

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”

AGENDA

COUNCIL CHAMBERS

August 27, 2018

5:30 P.M.

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Councilmember Joy

ROLL CALL: Councilmembers present on roll call were:

Cromley, Yakawich, Brewster, Ewalt, Joy, Friedel, Gibbs, Ronning,
 Clark, Brown

MINUTES: August 13, 2018

COURTESIES:

PROCLAMATIONS: National Recovery Month - September

ADMINISTRATOR REPORTS - BRUCE MCCANDLESS

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: 1 ONLY. Speaker sign-in required. (Comments are limited to one (1) minute for one item, or three (3) minutes for multiple items. Please sign the roster located on the cart at the back of Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. Mayor Cole recommends that Council confirm the following appointments:

1.

	Name	Board/Commission	Term	
			Begins	Ends
1	Pamela Purinton	Human Relations Commission*	08/27/18	12/31/19
2	Stephen Wahrlich	Tourism BID	10/01/18	10/01/22
3	Clinton Peck	Yellowstone Soil Conservation	08/27/18	06/30/21

* 1 Unexpired term of Amaya Garcia Costas

B. Bid Awards:

1. **W.O. 17-16, Fox Water Reservoir Pump Station Improvements.** (Opened 8/14/18) Recommend COP Construction, LLC; \$2,692,600.
2. **W.O. 17-20, Sanitary Sewer Lift Stations Backup Power.** (Opened 8/14/18) Recommend Intermountain Electric Service, Inc.; \$129,329.51.
3. **Park 2 Elevator Hydraulic Cylinder Replacement and Re-route Oil Line.** (Opened 8/14/18) Recommend Thyssenkrupp Elevator; \$105,000.
4. **Airport Long Term Parking Lot Improvements.** (Opened 8/14/18) Recommend Askin Construction, LLC; \$219,915.

C. Professional Services Contract for General Contractor/Construction Manager services for the pre-construction phase work for the Airport Terminal Expansion Project; Sletten Construction; \$72,775.

D. Construction Contract for W.O. 18-34, Mountain View Boulevard Rock Removal. Recommendation will be in the August 24, 2018 Friday Packet.

E. Amendment No. 12, to Professional Engineering Services Contract for Airport Commercial Aircraft Concrete Ramps Reconstruction Project; Morrison-Maierle; \$214,628.

F. Utility Easement with NorthWestern Energy to install conduit in Boothill Cemetery.

G. Breakfast Exchange Club of Billings donation to the Fire Department for the purchase of carbon monoxide detectors/alarms; \$1,000.

- H. **Billings Metropolitan Planning Organization (MPO) Public Participation Plan Update** recommendation to the Policy Coordinating Committee (PCC).
- I. **2019 Unified Planning Work Program (UPWP)** recommendation to the Policy Coordinating Committee (PCC).
- J. **Resolutions** relating to the East Billings Urban Renewal District (EBURD) tax increment bonds and SID 1405 (EBURD Streetlights) bonds; fixing the form and details and providing for the execution, delivery, and security.
- K. **Second/Final Reading Ordinance** expanding Ward I (Annexation 18-04) for an approximate 13.52 acre parcel of land located south of Interstate 90 and north of the Yellowstone River, known as Coulson Park.
- L. **Second/Final Reading Ordinance** expanding Ward IV (Annexation 18-05) to include an approximate 347.321 acre parcel of land located south of Molt Road and northwest of Copper Ridge Subdivision, known as Phipps Park.
- M. **Second/Final Reading Ordinance for Zone Change 968:** a zone change from Residential-7000 (R-70) to Residential Multi-Family-Restricted (RMFR) on a 14,000 square foot parcel of land, generally located at the southeast corner of the intersection of N. 24th Street and 11th Avenue North. Red Gate #2, Britt A. Romain, owner. Zoning Commission recommends approval and adoption of the findings of the 10 criteria.
- N. **Tierra Yellowstone Subdivision** final plat.
- O. **Bills and Payroll:**
 - 1. August 6, 2018

REGULAR AGENDA:

- 2. **PUBLIC HEARING AND SPECIAL REVIEW 967:** a special review to relocate an existing beer and wine license, with gaming, from Lucky's Grand Casino at 1411 13th Street West to new location at 4007 Avenue B. RC Property Holdings, LLC, owner; Rob Veltkamp, agent. Zoning Commission recommends denial. (Action: approval or disapproval of Zoning Commission recommendation.)

3. **PUBLIC HEARING AND SPECIAL REVIEW 968:** a special review to allow the expansion of an outdoor beverage service area for an existing all-beverage license, with gaming, in an Entryway General Commercial (EGC) zone, on a 3.215-acre parcel of land, located at 4910 Southgate Drive. Zoning Commission recommends conditional approval and adoption of the findings of the 3 criteria. (Action: approval or disapproval of Zoning Commission recommendation.)

4. **PUBLIC HEARING AND RESOLUTION** granting a tax abatement to Rimrock II, LLC, for building expansion at 324 South 24th Street West. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

PUBLIC COMMENT on “NON-AGENDA ITEMS”. **Speaker Sign-in required.** *(Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes. Please sign the roster located on the cart at the back of Council chambers or at the podium.)*

COUNCIL INITIATIVES:

ADJOURN:

Additional information on any of these items is available in the City Clerk’s Office.

Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Denise R. Bohlman, City Clerk, at 657-8210.

Regular City Council Meeting

Meeting Date: 08/27/2018
TITLE: Boards & Commissions Appointments
PRESENTED BY: Bruce McCandless, City Administrator
Department: City Hall Administration
Presentation: No

PROBLEM/ISSUE STATEMENT

The Mayor is requesting that the City Council confirm appointments for Board and Commission positions that are vacant due to resignations and unfilled vacancies.

ALTERNATIVES ANALYZED

Council may:

- Confirm the proposed appointments; or
- Not confirm the appointments.

FINANCIAL IMPACT

The proposed action has no financial impact.

RECOMMENDATION

Mayor Cole recommends that the City Council confirm the appointments to the following boards and commissions.

	Name	Board/Commission	Term	
			Begins	Ends
1	Pamela Purinton	Human Relations Commission*	08/27/18	12/31/19
2	Stephen Wahrlich	Tourism BID	10/01/18	10/01/22
3	Clinton Peck	Yellowstone Soil Conservation	08/27/18	06/30/21

* 1 Unexpired term of Amaya Garcia Costas

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: W.O. 17-16 -- Fox Pump Station Improvements, Construction Contract

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

In 2017, the City had a study done to evaluate the current and future water demands of Zone 4 North in the City's water distribution system. This zone serves the northwest Billings Heights and is a closed loop system with no current storage. The existing Fox Pump Station, located near Skyview High School, pumps into this system but is at its maximum operating capacity. The Zone 4 North pressure zone experiences periods of high demand that the current facilities have difficulty meeting. The results of this study led to the recommendation to construct a new Fox Pump Station. Morrison-Maierle has been contracted for professional services and has completed design of the project.

The new pump station will be built near the existing pump station on land already owned by the City. This will allow the existing pump station to remain in service throughout construction, limit the amount of piping needed for tie-ins, and greatly reduce any impact to the distribution system. Upon final turn-up of the new pump station, the existing pump station will be taken out of service, but the building will be kept for other purposes.

The bidding for this contract was advertised July 27 and August 3 and 10, 2018, in The Yellowstone County News and on the City's website. Bids were opened August 14, 2018, and COP Construction was the lowest responsible bidder.

ALTERNATIVES ANALYZED

City Council may:

- Award a construction contract to the low bidder, COP Construction, LLC, in the amount of \$2,692,600, or;
- Reject all bids, which will delay the project and result in extended deficiencies meeting water demands in Zone 4 North.

FINANCIAL IMPACT

The following bids were received and evaluated.

Construction Contractor (Bidder)	Total Bid Amount
COP Construction, LLC	\$ 2,692,600.00
Western Municipal Construction, Inc.	\$ 2,760,550.00

--	--

This project is being funded with Water funds as approved in the FY 2018 budget. There are adequate funds for this contract amount.

RECOMMENDATION

Staff recommends that the City Council award a construction contract to COP Construction, LLC for W.O. 17-16, Fox Water Reservoir Pump Station Improvements in the amount of \$2,692,600.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Bid Award: W.O. 17-20 Lift Station Backup Power

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

Staff opened bids on August 14, 2018, for W.O. 17-20, Sanitary Sewer Lift Stations Backup Power Contract. There were three bids and Intermountain Electric Service, Inc. submitted the lowest responsible bid. This project will install natural gas backup generators at 3 sanitary sewer lift stations (Ironwood, Lloyd Mangrum, Shiloh crossing). The contract was advertised on July 20th, 27th, and August 3rd, 10th in *The Yellowstone County News* and on the City's website.

ALTERNATIVES ANALYZED

The Council may:

- Award W.O. 17-20 Lift Station Backup Power to Intermountain Electric Service, Inc. in the amount of \$129,329.51; or
- Not award the contract to Intermountain Electric Service, Inc. and reject all bids. If the contract is not awarded, the backup generators cannot be installed and lift station pumps cannot operate in the event of an electrical power outage.

FINANCIAL IMPACT

The following bids were received and evaluated:

Contractor	Base Bid
Intermountain Electric Service, Inc.	\$129,329.51
CEI Electrical Contractors	\$136,500.00
Ace Electric, Inc.	\$144,613.00

The funding for the project was budgeted in FY19 and the source is sewer funds.

Project Budget	\$180,000
Previously Encumbered	\$17,690
This Contract	\$129,329.51
Budget Remaining	\$32,980.49

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 17-20 Lift Stations Backup Power to Intermountain Electric Service, Inc. in the amount of \$129,329.51.

APPROVED BY CITY ADMINISTRATOR



Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Bid Award: Hydraulic Cylinder Replacement and Re-route Oil Line

PRESENTED BY: Tracy Scott, Parking Manager

Department: City Hall Administration

Presentation: No

PROBLEM/ISSUE STATEMENT

The northwest elevator located at Park 2, 2651 1st Ave. N, requires an elevator car lift (hydraulic jack) replacement and rerouting of the oil line. This elevator has been out of service for several months and, although there are two additional elevators at Park 2, the northwest elevator being inoperable greatly inconveniences the public especially for disabled customers and employees in the Wells Fargo tower. The Parking Division did not include this expense in the FY2019 due to not knowing the exact cost for the repair. Kone, who maintains the elevators for the Parking Division, stated that the northwest elevator could not be used until it is repaired. The oil line must be rerouted to reduce the threat of an underground oil leak.

ALTERNATIVES ANALYZED

City Council may:

- Approve the low bid and award the contract to Thyssenkrupp Elevator or;
- Reject all bids and provide additional guidance to staff.

FINANCIAL IMPACT

On Tuesday, August 14, 2018, the following bids were received:

CONTRACTOR	BID
Kone, Inc.	\$111,347.00
Thyssenkrupp Elevator	\$105,000.00

This project was not included in the FY2019 budget resulting in a possible request for a budget amendment for FY2019.

RECOMMENDATION

Staff recommends that the City Council award a contract for replacement of the hydraulic cylinder and rerouting of the oil line with Thyssenkrupp for a total of \$105,000.00.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Approval of Award of the Airport's Long Term Parking Lot Improvements

PRESENTED BY: Kevin Ploehn, Director of Aviation and Transit

Department: Airport

Presentation: No

PROBLEM/ISSUE STATEMENT

Included in the Airport's Capital Improvement Program is the Long Term Parking Lot Improvements at the Airport. The asphalt pavement in the Airport's long term parking lot is over 20 years old and needs to be repaired to extend its service life. This project will include the removal and replacement of the asphalt pavement in areas where the existing asphalt cannot be repaired, and the sealing of all cracks with asphaltic crack seal material. Once the repairs have been completed, the entire surface of the long term lot will be covered with two coats of asphalt slurry seal, and the parking stall lines repainted. This project will be completed in three phases so there will always be limited parking spaces available in the long term lot with access to other lots to accommodate the overall parking needs during the 60-day construction project.

This project was advertised in the *Yellowstone County News* on July 27, August 3 and 10, and was posted on the City and Airport's Websites. In spite of these efforts, on August 14, 2018, only one bid was received for this project as shown below:

CONTRACTOR	BID
Askin Construction, LLC	\$219,915
Estimate	\$230,000

ALTERNATIVES ANALYZED

City Council may:

- Approve the award of the Long Term Parking Lot Improvement Project to Askin Construction, LLC; or
- Decline to approve the project and advise staff on how to proceed.

FINANCIAL IMPACT

The total cost of this project is \$219,915. The project is included in the current capital budget and funds are available in the Airport's Capital Account.

RECOMMENDATION

Staff recommends that the City Council approve the construction contract for the Long Term Parking Lot Improvements with the sole bidder Askin Construction, LLC, for the amount of \$219,915.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Approval of General Contractor/Construction Manager Contract with Sletten Construction Company for the Airport Terminal Expansion Project

PRESENTED BY: Kevin Ploehn, Director of Aviation and Transit

Department: Airport

Presentation: No

PROBLEM/ISSUE STATEMENT

On February 12, 2018, Council approved Resolution 18-10698 allowing the use of an Alternative Project Delivery Contract for the Airport Terminal Expansion Project, following State law MCA 18-2-501. The process to select a General Contractor/Construction Manager (GC/CM) included first going through a Request for Qualifications (RFQ) and then a Request for Proposals (RFP), an interview process, and finally the selection committee's selection of a general contractor for this project. The benefits of utilizing a GC/CM on this complicated project include having the contractor participate in the project planning, construction phasing, and project cost pricing, resulting in less time for construction, less change orders, and shorter duration of disruption to the Terminal Building operations. Additionally, at the end of the design/preconstruction phase, the GC/CM will provide the City with a Guaranteed Maximum Price (GMP) for the construction of the Terminal Expansion Project for City Council approval at a later date. The Contract Council is considering tonight is for both the preconstruction work and the actual construction work, should the Council approve the GMP at a later date. If the Council desires to not approve the GMP, the Contract allows for the GC/CM relationship to be severed and the City could then proceed with other options to construct the project. Staff will provide those recommendations at that time. A copy of the draft agreements are available for review at the City Clerks office.

During the RFQ process, seven companies submitted their qualifications for consideration. Of the seven, one withdrew its submittal and two were eliminated through the evaluation process. Four companies were asked to submit a final proposal. Those companies included QD Construction and Martel Construction who proposed a combined team effort, Swank Enterprises, Langlas & Associates who teamed with Jacobs CH2M, and Sletten Construction Company. The selection committee opted to interview QD/Martel, Swank, and Sletten.

After each of the selected companies had an opportunity to do their presentation, the majority of the 10 member selection committee identified Sletten Construction Company as the best contractor for this project.

ALTERNATIVES ANALYZED

City Council may:

- Approve, the GC/CM selection committee's recommendation for the GC/CM Contract with Sletten Construction Company; or
- Disapprove the selection of Sletten Construction Company as the GC/CM, delaying the benefits of having a GC/CM on the design team, and advise staff on how to proceed.

FINANCIAL IMPACT

The financial impact for the services of Sletten Construction Company to proceed as the GC/CM for the preconstruction phase work will be \$72,775. At the end of the preconstruction phase work, the GC/CM will provide the City with a GMP for the construction of the Terminal Expansion Project to approve or not approve.

RECOMMENDATION

Staff recommends that the City Council approve the Contract with Sletten Construction Company to provide the GC/CM services for the preconstruction phase work and the construction work, which will be subject to the approval of the GMP at a future date.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: W.O. 18-34 Mountain View Boulevard Rock Removal Contract Award

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

On June 26, 2018, a large section of rocks from the rims fell onto Mountain View Boulevard. There is remaining rock on the rims that is unstable that must be removed before the road can be restored. In addition, the rocks that fell previously need to be stabilized before rocks on the road can be moved. At the July 9, 2018, City Council meeting, a resolution was approved declaring the situation an emergency which allows the city to award a contract without going through the bid process. Staff sent plans to the ten qualified contractors throughout the country asking for quotes to complete the work as specified. Quotes were received August 17, 2018, from the contractors and the results and recommendation will be included in the Friday packet for August 24, 2018.

ALTERNATIVES ANALYZED

The Council may:

- Award a contract as recommended by staff in the August 24, 2018 Friday Packet, or
- Reject all bids, which would delay the restoration of Mountain View Boulevard.

FINANCIAL IMPACT

The quotes were received and evaluated and a recommendation for bid award will be included in the August 24, 2018 Friday packet.

The project is being funded through a combination of street maintenance funds and PRPL (General Fund) funds. The breakdown will be included with the bid award recommendation.

RECOMMENDATION

Staff recommends Council award a construction contract for W.O. 18-34, Mountain View Boulevard Rock Removal as recommended in the memo included in the August 24, 2018 Friday packet.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Approval of Amendment 12 with Morrison-Maierle, Inc. for the Preliminary Design for the Reconstruction of the Airport Commercial Aircraft Ramps

PRESENTED BY: Kevin Ploehn, Director of Aviation and Transit

Department: Airport

Presentation: No

PROBLEM/ISSUE STATEMENT

On April 10, 2017, the City Council approved a five-year contract with Morrison-Maierle, Inc. to provide all the Airport's project designs, surveys for the development of the project plans, and contract administration. The five-year term contract is amended each time a project is undertaken, and Amendment 12 for \$214,628 will provide the Design Survey and Design Specifications for the Airport Improvement Program (AIP) funded Reconstruction of the Airport Commercial Aircraft Concrete Ramps Project. The project is made up of five sections of the commercial ramp. The first section is considered emergency work due to ASR (Aggregate Silica Reaction) conditions that is causing the existing concrete to break into small pieces and creating FOD (Foreign Object Debris) near aircraft. The additional four concrete ramps will be affected by the Terminal Expansion project, which includes creating new aircraft parking locations, storm water design, and utility design to the new building.

The scope of work and associated engineering fees for these services have been reviewed and negotiated by staff and approved by the FAA.

ALTERNATIVES ANALYZED

City Council may:

- Approve Amendment 12 with Morrison-Maierle for engineering services to provide the Design Survey and Design Specifications for the Reconstruction of the Airport Commercial Aircraft Concrete Ramps Project; or
- Decline to approve Amendment 12, delaying the project.

FINANCIAL IMPACT

The total cost of Amendment 12 with Morrison-Maierle for the Design Survey and Design Specifications for the Preliminary Design Phase for the Reconstruction of the Airport Commercial Aircraft Concrete Ramps is \$214,628, and will be funded 90% with a FAA AIP grant and with a 10% local match. The Federal share will be \$193,165 and the Airport's local share will be \$21,463. This project is included in the Capital Improvement Program and the local funds are available in the Airport's Capital account.

RECOMMENDATION

Staff recommends that the City Council approve Amendment 12 with Morrison-Maierle for the preliminary engineering services associated with the Reconstruction of the Airport Commercial Aircraft Concrete Ramps Project for the amount of \$214,628.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: NorthWestern Energy Request for Utility Easement in Boothill Cemetery

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

Presentation: No

PROBLEM/ISSUE STATEMENT

NorthWestern Energy has requested a utility easement in the Boothill Cemetery. NorthWestern Energy is currently doing directional borings to install conduit in the Right of Way along the 6th Street Bypass to the west and Aronson Avenue to the North of the Cemetery. Due to encountering rock, the directional boring equipment migrated onto Boothill Cemetery land in the northwest corner. They are requesting an easement to cover the encroachment as shown in the exhibit of the attached Utility Right-of-Way easement document (See Attachment #1).

ALTERNATIVES ANALYZED

City Council may:

- Approve the easement; or
- Disapprove the easement.

FINANCIAL IMPACT

There is no financial impact to the park or to the City of Billings. NorthWestern Energy will be paying all costs associated with the installation. Any potential impacts to the Park will be corrected by NWE per the guidelines established in the City of Billings Department of Parks, Recreation and Public Lands Park Easement Policy.

RECOMMENDATION

Staff recommends that the City Council approve the proposed easement.

APPROVED BY CITY ADMINISTRATOR

Attachments

NWE ROW Easement

Return to:
City Clerk
City of Billings
PO Box 1178
Billings, MT 59103

CITY OF BILLINGS
DEPARTMENT OF PARKS, RECREATION AND PUBLIC LANDS

UTILITY RIGHT-OF-WAY EASEMENT

The City of Billings, for and in consideration of One Hundred Dollars \$ 100.00 in hand paid by the Grantee, the receipt whereof is hereby acknowledged, as agreed, hereby grants and conveys to NORTHWESTERN CORP. DBA NORTHWESTERN ENERGY, A DELAWARE CORPORATION, Grantee, a Utility Right-of Way Easement on the following described City property:

A tract of land BOOTHILL CEMETARY located in _____ Park, _____, of _____, Situated in the SW NW 1/4 and the _____ of Section 27, Township 1N, Range 26E P.M.M. Yellowstone County, Montana. Said tract and easement strip located as shown on Exhibit "A" attached hereto and made a part hereof.

This easement to NORTHWESTERN ENERGY, Grantee, is for the purpose of constructing, operating, maintaining, replacing and removing utility systems as described in attached Exhibit(s) concerning the above-described property, together with the right of free ingress and egress over and across said property for the above stated purpose subject to the conditions provided below. However, the City of Billings reserves the right to occupy and/or use the property in question for all purposes not inconsistent with the rights herein granted.

It is understood and agreed that the following conditions shall apply to this easement:

1. All utility installation located within this easement shall be located as required in the **Policy and Procedures on Utility Easements in City Parks** of the City of Billings.
2. Grantee shall install the underground utility and restore the lot to its original condition as approved by the City of Billings. Installation and restoration shall be completed within 45 days after construction.

3. **Grantee** shall notify the PRPL offices 48 hours in advance of any construction, maintenance or repairs. In the event of an emergency **Grantee** shall provide notice within 24 hours after access.
4. During operations in the easement **Grantee** shall keep site clear of any debris. The area shall be left in a condition equal to or better than the existing condition prior to access satisfactory to the Parks, Recreation and Public Lands (PRPL). **Grantee** shall coordinate all access routes with Grantor's Park Superintendent or designee.
5. **Grantee** shall take all necessary precautions to protect existing infrastructure including but not limited to structures, vegetation, utilities, irrigation, fencing, sidewalks and paths. Any and all damage shall be repaired at **Grantee's** expense to the satisfaction of PRPL. Damage not repaired in a reasonable time period shall be undertaken by PRPL and all expenses shall be billed to the **Grantee**.
6. To allow travel over and across the park by **Grantee**, linear portions of the utility installation shall be ten (10) feet in width (sufficient to allow access to necessary equipment for installation and repair purposes).
7. Protection of trees and facilities in the vicinity of the utility during installation and during any replacement, maintenance, or repairs shall comply with the **Policy and Procedures on Utility Easements in City Parks**.
8. **Grantee** shall maintain any surface equipment in such a manner as to preserve or enhance the safety and aesthetics of the surrounding park area and private housing lots as approved by the City of Billings.
9. All underground wire and cable installation shall be in conduit.
10. The easement shall not be assignable by the Grantee to any other utility for any use other than that specifically described in the easement.
11. Subject to the condition in # 10 above, this easement shall run with the land and be binding upon successors in interest should ownership of said described tract change in the future.
12. **Indemnity and Insurance:** As partial consideration for the permission to obtain this easement across City parkland, **Grantee** agrees to indemnify, defend and save the City, its officers, agents and employees harmless from any and all losses, damages, judgments, causes of action and liability, including reasonable attorney's fees occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act or omission on the part of **Grantee** or its contractors, subcontractors, agents or employees. For this purpose, Contractor shall provide City with proof of Commercial General Liability insurance issued by a reliable company or companies for personal injury and property damage, in an amount not less than \$750,000 per claim, and in an amount not less than \$1.5 million per occurrence, and naming the City as an additional insured. The insurance must be in a form suitable to and approved by City.
13. Noncompliance with any of the above terms and conditions, may result in the City exercising any or all available remedies up to and including termination of this easement if **Grantee** fails to initiate action to remedy the non-compliance after fifteen (15) calendar days written notice from the City.

Dated this _____ day of _____, 20_____.

By: _____
Mayor

Attest:

By: _____
City Clerk

State of Montana)
) ss.
County of Yellowstone)

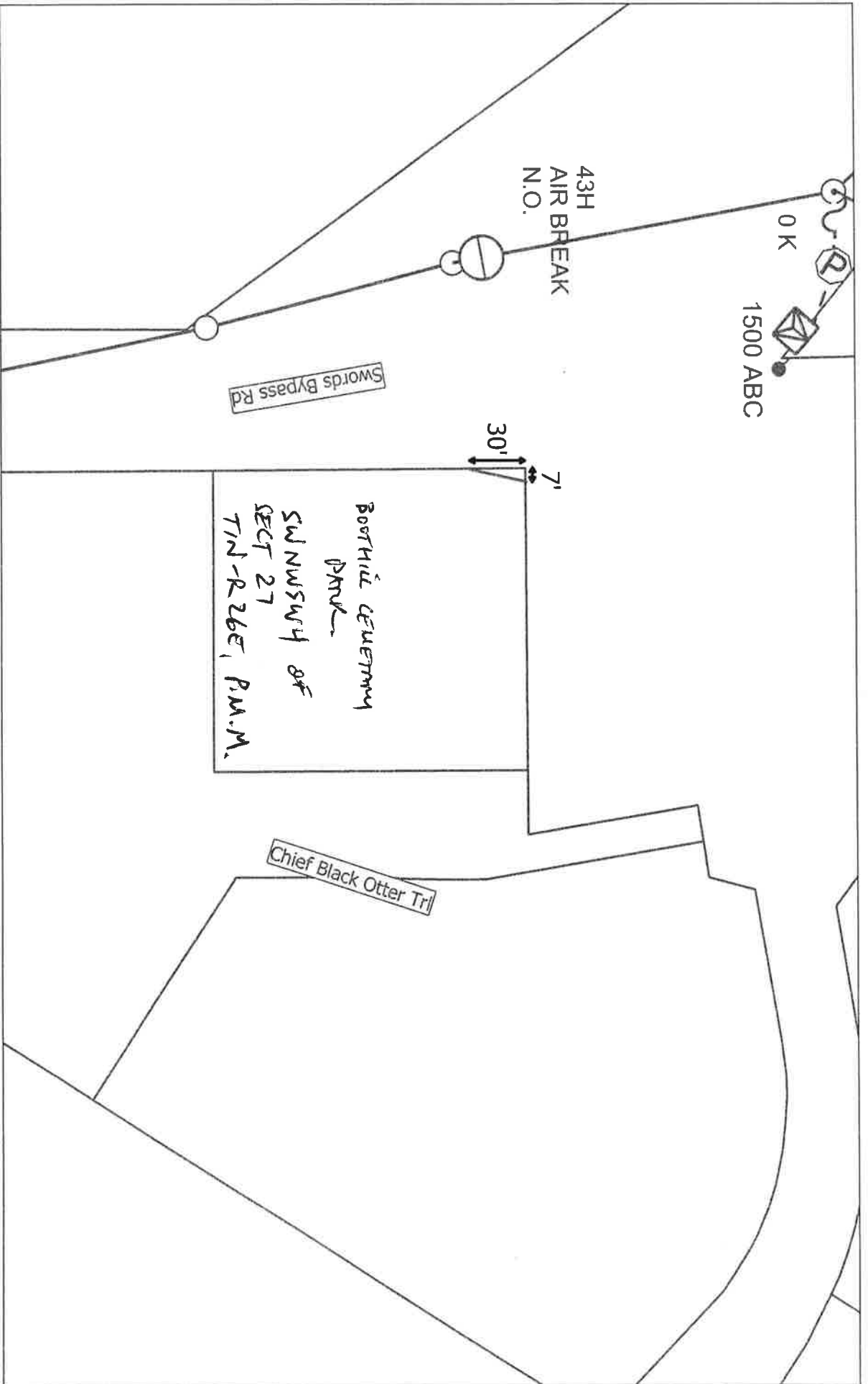
On this ____ day of _____ 20_____, before me, a Notary Public in and for the State of Montana, personally appeared _____ and _____, known to me to be the Mayor and City Clerk of Billings, respectively, and acknowledged to me that they duly executed the same. IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

Notary Public for the State of Montana

Printed Name

Residing at _____

My commission expires _____



Time: 7/31/2018 3:13:16 PM

Session: C:\Maps\NWE_All.gis

NorthWestern Energy Map Extract

This information is proprietary and confidential data of NorthWestern Energy
 Center: (2228458.9, 567776.8)

Zoom: 76.5

Scale: 1 IN = 75 FT

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: \$1,000 Donation from Breakfast Exchange Club of Billings for CO Detectors/Alarms

PRESENTED BY: William Rash, Fire Chief

Department: Fire

Presentation: No

PROBLEM/ISSUE STATEMENT

The Breakfast Exchange Club of Billings has donated \$1,000 for the purchase of carbon monoxide alarms. As part of their ongoing public safety program, the Fire Prevention Bureau will provide and install these in homes throughout the City of Billings at no charge. City policy requires that any donation exceeding \$500 must be accepted by the Council before the funds can be expended.

ALTERNATIVES ANALYZED

City Council may accept or reject the donation.

FINANCIAL IMPACT

Acceptance of this donation will allow the Fire Prevention Bureau to purchase carbon monoxide alarms that will be provided and installed in homes at no charge.

RECOMMENDATION

Staff recommends acceptance of the \$1,000 donation from the Breakfast Exchange Club of Billings for the purchase of carbon monoxide detectors/alarms.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Billings Metropolitan Planning Organization Public Participation Plan Update

PRESENTED BY: Wyeth Friday

Department: Planning & Community Services

Presentation: No

PROBLEM/ISSUE STATEMENT

The Billings Metropolitan Planning Organization (MPO) is mandated by the Federal Highway Act of 1973 to provide a cooperative, comprehensive, and continuing transportation planning and decision-making process. This decision-making process requires the MPO to develop a Public Participation Plan (PPP) to outline processes and procedures to engage the public in transportation planning projects. The MPO is currently operating under the 2008 PPP that was developed in accordance with the SAFETEA-LU highway bill. This plan is outdated and lacking current transportation planning requirements. Therefore, the MPO is bringing forth an update to the Public Participation Plan that will guide transportation planning public outreach for future transportation projects.

ALTERNATIVES ANALYZED

City Council may:

- Approve the Public Participation Plan and instruct PCC Designee Mayor Cole to give a positive recommendation to PCC, or;
- Disapprove the Public Participation Plan and instruct Mayor Cole to give a negative recommendation to PCC. Disapproval would place the Billings MPO in direct conflict with MAP-21 legislation requiring MPO's to provide a process and the tools to give all affected groups and individuals the opportunity to comment on transportation plans and projects.

FINANCIAL IMPACT

There should be no direct financial impact from the adoption of this plan. However, the plan will provide a process for public participation and assist with transportation planning procedures and the completion of projects in a timely manner.

RECOMMENDATION

The Technical Advisory Committee recommends City Council approve the Public Participation Plan and forward a recommendation of approval to the Policy Coordinating Committee. The Policy Coordinating Committee is scheduled to act on the plan at its September 11 meeting.

APPROVED BY CITY ADMINISTRATOR

YELLOWSTONE COUNTY

PLANNING BOARD



public participation plan

July 6, 2018

prepared by



TABLE OF CONTENTS

1.0 INTRODUCTION	5
2.0 PARTICIPANTS IN THE PROCESS	7
3.0 PRODUCTS	9
4.0 PUBLIC PARTICIPATION STRATEGIES AND EVALUATION	13
5.0 CLOSING SUMMARY	17

APPENDICES

A: NOTICES AND MEDIA TEMPLATES

**B: FEDERAL REGULATIONS AND CODES PERTAINING
TO METROPOLITAN PLANNING ORGANIZATIONS
AND PUBLIC PARTICIPATION**

C: GLOSSARY OF FREQUENTLY USED PLANNING TERMS

1.1 WHAT IS AN MPO?

Metropolitan Planning Organizations (MPOs) are government organizations mandated by the Federal Highway Act of 1973 to provide a cooperative, comprehensive, and continuing transportation planning and decision-making process. The MPO acts as a liaison between local governments, communities, residents, and the State and Federal Departments of Transportation (DOTs). The MPO currently operates under the U.S. DOT's FAST Act (Fixing America's Surface Transportation Act).

The Yellowstone County Planning Board (YCPB) is the designated MPO and oversees transportation planning for the Billings Urban Area. The area encompasses the City of Billings as well as a planning area extending approximately 4.5 miles outside the City limits.

1.2 HOW TO USE THE PUBLIC PARTICIPATION PLAN?

The MPO is committed to the concept that planning is a community-based effort. In support of this, the MPO Public Participation Plan (PPP), defines a process that ensures reasonable opportunity for all interested parties to participate in the planning process.

This PPP serves two main purposes. The first is to provide the public with a guidebook for how and when they can participate in local and regional transportation planning and decision-making. Secondly, it outlines the policies and procedures for public engagement committed to by the MPO. The MPO's public participation process also satisfies the Transit's grantee's public participation process or the Program of Projects.

It is the intent of the MPO to consistently inform and engage the public throughout the regional planning process from the development of planning policies to the conceptual stages of planning projects through the adoption of formal planning documents. The methods and guidelines in the PPP have been designed to achieve the following objectives:

- **Encourage and facilitate the participation of all interested parties in regional planning efforts;**
- **Integrate public participation into the regional planning process in a timely, constructive, and meaningful manner;**
- **Use techniques to increase awareness, accessibility, and understanding of planning issues;**
- **Seek out and consider the needs of a cross-section of the community, including the traditionally underserved, in regional planning efforts;**
- **Provide increased education and awareness of planning issues in order to create a higher degree of understanding, thereby enhancing the public input received; and**
- **Continue to build upon citizen participation so that strengthened support for planning and its products will be achieved.**

These objectives also provide a valuable reference for use in evaluating and planning for public engagement efforts in the future.

The MPO will periodically review the PPP to ensure that the methods and guidelines effectively support the objectives defined above. Barring changes in Federal regulations, the PPP will be reviewed and updated at least every four years to ensure a full and open participation process. Other situations that may warrant review and update will be considered on a case-by-case basis. The review process will include discussion and assessment of the stated objectives of the program, as well as an evaluation of the efficacy and implementation of its methodology. The level of citizen participation will be analyzed to determine if modifications to the program are warranted. In addition, MPO staff will monitor current laws and regulations to determine if program changes are required.

Participants in the Process

2.1 PLANNING BOARD

As established by Interlocal Agreement 20-201, the role of the Planning Board (Board) is to recommend planning policy to the County, Billings and Broadview. The Board consists of twelve members. Seven members are to be appointed by the Yellowstone County Commissioners, one from the governing board of a soil conservation district or a state cooperative grazing district and two ex-officio non-voting representatives of School District No. 2 and the County Superintendent of Schools. Five members are to be appointed by the Mayor of Billings from within the City limits, one from each of the 5 City Wards. The Planning Board shall consist of citizen members and shall not include any elected official.

Governing Board Meetings: Meetings are scheduled for the 2nd and 4th Tuesday of every month beginning at 6:00 PM. Check the website (<https://ci.billings.mt.us/95/Yellowstone-County-Planning-Board>) for the current meeting schedule and locations. Agendas and backup information are posted one week in advance of each meeting.

2.2 STANDING COMMITTEES

The MPO has two standing committees to provide focused input to the YCPB. These committees meet regularly throughout the year to advise the YCPB based on their expertise, knowledge and perspective.

Policy Coordinating Committee (PCC)

The PCC is provided for in the Memorandum of Agreement for Continuing Transportation Planning in the Billings Urbanized Area which has been cooperatively agreed to by the Montana Department of Transportation (MDT), YCPB, City of Billings and Yellowstone County. Committee members and their contact information can be found on PCC website, ci.billings.mt.us/89/Policy-Coordinating-Committee.

PCC Meetings: Meetings are scheduled on the 3rd Tuesday of every month at 12:00 PM. Check the website (ci.billings.mt.us/89/Policy-Coordinating-Committee) for the current meeting schedule and locations. Agendas and backup information are posted one week in advance of each meeting.

Technical Advisory Committee (TAC)

The TAC is provided for in the Memorandum of Agreement for Continuing Transportation Planning in the Billings Urbanized Area, which has been cooperatively agreed to by the MDT, Yellowstone County Board of Planning, City of Billings, and Yellowstone County. The purpose of the TAC is to provide technical advice to the Policy Coordinating Committee on transportation matters and technical direction to the staff of the Yellowstone County Board of Planning on transportation matters. Committee members and their contact information can be found on TAC website, ci.billings.mt.us/93/Technical-Advisory-Committee.

TAC Meetings: Meetings are scheduled as needed, usually five to six times a year. Check the website (ci.billings.mt.us/93/Technical-Advisory-Committee) for the current meeting schedule and locations. Agendas and backup information are posted one week in advance of each meeting.

2.3 NEIGHBORHOOD TASK FORCES

Neighborhood task forces are community groups designed to give residents of each neighborhood a chance to make a difference where they live. Staff of the MPO are encouraged to attend neighborhood task force meetings. The purpose is to inform a larger portion of the population, and to provide the MPO staff with an increased awareness of issues or concerns within their particular area of the region. Task force leaders will receive quarterly reports and draft planning documents for review and comment. The leaders will meet with their Planning Board representatives and the City/County Planning Department or other appropriate department or agency staff, as necessary.

2.4 THE PUBLIC

All members of the public are encouraged and welcome to participate in any public meetings or events hosted by the MPO. Federal regulations related to planning, environmental justice and civil rights cite specific “interested parties” that are to be consulted and engaged in the metropolitan transportation planning process.

These groups and/or advocates may include but are not limited to:

- Persons with limited English proficiency
- Representatives of the disabled
- Representatives of public transportation users
- Representatives of pedestrian facility users
- Representatives of bicycle facility users
- Representatives of low-income communities
- Representatives of minority communities
- Freight shippers and haulers
- Private providers of transportation
- Representatives of affected public agencies

All meetings and official activities of the MPO are held in buildings and locations that comply with accessibility standards according to the Americans with Disabilities Act (ADA). A TTY number for the hearing impaired, 406-657-3079, is available upon request.

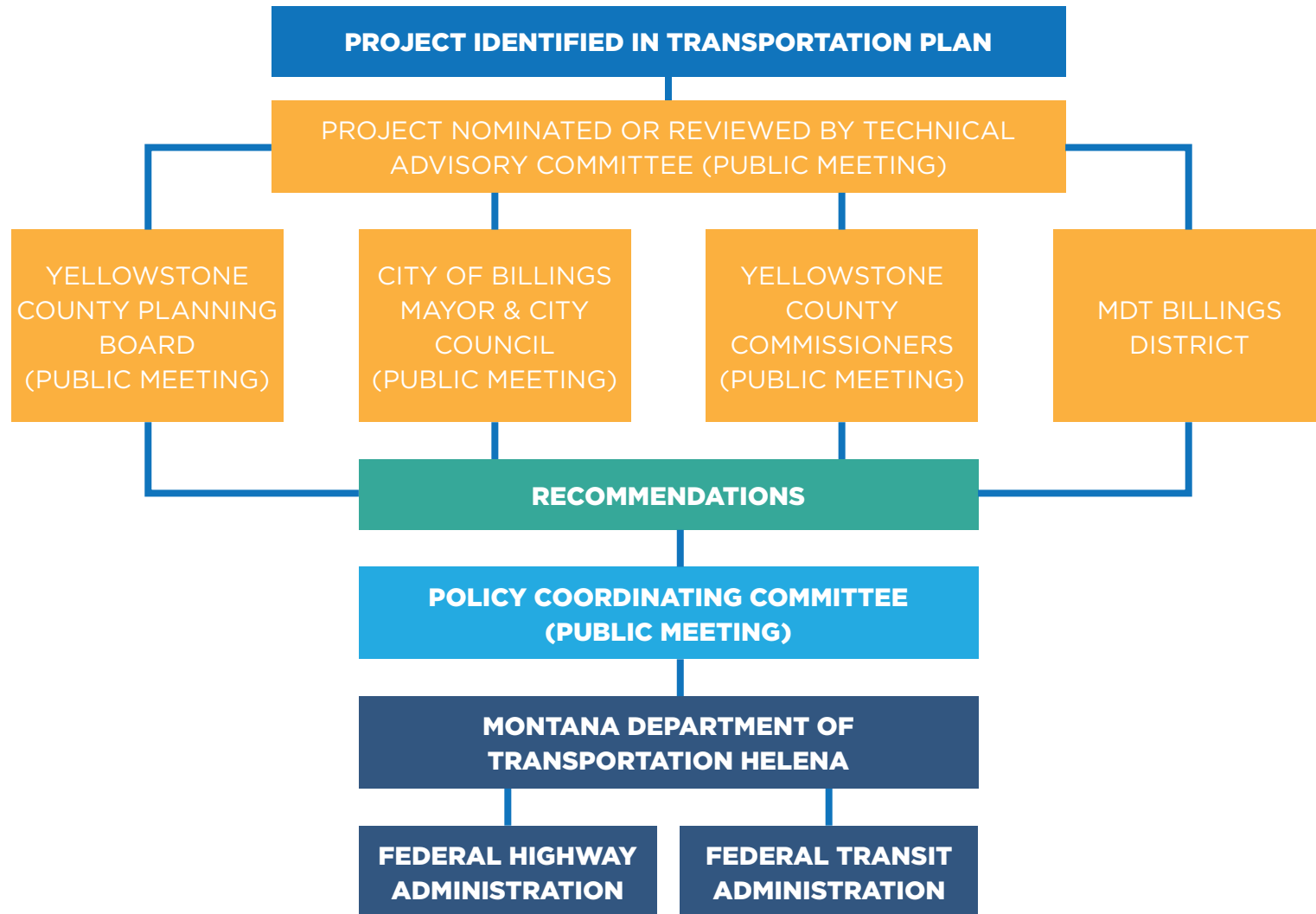
Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify the Planning Clerk, at 406-247-8610.



