

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”

AGENDA

COUNCIL CHAMBERS

March 27, 2017

6:30 P.M.

CALL TO ORDER: Mayor Hanel

PLEDGE OF ALLEGIANCE: Mayor Hanel

INVOCATION: Councilmember Friedel

ROLL CALL: Councilmembers present on roll call were:

MINUTES: March 13, 2017

COURTESIES: Boy Scout Troop #319

PROCLAMATIONS: National Service Recognition Day - April 4, 2017

ADMINISTRATOR REPORTS - TINA VOLEK

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: #1 ONLY. Speaker sign-in required. (Comments offered here are limited to one (1) minute for one item, or three (3) minutes for multiple items. Please sign in at the cart located at the back of the council chambers or at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. **Bid Awards:**

1. **W.O. 16-09, Grand Avenue Widening between 52nd Street West and 58th Street West.** (Opened 3/21/17) Recommendation will be made during the Council meeting.
- B. **Development Agreement** with Albertsons for water and sanitary sewer services with the Grand Avenue project.
- C. **Reimbursement** for qualified property improvements from East Billings Urban Renewal District (EBURD) to Fischer Commercial Flooring, \$66,000.
- D. **Resolution of Intent** to construct W.O. 17-02, Miscellaneous Improvements Program, and setting a public hearing date of 04/24/17.
- E. **Hope Evangelical Church:**
 1. **Right of Way Agreement and Warranty Deed** with Hope Evangelical Church.
 2. **Resolution** rescinding the Resolution of Intent #17-10604 assessing Hope Evangelical Church for their frontage improvements along Grand Avenue.
- F. **Preliminary Major Plat** of Coal Creek Subdivision, generally located on the northwest corner of the intersection of Rimrock Road and 62nd Street West; Magnus Land Development, LLC, owner; Performance Engineering and Consulting, agent.
- G. **Preliminary Major Plat** of Lake Hill Subdivision, 35th Filing, generally located on both sides of Gleneagles Boulevard, between Cherry Hills Road and Annandale Road, northwest of the Lake Hills Golf Course; Trenton Parks, owner; Performance Engineering and Consulting, agent.
- H. **Bills and Payroll:**
 1. February 27, 2017
 2. March 6, 2017

REGULAR AGENDA:

2. **PUBLIC HEARING AND RESOLUTION** approving FY18-FY22 Capital Improvement Plan (CIP), FY18 Equipment Replacement Plan (ERP) and FY18 Technology Replacement Plan (TRP). Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
3. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending and repealing the City's Ethics Ordinances and adopting State of Montana Ethics Statutes. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

PUBLIC COMMENT on Non-Agenda Items -- Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign in at the cart located at the back of the council chambers or at the podium.*)

COUNCIL INITIATIVES:

ADJOURN:

Additional information on any of these items is available in the City Clerk's Office.

Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Denise R. Bohlman, City Clerk, at 657-8210.

Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: WO 16-09 Grand Avenue Bid

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

WO 16-09, Grand Avenue project, will widen Grand Avenue between 52nd Street West and 58th Street West. This includes constructing a three lane section on Grand Avenue, a traffic signal at 54th and Grand, a HAWK signal in front of Ben Steele Middle School, constructing a multi-use path along the south side of Grand and the west side of 54th Street West. The project was bid on March 21st. Bid results and a staff recommendation for award will be included in the Friday, March 25, Council packet and presented at the City Council meeting.

ALTERNATIVES ANALYZED

City Council may:

- After presenting the bid results, approve the construction contract; or,
- Do not approve the construction contract. If the project is not approved, Grand Avenue will not be constructed at this time.

FINANCIAL IMPACT

Bid results will be included in the Friday packet and presented at the Council meeting.

Contractor	Amount
Engineer's Estimate	\$3,900,000.00

Budgeted Amount	\$4,500,000
Previously Encumbered	\$556,900

The project resources are arterial fees, school district contribution, storm drain funds, and developer contributions.

RECOMMENDATION

Staff recommends that the City Council, after being presented with bid results, approve a construction contract for WO 16-09.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: Development Agreement with Albertson's, LLC

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

City Council approved the preliminary plat for Bishop Fox Amended Lot 1, Block 1 on January 23, 2017. As a condition of the plat, it was required that the water and sanitary sewer services be constructed in conjunction with the WO 16-09 Grand Avenue project. As part of the Grand Avenue project, staff requested a bid for the services as an alternate. Albertsons will be required to make a cash contribution for their portion of the project. A development agreement will be necessary to identify the responsibilities of Albertsons and the City throughout the project.

ALTERNATIVES ANALYZED

City Council may:

- Approve the development agreement with Albertsons; or
- Disapprove the development agreement. This may lead to the services not being constructed with the project and require the development to construct these services at a later date and cut into a new street.

FINANCIAL IMPACT

There is no financial impact to the City with acceptance of this development agreement because the design, construction and construction administration costs will be paid by Albertsons.

RECOMMENDATION

Staff recommends that the City Council approve the development agreement with Albertsons.

APPROVED BY CITY ADMINISTRATOR

Attachments

Development Agreement

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT is made this _____ day of _____, 2017, by and between ALBERTSON'S LLC, a Delaware limited liability company, 250 Parkcenter Boulevard, P.O. Box 20, Boise, Idaho 83126, Attn: Legal Department/Real Estate, hereinafter referred to as "DEVELOPER," and THE CITY OF BILLINGS, MONTANA, a municipal corporation, c/o City Hall, 210 North 27th Street, Billings, Montana, 59101, hereinafter referred to as the "CITY."

WHEREAS, DEVELOPER is (or will be) the owner of certain real property situated in Yellowstone County, Montana, more particularly described as follows:

Lot 1, Block 1, Bishop Fox Subdivision, in the City of Billings, Yellowstone County, Montana hereinafter referred to as "Developer Tract".

WHEREAS, DEVELOPER has submitted to the City a Subdivision Plat to the City; and

WHEREAS, DEVELOPER desires to develop Developer Tract; and

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties do hereby agree as follows:

1. Sanitary Sewer. The Developer Tract will be served by an existing sanitary sewer main in 54th Street West and Grand Avenue. DEVELOPER will be responsible for connecting to the sanitary sewer system in conjunction with WO 16-09 Grand Avenue Project. The City will bid and construct the sanitary sewer connections with WO 16-09. DEVELOPER will be required to pay a cash contribution for the actual cost of construction of the sanitary sewer connections.

2. Water. The Developer Tract will be served by an existing water main in 54th Street West and Grand Avenue. DEVELOPER will be responsible for connecting to the water main in conjunction with WO 16-09 Grand Avenue Project. The City will bid and construct the water connections with WO 16-09. DEVELOPER will be required to pay a cash contribution for the actual cost of construction of the water connections.
3. Payment. The project (WO 16-09) will be bid on March 21, 2017. DEVELOPER'S cash contribution for the estimated cost of the water and sanitary sewer connections is required to be submitted to CITY by March 31, 2017. If DEVELOPER'S cash contribution is not made, CITY will not issue notice to proceed for water and sanitary sewer connections. The water and sanitary sewer connections are estimated to cost \$212,268.40 pursuant to the Engineer's Opinion of Probable Cost for the project, "Additive Alternate 1 - Bishop Fox Subdivision Sewer and Water Services," dated March 16, 2017. Any change order increasing the price of such connections must be approved by DEVELOPER prior to proceeding. Once the project is complete, all construction costs associated with water and sanitary sewer connections will be reconciled. Such reconciliation will include the CITY providing DEVELOPER copies of all invoices, bills and other documentation reasonably required to substantiate the costs of the project directly related to the water and sanitary sewer connections. If there is a price increase due to approved change order(s), DEVELOPER will reimburse CITY the difference. If there is a price decrease for any reason, CITY will reimburse DEVELOPER the difference.
4. Compliance. Nothing herein shall be deemed to exempt the Developer Tract from compliance with any current or future City laws, rules, regulations, or policies that are applicable to the development, redevelopment, or use of the subject property.
5. Runs with Land. The covenants, agreements, and all statements in this Agreement and in the incorporated shall run with the land and shall be binding on the heirs, personal representatives, successors, and assigns of the respective parties. Upon completion of the project, the parties will record a termination and release of this Development Agreement.
6. Attorney's Fees. In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs, including those fees and costs of in-house counsel.

7. Amendments and Modifications. Any amendments or modifications of this Agreement shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.

[signatures on the following pages]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

“DEVELOPER”

ALBERTSON’S LLC, a Delaware limited liability company

By: _____

Title: _____

State of Idaho)
):
County of Ada)

On this ____ day of _____, 2017, before me, a Notary Public for the State of Idaho, personally appeared _____, known to me to be the _____ of Albertson’s LLC, a Delaware limited liability company, who executed the foregoing instrument and acknowledged to me that he/she executed the same.

(Notary Signature)
Printed Name: _____
Residing in _____
My Commission expires: _____

This Agreement is hereby approved and accepted by City of Billings, this ____ day of _____, 2017.

“CITY”

CITY OF BILLINGS, MONTANA

By: _____
Mayor

Attest: _____
City Clerk

State of Montana)
):
County of _____)

On this ____ day of _____, 2017, before me, a Notary Public for the State of Idaho, personally appeared _____, known to me to be the _____ of _____, who executed the foregoing instrument and acknowledged to me that he/she executed the same.

(Notary Signature)
Printed Name: _____
Residing in _____
My Commission expires: _____

Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: EBURD Tax Increment Assistance - Fischer Commercial Flooring
Remodel/Site Improvements

PRESENTED BY: Wyeth Friday

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

The Billings Industrial Revitalization District (BIRD) Board of Directors is presenting this recommendation to the City Council for allocating \$66,600 in tax increment finance district funds (TIFD) from the East Billings Urban Renewal District (EBURD) to Fischer Commercial Flooring for building and site improvements the company is making at 804 4th Avenue North (See attached architectural rendering). If approved, the TIFD funds will reimburse the applicant for costs associated with sidewalk, landscaping, architect and survey fees, storm water management, and improvements to utilities for the site, including parking lot lighting. The owner has agreed as part of the project to install signage in the new parking lot stating it will be open to the public during non-business hours. This will be a benefit to the public in the area as the property is in close proximity to Metrapark. The renovation project is being done in compliance with the Controlled Industrial Zoning of the site and, while not required, the owner has made some effort to follow the East Billings Urban Revitalization District Code regarding the project. The BIRD Board of Directors voted via email to support funding of this application on February 15, 2017 under its authority per the Memorandum of Understanding between the City of Billings, Big Sky Economic Development, and the BIRD, Inc. approved by the City Council in February 2014. The BIRD Board did not have a quorum at its regular meeting on February 14, 2017, and so resorted to the email vote the following day.

ALTERNATIVES ANALYZED

The City Council is the final authority in dispersing TIFD funding. The City Council may:

- Approve the recommendation from the BIRD Board for the expenditure of these TIFD funds, or;
- Disapprove the recommendation from the BIRD Board for the expenditure of these TIFD funds.

FINANCIAL IMPACT

The request is for a total of \$66,600 to be paid in one payment to Fischer Commercial Flooring. The funds are payable upon approval of this TIFD application by the City Council and submittal of invoices to the City Finance Department. There is about \$180,000 available in the FY16-17 EBURD project budget for payment of this TIFD assistance. The current total cash balance for the EBURD is about \$1,000,000.

RECOMMENDATION

The Billings Industrial Revitalization District (BIRD) Board of Directors recommends that the City Council approve a reimbursement for qualified public improvements totaling \$66,600 from the EBURD tax increment finance district funds to Fischer Commercial Flooring.

APPROVED BY CITY ADMINISTRATOR

Attachments

Application Cover Letter
EBURD TIF Application
TIF Assistance Summary
Architect Rendering

Eaglegear LLC

01/08/2017

3235 La Paz Drive

Billings, MT 59101

(406) 839-3424

Project: 802 4th Ave N, Billings MT 59101 remodel/restoration

To Who it may concern:

Project consists of demolition of old offices, building exterior siding, and site demolition.

Under new plans all new metal paneling for siding, panel tiles for siding, vestibule, new sidewalks, landscaping, storm water retention systems, a green space, and lighting will be completed for the exterior. Interior plans show new office spaces, show room, green living wall, that includes new flooring, restrooms, lighting, HVAC units along with warehouse space and loading docks.

All work to be performed by Langlas and Associates and under the direction of plans submitted by CTA and approved by the city for construction as of Dec 2016.

See attached plans and schematics for further details on the entire construction process.

Timetable for construction – Start February to late May 2017. Demolition begins First week of February. Includes interior offices. Possibly 2nd week demo of siding. 3rd week start framing and interior plumbing and electrical. March continues with sheet rocking, ceiling work, HVAC connections, along with flooring prep. Middle of March to late March finish exterior siding with metal panels, parapets, and begin site work. April through May continue site work which includes new storm water system, trenching, concrete work for sidewalks and outdoor planter green space. Also includes continued work on interiors such as lighting, painting, acoustical ceiling grids, flooring, tiling, living wall construction, doors, wood trim, desks and show room. In May the final site work will be completed with asphalt parking lot, lines, parking lot lighting poles, dumpster CMU barricade and landscaping such as trees and shrubs etc....

Thank you for your time to review this great project. Ultimately this new facelift and revamped area of the TIF District should really bring to life a spot that has been neglected for a very long time. We here at Fischer Flooring hope to see this new and beautiful building remodel spark the interest of new investors into the downtown area especially near the Metra where we see many visitors come to our great city. This will definitely catch the eye of many and bring in a new locally owned and operated retail store to a great location.

Sincerely,



Thomas C Fischer Jr President/Fischer Flooring



BILLINGS INDUSTRIAL REVITALIZATION DISTRICT

BILLINGS INDUSTRIAL REVITALIZATION DISTRICT, INC.
EBURD PROCEEDS APPLICATION

Project Name: Fischer Commercial Flooring Date Submitted: _____

APPLICANT INFORMATION

1. Name: Thomas C Fischer Jr
2. Address: 3235 La Paz dr Billings, MT 59101
3. Telephone Number: 406 702 7070 Cell# 406 839 3424

PROJECT INFORMATION

1. Building Address: 802 4th Ave N Billings MT 59101
2. Legal Description: INDUSTRIAL SUBDIVISION 4th Filing, S34, T01N, R26E BLOCK 11
LOT 53-54, S N2 ADJ VAC ALLEX (16 ANNEX)
3. Ownership: Eaglegear LLC

Address: 3235 La Paz dr Billings MT 59101

4. If property is not owned by the APPLICANT, list leasehold interests (Attach evidentiary materials.)

Name: _____

Address: _____

5. Existing/Proposed Business: Flooring retail & Commercial sales/install
Business Description: Sell & install various types of floor coverings
6. Employment: Existing FTE Jobs 8
New Permanent FTE Jobs created by project 3-4 Construction FTE Jobs 30-35

7. Architectural Firm: CTA Group
 Address: 13 N 23rd Billings, MT 59101
 Architect: Kristine Keller
8. Description of Project: (Attach narrative explanation & plans.)
9. Rehabilitation/construction plans: (Attach schematics, site and landscaping plans.)
10. Project Schedule: (Attach time line or schedule through completion.)

PROJECT COSTS

Land and Site Improvements (Itemized)

1. <u>Earthwork</u>	\$ <u>25,877</u>
2. <u>Site Work</u>	\$ <u>201,825</u>
3. _____	\$ _____
4. _____	\$ _____
Subtotal	\$ <u>227,702</u>

Construction/Rehabilitation Costs (Use general construction trade divisions)

1. <u>DIV 1 General</u>	\$ <u>53,002</u>
2. <u>DIV 3 Concrete</u>	\$ <u>5,345</u>
3. <u>DIV 6 Carpentry</u>	\$ <u>166,952</u>
4. <u>DIV 7 Thermal</u>	\$ <u>15,071</u>
5. <u>DIV 8 Doors/Windows</u>	\$ <u>45,370</u>
6. <u>DIV 9 FINISHES</u>	\$ <u>111,924</u>
7. <u>DIV 10 Specialties</u>	\$ <u>17,154</u>
<u>DIV 11-14 Equipment</u>	\$ <u>10,000</u>
<u>DIV 15 MECHANICAL</u>	\$ <u>66,475</u>
8. <u>DIV 16 ELECTRICAL</u>	\$ <u>100,810</u>
<u>OH: P Langkas</u>	\$ <u>66,610</u>
Subtotal	\$ <u>658,713</u>

Fees

1. Architectural/Engineering	\$ <u>63,200</u>
2. Permits _____	\$ <u>6,717</u>
3. <u>Century Link</u>	\$ <u>3,316⁴⁸</u>
Subtotal	\$ <u>70,530⁴⁸</u>
Total Project Development Costs	\$ <u>959,418⁴⁸</u>

PROJECT FINANCING

Please complete Sources of Funds detail and summarize below.

A. Applicant Equity

Cash Invested	\$ <u>186,500</u>
Land & Buildings (if value is more than State of Montana valuation then a current appraisal must be submitted)	\$ <u>617,167</u>
Other _____	\$ _____
_____	\$ _____
A. Subtotal Applicant Equity	\$ <u>803,667</u>

B. Lender Commitments (Attach Bank Loan Commitment letter, Letters of Credit or other documentation.)

Lender	Loan Amount	Interest	Term	Payment/Period
<u>Rocky Mtn</u>	\$ <u>460,000</u>	<u>5.5</u> %	<u>20</u> yrs	\$ <u>3185⁰⁶</u> /Month
<u>Bearfoot</u>	\$ <u>100,000</u>	<u>5.15</u> %	<u>20</u> yrs	\$ <u>4975</u> /Month
B. Total Loan Amount	\$ <u>1,160,000</u>			

C. TIFD request for funds for eligible public improvements.

MCA Statute
(office use only)

Landscaping	\$ 16,740	
Architectural / Survey	\$ 36,200	
Green Space	\$ 19,656	
Pollution Reduction	\$ 39,420	
Sidewalks, Curb, Gutters	\$ 48,924	
Utilities / Phone	\$ 3,316	
" / Light Pole	\$ 2000	
Parking lot / Public Use	\$ 36,500	
	\$	
	\$	
	\$	

C. Subtotal TIFD Funds Requested \$ 202,756

D. Other Source of Funding \$ n/a

Sources of Funds Summary (Post totals from above.)

A. Applicant Equity	\$ 803,667
B. Lender Commitments	\$ 1,160,000
C. TIFD Funds Request	\$ 202,756
D. Other Funds	\$ N/A
Total Project Financing	\$ 2,166,423

APPLICANT STATEMENT OF QUALIFICATIONS
AND FINANCIAL RESPONSIBILITY

APPLICANT

1. Name: Eaglegear LLC

Address: 3235 La Paz dr Billings, MT 59101

2. If the APPLICANT is not an individual doing business under his/her own name, the APPLICANT has the status indicated below and is organized or operating under the laws of Montana.

3. X corporation/LLC.
____ nonprofit or charitable institution
____ partnership known as _____
____ Other (explain): _____

Date of organization: April 4th 2016

4. Names, address, title of position (if any), and nature and extent of the interest of the officers and principal members, principal shareholders, investors, or partners of the APPLICANT.

<u>Name and Address</u>	<u>Nature and Extent of Interest</u>
Thomas Charles Fischer Jr 3235 La Paz dr Billings, MT 59101	To Provide better operating facilities Fischer Commercial Flooring. To enhance the area & spark new downtown interests.

Financial Condition

1. Provide a current financial statement (consisting of a Balance Sheet and Profit & Loss Statement) & Current Tax Return for each private entity involved in the project. This application and all financial information become part of the public record when submitted to the BIRD and is available upon request under the State of Montana Public Information Rules.

2. Has the APPLICANT or any individual or entity affiliated with the development of this project been adjudged bankrupt, either voluntary or involuntary, within the past ten (10) years?

No ☒ Yes _____ If yes, give date, place, and under what name

3. Has the APPLICANT or any individual or entity affiliated with the development of this project been indicted for or convicted of any felony within the past ten years?

No ☒ Yes _____ if yes, give date, charge, place, court and action taken for each case.

CONSTRUCTION CONTRACTOR

1. Identify the construction contractor or builder who will undertake this project.

Name: Langlas & Associates

Address: 2270 Grant rd Billings, MT 59102

2. Has named contractor or builder ever failed to qualify as a responsible bidder, refused to enter into a contract after an award has been made, or failed to complete a construction or development contract within the last ten years?

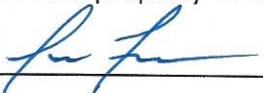
No ☒ Yes _____ if yes, explain.

3. Attach copies of bids to application:

4. If Applicant intends to do any of the construction themselves then APPLICANT shall provide three (3) independent contractor bids which must accompany this application for the work to be provided.

CERTIFICATION

I (we), Thomas C Fischer Jr
(please print), certify that the statements and estimates within this Application as well as any and all documentation submitted as attachments to this Application or under separate cover are true and correct to the best of my (our) knowledge and belief. I/We certify that I/We will make no application for any other tax abatement that may be available for this real property or building.

Signature  Signature _____

Title owner Title _____

Address 3235 La Paz dr Address _____

Billings, MT 59101 _____

Date 01/08/2017 Date _____

EAST BILLINGS URBAN RENEWAL DISTRICT RECOMMENDED ASSISTANCE

Project: Fischer Commercial Flooring - 804 4th Ave. North Billings, MT 50101

Tax parcel: A09373; A09374

Eligible Public Improvements	Requested	Recommended	MCA Statute
Landscaping	16,740.00	6,696.00	7-15-4288 (4)
Architectural & Survey	36,200.00	3,620.00	7-15-4233 (n)
Green Space	19,656.00	7,862.40	7-15-4288 (4)
Pollution Reduction (stormwater retention system)**	39,420.00	27,594.00	7-15-4288 (12)
Sidewalks, Curbs, Gutters	48,924.00	4,892.00	7-15-4288 (4)
Public Utilities: telephone & light poles	5,316.00	531.60	7-15-4288 (4)
Off street parking for public use	36,500.00	15,404.00	7-15-4288 (4)
TOTAL	202,756.00	66,600.00	33%

Fischer has agreed to install a sign in their lot indicating it's open to public parking during non-business hours. Their proximity to Metrapark makes this a valuable benefit.

**Stormwater runoff in urban and developing areas is one of the leading sources of water pollution in the United States.

Traditional grey stormwater systems move water quickly to receiving waters (the Yellowstone)

Stormwater retention systems retain much of the stormwater on site where the ground acts as a natural filter for the receiving waters.

Current taxable value	617,167.00
Projected taxable value on completion	1,500,000.00
value added	882,833.00
estimated annual increment generated	8,828.33
multiplied by remaining TIF years (14)	123,596.62

Public Benefit:

This project increases the tax base, eliminates blight, correlates with the EBURD Master Plan, provides a visual economic stimulus to the district and assures long term jobs in the district.



Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: W.O. 17-02 Miscellaneous Program - Resolution of Intent to Construct Improvements and set a Public Hearing

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The proposed project will install curb, gutter, and sidewalk improvements at various locations in the City. This project is a continuation of the annual improvements project for dealing with tripping hazards, drainage problems, property owner requests, citizen complaints, and other miscellaneous concrete work brought to the attention of the City Engineer's office. This program proposes a continuation of the Council policy of allocating gas tax funds for reconstruction of side street frontages on corner lots and to cover the cost of curb and gutter repair.

The proposed project also uses additional funding allocations to cover costs not normally assessed to property owners. Storm drain funds are used for repairing defective valley gutters, improperly graded curb and gutter, and substandard storm drain inlets. Water funds are used for minor adjustments of water lines. These improvements have historically been constructed under the annual Miscellaneous Program. In order to construct this year's improvements, Council must pass a Resolution of Intent and set a Public Hearing for the project in order to assess owners for their share of the improvement costs.

ALTERNATIVES ANALYZED

The Council may:

- Pass the Resolution of Intent and establish a Public Hearing date of April 24, 2017; or
- Do not pass the Resolution of Intent. If the Council does not adopt the Resolution, the property owners cannot be assessed and the work will not occur because there is no other source of financing for the replacement and new construction.

FINANCIAL IMPACT

The proposed project is funded through multiple sources, including direct property assessments, for a total budgeted amount of \$495,000.

FY 17 Budgeted Amounts	
Estimated Assessments	\$170,000
Storm Drain Funds	\$75,000
Gas Tax Funds	\$250,000

Funding budgeted in FY 17 is sufficient for the proposed project.

RECOMMENDATION

Staff recommends that the City Council approve this Resolution of Intent for W.O. 17-02 and set a public hearing date of April 24, 2017.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution of Intent
Resolution of Intent Exhibit A
WO 17-02 Exhibit B

RESOLUTION NO. 17-02

A RESOLUTION RELATING TO W.O. 17-02, MISCELLANEOUS IMPROVEMENTS; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO ORDER IN THE PROGRAM FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND.

WHEREAS, the city is granted the power pursuant to M.C.A. 7-14-4109 to order certain improvements without creation of a special improvement district and certain sections of curb and gutter, sidewalks, drive approaches, alley approaches and/or appurtenant features have deteriorated, settled and cracked, or none exist, or some of the foregoing do not exist; and

WHEREAS, the safety and convenience of the public require installation, construction, reconstruction, repair or replacement of curbs and gutters, sidewalks, drive approaches, alley approaches, and/or appurtenant features or combinations thereof; and

WHEREAS, said improvements should be ordered as provided by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. INTENTION TO ORDER IN. It is the intention of the Council to order the installation, construction, reconstruction, or replacements of certain curbs, gutters, sidewalks, drive approaches, alley approaches and appurtenant improvements in certain locations, which improvements and locations are more fully described in Exhibits "A" and "B" attached hereto.
2. AFFECTED PROPERTIES. All properties, which will be required to pay any portion of the costs of the improvements identified herein, are listed and the owners of those properties are identified on Exhibit "B" attached hereto.
3. ESTIMATED COSTS. The estimated assessed costs of the proposed improvements, including construction costs, incidental expenses, engineering fees, legal fees, administrative fees and bond issuance costs, but exclusive of interest charges, will be \$175,000.00 as described below:

Construction Costs	\$121,802.60
Design and Construction Administration	\$28,797.40
Finance	\$1,000.00
Revolving Fund	\$8,500.00
Bond Discount	\$3,400.00
Issuance Costs	\$6,500.00
Total Assessed Costs	\$170,000.00

Estimated unit costs for construction only, not including engineering, legal, administrative, and bond costs as follows:

<u>Removal of:</u>	<u>Unit Price:</u>
Flatwork Removal	\$12.00/SY
Curb and Gutter Removal	\$7.50/LF
 <u>New Construction:</u>	
Concrete Sidewalk	\$6.00/SF
Curb and Gutter	\$23.00/LF
New Drive Approach	\$6.75/SF
New Alley Approach	\$6.75/SF
Street Reconstruction	\$50.00/SY

The actual cost to be assessed against any benefited property will be determined by the actual amount of work done adjacent to the property.

4. ASSESSMENT OF COSTS. All costs of constructing the curbs, gutters, sidewalks, and drive approaches, including engineering, administrative and bond costs, will be assessed against the properties which are adjacent to the improvements installed. As shown on Exhibit "B", assessments will be levied against 120 separate lots, parcels, or tracts.

The costs for each property will vary depending upon the actual construction that is required adjacent to each property. The average total assessment, including engineering, administrative, and bond costs is estimated to be \$1,417.00, with a high of \$9,112.00, low of \$0.00, and a median of \$944.00.

5. PERIOD OF ASSESSMENT. The assessments for all improvements and costs shall be paid in not more than twelve (12) annual installments, plus interest, provided however, that payment of one-half of each annual installment, plus interest, may be deferred to May 31 of the year following the assessment.
6. PROPERTY OWNER OPTION TO CONSTRUCT IMPROVEMENTS. In the event that the City Council orders in the above-described improvements following the public hearing, then the owners of all properties to be assessed for the costs of said improvements will be notified of such action in writing. Said owners will have thirty (30) days from the date of said notice in which to install the required improvements at their own expense. In the event the owners do not install these improvements, the City will do so and will assess the costs against the benefited properties as described herein.

7. METHOD OF FINANCING; PLEDGE OF REVOLVING FUND; FINDINGS AND DETERMINATIONS.

The City will issue **Sidewalk, Curb, and Gutter Improvement Bonds** in an aggregate principal amount not to exceed \$170,000 in order to finance the costs of the Improvements. Principal of and interest on the Bonds will be paid from special assessments levied against the property in the Project. This Council further finds it is in the public interest, and in the best interest of the City and the Project, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the City to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect to the Bonds.

In determining to authorize such undertakings and agreements, this Council has taken into consideration the following factors:

(a) Estimated Market Value of Parcels. The estimated total market value of the lots, parcels, or tracts in the Project, as of the date of adoption of this resolution, as estimated by the County Assessor, is \$19,322,769.00. The average market value is \$161,023.00 with a high of \$2,082,600.00 and a low of \$0.00 and median value of \$140,850.00. The special assessments to be levied against each lot, parcel, or tract are less than the increase in the estimated market value of the properties as a result of the construction of the improvements.

(b) Diversity of Property Ownership. For the 120 Tax codes in this project, there are 120 separate owners. It is unlikely that financial difficulties would arise that would require a loan to be made from the Revolving Fund.

(c) Comparison of Special Assessments, Property Taxes and Market Value. Currently, five (5) parcels have an SID levied against them. Parcel A01619 is being assessed under SID 2902, with a payoff amount of \$320.79, and a payoff date of 2023. Parcel A01620 is being assessed under SID 2902, with a payoff amount of \$320.79, and a payoff date of 2023. Parcel A01621 is being assessed under SID 2902, with a payoff amount of \$320.79, and a payoff date of 2023. Parcel A08749 is being assessed under SID 2701, with a payoff amount of \$101.72, and a payoff date of 2021. Parcel A13004A is being assessed under SID 2908, with a payoff amount of \$3,939.46, and a payoff date of 2027. Parcel A13004A requested to be in this project.

As noted in Section 4, the estimated average assessment levied by this project will be \$1,417.00. With an average market value of \$161,023.00, and an average yearly principal payment of \$118.00 (monthly principal of \$9.83) assuming 6% interest rate, the amount of assessment versus the value of the property would appear acceptable. As such, no unusual need for loans from the Revolving Fund would be expected. Further information comparing the total cost (estimate) to the market value for each parcel is listed in Exhibit "B".

(d) Delinquencies. For tax year 2015, Zero (0) parcels were delinquent. This rate is above the average city collection rate of 95%.

Therefore, given the delinquency history of this Project area, no unusual need for loans from the Revolving Fund would be expected.

- (e) The Public Benefit of the Improvements. Current City Subdivision and Site Development Ordinances, and under City Council policies, the cost of installation of new curb, gutter, sidewalk, and drive approaches is to be borne by the adjoining property owners.

Some of the parcels have been involved in recent construction or subdivision activity. Some of these parcels have undergone recent site developments, both residential and commercial, in which a permit was taken out, but the improvements were not constructed, or the developer has requested that the improvements be included and constructed under the proposed project. Developers generally make a request to be included in the proposed project to take advantage of the financing opportunity of the 12-year assessment. Some of these parcels are lots included in recently approved subdivisions. The improvements were required as part of the Subdivision Improvements Agreements, but were not installed by the subdivider/developer.

The remaining parcels represent a continuation of an annual improvement project for repairs of tripping hazards, deteriorated sidewalks, drainage problems, property owner requests and citizen complaints.

The project improvements are located in various Task Force areas, both commercial and residential, throughout the City.

8. REIMBURSEMENT EXPENDITURES.

- (a) Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

(b) Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a “de minimus” amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

(c) Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of \$170,000 after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

(d) Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City’s budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

(e) Reimbursement Allocations. The City’s financial officer shall be responsible for making the “reimbursement allocations” described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

9. PUBLIC HEARING. On Monday, April 24th, 2017, at 6:30 p.m., in the Council Chambers located on the Second Floor of the Police Facility, 220 North 27th Street, Billings, MT, the City Council will conduct a public hearing concerning this project and all interested parties will be allowed to testify. The City Council will also consider all written comments submitted to the City Clerk prior to the hearing or submitted to the Council during the hearing.

10. NOTICE OF PASSAGE OF RESOLUTION OF INTENTION. The City Clerk is hereby authorized and directed to publish or cause to be published a copy of a Notice of the passage of this Resolution in the BILLINGS TIMES, a newspaper of general circulation in the county on April 6 and April 13, 2017, in the form and manner prescribed by law, and to mail or cause to be mailed, a copy of said Notice to every person, firm corporation, or the agent of such person, firm, or corporation having real property within the District listed in his or her name upon the last completed assessment roll for state, county and school district taxes, at his last-known address, on or before the same day such notice is published.

PASSED by the City Council and APPROVED this 27rd day of March, 2017.

CITY OF BILLINGS:

BY: _____
Thomas W. Hanel MAYOR

ATTEST:

Denise Bohlman CITY CLERK

Location of Work
Work Order 17-02
Miscellaneous and Developer Related
Exhibit "A"

A) Sidewalk: Division & 3rd Ave N* 315 S 29th St* 104 S 33rd St* 309 S 33rd St* 317 S 33rd St* 3412 5th Ave S* 511 S 35th St* 3415 6th Ave S* 519 S 33rd St* 523 S 33rd St* 524 S 31st St* 624 S 31st St* 623 S 33rd St* 3324 6th Ave S* 613 S 34th St* 616 S 34th St* 712 S 34th St* 707 S 34th St* 719 S 34th St* 715 S 34th St* 3008 8th Ave S* 3030 8th Ave S* 2042 Clark Ave* 1032 Miles Ave* 1026 Miles Ave* 4535 Mitchell Ave* 28 7th St W* 2434 Miles Ave* 1240 Burlington Ave* 1231 Burlington Ave* 1235 Burlington Ave* 1239 Burlington Ave* 1243 Burlington Ave* 1922 Wyoming Ave* 1914 Wyoming Ave* 2120 Fox Dr* 2128 Fox Dr* 2308 Ave B* 314 S 35th St* 116 S 36th St* 222 S 38th St* 206 S 39th St* 211 S 39th St* 215 S 39th St* 219 S 39th St* 223 S 39th St* 124 S 38th St* 118 S 38th St* 3820 1st Ave S* 107 S 39th St* 109 S 39th St* 113 S 39th St* 4425 Mitchell Ave* 2557 Broadwater Ave* 2635 Lewis Ave* 4615 Mitchell Ave* 1541 Custer Ave* 4407 Morgan Ave* 4422 Stone St* 4426 Stone St* 2737 Beth Dr* 2733 Beth Dr* 2729 Beth Dr* 2705 Beth Dr* 2621 Beth Dr* 415 S 37th St* 4517 Stone St* 1147 N 25th St* 737 Saint Johns Ave* 2203 Broadwater Ave* 1321 Nutter Blvd* 519 Revolution Ave* 3050 Buttercup Dr* 1917 9th Ave N*

B) Curb and Gutter: 808 S 32nd St* 913 S 31st St* 706 Central Ave* 2223 Hewitt Dr* 4735 Stone St* 1121 Nutter Blvd*

- C) Sidewalk, Curb and Gutter: 508 S 34th St* 805 S 32nd St* 815 S 32nd St* 819 S 32nd St* 823 S 32nd St* 808 S 33rd St* 3312 8th Ave S* 915 S 31st St* 2225 Wyoming Ave* 4539 Mitchell Ave* 4507 Mitchell Ave* 4229 Arden Ave* 1918 Wyoming Ave* 2701 Broadwater Ave* 2649 Broadwater Ave* 4609 Mitchell Ave* 4621 Mitchell Ave* 4616 Mitchell Ave* 1143 N 25th St* 1530 Lewis Ave* 1533 Lewis Ave* 2 S 29th St***
- D) Curb, Gutter, Sidewalk and Drive Aprons: 618 S 34th St* 612 S 34th St* 716 S 34th St* 811 S 32nd St* 820 S 32nd St* 812 S 32nd St* 1832 Clark Ave* 1228 Burlington Ave* 4612 Mitchell Ave* 4606 Mitchell Ave* 4442 Stone St* 3632 Poly Dr* 217 Jackson St* 714 Central Ave***
- E) Curb, Gutter and Drive Aprons: 4446 Stone St* 4731 Stone St* 1003 Victory Ave***
- F) Sidewalk, Curb, Gutter and ADA Ramps: 224 S 36th St***

Exhibit B

WO 17-02 Miscellaneous

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	WO 17-02 Assessment (C)	A + B + C	Market Value
A00315A		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
A01119		\$0.00	\$0.00	\$2,003.42	\$2,003.42	\$338,500.00
A01352		\$0.00	\$0.00	\$2,766.98	\$2,766.98	\$110,440.00
A01353		\$0.00	\$0.00	\$368.46	\$368.46	\$176,700.00
A01355		\$0.00	\$0.00	\$2,609.96	\$2,609.96	\$116,890.00
A01455		\$0.00	\$0.00	\$3,131.95	\$3,131.95	\$131,800.00
A01457		\$0.00	\$0.00	\$0.00	\$0.00	\$169,260.00
A01461		\$0.00	\$0.00	\$837.42	\$837.42	\$143,985.00
A01463		\$0.00	\$0.00	\$279.14	\$279.14	\$130,830.00
A01488		\$0.00	\$0.00	\$279.14	\$279.14	\$81,000.00
A01489		\$0.00	\$0.00	\$1,011.18	\$1,011.18	\$114,950.00
A01490		\$0.00	\$0.00	\$0.00	\$0.00	\$112,100.00
A01578		\$0.00	\$0.00	\$647.60	\$647.60	\$154,620.00
A01604		\$0.00	\$0.00	\$0.00	\$0.00	\$92,900.00
A01612		\$0.00	\$0.00	\$279.14	\$279.14	\$101,800.00
A01614		\$0.00	\$0.00	\$279.14	\$279.14	\$74,100.00
A01619	2902	\$320.79	\$0.00	\$3,278.26	\$3,599.05	\$112,700.00
A01620	2902	\$320.79	\$0.00	\$429.88	\$750.67	\$112,600.00
A01621	2902	\$320.79	\$0.00	\$1,938.03	\$2,258.82	\$85,300.00
A01641		\$0.00	\$0.00	\$1,549.23	\$1,549.23	\$91,400.00
A01642		\$0.00	\$0.00	\$558.28	\$558.28	\$141,000.00
A01655		\$0.00	\$0.00	\$930.09	\$930.09	\$95,540.00
A01657A		\$0.00	\$0.00	\$405.31	\$405.31	\$67,400.00
A01657B		\$0.00	\$0.00	\$279.14	\$279.14	\$68,200.00
A01769		\$0.00	\$0.00	\$829.05	\$829.05	\$140,700.00
A01772		\$0.00	\$0.00	\$1,016.07	\$1,016.07	\$159,900.00
A01784		\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00
A01785		\$0.00	\$0.00	\$279.14	\$279.14	\$103,800.00
A01786		\$0.00	\$0.00	\$1,753.93	\$1,753.93	\$110,500.00
A01787		\$0.00	\$0.00	\$798.34	\$798.34	\$109,800.00
A01788		\$0.00	\$0.00	\$957.45	\$957.45	\$118,800.00
A01789		\$0.00	\$0.00	\$736.93	\$736.93	\$132,700.00
A01791		\$0.00	\$0.00	\$1,995.85	\$1,995.85	\$73,900.00
A01792		\$0.00	\$0.00	\$1,407.80	\$1,407.80	\$97,600.00
A01804		\$0.00	\$0.00	\$965.82	\$965.82	\$99,000.00
A01805		\$0.00	\$0.00	\$1,139.59	\$1,139.59	\$115,700.00
A01825		\$0.00	\$0.00	\$0.00	\$0.00	\$92,700.00
A01826		\$0.00	\$0.00	\$279.14	\$279.14	\$67,910.00

Exhibit B

WO 17-02 Miscellaneous

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	WO 17-02 Assessment (C)	A + B + C	Market Value
A02472		\$0.00	\$0.00	\$1,643.44	\$1,643.44	\$192,000.00
A02755		\$0.00	\$0.00	\$2,201.48	\$2,201.48	\$188,300.00
A03548		\$0.00	\$0.00	\$2,275.69	\$2,275.69	\$114,800.00
A03550		\$0.00	\$0.00	\$838.68	\$838.68	\$153,500.00
A03827		\$0.00	\$0.00	\$1,053.75	\$1,053.75	\$173,200.00
A03907		\$0.00	\$0.00	\$558.28	\$558.28	\$129,400.00
A03908		\$0.00	\$0.00	\$279.14	\$279.14	\$139,200.00
A03913		\$0.00	\$0.00	\$1,745.09	\$1,745.09	\$110,400.00
A03990		\$0.00	\$0.00	\$6,463.71	\$6,463.71	\$124,500.00
A04396		\$0.00	\$0.00	\$279.14	\$279.14	\$148,000.00
A05097		\$0.00	\$0.00	\$0.00	\$0.00	\$146,300.00
A06214		\$0.00	\$0.00	\$1,814.41	\$1,814.41	\$194,300.00
A06567		\$0.00	\$0.00	\$1,138.89	\$1,138.89	\$231,000.00
A06569		\$0.00	\$0.00	\$5,133.04	\$5,133.04	\$208,400.00
A06570		\$0.00	\$0.00	\$458.53	\$458.53	\$189,400.00
A06571		\$0.00	\$0.00	\$1,475.35	\$1,475.35	\$217,700.00
A06572		\$0.00	\$0.00	\$1,346.95	\$1,346.95	\$198,200.00
A06573		\$0.00	\$0.00	\$2,887.47	\$2,887.47	\$168,400.00
A07727		\$0.00	\$0.00	\$691.46	\$691.46	\$125,900.00
A07728		\$0.00	\$0.00	\$6,109.91	\$6,109.91	\$131,700.00
A07729		\$0.00	\$0.00	\$1,612.62	\$1,612.62	\$120,400.00
A07926		\$0.00	\$0.00	\$0.00	\$0.00	\$188,800.00
A07969		\$0.00	\$0.00	\$279.14	\$279.14	\$202,600.00
A07970		\$0.00	\$0.00	\$279.14	\$279.14	\$189,300.00
A08106		\$0.00	\$0.00	\$279.14	\$279.14	\$159,200.00
A08717		\$0.00	\$0.00	\$3,135.44	\$3,135.44	\$132,200.00
A08749	2701	\$101.72	\$0.00	\$3,200.34	\$3,302.06	\$110,700.00
A08758		\$0.00	\$0.00	\$1,535.27	\$1,535.27	\$149,200.00
A08815		\$0.00	\$0.00	\$0.00	\$0.00	\$131,000.00
A08822		\$0.00	\$0.00	\$558.28	\$558.28	\$118,600.00
A08823		\$0.00	\$0.00	\$855.66	\$855.66	\$139,300.00
A08824		\$0.00	\$0.00	\$2,521.93	\$2,521.93	\$140,000.00
A08825		\$0.00	\$0.00	\$3,466.92	\$3,466.92	\$141,700.00
A08826		\$0.00	\$0.00	\$0.00	\$0.00	\$189,000.00
A08847		\$0.00	\$0.00	\$3,316.18	\$3,316.18	\$129,400.00
A08848		\$0.00	\$0.00	\$279.14	\$279.14	\$158,300.00
A08853		\$0.00	\$0.00	\$3,196.15	\$3,196.15	\$61,075.00
A08854		\$0.00	\$0.00	\$3,512.28	\$3,512.28	\$115,700.00

Exhibit B

WO 17-02 Miscellaneous

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	WO 17-02 Assessment (C)	A + B + C	Market Value
A08855		\$0.00	\$0.00	\$1,421.38	\$1,421.38	\$136,500.00
A08856		\$0.00	\$0.00	\$2,279.18	\$2,279.18	\$112,100.00
A10087		\$0.00	\$0.00	\$1,865.59	\$1,865.59	\$140,400.00
A10282		\$0.00	\$0.00	\$337.76	\$337.76	\$179,300.00
A10283		\$0.00	\$0.00	\$3,149.33	\$3,149.33	\$162,700.00
A10295		\$0.00	\$0.00	\$309.96	\$309.96	\$155,800.00
A10497		\$0.00	\$0.00	\$2,339.43	\$2,339.43	\$187,600.00
A10687		\$0.00	\$0.00	\$1,026.03	\$1,026.03	\$151,100.00
A10688		\$0.00	\$0.00	\$221.08	\$221.08	\$125,700.00
A10689		\$0.00	\$0.00	\$1,068.55	\$1,068.55	\$157,800.00
A10699		\$0.00	\$0.00	\$286.58	\$286.58	\$108,000.00
A10700		\$0.00	\$0.00	\$3,569.04	\$3,569.04	\$131,800.00
A10701		\$0.00	\$0.00	\$3,497.85	\$3,497.85	\$161,300.00
A11308		\$0.00	\$0.00	\$640.28	\$640.28	\$2,082,600.00
A12320		\$0.00	\$0.00	\$553.63	\$553.63	\$142,500.00
A12428		\$0.00	\$0.00	\$3,210.11	\$3,210.11	\$150,700.00
A12429		\$0.00	\$0.00	\$1,535.27	\$1,535.27	\$136,300.00
A12431		\$0.00	\$0.00	\$2,013.06	\$2,013.06	\$143,400.00
A12432		\$0.00	\$0.00	\$887.78	\$887.78	\$123,300.00
A13004A	2908	\$3,939.46	\$0.00	\$2,374.09	\$6,313.55	\$217,500.00
A13902		\$0.00	\$0.00	\$558.28	\$558.28	\$171,700.00
A13903		\$0.00	\$0.00	\$511.76	\$511.76	\$191,400.00
A13904		\$0.00	\$0.00	\$1,077.59	\$1,077.59	\$223,500.00
A13906		\$0.00	\$0.00	\$511.76	\$511.76	\$198,900.00
A13908		\$0.00	\$0.00	\$844.40	\$844.40	\$205,500.00
A14099		\$0.00	\$0.00	\$1,295.21	\$1,295.21	\$94,800.00
A14152		\$0.00	\$0.00	\$837.42	\$837.42	\$142,900.00
A14794		\$0.00	\$0.00	\$4,353.41	\$4,353.41	\$153,300.00
A16269		\$0.00	\$0.00	\$2,593.21	\$2,593.21	\$143,400.00
A16270		\$0.00	\$0.00	\$1,842.32	\$1,842.32	\$133,000.00
A17473		\$0.00	\$0.00	\$1,353.83	\$1,353.83	\$146,300.00
A17474		\$0.00	\$0.00	\$0.00	\$0.00	\$144,800.00
A18285		\$0.00	\$0.00	\$821.72	\$821.72	\$159,900.00
A18296		\$0.00	\$0.00	\$565.83	\$565.83	\$181,000.00
A19257		\$0.00	\$0.00	\$558.28	\$558.28	\$146,500.00
A20184		\$0.00	\$0.00	\$665.29	\$665.29	\$436,400.00
A21035		\$0.00	\$0.00	\$0.00	\$0.00	\$266,600.00
A22856L		\$0.00	\$0.00	\$0.00	\$0.00	\$214,200.00

Exhibit B

WO 17-02 Miscellaneous

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	WO 17-02 Assessment (C)	A + B + C	Market Value
A23295		\$0.00	\$0.00	\$2,741.39	\$2,741.39	\$176,400.00
A25870D		\$0.00	\$0.00	\$394.87	\$394.87	\$168,700.00
C08116		\$0.00	\$0.00	\$511.76	\$511.76	\$246,300.00
D01547		\$0.00	\$0.00	\$2,694.75	\$2,694.75	\$142,969.00
D05812		\$0.00	\$0.00	\$1,125.87	\$1,125.87	\$121,400.00
D11963		\$0.00	\$0.00	\$9,112.05	\$9,112.05	\$0.00
Average				\$1,417.00	\$1,458.00	\$161,023.00
Median				\$944.00	\$944.00	\$140,850.00
Low				\$0.00	\$0.00	\$0.00
High				\$9,112.00	\$9,112.00	\$2,082,600.00

Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: Right of Way Agreement and Warranty Deed with Hope Evangelical Church for Grand Avenue

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

Work Order #16-09, Grand Avenue Improvements, will widen Grand Avenue from 52nd Street West to 58th Street West. The City Engineer's office has been negotiating with the adjacent owners for the necessary right-of-way. The right-of-way necessary to construct the improvements was identified on the design project plans and must be acquired prior to construction. Hope Evangelical Church owns the property at the intersection of Grand Avenue and 56th Street West. The church has agreed to donate the necessary right-of-way in exchange for the improvements being installed along their Grand Avenue frontage. The value of the right of way and the improvements are roughly equal.

