

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”

AGENDA

COUNCIL CHAMBERS

January 8, 2018

6:30 P.M.

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Mayor Cole

ROLL CALL: Councilmembers present on roll call were:

MINUTES: December 18, 2017

COURTESIES:

- Downtown Billings Alliance
- Billings Gazette Carrier - Kathy Doney

PROCLAMATIONS:

ADMINISTRATOR REPORTS - BRUCE MCCANDLESS

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: 1 and 5 ONLY. Speaker sign-in required. (Comments offered are limited to one (1) minute for one item, or three (3) minutes for multiple items. Please sign the roster located on the cart at the back of Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. Bid Awards:

1. **W.O. 14-11, Water Reclamation Facility, Air Flotation Thickener Equipment Procurement.** (Opened 12/19/17) Recommend delay of award until January 22, 2018.

B. Approval of Adult Resource Alliance of Yellowstone County Funding Agreement Renewal for FY18; \$40,000.

C. Approval of the City-County Special Investigations Unit (CCSIU) agreement with Yellowstone County for calendar year 2018.

D. Approval of the proposed Exchange City Golf Course Corporation (ECGC) 2018 annual budget and fee structure for Par 3 Golf Course.

E. Approval of sale of retired police car and related equipment to the Alpha House; \$1,300.

F. Confirmation of Probationary Police Officers - Nicholas Crowe, Travis Fjetland, John Pearson and Dakota Singh.

G. Acceptance of donation to the Parks, Recreation and Public Lands Department from the Billings Parks, Recreation and Preservation Foundation (BPRPF); \$19,369.28.

H. Resolution of Intent to construct W.O. 18-10, Poets Streets, and setting a public hearing date of 02/12/2018.

I. Preliminary Subsequent Minor Plat of Amended Lot 2, Block 4, Claimstake Subdivision, generally located at 2449 Overland Avenue; Timothy and Tracey Eastwood, owners; EEC, Inc., agent.

J. Bills and Payroll:

1. December 4, 2017
2. December 11, 2017
3. December 13 and 18, 2017

REGULAR AGENDA:

2. **PUBLIC HEARING AND SPECIAL REVIEW 960:** a special review to allow the location of a 60-foot wireless communications facility with microwave dishes and a future 16-foot Omni antennae in a Public (P) zone on a 5.74 acre parcel of land, generally located at Wicks Lane near the cross street of High Sierra Blvd. North Western Energy, owner; John J. Enright, agent. Zoning Commission recommends conditional approval and adoption of the the findings of the 3 criteria. (Action: approval or disapproval of Zoning Commission recommendation.)

3. **PUBLIC HEARING AND FIRST READING ORDINANCE FOR ZONE CHANGE 961:** a zone change from Residential Professional (RP) to Community Commercial (CC) on a 1.42-acre parcel of land, generally located north of Rimrock Road and west of 62nd Street West. Magnus Land Development, LLC, owner; Performance Engineering, agent. Zoning Commission recommends approval and adoption of the findings of the 10 criteria. (Action: approval or disapproval of Zoning Commission recommendation.)

4. **PUBLIC HEARING AND FIRST READING ORDINANCE FOR ZONE CHANGE 962:** a zone change from Residential Professional (RP) to Community Commercial (CC) on a 1.54-acre parcel of land, generally located at 4046 Avenue C. Randy Swenson, owner; EEC, Inc., agent. Zoning Commission recommends denial based on the findings of the 10 criteria. (Action: approval or disapproval of Zoning Commission recommendation.)

5. **NOMINATION AND ELECTION** of Deputy Mayor Pro Tempore. Staff recommends City Council nominate and elect a Deputy Mayor Pro Tempore. (Action: approval or disapproval of staff recommendation.)

PUBLIC COMMENT on "Non-Agenda Items". Speaker Sign-in required. *(Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes. Please sign the roster located on the cart at the back of Council chambers or at the podium.)*

COUNCIL INITIATIVES:

ADJOURN:

Additional information on any of these items is available in the City Clerk's Office. Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Denise R. Bohlman, City Clerk, at 657-8210.

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: W.O. 14-11; Water Reclamation Facility, Air Flotation Thickener Equipment Procurement

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

The W.O. 14-11, Water Reclamation Facility, Air Flotation Thickener Equipment Procurement project will furnish two sets of Air Flotation Thickener (AFT) equipment for retrofit in existing AFT concrete basins at the Billings Water Reclamation Facility (WRF). The successful bidder will design, fabricate and deliver the equipment to the WRF. The successful bidder will also assist in the equipment installation, testing, and training. Operations and maintenance manuals and system warranty will also be provided. Actual equipment installation will be done under the City's current WRF Nutrient Upgrade, Expansion and Improvements contract with Sletten Construction or under a separate installation contract, whichever is in the best interest of the City.

Acquisition and installation of this AFT equipment was originally bid with and planned for inclusion in the W.O. 14-11 contract with Sletten Construction; however, due to budget constraints at the time, this portion of the work was not awarded.

After being advertised in the Yellowstone County News and on the City website December 1 and December 8, staff opened bids on the equipment procurement package on December 19. Staff recommends that City Council delay awarding a contract until the January 22 meeting date in order to give staff additional time to evaluate the bids.

ALTERNATIVES ANALYZED

There is no viable alternative to delaying the procurement contract award. Staff needs more time to evaluate the bids and subsequent installation requirements. State law requires the Council to take action on bids at the first meeting following the bid opening and delaying the award until the following meeting meets that requirement.

FINANCIAL IMPACT

Funding for this project has been approved by City Council in the Capital Improvement Program (CIP) and the budget for the Public Works Department. Funding is sufficient for the equipment procurement now under consideration as well as for future equipment installation. The project will use wastewater funds.

	AFT Equipment Procurement and Installation
Project Budget	\$900,000
Previously Encumbered	\$0
This Contract	to be determined
Budget Remaining	to be determined

RECOMMENDATION

Staff recommends that the City Council delay awarding a contract for the W.O. 14-11, Water Reclamation Facility, Air Flotation Thickener Equipment Procurement project until the January 22, 2018 meeting in order to give staff additional time to evaluate the bids.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Alliance Mill Levy Funding Agreement

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

Presentation: No

PROBLEM/ISSUE STATEMENT

The City of Billings annually receives county funding, through the Adult Resource Alliance of Yellowstone County, to help pay for the senior programs at the Billings Community and Senior Center. This funding agreement is renewed each year and establishes the terms under which the City will receive the funding. The funding allocation for FY 2018 will be \$40,000.00.

ALTERNATIVES ANALYZED

City Council may:

- Approve the annual funding agreement, or;
- Disapprove the funding and provide staff with additional guidance.

FINANCIAL IMPACT

The County/Adult Resource Alliance allocation is 11.3% of the Community and Senior Center's total budget.

RECOMMENDATION

Staff recommends that Council approve the funding agreement with Adult Resource Alliance of Yellowstone County for FY 2018 in the amount of \$40,000.00.

APPROVED BY CITY ADMINISTRATOR

Attachments

2018 ARAYC Agreement

AGREEMENT

This AGREEMENT between the Adult Resource Alliance of Yellowstone County (ARAYC) and the City of Billings, is for the provision of the services for persons 60 years of age or older and their spouses according to the following terms.

SECTION 1 GENERAL TERMS

- 1.1 This agreement will be effective from July 1, 2017 through June 30, 2018. Prior to the completion date, the contract will be reviewed for renewal by ARAYC upon submission of a budget and funding request to ARAYC for the upcoming year by the City of Billings.
- 1.2 This agreement is for Yellowstone County Senior Mil Levy funding which comes to the Adult Resource Alliance of Yellowstone County and is distributed to senior service providers by the ARAYC with approval by the County Commissioners. As such, these funds are available to match Federal funds or other grants.
- 1.3 The allocation for this time period will be \$40,000. Payments will be made in two equal amounts of \$20,000 each.
- 1.4 This amount includes \$5,000.00 that is considered rent for the kitchen and dining room space for the Senior Dinner Program meal site. The remainder of the funds will be used to support the program expenses for senior citizen specific programs. It is understood that ARAYC will pay for ½ of the repairs to the kitchen equipment owned by the city, which we use provided there is notification of necessary repairs before they are made. See attached list of these items.
- 1.5 This agreement may be modified by a written amendment signed by an authorized representative of both parties, and attached to the original of this contract.
- 1.6 This agreement contains the provisions that will guide the relationship between both parties in relation to the Alliance Volunteer Program (AVP).
- 1.7 Either party, without cause, may terminate this agreement by written notice sixty (60) days in advance.

SECTION 2 REPORTS AND RECORDS

- 2.1 All financial and supporting documents regarding the use of these funds shall be available at anytime to the ARAYC upon request from the ARAYC auditor.
- 2.2 Information regarding participation of seniors will be available upon request.. This may include name and birthdate of participants that may be needed for federal reports.

SECTION 3 INDEMNIFICATION/INSURANCE

- 3.1 ARAYC shall indemnify, defend and save city, its officers, agents and employees harmless from any and all losses, damage and liability occasioned by, growing out

of, or in any way arising or resulting from any intentional or negligent act on the part of the ARAYC or its agents or employees.

- 3.2 ARAYC will provide proof of liability insurance for all of its own programs and events in the minimum amount of \$1,500,000 each occurrence naming the City as an additional, non-contributory insured.

SECTION 4 REPRESENTATIVE

- 4.1 The ARAYC representative shall be Bea Ann Melichar, Executive Director or her representative. The City of Billings representative shall be the Parks, Recreation and Public Lands Director or his representative.

SECTION 5 SENIOR NEWS

- 5.1 The monthly ARAYC publication, "Senior News", shall be available to all participants of the center and is not subject to their membership in any organization. News specific to the Billings Community Center shall be included in the publication each month and will follow guidelines established by ARAYC for setup, font size and content with upcoming events, activities and speakers featured. News is subject to review and editing by the ARAYC Executive Director and or her designee. Refer to the schedule sent out the first of each year for the date of submittal of the information. There will be a charge for additional space in the Senior News. Notification will be given when the schedule changes. The Center is allocated 1 ½ pages in the Senior News and an additional ½ page can be purchased for an additional fee per month after working with the appropriate ARAYC staff.

SECTION 6 ALLIANCE VOLUNTEER PROGRAM (AVP)

- 6.1 This agreement allows the Parks and Recreation Billings Community and Senior Center to participate as a Volunteer Workstation (Agency) in the Alliance Volunteer Program (AVP).

SECTION 7 TRAINING/PLANNING MEETINGS

- 7.1 A representative of the Billings Community Center will attend planning or training meetings as necessary in relationship to these funds, provided there is adequate notification of such meetings. This includes the Senior Center Board and Officers meetings that are held with 4 – 6 times per year.

SECTION 8

IDENTIFICATION ON PUBLICATIONS

8.1 Any written materials the Billings Community Center produces that lists the sources of funding for their program shall also include the Adult Resource Alliance of Yellowstone County.

This AGREEMENT is hereby signed and entered into by both parties:

_____ Date _____
Bea Ann Melichar, Executive Director

_____ Date _____
City of Billings Representative

Items that are in the Billings Community Center Kitchen that are not owned by the Adult Resource Alliance:

- 1 60” Vulcan Hart 6 burner electric range with 24” griddle
Double ovens and salamander, 208 volt, 3 phase
- 1 Maple baker table
- 2 Blodgett Convection Ovens
- 1 Three Compartment Sink / drainboards and lever drains
- 1 Ice Machine
- 1 Pepsi Cooler

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: City-County Special Investigations Unit (CCSIU) Agreement for 2018

PRESENTED BY: Rich St. John, Police Chief

Department: Police

Presentation:

PROBLEM/ISSUE STATEMENT

In order to continue its operations, the City-County Special Investigations Unit (CCSIU) Agreement with Yellowstone County must be approved each calendar year. The 2017 agreement expired on December 31. This agreement has been reviewed by the Yellowstone County Sheriff's Office and has been submitted for approval by the County Commissioners.

ALTERNATIVES ANALYZED

Council may:

- Approve the CCSIU Agreement for calendar year 2018; or
- Not approve the CCSIU Agreement for calendar year 2018.

FINANCIAL IMPACT

There will be no additional financial impact to the City since the costs for the officers assigned to the CCSIU are included in the Police Department budget and all other expenses for CCSIU are budgeted in Fund 718 - Drug Forfeitures and Fines.

RECOMMENDATION

Staff recommends that the City Council approve the City-County Special Investigations Unit (CCSIU) Agreement with Yellowstone County for calendar year 2018.

APPROVED BY CITY ADMINISTRATOR

Attachments

CCSIU Agreement

AGREEMENT

CITY-COUNTY SPECIAL INVESTIGATIONS UNIT (CCSIU)

This Agreement establishes and governs the operation of the ***CITY-COUNTY SPECIAL INVESTIGATIONS UNIT (CCSIU)***:

The undersigned public agencies are charged with enforcing the law and protecting their citizens from illegal activity. Recognizing that resources are limited and that such limitations are detrimental to combating crime within Yellowstone County and the City of Billings, and recognizing that the problem can be most effectively resolved by pooling of resources and the joint exercise of respective authorities, a joint CCSIU is established.

PARTIES: This Agreement is between:

- (1) Billings Police Department
- (2) Yellowstone County Sheriff's Office

DURATION: This Agreement is in effect from January 1, 2018 through December 31, 2018.

PROJECT DESCRIPTION:

It is proposed that a joint City-County Special Investigations Unit be established. This Unit will be comprised of personnel assigned from the Yellowstone County Sheriff's Office and the Billings Police Department. It is agreed that full-time investigative personnel will be assigned to the Unit. The CCSIU will be a component of the Rocky Mountain High Intensity Drug Traffic Area (RMHIDTA). Either agency may withdraw from the Unit at any time with 30 days notice.

STRUCTURE AND ORGANIZATION:

The Unit Supervisor and Unit members will be determined by mutual agreement between both agencies. The Unit Supervisor shall be responsible to keep both agencies informed on all matters relating to the operations, including expenditures, accomplishments, problems and all other issues involving the CCSIU.

All persons assigned to the Unit shall work under the immediate supervision and direction of the Unit Supervisor. City Detectives will be indirectly supervised and evaluated by the Captain of Investigations or his designee. All persons assigned to the Unit shall adhere to the rules and regulations as set forth in the Unit's Policy and Procedures Manual, as well as their individual departmental rules, policies and procedures.

For the purpose of indemnification of participating jurisdictions against losses, damages, or liabilities arising out of the services and activities of the Unit, the personnel so assigned by any

jurisdiction shall be deemed to be continuing under the employment of that jurisdiction and its police department.

Each agency contributing personnel to the Unit will continue that employee as an employee of the contributing agency and will be solely responsible for that employee, including wages and benefits.

Any duly sworn peace officer, while assigned to duty with the Unit as herein provided and working at the direction of the Unit Supervisor, shall have the same powers, duties, privileges, protections and immunities as are conferred upon him/her as a peace officer in his/her own jurisdiction. Billings Police Officers will be deputized as Yellowstone County Sheriff's Deputies while assigned, even on a temporary basis, to the CCSIU.

CONTEMPLATED UNIT TASKS:

At the direction of the Unit Supervisor, the CCSIU will concentrate efforts on local cases. Investigations will center around narcotics trafficking and organized criminal activities. In circumstances where a determination of specific priorities of these investigations must be made, the Unit Supervisor will make the determination in consultation with the Sheriff and Police Chief, or their designees.

UNIT OBJECTIVES:

This section identifies specific targeted objectives to be attained by the CCSIU during the program year.

- 1) Disrupt illegal drugs, drug/gang and organized criminal activities within the City, County and State.
- 2) Gather and report intelligence data relating to illegal drugs, drug/gang and organized criminal activities within the City, County and State.
- 3) Make arrests that will impact all levels of drug and organized criminal activities.
- 4) Effectively prosecute drug traffickers and organized criminal activity participants.
- 5) Promote law enforcement cooperation through joint investigations and close coordination with other police agencies and task forces.

PETTY CASH AND FORFEITURE FUND:

Agencies involved in the City-County Special Investigations Unit will each place SIX *THOUSAND DOLLARS* (\$6,000.00) into the Petty Cash Fund. The monies will be utilized by the Unit for buys and informants. As financial transactions take place, an equal amount of monies will be deducted from each agency's monies. The Supervisor of the Unit will be responsible for administering the monies as needed and keeping a running log of all expenditures, to include incident numbers and reason for purchase(s). The money log will be

audited by the Yellowstone County Auditor or his/her representative, on a quarterly basis. A copy of the audit will be submitted to the Captain of Investigations or his designee.

Replacement of the Petty Cash Fund will be accomplished by the following procedures:

CITY OF BILLINGS:

The Unit Supervisor will make a written request through the Captain in charge of Investigations or his designee, who, in turn, will approve the request and submit it to the City Finance & Administrative Services Department. The City Financial Services Manager will direct monies to the Unit Supervisor, who will deposit the reimbursement back to the Petty Cash Fund.

YELLOWSTONE COUNTY:

The Unit Supervisor will make a written request to the Yellowstone County purchasing department to replenish their portion of the fund.

Forfeiture vehicles that are to be sold at auction will be sold at either the Yellowstone County Sheriff's Sale or at auction by the Billings Police Department. Any forfeiture monies acquired by the Unit from any source will be split equally between the agencies. All forfeiture procedures will be handled by the Unit Supervisor and the Yellowstone County Attorney's Office, at no cost to the City.

ASSET SHARING:

Any non-signatory state or local law enforcement agency that directly participates in an investigation or prosecution that results in a federal forfeiture may request an equitable share of the net proceeds of the forfeiture. The proceeds from the forfeiture shall be divided equally amongst agencies.

INDEMNITY CLAUSE:

The City shall have the duty to defend Yellowstone County and shall indemnify and hold harmless Yellowstone County and its agents and employees from and against all claims, liabilities, damages, losses, judgments and expenses, including attorney's fees, arising out of or resulting from this contract provided that any such claims, liability, damage, loss, judgment or expense is caused in whole or in part, by a negligent act, error or omission of the City, its employees or agents.

Yellowstone County shall have the duty to defend the City and shall indemnify and hold harmless the City and its agents and employees from and against all claims, liabilities, damages, losses, judgments and expenses, including attorney's fees, arising out of or resulting from this contract provided that any such claim, liability, damage, loss or expense is caused in whole or in part by any negligent act, error, or omission of Yellowstone County, its employees, officials or agents.

RESOURCES:

All available resources that are currently available in the City of Billings Investigations Division and in the Yellowstone County Investigations Division will be made available to the CCSIU. Any specialized equipment that is not being kept at the location of the CCSIU office will need to be borrowed by an assigned CCSIU detective from that agency.

THIS AGREEMENT IS EXECUTED THIS ____ DAY OF _____, 2018.

SIGNED:

MAYOR, CITY OF BILLINGS

DATE _____

COUNTY COMMISSIONER

DATE _____

COUNTY COMMISSIONER

DATE _____

COUNTY COMMISSIONER

DATE _____

ATTEST:

DENISE BOHLMAN, CITY CLERK
CITY OF BILLINGS

JEFF MARTIN
CLERK AND RECORDER
YELLOWSTONE COUNTY

APPROVED AS TO FORM:

BRENT BROOKS, CITY ATTORNEY
CITY OF BILLINGS

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Par 3 Golf Course 2018 Annual Budget

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

Presentation: Yes

PROBLEM/ISSUE STATEMENT

Every year the Exchange City Golf Corporation (ECGC) is required to submit an annual budget to the City Council for approval at the year's start. The proposed budget for the 2018 operating year is being submitted by the ECGC Board of Directors for consideration and approval. The annual distribution of net profit is declared by the ECGC Board of Directors based on: 1st meeting the expenses of the operation; 2nd paying for the debt retirement; 3rd providing reserves for the operating expenses; 4th to provide a reserve for the proposed capital expenditure included in the proposed budget; 5th providing the net profit distribution to the City and the Downtown Exchange Club on a 2/3-1/3 basis, respectively, as outlined in the operating contract between the City of Billings and the ECGC. The 2018 proposed budget was reviewed by the Billing Parks, Recreation, and Cemetery (PRC) Board on November 28th, 2017. The PRC Board recommends the ECGC budget and fee structure for 2018 be adopted as presented.

The proposed budget and fee structure is attached for Council review.

ALTERNATIVES ANALYZED

City Council may:

- Approve the proposed ECGC 2018 annual budget and fee structure, or
- Approve the proposed ECGC 2018 annual budget and fee structure with requested changes.

FINANCIAL IMPACT

The proposed budget and fee structure includes a \$1.00 increase in golf cart rental for 9 holes, a \$2.00 increase in golf cart rental for 18 holes, a \$0.50 increase in jumbo and large range balls containers, a \$25.00 increase in annual passes (senior single, senior couple, single, couple and family). ECGC has indicated that the annual distribution will be \$20,000.00 for the City of Billings, the same as it was in 2016.

RECOMMENDATION

Staff recommends approval of the 2018 ECGC annual budget and fee structure as presented.

APPROVED BY CITY ADMINISTRATOR

Attachments

**Exchange City Golf Corporation
Par 3 Golf Course
2018 Budget**

Description	2014	2015	2016	3 Year	2017	Sep-17	Budget	2018	Budget
	Actual	Actual	Actual	Average	Budget	Actual	Variance	Budget	Variance
Revenue									
Gree Fees & Appropriated	234,633.01	285,007.40	261,275.74	260,305.38	245,000.00	237,391.04	(7,608.96)	260,000.00	15,000.00
Range Revenue	79,344.75	82,804.40	66,155.76	76,101.64	81,000.00	56,194.50	(24,805.50)	70,000.00	(11,000.00)
Golf Cart Rental	61,596.50	63,188.00	67,556.55	64,113.68	62,500.00	65,295.94	2,795.94	65,000.00	2,500.00
Memberships	44,506.00	44,754.20	46,145.01	45,135.07	46,000.00	22,483.49	(23,516.51)	46,000.00	0.00
Interest		250.16		83.39		36.34	36.34		0.00
Miscellaneous	2,744.49	11,086.32	11,993.55	8,608.12		5,862.36	5,862.36		0.00
Gain/Loss on Sale of Assets	5,250.00	10,000.00		5,083.33		6,000.00	6,000.00	3,600.00	3,600.00
	428,074.75	497,090.48	453,126.61	459,430.61	434,500.00	393,263.67	(41,236.33)	444,600.00	10,100.00
Range Expenses	15,890.36	15,069.94	19,999.42	16,986.57	18,500.00	15,941.66	(2,558.34)	20,285.00	1,785.00
Grounds Operation									
Salary Superintendent	56,030.36	56,019.72	61,905.36	57,985.15	61,500.00	47,066.96	(14,433.04)	63,652.50	2,152.50
Salary and Wages	53,022.26	52,462.76	49,889.85	51,791.62	61,438.00	49,099.24	(12,338.76)	62,608.00	1,170.00
Payroll Taxes	16,706.18	13,387.54	10,434.31	13,509.34	17,400.00	7,951.72	(9,448.28)	13,550.00	(3,850.00)
Employee Benefits									
Sub Total	125,758.80	121,870.02	122,229.52	123,286.11	140,338.00	104,117.92	(36,220.08)	139,810.50	(527.50)
General Cost									
Gas and Oil	17,116.00	10,256.12	7,576.42	11,649.51	12,800.00	6,216.03	(6,583.97)	12,800.00	0.00
Utilities	10,778.29	15,827.18	17,499.15	14,701.54	13,400.00	11,004.71	(2,395.29)	13,980.00	580.00
Fertilizer and Seed	9,513.36	17,606.66	14,487.53	13,869.18	18,500.00	13,040.19	(5,459.81)	18,500.00	0.00
Operating Supplies	6,530.24	6,676.09	5,822.34	6,342.89	6,000.00	9,218.06	3,218.06	7,577.00	1,577.00
Repairs and Maintenance	6,826.82	8,415.62	4,833.02	6,691.82	8,000.00	10,933.39	2,933.39	9,350.00	1,350.00
Contract Labor	1,200.00	1,699.10	950.00	1,283.03	1,400.00	1,000.00	(400.00)	1,400.00	0.00
Sand and Gravel	3,212.95	5,170.20	4,379.60	4,254.25	4,250.00	2,583.02	(1,666.98)	4,250.00	0.00
Rental Cart Maintenance	690.95	689.26	780.34	720.18	600.00	1,176.43	576.43	800.00	200.00
Irrigation	5,143.27	10,691.12	6,933.94	7,589.44	5,600.00	4,841.77	(758.23)	5,600.00	0.00
Travel and Dues	934.35	870.00	867.30	890.55	1,000.00	711.25	(288.75)	1,000.00	0.00
Mileage Reimbursement	467.94	0.00	0.00	155.98	0.00	0.00	0.00	0.00	0.00
Insurance	4,096.18	3,819.60	5,186.88	4,367.55	3,816.00	3,122.32	(693.68)	3,816.00	0.00
Finance Fees				0.00	0.00	239.35	239.35	0.00	0.00
Sub Total	66,510.35	81,720.95	69,316.52	72,515.94	75,366.00	64,086.52	(11,279.48)	79,073.00	3,707.00
Grounds Total	192,269.15	203,590.97	191,546.04	195,802.05	215,704.00	168,204.44	(47,499.56)	218,883.50	3,179.50
Clubhouse Operations									
Salary Golf Pro	61,366.76	60,551.10	64,367.86	62,095.24	64,575.00	49,420.41	(15,154.59)	65,705.63	1,130.63
Salaries and Wages	35,733.53	21,222.16	17,485.13	24,813.61	22,320.00	19,387.66	(2,932.34)	22,320.00	0.00
Payroll Taxes	11,363.12	9,376.21	6,720.41	9,153.25	9,456.00	7,724.64	(1,731.36)	9,956.00	500.00
Employee Benefits	3,064.50	3,459.11	3,600.00	3,374.54	3,600.00	2,850.00	(750.00)	3,600.00	0.00
Sub-Total	111,527.91	94,608.58	92,173.40	99,436.63	99,951.00	79,382.71	(20,568.29)	101,581.63	1,630.63
General Cost									
Credit Card Fees	11,109.14	10,357.46	11,789.60	11,085.40	9,924.00	8,414.29	(1,509.71)	11,124.00	1,200.00
Offices Expenses	858.95	1,265.91	1,036.54	1,053.80	1,205.00	802.29	(402.71)	1,250.00	45.00
Legal and Accounting	9,625.00	11,495.00	11,428.25	10,849.42	12,091.00	7,875.00	(4,216.00)	12,500.00	409.00
Miscellaneous	582.79	0.00		194.26	0.00		0.00	0.00	0.00
Bad Dept Expense	50.00	42.00		30.67			0.00		0.00
Cash Over/Short	(7.31)	18.31	(11.96)	(0.32)	10.00	(0.91)	(10.91)	10.00	0.00
Dues and Subscription	1,251.00	909.00	1,145.00	1,101.67	1,963.00	1,036.00	(927.00)	1,963.00	0.00
Utilities	8,969.08	8,338.17	8,054.71	8,453.99	8,322.00	6,624.22	(1,697.78)	8,722.00	400.00
Telephone	1,898.90	2,600.82	1,783.66	2,094.46	2,408.00	1,234.77	(1,173.23)	2,408.00	0.00
Insurance	6,856.82	5,838.40	7,972.42	6,889.21	7,692.00	7,253.97	(438.03)	8,192.00	500.00
Advertising	4,793.16	6,022.80	6,090.86	5,635.61	5,824.00	5,406.86	(417.14)	5,824.00	0.00
Taxes and Licenses				0.00		0.00	0.00		0.00
Travel	505.00	0.00	0.00	168.33	0.00	0.00	0.00	0.00	0.00
Security			0.00	0.00		0.00	0.00		0.00
Customer Relations	55.00		120.00	58.33	103.00	60.00	(43.00)	103.00	0.00
Clubhouse Oper/Main	6,264.14	7,524.17	4,645.55	6,144.62	6,911.00	4,522.85	(2,388.15)	6,911.00	0.00
Interest Expense				0.00		399.06			0.00
Sub-Total	52,811.67	54,412.04	54,054.63	53,759.45	56,453.00	43,628.40	(12,824.60)	59,007.00	2,554.00
Clubhouse Total	164,339.58	149,020.62	146,228.03	153,196.08	156,404.00	123,011.11	(33,392.89)	160,588.63	4,184.63
Total Operating Cost	372,499.09	367,681.53	357,773.49	365,984.70	390,608.00	307,157.21	(83,450.79)	399,757.13	9,149.13
				0.00					0.00
Simple Revenue	55,575.66	129,408.95	95,353.12	93,445.91	43,892.00	86,106.46	42,214.46	44,842.87	950.87
Capital Expenditures					48,115.00	47,231.23	(883.77)	46,859.00	(1,256.00)

**Exchange City Golf Corporation
Par 3 Golf Course
2018 Proposed Fee Structure**

		2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
		Fee	Fee	Fee	Fee	Fee	Fee	Fee	Fee	Fee	Fee
Carts 9	Riders	\$8.00	\$9.00	\$10.00	\$10.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$13.00
Carts 18	Riders	\$14.00	\$15.00	\$15.00	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$22.00
Green Fees	18	\$15.00	\$17.00	\$18.00	\$20.00	\$20.00	\$20.00	\$21.00	\$21.00	\$22.00	\$22.00
	9	\$10.00	\$11.00	\$12.00	\$12.50	\$14.00	\$14.00	\$15.00	\$15.00	\$15.00	\$15.00
	Xtra 9	\$5.00	\$6.00	\$6.00	\$7.50	\$6.00	\$6.00	\$6.00	\$6.00	\$7.00	\$7.00
Range Balls	Jumbo	\$6.50	\$7.00	\$7.50	\$8.00	\$9.00	\$9.00	\$9.50	\$9.50	\$9.50	\$10.00
	Large	\$4.50	\$4.75	\$5.00	\$6.00	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$8.00
	Med	\$3.50	\$3.75	\$4.00	\$4.50	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Small	\$2.50	\$2.75	\$3.00	\$3.50	\$4.00	\$4.00	\$3.00	\$3.00	\$3.00	\$3.00
Yearly Passes											
Senior Single	55 & Older								\$425.00	\$425.00	\$450.00
Senior Couple	55 & Older								\$525.00	\$525.00	\$550.00
Junior	17 & Under								\$199.00	\$199.00	\$199.00
Single									\$475.00	\$475.00	\$500.00
Couple									\$625.00	\$625.00	\$650.00
Family									\$825.00	\$825.00	\$850.00

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Sale of retired patrol car #1547 to the Alpha House

PRESENTED BY: Rich St. John, Police Chief

Department: Police

Presentation:

PROBLEM/ISSUE STATEMENT

The Billings Police Department is repeatedly called to transport prisoners from Alternatives and Passages (Alpha House) to the County jail. The Police Department would like to sell one of the retired police cars with the prisoner transport system in place, allowing Alpha House personnel to safely transport their prisoners to the jail. The Billings Police Department is unable to use the prisoner transport system, because it is not compatible with the new Ford interceptors in use by the Billings Police Department.

The vehicle is PD unit 1547, 2010 Ford Crown Victoria police car, 4-door sedan. Sale price is \$1,300. Sale price is determined by the average auction price for police cars at auction from 2013-2017. The City's purchasing procedures allow for the sale with City Council approval.

ALTERNATIVES ANALYZED

City Council may:

- Approve the sale of patrol unit 1547, 2010 Ford Crown Victoria police car and related equipment to the Alpha House; or
- Not approve the sale of patrol unit 1547, 2010 Ford Crown Victoria police car and related equipment to the Alpha House, which would result in the car going to public auction for sale.

FINANCIAL IMPACT

The sale price will be \$1,300 and will be deposited to the Equipment Replacement Fund. There is also a positive impact to the City and the Police Department of not using officers to transport Alpha House clients to jail.

RECOMMENDATION

Staff recommends that the City Council approve the sale of patrol unit 1547, 2010 Crown Victoria police car and related equipment to the Alpha House.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Confirmation of Probationary Police Officers

PRESENTED BY: Rich St. John, Police Chief

Department: Police

Presentation:

PROBLEM/ISSUE STATEMENT

On January 3, 2017, Officers Travis Fjetland, John Pearson, Dakota Singh & Nicholas Crowe were hired by the Billings Police Department as probationary police officers. According to MCA 7-32-4113, the probation period is for one year from the date of hire. The officers have completed their one-year probation and, according to state statute, their names must be submitted to City Council for confirmation. All of the supervisor comments concerning the officers' performance are positive and recommend confirmation.

ALTERNATIVES ANALYZED

Council may:

- Confirm the probationary police officers; or
- Do not confirm the probationary police officers. If the Council chooses to not confirm the officers, it may direct any questions or concerns to the Police Chief and table the item until the next Council meeting.

FINANCIAL IMPACT

There is no financial impact from this action.

RECOMMENDATION

Staff recommends that the City Council confirm Officers Travis Fjetland, John Pearson, Dakota Singh & Nicholas Crowe as Billings Police Officers.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Billings Parks, Recreation and Preservation Foundation \$19,369.28
Donation Acceptance

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

Presentation: No

PROBLEM/ISSUE STATEMENT

The Parks Division has been working with the Billings Parks, Recreation and Preservation Foundation (BPRPF) and other community partners throughout 2017 to raise funds for three projects. These projects are: Arbor Day, Songbird Community Garden and Amend Park Community Garden. Some donations and grants have restrictions that require the funds to be awarded to 501(c)(3) nonprofit organization. Because of these requirements, the Parks Division has been working cooperatively with BPRPF since they are a 501(c)(3) organization that supports the park's mission and are eligible for these types of contributions. BPRPF has submitted donations toward the abovementioned projects and City Council policy requires Council approval of donations of \$500 or more. Below is a brief description of each donation. As many of the donations are made up of a variety of individual contributors, a breakdown of the contributors is attached.

Arbor Day: The Arbor Day celebration takes place each May. The 2017 event involved 450 fourth graders from 9 local elementary schools receiving environmental education at Veteran's Park. Additionally, around 175 volunteers participated in park improvement projects. The funds raised for Arbor Day will be used to pay for the trees planted and park improvement projects that took place at Veteran's Park during the 2017 event. BPRPF is donating \$1,220 to the Arbor Day event.

Songbird Community Garden: Songbird Community Garden is located on parkland near the Josephine Crossing Subdivision. The garden opened in the spring of 2017 and had 32 households participate using 32 plots with a total of 3,400 lbs of produce harvested. The funds raised for this project will cover the cost of a well, cistern, pumps, fencing and irrigation materials. In addition to the financial contributions, BPRPF has donated a shade structure. The cash contributions total \$12,910.08. The shade structure is valued at \$1,400. The total contribution to this project is \$14,310.08

Amend Park Community Garden: The Amend Park Community Garden has been in operation since 2014. The garden has over 50 plots utilized by citizens. In 2017, 4,200 lbs of produce was harvested. The Parks Division has hoped to construct a shade structure as a location to host education workshops and classes, and also to provide a resting spot for gardeners. In 2017, BPRPF jointly applied for, and received, a Lucky's Community Giving Grant to purchase a shade structure. BPRPF is donating \$3,839.20 in grant fund for the shade structure.

In summary, the BPRPF is donating the following:
Arbor Day-\$1,220.00

Songbird Community Garden-\$14,310.08
Amend Park Community Garden-\$3,839.20
Total-\$19,369.28

ALTERNATIVES ANALYZED

City Council may:

- Approve the receipt of the \$19,369.28 donation from the Billings Parks, Recreation and Preservation Foundation, or;
- Disapprove and provide staff with additional guidance.

FINANCIAL IMPACT

The \$19,369.28 donation will have several financial impacts. The community garden projects are enhancements that will not be funded without the donations. The Arbor Day donation will reimburse the city for funds used to purchase materials for the 2017 event. This reimbursement will enable the previously expensed funds to be used for Arbor Day 2018.

RECOMMENDATION

Staff recommends City Council accept the Billings Parks, Recreation and Preservation Foundation donation.

APPROVED BY CITY ADMINISTRATOR

Attachments

BPRPF Donor Breakdown

Songbird Community Garden Donors:

Albert & Kathleen Wise
Dwight & Jamie Harley
Bud & Gloria Butts
Terry & Cynthis Jessee
Cathy Jo George
Ken & Coleen Lind
Anne-Marie Wade
Frederick & Sandra Kern
Billings Golden K Kiwanis Club
Josephine Crossing Owners Assoc
Western Security Bank
First Interstate Bank
Yellowstone Conservation District
Ayre Family
RBC Foundation-USA Employer Match Anne-Marie Wade
Barbara G. McGregor
Phillips 66
Merry M. Lew
Shoots For Montana-Christopher Veis
UBS Match-Cynthia Jesse
Cynthia & Terry Jesse
Carol Pearson
Theresa Jenkins
Virginia L Westwood Art Studio
Josephine Crossing Owners Assoc
Margaret Stallard Pike
Linda Santoro and Judith Lutz
Sandie Kern
Yellowstone Conservation District

Arbor Day Donors:

First Interstate BancSystem Foundation
North Western Energy

Amend Park Community Garden Donors:

Lucky's Market

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: W.O. 18-10 Poet Streets - Resolution of Intent to Construct Improvements and set a Public Hearing

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

The proposed project will install conventional curb and gutter or ribbon curb and will reconstruct the Poet Streets. The streets included in the project are Highland Park Drive, Longfellow Place, Irving Place, Whittier Place, Emerson Place, Raymond Place and Woodland Drive and are generally located north of Poly Drive and west of Virginia Lane. Public Works staff had a neighborhood meeting in July with the property owners and have since met with the individual property owners to go over the project and the impacts to their property. This project is proposed to be constructed as a Work Order which allows specific assessments to the properties. Each property has a different assessment based on how the project benefits them. Work Orders allows specific improvements to the properties to be assessed, such as landscaping and driveways, versus an SID which only allows general improvements. In general, the properties are being assessed for the curb and gutter or ribbon curb to be installed and any construction necessary to match their property to the curb. City funds are being used to reconstruct the asphalt portion of the project and is consistent with how similar streets are being constructed in other neighborhoods. In order to construct this project, Council must pass a Resolution of Intent and set a Public Hearing for the project in order to assess owners for their share of the improvement costs.

ALTERNATIVES ANALYZED

The Council may:

- Pass the Resolution of Intent and establish a Public Hearing date of February 12, 2018; or
- Do not pass the Resolution of Intent. If the Council does not adopt the Resolution, the property owners cannot be assessed and the work will not occur because there is no other source of financing for the curb and gutter.

FINANCIAL IMPACT

The proposed project is funded through multiple sources, including direct property assessments, for a total budgeted amount of \$1,370,505.87.

FY 18 Budgeted Amounts	
Estimated Assessments	\$241,000
Gas Tax Funds	\$1,129,505.87

Funding budgeted in FY 18 is sufficient for the proposed project.

RECOMMENDATION

Staff recommends that the City Council approve this Resolution of Intent for W.O. 18-10 and set a public hearing date for February 12, 2018.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution of Intent
Exhibit A
Exhibit B

RESOLUTION NO. 18-10

A RESOLUTION RELATING TO W.O. 18-10, POET STREETS IMPROVEMENTS; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO ORDER IN THE PROGRAM FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND.

WHEREAS, the city is granted the power pursuant to M.C.A. 7-14-4109 to order certain improvements without creation of a special improvement district and certain sections of curb and gutter, sidewalks, drive approaches, alley approaches and/or appurtenant features have deteriorated, settled and cracked, or none exist, or some of the foregoing do not exist; and

WHEREAS, the safety and convenience of the public require installation, construction, reconstruction, repair or replacement of curbs and gutters, sidewalks, drive approaches, alley approaches, and/or appurtenant features or combinations thereof; and

WHEREAS, said improvements should be ordered as provided by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. INTENTION TO ORDER IN. It is the intention of the Council to order the installation, construction, reconstruction, or replacements of certain curbs, gutters, sidewalks, drive approaches, appurtenant improvements in certain locations, which improvements and locations are more fully described in Exhibits "A" and "B" attached hereto.
2. AFFECTED PROPERTIES. All properties, which will be required to pay any portion of the costs of the improvements identified herein, are listed and the owners of those properties are identified on Exhibit "B" attached hereto.
3. ESTIMATED COSTS. The estimated assessed costs of the proposed improvements, including construction costs, incidental expenses, engineering fees, legal fees, administrative fees and bond issuance costs, but exclusive of interest charges, will be \$241,000.00 as described below:

Construction Costs	\$184,181.60
Design and Construction Administration	\$26,748.40
Finance	\$1,200.00
Revolving Fund	\$12,050.00
Bond Discount	\$4,820.00
Issuance Costs	\$12,000.00
<hr/> Total Assessed Costs	<hr/> \$241,000.00

Estimated unit costs for construction only, not including engineering, legal, administrative, and bond costs as follows:

<u>New Construction:</u>	
Concrete Sidewalk	\$6.00/SF
Curb and Gutter/Ribbon Curb	\$16.50/LF
4" Asphalt Approach	\$3.00/SF
6" Concrete Approach	\$6.75/SF
Landscaping	\$10.00/SF
Seeding	\$3.00/SF

The actual cost to be assessed against any benefited property will be determined by the actual amount of work done adjacent to the property.

4. ASSESSMENT OF COSTS. All costs of constructing the curbs, gutters, sidewalks, and drive approaches, including engineering, administrative and bond costs, will be assessed against the properties which are adjacent to the improvements installed. As shown on Exhibit "B", assessments will be levied against 81 separate lots, parcels, or tracts.

The costs for each property will vary depending upon the actual construction that is required adjacent to each property. The average total assessment, including engineering, administrative, and bond costs is estimated to be \$2,516.00, with a high of \$17,550.00, low of \$0.00, and a median of \$2,299.00.

5. PERIOD OF ASSESSMENT. The assessments for all improvements and costs shall be paid in not more than twelve (12) annual installments, plus interest, provided however, that payment of one-half of each annual installment, plus interest, may be deferred to May 31 of the year following the assessment.
6. PROPERTY OWNER OPTION TO CONSTRUCT IMPROVEMENTS. In the event that the City Council orders in the above-described improvements following the public hearing, then the owners of all properties to be assessed for the costs of said improvements will be notified of such action in writing. Said owners will have thirty (30) days from the date of said notice in which to install the required improvements at their own expense. In the event the owners do not install these improvements, the City will do so and will assess the costs against the benefited properties as described herein.

7. METHOD OF FINANCING; PLEDGE OF REVOLVING FUND; FINDINGS AND DETERMINATIONS.

The City will issue **Sidewalk, Curb, and Gutter Improvement Bonds** in an aggregate principal amount not to exceed \$241,000 in order to finance the costs of the Improvements. Principal of and interest on the Bonds will be paid from special assessments levied against the property in the Project. This Council further finds it is in the public interest, and in the best interest of the City and the Project, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the City to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect to the Bonds.

In determining to authorize such undertakings and agreements, this Council has taken into consideration the following factors:

- (a) Estimated Market Value of Parcels. The estimated total market value of the lots, parcels, or tracts in the Project, as of the date of adoption of this resolution, as estimated by the County Assessor, is \$29,482,733.00. The average market value is \$363,984.00 with a high of \$1,285,700.00 and a low of \$62,596.00 and median value of \$315,700.00. The special assessments to be levied against each lot, parcel, or tract are less than the increase in the estimated market value of the properties as a result of the construction of the improvements.
- (b) Diversity of Property Ownership. For the 81 Tax codes in this project, there are 81 separate owners. It is unlikely that financial difficulties would arise that would require a loan to be made from the Revolving Fund.
- (c) Comparison of Special Assessments, Property Taxes and Market Value. Currently, no properties have an SID levied against them.

As noted in Section 4, the estimated average assessment levied by this project will be \$2,516.00. With an average market value of \$363,984.00, and an average yearly principal payment of \$168.00 (monthly principal of \$14.00) assuming 6% interest rate, the amount of assessment versus the value of the property would appear acceptable. As such, no unusual need for loans from the Revolving Fund would be expected. Further information comparing the total cost (estimate) to the market value for each parcel is listed in Exhibit "B".