The following graphic illustrates the overall transportation planning process used to program federal aid projects.

TRANSPORTATION PLANNING PROCESS

Billings and Yellowstone County
Programming Federal Aid Projects



3.1 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

The TIP is a short-range program of highway and transit projects in the Billings metropolitan planning area and is prepared by MPO staff in cooperation with state and local agencies. The basic purpose of the TIP is to provide the mechanism for scheduling federal funds for surface transportation projects, indicating regional priorities, and demonstrating a short range transportation vision for the area.

The development of the TIP document is the responsibility of the Billings MPO and provides an opportunity for local officials to determine priorities and spending for federal highway and transit funds. Any transportation project located in the Billings metropolitan planning area must be included in the TIP prior to receiving federal funds. TIP projects must be included in the area’s 20 year Transportation Plan, and are proposed for the TIP by local elected officials, transit operating officials, or state highway agencies. If there are changes to the TIP then it is reviewed and endorsed annually by the MPO’s PCC and may be modified through the TIP amendment process. After PCC endorsement, the TIP is submitted to the MDT and to the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) for federal review of the document and approval of conformity and fiscal constraint determination.

Public notifications of a TIP update or amendment will be made available on the City/County web sites. Additionally, notification of public participation activities including opportunities of public comment and review will be made to interested parties using the methods documented above, including but not limited to City/County web sites and local media contacts, two-weeks prior to the start date. The TIP will be published and made readily available for public review on the City/County web sites.

When written and oral comments are received on a draft TIP as a result of participation process, a summary, analysis, and report on the disposition of comments shall be as part of final TIP.

TRANSPORTATION IMPROVEMENT PROGRAM DETAILS	
Purpose	Provides the mechanism for scheduling federal funds for surface transportation projects, indicating regional priorities and demonstrating a short-range transportation vision for the area.
Updated	Every four years
Outlook	Five years
Public Review and Comment Period	Advertised public hearing at the Planning Board meeting

3.2 LONG RANGE TRANSPORTATION PLAN (LRTP)

The Billings Urbanized Area Long Range Transportation Plan (LRTP) is the long range regional transportation plan (RTP) for the region, spanning a 20-year planning horizon. The LRTP will be updated at least every four years and should utilize visualization techniques to clearly convey items in the plan.

The LRTP is developed in coordination with planning processes of other planning agencies and considers the planning activities of all transportation providers in the region. Public notifications of an LRTP update will be made available on the City/County web sites. Additionally, notification of public participation activities including opportunities for public comment and review will be made to interested parties using the methods documented above, including but not limited to City/County web sites and local media contacts, two-weeks prior to the start date. The LRTP will be published and made readily available for public review on the City/County web sites.

When written and oral comments are received on the draft LRTP as a result of the public participation process, a summary, analysis, and report on the disposition of comments shall be as part of final LRTP.

3.3 PUBLIC PARTICIPATION PLAN (PPP)

Providing opportunities for public participation in transportation planning is a federal requirement established through various transportation bills passed by the US Congress and signed into law by the president. MPOs are required to develop a Public Participation Plan (PPP). This PPP outlines strategies anticipated to be used by the MPO to enhance public participation in its transportation planning. This document assists the MPO in carrying out its mission in an open process that provides complete information, timely public notice, full public access and input to key decisions, and support for early and continued public participation.

LONG RANGE TRANSPORTATION PLAN DETAILS

Purpose	Provides a list of transportation projects to meet the future transportation needs.
Updated	Four years
Outlook	Minimum of 20 years
Public Review and Comment Period	Advertised public hearing at the Planning Board meeting

PUBLIC PARTICIPATION PLAN DETAILS

Purpose	Outlines and provides guidance for public participation opportunities.
Updated	As needed
Outlook	No expiration date
Public Review and Comment Period	45 days

3.4 UNIFIED PLANNING WORK PLAN (UPWP)

The Unified Planning Work Program (UPWP) is a federal requirement that serves as the budget and business plan for the MPO and sets forth planned activities and programs to accomplish the MPO's goals. The UPWP is developed each year, and once adopted and approved by FHWA and FTA, is in effect from October 1 to September 30. The UPWP contains a task by task discussion of projects, which are to be undertaken during the program year. It also contains appropriate funding information, staffing information, and a schedule for each project. The UPWP undergoes a comprehensive review at the local, state, and federal levels each year.

The UPWP is a detailed description of projects, which occur on a routine basis. Once adopted, the document is only amended if there is a change in the planning process. The UPWP also contains information pertaining to the organization of the planning process, agencies involved, and agreements between agencies involved in the process.

3.5 SPECIAL PLANS/STUDIES

From time to time, the MPO will lead a special plan or study to develop a greater understanding of transportation needs and public desires for a specific area or corridor, and to propose improvements. Each plan or study provides a unique opportunity for public participation in discussing the issues, conceiving potential improvements, and commenting on any final recommendations that may result.

UNIFIED PLANNING WORK PROGRAM DETAILS	
Purpose	Serves as the budget and business plan for the MPO
Updated	Every year
Outlook	One year
Public Review and Comment Period	Advertised public hearing at the Planning Board meeting

Public Participation Strategies and Evaluation

4.1 STRATEGIES AND TOOLS FOR PUBLIC PARTICIPATION

This section provides a description of the various techniques that will be used to carry-out the MPO's public participation process. Opportunities for public input are not limited to those contained in this section. Other public participation techniques deemed necessary may be employed to increase awareness of and to provide ample opportunities for public participation in the development of MPO products. Techniques that are no longer applicable or useful will not be used.





Media

Press Releases and Public Service Announcements: The MPO will use media press releases and public service announcements to announce opportunities for the public to participate in the development of up-coming plans and products. Registered news media and organizations expressing interest may be mailed press releases.

Newspapers: Notices of all meetings, public hearings, and public comment periods are published in a local newspaper and when public comments are needed for a major MPO plan or project.



Digital and Print Materials

Direct Mailings: Project specific mailings may be used to announce upcoming meetings, activities or to provide information to a targeted area or group of people. Direct mailings can be letters, postcards, or flyers and depends on the project type.

Email Announcements: The MPO employs a direct emailing list in order to announce upcoming activities or to provide information to a targeted area or group of people. Direct emailing are usually electronic letters or documents. This list will continue to grow with each outreach activity as noted within the database of contact information category.

Posters and Flyers: Posters and flyers can be used to announce MPO meetings and events. Posters and flyers can be distributed to public places such as City Hall, libraries, and community centers for display. The announcement may contain a brief description of the purpose of the meeting, the time(s) and location(s), and contact information.

Fact Sheets: A condensed format of bullet point information related to a certain project and providing the public with the key project highlights and information.



Online Resources

Website: ci.billings.mt.us/514/Transportation-Planning: The main mode of communication employed by the MPO to distribute information regarding regional transportation planning is the MPO website. There interested persons can find information on the transportation planning process, as well as up-to-date information on current projects and events. Additionally, information, meetings, and other materials regarding public transportation can be found on the Metropolitan Transit System (MET) website: mettransit.com.

Social Media: The MPO utilizes their Facebook page (facebook.com/Billings-Planning-Community-Services-Department-1738982159659260/) as a means to provide the public with information via social media.

Surveys: The MPO may conduct mail, in-person, or web-based surveys to obtain public input or to gauge public opinion regarding regional planning issues.

Comment Cards: Comment cards are used to solicit public comment on specific issues being presented at MPO public meetings. Comment forms are also used to solicit input regarding general input regarding MPO plans and projects.



Meetings and In-Person Coordination

Formal meetings will be held in ADA accessible locations at times that offer the greatest opportunity for those interested to participate. The MPO will select the location, size, and setup of meeting facilities based on the specific characteristics of the audience and the type of information to be presented.

Public Meetings / Workshops: Public meetings and workshops will be held in ADA accessible facilities at times and locations that offer the greatest opportunity for those interested to participate. As much as possible, the MPO will hold meetings and workshops in public places (e.g., a neighborhood community center, library, town center, or shopping mall) that are conducive to attracting the mix of people and businesses most representative of the community. For all public meetings, the MPO will seek to increase participation by creating a welcoming and inviting environment.

Tag-on Meetings: At various times, MPO staff may request to appear on the agendas of local planning commission, or other public meetings to communicate the purpose and need for the MPO and its planning process. This method can be effective way to encourage discussion about the interrelationship between local land use zoning and sub-division decisions and regional planning efforts. School Board meetings would also be an appropriate place for general messages about the functions and products of the MPO.

Exhibits at Events: While formal meetings provide a good forum for public education and input, MPO plans and processes may receive wider exposure at various community events. Events, recreational and social gatherings attract many people who would not typically attend a formal meeting. As appropriate, MPO staff will attend special events in person or with stand-alone booths and kiosks to provide information. When appropriate, the MPO will pursue opportunities to establish booths and/or tables where staff can solicit names and addresses of people who would like to receive advance notification of the future opportunities to participate in the MPO process.

Steering Committees/Focus Groups/Stakeholder Groups: Specific projects, plans, or studies may benefit from establishing a group of experts, individuals, or stakeholders to be representative of all interested parties and provide guidance on the direction of the project, plan, or study.

Guided Tours: During various stages of a project, the MPO may provide guided tours through a chosen environment that acquaints stakeholders with existing conditions and potential enhancements of an area. The purpose of a guided tour is to bring together a diverse group of people to increase their awareness of a project area. Route maps and photographs of points of interest are frequently used to support tours.

Meeting-in-a-Box: The MPO will provide all the necessary information for neighborhood partners to reach their members with information about MPO plans, studies and projects. Information will be customized to the intended audience to ensure general understanding.

Pop-up Meetings: Pop-up events allow community members to participate in the planning process without a large time commitment. These engaging, neighborhood-focused events are held in specific geographic areas. The MPO would set up a table or booth and passers-by would be able to take a survey electronically or on paper or otherwise provide comments.



Other Methods

Visualization Techniques: The MPO will use visualization, interactive, and other graphic techniques to enhance understanding of transportation issues and decisions. Techniques include but not limited to the use of PowerPoint presentations, aerial photography, Geographic Information Systems (GIS) software, charts, graphs, artist renderings, brochures and mapping.

4.2 ASSESSMENT OF EFFECTIVENESS

The MPO must assess the effectiveness of public participation techniques to ensure that funds and time invested in public participation activities area achieving their goals. To aid in the assessment on a continuing basis, information will be collected from sign-in sheets, and/or surveys or meetings/conversations with stakeholders.

The MPO will track the following:

- Total number of attendees at an event or meeting,
- Total number of comments received,
- Geographic distribution of comments, and
- Comments from low-income and minority areas.

This page intentionally left blank.

Closing Summary

The MPO recognizes that an effective participation process is a vital element in the development and implementation of transportation plans and programs. The procedures and tools outlined in this plan are to be used with the recognition and acknowledgment that the community's interests are best served by planning efforts that are sensitive to public goals and values.

This page intentionally left blank.

Notices and Media Templates

SAMPLE INVITATION/NOTICE FOR FACEBOOK

Help plan the future of transportation in our community!

Public Open House:
Tuesday May 15th from 4:00-7:00 PM
@ Billings Public Library
(510 N. Broadway)



2018 BILLINGS URBAN AREA LONG RANGE TRANSPORTATION PLAN

Can't make the open house? Meeting materials and an online survey will be available on the project website: Billingslrtp.com

SAMPLE MEDIA RELEASE

MEDIA RELEASE
May XX, 2018

Help plan the future of transportation in the Billings urban-area!

The Yellowstone County Planning Board is currently in the process of updating their Long Range Transportation Plan. This effort will plan for growth and lay out a long-range vision for the transportation system in the Billings urban area through the year 2040. In order to develop a plan that reflects the vision of the community we need your input and feedback.

The Board will be hosting a public open house as well as an interactive online survey to collect feedback from the community on goals, priorities and needs for the transportation system. Through this effort and with community input, we will identify effective ways to build upon our existing transportation system and make strong investments for the future.

A project website (www.billingslrtp.com) is available that provides background information on the plan, review materials, opportunities to provide feedback, and sign up for projects updates.

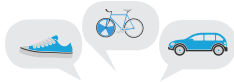
The public open house will be held on Tuesday May 15th from 4-7 p.m. at the Billings Library Community Room (510 N Broadway, Billings, MT 59101). The interactive survey will be available on the project website on May 15th.

For further media information contact: Scott Walker - 406.657.8246 or walkers@ci.billings.mt.us

SAMPLE INVITATION/NOTICE FOR EMAIL/PRINT

Help plan the future of transportation in our community!

The Yellowstone County Planning Board is currently in the process of updating their Long Range Transportation Plan. In order to develop a plan that reflects the vision of the community we need your input and feedback.



Join us to provide comments on the following areas:

- ▶ **What goals are most important to you for the plan?**
- ▶ **What transportation needs and opportunities exist today?**
- ▶ **What would you like to see for the future transportation system?**

Public Open House: Tuesday May 15th from 4:00-7:00 PM @ Billings Public Library
(510 N. Broadway)

Can't make the open house? Meeting materials and an online survey will be available on the project website:
Billingslrtp.com

Questions? Contact Scott Walker, 206.657.8246 or walkers@ci.billings.mt.us

2018 BILLINGS URBAN AREA LONG RANGE TRANSPORTATION PLAN

SAMPLE LETTER FOR RESOURCE AGENCIES



Dear Resource Agencies,

We are currently updating the Billings Urban Area Long Range Transportation Plan (LRTP). This plan is updated every four years, with the last update occurring in 2014. The LRTP will address the different transportation forms and elements (streets and highways, public transit and transportation, freight, pedestrian and bicycle, safety, and security), identify short and long range transportation projects, and meet the local, state, and federal requirements.

We would like you to be an integral part of this transportation planning process. As a key resource agency, your experience and knowledge is vital to developing a successful, community-driven, multimodal plan. We have set-up several initial forums for you to learn about the project and provide comments to help guide the transportation planning process. These forums include:

- Providing comments via the project website (www.billingslrtp.com) or by phone at 208.338-2683
- Providing comments directly to us via email (Robyn Austin, raustin@kittelson.com)
- Attending the public information meeting on May 15th from 4 PM to 7 PM at the Billings Public Library (510 N Broadway)

Additionally, we are planning a series of interviews/in-person meetings with the project's consultants, Kittelson & Associates, Inc. The consultant team will be in Billings and available between May 14th and 18th, and June 13th. The interviews will take about an hour and will be facilitated by the consultant team.

At these interviews, we would plan to discuss the following items with you: transportation planning process for the 2018 LRTP, changes in federal requirements through Fixing America's Surface Transportation Act (FAST Act), consistency with other plans, opportunities and constraints, ideas for implementation, and any questions you may have on the plan.

These forums are a valuable opportunity for you to contribute your ideas and we hope that you will take the time to share your personal experience and insights with the consultant team. We look forward to your participation and consider it vital to shaping the future of the Billings urban area. If you are interested in participating in an interview/in-person meeting with the consultant team, please contact Robyn Austin at Kittelson & Associates, Inc. by email at raustin@kittelson.com or by phone at 208.338-2683.

Thank you for your participation and assistance in this effort.

SAMPLE NOTICE FOR NEWSPAPER

INFORMATIONAL MEETING

Billings Urban Area Long Range Transportation Plan
Tuesday May 15th, 2018 from 4:00-7:00 p.m.
Billings Public Library Community Room
510 N. Broadway, Billings, MT 59101

Help plan the future of transportation in the Billings Urban Area! The Yellowstone County Planning Board will discuss the ongoing Billings Urban Area Long Range Transportation Plan. The purpose of the meeting is to inform the public of the plan's status and solicit public input. The meeting is an open house format with no formal presentation.

The meeting is open to the public. The Yellowstone County Planning Board attempts to provide accommodations for any know disability that may interfere with a person's participation in any department service, program or activity. For reasonable accommodations to participate in the meeting please contact Tammy Deines, Planning Clerk, at 247-8610 at least two days before the meeting. For the hearing impaired, the TTY number is (406) 444-1335 or toll free at 1-800-833-8503 or Montana Relay at 711. Alternative accessible formats of this information will be provided upon request.

Comments may be submitted in writing at the meeting, by mail to PCSD, 2825 3rd Avenue North, 4th Floor, Billings, MT 59101, or online at www.billingslrtp.com



Federal Regulations and Codes Pertaining to Metropolitan Planning Organizations and Public Participation

REGULATIONS ESTABLISHING AND GOVERNING AN MPO

MPO Formation and Authority

23 U.S.C. 134(d) and (e); 49 U.S.C. 5303(d)(e) (United States Code); 23 C.F.R. 450.310 (Code of Federal Regulations) and 339.175(2), F.S. (Florida Statutes) ; describe the requirements for the designation and redesignation of MPOs.

23 U.S.C. 134(d)(2); 23 C.F.R. 450.310(d); 49 U.S.C. 5303(d)(2); and 339.175 (3) and (4) F.S.; 339.176 F.S.; describes voting membership and membership apportionment of the MPO.

23 U.S.C. 134(e); 49 U.S.C. 5303(e); 23 C.F.R. 450.312; and 339.175(2)(c)(d) F.S. ; outline the requirements and process for the establishment of transportation planning boundaries on an MPO.

23 C.F.R. 450.314; and 339.175(2)(b) and (10) F.S., describe the types of agreements necessary to implement the metropolitan transportation planning process. 339.175(6)(d) and (e), F.S. , specify the establishment of MPO technical and citizens advisory committees.

Federal-Aid Highway Act of 1962

The Federal-Aid Highway Act of 1962 required that after July 1, 1965, all federally aided highway projects in metropolitan areas must be based on a “cooperative, comprehensive, and continuing planning process and required formation of an MPO for any urbanized area (UZA) with a population greater than 50,000.

FEDERAL REGULATIONS REGARDING PUBLIC PARTICIPATION

Moving Ahead for Progress in the 21st Century (MAP-21)

The Moving Ahead for progress in the 21st Century (MAP-21) was signed into law on July 6, 2012, and outlines federal requirements regarding public participation processes and procedures. The MAP-21 legislation built previous transportation legislation (ISTEA, TES-21, and SAFETEA-LU) to provide states and MPOs specific direction in conducting and promoting broad-based public participation activities.

MAP-21 Legislation (Public Law 112-141) requires metropolitan planning organizations to provide citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled and other interested parties with a reasonable opportunity to comment on the transportation plan.

2015 Fixing America’s Surface Transportation (FAST) Act

The FAST Act is a fully funded five-year authorization of surface transportation programs. As with prior legislative acts, FAST continues the strong Federal emphasis on public participation. The FAST Act mandates that the public participation programs of metropolitan planning processes shall include a “proactive public participation

process that provides complete information, timely public notice, full public access to key decisions, and supports early and continuing participation of the public in developing plans and transportation improvement programs (TIPs)."

The FAST Act explicitly adds public ports and certain private providers of transportation, including intercity bus operators and employer-based commuting programs to the list of interested parties that an MPO must provide with reasonable opportunity to comment on the transportation plan. [23 U.S.C. 134(i) (6)(A)]

Federal Code

The public participation process requirements in 23 CFR §450.316, are listed below. These requirements encourage a proactive public participation process and support early and continuing involvement of the public in the planning process.

(a) The MPO shall develop and use a documented participation plan that defines a process for providing individuals, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.

(1) The MPO shall develop the participation plan in consultation with all interested parties and shall, at a minimum, describe explicit procedures, strategies, and desired outcomes for:

(i) Providing adequate public notice of public participation activities and time for public review and comment at key decision points, including a reasonable opportunity to comment on the proposed metropolitan transportation plan and the TIP;

(ii) Providing timely notice and reasonable access to information about transportation issues and processes;

(iii) Employing visualization techniques to describe metropolitan transportation plans and TIPs;

(iv) Making public information (technical information and meeting notices) available in electronically accessible formats and means, such as the World Wide Web;

(v) Holding any public meetings at convenient and accessible locations and times;

(vi) Demonstrating explicit consideration and response to public input received during the development of the metropolitan transportation plan and the TIP;

(vii) Seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low-income and minority households, who may face challenges accessing employment and other services;

(viii) Providing an additional opportunity for public comment, if the final metropolitan transportation plan or TIP differs significantly from the version that was made available for public comment by the MPO and raises new material issues that interested parties could not reasonably have foreseen from the public involvement efforts;

(ix) Coordinating with the statewide transportation planning public involvement and consultation processes under subpart B of this part; and

(x) Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.

(2) When significant written and oral comments are received on the draft metropolitan transportation plan and TIP (including the financial plans) as a result of the participation process in this section or the interagency consultation process required under the EPA transportation conformity regulations (40 CFR part 93, subpart A), a summary, analysis, and report on the disposition of comments shall be made as part of the final metropolitan transportation plan and TIP.

(3) A minimum public comment period of 45 calendar days shall be provided before the initial or revised participation plan is adopted by the MPO. Copies of the approved participation plan shall be provided to the FHWA and the FTA for informational purposes and shall be posted on the World Wide Web, to the maximum extent practicable.

(b) In developing metropolitan transportation plans and TIPs, the MPO should consult with agencies and officials responsible for other planning activities within the MPA that are affected by transportation (including State and local planned growth, economic development, tourism, natural disaster risk

reduction, environmental protection, airport operations, or freight movements) or coordinate its planning process (to the maximum extent practicable) with such planning activities. In addition, the MPO shall develop the metropolitan transportation plans and TIPs with due consideration of other related planning activities within the metropolitan area, and the process shall provide for the design and delivery of transportation services within the area that are provided by:

- (1)** Recipients of assistance under title 49 U.S.C. Chapter 53;
 - (2)** Governmental agencies and non-profit organizations (including representatives of the agencies and organizations) that receive Federal assistance from a source other than the U.S. Department of Transportation to provide non-emergency transportation services; and
 - (3)** Recipients of assistance under 23 U.S.C. 201-204.
- (c)** When the MPA includes Indian Tribal lands, the MPO shall appropriately involve the Indian Tribal government(s) in the development of the metropolitan transportation plan and the TIP.
- (d)** When the MPA includes Federal public lands, the MPO shall appropriately involve the Federal land management agencies in the development of the metropolitan transportation plan and the TIP.
- (e)** MPOs shall, to the extent practicable, develop a documented process(es) that outlines roles, responsibilities, and key decision points for consulting with other governments and agencies, as defined in paragraphs (b), (c), and (d) of this section, which may be included in the agreement(s) developed under §450.314.

Other components of the legislation which support the above sections of 23 CFR450 include the following:

- 450.212(a) Public Involvement
- 450.214 Development and content of the long-range statewide transportation plan
- 450.216 Statewide Transportation Improvement Program (STIP)
- 450.318(b) Metropolitan Transportation Planning Process: Major Metropolitan Transportation Investments
- 450.322(c) Metropolitan Planning Process: Transportation Plan
- 450.324(c) Transportation Improvement Program: General

Additional Federal Laws

AMERICANS WITH DISABILITIES ACT

The Americans with Disabilities Act of 1990 (ADA) is landmark civil rights legislation ensuring equal opportunity for people with disabilities in employment, public accommodations, transportation, state and local government services and communications. The ADA requires coordinating with disabled communities in the development and improvement of transportation services.

TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

Title VI of the Civil Rights Act of 1964 prohibits discrimination based upon race, color or national origin. Specifically, 42 U.S.C. §2000d states that “No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

EXECUTIVE ORDER 12898 TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY & LOW INCOME POPULATIONS

Executive Order (EO) 12898: Federal Actions to Address Environmental Justice in Minority and Low Income Populations – The EO reinforced the requirements of Title VI of the Civil Rights Act of 1964 and focused federal attention on the environmental and human health conditions in minority and low income communities. Further, recent guidance issued by FHWA and FTA emphasizes the importance of considering and addressing environmental justice in all phases of the transportation planning process.

Environmental Justice is the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income. Along the same lines, transportation equity seeks to ensure that the needs of all communities, particularly low-income and minority communities are addressed in transportation policy and the transportation planning process. Additionally, transportation investments should work to ensure that both the benefits and impacts are distributed fairly.

EXECUTIVE ORDER 13166: IMPROVING ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY (LEP)

People with limited English proficiency are those with a primary or home language other than English. Due to their limited English skills, they must communicate in that primary language if they are to have an equal opportunity to participate effectively in or benefit from any aid, service, or benefit in federally funded programs and activities. EO 13166 requires any agency that receives federal funds to make their activities accessible to non-English speaking individuals.

This page intentionally left blank.

Glossary of Frequently Used Planning Terms

LIST OF ACRONYMS USED IN TRANSPORTATION PLANNING

AASHTO	American Association of State Highway and Transportation Officials	DBE	Disadvantaged Business Enterprise
AC	Advisory Committee	DMS	Dynamic Message Signs
ACS	American Community Survey	DOT	Department of Transportation
ADA	Americans with Disabilities Act	DSB	Design Build
ADT	Average Daily Traffic	EBURD	East Billings Urban Renewal District
APBP	Association of Pedestrian and Bicycle Professionals	ENV	Environmental
APTA	American Public Transportation Association	EPA	Environmental Protection Agency
ASCE	American Society of Civil Engineers	FAST Act	Fixing America's Surface Transportation Act
ATMS	Advanced Traffic Management System	FHWA	Federal Highway Administration
BSEDA	Big Sky Economic Development Authority	FMCSA	Federal Motor Carriers Safety Administration
BUILD	Better Utilizing Investments to Leverage Development	FTA	Federal Transit Administration
CAA	Clean Air Act	GOMs	Goals, Objectives and Measures
CDC	Centers for Disease Control	GPS	Global Positioning System
CFR	Code of Federal Regulations	HAWK	High-intensity Activated CrossWalk signal, also known as the Pedestrian Hybrid Beacon.
CHSP	Comprehensive Highway Safety Plan	HBRRP	Highway Bridge Replacement and Rehabilitation Program
CIP	Capital Improvement Plan	HSIP	Highway Safety Improvement Program
CMAQ	Congestion Mitigation Air Quality	HTF	Highway Trust Fund
CO	Carbon Monoxide	IM	Interstate Maintenance
CTEP	Community Transportation Enhancement Program	ITE	Institute of Transportation Engineers
CTSP	Community Transportation Safety Plan	ITS	Intelligent Transportation Systems

LEP	Limited English Proficiency	RRR	Resurfacing, Restoration, or Rehabilitation project
LOS	Level of Service	RRX	Highway-Railway Crossing Program
L RTP	Long Range Transportation Plan	RTP	Regional Transportation Plan
LTS	Level of Traffic Stress	SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act
MACI	Montana Air Congestion Initiative	SBBURD	South Billings Boulevard Urban Renewal District
MAP-21	Moving Ahead for Progress in the 21st Century Act	SEE	Socio-Economic and Environmental
MDT	Montana Department of Transportation	SFC	State Funded Construction
MET	Metropolitan Transit System	SHS	State Highway System
MNT	Maintenance	SIP	State Implementation Plan
MP	Milepost	SIS	Strategic Intermodal System
MPO	Metropolitan Planning Organizations	SOV	Single Occupancy Vehicle
MUTCD	Manual on Uniform Traffic Control Devices	SRTS	Safe Routes to School
NAAQA	National Ambient Air Quality Standards	STEP	Selective Traffic Enforcement Program
NACTO	National Association of City Transportation Officials	STP	Surface Transportation Program
NCSC	National Complete Streets Coalition	STPE	Surface Transportation Program Enhancement
NEPA	National Environmental Policy Act	STPP	Surface Transportation Program Primary
NHPP	National Highway Performance Program	STPU	Surface Transportation Program Urban
NHS	National Highway System	TAC	Technical Advisory Committee
NHTSA	National Highway Traffic Safety Administration	TAP	Transportation Alternatives Program
O&M	Operations and Maintenance	TCM	Transportation Control Measures
O-D	Origin-Destination	TCP	Transportation Control Plan
OPS	Operations	TCSPP	Transportation, Community, and System Preservation Program
PCC	Policy Coordinating Committee	TDM	Transportation Demand Management
PD&E	Project Development and Environment	TDP	Transportation Development Plan
PE	Preliminary Engineering	TDSP	Transportation Disadvantaged Service Plan
PHB	Pedestrian Hybrid Beacon, also known as a "HAWK".	TIGER	Transportation Investment Generating Economic Recovery
PPP	Public Participation Plan	TIP	Transportation Improvement Program
PROWAG	Public Right-of-Way Accessibility Guidelines	TSM&O	Transportation System Management and Operations
ROW	Right-of-Way		
RRFB	Rectangular Rapid Flashing Beacon		

TSP	Total Suspended Particulates
UPP	Urban Pavement Preservation
UPWP	Unified Planning Work Program
USDOT	United States Department of Transportation
VHT	Vehicle Hours Traveled
VMT	Vehicle Miles Traveled
VPD	Vehicles Per Day
VPHPD	Vehicles Per Hour Per Direction
YCPB	Yellowstone County Planning Board



Regular City Council Meeting

Meeting Date: 08/27/2018
TITLE: 2019 Unified Planning Work Program (UPWP)
PRESENTED BY: Scott Walker
Department: Planning & Community Services
Presentation: No

PROBLEM/ISSUE STATEMENT

The City-County Planning Division is presenting the 2019 Unified Planning Work Program (UPWP) for the Billings Metropolitan Planning Organization (MPO) for City Council review and recommendation to the Billings Policy Coordinating Committee (PCC). The UPWP is primarily for the purpose of programming the federal dollars that Billings receives from the Federal Highway Administration (FHWA) for transportation planning and the Federal Transit Administration (FTA) for transit (MET) planning. These funds are passed through the Montana Department of Transportation (MDT). All transportation planning activities are included in the UPWP so that it represents a comprehensive document for the urban transportation planning program. This UPWP proposes planning activities for Federal Fiscal Year 2019, which runs from October 1, 2018, through September 30, 2019.

This UPWP corresponds directly with the Planning Division’s annual work plan. The significant changes in this year’s program include completing the update of the Long Range Transportation Plan, completing the Billings Traffic Model, a Inner Belt Loop Corridor Study, and completing the Downtown Area Traffic Circulation and Safety Study. The Transit section is Chapter II of the UPWP. The document is consistent with past programs in its content and format.

ALTERNATIVES ANALYZED

The City Council may:

- Accept the program (recommended) and instruct PCC Designee Mayor Cole to give a positive recommendation to PCC; or
- Make amendments to the program document and instruct Mayor Cole to give a positive recommendation with amendments to PCC; or
- Reject the plan and instruct Mayor Cole to give a negative recommendation to PCC. Rejection of the UPWP would mean a significant reduction in funding to complete planning activities in Billings and Yellowstone County, and would affect staff, resources, future transportation planning processes and programs.

The PCC meeting is scheduled for September 11th.

FINANCIAL IMPACT

Approval of the 2019 UPWP allows the City to access Federal funds for transportation planning in the community. Federal and local funds are combined to provide most of the planning work done by the Planning Division for the City and the County. If the UPWP is not approved, there would be a significant loss of resources for community planning and the community's ability to manage transportation planning projects and programs would be severely limited. The breakdown of funding sources for the FY 2019 UPWP is estimated below:

- \$230,000 Planning Dept. Fee Revenue (City of Billings)
- \$57,000 Planning Dept. Fee Revenue (Yellowstone County)
- \$492,000 Yellowstone County Planning Levy
- \$2,007,000 Federal Planning (PL) Allocation
- \$2,786,000 Total Program Funding (UPWP)

RECOMMENDATION

The Technical Advisory Committee recommends the City Council approve the 2019 UPWP and instruct Mayor Cole to carry the recommendation to the PCC meeting on September 11th.

APPROVED BY CITY ADMINISTRATOR

Attachments

Draft 2019 UPWP

Billings Urban Area

Unified Planning Work Program

(UPWP)

Federal Fiscal Year

2019

DRAFT

Prepared By:

Billings/Yellowstone County Planning Division
2825 3rd Avenue North, 4th Floor
Billings, Montana 59101

In Cooperation With:

Montana Department of Transportation
Federal Highway Administration
Federal Transit Administration



UNIFIED PLANNING WORK PROGRAM

TABLE OF CONTENTS

Introduction.....	3
UPWP Approval Dates	3
<u>CHAPTER I – Highway</u>	
<u>SECTION I – Work Elements</u>	
100 - Program Administration	4
101 - Service	8
102 – Citizen Involvement.....	10
200 – Community Planning	12
204 – Zoning Administration.....	16
205 – Subdivision Administration	18
300 – Transportation System Data.....	21
301 – Transportation Plan.....	24
302 – Planning Studies.....	26
500 – Transportation Improvement Program.....	28
600 – Environmental Considerations	30
700 – Contingency	32
<u>SECTION II – Funding</u>	
Funding Summary.....	33
Funding Comparisons	33
Funding Percentages	34
Staff Months Worked.....	34
<u>SECTION III – Indirect Cost Plan</u>	
Identification of Costs.....	35
Funding Sources	36
Acronyms.....	37
<u>CHAPTER II – Transit</u>	
Administration	38
Short Range Transportation Planning	40
Current Service Enhancement.....	42
Transportation Improvement Program.....	44
ADA.....	46
Funding	48

INTRODUCTION

The Billings Urban Area planning process is organized and conducted in a cooperative, coordinated, and comprehensive manner. The Yellowstone County Board of Planning, as the designated Metropolitan Planning Organization (MPO), is charged with the responsibility of administering the planning process. Under federal regulations, an MPO must be established for urban areas with populations greater than 50,000 in order to receive federal funds for construction projects and transportation planning. This document, the Billings Urban Area Unified Planning Work Program (UPWP), and a companion document, the Prospectus, is the foundation upon which the planning process is based.

The UPWP is developed each year, and once adopted and approved by FHWA and FTA, is in effect from October 1 to September 30. The UPWP contains a task by task discussion of projects, which are to be undertaken during the program year. It also contains appropriate funding information, staffing information, and a schedule for each project. The UPWP undergoes a comprehensive review at the local, state, and federal levels each year.

This year, Federal Fiscal Year 2019, the format for work program activities conforms to Federal Transit Administration (FTA) Circular 8100.1C, specifically Chapter IV. The Montana Department of Transportation and the Yellowstone County Board of Planning have mutually agreed upon use of this format.

The UPWP is a detailed description of projects, which occur on a routine basis. Once adopted, the document is only amended if there is a change in the planning process. The UPWP also contains information pertaining to the organization of the planning process, agencies involved, and agreements between agencies involved in the process.

Cost overrun guidelines have been established by the Montana Department of Transportation, and agreed to by the Yellowstone County Board of Planning. Those guidelines will determine the allowable overruns for any work program element. Overruns that surpass those outlined in the guidelines will require a UPWP amendment.

This document includes two chapters, Highway and Transit. Each chapter contains individual work elements. These work elements describe work the planning and transit staff will undertake in the program year as well as work accomplished in the past year. Also included is a breakdown of funding sources which include, Planning (PL) funds and Local (City & County) funds which are used to provide funding for non PL eligible activities. Priorities this year include completing an update to the 2014 Long Range Transportation Plan, including an update to the 2008 Public Participation Plan, developing a MPO TransCad Model, and continuing work on the Downtown Area Traffic Circulation and Safety Study.

DATES OF LOCAL APPROVAL

TAC -7/19/18

PLANNING BOARD -8/14/18

COUNTY COMMISSION -8/21/18

CITY COUNCIL -8/27/18

PCC -9/11/18

CHAPTER I

YELLOWSTONE COUNTY BOARD OF PLANNING

SECTION I UNIFIED PLANNING WORK PROGRAM

41.11.100 PROGRAM SUPPORT & ADMINISTRATION

100 PROGRAM ADMINISTRATION (4301)

OBJECTIVE

- To administer the area-wide planning process.
- To support the Board of Planning and other Boards, Commissions, and the City Council and County Commissioners in their decision-making activities in the planning process.
- To engage in administrative and financial actions related to identified planning activities and to prioritize those activities.
- To enhance staff skills and maintain staff exposure to the "state-of-the-art" in planning practice and computer software.
- To maintain contact with, provide input to, and receive feedback from various local, state and federal agencies, committees and groups during the planning process.

ACCOMPLISHMENTS - FISCAL YEAR 2018

Conformance with federal, state, and local administrative and regulatory requirements, as well as maintenance of planning operations was achieved for FY18.

Members of the planning staff attended various professional meetings, workshops, and conferences at which planning, transportation, transit, bicycle/pedestrian and related topics were presented and discussed.

Specifically, the City-County Planning Division (Planning Division) and members of other local, state and federal departments and agencies actively participated in a diverse set of local meetings, including the Billings Technical Advisory Committee (TAC), Policy Coordinating Committee (PCC), Billings & Yellowstone County Zoning Commissions and Boards of Adjustment, Board of Planning, City Annexation Committee, City Development Process Review Committee, Community Development Board, Traffic Control Board, Bicycle and Pedestrian Advisory Committee, Historic Preservation Board and others. Grant writing for the Division was completed under this work element. The coordination and administration of the TA Program applications and local approvals are administered through this work element.

Planning staff received updates in computer software programs for the geographic information system and its application to mapping data layers such as streets, land use, address, ownerships and environmental data. This year, GIS staff has included the TAZ information to the Planning layers. This allows staff to identify individual TAZ's and the associated data. Staff regularly utilizes an application tracking and project management software system that integrates the existing City building permit, finance and land management software, as well as coordinated subdivision and development project reviews across City and County departments. Tablets were purchased for Planning Board Members and has improved efficiency in the review of MPO information. Staff also updated the City Annexation Policy and Limits of Annexation Map, and assisted in updates to the City's Capital Improvement Plan. Implementation of the City's Complete Streets Policy is ongoing with the continued collection of data to be incorporated into the Complete Streets Status Report that is updated and published every three years. Implementation of the Billings Community Transportation Safety Plan will continue with reporting to MDT required.

PROPOSED ACTIVITIES - FISCAL YEAR 2019

All administrative functions of the Planning Division will be performed under this work element. Program management activities will include, but not be limited to the following:

1. Correspondence
2. Public Relations
3. Employee Guidance, Supervision, and Training
4. Program Organization and Management
5. Consultant Liaison Activities
6. Staff Meetings
7. Negotiations
8. Preparation of Contracts
9. Staff Training
10. Performance Monitoring
11. Office Equipment Acquisition
12. Budget Management and Administration

New federal regulations require that performance measures and goals be established to monitor the performance of the region's transportation system.

