



CITY/COUNTY PLANNING DIVISION

"SERVING BILLINGS, BROADVIEW AND YELLOWSTONE COUNTY"

PLANNING & COMMUNITY SERVICES DEPARTMENT

2825 3RD AVENUE NORTH, 4TH FLOOR

BILLINGS, MONTANA 59101

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BOARD AND COMMISSION ETHICS TRAINING WEDNESDAY, OCTOBER 18, 4:00-6:00 PM BILLINGS COMMUNITY CENTER 360 N 23RD STREET, BILLINGS MT

City Council Members, Board of County Commissioners, Yellowstone County Board of Planning, City and County Board of Adjustment Members and Zoning Commissions Members:

You are invited to attend a Board and Commission Ethics Training on October 18th from 4 – 6 pm at the Billings Community and Senior Center at 360 North 23rd Street in Billings. This training was initiated from a requirement for City Board of Adjustment and Planning Staff to attend training in 2017 on Ex Parte Communications through a court settlement in 2016, but Planning and Legal staff thought it would be more helpful to open this session to multiple elected officials and boards and commissions to share the information on this and other ethics topics.

This training is being organized by the City-County Planning Division, City and County Legal Staff, and the Local Government Center at MSU-Bozeman to provide an opportunity for local elected and appointed officials to review ethics, conflicts of interest and ex parte communication requirements and processes. The session will focus on the following topic areas:

- General Ethics Laws and Regulations – State of Montana and Billings/Yellowstone County
- Conflicts of Interest and Perception of Conflicts of Interest for officials and staff
- Ex Parte Communication Issues for officials
- Discussion of Scenarios where Ethics, Conflicts of Interest and Ex Parte Issues Arise
- Questions and Answers

Refreshments will be served and there will be handout materials and additional information to share. Please mark your calendars for this important event to help you work effectively as an elected or appointed official.

PLEASE CONFIRM YOUR ATTENDANCE: E-mail: bartleyr@ci.billings.mt.us or Phone: 406-247-8676

Thank you.

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Director, Planning and Community Services Department

City of Billings and Yellowstone County

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