



# BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

## City of Billings & Yellowstone County



### MEETING MINUTES

Tuesday, May 23, 2017 MEETING TIME: 11:30 am  
1<sup>st</sup> Floor Conference Room, Miller Building  
2825 3rd Avenue North, Billings, MT 59101

*Draft to be approved at next meeting.*

**Call to order:** Ed Gulick, Chair, called the meeting to order at 11:36 a.m.

**Members present:** Kristi Drake, City Council; Ed Gulick, Planning Board; Zach Hassler, County Board; Jane Van Dyk, City Council; DJ Clark, County Board, City Council; Scott Walker, Transportation Planning Coordinator

#### **Public Comment Period:**

- a. **Comments on items not on the agenda and request to add items to future agendas** – none
- b. **Comments on items on the non-public agenda items** – none

**Motion. Approval of the meeting minutes of: April 25, 2017:** Kristi motioned for the approval of the April 25, 2017 minutes, seconded by Jane. Approved.

#### **Old Business:**

- a. **Discussion/Review of the presentation to Governing Bodies and assignments (Ed Gulick)** – The Planning Board Meeting was cancelled for 5/23/17 so the presentation is postponed until Tuesday, June 13. Ed reviewed presentation for BPAC members. BPAC members discussed funding sources with Scott. Ed would like Amber to help present to City Council. Handout of slides is included in minutes below.
- b. **Report on Billings Area Bikeways and Trails Master Plan Update at City Council (Jane Van Dyk)** – BABTMP was on the consent agenda at City Council. Jane introduced herself at the beginning of the meeting and explained why she was there. Mike Yakawich praised Ed Gulick and Kristi Drake and the rest of BPAC during the meeting. The plan was adopted by City Council. Western Sugar trail easement was also adopted at that meeting. Jane is planning to write a thank you note to Western Sugar. The Chamber of Commerce should have contact information for Western Sugar. PCC met the week of May 15 and gave final approval to the BABTMP.

- c. **Update on Downtown Transportation Plan (Planning Staff)** – Planning Division has budgeted federal highway dollars to begin looking at transportation downtown including traffic flow and safety. Will look at two way street conversions and bike and pedestrian safety downtown. Study will probably be a partnership between DBA and the City. Hope to get something started in the next 60 days. Boundaries of the study are planned to be Division to Main, 6<sup>th</sup> Ave. N to 1<sup>st</sup> Ave. S. Study will help get cost estimates for two way conversions. Want to look how to make parking work while making the streets feel safer.
- d. **Bike Parking in Public ROW—any preparations needed prior to the June meeting? (Kristi Drake)** – When Kristi was asking for donations, one of the firms that pledged money asked if there was any way to get prettier racks. Scott commented that original Framework Plan for downtown is getting updated. This would provide an opportunity to share thoughts on bike rack design. Lisa and Greg from DBA are the contacts for the Framework Plan.

**New Business:**

- a. **Bicycle Boulevards—dive into BABTMP to see what is in plan and discuss what role BPAC might play in their rollout (Planning Staff)** – Scott noted that boulevards have received positive reactions. Bicycle Boulevards stop cross traffic and put in car diverters. Engineering has committed to fund two bike boulevards.

**Other Business:**

- a. **Cycling Education** – Kristi Drake, Kevin Odenthal, and Steve Hudak are going to Bozeman to become League Certified Bicycling Instructors because the BABTMP calls for cycling instruction. Billings TrailNet is planning to offer one class per month and hopes that people will start coming to them consistently. Dave Mumford might be able to provide funding to help with the cost of training the instructors.
- b. **Scott Walker suggested attending Traffic Control Board meeting** – Ed Gulick suggested getting on Traffic Control Board Meeting agenda to introduce BPAC and to talk about bike boulevards as they relate to intersecting arterials. Scott suggested talking to Erin Claunch about getting on agenda during Claunch’s June visit to BPAC.

**Future Agenda Items:**

- a. **Invite Public Works, probably Erin Claunch from Engineering (Bicycle Boulevards, bike parking, getting on Traffic Control Board agenda) (June)**
- b. **Invite Parks (Signage) (July)**

**Adjournment: 1:00 p.m.**