



**BICYCLE PEDESTRIAN COMMITTEE AGENDA
City of Billings & Yellowstone County
MEETING AGENDA**



**March 27, 2018 MEETING TIME: 11:30 a.m.
1st Floor Conference Room, Miller Building
2825 3rd Avenue North, Billings, Montana 59101**

1. **Call to Order:** Chairman
 - a. **Welcome & Introduction:** Liana Susott

2. **PUBLIC COMMENT PERIOD** – As required (minute maximum per person.) *Any member of the public may be heard on any subject that is not on the agenda. The Bicycle Pedestrian Committee will not take any action on these items at this time, but could choose to add an item to the next meeting’s agenda for discussion.*

Attendees: Please sign in on the provided meeting attendance sheet.

 - a. **Comments on items not on the agenda and requests to add items to future agendas.**
 - b. **Comments on items on the non-public agenda items.**

3. **Motion. Approval of the minutes of: February 2018**

4. **Old Business**
 - a. **Discussion. Bike Rack Installation. BPAC**

5. **New Business**
 - a. **Presentation. Downtown Billings Strategic Plan-Bike/Pedestrian Infrastructure.** Katy Eason-BDA, presenting.
 - b. **Discussion. Capital Improvement Plan. BPAC**

6. **Other Business**

a. The next BPAC meeting is scheduled for: **April 24, 2018.**

7. **Future Agenda Items (Jolene Rieck)**

-->Discussion. Alignment of Bike and Parks Plan

-->Discussion. Joint meeting with Traffic Control Board.

8. **Adjournment**

Bicycle Pedestrian Advisory Committee

3.

Meeting Date: 03/27/2018

Subject

Motion. Approval of the minutes of: February 2018

Attachments

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

City of Billings & Yellowstone County



MEETING MINUTES

Tuesday, February 27, 2018 MEETING TIME: 11:30 am
1st Floor Conference Room, Miller Building
2825 3rd Avenue North, Billings, MT 59101

Call to order: Kristi Drake, Co-chair, called the meeting to order at 11:34 a.m.

Members present: Jane Van Dyk, City Council; DJ Clark, County; Zach Hassler, County

Others present: Lora Mattox, Transportation Planner

Public Comment Period:

- a. **Comments on items not on the agenda and request to add items to future agendas – none**
- b. **Comments on items on the non-public agenda items – none**

Lora asks the BPAC board to amend the agenda to add an item. A county board application was sent over for Liana Susott. Ms. Susott is the Sports Director for the Big Sky State Games and has interest in biking and running. Jane motions to add a review and recommendation of the county application submitted by Ms. Susott to the end of the agenda, DJ seconds. Approved.

Motion. Approval of the meeting minutes of: November 28, 2017: DJ motions to accept the meeting minutes with a correction to his name, Jane seconds. Approved.

Old Business:

Bike Parking Update – The racks are here! Unfortunately, due to the weather and timing, DBA was unable to install any this fall. Kristi did talk to Katy from DBA about the racks and although she wasn't familiar with the project, she committed the installation of the racks.

Downtown Transportation Plan Status – According to Engineering, the city is in negotiation with Kittelson on the scope and fee. Lora will keep the board informed on the progress. Lora sent out a link to the Downtown Master Plan draft recently released by DBA. Lora encourages the board to review the recommendations for non-motorized transportation in the downtown.

Trail and Bikeway Funding – November Trail Meeting Outcomes – Kristi gave an overview. The meeting was intended to start talking and building enthusiasm for the trail system. Announce and proclaim the trail wins that we have. Need to work on a strategy on how we continue to build and maintain our trail system. Kristi is attending the National Bike Summit and is particularly interested in the sessions on how to launch and run a bond campaign, etc. There is also a visit with Legislators as part of the conference. Kristi will share concerns with the legislators. Kristi also informs the board of the legislators initiating an infrastructure bill. Finally, Kristi mentions the Montana Bike-Walk Summit in Bozeman at the end of March, DJ mentions that he may also be attending.

Joint Meeting with the Traffic Control Board – The Traffic Control Board now meets every other month with the next meeting scheduled for March. The board needs to plan what the discussion will be with the Traffic Control Board. Will it be a presentation to educate? Or, a discussion on how to implement the bike boulevard project, or both.

New Business:

Pedestrian Access – Winter Conditions – Postponed until next meeting.

Active Transportation Position – Lora reported that the Selection Committee was in the process of reviewing applications and conducting interviews. Over 20 applications were received.

County Board Application – The County had sent over an application received for an open County position. Liana Susott lives in Worden and is the Sports Director for the Big Sky State Games. After discussion, Zach moves to forward a recommendation of approval to the Board of County Commissioners, Jane seconds. Approved.

Other Business:

Next BPAC Meeting – The next BPAC meeting will be March 27th.

Future Agenda Items:

- Alignment of Bike and Parks Plan, Jolene Rieck
- Joint meeting with Traffic Control Board
- Pedestrian Access – Winter Conditions
- DBA Presentation of the Downtown Master Plan

Adjournment