- (d) Delinquencies. For tax year 2015, Zero (0) parcels were delinquent. This rate is above the average city collection rate of 95%.

Therefore, given the delinquency history of this Project area, no unusual need for loans from the Revolving Fund would be expected.

- (e) The Public Benefit of the Improvements. Current City Subdivision and Site Development Ordinances, and under City Council policies, the cost of installation

of new curb, gutter, and drive approaches is to be borne by the adjoining property owners.

8. REIMBURSEMENT EXPENDITURES.

- (a) Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the “Regulations”) require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the “small issuer” exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the “small issuer” exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.
- (b) Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a “de minimus” amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.
- (c) Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of \$241,000 after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.
- (d) Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or

W.O. 18-10 Poet Streets Exhibit A

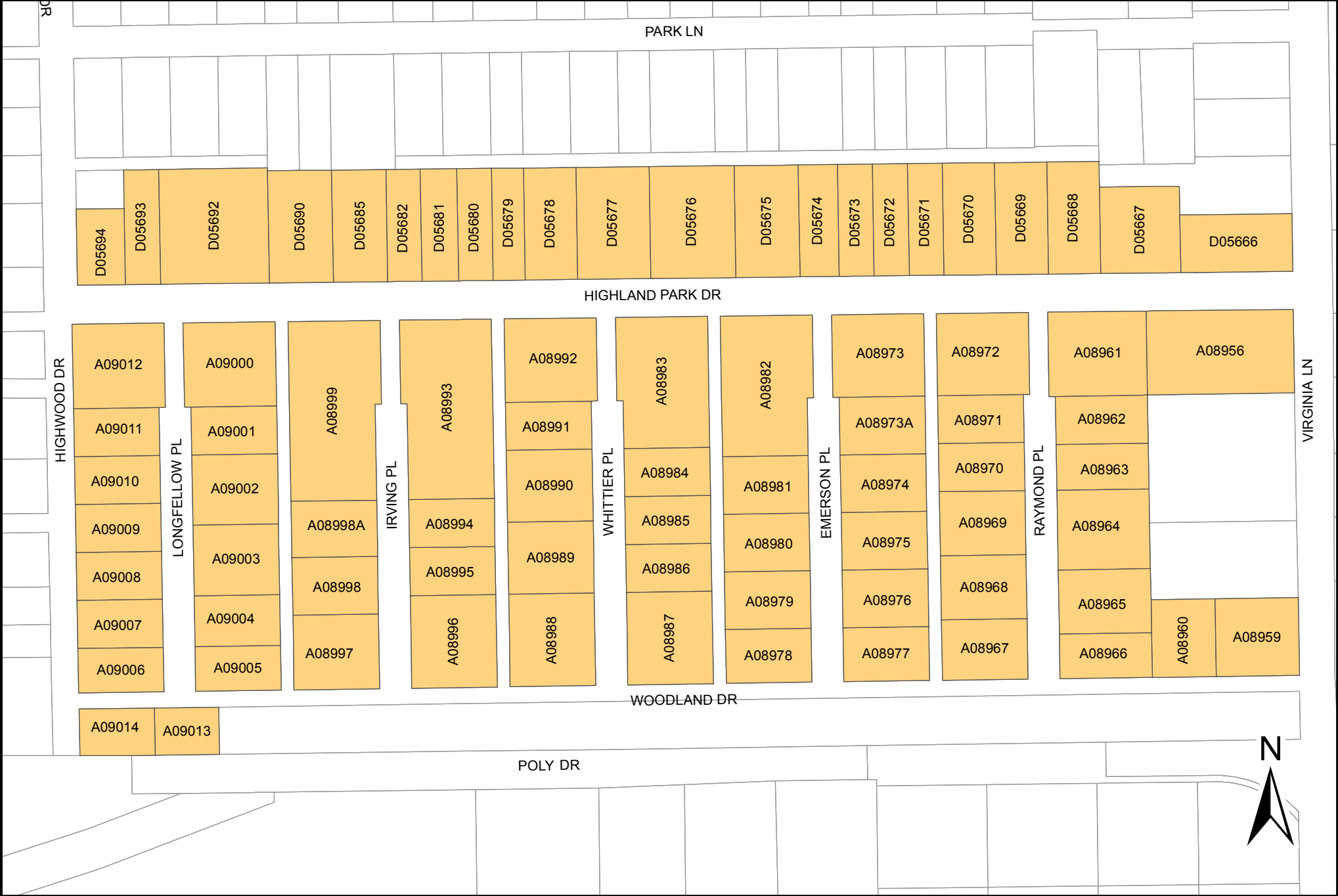


Exhibit B

WO 18-10 Poet Streets

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	WO 18-10 Assessment (C)	A + B + C	Market Value
A08956		\$0.00	\$0.00	\$7,536.15	\$7,536.15	\$542,700.00
A08959		\$0.00	\$0.00	\$3,704.19	\$3,704.19	\$307,300.00
A08960		\$0.00	\$0.00	\$2,525.95	\$2,525.95	\$463,500.00
A08961		\$0.00	\$0.00	\$3,876.72	\$3,876.72	\$401,000.00
A08962		\$0.00	\$0.00	\$4,646.80	\$4,646.80	\$316,400.00
A08963		\$0.00	\$0.00	\$2,680.84	\$2,680.84	\$258,200.00
A08964		\$0.00	\$0.00	\$7,249.69	\$7,249.69	\$354,000.00
A08965		\$0.00	\$0.00	\$2,792.20	\$2,792.20	\$607,100.00
A08966		\$0.00	\$0.00	\$2,720.75	\$2,720.75	\$219,900.00
A08967		\$0.00	\$0.00	\$2,578.22	\$2,578.22	\$470,700.00
A08968		\$0.00	\$0.00	\$2,674.22	\$2,674.22	\$325,000.00
A08969		\$0.00	\$0.00	\$2,621.27	\$2,621.27	\$356,100.00
A08970		\$0.00	\$0.00	\$4,648.13	\$4,648.13	\$295,800.00
A08971		\$0.00	\$0.00	\$1,965.96	\$1,965.96	\$276,900.00
A08972		\$0.00	\$0.00	\$4,975.61	\$4,975.61	\$335,700.00
A08973		\$0.00	\$0.00	\$3,536.57	\$3,536.57	\$365,800.00
A08973A		\$0.00	\$0.00	\$2,406.80	\$2,406.80	\$379,300.00
A08974		\$0.00	\$0.00	\$2,406.80	\$2,406.80	\$447,800.00
A08975		\$0.00	\$0.00	\$2,518.01	\$2,518.01	\$411,300.00
A08976		\$0.00	\$0.00	\$2,406.80	\$2,406.80	\$273,100.00
A08977		\$0.00	\$0.00	\$2,829.08	\$2,829.08	\$401,900.00
A08978		\$0.00	\$0.00	\$2,262.93	\$2,262.93	\$360,400.00
A08979		\$0.00	\$0.00	\$0.00	\$0.00	\$273,600.00
A08980		\$0.00	\$0.00	\$2,406.80	\$2,406.80	\$477,000.00
A08981		\$0.00	\$0.00	\$5,784.67	\$5,784.67	\$388,900.00
A08982		\$0.00	\$0.00	\$3,770.69	\$3,770.69	\$476,100.00
A08983		\$0.00	\$0.00	\$17,550.22	\$17,550.22	\$1,285,700.00
A08984		\$0.00	\$0.00	\$1,965.96	\$1,965.96	\$62,596.00
A08985		\$0.00	\$0.00	\$2,005.67	\$2,005.67	\$280,300.00
A08986		\$0.00	\$0.00	\$2,005.67	\$2,005.67	\$238,800.00
A08987		\$0.00	\$0.00	\$3,802.47	\$3,802.47	\$740,200.00
A08988		\$0.00	\$0.00	\$0.00	\$0.00	\$438,300.00
A08989		\$0.00	\$0.00	\$0.00	\$0.00	\$272,000.00
A08990		\$0.00	\$0.00	\$3,008.50	\$3,008.50	\$426,700.00
A08991		\$0.00	\$0.00	\$0.00	\$0.00	\$268,000.00
A08992		\$0.00	\$0.00	\$3,409.22	\$3,409.22	\$83,837.00
A08993		\$0.00	\$0.00	\$5,080.05	\$5,080.05	\$587,500.00
A08994		\$0.00	\$0.00	\$2,005.67	\$2,005.67	\$414,800.00

Exhibit B

WO 18-10 Poet Streets

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	WO 18-10 Assessment (C)	A + B + C	Market Value
A08995		\$0.00	\$0.00	\$3,149.49	\$3,149.49	\$295,700.00
A08996		\$0.00	\$0.00	\$3,656.03	\$3,656.03	\$417,800.00
A08997		\$0.00	\$0.00	\$74.14	\$74.14	\$360,500.00
A08998		\$0.00	\$0.00	\$0.00	\$0.00	\$368,800.00
A08998A		\$0.00	\$0.00	\$3,050.34	\$3,050.34	\$278,500.00
A08999		\$0.00	\$0.00	\$3,846.87	\$3,846.87	\$561,100.00
A09000		\$0.00	\$0.00	\$3,530.05	\$3,530.05	\$722,000.00
A09001		\$0.00	\$0.00	\$2,098.34	\$2,098.34	\$399,100.00
A09002		\$0.00	\$0.00	\$3,984.80	\$3,984.80	\$268,500.00
A09003		\$0.00	\$0.00	\$2,936.30	\$2,936.30	\$292,500.00
A09004		\$0.00	\$0.00	\$2,136.70	\$2,136.70	\$270,800.00
A09005		\$0.00	\$0.00	\$1,932.68	\$1,932.68	\$272,400.00
A09006		\$0.00	\$0.00	\$1,932.68	\$1,932.68	\$367,500.00
A09007		\$0.00	\$0.00	\$2,488.22	\$2,488.22	\$258,800.00
A09008		\$0.00	\$0.00	\$2,005.67	\$2,005.67	\$288,400.00
A09009		\$0.00	\$0.00	\$2,005.67	\$2,005.67	\$265,200.00
A09010		\$0.00	\$0.00	\$2,112.90	\$2,112.90	\$396,500.00
A09011		\$0.00	\$0.00	\$2,005.67	\$2,005.67	\$226,600.00
A09012		\$0.00	\$0.00	\$7,140.08	\$7,140.08	\$772,900.00
A09013		\$0.00	\$0.00	\$0.00	\$0.00	\$324,600.00
A09014		\$0.00	\$0.00	\$211.82	\$211.82	\$223,000.00
D05666		\$0.00	\$0.00	\$0.00	\$0.00	\$306,300.00
D05667		\$0.00	\$0.00	\$3,276.59	\$3,276.59	\$294,500.00
D05668		\$0.00	\$0.00	\$2,287.19	\$2,287.19	\$262,500.00
D05669		\$0.00	\$0.00	\$2,287.19	\$2,287.19	\$315,700.00
D05670		\$0.00	\$0.00	\$2,287.19	\$2,287.19	\$246,300.00
D05671		\$0.00	\$0.00	\$1,680.59	\$1,680.59	\$278,500.00
D05672		\$0.00	\$0.00	\$4,515.74	\$4,515.74	\$263,500.00
D05673		\$0.00	\$0.00	\$3,273.87	\$3,273.87	\$200,500.00
D05674		\$0.00	\$0.00	\$4,681.21	\$4,681.21	\$283,200.00
D05675		\$0.00	\$0.00	\$5,651.56	\$5,651.56	\$342,900.00
D05676		\$0.00	\$0.00	\$3,691.71	\$3,691.71	\$471,400.00
D05677		\$0.00	\$0.00	\$3,200.67	\$3,200.67	\$259,200.00
D05678		\$0.00	\$0.00	\$2,532.51	\$2,532.51	\$242,000.00
D05679		\$0.00	\$0.00	\$1,575.41	\$1,575.41	\$322,800.00
D05680		\$0.00	\$0.00	\$1,513.61	\$1,513.61	\$244,500.00
D05681		\$0.00	\$0.00	\$4,760.27	\$4,760.27	\$273,700.00
D05682		\$0.00	\$0.00	\$4,769.77	\$4,769.77	\$247,600.00

Exhibit B

WO 18-10 Poet Streets

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	WO 18-10 Assessment (C)	A + B + C	Market Value
D05685		\$0.00	\$0.00	\$2,336.16	\$2,336.16	\$298,200.00
D05690		\$0.00	\$0.00	\$0.00	\$0.00	\$299,500.00
D05692		\$0.00	\$0.00	\$4,546.19	\$4,546.19	\$838,600.00
D05693		\$0.00	\$0.00	\$1,470.82	\$1,470.82	\$284,300.00
D05694		\$0.00	\$0.00	\$2,005.67	\$2,005.67	\$391,600.00
Average				\$2,975.00	\$2,975.00	\$363,984.00
Median				\$2,533.00	\$2,533.00	\$315,700.00
Low				\$0.00	\$0.00	\$62,596.00
High				\$17,550.00	\$17,550.00	\$1,285,700.00

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Amended Lot 2, Block 4, Claimstake Subdivision - Preliminary Subsequent Minor Plat

PRESENTED BY: Wyeth Friday

Department: Planning & Community Services

Presentation: No

PROBLEM/ISSUE STATEMENT

On December 1, 2017, EEC, agent for Timothy and Tracey Eastwood, applied for preliminary subsequent minor plat approval for Amended Lot 2, Block 4, Claimstake Subdivision. The proposed subdivision creates 2 lots from one lot. The subject property is generally located at 2449 Overland Avenue, west of South 24th Street West and between Enterprise Avenue and Overland Avenue. The property is zoned Controlled Industrial (CI). It is currently vacant land between existing businesses. The lots will be created for new commercial construction.

ALTERNATIVES ANALYZED

In accordance with State law, the City Council has 35 working days to act upon this preliminary subsequent minor plat. The 35 working day review period for this proposed plat ends on January 24, 2018. State and City subdivision regulations also require that preliminary plats be reviewed using specific criteria, as stated within this report. The City may not unreasonably restrict an owner's ability to develop land if the subdivider provides evidence that any identified adverse effects can be mitigated. Within the review period, the City Council is required to:

1. Approve;
2. Conditionally Approve;or
3. Deny the Preliminary Plat

FINANCIAL IMPACT

If the City Council approves the preliminary plat, the subject property may develop under private ownership, resulting in additional tax revenues for the City.

BACKGROUND

General location:	Generally located at 2449 Overland Avenue, west of South 24th Street West, between Enterprise Avenue and Overland Avenue
Legal Description:	Lot 2, Block 4, Claimstake Subdivision
Owner/Subdivider:	Timothy and Tracey Eastwood
Engineer and Surveyor:	EEC
Existing Zoning:	CI
Existing land use:	Vacant Land
Proposed land use:	Commercial
Gross and Net area:	1.54

Proposed number of lots: 2
Lot size: Max: 34,200 square feet
Min.: 32,800 square feet
Parkland requirements: In accordance with 76-3-621(3)(c), MCA this subdivision is exempt from parkland dedication.
Variance requested: No variances have been requested.

PROCEDURAL HISTORY

- A pre-application meeting was held on October 5, 2017 to discuss the proposal.
- The preliminary plat application was submitted to the Planning Division on December 1, 2017
- Departmental review comments were returned on December 14, 2017.
- The City Council will consider the preliminary plat on January 8, 2018.
- The 35 working-day preliminary plat review period ends January 24, 2018.

STAKEHOLDERS

BMCC does not require a public hearing for subsequent minor subdivisions, however the public may attend the City Council meeting to provide public comment. To date, the Planning Division has received no public comments or questions regarding the proposed subdivision.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

Consistency with the 2016 City of Billings Growth Policy, the 2014 Transportation Plan Update, and the 2017 Billings Area Bikeway and Trail Master Plan Update are discussed within the Findings of Fact.

SUMMARY

One of the purposes of the City's subdivision review process is to identify potential negative effects of property being subdivided. When negative effects are identified it is the subdivider's responsibility to mitigate those effects. Various City departments have reviewed this application and provided input on effects and mitigation. The Findings of Fact, which are presented as an attachment, discuss potential negative impacts of the subdivision and conditions of approval are recommended as measures to further mitigate any impacts. In this case, there were found to be minimal impacts from this proposed subdivision.

RECOMMENDATION

Staff recommends conditional approval of the preliminary plat of Amended Lot 2, Block 4, Claimstake Subdivision, to the City Council, and to adopt the Findings of Fact as presented in the staff report.

Pursuant to Section 76-3-608(4), MCA, the following conditions are recommended to reasonably minimize potential adverse impacts identified within the Findings of Fact:

1. To ensure the provision of easements for utilities, prior to final plat approval the subdivider shall provide utility easements on the final plat for proposed water and sewer line as well as those requested by the private utility companies.
2. To protect the public health and safety, prior to final plat approval the applicant will submit a storm water management report to City Engineering for review and approval.

3. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
4. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

APPROVED BY CITY ADMINISTRATOR

Attachments

Findings of Fact
proposed plat
Mayor Letter
SIA

FINDINGS OF FACT

The Planning staff has prepared the Findings of Fact for the preliminary plat of Amended Lot 2, Block 4, Claimstake Subdivision. These findings are based on the preliminary plat application and supplemental documents and address the review criteria required by the Montana Subdivision and Platting Act (76-3-608, MCA) and the Billings Subdivision Regulations (Section 23-303(H), BMCC).

A. What are the effects on agriculture, local services, the natural environment, wildlife, wildlife habitat, and public health, safety and welfare? [MCA 76-3-608 (3)(a) and BMCC 23-303(H)(1)]

1. Effect on agriculture and agricultural water user facilities

The subject property is not used for agriculture, and has no agriculture irrigation facilities serving it. There is currently no commercial use on the subject property, the owners are proposing to create two lots for infill development. The proposal may help alleviate development pressure on existing agricultural areas by creating additional lots in under used areas already within the City. There is no anticipated negative effect on agricultural irrigation facilities or agriculture from this proposal.

2. Effect on local services

- a. **Utilities** – Water service for the proposed lots is provided by the City of Billings. There is existing water service from a water main in Overland Avenue for proposed lot 2B. It is proposed to stub a water service to proposed lot 2A from Enterprise Avenue. When the lots develop, any applicable fees will be paid at that time. All water line installation shall meet City of Billings Public Works Department and Montana DEQ standards, rules, and regulations.

Sewer services are to be provided by the City of Billings. The existing sewer service is from the sewer main in Enterprise Avenue for use by lot 2A. The applicant is proposing to provide a second connection to the sewer line for lot 2B from Overland Avenue. When the lots develop any applicable fees will be paid at that time. All sewer line installation shall meet City of Billings Public Works Department and Montana DEQ standards, rules, and regulations.

Private utilities such as electric and gas are available to the lots upon development. To ensure the proper utility easements are provided, it is recommended that the developer consult with the utility companies and place the requested easements on the final plat. **(Condition #1)**

- b. **Storm water** – Storm drainage shall be provided by a combination of surface drainage, curb and gutters, and storm drain piping. All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the *Stormwater Management Manual* in place at the time of development. A complete stormwater management plan shall be submitted to the City Engineering Division and Montana Department of Environmental Quality for review and approval at the time of development. **(Condition #2)**

- c. **Solid waste** - The City of Billings will provide solid waste collection and disposal. The City's landfill has adequate capacity for this waste.
- d. **Streets** – The property currently has an existing access to Overland Avenue and Enterprise Avenue. This proposed subdivision may create a shared parking area for both lots. A reciprocal access and parking easement will be created with this subdivision to provide physical and legal access to Overland Avenue and Enterprise Avenue for both properties.
- e. **Emergency services** - The Billings Police and Fire Departments will respond to emergencies within the proposed subdivision. The Fire Station that services this area is located at 605 South 24th Street West (Station #5). The subdivision is located within the ambulance service area of American Medical Response.
- f. **Schools** – This subdivision should have a minimal effect on schools as it is a commercial development and will not add any housing to the area.
- g. **Parks and Recreation** - Parkland dedication is not required for this subdivision pursuant Section 23-1008, A. A minor Subdivision and C. Subdivision into parcels that are all nonresidential.
- h. **Mail Delivery** - The United States Postal Service did not respond to the request for information. The future property owners will need to arrange postal delivery.

3. Effect on the natural environment

The proposed subdivision should have only minor effects on the natural environment. There will be short term air and noise pollution associated with construction on the property. Storm water shall be managed in compliance with an approved plan and the property is outside of the flood plain. New development on the property will need to prepare and submit a project-specific geotechnical analysis to minimize any potential impacts from soil and groundwater conditions.

4. Effect on wildlife and wildlife habitat

The proposed subdivision should not affect wildlife or habitat. There are no known endangered or threatened species on the property.

5. Effect on the public health, safety and welfare

The subdivision should not negatively affect public health or safety. The subject property is not within a mapped floodway or flood zone. A geotechnical survey will be required prior to construction to ensure appropriate foundation designs are installed based on the subsurface conditions. There are no obvious threats to public health, safety or welfare.

B. Was an Environmental Assessment required? [MCA 76-3-616 and BMCC 23-901]

The proposed subdivision is exempt from the requirement for an Environmental Assessment pursuant to Section 76-3-616, MCA and 23-901, BMCC.

C. Does the subdivision conform to the City of Billings 2016 Growth Policy Update, the 2014 Billings Urban Area Long Range Transportation Plan, and the 2017 Billings Area Bikeway and Trails Master Plan Update? [BMCC 23-303(H)(3)]

1. City of Billings 2016 Growth Policy

The proposed subdivision is consistent with the following goals of the Growth Policy:

- a. **Essential Investments (relating public and private expenditures to public values):** Infill development and development near existing City infrastructure may be the most cost effective. (p.6) Neighborhoods that are safe and attractive and provide essential services are much desired (p. 7).
- b. **Strong Neighborhoods (livable, safe, sociable and resilient neighborhoods):** Neighborhoods that are safe and attractive and provide essential services are much desired (p.8). Implementation of the Infill Policy is important to encourage development of underutilized properties. (p.8)
- c. **Prosperity (promoting equal opportunity and economic advancement)** A diversity of available jobs can ensure a strong Billings' economy. Successful businesses that provide local jobs benefit the community. (p.9)

2. 2014 Billings Urban Area Long Range Transportation Plan

The proposed subdivision adheres to the goals and objectives of the 2014 Transportation Plan and preserves the street network and street hierarchy specified within the plan.

3. 2017 Billings Area Bikeway and Trail Master Plan Update

The Billings Area Bikeway and Trail Master Plan covers this area. No new improvements will be required with this subdivision to meet the Trail Plan recommendations. There is no bike trail identified in the area.

D. Does the subdivision conform to the Montana Subdivision and Platting Act and to local subdivision regulations? [MCA 76-3-608(3)(b), BMCC 23-303(H)(2)]

The proposed subdivision, with the proposed conditions, satisfies the requirements of the Montana Subdivision and Platting Act and conforms to the design standards specified in the local subdivision regulations. The subdivider and the local government have complied with the subdivision review and approval procedures set forth in the local and state subdivision regulations.

E. Does the proposed subdivision conform to all requirements of the zoning in effect? [BMCC 23-303(H)(2)(e)]

The subject property is located in Controlled Industrial zoning. All development shall comply with the standards set forth in Section 27-309, BMCC. Final zoning compliance will be determined at the time of the building permit.

F. Does the proposed plat provide easements for the location and installation of any utilities? [MCA 76-3-608(3)(c) and BMCC 23-303(H)(2)(b)]

The plat provides easements for utilities within the proposed subdivision. It is recommended that the developer work with NWE and MDU and show the needed easements on the final plat.

G. Does the proposed plat provide legal and physical access to each parcel within the subdivision and notation of that access on the plat? [MCA 76-3-608(3)(d) and BMCC 23-303(H)(2)(c)]

Access to the subdivision will be from Overland Avenue and Enterprise Avenue. The accesses may be shared. Reciprocal access easement and parking easement documents will be submitted and recorded with the final plat documents.

CONCLUSIONS OF FINDING OF FACT

- The preliminary plat for Amended Lot 2, Block 4, Claimstake Subdivision, does not create any adverse impacts that warrant denial of the subdivision.
- The proposed subdivision conforms to several goals and policies of the 2016 Growth Policy, and does not conflict with the 2014 Transportation Plan or the Bikeway and Trail Master Plan.
- The proposed subdivision complies with state and local subdivision regulations, local zoning, and sanitary requirements and provides legal and physical access to each lot.
- Any potential negative or adverse impacts will be mitigated with the proposed conditions of approval.

Approved by the Billings City Council, January 8, 2018

William A. Cole, Mayor

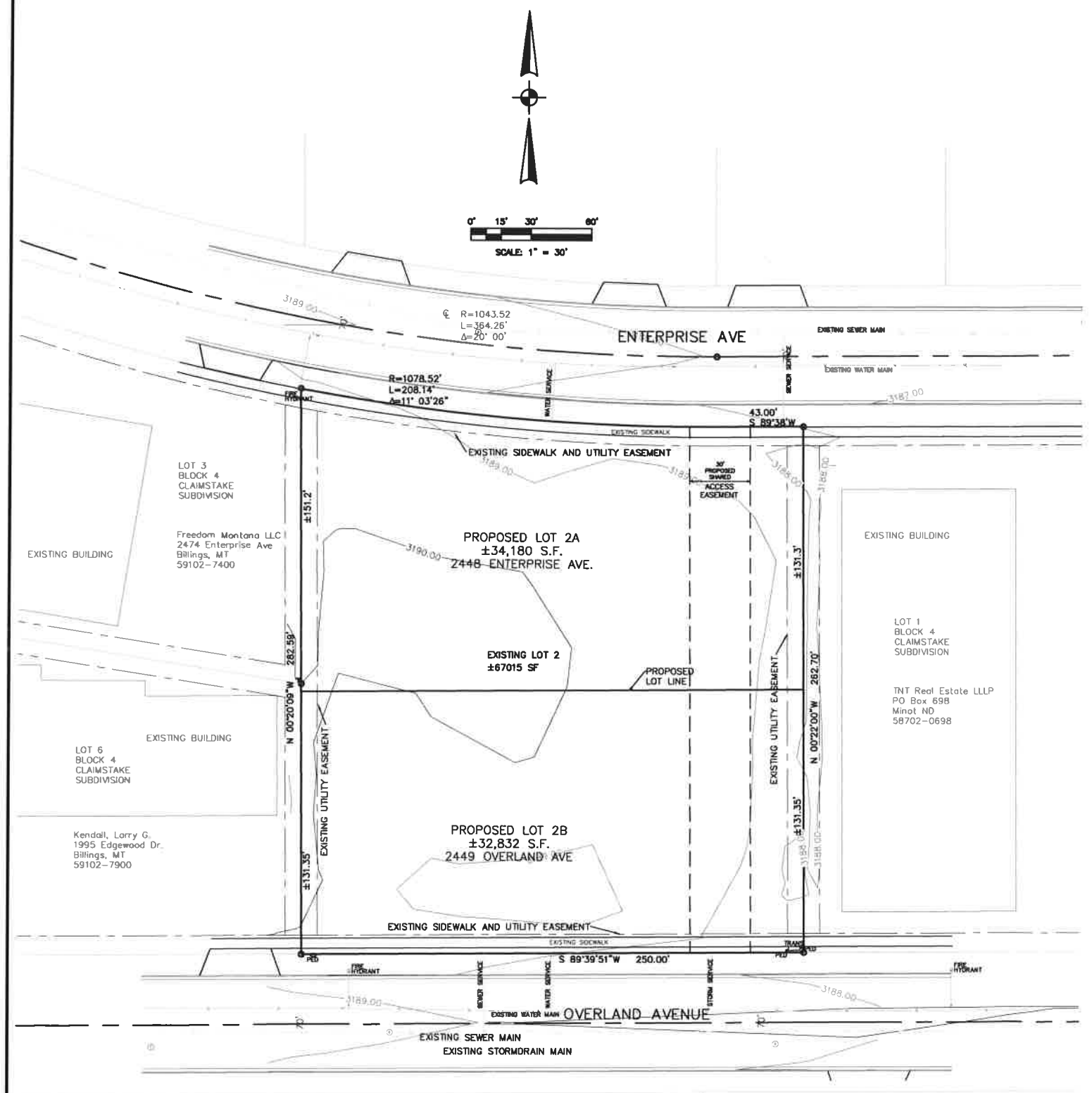
**PRELIMINARY PLAT OF
AMENDED PLAT OF LOT 2, BLOCK 4,
CLAIMSTAKE SUBDIVISION**

LOCATED IN THE NORTHEAST 1/4 SECTION 13, TOWNSHIP 1 SOUTH, RANGE
25 EAST, P.M.M., CITY OF BILLINGS, YELLOWSTONE COUNTY, STATE OF
MONTANA

OCTOBER, 2017 SURVEYED FOR: American Waterworks
SURVEYED BY: EGGART ENGINEERING COMPANY

SUBDIVISION DETAILS:

GROSS AREA:	1.54 ACRES
NET AREA:	1.54 ACRES
ROAD AREA:	0.00 ACRES
NUMBER OF LOTS:	2
MAXIMUM LOT SIZE:	0.78 ACRES
MINIMUM LOT SIZE:	0.75 ACRES
PARK DEDICATION:	0.00 ACRES
EXISTING LAND USE:	VACANT
PROPOSED LAND USE:	CONTROLLED INDUSTRIAL
ZONING:	CONTROLLED INDUSTRIAL



SITE



VICINITY MAP: NOT TO SCALE

CLERK AND RECORDER FILING INFORMATION



CITY OF BILLINGS

WILLIAM A. COLE, MAYOR

*P.O. BOX 1178
BILLINGS, MONTANA 59103
(406) 687-8296
FAX (406) 657-8390*

January 8, 2018

Timothy and Tracey Eastwood
134 Regal Street
Billings, MT 59101

Dear Property Owners:

On January 8, 2018, the Billings City Council conditionally approved the preliminary plat of Amended Lot 2, Block 4, Claimstake Subdivision, subject to the following conditions of approval:

1. To ensure the provision of easements for utilities, prior to final plat approval the subdivider shall provide utility easements on the final plat for proposed water and sewer line as well as those requested by the private utility companies.
2. To protect the public health and safety prior to final plat approval the applicant will submit a storm water management report to City Engineering for review and approval.
3. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
4. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

If you have questions please contact Dave Green at (406) 247-8666 or by email at greend@ci.billings.mt.us.

Sincerely,

William A. Cole, Mayor

SUBDIVISION IMPROVEMENTS AGREEMENT
AMENDED PLAT OF LOT 2, BLOCK 4, CLAIMSTAKESUBDIVISION

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City of Billings

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SUBDIVISION IMPROVEMENTS AGREEMENT
Amended Plat of Lot 2, Block 4, Claimstake Subdivision

This agreement is made and entered into this ____ day of _____, 20__, by and between Timothy J Eastwood & Tracey R Eastwood whose address for the purpose of this agreement is 134 Regal St., Billings, MT 59101, hereinafter referred to as “Subdivider,” and the **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as “City.”

WITNESSETH:

WHEREAS, the plat of Amended Plat of Lot 2, Block 4, Claimstake Subdivision, located in the City of Billings, Yellowstone County, Montana was submitted to the Yellowstone County Board of Planning; and

WHEREAS, at a regular meeting conducted on _____, the City Council conditionally approved a preliminary plat of Amended Plat of Lot 2, Block 4, Claimstake Subdivision and

WHEREAS, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat.

WHEREAS, the provisions of this agreement shall be effective and applicable to the Amended Plat of Lot 2, Block 4, Claimstake Subdivision upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

THEREFORE, THE PARTIES TO THIS AGREEMENT, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

I. VARIANCES

Subdivider does not request any variances from the City of Billings Subdivision Regulations for this subdivision.

II. CONDITIONS THAT RUN WITH THE LAND

A. Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is likely that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish, Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.

- B.** Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the 1972 Yellowstone County Soil Survey, indicate that there could be potential limitations for proposed construction on the lots, which may require a geotechnical survey prior to construction.
- C.** No water rights have been transferred to the lot owners. Irrigation ditches that exist on the perimeter of this development are for the benefit of other properties. Perimeter ditches and drains shall remain in place and shall not be altered by the Subdivider or subsequent owners.
- D.** There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and owner specifically agree that they are waiving valuable rights and do so voluntarily.

III. TRANSPORTATION

A. Streets

This subdivision is fronted by Enterprise Avenue, a public street with a 70' right of way on the north and by Overland Avenue, a public street with a 70' right of way on the south. Both Enterprise Avenue and Overland Avenue are paved with 49 foot widths from back of curb to back of curb. No new streets are proposed for this subdivision.

B. Sidewalks

Enterprise Avenue has five foot wide concrete boulevard sidewalks on both sides of the street, where it fronts this subdivision. Overland Avenue has a five foot wide boulevard sidewalk on the north side of the street and a five foot wide concrete sidewalk up against the curb on the south side of the street where it fronts this subdivision. No new public sidewalks will be built in conjunction with this new subdivision.

C. Street Lighting

No street lighting is proposed at this time.

D. Access

Access to Lot 2A will be from Enterprise Avenue but not until lot development. Access to Lot 2B will be from a 25' wide drive approach and a 30' wide drive approach from Overland Avenue.

E. Billings Area Bikeway and Trail Master Plan (BABTMP)

This subdivision is not along the BABTMP and no new trails are proposed with this subdivision.

F. Public Transit

This subdivision is about 400' from closest MET bus route. It is within the City of Billings where taxi service is available.

IV. EMERGENCY SERVICE

Access can be provided to this subdivision from either Overland Avenue or Enterprise Avenue. There is an existing fire hydrant fronting this subdivision on both Overland Avenue and Enterprise Avenue.

Construction of buildings made of combustible Materials shall have adequate fire apparatus access roads and fire hydrant(s) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as Adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along an approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of 20 feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

V. STORM DRAINAGE

This subdivision will comply with the provisions of the Stormwater Management Manual and section 23-706, BMCC, a stormwater management plan shall be submitted for approval by the Engineering Division. There is an existing 6" storm drain service which can be utilized by Lot 2B.

VI. UTILITIES

A. Water

An existing water service stubbed in from Overland Avenue will serve Lot 2B. An existing 1 ¼" water service is stubbed in from Enterprise Avenue which will be available for Lot 2A. No new water mains are proposed for this subdivision.

B. Sanitary Sewer

An existing 6" sewer service is available to Lot 2A which is stubbed out of Enterprise Avenue. An existing 6" sewer service is available to Lot 2B which is stubbed out of Overland Avenue. No new sewer mains are proposed for this subdivision.

C. Power, Telephone, Gas, and Cable Television

There are existing 9.5' wide sidewalk and utility easements along both of the streets fronting this subdivision and there are existing 8' wide utility easements along the east and west edges of this subdivision which are used to provide private utilities to this subdivision.

VII. PARKS/OPEN SPACE

There is no parkland requirement for proposed Amended Plat of Lot 2, Block 4, Claimstake Subdivision, as this is a minor subdivision [MCA 76-3-617(3)(a)].

VIII. IRRIGATION

This subdivision does not affect any irrigation districts or ditches. There are no irrigation rights associated with this subdivision. No new irrigation improvements are proposed with this subdivision.

IX. SOILS/GEOTECHNICAL STUDY

A geotechnical report dated November 13, 2017 by SK Geotechnical was performed for the underlying lots of this subdivision. The geotechnical report did not find anything unusual which would require significant non-typical construction methods for building on this site. The geotechnical report can be viewed at the office of EEC located at 720 Lohwest Lane, Billings, MT, 59106, or if a copy is requested, can be mailed to concerned parties.

X. FINANCIAL GUARANTEES

Except as otherwise provided, subdivider shall install and construct said required improvements with cash or by using the mechanics of a special improvement district or private contracts secured by letters of credit or letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said special improvement district or private contract, and the improvements shall be installed as approved by the City Engineer and Utility Department Manager.

XI. LEGAL PROVISIONS

- A.** Subdivider agrees to guarantee all public improvements for a period of one year from the date of final acceptance by the City of Billings.
- B.** The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this Agreement.
- C.** The covenants, agreements, and all statements in this Agreement apply to and shall be binding on the heirs, personal representatives, successors and assigns of the respective parties.
- D.** In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.
- E.** Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.
- F.** Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

“SUBDIVIDER”

Timothy J Eastwood

Tracey R Eastwood

STATE OF MONTANA)
 : ss
County of Yellowstone)

On this ____ day of _____ 20__, before me, a Notary Public in and for the State of Montana, personally appeared Timothy J Eastwood and Tracey R Eastwood, known to me to be the persons, who executed the foregoing instrument and acknowledged to me that they executed the same.

Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

This Agreement is hereby approved and accepted by the City of Billings, this _____ day of _____, 20____.

"CITY"

CITY OF BILLINGS
MONTANA

BY: _____
Mayor

ATTEST: _____
City Clerk

STATE OF MONTANA)
 :ss.
County of Yellowstone)

On this _____ day of _____, 20____, before me, a Notary Public in and for the State of Montana, personally appeared _____, and _____ known to me to be the Mayor and the City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they executed the same on behalf of the City of Billings, Montana.

Signature

Print or Type Name

Notary Public for the State of Montana
Residing in _____, Montana

My Commission expires: _____

WAIVER OF RIGHT TO PROTEST

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more Rural Special Improvement Districts (RSID's) which Yellowstone County may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties, and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

The real property hereinabove mentioned is more particularly described as follows:

Amended Plat of Lot 2, Block 4, Claimstake Subdivision

Signed and dated this ____ day of _____, 20__.

"SUBDIVIDER"

Timothy J Eastwood

Tracey R Eastwood

STATE OF MONTANA)
 : ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared Timothy J Eastwood and Tracey R Eastwood, known to me to be the persons who executed the foregoing instrument and acknowledged to me that they executed the same.

Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Payment of Claims December 4, 2017

PRESENTED BY: Andy Zoeller

Department: City Hall Administration

Presentation: No

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,353,492.27 have been audited and are presented for City Council payment approval. A complete listing of the claims dated December 4, 2017, is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo_12.4.2017

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	809473	American Title & Escrow	CDBG	\$ 25,100.00	ESTABLISH REHAB PROGRAM FUNDS
12/04/2017	809483	Billings Depot Inc	P.W. Admin	\$ 2,824.33	December 2017 rent, CAMS
12/04/2017	809483	Billings Depot Inc	Engineering	\$ 11,297.34	December 2017 rent, CAMS
12/04/2017	809488	Bison Motor Company	Capital Replacement	\$ 27,946.00	Police Interceptor.
12/04/2017	809493	Business Tax Section	Arterial Streets	\$ 121.10	WO 16-09 Grand Ave
12/04/2017	809493	Business Tax Section	Water	\$ 2,353.67	WO 17-01 2017 Water & Sewer Sch 3
12/04/2017	809493	Business Tax Section	Park District 1	\$ -	Business tax on Good Earth Works
12/04/2017	809493	Business Tax Section	Tax Increment South	\$ 1,083.47	Business tax on the construction
12/04/2017	809493	Business Tax Section	Park District 1	\$ 181.80	Retainage release
12/04/2017	809493	Business Tax Section	Park District 1	\$ -	Change order #1-tax.
12/04/2017	809493	Business Tax Section	Wastewater	\$ 41.88	WO 16-09 Grand Ave
12/04/2017	809493	Business Tax Section	Wastewater	\$ 614.47	WO 17-01 2017 Water & Sewer Sch 3
12/04/2017	809493	Business Tax Section	Gas Tax	\$ 56.20	WO 17-04 2017 ADA Ramp Replacement
12/04/2017	809493	Business Tax Section	Wastewater	\$ 1,464.82	WO1701 Sch 2B COP Construction
12/04/2017	809494	Cellebrite USA Corp	Police Programs	\$ 2,237.50	License renewal.
12/04/2017	809494	Cellebrite USA Corp	Police Programs	\$ 1,462.50	License renewal.
12/04/2017	809495	Century Link	Parking	\$ 49.27	406-252-2041 Park 2 Elevator Phone
12/04/2017	809495	Century Link	Airport	\$ 98.54	406-252-9412 Airport
12/04/2017	809495	Century Link	General	\$ 49.27	406-652-0269 Cemetery FAX Line
12/04/2017	809495	Century Link	EOC 911	\$ 49.27	406-651-0282 Fire 5 911 Line
12/04/2017	809495	Century Link	Street/Traffic Oper	\$ 37.77	406-652-8104 PW Traffic Signal 24 Central
12/04/2017	809495	Century Link	General	\$ 52.39	406-652-5507 Parks
12/04/2017	809495	Century Link	Solid Waste	\$ 50.67	406-256-7001 Solid Waste Scale House
12/04/2017	809495	Century Link	Telephone System	\$ 79.69	406-252-3774 BOC Measured Lines
12/04/2017	809495	Century Link	Parking	\$ 36.73	406-657-3054 Park 1 Elevator Phone
12/04/2017	809495	Century Link	Telephone System	\$ 116.42	406-657-3009 PUD Measured Lines
12/04/2017	809495	Century Link	Airport	\$ 57.08	406-252-0721 Airport 1FB Line
12/04/2017	809495	Century Link	Airport	\$ 57.08	406-256-6014 Airport P9 Building
12/04/2017	809495	Century Link	Telephone System	\$ 2,719.26	406-657-8377 Main System Centrex
12/04/2017	809495	Century Link	General	\$ 36.73	406-657-3014 Parks 3890 Stillwater
12/04/2017	809495	Century Link	General	\$ 40.08	406-652-8403 Stewart Park Batting Cages
12/04/2017	809496	CMG Construction LLC	Tax Increment South	\$ 107,263.04	Construction of public parking lot
12/04/2017	809497	Community Seven	General	\$ 15,792.50	Peg Fees - 2nd Quarter FY18
12/04/2017	809498	Cop Construction Co	Water	\$ 233,012.73	WO 17-01 20174 Water & Sewer Sch 3
12/04/2017	809498	Cop Construction Co	Wastewater	\$ 145,017.31	WO 17-01 2017 Water & Sewer Sch 2B
12/04/2017	809498	Cop Construction Co	Wastewater	\$ 60,832.53	WO 17-01 20174 Water & Sewer Sch 3
12/04/2017	809500	Crane Tech Services & Material Handling, Inc.	Water	\$ 1,800.00	Annual Crane Inspections
12/04/2017	809500	Crane Tech Services & Material Handling, Inc.	Water	\$ 3,050.00	Annual crane inspections
12/04/2017	809501	Cummins Rocky Mountain LLC	Fleet	\$ 224.40	004-54373 PO NUM 304684
12/04/2017	809501	Cummins Rocky Mountain LLC	Solid Waste	\$ 135.35	004-54408
12/04/2017	809501	Cummins Rocky Mountain LLC	Solid Waste	\$ 4,897.70	004-54562

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	809501	Cummins Rocky Mountain LLC	Solid Waste	\$ 876.74	004-54437
12/04/2017	809501	Cummins Rocky Mountain LLC	Fleet	\$ 112.20	004-54740 PO NUM 304684
12/04/2017	809501	Cummins Rocky Mountain LLC	Fleet	\$ 336.60	004-54374 PO NUM 304684
12/04/2017	809501	Cummins Rocky Mountain LLC	Solid Waste	\$ 50.00	004-54408
12/04/2017	809501	Cummins Rocky Mountain LLC	Solid Waste	\$ 1,362.75	004-54562
12/04/2017	809501	Cummins Rocky Mountain LLC	Street/Traffic Oper	\$ (431.25)	004-54592
12/04/2017	809501	Cummins Rocky Mountain LLC	Solid Waste	\$ (250.00)	004-54592
12/04/2017	809501	Cummins Rocky Mountain LLC	Street/Traffic Oper	\$ 1,637.05	004-54478
12/04/2017	809501	Cummins Rocky Mountain LLC	Fleet	\$ 224.40	004-54789 PO NUM 304684
12/04/2017	809501	Cummins Rocky Mountain LLC	Solid Waste	\$ 317.02	004-54630
12/04/2017	809501	Cummins Rocky Mountain LLC	Street/Traffic Oper	\$ 680.44	004-54686
12/04/2017	809501	Cummins Rocky Mountain LLC	Street/Traffic Oper	\$ 66.45	004-54686
12/04/2017	809501	Cummins Rocky Mountain LLC	Solid Waste	\$ 404.01	004-54865
12/04/2017	809501	Cummins Rocky Mountain LLC	Street/Traffic Oper	\$ 32.94	004-54739
12/04/2017	809501	Cummins Rocky Mountain LLC	Solid Waste	\$ (87.50)	004-54866
12/04/2017	809505	DC Frost Associates Inc	Wastewater	\$ 3,614.69	Lamp
12/04/2017	809505	DC Frost Associates Inc	Wastewater	\$ 3,729.13	uv lamps
12/04/2017	809506	Dell Computer L P	Fleet	\$ 4,944.16	Qty.2 Dell Semi-rugged i7 processor
12/04/2017	809506	Dell Computer L P	Airport	\$ 599.49	Qty.3 24" Monitors Qty.3 Sound bars
12/04/2017	809506	Dell Computer L P	Solid Waste	\$ 1,462.08	1-Dell Latitude 14" i7 processor laptop
12/04/2017	809510	Economic & Planning Systems Inc	Tax Increment N 27th	\$ 7,595.00	Workforce Housing Needs Assessment
12/04/2017	809511	Emergency Services Consulting International	Public Safety	\$ 7,052.00	CONSULTANT SERVICES: FIRE STATION
12/04/2017	809511	Emergency Services Consulting International	Public Safety	\$ 12,277.00	CONSULTANT SERVICES: FIRE STATION
12/04/2017	809513	Energy Laboratories Inc	Wastewater	\$ 225.00	Permit Monitoring
12/04/2017	809513	Energy Laboratories Inc	Wastewater	\$ 975.00	Monitoring
12/04/2017	809513	Energy Laboratories Inc	Water	\$ 1,050.00	WTP Distriozitor Monitoring
12/04/2017	809513	Energy Laboratories Inc	Water	\$ 2,970.00	WTP monitoring
12/04/2017	809527	HDR, Inc.	Storm Sewer	\$ 5,974.32	MS4 General Permit - Manual
12/04/2017	809529	High Point Networks LLC	Information Resources	\$ 2,940.00	MNG-FWALL-CMPLT-NSA HiPo Watch
12/04/2017	809529	High Point Networks LLC	Information Resources	\$ 649.11	8-Fiber MMF SFP Juniper Switches
12/04/2017	809530	Holland & Hart LLP	Storm Sewer	\$ 6,297.50	Upper Missouri Waterkeeper Intervention
12/04/2017	809533	InfoSend Inc	Water	\$ 6,434.70	sept postage and mailing
12/04/2017	809533	InfoSend Inc	Water	\$ 2,123.26	sept postage and mailing
12/04/2017	809533	InfoSend Inc	Wastewater	\$ 4,289.80	sept postage and mailing
12/04/2017	809533	InfoSend Inc	Wastewater	\$ 1,415.50	sept postage and mailing
12/04/2017	809536	Instrument & Supply West Inc	Wastewater	\$ 4,409.40	UV lamps for Rehberg Ranch
12/04/2017	809541	Kadrmass Lee & Jackson	Storm Sewer	\$ 3,087.50	WO 17-07 Hilltop Rd & Aronson Ave
12/04/2017	809544	Knife River (JTL Group Inc.)	Wastewater	\$ 4,145.62	WO 16-09 Grand Ave
12/04/2017	809544	Knife River (JTL Group Inc.)	Arterial Streets	\$ 11,988.90	WO 16-09 Grand Ave
12/04/2017	809546	L N Curtis & Sons	Public Safety	\$ 1,662.50	136712
12/04/2017	809546	L N Curtis & Sons	Public Safety	\$ 34.11	136712

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	809546	L N Curtis & Sons	Public Safety	\$ 39.51	140700
12/04/2017	809546	L N Curtis & Sons	Public Safety	\$ 1,662.50	140700
12/04/2017	809549	LGI Construction	Gas Tax	\$ 5,563.28	WO 17-04 2017 ADA Ramp Replacement
12/04/2017	809554	Mead & Hunt Inc	Airport	\$ 8,664.02	Invoice #273940. Delta/United Headquarters
12/04/2017	809555	Mechanical Technology Inc	Wastewater	\$ 2,950.00	Diffuser replacement and Tune
12/04/2017	809557	Midland West Manufacturing Co	Solid Waste	\$ 385.00	16641
12/04/2017	809557	Midland West Manufacturing Co	Fleet	\$ 975.00	16649
12/04/2017	809557	Midland West Manufacturing Co	Solid Waste	\$ 4,500.00	16654
12/04/2017	809560	Montana Dakota Utilities Co	General	\$ 27.31	061 943 1000 6
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 26.36	110 490 1000 9
12/04/2017	809560	Montana Dakota Utilities Co	Facilities Mngmt	\$ 333.21	130 733 1000 8
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 360.53	209 077 5055 6
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 295.22	210 490 1000 8
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 158.69	010 490 1000 0
12/04/2017	809560	Montana Dakota Utilities Co	Public Safety	\$ 345.14	442 190 1000 4
12/04/2017	809560	Montana Dakota Utilities Co	Wastewater	\$ 201.56	410 490 1000 6
12/04/2017	809560	Montana Dakota Utilities Co	General	\$ 53.53	371 101 1000 6
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 604.70	410 490 1000 6
12/04/2017	809560	Montana Dakota Utilities Co	Wastewater	\$ 202.87	310 490 1000 7
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 608.60	310 490 1000 7
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 2,148.07	500 490 1000 7
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 80.26	510 490 1000 5
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 40.23	527 033 1000 4
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 27.92	600 490 1000 6
12/04/2017	809560	Montana Dakota Utilities Co	General	\$ 254.04	571 295 3342 8
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 66.82	566 923 1000 8
12/04/2017	809560	Montana Dakota Utilities Co	Facilities Mngmt	\$ 617.31	993 733 1000 4
12/04/2017	809560	Montana Dakota Utilities Co	Facilities Mngmt	\$ 5,199.15	989 733 1000 0
12/04/2017	809560	Montana Dakota Utilities Co	General	\$ 85.90	927 890 1000 3
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 543.92	900 490 1000 3
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 35.61	832 001 1000 1
12/04/2017	809560	Montana Dakota Utilities Co	Wastewater	\$ 29.63	868 563 1000 7
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 48.12	800 490 1000 4
12/04/2017	809560	Montana Dakota Utilities Co	Solid Waste	\$ 768.92	770 390 1000 2
12/04/2017	809560	Montana Dakota Utilities Co	Facilities Mngmt	\$ 2,360.12	757 633 1000 2
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 232.67	700 490 1000 5
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 57.58	666 923 1000 7
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 27.92	600 490 1000 6
12/04/2017	809560	Montana Dakota Utilities Co	Water	\$ 13.66	610 490 1000 4
12/04/2017	809564	Morrison Maierle Inc	Water	\$ 10,784.76	2017 Water & Sewer Projects - Sch 2
12/04/2017	809564	Morrison Maierle Inc	Airport	\$ 14,391.00	Curb and Sidewalk Project - Design

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	809564	Morrison Maierle Inc	Wastewater	\$ 44,239.55	2017 Water & Sewer Projects - Sch 2
12/04/2017	809564	Morrison Maierle Inc	Airport	\$ 11,962.69	Curb and Sidewalk Project - CA
12/04/2017	809566	MT Waterworks	Water	\$ 874.54	SYSTEMS PO NUM 304613
12/04/2017	809566	MT Waterworks	Street/Traffic Oper	\$ 374.56	24666
12/04/2017	809566	MT Waterworks	Water	\$ 1,970.61	WATER PARTS AND SUPPLIES
12/04/2017	809566	MT Waterworks	Water	\$ 787.68	WATER PARTS AND SUPPLIES
12/04/2017	809566	MT Waterworks	Water	\$ 557.42	SYSTEMS PO NUM 304623
12/04/2017	809570	NorthWestern Energy	General	\$ 1,369.09	Monthly electrical charges
12/04/2017	809570	NorthWestern Energy	Facilities Mngmt	\$ 6,017.23	0100507-3
12/04/2017	809570	NorthWestern Energy	Library	\$ 6,596.79	Electric usage
12/04/2017	809570	NorthWestern Energy	General	\$ 102.43	0712683-2
12/04/2017	809570	NorthWestern Energy	Public Safety	\$ 481.92	0712537-0
12/04/2017	809570	NorthWestern Energy	Parking	\$ 2,899.10	0720834-1
12/04/2017	809570	NorthWestern Energy	Parking	\$ 515.71	0720829-1
12/04/2017	809570	NorthWestern Energy	Transit	\$ 24.04	0712764-0
12/04/2017	809570	NorthWestern Energy	Parking	\$ 405.31	3279035-4
12/04/2017	809570	NorthWestern Energy	Parking	\$ 1,836.42	3067416-2
12/04/2017	809570	NorthWestern Energy	General	\$ -	0722260-7
12/04/2017	809570	NorthWestern Energy	Parking	\$ 74.20	3463478-2
12/04/2017	809570	NorthWestern Energy	General	\$ -	0722261-5
12/04/2017	809570	NorthWestern Energy	General	\$ -	0722262-3
12/04/2017	809570	NorthWestern Energy	General	\$ -	0722265-6
12/04/2017	809570	NorthWestern Energy	General	\$ -	0723038-6
12/04/2017	809570	NorthWestern Energy	General	\$ -	0723027-9
12/04/2017	809570	NorthWestern Energy	General	\$ -	0723052-7
12/04/2017	809570	NorthWestern Energy	Transit	\$ 267.48	1784756-7
12/04/2017	809570	NorthWestern Energy	Parking	\$ 917.05	1594282-4
12/04/2017	809570	NorthWestern Energy	Public Safety	\$ 265.42	1984150-1
12/04/2017	809570	NorthWestern Energy	Public Safety	\$ 212.09	1984155-0
12/04/2017	809570	NorthWestern Energy	Parks Maintenance	\$ 116.78	1059093-3
12/04/2017	809570	NorthWestern Energy	Parking	\$ 1,438.55	1569636-2
12/04/2017	809570	NorthWestern Energy	Water	\$ 158.67	0722252-4
12/04/2017	809570	NorthWestern Energy	Public Safety	\$ 399.12	0720840-8
12/04/2017	809570	NorthWestern Energy	General	\$ 37.69	0722257-3
12/04/2017	809570	NorthWestern Energy	General	\$ 12.57	0723044-4
12/04/2017	809570	NorthWestern Energy	General	\$ 7.35	0723090-7
12/04/2017	809570	NorthWestern Energy	General	\$ 5.85	0831702-6
12/04/2017	809573	Pros Consulting Inc	Parks Programs	\$ 4,950.00	Development of financial plan
12/04/2017	809577	Rocky Mountain Scale Works	Solid Waste	\$ 2,845.62	work on the Scale house at the Landfill
12/04/2017	809580	Sanderson Stewart	Water	\$ 5,177.98	WO 17-25 Elysian Rd Curb, Gutter
12/04/2017	809580	Sanderson Stewart	Wastewater	\$ 15,004.23	2017 Water & Sewer Project - Sch 3

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	809580	Sanderson Stewart	Water	\$ 14,289.46	2017 Water & Sewer Project - Sch 3
12/04/2017	809582	Simply Family Magazine Inc	General	\$ 6,090.38	Advertising
12/04/2017	809585	Star Service Inc	Wastewater	\$ 3,250.00	repairs a WWTP
12/04/2017	809586	Stark Real Estate Group, LLC	Storm Sewer	\$ 18,861.67	P-726 Lake Hills Sub 35th Filing
12/04/2017	809586	Stark Real Estate Group, LLC	Gas Tax	\$ 30,727.33	P-726 Lake Hills Sub 35th Filing
12/04/2017	809587	Sunset Excavation	Water	\$ 4,875.00	4156 Laredo
12/04/2017	809593	The Babcock LLC	General	\$ 4,429.68	2017-2 Babcock management fees
12/04/2017	809597	Town & Country Supply Association	Fleet	\$ 9,060.64	304025 PO NUM 304679
12/04/2017	809597	Town & Country Supply Association	Fleet	\$ 20,598.26	304323 PO NUM 304717
12/04/2017	809597	Town & Country Supply Association	Public Safety	\$ 646.94	304476 FIRE5: BLENDED DIESEL
12/04/2017	809597	Town & Country Supply Association	Fleet	\$ 9,116.12	304375 PO NUM 304679
12/04/2017	809597	Town & Country Supply Association	Public Safety	\$ 970.41	304477 FIRE3: BLENDED DIESEL
12/04/2017	809597	Town & Country Supply Association	Public Safety	\$ 730.12	304478 FIRE1: BLENDED DIESEL
12/04/2017	809597	Town & Country Supply Association	Public Safety	\$ (0.06)	DECIMAL PT CALCULATION
12/04/2017	809598	Tractor & Equipment Co.	General	\$ 432.80	BLW00179662
12/04/2017	809598	Tractor & Equipment Co.	Street/Traffic Oper	\$ 194.63	BLCS0664469
12/04/2017	809598	Tractor & Equipment Co.	Street/Traffic Oper	\$ 67.69	BLCS0664383
12/04/2017	809598	Tractor & Equipment Co.	Solid Waste	\$ 1,732.99	BLW00179640
12/04/2017	809598	Tractor & Equipment Co.	Solid Waste	\$ 1,341.42	Parts for Landfill Equipumnt
12/04/2017	809598	Tractor & Equipment Co.	Solid Waste	\$ 1,870.40	Parts for Landfill Equipment
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 73.25	City Of Billings Pud - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 48.84	City Of Billings Pud - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 91.50	City Of Billings Pud - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 30.52	City Of Billings Pud - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 7.98	Holiday Stnstore 0108 - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 7.25	Holiday Stnstore 0285 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 109.98	Fastenal Company01 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 7.18	Fastenal Company01 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 16.41	Fastenal Company01 - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 27.84	Fastenal Company01 - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 264.46	Fastenal Company01 - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 90.00	Tapco - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	labti - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	labti - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 119.00	labti - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 61.21	Montana Brewing Company - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 679.60	Nc The Cat Rental St - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 698.60	Nc The Cat Rental St - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 836.40	Nc The Cat Rental St - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 729.98	Sears.Com 9300 - PCard
12/04/2017	ACH	U.S. Bank PCards	Information Resources	\$ 1,783.00	Solarwinds - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 165.00	American Backflow Prevent - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 40.00	Graphic Imprints Awards - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 600.00	Safetech - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 950.00	Safetech - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 29.98	City Brew Coffee #11 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 44.97	City Brew Coffee #3 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 29.98	City Brew Coffee #3 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 471.16	Pcm Tigerdirect - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 414.29	Pcm Tigerdirect - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 699.61	Pcm Tigerdirect - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 76.30	The Ups Store 2594 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 2,126.44	Oreilly Auto #1551 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 143.76	Oreilly Auto #1551 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 40.00	Montana Records Managemen - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 400.00	Stanley Steemer/Blngs - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 360.00	Stanley Steemer/Blngs - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ (100.00)	The Seminar Group - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 135.00	Aci Online Learnin - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 50.58	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 158.36	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ (95.34)	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 215.28	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 14.98	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 14.98	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 93.91	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 112.59	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 11.06	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 7.37	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 61.52	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 92.39	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 26.12	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 11.54	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 11.53	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 80.28	Ww Grainger - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 140.00	Mt Gov Online Trns - PCard
12/04/2017	ACH	U.S. Bank PCards	Engineering	\$ 140.00	Mt Gov Online Trns - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 72.65	Mt Gov Online Trns - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 80.00	Mt Gov Online Trns - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 25.00	Alaska Air 0272154482413 - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 25.00	Alaska Air 0272155005372 - PCard
12/04/2017	ACH	U.S. Bank PCards	Information Resources	\$ 38.53	Www.Newegg.Com - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	General	\$ 395.00	Varidesk - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 325.00	Intermountain Traf - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 163.75	Snap-On Tools Eforseth - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 41.00	Astm Fees/Publications - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 142.00	American Water Technologi - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 1,057.09	Thomson West*Tcd - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 205.69	American Air0012156039277 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 45.54	Drw Performance - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 234.99	Lisacs Billingstire Sp - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 46.00	Lisacs Billingstire Sp - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 230.42	Indeed - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 81.01	Road Solutions-Clvr - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 165.00	Bobcat Of Big Sky - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 36.74	Bobcat Of Big Sky - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 43.18	La Police Gear - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 80.99	La Police Gear - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 541.58	La Police Gear - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 117.96	La Police Gear - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 48.00	Papa Murphy'S Mt009 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 106.93	Best Western Premier Hel - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 107.04	Pier 1 Imports 4941 - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 164.80	Pier I 00002196 - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 285.76	Pier 1 Imports 4941 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 1,676.00	Rock N Rescue - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 8.00	Edge Works - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 89.45	Lighting Supply - PCard
12/04/2017	ACH	U.S. Bank PCards	P.W. Admin	\$ 237.00	Ce 21 Llc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 341.70	Torgersons Billings 01010 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 480.00	Escosupply - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 42.91	Samsclub #4805 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 128.80	Edge Construction Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 37.77	Edge Construction Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 5.14	Edge Construction Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 59.91	Edge Construction Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 59.91	Edge Construction Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 200.00	Edge Construction Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 28.95	Edge Construction Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 57.60	Edge Construction Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 38.40	Edge Construction Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$ 38.05	Edge Construction Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 32.26	Conoco - High Country Tra - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 619.24	Hilton Hotels Dfw Lake - PCard
12/04/2017	ACH	U.S. Bank PCards	Information Resources	\$ 22.29	Www.Newegg.Com - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 29.00	Smk*Surveymonkey.Com - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 9.90	Powercallsirens.Com - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 18.99	Big Larry'S Electronics - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 10.95	Conoco - Dons Car Wash 4 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 21.88	Travel Insurance Policy - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 21.88	Travel Insurance Policy - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 127.28	Sirchie Finger Print Labo - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 19.99	Cabela'S Retail 032 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 160.00	Cabela'S Retail 032 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 6.64	Fedex 26197590 - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 4.42	Fedex 26197590 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 37.97	Kohl'S #1265 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 23.79	Gotprint.Com - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,177.04	Prof Plumbing Group - PCard
12/04/2017	ACH	U.S. Bank PCards	Police Programs	\$ 10.52	Paypal *Us Safety - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 264.98	Mysterious-Package-Co - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 2,134.95	88050 Amc Group Sales - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 15.00	Plug N Pay Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ (994.81)	Residence Inns-N. O. D - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 4.97	Titan Machinery - Billin - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 128.20	Ncs Billings 3 - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 43.28	Ncs Billings 3 - PCard
12/04/2017	ACH	U.S. Bank PCards	Fleet	\$ 58.00	Snappyduds - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 720.11	Westin (Westin Hotels) - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ (23.00)	Westin (Westin Hotels) - PCard
12/04/2017	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 20.98	Sober Camel - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 59.79	American Weldi - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 35.37	American Weldi - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 33.00	Aqua Systems Of Montana - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 182.77	Schnitzer Steel Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 83.02	Schnitzer Steel Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 664.21	Schnitzer Steel Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,912.97	Tidal Wave Car Wash - PCard
12/04/2017	ACH	U.S. Bank PCards	Police Programs	\$ 612.50	Paypal *Oxygenforen - PCard
12/04/2017	ACH	U.S. Bank PCards	Police Programs	\$ 1,786.50	Paypal *Oxygenforen - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 310.00	Paypal *Kisshealthc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 64.26	Seneca Medical Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 240.96	Seneca Medical Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 193.53	Eberl Iron Works, Inc - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 162.54	Tooldiscounter.Com - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 59.99	Unplugged - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 42.97	Billings Pizza Ranch - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 210.00	Chipotle Online - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 166.25	Chipotle Online - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 300.00	Phs Wamt E Client Billing - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 48.98	Paper Direct - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 44.75	Aaim Solutions - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 49.57	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 94.89	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 136.56	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 288.63	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 37.41	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 1,607.00	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 1,097.25	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 649.25	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 799.47	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 46.61	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 152.24	Norco Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,000.00	Transportation Security - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 137.65	Tri-Tech/National Law - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 90.75	Jimmy Johns - 1646 - E - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 167.50	Jimmy Johns - 1646 - M - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 215.00	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 215.00	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 118.91	Northwest Pipe Fittings, - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 922.00	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 623.19	Sq *Gosq.Com Pedro Sosa - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 7.15	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 23.57	Heartland Paper Company - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 549.27	Kenco Fire Equipment - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 658.60	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 323.40	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 142.85	Heartland Paper Company - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 12.00	Heartland Paper Company - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 3.33	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 3.34	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 3.33	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 24.38	Facebk *Bmkj7Ejrf2 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 11.54	Facebk *Cmkj7Ejrf2 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 13.98	Albertsons #4025 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	General	\$ 147.00	Imla - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 95.00	American Planning A - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 297.50	Industrial Communication - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ (8.40)	Garda CI - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 45.00	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 213.62	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 180.00	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 39.14	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 32.64	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 201.38	Provantage - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 323.88	Amazon Mktplace Pmts Www. - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 20.00	Se Background Services - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 69.28	Chalet Market - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 14.19	Facebk *D56Seenkf2 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 156.82	Facebk *D56Seenkf2 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 5.81	Facebk *F56Seenkf2 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 19.81	Facebk *F56Seenkf2 - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 1,456.74	Sq *Billings Carpet & Wat - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 53.07	Vermeer Rocky Mtn-Billing - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 38.72	Facebk *Wez3Rejuf2 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 14.28	Facebk *Xez3Rejuf2 - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 18.76	Facebk *6A4Cyderv2 - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 11.24	Facebk *7A4Cyderv2 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,248.07	Kone, Inc. - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 96.41	Ecolab Pest Cs - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 108.16	Usa Communications - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 62.60	Usa Communications - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 228.50	Lexisnexis Risk Dat - PCard
12/04/2017	ACH	U.S. Bank PCards	Police Programs	\$ 700.00	Weathered Security Llc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 130.13	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Fleet	\$ 84.58	Jason Burson Matco - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 129.00	Entre Technology Service - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 179.00	Entre Technology Service - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 129.38	Ecolab Pest As400 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 153.72	Ecolab Pest Cs - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 101.77	Ecolab Pest Cs - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 86.77	Ecolab Pest Cs - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 33.34	Waytek Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 108.24	Waytek Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 80.00	The lai - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 103.53	360 Office Solutions Inc - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 69.02	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 1.82	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 1.21	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 56.06	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 37.37	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 55.60	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 37.06	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 159.62	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 106.41	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 114.79	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 76.53	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 140.25	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Fleet	\$ 46.31	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Fleet	\$ 13.00	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 389.00	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 102.34	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 384.44	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 109.28	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 22.38	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 13.43	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 8.95	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 30.22	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 18.13	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 12.10	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 253.44	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 152.06	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 101.38	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ (85.32)	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ (56.88)	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ (30.49)	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 212.32	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 46.70	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 36.71	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 25.05	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 11.07	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 11.07	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 33.59	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 161.52	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 68.84	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 45.90	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 122.38	360 Office Solutions Inc - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 19.79	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 13.20	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 164.92	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 109.95	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	P.W. Admin	\$ 49.90	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 659.70	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 56.37	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 157.13	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 192.77	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 68.69	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 46.88	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 24.05	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 14.03	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 105.10	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 39.13	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 48.67	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Information Resources	\$ 49.78	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Information Resources	\$ 12.65	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Engineering	\$ 390.00	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Central Services	\$ 104.70	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 19.57	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 38.01	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Central Services	\$ 34.90	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Central Services	\$ 139.60	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Central Services	\$ 116.70	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 469.96	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Central Services	\$ 69.80	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 190.87	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ (184.04)	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 53.03	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 21.35	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 83.19	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 6.99	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 27.63	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 53.28	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 73.18	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Building Inspection	\$ 117.27	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Building Inspection	\$ 129.70	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 455.54	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 491.30	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 24.95	360 Office Solutions Inc - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 452.89	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 82.84	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 16.44	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 430.89	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 265.24	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 391.43	360 Office Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 9.99	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Fire Grants	\$ 58.45	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 5.99	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 48.97	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 6.99	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 40.98	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 22.98	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 143.91	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 14.95	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 15.29	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 11.39	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 7.60	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 1.79	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 1.20	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 19.98	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 34.92	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 19.99	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 6.29	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 9.98	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 15.98	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 27.96	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 14.20	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 38.52	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 46.69	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 12.18	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 7.50	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 19.96	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 9.98	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 9.36	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 1.80	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 23.93	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 19.74	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 13.16	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 27.91	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 5.98	Kings Ace Hdwe - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 3.59	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 12.57	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 14.74	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 26.39	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 25.30	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 40.47	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 8.26	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 12.99	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 45.96	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 147.96	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 40.47	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 89.96	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 28.97	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 19.99	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 23.97	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 49.98	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 98.12	Heartland Paper Company - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 297.97	Heartland Paper Company - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Excel Services - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Jims Auto Repair - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Jims Auto Repair - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Jims Auto Repair - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 1,249.00	Knife River 5601 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 225.00	In *Cotter'S Sewer, Septi - PCard
12/04/2017	ACH	U.S. Bank PCards	Information Resources	\$ 1,620.00	In *Advanced Toolware Llc - PCard
12/04/2017	ACH	U.S. Bank PCards	Police Programs	\$ 300.00	In *Gibson Advertising, M - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 7.96	In *Frontier Fence Compan - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 4.92	In *Frontier Fence Compan - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Red Wrecker Recovery - PCard
12/04/2017	ACH	U.S. Bank PCards	P.W. Admin	\$ 395.00	Cpa Crossings Llc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 79.00	Cpa Crossings Llc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 746.90	Premier Vehicle Instal - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Spencers Towing - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 203.62	Ats Inland Nw - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 77.95	Rimrock Tire - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 89.70	Rimrock Tire - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 1,550.00	Rx2 Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 1,550.00	Rx2 Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 1,417.00	Lou'S Gloves Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 495.00	Lake States Environmental - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 375.00	Lake States Environmental - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 36.95	Credit Technologies, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 800.00	Vegetation Control Serv - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 36.00	Sq *Barbara'S Taxi - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 15.00	Sq *Skyline Services, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 50.00	Sq *Skyline Services, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 155.00	Sq *Skyline Services, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 30.00	Sq *Skyline Services, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 45.00	Sq *Billings Office Syste - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 30.00	Sq *Billings Office Syste - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 820.00	Sq *Skyline Services, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 290.00	Sq *Skyline Services, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 15.00	Sq *Skyline Services, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 50.00	Sq *Skyline Services, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 120.00	Sq *Skyline Services, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 300.00	Sq *Scrap In Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 854.81	Sq *Kent D Bruce Co - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 91.50	Sq *Rolling Right Door Se - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 84.99	Cabela'S Retail 032 - PCard
12/04/2017	ACH	U.S. Bank PCards	Building Inspection	\$ 109.96	Cabela'S Retail 032 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 50.80	Firstaidsuppliesonl - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 51.81	Firstaidsuppliesonl - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 81.00	Volgistics Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 292.00	Enterprise Rent-A-Car - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 480.06	Wpsg, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 12.02	Natural Grocers - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 98.00	Agi Solutions Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 1,175.00	Syn-Tech Systems - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 88.30	Blue Force Gear, In - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Kc Towing & Repair Svc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 602.00	Billings Ink And Toner - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 429.00	The Sheridan Press - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 327.80	Ge Analytical Instruments - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 80.98	Ge Analytical Instruments - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 7.43	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 67.25	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 67.25	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 5.49	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 5.49	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 27.61	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 14.50	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 160.35	Tacoma Screw Products B - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 0.88	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 0.59	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 23.79	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 102.04	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 30.73	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 185.00	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 176.30	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 71.96	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 78.18	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 8.75	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 61.42	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 22.74	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 5.79	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 147.20	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 7.32	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 8.04	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 15.91	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 544.05	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 42.38	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 34.85	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 65.13	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 1.54	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 39.80	Tacoma Screw Products B - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 288.00	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 105.66	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 1,164.46	Dmi* Dell Bus Online - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 1,155.52	Dmi* Dell Bus Online - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 52.00	Nfpa Natl Fire Protect - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 101.30	United Rentals - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 101.30	United Rentals - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 101.30	United Rentals - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 157.52	Kimball Midwest - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 289.81	Thrifty Car Rental - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	U-Haulrent A Wreck - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	U-Haulrent A Wreck - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 13.00	Subway 00048504 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 106.00	Subway 00999912 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 76.00	Subway 00999912 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 280.18	Wingate - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 280.18	Wingate - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 30.00	Johnson Lane Materials - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 539.82	Hach Company - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	Magic City Wrecker And Re - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 95.00	Hansers Wrecker Company - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Hansers Wrecker Company - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Hansers Wrecker & Salvage - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Hansers Wrecker Company - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 523.67	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 106.02	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 35.33	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 70.46	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 76.59	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 208.13	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 128.76	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 38.50	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 244.22	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 733.94	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	P.W. Admin	\$ 38.75	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	Engineering	\$ 58.13	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 63.72	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 249.03	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 75.25	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 4.50	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 58.65	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 6.00	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 75.00	Hanson Chemical - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 7.42	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 20.40	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 4.75	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 3.16	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 25.21	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 16.81	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 88.01	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 47.27	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 31.52	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 86.59	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 86.59	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 2,003.52	Hose & Rubber Supply Blg - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 291.95	Intl Soc Arboriculture - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 230.00	Intl Soc Arboriculture - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 400.00	Tire-Rama 102 Bg - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 36.96	Johnstone Supply Billings - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 270.36	Kb Commercial Products - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 356.04	Kb Commercial Products - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 149.40	Kb Commercial Products - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 37.77	Kb Commercial Products - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 10.84	Kb Commercial Products - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 10.84	Kb Commercial Products - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 10.85	Kb Commercial Products - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 70.93	Kb Commercial Products - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 267.34	Kb Commercial Products - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 369.09	Kb Commercial Products - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 34.50	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 19.50	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 15.08	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 10.05	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 11.15	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 5.72	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 100.00	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 12.50	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 309.00	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 460.00	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Information Resources	\$ 34.50	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	P.W. Admin	\$ 47.00	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 75.00	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Police Programs	\$ 27.00	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 69.00	Kenco Security And Tec - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 275.00	Lesman Iron Works - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 38.00	Lesman Iron Works - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 145.00	Macon Supply Billi - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 14.42	The Mail Drop - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 15.02	The Mail Drop - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 168.96	Marketing Specialtites - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 534.84	Marriott Cincinnati Ai - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 87.66	Mcdonald'S F24659 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 112.85	Mcdonald'S F13379 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 110.90	Lithia Cjd Of Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 285.44	Midland Implement Co - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 160.93	Midland Implement Co - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 178.69	Moore Lane Veterinary Hos - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 35.33	Napa Store 3547001 - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 23.55	Napa Store 3547001 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 42.74	Napa Store 3547001 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	General	\$ 10.86	Napa Store 3547001 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 39.99	Napa Store 3547001 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 2,093.90	Northern Hotel - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 51.00	Northland Automotive - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 104.00	Northwest Pipe Fitting - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 16.18	Northwest Pipe Fitting - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 39.33	Northwest Pipe Fitting - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 71.79	Northwest Scientific Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 116.44	Northwest Scientific Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 248.50	Northwest Scientific Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 65.06	Northwest Scientific Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 366.40	Northwest Scientific Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 49.50	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 16.76	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 11.18	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 15.17	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 10.11	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 175.55	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 80.08	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 9.00	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 217.16	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 22.29	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 172.53	Pacific Steel #02 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 250.00	Pacific Metal Co #130 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 44.00	Pepsi-Cola Bottling Co - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 126.00	Pepsi-Cola Bottling Co - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 1,974.00	Permaletter Sign Company - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 224.00	Permaletter Sign Company - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 33.47	Agp*Propane Services - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 213.28	Pbi*Leasedequipment - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 142.19	Pbi*Leasedequipment - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 388.15	Ratco Trailer And Hitch - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 29.55	Ratco Trailer And Hitch - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 19.70	Ratco Trailer And Hitch - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 100.52	Ratco Trailer And Hitch - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 836.50	Reddi Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 98.92	The Rubber Stamp Shop, In - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 19.80	The Rubber Stamp Shop, In - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 35.00	The Rubber Stamp Shop, In - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 1,082.25	Sherwin Williams 703203 - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 384.08	Sherwin Williams 703203 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	General	\$ 79.99	Shiptons Big R Heights - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 11.98	Shiptons Big R Heights - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 77.98	Shipton'S Big R-West - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 43.99	Shiptons Big R Heights - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 38.98	Shiptons Big R Heights - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 200.88	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 229.78	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 104.98	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 49.99	Shipton'S Big R-West - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 45.98	Shipton'S Big R-West - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 49.75	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 29.95	Shiptons Big R Heights - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 11.39	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 7.60	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 389.97	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 60.00	Shipton'S Big R-West - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 94.99	Shipton'S Big R-West - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 26.28	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 2.94	Shipton'S Big R-West - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 1.96	Shipton'S Big R-West - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 44.99	Shipton'S Big R-West - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ (14.99)	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 14.99	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 103.96	Shiptons Big R Heights - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 15.41	Shipton'S Big R-West - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 15.29	Shipton'S Big R-East - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,435.94	State Chemic*State Che - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 799.08	State Chemic*State Che - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,972.39	Sundown Security - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,817.40	Sundown Security - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,968.53	Sundown Security - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,922.03	Sundown Security - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,980.15	Sundown Security - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 112.50	Tinys Tavern Inc 2 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 378.28	Tractor & Equipment - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 364.20	Tractor & Equipment - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 242.80	Tractor & Equipment - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 84.96	Tractor-Supply-Co #0303 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 33.94	Tractor-Supply-Co #0303 - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 21.99	Tractor-Supply-Co #0303 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 23.98	Tractor-Supply-Co #0303 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ (23.98)	Tractor-Supply-Co #0303 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 13.47	Tractor-Supply-Co #0303 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 12.00	Universal Awards - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 106.98	Carquest 3103 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 50.00	Carquest 3104 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 44.38	Carquest 3103 - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 32.06	Yellowstone Electric Comp - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 1,515.28	Yellowstone County Implem - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 81.05	Yellowstone County Implem - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 120.36	Yellowstone County Implem - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 54.56	Yellowstone County Implem - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 26.76	Yellowstone County Implem - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 122.04	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$ 215.10	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$ 200.42	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 19.00	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$ 63.13	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$ 19.45	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$ 40.36	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	Parks Maintenance	\$ 20.24	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 1,017.13	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 108.56	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 28.88	Yellowstone Valley Elect - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 80.00	Bighorn Boots - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 22.66	Yellowstone County Treas - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 41.20	Yellowstone County Treas - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 203.94	Yellowstone County Treas - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 446.94	House Of Clean, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 175.00	Arma International - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 10.98	Harbor Freight Tools 207 - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 22.45	Harbor Freight Tools 207 - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 21.99	Harbor Freight Tools 207 - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 172.84	Harbor Freight Tools 207 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 29.98	Harbor Freight Tools 207 - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 52.74	Harbor Freight Tools 207 - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 138.27	Harbor Freight Tools 207 - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 47.93	Domino'S 7003 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 1,352.00	Peavey Corp. - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 490.76	Nationalaud - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 306.00	Auto Trim Design - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 150.00	Armacost Trane Service Co - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 100.00	Armacost Trane Service Co - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 79.99	Scheels Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 36.94	Franklincoveyproducts - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 246.05	Safety Kleen Systems Bran - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 287.80	Delta Air 0062301137759 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 130.00	laai - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 438.74	Wesco Distribution6668 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 44.88	Wesco Distribution6668 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 234.08	Wesco Distribution6668 - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 50.85	Costco Whse #0069 - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 168.17	Costco Whse #0069 - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 30.67	Costco Whse #0069 - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 21.98	Costco Whse #0069 - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 79.60	Costco Whse #0069 - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 18.99	Costco Whse #0069 - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 60.00	Www Costco Com - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 490.34	Costco Whse #0069 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 84.15	Prof Plumbing Group - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 828.24	Vernon Library Supplies - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 28.46	Holiday Fuel Center #731 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 9.07	Billings Hardware & Ga - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 18.94	Billings Hardware & Se - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 66.95	Billings Hardware & Se - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 20.97	Billings Hardware & Se - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 192.36	Wendy'S 15001 - PCard
12/04/2017	ACH	U.S. Bank PCards	Police Programs	\$ 816.90	United 0162372607278 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 349.60	Farstad Oil Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Dee Jay Bee Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	Dee Jay Bee Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 892.19	Ag West Dist Co, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,082.53	Ag West Dist Co, Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 88.95	Otc Brands, Inc. - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 105.00	Big Sky Communications - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 79.00	Fredpryor Careertrack - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 49.00	Fredpryor Careertrack - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 79.00	Fredpryor Careertrack - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 79.00	Fredpryor Careertrack - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 49.00	Fredpryor Careertrack - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 49.00	Fredpryor Careertrack - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 5.00	Albertsons #4025 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 42.92	Albertsons #4025 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	General	\$ 26.01	Albertsons #4025 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 39.59	Albertsons #4025 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 78.85	Albertsons #4025 - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 14.32	Albertsons #0038 - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 31.71	Albertsons #0038 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 12.00	Trace Analytics Llc - PCard
12/04/2017	ACH	U.S. Bank PCards	P.W. Admin	\$ 308.57	Best Western Heritage Inn - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 3.59	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 14.12	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 3.59	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 182.11	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 89.99	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 24.27	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 91.74	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 39.96	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 39.96	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 39.96	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 39.96	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 24.99	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 146.62	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 2.64	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 38.97	Kings Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 22.54	Heights Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 19.98	Heights Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 40.73	Heights Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 74.90	Heights Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 26.99	Heights Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 29.95	Heights Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 6.98	Heights Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 14.99	Heights Ace Hdwe - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 29.94	Perkins Rest 04136966 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 12.94	Fei Inc Nd - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 42.27	Fei Inc Nd - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 85.45	Pizza Hut #1714 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 288.00	Cascade Fire Equipment Co - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 310.32	Hardees 1503934 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 57.30	Hardees 1503934 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 789.25	Montana Broom & Brush Co - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 77.50	Spic And Span - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 112.82	Emergency Medical Produc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 163.63	Big Sky Fire Equipment - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Information Resources	\$ 2,375.00	Esri - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 120.00	Industrial Sales And S - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 166.63	Doubletree Hotel - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 30.69	B&H Photo 800-606-6969 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 780.00	B&H Photo 800-606-6969 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 59.88	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 55.88	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 79.90	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 191.52	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 67.50	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 7.50	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 74.94	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 17.62	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 89.97	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ (89.97)	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 40.50	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 25.81	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 44.83	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 219.70	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 54.58	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 142.91	The Home Depot #3101 - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 19.43	Office Depot #450 - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 21.05	Office Depot #450 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 822.90	Office Depot #2135 - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 15.99	Office Depot #450 - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 152.83	Office Depot #450 - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 17.77	Office Depot #450 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 167.21	Office Depot #450 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 38.27	Office Depot #450 - PCard
12/04/2017	ACH	U.S. Bank PCards	Police Programs	\$ 9.99	Office Depot #2135 - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 95.96	Office Depot #450 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 16.99	Office Depot #2135 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 34.74	Office Depot #2135 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 515.44	Office Depot #2135 - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 211.92	Mcmaster-Carr - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 277.96	Mcmaster-Carr - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 10.38	Dxp Enterprises - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 10.37	Dxp Enterprises - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 90.50	Dxp Enterprises - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 267.00	Dxp Enterprises - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 130.00	Dxp Enterprises - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 535.80	Dxp Enterprises - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 65.50	Dxp Enterprises - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 227.10	Center Point Large Print - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 302.05	Aces - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 34.99	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 122.88	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 63.05	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 9.49	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 404.70	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.55	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 132.93	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 31.99	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 31.87	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 67.86	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 243.00	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 909.86	Amazon.Com - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 107.82	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 19.98	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 8.69	Amazon.Com - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 6.99	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 24.97	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ (39.44)	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 36.24	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 56.97	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 22.49	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 20.98	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 17.99	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 34.99	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Information Resources	\$ 14.12	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 19.99	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 27.00	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 17.99	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 14.94	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 203.00	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 87.00	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 290.07	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 125.15	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 92.95	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 63.50	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 11.41	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 74.28	Amazon Mktplace Pmts - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 22.95	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 7.97	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 8.99	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 12.99	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 67.83	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 9.50	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 42.27	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ (19.99)	Amazon.Com - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 12.95	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 14.99	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 80.36	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 16.96	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 45.00	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 38.42	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 5.47	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 14.70	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 485.76	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 29.90	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 24.35	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 21.98	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 19.99	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 5.99	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 18.19	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 9.99	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 8.12	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 47.90	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 7.48	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 12.99	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 35.63	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 6.51	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 13.02	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 12.56	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ (6.88)	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 27.99	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 9.19	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 28.34	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 85.94	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 20.16	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 10.24	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 20.16	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 27.50	Amazon Mktplace Pmts - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	CDBG	\$ 121.60	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Building Inspection	\$ 28.58	Amazon.Com - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 10.46	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 82.99	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ (82.99)	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 68.71	Amazon.Com Amzn.Com/Bill - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 16.99	Amazon Mktplace Pmts - PCard
12/04/2017	ACH	U.S. Bank PCards	Engineering	\$ 405.14	Selby'S - PCard
12/04/2017	ACH	U.S. Bank PCards	Engineering	\$ 247.63	Selby'S - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 156.09	The Gallery Collection - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 792.00	Bookpage - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 213.78	Badger Truck Refrigerati - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ (19.99)	Best Buy 00005926 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 19.99	Best Buy 00005926 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 15.99	Best Buy 00005926 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 663.94	Best Buy 00005926 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 419.20	Usps.Com Clicknship - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 541.55	Dlt Solutions 703-773- - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 213.02	Nat'L Neighborhood Watch - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 233.13	Nat'L Neighborhood Watch - PCard
12/04/2017	ACH	U.S. Bank PCards	Police Programs	\$ 67.55	Tlo Transunion - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 118.94	Adecco - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 400.00	Batteries Plus #25 - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 69.00	Batteries Plus #25 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 48.00	Batteries Plus #25 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 158.40	Batteries Plus #25 - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 66.00	Batteries Plus #25 - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 21.92	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 67.80	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 25.52	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 65.82	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 39.92	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 110.40	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 17.98	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 12.99	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 29.91	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 19.64	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 103.80	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 65.82	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 293.96	Lowe's #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 53.64	Lowe's #00319* - PCard

