCard
05/16/2016	46	U.S. Bank PCards	\$20.00	5210-15910-403650	Gorham Park Laundry - PCard
05/16/2016	46	U.S. Bank PCards	\$20.00	5210-15920-403650	Gorham Park Laundry - PCard
05/16/2016	46	U.S. Bank PCards	\$20.00	5210-15930-403650	Gorham Park Laundry - PCard
05/16/2016	46	U.S. Bank PCards	\$192.00	0100-51120-402290	Grand Lumber Company - PCard
05/16/2016	46	U.S. Bank PCards	\$81.10	5610-71100-408199	Graybar Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$102.00	5020-74000-402360	Graybar Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$82.62	6060-19310-402122	Graybar Electric - PCard
05/16/2016	46	U.S. Bank PCards	\$435.00	1500-21120-402261	Gunarama Wholesale I - PCard
05/16/2016	46	U.S. Bank PCards	\$177.79	5020-74000-402220	Hach Company - PCard
05/16/2016	46	U.S. Bank PCards	\$415.42	5020-74000-402220	Hach Company - PCard
05/16/2016	46	U.S. Bank PCards	\$2,014.39	5020-74000-402220	Hach Company - PCard
05/16/2016	46	U.S. Bank PCards	\$95.00	1500-21110-403170	Hansers Wrecker & Salvage - PCard
05/16/2016	46	U.S. Bank PCards	\$95.00	1500-21110-403170	Hansers Wrecker & Salvage - PCard
05/16/2016	46	U.S. Bank PCards	\$95.00	1500-21110-403170	Hansers Wrecker Company - PCard
05/16/2016	46	U.S. Bank PCards	\$95.00	1500-21110-403170	Hansers Wrecker Company - PCard
05/16/2016	46	U.S. Bank PCards	\$95.00	1500-21110-403170	Hansers Wrecker Company - PCard
05/16/2016	46	U.S. Bank PCards	\$95.00	1500-21110-403170	Hansers Wrecker Company - PCard
05/16/2016	46	U.S. Bank PCards	\$24.50	5020-74000-402220	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$128.18	2600-55120-402240	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$10.50	0100-51270-402450	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$58.65	8730-51990-402290	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$118.58	1500-21120-402450	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$46.20	6500-15660-402240	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$131.26	6500-15660-402240	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$242.23	2600-55120-402240	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$687.10	2600-55120-402240	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$47.46	6600-31100-403660	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$182.56	1500-22260-402240	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$45.64	1500-22260-402240	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$182.56	1500-22260-402240	Hanson Chemical - PCard
05/16/2016	46	U.S. Bank PCards	\$369.98	6010-15530-402410	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$16.98	0100-51120-402290	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$13.79	5020-75000-402410	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$9.20	5120-85000-402410	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$28.73	5020-75000-402410	Harbor Freight Tools 207 - PCard

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05/16/2016	46	U.S. Bank PCards	\$19.15	5120-85000-402410	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$47.88	5020-75000-402410	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$31.92	5120-85000-402410	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$6.99	5020-73120-402410	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$41.97	2110-31320-402410	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$7.99	2600-55120-402290	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$11.99	2600-55120-402925	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$7.98	0100-51120-402410	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$13.97	5410-31220-402290	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$1.99	1500-22260-402450	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$104.76	0100-51120-402290	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$19.95	5210-15230-402410	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$27.45	8730-51990-402290	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$31.91	8730-51990-402290	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$40.32	8730-51990-402290	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$56.41	8730-51990-402290	Harbor Freight Tools 207 - PCard
05/16/2016	46	U.S. Bank PCards	\$25.00	1500-22250-401170	Hastings 9662 Billing - PCard
05/16/2016	46	U.S. Bank PCards	\$775.00	1500-22250-401170	Hastings 9662 Billing - PCard
05/16/2016	46	U.S. Bank PCards	\$348.29	5710-71430-402450	Heartland Paper Company - PCard
05/16/2016	46	U.S. Bank PCards	\$23.78	5210-15910-403650	Heartland Paper Company - PCard
05/16/2016	46	U.S. Bank PCards	\$23.78	5210-15920-403650	Heartland Paper Company - PCard
05/16/2016	46	U.S. Bank PCards	\$23.78	5210-15930-403650	Heartland Paper Company - PCard
05/16/2016	46	U.S. Bank PCards	\$562.10	0100-51120-402240	Heartland Paper Company - PCard
05/16/2016	46	U.S. Bank PCards	\$130.05	6500-15660-402240	Heartland Paper Company - PCard
05/16/2016	46	U.S. Bank PCards	\$166.06	0100-51270-402450	Heartland Paper Company - PCard
05/16/2016	46	U.S. Bank PCards	\$15.16	0100-51120-402391	Heights Ace Hdwe - PCard
05/16/2016	46	U.S. Bank PCards	\$4.99	0100-51120-402290	Heights Ace Hdwe - PCard
05/16/2016	46	U.S. Bank PCards	\$6.49	0100-51120-402391	Heights Ace Hdwe - PCard
05/16/2016	46	U.S. Bank PCards	\$59.99	0100-51120-402391	Heights Ace Hdwe - PCard
05/16/2016	46	U.S. Bank PCards	\$2,371.75	5610-71130-403650	Helena Chemical Co 44021 - PCard
05/16/2016	46	U.S. Bank PCards	\$758.00	5020-74000-402360	Hf Scientific - PCard
05/16/2016	46	U.S. Bank PCards	\$17.09	5410-31230-403824	High Country Travel Plaza - PCard
05/16/2016	46	U.S. Bank PCards	\$38.24	2110-31320-403823	High Country Travel Plaza - PCard
05/16/2016	46	U.S. Bank PCards	-\$28.39	2200-22330-403590	High Country Travel Plaza - PCard
05/16/2016	46	U.S. Bank PCards	\$28.39	2200-22330-403590	High Country Travel Plaza - PCard
05/16/2016	46	U.S. Bank PCards	\$28.39	2200-22330-403590	High Country Travel Plaza - PCard
05/16/2016	46	U.S. Bank PCards	\$17.00	1500-21200-402610	High Country Travel Plaza - PCard
05/16/2016	46	U.S. Bank PCards	\$355.89	2600-55110-403824	Hilton Garden Inn - PCard
05/16/2016	46	U.S. Bank PCards	\$355.89	2600-55110-403824	Hilton Garden Inn - PCard
05/16/2016	46	U.S. Bank PCards	\$355.89	2600-55110-403824	Hilton Garden Inn - PCard

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05/16/2016	46	U.S. Bank PCards	\$118.63	2600-55110-403824	Hilton Garden Inn - PCard
05/16/2016	46	U.S. Bank PCards	\$537.81	5020-74000-403823	Hilton Garden Inn - PCard
05/16/2016	46	U.S. Bank PCards	\$537.81	5020-74000-403823	Hilton Garden Inn - PCard
05/16/2016	46	U.S. Bank PCards	\$28.84	5020-74000-403823	Holiday Stnstore 0290 - PCard
05/16/2016	46	U.S. Bank PCards	\$9.56	5020-75000-402410	Hose & Rubber Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$6.37	5120-85000-402410	Hose & Rubber Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$26.40	2110-31320-402320	Hose & Rubber Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$43.16	5410-31230-402320	Hose & Rubber Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$31.53	5410-31230-402290	Hose & Rubber Supply - PCard
05/16/2016	46	U.S. Bank PCards	\$119.19	5610-71120-402240	House Of Clean, Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$275.00	1500-21400-403822	Iacp - PCard
05/16/2016	46	U.S. Bank PCards	\$275.00	1500-21400-403822	Iacp - PCard
05/16/2016	46	U.S. Bank PCards	\$647.94	5020-75000-402190	Idu*Insight Public Sec - PCard
05/16/2016	46	U.S. Bank PCards	\$431.96	5120-85000-402190	Idu*Insight Public Sec - PCard
05/16/2016	46	U.S. Bank PCards	\$772.00	5610-71120-403660	In *Automatic Doors Of Mo - PCard
05/16/2016	46	U.S. Bank PCards	\$97.92	5410-31220-402290	In *Frontier Fence Compan - PCard
05/16/2016	46	U.S. Bank PCards	\$29.38	5410-31220-402290	In *Frontier Fence Compan - PCard
05/16/2016	46	U.S. Bank PCards	\$650.00	2510-21270-403450	In *Gibson Advertising, M - PCard
05/16/2016	46	U.S. Bank PCards	\$40.00	5120-85000-403660	Industrial Coating Soluti - PCard
05/16/2016	46	U.S. Bank PCards	\$786.80	5610-71150-402440	Industrial Communication - PCard
05/16/2016	46	U.S. Bank PCards	\$84.00	5610-71150-402440	Industrial Communication - PCard
05/16/2016	46	U.S. Bank PCards	\$70.00	5410-31220-402410	Industrial Sales And S - PCard
05/16/2016	46	U.S. Bank PCards	\$149.00	6700-31410-403823	Inst Of Transp Eng - PCard
05/16/2016	46	U.S. Bank PCards	\$81.80	5610-71190-402450	Interstate Battery Of - PCard
05/16/2016	46	U.S. Bank PCards	\$48.75	2650-67720-402290	Jakes Restaurant - PCard
05/16/2016	46	U.S. Bank PCards	\$28.80	5020-74000-402360	Jameco/Jimpak Electronics - PCard
05/16/2016	46	U.S. Bank PCards	\$28.79	5120-85000-402360	Jameco/Jimpak Electronics - PCard
05/16/2016	46	U.S. Bank PCards	\$56.00	0100-12130-403911	Jimmy Johns - 1646 - E - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	1500-21110-403170	Jims Auto Repair - PCard
05/16/2016	46	U.S. Bank PCards	\$19.75	0100-51120-402410	Joe Rhodes Auth Snapo - PCard
05/16/2016	46	U.S. Bank PCards	\$476.80	5610-71140-403660	Johnson Controls Ss - PCard
05/16/2016	46	U.S. Bank PCards	\$98.37	0100-51140-403650	Johnson Lane Materials - PCard
05/16/2016	46	U.S. Bank PCards	\$304.52	1500-22250-402450	Kb Commercial Products - PCard
05/16/2016	46	U.S. Bank PCards	\$356.04	5610-71120-402240	Kb Commercial Products - PCard
05/16/2016	46	U.S. Bank PCards	\$197.65	5410-31230-402290	Kb Commercial Products - PCard
05/16/2016	46	U.S. Bank PCards	\$9.99	5410-31220-402290	Kb Commercial Products - PCard
05/16/2016	46	U.S. Bank PCards	\$373.60	5410-31230-402290	Kb Commercial Products - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	1500-21110-403170	Kc Towing & Repair Svc - PCard
05/16/2016	46	U.S. Bank PCards	\$33.50	5410-31230-403660	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$15.08	5020-75000-403660	Kenco Security And Tec - PCard

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05/16/2016	46	U.S. Bank PCards	\$10.05	5120-85000-403660	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$11.16	5020-73140-403660	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$3.71	5120-83140-403660	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$19.50	5020-74000-403660	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$481.00	6500-15670-403690	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$67.00	6500-15660-402450	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	6500-15670-403690	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$18.40	6600-31100-403660	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$27.60	6700-31410-403660	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$67.00	1500-21110-403574	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$26.00	2510-21270-402190	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$73.00	2600-55120-403660	Kenco Security And Tec - PCard
05/16/2016	46	U.S. Bank PCards	\$28.99	5610-71130-402320	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$122.84	1500-22260-402450	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$12.70	1500-22260-402450	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$22.48	1500-22260-402340	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$129.10	1500-22260-402450	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$12.09	0100-51420-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$7.16	0100-51420-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	-\$10.00	0100-51420-402410	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$72.56	0100-51420-402410	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$46.97	0100-51420-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$11.94	0100-51120-402391	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$10.47	8730-51990-403670	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$8.99	0100-51120-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$26.31	0100-51120-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$31.94	5610-71130-403650	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$34.99	6500-15660-402450	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$28.98	6500-15660-402450	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$34.57	6500-15670-403990	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$26.58	6500-15670-403990	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$4.59	6500-15670-403690	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$6.99	6500-15670-402190	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$23.38	5020-74000-402310	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$14.99	5020-75000-402410	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$10.00	5120-85000-402410	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$7.18	5020-74000-402450	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$15.98	5020-74000-402450	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$111.97	5020-74000-402410	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$14.38	5020-74000-402450	Kings Ace Hardware - PCard

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05/16/2016	46	U.S. Bank PCards	\$10.74	5020-74000-402450	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$79.55	5020-74000-402450	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$103.78	2110-31320-402475	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$53.98	2600-55120-402925	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$17.99	5410-31220-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$16.99	5410-31220-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$31.98	0100-51420-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$8.75	5020-75000-402410	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$5.83	5120-85000-402410	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$6.42	0100-51120-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$109.36	0100-51120-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$12.99	0100-51120-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$44.15	0100-51120-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$61.99	0100-51120-402330	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$68.96	0100-51120-402410	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$20.69	0100-51120-402410	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$4.59	0100-51120-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$4.59	0100-51120-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$3.97	0100-51120-402391	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$4.99	0100-51120-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$27.87	2110-31320-402410	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$8.26	2110-31320-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$13.12	5410-31220-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$74.96	0100-51120-402330	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$30.97	0100-51120-402330	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$46.97	0100-51140-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$5.97	0100-51140-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$18.83	0100-51290-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$11.96	0100-51290-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$19.99	0100-51210-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$24.99	0100-51250-402250	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$23.58	0100-51290-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$80.99	2110-31320-402475	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$12.99	5410-31220-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$9.18	5210-15230-402460	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$3.90	5210-15230-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$13.98	5210-15210-402190	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$28.81	5210-15230-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$33.98	5210-15230-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$33.98	5210-15230-402290	Kings Ace Hardware - PCard

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05/16/2016	46	U.S. Bank PCards	-\$7.00	5210-15230-402925	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$9.98	5210-15230-402925	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$7.50	5210-15230-402925	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$16.97	0100-51120-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$14.99	8730-51990-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$7.98	8730-51990-402290	Kings Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$87.70	0100-51140-403650	Knife River 5601 - PCard
05/16/2016	46	U.S. Bank PCards	\$1,424.28	5210-15910-402450	Kone Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$545.61	5210-15910-403660	Kone Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$545.78	5210-15920-403660	Kone Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$545.61	5210-15930-403660	Kone Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$545.61	5210-15910-403660	Kone Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$545.78	5210-15920-403660	Kone Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$545.61	5210-15930-403660	Kone Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$368.19	5610-71120-403660	Kone Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$502.97	5610-71120-403660	Kone Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$1,950.00	1500-21400-402270	L A Police Gear Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$190.62	5610-71150-402290	L N Curtis & Sons - PCard
05/16/2016	46	U.S. Bank PCards	\$175.34	1500-22230-403824	La Quinta Inn & Suites - PCard
05/16/2016	46	U.S. Bank PCards	\$175.34	1500-22230-403824	La Quinta Inn & Suites - PCard
05/16/2016	46	U.S. Bank PCards	\$8.94	2600-55120-402290	Laurel Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$19.25	5120-85000-402360	L-Com,Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$88.56	5120-85000-402360	L-Com,Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$358.00	2400-43010-402190	Lee Newspaper Advertising - PCard
05/16/2016	46	U.S. Bank PCards	\$413.40	1500-21110-403330	Lee Newspaper Subscriptio - PCard
05/16/2016	46	U.S. Bank PCards	\$284.00	5610-71190-402450	Lesman Iron Works - PCard
05/16/2016	46	U.S. Bank PCards	\$38.00	5620-71200-409490	Lesman Iron Works - PCard
05/16/2016	46	U.S. Bank PCards	\$55.00	5620-71200-409490	Lesman Iron Works - PCard
05/16/2016	46	U.S. Bank PCards	\$363.00	5020-73120-402410	Lesman Iron Works - PCard
05/16/2016	46	U.S. Bank PCards	\$82.00	2600-55190-403380	Lewistown News Argus - PCard
05/16/2016	46	U.S. Bank PCards	\$228.50	1500-21200-407910	Lexisnexis Risk Dat - PCard
05/16/2016	46	U.S. Bank PCards	\$3.00	0100-13130-403360	Library Parking - PCard
05/16/2016	46	U.S. Bank PCards	\$219.78	5610-71150-403822	Lodge At Whitefish Lake L - PCard
05/16/2016	46	U.S. Bank PCards	\$219.78	5610-71130-403822	Lodge At Whitefish Lake L - PCard
05/16/2016	46	U.S. Bank PCards	\$674.00	1500-21200-402631	Lowes #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$44.96	5710-71440-402320	Lowes #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$39.78	0100-51120-402330	Lowes #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$16.46	0100-51120-402290	Lowes #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$24.87	6010-15530-402650	Lowes #00319* - PCard
05/16/2016	46	U.S. Bank PCards	\$9.35	5710-71430-402450	Lowes #00319* - PCard

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05/16/2016	46	U.S. Bank PCards	\$64.00	2600-55190-403225	Big Lots Stores - #1923 - PCard
05/16/2016	46	U.S. Bank PCards	\$636.00	0100-51120-402290	Bettymillsc - PCard
05/16/2016	46	U.S. Bank PCards	\$103.71	2510-21270-403822	Best Western Plus Great N - PCard
05/16/2016	46	U.S. Bank PCards	\$291.69	1500-22230-403824	Best Western Grantree Inn - PCard
05/16/2016	46	U.S. Bank PCards	\$97.23	2090-44510-403822	Best Western Grantree Inn - PCard
05/16/2016	46	U.S. Bank PCards	\$97.23	2090-44510-403822	Best Western Grantree Inn - PCard
05/16/2016	46	U.S. Bank PCards	\$97.23	2090-44510-403822	Best Western Grantree Inn - PCard
05/16/2016	46	U.S. Bank PCards	\$59.99	5020-74000-402360	Best Buy 00005926 - PCard
05/16/2016	46	U.S. Bank PCards	\$193.99	0100-12120-402190	Best Buy 00005926 - PCard
05/16/2016	46	U.S. Bank PCards	\$239.50	1500-21710-402120	Beckers Glass Shop - PCard
05/16/2016	46	U.S. Bank PCards	\$27.99	1500-21710-402120	Batteries Plus #25 - PCard
05/16/2016	46	U.S. Bank PCards	-\$164.95	5610-71150-402481	Batteries Plus #25 - PCard
05/16/2016	46	U.S. Bank PCards	\$164.95	5610-71150-402481	Batteries Plus #25 - PCard
05/16/2016	46	U.S. Bank PCards	\$779.94	0100-51120-402290	Batteries Plus #25 - PCard
05/16/2016	46	U.S. Bank PCards	\$8.99	2600-55120-402290	Batteries Plus #25 - PCard
05/16/2016	46	U.S. Bank PCards	\$146.88	1500-21120-402290	Barnes & Noble #2765 - PCard
05/16/2016	46	U.S. Bank PCards	-\$196.50	5120-84000-402120	360 Office Solutions - PCard
05/16/2016	46	U.S. Bank PCards	-\$137.59	5020-73140-402120	360 Office Solutions - PCard
05/16/2016	46	U.S. Bank PCards	-\$91.72	5120-83140-402120	360 Office Solutions - PCard
05/16/2016	46	U.S. Bank PCards	\$60.00	1500-21500-402190	360 Office Solutions I - PCard
05/16/2016	46	U.S. Bank PCards	\$594.37	1500-22240-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$171.85	1500-22210-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$227.40	1500-22210-403240	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$263.16	1500-22230-402610	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$124.79	5020-73110-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$83.19	5120-83110-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$332.57	5610-71100-403210	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$294.06	5610-71100-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$177.47	5610-71100-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$18.59	5020-75000-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$12.39	5120-85000-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$17.15	5020-75000-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$11.44	5120-85000-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$12.45	5020-74000-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$35.32	5120-84000-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$459.50	5410-31210-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$127.02	2110-31320-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$32.06	2110-31320-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$50.06	0100-51120-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$22.88	0100-51120-402190	360 Office Solutions Inc - PCard

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05/16/2016	46	U.S. Bank PCards	\$22.88	0100-51100-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$23.58	0100-51210-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$17.23	0100-51100-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$17.24	0100-51210-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$17.76	0100-51120-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$28.42	0100-51120-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$28.42	0100-51100-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$29.28	0100-51210-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$8.98	0100-51100-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$9.24	0100-51210-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$8.97	0100-51120-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$576.19	2550-21440-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$237.58	2550-21440-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$92.00	6600-31100-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$6.14	0100-51270-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$13.49	0100-51270-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	-\$90.45	0100-51270-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$41.22	0100-51270-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$24.61	0100-43210-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$18.26	0100-43210-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$22.47	0100-43210-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$196.50	5120-84000-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$137.59	5020-73140-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$91.72	5120-83140-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$196.50	5120-84000-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$137.59	5020-73140-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$91.72	5120-83140-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$172.69	5020-73110-403630	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$115.13	5120-83110-403630	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$51.25	5020-73110-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$34.16	5120-83110-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$23.98	0100-16110-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$11.99	0100-16110-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$11.39	0100-16110-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$13.98	0100-16110-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$75.98	2400-43010-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$187.42	2400-43010-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$200.87	6700-31410-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$69.80	6050-15160-402160	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$54.02	0100-15120-402190	360 Office Solutions Inc - PCard

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05/16/2016	46	U.S. Bank PCards	\$104.70	6050-15160-402160	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$184.22	0100-15120-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$253.30	6050-15160-402160	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$139.60	6050-15160-402160	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$28.87	0100-15120-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$634.06	6600-31100-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$59.55	5020-77000-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$59.50	5120-87000-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$143.18	6600-31100-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$29.37	6700-31410-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$147.75	1500-21150-402285	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$907.81	1500-21200-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$326.67	1500-21500-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$131.96	2490-21960-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$310.00	1500-21500-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$17.38	1500-21200-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$627.57	1500-21500-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$223.42	1500-21150-402285	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$311.78	1500-21500-402271	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$183.59	1500-21500-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$550.00	6200-19110-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$239.00	6200-19130-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$27.90	2090-44510-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$117.25	0100-13130-402110	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$37.98	0100-11000-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$135.11	0100-17500-402110	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$10.07	0100-17500-402110	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$18.38	0100-17500-402110	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$111.84	7380-12640-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$1,781.38	0100-12200-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$75.14	2910-65010-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$9.34	2600-55160-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$64.63	2600-55140-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$41.13	2600-55150-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$39.95	2600-55150-402280	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$8.88	2600-55140-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$179.22	2600-55110-403690	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$465.96	2600-55140-403690	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$71.68	2600-55130-403690	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$45.36	2600-55130-402190	360 Office Solutions Inc - PCard

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05/16/2016	46	U.S. Bank PCards	\$10.48	2600-55170-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$73.96	2600-55140-402120	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$185.50	2600-55110-403690	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$500.00	2600-55130-402190	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$100.00	2600-55130-403690	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$272.33	2600-55160-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$500.71	2600-55170-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$703.14	2600-55180-402290	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$340.95	2600-55140-403690	360 Office Solutions Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$443.90	7690-51820-402290	4Imprint - PCard
05/16/2016	46	U.S. Bank PCards	\$53.78	0100-51420-402410	A & H Turf - PCard
05/16/2016	46	U.S. Bank PCards	\$138.12	2110-31320-402410	A & H Turf - PCard
05/16/2016	46	U.S. Bank PCards	\$22.03	0100-51120-402391	A & H Turf - PCard
05/16/2016	46	U.S. Bank PCards	\$78.44	8730-51990-403670	A & I Distriubutors - PCard
05/16/2016	46	U.S. Bank PCards	\$169.42	5710-71410-402190	A Rifkin Co - PCard
05/16/2016	46	U.S. Bank PCards	\$150.00	0100-51120-402290	A-1 Rentals - PCard
05/16/2016	46	U.S. Bank PCards	\$170.00	0100-51120-402290	A-1 Rentals - PCard
05/16/2016	46	U.S. Bank PCards	\$29.50	5020-74000-403590	Aaim Solutions - PCard
05/16/2016	46	U.S. Bank PCards	\$50.00	5610-71100-403210	Accent Print Shop, Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$56.00	1500-21500-403210	Accent Print Shop, Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$80.00	1500-21500-403210	Accent Print Shop, Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$259.00	1500-21500-403210	Accent Print Shop, Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$42.00	1500-21700-403210	Accent Print Shop, Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$397.30	6500-15660-402450	Ace Electric, Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$1,157.96	6500-15660-403990	Ace Electric, Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$530.78	6500-15670-403690	Ace Electric, Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$41.15	5410-31220-402290	Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$22.96	2110-31320-402290	Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$48.25	5210-15230-402925	Ace Hardware - PCard
05/16/2016	46	U.S. Bank PCards	\$307.28	5410-31220-402260	Aces - PCard
05/16/2016	46	U.S. Bank PCards	\$130.98	2600-55110-403581	Adecco - PCard
05/16/2016	46	U.S. Bank PCards	\$53.74	2600-55110-403581	Adecco - PCard
05/16/2016	46	U.S. Bank PCards	\$89.56	2600-55110-403360	Adecco - PCard
05/16/2016	46	U.S. Bank PCards	\$22.39	2600-55110-403581	Adecco - PCard
05/16/2016	46	U.S. Bank PCards	\$14.99	0100-12120-403390	Adobe *Acropro Subs - PCard
05/16/2016	46	U.S. Bank PCards	\$14.99	1500-22210-403390	Adobe *Acropro Subs - PCard
05/16/2016	46	U.S. Bank PCards	\$789.45	5210-15930-402450	Air Controls-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$1,992.00	6500-15660-402450	Air Controls-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$559.15	6500-15670-403690	Air Controls-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$170.00	6500-15670-403690	Air Controls-Billings - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/16/2016	46	U.S. Bank PCards	\$255.00	6500-15660-402450	Air Controls-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$297.50	6500-15670-403690	Air Controls-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$85.00	6500-15670-403690	Air Controls-Billings - PCard
05/16/2016	46	U.S. Bank PCards	\$849.32	1500-22240-403824	Airport Van Rental Inc In - PCard
05/16/2016	46	U.S. Bank PCards	\$39.62	5610-71150-402290	Albertsons #2025 - PCard
05/16/2016	46	U.S. Bank PCards	\$186.02	1500-22310-402690	Albertsons #2025 - PCard
05/16/2016	46	U.S. Bank PCards	\$14.99	0100-51250-402250	Albertsons #2025 - PCard
05/16/2016	46	U.S. Bank PCards	\$25.03	2650-67720-402290	Albertsons #2025 - PCard
05/16/2016	46	U.S. Bank PCards	\$1.49	0100-51250-402250	Albertsons #2027 - PCard
05/16/2016	46	U.S. Bank PCards	\$35.00	2090-44510-401170	Albertsons #2038 - PCard
05/16/2016	46	U.S. Bank PCards	\$27.24	8730-51990-403360	Albertsons #2038 - PCard
05/16/2016	46	U.S. Bank PCards	\$41.37	1500-21120-402120	Albertsons #2038 - PCard
05/16/2016	46	U.S. Bank PCards	\$6.99	5610-71100-403390	Albertsons #2041 - PCard
05/16/2016	46	U.S. Bank PCards	\$6.36	6500-15660-402450	Albertsons #2047 - PCard
05/16/2016	46	U.S. Bank PCards	\$22.51	0100-51100-403360	Albertsons #2047 - PCard
05/16/2016	46	U.S. Bank PCards	\$64.61	0100-51120-402190	Albertsons #2047 - PCard
05/16/2016	46	U.S. Bank PCards	\$525.00	1500-21400-402270	Alias Training Alias Tr - PCard
05/16/2016	46	U.S. Bank PCards	\$67.23	2650-67720-402290	Allegra - PCard
05/16/2016	46	U.S. Bank PCards	\$371.17	0100-14110-403325	Allegra - PCard
05/16/2016	46	U.S. Bank PCards	\$10.20	5020-75000-402410	Allens Tool Repair - PCard
05/16/2016	46	U.S. Bank PCards	\$6.80	5120-85000-402410	Allens Tool Repair - PCard
05/16/2016	46	U.S. Bank PCards	\$362.06	0100-15120-403230	Alphagraphics #387 - PCard
05/16/2016	46	U.S. Bank PCards	\$59.48	0100-12120-403390	Alphagraphics #387 - PCard
05/16/2016	46	U.S. Bank PCards	\$637.30	6500-15660-402450	Alpine Plumbing Heating I - PCard
05/16/2016	46	U.S. Bank PCards	\$130.00	5610-71140-402260	Als Bootery And Repair Sh - PCard
05/16/2016	46	U.S. Bank PCards	\$87.75	5710-71430-402260	Alsco Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$512.88	5710-71430-402450	Alsco Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$319.10	5710-71440-402260	Alsco Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$74.99	5710-71430-403660	Alsco Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$48.30	5710-71480-402450	Alsco Inc. - PCard
05/16/2016	46	U.S. Bank PCards	\$380.00	1500-22290-403822	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$1,152.00	2110-31320-402290	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$13.99	2200-22330-402410	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$17.82	2200-22330-402410	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$22.36	2200-22330-402410	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$16.07	2200-22330-402410	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$48.77	2200-22330-402410	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$72.00	2200-22330-402410	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$81.38	2200-22330-402410	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$39.91	2200-22330-402410	Amazon Mktplace Pmts - PCard

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05/16/2016	46	U.S. Bank PCards	\$10.99	0100-13140-402190	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$48.44	2910-65010-402190	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$25.89	2650-67720-402290	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$19.78	2650-67720-402290	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$18.85	2650-67720-402290	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$10.99	2650-67720-402290	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$36.84	2650-67720-402290	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$83.81	2650-67720-402290	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$28.00	2400-43010-403210	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$143.85	2400-43010-402190	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$74.75	6700-31410-402290	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$85.40	6700-31410-402290	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$35.98	2600-55140-402280	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$32.49	2600-55140-402280	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$37.19	1500-21710-402120	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$30.97	1500-21710-402120	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$25.77	1500-21710-402120	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$52.97	0100-51120-402290	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	-\$1.29	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$135.83	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$40.62	2600-55190-403226	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$39.99	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$37.86	2600-55190-403336	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$9.12	2600-55190-403243	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$11.58	2600-55190-403226	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$19.84	2600-55190-403333	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$9.75	2600-55140-402190	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$9.74	2600-55130-402190	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$12.09	2600-55190-403227	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$13.71	2600-55190-403333	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$17.81	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$16.36	2600-55190-403243	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$25.63	2600-55190-403227	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$27.97	2600-55190-403333	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$10.34	2600-55190-403333	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$18.99	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$29.09	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$20.96	2600-55190-403227	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$8.15	2600-55190-403241	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$15.99	2600-55190-403225	Amazon Mktplace Pmts - PCard

Check Date	Check	Name	Amount	Account	Item Desc
05/16/2016	46	U.S. Bank PCards	\$7.84	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$11.98	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$5.92	2600-55190-403222	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$37.57	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$21.61	2600-55190-403336	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$5.97	2600-55190-403255	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$17.70	2600-55190-403333	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$46.15	2600-55190-403226	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$13.20	2600-55190-403243	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$18.66	2600-55190-403336	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$105.43	2600-55190-403225	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$16.00	2600-55190-403241	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$29.82	1500-21200-402610	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$29.82	1500-21200-402610	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$118.16	2110-31320-402475	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$234.50	2110-31320-402475	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$39.24	1500-21500-402190	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$15.79	1500-21710-402120	Amazon Mktplace Pmts - PCard
05/16/2016	46	U.S. Bank PCards	\$5.99	2650-67720-402290	Amazon.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$5.99	2650-67720-402290	Amazon.Com - PCard
05/16/2016	46	U.S. Bank PCards	-\$5.99	2650-67720-402290	Amazon.Com - PCard
05/16/2016	46	U.S. Bank PCards	-\$5.99	2650-67720-402290	Amazon.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$88.97	1500-21710-402120	Amazon.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$59.95	6500-15650-403450	Amazon.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$53.94	2600-55150-402280	Amazon.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$141.50	2600-55150-402280	Amazon.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$67.51	2110-31320-402475	Amazon.Com - PCard
05/16/2016	46	U.S. Bank PCards	\$5.99	2650-67720-402290	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	\$5.99	2650-67720-402290	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	\$5.99	2650-67720-402290	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	-\$5.99	2650-67720-402290	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	-\$5.99	2650-67720-402290	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	-\$5.99	2650-67720-402290	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	\$57.52	2600-55140-402290	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	\$129.42	2600-55140-402290	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	\$100.66	2600-55140-402290	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	\$159.90	0100-51120-402260	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	\$29.90	2600-55190-403336	Amazon.Com Amzn.Com/Bill - PCard
05/16/2016	46	U.S. Bank PCards	\$99.00	1500-21500-402925	Amazonprime Membership - PCard
05/16/2016	46	U.S. Bank PCards	\$285.00	2600-55110-403824	Amer Lib Assoc-Career - PCard

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05/16/2016	46	U.S. Bank PCards	\$750.00	2110-31320-403824	American Public Works - PCard
05/16/2016	46	U.S. Bank PCards	\$750.00	2110-31320-403824	American Public Works - PCard
05/16/2016	46	U.S. Bank PCards	\$129.00	5410-31230-403420	American Water & Technolo - PCard
05/16/2016	46	U.S. Bank PCards	\$38.00	1500-21700-402190	American Water & Technolo - PCard
05/16/2016	46	U.S. Bank PCards	\$48.75	2110-31320-402420	American Weldi - PCard
05/16/2016	46	U.S. Bank PCards	\$162.15	5610-71130-402370	American Weldi - PCard
05/16/2016	46	U.S. Bank PCards	\$687.11	5020-74000-402220	American Weldi - PCard
05/16/2016	46	U.S. Bank PCards	\$314.65	5020-74000-402220	American Weldi - PCard
05/16/2016	46	U.S. Bank PCards	\$39.90	5020-74000-402450	American Weldi - PCard
05/16/2016	46	U.S. Bank PCards	\$63.80	5210-15230-402310	American Weldi - PCard
05/16/2016	46	U.S. Bank PCards	\$27.00	2600-55140-402280	Amerlibassoc-Brightkey - PCard
05/16/2016	46	U.S. Bank PCards	\$103.65	5610-71190-402450	Applied Ind Tech 2422 - PCard
05/16/2016	46	U.S. Bank PCards	\$36.15	5610-71150-403660	Applied Ind Tech 2422 - PCard
05/16/2016	46	U.S. Bank PCards	\$1,158.10	5610-71120-402450	Armacost Trane Service Co - PCard
05/16/2016	46	U.S. Bank PCards	\$288.00	2600-55110-403290	Artcraft Printer Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$225.00	6700-31410-403823	Asphalt Institute Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$225.00	6700-31410-403823	Asphalt Institute Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$225.00	6700-31410-403823	Asphalt Institute Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$54.00	6500-15650-403450	At&T Smd7 15579 - PCard
05/16/2016	46	U.S. Bank PCards	\$54.00	6500-15650-403450	At&T Smd7 15579 - PCard
05/16/2016	46	U.S. Bank PCards	\$65.01	5410-31230-403450	At&T*Bill Payment - PCard
05/16/2016	46	U.S. Bank PCards	\$315.00	5610-71190-403660	Ats Inland Nw - PCard
05/16/2016	46	U.S. Bank PCards	\$24.34	5610-71100-403630	Automated Office Systems - PCard
05/16/2016	46	U.S. Bank PCards	\$98.24	2110-31320-403630	Automated Office Systems - PCard
05/16/2016	46	U.S. Bank PCards	\$7.37	5020-74000-403660	Automated Office Systems - PCard
05/16/2016	46	U.S. Bank PCards	\$467.33	2910-65010-403240	Automated Office Systems - PCard
05/16/2016	46	U.S. Bank PCards	\$18.31	6600-31100-403660	Automated Office Systems - PCard
05/16/2016	46	U.S. Bank PCards	\$8.06	6700-31410-403660	Automated Office Systems - PCard
05/16/2016	46	U.S. Bank PCards	\$1,450.00	1500-21710-402120	Automated Office Systems - PCard
05/16/2016	46	U.S. Bank PCards	\$450.00	6200-19120-403870	Azteca Systems Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$872.64	1500-21200-402610	B&H Photo, 800-606-6969 - PCard
05/16/2016	46	U.S. Bank PCards	\$2,353.93	1500-21200-402610	B&H Photo, 800-606-6969 - PCard
05/16/2016	46	U.S. Bank PCards	\$459.90	1500-21200-402610	B&H Photo, 800-606-6969 - PCard
05/16/2016	46	U.S. Bank PCards	-\$69.95	1500-21200-402610	B&H Photo, 800-606-6969 - PCard
05/16/2016	46	U.S. Bank PCards	\$491.84	1500-21200-402610	B&H Photo, 800-606-6969 - PCard
05/16/2016	46	U.S. Bank PCards	\$12.00	5020-74000-402450	Badgewest Awards & Eng - PCard
05/16/2016	46	U.S. Bank PCards	\$16.99	5610-71140-402260	Badgewest Awards & Eng - PCard
05/16/2016	46	U.S. Bank PCards	\$20.00	1500-21710-402120	Badgewest Awards & Eng - PCard
05/16/2016	46	U.S. Bank PCards	\$336.91	1500-21120-402261	Balco Uniform Co Inc - PCard
05/16/2016	46	U.S. Bank PCards	\$650.00	1500-21120-402260	Balco Uniform Co Inc - PCard

