

Montana Grants and Loans

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Application

Application: 52742 - Section 5310 Grant-capital request for three paratransit replacement vans.

Program Area: MDT Transit

Funding Opportunity: 50969 - MDT Transit MPO 5310 Capital Grant FY18

Application Deadline: 03/01/2017

Instructions

FTA Capital Assistance Requirements:

- Agencies applying for non-ADA capital must have a minimum of one accessible vehicle that meets ADA standards.
- Class C vehicles designed to transport 16 or more passengers, including the driver, require a Commercial Driver's License (CDL)

Lead Agency Summary Sheet

Mark as Complete | Go to Application Forms

Agency Name:* City of Billings-MET Transit

Db Name City of Billings-MET Transit

Federal Tax ID:* 81-6001237
00-0000000

DUNS #* 801334830
Must be 9-digits

5310 Capital (If applicable)

Add

Name of Sub-Agency applying for 5310 Capital under a coordinated plan (If applicable)

Make sure to include the 5310 capital on the capital form.

**Application Requirements For 5310 Grantees found in Guidance Booklet - Attachment 3*

Click "Add" to add a Sub-Agency name in this section, continue clicking "Add" if you have more than one.

Name of Sub-Agency

Transit Coordinator

Name:* Debra Hagel

Address:* 1705 Monad Road

*** Billings**
City

Montana
State

59101-3234
Zip Code (12345-1234)

County:* Yellowstone

Phone:* 406-657-8378

Ext.

Fax: 406-657-8419

Email:* hageld@ci.billings.mt.us

Website: www.mettransit.com
(If Applicable)

Coordination Plan Approval Date:* 11/17/2016

TransADE Funding

Please provide a brief narrative explaining the proposed use of your agency's TransADE funds and the methodology used to increase service to the elderly and disabled. Be sure to include details established at TAC meetings and/or other public involvement activities which support your proposal. (Max 10,000 characters)

- * The Billings Transportation Coordination Committee discussed the TransADE funds and understands that it will provide some operational transit funds for Public transportation services for the elderly and disabled riders. However, the Committee also understands that there is not enough money in the fund to expand services in the community. The Committee agrees that the funding available in TransADE is not enough to allow MET Transit to expand their service or hours of operation, but the funds will help MET Transit from cutting part of their service or hours and continue to provide their current level of elderly and disabled service within the required 3/4 of a mile service boundary from a fixed-route service as established by the Americans with Disabilities Act of 1990 (ADA). In addition, TransADE will help MET Transit to continue to serve the elderly and disabled outside the 3/4 of a mile boundary service area within Billings. Further, MET Transit continues to use the Travel Training Program to help train seniors and disabled residents to use the bus system. This program continues to help

independence, support and active lifestyle, provide greater access to the community and enhance lives of seniors and disabled citizens.

List of Suggested Vehicles - VANS

Add

Click the blue 'Add' button to add a vehicle. Select a vehicle from the drop-down and enter the number of units. Then click 'Save'.

Do this for every vehicle until you have entered all vehicles for this section, then continue to the next section.

| Vehicle Description | Agency Name if 5310 | Total Cost | TAC Priority |
|---------------------|---------------------|---------------|--------------|
| | | \$0.00 | |

List of Suggested Vehicles - LIGHT DUTY BUS

Add

Click the blue 'Add' button to add a vehicle. Select a vehicle from the drop-down and enter the number of units. Then click 'Save'.

Do this for every vehicle until you have entered all vehicles for this section, then continue to the next section.

| Vehicle Description | Agency Name if 5310 | Total Cost | TAC Priority |
|--|---------------------|---------------------|--------------|
| Medium - Pass No.: 19 - Floor Type: Reg. - W/C Stations: 2 | | \$75,000.00 | 1 |
| Medium - Pass No.: 19 - Floor Type: Reg. - W/C Stations: 2 | | \$75,000.00 | 2 |
| Medium - Pass No.: 19 - Floor Type: Reg. - W/C Stations: 2 | | \$75,000.00 | 3 |
| | | \$225,000.00 | |

List of Suggested Vehicles - MEDIUM DUTY BUS

Add

Click the blue 'Add' button to add a vehicle. Select a vehicle from the drop-down and enter the number of units. Then click 'Save'.

Do this for every vehicle until you have entered all vehicles for this section, then continue to the next section.

| Vehicle Description | Total Cost | TAC Priority |
|---------------------|---------------|--------------|
| | \$0.00 | |

List of Suggested Vehicles - HEAVY DUTY BUS

Add

Click the blue 'Add' button to add a vehicle. Select a vehicle from the drop-down and enter the number of units. Then click 'Save'.