The MPO will work with federal, state and local agencies to improve current performance tracking methods. Performance measures will be tracked on the MPO website and regular reporting will be provided to the Transportation Policy Coordinating Committee, MPO committees and the general public depending on the availability of related data.

PL Eligible Activities

- As per the MPO's public participation plan and ongoing public outreach efforts, the planning staff will make available the documents and guidelines for transportation planning activities to the community, as well as keep abreast of federal and state requirements as they relate to the overall planning processes. These activities may include distribution of the Billings Area Bikeway and Trail Master Plan to community organizations or individuals, distribution of the current Billings Area Tour Map for bicycle and pedestrian users and visitors, distribution and explanation of the latest Billings Urbanized Area Traffic Count Map and Bicycle Count Map, explanation and distribution of the MPO's public participation plan (update to be completed this year) to groups involved or interested in transportation planning processes in the community, and explanation and information dissemination of the TA or other grant programs to possible project applicants in the community.
- Staff will update the PL & Memorandum of Agreement as necessary to meet the requirements of the FAST Act.
- Quarterly progress and expenditure reports will be prepared and transmitted to the Montana Department of Transportation (MDT) in order to maintain federal funding support.
- The FY 2019 UPWP will be continually appraised and monitored in terms of content and budget allocations and will be revised when deemed necessary.
- The Fiscal Year 2020 UPWP will be developed under this work element.
- The Board of Planning, Board of County Commissioners and City Council will be kept informed of the activities of the staff and its progress in completing the approved UPWP.
- Staff will be involved in implementation of the Community Safety Plan for the Billings Urban Area.
- All planning staff will participate in recognized and approved training programs in order to improve staff skills and capabilities. Planning expertise will be maintained through enrollment in appropriate planning and transportation-related courses at area colleges, workshops, seminars, webinars and conferences.

- Staff will adapt software programs to effectively utilize traffic data and continue computer-training programs.
- The use of PL funds for out-of-state travel and/or registration fees for the above or other purposes will continue to be subject to prior approval of MDT.
- The TA Program administration will be funded through this work element.
- Fixing America's Surface Transportation (FAST) Act legislation will be reviewed so staff may become familiar with changes affecting the metropolitan planning process.
- The Active Transportation Planner position has been approved for full time status. This position has been filled. This planning position will be funded out of several work elements (100, 200 and 300).
- Grant writing services will continue to be incorporated within the department. Planning activities pertaining to Bicycle-Pedestrian in this work element will include:
 - Work field inspections, handle complaints and investigate problem areas of the Bike/Pedestrian system.
 - Presentations as needed.

Locally Funded Activities

- General administrative activities will include maintenance of files, library documents, daily correspondence and preparation of necessary periodic reports.
- Interagency committee participation is included in this work element.
- All staff members will continue to participate in and encourage increased cooperation between state and local agencies, departments and governing bodies.
- The Planning Division will serve both as a coordinator of and a participant in meetings and committees.
- Planning Division involvement will include participation with such agencies as the Housing Authority, Big Sky Economic Development Authority (BSEDA), Air Pollution Control Board, RiverStone Health (City-County Health Department), Healthy by Design, legislative study committees, and other agencies.
- Staff will also continue a summer intern program as interest and needs arise; oversight of these individual(s) will take place in this work element.
- Staff will continue to implement long term document storage through Cloud Storage platform.

STAFFING

26 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

The Planning Division will be responsible for administering the area-wide planning process for the City and County.

PRODUCT

- An ongoing administrative program focused primarily at effective and expeditious implementation of this UPWP.
- The continual enhancement of the Planning Division staff skills and knowledge.
- Maintenance of a coordinated, comprehensive, and cooperative planning process that is endorsed and supported by the local community.
- The development of the FY20 UPWP.

FUNDING SCHEDULE - ADMINISTRATION

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$178,750	\$146,250	\$325,000
TOTAL	\$178,750	\$146,250	\$325,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	55	45	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$209,000	\$171,000	\$380,000**
TOTAL	\$209,000	\$171,000	\$380,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

** Record Keeping Cloud Storage - \$7,000, Public Information Kiosk Computer - \$2,500

OBJECTIVE

- To coordinate the dissemination of information and exchange of ideas between planning agencies and the interested public, decision-makers, and other departments, agencies, and organizations as related to the Billings MPO.

ACCOMPLISHMENTS - FISCAL YEAR 2018

Members of the planning staff were involved in a wide range of service tasks. Planning services included presentations related to roadways and alternative transportation, responding to citizen inquiry and complaints regarding streets, subdivision layout, site distance, zoning request, conformance with the 2014 Transportation Plan Update and the Billings Area Bikeway and Trail Master Plan, City of Billings 2016 Growth Policy, the Lockwood Growth Policy and various neighborhood and community plans.

Staff presented transportation planning information to its organization and agency partners as needed for educational and decision making purposes. Planning staff also shared information with the community and stakeholders throughout the development of several planning efforts. The Billings MPO hosted 12+ webinars covering a variety of topics including transportation and mobility related topics.

PROPOSED ACTIVITIES - FISCAL YEAR 2019**PL Eligible Activities**

- Staff will continue to organize a very successful series of webinars and “brown bag lunch” seminars on a wide range of planning topics, including multi-modal transportation planning and funding, collaborative community planning techniques and planning for sustainability as well as various Institute of Transportation Engineers, Pro Bike/Pro Walk, Sustainable Communities, and Federal Highway Administration webinars.
- Staff is also targeting webinars which educate the public on the transportation planning process and funding as related to the operation of the MPO.

Locally Funded Activities

- Staff will continue to develop and use website tools to enable citizens to access information on upcoming planning activities, board and commission meetings, and recent land use applications, as well as interact with various planning processes through email notification and online comment programs. Staff will look at implementing citizen access to the ImageSilo software for access to historical data related to transportation, zoning and other planning applications.
- Continue increasing community awareness of the interrelationships between land use development and transportation needs through dissemination of information and drafting of planning documents that incorporate both elements together.

STAFFING

3.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

As Assigned.

PRODUCT

- A responsive and flexible planning process utilizing staff capable of providing short-term findings and recommendations, as well as ongoing customer service to the public on all levels of planning projects and regulations.
- Provide approximately 12 transportation related webinars to staff, local officials and general public to educate on current transportation issues. These webinars are scheduled on a monthly basis and anticipate 5-10 person viewings per showing. This number can fluctuate depending on the topic. Staff participation is anticipated to be 4-5 persons at these viewings.
- In addition to the transportation specific webinars, staff also provides general planning webinars that are advertised to all city staff, local officials and the general public. These webinars are scheduled routinely and can include up to 3 webinars a month. Participation anticipated at these webinars is 5-10 person per viewing. This number can fluctuate depending on the topic. Staff participation is approximately 3-5 per viewing contingent on scheduling.

FUNDING SCHEDULE - SERVICE

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$19,500	\$19,500	\$39,000
TOTAL	\$19,500	\$19,500	\$39,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	50	50	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$20,000	\$20,000	\$40,000
TOTAL	\$20,000	\$20,000	\$40,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

OBJECTIVE

- To solicit information concerning community values and goals and to receive community input into the development of plans and projects.

ACCOMPLISHMENTS - FISCAL YEAR 2018

Numerous meetings with service clubs, civic groups, and professional organizations were attended by staff members to discuss all facets of local planning. The Planning Board used extensive public input to review and receive comments on a wide range of planning issues throughout the City and County. Meetings of neighborhood task force organizations and neighborhood advisory committees were also attended as requested to answer questions and review long-range planning issues, particularly related to transportation planning and projects, as well as code enforcement complaints. Projects specifically related to citizens and citizen boards included the update to the 2014 Long Range Transportation Plan, the update to the 2008 Public Participation Plan and the development of the Billings Urban Traffic Model, Billings Bikeway and Trails Master Plan and the Household Travel Survey.

PROPOSED ACTIVITIES - FISCAL YEAR 2019**PL Eligible Activities**

- Outreach to the public and all affected jurisdictions for ongoing transportation projects, including but not limited to the North Billings Bypass, Zimmerman Trail reconstruction, short-term rail traffic mitigation projects in downtown Billings, 2014 Long Range Transportation Plan Update, 2008 Public Participation Plan, and the development of the Billings Urban Traffic Model.
- The staff will continue to support the Bicycle and Pedestrian Advisory Committee. The Committee is responsible for forwarding recommendations to the Planning Board and governing bodies on bicycle safety, bike lanes, pedestrian safety and access, and other matters. The group will be involved in the nomination and review of TA Program eligible projects, bicycle and pedestrian signing and safety projects, grant applications for non-motorized transportation projects, and community education and outreach on bicycle and pedestrian safety within the MPO.
- TAC and PCC meetings will be held and meeting information disseminated as necessary.
- Staff will continue to update and maintain the MPO's website to provide the most current up to date information to the community.
- Staff will implement web-based GIS and web mapping software for assistance in transportation and land use planning.
- Some of the specific projects that will include community participation include the completion of 2014 Long Range Transportation Plan update, including an update to the 2008 Public Participation Plan, the Downtown Area Traffic Coordination and Safety Study, the Economic Impact of the Non-motorized Transportation System on the Billings MPO, Wayfinding Sign Plan, the Inner Belt Loop Corridor Study, and the BBWA Canal Trail Feasibility Study.

Locally Funded Activities

- Meetings with various citizen groups will be coordinated and attended for the purpose of soliciting information and ideas on a broad range of planning issues within the Billings Urban Area and throughout Yellowstone County.
- Community participation using new tools and techniques will also be included in all planning studies proposed within this document.

STAFFING

4.0 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- A comprehensive and coordinated solicitation and collection of public opinions in order to accurately reflect the preferences and priorities of the citizens within the Billings Urban Area.
- An enhanced integrated web-based public participation software that includes MPO and generally planning projects and procedures and other pertinent information.

FUNDING SCHEDULE - CITIZEN INVOLVEMENT

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$32,000	\$32,000	\$64,000
TOTAL	\$32,000	\$32,000	\$64,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	50	50	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$33,000	\$33,000	\$66,000
TOTAL	\$33,000	\$33,000	\$66,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

41.12.200 GENERAL DEVELOPMENT & COMPREHENSIVE PLANNING

200 Community Planning (4304)

OBJECTIVE

- To maintain records and make projections of population and dwelling unit data, land use information, employment data, and to maintain adequate financial records, files and reports.
- To provide current, accurate information pertaining to the quantity of residential, commercial, industrial, and public land in the MPO and across the County.
- To summarize and analyze development trends and to provide visual information to the City Council, County Commission, Planning Board and the public during the public input process for transportation and land-use decision making.
- To recommend implementation of the goals, policies, and strategies of the adopted 2016 City of Billings and Lockwood Growth Policy.
- Implementation of Long Range Transportation Plans and Planning Studies.
- The current ten planning factors have been reviewed and incorporated in this UPWP. The factors are:
 - 1) Support the economic vitality of the metropolitan area;
 - 2) Increase the safety of the transportation system for motorized and non-motorized users;
 - 3) Increase the security of the transportation system for motorized and non-motorized users;
 - 4) Increase the accessibility and mobility of people and for freight;
 - 5) Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote transportation-land use/economic development consistency;
 - 6) Enhance the multimodal/intermodal integration and connectivity of the transportation system;
 - 7) Promote efficient system management and operation; and
 - 8) Emphasize the preservation of the existing transportation system.
 - 9) Improve transportation system resiliency and reliability.
 - 10) Reduce or mitigate storm-water impacts of surface transportation; and enhance travel and tourism.

ACCOMPLISHMENTS - FISCAL YEAR 2018

The 2010 Census and most recent American Community Survey (ACS) data has been updated and placed in various databases as it has become available. Data gathered and updated included annual information related to population estimates for city and counties within the State of Montana. This annual information is used by the public and public agencies for planning purposes. The ACS is accessed for review and dissemination, and updated information released by the US Census Bureau in regards to commuting patterns. Other data gathered includes:

- Building Permits, Demolition Permits, Electrical Permits, Subdivision Applications, Zoning Applications, Special Reviews, Variances, temporary use permits, sign permits, zoning compliance permits and zoning clarification documents, annexation data, population trends, land use trends, school enrollment, employment data and general economic indicators.

The planning staff continues to review the 2010 Census data and the 2016 ACS figures and estimates for population and demographic data. Census information is made available to various local agencies and organizations and to the general public. The data is used for developing reports, grant applications and

planning documents such as Transportation and Land Use Plans and for projects like the 2017 Recreational Trails Program Grant and other grants as needed.

The City-County Planning Division, on behalf of the Billings MPO, is responsible for preparing a Complete Streets Progress Report every three years. This direction was outlined in the City of Billings Complete Streets Policy: “The City will periodically collect, review and report performance data and benchmark measurements to demonstrate the effectiveness of the policy.” This effort was completed with the first-ever Billings Complete Streets Benchmark Report prepared in 2013. An update to the Progress Report was completed in December of 2017 and included updated data sets and information regarding the performance of the Complete Streets Policy. Several datasets, including the general land use map of the County were updated so as to maintain an inventory of existing conditions. This information was utilized in various planning studies and provided to other departments and the general public. Zoning data developed in element 204 for the entire City and County zoning jurisdictions was provided to neighborhood task force groups and others as requested. Numerous other special purpose maps were prepared for meeting purposes including bicycle trail maps, annexation maps, estimated development density maps and tables for the Limits of Annexation Map area, and other project influence areas. Natural resource, 2010 Census, and jurisdictional boundary information was updated or developed. Traffic count station locations were ge-positioned and linked with the City-County traffic count matrix. The City also upgraded its internal mapping system with an ArcGIS product that makes access to the most current property data and aerial photography better and easier for staff when researching existing conditions of transportation corridors and adjacent property. The new system provides a robust City GIS base map for use in application reviews, transportation planning efforts, and general customer inquiries. Ongoing review and implementation of sub-area neighborhood and transportation plans, and other planning documents was carried out by staff.

PROPOSED ACTIVITIES - FISCAL YEAR 2019

PL Eligible Activities

- The new web-based GIS software is compatible with available datasets and utilize the existing data sets more effectively. The GIS will be utilized to develop a series of maps, including existing and proposed pedestrian trail routes and projects in the community, maps to implement the Long Range Transportation Plan, updates to a preferred growth area map in conjunction with the City’s Limits of Annexation Map, mapping of focus areas for implementation of the City’s Infill Development Policy, and others.
- The City also is rolling out a new web-based system that works with the City’s electronic project tracking and management system to provide a visual map view for staff and the public of the location of building permits that have been approved or are under review by the City. This web-based system will assist staff in identifying areas of impacts to the transportation system, specifically managing access.

The planning staff, under the direction of the Board of Planning, will continue to work on long-range planning projects according to the priorities established by both the City of Billings and Yellowstone County. In particular, the continuing implementation of the South Billings Master Plan, the 2014 Long Range Transportation Plan Update, the 2008 Public Participation Update, the Downtown Area Traffic Coordination and Safety Study.

Work related to Bicycle-Pedestrian activities in this work element will include:

- Work with staff to insure a bike/pedestrian friendly community.
- Review of proposed subdivision for non-motorized transportation connectivity.

Locally Funded Activities

- Staff also will continue to work with the Big Sky Economic Development Authority (BSEDA) to implement the Master Plan for the East Billings Urban Renewal District (EBURD), the Hospitality

Corridor Planning Study, the Exposition Gateway Concept Plan and the South Billings Boulevard Urban Renewal District (SBBURD) Master Plan. The plans include detailed analysis of the transportation and land use connections in the area and promoting sustainable development projects.

- Staff plans to work with the City, County, BSEDA, and neighborhood groups to identify planning needs in various parts of the urbanized area.
- Continued maintenance and update of socio-economic and land use data for both transportation and comprehensive planning activities will continue in 2019, with 2010 Census information and the newly released 2016 American Community Survey data.
- Various GIS databases and layers will continue to be developed and centrally maintained, including information on neighborhoods, community assets, route planning, trail systems and transportation plans.

STAFFING

21 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- Various reports, files, and projections of socio-economic data necessary for current transportation and comprehensive planning activities, as well as support of City/County economic development activities.
- An ongoing GIS database/mapping system for the City of Billings and Yellowstone County.
- Ongoing updates to the preferred growth areas mapping and analysis for the City, implementation of the City Infill Development Policy, SBBURD Master Plan, the 2014 Long Range Transportation Plan Update, 2008 Public Participation Plan, the Downtown Area Traffic Circulation and Safety Study, the Economic Impact of the Non-motorized Transportation System on the Billings MPO, Wayfinding Sign Plan, the Inner Belt Loop Corridor Study, and the BBWA Canal Trail Feasibility Study.

FUNDING SCHEDULE - COMMUNITY PLANNING

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$64,500	\$150,500	\$215,000
TOTAL	\$64,500	\$150,500	\$215,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	30	70	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$69,000	\$161,000	\$230,000**
TOTAL	\$69,000	\$161,000	\$230,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

OBJECTIVE

- To oversee, interpret and enforce current City and County zoning regulations.
- To effectively administer the regulations and provide efficient service to the elected officials and the public.
- To maintain current zoning and land use information for all zoned property within the jurisdiction of the Billings Metropolitan Planning Organization to use in long-range transportation planning studies, traffic analysis, and transportation projects.

ACCOMPLISHMENTS - FISCAL YEAR 2018

During the past year, all applications for zone changes, special reviews, variances, and planned developments were reviewed and processed by the planning staff. Reports and recommendations were prepared on each case to the various boards, commissions, and governing bodies. Digital photos are now incorporated into all zoning reports and Microsoft Power Point presentations are given to all boards and commissions. Staff is in the process of ongoing scanning of historic zoning files to the ImageSilo in preparation of future citizen access. All applications for building permits were also reviewed for compliance with City and County zoning regulations. Special zoning studies and ordinance updates were prepared as requested by the governing bodies. These included making a series of zoning code amendments to bring the regulations into compliance with changes in State Law and changes driven by community interests.

Staff coordinated with the County GIS Department to ensure that all zone changes within the Billings MPO area were reflected on GIS online and printed maps to ensure land use information was current.

A significant amount of time was also spent assisting the public with general zoning questions. The status of all active zoning applications is now posted on the City/County Planning websites.

PROPOSED ACTIVITIES - FISCAL YEAR 2019**PL Eligible Activities**

- Zoning, Special Review, and Variance applications will be reviewed for land use compatibility, traffic, access, and overall site design. Traffic accessibility studies will be reviewed when required as part of certain zoning applications that include drive-thru services, high-traffic volume developments, projects that may be adjacent to arterial streets with limited access like Shiloh Road, Grand Avenue or King Avenue West, or may otherwise cause significant impacts to the local transportation system.
- Staff will continue to maintain its zoning maps and land use information so that it is applicable to long-range transportation planning efforts in the Billings MPO. This information is regularly applied to a variety of MPO functions, including corridor analysis efforts like those involved in the Billings Bypass project, specific road projects, TA program applications and non-motorized grant applications.
- Staff will continue the update to the Zoning Code. It is anticipated that this upcoming year will see the development of new Ordinances related to zoning within the City and County Zoning jurisdictions.

Locally Funded Activities

- Carrying out the day to day activities required to effectively administer the zoning regulations as well as ensure that land use information is current and available for all long-range transportation planning efforts, including Transportation Plan updates, specific road projects, corridor studies and the North Bypass project.
- Activity in 2019 will include ordinance updates as required by State law including language addressing Home Occupation licensing, or requested by the public or governing bodies.
- All zone change applications will be reviewed for compliance with local plans.
- Staff will continue the update to the existing Unified Zoning Code based on fulfilling policy goals set by the local governing body including Growth Policy, Neighborhood Plans, Complete Streets and Infill Policies.

STAFFING

10 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- Effective zoning regulations and administration for the City of Billings and Yellowstone County. Effective enforcement of the zoning regulations for Yellowstone County.
- On-line submittal capability for certain zoning permits, i.e. sign and fence will increase efficiency and convenience for applicants.

FUNDING SCHEDULE - ZONING ADMINISTRATION

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$27,400	\$109,600	\$137,000
TOTAL	\$27,400	\$109,600	\$137,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	20	80	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$28,000	\$112,000	\$140,000
TOTAL	\$28,000	\$112,000	\$140,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

OBJECTIVE

- To maintain the current City and County subdivision regulations and ensure that they are updated when changes in State law occur.
- To effectively administer the regulations and provide efficient service to developers, engineers and surveyors, elected officials, and the community.
- To ensure that development is occurring with minimal negative impacts to the community and that subdivisions are designed to be safe and long lasting in the community.
- To evaluate traffic accessibility studies, general circulation data, and ensure conformity with the Functional Classification Map and associated elements of the Long Range Transportation Plan when a subdivision application is submitted.
- To collect, manage, and apply subdivision development information for long-range transportation planning activities for the MPO – including but not limited to updates to the transportation plan and maintenance of inputs for traffic modeling.

ACCOMPLISHMENTS - FISCAL YEAR 2018

The Board of Planning and the planning staff reviewed all preliminary major and minor plat applications. Numerous conceptual and pre-application meetings were coordinated and attended by staff. All final plats were reviewed and processed. Also, a significant amount of time was spent assisting the public with general subdivision questions. Updates to the City and County Subdivision Regulations due to legislative changes were drafted and approved.

Staff collected and compiled information on the details of each new subdivision in terms of numbers of lots and land area slated for development. This information is integral to any transportation plan updates or long-range transportation planning efforts undertaken by the MPO in the community to determine population growth and location of residents and commercial services that affect the transportation system. This involved monthly subdivision activity reporting and periodic reviews of new development locations. This is also considered in relation to the TA program and when the MPO pursues grants for non-motorized transportation projects in the community.

The MPO continues to implement and enforce the Suburban Subdivision Regulations that require property currently outside the city limits but within the County Zoning Jurisdiction that may be annexed in the future to develop at city standards for infrastructure such as curb, gutter, sidewalk, etc. This new procedure has been a positive to residential development on the city fringe areas.

PROPOSED ACTIVITIES - FISCAL YEAR 2019**PL Eligible Activities**

- Staff will review all subdivisions for compliance with the Billings Area Long Range Transportation Plan, and for conformity with the Billings Area Bikeway and Trail Master Plan, Lockwood Transportation Plan, Blue Creek Transportation Plan, and other neighborhood and community transportation plans as applicable.
- Staff also will continue to collect information on the details of each new subdivision as an integral data source for long-range transportation planning efforts undertaken by the MPO. The MPO expects to use this data in 2019 for a variety of projects, including the Long Range Transportation

Plan Update, the continued alignment analysis for the Inner Belt Loop Phase II (including the Corridor Study proposed), and continued analysis for the North Bypass.

Locally Funded Activities

- All subdivision applications will be reviewed for compliance with local and state subdivision law.
- To carry out the day to day activities required to effectively administer the subdivision regulations, and to keep the regulations current.
- Continued implementation of the Suburban Subdivision Regulations within the County Zoning Jurisdiction area.

STAFFING

11.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- An effective subdivision review process with regard to local and state law, the Growth Policy, and the Billings Area Transportation Plan.
- Correctly identified street segments in alignment with the 2018 Transportation Plan Functional Classification Map (under development).

FUNDING SCHEDULE - SUBDIVISION ADMINISTRATION

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$38,100	\$88,900	\$127,000
TOTAL	\$38,100	\$88,900	\$127,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	30	70	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$40,500	\$94,500	\$135,000
TOTAL	\$40,500	\$94,500	\$135,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

41.13.300 LONG RANGE TRANSPORTATION PLANNING

300 TRANSPORTATION SYSTEM DATA (4310)

OBJECTIVE

- To develop and maintain current transportation system data files and records.
- To provide transportation planning and data information to City and County staff, elected officials, developers, engineering firms, and the general public.

ACCOMPLISHMENTS - FISCAL YEAR 2018

The traffic count program for FY 2018 was completed. Travel times/delay/speed studies were completed, calculations computed, and level-of-service values determined. Staff participated in the update of the City of Billings Capital Improvement Plan (CIP). Crash information was compiled and analyzed. Crash data is also used in many of the planning studies undertaken by the MPO. The staff also continued to utilize the trail scanners that were purchased and found new and better ways to both use the scanners in more trail locations in the community and display the data for various applications. Rails to Trails Conservancy chose Billings as a pilot city for two EcoCounters, these counters were placed on commuter trails within the City and are continuously transmitting real time data. Also, the City has modified two traffic signals so they have the capability of detecting bicycle traffic at intersections. The Seasonal Traffic Intern has been combined into the City Engineering (Contract Position). This was done as a cost saving measure and will allow more flexibility with MPO related duties as they are presented. A silo based data retention system was put into place. This system allows for digital data storage of all the traffic count information and will enable better staff, agency and public access to the information in 2018.

The MPO is currently in the process of completing the development of the Billings MPO TransCad Model program. This project was developed in conjunction with the update to the Long Range Transportation Plan and will develop a base year of 2017 for modeling purposes.

PROPOSED ACTIVITIES - FISCAL YEAR 2019

PL Eligible Activities

- To complete the development of the Billings MPO TransCad Model program. The ability of the Billings MPO to conduct transportation modeling in-house will benefit the community and will include modeling data on vehicles, bike and transit.
- The traffic count program for the Billings Urban Area as well as the Yellowstone County influence area will be conducted and the appropriate data recorded during FY2019. All traffic count data will be submitted to the MDT by February 1, 2019.
- Crash data will be compiled and analyzed to determine high hazard locations.
- Staff will update, where appropriate, the City's Capital Improvement Program.
- The Contract Position with City Engineering will take on expanded duties of traffic modeling and traffic model upkeep and maintenance.
- Staff will collect and maintain bike/pedestrian information through the trail census and use of the trail-bike/pedestrian scanner. This activity is in conjunction with MPO region wide planning.
- Additional integration of the Transportation Planner II position into the Division's transportation project work and familiarity with transportation planning issues will continue under the direction of the Transportation Planning Coordinator. This individual continues to be responsible for managing traffic data for studies and reference, administering the TA Program, training for future modeling traffic conditions related to new developments and transportation system changes.

- The traffic count data silo will be maintained and access for other agencies and the public will be coordinated with the system.
- Complete Street Progress Report as documented in Work Element 200.
- The MPO is will integrate new traffic count equipment. Staff will work with MDT on coordinating this.
- The Bicycle-Pedestrian activities will continue. Duties will include but not limited to:
 - Maintain Bike/pedestrian data bases in conjunction with MPO region wide planning purposes.
 - Maintain data base for easement acquisition.

STAFFING

13.5 Staff Months – City/County Planning

11.0 Staff Months - City Engineering (Contract Position)

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning/MDT

PRODUCT

- Documentation as necessary, support of transportation grant programs, transportation system modeling, updated Traffic Count Program, and research and integration of traffic information into planning projects and development review activities.
- Current traffic count data.
- Current bike/pedestrian counts.

FUNDING SCHEDULE - TRANSPORTATION SYSTEM DATA

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$215,000	0	\$215,000
TOTAL	\$215,000	0	\$215,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$200,000	0	\$200,000
TOTAL	\$200,000	0	\$200,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

**This Includes - \$15,000 for the completion of a Billings MPO TransCad Model

301 TRANSPORTATION PLAN (4311)

OBJECTIVE

- Implement the Goals and Objectives in the Billings Long Range Transportation Plan.
- Develop (where necessary) and maintain data for the urban area in order to effectively monitor and evaluate the validity of the Transportation Plan.

ACCOMPLISHMENTS - FISCAL YEAR 2018

Staff continues to update the 2014 Long Range Transportation Plan. Elements in the Plan include Goals and Objectives, a Transit section, an analysis of the railroad interface with the community, and a review of current projects listed in the 2014 Study. This plan update will also include requirements for Performance Measures. The Billings MPO recently moved to incorporate State MDT Performance Measures within all Transportation Planning and Projects.

Staff will continue to implement the 2017 Billings Area Bikeway and Trail Master Plan. This will include working with MDT, City and County Public Works and other organizations with the continued development of the non-motorized transportation system.

PROPOSED ACTIVITIES - FISCAL YEAR 2019

PL Eligible Activities

- Staff will work to implement the 2016 Billings Area Bikeway and Trail Master Plan.
- Update the MPO Bike/Pedestrian Maps.
- Develop a web-based interactive Bike and Pedestrian Mobile Application.
- Staff will continue the update to the 2014 Transportation Plan including an update to the 2008 Public Participation Plan.
- Staff will also integrate the 2014 Transportation Plan with the City's Capital Improvement Program to ensure consistency.
- Projects will continue to be reviewed for future implementation in the City's CIP and the MPO's TIP.
- Continue to update and distribute the MPO Bike/Pedestrian Maps.

STAFFING

9.0 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- Implementation of transportation projects identified in the Billings Area Bikeway and Trail Master Plan, the Transportation Improvements Program, Transportation Plan and the Capital Improvements Program.

FUNDING SCHEDULE - TRANSPORTATION PLAN

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$325,000	0	325,000
TOTAL	\$325,000	0	325,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$265,000	0	265,000
TOTAL	\$265,000	0	265,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

**Complete the update to the 2014 Long Range Transportation Plan - \$25,000; Update the MPO Bike/Pedestrian Map - \$8,500; Develop an interactive Bike/Pedestrian Mobile Application - \$50,000

302 PLANNING STUDIES (4312)

OBJECTIVE

- To update and develop site-specific plans and transportation studies where appropriate.

ACCOMPLISHMENTS - FISCAL YEAR 2018

- The Downtown Area Traffic Circulation and Safety Study was proposed to be separated into two separate projects. The first was initiated by the City Engineering Division and includes engineering elements with conversion of one-way streets into two-way streets. The engineering portion will review traffic signal function, intersection alignments and parking reconfiguration. The second phase of the project will be initiated by the MPO in the 2019 UPWP.
-

PROPOSED ACTIVITIES - FISCAL YEAR 2019

PL Eligible Activities

- Complete the Downtown Area Traffic Circulation and Safety Study. This study will examine the impacts of one-way street conversion to two-way street on bicycle and pedestrian access and safety. This plan will assist in identifying potential transportation projects for future funding.
- The Billings MPO has identified in the 2017 Bikeway + Trails Master Plan bike boulevards as a preferred bike commuting system. As part of bike boulevard development, the MPO would like to develop a Wayfinding Signage Plan. This wayfinding signage would be located within the Public Right-of-way and identify the where and how directional signage would address local bike traffic.
- It is anticipated that the City of Billings will complete Phase I of the Inner Belt Loop from Alkali Creek to Highway 3 in 2022, this new road construction will have an impact on the entire corridor. The Billings MPO desires to complete an Inner Belt Loop Corridor Study from the intersection of the terminus of Skyway Drive (IBL) and Alkali Creek to Highway 3. The study would address future access options as development occurs along the roadway, potential intersections, storm water management, bicycle and pedestrian access and transportation safety along the corridor.
- Grant writing services to assist with a Build (or something similar) Grant application.

Locally Funded Activities

- Staff will be involved in the coordination through completion of all planning studies undertaken. This includes contract negotiations, coordination of citizen advisory groups, public meetings, overseeing contract deliverables and project wrap-up.

STAFFING

6.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- A study that will identify future transportation infrastructure projects to encourage better traffic flow in the downtown. This study will also provide guidance on infrastructure and programs that will encourage active transportation in a safe environment.

FUNDING SCHEDULE – PLANNING STUDIES

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$120,000	\$80,000	\$200,000
TOTAL	\$120,000	\$80,000	\$200,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	60	40	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$192,000	\$128,000	\$320,000**
TOTAL	\$192,000	\$128,000	\$320,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

**Downtown Area Traffic Circulation and Safety Study \$75,000; Wayfinding Signage Plan - \$50,000; Inner Belt Loop Corridor Study - \$100,000, Grant (Build) Writing - \$45,000.

41.15.500 TRANSPORTATION IMPROVEMENT PROGRAM

500 TRANSPORTATION IMPROVEMENT PROGRAM (4313)

OBJECTIVE

- To maintain a viable five-year program of transportation improvements for the Billings Urban Area.

ACCOMPLISHMENTS - FISCAL YEAR 2018

In May of 2017, a Transportation Improvement Program (TIP) update covering the period of 2017-2021 was produced to reflect current project status. Determinations were prepared for conformity to the Clean Air Act. Compliance with the new requirements of the FAST-Act authorization was completed.

In February of 2018, an amendment to the 2017-2021 TIP was requested by MDT. Final approval of the amendment was received in April of 2018.

PROPOSED ACTIVITIES - FISCAL YEAR 2019

PL Eligible Activities

- The Transportation Improvement Program (TIP) will be updated as needed to reflect current project status. A certification statement will be included, as appropriate, to conform to the planning regulations. Based on the Transportation Plan, projects will be evaluated and ranked in accordance with the Priority Ranking Procedures, and in accordance with consistency/conformity procedures. Necessary data will be gathered from primary and secondary sources by the planning staff based upon the Memorandum of Understanding with the City of Billings Public Works Department, establishing areas of data responsibility. Conformity determinations will be prepared as necessary to ensure conformity with the Clean Air Act.

STAFFING

2.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- A current transportation improvement program which reflects conformity with FHWA, the Clean Air Act, and local priorities.

FUNDING SCHEDULE - TRANSPORTATION IMPROVEMENT PROGRAM

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$32,000	0	\$32,000
TOTAL	\$32,000	0	\$32,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$33,000	0	\$33,000
TOTAL	\$33,000	0	\$33,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

600 ENVIRONMENTAL CONSIDERATIONS (4314)

OBJECTIVE

- Maintain current records of monitored air pollution levels and obtain other environmental data as necessary within the Metropolitan Planning Area.
- Review proposed development and transportation system improvements with respect to environmental considerations within the MPO influence area.

ACCOMPLISHMENTS - FISCAL YEAR 2018

Air quality monitoring information was obtained from the County Air Pollution Control Board. Air quality mapping for the State Air Quality Bureau was revised. The Congestion Mitigation Air Quality (CMAQ) program was implemented. Staff continues to monitor carbon monoxide (CO) information in the Urbanized Area.

The Socio-Economic and Environmental (SEE) effects guidelines were used to review proposed developments and transportation system improvements.

PROPOSED ACTIVITIES - FISCAL YEAR 2019

PL Eligible Activities

- The planning staff will continue to utilize the SEE effects guidelines to evaluate all major development proposals in terms of transportation systems. This would include the CMAQ program.
- Work will continue to maintain the Billings air quality designation.
- Staff will continue to review the MOVES Program and others like it and their relationship to the MPO.

STAFFING

2.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

Current environmental data as well as a comprehensive planning and transportation planning process that will substantially addresses the socio-economic and environmental consequences associated with growth and development.

FUNDING SCHEDULE - ENVIRONMENTAL CONSIDERATIONS

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$31,000	0	\$31,000
TOTAL	\$31,000	0	\$31,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$32,000	0	\$32,000
TOTAL	\$32,000	0	\$32,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

41.17.700 OTHER ACTIVITIES

700 CONTINGENCY (4315)

OBJECTIVE

- To provide for the accounting of available un-programmed funds in the current UPWP.

ACCOMPLISHMENTS - FISCAL YEAR 2018

N/A

PROPOSED ACTIVITIES - FISCAL YEAR 2019

PL Eligible Activities

- This work element will be utilized for accounting purposes only. No specific work activity will be charged to this work element.

STAFFING

N/A

FUNCTIONAL AGENCY RESPONSIBILITY

N/A

PRODUCT

N/A

FUNDING SCHEDULE - CONTINGENCY

FUNDS PROGRAMMED - FISCAL YEAR 2018

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	\$347,250	127,250	\$474,500
TOTAL	\$347,250	127,250	\$474,500

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2019

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	\$885,500	59,500	\$945,000
TOTAL	\$885,500	59,500	\$945,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

SECTION II -- FUNDING

**TABLE I
FUNDING SUMMARY
FEDERAL FISCAL YEAR 2019**

WORK ELEMENT	FUNDING SOURCES FY 2019		
	PL*	LOCAL	EST. COST
100 Administration	\$209,000	\$171,000	\$380,000
101 Service	20,000	20,000	40,000
102 Citizen Involvement	33,000	33,000	66,000
200 Community Planning	69,000	161,000	230,000
204 Zoning	28,000	112,000	140,000
205 Subdivision	40,500	94,500	135,000
300 Transportation System	200,000	0	200,000
301 Transportation Plan	265,000	0	265,000
302 Planning Studies	192,000	128,000	320,000
500 T.I.P.	33,000	0	33,000
600 Environmental	32,000	0	32,000
700 Contingency	885,500	59,500	945,000
TOTAL	\$2,007,000	\$779,000	\$2,786,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

**TABLE II
FUNDING COMPARISONS**

WORK ELEMENT	FY 2019 ESTIMATED COST	FY 2018 ESTIMATED COST
100 Administration	\$380,000	\$325,000
101 Service	40,000	39,000
102 Citizen Involvement	66,000	64,000
200 Community Planning	230,000	215,000
204 Zoning Administration	140,000	137,000
205 Subdivision Administration	135,000	127,000
300 Transportation System Data	200,000	215,000
301 Transportation Plan	265,000	325,000
302 Planning Studies	320,000	200,000
500 T.I.P.	33,000	32,000
600 Environmental Considerations	32,000	31,000
700 Contingency	945,000	374,500
TOTAL	\$2,786,000	\$2,084,500

**TABLE III
FUNDING PERCENTAGES FEDERAL FISCAL YEAR 2019**

WORK ELEMENT	RECIPIENT	PL	LOCAL	TOTAL
100 Administration	MPO	55	45	100
101 Service	MPO	50	50	100
102 Citizen Inv.	MPO	50	50	100
200 Community Planning	MPO	30	70	100
204 Zoning Administration	MPO	20	80	100
205 Subdivision Admin.	MPO	30	70	100
300 Trans. System Data	MPO	100		100
301 Transportation Plan	MPO	100		100
302 Planning Studies	MPO	60	40	100
500 T.I.P.	MPO	100		100
600 Environmental	MPO	100		100
700 Contingency	MPO	100		100

**TABLE IV
STAFF MONTHS BY WORK ELEMENT FISCAL YEAR 2019**

WORK ELEMENT	DIRECTOR (Friday)	SENIOR PLANNER (TRANS.) (Walker)	PLANNER I (Husman)	PLANNING MANAGER (Plecker)	PLANNER II (Mattox)	CLERK (Deines)	PLANNER II (Green)	PLANNER I (Vacant)	SENIOR PLANNER (ZONING) (Cromwell)	Active Trans. Planner I (Monat)	TOTAL M.M.
100	7	1.5	2.5	5.5	.5	1.5	.5	.5	1	5.5	26
101	.5		1				.5	.5	1		3.5
102	.5		.5	.5	.5	.5	1	.5			4
200	1.5		5	2	1	2	1	5	1	2.5	21
204			.5	.5		.5	.5	2	6		10
205			.5	1		.5	7.5		2		11.5
300		2.5	.5	.5	5	2				3	13.5
301	.5	4		.5	2	2					9
302	.5	1		.5	1	1		2.5			6.5
500	.5	1			.5	.5					2.5
600		1	.5		.5	.5					2.5
TOTAL	11	11	11	11	11	11	11	11	11	11	110

*This table indicates approximately how many man months individual staff members work in each work element.

WORK ELEMENT	CITY TRAF. TECHNICIAN
300	11
TOTAL	11

SECTION III

INDIRECT COST PLAN

INTRODUCTION

The Office of Management and Budget Circular 2 CFR Part 200 is used as governing criteria for establishing the allowed costs.

IDENTIFICATION OF COSTS

The costs are delineated below by type:

DIRECT	INDIRECT	BENEFITS
Salaries & Wages	Maintenance	FICA
Legal Notices	Reproduction	PERS
Travel	Supplies	Workmen's Compensation
Printing	Postage	Accident Insurance
Training	Subscriptions	Health Insurance
Consultants	Telephone	Sick Leave
Equipment	Utilities	Vacation
Mileage	Rent	Holidays
Moving/Interview	Audit	Maternity
	Messenger	Military
		Life Insurance
		Dental Insurance

ALLOCATION OF COSTS

Direct costs will be charged to the work program line item to which they apply.

