



Billings Technical Advisory Committee Approved Meeting Minutes—July 27, 2017

1. Call the meeting to order: Scott Walker called the meeting to order at 10:34 a.m. in the Miller Building first floor conference room, 2825 3rd Avenue North, Billings, Montana.

Members Present:

Scott Walker, Transportation Planning Coordinator; Vern Heisler, Deputy Public Works Director; Debi Meling, City Engineer; Public Works-Engineering Division; Erin Claunch, City Traffic Engineer, Tim Miller, Director, YC Public Works Dept.; Mike Black, YC Public Works Dept.; Debra Hagel, Transit Planner, MET; Gary Neville, MDT-Billings

Others Present: Lora Mattox, Transportation Planner

Conference Call: None

2. Public Comment: Scott Walker opened the public comment portion of the meeting and asked if there was anyone wishing to make a comment at this time. There was no public comment.

3. Minutes of April 6, 2017

Motion

Mike Black made a motion and it was seconded by Debra Hagel to approve the minutes of April 6, 2017 as submitted. The motion carried with a unanimous voice vote.

4. Old Business: There was no Old Business.

4. New Business:

4a Presentation. Motion/Recommendation. 2018 Billings Urban Area Unified Planning Work Program, (UPWP). Scott Walker, Transportation Coordinator, presenting.

Introduction

Scott Walker opened this agenda item with a PowerPoint presentation and reviewed the 12 work elements in the MPO work program, the Funding Sources, and Funding Comparisons. The UPWP is updated annually and is current from October 1, 2017 through September 30, 2108. All Work Elements must be related to transportation or transportation planning.

2017 Priorities

- Update the Bike/Pedestrian Plan
- Update the 2014 Transportation Plan
- Travel Demand Census
- Billings MPO Traffic Model
- Finalize the Complete Streets Benchmark Report
- Downtown Traffic Flow Study
- County Growth Policy Update

**Billings Technical Advisory Committee
Approved Meeting Minutes—July 27, 2017**

2018 Priorities

- Complete the Update to the 2014 Transportation Plan
- Complete the Billings MPO Traffic Model
- Update MPO's Public Participation Plan
- Downtown Traffic Flow Study
- County Growth Policy Update

Draft 2017 UPWP Review Schedule

- TAC July 27th
- Planning Board August 22nd
- County Commission August 29th
- City Council August 28th
- PCC September 12th
- MDT, FHWA, FTA September 30th

Discussion

Debra Hagel asked if the Bike/Pedestrian Coordinator position would be moved to fulltime, Scott Walker answered that yes, that is what Planning is moving forward with, perhaps next year. Mike Black asked if the Planner I position that is funded but not filled is needed, Scott Walker replied that the Planning Division has been short a Planner I position for several years.

Motion

Tim Miller made a motion and Debi Meling seconded the motion to move to approve the 2018 UPWP as presented by staff. The motion carried with a unanimous voice vote.

Other Business:

TAC thanked Gary Neville for his long service to TAC and wished him well on his retirement.

Wyeth Friday entered the room with Monica Plecker and introduced her to the members as the new Planning Division Manager.

**Billings Technical Advisory Committee
Approved Meeting Minutes—July 27, 2017**



Adjournment: 11:00 a.m.

APPROVED BY A MOTION DECEMBER 14, 2017

