

# CITY OF BILLINGS

## CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”**

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## AGENDA

**COUNCIL CHAMBERS**

**June 12, 2017**

**6:30 P.M.**

**CALL TO ORDER:** Mayor Hanel

**PLEDGE OF ALLEGIANCE:** Mayor Hanel

**INVOCATION:** Councilmember Yakawich

**ROLL CALL:** Councilmembers present on roll call were:

**MINUTES:** May 22, 2017

**COURTESIES:**

**PROCLAMATIONS:**

- Men's Health Week - June 12-18, 2017
- Supporting and Strengthening Families Day - June 15, 2017
- Big Sky Pride - June 15-17, 2017
- Anti-Discrimination

**ADMINISTRATOR REPORTS - TINA VOLEK**

**PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: #1 & 7 ONLY. Speaker sign-in required.** (Comments offered here are limited to one (1) minute for one item, or three (3) minutes for multiple items. Please sign in at the cart located at the back of the council chambers or at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. **Mayor Hanel recommends that Council confirm the following appointments:**

1. Approval

	Name	Board/Commission	Term	
			Begins	Ends
1	John Scheuering	Animal Control Board*	07/01/17	12/31/20
2	No Applications	Housing Authority - Resident Comm*	07/01/17	12/31/17
3	Sandra McKee	Housing Authority - Resident Comm*	07/01/17	12/31/18
4	Daniel Brooks	Billings Parking Board*	07/01/17	12/31/19
5	No Applications	Planning Board - Ward 2*	07/01/17	12/31/17
6	LaRell Baldwin	Tourism BID Board	07/01/17	09/30/17
7	No Applications	Tourism BID Board	07/01/17	09/30/17
8	Barbara Wagner**	Yellowstone Soil Conservation	07/01/17	06/30/20

\* 1 Unexpired term of vacant position

\* 2 Unexpired term of vacant position

\* 3 Unexpired term of vacant position

\* 4 Unexpired term of Kevin Odenthal

\* 5 Unexpired term of vacant position

\*\* Appointment contingent on approval of Broadview and Laurel Mayors.

B. **Bid Awards:**

1. **W.O. 16-10, 14th Street West Storm Drain Replacement.** (Opened 5/23/17)  
Recommend COP Construction; \$293,902.

C. **Amendments** to Dehler Park Agreement.

D. **Customer Agreement** with NorthWestern Energy for W.O. 16-18, New 911 Call Center; \$83,313.58.

E. **Executive Search Firm Services Agreement.** Recommendation will be made during Council meeting.

F. **Professional Services Contract** for W.O. 17-23, King Avenue West Water and Sewer Extension; Kadrmas, Lee & Jackson, Inc.; \$290,928.

- G. **Acceptance** of MDT MACI equipment award for new sweeper and authorize Mayor to sign subsequent document(s).
- H. **Approval** of Tax Increment Grant of up to \$200,000 for Community Leadership and Development Inc., at 24 South 29th Street.
- I. **Approval** to initiate a street name change for Payton Drive west of 54th Street West; and set a public hearing date for July 10, 2017.
- J. **Resolution** to discontinue SILMDs 269, 274, and 281.
- K. **Resolution** creating an Ad-Hoc Committee for the City Administrator Selection.
- L. **Second/Final Reading Ordinance for Zone Change #956:** a zone change from Residential Multi-Family-Restricted (RMF-R) to Community Commercial (CC) on a 1.98 acre parcel of land generally located at 517 Lincoln Lane. Propriedad, LLC, owner; Scott Aspenlieder, performance Engineering, agent. Approval of the zone change and adoption of the findings of the 10 criteria.
- M. **Preliminary Subsequent Minor Plat** of Second Amended Plat of Lot 2A, Block 2, Zimmerman Acreage Tracts Subdivision, 2<sup>nd</sup> Filing, generally located south of Rimrock Road and on the west side of 46<sup>th</sup> Street West; Russ Holton, owner; Eggart Engineering, agent.
- N. **Final Plat Approval** of Shiloh Commons Subdivision.
- O. **Bills and Payroll:**
  - 1. May 9, 2017
  - 2. May 15, 2017
  - 3. May 17 and May 22, 2017

## **REGULAR AGENDA:**

2. **PUBLIC HEARING AND RESOLUTIONS** approving and adopting FY2018 budget. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
  
3. **PUBLIC HEARING AND RESOLUTIONS** setting annual FY2018 assessments on the following:
  - A. **Business Improvement District, Tourism Business Improvement District, Mill Levy Rates for General Fund, Transit, Library, and Public Safety.**
  
  - B. **Arterial Construction**
  
  - C. **Street Maintenance District**
  
  - D. **Storm Sewer**

Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
  
4. **PUBLIC HEARING AND RESOLUTION** establishing collection, disposal, and landfill fees for FY2018, effective July 1, 2017. (Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
  
5. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending Billings, Montana City Code (BMCC) Article 26-600, Industrial Waste Discharge. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
  
6. **PUBLIC HEARING AND SITE DEVELOPMENT VARIANCE #CC 17-01:** a variance from various site development codes at Twin Pines Townhomes. Marsich Investments, Inc., owner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
  
7. **APPEAL DENIAL OF NOISE WAIVER REQUEST.** Staff recommends disapproval of appeal. (Action: approval or disapproval of staff recommendation.)

**PUBLIC COMMENT** on Non-Agenda Items -- Speaker Sign-in required. *(Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign in at the cart located at the back of the council chambers or at the podium.)*

**COUNCIL INITIATIVES:**

**ADJOURN:**

*Additional information on any of these items is available in the City Clerk's Office.*

*Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Denise R. Bohlman, City Clerk, at 657-8210.*

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Boards & Commissions Appointments

**PRESENTED BY:** Tina Volek, City Administrator

**Department:** City Hall Administration

**PROBLEM/ISSUE STATEMENT**

The Mayor is requesting that the City Council confirm appointments for Board and Commission positions that are vacant due to resignations and term limits.

**ALTERNATIVES ANALYZED**

Council may:

- Confirm the proposed appointments; or
- Not confirm the appointments.

**FINANCIAL IMPACT**

The proposed action has no financial impact.

**RECOMMENDATION**

Mayor Hanel recommends that Council confirm the following appointments:

	Name	Board/Commission	Term	
			Begins	Ends
1	John Scheuering	Animal Control Board*	07/01/17	12/31/20
2	No Applications	Housing Authority - Resident Comm*	07/01/17	12/31/17
3	Sandra McKee	Housing Authority - Resident Comm*	07/01/17	12/31/18
4	Daniel Brooks	Billings Parking Board*	07/01/17	12/31/19
5	No Applications	Planning Board - Ward 2*	07/01/17	12/31/17
6	LaRell Baldwin	Tourism BID Board	07/01/17	09/30/17
7	No Applications	Tourism BID Board	07/01/17	09/30/17
8	Barbara Wagner**	Yellowstone Soil Conservation	07/01/17	06/30/20

- \* 1 Unexpired term of vacant position
- \* 2 Unexpired term of vacant position
- \* 3 Unexpired term of vacant position
- \* 4 Unexpired term of Kevin Odenthal
- \* 5 Unexpired term of vacant position
- \*\* Appointment contingent on approval of Broadview and Laurel Mayors.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Bid Award: W.O. 16-10; 14th Street West Storm Drain Replacement

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

W.O. 16-10; 14th Street West Storm Drain Replacement, is a project that will replace the existing collapsed storm drain main in 14th Street West from Grand Avenue to Lewis Avenue.

The project was advertised on May 11th and May 18th in the Billings Times and on the City's website. Bids were opened on May 23, 2017 and six bids were received. COP Construction submitted the lowest responsible bid.

**ALTERNATIVES ANALYZED**

The Council may:

- Award Work Order 16-10; 14th Street West Storm Drain Replacement to COP Construction in the amount of \$293,902; or
- Do not award Work Order 16-10. If not awarded, the City would need to re-bid or cancel the project and reconstruct the storm drain main in a subsequent year. Flooding of the street could result due to the collapsed pipe.

**FINANCIAL IMPACT**

The following bids were received and evaluated:

Contractor	Total Bid
COP Construction	\$293,902.00
Springline Construction	\$299,949.00
Castlerock Excavating	\$302,364.66
Western Municipal	\$388,910.00
JR Civil	\$491,376.92
Cayton Excavating	\$507,191.00

The funding for this project is included in the approved budget for fiscal year 2017. Storm Drain funds will be used for this project.

Budget	\$400,000
Previously Encumbered	\$0
This contract	\$293,902
Remaining Budget	\$106,098

**RECOMMENDATION**

Staff recommends that the City Council award W.O. 16-10; 14th Street West Storm Drain Replacement to COP Construction in the amount of \$293,902.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Amendments to Dehler Park Agreement

**PRESENTED BY:** Tina Volek, City Administrator

**Department:** City Hall Administration

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**PROBLEM/ISSUE STATEMENT**

The City Council approved a Ballpark Management, Operation and Use Agreement for Dehler Park with Mustangs Baseball, LLC, on April 24, 2017. Section 28.2 Regulated Transactions, says the Agreement constitutes a "Regulated Transaction" under Major League Rules that must be disclosed to Baseball Authorities and "shall not be effective until disclosed in accordance with Rule 54(a)(3)(C) and found to be in compliance with the Baseball Rules in all respects."

The agreement was reviewed by the Pioneer League President and Minor League Baseball officials, who requested the following changes:

- In Section 1.4 Ballpark Permanent Fund, the phrase "shall be a permanent fund" to "is a permanent fund" to make clear it already is in effect and to make it consistent with Section 6.2, Capital Replacement, Repairs and Improvement Fund, which states that the fund is permanent.
- In Section 1.6 Baseball Authorities, to change the phrase, "the Office of the Baseball Commissioner" to the accurate title, which is "the Baseball Office of the Commissioner."
- In Section 1.21, removing the words "a non-profit corporation and..," since the Pioneer League is not non-profit.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve the amendments, completing the contract approval; or,
- Postpone action on the amendments; or
- Disapprove the amendments, creating a need for additional negotiations.

**FINANCIAL IMPACT**

There should be no financial impact from making the requested changes.

**RECOMMENDATION**

Staff recommends that the City Council approve the three described amendments to the Mustangs Baseball, LLC agreement.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** W.O. 16-18 -- New 9-1-1 Call Center, NorthWestern Energy Agreement for New Electrical Service

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

A new 9-1-1 Call Center will be constructed on the corner of 9th Avenue North and North 24th Street. The current electrical service to this site is not sized to meet the requirements of the new facility. Three-phase electrical service is needed to properly feed all the equipment utilized by the Call Center. Two primary feeds are required to provide complete redundancy and keep the facility in full operation. NorthWestern Energy (NWE) will construct and install new lines and facilities to provide these necessary services. However, as allowed by the Montana Public Service Commission, NWE requires advance payment and a signed Customer Agreement prior to scheduling this work. Construction of the new facility is targeted to begin in late summer, so approval with NWE is requested now to adhere to this schedule.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve the customer agreement with NorthWestern Energy; or
- Do not approve the customer agreement and the 9-1-1 center construction could be delayed or the new facility will not have the necessary electrical services .

**FINANCIAL IMPACT**

The amount of the work to be performed by NWE, as described in the agreement, will not exceed \$83,313.58. Any savings realized during the construction of the service will be refunded to the City.

The project is being funded by the 9-1-1 Communication Center Reserve Fund, as approved in the FY 2018 CIP and included in the proposed FY 2018 budget. There are adequate funds available in the project budget to pay for the costs of the new electrical service.

**RECOMMENDATION**

Staff recommends that the City Council authorize the Mayor to execute the customer agreement with NorthWestern Energy and allow a maximum payment of \$83,313.58 to provide new electrical services to the new 9-1-1 Call Center.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

NWE Customer Agreement

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# Quotation

Customer	
CITY OF BILLINGS PO BOX 1178 BILLINGS MT 59103	
<b>Customer Contact:</b>	
<b>Customer Number:</b>	1002420

Service Address
CITY OF BILLINGS 911 CENTER BILLINGS MT 59101

Quotation No. 25060558  
Notification No. 340083183

Document Date 05/08/2017  
Quotation Valid To: 09/05/2017

## Quotation Details

Item	Material Description	Quantity	Unit Price	Amount
	<p><i>THIS ORDER IS FOR THE COST OF BRINGING 2 PRIMARY FEEDS TO THE NEW 911 CALL CENTER ON THE CORNER OF 9TH AND N 24TH. THIS INCLUDES THE SWITCHING AND PRIMARY EXTENSTION TO FEED THE BUILDING FROM EASTSIDE 56 AS THE PRIMARY FEED WITH CITY 102 AS THE SECONDARY REDUNDANT FEED. A 200 AMP 3 PHASE SECTIONALIZING ENCLOSURE WILL BE INSTALLED AND NORTHWESTERN ENERGY WILL NEED TO BE NOTIFIED BY THE CUSTOMER TO SWITCH TO THE REDUNDANT FEED.</i></p> <p><i>The cost of this project is based on the following conditions and may be adjusted at any time:</i></p> <ol style="list-style-type: none"> <li><i>1. This estimate is valid for 4 months. After that point, the project will be reviewed for any changes in costs.</i></li> <li><i>2. NWE will perform one line extension engineering cost estimate per year at this location free of charge. If subsequent estimates are requested, a charge of \$61.00/hour (minimum charge = \$61.00) will be assessed and is payable prior to the subsequent estimate being calculated. If the customer decides to proceed, fees paid would be credited toward the construction costs.</i></li> <li><i>3. The electric meter base will be placed in a location approved by NWE prior to the installation of the customer's or NWE's facilities.</i></li> <li><i>4. The customer is to install their facilities as specified in NWE's "New Service Guide" and "Electric Service Requirements &amp; Guidelines" book.</i></li> <li><i>5. The customer is to obtain an electrical permit for the above installation from the appropriate governmental agency, and will provide either a copy of the permit or the permit number to NWE.</i></li> <li><i>6. Normal digging conditions (i.e. no frost or large rock). An additional fee will be assessed and collected prior to construction if either condition is anticipated at the time of construction.</i></li> <li><i>7. Any required easements and/or permits can be obtained at no</i></li> </ol>			

## Quotation

Customer	
CITY OF BILLINGS PO BOX 1178 BILLINGS MT 59103	
<b>Customer Contact:</b>	
<b>Customer Number:</b>	1002420

Service Address
CITY OF BILLINGS 911 CENTER BILLINGS MT 59101

Quotation No. 25060558  
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Document Date 05/08/2017  
 Quotation Valid To: 09/05/2017

### Quotation Details

Item	Material Description	Quantity	Unit Price	Amount
	<p><i>cost to Northwestern Energy. The customer agrees to grant NWE an easement along the route of the power line on his property, and must obtain easements/permission from any other landowners whose property the line will cross.</i></p> <p><i>8. Restoration of asphalt, gravel, concrete and vegetation is the responsibility of the customer. NWE will not be responsible for any restoration.</i></p> <p><i>9. All underground facilities belonging to the customer must be marked (i.e. septic lines, electric or phone lines to out buildings). Northwestern Energy will not be responsible for repair if these lines are not accurately marked.</i></p> <p><i>10. Variable frequency drives or soft starts are required on motors over 30 hp.</i></p> <p><i>11. All new motors being served by Northwestern Energy's system will be required to meet IEEE 519 standards for harmonics distortion. If these requirements are not met Northwestern Energy reserves the right to disconnect the service until violations are resolved.</i></p> <p><i>Northwestern Energy must receive all fees, contracts, permits easements etc. prior to the ordering of materials, scheduling of crews or the start of construction by Northwestern Energy crews.</i></p>			
0010	QT1140 Transformer SinglePhase OH Transformer Allowance	1 EA		1,362.31 1,362.31-
0020	QT1970 Transformer Removal	1 EA		340.58
0030	QT1020 Primary UG 3 Phase Bore Admin/Engineering/Other Revenue Allowance Income Tax Surcharge	1 EA		28,061.82 25,100.00 9,569.13 8,500.00- 8,134.64 -----

## Quotation

Customer	
CITY OF BILLINGS PO BOX 1178 BILLINGS MT 59103	
<b>Customer Contact:</b>	
<b>Customer Number:</b>	1002420

Service Address
CITY OF BILLINGS 911 CENTER BILLINGS MT 59101

Quotation No. 25060558  
Notification No. 340083183

Document Date 05/08/2017  
Quotation Valid To: 09/05/2017

### Quotation Details

Item	Material Description	Quantity	Unit Price	Amount
	Total Item Price			62,365.59
0040	QT1120 Primary OH 3 Phase Admin/Engineering/Other Income Tax Surcharge	1 EA		14,473.64 2,605.26 2,561.84
	Total Item Price			19,640.74
0050	QT1170 Transformer Multi Phase UG Transformer Allowance	1 EA		1,388.86 1,388.86-
0060	QT1910 OH Primary Removal Admin/Engineering/Other	1 EA		340.58 61.30
	Total Item Price			401.88
0070	QT1200 Secondary Admin/Engineering/Other Income Tax Surcharge	1 EA		418.35 75.30 74.05
	Total Item Price			567.70
	Items Total.....			83,316.49
	Total before Taxes Rounding			83,316.49 2.91-
	<b>Total Amount...</b>			83,313.58
Please contact JORDAN MCNAUGHT at 406-655-6432 if you have questions regarding this quote.				

**CUSTOMER AGREEMENT**

This Customer Agreement (the "Agreement") is made and entered into effective as of 05/08/2017 by and between NorthWestern Energy (the "Company") and CITY OF BILLINGS (the "Customer"). Sometimes in this Agreement, Company and Customer are collectively referred to as "Parties" or individually as a "Party." Capitalized terms have the meaning set forth in NorthWestern Energy's Electric Tariff and the NorthWestern Energy Natural Gas Tariff (collectively the "Tariffs" and individually the "Gas Tariff" or "Electric Tariff"), which sets forth service, installation and contribution rules and regulations established by the Montana Public Service Commission (the "MPSC"). The Tariffs are available for review at <http://www.northwesternenergy.com/residential-services/how-to-read-your-bill/tariffs-and-rates/montana-tariffs-and-rates>.

**RECITALS**

WHEREAS, Customer applied for natural gas or electrical service from the Company; and  
 WHEREAS, in accordance with the Tariffs, Customer must execute this Agreement and contribute to the cost of installing the facilities required to provide service to Customer's premises because the distance of the new service line is greater than the permitted free extension allowance;  
 NOW, THEREFORE, in consideration of the covenants and conditions contained in this Agreement, the Parties agree as follows:

**AGREEMENT**

1. **SERVICE AND CONTRIBUTION REQUIREMENTS.**

The Company agrees to install, operate and maintain facilities generally described as Transformer SinglePhase OH, Transformer Removal, Primary UG 3 Phase, Primary OH 3 Phase, Transformer Multi Phase UG, OH Primary Removal, Secondary and is specifically described in Quote 25060558, which is incorporated herein by this reference (the "Quote"), to serve Customer at 911 CENTER, BILLINGS, MT 59101 in accordance with the requirements of the Tariffs. Customer agrees to comply with the terms and conditions of this Agreement and remit to Company the total contribution of \$ 83,313.58 , which may include a federal tax surcharge and administrative/engineering fees and is more fully described as follows:

1.1 Advance. In consideration of the Company's agreement to install facilities, Customer agrees to pay an Advance in the sum of \$ 0.00 for construction of the facilities identified in the Quote.

**ELECTRICAL**

- Single Family Residential  
(Electrical Tariff 6-2)
- General Service or Non-Single Residential  
(Electrical Tariff Rule 6-2)
- Loads of Uncertain Duration  
(Electrical Tariff Rule 5-7)
- New Subdivision or Housing Project  
(Electrical Tariff Rule 6-7)

**NATURAL GAS**

- Residential/Other Core Customers  
(Gas Tariff Rule 6-2)
- New Subdivision or Housing Project  
(Gas Tariff Rule 6-6)
- Loads of Uncertain Duration  
(Gas Tariff Rule 5-7)

For clarification, an "Advance" is a refundable contribution to the installation costs of the Company's facilities, and is made by the applicant prior to the initial installation. A portion of that advance, up to but not exceeding the full amount, may be refunded when additional residences or properties requiring service may connect to the facilities installed under this Agreement within the applicable 5 year (all natural gas customers, General Service electric, non-Single Family Residential electric, all new residential subdivision and townhouse connects) or 10 year (for Single Family Residential electric) periods after Company's completion of the line extension for the Customer. Future applicants attaching to existing facilities that carry Advance line extension designation within the time periods referenced above share in cost of the installation of the original line extension. Any future attachments will result in a refund to Customer in an amount determined by the Company in accordance with the Tariff. No refund will be made after the applicable 5 or 10 year period.

**AND/OR**

1.2 Contribution in Aid of Construction. In consideration of the Company's agreement to install service facilities, Customer agrees to pay a CIAC in the sum of \$ 83,313.58 for construction of the facilities identified in the Quote.

For clarification, a "CIAC" is a non-refundable payment made by a customer to pay for costs in excess of the free allowance set forth in the Tariffs.

**2. CONDITIONS TO INSTALLATION.**

2.1 Payment. Customer shall make payment of the Advance or the CIAC prior to Company scheduling a construction start date. Company must receive payment and satisfactory evidence of required permits and right-of-way authority prior to ordering materials, scheduling crews or starting construction.

2.2 Right-of-Way. Customer shall provide the right-of-way required for the installation of the Company's service facilities. Customer shall grant or obtain for the Company an easement along the route of the line extension in a form satisfactory to the Company.

2.3 Permits. Customer shall provide all required permits from appropriate governmental agencies for the construction work and installation of the Company's facilities and Customer's equipment. Copies of all permits must be provided to the Company.

2.4 Additional Costs. If the Customer requests facilities be installed in frozen, rocky or hard ground, the Customer may be responsible for additional charges for installation. The Company will notify the Customer of these charges prior to installation when feasible, and otherwise when encountered during the installation work. If the Company requires additional charges prior to installation, and the basis for such extra cost is not encountered during the performance of the work, Company shall refund such charges to Customer.

2.5 Storm Water. Customer is solely responsible for compliance with all Montana Department of Environmental Quality storm water regulations. All soil disturbing activities deemed necessary by the Company for the installation, operation and maintenance of the facilities must be incorporated by Customer in the Storm Water Pollution Prevention Plan. Customer shall operate and maintain all storm water best management practices at all times.

2.6 Underground Facilities. Prior to construction, all customer-owned, rented or leased underground facilities (including but not limited to sprinkler systems, septic systems propane tanks and associated lines, and communication and electric lines) must be properly identified and physically marked by Customer. The Company is not responsible for damages resulting from mismarked or unidentified customer facilities. Contact the Company's Construction Department with questions related to appropriately marking Customer-owned facilities.

2.7 Customer's Equipment. Customer shall install Customer's facilities in accordance with the Company's "New Service Guide" and "Electric Service Requirements & Guidelines." The location of Customer's meter must be approved by the Company prior to the installation of equipment owned by the Customer. Customer shall provide service entrance and termination points as specified by the Company's installation standards in effect at the time construction begins.

2.8 Restoration and Grading. The Company will make a reasonable attempt to preserve private roadways and landscaping, but Customer is responsible for final compaction and restoration of private roadways and landscaping, including the removal of excess spoil piles. The Company will install facilities with the understanding that ground-level is the final grade, unless otherwise directed in writing by Customer. Should changes to grade be made in the future that result in Company's facilities being raised or lowered, the Customer is responsible for the costs associated with this change.

**3. GENERAL CONDITIONS.**

3.1 All terms, prices and conditions set forth herein are subject to modification resulting from changes in applicable rules, Tariffs, regulations, ordinances, the scope of project, and laws that may be amended or enacted after the date of this Agreement.

3.2 The payment amounts set forth in this Agreement are effective for 4 months from the date of this Agreement. If construction has not commenced within such period due to any action, omission or failure to act by Customer, the project will be reviewed for any changes in the cost. The Company will perform one line extension engineering cost estimate per year at Customer's location free of charge. If subsequent redesign estimates are requested within the one year period from the original quote, a

charge of \$61.00/hour (minimum charge = \$61.00) will be assessed and is payable prior to delivery of the estimate to Customer. If Customer proceeds with installation, fees paid for estimates will be credited toward the contribution payment.

3.3 If the facilities required to serve Customer must be relocated or modified at the request of Customer after installation, the Customer shall pay the costs of moving Company facilities.

3.4 The Company agrees to establish service within a reasonable period of time after the Customer's equipment passes inspection by the state and local authorities as required by law. The Company will proceed with the survey, design and construction of its facilities in a normal manner using its existing work force (Company employees or contractors) and material supply sources. Installation will be performed during normal working hours and the Company may reschedule the work to achieve efficient workload of Company forces. Availability of materials, weather conditions, frozen ground, access, or obtaining permits from governmental agencies or railroads may cause delays beyond the control of the Company or the Customer.

3.5 In the event of a conflict between the terms of this Agreement and the Tariffs, the terms of the Tariffs prevail.

#### 4. ADDITIONAL CONDITIONS.

THIS ORDER IS FOR THE COST OF BRINGING 2 PRIMARY FEEDS TO THE NEW 911 CALL CENTER ON THE CORNER OF 9TH AND N 24TH. THIS INCLUDES THE SWITCHING AND PRIMARY EXTENSION TO FEED THE BUILDING FROM EASTSIDE 56 AS THE PRIMARY FEED WITH CITY 102 AS THE SECONDARY REDUNDANT FEED. A 200 AMP 3 PHASE SECTIONALIZING ENCLOSURE WILL BE INSTALLED AND NORTHWESTERN ENERGY WILL NEED TO BE NOTIFIED BY THE CUSTOMER TO SWITCH TO THE REDUNDANT FEED.

The cost of this project is based on the following conditions and may be adjusted at any time:

1. This estimate is valid for 4 months. After that point, the project will be reviewed for any changes in costs.
2. NWE will perform one line extension engineering cost estimate per year at this location free of charge. If subsequent estimates are requested, a charge of \$61.00/hour (minimum charge = \$61.00) will be assessed and is payable prior to the subsequent estimate being calculated. If the customer decides to proceed, fees paid would be credited toward the construction costs.
3. The electric meter base will be placed in a location approved by NWE prior to the installation of the customer's or NWE's facilities.
4. The customer is to install their facilities as specified in NWE's "New Service Guide" and "Electric Service Requirements & Guidelines" book.
5. The customer is to obtain an electrical permit for the above installation from the appropriate governmental agency, and will provide either a copy of the permit or the permit number to NWE.
6. Normal digging conditions (i.e. no frost or large rock). An additional fee will be assessed and collected prior to construction if either condition is anticipated at the time of construction.
7. Any required easements and/or permits can be obtained at no cost to Northwestern Energy. The customer agrees to grant NWE an easement along the route of the power line on his property, and must obtain easements/permission from any other landowners whose property the line will cross.
8. Restoration of asphalt, gravel, concrete and vegetation is the responsibility of the customer. NWE will not be responsible for any restoration.
9. All underground facilities belonging to the customer must be marked (i.e. septic lines, electric or phone lines to out buildings). Northwestern Energy will not be responsible for repair if these lines are not accurately marked.
10. Variable frequency drives or soft starts are required on motors over 30 hp.
11. All new motors being served by Northwestern Energy's system will be required to meet IEEE 519 standards for harmonics distortion. If these requirements are not met Northwestern Energy reserves the right to disconnect the service until violations are resolved.

Northwestern Energy must receive all fees, contracts, permits easements etc. prior to the ordering of

materials, scheduling of crews or the start of construction by Northwestern Energy crews.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed in duplicate as of the day and year first above written.

NORTHWESTERN ENERGY

CUSTOMER

By: Jordan McVany

By: \_\_\_\_\_

Printed Name: Jordan McVany

Printed Name: \_\_\_\_\_

Title: Engineer

Title: \_\_\_\_\_

Date: 5/15/17

Date: \_\_\_\_\_

Phone: 406-692-7753

Phone: \_\_\_\_\_

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** City Administrator Search Firm Contract

**PRESENTED BY:** Tina Volek, City Administrator

**Department:** City Hall Administration

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**PROBLEM/ISSUE STATEMENT**

The current City Administrator is retiring September 30, 2017. A City Council subcommittee initiated a search for a recruiting service to locate candidates for the position. A Request For Proposals (RFP) was advertised on April 13 and 20, 2017, with a return date of May 12, 2017. Eleven proposals were received, but one failed to provide all the required information, so 10 firms were considered. The subcommittee selected three finalists: Colin Baenzinger & Associates, the Mercer Group, Inc., and Springsted/Waters. The City Council is scheduled to make a preliminary selection from among the three proposals at the June 5, 2017, work session. The winning proposal will be recommended at the Business Session on June 12, 2017.

The subcommittee consists of Councilmembers Larry Brewster, Dick Clark, Angela Cimmino and Chris Friedel, and Mayor Tom Hanel.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve a contract with the selected recruiting firm; or
- Postpone action; or
- Disapprove a contract, and direct the Human Resources Department to conduct the search.

**FINANCIAL IMPACT**

Under the RFP process, the selected firm's costs will be revealed once it is chosen. In the event of a tie between firms, the costs may be opened for more than one firm and compared as part of the final decision-making process. A 2017 Fiscal Year allocation of \$25,000 has been made to fund the process.

**RECOMMENDATION**

A recommendation will be made at the June 12, 2017, meeting.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** W.O. 17-23 King Avenue West Water and Sewer Extension

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

**PROBLEM/ISSUE STATEMENT**

City Council will consider awarding a professional engineering services contract to Kadrmas, Lee & Jackson, Inc. (KLJ) in the amount of \$290,928 for design, bidding and construction administration services on W.O. 17-23 King Avenue West Water and Sewer Extension. The project consists of extending approximately 1,600 feet of water and sanitary sewer main in King Avenue West, westerly from 44th Street West. An adjacent developer will be contributing to the construction of approximately 360 feet of the water and sewer. The city's water and sewer regulations call for the adjacent property owner to pay for the cost of a 12" main and the city pays for oversizing. Due to the fact that there are unbuilt sections of mains in the systems of approximately 1,240 feet that is the city's financial responsibility, it was determined that the city would perform the project and the developer would pay the City for their portion.

KLJ was selected based on City staff review of project proposals submitted by prequalified firms. Other firms considered for the work were Morrison Maierle, DOWL, and Sanderson Stewart.

**ALTERNATIVES ANALYZED**

City Council may:

- Award the professional engineering services contract to KLJ or;
- Disapprove award of the construction contract to KLJ. If the project is not completed, the water and sanitary sewer main in King Avenue West serving Billings' west end in this area will not be extended to keep pace with development.

**FINANCIAL IMPACT**

Funding for this project has been approved by City Council in the Capital Improvement Plan (CIP) for infill projects and is sufficient for the engineering design and construction administration portion of the project. Construction will be from the FY 18 budget. It is estimated that the level of effort on this \$290,928 engineering contract will be evenly split between water and sanitary sewer; therefore, \$145,464 has been allocated to each utility in the table below. The developer will be contributing towards the project. The total length and cost to the developer will be determined during design.

	Water	Sanitary Sewer
<b>Project Budget</b>	\$500,000	\$500,000
<b>Previously Encumbered</b>	\$64,536	\$64,536
<b>This Contract</b>	\$145,464	\$145,464
<b>Budget Remaining</b>	\$290,000	\$290,000

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## **RECOMMENDATION**

Staff recommends that the City Council award a professional engineering services contract for the design and construction administration of W.O. 17-23 King Avenue West Water and Sanitary Sewer Extension to KLJ in the amount of \$290,928.

## **APPROVED BY CITY ADMINISTRATOR**

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### **Attachments**

KLJ Agreement

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# Contract for Professional Engineering Services

## Project Work Order 17-23, King Avenue West Water & Sewer Extension

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In consideration of the mutual promises herein, City of Billings and Kadrmas, Lee & Jackson, Inc. agree as follows. This Contract consists of:

- Part I, consisting of 15 Sections of Special Provisions;
- Part II, consisting of 11 Sections of General Provisions;
- Appendix A consisting of 14 pages (Basic Services of Engineer);
- Appendix B consisting of 1 pages (Methods and Times of Payment);
- Appendix C consisting of 1 page (Additional Services of Engineer);
- Appendix D consisting of 1 page (Schedule of Professional Fees);
- Appendix E consisting of 1 page (Project Schedule); and
- Appendix F consisting of 1 page (Certificate(s) of Insurance).

### **PART I SPECIAL PROVISIONS**

#### Section 1. Definitions.

In this Contract:

- A. "Administrator" means the City Engineer of the Engineering Division of the Public Works Department or his designee.
- B. "Billings" means the City of Billings.
- C. "Contractor" and/or "Engineer" means Kadrmas, Lee & Jackson, Inc.

#### Section 2. Scope of Services.

- A. The Contractor shall perform professional services in accordance with Appendix A, which is attached hereto and incorporated in this Section by reference.
- B. Billings shall pay the Contractor in accordance with the Schedule of Professional Fees attached as Appendix D and incorporated herein by reference for services actually performed under this Contract.
- C. Billings shall not allow any claim for services other than those described in this Section. However, the Contractor may provide, at its own expense, any other services that are consistent with this Contract.

D. The Contractor shall provide as-built drawings two (2) paper copies (1 full-size, 1 half-size) (two 11x17 hard copies) and in digital format, as approved by the City of Billings, to the Administrator within 30 days after the project completion date. Final payment will be withheld until the as-built drawings are received by the City of Billings.

~~E. The Contractor shall provide certified construction payrolls to the Administrator stating in writing that the payrolls have been reviewed and are acceptable.~~

### Section 3. Time for Performance.

A. This Contract becomes effective when signed on behalf of Billings.

B. The Contractor shall commence performance of the Work described in Section 2 on receipt of written Notice to Proceed and complete that performance in accordance with the schedule set forth in Appendix E.

C. This Contract shall terminate at midnight on December 31, 2018.

### Section 4. Compensation; Method of Payment.

A. Each month, or at the conclusion of each phase of the Work for which payment is due, as negotiated on a per-task basis, the Contractor shall present a bill to the Administrator describing the Work for which it seeks payment and documenting expenses and fees to the satisfaction of the Administrator. If any payment is withheld because the Contractor's performance is unsatisfactory, the Administrator must, within ten (10) days of the payment denial, notify the Contractor of the payment denial and set forth, with reasonable specificity, what was unsatisfactory and why. Billings will pay Contractor within 30 days of receiving an acceptable invoice.

B. The Contractor is not entitled to any compensation under this Contract, other than is expressly provided for in this Section.

C. As a condition of payment, the Contractor shall have paid all City taxes currently due and owing by the Contractor.

### Section 5. Termination of the Contractor's Services.

The Contractor's services under Section 2 of this Part may be terminated:

A. By mutual consent of the parties.

B. For the convenience of Billings, provided that Billings notifies the Contractor in writing of its intent to terminate under this paragraph at least 10 days prior to the effective date of the termination.

C. For cause, by either party where the other party fails in any material way to perform its obligations under this Contract. Termination under this Subsection is subject to the condition that the terminating party notifies the other party of its intent to terminate, stating with reasonable specificity the grounds therefor, and the other party fails to cure the default within 30 days after receiving the notice.

Section 6. Duties Upon Termination

- A. If Billings terminates the Contractor's services for convenience, Billings shall pay the Contractor for its actual costs reasonably incurred in performing before termination and Billings shall pay for services rendered prior to termination. Payment under this Subsection shall never exceed the total compensation allowable under Section 4 of this Part. All finished and unfinished documents and materials prepared by the Contractor shall become the property of Billings.
- B. If the Contractor's services are terminated for cause, Billings shall pay the Contractor the reasonable value of the services satisfactorily rendered prior to termination, less any damages suffered by Billings because of the Contractor's failure to perform satisfactorily. The reasonable value of the services rendered shall never exceed ninety percent (90%) of the total compensation allowable under Section 4 of this Part. Any finished or unfinished documents or materials prepared by the Contractor under this Contract shall become the property of Billings at its option.
- C. If the Contractor receives payments exceeding the amount to which it is entitled under Subsections A or B of this Section, he shall remit the excess to the Administrator within 30 days of receiving notice to do so.
- D. The Contractor shall not be entitled to any compensation under this Section until the Contractor has delivered to the Administrator all documents, records, Work product, materials and equipment owned by Billings and requested by the Administrator.
- E. If the Contractor's services are terminated for whatever reason the Contractor shall not claim any compensation under this Contract, other than that allowed under this Section.
- F. If a final audit has not been performed before the Contractor's services are terminated, Billings may recover any payments for costs disallowed as a result of the final audit.
- G. Except as provided in this Section, termination of the Contractor's services under Section 5 of this Part does not affect any other right or obligation of a party under this Contract.

Section 7. Insurance.

- A. The Contractor shall maintain in good standing the insurance described in Subsection B of this Section. Before rendering any services under this Contract, the Contractor shall furnish the Administrator with proof of insurance in accordance with Subsection B of this Section.
- B. The Contractor shall provide the following insurance:
  - 1. Workers' compensation and employer's liability coverage as required by Montana law.
  - 2. Commercial general liability, including contractual and personal injury coverage's -- \$1,500,000 per occurrence.
  - 3. Commercial automobile liability -- \$1,500,000 per accident.
  - 4. Professional liability in the amount of \$1,500,000 per occurrence.

- C. Each policy of insurance required by this Section shall provide for no less than 30 days' advance notice to Billings prior to cancellation.
- D. Billings SHALL be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies. In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against Billings.

Section 8. Assignments.

Unless otherwise allowed by this Contract or in writing by the Administrator, any assignment by the Contractor of its interest in any part of this Contract or any delegation of duties under this Contract shall be void, and an attempt by the Contractor to assign any part of its interest or delegate duties under this Contract shall give Billings the right immediately to terminate this Contract without any liability for Work performed.

Section 9. Ownership; Publication, Reproduction and Use of Material.

- A. Except as otherwise provided herein, all data, documents and materials produced by the Contractor under this Contract shall be the property of Billings, which shall retain the exclusive right to publish, disclose, distribute and otherwise use, in whole or in part, any such data, documents, or other materials. Exclusive rights shall not be attributed to portions of such materials presently in the public domain or which are not subject to copyright. Contractor shall retain rights to pre-existing proprietary property including but not limited to interactive models. The Contractor shall have the right to include photographic or artistic representations of the design and construction of the Project among the Contractor's promotional and professional materials. The Contractor's materials shall not include Billings' confidential or proprietary information regardless of whether Billings has previously advised the Contractor in writing of the specific information considered by Billings to be confidential and proprietary.
- B. Equipment purchased by the Contractor with Contract funds: See Appendix A, Section 3. Scope of Work.
- C. Should Billings elect to reuse Work products provided under this Contract for other than the original project and/or purpose, Billings will indemnify and hold harmless the Contractor from any and all claims, demands and causes of action of any kind or character arising as a result of reusing the documents developed under this contract. Additionally, any reuse of design drawings or specifications provided under this Contract must be limited to conceptual or preliminary use for adaptation, and the original Contractor's or subcontractor's signature, professional seals and dates removed. Such reuse of drawings and specifications, which require professional seals and dates removed, will be signed, sealed, and dated by the professional who is in direct supervisory control and responsible for adaptation.

Section 10. Notices.

Any notice required pertaining to the subject matter of this Contract shall be ~~either sent via facsimile (FAX) or~~ mailed by prepaid first class registered or certified mail, return receipt requested to the following addresses:

Billings: City Engineer (Debi Meling)  
City of Billings  
Public Works - Engineering  
2224 Montana Avenue  
Billings, Montana 59101

Contractor: Kadrmas, Lee & Jackson Inc.  
Attn: Carl Jackson  
4585 Coleman Street  
Bismarck, ND 58503

Notices are effective upon the earlier of receipt, ~~proof of good transmission (facsimiles only)~~, or 5 days after proof of proper posting.

Section 11. Contract Budget.

In connection with its performance under this Contract, the Contractor shall not make expenditures other than as provided in line items in the Contract budget.

Section 12. Force Majeure.

- A. Any failure to perform by either party due to force majeure shall not be deemed a violation or breach hereof.
- B. As used in this Contract, force majeure is an act or event of substantial magnitude, beyond the control of the delayed party, which delays the completion of this Contract, including without limitation:
  - 1. Any interruption, suspension or interference resulting solely from the act of Billings or neglect of Billings not otherwise governed by the terms of this Contract.
  - 2. Strikes or Work stoppages.
  - 3. Any interruption, suspension or interference with the project caused by acts of God, or acts of a public enemy, wars, blockades, insurrections, riots, arrests or restraints of governments and people, civil disturbances or similar occurrences.
  - 4. Order of court, administrative agencies or governmental officers other than Billings.

Section 13. Financial Management System.

The Contractor shall establish and maintain a financial management system that:

- A. Provides accurate, current, and complete disclosure of all financial transactions relating to the Contract;
- B. Maintains separate accounts by source of funds for all revenues and expenditures and identifies the source and application of funds for the Contractor's performance under this Contract, including information pertaining to subcontracts, obligations, unobligated balances, assets, liabilities, outlays and income;
- C. Effectively controls and accounts for all municipal funds and Contract property;

- D. Compares actual expenditures with budgeted amounts and relates financial information to performance or productivity data including unit cost information where applicable;
- E. Allocates administrative costs to direct service delivery units;
- F. Minimizes the time between receipt of funds from Billings and their disbursement by the Contractor;
- G. Provides accounting records supported by source documentation; and
- H. Provides a systematic method assuring the timely and appropriate resolution of audit findings and recommendations.