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05/16/2016	46	U.S. Bank PCards	\$13.00	5610-71150-402290	Bargreen Ellingson #11 - PCard
05/16/2016	46	U.S. Bank PCards	\$117.90	0100-13130-403360	Barnes & Noble #2765 - PCard
05/16/2016	793949	A & I Distributors	\$174.76	6010-00000-141000	2794871 PO NUM 300208
05/16/2016	793949	A & I Distributors	\$278.85	2110-31320-402320	2794869
05/16/2016	793949	A & I Distributors	\$2,400.55	6010-00000-141000	2783145 PO NUM 300208
05/16/2016	793949	A & I Distributors	\$130.50	6010-00000-141000	2783145 PO NUM 300208
05/16/2016	793949	A & I Distributors	\$1,141.05	5410-31220-402310	Oil for Landfill equipment
05/16/2016	793949	A & I Distributors	\$1,043.35	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300325
05/16/2016	793949	A & I Distributors	\$513.67	6010-00000-141000	2789373 PO NUM 300208
05/16/2016	793949	A & I Distributors	\$2,409.52	6010-00000-141000	2789373 PO NUM 300208
05/16/2016	793949	A & I Distributors	\$867.90	5710-00000-141714	BUS MET PO NUM 300208
05/16/2016	793949	A & I Distributors	\$92.95	5120-85000-402320	NONSTOCKING ITEMS-P.U.D.
05/16/2016	793961	Azteca Systems, Inc.	\$8,950.00	2110-31320-403660	Cityworks Annual Update & Support Software
05/16/2016	793961	Azteca Systems, Inc.	\$5,367.00	5020-75000-403660	Cityworks Annual Update & Support Software
05/16/2016	793961	Azteca Systems, Inc.	\$3,578.00	5120-85000-403660	Cityworks Annual Update & Support Software
05/16/2016	793961	Azteca Systems, Inc.	\$5,505.00	6600-31100-403660	Cityworks Annual Update & Support Software
05/16/2016	793965	Bibliotheca LLC	\$2,975.16	2600-55180-403690	Maintenance agreement
05/16/2016	793978	Border States Electric	\$237.24	5020-00000-141000	inv 911089470 april
05/16/2016	793978	Border States Electric	\$841.83	5020-74000-402360	clearwell stand pipe project
05/16/2016	793978	Border States Electric	\$979.10	5020-00000-141000	ELECTRICAL FOR WTP & WWTP PO NUM 300239
05/16/2016	793978	Border States Electric	\$79.08	5020-00000-141000	ELECTRICAL FOR WTP & WWTP PO NUM 300336
05/16/2016	793978	Border States Electric	\$532.80	5020-00000-141000	ELECTRICAL FOR WTP & WWTP PO NUM 300331
05/16/2016	793985	Business Tax Section	\$2,090.23	8450-31860-409310	WO0915 Grand Ave/Zimmerman Tr to Shiloh Rd
05/16/2016	793985	Business Tax Section	\$370.01	8400-31840-409310	WO0915 Grand Ave/Zimmerman Tr to Shiloh Rd
05/16/2016	793985	Business Tax Section	\$238.18	5030-75910-409340	WO0915 Grand Ave/Zimmerman Tr to Shiloh Rd
05/16/2016	793985	Business Tax Section	\$789.65	5130-85910-409340	WO0915 Grand Ave/Zimmerman Tr to Shiloh Rd
05/16/2016	793985	Business Tax Section	\$537.85	0100-16110-409291	Cucancic Remodel
05/16/2016	793985	Business Tax Section	\$54.49	2050-00000-201100	WO 15-04 2015 ADA Ramps
05/16/2016	793985	Business Tax Section	\$30.00	8450-00000-201100	WO 15-04 2015 ADA Ramps
05/16/2016	793985	Business Tax Section	\$48.50	5050-75150-403671	Water Repair List 11/06/15 409 LEWIS
05/16/2016	793996	CTA Inc	\$6,399.91	0100-14110-403546	City of Billings Facilities Master Plan
05/16/2016	793996	CTA Inc	\$2,429.79	6500-15650-403540	City of Billings Fire Station #1 Roof Replacement
05/16/2016	793997	Cucancic Construction Inc	\$40,724.72	0100-16110-409291	City Hall 1st & 2nd Floor Remodel
05/16/2016	793997	Cucancic Construction Inc	\$12,522.51	0100-14120-409291	City Hall 1st & 2nd Floor Remodel
05/16/2016	793998	Curb Box Specialists Inc.	\$2,950.00	5050-75150-403671	replace serv line at 3045 Stillwater Dr
05/16/2016	793999	Custom Computer Technologies Inc	\$12,600.00	2520-21490-402690	New workstation for Helena DCI ICAC Unit.
05/16/2016	794003	Dell Marketing Lp	\$119.98	5130-84910-409480	DELL OPTIPLEX MICRO ALL IN ONE MOUNT
05/16/2016	794003	Dell Marketing Lp	\$412.76	5120-84300-402360	Seagate constellation (4)
05/16/2016	794003	Dell Marketing Lp	\$1,714.18	5130-84910-409480	2 micro OptiPlex computers for HM1 terminals
05/16/2016	794003	Dell Marketing Lp	\$3,994.05	5030-74910-409480	5 OPIPLEX MICRO COMPUTERS FOR hm1

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05/16/2016	794003	Dell Marketing Lp	\$716.50	5030-74910-409480	5 KUM SWITCHES FOR hm
05/16/2016	794003	Dell Marketing Lp	\$148.99	5030-74910-409480	KUM switch for network domain
05/16/2016	794003	Dell Marketing Lp	\$286.60	5130-84910-409480	KUM SWITCHES FOR NETWORK
05/16/2016	794003	Dell Marketing Lp	\$293.65	5030-74910-409480	External Drives for HM terminals
05/16/2016	794004	Destiny Software Inc	\$3,200.00	0100-13140-403660	AQ Software License Maintenance
05/16/2016	794005	Dixie Petro-Chem	\$3,092.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300558
05/16/2016	794006	DOWL	\$33,777.71	8450-31860-409310	WO 16-05 Central Ave - Shiloh to 32nd St W
05/16/2016	794006	DOWL	\$2,041.05	8450-31860-409310	WO 15-12 Separate structural evaluation
05/16/2016	794006	DOWL	\$10,581.25	1990-15050-409340	WO 16-06 SBURD Sanitary Sewer - Phase II
05/16/2016	794007	Dowl Hkm	\$7,041.99	8400-31840-409310	WO 15-06 Poly Drive - 32nd St West to 38th St West;
05/16/2016	794007	Dowl Hkm	\$3,982.97	8450-31860-409310	WO 15-06 Poly Drive - 32nd St West to 38th St West;
05/16/2016	794008	Dxp/Strategic Supply Inc	\$3,083.40	1500-22310-402640	COVERALLS/NOMEX/WILDLAND FOR NEW RECRUITS
05/16/2016	794008	Dxp/Strategic Supply Inc	\$29.98	1500-22310-402640	SHIPPING
05/16/2016	794020	Fileonq Inc	\$8,995.00	7180-21600-403590	Automated Disposition Module for EvidenceOnQ.
05/16/2016	794023	Forterra Concrete Products Inc	\$472.90	2110-31320-402380	rings/manhole covers
05/16/2016	794023	Forterra Concrete Products Inc	-\$30.90	2110-31320-402380	return of adjusting ring
05/16/2016	794023	Forterra Concrete Products Inc	\$4,995.73	2110-31320-402380	clay culvert and wraps for country club circle high ditch
05/16/2016	794026	Galles Filter Service	\$83.79	5120-84000-402450	wwtp rehberg
05/16/2016	794026	Galles Filter Service	\$286.20	6010-00000-141000	P-60007-01 PO NUM 300212
05/16/2016	794026	Galles Filter Service	\$163.15	6010-00000-141000	P-59944-01 PO NUM 300212
05/16/2016	794026	Galles Filter Service	\$34.39	5120-84000-402450	blower filter
05/16/2016	794026	Galles Filter Service	\$240.19	5410-31230-402320	Filters for Landfill equipment
05/16/2016	794026	Galles Filter Service	\$19.31	5210-15230-402320	P-59430-01
05/16/2016	794026	Galles Filter Service	-\$300.54	0100-51120-402320	T-59028
05/16/2016	794026	Galles Filter Service	-\$5.48	1500-22260-402320	T-59028
05/16/2016	794026	Galles Filter Service	-\$32.03	2110-31320-402320	T-59028
05/16/2016	794026	Galles Filter Service	-\$10.23	5410-31220-402320	T-59028
05/16/2016	794026	Galles Filter Service	-\$25.14	0100-51120-402320	T-59036
05/16/2016	794026	Galles Filter Service	-\$58.35	2110-31320-402320	T-59036
05/16/2016	794026	Galles Filter Service	-\$4.87	5410-31220-402320	T-59036
05/16/2016	794026	Galles Filter Service	-\$5.40	5410-31230-402320	T-59036
05/16/2016	794026	Galles Filter Service	\$366.06	5710-00000-141714	BUS MET PO NUM 300212
05/16/2016	794026	Galles Filter Service	\$23.45	5710-71440-402320	AUTO &TRUCK MAINT.ITEMS
05/16/2016	794026	Galles Filter Service	\$211.74	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300234
05/16/2016	794026	Galles Filter Service	\$816.59	5410-31230-402320	Filters for Landfill equipment
05/16/2016	794026	Galles Filter Service	\$455.70	6010-00000-141000	P-59432-01 PO NUM 300212
05/16/2016	794026	Galles Filter Service	\$157.33	6010-00000-141000	P-59508-01 PO NUM 300212
05/16/2016	794026	Galles Filter Service	\$34.36	6010-00000-141000	P-59587-01 PO NUM 300212
05/16/2016	794026	Galles Filter Service	\$35.44	6010-00000-141000	T-58969 PO NUM 300212
05/16/2016	794026	Galles Filter Service	\$161.75	6010-00000-141000	P-59660-01 PO NUM 300212

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05/16/2016	794026	Galles Filter Service	\$333.26	6010-00000-141000	P-59780-01 PO NUM 300212
05/16/2016	794026	Galles Filter Service	\$40.43	2110-31320-402320	P-59661-01
05/16/2016	794026	Galles Filter Service	\$150.74	5410-31230-402320	Filters for Landfill equipment
05/16/2016	794026	Galles Filter Service	\$383.50	5710-00000-141714	BUS MET PO NUM 300212
05/16/2016	794026	Galles Filter Service	\$24.64	6010-00000-141000	P-59846-01 PO NUM 300212
05/16/2016	794026	Galles Filter Service	\$77.13	1500-22260-402320	T-59356
05/16/2016	794026	Galles Filter Service	\$252.25	5410-31230-402320	Filters for Landfill equipment
05/16/2016	794040	Iaff	\$4,387.76	9000-00000-209920	Payroll Summary
05/16/2016	794041	Idexx Distribution Inc.	\$2,838.11	5020-74000-402220	Bacteria sample bottles
05/16/2016	794042	Ingram Library Services Inc.	\$35.97	2600-55190-403227	92784313
05/16/2016	794042	Ingram Library Services Inc.	\$7.77	2600-55190-403241	92784313
05/16/2016	794042	Ingram Library Services Inc.	\$10.02	2600-55190-403333	92784313
05/16/2016	794042	Ingram Library Services Inc.	\$127.09	2600-55190-403226	92784314
05/16/2016	794042	Ingram Library Services Inc.	\$45.41	2600-55190-403226	92784315
05/16/2016	794042	Ingram Library Services Inc.	\$10.61	2600-55190-403333	92784315
05/16/2016	794042	Ingram Library Services Inc.	\$19.76	2600-55190-403226	93784316
05/16/2016	794042	Ingram Library Services Inc.	\$24.90	2600-55190-403227	93784316
05/16/2016	794042	Ingram Library Services Inc.	\$13.74	2600-55190-403222	92784317
05/16/2016	794042	Ingram Library Services Inc.	\$4.79	2600-55190-403241	92784317
05/16/2016	794042	Ingram Library Services Inc.	\$4.17	2600-55190-403333	92784317
05/16/2016	794042	Ingram Library Services Inc.	\$68.44	2600-55190-403226	92784318
05/16/2016	794042	Ingram Library Services Inc.	\$14.39	2600-55190-403227	92784318
05/16/2016	794042	Ingram Library Services Inc.	\$42.33	2600-55190-403226	92784219
05/16/2016	794042	Ingram Library Services Inc.	\$14.97	2600-55190-403227	92784219
05/16/2016	794042	Ingram Library Services Inc.	\$53.43	2600-55190-403226	92784320
05/16/2016	794042	Ingram Library Services Inc.	\$31.85	2600-55190-403227	92784320
05/16/2016	794042	Ingram Library Services Inc.	\$66.08	2600-55190-403226	92784321
05/16/2016	794042	Ingram Library Services Inc.	\$9.59	2600-55190-403227	92784321
05/16/2016	794042	Ingram Library Services Inc.	\$90.00	2600-55190-403226	92784322
05/16/2016	794042	Ingram Library Services Inc.	\$150.09	2600-55190-403222	92796766
05/16/2016	794042	Ingram Library Services Inc.	\$358.86	2600-55190-403226	92796766
05/16/2016	794042	Ingram Library Services Inc.	\$415.39	2600-55190-403227	92796766
05/16/2016	794042	Ingram Library Services Inc.	\$31.38	2600-55190-403241	92796766
05/16/2016	794042	Ingram Library Services Inc.	\$116.73	2600-55190-403333	92796766
05/16/2016	794042	Ingram Library Services Inc.	\$30.03	2600-55190-403227	92799566
05/16/2016	794042	Ingram Library Services Inc.	\$15.33	2600-55190-403226	92854298
05/16/2016	794042	Ingram Library Services Inc.	\$22.00	2600-55190-403222	92854299
05/16/2016	794042	Ingram Library Services Inc.	\$15.93	2600-55190-403227	92854299
05/16/2016	794042	Ingram Library Services Inc.	\$15.34	2600-55190-403226	92854300
05/16/2016	794042	Ingram Library Services Inc.	\$8.99	2600-55190-403227	92854300

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05/16/2016	794042	Ingram Library Services Inc.	\$40.18	2600-55190-403227	92854301
05/16/2016	794042	Ingram Library Services Inc.	\$252.64	2600-55190-403226	92854302
05/16/2016	794042	Ingram Library Services Inc.	\$56.02	2600-55190-403227	92854302
05/16/2016	794042	Ingram Library Services Inc.	\$324.83	2600-55190-403226	92854303
05/16/2016	794042	Ingram Library Services Inc.	\$16.51	2600-55190-403227	92854303
05/16/2016	794042	Ingram Library Services Inc.	\$15.34	2600-55190-403226	92854304
05/16/2016	794042	Ingram Library Services Inc.	\$16.52	2600-55190-403227	92854304
05/16/2016	794042	Ingram Library Services Inc.	\$8.99	2600-55190-403226	92854305
05/16/2016	794042	Ingram Library Services Inc.	\$9.00	2600-55190-403226	92854306
05/16/2016	794042	Ingram Library Services Inc.	\$14.71	2600-55190-403226	92878700
05/16/2016	794042	Ingram Library Services Inc.	\$20.98	2600-55190-403227	92878700
05/16/2016	794042	Ingram Library Services Inc.	\$28.50	2600-55190-403242	92878700
05/16/2016	794042	Ingram Library Services Inc.	\$58.82	2600-55190-403333	92878700
05/16/2016	794042	Ingram Library Services Inc.	\$22.99	2600-55190-403227	92878701
05/16/2016	794042	Ingram Library Services Inc.	\$30.29	2600-55190-403226	92878702
05/16/2016	794042	Ingram Library Services Inc.	\$44.35	2600-55190-403255	92878702
05/16/2016	794042	Ingram Library Services Inc.	\$85.33	2600-55190-407930	92878702
05/16/2016	794042	Ingram Library Services Inc.	\$66.18	2600-55190-403226	92878703
05/16/2016	794042	Ingram Library Services Inc.	\$123.85	2600-55190-403227	92878703
05/16/2016	794042	Ingram Library Services Inc.	\$82.93	2600-55190-403241	92878703
05/16/2016	794042	Ingram Library Services Inc.	\$17.08	2600-55190-403333	92878703
05/16/2016	794042	Ingram Library Services Inc.	\$8.97	2600-55190-403241	92881665
05/16/2016	794042	Ingram Library Services Inc.	\$13.57	2600-55190-403227	92881666
05/16/2016	794042	Ingram Library Services Inc.	\$8.99	2600-55190-403226	92881667
05/16/2016	794042	Ingram Library Services Inc.	\$31.41	2600-55190-403382	92881667
05/16/2016	794042	Ingram Library Services Inc.	\$9.59	2600-55190-403226	92881668
05/16/2016	794042	Ingram Library Services Inc.	\$25.30	2600-55190-403227	92881669
05/16/2016	794042	Ingram Library Services Inc.	\$8.99	2600-55190-403241	92881669
05/16/2016	794042	Ingram Library Services Inc.	\$4.19	2600-55190-403333	92881669
05/16/2016	794042	Ingram Library Services Inc.	\$21.99	2600-55190-403222	92881670
05/16/2016	794042	Ingram Library Services Inc.	\$53.70	2600-55190-403226	92881670
05/16/2016	794042	Ingram Library Services Inc.	\$83.53	2600-55190-403241	92881670
05/16/2016	794042	Ingram Library Services Inc.	\$10.99	2600-55190-403242	92881670
05/16/2016	794042	Ingram Library Services Inc.	\$88.64	2600-55190-403255	92881670
05/16/2016	794042	Ingram Library Services Inc.	\$297.13	2600-55190-403382	92881670
05/16/2016	794042	Ingram Library Services Inc.	\$14.67	2600-55190-403226	92887121
05/16/2016	794043	Integra Telecom Holding Inc	\$39.49	5610-71130-403450	Airport 2948370 Airport Alarm
05/16/2016	794043	Integra Telecom Holding Inc	\$4,136.67	6060-19310-403450	Main Bill New Account # 330046 Old Acct 00001906
05/16/2016	794043	Integra Telecom Holding Inc	\$230.86	6060-19310-403450	Main Bill T-1 New Account #330047 Old Account 00018768
05/16/2016	794043	Integra Telecom Holding Inc	\$40.10	1500-21110-403450	CPC line 247-8592 New Account # 330183

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05/16/2016	794043	Integra Telecom Holding Inc	\$46.00	0100-51120-403450	Dehler Park line 867-7275
05/16/2016	794043	Integra Telecom Holding Inc	\$79.95	6200-19110-403452	IT Internet Connection New Account # 330046
05/16/2016	794043	Integra Telecom Holding Inc	\$40.10	2910-65010-403450	Community Development Services FAX 406-294-7595
05/16/2016	794043	Integra Telecom Holding Inc	\$40.10	2090-44510-403450	Building FAX 406-657-8252 New Account # 330183
05/16/2016	794043	Integra Telecom Holding Inc	\$40.10	2400-43010-403450	Planning FAX 406-657-8327 New Account # 330183
05/16/2016	794045	J & J Concrete Inc.	\$5,394.98	2050-00000-201100	WO 15-04 2015 ADA Ramps
05/16/2016	794045	J & J Concrete Inc.	\$2,970.00	8450-00000-201100	WO 15-04 2015 ADA Ramps
05/16/2016	794049	Kemira Water Solutions, Inc	\$80,983.53	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300553
05/16/2016	794052	Knife River (JTL Group Inc.)	\$206,932.27	8450-31860-409310	WO0915 Grand Ave/Zimmerman Tr to Shiloh Rd
05/16/2016	794052	Knife River (JTL Group Inc.)	\$36,631.11	8400-31840-409310	WO0915 Grand Ave/Zimmerman Tr to Shiloh Rd
05/16/2016	794052	Knife River (JTL Group Inc.)	\$23,579.74	5030-75910-409340	WO0915 Grand Ave/Zimmerman Tr to Shiloh Rd
05/16/2016	794052	Knife River (JTL Group Inc.)	\$78,175.85	5130-85910-409340	WO0915 Grand Ave/Zimmerman Tr to Shiloh Rd
05/16/2016	794052	Knife River (JTL Group Inc.)	\$852.17	2110-31320-404710	asphalt
05/16/2016	794052	Knife River (JTL Group Inc.)	\$1,227.34	2110-31320-404520	3/8" chips
05/16/2016	794052	Knife River (JTL Group Inc.)	\$758.00	2110-31320-404520	1 1/2" crushed base
05/16/2016	794052	Knife River (JTL Group Inc.)	\$3,311.08	2110-31320-404710	asphalt
05/16/2016	794052	Knife River (JTL Group Inc.)	\$162.23	2110-31320-402475	fill dirt for zimmerman trail
05/16/2016	794056	L N Curtis & Sons	\$155.00	1500-22290-402490	A3820 HOSE ROLLER TFT LEGACY HOSE ROLLER
05/16/2016	794056	L N Curtis & Sons	\$1,878.00	1500-22290-402490	HVITG26 W/HT-0 NOZZLE 2.5 SMOOTH BORE WITH
05/16/2016	794056	L N Curtis & Sons	\$1,878.00	1500-22290-402490	HVITG26 W/HT-0 NOZZLE 2.5 COMBINATION
05/16/2016	794056	L N Curtis & Sons	\$1,420.00	1500-22290-402490	HML-VPGI TFT NOZZLE 1.5 COMBINATION
05/16/2016	794056	L N Curtis & Sons	\$635.00	1500-22290-402490	TFT YST4NN STACKED TIPS 3.5 INCH
05/16/2016	794056	L N Curtis & Sons	\$2,775.00	1500-22290-402490	XXC-52 BLITZFIRE MONITOR PACKAGE
05/16/2016	794056	L N Curtis & Sons	\$870.00	1500-22290-402490	HML 792 KIT, TFT BREAKAWAY HANDLE
05/16/2016	794056	L N Curtis & Sons	\$0.00	1500-22290-402490	HB260 ALUM HYDRANT GATE 2.5 INCH
05/16/2016	794056	L N Curtis & Sons	\$125.00	1500-22290-402490	LS-8, FLAT HEAD MOUNTED 6LBS
05/16/2016	794056	L N Curtis & Sons	\$113.75	1500-22290-402490	LPA-6 PICK HEAD 6LBS MOUNTED (NOT CHROME)
05/16/2016	794056	L N Curtis & Sons	\$19.00	1500-22290-402490	CM-2 RUBBER Mallet 2LBS W/SYNTHETIC HANDLE
05/16/2016	794056	L N Curtis & Sons	\$360.00	1500-22290-402490	SWHS4 FT, PLASTER HOOKS WITH 'D' HANDLES
05/16/2016	794056	L N Curtis & Sons	\$105.00	1500-22290-402490	NCBC24 BOLT CUTTERS 24" NON-CONDUCTIVE
05/16/2016	794056	L N Curtis & Sons	\$224.00	1500-22290-402490	TRASH HOOKS #TRH8, 8-FT - FIREHOOKS UNLIMITED
05/16/2016	794056	L N Curtis & Sons	\$440.00	1500-22290-402490	PB3 PRO BAR 30", HALLIGAN - FIREHOOKS UNLIMITED
05/16/2016	794056	L N Curtis & Sons	\$30.00	1500-22290-402490	1905 WATER CAN HARNESS WITH TOOL KIT - AVON
05/16/2016	794056	L N Curtis & Sons	\$720.00	1500-22290-402490	164584 DIAMOND K-12 SAW BLADES
05/16/2016	794056	L N Curtis & Sons	\$3,350.00	1500-22290-402490	967288101 K12-FD FIRE/RESCUE 14" POWER SAW
05/16/2016	794056	L N Curtis & Sons	\$68.00	1500-22290-402490	HIGH VIZ TRAFFIC VEST V+AMOSC2GBVLR LAKELAND
05/16/2016	794056	L N Curtis & Sons	\$70.00	1500-22290-402490	DC66 DEBRIS CARRIER, CARRY ALL, DC BRAND
05/16/2016	794056	L N Curtis & Sons	\$210.00	1500-22290-402490	571 HOSE STRAPS, HOSE AND LADDER STRAPS
05/16/2016	794056	L N Curtis & Sons	\$1,315.00	1500-22290-402490	3168709-00: 9101100 TMPST DD16H48 16" DIR DRIVE
05/16/2016	794056	L N Curtis & Sons	\$485.00	1500-22290-402490	3168709-01: DWHS4D FIRE HOOKS 4' DRY WALL HOOK

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05/16/2016	794056	L N Curtis & Sons	\$1,196.00	1500-22290-402490	WH12 WARTHOG K-12 SAW BLADES
05/16/2016	794056	L N Curtis & Sons	\$95.00	1500-22290-402490	D42 CRASH AXE 15" WITH SMOOTH EDGE GEMTOR
05/16/2016	794056	L N Curtis & Sons	\$60.00	1500-22290-402490	RS48F SPADE SHOVEL 48" - AKRON
05/16/2016	794056	L N Curtis & Sons	\$394.00	1500-22290-402490	STOKES BASKET WITH HANGING STRAPS
05/16/2016	794056	L N Curtis & Sons	\$55.00	1500-22290-402490	SS48F SQUARE SHOVEL 48" - AKRON
05/16/2016	794056	L N Curtis & Sons	\$398.00	1500-22290-402490	SALVAGE KIT: ADAPT A POLE
05/16/2016	794056	L N Curtis & Sons	\$60.00	1500-22290-402490	SSADG SCOOP SHOVELS 27" FIBERGLASS HANDLE
05/16/2016	794056	L N Curtis & Sons	\$640.00	1500-22290-402490	45881 STREAMLIGHT E SPOT HANDLIGHT
05/16/2016	794056	L N Curtis & Sons	\$80.00	1500-22290-402490	10VHR320R VINYL HALL RUNNER 3FT WIDE X 20 FT
05/16/2016	794057	L P Anderson Tire Co. Inc.	\$72.00	5020-73120-402390	NONSTOCKING ITEMS-P.U.D.
05/16/2016	794057	L P Anderson Tire Co. Inc.	\$2,435.00	5020-75000-402390	NONSTOCKING ITEMS-P.U.D.
05/16/2016	794057	L P Anderson Tire Co. Inc.	\$225.00	5120-84000-402390	NONSTOCKING ITEMS-P.U.D.
05/16/2016	794057	L P Anderson Tire Co. Inc.	\$180.00	5120-85000-402390	NONSTOCKING ITEMS-P.U.D.
05/16/2016	794061	LSC Environmental Products LLC	\$29,733.75	5410-31230-403590	Fire retardant Landfill cover
05/16/2016	794065	Mailing Technical Services	\$1,930.56	0100-51250-403990	Summer brochure mailing.
05/16/2016	794065	Mailing Technical Services	\$839.65	2600-55110-403110	April mail service
05/16/2016	794071	Montana CSED	\$4,263.59	9000-00000-209926	Payroll Summary
05/16/2016	794075	Montana State Fireman's Assoc	\$3,574.65	9000-00000-209924	Payroll Summary
05/16/2016	794077	Morrison Maierle Inc	\$34,200.21	5130-85910-409340	WO1601 2016 Water/Sewer Replc; Sch 2 Sanitary Sewer
05/16/2016	794081	MT Waterworks	\$722.96	5020-00000-141000	SYSTEMS PO NUM 300554
05/16/2016	794081	MT Waterworks	\$6,200.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300552
05/16/2016	794086	Northwest Pipe Fittings	\$1,985.75	5020-00000-141000	SYSTEMS PO NUM 300439
05/16/2016	794086	Northwest Pipe Fittings	\$674.00	5020-75000-402920	pilot bit for tapping machine
05/16/2016	794086	Northwest Pipe Fittings	\$35.56	5020-74000-402450	valve and bushing
05/16/2016	794086	Northwest Pipe Fittings	\$213.27	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300430
05/16/2016	794086	Northwest Pipe Fittings	\$16,340.40	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300220
05/16/2016	794086	Northwest Pipe Fittings	\$14,042.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300432
05/16/2016	794086	Northwest Pipe Fittings	\$25.38	5120-84000-402450	Yard sprinklers
05/16/2016	794086	Northwest Pipe Fittings	\$17.43	5120-84000-402450	headworks
05/16/2016	794086	Northwest Pipe Fittings	\$11.74	5020-74000-402450	valves
05/16/2016	794086	Northwest Pipe Fittings	\$70.88	5020-73140-402450	Faucet for service center
05/16/2016	794086	Northwest Pipe Fittings	\$23.62	5120-83140-402450	Faucet for service center
05/16/2016	794086	Northwest Pipe Fittings	\$2,065.76	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300329
05/16/2016	794086	Northwest Pipe Fittings	\$446.92	5020-00000-141000	SYSTEMS PO NUM 300329
05/16/2016	794086	Northwest Pipe Fittings	\$46.30	5020-74000-402450	adapters
05/16/2016	794086	Northwest Pipe Fittings	\$83.10	5120-84000-402450	wall faucet for headworks sink
05/16/2016	794086	Northwest Pipe Fittings	\$35.74	5020-75000-402380	gaskets and nuts
05/16/2016	794086	Northwest Pipe Fittings	\$427.00	2110-31320-402380	sewer pipe for 10th N & n24th
05/16/2016	794086	Northwest Pipe Fittings	\$90.00	5020-73120-402380	seal pin
05/16/2016	794086	Northwest Pipe Fittings	\$1,113.45	5020-73120-402380	upgrade to ecoder pitset

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05/16/2016	794086	Northwest Pipe Fittings	\$191.22	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300332
05/16/2016	794086	Northwest Pipe Fittings	\$12,848.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300436
05/16/2016	794086	Northwest Pipe Fittings	\$133.12	5020-00000-141000	SYSTEMS PO NUM 300437
05/16/2016	794086	Northwest Pipe Fittings	\$80.77	5120-84000-402450	misc shop supplies
05/16/2016	794086	Northwest Pipe Fittings	\$7.08	5120-84000-402450	SPRINKLERS
05/16/2016	794088	NorthWestern Energy	\$22.13	2110-31320-403410	32nd & Gabel Road Signal
05/16/2016	794088	NorthWestern Energy	\$45.44	8100-31830-403410	SILMD 280 (9) lights on Meter (Moved to SILMD 280
05/16/2016	794088	NorthWestern Energy	\$26,047.87	5610-71120-403410	0100482-9. Airport Vault. April 2016
05/16/2016	794088	NorthWestern Energy	\$62.94	5610-71130-403410	0719616-5. ARFF Facility. April 2016
05/16/2016	794088	NorthWestern Energy	\$366.41	5610-71170-403410	0712792-1. IP-7. April 2016
05/16/2016	794088	NorthWestern Energy	\$16.33	5610-71170-403410	0712799-6. IP-8. April 2016
05/16/2016	794088	NorthWestern Energy	\$1,475.45	5610-71170-403410	0712800-2. IP-9. April 2016
05/16/2016	794088	NorthWestern Energy	\$578.70	5610-71170-403410	0712809-3. IP-11. April 2016
05/16/2016	794088	NorthWestern Energy	\$106.27	5610-71170-403410	0712817-6. IP-House. April 2016
05/16/2016	794088	NorthWestern Energy	\$3,092.90	5710-71430-403410	Electricity at Metroplex 03/28/2016 to 04/26/2016
05/16/2016	794088	NorthWestern Energy	\$59.60	0100-51120-403410	Electrical charges for Pioneer.
05/16/2016	794088	NorthWestern Energy	\$87.62	5020-77000-403410	EA Electricity
05/16/2016	794088	NorthWestern Energy	\$87.61	5120-87000-403410	EA Electricity
05/16/2016	794088	NorthWestern Energy	\$44.67	0100-51270-403410	0712387-0
05/16/2016	794088	NorthWestern Energy	\$178.60	0100-51220-403410	0712536-2
05/16/2016	794088	NorthWestern Energy	\$934.97	0100-51410-403410	0712538-8
05/16/2016	794088	NorthWestern Energy	\$396.76	5710-71430-403410	0719225-5
05/16/2016	794088	NorthWestern Energy	\$270.30	1500-22210-403410	0720817-6
05/16/2016	794088	NorthWestern Energy	\$26.46	0100-51220-403410	0720818-4
05/16/2016	794088	NorthWestern Energy	\$68.25	0100-51260-403410	0720821-8
05/16/2016	794088	NorthWestern Energy	\$4,502.25	5020-74000-403410	0722264-9
05/16/2016	794088	NorthWestern Energy	\$4,456.02	5020-74000-403410	0723040-2
05/16/2016	794088	NorthWestern Energy	\$7.55	5020-74000-403410	0723059-2
05/16/2016	794088	NorthWestern Energy	\$44.42	0100-51120-403410	0813489-2
05/16/2016	794088	NorthWestern Energy	\$54.95	0100-51120-403410	0839280-5
05/16/2016	794088	NorthWestern Energy	\$54.95	8720-51980-403410	1029192-0
05/16/2016	794088	NorthWestern Energy	\$88.27	2110-31320-403410	1045820-6
05/16/2016	794088	NorthWestern Energy	\$188.79	5020-74000-403410	1142253-2
05/16/2016	794088	NorthWestern Energy	\$419.23	0100-51120-403410	1191404-1
05/16/2016	794088	NorthWestern Energy	\$54.95	8720-51980-403410	1265177-4
05/16/2016	794088	NorthWestern Energy	\$129.55	8720-51980-403410	1425364-5
05/16/2016	794088	NorthWestern Energy	\$69.40	0100-51120-403410	1849408-8
05/16/2016	794088	NorthWestern Energy	\$55.06	0100-51120-403410	1904944-4
05/16/2016	794088	NorthWestern Energy	\$55.93	8720-51980-403410	1948667-9
05/16/2016	794088	NorthWestern Energy	\$6.20	8720-51980-403410	2055817-7