ALTERNATIVES ANALYZED

City Council may:

- Approve the right-of-way Agreement and warranty deed with Hope Evangelical Church, or;
- Disapprove the right-of-way agreement and warranty deed. If not approved, there will not be enough right-of-way to widen Grand Avenue.

FINANCIAL IMPACT

Hope Evangelical Church is donating the right of way and construction easement. In exchange for the right of way, the project will construct all of the Grand Avenue improvements. The value of the land is roughly equal to the cost of the improvements.

RECOMMENDATION

Staff recommends that Council approve the right-of-way agreement and warranty deed with Hope Evangelical Church.

APPROVED BY CITY ADMINISTRATOR

Attachments

Warranty Deed
Right of Way Agreement for Hope Church

WARRANTY DEED

THIS INDENTURE, made this _____ day of _____, 20____.

FOR VALUABLE CONSIDERATION, lawful money of the United States to them in hand paid by the **CITY OF BILLINGS**, THE receipt whereof is acknowledged, **WITNESSTH THAT:**

Hope Evangelical Church
5554 Grand Avenue
Billings, MT 59106

does hereby **GRANT, BARGAIN, SELL CONVEY, WARRANT AND CONFIRM** unto the **CITY OF BILLINGS** for the benefit and use of **The Public** the following described real property, to wit:

A tract of land situated in the NW1/4 of Section 4, T. 1 S., R. 25 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said tract being more particularly described as the North 60.00 feet and the west 30.00 feet of Tract 3 of Certificate of Survey No. 2298, as recorded in the office of the Clerk and Recorder of said County, under Document No. 1336053; said described tract having an area of 37,366 square feet (0.858 acres), more or less; said described tract also being as shown on attached Exhibit A.

AS SHOWN by Exhibit "A", consisting of one sheet attached hereto and made a part hereof.

PURPOSE OF ACQUISITION is to create a right-of way parcel for construction and use of public road, utility and related appurtenant structures, pursuant to 76-3-201(1)(h) M.C.A. as a division of land that creates rights-of-way or utility sites.

EXCEPTING AND RESERVING, however, all gas and oil, beneath the surface of the above described and conveyed premises, together with the right to extract the same, provided that in the exercise of such right the surface thereof shall not be disturbed, interfered with, or in anyway damaged.

FURTHER EXCEPTING AND RESERVING, unto the grantors, their successors and assigns all water, water rights, ditches, canals, irrigation systems, existing or as relocated, if any, including but not limited to, water stock or shares, bonds, certificates, contracts and any and al other indicia, of water, water right and ditch ownership, or any interest therein, appurtenant to the land described herein.

TO HAVE AND TO HOLD the above described and conveyed premises, with all the reversions, remainders, tenements, hereditaments and appurtenances thereto, unto the **CITY OF BILLINGS**, and to its successors and assigns forever.

IN WITNESSTH WHEREOF, the undersigned have executed these premises the day and year first above written.

By: _____

As: _____
Of: Hope Evangelical Church
5554 Grand Avenue
Billings, MT 59106

State of Montana

County of _____

This instrument was signed and sworn to before me
on _____ by _____
(Name of signer)

(Notary Signature)

[Affix seal/stamp to the left or below]

ACKNOWLEDGMENT AND ACCEPTANCE OF CONVEYANCE

The Mayor and City Council of the City of Billings acknowledges receipt of this perpetual easement and hereby accepts the property interest conveyed through this instrument.

Mayor, City of Billings

ATTEST:

City Clerk

State of Montana

County of _____

This instrument was signed and sworn to before me
on _____ by _____

(Name of signer)

(Notary Signature)

[Affix seal/stamp to the left or below]

EXHIBIT A

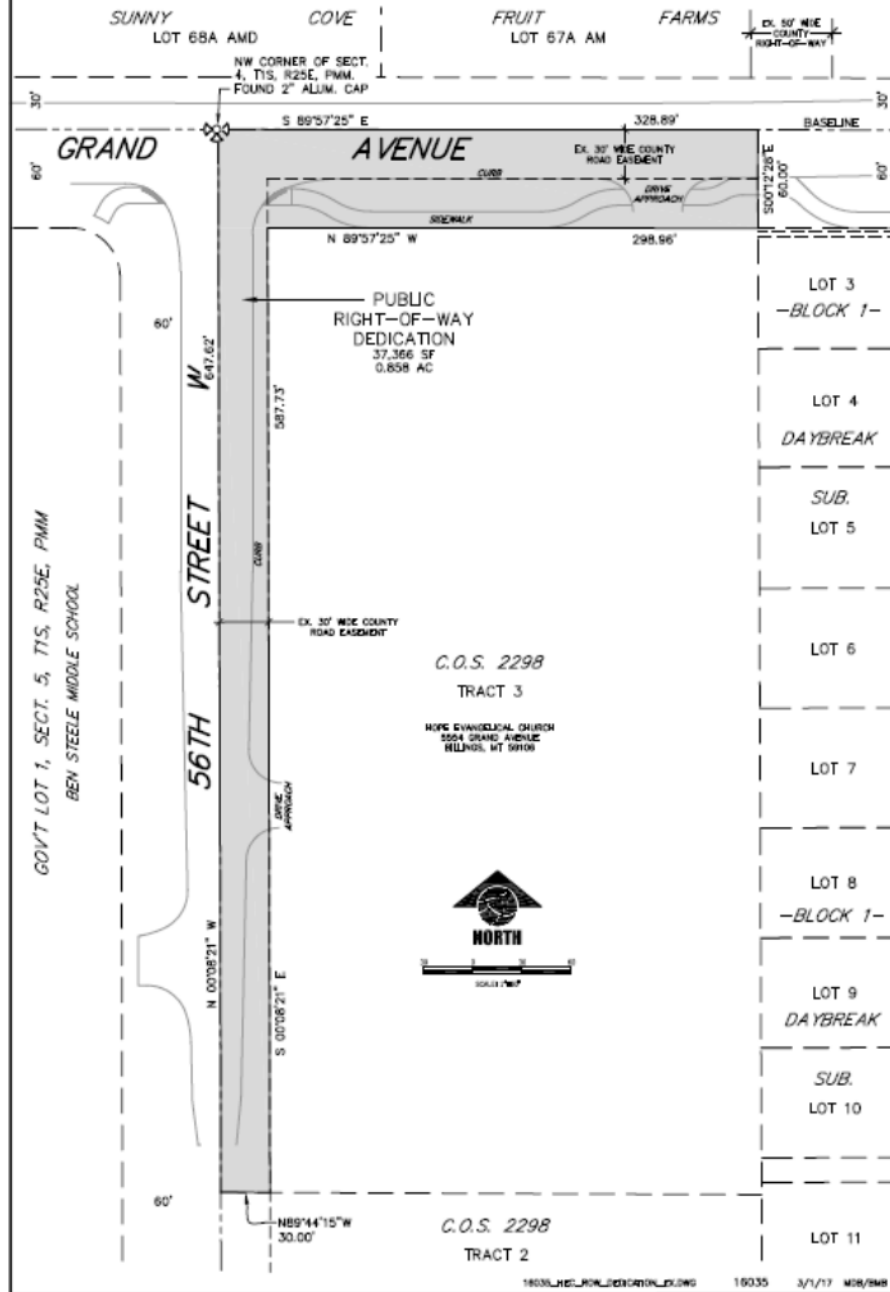
PUBLIC RIGHT-OF-WAY DEDICATION WITHIN TRACT 3, C.O.S. 2298,
SITUATED IN THE NW1/4 OF SECTION 4, T. 1 S., R. 25 E., P.M.M.,
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : CITY OF BILLINGS

MARCH, 2017

PREPARED BY : SANDERSON STEWART

BILLINGS, MONTANA



CITY OF BILLINGS
PUBLIC WORKS DEPARTMENT

Project: WO 16-09

County: Yellowstone

Designation: Grand Avenue – 52nd Street West to 58th Street West

RIGHT OF WAY AGREEMENT

Parcel from Station-To-Station Subdivision Section Township Range:

A Tract of land situated in Tract 3, Certificate Of Survey No. 2298 as recorded in Document No. 1336053, in the N1/2 of Section 4, T. 1 S., R. 25 E., P.M.M., Yellowstone County, Montana.

List Names & Addresses of the Grantor, Con. Purchaser & Lessee:

Hope Evangelical Church
5554 Grand Avenue
Billings, MT 59106

THIS AGREEMENT, is made this _____ day of _____, 2017, between City of Billings, a political subdivision of the State of Montana, 210 North 27th Street, Billings, MT, 59103, by its authorized representatives, herein called "CITY," its successors and assigns, and Hope Evangelical Church, 5554 Grand Avenue, Billings, Montana 59106, herein called "GRANTOR", and it's assessors and assigns.

The parties agree as follows:

1. GRANTOR agrees to convey existing 30 foot road easement on both 56th Street West and Grand Avenue to CITY. GRANTOR also agrees to convey additional 30 foot width of right of way along Grand Avenue, south of existing road easement. All areas shown and described on warranty deed to be created by CITY.
2. GRANTOR agrees to pay all taxes and assessments due and owing, including those for year 2016. GRANTOR shall execute and deliver to CITY the warranty deed corresponding to the interest being acquired.
3. This agreement shall not be binding unless and until approved of and accepted by the CITY's authorized representative.

4. The parties have, herein, set out the whole of their agreement, the performance of which constitutes the entire consideration for the grant of said right of way and shall relieve the CITY of all future claims or obligations on that account or on account of the location, and construction of the proposed road improvements. GRANTOR represents that to the best of his/her knowledge no hazardous materials have been stored or spilled on the subject property during his/her ownership or during previous ownerships at least insofar as he/she has observed or has been informed. In the alternative, if GRANTOR has knowledge of storage or spill of hazardous materials on the subject property, that information is set out below. This agreement is conditional upon full disclosure of any such information.
5. It is understood and agreed that CITY is acquiring this right of way to construct the Grand Avenue Improvements which includes widening of Grand Avenue from 52nd Street West to 58th Street West, construction of a multi-use path, and the relocation of the power poles and lines on the south side of Grand Avenue. These Improvements as specifically defined in item 6 below shall be of no cost or expense to GRANTOR and shall be maintained according to CITY's policy in effect at such time maintenance is necessary and irrigation company requirements. GRANTOR agrees to grant CITY a 10 foot wide temporary easement to construct improvements for a period of one year along north property line. CITY shall clear temporary easement of any debris after construction and left in a good, workmanlike condition that is satisfactory to the property owner.
6. CITY agrees to construct improvements along property line on both 56th Street West and Grand Avenue in an amount roughly equal to the value of the right of way which was determined to be \$31,388. The improvements are anticipated to include:
 - a. Piping of irrigation ditch on Grand Avenue for full length of property frontage. (One half of cost will be counted toward value of right of way improvements.)
 - b. Construction of multiuse path to be located within the 30 foot right of way. If GRANTOR moves sign, the path will be located at back of right of way where feasible between corner of 56th/Grand and west side of drive approach. If GRANTOR does not move sign, path will be located further to north within right of way. (Cost equivalent to 5 foot sidewalk will be counted toward value right of way improvements.)
 - c. Associated landscaping for drainage, boulevard installation and construction restoration. Trees on east side of property will not be removed. Grassy areas will be seeded unless sod is requested by GRANTOR. Rock landscaping will be reconstructed as needed and through discussion with GRANTOR. Irrigation system modifications to be completed by GRANTOR unless requested during project.
 - d. Piping of irrigation ditch on 56th Street West starting from north end and moving south for as far as can be accomplished with funds and as approved by irrigation company. GRANTOR to grant CITY construction easement for irrigation ditch area for a period of one year.
 - e. If additional funds remain after the aforementioned improvements, sidewalk may be added along 56th Street West frontage starting from north end and moving south for as far as can be accomplished with funds and as approved by

GRANTOR. GRANTOR to grant sidewalk easement or dedicate right of way to CITY if work for area where sidewalk is installed.

- f. Improvements do not include moving of sign. If sign work is requested by GRANTOR and performed by CITY or their contractor, associated cost will be counted toward the value of the right of way improvements.
 - g. Value of right of way improvements will be determined based on bid prices and overhead associated costs (determined on a percentage of total project basis) including mobilization/demobilization, taxes, bonds, insurance, traffic control, engineering, construction management.
7. CITY will provide initial improvement plan based on construction bid. CITY will provide updates to GRANTOR during project if project costs change. Neither CITY nor GRANTOR will owe the other entity funds at the end of the project if the total value of improvements is above appraised land value of \$31,388 or the improvements defined in items 6a through 6e, above, are completed. Items 6a through 6c will be completed at a minimum, even if cost is above appraised land value. Additional work can be done and funded by GRANTOR if agreed upon by both parties in writing.
8. CITY will not pursue assessment for 56th/Grand Intersection improvements from GRANTOR as long as property remains at current use. If property redevelops or expands to a level that requires a traffic impact study (TIS), contribution could be requested in accordance with results of TIS and site development policy in place at the time of redevelopment.
9. CITY will provide requirements for sign relocation to GRANTOR to ensure sign is moved to location meeting CITY code and is not adjusted to a non-compliant installation.

WITNESS WHEREOF, the parties hereto have executed this agreement the day and year as written below.

RECOMMENDED FOR APPROVAL


Project Coordinator For City of Billings (Date)

GRANTOR(S)

 3-9-2017
Grantor (Date)

 3-9-2017
Grantor (Date)

**APPROVED OF AND ACCEPTED FOR ON BEHALF OF
THE CITY OF BILLINGS:**

BY: _____
Thomas W. Hanel, Mayor (Date)

ATTEST:

BY: _____
Denise Bohlman, City Clerk (Date)

APPROVED AS TO FORM:

By: _____
Brent Brooks, City Attorney (Date)

Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: Rescind Resolution 17-10604

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

On February 27, 2017, the City Council passed Resolution #17-10604, which was a Resolution of Intent to assess Hope Evangelical Church for their frontage improvements along Grand Avenue. The City was going to purchase the necessary right of way from Hope Church and assess the Church for the improvements. Since the cost of the improvements are roughly the same as the value of the land, Hope Church has agreed to donate the land and have the City construct the improvements. Since the City does not need to establish this assessment district, staff recommends that Council formally rescind the Resolution of Intent.

ALTERNATIVES ANALYZED

The Council may:

- Vote to rescind Resolution No. 17-10604; or
- Vote to retain the resolution, which would require the city to purchase the right of way and move forward with the resolution ordering in the improvements.

FINANCIAL IMPACT

Rescinding the Resolution of Intent 17-10604 will have no significant financial impact due to the fact the cost of the improvements are equal to the cost of the right of way.

RECOMMENDATION

Staff recommends that the City Council approve the Resolution that rescinds Resolution No. 17-10604.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution to rescind

RESOLUTION NO. 17-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA, RESCINDING RESOLUTION NO. 17-10604 TO ORDER THE INSTALLATION OF SIDEWALK IMPROVEMENTS ALONG AN ARTERIAL STREET IMPROVEMENT PROJECT SET FORTH IN W.O. 16-09 AND TO ASSESS THE FRONTING PROPERTY OWNER WITHOUT CREATION OF A SPECIAL IMPROVEMENT DISTRICT.

WHEREAS, on February 27, 2017, the City Council of the City of Billings adopted Resolution No. 17-10604 declaring its intent to order the installation of sidewalk improvements as accompaniment to an arterial street improvement project, City of Billings, W.O. 16-09, and to order that these costs be assessed to the fronting property owner, Hope Church, without creation of a special improvement district; and

WHEREAS, the City's arterial street improvement project set forth in W.O. 16-09, to improve Grand Avenue between 52nd Street West and 58th Street West, is to commence March 15, 2017, and both parties' agree the improvement project is essential to community safety and should not be delayed; and

WHEREAS, the City Engineer and Hope Church have concluded that the assessment cost of these improvements is approximately equal to the licensed appraisal value the City would pay to Hope Church to obtain its fronting property for public right-of-way; and

WHEREAS, the City Engineer and Hope Church have concluded and agreed that it is in the parties' most equitable and efficient best interests to enter into a Right of Way Agreement in which Hope Church agrees to grant its fronting property to the City for public right-of-way at no cost, and the City agrees to construct its multi-use pathway on public right-of-way without assessing Hope Church. See Right of Way Agreement, Attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, THAT:

The City Council of the City of Billings, Montana, does hereby rescind Resolution No. 17-10604, adopted February 27, 2017.

This Resolution shall become effective immediately upon its passage and approval.

PASSED and APPROVED the 27th day March, 2017.

THE CITY OF BILLINGS:

BY: _____
Thomas W. Hanel MAYOR

ATTEST:

BY: _____
Denise Bohlman CITY CLERK

Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: Coal Creek Subdivision - Preliminary Major Subdivision Plat

PRESENTED BY: Wyeth Friday

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

On December 1, 2016, Performance Engineering and Consulting, agent for Magnus Land Development, LLC, owner, applied for preliminary major plat approval for Coal Creek Subdivision. The proposed subdivision creates 17 new lots for multi-family residential, commercial and residential professional development. The subject property is generally located on the northwest corner of the intersection of Rimrock Road and 62nd Street West. The property is zoned Residential Multi-Family (RMF), Community Commercial (CC) and Residential Professional (RP). On December 16, 2016 the applicants' agent requested a 30-day delay to refine storm drainage details and phasing, moving consideration of the proposed subdivision to the City Council in March rather than in February.

ALTERNATIVES ANALYZED

In accordance with state law, the City Council has 60 working days to act upon this major preliminary plat. The 60 working day review period for the proposed plat, because of the requested 30 day delay, ends on March 30, 2017. State and City subdivision regulations also require that preliminary plats be reviewed using specific criteria, as stated within this report. The City may not unreasonably restrict an owner's ability to develop land if the subdivider provides evidence that any identified adverse effects can be mitigated. Within the 60 working day review period, the City Council is required to:

1. Approve;
2. Conditionally Approve; or
3. Deny the Preliminary Plan

FINANCIAL IMPACT

If the City Council approves the preliminary plat, the subject property may develop under private ownership, resulting in additional tax revenues.

BACKGROUND

PROCEDURAL HISTORY

- A pre-application meeting was held on October 27, 2016 to discuss the proposal.
- The preliminary plat application was submitted to the Planning Division on December 1, 2016.
- A departmental review meeting was conducted on December 15, 2016.

- On December 16, 2016 the applicants' agent requested a 30-day delay.
- The preliminary plat was resubmitted with revisions based on department reviews on January 26, 2017.
- The Planning Board reviewed the plat on February 14, 2017.
- The Planning Board conducted a public hearing on February 28, 2017, and forwarded a recommendation to the City Council.
- The City Council will consider the preliminary plat on March 27, 2017.
- The 60 working-day preliminary plat review period ends March 30, 2017.

PLAT INFORMATION

General location:	Northwest corner of the intersection of Rimrock Road and 62 nd Street West
Legal Description:	Parcel 6A COS 2465
Owner/Subdivider:	Magnus Land Development, LLC
Engineer and Surveyor:	Performance Engineering and Consulting
Existing Zoning:	Residential Multi-Family Zoning on Lots 1-3; Community Commercial Zoning on Lots 7-17; and Residential Professional Zoning on Lots 4-6 (Also See Attached Plat for Zoning Designations)
Existing land use:	Vacant / Former dryland farming
Proposed land use:	Multi-family residential, commercial and residential professional development
Gross:	38.52 acres
Proposed number of lots:	17
Lot size:	Max: 8.1 acres Min.: 0.64 acres
Parkland requirements:	The parkland dedication requirement for this proposed subdivision is 11% of the land proposed for residential development, which is a minimum of 2.3 acres. The developer is proposing additional acreage above the minimum in the development.

STAKEHOLDERS

Staff gave a brief presentation to the Planning Board at the public hearing regarding the proposed Coal Creek Subdivision. Staff noted that the Planning Division had received a letter from a property owner south of the subject property raising concerns about storm water management and zoning, and a copy was given to Planning Board members before the meeting. The Planning Board President opened the floor to questions from the Planning Board. A question was asked about how students would safely walk to school from this

subdivision. Staff responded that the nearest school is a few miles away and School District #2 currently has bus routes in the area and this subdivision would be included in those bus routes.

The applicants agent stood to answer questions from the Board. He was asked about the amount of proposed parkland and what play equipment would be installed in the parks. The applicants agent responded that the proposed parkland dedication is twice the amount required by the subdivision regulations, some park land is planned to be within the proposed housing development, and that he did not know if the developer was proposing to install play equipment.

The public hearing was then opened. A neighbor stood to speak concerning how storm drainage in the area effects their property on the east side of the curve of Molt Road across from the subject property. They stated that their property flooded during major storm events. No one else from the public stood to speak.

The applicants agent stood to respond to the storm water issue. He stated that although this proposed subdivision does not have an effect on the neighbors property, there is an awareness of the storm water flows in the area and the flooding problems that are out there. He stated the City is proposing to build a storm water detention facility in the area to address storm water issues.

The public hearing was then closed. A motion to recommend conditional approval of the proposed plat to the City Council, and adopt the Findings of Fact, as presented with the staff report (See the Findings of Fact attached to this memo) was made. The motion was seconded. The motion carried with a unanimous voice vote.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

Consistency with the 2016 City of Billings Growth Policy, the 2014 Billings Urban Area Long Range Transportation Plan and the Billings Area Bikeway and Trail Master Plan are discussed within the Findings of Fact.

RECOMMENDATION

The Planning Board recommends conditional approval of the preliminary plat of Coal Creek Subdivision to the City Council, and adoption of the Findings of Fact attached to this memo.

PROPOSED CONDITIONS OF APPROVAL

1. To minimize effects on local services, prior to final plat approval storm drainage calculations must be submitted to the City Engineering Division for review and approval. Cost participation into the regional storm drain facility will be determined from the calculations.
2. To ensure the proposed storm drainage system can be used as outlined, prior to final plat approval an agreement with the Birley Drain for storm water discharge must be in place and a copy submitted to the City Engineering Division.
3. To ensure the storm drainage system is properly maintained, prior to final plat approval the applicant will add the following to the storm drain section of the SIA: The storm water retention areas and associated improvements will be privately owned and maintained by the HOA. Operation and Maintenance requirements and HOA responsibilities shall be as outlined within the City of Billings Stormwater Management Manual (SWMM), appendices E and F. Retention areas shall be covered with a blanket easement, allowing access by the City. If the HOA fails to maintain the storm water retention facilities, the City reserves the right to create a maintenance district in the subdivision to maintain the storm water retention facilities.

4. To minimize effects on local services and ensure proper parkland dedication requirements, prior to final plat approval the subdivider will meet with the City Parks Department and determine where parkland will be provided through smaller park areas within the proposed residential lots in the subdivision. These private park parcels shall be dedicated to a legal entity such as a Homeowners Association (HOA) and maintained by that entity.
5. To minimize the effects on local services, prior to final plat approval the subdivider will provide a letter from the United States Postal Service acknowledging its agreement with the placement of mail delivery facilities in the subdivision.
6. To ensure pedestrian/bike connections from this subdivision to the trail along the north side of Cove Ditch, prior to final plat approval the applicant will more specifically identify the location of the proposed ditch crossings and who is paying for their installation referred to in the SIA under the heading F. Billings Area Bikeway and Trail Master Plan.
7. To ensure pedestrian/bike connections between residentially zoned land and the commercially zoned land within this subdivision, prior to final plat approval the applicant will include language in the SIA that future development in the subdivision will be encouraged to design interconnectedness for pedestrians and bikes between the residential and commercial areas of the development.
8. To ensure the provision of easements for utilities, prior to final plat approval the subdivider shall provide utility easements on the final plat as requested by the private utility companies.
9. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
10. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

APPROVED BY CITY ADMINISTRATOR

Attachments

Findings of Fact
Proposed Plat
Draft SIA
Mayor's Letter
Letter From Neighbor

FINDINGS OF FACT

The Planning Staff for the Planning Board has prepared the Findings of Fact for the preliminary plat of Coal Creek Subdivision and has provided them for review by the Billings City Council, as follows:

A. What are the effects on agriculture, local services, the natural environment, wildlife, wildlife habitat, and public health, safety and welfare? [MCA 76-3-608 (3) (a) and BMCC 23-302.H.2.]

1. Effect on agriculture and agricultural water user facilities

The land to be subdivided was historically used for pasture land and dryland crops. The 39-acre parcel lies south of the Cove Ditch, at the northwest corner of 62nd St. W/Molt Road and Rimrock Road. The property was annexed into the City limits in 2002 along with approximately 200 adjacent acres. Because of the dryland nature, the agricultural lands north of Rimrock Road in this area have become more valuable as residential and commercial properties, and their development may have possibly alleviated some development pressure on irrigated agricultural lands to the south. The Cove Ditch is preserved in an easement, as it passes along the north property line. For these reasons, the development of the subject property should have minimal effects on agriculture and agricultural water user facilities in the area.

2. Effect on local services

- a. **Utilities** – Lots 1 and 2, both zoned RMF, will be served by the 12-inch water main in Rimrock Road. The lot owners will be responsible for installing the water services at the time of lot development.

Lot 3, zoned RMF, Lot 4, zoned RP, and Lot 7, zoned CC, will be served by an 8-inch water main placed within the public water and sewer utility easement within the private internal streets, (Black Thunder Road and Signal Peak Avenue). The 8-inch line will tie into the 12-inch water main at the intersection of Black Thunder Road and Signal Peak Avenue.

Lots 5-6, both zoned RP and Lots 8-17, zoned CC, will be served by a 12-inch water main placed within the public water and sewer utility easement within the private roads. The 12-inch main will run along Black Thunder Road and Signal Peak Avenue tying into the existing 12-inch water main in Rimrock Road and the existing 20-inch water main in Molt Road. All water line installation shall meet City of Billings Public Works Department and Montana DEQ standards, rules, and regulations. This requirement is called out in the SIA under the heading **VI. Utilities.**

- b. **Sanitary Sewer** - Lots 1 and 2 will be served by the existing 18-inch sewer main in Rimrock Road. The lot owner will be responsible for installing a 48-inch manhole along the existing mainline at the time of lot development. The services shall meet City of Billings Public Works Department and Montana DEQ Standards, rules, and regulations.

Lots 3-17 will be served by a minimum 8-inch diameter gravity collection main placed within the interior roads. The collection system will tie into the existing 18-inch sewer main in Rimrock Road by installing a new 48-inch manhole along the existing mainline. Collection system grades and placement will meet City of Billings Public Works Department and Montana DEQ Standards, rules, and regulations. This requirement is called out in the SIA under the heading **VI. Utilities.**

Power, natural gas, telephone, and cable will all be located within the right-of-way and utility easements shown on the plat.

Storm water – Storm drainage shall be provided by a combination of surface drainage, curb and gutters, and storm drain piping and detention ponds. All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the *Stormwater Management Manual* in place at the time of development. A complete stormwater management plan shall be submitted to the City Engineering Division and Montana Department of Environmental Quality for review and approval at the time of development. This requirement is called out in the SIA under the heading **V. Storm Drainage.**

As part of the proposed storm water drainage system the applicant is proposing to utilize the Birely Drain. During Phase I as stated in the SIA under the heading **V. Storm Drainage**, the applicant will collect water in detention basins and discharge into the Birely Drain. The applicant needs to provide documentation to the City of Billings Engineering Department from the Birely Drain Association stating they are allowed to use the drain. **(Condition #1)**

This subdivision is proposed to be done in phases. The different phases will handle storm water drainage in various ways as outlined in the SIA under **V. Storm Drainage**. This subdivision may be required to participate in the costs of area-wide storm water improvements, and this is acknowledged and included in SIA. **(Condition #2)**

The storm water detention network is to be maintained by the HOA that will be created to maintain the streets within the subdivision as well. The applicant will add a paragraph in the SIA under the heading **V. Storm Drainage** indicating this requirement. **(Condition #3)**

- c. **Solid waste** – The City of Billings will provide solid waste collection and disposal. The City's landfill has adequate capacity for this waste.
- d. **Streets** –All roads within the subdivision shall be privately owned. All streets shall be built in accordance with the City of Billings Engineering site development ordinance. Private roads within the commercial portion of the Subdivision, Black Thunder Road and Signal Peak Avenue, shall be built to

commercial road standards having a minimum width of 44 feet back-of-curb to back-of-curb within an 80 foot right of way.

A right turn lane for west bound traffic off of Rimrock Road will be constructed at the intersection of Black Thunder Road and Rimrock Road.

Private roads within the residential portion of the Subdivision shall be built to residential access standards having a minimum width of 34 feet back-of-curb to back-of-curb within a 56 foot right of way. The residentially zoned lots of this subdivision are anticipated to be either apartment buildings or condominiums. This type of development will require the developer to go through a Master Site Plan review. This review will address zoning, engineering and fire requirements which will include road layout and access into the lots where housing is proposed.

Details of the proposed construction of the streets is outlined in the SIA under **X Phasing Improvements**. Each phase will construct additional roads and infrastructure for the proposed development.

A Traffic Impact Study (TIS) was completed with this proposed development. Impacts to surrounding roads and intersections was identified in the TIS. The intersections and roads that will be impacted with each additional phase are addressed in the SIA. Required contributions for impacted roads and intersections is outlined in paragraph **X. Phasing Improvements**.

The applicant is proposing private roads within the entire subdivision, both in the commercial and residentially zoned areas. An HOA will be created for the purpose of maintaining all internal roads. Lots 1-3, which are residentially zoned lots, will have one HOA and Lots 4-17, which are commercial and residential professional zoned lots, will have an HOA. Each will function separately from the other. This is outlined in the SIA under the heading **XI. Home Owner Associations**

- e. **Emergency services** – The Billings Police and Fire Departments will respond to emergencies within the proposed subdivision. The nearest fire station is located at 54th St. West and Grand Ave. (Station #7). The subdivision is located within the ambulance service area of American Medical Response (AMR). The way the applicant is proposing to phase the development each phase will have a minimum of 2 access points.
- f. **Schools** – School District #2 provides educational services to elementary through high school students. According to the response from School District #2 the schools serving these students will be Boulder Elementary, Ben Steele Middle School, and West High School. School District #2 indicated that Boulder Elementary and West High School are both currently over capacity. Boulder Elementary is substantially over capacity. There are no schools within walking

distance, and bussing would be necessary. There is an existing bus route in the area.

- g. **Parks and Recreation** – Residential subdivisions creating lots with housing densities less than one dwelling unit per ½-acre are required by State and local laws to dedicate 11% of the net land area (or provide an equivalent cash contribution) for parkland. The applicant will be dedicating 2.30 acres of land for the residential portion of the development which is 20.91 acres. The applicant is proposing to have the parkland dedication done by having smaller parks throughout the residential portion of the development. The parkland will be private parks maintained by the HOA. Documents for the HOA and with park maintenance requirements will need to be submitted defining maintenance responsibilities at time of final plat. **(Condition #4)**
- h. **Mail Delivery** - The United States Postal Service will provide postal service to the subdivision and has indicated that centralized mailbox units will be required. The USPS has asked for centralized mailbox units located on Rimrock Road with a safe pull off area for the postal vehicle and worker. **(Condition #5)**
- i. **Phasing** – The applicant is proposing to develop this subdivision in phases. Phase I includes Lots 1 and 2 of the proposed subdivision. Lots 1 and 2 are lots that are zoned Residential Multi-Family.

Phase II includes Lots 8 through 16 of the proposed subdivision. These lots are zoned Community Commercial.

Phase III includes Lots 4 through 6 and Lots 7 and 17 of the proposed subdivision. Lots 4 through 6 are zoned Residential Professional and Lots 7 and 17 are zoned Community Commercial.

Phase IV includes Lot 3 of the proposed subdivision. Lot 3 is zoned Residential Multi-Family.

Specifics of the proposed phasing and what improvements and contributions will be required with each phase is identified in the SIA under the heading **X. PHASING IMPROVEMENTS**.

3. Effect on the natural environment

The subject property consists of approximately 39 acres of non-irrigated grassland gently sloping to the southeast. A preliminary Geotechnical Investigation Report was performed and submitted for review by Rimrock Engineering. While this report acknowledged the need for additional site-specific reports prior to construction, it provided some general information about the site limitations. A paragraph in the SIA under the heading **Conditions that Run with the Land** notify future lot owners of the need for future geotechnical studies based on proposed specific site development.

4. Effect on wildlife and wildlife habitat

There are no known endangered or threatened species on the property. There is a paragraph in the SIA that warns future lot owners of the presence of deer in the area, which may cause damage to their landscaping. This subdivision should have a minimal effect on wildlife and wildlife habitat.

5. Effect on the public health, safety and welfare

The subdivision is located in an area with no known natural hazards.

B. Was an Environmental Assessment required? [(MCA 76-3-616 and BMCC 23-302.H.1.)]

The proposed subdivision is exempt from the requirement for an Environmental Assessment pursuant to Section 76-3-616, MCA.

C. Does the subdivision conform to the Yellowstone County-City of Billings 2008 Growth Policy, the Urban Area Transportation Plan, 2009 Update, and the Billings Area Bikeway and Trail Master Plan? [BMCC 23-302.H.4.]

1. Yellowstone County-City of Billings 2016 Growth Policy

The proposed subdivision is consistent with the following goals of the Growth Policy:

- a. **Essential Investments (relating public and private expenditures to public values):** Neighborhoods that are safe and attractive and provide essential services are much desired (p. 7).
- b. **Strong Neighborhoods (livable, safe, sociable and resilient neighborhoods):** Zoning regulations that allow a mixture of housing types provide housing options for all age groups and income levels. Neighborhoods that are safe and attractive and provide essential services are much desired (p.8).
- c. **Prosperity (promoting equal opportunity and economic advancement)**
A diversity of available jobs can ensure a strong Billings' economy. Successful businesses that provide local jobs benefit the community. (p.9)

2. Urban Area 2014 Transportation Plan

The proposed subdivision adheres to the goals and objectives of the 2014 Functional Class Map and preserves the street network and street hierarchy specified in the plan. It also meets some of the goals of the 2016 City of Billings Growth Policy. In the West Billings Plan this area is identified and an Urban Expansion Area identified as Residential.

3. Billings Area Bikeways and Trail Master Plan

The proposed subdivision lies within the jurisdiction of the Billings Area Bikeways and Trail Master Plan. A 20-foot wide trail dedication along the north side of the Cove Ditch was previously provided. The applicant indicates in the SIA that there will be connections provide from the subject property to the trail across the Cove Ditch. In the SIA the applicant will more specifically identify the location of proposed crossings. **(Condition #6)** It is also encouraged that in the residential area of the proposed development that the applicant provides pedestrian/bike access into the commercial areas of the development. In the SIA the applicant will include language that future development in the subdivision will encourage interconnectedness for pedestrians and bikes between the residential and commercial parts of the development. **(Condition #7)**

D. Does the subdivision conform to the Montana Subdivision and Platting Act and to local subdivision regulations? [MCA 76-3-608 (3) (b) and BMCC 23-302.H.3.a.]

The proposed subdivision satisfies the requirements of the Montana Subdivision and Platting Act and to the design standards specified in the local subdivision regulations. The subdivider and the local government have complied with the subdivision review and approval procedures set forth in the local and state subdivision regulations.

E. Does the proposed subdivision conform to all requirements of the zoning in effect? [BMCC 23-302.H.3.e.]

The subject property is located within RMF, CC and RP zoning. The lot sizes conform to the requirements of this zone. Other building setbacks and structure specific requirements will be reviewed for compliance at the time of building permit review.

F. Does the proposed plat provide easements for the location and installation of any utilities? [MCA 76-3-608 (3) (c) and BMCC 23-302.H.3.b.]

The subdivider will coordinate and provided utility easements as requested by MDU and YVEC on the face of the plat. **(Condition #8)**

G. Does the proposed plat provide legal and physical access to each parcel within the subdivision and notation of that access on the plat? [MCA 76-3-608 (3) (d) and BMCC 23-302.H.3.c.]

Legal and physical access is provided to the proposed lots from Rimrock Road, 62nd Street West and Molt Road.

CONCLUSIONS OF FINDINGS OF FACT

- The preliminary plat of Coal Creek Subdivision does not create any adverse impacts that warrant denial of the subdivision.

- The proposed subdivision conforms to several of the goals and policies of the 2016 Growth Policy and does not conflict with the Transportation or Bikeway and Trail plans.
- The proposed subdivision complies with state and local subdivision regulations, local zoning, and sanitary requirements and provides legal and physical access to each lot.
- Any potential negative or adverse impacts will be mitigated with the proposed conditions of approval.

RECOMMENDATION

Staff recommends that the Planning Board recommend conditional approval of the preliminary plat of Coal Creek Subdivision to the City Council, and adopt the Findings of Fact as presented in the staff report.

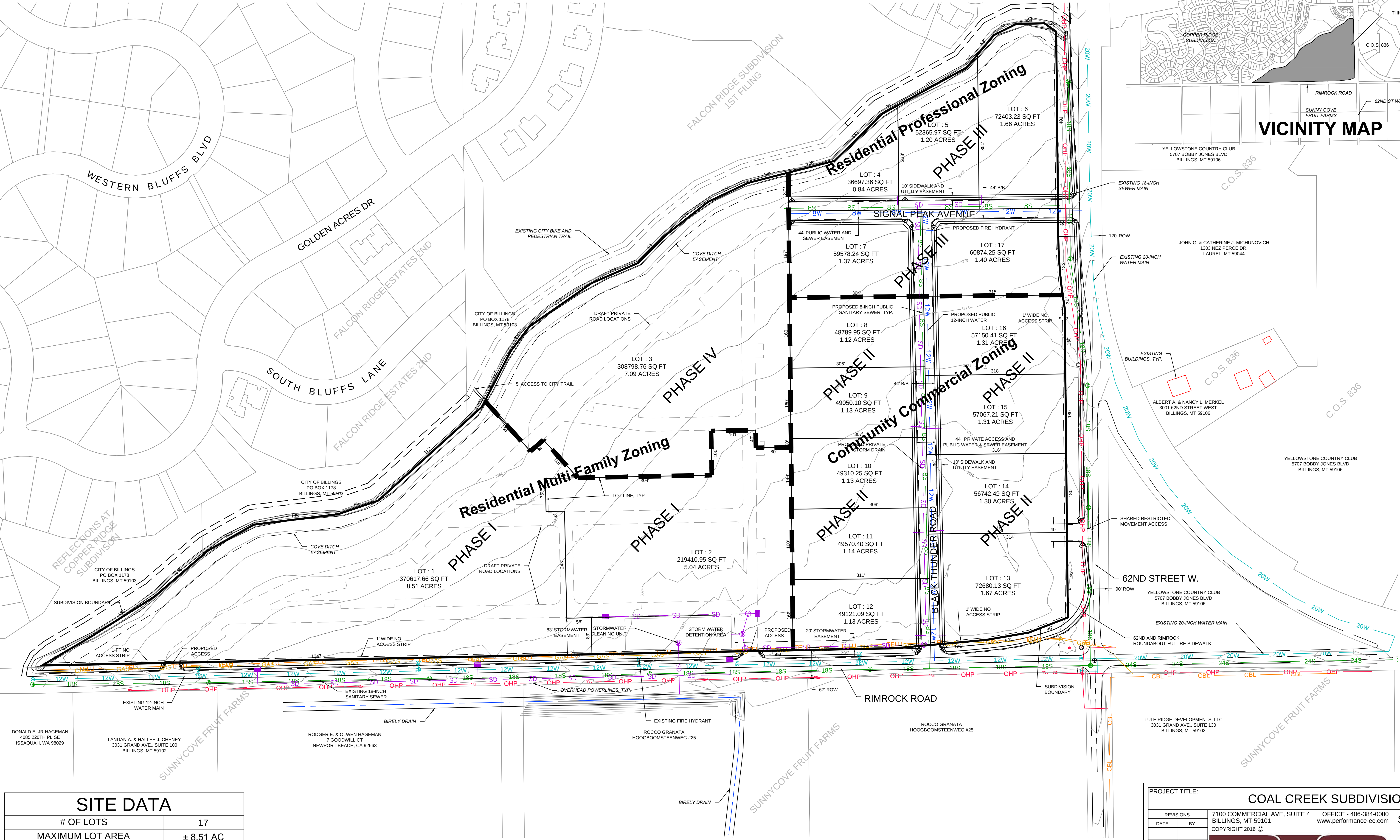
Approved by the Billings City Council, March 27, 2017.

Thomas W. Hanel, Mayor

PRELIMINARY PLAT OF
COAL CREEK SUBDIVISION
BEING TRACT 6A OF CERTIFICATE OF SURVEY 2465
AND THE SE 1/4 OF SECTION 25, T 01 N, R 24 E, P.M.M.
CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR: MAGNUS LAND DEVELOPMENT, LLC
PREPARED BY: PERFORMANCE ENGINEERING AND CONSULTING
APPLICATION DATE: DECEMBER 2016

VICINITY MAP



SITE DATA

# OF LOTS	17
MAXIMUM LOT AREA	± 8.51 AC
MINIMUM LOT AREA	± 0.84 AC
PARKLAND AREA	±4.69 AC
LINEAL FEET OF STREETS	± 6,900 LF
ROADWAY AREA	± 8.33 AC
NET ACREAGE	± 30.01 AC
GROSS ACREAGE	± 38.34 AC

EXISTING LAND USE: AGRICULTURAL

EXISTING ZONING: RESIDENTIAL MULTI-FAMILY
RESIDENTIAL PROFESSIONAL
COMMUNITY COMMERCIAL

PROPOSED LAND USE: COMMERCIAL/ RESIDENTIAL MULTI-FAMILY

PROPOSED ZONING: RESIDENTIAL MULTI-FAMILY
RESIDENTIAL PROFESSIONAL
COMMUNITY COMMERCIAL

PROPERTY OWNER:
MAGNUS LAND DEVELOPMENTS, LLC

PRELIMINARY PLAT DATE: JANUARY 2017

PROJECT TITLE: COAL CREEK SUBDIVISION

REVISIONS
DATE BY 7100 COMMERCIAL AVE, SUITE 4 OFFICE - 406-384-0080
BILLINGS, MT 59101 www.performance-ec.com
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2016-039 DRAWN BY: JMD CHECKED BY: CPD DATE: 10/31/2016

SHEET

1 OF 1

SUBDIVISION IMPROVEMENTS AGREEMENT
Coal Creek Subdivision
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City of Billings

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SUBDIVISION IMPROVEMENTS AGREEMENT

Coal Creek Subdivision

This agreement is made and entered into this ____ day of _____, 20__, by and between *Magnus Land Development, LLC*, whose address for the purpose of this agreement is **745 South 56th Street West, Billings, MT 59106**, is hereinafter referred to as "Subdivider," and the **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as "City."

WITNESSETH:

WHEREAS, at a regular meeting conducted on ____ day of _____, 20__, the Board of Planning recommended conditional approval of a preliminary plat of *Coal Creek Subdivision*; and

WHEREAS, at a regular meeting conducted on ____ day of _____, 20__, the City Council conditionally approved a preliminary plat of *Coal Creek Subdivision*; and

WHEREAS, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat.

WHEREAS, the provisions of this agreement shall be effective and applicable to *Coal Creek Subdivision* upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

THEREFORE, THE PARTIES TO THIS AGREEMENT, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

I. VARIANCES

- A. No variance request is being made as part of this development.

II. CONDITIONS THAT RUN WITH THE LAND

- A. Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is possible that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish, Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.
- B. Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the 1972 Yellowstone County Soil Survey, indicate that

there could be potential limitations for proposed construction on the lots, which may require a geotechnical survey prior to construction.

- C. There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts (SID) for only those items specifically identified within this document which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and Owner specifically agree that they are waiving valuable rights and do so voluntarily.
- D. The Subdivider and subsequent contractors/builders acknowledge that there is a Stormwater Pollution and Prevention Plan (SWPPP) filed with the city and the Montana Department of Environmental Quality (MDEQ). This SWPPP shall be adhered to during all phases of construction and shall be updated as required by MDEQ under the General Permit for Stormwater Discharges Associated with Construction Activity, Chapter 28, BMCC and the Billings Stormwater Management Manual.
- E. Individual lot owners should be aware that Best Management Practices for stormwater control shall be required for new construction on lots. Best Management Practices are defined within Section 28-201, BMCC and detailed in the Billings Stormwater Management Manual.
- F. It is anticipated that residentially zoned areas within this Subdivision will developed as condominium or apartment style developments as determined by the market.

III. TRANSPORTATION

A. Streets

- All roads within the subdivision shall be privately owned and built to the City of Billings subdivision regulation standards. These roads shall be built to grade with a satisfactory subbase, base course, curb and gutter, and asphalt surface. All streets shall be built in accordance with the City of Billings' site development ordinance, and City subdivision regulations.
- Private roads, Black Thunder Road and Signal Peak Avenue, shall be built to commercial road standards having a minimum width of 44 feet back-of-curb to back-of-curb.
- Private roads within Lots 1-3 of the Subdivision shall be built to residential access standards having a minimum width of 34 feet back-of-curb to back-of-curb.
- The north half of Rimrock Road shall be built to collector standards including asphalt, curb and gutter, and sidewalk. A right turn lane for west bound traffic off of Rimrock Road will be constructed at the intersection of Black Thunder Road and Rimrock Road. Storm collection shall be included along the north half of the

road with a discharge to the Birely Drain. Water quality standards for Rimrock Road runoff shall be met in accordance with the Billings Stormwater Management Manual (BSMM).

- Cash contribution shall be made for improvements to 62nd Street West. Contributions shall be made for the widening of the west half of 62nd Street West to commercial standards including asphalt, curb and gutter, and sidewalk. Subdivider shall be given credit for materials already in place. Subdivider shall construct, or contribute to the construction, of a median to control turning movements for the shared access located between Lots 13 and 14.

B. Sidewalks

- The Subdivider will install, corner intersection handicap ramps and aprons and will grade all street frontages for sidewalk finished grades.
- The Subdivider shall be responsible for the installation of a 5-foot sidewalk and/or a 10-foot asphalt trail along the Rimrock Road frontage.
- The Subdivider shall make a cash contribution for sidewalks along 62nd Street West.
- Individual lot owners within the commercial portion of the Subdivision will be responsible for the construction of the sidewalks adjacent to their lot along Black Thunder Road and Signal Peak Avenue at the time of lot construction and shall be included in each building permit. Sidewalks shall be 5-foot boulevard walk style with a boulevard width of 5 feet.

C. Street Lighting

- No street lighting is proposed for the development, however street lighting is included in the waiver of right to protest.
- The Subdivider will be responsible for extending street lighting north along 62nd Street West to the shared access between Lots 13 and 14. Maintenance of the street lights shall be the responsibility of the HOA or through the creation of a street light district.

D. Traffic Control Devices

- Subdivider shall furnish the necessary traffic control devices within and adjacent to the subdivision as required by City Engineering. Traffic control devices shall comply with the Manual on Uniform Traffic Control Devices (MUTCD) and City of Billings Standards.
- Subdivider shall pay intersection impact contributions totaling **\$88,750**.
 - Rimrock Road and 62nd St W: **\$45,250 (18.1% x \$250k)**
 - Rimrock Road and 54th St W: **\$24,750 (9.9% x \$250k)**
 - Grand Avenue and 62nd St W: **\$18,750 (7.5% x \$250k)**Scheduling for intersection impact contributions is provided in the Phasing section of this SIA.
- Subdivider shall furnish and install street name signs for streets within the subdivision, or located immediately adjacent thereto, in accordance with the specifications of the City of Billings Public Works and Fire Departments.