Section 14. Funding Requirements.

In the event that any funding source for this Contract should impose additional requirements upon Billings for the use of those funds, the Contractor agrees to abide by those additional requirements immediately upon receipt of written notice thereof from Billings.

Section 15. Subcontracts.

The Contractor may enter into subcontracts for the purchase of goods and services necessary for the performance of this Contract, provided:

- A. Every subcontract shall be reduced to writing and contain a precise description of the services or goods to be provided and the nature of the consideration paid therefor.
- B. Every subcontract under which the Contractor delegates the provision of services shall be subject to review and approval by the Administrator before it is executed by the Contractor.
- C. Every subcontract in an amount exceeding \$1,000 shall require reasonable access to business records of the subcontractor relating to the purchase of goods or services pursuant to the subcontract.

**PART II**  
**GENERAL CONTRACT PROVISIONS**

Section 1. Relationship of Parties.

The Contractor shall perform its obligations hereunder as an independent Contractor of Billings. Billings may administer the Contract and monitor the Contractor's compliance with its obligations hereunder. Billings shall not supervise or direct the Contractor other than as provided in this Section.

Section 2. Nondiscrimination.

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans with Disabilities Act of 1990). The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- B. The Contractor shall state, in all solicitations or advertisements for employees to Work on Contract jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.
- C. The Contractor shall comply with any and all reporting requirements that may apply to it which the City of Billings may establish by regulation.
- D. The Contractor shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this Contract, so as to be binding upon every such subcontractor or vendor of the Contractor under this Contract.
- E. The Contractor shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.
- F. The Contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

Section 3. Permits, Laws, and Taxes.

The Contractor shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Contract. All actions taken by the Contractor under this Contract shall comply with all applicable statutes, ordinances, rules and regulations. The Contractor shall pay all taxes pertaining to its performance under this Contract.

Section 4. Nonwaiver.

The failure of either party at any time to enforce a provision of this Contract shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Contract or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

Section 5. Amendment.

- A. This Contract shall only be amended, modified or changed by a writing, executed by authorized representatives of the parties, with the same formality as this Contract was executed.
- B. For the purposes of any amendment modification or change to the terms and conditions of this Contract, the only authorized representatives of the parties are:

Contractor: Director or Authorized Designee

Billings: City Council or Authorized Designee

- C. Any attempt to amend, modify, or change this Contract by either an unauthorized representative or unauthorized means shall be void.

Section 6. Jurisdiction; Choice of Law.

Any civil action rising from this Contract shall be brought in the District Court for the Thirteenth Judicial District of the State of Montana, Billings. The law of the State of Montana shall govern the rights and obligations of the parties under this Contract.

Section 7. Severability.

Any provision of this Contract decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Contract.

Section 8. Integration.

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Contract shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

Section 9. Liability.

The Contractor shall indemnify, defend, save, and hold Billings harmless from any and all claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, arising from any wrongful or negligent act, error or omission of the Contractor or any agent, employee or subcontractor as a result of the Contractor's or any subcontractor's performance pursuant to this Contract.

- A. The Contractor shall not indemnify, defend, save and hold Billings harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful or negligent acts, error or omission solely of Billings occurring during the course of or as a result of the performance of the Contract.
- B. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both Billings and the Contractor, the Contractor shall indemnify, defend, save, and hold Billings harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from the Contractor's or any subcontractor's wrongful or negligent acts occurring as a result from the Contractor's performance pursuant to this Contract.

Section 10. Inspection and Retention of Records.

The Contractor shall, at any time during normal business hours and as often as Billings may deem necessary, make available to Billings, for examination, all of its records with respect to all matters covered by this Contract for a period ending three years after the date the Contractor is to complete performance in accordance with Section 2 of the Special Provisions. Upon request, and within a reasonable time, the Contractor shall submit such other information and reports relating to its activities under this Contract, to Billings, in such form and at such times as Billings may reasonably require. The Contractor shall permit Billings to audit, examine and make copies of such records, and to make audits of all invoices, materials, payrolls, records of personnel, and other data relating to all matters covered by this Contract. Billings may, at its option, permit the Contractor to submit its records to Billings in lieu of the retention requirements of this Section.

Section 11. Availability of Funds.

Payments under this Contract may require funds from future appropriations. If sufficient funds are not appropriated for payments required under this Contract, this Contract shall terminate without penalty to Billings; and Billings shall not be obligated to make payments under this Contract beyond those which have previously been appropriated.

IN WITNESS WHEREOF, the parties have executed this Contract on the date and at the place shown below.

City of Billings

Contractor

\_\_\_\_\_  
City Council or Designee

\_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

IRS Tax ID # \_\_\_\_\_

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

Date: \_\_\_\_\_

By \_\_\_\_\_

BRENT BROOKS, City Attorney

STATE OF MONTANA                    )  
  )ss.  
COUNTY OF YELLOWSTONE        )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public for the State of Montana, personally appeared \_\_\_\_\_, known to me to be the \_\_\_\_\_ of \_\_\_\_\_, and acknowledged to me that they executed the foregoing instrument on behalf of said corporation having first been authorized to do so.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

\_\_\_\_\_  
Notary Public for the State of Montana  
Residing at Billings, Montana  
My Commission Expires: \_\_\_\_\_

**Note:**       **Final contract documents will require the Contractor's signature to be notarized.**

## Appendix A

### Basic Services of Engineer

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#### Engineer's Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the Engineer's portion of the project as defined in the scope of work and to prepare and deliver to Billings all plans, specifications, bid documents, and other material as designated herein.
- B. Ascertain such information as may have a bearing on the work from local units of government, utility companies, and private organizations and shall be authorized to procure information from other authorities besides Billings, but shall keep Billings advised as to the extent of these contacts and the results thereof.
- C. Prepare and present such information as may be pertinent and necessary in order for Billings to pass critical judgment on the features of the work. The Engineer shall make changes, amendments or revisions in the detail of the work as may be required by Billings. When alternates are being considered, Billings shall have the right of selection.
- D. Engineer's work shall be in accordance with the standards of sound engineering and present City, State, and National standards and policies currently in use.
- E. Conform to the requirements of the Montana Code Annotated Title 18 "Public Contracts" and more particularly Sections 18-2-121 and 18-2-122, and all other codes of the State of Montana applicable to providing professional services including codes and standards nationally recognized.
- F. The Engineer shall certify with the submission of final plans that the plans are in conformance with applicable sections of Title 69, Chapter 4, Part 5, of the Montana Code Annotated as pertaining to existing utilities.
- G. To perform professional services in connection with the project and will serve as Billings' representative in those phases of the project to which this agreement applies.
- H. Where Federal funds are involved, the necessary provisions to meet all requirements will be complied with and documents secured and placed in the bidding documents.
- I. Submit an estimated progress schedule as to time and costs at the beginning of the work, and monthly progress reports thereafter until complete. The reports will include any problems, potential problems, and delays as foreseen by the Engineer. Reports will be submitted in a timely manner to permit prompt resolution of problems.
- ~~J. Contract administration duties will include review of contractor certified payrolls for wage rate compliance. Discrepancies in certified payrolls will be resolved with the Contractor. A signed Engineer's Payroll Check Sheet (included in the Standard Modifications to MPWSS) will be submitted as proof of this review with one copy of each payroll.~~

- K. Name a Task Director who shall be the liaison between Billings and the Engineer. For this project, the Task Director designated for the Engineer is Carl Jackson, PE.

Billings Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete Billings' portion of the project as designated in the scope of work.
- B. Name a Task Director who shall be the liaison between the Engineer and Billings. For this project, the Task Director designated is Ken Ard, PE.

Scope of Work.

**I. DESCRIPTION**

King Avenue Water & Sewer Extension (project) will extend new water and sanitary sewer facilities within the King Avenue right of way from 44<sup>th</sup> Street W westerly to the proposed entrance to the Western Sky Subdivision. In summary, Engineer's services will include survey, geotechnical investigation, public involvement, preliminary design, final design, bidding services and construction administration.

The following list summarizes the general objective of this scope of work.

- The project will include sanitary sewer and water main extensions with new sanitary sewer manholes, water main appurtenances and services to serve the adjacent properties. For this scope, it is assumed that all pipe installation will be by standard open trench installation practices.
- It is assumed that all improvements will be within public right-of-ways (ROW). Securing easements or permission to work outside of right-of-ways is not included in Engineer's scope. There may be some minor exceptions to limiting the survey to the right-of-way, where new sanitary sewer and water stub-outs are provided into adjacent developments strictly for the benefit of the properties that are impacted by construction of the stub-outs.
- No road reconstruction or utility rehabilitation is included in the project scope other than that which is necessary for and a part of the new water and sewer main extensions.

**II. SERVICES TO BE PERFORMED**

**100 PROJECT MANAGEMENT**

Engineer will provide all project management necessary to complete Engineer's services. This includes developing a project work plan, leading the project team, assuring coherence with project objectives, specifying tasks and resources, tracking budgets and timelines and communicating with Billings. The project manager will handle day to day activities and coordination for all actions throughout the duration of the project. The project manager will also assure quality control procedures are on-going throughout the project.

The project manager will be the liaison between external parties and the Engineer team. The project manager will notify the client of any issues, problems, or concerns regarding the project. If any items arise during the duration of the project that are outside this scope of work, the project manager will address them with Billings. Ultimately, the project manager is accountable for delivering a successful project.

The Engineer will provide the following project management tasks:

**101 Work Plan**

Prepare a work plan to establish communication protocol, means to control scope of work, track schedules and budget, assign engineering team roles, assure quality and manage project production.

**102 Kick-off Meetings and Project Schedule**

Conduct an internal kick-off meeting to review work tasks and establish schedule milestones. At the kick-off meeting the approach for completing work, schedule and team responsibilities will be refined. Following the kick-off meeting, the schedule will be modified to include milestone dates for the major work items. The schedule will be reviewed and adjusted as necessary to incorporate changes in the work concept and progress to-date.

Conduct an external kick-off meeting to include Billings' engineering staff to discuss the project schedule and work plan.

**103 Project Coordination**

Project coordination will include communication with Billings staff, Engineer project staff, utility owners, and other stakeholders.

**104 Schedule and Budget Monitoring / Progress Reports**

Manage the timeline and budget, and prepare invoices and progress reports according to Billings' requirements.

**105 Unscheduled Meetings**

Attend periodic unscheduled meetings with Billings or other stakeholders. Provide meeting documentation. Six (6) unscheduled meetings are included in Engineer's fee.

**200 PUBLIC INVOLVEMENT**

Billings will coordinate with news media as needed, develop a landowner mailing list, arrange and facilitate all public meetings, coordinate with City Council and provide all inter department coordination as needed.

**201 Landowner Coordination Meetings**

The Engineer will field calls from property owners. Upon request by Billings, Engineer will meet with individual landowners to discuss any proposed improvements that could impact adjacent properties or require property owner coordination. Engineer will provide exhibits and preliminary drawings to assist with the discussion as needed. A record of

conversation will be completed for each meeting. Two (2) individual landowner meetings are included in Engineer's fee.

### **300 PRELIMINARY ENGINEERING (10%)**

Preliminary engineering tasks are focused on investigation and analysis necessary to secure input from Billings' engineering staff and concurrence on the project direction prior to investing a large effort on design tasks that could be influenced by initial decisions. This will include the following tasks:

#### **301 Gathering Background Information**

Collect and evaluate all record information relative to the project from public records. Information will include record drawings from previous projects in the area, construction documentation relating to groundwater depths and excavation, any existing geotechnical reports in the area, record utility drawings, right-of-way maps and/or record plats, previous design reports and studies.

#### **302 Evaluating Potential Road Sections, Utility Locations and Dewatering**

Evaluate and confirm future potential road sections to plan water and sewer alignments, which avoid placing manholes, valve boxes, hydrants or other surface features in future road section to the extent practical and based on feedback from MDT and Billings. Also evaluate the need for utility laterals and/or stubs for future connections of undeveloped properties along the corridor.

The effort will also include researching outfall locations for construction dewatering to make that information available in the plans and specifications.

The sewer depth will also be planned based on an assumed 10' depth at the dead end on 48<sup>th</sup> Street West at the Hogan's Slough crossing and using minimum slope back to the beginning of the project at 44<sup>th</sup> Street West

#### **303 Private Utility Coordination**

Submit notifications to utility companies regarding project and initiate discussions about utilities that may conflict with proposed improvements.

#### **304 Technical Memorandum**

Prepare a technical memorandum to Billings summarizing findings and recommendations from preliminary engineering tasks. Memorandum will be accompanied by a preliminary map showing locations of proposed pipe alignments to be surveyed, proposed locations for additional soil borings and proposed connection locations for extending water and sewer services to neighboring lots/developments.

#### **305 Review Meeting**

Conduct one (1) milestone review meeting with representatives from Billings to discuss the contents of the initial Technical Memorandum. Meeting may take place in the field if necessary. Minutes will be provided following the meeting.

## **400 ENVIRONMENTAL DOCUMENTATION AND PERMITTING**

Environmental documentation and permitting is not anticipated, and related services are not included in this scope of work. If required, these services would be considered extra work and would be negotiated later.

## **500 DESIGN ENGINEERING (50%)**

Fifty-percent Design Engineering includes topographic surveying, geotechnical investigation, and preparation of construction drawings to a level of completeness that allows for verification of assumptions and recommendations from the Preliminary Engineering phase. The intent of this milestone is to finalize unanswered questions and identify significant changes required by Billings prior to proceeding with 90% design tasks that could substantially change as a result of 50% design review.

Project decisions identified during Preliminary Design that require written direction from Billings will be finalized prior to commencing with the related tasks below. If Billings subsequent direction requires services that Engineer determines is beyond the scope of work defined below, a contract supplement will be negotiated and approved before proceeding.

### **501 Topographic Survey**

Verify the previous ground survey within project limits is complete and perform pick-up survey, as necessary. Survey to include site contours, existing surface features, aboveground utilities and horizontal location of underground utilities as located by utility companies. Topographic survey will generally be bound within the public right-of-way along the pipe routes and extents determined from Preliminary Design. The survey will also include the intersection of King Avenue and 44<sup>th</sup> Street W to the intersection of King Avenue and 48<sup>th</sup> Street W.

In addition to the road corridor, an elevation survey of structure foundations within 300 feet of the project will also be completed with photos to document the condition prior to commencement of dewatering operations. The fee includes setting of three (3) monitoring points per structure and assumes permission to access properties can be obtained.

The topographic survey will be completed by conventional survey methods. Primary control points will be established as Montana NAD83 (2002) OPUS corrected State Plane Coordinates or City of Billings Coordinates Datum if available. Prior to beginning topographic data collection, a level network will be run through all control points and tied to the published City of Billings Vertical Datum. An ongoing QC-QA process during the survey will assure all data and pertinent features are included on the topographic base map.

ROW limits shown on the topographic survey will be based on record plats and Certificate of Surveys in the area. These will be oriented to the survey from ties to existing survey monuments within the project limits. The ROW will be surveyed to an accuracy necessary for establishing construction limits. This does not include a record boundary level survey and will not tie all survey monuments along the project right-of-way lines.

### **502 Utility Verification**

Pothole verification of utility elevations will be conducted at locations of potential conflicts that are believed to be critical to the design, project cost or construction schedule. The assumed average pothole dimension is 2-foot square by 4-foot deep. Potholes will be backfilled with compacted material. All potholes are assumed to be outside of the road section. A total of 8 pothole verifications is provided in this scope and fee; it is assumed that all potholing will be completed in one mobilization (one day) by the Engineer's subcontractor. Additional mobilizations or additional time and materials required will be considered Additional Services.

### **503 Geotechnical Analysis**

Complete geotechnical field investigation and analysis including the following general items:

- Conduct seven soil borings along the proposed project extending to depths ranging from 5 to 40 feet. We have assumed the borings will be accessible to a truck-mounted drill rig, and will be extended to auger refusal, or the target depth, whichever is encountered first. The specific boring depths are summarized below:
  - Two pavement soil borings to a depth of 5 feet
  - Two soil borings to a depth of 30 feet, completed as 2-inch PVC piezometers with flushmount manholes
  - Three soil borings to a depth of 40 feet to evaluate pipe support, backfill requirements, and to assist the contractor in evaluating dewatering requirements
- Measure groundwater depths at each boring location, and perform one subsequent measurement of groundwater depths in the two piezometers installed. We have assumed subsequent water level measurements will be performed by others.
- Collect penetration test and bag samples for classification and laboratory testing.
- Prepare Log of Boring sheets showing the soil and groundwater conditions that were encountered.
- Conduct laboratory testing consisting of moisture content, sieve analysis, Atterberg limits, Proctor, and DIPRA corrosion.
- Provide a utility evaluation report including the following information and recommendations:

### **504 Preliminary Plan and Profile**

Preliminary plan and profile drawings will be prepared along the routes and extents determined from the Preliminary Engineering phase. Pipe alignments will be based on Billings' acceptance of Preliminary Engineering recommendations and a determination of

future road sections. Profiles will be designed to minimize construction cost by balancing construction methods with soil conditions, impacts to utilities, conflicts with future surface features and surface restoration costs. Geotechnical borings and groundwater depths will be shown in the plan and profiles and will be linked to the Geotechnical Report for reference.

**505 MDT Coordination (ongoing)**

A meeting or conference call, if necessary, will be held to coordinate schedule and verify pipe alignments with Billings and MDT staff.

**506 Preliminary Opinion of Cost**

The preliminary opinion of cost will be updated to reflect the 50% design documents.

**507 Draft Technical Specifications and Special Provisions**

Prepare draft technical specifications and special provisions for review based on design to-date. Billings will provide examples of preferred technical specifications for related projects.

**508 Preliminary Design Submittal**

Submit 50% design documents to Billings for review, including preliminary plan and profile drawings, updated opinion of cost, geotechnical report, survey base drawing and a hydraulics design report. The submittal will also be accompanied with recommendations if needed for alternative solutions to keep project construction within budget.

**509 50% Review Meeting**

Conduct one (1) milestone review meeting with representatives from Billings. Meeting may take place in the field if necessary. Minutes will be provided following the meeting.

**600 DESIGN ENGINEERING (90%)**

It is anticipated that most of the 90% design tasks will not commence until the 50% field review meeting is complete, and Billings concurs with the project direction from the 50% review. However, there are some parts of the project manual and construction drawings that are not anticipated to be significantly influenced by major design decisions. Work on those portions of the 90% design engineering documents may commence at any time during the project to keep the project on schedule.

**601 Private Utility Coordination**

Based on 50% design engineering documents, Engineer will coordinate private utility relocations with utility owners, and provide drawings and exhibits as necessary to show location of proposed improvements. This task includes facilitating one (1) utility coordination meeting to provide technical data and project requirements to utility companies.

**602 Construction Drawings & Details**

Modify the plan and profiles if needed based on 50% review comments from Billings and create a full complete set of detailed construction drawings.

**603 Project Manual**

Prepare a draft project manual for bidding and construction purposes, containing all technical specifications needed for the project and all bidding and construction contract documents.

**604 Construction Traffic Control**

Prepare Construction Traffic Control Plans to include in the MDT Utility Occupancy Permit and the Construction Plan set. The plan will provide approximate locations for Construction Traffic Control signage, including sign type and size.

**605 Quantities and Opinion of Cost**

Update quantity take-offs and opinion of probable construction cost.

**606 Quality Assurance Review**

Conduct internal quality assurance review according to Engineer's quality assurance and quality control procedures.

**607 Construction Documents Submittal (90% Completion)**

Submit construction drawings, project manual, and opinion of probable cost to Billings for review and comment.

**608 90% Review Meeting**

Conduct one (1) milestone review meeting with representatives from Billings. Meeting may take place in the field if necessary. Minutes will be provided following the meeting.

**700 100% DESIGN AND BIDDING**

**701 Final Drawings, Specifications, and Project Manual Revisions**

Address comments from Billings review of 90% design engineering documents. Prepare and seal final bid documents.

**702 Final Quantities and Opinion of Construction Cost**

Prior to bidding, update the opinion of probable construction cost to reflect any modifications from Billings final review.

**703 DEQ Submittal**

Assemble and submit final drawings, specifications, and certified main extension checklists. Engineer's fee assumes Billings is providing documentation that mains are within current approved master plans and no design reports are necessary.

**704 MDT Submittal**

Assemble and submit final drawings, specifications, and other supporting documentation for a Utility Occupancy and Location Agreement.

**705 Bid Administration**

Assemble 20 sets of bid documents for distribution and coordinate with Billings and other entities required for advertisement and bidding. Respond to potential bidder questions, maintain a plan holders list, and assemble and distribute addenda as appropriate to clarify the contract documents. Prepare an agenda, facilitate the pre-bid meeting and respond to questions as needed. Attend the bid opening to be conducted by Billings. Review the bids received, prepare a bid tabulation, and prepare a Notice of Award recommendation to Billings.

**706 Execution of Contract Documents**

Upon dissemination of the Notice of Award assemble, distribute, and coordinate execution of the contract documents.

**707 Issue Conformed Drawings and Project Manuals**

Produce the appropriate number of conformed drawings and project manual copies requested by the Billings and construction contractor.

**800 RIGHT-OF-WAY**

Right-of-way acquisition services are not included in this scope of work. This includes all survey, title work, appraisals, exhibits, legal descriptions and other acquisition services. If required, these services would be considered extra work and would be negotiated at a later date.

**900 CONSTRUCTION PHASE SERVICES**

Based on preliminary conversations with construction contractors, it is anticipated that the construction contract will include 75 calendar days to substantial completion and be completed in the fall of 2017. It is assumed the construction contract will only include extension of mains approximately 1600' from the 44<sup>th</sup> Street W intersection, and will not extend all the way to 48<sup>th</sup> Street W. Engineer will provide construction administration and observation services with a full-time resident project representative on-site for 60 calendar days, and part time for the remainder of the time the contractor is present on-site.

**901 Preconstruction Conference**

Schedule and facilitate a preconstruction conference to coordinate and schedule with the construction contractor and answer project questions. Prepare meeting minutes.

### **902 Notice to Proceed**

Prepare and process Notice to Proceed. Issuance will be upon Billings' approval.

### **903 Construction Survey**

Provide construction staking outlined below, the scope of which is based on several assumptions about the final project design. If it is determined following design that more staking services will be required than those specified below, a supplemental estimate will be prepared for additional staking services.

- Horizontal and vertical control – verify and reestablish horizontal and vertical coordinates of control required for construction staking. Set new control at a frequency suitable for construction.
- Hydrants, fittings, valves, services, appurtenances and water pipes at 50-foot intervals. (assume 1,600 linear feet of new water main, 4 hydrants, 5 valves, and 4 main stubs)
- Sewer manholes, services and sewer pipes at 50-foot intervals for pipes longer than 200-feet (assume 1,600 of new sewer main, 4 manholes and 8 main stubs)
- No staking is included in this scope for the following:
  - Private utility relocation
  - Pavement re-striping
  - Demolition limits
  - Asphalt patching or blue topping
  - Any other item not specified in this scope

The total number of Engineer's survey crew project site mobilizations included in the tasks above is seven (7). Construction stakes for each item, including establishing horizontal and vertical control, will be provided one time. The Engineer will provide Billings with a periodic status report, and will not exceed the specified number of trips without prior approval by Billings.

Engineer-provided staking services will be identified in the project bidding documents. The construction contractor will be responsible for preserving all stakes throughout construction in accordance with the General Conditions. All other surveys required for construction of the project shall be the responsibility of the construction contractor. Re-staking or additional trips required will be provided as Additional Services. Any re-staking costs will be paid by Billings to the Engineer and then subsequently deducted from the construction contractor's payment.

### **904 Submittal Review**

Review of product submittals and shop drawings for compliance with plans and specifications. A total of two reviews is provided in the scope for each product.

Additional reviews due to construction contractor's failure to add review comments or due to alternate products submitted following initial submittal will be provided as Additional Services.

**905 Construction Administration**

Provide coordination and administration of project construction activities. Prepare project correspondence, and monthly construction pay estimate forms. Respond to requests for information (RFIs). Evaluate change order requests and provide recommendations to Billings. Facilitate negotiations on change orders if any from either Billings or the construction contractor, and prepare change orders.

**906 Review Progress Schedules**

Review construction progress schedule to identify conformance with project schedule.

**907 Progress Meetings**

Schedule and conduct meetings to discuss project with Billings and construction contractor. Schedule meetings twice a month or as needed during construction operations. Scope includes up to eight (8) meetings.

**908 Quality Assurance (QA) Testing**

The QA testing frequencies outlined in the City of Billings Standard Modifications to the Montana Public Works Standard Specifications will be modified in the contract documents to be the construction contractor's responsibility under Quality Control (QC) testing requirements. Engineer will collect and evaluate said tests from the construction contractor to monitor progress and compliance with applicable specifications throughout the duration of construction.

Engineer will coordinate discretionary QA testing to verify construction contractor's QC testing. The extents of QA testing will be determined in collaboration with Billings staff and depending on test results during early stages of construction, and may be reduced if warranted. This scope and associated fee includes up to a maximum of the following QA testing:

- Testing Firm attend meetings            2 Total (Prebid & Preconstruction)
- Proctors    8 Total
- Gradations                                        4 Total
- Atterburg Limits                                2 Total
- Field density testing                         85 Trips
- Concrete field tests                          2 Trips
- Asphalt field tests                             2 Trips

**909 Construction Observation**

Provide construction observations as necessary to ensure the construction contractor complies with plans and specifications. This includes full time construction observation for:

- Underground utility work, including installation of new water main and services and new sewer main and services.
- Placement of concrete or asphalt for surface restoration

Part time observation will be provided during:

- Demolition work
- Forming for concrete work
- Re-placement, grading and compaction of road base
- Clean-up and the other minor construction tasks

Construction observation includes maintaining a diary of construction activities, observations, and material quantities, taking construction photographs, communicating project issues with the construction contractor and project manager and assisting the construction contractor by providing clarifications to design and construction requirements as needed.

It is expected 600 hours of Engineer's resident project representative (RPR) time will be sufficient to provide necessary construction observation through substantial completion per the following assumed schedule:

- a. Mobilization/Dewatering: 8 days @ 2 hours per day
- b. Utility Installation: 60 calendar days (52 working) @ 10 hours per day
- c. Substantial Completion to Shut Down: 10 days @ 4 hours per day
- d. Spring Restart to Final: 3 days @ 8 hours per day

RPR hours beyond this estimate are Additional Services and would require written authorization prior to proceeding. Construction observation time resulting from construction contractor working outside of normal work hours, as will be defined in the construction contract documents will be paid by Billings to the Engineer and then deducted from the construction contractor's payment.

### **910 Substantial Completion Walkthrough**

Schedule and facilitate a walkthrough with the construction contractor and Billings to review all project components. Prepare a punch list of incomplete or unsatisfactory items to be resolved before final project closeout. Create and issue Certificate of Substantial Completion.

### **911 Final Walkthrough and Project Closeout**

Schedule and facilitate a final walkthrough with the construction contractor and Billings to review the punch list developed during the substantial completion walkthrough to ensure punch list items satisfactorily completed.

### **912 Record Drawings and Providing Electronic Files**

Prepare record drawings for the project. Supply Billings with two (2) paper copies (1 full-size, 1 half-size) and 2 CDs with PDF files to scale of the record drawings as well as

AutoCAD DWG files in 2016 format (or equivalent) to represent City of Billings infrastructure in Montana NAD83 (2011), NAVD 88 Vertical, State Plane Coordinates in Horizontal and Vertical units of International Feet.

### **913 1-Year Warranty Review**

Approximately 11 months after substantial completion, schedule with all parties and be present at a 1-year warranty walkthrough of all project components. Coordinate warranty repairs with the construction contractor.

## **III. DELIVERABLES**

The following deliverables will ultimately be provided by Engineer.

- Meeting minutes
- Preliminary Opinion of Cost
- Technical Memorandum at 10% design
- Geotechnical Report
- Construction Drawings
- Project Manual
- Bidding Phase Addenda
- Bid tabulation and draft Notice of Award with recommendations
- Conformed drawings and specifications
- Staking notes upon request, including cut/fill sheets
- Record drawings
- QA test results & Contractor's QC Testing results
- Copies of construction diaries
- Copies of shop drawings and submittals
- Notice to Proceed
- Change Orders
- Field Orders
- Certificate of Substantial Completion
- Punch lists
- Record Drawings

## **IV. EXCLUSIONS**

This scope of work contains specific information regarding tasks, number of iterations, and deliverables included in the Agreement. Additional services beyond this scope of work are extra and will be addressed as a contract supplement. As a supplement to Appendix C and in addition to those specifically identified in the above tasks, the following list, which is not intended to be exclusive, summarizes services not included in Engineer's scope of work.

- 3-D/Artistic renderings

- Archaeology/Cultural/Historic/etc. impacts research, field work, reporting, and mitigation plans
- Preparation of environmental document, including Categorical Exclusion, Environmental Assessment, or Environmental Impact Statement
- Boundary surveying or resetting lost or destroyed survey monuments after construction
- Preparation of easement or right-of-way acquisition documents
- Subsurface Utility Engineering
- Design of stormwater detention or treatment facilities
- Analysis of or designing upgrades for off-site stormwater facilities
- Design or construction related services associated with trenchless pipe installation such as horizontal directional drilling or micro tunneling.
- Construction related services after expiration of the construction contract completion time.
- Preparation of change orders, which require additional engineering design or construction review.
- Review of construction contractor payrolls
- Public Involvement beyond those listed in Section 200
- Preparation of a Dewatering Plan and Dewatering Plan Review
- Permit application review fees
- Preparation of a Stormwater Pollution Prevention Plan (SWPPP) or any documents necessary to obtain coverage under the General Permit for Stormwater Discharges Associated with Construction Activities.

## Appendix B

### Methods and Times of Payment

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#### Section 1. Payments for Basic Services.

Billings shall authorize payment to the Engineer for services performed under Appendix A of this Agreement. Partial payment shall be due the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer.

Partial payment shall be made to the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer. Billings shall deduct five percent (5%) from each monthly pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final documents by Billings, and determination that the scope of work has been satisfactorily completed.

- A. For Basic Services of Engineer as described in Appendix A, Engineer shall be paid based upon actual time accrued, but not to exceed \$290,928.00.
- B. Final payment shall be the above stated basic fee less all previous payments.

#### Section 2. Payments for Extra Services when Authorized by Billings.

Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study shall be paid for on an hourly basis at the applicable fees in Appendix D.

#### Section 3. Corrections.

Costs of Billings work that is required for corrections to the Engineer's work which requires redoing by Billings shall be deducted from any payments due the Engineer, if the Engineer fails to make the required corrections.

#### Section 4. Fee Increases

For contracts and services that are expected to require more than one (1) year to complete, the above stated basic services payments may be reviewed and adjusted annually by mutual agreement of the parties, based upon documented evidence that the Engineer's costs and hourly rates as shown in Appendix D have increased for all comparable clients.

## **Appendix C**

### **Additional Services of Engineer**

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Additional Services of the Engineer will be paid only with written prior authorization by Billings.

1. Requests made or conditions identified by interested groups, which are in excess of basic services.
2. Revisions or additions when such revisions or additions are inconsistent with written approvals or instructions previously given by Billings, required by enactment or revisions of codes, laws, or regulations, or are due to other causes not solely within control of the Engineer.
3. As may be requested by Billings, additional design services not included in the scope of work outlined in Appendix A.
4. Additional time and/or services resulting from additional requirements imposed by any funding source for use of those funds, as outlined in Part I, Section 14 of this Contract.
5. Preparing to serve or serving as a consultant or witness for Billings in any litigation, arbitration, or other dispute resolution process related to the Project.

**Appendix D**  
**Schedule of Professional Fees**

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Not Included

## **Appendix E**

### **Project Schedule**

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Based on a written notice to proceed dated June 13, 2017, the completion date, including agency reviews, for the Engineer's work is anticipated to be:

1. 10% Design Submittal – June 26, 2017
2. 50% Design Submittal – July 17, 2017
3. 90% Design Submittal – July 31, 2017
4. Bid Opening – August 29, 2017
5. Award – September 11, 2017
6. Notice to Proceed – October 2, 2017
7. Construction Substantial Completion – December 16, 2017 (Anticipated)

Delays affecting the completion of the work within the time specified of more than ninety (90) days, not attributable to or caused by the Parties hereto, may be considered as cause for the renegotiation or termination of this Contract.

If the Engineer is behind on this Contract due to no fault of Billings, then the Engineer hereby acknowledges the right of Billings to withhold future Contracts to the Engineer in addition to any other remedy until this Contract is brought back on schedule or otherwise resolved.

## **Appendix F**

### **Certificates of Insurance**

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See attached Certificates of Insurance.

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Acceptance of the Montana Department of Transportation (MDT) Equipment Award for a New Sweeper

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

City Council authorized the Public Works Department at their March 27, 2017 meeting to apply for a Montana Air and Congestion Initiative (MACI) program grant from the Montana Department of Transportation (MDT) - Planning Division for a new large vacuum sweeper. The application stated the City would pay 13.42% of the total cost of the sweeper and MDT MACI funds would pay 86.58%. The City of Billings is eligible for the program based on certain air quality particulate matter requirements. One sweeper is included in the Equipment Replacement Program (ERP) for replacement in FY 2018 for the Public Works Department. The sweeper that will be received as a result of this award will replace this sweeper. MDT is expected to bid this sweeper in late July of 2017 with the equipment delivered to the MDT maintenance shop in Helena in the spring of 2018.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the acceptance of the MDT MACI equipment award and authorize the Mayor to execute the required documents from MDT; or;
- Decline the MDT MACI equipment award. If the award is not accepted the Public Works Department will bid and pay the full price for a new sweeper in FY 2018.

**FINANCIAL IMPACT**

The City will pay 13.42% of the total cost of the sweeper and MDT MACI funds will pay 86.58%. The updated total cost of this unit is estimated at \$199,728. The estimated cost to the City is \$26,803 and the cost to MDT is estimated at \$172,925. The exact cost of the unit will vary based on the bids received by MDT for this unit.

**RECOMMENDATION**

Staff recommends that the City Council accept the MDT MACI equipment award for the new sweeper, for the City to pay 13.42% of the total cost of the sweeper and MDT MACI funds to pay 86.58% and authorize staff to pay for the costs to transport the new sweeper from Helena to Billings. Staff also recommends that the City Council authorize the Mayor to sign subsequent MDT acceptance documents resulting from this award.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Tax Increment Grant for Community Leadership and Development Inc., -  
Former Labor Temple Remodeling and Expansion

**PRESENTED BY:** Bruce McCandless, Assistant City Administrator

**Department:** City Hall Administration

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**PROBLEM/ISSUE STATEMENT**

Community Leadership and Development, Inc. (CLDI) applied to the Downtown Billings Partnership (DBP) for a grant to remodel and expand the former Labor Temple, located at 24 South 29th Street. The DBP Board considered the application at its September 2016 meeting and agreed to recommend that the City Council approve a \$200,000 grant. The recommendation was based on an estimated investment of about \$2.2 million and that it would be a taxable, mixed use project. After revising the redevelopment plan and increasing its investment estimate, CLDI requested a higher grant amount. In March 2017, the DBP rejected the request due to concerns that some parts of the project might not be taxable. The Board reconfirmed its support for the original \$200,000 grant and recommends that the City Council approve it.

**ALTERNATIVES ANALYZED**

The City Council may approve or disapprove the recommendation for a \$200,000 grant to CLDI. If the Council approves the recommendation, the grant will be paid after CLDI completes the project, submits paid invoices and receives a Certificate of Occupancy from the City.

**FINANCIAL IMPACT**

The downtown Tax Increment Fund has sufficient funds for the project and second half tax payments should be approximately \$1.1 million and will be collected in June.

**RECOMMENDATION**

The Downtown Billings Partnership Board of Directors recommends that the City Council approve a grant of up to \$200,000 to Community Leadership Development, Inc., for remodeling and expanding the former Labor Temple at 24 S. 29th Street.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

CLDI project description

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## **Pending City Council Action Item from the Board of Directors of the Downtown Billings Partnership, Inc.**

*RE: CLDI project at the old Labor Temple Building*

### **Project Overview:**

Late in 2015, CLDI came before the Development Committee seeking TIFD assistance with a project on 1<sup>st</sup> Ave. South. After some time and discussion, CLDI indicated that it was interested in a mixed use project using the old Labor Temple Building located on 1<sup>st</sup> Ave. South. The DBP engaged a commercial appraiser to determine the value of the property. The appraisal is part of our technical assistance library and cost \$3750.00.

In September of 2016, CLDI came before the Development Committee with a request for up to \$300,000 in TIFD reimbursements on qualified expenditures that are part of a \$2,173,017.89 project that would keep 100% of the Labor Temple Building on the tax rolls due to the mixed use. The project was approved for up to \$200,000 in TIFD reimbursements and was put into line to be reviewed by City Council.

In March of 2017, CLDI came before the Development Committee to request an increase in TIFD support due to an increased cost for the total project that would bring the total expenditure to \$3,250,000. The Development Committee, in March, reviewed the request and noted that, due to some changes in use from the original project approved in 2016, there was a concern that not 100% of the building would arrive on the tax rolls as taxable. CLDI is a non-profit organization. The recommendation from the Development Committee to the full Board, in March, was to reject the increase in the request but to sustain the original TIFD support amount of \$200,000. The Board, by consensus, agreed with the Development Committee and asked the Development Director to take the \$200,000 funding request to City Council.

### **Expanded N. 27<sup>th</sup> St. City Fund 203**

Fund 203, Expanded N. 27<sup>th</sup> Street Tax Increment District has more than the requested \$200,000 in unencumbered funds. The project will most likely not be complete before the end of FY2017 and TIFD reimbursement will be subject to completion of the project according to the terms of a Development Agreement that will be created by the DBP attorney. A certificate of occupancy will also be required before the DBP will approve a reimbursement payment by the City.

### **DBP Board Recommendation:**

The DBP, Inc. Board of Directors voted (October 28, 2016) unanimously to support this funding request. On March 24, 2017, the Board accepted the recommendation of the Development Committee and rejected an increased request and sustained the original action taken in October in supporting an up to \$200,000 TIFD assistance for qualified expenditures. The Board requests that City Council approve the "up to" allocation of \$200,000 in Tax Increment Funds and direct DBP to enter into a Development Agreement.

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Initiate Street Name Change for Payton Drive to Hawk Creek Drive and Set a Public Hearing

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

Staff received a inquiry from Mr. Lou Adler, a property owner of MK Subdivision, about changing the name of Payton Drive within that subdivision. The street is located near the intersection of Grand Avenue and 54th Street West. Payton Drive is a private street and its name didn't appear on the subdivision plat. There is currently a public street named Payton Trail in the Rehberg Ranch Estates Subdivision. There is currently no one addressed on this short section of Payton Drive. Attached is an exhibit of MK Subdivision that shows the street that needs to be renamed. The name proposed by the subdivision is Hawk Creek Avenue. As part of the street name change process, notice of the proposed name change and public hearing will be sent to all owners of record for properties abutting Payton Drive, west of 54th Street West.

**ALTERNATIVES ANALYZED**

The Council may:

- Initiate a street name change and set a public hearing for July 10, 2017; or
- Do not initiate a street name change.

**FINANCIAL IMPACT**

The City will incur nominal costs in advertising and sending notices for the public hearing.