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05/16/2016	794088	NorthWestern Energy	\$54.95	2110-31320-403410	3088038-9
05/16/2016	794088	NorthWestern Energy	\$111.73	5610-71130-403410	0712533-9. Airport Entrance. April 2016
05/16/2016	794088	NorthWestern Energy	\$237.82	5610-71130-403410	0712535-4. Employee Parking. April 2016
05/16/2016	794088	NorthWestern Energy	\$21.89	5610-71130-403410	0712791-3. Gate 16. April 2016
05/16/2016	794088	NorthWestern Energy	\$24.77	5610-71130-403410	0712795-4. Gate 17. April 2016
05/16/2016	794088	NorthWestern Energy	\$17.54	5610-71130-403410	0712797-0. Gate 9. April 2016
05/16/2016	794088	NorthWestern Energy	\$12.85	5610-71130-403410	0712813-5. Burn Pit. April 2016
05/16/2016	794088	NorthWestern Energy	\$25.46	5610-71130-403410	2114868-9. Runway Weather System. April 2016
05/16/2016	794088	NorthWestern Energy	\$7.67	5610-71170-403410	0712805-1. IP-10. April 2016
05/16/2016	794088	NorthWestern Energy	\$2,387.95	5610-71130-403410	0719543-1. Parking Lot Lights. April 2016
05/16/2016	794088	NorthWestern Energy	\$20.56	5610-71130-403410	0719759-3. Gate 12. April 2016
05/16/2016	794088	NorthWestern Energy	\$22.24	5610-71130-403410	0719760-1. Gate 14. April 2016
05/16/2016	794088	NorthWestern Energy	\$14.42	5610-71130-403410	0719761-9. Gate 15. April 2016
05/16/2016	794088	NorthWestern Energy	\$70.52	5610-71130-403410	0719762-7. Gate 13. April 2016
05/16/2016	794088	NorthWestern Energy	\$19.84	5610-71130-403410	0720296-3. Gate 29. April 2016
05/16/2016	794088	NorthWestern Energy	\$672.86	1500-22210-403410	0871546-8
05/16/2016	794088	NorthWestern Energy	\$55.16	2110-31320-403410	1740357-7
05/16/2016	794088	NorthWestern Energy	\$55.50	2110-31320-403410	1748896-6
05/16/2016	794088	NorthWestern Energy	\$36.59	0100-51120-403410	1836666-6
05/16/2016	794094	Petty Cash CCSIU	\$2,957.01	7180-21600-407910	Reimbursement of PE/PI Money. Receipts on file at the
05/16/2016	794095	Polydyne Inc	\$1,617.00	5120-84000-402220	4 DRUMS Flosperse
05/16/2016	794095	Polydyne Inc	\$1,617.00	5120-84000-402220	4 drums Flosperse
05/16/2016	794098	Protech Mechanical Inc	\$11,500.00	2600-55120-403670	Invoice 160041
05/16/2016	794098	Protech Mechanical Inc	\$1,939.37	2600-55120-403670	Invoice 160042
05/16/2016	794098	Protech Mechanical Inc	\$334.32	2600-55120-402350	Invoice 89250
05/16/2016	794099	Public Utilities	\$45.62	2910-66980-407275	FORECLOSURE: 3921 Chamberlain 5/5/16 Billing
05/16/2016	794099	Public Utilities	\$7,110.49	5610-71100-403420	136516
05/16/2016	794099	Public Utilities	\$313.98	8720-51980-403420	148398
05/16/2016	794099	Public Utilities	\$310.63	6500-15660-403420	158260
05/16/2016	794099	Public Utilities	\$9.67	5120-85000-403420	180645
05/16/2016	794103	Rj Thomas Mfg Co Inc	\$40,375.00	8730-51990-402120	102 aluminum park picnic tables
05/16/2016	794103	Rj Thomas Mfg Co Inc	\$0.20	8730-51990-402330	Original amount of contract was not entered correctly
05/16/2016	794106	Rush Properties & Management LLC	\$5,000.00	2030-15130-407968	TIF project reimbursement
05/16/2016	794108	Sanderson Stewart	\$2,213.39	2120-43700-409390	Medicine Crow CTEP project
05/16/2016	794108	Sanderson Stewart	\$3,664.93	2400-43010-407214	West End Multi-Modal Traffic Modeling Project
05/16/2016	794108	Sanderson Stewart	\$1,507.50	2400-43010-407214	Rimrocks to Valley Bike and Pedestrian Feasibility Study
05/16/2016	794114	Simply Family Magazine Inc	\$13,394.14	0100-51210-403210	Advertising-printing cost for 2016 brochure.
05/16/2016	794118	Steiner Thuesen PLLC	\$550.00	7690-51820-403560	Develop a park master plan for Mont Vista subdivision.
05/16/2016	794118	Steiner Thuesen PLLC	\$2,017.80	8730-51990-409370	Veteran's Park irrigation upgrade in 2016.
05/16/2016	794120	Sunset Excavation	\$4,801.50	5050-75150-403671	Water Repair List 11/06/15 final 409 lewis ave

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05/16/2016	794124	Tire-Rama	\$988.00	5410-31220-402390	Tire repairs for the garbage trucks
05/16/2016	794124	Tire-Rama	\$45.00	5410-31230-402390	Tire repair for Landfill Equipment
05/16/2016	794124	Tire-Rama	\$579.51	5410-31230-402390	Tires for Landfill equipment
05/16/2016	794124	Tire-Rama	\$4,928.00	5410-31220-402390	Recapped tires for the garbage trucks
05/16/2016	794124	Tire-Rama	\$2,464.00	5410-31220-402390	Recapped tires for the garbage trucks
05/16/2016	794124	Tire-Rama	\$542.50	5410-31220-402390	Tire repairs for the garbage trucks
05/16/2016	794124	Tire-Rama	\$4,832.50	5410-31220-402390	recapped tires for the garbage trucks
05/16/2016	794124	Tire-Rama	\$3,431.60	5410-31220-402390	New tires for the garbage trucks
05/16/2016	794124	Tire-Rama	\$1,381.50	5410-31220-402390	Tires for the garbage trucks
05/16/2016	794124	Tire-Rama	\$718.00	5410-31220-402390	Tire repairs for the garbage trucks
05/16/2016	794124	Tire-Rama	\$315.00	5410-31220-402390	Tire repairs for Vester's Truck
05/16/2016	794124	Tire-Rama	\$550.00	5410-31220-402390	Tire repairs on the garbage trucks
05/16/2016	794124	Tire-Rama	\$200.00	5410-31220-402410	Air guns for the shop
05/16/2016	794124	Tire-Rama	\$35.00	2110-31320-402320	1050266860
05/16/2016	794124	Tire-Rama	\$3,493.75	5410-31220-402390	recapped tires for the garbage trucks
05/16/2016	794124	Tire-Rama	\$914.00	5410-31220-402390	Tire repairs for garbage trucks
05/16/2016	794126	Town & Country Supply Association	\$15,093.48	5610-71180-402313	Invoice #220902. QTA Car Rental Fuel
05/16/2016	794126	Town & Country Supply Association	\$3,391.40	5710-00000-141000	BUS MET PO NUM 300519
05/16/2016	794126	Town & Country Supply Association	\$285.63	1500-22260-402310	221005: FIRE 1 UNLEADED FUEL DELIVERED 5/9/2016
05/16/2016	794126	Town & Country Supply Association	\$382.76	1500-22260-402310	221005 FIRE1: DIESEL DELIVERED 5/9/2016
05/16/2016	794126	Town & Country Supply Association	\$138.07	1500-22260-402310	221005 FIRE3: DIESEL DELIVERED 5/9/2016
05/16/2016	794126	Town & Country Supply Association	\$240.59	1500-22260-402310	221005 FIRE5: DIESEL DELIVERED 5/9/2016
05/16/2016	794126	Town & Country Supply Association	\$205.05	1500-22260-402310	221005 FIRE6: DIESEL DELIVERED 5/9/2016
05/16/2016	794126	Town & Country Supply Association	-\$0.01	1500-22260-402310	DECIMAL POINT CORRECTION
05/16/2016	794127	Tractor & Equipment Co.	\$671.16	5410-31230-402320	Parts for Landfill equipment
05/16/2016	794127	Tractor & Equipment Co.	\$870.96	5410-31230-402320	Parts for Landfill equipment
05/16/2016	794127	Tractor & Equipment Co.	\$1,825.00	5410-31230-402320	Parts for Landfill Equipment
05/16/2016	794130	Turbiville Industrial Electric Works	\$2,866.81	5120-84300-403660	centrifuge back drive wwtp
05/16/2016	794139	Woodwise Custom Cabinets Inc	\$5,474.00	1500-22290-402290	FRIE4: LAMINATE CABINETS, COUNTERTOP / SCBA
05/16/2016	794143	Yellowstone County Finance Dpt	\$12,200.00	1500-21110-403590	April 2016 Jail Boarders

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Payment of Claims May 23, 2016

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,929,225.42 have been audited and are presented for City Council payment approval. A complete listing of the claims dated May 23, 2016, is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo_5.23.2016

Check Date	Check	Name	Amount	Account	Item Desc
05/23/2016	794146	Ace Electric Inc	\$4,379.41	2110-31320-403660	install new service at 7th ave north between 26th & 27th
05/23/2016	794163	Billings Depot Inc	\$5,648.67	6600-31100-405310	June 2016 Rent
05/23/2016	794163	Billings Depot Inc	\$8,473.00	6700-31410-405310	June 2016 Rent
05/23/2016	794165	Billings Tourism	\$13,810.00	7790-15760-407679	Distributed April, paid May 2016
05/23/2016	794166	Black Box Network Services	\$1,950.52	6060-19310-409480	Implementation Labor
05/23/2016	794166	Black Box Network Services	\$920.00	6060-19310-403553	Long Distance Routing
05/23/2016	794170	Boomers Garage N Shop Supplies	\$2,773.09	2110-31320-402420	36" yellow squeeze tubes, anchors/bases for bikeway and ped
05/23/2016	794173	Business Tax Section	\$189.89	5020-74000-402450	REPAIR OF FAILED BAFFLE CURTAINS
05/23/2016	794173	Business Tax Section	\$406.98	2050-31310-409310	WO 16-04 2016 ADA Ramp Replacement
05/23/2016	794173	Business Tax Section	\$526.83	8450-31860-409310	WO 15-12 Gabel Road & 32nd W Traffic Signal Improvements
05/23/2016	794173	Business Tax Section	\$2,420.25	4710-31610-409310	SID 1382 Colton Blvd
05/23/2016	794173	Business Tax Section	\$1,256.78	2050-31310-409310	SID 1382 Colton Blvd
05/23/2016	794180	CMI Inc	\$2,625.00	1500-21120-402120	Intoxilyzer 400
05/23/2016	794180	CMI Inc	\$55.00	1500-21120-402120	Bag of 250 individually wrapped mouthpieces for Intoxilyzer 400
05/23/2016	794185	CTA Inc	\$82,483.09	4050-71250-409687	AIP-51 Concourse B Remodel - Design Federal Share
05/23/2016	794185	CTA Inc	\$9,164.79	4050-71250-409689	AIP-51 Concourse B Remodel - Design Local Share
05/23/2016	794186	Cummins Rocky Mountain LLC	\$1,260.92	5710-71440-403690	AUTO &TRUCK MAINT.ITEMS
05/23/2016	794186	Cummins Rocky Mountain LLC	\$836.90	5710-71440-403690	AUTO &TRUCK MAINT.ITEMS
05/23/2016	794186	Cummins Rocky Mountain LLC	\$30.18	5410-31220-402320	004-24737
05/23/2016	794186	Cummins Rocky Mountain LLC	\$30.00	5410-31220-402320	004-24737
05/23/2016	794186	Cummins Rocky Mountain LLC	\$131.13	5410-31220-402320	004-25084
05/23/2016	794186	Cummins Rocky Mountain LLC	\$30.00	5410-31220-402320	004-25084
05/23/2016	794186	Cummins Rocky Mountain LLC	\$212.76	5410-31220-402320	004-25086
05/23/2016	794186	Cummins Rocky Mountain LLC	\$50.00	5410-31220-402320	004-25086
05/23/2016	794189	Dell Computer L P	\$1,545.80	0100-12120-402925	Dell Latitude E6440 BTX Court Britannia
05/23/2016	794189	Dell Computer L P	\$1,069.64	1500-22210-402925	Dell Latitude E5570 Sean Biggins Fire
05/23/2016	794189	Dell Computer L P	\$1,713.92	0100-12120-402925	Dell OptiPlex 3040 (2) pcs no monitors Court
05/23/2016	794189	Dell Computer L P	\$1,302.65	6010-15500-402925	Dell Latitude 3040 2 monitors
05/23/2016	794190	Dex Media West	\$2,000.72	2600-55120-403450	120120283 DEX Billing Library 2600-55120-403450
05/23/2016	794190	Dex Media West	\$1,090.66	5710-71460-403370	120120283 DEX Billings MET 5710-71460-403370
05/23/2016	794190	Dex Media West	\$238.24	0100-51210-403450	120120283 DEX Billing Recreation Division 0100-51210-403450
05/23/2016	794190	Dex Media West	\$476.49	5410-31210-403450	120120283 DEX Billings Solid Waste 5410-31210-403450
05/23/2016	794190	Dex Media West	\$238.24	0100-51100-403450	120120283 DEX Billing Parks 0100-51100-403450
05/23/2016	794190	Dex Media West	\$238.24	5610-71100-403450	120120283 DEX Billing Airport 5610-71100-403450
05/23/2016	794190	Dex Media West	\$238.24	1500-21110-403450	120120283 DEX Billing POLICE Account 652228756 \$23.74
05/23/2016	794190	Dex Media West	-\$0.01	2600-55120-403450	120120284 Credit
05/23/2016	794192	Donnes Inc	\$4,875.00	5020-74000-402450	march 23 & 24 Intake & Pond Cleaning
05/23/2016	794193	DOWL	\$13,573.00	5030-75910-409340	WO 16-01 2016 Water/Sewer Main Replc; Sch1 Will James Area
05/23/2016	794193	DOWL	\$6,243.63	1990-00000-201100	WO 16-06 SBURD Sanitary Sewer - Phase II

Check Date	Check	Name	Amount	Account	Item Desc
05/23/2016	794194	Downtown Billings BID, Inc.	\$3,313.00	8720-51980-403990	BID contract for Jan-Mar 2016
05/23/2016	794194	Downtown Billings BID, Inc.	\$3,313.00	8720-51980-403990	BID contract for Jan-Mar 2016
05/23/2016	794194	Downtown Billings BID, Inc.	\$3,313.00	8720-51980-403990	BID contract for Oct-Dec 2015.
05/23/2016	794194	Downtown Billings BID, Inc.	\$3,313.00	8720-51980-403990	BID contract for Oct-Dec 2015.
05/23/2016	794195	Ebms	\$1,570.00	6270-17520-403511	June 2016 Fee Breakdown
05/23/2016	794195	Ebms	\$25,322.30	6270-17520-403512	June 2016 Fee Breakdown
05/23/2016	794195	Ebms	\$48,972.72	6270-17520-403515	June 2016 Fee Breakdown
05/23/2016	794195	Ebms	\$738.50	6270-17520-403517	June 2016 Fee Breakdown
05/23/2016	794195	Ebms	\$4,050.40	6270-17520-405161	June 2016 Fee Breakdown
05/23/2016	794205	General Electric International Inc	\$21,948.00	5120-84300-403660	service agreement overhaul of breakers and repair
05/23/2016	794209	Gillig Corporation	\$3,249.27	5710-00000-141714	BUS MET PO NUM 300578
05/23/2016	794209	Gillig Corporation	\$1,468.28	5710-00000-141714	BUS MET PO NUM 300578
05/23/2016	794209	Gillig Corporation	\$3,162.36	5710-00000-141714	BUS MET PO NUM 300578
05/23/2016	794211	Granite Peak Pump Service Inc	\$4,999.99	8730-51990-402330	Pump service at Rose.
05/23/2016	794211	Granite Peak Pump Service Inc	\$794.64	8730-51990-403670	Pump service at Amend.
05/23/2016	794211	Granite Peak Pump Service Inc	\$247.84	8730-51990-403670	Pump service at Rose park pool.
05/23/2016	794212	H&E Equipment Services, Inc	\$3,791.81	5610-71120-402450	Invoice #92682168. Annual Service and Repairs to Boom Lift
05/23/2016	794215	HDR, Inc.	\$441,701.93	5130-84910-409390	WO 14-11 WWTP Nutrient Upgrade Expansion & Impr
05/23/2016	794215	HDR, Inc.	\$13,692.87	8450-31860-409310	WO 09-15 Grand Avenue Zimmerman Trail to Shiloh Rd
05/23/2016	794215	HDR, Inc.	\$7,649.88	5030-74910-409390	WO 16-98 2016 Integrated Water Plan (IWP)
05/23/2016	794220	InfoSend Inc	\$8,169.14	5020-73110-403110	statements and postage
05/23/2016	794220	InfoSend Inc	\$2,102.89	5020-73110-403111	statements and postage
05/23/2016	794220	InfoSend Inc	\$5,446.09	5120-83110-403110	statements and postage
05/23/2016	794220	InfoSend Inc	\$1,401.92	5120-83110-403111	statements and postage
05/23/2016	794221	Insight Public Sector	\$4,794.75	1500-21500-403553	Net Motion Renewal June 3 2016-June 2 2017
05/23/2016	794221	Insight Public Sector	\$260.58	1500-21710-402120	Net Motion Renewal June 3 2016-June 2 2017
05/23/2016	794221	Insight Public Sector	\$1,094.46	1500-22210-403553	Net Motion Renewal June 3 2016-June 2 2017
05/23/2016	794223	Interstate Power Systems, Inc.	\$62.59	5710-71470-402320	AUTO &TRUCK MAINT.ITEMS
05/23/2016	794223	Interstate Power Systems, Inc.	\$2,890.53	1500-22260-402320	C007039151.01
05/23/2016	794223	Interstate Power Systems, Inc.	-\$225.00	1500-22260-402320	C007039251.01
05/23/2016	794225	J & J Concrete Inc.	\$40,290.51	2050-31310-409310	WO 16-04 2016 ADA Ramp Replacement
05/23/2016	794229	Kadrmass Lee & Jackson	\$4,444.80	4710-31610-409310	SID 1382 Colton Boulevard
05/23/2016	794229	Kadrmass Lee & Jackson	\$189.72	5030-75910-409340	SID 1382 Colton Boulevard
05/23/2016	794229	Kadrmass Lee & Jackson	\$779.91	8400-31840-409310	SID 1382 Colton Boulevard
05/23/2016	794229	Kadrmass Lee & Jackson	\$1,211.10	4710-31610-409310	SID 1382 Colton Boulevard; CO#1 03/28/16
05/23/2016	794229	Kadrmass Lee & Jackson	\$1,376.01	8400-31840-409310	SID 1382 Colton Boulevard; CO#1 03/28/16
05/23/2016	794229	Kadrmass Lee & Jackson	\$32,387.14	1990-15050-409310	WO 15-07 Orchard Lane
05/23/2016	794229	Kadrmass Lee & Jackson	\$41,843.44	1990-15050-409310	WO 15-07 Orchard Lane; CO#1 01/25/2016
05/23/2016	794233	Kenco Enterprises Inc.	\$4,218.00	1500-21120-403590	Electronic access for 2 doors at the training facility

Check Date	Check	Name	Amount	Account	Item Desc
05/23/2016	794233	Kenco Enterprises Inc.	\$99.98	5020-74000-402360	part for monitor for security system
05/23/2016	794241	Labor Ready Northwest, Inc.	\$3,061.24	5410-31230-403581	Paper Pickers for the Landfill
05/23/2016	794242	Luminator Holding LP	\$5,415.53	5710-71440-402320	AUTO &TRUCK MAINT.ITEMS
05/23/2016	794245	Midland Implement Co Inc	-\$1,000.00	6400-51420-409440	PRPL WAS HAVING DIFFICULTY ENTERING THIS INVOICE
05/23/2016	794245	Midland Implement Co Inc	\$7,176.65	2110-31320-402320	Toro deck for unit 1343
05/23/2016	794245	Midland Implement Co Inc	\$635.08	2110-31320-403620	maintenance and deck switching to toro mower
05/23/2016	794245	Midland Implement Co Inc	\$936.11	2110-31320-403620	Maintenance and install bagger to toro mower
05/23/2016	794245	Midland Implement Co Inc	\$28.87	0100-51120-402320	845856001
05/23/2016	794245	Midland Implement Co Inc	\$14.98	0100-51120-402320	846809001
05/23/2016	794245	Midland Implement Co Inc	\$48.00	0100-51120-402320	846809001
05/23/2016	794247	Montana Dakota Utilities Co	\$16.19	1500-21150-403410	062 907 9494 7
05/23/2016	794247	Montana Dakota Utilities Co	\$461.19	1500-21710-403440	169 233 1000 3
05/23/2016	794247	Montana Dakota Utilities Co	\$863.40	2600-55120-403440	219 924 4851 0
05/23/2016	794247	Montana Dakota Utilities Co	\$2,497.42	5120-84000-403440	293 780 1000 2
05/23/2016	794247	Montana Dakota Utilities Co	\$4,994.85	5120-84000-403440	293 780 1000 2
05/23/2016	794247	Montana Dakota Utilities Co	\$2,497.42	5120-84000-403440	293 780 1000 2
05/23/2016	794247	Montana Dakota Utilities Co	\$77.05	0100-51270-403440	437 780 1000 9
05/23/2016	794247	Montana Dakota Utilities Co	\$27.78	1500-21150-403410	514 117 0478 9
05/23/2016	794247	Montana Dakota Utilities Co	\$49.26	6600-31100-403440	595 373 1000 1
05/23/2016	794247	Montana Dakota Utilities Co	\$73.91	6700-31410-403440	595 373 1000 1
05/23/2016	794247	Montana Dakota Utilities Co	\$14.73	5210-15920-403440	717 353 1000 6
05/23/2016	794247	Montana Dakota Utilities Co	\$53.86	5210-15950-403440	799 152 1209 0
05/23/2016	794247	Montana Dakota Utilities Co	\$240.02	1500-22210-403440	885 880 1000 4
05/23/2016	794247	Montana Dakota Utilities Co	\$1,323.60	6500-15670-403440	929 780 1000 4
05/23/2016	794247	Montana Dakota Utilities Co	\$656.75	5710-71430-403440	962 880 1000 0
05/23/2016	794247	Montana Dakota Utilities Co	\$37.11	5120-85000-403440	Billings Lift Station # 2 2750 Bitterroot
05/23/2016	794247	Montana Dakota Utilities Co	\$446.40	5610-71130-403440	285 580 1000 6
05/23/2016	794247	Montana Dakota Utilities Co	\$7.88	5020-74000-403440	373 580 1000 9
05/23/2016	794247	Montana Dakota Utilities Co	\$7.88	5020-74000-403440	373 580 1000 9
05/23/2016	794247	Montana Dakota Utilities Co	\$30.38	0100-51120-403410	501 473 1000 2
05/23/2016	794247	Montana Dakota Utilities Co	\$28.39	5020-74000-403440	541 380 1000 1
05/23/2016	794247	Montana Dakota Utilities Co	\$2,894.00	5610-71120-403440	595 580 1000 1
05/23/2016	794247	Montana Dakota Utilities Co	\$28.14	5120-85000-403440	596 733 1000 5
05/23/2016	794247	Montana Dakota Utilities Co	\$441.09	5610-71170-403440	706 580 1000 7
05/23/2016	794247	Montana Dakota Utilities Co	\$13.34	5610-71170-403440	806 580 1000 6
05/23/2016	794247	Montana Dakota Utilities Co	\$26.68	5020-74000-403440	921 580 1000 6
05/23/2016	794247	Montana Dakota Utilities Co	\$27.65	5120-85000-403440	955 043 1000 4
05/23/2016	794249	Morrison Maierle Inc	\$7,881.75	5630-71220-409390	Amendment 17 for Phase I - Permitting for Future Storm Drain
05/23/2016	794249	Morrison Maierle Inc	\$79,435.34	4050-71250-409687	AIP-50 Pond D Storm Water System - Design - Federal Share

Check Date	Check	Name	Amount	Account	Item Desc
05/23/2016	794249	Morrison Maierle Inc	\$8,826.16	4050-71250-409689	AIP-50 Pond D Storm Water System - Design - Local Share
05/23/2016	794249	Morrison Maierle Inc	\$5,415.48	4050-71250-409687	48" Micro Tunnel Under RW 10L/28R Design - Federal Share
05/23/2016	794249	Morrison Maierle Inc	\$601.72	4050-71250-409689	48" Micro Tunnel Under RW 10L/28R Design - Local Share
05/23/2016	794249	Morrison Maierle Inc	\$13,560.25	4050-71250-409687	48" Micro Tunnel Under RW 10L/28R CA - Federal Share
05/23/2016	794249	Morrison Maierle Inc	\$1,506.69	4050-71250-409689	48" Micro Tunnel Under RW 10L/28R CA - Local Share
05/23/2016	794252	MPERA	\$34,769.94	1500-21130-401460	Mitchell Brush
05/23/2016	794253	MT Waterworks	\$1,841.04	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300563
05/23/2016	794253	MT Waterworks	\$1,055.31	5020-00000-141000	SYSTEMS PO NUM 300563
05/23/2016	794253	MT Waterworks	\$6,200.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 300569
05/23/2016	794253	MT Waterworks	\$226.20	5030-75910-409340	Soft Copper Tube
05/23/2016	794258	NorthWestern Energy	\$540.16	8100-31830-403410	SILMD 172 ACCT# 0712611-3
05/23/2016	794258	NorthWestern Energy	\$1,180.25	8100-31830-403410	SILMD 173 ACCT# 0712612-1
05/23/2016	794258	NorthWestern Energy	\$991.40	8100-31830-403410	SILMD 174 ACCT# 0712613-9
05/23/2016	794258	NorthWestern Energy	\$330.46	8100-31830-403410	SILMD 175 ACCT# 0712614-7
05/23/2016	794258	NorthWestern Energy	\$44.44	8100-31830-403410	SILMD 176 ACCT# 0712615-4
05/23/2016	794258	NorthWestern Energy	\$259.65	8100-31830-403410	SILMD 178 ACCT# 0712616-2
05/23/2016	794258	NorthWestern Energy	\$401.28	8100-31830-403410	SILMD 237 ACCT# 0712671-7
05/23/2016	794258	NorthWestern Energy	\$578.45	8100-31830-403410	SILMD 231 ACCT# 0712665-9
05/23/2016	794258	NorthWestern Energy	\$2,506.59	8100-31830-403410	SILMD 232 ACCT# 0712666-7
05/23/2016	794258	NorthWestern Energy	\$843.16	8100-31830-403410	SILMD 233 ACCT# 0712667-5
05/23/2016	794258	NorthWestern Energy	\$475.98	8100-31830-403410	SILMD 234 ACCT# 0712668-3
05/23/2016	794258	NorthWestern Energy	\$531.80	8100-31830-403410	SILMD 235 ACCT# 0712669-1
05/23/2016	794258	NorthWestern Energy	\$169.09	8100-31830-403410	SILMD 236 ACCT# 0712670-9
05/23/2016	794258	NorthWestern Energy	\$377.46	8100-31830-403410	SILMD 225 ACCT# 0712659-2
05/23/2016	794258	NorthWestern Energy	\$310.88	8100-31830-403410	SILMD 226 ACCT# 0712660-0
05/23/2016	794258	NorthWestern Energy	\$628.85	8100-31830-403410	SILMD 227 ACCT# 0712661-8
05/23/2016	794258	NorthWestern Energy	\$798.80	8100-31830-403410	SILMD 228 ACCT# 0712662-6
05/23/2016	794258	NorthWestern Energy	\$413.19	8100-31830-403410	SILMD 229 ACCT# 0712663-4
05/23/2016	794258	NorthWestern Energy	\$964.07	8100-31830-403410	SILMD 230 ACCT# 0712664-2
05/23/2016	794258	NorthWestern Energy	\$402.34	8100-31830-403410	SILMD 217 ACCT# 0712653-5
05/23/2016	794258	NorthWestern Energy	\$258.52	8100-31830-403410	SILMD 220 ACCT# 0712654-3
05/23/2016	794258	NorthWestern Energy	\$8.88	8100-31830-403410	SILMD 221 ACCT# 0712655-0
05/23/2016	794258	NorthWestern Energy	\$76.23	8100-31830-403410	SILMD 222 ACCT# 0712656-8
05/23/2016	794258	NorthWestern Energy	\$115.56	8100-31830-403410	SILMD 223 ACCT# 0712657-6
05/23/2016	794258	NorthWestern Energy	\$1,868.21	8100-31830-403410	SILMD 224 ACCT# 0712658-4
05/23/2016	794258	NorthWestern Energy	\$86.67	8100-31830-403410	SILMD 210 ACCT# 0712647-7
05/23/2016	794258	NorthWestern Energy	\$48.15	8100-31830-403410	SILMD 211 ACCT# 0712648-5
05/23/2016	794258	NorthWestern Energy	\$48.15	8100-31830-403410	SILMD 212 ACCT# 0712649-3
05/23/2016	794258	NorthWestern Energy	\$28.89	8100-31830-403410	SILMD 213 ACCT# 0712650-1

Check Date	Check	Name	Amount	Account	Item Desc
05/23/2016	794258	NorthWestern Energy	\$477.39	8100-31830-403410	SILMD 214 ACCT# 0712651-9
05/23/2016	794258	NorthWestern Energy	\$141.63	8100-31830-403410	SILMD 216 ACCT# 0712652-7
05/23/2016	794258	NorthWestern Energy	\$385.59	8100-31830-403410	SILMD 204 ACCT# 0712641-0
05/23/2016	794258	NorthWestern Energy	\$35.53	8100-31830-403410	SILMD 205 ACCT# 0712642-8
05/23/2016	794258	NorthWestern Energy	\$330.46	8100-31830-403410	SILMD 206 ACCT# 0712643-6
05/23/2016	794258	NorthWestern Energy	\$377.67	8100-31830-403410	SILMD 207 ACCT# 0712644-4
05/23/2016	794258	NorthWestern Energy	\$256.36	8100-31830-403410	SILMD 208 ACCT# 0712645-1
05/23/2016	794258	NorthWestern Energy	\$542.91	8100-31830-403410	SILMD 209 ACCT# 0712646-9
05/23/2016	794258	NorthWestern Energy	\$72.24	8100-31830-403410	SILMD 197 ACCT# 0712635-2
05/23/2016	794258	NorthWestern Energy	\$118.04	8100-31830-403410	SILMD 198 ACCT# 0712636-0
05/23/2016	794258	NorthWestern Energy	\$94.56	8100-31830-403410	SILMD 200 ACCT# 0712637-8
05/23/2016	794258	NorthWestern Energy	\$495.71	8100-31830-403410	SILMD 201 ACCT# 0712638-6
05/23/2016	794258	NorthWestern Energy	\$592.95	8100-31830-403410	SILMD 202 INV# 0712639-4
05/23/2016	794258	NorthWestern Energy	\$19.25	8100-31830-403410	SILMD 203 ACCT# 0712640-2
05/23/2016	794258	NorthWestern Energy	\$421.77	8100-31830-403410	SILMD 191 ACCT# 0712629-5
05/23/2016	794258	NorthWestern Energy	\$306.86	8100-31830-403410	SILMD 192 ACCT# 0712630-3
05/23/2016	794258	NorthWestern Energy	\$755.37	8100-31830-403410	SILMD 193 ACCT# 0712631-1
05/23/2016	794258	NorthWestern Energy	\$270.55	8100-31830-403410	SILMD 194 ACCT# 0712632-9
05/23/2016	794258	NorthWestern Energy	\$225.46	8100-31830-403410	SILMD 195 ACCT# 0712633-7
05/23/2016	794258	NorthWestern Energy	\$72.24	8100-31830-403410	SILMD 196 ACCT# 0712634-5
05/23/2016	794258	NorthWestern Energy	\$141.63	8100-31830-403410	SILMD 185 ACCT# 0712623-8
05/23/2016	794258	NorthWestern Energy	\$653.81	8100-31830-403410	SILMD 186 ACCT# 0712624-6
05/23/2016	794258	NorthWestern Energy	\$236.05	8100-31830-403410	SILMD 187 ACCT# 0712625-3
05/23/2016	794258	NorthWestern Energy	\$283.26	8100-31830-403410	SILMD 188 ACCT# 0712626-1
05/23/2016	794258	NorthWestern Energy	\$236.05	8100-31830-403410	SILMD 189 ACCT# 0712627-9
05/23/2016	794258	NorthWestern Energy	\$1,227.46	8100-31830-403410	SILMD 190 ACCT# 0712628-7
05/23/2016	794258	NorthWestern Energy	\$519.32	8100-31830-403410	SILMD 179 ACCT# 0712617-0
05/23/2016	794258	NorthWestern Energy	\$354.09	8100-31830-403410	SILMD 180 ACCT# 0712618-8
05/23/2016	794258	NorthWestern Energy	\$1,680.25	8100-31830-403410	SILMD 181 ACCT# 0712619-6
05/23/2016	794258	NorthWestern Energy	\$590.13	8100-31830-403410	SILMD 182 ACCT# 0712620-4
05/23/2016	794258	NorthWestern Energy	\$1,180.26	8100-31830-403410	SILMD 183 ACCT# 0712621-2
05/23/2016	794258	NorthWestern Energy	\$377.67	8100-31830-403410	SILMD 184 ACCT# 0712622-0
05/23/2016	794258	NorthWestern Energy	\$11,785.63	2110-31320-403410	Signal Bills
05/23/2016	794258	NorthWestern Energy	\$505.74	8100-31830-403410	SILMD 008 ACCT# 0712544-6
05/23/2016	794258	NorthWestern Energy	\$516.60	8100-31830-403410	SILMD 009 ACCT# 0712545-3
05/23/2016	794258	NorthWestern Energy	\$1,425.28	8100-31830-403410	SILMD 010 ACCT# 0712546-1
05/23/2016	794258	NorthWestern Energy	\$4,366.32	8100-31830-403410	SILMD 013 ACCT# 0721276-4
05/23/2016	794258	NorthWestern Energy	\$2,146.48	8100-31830-403410	SILMD 014 ACCT# 0721277-2
05/23/2016	794258	NorthWestern Energy	\$1,233.22	8100-31830-403410	SILMD 017 ACCT# 0712553-7

