



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

City of Billings & Yellowstone County



MEETING MINUTES

Tuesday, April 25, 2017 MEETING TIME: 11:30 am
1st Floor Conference Room, Miller Building
2825 3rd Avenue North, Billings, MT 59101

Draft to be approved at next meeting.

Call to order: Ed Gulick, Chair, called the meeting to order at 11:36 a.m.

Members present: Kristi Drake, City Council; Ed Gulick, Planning Board; Zach Hassler, County Board; Jane Van Dyk, City Council; Amber Sundsted, City Council; Lora Mattox, Transportation Planner

Public Comment Period: No public present

- a. **Comments on items not on the agenda and request to add items to future agendas** – none
- b. **Comments on items on the non-public agenda items** – none

Motion. Approval of the meeting minutes of: March 28, 2017: Jane motioned for the approval of the March 28, 2017 minutes, seconded by Amber. Approved.

Old Business:

- a. **Discussion/Review of the Draft Presentation to Governing Bodies (Ed Gulick)** – Ed previewed the draft presentation with the board. Will keep the same format as last year with more emphasis on funding including past funding trends and sources. Ed will meet with Lora next week to discuss the varying funding sources. The presentation will also discuss the types of project historically funded and the priority projects such as the Marathon Loop, Skyline Trail, Zoo to Riverfront and Riverfront to Mystic. Lora will provide Ed with the Bike and Trail Plan Master Plan presentation that has good information that may be useful. It was recommended that the Lockwood projects be added also. Jane recommends that the graphs be simplified for ease of viewing.
- b. **Update/discussion on Bike Parking in Public ROW (Kristi Drake)** – On hold until the People for Bikes Grant is announced. After notice of how the grant pans out the Bike Parking Committee will reconvene to discuss the application process, etc.
- c. **Update/Discussion on the People for Bikes Grant Application (Amber Sundsted and Jane Van Dyk)** – Elyse did a lot of the work on this grant application and it was

excellent work. She was able to secure an extension on the grant deadline which helped greatly with obtaining the letters of support. The grant award announcement should happen towards the end of May. Contributing entities include Billings TrailNet, the Association of Realtors, Downtown Business Association, Parks, and CTA.

New Business:

- a. **Signage (Jane Van Dyk)** – Jane provided photos of areas around town that she travels via bike or walking and demonstrated how the lack of directional signage can be confusing for users. She asked who and how signage is completed. Lora discussed the difference between signage on the Public Right-of-Way versus within Parkland. Public Works is very reluctant to add additional signage within the Public R/W, however, with the development of the new bike plan, signage will be a very big part of the development of Bike Boulevards. Bike Boulevards are local streets that have been configured towards encouraging bike use. Rather than encourage bicyclist with lanes on arterial or collector roadways, diverge that traffic to parallel local roads. Not only wayfinding signage but additional traffic calming (motorized) and intersection improvements would also be included. Parks does have a Framework Signage Plan that Lora will send out to the board for review. Park wayfinding signage could be a Recreation Trails Program grant in the future.
- b. **Update on the Bikeways + Trails master Plan (Planning Staff)** – Lora provided an update on the master plan. Currently the plan is being reviewed by the local governing bodies for them to make a recommendation to the Policy Coordinating Committee. The Planning Board has already made a positive recommendation, the County Commissioners will take action on the plan at their May 2nd meeting and the City Council at their May 8th meeting. The Policy Coordinating Committee will take final action on the plan at their May 16th meeting.

Other Business:

- a. **Traffic Skills 101** – Kristi announced that Melinda Barnes from Bike Walk Montana will be conducting a Traffic Skills course for bicyclists On May 9th. The course will run from 9-4 with lunch provided. Cost is \$35.00.

Future Agenda Items:

- a. **Bike Parking (June)**
- b. **Invite Parks (Signage) (July)**

Adjournment: 1:00 p.m.