E. Access

Rimrock Road

- Three full movement private road access points will be located along Rimrock Road:
 - a. The Lot 1 access is approximately 2,100 ft west of the 62nd Street West and Rimrock Road intersection;
 - b. The Lot 2 access is approximately 780 ft west of the 62nd Street West and Rimrock Road intersection;
 - c. Black Thunder Road access is approximately 370 ft west of the 62nd Street West and Rimrock Road intersection.
- All access approaches will meet design standards outlined in the City of Billings Standard Modification Drawings.
- A 1-foot no access strip shall run along the boundary of lots fronting Rimrock Road as indicated on the Plat.

62nd Street West

- One full movement private road access and one restricted movement (right-in-right-out) shared access will be located along 62nd Street West:
 - a. The Signal Peak Avenue access is approximately 1,020 ft north of the 62nd Street West and Rimrock Road intersection;
 - b. The restricted movement shared access located between Lots 13 and 14 is approximately 300 ft north of the 62nd Street West and Rimrock Road intersection.
- All access approaches will meet design standards outlined in the City of Billings Standard Modification Drawings.
- A 1-foot no access strip shall run along the boundary of lots fronting 62nd Street West as indicated on the Plat.

Emergency Access

- An emergency secondary access shall be provided from the end of Phase II Black Thunder Road improvements to the intersection of Signal Peak Avenue and 62nd Street West. The access road shall be a minimum of 20 feet wide and consist of an all-weather surface capable of supporting a 40 ton vehicle and shall remain in place until the completion of Black Thunder Road and Signal Peak Avenue. Maintenance of the access road, including snow removal, will be the responsibility of the Subdivider. Upon the establishment of a Coal Creek HOA, maintenance responsibilities shall be transferred to the HOA.

F. Billings Area Bikeway and Trails Master Plan (BABTMP)

- The BikeNet/Heritage Trail plan identifies the Cove Ditch as a connection link between other greenway corridors. An existing 20-foot-wide bike trail easement is located north of the adjacent Cove Ditch Easement. Access to this trail shall be

provided by way of a pedestrian foot bridge crossing Cove Ditch between Lots 1 and 3.

IV. EMERGENCY SERVICE

The Billings Fire Department currently provides fire protection and paramedic services for the subdivision.

At the time of future lot development construction of buildings made of combustible materials shall have adequate fire apparatus access roads and fire hydrant(s) in place to meet fire suppression requirements. Prior to issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads, and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along an approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of twenty (20) feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for apparatus access and water supply.

Emergency access to the subdivision will occur at the locations described in Section III. TRANSPORTATION, Subsection E, Access. Approaches and internal roads are designed to accommodate emergency vehicles described previously.

V. STORM DRAINAGE

- A. Storm drainage shall be provided by a combination of surface drainage, curb and gutters, and storm drain piping. All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the *Stormwater Management Manual* in place at the time of development. A complete stormwater management plan shall be submitted to the City Engineering Division and Montana Department of Environmental Quality (as required) for review and approval at the time of development.

- B. Phases I and IV shall utilize a series of small detention areas in addition to the community stormwater detention area located on Lot 2 for stormwater management. The community drainage and detention facilities shall be operated and maintained by the Subdivision's Home Owner's Association. The community detention area will collect runoff from all Phases and convey it to the Birely Drain. Private storm facilities located on lots in Phases II and III will be required to provide storage as required by the BSMM and shall be operated and maintained by the respective lot owners.
- a. Should the City obtain land located south of Rimrock Road and adjacent to the Birely Drain for the construction of a stormwater management facility as part of the 62nd Street West and Rimrock Road roundabout project, the Subdivider may direct runoff from all Phases of the Subdivision to the City's storm management area. Subdivider shall contribute cash-in-lieu based on the proportional volume of the Subdivision's detention requirements. The Subdivision will be required to retain, or provide treatment, of the water quality volume onsite in accordance with the BSMM.
 - b. Each Lot shall make a cash contribution for stormwater improvements at a rate of \$_____/sf of gross lot area. Contributions shall be made to the City prior to the issuance of the Lots first building permit.
- C. Storm drainage for the north half of Rimrock Road adjacent to the Coal Creek Subdivision shall be conveyed thru a series of catch basins which will route runoff through a drainage main and discharge to the Birely Drain. Runoff from the south half of Rimrock Road is currently managed by the borrow ditch which ultimately drains to the Birely Drain. Improvements to the south half of Rimrock Road shall occur upon annexation of parcels adjacent to the roadway.
- D. Storm drainage for 62nd Street West adjacent to the Coal Creek Subdivision shall be conveyed thru a series of catch basins which will route runoff through the City's drainage system and discharge to the Birely Drain. This will be included as part of the installation of the Rimrock Road and 62nd Street West roundabout project scheduled for a future date.

VI. UTILITIES

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department – Engineering Division. The extension of/connection to water mains and sanitary sewers is subject to the approval conditions of the applications. Applications shall be submitted for processing prior to the start of any construction and prior to review

and approval of any plans and specifications. The appropriate water and wastewater construction fees and franchise fee in effect shall be submitted with the applications.

The Subdivider/Owner acknowledges that the subdivision shall be subject to the applicable System Development Fees in effect at the time new water and/or sanitary sewer service connections are made or when a building permit is issued for new construction.

It is acknowledged that all fees stated above are subject to the Franchise Fee in effect at the time of payment.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc.) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality. As Blue Thunder Road and Signal Peak Avenue will be privately owned roads with public water and sanitary sewer mains located within them, a standard Perpetual Right of Way Easement between the City and the property owner shall be completed and recorded with the Yellowstone County Clerk and Records office.

A. Water

Lots 1 and 2 will be served by the 12-inch public water main that runs along Rimrock Road. The lot owners will be responsible for installing separate water services to each lot at the time of lot development. The services shall meet City of Billings Public Works Department and Montana DEQ Standards, rules, and regulations.

Lots 3, 4, and 7 will be served by an 8-inch public water main placed within the public water and sewer utility easement. The 8-inch line will tie into the 12-inch water main at the intersection of Black Thunder Road and Signal Peak Avenue. Valve and hydrant placement shall meet City of Billings Public Works Department and Montana DEQ standards, rules, and regulations.

Lots 5-6 and 8-17 will be served by a 12-inch public water main placed within the public water and sewer utility easement. The 12-inch main will run along Black Thunder Road and Signal Pack Avenue tying into the existing 12-inch water main in Rimrock Road and the existing 20-inch water main in Molt Road. Valve and hydrant placement shall meet City of Billings Public Works Department and Montana DEQ standards, rules, and regulations.

B. Sanitary Sewer

Lots 1 and 2 will be served by the existing 18-inch sewer main that runs along Rimrock Road. The lot owner will be responsible for installing separate sanitary sewer services to each lot along the existing mainline at the time of lot development. The services shall meet City of Billings Public Works Department and Montana DEQ Standards, rules, and regulations.

Lots 3-17 will be served by a minimum 8-inch diameter public gravity collection main placed within the water and sewer utility easement within the interior roads. Collection system grades and placement will meet City of Billings Public Works Department and Montana DEQ Standards, rules, and regulations. The collection system will tie into the existing 18-inch sewer main that runs along Rimrock Road by installing a new 48-inch manhole along the existing mainline.

C. Power, Telephone, Gas, and Cable Television

Power, natural gas, telephone, and cable will all be located within the right-of-way and utility easements shown on the plat.

VII. PARKS/OPEN SPACE

Section 76-3-621 of the Montana Subdivision and Platting Act covers the park dedication requirement. Per 10.2 (B) 1 of the City of Billings Subdivision Regulations, 11 percent of the net residential land proposed to be developed at a density of one dwelling unit per half acre or less. With a total of 20.91 acres of residentially zoned land proposed within the development a total of 2.30 acres is required to be reserved for parkland. As part of the development, parkland will be reserved within the residential lots as pocket parks to be constructed, operated, and maintained by the Homeowner's Association.

VIII. IRRIGATION

There are no irrigation rights for this property.

IX. SOILS/GEOTECHNICAL STUDY

- A. A geotechnical analysis was performed for this property on August 12, 2016 by Rimrock Engineering, Inc. Subsurface conditions vary across the site. Since specific structure types and locations have not been identified, performing site specific geotechnical investigations should be considered and is recommended.
- B. Construction restrictions due to the results of the study may include over excavation and controlled recompaction, placement of granular backfill, or specific structural considerations, depending upon the actual structural loads to be built in a particular location.
- C. Assessment of a specific lot and mitigation efforts, if any, of these conditions shall be the responsibility of the lot owner. The City may require the owner of a lot to include a lot specific geotechnical investigation report with the building permit submittal.

X. PHASING IMPROVEMENTS

A. Phase I

Subdivider shall be responsible for the installation of a 5-foot sidewalk and/or 10-foot asphalt trail along the Rimrock Road frontage. Installation of sidewalk and/or trail will be required along the frontage of Lots 1 and 2 as part of Phase I. Remaining sidewalk/trail along Rimrock Road shall be installed at the time of Phase II.

The Subdivider and City agree that the final plat may be filed, but the Subdivider will construct or provide monetary guarantee as outlined herein for Phase I improvements before the building permits will be issued for any of the Phase I lots in the subdivision. The Phase I improvements referred to herein shall be installed using a private contract which shall be secured as a letter of credit or a letter of commitment to lend funds from a commercial lender. The letter of credit or letter of commitment to lend funds shall be in place prior to recording the final plat or commencement of the private contract. As used herein, the lots to be served by Phase I are more particularly described as follows:

Lots 1 and 2, located in Coal Creek Subdivision in the City of Billings, according to the official plat on file in the office of the Clerk and Recorder of Yellowstone County, Montana (2 lots total).

Phase I contributions for intersection impacts shall be for the proportion of Lots being developed in this Phase (2 of 17). Intersection impact contributions are as follows:

- Rimrock Road and 62nd St W: **\$5,430**
- Rimrock Road and 54th St W: **\$2,970**
- Grand Avenue and 62nd St W: **\$2,250**

B. Phase II

Subdivider is responsible for the construction of the north half of Rimrock Road along the frontage of the subdivision. Road improvements shall include widening of the asphalt to a collector road width as well as installation of curb and gutter, storm drain, and completion of the trail and/or sidewalk from Phase I. A right turn lane will be installed for west bound traffic at the intersection of Black Thunder Road and Rimrock Road. Stormwater collected in the Rimrock Road storm drain will be discharged to the Birely Drain.

Black Thunder Road will be completed to the north boundary lines of Lots 8 and 16 and will include the installation of private storm drain and public water and sewer utilities.

Phase II contributions for intersection impacts shall be for the proportion of Lots being developed in this Phase (9 of 17). Intersection impact contributions are as follows:

- Rimrock Road and 62nd St W: **\$23,982.50**
- Rimrock Road and 54th St W: **\$13,117.50**
- Grand Avenue and 62nd St W: **\$9,937.50**

The Subdivider will install the Phase II improvements in the future. The Subdivider agrees not to sell or convey any lots in the subdivision to be served by the Phase II improvements, and the Subdivider further acknowledges that no building permits for lots within Phase II shall be issued until a private contract has been executed for the construction and installation of the public improvements to serve said lots, and to provide necessary access and traffic circulation for the traffic generated by those lots. As used herein, the lots to be served by the said Phase II are particularly described as follows:

Lots 8 through 16, inclusive, located in Coal Creek Subdivision in the City of Billings, according to the official plat on file in the office of the Clerk and Recorder of Yellowstone County, Montana (9 lots total).

C. Phase III

Subdivider shall provide cash-in-lieu contributions for one half of a commercial local access road along the frontage of 62nd Street West. This shall include widening of the asphalt, curb and gutter, and sidewalk. The Subdivider shall be given credit for existing asphalt widths

Black Thunder Road shall be completed from the end of Phase II improvement to the intersection with Signal Peak Avenue. Signal Peak Avenue shall be built out from the east boundary line of Lot 3 to 62nd Street West. Phase III will include the installation of private storm drain and public water and sewer utilities in Black Thunder Road and Signal Peak Avenue.

Phase III contributions for intersection impacts shall be for the proportion of Lots being developed in this Phase (5 of 17). Intersection impact contributions are as follows:

- Rimrock Road and 62nd St W: **\$13,122.50**
- Rimrock Road and 54th St W: **\$7,177.50**
- Grand Avenue and 62nd St W: **\$5,437.50**

The Subdivider will install the Phase III improvements in the future. The Subdivider agrees not to sell or convey any lots in the subdivision to be served by the Phase III improvements, and the Subdivider further acknowledges that no building permits for lots within Phase III shall be issued until a private contract has been executed for the

construction and installation of the public improvements to serve said lots, and to provide necessary access and traffic circulation for the traffic generated by those lots. As used herein, the lots to be served by the said Phase III are particularly described as follows:

Lots 4 through 6, inclusive, and Lots 7 and 17 located in Coal Creek Subdivision in the City of Billings, according to the official plat on file in the office of the Clerk and Recorder of Yellowstone County, Montana (5 lots total).

D. Phase IV

The Subdivider will install the Phase IV improvements in the future. The Subdivider agrees not to sell or convey any lots in the subdivision to be served by the Phase IV improvements, and the Subdivider further acknowledges that no building permits for lots within Phase IV shall be issued until a private contract has been executed for the construction and installation of the public improvements to serve said lots, and to provide necessary access and traffic circulation for the traffic generated by those lots. As used herein, the lots to be served by the said Phase IV are particularly described as follows:

Lot 3 located in Coal Creek Subdivision in the City of Billings, according to the official plat on file in the office of the Clerk and Recorder of Yellowstone County, Montana (1 lot total).

Phase IV contributions for intersection impacts shall be for the proportion of Lots being developed in this Phase (1 of 17). Intersection impact contributions are as follows:

- Rimrock Road and 62nd St W: **\$2,715**
- Rimrock Road and 54th St W: **\$1,485**
- Grand Avenue and 62nd St W: **\$1,125**

XI. HOME OWNERS ASSOCIATIONS

A home owner's association (HOA) will be established for the residentially zoned properties (Lots 1-3) and the commercially zoned properties (Lots 4-17). Each HOA will have the following responsibilities:

A. Contact Information

HOA shall provide updated contact information of the senior board official to the City Engineering Department upon the establishment HIOA and/or changing of board members.

B. Street Maintenance

The commercial HOA will be responsible for the maintenance of Black Thunder Road and Signal Peak Avenue. The residential HOA is responsible for maintaining all private roads within Lots 1-3.

C. Storm Drainage Facilities

The residential and commercial HOAs shall share the cost of maintenance for community stormwater facilities.

XII. FINANCIAL GUARANTEES

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a special improvement district or private contracts secured by letters of credit or a letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said special improvement district or private contract, and the improvements shall be installed as approved by the city engineers and the City of Billings Public Works.

XIII. LEGAL PROVISIONS

- A. Subdivider agrees to guarantee all public improvements for a period of one year from the date of final acceptance by the City of Billings.
- B. The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this Agreement.
- C. The covenants, agreements, and all statements in this Agreement apply to and shall be binding on the heirs, personal representatives, successors and assigns of the respective parties.
- D. In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.
- E. Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.
- F. Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

“SUBDIVIDER”

Magnus Land Development, LLC

By: _____

Title: _____

STATE OF MONTANA)
 : ss
County of Yellowstone)

On this _____ day of _____, 20____, before me, a Notary Public in and for the State of Montana, personally appeared _____, known to me to be the _____ of *Magnus Land Development, LLC*, who executed the foregoing instrument and acknowledged to me that he executed the same.

Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

This agreement is hereby approved and accepted by the City of Billings, this ____ day of _____, 20__.

“CITY”
CITY OF BILLINGS
MONTANA

By: _____
Mayor

Attest: _____
City Clerk

STATE OF MONTANA)
 : ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____, and _____, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they executed the same on behalf of the City of Billings, Montana.

Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

Waiver of Right to Protest

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more special improvement district(s) for street light maintenance and energy, and for the construction of sidewalks, street lights, parks and park maintenance, and other improvements incident to the above which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties, and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

The real property hereinabove mentioned is more particularly described as follows:

Coal Creek Subdivision

Signed and dated this ____ day of _____, 20__.

Magnus Land Development, LLC

By: _____

Title: _____

STATE OF MONTANA)
 : ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____, known to me to be the person who executed the forgoing instrument as the _____ of *Magnus Land Development, LLC*, known to me to be the person who executed the forgoing instrument and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.

Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____



CITY OF BILLINGS

THOMAS W. HANEL, MAYOR

*P.O. BOX 1178
BILLINGS, MONTANA 59103
(406) 687-8296
FAX (406) 657-8390*

March 27, 2017

Magnus Land Development, LLC
Attn: Todd Brown / RD Kirkness
745 South 56th Street West
Billings, MT 59106

Performance Engineering
Attn: Craig Dalton
7100 Commercial Ave. Suite 4
Billings, MT 59101

Dear Property Owners and Agent:

On March 27, 2017, the Billings City Council conditionally approved the preliminary plat of Coal Creek Subdivision, subject to the following conditions of approval:

1. To minimize effects on local services, prior to final plat approval storm drain calculations must be submitted to the City Engineer's Office for review and approval. Cost participation into the regional storm drain facility will be determined from the calculations.
2. To ensure the proposed drainage system can be used as outlined, prior to final plat approval an agreement with Birley Drain for storm water discharge must be in place and a copy submitted to the City Engineering Department.
3. To ensure the storm water system is properly maintained, prior to final plat approval the applicant will add the following to the storm drain section of the SIA. The stormwater retention areas and associated improvements will be privately owned and maintained by the HOA. Operation and Maintenance requirements and HOA responsibilities shall be as outlined within the City of Billings Stormwater Management Manual (SWMM), appendices E and F. Retention areas shall be covered with a blanket easement, allowing access by the City. If the HOA fails to maintain the stormwater retention facilities, the City reserves the right to create a maintenance district in the subdivision to maintain the stormwater retention facilities.
4. To minimize effects on local services and ensure proper parkland dedication requirements, prior to final plat approval, the subdivider will meet with the City Parks Department and determine where parkland will be provided through smaller park areas within the proposed residential lots in the subdivision. These private park parcels shall be dedicated to a legal entity such as a Homeowners Association (HOA) and maintained by that entity.

5. To minimize the effects on local services, prior to final plat approval the subdivider will provide a letter from the United States Postal Service acknowledging its agreement with the placement of mail delivery facilities in the subdivision.
6. To ensure pedestrian/bike connection from this subdivision to the trail along the north side of Cove Ditch, prior to final plat approval the applicant will more specifically identify the location of the proposed ditch crossings and who is paying for their installation referred to in the SIA under the heading **F. Billings Area Bikeway and Trails Master Plan.**
7. To ensure pedestrian/bike connection between residentially zoned land and the commercially zoned land within this subdivision, prior to final plat approval the applicant will include language that future development in the subdivision will encourage interconnectedness for pedestrians and bikes between the residential and commercial areas of the development.
8. To ensure the provision of easements for utilities, prior to final plat approval the subdivider shall provide utility easements on the final plat as requested by the private utility companies.
9. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
10. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

If you have questions please contact Dave Green at (406) 247-8666 or by email at greend@ci.billings.mt.us.

Sincerely,

Thomas W. Hanel, Mayor

February 28, 2017

Yellowstone City-County Planning Division
2825 3rd Ave. N.
Billings, Montana 59102

Attn. Mr. Dave Green

re: Preliminary Plat for Coal Creek Subdivision

Gentlemen,

On approximately Feb 8 '17, I received an undated certified envelope from the CITY-COUNTY PLANNING DIVISION with a NOTICE OF PUBLIC HEARING in a page and a half form letter including an instruction sheet ON HOW TO ACT IF WISHING TO COMMENT and, finally, a double page chart of the site with limited interpretative symbols. This was a first application for a preliminary subdivision with major plat on 39+ acres. The request is apparently approved resulting in the above 2 week notice of Hearing. The meeting to be held February 28 on the 1st floor conference room of the Miller Building, 2825 3rd Avenue N, Billings.

This notice has been brought to the attention of recipient - Rodger E. Hageman, owner of a farm thought to be directly across from the proposed truckstop-and-store development known as "Coal Creek". One of the City's conditions is a requirement to have a substantial storm drainage system for excess water that is gathered and contained for disposal. Perhaps on to said Hageman Farmland. Permission for this intrusion has not been granted, nor has it been requested by the subdivision application.

In the event that use of this farmland is desired for overflow storm water, I herewith advise that any expectation of said use would be denied. This farmland was subdivided over 100 years ago and is part of a legal subdivision, one that predates the present applicant by 100+ years - 1910.

Please note, I do not totally reject development of this unique property but I see two conditions that would need addressing: 1] That it not be a "nuisance" to my property, and 2] that the commercial areas not just be nondescript tilt-up apartment buildings, a bar, liquor store, casino, hamburger stand, a garish truckstop-gas station and that whatever it is, it not be on Rimrock Road but on 62nd street at the freeway.

Incidentally, not being able to travel, I would here like to offer a suggestion or two. Rimrock Road is a historical pure residential and college street running from 27th (airport road) to 70th, probably 10 miles. This 62nd to 70th is the last mile and the best mile. It is possibly the longest street in town and may be the most desirable residential street. Must it end punctuated by this odd subdivision and the name "Coal Creek" which hardly respects Billing's western heritage. The area being the site of ancient Indian occupation, the area populated by the deer and antelope coming down from above to forage the lower elevations. I had them almost daily in 2001 while developing my little experimental vineyard just across Rimrock. This great view entry to Billings and the Yellowstone Valley deserves the honor of a western motif more in keeping with early life and freedom. A suggestion photo page is attached and a photo page depicting all the towns and villages that would seem to converge at this highway.

Thank you for listening,

A handwritten signature in cursive script, reading "Rodger E. Hageman". The signature is written in dark ink and extends horizontally across the page.

Rodger E. Hageman
7 Goodwill Court
Newport Beach, CA 92663
(949) 642-1998

P.S. There is a little patch in the middle of the intersection upon which I suggest that whoever develops the 39 acres be required to build a monument to our antecedents and founders.

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Billings Gazette

When he is not nursing plants at Pink Grizzly Shane is writing and playing country music. His brand new CD **Through the Fire** is getting rave reviews for the gritty song-writing and superb musicianship it exhibits. True to his Montana roots, Shane and his wife Kelly live under the majestic mountains in the Bitterroot Valley.



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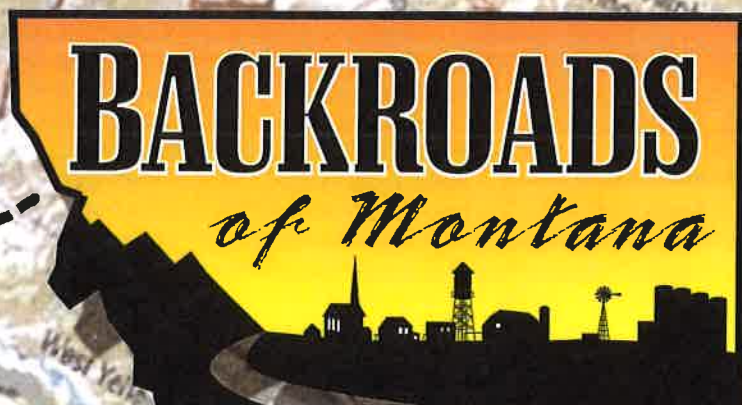
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Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: Lake Hills Subdivision, 35th Filing - Preliminary Major Subdivision Plat

PRESENTED BY: Wyeth Friday

Department: Planning & Community Services

PROBLEM/ISSUE STATEMENT

On January 1, 2017, Performance Engineering and Consulting, agent for property owner Trenton Parks, applied for preliminary major plat approval for Lake Hills Subdivision, 35th Filing. The proposed subdivision re-plats 8 lots originally platted in the Lake Hills Subdivision, 15th and 33rd Filings, into 14 lots. The subject property is located on both sides of Gleneagles Boulevard, between Cherry Hills Road and Annandale Road, northwest of the Lake Hills Golf Course in the Heights. The property is zoned Residential-5000 (R-50) and twin homes are proposed. The Yellowstone County Board of Planning conducted a public hearing on February 28, 2017 and forwarded a recommendation to the City Council.

ALTERNATIVES ANALYZED

In accordance with state law, the City Council has 60 working days to act upon this major preliminary plat. The 60 working day review period for the proposed plat ends on March 30, 2017. State and City subdivision regulations also require that preliminary plats be reviewed using specific criteria, as stated within this report. The City may not unreasonably restrict an owner's ability to develop land if the subdivider provides evidence that any identified adverse effects can be mitigated. Within the 60 working day review period, the City Council is required to:

1. Approve;
2. Conditionally Approve; or
3. Deny the Preliminary Plat

FINANCIAL IMPACT

If the City Council approves the preliminary plat, the subject property may further develop under private ownership, resulting in additional tax revenues.

BACKGROUND

PROCEDURAL HISTORY

- A pre-application meeting was held on December 18, 2016 to discuss the proposal.
- The preliminary plat application was submitted to the Planning Division on January 3, 2017.
- A departmental review meeting was conducted on January 19, 2017.
- The preliminary plat was resubmitted with revisions based on department reviews on January 26, 2017.
- The Planning Board reviewed the plat on February 14, 2017.

- The Planning Board conducted a public hearing on February 28, 2017, and forward a recommendation to the City Council.
- The City Council will consider the preliminary plat on March 27, 2017.
- The 60 working-day preliminary plat review period ends March 30, 2017.

PLAT INFORMATION

General location: On both sides of Gleneagles Boulevard (unconstructed at this time) northwest of the Lake Hill Golf Course.

Legal Description: Amended Lots 4 & 5, Block 5 of Lake Hills Subdivision, 33rd, and Lots 1-4, Block 18, and located in Section 16, Lots 3 & 4, Block 19 of Lake Hills Subdivision, 15th Filing; T1N, R26E.

Subdivider/Owner: Trenton Parks

Engineer and Surveyor: Performance Engineering and Consulting

Existing Zoning: R-50

Existing land use: Platted vacant lots

Proposed land use: Multi-Family Residential

Gross and Net area: 3.19 acres

Proposed number of lots: 14

Lot size: Max: 10,680 square feet Min.: 8,029 square feet

Parkland requirements: Parkland dedication was previously met.

STAKEHOLDERS

Staff gave a brief presentation to the Planning Board regarding the proposed subdivision. Board President Darrell Tunnicliff asked the Board if they had any questions for staff and there were none. He then opened the public hearing. No one stood to speak for or against the proposed subdivision. The public hearing was closed. Board Member Cook made a motion to recommend conditional approval of the preliminary plat of Lake Hill Subdivision, 35th Filing to the City Council and adopt the Findings of Fact as presented in the staff report. It was seconded by Board Member Bass. The motion carried with a unanimous voice vote.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

Consistency with the 2016 Growth Policy, the Transportation Plan 2014 Update, and Billings Area Bikeways and Trail Master Plan are discussed within the Findings of Fact.

RECOMMENDATION

The Planning Board recommends conditional approval of the preliminary plat of Lake Hill Subdivision, 35th Filing to the City Council, and adoption of the Findings of Fact as presented in the staff report.

PROPOSED CONDITIONS OF APPROVAL

1. To provide for the installation of private utilities, prior to final plat approval the applicant will coordinate with private utility providers for any needed easements and show them on the final plat as requested by the private utility companies.
2. To minimize impacts on local services, centralized mail delivery site(s) shall be coordinated and identified prior to final plat approval. A letter from USPS shall be provided for verification.
3. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
4. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

APPROVED BY CITY ADMINISTRATOR

Attachments

Findings of Fact
Preliminary Plat
Draft SIA
Mayor's Letter

FINDINGS OF FACT

The Planning Staff, for the Planning Board has prepared the Findings of Fact for the preliminary plat of Lake Hills Subdivision, 35th Filing and has provided them for review by the Billings City, as follows:

A. What are the effects on agriculture, local services, the natural environment, wildlife, wildlife habitat, and public health, safety and welfare? [MCA 76-3-608(3)(a) and BMCC 23-302.H.2.]

1. Effect on agriculture and agricultural water user facilities

The subject property is located in the City limits and has been slated for residential development since it was originally platted in 1958. It should not have a negative effect on the agricultural industry.

The BBWA irrigation ditch is located approximately ½ mile northeast of the property. This subdivision does not contain any ditches or water shares, and therefore will not have an effect on agricultural water user facilities.

2. Effect on local services

a. Utilities – Water services will be provided by the County Water District of Billings Heights (CWDBH). Water mains exist within Cherry Hills Road. The developer will continue the 8-inch water main in Cherry Hills Road to the intersection of Cherry Hills Road and Gleneagles Boulevard. The developer will install a 12-inch water main in Gleneagles Boulevard to the northern border of this proposed subdivision. The developer will install a 12-inch water main in Annandale Road along the north edge of the proposed subdivision to the eastern edge of the proposed subdivision. Each lot will have a water stub extended to it for future connection by home owners. New water services installed in the streets and to all of the new lots will be subject to the review and approval of the water district prior to construction.

Sanitary sewer service will be provided by connecting to and extending the existing sewer mains in Cherry Hills Road and extending them north up Gleneagles Boulevard to the northern edge of the proposed subdivision. Sewer connections will be stubbed to each lot for future home owners to connect. New sewer services will be subject to the review and approval of City of Billings Engineering prior to construction.

MDU will provide gas services, and Yellowstone Valley Electric Cooperative will provide electric services to the subdivision. Easements shall be shown on the face of the final plat that are acceptable to these utility providers. **(Condition #1)**

b. Storm water – The City commissioned a storm water management feasibility study approximately eight years ago in order to determine how to best manage the storm water in the greater Lake Hills area. The resultant plan that was adopted by City Council establishes a series of detention ponds on the golf course

connected by channels which are eventually pumped down to a main pond at the southeastern area of the golf course. This main pond is then used for irrigation of the golf course. All drainage improvements shall satisfy the criteria set forth by the *City of Billings Stormwater Management Manual* and will be subject to review and approval by the Engineering Department.

- c. **Solid waste** – The City of Billings will provide solid waste collection and disposal. The City’s landfill has adequate capacity for this waste.
- d. **Streets** – The proposed subdivision fronts Gleneagles Boulevard which is identified on the 2014 Functional Class Map as a principal arterial which requires an 80-foot wide platted right of way. Cherry Hills Road is a local residential street and will be within a 60 foot right of way. Neither road is constructed at this time in this area of Lake Hills Subdivision. The subdivider will construct their portion of Cherry Hills Road to the west and also build Gleneagles Boulevard through their proposed subdivision. Gleneagles Boulevard will be constructed to meet current City standards with a minimum of 49-foot wide back-of-curb to back-of-curb paved street with standard curb and gutter, and boulevard-style sidewalks. Cherry Hills Road will also meet current City standards with a minimum of 34-foot wide back-of-curb to back-of-curb paved street with standard curb and gutter, and boulevard-style sidewalks. The developer will construct Gleneagles Boulevard to connect with the Annandale Road, also a street that has not been constructed. The developer will construct a gravel surface emergency exit road from the north end of Gleneagles Boulevard heading east on Annandale Road and then south to Clubhouse Way. It will be built at a minimum of 20 feet wide and be able to support fire apparatus in all weather conditions. This proposed emergency road is acceptable to City Engineering and City Fire Department in this case.
- e. **Emergency services** – The Billings Police and Fire Departments will respond to emergencies within the proposed subdivision. The nearest fire station is located at 1601 St. Andrews Drive (Station #6). The subdivision is located within the ambulance service area of American Medical Response (AMR).
- f. **Schools** – School District #2 provides educational services to elementary through high school students. In the response from School District #2 they state that Eagle Cliffs Elementary School, Castle Rock Middle School, and Skyview High School will serve the children in this subdivision. Comments from SD#2 Administration indicated that Eagle Cliffs Elementary is near capacity with Castle Rock and Skyview able to accommodate more students.
- g. **Parks and Recreation** – Parkland dedication requirements for this subdivision were met when this subdivision was originally platted in 1958.
- h. **Mail Delivery** - The United States Postal Service will provide postal service to the subdivision and has requested central delivery site with boxes to serve the new

houses. It is recommended as a condition of approval that the developer obtain a letter from the USPS approving the location of the new centralized mail box site(s) prior to final plat approval. **(Condition #2)**

3. Effect on the natural environment

The subject property has been planned for urban development since its original platting in 1958. A geotechnical evaluation has been completed for the subject property. The geotech study indicates that the sites are underlain by a veneer of dry, fine-grained colluvial soils and relatively shallow sandstone and shale bedrock. As the shale is potentially expansive and the fine-grained colluvial soils are potentially collapsible, the geotech engineers recommend that footings for structures be placed on the sandstone with adequate vertical separation from the underlying shale. When this is not possible, it is recommended that subgrade improvement is implemented. These recommendations will be verified during the building permit process. If these recommendations are followed, the re-platting of these lots should have minimal effects on the natural environment.

4. Effect on wildlife and wildlife habitat

There are no known endangered or threatened species on the property. There is a note in the SIA that warns future lot owners of the presence of deer and antelope in the area, which may cause damage to their landscaping. This subdivision should have a minimal effect on wildlife and wildlife habitat, as it is in an urbanized area.

5. Effect on the public health, safety and welfare

A geotechnical evaluation has been completed and specific recommendations have been added to the final SIA to inform future builders and land owners of structural engineering requirements. The subdivision is located in an area with no known natural hazards.

B. Was an Environmental Assessment required? [MCA 76-3-616 and BMCC 23-302.H.1.]

The proposed subdivision is exempt from the requirement for an Environmental Assessment pursuant to Section 76-3-616, MCA.

C. Does the subdivision conform to the Yellowstone County-City of Billings 2008 Growth Policy, the Urban Area Transportation Plan--2009 Update, and the Billings Area Bikeway and Trail Master Plan? [BMCC 23-302.H.4.]

1. City of Billings 2016 Growth Policy

The proposed subdivision is consistent with the following goals of the Growth Policy:

- a. **Essential Investments (relating public and private expenditures to public values):** Infill development and development near existing City infrastructure may be the most cost effective (p. 6).
- b. **Strong Neighborhoods (livable, safe, sociable and resilient neighborhoods):** Zoning regulations that allow a mixture of housing types

provide housing options for all age groups and income levels. Neighborhoods that are safe and attractive and provide essential services are much desired (p.8).

c. **Home Base (healthy, safe and diverse housing options)** A mix of housing types that meet the needs of a diverse population is important. (p.9)

d. **Mobility and Access (transportation choices in places where goods and services are accessible to all):** Planning and construction of interconnected sidewalks and trails are important to the economy and livability of Billings (p. 9). On-street bike facilities promote predictability for all users.

2. Urban Area Transportation Plan 2009 Update

The proposed subdivision adheres to the goals and objectives of the 2014 Transportation Plan and preserves the street network and street hierarchy specified in the plan.

3. Billings Area Bikeway and Trail Master Plan (BABTMP)

The proposed subdivision lies within the jurisdiction of the BABTMP. There is a Short Range street surface trail identified on Gleneagles Boulevard. The developer will not be required to do more than build Gleneagles Boulevard, the bike lane would be part of the road surface.

D. Does the subdivision conform to the Montana Subdivision and Platting Act and to local subdivision regulations? [MCA 76-3-608(3)(b) and BMCC 23-302.H.3.a.]

The proposed subdivision satisfies the requirements of the Montana Subdivision and Platting Act and conforms to the design standards specified in the local subdivision regulations. The subdivider and the local government have complied with the subdivision review and approval procedures set forth in the local and state subdivision regulations.

E. Does the proposed subdivision conform to all requirements of the zoning in effect? [BMCC 23-302.H.3.e.]

The subject property is located within the R-50 zoning district and shall comply with the standards set forth in Section 27-308, BMCC.

F. Does the proposed plat provide easements for the location and installation of any utilities? [MCA 76-3-608(3)(c) and BMCC 23-302.H.3.b.]

Easements for utilities will be shown on the final plat as requested by all utility providers.

G. Does the proposed plat provide legal and physical access to each parcel within the subdivision and notation of that access on the plat? [MCA 76-3-608(3)(d) and BMCC 23-302.H.3.c.]

Legal and physical access is provided to the proposed lots from Gleneagles Boulevard.

CONCLUSIONS OF FINDING OF FACT

- The preliminary plat of Lake Hills Subdivision, 35th Filing does not create any adverse impacts that warrant denial of the subdivision.
- The proposed subdivision conforms to several goals and policies of the 2016 Growth Policy and does not conflict with the 2014 Transportation Map or BABTMP Plans.
- The proposed subdivision complies with state and local subdivision regulations, local zoning, and sanitary requirements and provides legal and physical access to each lot.
- Any potential negative or adverse impacts will be mitigated with the proposed conditions of approval.

RECOMMENDATION

Staff recommends that the Planning Board recommend conditional approval of the preliminary plat of Lake Hill Subdivision, 35th Filing to the City Council, and adopt the Findings of Fact as presented in the staff report.

Approved by the Billings City Council, March 27, 2017.

Thomas W. Hanel, Mayor

PRELIMINARY PLAT OF
LAKE HILLS SUBDIVISION, 35TH FILING
BEING LOTS 1-4, BLOCK 18 AND LOTS 3-6, BLOCK 19 OF LAKE HILLS SUBDIVISION, 15TH FILING,
AND LOTS 4-5, BLOCK 5 OF LAKE HILLS SUBDIVISION, 33RD FILING,
SITUATED IN SECTION 16, TOWNSHIP 01 NORTH, RANGE 26 EAST, P.M.M.,
CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

DOVER RANCH
P.O. BOX 51389
BILLINGS, MT 59105

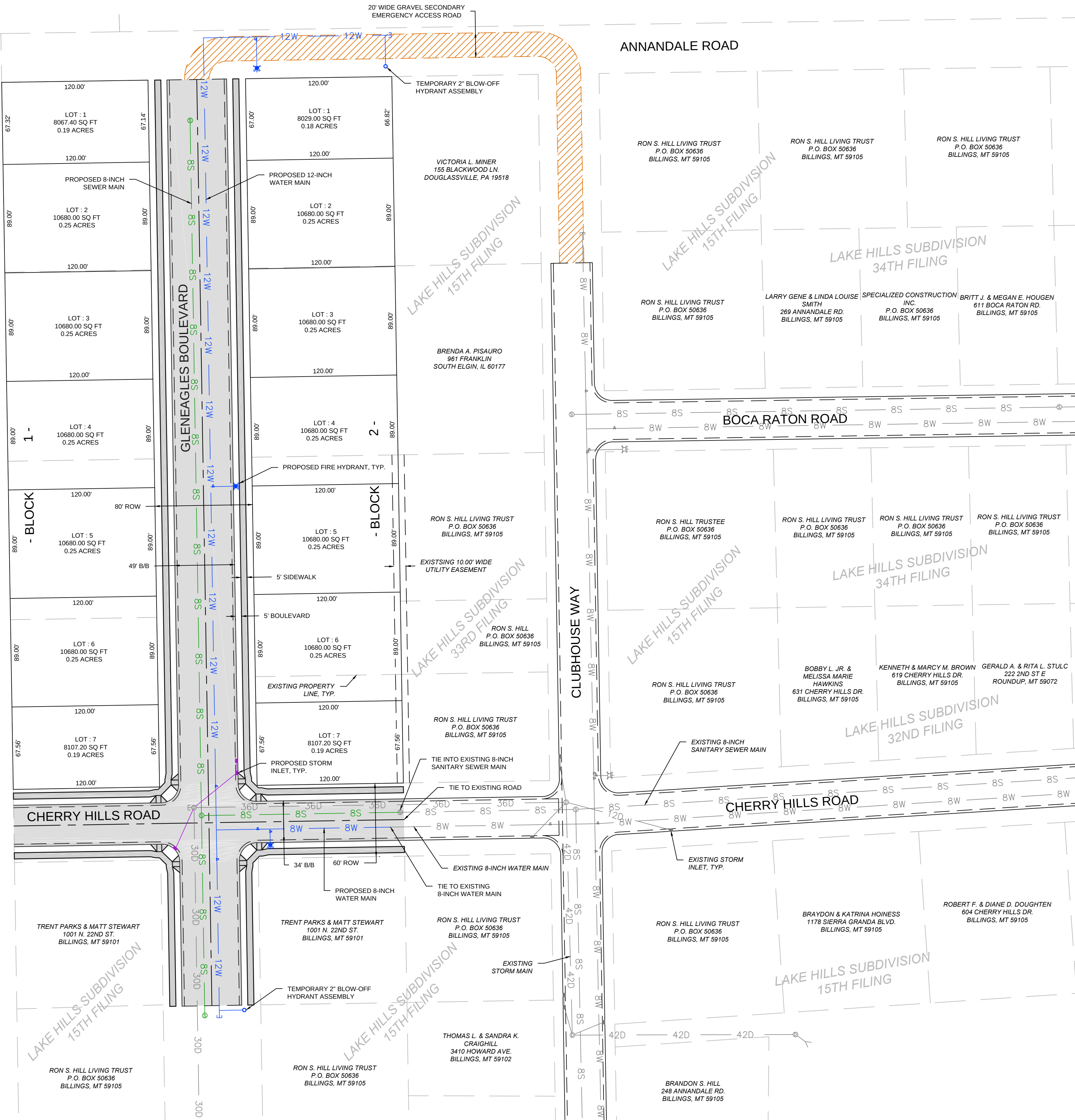
DOVER RANCH
528 SINDELAR RD.
BILLINGS, MT 59105

MARISELA
SUBDIVISION

C.O.S. 3573

C.O.S. 3573

DOVER RANCH
P.O. BOX 51389
BILLINGS, MT 59105



VICINITY MAP

PROPOSED LAND USE: RESIDENTIAL
PROPOSED ZONING: RESIDENTIAL 5000

EXISTING LAND USE: UNDEVELOPED
EXISTING ZONING: RESIDENTIAL 5000

PROPERTY OWNERS:
TRENT PARKS & MATT STEWART

PRELIMINARY PLAT DATE: JANUARY 2017

SITE DATA	
# OF LOTS	14
MAXIMUM LOT AREA	± 0.25 AC
MINIMUM LOT AREA	± 0.18 AC
PARKLAND AREA	NA
LINEAL FEET OF STREETS	0 LF
ROADWAY AREA	0 AC
NET ACREAGE	± 3.19 AC
GROSS ACREAGE	± 3.19 AC

* NOTE: PARKLAND DEDICATION WAS INCLUDED AS PART OF PREVIOUS FILINGS.

PREPARED FOR: TRENT PARKS & MATT STEWART
PREPARED BY: PERFORMANCE ENGINEERING AND CONSULTING

PROJECT TITLE:

LAKE HILLS SUBDIVISION

REVISIONS	7100 COMMERCIAL AVE, SUITE 4 BILLINGS, MT 59101	OFFICE - 406-384-0080 www.performance-ec.com
DATE	BY	COPYRIGHT 2016 ©

PEC

PERFORMANCE ENGINEERING & CONSULTING

1 OF 1

####

DRAWN BY: JMD

CHECKED BY: RDN

DATE: 12-19-16

SHEET

SUBDIVISION IMPROVEMENTS AGREEMENT
Lake Hills Subdivision, 35th Filing
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City of Billings

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SUBDIVISION IMPROVEMENTS AGREEMENT

Lake Hills Subdivision, 35th Filing

This agreement is made and entered into this ____ day of _____, 20__, by and between *Trenton Parks and Matt Stewart*, whose address for the purpose of this agreement is **1001 North 22nd Street, Billings, MT 59101**, is hereinafter referred to as "Subdivider," and the **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as "City."

WITNESSETH:

WHEREAS, at a regular meeting conducted on ____ day of _____, 20__, the Board of Planning recommended conditional approval of a preliminary plat of *Lake Hills Subdivision, 35th Filing*; and

WHEREAS, at a regular meeting conducted on ____ day of _____, 20__, the City Council conditionally approved a preliminary plat of *Lake Hills Subdivision, 35th Filing*; and

WHEREAS, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat.

WHEREAS, the provisions of this agreement shall be effective and applicable to *Lake Hills Subdivision, 35th Filing* upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

THEREFORE, THE PARTIES TO THIS AGREEMENT, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

I. VARIANCES

- A. No variance request is being made as part of this development.

II. CONDITIONS THAT RUN WITH THE LAND

- A. Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the 1972 Yellowstone County Soil Survey, indicate that there could be potential limitations for proposed construction on the lots, which may require a geotechnical survey prior to construction.
- B. Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is likely that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish,

Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.

- C. There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts (SID) for only those items specifically identified within this document which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and Owner specifically agree that they are waiving valuable rights and do so voluntarily.
- D. The Subdivider and subsequent contractors/builders acknowledge that a Stormwater Pollution and Prevention Plan (SWPPP) may be required to be filed with the City and the Montana Department of Environmental Quality (MDEQ). This SWPPP shall be adhered to during all phases of construction and shall be updated as required by MDEQ under the General Permit for Stormwater Discharges Associated with Construction Activity, Chapter 28, BMCC and the Billings Stormwater Management Manual.
- E. Individual lot owners should be aware that Best Management Practices for stormwater control shall be required for new construction on lots. Best Management Practices are defined within Section 28-201, BMCC and detailed in the Billings Stormwater Management Manual.

III. TRANSPORTATION

A. Streets

- Subdivider will execute a private contract to construct public streets, and curb & gutter, within the Subdivision. Gleneagle Boulevard shall be 49 feet back-of-curb to back-of-curb and Cherry Hills Road shall be 34 feet back-of-curb to back-of-curb. These internal access roads shall be built to grade with a satisfactory subbase, base course, curb and gutter, and asphalt surface. All streets shall be built in accordance with the City of Billings' site development ordinance, and City subdivision regulations.
- Right-of-Way widths for Gleneagle Boulevard shall be 80 feet and Cherry Hills Road shall be 60 feet to meet City of Billings Standards.
- The subdivider will provide a cash-in-lieu contribution, due prior to filing for final plat, for the construction half of a residential street width with a satisfactory sub-base, base course, and standard curb and gutter on Annandale Road along the frontage of Lake Hills Subdivision, 35th Filing. The cash-in-lieu contribution will be based on a cost estimate approved by the City Engineering Division, and will also include engineering design and construction administration.

- The City of Billings will compensate the subdivider for the arterial section of Gleneagles Boulevard (sub-base, base course, and asphalt) through a compensation agreement.

B. Sidewalks

- The Subdivider will install, within the private contract, corner intersection handicap ramps and aprons and will grade all street frontages for sidewalk finished grades.
- Individual lot owners will be responsible for the construction of the sidewalks adjacent to their lot at the time of lot construction and shall be included in each building permit. Sidewalks shall be 5-foot wide walks with a 5-foot boulevard.

C. Street Lighting

- No street lighting is proposed for the development, however street lighting is included in the waiver of right to protest.

D. Traffic Control Devices

- Traffic control devices are not required for this subdivision, but are included in the waiver of right to protest.
- Subdivider shall furnish and install street name signs for streets within the subdivision, or located immediately adjacent thereto in accordance with the specifications of the City of Billings Publics Works and Fire Departments.

E. Access

- Access to the lots will be from drive approaches installed at the time of lot development.

F. Billings Area Bikeway and Trails Master Plan (BABTMP)

- This subdivision is located within the jurisdiction of the Billings Area Bikeway and Trails Master Plan (BABTMP), but no trail corridors are identified within this subdivision area. Clubhouse Way is identified as a primary on-street bikeway and improvements may be made in the future under a different project.

G. Public Transit

- This subdivision does not require improvements to ensure public transit service. The nearest transit stop is at the intersection of Wicks Lane and Gleneagles Boulevard.

IV. EMERGENCY SERVICES

The Billings Fire Department currently provides fire protection and paramedic services for the subdivision.

At the time of future lot development construction of buildings made of combustible materials shall have adequate fire apparatus access roads and fire hydrant(s) in place to meet fire suppression requirements. Prior to issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads, and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along an approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of twenty (20) feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for apparatus access and water supply.

Temporary emergency access to the subdivision will occur along the northern most 155 feet of Clubhouse Way turning west along Annendale Road to the west edge of Gleneagle Boulevard. The temporary emergency access road will be constructed of gravel and will be twenty (20) feet wide. The temporary road will be required to support fire apparatus vehicle loading (40 tons) during all weather conditions. There will be no signs or gates at the entrance of the emergency access road. The temporary emergency access road will be maintained by the City of Billings.