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05/23/2016	794258	NorthWestern Energy	\$92.99	8100-31830-403410	SILMD 018 ACCT# 0712554-5
05/23/2016	794258	NorthWestern Energy	\$476.24	8100-31830-403410	SILMD 095 ACCT# 0712556-0
05/23/2016	794258	NorthWestern Energy	\$13,491.76	8100-31830-403410	SILMD 097 ACCT# 0712557-8
05/23/2016	794258	NorthWestern Energy	\$1,660.59	8100-31830-403410	SILMD 099 ACCT# 0712558-6
05/23/2016	794258	NorthWestern Energy	\$2,705.79	8100-31830-403410	SILMD 100 ACCT# 0712559-4
05/23/2016	794258	NorthWestern Energy	\$1,735.34	8100-31830-403410	SILMD 107 ACCT# 0712560-2
05/23/2016	794258	NorthWestern Energy	\$4,352.12	8100-31830-403410	SILMD 109 ACCT# 0712561-0
05/23/2016	794258	NorthWestern Energy	\$190.99	8100-31830-403410	SILMD 113 ACCT# 0712562-8
05/23/2016	794258	NorthWestern Energy	\$936.53	8100-31830-403410	SILMD 114 ACCT# 0712563-6
05/23/2016	794258	NorthWestern Energy	\$220.38	8100-31830-403410	SILMD 115 ACCT# 0712564-4
05/23/2016	794258	NorthWestern Energy	\$578.45	8100-31830-403410	SILMD 116 ACCT# 0712565-1
05/23/2016	794258	NorthWestern Energy	\$3,200.43	8100-31830-403410	SILMD 117 ACCT# 0712566-9
05/23/2016	794258	NorthWestern Energy	\$234.93	8100-31830-403410	SILMD 118 ACCT# 0712567-7
05/23/2016	794258	NorthWestern Energy	\$156.07	8100-31830-403410	SILMD 119 ACCT# 0712568-5
05/23/2016	794258	NorthWestern Energy	\$2,479.05	8100-31830-403410	SILMD 121 ACCT# 0712570-1
05/23/2016	794258	NorthWestern Energy	\$188.86	8100-31830-403410	SILMD 122 ACCT# 0712571-9
05/23/2016	794258	NorthWestern Energy	\$330.54	8100-31830-403410	SILMD 123 ACCT# 0712572-7
05/23/2016	794258	NorthWestern Energy	\$964.07	8100-31830-403410	SILMD 124 ACCT# 0712573-5
05/23/2016	794258	NorthWestern Energy	\$385.62	8100-31830-403410	SILMD 125 ACCT# 0712574-3
05/23/2016	794258	NorthWestern Energy	\$192.82	8100-31830-403410	SILMD 126 ACCT# 0712575-0
05/23/2016	794258	NorthWestern Energy	\$708.16	8100-31830-403410	SILMD 127 ACCT# 0712576-8
05/23/2016	794258	NorthWestern Energy	\$495.71	8100-31830-403410	SILMD 128 ACCT# 0712577-6
05/23/2016	794258	NorthWestern Energy	\$330.54	8100-31830-403410	SILMD 129 ACCT# 0712578-4
05/23/2016	794258	NorthWestern Energy	\$126.04	8100-31830-403410	SILMD 130 ACCT# 0712579-2
05/23/2016	794258	NorthWestern Energy	\$853.90	8100-31830-403410	SILMD 131 ACCT# 0712580-0
05/23/2016	794258	NorthWestern Energy	\$234.06	8100-31830-403410	SILMD 133 ACCT# 0712581-8
05/23/2016	794258	NorthWestern Energy	\$540.14	8100-31830-403410	SILMD 134 ACCT# 0712582-6
05/23/2016	794258	NorthWestern Energy	\$519.32	8100-31830-403410	SILMD 135 ACCT# 0712583-4
05/23/2016	794258	NorthWestern Energy	\$468.25	8100-31830-403410	SILMD 136 ACCT# 0712584-2
05/23/2016	794258	NorthWestern Energy	\$379.51	8100-31830-403410	SILMD 137 ACCT# 0712585-9
05/23/2016	794258	NorthWestern Energy	\$743.72	8100-31830-403410	SILMD 138 ACCT# 0712586-7
05/23/2016	794258	NorthWestern Energy	\$247.91	8100-31830-403410	SILMD 139 ACCT# 0712587-5
05/23/2016	794258	NorthWestern Energy	\$576.14	8100-31830-403410	SILMD 143 ACCT# 0712588-3
05/23/2016	794258	NorthWestern Energy	\$27.43	8100-31830-403410	SILMD 144 ACCT# 0712589-1
05/23/2016	794258	NorthWestern Energy	\$472.10	8100-31830-403410	SILMD 145 ACCT# 0712590-9
05/23/2016	794258	NorthWestern Energy	\$358.08	8100-31830-403410	SILMD 146 ACCT# 0712591-7
05/23/2016	794258	NorthWestern Energy	\$468.77	8100-31830-403410	SILMD 147 ACCT# 0712592-5
05/23/2016	794258	NorthWestern Energy	\$1,533.71	8100-31830-403410	SILMD 149 ACCT# 0712593-3
05/23/2016	794258	NorthWestern Energy	\$755.37	8100-31830-403410	SILMD 150 ACCT# 0712594-1

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05/23/2016	794258	NorthWestern Energy	\$633.53	8100-31830-403410	SILMD 151 ACCT# 0712595-8
05/23/2016	794258	NorthWestern Energy	\$4,313.91	8100-31830-403410	SILMD 152 ACCT# 0712596-6
05/23/2016	794258	NorthWestern Energy	\$542.91	8100-31830-403410	SILMD 153 ACCT# 0712597-4
05/23/2016	794258	NorthWestern Energy	\$1,156.66	8100-31830-403410	SILMD 154 ACCT# 0712598-2
05/23/2016	794258	NorthWestern Energy	\$495.81	8100-31830-403410	SILMD 155 ACCT# 0712599-0
05/23/2016	794258	NorthWestern Energy	\$920.61	8100-31830-403410	SILMD 157 ACCT# 0712600-6
05/23/2016	794258	NorthWestern Energy	\$798.80	8100-31830-403410	SILMD 158 ACCT# 0712601-4
05/23/2016	794258	NorthWestern Energy	\$1,108.66	8100-31830-403410	SILMD 159 ACCT# 0712602-2
05/23/2016	794258	NorthWestern Energy	\$716.17	8100-31830-403410	SILMD 160 ACCT# 0712603-0
05/23/2016	794258	NorthWestern Energy	\$1,062.22	8100-31830-403410	SILMD 161 ACCT# 0712604-8
05/23/2016	794258	NorthWestern Energy	\$62.20	8100-31830-403410	SILMD 162 ACCT# 0712605-5
05/23/2016	794258	NorthWestern Energy	\$698.92	8100-31830-403410	SILMD 163 ACCT# 0712606-3
05/23/2016	794258	NorthWestern Energy	\$377.67	8100-31830-403410	SILMD 164 ACCT# 0712607-1
05/23/2016	794258	NorthWestern Energy	\$881.45	8100-31830-403410	SILMD 165 ACCT# 0712608-9
05/23/2016	794258	NorthWestern Energy	\$236.05	8100-31830-403410	SILMD 167 ACCT# 0712609-7
05/23/2016	794258	NorthWestern Energy	\$542.92	8100-31830-403410	SILMD 171 ACCT# 0712610-5
05/23/2016	794258	NorthWestern Energy	\$15.10	8100-31830-403410	SILMD 238 ACCT# 0712672-5
05/23/2016	794258	NorthWestern Energy	\$94.41	8100-31830-403410	SILMD 239 ACCT# 0712673-3
05/23/2016	794258	NorthWestern Energy	\$405.82	8100-31830-403410	SILMD 240 ACCT# 0712674-1
05/23/2016	794258	NorthWestern Energy	\$624.29	8100-31830-403410	SILMD 241 ACCT# 0712675-8
05/23/2016	794258	NorthWestern Energy	\$82.64	8100-31830-403410	SILMD 242 ACCT# 0712676-6
05/23/2016	794258	NorthWestern Energy	\$110.17	8100-31830-403410	SILMD 244 ACCT# 0712677-4
05/23/2016	794258	NorthWestern Energy	\$87.48	8100-31830-403410	SILMD 245 ACCT# 0712678-2
05/23/2016	794258	NorthWestern Energy	\$330.54	8100-31830-403410	SILMD 246 ACCT# 0712679-0
05/23/2016	794258	NorthWestern Energy	\$1,178.01	8100-31830-403410	SILMD 247 ACCT# 0712680-8
05/23/2016	794258	NorthWestern Energy	\$2,493.03	8100-31830-403410	SILMD 248 ACCT# 0712681-6
05/23/2016	794258	NorthWestern Energy	\$2,726.97	8100-31830-403410	SILMD 249 ACCT# 0718734-7
05/23/2016	794258	NorthWestern Energy	\$232.21	8100-31830-403410	SILMD 250 ACCT# 0719001-0
05/23/2016	794258	NorthWestern Energy	\$3,922.77	8100-31830-403410	SILMD 251 ACCT# 0718801-4
05/23/2016	794258	NorthWestern Energy	\$550.90	8100-31830-403410	SILMD 252 ACCT# 0719162-0
05/23/2016	794258	NorthWestern Energy	\$1,945.12	8100-31830-403410	SILMD 253 ACCT# 0719644-7
05/23/2016	794258	NorthWestern Energy	\$152.47	8100-31830-403410	SILMD 254 ACCT# 0719763-5
05/23/2016	794258	NorthWestern Energy	\$156.58	8100-31830-403410	SILMD 255 ACCT# 0720813-5
05/23/2016	794258	NorthWestern Energy	\$890.81	8100-31830-403410	SILMD 257 ACCT# 0720360-7
05/23/2016	794258	NorthWestern Energy	\$2,611.34	8100-31830-403410	SILMD 258 ACCT# 0720606-3
05/23/2016	794258	NorthWestern Energy	\$21.46	8100-31830-403410	SILMD 259 ACCT# 1301786-8
05/23/2016	794258	NorthWestern Energy	\$1,353.06	8100-31830-403410	SILMD 259 ACCT# 0720810-1
05/23/2016	794258	NorthWestern Energy	\$495.81	8100-31830-403410	SILMD 261 ACCT# 0720705-3
05/23/2016	794258	NorthWestern Energy	\$3,134.18	8100-31830-403410	SILMD 262 ACCT# 0720937-2

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05/23/2016	794258	NorthWestern Energy	\$973.34	8100-31830-403410	SILMD 263 ACCT# 0720716-0
05/23/2016	794258	NorthWestern Energy	\$166.33	8100-31830-403410	SILMD 264 ACCT# 0721427-3
05/23/2016	794258	NorthWestern Energy	\$347.14	8100-31830-403410	SILMD 265 ACCT# 0721556-9
05/23/2016	794258	NorthWestern Energy	\$45.64	8100-31830-403410	SILMD 266 ACCT# 0721684-9
05/23/2016	794258	NorthWestern Energy	\$78.91	8100-31830-403410	SILMD 269 ACCT# 0833098-7
05/23/2016	794258	NorthWestern Energy	\$443.65	8100-31830-403410	SILMD 270 ACCT# 0906944-4
05/23/2016	794258	NorthWestern Energy	\$960.79	8100-31830-403410	SILMD 271 ACCT# 0995095-7
05/23/2016	794258	NorthWestern Energy	\$2,789.90	8100-31830-403410	SILMD 272 ACCT# 0905005-5
05/23/2016	794258	NorthWestern Energy	\$200.42	8100-31830-403410	SILMD 273 ACCT# 0926386-4
05/23/2016	794258	NorthWestern Energy	\$67.64	8100-31830-403410	SILMD 274 ACCT# 0907926-0
05/23/2016	794258	NorthWestern Energy	\$488.09	8100-31830-403410	SILMD 276 ACCT# 0961926-3
05/23/2016	794258	NorthWestern Energy	\$818.30	8100-31830-403410	SILMD 277 ACCT# 1058710-3
05/23/2016	794258	NorthWestern Energy	\$214.17	8100-31830-403410	SILMD 278 ACCT# 1087619-1
05/23/2016	794258	NorthWestern Energy	\$61.49	8100-31830-403410	SILMD 279 ACCT# 1124127-0
05/23/2016	794258	NorthWestern Energy	\$589.30	8100-31830-403410	SILMD 280 ACCT# 1045653-1
05/23/2016	794258	NorthWestern Energy	\$67.64	8100-31830-403410	SILMD 281 ACCT# 1079722-3
05/23/2016	794258	NorthWestern Energy	\$382.80	8100-31830-403410	SILMD 283 ACCT# 1172743-5
05/23/2016	794258	NorthWestern Energy	\$339.18	8100-31830-403410	SILMD 285 ACCT# 1206985-2
05/23/2016	794258	NorthWestern Energy	\$235.88	8100-31830-403410	SILMD 286 ACCT# 1296582-8
05/23/2016	794258	NorthWestern Energy	\$103.00	8100-31830-403410	SILMD 287 ACCT# 1246537-3
05/23/2016	794258	NorthWestern Energy	\$1,770.43	8100-31830-403410	SILMD 288 ACCT# 1303978-9
05/23/2016	794258	NorthWestern Energy	\$226.13	8100-31830-403410	SILMD 289 ACCT# 1685375-6
05/23/2016	794258	NorthWestern Energy	\$138.30	8100-31830-403410	SILMD 290 ACCT# 1433921-2
05/23/2016	794258	NorthWestern Energy	\$606.00	8100-31830-403410	SILMD 292 ACCT# 1481532-8
05/23/2016	794258	NorthWestern Energy	\$236.05	8100-31830-403410	SILMD 293 ACCT# 1481534-4
05/23/2016	794258	NorthWestern Energy	\$472.10	8100-31830-403410	SILMD 294 ACCT# 1481535-1
05/23/2016	794258	NorthWestern Energy	\$110.17	8100-31830-403410	SILMD 295 ACCT# 1481536-9
05/23/2016	794258	NorthWestern Energy	\$1,251.07	8100-31830-403410	SILMD 296 ACCT# 1481537-7
05/23/2016	794258	NorthWestern Energy	\$212.45	8100-31830-403410	SILMD 297 ACCT# 1481539-3
05/23/2016	794258	NorthWestern Energy	\$188.86	8100-31830-403410	SILMD 298 ACCT# 1481540-1
05/23/2016	794258	NorthWestern Energy	\$400.14	8100-31830-403410	SILMD 300 ACCT# 1662840-6
05/23/2016	794258	NorthWestern Energy	\$241.56	8100-31830-403410	SILMD 302 ACCT# 1607534-3
05/23/2016	794258	NorthWestern Energy	\$768.09	8100-31830-403410	SILMD 305 ACCT# 1695873-8
05/23/2016	794258	NorthWestern Energy	\$251.92	8100-31830-403410	SILMD 306 ACCT# 1740353-6
05/23/2016	794258	NorthWestern Energy	\$2,752.78	8100-31830-403410	SILMD 307 ACCT# 2049005-8
05/23/2016	794258	NorthWestern Energy	\$262.08	8100-31830-403410	SILMD 308 ACCT# 2072459-7
05/23/2016	794258	NorthWestern Energy	\$349.36	8100-31830-403410	SILMD 309 ACCT# 2001311-6
05/23/2016	794258	NorthWestern Energy	\$217.37	8100-31830-403410	SILMD 310 ACCT# 2060519-2
05/23/2016	794258	NorthWestern Energy	\$263.40	8100-31830-403410	SILMD 311 ACCT# 3014475-2

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05/23/2016	794258	NorthWestern Energy	\$189.57	8100-31830-403410	SILMD 312 ACCT# 3146127-0
05/23/2016	794258	NorthWestern Energy	\$1,086.23	8100-31830-403410	SILMD 316 Acct# 3291842-7
05/23/2016	794258	NorthWestern Energy	\$70.27	8100-31830-403410	SILMD 317 Acct# 3253826-6
05/23/2016	794258	NorthWestern Energy	\$55.66	8100-31830-403410	SILMD 320 Acct# 0712569-3
05/23/2016	794259	NorthWestern Energy	\$68.30	5610-71130-403410	3085107-5, New Employee Parking. May 2016
05/23/2016	794259	NorthWestern Energy	\$2,857.40	5610-71130-403410	0100483-7. Runway Lights. May 2016
05/23/2016	794259	NorthWestern Energy	\$1,593.14	5610-71130-403410	0100484-5. ARFF Facility. May 2016
05/23/2016	794259	NorthWestern Energy	\$45.04	5610-71130-403410	1647695-4. De Icer. May 2016
05/23/2016	794259	NorthWestern Energy	\$1,604.78	5610-71190-403410	1993430-6. Car Wash. May 2016
05/23/2016	794259	NorthWestern Energy	\$443.78	5610-71190-403410	2001846-1. Mud Wash. May 2016
05/23/2016	794259	NorthWestern Energy	\$280.00	5610-71190-403410	2001848-7. Detail Bay 1 Hertz. May 2016
05/23/2016	794259	NorthWestern Energy	\$316.84	5610-71190-403410	2001855-2. Detail Bay 2 National/Alamo. May 2016
05/23/2016	794259	NorthWestern Energy	\$159.86	5610-71190-403410	2001862-8. Detail Bay 3 Enterprise. May 2016
05/23/2016	794259	NorthWestern Energy	\$167.45	5610-71190-403410	2001865-1. Detail Bay 4 Avis/Budget. May 2016
05/23/2016	794259	NorthWestern Energy	\$153.58	5610-71190-403410	2001867-7. Detail Bay 5 Thrifty/Dollar. May 2016
05/23/2016	794259	NorthWestern Energy	\$45.96	5610-71170-403410	1138926-9. Aero Interiors. May 2016
05/23/2016	794259	NorthWestern Energy	\$725.25	5610-71170-403410	1669567-8. TSA Building. May 2016
05/23/2016	794259	NorthWestern Energy	\$249.96	5120-85000-403410	822 Shiloh Crossing Blvd lift
05/23/2016	794259	NorthWestern Energy	\$52,782.61	5120-84000-403410	725 US Hwy 87
05/23/2016	794259	NorthWestern Energy	\$98.66	5120-85000-403410	Lift Station at Ironwood
05/23/2016	794259	NorthWestern Energy	\$730.81	5020-74000-403410	5809 Canyonwoodds Dr
05/23/2016	794259	NorthWestern Energy	\$327.36	0100-51120-403410	0722287-0
05/23/2016	794259	NorthWestern Energy	\$497.65	0100-51120-403410	0723045-1
05/23/2016	794259	NorthWestern Energy	\$439.49	0100-51120-403410	0925496-2
05/23/2016	794259	NorthWestern Energy	\$502.38	6500-15660-403410	0975808-7
05/23/2016	794259	NorthWestern Energy	\$513.14	5020-74000-403410	1116452-2
05/23/2016	794259	NorthWestern Energy	\$1,006.49	6500-15660-403410	1160802-3
05/23/2016	794259	NorthWestern Energy	\$2,494.84	6500-15660-403410	1160804-9
05/23/2016	794259	NorthWestern Energy	\$3,135.22	6500-15660-403410	1269391-7
05/23/2016	794259	NorthWestern Energy	\$1,098.58	5410-31230-403410	3252194-0
05/23/2016	794259	NorthWestern Energy	\$646.96	5020-74000-403410	Airport Rd Waldo
05/23/2016	794259	NorthWestern Energy	\$55.05	0100-51120-403410	0722261-5
05/23/2016	794259	NorthWestern Energy	\$55.05	0100-51120-403410	0722262-3
05/23/2016	794259	NorthWestern Energy	\$129.55	0100-51120-403410	0723027-9
05/23/2016	794259	NorthWestern Energy	\$9.40	0100-51120-403410	0723090-7
05/23/2016	794260	Otto Environmental Systems Llc	\$13,008.45	8730-51990-402330	95 gallon trash carts with logo total of 200 carts.
05/23/2016	794275	Riverstone Health	\$11,250.00	0100-14110-403931	Air Pollution Control April - June 2016
05/23/2016	794279	S & S Machine Inc	\$18,799.11	5020-74000-402450	CLEARWELL # 2 REMOVAL AND MAINTANCE OF FAILED
05/23/2016	794279	S & S Machine Inc	\$4,890.00	5020-74000-402450	On site to modify brackets and unistrut

Check Date	Check	Name	Amount	Account	Item Desc
05/23/2016	794292	Town & Country Supply Association	\$17,258.07	5610-71180-402313	Invoice #221087. QTA Car Rental Fuel
05/23/2016	794292	Town & Country Supply Association	\$14,753.46	6010-00000-141000	221070 PO NUM 300588
05/23/2016	794292	Town & Country Supply Association	\$5,466.63	6010-00000-141000	221113 PO NUM 300589
05/23/2016	794292	Town & Country Supply Association	\$7,980.60	5710-00000-141000	BUS MET PO NUM 300581
05/23/2016	794292	Town & Country Supply Association	\$11,505.95	6010-00000-141000	221181 PO NUM 300604
05/23/2016	794293	Tractor & Equipment Co.	\$777.32	2110-31320-402320	BLCS0623048
05/23/2016	794293	Tractor & Equipment Co.	\$1,959.04	5410-31230-402320	BLW00166740
05/23/2016	794293	Tractor & Equipment Co.	\$370.76	5410-31220-402320	BLW00166878
05/23/2016	794293	Tractor & Equipment Co.	\$300.92	5410-31230-402320	Parts for Landfill equipment
05/23/2016	794293	Tractor & Equipment Co.	\$107.98	5410-31230-402320	Parts for Landfill Equipment
05/23/2016	794293	Tractor & Equipment Co.	\$6.74	5410-31230-402320	Parts for Landfill equipment
05/23/2016	794297	Verizon Wireless	\$200.07	1500-21700-403450	Animal Shelter MDT
05/23/2016	794297	Verizon Wireless	\$665.68	7170-21660-403450	CCSIU Cell/PTT
05/23/2016	794297	Verizon Wireless	\$40.01	7170-21660-403450	CCSIU Air Card
05/23/2016	794297	Verizon Wireless	\$80.02	7170-21660-403450	CCSIU RAVEN
05/23/2016	794297	Verizon Wireless	\$80.02	0100-43210-403450	Code Enforcement Air Cards
05/23/2016	794297	Verizon Wireless	-\$17.33	1500-22210-403450	Fire MiFi 406-839-3253
05/23/2016	794297	Verizon Wireless	\$40.01	2200-22330-402410	Fire HAZMAT MDT 406-670-1284
05/23/2016	794297	Verizon Wireless	\$708.26	1500-22210-403450	Fire MDT
05/23/2016	794297	Verizon Wireless	\$40.01	6200-19110-403450	ITD
05/23/2016	794297	Verizon Wireless	\$80.02	2600-55170-403450	Library Outreach Air Cards
05/23/2016	794297	Verizon Wireless	\$3,990.63	1500-21110-403450	Police MDT Toughbooks
05/23/2016	794297	Verizon Wireless	\$470.28	5710-71470-403160	MET Transit Tablets
05/23/2016	794297	Verizon Wireless	\$40.01	1500-21110-403450	Police ICAC 406-690-7347
05/23/2016	794297	Verizon Wireless	\$40.01	1500-21110-403450	Police MiFi 406-633-0820
05/23/2016	794297	Verizon Wireless	\$40.01	1500-21110-403450	Police US Marshall Toughbooks
05/23/2016	794297	Verizon Wireless	\$40.03	0100-51120-403450	PRPL-PARKS PMD Air Card 406-794-6977
05/23/2016	794297	Verizon Wireless	-\$183.96	2090-44510-403450	PW-Building Air Cards
05/23/2016	794297	Verizon Wireless	\$288.07	5020-75000-403450	PW-Distribution Collection Tablets 60%/40%
05/23/2016	794297	Verizon Wireless	\$192.05	5120-85000-403450	PW-Distribution Collection Tablets 60%/40%
05/23/2016	794297	Verizon Wireless	\$140.06	6700-31410-403450	PW Engineering
05/23/2016	794297	Verizon Wireless	\$70.03	2110-31320-403450	PW-Streets 406-697-0361 iPad 406-633-1991 iPad
05/23/2016	794297	Verizon Wireless	\$18.02	5020-75000-403450	PWBELKNAP-AIR 60% 40%
05/23/2016	794297	Verizon Wireless	\$12.00	5120-85000-403450	PWBELKNAP-AIR 60% 40%
05/23/2016	794297	Verizon Wireless	\$360.09	7170-21660-403450	CCSIU MDT
05/23/2016	794297	Verizon Wireless	\$192.04	5020-75000-403450	PW-DIS-COLL CITYWORKS 60%/40%
05/23/2016	794297	Verizon Wireless	\$128.04	5120-85000-403450	PW-DIS-COLL CITYWORKS 60%/40%
05/23/2016	794297	Verizon Wireless	\$80.02	1500-21110-403450	POLICE IPAD ST JOHN POLICE IPAD HAFNER
05/23/2016	794297	Verizon Wireless	\$240.06	2110-31320-403450	PW-STREETS CITY WORKS 2110-31320-403450

Check Date	Check	Name	Amount	Account	Item Desc
05/23/2016	794297	Verizon Wireless	\$40.01	5210-15210-403450	PARKING 406-690-5822 5210-15210-403450
05/23/2016	794297	Verizon Wireless	\$280.07	5020-73120-403450	PWBLNP COMM-METER CityWorks/Neptune
05/23/2016	794297	Verizon Wireless	\$40.01	2510-21870-403450	POLICE-Forensics Tim West 406-794-4826
05/23/2016	794297	Verizon Wireless	\$40.01	2200-22330-402410	FIRE HAZMAT LAPTOP 406-591-5883
05/23/2016	794297	Verizon Wireless	\$40.05	0100-51290-403450	PRPL-RECREATION 406-696-1528 Batting Cages
05/23/2016	794298	Verizon Wireless	\$561.95	5610-71100-403450	Airport
05/23/2016	794298	Verizon Wireless	\$437.86	1500-21700-403450	Animal Shelter
05/23/2016	794298	Verizon Wireless	\$186.80	7170-21660-403450	CCSIU
05/23/2016	794298	Verizon Wireless	\$119.56	0100-16110-403450	Legal
05/23/2016	794298	Verizon Wireless	\$55.50	1500-22250-403450	Comm Center 911
05/23/2016	794298	Verizon Wireless	\$74.90	6500-15650-403450	Facilites BOC Plus 70% of 406-672-3027
05/23/2016	794298	Verizon Wireless	\$92.97	6500-15670-403450	Facilities City Hall Plus 30% of 406-672-3027
05/23/2016	794298	Verizon Wireless	\$79.29	0100-15120-403450	Finance Pat Weber
05/23/2016	794298	Verizon Wireless	\$977.47	1500-22210-403450	Fire Department
05/23/2016	794298	Verizon Wireless	\$99.34	0100-17500-403450	Human Resources
05/23/2016	794298	Verizon Wireless	\$13.22	6200-19110-403450	ITD
05/23/2016	794298	Verizon Wireless	\$13.59	2600-55170-403450	Library Outreach
05/23/2016	794298	Verizon Wireless	\$414.02	2600-55120-403450	Library
05/23/2016	794298	Verizon Wireless	\$42.95	0100-11000-403450	Mayor
05/23/2016	794298	Verizon Wireless	\$54.65	6010-15500-403450	Motor Pool
05/23/2016	794298	Verizon Wireless	\$192.56	0100-12200-403450	Drug Court
05/23/2016	794298	Verizon Wireless	\$89.29	0100-12120-403450	Municipal Court Judge
05/23/2016	794298	Verizon Wireless	\$13.22	2400-43010-403450	Planning
05/23/2016	794298	Verizon Wireless	\$3,822.20	1500-21110-403450	Police
05/23/2016	794298	Verizon Wireless	\$126.88	2510-21870-403450	Police Forensic 406-794-6880 406-698-7323
05/23/2016	794298	Verizon Wireless	\$500.24	1500-21110-403450	Police Resource Officers
05/23/2016	794298	Verizon Wireless	\$28.15	2490-21960-403450	Police DV 406-698-1391
05/23/2016	794298	Verizon Wireless	\$117.96	5210-15210-403450	Parking
05/23/2016	794298	Verizon Wireless	\$154.93	0100-51100-403450	PRPL Admin
05/23/2016	794298	Verizon Wireless	\$383.30	0100-51210-403450	PRPL Recreation
05/23/2016	794298	Verizon Wireless	\$75.11	0100-51400-403450	Cemetery
05/23/2016	794298	Verizon Wireless	\$44.08	0100-51120-403450	Parks PMD
05/23/2016	794298	Verizon Wireless	\$977.87	0100-51120-403450	Parks
05/23/2016	794298	Verizon Wireless	-\$139.99	0100-51120-403450	Parks Irrigation
05/23/2016	794298	Verizon Wireless	\$61.89	6600-31100-403450	Public Works Admin
05/23/2016	794298	Verizon Wireless	\$241.50	2090-44510-403450	Building
05/23/2016	794298	Verizon Wireless	\$232.74	6700-31410-403450	Engineering
05/23/2016	794298	Verizon Wireless	\$117.59	5410-31210-403450	Solid Waste
05/23/2016	794298	Verizon Wireless	\$342.08	2110-31320-403450	Streets

Check Date	Check	Name	Amount	Account	Item Desc
05/23/2016	794298	Verizon Wireless	\$234.76	5410-31230-403450	Solid Waste On Call
05/23/2016	794298	Verizon Wireless	\$452.53	5020-75000-403450	Distribution & Collection 60% Distribution & Collection 40%
05/23/2016	794298	Verizon Wireless	\$301.69	5120-85000-403450	Distribution & Collection 60% Distribution & Collection 40%
05/23/2016	794298	Verizon Wireless	\$1,026.60	5020-74000-403450	Water Treatment PWBelknap-WT
05/23/2016	794298	Verizon Wireless	\$443.61	5020-73120-403450	PWBLKNP MTRSHOP
05/23/2016	794298	Verizon Wireless	\$70.00	5020-73110-403450	Belknap Office 60% Belknap Office 40%
05/23/2016	794298	Verizon Wireless	\$46.67	5120-83110-403450	Belknap Office 60% Belknap Office 40%
05/23/2016	794298	Verizon Wireless	\$58.35	5020-73140-403450	PWBLKNP STORES 75% PWBLKNP STORES 25%
05/23/2016	794298	Verizon Wireless	\$19.45	5120-83140-403450	PWBLKNP STORES 75% PWBLKNP STORES 25%
05/23/2016	794298	Verizon Wireless	\$1,179.32	5120-84000-403450	Wastewater Treatment Plant
05/23/2016	794298	Verizon Wireless	\$23.58	6060-19310-403450	TeleComm Manager
05/23/2016	794298	Verizon Wireless	\$95.17	5710-71420-403160	On Call MET
05/23/2016	794298	Verizon Wireless	\$92.51	5710-71410-403450	MET Transit
05/23/2016	794298	Verizon Wireless	\$97.17	0100-43210-403450	Code Enforcement
05/23/2016	794298	Verizon Wireless	\$51.51	5020-77000-403450	PWBLNP-ENVIRONMENTAL 50% 50%
05/23/2016	794298	Verizon Wireless	\$51.52	5120-87000-403450	PWBLNP-ENVIRONMENTAL 50% 50%
05/23/2016	794298	Verizon Wireless	\$1,586.64	0100-51120-403450	Parks Seasonal
05/23/2016	794298	Verizon Wireless	\$237.07	5020-74000-403450	PWVLKNP ELECTRICIANS 50%/50%
05/23/2016	794298	Verizon Wireless	\$237.08	5120-84300-403450	PWVLKNP ELECTRICIANS 50%/50%
05/23/2016	794304	Wilson Bros. Construction Inc	\$239,605.30	4710-31610-409310	SID 1382 Colton Blvd
05/23/2016	794304	Wilson Bros. Construction Inc	\$124,421.09	2050-31310-409310	SID 1382 Colton Blvd
05/23/2016	794308	Yellowstone County GIS	\$7,000.00	6200-19130-403590	MOU Yellowstone County 3 Quarter
05/23/2016	794309	Yellowstone Electric Co	\$52,156.48	8450-31860-409310	WO 15-12 Gabel Road & 32nd Street W Traffic Signal

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing and Approval of Resolutions Approving and Adopting
FY17 Budget

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

These resolutions provide for the formal adoption of the Fiscal Year 2017 budget. The proposed budget has been available for review since May 2, 2016. Five (5) public presentations have been made regarding the proposed budget and the Council committed approximately 14 hours for this review. Section 2 of these resolutions allow the City Administrator to amend this budget for Debt Service Funds, Federal and State Grants, Special Assessment and donations accepted and approved by the City Council. The City Council authorizes issuing debt and acceptance of grants and donations, other than donations which are handled per administrative order. Approving budget amendments to allow these expenditures is therefore redundant. This delegation of authority is allowed by State Statutes

There are four FY 17 budget resolutions:

Attachment A - General and Public Safety Funds

Attachment B - Enterprise Funds

Attachment C - Internal Service Funds

Attachment D - All Other Funds

ALTERNATIVES ANALYZED

The Council must hold a public hearing on June 13th and then may:

- Approve the resolutions; or
- Not approve the resolutions;
- Delay adoption of the resolutions

Delaying approval of the resolutions beyond July 1, 2016, would cause City departments to delay capital projects and purchasing some operating supplies or services. Not approving the resolutions would violate State law, which requires cities to adopt their budgets and to set tax levies no later than October 1.

FINANCIAL IMPACT

The resolutions set the spending limits for all City Funds. Amendments during the year are accomplished in exactly the same way as the original adoption, with the few exceptions noted in the resolution. The total budget for FY 2017 is \$329,961,137. The four attachments are as follows:

Exhibit A - General and Public Safety Funds	\$ 77,498,997
Exhibit B - Enterprise Funds	161,938,419
Exhibit C - Internal Service Funds	25,182,486
Exhibit D - All Other Funds	65,341,235
Total	\$329,961,137

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing on June 13th and approve the resolutions approving and adopting the FY17 Budget.

APPROVED BY CITY ADMINISTRATOR

Attachments

General and Public Safety Funds Resolution
General and Public Safety Funds Exhibit
Enterprise Funds Resolution
Enterprise Funds Exhibit
Internal Service Funds Resolution
Internal Service Funds Exhibit
All Other Funds Resolution
All Other Funds Exhibit



RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR
THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2016-2017**

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2016-2017; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the Revenue Budget for Fiscal year 2016-2017, as detailed in the Budget Report, and as amended by the City Council, and the General and Public Safety Funds Expenditure Budget for Fiscal year 2016-2017 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "A", be, and the same is hereby finally determined, approved, and adopted.

Section 2: That the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Federal, State Grants, special assessments and donations accepted and approved by the City Council.

PASSED AND APPROVED by the City Council this 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

BY: _____
Billie Guenther, City Clerk

Exhibit A

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 6/13/2016</u>	<u>Deletions 6/13/2016</u>	<u>Final Budget</u>
General Operating Fund:				
Mayor & City Council	272,538	500	-	273,038
City Administrator	676,622	-	-	676,622
Human Resources	691,952	-	-	691,952
City Attorney	1,387,374	-	-	1,387,374
Municipal Court	1,378,591	-	-	1,378,591
Finance	1,439,952	-	-	1,439,952
Code Enforcement	351,755	110,400	-	462,155
Parks, Recreation & Public Lands	5,151,408	-	-	5,151,408
Non-Departmental	25,390,155	200,000	-	25,590,155
Council Contingency	65,000	-	-	65,000
Total General Fund	36,805,347	310,900	-	37,116,247
Public Safety Fund:				
Police	22,133,489	-	-	22,133,489
Fire	18,249,261	-	-	18,249,261
Total Public Safety Fund	40,382,750	-	-	40,382,750
Total	77,188,097	310,900	-	77,498,997



RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR
THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2016-2017**

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2016-2017; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the Revenue Budget for Fiscal year 2016-2017, as detailed in the Budget Report, and as amended by the City Council, and the Enterprise Funds Expenditure Budget for Fiscal year 2016-2017 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "B", be, and the same is hereby finally determined, approved, and adopted.

Section 2: That the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Federal, State Grants, special assessments and donations accepted and approved by the City Council.

PASSED AND APPROVED by the City Council this 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

BY: _____
Billie Guenther, City Clerk

Exhibit B

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 6/13/2016</u>	<u>Deletions 6/13/2016</u>	<u>Final Budget</u>
Enterprise Fund:				
Water	35,661,897	-	-	35,661,897
Wastewater	86,672,682	-	-	86,672,682
Parking	2,105,951	-	-	2,105,951
Solid Waste	14,239,058	-	-	14,239,058
Airport	16,935,439	-	-	16,935,439
Transit	6,323,392	-	-	6,323,392
Total Enterprise Fund	161,938,419	-	-	161,938,419



RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR
THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2016-2017**

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2016-2017; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the Revenue Budget for Fiscal year 2016-2017, as detailed in the Budget Report, and as amended by the City Council, and the Internal Service Funds Expenditure Budget for Fiscal year 2016-2017 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "C", be, and the same is hereby finally determined, approved, and adopted.

Section 2: That the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Federal, State Grants, special assessments and donations accepted and approved by the City Council.

PASSED AND APPROVED by the City Council this 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

BY: _____
Billie Guenther, City Clerk

Exhibit C

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 6/13/2016</u>	<u>Deletions 6/13/2016</u>	<u>Final Budget</u>
Internal Service Fund:				
Fleet Services	1,744,547	-	-	1,744,547
Central Services	107,448	-	-	107,448
Information Resources	2,197,898	-	-	2,197,898
City Health Benefits	12,587,894	-	-	12,587,894
Central Telephone	357,382	-	-	357,382
Radio Communications	260,682	-	-	260,682
Property Insurance	2,209,982	-	-	2,209,982
Facilities Management	1,698,993	-	-	1,698,993
Public Works Administration	1,256,065	-	-	1,256,065
Public Works Engineering	<u>2,761,595</u>	<u>-</u>	<u>-</u>	<u>2,761,595</u>
Total Internal Service Fund	25,182,486	-	-	25,182,486



RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR
THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2016-2017**

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2016-2017; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the Revenue Budget for Fiscal year 2016-2017, as detailed in the Budget Report, and as amended by the City Council, and All Other Funds (funds other than General and Public Safety, Enterprise, and Internal Service Funds) Expenditure Budget for Fiscal year 2016-2017 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "D", be, and the same is hereby finally determined, approved, and adopted.