Do this for every vehicle until you have entered all vehicles for this section, then continue to the next section.

| Vehicle Description | Total Cost | TAC Priority |
|---------------------|---------------|--------------|
| | \$0.00 | |

Special Vehicle Requests

Add

If you have a special need for a type of vehicle not listed above in the "List of Suggested Vehicles" section, use the space provided to explain the vehicle that you need. Include the make/model and other pertinent info used to identify the vehicle type. Be sure to explain the specific need in the "Needs Justification" section.

| Vehicles | Quote Amount | TAC Priority |
|----------|--------------|--------------|
| | | |

List of Suggested Vehicles - OTHER EQUIPMENT

Add

Click the blue 'Add' button to add a vehicle. Select a vehicle from the drop-down and enter the number of units. Then click 'Save'.

Do this for every vehicle until you have entered all vehicles for this section, then continue to the next section.

| Vehicle Description | Agency Name if 5310 | Total Cost | TAC Priority |
|---------------------|---------------------|---------------|--------------|
| | | \$0.00 | |

List of Suggested Vehicles - OTHER EQUIPMENT - Facility

Add

Click Edit at the top of the screen if you have received a quote for Facility. You may skip this section if you do not need to enter a quote amount for Facility.

| Facility Quote Amount | TAC Priority | Facility Description |
|-----------------------|--------------|----------------------|
| | | |

List of Suggested Vehicles - TOTAL

| | |
|---|--------------|
| Total Cost | \$225,000.00 |
| Total Estimated Federal Assistance - 80% | \$180,000.00 |
| Total Estimated Match - 20% | \$45,000.00 |

Sources of Capital Matching Funds

Add

| Source | Amount |
|-----------------------|-------------|
| Ten Mill Transit Levy | \$45,000.00 |

Needs Justification

Click edit to add needs justification.

Capital need statements shall clearly define the need and logic in which each capital request is necessary to continue adequate transportation services. Excellent statements may include supporting documents such as: planning studies, surveys, meeting minutes, public input, detailed vehicle service records, facility improvement quotes, etc. Need is defined equitably amongst expansion and replacement. Need statements shall include application characteristics for each capital item such as: expansion or replacement, service type (IE: fixed route, demand response, etc.), and trip purpose (health care, employment, nutrition, recreation, etc.). Strong expansion and replacement statements may include the following information:

Expansion:

- Consumer demand vs. vehicle availability/capacity
- Expansion of service hours and/or service area
- Benefits of new technology or bus/passenger shelter(s)

Replacement:

- Maintenance history of the replacement item
- Useful-life and current miles and years (only years for some items) of the replacement item
- Spare ratio - service vehicles to backup vehicles (limited number of service vehicles)
- Safety concerns (IE: breakdowns, risky service area, etc.)

Program management refers to the administration of the transportation program which has applied for the capital item(s). The applicant shall clearly explain their level of local coordination and capital maintenance program management. The applicant will provide a brief program management narrative describing their transportation service, current and prospective level of coordination, a brief description of their capital maintenance program, and any other pertinent supporting information they find relevant. Capital maintenance refers to the mechanical and physical upkeep of an agency's vehicle fleet and facilities. Strong coordination and maintenance statements may include the following information:

Coordination:

- Annual petitioning and participation of local stakeholders
- General summary of the cooperative agreements
- Future anticipated cooperative agreements
- Frequency of TAC meetings

Maintenance:

- Basic maintenance policies and practices structure
- Staff and/or contractor duties related to maintenance
- Cooperative maintenance agreements with local service providers
- Fleet replacement forecasting
- Fleet and facility conditions (MDT will provide fleet and facility average condition per request)

A detailed description of the scoring process along with examples of excellent needs statements are found in the Guidance Booklet.

(Max amount of characters is 10,000)

- MET Special Transit provides a very valuable service to the City of Billings. It addresses the needs of people whose disabling conditions prevent their use of the regular fixed route MET Transit bus service. This is done through contracts with some agencies/entities and through MET-Plus, which is a service operated in accordance with the requirements of the Federal Americans with Disabilities Act of 1990(ADA). MET-Plus provides transportation to medical appointments, dialysis, work, school, group homes, daycare programs, shopping, etc. The City of Billings' MET Transit continues to work on maintaining a replacement cycle of replacing paratransit vans after seven years and over 100,000 miles. The vehicles being requested in the application will replace three vans that are over seven years old, with mileage exceeding 140,000 miles at the time of replacement. In addition, maintenance cost to these vehicles is increasing due to high volume in lift usage along with excessive wear and tear on the vehicles from excessive use. Reliability is important for service maintainability and customer satisfaction.



Last Edited By: Debra Hagel, 01/03/2017

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