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12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 276.32	Lowes #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 47.76	Lowes #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 278.00	Lowes #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 19.08	Lowes #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 292.32	Lowes #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 13.95	Lowes #00319* - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 173.00	All Lock - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 6.99	Albertsons #4041 - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 2.00	Albertsons #0047 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 3.98	Albertsons #0047 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 70.00	Industrial Coating Soluti - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 190.00	Industrial Coating Soluti - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 117.50	Awwa.Org - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 61.88	Wal-Mart #2923 - PCard
12/04/2017	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 100.00	Wm Supercenter #2923 - PCard
12/04/2017	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 43.45	Wal-Mart #2923 - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 28.44	Wal-Mart #1956 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 77.82	Wal-Mart #1956 - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 35.13	Wm Supercenter #2923 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 39.94	Wm Supercenter #1956 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 69.88	Wal-Mart #1956 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 8.64	Wal-Mart #2923 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 121.77	Wal-Mart #4412 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 22.92	Wal-Mart #2923 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 11.92	Wm Supercenter #2923 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 34.91	Wal-Mart #2923 - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 123.09	Wal-Mart #1956 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 198.00	Walmart.Com 8009666546 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 98.00	Spectrum Reach - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 6.59	Usps Po 2907820108 - PCard
12/04/2017	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 7.60	Usps Po 2907800103 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 9.75	Usps Po 2907800103 - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 30.25	Usps Po 2907800103 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 2,079.27	Hach Company - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 2.10	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 106.20	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 11.81	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,314.97	Graybar Electric Company - PCard
12/04/2017	ACH	U.S. Bank PCards	Telephone System	\$ 99.92	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 32.01	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 215.78	Graybar Electric - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 149.04	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 82.80	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,290.83	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 400.00	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 140.00	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 696.66	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 68.20	Graybar Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 635.00	Government Finance - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 30.00	A-1 Rentals - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 179.75	A & I Distributors - PCard
12/04/2017	ACH	U.S. Bank PCards	Park District 1	\$ 218.98	Ah Turf Specialties Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 50.00	Accent Print Shop, Inc. - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 310.00	Accent Print Shop, Inc. - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 335.00	Accent Print Shop, Inc. - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 110.96	Ace Electric, Inc. - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 603.86	Ace Electric, Inc. - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 401.56	Air Controls-Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 848.52	Air Controls-Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 90.00	Air Controls-Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 536.25	Air Controls-Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 135.00	Air Controls-Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 90.00	Air Controls-Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 743.88	Lp Anderson Point - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 65.42	At&T*Bill Payment - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 566.20	Berkley Equipment Mach - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 92.40	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 337.48	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 163.21	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 1,206.10	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 5.00	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Fleet	\$ 351.96	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 3.33	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 3.34	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Parking	\$ 3.33	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 108.00	Big Sky Linen & Uniform - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 99.90	Billings Army Navy Surplu - PCard
12/04/2017	ACH	U.S. Bank PCards	Solid Waste	\$ 115.50	Billings Construction Sup - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 172.55	Billings Construction Sup - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 70.00	Billings Construction Sup - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 70.00	Billings Construction Sup - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 278.24	Billingsgazettethriftynck - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 23.43	Billing Kubata Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 40.21	Bloedorn Lumber Billings - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 312.50	Billings Machine & W - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 60.00	Billings Overhead Door In - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 180.00	Billings Overhead Door In - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 317.00	Billings Overhead Door In - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 205.43	Border States Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 82.03	Border States Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 54.69	Border States Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 373.12	Border States Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 37.66	Border States Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 40.69	Border States Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 816.10	Border States Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 1.17	Border States Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 332.44	Border States Electric - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 359.46	Bruco - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 63.50	Chalet Market - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 67.00	Chalet Market - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 10.00	Creative Monograms Smb - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 820.00	Creative Monograms Smb - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 1,876.00	Creative Monograms Smb - PCard
12/04/2017	ACH	U.S. Bank PCards	Police Programs	\$ 867.75	Creative Monograms Smb - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 102.00	Creative Monograms Smb - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 246.18	Crescent Electric 054 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 1,452.04	Crescent Electric 054 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 100.78	Crescent Electric 054 - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 478.86	Crescent Electric 054 - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 50.00	Conoco - Wheat Montana Fa - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 4.50	Conoco - The Trading Post - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 856.41	Dyna - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 147.34	Econo Print - PCard
12/04/2017	ACH	U.S. Bank PCards	Building Inspection	\$ 8.18	Econo Print - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 425.00	Executive Cleaning Co Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 101.24	Fishers Technology - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 93.57	Fishers Technology - PCard
12/04/2017	ACH	U.S. Bank PCards	P.W. Admin	\$ 6.46	Fishers Technology - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 10.65	Fishers Technology - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 102.16	Fishers Technology - PCard
12/04/2017	ACH	U.S. Bank PCards	Transit	\$ 32.54	Fishers Technology - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 89.89	Galls - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 230.45	Galls - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 922.58	Galls - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 509.98	Galls - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 174.06	Galls - PCard
12/04/2017	ACH	U.S. Bank PCards	P.W. Admin	\$ 350.00	Government Finance - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 310.00	Thomas Printing Inc - PCard
12/04/2017	ACH	U.S. Bank PCards	Airport	\$ 31.50	Awogsystems - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 10.70	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 7.13	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 203.48	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 305.23	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ (4.00)	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ (6.00)	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 54.70	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 82.05	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 109.47	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 3.99	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 5.99	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 2.28	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 3.42	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 70.44	Northwest Industrial Supp - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 121.94	Dmi* Dell Bus Online - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 675.70	Dmi* Dell Bus Online - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 1,071.46	Dmi* Dell Bus Online - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 23.88	Adobe *Exportpdf Sub - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ (23.88)	Adobe *Exportpdf Sub - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 14.99	Adobe *Acropro Subs - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 14.99	Adobe *Acropro Subs - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Mountainside Towing - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Mountainside Towing - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 935.91	Best Friends Animal Hosp - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 9.00	Valet Today Cleaners - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 13.08	Valet Today Cleaners Libe - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 116.65	West End Lock And Secur - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 116.65	West End Lock And Secur - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 9.50	West End Lock And Secur - PCard
12/04/2017	ACH	U.S. Bank PCards	Public Safety	\$ 1,904.19	Uline *Ship Supplies - PCard
12/04/2017	ACH	U.S. Bank PCards	City County Planning	\$ 1,200.00	Caliper Corporation - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 69.98	Target 00013334 - PCard
12/04/2017	ACH	U.S. Bank PCards	Library	\$ 9.94	Target 00013334 - PCard
12/04/2017	ACH	U.S. Bank PCards	General	\$ 5.58	Target 00013334 - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 158.80	City Of Billings Pud - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 73.25	City Of Billings Pud - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 48.84	City Of Billings Pud - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 91.58	City Of Billings Pud - PCard
12/04/2017	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 128.98	City Of Billings Pud - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 30.52	City Of Billings Pud - PCard
12/04/2017	ACH	U.S. Bank PCards	Wastewater	\$ 826.80	City Of Billings Pud - PCard
12/04/2017	ACH	U.S. Bank PCards	Water	\$ 158.88	City Of Billings Pud - PCard
12/04/2017	809606	Verizon Wireless	Airport	\$ 117.57	Airport
12/04/2017	809606	Verizon Wireless	Police Programs	\$ 69.91	CCSIU
12/04/2017	809606	Verizon Wireless	Public Safety	\$ 53.04	Comm Center 911
12/04/2017	809606	Verizon Wireless	Facilities Mngmt	\$ 71.10	Facilites BOC Plus 70% of 406-672-3027
12/04/2017	809606	Verizon Wireless	Facilities Mngmt	\$ 59.74	Facilities City Hall Plus 30%
12/04/2017	809606	Verizon Wireless	Public Safety	\$ 23.03	Fire Department
12/04/2017	809606	Verizon Wireless	Fleet	\$ 79.10	Motor Pool
12/04/2017	809606	Verizon Wireless	General	\$ 44.27	Mayor
12/04/2017	809606	Verizon Wireless	Library	\$ 159.48	Library
12/04/2017	809606	Verizon Wireless	Library	\$ 13.38	LBRY OTRCH Library Outreach
12/04/2017	809606	Verizon Wireless	Information Resources	\$ 13.26	ITD
12/04/2017	809606	Verizon Wireless	General	\$ 23.29	Municipal Court Judge
12/04/2017	809606	Verizon Wireless	Public Safety	\$ 3,645.13	Police
12/04/2017	809606	Verizon Wireless	Police Programs	\$ 130.78	Police Forensic 406-794-6880
12/04/2017	809606	Verizon Wireless	Parking	\$ 108.07	PRKING Enforcement (Parking)
12/04/2017	809606	Verizon Wireless	Police Programs	\$ 32.19	Police-Dom Viol 406-698-1391
12/04/2017	809606	Verizon Wireless	Public Safety	\$ 706.01	Police Resource Officers
12/04/2017	809606	Verizon Wireless	Water	\$ 457.12	PWBELKNAP-DIST COLL
12/04/2017	809606	Verizon Wireless	Wastewater	\$ 304.74	PWBELKNAP-DIST COLL
12/04/2017	809606	Verizon Wireless	Solid Waste	\$ 48.60	PW-Solid Waste
12/04/2017	809606	Verizon Wireless	Street/Traffic Oper	\$ 306.79	PW-STRT TRFC Streets
12/04/2017	809606	Verizon Wireless	Solid Waste	\$ 66.44	PW-SW-ON CALL Solid Waste On Call
12/04/2017	809606	Verizon Wireless	Water	\$ 156.00	PWBELKNAP-WT Water Treatment
12/04/2017	809606	Verizon Wireless	Water	\$ 444.59	PWBLKNP MTRSHOP
12/04/2017	809606	Verizon Wireless	Water	\$ 70.20	PWBLKNP OFFICE
12/04/2017	809606	Verizon Wireless	Water	\$ 58.58	PWBLKNP STORES
12/04/2017	809606	Verizon Wireless	Wastewater	\$ 46.80	PWBLKNP OFFICE
12/04/2017	809606	Verizon Wireless	Engineering	\$ 182.22	PW-Engineering
12/04/2017	809606	Verizon Wireless	P.W. Admin	\$ 34.06	Public Works Admin
12/04/2017	809606	Verizon Wireless	General	\$ 751.13	PRPL-PARKS
12/04/2017	809606	Verizon Wireless	General	\$ 80.01	PRPL-Cemetery
12/04/2017	809606	Verizon Wireless	General	\$ 38.76	PRPL-PARK SHOPS
12/04/2017	809606	Verizon Wireless	General	\$ 173.68	PRPL - Director Admin
12/04/2017	809606	Verizon Wireless	General	\$ 283.70	PRPL - Recreation Division

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	809606	Verizon Wireless	General	\$ 90.49	PRPL-Parks Seasonal
12/04/2017	809606	Verizon Wireless	Public Safety	\$ 399.98	Nick Lam -Parks Police, iPhone
12/04/2017	809606	Verizon Wireless	Public Safety	\$ 199.99	Andrew McLain -Fire, iPhone
12/04/2017	809606	Verizon Wireless	General	\$ (173.36)	PRPL Rec Seasonal
12/04/2017	809606	Verizon Wireless	Transit	\$ 13.26	Transit MET
12/04/2017	809606	Verizon Wireless	Wastewater	\$ 109.13	PWBLNP-ENVIRONMENTAL 406-698-1590
12/04/2017	809606	Verizon Wireless	Telephone System	\$ 23.35	TeleComm Manager
12/04/2017	809606	Verizon Wireless	Transit	\$ 39.78	Trans-On Call MET
12/04/2017	809606	Verizon Wireless	Wastewater	\$ 19.52	PWBLKNP STORES
12/04/2017	809606	Verizon Wireless	Wastewater	\$ 507.08	PWBLNP-WWTRMNT1 Wastewater
12/04/2017	809607	Verizon Wireless	Solid Waste	\$ 214.48	PW-SW-ON CALL Solid Waste On Call
12/04/2017	809607	Verizon Wireless	Water	\$ 1,113.84	PWBELKNAP-WT Water Treatment
12/04/2017	809607	Verizon Wireless	Solid Waste	\$ 429.30	Solid Waste Tablets -Routware
12/04/2017	809607	Verizon Wireless	Wastewater	\$ 591.73	PWBLKNP Electricians -Phones
12/04/2017	809607	Verizon Wireless	Wastewater	\$ 351.05	PWBLNP- Wastewater Treatment Plant
12/04/2017	809607	Verizon Wireless	Police Programs	\$ 99.99	Tuss -iPhone, Police
12/04/2017	809607	Verizon Wireless	Wastewater	\$ 29.99	Aaron Poser -Samsung phone -PUD
12/04/2017	809607	Verizon Wireless	Library	\$ 54.00	LBRY OTRCH Library Outreach
12/04/2017	809607	Verizon Wireless	Solid Waste	\$ (29.99)	iPad credit case credit, Huscka
12/04/2017	809607	Verizon Wireless	Public Safety	\$ 40.01	Police MiFi 406-633-0820 406-598-6294
12/04/2017	809607	Verizon Wireless	General	\$ 40.01	PRPL-Parks PMD Air Card 406-794-6977
12/04/2017	809607	Verizon Wireless	Public Safety	\$ 40.01	Police US Marshall Toughbooks
12/04/2017	809607	Verizon Wireless	General	\$ -	PRPL-Recreation 406-696-1197 Batting
12/04/2017	809607	Verizon Wireless	Wastewater	\$ 16.18	PW Belknap-Air 60/40
12/04/2017	809607	Verizon Wireless	Water	\$ 10.79	PW Belknap-Air 60/40
12/04/2017	809607	Verizon Wireless	Water	\$ 323.72	PW Belknap Meter Shop
12/04/2017	809607	Verizon Wireless	Street/Traffic Oper	\$ 161.82	PW-Streets City Works
12/04/2017	809607	Verizon Wireless	Street/Traffic Oper	\$ 53.94	PW-Streets 406-647-1377 iPad
12/04/2017	809607	Verizon Wireless	Solid Waste	\$ 26.97	PW-Solid Waste
12/04/2017	809607	Verizon Wireless	Engineering	\$ 134.85	PW-Engineering
12/04/2017	809607	Verizon Wireless	Water	\$ 270.04	PW-Distribution Collection Tablets 60/40
12/04/2017	809607	Verizon Wireless	Wastewater	\$ 180.02	PW-Distribution Collection Tablets 60/40
12/04/2017	809607	Verizon Wireless	Water	\$ 196.61	PWBLNP Comm-Meter CityWorks/Neptune
12/04/2017	809607	Verizon Wireless	Water	\$ 26.97	PWBLKNP Water Treatment Brian Risser
12/04/2017	809607	Verizon Wireless	Wastewater	\$ 86.30	PW-DIS-COLL Cityworks 60/40
12/04/2017	809607	Verizon Wireless	Water	\$ 129.46	PW-DIS-COLL Cityworks 60/40
12/04/2017	809607	Verizon Wireless	Public Safety	\$ 85.61	Police 406-670-8780
12/04/2017	809607	Verizon Wireless	Public Safety	\$ 40.01	Police ICAC 406-690-7347
12/04/2017	809607	Verizon Wireless	Public Safety	\$ 80.02	Police iPad St John 406-690-5955 Police
12/04/2017	809607	Verizon Wireless	General	\$ 53.62	Municipal Court Judge
12/04/2017	809607	Verizon Wireless	Parking	\$ 26.97	Parking 406-690-5822

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/04/2017	809607	Verizon Wireless	General	\$ 160.86	Muni Court Drug Court
12/04/2017	809607	Verizon Wireless	General	\$ 160.86	City Attorney
12/04/2017	809607	Verizon Wireless	Public Safety	\$ 1,053.77	Fire Department
12/04/2017	809607	Verizon Wireless	Library	\$ 161.38	Library
12/04/2017	809607	Verizon Wireless	General	\$ 40.01	Mayor -Tom Hanel 698-9127
12/04/2017	809607	Verizon Wireless	Public Safety	\$ 3,924.75	MDT Toughbooks
12/04/2017	809607	Verizon Wireless	Transit	\$ 404.55	MET Transit Tablets
12/04/2017	809607	Verizon Wireless	Police Programs	\$ 80.02	CCSIU RAVEN
12/04/2017	809607	Verizon Wireless	Police Programs	\$ 147.91	CCSIU MDT
12/04/2017	809607	Verizon Wireless	Public Safety	\$ 200.07	Animal Control MDT
12/04/2017	809607	Verizon Wireless	Police Programs	\$ 478.63	CCSIU Cell/PTT
12/04/2017	809607	Verizon Wireless	Public Safety	\$ 273.21	Animal Control
12/04/2017	809607	Verizon Wireless	Airport	\$ 374.51	Airport
12/04/2017	809615	Yellowstone Co Implement	Wastewater	\$ 18,791.83	2018 John Deere TH 6x4 Gas
12/04/2017	809615	Yellowstone Co Implement	Wastewater	\$ (1,396.00)	Trade In Unit #7801
12/04/2017	809615	Yellowstone Co Implement	Wastewater	\$ 18,791.83	2018 John Deere TH 6x4 Gas
12/04/2017	809615	Yellowstone Co Implement	Wastewater	\$ (1,789.00)	Trade In Unit #7802

Consent 1. J. 2.

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Payment of Claims December 11, 2017

PRESENTED BY: Andy Zoeller

Department: City Hall Administration

Presentation: No

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$2,135,419.67 have been audited and are presented for City Council payment approval. A complete listing of the claims dated December 11, 2017, is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo_12.11.2017

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/11/2017	809618	5 Star Industries LLC	Solid Waste	\$ 45,480.00	Metal containers for commercial service
12/11/2017	809620	A & I Distributors	Water	\$ 122.04	WATER PARTS AND SUPPLIES PO NUM 304526
12/11/2017	809620	A & I Distributors	Street/Traffic	\$ 185.90	3044535
12/11/2017	809620	A & I Distributors	Fleet	\$ 3,976.55	3045066 PO NUM 304278
12/11/2017	809620	A & I Distributors	Public Safety	\$ 39.80	3055958
12/11/2017	809620	A & I Distributors	Fleet	\$ 548.39	3055958 PO NUM 304278
12/11/2017	809620	A & I Distributors	Transit	\$ 92.95	AUTO &TRUCK MAINT.ITEMS
12/11/2017	809620	A & I Distributors	Solid Waste	\$ 767.40	DEF for the garbage trucks
12/11/2017	809620	A & I Distributors	Transit	\$ 384.45	BUS MET PO NUM 304278
12/11/2017	809620	A & I Distributors	Water	\$ 80.78	grease gun z-swivel
12/11/2017	809620	A & I Distributors	Street/Traffic	\$ 40.34	3055958
12/11/2017	809620	A & I Distributors	Fleet	\$ 2,190.49	3055958 PO NUM 304278
12/11/2017	809620	A & I Distributors	Solid Waste	\$ 39.80	3055958
12/11/2017	809620	A & I Distributors	Street/Traffic	\$ 27.50	3056626
12/11/2017	809637	Archie Cochrane	Public Safety	\$ 372.50	5230193
12/11/2017	809637	Archie Cochrane	Public Safety	\$ 46.45	5230190
12/11/2017	809637	Archie Cochrane	Public Safety	\$ 12.00	5230353
12/11/2017	809637	Archie Cochrane	Public Safety	\$ 7.78	5230376
12/11/2017	809637	Archie Cochrane	Public Safety	\$ 15.56	5230524
12/11/2017	809637	Archie Cochrane	Street/Traffic	\$ 20.75	5230187
12/11/2017	809637	Archie Cochrane	Street/Traffic	\$ 14.70	touch up paint for 1127
12/11/2017	809637	Archie Cochrane	Property Ins	\$ 2,373.90	Inv. #843623-1 Police #1436
12/11/2017	809637	Archie Cochrane	Property Ins	\$ 160.00	Inv. #843705-1 Police #1586
12/11/2017	809637	Archie Cochrane	Street/Traffic	\$ 411.07	5230187
12/11/2017	809637	Archie Cochrane	Public Safety	\$ 377.36	5230962
12/11/2017	809637	Archie Cochrane	Street/Traffic	\$ 89.90	mud flaps for 1127
12/11/2017	809637	Archie Cochrane	Property Ins	\$ 1,109.28	Inv. 843787-1 Police #1428
12/11/2017	809637	Archie Cochrane	Property Ins	\$ 918.42	Inv. 843956-1 Police Car #1427
12/11/2017	809637	Archie Cochrane	Public Safety	\$ 29.59	5230622
12/11/2017	809638	Associated Employers Of Montana	General	\$ 1,098.67	Invoice 18-98259
12/11/2017	809638	Associated Employers Of Montana	General	\$ 1,098.67	Invoice 18-98259
12/11/2017	809638	Associated Employers Of Montana	General	\$ 1,025.00	12/01/2017 Annual Membership Dues
12/11/2017	809638	Associated Employers Of Montana	General	\$ 1,425.62	Inv. #18-98260
12/11/2017	809638	Associated Employers Of Montana	General	\$ 1,425.63	Inv. #18-98260
12/11/2017	809640	Batteries Plus Of Billings	Water	\$ 2,700.00	batteries for CP1100 ups
12/11/2017	809642	Beartooth Environmental, Inc.	Solid Waste	\$ 3,060.85	Hazardous Waste Removal
12/11/2017	809644	Big Sky Economic Development Auth	General	\$ 2,500.00	BillingsWorks MOU Partner Dues
12/11/2017	809644	Big Sky Economic Development Auth	General	\$ 1,000.00	2017-18 Gold Level Member Investor Dues
12/11/2017	809653	Brenntag Pacific Inc	Street/Traffic	\$ 7,748.20	hicothaw liquid used to melt snow on streets
12/11/2017	809653	Brenntag Pacific Inc	Street/Traffic	\$ 7,767.00	hicothaw liquid used to melt snow on streets
12/11/2017	809653	Brenntag Pacific Inc	Airport	\$ 4,260.50	Invoice #BPI786981. Street deice fluid

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12/11/2017	809655	Business Tax Section	Park District 1	\$ 893.83	Tax on South splash pad contract-General
12/11/2017	809655	Business Tax Section	Park District 1	\$ 2,204.60	Tax on South splash pad contract-General
12/11/2017	809655	Business Tax Section	Wastewater	\$ 1,294.90	WO 18-08 WRF Secondary Pump Station
12/11/2017	809655	Business Tax Section	Airport	\$ 323.10	AIP 53 Concourse B Upgrades Restroom
12/11/2017	809655	Business Tax Section	Rose Park Po	\$ 2,554.96	Business tax on the Rose Pool building-Swank
12/11/2017	809655	Business Tax Section	Airport	\$ 35.90	AIP 53 Concourse B Upgrades Restroom
12/11/2017	809655	Business Tax Section	Wastewater	\$ 532.52	WO 17-23 King Ave West Water & Sewer Extension
12/11/2017	809655	Business Tax Section	Gas Tax	\$ 44.99	WO 15-07 Orchard Lane Reconstruction
12/11/2017	809655	Business Tax Section	Water	\$ 1,074.31	WO 17-23 King Ave West Water & Sewer Extension
12/11/2017	809655	Business Tax Section	Airport	\$ 31.51	AIP 53 Concourse B Upgrades Concession
12/11/2017	809658	Century Link	Solid Waste	\$ 62.50	406-245-7193 Solid Waste Landfill
12/11/2017	809658	Century Link	Solid Waste	\$ 116.29	406-245-9820 Solid Waste Landfill
12/11/2017	809658	Century Link	Transit	\$ 50.67	406-254-7038 MET Transit
12/11/2017	809658	Century Link	Street/Traffic	\$ 36.73	406-245-9906 PW Traffic Signal 4th 27
12/11/2017	809658	Century Link	Transit	\$ 50.67	406-245-1789 Transit STS
12/11/2017	809658	Century Link	Airport	\$ 36.73	406-245-1044 Airport Terminal Power M
12/11/2017	809658	Century Link	Public Safety	\$ 49.27	406-655-0728 Fire Maintenance Shop
12/11/2017	809658	Century Link	EOC 911	\$ 7,310.06	406-255-9700 E911
12/11/2017	809658	Century Link	Telephone Sy	\$ 82.96	406-248-9124 Met Measured Lines 406-248-9179
12/11/2017	809658	Century Link	Telephone Sy	\$ 75.54	406-248-3329 Airport Measured Lines 406-248-9989
12/11/2017	809658	Century Link	Public Safety	\$ 36.92	406-245-6600 Crime Prevention Alarm
12/11/2017	809658	Century Link	EOC 911	\$ 0.91	406-255-9702 E911 Backup Line 4 Call Reroute
12/11/2017	809658	Century Link	Library	\$ 170.72	406-245-1579 Library 6 lines
12/11/2017	809658	Century Link	Telephone Sy	\$ 56.91	406-245-1579 Library 6 lines
12/11/2017	809658	Century Link	Information R	\$ 37.39	406-245-4437 Kenco Security Alarm IT Alarm
12/11/2017	809658	Century Link	Public Safety	\$ 37.77	406-245-1743 Fire Elevator
12/11/2017	809661	Civicplus	Information R	\$ 261.19	3rd Quarterly CivicSend IT
12/11/2017	809661	Civicplus	Airport	\$ 261.19	3rd Quarter CivicSend Airport
12/11/2017	809661	Civicplus	Information R	\$ 6,079.02	3rd Quarter Hosting & Support Fees -
12/11/2017	809663	CMG Construction LLC	Gas Tax	\$ 4,454.01	WO 15-07 Orchard Lane Reconstruction
12/11/2017	809663	CMG Construction LLC	Tax Incremen	\$ 5,363.15	Retainage release due to system error.
12/11/2017	809664	Community Solutions Inc	Municipal Cou	\$ 1,680.00	Nov. 17 ETG
12/11/2017	809664	Community Solutions Inc	Municipal Cou	\$ 400.00	17. Nov. CSI ETC
12/11/2017	809664	Community Solutions Inc	Municipal Cou	\$ 500.00	Nov. 17 Field Contacts
12/11/2017	809665	Control Technology	Wastewater	\$ 3,690.00	Replacement swithgear breaker protection relay
12/11/2017	809666	Cop Construction Co	Wastewater	\$ 128,195.10	WO 18-08 WRF Secondary Pump Station Effluent
12/11/2017	809670	Creative Monograms	Wastewater	\$ 62.50	WINTER CLOTHING
12/11/2017	809670	Creative Monograms	Water	\$ 477.50	WINTER CLOTHING
12/11/2017	809670	Creative Monograms	Water	\$ 1,753.00	WINTER CLOTHING
12/11/2017	809670	Creative Monograms	Water	\$ 1,831.50	WINTER CLOTHING
12/11/2017	809670	Creative Monograms	Wastewater	\$ 602.00	Winter Clothing Order

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12/11/2017	809679	Desert Mountain Corporation	Street/Traffic	\$ 5,260.49	ice slicer used to melt snow on streets
12/11/2017	809679	Desert Mountain Corporation	Street/Traffic	\$ 5,167.57	ice slicer used to melt snow on the streets
12/11/2017	809682	DOWL	Storm Sewer	\$ 13,553.50	WO 17-26 62nd and Rimrock Stormwater
12/11/2017	809682	DOWL	Storm Sewer	\$ 13,404.50	WO 18-07 48th St W Drainage Plan Implementation
12/11/2017	809684	Ebms	City Health In:	\$ 1,450.00	December 2017 Fee Breakdown
12/11/2017	809684	Ebms	City Health In:	\$ 25,671.75	December 2017 Fee Breakdown
12/11/2017	809684	Ebms	City Health In:	\$ 51,569.94	December 2017 Fee Breakdown
12/11/2017	809684	Ebms	City Health In:	\$ 805.00	December 2017 Fee Breakdown
12/11/2017	809684	Ebms	City Health In:	\$ 1,710.00	December 2017 Fee Breakdown
12/11/2017	809684	Ebms	City Health In:	\$ 4,312.00	December 2017 Fee Breakdown
12/11/2017	809685	Edge Construction Supply	Park District 1	\$ 2,838.96	Nuts, bolts, tube
12/11/2017	809687	Energy Laboratories Inc	Storm Sewer	\$ 150.00	Oil & grease analysis
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 115.00	Pretreatment Analysis
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 725.00	Work Order B17090261
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 970.00	Work Order B17090699
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 200.00	Work Order H17090100
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 200.00	Work Order H17090101
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 200.00	Work Order H17090102
12/11/2017	809687	Energy Laboratories Inc	Water	\$ 650.00	WTP lab
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 75.00	YR sampling
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 465.00	YR Sampling
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 725.00	YR sampling
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 965.00	YR Sampling
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 1,230.00	YR Sampling
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 1,455.00	YR Sampling
12/11/2017	809687	Energy Laboratories Inc	Wastewater	\$ 2,020.00	YR Sampling
12/11/2017	809690	ESRI Inc	Information R	\$ 5,002.38	ESRI Maintenance for license -IT 1/1/18-12/31/18
12/11/2017	809690	ESRI Inc	General	\$ 325.58	Annual ESRI Maintenance -City Admin
12/11/2017	809690	ESRI Inc	Information R	\$ 3,730.22	Annual ESRI Maintenance -Planning Dept.
12/11/2017	809690	ESRI Inc	Information R	\$ 20,902.29	Annual ESRI Maintenance -Public Works
12/11/2017	809690	ESRI Inc	Public Safety	\$ 600.00	Annual ESRI Maintenance -Police
12/11/2017	809690	ESRI Inc	EOC 911	\$ 588.37	Annual ESRI Maintenance -Fire 1/1/2018-12/31/2018
12/11/2017	809690	ESRI Inc	General	\$ 988.37	Annual ESRI Maintenance -Parks and Rec
12/11/2017	809690	ESRI Inc	Parking	\$ 162.79	Annual ESRI Maintenance -Parking
12/11/2017	809700	General Contractors Constr	Park District 1	\$ 88,489.17	Development of the South Side splash pad
12/11/2017	809700	General Contractors Constr	Park District 1	\$ 218,255.40	Development of the South Side splash pad
12/11/2017	809701	General Contractors Construction Company Inc	Airport	\$ 31,986.90	AIP 53 Concourse B Upgrades Restroom
12/11/2017	809701	General Contractors Construction Company Inc	Airport	\$ 3,118.50	AIP 53 Concourse B Upgrades Concession
12/11/2017	809701	General Contractors Construction Company Inc	Airport	\$ 3,554.10	AIP 53 Concourse B Upgrades Restroom
12/11/2017	809703	Go Play Golf LLC	Storm Sewer	\$ 39,872.40	Stormwater Improvements & Maintenance Agreement
12/11/2017	809706	Great West Engineering, Inc	Solid Waste	\$ 3,657.75	Miscellaneous engineering Services for the Landfill

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/11/2017	809709	HDR, Inc.	Water	\$ 10,668.45	WO 15-21 Logan Reservoir/Pump Station
12/11/2017	809709	HDR, Inc.	Solid Waste	\$ 43,847.06	WO 17-12 Landfill Drop-off Facility
12/11/2017	809711	Henke Manufacturing Corporation	Street/Traffic	\$ 37,800.00	Snow gates being purchased for graders for local
12/11/2017	809711	Henke Manufacturing Corporation	Street/Traffic	\$ 1,207.05	freight on shipment
12/11/2017	809714	I-State Truck, Inc.	Street/Traffic	\$ (17,000.00)	Trade in of unit 1151, 2000 international 10 yd dump
12/11/2017	809714	I-State Truck, Inc.	Street/Traffic	\$ 9,220.00	5 yr engine/transmission warranty
12/11/2017	809714	I-State Truck, Inc.	Street/Traffic	\$ 377,719.00	12 yard dump truck with snow plow assembly
12/11/2017	809715	Iaff	Sidewalk Deb	\$ 4,894.04	Payroll Summary
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 442.63	1 1/2" and 3" base
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 97.47	1 1/2" crushed base
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 180.03	1 1/2" crushed base
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 879.96	1 1/2" crushed base
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 119.10	3" crushed base
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 334.47	3" crushed base
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 557.66	3" crushed base
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 579.14	3" crushed base
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 663.18	3/4" and 1 1/2" crushed base
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 379.40	3/8 chips
12/11/2017	809722	Knife River (JTL Group Inc.)	Water	\$ 460.26	Asphalt dump fee
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 480.00	concrete for Zimmerman trail
12/11/2017	809722	Knife River (JTL Group Inc.)	Street/Traffic	\$ 627.50	concrete work on zimmerman
12/11/2017	809722	Knife River (JTL Group Inc.)	Water	\$ 75.00	Haul
12/11/2017	809724	Kois Brothers Equipment Co	Street/Traffic	\$ 372.00	111320
12/11/2017	809724	Kois Brothers Equipment Co	Street/Traffic	\$ 900.00	111435
12/11/2017	809724	Kois Brothers Equipment Co	Street/Traffic	\$ 18.08	111461
12/11/2017	809724	Kois Brothers Equipment Co	Street/Traffic	\$ 1,461.13	111478
12/11/2017	809724	Kois Brothers Equipment Co	Street/Traffic	\$ 830.17	111466
12/11/2017	809724	Kois Brothers Equipment Co	Street/Traffic	\$ 58.27	111466
12/11/2017	809724	Kois Brothers Equipment Co	Street/Traffic	\$ 188.64	111461
12/11/2017	809724	Kois Brothers Equipment Co	Street/Traffic	\$ 124.74	111320
12/11/2017	809724	Kois Brothers Equipment Co	Solid Waste	\$ 497.87	111536
12/11/2017	809724	Kois Brothers Equipment Co	Solid Waste	\$ 428.48	111583
12/11/2017	809724	Kois Brothers Equipment Co	Solid Waste	\$ 988.80	111537
12/11/2017	809728	L P Anderson Tire Co. Inc.	Public Safety	\$ 460.00	1088716
12/11/2017	809728	L P Anderson Tire Co. Inc.	General	\$ 370.00	1088759
12/11/2017	809728	L P Anderson Tire Co. Inc.	Public Safety	\$ 188.00	1087413
12/11/2017	809728	L P Anderson Tire Co. Inc.	Street/Traffic	\$ 375.00	1087415
12/11/2017	809728	L P Anderson Tire Co. Inc.	Public Safety	\$ 1,896.96	1088566
12/11/2017	809728	L P Anderson Tire Co. Inc.	Public Safety	\$ 1,896.96	1088571
12/11/2017	809728	L P Anderson Tire Co. Inc.	Public Safety	\$ 115.00	1057416
12/11/2017	809728	L P Anderson Tire Co. Inc.	Public Safety	\$ 188.00	1088070

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12/11/2017	809728	L P Anderson Tire Co. Inc.	Public Safety	\$ 188.00	1087400
12/11/2017	809728	L P Anderson Tire Co. Inc.	Public Safety	\$ 153.85	1088740
12/11/2017	809728	L P Anderson Tire Co. Inc.	Transit	\$ 204.00	Tire service for Buses
12/11/2017	809740	Montana CSED	Sidewalk Deb	\$ 3,633.19	Payroll Summary
12/11/2017	809744	Montana Municipal Interlocal Authority	Property Ins	\$ 11,901.30	December 2017 Deductible Recovery Invoice
12/11/2017	809746	Montana State Fireman's Assoc	Sidewalk Deb	\$ 4,180.11	Payroll Summary
12/11/2017	809748	MPPA Montana Police Protective Association	Sidewalk Deb	\$ 3,178.42	Payroll Summary
12/11/2017	809755	NorPac Sheet Metal Inc	Airport	\$ 4,389.00	Invoice #171340. Fresh Air Intake Curbs Extensions
12/11/2017	809756	NorthWestern Energy	Public Safety	\$ 34.37	0712532-1
12/11/2017	809756	NorthWestern Energy	Wastewater	\$ 231.52	EA Electricity
12/11/2017	809756	NorthWestern Energy	Public Safety	\$ 409.95	0100477-9: FIRE 6 MONTHLY ELECTRICAL
12/11/2017	809756	NorthWestern Energy	Water	\$ 827.32	0100478-7
12/11/2017	809756	NorthWestern Energy	Airport	\$ 28,267.08	0100482-9. Main Vault. November 2017
12/11/2017	809756	NorthWestern Energy	Public Safety	\$ 176.20	3448739-7
12/11/2017	809756	NorthWestern Energy	Water	\$ 256.38	805 CONSTITUTION
12/11/2017	809756	NorthWestern Energy	General	\$ 144.74	0720841-6
12/11/2017	809756	NorthWestern Energy	General	\$ 96.10	0712539-6
12/11/2017	809756	NorthWestern Energy	General	\$ 5.97	0722253-2
12/11/2017	809756	NorthWestern Energy	General	\$ 224.07	0722256-5
12/11/2017	809756	NorthWestern Energy	Water	\$ 9.44	0722249-0
12/11/2017	809756	NorthWestern Energy	General	\$ 131.69	0712538-8
12/11/2017	809756	NorthWestern Energy	General	\$ 5.85	3477233-5
12/11/2017	809756	NorthWestern Energy	General	\$ 17.03	0722808-3
12/11/2017	809756	NorthWestern Energy	General	\$ 8.30	0722852-1
12/11/2017	809756	NorthWestern Energy	General	\$ 8.09	0722862-0
12/11/2017	809756	NorthWestern Energy	General	\$ 111.36	0722901-6
12/11/2017	809756	NorthWestern Energy	General	\$ 6.22	0722976-8
12/11/2017	809756	NorthWestern Energy	General	\$ 231.67	0722995-8
12/11/2017	809756	NorthWestern Energy	General	\$ 85.68	0723005-5
12/11/2017	809756	NorthWestern Energy	General	\$ 5.97	0723025-3
12/11/2017	809756	NorthWestern Energy	Water	\$ 2,048.85	0723043-6
12/11/2017	809756	NorthWestern Energy	General	\$ 5.85	0723046-9
12/11/2017	809756	NorthWestern Energy	General	\$ 83.95	0723049-3
12/11/2017	809756	NorthWestern Energy	General	\$ 12.76	0723053-5
12/11/2017	809756	NorthWestern Energy	General	\$ 17.80	0723064-2
12/11/2017	809756	NorthWestern Energy	General	\$ 17.80	0723065-9
12/11/2017	809756	NorthWestern Energy	Wastewater	\$ 89.70	0723383-6
12/11/2017	809756	NorthWestern Energy	Parks Maintainer	\$ 5.97	0723384-4
12/11/2017	809756	NorthWestern Energy	Parks Maintainer	\$ 7.73	0723385-1
12/11/2017	809756	NorthWestern Energy	Parks Maintainer	\$ 7.73	0723386-9
12/11/2017	809756	NorthWestern Energy	Parks Maintainer	\$ 7.73	0723387-7

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 7.73	0723388-5
12/11/2017	809756	NorthWestern Energy	General	\$ 3.81	0723391-9
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 2.53	0723391-9
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 7.73	0723392-7
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 6.70	0723393-5
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 5.97	0723394-3
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 5.97	0723395-0
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 5.97	0723396-8
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 5.97	0723397-6
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 5.97	0723398-4
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 5.97	0723835-5
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 8.09	0723836-3
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 5.85	0723840-5
12/11/2017	809756	NorthWestern Energy	Wastewater	\$ 472.94	0723878-5
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 4.72	0723879-3
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 6.34	0723883-5
12/11/2017	809756	NorthWestern Energy	General	\$ 144.16	0723884-3
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 6.59	0723885-0
12/11/2017	809756	NorthWestern Energy	General	\$ 17.80	0723887-6
12/11/2017	809756	NorthWestern Energy	General	\$ 0.98	0793134-8
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 6.34	0855404-0
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 7.20	0881455-0
12/11/2017	809756	NorthWestern Energy	General	\$ 5.85	0920801-8
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 0.89	0971824-8
12/11/2017	809756	NorthWestern Energy	General	\$ 12.35	0978917-3
12/11/2017	809756	NorthWestern Energy	General	\$ 7.43	0999807-1
12/11/2017	809756	NorthWestern Energy	Radio	\$ 131.92	1006915-1
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 0.57	1045813-1
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 30.66	1045820-6
12/11/2017	809756	NorthWestern Energy	General	\$ 7.08	1141284-8
12/11/2017	809756	NorthWestern Energy	General	\$ 6.09	1156527-2
12/11/2017	809756	NorthWestern Energy	General	\$ 11.21	1160780-1
12/11/2017	809756	NorthWestern Energy	Water	\$ 8.55	1160807-2
12/11/2017	809756	NorthWestern Energy	Public Safety	\$ 1,406.29	1183483-5
12/11/2017	809756	NorthWestern Energy	General	\$ 5.85	1230066-1
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 5.85	1242222-6
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 0.67	1312707-1
12/11/2017	809756	NorthWestern Energy	Water	\$ 4.20	1346673-5
12/11/2017	809756	NorthWestern Energy	General	\$ 1.34	1409394-2
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 15.51	1513800-1
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 25.92	1513802-7

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 7.81	1513804-3
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 7.06	1514388-6
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 6.59	1564209-3
12/11/2017	809756	NorthWestern Energy	Building Inspe	\$ 69.62	1569631-3
12/11/2017	809756	NorthWestern Energy	General	\$ 5.85	1588262-4
12/11/2017	809756	NorthWestern Energy	General	\$ 26.67	1635289-0
12/11/2017	809756	NorthWestern Energy	General	\$ 0.89	1692666-9
12/11/2017	809756	NorthWestern Energy	Wastewater	\$ 11.59	1704025-4
12/11/2017	809756	NorthWestern Energy	Wastewater	\$ 27.75	1704030-4
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 36.93	1738989-1
12/11/2017	809756	NorthWestern Energy	Water	\$ 6.34	1867265-9
12/11/2017	809756	NorthWestern Energy	General	\$ 7.19	1902257-3
12/11/2017	809756	NorthWestern Energy	General	\$ 22.74	1941243-6
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 1.45	2041362-1
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 6.70	2047000-1
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 6.70	2047007-6
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 7.19	2047010-0
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 7.19	2047011-8
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 6.94	2047013-4
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 6.70	2047017-5
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 7.19	2047018-3
12/11/2017	809756	NorthWestern Energy	Street/Traffic	\$ 6.83	2047019-1
12/11/2017	809756	NorthWestern Energy	Wastewater	\$ 1,160.56	2132749-9
12/11/2017	809756	NorthWestern Energy	General	\$ 5.85	3020837-5
12/11/2017	809756	NorthWestern Energy	General	\$ 5.85	3178260-0
12/11/2017	809756	NorthWestern Energy	General	\$ -	0723039-4
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ -	1396192-5
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ -	1513796-1
12/11/2017	809756	NorthWestern Energy	General	\$ 8.09	0722258-1
12/11/2017	809756	NorthWestern Energy	General	\$ 16.37	0722259-9
12/11/2017	809756	NorthWestern Energy	Water	\$ 2,388.60	0722270-6
12/11/2017	809756	NorthWestern Energy	General	\$ 40.03	0722277-1
12/11/2017	809756	NorthWestern Energy	General	\$ 111.25	0722275-5
12/11/2017	809756	NorthWestern Energy	General	\$ 33.17	0722278-9
12/11/2017	809756	NorthWestern Energy	General	\$ 17.03	0722279-7
12/11/2017	809756	NorthWestern Energy	General	\$ 13.33	0722274-8
12/11/2017	809756	NorthWestern Energy	General	\$ 130.18	0722273-0
12/11/2017	809756	NorthWestern Energy	Parks Mainte	\$ 6.65	0722272-2
12/11/2017	809756	NorthWestern Energy	General	\$ 9.96	0722272-2
12/11/2017	809756	NorthWestern Energy	General	\$ 5.97	0722280-5
12/11/2017	809756	NorthWestern Energy	General	\$ 5.97	0722281-3