**RECOMMENDATION**

Staff recommends that the City Council initiate a street name change for Payton Drive west of 54th Street West and set a public hearing for July 10, 2017.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Street Location Exhibit

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# PLAT OF MK SUBDIVISION

BEING LOT 65A-4 OF THE AMENDED PLAT OF LOT 65A OF THE PLAT OF AMENDED LOTS 65-68, 93-100, AND 125-128 OF SUNNY COVE FRUIT FARMS SITUATED IN THE SE1/4 OF SECTION 31, T. 1 N., R. 25 E., P.M.M. IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

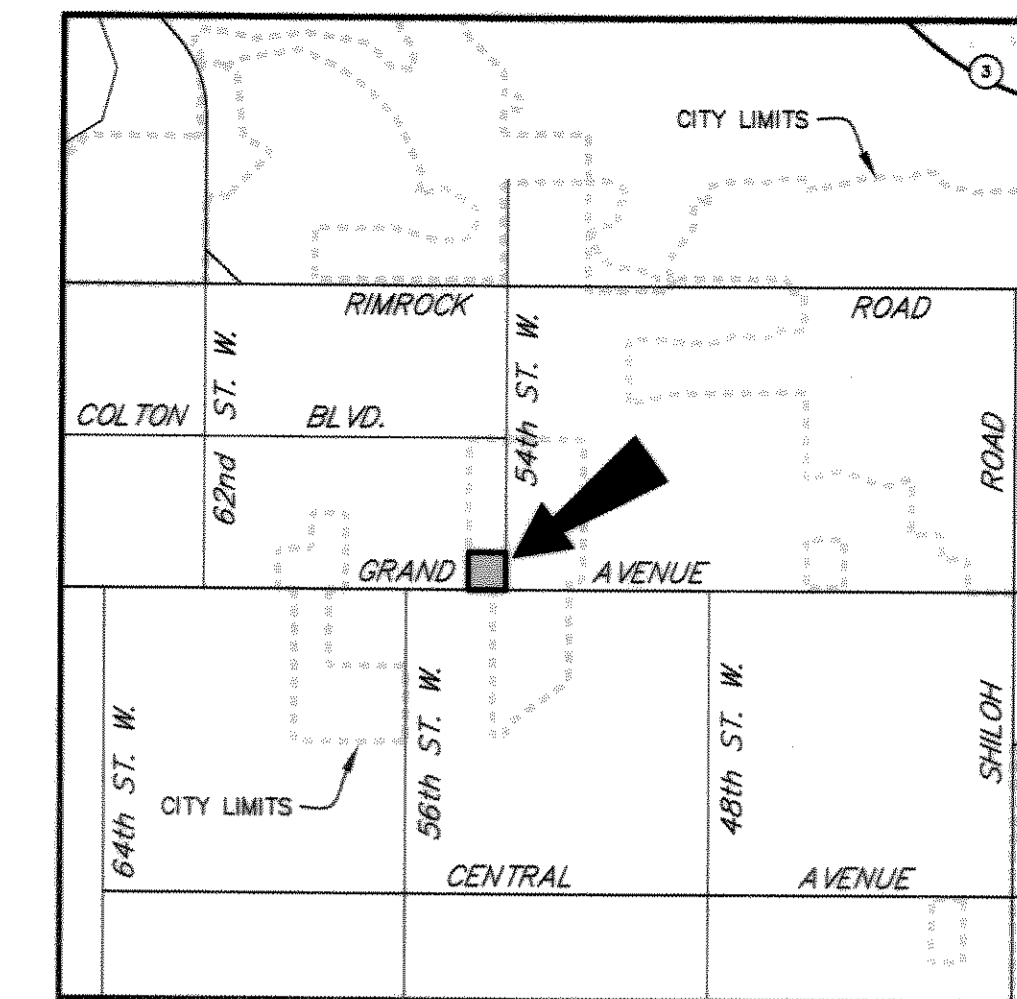
PREPARED FOR : MARY KRAMER  
 PREPARED BY : ENGINEERING, INC.  
 SCALE : 1"=60'

APRIL, 2007  
 BILLINGS, MONTANA

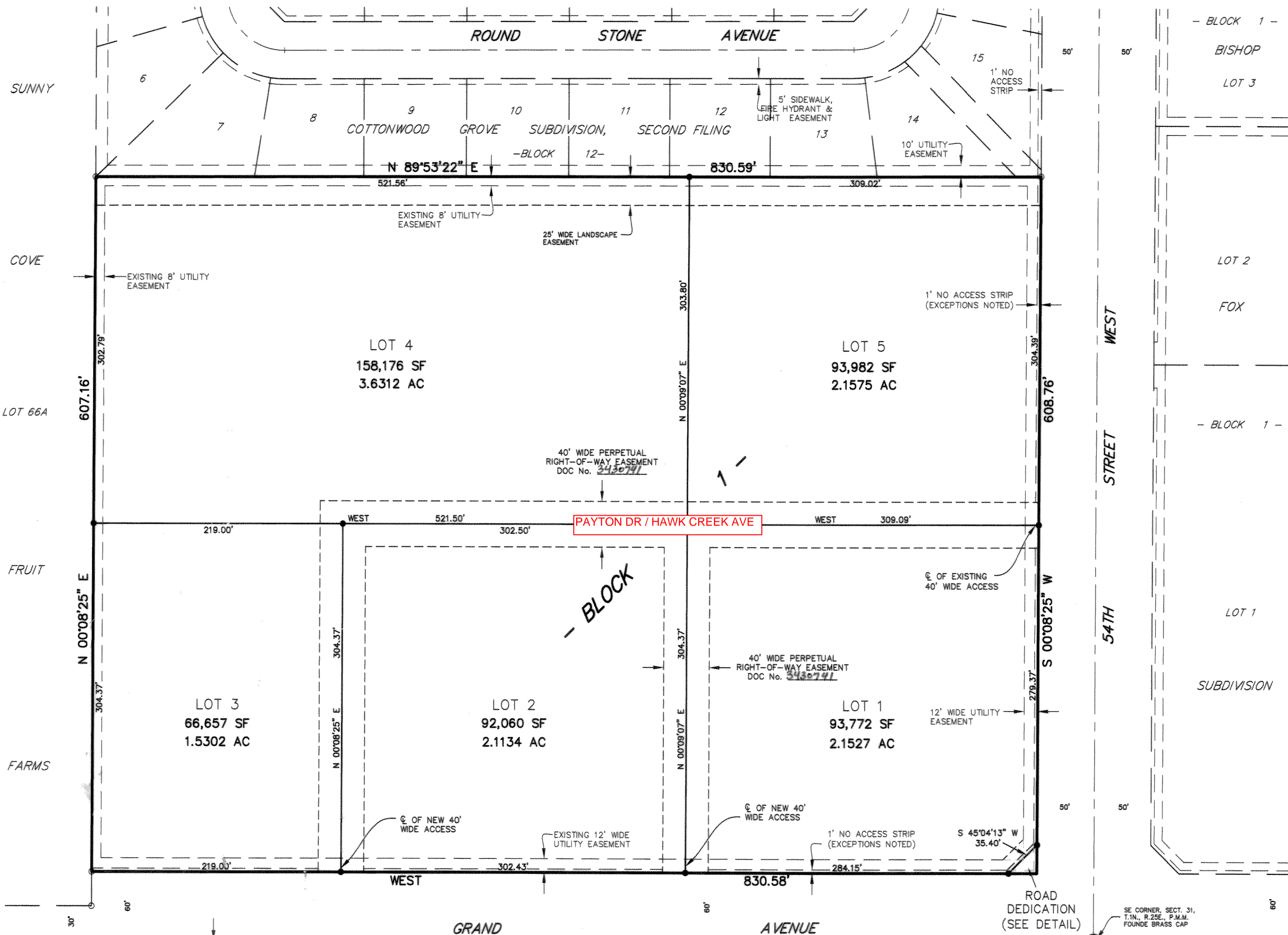


BASIS OF BEARING: AMENDED PLAT OF LOT 65-A OF THE PLAT OF AMENDED LOTS 65-68, 93-100, & 125-128 OF SUNNY COVE FRUIT FARMS

- = FOUND SURVEY MONUMENT, REBAR & CAP MARKED "ENGINEERING INC" OR AS NOTED
- = SET 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR & "ENGINEERING INC BILLINGS MT"



VICINITY MAP  
 NOT TO SCALE

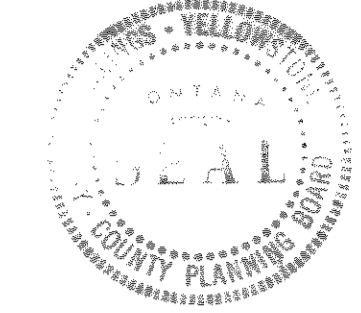


### NOTICE OF APPROVAL

STATE OF MONTANA )  
 ) ss  
 County of Yellowstone )

This plat has been approved for filing by the Yellowstone County Board of Planning and conforms to the recommendations of this board.

Date: 6/18/2007  
 President: Norram J. J. J.  
 Executive Secretary: C. J. J.



### CERTIFICATE OF CITY ENGINEER'S OFFICE

I hereby certify that annexed and foregoing plat conforms with Section 76-4-125(2)(d), M.C.A., for the removal of sanitary restrictions since the plat is inside a master planning area and said lots will be provided with municipal facilities for the supply of water and the disposal of sewage and solid waste.

IN WITNESS WHEREOF, I have executed this CERTIFICATE OF APPROVAL this 13<sup>th</sup> day of JUNE, 2007

Sam L. Fletcher, ES  
 City Engineer's Office

### ERRORS AND OMISSIONS REVIEW

I hereby certify that I have examined the annexed and foregoing plat for errors and omissions in computations and drafting and find that said plat conforms with the requirements of the laws of the State of Montana, and that said plat conforms to the adjoining additions and plats of the City of Billings already platted as nearly as circumstances will permit.

Sam L. Fletcher, ES  
 Examining Land Surveyor Date: 6-6-07

### CERTIFICATE OF CITY COUNCIL APPROVAL

STATE OF MONTANA )  
 ) ss  
 County of Yellowstone )

We hereby certify that we have examined the annexed and foregoing PLAT OF MK SUBDIVISION, and find that said plat conforms with the requirements of the laws of the State of Montana, and the requirements of The Yellowstone County Board of Planning. It is therefore approved and the dedication to public use of any and all lands shown on this plat as being dedicated to such use are accepted.

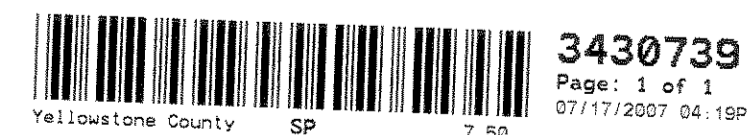
IN WITNESS WHEREOF, we have set our hands and the seal of the CITY OF BILLINGS, MONTANA, this 9<sup>th</sup> day of July, 2007.

CITY OF BILLINGS, MONTANA  
 By: [Signature]  
 Mayor  
 Attest: [Signature]  
 City Clerk



### SUBDIVISION IMPROVEMENT AGREEMENT

Document No. 3430740  
 Easement 3430741  
 Restrictions 3430742



3430739  
 Page: 1 of 1  
 07/17/2007 04:19P

### CERTIFICATE OF DEDICATION

STATE OF MONTANA )  
 ) ss  
 County of Yellowstone )

KNOW ALL MEN BY THESE PRESENTS: That MARY KRAMER, the owner of the following described tract of land, does hereby certify that she has caused to be surveyed, subdivided and platted into lots, blocks and streets as shown on the annexed plat, said tract being situated in the SE1/4 of Section 31, T. 1 N., R. 25 E., P.M.M., Yellowstone County, Montana, said tract being more particularly described as follows, to-wit:

Lot 65A-4 of the Amended Plat of Lot 65-A of the Plat of Amended Lots 65-68, 93-100, & 125-128 of Sunny Cove Fruit Farms, according to the official plat on file in the Office of the Clerk and Recorder of Yellowstone County, Montana, under Document No. 3317043.

There is no park requirement for this commercial subdivision.

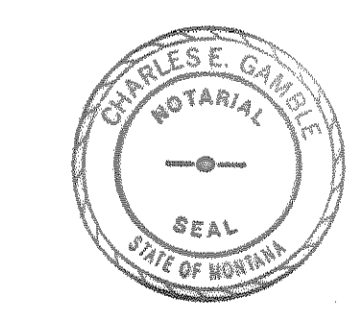
The undersigned hereby grants unto all utility companies, as such are defined and established by Montana Law, and cable television companies, an easement for the location, maintenance, repair and removal of their lines over, under and across the areas designated on the plat as "UTILITY EASEMENT" to have and hold forever. Said tract to be known and designated as MK SUBDIVISION, and the lands included in all streets and avenues as shown on the annexed plat are hereby granted and donated to the use of the public forever.

Mary Kramer  
 Mary Kramer

STATE OF MONTANA )  
 ) ss  
 County of Yellowstone )

On this 13<sup>th</sup> day of JUNE, 2007, before me, a Notary Public in and for the State of Montana, personally appeared Mary Kramer, known to me to be the person who signed the foregoing instrument and who acknowledged to me that she executed the same. Witness my hand and seal the day and year herein above written.

Charles E. Gable  
 Notary Public in and for the State of Montana  
 Printed Name CHARLES E. GABLE  
 Residing at BILLINGS, MT  
 My commission expires 6-27-07

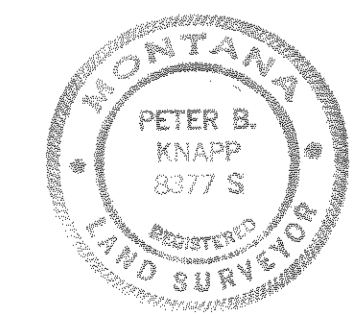


### CERTIFICATE OF SURVEYOR

STATE OF MONTANA )  
 ) ss  
 County of Yellowstone )

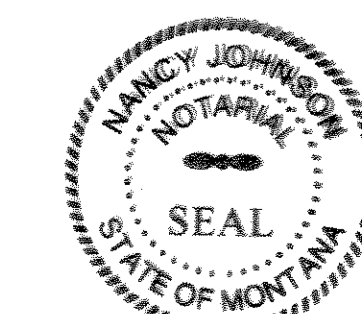
The undersigned, a Montana Registered Land Surveyor being first duly sworn, deposes and says that during the month of April, 2007, a survey was performed under his supervision of a tract of land to be known as MK SUBDIVISION, in accordance with the request of the owner thereof and in conformance with the Montana Subdivision and Platting Act; said subdivision, description of boundaries and dimensions being in accordance with the Certificate of Dedication and as shown on the annexed plat; that the monuments found and set are of the character and occupy the positions shown thereon and that the gross area is 11.5923 acres and the net area is 11.5851 acres.

ENGINEERING, INC.  
 By: Peter B. Knapp  
 Montana Registration No. 8377-S



Subscribed and sworn to before me, a Notary Public in and for the State of Montana, this 4<sup>th</sup> day of July, 2007.

Nancy Johnson  
 Notary Public in and for the State of Montana  
 Printed Name NANCY JOHNSON  
 Residing at Billings, MT  
 My commission expires 2-24-2008



### CERTIFICATE OF COUNTY TREASURER

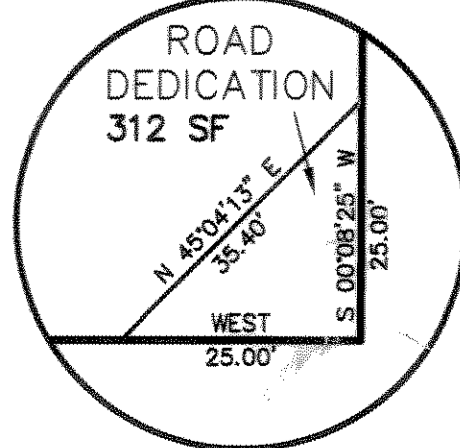
I hereby certify that all real property taxes and special assessments have been paid per 76-3-811(1)(b), 76-3-207(3), M.C.A.

Date: July 16 - 2007  
 Yellowstone County Treasurer  
 By: [Signature]  
 Deputy

### CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney's office and is acceptable as to form.

Date: 6-21-07  
 Reviewed by: [Signature]



DETAIL  
 SCALE: 1"=20'

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Resolution to Discontinue SILMDs 269, 274 and 281

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

Within the last few years, SILMDs have been created that include properties from existing SILMDs. The remaining lights in three of these existing SILMDs have been moved to newer SILMDs. Therefore SILMD Nos. 269, 274, and 281 no longer have any lights in them and need to be discontinued. The Resolution to discontinue lists the properties remaining in these existing SILMDs.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve the resolution to discontinue SILMDs 269, 274 and 281, or;
- Disapprove the resolution to discontinue SILMDs 269, 274 and 281. If the resolutions are not discontinued, they will remain active although they have no properties or street lights in them.

**FINANCIAL IMPACT**

There is no financial impact to the city for approving this resolution.

**RECOMMENDATION**

Staff recommends that the City Council approve the resolution to discontinue SILMDs 269, 274, and 281.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Res to Discontinue SILMD

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RESOLUTION NO. 17-\_\_\_\_\_

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA,  
TO DISCONTINUE SPECIAL IMPROVEMENT LIGHTING  
MAINTENANCE DISTRICTS NO. 269, NO. 274, AND NO. 281 OF  
THE CITY OF BILLINGS, MONTANA.

WHEREAS, the City Council of the City of Billings, Montana, on the 13th day of December, 1999, passed Resolution 99-17533, a Resolution to Create a Special Improvement Lighting Maintenance District designated as No. 269; and

WHEREAS, the City Council of the City of Billings, Montana, on the 13th day of November, 2000, passed Resolution 00-17641, a Resolution to Create a Special Improvement Lighting Maintenance District designated as No. 274; and

WHEREAS, the City Council of the City of Billings, Montana, on the 13th day of September, 2004, passed Resolution 04-18187, a Resolution to Create a Special Improvement Lighting Maintenance District designated as No. 281; and

WHEREAS, the City Council of the City of Billings, Montana, on the 14th day of May, 2012, passed Resolution 12-19155, a Resolution amending the boundaries of Special Improvement Lighting Maintenance District designated as No. 281; and

WHEREAS, the remaining lights in Special Improvement Lighting Maintenance District No. 269 and Special Improvement Lighting Maintenance District No. 274 have been placed in Special Improvement Lighting Maintenance District No. 315; and

WHEREAS, the remaining lights in Special Improvement Lighting Maintenance District No. 281 and have been placed in Special Improvement Lighting Maintenance District No. 321; and

WHEREAS, Special Improvement Lighting Maintenance Districts No. 269, No. 274, and No. 281 should be discontinued; and

WHEREAS, pursuant to §7-12-4311 MCA, the City Council may, by resolution, discontinue a Special Improvement Lighting Maintenance District.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, THAT:

1. That Special Improvement Lighting Maintenance District No. 269 is hereby discontinued and the following tracts, pieces, lots or parcels of land shall be removed from assessment in this discontinued District:

- a. Lots 2 and 3, Block 1, Popleka Heights View Subdivision
  - b. Lot 1, Block 2, Popleka Heights View Subdivision
2. That Special Improvement Lighting Maintenance District No. 274 is hereby discontinued and the following tracts, pieces, lots or parcels of land shall be removed from assessment in this discontinued District:
- a. Lots 1, 2, 3, & 4, Block 1, Wal-Mart Subdivision
3. That Special Improvement Lighting Maintenance District No. 281 is hereby discontinued and the following tracts, pieces, lots or parcels of land shall be removed from assessment in this discontinued District:
- a. Lot 2, Block 1, Hancock – Grand Subdivision, as recorded April 24, 2002, under Document Number 3173767;
  - b. Lot 1A, Block 1, of Amended Plat of Lots 1, 3 and 4, Block 1, Hancock – Grand Subdivision, as recorded November 24, 2003, under Document Number 3265172;
  - c. Lot 7, Block 2, Circle Fifty Subdivision, as recorded February 6, 1985, under Document Number 1339215;
  - d. Lot 6D, Block 2, of Amended Plat of Lot 6 Block 2, Circle Fifty Subdivision, as recorded June 16, 2004, under Document Number 3292596;

This Resolution shall become effective immediately upon its passage and approval.

PASSED and APPROVED the 12th day of June, 2017.

THE CITY OF BILLINGS:

BY: \_\_\_\_\_  
                   Thomas W. Hanel                   MAYOR

ATTEST:

BY: \_\_\_\_\_  
                   Denise Bohlman                   CITY CLERK

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Appointment of Ad-Hoc Committee to Assist in City Administrator Qualifications

**PRESENTED BY:** Tina Volek, City Administrator

**Department:** City Hall Administration

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**PROBLEM/ISSUE STATEMENT**

A City Council Subcommittee has begun the process of hiring a replacement for the current City Administrator, who retires September 30, 2017. As part of the process, the subcommittee decided to appoint a citizens' ad hoc committee that will help provide information to an executive search firm on the skills, qualities and background needed for the position.

The Mayor and each Council Member have recommended candidates. They are: John Brewer, named by the Mayor; Peggie Gaghen and Jim Ronquillo from Ward 1; Tom Zurbuchen and Jason Lillie from Ward 2; Kevin Nelson and Nadja Brown from Ward 3; Marty Connell and Ed Ulledalen from Ward 4; and Dianne Ruff and Scott Chesarek from Ward 5.

BMCC Sec. 2-224 Ad hoc council advisory committee requires the committee be created through a resolution (attached) that establishes the committee's purpose, scope of responsibilities, composition and duration of service.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve the resolution; or
- Amend the resolution; or
- Disapprove the resolution.

**FINANCIAL IMPACT**

No costs are expected to occur with this process.

**RECOMMENDATION**

Staff recommends that the City Council approve the resolution.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Administratoradhoccommittee

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Resolution No. 17-\_\_\_\_\_

A RESOLUTION OF THE BILLINGS CITY COUNCIL CREATING  
AN AD HOC COUNCIL ADVISORY COMMITTEE ON QUALIFICATIONS FOR  
A NEW CITY ADMINISTRATOR

**WHEREAS**, a 5-member Billings City Council subcommittee has been established to assist the City in its search for a new City Administrator to take the place of the incumbent, who is retiring September 30, 2017; and

**WHEREAS**, the City Council is in the process of selecting an executive search firm to assist in the hiring of a new City Administrator; and

**WHEREAS**, the City Council has determined that part of the search process should include an opportunity for citizens representing the community to provide input on their views of what characteristics a future Billings City Administrator should have; and

**WHEREAS**, BMCC Sec. 2-224 Ad hoc council advisory committee requires such a committee be created by a resolution that establishes the committee's purpose, scope of responsibilities, composition and duration of service.

**NOW, THEREFORE, THE BILLINGS CITY COUNCIL HEREBY RESOLVES** that an 11-member ad hoc Council advisory committee be created to recommend to the executive search firm seeking a new City Administrator what qualities, education, training and skills that individual should possess; and

**FURTHER RESOLVES that** the members of the ad hoc committee shall be as follows:

John Brewer, representing the Mayor;  
Peggie Gagen and Jim Ronquillo, representing Ward 1;  
Tom Zurbuchen and Jason Lillie, representing Ward 2;  
Kevin Nelson and Najda Brown, representing Ward 3;  
Martin R. Connell and Ed Ulledalen, representing Ward 4; and  
Diane Ruff and Scott Chesarek, representing Ward 5; and

**FURTHERMORE, RESOLVES** that the Committee shall operate through July 5, 2017, or until the executive search firm creates a profile of the proposed candidate, whichever comes later.

**APPROVED** this 12<sup>th</sup> day of July, 2017.

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Thomas W. Hanel, Mayor

ATTEST:

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Denise Bohlman, City Clerk

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Zone Change 956 - 2nd reading

**PRESENTED BY:** Nicole Cromwell

**Department:** Planning & Community Services

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**PROBLEM/ISSUE STATEMENT**

This is a zone change request for property located at 517 Lincoln Lane from Residential Multi-family-Restricted (RMF-R) to Community Commercial (CC) on a fraction of 175 feet X 490 feet in the S1/2NWSENE1/4 of Section 27, Township 1 North, Range 26 East, a 1.98 acre parcel of land. The property is owned by Propriedad, LLC and the agent is Performance Engineering, Scott Aspenlieder, P.E. The Zoning Commission conducted a public hearing on May 2, 2017, and forwarded a recommendation of approval based on the findings of the 10 criteria. The City Council conducted a public hearing on May 22, 2017 and approved the zone change on the first reading. A second reading is required to pass the zone change.

Zone Change applications are reviewed using statutory criteria referenced in the Alternatives Analyzed section of this memo. Zone Changes require approval through an ordinance. Zone Changes allow the change from one type of zoning district to another types of zoning – e.g. residential single family to residential multi-family or residential to commercial. A Zone Change cannot have conditions of approval and if approved, permits the owner to use the land for any purpose allowed within the zoning district.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve the zone change and adopt the findings of the 10 criteria as recommended by the Zoning Commission;
- Deny the zone change and adopt different findings of the 10 criteria;
- Allow the applicant to withdraw the zone change; or
- Delay action on the zone change request for up to 30 days.

The Planning staff reviewed the application and recommended approval to the Zoning Commission based on the findings of the 10 review criteria. The Zoning Commission concurred with the recommendation. The proposed zoning and use of the property is compatible with the adjacent and surrounding land uses. Development of the parcel will need to consider the adjacent County property where field irrigation still occurs. The proposed use will significantly reduce the potential traffic impacts from development. Since the property is directly adjacent to land zoned for residential purposes and used for residential dwellings, the requirements of Section 27-612(e), will need to be followed. These regulations, better known as Neighborhood Manners, restrict outdoor lighting, signage locations, waste storage and collection, as well as requiring screening and buffering of adjacent property. The Billings Heights Neighborhood Plan and the 2016 Growth Policy support the proposed zoning and use in this area of mixed uses and zoning. Lincoln Lane has a range of zoning districts from R-70 and R-60 to RP, NC, CC and HC. There is also a wide variety of uses from a major retail shopping center on the south end to

multi-family residences, auto sales, assisted living and other service providers on the north end.

Prior to making a decision on the requested zone change, the City Council shall consider the following findings and criteria:

1. *Is the new zoning designed in accordance with the Growth Policy?*

The proposed zone change is consistent with the following guidelines of the 2016 Growth Policy and the Heights Neighborhood Plan (2006):

The Heights Neighborhood Plan Land Use goals and objectives stated the need to "...maintain residential neighborhoods without the increased traffic associated with intense commercial development. Encourage light commercial development to provide services. Implement the preferred future land use map for the Heights Neighborhood Plan to guide development through zoning requests."

- The proposed zoning of CC is to facilitate the development of personal storage warehouses on the property. The storage units will be similar to those on the west side of Lincoln Lane to the north. The current zoning regulations require CC zoning or more intense zones to allow personal storage warehouses. This use is not allowed in the NC or RP zoning district. The Planning staff cannot base its finding on an intended use but must consider all of the potential allowed uses within the district. Given the location of the property and the proposed zoning, it is not likely the more intense allowed uses in the CC would locate on the subject property. These include restaurants, bars & casinos (by special review), auto sales, large retail or service providers. While the proposed zoning could allow some future intense commercial uses of the property, the planning staff finds this is highly unlikely given the specific location and nature of the property.

Essential Investments and Strong Neighborhoods: Neighborhoods that are safe and attractive and provide essential services are much desired.

- The proposed zoning would allow a neighborhood service in this mixed use area. Residents of Billings Heights have a growing need for off-site storage of household items especially boats and RVs. This facility provides a convenient location for this type of storage without any impact to the surrounding neighbors or burdening the existing traffic and street network. The adjacent residential uses will require the developer to follow the "Neighborhood Manners" section of the zoning regulations to ensure the adjacent neighborhood does not experience long term disruption of their property.

Prosperity: Predictable, reasonable City taxes and assessments are important to Billings' taxpayers.

- The proposed zoning and intended use help to equalize the taxes and assessments for services by developing a land use with little demand for city services.

2. *Is the new zoning designed to secure from fire and other dangers?*

The new zoning requires minimum setbacks, open and landscaped areas and building separations. The new zoning, as do all zoning districts, provides adequate building separations and density limits to provide security from fire and other dangers.

3. *Whether the new zoning will promote public health, public safety and general welfare?*

Public health and public safety will be promoted by the proposed zoning. The current zoning of the parcel – RMF-R – could have developed with up to 52 new multi-family apartments. The adjacent residential parcels would have experienced a dramatic increase in traffic, noise and similar changes in the area. The proposed zoning and intended use, will allow a much more

benign use of the property and can ensure the continued value for adjacent residential uses.

4. *Will the new zoning will facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements?*

**Transportation:** The proposed zoning will have no measurable effect on the transportation system.

**Water and Sewer:** The City provides water and sewer to the property. There will be no additional impacts to the system from the proposed zoning.

**Schools and Parks:** Schools should not be affected by the proposed zoning.

**Fire and Police:** The subject property is served by city public safety services. The Police and Fire Departments had no concerns with the zone change.

5. *Will the new zoning provide adequate light and air?*

The proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air.

6. *Will the new zoning effect motorized and non-motorized transportation?*

The new zoning should have no effect on vehicle or pedestrian traffic. The existing zoning could add up to 400 new vehicle trips per day to Lincoln Lane and the surrounding street network. The proposed zoning and intended use would add up to 16 new vehicle trips per day.

7. *Will the new zoning will promote compatible urban growth?*

The new zoning does promote compatible urban growth in this area. The personal storage units provide a service to residents in the area. The intended use is not an intrusion to the area and is a benign use. There are existing storage facilities on the west side of Lincoln Lane including a 1-acre RV storage lot directly across the street.

8. *Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?*

The proposed zoning does consider the character of the district and the suitability of the property for the proposed use. This area between Main Street and Bench Boulevard is a mixture of zoning districts and uses. Personal storage warehousing is not allowed in less intense zoning districts such as NC or RP. The property is suitable for the proposed use given its location in the area.

9. *Will the new zoning conserve the value of buildings?*

The property is currently developed with a single family dwelling. Approval of the zone change would not change the value of this residence – residential uses are allowed in the CC zone. The value of existing buildings and the parcel will be conserved by the proposed zoning.

10. *Will the new zoning encourage the most appropriate use of land throughout the City of Billings?*

The proposed zoning may encourage the most appropriate use of this land in Billings. This specific location and use is appropriate.

## **FINANCIAL IMPACT**

If the zone change is approved, the property will likely develop as proposed by the owner for personal storage warehousing. The property value will increase based on the value of those improvements. The City fees assessed based on zoning will be adjusted for the new zoning district. If the zone change is not approved, it is not likely a new development for residential purposes will be proposed by this owner. The land will remain mostly undeveloped for some period of time.

## **RECOMMENDATION**

The Zoning Commission recommends approval and adoption of the findings of the 10 criteria for Zone Change 956, on a 4 - 0 vote.

## **APPROVED BY CITY ADMINISTRATOR**

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### **Attachments**

Ordinance

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**ORDINANCE NO. 17-\_\_\_\_\_**

AN ORDINANCE AMENDING THE ZONE CLASSIFICATION FOR a fraction of 175 feet X 490 feet in the S1/2NWSENE1/4 of Section 27, Township 1 North, Range 26 East, a 1.98 acre parcel of land, generally located at 517 Lincoln Lane.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Sections 27-302 and 27-1502, BMCC,* provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.

2. DESCRIPTION That a fraction of 175 feet X 490 feet in the S1/2NWSENE1/4 of Section 27, Township 1 North, Range 26 East, a 1.98 acre parcel of land, generally located at 517 Lincoln Lane is presently zoned **Residential Multi-family-Restricted (RMF-R)** and is shown on the official zoning maps within these zones.

3. ZONE AMENDMENT. The official zoning map is hereby amended and the zoning for **the above described parcel** is hereby changed from **Residential Multi-family-Restricted (RMF-R) to Community Commercial (CC)** and from the effective date of this ordinance, shall be subject to all the rules and regulations pertaining to **Community Commercial (CC)** as set out in the Billings, Montana City Code.

4. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

5. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading May 22, 2017

PASSED, ADOPTED AND APPROVED on second reading June 12, 2017.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:

BY: Denise Bohlman, City Clerk  
Zone Change 956 – 517 Lincoln Lane

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Second Amended Plat of Lot 2A, Block 2, Zimmerman Acreage Tracts  
Subdivision, 2nd Filing - Preliminary Minor Plat

**PRESENTED BY:** Wyeth Friday

**Department:** Planning & Community Services

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**PROBLEM/ISSUE STATEMENT**

On May 1, 2017 Eggart Engineering, agent for Russ Holton, applied for preliminary Subsequent Minor plat approval for Second Amended Plat of Lot 2A, Block 2, Zimmerman Acreage Tracts Subdivision, 2<sup>nd</sup> Filing. The proposed subdivision creates 4 lots from 2 residential lots. The subject property is generally located south of Rimrock Road on the west side of 46<sup>th</sup> Street West. The property is zoned Residential 9600 (R-96). There is residential development to the east and new residential development to the south. Properties on the west and north boundary of this proposed plat are in the County with residential development. The 4 lots will be for new single-family residential construction.

**ALTERNATIVES ANALYZED**

In accordance with state law, the City Council has 35 working days to act upon this minor preliminary plat. The 35 working day review period for the proposed plat ends on June 20, 2017. State and City subdivision regulations also require that preliminary plats be reviewed using specific criteria, as stated within this report. The City may not unreasonably restrict an owner's ability to develop land if the subdivider provides evidence that any identified adverse effects can be mitigated. Within the 35 working day review period, the City Council is required to:

1. Approve;
2. Conditionally Approve; or
3. Deny the Preliminary Plat

**FINANCIAL IMPACT**

If the City Council approves the preliminary plat, the subject property may further develop under private ownership, resulting in additional tax revenues.

**BACKGROUND**

**PROCEDURAL HISTORY**

- A pre-application meeting was held on March 23, 2017 to discuss the proposal.
- The preliminary plat application was submitted to the Planning Division on May 1, 2017
- The City Council will consider the preliminary plat on June 12, 2017.
- The 35 working-day preliminary plat review period ends June 20, 2017.

**PLAT INFORMATION**

General location: side of 46 <sup>th</sup> Street West	Generally located south of Rimrock Road and on the west side of 46 <sup>th</sup> Street West
Legal Description: Subdivision, 2 <sup>nd</sup> Filing	Lots 2-A-1 & 2-A-2, Block 2, Zimmerman Acreage Tracts
Owner/Subdivider:	Russ Holton
Engineer and Surveyor:	Eggart Engineering
Existing Zoning:	R-96
Existing land use:	Vacant Land
Proposed land use:	Residential
Gross and Net area:	3.46 / 3.04 acres
Proposed number of lots:	4
Lot size:	Max: 38,768 square feet Min.: 26,572 square feet
Parkland requirements:	In accordance with 76-3-621(3)(a), MCA this subdivision is exempt from parkland dedication.
Variance requested:	No variances have been requested.

## **STAKEHOLDERS**

A public hearing is not scheduled for the City Council meeting; however nearby property owners may attend the City Council meeting. The Planning Division has received no public comments or questions regarding the proposed subdivision.

## **CONSISTENCY WITH ADOPTED POLICIES OR PLANS**

Consistency with the 2016 Growth Policy, the Transportation Plan 2014 Update, and Billings Area Bikeways and Trail Master Plan are discussed within the Findings of Fact.

## **SUMMARY**

One of the purposes of the City's subdivision review process is to identify potential negative effects of property being subdivided. When negative effects are identified it is the subdivider's responsibility to mitigate those effects. Various City departments have reviewed this application and provided input on effects and mitigation. The Findings of Fact, which are presented as an attachment, discuss potential negative impacts of the subdivision and conditions of approval are recommended as measures to further mitigate any impacts. In this case, there were found to be minimal impacts from this proposed subdivision.

## **RECOMMENDATION**

Planning staff recommends conditional approval of the proposed subdivision with the following conditions of approval:

1. To ensure public safety and correct installation of public infrastructure, prior to final plat approval all water, sewer and storm drain shall meet City of Billings Public Works Department and Montana DEQ standards, rules, and regulations.
2. To ensure public safety and proper placement of USPS postal boxes, prior to final plat approval the applicant will coordinate placement of postal boxes with the USPS and provide a letter from them stating the proposed location is acceptable to the USPS.
3. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.
4. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.

## **APPROVED BY CITY ADMINISTRATOR**

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### **Attachments**

Findings of Fact  
Preliminary Plat  
Mayor's Approval Letter  
Site Pictures

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## FINDINGS OF FACT

The Planning staff has prepared the Findings of Fact for the preliminary plat of Second Amended Plat of Lot 2A, Block 2, Zimmerman Acreage Tracts Subdivision, 2<sup>nd</sup> Filing. These findings are based on the preliminary plat application and supplemental documents and address the review criteria required by the Montana Subdivision and Platting Act (76-3-608, MCA) and the Billings Subdivision Regulations (Section 23-303(H), BMCC).

### **A. What are the effects on agriculture, local services, the natural environment, wildlife, wildlife habitat, and public health, safety and welfare? [MCA 76-3-608 (3)(a) and BMCC 23-303(H)(1)]**

#### **1. Effect on agriculture and agricultural water user facilities**

The subject property is not used for agriculture. The Cove Ditch runs along the southern border of the property, but there is no farming activity on the parcel being subdivided. Cove Ditch currently has a 66 foot wide easement on it that the subdivider will be keeping in place as recorded. It is currently a vacant lot with no improvements on it, the owners are proposing to create four lots for infill development. The proposal may help alleviate development pressure on existing agricultural areas by creating additional lots on vacant land already in an area easily accessible to City services. There is no anticipated negative effect on agricultural irrigation facilities or agriculture from this proposal.

#### **2. Effect on local services**

- a. **Utilities** – Water service for the proposed Lots 2B2 and 2B3 will be from a water line in Loma Vista Drive within the subdivision. Lots 2B1 and 2B4 will connect to an existing water service in 46<sup>th</sup> Street West. Water service is provided by the City of Billings. The water lines will be placed under the new road that goes into the subdivision. When the lots develop, any applicable fees will be paid at that time. All water line installation shall meet City of Billings Public Works Department and Montana DEQ standards, rules, and regulations. **(Condition #1)**

Sewer services are to be provided by the City of Billings. The new sewer service will be installed in the new road into this subdivision, Loma Vista Drive. This new service line will provide sewer service to all lots with the exception of Lot 2B1. Lot 2B1 will obtain sewer service from 46<sup>th</sup> Street West. When the new lots develop, any applicable fees will be paid at that time. All sewer line installation shall meet City of Billings Public Works Department and Montana DEQ standards, rules, and regulations. **(Condition #1)**

Private utilities such as electric and gas are available to the lots upon development. The applicant is showing an 8-foot-wide utility easement that runs around the entire perimeter of the new road into the subdivision.

- b. **Storm water** – Storm drainage shall be provided by a combination of surface drainage, curb and gutters and a detention pond area on the northeast corner of Lot 2B4. All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the *Stormwater Management Manual* in place at the time of development. A

complete stormwater management plan shall be submitted to the City Engineering Division and Montana Department of Environmental Quality for review and approval at the time of development. **(Condition #1)**

- c. **Solid waste** - The City of Billings will provide solid waste collection and disposal. The City's landfill has adequate capacity for this waste.
- d. **Streets** – The property currently will have access to the lots from the new road within the subdivision, an extension of Loma Vista Drive. Loma Vista Drive intersects with 46<sup>th</sup> Street West which will provide access out of the proposed subdivision. 46<sup>th</sup> Street West is a collector road within the City of Billings. No additional right of way is required for 46<sup>th</sup> Street West and the new section of Loma Vista Drive meets the required street right of way width.
- e. **Emergency services** - The Billings Police and Fire Departments will respond to emergencies within the proposed subdivision. The nearest Fire Station is located at 1501 54<sup>th</sup> Street West (Station #7). The subdivision is located within the ambulance service area of American Medical Response.
- f. **Schools** – The schools serving this subdivision will be West High School, Will James Middle School and Arrowhead Elementary. This subdivision should have a minimal effect on schools as it is a 4 lot residential development.
- g. **Parks and Recreation** - Parkland dedication is not required for this subdivision pursuant Section 23-1008, A, a minor subdivision
- h. **Mail Delivery** - Staff had not received a response from the USPS at the time of the writing of this staff report. It is recommended the applicant contact the USPS to coordinate type and location of delivery boxes. **(Condition #2)**

### **3. Effect on the natural environment**

The proposed subdivision should have only minor effects on the natural environment. There will be short term air and noise pollution associated with construction on the property. Storm water shall be managed in compliance with an approved plan and the property is outside of the flood plain. New development on the property will need to prepare and submit a project-specific geotechnical analysis to minimize any potential impacts from soil and groundwater conditions.

### **4. Effect on wildlife and wildlife habitat**

The proposed subdivision should not affect wildlife or habitat. There are no known endangered or threatened species on the property.

### **5. Effect on the public health, safety and welfare**

The subdivision should not negatively affect public health or safety. The subject property is not within a mapped floodway or flood zone. A geotechnical survey will be required prior to construction to ensure appropriate foundation designs are installed based on the subsurface conditions. There are no obvious threats to public health, safety or welfare.

**B. Was an Environmental Assessment required? [MCA 76-3-616 and BMCC 23-901]**

The proposed subdivision is exempt from the requirement for an Environmental Assessment pursuant to Section 76-3-616, MCA and 23-901, BMCC.

**C. Does the subdivision conform to the Yellowstone County-City of Billings 2008 Growth Policy Update, the 2006 Billings Heights Neighborhood Plan, the 2014 Billings Urban Area Long Range Transportation Plan, and the Billings Area Bikeway and Trails Master Plan? [BMCC 23-303(H)(3)]**

**1. City of Billings 2016 Growth Policy**

The proposed subdivision is consistent with the following goals of the Growth Policy:

- a. **Essential Investments (relating public and private expenditures to public values):** Infill development and development near existing City infrastructure may be the most cost effective. (p.6) Neighborhoods that are safe and attractive and provide essential services are much desired (p. 7).
- b. **Strong Neighborhoods (livable, safe, sociable and resilient neighborhoods):** Neighborhoods that are safe and attractive and provide essential services are much desired (p.8). Implementation of the Infill Policy is important to encourage development of underutilized properties. (p.8)
- c. **Home Base (healthy, safe and diverse housing options)** A mix of housing types that meet the needs of a diverse population is important. (p.9)

**2. 2014 Billings Urban Area Long Range Transportation Plan**

The proposed subdivision adheres to the goals and objectives of the 2014 Transportation Plan and preserves the street network and street hierarchy specified within the plan.

**3. Billings Area Bikeway and Trail Master Plan**

The Billings Area Bikeway and Trail Master Plan covers this area. There is a proposed short-range bike lane shown on Rimrock Road to the north and a potential future trail alignment alongside the Big Ditch to the south. No new improvements will be required with this subdivision to meet the Trail Plan recommendations.

**D. Does the subdivision conform to the Montana Subdivision and Platting Act and to local subdivision regulations? [MCA 76-3-608(3)(b), BMCC 23-303(H)(2)]**

The proposed subdivision, with the proposed conditions, satisfies the requirements of the Montana Subdivision and Platting Act and conforms to the design standards specified in the local subdivision regulations. The subdivider and the local government have complied with the subdivision review and approval procedures set forth in the local and state subdivision regulations.