V. STORM DRAINAGE

All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the Stormwater Management Manual in place at the time of development. A master plan is in place for Lake Hills Subdivision and all future stormwater improvements will be reviewed and approved by the Engineering Division to comply with said plan. Stormwater will be conveyed through a curb-and-gutter system and tying into the existing stormwater system on Cherry Hills Road.

VI. UTILITIES

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains to the County Water District of Billings Heights (CWDBH) and sanitary sewers to the City of Billings Public Works Department – Engineering Division. The extension of/connection to water mains and sanitary sewers is subject to the approval conditions of the applications. Applications shall

be submitted for processing prior to the start of any construction and prior to review and approval of any plans and specifications. The appropriate water and wastewater construction fees and franchise fee in effect shall be submitted with the applications.

The Subdivider/Owner acknowledges that the subdivision shall be subject to the applicable System Development Fees in effect at the time new water and/or sanitary sewer service connections are made or when a building permit is issued for new construction.

It is acknowledged that all fees stated above are subject to the Franchise Fee in effect at the time of payment.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc.) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, CWDBH, Billings Fire Department and the Montana Department of Environmental Quality.

A. Water

Water mains will be extended from those that are existing in the subdivision. Water will be provided by County Water District of Billings Heights. The existing 8-inch water main is located in Cherry Hills Road and currently terminates at the eastern edge of the proposed subdivision. The developer will extend the 8-inch water main along Cherry Hills Road to the intersection of Cherry Hills Road and Gleneagles Boulevard. The developer will also install a 12-inch water main that connects with the 8-inch water main at the intersection of Cherry Hills Road and Gleneagles Boulevard and run north to the intersection of Gleneagles Boulevard and Annandale Road. The developer will install a 12-inch water main to the eastern edge of the subdivision boundary along Annandale Road. Water services will be stubbed to each lot.

B. Sanitary Sewer

Sanitary sewer mains and services will be extended from those that are existing in the subdivision. The existing 8-inch sewer main is located in Cherry Hills Road and currently terminates at the eastern edge of the proposed subdivision. The developer will extend the 8-inch sewer main to the intersection of Cherry Hills Road and Gleneagles Boulevard. The developer will install a new 8-inch sewer main from the intersection of Cherry Hills Road and Gleneagles Boulevard and run it to the north edge of the proposed subdivision. Sewer services will be stubbed to each lot.

C. Power, Telephone, Gas, and Cable Television

Power, natural gas, telephone, and cable will all be located within the right-of-way and utility easements shown on the plat.

VII. PARKS/OPEN SPACE

There is no parkland requirement for this subdivision as the parkland dedication has been previously met.

VIII. IRRIGATION

No irrigation ditches, field laterals, or irrigation easements exist in this subdivision.

IX. SOILS/GEOTECHNICAL STUDY

According to the Geotechnical Concerns letter for Lake Hills Subdivision, 33rd Filing, prepared by Geoscience, PLLP (April 18, 2011), soils found in this area consist of potentially expansive shale and potentially collapsible fine-grained colluvial soils. Foundations shall be placed on sandstone with adequate vertical separation from underlying shale. Where this is not possible, or where foundation elevations are within the soil zone or on expansive shale, subgrade improvement is recommended. A final geotechnical report shall be completed prior to construction, however initial results show that construction on these lots is feasible without fatal flaws.

X. PHASING IMPROVEMENTS

There are no intended phasing improvements.

XI. FINANCIAL GUARANTEES

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a special improvement district or private contracts secured by letters of credit or a letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said special improvement district or private contract, and the improvements shall be installed as approved by the city engineers and the City of Billings Public Works.

XII. LEGAL PROVISIONS

- A. Subdivider agrees to guarantee all public improvements for a period of one year from the date of final acceptance by the City of Billings.
- B. The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this Agreement.
- C. The covenants, agreements, and all statements in this Agreement apply to and shall be binding on the heirs, personal representatives, successors and assigns of the respective parties.

- D. In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.
- E. Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.
- F. Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

“SUBDIVIDER”

Trenton Parks

By: _____

Title: _____

Matt Stewart

By: _____

Title: _____

STATE OF MONTANA)
 : ss
County of Yellowstone)

On this _____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____, known to me to be the _____ of *Trenton Parks and Matt Stewart*, who executed the foregoing instrument and acknowledged to me that he executed the same.

Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

This agreement is hereby approved and accepted by the City of Billings, this ____ day of _____, 20__.

“CITY”
CITY OF BILLINGS
MONTANA

By: _____
Mayor

Attest: _____
City Clerk

STATE OF MONTANA)
 : ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____, and _____, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they executed the same on behalf of the City of Billings, Montana.

Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

Waiver of Right to Protest

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more special improvement district(s) for street light maintenance and energy, and for the construction of sidewalks, street lights, parks and park maintenance, and other improvements incident to the above which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties, and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

The real property hereinabove mentioned is more particularly described as follows:

Lake Hills Subdivision, 35th Filing

Signed and dated this ____ day of _____, 20__.

Trenton Parks

By: _____

Title: _____

Matt Stewart

By: _____

Title: _____

STATE OF MONTANA)
 : ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____, known to me to be the person who executed the forgoing instrument as the _____ of *Trenton Parks and Matt Stewart*, known to me to be the person who executed the forgoing instrument and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.

Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____



CITY OF BILLINGS

THOMAS W. HANEL, MAYOR

*P.O. BOX 1178
BILLINGS, MONTANA 59103
(406) 687-8296
FAX (406) 657-8390*

March 27, 2017

Trenton Parks
1001 North 22nd Street
Billings, MT 59101

Performance Engineering
7100 Commercial Ave. Suite 4
Billings, MT 59101

Dear Property Owners and Agent:

On March 27, 2017, the Billings City Council conditionally approved the preliminary plat of Lake Hills Subdivision, 35th Filing, subject to the following conditions of approval:

1. To provide for the installation of private utilities, prior to final plat approval the applicant will coordinate with private utility providers for any needed easements and show them on the final plat as requested by the private utility companies.
2. To minimize impacts on local services, centralized mail delivery site(s) shall be coordinated and identified prior to final plat approval. A letter from USPS shall be provided for verification.
3. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
4. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

If you have questions please contact Dave Green at (406) 247-8666 or by email at greend@ci.billings.mt.us.

Sincerely,

Thomas W. Hanel, Mayor

Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: Payment of Claims February 27, 2017

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$2,201,840.38 have been audited and are presented for City Council payment approval. A complete listing of the claims dated February 27, 2017, is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo_2.27.2017

Check Date	Check	Name	Amount	Account	Item Desc
02/27/2017	802218	Barnes and Thornburg LLP	\$15,000.00	5170-82950-405510	Sewer System Revenue Bonds, Series 2017
02/27/2017	802221	Billings Industrial Revitalization District Inc	\$91,889.34	2010-15070-407946	BIRD TIF Management, FY17 2nd and 3rd Qtrs
02/27/2017	802223	Bison Motor Company	\$82,683.54	1500-21130-409440	3 Police Interceptors for new officers. SBR.
02/27/2017	802223	Bison Motor Company	\$248,050.62	6400-21650-409440	9 police interceptors through the Equipment
02/27/2017	802229	Brenntag Pacific Inc	\$7,348.70	2110-31320-404720	hicothaw liguid to melt snow on streets
02/27/2017	802233	Business Tax Section	\$8,452.66	5030-74910-409390	WO 15-10 WTP Chemical Bldg/Disinfection
02/27/2017	802233	Business Tax Section	\$400.05	4050-71250-409687	AIP 53 Concourse B Upgrades Restroom
02/27/2017	802233	Business Tax Section	\$44.45	4050-71250-409689	AIP 53 Concourse B Upgrades Restroom
02/27/2017	802234	Chicago Title of Montana LLC	\$15,000.00	2850-65810-407277	FTHB Austin Moore 903 14th Street West
02/27/2017	802235	Chicago Title of Montana LLC	\$15,000.00	2850-65810-407277	FTHB Sherree Cruse 3713 Cambridge Drive
02/27/2017	802239	Cop Construction Co	\$836,813.59	5030-74910-409390	WO 15-10 WTP Chemical Bldg/Disinfection
02/27/2017	802242	CTA Inc	\$31,239.11	2250-22320-409220	911 Center Architect and Engineering Services
02/27/2017	802242	CTA Inc	\$454.50	4050-71250-409687	AIP-51 Concourse B Remodel - Design Federal
02/27/2017	802242	CTA Inc	\$50.50	4050-71250-409689	AIP-51 Concourse B Remodel - Design Local
02/27/2017	802247	DC Frost Associates Inc	\$3,468.61	5120-84000-402450	lamp and base
02/27/2017	802249	Desert Mountain Corporation	\$3,009.81	2110-31320-404721	ice slicer used to melt snow on streets
02/27/2017	802250	DOWL	\$4,995.00	8400-31840-403590	62nd/Rimrock Detention Facility
02/27/2017	802263	General Contractors Construction Company Inc	\$39,604.95	4050-71250-409687	AIP 53 Concourse B Upgrades Restroom
02/27/2017	802263	General Contractors Construction Company Inc	\$4,400.55	4050-71250-409689	AIP 53 Concourse B Upgrades Restroom
02/27/2017	802270	HDR, Inc.	\$7,205.58	2010-15070-409310	WO 16-21 Exposition Drive Pedestrian Crossing
02/27/2017	802270	HDR, Inc.	\$7,065.65	1990-15050-409310	WO 17-06 Midland Road Improvements
02/27/2017	802270	HDR, Inc.	\$30,178.90	8400-31840-403590	MS4 General Permit - Manual
02/27/2017	802270	HDR, Inc.	\$242,132.53	5130-84910-409390	WO 14-11 WWTP Nutrient Upgrade Expansion
02/27/2017	802274	I-State Truck, Inc.	-\$219.46	5710-71440-403690	AUTO &TRUCK MAINT.ITEMS
02/27/2017	802274	I-State Truck, Inc.	\$2,580.13	5710-71440-403690	AUTO &TRUCK MAINT.ITEMS
02/27/2017	802274	I-State Truck, Inc.	\$1,195.07	5710-71440-403690	AUTO &TRUCK MAINT.ITEMS
02/27/2017	802274	I-State Truck, Inc.	-\$2,580.13	5710-71440-403690	AUTO &TRUCK MAINT.ITEMS
02/27/2017	802274	I-State Truck, Inc.	\$2,334.46	5710-71440-403690	AUTO &TRUCK MAINT.ITEMS
02/27/2017	802274	I-State Truck, Inc.	-\$1,195.07	5710-71440-403690	AUTO &TRUCK MAINT.ITEMS
02/27/2017	802274	I-State Truck, Inc.	\$989.92	5710-71440-403690	AUTO &TRUCK MAINT.ITEMS
02/27/2017	802276	Ingram Library Services Inc.	\$11.79	2600-55190-403333	97139092
02/27/2017	802276	Ingram Library Services Inc.	\$29.09	2600-55190-403226	97139093
02/27/2017	802276	Ingram Library Services Inc.	\$13.79	2600-55190-403227	97139094
02/27/2017	802276	Ingram Library Services Inc.	\$73.50	2600-55190-403333	97139094
02/27/2017	802276	Ingram Library Services Inc.	\$38.99	2600-55190-403382	97154387
02/27/2017	802276	Ingram Library Services Inc.	\$39.32	2600-55190-403226	97154388
02/27/2017	802276	Ingram Library Services Inc.	\$21.99	2600-55190-403242	97154389
02/27/2017	802276	Ingram Library Services Inc.	\$29.31	2600-55190-403226	97154390
02/27/2017	802276	Ingram Library Services Inc.	\$558.76	2600-55190-403333	97154390
02/27/2017	802276	Ingram Library Services Inc.	\$11.79	2600-55190-403333	97199474

Check Date	Check	Name	Amount	Account	Item Desc
02/27/2017	802276	Ingram Library Services Inc.	\$15.93	2600-55190-403241	97199475
02/27/2017	802276	Ingram Library Services Inc.	\$29.49	2600-55190-403226	97199476
02/27/2017	802276	Ingram Library Services Inc.	\$104.94	2600-55190-403333	97199476
02/27/2017	802276	Ingram Library Services Inc.	\$10.02	2600-55190-403333	97199477
02/27/2017	802276	Ingram Library Services Inc.	\$108.53	2600-55190-403226	97199478
02/27/2017	802276	Ingram Library Services Inc.	\$96.00	2600-55190-403226	97199473
02/27/2017	802276	Ingram Library Services Inc.	\$48.00	2600-55190-403382	97199473
02/27/2017	802276	Ingram Library Services Inc.	\$27.26	2600-55190-403226	97199480
02/27/2017	802276	Ingram Library Services Inc.	\$30.67	2600-55190-403226	97199481
02/27/2017	802276	Ingram Library Services Inc.	\$47.77	2600-55190-403226	97199482
02/27/2017	802276	Ingram Library Services Inc.	\$3.59	2600-55190-403333	97199483
02/27/2017	802276	Ingram Library Services Inc.	\$18.12	2600-55190-403222	97199484
02/27/2017	802276	Ingram Library Services Inc.	\$7.77	2600-55190-403333	97235778
02/27/2017	802276	Ingram Library Services Inc.	\$15.33	2600-55190-403226	97235779
02/27/2017	802276	Ingram Library Services Inc.	\$15.31	2600-55190-403227	97235779
02/27/2017	802276	Ingram Library Services Inc.	\$73.50	2600-55190-403333	97235779
02/27/2017	802276	Ingram Library Services Inc.	\$70.73	2600-55190-403333	97235780
02/27/2017	802276	Ingram Library Services Inc.	\$4.12	2600-55190-403333	97235781
02/27/2017	802276	Ingram Library Services Inc.	\$66.08	2600-55190-403226	97235782
02/27/2017	802276	Ingram Library Services Inc.	\$10.99	2600-55190-403222	97235783
02/27/2017	802276	Ingram Library Services Inc.	\$196.05	2600-55190-403226	97235783
02/27/2017	802276	Ingram Library Services Inc.	\$710.65	2600-55190-403227	97235783
02/27/2017	802276	Ingram Library Services Inc.	\$108.52	2600-55190-403241	97235783
02/27/2017	802276	Ingram Library Services Inc.	\$8.24	2600-55190-403242	97235783
02/27/2017	802276	Ingram Library Services Inc.	\$14.67	2600-55190-407930	97235783
02/27/2017	802276	Ingram Library Services Inc.	\$68.51	2600-55190-403226	97237848
02/27/2017	802276	Ingram Library Services Inc.	\$67.81	2600-55190-403227	97237848
02/27/2017	802277	Integrated Information Solutions Inc.	\$4,400.00	6200-19110-405370	66923 - IBM SAN environment/brocade
02/27/2017	802281	JC Billion Inc	\$45,012.00	6400-51600-409440	(2) new current model 2017 full size half ton
02/27/2017	802281	JC Billion Inc	\$26,313.00	0100-51120-408210	(1) new current model 2017 full size half ton
02/27/2017	802289	Kadrmass Lee & Jackson	\$5,662.50	8400-31840-409310	WO 17-07 Hilltop Rd & Aronson Ave Storm Drain
02/27/2017	802298	Land Design Inc	\$6,277.99	7690-51820-403560	Master Plan for Optimist Park. Final payment
02/27/2017	802304	Marshall and Associates Inc	\$1,076.00	0100-43210-402320	Automatic Vehicle Location (AVL) System
02/27/2017	802304	Marshall and Associates Inc	\$2,152.00	2090-44520-402320	Automatic Vehicle Location (AVL) System
02/27/2017	802304	Marshall and Associates Inc	\$18,023.00	2110-31320-403660	Automatic Vehicle Location (AVL) System
02/27/2017	802304	Marshall and Associates Inc	\$538.00	2400-43010-403690	Automatic Vehicle Location (AVL) System
02/27/2017	802304	Marshall and Associates Inc	\$269.00	2920-65010-405330	Automatic Vehicle Location (AVL) System
02/27/2017	802304	Marshall and Associates Inc	\$2,690.00	5020-73120-403660	Automatic Vehicle Location (AVL) System
02/27/2017	802304	Marshall and Associates Inc	\$269.00	5020-75000-403660	Automatic Vehicle Location (AVL) System
02/27/2017	802304	Marshall and Associates Inc	\$1,345.00	5120-85000-403660	Automatic Vehicle Location (AVL) System

Check Date	Check	Name	Amount	Account	Item Desc
02/27/2017	802304	Marshall and Associates Inc	\$1,614.00	6700-31410-403660	Automatic Vehicle Location (AVL) System
02/27/2017	802309	Montana Dakota Utilities Co	\$190.16	5610-71190-403440	629 573 1000 6. Detail Bay 2 National/Alamo
02/27/2017	802309	Montana Dakota Utilities Co	\$13.19	1500-21150-403410	062 907 9494 7
02/27/2017	802309	Montana Dakota Utilities Co	\$897.16	1500-21710-403440	169 233 1000 3
02/27/2017	802309	Montana Dakota Utilities Co	\$2,635.68	2600-55120-403440	219 924 4851 0
02/27/2017	802309	Montana Dakota Utilities Co	\$5,692.39	5120-84000-403440	293 780 1000 2
02/27/2017	802309	Montana Dakota Utilities Co	\$11,384.80	5120-84000-403440	293 780 1000 2
02/27/2017	802309	Montana Dakota Utilities Co	\$5,692.39	5120-84000-403440	293 780 1000 2
02/27/2017	802309	Montana Dakota Utilities Co	\$505.74	0100-51270-403440	437 780 1000 9
02/27/2017	802309	Montana Dakota Utilities Co	\$59.78	1500-21150-403410	514 117 0478 9
02/27/2017	802309	Montana Dakota Utilities Co	\$649.94	1500-22210-403440	533 653 1000 1
02/27/2017	802309	Montana Dakota Utilities Co	\$120.68	6600-31100-403440	595 373 1000 1
02/27/2017	802309	Montana Dakota Utilities Co	\$181.01	6700-31410-403440	595 373 1000 1
02/27/2017	802309	Montana Dakota Utilities Co	\$13.19	5210-15920-403440	717 353 1000 6
02/27/2017	802309	Montana Dakota Utilities Co	\$28.93	5120-85000-403440	735 453 1000 2
02/27/2017	802309	Montana Dakota Utilities Co	\$114.73	5210-15950-403440	799 152 1209 0
02/27/2017	802309	Montana Dakota Utilities Co	\$1,060.13	1500-22210-403440	885 880 1000 4
02/27/2017	802309	Montana Dakota Utilities Co	\$3,211.28	6500-15670-403440	929 780 1000 4
02/27/2017	802309	Montana Dakota Utilities Co	\$2,873.89	5710-71430-403440	962 880 1000 0
02/27/2017	802313	Morrison Maierle Inc	\$2,022.66	4050-71250-409691	Land Acquisition Phase I - Federal Share
02/27/2017	802313	Morrison Maierle Inc	\$224.74	4050-71250-409692	Land Acquisition Phase I - Local Share
02/27/2017	802313	Morrison Maierle Inc	\$17,695.04	4050-71250-409691	AIP 54 Taxilane West Construction Project
02/27/2017	802313	Morrison Maierle Inc	\$1,966.11	4050-71250-409692	AIP 54 Taxilane West Construction Project
02/27/2017	802315	Musol Limited	\$3,515.68	5120-84000-402220	REC 01/05/2017 55 GALLON
02/27/2017	802320	NorMont Equipment Company	\$1,901.00	2110-31320-404710	cold patch used for winter potholes
02/27/2017	802320	NorMont Equipment Company	\$2,575.14	5610-71130-402320	Invoice #13857. Snow Plow Blades
02/27/2017	802321	NorthWestern Energy	\$2,896.27	1500-22210-403410	0100476-1: FIRE STATION #1 / MONTHLY
02/27/2017	802321	NorthWestern Energy	\$5,577.84	6500-15670-403410	0100507-3
02/27/2017	802321	NorthWestern Energy	\$820.84	5210-15950-403410	0720829-1
02/27/2017	802321	NorthWestern Energy	\$3,259.02	5210-15920-403410	0720834-1
02/27/2017	802321	NorthWestern Energy	\$87.80	8720-51980-403410	1059093-3
02/27/2017	802321	NorthWestern Energy	\$1,666.61	5210-15910-403410	1569636-2
02/27/2017	802321	NorthWestern Energy	\$1,248.49	5210-15920-403410	1594282-4
02/27/2017	802321	NorthWestern Energy	\$333.80	5710-71480-403410	1784756-7
02/27/2017	802321	NorthWestern Energy	\$331.20	1500-21150-403410	1984150-1
02/27/2017	802321	NorthWestern Energy	\$385.14	1500-21150-403410	1984155-0
02/27/2017	802321	NorthWestern Energy	\$2,334.78	5210-15940-403410	3067416-2
02/27/2017	802321	NorthWestern Energy	\$329.56	6600-31100-403410	Depot Electricity
02/27/2017	802321	NorthWestern Energy	\$494.35	6700-31410-403410	Depot Electricity
02/27/2017	802321	NorthWestern Energy	\$6,962.70	8100-31830-403410	SILMD 152 Account 0712596-6

Check Date	Check	Name	Amount	Account	Item Desc
02/27/2017	802321	NorthWestern Energy	\$1,534.53	0100-51270-403410	Monthly electrical charges for office building.
02/27/2017	802321	NorthWestern Energy	\$64.42	5610-71130-403410	0719616-5. ARFF Facility. February 2017
02/27/2017	802321	NorthWestern Energy	\$410.18	5610-71170-403410	0712792-1. IP-7. February 2017
02/27/2017	802321	NorthWestern Energy	\$1,512.55	5610-71170-403410	0712800-2. IP-9. February 2017
02/27/2017	802321	NorthWestern Energy	\$601.82	5610-71170-403410	0712809-3. IP-11. February 2017
02/27/2017	802321	NorthWestern Energy	\$377.56	5610-71170-403410	0712817-6. IP-House. February 2017
02/27/2017	802321	NorthWestern Energy	\$206.87	6070-22350-403410	0721580-9
02/27/2017	802321	NorthWestern Energy	\$17.04	0100-51120-403410	0722237-5
02/27/2017	802321	NorthWestern Energy	\$5.96	0100-51120-403410	0722247-4
02/27/2017	802321	NorthWestern Energy	\$99.85	0100-51120-403410	0722255-7
02/27/2017	802321	NorthWestern Energy	\$37.67	0100-51120-403410	0722257-3
02/27/2017	802321	NorthWestern Energy	\$118.19	0100-51120-403410	0722266-4
02/27/2017	802321	NorthWestern Energy	\$8.71	0100-51120-403410	0722269-8
02/27/2017	802321	NorthWestern Energy	\$12.83	0100-51120-403410	0722292-0
02/27/2017	802321	NorthWestern Energy	\$21.28	0100-51120-403410	0722293-8
02/27/2017	802321	NorthWestern Energy	\$7.15	0100-51120-403410	0722905-7
02/27/2017	802321	NorthWestern Energy	\$104.58	0100-51120-403410	0722933-9
02/27/2017	802321	NorthWestern Energy	\$109.68	0100-51120-403410	0723035-2
02/27/2017	802321	NorthWestern Energy	\$7.59	0100-51120-403410	0723036-0
02/27/2017	802321	NorthWestern Energy	\$195.87	0100-51120-403410	0723037-8
02/27/2017	802321	NorthWestern Energy	\$80.12	0100-51120-403410	0723042-8
02/27/2017	802321	NorthWestern Energy	\$12.42	0100-51120-403410	0723055-0
02/27/2017	802321	NorthWestern Energy	\$57.77	0100-51120-403410	0723056-8
02/27/2017	802321	NorthWestern Energy	\$8.21	0100-51120-403410	0723057-6
02/27/2017	802321	NorthWestern Energy	\$22.39	0100-51120-403410	0723058-4
02/27/2017	802321	NorthWestern Energy	\$7.35	0100-51120-403410	0723090-7
02/27/2017	802321	NorthWestern Energy	\$6.07	0100-51120-403410	0723162-4
02/27/2017	802321	NorthWestern Energy	\$6.07	0100-51120-403410	0723644-1
02/27/2017	802321	NorthWestern Energy	\$6.07	0100-51120-403410	0723645-8
02/27/2017	802321	NorthWestern Energy	\$37.83	0100-51120-403410	0789437-1
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0722260-7
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0722261-5
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0722262-3
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0722265-6
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0722268-0
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0723027-9
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0723038-6
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0723044-4
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0723051-9
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0723052-7

Check Date	Check	Name	Amount	Account	Item Desc
02/27/2017	802321	NorthWestern Energy	\$0.00	0100-51120-403410	0723170-7
02/27/2017	802321	NorthWestern Energy	\$139.60	5610-71190-403410	2001867-7. Detail Bay 5 Thrifty/Dollar
02/27/2017	802321	NorthWestern Energy	\$171.13	5610-71170-403410	1138926-9. Aero Interiors. February 2017
02/27/2017	802321	NorthWestern Energy	\$3,730.10	5020-74000-403410	3116 17TH ST W
02/27/2017	802321	NorthWestern Energy	\$14.58	5610-71170-403410	0712799-6. IP-8. February 2017
02/27/2017	802326	Proforce Law Enforcement	\$1,223.07	1500-21120-402261	2200006, TRJ MRO 1X25 Red Dot 2 MOA BLK
02/27/2017	802326	Proforce Law Enforcement	\$3,217.50	1500-21120-402444	44203, TSR CART M26/X26 25ft XP
02/27/2017	802326	Proforce Law Enforcement	\$9.95	1500-21120-402444	Handling
02/27/2017	802326	Proforce Law Enforcement	\$2,708.40	1500-21150-402120	Less Lethal ammunition.
02/27/2017	802327	Public Utilities	\$2,829.68	5120-84000-403420	111176
02/27/2017	802329	RDO Equipment Co.	\$2,115.10	2110-31320-402320	16566
02/27/2017	802329	RDO Equipment Co.	\$981.25	2110-31320-402320	16812
02/27/2017	802329	RDO Equipment Co.	\$83.12	2110-31320-402320	16812
02/27/2017	802334	Sanderson Stewart	\$40,853.05	5030-75910-409340	2017 Water & Sewer Project - Sch 3
02/27/2017	802334	Sanderson Stewart	\$42,895.17	5130-85910-409340	2017 Water & Sewer Project - Sch 3
02/27/2017	802341	Solid Waste Systems Inc	\$2,234.10	5410-31220-402320	92856
02/27/2017	802341	Solid Waste Systems Inc	\$1,629.93	5410-31220-402320	92928
02/27/2017	802341	Solid Waste Systems Inc	\$699.79	5410-31220-402320	92930
02/27/2017	802341	Solid Waste Systems Inc	\$1,773.34	5410-31220-402320	92932
02/27/2017	802341	Solid Waste Systems Inc	\$1,649.70	5410-31220-402320	92940
02/27/2017	802341	Solid Waste Systems Inc	\$831.87	5410-31220-402320	93044
02/27/2017	802341	Solid Waste Systems Inc	\$851.37	6010-00000-141000	92859 PO NUM 302463
02/27/2017	802345	Springsted	\$92,563.00	5170-82950-405510	1061.133 invoice 1 - Wastewater Revenue Bonds
02/27/2017	802356	TNT Springs Inc	\$1,597.06	6010-00000-141000	163189 PO NUM 302473
02/27/2017	802356	TNT Springs Inc	\$720.00	2110-31320-402320	163024
02/27/2017	802356	TNT Springs Inc	\$88.20	2110-31320-402320	163090
02/27/2017	802356	TNT Springs Inc	\$557.63	2110-31320-402320	163118
02/27/2017	802357	Town & Country Supply Association	\$14,934.80	6010-00000-141000	243399 PO NUM 302476
02/27/2017	802357	Town & Country Supply Association	\$10,805.51	5710-00000-141000	BUS MET PO NUM 302467
02/27/2017	802357	Town & Country Supply Association	\$16,708.80	5610-71180-402313	Invoice #243404. QTA Car Rental Fuel
02/27/2017	802357	Town & Country Supply Association	\$6,664.16	5610-71130-402310	Invoice #241711. Diesel fuel for Operations
02/27/2017	802358	Tractor & Equipment Co.	-\$44.47	2110-31320-402320	credit on consumables and enviromental fee
02/27/2017	802358	Tractor & Equipment Co.	\$244.98	5410-31230-402320	Parts for Landfill equipment
02/27/2017	802358	Tractor & Equipment Co.	\$665.55	5410-31230-402320	Parts for Landfill equipment
02/27/2017	802358	Tractor & Equipment Co.	\$536.85	5410-31230-402320	Parts for Landfill equipment
02/27/2017	802358	Tractor & Equipment Co.	\$311.58	5410-31230-402320	Parts for Landfill equipment
02/27/2017	802358	Tractor & Equipment Co.	\$251.90	2110-31320-402320	BLCS0643071
02/27/2017	802358	Tractor & Equipment Co.	\$251.90	2110-31320-402320	BLCS0643188
02/27/2017	802358	Tractor & Equipment Co.	\$886.60	2110-31320-402320	BLW00173503
02/27/2017	802358	Tractor & Equipment Co.	\$310.84	2110-31320-402320	BLW00173504

Check Date	Check	Name	Amount	Account	Item Desc
02/27/2017	802358	Tractor & Equipment Co.	-\$246.96	2110-31320-402320	Duplicate payment on order number BLCS0639984
02/27/2017	802358	Tractor & Equipment Co.	\$1,105.70	5020-75000-402920	DRILLING RODS FOR WATER BREAKS
02/27/2017	802365	Veripic Inc	\$3,480.00	1500-21200-402610	Subscription renewal.
02/27/2017	802366	WatchGuard Video	\$200.00	1500-21130-409440	Front Camera, 4RE, HD Zero Sightline CAM5
02/27/2017	802366	WatchGuard Video	\$100.00	1500-21130-409440	Shipping & Handling
02/27/2017	802366	WatchGuard Video	\$16,485.00	1500-21130-409440	VISTA HD WiFi and 4RE System Bundle
02/27/2017	802366	WatchGuard Video	\$225.00	1500-21130-409440	Evidence Library 4 Web VISTA Combo-Discout
02/27/2017	802366	WatchGuard Video	\$450.00	1500-21130-409440	Evidence Library 4 Web 4RE In-Car Device
02/27/2017	802366	WatchGuard Video	\$600.00	1500-21130-409440	Front Camera, 4RE, HD Panoramic
02/27/2017	802366	WatchGuard Video	\$1,050.00	1500-21130-409440	Microphone Cradle, Hi-Fi, In-Car
02/27/2017	802366	WatchGuard Video	\$600.00	1500-21130-409440	4RE In-Car 802.11n Wireless Kit, 5GHz
02/27/2017	802366	WatchGuard Video	\$165.00	1500-21130-409440	Shipping and Handling
02/27/2017	802371	Yellowstone Valley Animal Shelter	\$22,855.58	1500-21700-403990	contract 1-22-17\2-21-17

Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: Payment of Claims March 6, 2017

PRESENTED BY: Patrick M. Weber, Finance Director

Department: City Hall Administration

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,532,943.13 have been audited and are presented for City Council payment approval. A complete listing of the claims dated March 6, 2017, is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo_3.6.2017

Check Date	Check	Name	Amount	Account	Item Desc
03/06/2017	56	U.S. Bank PCards	320.85	5410-31220-402410	Jason Burson Matco - PCard
03/06/2017	56	U.S. Bank PCards	56.98	0100-51420-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	37.99	2600-55190-403243	Target.Com * - PCard
03/06/2017	56	U.S. Bank PCards	10.00	2600-55190-403243	Target.Com * - PCard
03/06/2017	56	U.S. Bank PCards	10.00	2600-55190-403243	Target.Com * - PCard
03/06/2017	56	U.S. Bank PCards	15.99	2600-55190-403225	Target.Com * - PCard
03/06/2017	56	U.S. Bank PCards	39.99	2600-55190-403225	Target.Com * - PCard
03/06/2017	56	U.S. Bank PCards	79.99	1500-22260-402450	Target.Com * - PCard
03/06/2017	56	U.S. Bank PCards	65.97	1500-22260-402450	Target.Com * - PCard
03/06/2017	56	U.S. Bank PCards	74.99	1500-22260-402450	Target.Com * - PCard
03/06/2017	56	U.S. Bank PCards	74.98	1500-22260-402450	Target.Com * - PCard
03/06/2017	56	U.S. Bank PCards	139.98	1500-22260-402120	Target.Com * - PCard
03/06/2017	56	U.S. Bank PCards	100.48	2110-31320-402310	Cenex Zip Trip07082696 - PCard
03/06/2017	56	U.S. Bank PCards	150.00	2110-31320-402310	Cenex Zip Trip07082696 - PCard
03/06/2017	56	U.S. Bank PCards	48.63	2110-31320-402310	Cenex Zip Trip07082696 - PCard
03/06/2017	56	U.S. Bank PCards	168.98	1500-21720-402120	Costco.Com *Online - PCard
03/06/2017	56	U.S. Bank PCards	580.64	2600-55120-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	381.66	2600-55120-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	60.60	5710-71430-402450	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	186.36	6500-15660-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	42.24	6600-31100-403660	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	18.98	6600-31100-403660	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	63.36	6700-31410-403660	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	28.48	6700-31410-403660	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	199.00	0100-51120-403823	Skillpath National - PCard
03/06/2017	56	U.S. Bank PCards	119.40	5020-75000-403350	Skillpath National - PCard
03/06/2017	56	U.S. Bank PCards	79.60	5120-85000-403350	Skillpath National - PCard
03/06/2017	56	U.S. Bank PCards	102.65	2110-31320-403823	Radisson Colonial Hotel H - PCard
03/06/2017	56	U.S. Bank PCards	47.00	2090-44510-402520	Code 4 Psea, Inc. - PCard
03/06/2017	56	U.S. Bank PCards	-83.39	5610-71130-403650	Brenntag Pacific - PCard
03/06/2017	56	U.S. Bank PCards	213.28	5020-73110-403110	Pbi*Leasedequipment - PCard
03/06/2017	56	U.S. Bank PCards	142.19	5120-83110-403110	Pbi*Leasedequipment - PCard
03/06/2017	56	U.S. Bank PCards	53.25	1500-21400-403822	Mackenzie River Pizza Hel - PCard
03/06/2017	56	U.S. Bank PCards	29.85	0100-51120-402290	Tacoma Screw Products B - PCard
03/06/2017	56	U.S. Bank PCards	49.75	0100-51120-402290	Tacoma Screw Products B - PCard
03/06/2017	56	U.S. Bank PCards	11.39	0100-51120-402290	Tacoma Screw Products B - PCard
03/06/2017	56	U.S. Bank PCards	8.95	0100-51120-402290	Tacoma Screw Products B - PCard
03/06/2017	56	U.S. Bank PCards	19.90	0100-51120-402290	Tacoma Screw Products B - PCard
03/06/2017	56	U.S. Bank PCards	17.37	0100-51120-402290	Tacoma Screw Products B - PCard
03/06/2017	56	U.S. Bank PCards	75.48	0100-51120-402290	Tacoma Screw Products B - PCard

Check Date	Check	Name	Amount	Account	Item Desc
03/06/2017	56	U.S. Bank PCards	28.41	0100-51120-402290	Tacoma Screw Products B - PCard
03/06/2017	56	U.S. Bank PCards	27.33	0100-51120-402410	Tacoma Screw Products B - PCard
03/06/2017	56	U.S. Bank PCards	68.35	0100-51120-402410	Tacoma Screw Products B - PCard
03/06/2017	56	U.S. Bank PCards	470.00	5710-71470-402320	A Parts Warehouse - PCard
03/06/2017	56	U.S. Bank PCards	1,786.09	2600-55190-403333	Usborne Books & More - PCard
03/06/2017	56	U.S. Bank PCards	95.60	1500-21700-402260	Wpsg. Inc 800-852-6088 - PCard
03/06/2017	56	U.S. Bank PCards	94.00	0100-12200-402190	Billings Ink And Toner - PCard
03/06/2017	56	U.S. Bank PCards	65.00	0100-12200-402190	Billings Ink And Toner - PCard
03/06/2017	56	U.S. Bank PCards	100.00	1500-21110-403170	Dee Jay Bee Inc - PCard
03/06/2017	56	U.S. Bank PCards	16.57	0100-51100-402190	Lamination Depot Inc - PCard
03/06/2017	56	U.S. Bank PCards	16.58	0100-51120-402190	Lamination Depot Inc - PCard
03/06/2017	56	U.S. Bank PCards	17.07	0100-51210-402190	Lamination Depot Inc - PCard
03/06/2017	56	U.S. Bank PCards	240.98	1500-21710-402120	National Band & Tag - PCard
03/06/2017	56	U.S. Bank PCards	52.00	0100-51250-402250	Dollar Tree - PCard
03/06/2017	56	U.S. Bank PCards	119.88	5410-31220-402290	Cabela'S Retail 032 - PCard
03/06/2017	56	U.S. Bank PCards	150.00	5020-75000-403823	Oreilly 35055 - PCard
03/06/2017	56	U.S. Bank PCards	150.00	5120-85000-403823	Oreilly 35055 - PCard
03/06/2017	56	U.S. Bank PCards	110.59	2110-31320-402340	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	26.00	5020-75000-402410	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	508.57	5020-75000-402450	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	119.03	5020-75000-402450	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	16.25	5020-75000-402450	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	66.19	5020-75000-402450	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	25.09	5020-75000-402450	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	100.00	5020-75000-405333	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	17.34	5120-85000-402410	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	339.05	5120-85000-402450	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	79.36	5120-85000-402450	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	8.47	5120-85000-402450	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	44.12	5120-85000-402450	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	16.73	5120-85000-402450	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	50.00	5120-85000-405333	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	300.93	5410-31220-402290	Sherwin Williams 703203 - PCard
03/06/2017	56	U.S. Bank PCards	1,798.00	2600-55140-407210	Microsoft *Store - PCard
03/06/2017	56	U.S. Bank PCards	-4.16	5020-75000-402410	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	-2.78	5120-85000-402410	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	27.98	1500-21120-402290	S Bar S Supply Co. - PCard
03/06/2017	56	U.S. Bank PCards	827.65	1500-21120-402120	Opticsplanet, Inc. - PCard
03/06/2017	56	U.S. Bank PCards	257.00	5410-31220-403824	Solid Waste Associa - PCard
03/06/2017	56	U.S. Bank PCards	232.90	1500-22250-402450	Kb Commercial Products - PCard

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03/06/2017	56	U.S. Bank PCards	-94.14	1500-22250-402450	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	267.36	2600-55120-402240	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	212.00	2600-55120-402240	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	42.77	5020-75000-402450	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	28.52	5120-85000-402450	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	36.52	5210-15910-403650	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	36.53	5210-15920-403650	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	36.51	5210-15930-403650	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	530.27	5610-71120-402240	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	130.80	5610-71120-402450	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	52.76	5610-71120-402450	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	-50.00	5710-71430-402450	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	64.49	5710-71430-402450	Kb Commercial Products - PCard
03/06/2017	56	U.S. Bank PCards	14.97	0100-12200-402190	Costco Whse #0069 - PCard
03/06/2017	56	U.S. Bank PCards	39.98	0100-51120-402260	Costco Whse #0069 - PCard
03/06/2017	56	U.S. Bank PCards	99.95	0100-51120-402290	Costco Whse #0069 - PCard
03/06/2017	56	U.S. Bank PCards	34.96	2400-43010-402190	Costco Whse #0069 - PCard
03/06/2017	56	U.S. Bank PCards	325.00	0100-51420-402290	Conoco - Dons Auto Car Wa - PCard
03/06/2017	56	U.S. Bank PCards	16.95	6500-15650-402310	Conoco - Dons C W & Exp L - PCard
03/06/2017	56	U.S. Bank PCards	35.00	2510-21860-403822	Conoco - Grantree Conoco - PCard
03/06/2017	56	U.S. Bank PCards	37.02	2550-21440-403822	Conoco - Thriftway #4 - PCard
03/06/2017	56	U.S. Bank PCards	24.00	1500-21400-403822	Conoco - Town Pump 610 - PCard
03/06/2017	56	U.S. Bank PCards	60.17	8730-51990-403823	Conoco - Wheat Montana Fa - PCard
03/06/2017	56	U.S. Bank PCards	38.62	0100-51120-402290	The Home Depot #3101 - PCard
03/06/2017	56	U.S. Bank PCards	9.16	0100-51120-402290	The Home Depot #3101 - PCard
03/06/2017	56	U.S. Bank PCards	4.14	0100-51120-402290	The Home Depot #3101 - PCard
03/06/2017	56	U.S. Bank PCards	22.56	0100-51120-402290	The Home Depot #3101 - PCard
03/06/2017	56	U.S. Bank PCards	234.12	1500-21120-402290	The Home Depot #3101 - PCard
03/06/2017	56	U.S. Bank PCards	23.06	2110-31320-404310	The Home Depot #3101 - PCard
03/06/2017	56	U.S. Bank PCards	316.98	5120-84000-402450	The Home Depot #3101 - PCard
03/06/2017	56	U.S. Bank PCards	199.00	5120-84000-402450	The Home Depot #3101 - PCard
03/06/2017	56	U.S. Bank PCards	8.46	5710-71430-402450	The Home Depot #3101 - PCard
03/06/2017	56	U.S. Bank PCards	23.91	8730-51990-402290	The Home Depot #3101 - PCard
03/06/2017	56	U.S. Bank PCards	16.49	1500-22210-403110	The Mail Drop - PCard
03/06/2017	56	U.S. Bank PCards	784.05	1500-21500-402190	Peterson Quality Office I - PCard
03/06/2017	56	U.S. Bank PCards	2,345.00	1500-21400-402270	Morrisonmaierle Inc - PCard
03/06/2017	56	U.S. Bank PCards	46.00	2600-55190-403380	Glasgow Courier - PCard
03/06/2017	56	U.S. Bank PCards	800.00	2090-44510-403822	Int'L Code Council - PCard
03/06/2017	56	U.S. Bank PCards	110.00	2090-44510-403821	Int'L Code Council Inc - PCard
03/06/2017	56	U.S. Bank PCards	1,020.00	0100-51120-403350	Clearwater Communication - PCard

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03/06/2017	56	U.S. Bank PCards	2.25	5710-71430-402450	West End Lock And Secur - PCard
03/06/2017	56	U.S. Bank PCards	77.00	6500-15660-402450	West End Lock And Secur - PCard
03/06/2017	56	U.S. Bank PCards	62.57	0100-13130-403360	Montana Brewing Company - PCard
03/06/2017	56	U.S. Bank PCards	8.40	0100-51120-402190	Gotprint.Com - PCard
03/06/2017	56	U.S. Bank PCards	37.73	0100-51260-402290	Gotprint.Com - PCard
03/06/2017	56	U.S. Bank PCards	76.59	0100-51260-402290	Gotprint.Com - PCard
03/06/2017	56	U.S. Bank PCards	850.00	5020-75000-403823	Underground Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	13.49	0100-51120-402290	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	24.99	0100-51120-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	27.96	0100-51250-402250	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	34.18	2110-31320-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	14.31	5020-74000-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	29.99	5020-74000-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	22.54	5020-74000-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	29.65	5020-74000-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	9.59	5020-75000-402340	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	1.55	5020-75000-402380	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	27.58	5020-75000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	17.96	5020-75000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	15.97	5020-75000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	53.99	5020-75000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	17.12	5020-75000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	3.59	5020-75000-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	5.99	5020-75000-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	199.96	5120-84000-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	6.39	5120-85000-402340	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	1.04	5120-85000-402380	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	18.38	5120-85000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	11.98	5120-85000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	10.64	5120-85000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	36.00	5120-85000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	11.42	5120-85000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	2.40	5120-85000-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	4.00	5120-85000-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	21.56	5210-15220-402190	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	1.29	5210-15230-402290	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	5.39	5210-15230-402290	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	15.28	5210-15230-402290	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	2.59	5210-15930-402190	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	15.29	5210-15930-402190	Kings Ace Hdwe - PCard

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03/06/2017	56	U.S. Bank PCards	3.59	5210-15950-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	26.99	5410-31230-402290	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	13.98	6500-15660-402190	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	12.99	6500-15660-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	4.49	6500-15660-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	8.99	6500-15660-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	22.98	6500-15660-402450	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	26.99	6500-15670-403690	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	6.88	0100-12200-402190	Usps Po 2907800103 - PCard
03/06/2017	56	U.S. Bank PCards	7.20	1500-22210-403110	Usps Po 2907800103 - PCard
03/06/2017	56	U.S. Bank PCards	19.60	2850-65810-403110	Usps Po 2907800103 - PCard
03/06/2017	56	U.S. Bank PCards	23.99	0100-15120-402190	Www.Newegg.Com - PCard
03/06/2017	56	U.S. Bank PCards	89.89	2250-22320-402925	Www.Newegg.Com - PCard
03/06/2017	56	U.S. Bank PCards	151.74	5020-74000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	18.34	5020-74000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	239.16	5020-74000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	606.82	5020-74000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	50.87	5020-74000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	64.78	5020-74000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	141.22	5020-74000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	33.19	5020-74000-402410	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	24.67	5020-74000-402410	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	41.02	5120-84000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	173.06	5120-84000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	606.82	5120-84000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	604.03	5120-84000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	51.35	5120-84000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	77.34	5120-84000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	282.69	5120-84000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	490.35	5120-84000-402360	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	33.18	5120-84000-402410	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	24.67	5120-85000-402410	Border States Electric - PCard
03/06/2017	56	U.S. Bank PCards	339.00	5610-71120-402450	Dupree Bldg Specialties - PCard
03/06/2017	56	U.S. Bank PCards	47.00	1500-21700-402190	American Water Technologi - PCard
03/06/2017	56	U.S. Bank PCards	9.00	1500-21700-402190	American Water Technologi - PCard
03/06/2017	56	U.S. Bank PCards	90.75	5410-31230-403420	American Water Technologi - PCard
03/06/2017	56	U.S. Bank PCards	28.05	0100-51120-403360	Facebk En94Bbjrv2 - PCard
03/06/2017	56	U.S. Bank PCards	10.00	2650-67720-402290	Facebk Fvbbqajxa2 - PCard
03/06/2017	56	U.S. Bank PCards	35.04	0100-51250-403990	Facebk Hs56Fberf2 - PCard
03/06/2017	56	U.S. Bank PCards	7.39	0100-51250-403990	Facebk Js56Fberf2 - PCard

