



Billings Technical Advisory Committee
DRAFT=Meeting Minutes—April 7, 2016

1. Call the meeting to order: Scott Walker called the meeting to order at 10:35 a.m. in the Miller Building first floor conference room, 2825 3rd Avenue North, Billings, Montana.

Members Present:

Scott Walker, Transportation Coordinator, Planning Division; Debi Meling, City Engineer, Terry Smith, City Traffic Engineer, Public Works-Engineering Division; Jim Perez, Transit Manager; MET Transit; Debra Hagel, MET Transit; Tim Miller, Director, Yellowstone County Public Works Department; Mike Black, Rodney Nelson, MDT

Others Present: Candi Millar, Director, Planning & Community Services; Wyeth Friday, Planning Division Manager; Lora Mattox, Transportation Planner; Jeannette Vieg, Planning Assistant; Tammy Deines, Planning Clerk

Conference Call: Kenn Winnegar, Carol Strizich, Statewide & Urban Planning, MDT

2. Public Comment: Scott Walker opened the public comment portion of the meeting and asked if there was anyone wishing to make a comment at this time. There was no public comment.

3. Minutes of November 5, 2015

Scott Walker called for approval of the November 5, 2015 meeting minutes. Terry Smith submitted corrections to the Planning Clerk.

Motion

Terry Smith moved and Tim Miller seconded the motion to approve the November 5, 2015 meeting minutes as corrected. The motion carried with a unanimous voice vote.

Motion

Debi Meling made a motion and it was seconded by Tim Miller to amend the agenda to add an additional agenda item for the MET Transit PowerPoint present. The motion passed with a unanimous voice vote.

4. New Business:

4a Motion/Recommendation. 2015-2019 Transportation Improvement Plan, (TIP), Amendment III

Scott Walker opened this agenda item and explained that this amendment is brought forward through MDT due to changes in project costs which are highlighted in the tables in “red”. These projects have been fully vetted by MDT.

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Highlights of 2015-2019 TIP Amendment III

Listed below is an overview of the minor changes for the following projects:

- 4199 Billings Bypass – Five Mile Road
 - CN costs increased
- 6040: Zimmerman Trail
 - o RW moved from 2016 to 2017
 - o CN moved from 2017 to 2018
- 7972: I-90 Yellowstone River Billings
 - o PE increase
- 8036: Downtown State Signals
 - o RW added in 2016
 - o IC added in 2016
 - o CN decrease
- 8052: Roundabout King & 56th
 - o IC increase
- 8611: SF 129 – Roundabout Central & 56th
 - o PE increase
 - o IC moved from 2016 to 2017
 - o CN increase

New Projects:

- 9082: 1st Ave South – ADA (BLGS)
 - o All phase in 2016 for \$1,830,700
 - o Funded with Statewide CMAQ
 - o ADA Compliance funding bucket was reduced in 2016 since a project was nominated

2015 - 2019 TIP Plan Amendment III Review Schedule

TAC	Presentation/Recommendation - Thursday, April 7 at 2:00 p.m. 6th Floor Conference Room, Miller Building, 2825 3rd Avenue North
Planning Board #1	Presentation of Item – Tuesday, April 12th at 6:00 p.m. 1st Floor Conference Room, Miller Building, 2825 3rd Avenue North
Planning Board #2	Public Hearing/Recommendation - Tuesday, April 26th - Publish 4/7 & 4/21 - Same location
Council Work Session (<i>due to budget, work session may not be feasible</i>)	April 18 th at 5:30 PM, City Council Chambers – info to Wynnette by week before
Council Meeting	Action - Monday, May 9th at 6:30 p.m. - memo by Thursday 4/21 - Meeting held in the City Council Chambers, 2nd Floor City Hall
County Discussion	Discussion - Monday, May 2 nd or May 9 th at 2:00 p.m. Info to Vicki week before
Commissioner Meeting	Presentation/Action – Tuesday, May 3 rd or May 10 th - Both meetings held in the County Commissioners Board Room, 4th Floor, County Courthouse – Memo to Teri week before
PCC	Final Action – Tuesday, May 17 th at 12:00 p.m. - 4th Floor County Courthouse, Commissioner Board Room

Discussion

Deb Meling said the City has added a project for 62nd and Rimrock Road and they need to coordinate for the right-of-way. She asked if this will need to be included in the TIP.

Discussion followed and Tim Miller said the sweeping curve belongs to Yellowstone County.

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Terry Smith said this project may be nominated for Safety funds. Rod Nelson will follow-up to see if the process to obtain safety funds has been started. Discussion followed on the signalization projects.

Wyeth Friday asked how CMAQ fits into the funding for the 1st Avenue South project. Scott Walker said the \$1.8 million in the plan is for all phases of the project through a design build for ADA corners and sidewalk improvements. Rod Nelson gave an overview of the sidewalk project. Candi Millar commented this is a great project as there has been a lot of interest expressed. Construction is projected for August 2016.

Motion

Candi Millar made a motion and Terry Smith seconded the motion to forward a recommendation of approval of the 2015-2019 Transportation Improvement Program, (TIP), Amendment III as presented by staff.

The motion carried with a unanimous voice vote.

4b. Presentation MET Transit, Jim Perez, Debra Hagel

Scott Walker Introduced Transit Manager Jim Perez and welcomed him as a new member to this committee. Jim stated they are adjusting the transit routes and increasing fares. The hope is to increase MET ridership and convenience for the customer. Public meetings will be held and this will be vetted through City Council. Jim and Debra gave an overview with a PowerPoint presentation.

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TAKE ONE

City of Billings – Metropolitan Transit System

- Public Meetings Notification
- Route Modifications
- Fare Adjustments

The City of Billings' Metropolitan Transit System will be hosting four (4) Public Meetings in requesting community input on route changes and bus fare adjustments.