Section 2: That the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Federal, State Grants, special assessments and donations accepted and approved by the City Council.

PASSED AND APPROVED by the City Council this 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

BY: _____
Billie Guenther, City Clerk

Exhibit D

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 6/13/2016</u>	<u>Deletions 6/13/2016</u>	<u>Final Budget</u>
Special Revenue Fund:				
South Tax Increment	1,415,121	-	-	1,415,121
East Tax Increment	579,554	-	-	579,554
North 27th Street Tax Increment	3,962,210	-	815,000	3,147,210
Gas Tax	5,019,107	-	-	5,019,107
Building Inspection	2,010,374	-	-	2,010,374
Street & Traffic Operating	7,653,208	425,000	-	8,078,208
Fire Programs	134,093	-	-	134,093
EOC 9-1-1 Grant	1,653,499	-	-	1,653,499
City/County Planning	1,569,844	-	-	1,569,844
City Attorney Grants	318,335	-	-	318,335
Municipal Court Grants	582,486	-	-	582,486
Police Programs	1,126,409	-	-	1,126,409
City County Library	3,494,264	-	-	3,494,264
Development Services Grants	1,300,022	-	-	1,300,022
Park Programs	579,943	-	-	579,943
Downtown Revolving Loan Program	449,053	-	-	449,053
Cemetery Improvement	20,000	-	-	20,000
Animal Shelter Donations	6,000	-	-	6,000
Street Maintenance Districts	7,480,255	425,000	-	7,905,255
Street Light Districts	2,606,674	-	-	2,606,674
Storm Sewer Operating	4,903,113	-	-	4,903,113
Park Maintenance District	1,120,201	-	-	1,120,201
Park District 1	4,327,497	-	-	4,327,497
Arterial Street Fees Operating	4,823,809	-	-	4,823,809
Amend Park	52,219	-	-	52,219
Ballfield Stadium Donations	125,696	-	-	125,696
Total Special Revenue Fund	57,312,986	850,000	815,000	57,347,986

Debt Service Fund:

Special Improvement Debt	1,880,000	-	-	1,880,000
Series 2010 Parks Debt	125,915	-	-	125,915
Series 2004A Street Debt	343,717	-	-	343,717
Storm Sewer Debt	952,271	-	-	952,271
Sidewalk, Curb & Gutter Debt	404,000	-	-	404,000
Series 2007A Baseball Field/Stadium Debt	814,575	-	-	814,575
Series 2007B Baseball Field/Stadium Debt	198,457	-	-	198,457
Series 2012 Library	1,225,940	-	-	1,225,940

Total Debt Service Fund	5,944,875	-	-	5,944,875
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Exhibit D

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 6/13/2016</u>	<u>Deletions 6/13/2016</u>	<u>Final Budget</u>
Capital Projects Fund:				
Urban Renewal Land Development	90,749	-	-	90,749
Sidewalk Construction	466,000	-	-	466,000
Special Improvement Districts	939,000	-	-	939,000
Capital Replacement	429,580	-	-	429,580
Dog Park Construction	20,000	-	-	20,000
New Library Construction	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>100,000</u>
Total Capital Project Fund	2,045,329	-	-	2,045,329
Permanent Fund				
Cemetery Perpetual Care	<u>3,045</u>	<u>-</u>	<u>-</u>	<u>3,045</u>
Total Permanent Fund	3,045	-	-	3,045
Total	65,306,235	850,000	815,000	65,341,235

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing and Resolutions Setting Annual Levy/Assessments for Fiscal Year 2017

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

The following levy/annual assessments and property tax resolutions have been completed by the Finance Division and the assessments are ready to be spread on the tax files.

Business Improvement District
Mill Levy Rates for General Fund, Transit, Library & Public Safety 1
Tourism Business Improvement District

There is a mill increase of 4.34 (104) in FY 2017 for General Fund, Transit, Library, and Public Safety 1 levies. The mills were decreased last fiscal year from 109 mills to 99.66 mills after the Certified Value was received from the State due to the Reappraisal Cycle. The TBID assessment is \$2 per rented room per night and has not changed from last year. The DBID assessment is based on many factors which includes total square footage, count of all parcels, total taxable value, and total building square footage within the district. For FY 2017, 629 parcels will see an average increase of \$148.00 and 426 parcels will see an average decrease of \$375.00. The assessments for the DBID will total approximately \$320,000.

These levy/assessments are listed as sub items under one agenda item. The Council may conduct one public hearing where anyone may speak about any of the assessments. After the public hearing is closed, the Council will need to take action on each individual levy/assessment resolution. All assessments take a majority vote.

ALTERNATIVES ANALYZED

The Council must hold a public hearing and then may:

- Approve the resolutions; or
- Amend and approve the resolutions
- Not approve the resolutions

FINANCIAL IMPACT

Establishing these mills will allow the City's General, Public Safety I, Transit, and Library funds to be adequately funded for the upcoming fiscal year.

RECOMMENDATION

Staff recommends that the City Council conduct one public hearing for all of the levy/assessments and approve each individual resolution.

APPROVED BY CITY ADMINISTRATOR

Attachments

TBID Resolution

BID Resolution

Mill Levy Resolution

RESOLUTION NO. 16 - ____

A RESOLUTION ASSESSING ALL HOTELS WITHIN THE
BILLINGS TOURISM BUSINESS IMPROVEMENT DISTRICT
WITH SIX (6) OR MORE ROOMS \$2 PER OCCUPIED ROOM
NIGHT

WHEREAS, the 2007 Montana Legislature and the Governor approved legislation that allows local governments to create Tourism Business Improvement Districts, effective October 1, 2007; and

WHEREAS, the Billings City Council created the Tourism Business Improvement District (Business Improvement District No. 002) on August 27, 2007 by adopting Resolution No. 07-18593; and

WHEREAS, in May, 2013, the Billings Tourism Business Improvement District Board of Trustees petitioned the Billings City Council to increase the occupied room night assessment for hotels with 60 or more rooms, which was accomplished by the City Council's adoption of Resolution No. 13-19284; and

WHEREAS, the Billings Tourism Business Improvement District Board of Trustees petitioned the Billings City Council to amend Resolution 13-19284 by eliminating the two (2) classes of hotels established in the resolution and to charge the same occupied room night assessment to all eligible hotels; and

WHEREAS, the Billings City Council must amend Section 9 of Resolution No. 13-19284 in order to change the occupied room night assessment,

BE IT RESOLVED by the Billings Montana City Council that Resolution No. 13-19284, Section 9 is amended as follows:

Section 9. Assessments. All hotels, as defined in Section 8, that are within the District will be assessed for their proportionate share of the costs of maintaining the activities of the Tourism Business Improvement District as prescribed in Section 7-12-1133(2)(c) M.C.A. The assessments to fund the work plan for each fiscal year are to be collected from all hotels with six (6) or more rooms within the boundaries of the district and all such hotels shall be subject to an assessment of \$2 per occupied room night. Stays by persons whom are otherwise exempt from paying a transient occupancy tax (a.k.a. lodging facility use tax), as provided in Sections 15-65-101 through 15-65-136 MCA, shall be exempt from the assessment.

The assessments may be modified annually by adoption of a resolution or adoption of the City's budget.

Section 12: Effective Date. The effective date for this resolution shall be June 13, 2016.

APPROVED by the City Council of the City of Billings, Montana this 13th day of June, 2016.

THE CITY OF BILLINGS:

By: _____
Thomas W. Hanel, Mayor

ATTEST:

By: _____
Billie Guenther, City Clerk

RESOLUTION 16- _____

A RESOLUTION LEVYING AND ASSESSING PROPERTIES
FOR THE PURPOSE OF PROVIDING AND MAINTAINING
THE COMMON AREA IMPROVEMENTS MADE IN
DOWNTOWN, CITY OF BILLINGS, PROVIDING FOR
NOTICE, HEARING AND ADOPTION.

WHEREAS, Billings, Montana City Code provides for assessment for public improvements and maintenance, including but not limited to public sidewalk sweeping, security, public sidewalk snow removal, litter control, graffiti removal, and abatement of other services that are requested by the downtown property owners.

WHEREAS, said Billings, Montana City Code provides that the City Council shall fix, levy, and assess said charge on or before the second Monday in August.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. SERVICE CHARGE FOR FISCAL YEAR 2017. The Business Improvement District assessment for the fiscal year 2017 is hereby fixed, levied and assessed against each and every parcel of real property within the B.I. D. Each parcel shall pay to the City that portion of the total Business Improvement District assessment imposed annually. The assessment is a calculation based on square footage, taxable market value, and building square footage. See Exhibit A

2. NOTICE OF HEARING. On Monday, June 13, 2016, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

3. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Billie Guenther, CITY CLERK

Exhibit A

Tax ID	Assessment
A00001	\$218.68
A00004	\$78.34
A00006	\$100.72
A00007	\$140.07
A00008	\$42.29
A00009	\$80.74
A00010	\$221.82
A00011	\$848.16
A00016	\$496.77
A00041	\$591.47
A00042	\$966.99
A00042A	\$133.04
A00043	\$363.90
A00048	\$128.05
A00050	\$143.26
A00051	\$322.13
A00056	\$2,028.39
A00062	\$243.87
A00063	\$1,090.16
A00064	\$185.09
A00065	\$228.12
A00066A	\$343.59
A00067	\$235.50
A00068A	\$210.58
A00069	\$156.57
A00070	\$72.58
A00071	\$225.71
A00072	\$128.88
A00073	\$78.96
A00073A	\$31.13
A00073B	\$33.96
A00074	\$191.77
A00075	\$245.67
A00075A	\$809.24
A00075B	\$109.21
A00196B	\$924.54
A00202	\$77.01

A00203	\$43.96
A00204	\$107.16
A00206	\$108.86
A00207	\$209.83
A00208	\$74.91
A00209	\$58.01
A00210	\$58.01
A00211	\$74.91
A00212	\$71.31
A00213	\$46.20
A00214	\$74.84
A00215	\$142.54
A00216	\$164.34
A00217	\$89.25
A00218	\$72.58
A00219	\$254.78
A00222	\$79.71
A00224	\$74.03
A00225	\$351.05
A00235	\$380.42
A00236	\$74.91
A00241	\$98.75
A00242	\$84.34
A00243	\$85.80
A00244	\$276.85
A00247	\$326.47
A00251	\$817.99
A00252	\$170.62
A00254	\$143.64
A00255	\$343.58
A00256	\$676.00
A00257	\$135.86
A00258	\$594.57
A00260	\$403.36
A00261	\$1,562.67
A00262	\$1,668.66
A00263	\$748.05
A00264	\$4,385.38
A00269	\$900.26
A00270	\$167.28
A00271	\$8,299.70

A00273	\$835.08
A00276	\$80.10
A00277	\$31.46
A00278	\$98.37
A00279	\$118.13
A00280	\$185.19
A00282	\$447.30
A00285	\$534.86
A00290	\$205.37
A00292	\$286.13
A00342	\$84.34
A00343	\$124.56
A00344	\$163.60
A00345	\$124.48
A00346	\$554.34
A00347	\$190.70
A00348	\$195.79
A00349	\$622.33
A00351	\$2,143.30
A00352	\$700.86
A00357	\$93.08
A00359	\$207.73
A00360	\$4,313.77
A00362	\$265.66
A00363	\$534.52
A00364	\$1,586.53
A00365	\$1,123.81
A00366	\$3,105.97
A00367	\$1,083.14
A00367A	\$269.45
A00367B	\$259.01
A00367C	\$525.47
A00368	\$626.77
A00372	\$1,439.42
A00373	\$531.26
A00374	\$514.02
A00375	\$2,348.24
A00376	\$1,005.78
A00379	\$210.07
A00382	\$1,316.15
A00383	\$793.37

A00389	\$315.74
A00394	\$92.50
A00395	\$77.09
A00396	\$74.91
A00397	\$86.64
A00398	\$84.91
A00399	\$89.42
A00400	\$167.88
A00401	\$282.13
A00402	\$75.51
A00406	\$226.77
A00408	\$82.66
A00409	\$88.25
A00410	\$35.34
A00411	\$35.34
A00412	\$74.91
A00413	\$74.91
A00414	\$230.38
A00416	\$35.34
A00417	\$48.90
A00418	\$42.35
A00419	\$45.23
A00420	\$52.24
A00421	\$78.27
A00422	\$39.23
A00423	\$39.38
A00424	\$32.04
A00425	\$38.64
A00426	\$155.80
A00429	\$58.29
A00430	\$37.17
A00431	\$78.16
A00432	\$44.47
A00433	\$47.71
A00434	\$57.17
A00566	\$476.78
A00566B	\$308.35
A00567	\$145.40
A00568	\$326.02
A00569	\$28.61
A00570	\$35.03

A00573	\$267.92
A00574	\$211.68
A00576	\$80.14
A00577	\$75.32
A00578	\$59.52
A00579	\$80.99
A00580	\$55.07
A00583	\$65.10
A00584	\$82.00
A00585	\$40.10
A00586	\$80.01
A00587	\$151.48
A00588	\$78.29
A00589	\$81.60
A00590	\$109.57
A00591	\$75.31
A00592	\$56.48
A00593	\$55.97
A00594	\$606.13
A00598	\$75.51
A00599	\$156.67
A00600	\$149.71
A00601	\$43.45
A00602	\$66.40
A00603	\$162.31
A00604	\$111.92
A00605	\$48.11
A00606	\$74.91
A00607	\$151.92
A00609	\$192.38
A00610	\$67.59
A00611	\$843.86
A00612	\$398.78
A00613	\$1,161.29
A00616	\$391.47
A00617	\$208.15
A00618	\$2,640.53
A00620	\$5,495.69
A00624	\$9,270.22
A00630	\$2,874.50
A00630A	\$83.74

A00631	\$258.92
A00632	\$43.71
A00633	\$84.34
A00634	\$530.98
A00635	\$627.35
A00636	\$696.51
A00637	\$1,115.50
A00638	\$582.85
A00639	\$615.19
A00640A	\$150.92
A00640B	\$75.29
A00640C	\$107.37
A00640D	\$153.31
A00640E	\$83.57
A00640F	\$671.34
A00640H	\$124.43
A00640I	\$122.75
A00640J	\$110.78
A00640K	\$152.14
A00640L	\$73.76
A00640N	\$104.53
A00640O	\$108.95
A00640P	\$92.24
A00640Q	\$85.67
A00640R	\$78.07
A00640S	\$96.75
A00640T	\$88.60
A00640U	\$71.78
A00640V	\$102.14
A00641	\$641.48
A00642A	\$697.71
A00642B	\$1,099.91
A00642C	\$39.56
A00643	\$933.76
A00644	\$832.08
A00645	\$1,168.24
A00647	\$890.40
A00648	\$372.31
A00648A	\$381.69
A00649	\$503.97
A00650	\$588.80

A00651	\$1,155.17
A00652	\$114.33
A00653	\$51.40
A00654	\$51.40
A00655	\$190.88
A00656	\$180.65
A00658	\$103.77
A00659	\$274.03
A00660	\$164.78
A00663	\$84.84
A00664	\$205.42
A00665	\$342.11
A00667	\$445.23
A00671	\$207.13
A00673	\$164.66
A00676	\$81.35
A00677	\$84.34
A00678	\$84.51
A00679	\$93.54
A00740	\$38.57
A00741	\$89.58
A00742	\$152.96
A00744	\$70.73
A00745	\$75.74
A00746	\$92.53
A00747	\$147.57
A00748	\$44.06
A00749	\$228.32
A00753	\$212.73
A00755	\$114.25
A00756	\$265.19
A00757	\$88.37
A00758	\$170.49
A00759	\$109.38
A00760	\$147.93
A00762	\$130.56
A00763	\$235.52
A00765	\$446.17
A00766	\$475.47
A00768	\$213.73
A00769	\$206.66

A00770	\$289.44
A00771	\$938.46
A00773	\$79.43
A00774	\$120.50
A00775	\$656.10
A00776	\$526.05
A00778	\$1,231.63
A00780	\$336.77
A00781	\$733.18
A00782	\$493.19
A00783	\$977.18
A00786	\$664.51
A00787	\$3,862.52
A00789A	\$95.65
A00789B	\$65.97
A00789C	\$63.59
A00789D	\$69.28
A00789E	\$50.43
A00789F	\$46.63
A00789G	\$53.49
A00789H	\$179.41
A00794B	\$148.84
A00794C	\$397.29
A00794D	\$965.87
A00795	\$6,451.49
A00796A	\$328.57
A00796B	\$232.50
A00796C	\$99.59
A00796D	\$176.21
A00796E	\$100.81
A00796F	\$188.20
A00796G	\$89.69
A00796H	\$53.03
A00796I	\$51.47
A00796J	\$52.42
A00796K	\$35.84
A00796L	\$48.34
A00796N	\$47.30
A00796O	\$53.03
A00796P	\$51.47
A00796Q	\$53.38

A00796R	\$35.84
A00796S	\$48.34
A00796T	\$47.30
A00801A	\$168.38
A00804	\$16,211.48
A00806	\$676.77
A00807	\$274.91
A00808	\$281.66
A00809	\$249.97
A00810	\$948.78
A00811	\$373.16
A00812	\$271.69
A00813	\$519.35
A00814	\$732.20
A00815	\$958.82
A00817	\$928.13
A00818	\$301.15
A00820	\$944.27
A00821	\$312.33
A00822	\$339.82
A00823	\$483.33
A00824	\$683.10
A00825	\$335.06
A00826	\$1,123.80
A00827	\$253.86
A00828	\$521.57
A00830	\$359.58
A00831	\$291.31
A00832	\$870.91
A00832A	\$395.02
A00833	\$959.59
A00834	\$686.35
A00835	\$1,126.00
A00836	\$1,062.48
A00837	\$318.39
A00838	\$819.87
A00839	\$3,678.16
A00840	\$1,180.13
A00842	\$194.81
A00843	\$128.86
A00844	\$83.89

A00845	\$80.05
A00846	\$86.31
A00846A	\$185.31
A00847	\$65.19
A00849	\$208.72
A00851	\$234.08
A00854	\$216.85
A00855A	\$236.50
A00883	\$482.48
A00884	\$383.15
A00885	\$223.68
A00886	\$395.88
A00886A	\$207.79
A00887	\$232.70
A00888	\$401.64
A00889	\$227.98
A00891	\$34.47
A00892	\$178.72
A00894	\$69.77
A00895	\$71.15
A00896	\$266.10
A00897	\$150.59
A00900	\$36.65
A00901	\$36.65
A00902	\$221.33
A00908	\$76.76
A00909	\$76.81
A00910	\$71.01
A00911	\$78.17
A00912	\$39.32
A00913	\$72.58
A00914	\$74.58
A00915	\$89.76
A00916	\$83.95
A00917	\$186.43
A00918	\$105.92
A00920A	\$15.30
A00920B	\$15.30
A00920C	\$12.20
A00920D	\$11.95
A00920E	\$11.51

A00920F	\$12.52
A00920G	\$15.30
A00920H	\$15.30
A00920I	\$11.72
A00920J	\$11.49
A00920K	\$11.61
A00920L	\$11.54
A00921	\$78.74
A00922	\$74.89
A00923	\$142.61
A00924	\$139.66
A00925	\$118.45
A00926	\$47.75
A00927	\$57.56
A00928	\$159.32
A00931	\$80.50
A00939	\$902.75
A00949	\$2,502.12
A00953	\$201.11
A00954	\$35.34
A00956	\$35.34
A00957	\$138.89
A00959	\$440.94
A00963	\$80.49
A00964	\$142.28
A00966	\$55.11
A00967	\$68.74
A00968	\$195.67
A00970	\$146.58
A00971	\$305.77
A00976	\$109.49
A00977	\$71.01
A00981	\$249.75
A00982	\$156.12
A00985	\$106.80
A00988	\$80.42
A00995	\$319.72
A01010	\$147.81
A01012	\$67.26
A01013	\$71.01
A01014	\$73.85

A01015	\$72.46
A01019	\$149.43
A01019A	\$107.89
A01022	\$187.80
A01024	\$81.03
A01028	\$367.76
A01030	\$147.16
A01032	\$139.17
A01035	\$146.66
A01041	\$412.02
A01043	\$79.77
A01044	\$37.16
A01045	\$37.45
A01046	\$63.90
A01047	\$77.90
A01048	\$71.08
A01049	\$34.22
A01050	\$37.81
A01057	\$70.13
A01058	\$70.19
A01059	\$90.23
A01123	\$142.29
A01124	\$226.62
A01125	\$74.30
A01131	\$48.03
A01132	\$30.03
A01133	\$72.05
A01134	\$68.74
A01135	\$68.74
A01136A	\$35.34
A01137	\$104.42
A01138	\$337.16
A01142	\$71.01
A01144	\$105.75
A01145	\$73.06
A01146	\$68.74
A01147B	\$155.36
A01151A	\$148.77
A01152	\$11.92
A01153	\$63.80
A01155	\$362.44

A01161	\$150.19
A01163	\$105.10
A01165	\$187.21
A01168	\$214.58
A01170	\$111.00
A01171	\$36.94
A01172	\$72.89
A01180	\$3,470.16
A01191	\$173.25
A01191A	\$36.65
A01192	\$220.00
A01193	\$71.34
A01194	\$72.95
A01195	\$18.84
A01195A	\$19.98
A01196	\$36.63
A01197	\$115.83
A01198	\$109.72
A01200	\$73.48
A01201	\$101.73
A01202	\$35.34
A01203	\$70.22
A01204	\$68.74
A01205	\$78.65
A01206	\$68.76
A01207	\$72.64
A01208	\$72.83
A01209	\$105.71
A01210	\$104.95
A01212	\$495.76
A01218	\$54.31
A01219	\$19.77
A01220	\$73.33
A01221	\$73.14
A01222	\$72.87
A01223	\$68.74
A01224	\$71.01
A01225	\$138.89
A01226	\$275.49
A01230	\$132.65
A01231	\$46.41

A01232	\$29.89
A01233	\$71.01
A01234	\$71.01
A01235	\$39.66
A01236	\$38.41
A01237	\$74.59
A01238	\$75.67
A01239	\$35.34
A01240	\$35.34
A01241	\$68.74
A01242	\$71.17
A01243	\$136.84
A01245	\$71.01
A01246	\$894.51
A01249	\$287.80
A01250	\$54.97
A01251	\$54.97
A01252	\$54.97
A01253	\$59.54
A01254	\$27.77
A01256	\$126.45
A01258	\$96.76
A01259	\$207.40
A01264	\$37.56
A01266	\$34.91
A01266A	\$290.59
A01273	\$55.13
A01274	\$214.55
A01279	\$154.81
A01280	\$98.17
A01281	\$72.96
A01283	\$70.39
A01284	\$35.03
A01285	\$80.05
A01287	\$40.82
A01288	\$42.66
A01289	\$104.99
A01291	\$217.38
A01292	\$44.10
A01293	\$272.48
A01294	\$368.10

A01298	\$76.07
A01299	\$92.60
A01300	\$132.12
A01301	\$76.72
A01302	\$75.02
A01303	\$74.71
A01304	\$213.10
A01305	\$186.91
A01308	\$29.86
A01309	\$76.44
A01310	\$73.66
A01311	\$79.10
A01534	\$461.70
A01539	\$435.03
A01540	\$158.03
A01541	\$146.74
A01545	\$146.74
A01548	\$75.02
A01549	\$78.73
A01550	\$68.74
A01551	\$79.26
A01552	\$68.74
A01553	\$73.75
A01554	\$414.63
A01560	\$518.78
A01567	\$1,077.55
A01680	\$38.87
A01680A	\$36.88
A01681	\$39.13
A01682	\$43.07
A01683	\$39.79
A01684	\$39.29
A01685	\$74.40
A01686	\$241.08
A01688	\$3,853.63
A01689	\$104.95
A01690	\$71.01
A01691	\$104.95
A01692	\$150.58
A01694	\$142.28
A01696	\$412.75

A01699	\$2,524.91
A01711	\$283.05
A01909	\$2,546.04
A01916	\$146.19
A01918	\$63.79
A01919	\$63.79
A01921	\$133.43
A01926	\$432.35
A01932	\$75.71
A01933	\$41.02
A01933A	\$195.69
A01933B	\$570.01
A01935	\$33.93
A01936	\$70.29
A01937	\$69.12
A01938	\$56.38
A01939	\$77.84
A01940	\$71.59
A01941	\$74.21
A01943	\$314.27
A01944	\$291.15
A01945	\$147.19
A01946	\$174.42
A01947	\$289.37
A01951	\$68.74
A01953	\$74.34
A01954	\$31.21
A01955	\$32.45
A01956	\$38.22
A01957	\$24.20
A01958	\$18.02
A01959	\$29.63
A01960	\$52.10
A01962	\$109.69
A01963	\$115.36
A01963A	\$231.20
A01964	\$118.86
A01966	\$38.63
A01967	\$37.76
A01968	\$168.12
A02005A	\$3,852.00

A05968	\$3,618.40
A07113	\$111.43
A07115	\$374.78
A07115A	\$178.29
A07116	\$202.92
A07119	\$100.48
A07120	\$267.75
A07125	\$416.62
A07129	\$83.74
A07131	\$2,998.60
A07141	\$66.68
A07142	\$508.13
A07149	\$267.15
A07153	\$179.09
A07155	\$181.23
A07179	\$51.61
A07180	\$84.16
A07181	\$101.58
A07182	\$194.48
A07191	\$48.74
A07192	\$240.68
A07196	\$222.51
A07201	\$82.39
A07212	\$329.78
A07225	\$74.91
A07226	\$153.03
A07227	\$75.86
A07228	\$74.34
A07229	\$75.51
A07230	\$203.74
A07233	\$125.44
A07234	\$758.94
A07249	\$808.01
A07258	\$186.68
A07260	\$154.70
A07262	\$526.89
A07265	\$43.85
A07266	\$39.24
A07267	\$81.58
A07272	\$41.35
A07273	\$134.92

A07273A	\$22.45
A07276	\$88.36
A07279	\$116.30
A07281	\$292.34
A07282	\$60.03
A07283	\$132.71
A07285	\$123.50
A07286	\$63.38
A07287	\$85.40
A07288	\$78.06
A07290	\$22.75
A07291	\$105.28
A07293	\$245.01
A07295	\$91.57
A07296	\$77.03
A07297	\$133.54
A07317	\$729.28
A07324	\$1,049.24
A07331	\$164.78
A07332	\$44.94
A07332A	\$76.19
A07333	\$92.67
A07334	\$303.75
A07335	\$84.26
A07336	\$84.34
A07337	\$84.34
A07338	\$88.98
A07339	\$165.18
A07341	\$261.28
A07341A	\$164.85
A07345	\$1,529.38
A07347	\$137.60
A07348	\$112.89
A07349	\$84.23
A07350	\$205.21
A07352	\$126.21
A07353	\$222.66
A07355	\$124.39
A07356	\$168.02
A07356A	\$337.38
A07356C	\$263.28

A07357	\$347.15
A07361	\$234.67
A07362	\$64.23
A07363	\$88.55
A07364	\$2,005.04
A07366	\$5,212.11
A07369	\$1,179.10
A07370	\$400.07
A07371A	\$87.21
A07371B	\$84.34
A07372	\$2,388.90
A07375	\$70.78
A07376A	\$23.48
A07376B	\$24.80
A07376C	\$24.76
A07376D	\$23.87
A07376E	\$27.71
A07376S	\$10.95
A07376T	\$10.95
A07376U	\$10.95
A07376V	\$10.95
A07376W	\$10.95
A07379	\$174.42
A07381	\$133.44
A08170B	\$1,365.00
A11334	\$48.53
A11335	\$155.73
A11336	\$117.86
A11341	\$145.44
A11351	\$545.98
A11353	\$57.18
A11354	\$400.59
A11355	\$89.59
A11543	\$366.16
A11550	\$856.86
A11554	\$443.32
A11563	\$50.07
A11564	\$85.48
A11565	\$3,083.76
A11583	\$96.98
A11584	\$81.86

A11585	\$47.99
A11586	\$62.06
A11587	\$48.42
A11588	\$73.49
A11589	\$46.26
A11592	\$175.88
A11605	\$68.94
A11606	\$45.86
A11608	\$173.51
A11609	\$115.66
A11610	\$134.30
A11614	\$42.57
A11615	\$47.84
A11630	\$50.98
A11631	\$157.30
A11637	\$45.94
A11638	\$446.40
A12102	\$1,386.25
A12146	\$440.79
A12156	\$83.74
A12157	\$83.74
A12169	\$1,371.68
A12176	\$572.65
A12194	\$54.05
A12201	\$82.92
A12202	\$46.73
A12203	\$44.10
A12204	\$43.43
A12205	\$75.91
A12210	\$881.16
A12216	\$221.24
A12217	\$46.19
A12218	\$243.33
A12226	\$756.72
A12229	\$133.55
A12233	\$618.06
A12241	\$46.23
A12242	\$46.20
A12243	\$46.20
A12244	\$46.34
A12245	\$46.34

A12246	\$90.53
A12248	\$39.87
A12249	\$46.16
A12250	\$46.15
A12251	\$46.15
A12252	\$46.15
A12253	\$46.15
A12254	\$46.15
A12255	\$46.15
A12256	\$46.15
A12257	\$46.15
A12258	\$46.34
A12259	\$46.23
A12260	\$46.23
A12261	\$46.23
A12262	\$46.23
A12263	\$46.23
A12264	\$46.23
A16450	\$2,704.59
A18733	\$146.87
A18734	\$77.76
A18735	\$75.23
A18736	\$76.85
A18737	\$77.08
A18738	\$149.40
A18740	\$85.11
A18741	\$73.61
A18742	\$39.35
A18743	\$84.54
A18744	\$30.07
A18745	\$1,018.51
A26786	\$16.02
A26787	\$16.25
A26788	\$17.55
A26789	\$17.57
A26790	\$18.83
A26791	\$16.02
A26792	\$16.20
A26793	\$17.52
A26794	\$17.57
A26795	\$16.89

A26796	\$16.02
A26797	\$16.20
A26798	\$17.55
A26799	\$17.57
A26800	\$18.83
A27701	\$86.40
A27702	\$86.40
A29916A	\$318.47
A29916B	\$185.78
A29916C	\$97.92
A29916D	\$72.85
A29916E	\$94.33
A29916F	\$82.12
A29916G	\$98.27
A29916H	\$69.02
A29916I	\$98.64
A29916J	\$97.96
A29916K	\$99.31
A29916L	\$99.31
A29916N	\$99.09
A29916O	\$98.75
A29917	\$2,173.28
A31251	\$525.88
A33292	\$788.39
A33974	\$1,087.72
A34212A	\$401.38
A34212B	\$32.37
A34212C	\$58.21
A34212D	\$17.15
A34212E	\$32.06
A34212F	\$16.99
A34212G	\$20.99
A34212H	\$20.84
A34212I	\$22.53
A34212J	\$20.69
A34212K	\$16.84
A34212L	\$17.45
A34212N	\$25.05
A34212O	\$36.70
A34212P	\$32.53
A34212Q	\$18.07

A34212R	\$82.35
A34212S	\$24.84
A34212T	\$16.53
A34212U	\$24.84
A34212V	\$17.66
A34212W	\$316.33
A34212X	\$129.41
A34212Y	\$197.84
A34225A	\$9.10
A34225B	\$9.10
A34225C	\$9.10
A34225D	\$9.10
A34225E	\$9.10
A34225F	\$9.10
A34225G	\$9.10
A34225H	\$9.10
A34225I	\$9.10
A34225J	\$9.10
A34225K	\$9.10
A34225L	\$9.10
A34225N	\$9.10
A34225O	\$9.10
A34225P	\$9.10
A34225Q	\$9.10
A34225R	\$9.10
A34225S	\$9.10
A34225T	\$9.10
A34225U	\$9.10
A34225V	\$9.10
A34225W	\$9.10
A34225X	\$9.10
A34226A	\$9.10
A34226B	\$9.10
A34226C	\$9.10
A34226D	\$9.10
A34226E	\$9.10
A34226F	\$9.10
A34226G	\$9.10
A34226H	\$9.10
A34226I	\$9.10
A34226J	\$9.10

A34226K	\$9.10
A34226L	\$9.10
A34226M	\$9.10
A34226N	\$9.10
A34226O	\$9.10
A34226P	\$9.10
A34226Q	\$11.04
A34226R	\$11.04
A34226S	\$17.13
A34620	\$100.00
D01207	\$63.20
D05764	\$179.08
D12010	\$54.22
D12013	\$98.19
D12014	\$163.92
D12015	\$248.16
D12017	\$51.67
D12017A	\$90.79
D12018	\$113.69
D12019	\$67.52
D12021	\$80.37
D12037	\$88.47
D12039	\$135.45
D12044	\$78.42
D12048	\$207.43
D12049	\$126.43
D12051	\$57.69
D12052	\$163.22
D12053	\$78.06
D12055	\$13.26
D12056	\$10.94
D12058	\$8.90
D12059	\$16.94
D12060	\$45.20
D12061	\$155.14
D12062	\$204.10
D12267	\$16.42
D12268	\$16.96
D12269	\$60.93
D12270	\$29.22
D12271	\$550.72

D12436	\$26.45
D12514	\$67.41
D13071	\$63.24
D13072	\$83.84
D13111	\$78.29
D13113	\$71.81
D13114	\$55.84
D13139I	\$3.55
D13144L	\$2,213.88
D13144Z	\$747.82
D13145	\$159.29
D13145A	\$229.65
D13145B	\$3.76
D13145D	\$126.42
D13145E	\$304.13
D13145F	\$5,009.21
D13161	\$38.71
I00048	\$37.81
I00063	\$11.97
I00064	\$8.10
I00078B	\$11.24
I00140	\$7.42
I00153	\$51.50
I00154	\$263.36
I00196	\$3.70
I00199	\$15.80
I00203	\$29.43
I00221	\$19.84
I00227	\$2.55
I00230	\$20.22
I00234	\$8.75
I00236	\$26.23
I00241	\$4.93
I00250	\$6.09
I00250B	\$15.38
I00251	\$47.19
I00251A	\$146.02
I00254	\$10.80
I00263	\$88.68
I00270B	\$1.30
I00270C	\$0.87

I00272	\$33.73
I00278	\$5.63
I00282	\$25.93
I00593	\$242.25
I00593A	\$151.77
I00602	\$141.38
I00603	\$487.76
I00621	\$5.52
I00622	\$14.77
I00623	\$45.37
I00624	\$20.20
I00635	\$7.44
I00648	\$13.08
I00649	\$16.09
I00650	\$21.75
I00651	\$7.52
I00734	\$4.54
I00763	\$344.12
I00797	\$536.76
I00877	\$1.70
I00878	\$0.55
I01016	\$1.34
I01018	\$1.06
I01060	\$0.57
I01104	\$53.10
	\$320,508.75

RESOLUTION NO. 16 _____

A RESOLUTION MAKING THE ANNUAL ALL-PURPOSE MILL LEVY AND MILL LEVIES FOR LIBRARY OPERATING, TRANSIT OPERATING, AND PUBLIC SAFETY FUNDS FOR THE FISCAL YEAR 2016-2017.

