



**BICYCLE PEDESTRIAN COMMITTEE AGENDA**  
**City of Billings & Yellowstone County**  
**MEETING AGENDA**  
**Billings Chamber of Commerce**  
**815 S 27<sup>th</sup> Street, Billings, Mont. 59101**  
**November 28, 2017 MEETING TIME: 11:30 a.m.**



1. Call to Order: Chairman
  
2. **PUBLIC COMMENT PERIOD** – As required ( minute maximum per person.) *Any member of the public may be heard on any subject that is not on the agenda. The Bicycle Pedestrian Committee will not take any action on these items at this time, but could choose to add an item to the next meeting’s agenda for discussion.*  
  
*Attendees: Please sign in on the provided meeting attendance sheet.*
  - a. **Comments on items not on the agenda and requests to add items to future agendas.**
  - b. **Comments on items on the non-public agenda items.**
  
3. Motion. Approval of the minutes of: **October 24, 2017**
  
4. Old Business
  - a. **Discussion. Bike Parking/Rack Update.** BPAC members
  
5. New Business
  
6. Other Business
  - a. **Discussion. Next BPAC meeting:** To Be Determined.

7. Future Agenda Items
  - a. **Discussion. Alignment of the Bike and Parks Comprehensive Plan,** Jolene Rieck, Peaks to Plains Design
  - b. **Discussion. Joint meeting with the Traffic Control Board.** BPAC members
8. Adjournment

**Bicycle Pedestrian Advisory Committee**

**3.**

**Meeting Date:** 11/28/2017

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**Subject**

Motion. Approval of the minutes of: **October 24, 2017**

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**Attachments**

2017\_10\_24\_BPAC\_Minutes\_DRAFT

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# BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

City of Billings & Yellowstone County



## MEETING MINUTES

Tuesday, October 24, 2017 MEETING TIME: 11:30 am  
1<sup>st</sup> Floor Conference Room, Miller Building  
2825 3rd Avenue North, Billings, MT 59101

**Call to order:** Ed Gulick, Chair, called the meeting to order at 11:30 a.m.

**Members present:** Kristi Drake, City Council; Ed Gulick, Planning Board, City Council; Jane Van Dyk, City Council; Amber Sundsted, City Council

**Others present:** Lora Mattox, Transportation Planner

### Public Comment Period:

- a. **Comments on items not on the agenda and request to add items to future agendas – none**
- b. **Comments on items on the non-public agenda items – none**

**Motion. Approval of the meeting minutes of: August 22, 2017: Kristi motions to approve the minutes of August 22, 2017, seconded by Amber. Approved.**

**Motion. Approval of the meeting minutes of: September 26, 2017: Amber motions to approve the minutes of September 26, 2017 as amended, seconded by Kristi. Approved.**

### Old Business:

**Bike Parking Update** – Kristi informed the group that the grant application to New Belgium Brewing was not funded. Therefore, at this time there is \$6,000 for the purchase of bike racks. After discussion, up to 30 racks of the bollard type will be purchased for installation. The first racks to be installed will be replacements for the pilot 6 blue bike racks. The rest will be available through the bike rack application for the fee of \$50. Kristi asks the board what their thoughts are on approaching the city council for some additional funds, the board recommends holding off on that request.

**New Funding Sources and Strategies** – Ed recapped that there were 3 areas for funding that need to be looked at: Maintenance funds, new trail system funds, and bikeway funds. Discussion included a need for a cost/benefit to help with the political decision. There are options for developing future funding options that include asking voters for a general obligation bond or a trail district. Discussion also included looking at allocating a portion of the CMAQ, Urban, or Gas Tax funding. Kristi, representing TrailNet will be setting a joint meeting between Billings TrailNet, Chamber, Healthy by Design, BPAC, and Parks to discuss developing a Trails Campaign for either raising funds privately or through a bond issue that would be voted on by residents. Tentative date for this meeting is November 28<sup>th</sup> after the BPAC meeting.

**Letter to MDT-North 27<sup>th</sup> Street Reconstruction** – Kristi has not had time to compose a letter to MDT regarding the North 27<sup>th</sup> Street reconstruction project. She will contact Scott Walker for information regarding the scope of the project. When a draft is completed, Kristi will forward to BPAC for review.

**New Business:**

**Household Travel Survey Results Update/Discussion** – Lora presented some the data collected in the Yellowstone County Household Travel Survey. The survey was commissioned to develop a Travel Demand Model (TDM) for Billings and the urban area. The TDM will allow for in-house traffic modeling of existing and future transportation systems based on local data. Some of the data included in the presentation were the number of average household trips, mode share, trip duration, average travel distance and several questions regarding general transportation issues.

**Complete Streets Progress Report** – Lora reported that the draft report is completed and has been sent out to the Steering Committee for review. The information in the report will be presented to the City Council at their November 20<sup>th</sup> Work Session.

**Other Business:**

**Next BPAC Meeting** – The next BPAC meeting will be November 28<sup>th</sup> with no meeting in December.

**Future Agenda Items:**

- Alignment of Bike and Parks Plan, Jolene Rieck
- Joint meeting with Traffic Control Board

**Adjournment**