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03/06/2017	56	U.S. Bank PCards	20.00	0100-51250-403990	Facebk Mc98Qbeuf2 - PCard
03/06/2017	56	U.S. Bank PCards	72.96	0100-51120-403370	Facebk Vtyghbnkf2 - PCard
03/06/2017	56	U.S. Bank PCards	37.01	0100-51120-402290	Facebk Wtyghbnkf2 - PCard
03/06/2017	56	U.S. Bank PCards	931.07	1500-21400-402270	Brownells Inc - PCard
03/06/2017	56	U.S. Bank PCards	30.00	5120-84000-403660	Lesman Iron Works - PCard
03/06/2017	56	U.S. Bank PCards	99.00	5610-71130-402320	Lesman Iron Works - PCard
03/06/2017	56	U.S. Bank PCards	58.00	5610-71150-402440	Lesman Iron Works - PCard
03/06/2017	56	U.S. Bank PCards	63.00	5610-71150-402440	Lesman Iron Works - PCard
03/06/2017	56	U.S. Bank PCards	28.40	0100-51420-402290	Dxp Enterprises - PCard
03/06/2017	56	U.S. Bank PCards	96.00	2110-31320-402630	Dxp Enterprises - PCard
03/06/2017	56	U.S. Bank PCards	17.16	5020-74000-402290	Dxp Enterprises - PCard
03/06/2017	56	U.S. Bank PCards	17.16	5120-84000-402290	Dxp Enterprises - PCard
03/06/2017	56	U.S. Bank PCards	441.44	5120-84000-402360	Dxp Enterprises - PCard
03/06/2017	56	U.S. Bank PCards	90.00	1500-21150-402975	North American Police - PCard
03/06/2017	56	U.S. Bank PCards	2.09	5410-31230-402320	Oreilly Auto 00015511 - PCard
03/06/2017	56	U.S. Bank PCards	17.66	0100-51420-402310	Oreilly Auto #1551 - PCard
03/06/2017	56	U.S. Bank PCards	931.64	5610-71130-402320	Oreilly Auto #1551 - PCard
03/06/2017	56	U.S. Bank PCards	125.99	5610-71130-402450	Oreilly Auto #1551 - PCard
03/06/2017	56	U.S. Bank PCards	99.99	0100-43210-402190	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	11.98	0100-51120-402330	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	74.97	0100-51120-402330	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	198.66	0100-51120-403690	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	5.00	0100-51420-402290	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	49.95	0100-51420-402290	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	11.06	0100-51420-402290	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	9.99	1500-21720-402290	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	313.44	1500-21120-402260	Galls - PCard
03/06/2017	56	U.S. Bank PCards	55.20	1500-21120-402260	Galls - PCard
03/06/2017	56	U.S. Bank PCards	235.17	1500-21120-402260	Galls - PCard
03/06/2017	56	U.S. Bank PCards	18.40	1500-21120-402260	Galls - PCard
03/06/2017	56	U.S. Bank PCards	1,264.61	1500-21120-402260	Galls - PCard
03/06/2017	56	U.S. Bank PCards	483.42	1500-21120-402260	Galls - PCard
03/06/2017	56	U.S. Bank PCards	209.68	1500-21120-402261	Galls - PCard
03/06/2017	56	U.S. Bank PCards	63.46	1500-21120-402261	Galls - PCard
03/06/2017	56	U.S. Bank PCards	55.20	1500-21120-402444	Galls - PCard
03/06/2017	56	U.S. Bank PCards	93.43	5610-71130-402260	Galls - PCard
03/06/2017	56	U.S. Bank PCards	173.92	5610-71140-402260	Galls - PCard
03/06/2017	56	U.S. Bank PCards	283.16	5610-71140-402260	Galls - PCard
03/06/2017	56	U.S. Bank PCards	82.73	5610-71140-402290	Galls - PCard
03/06/2017	56	U.S. Bank PCards	632.52	5610-71140-402290	Galls - PCard

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03/06/2017	56	U.S. Bank PCards	675.00	5020-74000-403823	Msu Northern - Tuition - PCard
03/06/2017	56	U.S. Bank PCards	675.00	5020-75000-403823	Msu Northern - Tuition - PCard
03/06/2017	56	U.S. Bank PCards	450.00	5120-85000-403823	Msu Northern - Tuition - PCard
03/06/2017	56	U.S. Bank PCards	270.00	2110-31320-403350	International Municipal S - PCard
03/06/2017	56	U.S. Bank PCards	425.65	5120-84000-402360	Engine Accessories & Cont - PCard
03/06/2017	56	U.S. Bank PCards	32.05	2510-21860-403822	Exxonmobil 45943479 - PCard
03/06/2017	56	U.S. Bank PCards	383.77	5020-74000-402220	Northwest Scientific Inc - PCard
03/06/2017	56	U.S. Bank PCards	222.72	5020-74000-402220	Northwest Scientific Inc - PCard
03/06/2017	56	U.S. Bank PCards	87.74	5020-74000-402220	Northwest Scientific Inc - PCard
03/06/2017	56	U.S. Bank PCards	22.75	5020-74000-402220	Northwest Scientific Inc - PCard
03/06/2017	56	U.S. Bank PCards	378.14	5020-74000-402220	Northwest Scientific Inc - PCard
03/06/2017	56	U.S. Bank PCards	25.31	5020-74000-402220	Northwest Scientific Inc - PCard
03/06/2017	56	U.S. Bank PCards	173.08	5020-74000-402220	Northwest Scientific Inc - PCard
03/06/2017	56	U.S. Bank PCards	373.99	5120-84000-402223	Northwest Scientific Inc - PCard
03/06/2017	56	U.S. Bank PCards	148.71	5120-84000-402223	Northwest Scientific Inc - PCard
03/06/2017	56	U.S. Bank PCards	367.30	5120-84000-402223	Northwest Scientific Inc - PCard
03/06/2017	56	U.S. Bank PCards	42.22	2600-55190-403380	Gan*1094Grfalltribcirc - PCard
03/06/2017	56	U.S. Bank PCards	180.23	0100-51250-402250	Red Cross Store - PCard
03/06/2017	56	U.S. Bank PCards	861.89	0100-51250-402250	Red Cross Store - PCard
03/06/2017	56	U.S. Bank PCards	199.00	0100-51250-402250	Red Cross Store - PCard
03/06/2017	56	U.S. Bank PCards	75.50	0100-51260-402290	Red Cross Store - PCard
03/06/2017	56	U.S. Bank PCards	217.50	2510-21860-402190	Tlo Transunion - PCard
03/06/2017	56	U.S. Bank PCards	440.00	7380-12660-402290	Winterholler Dentistry Bi - PCard
03/06/2017	56	U.S. Bank PCards	1,118.01	5020-74000-402360	Hope Industrial Systems - PCard
03/06/2017	56	U.S. Bank PCards	47.44	5020-74000-402360	Hope Industrial Systems - PCard
03/06/2017	56	U.S. Bank PCards	1,335.00	5020-74000-402360	Hope Industrial Systems - PCard
03/06/2017	56	U.S. Bank PCards	72.97	0100-51120-402290	Shipton'S Big R-West - PCard
03/06/2017	56	U.S. Bank PCards	39.96	0100-51120-402330	Shipton'S Big R-West - PCard
03/06/2017	56	U.S. Bank PCards	22.48	0100-51120-403360	Shipton'S Big R-West - PCard
03/06/2017	56	U.S. Bank PCards	129.99	0100-51420-402260	Shipton'S Big R-West - PCard
03/06/2017	56	U.S. Bank PCards	49.99	2110-31320-402410	Shipton'S Big R-West - PCard
03/06/2017	56	U.S. Bank PCards	49.99	5410-31220-402410	Shipton'S Big R-West - PCard
03/06/2017	56	U.S. Bank PCards	27.98	0100-51120-402320	Napa Store 3547001 - PCard
03/06/2017	56	U.S. Bank PCards	12.33	0100-51120-402320	Napa Store 3547001 - PCard
03/06/2017	56	U.S. Bank PCards	329.88	5410-31220-402320	Napa Store 3547001 - PCard
03/06/2017	56	U.S. Bank PCards	199.90	5610-71130-402310	Napa Store 3547001 - PCard
03/06/2017	56	U.S. Bank PCards	707.63	5610-71130-402320	Napa Store 3547001 - PCard
03/06/2017	56	U.S. Bank PCards	33.90	5710-71430-402450	Napa Store 3547001 - PCard
03/06/2017	56	U.S. Bank PCards	80.85	5710-71430-402450	Napa Store 3547001 - PCard
03/06/2017	56	U.S. Bank PCards	357.92	1500-21500-402925	Heartland Services - PCard

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03/06/2017	56	U.S. Bank PCards	191.46	1500-21500-402925	Heartland Services - PCard
03/06/2017	56	U.S. Bank PCards	73.20	0100-12200-402230	Chalet Market-Web - PCard
03/06/2017	56	U.S. Bank PCards	56.35	0100-12130-403911	Chalet Market-Web - PCard
03/06/2017	56	U.S. Bank PCards	126.63	5020-74000-402360	Mcmaster-Carr - PCard
03/06/2017	56	U.S. Bank PCards	-126.63	5020-74000-402360	Mcmaster-Carr - PCard
03/06/2017	56	U.S. Bank PCards	126.67	5020-74000-402360	Mcmaster-Carr - PCard
03/06/2017	56	U.S. Bank PCards	763.26	5020-74000-402360	Mcmaster-Carr - PCard
03/06/2017	56	U.S. Bank PCards	42.86	5020-74000-402360	Mcmaster-Carr - PCard
03/06/2017	56	U.S. Bank PCards	1,076.23	5020-74000-402360	Mcmaster-Carr - PCard
03/06/2017	56	U.S. Bank PCards	111.69	5020-74000-402360	Mcmaster-Carr - PCard
03/06/2017	56	U.S. Bank PCards	268.67	5020-74000-402450	Mcmaster-Carr - PCard
03/06/2017	56	U.S. Bank PCards	500.00	6010-15530-403990	Soi*Sbs Rochester Hill - PCard
03/06/2017	56	U.S. Bank PCards	356.10	2090-44510-403822	Delta Air 0062372275335 - PCard
03/06/2017	56	U.S. Bank PCards	224.90	5610-71130-403822	Alaska Air 0272132814361 - PCard
03/06/2017	56	U.S. Bank PCards	989.00	8730-51990-402290	In *Architectural Doors & - PCard
03/06/2017	56	U.S. Bank PCards	73.75	1500-22290-402290	In *Dinges Fire Company - PCard
03/06/2017	56	U.S. Bank PCards	24.08	1500-22260-402320	In *Fire Apparatus Repair - PCard
03/06/2017	56	U.S. Bank PCards	300.00	2510-21860-403450	In *Gibson Advertising, M - PCard
03/06/2017	56	U.S. Bank PCards	495.00	6700-31410-403823	In *Montana Association O - PCard
03/06/2017	56	U.S. Bank PCards	60.00	0100-51120-408199	In *Southeastern Security - PCard
03/06/2017	56	U.S. Bank PCards	40.00	2600-55110-403590	In *Southeastern Security - PCard
03/06/2017	56	U.S. Bank PCards	504.70	1500-21200-407910	In *Tel Net Systems Inc - PCard
03/06/2017	56	U.S. Bank PCards	576.80	6060-19310-403581	In *Tel Net Systems Inc - PCard
03/06/2017	56	U.S. Bank PCards	35.34	2510-21860-402190	Dnh*Godaddy.Com - PCard
03/06/2017	56	U.S. Bank PCards	100.00	1500-21110-403170	Sq *Agave Towing - PCard
03/06/2017	56	U.S. Bank PCards	65.00	6500-15660-402450	Sq *Gated Solutions - PCard
03/06/2017	56	U.S. Bank PCards	122.00	5610-71190-402450	Sq *Hotsy Wy-Mont G - PCard
03/06/2017	56	U.S. Bank PCards	12.50	5610-71190-402450	Sq *Hotsy Wy-Mont G - PCard
03/06/2017	56	U.S. Bank PCards	175.00	7180-21600-403870	Sq *Montana Narcoti - PCard
03/06/2017	56	U.S. Bank PCards	100.00	1500-21110-403170	Sq *Project Towing - PCard
03/06/2017	56	U.S. Bank PCards	850.00	5610-71120-402450	Sq *Roger Connor - PCard
03/06/2017	56	U.S. Bank PCards	665.00	5610-71120-402450	Sq *Roger Connor - PCard
03/06/2017	56	U.S. Bank PCards	270.00	5610-71190-403660	Sq *Roger Connor - PCard
03/06/2017	56	U.S. Bank PCards	364.00	5610-71190-403660	Sq *Roger Connor - PCard
03/06/2017	56	U.S. Bank PCards	288.00	6500-15660-402450	Sq *Rolling Right Door Se - PCard
03/06/2017	56	U.S. Bank PCards	291.50	6500-15660-402450	Sq *Rolling Right Door Se - PCard
03/06/2017	56	U.S. Bank PCards	15.00	5210-15910-402450	Sq *Skyline Services, Inc - PCard
03/06/2017	56	U.S. Bank PCards	15.00	5210-15910-402450	Sq *Skyline Services, Inc - PCard
03/06/2017	56	U.S. Bank PCards	155.00	5210-15920-402450	Sq *Skyline Services, Inc - PCard
03/06/2017	56	U.S. Bank PCards	120.00	5210-15920-402450	Sq *Skyline Services, Inc - PCard

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03/06/2017	56	U.S. Bank PCards	30.00	5210-15930-402450	Sq *Skyline Services, Inc - PCard
03/06/2017	56	U.S. Bank PCards	290.00	5210-15930-402450	Sq *Skyline Services, Inc - PCard
03/06/2017	56	U.S. Bank PCards	50.00	5210-15950-402450	Sq *Skyline Services, Inc - PCard
03/06/2017	56	U.S. Bank PCards	50.00	5210-15950-402450	Sq *Skyline Services, Inc - PCard
03/06/2017	56	U.S. Bank PCards	455.00	6500-15670-403690	Sq *Skyline Services, Inc - PCard
03/06/2017	56	U.S. Bank PCards	600.00	6500-15670-403690	Sq *Skyline Services, Inc - PCard
03/06/2017	56	U.S. Bank PCards	336.50	1500-22260-402120	Sq *Stuart'S House - PCard
03/06/2017	56	U.S. Bank PCards	92.00	2600-55110-403360	Sq *Yellowstone Cou - PCard
03/06/2017	56	U.S. Bank PCards	7.74	2600-55140-402280	Wal-Mart #1956 - PCard
03/06/2017	56	U.S. Bank PCards	48.34	5710-71420-403823	Wal-Mart #1956 - PCard
03/06/2017	56	U.S. Bank PCards	22.60	5710-71430-402450	Wal-Mart #1956 - PCard
03/06/2017	56	U.S. Bank PCards	40.44	5710-71470-402450	Wal-Mart #1956 - PCard
03/06/2017	56	U.S. Bank PCards	24.91	5710-71480-402450	Wal-Mart #1956 - PCard
03/06/2017	56	U.S. Bank PCards	19.97	0100-51120-402260	Wm Supercenter #1956 - PCard
03/06/2017	56	U.S. Bank PCards	25.89	0100-51120-402290	Wm Supercenter #1956 - PCard
03/06/2017	56	U.S. Bank PCards	48.92	2110-31320-402230	Wm Supercenter #1956 - PCard
03/06/2017	56	U.S. Bank PCards	76.00	5710-71420-403823	Wm Supercenter #1956 - PCard
03/06/2017	56	U.S. Bank PCards	3.97	5710-71430-402450	Wm Supercenter #1956 - PCard
03/06/2017	56	U.S. Bank PCards	1,699.98	2190-22500-402120	Bestbuycom795528034770 - PCard
03/06/2017	56	U.S. Bank PCards	104.99	2190-22500-402120	Bestbuycom795528034805 - PCard
03/06/2017	56	U.S. Bank PCards	299.99	0100-16110-402925	Bestbuycom796157002424 - PCard
03/06/2017	56	U.S. Bank PCards	293.72	5020-74000-402220	Fedex 23188361 - PCard
03/06/2017	56	U.S. Bank PCards	35.04	5120-84000-403660	Fedex 23188361 - PCard
03/06/2017	56	U.S. Bank PCards	73.54	1500-21110-403110	Fedex 92852016 - PCard
03/06/2017	56	U.S. Bank PCards	59.98	0100-51120-402320	Autozone #3772 - PCard
03/06/2017	56	U.S. Bank PCards	49.99	1500-22240-402290	Autozone #3772 - PCard
03/06/2017	56	U.S. Bank PCards	56.94	0100-51120-402290	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	62.48	0100-51120-402290	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	97.92	0100-51120-402290	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	21.96	0100-51120-402290	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	14.74	0100-51120-402290	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	189.94	2110-31320-402410	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	70.91	2110-31320-402430	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	40.26	2110-31320-402430	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	55.96	2110-31320-402430	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	117.83	5120-84000-402450	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	15.48	5710-71430-402450	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	-15.48	5710-71430-402450	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	33.98	6500-15660-402450	Lowes #00319* - PCard
03/06/2017	56	U.S. Bank PCards	53.73	6500-15660-402450	Lowes #00319* - PCard

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03/06/2017	56	U.S. Bank PCards	132.35	0100-17500-403370	Indeed - PCard
03/06/2017	56	U.S. Bank PCards	82.76	2110-31320-402320	I-State Truck Center 251 - PCard
03/06/2017	56	U.S. Bank PCards	574.10	1500-22230-403824	United 0162334218577 - PCard
03/06/2017	56	U.S. Bank PCards	574.10	1500-22210-403823	United 0162334218578 - PCard
03/06/2017	56	U.S. Bank PCards	534.10	1500-21500-403822	United 0162335001366 - PCard
03/06/2017	56	U.S. Bank PCards	534.10	1500-21500-403822	United 0162335001367 - PCard
03/06/2017	56	U.S. Bank PCards	668.90	2550-21430-403822	United 0162336517802 - PCard
03/06/2017	56	U.S. Bank PCards	1,532.00	2600-55180-402925	The Human Solution - PCard
03/06/2017	56	U.S. Bank PCards	87.44	6500-15650-403450	At&T Smd7 15579 - PCard
03/06/2017	56	U.S. Bank PCards	69.00	6500-15650-403450	At&T Smd7 15579 - PCard
03/06/2017	56	U.S. Bank PCards	550.02	0100-12120-403390	Thomson West*Tcd - PCard
03/06/2017	56	U.S. Bank PCards	1,036.36	0100-16110-403220	Thomson West*Tcd - PCard
03/06/2017	56	U.S. Bank PCards	37.23	1500-22310-402320	Harken, Inc. - PCard
03/06/2017	56	U.S. Bank PCards	51.00	2600-55120-402290	Independent Lock And Part - PCard
03/06/2017	56	U.S. Bank PCards	49.00	6500-15670-403690	Independent Lock And Part - PCard
03/06/2017	56	U.S. Bank PCards	34.68	5410-31220-402290	Tacoma Screw Products B - PCard
03/06/2017	56	U.S. Bank PCards	413.62	5120-84000-402450	Fluid Sealing Supply - PCard
03/06/2017	56	U.S. Bank PCards	236.30	1500-21120-402120	Dtg Maps, Inc - PCard
03/06/2017	56	U.S. Bank PCards	106.80	1500-21200-403822	Buck'S T-4 Lodge Dining - PCard
03/06/2017	56	U.S. Bank PCards	55.00	0100-12200-402190	Target 00013334 - PCard
03/06/2017	56	U.S. Bank PCards	35.94	2600-55140-407210	Target 00013334 - PCard
03/06/2017	56	U.S. Bank PCards	48.44	2600-55150-402280	Target 00013334 - PCard
03/06/2017	56	U.S. Bank PCards	32.47	5120-87000-402190	Target 00013334 - PCard
03/06/2017	56	U.S. Bank PCards	19.99	6600-31100-402190	Target 00013334 - PCard
03/06/2017	56	U.S. Bank PCards	29.99	7180-21600-402290	Target 00013334 - PCard
03/06/2017	56	U.S. Bank PCards	33.48	5020-74000-403823	Pbd*Icma Publications - PCard
03/06/2017	56	U.S. Bank PCards	33.47	5120-84000-403823	Pbd*Icma Publications - PCard
03/06/2017	56	U.S. Bank PCards	713.21	0100-43210-402190	Uline *Ship Supplies - PCard
03/06/2017	56	U.S. Bank PCards	597.12	0100-43210-402190	Uline *Ship Supplies - PCard
03/06/2017	56	U.S. Bank PCards	73.33	0100-43210-402190	Uline *Ship Supplies - PCard
03/06/2017	56	U.S. Bank PCards	359.40	5020-73110-403553	Govtprocur7276140450 - PCard
03/06/2017	56	U.S. Bank PCards	239.60	5120-83110-403553	Govtprocur7276140450 - PCard
03/06/2017	56	U.S. Bank PCards	850.00	2920-65550-407275	Und-Eti - PCard
03/06/2017	56	U.S. Bank PCards	96.41	5610-71170-403660	Ecolab Pest Elimination - PCard
03/06/2017	56	U.S. Bank PCards	146.09	6500-15660-403660	Ecolab, Inc - PCard
03/06/2017	56	U.S. Bank PCards	1,776.87	1500-21500-405333	Dmi* Dell Bus Online - PCard
03/06/2017	56	U.S. Bank PCards	1,525.88	1500-21500-405333	Dmi* Dell Bus Online - PCard
03/06/2017	56	U.S. Bank PCards	434.82	1500-21500-405333	Dmi* Dell Bus Online - PCard
03/06/2017	56	U.S. Bank PCards	189.97	1500-21500-405333	Dmi* Dell Bus Online - PCard
03/06/2017	56	U.S. Bank PCards	29.80	1500-21110-408199	Uber Us Jan21 Vlh2P - PCard

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03/06/2017	56	U.S. Bank PCards	342.90	1500-21200-402290	Pcm Tigerdirect - PCard
03/06/2017	56	U.S. Bank PCards	185.82	1500-21500-402271	Pcm Tigerdirect - PCard
03/06/2017	56	U.S. Bank PCards	16.89	0100-43210-402190	Walmart.Com 8009666546 - PCard
03/06/2017	56	U.S. Bank PCards	32.99	2600-55140-402190	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	7.82	2600-55190-403226	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	8.99	2600-55190-403241	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	14.15	2600-55190-403333	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	120.37	2650-67720-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	15.62	2650-67720-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	16.97	0100-51270-402450	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	68.76	1500-21200-402610	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	99.95	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	1,611.16	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	1,600.80	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	641.70	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	19.05	2600-55150-402280	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	89.64	2600-55180-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	8.99	2600-55190-403255	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	15.98	2600-55190-403255	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	11.05	2600-55190-403255	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	16.99	2600-55190-403227	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	7.70	2600-55190-403255	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	11.99	2600-55190-403336	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	65.19	5410-31230-403450	At&T*Bill Payment - PCard
03/06/2017	56	U.S. Bank PCards	61.00	0100-51270-402450	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	45.94	1500-22260-402240	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	69.90	1500-22290-402640	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	-99.95	2090-44510-402190	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	40.90	2600-55140-402280	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	235.50	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	768.92	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	183.98	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	97.00	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	289.99	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	237.96	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	183.98	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	53.98	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	90.00	2600-55140-407210	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	12.53	2600-55190-403222	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	17.85	2600-55190-403225	Amazon Mktplace Pmts - PCard

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03/06/2017	56	U.S. Bank PCards	6.12	2600-55190-403225	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	103.52	2600-55190-403225	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	4.00	2600-55190-403225	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	53.97	2600-55190-403225	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	97.60	2600-55190-403225	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	8.06	2600-55190-403226	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	-15.07	2600-55190-403226	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	6.96	2600-55190-403226	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	11.97	2600-55190-403226	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	18.64	2600-55190-403226	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	13.97	2600-55190-403226	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	9.99	2600-55190-403226	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	11.39	2600-55190-403227	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	17.94	2600-55190-403241	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	5.99	2600-55190-403241	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	16.37	2600-55190-403241	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	8.99	2600-55190-403241	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	12.31	2600-55190-403241	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	-5.00	2600-55190-403241	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	12.64	2600-55190-403255	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	11.99	2600-55190-403255	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	7.93	2600-55190-403255	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	19.98	2600-55190-403255	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	-7.97	2600-55190-403333	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	24.90	2600-55190-403333	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	7.98	2600-55190-403333	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	31.16	2600-55190-403333	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	13.27	2650-67720-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	20.13	2650-67720-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	17.00	2650-67720-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	12.52	2650-67720-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	17.99	2650-67720-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	69.25	2650-67720-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	10.74	2650-67720-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	15.20	2650-67720-402290	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	293.48	5610-71120-402450	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	2,393.10	5610-71120-402450	Amazon Mktplace Pmts - PCard
03/06/2017	56	U.S. Bank PCards	140.99	0100-13140-403240	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	732.40	2110-31320-402320	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	53.75	2110-31320-402320	Amazon.Com - PCard

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03/06/2017	56	U.S. Bank PCards	142.96	2600-55140-407210	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	289.07	2600-55140-407210	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	251.00	2600-55140-407210	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	16.56	2600-55150-402280	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	31.45	2600-55160-402190	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	10.00	2600-55190-403222	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	20.49	2600-55190-403225	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	9.99	2600-55190-403226	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	55.64	2600-55190-403336	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	222.65	5120-84000-402360	Amazon.Com - PCard
03/06/2017	56	U.S. Bank PCards	14.40	2600-55140-402280	Amazon.Com Amzn.Com/Bill - PCard
03/06/2017	56	U.S. Bank PCards	15.14	2600-55180-402290	Amazon.Com Amzn.Com/Bill - PCard
03/06/2017	56	U.S. Bank PCards	-53.26	2600-55180-402290	Amazon.Com Amzn.Com/Bill - PCard
03/06/2017	56	U.S. Bank PCards	63.95	2600-55190-403226	Amazon.Com Amzn.Com/Bill - PCard
03/06/2017	56	U.S. Bank PCards	40.94	2600-55190-403227	Amazon.Com Amzn.Com/Bill - PCard
03/06/2017	56	U.S. Bank PCards	9.90	2600-55190-403243	Amazon.Com Amzn.Com/Bill - PCard
03/06/2017	56	U.S. Bank PCards	37.80	5610-71130-402450	Amazon.Com Amzn.Com/Bill - PCard
03/06/2017	56	U.S. Bank PCards	10.99	5610-71130-403660	Amazonprime Membership - PCard
03/06/2017	56	U.S. Bank PCards	106.00	2600-55140-407210	Dollar Tree - PCard
03/06/2017	56	U.S. Bank PCards	17.30	6500-15650-402190	Starbucks Store 26010 - PCard
03/06/2017	56	U.S. Bank PCards	11.25	1500-22260-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	5.35	1500-22260-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	75.60	1500-22260-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	91.28	1500-22260-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	412.88	1500-22260-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	161.58	1500-22260-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	76.79	1500-22260-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	36.50	1500-22260-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	250.42	1500-22260-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	115.92	1500-21720-402260	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	68.60	1500-21120-402450	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	11.94	0100-51270-402450	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	50.86	0100-51270-402450	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	395.26	0100-51220-402450	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	115.41	0100-51120-402240	Hanson Chemical - PCard
03/06/2017	56	U.S. Bank PCards	147.85	2400-43010-403920	Topz Llc - PCard
03/06/2017	56	U.S. Bank PCards	95.00	1500-21110-403170	Budget Towing - PCard
03/06/2017	56	U.S. Bank PCards	786.00	5610-71130-402320	Northland Automotive - PCard
03/06/2017	56	U.S. Bank PCards	140.00	1500-22240-403350	Mt Gov Online Trns - PCard
03/06/2017	56	U.S. Bank PCards	140.00	1500-22240-403350	Mt Gov Online Trns - PCard

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03/06/2017	56	U.S. Bank PCards	5.00	2920-65550-407275	Mt Gov Online Trns - PCard
03/06/2017	56	U.S. Bank PCards	35.00	5120-84000-403350	Mt Gov Online Trns - PCard
03/06/2017	56	U.S. Bank PCards	175.00	5610-71120-403660	Mt Gov Online Trns - PCard
03/06/2017	56	U.S. Bank PCards	35.00	5710-71430-402450	Mt Gov Online Trns - PCard
03/06/2017	56	U.S. Bank PCards	1,562.57	5410-31220-402290	Impact Plastics - PCard
03/06/2017	56	U.S. Bank PCards	9.99	0100-51120-402260	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	12.90	5020-74000-402410	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	21.51	5020-75000-402380	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	4.16	5020-75000-402410	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	3.59	5120-84000-402360	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	12.90	5120-84000-402410	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	14.34	5120-85000-402380	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	2.78	5120-85000-402410	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	89.99	5410-31220-402290	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	60.06	5610-71120-402450	Fastenal Company01 - PCard
03/06/2017	56	U.S. Bank PCards	368.00	1500-22250-403350	Apco International Inc - PCard
03/06/2017	56	U.S. Bank PCards	19.00	1500-21400-402270	Yellowstone Valley Elec - PCard
03/06/2017	56	U.S. Bank PCards	19.00	0100-51120-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	87.45	2110-31320-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	1,330.16	5020-74000-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	34.05	5020-74000-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	1,336.85	5120-84000-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	234.29	5120-85000-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	204.07	5120-85000-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	19.00	5120-85000-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	281.54	5120-85000-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	1,243.19	5410-31230-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	77.64	8720-51980-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	168.36	8720-51980-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	70.10	8720-51980-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	19.56	8720-51980-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	280.64	8720-51980-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	20.24	8720-51980-403410	Yellowstone Valley Elect - PCard
03/06/2017	56	U.S. Bank PCards	831.90	5610-71120-402240	Montana Broom Brush Comp - PCard
03/06/2017	56	U.S. Bank PCards	1,607.55	5610-71120-402450	Montana Broom Brush Comp - PCard
03/06/2017	56	U.S. Bank PCards	130.00	0100-43210-402190	Idu*Insight Public Sec - PCard
03/06/2017	56	U.S. Bank PCards	12.00	1500-22210-402925	Idu*Insight Public Sec - PCard
03/06/2017	56	U.S. Bank PCards	247.00	1500-22210-402925	Idu*Insight Public Sec - PCard
03/06/2017	56	U.S. Bank PCards	130.00	2090-44510-402925	Idu*Insight Public Sec - PCard
03/06/2017	56	U.S. Bank PCards	130.00	2400-43010-402120	Idu*Insight Public Sec - PCard

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03/06/2017	56	U.S. Bank PCards	237.00	6200-19110-405370	Idu*Insight Public Sec - PCard
03/06/2017	56	U.S. Bank PCards	425.00	1500-21150-402285	Executive Cleaning Co I - PCard
03/06/2017	56	U.S. Bank PCards	108.16	5610-71120-403660	Usa Communications - PCard
03/06/2017	56	U.S. Bank PCards	62.60	5610-71130-403660	Usa Communications - PCard
03/06/2017	56	U.S. Bank PCards	329.94	2190-22500-402280	Incstores - PCard
03/06/2017	56	U.S. Bank PCards	7.20	5020-75000-402450	Gary Brink Inc - PCard
03/06/2017	56	U.S. Bank PCards	4.80	5120-85000-402450	Gary Brink Inc - PCard
03/06/2017	56	U.S. Bank PCards	43.54	0100-43210-402190	Organize It - PCard
03/06/2017	56	U.S. Bank PCards	117.63	2090-44510-403822	Fairmont Hot Springs Reso - PCard
03/06/2017	56	U.S. Bank PCards	147.04	2400-43010-377016	Pizza Hut #1714 - PCard
03/06/2017	56	U.S. Bank PCards	50.48	2400-43010-377016	Pizza Hut #1714 - PCard
03/06/2017	56	U.S. Bank PCards	61.09	1500-22230-402290	New England Mfg Co - PCard
03/06/2017	56	U.S. Bank PCards	123.50	2400-43010-403920	Dickeys Mt-619 - PCard
03/06/2017	56	U.S. Bank PCards	107.93	0100-12200-403581	Northern Hotel - PCard
03/06/2017	56	U.S. Bank PCards	796.45	2600-55160-402190	Vernon Library Supplies - PCard
03/06/2017	56	U.S. Bank PCards	25.00	0100-14110-403325	The Rubber Stamp Shop, In - PCard
03/06/2017	56	U.S. Bank PCards	42.00	2400-43010-403210	The Rubber Stamp Shop, In - PCard
03/06/2017	56	U.S. Bank PCards	50.00	5020-75000-403823	Expedia7238391193354 - PCard
03/06/2017	56	U.S. Bank PCards	2,032.88	5020-75000-403823	Expedia7238397875512 - PCard
03/06/2017	56	U.S. Bank PCards	1,016.44	5020-75000-403823	Expedia7238402278695 - PCard
03/06/2017	56	U.S. Bank PCards	136.63	0100-13130-403824	Expedia7241905862787 - PCard
03/06/2017	56	U.S. Bank PCards	351.18	1500-21400-403822	Expedia7243012971344 - PCard
03/06/2017	56	U.S. Bank PCards	169.04	1500-21500-402120	Expedia7243176069759 - PCard
03/06/2017	56	U.S. Bank PCards	840.65	1500-22230-403824	Expedia7243481218340 - PCard
03/06/2017	56	U.S. Bank PCards	56.10	2600-55170-402310	Agp*Propane Services - PCard
03/06/2017	56	U.S. Bank PCards	695.16	5610-71190-402450	Titan Machinery - Billin - PCard
03/06/2017	56	U.S. Bank PCards	473.28	5610-71190-402450	Titan Machinery - Billin - PCard
03/06/2017	56	U.S. Bank PCards	166.12	5710-71440-402450	Kimball Midwest - PCard
03/06/2017	56	U.S. Bank PCards	136.52	5710-71440-402450	Kimball Midwest - PCard
03/06/2017	56	U.S. Bank PCards	33.31	5710-71430-402450	Heartland Paper Company - PCard
03/06/2017	56	U.S. Bank PCards	36.12	5710-71430-402450	Heartland Paper Company - PCard
03/06/2017	56	U.S. Bank PCards	160.38	5710-71430-402450	Heartland Paper Company - PCard
03/06/2017	56	U.S. Bank PCards	54.75	5710-71430-402450	Heartland Paper Company - PCard
03/06/2017	56	U.S. Bank PCards	160.22	5710-71430-402450	Heartland Paper Company - PCard
03/06/2017	56	U.S. Bank PCards	58.70	5710-71430-402450	Heartland Paper Company - PCard
03/06/2017	56	U.S. Bank PCards	-33.31	5710-71430-402450	Heartland Paper Company - PCard
03/06/2017	56	U.S. Bank PCards	191.06	6500-15660-402450	Heartland Paper Company - PCard
03/06/2017	56	U.S. Bank PCards	534.20	5610-71130-403660	Safety Kleen Systems Bran - PCard
03/06/2017	56	U.S. Bank PCards	283.54	5610-71130-403660	Safety Kleen Systems Bran - PCard
03/06/2017	56	U.S. Bank PCards	200.00	0100-51250-403990	Msu Billings-Main Cmp C - PCard

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03/06/2017	56	U.S. Bank PCards	15.99	0100-51120-402290	Shiptons Big R Heights - PCard
03/06/2017	56	U.S. Bank PCards	16.66	5020-75000-402410	Shipton'S Big R-East - PCard
03/06/2017	56	U.S. Bank PCards	11.10	5120-85000-402410	Shipton'S Big R-East - PCard
03/06/2017	56	U.S. Bank PCards	20.97	5210-15230-402390	Shipton'S Big R-East - PCard
03/06/2017	56	U.S. Bank PCards	204.98	1500-21500-402120	Best Western Castle Rock - PCard
03/06/2017	56	U.S. Bank PCards	204.98	1500-21500-402120	Best Western Castle Rock - PCard
03/06/2017	56	U.S. Bank PCards	221.10	2600-55190-403382	Center Point Large Print - PCard
03/06/2017	56	U.S. Bank PCards	342.00	6010-15530-403990	Oil Price Info Serv - PCard
03/06/2017	56	U.S. Bank PCards	179.74	0100-51100-403360	Jimmy Johns - 1646 - E - PCard
03/06/2017	56	U.S. Bank PCards	412.00	1500-22230-403824	Colorado Chapter Of Th - PCard
03/06/2017	56	U.S. Bank PCards	94.98	2110-31320-402320	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	65.51	5020-73120-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	29.00	5020-73120-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	331.20	5020-74000-402290	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	5.05	5020-75000-402380	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	2.12	5020-75000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	15.23	5020-75000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	6.78	5020-75000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	44.78	5020-75000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	3.16	5020-75000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	134.76	5020-75000-402920	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	128.17	5020-75000-402920	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	3.37	5120-85000-402380	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	1.41	5120-85000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	10.15	5120-85000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	87.82	5120-85000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	4.52	5120-85000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	29.86	5120-85000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	2.10	5120-85000-402410	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	89.84	5120-85000-402920	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	85.45	5120-85000-402920	Northwest Industrial Supp - PCard
03/06/2017	56	U.S. Bank PCards	69.99	0100-51270-402290	Charter Comm - PCard
03/06/2017	56	U.S. Bank PCards	92.75	1500-21110-401170	Photographic Solutions - PCard
03/06/2017	56	U.S. Bank PCards	385.00	5610-71100-403590	Photographic Solutions - PCard
03/06/2017	56	U.S. Bank PCards	559.61	1500-21710-402220	State Chemic*State Che - PCard
03/06/2017	56	U.S. Bank PCards	11.77	5610-71120-402450	State Chemic*State Che - PCard
03/06/2017	56	U.S. Bank PCards	1,381.52	5210-15910-402450	Ace Electric, Inc. - PCard
03/06/2017	56	U.S. Bank PCards	198.78	5210-15930-402450	Ace Electric, Inc. - PCard
03/06/2017	56	U.S. Bank PCards	885.06	5210-15930-402450	Ace Electric, Inc. - PCard
03/06/2017	56	U.S. Bank PCards	80.00	6500-15660-402450	Ace Electric, Inc. - PCard

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03/06/2017	56	U.S. Bank PCards	259.15	6500-15660-402450	Ace Electric, Inc. - PCard
03/06/2017	56	U.S. Bank PCards	743.99	6500-15670-403690	Ace Electric, Inc. - PCard
03/06/2017	56	U.S. Bank PCards	445.00	5610-71130-403822	Uw Conference Management - PCard
03/06/2017	56	U.S. Bank PCards	1,833.50	1500-21120-402320	Aces - PCard
03/06/2017	56	U.S. Bank PCards	2,000.00	1500-21120-402320	Aces - PCard
03/06/2017	56	U.S. Bank PCards	437.00	2110-31320-402320	Hcl Truck Equipment - PCard
03/06/2017	56	U.S. Bank PCards	-235.00	5020-74000-402320	Hcl Truck Equipment - PCard
03/06/2017	56	U.S. Bank PCards	235.00	5020-74000-402320	Hcl Truck Equipment - PCard
03/06/2017	56	U.S. Bank PCards	9.90	5020-75000-402380	Hcl Truck Equipment - PCard
03/06/2017	56	U.S. Bank PCards	6.60	5120-85000-402380	Hcl Truck Equipment - PCard
03/06/2017	56	U.S. Bank PCards	20.85	5020-75000-402410	Edge Construction Supp - PCard
03/06/2017	56	U.S. Bank PCards	13.90	5120-85000-402410	Edge Construction Supp - PCard
03/06/2017	56	U.S. Bank PCards	56.74	5610-71130-402410	Edge Construction Supp - PCard
03/06/2017	56	U.S. Bank PCards	56.68	5610-71130-403650	Edge Construction Supp - PCard
03/06/2017	56	U.S. Bank PCards	104.35	2400-43010-403240	J And H Inc - PCard
03/06/2017	56	U.S. Bank PCards	18.00	5020-74000-402450	Flowmark High Tech Co - PCard
03/06/2017	56	U.S. Bank PCards	50.83	0100-15120-403210	Efilemyforms.Com - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard

Check Date	Check	Name	Amount	Account	Item Desc
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	15.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	20.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	125.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	80.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	80.00	1500-22240-403350	National Registry Emt - PCard
03/06/2017	56	U.S. Bank PCards	45.00	5020-74000-402450	Industrial Coating Soluti - PCard
03/06/2017	56	U.S. Bank PCards	420.00	5020-74000-402450	Industrial Coating Soluti - PCard
03/06/2017	56	U.S. Bank PCards	20.00	5610-71130-403650	Industrial Coating Soluti - PCard
03/06/2017	56	U.S. Bank PCards	27.66	1500-21150-402120	Impactdatabooksinc - PCard
03/06/2017	56	U.S. Bank PCards	310.00	2600-55110-403290	Artcraft Printer Inc - PCard
03/06/2017	56	U.S. Bank PCards	32.50	1500-21720-402290	Aaim Solutions - PCard
03/06/2017	56	U.S. Bank PCards	32.50	5020-74000-403590	Aaim Solutions - PCard
03/06/2017	56	U.S. Bank PCards	32.50	5710-71420-403510	Aaim Solutions - PCard
03/06/2017	56	U.S. Bank PCards	32.50	0100-12120-403824	Associatedemployers - PCard
03/06/2017	56	U.S. Bank PCards	150.00	0100-17500-403820	Associatedemployers - PCard
03/06/2017	56	U.S. Bank PCards	16.25	1500-21500-403822	Associatedemployers - PCard
03/06/2017	56	U.S. Bank PCards	16.25	2400-43010-403824	Associatedemployers - PCard

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03/06/2017	56	U.S. Bank PCards	1,435.00	1500-21500-402271	Peavey Corp. - PCard
03/06/2017	56	U.S. Bank PCards	440.50	5610-71130-402320	Sign Pro Billings - PCard
03/06/2017	56	U.S. Bank PCards	882.20	5620-71200-409490	Sign Pro Billings - PCard
03/06/2017	56	U.S. Bank PCards	250.00	5610-71170-402450	Dale & Jax Door & Glas - PCard
03/06/2017	56	U.S. Bank PCards	650.00	6500-15670-403690	Dale & Jax Door & Glas - PCard
03/06/2017	56	U.S. Bank PCards	1,200.00	1500-21200-403822	Ron Smith And Associates - PCard
03/06/2017	56	U.S. Bank PCards	204.62	5210-15910-403660	Kone Inc. - PCard
03/06/2017	56	U.S. Bank PCards	204.62	5210-15910-403660	Kone Inc. - PCard
03/06/2017	56	U.S. Bank PCards	613.88	5210-15920-403660	Kone Inc. - PCard
03/06/2017	56	U.S. Bank PCards	613.88	5210-15920-403660	Kone Inc. - PCard
03/06/2017	56	U.S. Bank PCards	409.25	5210-15930-403660	Kone Inc. - PCard
03/06/2017	56	U.S. Bank PCards	409.25	5210-15930-403660	Kone Inc. - PCard
03/06/2017	56	U.S. Bank PCards	456.25	6500-15670-403690	Kone Inc. - PCard
03/06/2017	56	U.S. Bank PCards	456.25	6500-15670-408199	Kone Inc. - PCard
03/06/2017	56	U.S. Bank PCards	194.06	2600-55120-403660	Franke Foodservice Syste - PCard
03/06/2017	56	U.S. Bank PCards	60.00	0100-51210-403350	National Recreation & - PCard
03/06/2017	56	U.S. Bank PCards	304.00	0100-51210-403822	National Recreation & - PCard
03/06/2017	56	U.S. Bank PCards	26.74	5020-75000-402380	Snap Lock Industries - PCard
03/06/2017	56	U.S. Bank PCards	17.82	5120-85000-402380	Snap Lock Industries - PCard
03/06/2017	56	U.S. Bank PCards	1,915.00	5020-74000-402450	Montana Seals And Packing - PCard
03/06/2017	56	U.S. Bank PCards	95.52	2110-31320-402430	Carquest 3103 - PCard
03/06/2017	56	U.S. Bank PCards	4.67	5020-75000-402380	Carquest 3103 - PCard
03/06/2017	56	U.S. Bank PCards	3.11	5120-85000-402380	Carquest 3103 - PCard
03/06/2017	56	U.S. Bank PCards	25.56	5120-85000-402410	Carquest 3103 - PCard
03/06/2017	56	U.S. Bank PCards	47.88	0100-51120-402310	Carquest 3104 - PCard
03/06/2017	56	U.S. Bank PCards	-17.68	0100-51120-402320	Carquest 3104 - PCard
03/06/2017	56	U.S. Bank PCards	20.98	0100-51120-402320	Carquest 3104 - PCard
03/06/2017	56	U.S. Bank PCards	133.51	0100-51120-402320	Carquest 3104 - PCard
03/06/2017	56	U.S. Bank PCards	9.35	0100-51120-408199	Carquest 3104 - PCard
03/06/2017	56	U.S. Bank PCards	8.00	0100-51210-403665	Zeecreative - PCard
03/06/2017	56	U.S. Bank PCards	20.48	1500-21120-402450	Sams Club #4805 - PCard
03/06/2017	56	U.S. Bank PCards	80.29	1500-21400-403822	Samsclub #4805 - PCard
03/06/2017	56	U.S. Bank PCards	1,800.00	1500-21400-402270	Ctt-Solutions.Com - PCard
03/06/2017	56	U.S. Bank PCards	1,478.40	0100-17500-403365	Greetingcardunivers - PCard
03/06/2017	56	U.S. Bank PCards	53.22	0100-51420-402330	Meadow Green Sales - PCard
03/06/2017	56	U.S. Bank PCards	59.30	0100-51420-402330	Meadow Green Sales - PCard
03/06/2017	56	U.S. Bank PCards	35.57	0100-51120-402290	Graybar Electric - PCard
03/06/2017	56	U.S. Bank PCards	117.00	5610-71120-402450	Graybar Electric - PCard
03/06/2017	56	U.S. Bank PCards	100.68	6500-15660-402360	Graybar Electric - PCard
03/06/2017	56	U.S. Bank PCards	118.63	1500-21500-402120	Best Western Grant Cre - PCard

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03/06/2017	56	U.S. Bank PCards	118.63	1500-21500-402120	Best Western Grant Cre - PCard
03/06/2017	56	U.S. Bank PCards	57.65	5710-71470-402320	Lightingsupply - PCard
03/06/2017	56	U.S. Bank PCards	175.00	1500-21710-403582	S&P Brake Supply Inc - PCard
03/06/2017	56	U.S. Bank PCards	49.99	6200-19110-405315	Cbi*Acronis - PCard
03/06/2017	56	U.S. Bank PCards	120.00	1500-22230-403350	Iaai - PCard
03/06/2017	56	U.S. Bank PCards	35.72	1500-21710-402220	Seneca Medical Inc - PCard
03/06/2017	56	U.S. Bank PCards	228.50	1500-21200-407910	Lexisnexis Risk Dat - PCard
03/06/2017	56	U.S. Bank PCards	34.50	5610-71130-402410	Snap-On Tools Eforseth - PCard
03/06/2017	56	U.S. Bank PCards	272.86	5710-71410-402190	A Rifkin Co - PCard
03/06/2017	56	U.S. Bank PCards	600.00	5710-71470-403823	Community Transportati - PCard
03/06/2017	56	U.S. Bank PCards	85.00	6600-31100-403824	Government Finance - PCard
03/06/2017	56	U.S. Bank PCards	270.00	5610-71100-403824	Montana Society Of Cpas - PCard
03/06/2017	56	U.S. Bank PCards	270.00	6600-31100-403350	Montana Society Of Cpas - PCard
03/06/2017	56	U.S. Bank PCards	613.00	1500-21120-402260	Creative Monograms Smb - PCard
03/06/2017	56	U.S. Bank PCards	95.00	1500-21120-402260	Creative Monograms Smb - PCard
03/06/2017	56	U.S. Bank PCards	175.00	1500-21120-402261	Creative Monograms Smb - PCard
03/06/2017	56	U.S. Bank PCards	37.00	1500-21120-402261	Creative Monograms Smb - PCard
03/06/2017	56	U.S. Bank PCards	887.37	0100-51120-402330	Interstate Supplies & Ser - PCard
03/06/2017	56	U.S. Bank PCards	839.56	0100-15120-403230	Allegra - PCard
03/06/2017	56	U.S. Bank PCards	836.00	5020-74000-402360	Anixter/Clark/Tri-Ed - PCard
03/06/2017	56	U.S. Bank PCards	418.00	5020-74000-402360	Anixter/Clark/Tri-Ed - PCard
03/06/2017	56	U.S. Bank PCards	745.83	5020-74000-402360	Anixter/Clark/Tri-Ed - PCard
03/06/2017	56	U.S. Bank PCards	836.00	5120-84000-402360	Anixter/Clark/Tri-Ed - PCard
03/06/2017	56	U.S. Bank PCards	418.00	5120-84000-402360	Anixter/Clark/Tri-Ed - PCard
03/06/2017	56	U.S. Bank PCards	1,023.96	5610-71120-402450	Battery Systems Billings - PCard
03/06/2017	56	U.S. Bank PCards	49.00	0100-51120-402290	Reliable Tent Awning Co - PCard
03/06/2017	56	U.S. Bank PCards	45.00	5020-75000-402380	Reliable Tent Awning Co - PCard
03/06/2017	56	U.S. Bank PCards	30.00	5120-85000-402380	Reliable Tent Awning Co - PCard
03/06/2017	56	U.S. Bank PCards	47.00	0100-51120-402330	Billings Hardware & Se - PCard
03/06/2017	56	U.S. Bank PCards	43.47	0100-51120-402410	Billings Hardware & Se - PCard
03/06/2017	56	U.S. Bank PCards	19.99	0100-51140-402410	Billings Hardware & Se - PCard
03/06/2017	56	U.S. Bank PCards	14.99	5210-15930-402190	Billings Hardware & Se - PCard
03/06/2017	56	U.S. Bank PCards	29.95	0100-51120-402290	Billings Hardware & Ga - PCard
03/06/2017	56	U.S. Bank PCards	13.95	2600-55120-402690	Billings Hardware & Ga - PCard
03/06/2017	56	U.S. Bank PCards	198.50	2600-55120-403660	Firemaster - PCard
03/06/2017	56	U.S. Bank PCards	986.75	5710-71430-402450	Firemaster - PCard
03/06/2017	56	U.S. Bank PCards	238.65	1500-21200-402610	B&H Photo, 800-606-6969 - PCard
03/06/2017	56	U.S. Bank PCards	2,328.80	1500-21200-402610	B&H Photo, 800-606-6969 - PCard
03/06/2017	56	U.S. Bank PCards	69.95	1500-21200-402610	B&H Photo, 800-606-6969 - PCard
03/06/2017	56	U.S. Bank PCards	193.91	2600-55190-403333	Cavendishsq - PCard

