



# BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

City of Billings & Yellowstone County



## MEETING MINUTES

Tuesday, July 25, 2017 MEETING TIME: 11:30 am  
1<sup>st</sup> Floor Conference Room, Miller Building  
2825 3rd Avenue North, Billings, MT 59101

*Draft to be approved at next meeting.*

**Call to order:** Ed Gulick, Chair, called the meeting to order at 11:32 a.m.

**Members present:** Kristi Drake, City Council; Ed Gulick, Planning Board; DJ Clark, County Board, Amber Sundsted, City Council; Jane Van Dyk, City Council; Zach Hassler, County Board

**Others present:** Lora Mattox, Transportation Planner; Monica Plecker, Planning Division Manager; Becky Bey, KLJ Engineering

### Public Comment Period:

- a. **Comments on items not on the agenda and request to add items to future agendas** – none
- b. **Comments on items on the non-public agenda items** – none

**Motion. Approval of the meeting minutes of: June 27, 2017:** Amber motioned for the approval of the June 27, 2017 minutes, seconded by Kristi. Approved.

Lora introduced Monica Plecker as the new Planning Division Manager.

### Old Business:

- a. **Bike Parking in Public Right-of-way (Ed Gulick and Kristi Drake)** – Kristi did some inventory of the downtown bike rack situation based on the map created by planning on potential locations of the city racks. Based on the amount of cash donations received it is anticipated that up to 100 racks could be purchased. There is discussion of having 80 have the standard blue u-shaped staple racks completed, but, also look at having 20 decorative racks built also. There is a group meeting on August 3<sup>rd</sup> to discuss further with the Downtown Business Alliance. We do have some design and location specifications that need to be looked at during the discussion on design. Lora as part of bike parking has developed an application that could be used for downtown businesses to apply for a bike rack. Suggestions included adding information regarding sponsors and BPAC for leading this project.
- b. **BPAC Presentation to Governing Bodies (Ed Gulick)** – Planning Board was presented to on June 27<sup>th</sup>. Planning Board appreciated the presentation and had good suggestions that Ed will incorporate in the presentation. The City Council Work Session is scheduled for August 21<sup>st</sup>. BPAC asked Lora to schedule the BPAC presentation to the County Commissioners for August 15<sup>th</sup>
- c. **Downtown Traffic Study Update (Ed)** – Ed and Lora updated the board on the status of this study. Ed has attended one of the Downtown Framework Plan update meetings sponsored by DBA and passed along some ideas on infrastructure in the downtown.

Lora informed the board that Planning and Engineering will be working on this project together with DBA with two separate Consultant contracts. Engineering will be able to include infrastructure engineering within their contract and will include data analysis including crash data, traffic modeling of scenarios and the preliminary design of projects. Planning will be able to take this initial information provided by Engineering and complete the planning side that will include significant property owner interaction. Engineering's contract will go first. More information will be provided as the project develops.

**New Business:**

- a. **Traffic Calming (DJ Clark)** – During the June discussion on Bike Boulevards, the board asked DJ and Lora to put together some examples and information on Traffic Calming Techniques. DJ provided a presentation on various traffic calming techniques including bicycle boulevards and the various diverters that can be used, traffic circles, bike paths and lanes and types, cycle tracks and shared lane markings (sharrows).

**Other Business: No Other Business**

**Future Agenda Items:**

- a. **Invite Parks (Signage) (August)**
- b. **Governing body presentation**
- c. **Bike Parking**

**Adjournment: 12.38 p.m.**