**E. Does the proposed subdivision conform to all requirements of the zoning in effect? [BMCC 23-303(H)(2)(e)]**

The subject property is located in Residential 9600 zoning. All development shall comply with the standards set forth in Section 27-308, BMCC. Final zoning compliance will be determined at the time of the building permit.

**F. Does the proposed plat provide easements for the location and installation of any utilities? [MCA 76-3-608(3)(c) and BMCC 23-303(H)(2)(b)]**

The plat provides easements for utilities within the proposed subdivision for private utility companies to utilize.

**G. Does the proposed plat provide legal and physical access to each parcel within the subdivision and notation of that access on the plat? [MCA 76-3-608(3)(d) and BMCC 23-303(H)(2)(c)]**

Access to the subdivision will be from a new section of Loma Vista Drive off of 46<sup>th</sup> Street West. This will give all lots within the subdivision legal and physical access to a public street.

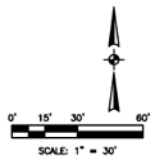
**CONCLUSIONS OF FINDING OF FACT**

- The preliminary plat for Second Amended Plat of Lot 2A, Block 2, Zimmerman Acreage Tracts Subdivision, 2<sup>nd</sup> Filing, does not create any adverse impacts that warrant denial of the subdivision.
- The proposed subdivision conforms to several goals and policies of the 2016 Growth Policy, and does not conflict with the 2014 Transportation Plan or the Bikeway and Trail Master Plan.
- The proposed subdivision complies with state and local subdivision regulations, local zoning, and sanitary requirements and provides legal and physical access to each lot.
- Any potential negative or adverse impacts will be mitigated with the proposed conditions of approval.

Approved by the Billings City Council, June 12, 2017

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Thomas W. Hanel, Mayor



LOT 1A, Bk 2  
ZIMMERMAN  
ACREAGE  
TRACTS 2nd  
FILING

Reichert, Timothy & Carrie  
3712 Ben Hogan Ln.  
Billings, MT 59106

Low, John  
4540 Palomar Cir.  
Billings, MT 59106

LOT 13, Bk 1  
RIMROCK WEST ESTATES SUB

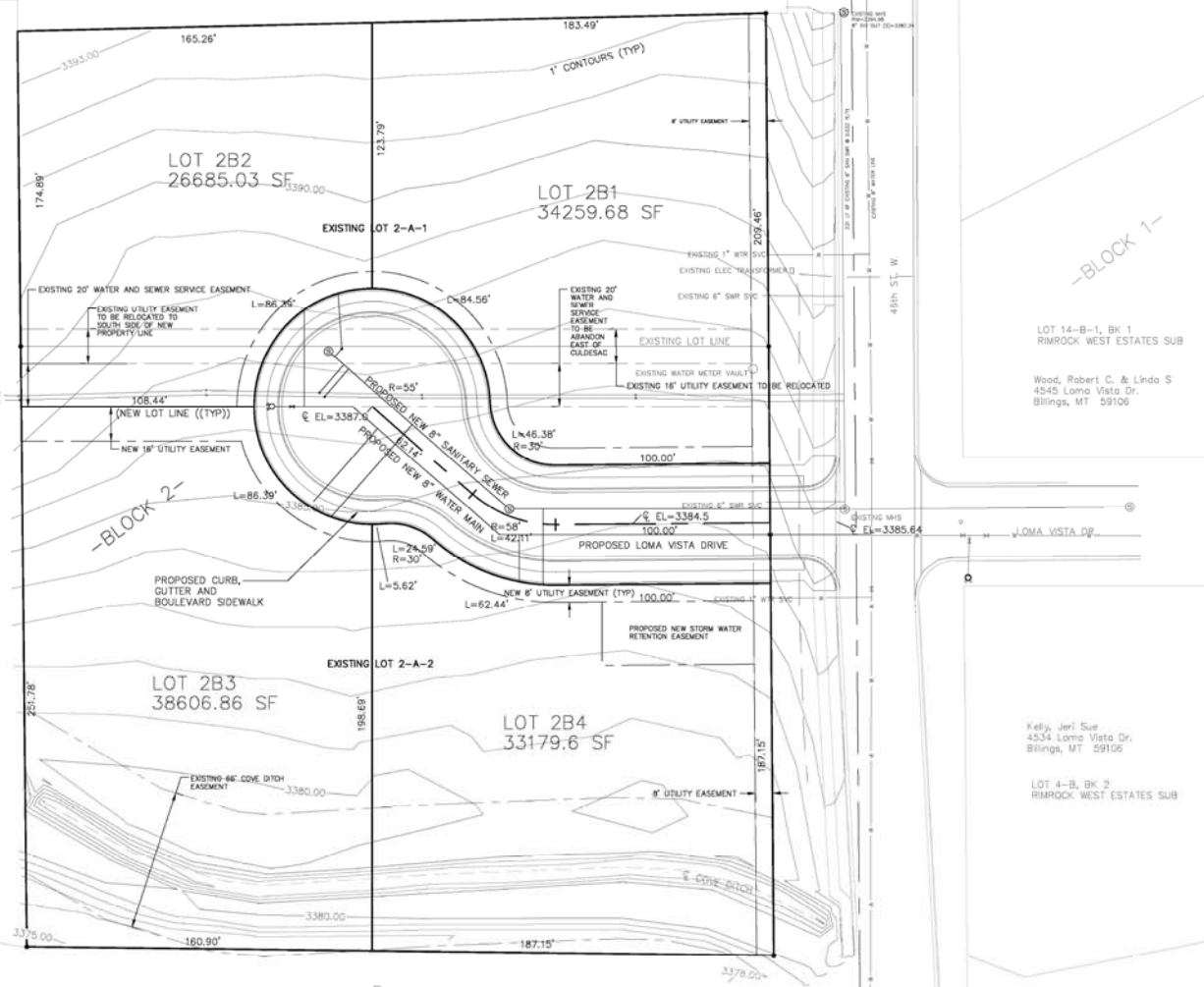
**PRELIMINARY PLAT OF  
SECOND AMENDED PLAT OF LOT 2A,  
BLOCK 2, ZIMMERMAN ACREAGE  
TRACTS SUBDIVISION, 2ND FILING**  
LOCATED IN THE NORTHEAST 1/4 SECTION 32, TOWNSHIP 1 NORTH, RANGE  
25 EAST, P.M.M., CITY OF BILLINGS, YELLOWSTONE COUNTY, STATE OF  
MONTANA  
APRIL, 2017 SURVEYED FOR: Russ Holton  
SURVEYED BY: EGGERT ENGINEERING COMPANY

**SUBDIVISION DETAILS:**

GROSS AREA: 3.46 ACRES  
NET AREA: 3.05 ACRES  
ROAD AREA: 0.41 ACRES  
NUMBER OF LOTS: 4  
MAXIMUM LOT SIZE: 0.89 ACRES  
MINIMUM LOT SIZE: 0.61 ACRES  
PARK DEDICATION: 0.00 ACRES  
EXISTING LAND USE: RESIDENTIAL  
PROPOSED LAND USE: RESIDENTIAL  
ZONING: R9600

IT 3B  
ZIMMERMAN  
ACREAGE  
TRACTS 3RD  
FILING

main, Britt A.  
40 Rimrock Rd  
Billings, MT  
106



LOT 14-B-1, Bk 1  
RIMROCK WEST ESTATES SUB

Wood, Robert C. & Linda S  
4545 Loma Vista Dr.  
Billings, MT 59106

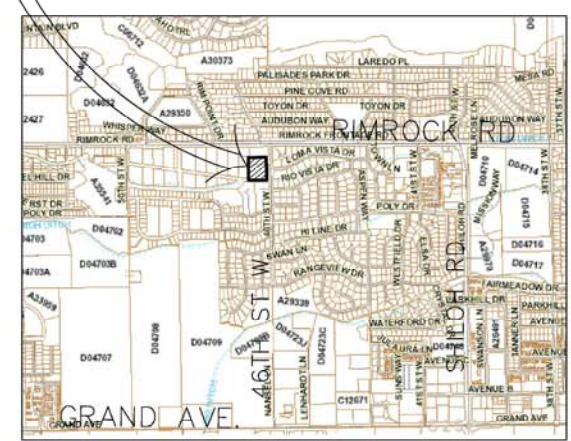
Kelly, Jeri Sue  
4534 Loma Vista Dr.  
Billings, MT 59106

LOT 4-B, Bk 2  
RIMROCK WEST ESTATES SUB

LOT 5, Bk 2  
RIMROCK WEST ESTATES 2ND FILING

Lehring Harold J & Karlyn Sue  
4555 Rio Vista Dr.  
Billings, MT 59106

SITE



VICINITY MAP: NOT TO SCALE

Boyer Land LLC  
2810 Central Ave.  
Billings, MT 59102

Lot 2, Bk 5  
Silver Creek Estates Subdivision

Boyer Land LLC  
2810 Central Ave.  
Billings, MT 59102

Lot 1, Bk 5  
Silver Creek Estates Subdivision

CLERK AND RECORDER FILING INFO



# CITY OF BILLINGS

THOMAS W. HANEL, MAYOR

P.O. BOX 1178  
BILLINGS, MONTANA 59103  
(406) 687-8296  
FAX (406) 657-8390

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June 12, 2017

Russ Holton  
547 South 20<sup>th</sup> Street, Suite 2  
Billings, MT 59102

Dear Property Owners:

On June 12, 2017 the Billings City Council conditionally approved the preliminary plat of Second Amended Plat of Lot 2A, Block 2, Zimmerman Acreage Tracts Subdivision, 2<sup>nd</sup> Filing, subject to the following conditions of approval:

1. To ensure public safety and correct installation of public infrastructure, prior to final plat approval all water, sewer and storm drain installation shall meet City of Billings Public Works Department and Montana DEQ standards, rules, and regulations.
2. To ensure public safety and proper placement of USPS postal boxes the applicant will coordinate placement of postal boxes with the USPS and provide a letter from them stating the proposed location is acceptable to the USPS.
3. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
4. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

If you have questions please contact Dave Green at (406) 247-8666 or by email at [greend@ci.billings.mt.us](mailto:greend@ci.billings.mt.us).

Sincerely,

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Thomas W. Hanel, Mayor

Pc: Eggart Engineering

*Billings Pride:  
City-wide*



Looking North with subject property on the left



Looking south west across portion of subject property



Looking west across subject property



Looking south with subject property on the right

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Final Plat of Shiloh Commons Subdivision

**PRESENTED BY:** Wyeth Friday

**Department:** Planning & Community Services

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**PROBLEM/ISSUE STATEMENT**

The final plat for the Shiloh Commons Subdivision is being presented to City Council for approval. On January 23, 2017, the City Council approved this preliminary plat which will create 5 lots from a 9.385 acre parcel of land. The parcel is generally located on the northeast corner of Central Avenue and Shiloh Road. The subject property is legally described as C.O.S. 2277 Amended, Parcel 1B1, Amended Tract 1B Less 1.47 Acres for Highway and is zoned Community Commercial. This subdivision is proposed to be a mix of housing and commercial uses. The housing is proposed on the upper floors of buildings with commercial and professional uses on the lower floors. The owner is Grant Road, LLC and the representing agent is Sanderson Stewart. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

**ALTERNATIVES ANALYZED**

The City Council may approve or disapprove the final plat of Shiloh Commons Subdivision. If the City Council chooses to deny the final plat, it must base the denial on the criteria outlined in MCA 76-3-611 and BMCC Section 23-307.

**FINANCIAL IMPACT**

Should the City Council approve the final plat, the newly created lots may be sold separately and developed, increasing the tax and assessment revenues for the City while also generating service demands.

**RECOMMENDATION**

Staff recommends that the City Council approve the final plat of the Shiloh Commons Subdivision.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Final Plat

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# PLAT OF SHILOH COMMONS SUBDIVISION

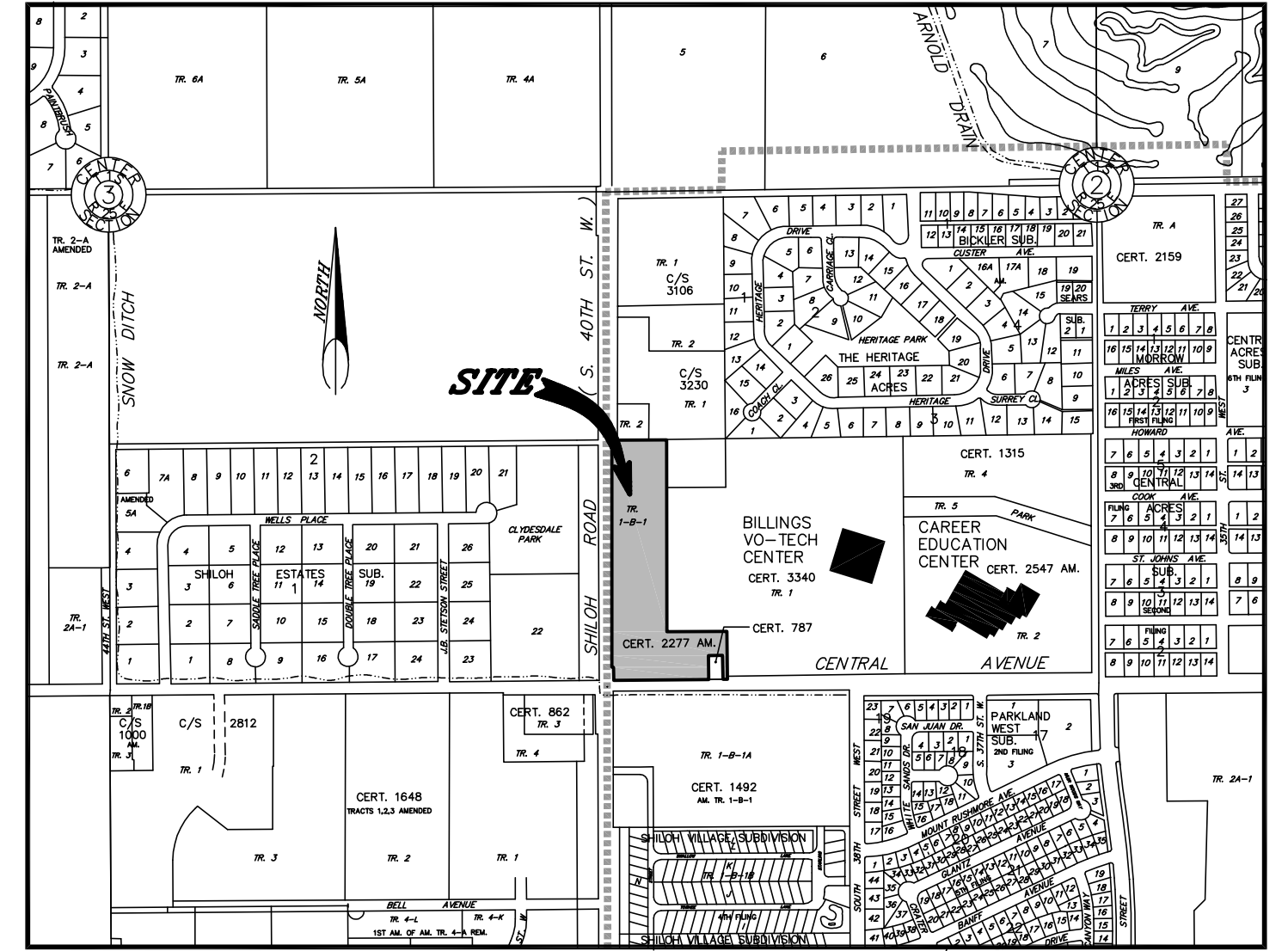
BEING TRACT 1-B-1 OF AMENDED TRACT 1-B, CERTIFICATE OF SURVEY No. 2277,  
SITUATED IN THE SW1/4 OF SECTION 2, T. 1 S., R. 25 E., P.M.M.,  
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : STOCK DEVELOPMENT

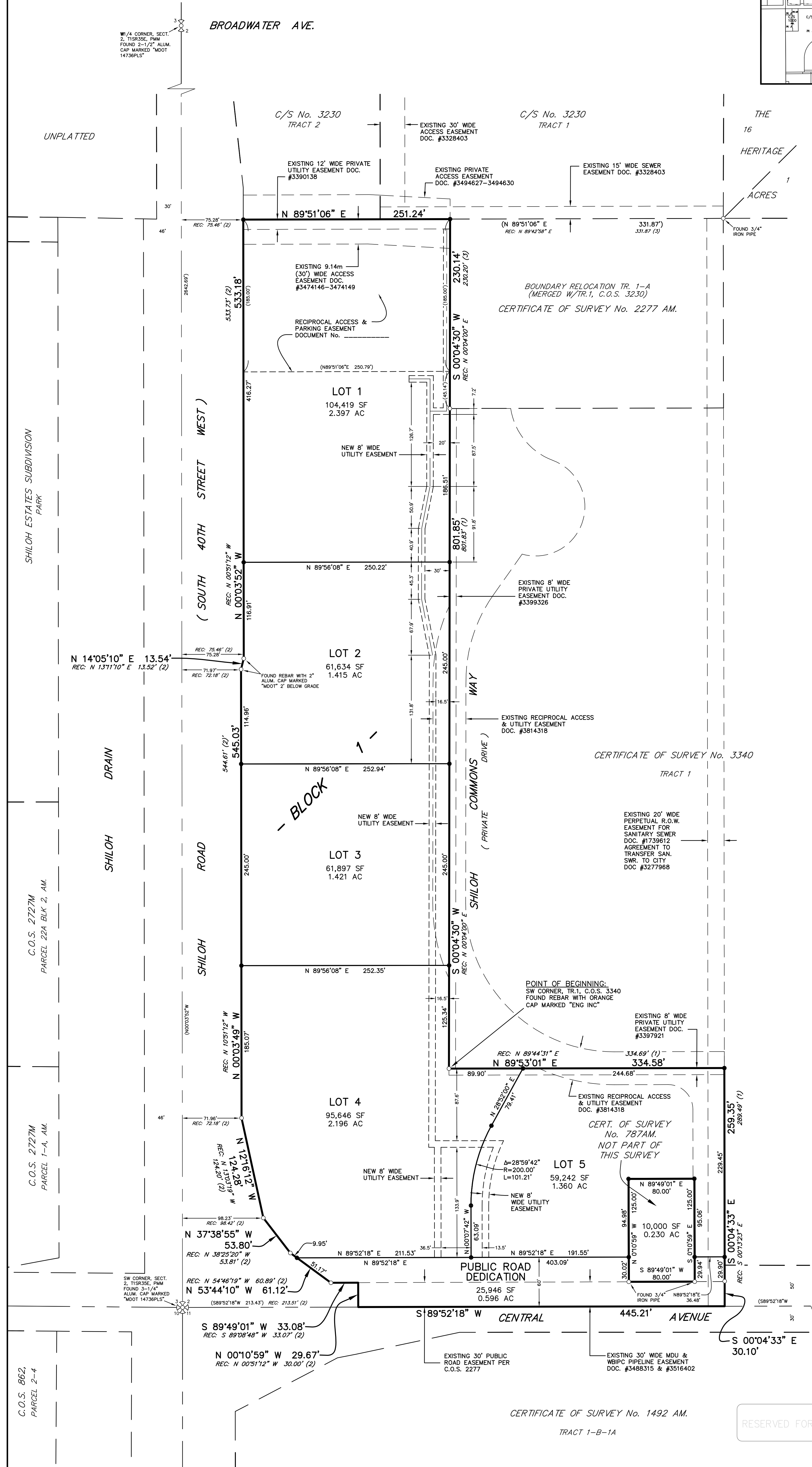
JUNE, 2016

PREPARED BY : SANDERSON STEWART

BILLINGS, MONTANA



VICINITY MAP  
NOT TO SCALE

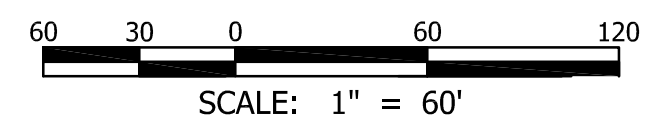


**BASIS OF BEARING:** THE BASIS OF BEARINGS FOR THIS SURVEY HAS BEEN DERIVED FROM GPS OBSERVATIONS AND IS BASED ON A NAD 83, LAMBERT CONFORMAL CONIC, SINGLE PARALLEL, LOW DISTORTION PROJECTION FOR THE CITY OF BILLINGS; HAVING A POINT OF ORIGIN AT 45°47'00"N LATITUDE AND 108°25'00"W LONGITUDE WITH A SCALE FACTOR OF 1.0001515. THE GRID TO GROUND COMBINED SCALE FACTOR AT THE SOUTHWEST CORNER OF SECTION 2, BEING A 3-1/4" ALUM. CAP MARKED "MDOT 14736PLS", IS 0.9999978762; THE CONVERGENCE ANGLE IS -0°08'38". DISTANCES ARE INTERNATIONAL FEET. FOR THIS SURVEY, GRID DISTANCE IS ESSENTIALLY EQUAL TO GROUND DISTANCE.

- FOUND SURVEY MONUMENT, 5/8" REBAR, OR AS NOTED
- SET 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART"

**NOTE:** ALL CURVES ARE TANGENT AND ALL PROPERTY LINES INTERSECTING CURVES ARE RADIAL UNLESS OTHERWISE NOTED.

- RECORD:**
- (1) AMENDED TRACT 1-B, C.O.S. #2277, DOC No. 3380133
  - (2) BARGAIN & SALE DEEDS, DOC No. 3474144, 3474145
  - (3) AMENDED TRACT 1, C.O.S. #2277, DOC No. 3368668



**AREAS:**

NET AREA (5 LOTS)	8.789 acres
ROAD DEDICATION	0.596 acres
GROSS AREA	9.385 acres

RESERVED FOR CLERK AND RECORDER

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Payment of Claims May 9, 2017

**PRESENTED BY:** Andy Zoeller

**Department:** City Hall Administration

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**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$796,920.58 have been audited and are presented for City Council payment approval. A complete listing of the claims dated May 9, 2017, is available in the Finance Department.

**ALTERNATIVES ANALYZED**

No other alternatives were analyzed.

**FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**RECOMMENDATION**

Staff recommends that Council approve the Payment of Claims.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

councilmemo\_5.9.2017

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Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$70.20	Bridger Steel Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$98.00	West End Lock And Secur - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$42.24	Bloedorn Lumber Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$19.56	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$32.00	Total Rental Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$357.50	Wilbur Ellis Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$227.50	Tvetene Turf Inc-Clvr - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$97.20	Bruco - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$81.00	Volgistics Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$60.00	In *Southeastern Security - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$1.00	Albertsons Sto00000471 - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$18.96	Albertsons Sto00000471 - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$97.90	Jimmy Johns - 1646 - E - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$8.76	Facebk Apcz3Cjrv2 - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$41.24	Facebk 5Pcz3Cjrv2 - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$319.14	Paypal *Sss Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$580.86	Gary Brink Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$62.40	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$48.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$13.84	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$25.80	Associatedemployers - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$20.06	Pitney Bowes Pi - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$126.79	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$164.92	Bank Supplies, Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$6.58	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$4.49	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$2.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$3.84	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$41.78	Northwest Scientific Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$83.55	Northwest Scientific Inc - PCard
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05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$125.80	Northwest Scientific Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$81.63	Northwest Scientific Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$262.99	Northwest Scientific Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$73.04	Northwest Scientific Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$105.48	American Weldi - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$52.56	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$67.30	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$195.22	Mitchell Instrument Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$30.54	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$188.62	Border States Electric - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$75.08	Crescent Electric 054 - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$17.10	Graybar Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$769.83	Graybar Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$42.38	Northwest Pipe Fitting - PCard
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05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$634.07	Mcmaster-Carr - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$13.45	Batteries Plus #25 - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$11.21	Ww Grainger - PCard
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05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$75.03	Crescent Electric 054 - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$38.59	Crescent Electric 054 - PCard
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05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$105.26	Southeastern Booth Servic - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$802.41	Midwest Motor Express, - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$1,256.74	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$77.60	360 Office Solutions Inc - PCard
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05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$56.59	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$64.99	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$48.90	Ah Turf Specialties Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$30.05	Billings Construction Sup - PCard
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05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$4.64	Edge Construction Supp - PCard
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05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$44.07	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$41.60	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$32.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$206.00	Yellowstone Valley Elect - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$177.94	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$19.00	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$233.29	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$9.22	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$14.99	Adobe *Acropro Subs - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$204.00	Lifetech*35536634 - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$154.00	Lifetech*35536634 - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$216.80	Lifetech*35536634 - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$194.64	Econo Print - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$19.29	Conoco - High Country Tra - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$390.00	Paypal *Region8Pret - PCard
05/08/2017	ACH	U.S. Bank PCards	Wastewater	\$110.00	Msu Northern - Tuition - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$7.38	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$28.77	Fedex 93560021 - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$20.58	Centerfire Systems Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$7.38	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$9.98	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$812.70	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$16.99	Cabela'S Retail 032 - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$44.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$15.00	Sq *Skyline Services, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$100.44	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$66.96	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$133.92	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$4.33	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$10.78	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$348.97	Kone Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$348.97	Kone Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$86.84	Ace Electric, Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$155.00	Sq *Skyline Services, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$4.33	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$10.79	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$349.07	Kone Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$349.07	Kone Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$30.00	Sq *Skyline Services, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$47.00	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$4.34	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$10.79	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$12.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$348.96	Kone Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$348.96	Kone Inc. - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Parking	\$50.00	Sq *Skyline Services, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Parking	\$119.00	Roto Rooter Plumbing Bil - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$227.90	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$110.00	Billings Ink And Toner - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$220.00	Billings Ink And Toner - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$20.39	Albertsons Sto00000471 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$543.82	The Ups Store 2594 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$6.00	Econo Print - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$1,309.20	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$354.70	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$42.70	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$15.51	Pacific Steel #02 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$39.12	Harbor Freight Tools 207 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$1,735.60	Serious Lock - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$222.84	Big Sky Fire Equipment - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$47.70	Wal-Mart #1956 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$1,078.86	Impact Plastics - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$126.61	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$79.58	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$117.91	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$298.00	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$29.95	Albertsons Sto00000471 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$44.90	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$15.00	Ratco Trailer And Hitch - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$74.18	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$315.00	Wiretronics Llc - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$228.00	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$766.34	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$759.65	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$97.60	Kb Commercial Products - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$414.80	Kb Commercial Products - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$784.08	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$1,390.00	2M Company Warehouse - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$1,490.47	Mountain Supply - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$73.98	Mountain Supply - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$17.92	Billings Hardware & Ga - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$131.83	Big Sky Fire Equipment - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$105.35	Industrial Sales And S - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$99.99	Office Depot #450 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$37.41	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$94.61	Norco Inc - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$238.00	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$101.02	Tacoma Screw Products B - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$877.89	Rdo Equipment Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$29.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$2.46	Napa Store 3547007 - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$231.35	Rdo Equipment Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$166.25	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$148.00	Dxp Enterprises - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$989.00	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$83.00	American Water Technologi - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$65.42	At&T*Bill Payment - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$34.50	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Solid Waste	\$115.50	Billings Construction Sup - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,674.32	Tidal Wave Car Wash - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$2,151.62	Tidal Wave Car Wash - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$2,240.00	Sq *Roger Connor - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$2,300.00	Sq *Roger Connor - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$105.33	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$19.61	Selby'S - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$275.00	Aaae - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$45.94	Tlf Gainans Floral And G - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$2,162.25	Sundown Security - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$2,146.75	Sundown Security - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$2,188.14	Sundown Security - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$2,082.12	Sundown Security - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$38.94	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$60.57	Automated Office Systems - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$332.90	Selby'S - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$316.10	Delta Air 0067975488314 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$45.00	Agent Fee 0067975488314 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$26.86	Albertsons Sto00000380 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$343.31	Albertsons Sto00040410 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$39.43	Chiefmanufa - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$356.04	Kb Commercial Products - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$217.21	State Chemic*State Che - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$931.07	Montana Broom & Brush Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$141.70	Montana Broom & Brush Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$664.55	Montana Broom & Brush Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,078.54	Montana Broom & Brush Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$205.31	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$104.82	Wal-Mart #2923 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Airport	\$163.46	Erc Wiping Products Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$282.00	Creative Monograms Smb - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$511.10	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$107.92	Shoes For Crews Llc - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$146.58	Harbor Freight Tools 207 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$61.61	Heights Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$30.03	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,424.00	Midway Rental Laurel - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$470.60	Crescent Electric 054 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$618.84	Flowmark High Tech Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$284.00	Permaletter Sign Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$90.00	Permaletter Sign Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$79.60	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$108.89	Bestbuycom798156020693 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$34.48	Walmart.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$33.85	Wm Supercenter #2923 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$212.40	Graybar Electric Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$245.00	Graybar Electric Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$336.11	Sherwin Williams 703429 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$31.53	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$172.52	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$175.36	Whole Hog Janitorial Llc - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$70.68	Ferguson Ent #3027 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$43.26	Ferguson Ent #3027 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$728.00	Sq *Roger Connor - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$108.16	Usa Communications - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$2,210.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$480.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$153.72	Ecolab Pest Elimination - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$625.00	In *Mjr Industries Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,248.00	In *Mjr Industries Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,248.00	In *Mjr Industries Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$228.55	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$163.96	Aerotronics Inc Tfbo - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$47.45	Billings Machine & W - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$120.00	Generator Starter Shop - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$136.71	Hose & Rubber Ar - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	-\$17.31	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$17.31	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$583.34	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$51.21	Hose & Rubber Supply Blg - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Airport	\$9.52	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$18.00	Ratco Trailer And Hitch - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$270.00	Ratco Trailer And Hitch - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$82.95	Interstate Battery Of The - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$35.00	Sprocket'S Mach. & Weld - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$19.61	Denny Menholt Chevrolet - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$289.65	Meadow Green Sales - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$59.85	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$2.52	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,296.78	Oreilly Auto #1551 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$564.77	Partstree Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$39.51	Schnitzer Steel Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$321.40	Team Eagle Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$295.00	Frontline Ag Solutions Le - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$289.16	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$128.72	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$656.78	Norco Inc Scrubbs Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$340.00	Lp Anderson Point - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$67.55	Ratco Trailer And Hitch - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$94.99	Billings Hardware & Se - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$4.00	Billings Hardware & Se - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$27.00	Snap-On Tools Eforseth - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$28.48	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$116.74	Billings Construction Sup - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$58.03	Gardner Tobin/Doorwaysp - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$34.62	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$68.93	Dyson 866 693 9766 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$103.98	Dyson 866 693 9766 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$36.54	Billings Construction Sup - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$73.08	Billings Construction Sup - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$309.00	Redds Prints And Signs In - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$54.00	Redds Prints And Signs In - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$140.00	Redds Prints And Signs In - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$2,467.00	Helena Chemical Co 44021 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$19.98	Probuild N #409 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,982.70	Cummins Rocky Mtn - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$525.32	Tractor & Equipment - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$143.47	Genesis Lamp Corp - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$13.75	Oreilly Auto #1551 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$153.50	Overhead Door Co Of South - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$60.90	Pacific Steel #02 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Airport	\$593.76	Ideal Manufacturing Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$62.60	Usa Communications - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$70.00	Billings Construction Sup - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$240.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$390.10	Westin Seattle - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$600.61	Johnson Controls Ss - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$67.95	Batteries Plus #25 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$10.00	Graphic Imprints Awards - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$39.99	Tractor-Supply-Co #0303 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$243.81	Redds Prints And Signs In - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$72.55	Albertsons Sto00012278 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$14.00	Bargreen Ellingson #11 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$70.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$248.75	Summit Sign And Safety - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$17.00	Billings Clinic Homeox - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$181.14	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$46.95	Interstate Battery Of The - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$79.95	Batteries Plus #25 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$513.00	Midland Printing - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$423.00	Billingsgazettethriftync - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$775.00	The Montana Quarterly - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,276.00	Missoulianravallirepublic - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$88.56	Johnstone Supply Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$102.38	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$218.52	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$240.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$86.77	Ecolab Pest Elimination - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$96.41	Ecolab Pest Elimination - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$478.17	Wesco Distribution6668 - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$97.71	Titan Machinery - Billin - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$350.26	Www.Ver-Techlabs.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$101.77	Ecolab Pest Elimination - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$180.00	Sq *Roger Connor - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$180.00	Sq *Roger Connor - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$589.00	Sq *Roger Connor - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$155.00	Sq *Roger Connor - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$433.44	Gts Interior Supply - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$86.69	Gts Interior Supply - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$309.47	Lowes #00319* - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Airport	\$42.59	Schnitzer Steel Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$102.74	Schnitzer Steel Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,694.00	Sq *Roger Connor - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,799.00	Sq *Roger Connor - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$1,650.00	Sign Pro Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$192.00	Industrial Coating Soluti - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$192.00	Industrial Coating Soluti - PCard
05/08/2017	ACH	U.S. Bank PCards	Airport	\$176.00	Industrial Coating Soluti - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$9.70	Wm Supercenter #1956 - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	-\$68.48	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$20.43	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$107.27	Garda CI - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$75.24	Alsco Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$4.10	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$30.30	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$10.50	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$167.98	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$24.98	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$1.48	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$34.62	Wal-Mart #1956 - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$12.73	Wm Supercenter #1956 - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$59.76	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$449.76	Alsco Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$129.38	Ecolab, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$3.59	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$94.98	Heartland Paper Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$175.00	All Lock - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$78.83	Alsco Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$273.32	Alsco Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$18.41	Napa Store 3547001 - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$377.81	Npc*New Pig Corp - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$13.56	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$179.18	Kimball Midwest - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$127.46	Kimball Midwest - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$16.94	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$10.50	Selby'S - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$39.88	Wal-Mart #1956 - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$125.00	Community Transportati - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$15.96	Shipton'S Big R-East - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$110.00	All Lock - PCard
05/08/2017	ACH	U.S. Bank PCards	Transit	\$50.70	Alsco Inc. - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Fleet	\$8.29	Office Depot #450 - PCard
05/08/2017	ACH	U.S. Bank PCards	Fleet	\$17.14	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Fleet	\$9.75	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Fleet	\$116.70	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Fleet	\$139.99	Best Buy 00005926 - PCard
05/08/2017	ACH	U.S. Bank PCards	Fleet	\$49.99	Office Depot #450 - PCard
05/08/2017	ACH	U.S. Bank PCards	Fleet	\$395.61	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Fleet	\$35.00	Paypal *Coloradofir - PCard
05/08/2017	ACH	U.S. Bank PCards	Central Services	\$186.50	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Central Services	\$723.10	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Central Services	\$469.70	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Telephone System	\$334.00	Idu*Insight Public Sec - PCard
05/08/2017	ACH	U.S. Bank PCards	Telephone System	\$22.69	Www.Newegg.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Information Resources	\$7.36	Heights Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Information Resources	\$33.98	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Information Resources	\$44.88	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Information Resources	\$14.87	Www.Newegg.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Information Resources	\$543.30	Metro Forms Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Information Resources	\$87.19	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Information Resources	\$489.99	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Information Resources	\$398.79	High Point Networks, Llc - PCard
05/08/2017	ACH	U.S. Bank PCards	Information Resources	\$1,999.00	Sym*Secure Site Ssl - PCard
05/08/2017	ACH	U.S. Bank PCards	Information Resources	\$82.50	High Point Networks, Llc - PCard
05/08/2017	ACH	U.S. Bank PCards	City Health Ins Fund	\$120.00	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	City Health Ins Fund	\$10.00	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	City Health Ins Fund	\$100.00	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	Property Ins	\$194.25	Fedex 93775435 - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$9.00	Conoco - Dons Auto Car Wa - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$87.44	At&T Smd7 15579 - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$25.00	United 0162603612329 - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$25.00	United 0162604006472 - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$558.97	Caesars Hotel & Casino - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$16.50	Ah Turf Specialties Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$20.48	Ah Turf Specialties Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$101.05	Ah Turf Specialties Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$47.25	Ah Turf Specialties Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$43.97	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$29.68	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$24.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$17.98	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$321.37	Hanson Chemical - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$57.14	Heartland Paper Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$803.70	Ace Electric, Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$230.24	Ace Electric, Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$135.00	Air Controls-Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$1,026.00	Air Controls-Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$320.00	Alpine Plumbing Heating I - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$349.80	Billings Army Navy Surplu - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$73.90	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$69.00	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$1,994.09	Superior Water Solutions - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$348.40	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$42.04	Aces - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$146.98	Lowe's #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$145.00	Sq *Rolling Right Door Se - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$835.00	Stanley Steemer/Blngs - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$146.09	Ecolab, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$146.09	Ecolab, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$156.16	Ecolab, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$153.40	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$8.58	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$53.80	Lowe's #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$30.98	Lowe's #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$610.00	Alpine Plumbing Heating I - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$1,569.50	Alpine Plumbing Heating I - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$570.00	Alpine Plumbing Heating I - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$80.00	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$47.00	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$236.30	Midland Mechanical Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$637.00	Kone Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$279.00	Independent Lock And Part - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$11.64	Billings Hardware & Se - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$856.75	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$400.00	Stanley Steemer/Blngs - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$1.92	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$55.00	Sq *Skyline Services, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$200.00	Fischer Comm Flooring - PCard
05/08/2017	ACH	U.S. Bank PCards	P.W. Admin	\$339.00	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	P.W. Admin	\$35.77	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	P.W. Admin	\$18.98	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	P.W. Admin	\$11.69	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	P.W. Admin	\$5.98	Target 00013334 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	P.W. Admin	\$100.25	Uberbrew - PCard
05/08/2017	ACH	U.S. Bank PCards	P.W. Admin	\$9.14	Automated Office Systems - PCard
05/08/2017	ACH	U.S. Bank PCards	P.W. Admin	\$18.80	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	P.W. Admin	\$74.00	Associatedemployers - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$53.65	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$28.48	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$23.99	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$44.98	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$24.95	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$100.27	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$46.82	Econo Print - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$8.07	Automated Office Systems - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$28.20	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$255.00	Paypal *Apwarockymo - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$255.00	Paypal *Apwarockymo - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$180.00	Paypal *Msawwa - PCard
05/08/2017	ACH	U.S. Bank PCards	Engineering	\$22.50	Edge Construction Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$25.60	Sams Club #4805 - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$68.99	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$105.05	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$432.00	3Si Security Systems - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$38.50	Conoco - Twin Star Energy - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$547.35	Embassy Suites - Denver - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$38.35	Pilot - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$32.00	Pilot - PCard
05/08/2017	ACH	U.S. Bank PCards	Municipal Court Grants	\$45.00	Wm Supercenter #2923 - PCard
05/08/2017	ACH	U.S. Bank PCards	Municipal Court Grants	\$52.00	Target 00013334 - PCard
05/08/2017	ACH	U.S. Bank PCards	Municipal Court Grants	\$21.96	Samsclub #4805 - PCard
05/08/2017	ACH	U.S. Bank PCards	Municipal Court Grants	\$180.00	Nadcp - PCard
05/08/2017	ACH	U.S. Bank PCards	Municipal Court Grants	\$1,800.00	Nadcp - PCard
05/08/2017	ACH	U.S. Bank PCards	Amend Park	\$12.00	Ah Turf Specialties Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Amend Park	\$16.00	Wilbur Ellis Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Amend Park	\$2.99	Albertsons Sto00000471 - PCard
05/08/2017	ACH	U.S. Bank PCards	Amend Park	\$87.89	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Amend Park	\$9.12	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	Amend Park	\$8.69	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	Parks Programs	\$139.00	International Bronze PlaQ - PCard
05/08/2017	ACH	U.S. Bank PCards	Parks Programs	\$159.00	International Bronze PlaQ - PCard
05/08/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$20.12	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$189.03	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$244.81	Yellowstone Valley Elect - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$63.92	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$19.45	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$40.02	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$832.00	The Good Earth Works Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$100.00	Scheels Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$51.92	Snappy Duds - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$349.20	Bruco - PCard
05/08/2017	ACH	U.S. Bank PCards	Park District 1	\$335.89	Discountpla - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$220.59	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$66.10	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$31.52	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$6.96	Edge Construction Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$7.59	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$2.99	Shipton'S Big R-East - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$7.58	Pacific Steel #02 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$4.15	Pacific Steel #02 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$10.91	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$33.55	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$18.08	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$24.71	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$73.70	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$11.82	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$15.11	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$24.79	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$1,664.28	Dmi* Dell Bus Online - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$379.98	Office Depot #2135 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$226.98	Office Depot #2135 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$411.61	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$258.96	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$48.94	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$662.19	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$49.99	Office Depot #450 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$236.88	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$262.50	Idu*Insight Public Sec - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$262.50	Idu*Insight Public Sec - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$761.69	Pcm Tigerdirect - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	-\$55.62	Pcm Tigerdirect - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$291.53	Pcm Tigerdirect - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$191.46	Heartland Services - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$357.92	Heartland Services - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$306.00	Accent Print Shop, Inc. - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$28.00	Accent Print Shop, Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$450.10	Alaska Air 0272137670402 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$229.99	Office Depot #450 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$7.44	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$65.44	The Ups Store 2594 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$84.00	Accent Print Shop, Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$457.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$145.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$145.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$145.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$246.00	Vet-To-Go - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$70.00	S&P Brake Supply Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$7.98	Office Depot #2135 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$14.99	Adobe *Acropro Subs - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$330.00	Jimmy Johns - 2080 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$84.00	Universal Awards - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$18.99	Costco Whse #0069 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$11.50	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$31.90	Starbucks Store 23045 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$133.00	Jimmy Johns - 3082 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$113.50	Pizza Hut #1714 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$457.70	Nfpa Natl Fire Protect - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$315.00	Nfpa Natl Fire Protect - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$807.50	Associatedemployers - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$122.14	Bloedorn Lumber Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$19.99	Radioshack Dea00030676 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$209.00	Bullex Digital Safety - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$10.99	Amazonprime Membership - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	-\$10.99	Amazonprime Membership - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$70.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard



Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$70.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Mt Gov Online Trns - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$775.00	Barnes & Noble #2765 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$37.16	Office Depot #2135 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$16.91	The Mail Drop - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$165.85	Kb Commercial Products - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$25.00	United 0162604056241 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$25.00	United 0162604439365 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$651.42	Hilton Hotels - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$711.00	Spanishonpatrol.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$91.28	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$97.03	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$160.23	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$14.90	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$5.75	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$394.74	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$28.85	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$7.95	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$109.88	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$148.08	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$216.86	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$754.24	Rom Corp - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$39.99	Carquest 3103 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$21.56	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$49.90	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$35.94	Amazon.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$152.97	Brigade Electronics Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$10.95	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$22.45	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$249.90	Hughes Fire Equipment - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$152.10	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$75.73	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$9.58	Kings Ace Hdwe - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$12.00	Trace Analytics Llc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$9.18	Shipton'S Big R-East - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$92.97	Wpsg. Inc 800-852-6088 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$300.00	Kochek Company Llc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$518.25	Holiday Inn Express - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$518.25	Holiday Inn Express - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$518.25	Holiday Inn Express - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$518.25	Holiday Inn Express - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$179.76	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$182.97	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$74.18	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$1,458.00	Idu*Insight Public Sec - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$37.00	Amazon Mktpplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$30.18	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$135.02	Econo Print - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$111.57	Econo Print - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$37.95	Ttp*Tauntonpublisher - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$99.00	National I T C Corp - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$235.26	Fairmont Hot Springs Reso - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$97.23	Best Western Grantree Inn - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$97.23	Best Western Grantree Inn - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$97.23	Best Western Grantree Inn - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$291.69	Best Western Grantree Inn - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$291.69	Best Western Grantree Inn - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	-\$9.99	Orleans Hotel & Casino - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	-\$9.99	Orleans Hotel & Casino - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$0.41	Orleans Hotel & Casino - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$388.92	Best Western Grantree Inn - PCard
05/08/2017	ACH	U.S. Bank PCards	Building Inspection	\$174.95	Tractor-Supply-Co #0303 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$104.53	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$15.94	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$1,211.95	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$42.00	Macon Supply Billi - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$216.84	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$96.44	Pacific Steel #02 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$66.95	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$39.97	Harbor Freight Tools 207 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$18.00	Selby'S - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$9.12	Holiday Stnstore 0108 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$106.12	Cenex Zip Trip07082696 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$115.42	Cenex Zip Trip07082696 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$100.00	Billings Construction Sup - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$169.00	Enduro Seat Covers - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$5.28	Hose & Rubber Ar - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$49.48	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$235.00	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$96.00	Napa Store 3547001 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$72.99	Napa Store 3547001 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$99.76	Tractor-Supply-Co #0303 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$21.99	Tractor-Supply-Co #0303 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$229.00	Auto Trim Design - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$53.95	Amazon.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$755.30	Amazon.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$23.20	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$76.94	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	-\$7.81	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$16.05	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$80.29	Yellowstone Polaris - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$331.58	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$24.15	Tacoma Screw Products B - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$1.57	Tacoma Screw Products B - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$399.60	Cretex Concrete Products - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$104.91	Billings Construction Sup - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$205.80	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$70.97	Harbor Freight Tools 207 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$129.91	Harbor Freight Tools 207 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$13.98	Billings Hardware & Se - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$88.02	Alphagraphics #387 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$78.02	Alphagraphics #387 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$1,150.63	Jen Tech Llc - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$262.43	American Weldi - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$100.32	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$211.68	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$33.32	Pacific Steel #02 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$734.60	Alphagraphics #387 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$9.99	Heights Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$86.43	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$10.00	Fedex 786155992205 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$290.35	Shipton'S Big R-East - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$167.96	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$98.46	Tractor-Supply-Co #0303 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$149.99	Tractor-Supply-Co #0303 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$29.99	Tractor-Supply-Co #0303 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$108.56	Amazon.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$560.00	Cps 6543 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$360.00	Cps 6543 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$800.00	Cps 6543 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$24.97	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$74.20	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$142.62	Rs Hughes Co Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$10.09	Fedex 785976084055 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$46.25	Fedex 786045037133 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$4.99	Fedex 890162283192 - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$200.00	American Public Works - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$200.00	American Public Works - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$82.63	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$85.11	City Of Billings Pud - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$111.65	Billings Construction Sup - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$92.68	Automated Office Systems - PCard
05/08/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$50.52	Bloedorn Lumber Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	EOC 911	\$25.00	United 0162604056241 - PCard
05/08/2017	ACH	U.S. Bank PCards	EOC 911	\$25.00	United 0162604439365 - PCard
05/08/2017	ACH	U.S. Bank PCards	EOC 911	\$25.00	United 0162604439746 - PCard
05/08/2017	ACH	U.S. Bank PCards	EOC 911	\$651.42	Hilton Hotels - PCard
05/08/2017	ACH	U.S. Bank PCards	EOC 911	\$651.42	Hilton Hotels - PCard
05/08/2017	ACH	U.S. Bank PCards	City County Planning	\$90.00	Historical Society/Guar - PCard
05/08/2017	ACH	U.S. Bank PCards	City County Planning	\$10.50	The Rubber Stamp Shop, In - PCard
05/08/2017	ACH	U.S. Bank PCards	City County Planning	\$34.28	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	City County Planning	\$41.98	Www.Newegg.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	City County Planning	\$19.65	Usps Po 2907740107 - PCard
05/08/2017	ACH	U.S. Bank PCards	City County Planning	\$49.00	Usps Po 2907800103 - PCard
05/08/2017	ACH	U.S. Bank PCards	City County Planning	\$81.94	Pizza Hut #1714 - PCard
05/08/2017	ACH	U.S. Bank PCards	City County Planning	\$128.75	Jimmy Johns - 1646 - M - PCard
05/08/2017	ACH	U.S. Bank PCards	City County Planning	\$645.08	In *Timemark Incorporated - PCard
05/08/2017	ACH	U.S. Bank PCards	Municipal Court Grants	\$345.99	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$27.00	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$39.99	Best Buy 00005926 - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$85.30	Tlo Transunion - PCard
05/08/2017	ACH	U.S. Bank PCards	Police Programs	\$1,956.49	In *Gibson Advertising, M - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$12.88	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$26.56	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$310.00	Artcraft Printer Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$38.00	Amer Lib Assoc-Imis - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Library	\$50.00	Yellowstone Art Museum - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$92.00	Sq *Yellowstone Cou - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$40.00	In *Southeastern Security - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$52.35	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$380.00	Amer Lib Assoc-Career - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$65.00	American Library Assoc - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$475.00	Educate Llp - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$371.01	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$397.11	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$302.94	Kb Commercial Products - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$212.00	Kb Commercial Products - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$209.12	Kb Commercial Products - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$135.00	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$16.84	Wm Supercenter #4412 - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$52.99	Ferguson Ent #3027 - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$21.49	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$219.00	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$226.86	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$518.14	Long Range Systems - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$91.13	Big Sky Fire Equipment - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$13.60	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	-\$62.49	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$98.39	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$20.94	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$5.36	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$10.07	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$6.99	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$43.78	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$12.20	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$7.79	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$21.40	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$136.11	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$14.99	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$69.20	Amazon.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$86.84	Wm Supercenter #4412 - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$100.00	Mustangs Baseball - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$137.66	Wal-Mart #2923 - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$106.64	Target 00013334 - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$299.65	Target 00001719 - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$787.75	Vernon Library Supplies - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$13.60	Amazon Mktplace Pmts - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Library	\$31.96	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$75.59	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$15.99	Albertsons Sto00012278 - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$152.30	Sp * Elm Usa - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$26.00	Smk*Surveymonkey.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$6.89	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$89.61	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$8.72	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$14.96	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$12.65	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$190.14	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$4.24	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$53.88	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$79.39	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$25.44	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$28.98	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$33.98	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$45.78	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$53.88	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$23.98	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	-\$29.99	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$102.83	Amazon.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$6.84	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$7.49	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$21.98	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$15.90	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$8.53	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$18.98	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$67.47	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$11.69	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$5.17	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$34.84	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$14.96	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$32.74	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$17.96	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$10.19	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$55.67	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$7.99	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$5.99	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$5.99	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$4.40	Amazon Mktplace Pmts - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Library	\$8.25	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$12.32	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$22.98	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$15.10	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$55.00	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$19.99	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$22.05	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$5.99	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$9.95	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$8.99	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$17.55	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$45.02	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$82.00	Lewistown News Argus - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$221.10	Center Point Large Print - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$221.10	Center Point Large Print - PCard
05/08/2017	ACH	U.S. Bank PCards	Library	\$75.00	Paypal *Montanalibr - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$188.20	Albertsons Sto00000380 - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$71.57	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$17.87	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$23.25	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$159.20	Presidents Vol Srv Award - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$986.89	National Service Gear - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$325.00	Cvent* Nw Montana - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$300.00	Tidbits Of Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$36.95	Credit Technologies, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$36.95	Credit Technologies, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$36.95	Credit Technologies, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$36.95	Credit Technologies, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$36.95	Credit Technologies, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$36.95	Credit Technologies, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$36.95	Credit Technologies, Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	\$598.96	Automated Office Systems - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	-\$666.90	Expedia7247445158565 - PCard
05/08/2017	ACH	U.S. Bank PCards	CDBG	-\$850.00	Und-Eti - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$30.08	Pitney Bowes Pi - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$190.19	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$25.00	Associatedemployers - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$38.70	Associatedemployers - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$17.16	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$59.75	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$51.50	Yellowstone County Treas - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Water	\$13.01	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$39.00	Northwest Industrial Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$25.00	Carquest 3103 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$79.09	Dxp Enterprises - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$195.00	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$494.75	Bank Supplies, Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$19.76	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$13.49	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$8.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$11.54	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$127.50	Office Depot #450 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$202.60	Beckers Glass Shop - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$1,240.90	Hach Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$456.03	Northwest Scientific Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$30.00	Permaletter Sign Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$134.30	Fedex 23791610 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$292.12	Cp Lab Safety - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$538.38	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$52.55	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$67.30	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$195.22	Mitchell Instrument Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$806.40	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$11.15	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$202.52	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$15.75	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$139.91	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$264.36	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$130.20	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$75.07	Crescent Electric 054 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$161.75	Crescent Electric 054 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$105.99	Crescent Electric 054 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$64.60	Graybar Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$73.61	Graybar Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$99.64	Graybar Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$86.76	Graybar Electric Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$644.80	Mcmaster-Carr - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$29.58	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$1,318.00	Graybar Electric Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$13.83	Fedex 785995490263 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$349.73	Eis Inc 678-255-3600 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$247.66	Platt Electric 800 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Water	\$72.59	Anixter/Clark/Tri-Ed - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$140.89	Anixter/Clark/Tri-Ed - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$490.00	Anixter/Clark/Tri-Ed - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$75.02	Crescent Electric 054 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$38.60	Crescent Electric 054 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$38.17	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$698.32	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$30.60	Edge Construction Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$178.29	Edge Construction Supp - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$6.74	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$97.89	Motion Industries Mt01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$54.84	Flowmark High Tech Co - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$53.35	Galles Filter And Exhaust - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$36.38	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$70.47	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$40.28	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$21.46	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$1,263.00	Montana Seals And Packing - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$201.04	Pacific Steel #02 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$33.29	Pacific Steel #02 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$1,071.42	Power Process Equipment I - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	-\$61.76	Power Process Equipment I - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$145.68	Russell Industries Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$93.08	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$32.00	West End Lock And Secur - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$15.54	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$13.34	Fastenal Company01 - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$251.98	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$337.75	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$69.92	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$13.49	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$15.29	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$5.38	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$23.30	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$65.19	Tacoma Screw Products B - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$80.28	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$1,319.19	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$32.70	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$32.50	Aaim Solutions - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$13.04	Automated Office Systems - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$23.06	Kenco Security And Tec - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Water	\$130.00	S&S Machine Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$20.00	Custom Laser - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$195.00	Paypal *Msawwa - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$195.00	Paypal *Msawwa - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$328.00	Hrblock Retail - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$116.40	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$119.88	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$34.19	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$119.67	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$84.89	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$11.00	Tvetene Turf Inc-Clvr - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$129.50	Awwa.Org - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$25.75	Yellowstone County Treas - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$15.40	Tvetene Turf Inc-Clvr - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$73.34	Ah Turf Specialties Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Water	\$45.07	Billings Construction Sup - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$1,528.46	Dmi* Dell Bus Online - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$714.70	Dmi* Dell Bus Online - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$41.35	Arkansas Flag And Bann - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$4.50	Conoco - The Trading Post - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$4.50	Conoco - The Trading Post - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$4.50	Conoco - The Trading Post - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$298.11	Big Horn Resort - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$75.00	Paypal *Bigskycism - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$75.00	Paypal *Bigskycism - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$75.00	Paypal *Bigskycism - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$75.00	Paypal *Bigskycism - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$75.00	Paypal *Bigskycism - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$75.00	Paypal *Bigskycism - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$75.00	Paypal *Bigskycism - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$3.98	Conoco - Conomart Vii - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$8.49	Conoco - Conomart Vii - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$90.00	Domino'S 7003 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$336.00	Billings Ink And Toner - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$577.52	Thomson West*Tcd - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$465.00	Idu*Insight Public Sec - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$95.22	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$603.33	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$72.90	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$866.28	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$575.21	Alphagraphics #387 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	General	\$25.00	Associatedemployers - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$545.50	Associatedemployers - PCard
05/08/2017	ACH	U.S. Bank PCards	General	-\$99.00	Code 4 Public Safety Edu - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$43.82	Paypal *Image Shop - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$42.75	Jimmy Johns - 1646 - M - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$74.45	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$3.99	Econo Print - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$928.79	Data Imaging Systems - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$192.00	Cph And Associates - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$63.92	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$108.14	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$287.98	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$840.00	Government Finance - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$19.80	The Rubber Stamp Shop, In - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$71.06	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	-\$36.71	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$1,180.00	Idu*Insight Public Sec - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$82.00	Idu*Insight Public Sec - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$1,057.09	Thomson West*Tcd - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$276.60	Pp*Qualitytype - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$102.65	Helena Holiday Inn Expre - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$38.49	Alphagraphics #387 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$390.00	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$47.61	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$112.60	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$295.00	American Planning Associ - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$172.88	Indeed - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$99.95	Planetizen Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$64.95	Billings Army Navy Surplu - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$78.00	Creative Monograms Smb - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$170.00	Sign Pro Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$972.00	Idu*Insight Public Sec - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$45.27	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$206.00	Billings Ink And Toner - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$33.92	Staples Direct - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$6.49	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$17.98	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	-\$6.99	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$11.76	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$545.54	Econo Print - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$440.00	Asla Member Services - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	General	\$99.00	Jimmy Johns - 1646 - E - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$14.47	Albertsons Sto00000471 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	-\$12.00	Dickeys Mt-619 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$599.00	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$18.51	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$11.41	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$39.99	Shipton'S Big R-East - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$84.99	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$136.40	Wal-Mart #4412 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$72.50	Wal-Mart #4412 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$47.00	Snappy Duds - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$1,710.00	Snappy Duds - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$195.99	Ah Turf Specialties Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$365.40	Bloedorn Lumber Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$17.19	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$7.17	Hose & Rubber Supply Blg - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$24.00	Jares Fence Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$90.15	Jares Fence Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$10.49	Napa Store 3547001 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$6.97	Napa Store 3547001 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$154.58	Northland Automotive - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$44.64	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$152.73	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$4.42	Pacific Steel #02 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$91.66	Sherwin Williams 703203 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$17.99	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$15.99	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$88.97	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$7.99	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$95.00	Total Rental Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$195.00	Tvetene Turf Inc-Clvr - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$8.83	Carquest 3103 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$60.00	Wilbur Ellis Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$23.98	Harbor Freight Tools 207 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$98.04	Grand Lumber Company - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$208.62	Costco Whse #0069 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$11.18	Billings Hardware & Ga - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$22.40	Billings Hardware & Ga - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$265.58	Thomae Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$188.70	Thomae Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$2.98	Heights Ace Hdwe - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	General	\$17.77	Heights Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$4.96	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$105.00	Dxp Enterprises - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$45.96	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$11.25	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$48.23	Wal-Mart #1956 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$8.73	Oreilly Auto #1548 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$153.92	Probuild N #409 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$198.12	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$9.97	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$9.98	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$23.74	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$15.29	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$7.16	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$17.88	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$38.97	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$4.66	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$11.98	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$8.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$4.59	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$45.56	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$17.96	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$20.23	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$24.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$14.44	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$175.50	Msu-Bz-Ticketswest - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$181.89	Tacoma Screw Products B - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$71.78	Tacoma Screw Products B - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$326.26	Tacoma Screw Products B - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$20.60	Yellowstone County Treas - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$37.98	Autozone #3772 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$352.42	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$226.80	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$557.17	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$160.38	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$248.47	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$837.02	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$187.40	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$121.10	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$10.00	Ratco Trailer And Hitch - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$80.04	Yellowstone County Implem - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	General	\$28.60	Billings Farmhand - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$870.58	Rdo Equipment Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$19.00	Tire Rama 101 Bc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$19.00	Tire Rama 101 Bc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$43.76	Lisacs Billingstire Sp - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$7.71	Ah Turf Specialties Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$20.18	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$132.89	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$325.68	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$17.14	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$165.53	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$29.40	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$6.30	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$73.50	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$58.48	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$312.31	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$100.12	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$28.49	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$127.62	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$243.82	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$66.70	2M Company Warehouse - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$12.22	2M Company Warehouse - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$18.71	Heights Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$33.95	Heights Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$185.00	Industrial Coating Soluti - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$3.59	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$25.98	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$462.00	Truenorth Steel-Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$21.89	Tacoma Screw Products B - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$28.99	Shiptons Big R Heights - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$169.99	Shipton'S Big R-West - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$60.23	Lowes #00319* - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$93.88	Tacoma Screw Products B - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$93.24	Facebk Jmq9Cjfk2 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$36.37	Facebk Sqmq9Cjfk2 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$19.47	Bettymillsc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$19.00	Yellowstone Valley Elect - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$117.50	Montana Seed And Grain - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$98.00	Billings Machine & W - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$373.75	Ditch Witch Northwest - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$141.13	Rdo Equipment Co - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	General	\$28.13	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$37.41	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$374.60	Cy Corp Trailer - PCard
05/08/2017	ACH	U.S. Bank PCards	General	-\$870.58	Rdo Equipment Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$1,508.87	Rdo Equipment Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$42.23	Albertsons Sto00012278 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$1,450.00	Powder Coating Plus North - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$25.09	Norco Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$11.98	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$272.97	Shipton'S Big R-East - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$17.98	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$8.97	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$11.41	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$4.49	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$7.97	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$15.00	Plug N Pay Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$9.60	Zeecreative - PCard
05/08/2017	ACH	U.S. Bank PCards	General	-\$7.33	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$32.98	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$23.71	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$28.71	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$396.10	Wilbur Ellis Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$5.99	Harbor Freight Tools 207 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$5.99	Costco Whse #0069 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$4.23	Albertsons Sto00012278 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$39.59	Albertsons Sto00040253 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$50.78	Amazon.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$29.80	Amazon.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$101.94	Amazon.Com Amzn.Com/Bill - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$67.50	Batteries Plus #25 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$27.54	Wal-Mart #1956 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$43.92	Wal-Mart #2923 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$50.44	Wm Supercenter #2923 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$308.06	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$130.35	Facebk Jmq9Cjfk2 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$702.00	Arc*Services/Training - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$997.27	In *Elifeguard, Inc. - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$99.00	Pepsi-Cola Bottling Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$397.90	Gih*Globalindustrialeq - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$24.29	Amazon.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$23.00	West End Lock And Secur - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	General	\$141.02	Charter Comm - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$18.50	Graybar Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$22.06	Graybar Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$86.25	Hanson Chemical - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$362.96	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$5.99	Shipton'S Big R-East - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$8.99	Shipton'S Big R-East - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$14.99	Heights Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$72.86	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$68.20	Heartland Paper Company - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$193.41	Heartland Paper Company - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$28.14	Heartland Paper Company - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$156.02	Heartland Paper Company - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$20.94	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$20.16	Target 00001719 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$30.72	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$86.43	Border States Electric - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$12.20	Midland Implement Co - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$145.77	Northwest Pipe Fitting - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$17.98	Oreilly Auto #1551 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$47.86	Oreilly Auto #1551 - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$29.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$1.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$22.98	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$88.51	Yellowstone County Implem - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$15.00	Tire Rama 101 Bc - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$62.16	Superior Water Solutions - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$339.00	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$1,687.24	Asco Pacific Supply - PCard
05/08/2017	ACH	U.S. Bank PCards	General	\$15.99	Kings Ace Hdwe - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$30.00	Doubletree - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$660.00	Big Horn Resort - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	City Towing - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$95.00	Hansers Wrecker & Salvage - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$95.00	Hansers Wrecker Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$95.00	Hansers Wrecker Company - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$110.00	Uhi*U-Haul-Fish-On-A-Fe # - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Dee Jay Bee Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$200.00	Dee Jay Bee Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Franks Towing - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$95.00	Mountainside Towing - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$95.00	Pow R Tow - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$190.00	Pow R Tow - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$190.00	Excel Services - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Jims Auto Repair - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$95.00	Red Wrecker Recovery - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$95.00	Budget Towing - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Sq *Agave Towing - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$100.00	Sq *Project Towing - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$413.40	Lee Newspaper Subscriptio - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$69.00	Kenco Security And Tec - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$136.89	Fairmont Hot Springs Reso - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$80.00	Paypal *Fbinaamonta - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$21.50	Conoco - High Country Tra - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$24.83	Uber Technologies Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$776.00	Creative Monograms Smb - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$2,173.18	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$2,241.29	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$27.00	00809 - Apcoa Billings - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$22.90	Brownells Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$31.92	Brownells Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Firemaster - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$50.00	Firemaster - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$65.15	Firstaidsuppliesonl - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$149.90	Billings Army Navy Surplu - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$545.69	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$298.48	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$343.97	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$114.38	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$106.02	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$653.01	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$14.20	Valet Today Cleaners - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$254.75	La Police Gear - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$945.00	Creative Monograms Smb - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$90.00	Creative Monograms Smb - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$212.44	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$77.73	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$77.69	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$38.46	Aces - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$435.00	Gunarama Wholesale I - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$182.88	Uline *Ship Supplies - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$40.50	Proforce Law Enforceme - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$108.00	Silver Threads - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$109.19	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$31.94	Positive Promotions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$99.00	Amazonprime Membership - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$22.00	Batteries Plus #25 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$188.74	Batteries Plus #25 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$84.07	Uline *Ship Supplies - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$169.63	Ww Grainger - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$71.92	The Home Depot #3101 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$255.00	Aces - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$109.69	Hi-Tech Motor Sports 7 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$300.00	Watchguard Video - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$274.00	Watchguard Video - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$43.00	Big Sky Linen & Uniform - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$56.15	Chalet Market Corporate O - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$425.00	Executive Cleaning Co I - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$505.00	Idu*Insight Public Sec - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$39.00	Amazon Mktplace Pmts - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$79.00	Rockets Gourmet Wraps And - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$79.00	Rockets Gourmet Wraps And - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$8.68	Discountmugs.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$275.00	Carstickers.Com - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$32.36	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$58.26	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$69.41	360 Office Solutions Inc - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$38.12	Shiloh Veterinary Hospita - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$494.10	Delta Air 0062378167566 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$310.95	Staybridge Suites - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$43.50	Galls - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$228.50	Lexisnexis Risk Dat - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$62.91	Legacy Rel Of Info Online - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$19.00	Yellowstone Valley Elec - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$500.00	Ultra Max - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$10.00	Little Caesars 1280 0003 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$45.84	Costco Whse #0069 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$59.45	Pizza Hut #1720 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$107.04	Wal-Mart #2923 - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$641.65	Comfort Suites Of Helena - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$3.98	Conoco - Conomart Vii - PCard
05/08/2017	ACH	U.S. Bank PCards	Public Safety	\$14.98	Doc And Eddys Liquor S - PCard
05/08/2017	803969	A & I Distributors	Transit	\$1,409.10	BUS MET PO NUM 302820

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05/08/2017	803969	A & I Distributors	Transit	\$454.30	AUTO &TRUCK MAINT.ITEMS
05/08/2017	803969	A & I Distributors	Transit	\$119.95	AUTO &TRUCK MAINT.ITEMS
05/08/2017	803969	A & I Distributors	Transit	\$93.00	AUTO &TRUCK MAINT.ITEMS
05/08/2017	803969	A & I Distributors	Fleet	\$326.15	2947695 PO NUM 302820
05/08/2017	803969	A & I Distributors	Solid Waste	\$185.90	Blue DEF for Landfill equipment
05/08/2017	803969	A & I Distributors	Airport	\$1,057.51	Invoice #2955037. Bulk Oil purchase
05/08/2017	803969	A & I Distributors	Fleet	\$526.81	2954938 PO NUM 302820
05/08/2017	803969	A & I Distributors	Fleet	\$3,219.40	2954938 PO NUM 302820
05/08/2017	803969	A & I Distributors	Transit	\$1,153.35	BUS MET PO NUM 302820
05/08/2017	803969	A & I Distributors	Solid Waste	\$2,810.04	Oil for Landfill equipment
05/08/2017	803972	Acuity Brands Lighting Inc	Street/Traffic Oper	\$2,810.00	STREET LIGHTS PO NUM 302812
05/08/2017	803972	Acuity Brands Lighting Inc	Street/Traffic Oper	\$546.40	STREET LIGHTS PO NUM 302812
05/08/2017	803972	Acuity Brands Lighting Inc	Street/Traffic Oper	\$266.10	STREET LIGHTS PO NUM 302812
05/08/2017	803976	American Title & Escrow	CDBG	\$15,000.00	FTHB Sherree Cruse 1328 Maurine Street
05/08/2017	803983	Archie Cochrane	Street/Traffic Oper	\$39.02	5212410
05/08/2017	803983	Archie Cochrane	Engineering	\$24.55	5212692
05/08/2017	803983	Archie Cochrane	Public Safety	\$50.98	5212706
05/08/2017	803983	Archie Cochrane	Property Ins	\$5,228.08	Inv. #841890 Patrol Car #1403 #2017-036
05/08/2017	803983	Archie Cochrane	General	\$153.41	5211776
05/08/2017	803983	Archie Cochrane	Public Safety	\$24.75	5211918
05/08/2017	803983	Archie Cochrane	Public Safety	\$245.64	5212029
05/08/2017	803983	Archie Cochrane	Public Safety	\$28.95	5212064
05/08/2017	803983	Archie Cochrane	Public Safety	\$4.00	5212118
05/08/2017	803983	Archie Cochrane	Public Safety	\$185.00	5212135
05/08/2017	803987	AVT Service Technologies LLC	Water	\$49,500.00	EZ Valves - installation
05/08/2017	803988	Azteca Systems, Inc.	Street/Traffic Oper	\$8,950.00	Cityworks Annual Update & Support Software
05/08/2017	803988	Azteca Systems, Inc.	Water	\$5,367.00	Cityworks Annual Update & Support Software
05/08/2017	803988	Azteca Systems, Inc.	Wastewater	\$3,578.00	Cityworks Annual Update & Support Software
05/08/2017	803988	Azteca Systems, Inc.	P.W. Admin	\$5,505.00	Cityworks Annual Update & Support Software
05/08/2017	803997	Billings Industrial Revitalization District Inc	Tax Increment East	\$45,944.66	FY17 4th Quarter
05/08/2017	804004	Brenntag Pacific Inc	Street/Traffic Oper	\$7,274.50	hicothaw used to melt snow on streets
05/08/2017	804004	Brenntag Pacific Inc	Street/Traffic Oper	\$7,599.13	hico thaw liquid for melting snow
05/08/2017	804005	Broadway Property Management	Police Programs	\$2,695.10	Rent and Utilities for April/May, 2017
05/08/2017	804009	Carlton Plants LLC	Parks Programs	\$2,756.39	Trees for parks.
05/08/2017	804011	Century Link	Airport	\$36.56	406-245-1044 Airport Terminal Power M
05/08/2017	804011	Century Link	Transit	\$50.49	406-245-1789 Transit STS
05/08/2017	804011	Century Link	Solid Waste	\$61.29	406-245-7193 Solid Waste Landfill
05/08/2017	804011	Century Link	Solid Waste	\$106.32	406-245-9820 Solid Waste Landfil
05/08/2017	804011	Century Link	Street/Traffic Oper	\$36.56	406-245-9906 PW Traffic Signal 4th 27
05/08/2017	804011	Century Link	Transit	\$50.49	406-254-7038 MET Transit
05/08/2017	804011	Century Link	EOC 911	\$7,306.39	406-255-9700 E911

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05/08/2017	804011	Century Link	Public Safety	\$49.10	406-655-0728 Fire Maintenance Shop
05/08/2017	804011	Century Link	Telephone System	\$81.08	406-248-9124 Met Measured Lines
05/08/2017	804011	Century Link	Telephone System	\$75.18	406-248-3329 Airport Measured Lines
05/08/2017	804011	Century Link	Public Safety	\$36.62	406-245-6600 Crime Prevention Alarm
05/08/2017	804011	Century Link	EOC 911	\$0.66	406-255-9702 E911 Backup Line
05/08/2017	804011	Century Link	Library	\$169.09	406-245-1579 Library 6 lines
05/08/2017	804011	Century Link	Telephone System	\$56.36	406-245-1579 Library 6 lines
05/08/2017	804011	Century Link	Information Resources	\$37.20	406-245-4437 Kenco Security Alarm IT Alarm
05/08/2017	804011	Century Link	Public Safety	\$37.59	406-245-1743 Fire Elevator
05/08/2017	804014	Chicago Title of Montana LLC	CDBG	\$15,000.00	FTHB Jena Laughery 908 Rollman Way
05/08/2017	804021	Crane Tech Services & Material Handling, Inc.	Wastewater	\$2,625.00	Annual Inspection
05/08/2017	804027	DC Frost Associates Inc	Wastewater	\$444.20	Anti Clean
05/08/2017	804027	DC Frost Associates Inc	Wastewater	\$3,713.22	Lamps angle Base
05/08/2017	804028	Dell Computer L P	Public Safety	\$4,920.85	Qty.10 Dell Opitplex 5040 MT computers only
05/08/2017	804028	Dell Computer L P	Public Safety	\$4,920.85	Qty.10 Dell Opitplex 5040 MT computers only
05/08/2017	804029	Destiny Software Inc	General	\$3,200.00	Annual AgendaQuick Software license
05/08/2017	804030	Dixie Petro-Chem	Water	\$3,192.00	WATER PARTS AND SUPPLIES
05/08/2017	804030	Dixie Petro-Chem	Water	\$3,192.00	WATER PARTS AND SUPPLIES
05/08/2017	804045	Flathead County Sheriff's Office	Police Programs	\$18,127.70	Wages and Benefits.
05/08/2017	804045	Flathead County Sheriff's Office	Police Programs	\$349.99	Desktop PC.
05/08/2017	804045	Flathead County Sheriff's Office	Police Programs	\$6,919.61	OT.
05/08/2017	804045	Flathead County Sheriff's Office	Police Programs	\$1,056.52	Travel & training.
05/08/2017	804053	Great Falls Police Department	Police Programs	\$3,342.14	Miscellaneous supplies.
05/08/2017	804053	Great Falls Police Department	Police Programs	\$2,459.57	Travel and Training.
05/08/2017	804056	Hardy Construction Co.	Park District 1	\$28,592.68	Provide landscaping improvement
05/08/2017	804059	HDR, Inc.	Water	\$18,482.68	WO 16-98 2016 Integrated Water Plan (IWP)
05/08/2017	804061	Helena Police Department	Police Programs	\$6,480.00	Cellebrite renewal.
05/08/2017	804063	High Point Networks LLC	Information Resources	\$5,885.00	R-970XX-COTERM:Extremeworks
05/08/2017	804068	Ingram Library Services Inc.	Library	\$74.36	98109601
05/08/2017	804068	Ingram Library Services Inc.	Library	\$14.70	98109602
05/08/2017	804068	Ingram Library Services Inc.	Library	\$7.35	98109602
05/08/2017	804068	Ingram Library Services Inc.	Library	\$10.02	98109603
05/08/2017	804068	Ingram Library Services Inc.	Library	\$91.95	98109603
05/08/2017	804068	Ingram Library Services Inc.	Library	\$69.64	98109603
05/08/2017	804068	Ingram Library Services Inc.	Library	\$70.76	98192855
05/08/2017	804068	Ingram Library Services Inc.	Library	\$6.06	98192855
05/08/2017	804068	Ingram Library Services Inc.	Library	\$153.97	98191102
05/08/2017	804068	Ingram Library Services Inc.	Library	\$60.76	98191102
05/08/2017	804068	Ingram Library Services Inc.	Library	\$124.67	98191103
05/08/2017	804068	Ingram Library Services Inc.	Library	\$67.35	98192854
05/08/2017	804068	Ingram Library Services Inc.	Library	\$108.90	98192854

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	804068	Ingram Library Services Inc.	Library	\$10.11	98192854
05/08/2017	804068	Ingram Library Services Inc.	Library	\$68.44	98191100
05/08/2017	804068	Ingram Library Services Inc.	Library	\$30.68	98191100
05/08/2017	804068	Ingram Library Services Inc.	Library	\$70.37	98191101
05/08/2017	804068	Ingram Library Services Inc.	Library	\$334.07	98191101
05/08/2017	804068	Ingram Library Services Inc.	Library	\$878.16	98191101
05/08/2017	804068	Ingram Library Services Inc.	Library	\$78.10	98191101
05/08/2017	804068	Ingram Library Services Inc.	Library	\$58.52	98191094
05/08/2017	804068	Ingram Library Services Inc.	Library	\$27.10	98191095
05/08/2017	804068	Ingram Library Services Inc.	Library	\$11.79	98191096
05/08/2017	804068	Ingram Library Services Inc.	Library	\$11.20	98191097
05/08/2017	804068	Ingram Library Services Inc.	Library	\$84.36	98191098
05/08/2017	804068	Ingram Library Services Inc.	Library	\$23.98	98191099
05/08/2017	804068	Ingram Library Services Inc.	Library	\$369.33	98109605
05/08/2017	804068	Ingram Library Services Inc.	Library	\$14.71	98109606
05/08/2017	804068	Ingram Library Services Inc.	Library	\$22.00	98191092
05/08/2017	804068	Ingram Library Services Inc.	Library	\$32.42	98191092
05/08/2017	804068	Ingram Library Services Inc.	Library	\$268.86	98191093
05/08/2017	804068	Ingram Library Services Inc.	Library	\$13.20	98191093
05/08/2017	804068	Ingram Library Services Inc.	Library	\$21.99	98109604
05/08/2017	804068	Ingram Library Services Inc.	Library	\$18.54	98109604
05/08/2017	804068	Ingram Library Services Inc.	Library	\$139.31	98109604
05/08/2017	804068	Ingram Library Services Inc.	Library	\$23.82	98109604
05/08/2017	804068	Ingram Library Services Inc.	Library	\$219.01	98109605
05/08/2017	804068	Ingram Library Services Inc.	Library	\$22.75	98109605
05/08/2017	804069	Inland Truck Parts Co	Solid Waste	\$54.88	1-50451
05/08/2017	804069	Inland Truck Parts Co	Street/Traffic Oper	\$3,949.25	1-50517
05/08/2017	804069	Inland Truck Parts Co	General	\$245.57	1-50289
05/08/2017	804069	Inland Truck Parts Co	Solid Waste	\$284.70	1-50415
05/08/2017	804070	Insight Public Sector	Public Safety	\$13,600.00	(4)CF-3113-01VM Panasonic Toughbook Core
05/08/2017	804070	Insight Public Sector	Public Safety	\$1,140.00	(4)CF-SVCPSY4 Panasonic extended service
05/08/2017	804071	Integrated Solutions Engineering	Water	\$2,465.00	Automated Standards Development
05/08/2017	804071	Integrated Solutions Engineering	Wastewater	\$2,465.00	Automated Standards Development
05/08/2017	804077	Kaiser	Public Safety	\$4,128.75	Reimbursement of tuition for Spring, 2017
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$607.51	1 1/2" crushed base
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$133.98	asphalt
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$119.05	6"+ boulders
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$469.76	1 1/2" crushed base
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$858.27	asphalt
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$231.19	asphalt
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$40.99	1 1/2" crushed base

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$620.40	1 1/2" crushed base/boulders
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$3,186.03	asphalt
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$836.92	asphalt
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$306.56	1 1/2" crushed base
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$808.50	asphalt
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$119.15	1 1/2" crushed base
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$310.75	1 1/2" crushed base
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$3,035.27	sand/salt material
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$855.83	asphalt
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$222.71	1 1/2" crushed base
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$4,082.73	asphalt
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$53.76	1 1/2" crushed base
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$316.85	1 1/2" crushed base
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$1,672.06	asphalt
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$468.27	1 1/2" crushed base
05/08/2017	804082	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$627.46	1 1/2" crushed base
05/08/2017	804086	L P Anderson Tire Co. Inc.	Airport	\$7,020.72	Invoice #1076870. Replacement tires
05/08/2017	804086	L P Anderson Tire Co. Inc.	Public Safety	\$50.00	1076593
05/08/2017	804086	L P Anderson Tire Co. Inc.	Public Safety	\$50.00	1076944
05/08/2017	804086	L P Anderson Tire Co. Inc.	Transit	\$170.00	AUTO &TRUCK MAINT.ITEMS
05/08/2017	804088	LeadsOnline LLC	Public Safety	\$7,868.00	LeadsOnline TotalTrack Investigation System
05/08/2017	804093	LP Mangement Services Inc	Water	\$2,300.00	Electrical Safety consulting
05/08/2017	804093	LP Mangement Services Inc	Wastewater	\$2,300.00	Electrical Safety consulting
05/08/2017	804102	Midland Implement Co Inc	General	\$21,806.00	Sweeper for Parks Division
05/08/2017	804102	Midland Implement Co Inc	Capital Replacement	\$12,732.00	Sweeper for Parks Division
05/08/2017	804102	Midland Implement Co Inc	General	\$10,408.00	Turf Aerator for Parks division.
05/08/2017	804102	Midland Implement Co Inc	Capital Replacement	\$31,767.00	Turf Aerator for Parks division.
05/08/2017	804103	Midland West Manufacturing Co	Street/Traffic Oper	\$2,885.00	16471
05/08/2017	804103	Midland West Manufacturing Co	Solid Waste	\$3,210.00	16472
05/08/2017	804103	Midland West Manufacturing Co	Solid Waste	\$3,210.00	16474
05/08/2017	804103	Midland West Manufacturing Co	Street/Traffic Oper	\$212.50	16476
05/08/2017	804108	Missoula Police Dept	Police Programs	\$2,172.96	Travel & Training.
05/08/2017	804108	Missoula Police Dept	Police Programs	\$22,695.65	Petersen Wages & Fringe for Jan - March
05/08/2017	804108	Missoula Police Dept	Police Programs	\$389.78	Misc. supplies and OT.
05/08/2017	804108	Missoula Police Dept	Police Programs	\$2,172.96	Travel & training.
05/08/2017	804109	MJR Industries Inc	Airport	\$15,788.38	Supply & Install 1 Bag Belt for American
05/08/2017	804114	Montana Rail Link Inc	Tax Increment N 27th	\$4,196.38	2017 Quiet Zone Maintenance Annual invoice
05/08/2017	804118	MT Waterworks	Water	\$118.08	Curb Box coupling
05/08/2017	804118	MT Waterworks	Wastewater	\$1,422.05	gate valve parts
05/08/2017	804118	MT Waterworks	Water	\$2,275.00	Hydrant
05/08/2017	804118	MT Waterworks	Water	\$2,539.95	Parts to repair broken valve

