

Schedule for hiring replacement City Administrator by October, 2018.

Recruiter RFP issued by City	March 5, 2018
City Council approves C.A. contract parameters	March 12, 2018
Recruiter RFP response due date	March 23, 2018
Recruiter RFP responses evaluated and recommendation to Council	April 13, 2018
Recruiter selected by City Council	April 23, 2018
Recruiter develops profile	May 21-31, 2018
Recruiter prepares recruiting material and City reviews and approves	June 8, 2018
Job announcement/recruiting begins	June 11, 2018
Application closing date	July 20, 2018
Recruiter finalists recommendation	July 20, 2018
Recruiter reference checks and prelim back- ground investigations completed	July 30, 2018
City Council selects finalists	August 6, 2018
Recruit background report transmitted to Council	August 24, 2018
City Council interviews finalist candidates	August 29 & 30, 2018
City Council selects City Administrator	August 31, 2018
City Council approves employment agreement	September 10, 2018
City Administrator report date	October 1- October 31, 2018