Check Date	Check	Name	Amount	Account	Item Desc
03/06/2017	56	U.S. Bank PCards	90.00	1500-21710-402450	Air Controls-Billings - PCard
03/06/2017	56	U.S. Bank PCards	315.00	5210-15950-402450	Air Controls-Billings - PCard
03/06/2017	56	U.S. Bank PCards	225.00	5210-15950-402450	Air Controls-Billings - PCard
03/06/2017	56	U.S. Bank PCards	405.00	6500-15660-402450	Air Controls-Billings - PCard
03/06/2017	56	U.S. Bank PCards	559.00	6500-15670-403690	Air Controls-Billings - PCard
03/06/2017	56	U.S. Bank PCards	1,170.00	6500-15670-403690	Air Controls-Billings - PCard
03/06/2017	56	U.S. Bank PCards	180.00	6500-15670-403690	Air Controls-Billings - PCard
03/06/2017	56	U.S. Bank PCards	155.00	5020-74000-402220	Nsi Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	53.95	0100-51120-402390	Rimrock Tire - PCard
03/06/2017	56	U.S. Bank PCards	241.88	2110-31320-403824	Harrah'S Hotel Lv Reserv - PCard
03/06/2017	56	U.S. Bank PCards	241.88	2110-31320-403824	Harrah'S Hotel Lv Reserv - PCard
03/06/2017	56	U.S. Bank PCards	35.18	2550-21440-403822	Cenex Zip Trip07082639 - PCard
03/06/2017	56	U.S. Bank PCards	149.50	5610-71120-402450	Applied Ind Tech 2422 - PCard
03/06/2017	56	U.S. Bank PCards	61.12	5610-71120-402450	Applied Ind Tech 2422 - PCard
03/06/2017	56	U.S. Bank PCards	183.36	5610-71120-402450	Applied Ind Tech 2422 - PCard
03/06/2017	56	U.S. Bank PCards	5.31	5610-71130-402320	Applied Ind Tech 2422 - PCard
03/06/2017	56	U.S. Bank PCards	14.99	1500-22210-403590	Adobe *Acropro Subs - PCard
03/06/2017	56	U.S. Bank PCards	14.99	5120-87000-402190	Adobe *Acropro Subs - PCard
03/06/2017	56	U.S. Bank PCards	23.88	0100-13140-403660	Adobe *Exportpdf Sub - PCard
03/06/2017	56	U.S. Bank PCards	-17.25	6010-15500-402190	360 Office Solutions - PCard
03/06/2017	56	U.S. Bank PCards	-6.99	6600-31100-402190	360 Office Solutions I - PCard
03/06/2017	56	U.S. Bank PCards	333.02	0100-12200-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	316.93	0100-12200-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	11.72	0100-12200-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	-54.99	0100-12200-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	350.10	0100-12200-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	90.05	0100-13130-402110	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	200.00	0100-13140-402110	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	250.00	0100-13140-402120	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	400.00	0100-13140-403665	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	38.00	0100-15120-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	15.64	0100-15120-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	44.11	0100-16110-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	36.60	0100-16110-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	4.79	0100-17500-402110	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	8.98	0100-17500-402110	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	26.99	0100-43210-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	179.40	0100-43210-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	10.53	0100-51100-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	29.46	0100-51100-402190	360 Office Solutions Inc - PCard

Check Date	Check	Name	Amount	Account	Item Desc
03/06/2017	56	U.S. Bank PCards	43.57	0100-51120-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	33.40	0100-51120-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	-33.40	0100-51120-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	10.52	0100-51120-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	30.36	0100-51120-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	10.85	0100-51210-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	48.88	0100-51210-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	10.19	0100-51210-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	29.47	0100-51210-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	181.47	1500-21150-402285	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	11.18	1500-21150-402285	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	311.06	1500-21200-402290	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	30.42	1500-21200-402290	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	309.84	1500-21200-402290	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	549.72	1500-21500-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	333.11	1500-21500-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	342.29	1500-21500-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	70.37	1500-21500-402271	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	108.21	1500-21700-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	9.47	1500-21700-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	10.75	2090-44510-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	7.99	2090-44510-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	91.04	2400-43010-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	21.42	2400-43010-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	269.98	2600-55110-403630	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	100.45	2600-55110-403630	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	4.23	2600-55110-403690	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	87.25	2600-55110-403690	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	41.95	2600-55110-407930	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	1.68	2600-55130-403690	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	34.90	2600-55130-403690	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	40.18	2600-55130-403690	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	11.00	2600-55140-403690	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	226.85	2600-55140-403690	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	261.18	2600-55140-403690	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	13.99	2600-55160-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	16.31	2600-55160-402290	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	90.69	2920-65010-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	53.77	2920-65010-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	143.40	5020-73110-402120	360 Office Solutions Inc - PCard

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03/06/2017	56	U.S. Bank PCards	468.80	5020-73110-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	468.60	5020-73110-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	29.06	5020-73110-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	151.44	5020-73110-403630	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	312.54	5020-73110-408199	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	48.44	5020-74000-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	67.98	5020-74000-402220	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	30.52	5020-74000-402450	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	12.22	5020-75000-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	29.06	5020-75000-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	89.27	5020-75000-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	95.60	5120-83110-402120	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	312.40	5120-83110-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	19.38	5120-83110-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	100.96	5120-83110-403630	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	188.98	5120-84000-402120	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	8.16	5120-85000-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	19.38	5120-85000-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	59.52	5120-85000-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	27.20	5120-87000-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	3.90	5210-15210-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	14.56	5210-15210-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	14.55	5210-15210-408199	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	14.55	5210-15230-402120	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	14.55	5210-15910-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	3.89	5210-15920-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	14.55	5210-15920-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	3.90	5210-15930-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	314.95	5210-15930-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	240.00	5410-31210-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	383.83	5710-71410-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	-26.99	5710-71410-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	13.88	5710-71410-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	-18.34	5710-71410-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	29.56	5710-71410-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	3.25	6010-15500-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	34.90	6050-15160-402160	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	69.80	6050-15160-402160	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	116.70	6050-15160-402160	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	209.40	6050-15160-402160	360 Office Solutions Inc - PCard

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03/06/2017	56	U.S. Bank PCards	395.90	6050-15160-402160	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	66.30	6200-19110-402290	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	105.09	6600-31100-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	54.99	6600-31100-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	78.73	6700-31410-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	82.66	6700-31410-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	189.15	6700-31410-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	24.97	6700-31410-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	93.36	6700-31410-402190	360 Office Solutions Inc - PCard
03/06/2017	56	U.S. Bank PCards	195.50	5020-74000-403823	Awwa.Org - PCard
03/06/2017	56	U.S. Bank PCards	75.00	6600-31100-403824	Awwa.Org - PCard
03/06/2017	56	U.S. Bank PCards	297.00	2650-67720-402290	Chipotle 2490 - PCard
03/06/2017	56	U.S. Bank PCards	-297.00	2650-67720-402290	Chipotle Online - PCard
03/06/2017	56	U.S. Bank PCards	297.00	2650-67720-402290	Chipotle Online - PCard
03/06/2017	56	U.S. Bank PCards	228.77	5020-74000-402450	Spencer Fluid Power - PCard
03/06/2017	56	U.S. Bank PCards	198.86	5610-71100-408199	Spencer Fluid Power - PCard
03/06/2017	56	U.S. Bank PCards	18.47	5610-71100-408199	Spencer Fluid Power - PCard
03/06/2017	56	U.S. Bank PCards	8.28	5610-71100-408199	Spencer Fluid Power - PCard
03/06/2017	56	U.S. Bank PCards	4.99	1500-22210-402190	Officemax/Officedepot6509 - PCard
03/06/2017	56	U.S. Bank PCards	72.97	5610-71130-402310	A & I Distriubutors - PCard
03/06/2017	56	U.S. Bank PCards	53.35	2110-31320-402420	American Weldi - PCard
03/06/2017	56	U.S. Bank PCards	12.73	5020-74000-402220	American Weldi - PCard
03/06/2017	56	U.S. Bank PCards	27.64	5020-74000-402450	American Weldi - PCard
03/06/2017	56	U.S. Bank PCards	201.83	5020-74000-402450	American Weldi - PCard
03/06/2017	56	U.S. Bank PCards	535.00	5610-71120-402450	Alpine Plumbing Heating I - PCard
03/06/2017	56	U.S. Bank PCards	240.00	5710-71430-402450	Alpine Plumbing Heating I - PCard
03/06/2017	56	U.S. Bank PCards	240.00	6500-15650-403590	Alpine Plumbing Heating I - PCard
03/06/2017	56	U.S. Bank PCards	430.00	6500-15670-403690	Alpine Plumbing Heating I - PCard
03/06/2017	56	U.S. Bank PCards	149.95	0100-51120-402260	Snappy Duds - PCard
03/06/2017	56	U.S. Bank PCards	48.00	0100-51120-408199	Snappy Duds - PCard
03/06/2017	56	U.S. Bank PCards	570.55	5120-84000-402320	Goldstar Products Inc - PCard
03/06/2017	56	U.S. Bank PCards	32.26	8730-51990-402290	Johnstone Supply Billings - PCard
03/06/2017	56	U.S. Bank PCards	217.00	1500-22240-402450	Billings Const. Supply - PCard
03/06/2017	56	U.S. Bank PCards	382.00	5410-31230-405333	Billings Const. Supply - PCard
03/06/2017	56	U.S. Bank PCards	72.08	5610-71130-403650	Billings Const. Supply - PCard
03/06/2017	56	U.S. Bank PCards	70.00	5610-71130-403660	Billings Const. Supply - PCard
03/06/2017	56	U.S. Bank PCards	14.41	0100-51120-403660	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	54.30	0100-51270-402450	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	32.40	1500-21120-402450	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	931.60	2110-31320-402260	Big Sky Linen & Uniform - PCard

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03/06/2017	56	U.S. Bank PCards	108.00	2600-55120-402260	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	7.00	5210-15910-403650	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	7.00	5210-15920-403650	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	7.00	5210-15930-403650	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	1,056.30	5410-31220-402260	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	551.72	5410-31230-402260	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	127.87	5610-71120-402240	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	408.88	5610-71120-402260	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	193.81	5610-71130-402260	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	408.22	6010-15530-402260	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	317.01	6010-15530-402260	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	315.40	6500-15660-402450	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	679.60	6500-15670-403690	Big Sky Linen & Uniform - PCard
03/06/2017	56	U.S. Bank PCards	363.64	1500-21120-402260	Balco Uniform Co Inc - PCard
03/06/2017	56	U.S. Bank PCards	837.26	1500-21120-402261	Balco Uniform Co Inc - PCard
03/06/2017	56	U.S. Bank PCards	523.00	2650-67720-402290	Jp Kitchen Asian Bistr - PCard
03/06/2017	56	U.S. Bank PCards	39.00	0100-13130-403360	Heiko'S Bakery - PCard
03/06/2017	56	U.S. Bank PCards	550.38	5610-71120-402450	Ats Inland Nw - PCard
03/06/2017	56	U.S. Bank PCards	2,427.96	0100-51120-403650	Northwest Pipe Fitting - PCard
03/06/2017	56	U.S. Bank PCards	117.98	5610-71120-402450	Northwest Pipe Fitting - PCard
03/06/2017	56	U.S. Bank PCards	17.26	5610-71130-403650	Northwest Pipe Fitting - PCard
03/06/2017	56	U.S. Bank PCards	130.00	5610-71190-402450	Northwest Pipe Fitting - PCard
03/06/2017	56	U.S. Bank PCards	76.56	5610-71190-402450	Northwest Pipe Fitting - PCard
03/06/2017	56	U.S. Bank PCards	35.47	5620-71200-409290	Northwest Pipe Fitting - PCard
03/06/2017	56	U.S. Bank PCards	3.13	5710-71430-402450	Northwest Pipe Fitting - PCard
03/06/2017	56	U.S. Bank PCards	53.89	5710-71430-402450	Northwest Pipe Fitting - PCard
03/06/2017	56	U.S. Bank PCards	3.99	5020-74000-402360	Radio Shack - Mt - PCard
03/06/2017	56	U.S. Bank PCards	78.02	5020-74000-402360	Usa Blue Book - PCard
03/06/2017	56	U.S. Bank PCards	65.79	5020-74000-402360	Usa Blue Book - PCard
03/06/2017	56	U.S. Bank PCards	67.00	1500-21110-403574	Kenco Security And Tec - PCard
03/06/2017	56	U.S. Bank PCards	26.00	2510-21860-403822	Kenco Security And Tec - PCard
03/06/2017	56	U.S. Bank PCards	525.00	2600-55120-403660	Kenco Security And Tec - PCard
03/06/2017	56	U.S. Bank PCards	33.50	5410-31230-403660	Kenco Security And Tec - PCard
03/06/2017	56	U.S. Bank PCards	150.00	5410-31230-403660	Kenco Security And Tec - PCard
03/06/2017	56	U.S. Bank PCards	67.00	6500-15660-402450	Kenco Security And Tec - PCard
03/06/2017	56	U.S. Bank PCards	126.00	6500-15670-403690	Kenco Security And Tec - PCard
03/06/2017	56	U.S. Bank PCards	1,017.98	6500-15670-403690	Kenco Security And Tec - PCard
03/06/2017	56	U.S. Bank PCards	443.73	6500-15670-403690	Kenco Security And Tec - PCard
03/06/2017	56	U.S. Bank PCards	18.40	6600-31100-403660	Kenco Security And Tec - PCard
03/06/2017	56	U.S. Bank PCards	27.60	6700-31410-403660	Kenco Security And Tec - PCard

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03/06/2017	56	U.S. Bank PCards	285.00	1500-21110-403170	Hansers Wrecker & Salvage - PCard
03/06/2017	56	U.S. Bank PCards	95.00	1500-21110-403170	Red Wrecker Recovery - PCard
03/06/2017	56	U.S. Bank PCards	83.03	5610-71190-402450	Allied Electronics Inc - PCard
03/06/2017	56	U.S. Bank PCards	59.99	5610-71100-403390	Tlf Gainans Floral And G - PCard
03/06/2017	56	U.S. Bank PCards	56.90	0100-12200-402190	Tlf Gainans Floral And G - PCard
03/06/2017	56	U.S. Bank PCards	167.50	2110-31320-402430	Intermountain Traf - PCard
03/06/2017	56	U.S. Bank PCards	230.00	2110-31320-402430	Intermountain Traf - PCard
03/06/2017	56	U.S. Bank PCards	887.55	1500-21400-402270	Luckygunner.Com - PCard
03/06/2017	56	U.S. Bank PCards	95.00	1500-21110-403170	Excel Services - PCard
03/06/2017	56	U.S. Bank PCards	175.00	5610-71100-403390	Arma International - PCard
03/06/2017	56	U.S. Bank PCards	46.78	5610-71130-402320	M B Companies Inc - PCard
03/06/2017	56	U.S. Bank PCards	657.08	5610-71130-402320	M B Companies Inc - PCard
03/06/2017	56	U.S. Bank PCards	907.25	5610-71130-402320	M B Companies Inc - PCard
03/06/2017	56	U.S. Bank PCards	336.83	5610-71130-402320	M B Companies Inc - PCard
03/06/2017	56	U.S. Bank PCards	95.00	1500-21110-403170	Pow R Tow - PCard
03/06/2017	56	U.S. Bank PCards	97.31	5710-71430-402450	Crescent Electric 054 - PCard
03/06/2017	56	U.S. Bank PCards	79.95	0100-51120-402260	The Base Camp - PCard
03/06/2017	56	U.S. Bank PCards	315.00	0100-51250-402250	The Base Camp - PCard
03/06/2017	56	U.S. Bank PCards	49.99	2110-31320-402410	Sears Roebuck 2242 - PCard
03/06/2017	56	U.S. Bank PCards	170.00	2110-31320-403350	American Public Works - PCard
03/06/2017	56	U.S. Bank PCards	170.00	5020-74000-403350	American Public Works - PCard
03/06/2017	56	U.S. Bank PCards	1,360.00	6600-31100-403350	American Public Works - PCard
03/06/2017	56	U.S. Bank PCards	340.00	6700-31410-403350	American Public Works - PCard
03/06/2017	56	U.S. Bank PCards	1,432.10	0100-12200-403581	Delta Air 0062369097324 - PCard
03/06/2017	56	U.S. Bank PCards	372.10	2090-44510-403822	Delta Air 0062369264749 - PCard
03/06/2017	56	U.S. Bank PCards	372.10	2090-44510-403822	Delta Air 0062369264750 - PCard
03/06/2017	56	U.S. Bank PCards	372.10	2090-44510-403822	Delta Air 0062369264751 - PCard
03/06/2017	56	U.S. Bank PCards	200.00	1500-22250-403350	National Academy Of Emd - PCard
03/06/2017	56	U.S. Bank PCards	249.96	1500-21200-402610	Best Buy 00005926 - PCard
03/06/2017	56	U.S. Bank PCards	99.99	1500-21200-402610	Best Buy 00005926 - PCard
03/06/2017	56	U.S. Bank PCards	94.97	1500-21200-402610	Best Buy 00005926 - PCard
03/06/2017	56	U.S. Bank PCards	19.99	1500-21710-402120	Best Buy 00005926 - PCard
03/06/2017	56	U.S. Bank PCards	92.98	1500-22240-402925	Best Buy 00005926 - PCard
03/06/2017	56	U.S. Bank PCards	699.99	2190-22500-402120	Best Buy 00005926 - PCard
03/06/2017	56	U.S. Bank PCards	1,219.94	2190-22500-402120	Best Buy 00005926 - PCard
03/06/2017	56	U.S. Bank PCards	-199.99	2190-22500-402120	Best Buy 00005926 - PCard
03/06/2017	56	U.S. Bank PCards	240.00	2190-22500-402120	Best Buy 00005926 - PCard
03/06/2017	56	U.S. Bank PCards	47.25	2090-44510-403822	Orleans Hotel & Casino - PCard
03/06/2017	56	U.S. Bank PCards	47.25	2090-44510-403822	Orleans Hotel & Casino - PCard
03/06/2017	56	U.S. Bank PCards	47.25	2090-44510-403822	Orleans Hotel & Casino - PCard

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03/06/2017	56	U.S. Bank PCards	245.20	2090-44510-403822	Orleans Hotel & Casino - PCard
03/06/2017	56	U.S. Bank PCards	245.20	2090-44510-403822	Orleans Hotel & Casino - PCard
03/06/2017	56	U.S. Bank PCards	245.20	2090-44510-403822	Orleans Hotel & Casino - PCard
03/06/2017	56	U.S. Bank PCards	92.25	2090-44510-403822	Orleans Hotel & Casino - PCard
03/06/2017	56	U.S. Bank PCards	26.99	0100-51120-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	22.49	1500-22260-402240	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	4.13	1500-22260-402240	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	117.98	1500-22260-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	7.19	1500-22270-402290	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	83.88	1500-22310-402310	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	4.99	2600-55120-402240	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	7.72	5020-75000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	6.10	5020-75000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	1.59	5050-75150-403671	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	5.14	5120-85000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	4.07	5120-85000-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	3.59	5210-15230-402120	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	4.59	5210-15230-402410	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	4.13	6500-15670-402310	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	21.54	8730-51990-409370	Kings Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	49.99	0100-51250-402250	Target 00001719 - PCard
03/06/2017	56	U.S. Bank PCards	59.98	7180-21600-402290	Target 00001719 - PCard
03/06/2017	56	U.S. Bank PCards	37.96	0100-51270-402450	Tractor-Supply-Co #0303 - PCard
03/06/2017	56	U.S. Bank PCards	59.99	5710-71430-402450	Tractor-Supply-Co #0303 - PCard
03/06/2017	56	U.S. Bank PCards	13.98	0100-51270-402450	Heights Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	9.98	0100-51270-402450	Heights Ace Hdwe - PCard
03/06/2017	56	U.S. Bank PCards	225.00	2110-31320-402420	Tapco - PCard
03/06/2017	56	U.S. Bank PCards	18.28	2110-31320-402420	Tapco - PCard
03/06/2017	56	U.S. Bank PCards	1,276.00	5610-71160-403370	Missouliranravallirepublic - PCard
03/06/2017	56	U.S. Bank PCards	33.86	2110-31320-403630	Automated Office Systems - PCard
03/06/2017	56	U.S. Bank PCards	345.71	2920-65010-403240	Automated Office Systems - PCard
03/06/2017	56	U.S. Bank PCards	28.32	5610-71100-403630	Automated Office Systems - PCard
03/06/2017	56	U.S. Bank PCards	28.66	5710-71410-403630	Automated Office Systems - PCard
03/06/2017	56	U.S. Bank PCards	9.52	6600-31100-403660	Automated Office Systems - PCard
03/06/2017	56	U.S. Bank PCards	3.89	6700-31410-403660	Automated Office Systems - PCard
03/06/2017	56	U.S. Bank PCards	148.00	0100-51120-402390	Lisacs Billingstire Sp - PCard
03/06/2017	56	U.S. Bank PCards	509.38	0100-51210-403665	Hp *Hp Home Store - PCard
03/06/2017	56	U.S. Bank PCards	179.98	5610-71120-402450	Hp *Hp Home Store - PCard
03/06/2017	56	U.S. Bank PCards	12.00	5210-15230-402120	Snap-On Tools - PCard
03/06/2017	56	U.S. Bank PCards	43.43	0100-51420-402330	Billing Kubata Inc - PCard

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03/06/2017	56	U.S. Bank PCards	396.63	5610-71120-402450	Billing Kubata Inc - PCard
03/06/2017	56	U.S. Bank PCards	729.16	2600-55190-403380	Ebsco Info Service Bhm - PCard
03/06/2017	56	U.S. Bank PCards	82.15	2600-55190-403380	Ebsco Info Service Bhm - PCard
03/06/2017	56	U.S. Bank PCards	124.91	1500-22230-402610	Amfoam Inc - PCard
03/06/2017	56	U.S. Bank PCards	250.00	1500-21400-402270	Glock Professional Inc - PCard
03/06/2017	56	U.S. Bank PCards	72.49	2090-44510-402520	Asse International - PCard
03/06/2017	56	U.S. Bank PCards	147.32	5610-71120-402450	Ferguson Ent #3027 - PCard
03/06/2017	56	U.S. Bank PCards	1,950.39	1500-22240-403824	Westin (Westin Hotels) - PCard
03/06/2017	56	U.S. Bank PCards	67.00	5020-74000-402290	Mitchell Instrument Co - PCard
03/06/2017	56	U.S. Bank PCards	1,217.14	5020-74000-402360	Mitchell Instrument Co - PCard
03/06/2017	56	U.S. Bank PCards	67.00	5120-84000-402290	Mitchell Instrument Co - PCard
03/06/2017	56	U.S. Bank PCards	1,217.13	5120-84000-402360	Mitchell Instrument Co - PCard
03/06/2017	56	U.S. Bank PCards	299.00	5120-87000-403350	Progressive Busin - PCard
03/06/2017	56	U.S. Bank PCards	69.37	5020-74000-402220	Perkinelmer Haupt2017013 - PCard
03/06/2017	56	U.S. Bank PCards	840.63	5020-74000-402220	Perkinelmer Haupt2017013 - PCard
03/06/2017	56	U.S. Bank PCards	450.00	2090-44510-403822	Wpy*Dli Erd - PCard
03/06/2017	56	U.S. Bank PCards	75.00	2090-44510-403822	Wpy*Dli Erd - PCard
03/06/2017	56	U.S. Bank PCards	75.00	2090-44510-403824	Wpy*Dli Erd - PCard
03/06/2017	56	U.S. Bank PCards	45.52	1500-21400-403822	Wal-Mart #2923 - PCard
03/06/2017	56	U.S. Bank PCards	57.90	0100-12200-402190	Wm Supercenter #2923 - PCard
03/06/2017	56	U.S. Bank PCards	24.47	0100-12200-402190	Wm Supercenter #2923 - PCard
03/06/2017	56	U.S. Bank PCards	80.58	1500-21400-403822	Wm Supercenter #2923 - PCard
03/06/2017	56	U.S. Bank PCards	139.11	5610-71120-402240	Wm Supercenter #2923 - PCard
03/06/2017	56	U.S. Bank PCards	28.62	0100-13130-403360	Grains Of Montana - PCard
03/06/2017	56	U.S. Bank PCards	92.35	5710-71430-402260	Alsco Inc. - PCard
03/06/2017	56	U.S. Bank PCards	533.66	5710-71430-402450	Alsco Inc. - PCard
03/06/2017	56	U.S. Bank PCards	58.56	5710-71430-403660	Alsco Inc. - PCard
03/06/2017	56	U.S. Bank PCards	335.70	5710-71440-402260	Alsco Inc. - PCard
03/06/2017	56	U.S. Bank PCards	71.33	5710-71480-402450	Alsco Inc. - PCard
03/06/2017	56	U.S. Bank PCards	99.00	2090-44510-403821	National I T C Corp - PCard
03/06/2017	56	U.S. Bank PCards	3.96	0100-51120-402410	Harbor Freight Tools 207 - PCard
03/06/2017	56	U.S. Bank PCards	33.98	0100-51220-402250	Harbor Freight Tools 207 - PCard
03/06/2017	56	U.S. Bank PCards	105.39	2110-31320-402290	Harbor Freight Tools 207 - PCard
03/06/2017	56	U.S. Bank PCards	11.98	2110-31320-402290	Harbor Freight Tools 207 - PCard
03/06/2017	56	U.S. Bank PCards	19.19	5020-75000-402410	Harbor Freight Tools 207 - PCard
03/06/2017	56	U.S. Bank PCards	12.79	5120-85000-402410	Harbor Freight Tools 207 - PCard
03/06/2017	56	U.S. Bank PCards	59.99	5210-15230-402290	Harbor Freight Tools 207 - PCard
03/06/2017	56	U.S. Bank PCards	65.00	5610-71100-403540	Energy Laboratories - PCard
03/06/2017	56	U.S. Bank PCards	15.20	0100-51120-402290	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	27.91	0100-51120-402330	Pacific Steel #02 - PCard

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03/06/2017	56	U.S. Bank PCards	99.20	5020-74000-402450	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	245.37	5020-74000-402450	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	210.00	5020-74000-403660	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	6.50	5020-75000-402380	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	70.60	5020-75000-404220	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	4.34	5120-85000-402380	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	47.06	5120-85000-404220	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	55.65	5410-31220-402290	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	11.80	5410-31220-402290	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	5.25	5410-31220-402290	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	101.10	5410-31220-402290	Pacific Steel #02 - PCard
03/06/2017	56	U.S. Bank PCards	75.00	2400-43010-403350	American Trails - PCard
03/06/2017	56	U.S. Bank PCards	8.95	1500-22290-402690	Albertsons Sto00040253 - PCard
03/06/2017	56	U.S. Bank PCards	68.35	5610-71150-402290	Albertsons Sto00040253 - PCard
03/06/2017	56	U.S. Bank PCards	31.45	8730-51990-403360	Albertsons Sto00040253 - PCard
03/06/2017	56	U.S. Bank PCards	89.97	0100-12200-402190	Albertsons Sto00000380 - PCard
03/06/2017	56	U.S. Bank PCards	52.48	0100-13130-403360	Albertsons Sto00000380 - PCard
03/06/2017	56	U.S. Bank PCards	20.96	1500-21120-402120	Albertsons Sto00000380 - PCard
03/06/2017	56	U.S. Bank PCards	22.96	8730-51990-403360	Albertsons Sto00000380 - PCard
03/06/2017	56	U.S. Bank PCards	27.00	5410-31220-402290	Six Robblees No 6 - PCard
03/06/2017	56	U.S. Bank PCards	71.34	5410-31220-402290	Six Robblees No 6 - PCard
03/06/2017	56	U.S. Bank PCards	29.70	5120-87000-403824	Exxonmobil 45940327 - PCard
03/06/2017	56	U.S. Bank PCards	9.38	5020-73110-402190	Western Office Equipment - PCard
03/06/2017	56	U.S. Bank PCards	6.26	5120-83110-402190	Western Office Equipment - PCard
03/06/2017	56	U.S. Bank PCards	145.32	5020-75000-402920	Ferguson Enterprises 2006 - PCard
03/06/2017	56	U.S. Bank PCards	96.88	5120-85000-402920	Ferguson Enterprises 2006 - PCard
03/06/2017	56	U.S. Bank PCards	178.95	2190-22500-402280	Hand Trucks R Us - PCard
03/06/2017	56	U.S. Bank PCards	26.50	6500-15650-402190	Fiddlers Green Sports Pub - PCard
03/06/2017	56	U.S. Bank PCards	147.60	1500-21710-403512	Moore Lane Veterinary Hos - PCard
03/06/2017	56	U.S. Bank PCards	3.50	2550-21440-403822	City Of Missoula Pkg Stat - PCard
03/06/2017	56	U.S. Bank PCards	49.52	0100-51120-402330	Ratco Trailer And Hitch - PCard
03/06/2017	56	U.S. Bank PCards	88.00	0100-51420-402290	Ratco Trailer And Hitch - PCard
03/06/2017	56	U.S. Bank PCards	103.00	0100-16110-403520	Yell Cnty-Criminal Court - PCard
03/06/2017	56	U.S. Bank PCards	90.64	1500-21120-402320	Yellowstone County Treas - PCard
03/06/2017	56	U.S. Bank PCards	181.28	1500-21120-402320	Yellowstone County Treas - PCard
03/06/2017	56	U.S. Bank PCards	3.50	0100-13140-403590	Yellowstone County Yell - PCard
03/06/2017	56	U.S. Bank PCards	70.00	0100-51120-403660	Enduro Seat Covers - PCard
03/06/2017	56	U.S. Bank PCards	185.00	5410-31220-402320	Enduro Seat Covers - PCard
03/06/2017	56	U.S. Bank PCards	420.00	1500-21120-402120	Better Body Fitness - PCard
03/06/2017	56	U.S. Bank PCards	2,219.15	5610-71100-403581	Sundown Security - PCard

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03/06/2017	56	U.S. Bank PCards	2,234.64	5610-71100-403581	Sundown Security - PCard
03/06/2017	56	U.S. Bank PCards	2,095.14	5610-71100-403581	Sundown Security - PCard
03/06/2017	56	U.S. Bank PCards	1,960.76	5610-71100-403581	Sundown Security - PCard
03/06/2017	56	U.S. Bank PCards	58.56	5020-74000-402450	Hose & Rubber Supply Blg - PCard
03/06/2017	56	U.S. Bank PCards	7.92	5020-75000-402380	Hose & Rubber Supply Blg - PCard
03/06/2017	56	U.S. Bank PCards	11.66	5020-75000-402380	Hose & Rubber Supply Blg - PCard
03/06/2017	56	U.S. Bank PCards	5.28	5120-85000-402380	Hose & Rubber Supply Blg - PCard
03/06/2017	56	U.S. Bank PCards	7.78	5120-85000-402380	Hose & Rubber Supply Blg - PCard
03/06/2017	56	U.S. Bank PCards	117.00	5610-71130-402320	Hose & Rubber Supply Blg - PCard
03/06/2017	56	U.S. Bank PCards	49.13	5710-71430-402450	Hose & Rubber Supply Blg - PCard
03/06/2017	56	U.S. Bank PCards	19.64	2550-21440-403822	Holiday Stnstore 0282 - PCard
03/06/2017	56	U.S. Bank PCards	64.59	2110-31320-402310	Holiday Stnstore 0385 - PCard
03/06/2017	56	U.S. Bank PCards	12.00	1500-21110-401170	Universal Awards - PCard
03/06/2017	56	U.S. Bank PCards	101.00	1500-21120-402120	Universal Awards - PCard
03/06/2017	56	U.S. Bank PCards	18.00	1500-21120-402260	Universal Awards - PCard
03/06/2017	56	U.S. Bank PCards	24.00	1500-22210-403590	Universal Awards - PCard
03/06/2017	56	U.S. Bank PCards	17.00	1500-22210-403590	Universal Awards - PCard
03/06/2017	56	U.S. Bank PCards	1,500.85	5610-71130-403653	Genesis Lamp Corp - PCard
03/06/2017	56	U.S. Bank PCards	338.97	5610-71130-403653	Genesis Lamp Corp - PCard
03/06/2017	56	U.S. Bank PCards	10.00	2450-12570-403560	City Of Billings Finance - PCard
03/06/2017	56	U.S. Bank PCards	277.68	1500-21200-402610	Sirchie Finger Print Labo - PCard
03/06/2017	56	U.S. Bank PCards	54.15	2110-31320-403420	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	54.15	2110-31320-403420	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	-54.15	2110-31320-403420	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	88.90	5020-73140-403660	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	154.17	5020-74000-403660	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	154.17	5020-74000-403660	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	71.12	5020-75000-403660	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	71.11	5020-75000-403660	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	29.62	5120-83140-403660	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	118.53	5120-83140-403660	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	65.23	5120-85000-403420	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	65.23	5120-85000-403420	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	-65.23	5120-85000-403420	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	47.41	5120-85000-403660	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	47.41	5120-85000-403660	City Of Billings Pud - PCard
03/06/2017	56	U.S. Bank PCards	276.93	1500-22240-402280	Radioshack Dea00030676 - PCard
03/06/2017	56	U.S. Bank PCards	44.99	1500-22240-402450	Radioshack Dea00030676 - PCard
03/06/2017	56	U.S. Bank PCards	182.95	2190-22500-402120	Radioshack Dea00030676 - PCard
03/06/2017	56	U.S. Bank PCards	39.99	2190-22500-402120	Radioshack Dea00030676 - PCard

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03/06/2017	56	U.S. Bank PCards	850.00	1500-21500-403822	Act*Active Events Reg - PCard
03/06/2017	56	U.S. Bank PCards	850.00	1500-21500-403822	Act*Active Events Reg - PCard
03/06/2017	56	U.S. Bank PCards	850.00	1500-22210-403823	Act*Active Events Reg - PCard
03/06/2017	56	U.S. Bank PCards	850.00	1500-22230-403824	Act*Active Events Reg - PCard
03/06/2017	56	U.S. Bank PCards	850.00	6200-19120-403822	Act*Active Events Reg - PCard
03/06/2017	56	U.S. Bank PCards	850.00	6200-19130-403870	Act*Active Events Reg - PCard
03/06/2017	56	U.S. Bank PCards	15.45	0100-51420-402390	Tire Rama 101 Bc - PCard
03/06/2017	56	U.S. Bank PCards	15.00	0100-51210-403665	Plug N Pay Inc - PCard
03/06/2017	56	U.S. Bank PCards	95.50	5610-71170-402450	Armacost Trane Service Co - PCard
03/06/2017	56	U.S. Bank PCards	1,600.00	5410-31230-402320	Rdo Equipment Co - PCard
03/06/2017	56	U.S. Bank PCards	55.33	5410-31230-402320	Rdo Equipment Co - PCard
03/06/2017	56	U.S. Bank PCards	193.34	5610-71130-402320	Rdo Equipment Co - PCard
03/06/2017	56	U.S. Bank PCards	1,021.74	5620-71200-409490	Rdo Equipment Co - PCard
03/06/2017	56	U.S. Bank PCards	56.95	6600-31100-402190	Walgreens #12155 - PCard
03/06/2017	56	U.S. Bank PCards	7.98	6600-31100-402230	Walgreens #12155 - PCard
03/06/2017	56	U.S. Bank PCards	42.00	1500-22240-402290	Alladin Lock & Security - PCard
03/06/2017	56	U.S. Bank PCards	83.04	1500-21710-402450	Ww Grainger - PCard
03/06/2017	56	U.S. Bank PCards	122.42	5020-74000-402360	Ww Grainger - PCard
03/06/2017	56	U.S. Bank PCards	490.62	5120-84000-402360	Ww Grainger - PCard
03/06/2017	56	U.S. Bank PCards	850.92	5120-84000-402360	Ww Grainger - PCard
03/06/2017	56	U.S. Bank PCards	121.75	5610-71120-402410	Ww Grainger - PCard
03/06/2017	56	U.S. Bank PCards	109.56	5610-71130-402320	Ww Grainger - PCard
03/06/2017	56	U.S. Bank PCards	11.22	5610-71150-402290	Ww Grainger - PCard
03/06/2017	56	U.S. Bank PCards	166.28	6500-15660-402450	Ww Grainger - PCard
03/06/2017	56	U.S. Bank PCards	34.60	6500-15670-402190	Ww Grainger - PCard
03/06/2017	56	U.S. Bank PCards	207.34	5210-15220-402320	Yellowstone Polaris - PCard
03/06/2017	56	U.S. Bank PCards	-50.00	2400-43010-403350	Assoc Of Pedestrian & Bic - PCard
03/06/2017	56	U.S. Bank PCards	288.24	5020-74000-402220	Hach Company - PCard
03/06/2017	56	U.S. Bank PCards	473.67	5020-74000-402220	Hach Company - PCard
03/06/2017	56	U.S. Bank PCards	797.00	5020-74000-403660	Hach Company - PCard
03/06/2017	56	U.S. Bank PCards	841.79	5120-84000-403660	Hach Company - PCard
03/06/2017	56	U.S. Bank PCards	27.53	2600-55200-403360	Reese & Ray'S Iga P - PCard
03/06/2017	56	U.S. Bank PCards	650.00	2520-21490-402690	Blackbagtec - PCard
03/06/2017	56	U.S. Bank PCards	1,500.00	2520-21490-402690	Blackbagtec - PCard
03/06/2017	56	U.S. Bank PCards	360.67	1500-22250-403824	Best Western Grantree Inn - PCard
03/06/2017	56	U.S. Bank PCards	73.80	5610-71120-402450	Farstad Oil Inc - PCard
03/06/2017	56	U.S. Bank PCards	740.00	1500-21150-402975	Tac Team - PCard
03/06/2017	56	U.S. Bank PCards	90.00	5020-74000-402290	Permaletter Sign Company - PCard
03/06/2017	56	U.S. Bank PCards	90.00	5120-84000-402290	Permaletter Sign Company - PCard
03/06/2017	56	U.S. Bank PCards	175.00	5610-71120-402450	Permaletter Sign Company - PCard

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03/06/2017	56	U.S. Bank PCards	890.00	5610-71120-402450	Permaletter Sign Company - PCard
03/06/2017	56	U.S. Bank PCards	250.00	1500-21110-403170	Jims Auto Repair - PCard
03/06/2017	56	U.S. Bank PCards	300.00	1500-21110-403170	Jims Auto Repair - PCard
03/06/2017	56	U.S. Bank PCards	238.32	5020-74000-402450	Tractor & Equipment - PCard
03/06/2017	56	U.S. Bank PCards	277.91	5020-75000-402380	Tractor & Equipment - PCard
03/06/2017	56	U.S. Bank PCards	185.28	5120-85000-402380	Tractor & Equipment - PCard
03/06/2017	56	U.S. Bank PCards	103.85	1500-22210-402190	Office Depot #1080 - PCard
03/06/2017	56	U.S. Bank PCards	80.95	1500-22210-402190	Office Depot #1080 - PCard
03/06/2017	56	U.S. Bank PCards	24.66	1500-22210-402190	Office Depot #1080 - PCard
03/06/2017	56	U.S. Bank PCards	319.47	2190-22500-402120	Office Depot #1080 - PCard
03/06/2017	56	U.S. Bank PCards	133.41	2600-55110-407930	Office Depot #1080 - PCard
03/06/2017	56	U.S. Bank PCards	68.98	2110-31320-402380	Office Depot #450 - PCard
03/06/2017	56	U.S. Bank PCards	40.98	2510-21860-402190	Office Depot #450 - PCard
03/06/2017	56	U.S. Bank PCards	28.21	5710-71410-402190	Office Depot #450 - PCard
03/06/2017	56	U.S. Bank PCards	112.83	5710-71470-402190	Office Depot #450 - PCard
03/06/2017	56	U.S. Bank PCards	148.03	8730-51990-402290	Bloedorn Lumber Billings - PCard
03/06/2017	56	U.S. Bank PCards	55.38	8730-51990-402290	Bloedorn Lumber Billings - PCard
03/06/2017	56	U.S. Bank PCards	57.05	8730-51990-402290	Bloedorn Lumber Billings - PCard
03/06/2017	56	U.S. Bank PCards	14.99	0100-13140-402190	Office Depot #2135 - PCard
03/06/2017	56	U.S. Bank PCards	43.99	0100-51120-402190	Office Depot #2135 - PCard
03/06/2017	56	U.S. Bank PCards	53.94	1500-22250-402190	Office Depot #2135 - PCard
03/06/2017	56	U.S. Bank PCards	12.99	5120-84000-402190	Office Depot #2135 - PCard
03/06/2017	56	U.S. Bank PCards	16.68	5120-87000-402190	Office Depot #2135 - PCard
03/06/2017	56	U.S. Bank PCards	27.98	7180-21600-402290	Office Depot #2135 - PCard
03/06/2017	56	U.S. Bank PCards	16.99	7180-21600-402290	Office Depot #2135 - PCard
03/06/2017	56	U.S. Bank PCards	194.46	1500-22230-403824	Comfort Inn Bozeman - PCard
03/06/2017	56	U.S. Bank PCards	641.65	1500-21400-403822	Comfort Suites Of Helena - PCard
03/06/2017	56	U.S. Bank PCards	377.00	5710-71470-402190	Sams Internet - PCard
03/06/2017	56	U.S. Bank PCards	600.00	1500-22240-402280	Pen*Pennwell Ecommerce - PCard
03/06/2017	56	U.S. Bank PCards	150.00	8400-31840-403590	Paypal *Ata Train - PCard
03/06/2017	56	U.S. Bank PCards	115.00	0100-51250-403990	Paypal *Beartoothre - PCard
03/06/2017	56	U.S. Bank PCards	495.00	2400-43010-403720	Paypal *Makingcitie - PCard
03/06/2017	56	U.S. Bank PCards	65.00	2400-43010-403350	Paypal *Map - PCard
03/06/2017	56	U.S. Bank PCards	1,050.00	5610-71100-403824	Paypal *Mead Hunt - PCard
03/06/2017	56	U.S. Bank PCards	230.00	2600-55110-403350	Paypal *Montanalibr - PCard
03/06/2017	56	U.S. Bank PCards	660.00	2600-55110-403350	Paypal *Montanalibr - PCard
03/06/2017	56	U.S. Bank PCards	239.00	2600-55110-403824	Paypal *Montanalibr - PCard
03/06/2017	56	U.S. Bank PCards	125.00	2600-55200-403350	Paypal *Montanalibr - PCard
03/06/2017	56	U.S. Bank PCards	50.00	2600-55200-403350	Paypal *Montanalibr - PCard
03/06/2017	56	U.S. Bank PCards	30.00	2510-21860-403822	Pp*Rubensuvals - PCard

Check Date	Check	Name	Amount	Account	Item Desc
03/06/2017	56	U.S. Bank PCards	30.00	2510-21860-403822	Pp*Rubensuvals - PCard
03/06/2017	56	U.S. Bank PCards	815.62	8730-51990-402290	Bridger Steel Billings - PCard
03/06/2017	56	U.S. Bank PCards	21.02	1500-22230-403824	Exxonmobil 45971835 - PCard
03/06/2017	56	U.S. Bank PCards	27.50	2510-21860-403822	Exxonmobil 45972171 - PCard
03/06/2017	56	U.S. Bank PCards	1,360.60	2110-31320-402430	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	12.99	5020-74000-402360	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	72.99	5020-75000-402410	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	65.98	5120-84000-402290	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	24.99	5120-84000-402290	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	31.90	5410-31220-402290	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	122.50	5610-71100-408199	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	-122.50	5610-71100-408199	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	17.95	5610-71130-402410	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	61.29	5610-71130-402450	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	87.94	5610-71140-402290	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	-122.50	5610-71150-402220	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	122.50	5610-71150-402220	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	22.99	6500-15670-402190	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	191.88	6700-31410-407212	Batteries Plus #25 - PCard
03/06/2017	56	U.S. Bank PCards	28.75	0100-13130-403360	The Burger Dive - PCard
03/06/2017	56	U.S. Bank PCards	1,070.80	2600-55160-402190	Brodart Supplies - PCard
03/06/2017	56	U.S. Bank PCards	225.00	5610-71130-402260	Shopwrangler.Com - PCard
03/06/2017	56	U.S. Bank PCards	295.00	0100-17500-403370	American Planning Associ - PCard
03/06/2017	56	U.S. Bank PCards	117.80	0100-51120-402330	Midland Implement Co - PCard
03/06/2017	56	U.S. Bank PCards	130.77	0100-51120-402330	Midland Implement Co - PCard
03/06/2017	56	U.S. Bank PCards	1,988.16	0100-51120-402391	Midland Implement Co - PCard
03/06/2017	56	U.S. Bank PCards	95.00	1500-21110-403170	Hansers Wrecker Company - PCard
03/06/2017	56	U.S. Bank PCards	183.90	2600-55110-403824	La Quinta Inn & Suites - PCard
03/06/2017	56	U.S. Bank PCards	328.00	1500-21500-403210	Accent Print Shop, Inc. - PCard
03/06/2017	56	U.S. Bank PCards	140.00	1500-21500-403210	Accent Print Shop, Inc. - PCard
03/06/2017	56	U.S. Bank PCards	1,000.00	5610-71140-403990	Transportation Security - PCard
03/06/2017	56	U.S. Bank PCards	269.60	5020-74000-402220	Ultra Scientific - PCard
03/06/2017	56	U.S. Bank PCards	65.00	1500-21710-402220	Vet-To-Go - PCard
03/06/2017	56	U.S. Bank PCards	7.20	5020-73110-402190	Graphic Imprints Awards - PCard
03/06/2017	56	U.S. Bank PCards	4.80	5120-83110-402190	Graphic Imprints Awards - PCard
03/06/2017	56	U.S. Bank PCards	37.41	0100-51120-403660	Norco Inc - PCard
03/06/2017	56	U.S. Bank PCards	37.41	5410-31220-402290	Norco Inc - PCard
03/06/2017	56	U.S. Bank PCards	203.64	5410-31220-402290	Norco Inc - PCard
03/06/2017	56	U.S. Bank PCards	90.10	5410-31220-402290	Norco Inc - PCard
03/06/2017	56	U.S. Bank PCards	90.55	5410-31220-402290	Norco Inc - PCard