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/11/2017	809756	NorthWestern Energy	General	\$ 5.97	0722283-9
12/11/2017	809756	NorthWestern Energy	General	\$ 5.97	0722284-7
12/11/2017	809758	Otto Environmental Systems Llc	Solid Waste	\$ 24,570.00	Black 90 gallon barrels for residential garbage
12/11/2017	809763	Public Utilities	Wastewater	\$ 9.67	180645
12/11/2017	809763	Public Utilities	Airport	\$ 67.68	250828-Alpine Air-Maintenance
12/11/2017	809763	Public Utilities	Facilities Mng	\$ 485.26	158260
12/11/2017	809763	Public Utilities	Airport	\$ 41.75	250830-Hilsendeger Bldg
12/11/2017	809763	Public Utilities	Airport	\$ 6,561.58	136516
12/11/2017	809763	Public Utilities	Airport	\$ 94.48	250831-Zone Dispatch-IP6 & IP7
12/11/2017	809763	Public Utilities	Airport	\$ 282.82	250834-QTA
12/11/2017	809763	Public Utilities	Airport	\$ 84.22	250836-West End T-Hangars
12/11/2017	809763	Public Utilities	Airport	\$ 114.76	250840-Edwards Jet Center West
12/11/2017	809763	Public Utilities	Airport	\$ 47.08	250832-Corp Air/Alpine
12/11/2017	809763	Public Utilities	Airport	\$ 1,097.90	251009-Terminal Compactor
12/11/2017	809763	Public Utilities	Airport	\$ 47.08	250859-TSA
12/11/2017	809763	Public Utilities	Airport	\$ 129.93	250858-Billings Fire Center-BLM
12/11/2017	809763	Public Utilities	Airport	\$ 94.48	250857-MT State Lands DEQ/DNRC
12/11/2017	809763	Public Utilities	Airport	\$ 181.43	250847-UPS Gate 21
12/11/2017	809763	Public Utilities	Airport	\$ 94.16	250848-Edwards Jet Center 1871 Aviation Place
12/11/2017	809763	Public Utilities	Airport	\$ 94.48	250849-Rocky Mountain College-EJC
12/11/2017	809763	Public Utilities	Airport	\$ 114.76	250850-US Postal Service Gate 15
12/11/2017	809763	Public Utilities	Airport	\$ 57.31	250855-Marchi Office
12/11/2017	809763	Public Utilities	Airport	\$ 114.76	250854-Marchi Hangar
12/11/2017	809763	Public Utilities	Airport	\$ 134.88	250851-Edwards Jet Center 1691 Aviation Place
12/11/2017	809763	Public Utilities	Airport	\$ 67.44	250853-Aerotrionics
12/11/2017	809763	Public Utilities	Airport	\$ 114.36	250845-Airfield Maintenance
12/11/2017	809763	Public Utilities	Airport	\$ 142.96	250843-Airfield Maintenance Compactor
12/11/2017	809763	Public Utilities	Airport	\$ 6.30	250842-Executive Hangars USDA APHIS
12/11/2017	809763	Public Utilities	Airport	\$ 88.18	250842-Executive Hangars
12/11/2017	809764	Public Works-Administration	Water	\$ 2,220.00	PWU NOV Engineering Permits - Watermain Repair
12/11/2017	809764	Public Works-Administration	Water	\$ 1,282.60	PWU NOV 2017 Engineering Permits - WSRP
12/11/2017	809770	Riverstone Health	General	\$ 11,250.00	Inv. 5334 Quarterly Air Pollution Control
12/11/2017	809773	Rocky Mountain Health Network Inc.	City Health In:	\$ 51,300.00	Inv. #38143
12/11/2017	809773	Rocky Mountain Health Network Inc.	City Health In:	\$ 51,450.00	Inv. #38149
12/11/2017	809774	Routeware Inc	Solid Waste	\$ 15,976.80	2018 Support Quarter 1 - Routeware Control Center
12/11/2017	809782	Springsted	Tax Incremen	\$ 14,217.97	November 2017 Professional Services for One Big
12/11/2017	809783	St Vincent Occupational Health	General	\$ 3,425.00	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809783	St Vincent Occupational Health	Public Safety	\$ 426.33	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809783	St Vincent Occupational Health	Public Safety	\$ 140.00	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809783	St Vincent Occupational Health	Street/Traffic	\$ 95.00	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809783	St Vincent Occupational Health	Wastewater	\$ 65.00	Drug Testing, DOT Physicals, Flu Shots, Nursing

Check Date	Check #	Name	Fund Name	Amount	Item Desc
12/11/2017	809783	St Vincent Occupational Health	Solid Waste	\$ 240.00	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809783	St Vincent Occupational Health	Airport	\$ 167.50	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809783	St Vincent Occupational Health	Airport	\$ 67.50	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809783	St Vincent Occupational Health	Transit	\$ 190.00	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809783	St Vincent Occupational Health	City Health In:	\$ 3,400.00	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809783	St Vincent Occupational Health	City Health In:	\$ 832.50	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809783	St Vincent Occupational Health	Park District 1	\$ 95.00	Drug Testing, DOT Physicals, Flu Shots, Nursing
12/11/2017	809784	Star Service Inc	Wastewater	\$ 3,200.00	replace hot water return line
12/11/2017	809788	Swank Enterprises	Rose Park Po	\$ 252,941.09	Rose Pool operations building construction
12/11/2017	809792	Thomas F. Levak	Solid Waste	\$ 5,129.10	Inv. 3614 Arbitration
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 226.50	Alignment for 0178
12/11/2017	809793	Tire-Rama	Street/Traffic	\$ 880.00	1050295271
12/11/2017	809793	Tire-Rama	Public Safety	\$ 890.16	1050295279
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 550.00	Tire repairs for the garbage trucks
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 1,937.50	Tire repairs for the garbage trucks
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 1,950.50	Tire repairs for the garbage trucks
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 996.32	Tires for #0036
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 360.00	Tires for Landfill equipment
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 738.48	Tires for unit #0037
12/11/2017	809793	Tire-Rama	Street/Traffic	\$ 854.80	1050295272
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 1,278.00	Recapped tires for the garbage trucks
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 1,583.50	Recapped tires for the garbage trucks
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 2,271.00	Recapped tires for the garbage trucks
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 3,073.50	Recapped tires for the garbage trucks
12/11/2017	809793	Tire-Rama	Solid Waste	\$ 4,424.50	Recapped tires for the garbage trucks
12/11/2017	809794	Toter Incorporated	Solid Waste	\$ 30,605.80	Black 90 barrels for residential garbage service
12/11/2017	809795	Town & Country Supply Association	Fleet	\$ 20,241.93	304719 PO NUM 304761
12/11/2017	809795	Town & Country Supply Association	Transit	\$ 13,532.94	BUS MET PO NUM 304756
12/11/2017	809795	Town & Country Supply Association	Solid Waste	\$ 168.30	Propane for the Landfill
12/11/2017	809795	Town & Country Supply Association	Airport	\$ 16,698.09	Invoice #304710. QTA Car Rental Fuel
12/11/2017	809796	Tractor & Equipment Co.	Solid Waste	\$ 345.31	Parts for Landfill Equipment
12/11/2017	809796	Tractor & Equipment Co.	Solid Waste	\$ 212.55	Parts for the Landfill equipment
12/11/2017	809796	Tractor & Equipment Co.	Solid Waste	\$ 924.93	Parts for the Landfill equipment
12/11/2017	809796	Tractor & Equipment Co.	Solid Waste	\$ 1,095.00	Parts for the Landfill equipment
12/11/2017	809796	Tractor & Equipment Co.	Solid Waste	\$ 1,144.82	Parts for the Landfill equipment
12/11/2017	809796	Tractor & Equipment Co.	Solid Waste	\$ 2,393.78	Parts for the Landfill equipment
12/11/2017	809804	Valmont Industries Inc	Street/Traffic	\$ 8,115.00	STREET LIGHTS PO NUM 302813
12/11/2017	809804	Valmont Industries Inc	Street/Traffic	\$ 3,412.00	STREET LIGHTS PO NUM 304326
12/11/2017	809809	Western Municipal Construction Inc	Wastewater	\$ 52,719.14	WO 17-23 King Ave West Water & Sewer Extension
12/11/2017	809809	Western Municipal Construction Inc	Water	\$ 106,357.09	WO 17-23 King Ave West Water & Sewer Extension

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Payment of Claims December 13&18, 2017

PRESENTED BY: Andy Zoeller

Department: City Hall Administration

Presentation: No

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$773,986.52 have been audited and are presented for City Council payment approval. A complete listing of the claims dated December 13&18, 2017, is available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo_12.13&18.2017

Check Date	Check	Name	Fund Name	Amount	Item Desc
12/18/2017	809819	360 Office Solutions Inc	Wastewater	\$ 333.45	Green Bar paper office supplies
12/18/2017	809819	360 Office Solutions Inc	General	\$ 1,088.30	Inv 176439-0
12/18/2017	809819	360 Office Solutions Inc	Building Inspection	\$ 1,382.90	Inv 176439-0
12/18/2017	809819	360 Office Solutions Inc	City County Planning	\$ 674.90	Inv 176439-0
12/18/2017	809819	360 Office Solutions Inc	City County Planning	\$ 1,000.00	Inv 176439-0
12/18/2017	809819	360 Office Solutions Inc	Wastewater	\$ 127.92	Office Supplies
12/18/2017	809825	American Title & Escrow	CDBG	\$ 15,000.00	FTHB Misty Crawford 101 Jackson Street
12/18/2017	809826	American Title & Escrow	CDBG	\$ 10,000.00	FTHB Micah and Sarah Cryder 1320 Crawford
12/18/2017	809827	American Water Works Associati	Water	\$ 5,653.00	Renewal Membership
12/13/2017	809818	Bcs Scrip	City Health Ins Fund	\$ 32,525.00	2017 Health Assessment
12/18/2017	809831	Beartooth Environmental, Inc.	Solid Waste	\$ 4,915.00	Hazardous Waste Disposal
12/18/2017	809835	Border States Electric	Water	\$ 538.25	misc for Chemical UPS
12/18/2017	809835	Border States Electric	Water	\$ 454.72	Grounding parts for 12.5 KVA feeders
12/18/2017	809835	Border States Electric	Wastewater	\$ 2,000.00	Grounding parts for 12.5 KVA feeders
12/18/2017	809835	Border States Electric	Water	\$ 42.67	ELECTRICAL FOR WTP & WWTP PO NUM
12/18/2017	809835	Border States Electric	Water	\$ 1,519.99	ELECTRICAL FOR WTP & WWTP PO NUM
12/18/2017	809839	C & L Service Inc	Street/Traffic Oper	\$ 5,910.30	work performed at 15th & central installing
12/18/2017	809842	Chicago Title of Montana LLC	CDBG	\$ 15,000.00	FTHB James Brown 1141 Megan Circle
12/18/2017	809843	Chicago Title of Montana LLC	CDBG	\$ 15,000.00	FTHB Anne Moorhead 43 Prickett Lane
12/18/2017	809844	Computers Unlimited	Tax Increment N 27th	\$ 35,000.00	Computers Unlimited TIF reimbursement
12/18/2017	809846	Cop Construction Co	Water	\$ 150,232.49	WO 17-01 2017 Water & Sewer Sch 2A
12/18/2017	809847	Creative Monograms	Water	\$ 62.50	WINTER CLOTHING
12/18/2017	809847	Creative Monograms	Water	\$ 3,557.00	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809850	Cummins Rocky Mountain LLC	Transit	\$ 121.43	AUTO &TRUCK MAINT.ITEMS
12/18/2017	809850	Cummins Rocky Mountain LLC	Transit	\$ 6.11	AUTO &TRUCK MAINT.ITEMS
12/18/2017	809850	Cummins Rocky Mountain LLC	Transit	\$ 3,290.69	AUTO &TRUCK MAINT.ITEMS
12/18/2017	809854	DOWL	Arterial Streets	\$ 5,993.90	WO 16-05 Central Ave - Shiloh to 32nd St W
12/18/2017	809856	Downtown Billings BID, Inc.	Street/Traffic Oper	\$ 15,185.00	Traffic signal wraps
12/18/2017	809858	DPS Company LLC	Airport	\$ 4,116.00	Invoice #2017-56. Finalize repair to overhead
12/18/2017	809861	Ecoverse Industries Ltd	Solid Waste	\$ 657.88	AUTO &TRUCK MAINT.ITEMS
12/18/2017	809861	Ecoverse Industries Ltd	Solid Waste	\$ 8,157.31	AUTO &TRUCK MAINT.ITEMS
12/18/2017	809861	Ecoverse Industries Ltd	Solid Waste	\$ 17,770.54	AUTO &TRUCK MAINT.ITEMS
12/18/2017	809862	Electric Lightwave	City County Planning	\$ 39.00	Planning FAX 406-657-8327
12/18/2017	809862	Electric Lightwave	CDBG	\$ 39.18	Community Development Services FAX 406-294-
12/18/2017	809862	Electric Lightwave	Telephone System	\$ 4,645.80	Main Bill New Account # 330046
12/18/2017	809862	Electric Lightwave	Information Resources	\$ 79.95	Main Bill New Account # 330046 -IT
12/18/2017	809862	Electric Lightwave	Telephone System	\$ 281.59	Main Bill New Account # 330047
12/18/2017	809862	Electric Lightwave	Building Inspection	\$ 39.00	Building FAX 406-657-8252
12/18/2017	809862	Electric Lightwave	Airport	\$ 44.09	Airport Alarm 406-294-8370
12/18/2017	809862	Electric Lightwave	Public Safety	\$ 39.00	CPC line 247-8592
12/18/2017	809862	Electric Lightwave	General	\$ 46.00	Main Bill New Account # 330046 -Dehler Park

Check Date	Check	Name	Fund Name	Amount	Item Desc
12/18/2017	809863	Emergency Services Consulting International	Public Safety	\$ 2,807.00	CONSULTANT SERVICES: FIRE STATION
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 100.00	Billings WQ YR Study
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 100.00	Billings WQ YR Study
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 150.00	Billings WQ YR Study
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 300.00	Billings WQ YR Study
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 300.00	Billings WQ YR Study
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 400.00	Billings WQ YR Study
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 725.00	Billings WQ YR Study
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 725.00	Billings WQ YR Study
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 1,940.00	Billings WQ YR Study
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 2,600.00	Billings WQ YR Study
12/18/2017	809864	Energy Laboratories Inc	Wastewater	\$ 705.00	YR Sampling
12/18/2017	809867	Facts On File Inc	Library	\$ 4,542.36	Invoice 312180
12/18/2017	809873	Galles Filter Service	Fleet	\$ 221.75	P-73912-01 PO NUM 304282
12/18/2017	809873	Galles Filter Service	Public Safety	\$ 38.20	P-74043-01
12/18/2017	809873	Galles Filter Service	Fleet	\$ 171.41	P-74067-01 PO NUM 304282
12/18/2017	809873	Galles Filter Service	Solid Waste	\$ 210.46	Parts for Landfill equipment
12/18/2017	809873	Galles Filter Service	Transit	\$ 137.82	AUTO &TRUCK MAINT.ITEMS
12/18/2017	809873	Galles Filter Service	Water	\$ 30.75	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809873	Galles Filter Service	Public Safety	\$ 40.38	T-71976
12/18/2017	809873	Galles Filter Service	Street/Traffic Oper	\$ 40.48	T-72222
12/18/2017	809873	Galles Filter Service	Water	\$ 249.48	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809873	Galles Filter Service	Water	\$ 7.23	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809873	Galles Filter Service	Water	\$ 58.90	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809873	Galles Filter Service	Water	\$ 98.00	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809873	Galles Filter Service	Water	\$ 63.00	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809873	Galles Filter Service	Transit	\$ 20.00	BUS MET PO NUM 304282
12/18/2017	809873	Galles Filter Service	Transit	\$ 42.12	BUS MET PO NUM 304282
12/18/2017	809873	Galles Filter Service	Transit	\$ 127.04	BUS MET PO NUM 304282
12/18/2017	809873	Galles Filter Service	Transit	\$ 127.05	BUS MET PO NUM 304282
12/18/2017	809873	Galles Filter Service	Transit	\$ 420.16	BUS MET PO NUM 304282
12/18/2017	809873	Galles Filter Service	Solid Waste	\$ 129.92	Filters for Landfill Equipment
12/18/2017	809873	Galles Filter Service	Solid Waste	\$ 192.68	Filters for Landfill equipment
12/18/2017	809873	Galles Filter Service	Solid Waste	\$ 413.51	Filters for Landfill equipment
12/18/2017	809873	Galles Filter Service	Fleet	\$ 74.31	P-74341-01 PO NUM 304282
12/18/2017	809873	Galles Filter Service	Fleet	\$ 88.97	P-74222-01 PO NUM 304282
12/18/2017	809873	Galles Filter Service	Street/Traffic Oper	\$ 16.60	T-72120
12/18/2017	809873	Galles Filter Service	Fleet	\$ 139.51	P-74002-01 PO NUM 304282
12/18/2017	809873	Galles Filter Service	Fleet	\$ 83.08	P-74153-01 PO NUM 304282
12/18/2017	809873	Galles Filter Service	Public Safety	\$ 59.58	T-72045
12/18/2017	809873	Galles Filter Service	Water	\$ 21.69	WATER PARTS AND SUPPLIES PO NUM

Check Date	Check	Name	Fund Name	Amount	Item Desc
12/18/2017	809873	Galles Filter Service	Fleet	\$ 390.32	P-74384-01 PO NUM 304282
12/18/2017	809873	Galles Filter Service	Fleet	\$ 193.78	P-74433-01 PO NUM 304282
12/18/2017	809873	Galles Filter Service	Fleet	\$ 155.45	P-74495-01 PO NUM 304282
12/18/2017	809873	Galles Filter Service	Fleet	\$ 8.52	T-72057 PO NUM 304282
12/18/2017	809891	Insight Public Sector	Information Resources	\$ 3,234.00	5-Netmotion licenses for Public Safety
12/18/2017	809892	Intellisys Inc	Wastewater	\$ 1,890.00	Control System Software contract (service
12/18/2017	809892	Intellisys Inc	Water	\$ 1,890.00	Service Contract WTP Control System Software
12/18/2017	809894	Interstate Power Systems, Inc.	Transit	\$ 19,997.61	AUTO &TRUCK MAINT.ITEMS
12/18/2017	809894	Interstate Power Systems, Inc.	Transit	\$ 485.52	BUS MET PO NUM 304779
12/18/2017	809894	Interstate Power Systems, Inc.	Street/Traffic Oper	\$ 35.49	C007044502.01
12/18/2017	809887	I-State Truck, Inc.	Solid Waste	\$ 1,411.78	C251233610.01
12/18/2017	809887	I-State Truck, Inc.	Solid Waste	\$ 23.24	C251233526.01
12/18/2017	809887	I-State Truck, Inc.	Solid Waste	\$ 17.00	C251233507.01
12/18/2017	809887	I-State Truck, Inc.	Street/Traffic Oper	\$ 477.24	C251233635.01
12/18/2017	809887	I-State Truck, Inc.	Street/Traffic Oper	\$ 11.45	C251233201.02
12/18/2017	809887	I-State Truck, Inc.	Solid Waste	\$ 781.28	C251233298.01
12/18/2017	809887	I-State Truck, Inc.	Solid Waste	\$ 367.31	C251233501.01
12/18/2017	809887	I-State Truck, Inc.	Solid Waste	\$ 54.63	C251233507.01
12/18/2017	809887	I-State Truck, Inc.	Street/Traffic Oper	\$ 37.00	C251232894.01
12/18/2017	809887	I-State Truck, Inc.	Solid Waste	\$ 37.00	C251232894.01
12/18/2017	809896	Jay's Waterline Repair	Water	\$ 4,800.00	213 Quiet Water Replace leaking CV
12/18/2017	809898	Junkermier, Clark, Campanella, Stevens PC	General	\$ 25,000.00	779450 - FY17 Audit Services
12/18/2017	809912	Mahoney & Associates Consulting LLC	General	\$ 5,871.00	FY17-Draft Cost Allocation Plan
12/18/2017	809917	Miller Trois LLC	General	\$ 1,971.00	I18-012229 Miller Trois LLC
12/18/2017	809917	Miller Trois LLC	Building Inspection	\$ 6,331.00	I18-012229 Miller Trois LLC
12/18/2017	809917	Miller Trois LLC	City County Planning	\$ 4,218.00	I18-012229 Miller Trois LLC
12/18/2017	809917	Miller Trois LLC	CDBG	\$ 4,925.00	I18-012229 Miller Trois LLC
12/18/2017	809920	Montana Dakota Utilities CNG	Fleet	\$ 7,625.59	112017 PO NUM 304834
12/18/2017	809927	MT Waterworks	Water	\$ 3,249.60	SYSTEMS PO NUM 304643
12/18/2017	809927	MT Waterworks	Water	\$ 1,093.20	SYSTEMS PO NUM 304801
12/18/2017	809927	MT Waterworks	Water	\$ 598.00	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809927	MT Waterworks	Water	\$ 825.92	SYSTEMS PO NUM 304725
12/18/2017	809927	MT Waterworks	Water	\$ 4,666.22	SYSTEMS PO NUM 304802
12/18/2017	809932	NorPac Sheet Metal Inc	Airport	\$ 4,950.00	Invoice #17-1418. Replace Kitchen EF
12/18/2017	809934	Northwest Pipe Fittings	Wastewater	\$ 44.52	Drip Traps
12/18/2017	809934	Northwest Pipe Fittings	Wastewater	\$ 46.62	Drip traps
12/18/2017	809934	Northwest Pipe Fittings	Wastewater	\$ 105.32	drip traps
12/18/2017	809934	Northwest Pipe Fittings	Water	\$ 85.65	Ecoder pitset
12/18/2017	809934	Northwest Pipe Fittings	Water	\$ 970.70	ecoder pitset
12/18/2017	809934	Northwest Pipe Fittings	Public Safety	\$ 13.36	1900913
12/18/2017	809934	Northwest Pipe Fittings	Fleet	\$ 19.76	1900913 PO NUM 304285

Check Date	Check	Name	Fund Name	Amount	Item Desc
12/18/2017	809934	Northwest Pipe Fittings	Water	\$ 11,900.00	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809934	Northwest Pipe Fittings	Water	\$ 61.80	Winter Maint at # 2 intake
12/18/2017	809934	Northwest Pipe Fittings	Wastewater	\$ 210.99	secondary sump drain line
12/18/2017	809934	Northwest Pipe Fittings	Water	\$ 47.00	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809934	Northwest Pipe Fittings	Water	\$ 12,920.00	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809934	Northwest Pipe Fittings	Water	\$ 17,258.40	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809934	Northwest Pipe Fittings	Water	\$ 12,661.60	WATER PARTS AND SUPPLIES PO NUM
12/18/2017	809934	Northwest Pipe Fittings	Water	\$ 48.22	Pressure gauge
12/18/2017	809934	Northwest Pipe Fittings	Wastewater	\$ 32.14	Pressure gauge
12/18/2017	809934	Northwest Pipe Fittings	Wastewater	\$ 101.65	primary valves
12/18/2017	809934	Northwest Pipe Fittings	Street/Traffic Oper	\$ 24.74	pvc coupling and pipe for unit 1207
12/18/2017	809934	Northwest Pipe Fittings	Wastewater	\$ 152.08	Relief Valve
12/18/2017	809934	Northwest Pipe Fittings	Wastewater	\$ 65.40	headwaters work
12/18/2017	809934	Northwest Pipe Fittings	Water	\$ 78.92	leavens Sump Pump
12/18/2017	809936	NorthWestern Energy	Airport	\$ 245.61	0712535-4. Employee Parking. November 2017
12/18/2017	809936	NorthWestern Energy	General	\$ 249.77	0712536-2
12/18/2017	809936	NorthWestern Energy	General	\$ 46.07	0712387-0
12/18/2017	809936	NorthWestern Energy	Airport	\$ 115.17	0712533-9. Airport Entrance. November 2017
12/18/2017	809936	NorthWestern Energy	Wastewater	\$ 95.88	389 62nd st Lift
12/18/2017	809936	NorthWestern Energy	Water	\$ 1,085.01	5809 Canyonwoods dr
12/18/2017	809936	NorthWestern Energy	General	\$ 79.02	Electrical charges for tennis courts at Pioneer
12/18/2017	809936	NorthWestern Energy	Transit	\$ 3,483.22	Electricity at Metroplex 10/24/17 to 11/27/17
12/18/2017	809936	NorthWestern Energy	Airport	\$ 23.61	0712791-3. Gate 16. November 2017
12/18/2017	809936	NorthWestern Energy	Transit	\$ 407.26	0719225-5
12/18/2017	809936	NorthWestern Energy	Airport	\$ 14.53	0712797-0. Gate 9. November 2017
12/18/2017	809936	NorthWestern Energy	General	\$ 42.82	0720818-4
12/18/2017	809936	NorthWestern Energy	Public Safety	\$ 288.20	0720817-6
12/18/2017	809936	NorthWestern Energy	Airport	\$ 28.98	1712795-4. Gate 17. November 2017
12/18/2017	809936	NorthWestern Energy	Airport	\$ 24.32	0719762-7. Gate 13. November 2017
12/18/2017	809936	NorthWestern Energy	General	\$ 35.48	0813489-2
12/18/2017	809936	NorthWestern Energy	Airport	\$ 20.42	0720296-3. Gate 29. November 2017
12/18/2017	809936	NorthWestern Energy	Public Safety	\$ 738.33	0871546-8
12/18/2017	809936	NorthWestern Energy	Water	\$ 191.98	1142253-2
12/18/2017	809936	NorthWestern Energy	Airport	\$ 27.37	2114868-9. Runway Weather System. November
12/18/2017	809936	NorthWestern Energy	Airport	\$ 5.85	0712805-1. IP-10. November 2017
12/18/2017	809936	NorthWestern Energy	Street/Traffic Oper	\$ 0.23	1740357-7
12/18/2017	809936	NorthWestern Energy	Street/Traffic Oper	\$ 0.66	1748896-6
12/18/2017	809936	NorthWestern Energy	General	\$ 29.96	1836666-6
12/18/2017	809936	NorthWestern Energy	General	\$ 64.40	1849408-8
12/18/2017	809936	NorthWestern Energy	General	\$ 49.16	1904944-4
12/18/2017	809936	NorthWestern Energy	Parks Maintenance	\$ 1.09	1948667-9

Check Date	Check	Name	Fund Name	Amount	Item Desc
12/18/2017	809936	NorthWestern Energy	Parks Maintenance	\$ 5.11	2055817-7
12/18/2017	809936	NorthWestern Energy	Airport	\$ 2,424.17	0719543-1. Parking Lot Lights. November 2017
12/18/2017	809936	NorthWestern Energy	Water	\$ 1,709.49	0722264-9
12/18/2017	809936	NorthWestern Energy	Airport	\$ 8.30	0712813-5. Burn Pit. November 2017
12/18/2017	809936	NorthWestern Energy	General	\$ 186.68	0720821-8
12/18/2017	809936	NorthWestern Energy	Airport	\$ 22.74	0719761-9. Gate 15. November 2017
12/18/2017	809936	NorthWestern Energy	Water	\$ 17.48	0723059-2
12/18/2017	809936	NorthWestern Energy	Airport	\$ 21.75	0719760-1. Gate 14. November 2017
12/18/2017	809936	NorthWestern Energy	Water	\$ 3,634.44	0723040-2
12/18/2017	809936	NorthWestern Energy	Airport	\$ 22.36	0719759-3. Gate 12. November 2017
12/18/2017	809936	NorthWestern Energy	General	\$ 130.74	0722287-0
12/18/2017	809942	Power Service Inc	Water	\$ 5,467.67	WASTEWATER PARTS & SUPPLY PO NUM
12/18/2017	809943	Proforce Law Enforcement	Public Safety	\$ 2,502.33	Invoice 329489 - Tasers & equipment
12/18/2017	809944	Pros Consulting Inc	Parks Programs	\$ 8,870.00	Comprehensive plan for PRPL.
12/18/2017	809951	RDO Equipment Co.	Solid Waste	\$ 17,342.76	LABOR FOR #0258
12/18/2017	809951	RDO Equipment Co.	Water	\$ 1,295.46	NONSTOCKING ITEMS-P.U.D.
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 1,622.61	Nov. 17 Day Treatment
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 3,462.26	Oct. IOP
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 1,296.10	Oct. Coordinator
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 1,895.56	Oct. IOP
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 1,198.11	Oct. AC
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 750.00	Nov. 17 Ancillary
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 2,031.55	Oct. IOP
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 2,535.18	Nov. 17 NI, CP, Deductibles
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 2,171.58	Oct. Day Treatment
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 300.00	Nov. 17 Screenings
12/18/2017	809952	Rimrock Foundation	Municipal Court Grants	\$ 1,634.57	Oct. AC
12/18/2017	809958	Securitas Security Services USA, Inc	Parking	\$ 756.00	Invoice W5871543. Additional guard services.
12/18/2017	809958	Securitas Security Services USA, Inc	Parking	\$ 756.00	Invoice W5877539. Additional guard services.
12/18/2017	809958	Securitas Security Services USA, Inc	Parking	\$ 1,008.00	Invoice W5886462. Additional guard services.
12/18/2017	809958	Securitas Security Services USA, Inc	Parking	\$ 1,088.33	Invoice #W5877528. Security Patrol in City
12/18/2017	809958	Securitas Security Services USA, Inc	Parking	\$ 1,088.34	Invoice #W5877528. Security Patrol in City
12/18/2017	809958	Securitas Security Services USA, Inc	Parking	\$ 1,088.33	Invoice #W5877528. Security Patrol in City
12/18/2017	809958	Securitas Security Services USA, Inc	Parking	\$ 787.50	Invoice W5857011. Additional guard services.
12/18/2017	809958	Securitas Security Services USA, Inc	Parking	\$ 756.00	Invoice W5863565. Additional guard services.
12/18/2017	809967	Star Service Inc	Wastewater	\$ 4,350.00	labor to replace 4" steel hot water supply line
12/18/2017	809976	The Babcock LLC	General	\$ 10,203.99	2017-3 Babcock Management Fees
12/18/2017	809978	Town & Country Supply Association	Public Safety	\$ 497.84	304761:FIRE1 - UNLEADED DELIVERED
12/18/2017	809978	Town & Country Supply Association	Airport	\$ 7,837.20	Invoice #304731. Diesel fuel for Operations
12/18/2017	809978	Town & Country Supply Association	Public Safety	\$ 299.96	304761: FIRE1 - #2 DYED DIESEL DELIVERED
12/18/2017	809978	Town & Country Supply Association	Public Safety	\$ 142.37	304761: FIRE1 #1 DYED DIESEL

Check Date	Check	Name	Fund Name	Amount	Item Desc
12/18/2017	809979	Tractor & Equipment Co.	Solid Waste	\$ 1,091.68	Parts for Landfill equipment
12/18/2017	809979	Tractor & Equipment Co.	Solid Waste	\$ 1,626.09	Parts for Landfill Equipment
12/18/2017	809979	Tractor & Equipment Co.	Solid Waste	\$ 1,314.18	Parts for Landfill Equipment #0258
12/18/2017	809979	Tractor & Equipment Co.	Solid Waste	\$ (29.44)	Part Return for Landfill unit #0245
12/18/2017	809979	Tractor & Equipment Co.	Solid Waste	\$ 25,277.00	PARTS AND LABOR FOR #0243
12/18/2017	809979	Tractor & Equipment Co.	Solid Waste	\$ 9.01	Parts for Landfill equipment
12/18/2017	809979	Tractor & Equipment Co.	Solid Waste	\$ 10.38	Parts for Landfill equipment
12/18/2017	809979	Tractor & Equipment Co.	Solid Waste	\$ 99.79	Parts for Landfill Equipment
12/18/2017	809979	Tractor & Equipment Co.	Solid Waste	\$ 117.34	Parts for Landfill Equipment
12/18/2017	809979	Tractor & Equipment Co.	Solid Waste	\$ 128.78	Filters for Landfill equipment
12/18/2017	809983	TWE Manufacturing	Airport	\$ 3,169.38	Annual Maintenance/Service on Generator
12/18/2017	809994	Yellowstone County Finance Dpt	Parking	\$ 1,111.31	County lot agreement. 1/2 meter collection.
12/18/2017	809994	Yellowstone County Finance Dpt	Public Safety	\$ 26,300.00	November 2017 Jail Boarders

Regular City Council Meeting

Meeting Date: 01/08/2018
TITLE: Special Review #960 - 1150 Wicks Lane
PRESENTED BY: Monica Plecker
Department: Planning & Community Services
Presentation: Yes

PROBLEM/ISSUE STATEMENT

This is a special review request to allow the location of a 60-foot wireless communications facility with microwave dishes and a future 16-foot Omni antennae in a Public (P) zone on C/S 1904, a 5.74 acre parcel of land. This 60-foot wireless facility is within 1 mile of 4 other wireless facilities over 50 feet in height. A waiver is required from the 1-mile separation requirement. The Zoning Commission conducted a public hearing on December 5, 2017, and is forwarding a recommendation of conditional approval.

Special Review applications are reviewed using City Code criteria referenced in the Alternatives Analyzed section of this memo. Special Reviews do not require an ordinance for approval, are not zone changes on property; rather, are tied to specific uses that are allowed in a given zoning district but are subject to a review by the City to determine if any mitigation is needed. Special Reviews, unlike zone changes, may be conditioned to mitigate possible impacts from the use on the subject property or surrounding properties.

ALTERNATIVES ANALYZED

- City Council may:
- Approve the request
 - Conditionally approve the request
 - Deny the request
 - Allow the applicant to withdraw the request
 - Delay action on the request for up to 30 days

APPLICATION DATA

OWNERS: North Western Energy
AGENT: John J. Enright
PURPOSE: Addition of a 60' communications facility with microwave dishes & future 16' Omni antennae
LEGAL DESCRIPTION: CS 1904
ADDRESS: 1150 West Wicks Lane
EXISTING LAND USE: Commercial
PROPOSED LAND USE: Commercial
EXISTING ZONING: Public

The Planning staff has reviewed the request and the City Zoning Commission held a public hearing on December 5, 2017, and is forwarding a recommendation for conditional approval. Before a recommendation of approval or conditional approval can be made, each special review

request must demonstrate conformance with three primary criteria: 1) The application complies with all parts of the Zoning Regulations, 2) The application is consistent with the objectives and purposes of the Zoning Regulations and the 2016 Growth Policy, and 3) the application is compatible with surrounding land uses and is otherwise screened and separated from adjacent land to minimize adverse impacts.

This application conforms to the first criteria in so far that the zoning regulations adopted by the City Council have designated that any wireless facility that does not conform to certain provisions of Section 27-620 may apply for a special review. The property is not a school, government or government utility site where wireless facilities may be allowed by right. The proposed facility meets all the requirements of the zoning regulations.

The application meets criteria from the second requirement as it is consistent with some of the objectives of the **City of Billings 2016 Growth Policy**:

Essential Investments: Neighborhoods that are safe and attractive and provide essential services are much desired.

The proposed special review will provide reliability to an essential service in Billings Heights neighborhoods. The public will be better served because this improved capability will allow North Western Energy better control of their facilities, improved routing of electrical power, and more reliability to provide power.

Strong Neighborhoods: Neighborhoods that are safe and attractive and provide essential services are much desired.

The proposed special review will allow the applicant to remain outside of the denser residential areas to the south and east while still providing an essential service to those areas.

The application also meets the third criteria in that it is compatible with surrounding land uses in the area. This site is in an area of Billings with residential zoning and residential uses to the north and east, and properties to the south and west that are mostly undeveloped. There are minimal impacts from the proposed use that need to be mitigated. The conditions recommended with the special review should mitigate impacts on the site and the surrounding properties.

FINANCIAL IMPACT

If the special review is approved a small amount of value will be added to the City's tax base. If the special review is not approved, the property may remain as it is and not increase any taxable value.

BACKGROUND

The new tower will be on the existing substation on Wicks Lane, near the cross street of High Sierra Blvd., and will be contained entirely in the existing fenced area. NWE needs this microwave facility to operate protective relay circuits to deal with various power line faults, should they occur. The public will be better served because this improved capability will allow NWE better control of their facilities, improve routing of electrical power, and more reliably provide electrical power to the City and the area residents.

The special review approval would allow addition of a new 60' lattice communications tower to accommodate microwave dishes, and, in the future, one 16-foot omni-antenna for internal communication. The special review is necessary because the height of the new tower is 26 feet taller than the 50 height allowed by right. The request for this height is necessary to obtain a

clear microwave path for the control of NWE's electrical equipment.

STAKEHOLDERS

The Zoning Commission conducted a public hearing on December 5, 2017, and received the staff report and recommendation as well as testimony from the applicant's agent, John Enright.

Commission members asked for clarification of the restriction of the one-mile separation for the wireless facility. Staff clarified the reason for the separation was established to encourage utilities to build fewer towers and share space on them. The proposed tower in this case is specifically for the use of NWE and would only be utilized by the company.

Mr. Enright explained the use of the tower and the need for NWE to have the tower in order provide services to the area residents and businesses. Commission Members asked if there were existing similar towers in the Billings area. Jack Raty with NWE said they have several towers in the area, two of those with the microwave dishes and omni-antennas.

The public hearing was opened but no one spoke regarding this special review application.

The public hearing was closed and Commissioner Larson made a motion to forward a recommendation to the City Council to approve Special Review 960 with the recommended conditions, it was seconded by Commissioner Boyett and passed with a 4-0 voice vote.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

Discussion of the application's consistency with adopted plans and policies, including the City of Billings 2016 Growth Policy, is included in the Alternatives Analyzed section of this memo.

RECOMMENDATION

The Zoning Commission is forwarding a recommendation of conditional approval, with the following conditions:

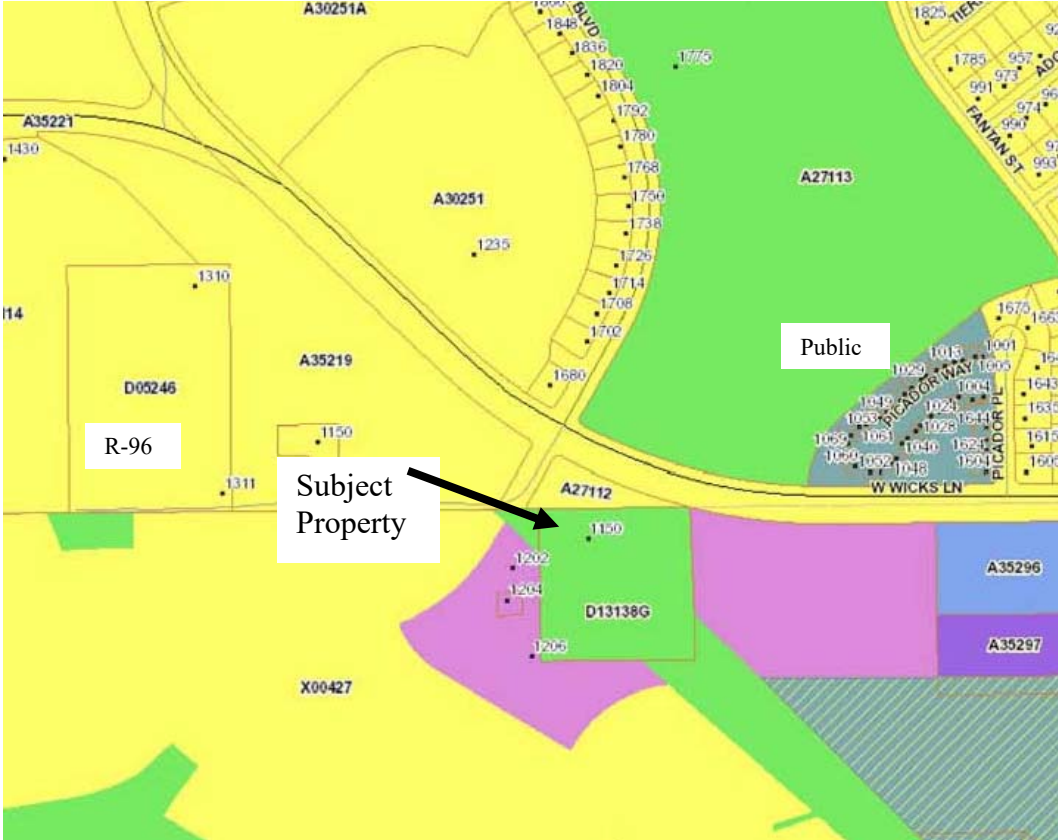
1. The special review is limited to installation a 60-foot wireless communications facility with microwave dishes and a future 16-foot Omni antenna in a Public (P) zone on C/S 1904, a 5.74-acre parcel of land. No other use is intended or implied.
2. Any back-up generator on site will use "whisper quiet" technology so adjacent land uses are not disturbed.
3. These conditions of special review approval shall run with the land described in this authorization and shall apply to all current and subsequent owners, operators, managers, lease holders, heirs and assigns.
4. The proposed development shall comply with all other limitations of Section 27-613 of the Unified Zoning Regulations concerning special review uses, and all other City of Billings regulations and ordinances that apply.

APPROVED BY CITY ADMINISTRATOR

Attachments

Zoning Map & Site Photos
Applicant Letter & Site Plan

ATTACHMENT
Surrounding Zoning & Site Location



Surrounding Zoning



Aerial View

ATTACHMENT
Site Photographs



Subject Property.



Looking east across Wicks Lane



East View



Facing west

ATTACHMENT
Applicant Letter & Site Plan

November 6, 2017

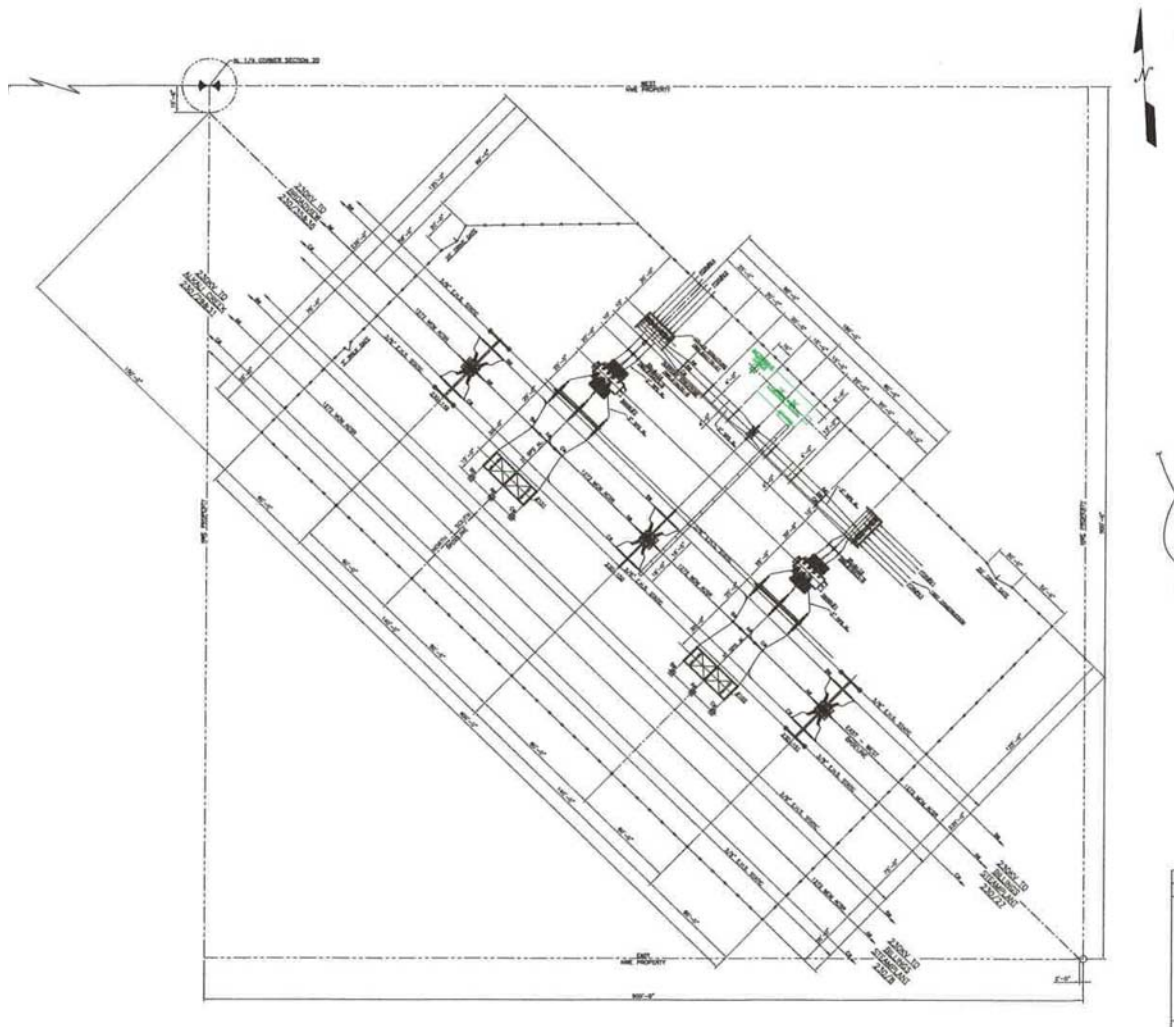
Statement to answer questions in instructions

NorthWestern Energy strives to provide the best possible electric utility service to the City, and to the people of Billings and the surrounding area. The addition of this microwave facility is within the City limits in Ward 2, on Wicks Lane near the cross street of High Sierra Blvd. Wicks Lane is an improved street with utilities.

NorthWestern Energy needs this microwave facility to operate protective relay circuits to deal with various line faults should they occur. This new facility is on our existing electrical substation, and contained entirely in the existing fenced area. The substation was originally approved at this location on December 3, 1984.