Dates, times, and locations of the public meetings are:

- Tuesday, April 12, 2016 – 6:30 PM at Faith Evangelical Church – 3145 Sweet Water Drive
- Tuesday, April 19, 2016 – 2:00 PM at Billings Public Library – 510 N. 28th Street
- Tuesday, April 19, 2016 – 6:30 PM at Billings Public Library – 510 N. 28th Street
- Wednesday, April 20, 2016 – 6:30 PM at Oasis Water Park – 543 Aronson Avenue

If you cannot attend the public meetings, mail your comments and/or suggestions by May 2, 2016 to:

Billings Metropolitan Transit System
ATTN: Service Modifications & Bus Fare Adjustments
P.O. Box 1178
Billings, MT 59103

Or Email your comments/suggestions to: METTransit@ci.billings.mt.us

Service Enhancements

Effective Date of New Service - Monday, August 1, 2016

Enhancing services on the following routes: 5, 7, 10, 13, 18, 19 and adding two new routes: Route 24 Poly and T3 East Heights (serving the community around Medicine Crow Middle School).

Summary of service adjustments:

- Routes 2, 6, & 8 – ends on Friday, July 29; & Route 4 ends on Saturday, July 30, 2016
- Route 5 – service to operate on Shiloh Road traveling on Grand Ave. & Central Ave.
- Route 7 – service to operate on Shiloh Road on both Broadwater Ave. and Monad Rd. (instead of Central Ave.)
- Route 10 – Realign service traveling north on Overland on 20th St. West on Lampman Dr. to enhance service on Lampman Dr. (COR). Add mid-day hours for all day service.
- Route 13 – Realign service to west side of Shiloh Road, serve Shiloh Crossing shopping center, and extend service hours for all day service.
- Routes 14, 15, 16, & 17 – No changes – review for possible January 2017 changes
- Route 18 – Add one hour of evening service at the end of the current schedule
- Route 19 – minor route realignment to better serve the community. This will become an hour loop beginning at the Downtown Transit Center.
- NEW - Route 24 POLY – This new route will replace routes 2 & 4. Route 24 will travel from the Downtown Transit Center serving MSU, Poly Dr. west, and north on 38th St. west on Rimrock Rd., south on Shiloh Rd., Central serving City College and ending at Stewart Park Transit Center. This route will have all day service.
- NEW - Route T3 – Medicine Crow – This route will serve the community around the Medicine Crow Middle School campus. Route T3 will have limited service hours.

TAKE ONE

Fare Adjustments

Effective Date of Proposed Fare Adjustments – Friday, July 1, 2016

We are proposing to the City Council to allow us to increase our fare structure for both cash fares, 10-Ride Ticket cards, ADA MET Plus Tickets, and our monthly bus pass fares. This increase will be in incremental stages over the next four years. This “phased” in approach will allow our transit system to continue to operate, along with potentially adding some new technology to our transit system.

BUS FARE ADJUSTMENTS – CASH, TICKETS, AND BUS PASSES

FARE TYPE	FY16	FY17	FY18	FY19	FY20
Adult Pass	\$22.00	\$26.00	\$28.00	\$30.00	\$32.00
Youth Pass (6-18 years old)	\$15.00	\$19.00	\$21.00	\$23.00	\$25.00
Elderly/Disabled Pass	\$6.00	\$10.00	\$12.00	\$14.00	\$16.00
MET Plus Pass	\$25.00	\$35.00	\$35.00	\$40.00	\$45.00
10-Ride Ticket	\$10.00	\$17.50	\$17.50	\$20.00	\$22.50
One Ride Ticket	\$1.25	\$1.75	\$1.75	\$2.00	\$2.25
One Day Pass (NEW)	n/a	\$4.00	TBD	TBD	TBD

Average Cost Per Trip

Adult Pass - 2 Trips Per weekday	\$0.55	\$0.65	\$0.70	\$0.75	\$0.80
Youth Pass - 2 Trips Per Weekday	\$0.38	\$0.48	\$0.53	\$0.58	\$0.63
E/D Pass - 2 Trips Per Weekday	\$0.15	\$0.25	\$0.30	\$0.35	\$0.40

Cash Fares	Existing	FY17	FY18	FY19	FY20
Adult	\$1.25	\$1.75	\$1.75	\$2.00	\$2.25
Youth	\$1.25	\$1.50	\$1.50	\$1.75	\$2.00
Elderly/Disabled	\$0.50	\$1.00	\$1.25	\$1.25	\$1.50
MET Plus	\$2.50	\$3.50	\$3.50	\$4.00	\$4.50

If approved by the City Council on May 23, 2016, the initial bus fare increase will begin Friday, July 1, 2016. The next year increase will take place on July 1, 2017 and, so on...

Average bus pass fares will increase in the first year by \$0.10 per trip if traveling to/from work, doctors' appointments, shopping, entertainment events, and/or to school and back each weekday. The second through the fourth year (FY 2020), the bus pass fares increase by \$0.05 per trip.

A NEW ONE-DAY PASS

New to our fare media is the introduction of a DAY PASS with unlimited travel for any given day. So if you like the convenience of our service, but only travel a few times per month, the Day Pass is a great option for you. The Day Pass is \$4.00 per day.

If you have any comments and/or suggestions, please come to one of the Public Meetings, mail and/or email us your comments to the address on the front side of this TAKE ONE.

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5. Other Business

A. TAC will meet on May 5, 2016

B. May 17, 2016, 12:00 pm PCC meeting: Presentation by Kittelson & Associates on Airport Road & Main Street

Adjournment: 3:09 pm