WHEREAS, pursuant to law, the City of Billings is required to make annual mill levies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. That an All-Purpose Annual Mill Levy in the amount of 70.61 Mills is hereby imposed on all taxable property within the City of Billings, Montana, for the Fiscal Year **July 1, 2016 through June 30, 2017.**

2. That additional Mill Levies in the amounts stated are hereby imposed on all taxable property within the City of Billings, Montana, to provide payment for the following:

- A. 9.54 Transit Operating Fund
- B. 4.77 Library Operating Fund
- C. 19.08 Public Safety Fund

3. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED by the City Council this 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Billie Guenther, CITY CLERK

Regular City Council Meeting**Meeting Date:** 06/13/2016**TITLE:** Public Hearing and Resolution Setting Annual Arterial Fee Assessments for Fiscal Year 2017**PRESENTED BY:** David Mumford, Public Works Director**Department:** Public Works**PROBLEM/ISSUE STATEMENT**

Arterial construction fee assessments are set annually by resolution. The rate schedule for arterial fee assessments is based on zoning and square footage to reflect the relative average impact on arterial roads. The existing rates are not adequate to provide for the capital investment necessary to continue providing service at the current level. Two options to increase rates were presented and discussed at the Council Work Session on May 24, 2016. The first option increases the assessments by 2.3% to keep up with the inflationary costs of construction. The second option increases the assessments by 25% to bring the annual arterial assessment revenue up to the level required to fund the construction of approximately one mile of arterial roadway annually. At the June 6, 2016 Council Work Session, Council requested three additional options for 10%, 15%, and 20% increases.

The attached resolution specifies the proposed rates with a 2.3% increase. Alternate resolutions are also attached showing the rates with a 10%, 15%, 20%, and 25% increase. An arterial fee comparison is also attached which shows the impact on rates for various properties under each option, as well as the revenues generated for each option. The arterial construction assessment requires two-thirds (2/3) of all Council members present and voting to pass an increase in assessments.

ALTERNATIVES ANALYZED

The Council must hold a public hearing and then may

- approve the recommended resolution
- approve an alternate resolution; or
- not approve the recommended or any of the alternate resolutions. If Council does not approve a resolution, an amended resolution to establish arterial construction fee assessments will need to be considered at a future City Council meeting to establish rates for fiscal year 2017.

FINANCIAL IMPACT

An average 10,000 square foot residential lot currently pays \$45.50 per year. The adjusted fee increases to an average 10,000 square foot residential lot and the annual increase in revenues for FY 2017 under the various options is shown below:

% Increase	Adjusted Fee	\$ Increase	Annual Increase in Revenues
2.3%	\$46.56	\$1.06	\$84,870
10%	\$50.02	\$4.52	\$369,000

15%	\$52.32	\$6.82	\$553,500
20%	\$54.62	\$9.12	\$738,000
25%	\$56.94	\$11.44	\$922,500

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the proposed resolution setting arterial construction fee assessment rates for FY 2017.

APPROVED BY CITY ADMINISTRATOR

Attachments

Proposed Resolution
Alt Resolution 10%
Alt Resolution 15%
Alt Resolution 20%
Alt Resolution 25%
Comparison

RESOLUTION 16 - _____

**A RESOLUTION LEVYING AND ASSESSING ARTERIAL
CONSTRUCTION FEES FOR PROPERTIES WITHIN THE CITY OF
BILLINGS, PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION**

WHEREAS, the Billings, Montana City Code established the rate table for Arterial Construction Fee assessments; and

WHEREAS, the assessment rates may be changed by passage of a resolution by a super-majority of the City Council, consisting of at least two-thirds (2/3) of all Council members present and voting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ANNUAL ARTERIAL CONSTRUCTION FEE. That for the purpose of paying the cost of construction and/or reconstruction of arterial roadways and depreciation and replacement of arterial roadways to provide safe facilities on which citizens and visitors may travel, including the principal and interest on all revenue bonds to be issued for that purpose, as authorized by M.C.A. Title 7 Chapter 7 Part 44 as amended, an annual arterial construction fee assessment is imposed for the fiscal year 2017, upon all lots or portions of lots as identified in the city's property tax record files. Rates are hereby levied and assessed as listed and described on EXHIBIT "A" attached hereto and by this reference said exhibit is made a part hereof.

2. EXEMPTION. Arterial Construction Fee assessments shall not be paid by City of Billings owned properties.

3. DISPOSITIONS OF COLLECTIONS. Monies collected from taxes shall be paid into the Municipal Arterial Construction System Fund, of Billings, Montana.

4. NOTICE OF HEARING. On Monday, **June 13, 2016**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall,

Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Billie Guenther, CITY CLERK

ARTERIAL CONSTRUCTION FEE

ZONE	RATE	
VACANT	\$1,260.00	cap
AT RATE	0.00165	per sq. ft.
P	0.00278	per sq. ft.
R-96	0.00485	per sq. ft.
R-80	0.00530	per sq. ft.
R-70	0.00558	per sq. ft.
R-70R	0.00558	per sq. ft.
RMH	0.00626	per sq. ft.
R-50	0.00671	per sq. ft.
PD	0.00769	per sq. ft.
R-60	0.00839	per sq. ft.
R-60R	0.00839	per sq. ft.
RP	0.00908	per sq. ft.
RMF-R	0.00946	per sq. ft.
RMF	0.00982	per sq. ft.
NC	0.01081	per sq. ft.
ELC	0.01081	per sq. ft.
MCPZD	0.01116	per sq. ft.
CC	0.01154	per sq. ft.
EGC	0.01184	per sq. ft.
PZD	0.01170	per sq. ft.
HC	0.01184	per sq. ft.
CI	0.01260	per sq. ft.
HI	0.01402	per sq. ft.
CBD	0.01679	per sq. ft.
ELI	0.01184	per sq. ft.
EMU	0.01154	per sq. ft.
EBRSV	0.01081	per sq. ft.
EBRMS	0.01679	per sq. ft.
EBCW	0.01154	per sq. ft.
EBMS	0.01679	per sq. ft.
EBIS	0.01260	per sq. ft.

od

RESOLUTION 16 - _____

**A RESOLUTION LEVYING AND ASSESSING ARTERIAL
CONSTRUCTION FEES FOR PROPERTIES WITHIN THE CITY OF
BILLINGS, PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION**

WHEREAS, the Billings, Montana City Code established the rate table for Arterial Construction Fee assessments; and

WHEREAS, the assessment rates may be changed by passage of a resolution by a super-majority of the City Council, consisting of at least two-thirds (2/3) of all Council members present and voting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ANNUAL ARTERIAL CONSTRUCTION FEE. That for the purpose of paying the cost of construction and/or reconstruction of arterial roadways and depreciation and replacement of arterial roadways to provide safe facilities on which citizens and visitors may travel, including the principal and interest on all revenue bonds to be issued for that purpose, as authorized by M.C.A. Title 7 Chapter 7 Part 44 as amended, an annual arterial construction fee assessment is imposed for the fiscal year 2017, upon all lots or portions of lots as identified in the city's property tax record files. Rates are hereby levied and assessed as listed and described on EXHIBIT "A" attached hereto and by this reference said exhibit is made a part hereof.

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5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Billie Guenther, CITY CLERK

ARTERIAL CONSTRUCTION FEE

ZONE	RATE	
VACANT	\$1,355.00	cap
AT RATE	0.00177	per sq. ft.
P	0.00299	per sq. ft.
R-96	0.00521	per sq. ft.
R-80	0.00570	per sq. ft.
R-70	0.00600	per sq. ft.
R-70R	0.00600	per sq. ft.
RMH	0.00673	per sq. ft.
R-50	0.00722	per sq. ft.
PD	0.00827	per sq. ft.
R-60	0.00902	per sq. ft.
R-60R	0.00902	per sq. ft.
RP	0.00977	per sq. ft.
RMF-R	0.01018	per sq. ft.
RMF	0.01056	per sq. ft.
NC	0.01163	per sq. ft.
ELC	0.01163	per sq. ft.
MCPZD	0.01200	per sq. ft.
CC	0.01241	per sq. ft.
EGC	0.01273	per sq. ft.
PZD	0.01258	per sq. ft.
HC	0.01273	per sq. ft.
CI	0.01355	per sq. ft.
HI	0.01507	per sq. ft.
CBD	0.01805	per sq. ft.
ELI	0.01273	per sq. ft.
EMU	0.01241	per sq. ft.
EBRSV	0.01163	per sq. ft.
EBRMS	0.01805	per sq. ft.
EBCW	0.01241	per sq. ft.
EBMS	0.01805	per sq. ft.
EBIS	0.01355	per sq. ft.

RESOLUTION 16 - _____

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CONSTRUCTION FEES FOR PROPERTIES WITHIN THE CITY OF
BILLINGS, PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION**

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WHEREAS, the assessment rates may be changed by passage of a resolution by a super-majority of the City Council, consisting of at least two-thirds (2/3) of all Council members present and voting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ANNUAL ARTERIAL CONSTRUCTION FEE. That for the purpose of paying the cost of construction and/or reconstruction of arterial roadways and depreciation and replacement of arterial roadways to provide safe facilities on which citizens and visitors may travel, including the principal and interest on all revenue bonds to be issued for that purpose, as authorized by M.C.A. Title 7 Chapter 7 Part 44 as amended, an annual arterial construction fee assessment is imposed for the fiscal year 2017, upon all lots or portions of lots as identified in the city's property tax record files. Rates are hereby levied and assessed as listed and described on EXHIBIT "A" attached hereto and by this reference said exhibit is made a part hereof.

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4. NOTICE OF HEARING. On Monday, **June 13, 2016**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Billie Guenther, CITY CLERK

ARTERIAL CONSTRUCTION FEE

ZONE	RATE	
VACANT	\$1,417.00	cap
AT RATE	0.00185	per sq. ft.
P	0.00313	per sq. ft.
R-96	0.00545	per sq. ft.
R-80	0.00596	per sq. ft.
R-70	0.00627	per sq. ft.
R-70R	0.00627	per sq. ft.
RMH	0.00704	per sq. ft.
R-50	0.00754	per sq. ft.
PD	0.00865	per sq. ft.
R-60	0.00943	per sq. ft.
R-60R	0.00943	per sq. ft.
RP	0.01021	per sq. ft.
RMF-R	0.01064	per sq. ft.
RMF	0.01104	per sq. ft.
NC	0.01216	per sq. ft.
ELC	0.01216	per sq. ft.
MCPZD	0.01255	per sq. ft.
CC	0.01297	per sq. ft.
EGC	0.01331	per sq. ft.
PZD	0.01316	per sq. ft.
HC	0.01331	per sq. ft.
CI	0.01417	per sq. ft.
HI	0.01576	per sq. ft.
CBD	0.01887	per sq. ft.
ELI	0.01331	per sq. ft.
EMU	0.01297	per sq. ft.
EBRSV	0.01216	per sq. ft.
EBRMS	0.01887	per sq. ft.
EBCW	0.01297	per sq. ft.
EBMS	0.01887	per sq. ft.
EBIS	0.01417	per sq. ft.

RESOLUTION 16 - _____

**A RESOLUTION LEVYING AND ASSESSING ARTERIAL
CONSTRUCTION FEES FOR PROPERTIES WITHIN THE CITY OF
BILLINGS, PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION**

WHEREAS, the Billings, Montana City Code established the rate table for Arterial Construction Fee assessments; and

WHEREAS, the assessment rates may be changed by passage of a resolution by a super-majority of the City Council, consisting of at least two-thirds (2/3) of all Council members present and voting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ANNUAL ARTERIAL CONSTRUCTION FEE. That for the purpose of paying the cost of construction and/or reconstruction of arterial roadways and depreciation and replacement of arterial roadways to provide safe facilities on which citizens and visitors may travel, including the principal and interest on all revenue bonds to be issued for that purpose, as authorized by M.C.A. Title 7 Chapter 7 Part 44 as amended, an annual arterial construction fee assessment is imposed for the fiscal year 2017, upon all lots or portions of lots as identified in the city's property tax record files. Rates are hereby levied and assessed as listed and described on EXHIBIT "A" attached hereto and by this reference said exhibit is made a part hereof.

2. EXEMPTION. Arterial Construction Fee assessments shall not be paid by City of Billings owned properties.

3. DISPOSITIONS OF COLLECTIONS. Monies collected from taxes shall be paid into the Municipal Arterial Construction System Fund, of Billings, Montana.

4. NOTICE OF HEARING. On Monday, **June 13, 2016**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Billie Guenther, CITY CLERK

ARTERIAL CONSTRUCTION FEE

ZONE	RATE	
VACANT	\$1,478.00	cap
AT RATE	0.00193	per sq. ft.
P	0.00326	per sq. ft.
R-96	0.00569	per sq. ft.
R-80	0.00622	per sq. ft.
R-70	0.00654	per sq. ft.
R-70R	0.00654	per sq. ft.
RMH	0.00734	per sq. ft.
R-50	0.00787	per sq. ft.
PD	0.00902	per sq. ft.
R-60	0.00984	per sq. ft.
R-60R	0.00984	per sq. ft.
RP	0.01066	per sq. ft.
RMF-R	0.01110	per sq. ft.
RMF	0.01152	per sq. ft.
NC	0.01268	per sq. ft.
ELC	0.01268	per sq. ft.
MCPZD	0.01309	per sq. ft.
CC	0.01354	per sq. ft.
EGC	0.01388	per sq. ft.
PZD	0.01373	per sq. ft.
HC	0.01388	per sq. ft.
CI	0.01478	per sq. ft.
HI	0.01644	per sq. ft.
CBD	0.01969	per sq. ft.
ELI	0.01388	per sq. ft.
EMU	0.01354	per sq. ft.
EBRSV	0.01268	per sq. ft.
EBRMS	0.01969	per sq. ft.
EBCW	0.01354	per sq. ft.
EBMS	0.01969	per sq. ft.
EBIS	0.01478	per sq. ft.

RESOLUTION 16 - _____

**A RESOLUTION LEVYING AND ASSESSING ARTERIAL
CONSTRUCTION FEES FOR PROPERTIES WITHIN THE CITY OF
BILLINGS, PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION**

WHEREAS, the Billings, Montana City Code established the rate table for Arterial Construction Fee assessments; and

WHEREAS, the assessment rates may be changed by passage of a resolution by a super-majority of the City Council, consisting of at least two-thirds (2/3) of all Council members present and voting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ANNUAL ARTERIAL CONSTRUCTION FEE. That for the purpose of paying the cost of construction and/or reconstruction of arterial roadways and depreciation and replacement of arterial roadways to provide safe facilities on which citizens and visitors may travel, including the principal and interest on all revenue bonds to be issued for that purpose, as authorized by M.C.A. Title 7 Chapter 7 Part 44 as amended, an annual arterial construction fee assessment is imposed for the fiscal year 2017, upon all lots or portions of lots as identified in the city's property tax record files. Rates are hereby levied and assessed as listed and described on EXHIBIT "A" attached hereto and by this reference said exhibit is made a part hereof.

2. EXEMPTION. Arterial Construction Fee assessments shall not be paid by City of Billings owned properties.

3. DISPOSITIONS OF COLLECTIONS. Monies collected from taxes shall be paid into the Municipal Arterial Construction System Fund, of Billings, Montana.

4. NOTICE OF HEARING. On Monday, **June 13, 2016**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Billie Guenther, CITY CLERK

ARTERIAL CONSTRUCTION FEE

ZONE	RATE	
VACANT	\$1,540.00	cap
AT RATE	0.00201	per sq. ft.
P	0.00340	per sq. ft.
R-96	0.00593	per sq. ft.
R-80	0.00648	per sq. ft.
R-70	0.00681	per sq. ft.
R-70R	0.00681	per sq. ft.
RMH	0.00765	per sq. ft.
R-50	0.00820	per sq. ft.
PD	0.00940	per sq. ft.
R-60	0.01025	per sq. ft.
R-60R	0.01025	per sq. ft.
RP	0.01110	per sq. ft.
RMF-R	0.01156	per sq. ft.
RMF	0.01200	per sq. ft.
NC	0.01321	per sq. ft.
ELC	0.01321	per sq. ft.
MCPZD	0.01364	per sq. ft.
CC	0.01410	per sq. ft.
EGC	0.01446	per sq. ft.
PZD	0.01430	per sq. ft.
HC	0.01446	per sq. ft.
CI	0.01540	per sq. ft.
HI	0.01713	per sq. ft.
CBD	0.02051	per sq. ft.
ELI	0.01446	per sq. ft.
EMU	0.01410	per sq. ft.
EBRSV	0.01321	per sq. ft.
EBRMS	0.02051	per sq. ft.
EBCW	0.01410	per sq. ft.
EBMS	0.02051	per sq. ft.
EBIS	0.01540	per sq. ft.

ARTERIAL FEE COMPARISON

Zone	Sq Feet	Current Fee	Proposed Fee 2.3%	Increase from FY 16	10% Increase	Increase from FY 16	15% Increase	Increase from FY 16	20% Increase	Increase from FY 16	25% Increase	Increase from FY 16
Annual Revenue/Increase in Revenue		3,690,000	3,774,870	\$ 84,870	4,059,000	\$ 369,000	4,243,500	\$ 553,500	4,428,000	\$ 738,000	4,612,500	\$ 922,500
Residential 9600	10,000	\$ 45.50	\$ 46.56	\$ 1.06	\$ 50.02	\$ 4.52	\$ 52.32	\$ 6.82	\$ 54.62	\$ 9.12	\$ 56.94	\$ 11.44
Residential 7000	7,000	\$ 38.16	\$ 39.06	\$ 0.90	\$ 42.00	\$ 3.84	\$ 43.90	\$ 5.74	\$ 45.78	\$ 7.62	\$ 47.68	\$ 9.52
Residential 5000	5,000	\$ 32.80	\$ 33.56	\$ 0.76	\$ 36.10	\$ 3.30	\$ 37.70	\$ 4.90	\$ 39.36	\$ 6.56	\$ 41.00	\$ 8.20
Residential Manufactured	285,998	\$ 1,750.32	\$ 1,790.36	\$ 40.04	\$ 1,924.78	\$ 174.46	\$ 2,013.44	\$ 263.12	\$ 2,099.24	\$ 348.92	\$ 2,187.88	\$ 437.56
Residential Multi Family	7,000	\$ 67.20	\$ 68.74	\$ 1.54	\$ 73.92	\$ 6.72	\$ 77.28	\$ 10.08	\$ 80.64	\$ 13.44	\$ 84.00	\$ 16.80
Vacant	5,746,623	\$ 1,232.00	\$ 1,260.00	\$ 28.00	\$ 1,355.00	\$ 123.00	\$ 1,417.00	\$ 185.00	\$ 1,478.00	\$ 246.00	\$ 1,540.00	\$ 308.00
Vacant	324,391	\$ 522.28	\$ 535.26	\$ 12.98	\$ 574.18	\$ 51.90	\$ 600.12	\$ 77.84	\$ 626.08	\$ 103.80	\$ 652.04	\$ 129.76
Public	107,386	\$ 292.10	\$ 298.54	\$ 6.44	\$ 321.08	\$ 28.98	\$ 336.12	\$ 44.02	\$ 350.08	\$ 57.98	\$ 365.12	\$ 73.02
Planned Development	132,126	\$ 993.60	\$ 1,016.06	\$ 22.46	\$ 1,092.68	\$ 99.08	\$ 1,142.90	\$ 149.30	\$ 1,191.78	\$ 198.18	\$ 1,241.98	\$ 248.38
Neighborhood Commercial	16,509	\$ 174.50	\$ 178.46	\$ 3.96	\$ 192.00	\$ 17.50	\$ 200.76	\$ 26.26	\$ 209.34	\$ 34.84	\$ 218.08	\$ 43.58
Medical Corridor	325,841	\$ 3,554.94	\$ 3,636.40	\$ 81.46	\$ 3,910.10	\$ 355.16	\$ 4,089.30	\$ 534.37	\$ 4,265.26	\$ 710.32	\$ 4,444.48	\$ 889.54
Community Commercial	29,459	\$ 332.30	\$ 339.96	\$ 7.66	\$ 365.60	\$ 33.30	\$ 382.08	\$ 49.79	\$ 398.88	\$ 66.58	\$ 415.38	\$ 83.08
Highway Commercial	398,748	\$ 4,613.52	\$ 4,721.18	\$ 107.65	\$ 5,076.06	\$ 462.54	\$ 5,307.34	\$ 693.82	\$ 5,534.62	\$ 921.10	\$ 5,765.90	\$ 1,152.38
Controlled Industrial	792,478	\$ 9,763.34	\$ 9,985.22	\$ 221.88	\$ 10,738.08	\$ 974.74	\$ 11,229.42	\$ 1,466.08	\$ 11,712.82	\$ 1,949.48	\$ 12,204.16	\$ 2,440.82
Heavy Industrial	1,065,042	\$ 14,591.08	\$ 14,931.90	\$ 340.82	\$ 16,050.18	\$ 1,459.10	\$ 16,785.06	\$ 2,193.98	\$ 17,509.30	\$ 2,918.22	\$ 18,244.18	\$ 3,653.10

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing and Resolution Establishing Collection, Disposal, and Landfill Fees for FY 17

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Section 21-229 of the Billings Montana City Code requires that the City Council annually adopt the Solid Waste collection and disposal charges and landfill fees by resolution. Two years ago, Public Works staff conducted a cost of service rate study as the existing solid waste rates and fees were no longer adequate to provide for the operation and maintenance and capital investment necessary to continue providing service at the current level. Two options to increase rates were presented and discussed with Council at that time. Option 1 increased all rates to the levels needed to adequately cover the cost of service in FY 2015. Option 2 utilized reserves to phase in the rate increase for residential and drop box/roll off collection over fiscal years 2015, 2016, and 2017. Council chose Option 2 and FY 2017 will be the third year of the phased in rate increase for residential and drop box/roll off collection. The proposed rate and fee adjustments also include a 2.5% increase for commercial collection and a 3% rate increase in landfill fees. Staff is also proposing the implementation of a \$4.00 per cubic yard extra volume fee for commercial customers that have excess refuse.

The attached resolution specifies the proposed rates and fees for FY 2017. A public hearing is required and if the proposed resolution is approved, rates will be effective July 1, 2016.

ALTERNATIVES ANALYZED

The Council must hold a public hearing and then may

- approve the recommended resolution
- approve an amended resolution; or
- not approve a resolution. If Council does not approve a resolution, an amended resolution to establish Solid Waste fees for FY 17 will need to be considered at a future City Council meeting.

FINANCIAL IMPACT

The proposed rate and fee adjustments will generate approximately \$560,000 of collection revenues and \$100,000 of landfill revenues for a total increase to the solid waste fund of \$660,000, as well as approximately \$33,000 in franchise fees and surcharges for the general fund in fiscal year 2017.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the proposed resolution adopting collection, disposal, and landfill fees effective July 1, 2016.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution

RESOLUTION 16-

A RESOLUTION ESTABLISHING SOLID WASTE RESIDENTIAL AND COMMERCIAL COLLECTION AND DISPOSAL FEES AND LANDFILL USE FEES

WHEREAS, a need is anticipated for repair, improvement, and continued operation and maintenance of existing and proposed solid waste facilities and services for the providing of collection, disposal, and landfill use to inhabitants of the City of Billings, Montana and its environs; and

WHEREAS, it is essential to the public health, welfare, and safety of the inhabitants of the City of Billings and its environs to provide an adequate solid waste collection service and landfill operation and to provide adequate funding to meet the cost of constructing, maintaining, and operating the same; and

WHEREAS, the City Council of the City of Billings did adopt Ordinance No. 12-5574 on the 25th day of June 2012, providing for the billing of solid waste collection and disposal fees on a monthly basis; and

WHEREAS, said fees are established by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. That the rates, fees, and charges specified in Schedules I, II, and III are found to be just, reasonable, and necessary for the continued sound operation of the Solid Waste Division and that the proposed rates, fees, and charges are approved and adopted as the rates, fees, and charges of the City of Billings, Montana Solid Waste Division effective July 1, 2016.
2. That in addition to the fees in Schedules I, II, and III, a five percent (5%) franchise fee will be collected on all Solid Waste rates and fees and said franchise fee will be transferred to the City General Fund.
3. That in addition to the fees in Schedule III and franchise fees, a six percent (6%) surcharge will be collected on all Landfill rates and fees from refuse originating from any state other than Montana. This surcharge shall not apply to franchise fees.
4. That any payment not received by the due date shall accrue interest at the rate of one-and-one-half percent (1.5%) per month from the due date until paid in full.
5. That garbage fees will not be paid by the City General Fund, Public Safety Fund, Library Fund, or MET Transit Fund.

Schedule I – Residential and Mobile Home Collection and Disposal Fees

Monthly Fees (for unit occupied by 1 family)

Residential	\$	10.40	
Mobile home located in mobile park	\$	10.40	
Residential carryout service	\$	20.80	
Additional 90 gallon barrel	\$	3.47	
Residential landfill fees for newly annexed property not yet receiving City collection	\$	2.43	
Refuse requiring a special pickup due to size or quantity(>2 yds)	\$	14.29	per pickup
Refrigerator/Freezer pickup	\$	55.00	per pickup

Schedule II – Commercial Collection and Disposal Fees

Commercial collection service is available subject to Solid Waste Division approval of container type, size, placement, and serviceability.

Fees per Month for Customer Owned Containers

Container Size	PER WEEK FREQUENCY OF COLLECTION						
	1	2	3	4	5	6	Saturday
Extra Volume	\$4.00 per cubic yard						
90 Gallon Barrel	\$ 16.02						
1/2 300 Gallon Barrel	\$ 17.89						
300 Gallon Barrel	\$ 35.78						
30 Gallon Can	\$ 6.33	\$ 12.66	\$ 18.99	\$ 25.32	\$ 31.65	\$ 41.18	\$ 12.66
1 Yard	\$ 29.27	\$ 58.54	\$ 87.81	\$ 117.08	\$ 146.35	\$ 182.94	\$ 58.54
2 Yards	\$ 33.94	\$ 67.88	\$ 101.82	\$ 135.76	\$ 169.70	\$ 212.13	\$ 67.88
3 Yards	\$ 38.60	\$ 77.20	\$ 115.80	\$ 154.40	\$ 193.00	\$ 241.25	\$ 77.20
4 Yards	\$ 43.53	\$ 87.06	\$ 130.59	\$ 174.12	\$ 217.65	\$ 272.06	\$ 87.06
6 Yards	\$ 52.87	\$ 105.74	\$ 158.61	\$ 211.48	\$ 264.35	\$ 330.44	\$ 105.74
8 Yards	\$ 62.36	\$ 124.72	\$ 187.08	\$ 249.44	\$ 311.80	\$ 389.75	\$ 124.72

Compactor containers will be assessed at 2.5 times the above rates.

The above fees are for customer-owned containers. For City-owned containers, in addition to the above fees, monthly container lease rates will be charged as follows:

<u>Container Size</u>	
< 6 yards	\$ 19.05
6 or 8 yards	\$ 25.00

Additional compactor service will be billed at the hourly rates as follows (minimum 1 –hour):

Compactor truck, 1 person	\$ 80.95
Compactor truck, 2 people	\$ 105.71

Additional commercial services:

Special event barrel rental (includes delivery and pickup)	\$ 100.00	per event
plus	\$ 2.29	per barrel
Container wash	\$ 80.95	
Delivery charge for front or rear load	\$ 30.00	
Daily rental fee for front or rear load	\$ 2.86	
Collection and disposal fee for front or rear load rental (per cubic yard)	\$ 4.00	
Bar type locks/installation	\$ 125.00	

Roll Off/Compactor

Per pull plus disposal	\$ 132.38
Container wash	\$ 80.95
Thaw charge	\$ 80.95
Unit relocation (on same site)	\$ 53.24
Compactor turnaround fee	\$ 30.00

Disposal rates are charged per Schedule III.

In addition to the above rates, City-owned Containers will also be charged the following if applicable:

Daily rental	\$ 2.86
30 cubic yards-cash only minimum charge	\$ 243.43

Commercial landfill fees for newly annexed property not receiving City collection service will be assessed at the current disposal rate times the size and frequency of their service.

Schedule III – Landfill Fees

	ORIGIN OF WASTE		
	City of Billings	Other Towns & Counties	Outside of Montana
All businesses will be charged at least \$5.95			
0 - 3.0 cubic yards or 0 - 1500 lbs. ¹	\$ -	\$ 6.90	\$ 8.33
Municipal solid waste, construction & demolition, etc. (per ton)	\$ 17.14	\$ 20.57	\$ 24.87
Special Waste (per ton) ²	\$ 36.81	\$ 44.14	\$ 53.33

Dead Animals

Animals < 100 pounds	\$ 15.00	\$ 18.00	\$ 21.62
Animals > 100 pounds	\$ 50.00	\$ 60.00	\$ 72.08
Per ton	\$ 71.43	\$ 85.72	\$ 103.57

Tires

Equipment tire - grader size (each)	\$ 28.57	\$ 34.28	\$ 41.43
Tires per ton	\$ 33.33	\$ 40.00	\$ 48.38

Asbestos

Per ton	\$ 78.48	\$ 94.19	\$ 113.78
Per bag	\$ 10.81	\$ 12.95	\$ 15.68
Asbestos bags	\$ 3.00	\$ 3.62	\$ 4.32

Refrigeration Units

Freon removal (each unit)	\$ 22.00	\$ 26.38	\$ 31.90
Commercial units must have Freon removed before being accepted for disposal			

<u>Special Pad Fee for Liquids</u>	\$ 115.00	\$ 138.10	\$ 166.67
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	ORIGIN OF WASTE		
	City of Billings	Other Towns & Counties	Outside of Montana
If scale is inoperable, the vehicle will be charged by the cubic yard rated on the vehicle capacity			
Loose garbage (per CY)	\$ 2.19	\$ 2.62	\$ 3.15
Compacted garbage (per CY)	\$ 5.62	\$ 6.76	\$ 8.20
Non-compactible material (per CY)	\$ 23.95	\$ 28.71	\$ 34.73
Special Waste, contaminated soil, etc. (per CY)	\$ 51.14	\$ 61.38	\$ 74.14
Whole tires (per CY)	\$ 25.00	\$ 30.00	\$ 36.25
Cut tires (per CY)	\$ 2.14	\$ 2.57	\$ 3.10
Asbestos (per CY)	\$ 39.24	\$ 47.10	\$ 56.93

¹ Residential Yellowstone County customers are assessed a landfill fee on the annual tax statement according to an Agreement with Yellowstone County and accordingly are not charged for loads less than 1.5 yds. or 700 pounds.

² Special Waste such as contaminated soil, sludges, and treated timbers will be accepted on a case-by-case basis dependent upon testing and approval. If accepted, landfill fees will be charged rates specified above.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the _th day of _____ 2016.

CITY OF BILLINGS

By: _____
Thomas Hanel, Mayor

ATTEST:

By: _____
Billie Guenther, City Clerk

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing and Resolution Setting Annual Street Maintenance District Assessments for Fiscal Year 2017

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Street Maintenance District (SMD) assessments are set annually by resolution. There are currently two SMDs in Billings. SMD 1 encompasses primarily the downtown area. SMD 2 is the entire City. Properties in SMD 1 are also in SMD 2. The existing rates are not adequate to provide for the operation and maintenance and capital investment necessary to continue providing service at the current level. Two options to increase rates were presented and discussed at the Council Work Session on May 24, 2016. Option 1 increases the assessments by 2.3% to keep up with inflationary costs. Option 2 increases the assessments in SMD 1 by 2.3% and in SMD 2 by 8.4% to increase the service level to contract for snow plowing on local streets.

The attached resolution specifies the proposed rates under option 1. An alternate resolution is also attached showing the rates under option 2. If Council passes option 2, the Street/Traffic Fund and Street Maintenance District Fund budgets will need to be amended to increase contracted services costs by \$425,000 in the Street/Traffic Fund budget and add a transfer of \$425,000 from the Street Maintenance District Fund to the Street/Traffic Fund budgets.

ALTERNATIVES ANALYZED

City Council must hold a public hearing and then may:

- approve the recommended resolution,
- approve the alternate resolution, or;
- not approve either the recommended or alternate resolution. If Council does not approve a resolution, an amended resolution to establish street maintenance district assessments will need to be considered at a future City Council meeting and adopted no later than the August 8, 2016 Council meeting to be in accordance with state statutes.

FINANCIAL IMPACT

The proposed Option 1 rate adjustment would increase an average 10,000 square foot residential lot in SMD 2 from \$106.77 per year to \$109.23 per year and will generate approximately \$167,000 of additional revenue in FY 2017.

Option 2 rate adjustments would increase an average 10,000 square foot residential lot in SMD 2 from \$106.77 per year to \$115.70 per year and will generate approximately \$592,000 of additional revenue in FY 2017.

RECOMMENDATION

Staff recommends that a public hearing be held and that Council approves the proposed resolution setting annual street maintenance district assessments for fiscal year 2017.

APPROVED BY CITY ADMINISTRATOR

Attachments

Option 1 resolution
Option 2 Resolution

RESOLUTION 16-_____

**A RESOLUTION LEVYING AND ASSESSING STREET MAINTENANCE DISTRICT
FEES FOR PROPERTIES WITHIN STREET MAINTENANCE DISTRICTS IN THE CITY
OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND ADOPTION.**

WHEREAS, the City, by Resolution, has defined the boundaries and established street maintenance districts as provided by State Law, and

WHEREAS, Billings Montana City Code and Title 7, Chapter 12, Part 44 of the Montana Code Annotated authorizes the City of Billings to adjust street maintenance district rates and charges to provide for the sufficient collection of revenues adequate for the payment of the reasonable expense of each said district.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. METHOD OF ASSESSMENT. The City hereby determines that each lot or parcel of land within both Street Maintenance Districts One (1) and Two (2) shall be assessed for that portion of the whole cost which each lot or parcel of land in the respective district bears to the total area of the respective district exclusive of streets, avenues, alleys and public places.

2. ASSESSMENT DISTRICT ONE (1). Each lot or parcel within the boundaries of Street Maintenance District One (1), is hereby assessed **\$0.051493** per square foot of area for fiscal year 2017.

3. ASSESSMENT DISTRICT TWO (2). Each lot or parcel within the balance of the City, being District Two (2), is hereby assessed **\$0.010923** per square foot of area for fiscal year 2017.

4. MAXIMUM ANNUAL CHARGE. The maximum annual charge for any tract, parcel or lot which is undeveloped and unimproved shall be **\$1,545.00**.

5. LOTS AND PARCELS ASSESSED. A list which describes each lot or parcel of land assessed within the respective district, with the name of the owner thereof, and the amount levied thereon set is available in the office of Public Works at the Billings Depot, 2224 Montana Avenue, Billings, Montana.

6. EXEMPTION. Street Maintenance District assessments shall not be paid by the City General Fund, Public Safety Fund, Library Fund or MET Transit Fund.

7. COLLECTION OF ASSESSMENTS. Said special assessments shall be placed upon the assessment rolls and collected in the same manner as other taxes.

8. NOTICE OF HEARING. On Monday, **June 13, 2016**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

9. EFFECTIVE DATE. This resolution shall be effective upon final adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 13th day of June 2016.

BY: _____

Thomas W. Hanel, MAYOR

ATTEST:

BY: _____

Billie Guenther, CITY CLERK

RESOLUTION 16-_____

**A RESOLUTION LEVYING AND ASSESSING STREET MAINTENANCE DISTRICT
FEES FOR PROPERTIES WITHIN STREET MAINTENANCE DISTRICTS IN THE CITY
OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND ADOPTION.**

WHEREAS, the City, by Resolution, has defined the boundaries and established street maintenance districts as provided by State Law, and

WHEREAS, Billings Montana City Code and Title 7, Chapter 12, Part 44 of the Montana Code Annotated authorizes the City of Billings to adjust street maintenance district rates and charges to provide for the sufficient collection of revenues adequate for the payment of the reasonable expense of each said district.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. METHOD OF ASSESSMENT. The City hereby determines that each lot or parcel of land within both Street Maintenance Districts One (1) and Two (2) shall be assessed for that portion of the whole cost which each lot or parcel of land in the respective district bears to the total area of the respective district exclusive of streets, avenues, alleys and public places.

2. ASSESSMENT DISTRICT ONE (1). Each lot or parcel within the boundaries of Street Maintenance District One (1), is hereby assessed **\$0.051493** per square foot of area for fiscal year 2017.

3. ASSESSMENT DISTRICT TWO (2). Each lot or parcel within the balance of the City, being District Two (2), is hereby assessed **\$0.011570** per square foot of area for fiscal year 2017.