The public will be better served because this improved capability will allow NorthWestern Energy better control of their facilities, improved routing of electrical power, and more reliably provide electrical power to the City and the area residents.

This location is an existing electrical substation. We are adding a new 60' lattice com tower to accommodate microwave dishes, and, in the future, will add one 16' omni antenna for our internal communication. The Special Review is necessary because of the height of the new com tower; 50' is a use by right and we are exceeding that by up to 26' including the lattice tower and future omni antenna. The height of the structure is necessary to obtain a clear microwave path for the control of our electrical equipment. The microwave dishes will be at the top of the tower.





Existing



Proposed (rendering)

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Zone Change 961 - Rimrock Road & 62nd St. West - Public Hearing and 1st reading

PRESENTED BY: Monica Plecker

Department: Planning & Community Services

Presentation: Yes

PROBLEM/ISSUE STATEMENT

This is a zone change request from Residential Professional (RP) to Community Commercial (CC) on a 1.42-acre portion of C/S 2465, Parcel 6A, a 39.38-acre parcel of land. The property is generally located north of Rimrock Road and West of 62nd Street West. A pre-application neighborhood meeting was held on October 25, 2017 at the Yellowstone Country Club, 3200 Paul Allen Way. The Zoning Commission conducted a hearing on December 5, 2017, and is forwarding a recommendation of approval and adoption of the findings of the 10 criteria on a 4 to 0 vote.

Zone Change applications are reviewed using statutory criteria referenced in the Alternatives Analyzed section of this memo. Zone Changes require approval through an ordinance. Zone Changes allow the change from one type of zoning district to another types of zoning – e.g. residential single family to residential multi-family or residential to commercial. A Zone Change cannot have conditions of approval and if approved, permits the owner to use the land for any purpose allowed within the zoning district.

ALTERNATIVES ANALYZED

City Council may:

- Approve the zone change and adopt the findings of the 10 criteria as recommended by the Zoning Commission;
- Deny the zone change and adopt different findings of the 10 criteria;
- Allow the applicant to withdraw the zone change; or
- Delay action on the zone change request for up to 30 days.

APPLICANT DATA

Owner: Magnus Land Development, LLC.

Agent: Performance Engineering

The Planning staff reviewed the requested zoning and recommended approval based on the proposed findings of the 10 criteria. The Zoning Commission concurred with the recommendation and the findings. The proposed zoning meets many of the 2016 Billings Growth Policy guidelines.

Prior to making a decision on the requested zone change, the City Council shall consider the following findings and criteria:

1. *Is the new zoning designed in accordance with the Growth Policy?*

The proposed zone change is consistent with the following guidelines of the 2016 Growth Policy:

Essential Investments, Strong Neighborhoods and Community Fabric: Neighborhoods that are safe and attractive and provide essential services are much desired.

- The proposed zoning would allow neighborhood services in this mixed use area at an intersection where commercial nodes are encouraged.

2. *Is the new zoning designed to be secure from fire and other dangers?*

The new zoning requires minimum setbacks, open and landscaped areas and building separations. The new zoning, as do all zoning districts, provides adequate building separations and density limits to provide security from fire and other dangers.

3. *Whether the new zoning will promote public health, public safety and general welfare?*

Public health and public safety will be promoted by the proposed zoning. The proposed zoning allows a wide variety of commercial uses. A commercial node will provide opportunity for neighborhood services to develop that are not currently in place.

4. *Will the new zoning will facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirement?*

Transportation: Less than 1.5 acres of additional property is proposed to be zoned CC. There will likely be some increase in traffic. The area is served by two principle arterials, Rimrock Road and 62nd Street West.

Water and Sewer: The property was previously annexed into the City Limits and will be served by municipal water and sewer.

Schools and Parks: Schools should not be affected by the proposed zoning.

Fire and Police: The subject property is served by City public safety services. The Police and Fire Departments had no concerns with the zone change.

5. *Will the new zoning provide adequate light and air?*

The proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air.

6. *Will the new zoning effect motorized and non-motorized transportation?*

The new zoning should have some effect on vehicle and pedestrian traffic. Since this development is in the City, critical pedestrian infrastructure like sidewalks will be required. The existing zoning could have a significant impact on the surrounding street networks given the variety of uses which are allowed in RP and CC zonings. The addition of 1.42 acres from RP to CC could have some or no effect on motorized traffic. The intended use stated in the application is multifamily and commercial office space. Multi-family housing is not allowable in RP, but is in Community Commercial. This could potentially cause an increase in number of vehicular trips per day.

7. *Will the new zoning will promote compatible urban growth?*

The new zoning does promote compatible urban growth in this area. The intended commercial use is not an intrusion to the area and would be an extension of an existing CC zone. Given the proximity to Rimrock and 62nd, the intersection is an ideal location to provide neighborhood services.

8. *Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?*

The subject property is surrounded by a rapidly developing area of west Billings. Multi-family

zoning is located just north of the property as well as single family and two family zones. Commercial uses do not intrude on the existing character of the neighborhood as they would provide essential neighborhood services.

9. *Will the new zoning conserve the value of buildings?*

The property is currently undeveloped. Approval of the zone change would encourage infill development on a city parcel that is vacant and unimproved.

10. *Will the new zoning encourage the most appropriate use of land throughout the City of Billings?*

The proposed zoning may encourage the most appropriate use of this land in Billings. This specific location and use is appropriate.

FINANCIAL IMPACT

Until lots are developed, City fees for storm water, arterial construction and street maintenance will be based on the vacant rate of assessment. After development, taxes and fees will be based on the developed valuation.

BACKGROUND

This is an application to change a portion of Residential Professional zoned land to Community Commercial. The proposal shifts the CC boundary line north approximately 98' creating an additional 1.42 acres of land zoned CC. The RP zone will decrease from 5.13 acres to 3.71 acres and the CC zone will increase from 12.59 acres to 14.01 acres. The previous owner determined where the boundaries of the zoning districts would be on the undivided land. The new owner is wishing to amend the boundaries to match up with the property line boundaries for the conditionally approved Coal Creek Subdivision.

The property to the north and west is R-70 and has developed as single-family homes. The property to the south is zoned R-15 and is low density residential and agricultural land. Uses to the east include low density residential, an automotive shop and vacant land that is zoned public. Uses allowed within the CC zone includes multi-family residences, large and small retail, business services, bars & casinos (special review required), restaurants, auto sales and service, as well as many other intense commercial uses.

The Planning staff has reviewed the application and is recommending approval based on the findings of the 10 review criteria. The proposed zoning and use of the property is compatible with the adjacent and surrounding land uses. The 2016 Growth Policy support the proposed zoning and use in this area of mixed uses and zoning.

STAKEHOLDERS

The Zoning Commission conducted a public hearing on December 5, 2017, and received a staff report and recommendation. The Zoning Commission asked staff how large the area was in question. Staff replied the CC zoned area is currently 12.59 acres and the application would adjust the boundary to have the CC area be just over 14 acres. Additionally, the current RP zoning is 5.13 acres and would be reduced to 3.71 acres. The Zoning Commission inquired about the curve of the road and the intersection at Rimrock and 62nd. Staff stated MDT had plans to make it an improved intersection, it could be signalized or a roundabout.

There was no other testimony in in regards to the zone change request.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

The Consistency with Adopted Policies or Plans is stated above in the Alternatives Analyzed section.

RECOMMENDATION

The Zoning Commission recommends approval and adoption of the findings of the 10 criteria for Zone Change 961 on a 4 to 0 vote.

APPROVED BY CITY ADMINISTRATOR

Attachments

Zoning Map and Photos

Application and Pre-Application Meeting Notes

Ward Ordinance



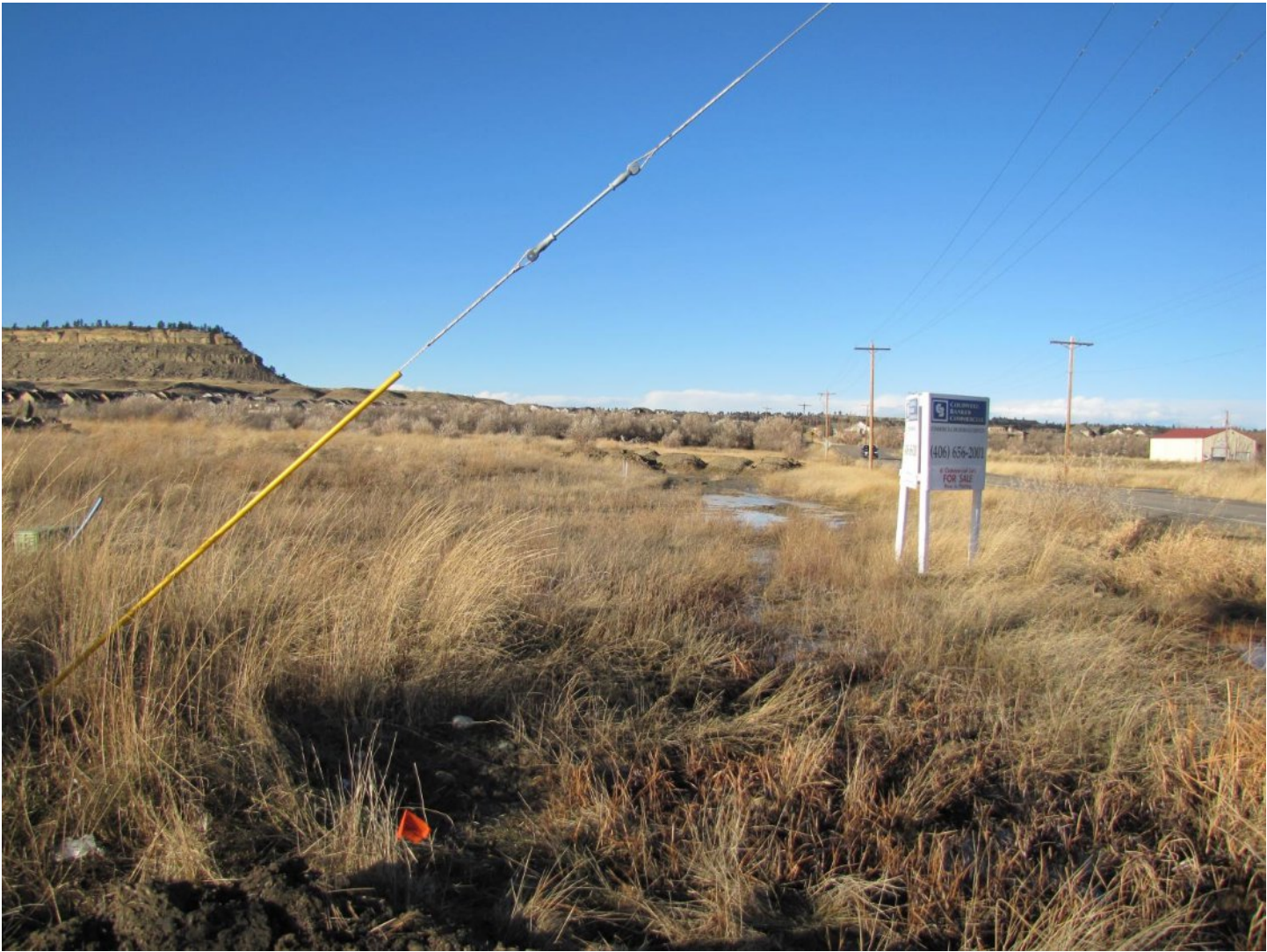
South



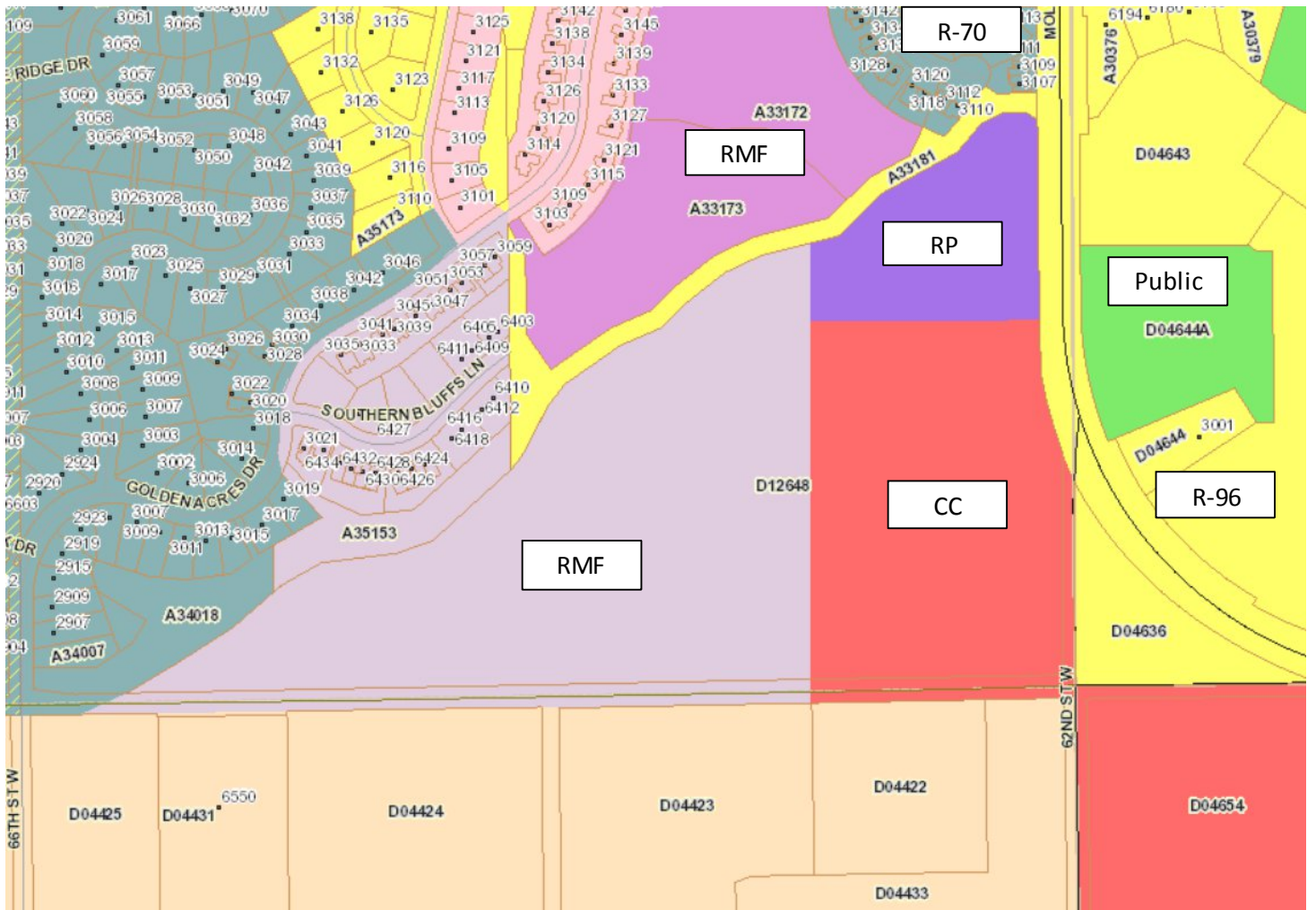
Southeast



Northwest



North (62nd to the East)



APPLICATION FORM

COUNTY ZONE CHANGE

City, Zone Change # 961 - Project # P2-17-00191

The undersigned as owner(s) of the following described property hereby request a Zone Change as outlined in the City of Billings-Yellowstone County Unified Zoning Regulations.

Present Zoning: Residential Multi-Family, Residential Professional, and Community Commercial

Proposed Zoning: Residential Multi-Family, Residential Professional, and Community Commercial ← *slightly expanded*

Tax ID # D12648 COUNTY COMMISIONER DISTRICT # 3

Legal Description of Property: Section 25, T 01 N, R 24 E, C.O.S. 2465, Parcel 6A, 39.379 AC (02) (2003)

Address or General Location (If unknown, contact County Public Works): Located Northwest of the intersection of Rimrock Road and 62nd Street West in Billings, Montana.

Size of Parcel (Area & Dimensions): 39.38 acres

Present Land-Use: Undeveloped with a Multi-Family project currently being constructed.

Proposed Land-Use: Commercial business office space and residential multi-family housing.

Covenants or Deed Restriction on Property: Yes _____ No X

If yes, please attach to application

*** Additional information may be required as determined by the Zoning Coordinator in order to fully evaluate the application

Owner(s): Magnus Land Development, LLC

(Recorded Owner)

745 South 56th Street West Billings, MT 59106

(Address)

(406) 425-3388 tbrownbuilders@yahoo.com

(Phone Number) (Email)

Agent(s): Craig Dalton *Performance Engineering*

(Recorded Owner)

7100 Commercial Ave., Ste. 4, Billings, MT 59101

(Address)

(406) 384-0080 craig@performance-ec.com

(Phone Number) (Email)

I understand that the filing fee accompanying this application is not refundable, that it pays for the cost of processing, and that the fee does not constitute a payment for a Zone Change. Also, I attest that all the information presented herein is factual and correct.

Signature:  Date: 10-30-17

(Recorded Owner)

1. In what ways is your proposal consistent with the goals and policies of the adopted Growth Policy?

The tract of land of interest is currently zoned Residential Multi-Family, Community Commercial, and Residential Professional. The proposed zoning change will shift the shared boundary line of the Community Commercial Zone and the Residential Professional Zone to the north approximately 98 feet. The zoning boundary line will then follow the boundary lines of the proposed Coal Creek Subdivision that has Preliminary Plat approval from the City Council. Adjusting the boundary of the Community Commercial and Residential Professional zones will maintain the zoning within the area that has prior approval from the City Council.

2. Explain your need for the intended zone change and why the property cannot be used under the existing zoning. Explain how the new zoning will fit in with the existing zoning and land uses of the immediate area.

The current zoning boundaries were established by a previous landowner. The previous landowner sold the land to the current owner without subdividing the parcel. The proposed adjustment of the zoning boundary is intended to align the zoning boundary with the proposed Coal Creek Subdivision's boundary lines. The preliminary plat of Coal Creek Subdivision has been approved by the City Council. With the current zoning boundaries, two lots will be split between Residential Professional zoning and Community Commercial zoning. This multi-zoning of these smaller properties presents significant challenges during development and will potentially restrict the future property owners from opening certain businesses as the two zoning types are conflicting in many ways. The proposed zoning adjustment will eliminate those type of restrictions. The zoning within the area will not change from what has previously been approved, the adjustment will just allow the existing zones to follow the proposed subdivision boundaries.

Pre-Application Statement of Owner(s) or Agent(s)

The owner(s), contract purchasers (if any) and agents (if any) are required to submit this completed form and any attachments along with a completed zone change application packet, including any required fees, for a zone change to be processed by the Planning Division.

1. **Present Zoning:** Residential Multi-Family, Residential Professional, and Community Commercial

2. **Written description of the Zone Change Plan** including a square footage or acres of proposed new zoning: The proposed zoning change is to shift the boundary line between the Residential Professional and Community Commercial zones north approximately 98 feet. The Residential Professional zoning will decrease from 5.13 acres to 3.71 acres and the Community Commercial zoning will increase from 12.59 acres to 14.01 acres. The Residential Multi-Family zoning will remain unchanged.

3. **Subject Property Map:** See Attachments

4. **Legal Description of Property:** Section 25, T 01 N, R 24 E, C.O.S. 2465, Parcel 6A, 39.379 AC (02) (2003)
5. **Roster of persons who attended the pre-application neighborhood meeting:** See Attachments

6. **A copy of the meeting notice:** See Attachments

7. **A brief synopsis of the meeting results:** See Attachments

8. **The undersigned affirm the following:**
 - 1) The pre-application neighborhood meeting was held on the 25, day of October, 2017.
 - 2) The zone change application is based on materials presented at the meeting.

Owner (s): Magnus Land Development, LLC Telephone: (406) 425-3388

Address: 745 South 56th Street West Email: tbrownbuilders@yahoo.com
Billings, MT 59106

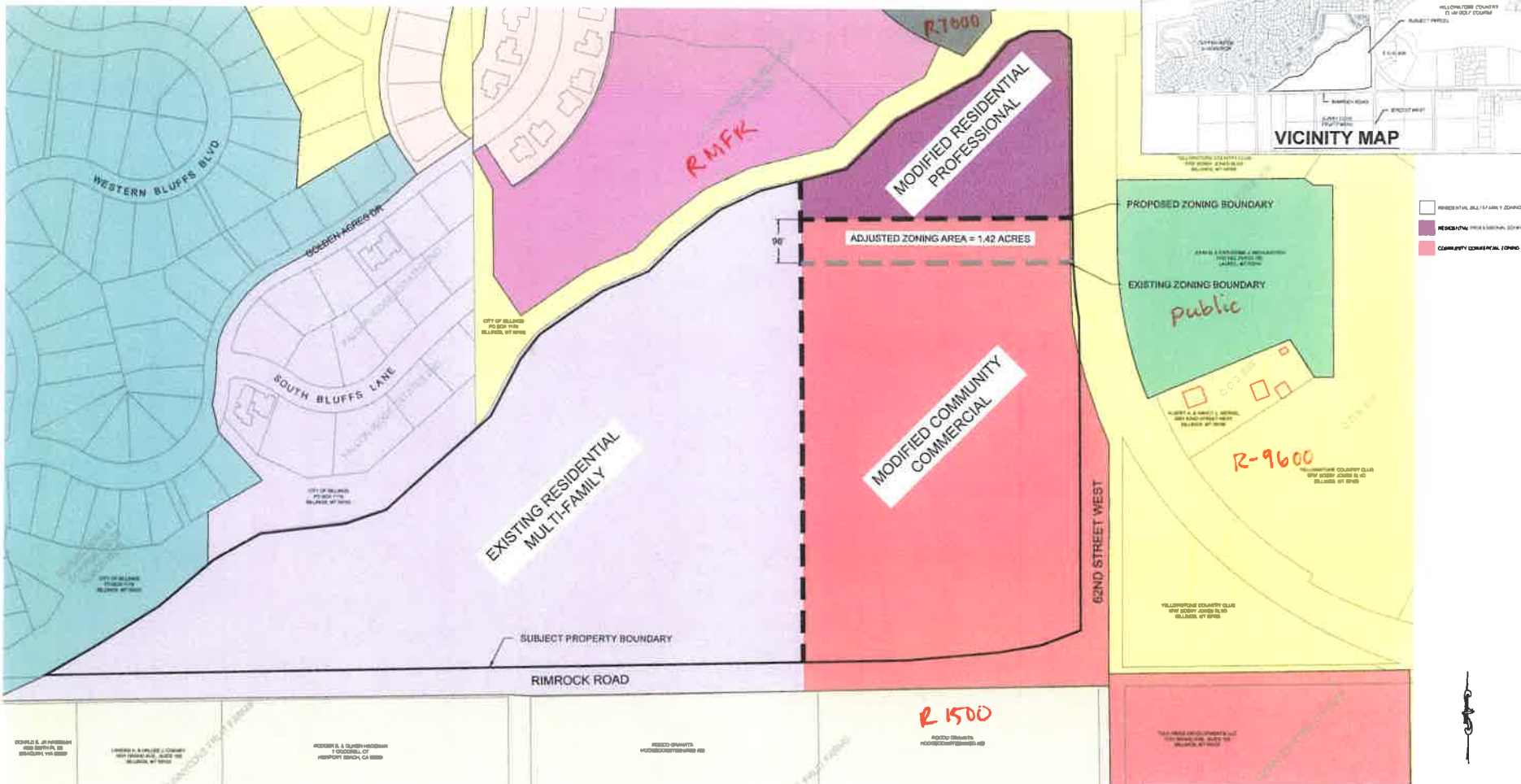
Agent (s): Craig Dalton Telephone: (406) 384-0080

Address: 7100 Commercial Ave., Ste. 4 Email: craig@performance-ec.com
Billings, MT 59101

ZONE CHANGE MAP

BEING TRACT 6A OF CERTIFICATE OF SURVEY 2465
AND THE SE 1/4 OF SECTION 26, T 01 N, R 24 E, P M M
CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR: MAGNUS LAND DEVELOPMENT, LLC
PREPARED BY: PERFORMANCE ENGINEERS & CONSULTANTS, INC.



- RESIDENTIAL MULTI-FAMILY ZONING
- MODIFIED RESIDENTIAL PROFESSIONAL ZONING
- COMMUNITY COMMERCIAL ZONING

EXISTING ZONING:
RESIDENTIAL MULTI-FAMILY (20.84 ACRES)
RESIDENTIAL PROFESSIONAL (5.13 ACRES)
COMMUNITY COMMERCIAL (12.59 ACRES)

PROPOSED ZONING:
RESIDENTIAL MULTI-FAMILY (20.84 ACRES)
RESIDENTIAL PROFESSIONAL (3.71 ACRES)
COMMUNITY COMMERCIAL (14.01 ACRES)

PROPERTY OWNER:
MAGNUS LAND DEVELOPMENTS, LLC

PROJECT TITLE		ZONE CHANGE MAP		SHEET 1 OF 1
PROJECT NO.	1700 COMMERCIAL AVE. SUITE #	OFFICE	406-254-0000	
DATE	BILLINGS, MT 59101	WWW	www.performance-inc.com	
		PERFORMANCE ENGINEERS & CONSULTANTS 1700 COMMERCIAL AVE. SUITE # 100 BILLINGS, MT 59101		
		PREPARED BY: [] CHECKED BY: [] DRAWN BY: [] DATE: []		

REC 1700 COMMERCIAL AVE. SUITE # 100 BILLINGS, MT 59101
 406-254-0000 www.performance-inc.com
 PROJECT NO. 1700 COMMERCIAL AVE. SUITE # 100 BILLINGS, MT 59101
 DATE: 11/23/2017

Tract 6A of Certificate of Survey No. 2465, Section 25, Township 01N, Range 24E
Neighborhood Meeting Sign-In Sheet (10/25/2017)

	Name	Address	Phone
1	Blaine Poppler	5403 KING AVE WEST	671-0399
2	Mike Michunovich	4305 HUCKLEBERRY LN S.	860-8297
3	Craig Dalton	Performance Engineering	
4			
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September 22, 2017

The meeting began at 6:00 pm on Wednesday, October 25, 2017 at The Yellowstone Country Club – Clubhouse Upstairs Lounge, 3200 Paul Allen Way, Billings, MT 59106. Those in attendance were Craig Dalton (Performance Engineering).

Two people from the public attended the meeting (list of those attending is included with the Zone Change Application). After explaining that the zone change request will not actually change the zoning, rather just shift the zoning boundary north, Mike Michunovich only had one question. The question is as follows:

- **What kind of businesses are usually constructed in Community Commercial zoning?**

Typical businesses constructed in Community Commercial zoning are restaurants, grocery stores, and gas stations. A good example of a Community Commercial zoned area would be the northwest corner of Shiloh Road and Grand Avenue.

The meeting ended at 6:15 pm.



7100 Commercial Ave. Suite #4 • Billings, MT 59101 • 406-384-0080

October 12, 2017

To whom it may concern:

Magnus Land Development, LLC is writing to inform you of a zoning pre-application neighborhood meeting being held on Wednesday, October 25th at 6:00 pm at The Yellowstone Country Club – Clubhouse Upstairs Lounge, 3200 Paul Allen Way, Billings, MT 59106. The meeting will discuss a proposed zone change in regard to a neighboring property. The owner is requesting that the property shown on the attached exhibit and described below adjust the existing zoning boundaries to accommodate future development:

Tracts 6A of Certificate of Survey No. 2465, situated in the Southeast 1/4 of Section 25, Township 01 North, Range 24 East in Billings, MT totaling 39.38 acres

The intent of the meeting is to make neighboring properties aware of the proposed zoning change for the subject property. The property is currently zoned Residential Multi-Family (RMF), Residential Professional (RP), and Community Commercial (CC). The zoning proposal to be presented to the City of Billings will be to adjust the boundary line between the Community Commercial and Residential Professional areas north 98 feet (please see attached exhibit). A total of 1.42 acres is included in the proposed zone change.

Representatives from Performance Engineering and Consulting, PLLC will be present at the meeting to answer questions from those who attend. For those unable to attend the meeting, questions can be directed to the owner's agent, Performance Engineering and Consulting, at 7100 Commercial Ave. Suite #4, Billings, MT 59101 attention: Craig Dalton. We look forward to discussing the proposed zoning change with you and hope to see you on October 25th.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Craig Dalton', is written over the typed name.

Craig Dalton, P.E.
Project Manager

ORDINANCE NO. 18-_____

AN ORDINANCE AMENDING THE ZONE CLASSIFICATION FOR a 1.42 acre portion of Parcel 6A of C/S 2465, generally located north of Rimrock Road and west of 62nd Street West.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Sections 27-302 and 27-1502, BMCC*, provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.

2. DESCRIPTION That a 98-foot X 631-foot portion (totaling 1.42 acres) of Parcel 6A of C/S 2465 generally located north of Rimrock Road and west 62nd Street West that is presently zoned **Residential Professional (RP)** and is shown on the official zoning map.

3. ZONE AMENDMENT. The official zoning map is hereby amended and the zoning for **the above described parcel** is hereby changed from **Residential Professional (RP) to Community Commercial (CC) for a 1.42 acre portion of Parcel 6A C/S 2465** and from the effective date of this ordinance, shall be subject to all the rules and regulations pertaining to **Community Commercial (CC)** as set out in the Billings, Montana City Code.

4. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

5. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading January 8, 2018

PASSED, ADOPTED AND APPROVED on second reading January 22, 2018.

CITY OF BILLINGS:

BY: _____
William A. Cole, Mayor

ATTEST:

BY: Denise Bohlman, City Clerk
Zone Change 961 – Rimrock Road & 62nd Street West

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Zone Change 962 - 4046 Avenue C - Public Hearing and 1st reading

PRESENTED BY: Monica Plecker

Department: Planning & Community Services

Presentation: Yes

PROBLEM/ISSUE STATEMENT

This is a zone change request from Residential Professional (RP) to Community Commercial (CC) on Lot 4A, Block 2, Goodman Subdivision, 4th Filing, Amended, a 1.54-acre parcel of land. A pre-application neighborhood meeting was held on October 30, 2017, at TenderNest Offices at 4040 Parkhill Drive.

Zone Change applications are reviewed using statutory criteria referenced in the Alternatives Analyzed section of this memo. Zone Changes require approval through an ordinance. Zone Changes allow the change from one type of zoning district to another types of zoning – e.g. residential single family to residential multi-family or residential to commercial. A Zone Change cannot have conditions of approval and if approved, permits the owner to use the land for any purpose allowed within the zoning district.

ALTERNATIVES ANALYZED

City Council may:

- Approve the zone change and adopt the findings of the 10 criteria as recommended by the Zoning Commission;
- Deny the zone change and adopt different findings of the 10 criteria;
- Allow the applicant to withdraw the zone change; or
- Delay action on the zone change request for up to 30 days.

APPLICANT DATA

OWNER: Randy Swenson

AGENT: EEC Inc.

The Planning staff reviewed the requested zone change and recommended approval based on the proposed findings of the 10 criteria. The Zoning Commission did not agree with Staff's recommendations based on criteria 1, 8 and 10. The Zoning Commission recommended denial of the zone change request with a 4-0 vote. The findings of both staff and the Zoning Commission have been included below.

Prior to making a decision on the requested zone change, the City Council shall consider the following findings and criteria:

1. *Is the new zoning designed in accordance with the Growth Policy?*

The Zoning Commission found the proposed zone change did not conform to the Growth Policy. The Commission did not provide any further details on its finding for this criteria.

(Staff found the proposed zone change is consistent with the following guidelines of the 2016 Growth Policy:

The proposed zoning of CC is to facilitate the development of a gymnastics facility on the property. The current zoning regulations require CC zoning or more intense zones to allow this use. Under the current zoning, dance studios and schools are allowed, but not gymnastics facilities. The Planning staff cannot base its finding on an intended use but all of the potential allowed uses within the district. The CC zone does allow for more intense uses such as restaurants, bars & casinos (by special review), auto sales, large retail or service providers. Development of this parcel is supported by the City's infill policy.

Essential Investments, Strong Neighborhoods and Community Fabric: *Neighborhoods that are safe and attractive and provide essential services are much desired.*

- The proposed zoning would allow neighborhood services in this mixed use area. The proposed gymnastics facility encourages a community where recreation opportunities are available. The adjacent residential uses will require the developer to follow the "Neighborhood Manners" section of the zoning regulations to ensure the adjacent neighborhood does not experience long term disruption of their property.*

Prosperity: *Predictable, reasonable City taxes and assessments are important to Billings' taxpayers.*

- The proposed zoning and intended use help to equalize the taxes and assessments for services by developing a land use with little demand for city services.)*

2. *Is the new zoning designed to secure from fire and other dangers?*

The new zoning requires minimum setbacks, open and landscaped areas and building separations. The new zoning, as do all zoning districts, provides adequate building separations and density limits to provide security from fire and other dangers.

3. *Whether the new zoning will promote public health, public safety and general welfare?*

Public health and public safety will be promoted by the proposed zoning. The proposed zoning allows a wide variety of commercial uses. A fitness and training facility as currently proposed will fit in with the neighborhood and provide a neighborhood service not currently provided in this area. Other uses such as bars & casinos by special review approval, automobile sales and service may not be appropriate at this location.

4. *Will the new zoning will facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirement?*

Transportation: The proposed zoning may have some measurable effect on transportation. However, Avenue C which provides local access is served by Shiloh Road which is a principal arterial.

Water and Sewer: The property was previously annexed into the City Limits and will be served by municipal water and sewer.

Schools and Parks: Schools should not be affected by the proposed zoning.

Fire and Police: The subject property is served by city public safety services. The Police and Fire Departments had no concerns with the zone change.

5. *Will the new zoning provide adequate light and air?*

The proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air.

6. *Will the new zoning effect motorized and non-motorized transportation?*

The new zoning and development are expected to have some effect on vehicle and pedestrian traffic in the area. If the property were developed under the existing zoning, it could also have a significant impact on the surrounding street networks depending on the uses which are allowed in RP zoning. A commercial office development in RP zoning could generate similar traffic as the proposed zoning and intended use. It is likely that to some extent, the use might have more influence on traffic than just the zoning.

7. *Will the new zoning will promote compatible urban growth?*

The new zoning does promote compatible urban growth in this area. The intended use is not an intrusion to the area. There are a variety of commercial facilities located on adjacent properties.

8. *Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?*

The Zoning Commission found the proposed zone change did not consider the character of the district as the area is primarily residential with medical facilities.

(Staff found the proposed zoning does consider the character of the district and the suitability of the property for the proposed use. The property is adjacent to both multifamily housing and commercial uses. This particular use does not intrude on the existing character of the neighborhood.)

9. *Will the new zoning conserve the value of buildings?*

The property is currently undeveloped. Approval of the zone change would encourage infill development on a city parcel has historically remained vacant and unimproved.

10. *Will the new zoning encourage the most appropriate use of land throughout the City of Billings?*

The Zoning Commission found the proposed gymnastics facility was not the most appropriate use of land as the adjacent property is residential and the existing RP zoning acts as a buffer between the existing Community Commercial to the east.

(Staff found the proposed zoning may encourage the most appropriate use of this land in Billings. This specific location and use is appropriate.)

FINANCIAL IMPACT

Until the lot is developed, City fees for storm water, arterial construction and street maintenance will be based on the vacant rate of assessment. After development, taxes and fees will be based on the developed valuation.

BACKGROUND

This is an application to change the zoning on this parcel to allow the development of a gymnastics facility. The Community Commercial zoning designation allows the proposed use by right. The current zoning, RP, does not allow this use. The area is a mixture of medium density residential uses adjacent to lower intensity commercial zones and land uses.

Zoning to the north is R-70 and has developed as multi-family townhomes. There are vacant commercial properties on the north side of Avenue C already zoned CC. Property along the west side of 41st Street West is zoned RMF-R and new apartments are under construction. Uses to the east and south include medical offices, a convenience store, a bank, a plant nursery, Wendy's restaurant, and LP Anderson Tire. Uses allowed within the CC zone include multi-family residences, large and small retail stores, business services, bars & casinos (special review required), restaurants, auto sales and service, as well as many other intense commercial uses. The applicant's intent is to build a gymnastics facility, but a zone change cannot be limited to a proposed use. All uses within the proposed zoning district may be allowed and must be considered.

The Planning staff reviewed the application and recommended approval based on the findings of the 10 review criteria. Staff found the proposed zoning and use of the property is compatible with the adjacent and surrounding land uses. The 2016 Growth Policy supports the proposed zoning and use in this area of mixed uses and zoning. The area has a range of zoning districts from RMF-R and R-7000 to RP and CC. There is also a wide variety of uses from medical offices, to banking facilities to fast food and other service providers.

STAKEHOLDERS

The Zoning Commission held a public hearing on December 5, 2017, and received the staff report and recommendation. Additional testimony in opposition was received from Phil Bratton, Phil Cox, and Tom Emerling, all residents in the Silverleaf Townhomes which are located to the north and west.

SUMMARY OF PUBLIC TESTIMONY

Phil Bratton of 4131 Julaura Lane stated his primary concern is what the outside of the building will look like. He is also very concerned about the traffic. The Billings Gymnastic facility (in southwest Billings) has a lot of traffic, as many as 50 students per hour, according to Mr. Bratton. The volume of traffic will vastly increase on Grand and Avenue C with a gymnastics facility in this area.

Phil Cox of 4127 Jalaura Lane stated there is an 88 unit apartment complex just across from this proposed facility. He asked if there has been any traffic studies done on existing gymnastic facilities. It is likely that the apartment developer had to do a traffic impact analysis and provide it to the Engineering Division. Traffic engineering could be asked for information in the area. He asks what can be done to influence a traffic study?

Tom Emerling of 4132 Jalaura Lane said he is a neighbor to the previous speakers and has been a commercial real estate broker for the past 38 years. He agrees with the previous comments and does not believe Community Commercial on a residential street is good land use. He also believes the posting sign was just recently put up. He has not seen "teenage nuisance" problems in the 11 years he has lived there.

ZONING COMMISSION MOTION & DISCUSSION

Commissioner Ulvestad made a motion to deny, stating there was no traffic study done. Staff advised that Zone Changes do not require a traffic study and although that information may be helpful, it is not a required document to be submitted with the application. This language is not recommended as a part of the motion, but rather criteria should be considered as it relates to the earlier stated traffic and pedestrian concerns. Commissioner Boyett amended the motion, stating that the recommendation to deny be based on findings #1, #8 and #10. Commissioner Larson stated Residential Professional is to create a buffer. The types of businesses that have occupied this area fit the definition. There are medical and dental offices. Commissioner Ulvestad withdrew his motion.

Commissioner Boyett then made a motion to deny the application based on criteria #1, #8 and #10. Commissioner Ulvestad seconded the motion. It passed on a 4-0 vote.

Due to a misunderstanding of the scheduled time of the public hearing, the applicant's agent was not in attendance to answer questions at the meeting. The applicant has submitted supplemental information addressing the public testimony and Zoning Commission discussion. The information is attached to this report and titled "Supplemental Applicant Information." It includes a written response to the criteria, proposed elevations of the building, a reciprocal parking agreement and traffic assessment information.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

The Consistency with Adopted Policies or Plans is stated above in the Alternatives Analyzed section.

RECOMMENDATION

The Zoning Commission recommends denial of Zone Change 962 citing criteria 1, 8 & 10 have not been met on a 4 to 0 vote.

APPROVED BY CITY ADMINISTRATOR

Attachments

Zoning Map and Site Photos
Application and Pre-application Meeting Notes
Supplemental Applicant Information
Ordinance



South



Southwest



Southeast



North



West



Ave C, East



East



North

APPLICATION FORM

CITY ZONE CHANGE Billings Zone Change # 962 - Project # P2-17-00192

The undersigned as owner(s) of the following described property hereby request a Zone Change as outlined in the City of Billings Zoning Regulations.

Present Zoning: Residential Professional

Proposed Zoning: Community Commercial

TAX ID# A31454 CITY ELECTION WARD # 4

Legal Description of Property: _____

SE 1/4 of S33, T1 N, R25 E, Goodman Subdivision, Fourth Filing Amended, Block 2, Lot 4a

Address or General Location (If unknown, contact City Engineering): 4046 Ave C
1557 41st Street West, Billings, MT

Size of Parcel (Area & Dimensions): 67,110 SF 220.5'x304.96'

Present Land-Use: Undeveloped

Proposed Land-Use: Gymnastics Facility

Covenants or Deed Restrictions on Property: Yes _____ No X _____

If yes, please attach to application

*** Additional information may be required as determined by the Zoning Coordinator in order to fully evaluate the application.

Owner(s): Randy Swenson

(Recorded Owner) 1533 Clark Ave Billings, MT 59102

(Address) 406.855.9990 randy@tendernest.com

(Phone Number) (email)

Agent(s): EEC Inc.

(Name) 720 Lohwest Lane Billings, MT 59106

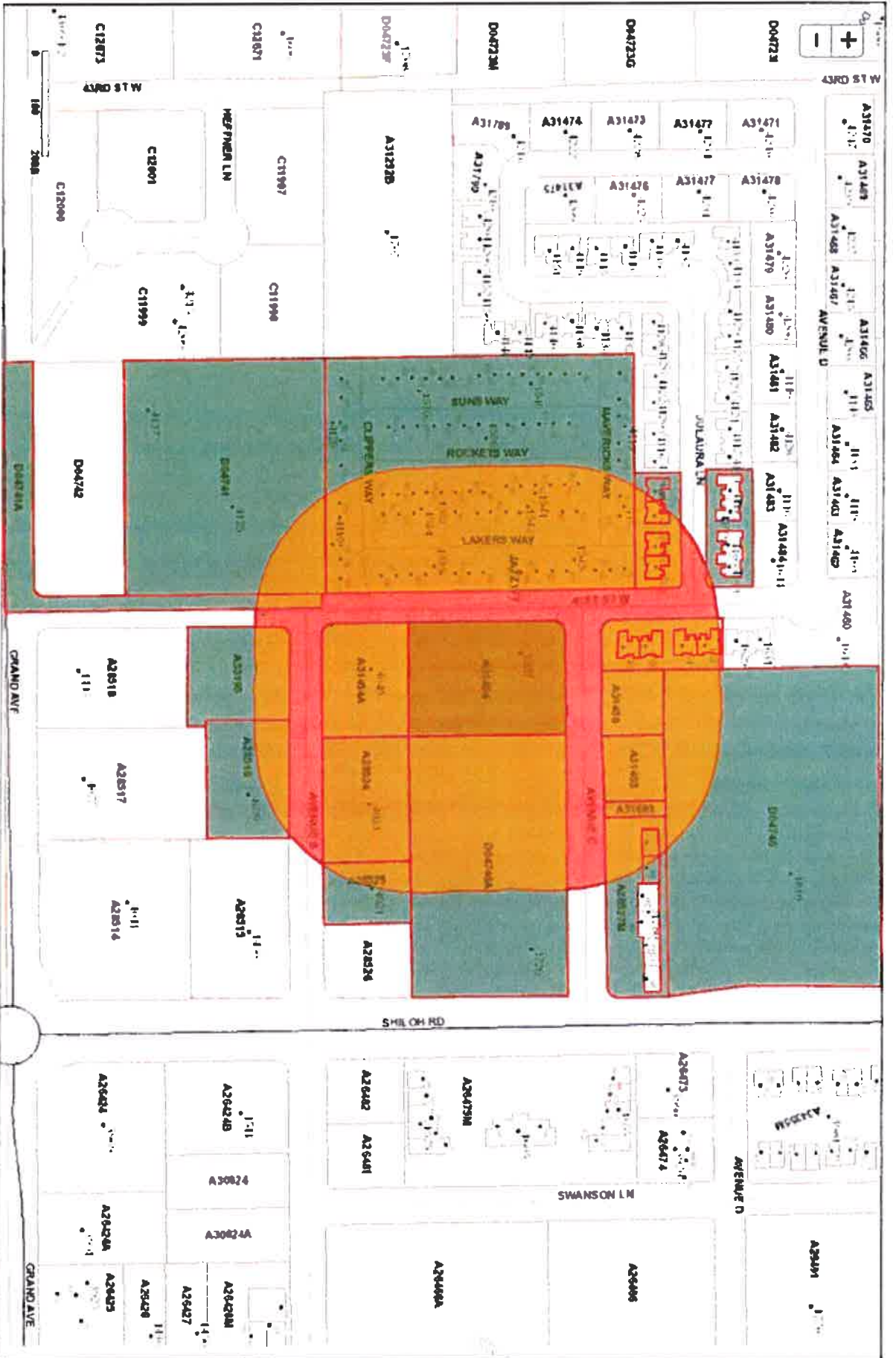
(Address) 406.839.9151 info@eecmt.com

(Phone Number) (email)

I understand that the filing fee accompanying this application is not refundable, that it pays for the cost of processing, and that the fee does not constitute a payment for a Zone Change. Also, I attest that all the information presented herein is factual and correct.