An indirect cost rate of **12%** of the City and County's direct salaries and wages is proposed. The **12%** rate will be applied to the direct wages and salaries of each line item within the work program to cover all indirect expenses.

Benefits will be calculated at a rate of **54%** of the City and County's direct salaries and wages charged to each line item.

FUNDING SOURCES

The degree of participation by each funding agency is based on the pro-rations which have been determined for each line item. Each agency will be billed their share of the total charges made against each line item according to the approved pro-rations.

Funding sources and amounts contained in the UPWP are as follows:

Planning Dept. Fees (City of Billings)	\$230,000
Planning Dept. Fees (Yellowstone Co.)	\$57,000
Yellowstone County (Mill)	\$492,000
PL*	\$2,007,000
TOTAL	\$2,786,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

SUMMARY

The indirect cost rate is a predetermined fixed rate which is not subject to adjustment. The base period used in determining the rate is the period from July 1, 2017 through June 30, 2018. The calculated rate is applicable to the grant period, which is October 1, 2018 through September 30, 2019.

LIST OF ACRONYMS

ADA	American Disability Act
BSEDA	Big Sky Economic Development Authority
CAC	Citizen Advisory Committee
CMAQ	Congestion Mitigation Air Quality
CTEP	Community Transportation Enhancement Program
EBURD	East Billings Urban Renewal District
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIS	Geographic Information System
HPMS	Highway Performance Monitoring System
ISTEA	Intermodal Surface Transportation Efficiency Act
MAP-21	Moving Ahead for Progress in the 21 st Century
MDT	Montana Department of Transportation
MPO	Metropolitan Planning Organization
PCC	Policy Coordinating Committee
PEP	Private Enterprise Participation
PL	Planning Funds
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act for the 21 st Century
TA	Transportation Alternative Program
TAC	Technical Advisory Committee
TDP	Transit Development Plan
TIP	Transportation Improvement Program
UPWP	Unified Planning Work Program
VMT	Vehicle Miles Traveled
YCBP	Yellowstone County Board of Planning

CHAPTER II

CITY OF BILLINGS TRANSIT DIVISION

SECTION I UNIFIED PLANNING WORK PROGRAM

44.21.00 Program Support and Administration

44.21.01 PROGRAM ADMINISTRATION

OBJECTIVE

To provide program support, general administration, grant administration, and training in support of transit planning activities.

ACCOMPLISHMENTS FISCAL YEAR 2018

Conformance with federal, state, and local administrative requirements for maintenance of transit planning function, including continuing to maintain and update the Coordinated Transportation Plan. Stayed informed of Federal/State requirements concerning grants. Attended training opportunities to enhance knowledge and skills. Developed and prepared the FTA mandated Transit Asset Management Plan. Improved data-keeping practices, managed FTA Section 5303 grant activities, and prepared transit aspect of UPWP. Attended general transit-related meetings. Participated in TAC and other meetings.

PROPOSED ACTIVITIES FISCAL YEAR 2019

All administrative functions necessary in support of transit planning activities will be performed. Continue to improve data-keeping practices. Quarterly progress and expenditure reports will be prepared and transmitted to the Montana Department of Transportation, Urban Planning Division to maintain federal funding support. Furthermore, this UPWP will be revised when deemed necessary. The FY 2019 UPWP for transit planning activities will also be developed under this line item. Continue to research and develop the use of FTA funding, as provided in the FAST Act. Maintain coordination with 5310 providers and as the lead agency, develop and apply for capital grants for new vehicles as decided by the Coordination Transportation Plan Committee. The Coordinated Transportation Plan will be updated, as required by the FAST Act.

Staff participates in recognized and approved training programs in order to improve skills and capabilities. Planner will assimilate documents, regulations, and codes to keep abreast of federal, state, and local requirements as they relate to the transit planning process. To maintain interaction and feedback with appropriate citizen and professional groups, staff will participate with the TAC, Coordination Plan Committee, citizen advisory boards and others as needed. Grant administrative functions and continue updating and maintaining the FTA mandated Transit Asset Management Plan.

STAFFING

220 Transit Planner Staff Hours
44 Administrative Support Staff Hours
44 Aviation/Transit Director Staff Hours

308 Total Staff Hours

FUNCTIONAL AGENCY RESPONSIBILITY

City Transit Division

PRODUCT

An ongoing administrative program to carry out the transit planning function.

FEDERAL PROGRAM PARTICIPATION

Federal Transit Act Section 5303 Metropolitan Planning Grant

FUNDING SCHEDULE - 44.21.01

Expenditures	Local	FTA	Total
Programmed FY 18	\$4,993	\$19,971	\$24,964
Estimated FY 2019	\$5,278	\$21,112	\$26,390

44.24.01 NEW TRANSPORTATION SERVICE EVALUATION AND ANALYSIS

OBJECTIVE

To facilitate considerations of means to ensure that citizens will have acceptable public transportation alternatives in the future, including during times of constrained financial resources.

ACCOMPLISHMENTS FISCAL YEAR 2018

Updated projections of future revenues and expenses. Assisted with annual and out-year budget and financial resources analysis, including multi-year spreadsheets. Arranged for a variety of on-going data gathering and analysis efforts to monitor system. Identified the operating and capital needs required to ensure reliable fleet and effective system functioning and assisted with preparation of related grant applications, grant revisions, and budget documents. Performed operational analysis of the transit system. Analyzed and implemented fare box and other revenue changes. Performed general planning for system improvements, including route changes, schedule changes, and locations for amenities such as bus shelters and benches. On-going ridership tracking by route. Provided information and comments related to transit on development and annexation projects. Performed general transit planning.

PROPOSED ACTIVITIES FISCAL YEAR 2019

Continuation of activities undertaken in FY 2018 including, research to determine if there is any possibility for additional service hours or additional routes for the system in the future. Assisting with financial analysis and planning; and assessing future capital and operating requirements. Continue needed service adjustments, including means to continue addressing needs with fewer resources. Continue planning efforts regarding public and stakeholder involvement and input opportunities, including facilitating public meetings to plan for improvements on transit routes and specialized services for seniors and disabled.

STAFFING

619.44	Transit Planner Staff Hours
123.89	Administrative Support Staff Hours
<u>154.86</u>	Aviation/Transit Director Staff Hours
<u>898.19</u>	Total Staff Hours

PRODUCT

Identification of and plans for efficient and effective transit service for the future, such as financial and capital analyses and possible system modifications.

FUNCTIONAL AGENCY RESPONSIBILITY

City Transit Division

FEDERAL PROGRAM PARTICIPATION

Federal Transit Act Section 5303 Metropolitan Planning Grant

FUNDING SCHEDULE - 44.24.01

Expenditures	Local	FTA	Total
Programmed FY 18	\$13,860	\$55,440	\$69,300
Estimated FY 2019	\$14,827	\$59,308	\$74,135

44.24.02 CURRENT SERVICE ENHANCEMENT**OBJECTIVE**

To improve service and ridership in existing transit system.

ACCOMPLISHMENTS FISCAL YEAR 2018

Worked with operational staff in reviewing and implementing system improvements to existing routes and services and to assess system functioning. Assisted in assessing upcoming operational needs. Revised ridership data for better accuracy in analysis of system functioning. Provided monthly ridership (including wheelchair and bike rack use) analysis, assessed ridership trends, and prepared other information on system functioning as requested. Monitored data to analyze possible improvements to routes and schedules. Researched the feasibility of real time AVL tracking on the buses, allowing riders to determine where the bus is in real time. Prepared National Transit Database reports and gathered information from the public for planning purposes.

PROPOSED ACTIVITIES FISCAL YEAR 2019

Continuation of activities undertaken in FY 2018. Assist in identification and implementation of means to improve current service, including analyzing the routes and schedules with gathered data. Implementing an AVL system on the fixed-route buses to allow riders the ability to determine where the bus is in real time, and gather tracking data to help improve the routes. Researching the use of electronic fare boxes to assist in tracking ridership numbers for determining the effectiveness of current routes. This element may also include activities such as assisting with marketing to attract and educate “choice riders” and senior riders on how to read the schedules and use transit; and to enhance public image of existing system and services as well as analyses of internal functions and operations. Develop and implement creative outreach programs to increase ridership and provide Bus Travel Training to citizens. Maintain monthly ridership figures and summary figures for effective decision-making. Complete National Transit Database reports. Other tasks may include monitoring public reaction to modified routes, schedules and marketing efforts, and assist in assessing budgetary needs.

STAFFING

626.02 Transit Planner Staff Hours

125.20 Administrative Support Staff Hours

125.20 Aviation/Transit Director Staff Hours

876.42 Total Staff Hours

FUNCTIONAL AGENCY RESPONSIBILITY

City Transit Division

PRODUCT

Information relating to existing service/system enhancement, such as analyses of system functions and budget alternatives.

FEDERAL PROGRAM PARTICIPATION

Federal Transit Act Section 5303 Metropolitan Planning Grant.

FUNDING SCHEDULE - 44.24.02

Expenditures	Local	FTA	Total
Programmed FY 18	\$13,463	\$53,850	\$67,313
Estimated FY 2019	\$14,165	\$56,660	\$70,825

44.25.01 T.I.P.

OBJECTIVE

To maintain a viable five year program of transit improvements for the Billings Urban Area.

ACCOMPLISHMENTS FISCAL YEAR 2018

The TIP was updated to reflect current project status and include upcoming projects. Information was provided to the MPO to assist in community-wide Section 5310 project prioritization for inclusion in TIP. The STIP process was monitored especially with regard to the grants.

PROPOSED ACTIVITIES FISCAL YEAR 2019

City Transit Division will develop information on the operating and capital projects for which MET Transit and MET Plus plan to pursue federal grant assistance for inclusion in the TIP to be prepared by the MPO. Monitor inclusion of TIP and STIP to ensure ability to obtain federal Sections 5307, 5310 & 5339 grant assistance.

STAFFING

85.04	Transit Planner Staff Hours
17.00	Administrative Support Staff Hours
<u>17.00</u>	Aviation/Transit Director Staff Hours
119.04	Total Staff Hours

FUNCTIONAL AGENCY RESPONSIBILITY

City Transit Division will provide transit-related information to the County Planning Department for the MPO's inclusion in the TIP document.

PRODUCT

A current TIP as necessary for FTA grant approvals.

FEDERAL PROGRAM PARTICIPATION

Federal Transit Act Section 5303 Metropolitan Planning Grant.

FUNDING SCHEDULE - 44.25.01

Expenditures	Local	FTA	Total
Programmed FY 18	\$1,528	\$6,112	\$7,640
Estimated FY 2019	\$1,923	\$7,694	\$9,617

44.26.00 Implementation of Americans with Disabilities Act (ADA)

44.26.15 IMPLEMENTATION OF AMERICANS WITH DISABILITIES ACT (ADA)

OBJECTIVE

To ensure optimal use of City of Billings funds in meeting elderly and disabled transportation needs for both specialized and fixed route transportation in accordance with Federal Americans with Disabilities Act (ADA) regulations.

ACCOMPLISHMENTS FISCAL YEAR 2018

Continued implementation of the paratransit Eligibility Certification process and familiarizing elderly and disabled citizens with use of fixed route system as appropriate. Continued monitoring of transit system's compliance with the ADA regulations and assisted with related community relations. Assessed financial functioning of paratransit service. Monitored procedures and policies involving lift-equipped fixed-route service and other accessibility features and requirements. Assisted in assessment of future vehicle needs and relevant procurement of vehicles as related to best serving elderly and disabled citizens. Assisted with continued integration of the paratransit function within the City's MET Transit System. Assisted in efforts to develop and resolve operational policy issues and to improve MET Plus's efficiency & cost-effectiveness, including monitoring Paratransit scheduling software. Continue to coordinate transportation services among 5310 transit providers, social service agencies and the general public to provide an overall strategy to enhance transportation access, minimize duplication of services and facilitate the most appropriate cost-effective transportation possible with available resources.

PROPOSED ACTIVITIES FISCAL YEAR 2019

Continuation of activities undertaken in FY 2018. Plan additional sensitivity training for MET operators and other employees. Maintain positive relationship with disabled and elderly community and continued identification of means to address transit and special transportation needs, including assisting in efforts to assess both short and long term paratransit needs of the community and organizational and fiscal means to address those needs. Monitor and assess means to improve efficiency and effectiveness of paratransit service, including the update of the current paratransit software system. Continue to facilitate effective service provision and usage of lift-equipped fixed-route service. Participate on resource advisory groups. Continue to facilitate monthly Transportation Coordination Planning meetings with human service providers, social service agencies, transit providers and the general public to coordinate efforts associated with transit capital and service planning, as required under the FAST Act. Continue to provide outreach and education for social service professionals in the community and with senior groups.

STAFFING

243.00	Transit Planner Staff Hours
48.60	Administrative Support Staff Hours in support of Planner
470.00	Paratransit Coordinator Staff Hours
164.50	Clerical Staff Hours in support of Paratransit Coordinator
48.60	Aviation/Transit Director Staff Hours
974.70	Total Staff Hours

FUNCTIONAL AGENCY RESPONSIBILITY

City Transit Division

PRODUCT

Continued community consensus on how ADA regulations related to transit is to be complied with by the City of Billings. Continued community consensus on how to address specialized and lift-equipped and other transit needs of the community's disabled citizens through City funding.

FEDERAL PROGRAM PARTICIPATION

Federal Transit Act Section 5303 Metropolitan Planning Grant.

FUNDING SCHEDULE - 44.26.15

Expenditures	Local	FTA	Total
Programmed FY 18	\$13,264	\$53,058	\$66,322
Estimated FY 2019	\$13,846	\$55,382	\$69,228

SECTION II FUNDING

**Table 4
Funding Summary and Staff Months by Element - City Transit Division
Federal Fiscal Year 2018**

Work Element	Funding Source			Disbursement Percentage		Staff Hours
	City	FTA	Total Amount	City	FTA	
44.21.01	\$5,278	\$21,112	\$26,390	20	80	308.00
44.24.01	\$14,827	\$59,308	\$74,135	20	80	898.19
44.24.02	\$14,165	\$56,660	\$70,825	20	80	876.42
44.25.01	\$1,923	\$7,694	\$9,617	20	80	119.04
44.26.15	\$13,846	\$55,382	\$69,228	20	80	974.70
SUB TOTAL	\$50,039	\$200,156	\$250,195	20	80	3,176.35
TOTAL	\$50,039	\$200,156	\$250,195	20	80	3,176.35

ALLOCATION OF COSTS

Expenditures identified include direct costs, benefits at the rate of 54% of direct salary or wages, and indirect costs at the rate of 12% of direct salary or wages. These rates for benefits and indirect costs were approved in an August 23, 2017 letter from the MDT Urban Planning Section.

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Bond Resolutions for EBURD Tax Increment Financing and SID 1405

PRESENTED BY: Andy Zoeller, Finance Director

Department: City Hall Administration

Presentation: No

PROBLEM/ISSUE STATEMENT

The City has been working with DA Davidson on the purchase of the EBURD tax increment bonds and SID 1405 bonds. Bond purchase agreements between the City of Billings and DA Davidson have been signed. These resolutions recap the resolutions passed, notices, and locations associated with this project. The details of the bonds are also set in the resolutions.

ALTERNATIVES ANALYZED

This is the final step of the bond sale. Once Council approves these resolutions, the closing will take place on September 5, 2018 and the money will be disbursed to the projects.

FINANCIAL IMPACT

The streetlight project will be financed by the SID 1405. The term of the bond is 15 years with an interest rate of 3.53%. The property owners in the district will be assessed yearly on their property tax bill.

The improvements to the streets, sanitary sewer and sidewalks will be financed by the tax increment bond. The term of the bond is 20 years with an interest rate of 3.80%. The debt service will be paid from the tax increment funds from the District.

RECOMMENDATION

Staff recommends that the City Council approve the attached bond resolutions, providing financing for the EBURD projects.

APPROVED BY CITY ADMINISTRATOR

Attachments

TIF
1405

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. _____, entitled: "RESOLUTION RELATING TO \$3,465,000 TAX INCREMENT URBAN RENEWAL REVENUE BONDS (EAST BILLINGS URBAN RENEWAL DISTRICT), SERIES 2018; AUTHORIZING THE SALE AND PRESCRIBING THE FORMS AND TERMS THEREOF AND THE SECURITY THEREFOR" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a regular meeting on August 27, 2018, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof _____; voted against the same: _____; abstained from voting thereon: _____; or were absent: _____.

WITNESS my hand officially this 27th day of August, 2018.

(SEAL)

City Clerk

RESOLUTION NO. _____

RESOLUTION RELATING TO \$3,465,000 TAX INCREMENT
URBAN RENEWAL REVENUE BONDS (EAST BILLINGS
URBAN RENEWAL DISTRICT), SERIES 2018;
AUTHORIZING THE SALE AND PRESCRIBING THE FORMS
AND TERMS THEREOF AND THE SECURITY THEREFOR

BE IT RESOLVED by the City Council (the “Council”) of the City of Billings, Montana (the “City”), as follows:

Section 1. Authorizations and Findings.

1.01. Recitals; Prior City Actions. Under Montana Code Annotated, Title 7, Chapter 15, Parts 42 and 43, as amended (the “Act”), the City is authorized to create urban renewal areas, prepare and adopt an urban renewal plan therefor and amendments thereto, undertake urban renewal projects therein, provide for the segregation and collection of tax increment with respect to property taxes collected in such areas, issue its bonds to pay the costs of such projects and to refund bonds previously issued under the Act and pledge to the repayment of the bonds the tax increment and other revenues derived from projects undertaken within the urban renewal area.

Pursuant to the Act and Ordinance No. 06-5395 adopted on October 23, 2006, as amended by Ordinance No. 15-5652 adopted on April 27, 2015 (as so amended, the “Ordinance”), the Council created the East Billings Urban Renewal District (the “District”) and approved the East Billings Urban Renewal Plan (the “Plan”) containing a tax increment financing provision.

Pursuant to the Act and Resolution No. 15-10475 adopted by the Council on June 22, 2015 (the “Original Resolution”), the City issued its Tax Increment Urban Renewal Revenue Bonds (East Billings Urban Renewal District), Series 2015, in the aggregate principal amount of \$3,165,000 (the “Series 2015 Bonds”). The Series 2015 Bonds are payable from Tax Increment. Capitalized terms used herein but not otherwise defined shall have the meanings set forth in the Original Resolution. The Original Resolution, as amended and supplemented by this Resolution, are together referred to herein as the “Resolution.”

The City proposes to undertake the reconstruction of North 11th Street and North 12th Street (from 1st Avenue North to 4th Avenue North) and 2nd Avenue North and 3rd Avenue North (from North 10th Street to North 13th Street), including design, construction and installation of storm sewer system improvements; curb, gutter and sidewalk improvements; street reconstruction, including installation of back-in diagonal parking and bike lanes; lighting improvements; landscaping; and related improvements (collectively, the “Infrastructure Improvements”). Pursuant to the Act and the Ordinance, the Council approved the Infrastructure Improvements as an urban renewal project and declared its intention to use tax increment revenue from the District to finance the Infrastructure Improvements, all as set forth in the Plan.

1.02. Authorization and Sale of Series 2018 Bonds. Pursuant to Resolution No. 18-10748 adopted July 9, 2018 (the “Parameters Resolution”), this Council determined that it is in the best interests of the City to issue its Tax Increment Urban Renewal Revenue Bonds (East

Billings Urban Renewal District), Series 2018 (the “Series 2018 Bonds”), as authorized by Section 7-15-4301(1)(a) of the Act and the Resolution, for the purpose of financing a portion of the costs of the Series 2018 Project, funding a deposit to the Reserve Account and paying costs of issuance of the Series 2018 Bonds. The City has reserved the right under Sections 4.01 and 4.02 of the Original Resolution to issue Additional Bonds for the purpose of providing funds to pay the costs of one or more Projects, which Additional Bonds shall be payable and secured ratably and equally and on a parity with Outstanding Bonds, upon compliance with the provisions of Section 4.01 and 4.02 of the Original Resolution.

Pursuant to the Parameters Resolution, this Council authorized the negotiated sale of the Series 2018 Bonds to D.A. Davidson & Co., Great Falls, Montana (the “Original Purchaser”) and authorized the Mayor, City Administrator, Deputy City Administrator and City Finance Director to enter into the Bond Purchase Agreement, dated as of August 8, 2018, with the Original Purchaser (the “Bond Purchase Agreement”), pursuant to which the Original Purchaser agreed to purchase the Series 2018 Bonds at the aggregate purchase price of \$3,529,181.85 (representing the par amount of the Series 2018 Bonds, less underwriter’s compensation of \$31,185.00 and plus a net original issue premium of \$95,366.85), in each case, subject to the terms and conditions of the Bond Purchase Agreement and the Resolution. The true interest cost of the Series 2018 Bonds is 3.797923%. The sale of the Series 2018 Bonds to the Original Purchaser is hereby ratified and confirmed. In the event of any discrepancy between the Bond Purchase Agreement and this Resolution, this Resolution shall control.

1.03. Application of Series 2018 Bond Proceeds. Proceeds of the Series 2018 Bonds will be applied as follows:

Construction Costs	\$3,200,000.00
Deposit to Reserve Account	255,028.76
Costs of Issuance	74,153.09
Underwriter’s Discount	31,185.00
<u>Total:</u>	<u>\$3,560,366.85</u>

1.04. Estimate of Tax Increment. Other than the Series 2015 Bonds, there are no other bonds or other obligations of the City payable from Tax Increment except the following reimbursement obligations which constitute Subordinate Obligations:

(i) Pursuant to the Development Agreement (the “**FIB Development Agreement**”) between the City and First Interstate Bank of Billings, N.A. (“**FIB**”), the City has agreed to reimburse FIB for the costs of certain public improvements in connection with the construction of an operations center in the District (the “**FIB Project**”). The maximum aggregate amount of the reimbursement obligation is \$1,193,154.09, to be reimbursed in annual installments commencing with tax year 2009 in an amount equal to the *lesser* of (i) 45% of the tax increment received by the City from the FIB Project and (ii) 45% of the tax increment received by the City from the District. Based on tax increment of \$241,847 received by the City from the FIB Project in 2018, the City estimates that the tax increment from the FIB Project will be at least \$241,847 per year. The annual reimbursement to FIB is estimated to be \$108,831 (\$241,847 x 45%). The outstanding principal amount of the reimbursement obligation is \$329,735. The City and FIB have entered into a Subordination Agreement dated as of April 27,

2015, as amended and supplemented by a First Amendment to Subordination Agreement dated as of July 12, 2018. The First Amendment to Subordination Agreement is hereby approved, ratified and confirmed.

(ii) Pursuant to the Development Agreement (the “**GSA Development Agreement**”) between the City and GSA Billings, L.C. (“**GSA**”), the City has agreed to reimburse GSA for the costs of certain public improvements in connection with the construction of an office facility in the District (the “**GSA Project**”). The maximum aggregate amount of the reimbursement obligation is \$613,741.60, to be reimbursed in annual installments commencing with tax year 2013 in an amount equal to the *lesser* of (i) 45% of the tax increment received by the City from the GSA Project and (ii) \$76,717. Based on tax increment of \$243,756 received by the City from the GSA Project in 2018, the City estimates that the tax increment from the GSA Project will be at least \$243,756 per year. As stated above, the annual reimbursement to GSA under the Development Agreement is estimated to be \$76,717 (the maximum amount payable as set forth above). The outstanding principal amount of the reimbursement obligation is \$99,491. The City and GSA have entered into a Subordination Agreement dated as of April 27, 2015, as amended and supplemented by a First Amendment to Subordination Agreement dated as of July 17, 2018. The First Amendment to Subordination Agreement is hereby approved, ratified and confirmed.

The base taxable value of the District was not adjusted at the time of the District’s 2015 expansion. The City expects that the base taxable value will be increased accordingly moving forward. The City estimates that the assessed value, as of January 1, 2015, of the parcels added to the District in the 2015 expansion was approximately \$93,636. Therefore, the City expects that the base taxable value of the District will be increased by \$93,636, resulting in an increased base taxable value of \$1,894,430. Applying such increase in the base taxable value of the District to Fiscal Year 2018, the incremental value of the District would be reduced to \$1,108,666, and Tax Increment revenues would be reduced by approximately \$62,050.

The City estimates that Tax Increment will be at least \$861,305 per year (based on Tax Increment of \$923,300 received by the City in Fiscal Year 2018, reduced to take into account the expected increase in the base taxable value of the District resulting from the 2015 expansion and the corresponding decrease in Tax Increment, estimated to be \$62,050). The maximum Principal and Interest Requirements on the Series 2015 Bonds and the Series 2018 Bonds is \$473,666.26. Taking into account the annual reimbursement to FIB of \$108,831 and the annual reimbursement to GSA of \$76,717, there will be adequate tax increment from the District to pay principal and interest on the Series 2015 Bonds, the Series 2018 Bonds and such Subordinate Obligations. Exhibit A hereto reflects the debt service payments on the Series 2015 Bonds, Series 2018 Bonds and such Subordinate Obligations.

In addition, the Tax Increment received by the City in Fiscal Year 2018 (\$923,300) was equal to at least 130% of the maximum Principal and Interest Requirements for any future calendar year (\$473,666.26) with respect to the Series 2015 Bonds and the Series 2018 Bonds. The Tax Increment received by the City in Fiscal Year 2018 (\$923,300) and the Tax Increment estimated to be received in the next succeeding three Fiscal Years (\$861,305) (adjusted as provided in Section 4.02 of the Original Resolution) is estimated to be equal to at least 140% of

the maximum Principal and Interest Requirements for any future calendar year (\$473,666.26) with respect to the Series 2015 Bonds and the Series 2018 Bonds.

1.05. Findings and Determinations. It is hereby found, determined and declared by this Council as follows:

- (a) no persons will be displaced from their housing by the Infrastructure Improvements;
- (b) the Plan and the Infrastructure Improvements conform to the comprehensive plan or parts thereof of the City as a whole;
- (c) the Plan and the Infrastructure Improvements will afford maximum opportunity, consistent with the needs of the City as a whole, for the rehabilitation or redevelopment in the District by private enterprise;
- (d) a sound and adequate financial program exists for the financing of the Infrastructure Improvements, which program includes the City's use of the proceeds of the Series 2018 Bonds;
- (e) the Infrastructure Improvements are in the best interests of the City;
- (f) the Infrastructure Improvements are authorized under the Plan and constitute an urban renewal project within the meaning of the Act;
- (g) the estimated Tax Increment to be received by the City, as set forth in Section 1.04, and pledged to the payment of the Series 2018 Bonds will be sufficient to pay the Principal and Interest Requirements thereon when due;
- (h) it is in the best interests of the City to issue and sell the Series 2018 Bonds to finance the costs of the Infrastructure Improvements as provided in the Resolution; and
- (i) the findings and determinations made by this Council in the Ordinance are hereby ratified and confirmed.

All acts, conditions and things required by the Constitution and laws of the State, including the Act, in order to pledge the Tax Increment to the payment of the Series 2018 Bonds, to make the Series 2018 Bonds valid and binding special, limited obligations of the City in accordance with their terms and in accordance with the terms of the Resolution have been done, do exist, have happened and have been performed in regular and due form, time and manner as so required.

Section 2. Bond Terms, Execution and Delivery.

2.01. Term of Series 2018 Bonds. The Series 2018 Bonds shall be designated "Tax Increment Urban Renewal Revenue Bonds (East Billings Urban Renewal District), Series 2018." The Series 2018 Bonds shall be in denominations of \$5,000 or any integral multiple thereof of single maturities. The Series 2018 Bonds shall mature, subject to redemption as hereinafter provided, on July 1 in the years and amounts listed below, and the Series 2018 Bonds maturing

in such years and amounts shall bear interest from date of original issue until paid or duly called for redemption at the rates shown opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2019	\$105,000	3.000%
2020	130,000	3.000
2021	130,000	3.000
2022	135,000	3.000
2023	140,000	3.000
2024	145,000	3.000
2025	150,000	3.000
2026	150,000	3.150
2027	155,000	3.250
2028	160,000	3.350
2032*	720,000	5.000
2035*	635,000	3.875
2038*	710,000	4.000

*Term Bonds subject to mandatory sinking fund redemption as set forth in Section 2.07 below.

Interest shall be calculated on the basis of a 360-day year composed of twelve 30-day months.

2.02. Registered Form, Interest Payment Dates. The Series 2018 Bonds shall be issuable only in fully registered form, and the ownership of the Series 2018 Bonds shall be transferred only upon the Bond Register. The interest on the Series 2018 Bonds shall be payable on January 1 and July 1 in each year, commencing January 1, 2019. Interest on the Series 2018 Bonds shall be payable to the Owners thereof as of the close of business on the 15th day of the month immediately preceding each Interest Payment Date, whether or not such day is a Business Day. Interest on and, upon presentation and surrender thereof, principal of each Series 2018 Bond shall be payable by check or draft issued by the Registrar described herein.

2.03. Dated Date. Each Series 2018 Bond shall be dated, as originally issued, as of September 5, 2018, and upon authentication of any Series 2018 Bond the Registrar shall indicate thereon the date of such authentication.

2.04. Registration. The City shall appoint, and shall maintain, a bond registrar, transfer agent and paying agent (the "Registrar"). This Section 2.04 shall establish a system of registration for the Series 2018 Bonds as defined in the Model Public Obligations Registration Act of Montana. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:

(a) Bond Register. The Registrar shall keep at its principal office a Bond Register in which the Registrar shall provide for the registration of ownership of Series 2018 Bonds and the registration of transfers and exchanges of Series 2018 Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Series 2018 Bonds. Upon surrender to the Registrar for transfer of any Series 2018 Bond duly endorsed by the Owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the Owner thereof or by an attorney duly authorized by the Owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Series 2018 Bonds of the same series and a like aggregate principal amount, interest rate and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of transfer of any Series 2018 Bond or portion thereof selected or called for redemption.

(c) Exchange of Series 2018 Bonds. Whenever any Series 2018 Bond is surrendered by the Owner for exchange, the Registrar shall authenticate and deliver one or more new Series 2018 Bonds of the same series and a like aggregate principal amount, interest rate and maturity, as requested by the Owner or the Owner's attorney in writing.

(d) Cancellation. All Series 2018 Bonds surrendered upon any transfer or exchange shall be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When any Series 2018 Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Series 2018 Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the Person in whose name any Series 2018 Bond is at any time registered in the Bond Register as the absolute owner of such Series 2018 Bond, whether such Series 2018 Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of, premium, if any, and interest on such Series 2018 Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability of the City upon such Series 2018 Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Series 2018 Bonds (except for an exchange upon a partial redemption of a Series 2018 Bond), the Registrar may impose a charge upon the Owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Series 2018 Bonds. In case any Series 2018 Bond shall become mutilated or be lost, stolen or destroyed, the Registrar shall deliver a new Series 2018 Bond of the same series and a like aggregate principal amount, interest rate and maturity in exchange and substitution for and upon cancellation of any such mutilated Series 2018 Bond or in lieu of and in substitution for any such Series 2018 Bond lost, stolen or destroyed, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Series 2018 Bond lost, stolen or destroyed, upon filing with the Registrar of evidence satisfactory to it that such Series 2018 Bond was lost, stolen or destroyed, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the City and the Registrar shall be named as obligees. All Series 2018 Bonds so surrendered to the Registrar

shall be cancelled by it and evidence of such cancellation shall be given to the City. If the mutilated, lost, stolen or destroyed Series 2018 Bond has already matured or such Series 2018 Bond has been called for redemption in accordance with its terms, it shall not be necessary to issue a new Series 2018 Bond prior to payment.

2.05. Appointment of Initial Registrar. The City hereby appoints U.S. Bank National Association, of Salt Lake City, Utah, to act as the Registrar. The City reserves the right to appoint a successor Registrar, but the City agrees to pay the reasonable and customary charges of the Registrar for the services performed. Upon merger or consolidation of a bank or trust company that is acting as the Registrar, if the resulting corporation is a bank or trust company authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The City reserves the right to remove any Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Series 2018 Bonds in its possession as Registrar to the successor Registrar and shall deliver the Bond Register to the successor Registrar.

2.06. Optional Redemption. The Series 2018 Bonds with Stated Maturities in the years 2019 through 2028 are not subject to redemption prior to their Stated Maturities. The Series 2018 Bonds with Stated Maturities on July 1, 2032, July 1, 2035 and July 1, 2038 are subject to redemption on July 1, 2028 and any date thereafter, at the option of the City, in whole or in part, and if in part from such Stated Maturities and in such principal amounts as the City may designate in writing to the Registrar (or, if no designation is made, in inverse order of maturities and within a maturity in \$5,000 principal amounts selected by the Registrar by lot or other manner it deems fair), at a Redemption Price equal to the principal amount thereof and interest accrued to the Redemption Date, without premium.

The Redemption Date and the principal amount of the Series 2018 Bonds to be redeemed shall be fixed by the City Finance Director who shall give notice thereof to the Registrar at least 35 days prior to the Redemption Date or such lesser period as the Registrar accepts. The Registrar, at least 30 days prior to the designated Redemption Date, shall cause notice of redemption to be mailed, by first class mail, or by other means required by the securities depository, to the Owners of each Series 2018 Bond to be redeemed at their addresses as they appear on the Bond Register, but no defect in or failure to give such mailed notice shall affect the validity of proceedings for the redemption of any Series 2018 Bond not affected by such defect or failure. The notice of redemption shall specify the Redemption Date, Redemption Price, the numbers, interest rates and CUSIP numbers of the Series 2018 Bonds to be redeemed and the place at which the Series 2018 Bonds are to be surrendered for payment, which is the principal office of the Registrar. Official notice of redemption having been given as aforesaid, the Series 2018 Bonds or portions thereof so to be redeemed shall, on the Redemption Date, become due and payable at the Redemption Price therein specified and from and after such date (unless the City shall default in the payment of the Redemption Price) such Series 2018 Bonds or portions thereof shall cease to bear interest.

2.07. Mandatory Sinking Fund Redemption. The Series 2018 Bonds having Stated Maturities in 2032, 2035 and 2038 are subject to mandatory sinking fund redemption on July 1 in the respective years and the respective principal amounts set forth below in \$5,000 principal amounts selected by the Registrar, by lot or other manner it deems fair, at a Redemption Price

equal to the principal amount thereof to be redeemed plus interest accrued to the Redemption Date:

2032 Term Bond		2035 Term Bond		2038 Term Bond	
Sinking Fund Payment		Sinking Fund Payment		Sinking Fund Payment	
July 1	Amount	July 1	Amount	July 1	Amount
2029	\$165,000	2033	\$205,000	2036	\$230,000
2030	175,000	2034	210,000	2037	235,000
2031	185,000	2035*	220,000	2038*	245,000
2032*	195,000				

*Stated Maturity.

If the Term Bonds having Stated Maturities in 2032, 2035 and 2038 are not previously purchased by the City in the open market or prepaid, \$195,000, \$220,000 and \$245,000, respectively, in principal amount of such Term Bonds would remain to mature in 2032, 2035 and 2038, respectively. The principal amount of such Term Bonds required to be redeemed on the above Sinking Fund Payment Dates shall be reduced by the principal amount of such Term Bonds theretofore redeemed at the option of the City and as to which the City has not previously applied amounts to reduce the principal amount of such Term Bonds on a Sinking Fund Payment Date.

2.08. Execution and Delivery. The Series 2018 Bonds shall be forthwith prepared for execution under the direction of the City Clerk and shall be executed on behalf of the City by the signatures of the Mayor, the City Finance Director and the City Clerk, provided that said signatures may be printed, engraved or lithographed facsimiles thereof. The seal of the City need not be imprinted on or affixed to any Series 2018 Bond. In case any officer whose signature or a facsimile of whose signature shall appear on the Series 2018 Bonds shall cease to be such officer before the delivery thereof, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. When the Series 2018 Bonds have been so executed by said City officers, they shall be registered by the City Finance Director in accordance with Montana Code Annotated, Section 7-15-4322, as amended. Notwithstanding such execution, no Series 2018 Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under the Resolution unless and until a certificate of authentication on such Series 2018 Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Series 2018 Bonds need not be signed by the same representative. The executed certificate of authentication on each Series 2018 Bond shall be conclusive evidence that it has been authenticated and delivered under the Resolution. When the Series 2018 Bonds have been fully executed and authenticated, they shall be delivered by the Registrar to the Original Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Original Purchaser shall not be obligated to see to the application of the purchase price.

2.09. Securities Depository for the Series 2018 Bonds.

(a) For purposes of this Section 2.09, the following terms shall have the following meanings:

“Beneficial Owner” shall mean, whenever used with respect to a Series 2018 Bond of which DTC (as hereinafter defined) or its nominee is the Owner, the Person (or subrogee of the Person) recorded as the beneficial owner of such Series 2018 Bond on the records of the Participant (as hereinafter defined) in whose name DTC holds such Series 2018 Bond.

“Cede & Co.” shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Series 2018 Bonds.

“DTC” shall mean The Depository Trust Company of New York, New York.

“Participant” shall mean any broker-dealer, bank or other financial institution for which DTC holds Series 2018 Bonds as securities depository.

“Representation Letter” shall mean the Blanket Issuer Letter of Representations pursuant to which the City agrees to comply with DTC’s Operational Arrangements.

(b) The Series 2018 Bonds shall be initially issued as separately authenticated fully registered Series 2018 Bonds, and one Series 2018 Bond shall be issued in the principal amount of each Stated Maturity of the Series 2018 Bonds. Upon initial issuance, the ownership of all Series 2018 Bonds shall be registered in the Bond Register in the name of Cede & Co., as nominee of DTC. The Registrar and the City may treat DTC (or its nominee) as the sole and exclusive Owner of the Series 2018 Bonds registered in its name for the purposes of payment of the principal of or interest on the Series 2018 Bonds, selecting the Series 2018 Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to Owners of Series 2018 Bonds under the Resolution, registering the transfer of Series 2018 Bonds, and for all other purposes whatsoever; and neither the Registrar nor the City shall be affected by any notice to the contrary. Neither the Registrar nor the City shall have any responsibility or obligation to any Participant, any Person claiming a beneficial ownership interest in the Series 2018 Bonds under or through DTC or any Participant, or any other Person which is not shown on the Bond Register as being an Owner, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Series 2018 Bonds, with respect to any notice which is permitted or required to be given to Owners under the Resolution, with respect to the selection by DTC or any Participant of any Person to receive payment in the event of a partial redemption of the Series 2018 Bonds, or with respect to any consent given or other action taken by DTC as Owner of the Series 2018 Bonds. So long as any Series 2018 Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Series 2018 Bond, and shall give all notices with respect to such Series 2018 Bond, only to Cede & Co. in accordance with the Representation Letter, and all such payments shall be valid and effective to fully satisfy and discharge the City’s obligations with respect to the principal of and interest on the Series 2018 Bonds to the extent of the sum or sums so paid. Unless the services of DTC as securities depository with respect to the Series 2018 Bonds are terminated as provided in subsection (c) hereof, no Person other than DTC shall receive an authenticated Series 2018 Bond for each separate stated maturity evidencing the obligation of the City to make

payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the Series 2018 Bonds will be transferable to such new nominee in accordance with subsection (e) hereof.

(c) In the event the City determines to discontinue the book-entry-only system for the Series 2018 Bonds, the City may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Series 2018 Bonds in the form of certificates. In such event, the Series 2018 Bonds will be transferable in accordance with subsection (e) hereof. DTC may determine to discontinue providing its services with respect to the Series 2018 Bonds at any time by giving notice to the City and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Series 2018 Bonds will be transferable in accordance with subsection (e) hereof.

(d) The Representation Letter sets forth certain matters with respect to, among other things, notices, consents and approvals by Owners and Beneficial Owners and payments on the Series 2018 Bonds. The Registrar shall have the same rights with respect to its actions thereunder as it has with respect to its actions under the Resolution.