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	804118	MT Waterworks	Water	\$1,357.35	SYSTEMS PO NUM 302920
05/08/2017	804118	MT Waterworks	Wastewater	\$2,667.00	gate valve
05/08/2017	804122	NorMont Equipment Company	Street/Traffic Oper	\$75.00	spinner hubs for sanders
05/08/2017	804122	NorMont Equipment Company	Street/Traffic Oper	\$2,463.30	telspar post various sizes for signs
05/08/2017	804123	NorthWestern Energy	General	\$1,292.90	Electrical charges for office and community
05/08/2017	804123	NorthWestern Energy	Water	\$661.78	1699 High Sierra Blvd
05/08/2017	804123	NorthWestern Energy	Wastewater	\$1,056.79	2750 Bitterroot dr Lift
05/08/2017	804123	NorthWestern Energy	Water	\$238.28	805 Constitution Ave
05/08/2017	804123	NorthWestern Energy	Library	\$6,718.68	Electric usage
05/08/2017	804123	NorthWestern Energy	General	\$73.72	0712539-6
05/08/2017	804123	NorthWestern Energy	Water	\$9.48	0722249-0
05/08/2017	804123	NorthWestern Energy	Water	\$2,658.87	0722270-6
05/08/2017	804123	NorthWestern Energy	Wastewater	\$74.97	0723383-6
05/08/2017	804123	NorthWestern Energy	Wastewater	\$462.08	0723878-5
05/08/2017	804123	NorthWestern Energy	General	\$22.68	0920801-8
05/08/2017	804123	NorthWestern Energy	General	\$15.31	3020837-5
05/08/2017	804123	NorthWestern Energy	Parking	\$344.17	3279035-4
05/08/2017	804123	NorthWestern Energy	General	\$20.58	1635289-0
05/08/2017	804123	NorthWestern Energy	Water	\$5.85	1867265-9
05/08/2017	804123	NorthWestern Energy	General	\$17.65	1941243-6
05/08/2017	804123	NorthWestern Energy	Parks Maintenance	\$1.13	2041362-1
05/08/2017	804123	NorthWestern Energy	Street/Traffic Oper	\$6.60	2047000-1
05/08/2017	804123	NorthWestern Energy	Street/Traffic Oper	\$7.07	2047011-8
05/08/2017	804123	NorthWestern Energy	Radio	\$144.58	1006915-1
05/08/2017	804123	NorthWestern Energy	General	\$21.77	1160780-1
05/08/2017	804123	NorthWestern Energy	General	\$5.85	1230066-1
05/08/2017	804123	NorthWestern Energy	General	\$1.24	1409394-2
05/08/2017	804123	NorthWestern Energy	Parks Maintenance	\$6.95	1514388-6
05/08/2017	804123	NorthWestern Energy	General	\$5.85	1588262-4
05/08/2017	804123	NorthWestern Energy	Public Safety	\$378.13	0100477-9: FIRE 6 (HEIGHTS) STATION
05/08/2017	804127	PeopleReady Inc	Solid Waste	\$2,766.40	Paper Pickers for the Landfill
05/08/2017	804128	Peterson Office Furniture	CDBG	\$2,902.82	Whiteboards and magnetic trays
05/08/2017	804133	Public Utilities	General	\$91.73	137793
05/08/2017	804133	Public Utilities	Parks Maintenance	\$9.67	136098
05/08/2017	804133	Public Utilities	Airport	\$6,426.38	136516
05/08/2017	804133	Public Utilities	Facilities Mngmt	\$318.48	158260
05/08/2017	804133	Public Utilities	Wastewater	\$9.67	180645
05/08/2017	804134	Public Works-Administration	Water	\$14,182.20	PWU Apr 2017 Engineering Permits - WSRP
05/08/2017	804134	Public Works-Administration	Water	\$2,065.00	PWU Apr 2017 Engineering Permits
05/08/2017	804144	Schutz Foss Architects	Public Safety	\$53,063.35	Police Evidence Facility Expansion design
05/08/2017	804147	Simply Family Magazine Inc	General	\$11,184.84	Printing costs and mailings for summer

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	804149	Solid Waste Systems Inc	Public Safety	\$104.84 85240	
05/08/2017	804149	Solid Waste Systems Inc	Public Safety	\$0.17 85240	
05/08/2017	804149	Solid Waste Systems Inc	Solid Waste	\$301.26 95241	
05/08/2017	804149	Solid Waste Systems Inc	Solid Waste	\$31.54 95242	
05/08/2017	804149	Solid Waste Systems Inc	Solid Waste	\$20.38 95242	
05/08/2017	804149	Solid Waste Systems Inc	Solid Waste	\$536.43 95256	
05/08/2017	804149	Solid Waste Systems Inc	Solid Waste	\$83.39 95265	
05/08/2017	804149	Solid Waste Systems Inc	Solid Waste	\$157.07 95265	
05/08/2017	804149	Solid Waste Systems Inc	Solid Waste	\$358.06 95268	
05/08/2017	804149	Solid Waste Systems Inc	Solid Waste	\$751.04 95318	
05/08/2017	804149	Solid Waste Systems Inc	Solid Waste	\$73.71 95356	
05/08/2017	804149	Solid Waste Systems Inc	Solid Waste	\$180.84 95439	
05/08/2017	804155	St Vincent Occupational Health	General	\$2,705.00 Invoice #50606	April 2017
05/08/2017	804155	St Vincent Occupational Health	Public Safety	\$260.00 Invoice #50606	April 2017
05/08/2017	804155	St Vincent Occupational Health	Public Safety	\$95.00 Invoice #50606	April 2017
05/08/2017	804155	St Vincent Occupational Health	Street/Traffic Oper	\$95.00 Invoice #50606	April 2017
05/08/2017	804155	St Vincent Occupational Health	Water	\$100.00 Invoice #50606	April 2017
05/08/2017	804155	St Vincent Occupational Health	Water	\$57.00 Invoice #50606	April 2017
05/08/2017	804155	St Vincent Occupational Health	Wastewater	\$38.00 Invoice #50606	April 2017
05/08/2017	804155	St Vincent Occupational Health	Solid Waste	\$285.00 Invoice #50606	April 2017
05/08/2017	804155	St Vincent Occupational Health	Airport	\$190.00 Invoice #50606	April 2017
05/08/2017	804155	St Vincent Occupational Health	City Health Ins Fund	\$450.00 Invoice #50606	April 2017
05/08/2017	804156	Stewart Title Company	CDBG	\$15,000.00 FTHB Wyatt Danielson 425 19th Street West	
05/08/2017	804160	Terracon Consultants	Engineering	\$3,900.00 Testing of Piezometer installation	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$1,647.33 repairs to unit 1248	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$810.04 9236962	
05/08/2017	804161	Titan Machinery Inc	Wastewater	\$2,112.83 9243385	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$198.47 9213272	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$59.54 9213272	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$211.50 9213361	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$59.54 9213361	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$181.87 9213411	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$59.54 9213411	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$1,402.14 9214782	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$79.95 9214782	
05/08/2017	804161	Titan Machinery Inc	Street/Traffic Oper	\$149.72 9227509	
05/08/2017	804163	Town & Country Supply Association	Airport	\$1,806.79 Invoice #244513. Burn Pit Fuel	
05/08/2017	804163	Town & Country Supply Association	Public Safety	\$513.66 244640: FIRE 5 - DIESEL DELIVERED	
05/08/2017	804163	Town & Country Supply Association	Public Safety	\$572.65 244641: FIRE 1 UNLEADED DELIVERED	
05/08/2017	804163	Town & Country Supply Association	Public Safety	\$568.70 244641 FIRE 1 DIESEL DELIVERED	
05/08/2017	804163	Town & Country Supply Association	Public Safety	\$330.21 244642 FIRE6: DIESEL DELIVERED	

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/08/2017	804163	Town & Country Supply Association	Public Safety	-\$0.02	244641 DECIMAL PT CORRECTION
05/08/2017	804163	Town & Country Supply Association	Fleet	\$7,395.18	244523 PO NUM 303055
05/08/2017	804163	Town & Country Supply Association	Fleet	\$12,838.76	244778 PO NUM 303055
05/08/2017	804163	Town & Country Supply Association	Transit	\$11,005.77	BUS MET PO NUM 303068
05/08/2017	804164	Tractor & Equipment Co.	Solid Waste	\$854.55	Parts for Landfill Equipment
05/08/2017	804164	Tractor & Equipment Co.	Street/Traffic Oper	\$177.90	BLCS0650081
05/08/2017	804164	Tractor & Equipment Co.	Street/Traffic Oper	\$418.58	BLW00175592
05/08/2017	804164	Tractor & Equipment Co.	Solid Waste	\$591.68	BLW00175594
05/08/2017	804164	Tractor & Equipment Co.	Street/Traffic Oper	\$1,525.79	BLW00175595
05/08/2017	804167	Utility Specialties Inc	Water	\$10,498.63	WATER PARTS AND SUPPLIES

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Payment of Claims May 15, 2017

**PRESENTED BY:** Andy Zoeller

**Department:** City Hall Administration

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**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$1,082,730.50 have been audited and are presented for City Council payment approval. A complete listing of the claims dated May 15, 2017, is available in the Finance Department.

**ALTERNATIVES ANALYZED**

No other alternatives were analyzed.

**FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**RECOMMENDATION**

Staff recommends that Council approve the Payment of Claims.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

councilmemo\_5.15.2017

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Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/15/2017	804181	Alpine Plumbing, Heating & Cooling	Facilities Mngmt	7,425.00	Water Heater installation #74713
05/15/2017	804183	Alta Planning & Design Inc	City County Planning	4,660.00	Billings MT Bikeway and Trail Master
05/15/2017	804187	Arrow Striping & Manufacturing Inc	Street/Traffic Oper	2,700.00	glass beads for painting
05/15/2017	804188	Associated Employers Of Montana	Public Safety	95.00	Inv. 17-94940
05/15/2017	804188	Associated Employers Of Montana	General	570.00	Invoice #17-94756
05/15/2017	804188	Associated Employers Of Montana	General	6,796.00	Invoice 17-94818
05/15/2017	804192	Bcs Scrip	General	500.00	American Express gift cards
05/15/2017	804192	Bcs Scrip	Water	2,500.00	American Express gift cards
05/15/2017	804193	Belzona Rocky Mountain Inc	Park District 1	3,711.00	Maintenance and repair supplies.
05/15/2017	804198	Billings Gazette	General	2,084.00	102-60001620
05/15/2017	804198	Billings Gazette	General	792.00	102-60001620
05/15/2017	804201	Border States Electric	Wastewater	269.71	SSP pump Controls
05/15/2017	804201	Border States Electric	Wastewater	111.25	SSP Controls
05/15/2017	804201	Border States Electric	Water	7.75	Bulleye light
05/15/2017	804201	Border States Electric	Wastewater	189.45	SSP Control
05/15/2017	804201	Border States Electric	Wastewater	2,054.62	SSP project
05/15/2017	804201	Border States Electric	Wastewater	2,216.95	SSP pump Controls
05/15/2017	804201	Border States Electric	Water	331.76	WATER PARTS AND SUPPLIES
05/15/2017	804201	Border States Electric	Water	72.00	ELECTRICAL FOR WTP & WWTP
05/15/2017	804201	Border States Electric	Water	-198.48	Credit Memo 912834914
05/15/2017	804202	Bradford Roof Management, Inc.	Airport	2,579.50	Invoice #2016 509. Repairs
05/15/2017	804204	Business Tax Section	Facilities Mngmt	75.00	Alpine Plumbing - BOC water heater
05/15/2017	804204	Business Tax Section	Gas Tax	214.11	WO 16-04 2016 ADA Ramp
05/15/2017	804204	Business Tax Section	Water	38.51	WO 16-09 Grand Ave
05/15/2017	804204	Business Tax Section	Wastewater	98.67	WO 16-09 Grand Ave
05/15/2017	804204	Business Tax Section	Gas Tax	2,229.63	WO 16-09 Grand Ave
05/15/2017	804204	Business Tax Section	Water	1,749.06	WO 15-10 WTP Chemical
05/15/2017	804204	Business Tax Section	Water	15.15	WO 16-20 Belknap Finance Office
05/15/2017	804204	Business Tax Section	Wastewater	10.11	WO 16-20 Belknap Finance Office
05/15/2017	804204	Business Tax Section	Storm Sewer	17.31	WO1617 2016 Misc Storm Trouble
05/15/2017	804204	Business Tax Section	Public Safety	93.50	1% BUSINESS TAX/CONCRETE
05/15/2017	804205	C & B Concrete	Public Safety	9,256.50	CONCRETE SLAB/FIRE
05/15/2017	804213	Cop Construction Co	Water	173,156.86	WO 15-10 WTP Chemical
05/15/2017	804215	Coral Sales Company	Street/Traffic Oper	3,774.30	STREET LIGHTS PO NUM 302889
05/15/2017	804220	Cummins Rocky Mountain LLC	Fleet	208.68	004-44297 PO NUM 303099
05/15/2017	804220	Cummins Rocky Mountain LLC	Solid Waste	2,500.00	004-44356
05/15/2017	804220	Cummins Rocky Mountain LLC	Solid Waste	513.20	004-44398
05/15/2017	804220	Cummins Rocky Mountain LLC	Solid Waste	349.00	004-44491
05/15/2017	804220	Cummins Rocky Mountain LLC	Solid Waste	68.64	004-44534
05/15/2017	804224	Dex Media West	Library	1,771.87	EX Billing Library 2600-55120-403450

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/15/2017	804224	Dex Media West	Transit	946.34	120120283 DEX Billings MET
05/15/2017	804224	Dex Media West	General	159.84	120120283 DEX Billing Recreation
05/15/2017	804224	Dex Media West	Solid Waste	380.84	120120283 DEX Billings Solid Waste
05/15/2017	804224	Dex Media West	General	159.84	120120283 DEX Billing Parks
05/15/2017	804224	Dex Media West	Airport	159.84	120120283 DEX Billing Airport
05/15/2017	804224	Dex Media West	Public Safety	159.84	120120283 DEX Billing POLICE
05/15/2017	804226	DOWL	Tax Increment South	640.00	WO 16-06 SBURD Sanitary Sewer
05/15/2017	804226	DOWL	Storm Sewer	19,903.75	WO 16-14 West Billings Stormwater
05/15/2017	804227	Downtown Billings BID, Inc.	Tax Increment N 27th	1,500.00	Mural painting
05/15/2017	804227	Downtown Billings BID, Inc.	Tax Increment N 27th	12,500.00	Implementation of Battle of the Plans
05/15/2017	804228	DPS Company LLC	Water	1,500.72	WO 16-20 Belknap Finance Offices
05/15/2017	804228	DPS Company LLC	Wastewater	1,000.48	WO 16-20 Belknap Finance Offices
05/15/2017	804230	Dxp/Strategic Supply Inc	Public Safety	17.34	10012602 VISOR DISPLAY
05/15/2017	804230	Dxp/Strategic Supply Inc	Public Safety	3.93	10012395 MOUNTING BRACKET
05/15/2017	804230	Dxp/Strategic Supply Inc	Public Safety	3,626.10	31000143 PRESSURE TRANSDUCER
05/15/2017	804230	Dxp/Strategic Supply Inc	Public Safety	3,626.10	31000143 PRESSURE TRANSDUCER
05/15/2017	804230	Dxp/Strategic Supply Inc	Public Safety	808.34	10012376 CABLE ASSY
05/15/2017	804230	Dxp/Strategic Supply Inc	Public Safety	808.34	10012376 CABLE ASSY
05/15/2017	804230	Dxp/Strategic Supply Inc	Public Safety	385.00	200132-01 HOSE ASSY
05/15/2017	804230	Dxp/Strategic Supply Inc	Public Safety	15.35	SHIPPING
05/15/2017	804230	Dxp/Strategic Supply Inc	Public Safety	336.00	SCOAV 7422-SD1
05/15/2017	804231	Econo Print Inc.	Water	3,019.24	Rate increase notices
05/15/2017	804231	Econo Print Inc.	Wastewater	2,012.83	Rate increase notices
05/15/2017	804232	Ecoverse Industries Ltd	Solid Waste	1,774.24	61915
05/15/2017	804232	Ecoverse Industries Ltd	Solid Waste	287.77	61915
05/15/2017	804232	Ecoverse Industries Ltd	Solid Waste	3,127.84	62010
05/15/2017	804232	Ecoverse Industries Ltd	Solid Waste	316.08	62010
05/15/2017	804232	Ecoverse Industries Ltd	Solid Waste	578.18	62012
05/15/2017	804232	Ecoverse Industries Ltd	Solid Waste	35.98	62012
05/15/2017	804235	Electric Lightwave	Telephone System	4,758.72	Main Bill New Account # 330046
05/15/2017	804235	Electric Lightwave	Airport	44.07	Airport Alarm 406-294-8370
05/15/2017	804235	Electric Lightwave	CDBG	39.00	Community Development Services
05/15/2017	804235	Electric Lightwave	Public Safety	39.00	CPC line 247-8592
05/15/2017	804235	Electric Lightwave	City County Planning	39.00	Planning FAX 406-657-8327
05/15/2017	804235	Electric Lightwave	Telephone System	281.47	Main Bill T-1
05/15/2017	804235	Electric Lightwave	Building Inspection	39.00	Building FAX 406-657-8252
05/15/2017	804253	HDR, Inc.	Water	12,903.76	WO 15-10 WTP
05/15/2017	804253	HDR, Inc.	Water	2,474.14	WO 15-10 WTP
05/15/2017	804253	HDR, Inc.	Water	11,963.49	WO 15-21 Logan
05/15/2017	804257	laff	Sidewalk Debt Svc	4,640.90	Payroll Summary

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/15/2017	804261	J & J Concrete Inc.	Gas Tax	21,196.24	WO 16-04 2016 ADA Ramp
05/15/2017	804261	J & J Concrete Inc.	Storm Sewer	1,713.84	WO 16-17 2016 Misc Storm Trouble
05/15/2017	804265	Kemira Water Solutions, Inc	Water	77,470.79	WATER PARTS AND SUPPLIES
05/15/2017	804266	Knife River (JTL Group Inc.)	Street/Traffic Oper	30.00	3/4" bedding rock
05/15/2017	804266	Knife River (JTL Group Inc.)	Street/Traffic Oper	506.05	1 1/2" crushed base
05/15/2017	804266	Knife River (JTL Group Inc.)	Street/Traffic Oper	70.09	1 1/2" crushed base
05/15/2017	804266	Knife River (JTL Group Inc.)	Street/Traffic Oper	1,952.00	asphalt
05/15/2017	804266	Knife River (JTL Group Inc.)	Street/Traffic Oper	848.51	asphalt
05/15/2017	804266	Knife River (JTL Group Inc.)	Street/Traffic Oper	477.02	asphalt
05/15/2017	804266	Knife River (JTL Group Inc.)	Street/Traffic Oper	298.83	1 1/2" crushed base
05/15/2017	804266	Knife River (JTL Group Inc.)	Street/Traffic Oper	1,027.77	1 1/2" crushed base
05/15/2017	804266	Knife River (JTL Group Inc.)	Street/Traffic Oper	1,662.79	1 1/2" crushed base and 3/8" chips
05/15/2017	804266	Knife River (JTL Group Inc.)	Water	858.00	1st Ave n & 27th fill
05/15/2017	804266	Knife River (JTL Group Inc.)	Water	3,811.92	WO 16-09 Grand Ave
05/15/2017	804266	Knife River (JTL Group Inc.)	Wastewater	9,768.40	WO 16-09 Grand Ave
05/15/2017	804266	Knife River (JTL Group Inc.)	Gas Tax	220,733.68	WO 16-09 Grand Ave
05/15/2017	804267	Kois Brothers Equipment Co	Solid Waste	366.88	109832
05/15/2017	804267	Kois Brothers Equipment Co	Solid Waste	117.21	109832
05/15/2017	804267	Kois Brothers Equipment Co	Solid Waste	197.46	109779
05/15/2017	804267	Kois Brothers Equipment Co	Street/Traffic Oper	2,567.00	32935
05/15/2017	804267	Kois Brothers Equipment Co	Property Ins	934.14	Inv. #MT32896 Parks Truck
05/15/2017	804267	Kois Brothers Equipment Co	Solid Waste	420.08	109987
05/15/2017	804270	KTVQ Communications, Inc.	General	1,650.00	Summer camp advertising.
05/15/2017	804270	KTVQ Communications, Inc.	General	2,150.00	Summer advertising.
05/15/2017	804270	KTVQ Communications, Inc.	General	300.00	Summer program advertising.
05/15/2017	804276	Mailing Technical Services	General	742.84	Finance
05/15/2017	804276	Mailing Technical Services	Central Services	3,469.20	Postage Fund (weekly bills)
05/15/2017	804276	Mailing Technical Services	Library	121.56	Mail service
05/15/2017	804276	Mailing Technical Services	General	1,998.16	Mail summer program guide.
05/15/2017	804285	Montana CSED	Sidewalk Debt Svc	4,092.81	Payroll Summary
05/15/2017	804288	Montana Municipal Interlocal Authority	Property Ins	39,487.70	Inv. #417003 May 2017
05/15/2017	804288	Montana Municipal Interlocal Authority	Property Ins	59,899.14	#317003 April 2017
05/15/2017	804291	Montana State Fireman's Assoc	Sidewalk Debt Svc	3,824.93	Payroll Summary
05/15/2017	804294	MPPA Montana Police Protective Association	Sidewalk Debt Svc	2,633.76	Payroll Summary
05/15/2017	804297	Musol Limited	Wastewater	4,399.76	2 Totes MPOX40
05/15/2017	804302	North West Floors	Airport	4,776.00	New Carpet for American Airlines
05/15/2017	804305	NorthWestern Energy	Water	1,188.80	5809 Canyonwoods dr
05/15/2017	804305	NorthWestern Energy	Wastewater	57,409.45	725 US HWY 87 E
05/15/2017	804305	NorthWestern Energy	Wastewater	100.91	EA Electricity
05/15/2017	804305	NorthWestern Energy	Water	192.64	1142253-2

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/15/2017	804305	NorthWestern Energy	Airport	115.43	0712533-9. Airport Entrance.
05/15/2017	804305	NorthWestern Energy	Airport	246.10	0712535-4. Employee Parking
05/15/2017	804305	NorthWestern Energy	Airport	17.64	0712791-3. Gate 16. April 2017
05/15/2017	804305	NorthWestern Energy	Airport	17.77	0712795-4. Gate 17. April 2017
05/15/2017	804305	NorthWestern Energy	Airport	17.77	0712797-0. Gate 9. April 2017
05/15/2017	804305	NorthWestern Energy	Airport	9.05	0712813-5. Burn Pit. April 2017
05/15/2017	804305	NorthWestern Energy	Airport	2,432.04	0719543-1. Parking Lot Lights
05/15/2017	804305	NorthWestern Energy	Airport	16.97	0719759-3. Gate 12. April 2017
05/15/2017	804305	NorthWestern Energy	Airport	18.26	0719760-1. Gate 14. April 2017
05/15/2017	804305	NorthWestern Energy	Airport	18.62	0719761-9. Gate 15. April 2017
05/15/2017	804305	NorthWestern Energy	Airport	17.77	0719762-7. Gate 13. April 2017
05/15/2017	804305	NorthWestern Energy	Airport	15.45	0720296-3. Gate 29. April 2017
05/15/2017	804305	NorthWestern Energy	Airport	20.04	2114868-9. Runway Weather System
05/15/2017	804305	NorthWestern Energy	Airport	5.85	0712805-1. IP-10. April 2017
05/15/2017	804305	NorthWestern Energy	Transit	3,095.35	Electricity at Metroplex
05/15/2017	804305	NorthWestern Energy	Wastewater	64.11	389 62nd St Lift
05/15/2017	804305	NorthWestern Energy	Public Safety	11.99	0712532-1
05/15/2017	804305	NorthWestern Energy	General	332.27	0712538-8
05/15/2017	804305	NorthWestern Energy	Transit	432.24	0719225-5
05/15/2017	804305	NorthWestern Energy	Public Safety	242.89	0720817-6
05/15/2017	804305	NorthWestern Energy	General	159.33	0720841-6
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	0.00	1425364-5
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	0.00	1513796-1
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	7.32	2047018-3
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	6.85	2047019-1
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	5.01	2055817-7
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	43.05	3088038-9
05/15/2017	804305	NorthWestern Energy	General	5.85	3178260-0
05/15/2017	804305	NorthWestern Energy	General	0.00	0723039-4
05/15/2017	804305	NorthWestern Energy	General	44.06	1904944-4
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	44.03	1948667-9
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	6.85	2047007-6
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	7.32	2047010-0
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	6.95	2047013-4
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	6.71	2047017-5
05/15/2017	804305	NorthWestern Energy	General	1.13	1692666-9
05/15/2017	804305	NorthWestern Energy	Wastewater	9.05	1704025-4
05/15/2017	804305	NorthWestern Energy	Wastewater	32.77	1704030-4
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	14.56	1738989-1
05/15/2017	804305	NorthWestern Energy	General	58.42	1849408-8

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/15/2017	804305	NorthWestern Energy	General	7.07	1902257-3
05/15/2017	804305	NorthWestern Energy	Water	6.48	1346673-5
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	15.79	1513800-1
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	22.19	1513802-7
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	7.43	1513804-3
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	6.60	1564209-3
05/15/2017	804305	NorthWestern Energy	Building Inspection	50.99	1569631-3
05/15/2017	804305	NorthWestern Energy	General	6.09	1156527-2
05/15/2017	804305	NorthWestern Energy	Water	5.85	1160807-2
05/15/2017	804305	NorthWestern Energy	Public Safety	1,433.01	1183483-5
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	5.85	1242222-6
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	43.05	1265177-4
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	0.68	1312707-1
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	0.78	0971824-8
05/15/2017	804305	NorthWestern Energy	General	16.05	0978917-3
05/15/2017	804305	NorthWestern Energy	General	35.23	0999807-1
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	43.05	1029192-0
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	43.50	1045813-1
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	64.74	1045820-6
05/15/2017	804305	NorthWestern Energy	General	104.07	0723884-3
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	6.47	0723885-0
05/15/2017	804305	NorthWestern Energy	General	17.87	0723887-6
05/15/2017	804305	NorthWestern Energy	General	43.99	0813489-2
05/15/2017	804305	NorthWestern Energy	Street/Traffic Oper	6.22	0855404-0
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	6.95	0881455-0
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	5.97	0723398-4
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	5.97	0723835-5
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	8.10	0723836-3
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	5.85	0723840-5
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	13.81	0723879-3
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	6.34	0723883-5
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	7.73	0723392-7
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	6.60	0723393-5
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	5.97	0723394-3
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	5.97	0723395-0
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	5.97	0723396-8
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	5.97	0723397-6
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	7.73	0723385-1
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	7.73	0723386-9
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	7.73	0723387-7

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	7.73	0723388-5
05/15/2017	804305	NorthWestern Energy	General	3.80	0723391-9
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	2.54	0723391-9
05/15/2017	804305	NorthWestern Energy	General	5.85	0723046-9
05/15/2017	804305	NorthWestern Energy	General	15.31	0723049-3
05/15/2017	804305	NorthWestern Energy	General	12.80	0723053-5
05/15/2017	804305	NorthWestern Energy	General	17.87	0723064-2
05/15/2017	804305	NorthWestern Energy	General	17.87	0723065-9
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	5.97	0723384-4
05/15/2017	804305	NorthWestern Energy	General	8.10	0722862-0
05/15/2017	804305	NorthWestern Energy	General	73.59	0722901-6
05/15/2017	804305	NorthWestern Energy	General	6.95	0722976-8
05/15/2017	804305	NorthWestern Energy	General	194.67	0722995-8
05/15/2017	804305	NorthWestern Energy	General	85.78	0723005-5
05/15/2017	804305	NorthWestern Energy	General	5.97	0723025-3
05/15/2017	804305	NorthWestern Energy	General	5.97	0722280-5
05/15/2017	804305	NorthWestern Energy	General	5.97	0722281-3
05/15/2017	804305	NorthWestern Energy	General	5.97	0722283-9
05/15/2017	804305	NorthWestern Energy	General	5.97	0722284-7
05/15/2017	804305	NorthWestern Energy	General	17.09	0722808-3
05/15/2017	804305	NorthWestern Energy	General	8.32	0722852-1
05/15/2017	804305	NorthWestern Energy	General	118.03	0722273-0
05/15/2017	804305	NorthWestern Energy	General	13.39	0722274-8
05/15/2017	804305	NorthWestern Energy	General	111.60	0722275-5
05/15/2017	804305	NorthWestern Energy	General	40.10	0722277-1
05/15/2017	804305	NorthWestern Energy	General	33.23	0722278-9
05/15/2017	804305	NorthWestern Energy	General	17.09	0722279-7
05/15/2017	804305	NorthWestern Energy	General	5.97	0722253-2
05/15/2017	804305	NorthWestern Energy	General	224.58	0722256-5
05/15/2017	804305	NorthWestern Energy	General	8.10	0722258-1
05/15/2017	804305	NorthWestern Energy	General	21.70	0722259-9
05/15/2017	804305	NorthWestern Energy	General	9.99	0722272-2
05/15/2017	804305	NorthWestern Energy	Parks Maintenance	6.66	0722272-2
05/15/2017	804307	PeopleReady Inc	Solid Waste	7,149.48	Labor to plant trees and lay drip line
05/15/2017	804307	PeopleReady Inc	Solid Waste	3,527.18	Paper Pickers for the Landfill
05/15/2017	804307	PeopleReady Inc	Solid Waste	2,904.72	Paper Pickers for the Landfill
05/15/2017	804311	Pros Consulting Inc	Parks Programs	8,595.78	Comprehensive plan for PRPL.
05/15/2017	804317	Rimrock Foundation	Municipal Court Grants	3,156.20	April IOP
05/15/2017	804317	Rimrock Foundation	Municipal Court Grants	2,797.57	April Aftercare/Relapse
05/15/2017	804317	Rimrock Foundation	Municipal Court Grants	1,521.04	April Aftercare Relapse Counselor

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/15/2017	804317	Rimrock Foundation	Municipal Court Grants	2,683.24	April IOP
05/15/2017	804317	Rimrock Foundation	Municipal Court Grants	1,162.48	April Coordinator
05/15/2017	804317	Rimrock Foundation	Municipal Court Grants	1,656.30	April Aftercare/Relapse Counselor
05/15/2017	804317	Rimrock Foundation	Municipal Court Grants	4,374.73	April BJA Co-Occurring
05/15/2017	804318	Riverstone Health	General	11,250.00	Inv. #4867 Air Pollution Control
05/15/2017	804320	Routeware Inc	Solid Waste	25,440.00	Hardware/software for Routeware
05/15/2017	804320	Routeware Inc	Solid Waste	-543.82	Return of Defective Tablets
05/15/2017	804323	SHI International Corp	Public Safety	1,255.15	Qty.5 MS Office Standard -Police
05/15/2017	804323	SHI International Corp	Public Safety	1,255.15	Qty.5 MS Office Standard -Police
05/15/2017	804332	Tire-Rama	Solid Waste	452.50	Recapped tires for the garbage trucks
05/15/2017	804332	Tire-Rama	Solid Waste	85.00	Landfill tire repair
05/15/2017	804332	Tire-Rama	Solid Waste	1,556.00	Recapped tires for the garbage trucks
05/15/2017	804332	Tire-Rama	Solid Waste	982.50	Tire repairs for the garbage trucks
05/15/2017	804332	Tire-Rama	Solid Waste	4,992.00	Recapped tires for the garbage trucks
05/15/2017	804332	Tire-Rama	Solid Waste	92.50	Repairs for the garbage trucks
05/15/2017	804332	Tire-Rama	Solid Waste	2,055.50	Recapped tires for the garbage trucks
05/15/2017	804332	Tire-Rama	Solid Waste	562.50	Recapped tires for the garbage trucks
05/15/2017	804332	Tire-Rama	Solid Waste	230.00	Tire repair
05/15/2017	804332	Tire-Rama	Solid Waste	1,200.00	New wheels for the garbage trucks
05/15/2017	804332	Tire-Rama	Solid Waste	4,928.00	Tires for garbage trucks
05/15/2017	804332	Tire-Rama	Solid Waste	15,535.20	Scrapper tires for the Landfill
05/15/2017	804334	Town & Country Supply Association	Water	12,421.80	WATER PARTS AND SUPPLIES
05/15/2017	804334	Town & Country Supply Association	Fleet	20,655.10	245393 PO NUM 303090
05/15/2017	804334	Town & Country Supply Association	General	547.98	300 GAL DYED DIESEL#2
05/15/2017	804353	Yellowstone County Finance Dpt	Public Safety	7,500.00	April 2017 Jail Boarders
05/15/2017	804353	Yellowstone County Finance Dpt	Public Safety	0.68	January-March 2017 (3rd Quarter)
05/15/2017	804354	Yellowstone Electric Co	Airport	3,961.07	Electrical Work American Airlines
05/15/2017	804354	Yellowstone Electric Co	EOC 911	1,249.88	SERVICE CALL

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Payment of Claims May 17 & 22, 2017

**PRESENTED BY:** Andy Zoeller

**Department:** City Hall Administration

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**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$3,706,472.46 have been audited and are presented for City Council payment approval. A complete listing of the claims dated May 17 & 22, 2017, is available in the Finance Department.

**ALTERNATIVES ANALYZED**

No other alternatives were analyzed.

**FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**RECOMMENDATION**

Staff recommends that Council approve the Payment of Claims.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

councilmemo\_5.17&22.2017

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Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/22/2017	804360	Advanced Engineering and Environmental Services In	Water	\$ 8,714.00	Water & Waste Water Rate
05/22/2017	804360	Advanced Engineering and Environmental Services In	Wastewater	\$ 11,929.25	Water & Waste Water Rate
05/22/2017	804362	Allstates Coating Company	Street/Traffic Oper	\$ 17,440.50	yellow totes
05/22/2017	804362	Allstates Coating Company	Street/Traffic Oper	\$ 11,627.00	white totes
05/22/2017	804362	Allstates Coating Company	Street/Traffic Oper	\$ 2,632.80	5 gal white paint buckets
05/22/2017	804363	Alpha Overhead Door	Airport	\$ 16,087.86	Replace Overhead Door
05/22/2017	804368	Beartooth Environmental, Inc.	Solid Waste	\$ 4,324.50	Hazardous waste removal
05/22/2017	804369	Belzona Rocky Mountain Inc	Park District 1	\$ 2,608.30	Tile and brick prepare
05/22/2017	804373	Billings Times, Inc.	General	\$ 36.80	ADMINISTRATION
05/22/2017	804373	Billings Times, Inc.	General	\$ 69.60	ADMINISTRATION
05/22/2017	804373	Billings Times, Inc.	General	\$ 32.00	ADMINISTRATION
05/22/2017	804373	Billings Times, Inc.	General	\$ 45.60	ADMINISTRATION
05/22/2017	804373	Billings Times, Inc.	General	\$ 20.80	ADMINISTRATION
05/22/2017	804373	Billings Times, Inc.	General	\$ 20.00	ADMINISTRATION
05/22/2017	804373	Billings Times, Inc.	General	\$ 12.80	ADMINISTRATION
05/22/2017	804373	Billings Times, Inc.	General	\$ 56.00	ADMINISTRATION
05/22/2017	804373	Billings Times, Inc.	General	\$ 17.60	ADMINISTRATION
05/22/2017	804373	Billings Times, Inc.	Airport	\$ 248.90	AIRPORT
05/22/2017	804373	Billings Times, Inc.	Airport	\$ 9.20	AIRPORT
05/22/2017	804373	Billings Times, Inc.	Transit	\$ 9.20	AIRPORT
05/22/2017	804373	Billings Times, Inc.	Public Safety	\$ 167.00	ANIMAL CONTROL
05/22/2017	804373	Billings Times, Inc.	Building Inspection	\$ 265.00	BUILDING
05/22/2017	804373	Billings Times, Inc.	Building Inspection	\$ 188.00	BUILDING
05/22/2017	804373	Billings Times, Inc.	General	\$ 31.20	CODE ENFORCEMENT
05/22/2017	804373	Billings Times, Inc.	City County Planning	\$ 269.10	CITY-COUNTY PLANNING
05/22/2017	804373	Billings Times, Inc.	CDBG	\$ 18.40	COMMUNITY DEVELOPMENT
05/22/2017	804373	Billings Times, Inc.	Engineering	\$ 559.90	ENGINEERING
05/22/2017	804373	Billings Times, Inc.	Library	\$ 20.00	LIBRARY
05/22/2017	804373	Billings Times, Inc.	Transit	\$ 113.50	MET TRANSIT
05/22/2017	804373	Billings Times, Inc.	Parking	\$ 16.80	PARKING
05/22/2017	804373	Billings Times, Inc.	Tax Increment South	\$ 19.20	PLANNING AND COMMUNITY
05/22/2017	804373	Billings Times, Inc.	City County Planning	\$ 27.30	PLANNING AND COMMUNITY
05/22/2017	804373	Billings Times, Inc.	City County Planning	\$ 16.10	PLANNING DIVISION
05/22/2017	804373	Billings Times, Inc.	Public Safety	\$ 660.10	POLICE
05/22/2017	804373	Billings Times, Inc.	Water	\$ 107.00	PUBLIC WORKS- UTILITIES
05/22/2017	804374	Billings Tourism	Tourism BID #2	\$ 70,970.00	Distributed April, paid May 2017
05/22/2017	804377	Brenntag Pacific Inc	Wastewater	\$ 2,500.00	liquid Polymer
05/22/2017	804380	Bruco Inc	Facilities Mngmt	\$ 736.29	Inv. #360533
05/22/2017	804380	Bruco Inc	Parking	\$ 329.26	Cleaning Kaivac Repair
05/22/2017	804380	Bruco Inc	Parking	\$ 329.26	Cleaning Kaivac Repair
05/22/2017	804380	Bruco Inc	Parking	\$ 329.26	Cleaning Kaivac Repair

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/22/2017	804380	Bruco Inc	Parking	\$ 56.06	Cleaning supplies for garages
05/22/2017	804380	Bruco Inc	Parking	\$ 56.06	Cleaning supplies for garages
05/22/2017	804380	Bruco Inc	Parking	\$ 56.06	Cleaning supplies for garages
05/22/2017	804380	Bruco Inc	Parking	\$ 9.52	Cleaning supplies for garages
05/22/2017	804380	Bruco Inc	Parking	\$ 9.52	Cleaning supplies all garages
05/22/2017	804380	Bruco Inc	Parking	\$ 9.52	Cleaning supplies for garages
05/22/2017	804380	Bruco Inc	Parking	\$ 1,600.24	Tennant I-Mop mini scrubber
05/22/2017	804380	Bruco Inc	Parking	\$ 1,600.24	Tennant I-Mop mini scrubber
05/22/2017	804380	Bruco Inc	Parking	\$ 1,600.23	Tennant I-Mop mini scrubber
05/22/2017	804380	Bruco Inc	Facilities Mngmt	\$ 560.30	Inv. OP800078
05/22/2017	804381	Business Tax Section	Airport	\$ 162.50	Replace Overhead Door
05/22/2017	804381	Business Tax Section	Water	\$ 221.00	Repair 15 Various Water
05/22/2017	804381	Business Tax Section	Wastewater	\$ 27,011.38	Water Reclamation Facility
05/22/2017	804381	Business Tax Section	Wastewater	\$ 159.75	Sewer Repair Big Sky Collision
05/22/2017	804381	Business Tax Section	Airport	\$ 714.60	AIP 53 Concourse B Upgrades
05/22/2017	804381	Business Tax Section	Airport	\$ 79.40	AIP 53 Concourse B Upgrades
05/22/2017	804391	Cop Construction Co	Wastewater	\$ 15,815.61	Sewer Repair Big Sky Collision
05/22/2017	804393	CTA Inc	Airport	\$ 984.94	AIP-51 Concourse B Remodel
05/22/2017	804393	CTA Inc	Airport	\$ 109.44	AIP-51 Concourse B Remodel
05/22/2017	804393	CTA Inc	Parking	\$ 327.41	Provide Architectural & MEP
05/22/2017	804393	CTA Inc	Tax Increment N 27th	\$ 20,000.00	Tree lighting project on Montana
05/22/2017	804402	Dell Marketing Lp	Library	\$ 20,401.68	Replacement PCs
05/22/2017	804404	DOWL	Water	\$ 12,737.50	Water & Sewer Project-Sch 1
05/22/2017	804404	DOWL	Arterial Streets	\$ 9,433.18	Central Ave - Shiloh to 32nd St
05/22/2017	804407	DPS Company LLC	Airport	\$ 4,203.00	Demo block wall for American
05/22/2017	804409	Ebms	City Health Ins Fund	\$ 1,515.00	June 2017 Fee Breakdown
05/22/2017	804409	Ebms	City Health Ins Fund	\$ 25,512.95	June 2017 Fee Breakdown
05/22/2017	804409	Ebms	City Health Ins Fund	\$ 51,253.56	June 2017 Fee Breakdown
05/22/2017	804409	Ebms	City Health Ins Fund	\$ 805.00	June 2017 Fee Breakdown
05/22/2017	804409	Ebms	City Health Ins Fund	\$ 3,157.50	June 2017 Fee Breakdown
05/22/2017	804409	Ebms	City Health Ins Fund	\$ 4,272.40	June 2017 Fee Breakdown
05/22/2017	804413	Empire Garage Owner's Association	Parking	\$ 7,837.42	May Assessment
05/22/2017	804416	Fisher Sand & Gravel Co	Street/Traffic Oper	\$ 1,414.50	asphalt used at 1st & burlington
05/22/2017	804416	Fisher Sand & Gravel Co	Street/Traffic Oper	\$ 709.50	asphalt at 13th and ave c
05/22/2017	804416	Fisher Sand & Gravel Co	Street/Traffic Oper	\$ 969.00	asphalt for king park rd
05/22/2017	804418	General Contractors Construction Company Inc	Airport	\$ 70,745.40	AIP 53 Concourse B Upgrades
05/22/2017	804418	General Contractors Construction Company Inc	Airport	\$ 7,860.60	AIP 53 Concourse B Upgrades
05/22/2017	804420	Graybar Electric Company Inc	Airport	\$ 3,689.07	Parking Lot Lights for QTA
05/22/2017	804421	Great West Engineering, Inc	Solid Waste	\$ 4,753.75	Consultant agreement
05/22/2017	804422	Guardian Security Inc	Library	\$ 7,861.87	Invoice 149
05/22/2017	804426	HD Supply Waterworks	Water	\$ 30,230.00	Tricorr Touch Pro-Leak Detector