Signature: Randall D. Swen Date: 11-3-17
(Recorded Owner)





Longitude: -108.015 Latitude: 45.785
 State Plane X: Y: 668766.389, 171334.912

Legend
 Results

FEC INC
 ycb_839_9151
 CHUCK HENRICHS

RECEIVED

OCT 18 2017

MT DEPT OF REVENUE
 YELLOWSTONE CO

RESIDENTIAL
9600

RESIDENTIAL
MULTI-FAMILY
RESTRICTED

41ST ST WEST

RESIDENTIAL
PROFESSIONAL



AVENUE C

COMMUNITY
COMMERCIAL

Exhibit A:



ZONE CHANGE APPLICATION
CITY OF BILLINGS

1. Questions:

- a. In what ways is your proposal consistent with the goals and policies of the adopted Growth Policy?
 - i. The proposed zone change from Residential Professional to Community Commercial at 1557 41st Street West, Billings MT, would allow for a gymnastic facility. The following is a list of how the proposed zone change is consistent with the goals and policies of the adopted growth policy.
 1. Essential investments:
 - a. The proposed project would add planning and construction of safe and affordable interconnected sidewalks and trails because they are important to the economy and livability of Billings. The zone change would provoke landscaping of public rights-of-way and entryways creating a more visually appealing frontage to residence and visitors. It is a cost effect approach through infill development. Allowing for gymnastic facility would create a neighborhood that is safe and attractive because it provides essential services that are desired in the area.
 2. Place Making
 - a. The zone change would allow for a positive multi-use community recreation facility to thrive in a community that desires children to be active and healthy.
 3. Community Fabric
 - a. The proposed project would add planning and construction of safe and affordable interconnected sidewalks and trails because they are important to the economy and livability of Billings. The developed landscaping for the new gymnastic facility will encourage more pedestrian activity and vibrant commercial activity. The development of cost-effective landscaping of public rights-of-way and entryways gives the community a visually appealing connection.
 4. Home Base
 - a. The proposed project would add planning and construction of safe and affordable interconnected sidewalks and trails because they are important to the economy and livability of Billings.
 5. Mobility and Access
 - a. The proposed project would add planning and construction of safe and affordable interconnected sidewalks and trails because they are important to the economy and livability of Billings.

6. Prosperity

- a. The new project would allow a diversity of available jobs surrounding the sites location, this can ensure a strong community economy. The zone change would provide local jobs from a successful business.
- b. Explain your need for the intended zone change and why the property cannot be used under the existing zoning. Explain how the new zoning will fit in with the existing zoning and land uses of the immediate area.
 - i. We are proposing to change the property from Residential Professional to Community Commercial in order to allow the construction of a gymnastics facility. Under the Residential Professional zoning, dance studios and schools are allowed, but a gymnastics facility is not. A Community Commercial zone designation would allow a gymnastics facility.
 - ii. The properties to the North, East, and South are currently zoned Community Commercial, the proposed new zoning designation for the subject property. This change would expand the Community Commercial zone that follows Shiloh and Grand Avenue. This change would allow the construction of a gymnastics facility, encouraging infill development. A gymnastics facility would provide a play space to support the residential districts to the west. This play space would be a safe and comfortable place for children to be active; a necessary component of a Strong Neighborhood.
2. Photographs may be submitted and are often helpful. They should be of a size adequate to show the nature of the property.
 - a. See attached photographs of existing property, Exhibit A.
3. Pre-Application Statement of Owner(s) or Agent(s) affirming pre-application meeting was held, and included the following: 1) the pre-application neighborhood meeting was held, and 2) the zone change application is based on materials presented at the meeting. Include a copy of the meeting notice, written materials mailed or provided at the meeting, the sign-in sheet of attendees, and a brief synopsis of the meeting results.
 1. Neighborhood Meeting was held on Monday, October 30th, 2017, at 6:00 PM at the TenderNest Office, 4040 Parkhill Drive.
 2. This zone change is based on the materials presented at the meeting. See Exhibit B for a copy of the meeting notice, written materials mailed or provided at the meeting and the sign in sheet of attendees.
 3. See Exhibit C for meeting notes explaining a Brief synopsis of the meeting.
4. Obtain from the Planning & Community Service Department a three hundred (300) foot radius map showing all property which lies within 300 feet of the exterior boundaries of the subject property.
 - a. See attached, 300 Foot Radius Map, showing all property which lies within 300 feet of the exterior boundary of the property
5. Obtain a certified list of names and addresses of the owners of all property shown within the 300 foot radus on the map as provided by the Planning & Community Services Department. The

first step is to take the radius map to the Montana Department of Revenue. The Department of Revenue is located on the 14th Floor of the Wells Fargo building at the southeast corner of North 27th Street and 2nd Avenue North. The Department of Revenue will generate a list of property owners and forward this list and notify you when it is complete. There is a certification charge, payable to the County Clerk & Recorder, of .50 cents per certified name. This list of names and mailing addresses must then be placed on gummed mailing labels and must be typed or neatly printed.

- a. See attached, Certified list of names and addresses of the owners of all property shown within the 300 foot radius.
6. A filing fee must accompany all application for Zone Changes.
- a. See attached Commercial fee: \$1,215.00
 - b. \$45.00 Deposit for sign.

Pre-Application Statement of Owner(s) or Agent(s)

The owner(s), contract purchasers (if any) and agents (if any) are required to submit this completed form and any attachments along with a completed zone change application packet, including any required fees, for a zone change to be processed by the Planning Division.

1. **Present Zoning:** RESIDENTIAL PROFESSIONAL _____
2. **Written description of the Zone Change Plan** including square footage or acres of proposed new zoning: The 1.54 acre property is currently zoned Residential Professional. We are
proposing to change it to Community Commercial.
3. **Subject Property Map:** please attach to this form
4. **Legal Description of Property:** _____
SE ¼ OF S33, T1 N, R25E, Goodman Subdivision, Fourth Filing, Block 2, Lot 4a
5. **Neighborhood Task Force Area:** Yes/// No . If Yes, Name of Task Force and mailing address of
Chairperson: West End Task Force- Nike Bemer
6. **Roster of persons who attended the pre-application neighborhood meeting:** please attach to
this form
7. **A copy of the meeting notice.** please attach to this form
8. **A brief synopsis of the meeting results.** please attach to this form
9. **The undersigned affirm the following:**
 - 1) The pre-application neighborhood meeting was held on the 30, day of October, 2017.
 - 2) The zone change application is based on materials presented at the meeting.


Owner (s): Randy Swenson Telephone: 406.855.9990

Address: 1533 Clark Ave Email: randy@tendernest.com
Billings, MT 59102

Agent (s): EEC, INC. Telephone: 406.839.9151

Address: 720 Lohwest Lane Email: info@eecmt.com
Billings, MT 59106

Signature: _____


Chuck Henrichs
VP of Engineering EEC INC.

Date: _____

11/6/2017

NEIGHBOR HOOD MEETING ATTENDANCE ROSTER

<u>NAME</u>	<u>ADDRESS</u>	
1. Chuck Herricks	720 Lohwest Lane	EEC INC.
2. Nate Swenson	4040 Parkhill Dr.	
3. KEVIN LUNDIN	720 LOHWEST LANE	EEC INC.
4. Quentin Eggert	720 LOHWEST LANE	EEC INC.
5. Rebecca Power	4033 4033 Ave B	Ophthalmic Assoc of Billings
6. Michael Power	4033 Ave B	Ophthalmic Assn
7. Darcey Frewin	3530 Timberline Dr	
8. Erin & Nancy Jennings	1639 41st St W.	
9. Bill Enright	1617 41st W.	
10. Don & Laurie Hege	1619 41st W	

Exhibit C:

Date: October 30th, 2017

Meeting Minutes
Pre-Application Neighborhood Meeting
Location: 4040 Parkhill Drive, Bldg. #1
Time: 6:00 PM



Attendees:

Name:	Address:	Misc.:
Chuck Henrichs	720 Lohwest Lane	EEC Inc.
Nate Swenson	4040 Parkhill Drive	
Kevin Lundin	720 Lohwest Lane	EEC Inc.
Quentin Eggart	720 Lohwest Lane	EEC Inc.
Rebecca Power	4033 Ave B	Ophthalmic Associates of Billings
Michael Power	4033 Ave B	Ophthalmic Associates of Billings
Darcey Frewin	3530 Timberline Dr.	
Ernest & Nancy Jennings	1629 41 st St West	
Bill Enright	1617 41 st St West	
Don & Laurie Hege	1614 41 st St West	

Synopsis of Meeting:

The meeting started with Chuck Henrichs, Vice President of Engineering with Eggart Engineering & Construction, giving a broad overview of the proposed Zone Change for Lot 4a, Block 2 of Goodman Subdivision, Fourth Filing. The 1.54 acre property is currently zoned Residential Professional. We are proposing to change it to Community Commercial in order to allow the construction of a gymnastics facility. Under the Residential Professional zoning, dance studios and schools are allowed, but a gymnastics facility is not. A Community Commercial zone designation would allow a gymnastics facility. Chuck also gave a brief overview of the attached preliminary site plan, floor plan, and elevations.

Ernest & Nancy Jennings questioned the exterior look of the proposed gymnastics building. They had concerns on the ascetical appearance of the proposed large steel building in in the residential area. Chuck Henrich's explained that the lean -to office would have residential lap siding, cultured stone at the entryway and metal siding and trims to try and better tie

Michael Power asked if the Zone Change was approved and this gymnastics facility was not constructed would the Zone change stay in affect. Kevin with EEC confirmed that if the gymnastics facility failed to be constructed that and the Zone Change was approved the property would remain Community Commercial and other facilities meeting the requirements of Community Commercial could be constructed on the site. Michael noted he liked the look of the preliminary building plans for the gymnastics facility.

Bill Enright asked about the Traffic

- Proposed hours of operation, 9am to 9pm
- The current preliminary plans show 99 onsite parking stalls proposed.
- There is an existing shared parking agreement with Fuller Medical to the south that would allow for overflow parking after office hour parking. In addition there is significant space along 41st Street and Ave C for over flow street parking.

Bill Enright noted the developing the lot would reduce teenage drinking that occurs on the street around the lot.

Bill Enright questions Landscaping and would like to see some greenery around the building. Responded that landscaping will meet or exceed City of Billings requirements.

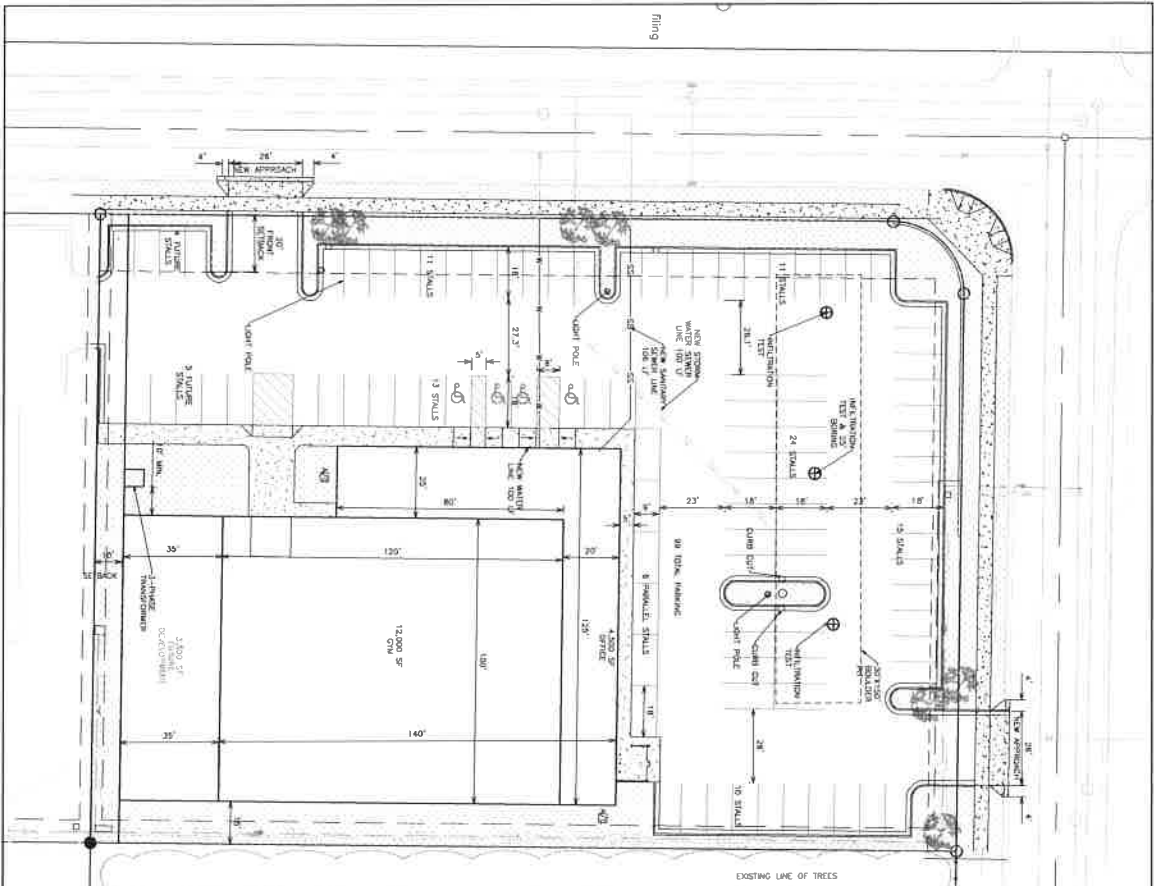
Ernest mentioned the lot is currently only mowed once a year and the cuttings end up clogging up the gutters and causing drainage issues. He was pleased that the development of this lot would eliminate this issue.

Kevin Lundin mentioned that the Pedestrian pathway would be improved neighborhood by installing city sidewalks along the entire property abutting 41st Street West and Ave C. In addition 2 Handicap Ramps would be installed at the corner of 41st St W and Ave C.

Meeting Concluded at 6:25 pm.

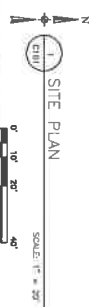
Summary of Main Concerns from Adjacent Land Owners:

- The need for nice landscaping and green space for the proposed development
- Parking was discussed and with the proposed 99 onsite parking spaces, the shared parking agreement with Fuller Medical and the available on street parking adjoining the lot on the west and north sides.
- The general conscience is the lot has been an eye sore and the proposed development would be a great improvement for the neighborhood.
- While not objecting to the overall project the neighbors would like to see the steel building esthetics improved to better tie into the neighborhood.



Tr 1A-1
Certificate of survey No. 1876 Amended

- LEGEND:**
- LANDSCAPED AREA
 - CONCRETE
 - ASPHALT
 - NEW TREE
- NOTE: TREES LOCATED WITHIN THE CLEAR VISION ZONE ON THE BOULEVARD SHALL HAVE A MAXIMUM FROM DIAMETER OF ONE (1) FOOT MEASURED FROM THE TRUNK TO THE BRANCHES AND SHALL BE TRIMMED OF ALL BRANCHES BETWEEN THE GROUND LINE AND EIGHT (8) FEET IN HEIGHT.
- ZONING:**
- EXISTING: RESIDENTIAL PROFESSIONAL (RP)
- SETBACKS FOR FRONT:**
- SIDE ADJACENT STREET: 10
 - SIDE ADJACENT STREET: 10
 - MAXIMUM HEIGHT: 34'
 - MAX LOT COVERAGE FOR RPF-R: 50%
 - ACTUAL LOT COVERAGE: 22.3%
- ON-SITE LANDSCAPING:**
- (10% OF LOT LESS BUILDING AREA)
 - 67,129 - (18,500+3,500) = 47,129 X 0.1 = 4,713 SF
 - REQUIRED ADJACENT TO ROW LANDSCAPING: 2,357 (50%)
 - RED OFF ST. PARKING LOT LANDSCAPING: 2,055 SF
 - ACTUAL ADJ TO ROW LANDSCAPING: 3,030 SF
 - ACTUAL OFF ST. PARKING LOT LANDSCAPING: 2,547 SF
 - ACTUAL ADJACENT LANDSCAPING: 5,577 SF
 - TOTAL LANDSCAPING: 9,206 SF
- TREES:**
- REQUIRED 1/10 PARKING SPACES: 11
 - ACTUAL NUMBER OF TREES: 11
- CONCRETE:**
- APPROACH: 3,020 SF
 - APPROACH: 440 SF
 - SIDEWALKS: DRIVE: 1,439 SF
 - DETECTABLE WARNING PANELS: 4,000 LF
 - DRIB AND OTTERS: 1,000 LF
- ASPHALT:**
- ASPHALT PAVING: 36,400 SF
- SEWER:**
- 6" SEWER SERVICE: 88 LF
 - STORM WATER SERVICE: 133 LF
- WATER:**
- 4" WATER SERVICE: 100 LF
- PARKING:**
- BUSINESS/GYMNASIUMS BUILDING
 - BUSINESS REQ. 1 PER 300 SF OF GROSS FLOOR AREA
 - OVN. REQ. 1 PER 200 SF OF GROSS FLOOR AREA
 - EXPANSION 3,600/200 = 18 STALLS
- PARKING REQUIRED:**
- 75 STALLS
 - PARKING PROVIDED WITH EXPANSION: 83 STALLS
 - ADDITIONAL PARKING PROVIDED WITH EXPANSION: 9 STALLS
 - PARKING PROVIDED WITH EXPANSION: 99 STALLS
 - HANDICAP PARKING: 4 STALLS



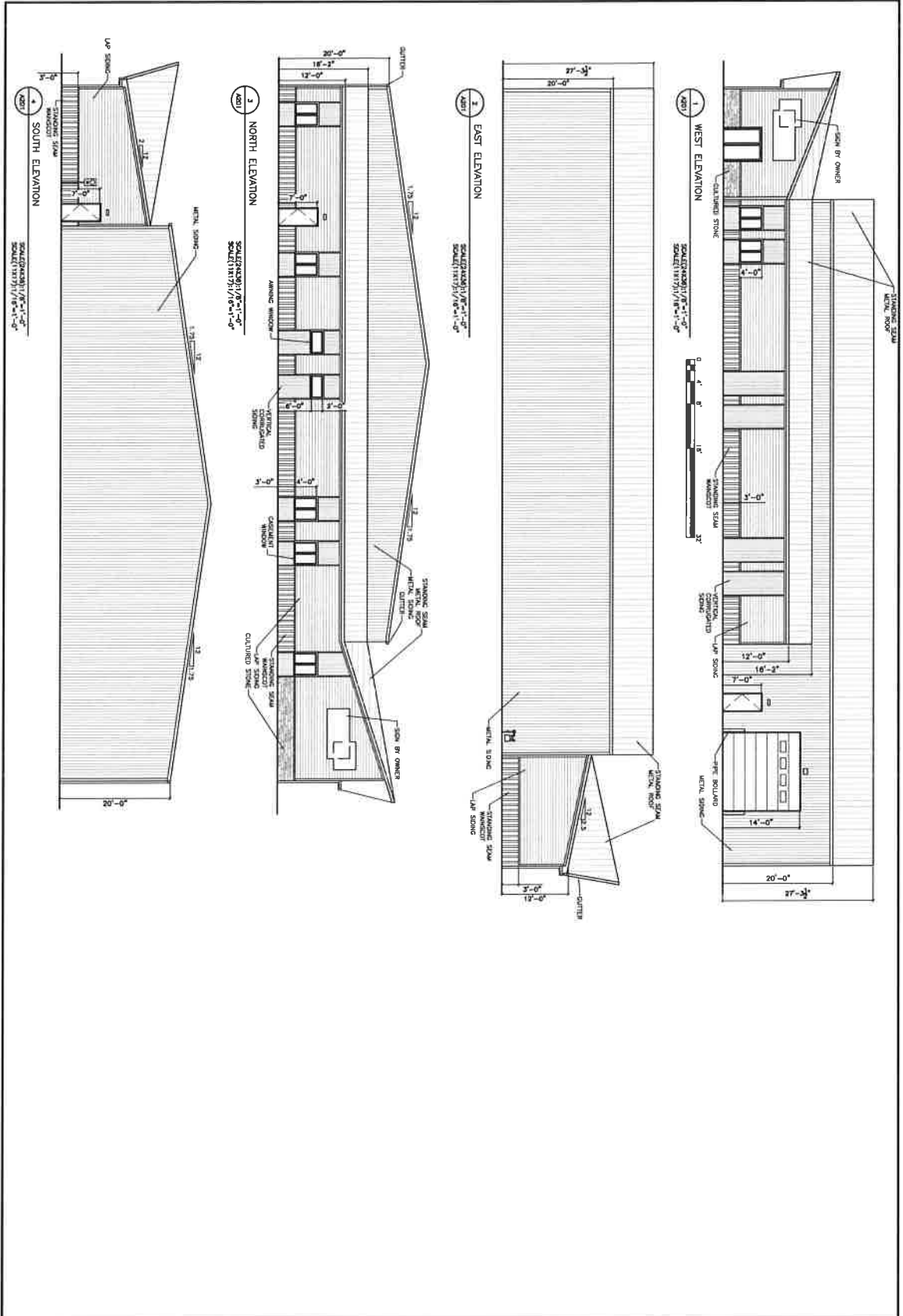
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Checked By: CH
Date: 10-16-2017
Project #:
Cadd file:



EGGART ENGINEERING COMPANY
720 LOHWEST LANE
BILLINGS, MT 59106
OFFICE: 406-839-9151
FAX: 406-839-9150
www.eecmt.com

GYMNASIUMS
GOODMAN SUBDIVISION
BLOCK 2, LOT 4A
BILLINGS, MT

PRELIMINARY
SHEET#: C101



Drawn By: CH
 Checked By: QWE
 Date: 10-27-2017
 Project #:
 Cadd file:



EGGART ENGINEERING COMPANY
 720 LOHWEST LANE
 BILLINGS, MT 59106
 OFFICE: 406-839-9151
 FAX: 406-839-9150
 www.eccmt.com

GYMNASTICS
 1557 41ST ST W
 BILLINGS, MT
 GOODMAN SUBDIVISION
 BLOCK 2, LOT 4A

PRELIMINARY
 SHEET#:
A201

Exhibit B:



DATE: 10/20/2017

FROM: EEC, INC.

RE: Notice of Zone Change Meeting

To Whom It May Concern,

This is the official notice of a pre-application neighborhood meeting for a proposed City of Billings Zone Change. The 1.54 acre property is currently zoned Residential Professional. We are proposing to change it to Community Commercial in order to allow the construction of a gymnastics facility. Under the Residential Professional zoning, dance studios and schools are allowed, but a gymnastics facility is not. A Community Commercial zone designation would allow a gymnastics facility.

Property Location:

SE ¼ OF S33, T1 N, R25E, Goodman Subdivision, Fourth Filing, Block 2, Lot 4a
(South East corner of 41st Street West and Avenue C, reference attached map for exact location)

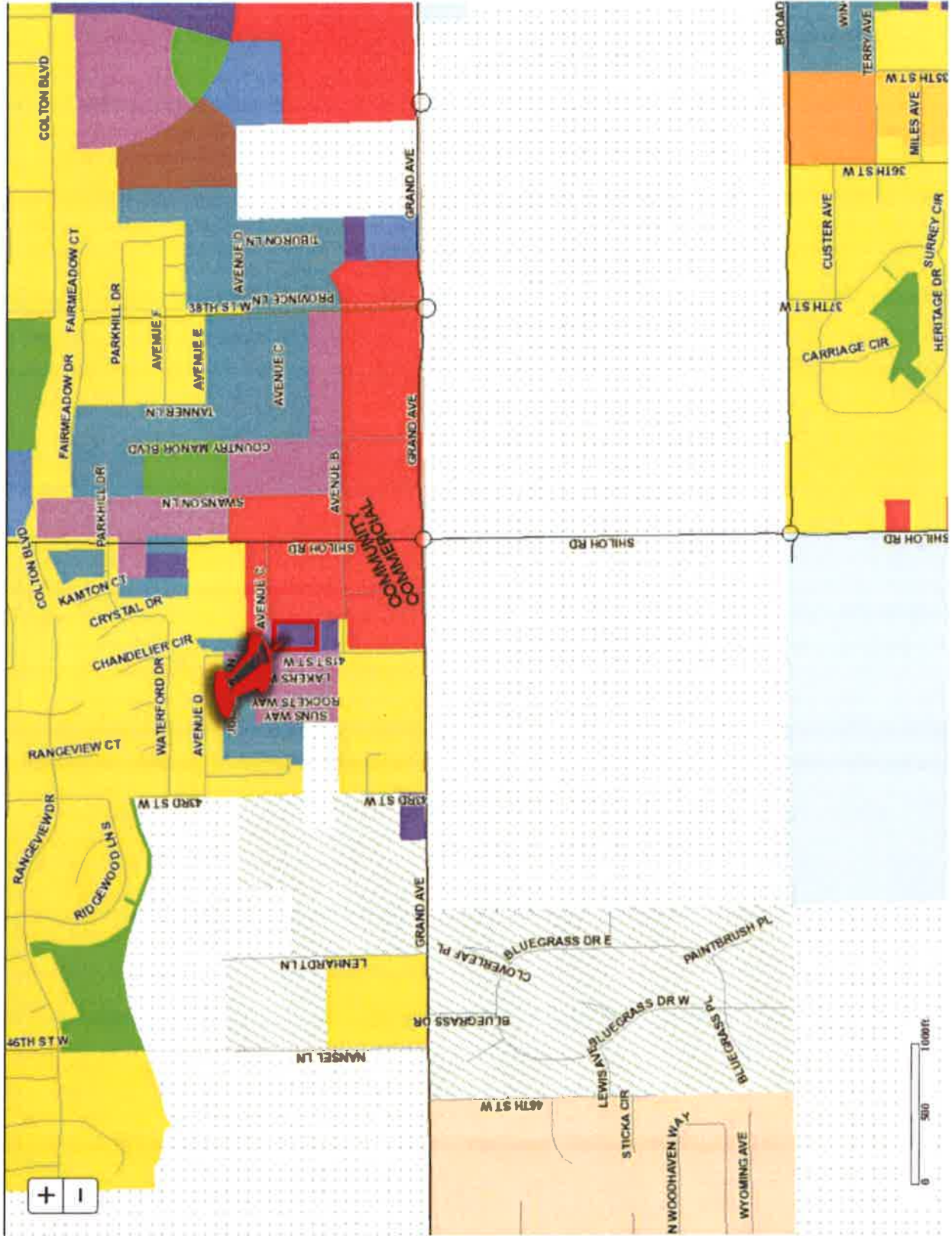
Meeting time, date, and location:

6:00 PM

Monday, October 30th, 2017

**TenderNest Office
4040 Parkhill Dr
Billings, MT 59106**

Regards,
EEC, Inc.
406.839.9151



COLTON BLVD

FAIRMEADOW DR

PARKHILL DR

AVENUE F

AVENUE E

AVENUE D

AVENUE C

AVENUE B

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406.839.9151 • www.eecmt.com • 720 Lohwest Lane, Billings, MT 59106
ENGINEERS • ARCHITECTS • SURVEYORS • BUILDERS

DATE: 10/20/2017

FROM: EEC, INC.

RE: Notice of Zone Change Meeting



To Whom It May Concern,

This is the official notice of a pre-application neighborhood meeting for a proposed City of Billings Zone Change. The 1.54 acre property is currently zoned Residential Professional. We are proposing to change it to Community Commercial in order to allow the construction of a gymnastics facility. Under the Residential Professional zoning, dance studios and schools are allowed, but a gymnastics facility is not. A Community Commercial zone designation would allow a gymnastics facility.

Property Location:

SE ¼ OF S33, T1 N, R25E, Goodman Subdivision, Fourth Filing, Block 2, Lot 4a
(South East corner of 41st Street West and Avenue C, reference attached map for exact location)

Meeting time, date, and location:

6:00 PM

Monday, October 30th, 2017

**TenderNest Office
4040 Parkhill Dr
Billings, MT 59106**

Regards,
EEC, Inc.
406.839.9151

CITY ZONE CHANGE 962

4046 Avenue C

The following are responses to the Zoning Commission's denial of Zone Change Number 962 based on Criteria #1, #8 & #10 and concerns of the residential neighborhood to the north. The proposed zone change from Residential Professional to Community Commercial at 4046 Ave C would allow for a gymnastic facility. The current Residential Professional zoning designation would allow for dance studios, elementary schools, secondary schools, halls which are similar in nature to a gymnastic facility.

Criteria #1: Is the new zoning designed in accordance with the Growth Policy?

City of Billings Growth Policy Statement:

"In the next 20 years, Billings will manage its growth by encouraging development within and adjacent to the existing city limits, but preference will be given to areas where City infrastructure exists or can be extended within a fiscally constrained budget and with consideration given to increased tax revenue from developments. The City will prosper with strong neighborhoods with their own unique character that are clean, safe, and provide a choice of housing and transportation options."

The zone change from Residential Professional to Community Commercial directly collates with the above growth policy statement. The infill development will utilize existing infrastructure, increasing tax revenue and build a unique neighborhood with a clean and safe recreation facility to serve the whole Billings community.

In addition to a direct correlation to the Growth Policy Statement, the following growth guidelines will be achieved with the development of this property.

- Infill Development of an underutilized property
- Construction of safe and affordable interconnected sidewalks
- Active living opportunities which are desirable for an attractive and healthy community
- Visually appealing landscaping
- Multi use Recreation Facility
- Improved property value
- Proximity to West End residential which provides safe routes promoting physical health and reduced vehicle trips.
- A successful business that will create jobs to benefit the community

As stated in the West Billings Plan, “commercial development along Shiloh Road should be developed as commercial nodes for neighborhood, community commercial and regional commercial center uses. Commercial nodes should be comprised of, as many as possible, a diverse range of commercial, business office, and entertainment facilities.” Planning for a mix of land uses, within a very short drive or walking distance, from each use can reduce automobile usage which will reduce traffic. The proposed zone change to Community Commercial and the development of the proposed gymnastics facility will expand the mix of uses within the existing commercial node.

Criteria #8 Does the new zoning promotes compatible urban growth in this area?

The properties immediately adjacent to and in the area of this property are zoned Community Commercial, Residential Multi Family, Residential 7000, Residential 9600 and Residential Professional. Currently Community Commercial zoning abuts R 7000 zoning on the north side of Avenue C directly across the street. The Community Commercial zoning of the property on the north side of Avenue C would allow for the construction of this facility directly adjacent to R-7000 zoning. However, the proposed zoning change of the subject property will allow for a public right of way and perimeter landscape buffer between these zoning types. This zone change would also create an interface of Residential Multifamily to Community Commercial zoning. The Residential Multifamily zoning acts as a buffer between the Community Commercial and less dense residential zones. This is typical throughout the area and can be seen on the east side of Shiloh. Therefore, this zone change is compatible with the area and promotes urban growth.

Criteria #10 Will the new zoning encourage the most appropriate use of land throughout the City of Billings?

This property is appropriate for this new zoning due to its location within the existing commercial node near two principle arterial streets, Grand Ave. and Shiloh. The location of this property is on the edge of the commercial node yet the adjacent streets will direct users from or to these principle arterial streets without needing to traverse any residential streets.

The proposed gymnastics facility will meet a fundamental principle of planned growth by adding to the current mixture of land use in the area consisting of high density residential zoning and commercial zoning. This mix of land use is already developed and within close proximity to the large West Billings residential population thus reducing its users automobile usage. The location of gymnastics facilities have been following this principle of planned growth throughout the nation over the last 10 years. The USA Gymnastics 2016 Survey of the Member Clubs noted “it interesting that in 2006 over half (55%) of the gyms operated out of a warehouse or in a light industrial area. By 2016 only 21% reported doing so. Many gymnastic facilities were started in these types of buildings because they could rent a larger space for less money. But now many gym owners have moved away from this model and made the decision to operate their business in facilities often closer to the communities they serve”.

The gymnastics facility also complements the visionary improvements noted in the Comprehensive Parks and Recreation Master Plan. The document notes Gymnastics participation has increased nationally (Figure 1). The proposed indoor recreation gives a new positive dynamic and diverse opportunity to the surrounding community. By providing the privately funded facility for the West End community, the public is relieved from financial pressures that come with tax increase and life cycle cost produced from a publicly owned multifunction indoor recreation facility. The proposed project would provide an indoor facility to one of the perceived underserved segments (West End) of the Billings community outlined as in the Comprehensive Parks and Recreation Master Plan.

Figure 1.

National Participatory Trends - General Sports					
Activity	Participation Levels			% Change	
	2011	2015	2016	11-16	15-16
Basketball	24,790	23,410	22,343	-9.9%	-4.6%
Tennis	17,772	17,963	18,079	1.7%	0.6%
Baseball	13,561	13,711	14,760	8.8%	7.7%
Soccer (Outdoor)	13,667	12,646	11,932	-12.7%	-5.6%
Softball (Slow Pitch)	7,809	7,114	7,690	-1.5%	8.1%
Badminton	7,135	7,198	7,354	3.1%	2.2%
Volleyball (Court)	6,662	6,423	6,216	-6.7%	-3.2%
Football, Flag	6,325	5,829	6,173	-2.4%	5.9%
Football, Touch	7,684	6,487	5,686	-26.0%	-12.3%
Volleyball (Sand/Beach)	4,451	4,785	5,489	23.3%	14.7%
Football, Tackle	6,448	6,222	5,481	-15.0%	-11.9%
Gymnastics	4,824	4,679	5,381	11.5%	15.0%
Soccer (Indoor)	4,631	4,813	5,117	10.5%	6.3%
Track and Field	4,341	4,222	4,116	-5.2%	-2.5%
Cheerleading	3,049	3,608	4,029	32.1%	11.7%
Ultimate Frisbee	4,868	4,409	3,673	-24.5%	-16.7%
Racquetball	4,357	3,883	3,579	-17.9%	-7.8%
Pickleball	N/A	2,506	2,815	N/A	12.3%
Ice Hockey	2,131	2,546	2,697	26.6%	5.9%
Softball (Fast Pitch)	2,400	2,460	2,467	2.8%	0.3%
Lacrosse	1,501	2,094	2,090	39.2%	-0.2%
Roller Hockey	1,237	1,907	1,929	55.9%	1.2%
Wrestling	1,971	1,978	1,922	-2.5%	-2.8%
Rugby	850	1,349	1,550	82.4%	14.9%
Squash	1,112	1,710	1,549	39.3%	-9.4%
Field Hockey	1,147	1,565	1,512	31.8%	-3.4%
Boxing for Competition	747	1,355	1,210	62.0%	-10.7%

NOTE: Participation figures are in 000's for the US population ages 6 and over

Legend:	Large Increase (greater than 25%)	Moderate Increase (0% to 25%)	Moderate Decrease (0% to -25%)	Large Decrease (less than -25%)
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ADRESSING NEIGHBORHOOD CONCERNS

Aesthetical look of proposed Gymnastic Facility:

- See Appendix A for exterior color rendering, exterior building elevations and color landscape plan of the proposed Gymnastic facility.
 - o Building Height: 27'-3 ½" (Max Height allowed for RP=34 feet for CC=45 feet)
 - o Building Area: 16,500 S.F.
 - o Exterior Finishes to tie into nearby Residential Multi Family and R-7000
 - Painted cement board lap siding
 - Cultured stone wainscot
 - Architectural metal wainscot
 - Standing seam metal roofing
 - PBR metal siding
 - Powder coated entry canopy truss

Potential Uses of Property under Community Commercial Zoning:

Nearby residential neighbors showed concern with the possibility of future uses of the property when the Zone Change is approved. While Community Commercial uses would allow for multi-family residences, large and small retail, business services, restaurants, auto sales and service as well as other commercial uses, residential neighbors should be made aware to the that bars and casinos would require a special review with public hearing and city council approval prior to being allowed on a Community Commercial Lot.

Reciprocal Parking Agreement:

The site will have access onto Avenue C and 41st Street West, in addition a Reciprocal Parking Agreement exists (document number 3583575) with Fuller Medical. This Reciprocal Parking Agreement would allow use of Fuller Medical's parking lot and approaches onto Avenue B and 41st Street during evenings and weekends. Brad Fuller, owner of Fuller Medical has included a letter dated 12/20/2017 that states they are still in support of the reciprocal parking agreement and will gladly welcome this gymnastics school into the neighborhood. A copy of the Reciprocal Parking Agreement and Brad Fuller's letter can be found in Appendix B.

Traffic:

See Appendix C for Traffic Memo by Morrison-Maierle, Inc

Appendix A



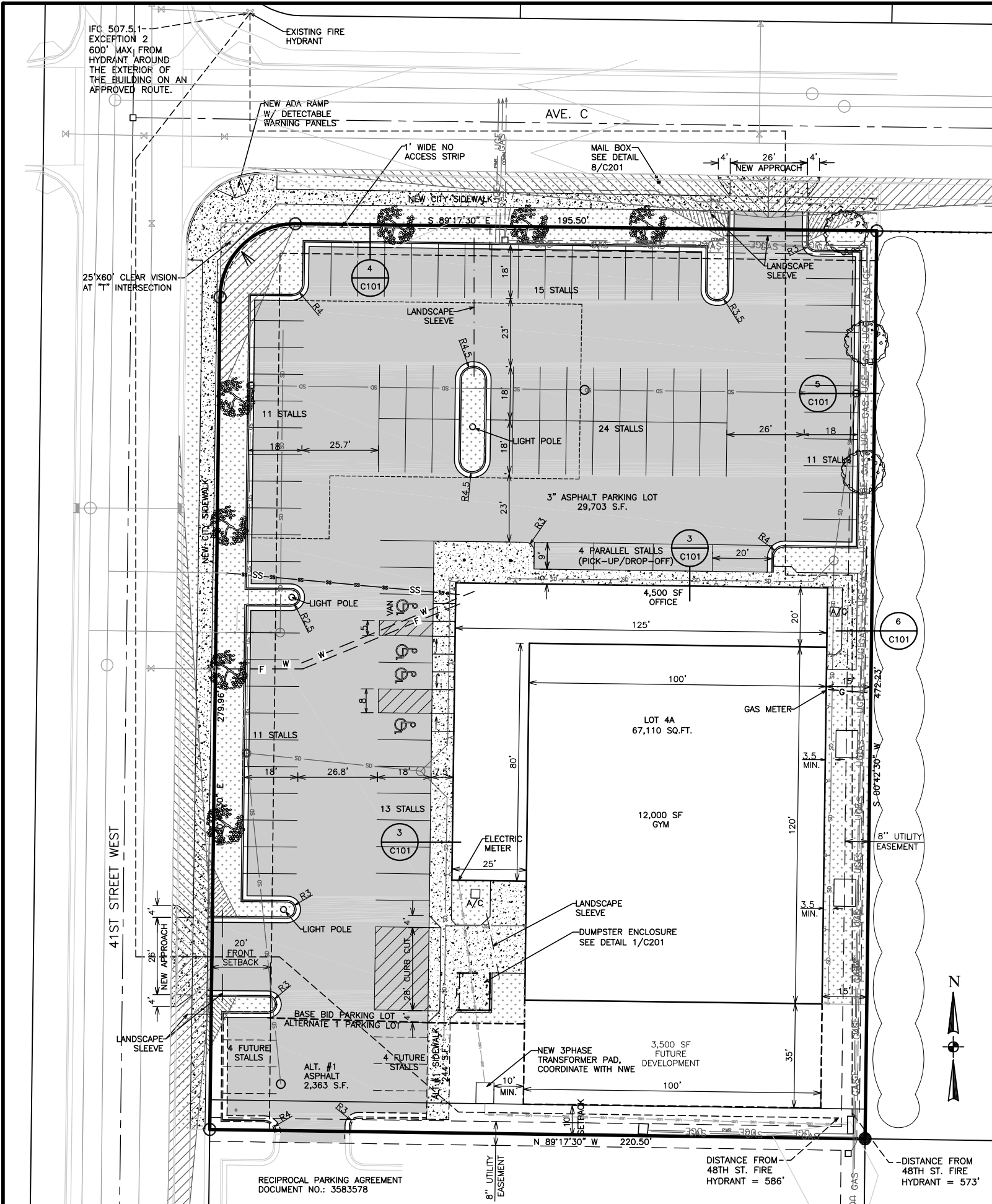
• VIEW FROM 41st STREET •



• MAIN ENTRY •



• VIEW FROM AVENUE C •



LEGEND:

- LANDSCAPED AREA
- CONCRETE
- ASPHALT
- NEW TREE

NOTE: TREES LOCATED WITHIN THE CLEAR VISION ZONE ON THE BOULEVARD SHALL HAVE A MAXIMUM TRUNK DIAMETER OF ONE (1) FOOT MEASURED FOUR (4) FEET ABOVE THE GROUND LINE, AND TRIMMED OF ALL BRANCHES BETWEEN THE GROUND LINE AND EIGHT (8) FEET IN HEIGHT.