4. MAXIMUM ANNUAL CHARGE. The maximum annual charge for any tract, parcel or lot which is undeveloped and unimproved shall be **\$1,630.00**.

5. LOTS AND PARCELS ASSESSED. A list which describes each lot or parcel of land assessed within the respective district, with the name of the owner thereof, and the amount levied thereon set is available in the office of Public Works at the Billings Depot, 2224 Montana Avenue, Billings, Montana.

6. EXEMPTION. Street Maintenance District assessments shall not be paid by the City General Fund, Public Safety Fund, Library Fund or MET Transit Fund.

7. COLLECTION OF ASSESSMENTS. Said special assessments shall be placed upon the assessment rolls and collected in the same manner as other taxes.

8. NOTICE OF HEARING. On Monday, **June 13, 2016**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

9. EFFECTIVE DATE. This resolution shall be effective upon final adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 13th day of June 2016.

BY: _____

Thomas W. Hanel, MAYOR

ATTEST:

BY: _____

Billie Guenther, CITY CLERK

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing and Resolution Setting Annual Storm Sewer Assessments for Fiscal Year 2017

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Storm sewer assessments are set annually by resolution. The rate schedule for storm assessments is based on zoning classification and square footage to reflect the relative storm water runoff of various land uses. Staff is recommending an increase in storm sewer fees of 2.3% for FY 2017 to keep up with inflationary costs of construction, as well as increases in operations and maintenance costs. The attached resolution specifies the proposed storm sewer assessment rates for FY 2017.

ALTERNATIVES ANALYZED

The Council must hold a public hearing and then may:

- Approve the recommended resolution
- Approve an amended resolution; or
- Not approve a resolution. If Council does not approve a resolution, an amended resolution to establish storm sewer assessments will need to be considered at a future City Council meeting to establish rates for fiscal year 2017.

FINANCIAL IMPACT

The proposed increase in the storm sewer assessment rates would increase an average 10,000 square foot residential lot from \$42.00 per year to \$43.00 per year and will generate approximately \$87,000 for the storm sewer fund in FY 2017.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the proposed resolution setting storm sewer assessment rates for FY 2017.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution

RESOLUTION 16- _____

**A RESOLUTION LEVYING AND ASSESSING STORM SEWER
FEES FOR PROPERTIES WITHIN THE CITY OF BILLINGS,
PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION**

WHEREAS, under Section 7-13-4301, M.C.A, the City of Billings is authorized to construct, reconstruct, operate, and maintain a storm sewer system; and

WHEREAS, Billings, Montana City Code and Title 7, Chapter 13, Part 43 of the Montana Code Annotated authorizes the City of Billings to adjust storm sewer rates and charges to provide for the sufficient collection of revenues adequate for the payment of the reasonable expense of said system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ANNUAL STORM SEWER FEE. That for the purpose of defraying the cost of upgrading, repairing and maintaining the City Storm Sewer System, an annual storm sewer fee is imposed for the fiscal year 2017, upon all lots or portions of lots as identified in the City's property tax record files. Rates are hereby levied and assessed as listed and described on EXHIBIT "A" attached hereto and by this reference said exhibit is made a part hereof.

2. EXEMPTION. Storm Sewer Fee assessments shall not be paid by the City General Fund, Public Safety Fund, Library Fund, or MET Transit Fund.

3. DISPOSITIONS OF COLLECTIONS. Monies collected from assessments shall be paid into the Municipal Storm Sewer System Fund, of Billings, Montana.

4. NOTICE OF HEARING. On Monday, **June 13, 2016**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is

hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Billings Times.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council of the City of Billings, Montana on the 13th day of June, 2016.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, MAYOR

ATTEST:

BY: _____
Billie Guenther, CITY CLERK

Exhibit A

STORM SEWER FEE

ZONE	RATE	
VACANT	\$ 1,110.00	Cap
AT RATE	0.00145	per sq. ft.
P	0.00246	per sq. ft.
R-96	0.00430	per sq. ft.
R-80	0.00468	per sq. ft.
R-70	0.00495	per sq. ft.
R-70R	0.00495	per sq. ft.
RMH	0.00553	per sq. ft.
R-50	0.00593	per sq. ft.
PD	0.00677	per sq. ft.
R-60	0.00740	per sq. ft.
R-60R	0.00740	per sq. ft.
RP	0.00803	per sq. ft.
RMF-R	0.00838	per sq. ft.
RMF	0.00865	per sq. ft.
NC	0.00954	per sq. ft.
ELC	0.00954	per sq. ft.
MCPZD	0.00985	per sq. ft.
CC	0.01019	per sq. ft.
EGC	0.01046	per sq. ft.
PZD	0.01034	per sq. ft.
HC	0.01046	per sq. ft.
CI	0.01113	per sq. ft.
HI	0.01238	per sq. ft.
CBD	0.01482	per sq. ft.
ELI	0.01046	per sq. ft.
EMU	0.01019	per sq. ft.
EBRSV	0.00954	per sq. ft.
EBRMS	0.01482	per sq. ft.
EBCW	0.01019	per sq. ft.
EBMS	0.01482	per sq. ft.
EBIS	0.01113	per sq. ft.

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing and Resolution for Fees Associated with Various Services
Provided by the Planning Division

PRESENTED BY: Candi Millar, Planning & Community Services Department Director

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The Planning Division is presenting an updated fee schedule and associated resolution to the City Council for Fiscal Year 2017. The resolution reflects increases in many existing fees in an effort to cover the costs of providing services to the community. These are proposed changes to fees within the City Limits only. Any changes to fees charged by the Planning Division in the County will be subject to approval by the Board of County Commissioners. The Planning Division is proposing a 6% increase in most of its fees. The Planning Division's fees were last increased in 2014. At that time, the fees were increased 7%. At the direction of the City Council, the Division is proposing fee increases every two years to reduce the impact of larger increases on the community and to better keep up with increases in the costs of providing these services. A 6% increase will help offset cost of living increases for personnel that went into effect in FY16 and are expected to increase in both FY17 and FY18. Attachment 1 provides an informational sheet on the changes in fees, including a comparison between Planning's current fees and the proposed 6% increase. The Division has proposed some larger increases for a few of its permits that are currently significantly less than what it costs to provide the permit reviews and processing. The Division also has proposed several new fees for application or hearing processes the Division provides but has historically not collected a fee for the service.

ALTERNATIVES ANALYZED

The City Council may choose to:

1. Approve the resolution to update the existing fee schedule for the Planning Division.
2. Deny the resolution to update the existing fee schedule for the Planning Division.
3. Modify and approve the resolution to update the existing fee schedule for the Planning Division.

FINANCIAL IMPACT

The proposed fees will help cover the costs for the Planning Division to provide services, resulting in additional revenues for the Division when services are delivered to customers. The Division estimates about \$17,000 in new revenues in FY17 under the new fee schedule based on the 2015 level of zoning, subdivision, and annexation applications, and general permit and compliance review activity. This will offset about half of the annual \$30,000 union and non-bargaining personnel cost increase. The change in costs to customers ranges from \$15-\$20 for some permits to \$200-\$300 for some larger subdivision applications (see Attachment 1).

BACKGROUND

The Planning Division continues to strive to provide the best customer and application review services in a cost-effective and timely manner. The City Council last increased the Planning Division's overall fees in 2014. At that time, the fees were increased 7%. At the direction of the City Council, the Division is proposing fee increases every two years to reduce the impact of larger increases on the community and to better keep up with increases in the costs of providing these services.

The 6% fee increase proposed by the Planning Division for FY17 is in response to the ongoing and increasing costs to provide services to the development community and the community at large. The 6% increase in Planning Division fees for the next two years will specifically help offset a 3.2% increase in personnel costs for the Division in FY17 and a 3% increase in personnel costs in FY18. These personnel costs were about \$30,000 for FY16 when the first cost of living increase under the latest bargaining contract took effect. The Division is careful to try and focus its fee increases on the costs for specific application and permit services completed by its staff and follows several guidelines:

- Fees should only cover permit and application processing
- Staff performs other duties funded from the County-Wide Planning Levy and the Federal Transportation Planning Program
- Many staff work on fee-based permits and applications, *and* transportation and community planning projects that are funded through the County-Wide Planning Levy and the Federal Transportation Planning Program, and this is a factor when estimating fee increases for the Division

Not all of the Division's fees increase under this proposal. Sign permit fees and exempt plat processing fees will remain the same. Sign permit fees are calculated on a square foot basis per sign size and generally cover review costs. Exempt plat fees are set by State Law at \$200 and can only be changed by the Legislature.

The Planning Division in considering its fee proposal for FY17 and FY18 reviewed other jurisdictions in Montana to see how fees in Billings align with fees in places like Bozeman, Helena, Missoula and Great Falls. While fee structures are not all the same, and exact comparisons are not always possible even with the same types of applications, Billings fees are competitive - coming in lower than some communities in zoning fees and the same, or slightly higher, in some subdivision fees. Attachment 2 - City Fee Comparison - provides a basic look at the differences.

STAKEHOLDERS

The proposed changes to the fee schedules for the Planning Division and the review and hearing schedule have been generally discussed with the Billings Home Builders Association Local Issues Committee and the public hearing has been legally advertised.

RECOMMENDATION

Staff recommends that the City Council approve the resolution establishing increases in fees for various services provided by the Planning Division.

APPROVED BY CITY ADMINISTRATOR

Attachments

FY17/FY18 City Planning Subdivision Application Fees

SUBDIVISION APPLICATION REVIEW FEES		Current Planning Fee	Proposed FY2017 Planning Fee	Difference FY16 to FY17
Pre-Application Meetings		(City Only) \$375.00	\$398	\$23
Preliminary Major Plat	6 to 40 lots	\$2,849.00	\$3,020	\$171
	41 to 200 lots	\$4,978.00	\$5,277	\$299
	Over 200 lots	\$4,978.00	\$5,277	\$299
Preliminary Minor Plat		\$1,901.00	\$2,015	\$114
Preliminary Subsequent Minor Plat		\$1,901.00	\$2,015	\$114
Subdivision Variances (Processed with Subdivision Applications)	Residential	\$398.00	\$422	\$24
		Commercial \$490.00	\$519	\$29
Final Major Plat (Fee at Check Print)	6 to 40 lots	\$1,350.00	\$1,431	\$81.00
	41 to 200 lots	\$2,229.00	\$2,363	\$134
	Over 200 lots	\$2,229.00	\$2,363	\$134
Final Minor Plat(Fee at Check Print)		\$1,234.00	\$1,974	\$740
Final Subsequent Minor Plat		\$1,234.00	\$1,308	\$74
Expedited Plat (Fee at Check Print)		\$1,158.00	\$1,227	\$69
*Exempt Plat (Fee at Check Print)		\$200.00	\$200.00	0
Corrections or Vacations of Recorded Final subdivision plats or supporting documents		\$255.00	\$270	\$15
Corrections or Adjustments to Plats, Conditions, and supporting documents after preliminary plat approval		\$255.00	\$270	\$15
Minor Adjustments		\$255.00	\$270	\$15
Major Adjustments	Major subdivisions affecting:			
	6 to 40 lots	\$1,273.00	\$1,349	\$76
	41 to 200 lots	\$3,819.00	\$4,048	\$229
	Over 200 lots	\$3,819.00	\$4,048	\$229
	Minor subdivisions	\$509.00	\$540	\$31

*Fee Set by State Law

NOTE: Fees are rounded to the nearest whole number

FY17/FY18 City Planning Application/Permit Fees

PLANNING APPLICATION AND PERMIT REVIEW FEES				Current Fees	Proposed FY2017 Fees (Effective July 1)	Difference
Annexations		Residential/Comme		\$1,019	\$1,080	\$61
Deannexation		Residential/Comme		\$1,019	\$1,080	\$61
Deposit for annexation application posting signs (to be refunded after sign is returned)				\$45	\$45	\$0
Limits of Annexation				\$637	\$675	\$38
Zone Change		Residential		\$828	\$878	\$50
		Commercial		\$1,146	\$1,215	\$69
Land Use Contrary to Zoning				\$0	\$100	\$100
Administrative Appeal of Zoning Interpretation				\$0	\$150	\$150
Special Review		Residential		\$828	\$878	\$50
		Commercial		\$1,146	\$1,215	\$69
Variance		Residential		\$414	\$439	\$25
		Commercial		\$509	\$540	\$31
Planned Unit Development	<5 acres			\$954	\$1,011	\$57
	>5 acres			\$1,528	\$1,620	\$92
Deposit for zoning (refunded after sign returned)				\$45	\$45	\$0
Medical Corridor				\$763	\$809	\$46
Temporary Use			Initial review	\$192	\$204	\$12
			Annual review	\$127	\$135	\$8
		Bond		\$1,500	\$1,500	\$0
Temporary Sign				\$12	\$13	\$1
Zoning Clarification (Includes Condo document review)			Written	\$32	\$64	\$32
			On-site visit	\$63	\$128	\$65
Zoning Compliance	Residential			\$48	\$64	\$16
Zoning Compliance	Commercial			\$19	\$20	\$1
Planning Master Site				\$278	\$295	\$17
Signs		City (calculate two sides of sign in fee)		\$3.00/sq. ft.		
		County (calculate one side of sign in fee)		\$1.15/sq.ft.		
Fence Permit (For replacement and new construction)				\$19	\$25	\$6
For all Zone Change applications resubmitted within 1 year of a withdrawal request made after the legal advertising				\$637	\$675	\$38
For all Special Review applications resubmitted within 1 year of a withdrawal request made after the legal advertising				\$637	\$675	\$38
For all Variance applications resubmitted within 1 year of a withdrawal request made after the legal advertising				\$637	\$675	\$38

New Fees

Adjusted Fees

NOTE: Fees are rounded to the nearest whole number

Planning Fee Comparison with Other MT Communities

PLANNING APPLICATION AND PERMIT REVIEW FEES			Proposed FY2017 Fees	Bozeman	Butte Silver Bow	Great Falls	Helena	Missoula	
Annexations		Residential/Commercial	\$1,080			\$500	\$300		
Zone Change		Residential	\$878	\$1,785	\$100	\$2,000	\$410	\$3,157	
		Commercial	\$1,215	\$1,785	\$150	\$2,000			
Special Review		Residential	\$878	\$1,470	\$100	\$1,500	\$435	\$1,249	
		Commercial	\$1,215	\$1,470	\$100	\$1,500		\$1,249	
Variance		Residential	\$439	\$1,770	\$35	\$1,250	\$125	\$681	
		Commercial	\$540	\$1,770	\$50	\$1,250		\$1,362	
Planned Unit Development	<5 acres		\$1,011			\$2,000	\$410	\$5,681	
	>5 acres		\$1,620			\$2,000		\$7,912	
Temporary Use			Initial review	\$204	\$656			\$36	
Zoning Clarification				\$64	\$95	\$200		\$322	
Fence Permit (For replacement and new construction)			\$25					\$45	
SUBDIVISION APPLICATION REVIEW FEES				Proposed FY2017 Fees					
Pre-Application Meetings			(City Only)	\$398	\$385				
Preliminary Major Plat			6 to 40 lots	\$3,020	\$2,840	\$500	\$2,350	\$400	\$4,370
			41 to 200 lots	\$5,277	\$2,840	\$4,475	\$5,475	\$1,592	\$8,194
			Over 200 lots	\$5,086	\$2,840	\$10,500	\$11,150	\$3,400	\$8,194
Preliminary Minor Plat				\$2,015	\$1,785	\$500	\$1,250	\$400	\$5,463
Preliminary Subsequent Minor Plat				\$2,015		\$500			
Final Major Plat (Fee at Check Print)			6 to 40 lots	\$1,431	\$2,635	\$500	\$1,500	\$375	\$1,249
			41 to 200 lots	\$2,363	\$2,635	\$500	\$5,475	\$375	\$1,249
			Over 200 lots	\$2,363	\$2,635	\$500	\$11,150	\$375	\$1,249
Final Minor Plat(Fee at Check Print)				\$582	\$1,580	\$500	\$1,250	\$100	\$795

ATTACHMENT A

RESOLUTION

RESOLUTION NO. 16-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA PURSUANT TO §7-1-4123(7) MCA AND §3.01 OF THE CITY CHARTER AUTHORIZING AND ESTABLISHING FEES ASSOCIATED WITH VARIOUS APPLICATIONS AND SERVICES PURSUANT TO ORDINANCE NO. 4314, AMENDED BY ORDINANCE NO. 4494, FOR FEES ASSOCIATED WITH VARIOUS APPLICATIONS AND SERVICES PROVIDED BY THE CITY PLANNING DIVISION.

WHEREAS, §7-1-4123(7) MCA provides that the imposition of a special assessment reasonably related to the cost of a special service or special benefit provided by a municipality or the imposition of a fee for the provision of a service is a legislative power of a municipality; and

WHEREAS, Ordinance No. 4314, amended by Ordinance No. 4494, provides that application fees shall be established by Resolution; and

WHEREAS, §3.01 of the City Charter vests all powers of the city in the Council and Mayor as the legislative branch;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. CITY PLANNING DIVISION FEES. The following fees are hereby established and are payable upon application with the City of Billings:

SUBDIVISION FEES

Pre-Application Meetings		\$398.00
Preliminary Major Plat	6 to 40 lots	\$3,020.00
	41 to 200 lots	\$5,277.00
	Over 200 lots	\$5,277.00
Preliminary Minor Plat		\$2,015.00
Preliminary Subsequent Minor Plat		\$2,015.00
Subdivision Variances	Residential	\$422.00
(Processed with Subdivision Application)	Commercial	\$519.00
Final Major Plat	6 to 40 lots	\$1,431.00
	41 to 200 lots	\$2,363.00
	Over 200 lots	\$2,363.00
Final Minor Plat		\$1,974.00

Final Subsequent Minor Plat		\$1,308.00
Expedited Plat		\$1,227.00
Exempt Plat (Fee set by State Law)		\$200.00
Corrections or Vacations of Recorded Final subdivision plats or supporting documents		\$270.00
Corrections or Adjustments to Plats, Conditions, and supporting documents after preliminary plat approval		\$270.00
Minor Adjustments		\$270.00
Major Adjustments		
Major subdivisions affecting:		
6 to 40 lots		\$1,349.00
41 to 200 lots		\$4,048.00
Over 200 lots		\$4,048.00
Minor subdivisions		\$540.00
<u>ANNEXATIONS</u>		\$1,080.00
Deposit for annexation application posting signs (to be refunded after sign is returned)		\$45.00
<u>DEANNEXATIONS</u>		\$1,080.00
Limits of Annexation Map Amendment (Urban Planning Study)		\$675.00
<u>ZONING FEES</u>		
Zone Change	Residential	\$878.00
	Commercial	\$1,215.00
Special Review	Residential	\$878.00
	Commercial	\$1,215.00
Variance	Residential	\$439.00
	Commercial	\$540.00
Land Use Contrary to Zoning		\$100.00
Administrative Appeal of Zoning Interpretation		\$150.00
Planned Unit Development	<5 acres	\$1,011.00
	>5 acres	\$1,620.00
Deposit for zoning signs (refunded after sign returned)		\$45.00

Medical Corridor Review		\$809.00
Temporary Use Permit	Initial review	\$204.00
	Annual review	\$135.00
Temporary Sign Permits		\$13.00
Zoning Clarification (Includes Condominium Document Review)	Written	\$64.00
	Written with on-site visit	\$128.00
Zoning Compliance Review Residential		\$64.00
Zoning Compliance Review Commercial		\$20.00
Planning Master Site Plan Review		\$295.00
Signs		\$3.00/sq. ft.
Fence Permits (New and Replacement)		\$25.00

Resubmittal and Amendment Charges for zoning applications:

For all Zone Change applications resubmitted within 1 year of a withdrawal request made after the legal advertising	\$675.00
For all Special Review applications resubmitted within 1 year of a withdrawal request made after the legal advertising	\$675.00
For all Variance applications resubmitted within 1 year of a withdrawal request made after the legal advertising	\$675.00

2. EFFECTIVE DATE. The fees established herein shall become effective July 1, 2016 and remain in effect thereafter until changed by resolution.

PASSED AND ADOPTED this 13th day of June, 2016

THE CITY OF BILLINGS

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

Billie Guenther, City Clerk

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing to Vacate Palladium Drive within Copper Ridge
Subdivision 5th Filing

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Copper Ridge Development Corp., the developer of Copper Ridge Subdivision 5th Filing, is replatting a portion of Copper Ridge Subdivision 5th Filing. With the new plat, which will be Copper Ridge Subdivision 6th Filing, the streets will be realigned. This requires the Palladium Drive right of way to be vacated and new right of way to be dedicated. Palladium Drive has not been constructed. Copper Ridge Development Corp. is the original developer, therefore, the right of way to be vacated is granted at no cost to the developer. Attached is a map showing the right of way to be vacated. The new plat for Copper Ridge Subdivision 6th Filing was approved at the May 23, 2016 City Council Meeting with the condition that Palladium Drive be vacated.

ALTERNATIVES ANALYZED

The Council may:

- After holding a public hearing, approve the vacation of the above mentioned right of way; or
- After holding a public hearing, do not approve the vacation.

FINANCIAL IMPACT

Since the right of way proposed to be vacated will revert to the original developer and no streets are constructed, there is no cost for the vacation. New right of way will be dedicated to replace the vacated area.

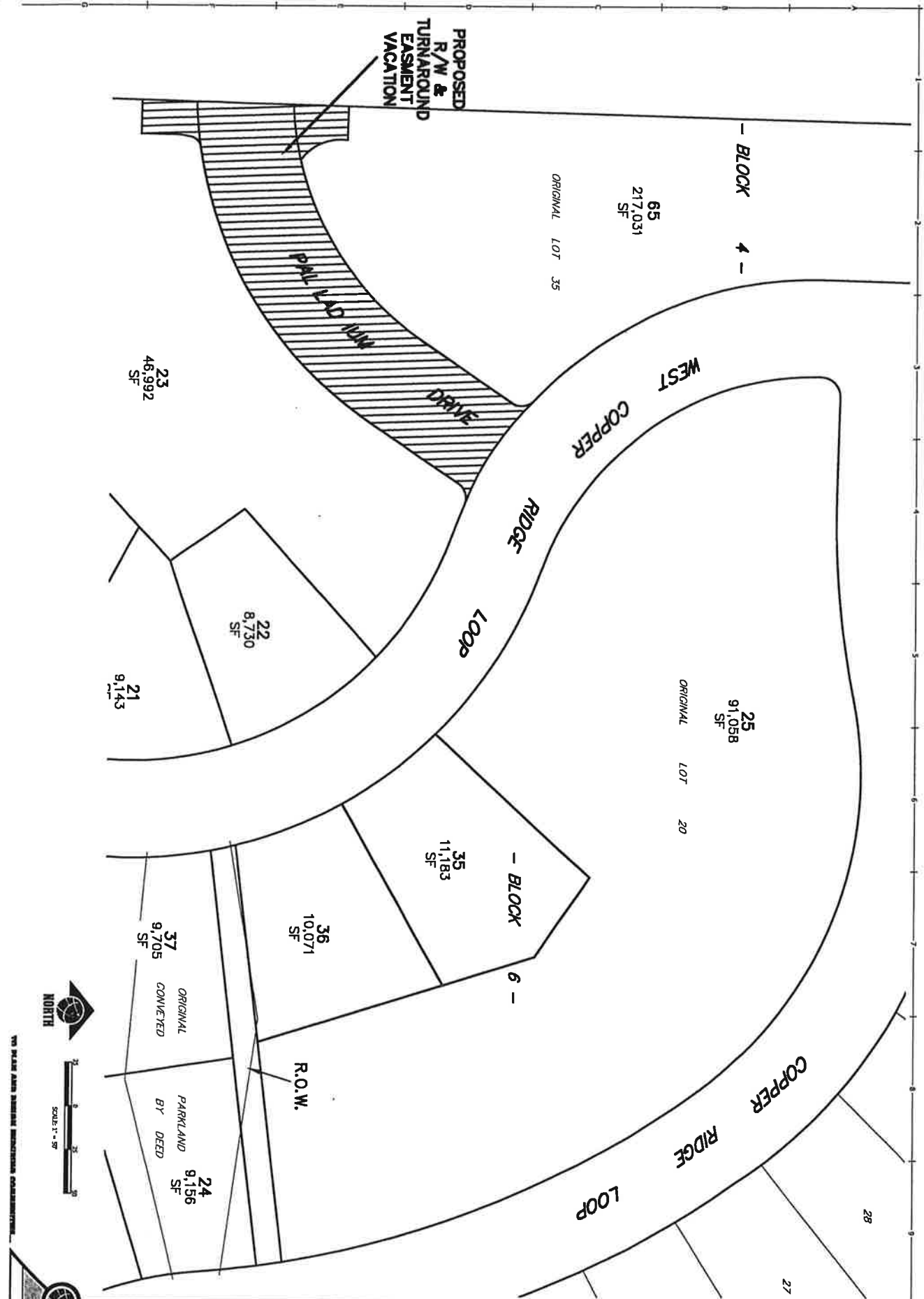
RECOMMENDATION

Staff recommends that Council conduct a public hearing and approve the vacation of Palladium Drive right of way within Copper Ridge Subdivision 5th Filing.

APPROVED BY CITY ADMINISTRATOR

Attachments

Exhibit
Resolution to Vacate



RESOLUTION NO. 16-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA,
DISCONTINUING AND VACATING **Palladium Drive.**

WHEREAS, a proper petition was filed with the City Council of the City of Billings, Montana, as per Section 22-601 BMCC, requesting discontinuance and vacation of **Palladium Drive** as described hereinafter; and

WHEREAS, a public hearing was properly noticed and held as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. **DISCONTINUANCE AND VACATION.** Pursuant to Sections 7-14-4114 and 7-14-4115, M.C.A., **Palladium Drive**;

Located in Copper Ridge Subdivision, 5th Filing, Recorded February 27, 2014, under Document No. 3698744, on file and of record in the Records of Yellowstone County, Bound on the north by Block 4, on the east be West Cooper Ridge Loop, on the south by Block 7 of said Copper Ridge

Subdivision, 5th Filing, bound on the west by Certificate of Survey no. 2465 Amended; containing a Right-Of-Way area of 14,785 square feet, more or less. Including the adjoining existing “Temporary Turnaround Easement” per Document No. 3458617 as depicted on the face of said Copper Ridge Subdivision, 5th Filing. As shown on Exhibit “A”.

Is hereby discontinued, abandoned and vacated.

2. PUBLIC INTEREST. The discontinuance, vacation and abandonment of the above described Palladium Drive is in the best interest of the public and can be done without any public detriment.

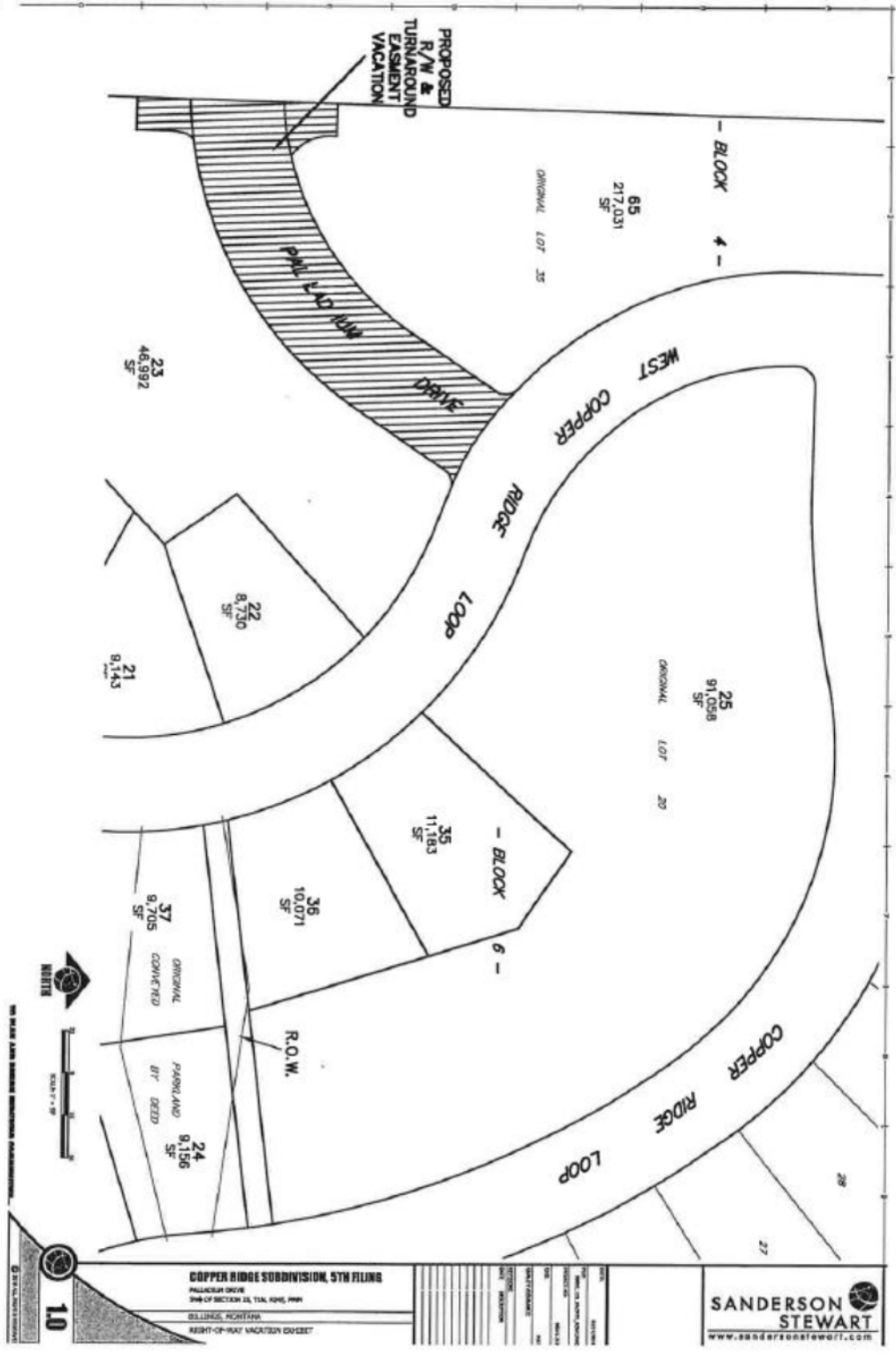
PASSED by the City Council and APPROVED this 13th day of June 2016.

THE CITY OF BILLINGS:

BY: _____
Thomas W. Hanel MAYOR

ATTEST:

BY: _____
Billie Guenther CITY CLERK



Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing for vacation of alley within Billings Original Townsite Block 163

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Riverstone Health has petitioned to vacate a portion of the alley within Block 163 of Billings Original Townsite. The alley is located between South 26th Street and South 27th Street and 2nd Avenue South and 3rd and Avenue South. Riverstone Health is proposing to construct a new building over the alley. There is a sanitary sewer line in the alley which only serves Riverstone Health and could be turned into a private service. Riverstone is working with the private utilities on easements or relocation. The right of way area proposed to be vacated is 3,000 square feet.

ALTERNATIVES ANALYZED

The Council may:

- After holding a public hearing, approve the vacation of the above-mentioned right-of-way at no cost; or
- After holding a public hearing, approve the vacation of the above-mentioned right-of-way at a cost of \$10,650; or
- After holding a public hearing, approve the vacation of the above-mentioned right-of-way at a cost of \$15,000; or
- After holding a public hearing, do not approve the vacation of the right of way.

FINANCIAL IMPACT

The petitioners have submitted a letter establishing fair market value at \$3.55/sf for a total value of \$10,650. The methodology is detailed in the letter. In 2011, the City sold Riverstone Health four (4) lots that are in the vicinity of this alley vacation. Sealed bids were submitted by three parties at that time and the City Council approved selling the 14,000 sq ft of land to RiverStone for \$70,000, or \$5/sq ft. Applying that price to this property equals a total value of \$15,000. The petitioner is requesting that the land be donated at no cost for reasons outlined in the letter.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve vacating the alley within block 163 of Billings Original Townsite for the cost of \$15,000.

APPROVED BY CITY ADMINISTRATOR

Attachments

Exhibit
Valuation Letter
Resolution to Vacate

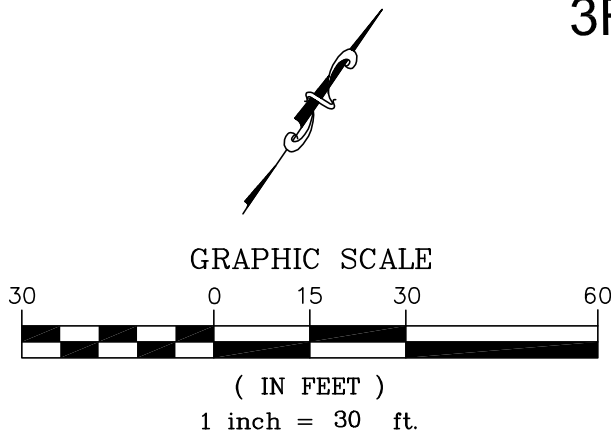
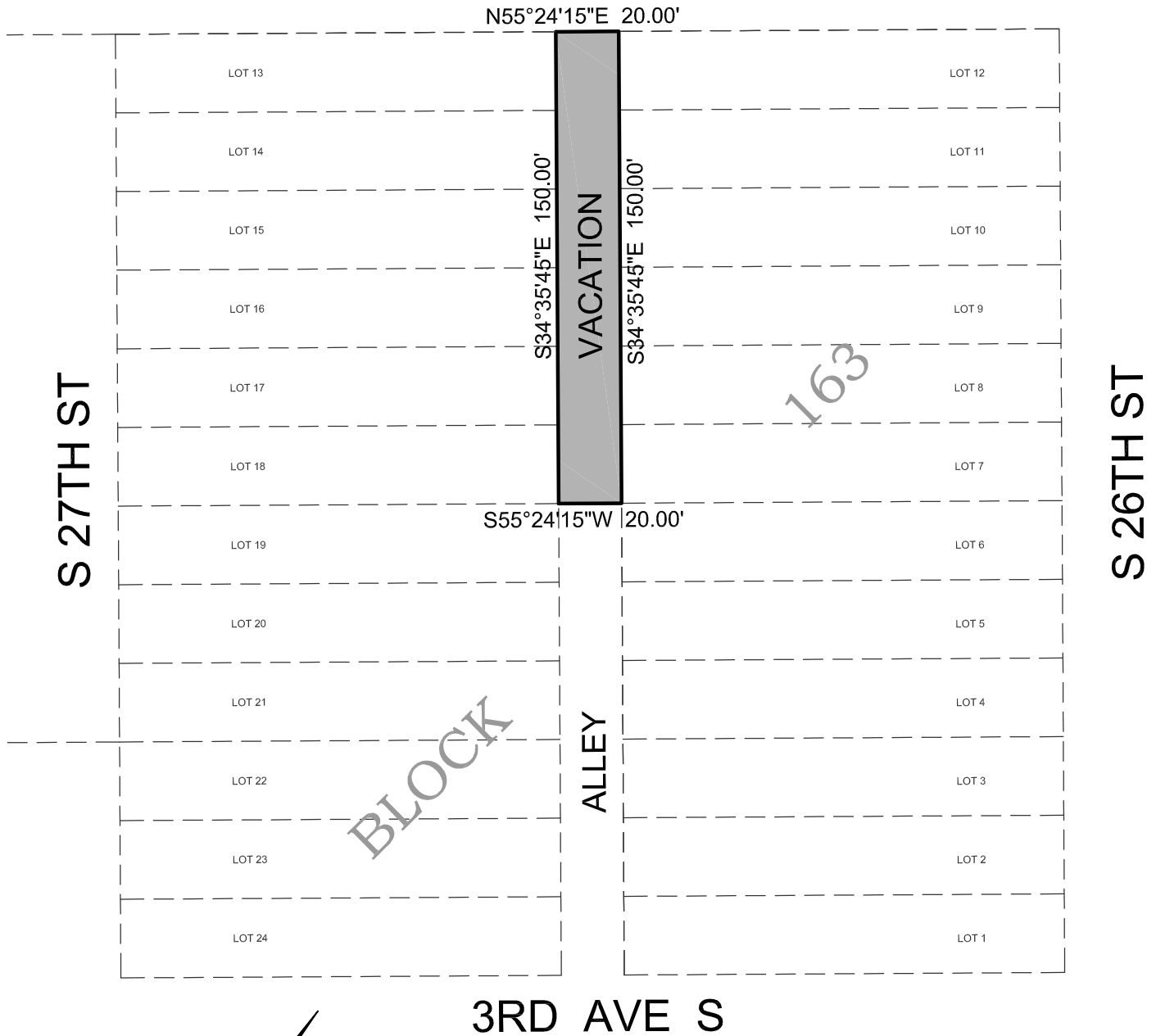


EXHIBIT A

GRAPHIC DEPICTION

ALLEY RIGHT-OF-WAY VACATION WITHIN BLOCK 163 OF THE ORIGINAL TOWNSHIP OF BILLINGS

2ND AVE S (VACATED)



ALLEY RIGHT-OF-WAY BOUNDED BY: Beginning at the northeasterly corner of Lot 13 of Block 163 of the Plat of the Town (now City) of Billings, said plat being on file in the office of the Clerk and Recorder, Yellowstone County, Montana; thence N55°24'15"E, along the southerly line of that portion of 2nd Avenue South vacated by Resolution No. 04-18147, a distance of 20.00 feet to the northwesterly corner of Lot 12 of said Block 163; thence S34°35'45"E, along the westerly lines of Lots 7-12 of said Block 163, a distance of 150.00 feet, to the southwest corner of said Lot 7; thence S55°24'15"W, 20.00 feet, to the southeasterly corner of Lot 18 of said Block 163; thence N34°35'45"W, 150.00 feet along the easterly lines of Lots 13-18 of said Block 163, to the northeasterly corner of said Lot 13 and the Point of Beginning, containing approximately 3,000 square feet.