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03/06/2017	56	U.S. Bank PCards	124.40	5610-71130-402370	Norco Inc - PCard
03/06/2017	56	U.S. Bank PCards	41.45	5610-71150-402290	Norco Inc - PCard
03/06/2017	56	U.S. Bank PCards	151.75	5610-71140-402260	Spic And Span Cleaners - PCard
03/06/2017	56	U.S. Bank PCards	138.00	5610-71140-402260	Spic And Span Cleaners - PCard
03/06/2017	56	U.S. Bank PCards	8.94	0100-14110-403325	Econo Print - PCard
03/06/2017	56	U.S. Bank PCards	686.78	1500-21500-403210	Econo Print - PCard
03/06/2017	56	U.S. Bank PCards	66.04	2600-55110-403290	Econo Print - PCard
03/06/2017	56	U.S. Bank PCards	224.36	2600-55130-403210	Econo Print - PCard
03/06/2017	56	U.S. Bank PCards	889.22	2600-55130-403210	Econo Print - PCard
03/06/2017	56	U.S. Bank PCards	11.17	5020-73110-403210	Econo Print - PCard
03/06/2017	56	U.S. Bank PCards	7.45	5120-83110-403210	Econo Print - PCard
03/06/2017	56	U.S. Bank PCards	280.09	5410-31210-403210	Econo Print - PCard
03/06/2017	56	U.S. Bank PCards	56.30	6700-31410-403210	Econo Print - PCard
03/06/2017	56	U.S. Bank PCards	1,022.22	5610-71130-403653	Replacement Lightbulbs - PCard
03/06/2017	56	U.S. Bank PCards	140.87	2600-55130-402190	Demco Inc - PCard
03/06/2017	56	U.S. Bank PCards	140.87	2600-55140-402120	Demco Inc - PCard
03/06/2017	56	U.S. Bank PCards	146.04	2600-55150-402280	Demco Inc - PCard
03/06/2017	56	U.S. Bank PCards	81.00	8730-51990-403360	Volgistics Inc - PCard
03/06/2017	56	U.S. Bank PCards	118.00	1500-21120-402261	Silver Threads - PCard
03/06/2017	56	U.S. Bank PCards	90.00	1500-21720-402260	Silver Threads - PCard
03/06/2017	56	U.S. Bank PCards	2,495.00	2090-44510-402120	Easi File - PCard
03/06/2017	56	U.S. Bank PCards	872.29	2090-44510-402190	Easi File - PCard
03/06/2017	56	U.S. Bank PCards	934.45	2090-44510-403822	Int'L Code Council - PCard
03/06/2017	56	U.S. Bank PCards	800.00	2090-44510-403822	Int'L Code Council - PCard
03/06/2017	56	U.S. Bank PCards	800.00	2090-44510-403822	Int'L Code Council - PCard
03/06/2017	56	U.S. Bank PCards	18.00	2090-44510-402520	Int'L Code Council Inc - PCard
03/06/2017	56	U.S. Bank PCards	30.00	2400-43010-377016	Soup And Such - PCard
03/06/2017	56	U.S. Bank PCards	973.15	5610-71130-402320	Team Eagle Inc - PCard
03/06/2017	56	U.S. Bank PCards	38.80	1500-21700-403110	The Ups Store 2594 - PCard
03/06/2017	56	U.S. Bank PCards	12.96	5020-74000-402450	The Ups Store 2594 - PCard
03/06/2017	56	U.S. Bank PCards	15.51	0100-51120-402190	The Ups Store 4741 - PCard
03/06/2017	56	U.S. Bank PCards	166.00	2090-44510-402520	Iaei Montana Chapter - PCard
03/06/2017	56	U.S. Bank PCards	175.00	2090-44510-403822	Iaei Montana Chapter - PCard
03/06/2017	56	U.S. Bank PCards	180.00	0100-51120-402330	Superior Water Solutions - PCard
03/06/2017	56	U.S. Bank PCards	168.00	1500-21120-402290	Selby'S - PCard
03/06/2017	56	U.S. Bank PCards	37.50	5020-74000-402190	Selby'S - PCard
03/06/2017	56	U.S. Bank PCards	138.38	5610-71100-403210	Selby'S - PCard
03/06/2017	56	U.S. Bank PCards	92.00	6700-31410-402190	Selby'S - PCard
03/06/2017	56	U.S. Bank PCards	168.00	6700-31410-402190	Selby'S - PCard
03/06/2017	56	U.S. Bank PCards	134.00	5020-74000-402450	Ah Turf Specialties Inc - PCard

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03/06/2017	56	U.S. Bank PCards	423.81	2510-21860-403822	Hi San Antonio Riverwalk - PCard
03/06/2017	56	U.S. Bank PCards	560.00	6500-15660-403660	Stanley Steemer/Blngs - PCard
03/06/2017	56	U.S. Bank PCards	400.00	6500-15670-403690	Stanley Steemer/Blngs - PCard
03/06/2017	56	U.S. Bank PCards	30.00	5610-71130-402450	Redds Prints And Signs In - PCard
03/06/2017	56	U.S. Bank PCards	406.08	5610-71130-403650	Redds Prints And Signs In - PCard
03/06/2017	56	U.S. Bank PCards	28.74	5610-71130-402320	Tnt Springs - PCard
03/06/2017	56	U.S. Bank PCards	995.00	6200-19110-405315	Sym*Secure Site Ssl - PCard
03/06/2017	56	U.S. Bank PCards	1,229.16	5210-15940-402190	The Parking Zone - PCard
03/06/2017	56	U.S. Bank PCards	346.48	5020-74000-402190	Cdw Government - PCard
03/06/2017	56	U.S. Bank PCards	346.48	5120-84000-402190	Cdw Government - PCard
03/06/2017	56	U.S. Bank PCards	26.00	2600-55180-403690	Smk*SurveyMonkey.Com - PCard
03/06/2017	56	U.S. Bank PCards	25.00	0100-51120-402290	Fuller Family Medicine - PCard
03/06/2017	56	U.S. Bank PCards	95.00	1500-21110-403170	Mountainside Auto & Recov - PCard
03/06/2017	56	U.S. Bank PCards	564.90	2110-31320-403210	Fedexoffice 00022665 - PCard
03/06/2017	56	U.S. Bank PCards	240.00	5610-71120-402450	Crescent Electric 054 - PCard
03/06/2017	56	U.S. Bank PCards	424.47	5610-71130-402450	Crescent Electric 054 - PCard
03/06/2017	802373	360 Office Solutions Inc	2,178.05	6600-31100-402120	File Cabinet - X2GT Legal Starter
03/06/2017	802373	360 Office Solutions Inc	77.80	1500-22250-403240	96480-0: COPY PAPER/911 CENTER
03/06/2017	802373	360 Office Solutions Inc	21.69	1500-22250-402190	99294-0: TONER, INK, CDR'S, ENVELOPES 911
03/06/2017	802373	360 Office Solutions Inc	37.19	1500-22250-402410	99294-0: TONER, INK, CDR'S, ENVELOPES 911
03/06/2017	802373	360 Office Solutions Inc	251.02	1500-22250-403240	99294-0: TONER, INK, CDR'S, ENVELOPES 911
03/06/2017	802373	360 Office Solutions Inc	79.98	1500-22250-403240	99307-0: TONER LJ P1606, 911 CENTER
03/06/2017	802373	360 Office Solutions Inc	45.98	1500-22250-403240	99294-1: TONER X-HY, MAG - 911 CTR (MICHELLE)
03/06/2017	802373	360 Office Solutions Inc	38.45	1500-22230-402290	78198-0: EXP WALLETS W/ELASTIC CORD
03/06/2017	802373	360 Office Solutions Inc	50.00	1500-22210-402190	IN22252:SERVICE CALL / KELLY'S NEW PRINTER
03/06/2017	802373	360 Office Solutions Inc	66.79	1500-22210-403240	92631-1 TONER HP1010/1012 BLACK - PRE-ALERT
03/06/2017	802373	360 Office Solutions Inc	192.77	1500-22230-402610	95457-0 HP 508A LASER COLOR/FIRE
03/06/2017	802373	360 Office Solutions Inc	1,179.98	2190-22500-402120	97421-0 LECTERNS
03/06/2017	802373	360 Office Solutions Inc	285.59	1500-22240-402280	97553-0 QRT SCREEN WALL 65X11
03/06/2017	802373	360 Office Solutions Inc	72.24	1500-22210-402190	100872-0 FIRE/ADMIN STAPLERS, PAPER CLIPS
03/06/2017	802373	360 Office Solutions Inc	1,222.54	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 302495
03/06/2017	802373	360 Office Solutions Inc	76.41	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 302505
03/06/2017	802376	Ace Electric Inc	367.21	5020-73140-402450	REPLACED WIRE & SWITCH ON GARAGE DOOR
03/06/2017	802376	Ace Electric Inc	244.81	5120-83140-402450	REPLACED WIRE & SWITCH ON GARAGE DOOR
03/06/2017	802376	Ace Electric Inc	27,819.99	8450-31860-409310	WO 16-12 4th Ave N & Division Capacity
03/06/2017	802382	Alpine Technology Corporation	6,574.92	5410-31220-403660	RAMS-Pro Software licensing
03/06/2017	802384	American Title & Escrow	10,000.00	2920-66800-407275	FTHB Eric Russaw 548 Orchard Lane
03/06/2017	802385	American Title & Escrow	10,000.00	2920-66800-407275	FTHB Shawn Logan 1451 Matador Avenue
03/06/2017	802387	Apsco Inc	6,408.64	5020-00000-141000	WASTEWATER PARTS & SUPPLY PO NUM 302510
03/06/2017	802387	Apsco Inc	991.29	5120-84000-402450	SHAFT

Check Date	Check	Name	Amount	Account	Item Desc
03/06/2017	802388	Archie Cochrane	44.61	1500-21120-402320	5205824
03/06/2017	802388	Archie Cochrane	113.91	1500-21120-402320	5206143
03/06/2017	802388	Archie Cochrane	245.64	1500-21120-402320	5206289
03/06/2017	802388	Archie Cochrane	15.02	1500-21120-402320	5206326
03/06/2017	802388	Archie Cochrane	4,393.38	6300-17530-407310	Inv. 841265 Patrol Car 1589. #2017-181
03/06/2017	802388	Archie Cochrane	238.05	5120-85000-402320	NONSTOCKING ITEMS-P.U.D.
03/06/2017	802389	Arm Scor Cartridge Incorporated	285.00	1500-21120-402261	AC10-2N, 10mm, 180 gr, FMJ New Ammo
03/06/2017	802389	Arm Scor Cartridge Incorporated	1,110.00	1500-21120-402261	AC9-2N, 9mm, 115 gr, FMHJ, New Ammo
03/06/2017	802389	Arm Scor Cartridge Incorporated	264.00	1500-21120-402261	AC45A-12N, .45, 230 gr, FMJ, New Ammo
03/06/2017	802389	Arm Scor Cartridge Incorporated	898.00	1500-21120-402261	Ammo for the Police Department
03/06/2017	802396	Billings Depot Inc	11,297.34	6600-31100-405310	Rent for January and February
03/06/2017	802396	Billings Depot Inc	16,946.00	6700-31410-405310	Rent for January and February
03/06/2017	802399	Billings Overhead Door Co	2,650.00	5710-71430-402450	Repair damaged overhead door in mechanic's area.
03/06/2017	802403	Brenntag Pacific Inc	5,886.03	2110-31320-404720	hicothaw liquid for melting snow
03/06/2017	802403	Brenntag Pacific Inc	5,883.25	2110-31320-404720	hicothaw liquid for melting snow
03/06/2017	802405	BullEx, Inc.	14,495.00	2190-22500-402120	ATS001ATP: ATTACK DIGITAL FIRE TRAINING
03/06/2017	802405	BullEx, Inc.	7,895.00	2190-22500-402120	ATS001EF: ATTACK SATELLITE FIRE PACKAGE
03/06/2017	802405	BullEx, Inc.	910.00	2190-22500-402120	ATC01DP: TRANSPORT CASE FOR ATTACK
03/06/2017	802405	BullEx, Inc.	570.20	2190-22500-402120	SHIPPING AND HANDLING
03/06/2017	802412	Community Seven	16,626.00	0100-00000-229150	Peg Fees - 2nd Qtr FY2017
03/06/2017	802423	Dept Of Natural Resources	3,935.00	5410-31230-402290	Trees for the Landfill
03/06/2017	802424	Desert Mountain Corporation	3,934.77	2110-31320-404721	ice slicer used to melt snow on streets
03/06/2017	802425	Dorsey & Whitney Llp	85,000.00	5170-82950-405510	3336082 - Sewer System Revenue Bonds
03/06/2017	802425	Dorsey & Whitney Llp	1,576.00	2030-15080-409200	3334389 - One Big Sky Center
03/06/2017	802426	Ebms	1,540.00	6270-17520-403511	March 2017 Fee Breakdown
03/06/2017	802426	Ebms	25,778.45	6270-17520-403512	March 2017 Fee Breakdown
03/06/2017	802426	Ebms	51,780.86	6270-17520-403515	March 2017 Fee Breakdown
03/06/2017	802426	Ebms	843.50	6270-17520-403517	March 2017 Fee Breakdown
03/06/2017	802426	Ebms	1,602.00	6270-17520-403519	March 2017 Fee Breakdown
03/06/2017	802426	Ebms	4,333.75	6270-17520-405161	March 2017 Fee Breakdown
03/06/2017	802430	Energy Laboratories Inc	4,010.00	5120-87000-403590	Local limits
03/06/2017	802430	Energy Laboratories Inc	2,523.75	5020-74000-403590	WTP SDWA TESTING
03/06/2017	802446	Guardian Security Inc	8,815.11	2600-55120-403574	Security service
03/06/2017	802446	Guardian Security Inc	8,297.50	2600-55120-403574	Security service
03/06/2017	802450	Hawkins Inc.	3,560.55	5020-74000-402220	FILTERS
03/06/2017	802451	HDR, Inc.	9,817.26	5030-74910-409390	WO 15-10 WTP Chemical Building/Disinfection
03/06/2017	802451	HDR, Inc.	6,066.90	5030-74910-409390	WO 15-10 WTP Chemical Building/Disinfection
03/06/2017	802451	HDR, Inc.	11,176.06	5030-74910-409390	WO 16-98 2016 Integrated Water Plan (IWP)
03/06/2017	802456	laff	4,640.90	9000-00000-209920	Payroll Summary
03/06/2017	802463	JC Billion Inc	70,806.00	6700-31410-409440	2017 1500 4x2 Ram Quad Cab Pickup Exterior Color

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03/06/2017	802463	JC Billion Inc	26,313.00	2090-44520-409440	PO # 17-000138, 6 2017 half ton quad cab 4x4 trucks
03/06/2017	802463	JC Billion Inc	26,313.00	2090-44520-409440	PO # 17-000138, 6 2017 half ton quad cab 4x4 trucks
03/06/2017	802463	JC Billion Inc	26,313.00	2090-44520-409440	PO # 17-000138, 6 2017 half ton quad cab 4x4
03/06/2017	802463	JC Billion Inc	26,313.00	2090-44520-409440	PO # 17-000138, 6 2017 half ton quad cab 4x4
03/06/2017	802463	JC Billion Inc	26,313.00	2090-44520-409440	PO # 17-000138, 6 2017 half ton quad cab 4x4
03/06/2017	802463	JC Billion Inc	26,313.00	2090-44520-409440	PO # 17-000138, 6 2017 half ton quad cab 4x4
03/06/2017	802463	JC Billion Inc	37,723.00	2110-31320-409420	One new current model 2017 one ton two wheel drive
03/06/2017	802463	JC Billion Inc	-4,000.00	2110-31320-409420	Trade in unit 1160
03/06/2017	802467	Kadrmas Lee & Jackson	10,662.98	5030-74910-409390	WO 15-18 WTP Clearwell No. 2 Re-coat
03/06/2017	802470	Knife River (JTL Group Inc.)	6,576.26	2110-31320-404520	salt/sand material
03/06/2017	802475	Land Design Inc	4,333.70	7690-00000-201100	Retainage release.
03/06/2017	802488	Mike Hamblin, Western Artist	622.25	2650-67720-402290	Invoice for Mike Hamblin for Layout and production
03/06/2017	802488	Mike Hamblin, Western Artist	399.76	2730-67820-402690	Invoice for Mike Hamblin for Layout and production
03/06/2017	802488	Mike Hamblin, Western Artist	977.99	2770-66600-407275	Invoice for Mike Hamblin for Layout and production
03/06/2017	802488	Mike Hamblin, Western Artist	2,500.00	2920-65010-403581	Invoice for Mike Hamblin for Layout and production
03/06/2017	802491	Montana CSED	3,986.06	9000-00000-209926	Payroll Summary
03/06/2017	802492	Montana Dakota Utilities Co	282.88	5020-74000-403440	010 490 1000 0
03/06/2017	802492	Montana Dakota Utilities Co	26.37	0100-51260-403440	061 943 1000 6
03/06/2017	802492	Montana Dakota Utilities Co	55.11	5020-74000-403440	110 490 1000 9
03/06/2017	802492	Montana Dakota Utilities Co	468.06	6500-15660-403440	130 733 1000 8
03/06/2017	802492	Montana Dakota Utilities Co	426.11	5020-74000-403440	210 490 1000 8
03/06/2017	802492	Montana Dakota Utilities Co	546.70	5020-73140-403440	310 490 1000 7
03/06/2017	802492	Montana Dakota Utilities Co	182.24	5120-83140-403440	310 490 1000 7
03/06/2017	802492	Montana Dakota Utilities Co	97.03	0100-51120-403440	371 101 1000 6
03/06/2017	802492	Montana Dakota Utilities Co	1,435.61	5020-73140-403440	410 490 1000 6
03/06/2017	802492	Montana Dakota Utilities Co	478.54	5120-83140-403440	410 490 1000 6
03/06/2017	802492	Montana Dakota Utilities Co	499.90	1500-22210-403440	442 190 1000 4
03/06/2017	802492	Montana Dakota Utilities Co	3,513.58	5020-74000-403440	500 490 1000 7
03/06/2017	802492	Montana Dakota Utilities Co	131.36	5020-74000-403440	510 490 1000 5
03/06/2017	802492	Montana Dakota Utilities Co	103.51	5020-74000-403440	527 033 1000 4
03/06/2017	802492	Montana Dakota Utilities Co	135.81	5020-74000-403440	566 923 1000 8
03/06/2017	802492	Montana Dakota Utilities Co	51.11	5020-74000-403440	600 490 1000 6
03/06/2017	802492	Montana Dakota Utilities Co	51.12	5020-74000-403440	600 490 1000 6
03/06/2017	802492	Montana Dakota Utilities Co	59.62	5020-74000-403440	610 490 1000 4
03/06/2017	802492	Montana Dakota Utilities Co	98.31	5020-74000-403440	666 923 1000 7
03/06/2017	802492	Montana Dakota Utilities Co	435.75	5020-74000-403440	700 490 1000 5
03/06/2017	802492	Montana Dakota Utilities Co	3,590.94	6500-15660-403440	757 633 1000 2
03/06/2017	802492	Montana Dakota Utilities Co	1,404.17	5410-31230-403440	770 390 1000 2
03/06/2017	802492	Montana Dakota Utilities Co	26.37	5020-74000-403440	800 490 1000 4

Check Date	Check	Name	Amount	Account	Item Desc
03/06/2017	802492	Montana Dakota Utilities Co	125.41	5020-74000-403440	832 001 1000 1
03/06/2017	802492	Montana Dakota Utilities Co	59.01	5120-85000-403440	868 563 1000 7
03/06/2017	802492	Montana Dakota Utilities Co	934.80	5020-74000-403440	900 490 1000 3
03/06/2017	802492	Montana Dakota Utilities Co	135.81	0100-51410-403440	927 890 1000 3
03/06/2017	802492	Montana Dakota Utilities Co	5,890.98	6500-15660-403440	989 733 1000 0
03/06/2017	802492	Montana Dakota Utilities Co	1,112.22	6500-15660-403440	993 733 1000 4
03/06/2017	802492	Montana Dakota Utilities Co	442.22	0100-51410-403440	571 295 3342 8
03/06/2017	802492	Montana Dakota Utilities Co	295.75	5020-74000-403440	MDU FEB 2017
03/06/2017	802495	Montana State Fireman's Assoc	3,783.09	9000-00000-209924	Payroll Summary
03/06/2017	802496	Morrison Maierle Inc	9,051.00	5030-75910-409340	2017 Water & Sewer Projects - Sch 2
03/06/2017	802496	Morrison Maierle Inc	37,137.00	5130-85910-409340	2017 Water & Sewer Projects - Sch 2
03/06/2017	802498	Mountain West Holding Company	3,950.00	2110-31320-403590	repairs of damaged guardrail on yellowstone river road
03/06/2017	802500	MPPA Montana Police Protective Association	2,633.76	9000-00000-209923	Payroll Summary
03/06/2017	802502	MSDSonline, Inc	2,600.00	6300-17530-407310	MSDSonline Renewal
03/06/2017	802504	MT Waterworks	420.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 302397
03/06/2017	802504	MT Waterworks	-700.00	5120-84000-402450	Mt waterworks billed twice for same product on two
03/06/2017	802504	MT Waterworks	6,324.00	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 302507
03/06/2017	802512	NorMont Equipment Company	2,598.45	2110-31320-402420	telspar poles for signs
03/06/2017	802513	NorthWestern Energy	1,038.36	5120-85000-403410	2750 BITTERROOT DR LIFT
03/06/2017	802513	NorthWestern Energy	31,612.00	5610-71120-403410	0100482-9. Main Vault. February 2017
03/06/2017	802513	NorthWestern Energy	380.66	1500-22210-403410	0100477-9: FIRE 6 (HEIGHTS) STATION / MONTHLY
03/06/2017	802513	NorthWestern Energy	615.53	1500-22210-403410	0712537-0
03/06/2017	802513	NorthWestern Energy	130.35	0100-51410-403410	0712539-6
03/06/2017	802513	NorthWestern Energy	102.58	0100-51220-403410	0712683-2
03/06/2017	802513	NorthWestern Energy	24.14	5710-71480-403410	0712764-0
03/06/2017	802513	NorthWestern Energy	412.42	1500-22210-403410	0720840-8
03/06/2017	802513	NorthWestern Energy	264.10	5020-74000-403410	0722252-4
03/06/2017	802513	NorthWestern Energy	137.33	5020-74000-403410	0723043-6
03/06/2017	802513	NorthWestern Energy	5.85	0100-51120-403410	0831702-6
03/06/2017	802513	NorthWestern Energy	7.07	0100-51120-403410	0920801-8
03/06/2017	802513	NorthWestern Energy	20.99	0100-51410-403410	1635289-0
03/06/2017	802513	NorthWestern Energy	46.05	0100-51120-403410	3020837-5
03/06/2017	802513	NorthWestern Energy	657.96	5210-15950-403410	3279035-4
03/06/2017	802513	NorthWestern Energy	5,529.15	2600-55120-403410	Electric usage
03/06/2017	802514	Northwestern Energy-Billing Dv	235,752.00	5130-84910-409390	WO 14-11 Water Reclamation Facility (WRF)
03/06/2017	802517	Paddock Heating & Cooling	85.00	1500-22260-402450	1276:FIRE 3/REPAIR 4" PLYMOVENT HOSE DROP
03/06/2017	802517	Paddock Heating & Cooling	2,585.00	1500-22260-402450	FIRE1: REPLACE EXISTING BAY RADIANT HEAT
03/06/2017	802524	Qwest	49.01	5210-15920-403450	Qwest 406-252-2041 Park 2 Elevator Phone
03/06/2017	802524	Qwest	98.02	5610-71120-403450	Qwest 406-252-9412 Airport

Check Date	Check	Name	Amount	Account	Item Desc
03/06/2017	802524	Qwest	50.40	5710-71410-403450	Qwest 406-254-7038 MET Transit
03/06/2017	802524	Qwest	7,306.63	2250-22320-403450	Qwest 406-255-9700 E911
03/06/2017	802524	Qwest	49.01	0100-51400-403450	Qwest 406-652-0269 Cemetery FAX Line
03/06/2017	802524	Qwest	50.52	0100-51120-403450	Qwest 406-652-5507 Parks
03/06/2017	802524	Qwest	37.50	2110-31320-403450	Qwest 406-652-8104 PW Traffic Signal 24 Central
03/06/2017	802524	Qwest	39.28	0100-51210-403450	Qwest 406-652-8403 Stewart Park Batting Cages
03/06/2017	802524	Qwest	49.01	1500-22250-403450	Qwest 406-655-0728 Fire Maintenance Shop
03/06/2017	802524	Qwest	131.47	2400-43010-407214	Qwest 406-656-9578 Planning Traffic Central
03/06/2017	802524	Qwest	36.47	0100-51120-403450	Qwest 406-657-3014 Parks 3890 Stillwater
03/06/2017	802524	Qwest	2,693.09	6060-19310-403450	Qwest 406-657-8377 Main System Centrex
03/06/2017	802524	Qwest	55.74	5610-71150-403450	Qwest 406-252-0721 Airport 1FB Line
03/06/2017	802524	Qwest	114.60	6060-19310-403450	Qwest 406-657-3009 PUD Measured Lines
03/06/2017	802524	Qwest	36.55	5210-15920-403450	Qwest 406-657-3054 Park 1 Elevator Phone
03/06/2017	802524	Qwest	78.13	6060-19310-403450	Qwest 406-252-3774 BOC Measured Lines
03/06/2017	802524	Qwest	0.33	2250-22320-403450	Qwest 406-255-9702 E911 Backup Line 4 Call
03/06/2017	802527	RDO Equipment Co.	213.10	5410-31230-402320	Work on the Compactor at the Landfill
03/06/2017	802527	RDO Equipment Co.	300.00	5410-31230-403620	Work on the Compactor at the Landfill
03/06/2017	802527	RDO Equipment Co.	5,990.00	5410-31230-403660	Software Support for the GPS on the Landfill
03/06/2017	802527	RDO Equipment Co.	207.74	5020-75000-402320	NONSTOCKING ITEMS-P.U.D.
03/06/2017	802539	Stalker Radar	9,099.00	1500-21130-409440	Package 806-0022-00, DSR 2 Antenna Radar System
03/06/2017	802539	Stalker Radar	70.00	1500-21130-409440	Shipping & Handling
03/06/2017	802541	Stewart Title Company	10,000.00	2920-66800-407275	FTHB Kelsey Whisler 3955 Olympic Blvd #5
03/06/2017	802542	Sunset Excavation	4,300.00	5050-75150-403671	726 734 MOCCASIN TRL
03/06/2017	802550	Tractor & Equipment Co.	555.00	2110-31320-402320	BLCS0641593
03/06/2017	802550	Tractor & Equipment Co.	446.38	5410-31230-402320	BLW00173859
03/06/2017	802550	Tractor & Equipment Co.	614.07	5410-31230-402320	Parts for Landfill equipment
03/06/2017	802550	Tractor & Equipment Co.	6,568.09	5410-31230-403620	Preventative maintenance for unit 253
03/06/2017	802550	Tractor & Equipment Co.	238.32	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 302491
03/06/2017	802559	Verizon Wireless	670.70	5610-71100-403450	Airport
03/06/2017	802559	Verizon Wireless	562.00	1500-21700-403450	Animal Shelter
03/06/2017	802559	Verizon Wireless	411.77	7170-21660-403450	CCSIU
03/06/2017	802559	Verizon Wireless	247.15	0100-16110-403450	City Attorney
03/06/2017	802559	Verizon Wireless	114.08	1500-22250-403450	Comm Center 911
03/06/2017	802559	Verizon Wireless	82.70	6500-15650-403450	Facilities BOC Plus 70% of 406-672-3027
03/06/2017	802559	Verizon Wireless	64.36	6500-15670-403450	Facilities City Hall Plus 30% of 406-672-3027
03/06/2017	802559	Verizon Wireless	81.47	0100-15120-403450	Finance Pat Weber
03/06/2017	802559	Verizon Wireless	1,356.49	1500-22210-403450	Fire Department
03/06/2017	802559	Verizon Wireless	0.00	0100-17500-403450	Human Resources
03/06/2017	802559	Verizon Wireless	13.19	6200-19110-403450	ITD
03/06/2017	802559	Verizon Wireless	13.54	2600-55170-403450	LBRY OTRCH Library Outreach

Check Date	Check	Name	Amount	Account	Item Desc
03/06/2017	802559	Verizon Wireless	375.59	2600-55120-403450	Library
03/06/2017	802559	Verizon Wireless	44.16	0100-11000-403450	Mayor
03/06/2017	802559	Verizon Wireless	58.43	6010-15500-403450	Motor Pool
03/06/2017	802559	Verizon Wireless	199.48	0100-12200-403450	Muni Court Drug Court
03/06/2017	802559	Verizon Wireless	90.32	0100-12120-403450	Municipal Court Judge
03/06/2017	802559	Verizon Wireless	-3.07	2400-43010-403450	Planning
03/06/2017	802559	Verizon Wireless	3,533.17	1500-21110-403450	Police
03/06/2017	802559	Verizon Wireless	130.53	2510-21870-403450	Police Forensic
03/06/2017	802559	Verizon Wireless	508.03	1500-21110-403450	Police Resource Officers
03/06/2017	802559	Verizon Wireless	28.11	2490-21960-403450	Police-DOM VIOL 406-698-1391
03/06/2017	802559	Verizon Wireless	112.62	5210-15210-403450	PRKING ENFORCEMENT (Parking)
03/06/2017	802559	Verizon Wireless	173.32	0100-51100-403450	PRPL - Director Admin
03/06/2017	802559	Verizon Wireless	283.70	0100-51210-403450	PRPL - Recreation Division
03/06/2017	802559	Verizon Wireless	104.30	0100-51400-403450	PRPL-Cemetery
03/06/2017	802559	Verizon Wireless	33.54	0100-51120-403450	PRPL-PARK SHOPS
03/06/2017	802559	Verizon Wireless	1,143.48	0100-51120-403450	PRPL-PARKS
03/06/2017	802559	Verizon Wireless	51.27	6600-31100-403450	Public Works Admin
03/06/2017	802559	Verizon Wireless	0.00	2090-44510-403450	PW-Building (PLANNING)
03/06/2017	802559	Verizon Wireless	222.78	6700-31410-403450	PW-Engineering
03/06/2017	802559	Verizon Wireless	117.66	5410-31210-403450	PW-Solid Waste
03/06/2017	802559	Verizon Wireless	341.07	2110-31320-403450	PW-STRT TRFC Streets
03/06/2017	802559	Verizon Wireless	260.26	5410-31230-403450	PW-SW-ON CALL Solid Waste On Call
03/06/2017	802559	Verizon Wireless	433.89	5020-75000-403450	PWBELKNAP-DIST COLL Distribution & Collection
03/06/2017	802559	Verizon Wireless	289.26	5120-85000-403450	PWBELKNAP-DIST COLL Distribution & Collection
03/06/2017	802559	Verizon Wireless	903.82	5020-74000-403450	PWBELKNAP-WT Water Treatment PWBelknap-WT
03/06/2017	802559	Verizon Wireless	442.54	5020-73120-403450	PWBLKNP MTRSHOP
03/06/2017	802559	Verizon Wireless	69.86	5020-73110-403450	PWBLKNP OFFICE Belknap Office
03/06/2017	802559	Verizon Wireless	46.57	5120-83110-403450	PWBLKNP OFFICE Belknap Office
03/06/2017	802559	Verizon Wireless	58.21	5020-73140-403450	PWBLKNP STORES
03/06/2017	802559	Verizon Wireless	19.41	5120-83140-403450	PWBLKNP STORES
03/06/2017	802559	Verizon Wireless	837.38	5120-84000-403450	PWBLNP-WWTRMNT1 Wastewater Treatment Plant
03/06/2017	802559	Verizon Wireless	23.23	6060-19310-403450	TeleComm Manager
03/06/2017	802559	Verizon Wireless	39.57	5710-71420-403160	Trans-On Call MET
03/06/2017	802559	Verizon Wireless	13.77	5710-71410-403450	Transit MET
03/06/2017	802559	Verizon Wireless	0.00	0100-43210-403450	Code Enforcement
03/06/2017	802559	Verizon Wireless	106.44	5120-87000-403450	PWBLNP-ENVIRONMENTAL
03/06/2017	802559	Verizon Wireless	-444.10	0100-51120-403450	PRPL-PARKS-SEASONAL
03/06/2017	802559	Verizon Wireless	828.40	5120-84300-403450	PWBLKNP ELECTRICIANS 5120-84000-403450
03/06/2017	802559	Verizon Wireless	0.00	0100-51210-403450	PRPL REC SEASONAL

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03/06/2017	802560	Verizon Wireless	200.05	1500-21700-403450	Animal Shelter MDT
03/06/2017	802560	Verizon Wireless	635.21	7170-21660-403450	CCSIU Cell/PTT
03/06/2017	802560	Verizon Wireless	0.00	7170-21660-403450	CCSIU Air Card
03/06/2017	802560	Verizon Wireless	80.02	7170-21660-403450	CCSIU RAVEN
03/06/2017	802560	Verizon Wireless	0.00	0100-43210-403450	Code Enforcement Air Cards
03/06/2017	802560	Verizon Wireless	40.01	6200-19110-403450	ITD
03/06/2017	802560	Verizon Wireless	80.02	2600-55170-403450	Library Outreach Air Cards
03/06/2017	802560	Verizon Wireless	3,631.10	1500-21110-403450	MDT Toughbooks
03/06/2017	802560	Verizon Wireless	500.28	5710-71470-403160	MET Transit Tablets
03/06/2017	802560	Verizon Wireless	40.01	1500-21110-403450	Police ICAC 406-690-7347
03/06/2017	802560	Verizon Wireless	40.01	1500-21110-403450	Police MiFi 406-633-0820
03/06/2017	802560	Verizon Wireless	40.01	1500-21110-403450	Police US Marshall Toughbooks
03/06/2017	802560	Verizon Wireless	40.01	0100-51120-403450	PRPL-PARKS PMD Air Card 406-794-6977
03/06/2017	802560	Verizon Wireless	288.07	5020-75000-403450	PW-Distribution Collection Tablets
03/06/2017	802560	Verizon Wireless	192.05	5120-85000-403450	PW-Distribution Collection Tablets
03/06/2017	802560	Verizon Wireless	140.06	6700-31410-403450	PW-Engineering
03/06/2017	802560	Verizon Wireless	70.03	2110-31320-403450	PW-Streets 406-697-0361 iPad 406-633-1991 iPad
03/06/2017	802560	Verizon Wireless	18.02	5020-75000-403450	PWBELKNAP-AIR
03/06/2017	802560	Verizon Wireless	12.00	5120-85000-403450	PWBELKNAP-AIR
03/06/2017	802560	Verizon Wireless	200.05	7170-21660-403450	CCSIU MDT
03/06/2017	802560	Verizon Wireless	192.04	5020-75000-403450	PW-DIS-COLL CITYWORKS
03/06/2017	802560	Verizon Wireless	128.04	5120-85000-403450	PW-DIS-COLL CITYWORKS
03/06/2017	802560	Verizon Wireless	165.45	1500-21110-403450	POLICE IPAD ST JOHN
03/06/2017	802560	Verizon Wireless	240.06	2110-31320-403450	PW-STREETS CITY WORKS 2110-31320-403450
03/06/2017	802560	Verizon Wireless	40.01	5210-15210-403450	PARKING 406-690-5822 5210-15210-403450
03/06/2017	802560	Verizon Wireless	280.07	5020-73120-403450	PWBLNP COMM-METER CityWorks/Neptune
03/06/2017	802560	Verizon Wireless	40.01	2510-21870-403450	POLICE Forensics Tim West
03/06/2017	802560	Verizon Wireless	480.32	5020-73120-403450	PWBLKNP METER SHOP 5020-73120-403450
03/06/2017	802560	Verizon Wireless	40.01	0100-15120-403450	Finance 406-698-9127 Pat Weber iPad
03/06/2017	802560	Verizon Wireless	0.00	0100-51210-403450	PRPL-RECREATION 406-696-1528 BATTING CAGES
03/06/2017	802560	Verizon Wireless	0.00	5020-74000-402450	PWBLKNP WATER TREATMENT BRIAN RISSE
03/06/2017	802560	Verizon Wireless	40.01	5020-74000-403450	PWBLKNP WATER TREATMENT BRIAN RISSE
03/06/2017	802564	Western Municipal Construction Inc	54,452.39	5130-00000-201100	WO 16-01 Schedule 2B - Sanitary Sewer Main

Regular City Council Meeting

Meeting Date: 03/27/2017

TITLE: Public Hearing and Resolution Approving the FY 2018 - FY 2022 Capital Improvement Plan and the FY 2018 Equipment and Technology Replacement Plans

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

PROBLEM/ISSUE STATEMENT

The Capital Improvement Plan (CIP), Equipment Replacement Plan (ERP), and Technology Replacement Plan (TRP) are financial tools that indicate the City's priorities when the City departments prepare their budgets. The final draft of the Fiscal Year (FY) 2018-2022 CIP, the FY 2018 ERP, and the FY 2018 TRP were presented to the City Council at the March 6, 2017 work session. Based on the outcome of that meeting, Council is being asked to hold a public hearing and consider final adoption of the FY 2018 to FY 2022 CIP, the FY 2018 ERP and the FY 2018 TRP.

ALTERNATIVES ANALYZED

City Council may:

- hold a public hearing and adopt the CIP, ERP, and TRP as presented; or,
- hold a public hearing, amend the program(s) to include any desired projects and changes, and adopt the CIP, ERP, and TRP as amended; or,
- hold a public hearing and defer action to a later Council meeting.

FINANCIAL IMPACT

For the FY 2018 budget the proposed CIP would result in expenditures totaling \$88,217,169. The recommended replacements for the ERP total \$6,635,000 in plan replacements and \$202,436 in supplemental budget requests for a total of \$6,837,436 for FY 2018. The TRP for FY 2018 would result in expenditures totaling \$829,020 of which \$410,000 is for capital and \$419,020 is for O and M. The items in each of the programs are identified and proposed by staff. However, Council amendments and the availability of funds in FY 2018 and future years could affect the actual costs of the items in those programs. Copies of the CIP, ERP, and TRP are on file in the City Clerk's Office.

RECOMMENDATION

Staff recommends that the City Council approve the FY 2018 to FY 2022 CIP, the FY 2018 ERP and the FY 2018 TRP.

APPROVED BY CITY ADMINISTRATOR

Attachments

CIP/ERP/TRP Resolution

RESOLUTION 17-_____

A RESOLUTION ADOPTING THE FY 2018–2022 CAPITAL
IMPROVEMENT PLAN, FY 2018 EQUIPMENT
REPLACEMENT PLAN, AND FY 2018 TECHNOLOGY
REPLACEMENT PLAN

WHEREAS, the Capital Improvement Plan (CIP), Equipment Replacement Plan (ERP), and Technology Replacement Plan (TRP) are financial tools adopted by the City Council as an indication of its priorities for funding projects in future budget years; and

WHEREAS, the City Council of the City of Billings was presented on March 6 and March 27, 2017, with staff recommendations for the Fiscal Year (FY) 2018–2022 CIP, the FY 2018 ERP and the FY2018 TRP; and

WHEREAS, the City Council held a public hearing on the proposed Plans at its March 27, 2017, meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

Section 1: The FY 2018–2022 CIP, the FY 2018 ERP and the FY2018 TRP are hereby adopted as presented by staff on March 6 and March 27, 2017.

Section 2: City staff is hereby directed to utilize the adopted plans to prepare the FY 2018 departmental budgets that will be incorporated into the comprehensive FY2018 City of Billings budget, which will be presented for City Council review and approval at a future City Council meeting.

APPROVED AND PASSED by the City Council of the City of Billings this 27th day of March 2017.

THE CITY OF BILLINGS:

BY: _____
Thomas W. Hanel, Mayor

ATTEST:

Denise Bohlman, City Clerk

Regular City Council Meeting

-- **Meeting Date:** 03/27/2017

TITLE: Amendment to and Repeal of City Ethics Ordinances and Adoption of State Ethics Rules and Enforcement Procedures

PRESENTED BY: Brent Brooks, City Attorney

Department: Legal

PROBLEM/ISSUE STATEMENT

As a follow-up to a Council Initiative by Council Member Cromley, in early 2016 a legal memorandum and related work session presentation were submitted to the Mayor and Council concerning the City's current ethics ordinances. There was extensive discussion by the Council as to the comparison between the City ethics ordinances and the State of Montana ethics statutes covering local elected and appointed government officials. As a result of this work session presentation and Council discussion, Council Member Cromley made a subsequent second Council Initiative to have staff draft and present an ordinance which would amend and largely repeal the City's ethics ordinances and rely instead upon the Montana Code Annotated statutes that provide detailed ethical rules and enforcement procedures. An Ethics Board meeting was held in late December 2016 where a rough draft of proposed changes was presented to and discussed by the Board. On a 3-0 vote, the Ethics Board is recommending that the Council approve the attached ordinance on First Reading, which is attached here as Attachment A.

Also attached is the document which the Ethics Board discussed which compares the City's current ethics ordinances with the corresponding State statutes. This assists the Council in directly comparing the ordinances with the State statutes. This document is labeled as Attachment B.

The previous legal memorandum and PowerPoint presentation submitted to the Council in early 2016 are also included as Attachments C and D respectively.

ALTERNATIVES ANALYZED

City Council may:

- Approve the draft Ordinance on First Reading, or
- Amend the draft Ordinance on First Reading, or
- Disapprove the draft Ordinance on First Reading

FINANCIAL IMPACT

There is no foreseeable financial costs to the City if the Council adopts the State statutes concerning ethical rules and enforcement for local public elected and appointed officials.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the proposed Ordinance on First Reading which amends and repeals the City's ethics ordinances and in the future rely upon and utilize the ethical rules in the Montana Code Annotated.

APPROVED BY CITY ADMINISTRATOR

Attachments

Attachment A
Attachment B
Attachment C
Ethics PowerPoint

ORDINANCE NO. 17-_____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REPEALING SECTIONS 2-540 THROUGH 2-549 AND SECTIONS 2-702, 2-703, 2-705 THROUGH 2-709; BY REVISING SECTIONS 2-704 AND 2-221(2)(o); AND ADOPTING STATE ETHICS STATUTES FOR FUTURE ETHICS ISSUES AND COMPLAINTS CONCERNING PUBLIC ELECTED OR APPOINTED MUNICIPAL OFFICIALS OR EMPLOYEES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1. That Sections 2-540 through 2-549 of the Billings, Montana City Code be repealed in their entirety as follows:

~~DIVISION 6. -- ETHICS BOARD~~

~~Sec. 2-540. -- Created.~~

~~There is hereby created a board of ethics.~~

~~Sec. 2-541. -- Composition, appointment.~~

~~The board of ethics shall consist of five (5) persons who shall hold no other office or employment under the city.~~

~~Sec. 2-542. -- Review of allegations.~~

~~(a) Any allegations that a city official has violated any part of this article may be referred in writing to any member of the board of ethics who shall then request the board to convene for the purpose of reviewing the allegation.~~

~~If reasonable grounds are found by the board, it may call a hearing to dispose of the allegation.~~

- ~~(b) In addition, the board may hold a hearing after its own investigation if it finds that a person has failed to comply with the provisions of this article.~~

~~Sec. 2-543. -- Hearings.~~

~~All hearings of the board of ethics shall be conducted as follows:~~

- ~~(1) A city official shall have the right of representation by counsel.~~
- ~~(2) The board of ethics shall receive evidence from the city official alleged to have violated any section or sections of this Code, or from any person the accused city official feels may assist in such city official's defense, from the party accusing such city official and from any other person as the board deems necessary.~~
- ~~(3) The board may request any witness to appear before them at a fixed time or to produce any records or documents required by the board.~~
- ~~(4) The city attorney shall assign counsel to the board.~~

~~Sec. 2-544. -- Decisions.~~

~~The board of ethics, upon completion of any hearing, shall render a decision in writing to the city attorney and the party involved within fifteen (15) days, either determining no violation occurred, recommending prosecution, or setting forth requirements to be complied with in order that voluntary compliance may be had and final determination obtained.~~

~~Secs. 2-545—2-549. -- Reserved.~~

Section 2: That sections 2-702, 2-703 and 2-705 through 2-720 of the Billings, Montana City Code be repealed in their entirety as follows:

~~Sec. 2-702. -- Definitions.~~

~~The terms used in this article are defined as follows:~~

~~*Financial interest* means any interest which shall yield, directly or indirectly, a monetary or other material benefit (other than the duly authorized salary or compensation for his or her services to the city) to the official or to any person employing or retaining the services of the official.~~

~~*Official* means any person elected to a city office, employed by the city, or appointed to any public office or public body of the city whether paid or unpaid and whether part-time or full-time.~~

~~*Personal interest* means any interest arising from blood or marriage relationships or from close business or political association whether or not any financial interest is involved.~~

~~*Public body* means any agency, board, body, commission, committee, department or office of the city.~~

~~Sec. 2-703. Fair and equal treatment.~~

- ~~(a) No official shall grant or make available to any member of the public any consideration, treatment, advantage or favor beyond that which is the general practice to grant or make available to the public at large.~~
- ~~(b) No official shall use public time, facilities, equipment, supplies, personnel or funds for the official's private business purposes.~~

~~Sec. 2-705. Representing private interests.~~

- ~~(a) No official, whether paid or unpaid, shall appear on behalf of private interests before any public body of the city. An official shall not represent private interests in any action or proceeding against the interests of the city or in any proceeding to which the city is a party.~~
- ~~(b) These prohibitions shall not be construed to prevent an official from making inquiries and investigations as provided for in the Charter, nor shall it prevent an official from appearing before any public body of the city to express the official's personal views as a private citizen.~~

~~Sec. 2-706. Gifts and favors.~~

- ~~(a) No official or employee shall accept any gift, whether in the form of money, thing, favor, loan or promise, that is offered to influence an official decision or to produce an official opinion or action.~~
- ~~(b) No city official or employee shall accept a cash gift for any reason.~~
- ~~(c) Except as provided under previous subsections (a) and (b), a city official or employee may accept a gift or favor of food, merchandise or services whose cash value is less than fifty (\$50.00) dollars.~~

~~Sec. 2-707. – Nepotism.~~

~~No elected official shall appoint or vote for appointment of any person related to the elected official by blood or marriage to any clerkship, office, position, employment or duty, when the salary, wages, pay or compensation is to be paid out of public funds.~~

~~Sec. 2-708. – Sanctions.~~

- ~~(a) *Resignation.* Violation of any provision of this article should raise conscientious questions for the official concerned as to whether voluntary resignation or other action is indicated to promote the best interests of the city.~~
- ~~(b) *Civil penalty.* Violation of any of the provisions of this article, including but not limited to any failure to file disclosures, in addition to any criminal penalty, shall subject the violator to a civil penalty equal to any pecuniary benefits received because of the violation committed. The civil penalty in this subsection shall be recoverable by, and accrue to, the city in a civil action brought by the city.~~
- ~~(c) *Criminal penalty.* Any official who shall violate any provision of this article shall be subject, upon conviction in a court of competent jurisdiction, to the penalty prescribed in section 1-110.~~

~~Sec. 2-709. – Forfeiture of office.~~

~~Recovery of pecuniary benefits under section 2-708(b) or criminal conviction under section 2-708(c) shall conclusively determine that the city official lacks qualifications for office and is subject to forfeiture of office as prescribed in section 3.09(b) of the Charter.~~

~~Secs. 2-710—2-720. - Reserved.~~

Section 3: That Section 2-704 of the Billings, Montana City Code be amended to read as follows:

Sec. 2-7024. - Conflict of interest.

The Mayor and City Council, all other elected City officials, appointed City boards and commission members and all City employees shall be subject to the applicable Code of Ethics provisions in State law including but not limited to all laws governing conflict between public duty and private interest.

- ~~(a) *Financial or personal interest.* No official, either on his or her own behalf or on behalf of any other person, shall have any financial or personal interest in any business or transaction with any public body unless the official shall first make full public disclosure of the nature and extent of such interest.~~
- ~~(b) *Disclosure and disqualification.* Whenever the performance of his or her official duties shall require any official to deliberate and vote on any matter involving the official's financial or personal interest, the official shall publicly disclose the nature and extent of such interest and disqualify himself or herself from participating in the deliberation as well as in the voting.~~
- ~~(c) *Incompatible employment.* No official shall engage in private employment with, or render services for, any private person who has business transactions with any public body unless the official shall first make full public disclosure of the nature and extent of such employment or services.~~
- ~~(d) *Private interest.* Private interest is a direct or indirect interest of a natural person, partnership, corporation or any other entity including a political entity other than the city or an organization in which the city is affiliated.~~

Section 4: That Section 2-221(2)(o) of the Billings, Montana City Code be amended to read as follows:

(2) Meeting protocol.