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/22/2017	804427	HDR, Inc.	Wastewater	\$ 68,637.21	WO 14-11 WWTP
05/22/2017	804427	HDR, Inc.	Water	\$ 20,437.23	WO 17-09 Leavens Reservoir
05/22/2017	804427	HDR, Inc.	Tax Increment South	\$ 18,281.19	WO 17-06 Midland Road
05/22/2017	804427	HDR, Inc.	Tax Increment East	\$ 7,661.56	WO 16-21 Exposition Drive
05/22/2017	804433	Idexx Distribution Inc.	Water	\$ 2,802.05	WWTP Supplies
05/22/2017	804435	InfoSend Inc	Water	\$ 7,833.40	Statements and Postage
05/22/2017	804435	InfoSend Inc	Water	\$ 2,056.04	Statements and Postage
05/22/2017	804435	InfoSend Inc	Wastewater	\$ 5,222.27	Statements and Postage
05/22/2017	804435	InfoSend Inc	Wastewater	\$ 1,370.69	Statements and Postage
05/22/2017	804437	Johnson Controls Inc.	Airport	\$ 3,120.00	Install trial cameras about TSA
05/22/2017	804442	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 65.88	asphalt
05/22/2017	804442	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 62.17	1 1/2" crushed base
05/22/2017	804442	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 63.90	1 1/2" crushed base
05/22/2017	804442	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 2,543.22	asphalt
05/22/2017	804442	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 208.01	asphalt
05/22/2017	804453	Miller Trois LLC	General	\$ 1,874.00	I17-024289 Miller Trois LLC
05/22/2017	804453	Miller Trois LLC	Building Inspection	\$ 6,149.00	I17-024289 Miller Trois LLC
05/22/2017	804453	Miller Trois LLC	City County Planning	\$ 4,077.00	I17-024289 Miller Trois LLC
05/22/2017	804453	Miller Trois LLC	CDBG	\$ 4,829.00	I17-024289 Miller Trois LLC
05/22/2017	804464	NorthWestern Energy	CDBG	\$ 6.71	FORECLOSURE - 244 Terry
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 520.05	SILMD 008 ACCT# 0712544-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 533.16	SILMD 009 ACCT# 0712545-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,466.19	SILMD 010 ACCT# 0712546-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 4,339.89	SILMD 013 ACCT# 0721276-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 2,133.25	SILMD 014 ACCT# 0721277-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,283.23	SILMD 017 ACCT# 0712553-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 92.01	SILMD 018 ACCT# 0712554-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 467.65	SILMD 095 ACCT# 0712556-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 13,922.28	SILMD 097 ACCT# 0712557-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,691.63	SILMD 099 ACCT# 0712558-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 2,767.32	SILMD 100 ACCT# 0712559-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,823.00	SILMD 107 ACCT# 0712560-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 4,197.09	SILMD 109 ACCT# 0712561-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 189.50	SILMD 113 ACCT# 0712562-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 983.83	SILMD 114 ACCT# 0712563-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 231.49	SILMD 115 ACCT# 0712564-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 607.66	SILMD 116 ACCT# 0712565-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 3,355.68	SILMD 117 ACCT# 0712566-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 243.13	SILMD 118 ACCT# 0712567-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 160.34	SILMD 119 ACCT# 0712568-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 2,576.79	SILMD 121 ACCT# 0712570-1

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 198.05	SILMD 122 ACCT# 0712571-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 347.24	SILMD 123 ACCT# 0712572-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,012.77	SILMD 124 ACCT# 0712573-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 405.11	SILMD 125 ACCT# 0712574-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 202.56	SILMD 126 ACCT# 0712575-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 742.70	SILMD 127 ACCT# 0712576-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 519.88	SILMD 128 ACCT# 0712577-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 347.24	SILMD 129 ACCT# 0712578-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 131.58	SILMD 130 ACCT# 0712579-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 897.04	SILMD 131 ACCT# 0712580-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 244.36	SILMD 133 ACCT# 0712581-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 563.90	SILMD 134 ACCT# 0712582-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 544.64	SILMD 135 ACCT# 0712583-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 491.93	SILMD 136 ACCT# 0712584-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 391.13	SILMD 137 ACCT# 0712585-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 781.29	SILMD 138 ACCT# 0712586-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 260.45	SILMD 139 ACCT# 0712587-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 605.23	SILMD 143 ACCT# 0712588-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 28.82	SILMD 144 ACCT# 0712589-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 495.13	SILMD 145 ACCT# 0712590-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 376.18	SILMD 146 ACCT# 0712591-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 488.21	SILMD 147 ACCT# 0712592-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,533.19	SILMD 149 ACCT# 0712593-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 792.20	SILMD 150 ACCT# 0712594-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 665.54	SILMD 151 ACCT# 0712595-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 4,147.71	SILMD 152 ACCT# 0712596-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 569.40	SILMD 153 ACCT# 0712597-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,287.33	SILMD 154 ACCT# 0712598-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 520.85	SILMD 155 ACCT# 0712599-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 965.49	SILMD 157 ACCT# 0712600-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 839.16	SILMD 158 ACCT# 0712601-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,145.68	SILMD 159 ACCT# 0712602-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 752.33	SILMD 160 ACCT# 0712603-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,114.04	SILMD 161 ACCT# 0712604-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 63.68	SILMD 162 ACCT# 0712605-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 691.39	SILMD 163 ACCT# 0712606-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 396.11	SILMD 164 ACCT# 0712607-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 925.96	SILMD 165 ACCT# 0712608-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 247.58	SILMD 167 ACCT# 0712609-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 594.15	SILMD 171 ACCT# 0712610-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 563.90	SILMD 172 ACCT# 0712611-3

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05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,237.82	SILMD 173 ACCT# 0712612-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,039.76	SILMD 174 ACCT# 0712613-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 346.59	SILMD 175 ACCT# 0712614-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 45.48	SILMD 176 ACCT# 0712615-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 272.33	SILMD 178 ACCT# 0712616-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 544.64	SILMD 179 ACCT# 0712617-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 371.35	SILMD 180 ACCT# 0712618-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,742.64	SILMD 181 ACCT# 0712619-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 618.91	SILMD 182 ACCT# 0712620-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,237.83	SILMD 183 ACCT# 0712621-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 396.11	SILMD 184 ACCT# 0712622-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 148.53	SILMD 185 ACCT# 0712623-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 635.63	SILMD 186 ACCT# 0712624-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 247.58	SILMD 187 ACCT# 0712625-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 297.08	SILMD 188 ACCT# 0712626-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 247.58	SILMD 189 ACCT# 0712627-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,287.33	SILMD 190 ACCT# 0712628-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 442.32	SILMD 191 ACCT# 0712629-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 321.84	SILMD 192 ACCT# 0712630-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 792.20	SILMD 193 ACCT# 0712631-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 267.64	SILMD 194 ACCT# 0712632-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 223.04	SILMD 195 ACCT# 0712633-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 71.65	SILMD 196 ACCT# 0712634-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 71.65	SILMD 197 ACCT# 0712635-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 123.78	SILMD 198 ACCT# 0712636-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 84.73	SILMD 200 ACCT# 0712637-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 519.88	SILMD 201 ACCT# 0712638-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 591.48	SILMD 202 INV# 0712639-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 19.10	SILMD 203 ACCT# 0712640-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 361.81	SILMD 204 ACCT# 0712641-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 36.38	SILMD 205 ACCT# 0712642-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 346.59	SILMD 206 ACCT# 0712643-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 396.11	SILMD 207 ACCT# 0712644-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 255.86	SILMD 208 ACCT# 0712645-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 569.40	SILMD 209 ACCT# 0712646-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 85.97	SILMD 210 ACCT# 0712647-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 47.78	SILMD 211 ACCT# 0712648-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 47.78	SILMD 212 ACCT# 0712649-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 28.65	SILMD 213 ACCT# 0712650-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 496.74	SILMD 214 ACCT# 0712651-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 148.53	SILMD 216 ACCT# 0712652-7

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05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 361.52	SILMD 217 ACCT# 0712653-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 257.18	SILMD 220 ACCT# 0712654-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 9.10	SILMD 221 ACCT# 0712655-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 75.50	SILMD 222 ACCT# 0712656-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 114.63	SILMD 223 ACCT# 0712657-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,911.04	SILMD 224 ACCT# 0712658-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 372.36	SILMD 225 ACCT# 0712659-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 307.27	SILMD 226 ACCT# 0712660-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 621.66	SILMD 227 ACCT# 0712661-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 839.16	SILMD 228 ACCT# 0712662-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 434.05	SILMD 229 ACCT# 0712663-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,012.77	SILMD 230 ACCT# 0712664-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 607.66	SILMD 231 ACCT# 0712665-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 2,633.21	SILMD 232 ACCT# 0712666-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 835.04	SILMD 233 ACCT# 0712667-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 469.98	SILMD 234 ACCT# 0712668-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 525.76	SILMD 235 ACCT# 0712669-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 167.26	SILMD 236 ACCT# 0712670-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 420.87	SILMD 237 ACCT# 0712671-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 15.56	SILMD 238 ACCT# 0712672-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 99.02	SILMD 239 ACCT# 0712673-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 401.45	SILMD 240 ACCT# 0712674-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 649.61	SILMD 241 ACCT# 0712675-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 86.82	SILMD 242 ACCT# 0712676-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 115.74	SILMD 244 ACCT# 0712677-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 90.26	SILMD 245 ACCT# 0712678-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 347.24	SILMD 246 ACCT# 0712679-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,213.92	SILMD 247 ACCT# 0712680-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 2,572.75	SILMD 248 ACCT# 0712681-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 2,864.71	SILMD 249 ACCT# 0718734-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 200.72	SILMD 250 ACCT# 0719001-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 4,084.34	SILMD 251 ACCT# 0718801-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 578.73	SILMD 252 ACCT# 0719162-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 2,026.62	SILMD 253 ACCT# 0719644-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 151.03	SILMD 254 ACCT# 0719763-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 153.25	SILMD 255 ACCT# 0720813-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 894.51	SILMD 257 ACCT# 0720360-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 2,731.85	SILMD 258 ACCT# 0720606-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 21.16	SILMD 259 ACCT# 1301786-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,311.09	SILMD 259 ACCT# 0720810-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 520.85	SILMD 261 ACCT# 0720705-3

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05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 3,285.91	SILMD 262 ACCT# 0720937-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 958.09	SILMD 263 ACCT# 0720716-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 164.75	SILMD 264 ACCT# 0721427-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 366.20	SILMD 265 ACCT# 0721556-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 34.17	SILMD 266 ACCT# 0721684-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 439.32	SILMD 270 ACCT# 0906944-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,045.96	SILMD 271 ACCT# 0995095-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 2,939.31	SILMD 272 ACCT# 0905005-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 210.93	SILMD 273 ACCT# 0926386-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 482.55	SILMD 276 ACCT# 0961926-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 863.13	SILMD 277 ACCT# 1058710-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 211.89	SILMD 278 ACCT# 1087619-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 64.35	SILMD 279 ACCT# 1124127-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 691.58	SILMD 280 ACCT# 1045653-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 379.19	SILMD 283 ACCT# 1172743-5
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 354.52	SILMD 285 ACCT# 1206985-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 248.55	SILMD 286 ACCT# 1296582-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 92.80	SILMD 287 ACCT# 1246537-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,867.41	SILMD 288 ACCT# 1303978-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 223.60	SILMD 289 ACCT# 1685375-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 126.96	SILMD 290 ACCT# 1433921-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 636.60	SILMD 292 ACCT# 1481532-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 247.58	SILMD 293 ACCT# 1481534-4
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 495.13	SILMD 294 ACCT# 1481535-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 115.74	SILMD 295 ACCT# 1481536-9
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,312.09	SILMD 296 ACCT# 1481537-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 222.83	SILMD 297 ACCT# 1481539-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 198.05	SILMD 298 ACCT# 1481540-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 421.28	SILMD 300 ACCT# 1662840-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 5,185.01	SILMD 301 ACCT# 1687005-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 236.13	SILMD 302 ACCT# 1607534-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 747.05	SILMD 305 ACCT# 1695873-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 233.07	SILMD 306 ACCT# 1740353-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 2,358.55	SILMD 307 ACCT# 2049005-8
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 276.09	SILMD 308 ACCT# 2072459-7
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 284.30	SILMD 309 ACCT# 2001311-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 323.84	SILMD 310 ACCT# 2060519-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 235.74	SILMD 311 ACCT# 3014475-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 215.71	SILMD 312 ACCT# 3146127-0
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 329.17	SILMD 315 Acct# 3305804-1
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 1,147.57	SILMD 316 Acct# 3291842-7

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05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 70.69	SILMD 317 Acct# 3253826-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 905.59	SILMD 318 Acct# 3372018-6
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 55.31	SILMD 320 Acct# 0712569-3
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 340.25	SILMD 321 Acct# 3338917-2
05/22/2017	804464	NorthWestern Energy	Light Maintenance	\$ 69.15	SILMD 322 Acct# 3402033-9
05/22/2017	804465	NorthWestern Energy	Wastewater	\$ 348.80	822 Shiloh Crossing Lift
05/22/2017	804465	NorthWestern Energy	General	\$ 71.17	Electrical charges for tennis
05/22/2017	804465	NorthWestern Energy	Water	\$ 514.22	Airport Rt Waldo
05/22/2017	804465	NorthWestern Energy	General	\$ 46.16	0712387-0
05/22/2017	804465	NorthWestern Energy	General	\$ 212.33	0712536-2
05/22/2017	804465	NorthWestern Energy	General	\$ 31.06	0720818-4
05/22/2017	804465	NorthWestern Energy	General	\$ 79.12	0720821-8
05/22/2017	804465	NorthWestern Energy	Water	\$ 3,018.55	0722264-9
05/22/2017	804465	NorthWestern Energy	General	\$ 466.19	0722287-0
05/22/2017	804465	NorthWestern Energy	Water	\$ 4,335.76	0723040-2
05/22/2017	804465	NorthWestern Energy	General	\$ 589.00	0723045-1
05/22/2017	804465	NorthWestern Energy	Water	\$ 5.85	0723059-2
05/22/2017	804465	NorthWestern Energy	General	\$ 43.05	0839280-5
05/22/2017	804465	NorthWestern Energy	Public Safety	\$ 653.61	0871546-8
05/22/2017	804465	NorthWestern Energy	General	\$ 445.02	0925496-2
05/22/2017	804465	NorthWestern Energy	Facilities Mngmt	\$ 569.99	0975808-7
05/22/2017	804465	NorthWestern Energy	Water	\$ 401.81	1116452-2
05/22/2017	804465	NorthWestern Energy	Facilities Mngmt	\$ 859.23	1160802-3
05/22/2017	804465	NorthWestern Energy	Facilities Mngmt	\$ 2,046.40	1160804-9
05/22/2017	804465	NorthWestern Energy	General	\$ 185.06	1191404-1
05/22/2017	804465	NorthWestern Energy	Facilities Mngmt	\$ 2,888.71	1269391-7
05/22/2017	804465	NorthWestern Energy	Street/Traffic Oper	\$ 43.27	1740357-7
05/22/2017	804465	NorthWestern Energy	Street/Traffic Oper	\$ 43.49	1748896-6
05/22/2017	804465	NorthWestern Energy	General	\$ 27.74	1836666-6
05/22/2017	804465	NorthWestern Energy	Solid Waste	\$ 1,368.66	3252194-0
05/22/2017	804465	NorthWestern Energy	Airport	\$ 63.25	New Employee Parking. May
05/22/2017	804465	NorthWestern Energy	Airport	\$ 2,340.87	Runway Lights. May 2017
05/22/2017	804465	NorthWestern Energy	Airport	\$ 1,407.85	ARFF Facility. May 2017
05/22/2017	804465	NorthWestern Energy	Airport	\$ 62.50	1647695-4. De Icer. May 2017
05/22/2017	804465	NorthWestern Energy	Airport	\$ 1,600.81	993430-6. Car Wash. May 2017
05/22/2017	804465	NorthWestern Energy	Airport	\$ 396.62	Mud Wash. May 2017
05/22/2017	804465	NorthWestern Energy	Airport	\$ 626.83	TSA Building. May 2017
05/22/2017	804465	NorthWestern Energy	Airport	\$ 295.70	Detail Bay 1 Hertz. May 2017
05/22/2017	804465	NorthWestern Energy	Airport	\$ 270.85	Detail Bay 2 National/Alamo
05/22/2017	804465	NorthWestern Energy	Airport	\$ 228.66	Detail Bay 3 Enterprise
05/22/2017	804465	NorthWestern Energy	Airport	\$ 175.49	Detail Bay 4 Avis/Budget

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05/22/2017	804465	NorthWestern Energy	Airport	\$ 283.42	Detail Bay 5 Thrifty/Dollar
05/22/2017	804465	NorthWestern Energy	Airport	\$ 64.67	Aero Interiors. May 2017
05/22/2017	804464	NorthWestern Energy	Street/Traffic Oper	\$ 11,117.78	Signal Bills
05/22/2017	804469	PeopleReady Inc	Solid Waste	\$ 3,414.80	Paper Pickers for the Landfill
05/22/2017	804469	PeopleReady Inc	Solid Waste	\$ 2,896.08	Paper Pickers at the Landfill
05/22/2017	804473	ProDIGIQ Inc	Airport	\$ 2,650.00	American Airlines Ticket
05/17/2017	804356	Robertson	Downtown Revolving Loan	\$ 65,469.80	Matt Robertson DRLF
05/22/2017	804481	Routeware Inc	Solid Waste	\$ 7,680.00	Year 2 of 3 year maintenance
05/22/2017	804482	S & S Machine Inc	Water	\$ 4,989.00	Voelker#2 repair
05/22/2017	804486	Securitas Security Services USA, Inc	Parking	\$ 1,088.33	Security Patrol in City
05/22/2017	804486	Securitas Security Services USA, Inc	Parking	\$ 1,088.34	Security Patrol in City
05/22/2017	804486	Securitas Security Services USA, Inc	Parking	\$ 1,088.33	Security Patrol in City
05/22/2017	804490	Sherwin Williams	Street/Traffic Oper	\$ 14,600.00	Paint eradicator
05/22/2017	804492	Sletten Construction Company	Wastewater	\$ 2,674,126.62	WO 14-11 Water Reclamation
05/22/2017	804493	Solid Waste Systems Inc	Solid Waste	\$ 39,750.00	300 barrels for Alley garbage
05/22/2017	804493	Solid Waste Systems Inc	Fleet	\$ 1,139.98	95196 PO NUM 303117
05/22/2017	804493	Solid Waste Systems Inc	Solid Waste	\$ 157.71	95552
05/22/2017	804494	Spaulding	Public Safety	\$ 3,158.10	Travel Reimbursement 7202
05/22/2017	804498	Sunset Excavation	Water	\$ 21,879.00	Repair 15 Various Water
05/22/2017	804502	Tetra Tech, Inc.	Solid Waste	\$ 7,032.35	Landfill Gas and Groundwater
05/22/2017	804507	Toledo Ticket Company	Parking	\$ 1,599.60	Garage Spitter tickets
05/22/2017	804507	Toledo Ticket Company	Parking	\$ 1,599.60	Garage Spitter tickets
05/22/2017	804507	Toledo Ticket Company	Parking	\$ 112.93	Shipping/Handling
05/22/2017	804507	Toledo Ticket Company	Parking	\$ 112.93	Shipping/Handling
05/22/2017	804508	Town & Country Supply Association	Airport	\$ 16,999.20	QTA Car Rental Fuel
05/22/2017	804508	Town & Country Supply Association	Public Safety	\$ 456.30	244902:FIRE 1/DIESEL
05/22/2017	804508	Town & Country Supply Association	Public Safety	\$ 368.69	244903: FIRE 3 DIESEL
05/22/2017	804514	University of Montana, The	CDBG	\$ 3,120.00	Reimbursement to MTCC
05/22/2017	804517	Walker Parking Consultants	Parking	\$ 3,376.75	Contract for Professional
05/22/2017	804517	Walker Parking Consultants	Parking	\$ 3,376.75	Contract for Professional
05/22/2017	804517	Walker Parking Consultants	Parking	\$ 3,376.75	Contract for Professional
05/22/2017	804521	Yellowstone County	Information Resources	\$ 7,000.00	MOU Yellowstone County
05/22/2017	804524	Yellowstone Valley Animal Shelter	Public Safety	\$ 22,855.58	contract 4-22-17/5-21-17
05/22/2017	804526	Zeier Consulting LLC	Tax Increment South	\$ 39,538.85	FY17 4th Qtr Consulting

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Public Hearing and Approval of Resolutions Approving and Adopting  
FY18 Budget

**PRESENTED BY:** Andy Zoeller

**Department:** City Hall Administration

**PROBLEM/ISSUE STATEMENT**

These resolutions provide for the formal adoption of the Fiscal Year 2018 budget. The proposed budget has been available for review since May 1, 2017. Five (5) public presentations have been made regarding the proposed budget and the Council committed approximately 20 hours for this review. Section 2 of these resolutions allows the City Administrator to amend this budget for Debt Service Funds, Federal and State Grants, Special Assessment and donations accepted and approved by the City Council. The City Council authorizes issuing debt and acceptance of grants and donations, other than donations which are handled per administrative order. Approving budget amendments to allow these expenditures is therefore redundant. This delegation of authority is allowed by State Statutes

There are four FY 18 resolutions to be adopted by the Council:

Attachment A - General and Public Safety Funds

Attachment B - Enterprise Funds

Attachment C - Internal Service Funds

Attachment D - All Other Funds

**ALTERNATIVES ANALYZED**

The Council must hold a public hearing on June 12th and then may:

- Approve the resolutions; or
- Not approve the resolutions;
- Delay adoption of the resolutions

Delaying approval of the resolutions beyond July 1, 2017, would cause City departments to delay capital projects and purchasing some operating supplies or services. Not approving the resolutions would violate State law, which requires cities to adopt their budgets and to set tax levies no later than 30 days after receiving the Dept. of Revenue Certified Taxable Value Statement (approximately August 1).

**FINANCIAL IMPACT**

The resolutions set the spending limits for all City Funds. Amendments during the year are accomplished in exactly the same way as the original adoption, with the few exceptions noted in the resolutions. The total budget for FY 2018 is \$338,116,674. The four attachments are as follows:

Exhibit A - General and Public Safety Funds	\$ 83,777,711
Exhibit B - Enterprise Funds	132,375,030
Exhibit C - Internal Service Funds	25,984,621
Exhibit D - All Other Funds	<u>95,979,312</u>
Total	\$338,116,674

## **RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing on June 12<sup>th</sup> and approve the resolutions approving and adopting the FY18 Budget.

## **APPROVED BY CITY ADMINISTRATOR**

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### **Attachments**

General and Public Safety Funds Resolution

Exhibit A

Enterprise Funds Resolution

Exhibit B

Internal Service Funds Resolution

Exhibit C

All Other Funds Resolution

Exhibit D

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RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2017-2018

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2017-2018; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the Expenditure Budget for Fiscal year 2017-2018 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "A", be, and the same is hereby finally determined, approved, and adopted.

Section 2: That the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Federal, State Grants, special assessments and donations accepted and approved by the City Council.

PASSED AND APPROVED by the City Council this 12<sup>th</sup> day of June, 2017.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

*Exhibit A*

<b><u>Fund/Department</u></b>	<b><u>Original Proposal</u></b>	<b><u>Final Budget</u></b>
<b>General Operating Fund:</b>		
Mayor & City Council	295,862	295,862
City Administrator	871,534	871,534
Human Resources	713,747	713,747
City Attorney	1,581,520	1,581,520
Municipal Court	1,452,221	1,452,221
Finance	1,526,266	1,526,266
Code Enforcement	540,257	540,257
Parks, Recreation & Public Lands	5,257,467	5,257,467
Non-Departmental	28,584,714	28,584,714
Council Contingency	65,000	65,000
<b>Total General Fund</b>	<b>40,888,588</b>	<b>40,888,588</b>
<b>Public Safety Fund:</b>		
Police	22,596,955	22,596,955
Fire	20,292,168	20,292,168
<b>Total Public Safety Fund</b>	<b>42,889,123</b>	<b>42,889,123</b>



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2017-2018

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2017-2018; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the Expenditure Budget for Fiscal year 2017-2018 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "B", be, and the same is hereby finally determined, approved, and adopted.

Section 2: That the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Federal, State Grants, special assessments and donations accepted and approved by the City Council.

PASSED AND APPROVED by the City Council this 12<sup>th</sup> day of June, 2017.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

*Exhibit B*

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Final Budget</u>
<b>Enterprise Fund:</b>		
Water	48,153,787	48,153,787
Wastewater	25,366,334	25,366,334
Parking	1,971,727	1,971,727
Solid Waste	31,294,362	31,294,362
Airport	19,012,359	19,012,359
Transit	6,576,461	6,576,461
<b>Total Enterprise Fund</b>	<b>132,375,030</b>	<b>132,375,030</b>



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2017-2018

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2017-2018; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the Expenditure Budget for Fiscal year 2017-2018 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "C", be, and the same is hereby finally determined, approved, and adopted.

Section 2: That the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Federal, State Grants, special assessments and donations accepted and approved by the City Council.

PASSED AND APPROVED by the City Council this 12<sup>th</sup> day of June, 2017.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

*Exhibit C*

<b><u>Fund/Department</u></b>	<b><u>Original Proposal</u></b>	<b><u>Final Budget</u></b>
<b>Internal Service Fund:</b>		
Fleet Services	1,795,519	1,795,519
Central Services	89,217	89,217
Information Resources	2,484,163	2,484,163
City Health Benefits	12,985,016	12,985,016
Central Telephone	406,146	406,146
Radio Communications	259,937	259,937
Property Insurance	2,191,334	2,191,334
Facilities Management	1,662,527	1,662,527
Public Works Administration	1,312,076	1,312,076
Public Works Engineering	2,798,686	2,798,686
<b>Total Internal Service Fund</b>	<b>25,984,621</b>	<b>25,984,621</b>



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2017-2018

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2017-2018; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the Expenditure Budget for Fiscal year 2017-2018 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "D", be, and the same is hereby finally determined, approved, and adopted.

Section 2: That the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Federal, State Grants, special assessments and donations accepted and approved by the City Council.

PASSED AND APPROVED by the City Council this 12<sup>th</sup> day of June, 2017.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

*Exhibit D*

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 5/30/2017</u>	<u>Final Budget</u>
<b>Special Revenue Fund:</b>			
South Tax Increment	3,138,181	-	3,138,181
East Tax Increment	4,045,214	-	4,045,214
North 27th Street Tax Increment	3,017,282	-	3,017,282
Gas Tax	3,910,479	500,000	4,410,479
Building Inspection	1,941,990	-	1,941,990
Street & Traffic Operating	9,147,130	-	9,147,130
Fire Programs	122,908	-	122,908
EOC 9-1-1 Grant	6,956,801	-	6,956,801
City/County Planning	1,675,499	-	1,675,499
City Attorney Grants	318,903	-	318,903
Municipal Court Grants	606,714	-	606,714
Police Programs	1,170,574	-	1,170,574
City County Library	3,658,164	-	3,658,164
Development Services Grants	1,313,436	-	1,313,436
Park Programs	565,997	-	565,997
Downtown Revolving Loan Program	554,987	-	554,987
Cemetery Improvement	25,000	-	25,000
Animal Shelter Donations	6,000	-	6,000
Street Maintenance Districts	8,040,258	-	8,040,258
Street Light Districts	2,533,814	-	2,533,814
Storm Sewer Operating	5,029,052	-	5,029,052
Park Maintenance District	1,114,055	-	1,114,055
Park District 1	3,820,444	-	3,820,444
Arterial Street Fees Operating	6,127,607	-	6,127,607
Amend Park	182,315	-	182,315
Ballfield Stadium Donations	130,638	-	130,638
Road Maintenance Dist	17	-	17
<b>Total Special Revenue Fund</b>	<b>69,153,459</b>	<b>500,000</b>	<b>69,653,459</b>
<b>Debt Service Fund:</b>			
Special Improvement Debt	4,122,600	-	4,122,600
Series 2010 Parks Debt	126,760	-	126,760
Series 2004A Street Debt	345,536	-	345,536
Storm Sewer Debt	1,009,178	-	1,009,178
Sidewalk, Curb & Gutter Debt	362,850	-	362,850
Series 2007A Baseball Field/Stadium Deb	7,101,700	-	7,101,700
Series 2007B Baseball Field/Stadium Deb	197,768	-	197,768
Series 2015 Baseball Refunding	7,091,450	-	7,091,450
Series 2012 Library	1,219,102	-	1,219,102
<b>Total Debt Service Fund</b>	<b>21,576,944</b>	<b>-</b>	<b>21,576,944</b>

*Exhibit D*

<u>Fund/Department</u>	<u>Original Proposal</u>	<u>Additions 5/30/2017</u>	<u>Final Budget</u>
<b>Capital Projects Fund:</b>			
Urban Renewal Land Development	59,764	-	59,764
Sidewalk Construction	467,000	-	467,000
Special Improvement Districts	1,785,000	-	1,785,000
Capital Replacement	571,305	-	571,305
Dog Park Construction	2,000	-	2,000
New Library Construction	1,860,000	-	1,860,000
<b>Total Capital Project Fund</b>	<b>4,745,069</b>	<b>-</b>	<b>4,745,069</b>
<b>Permanent Fund</b>			
Cemetery Perpetual Care	3,840	-	3,840
<b>Total Permanent Fund</b>	<b>3,840</b>	<b>-</b>	<b>3,840</b>

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Public Hearing and Resolutions Setting Annual Levy/Assessments for Fiscal Year 2018

**PRESENTED BY:** Andy Zoeller

**Department:** City Hall Administration

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**PROBLEM/ISSUE STATEMENT**

The following levy/annual assessments and property tax resolutions have been completed by the Finance Division and the assessments are ready to be spread on the tax files.

Downtown Business Improvement District
Mill Levy Rates for General Fund, Transit, Library & Public Safety 1
Tourism Business Improvement District

There is a mill increase of .69 (104.69) in FY 2018 for General Fund, Transit, Library, and Public Safety 1 levies. The TBID assessment is \$2 per rented room per night and has not changed from last year. The DBID assessment is based on many factors which includes total square footage, count of all parcels, total taxable value, and total building square footage within the district. For FY 2018 the assessments for the DBID will total \$307,653.80.

These levy/assessments are listed as sub items under one agenda item. The Council may conduct one public hearing where anyone may speak about any of the assessments. After the public hearing is closed, the Council will need to take action on each individual levy/assessment resolution. All assessments require a majority vote.

**ALTERNATIVES ANALYZED**

The Council must hold a public hearing and then may:

- Approve the resolutions; or
- Amend and approve the resolutions
- Not approve the resolutions

**FINANCIAL IMPACT**

Establishing these mills will allow the City's General, Public Safety I, Transit, and Library funds to be adequately funded for the upcoming fiscal year.

**RECOMMENDATION**

Staff recommends that the City Council conduct one public hearing for all of the levy/assessments and approve each individual resolution.

# APPROVED BY CITY ADMINISTRATOR

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## Attachments

TBID Resolution

BID Resolution

Mill Levy Resolution

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RESOLUTION NO. 17 - \_\_\_\_

A RESOLUTION ASSESSING ALL HOTELS WITHIN THE  
BILLINGS TOURISM BUSINESS IMPROVEMENT DISTRICT  
WITH SIX (6) OR MORE ROOMS \$2 PER OCCUPIED ROOM  
NIGHT

**WHEREAS**, the 2007 Montana Legislature and the Governor approved legislation that allows local governments to create Tourism Business Improvement Districts, effective October 1, 2007; and

**WHEREAS**, the Billings City Council created the Tourism Business Improvement District (Business Improvement District No. 002) on August 27, 2007 by adopting Resolution No. 07-18593; and

**WHEREAS**, in May, 2013, the Billings Tourism Business Improvement District Board of Trustees petitioned the Billings City Council to increase the occupied room night assessment for hotels with 60 or more rooms, which was accomplished by the City Council's adoption of Resolution No. 13-19284; and

**WHEREAS**, the Billings Tourism Business Improvement District Board of Trustees petitioned the Billings City Council to amend Resolution 13-19284 by eliminating the two (2) classes of hotels established in the resolution and to charge the same occupied room night assessment to all eligible hotels; and

**WHEREAS**, the Billings City Council must amend Section 9 of Resolution No. 13-19284 in order to change the occupied room night assessment,

**BE IT RESOLVED** by the Billings Montana City Council that Resolution No. 13-19284, Section 9 is amended as follows:

Section 9. Assessments. All hotels, as defined in Section 8, that are within the District will be assessed for their proportionate share of the costs of maintaining the activities of the Tourism Business Improvement District as prescribed in Section 7-12-1133(2)(c) M.C.A. The assessments to fund the work plan for each fiscal year are to be collected from all hotels with six (6) or more rooms within the boundaries of the district and all such hotels shall be subject to an assessment of \$2 per occupied room night. Stays by persons whom are otherwise exempt from paying a transient occupancy tax (a.k.a. lodging facility use tax), as provided in Sections 15-65-101 through 15-65-136 MCA, shall be exempt from the assessment.

The assessments may be modified annually by adoption of a resolution or adoption of the City's budget.

Section 12: Effective Date. The effective date for this resolution shall be June 12, 2017.

APPROVED by the City Council of the City of Billings, Montana this 12th day of June, 2017.

THE CITY OF BILLINGS:

By: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

RESOLUTION 17- \_\_\_\_\_

A RESOLUTION LEVYING AND ASSESSING PROPERTIES FOR THE PURPOSE OF PROVIDING AND MAINTAINING THE COMMON AREA IMPROVEMENTS MADE IN DOWNTOWN, CITY OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND ADOPTION.

WHEREAS, Billings, Montana City Code provides for assessment for public improvements and maintenance, including but not limited to public sidewalk sweeping, security, public sidewalk snow removal, litter control, graffiti removal, and abatement of other services that are requested by the downtown property owners.

WHEREAS, said Billings, Montana City Code provides that the City Council shall fix, levy, and assess said charge on or before the second Monday in August.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. SERVICE CHARGE FOR FISCAL YEAR 2018. The Business Improvement District assessment for the fiscal year 2018 is hereby fixed, levied and assessed against each and every parcel of real property within the B.I. D. Each parcel shall pay to the City that portion of the total Business Improvement District assessment imposed annually. The assessment is a calculation based on square footage, taxable market value, and building square footage. See Exhibit A

2. NOTICE OF HEARING. On Monday, June 12, 2017, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution.

3. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 12<sup>th</sup> day of June, 2017.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, CITY CLERK

## Attachment A

<b>Tax ID</b>	<b>Assessment</b>
A00001	\$221.09
A00004	\$80.80
A00006	\$104.01
A00007	\$142.62
A00008	\$44.80
A00009	\$83.20
A00010	\$224.23
A00011	\$850.45
A00016	\$493.46
A00041	\$593.76
A00042	\$969.50
A00042A	\$135.21
A00043	\$366.13
A00048	\$130.30
A00050	\$145.82
A00051	\$324.56
A00056	\$2,030.96
A00062	\$246.28
A00063	\$1,092.48
A00064	\$187.28
A00065	\$230.41
A00066A	\$346.17
A00067	\$237.91
A00068A	\$240.93
A00069	\$159.11
A00070	\$74.83
A00071	\$228.12
A00072	\$131.27
A00073	\$81.15
A00073A	\$33.60
A00073B	\$36.43
A00074	\$194.03
A00075	\$253.04
A00075A	\$811.42
A00075B	\$111.45
A00196B	\$927.04
A00202	\$79.37
A00203	\$46.14
A00204	\$109.48

A00206	\$111.25
A00207	\$212.10
A00208	\$77.16
A00209	\$60.18
A00210	\$60.18
A00211	\$77.16
A00212	\$176.90
A00215	\$145.07
A00216	\$166.95
A00217	\$91.49
A00218	\$74.83
A00219	\$257.19
A00222	\$81.96
A00224	\$75.14
A00225	\$353.62
A00235	\$713.54
A00236	\$74.94
A00241	\$99.89
A00242	\$86.59
A00243	\$88.04
A00244	\$268.10
A00247	\$328.75
A00251	\$711.37
A00252	\$172.97
A00254	\$146.10
A00255	\$345.90
A00256	\$318.00
A00257	\$131.04
A00258	\$594.66
A00260	\$371.90
A00261	\$1,562.96
A00262	\$1,840.97
A00263	\$747.46
A00264	\$4,034.70
A00269	\$834.02
A00270	\$162.12
A00271	\$8,300.16
A00273	\$837.53
A00276	\$148.78
A00277	\$154.82
A00278	\$92.89
A00279	\$120.38
A00280	\$187.72

A00282	\$449.58
A00285	\$537.30
A00290	\$207.63
A00292	\$288.68
A00342	\$86.59
A00343	\$126.95
A00344	\$166.13
A00345	\$126.86
A00346	\$556.79
A00347	\$175.90
A00349	\$624.68
A00351	\$1,736.80
A00352	\$703.13
A00357	\$95.32
A00359	\$210.00
A00360	\$4,314.64
A00362	\$266.34
A00363	\$533.92
A00364	\$1,585.94
A00365	\$1,123.91
A00366	\$3,105.47
A00367	\$926.59
A00367A	\$217.58
A00367B	\$192.81
A00367C	\$407.36
A00368	\$629.22
A00372	\$1,438.82
A00373	\$530.67
A00374	\$513.42
A00375	\$2,315.89
A00376	\$1,005.10
A00379	\$212.53
A00382	\$1,318.60
A00383	\$795.69
A00389	\$318.20
A00394	\$94.49
A00395	\$79.33
A00396	\$77.16
A00397	\$88.89
A00398	\$87.16
A00399	\$91.66
A00400	\$170.41
A00401	\$284.41

A00402	\$77.76
A00406	\$229.18
A00407	\$0.00
A00408	\$84.91
A00409	\$90.50
A00410	\$37.85
A00411	\$37.85
A00414	\$365.21
A00416	\$37.85
A00417	\$51.42
A00418	\$44.81
A00419	\$47.66
A00420	\$54.42
A00421	\$80.51
A00422	\$41.74
A00423	\$41.89
A00424	\$34.54
A00425	\$41.16
A00426	\$158.26
A00429	\$60.47
A00430	\$39.68
A00431	\$80.41
A00432	\$46.98
A00433	\$50.22
A00434	\$59.38
A00435	\$0.00
A00566	\$479.23
A00566B	\$310.85
A00567	\$147.85
A00568	\$302.77
A00569	\$31.12
A00570	\$37.55
A00571	\$0.00
A00572	\$0.00
A00573	\$270.48
A00574	\$196.70
A00576	\$82.39
A00577	\$77.56
A00578	\$61.70
A00579	\$83.16
A00580	\$57.64
A00583	\$67.28
A00584	\$84.24

A00585	\$42.61
A00586	\$82.25
A00587	\$154.01
A00588	\$80.53
A00589	\$83.85
A00590	\$105.87
A00591	\$71.61
A00592	\$58.65
A00593	\$58.14
A00594	\$454.19
A00598	\$77.76
A00599	\$159.21
A00600	\$152.25
A00601	\$45.96
A00602	\$68.76
A00603	\$164.58
A00604	\$114.17
A00605	\$50.63
A00606	\$77.16
A00607	\$154.38
A00609	\$194.82
A00610	\$67.31
A00611	\$844.64
A00612	\$398.19
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A00620	\$5,494.72
A00624	\$7,675.91
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A00640D	\$161.89
A00640E	\$88.16
A00640F	\$709.45
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A00640I	\$129.97
A00640J	\$117.29
A00640K	\$161.14
A00640L	\$78.03
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A00640S	\$102.41
A00640T	\$93.12
A00640U	\$75.45
A00640V	\$107.66
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A00642C	\$42.45
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A00644	\$832.08
A00645	\$1,168.24
A00647	\$890.39
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A00650	\$588.21
A00651	\$916.24
A00652	\$116.58
A00653	\$53.91
A00654	\$53.91
A00655	\$175.23
A00656	\$183.18
A00658	\$106.02
A00659	\$258.59
A00660	\$146.25
A00663	\$78.25
A00664	\$185.46
A00665	\$254.72
A00667	\$447.51

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A00673	\$167.20
A00676	\$83.59
A00677	\$86.59
A00678	\$86.76
A00679	\$87.19
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A00742	\$140.09
A00744	\$73.19
A00745	\$78.20
A00746	\$94.78
A00747	\$149.96
A00748	\$46.57
A00749	\$230.73
A00753	\$214.95
A00755	\$116.55
A00756	\$267.49
A00757	\$90.62
A00758	\$173.02
A00759	\$111.70
A00760	\$150.39
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A00763	\$252.32
A00765	\$446.50
A00766	\$475.24
A00768	\$193.25
A00769	\$205.89
A00770	\$288.67
A00771	\$938.13
A00773	\$81.91
A00774	\$121.34
A00775	\$655.50
A00776	\$512.21
A00778	\$1,230.96
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A00781	\$732.68
A00782	\$493.62
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A00786	\$663.92
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A00789C	\$48.50
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A00789F	\$47.77
A00789G	\$54.80
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A00796P	\$51.47
A00796Q	\$53.38
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A00796S	\$48.34
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A01144	\$108.14
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A01146	\$70.98
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A01152	\$14.27
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A01155	\$365.01
A01161	\$152.72
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A01165	\$189.48
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A01196	\$39.15
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A01203	\$72.47
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A01220	\$75.57
A01221	\$75.39
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A01223	\$70.98
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A01233	\$73.25
A01234	\$73.25
A01235	\$42.17
A01236	\$40.93
A01237	\$76.84
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A01239	\$37.85
A01240	\$37.85
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A01251	\$57.63
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A01253	\$61.72
A01254	\$30.32
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A01258	\$3.62
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A01289	\$107.29
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A01298	\$78.53
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A01303	\$76.95
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A01308	\$32.09
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A01933A	\$197.88
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A07120	\$270.30
A07125	\$412.17
A07129	\$85.99
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A07141	\$69.30
A07142	\$510.55
A07149	\$269.85
A07153	\$181.70
A07155	\$167.07
A07179	\$172.18
A07180	\$86.41
A07181	\$103.83
A07182	\$174.29
A07191	\$50.99
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A07196	\$225.28
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A07229	\$82.61
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A07258	\$188.87
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A07262	\$529.21
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A07267	\$83.83
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A07291	\$107.88
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A07295	\$94.05
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A07297	\$135.93
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A07332A	\$78.70
A07333	\$94.91
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A07348	\$181.28
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A07363	\$140.33
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A11586	\$64.73
A11587	\$51.01
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A11589	\$48.85
A11592	\$178.64
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A11631	\$160.06
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A12194	\$56.74
A12201	\$85.17
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A12203	\$46.69
A12204	\$46.02
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A12246	\$93.27
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A12257	\$48.74
A12258	\$48.92

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A18743	\$86.76
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A26787	\$18.62
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A26789	\$19.94
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A26791	\$18.39
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A26793	\$19.89
A26794	\$19.94
A26795	\$19.26
A26796	\$18.39
A26797	\$18.57
A26798	\$19.92
A26799	\$19.94
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A27702	\$88.77
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D12017	\$54.24
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D12018	\$72.93

D12021	\$82.93
D12037	\$91.20
D12039	\$138.02
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D12049	\$129.15
D12052	\$165.81
D12053	\$80.80
D12055	\$12.93
D12056	\$10.49
D12267	\$23.70
D12268	\$19.60
D12269	\$63.48
D12270	\$31.92
D12271	\$552.63
D12436	\$29.18
D12514	\$70.18
D13071	\$65.93
D13072	\$86.58
D13111	\$81.01
D13113	\$74.43
D13114	\$58.49
D13139I	\$4.40
D13144L	\$2,213.50
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D13145A	\$223.09
D13145B	\$3.01
D13145D	\$122.45
D13145E	\$152.19
D13145F	\$3.11
D13161	\$41.27
I00048	\$40.18
I00063	\$14.63
I00064	\$10.47
I00078B	\$33.46
I00140	\$26.32
I00153	\$76.09
I00154	\$269.80
I00196	\$6.36
I00199	\$18.46
I00203	\$31.80
I00221	\$22.50
I00227	\$4.92

I00230	\$22.59
I00234	\$13.71
I00236	\$28.88
I00241	\$7.58
I00250B	\$17.75
I00251	\$49.56
I00251A	\$110.49
I00254	\$13.17
I00263	\$91.05
I00270B	\$3.67
I00270C	\$3.15
I00272	\$36.10
I00278	\$8.00
I00282	\$28.58
I00593	\$243.94
I00593A	\$154.42
I00602	\$143.74
I00603	\$490.42
I00621	\$7.89
I00622	\$17.14
I00623	\$47.74
I00624	\$22.85
I00635	\$3.00
I00648	\$44.10
I00649	\$47.38
I00650	\$70.28
I00651	\$25.74
I00734	\$7.20
I00763	\$352.77
I00797	\$481.71
I00877	\$4.07
I01016	\$3.99
I01060	\$3.23
I01104	\$55.76
<b>Total</b>	<b>\$307,653.80</b>

RESOLUTION NO. 17 \_\_\_\_\_

A RESOLUTION MAKING THE ANNUAL ALL-PURPOSE MILL LEVY AND MILL LEVIES FOR LIBRARY OPERATING, TRANSIT OPERATING, AND PUBLIC SAFETY FUNDS FOR THE FISCAL YEAR 2017-2018.