Phone 406.247.3200 • Fax 406.247.3202
123 South 27th Street • Billings, MT 59101

April 5, 2016

Billings City Council
c/o Tina Volek, Billings City Administrator
210 North 27th Street
Billings, MT 59101

Re: RiverStone Health - New Clinic, Alley Vacation Request by Yellowstone Health Partnership, a 501(c)(3) subsidiary of Yellowstone City-County Health Department, dba RiverStone Health

Dear City Council and Administrator Volek:

As requested, we are providing herein an estimate of fair market value as part of a Request to Vacate Public Right of Way based on the value of a similar approved request (in 2009) for a portion of 2nd Avenue South and assuming a reasonable consideration for inflation of 3% per year. That section of street was purchased by the Yellowstone City-County Health Department in 2004 and is currently owned by Yellowstone Health Partnership, a 501(c)(3) entity whose sole member is Yellowstone City-County Health Department (now doing business as RiverStone Health).

Yellowstone Health Partnership is submitting this estimate as a requirement of the application for the formal request for the proposed alley vacation being submitted. We would request the Council to consider gifting the vacated alley at no cost in recognition that Yellowstone City-County Health Department, dba RiverStone Health, is a governmental entity created under an interlocal agreement to which the City of Billings, along with the City of Laurel and Yellowstone County, is a sponsoring party.

Please recall that Council vacated most of South 26th Street between 1st Avenue South and 2nd Avenue South as well as the portion of alley between South 26th Street and South 27th Street North of 2nd Avenue South at no cost to the same entity for the same reason.

At the direction of City staff in 2009, when we last submitted a vacation request that was approved by the Council, the following fair market valuation of the property was computed based on the price paid in 2004. In 2016, for purposes of providing an updated valuation included with this vacation request, we computed the valuation assuming a 3% per year inflationary factor from the 2004 factor.

- 2nd Avenue South value at time of sale in 2004: \$60,000 / 24,069 SF = \$2.49/SF
- Valuation of Public Right of Way in 2016: 3,000 SF x \$3.55/SF= \$10,650

Given that this vacation request will improve otherwise public infrastructure, and that RiverStone Health is a public entity that serves the public good and is sponsored in part by the City itself by

virtue of its participation in the interlocal agreement, we are respectfully requesting that this alley vacation be granted and that this be accomplished by gifting the property to RiverStone Health at no cost to the health district.

RiverStone Health has proven itself to be a good public citizen and a fine example of the significant benefits to a community's health and well-being that public agencies can provide through partnerships with both public and private stakeholders. We enjoy a positive and productive working relationship with the City. As such, the Council's decision to vacate this alley at no cost to RiverStone Health will demonstrate our mutual commitment to effective, efficient, and collaborative public service.

Respectfully,

A handwritten signature in black ink, appearing to read 'John Felton', with a large, stylized loop at the end.

John Felton
Board Member, Yellowstone Health Partnership *and*
President & CEO, RiverStone Health

RESOLUTION NO. 16-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA,
DISCONTINUING AND VACATING **a portion of the alley
within Block 163 Original Township of Billings.**

WHEREAS, a proper petition was filed with the City Council of the City of Billings, Montana, as per Section 22-601 BMCC, requesting discontinuance and vacation of **a portion of the alley within Block 163 Original Township of Billings** as described hereinafter; and

WHEREAS, a public hearing was properly noticed and held as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. **DISCONTINUANCE AND VACATION.** Pursuant to Sections 7-14-4114 and 7-14-4115, M.C.A., **a portion of the alley within Block 163 Original Township of Billings** more particularly described as follows:

ALLEY RIGHT-OF-WAY BOUNDED BY: Beginning at the northeasterly corner of Lot 13 of Block 163 of the Plat of the Town (now City) of Billings, said plat being on file in the office of the Clerk and Recorder, Yellowstone County, Montana; thence N55°24'15"E, along the southerly line of that portion of 2nd Avenue South vacated by Resolution No. 04-18147, a distance of 20.00 feet to the northwesterly corner of Lot 12 of said Block 163; thence S34°35'45"E, along the westerly lines of Lots 7-12 of said Block 163, a distance of 150.00 feet, to the southwesterly corner of said Lot 7; thence S55°24'15"W, 20.00 feet, to the southeasterly corner of Lot 18 of said Block 163; thence N34°35'45"W, 150.00 feet along the easterly lines of Lots 13-18 of said Block 163, to the northeasterly corner of said Lot 13 and the Point of Beginning, containing approximately 3,000 square feet. As shown on attached exhibit "A".

Is hereby discontinued, abandoned and vacated.

2. **PUBLIC INTEREST.** The discontinuance, vacation and abandonment of the above described **a portion of the alley within Block 163 Original**

Township of Billings is in the best interest of the public and can be done without any public detriment.

PASSED by the City Council and APPROVED this 13th day of June 2016.

THE CITY OF BILLINGS:

BY: _____
Thomas W. Hanel MAYOR

ATTEST:

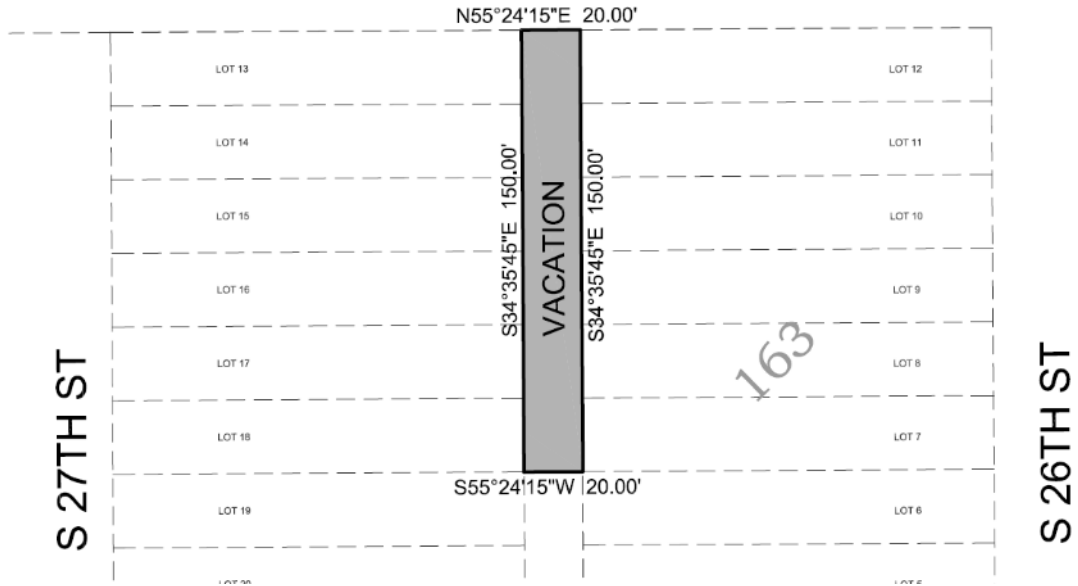
BY: _____
Billie Guenther CITY CLERK

EXHIBIT A

GRAPHIC DEPICTION

ALLEY RIGHT-OF-WAY VACATION WITHIN BLOCK 163 OF THE ORIGINAL TOWNSHIP OF BILLINGS

2ND AVE S (VACATED)



Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing for vacation of a portion of 3rd Avenue North and North Broadway

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The Alberta Bair Theater Corporation has petitioned for the City to vacate a portion of 3rd Avenue North and North Broadway. The portions of right of way that are proposed to be vacated are over the existing sidewalk. Alberta Bair is proposing to expand the theater in the future. Vacation of the right of way will allow this expansion. The area of the proposed right of way to be vacated is approximately 3,813 square feet. If the Alberta Bair theater has not expanded within 10 years, the property would revert back to right of way.

ALTERNATIVES ANALYZED

The Council may:

- After holding a public hearing, approve of the vacation of the above-mentioned right-of-way; or
- After holding a public hearing, do not approve of the vacation of the right of way.

FINANCIAL IMPACT

A comparative market analysis was completed and valued the right of way at \$658,600. The City is the owner of the theater property and is also the owner of the right of way. In this case, the vacated City owned right-of-way will revert to the City owned adjacent theater property. As per the letter attached to this memorandum, the Alberta Bair Theater is asking that the fee be waived for the purchase or transfer of the Right-of-Way. The theater is not "purchasing" the right-of-way, but rather is asking the City to move the lot line for the theater lot to include some of the right-of-way.

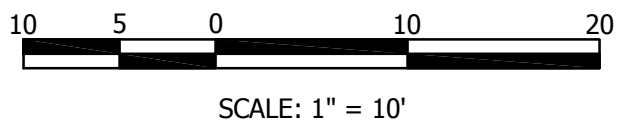
RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve vacating a portion of the 3rd Avenue North and North Broadway right of way.

APPROVED BY CITY ADMINISTRATOR

Attachments

Exhibit
Valuation Letter
Letter on ROW from Alberta Bair
Resolution to Vacate



TO PLAN AND DESIGN | ENDURING COMMUNITIES...

November 6, 2015

Ms. Debi Meling, PE
City Engineer
City of Billings
2224 Montana Avenue
Billings, MT 59101

RE: Broker Opinion of Value
Proposed Lot 1A, Block 45, Original Town of Billings

Dear Ms. Meling,

Please accept this broker opinion of value for the above referenced property. The opinion of value is not an appraisal and is intended to be the opinion of this broker based on information supplied and obtained throughout the process of determining the value in my opinion.

Subject Property:

Parcel: Proposed Lot 1A, Block 45, Original Town of Billings
Size: 17,800 SF
Zoning: CBD

Sales

1. Seller: Western Security Bank
Buyer: McHugh
Size: 21,000 SF
Price: \$882,000 (\$42.00/SF)
Date: 2014
2. Seller: Tolliver
Buyer: City of Billings
Size: 13,000 SF
Price: \$491,270 (\$37.79/SF)
Date: 2011
3. Seller: Honaker
Buyer: City of Billings
Size: 9,750 SF
Price: \$330,720 (\$33.92/SF)
Date: 2006
4. Seller: City of Billings Library
Buyer: Stockman Bank
Size: 7,000 SF
Price: \$219,940 (\$31.42/SF)
Date: 2011

3312 Fourth Avenue North
Billings, Montana 59101
+1 406 256 5000

naibusinessproperties.com

Valuation Conclusion

Based on the information collected, it is this broker's opinion that the value of the subject property has a value of \$658,600 (\$37.00/SF).

This valuation has been prepared subject to the assumptions and limiting conditions. The opinion of value is not to be considered an appraisal, but the unbiased opinion of this real estate broker. Thank you.

Sincerely,



Michael Walker

PROPOSED AMENDED PLAT OF LOTS 1, 2, 3 AND 4, BLOCK 45,
ORIGINAL TOWN OF BILLINGS

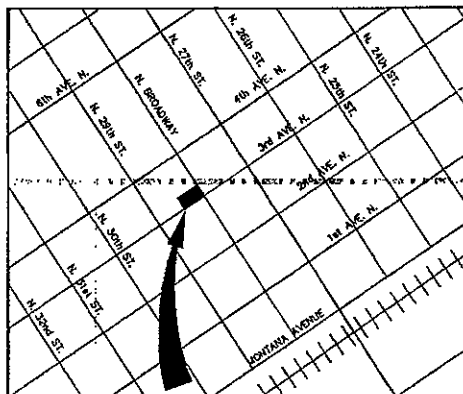
SITUATED IN THE NW1/4 OF SECTION 3, T. 1 S., R. 26 E., P.M.M.
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : FOX THEATRE CORP.

AUGUST 2015

PREPARED BY : **SANDERSON STEWART**

BILLINGS, MONTANA



VICINITY MAP
NOT TO SCALE



30 15 0 30 60
SCALE: 1" = 30'

01010_01_ABT_PREPLAT.DWG

01010.01 10/15/15 PRK

May 11, 2016

Ms. Tina Volek, City Administrator
CITY OF BILLINGS
210 N. 27th Street
P.O. Box 1178
Billings MT 59103-1178

Re: Request to Vacate Public Right-of-Way

Dear Ms. Volek:

I am writing to you on behalf of the Alberta Bair Theater Corporation and its Board in order to support the pending Request for the Vacation of Public Right-of-Way appurtenant to the theater.

The Alberta Bair Theater building and the lots upon which it is located are owned by the City of Billings. When Public Right-of-Way is vacated, the vacated portion reverts to the adjacent parcel. In this case, the Public Right-of-Way belongs to the City of Billings. When that Right-of-Way is vacated, there will be no change of ownership. The vacated Right-of-Way will be added to the Alberta Bair parcel which will remain owned by the City of Billings. The proposed Right-of-Way vacation does not involve any change in ownership. Accordingly, the Alberta Bair Theatre is asking that the fee be waived for the purchase or transfer of the Right-of-Way. The theater is not "purchasing" the right-of-way, but rather is asking the City to move the lot line for the theater lot to include some of the right-of-way. This will make the City owned theater lot slightly larger. The process for accomplishing this is the Vacation of Right-of-Way. However, as I noted, there is no change of ownership. Since a third party is not purchasing the right-of-way, there should be no fee or purchase price.

The Alberta Bair Theater has been working on this Right-of-Way vacation project for an extended period of time. As I am sure you recall, we met with our neighbors in order to solicit their input and support for this project. We were pleased by the overwhelming support that we received from our neighbors and downtown businesses. Several months ago, we reported to the City Council on our progress and plans. We appreciated the support and encouragement to proceed with this project.

The proposed Right-of-Way vacation is a critical step in our plan to remodel and expand the theater. We are anticipating a significant multi-million dollar capital campaign to improve and enhance the theater, the City's property. We cannot, however, solicit funds until the Right-of-Way has been vacated. The City's support for

this project and approval of the Right-of-Way vacation is essential to our capital campaign.

We will provide you with more information on the proposed renovation in the near future. The renovation will expand the lobby and will add a significant number of additional restrooms. The Alberta Bair Theater draws nearly 100,000 people to downtown Billings each year. The proposed project will make the Alberta Bair Theater an architecturally significant destination in downtown Billings. We intend to improve the Theater experience for our guests and patrons. We intend for Billings to remain the cultural center for the performing arts in Montana for generations to come.

We would appreciate your continued support and the City Council's continued support for this important redevelopment project.

Sincerely,

A handwritten signature in black ink, appearing to read 'William D. Gottwals', with a long horizontal flourish extending to the right.

William D. Gottwals

President of the Board of Directors,
The Alberta Bair Theater Corporation

RESOLUTION NO. 16-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA,
DISCONTINUING AND VACATING **a portion of North
Broadway and 3rd Avenue North right-of-way.**

WHEREAS, a proper petition was filed with the City Council of the City of Billings, Montana, as per Section 22-601 BMCC, requesting discontinuance and vacation of **a portion of North Broadway and 3rd Avenue North right-of-way** as described hereinafter; and
WHEREAS, a public hearing was properly noticed and held as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. **DISCONTINUANCE AND VACATION.** Pursuant to Sections 7-14-4114 and 7-14-4115, M.C.A., **a portion of North Broadway and 3rd Avenue North right-of-way** more particularly described as follows:

Beginning at a point on the westerly right-of-way line of North Broadway (North 28th Street), said point being the northeast corner of Lot 4 in Block 45 of the Original Town of Billings;

thence, from said Point of Beginning, along a line which is the prolongation of the northerly line of said Lot 4, N 55°23'30" E a distance of 15.00 feet;
thence, along a line which is parallel with and 15.00 feet distant from the easterly line of said Block 45, S 34°36'30" E a distance of 110.00 feet;
thence, S 10°23'30" W a distance of 7.07 feet to a point on a line which is parallel with and 15.00 feet distant from the southerly line of said Block 45;
thence, along said parallel line, S 55°23'30" W a distance of 150.00 feet to a point which is on the prolongation of the easterly right-of-way line of the public Alley in said Block 45;
thence, along said prolonged Alley right-of-way line, N 34°36'30" W a distance of 15.00 feet to the southwest corner of Lot 1 in said Block 45;
thence, along the southerly line of said Lot 1, N 55°23'30" E a distance of 140.00 feet to the southeast corner of said Lot 1;
thence, along the easterly line of Lots 1, 2, 3 and 4 in said Block 45, N 34°36'30" W a distance of 100.00 feet to the Point of Beginning;
containing an area of 3,813 square feet, more or less. As shown on attached exhibit "A".
Is hereby discontinued, abandoned and vacated.

2. PUBLIC INTEREST. The discontinuance, vacation and abandonment of the above described a portion of North Broadway and 3rd Avenue North right-of-way is in the best interest of the public and can be done without any public detriment.

PASSED by the City Council and APPROVED this 13th day of June 2016.

THE CITY OF BILLINGS:

BY: _____
Thomas W. Hanel MAYOR

ATTEST:

BY: _____
Billie Guenther CITY CLERK



Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing for vacation of a portion of Montgomery Street and accept easement

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Popelka Enterprises petitioned to vacate a portion of Montgomery Street near Hansen Lane.

The property owner is proposing to re-develop the area and the Montgomery Street right of way will be utilized in the development. Montgomery Street only extends a short distance south of Hansen Lane and appears to be a driveway into the Albertsons. Since the street cannot be extended in the future, there is no need to have this portion of street. There is a sanitary sewer main and storm drain in Montgomery, and it will remain in place and the city will require an easement over the sanitary sewer and storm drain to perpetuate rights to the sewer and storm drain. The area of the right of way proposed to be vacated is 3,900 square feet.

ALTERNATIVES ANALYZED

The Council may:

- After holding a public hearing, approve of the vacation of the above-mentioned right-of-way and accept the easement; or
- After holding a public hearing, do not approve the vacation.

FINANCIAL IMPACT

George Warmer from Coldwell Bankers has established value of the right of way at \$5.05 per square foot. The total value of the right of way is \$19,695.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the vacation of a portion of Montgomery Street and accept the easement.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution to Vacate
Vacation Exhibit
Valuation Letter
Utility Easement

RESOLUTION NO. 16-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA,
DISCONTINUING AND VACATING a portion of
Montgomery Street.

WHEREAS, a proper petition was filed with the City Council of the City of Billings, Montana, as per Section 22-601 BMCC, requesting discontinuance and vacation of a portion of Montgomery Street as described hereinafter; and

WHEREAS, a public hearing was properly noticed and held as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. DISCONTINUANCE AND VACATION. Pursuant to Sections 7-14-4114 and 7-14-4115, M.C.A., Montgomery Street;

A tract of land situated in the NE1/4 of Section 27, T. 1 N., R. 26 E., P.M.M., in the City of Billings, Yellowstone County, Montana, being that portion of the Montgomery Street right-of-way lying south of Hansen Lane, more particularly described as follows, to-wit:

Beginning at a point being the intersection of the south right-of-way line of Hansen Lane and the east right-of-way of Montgomery Street, said point also being the northwest corner of Lot 1A, Block 2 of Maltese Subdivision; thence, from said Point of Beginning, Southerly along the west line of said Lot 1A, also being the east right-of-way line of said Montgomery Street, a distance of 130 feet; thence, leaving said west line, Westerly along the south right-of-way line of said Montgomery Street, a distance of 30 feet to a point on the east line of Block 2 of Hansen Subdivision; thence Northerly along said east line of Block 2, also being the west right-of-way line of said Montgomery Street, a distance of 130 feet to a point on said south right-of-way line of Hansen Lane; thence Easterly along said south right-of-way line, a distance of 30 feet to said Point of Beginning;

Said described tract having an area of 3,900 square feet. As shown on Exhibit "A".

Is hereby discontinued, abandoned and vacated.

2. PUBLIC INTEREST. The discontinuance, vacation and abandonment of the above described **Montgomery Street** is in the best interest of the public and can be done without any public detriment.

PASSED by the City Council and APPROVED this 13th day of June 2016.

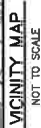
THE CITY OF BILLINGS:

BY: _____
Thomas W. Hanel MAYOR

ATTEST:

BY: _____
Billie Guenther CITY CLERK

PROPOSED RIGHT-OF-WAY VACATION



DATE	01/13/2016
TITLE	15612 NW VAC_E00827.DWG
PROJECT NO.	15612
USER	SJS
PROPERTY ASSURANCE	
REVISION	
QUANTITY DESCRIPTION	
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MONTGOMERY STREET
LOT 11, BLOCK 2 OF HANSEN LANE SUB.
BILLINGS, MONTANA
RIGHT-OF-WAY VACATION EXHIBIT

BUILDINGS, MONTANA

LOT 11, BLOCK 2 OF HANSEN DANE SUB.
LOT 1A, BLOCK 2 OF MALTESE SUB.

1

SCALE 10 = 100

WORTH

TO PLAN AND DESIGN ENGAGING COMMUNITIES...



COLDWELL BANKER COMMERCIAL
CBS

1215 24TH STREET WEST
BILLINGS, MT 59102

BUS (406) 656-2001

FAX (866) 795-7999

www.cbcmontana.com

March 28, 2016

Chris Hertz
City of Billings

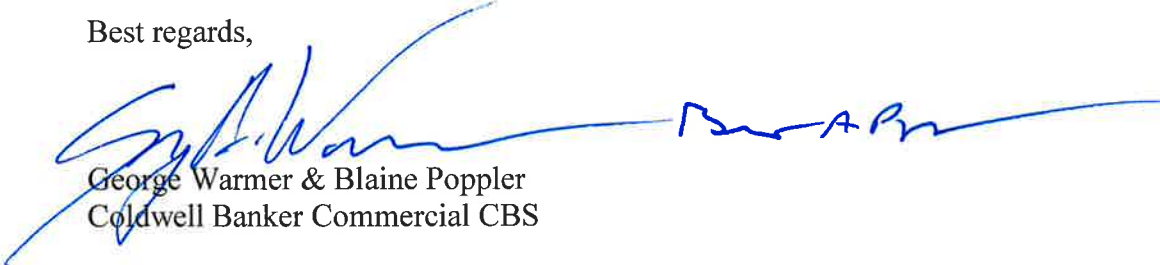
RE: Broker's Evaluation for the attached lot description:

Dear Chris,

We have evaluated the subject property. It is the intent of the purchaser to use this land for additional parking for the Albertsons store located to the south. Given the limited potential use of this land and further supported by the negotiated price of the 11 acres under contract immediately to the west of the subject property we believe a value of \$5.05 per square foot is reasonable.

Please do not hesitate to contact us should you have additional questions.

Best regards,



George Warmer & Blaine Poppler
Coldwell Banker Commercial CBS

Return to:
City of Billings
PO Box 1178
Billings, MT 59103

**PERPETUAL RIGHT-OF-WAY EASEMENT
SANITARY SEWER AND/OR STORM DRAIN MANAGEMENT SYSTEM**

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged on this _____ day of _____, 2016, the undersigned, POPELKA ENTERPRISES, LLC, of the address of P.O. Box 50126, Billings, Montana, hereinafter called "Grantors", hereby grant and convey unto THE CITY OF BILLINGS, a municipal corporation and political subdivision of the State of Montana, of the address of City Hall, Billings, Montana 59101, hereinafter called "Grantee", a perpetual easement and right-of-way over, across, under and through the following described tracts of real property in Yellowstone County Montana:

A tract of land situated in the NE1/4 of Section 27, T. 1 N., R. 26 E., P.M.M., in the City of Billings, Yellowstone County, Montana, being that vacated portion of the Montgomery Street right-of-way formerly lying south of Hansen Lane, more particularly described as follows, to-wit:

Beginning at a point which is the northwest corner of Lot 1A, Block 2 of Maltese Subdivision; thence, from said Point of Beginning, southerly along the west line of said Lot 1A a distance of 130.00 feet; thence, leaving said west line, westerly a distance of 30.00 feet to a point on the east line of Block 2 of Hansen Subdivision; thence northerly along said east line of Block 2 a distance of 130.00 feet to a point on the south right-of-way line of Hansen Lane; thence easterly along said south right-of-way line, a distance of 30.00 feet to said Point of Beginning; said described tract having an area of 3,900 square feet.

This Perpetual easement to Grantee is for the purpose of constructing, reconstructing, maintaining, operating, servicing, repairing and replacing sanitary sewers and/or storm drain management systems over, across, under and through the said real property.

Grantors shall continue to have the right to use and enjoy the above-described property, except as to the rights herein granted, subject to the following restrictions:

1. Grantors and their successors agree not to construct, nor cause to be constructed, within the easement right-of-way, any type of building or structure, such as, but not limited to, houses, garages, sheds, kennels, fences, nor any other fixed objects of any kind, shape or form, except as many be licensed by Grantee.
2. Grantors agree not to plant, nor cause to be planted within the easement right-of-way any trees, bushes, shrubs, hedges nor any other plantings of a similar nature, except as may be

3. Grantors agree that authorized representatives of the City of Billings can freely travel within the easement right-of-way with their equipment in the performance of their duties at any time, day or night, regardless of outside weather conditions having given a minimum of twenty-four (24) hours prior notice of any activity to the owner(s) of the above described real property. In the unlikely event of an emergency, the twenty-four (24) hour prior notice requirement shall be waived. To ensure proper restoration, it is the responsibility of the Grantee to document conditions existing prior to any construction within the easement area.
4. Grantors agree that the responsibility of the City of Billings for any surface restoration due to any construction, replacement, repair or service work to the sanitary sewer and/or storm drain management system by the City of Billings, shall be limited to backfill and compaction to the existing ground, restore any paved areas to like conditions and to grade, seed and fertilize existing sodded areas to the satisfaction of the property owners. All areas disturbed during construction, replacement, repair or service work to the sanitary sewer and/or storm drain management system shall be returned to its original condition.
5. HOLD HARMLESS AGREEMENT:
 - Grantors agree that the owner or owners of the above described property shall at all times fully relieve and save harmless the City of Billings and its authorized representatives for any and all damages of property that may be caused within said easement right-of-way, such as, but not limited to, ruts or deep tracks in lawns, gardens, or flower beds, broken or crushed shrubs, bushes, hedges, trees or any other type of plantings; crushed, cracked split or otherwise damaged, irrigation piping and appurtenances; and, any other damage to any other type of object, material or equipment located within the easement right-of-way which cannot, with a minimum of human effort and within a few minutes time period, be removed from easement right-of-way by authorized representatives of the City of Billings in exercise of any of their rights under this easement right-of-way, except as noted in paragraph 4 above.
 - Grantors agree the owners of the above described real property shall be responsible in the event damage results from owners' failure to comply with any portion of the rights, restrictions, obligations or responsibilities contained in this agreement.
7. The restrictions, Covenants and Hold Harmless Agreements herein contained shall attach to and run with the land and shall bind the parties hereto and all persons claiming thereunder.

POPELKA ENTERPRISES, LLC

By: _____

Title: _____

County of Yellowstone) ss.
)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

County of Yellowstone) ss.
)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Regular City Council Meeting

Meeting Date: 06/13/2016

TITLE: Public Hearing and First Reading of Ordinance Amending Billings Montana City Code (BMCC) Article 26-200, Water and Wastewater Service Area

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The Billings Montana City Code (BMCC) Article 26-200, Water and Wastewater Service Area states that the water and/or wastewater service area may be expanded either by a property annexing to the City or if certain conditions are met allowing properties outside of the City limits to be added to the respective service areas. The proposed changes in this ordinance allow the Council to waive requirements of BMCC Article 26-203 and 26-204 regarding petitions for service and annexation, if in their discretion there exists unique or exceptional factual circumstances that convince them that such requirements within these two sections of City code are unnecessary or impractical. An example of this situation might be property that cannot meet the Section 26-203 standards of proximity to the current city limits and service area, but to protect public health and safety, the City wants to provide it with utility services.

At the June 27, 2016 meeting Council will be asked to consider approving a sanitary sewer service agreement with Meadowlark Capital for its manufactured home park (formerly Blaine's). The waiver provision within this ordinance is necessary for Meadowlark to connect to the City's sewer because its property cannot meet the BMCC Section 26-203 annexation or proximity standards. Providing sanitary sewer service to this property will protect public health, which will be further described when the agreement is presented to Council. Other parts of Section 26-200 need to be updated and within one (1) year, staff will propose a more comprehensive re-write for the Council's consideration.

ALTERNATIVES ANALYZED

City Council may conduct the public hearing and:

- approve the first reading of the ordinance amending BMCC Article 26-200, Water and Wastewater Service Area; or,
- modify the draft ordinance and approve it on first reading; or,
- do not approve the first reading of the ordinance. If not approved, properties desiring water or sewer service that are not eligible to annex or are not adjacent to the current service area could not obtain City water or sewer service even if it would benefit the City of Billings and would protect public health and safety.

FINANCIAL IMPACT

There is no financial impact to adopting the ordinance. The waiver provision may have financial implications if the Council waives the current proximity and annexation standards and provides service to properties outside of the city limits and not adjacent to other served property. Those impacts will be explained when applications are presented to the Council.

RECOMMENDATION

Staff recommends that the City Council hold a public hearing and approve this ordinance on first reading, amending City Code Article 26-200, Water and Wastewater Service Area.

APPROVED BY CITY ADMINISTRATOR

Attachments

Proposed Ordinance

ORDINANCE NO. 16 - _____

AN ORDINANCE OF THE CITY OF BILLINGS PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTIONS 26-203, 26-204, 26-205, 26-206 and 26-207 PROVIDING UPDATES AND WAIVER PROVISIONS FOR THE CITY'S WATER AND WASTEWATER SERVICE AREAS FOR PROPERTY OWNERS OUTSIDE OF THE CORPORATE LIMITS OF THE CITY

Section 1. That Section 26-203 of the Billings, Montana City Code be amended so that such section shall read as follows:

Sec. 26-203. - Prerequisite to application.

Unless this Section is waived by the Mayor and City Council as provided in Section 26-207,
the following conditions shall be met prior to making application for enlargement of the service area:

- (1) The property at the time the application is filed shall be:
 - a. Contiguous to the boundary of the service area as same exists;
 - b. Entirely within the city's Red Area on the Limits of Annexation Map;
 - c. Entirely within the city's facilities planning area.
- (2) Applicant shall complete annexation requirements.
- (3) Provided, that should a state or federal governmental entity, as a condition of providing funds or grants, require that service be extended to other areas outside the scope of this section (section 26-203), the city council may, upon receipt of application for waiver and upon a proper showing, waive the requirements of this section.

Section 2. That Section 26-204 of the Billings, Montana City Code be amended so that such section shall read as follows:

Sec. 26-204. - Annexation requirements.

- (a) Unless this Section is waived by the Mayor and City Council as provided in Section 26-207,
All properties to be included within the service area shall be annexed or an attempt at annexation shall be made first and before any service area enlargement applications may be considered. Further, that whenever possible the property being considered for inclusion in the service areas shall be annexed to the city rather than accepting waivers of the property owner's right to protest annexation of said property to the city. Waivers may be accepted by the city in its sole discretion only in those particular cases where good and sufficient cause is shown and a hardship would result if waivers were not accepted.
- (b) A prospective applicant shall first petition the city to annex the property involved prior to submission of a service area enlargement application. The city council shall then consider such petition. Any waivers must be in legal form as approved by the city attorney; be recorded with the County Clerk and Recorder, Yellowstone County, Montana; run with the land; and shall be signed by owners of the majority of the land area and by a majority of the land owners of the area to be considered for inclusion in the water service area.

- (c) The city administrator shall notify in writing the prospective applicant of denial of annexation or right to file waivers or both, and approval or denial of enlargement of the service area. If approved the applicant shall be notified as to when the requirements set forth in this section have been satisfactorily completed and authorize said applicant to proceed with the service area enlargement application.

Section 3. That Section 26-205 of the Billings, Montana City Code be amended so that such section shall read as follows:

Sec. 26-205. - Enlargement application.

~~Applications and required documentation for water and/or wastewater service area enlargements and for wastewater service area enlargements shall be submitted in writing using made-on forms provided prescribed by the city administrator and shall be accompanied by all documentation requested by the city.~~

Section 4. That Section 26-206 of the Billings, Montana City Code be amended so that such section shall read as follows:

Sec. 26-206. - Public hearing.

~~At the time of completion of annexation, the annexed territory shall automatically be included in the service area; however, before officially acting upon any application for enlargement of the service area into an unannexed area the city council shall hold a public hearing thereon and shall give public notice of hearing upon each such application. published once each week for two (2) consecutive weeks in a newspaper of general circulation in the county. Said notice shall set forth the time, place and site of the public hearing and shall be published not less than fifteen (15) nor more than thirty (30) days prior to the date of the hearing. Prior to the public hearing the public utilities board shall make its recommendation to the city council regarding said application.~~

Section 5. That Section 26-207 of the Billings, Montana City Code be amended so that such section shall read as follows:

Sec. 26-207.- City council action.

After the conclusion of a public hearing as provided in Section 26-206, by a simple majority vote of those members present and voting, the Mayor and City Council may waive the requirements of Sections 26-203 and 26-204 if in their discretion there exists unique or exceptional factual circumstances that convince them that such requirements within these two sections are unnecessary or impractical.

If the requirements of 26-203 and 26-204 are not waived, ~~the~~ the city council shall approve, conditionally approve or deny an application for enlargement of a service area that has met the requirements of Section 26-203 and 26-204 within thirty (30) days after the date of the public hearing. The approval or conditional approval shall be in force for the period of time set forth in the approval. A denial of an application shall be in force for one (1) year after date of such denial.

In all circumstances where an enlargement of a service area has been approved or conditionally approved but annexation has been denied, prior to the provision of services by the City the applicant shall enter into a service agreement with the City and shall submit a written waiver of right to protest annexation.

Section 6. EFFECTIVE DATE. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

Section 7. REPEALER. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 8. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading this 13th day of June 2016.

PASSED, ADOPTED and APPROVED on second reading this 27th day of June 2016.

CITY OF BILLINGS

By _____
Thomas Hanel, Mayor

ATTEST:

By _____
Billie Guenther, City Clerk