(e) In the event that any transfer or exchange of Series 2018 Bonds is permitted under subsection (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Series 2018 Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of the Resolution. In the event Series 2018 Bonds in the form of certificates are issued to Owners other than Cede & Co., its successor as nominee for DTC as Owner of all the Series 2018 Bonds, or another securities depository as Owner of all the Series 2018 Bonds, the provisions of the Resolution shall also apply to all matters relating thereto, including, without limitation, the preparation of such Series 2018 Bonds in the form of Series 2018 Bond certificates and the method of payment of principal of and interest on such Series 2018 Bonds in the form of Series 2018 Bond certificates.

2.10. Form of Series 2018 Bonds. The Series 2018 Bonds shall be prepared in substantially the form set forth in Exhibit B hereto and by this reference is made a part hereof.

2.11. Application of Proceeds of Series 2018 Bonds. Simultaneously with the delivery of the Series 2018 Bonds, the City Finance Director shall cause the proceeds of the Series 2018 Bonds to be deposited as follows:

- (i) Deposit \$255,028.76 in the Reserve Account in order to cause the balance therein to equal the Reserve Requirement giving effect to the issuance of the Series 2018 Bonds; and
- (ii) Deposit \$3,274,153.09 in the Construction Account to be used to pay costs of the Infrastructure Improvements and costs of issuance of the Series 2018 Bonds.

Section 3. Continuing Disclosure.

(a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Series 2018 Bonds and the security therefor and to permit the Original

Purchaser and other participating underwriters in the primary offering of the Series 2018 Bonds to comply with paragraph (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended (the “Rule”), the City hereby makes the following covenants and agrees, for the benefit of the Owners (as hereinafter defined) from time to time of the outstanding Series 2018 Bonds, to provide annual reports of specified information and notice of the occurrence of certain events to the Municipal Securities Rulemaking Board (“MSRB”) through its Electronic Municipal Market Access system website (“EMMA”), as hereinafter described (the “Disclosure Covenants”). The City is the only “obligated person” in respect of the Series 2018 Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made.

If the City fails to comply with the Disclosure Covenants, any Person aggrieved thereby, including the Owners of the outstanding Series 2018 Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of the Disclosure Covenants, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder. Notwithstanding anything to the contrary contained in the Disclosure Covenants, in no event shall a default under this Section 3 constitute a default under the Series 2018 Bonds or under any other provision of the Resolution.

As used in this Section 3, “Owner” means, in respect of a Series 2018 Bond, the registered owner or owners thereof appearing in the Bond Register or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used in this Section 3, “Beneficial Owner” means, in respect of a Series 2018 Bond, any Person that (i) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Series 2018 Bond (including Persons holding Series 2018 Bonds through nominees, depositories or other intermediaries), or (ii) is treated as the owner of the Series 2018 Bond for federal income tax purposes.

(b) Information To Be Disclosed. The City will provide, in the manner set forth in paragraph (c) hereof, either directly or indirectly through an agent designated by the City, the following information at the following times:

(i) The Official Statement relating to the Series 2018 Bonds (the “Official Statement”) contains all of the Disclosure Information (as hereinafter defined) described in paragraph (b)(i)(B) below for the fiscal year ended June 30, 2018. Therefore, the City will only provide the audited financial statements described in paragraph (b)(i)(A) below for the fiscal year ended June 30, 2018, on or before 365 days after the end of the fiscal year ended June 30, 2018 or within 10 business days of the receipt thereof. In addition, on or before 365 days after the end of each fiscal year of the City, commencing with the fiscal year ending June 30, 2019, the following financial information and operating data in respect of the City (the “Disclosure Information”):

(A) the audited financial statements of the City for such fiscal year, accompanied by the audit report and opinion of the Accountant or government auditor relating thereto, as permitted or required by the laws of the State, containing a balance sheet as of the end of such fiscal year, a statement of

operations, changes in fund balances and cash flows for the fiscal year then ended, and information similar to that presented in the table in the Official Statement under “THE DISTRICT—District Financial Statements” for the fiscal year then ended, prepared in accordance with generally accepted accounting principles promulgated by the Financial Accounting Standards Board as modified in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Montana law, as in effect from time to time or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the City, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the City Finance Director; and

(B) To the extent not included in the financial statements referred to in paragraph (b)(i)(A) above, the information for such fiscal year of the type set forth below, which information may be unaudited:

(1) the value of property in the District in a format similar to the table in the Official Statement under “THE DISTRICT—Value of Property and Tax Increment of the District;”

(2) Tax Increment available for debt service and debt service coverage in a format similar to that shown in the Official Statement under “ESTIMATED REVENUE AVAILABLE TO PAY DEBT SERVICE AND COVERAGE—Revenue Available and Debt Service Coverage;”

(3) mill levy rates for the then current fiscal year in format similar to that shown in the Official Statement under “THE DISTRICT—Mill Levies in the District;” and

(4) a list of the major taxpayers in the District for the then current fiscal year in a format similar to the table in the Official Statement under “THE DISTRICT—Top Ten Taxpayers in the District.”

Notwithstanding anything in this Section 3 to the contrary, if the audited financial statements are not available by the date specified, the City shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within ten (10) business days after the receipt thereof, the City shall provide the audited financial statements.

Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, by reference from other documents, including official statements, which have been submitted to the MSRB in the manner set forth in paragraph (c) hereof. The City shall clearly identify in the Disclosure Information in each document so incorporated by reference.

If any part of the Disclosure Information can no longer be generated because the operations of the City have materially changed or been discontinued, such Disclosure Information need no longer be provided if the City includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other City operations in respect of which data is not included in the Disclosure Information and the City determines that certain specified data regarding such replacement operations would be material (as hereinafter defined), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations.

If the Disclosure Information is changed or the Disclosure Covenants are amended as permitted by paragraph (d) hereof, then the City shall include in the next Disclosure Information to be delivered pursuant to this Section 3, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

- (ii) In a timely manner not in excess of ten (10) business days, the City will provide notice of the occurrence of any of the following events:
- (A) principal and interest payment delinquencies;
 - (B) non-payment related defaults, if material;
 - (C) unscheduled draws on debt service reserves reflecting financial difficulties;
 - (D) unscheduled draws on credit enhancements reflecting financial difficulties;
 - (E) substitution of credit or liquidity providers, or their failure to perform;
 - (F) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Series 2018 Bonds or other material events affecting the tax status of the Series 2018 Bonds;
 - (G) modifications to rights of holders of the Series 2018 Bonds, if material;
 - (H) bond calls, if material, and tender offers;
 - (I) defeasances;
 - (J) release, substitution or sale of property securing repayment of the Series 2018 Bonds, if material;
 - (K) rating changes;
 - (L) bankruptcy, insolvency, receivership, or similar event of the City;
 - (M) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
 - (N) appointment of a successor or additional trustee or the change of name of a trustee, if material.

An event is “material” if it is an event as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a

Series 2018 Bond or, if not disclosed, would materially alter the total mix of information otherwise available to an investor from the Official Statement or information generally available to the public. Notwithstanding the foregoing sentence, an event is also “material” if it is an event that would be deemed material for purposes of the purchase, holding or sale of a Series 2018 Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

(iii) In a timely manner, the City will provide notice of the occurrence of any of the following events or conditions:

(A) the failure of the City to provide the Disclosure Information described under paragraph (b)(i) hereof at the time specified thereunder;

(B) the amendment or supplementing of the Disclosure Covenants pursuant to paragraph (d) hereof, together with a copy of such amendment or supplement and any explanation provided by the City; and

(C) any change in the fiscal year of the City.

(c) Manner of Disclosure. The City agrees to make available the information described in paragraph (b) hereof to the MSRB through EMMA or in a manner as may be otherwise proscribed by the MSRB consistent with the Rule. All documents provided to the MSRB shall be accompanied by identifying information as prescribed by the MSRB.

(d) Term; Amendments; Interpretation.

(i) The Disclosure Covenants shall remain in effect so long as any Series 2018 Bonds are outstanding.

(ii) Notwithstanding paragraph (d)(i) hereof, the Disclosure Covenants (and the form and requirements of the Disclosure Information) may be amended or supplemented by the City from time to time, without notice to (except as provided under paragraph (b)(iii) hereof), or the consent of the Owners of any Series 2018 Bonds, by a resolution of this Council filed in the office of the recording officer of the City accompanied by an opinion of Bond Counsel, who may rely on certificates of the City and others and the opinion may be subject to customary qualifications, to the effect that the Disclosure Covenants (and the form and requirements of the Disclosure Information), as so amended or supplemented, will comply with paragraph (b)(5) of the Rule. If the Disclosure Covenants (and the form and requirements of the Disclosure Information) are so amended, the City agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

(iii) The Disclosure Covenants are entered into to comply with the continuing disclosure provisions of the Rule and should be construed so the undertaking would satisfy the requirements of paragraph (b)(5) of the Rule.

(e) Further Limitation of Liability of City. In and to the extent the limitations of liability contained in subsection (a) are not effective, anything contained in this Section 3 to the contrary notwithstanding, in making the agreements, provisions and covenants set forth in this Section 3, the City has not obligated itself except with respect to the Tax Increment and the Tax Increment Funds. None of the agreements or obligations of the City contained herein shall be construed to constitute an indebtedness of the City within the meaning of any constitutional or statutory provisions whatsoever or constitute a pledge of the general credit or taxing powers of the City.

Section 4. Tax Covenants and Certifications.

4.01. Use of Infrastructure Improvements. The Infrastructure Improvements are and will be owned and operated by the City. No user of the Infrastructure Improvements is granted any concession, license or special arrangement with respect to the Infrastructure Improvements. The City shall not enter into any lease, use or other agreement or arrangement with any non-governmental Person relating to the use of the Infrastructure Improvements or security for the payment of the Series 2018 Bonds which might cause the Series 2018 Bonds to be considered “private activity bonds” or “private loan bonds” within the meaning of Section 141 the Code. No “impermissible agreement” as defined in Section 1.141-4(e)(4)(ii) of the Regulations, has been or will be entered into by the City in respect of the Tax Increment or otherwise to secure the Series 2018 Bonds.

4.02. General Covenant. The City covenants and agrees with the Owners from time to time of the Series 2018 Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Series 2018 Bonds to become includable in gross income for federal income tax purposes under the Code and applicable Regulations, and covenants to take any and all actions within its powers to ensure that the interest on the Series 2018 Bonds will not become includable in gross income for federal income tax purposes under the Code and the Regulations.

4.03. Arbitrage Certification. The Mayor, the City Finance Director and the City Clerk being the officers of the City charged with the responsibility for issuing the Series 2018 Bonds pursuant to the Resolution, are authorized and directed to execute and deliver to the Original Purchaser a certificate in accordance with the provisions of Section 148 of the Code, and Section 1.148-2(b) of the Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Series 2018 Bonds, it is reasonably expected that the proceeds of the Series 2018 Bonds will not be used in a manner that would cause the Series 2018 Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code and the Regulations.

4.04. Arbitrage Rebate. The City acknowledges that the Series 2018 Bonds are subject to the rebate requirements of Section 148(f) of the Code. The City covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under said Section 148(f) and applicable Regulations to preserve the exclusion of interest on the Series 2018 Bonds from gross income for federal income tax purposes, unless the Series 2018 Bonds qualify for the exception from the rebate requirement under Section 148(f)(4)(B) of the Code and no “gross proceeds” of the Series 2018 Bonds (other than amounts constituting a “bona fide debt service fund”) arise during or after the expenditure

of the original proceeds thereof. In furtherance of the foregoing, the Mayor, the City Finance Director and the City Clerk are hereby authorized and directed to execute a Rebate Certificate, substantially in the form to be prepared by Bond Counsel, and the City hereby covenants and agrees to observe and perform the covenants and agreements contained therein, unless amended or terminated in accordance with the provisions thereof.

4.05. Information Reporting. The City shall file with the Secretary of the Treasury, not later than November 15, 2018, a statement concerning the Series 2018 Bonds containing the information required by Section 149(e) of the Code.

Section 5. Repeals and Effective Date.

5.01. Repeal. All provisions of other resolutions and other actions and proceedings of the City and this Council that are in any way inconsistent with the terms and provisions of the Resolution are repealed, amended and rescinded to the full extent necessary to give full force and effect to the provisions of the Resolution.

5.02. Effective Date. This Resolution shall take effect immediately upon its passage and adoption by this Council.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 27th day of August, 2018.

Mayor

Attest: _____
City Clerk

(SEAL)

EXHIBIT A

Aggregate Debt Service Table

Period Ending	2018 Bonds Principal	2018 Bonds Interest	2015 Bonds Principal	2015 Bonds Interest	Aggregate Principal	Aggregate Interest
07/01/2019	105,000	108,680.31	100,000	116,637.50	205,000	225,317.81
07/01/2020	130,000	129,028.76	100,000	114,637.50	230,000	243,666.26
07/01/2021	130,000	125,128.76	100,000	111,637.50	230,000	236,766.26
07/01/2022	135,000	121,228.76	105,000	108,637.50	240,000	229,866.26
07/01/2023	140,000	117,178.76	105,000	105,487.50	245,000	222,666.26
07/01/2024	145,000	112,978.76	110,000	102,206.26	255,000	215,185.02
07/01/2025	150,000	108,628.76	115,000	98,576.26	265,000	207,205.02
07/01/2026	150,000	104,128.76	115,000	94,551.26	265,000	198,680.02
07/01/2027	155,000	99,403.76	120,000	90,382.50	275,000	189,786.26
07/01/2028	160,000	94,366.26	125,000	85,582.50	285,000	179,948.76
07/01/2029	165,000	89,006.26	130,000	80,582.50	295,000	169,588.76
07/01/2030	175,000	80,756.26	135,000	75,382.50	310,000	156,138.76
07/01/2031	185,000	72,006.26	140,000	69,982.50	325,000	141,988.76
07/01/2032	195,000	62,756.26	150,000	63,682.50	345,000	126,438.76
07/01/2033	205,000	53,006.26	155,000	56,932.50	360,000	109,938.76
07/01/2034	210,000	45,062.50	160,000	49,957.50	370,000	95,020.00
07/01/2035	220,000	36,925.00	170,000	42,757.50	390,000	79,682.50
07/01/2036	230,000	28,400.00	175,000	35,107.50	405,000	63,507.50
07/01/2037	235,000	19,200.00	185,000	26,970.00	420,000	46,170.00
07/01/2038	245,000	9,800.00	195,000	18,367.50	440,000	28,167.50
07/01/2039			200,000	9,300.00	200,000	9,300.00
	3,465,000	1,617,670.45	2,890,000	1,557,358.78	6,355,000	3,175,029.23

EXHIBIT B

[Form of Series 2018 Bond]

UNITED STATES OF AMERICA
STATE OF MONTANA
COUNTY OF YELLOWSTONE

CITY OF BILLINGS, MONTANA

**TAX INCREMENT URBAN RENEWAL REVENUE BONDS
(EAST BILLINGS URBAN RENEWAL DISTRICT), SERIES 2018**

No. _____ \$ _____

<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
%	July 1,	September 5, 2018	090141 []

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: DOLLARS AND NO/100

FOR VALUE RECEIVED, THE CITY OF BILLINGS, YELLOWSTONE COUNTY, STATE OF MONTANA (the "City"), acknowledges itself to be specially indebted and hereby promises to pay to the registered owner named above or registered assigns the principal amount specified above on the maturity date specified above or, if this Bond is prepayable as stated below, on an earlier date on which this Bond shall have been duly called for redemption, with interest hereon from the date of original issue hereof, or such later date to which interest hereon has been paid or duly provided for, until the principal amount is paid or until this Bond, if redeemable, has been duly called for redemption, at the annual rate specified above. Principal of this Bond is payable upon presentation and surrender hereof to U.S. Bank National Association, Seattle, Washington, as registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the "Registrar") at its operations center in St. Paul, Minnesota. The interest on this Bond shall be payable on January 1 and July 1 in each year, commencing January 1, 2019. Interest on the Series 2018 Bonds shall be payable to the owners of record thereof as such appear on the Bond Register as of the close of business on the 15th day of the month immediately preceding each interest payment date, whether or not such day is a Business Day. Interest on, and upon presentation and surrender thereof, the principal of each Bond shall be payable by check or draft issued by the Registrar described herein.

The principal of and interest on this Bond are payable in lawful money of the United States of America. Interest shall be calculated on the basis of a 360-day year composed of twelve 30-day months.

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the City.

This Bond is one of a duly authorized issue of Bonds of the City designated as “Tax Increment Urban Renewal Revenue Bonds (East Billings Urban Renewal District), Series 2018” (collectively, the “Bonds”), issued and to be issued in one or more series under, and all equally and ratably secured by Resolution No. 15-10475, adopted by the City Council on June 22, 2015 (the “Original Resolution”), as amended by Resolution No. [___], adopted by the City Council on August 27, 2018 (as amended or supplemented in accordance with the provisions thereof, the “Resolution”), to which Resolution, copies of which are on file with the City, reference is hereby made for a description of the nature and extent of the security, the respective rights thereunder of the Owners of the Bonds and the City and the terms upon which the Bonds are to be issued and delivered. This Bond is one of the series specified in its title, issued in the aggregate principal amount of \$3,465,000 (the “Series 2018 Bonds”), all of like date of original issue and tenor except as to serial number, denomination, date, interest rate, maturity date and redemption privilege. The Series 2018 Bonds are issued by the City for the purpose of financing a portion of the costs of an urban renewal project (as defined in the Act) within the City’s East Billings Urban Renewal District (the “District”). The Series 2018 Bonds are payable and secured ratably and equally and on a parity with the City’s Tax Increment Urban Renewal Revenue Bonds (East Billings Urban Renewal District), Series 2015 (the “Series 2015 Bonds”) and any additional parity Bonds hereafter issued pursuant to the Resolution. Capitalized terms used herein but not otherwise defined shall have the respective meanings given such terms in the Resolution.

The Series 2018 Bonds are issued pursuant to and in full compliance with the Constitution and laws of the State of Montana, particularly Montana Code Annotated, Title 7, Chapter 15, Parts 42 and 43, as amended (the “Act”), and pursuant to the Resolution. The Bonds are payable solely and ratably from Tax Increment received by the City and resulting from the extension of ad valorem taxes levied by certain Taxing Bodies against the incremental taxable value of taxable property within the District pursuant to the Act, except that under certain conditions as described in the Resolution, the Bonds may be payable from replacement revenues, if any, provided in the event of the abolition or substantial elimination of property taxation in Montana.

The Bonds are not general obligations of the City and the City’s general credit and taxing powers are not pledged to the payment of the Bonds or the interest thereon. The Bonds shall not constitute an indebtedness of the City within the meaning of any constitutional or statutory limitations.

The Series 2018 Bonds with Stated Maturities in the years 2019 through 2028 are not subject to redemption prior to their Stated Maturities. The Series 2018 Bonds with Stated Maturities on July 1, 2032, July 1, 2035 and July 1, 2038 are subject to redemption on July 1, 2028 and any date thereafter, at the option of the City, in whole or in part, and if in part from such Stated Maturities and in such principal amounts as the City may designate in writing to the

Registrar (or, if no designation is made, in inverse order of maturities and within a maturity in \$5,000 principal amounts selected by the Registrar by lot or other manner it deems fair), at a Redemption Price equal to the principal amount thereof and interest accrued to the Redemption Date, without premium.

The Series 2018 Bonds having Stated Maturities in 2032, 2035 and 2038 are subject to mandatory sinking fund redemption on July 1 in the respective years and the respective principal amounts set forth below in \$5,000 principal amounts selected by the Registrar, by lot or other manner it deems fair, at a Redemption Price equal to the principal amount thereof to be redeemed plus interest accrued to the Redemption Date:

2032 Term Bond		2035 Term Bond		2038 Term Bond	
Sinking Fund Payment		Sinking Fund Payment		Sinking Fund Payment	
July 1	Amount	July 1	Amount	July 1	Amount
2029	\$165,000	2033	\$205,000	2036	\$230,000
2030	175,000	2034	210,000	2037	235,000
2031	185,000	2035*	220,000	2038*	245,000
2032*	195,000				

*Stated Maturity.

If the Term Bonds having Stated Maturities in 2032, 2035 and 2038 are not previously purchased by the City in the open market or prepaid, \$195,000, \$220,000 and \$245,000, respectively, in principal amount of such Term Bonds would remain to mature in 2032, 2035 and 2038, respectively. The principal amount of such Term Bonds required to be redeemed on the above Sinking Fund Payment Dates shall be reduced by the principal amount of such Term Bonds theretofore redeemed at the option of the City and as to which the City has not previously applied amounts to reduce the principal amount of such Term Bonds on a Sinking Fund Payment Date.

As provided in the Resolution and subject to certain limitations set forth therein, this Series 2018 Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by his attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered owner or his attorney; and may also be surrendered in exchange for Series 2018 Bonds of other authorized denominations. Upon any such transfer or exchange, the City will cause a new Series 2018 Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the Person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Montana and ordinances and resolutions of the City to be done, to exist, to happen and to be performed in order to make this Series 2018 Bond a valid and binding special, limited obligation of the City in accordance with its terms have been done, do exist, have happened and have been performed as so required; that this Series 2018 Bond has been issued by the City in connection with an urban renewal project (as defined in the Act); that the City, in and by the Resolution, has validly made and entered into covenants and agreements with and for the benefit of the Owners from time to time of all Bonds issued thereunder, including covenants that it will pledge, appropriate and credit the Tax Increment to the Tax Increment Debt Service Account of the City; that Additional Bonds may be issued and made payable from the Tax Increment Debt Service Account on a parity with the Series 2015 Bonds and the Series 2018 Bonds upon certain conditions set forth in the Resolution, but no obligation will be otherwise incurred and made payable from the Tax Increment, unless the lien thereof shall be expressly made subordinate to the lien of the Series 2015 Bonds and the Series 2018 Bonds on the Tax Increment; that all provisions for the security of the Owners of the Bonds as set forth in the Resolution will be punctually and faithfully performed as therein stipulated; and that the issuance of the Series 2018 Bonds does not cause the obligations of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by the manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Billings, Montana, by its City Council, has caused this Bond to be executed by the facsimile signatures of the Mayor, the City Finance Director and the City Clerk, and by a printed facsimile of the official seal of the City.

CITY OF BILLINGS, MONTANA

(Facsimile Signature)
MAYOR

(Facsimile Seal)

(Facsimile Signature)
CITY FINANCE DIRECTOR

(Facsimile Signature)
CITY CLERK

Dated:

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned herein.

U.S. BANK NATIONAL ASSOCIATION,
as Registrar, Transfer Agent, and
Paying Agent

By _____
Authorized Signature

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants
in common

UTMA.....Custodian.....
(Cust) (Minor)

TEN ENT -- as tenants
by the entireties

under Uniform Gifts to

JT TEN -- as joint tenants
with right of
survivorship and
not as tenants in
common

Minor Act.....
(State)

_____ abbreviations may also be used.

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____ attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

PLEASE INSERT SOCIAL SECURITY
OR OTHER IDENTIFYING NUMBER
OF ASSIGNEE:

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration, enlargement or any change whatsoever.

SIGNATURE GUARANTEED

Signature(s) must be guaranteed by an "eligible guarantor institution" meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other "signature guaranty program" as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of a Resolution No. _____ entitled: "RESOLUTION RELATING TO \$1,090,000 SPECIAL IMPROVEMENT DISTRICT NO. 1405 BONDS, SERIES 2018; FIXING THE FORM AND DETAILS AND PROVIDING FOR THE EXECUTION AND DELIVERY THEREOF AND SECURITY THEREFOR" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a regular meeting on August 27, 2018, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: _____; voted against the same: _____; abstained from voting thereon: _____; or were absent: _____.

WITNESS my hand and seal officially this 27th day of August, 2018.

(SEAL)

City Clerk

RESOLUTION NO. _____

RESOLUTION RELATING TO \$1,090,000 SPECIAL
IMPROVEMENT DISTRICT NO. 1405 BONDS, SERIES 2018;
FIXING THE FORM AND DETAILS AND PROVIDING FOR
THE EXECUTION AND DELIVERY THEREOF AND
SECURITY THEREFOR

BE IT RESOLVED by the City Council (the "Council") of the City of Billings, Montana (the "City"), as follows:

Section 1. Recitals. It is hereby found, determined and declared as follows:

1.01. Resolution of Intention. By Resolution No. 18-10700, duly adopted by the Council on February 28, 2018 (the "Resolution of Intention"), this Council declared its intention to create Special Improvement District No. 1405 (the "District"), for the purpose of financing costs of certain public improvements of special benefit to the properties within the District. The Resolution of Intention designated the number of the District, described the boundaries thereof, stated whether the District was an extended district and stated the general character of the improvements to be made (the "Improvements") and an approximate estimate of the costs thereof, in accordance with the provisions of Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended (the "Act"). By the Resolution of Intention, this Council also declared its intention to cause the cost and expense of making the Improvements specially benefiting the District to be assessed against the properties included within the boundaries thereof in accordance with one or more methods of assessment authorized in Sections 7-12-4161 to 7-12-4165 of the Act and as set forth in the Resolution of Intention.

In the Resolution of Intention, this Council stated its intention to issue special improvement district bonds (the "Bonds") drawn against the District to pay a portion of the costs of the Improvements and costs of issuance of the Bonds. This Council further found that it is in the public interest, and in the best interest of the City and the District, to secure payment of principal of and interest on the Bonds by the Special Improvement District Revolving Fund of the City (the "Revolving Fund"), on the basis of factors required to be considered under Section 7-12-4225 of the Act. Those findings are hereby ratified and confirmed.

1.02. Notice. Notice of the passage of the Resolution of Intention was given by two publications, with at least six days between publications, in the *Yellowstone County News*, a weekly newspaper of general circulation published within the City. Notice of the passage of the Resolution of Intention was also mailed the same day the notice was first published to all persons, firms or corporations or the agents thereof having real property within the District, listed in their names upon the last completed assessment roll for State, county and school district taxes, at their last known addresses. The notice described the general character of the Improvements, stated the estimated cost of the Improvements and the method or methods of assessment of such costs against properties in the District, specified the time when and the place where the Council would hear and pass upon all protests made against the making of the Improvements or the creation or extension of the District, and referred to the Resolution of Intention as being on file in the office of the City Clerk for a description of the boundaries of the District, all in accordance

with the provisions of the Resolution of Intention, and included a statement that, subject to the limitations of Section 7-12-4222 of the Act, the general fund of the City may be used to provide loans to the Revolving Fund or a general tax levy may be imposed on all taxable property in the City to meet the financial requirements of the Revolving Fund. In the Resolution of Intention, the Council also declared its intention to reimburse the City for costs paid before issuance of the Bonds, as required by Section 1.150-2 of the Income Tax Regulations promulgated under the Internal Revenue Code.

1.03. Creation of District. At the times and places specified in the notices hereinabove described, this Council met to hear, consider and pass upon all protests made against the making of the Improvements and the creation of the District, and, after consideration thereof, it was determined and declared that insufficient protests against the creation or extension of the District or the proposed work had been filed in the time and manner provided by law by the owners of the property to be assessed for the Improvements in the District, and this Council did therefore by Resolution No. 18-10714, adopted March 26, 2018, create Special Improvement District No. 1405 in accordance with the Resolution of Intention.

1.04. Construction Contracts. The City will cause or has caused to be constructed certain Improvements as described in the Resolution of Intention. Plans, specifications, maps, profiles and surveys for construction of the Improvements to be constructed to benefit the District were prepared by the engineers acting for the City or by City engineers, and were thereupon examined and approved by this Council. Advertisements for bids for construction of the Improvements were published in the official newspaper of the City in accordance with the provisions of Montana Code Annotated, Section 7-12-4141, after which the bids theretofore received were opened and examined. After referring the bids to the engineers for the City it was determined that the lowest regular proposal for the furnishing of all work and materials required for constructing the Improvements in accordance with the approved plans and specifications was the following:

<u>Work</u>	<u>Bidder</u>	<u>Contract Price</u>
Installation of street lighting for 2 nd Avenue North and 3 rd Avenue North (North 10 th Street to North 13 th Street) and various streets in the East Billings Urban Renewal District	Knife River, Billings, Montana	\$1,948,138

Contracts for the construction of the Improvements were therefore awarded to said bidder, subject to the right of owners of property liable to be assessed for the costs thereof to elect to take the work and enter into written contracts therefor in the manner provided by Montana Code Annotated, Section 7-12-4147, whereupon the City and the successful bidders entered into written contracts for construction of the Improvements upon the bidders having executed and filed bonds satisfactory to this Council and in the form and manner provided by Montana Code Annotated, Title 18, Chapter 2, Part 2, as amended.

1.05. Costs. It is currently estimated that the costs and expenses to be assessed against properties in the District benefited by the Improvements, including costs of preparation of plans, specifications, maps, profiles, engineering superintendence and inspection, preparation of

assessment rolls, expenses of making the assessments, the cost of work and materials under the construction contracts and all other costs and expenses, including the deposit of proceeds in the Revolving Fund, are as follows:

Construction Costs	\$ 975,000.00
Deposit to Revolving Fund (5%)	54,500.00
Costs of Issuance	48,510.00
Underwriter's Discount	11,990.00
<u>Total:</u>	<u>\$1,090,000.00</u>

Costs of the Improvements in excess of the proceeds of the Bonds will be paid from amounts the City has on hand and available therefor.

After deducting amounts contributed by the City for the Improvements, the aggregate principal amount required to finance construction of the Improvements is \$1,090,000. Such amount will be levied and assessed upon the assessable real property within the District on the basis described in the Resolution of Intention. This Council has jurisdiction and is required by law to levy and assess such amounts, to collect such special assessments and credit the same to the special improvement district funds created for the District, which funds are to be maintained on the official books and records of the City separate from all other City funds, within the Special Improvement District No. 1405 Fund (the "District Fund") for the payment of principal and interest when due on the Bonds herein authorized.

1.06. Sale and Issuance of Bonds. For the purpose of financing the Improvements, funding a deposit to the Revolving Fund and paying costs of issuance of the Bonds, this Council, pursuant to Resolution Nos. 18-10747, adopted by the City Council on July 9, 2018, determined that it would be in the best interests of the City to sell the Bonds in a negotiated sale to D.A. Davidson, of Great Falls, Montana (the "Purchaser") and authorized the City to enter into a Bond Purchase Agreement, dated August 8, 2018, with the Purchaser (the "Bond Purchase Agreement"), pursuant to which the Purchaser agreed to purchase the Bonds from the City at the aggregate purchase price of \$1,078,010.00 (representing the par amount of the Bonds, less underwriter's compensation of \$11,990.00), in each case, subject to the terms and conditions of the Bond Purchase Agreement and the Resolution. The true interest cost of the Bonds is 3.528711%. The sale of the Bonds to the Purchaser is hereby ratified and confirmed. In the event of any discrepancy between the Bond Purchase Agreement and this Resolution, this Resolution shall control.

1.07. Official Statement. The Preliminary Official Statement relating to the Bonds, dated July 25, 2018, is hereby approved and the determination of the City Finance Director that the Preliminary Official Statement has been deemed final for purposes of SEC Rule 15c2-12(b)(1) is hereby ratified and confirmed. The Official Statement relating to the Bonds, dated August 8, 2018, and substantially in the form of the Preliminary Official Statement, is hereby approved and the determination of the City Finance Director that the Official Statement is accurate, complete and sufficient in all material ways is hereby ratified and confirmed.

1.08. Recitals. All acts, conditions and things required by the Constitution and laws of the State of Montana, including the Act, and the home rule charter of the City, in order to make

the Bonds valid and binding special obligations in accordance with their terms and in accordance with the terms of this Resolution have been done, do exist, have happened and have been performed in regular and due form, time and manner as so required.

Section 2. The Bonds.

2.01. Principal Amount, Maturities, Denominations, Date, Interest Rates. The Bonds shall be designated “Special Improvement District No. 1405 Bonds, Series 2018.” The Bonds shall be in denominations of \$5,000 or any integral multiple thereof of single maturities. The Bonds shall mature, subject to redemption as hereinafter provided, on July 1 in the years and amounts listed below, and the Bonds maturing in such years and amounts shall bear interest from the date of original issue until paid or duly called for redemption at the rates shown opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Rate</u>
2019	\$ 50,000	1.85%	2025	\$ 70,000	3.00%
2020	60,000	2.15	2026	70,000	3.15
2021	65,000	2.35	2027	75,000	3.25
2022	65,000	2.55	2028	75,000	3.35
2023	65,000	2.70	2030*	160,000	3.50
2024	70,000	2.85	2033*	265,000	3.75

*Term Bond subject to mandatory sinking fund redemption as set forth in Section 2.07 below.

Interest shall be calculated on the basis of a 360-day year composed of twelve 30-day months.

2.02. Registered Form, Interest Payment Dates. The Bonds shall be issuable only in fully registered form, and the ownership of the Bonds shall be transferred only upon the bond register. Interest on the Bonds shall be payable on each January 1 and July 1, commencing January 1, 2019. Interest on the Bonds shall be payable to the owners of record thereof as such appear on the bond register at the close of business on the 15th day of the immediately preceding month, whether or not such day is a business day. Interest on and, upon presentation and surrender thereof, principal of each Bond shall be payable by check or draft issued by the Registrar described herein.

2.03. Dated Date. The Bonds shall be dated, as originally issued, as of September 5, 2018, and upon authentication of any Bond the Registrar shall indicate thereon the date of such authentication.

2.04. Registration. The City shall appoint, and shall maintain, a bond registrar, transfer agent and paying agent for the Bonds (the “Registrar”). This Section 2.04 shall establish a system of registration for the Bonds as defined in the Model Public Obligations Registration Act of Montana. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:

(a) Bond Register. The Registrar shall keep at its principal office a bond register in which the Registrar shall provide for the registration of ownership of the Bonds and the registration of transfers and exchanges of the Bonds entitled to be registered, transferred or exchanged.

(b) Transfer. Upon surrender to the Registrar for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing and guaranteed by an “eligible guarantor institution” meeting the requirements of the Registrar, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer of any Bond or portion thereof selected or called for redemption.

(c) Exchange. Whenever any Bond is surrendered by the registered owner for exchange, the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount, interest rate and maturity, as requested by the registered owner or the owner’s attorney duly authorized in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name any Bond is at any time registered on the bond register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner’s order shall be valid and effectual to satisfy and discharge the liability of the City upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer of Bonds or exchange of Bonds (except for an exchange upon the partial redemption of a Bond), the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like

amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that such Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the City and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or such Bond has been called for redemption in accordance with its terms, it shall not be necessary to issue a new Bond prior to payment.

2.05. Appointment of Initial Registrar. The City hereby appoints U.S. Bank National Association, of Salt Lake City, Utah, to act as the initial Registrar. The City reserves the right to appoint a successor Registrar and the City agrees to pay the reasonable and customary charges of the Registrar for the services performed. Upon merger or consolidation of a bank or trust company that is acting as the Registrar, if the resulting corporation is a bank or trust company authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The City reserves the right to remove any Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession as Registrar to the successor Registrar and shall deliver the bond register to the successor Registrar.

2.06. Redemption.

(a) Mandatory Redemption. If on any interest payment date there will be a balance in the District Fund after payment of the principal and interest due on all Bonds drawn against it, either from the prepayment of special assessments levied in the District or from the transfer of surplus money from the Construction Account to the Principal Account as provided in Section 3.02 or otherwise, the City Finance Director shall call for redemption on the interest payment date outstanding Bonds, or portions thereof, in an amount which, together with the interest thereon to the interest payment date, will equal the amount of such funds on deposit in the District Fund on that date. The redemption price shall equal the amount of the principal amount of the Bonds to be redeemed plus interest accrued to the date of redemption.

(b) Optional Redemption. The Bonds with stated maturities in the years 2019 through 2028 are not subject to optional redemption. The Bonds with stated maturities on July 1, 2030 and 2033 will be subject to redemption on July 1, 2028, and any date thereafter, at the option of the City, in whole or in part, from sources of funds available therefor (other than those described in Section 2.05(a)), at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date, without premium.

(c) Selection of Bonds for Redemption. If less than all of the Bonds are to be redeemed, Bonds shall be redeemed in order of the stated maturities thereof. If less than all Bonds of a stated maturity are to be redeemed, the Bonds of such maturity shall be selected for redemption in \$5,000 principal amounts selected by the Registrar by lot or other manner it deems fair.

(d) Notice and Effect of Redemption. The redemption date and the principal amount of the Bonds to be redeemed pursuant to this Section 2.06 shall be fixed by the City Finance Director who shall give notice thereof to the Registrar at least 35 days prior to the redemption date or such lesser period as the Registrar accepts. The Registrar, at least 30 days prior to the designated redemption date, shall cause notice of redemption to be mailed, by first class mail, or by other means required by the securities depository for the bonds, to the owners of each Bond to be redeemed at their addresses as they appear on the bond register, but no defect in or failure to give such mailed notice shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. The notice of redemption shall specify the redemption date, redemption price, the numbers, interest rates and CUSIP numbers of the Bonds to be redeemed and the place at which the Bonds are to be surrendered for payment, which is the designated office of the Registrar. Official notice of redemption having been given as aforesaid, the Bonds or portions thereof so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions thereof shall cease to bear interest.

2.07. Mandatory Sinking Fund Redemption. The Bonds having stated maturities in 2030 and 2033 are subject to mandatory sinking fund redemption on July 1 in the respective years and the respective principal amounts set forth below in \$5,000 principal amounts selected by the Registrar, by lot or other manner it deems fair, at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date:

2030 Term Bond		2033 Term Bond	
	Sinking Fund Payment		Sinking Fund Payment
July 1	Amount	July 1	Amount
2029	\$ 80,000	2031	\$ 85,000
2030*	80,000	2032	90,000
		2033*	90,000

*stated maturity.

If the Term Bonds having stated maturities in 2030 and 2033 are not previously purchased by the City in the open market or prepaid, \$80,000 and \$90,000, respectively, in principal amount of such Term Bonds would remain to mature in 2030 and 2033, respectively. The principal amount of such Term Bonds required to be redeemed on the above sinking fund payment dates shall be reduced by the principal amount of such Term Bonds theretofore redeemed at the option of the City and as to which the City has not previously applied amounts to reduce the principal amount of such Term Bonds on a sinking fund payment date.

2.08. Execution, Registration and Delivery. The Bonds shall be forthwith prepared for execution under the direction of the City Finance Director and shall be executed on behalf of the City by the signatures of the Mayor, the City Finance Director and the City Clerk, provided that said signatures may be printed, engraved or lithographed facsimiles thereof. The seal of the City need not be imprinted on or affixed to any Bond. In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the

delivery thereof, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. When the Bonds have been so executed by said City officers, they shall be registered by the City Finance Director in accordance with Montana Code Annotated, Section 7-15-4322, as amended. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until a certificate of authentication on such Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been fully executed and authenticated, they shall be delivered by the Registrar to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.09. Securities Depository for the Bonds.

(a) For purposes of this Section 2.09, the following terms shall have the following meanings:

“Beneficial Owner” shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person’s subrogee.

“Cede & Co.” shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

“DTC” shall mean The Depository Trust Company of New York, New York.

“Participant” shall mean any broker-dealer, bank or other financial institution for which DTC holds the Bonds as securities depository.

“Representation Letter” shall mean the Blanket Issuer Letter of Representations pursuant to which the City agrees to comply with DTC’s Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered Bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of all Bonds shall be registered in the bond register in the name of Cede & Co., as nominee of DTC. The Registrar and the City may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to owners of Bonds under the Resolution, registering the transfer of Bonds, and for all other purposes whatsoever; and neither the Registrar nor the City shall be affected by any notice to the contrary. Neither the Registrar nor the City shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the bond register as being an owner, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or

any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners under the Resolution, with respect to the selection by DTC or any Participant of any person to receive payment in the event of a partial redemption of the Bonds, or with respect to any consent given or other action taken by DTC as owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with the Representation Letter, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. Unless the services of DTC as securities depository with respect to the Bonds are terminated as provided in subsection (c) hereof, no person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the City to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with subsection (e) hereof.