WHEREAS, pursuant to law, the City of Billings is required to make annual mill levies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. That an All-Purpose Annual Mill Levy in the amount of 70.61 Mills is hereby imposed on all taxable property within the City of Billings, Montana, for the Fiscal Year **July 1, 2017 through June 30, 2018.**

2. That additional Mill Levies in the amounts stated are hereby imposed on all taxable property within the City of Billings, Montana, to provide payment for the following:

- A. 10.00 Transit Operating Fund
- B. 5.00 Library Operating Fund
- C. 19.08 Public Safety Fund

3. That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED by the City Council this 12<sup>th</sup> day of June, 2017.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, CITY CLERK

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Public Hearing and Resolution Setting Annual Arterial Fee Assessments for Fiscal Year 2018

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

Arterial construction fee assessments are set annually by resolution. The rate schedule for arterial fee assessments is based on zoning and square footage to reflect the relative average impact on arterial roads. The existing rates are not adequate to provide for the capital investment necessary to continue providing service at the current level. The attached resolution specifies the proposed rates with a 3.5% increase. The arterial construction assessment requires two-thirds (2/3) of all Council members present and voting to pass an increase in assessments.

**ALTERNATIVES ANALYZED**

The Council must hold a public hearing and then may

- approve the recommended resolution
- not approve the recommended resolution. If Council does not approve a resolution, an amended resolution to establish arterial construction fee assessments will need to be considered at a future City Council meeting to establish rates for fiscal year 2018.

**FINANCIAL IMPACT**

An average 10,000 square foot residential lot currently pays \$46.56 per year. The adjusted fee increase to an average 10,000 square foot residential lot is \$1.63 per year and the annual increase in revenues for FY 2018 is approximately \$134,000.

**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and approve the proposed resolution setting arterial construction fee assessment rates for FY 2018.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Resolution

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RESOLUTION 17 - \_\_\_\_\_

**A RESOLUTION LEVYING AND ASSESSING ARTERIAL CONSTRUCTION FEES FOR PROPERTIES WITHIN THE CITY OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION**

WHEREAS, the Billings, Montana City Code established the rate table for Arterial Construction Fee assessments; and

WHEREAS, the assessment rates may be changed by passage of a resolution by a super-majority of the City Council, consisting of at least two-thirds (2/3) of all Council members present and voting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ANNUAL ARTERIAL CONSTRUCTION FEE. That for the purpose of paying the cost of construction and/or reconstruction of arterial roadways and depreciation and replacement of arterial roadways to provide safe facilities on which citizens and visitors may travel, including the principal and interest on all revenue bonds to be issued for that purpose, as authorized by M.C.A. Title 7 Chapter 7 Part 44 as amended, an annual arterial construction fee assessment is imposed for the fiscal year 2018, upon all lots or portions of lots as identified in the city's property tax record files. Rates are hereby levied and assessed as listed and described on EXHIBIT "A" attached hereto and by this reference said exhibit is made a part hereof.

2. EXEMPTION. Arterial Construction Fee assessments shall not be paid by City of Billings owned properties.

3. DISPOSITIONS OF COLLECTIONS. Monies collected from taxes shall be paid into the Municipal Arterial Construction System Fund, of Billings, Montana.

4. NOTICE OF HEARING. On Monday, **June 12, 2017**, at 6:30 o'clock p.m., or as soon

thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 12<sup>th</sup> day of June, 2017.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Denise Bohlman, CITY CLERK

## ARTERIAL CONSTRUCTION FEE

<b>ZONE</b>	<b>RATE</b>	
VACANT	\$1,260.00	Cap
AT RATE	0.00171	persq. ft.
P	0.00288	persq. ft.
R-96	0.00502	persq. ft.
R-80	0.00549	persq. ft.
R-70	0.00578	persq. ft.
R-70R	0.00578	persq. ft.
RMH	0.00648	persq. ft.
R-50	0.00694	persq. ft.
PD	0.00796	persq. ft.
R-60	0.00868	persq. ft.
R-60R	0.00868	persq. ft.
RP	0.00940	persq. ft.
RMF-R	0.00979	persq. ft.
RMF	0.01016	persq. ft.
NC	0.01119	persq. ft.
ELC	0.01119	persq. ft.
MCPZD	0.01155	persq. ft.
CC	0.01194	persq. ft.
EGC	0.01225	persq. ft.
PZD	0.01211	persq. ft.
HC	0.01225	persq. ft.
CI	0.01304	persq. ft.
HI	0.01451	persq. ft.
CBD	0.01738	persq. ft.
ELI	0.01225	persq. ft.
EMU	0.01194	persq. ft.
EBRSV	0.01119	persq. ft.
EBRMS	0.01738	persq. ft.
EBCW	0.01194	persq. ft.
EBMS	0.01738	persq. ft.
EBIS	0.01304	persq. ft.

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Public Hearing and Resolution Setting Annual Street Maintenance District Assessments for Fiscal Year 2018

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

Street Maintenance District (SMD) assessments are set annually by resolution. There are currently two SMDs in Billings. SMD 1 encompasses primarily the downtown area. SMD 2 is the entire City. Properties in SMD 1 are also in SMD 2. The existing rates are not adequate to provide for the operation and maintenance and capital investment necessary to continue providing service at the current level. Two options to increase rates were presented and discussed at the Council Work Session on May 23, 2017. Option 1 increases the assessments in both districts by 5% to keep up with inflationary costs. Option 2 increases the assessments in SMD 1 by 5% and in SMD 2 by 12.3% to increase the service level to plow snow on local streets.

The attached resolution specifies the proposed rates under option 1. An alternate resolution is also attached showing the rates under option 2. If Council passes option 2, the Street/Traffic Fund and Street Maintenance District Fund budgets will need to be amended to increase contracted services costs by \$445,000 and construction equipment by \$90,000 in the Street/Traffic Fund budget and add a transfer of \$535,000 from the Street Maintenance District Fund to the Street/Traffic Fund budgets.

**ALTERNATIVES ANALYZED**

City Council must hold a public hearing and then may:

- approve the recommended resolution,
- approve the alternate resolution, or;
- not approve either the recommended or alternate resolution. If Council does not approve a resolution, an amended resolution to establish street maintenance district assessments will need to be considered at a future City Council meeting to be in accordance with state statutes.

**FINANCIAL IMPACT**

The proposed Option 1 rate adjustment would increase an average 10,000 square foot residential lot in SMD 2 from \$109.23 per year to \$114.69 per year and will generate approximately \$377,000 of additional revenue in FY 2018.

Option 2 rate adjustments would increase an average 10,000 square foot residential lot in SMD 2 from \$109.23 per year to \$122.69 per year and will generate approximately \$912,000 of additional revenue in FY 2018.

**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and approve the proposed resolution setting annual street maintenance district assessments for fiscal year 2018.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Resolution

Alternate Resolution

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RESOLUTION 17-\_\_\_\_\_

**A RESOLUTION LEVYING AND ASSESSING STREET MAINTENANCE DISTRICT FEES FOR PROPERTIES WITHIN STREET MAINTENANCE DISTRICTS IN THE CITY OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND ADOPTION.**

WHEREAS, the City, by Resolution, has defined the boundaries and established street maintenance districts as provided by State Law, and

WHEREAS, Billings Montana City Code and Title 7, Chapter 12, Part 44 of the Montana Code Annotated authorizes the City of Billings to adjust street maintenance district rates and charges to provide for the sufficient collection of revenues adequate for the payment of the reasonable expense of each said district.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. METHOD OF ASSESSMENT. The City hereby determines that each lot or parcel of land within both Street Maintenance Districts One (1) and Two (2) shall be assessed for that portion of the whole cost which each lot or parcel of land in the respective district bears to the total area of the respective district exclusive of streets, avenues, alleys and public places.

2. ASSESSMENT DISTRICT ONE (1). Each lot or parcel within the boundaries of Street Maintenance District One (1), is hereby assessed **\$.054068** per square foot of area for fiscal year 2018.

3. ASSESSMENT DISTRICT TWO (2). Each lot or parcel within the balance of the City, being District Two (2), is hereby assessed **\$.011469** per square foot of area for fiscal year 2018.

4. MAXIMUM ANNUAL CHARGE. The maximum annual charge for any tract, parcel or lot which is undeveloped and unimproved shall be **\$1,545.00**.

5. LOTS AND PARCELS ASSESSED. A list which describes each lot or parcel of land assessed within the respective district, with the name of the owner thereof, and the amount levied thereon set is available in the office of Public Works Fiscal Services, 2251 Belknap Avenue, Billings, Montana.

6. EXEMPTION. Street Maintenance District assessments shall not be paid by the City General Fund, Public Safety Fund, Library Fund or MET Transit Fund.

7. COLLECTION OF ASSESSMENTS. Said special assessments shall be placed upon the assessment rolls and collected in the same manner as other taxes.

8. NOTICE OF HEARING. On Monday, **June 12, 2017**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution.

9. EFFECTIVE DATE. This resolution shall be effective upon final adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 12th day of June 2017.

BY: \_\_\_\_\_

Thomas W. Hanel, MAYOR

ATTEST:

BY: \_\_\_\_\_

Denise Bohlman, CITY CLERK

**RESOLUTION 17-\_\_\_\_\_**

**A RESOLUTION LEVYING AND ASSESSING STREET MAINTENANCE DISTRICT FEES FOR PROPERTIES WITHIN STREET MAINTENANCE DISTRICTS IN THE CITY OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND ADOPTION.**

WHEREAS, the City, by Resolution, has defined the boundaries and established street maintenance districts as provided by State Law, and

WHEREAS, Billings Montana City Code and Title 7, Chapter 12, Part 44 of the Montana Code Annotated authorizes the City of Billings to adjust street maintenance district rates and charges to provide for the sufficient collection of revenues adequate for the payment of the reasonable expense of each said district.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. METHOD OF ASSESSMENT. The City hereby determines that each lot or parcel of land within both Street Maintenance Districts One (1) and Two (2) shall be assessed for that portion of the whole cost which each lot or parcel of land in the respective district bears to the total area of the respective district exclusive of streets, avenues, alleys and public places.

2. ASSESSMENT DISTRICT ONE (1). Each lot or parcel within the boundaries of Street Maintenance District One (1), is hereby assessed **\$.054068** per square foot of area for fiscal year 2018.

3. ASSESSMENT DISTRICT TWO (2). Each lot or parcel within the balance of the City, being District Two (2), is hereby assessed **\$.012269** per square foot of area for fiscal year 2018.

4. MAXIMUM ANNUAL CHARGE. The maximum annual charge for any tract, parcel or lot which is undeveloped and unimproved shall be **\$1,545.00**

5. LOTS AND PARCELS ASSESSED. A list which describes each lot or parcel of land assessed within the respective district, with the name of the owner thereof, and the amount levied thereon set is available in the office of Public Works Fiscal Services, 2251 Belknap Avenue, Billings, Montana.

6. EXEMPTION. Street Maintenance District assessments shall not be paid by the City General Fund, Public Safety Fund, Library Fund or MET Transit Fund.

7. COLLECTION OF ASSESSMENTS. Said special assessments shall be placed upon the assessment rolls and collected in the same manner as other taxes.

8. NOTICE OF HEARING. On Monday, **June 12, 2017**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution.

9. EFFECTIVE DATE. This resolution shall be effective upon final adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 12th day of June 2017.

BY: \_\_\_\_\_

Thomas W. Hanel, MAYOR

ATTEST:

BY: \_\_\_\_\_

Denise Bohlman, CITY CLERK

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Public Hearing and Resolution Setting Annual Storm Sewer Assessments for Fiscal Year 2018

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

Storm sewer assessments are set annually by resolution. The rate schedule for storm assessments is based on zoning classification and square footage to reflect the relative storm water runoff of various land uses. Staff is recommending an increase in storm sewer fees of 3.6% for FY 2018 to keep up with inflationary costs of construction, as well as increases in operations and maintenance costs. The attached resolution specifies the proposed storm sewer assessment rates for FY 2018.

**ALTERNATIVES ANALYZED**

The Council must hold a public hearing and then may:

- Approve the recommended resolution
- Approve an amended resolution; or
- Not approve a resolution. If Council does not approve a resolution, an amended resolution to establish storm sewer assessments will need to be considered at a future City Council meeting to establish rates for fiscal year 2018.

**FINANCIAL IMPACT**

The proposed increase in the storm sewer assessment rates would increase an average 10,000 square foot residential lot from \$43.00 per year to \$44.50 per year and will generate approximately \$140,000 for the storm sewer fund in FY 2018.

**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and approve the proposed resolution setting storm sewer assessment rates for FY 2018.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Resolution

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RESOLUTION 17- \_\_\_\_\_

**A RESOLUTION LEVYING AND ASSESSING STORM SEWER FEES FOR PROPERTIES WITHIN THE CITY OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION**

WHEREAS, under Section 7-13-4301, M.C.A, the City of Billings is authorized to construct, reconstruct, operate, and maintain a storm sewer system; and

WHEREAS, Billings, Montana City Code and Title 7, Chapter 13, Part 43 of the Montana Code Annotated authorizes the City of Billings to adjust storm sewer rates and charges to provide for the sufficient collection of revenues adequate for the payment of the reasonable expense of said system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. ANNUAL STORM SEWER FEE. That for the purpose of defraying the cost of upgrading, repairing and maintaining the City Storm Sewer System, an annual storm sewer fee is imposed for the fiscal year 2018, upon all lots or portions of lots as identified in the City's property tax record files. Rates are hereby levied and assessed as listed and described on EXHIBIT "A" attached hereto and by this reference said exhibit is made a part hereof.
2. EXEMPTION. Storm Sewer Fee assessments shall not be paid by the City General Fund, Public Safety Fund, Library Fund, or MET Transit Fund.
3. DISPOSITIONS OF COLLECTIONS. Monies collected from assessments shall be paid into the Municipal Storm Sewer System Fund, of Billings, Montana.
4. NOTICE OF HEARING. On Monday, **June 12, 2017**, at 6:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council of the City of Billings, Montana on the 12<sup>th</sup> day of June, 2017.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Denise Bohlman, CITY CLERK

*Exhibit A*

### STORM SEWER FEE

ZONE	RATE	
VACANT	\$1,110.00	Cap
AT RATE	0.00150	per sq. ft.
P	0.00255	per sq. ft.
R-96	0.00445	per sq. ft.
R-80	0.00485	per sq. ft.
R-70	0.00513	per sq. ft.
R-70R	0.00513	per sq. ft.
RMH	0.00573	per sq. ft.
R-50	0.00614	per sq. ft.
PD	0.00701	per sq. ft.
R-60	0.00767	per sq. ft.
R-60R	0.00767	per sq. ft.
RP	0.00832	per sq. ft.
RMF-R	0.00868	per sq. ft.
RMF	0.00896	per sq. ft.
NC	0.00988	per sq. ft.
ELC	0.00988	per sq. ft.
MCPZD	0.01020	per sq. ft.
CC	0.01056	per sq. ft.
EGC	0.01084	per sq. ft.
PZD	0.01071	per sq. ft.
HC	0.01084	per sq. ft.
CI	0.01153	per sq. ft.
HI	0.01283	per sq. ft.
CBD	0.01535	per sq. ft.
ELI	0.01084	per sq. ft.
EMU	0.01056	per sq. ft.
EBRSV	0.00988	per sq. ft.
EBRMS	0.01535	per sq. ft.
EBCW	0.01056	per sq. ft.
EBMS	0.01535	per sq. ft.
EBIS	0.01153	per sq. ft.

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Public Hearing and Resolution Establishing Collection, Disposal, and Landfill Fees for FY 18

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

Section 21-229 of the Billings Montana City Code requires that the City Council annually adopt the Solid Waste collection and disposal charges and landfill fees by resolution. The existing solid waste rates and fees are no longer adequate to provide for the operation and maintenance and capital investment necessary to continue providing service at the current level. The proposed rate and fee adjustments include 3% increases for residential and mobile home collection, commercial collection, and drop box/roll off collection. The rate adjustments also include a 5% increase in landfill fees.

The attached resolution specifies the proposed rates and fees for FY 2018. A public hearing is required and if the proposed resolution is approved, rates will be effective July 1, 2017.

**ALTERNATIVES ANALYZED**

The Council must hold a public hearing and then may

- approve the recommended resolution; or
- not approve a resolution. If Council does not approve a resolution, an amended resolution to establish Solid Waste fees for FY 18 will need to be considered at a future City Council meeting.

**FINANCIAL IMPACT**

The proposed rate and fee adjustments will generate approximately \$264,000 of collection revenues and \$187,000 of landfill revenues for a total increase to the solid waste fund of \$451,000, as well as approximately \$18,500 in franchise fees and surcharges for the General Fund in fiscal year 2018.

**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and approve the proposed resolution adopting collection, disposal, and landfill fees effective July 1, 2017.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Resolution

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## RESOLUTION 17-

### **A RESOLUTION ESTABLISHING SOLID WASTE RESIDENTIAL AND COMMERCIAL COLLECTION AND DISPOSAL FEES AND LANDFILL USE FEES**

WHEREAS, a need is anticipated for repair, improvement, and continued operation and maintenance of existing and proposed solid waste facilities and services for the providing of collection, disposal, and landfill use to inhabitants of the City of Billings, Montana and its environs; and

WHEREAS, it is essential to the public health, welfare, and safety of the inhabitants of the City of Billings and its environs to provide an adequate safe solid waste collection service and landfill operation and to provide adequate funding to meet the cost of constructing, maintaining, and operating the same; and

WHEREAS, the City Council of the City of Billings did adopt Ordinance No. 12-5574 on the 25<sup>th</sup> day of June 2012, providing for the billing of solid waste collection and disposal fees on a monthly basis; and

WHEREAS, said fees are established by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. That the rates, fees, and charges specified in Schedules I, II, and III are found to be just, reasonable, and necessary for the continued sound operation of the Solid Waste Division and that the proposed rates, fees, and charges are approved and adopted as the rates, fees, and charges of the City of Billings, Montana Solid Waste Division effective July 1, 2017.
2. That in addition to the fees in Schedules I, II, and III, a five percent (5%) franchise fee will be collected on all Solid Waste rates and fees and said franchise fee will be transferred to the City General Fund.
3. That in addition to the fees in Schedule III and franchise fees, a six percent (6%) surcharge will be collected on all Landfill rates and fees from refuse originating from any state other than Montana. This surcharge shall not apply to franchise fees.
4. That any payment not received by the due date shall accrue interest at the rate of one-and-one-half percent (1.5%) per month from the due date until paid in full.
5. That garbage fees will not be paid by the City General Fund, Public Safety Fund, Library Fund, or MET Transit Fund.

**Schedule I – Residential and Mobile Home Collection and Disposal Fees**

**Monthly Fees (for unit occupied by 1 family)**

Residential	\$	10.71	
Mobile home located in mobile park	\$	10.71	
Residential carryout service	\$	21.42	
Additional 90 gallon barrel	\$	3.57	
Residential landfill fees for newly annexed property not yet receiving City collection	\$	2.50	
Refuse requiring a special pickup due to size or quantity	\$	19.05	per pickup
Refrigerator/Freezer pickup	\$	56.67	per pickup

**Schedule II – Commercial Collection and Disposal Fees**

Commercial collection service is available subject to Solid Waste Division approval of container type, size, placement, and serviceability.

**Fees per Month for Customer Owned Containers**

**PER WEEK FREQUENCY OF COLLECTION**

Container Size	1	2	3	4	5	6	Saturday
Extra Volume	\$4.12 per cubic yard						
90 Gallon Barrel	\$ 16.50						
1/2 300 Gallon Barrel	\$ 18.43						
300 Gallon Barrel	\$ 36.85						
30 Gallon Can	\$ 6.52	\$ 13.04	\$ 19.56	\$ 26.08	\$ 32.60	\$ 42.42	\$ 13.04
1 Yard	\$ 30.15	\$ 60.30	\$ 90.45	\$ 120.60	\$ 150.75	\$ 188.43	\$ 60.30
2 Yards	\$ 34.96	\$ 69.92	\$ 104.88	\$ 139.84	\$ 174.80	\$ 218.49	\$ 69.92
3 Yards	\$ 39.76	\$ 79.52	\$ 119.28	\$ 159.04	\$ 198.80	\$ 248.49	\$ 79.52
4 Yards	\$ 44.84	\$ 89.68	\$ 134.52	\$ 179.36	\$ 224.20	\$ 280.22	\$ 89.68
6 Yards	\$ 54.46	\$ 108.92	\$ 163.38	\$ 217.84	\$ 272.30	\$ 340.35	\$ 108.92
8 Yards	\$ 64.23	\$ 128.46	\$ 192.69	\$ 256.92	\$ 321.15	\$ 401.44	\$ 128.46

Compactor containers will be assessed at 2.5 times the above rates.

Saturday service without 6 times per week pick-up will be assessed double the one- time per week rate. This service is not available in all areas.

The above fees are for customer-owned containers. For City-owned containers, in addition to the above fees, monthly container lease rates will be charged as follows:

<b><u>Container Size</u></b>	
< 6 yards	\$ 19.62
6 or 8 yards	\$ 25.75

Additional compactor service will be billed at the hourly rates as follows (minimum 1 –hour):

Compactor truck, 1 person	\$ 83.38
Compactor truck, 2 people	\$ 108.88

Additional commercial services:

Special event barrel rental/deliver	\$ 103.00	per event
plus	\$ 2.38	per barrel
Container wash	\$ 83.38	
Delivery charge for front or rear load	\$ 30.90	
Daily rental fee for front or rear load	\$ 2.95	
Collection and disposal fee for front or rear load rental (per cubic yard)	\$ 4.12	
Bar type locks/installation	\$ 128.75	

**Roll Off/Compactor**

Per pull plus disposal	\$ 136.38
Container wash	\$ 83.38
Thaw charge	\$ 83.38
Unit relocation (on same site)	\$ 54.86
Compactor turnaround fee	\$ 30.90

Disposal rates are charged per Schedule III.

In addition to the above rates, City-owned Containers will also be charged the following if applicable:

Daily rental	\$ 2.95
30 cubic yards-cash only minimum charge	\$ 250.76

Commercial landfill fees for newly annexed property not receiving City collection service will be assessed at the current disposal rate times the size and frequency of their service.

## **Schedule III – Landfill Fees**

	<b>ORIGIN OF WASTE</b>		
	<b>City of Billings</b>	<b>Other Towns &amp; Counties</b>	<b>Outside of Montana</b>
All businesses will be charged at least \$6.24			
0 - 1.5 cubic yards or 0 - 700 lbs. <sup>1</sup>	\$ -	\$ 7.24	\$ 8.74
Municipal solid waste, construction & demolition, etc. (per ton)	\$ 18.00	\$ 21.62	\$ 26.13
Special Waste (per ton) <sup>2</sup>	\$ 38.67	\$ 46.38	\$ 56.00
<b><u>Dead Animals</u></b>			
Animals < 100 pounds	\$ 15.00	\$ 18.00	\$ 21.62
Animals > 100 pounds	\$ 50.00	\$ 60.00	\$ 72.08
Per ton	\$ 71.43	\$ 85.71	\$ 103.57
<b><u>Tires</u></b>			
Equipment tire - grader size (each)	\$ 28.57	\$ 34.29	\$ 41.43
Tires per ton	\$ 33.33	\$ 40.00	\$ 48.38
<b><u>Asbestos</u></b>			
Per ton	\$ 82.38	\$ 98.90	\$ 119.46
Per bag	\$ 11.33	\$ 13.62	\$ 16.49
Asbestos bags	\$ 3.14	\$ 3.81	\$ 4.55
<b><u>Refrigeration Units</u></b>			
Freon removal (each unit)	\$ 22.67	\$ 27.19	\$ 32.84
Commercial units must have Freon removed before being accepted for disposal			
<b><u>Special Pad Fee for Liquids</u></b>	<b>\$ 118.43</b>	<b>\$ 142.24</b>	<b>\$ 171.67</b>

	<b>ORIGIN OF WASTE</b>		
	<b>City of Billings</b>	<b>Other Towns &amp; Counties</b>	<b>Outside of Montana</b>
<b>If scale is inoperable, the vehicle will be charged by the cubic yard rated on the vehicle capacity</b>			
Loose garbage (per CY)	\$ 2.29	\$ 2.76	\$ 3.33
Compacted garbage (per CY)	\$ 5.90	\$ 7.09	\$ 8.60
Non-compactible material (per CY)	\$ 25.14	\$ 30.14	\$ 36.49
Special Waste, contaminated soil, etc. (per CY)	\$ 53.71	\$ 64.43	\$ 77.84
Whole tires (per CY)	\$ 25.00	\$ 30.00	\$ 36.25
Cut tires (per CY)	\$ 2.14	\$ 2.57	\$ 3.10
Asbestos (per CY)	\$ 41.19	\$ 49.48	\$ 59.77

<sup>1</sup> Residential Yellowstone County customers are assessed a landfill fee on the annual tax statement according to an Agreement with Yellowstone County and accordingly are not charged for loads less than 1.5 yds. or 700 pounds.

<sup>2</sup> Special Waste such as contaminated soil, sludges, and treated timbers will be accepted on a case-by-case basis dependent upon testing and approval. If accepted, landfill fees will be charged rates specified above.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the \_<sup>th</sup> day of \_\_\_\_\_ 2017.

CITY OF BILLINGS

By: \_\_\_\_\_  
Thomas Hanel, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise Bohlman, City Clerk

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Public Hearing and First Reading of Ordinance Amending Billings Montana City Code (BMCC) Article 26-600, Industrial Waste Discharge

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

The City's industrial pretreatment program is in Billings Municipal City Code (BMCC), Article 26-600 and was first adopted by City Council in 1985. The program has been modified several times by the City Council and the United States Environmental Protection Agency (USEPA) since that time. The most recent revisions were in 2013. This program controls substances discharged into the City's sanitary sewer system by the City's commercial and industrial customers. The proposed modifications are necessary for the City's program to continue to meet USEPA standards. This ordinance will update the local limits for pollutants. These are limits which are more inclusive or restrictive than the national pretreatment standards and are calculated based on the City's collection and treatment system. These updates are required as part of the City's MPDES permit issued in April of 2015. This ordinance is in keeping with the USEPA streamlining rule for pretreatment. This rule was designed to reduce the regulatory burden on both the pretreatment users of the sanitary system and the City of Billings. After Council adopts the ordinance, the USEPA must review and approve it before the City may enforce it.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve the ordinance modifying and updating Article 26-600 of the BMCC on first reading to be in compliance with current USEPA standards and requirements for pretreatment; or,
- Not approve the ordinance. If the ordinance is not approved the pretreatment program will not be updated to current USEPA standards and will not allow certain Significant Industrial Users (SIUs) to discharge into the City's wastewater collection system in the future.

**FINANCIAL IMPACT**

There is no direct budget/financial impact from this action.

**RECOMMENDATION**

Staff recommends that the City Council hold a public hearing and approve first reading of the ordinance that amends City Code Article 26-600, Industrial Waste Discharge.

**APPROVED BY CITY ADMINISTRATOR**

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# Attachments

2017 Pretreatment Ordinance

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**ORDINANCE NO. 17 - \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS,  
AMENDING BILLINGS MUNICIPAL CODE ARTICLE  
26-600, INDUSTRIAL WASTE DISCHARGE.  
PROVIDING UPDATES FOR THE CITY'S  
INDUSTRIAL WASTE DISCHARGE AND  
AMENDING ALL ORDINANCES AND RESOLUTIONS  
INCONSISTENT THEREWITH.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS,  
MONTANA:**

**Section 1. AMENDMENT.** That Section 26-604 of the Billings, Montana City Code be amended as follows:

Sec. 26-604. – Prohibited Discharges and Limitations.

(d) The following pollutant limits are established to protect against pass through and interference and will be applied to discharges from significant industrial users through industrial wastewater permits or control mechanisms, based on the reasonable potential to exceed the following maximum allowable discharge limits:

Pollutant	Daily Maximum Discharge Limit <sup>(1)</sup>	Units
Arsenic	<del>1.33</del> <u>1.52</u>	#/day
Cadmium	<del>0.03</del> <u>0.04</u>	mg/l
Chromium	<del>27.25</del> <u>12.96</u>	mg/l
Chromium VI	<del>3.39</del> <u>1.33</u>	mg/l
Copper	<del>5.18</del> <u>2.91</u>	mg/l
Cyanide	<del>0.66</del> <u>0.39</u>	mg/l
Lead	1.04	mg/l
Mercury	<del>0.0057</del> <u>0.0017</u>	mg/l
Nickel	<del>8.87</del> <u>3.44</u>	mg/l
Selenium	<del>3.87</del> <u>5.17</u>	#/day
Silver	<del>1.80</del> <u>0.375</u>	mg/l
Zinc	<del>24.87</del> <u>12.76</u>	mg/l
BTEX	0.75	mg/l
Methylene Chloride	0.80	mg/l
Tetrachloroethene	1.60	mg/l

- (de) Dilution is prohibited as a substitute for treatment and shall be a violation of this Article. Except where expressly authorized to do so by an applicable Pretreatment Standard or Requirement, no Industrial User shall ever increase the use of process water, or in any other way attempt to dilute a Discharge as a partial or complete substitute for adequate treatment to achieve compliance with a Pretreatment Standard or Requirement. The City may impose mass limitations on industrial users which are using dilution to meet applicable Pretreatment Standards or Requirements or in other cases where the imposition of mass limitations is appropriate.
- (ef) All industrial users subject to a Categorical Pretreatment Standard shall comply with all requirements of such Standard, and shall also comply with any limitations contained in this Article. Where the same pollutant is limited by more than one Pretreatment Standard, the limitations which are more stringent shall prevail. Compliance with Categorical Pretreatment Standards shall be the timeframe specified in the applicable Categorical Pretreatment Standard.
- (fg) The City may establish more stringent pollutant limits, additional site-specific pollutant limits, Best Management Practices, or additional Pretreatment Requirements when, in the judgment of the City, such limitations are necessary to implement the provisions of this Article.
- (gh) Promulgation of Standards.
  - (1) Upon the promulgation of the federal Categorical Pretreatment Standard for a particular industrial subcategory, the federal Standard, if more stringent than limitations imposed by this Article for sources in that subcategory, shall immediately supersede the limitations imposed by this Article as required by the applicable Categorical Pretreatment Standard.
  - (2) State requirements and limitations on discharges shall apply in any case where they are more stringent than federal Pretreatment Standards and Requirements or those in this Article.

**Section 2. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

**Section 3. REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 4. EFFECTIVE DATE.** This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

PASSED by the City Council on first reading this 12th day of June, 2017.

PASSED, ADOPTED and APPROVED on second reading this 26<sup>th</sup> day of June, 2017.

CITY OF BILLINGS

By \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:

By \_\_\_\_\_  
City Clerk

**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Curb Cut Variance - Twin Pines Townhomes - Variance # CC 17 - 01

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

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**PROBLEM/ISSUE STATEMENT**

Marsich Investments, Inc., the developer of Twin Pines Townhomes, is proposing to construct a townhome complex consisting of approximately 80 townhomes between Central Avenue and Bell Avenue west of Shiloh Road. The attached plan shows that the development will be on one large parcel with multiple accesses from Bell Avenue. The site development ordinance 6-1208(h)(5) restricts developments to two accesses from a street. The developer is requesting a variance from this ordinance in order to allow an access to each townhome facing Bell Avenue. The developer is proposing to construct duplex townhomes within the development.

Along Bell Avenue, there are six duplex townhomes proposed to have 12 accesses to Bell Avenue along with the two private street accesses. This is along approximately 600 feet of frontage. Since this is on one large parcel, the developer would typically be restricted to only two accesses per the site development ordinance. However, since Bell Avenue is a local street, the proposed access locations and number would be allowed if the townhomes were located on their own individual parcels. The difference between this and a subdivision with the townhomes located on their own lots is that the developer is wishing to construct on just one lot and form a condo association. The City Council has previously approved variances for similar lots in other subdivisions, consisting of multiple single family units with multiple drive approaches.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the variance; or
- Do not approve the variance. If this variance is denied, the owner will have to redesign the project to meet City Code.

**FINANCIAL IMPACT**

There is no direct financial impact to the City. Advertising costs for the public hearing are offset by the variance application fee.

**RECOMMENDATION**

Staff recommends that the City Council approve the described variance from the site development ordinance 6-1208(h)(5) for this property.

**APPROVED BY CITY ADMINISTRATOR**

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Letter from Applicant  
Site Plan

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April 20, 2017

Mr. Wayne Ware  
Senior Engineering Technician  
City of Billings – Public Works Department  
2224 Montana Avenue  
Billings, MT 59101

Reference: Twin Pines Townhomes  
Variance Request for Number of Drive Approaches  
Project No. 98050.50

Dear Mr. Ware:

On behalf of our client, we are requesting a variance for the number of drive approaches for the Twin Pines Townhomes from a portion of Bell Avenue that is currently not constructed. The development is located on Tract 3 of the Amended Tracts 1, 2, and 3 of Certificate of Survey No. 1648.

As stated in the City of Billings Municipal Code (Article 6-1208(5)), not more than two (2) driveways shall be provided to any single property tract or business establishment, except where the property frontage exceeds six-hundred (600) feet, there may be one (1) additional driveway for each additional three hundred (300) feet of frontage.

The proposed development has approximately 919 feet of frontage along Bell Avenue, which by code may contain 3 drive approaches. Because of the dimensions of the lot, the proposed layout was developed with residential units facing Bell Avenue to maximize the beneficial use of the site and eliminate a double street frontage.

The requested variance is to incorporate 12 driveway approaches and two private road approaches to the tract, which is more than allowed by the municipal code. If the proposed duplexes fronting Bell Avenue were located on individual lots, they would meet the City zoning and curb cut requirements as shown on the attached exhibit. Attached is a site exhibit and variance exhibit showing individual lots for the variance request.

A majority of the dwelling units within the project access from 3 private road approaches (2 from Bell Avenue and 1 from Central Avenue); additional approaches are necessary for driveway access from Bell Avenue.



To Plan and Design  
Enduring Communities...





**Regular City Council Meeting**

**Meeting Date:** 06/12/2017

**TITLE:** Noise Waiver Request for Pro Auto Sound & Security

**PRESENTED BY:** Tina Volek, City Administrator

**Department:** City Hall Administration

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**PROBLEM/ISSUE STATEMENT**

Pro Auto Sound & Security is appealing the Police Department's denial of a waiver from the noise ordinance limits for a sound competition from 10 a.m. to 6 p.m. Saturday, June 24, 2017, in its parking lot at 2271 Eldorado. Cars would test their sound system for 30 seconds at a time during the event.

This permit is being denied because the location is adjacent to a residential area, and the City received multiple complaints during last year's event. BMCC Sec. 17-106 (b) (7) Waiver requires consideration of "the distance of the proposed activity from residential housing or other noise sensitive properties."

BMCC Sect. 17-06 (c) allows any applicant denied a waiver to appeal the denial to the City Council. Attached is a letter from Jarrett Warner of Pro Auto regarding the appeal.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve the appeal and allow the event to occur; or
- Disapprove the appeal.

**FINANCIAL IMPACT**

There is no financial impact to the City for this item.

**RECOMMENDATION**

Staff recommends the City Council uphold the denial.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Pro Auto Noise Appeal  
Letter of Appeal to Council

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# Application for Waiver from Noise Ordinance Limits

Name: Jarrett Warner Address: 2271 Eldorado Dr Phone: 406-652-1130

Agency or Company: Pro Auto Sound & Security Date of Event/Activity: June 24<sup>th</sup> 2017

Location of Event/Activity: Parking lot of Pro Auto Sound & Security @ 2271 Eldorado Dr.


Name and Contact # for Person On Location During Event: Jarrett Warner 406-652-1130

Event/Activity Start Time : 10:00 AM Finish Time: 6:00 PM

Description of Event/Activity: Please describe in detail the proposed activity and note any amplified or live music planned: We are hosting a National Sound competition in our parking lot. Cars will test there sound systems for 30 seconds at a time

Please check any of the following if applicable:

- Event in ROW (Street)     Event in Public Park     Construction (Private) Building
- Construction (ROW) Engineering     Private Property Event Parks Police

  
Signature of Waiver applicant

5-19-17  
Date

This Noise Waiver Request is     GRANTED     DENIED

Capt. P. D. Harper  
Name

Police  
Department

5-31-17  
Date

✓Additional Conditions/Requirements This business is adjacent to a residential zone and the event received multiple complaints last year. The applicant was advised that he could appeal my decision to the city council.



June 2, 2017

Mayor Hanel  
Billings City Council  
210 N 27<sup>th</sup> Street  
Billings, MT 59101

RE: Sound Competition – Jarrett’s Stereos (formally Pro Autosound & Security)

Honorable Mayor Hanel and Esteemed Members of the Billings City Council,

I wish to humbly ask for the noise ordinance to be lifted on June 24<sup>th</sup>, 2017, from 10am – 5pm at our store Jarrett’s Stereos, 2271 Eldorado Drive, Billings (formally Pro Autosound & Security). I am asking for the accommodation as we are in the process of an ownership and name change and competitors are coming from out of state to our store to compete. We have been a stop on the United States Autosound Competition International (USACi) World Finals for the past 11 years.

We have held sound competitions at our store for the past 30 years. We do this once a year to not only boost our summer revenue, but to also help put Billings on the map. We have been in the same store for the past 40 years and have a large following, around the United States, as a destination spot for this type of sound competition. Some of the past competitors have enjoyed not only the professionalism of our competition but the beauty that Billings has to offer. We hope to be able to bring Billings out into the forefront of yet another US based company opening their eyes to the beauty of Montana.

Thank you in advance for your support from all of us at Jarrett’s Stereos (Formally Pro Autosound & Security).

Sincerely,

Jarrett Wanner  
General Manager/Owner