...

(o) Every member of the council present shall vote upon every question submitted to the council, unless excused or unless the member has a financial or personal interest as defined and provided below in section 2-702.

Financial or Personal interest. No official, either on his or her own behalf or on behalf of any other person, shall have any financial or personal interest in any business or transaction with any public body unless the official shall first make full public disclosure of the nature and extent of such interest.

If a member has a financial or personal interest in a matter before the Mayor and Council that requires a vote or other decision or direction to city staff, the member shall, immediately after the motion has been made and seconded, or as soon thereafter as the member may be recognized by the presiding officer, publicly disclose the nature and extent of such interest and disqualify himself or herself from participation in the deliberation and voting on the question.

For purposes of evaluating whether or not a conflict of interest requires the Mayor or a Council Member to disqualify themselves from the deliberation and vote on any question, the following definitions shall apply:

Disclosure and disqualification. Whenever the performance of his or her official duties shall require any official to deliberate and vote on any matter involving the official's financial or personal interest, the official shall publicly disclose the nature and extent of such interest and disqualify himself or herself from participating in the discussion, deliberation as well as in the voting on such matter.

Financial interest means any interest which shall yield, directly or indirectly, a monetary or other material benefit (other than the duly authorized salary or

compensation for his or her services to the city) to the official or to any person employing or retaining the services of the official.

Official means any person elected to a city office, employed by the city, or appointed to any public office or public body of the city whether paid or unpaid and whether part-time or full-time.

Personal interest means any interest arising from family blood or marriage relationships or from close personal, business or political association whether or not any financial interest is involved.

Private interest. Private interest is a direct or indirect interest of a natural person, partnership, corporation or any other entity including a political entity other than the city or an organization in which the city is affiliated.

This definition also includes an interest held by an individual that is:

ownership interest in a business;

a creditor interest in an insolvent business;

membership in a business as a director or officer;

ownership in real property;

a loan or other debtor interest; or

an employment relationship or prospective employment for which negotiations have begun.

Public body means any agency, board, body, commission, committee, department or office of the city

Section 5. Severability. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of these ordinances are declared to be severable.

Section 6. Repealer. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 7. Effective Date. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

APPROVED on first reading this ____ day of _____,
2017.

ADOPTED and APPROVED on second reading this ____ day of _____, 2017.

CITY OF BILLINGS

By _____
Thomas W. Hanel, Mayor

ATTEST:

By _____
Denise Bohlman, City Clerk

Attachment B

Comparison of City Ethics Ordinances to Corresponding State of Montana Ethics Statutes

Sec. 2-701. - Policy.

The public judges its government by the way public officials conduct themselves in the offices to which they are elected or appointed. The people have a right to expect that every public official will conduct himself or herself in a manner that will tend to preserve public confidence in and respect for the government he or she represents. Such confidence and respect can best be promoted if every public official, whether paid or unpaid, and whether elected or appointed, will uniformly:

- (1) Treat all citizens with courtesy, impartiality, fairness and equality under the law; and,
- (2) Avoid both actual and potential conflicts between his or her private self-interest and the public interest.

(Code 1967, § 2.08.010)

(This introductory City Code section remains unchanged)

~~Sec. 2-702. - Definitions.~~

~~The terms used in this article are defined as follows:~~

~~*Financial interest* means any interest which shall yield, directly or indirectly, a monetary or other material benefit (other than the duly authorized salary or compensation for his or her services to the city) to the official or to any person employing or retaining the services of the official.~~

~~*Official* means any person elected to a city office, employed by the city, or appointed to any public office or public body of the city whether paid or unpaid and whether part-time or full-time.~~

~~*Personal interest* means any interest arising from blood or marriage relationships or from close business or political association whether or not any financial interest is involved.~~

~~*Public body* means any agency, board, body, commission, committee, department or office of the city.~~

This section has been transferred to Section 2-221(2)(o) in the City Code which now states:

- o. Every member of the council present shall vote upon every question submitted to the council, unless excused or unless the member has a financial or personal interest as defined in section 2-702. If a member has a financial, private or personal interest, the member shall, immediately after the motion has been made and seconded, or as soon thereafter as the member may be recognized by the presiding officer, publicly disclose the nature and extent of such interest and disqualify himself or herself from participation in the deliberation and voting on the question.

For purposes of evaluating whether or not a conflict of interest requires the Mayor or a Council Member to disqualify themselves from the vote on any question, the following definitions shall apply:

Financial or personal interest. No official, either on his or her own behalf or on behalf of

any other person, shall have any financial or personal interest in any business or transaction with any public body unless the official shall first make full public disclosure of the nature and extent of such interest.

Official means any person elected to a city office, employed by the city, or appointed to any public office or public body of the city whether paid or unpaid and whether part-time or full-time.

Personal interest means any interest arising from blood or marriage relationships or from close business or political association whether or not any financial interest is involved.

Private interest. Private interest is a direct or indirect interest of a natural person, partnership, corporation or any other entity including a political entity other than the city or an organization in which the city is affiliated.

Public body means any agency, board, body, commission, committee, department or office of the city.

~~(Code 1967, § 2.08.020)~~

~~**Cross reference**—Definitions and rules of construction generally, § 1-102.~~

~~Sec. 2-703. Fair and equal treatment.~~

- ~~(a) No official shall grant or make available to any member of the public any consideration, treatment, advantage or favor beyond that which is the general practice to grant or make available to the public at large.~~
- ~~(b) No official shall use public time, facilities, equipment, supplies, personnel or funds for the official's private business purposes.~~

~~Code 1967, § 2.08.030; Ord. No. 97-5018, § 1, 4-14-97)~~

(Covered by MCA sections 2-2-101 Statement of Purpose and 2-2-103 Public Trust-Public Duty-which state:

MCA 2-2-101

2-2-101. Statement of purpose

The purpose of this part is to set forth a code of ethics prohibiting conflict between public

duty and private interest as required by the constitution of Montana. This code recognizes distinctions between legislators, other officers and employees of state government, and officers and employees of local government and prescribes some standards of conduct common to all categories and some standards of conduct adapted to each category. The provisions of this part recognize that some actions are conflicts per se between public duty and private interest while other actions may or may not pose such conflicts depending upon the surrounding circumstances.

2-2-103. Public trust--public duty

(1) The holding of public office or employment is a public trust, created by the confidence that the electorate reposes in the integrity of public officers, legislators, and public employees. A public officer, legislator, or public employee shall carry out the individual's duties for the benefit of the people of the state.

(2) A public officer, legislator, or public employee whose conduct departs from the person's public duty is liable to the people of the state and is subject to the penalties provided in this part for abuse of the public's trust.

(3) This part sets forth various rules of conduct, the transgression of any of which is a violation of public duty, and various ethical principles, the transgression of any of which must be avoided.

(4)(a) The enforcement of this part for:

(i) state officers, legislators, and state employees is provided for in 2-2-136;

(ii) legislators, involving legislative acts, is provided for in 2-2-135 and for all other acts is provided for in 2-2-136;

(iii) local government officers and employees is provided for in 2-2-144.

(b) Any money collected in the civil actions that is not reimbursement for the cost of the action must be deposited in the general fund of the unit of government.

Sec. 2-7024. - Conflict of interest.

The Mayor and City Council, all other elected City officials, appointed boards and commission Members and all City employees shall be subject to the applicable Code of Ethics provisions in State law including but not limited to laws governing conflict between public duty and private interest.

(New language referencing State ethics statutes and expected compliance with them)

- ~~(a) *Financial or personal interest.* No official, either on his or her own behalf or on behalf of any other person, shall have any financial or personal interest in any business or transaction with any public body unless the official shall first make full public disclosure of the nature and extent of such interest.~~
- ~~(b) *Disclosure and disqualification.* Whenever the performance of his or her official duties shall require any official to deliberate and vote on any matter involving the official's financial or personal interest, the official shall publicly disclose the nature and extent of such interest and disqualify himself or herself from participating in the deliberation as well as in the voting.~~
- ~~(c) *Incompatible employment.* No official shall engage in private employment with, or render services for, any private person who has business transactions with any public body unless the official shall first make full public disclosure of the nature and extent of such employment or services.~~
- ~~(d) *Private interest.* Private interest is a direct or indirect interest of a natural person, partnership, corporation or any other entity including a political entity other than the city or an organization in which the city is affiliated.~~

~~(Code 1967, § 2.08.040)~~

Subsections (a), (b) and (d) have been moved to BMCC section 2-221(2)(o) provided above on page 2.

Subsection (c) is covered by State law at MCA sections 2-2-105(2) and (5) and 2-2-121(2)(b) through (f) which state:

MCA 2-2-105

2-2-105. Ethical requirements for public officers and public employees

(1) The requirements in this section are intended as rules of conduct, and violations constitute a breach of the public trust and public duty of office or employment in state or local government.

(2) Except as provided in subsection (4), a public officer or public employee may not acquire an interest in any business or undertaking that the officer or employee has reason to believe may be directly and substantially affected to its economic benefit by official action to be taken by the officer's or employee's agency.

(3) A public officer or public employee may not, within 12 months following the voluntary termination of office or employment, obtain employment in which the officer or employee will take direct advantage, unavailable to others, of matters with which the officer or employee was directly involved during a term of office or during employment. These matters are rules, other than rules of general application, that the officer or employee actively helped to formulate and applications, claims, or contested cases in the consideration of which the officer or employee was an active participant.

(4) When a public employee who is a member of a quasi-judicial board or commission or of a board, commission, or committee with rulemaking authority is required to take official action on a matter as to which the public employee has a conflict created by a personal or private interest that would directly give rise to an appearance of impropriety as to the public employee's influence, benefit, or detriment in regard to the matter, the public employee shall disclose the interest creating the conflict prior to participating in the official action.

(5) A public officer or public employee may not perform an official act directly and substantially affecting a business or other undertaking to its economic detriment when the officer or employee has a substantial personal interest in a competing firm or undertaking.

MCA 2-2-121

2-2-121. Rules of conduct for public officers and public employees

...

(2) A public officer or a public employee may not:

(a) subject to subsection (7), use public time, facilities, equipment, supplies, personnel, or funds for the officer's or employee's private business purposes;

(b) engage in a substantial financial transaction for the officer's or employee's private business purposes with a person whom the officer or employee inspects or supervises in the course of official duties;

(c) assist any person for a fee or other compensation in obtaining a contract, claim, license, or other economic benefit from the officer's or employee's agency;

(d) assist any person for a contingent fee in obtaining a contract, claim, license, or other economic benefit from any agency;

(e) perform an official act directly and substantially affecting to its economic benefit a business or other undertaking in which the officer or employee either has a substantial financial interest or is engaged as counsel, consultant, representative, or agent; or

(f) solicit or accept employment, or engage in negotiations or meetings to consider employment, with a person whom the officer or employee regulates in the course of official duties without first giving written notification to the officer's or employee's supervisor and department director.

~~Sec. 2-705. Representing private interests.~~

- ~~(a) No official, whether paid or unpaid, shall appear on behalf of private interests before any public body of the city. An official shall not represent private interests in any action or proceeding against the interests of the city or in any proceeding to which the city is a party.~~
- ~~(b) These prohibitions shall not be construed to prevent an official from making inquiries and investigations as provided for in the Charter, nor shall it prevent an official from appearing before any public body of the city to express the official's personal views as a private citizen.~~

~~(Code 1967, § 2.08.050)~~

(Covered by MCA section 2-2-121(2)—provided above.

~~Sec. 2-706. Gifts and favors.~~

- ~~(a) No official or employee shall accept any gift, whether in the form of money, thing, favor, loan or promise, that is offered to influence an official decision or to produce an official opinion or action.~~
- ~~(b) No city official or employee shall accept a cash gift for any reason.~~
- ~~(c) Except as provided under previous subsections (a) and (b), a city official or employee may accept a gift or favor of food, merchandise or services whose cash value is less than fifty (\$50.00) dollars.~~

~~(Code 1967, § 2.08.060; Ord. No. 02-5217, § 1, 7-22-02)~~

(Covered by MCA sections 2-2-102(3) which defines “gift of substantial value” and 2-2-104(1)(b) and (2) which specifies when a gift may be accepted provided below:

MCA 2-2-102

2-2-102. Definitions

...

(3)(a) “Gift of substantial value” means a gift with a value of \$50 or more for an individual.

(b) The term does not include:

- (i)** a gift that is not used and that, within 30 days after receipt, is returned to the donor or delivered to a charitable organization or the state and that is not claimed as a charitable contribution for federal income tax purposes;
- (ii)** food and beverages consumed on the occasion when participation in a charitable, civic, or community event bears a relationship to the public officer’s or public employee’s office or employment or when the officer or employee is in attendance in an official capacity;

- (iii) educational material directly related to official governmental duties;
- (iv) an award publicly presented in recognition of public service; or
- (v) educational activity that:
 - (A) does not place or appear to place the recipient under obligation;
 - (B) clearly serves the public good; and
 - (C) is not lavish or extravagant.

MCA 2-2-104

2-2-104. Rules of conduct for public officers, legislators, and public employees

- (1) Proof of commission of any act enumerated in this section is proof that the actor has breached the actor's public duty. A public officer, legislator, or public employee may not:

...

- b) accept a gift of substantial value or a substantial economic benefit tantamount to a gift:

(i) that would tend improperly to influence a reasonable person in the person's position to depart from the faithful and impartial discharge of the person's public duties; or

(ii) that the person knows or that a reasonable person in that position should know under the circumstances is primarily for the purpose of rewarding the person for official action taken.

- (2) An economic benefit tantamount to a gift includes without limitation a loan at a rate of interest substantially lower than the commercial rate then currently prevalent for similar loans and compensation received for private services rendered at a rate substantially exceeding the fair market value of the services. Campaign contributions

reported as required by statute are not gifts or economic benefits tantamount to gifts.

~~Sec. 2-707. — Nepotism.~~

~~No elected official shall appoint or vote for appointment of any person related to the elected official by blood or marriage to any clerkship, office, position, employment or duty, when the salary, wages, pay or compensation is to be paid out of public funds.~~

~~(Code 1967, § 2.08.070)~~

(Covered by current State law at MCA sections 2-2-301 through 304)

~~Sec. 2-708. — Sanctions.~~

- ~~(a) *Resignation.* Violation of any provision of this article should raise conscientious questions for the official concerned as to whether voluntary resignation or other action is indicated to promote the best interests of the city.~~
- ~~(b) *Civil penalty.* Violation of any of the provisions of this article, including but not limited to any failure to file disclosures, in addition to any criminal penalty, shall subject the violator to a civil penalty equal to any pecuniary benefits received because of the violation committed. The civil penalty in this subsection shall be recoverable by, and accrue to, the city in a civil action brought by the city.~~
- ~~(c) *Criminal penalty.* Any official who shall violate any provision of this article shall be subject, upon conviction in a court of competent jurisdiction, to the penalty prescribed in section 1-110.~~

~~(Code 1967, § 2.08.090)~~

~~Sec. 2-709. — Forfeiture of office.~~

~~Recovery of pecuniary benefits under section 2-708(b) or criminal conviction under section 2-708(c) shall conclusively determine that the city official lacks qualifications for office and is subject to forfeiture of office as prescribed in section 3.09(b) of the Charter.~~

~~(Code 1967, § 2.08.100)~~

(Both of these ordinance sections 2-708 and 2-709 are Covered by current State law. If State ethics statutes are relied upon, MCA section 2-2-144 (provided below) indicate the enforcement and sanctions/penalties for violation of state ethics statutes).

~~Secs. 2-710—2-720. — Reserved.~~

MCA 2-2-144

2-2-144. Enforcement for local government

(1) Except as provided in subsections (5) and (6), a person alleging a violation of this part by a local government officer or local government employee shall notify the county attorney of the county where the local government is located. The county attorney shall request from the complainant or the person who is the subject of the complaint any information necessary to make a determination concerning the validity of the complaint.

(2) If the county attorney determines that the complaint is justified, the county attorney may bring an action in district court seeking a civil fine of not less than \$50 or more than \$1,000. If the county attorney determines that the complaint alleges a criminal violation, the county attorney shall bring criminal charges against the officer or employee.

(3) If the county attorney declines to bring an action under this section, the person alleging a violation of this part may file a civil action in district court seeking a civil fine of not less than \$50 or more than \$1,000. In an action filed under this subsection, the court may assess the costs and attorney fees against the person bringing the charges if the court determines that a violation did not occur or against the officer or employee if the court determines that a violation did occur. The court may impose sanctions if the court determines that the action was frivolous or intended for harassment.

(4) The employing entity of a local government employee may take disciplinary action against an employee for a violation of this part.

(5)(a) A local government may establish a three-member panel to review complaints alleging violations of this part by officers or employees of the local government. The local government shall establish procedures and rules for the panel. The members of the panel may not be officers or employees of the local government. The panel shall review complaints and may refer to the county attorney complaints that appear to be substantiated. If the complaint is against the county attorney, the panel shall refer the matter to the commissioner of political practices and the complaint must then be processed by the commissioner pursuant to 2-2-136.

(b) In a local government that establishes a panel under this subsection (5), a complaint must be referred to the panel prior to making a complaint to the county attorney.

(6) If a local government review panel has not been established pursuant to subsection (5), a person alleging a violation of this part by a county attorney shall file the complaint with the commissioner of political practices pursuant to 2-2-136.

DRAFT of 122216

Attachment C

Memorandum of December 30, 2015 to Mayor and City Council
Providing Legal Analysis and Recommendations
Concerning City's Ethics Ordinances



CITY OF BILLINGS

CITY ATTORNEY'S OFFICE

P.O. BOX 1178

BILLINGS, MONTANA 59103

(406) 657-8205

FAX (406) 657-3067

MEMORANDUM

TO: Honorable Mayor and City Council
Tina Volek, City Administrator
Bruce McCandless, Assistant City Administrator

FROM: Brent Brooks, City Attorney 

RE: Council Initiative of Council Member Cromley – Legality of Ethics Ordinances

DATE: December 30, 2015

Introduction

On February 9, 2015, Council Member Cromley presented a Council Initiative as follows:

“Request the City Attorney to provide a written opinion or seek an opinion from the State Attorney General regarding the constitutionality or legality of the City’s Code of Ethics contained in Section 2-700 of the Billings, Montana City Code (hereafter referred to as BMCC) and the City’s advisory Board of Ethics.”

The Initiative was approved by the Mayor and Council. This memorandum discusses several related legal and procedural issues generated by the Initiative and where helpful labeled appendices are attached.

Brief Summary Answer

There are inconsistencies between the City’s ethics ordinances, the State of Montana Constitution of 1972 and state ethics statutes. It is arguable that self-governing cities in Montana do not have authority to enact ethics ordinances that are intended to replace or supersede state ethics laws. Bozeman has addressed this issue in its current ethics ordinances and has concluded that until definitively resolved by a court case or Attorney General opinion, that its ethics ordinances are in effect as long as they are more stringent than state ethics statutes. In contrast, other Montana cities also have enacted various forms of ethics ordinances or resolutions that mostly rely upon the Montana state statutes on ethics for investigation and enforcement. With the exception of Bozeman, these cities usually refer ethics complaints to the County Attorney as provided by state law in Sections 2-2-101 through 2-2-144, Montana Code Annotated (MCA). Those cities’ ethics ordinances are discussed more in-depth later in this memorandum.

There is also an inconsistency between the current ethics ordinances and the City Charter Article V, Section 5.01, which indicates that all City boards and commissions shall have no **administrative authority unless specifically required** by federal or state law or interlocal agreement. Under Section 2-544, BMCC, the Ethics Board makes its “decision” and submits it to the City Attorney for a final decision as to what if anything should be done further. Additionally, whether or not the Board’s function is “administrative” is debatable because the current ethics ordinances imply that the City Attorney has final decision making responsibility as advised by the Ethics Board’s written decision.

The City’s ethics ordinances are arguably inconsistent with the Montana Constitution of 1972, Article XIII, Section 4. They should be repealed with subsequent adoption of state ethics statutes as the exclusive authority for ethics complaints and resolution in lieu of City ethics ordinances. The current City of Billings ethics ordinances are outdated, confusing and at least in need of substantial revisions.

Contents of Memorandum

This memorandum discusses the following:

- (1) A brief summary of the available legislative history concerning the City’s ethics ordinances;
- (2) A summary of how the City’s ethics ordinances have been procedurally implemented in the past;
- (3) A summary of the state ethics statutes;
- (4) A summary of other Montana cities’ approaches to ethics issues;
- (5) The City’s basic self-governing authority as provided in the Montana Constitution of 1972, state statutes, Montana Attorney General (AG) opinions and Montana Supreme Court decisions;
- (6) Weaknesses of the current City of Billings’ ethics ordinances; and
- (7) Analysis, recommendations and conclusion concerning the current City’s ethics ordinances.

Within this memorandum there are numerous references to various ordinances, statutes, Attorney General opinions and Montana Supreme Court opinions. Most of these legal resources and other relevant documents have been labeled and appended to this memorandum rather than quoted or inserted within the memorandum.

1. Available Legislative History of City Ethics Ordinances

In 1981, the Mayor and City Council enacted Ordinance No. 4364 which is the major origin of the current ethics code now codified in Sections 2-701 through 2-709 and 2-540 through 2-544,

BMCC. There were minor subsequent amendments to these sections in 1982, 1997, 2002 and 2009. A copy of the current City of Billings ethics ordinances is attached as **Appendix 1**.

The Ethics Board provided for in Section 2-540, BMCC, was not actually appointed and operational until approximately 2001 when the Mayor and City Council activated both the Ethics Board and the Human Relations Board.

2. Procedures of the Ethics Board

There have not been many ethics complaints submitted to the ethics board since its activation in 2001. Approximately 6 complaints, including three recent early 2015 complaints, have been submitted to and considered by the Board. The procedures utilized by the Board have been pursuant to City Ordinance Sections 2-542 through 2-544, BMCC. The Board has generally used a two-step process as provided in Section 2-542, BMCC:

- (1) A complaint can be submitted to any Ethics Board member from a citizen or from city staff who may have received it from a citizen. A public meeting of the Board is then scheduled during which public comment is received and the complaint is reviewed and considered by the Board. The Board can determine that no further action should be considered and its “decision” can then be submitted to the City Attorney under Section 2-544, BMCC. Conversely, the Board may determine that the complaint justifies “reasonable grounds” to further investigate through a more formal fact finding hearing.
- (2) If the Board determines there is “reasonable grounds” it may proceed to a second formal hearing to learn more, receive additional public comment and “dispose of the complaint”. “Reasonable grounds” is not defined.

Under Section 2-543 of the City’s ethics ordinances, the ethics board shall receive evidence from the city official alleged to have violated any section or sections of this Code, or from any person the accused city official feels may assist in such city official's defense, from the party accusing such city official and from any other person as the Board deems necessary. The Board may request any witness to appear before it at a fixed time or to produce any records or documents required by the Board. The City Attorney shall assign counsel to the Board.

A city official may have legal representation at such a hearing.

Using the above procedures in Sections 2-542 and 2-543, BMCC, the Board issues its decision to the City Attorney and the person complained of with the Board “...either determining no violation occurred, recommending prosecution or setting forth requirements to be complied with in order that voluntary compliance may be had and final determination made.” This section has ambiguities and uncertainties which have been handled as best as possible by interpreting all sections of the ethics code together with the City Charter and City Attorney responsibilities. The Board sends a final letter to the City Attorney with its recommendations and thereafter the City

Attorney may or may not take any further action. In circumstances where there is a potential conflict of interest for the City Attorney, outside counsel has been appointed to assist the Board as authorized by City ordinance Section 2-542, BMCC.

3. State of Montana Ethics Statutes

There are Montana statutes that apply to local government officials. The main state statutes applicable to local government employees or local elected officials are 2-2-102, 2-2-104, 2-2-105, 2-2-131 and 2-2-144, MCA. These statutes are attached to this memorandum as **Appendix 2**. There are other applicable statutes within this section of the Montana Code Annotated, but these are the most notable. These statutes are not drafted as well as they could be, but have been utilized infrequently by citizens in other Montana cities. The statutes were utilized by a Billings citizen in 2015 who submitted a complaint to the Yellowstone County Attorney which related to complaints made by the citizen to the City's Ethics Board. The County Attorney's office investigated and responded to those complaints utilizing the state ethics statutes. See **Appendix 3**.

The State ethics statutes include local government (city and county) elected officials, 2-2-102(8), MCA and local government employees, 2-2-102(7), MCA. These statutes also define "private interest" at 2-2-102(6), MCA, similar to how the City defines "personal" and "financial" interests at 2-702, BMCC. General rules of ethical conduct for state and local officials and employees are described in 2-2-104, 2-2-121 and 2-2-131, MCA, which are more comprehensive than the City's comparable ordinance sections at 2-703 through 2-707, BMCC.

Enforcement of the state statutes as to local elected government officials or government employees is achieved through Section 2-2-144, MCA. This procedure involves submitting information or a complaint to the local County Attorney who then investigates the allegations and may request information from a complainant or the person who is the subject of the complaint. The County Attorney may bring a civil enforcement action in District Court seeking a fine between \$50 and no more than \$1000. The County Attorney may also file criminal charges if it is found to be supported by the investigation.

If the County Attorney finds no violation of any type the original complainant may file their own private civil action in District Court seeking a fine between \$50 and \$1000. There are provisions that allow the District Court to impose sanctions of court costs and attorney's fees against the complainant if the Court finds no violation or against the local official or employee if the Court finds there was a violation of these state ethics statutes. This is another important provision imposing mutual and reciprocal accountability on both the accused and the accuser not as comprehensively provided in Section 2-708 of the City's Ethics Code.

As an alternative to a direct complaint to the County Attorney by any person, under 2-2-144(5), MCA, a local government may establish a three-member ethics panel that initially reviews complaints and refers those complaints to the County Attorney which the panel believes have been substantiated. No one on this panel may be a local government official or employee.

4. Ethics Ordinances/Resolutions Enacted By Other Larger Montana Cities

Part of the research for this assignment included inquiry of other cities' attorneys concerning the existence of ethics ordinances or resolutions in their cities and what procedures were used to consider ethics complaints under those ordinances or resolutions. Missoula, Bozeman, Butte-Silver Bow, Great Falls, Kalispell and Whitefish (by Resolution) all have various types and complexities of ethics rules. Bozeman has the most lengthy and complex ethics ordinances. Whitefish has a Resolution detailing ethics rules for that city rather than an ordinance. A copy of each Montana city's ethics ordinances/rules summarized above is labeled by city name and included here as **Appendix 4**. A brief, non-comprehensive summary of each is listed below.

Bozeman

Most lengthy, comprehensive and complex of the Montana city ethics ordinances reviewed for this memorandum. It cannot be sufficiently summarized in a short paragraph here due to its length but some notable provisions are:

- Provides a combination of state statutes and Bozeman Commission approved provisions.
- Provides a three-member board that investigates and holds hearings.
- The city attorney provides the board with a preliminary written analysis of the complaint no later than 30 days from the date the complaint is filed with the city clerk.
- The accused or the accused's representative, if any, shall have an opportunity to:

Challenge the sufficiency of any complaint which has been filed against the accused; Examine all documents and records obtained or prepared by the board in connection with the matter heard; Call or provide witnesses; Establish all pertinent facts and circumstances; Question or refute testimony or evidence, including the opportunity to confront and cross examine adverse witnesses; and Exercise, to the extent the board, in its discretion, determines to be just and reasonable, any pretrial discovery procedure usually available in civil actions.

- The board may refer the issue to any appropriate administrative authority for disciplinary action or other suitable remedial action; and may make any recommendation to any city administrator at any level of supervision.

- Prohibits ex parte communication between board members and public outside of board meetings/hearings.
- Has a one year statute of limitations for individuals to make ethics complaints.
- Provides a process for maintaining confidentiality of private information and confidentiality if someone has requested a private opinion of the board.
- It requires annual ethics training for officials and employees.
- Provides for city attorney opinions on ethics.
- Contains lengthy complaint evaluation and disposition procedures including hearings.
- The board shall issue its written findings of fact and conclusions, and may issue any additional reports, opinions and recommendations as it deems advisable under the circumstances. All such reports shall be in compliance with all state and city laws governing confidentiality, open government, and torts. All such reports shall be reviewed by the city attorney prior to their issuance.

The Bozeman City Attorney indicates that in five years of an active ethics program (and over a dozen years with an ethics code) Bozeman has never had a formal complaint.

Butte-Silver Bow (BSB)

Ethics ordinances are a combination of state nepotism, open meetings and public participation and ethics statutes. There is no formal enforcement procedure, however it is assumed the state statutes would be utilized for enforcement since most of the ordinances duplicate state statutes. The current County Attorney is not aware of any ethics complaints submitted in the past under Section 2-2-144, MCA.

Great Falls

Very similar to Butte-Silver Bow ordinances. I assume one adopted the other's code with some modifications. In 2013, the City had an ethics complaint against its Mayor, which was referred to and addressed by the County Attorney's office. A citizen filed the complaint directly with the County Attorney's office. The complaint and Cascade County Attorney response are attached with the Great Falls ordinances in Appendix 4.

Kalispell

Relies upon and adopts the state ethics statutes and procedures in a very brief ordinance.

Missoula

Similar to Butte-Silver Bow and Great Falls. However, some differences are:

Four-member Ethics Advisory Committee provides advice and counsel to officers, officials and employees who may have a question regarding an issue that relates directly to them.

Board consists of: Chair of Administration and Finance Committee or his or her designee, City Attorney, Chief Administrative Officer, and Personnel Director.

Within the past year the state law process involving the County Attorney's office was utilized by a citizen complainant against the Mayor; but it appeared to be a political/philosophical difference rather than any inappropriate conduct and the County Attorney's office declined to take any action against the Mayor.

Whitefish

Defines ethical conduct by a Resolution which mostly duplicates state ethics statutes. There are some provisions unique to Whitefish: The City Council can impose some sanctions under its Resolution separate from state ethics statutes: The Council may reprimand, censure or request resignation of a City Council member, City Manager, City Attorney or any quasi-judicial board or commission member (Zoning, Planning or Board of Adjustment). Refers complaints about state ethics law violations to Flathead County Attorney using the process at Section 2-2-144, MCA.

5. Self-Governing Authority

In analyzing whether the City's ethics ordinances are authorized, it is important to review the City's self-governing authority in this specific context.

Section 7-1-113, MCA, prohibits local regulations by self-governing entities that are inconsistent with State regulatory statutes, however, it specifically defines "inconsistent" as "less stringent than" the state standards. The Montana Supreme Court has consistently ruled that more stringent local regulation is allowed by Section 7-1-113, MCA. *American Cancer Society v. State*, 2004 MT 376, 325 Mont. 70, 103 P.3d 1085, *Diefenderfer v. City of Billings* (1986), 223 Mont. 487, 726 P.2d 1362, *State ex rel. Swart v. Molitor* (1981), 190 Mont. 515, 621 P.2d 1100, *Lechner v. City of Billings*, (1990), 244 Mont. 195, 797 P.2d 191, 196.

The express provisions of the Montana Constitution, the statutes further interpreting the constitutional grant of broad self-governing authority and these cases cited above all acknowledge that the powers of a local self-governing unit of government are to be liberally construed and every reasonable doubt as to the existence of a power is to be resolved in favor of its existence. "The powers and authority of a local government unit with self-government powers shall be liberally construed. Every reasonable doubt as to the existence of a local government power or authority shall be resolved in favor of the existence of that power or authority." Section 7-1-106, MCA.

If a local government adopts a charter, the local government may exercise any power not prohibited by the Constitution, law or the charter. Article XI, Section 6, of the Montana Constitution provides:

Section 6. Self-government powers. A local government unit adopting self-government charter may exercise any power **not prohibited** by this constitution,

law or charter. This grant of self-government powers may be extended to other local government units through optional forms of government provided for in Section 3. (*emphasis added.*)

The State may preempt action of local governments with self-governing powers only “if there is an **express prohibition** by statute which forbids local governments with self-government powers from acting in a certain area.” *American Cancer Society v. State*, 2004 MT 376, ¶10, 325 Mont. 70, ¶10, 103 P.3d 1085, ¶10 *citing D & F Sanitation Serv. V. City of Billings* (1985), 219 Mont. 437, 445, 713 P.2d 977, 982. (*emphasis added.*) There is an assumption that a local self-governing entity possesses the power unless it has been **specifically denied**. *Id.* Further, the Montana Supreme Court has observed that there is a “broad expanse of shared sovereignty given to self-governing local units”. *State ex rel Swart v. Molitor* (1981) 190 Mont. 515, 520, 621 P. 2d 1100, 1104.

Section 7-1-113, MCA, provides that a self-governing local government entity such as Billings has the authority to enact an ordinance even if the State of Montana is currently regulating the subject area so long as the Billings ordinance is more stringent than the State’s regulations.

Section 7-1-113, MCA, provides:

- (1) A local government with self-government powers is prohibited the exercise of any power in a manner inconsistent with state law or administrative regulation in any area affirmatively subjected by law to state regulation or control.
- (2) The exercise of a power is inconsistent with state law or regulation if it establishes standards or requirements which are lower or less stringent than those imposed by state law or regulation.
- (3) An area is affirmatively subjected to state control if a state agency or officer is directed to establish administrative rules governing the matter or if enforcement of standards or requirements established by statute is vested in a state officer or agency.

Three Step Analysis By Past Attorneys General

Montana Attorney General Opinions have utilized a three step or three part analysis when considering whether a self-governing municipality may perform a particular power:

In determining whether a particular self-government power is authorized, numerous previous Attorney General’s Opinions have engaged in a three-part analysis:

- (1) consult the local government’s charter and consider constitutional ramifications;
- (2) determine whether the exercise is prohibited under the various provisions of Mont. Code Ann. Title 7, chapter 1, part 1, or other statute specifically applicable

to self-government units;

(3) decide whether it is inconsistent with state provisions in an area affirmatively subjected to state control as defined by Montana Code Annotated, Section 7-1-113.

48 Op. Att’y Gen. No. 14 (2000); 46 Op. Att’y Gen. No. 13 (1996); 44 Op. Att’y Gen. No. 34 at 140, 142 (1992); 37 Op. Att’y Gen. No. 68 at 272, 274 (1977).”

As to the *first* step, The *Billings City Charter*, Section 1.01 provides that:

The City shall have all powers possible for a self-government city to have under the Constitution and laws of this state as fully and completely as though they were specifically enumerated in this Charter.

Billings City Charter, Section 1.06 provides:

The powers of the City under this Charter shall be construed liberally in favor of the City, and the specific mention of particular powers in the Charter shall not be construed as limiting in any way the general power stated in this article.

Thus, there is nothing in the *Billings City Charter* that prohibits the enactment of ethics ordinances provided that such ordinances do not conflict with the Charter, state statutes or the state constitution. A copy of the *Billings City Charter* is attached here and labeled **Appendix 5**.

As to the *second* step mentioned previously by the AG, limitations of self-governing powers are found in Sections 7-1-111 through 7-1-114, MCA. The powers specifically denied (i.e. expressly prohibited”) to local self-governing municipalities are listed in Section 7-1-111, MCA. This is a lengthy statute detailing several areas where even a self-governing entity is prohibited from exercising authority. Section 7-1-111, MCA, contains no affirmative, express prohibition against Montana cities that prevents or preempts them from approving ethics ordinances. Montana Supreme Court cases interpreting this statute have held that if the local power sought to be invoked is not inconsistent, then it is not the exercise of a prohibited power by a self-governing unit under Section 7-1-111, MCA. *State ex rel Swart v. Molitor* (1981) 190 Mont. 515, 520, 621 P.2d 1100, 1104.

Section 7-1-112, MCA, provides five specific powers that local governments with self-government powers are “prohibited” from exercising “unless the power is specifically delegated by law”. None of the powers needing legislative delegation listed in this statute concern the general subject of ethic as needing state legislative delegation before the City can act.

As to the *third* step mentioned previously, a previous Montana Attorney General has noted that:

...this statute allows a local government with self-government powers to enact any ordinance unless the ordinance is (1) is inconsistent with state law or regulation *and* concerns an area affirmatively subjected by state law to state control.

46 Op. Att’y Gen. No. 13 (1996) and 43 Op. Att’y Gen. No. 7 (1993) citing 44 Op. Att’y Gen. No. 34 (1992); 43 Op. Att’y Gen. No. 53 at 184, 186-187 (1990) and 43 Op. Att’y Gen. No. 41 at 130, 134 (1989) (emphasis in original).

Examining these two subparts of step three, the exercise of a self-governing power is inconsistent with state law or regulation if it establishes standards or requirements which are lower or less stringent than those imposed by state law or regulation. The City of Billings ethics ordinances have some provisions which are arguably more stringent than state statutes—for example—having five members of an ethics board rather than three. This is similar to the facts in *46 Op. Att’y Gen. No. 13 (1996)* where Belgrade imposed more stringent indemnity, insurance and bonding requirements for garbage collectors than what was imposed by the state Public Service Commission.

However, the second subpart of step three involves whether or not the current City Ethics ordinances come within an area affirmatively subjected by law to exclusive state control. This becomes an arguable issue that is of concern. Montana Constitution of 1972, Article XIII, Section 4, provides that “The legislature shall provide a code of ethics prohibiting conflict between public duty and private interest for members of the legislature and all state **and local officers and employees**. Additionally, Section 7-1-114, MCA provides in part:

(1) A local government with self-government powers is subject to the following provisions: . . .

(f) any law directing or requiring a local government or any officer or employee of a local government to carry out any function or provide any service. In this instance, there can be reasonable but competing/conflicting arguments. First, it can be argued that the additional, more stringent and specific provisions of the City’s current ethics ordinances are not regulated or prohibited by the State ethics statutes. However, it can also be argued that the state legislature has provided an exclusive statutory system for handling ethics issues and complaints state-wide that cannot be modified or supplemented by local ordinances. As an example, MCA 2-2-101, contains a Statement of Purpose concerning ethics and provides:

The purpose of this part is to set forth a code of ethics prohibiting conflict between public duty and private interest as required by the constitution of Montana. This code recognizes distinctions between legislators, other officers and employees of state government, and officers and employees of local government and prescribes some standards of conduct common to all categories and some standards of conduct adapted to each category. The provisions of this part recognize that some actions are conflicts per se between public duty and private interest while other actions may or may not pose such conflicts depending upon the surrounding circumstances.

The broad issue of whether or not the State has adopted exclusive control and regulation of ethics for local government officials and employees under MCA sections 2-2-101 through 2-2-144 has not been presented to a District Court or to the Attorney General for a definitive answer and remains an open, unresolved question.

However, there are other, independent reasons below that support repeal of the City's ethics ordinances beyond the arguable points concerning self-governing authority to enact local ethics ordinances and procedures.

6. Weaknesses of City's Current Ethics Ordinances

There are several weaknesses in the City's ethics ordinances and procedures for handling and resolving ethics complaints.

1. The Ethics Board is required by City ordinances to conduct investigations and receive evidence/hold evidentiary hearings and render a "decision" to the City Attorney. The Board may also find that no ethics violation occurred or establish "requirements to be complied with in order that voluntary compliance may be had and final determination obtained". This function is unlike other City Board/Commissions. Other Boards/Commissions provide *policy* advice to the Mayor/Council, City Administrator or a City department.
2. The City Charter requires Boards/Commissions to be advisory only. Article V, Section 5.01 of the Charter indicates, "Boards, commissions, or committees of city government shall be advisory only. They shall have **no administrative authority unless specifically required by federal or state law, or interlocal agreement.**"
3. The County Attorney is experienced and skilled in conducting investigations and should be utilized rather than placing the investigatory burden on the Ethics Board. This is the usual ethics complaint procedure used by other larger Montana cities with the exception of Bozeman.
4. The Ethics Board actions under Section 2-544, BMCC, are unclear and uncertain as to the finality of complaints and who does what compared to the comprehensive and clear provisions in the State ethics code at Section 2-2-144, MCA, previously summarized.
5. There is no appeal process provided or referenced in the City Ethics Code.
6. Future hearings of the Ethics Board could involve rights of privacy that require thoughtful analysis and may require some portions of a Board hearing to be closed to observe a person's right of privacy. The Board is not experienced in nor trained to handle such a situation. If such a hearing is not handled properly, there is potential civil liability to the City.
7. The City's current ethics ordinances are confusing, ambiguous and largely duplicative of state ethics statutes. The state statutes are superior in content and provide a more comprehensive, orderly and structured approach to ethics issues.
8. There is nothing in place that prevents simultaneous or successive complaints under

both the City's ethics ordinances and state ethics statutes. This can create confusion and ambiguity as to which laws apply and creates potential contradictory results between the City Ethics Board and the County Attorney. It also creates uncertainty as to what future procedure should be followed by the complainant or conduct to be followed by an accused.

9. Some of the above weaknesses cannot be mitigated or eliminated by amending the current ethics ordinances.

7. Conclusion and Recommendations

When the Ethics Board was initially activated and appointed several years ago our office expressed informal recommendations that the ordinances be revised to make them clearer and easier to understand. The initial intent of the Mayor and City Council was to utilize the existing ordinances first to determine how they worked in practical use. The Ethics Board did recommend the 2002 amendments to Section 2-706(c), BMCC, where the treatment of gifts to city officials was clarified. These minor amendments were subsequently adopted and approved by the Mayor and City Council. During the past fourteen years the Ethics Board has been careful to follow the ethics ordinances as closely as possible and has been successful in navigating some challenging issues presented to it.

However, the ordinances are in need of either repeal or substantial revision. The Council Initiative by Council Member Cromley is an opportunity for the Mayor, Council and City Administrator to make needed changes to the general area of local city official ethics. There are several options available to the Mayor and Council:

- (1) Repeal the current ethics ordinances, formally adopt and clarify the City's reliance upon state ethics statutes in Sections 2-2-101 through 2-2-144, MCA, and refer ethics complaints to the County Attorney for investigation as provided in Section 2-2-144, MCA. The very brief Kalispell ordinance included in Appendix 4 is an example of this option. This is the recommended action by the Mayor and City Council based on the practical and legal reasons previously stated and is the practice of most larger Montana cities; or,
- (2) Revise and amend the current ordinances adopting the best practices/provisions of other Montana cities such as Bozeman, Missoula, Butte, Kalispell and Great Falls and utilize the assistance of the MSU Bozeman Local government Center; or,
- (3) Repeal the current ethics ordinances and appoint the current Ethics Board or an ad hoc Council Committee to study the issue and present findings and advisory recommendations to the Council pursuant to City Code Section 2-224; or,
- (4) Request a formal Attorney General Opinion on the legal issue of whether the state has intended to provide exclusive control over the ethics of local government elected officials and employees. If the answer is yes, repeal the current ethics ordinances. If the answer is no, revise and amend the current ethics ordinances.

Attachment D

Presentation to Mayor and City Council

Comparing City and State Ethics Rules

January 4, 2016

City of Billings Ethics Ordinances: Research, Analysis and Recommendations

Presented to City of Billings Mayor and City Council
January 4, 2016

Brent Brooks
City Attorney

Ethics Ordinances

Approved **Council Initiative** By Council Member Brent Cromley:

“Request the City Attorney to provide a written opinion or seek an opinion from the State Attorney General regarding the constitutionality or legality of the City’s Code of Ethics contained in Section 2-700 of the Billings, Montana City Code (hereafter referred to as BMCC) and the City’s advisory Board of Ethics.”

Ethics Ordinances

Scope of Research

1. Legislative History of City's Ethics Ordinances
2. Procedures of City's Ethics Ordinances
3. State Ethics Statutes Summary
4. Survey of Larger MT Cities Ethics Laws/Procedures
5. Summary of Self-Governing Laws
6. Weaknesses/Deficiencies of City's Ordinances

Ethics Ordinances

1. Legislative History

- Enacted in 1981-now in BMCC 2-701-709 and 2-540-544
- Minor amendments in 1982,1997, 2002, 2009
- Ethics Board in Sec. 2-540 Not Activated until 2001 along with Human Relations Bd.

Ethics Ordinances

2. Procedures of Ethics Board

- Complaint submitted to any Bd member
- Open Bd Meeting held/complaint reviewed
- Two Options At First Meeting:
 - Determine No Further Action Needed
 - Determine “reasonable grounds”/2nd hrg
- “Reasonable grounds” not defined

Ethics Ordinances

2. Board Procedures (cont.)

- Evidence received at 2nd open meeting
- Bd may request witnesses/information
- Bd issues its written “decision” to City Attorney and Bd may:
 - Determine no violation, or
 - Recommend prosecution, or
 - Set forth voluntary compliance steps
- City Attorney then decides further action, if any
- Outside Counsel used if City Atty has conflict

Ethics Ordinances

3. MT Ethics Statutes-MCA 2-2-101 thru 144

- Includes local gov't officials/employees
- Defines/describes prohibited conduct
- Enforcement-complaint to County Attorney or previously created three member ethics panel
- Panel initially reviews/ makes recommendations to County Attorney
- County Attorney-investigates after referral by panel

Ethics Ordinances

3. MT Ethics Statutes (cont.)

- **County Attorney** may:
 - Take no action/decide no violation
 - Pursue civil fine in District Court-\$50-\$1000
 - Pursue criminal charges
- **Complaining Person** may:
 - Pursue private action/seek civil fine in District Court
 - Costs/Attorneys fees to prevailing party

Ethics Ordinances

4. Ethics Procedures - Other Larger MT Cities

Bozeman

Butte/Silver Bow

Great Falls

Kalispell

Missoula

Whitefish

- **Bozeman:** Comprehensive/complex
- **Missoula:** four member advisory Bd that provides guidance.
- **Whitefish:** Resolution - can censure/reprimand/request resignation
- **Others:** varying reliance on State Ethics statutes

Ethics Ordinances

4. Ethics – Other MT Cities (cont.)

- Recent Complaints-Missoula and Great Falls
- Both complaints used State Ethics statutes/procedures
- Cascade Co. Attorney - letter included in Appendices to Memo
- Jim Nugent, Missoula City Attorney:

“It should not be a forum or venue for airing philosophical and/or political differences...”

Ethics Ordinances

5. Self-Governing Laws v. Ethics Ordinances

- S/G authority arguable-undecided/open issue
- Bozeman - defaults to whichever is stricter - its ordinances or state ethics law
- No MT city has dealt with this issue

Ethics Ordinances

6. Weaknesses/Deficiencies of City's Ord.s

- Inconsistent with portions of City Charter - (Advisory Bd investigating)
- Procedures are ambiguous/confusing
- No appeal process
- Confusing as to whether City or State ethics laws prevail
- No provision for conflict of interest of City Atty

Ethics Ordinances

6. Weaknesses/Deficiencies (cont.)

- Co. Atty better able to investigate – unfair to require members of advisory Bd to do so
- Potential conflicting results-City vs. State Procedures
- Potential for Simultaneous/Successive Complaints using City and State laws/procedures
- Potential civil liability to City - right of privacy

Ethics Ordinances

Options

- Repeal Existing Ord.s/Apply MT ethics laws
- Repeal/Apply MT laws/Appoint ethics panel
- Amend Ord.s using best practices of other cities
- Refer Issue to Ethics Bd
- Seek AG Opinion on legal issues
- Take no action/retain existing Ord.s-need training of Board if this option is chosen.

Ethics Ordinances

Recommendations

- Repeal existing ordinances
- Rely on MT ethics statutes/procedures(e.g. Kalispell's simple ordinance)
- State process eliminates conflict for City Atty and provides impartial third party investigation by County Attorney

Ethics Ordinances

Questions?

CI 116 (Marsy's Law)

Implementation /Impacts

Presented to City of Billings
Mayor and City Council
January 3, 2017

Brent Brooks
City Attorney

National History/Background of Marsy's Law

- Originated from domestic violence homicide of Marsy Nicholas in 1983 in California.
- Mother/brother of victim saw offender in retail store after he was charged with the crime-they were not advised/aware of his release after bond posted.
- Brother-Nicholas committed himself to change treatment of victims in similar situations.