(c) In the event the City determines to discontinue the book-entry-only system for the Bonds, the City may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with subsection (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with subsection (e) hereof.

(d) The Representation Letter sets forth certain matters with respect to, among other things, notices, consents and approvals by owners and Beneficial Owners and payments on the Bonds. The Registrar shall have the same rights with respect to its actions thereunder as it has with respect to its actions under this Resolution.

(e) In the event that any transfer or exchange of Bonds is permitted under subsection (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this Resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this Resolution shall also apply to all matters relating thereto, including, without limitation, the preparation of such Bonds in the form of Bond certificates and the method of payment of principal of and interest on such Bonds in the form of Bond certificates.

2.10. Form. The Bonds shall be drawn in substantially the form set forth in Exhibit A hereto, and by this reference made a part hereof, with such modifications as are permitted hereunder and by the Act.

2.11. Application of Proceeds. Simultaneously with the delivery of the Bonds, the City Finance Director shall cause the proceeds of the Bonds to be deposited as follows:

- (i) Deposit \$54,500 in the Revolving Fund; and
- (ii) Deposit \$1,023,510 in the Construction Account created within the District Fund, as described in Section 3.01, to be used to pay costs of the Improvements and costs of issuance of the Bonds.

Section 3. District Fund; Assessments.

3.01. District Fund. There is hereby created and established the fund designated as the “2018 Special Improvement District No. 1405 Fund,” which shall be maintained by the City Finance Director on the books and records of the City separate and apart from all other funds of the City (the “District Fund”). Within the District Fund there shall be maintained three separate accounts, designated as the “Construction Account,” the “Principal Account” and the “Interest Account,” respectively.

3.02. Construction Account. There shall be credited to the Construction Account in the District Fund those proceeds of the Bonds remaining after the required deposit to the Revolving Fund, as described in Section 2.11. Any earnings on investment of money in the Construction Account shall be retained therein. All costs and expenses of constructing the Improvements in and for the benefit of the District, including costs of issuance of the Bonds and other incidental costs, shall be paid from time to time as incurred and allowed from the Construction Account in accordance with the provisions of applicable law, and money in the Construction Account shall be used for no other purpose; provided that upon completion of the Improvements and after all claims and expenses with respect to the Improvements have been fully paid and satisfied, any money remaining in the Construction Account shall be transferred to the Principal Account and used to redeem Bonds or portions thereof as provided in Section 3.03.

3.03. Principal Account and Interest Account. Money in the Principal Account and the Interest Account shall be used only for payment of the principal of and interest on the Bonds as such payments become due or to redeem Bonds or portions thereof.

Upon collection of the installment of principal and interest due on November 30 and May 31 of each year on the special assessments to be levied with respect to the Improvements in the District, the City Finance Director shall credit to the Interest Account so much of said special assessments as is collected as interest payment and the balance thereof to the Principal Account. Any installment of any special assessment paid prior to its due date with interest accrued thereon to the next succeeding interest payment date shall be credited with respect to principal and interest payments in the same manner as other assessments are credited to the District Fund. All money in the Interest Account and the Principal Account shall be used first to pay interest due, and any remaining money shall be used to pay Bonds then due and, if money is available, to redeem Bonds or portions thereof in accordance with Section 2.06; provided that any money transferred to a Principal Account from a Construction Account pursuant to Section 3.02 shall be applied to redeem Bonds to the extent possible on the next interest payment date for which notice of redemption has been properly be given pursuant to Section 2.06. Redemption of Bonds or portions thereof shall be in the order of their stated maturities as provided in Section 2.06(a), and interest shall be paid from the Interest Account as accrued on such principal amounts to the date of redemption, in accordance with the provisions of Section 7-12-4206 of the Act.

3.04. Loans from Revolving Fund. The Council shall annually or more often if necessary issue an order authorizing a loan or advance from the Revolving Fund to the District Fund in an amount sufficient to make good any deficiency then existing in the Interest Account and issue an order authorizing a loan or advance from the Revolving Fund to the District Fund in an amount sufficient to make good any deficiency then existing in the Principal Account, in each case to the extent that money is available in the Revolving Fund. A deficiency shall be deemed to exist in the Principal Account or Interest Account if the money on deposit therein on any December 15 or June 15 (excluding amounts in the Principal Account representing prepaid special assessments) is less than the amount necessary to pay Bonds due (other than upon redemption), and interest on all Bonds payable, on the next succeeding interest payment date.

Pursuant to Ordinance No. 1096, the City has undertaken and agreed to provide funds for the Revolving Fund by annually levying such tax or making such loan from the general fund of the City, subject to the limitation that no such tax levy or loan may in any year cause the balance in the Revolving Fund to exceed five percent of the principal amount of the City's then outstanding special improvement and sidewalk, curb, gutter and alley approach bonds and warrants secured thereby and subject to the durational limitations specified in Section 7-12-4225 of the Act. In the event that the balance on hand in the Revolving Fund fifteen days prior to any date when interest is due on special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City is not sufficient to make good all deficiencies then existing in the funds for which the City covenants to make loans from the Revolving Fund, the balance on hand in the Revolving Fund shall be allocated to the funds in which such deficiencies then exist in proportion to the amounts of the deficiencies on the respective dates of receipt of such money, until all interest accrued on such special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City has been paid and to the extent of amounts available in the Revolving Fund. On any date when all accrued interest on special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City payable from funds for which the City has covenanted to make loans from the Revolving Fund has been paid, any balance remaining in the Revolving Fund shall be loaned or advanced to the funds for payment and redemption of bonds and warrants to the extent such funds are deficient for such purpose and, if money in the Revolving Fund is insufficient therefor, pro rata, in an amount proportionate to the amount of such deficiency.

The City hereby determines, covenants and agrees to levy the property tax described in the immediately preceding paragraph to provide funds for the Revolving Fund so long as any Bonds are outstanding to the extent required under the provisions of this Resolution and the Act, even though such property tax levy may, under applicable law or provisions of the home rule charter of the City, require that property tax levies of the City for other purposes be reduced correspondingly.

Section 4. Covenants. The City covenants and agrees with the owners from time to time of each of the Bonds that until all the Bonds and interest thereon are fully paid:

4.01. Compliance with Resolution. The City will hold the District Fund and the Revolving Fund as trust funds, separate and apart from all of its other funds, and the City, its officers and agents, will comply with all covenants and agreements contained in this Resolution. The provisions hereinabove made with respect to the District Fund and the Revolving Fund are

in accordance with the undertaking and agreement of the City made in connection with the sale of the Bonds as set forth in Section 1.06.

4.02. Construction of Improvements. The City will do all acts and things necessary to enforce the provisions of the construction contracts and bonds referred to in Section 1.04 and to ensure the completion of the Improvements for the benefit of the District in accordance with the plans and specifications and within the time therein provided, and will pay all costs thereof promptly as incurred and allowed, out of the Construction Account and within the amount of the proceeds of the Bonds appropriated thereto, amounts contributed by the City therefor and prepayments by property owners in the District.

4.03. Levy of Assessments. The City will do all acts and things necessary for the final and valid levy of special assessments upon all assessable real property within the boundaries of the District benefited by the Improvements, in accordance with the Constitution and laws of the State of Montana and the Constitution of the United States, in an aggregate principal amount not less than \$1,090,000.

Such special assessments shall be levied on the basis or bases prescribed in the Resolution of Intention, and shall be payable in substantially equal semiannual installments of principal and interest over a period of 15 years, at an annual rate equal to the sum of: (i) the average annual interest rate borne by the then-outstanding Bonds, plus (ii) one-half of one percent (0.50%) per annum. The assessments to be levied will be payable on the 30th day of November in each of the years 2018 through 2032, and on the 31st day of May in the years 2019 through 2033, inclusive, if not theretofore paid, and shall become delinquent on such date unless paid in full. The first partial payment of each assessment shall include interest on the entire assessment from the date of original registration of the Bonds to January 1, 2019. The assessments shall constitute a lien upon and against the property against which they are made and levied, which lien may be extinguished only by payment of the assessment with all penalties, cost and interest as provided in Section 7-12-4191 of the Act. No tax deed issued with respect to any lot or parcel of land shall operate as payment of any installment of the assessment thereon which is payable after the execution of such deed, and any tax deed so issued shall convey title subject only to the lien of said future installments, as provided in Montana Code Annotated, Section 15-18-214.

4.04. Reassessment. If at any time and for whatever reason any special assessment or tax herein agreed to be levied is held invalid, the City and this Council, its officers and employees, will take all steps necessary to correct the same and to reassess and re-levy the same, including the ordering of work, with the same force and effect as if made at the time provided by law, ordinance or resolution relating thereto, and will reassess and re-levy the same with the same force and effect as an original levy thereof, as authorized in Section 7-12-4186 of the Act. Any special assessment, or reassessment or re-levy shall, so far as is practicable, be levied and collected as it would have been if the first levy had been enforced including the levy and collection of any interest accrued on the first levy.

If proceeds of the Bonds, including investment income thereon, are applied to the redemption of such Bonds, as provided in Sections 7-12-4205 and 7-12-4206 of the Act, or if refunding bonds are issued and the principal amount of the outstanding Bonds is decreased or

increased, the City will reduce or increase, respectively, the assessments levied in the District and then outstanding pro rata by the principal amount of such prepayment or the increment above or below the outstanding principal amount of bonds represented by the refunding bonds. The City and this Council, its officers and employees will reassess and re-levy such assessments, with the same effect as an original levy, in such reduced or increased amounts in accordance with the provisions of Sections 7-12-4176 through 7-12-4178 of the Act.

4.05. Absence of Litigation. There is now no litigation pending or, to the best knowledge of the City, threatened questioning the validity or regularity of the creation of the District, the contracts for construction of the Improvements or the undertaking and agreement of the City to levy special assessments therefor and to make good any deficiency in the collection thereof through the levy of taxes for and the making of advances from the Revolving Fund, or the right and power of the City to issue the Bonds or in any manner questioning the existence of any condition precedent to the exercise of the City's powers in these matters.

4.06. Waiver of Penalty and Interest. The City covenants not to waive the payment of penalty or interest on delinquent assessments levied on property in the District for costs of the Improvements, unless the City determines, by resolution of the Council, that such waiver is in the best interest of the owners of the outstanding Bonds.

Section 5. Tax Matters.

5.01. Use of Improvements. The Improvements will be owned and operated by the City and available for use by members of the general public on a substantially equal basis. The City shall not enter into any lease, use or other agreement with any non-governmental person relating to the use of the Improvements or security for the payment of the Bonds which might cause the Bonds to be considered "private activity bonds" or "private loan bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the "Code").

5.02. General Covenant. The City covenants and agrees with the owners from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become includable in gross income for federal income tax purposes under the Code and applicable Treasury Regulations (the "Regulations"), and covenants to take any and all actions within its powers to ensure that the interest on the Bonds will not become includable in gross income for federal income tax purposes under the Code and the Regulations.

5.03. Arbitrage Certification. The Mayor, the City Finance Director and the City Clerk, being the officers of the City charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code, and Section 1.148-2(b) of the Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds, it is reasonably expected that the proceeds of the Bonds will be used in a manner that would not cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code and the Regulations.

5.04. Arbitrage Rebate. The City acknowledges that the Bonds are subject to the rebate requirements of Section 148(f) of the Code. The City covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under said Section 148(f) and applicable Treasury Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for the exception from the rebate requirement under Section 148(f)(4)(B) of the Code and no “gross proceeds” of the Bonds (other than amounts constituting a “bona fide debt service fund”) arise during or after the expenditure of the original proceeds thereof. In furtherance of the foregoing, the Mayor, the City Finance Director and the City Clerk are hereby authorized and directed to execute a Rebate Certificate, substantially in the form to be prepared by Bond Counsel, and the City hereby covenants and agrees to observe and perform the covenants and agreements contained therein, unless amended or terminated in accordance with the provisions thereof.

5.05. Information Reporting. The City shall file with the Secretary of the Treasury, not later than November 15, 2018, a statement concerning the Bonds containing the information required by Section 149(e) of the Code.

Section 6. Authentication of Transcript. The officers of the City are hereby authorized and directed to furnish to the Purchaser and to Bond Counsel certified copies of all proceedings relating to the issuance of the Bonds and such other certificates and affidavits as may be required to show the right, power and authority of the City to issue the Bonds, and all statements contained in and shown by such instruments, including any heretofore furnished, shall constitute representations of the City as to the truth of the statements purported to be shown thereby.

Section 7. Discharge.

7.01. General. When the liability of the City on all Bonds issued under and secured by this Resolution has been discharged as provided in this Section 7, all pledges, covenants and other rights granted by this Resolution to the owners of such obligations shall cease.

7.02. Payment. The City may discharge its liability with reference to any Bond or installment of interest thereon which is due on any date by depositing with the Registrar on or before that date funds sufficient, or, if a City officer is the Registrar, mailing to the registered owner of such Bond a check or draft in a sum sufficient and providing proceeds available, for the payment thereof in full; or if any Bond or installment of interest thereon shall not be paid when due, the City may nevertheless discharge its liability with reference thereto by depositing with the Registrar funds sufficient, or, if a City officer is the Registrar, by mailing to the registered owner thereof a check or draft in a sum sufficient and providing proceeds available, for the payment thereof in full with interest accrued to the date of such deposit or mailing.

7.03. Prepayment. The City may also discharge its obligations with respect to any Bonds called for redemption on any date when they are prepayable according to their terms, by on or before that date depositing with the Registrar funds sufficient, or, if a City officer is the Registrar, mailing to the registered owner of such Bond a check or a draft in a sum sufficient and providing proceeds available, for the payment of the principal, interest and redemption premium,

if any, which are then due; provided that notice of such redemption has been duly given as provided herein or irrevocably provided for.

7.04. Escrow. The City may also at any time discharge its liability in its entirety with reference to the Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without reinvestment, to provide funds sufficient to pay all principal and interest to become due on all Bonds on or before maturity or, if any Bond has been duly called for redemption or notice of such redemption has been irrevocably provided for, on or before the designated redemption date.

7.05. Irrevocable Deposits. If an officer of the City is the Registrar, any deposit made under this Section 7 with the Registrar shall be irrevocable and held for the benefit of the owners of Bonds in respect of which such deposits have been made.

Section 8. Continuing Disclosure.

(a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with paragraph (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended (the "Rule"), the City hereby makes the following covenants and agrees, for the benefit of the Owners (as hereinafter defined) from time to time of the outstanding Bonds, to provide annual reports of specified information and notice of the occurrence of certain events to the Municipal Securities Rulemaking Board ("MSRB") through its Electronic Municipal Market Access system website ("EMMA"), as hereinafter described (the "Disclosure Covenants"). The City is the only "obligated person" in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made.

If the City fails to comply with the Disclosure Covenants, any person aggrieved thereby, including the Owners of the outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of the Disclosure Covenants, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder. Notwithstanding anything to the contrary contained in the Disclosure Covenants, in no event shall a default under this Section 8 constitute a default under the Bonds or under any other provision of this Resolution.

As used in this Section 8, "Owner" means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used in this Section 8, "Beneficial Owner" means, in respect of a Bond, any person that (i) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including

persons holding Bonds through nominees, depositories or other intermediaries), or (ii) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The City will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the City, the following information at the following times:

(1) The Official Statement relating to the Series 2018 Bonds (the “Official Statement”) contains all of the Disclosure information (as hereinafter defined) described in paragraph (b)(1)(B) below for the fiscal year ended June 30, 2018. Therefore, the City will only provide the audited financial statements described in paragraph (b)(1)(A) below for the fiscal year ended June 30, 2018, on or before 365 days after the end of the fiscal year ended June 30, 2018 or within 10 business days of the receipt thereof. In addition, on or before 365 days after the end of each fiscal year of the City, commencing with the fiscal year ending June 30, 2019, the following financial information and operating data in respect of the City (the “Disclosure Information”):

(A) the audited financial statements of the City for such fiscal year, accompanied by the audit report and opinion of the accountant or government auditor relating thereto, as permitted or required by the laws of the State, containing a balance sheet as of the end of such fiscal year and a statement of operations, changes in fund balances and cash flows for the fiscal year then ended, prepared in accordance with generally accepted accounting principles promulgated by the Financial Accounting Standards Board as modified in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Montana law, as in effect from time to time or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the City, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the City Finance Director; and

(B) To the extent not included in the financial statements referred to in paragraph (b)(1)(A) above, the information of the type set forth below, which information may be unaudited, but is to be certified as to accuracy and completeness in all material respects by the City Finance Director to the best of his or her knowledge, which certification may be based on the reliability of information obtained from third party sources:

(1) information, for such fiscal year, relating to amounts on hand in the Revolving Fund and transfers in and out in substantially the form presented in the tables under the captions “The Revolving Fund—The Revolving Fund and Outstanding Special Improvement District and Sidewalk, Curb, Gutter, and Alley Approach Bonds,” and “The Revolving Fund—Statement of Changes in Fund Balance of the Revolving Fund,”

and special assessment billings and collections in substantially the form presented in the table under the caption “The Revolving Fund—Special Assessment Billings and Collections” in the Official Statement;

(2) information, applicable for such fiscal year, relating to the assessed value and taxable value of property in the District;

(3) information, as of the end of the most recent fiscal year, regarding the direct debt of the City, including debt evidenced by special improvement district bonds, overlapping general obligation debt and debt ratios of the type contained under the captions “City Indebtedness” in Appendix I to the Official Statement.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the City shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within 10 business days after the receipt thereof, the City shall provide the audited financial statements.

Any or all of the Disclosure Information may be incorporated, if it is updated as required hereby, by reference from other documents, including official statements, which have been submitted to the MSRB in the manner set forth in subsection (c) hereof. The City shall clearly identify in the Disclosure Information in each document so incorporated by reference.

If any part of the Disclosure Information can no longer be generated because the operations of the City have materially changed or been discontinued, such Disclosure Information need no longer be provided if the City includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other City operations in respect of which data is not included in the Disclosure Information and the City determines that certain specified data regarding such replacement operations would be material (as hereinafter defined), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations.

If the Disclosure Information is changed or this Section 8 is amended as permitted by this subsection (b)(1) or subsection (d), then the City shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

(2) In a timely manner not in excess of ten business days, notice of the occurrence of any of the following events:

- (A) principal and interest payment delinquencies;
- (B) non-payment related defaults, if material;
- (C) unscheduled draws on debt service reserves reflecting financial difficulties;

- (D) unscheduled draws on credit enhancements reflecting financial difficulties;
- (E) substitution of credit or liquidity providers, or their failure to perform;
- (F) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Bonds or other material events affecting the tax status of the Bonds;
- (G) modifications to rights of holders of the Bonds, if material;
- (H) bond calls, if material, and tender offers;
- (I) defeasances;
- (J) release, substitution or sale of property securing repayment of the Bonds, if material;
- (K) rating changes;
- (L) bankruptcy, insolvency, receivership, or similar event of the obligated person;
- (M) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (N) appointment of a successor or additional trustee or the change of name of a trustee, if material.

An event is “material” if it is an event as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, an event is also “material” if it is an event that would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

(3) In a timely manner, notice of the occurrence of any of the following events or conditions:

(A) the failure of the City to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;

(B) the amendment or supplementing of this Section 8 pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the City under subsection (d)(2); and

(C) any change in the fiscal year of the City.

(c) Manner of Disclosure. The City agrees to make available the information described in subsection (b) hereof to the MSRB via EMMA or in a manner as may be otherwise proscribed by the MSRB consistent with the Rule. All documents provided to the MSRB shall be accompanied by identifying information as prescribed by the MSRB.

(d) Term; Amendments; Interpretation.

(i) The Disclosure Covenants shall remain in effect so long as any Bonds are outstanding.

(ii) Notwithstanding paragraph (d)(i) hereof, the Disclosure Covenants (and the form and requirements of the Disclosure Information) may be amended or supplemented by the City from time to time, without notice to (except as provided under paragraph (b)(3)(B) hereof) or the consent of the Owners of any Bonds, by a resolution of this Council filed in the office of the recording officer of the City accompanied by an opinion of Bond Counsel, who may rely on certificates of the City and others and the opinion may be subject to customary qualifications, to the effect that the Disclosure Covenants (and the form and requirements of the Disclosure Information), as so amended or supplemented, will comply with paragraph (b)(5) of the Rule. If the Disclosure Covenants (and the form and requirements of the Disclosure Information) are so amended, the City agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

(iii) The Disclosure Covenants are entered into to comply with the continuing disclosure provisions of the Rule and should be construed so the undertaking would satisfy the requirements of paragraph (b)(5) of the Rule.

(e) Further Limitation of Liability of City. In and to the extent the limitations of liability contained in subsection (a) are not effective, anything contained in this Section 8 to the contrary notwithstanding, in making the agreements, provisions and covenants set forth in this Section 8, the City has not obligated itself except with respect to the assessments and the Revolving Fund. None of the agreements or obligations of the City contained herein shall be construed to constitute an indebtedness of the City within the meaning of any constitutional or statutory provisions whatsoever or constitute a pledge of the general credit or taxing powers of the City.

Section 9. Repeals and Effective Date.

9.01. Repeal. All provisions of other resolution and other actions and proceedings of the City and this Council that are in any way inconsistent with the terms and provisions of this Resolution are repealed, amended and rescinded to the full extent necessary to give full force and effect to the provisions of this Resolution.

9.02. Effective Date. This Resolution shall take effect immediately upon its passage and adoption by this Council.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 27th day of August, 2018.

Mayor

Attest: _____
City Clerk

(SEAL)

EXHIBIT A

UNITED STATES OF AMERICA
STATE OF MONTANA
YELLOWSTONE COUNTY

CITY OF BILLINGS

SPECIAL IMPROVEMENT DISTRICT NO. 1405 BONDS, SERIES 2018

Interest at the rate per annum specified below,
payable on the 1st day of January and the 1st day of July
in each year, commencing January 1, 2019.

No. _____ \$ _____ .00

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
%	July 1,	September 5, 2018	090135 []

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: AND NO/100 DOLLARS

FOR VALUE RECEIVED, the City of Billings, Montana (the "City"), will pay to the registered owner identified above, or registered assigns, on the maturity date specified above the principal amount specified above, solely from the revenues hereinafter specified, as authorized by Resolution No. [], adopted August 27, 2018 (the "Resolution"), all subject to the provisions hereinafter described relating to the redemption of this Bond before maturity. This Bond bears interest at the rate per annum specified above from the date of original issue specified above, or from such later date to which interest hereon has been paid or duly provided for, until the maturity date specified above or an earlier date on which this Bond shall have been duly called for redemption by the City Finance Director. Interest on this Bond is payable semiannually on the 1st day of January and the 1st day of July in each year, commencing January 1, 2019, to the owner of record of this Bond appearing as such in the bond register as of the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. Interest on and, upon presentation and surrender hereof at the operations center of the bond registrar and paying agent hereinafter named, the principal of this Bond are payable by check or draft of U.S. Bank National Association, as Registrar, Transfer Agent and Paying Agent, at its operations center in St. Paul, Minnesota, or its successor designated under the Resolution (the "Registrar"). The principal of and interest on this Bond are payable in lawful money of the United States of America. Interest shall be calculated on the basis of a 360 day year composed of twelve 30 day months.

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the City.

This Bond is one of an issue in the aggregate principal amount of \$1,090,000 (the "Bonds"), all of like date of original issue and tenor, except as to serial number, denomination, date, interest rate, maturity date and redemption rights. The Bonds are issued pursuant to and in full conformity with the Constitution and laws of the State of Montana thereunto enabling, including Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended (the "Act"), and ordinances and resolutions duly adopted by the governing body of the City, including the Resolution, to finance costs of certain local improvements (the "Improvements") for the special benefit of property located in Special Improvement District No. 1405 (the "District"), to fund a deposit to the Special Improvement Revolving Fund (the "Revolving Fund") and to pay costs of issuance of the Bonds. The Bonds are issuable only as fully registered bonds of single maturities in denominations of \$5,000 or any integral multiple thereof.

This Bond is payable from the collection of a special tax or assessment levied upon all assessable real property within the boundaries of the District benefited by the Improvements, in an aggregate principal amount not less than \$1,090,000, except as such amounts may be reduced or increased in accordance with provisions of Montana law. Such assessments constitute a lien against the property against which they are made and levied and are to be deposited into the 2018 Special Improvement District No. 1405 Fund of the City (the "District Fund"). The Bonds are not general obligations of the City.

The City has validly established the Revolving Fund to secure the payment of certain of its special improvement and sidewalk, curb, gutter and alley approach bonds and warrants, including the Bonds. The City has also agreed, to the extent permitted by the Act, to issue orders annually, or more often as necessary, authorizing loans or advances from the Revolving Fund to the District Fund, in amounts sufficient to make good any deficiency in the District Fund to pay principal of or interest on the Bonds, to the extent money is available in the Revolving Fund, and to provide funds for the Revolving Fund by annually levying such tax or making such loan from its general fund, subject to the limitation that no such tax levy or loan may in any year cause the balance in the Revolving Fund to exceed five percent of the principal amount of the City's then outstanding special improvement and sidewalk, curb, gutter and alley approach bonds and warrants secured thereby and subject to the durational limitations specified in the Act. While any property tax levy to be made by the City to provide funds for the Revolving Fund is subject to levy limits under current law, the City has agreed in the Resolution to levy property taxes to provide funds for the Revolving Fund to the extent described in this paragraph and, if necessary, to reduce other property tax levies correspondingly to meet applicable levy limits.

If on any interest payment date there will be a balance in the Sinking Fund after payment of the principal and interest due on all Bonds drawn against it, either from the prepayment of assessments or from the transfer of surplus money from a Construction Subaccount to a Principal

Subaccount, the City Finance Director shall call for redemption on the interest payment date outstanding Bonds, or portions thereof, in an amount which, together with the interest thereon to the interest payment date, will equal the amount of such funds on deposit in the Sinking Fund on that date. The redemption price shall equal the principal amount of the Bonds to be redeemed plus interest accrued to the date of redemption.

The Bonds with stated maturities in the years 2019 through 2028 are not subject to optional redemption. The Bonds with stated maturities on July 1, 2030 and 2033 will be subject to redemption on July 1, 2028, and any date thereafter, at the option of the City, in whole or in part, from sources of funds available therefor (other than those described in Section 2.05(a) of the Resolution), at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date, without premium.

The redemption date and the principal amount of the Bonds to be redeemed shall be fixed by the City Finance Director who shall give notice thereof to the Registrar at least 35 days prior to the redemption date or such lesser period as the Registrar accepts. The Registrar, at least 30 days prior to the designated redemption date, shall cause notice of redemption to be mailed, by first class mail, or by other means required by the securities depository, to the owners of each Bond to be redeemed at their addresses as they appear on the bond register, but no defect in or failure to give such mailed notice shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. The notice of redemption shall specify the redemption date, redemption price, the numbers, interest rates and CUSIP numbers of the Bonds to be redeemed and the place at which the Bonds are to be surrendered for payment, which is the principal office of the Registrar. Official notice of redemption having been given as aforesaid, the Bonds or portions thereof so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions thereof shall cease to bear interest.

The Bonds having stated maturities in 2030 and 2033 are subject to mandatory sinking fund redemption on July 1 in the respective years and the respective principal amounts set forth below in \$5,000 principal amounts selected by the Registrar, by lot or other manner it deems fair, at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date:

2030 Term Bond		2033 Term Bond	
	Sinking Fund Payment		Sinking Fund Payment
July 1	Amount	July 1	Amount
2029	\$ 80,000	2031	\$ 85,000
2030	80,000	2032	90,000
		2033	90,000

*stated maturity.

If the Term Bonds having stated maturities in 2030 and 2033 are not previously purchased by the City in the open market or prepaid, \$80,000 and \$90,000, respectively, in principal amount of such Term Bonds would remain to mature in 2030 and 2033, respectively. The principal amount of such Term Bonds required to be redeemed on the above sinking fund payment dates shall be reduced by the principal amount of such Term Bonds theretofore redeemed at the option of the City and as to which the City has not previously applied amounts to reduce the principal amount of such Term Bonds on a sinking fund payment date.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by his attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or his attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange, the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all things required to be done precedent to the issuance of this Bond have been properly done, happened and been performed in the manner prescribed by the laws of the State of Montana and the resolutions and ordinances of the City of Billings, Montana, relating to the issuance hereof.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by the manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Billings, Montana, by its City Council, has caused this Bond to be executed by the facsimile signatures of the Mayor, the City Finance Director and the City Clerk, and by a printed facsimile of the official seal of the City.

CITY OF BILLINGS, MONTANA

(Facsimile Signature)
MAYOR

(Facsimile Seal)

(Facsimile Signature)
CITY FINANCE DIRECTOR

(Facsimile Signature)
CITY CLERK

Dated:

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned herein.

U.S. BANK NATIONAL ASSOCIATION,
as Registrar, Transfer Agent, and
Paying Agent

By _____
Authorized Signature

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants
in common

UTMA.....Custodian.....
(Cust) (Minor)

TEN ENT -- as tenants
by the entireties

under Uniform Gifts to

JT TEN -- as joint tenants
with right of
survivorship and
not as tenants in
common

Minor Act.....
(State)

_____ abbreviations may also be used.

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____ attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

PLEASE INSERT SOCIAL SECURITY
OR OTHER IDENTIFYING NUMBER
OF ASSIGNEE:

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration, enlargement or any change whatsoever.

SIGNATURE GUARANTEED

Signature(s) must be guaranteed by an "eligible guarantor institution" meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other "signature guaranty program" as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Ward Ordinance Second Reading - Annexation 18-04

PRESENTED BY: Monica Plecker

Department: Planning & Community Services

Presentation: No

PROBLEM/ISSUE STATEMENT

City election ward boundaries must be adjusted to conform to city limit amendments resulting from annexation of property into the City. The City Council approved the annexation of city-owned property (Annexation #18-04) on June 26, 2018. The subject property is known as Coulson Park and includes tracts of land situated in the NE1/4, SE1/4, and the SW 1/4 of Section 34, T1N, R26E. The property is located both north and south of Interstate 90. This annexation requires a change in the boundaries of Ward I. Two readings are required for this action. The first reading of the ordinance was held August 13, 2018 along with a public hearing, and the second reading is scheduled for August 27.

ALTERNATIVES ANALYZED

City Council may approve or not approve the ordinance to amend the boundaries of Ward I on second reading.

- Approving the ordinance will modify the boundaries of Ward I to include the property owned by the City of Billings.
- Not approving the ordinance will not modify the boundaries of Ward I and create a problem where property inside the City Limits is not within one of the City Ward Boundaries.

FINANCIAL IMPACT

There is no budget/financial impact from this action.

RECOMMENDATION

Staff recommends that the City Council approve the ordinance on second reading, adding recently annexed property to Ward I.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ordinance

ORDINANCE NO. 18-_____

AN ORDINANCE OF THE CITY OF BILLINGS, AMENDING BILLINGS MUNICIPAL CODE, CHAPTER 11, ELECTIONS, IN PARTICULAR, SECTION 11-102(c), WARD BOUNDARIES; AND CHANGING THE WARD BOUNDARIES ESTABLISHED THEREIN BY ADDING CERTAIN NEWLY ANNEXED REAL PROPERTY TO WARD I PROVIDING FOR CERTIFICATION AND REPEALING OF ALL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. AMENDMENT. Pursuant to Billings Municipal Code, Section 11-102(c) and the State Law, Billings Municipal Code, Section 11-102(c) Ward Boundaries is hereby amended by adding to Ward I the following described real property:

Tracts of land situated in the NE1/4, SE1/4, and the SW 1/4 of Section 34, T1N, R26E, P.M.M., Yellowstone County, Montana, more particularly described as:

Tracts of land being known as Coulson Park and being divided into two portions by Interstate 90, creating a north and a south portion:

The North portion being wholly surrounded on the East by the Yellowstone River, on the South by Interstate 90, on the West by Certificate of Survey No. 684, recorded March 8, 1955, under Document Number 539388, of record and on file in the office of the Yellowstone County Clerk and Recorder, and on the North by Montana Rail Link Railroad Right-of-Way.

The South portion being wholly surrounded on the East by the Yellowstone River, on the South by the South line of Section 34, T1N, R26E, P.M.M., on the West by Interstate 90, on the North by Tract 2, Certificate of Survey 1037, recorded December 23, 1966, under Document Number 790614, of record and on file in the office of the Yellowstone County Clerk and Recorder.

(# 18-04) See Exhibit "A" Attached

2. CERTIFICATION. Pursuant to M.C.A. Section 13-3-103, the above change and alteration is hereby certified to the election administrator by the City Council, and the City Administrator or his designee is hereby directed to certify the changes and alterations and to deliver a map showing the boundaries of the ward, the streets, avenues and alleys by name and the ward by number, to the election administrator not more than ten (10) days after the effective date of this ordinance.
3. REPEALER. All other ordinances, sections of the Billings Municipal Code and ordinances inconsistent herewith are hereby repealed.

PASSED by the City Council on the first reading this 13th day of August, 2018.

PASSED by the City Council on the second reading this 27th day of August, 2018.

THE CITY OF BILLINGS:

William A. Cole, MAYOR

ATTEST:

BY: _____
Denise Bohlman, CITY CLERK

(AN 18-04)



Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Ward Ordinance Second Reading - Annexation 18-05

PRESENTED BY: Monica Plecker

Department: Planning & Community Services

Presentation: No

PROBLEM/ISSUE STATEMENT

City election ward boundaries must be adjusted to conform to city limit amendments resulting from annexation of property into the City. The City Council approved the annexation of city owned property (Annexation #18-05) on June 25, 2018. The subject property is known as Phipps Park and is described as tracts of land situated in the SW1/4 of Section 24, Section 25 and the NE1/4 of Section 26, T.1N., R.24E. The property is located west and south of Molt Rd. This annexation requires a change in the boundaries of Ward IV. Two readings are required for this action. The first reading of the ordinance was held July 13 along with a public hearing, and the second reading is scheduled for August 27.

ALTERNATIVES ANALYZED

City Council may approve or not approve the ordinance to amend the boundaries of Ward IV on first reading.

- Approving the ordinance will modify the boundaries of Ward IV to include the property known as Phipps Park.
- Not approving the ordinance will not modify the boundaries of Ward IV and create a problem where property inside the City Limits is not within one of the City Ward Boundaries.

FINANCIAL IMPACT

There is no budget/financial impact from this action.

RECOMMENDATION

Staff recommends that the City Council approve this ordinance on second reading, adding recently annexed property to Ward IV.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ordinance

ORDINANCE NO. 18-_____

AN ORDINANCE OF THE CITY OF BILLINGS, AMENDING BILLINGS MUNICIPAL CODE, CHAPTER 11, ELECTIONS, IN PARTICULAR, SECTION 11-102(c), WARD BOUNDARIES; AND CHANGING THE WARD BOUNDARIES ESTABLISHED THEREIN BY ADDING CERTAIN NEWLY ANNEXED REAL PROPERTY TO WARD IV PROVIDING FOR CERTIFICATION AND REPEALING OF ALL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. AMENDMENT. Pursuant to Billings Municipal Code, Section 11-102(c) and the State Law, Billings Municipal Code, Section 11-102(c) Ward Boundaries is hereby amended by adding to Ward IV the following described real property:

Tracts of land situated in the SW1/4 of Section 24, Section 25 and the NE1/4 of Section 26, T.1N., R.24E., P.M.M., Yellowstone County, Montana, more particularly described as:

Tracts of land being known as Phipps Park:

Being Tract 1 of Amended Certificate of Survey No. 987, Recorded September 12, 1966, under Document Number 785084;

Tracts 1 through 8 of Certificate of Survey No. 1380, Recorded February 14, 1974, under Document Number 955343;

Tract A of Certificate of Survey No. 1387, Recorded February 27, 1974, under Document Number 956431;

Tract B of Certificate of Survey No. 1388, Recorded March 1, 1974, under Document Number 956654;

(# 18-05) See Exhibit "A" Attached

2. CERTIFICATION. Pursuant to M.C.A. Section 13-3-103, the above change and alteration is hereby certified to the election administrator by the City Council, and the City Administrator or his designee is hereby directed to certify the changes and alterations and to deliver a map showing the boundaries of the ward, the streets, avenues and alleys by name and the ward by number, to the election administrator not more than ten (10) days after the effective date of this ordinance.

3. REPEALER. All other ordinances, sections of the Billings Municipal Code and ordinances inconsistent herewith are hereby repealed.

PASSED by the City Council on the first reading this 13th day of August, 2018.

PASSED by the City Council on the second reading this 27th day of August, 2018.

THE CITY OF BILLINGS:

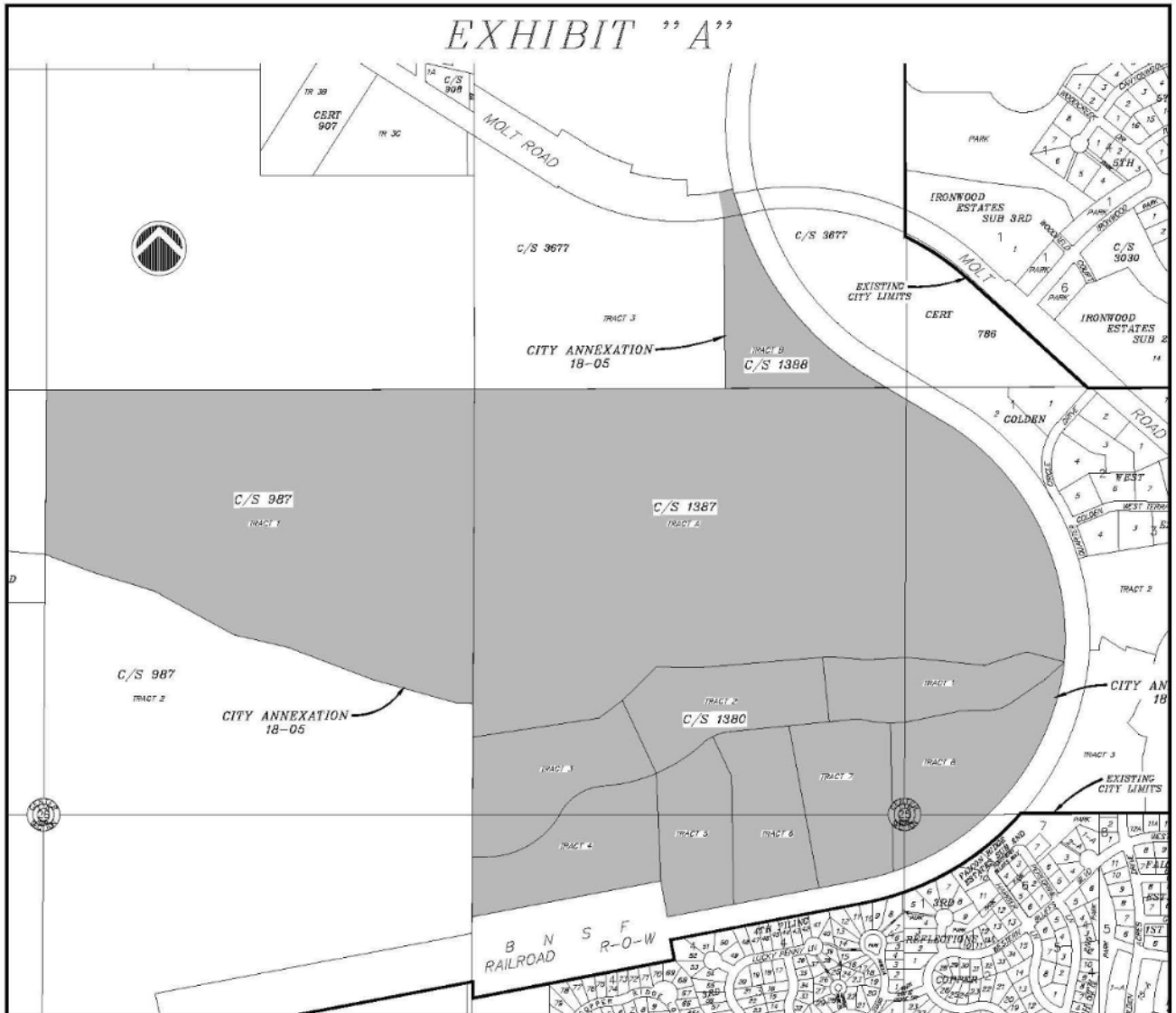
William A. Cole, MAYOR

ATTEST:

BY: _____
Denise Bohlman, CITY CLERK

(AN 18-05)

EXHIBIT "A"



Regular City Council Meeting

Meeting Date: 08/27/2018
TITLE: Zone Change 968 - 2nd reading
PRESENTED BY: Nicole Cromwell
Department: Planning & Community Services
Presentation: No

PROBLEM/ISSUE STATEMENT

This is a zone change request for a property located on the southeast corner of the intersection of N. 24th Street and 11th Avenue North. The existing zoning is Residential-7000 (R-70) and the proposed zoning is Residential Multi-family-Restricted (RMFR). The requested zoning of RMF-R will allow the existing multifamily dwellings to remain on the property. The legal description of this parcel is the North 100 feet of Lot 2, Block 8, Sunnyside Subdivision 2nd Filing, a 14,000 square foot parcel of land. The property is owned by Red Gate #2, Britt A. Romain. A pre-application meeting was held at the North Park meeting room on May 10, 2018. The Zoning Commission held its public hearing on July 10 and forwarded a recommendation of approval. The City Council held a public hearing on August 13 and approved Zone Change 968 on first reading.

