

POLICY COORDINATING COMMITTEE

MINUTES –SEPTEMBER 12, 2017

APPROVED BY A MOTION NOVEMBER 21, 2017

Members Present: (Chairman), Commissioner John Ostlund, Board of County Commissioners; Councilman Larry Brewster, Billings City Council, Ward 2; Rod Nelson, MDT District Office; Planning Board President Darell Tunnickliff, Yellowstone County Planning Board, Ward IV.

Staff Present: Scott Walker, Transportation Planner, Planning & Community Services Department; Wyeth Friday, Director, Planning & Community Services Dept.

1. Call to Order: Commissioner Ostlund called the meeting to order at 12:00 p.m., Board of County Commissioners Board Room, Yellowstone County Courthouse and welcomed everyone in attendance.

2. Communication from the Audience: There was none.

3. Minutes of July 18, 2017

Motion

Councilman Brewster made a motion and it was seconded by Darrell Tunnickliff to approve the minutes of July 18, 2017. The motion carried with a unanimous voice vote.

4. Old Business:

a. Motion/Recommendation. Federal Fiscal Year 2018 Billings Urban Area Unified Work Program, UPWP, Scott Walker, presenting.

Scott Walker opened with a brief presentation and overview of the UPWP document. The funding sources are as below:

Planning Department Fees (City of Billings)	\$ 230,000
Planning Department Fees (Yellowstone County)	\$ 44,000
Yellowstone County (Mill)	\$ 470,000
Federal Funds (PL)	<u>\$1,340,500</u>
TOTAL	\$2,084,500

The UPWP is updated annually and is current between October 1, 2017 through September 30,2018. All Work Elements in the UPWP must be related to Transportation and/or Transportation Planning. He continued and reviewed the Staff Month by Work Element table.

2018 priorities: Complete the Update the 2014 Trans. Plan; Complete Billings MPO Traffic Model; Update MPO’s Public Participation Plan; Downtown Traffic Flow Study; County Growth Policy Update

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This document has been reviewed and recommended for approval by the City and County agencies as follows.

UPWP Plan Review Schedule:

TAC	7/20/17
Planning Board #1	8/8/17
Planning Board #2	8/22/17
City Council Work Session	8/21/17
City Council	8/28/17
Commissioners Discussion	8/21/17
Commissioners	8/29/17
PCC-Final Action	9/12/17

Discussion: There was no discussion.

Motion

Councilman Brewster made a motion and Darell Tunnicliff seconded the motion to approve the Federal Fiscal Year 2018 Billings Urban Area Unified Work Program, UPWP, as presented by staff. The motion carries with a unanimous voice vote.

5. New Business – There was no new business.

Future Agenda Items:

- Discussion. Update. Gas Tax-Allocations and Formulas. Stefan Streeter, MDT Billings District Administrator
- Discussion. Clarification of the MDT Function Classification Map

Adjournment: 12:12 p.m.

Approved by a motion on November 21, 2017

