

DRAFT TIMELINE ZONING CODE AMENDMENTS	Key Dates / Notes
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**Phase/Task 1 Unified Code Separation**

PB Initiates Code Separation	Week of June 12
Draft Code Documents	
Final draft of Separate County & City Codes	
Legal Ad for Joint City/County Zoning Comm hearing	Week of June 19
Joint City/County Zoning Comm hearing	Week of July 17
City Council and County Comm. hearings	Week of August 14
Final adoptions of Code Separations	Last 2 weeks of Sept

**Phase/Task 2: Ad Hoc Committee Organization**

PB Initiates Ad Hoc Comm & designates Chair	Week of June 12
PB finalizes ad hoc committee members	Week of June 26
Zoning Coord. Prepares Committee Resource Books	Week of June 19
First Meeting of Ad Hoc Committee	Week of July 10
Ad Hoc Comm meets monthly throughout	<b>August 2017 through August 2019</b>

**Phase/Task 3: Cracking the Code**

Finalize Agreement on Major Elements (4-5) and Appoint Subcomms for Signs & Landscape code revisions	Week of August 7
Subcomms first meetings	Week of August 14

**Phase/Task 4: Ad Hoc Comm - First Major Element revision**

Zoning Coord prepares background and draft for consideration at Ad Hoc meeting	Week of August 21
Ad Hoc Comm meeting to review draft	Week of Sept 11
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for Oct review	Week of Sept 18
Ad Hoc Comm meeting to review 2nd draft	Week of Oct 9
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for Nov review	Week of Oct 16
Ad Hoc Comm meeting to review 3rd draft	Week of Nov 6
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc & Public for Dec review	Week of Nov 13
30 day public comment period	Month of December
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for Jan review	Week of January 1
Ad Hoc Comm approves final draft to forward to City Council & BOCC	Week of January 8
Contract legal drafting engaged to finalize drafts	Week of January 8

**Phase/Task 4.5: Sign and Landscape Subcomm**

Zoning Coord prepares background info for Sign & L/S subcomms	Week of August 7
Subcomms meet to discuss consolidation drafting	Week of August 21
Zoning Coord prepares first draft of consolidated Sign & L/S code sections	Week of Sept 11
Subcomms meet to review 1st draft of code sections	Week of Sept 25
Zoning Coord prepares 2nd draft of consolidated Sign & L/S code sections	Week of Oct 9
Subcomms meet to review 2nd draft of code sections	Week of Oct 23
Zoning Coord prepares 3rd draft of consolidated Sign & L/S code sections	Week of Nov 6
Subcomms meet to review 3rd draft of code sections	Week of Nov 27
Zoning Coord assembles comments/edits of revision - sends out to Sub comms & Public for 30-day review	Month of December
30 day public comment period	Month of January
Subcomms meet to discuss public comments	Week of Feb 5
Zoning Coord prepares new round of drafts	Weeks of Feb 12 and Feb 19
Subcomms meet to review 4th drafts	Week of March 5
Sub comms continue drafting and meeting to next 3rd draft - then public comment period	March through July 2018
Contract legal drafting engaged to finalize drafts	April 2018 through July 2018
Final drafts of sign code and L/S code complete	Week of August 6
Sub comms send final drafts to City Council and BOCC	Week of August 13

**Phase/Task 5: Ad Hoc Comm - Second Major Element revision**

Zoning Coord prepares background and draft for consideration at Ad Hoc meeting	Week of December 4
Ad Hoc Comm meeting to review draft	Week of January 8
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for Feb review	Last 3 weeks January 2018
Ad Hoc Comm meeting to review 2nd draft	Week of Feb 12
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for March review	Last 2 weeks of February
Ad Hoc Comm meeting to review 3rd draft	Week of March 12
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc & Public for April review	Last 2 weeks of March
30 day public comment period	Month of April
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for May review	Week of April 30/May 1
Ad Hoc Comm approves final draft to forward to City Council & BOCC	Week of May 7
Contract legal drafting engaged to finalize drafts	Week of May 7

**Phase/Task 6: Ad Hoc Comm - Third Major Element revision**

Zoning Coord prepares background and draft for consideration at Ad Hoc meeting	First week of April 2018
Ad Hoc Comm meeting to review draft	First week of May 2018
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for May review	last 3 weeks of May 2018
Ad Hoc Comm meeting to review 2nd draft	First week of June 2018
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for July review	Last 2 weeks of June 2018
Ad Hoc Comm meeting to review 3rd draft	First/second week of July 2018
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc & Public for August review	Last 2 weeks of July
30 day public comment period	Month of August 2018
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for Sept review	Last week of August 2018
Ad Hoc Comm approves final draft to forward to City Council & BOCC	First week of Sept 2018
Contract legal drafting engaged to finalize drafts	First week of Sept 2018

**Phase/Task 7: Ad Hoc Comm - Fourth Major Element revision**

Zoning Coord prepares background and draft for consideration at Ad Hoc meeting	First week of August 2018
Ad Hoc Comm meeting to review draft	First week of Sept 2018
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for Oct review	last 3 weeks of Sept 2018
Ad Hoc Comm meeting to review 2nd draft	First week of October 2018
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for Nov review	Last 2 weeks of October 2018
Ad Hoc Comm meeting to review 3rd draft	First/second week of Nov 2018
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc & Public for December review	Last 2 weeks of November 2018
30 day public comment period	Month of December 2018
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for January review	First week of January 2019
Ad Hoc Comm approves final draft to forward to City Council & BOCC	First week of January 2019
Contract legal drafting engaged to finalize drafts	First week of January 2019

**Phase/Task 8: Ad Hoc Comm - Fifth Major Element revision**

Zoning Coord prepares background and draft for consideration at Ad Hoc meeting	First week of December 2018
Ad Hoc Comm meeting to review draft	First week of January 2019
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for Feb review	last 3 weeks of January 2019
Ad Hoc Comm meeting to review 2nd draft	First week of Feb 2019
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for Nov review	Last 2 weeks of Feb 2019
Ad Hoc Comm meeting to review 3rd draft	First week of March 2019
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc & Public for April review	Last 2 weeks of March 2019
30 day public comment period	Month of April 2019
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for May review	First week of May 2019
Ad Hoc Comm approves final draft to forward to City Council & BOCC	First week of May 2019
Contract legal drafting engaged to finalize drafts	First week of May 2019

**Phase/Task 9: Ad Hoc Comm - Final Major Element revision - Definitions**

Zoning Coord prepares background and draft for consideration at Ad Hoc meeting	First week of April 2019
Ad Hoc Comm meeting to review draft	First week of May 2019
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for June review	last 3 weeks of May 2019
Ad Hoc Comm meeting to review 2nd draft	First week of June 2019
Zoning Coord assembles comments/edits of revision - sends out to Ad Hoc for FINAL review	Last 2 weeks of June 2019
Ad Hoc Comm meeting to review Final draft	Second week of July 2019
30 day public comment period	Month of July/August 2019
Ad Hoc Comm approves final draft to forward to City Council & BOCC	Third week of August 2019
Contract legal drafting engaged to finalize and consolidate all code amendments	Sept/Oct 2019