Zone Change applications are reviewed using statutory criteria referenced in the Alternatives Analyzed section of this memo. Zone Changes require approval through an ordinance. Zone Changes allow the change from one type of zoning district to another types of zoning – e.g.. residential single family to residential multi-family or residential to commercial. A Zone Change cannot have conditions of approval and if approved, permits the owner to use the land for any purpose allowed within the zoning district.

ALTERNATIVES ANALYZED

City Council may:

- Approve the zone change and adopt the findings of the 10 criteria as recommended by the Zoning Commission;
- Deny the zone change and adopt different findings of the 10 criteria;
- Allow the applicant to withdraw the zone change; or
- Delay action on the zone change request for up to 30 days.

Prior to making a decision on the proposed zone change, the City Council shall consider the following findings as required by BMCC, Sec. 27-1502(d):

1. *Is the new zoning designed in accordance with the Growth Policy?*

The proposed zone change is consistent with the following guidelines of the 2016 Growth Policy:

- **Home Base:** *A mix of housing types that meet the needs of a diverse population is important; Common to all types of housing choices is the desire to live in surroundings that are affordable, healthy and safe ;*

The proposed zoning would allow the existing residential multifamily use to be conforming to the zoning. The current zoning does not allow multi-family residential uses. Financing improvements

or sale of the property is unnecessarily complicated by the current zoning. The property provides a desirable and needed housing choice in the area. The neighborhood is stable, safe and conveniently located near services.

- **Strong Neighborhoods:** *Zoning regulations that allow a mixture of housing types provide housing options for all age groups and income levels; Walkable neighborhoods that permit convenient destinations such as neighborhood services, open space, parks, schools and public gathering spaces foster health, good will and social interaction; Neighborhoods that are safe and attractive and provide essential services are much desired .*

The proposed zoning will allow the current residential use to remain and the owner to reconstruct the multifamily structures on the property. The residential use fit into the neighborhood. The property is within walking distance of many services including medical services, shopping, parks, schools and transit. The location is within walking distance of downtown.

2. *Is the new zoning designed to secure from fire and other dangers?*

The new zoning requires minimum setbacks, open and landscaped areas and building separations. The new zoning, as do all zoning districts, provides adequate building separations and density limits to provide security from fire and other dangers.

3. *Whether the new zoning will promote public health, public safety and general welfare?*

Public health and public safety will be promoted by the proposed zoning. The property has existing single and multifamily dwellings; the current zoning of the parcel does not provide certainty for future reconstruction of the multifamily residential structures. Investment in property maintenance and upgrades will carry less risk if the zoning is conforming to the property use.

4. *Will the new zoning facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirement?*

Transportation: The proposed zoning will not have any effect on the existing transportation system.

Water and Sewer: The City provides water and sewer to the property. There will be no additional impacts to the system from the proposed zoning.

Schools and Parks: Schools and parks should not be affected by the proposed zoning.

Fire and Police: The subject property is served by city public safety services. The Police and Fire Departments had no concerns with the zone change.

5. *Will the new zoning provide adequate light and air?*

The proposed zoning provides for sufficient building separations to allow for adequate light and air.

6. *Will the new zoning effect motorized and non-motorized transportation?*

The new zoning will have no effect on transportation systems.

7. *Will the new zoning promote compatible urban growth?*

The new zoning does promote compatibility with urban growth. The proposed zoning will allow the multi-family uses to continue and the use is compatible with the existing neighborhood.

8. *Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?*

The proposed zoning does consider the character of the district and the suitability of the property for the proposed use. The proposed zoning is identical to the zoning east of the subject

property and is an appropriate zone with the adjacent residential neighborhood surrounding it.

9. *Will the new zoning conserve the value of buildings?*

Approval of the zone change will conserve the value of the property and will make the current development conforming to zoning. The new zoning will allow reconstruction of the existing structures. The value of existing buildings and the parcel will be improved and conserved by the proposed zoning

10. *Will the new zoning encourage the most appropriate use of land throughout the City of Billings?*

The proposed zoning will allow the existing multifamily structures to be re-constructed if necessary in the future. This is the most appropriate use of the land at this location.

FINANCIAL IMPACT

If the zone change is approved, it could improve the property and market value of the subject property. Investing, selling or completing improvements to a property that is not correctly zoned can be difficult and can artificially depress the property value. If the zone change is not approved, the multi-family dwellings may continue as they exist under the non-conforming status.

RECOMMENDATION

The Zoning Commission recommended the City Council approve Zone Change 968 including adoption of the findings of the 10 criteria. The City Council adopted the zone change on first reading.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ordinance

ORDINANCE NO. 18-

AN ORDINANCE AMENDING THE ZONE CLASSIFICATION ON THE NORTH 100 FEET OF LOT 2, BLOCK 8, SUNNYSIDE SUBDIVISION 2ND FILING, GENERALLY LOCATED AT 1041, 1043, 1043 ½, 1045, 1045 ½, 1047 N 24TH STREET AND 2316, 2316 ½ AND 2320 11TH AVE N.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Sections 27-302 and 27-1502, BMCC,* provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.

2. DESCRIPTION. **THE NORTH 100 FEET OF LOT 2, BLOCK 8, SUNNYSIDE SUBDIVISION 2ND FILING, GENERALLY LOCATED AT 1041, 1043, 1043 ½, 1045, 1045 ½, 1047 N 24TH STREET AND 2316, 2316 ½ AND 2320 11TH AVE N** is presently zoned **Residential 7000** and is shown on the official zoning map within this zone.

3. ZONE AMENDMENT. The official zoning map is hereby amended and the zoning for **THE NORTH 100 FEET OF LOT 2, BLOCK 8, SUNNYSIDE SUBDIVISION 2ND FILING**, is hereby changed from **Residential 7000** to **Residential Multi-Family Restricted** and from the effective date of this ordinance, shall be subject to all the rules and regulations pertaining **Residential Multi-Family Restricted** as set out in the Billings, Montana City Code.

4. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

5. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading August 13, 2018.

PASSED, ADOPTED AND APPROVED on second reading August 27, 2018.

CITY OF BILLINGS:

BY:

William A. Cole, Mayor

ATTEST:

BY: Denise Bohlman, City Clerk

Regular City Council Meeting

Meeting Date: 08/27/2018
TITLE: Final Plat of Tierra Yellowstone Subdivision
PRESENTED BY: Monica Plecker
Department: Planning & Community Services
Presentation: No

PROBLEM/ISSUE STATEMENT

The final plat for Tierra Yellowstone Subdivision is being presented to City Council for approval. The subject property is located south of Gabel Road and west of South 32nd Street West. The land is zoned Controlled Industrial and is proposed for commercial development. The representing agent is Sanderson Stewart, and the owner is Red Lodge Investment, LLC. The proposed plat received preliminary approval on July 24, 2017. Staff has determined that the proposed plat has met all the conditions of approval and is forwarding a recommendation of final approval to the City Council. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

ALTERNATIVES ANALYZED

The City Council may approve or disapprove the final plat of Tierra Yellowstone Subdivision. If the City Council chooses to deny the final plat, it must base the denial on the criteria outlined in Section 76-3-611, MCA, and Section 23-307, BMCC.

FINANCIAL IMPACT

Should the City Council approve the final plat, the newly created lots may be developed, increasing the tax and assessment revenues for the City while also generating service demands.

RECOMMENDATION

Staff recommends the City Council approve the final plat of Tierra Yellowstone Subdivision.

APPROVED BY CITY ADMINISTRATOR

Attachments

Final Plat
SIA and Waiver

PLAT OF TIERRA YELLOWSTONE SUBDIVISION

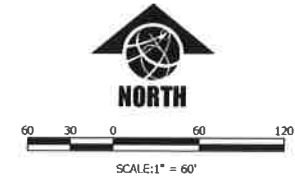
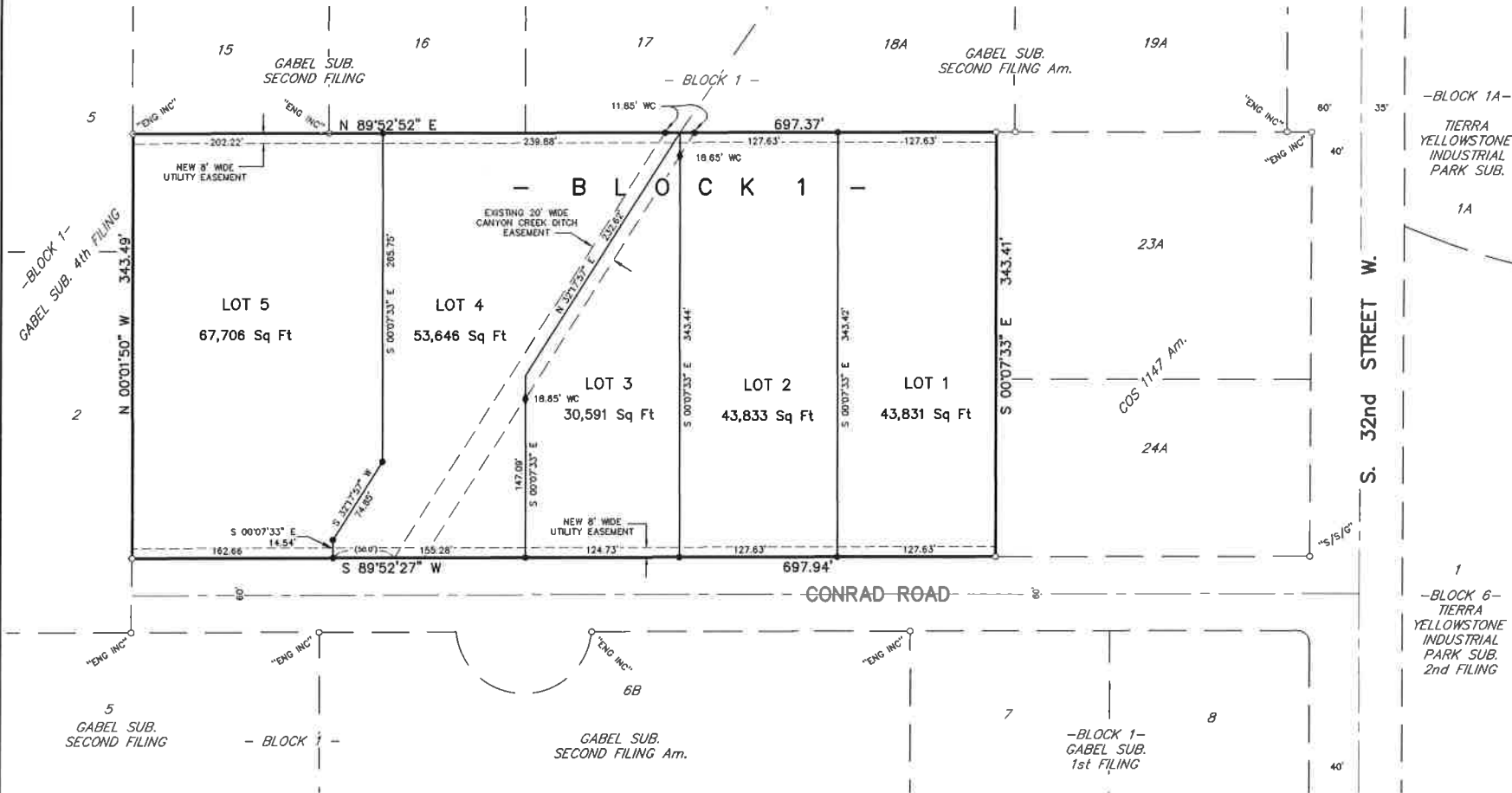
BEING TRACT 22A OF AMENDED CERTIFICATE OF SURVEY No 1147
SITUATED IN THE SE1/4 OF SECTION 14, T. 1 S., R. 25 E., P.M.M.
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : RED LODGE INVESTMENT, LLC

JULY 2017

PREPARED BY : SANDERSON STEWART

BILLINGS, MONTANA



VICINITY MAP
NOT TO SCALE

- FOUND SURVEY MONUMENT, AS NOTED
- ◆ SET 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART"
- WC WITNESS CORNER

THE BASIS OF BEARINGS FOR THIS SURVEY HAS BEEN DERIVED FROM GPS OBSERVATIONS AND IS BASED ON A NAD 83, LAMBERT CONFORMAL CONIC, SINGLE PARALLEL, LOW DISTORTION PROJECTION FOR THE CITY OF BILLINGS, HAVING A POINT OF ORIGIN AT 45°47'00" N LATITUDE AND 108°25'00" W LONGITUDE WITH A SCALE FACTOR OF 1.0001515.

DISTANCES ARE GRID, INTERNATIONAL FEET. THE GRID TO GROUND COMBINED SCALE FACTOR = 1.00000054 FOR THIS SURVEY GRID DISTANCE ESSENTIALLY EQUALS GROUND DISTANCE.

THE CONVERGENCE ANGLE AT THE SOUTHEAST CORNER OF THIS SUBDIVISION = -0°07'47".

CERTIFICATE OF DEDICATION

STATE OF MONTANA)
County of Yellowstone)

KNOW ALL MEN BY THESE PRESENTS: That Red Lodge Investment, LLC, the owner of the following described tract of land, does hereby certify that it has caused to be surveyed, subdivided and platted into lots, blocks and streets as shown on the annexed plat, said tract being situated in the SE1/4 of Section 14, T. 1 S., R. 25 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said tract being more particularly described as follows, to-wit:

Tract 22A of Amended Tracts 22, 23 and 24, Certificate of Survey No 1147 according to the official plat on file in the Office of the Clerk and Recorder of Yellowstone County, Montana, under Document No. 3810510, containing a gross area of 239,607 square feet and a net area of 239,607 square feet.

Pursuant to 76-3-621(3)(b) M.C.A. and City of Billings Subdivision Regulations there is no park requirement for this subdivision in which the parcels are all nonresidential.

The undersigned hereby grants unto all utility companies, as such are defined and established by Montana Law, and cable television companies, an easement for the location, maintenance, repair and removal of their lines over, under and across the areas designated on the plat as "UTILITY EASEMENT" to have and hold forever.

Said tract to be known and designated as PLAT OF TIERRA YELLOWSTONE SUBDIVISION, there is no public land dedication with this plat.

RED LODGE INVESTMENT, LLC

By: Greg Hardy, Member By: Les Hardy, Jr., Trustee of the Les Hardy, Jr. Living Trust, Member By: Kay L. Hardy, Trustee of the Kay L. Hardy Living Trust, Member

STATE OF MONTANA)
County of Yellowstone)

This instrument was acknowledged before me on the _____ day of _____, 2018, by GREG HARDY, as Member of Red Lodge Investment, LLC.

Signature of Notary

STATE OF _____)
County of _____)

This instrument was acknowledged before me on the _____ day of _____, 2018, by Les Hardy, Jr., Trustee of the Les Hardy, Jr. Living Trust and Kay L. Hardy, Trustee of the Kay L. Hardy Living Trust, respectively, as Members of Red Lodge Investment, LLC.

Signature of Notary

CERTIFICATE OF SURVEYOR

STATE OF MONTANA)
County of Yellowstone)

The undersigned, a Montana Registered Land Surveyor declares that during the month of July 2017 a survey was performed under his supervision of a tract of land to be known as TIERRA YELLOWSTONE SUBDIVISION, in accordance with the request of the owner thereof and in conformance with the Montana Subdivision and Platting Act; said subdivision, description of boundaries and dimensions being in accordance with the Certificate of Dedication and as shown on the annexed plat; that the monuments found and set are of the character and occupy the positions shown hereon and that the gross area and the net area is 239,607 square feet, more or less.

SANDERSON STEWART

By: Peter B. Knapp
Montana Registration No. 8377-S
Date: _____

NOTICE OF APPROVAL

STATE OF MONTANA)
County of Yellowstone)

This plat has been approved for filing by the Yellowstone County Board of Planning and conforms to the recommendations of this board.

Date _____ President _____
Executive Secretary _____

CERTIFICATE OF CITY ENGINEER'S OFFICE

I hereby certify that annexed and foregoing plat conforms with Section 76-4-125(2)(d), M.C.A., for the removal of sanitary restrictions since the plat is inside a master planning area and said lots will be provided with adequate stormwater drainage and municipal facilities for the supply of water and the disposal of sewage and solid waste.

IN WITNESS WHEREOF, I have executed this CERTIFICATE OF APPROVAL this _____ day of _____, 20____.

City Engineer's Office

ERRORS AND OMISSIONS REVIEW

I hereby certify that I have examined the annexed and foregoing plat for errors and omissions in computations and drafting and find that said plat conforms with the requirements of the laws of the State of Montana, and that said plat conforms to the adjoining additions and plats of the City of Billings already platted as nearly as circumstances will permit.

Examining Land Surveyor _____ Date _____

CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney's office and is acceptable as to form.

DATED: _____
Reviewed by: _____

CERTIFICATE OF CITY COUNCIL APPROVAL

STATE OF MONTANA)
County of Yellowstone)

We hereby certify that we have examined the annexed and foregoing PLAT OF TIERRA YELLOWSTONE SUBDIVISION and find that said plat conforms with the requirements of the laws of the State of Montana, and the requirements of The Yellowstone County Board of Planning. It is therefore approved and the dedication to public use of any and all lands shown on this plat as being dedicated to such use are accepted.

IN WITNESS WHEREOF, we have set our hands and the seal of the CITY OF BILLINGS, MONTANA, this _____ day of _____, 20____.

CITY OF BILLINGS, MONTANA

By: _____ Mayor
Attest: _____ City Clerk

CERTIFICATE OF COUNTY TREASURER

I hereby certify that all real property taxes and special assessments have been paid per 76-3-611(1)(b) / 76-3-207(3), M.C.A.

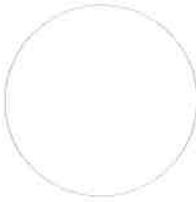
Date _____
Yellowstone County Treasurer
By: _____ Deputy

CONSENT TO PLATTING

Document No. _____

SUBDIVISION IMPROVEMENTS AGREEMENT

Document No. _____



**SUBDIVISION IMPROVEMENTS AGREEMENT
TIERRA YELLOWSTONE SUBDIVISION
CITY OF BILLINGS
Table of Contents**

I.	Variances	SIA-2
II.	Conditions that Run with the Land	SIA-2
III.	Transportation	SIA-3
	A. Streets	SIA-3
	B. Sidewalks	SIA-3
	C. Street Lighting	SIA-3
	D. Traffic Control Devices	SIA-3
	E. Access	SIA-4
	F. Billings Area Bikeway and Trail Master Plan	SIA-4
	G. Public Transit	SIA-4
IV.	Emergency Services	SIA-4
V.	Storm Drainage	SIA-5
VI.	Utilities	SIA-5
	A. Water	SIA-6
	B. Sanitary Sewer	SIA-6
	C. Power, Telephone, Gas, and Cable Television	SIA-6
VII.	Parks/Open Space	SIA-6
VIII.	Irrigation	SIA-6
IX.	Postal Delivery	SIA-7
X.	Soils/Geotechnical Study	SIA-7
XI.	Financial Guarantees	SIA-7
XII.	Legal Provisions	SIA-7

Return to:
Sanderson Stewart
1300 North Transtech Way
Billings, MT 59102

SUBDIVISION IMPROVEMENTS AGREEMENT TIERRA YELLOWSTONE SUBDIVISION

THIS AGREEMENT is made and entered into this ____ day of _____, 20 ____, by and between **RED LODGE INVESTMENT, LLC**, whose address for the purpose of this Agreement is P.O. Box 1203, Billings, Montana 59103, hereinafter referred to as "Subdivider" or "Developer," and the **CITY OF BILLINGS**, Montana, a municipal corporation, hereinafter referred to as "City."

WITNESSETH:

WHEREAS, at a regular meeting conducted on the 24th day of July, 2017, the City Council conditionally approved a preliminary plat of Tierra Yellowstone Subdivision; and

WHEREAS, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat; and

WHEREAS, the provisions of this Agreement shall be effective and applicable to Tierra Yellowstone Subdivision, upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana (the "Subdivision"). The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana;

THEREFORE, THE PARTIES TO THIS AGREEMENT, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

I. VARIANCES

No variances requested

II. CONDITIONS THAT RUN WITH THE LAND

- A. Lot owners will be required to construct or cause to be constructed that segment of the required sidewalk that fronts their property at the time of lot development.
- B. Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the 1972 Yellowstone County Soil Survey, indicate that there could be potential limitations for proposed construction on the lots, which may require a geotechnical survey prior to construction.
- C. Lot owners should be aware that this subdivision is being built in close proximity to open agricultural areas and contains wildlife migratory routes. Consequently, owners are advised that wildlife indigenous to the prairies is found on the property and may impact the developed property and interface with domestic animals, residents, and visitors. Owners may also experience problems with damage to landscaped shrubs, flowers, and gardens. Any impacts associated with wildlife and any damage arising therefrom is the responsibility of the lot owners.
- D. There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts that may be created by the City to finance the costs of the off-site Public Improvements pursuant to the terms of this Agreement and the Development Agreement. The Waiver will be filed with the plat, shall run with the land, and may be employed when public improvements that benefit this subdivision are required or requested. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and owner specifically agree that they are waiving valuable rights and do so voluntarily.

III. TRANSPORTATION

A. **Streets**

All site improvements within the subdivision will be in accordance with the City of Billings Site Development Ordinance, City Zoning Ordinance, the Uniform Building Code, the *Stormwater Management Manual*, and other applicable City codes, rules, and regulations.

Subdivider and City agree that the required street improvements are as follows:

1. Access to the Subdivision shall be provided by Conrad Road, a 60-foot wide dedicated public right-of-way.
2. Conrad Road shall be built to provide a 39-foot back-to-back curb street width and shall be built to grade with a satisfactory subbase, base course, curb and gutter, and asphalt surface. The design section shall be submitted to and approved by the City of Billings Public Works and Fire Departments, and the plans and specifications will be submitted for review and approval through the City Private Contract process.

B. Sidewalks

No sidewalks are required with this subdivision but are included in the Waiver. Lot owners will be required to construct or cause to be constructed that segment of the required sidewalk that fronts their property at the time of lot development.

C. Street Lighting

No street lighting is required with this subdivision but are included in the Waiver.

D. Traffic Control Devices

No traffic control devices are required with this subdivision but are included in the Waiver.

E. Access

Access to the Subdivision will be provided by Conrad Road.

F. Billings Area Bikeway and Trail Master Plan (BABTMP)

The subdivision is included in the Billings Area Bikeway and Trail Masterplan; however, no on-site improvements will be required within the subdivision.

G. Public Transit

No improvements to public transit service are proposed for the subdivision but are included in the Waiver.

IV. EMERGENCY SERVICE

Access is provided to this subdivision from Conrad Road. In addition, fire hydrants will be installed at the required locations as reviewed and approved by the City of Billings, Fire Department.

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and fire hydrants in place to allow for fire suppression requirements. Prior to issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as Adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along an approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of 20-foot-wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

V. STORM DRAINAGE

All drainage improvements shall comply with the provisions of the *Stormwater Management Manual* and Section 23-706, BMCC and shall be in accordance with the approved stormwater management plan to be submitted to and approved by the Engineering Division, such approval not to be unreasonably withheld, conditioned or delayed.

Stormwater improvements associated with Conrad Road shall meet the requirements outlined in the *Storm Water Management Manual*. Conrad Road has an existing 24-inch City of Billings storm drain that terminates west of the common lot line of Lots 2 and 3, Block 1. A 24-inch and an 18-inch diameter storm drain is to be extended to provide a stormwater service to Lot 5 and to provide for collection of street drainage. The 18-inch storm drain stubbed to the

west end of Conrad Road is sized to accept drainage from Lot 2, Block 1 of Gabel Subdivision 4th Filing.

Each lot is provided a 6-inch diameter storm drain service from the storm drain in Conrad Road. Each lot shall meet the requirements outlined in the *Storm Water Management Manual* upon development of each lot.

VI. UTILITIES

This Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department - Distribution and Collection Division. The extension/connection of/to water mains and sanitary sewers is subject to the approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications. The appropriate water and wastewater construction fees and franchise fee in effect shall be submitted with the applications.

The Subdivider acknowledges that the subdivision shall be subject to the applicable system development fees in effect at the time new water and/or sanitary sewer service connections are made.

It is acknowledged that all fees stated above are subject to the franchise fee in effect at the time of payment.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc.) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department, and the Montana Department of Environmental Quality.

A. Water

A 12-inch diameter public water main extended within Conrad Road from the public main in South 32nd Street West will provide water service to each of the subdivision lots with 6-inch diameter service lines.

B. Sanitary Sewer

An 8-inch diameter public sanitary sewer main extended within Conrad Road from the public main in South 32nd Street West will provide

sanitary service to each of the subdivision lots with 6-inch diameter service lines.

C. Power, Telephone, Gas, and Cable Television

Private utilities shall be coordinated prior to construction to serve the Subdivision. Said utilities will serve each lot in private utility easements at locations shown on the face of the plat.

VII. PARKS/OPEN SPACE

Pursuant to Section 76-3-621(3)(b), M.C.A. and the City of Billings subdivision regulations, there is no parkland requirement for this subdivision as all lots are non-residential.

VIII. IRRIGATION

Canyon Creek Ditch crosses the Subdivision within the 20-foot wide easement as shown on the plat.

IX. POSTAL DELIVERY

The Subdivider shall provide centralized delivery boxes with sufficient pullout to accommodate a mail carrier vehicle. The location of the boxes shall be reviewed and approved by the United States Postal Service.

X. SOILS/GEOTECHNICAL STUDY

A soils/geotechnical study has not been performed on the Subdivision. A soils/geotechnical investigation may be required for each lot at time of development.

XI. FINANCIAL GUARANTEES

Except as otherwise provided, Subdivider shall install and construct all required on-site improvements with cash or by utilizing the mechanics of a special improvement district or private contracts secured by letters of credit or a letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said private contract, and the improvements shall be installed as approved by the city engineer and utility department manager.

XII. LEGAL PROVISIONS

- A.** Subdivider agrees to guarantee all public improvements for a period of one year from the date of final acceptance by the City of Billings. This guaranty shall not apply to any failure or defect caused by changes in design, construction or materials required by the City.
- B.** The owners of the properties involved in this proposed Subdivision, by signature subscribed herein below, agree, consent, and shall be bound by the provisions of this Agreement.
- C.** The covenants, agreements, and all statements in this Agreement apply to and shall be binding on the heirs, personal representatives, successors, and assigns of the respective parties. Notwithstanding the foregoing, the City acknowledges and agrees that so long as Developer retains fee ownership of the Subdivision, the provisions of Section II will not be binding upon, and will not be covenants running with the land, with respect to said Lots.
- D.** In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement, then the prevailing party shall be entitled to reasonable attorney fees and costs.
- E.** Any amendments or modifications of this Agreement, or any provisions herein, shall be made in writing and executed in the same manner as this original document and shall, after execution, become a part of this Agreement.
- F.** Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

“SUBDIVIDER”

RED LODGE INVESTMENT, LLC.

By: _____
Greg Hardy, Member

By: _____
Les Hardy, Jr., Trustee of the
Les Hardy, Jr. Living Trust, Member

By: _____
Kay L. Hardy, Trustee of the
Kay L. Hardy Living Trust, Member

STATE OF MONTANA)
County of Yellowstone) :ss

This instrument was acknowledged before me on the ____ day of _____, 2018,
by GREG HARDY, as Member of Red Lodge Investment, LLC.

Signature of Notary

STATE OF _____)
County of _____) :ss

This instrument was acknowledged before me on the ____ day of _____, 2018,
by Les Hardy, Jr., Trustee of the Les Hardy, Jr. Living Trust and Kay L. Hardy, Trustee
of the Kay L. Hardy Living Trust, respectively, as Members of Red Lodge Investment,
LLC.

Signature of Notary

WAIVER OF RIGHT TO PROTEST

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more special improvement district(s) for a period of no more than twenty years from the recording of this waiver, for street light maintenance and energy, and for the construction of streets, street widening, sidewalks, survey monuments, street name signs, curb and gutter, street lights, driveways, traffic signals, and traffic control devices, parks and park maintenance, trails, sanitary sewer lines, water lines, storm drains (either within or outside the area), and other improvements incident to the above which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties, shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

The real property hereinabove mentioned is more particularly described as follows:

Tierra Yellowstone Subdivision

WAIVER signed and dated this _____ day of _____, 20____

RED LODGE INVESTMENT, LLC

By: _____
Greg Hardy, Member

By: _____
Les Hardy, Jr., Trustee of the
Les Hardy, Jr. Living Trust, Member

By: _____
Kay L. Hardy, Trustee of the
Kay L. Hardy Living Trust, Member

STATE OF MONTANA)

:SS

County of Yellowstone)

This instrument was acknowledged before me on the ____ day of _____, 2018, by GREG HARDY, as Member of Red Lodge Investment, LLC.

Signature of Notary

STATE OF _____)

:SS

County of _____)

This instrument was acknowledged before me on the ____ day of _____, 2018, by Les Hardy, Jr., Trustee of the Les Hardy, Jr. Living Trust and Kay L. Hardy, Trustee of the Kay L. Hardy Living Trust, respectively, as Members of Red Lodge Investment, LLC.

Signature of Notary

Consent 1. O. 1.

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Payment of Claims August 6, 2018

PRESENTED BY: Andy Zoeller

Department: City Hall Administration

Presentation: No

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$945,843.36 have been audited and are presented for City Council payment approval. A complete listing of the claims dated August 6, 2018, are available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends that Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

council memo 080618

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	815527	Alternatives Inc	Municipal Court Grants	\$ 9,404.16	Supportive Housing Agreement 4th Quarter FY18
08/06/2018	815529	American Title & Escrow	CDBG	\$ 10,000.00	FTHB Michael Dede 1949 Yellowstone Avenue
08/06/2018	815531	American Title & Escrow	CDBG	\$ 25,100.00	ESTABLISH REHAB PROGRAM FUNDS ACCOUNT
08/06/2018	815551	Chicago Title of Montana	CDBG	\$ 15,000.00	FTHB Curtis Rutschke 505 South 35th
08/06/2018	815553	CMG Construction LLC	Tax Increment South	\$ 8,090.01	Optimist Park-Northern parking lot project
08/06/2018	815554	Community Solutions Inc	Municipal Court Grants	\$ 1,100.00	CSI July ETG DUI
08/06/2018	815554	Community Solutions Inc	Municipal Court Grants	\$ 500.00	CSI July 2018 Co-Occurring Field Contacts
08/06/2018	815554	Community Solutions Inc	Municipal Court Grants	\$ 500.00	CSI July 18 DUI Home Visits
08/06/2018	815554	Community Solutions Inc	Municipal Court Grants	\$ 1,100.00	CSI July EtG SAMHSA
08/06/2018	815562	County Water District	Storm Sewer	\$ 2,178.00	WO 17-07 Hilltop Rd & Aronson Ave Storm Drain; 2356
08/06/2018	815562	County Water District	Public Safety	\$ 623.49	SPRING/SUMMER: ESTIMATED CHARGES
08/06/2018	815565	Dana Safety Supply Inc	Police Programs	\$ 3,971.00	Rear seats for patrol cars.
08/06/2018	815565	Dana Safety Supply Inc	Police Programs	\$ 3,678.50	Gun Rack & push bumper for patrol cars.
08/06/2018	815565	Dana Safety Supply Inc	Police Programs	\$ 4,943.10	Interior Patrol Car Equipment.
08/06/2018	815565	Dana Safety Supply Inc	Police Programs	\$ 2,299.45	Cargo boxes and interior patrol car equipment.
08/06/2018	815565	Dana Safety Supply Inc	Police Programs	\$ 4,032.70	Center window for interceptors.
08/06/2018	815565	Dana Safety Supply Inc	Police Programs	\$ 1,365.55	Cargo boxes and interior patrol car equipment. 17 JAG
08/06/2018	815567	Dell Computer L P	General	\$ 1,389.40	Dell GO i7Processor, 2-24"Monitors, Sound bar
08/06/2018	815567	Dell Computer L P	General	\$ 1,896.94	Dell 15"Latitude i7Processor, 2-24"monitors, Sound bar
08/06/2018	815571	Downtown Billings BID	General	\$ 15,000.00	292 USS Billings Commission
08/06/2018	815572	Dustbusters	Street/Traffic Oper	\$ 9,266.79	mag chloride- dust suppressant on gravel streets
08/06/2018	815572	Dustbusters	Street/Traffic Oper	\$ 10,052.87	mag chloride- dust suppressant on gravel streets
08/06/2018	815579	First Montana Title Co	CDBG	\$ 15,000.00	FTHB
08/06/2018	815580	Fisher Sand & Gravel Co	Street/Traffic Oper	\$ 1,384.36	asphalt
08/06/2018	815580	Fisher Sand & Gravel Co	Street/Traffic Oper	\$ 400.00	concrete for 2437 rimrock rd
08/06/2018	815580	Fisher Sand & Gravel Co	Street/Traffic Oper	\$ 400.00	concrete for 6th n & n22nd
08/06/2018	815580	Fisher Sand & Gravel Co	Street/Traffic Oper	\$ 641.30	asphalt
08/06/2018	815581	Forterra Concrete Products	Street/Traffic Oper	\$ 4,957.56	grates/frames/curb hoods for storm sewer
08/06/2018	815590	Guardian Security Inc	Library	\$ 9,155.52	Invoice 284 Guard service June 2018
08/06/2018	815592	Hanson Chemical Inc.	Street/Traffic Oper	\$ 2,762.28	org tough cleaner
08/06/2018	815595	Hawkins Inc.	General	\$ 2,503.93	Chemicals for pools
08/06/2018	815596	HDR, Inc.	Tax Increment South	\$ 68,625.26	Midland Road Improvements
08/06/2018	815597	High Point Networks LLC	Information Resources	\$ 32,398.00	Juniper maintenance renewal
08/06/2018	815597	High Point Networks LLC	Information Resources	\$ 33,600.00	Palo Alto Traps licenses

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	815600	laff	Sidewalk Debt Svc	\$ 4,683.09	Payroll Summary
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 656.41	35353141
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 9.58	35353141
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 17.40	35353141
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 19.25	35353142
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 15.93	35369128
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 27.12	35353143
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 27.00	35370914
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 41.40	35369129
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 985.05	35369129
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 377.63	35369129
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 28.46	35370915
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 16.52	35429992
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 1,847.20	35429993
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 287.60	35539360
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 630.20	35539360
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 449.99	35539360
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 9.59	35539360
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 14.37	35539360
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 244.55	35539360
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 18.00	35539360
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 15.92	35539359
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 26.12	35539359
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 10.20	35504584
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 15.92	35539358
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 118.08	35482428
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 37.99	35482429
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 32.43	35504583
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 46.61	35482427
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 8.99	35453241
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 74.90	35482425
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 27.50	35482426
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 29.09	35482426
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 107.97	35482426

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 91.96	35453240
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 29.99	35453240
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 13.80	35462398
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 15.63	35462398
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 32.95	35429994
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 79.90	35446239
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 238.09	35453239
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 9.19	35453239
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 45.09	35446238
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 240.81	35446238
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 602.59	35446238
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 23.00	35446238
08/06/2018	815602	Ingram Library Services Inc.	Library	\$ 5.97	35446238
08/06/2018	815607	J & H Office Equipment Inc.	Building Inspection	\$ 4,404.00	- PO # 18-000512
08/06/2018	815610	JBT Aero Tech, Jetway	Airport	\$ 38,195.00	Ground Power Equipment.
08/06/2018	815611	JC Billion Inc	Capital Replacement	\$ 36,139.00	2018 RAM 2500, BRIGHT WHITE CLEAR COAT
08/06/2018	815611	JC Billion Inc	Capital Replacement	\$ 36,139.00	2018 RAM 2500, FLAME RED CLEAR COAT
08/06/2018	815611	JC Billion Inc	Capital Replacement	\$ -	UNIT #4094
08/06/2018	815611	JC Billion Inc	Capital Replacement	\$ -	FIRE UNIT #4077
08/06/2018	815615	JR Civil LLC	Water	\$ 113,557.37	Poet Street Water Replacement
08/06/2018	815616	Kadrmass Lee & Jackson	Water	\$ 12,432.00	King Ave W Water & Sewer
08/06/2018	815616	Kadrmass Lee & Jackson	Wastewater	\$ 12,432.00	King Ave W Water & Sewer
08/06/2018	815616	Kadrmass Lee & Jackson	Storm Sewer	\$ 37,173.75	Hilltop Rd & Aronson Ave Storm Drain Extension
08/06/2018	815621	Kittelsohn & Associates Inc	City County Planning	\$ 26,044.17	Billings MPO Travel Demand Model
08/06/2018	815622	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 59.25	1 1/2" crushed base
08/06/2018	815622	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 173.40	1 1/2" crushed base
08/06/2018	815622	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 2,306.70	asphalt
08/06/2018	815622	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 2,693.35	asphalt
08/06/2018	815622	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 4,860.90	asphalt
08/06/2018	815622	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 3,951.20	asphalt
08/06/2018	815638	Montana CSED	Sidewalk Debt Svc	\$ 3,818.34	Payroll Summary
08/06/2018	815639	Montana Dakota Utilities	Fleet	\$ 7,051.35	072018 PO NUM 306493
08/06/2018	815644	MT State Fireman's Assoc	Sidewalk Debt Svc	\$ 4,014.82	Payroll Summary
08/06/2018	815646	Morrison Maierle Inc	Water	\$ 50,263.37	Zone 4 North Fox Pump Station

