



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

City of Billings & Yellowstone County



MEETING MINUTES

Tuesday, April 24, 2018 MEETING TIME: 11:30 am
1st Floor Conference Room, Miller Building
2825 3rd Avenue North, Billings, MT 59101

Call to order: Ed Gulick, Chair, called the meeting to order at 11:35 a.m.

Members present: Kristi Drake, City Council; DJ Clark, County; Zac Hassler, County

Others present: Lora Mattox, Transportation Planner

Public Comment Period:

- a. **Comments on items not on the agenda and request to add items to future agendas** – none
- b. **Comments on items on the non-public agenda items** – none

Motion. Approval of the meeting minutes of: March 27, 2018: Kristi motions to approve the minutes as presented, DJ seconds. Approved.

Old Business:

Bike Parking – Kristi brought in a new bike rack for the board to look at. She brought 4 to DBA for installation which could occur this week. They will be swapped out with the 6 staples that are currently downtown. Marketing and distribution of applications need to start happening. A process for setting a deadline for removal of the non-approved racks needs to be worked out with Engineering. A review of the map showing the rack locations also needs to be reviewed. It is anticipated that when the Active Transportation Planner is in place, they would be able to assist with this.

Trail Funding – Ed asks for a brief follow-up from Kristi on the meeting held at the Chamber in November on the future of trail funding. Kristi stated that the discussion included who is building trails? Engineering, Planning, TrailNet. There is discussion with Public Works Director Dave Mumford on placing an opt-out trail development/maintenance fee on public utility bills. These bills reach approximately 39,000 households each month. A minimal amount of \$1 or \$2/month cost could generate at the \$2/month rate at 39,000 households a yearly amount of \$936,000. This funding would be used for local match to grant funds, new trail development and trail maintenance. It is anticipated that Mr. Mumford will present to the City Council at a work session in June. BPAC may consider a letter to the council if positively received at the work session.

New Business:

Interface with Zoning Code Overhaul-Short/Long term bike parking opportunities – The City Planning Division is currently overhauling an update to the Zoning Code. A consultant has been selected to assist in the process. With the update of this code, it is a good opportunity to include short and long term bike parking to the code. Ed, who's firm is participating as a sub-consultant has requested a future presentation to BPAC for further discussion.

Annual BPAC Presentation to the Governing Bodies – Ed states that last year’s presentation was very good and that with minor updates, should be ready to go. Lora will check to see if the May 22nd Planning Board meeting would be available for the Planning Board presentation. Lora will check with City administration about Council Work Session availability in June or early July. County Commissioners will be scheduled for June or early July.

Other Business:

- **Next BPAC Meeting – Jolene Rieck – Alignment of the Bike/Ped and Parks Plan**
- **Next BPAC meeting – May 22, 2018**

Future Agenda Items:

- Joint meeting with Traffic Control Board – July?

Adjournment