ZONING:

- EXISTING: RESIDENTIAL PROFESSIONAL (RP)

SETBACKS FOR RP

- FRONT 20
- SIDE 10
- SIDE ADJACENT STREET 10
- REAR 0

- MAXIMUM HEIGHT 34'
- MAX LOT COVERAGE FOR RMF-R .. 50%
- ACTUAL LOT COVERAGE: 22.3%

ONSITE LANDSCAPING:

- REQUIRED LANDSCAPING (10% OF LOT LESS BUILDING AREA)
67,110 - (16,500) = 50,610 X 0.1 = 5,061 SF
- REQUIRED ADJACENT TO ROW LANDSCAPING: 2,531 (50%)
- REQ. OFF ST. PARKING LOT LANDSCAPING 2,055 SF
- ACTUAL ONSITE LANDSCAPING: 7,110 SF
- ROW LANDSCAPING: 3,655 SF
- TOTAL LANDSCAPING: 10,765 SF

TREES:

- REQUIRED 1/10 PARKING SPACES 10
- ACTUAL NUMBER OF TREES 10

CONCRETE:

- CITY SIDEWALK 3,020 SF
- APPROACH 440 SF
- SIDEWALKS 3,086 SF
- SIDEWALKS (ALT. #1) 244 SF
- MECHANICAL PADS 112 SF
- ELECTRICAL TRANSFORMER PAD .. 42 SF
- DETECTABLE WARNING PANELS ... 2
- CURB AND GUTTER 801 LF
- CURB AND GUTTER (ALT. #1)..... 88 LF
- THICKENED EDGE SIDEWALK 6" 283 LF
- THICKENED EDGE SIDEWALK 1'-4" .. 52 LF
- THICKENED EDGE (ALT. #1)..... 33 LF

ASPHALT:

- ASPHALT PAVING (BASE BID) 29,703 SF
- ASPHALT PATCH AT APPROACH .. 144 SF
- ASPHALT PAVING (ALT. #1)..... 2,363 SF

SEWER:

- 6" SEWER SERVICE 80 LF

WATER:

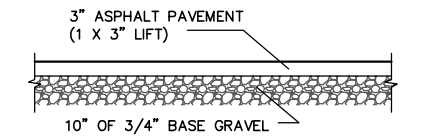
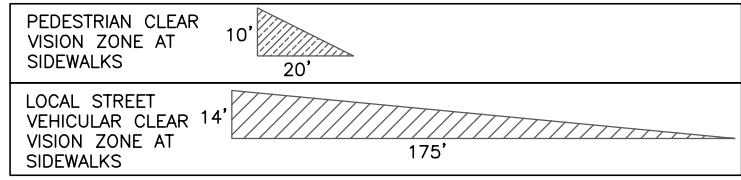
- 1" WATER SERVICE 93 LF
- 4" FIRE LINE 88 LF

PARKING:

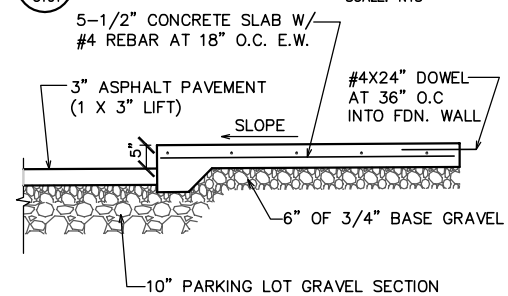
- BUSINESS/GYMNASTICS BUILDING
- BUSINESS REQ.: 1 PER 300 SF OF GROSS FLOOR AREA
--- 4,500/300= 15 STALLS
- GYM REQ.: 1 PER 200 SF OF GROSS FLOOR AREA
--- 12,000/200= 60 STALLS
- EXPANSION 3,600/200= 18 STALLS

- PARKING REQUIRED: 75 STALLS
- PARKING REQUIRED WITH EXPANSION: 93 STALLS
- PARKING PROVIDED: 89 STALLS
- ADDITIONAL PARKING PROVIDED WITH EXPANSION = 8 STALLS
- PARKING PROVIDED WITH EXPANSION: 97 STALLS
- HANDICAP PARKING: 4 STALLS

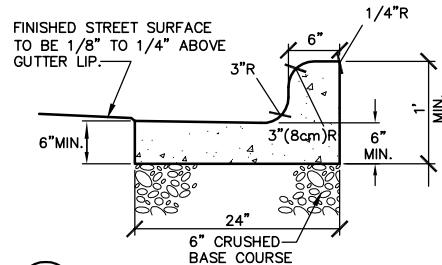
DRIVEWAY CLEAR VISION ZONE:



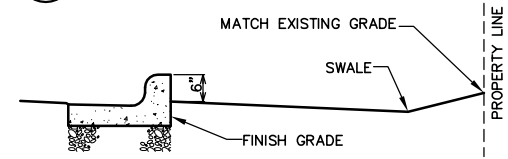
2 TYPICAL ASPHALT SECTION
SCALE: NTS



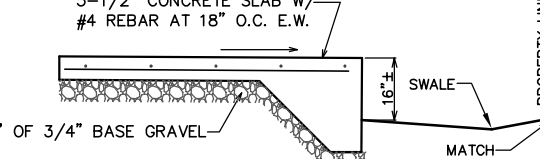
3 THICKENED EDGE SIDEWALK
SCALE: NTS



4 CURB
SCALE: NTS



5 CURB AT EAST PROPERTY LINE
SCALE: NTS



6 THICKENED EDGE SIDEWALK
SCALE: NTS

PERMIT
SHEET #:
C101

GYMNASTICS
4046 AVE. C
BILLINGS, MT 59106
BLOCK 2, LOT 4A
GOODMAN SUBDIVISION
4TH FILING AMENDED

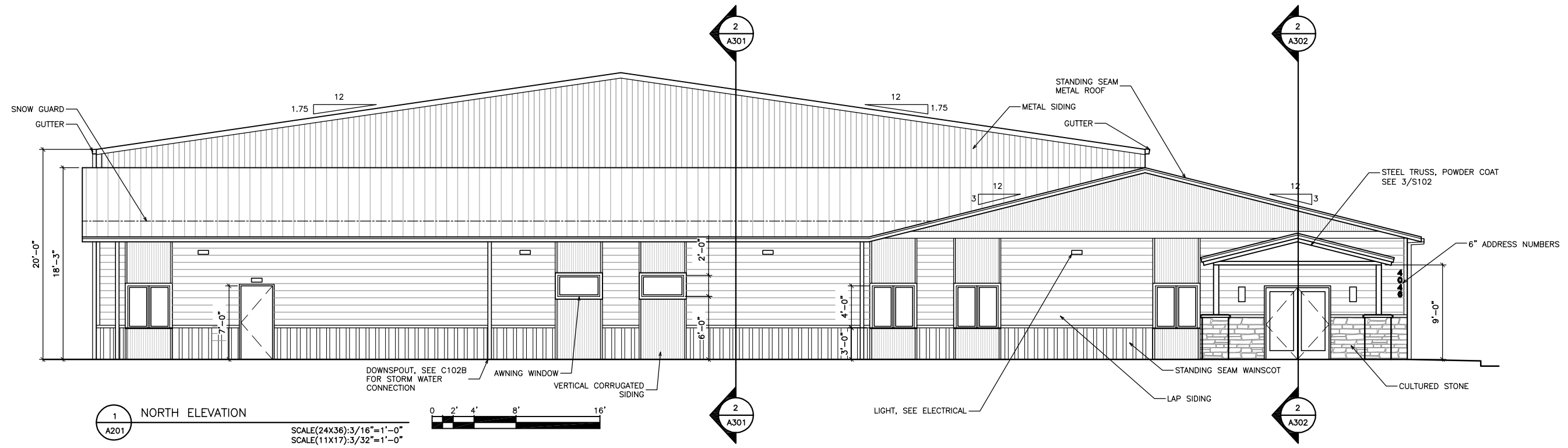
EGGART ENGINEERING COMPANY
720 LOHWEST LANE
BILLINGS, MT 59106
OFFICE: 406-839-9151
FAX: 406-839-9150
www.eecmt.com



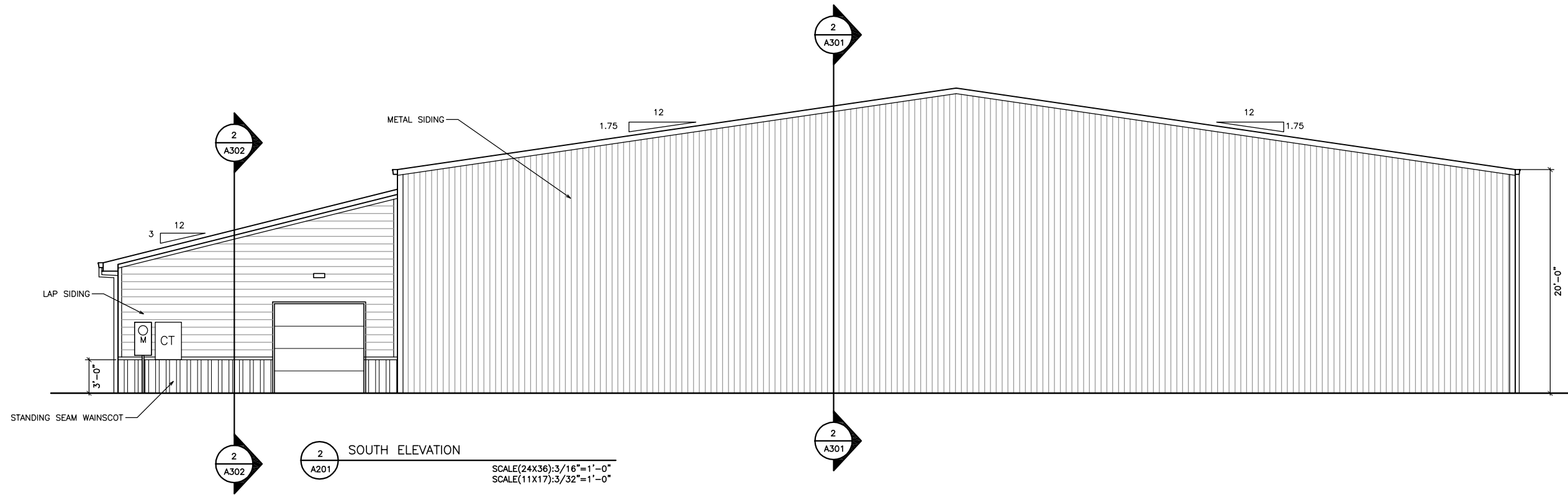
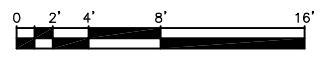
12-15-2017
Drawn By: CH, KL
Checked By: QWE
Date: 12-15-2017
Project #: _____
Cadd file: _____

RECIPROCAL PARKING AGREEMENT
DOCUMENT NO.: 3583578

DISTANCE FROM 48TH ST. FIRE HYDRANT = 586'
DISTANCE FROM 48TH ST. FIRE HYDRANT = 573'



1 NORTH ELEVATION
 SCALE(24X36):3/16"=1'-0"
 SCALE(11X17):3/32"=1'-0"

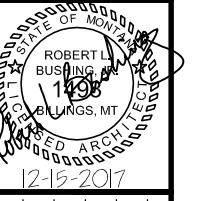
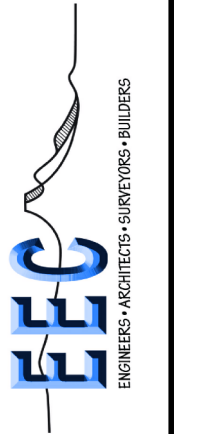


2 SOUTH ELEVATION
 SCALE(24X36):3/16"=1'-0"
 SCALE(11X17):3/32"=1'-0"

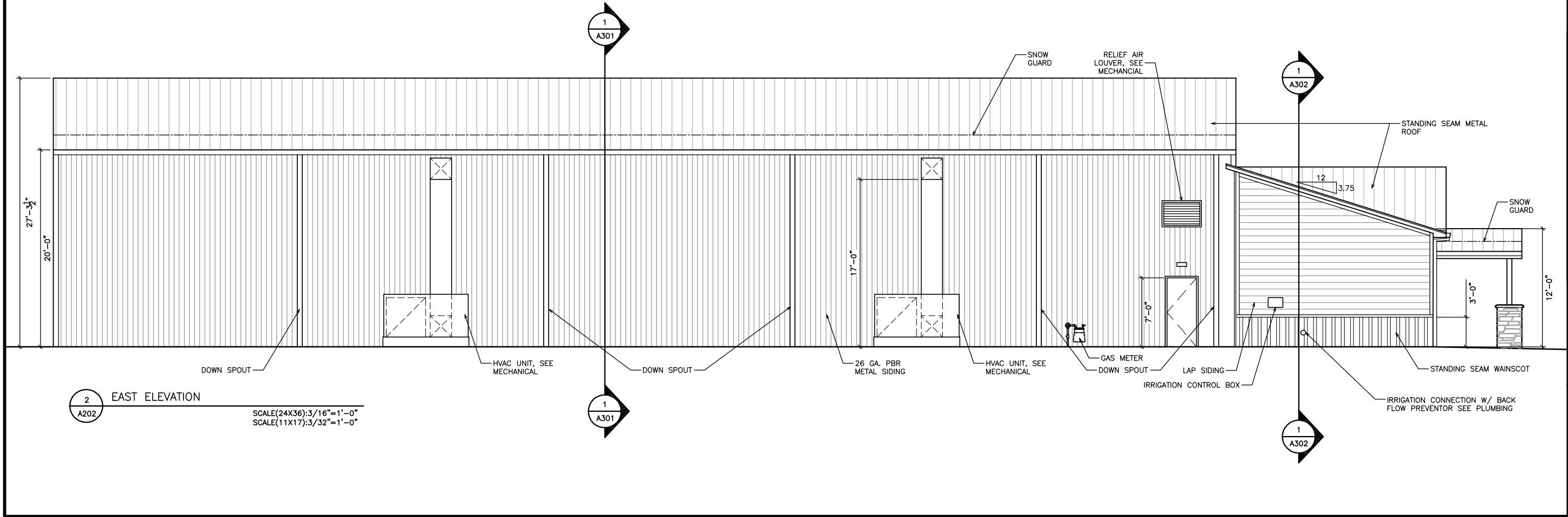
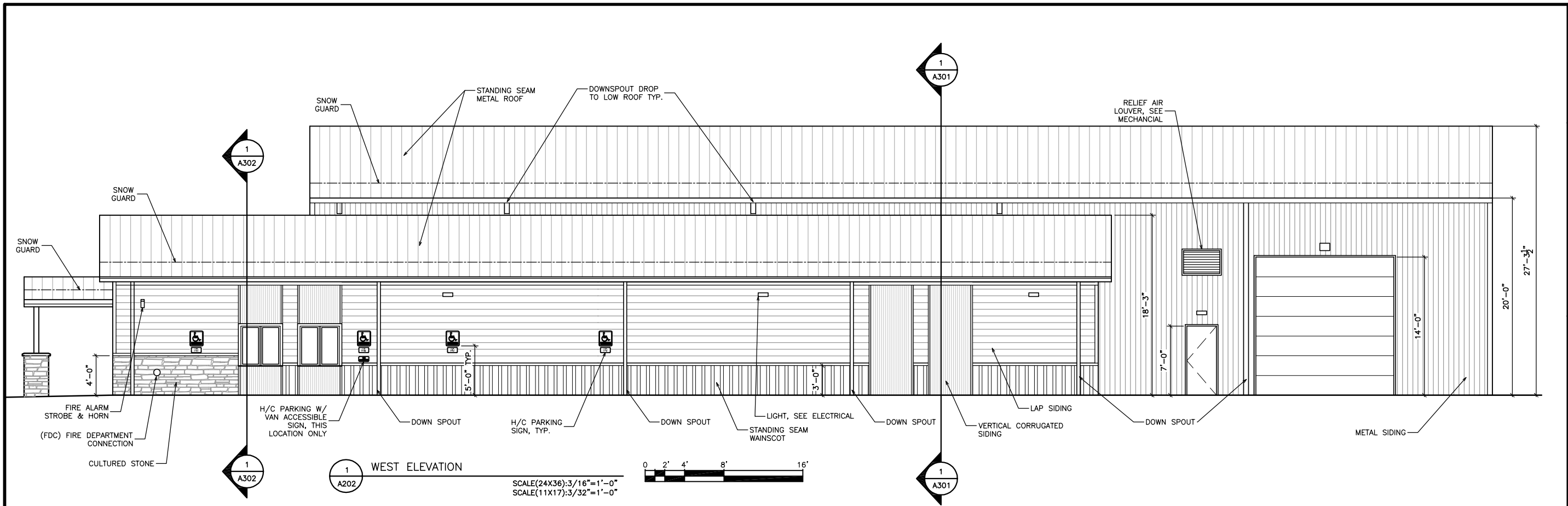
PERMIT
 SHEET#:
A201

GYMNASIACS
 4046 AVE. C
 BILLINGS, MT 59106
 BLOCK 2, LOT 4A
 GOODMAN SUBDIVISION
 4TH FILING AMENDED

EGGART ENGINEERING COMPANY
 720 LOHWEST LANE
 BILLINGS, MT 59106
 OFFICE: 406-839-9151
 FAX: 406-839-9150
 www.eccmt.com



Drawn By: CH.I.KL
 Checked By: QWE
 Date: 12-15-2017
 Project #:
 Cadd file:

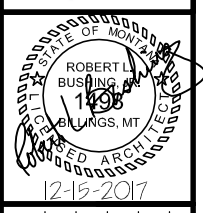


PERMIT

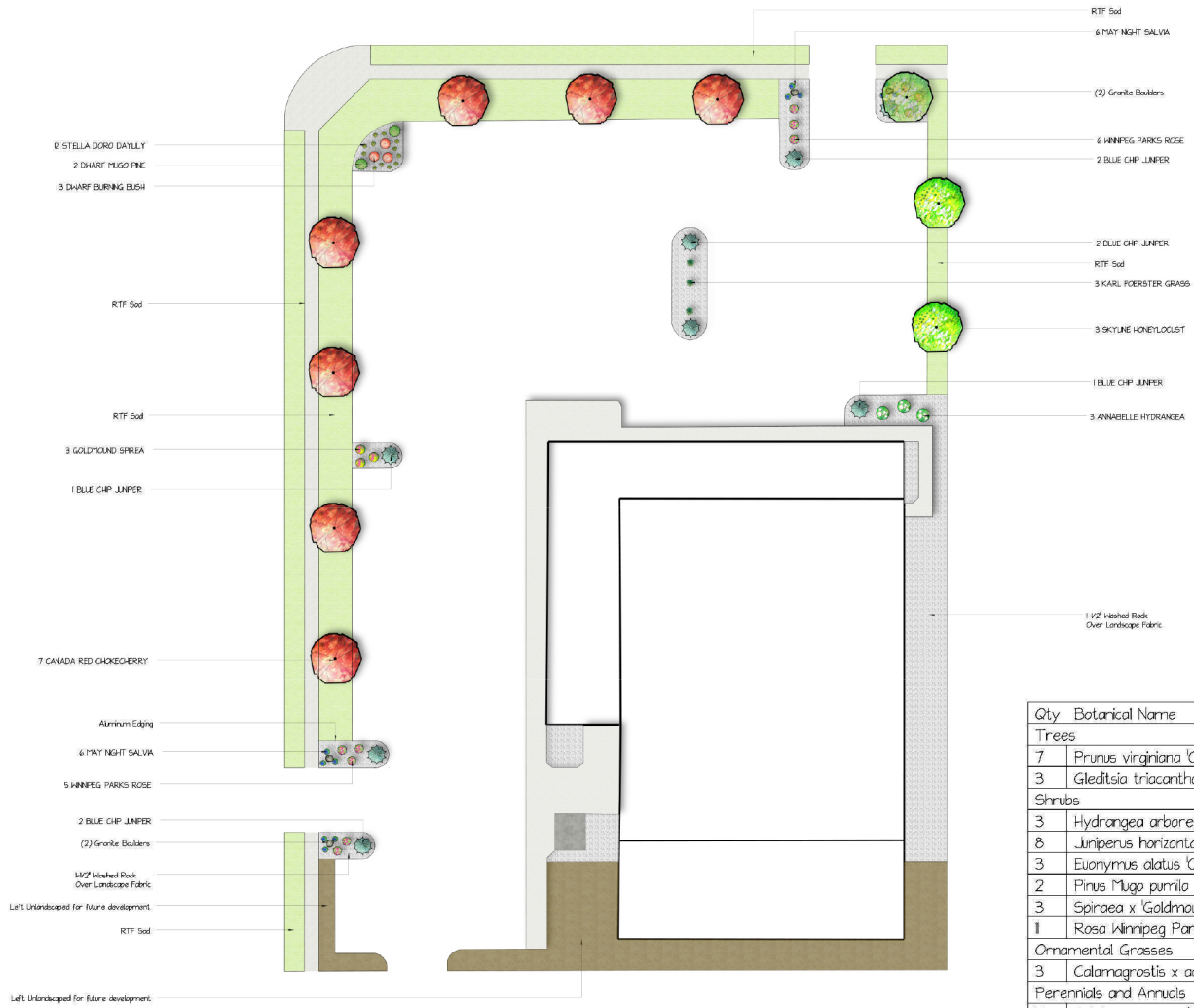
SHEET#: **A202**

GYMNASTICS
4046 AVE. C
BILLINGS, MT 59106
BLOCK 2, LOT 4A
GOODMAN SUBDIVISION
4TH FILING AMENDED

EGGART ENGINEERING COMPANY
720 LOHWEST LANE
BILLINGS, MT 59106
OFFICE: 406-839-9151
FAX: 406-839-9150
www.eccmt.com



Drawn By: CH.KL
Checked By: QWE
Date: 12-15-2017
Project #:
Cadd file:

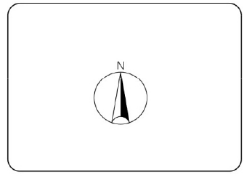


Qty	Botanical Name	Common Name
Trees		
7	<i>Prunus virginiana</i> 'Canada Red'	CANADA RED CHOKECHERRY
3	<i>Gleditsia triacanthos</i>	SKYLINE HONEYLOCUST
Shrubs		
3	<i>Hydrangea arborescens</i>	ANNABELLE HYDRANGEA
8	<i>Juniperus horizontalis</i> 'Blue Chip'	BLUE CHIP JUNIPER
3	<i>Euonymus alatus</i> 'Compactus'	DWARF BURNING BUSH
2	<i>Pinus Mugo pumilo</i>	DWARF MUGO PINE
3	<i>Spiraea x Goldmound</i>	GOLDMOUND SPIREA
1	<i>Rosa Winnipeg Parks</i>	WINNEPEG PARKS ROSE
Ornamental Grasses		
3	<i>Calamagrostis x acutiflora</i> 'Karl Foerster'	KARL FOERSTER GRASS
Perennials and Annuals		
12	<i>Salvia nemorosa</i> 'Maihacht'	MAY NIGHT SALVIA
12	<i>Hemerocallis Stella d'Oro</i>	STELLA DORO DAYLILY

NOTES

322.5 River Road
Laurel, MT 59044
Phone: 406-628-7317
www.riverridgelandscape.com

NO.	DATE	DESCRIPTION



Landscape Plan

Gymnastics
4016 Ave. C
Billings, MT 59106

SCALE	1"=20'
DRAWN BY	EA
CHECKED BY	EA
DATE	11/22/2017
SHEET NO.	110

PROJECT NO.	
SHEET NO.	110

Appendix B



Chicago Title
2326005733

Reciprocal Parking Agreement

For value received, Randall D. Swenson, Jeff Muri, LLC, Bearcreek Investments, LLC, hereinafter called the "grantor(s)," and B & M Property Investments, LLC, hereinafter called the "grantee(s)," do hereby enter into a reciprocal parking agreement that affects the following properties:

Lots 4A and 4B, Block 2, of Goodman Subdivision, 4th Filing, in the City of Billings, Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County, under Document No. 3455087.

- This parking agreement is entered into with mutual understanding and for the mutual benefit of both parties.
- The location of the reciprocal parking access between the two parties will be situated in the northwestern portion of Lot 4B and the southwestern portion of Lot 4A, and will be designed and built as depicted on Preliminary Site Grading and Storm Drainage plans authored by HGFA Architects, and dated 2 Mar 11.
- The particulars of the agreement will be crafted at a later date between the two parties; this document only acknowledges the legal existence of same.
- Both parties agree to cooperate with each other in a spirit of accord and collaboration.
- This agreement is a covenant appurtenant running with the land and is intended to inure to the benefit of any future owners of the properties.

IN WITNESS THEREOF, both the Grantor(s) and the Grantee(s) hereby execute this agreement this 31st day of March, 2011.

Grantor(s)

Grantee(s)

Randall D. Swenson
Randall D. Swenson

Bradley D. Fuller
Bradley D. Fuller

Jeffrey L. Muri
Jeffrey L. Muri

Melissa L. Fuller
Melissa L. Fuller

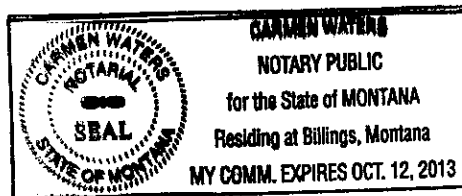
Steven M. Repac
Steven M. Repac

STATE OF MONTANA

COUNTY OF YELLOWSTONE

This instrument is acknowledged before me on the 31st day of March, 2011, by Randall D. Swenson, Jeffrey L. Muri, Steven M. Repac, Brad D. Fuller, and Melissa L. Fuller.

Carmen Waters
Carmen Waters



Notary Public for the State of Montana
Residing in Billings, MT
My Commission Expires: 10/12/2013

(SEAL)



Bradley D Fuller, MD

Melissa L Fuller, FNP-BC

4045 Avenue B, Billings, MT 59106

Phone: 406-651-9355

Fax: 406-651-8983

12/20/2017

To Whom It May Concern:

Per our agreement dated March 3, 2011 we are still in support of reciprocal parking with the proposed gymnastics school. We will gladly welcome this gymnastics school into the neighborhood.

Sincerely,

Brad Fuller, MD

Brad Fuller M.D.

Appendix C

December 21, 2017

Tyler M. Kerns, P.E.
EEC
720 Lohwest Lane
Billings, MT 59106

Re: **4046 Avenue C – Proposed Gymnastics Facility | Billings, Montana
Preliminary Traffic Assessment**

Dear Mr. Kerns:

At your request, we have performed a preliminary traffic assessment for the gymnastics facility proposed to be located at 4046 Avenue C in Billings, Montana. This assessment included an evaluation of anticipated vehicular traffic generation for the proposed development, parking evaluation, and consideration of the ability of the existing transportation network in the area to support the site. A summary of our preliminary assessment is provided in the following passages.

Proposed Development

The proposed gymnastics facility is to be located in Billings, Yellowstone County, Montana on Lot 4A, Block 2 of Goodman Subdivision, 4th Filing Amended at 4046 Avenue C. Generally, the property is bordered by 41st Street West to the west and Avenue C to the north. Adjacent properties to the northeast, south, and east are generally commercial uses. Residential properties are located to the west and northwest from the site. The site location is depicted in Figure 1, which is attached for reference.

As currently proposed, the gymnastics facility would operate six days a week (Monday thru Saturday) between the hours of 9:00 a.m. and 9:00 p.m. located within a 12,000 square foot (ft²) building initially. A potential expansion area of up to approximately 3,500 ft² on the south end of the building is also noted. The site includes a total of 89 parking spaces, with provisions for an additional eight parking spaces to be included with the potential expansion. Four accessible parking spaces are included in the total number of parking spaces to be provided. The site includes one proposed access to 41st Street West and one to Avenue C.

Traffic Generation

As part of our preliminary traffic assessment for the proposed site, we were asked to evaluate both a gymnastics facility as well as medical-dental office space. The sections on the following pages compare the estimated vehicular trip generation for the proposed development with those two land uses. For the gymnastics facility, because the operating hours are outside the normal weekday, AM peak period (7:00 – 9:00 a.m.), that time period has been excluded from the trip generation estimates.

We create solutions that build better communities.

Gymnastics Facility Trip Generation

Institute of Transportation Engineers Trip Generation

Commonly, rates found in the *Trip Generation Manual* published by the Institute of Transportation Engineers (ITE) are used to develop an estimate of the vehicular trip generation for a proposed development. The ITE *Trip Generation Manual, 10th Edition* does not include a specific gymnastics facility land use; therefore, average vehicle trip ends (Trip ends are defined as a single or one-directional travel movement with either the origin or the destination of the trip inside the study site.) were estimated using Land Use Code 495 – Recreational Community Center. The gross floor area of the proposed building in thousands of square feet was the independent variable used to estimate trip generation for the development.

The proposed gymnastics facility with the potential expansion generates an estimated 446 average weekday as well as average weekday PM peak hour trips of 36 vehicles and average Saturday peak hour trips of 17 vehicles. The ITE based trip generation analysis for the gymnastics facility is attached for reference. All of the estimated trips for the proposed development are projected to be primary purpose, vehicular trips. Primary purpose trips are those where the site is the primary origin or destination, which result in new trips on the roadway system.

Gymnastics Facility Study Trip Generation

Alternatively to the ITE based trip generation analysis, an evaluation was also prepared based on rates derived specifically from a gymnastics facility. A study was completed of a gymnastics center located at 218 Madison Street in the Village of Oak Park, Illinois from August 23 to December 18, 2010. The *Gymnastics Center Travel Survey Report – Fall 2010* prepared by Rick Kuner, AICP (December 2010) for the Park District of Oak Park Commonly, found peak trip generation rates for the weekday PM peak period (Wednesday within the study) and Saturday peak period based on the number of registered participants within the gymnastics program. Additionally, Morrison-Maierle estimated the gross floor area of the facility at 218 Madison Street in Oak Park from aerial imagery and found it to be approximately 18,400 ft².

Having 950 weekly enrolled participants in the gymnastics program at the time of the study in Oak Park, the study found weekday peak hour entering and exiting trips of 33 and 43 vehicles, respectively. Additionally, Saturday peak hour entering trips of 27 vehicles and exiting trips of 32 vehicles were noted. A summary of the trip generation rates derived from the study are provided below:

Weekly Enrolled Participants	=	950 weekly registered participants (enrollees)
Weekday PM Peak Hour Trip Generation Rate	=	76 trips / 950 enrollees = 4.13 trips / enrollee (43% Entering / 57% Exiting)
Saturday Peak Hour Trip Generation Rate	=	59 trips / 950 enrollees = 3.21 trips / enrollee (46% Entering / 54% Exiting)
Building Gross Floor Area	=	18,400 ft ² (18.4 ⇔ 1,000 ft ² GFA)
Weekday PM Peak Hour Trip Generation Rate	=	76 trips / 18.4 1K GFA = 0.08 trips / 1K GFA (43% Entering / 57% Exiting)
Saturday Peak Hour Trip Generation Rate	=	59 trips / 18.4 1K GFA = 0.06 trips / 1K GFA (46% Entering / 54% Exiting)

Based on information provided by the owner, the proposed gymnastics facility is initially slated to have around 450 weekly registered participants, with the potential for a maximum of 800 weekly registered participants in the future. Initially, it is more conservative to estimate the potential trip generation based on the proposed building size of 12,000 ft², resulting in estimated weekday PM peak hour trips of 50 vehicles and Saturday peak hour trips of 38 vehicles. Interestingly, with the potential building expansion and increase in enrollment the estimated trip generation is the same based on either independent variable (1,000 ft² of gross floor area or weekly enrolled participants). Thereby, using the gross floor area of the building the facility has an estimated weekday PM peak hour trip generation of 64 vehicles and Saturday peak hour trip generation of 50 vehicles.

Gymnastics Facility Trip Generation Summary

Because the results for the estimated trip generation for the proposed gymnastics facility based on the study completed in Oak Park, Illinois are land use specific and slightly more conservative, it is recommended that those be the estimated values for the proposed development. As such, the initially recommended trip generation estimates for the proposed gymnastics facility are as follows:

Table 1: Estimated 4046 Avenue C – Gymnastics Facility Trip Generation Summary

Land Use	Units	Average Weekday, PM Peak Hour Trips			Average Saturday, Peak Hour Trips		
		Enter	Exit	Total	Enter	Exit	Total
<i>Estimated Total Site Generated Trips (Units = 1,000 ft² Gross Floor Area)</i>							
Initial Development	12.0	22	28	50	17	21	38
Future Full Buildout	15.5	28	36	64	23	27	50

Medical-Dental Office Trip Generation

The ITE *Trip Generation Manual, 10th Edition* was used for estimating the potential trip generation based on this alternate land use based on Land Use Code 720 – Medical-Dental Office Building. Again, the gross floor area of the proposed building in thousands of square feet was the independent variable used to estimate trip generation for the development. It was estimated that the proposed 12,000 ft² building would initially include four suites, each consisting of approximately 3,000 ft² of gross floor area. The potential expansion was based on the same land use with an additional gross floor area of 3,500 ft².

The medical-dental office land use generates an estimated 374 average weekday as well as average weekday PM peak hour trips of 34 vehicles and average Saturday peak hour trips of 37 vehicles with the initial development. Upon full buildout with the expansion, the estimated trip generation is average weekday trips of 420 vehicles and average weekday PM peak hour trips of 45 vehicles as well as average Saturday, midday peak hour trips of 48 vehicles.

Parking

As noted previously, the site includes a total of 89 parking spaces, with provisions for an additional eight parking spaces to be included with the potential expansion. Four accessible parking spaces are included in the total number of parking spaces to be provided. The City of Billings requires one parking space per 300 ft² of gross floor area for the business portion of the proposed building (4,500 ft² has been noted by the site civil engineer), which requires 15 parking spaces. Accounting for the whole building for the gymnastics use requires one parking space per 200 ft² of gross floor area per City of Billings regulations. The gymnastics portion of the building thereby requires 60 parking spaces for a total of 75 required spaces with the initial development. The expansion area (3,500 ft²) requires an additional 18 parking spaces based on the gymnastics use for a total of 93 required spaces.

The proposed parking of 89 parking spaces with the initial development plus the additional eight spaces included with the potential future expansion (total of 97 parking spaces) is in excess of the required parking, thereby it meets the City of Billings standards. The proposed four accessible spaces also meet the number of required spaces for a total number of parking spaces in the range of 76 – 100 provided spaces. At a minimum, one of the accessible parking spaces must meet van accessibility requirements per City of Billings standards and the *Americans with Disabilities Act Guidelines*.

Existing Transportation Network

As shown in the attached Figure 1, the proposed development can be accessed from the adjacent transportation network via 41st Street West and Avenue C. It is anticipated that vehicular traffic to the proposed gymnastics facility would originate from residential areas. These areas are predominantly located to the east, north, and south of the site. It is projected that a majority of traffic to and from the site would utilize Shiloh Road and Grand Avenue. These roadways are estimated to have adequate reserve capacity at this time to accommodate the limited amount of traffic from the proposed development.

At its intersection with Grand Avenue, 41st Street West includes a westbound right turn lane that reduces delay experienced by westbound through traffic on Grand Avenue that may access the site. Shiloh Road includes a dedicated left turn lane at its intersection with Avenue C, which would be utilized by traffic to the site coming from the south. Additionally, the roundabout at the intersection of Shiloh Road and Grand Avenue allows for U-turn movements; thus, it provides the option for drivers to make a right turn in lieu of making a left turn at the intersection of Avenue C and Shiloh Road and then a U-turn at the intersection of Shiloh Road and Grand Avenue to proceed north. Based on the existing roadway network and traffic controls, the existing transportation system is projected to be able to accommodate the additional traffic generated by the proposed gymnastics facility development at 4046 Avenue C.

Please find attached Figure 1 showing the location of the proposed development as well as the trip generation analyses based on the various methods for the gymnastics facility as well as the analyses for the medical-dental office. If you have any questions or require additional information, please feel free to contact me directly at (406) 922-6806, by cell phone at (406) 209-3960, or by email at teastwood@m-m.net.

Sincerely,



Tom Eastwood, PE

- Encl.: Figure 1 – Site Location
- 4046 Avenue C – Gymnastics Facility | Estimated ITE Based Total Trip Generation
 - 4046 Avenue C – Gymnastics Facility | Oak Park, IL – Kuner Study Based Total Trip Generation
 - 4046 Avenue C – Medical-Dental Office | Estimated ITE Based Total Trip Generation



FIG. 1: SITE LOCATION

SCALE: 1" = 200'

4046 AVENUE C - GYMNASICS FACILITY | ESTIMATED ITE BASED TOTAL TRIP GENERATION

Land Use Description	Independent Variable	Units	Average Weekday Trips			Weekday, PM Peak Hour Trips			Saturday, Midday Peak Hour Trips		
			Enter	Exit	Total	Enter	Exit	Total	Enter	Exit	Total
Initial Development											
Recreational Community Center ¹	1,000 Sq. Ft. Gross Floor Area	12.0	173	173	346	13	15	28	7	6	13
Future Expansion											
Recreational Community Center ¹	1,000 Sq. Ft. Gross Floor Area	3.5	50	50	100	4	4	8	2	2	4
Potential Full Buildout - Total Units =		15.5	223	223	446	17	19	36	9	8	17

¹Recreational Community Center - ITE Land Use Code 495 | Independent Variable: 1,000 Square Feet Gross Floor Area | Setting/Location: General Urban/Suburban

Average Vehicle Trip Ends On a:	Average Trip Generation Rate Equation:	Directional Distribution:	Coefficient of Determination:
Weekday	$T = 28.82(X)$ T = Average Vehicle Trip Ends X = Independent Variable Units	50% Entering 50% Exiting	$R^2 = ****$
Weekday, Peak Hour of Adjacent Street Traffic, One Hour Between 4 and 6 p.m.	$T = 2.31(X)$ T = Average Vehicle Trip Ends X = Independent Variable Units	47% Entering 53% Exiting	$R^2 = ****$
Saturday, Peak Hour of Generator	$T = 1.07(X)$ T = Average Vehicle Trip Ends X = Independent Variable Units	54% Entering 46% Exiting	$R^2 = ****$

¹ Source: *Trip Generation Manual, 10th Edition - Volume 2: Data - Part 2*, Institute of Transportation Engineers (Washington, DC), September 2017

4046 AVENUE C - GYMNASTICS FACILITY | ESTIMATED TOTAL TRIP GENERATION

Land Use Description	Independent Variable	Units	Weekday, PM Peak Hour Trips			Saturday, Midday Peak Hour Trips		
			Enter	Exit	Total	Enter	Exit	Total
Village of Oak Park, Illinois - 218 Madison Street Gymnastics Facility Study								
Gymnastics Center ¹	1,000 Sq. Ft. Gross Floor Area	18.4	33	43	76	27	32	59
Gymnastics Center ²	Weekly Enrolled Participants	950	33	43	76	27	32	59
4046 Avenue C - Gymnastics Facility: Initial Development								
Gymnastics Center ¹	1,000 Sq. Ft. Gross Floor Area	12.0	22	28	50	17	21	38
Gymnastics Center ²	Weekly Enrolled Participants	450	16	20	36	13	15	28
Initial Development - Estimated Trips = 1K SF GFA 12.0 22 28 50 17 21 38								
4046 Avenue C - Gymnastics Facility: Potential Future Expansion								
Gymnastics Center ¹	1,000 Sq. Ft. Gross Floor Area	15.5	28	36	64	23	27	50
Gymnastics Center ²	Weekly Enrolled Participants	800	28	36	64	23	27	50
Future Expansion - Estimated Trips = 1K SF GFA 15.5 28 36 64 23 27 50								

¹ Gymnastics Center Independent Variable: 1,000 Square Feet of Gross Floor Area Setting/Location: General Urban/Suburban			
Average Vehicle Trip Ends On a: Weekday, Peak Hour of Adjacent Street Traffic, One Hour Between 4 and 6 p.m.	Trip Generation Rate Equation: $T = 4.13(X)$ T = Average Vehicle Trip Ends X = Independent Variable Units	Directional Distribution: 43% Entering 57% Exiting	Coefficient of Determination: $R^2 = ****$
Average Vehicle Trip Ends On a: Saturday, Peak Hour of Generator	Trip Generation Rate Equation: $T = 3.21(X)$ T = Average Vehicle Trip Ends X = Independent Variable Units	Directional Distribution: 46% Entering 54% Exiting	Coefficient of Determination: $R^2 = ****$
² Gymnastics Center Independent Variable: Weekly Enrolled Participants (Excludes Sunday Participants) Setting/Location: General Urban/Suburban			
Average Vehicle Trip Ends On a: Weekday, Peak Hour of Adjacent Street Traffic, One Hour Between 4 and 6 p.m.	Trip Generation Rate Equation: $T = 0.08(X)$ T = Average Vehicle Trip Ends X = Independent Variable Units	Directional Distribution: 43% Entering 57% Exiting	Coefficient of Determination: $R^2 = ****$
Average Vehicle Trip Ends On a: Saturday, Peak Hour of Generator	Trip Generation Rate Equation: $T = 0.06(X)$ T = Average Vehicle Trip Ends X = Independent Variable Units	Directional Distribution: 46% Entering 54% Exiting	Coefficient of Determination: $R^2 = ****$

^{1 & 2} Source: Gymnastics Center Travel Survey Report - Fall 2010, Rick Kuner, AICP (Village of Oak Park, IL), December 2010

4046 AVENUE C - MEDICAL-DENTAL OFFICES | ESTIMATED TOTAL TRIP GENERATION

Land Use Description	Independent Variable	Units	Average Weekday Trips			Weekday, AM Peak Hour Trips			Weekday, PM Peak Hour Trips			Saturday, Midday Peak Hour Trips		
			Enter	Exit	Total	Enter	Exit	Total	Enter	Exit	Total	Enter	Exit	Total
Initial Development														
Medical-Dental Office Building ¹	1,000 Sq. Ft. Gross Floor Area	12.0	187	187	374	27	7	34	12	30	42	21	16	37
Future Expansion														
Medical-Dental Office Building ¹	1,000 Sq. Ft. Gross Floor Area	3.5	23	23	46	9	2	11	3	9	12	6	5	11
Potential Full Buildout - Total Units =		15.5	210	210	420	36	9	45	15	39	54	27	21	48
Total Estimated Average Weekday Trips														

Medical-Dental Office Building - ITE Land Use Code 720 Independent Variable: 1,000 Square Feet Gross Floor Area Setting/Location: General Urban/Suburban			
Average Vehicle Trip Ends On a: Weekday	Fitted Curve Trip Generation Rate Equation: $T = 38.42(X) - 87.62$ T = Average Vehicle Trip Ends X = Independent Variable Units	Directional Distribution: 50% Entering 50% Exiting	Coefficient of Determination: $R^2 = 0.95$
Average Vehicle Trip Ends On a: Weekday, Peak Hour of Adjacent Street Traffic, One Hour Between 7 and 9 a.m.	Fitted Curve Trip Generation Rate Equation: $\ln(T) = 0.89 \ln(X) + 1.31$ T = Average Vehicle Trip Ends X = Independent Variable Units	Directional Distribution: 78% Entering 22% Exiting	Coefficient of Determination: $R^2 = 0.80$
Average Vehicle Trip Ends On a: Weekday, Peak Hour of Adjacent Street Traffic, One Hour Between 4 and 6 p.m.	Average Trip Generation Rate Equation: $T = 3.46(X)$ T = Average Vehicle Trip Ends X = Independent Variable Units	Directional Distribution: 28% Entering 72% Exiting	Coefficient of Determination: $R^2 = ****$
Average Vehicle Trip Ends On a: Saturday, Peak Hour of Generator	Average Trip Generation Rate Equation: $T = 3.10(X)$ T = Average Vehicle Trip Ends X = Independent Variable Units	Directional Distribution: 57% Entering 43% Exiting	Coefficient of Determination: $R^2 = ****$

¹ Source: *Trip Generation Manual, 10th Edition - Volume 2: Data - Part 2*, Institute of Transportation Engineers (Washington, DC), September 2017

ORDINANCE NO. 18-_____

AN ORDINANCE AMENDING THE ZONE CLASSIFICATION FOR Lot4A, Block 2, Goodman Subdivision, 4th Filing a 1.54 acre parcel of land, generally located at 4046 Avenue C

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Sections 27-302 and 27-1502, BMCC*, provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.

2. DESCRIPTION That Lot4A, Block 2, Goodman Subdivision, 4th Filing a 1.54 acre parcel of land, generally located at 4046 Avenue C is presently zoned **Residential Professional (RP)** and is shown on the official zoning maps within these zones.

3. ZONE AMENDMENT. The official zoning map is hereby amended and the zoning for **the above described parcel** is hereby changed from **Residential Professional (RP) to Community Commercial (CC)** and from the effective date of this ordinance, shall be subject to all the rules and regulations pertaining to **Community Commercial (CC)** as set out in the Billings, Montana City Code.

4. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

5. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading January 8, 2018

PASSED, ADOPTED AND APPROVED on second reading January 22, 2018.

CITY OF BILLINGS:

BY: _____
William A. Cole, Mayor

ATTEST:

BY: Denise Bohlman, City Clerk
Zone Change 962 – 4046 Avenue C

Regular City Council Meeting

Meeting Date: 01/08/2018

TITLE: Elect Deputy Mayor Pro Tempore

PRESENTED BY: Bruce McCandless, Assistant City Administrator

Department: City Hall Administration

Presentation: No

PROBLEM/ISSUE STATEMENT

Section 2-204 of the Billings City Code requires that at the first meeting of the year following a municipal election, the City Council will elect by voice-vote, a Deputy Mayor Pro Tempore. The Deputy Mayor Pro Tempore fulfills the duties of Mayor and Deputy Mayor in the event both are unable to do so.

ALTERNATIVES ANALYZED

The item has no viable alternatives.

FINANCIAL IMPACT

This action has no financial impact.

RECOMMENDATION

Staff recommends that the City Council nominate and then elect by voice-vote a Deputy Mayor Pro Tempore.

APPROVED BY CITY ADMINISTRATOR