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	815649	MPPA	Sidewalk Debt Svc	\$ 3,180.80	Payroll Summary
08/06/2018	815653	NorMont Equipment Co	Street/Traffic Oper	\$ 1,092.00	safety cones/arrow tops/bases
08/06/2018	815653	NorMont Equipment Co	Street/Traffic Oper	\$ 1,651.20	broom for sweeper
08/06/2018	815653	NorMont Equipment Co	Street/Traffic Oper	\$ 2,157.50	arrow delineators/cones/warning flags
08/06/2018	815653	NorMont Equipment Co	Street/Traffic Oper	\$ 1,890.00	pour pot/emulsion tote for patcher
08/06/2018	815655	NorthWestern Energy	Facilities Mngmt	\$ 7,181.63	0100507-3
08/06/2018	815655	NorthWestern Energy	Radio	\$ 170.21	0721580-9
08/06/2018	815655	NorthWestern Energy	Public Safety	\$ 597.76	0712537-0
08/06/2018	815655	NorthWestern Energy	General	\$ 5.85	0722237-5
08/06/2018	815655	NorthWestern Energy	General	\$ 73.17	0712539-6
08/06/2018	815655	NorthWestern Energy	General	\$ 5.85	0722247-4
08/06/2018	815655	NorthWestern Energy	Water	\$ 2,124.00	0722252-4
08/06/2018	815655	NorthWestern Energy	General	\$ 236.29	0722260-7
08/06/2018	815655	NorthWestern Energy	Public Safety	\$ 377.86	0720840-8
08/06/2018	815655	NorthWestern Energy	General	\$ 456.87	0722257-3
08/06/2018	815655	NorthWestern Energy	Parking	\$ 356.91	0720829-1
08/06/2018	815655	NorthWestern Energy	General	\$ 98.41	0722255-7
08/06/2018	815655	NorthWestern Energy	General	\$ 101.27	0712683-2
08/06/2018	815655	NorthWestern Energy	General	\$ 194.95	0722251-6
08/06/2018	815655	NorthWestern Energy	Transit	\$ 23.77	0712764-0
08/06/2018	815655	NorthWestern Energy	General	\$ 0.23	0722254-0
08/06/2018	815655	NorthWestern Energy	General	\$ 1,451.32	Electrical charges for PRPL offices - 0100506-5
08/06/2018	815655	NorthWestern Energy	P.W. Admin	\$ 407.84	Electricity 1741314-7
08/06/2018	815655	NorthWestern Energy	Engineering	\$ 611.77	Electricity 1741314-7
08/06/2018	815655	NorthWestern Energy	Parking	\$ 1,358.31	0720834-1
08/06/2018	815655	NorthWestern Energy	Water	\$ 771.40	0100478-7
08/06/2018	815655	NorthWestern Energy	General	\$ 100.04	Monthly electrical charges for 3241436-9 tennis courts
08/06/2018	815655	NorthWestern Energy	General	\$ 0.10	0722263-1
08/06/2018	815655	NorthWestern Energy	General	\$ 65.57	0920801-8
08/06/2018	815655	NorthWestern Energy	General	\$ 2.12	0722262-3
08/06/2018	815655	NorthWestern Energy	General	\$ 5.85	0831702-6
08/06/2018	815655	NorthWestern Energy	General	\$ 0.23	0722261-5
08/06/2018	815655	NorthWestern Energy	Water	\$ 1,924.16	0723043-6
08/06/2018	815655	NorthWestern Energy	General	\$ 39.92	0722266-4

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	815655	NorthWestern Energy	Parking	\$ 1,129.73	1569636-2
08/06/2018	815655	NorthWestern Energy	General	\$ 15.86	0722269-8
08/06/2018	815655	NorthWestern Energy	Public Safety	\$ 226.56	1984150-1
08/06/2018	815655	NorthWestern Energy	General	\$ 1.00	0722268-0
08/06/2018	815655	NorthWestern Energy	Transit	\$ 62.99	1784756-7
08/06/2018	815655	NorthWestern Energy	General	\$ 12.61	0722292-0
08/06/2018	815655	NorthWestern Energy	Public Safety	\$ 281.40	1984155-0
08/06/2018	815655	NorthWestern Energy	General	\$ 14.89	0722905-7
08/06/2018	815655	NorthWestern Energy	General	\$ 49.73	0722293-8
08/06/2018	815655	NorthWestern Energy	Wastewater	\$ 1,648.75	2132749-9
08/06/2018	815655	NorthWestern Energy	General	\$ 258.96	0722933-9
08/06/2018	815655	NorthWestern Energy	Parking	\$ 60.16	3279035-4
08/06/2018	815655	NorthWestern Energy	General	\$ 15.99	3020837-5
08/06/2018	815655	NorthWestern Energy	Parking	\$ 1,387.57	3067416-2
08/06/2018	815655	NorthWestern Energy	General	\$ 230.12	0723035-2
08/06/2018	815655	NorthWestern Energy	Parking	\$ 298.33	3463478-2
08/06/2018	815655	NorthWestern Energy	General	\$ 59.47	0723042-8
08/06/2018	815655	NorthWestern Energy	General	\$ -	0722265-6
08/06/2018	815655	NorthWestern Energy	General	\$ 200.24	0723037-8
08/06/2018	815655	NorthWestern Energy	General	\$ 7.43	0723036-0
08/06/2018	815655	NorthWestern Energy	General	\$ 64.51	0723044-4
08/06/2018	815655	NorthWestern Energy	General	\$ 110.68	0723048-5
08/06/2018	815655	NorthWestern Energy	General	\$ 11.10	0723051-9
08/06/2018	815655	NorthWestern Energy	General	\$ 120.27	0723050-1
08/06/2018	815655	NorthWestern Energy	Public Safety	\$ 2,189.99	3448739-7
08/06/2018	815655	NorthWestern Energy	Solid Waste	\$ 1,426.56	3252194-0
08/06/2018	815655	NorthWestern Energy	Parking	\$ 855.53	1594282-4
08/06/2018	815655	NorthWestern Energy	Parks Maintenance	\$ 166.27	1059093-3
08/06/2018	815655	NorthWestern Energy	General	\$ 34.07	0789437-1
08/06/2018	815655	NorthWestern Energy	Street/Traffic Oper	\$ 5.85	0723645-8
08/06/2018	815655	NorthWestern Energy	Street/Traffic Oper	\$ 5.85	0723644-1
08/06/2018	815655	NorthWestern Energy	General	\$ 564.56	0723170-7
08/06/2018	815655	NorthWestern Energy	General	\$ 5.85	0723162-4
08/06/2018	815655	NorthWestern Energy	General	\$ 37.26	0723090-7

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	815655	NorthWestern Energy	General	\$ 30.52	0723058-4
08/06/2018	815655	NorthWestern Energy	General	\$ 19.29	0723057-6
08/06/2018	815655	NorthWestern Energy	General	\$ 47.27	0723056-8
08/06/2018	815655	NorthWestern Energy	General	\$ 8.67	0723055-0
08/06/2018	815655	NorthWestern Energy	General	\$ 292.18	0723054-3
08/06/2018	815655	NorthWestern Energy	General	\$ 11.38	0723052-7
08/06/2018	815655	NorthWestern Energy	General	\$ -	0723038-6
08/06/2018	815655	NorthWestern Energy	General	\$ -	0723027-9
08/06/2018	815662	PeopleReady Inc	Solid Waste	\$ 1,553.20	Paper Pickers for the Landfill 23697536
08/06/2018	815662	PeopleReady Inc	Solid Waste	\$ 1,650.28	Paper Pickers for the Landfill 23707527
08/06/2018	815664	Petty Cash CCSIU	Police Programs	\$ 3,450.03	Reimbursement of petty cash for June/July, 2018.
08/06/2018	815670	Public Utilities	Airport	\$ 66.06	250828-Alpine Air-Maintenance
08/06/2018	815670	Public Utilities	Facilities Mngmt	\$ 473.65	158260
08/06/2018	815670	Public Utilities	CDBG	\$ 30.23	FORECLOSURE PROGRAM: 30 S Plainview Street
08/06/2018	815670	Public Utilities	Airport	\$ 82.22	250836-West End T-Hangars
08/06/2018	815670	Public Utilities	Airport	\$ 276.08	250834-QTA
08/06/2018	815670	Public Utilities	Airport	\$ 112.02	250840-Edwards Jet Center West
08/06/2018	815670	Public Utilities	Airport	\$ 86.09	250842-Executive Hangars
08/06/2018	815670	Public Utilities	Airport	\$ 6.15	250842-Executive Hangars USDA APHIS
08/06/2018	815670	Public Utilities	Airport	\$ 45.96	250832-Corp Air/Alpine
08/06/2018	815670	Public Utilities	Airport	\$ 92.24	250831-Zone Dispatch-IP6 & IP7
08/06/2018	815670	Public Utilities	General	\$ 186.72	255552
08/06/2018	815670	Public Utilities	Wastewater	\$ 9.67	180645
08/06/2018	815670	Public Utilities	Airport	\$ 40.75	250830-Hilsendeger Bldg
08/06/2018	815670	Public Utilities	Airport	\$ 92.24	250858-Billings Fire Center-BLM
08/06/2018	815670	Public Utilities	Airport	\$ 45.96	250859-TSA
08/06/2018	815670	Public Utilities	Airport	\$ 903.00	251009-Terminal Compactor
08/06/2018	815670	Public Utilities	Airport	\$ 92.24	250857-MT State Lands DEQ/DNRC
08/06/2018	815670	Public Utilities	Airport	\$ 55.93	250855-Marchi Office
08/06/2018	815670	Public Utilities	Airport	\$ 65.84	250853-Aerotrionics
08/06/2018	815670	Public Utilities	Airport	\$ 112.02	250854-Marchi Hangar
08/06/2018	815670	Public Utilities	Airport	\$ 131.68	250851-Edwards Jet Center 1691 Aviation Place
08/06/2018	815670	Public Utilities	Airport	\$ 92.24	250849-Rocky Mountain College-EJC
08/06/2018	815670	Public Utilities	Airport	\$ 112.02	250850-US Postal Service Gate 15

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	815670	Public Utilities	Airport	\$ 91.92	250848-Edwards Jet Center 1871 Aviation Place
08/06/2018	815670	Public Utilities	Airport	\$ 139.55	250843-Airfield Maintenance Compactor
08/06/2018	815670	Public Utilities	Airport	\$ 111.64	250845-Airfield Maintenance
08/06/2018	815670	Public Utilities	Airport	\$ 143.32	250847-UPS Gate 21
08/06/2018	815672	RDO Equipment Co.	Solid Waste	\$ 548.69	Filters for Landfill Equipment
08/06/2018	815672	RDO Equipment Co.	Solid Waste	\$ 1,904.31	Filters for Landfill Equipment
08/06/2018	815672	RDO Equipment Co.	Water	\$ 19.34	NONSTOCKING ITEMS-P.U.D.
08/06/2018	815672	RDO Equipment Co.	Solid Waste	\$ 3,983.42	Parts for Landfill Equipment
08/06/2018	815673	Recorded Books LLC	Library	\$ 5,000.00	Universal Class Online Subscription
08/06/2018	815677	Rocky Mountain Compost	Park District 1	\$ 2,600.00	Playground chips for Hawthorne Park
08/06/2018	815691	Sysco Montana, Inc.	General	\$ 833.16	Food for Rose concessions
08/06/2018	815691	Sysco Montana, Inc.	General	\$ 147.68	Food for Rose pool concessions
08/06/2018	815691	Sysco Montana, Inc.	General	\$ 130.32	Food for Rose pool concessions
08/06/2018	815691	Sysco Montana, Inc.	General	\$ 93.13	Food for Rose pool concessions
08/06/2018	815691	Sysco Montana, Inc.	General	\$ 912.55	Rose pool concessions
08/06/2018	815691	Sysco Montana, Inc.	General	\$ 582.34	Food for Rose pool concessions
08/06/2018	815691	Sysco Montana, Inc.	General	\$ 541.12	Food for Rose pool concessions
08/06/2018	815691	Sysco Montana, Inc.	General	\$ 649.47	Food for Rose pool concessions
08/06/2018	815698	Town & Country Supply	Transit	\$ 5,182.36	309212 PO NUM 306438
08/06/2018	815698	Town & Country Supply	Transit	\$ 14,317.21	308694 PO NUM 306438
08/06/2018	815698	Town & Country Supply	Fleet	\$ 28,519.01	309939 PO NUM 306503
08/06/2018	815698	Town & Country Supply	Airport	\$ 14,194.16	Fuel for Operations
08/06/2018	815699	Tractor & Equipment Co.	Solid Waste	\$ 2,077.99	Parts for Landfill Equipment
08/06/2018	815699	Tractor & Equipment Co.	Solid Waste	\$ 1,734.46	Parts for Landfill Equipment
08/06/2018	815699	Tractor & Equipment Co.	Solid Waste	\$ 25.72	Parts for Landfill Equipment
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 17.71	Amazon.Com Amzn.Com/Bill - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 111.72	Fishers Technology - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 81.37	Galls - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 33.33	Selby'S - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 326.67	Galls - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ 10.36	Selby'S - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 299.99	Best Buy 00005926 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 245.00	Graybar Electric - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 118.20	Graybar Electric - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 30.00	Usps Po 2907740107 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	Hansers Wrecker & Salvage - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 50.00	Usps Po 2907740107 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 125.94	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 20.00	Usps Po 2907740107 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 36.90	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 20.00	Usps Po 2907740107 - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 294.23	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 17.25	Usps Po 2907740107 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 39.67	Tire Rama 101 Bc - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 50.00	Usps Po 2907740107 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1,468.91	Johnson Controls Ss - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 50.00	Usps Po 2907740107 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 34.16	Kb Commercial Products - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 75.96	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 226.26	Kb Commercial Products - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 24.97	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 30.32	Kb Commercial Products - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 129.74	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ (43.79)	Kb Commercial Products - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 185.78	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 77.94	Kb Commercial Products - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 227.14	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 43.79	Kb Commercial Products - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 36.42	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 141.00	Lesman Iron Works - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 32.50	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 15.98	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 255.96	M-B Companies, Inc. - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 28.88	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 172.50	Macon Supply Billi - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ 208.40	Lithia Cjd Of Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 32.94	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ 208.40	Lithia Cjd Of Billings - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 32.82	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 250.46	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 239.22	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 88.52	Lowe's #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 116.11	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 59.99	Lowe's #00907* - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 29.44	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 565.60	Lowe's #00907* - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 36.68	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 100.00	Industrial Coating Soluti - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 16.31	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 90.00	Industrial Coating Soluti - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 36.08	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 75.50	Awwa.Org - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 16.56	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 36.40	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 41.25	Wal-Mart #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 12.40	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ (134.94)	Wal-Mart #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Maintenance	\$ 84.01	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 15.04	Wal-Mart #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 34.83	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 34.93	Wal-Mart #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 439.48	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 91.03	Wal-Mart #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 76.80	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 68.90	Wal-Mart #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 597.01	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 113.57	Wal-Mart #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 420.00	Montana Society Of Cpas - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 7.96	Wal-Mart #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 420.00	Montana Society Of Cpas - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 91.04	Wal-Mart #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 328.89	Northland Automotive - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 46.62	Wal-Mart #4412 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 152.80	Northwest Pipe Fittings, - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 14.38	Wm Supercenter #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 52.36	Northwest Pipe Fittings, - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 7.47	Wm Supercenter #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 579.42	Pacific Steel #02 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 19.92	Wm Supercenter #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 78.00	Pacific Steel #02 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 29.88	Wm Supercenter #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 84.00	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 34.44	Wm Supercenter #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 108.00	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 13.42	Wm Supercenter #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 18.00	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 11.93	Wm Supercenter #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 563.20	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 32.79	Wm Supercenter #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 219.00	Ratco Trailer And Hitch - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 12.33	Wm Supercenter #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 76.72	The Rubber Stamp Shop, - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 26.68	Wm Supercenter #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 1,300.00	S Bar S Supply Co. - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 10.65	Usps Po 2907800103 - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Programs	\$ 153.59	Johnson Lane Materials - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 1,245.00	S Bar S Supply Co. - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Programs	\$ 46.51	Johnson Lane Materials - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 43.78	Sherwin Williams 703203 - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 197.77	Kimball Midwest - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 65.96	Shiptons Big R Heights - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 475.00	Nfpa Natl Fire Protect - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 23.96	Shipton'S Big R-East - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 2,103.16	Impact Plastics - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 65.98	Shipton'S Big R-East - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,590.00	Bna 3 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 7.99	Shipton'S Big R-East - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 555.76	Dmi* Dell Bus Online - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 55.90	Shipton'S Big R-West - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 719.70	Dmi* Dell Bus Online - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 102.25	Shipton'S Big R-West - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 575.76	Dmi* Dell Bus Online - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 29.16	Shipton'S Big R-West - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 431.82	Dmi* Dell Bus Online - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 240.92	Shipton'S Big R-West - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 407.97	Dmi* Dell Bus Online - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 153.96	Shipton'S Big R-West - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 422.97	Dmi* Dell Bus Online - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 2,174.85	Sundown Security - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 14.99	Adobe *Acropro Subs - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 2,257.48	Sundown Security - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1,760.00	Helena Chemical Co 44021 - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 117.50	Tinys Tavern Inc 2 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 715.00	Helena Chemical Co 44021 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 29.98	Tractor Supply #1381 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Mountainside Towing - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 52.50	Tvetene Turf Inc-Clvr - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 95.42	Shoes For Crews Llc - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 415.00	Tvetene Turf Inc-Clvr - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ (45.00)	Tvetene Turf Inc-Clvr - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 5.25	West End Lock And Secur - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 575.00	West End Lock And Secur - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 421.50	Wilbur Ellis Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 16.50	West End Lock And Secur - PCard
08/06/2018	ACH	U.S. Bank PCards	Amend Park	\$ 120.00	Wilbur Ellis Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 99.50	West End Lock And Secur - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 122.08	Yellowstone County Implem - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 12.37	Target 00001719 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 20.80	Yellowstone Valley Elec - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 12.67	Target 00001719 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 712.94	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 15.97	Target 00001719 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 1,230.70	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 38.98	Target 00001719 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 410.24	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 48.77	Target 00013334 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 307.67	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 48.00	City Of Billings Finance - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 66.00	Msft * E060064D8T - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 339.00	Bighorn Boots - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 3.98	Holiday Stnstore 0108 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 10.42	Fastenal Company01 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 163.38	Yellowstone County Treas - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 20.78	Fastenal Company01 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 29.97	Harbor Freight Tools 207 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 114.34	7003 Dominos Pizza - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 6.99	Fastenal Company01 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 557.03	Fastenal Company01 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 5.58	Van'S Evergreen Iga - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 13.45	Fastenal Company01 - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 100.00	Scheels Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 215.16	Holiday Inn Downtown Mis - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 209.00	Int'L Code Council Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 205.16	Holiday Inn Downtown Mis - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 215.00	Int'L Code Council Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 184.50	Holiday Inn Missoula Down - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 2,423.20	Int'L Code Council Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 263.99	Kone, Inc. - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,200.00	Ron Smith And Associates - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 24.00	Graphic Imprints Awards - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 490.51	Npc*New Pig Corp - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 137.22	Cdw Govt #Ndm5340 - PCard
08/06/2018	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 14.50	Party America Billings He - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 764.54	Cdw Govt #Nfj7710 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 179.95	Rdoce-Bil- - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 5.97	Big Lots Stores - #1923 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 405.45	Meadow Green Sales - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 34.47	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 59.50	Federal Licensing Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 34.46	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 59.50	Federal Licensing Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 594.88	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 228.50	Lexisnexis Risk Dat - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 65.75	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 11.89	The Ups Store #4741 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 43.83	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 31.10	The Ups Store 2594 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 144.03	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 10.62	The Ups Store 2594 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 63.98	Billings Hardware & Se - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 25.94	The Ups Store 2594 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 15.96	Billings Hardware & Se - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 19.61	Ups (800) 811-1648 - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 51.96	Billings Hardware & Se - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 86.27	Oreilly Auto #1551 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 150.00	Holiday Stnstore 0280 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 94.43	Oreilly Auto #1551 - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 1,800.00	Idu*Insight Public Sec - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 175.93	Oreilly Auto #1551 - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 310.00	Idu*Insight Public Sec - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 400.00	Stanley Steemer/Bllngs - PCard
08/06/2018	ACH	U.S. Bank PCards	Telephone System	\$ 925.00	Idu*Insight Public Sec - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 450.00	Stanley Steemer/Bllngs - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 85.00	Idu*Insight Public Sec - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 550.00	Stanley Steemer/Bllngs - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 384.99	Radisson Colonial Hotel H - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 126.85	Sherwin Williams 703429 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 292.59	Epasales - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 548.00	Sprocket'S Mach. & Weld - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 22.98	Heights Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 650.00	Helm-Ford Diag Software - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 13.99	Heights Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 149.00	Mars Of Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 199.90	Apl*Apple Online Store - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 149.00	Mars Of Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 164.52	Grainger - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1,911.57	Montana Broom & Brush Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 70.35	Big Sky Fire Equipment - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 12.86	Grainger - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 151.85	Big Sky Fire Equipment - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 8.58	Grainger - PCard
08/06/2018	ACH	U.S. Bank PCards	Information Resources	\$ 517.81	Esri - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 389.32	Grainger - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 21.77	Albertsons #0047 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 147.36	Grainger - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 7.39	Albertsons #4025 - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 184.20	Grainger - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 65.29	Albertsons #4025 - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 55.90	Grainger - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 123.03	Albertsons #4025 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 140.00	Mt Gov Online Trnsctns - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 175.96	Rayallen.Com Jjdog.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 15.83	Www.Newegg.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 27.68	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	Information Resources	\$ 15.83	Www.Newegg.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 40.00	Exxonmobil 45907904 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 5.29	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 696.12	Expedia 7367190029112 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 9.76	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 118.70	La Quinta Inn & Suites - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 66.07	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 30.00	Culligan Billings - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 167.62	Office Depot #1080 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 6.00	Dollar Tree - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 34.99	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 8.00	Dollar Tree - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 18.00	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 18.46	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,078.23	Thomson West*Tcd - PCard
08/06/2018	ACH	U.S. Bank PCards	Fleet	\$ 272.20	American Air0017160309877 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 6.29	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 272.20	American Air0017160309878 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 22.78	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 174.00	Lisacs Billingstire Sp - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 5.29	Office Depot #450 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 158.00	Lisacs Billingstire Sp - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 738.80	Mcmaster-Carr - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 395.60	Doubletree - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 87.35	Mcmaster-Carr - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 99.90	Avngate*Movavi.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 102.68	Dxp Enterprises - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 148.55	Dxp Enterprises - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,885.00	Identity Automation, Lp - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 312.00	Aces - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 494.00	Nutrien Ag Solution 6543 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 33.16	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 10.00	Paypal *Blacksaildi - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 49.98	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 25.00	Paypal *Citinternat - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 279.15	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 385.00	Paypal *Citinternat - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 384.44	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 25.00	Paypal *Citinternat - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 44.95	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 385.00	Paypal *Citinternat - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 15.98	Amazon Mktplace Pmts - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 628.75	Sherrilltre - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 44.98	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 600.00	Bobcat Of Big Sky - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 216.39	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 149.95	La Police Gear - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 5.03	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 92.75	La Police Gear - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 23.07	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 208.25	La Police Gear Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 147.27	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 299.00	Buddy Punch - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 185.62	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 99.98	First Tactical - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 173.81	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 12.50	Kleen-Rite Corporation - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 19.94	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 455.00	Grantwritin - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 48.98	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 455.00	Grantwritin - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 110.76	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 52.50	Urg Us Inc Wbgraff - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 16.60	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 221.94	Ultra Graphics, Llc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 181.86	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 36.62	Sams Club #4805 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 434.12	Amazon.Com Amzn.Com/Bill - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 6.40	Samsclub #4805 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 64.04	Amazon.Com Amzn.Com/Bill - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 121.18	Edge Construction Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 100.00	Amazon.Com Amzn.Com/Bill - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 36.24	Edge Construction Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 80.00	Amazon.Com Amzn.Com/Bill - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 40.90	Edge Construction Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 57.98	Best Buy 00005926 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 154.00	Pita Pit - 14-025-Mt E - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 21.07	Conoco - High Country Tra - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 162.00	Data Imaging Systems - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 551.98	Fisher Sand And Gravel - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 145.66	U.S. Plastic Corporation - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 325.00	Hanson S Motorsports - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 69.82	Lowes #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 45.72	Lowes #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 990.00	Wpy*International Associa - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 14.33	Lowes #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 45.00	Smartsign - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 9.55	Lowes #00319* - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 333.00	Simply Family Magazine, I - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 760.00	Crop Prod Serv 6543 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 110.00	Industrial Coating Soluti - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 80.95	First Tactical - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 60.00	Wal-Mart #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ (25.00)	First Tactical - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 43.72	Wal-Mart #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 627.22	Sherwin Industries - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 134.94	Wal-Mart #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 149.36	Wal-Mart #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 453.71	Wpsg, Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 86.15	Wal-Mart #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 35.59	Wpsg, Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 41.75	Wm Supercenter #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 35.00	Ywhc - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 11.95	Conoco - Dons Car Wash 4 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 19.86	Wm Supercenter #1956 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 73.11	Ferguson Ent #3027 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 29.88	Wm Supercenter #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 101.64	Travel Insurance Policy - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 115.40	Wm Supercenter #2923 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 1,664.00	Grn Magc Arbr Tec - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 9.85	Usps Po 2907800103 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 4.79	Joann Stores #2315 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 15.04	Usps Po 2907800103 - PCard
08/06/2018	ACH	U.S. Bank PCards	Property Ins	\$ 47.40	Fedex 29187903 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 127.92	Johnson Lane Materials - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1,945.80	Billingsgazettethriftync - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 17.01	Fedex 781743485830 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 15.70	Conoco - Town Pump Billin - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ 362.23	Hyatt Place Keystone - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 15.70	Conoco - Town Pump Billin - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 80.50	Off Main Deli And Bakery - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 14.99	Adobe *Acropro Subs - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 185.98	Probuild N #409 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 2,340.00	Helena Chemical Co 44021 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 100.00	Mt Prof License Renew - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 100.00	Mt Prof License Renew - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 69.00	West End Lock And Secur - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 100.00	Mt Prof License Renew - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 120.00	West End Lock And Secur - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 942.00	Gunarama Wholesale I - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 100.00	Mt Prof License Renew - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 200.00	Mt Prof License Renew - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 1,624.00	Techsoup - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 20.00	Se Background Services - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 15.99	Target 00001719 - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 118.75	Target 00013334 - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 409.95	Tycointegratedsecurity - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 1.00	City Of Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 108.90	Wheniwork.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 1.00	City Of Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 31.80	Plug N Pay Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 717.66	City Of Billings Pud - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 113.91	Yellowstone Polaris - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 105.83	City Of Billings Pud - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 82.45	Yellowstone Polaris - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 66.32	Awg 3575 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 94.48	City Of Billings Pud - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 158.80	City Of Billings Pud - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 15.08	Facebk *2Mqkcgwjf2 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 73.25	City Of Billings Pud - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 7.16	Facebk *4Vqx3Gsmv2 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 48.84	City Of Billings Pud - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 3.58	Facebk *93Uabg6Uf2 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 91.57	City Of Billings Pud - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 11.42	Facebk *B3Uabg6Uf2 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 30.53	City Of Billings Pud - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 13.44	Facebk *Lldxmgjqv2 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 6.56	Facebk *Pldxmgjqv2 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 5.77	Fastenal Company01 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 10.00	Facebk *Tr6Swgarp2 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 121.39	Rdoce-Bil- - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 74.92	Facebk *Zlqkcgwjf2 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 1,561.36	Interstate Pwr Sys 7 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 1,561.36	Interstate Pwr Sys 7 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1.75	Redbox *Dvd Rental - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 75.00	Isa Montana Section - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1.75	Redbox *Dvd Rental - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 75.00	Isa Montana Section - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 249.44	Schnitzer Steel Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 62.50	Isa Montana Section - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 70.00	Montana Waterworks - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 62.50	Isa Montana Section - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 23.99	The Wave - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 742.12	Best Western Clock Tower - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 75.00	Isa Montana Section - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 1,427.00	4Startechin Www.4Starte - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 75.00	Isa Montana Section - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 75.00	Get Air Billings, Llc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 158.55	Pcm Tigerdirect - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 75.00	Get Air Billings, Llc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 420.72	Pcm Tigerdirect - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 75.00	Get Air Billings, Llc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 384.48	Pcm Tigerdirect - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 219.00	Get Air Billings, Llc - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 25.02	The Ups Store 2594 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 25.99	Oreilly Auto #1551 - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 195.00	Paypal *Map - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 19.55	Grainger - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 920.00	Paypal *Montanalibr - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 60.00	Paypal *Montanalibr - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 48.99	Www.Newegg.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 100.00	Unplugged - PCard
08/06/2018	ACH	U.S. Bank PCards	Information Resources	\$ 22.43	Www.Newegg.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 22.43	Www.Newegg.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 13.58	Zuma Office Supply - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 52.00	Cna Insurance Companies - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 13.58	Zuma Office Supply - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 65.00	Aaim Solutions - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 40.00	Cna Insurance Companies - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 22.00	Culligan Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 23.52	Norco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 270.00	Naylor Career Solution - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 108.72	Norco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 281.00	Dji.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 132.15	Norco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 947.60	Elk River Outfitters - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 19.75	Norco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 865.20	Elk River Outfitters - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 42.14	Norco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 20.52	Norco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,190.37	Sgammo Llc - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 2,200.00	Pen-Link Ltd - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 228.73	Rei.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 147.75	Jimmy Johns - 1646 - E - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 11.92	Samsclub #4805 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 28.00	Arc*Services/Training - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 185.97	Edge Construction Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 179.86	Edge Construction Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 59.99	X-Plane - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 145.00	Pita Pit - 14-025-Mt E - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 59.99	X-Plane - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 725.00	Paypal *lape - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 109.98	Shoe Carnival #0446 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 21.98	Albertsons #0630 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 11.91	T And A Supply Billings 1 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 21.97	Albertsons #1227 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 5.50	T And A Supply Billings 1 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 170.00	Albertsons #1227 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 20.00	Textmagic.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 133.91	Ecolab Pest As400 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 270.00	Wpy*Montana Arbitrators A - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 89.81	Ecolab Pest Cs - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 71.43	Ferguson Ent #3027 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 159.10	Ecolab Pest Cs - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 1,690.00	Grn Magc Arbr Tec - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 105.33	Ecolab Pest Cs - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 48.81	Fedex 28933179 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 176.97	Fedex 29017992 - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Programs	\$ 280.00	The Good Earth Works Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 45.82	Fedex 781523532750 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 600.00	The Good Earth Works Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 19.30	Fedex 781531448620 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 232.02	N/S Corporation - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 26.43	Fedex 781569898526 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,044.49	High Speed Gear - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 106.73	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 6.99	Fedex 910280922062 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 137.11	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Fleet	\$ 2,201.45	Compression Leasing Servi - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 39.17	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 297.38	Valley Distributing - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 19.59	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 31.90	Wheniwork.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 28.14	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 49.00	Wheniwork.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 18.76	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1,206.00	Titan Machinery - Billin - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 23.51	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 79.00	Northwest Floors - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 23.50	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 30.00	Snappyduds - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 46.32	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 72.00	Snappyduds - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 3.32	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1.75	Redbox *Dvd Rental - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 63.08	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1,758.04	Tidal Wave Car Wash - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 43.08	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 912.97	Felco Industries - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 875.80	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 429.00	Get Air Billings, Llc - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 225.94	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 75.00	Get Air Billings, Llc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 182.06	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 375.00	Paypal *lape - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 121.37	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 111.28	Norco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 634.05	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 42.14	Norco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 514.19	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 725.62	Norco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 342.79	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 231.30	General Shale-Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 449.76	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1,000.00	Transportation Security - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 299.85	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 68.37	Albertsons #0630 - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 17.33	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 2,207.34	B&H Photo Moto - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 21.99	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 111.87	Direct Auto Dist- Billing - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 30.15	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 349.26	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Fleet	\$ 56.98	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 122.38	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 89.89	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 222.76	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 11.49	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 70.24	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 33.20	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 124.89	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Information Resources	\$ 105.90	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Central Services	\$ 182.00	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 28.56	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 371.38	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 247.59	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 567.08	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ (86.25)	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 105.36	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Central Services	\$ 131.70	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ 158.04	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 48.94	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 89.60	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 11.04	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 15.14	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 42.54	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 163.92	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 12.99	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 15.14	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 13.96	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 14.75	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 44.98	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 89.99	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 38.01	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,654.90	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 954.16	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,654.90	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,578.00	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,846.42	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ (1,654.90)	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 19.32	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ (1,654.90)	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 10.57	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ (1,578.00)	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 12.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ (33.48)	360 Office Solutions Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 19.35	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 15.17	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 67.83	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 39.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 52.97	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 16.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 115.82	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 19.95	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 34.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 45.87	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 53.98	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 15.99	Kings Ace Hdwe - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 34.34	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 6.00	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 22.97	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 3.49	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 24.79	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 4.96	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 29.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 14.37	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 21.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 1.19	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 14.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 29.59	Heartland Paper Company - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 0.80	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	Excel Services - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ (3.00)	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 27.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 890.67	Knife River 5601 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 603.45	In *Canyon Creek Nursery - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 45.01	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 209.53	In *Canyon Creek Nursery - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 32.34	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 222.13	In *Canyon Creek Nursery - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 23.36	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 34.19	In *Canyon Creek Nursery - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 54.83	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 40.00	In *Cotter'S Sewer, Septi - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 16.18	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	In *Cotter'S Sewer, Septi - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 16.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 35.00	In *Cotter'S Sewer, Septi - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 5.18	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 46.20	In *Critelli Glass Inc. - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 49.98	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 541.79	In *Project Wet - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 98.67	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ 130.79	In *Timemark Incorporated - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 119.98	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,480.46	In *Warthog Products, Ltd - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 53.88	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 15.29	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 140.00	Stalker Radar - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 999.99	Better Body Fitness - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 89.97	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,150.00	Absaroka River Adventures - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 24.29	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,200.00	Absaroka River Adventures - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 131.93	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 47.99	Autozone #3772 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 39.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 62.47	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 65.60	Tlo Transunion - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 84.75	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 216.00	Sunset Bowl - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 21.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 229.99	Sq *Gosq.Com Kameron Mess - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 26.94	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 592.80	Sq *Rocky Mountain Compos - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 43.98	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 286.00	Sq *The Grand Escap - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 19.99	Cabela'S Retail 032 - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 38.00	Heartland Paper Company - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 46.48	Heartland Paper Company - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 81.00	Volgistics Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 38.00	Heartland Paper Company - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Kc Towing & Repair Svc - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 55.00	Global Bolting Technologi - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 114.14	Heartland Paper Company - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 395.00	Billings Ink And Toner - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Pow R Tow - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 66.00	Billings Ink And Toner - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 210.00	Excel Services - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 189.08	Knife River 5601 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 27.01	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Programs	\$ 189.76	Knife River 5601 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 22.53	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Programs	\$ 111.72	Knife River 5601 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 15.53	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Programs	\$ 197.91	Knife River 5601 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 67.38	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 365.00	In *Beartooth Fire Protec - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 17.57	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 108.00	In *Billings Extinguishin - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 8.76	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 120.62	In *Canyon Creek Nursery - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 103.04	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 558.32	In *Cmc Neptune - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 9.99	Lee Newspapers E Pay - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 46.30	In *Critelli Glass Inc. - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 50.83	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 300.00	In *Gibson Advertising, M - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 33.89	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ 239.20	In *Montana Association O - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 96.76	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 311.61	In *Thompson Pools - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 64.50	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 270.05	In *Timemark Incorporated - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 318.82	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 31.30	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 8.00	Zeecreative - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,200.00	Absaroka River Adventures - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,399.61	Luckygunner.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,200.00	Absaroka River Adventures - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 147.24	Midland Scientific Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 109.99	Midland Scientific Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,535.33	Rimrock Tire - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 18.08	Midland Scientific Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 18.00	Rimrock Tire - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 3,117.00	Aquatools Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 86.30	Tlo Transunion - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 558.21	Aloft Chicago O'Hare - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 36.95	Credit Technologies, Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 558.21	Aloft Chicago O'Hare - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 36.95	Credit Technologies, Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 20.75	Caseys Gen Store 3369 - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 36.95	Credit Technologies, Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 20.75	Caseys Gen Store 3369 - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 36.95	Credit Technologies, Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 21.25	Cenex East End07055411 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 250.80	Neopostinc - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 21.25	Cenex East End07055411 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 29.00	Smk*Surveymonkey.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,125.07	Cheaper Than Dirt - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 81.65	Sq *Hotsy Wy-Mont - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 900.00	Compliance Assurance Asso - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 92.00	Sq *Yellowstone Cou - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 69.99	Charter Comm - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 540.00	Desert Snow 2 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 174.98	Cabela'S Retail 032 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ (15.00)	Direct Auto Dist- Billing - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 639.85	Cabela'S Retail 032 - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 35.97	Donivansfamilyrestaurantc - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 120.00	Dpt Client Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 266.00	Silver Threads - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 928.00	Callyo - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 27.80	Exxonmobil 45907581 - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 39.38	Exxonmobil 45942976 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	Kc Towing & Repair Svc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 269.00	Fas-Break Glass - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 390.00	Sp * Lactate Testing - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 18.00	Fbi Identification Record - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 110.00	Sp * Zoomontana - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 81.63	Fitnessrepairparts.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 205.00	Sp * Zoomontana - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 26.07	Franke Foodservice Soluti - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 225.00	Sp * Zoomontana - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 604.32	General Safety Equipment - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 175.00	Sp * Zoomontana - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ (169.50)	General Shale-Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,641.23	Valley Distributing - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 19.58	Good Food Store - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 18.61	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 155.00	Hamilton Company - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 18.60	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 39.32	Holiday Fuel Center #723 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 6.58	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 840.18	Homewood Suites Billing - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 6.59	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 840.18	Homewood Suites Billing - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 7.72	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 840.18	Homewood Suites Billing - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1.04	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 700.15	Homewood Suites Billing - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 53.31	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 700.15	Homewood Suites Billing - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 31.47	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 570.00	Itw Gse - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 31.48	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,250.00	Mars Of Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 66.84	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 11.21	Masala - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 66.84	Tacoma Screw Products B - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 100.00	Mt Prof License Renew - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 9.57	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 6.38	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 50.00	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 52.34	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 61.38	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ 181.08	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 120.72	Northwest Industrial Supp - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 14.50	Awogsystems - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 66.47	Midland Scientific Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 206.23	Midland Scientific Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 378.00	Thomas Printing Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 12.00	Act*Usta Teamtns - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 3.00	Act*Usta Teamtns - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 413.00	Advanced Traffic Products - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 89.00	Atlantis Fitness - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 58.40	Batteries+Bulbs #0253 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 37.40	Batteries+Bulbs #0253 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 142.50	Batteries+Bulbs #0253 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 59.97	Bed Bath & Beyond #651 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 17.00	Billings Clinic Homeox - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 245.50	Blr/Hcpro - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 245.50	Blr/Hcpro - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 334.74	Budget.Com Prepay Reserv - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 35.35	Cenex Zip Trip07084460 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 479.58	Comfort Inn Cody - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 479.58	Comfort Inn Cody - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 3.78	Conoco - Fastlane C Store - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 354.50	Dash Medical Gloves - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 88.69	Davey Coach Sales - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 31.92	Dri*Simplemind Mindmap - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 865.20	Elk River Outfitters - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 947.60	Elk River Outfitters - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 3.98	Exxonmobil 45936879 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 3.25	Exxonmobil 45936879 - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 17.44	Facebk *32Xwgfjxa2 - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 2.56	Facebk *96Zwhfwxa2 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 3.24	Facebk *Nbwjuee3A2 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 325.00	Fire Inv. Supply - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 916.00	Flashbaycom - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 267.05	Haix North America - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 180.68	Holiday Inn-Fargo - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 180.67	Holiday Inn-Fargo - PCard
08/06/2018	ACH	U.S. Bank PCards	Property Ins	\$ 104.82	Homedepot.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 40.59	Icon Safety Co, Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ (31.70)	Kmart.Com 7800 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ (21.13)	Kmart.Com 7800 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 130.00	Legionsafet - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 130.00	Legionsafet - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 705.37	Leisure In Montana - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 500.00	Msu Billings-Main Cmp C - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 1,050.00	Nahro - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 145.00	Nisc Membership - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 4,156.68	Open Automation Software - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 320.00	Outdoor Expressions - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 23.14	Party America Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 401.80	Phoenix Park Hotel - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 22.00	Pilot_00684 - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 22.00	Pilot_00684 - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 105.98	Pom Italian - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 96.95	Precision Roller - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 338.04	Recreation Supply Company - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 404.75	Russell Industries Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 129.38	Seymour Of Sycamore Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,068.90	Sound Off Signal - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 34.33	Sq *Mias Wok - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 57.00	Sq *Moss Mansion Mu - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 1,107.60	Sq *Rocky Mountain - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 29.99	Steve Clayton Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 430.62	Tactical Medical - PCard
08/06/2018	ACH	U.S. Bank PCards	Fleet	\$ 41.50	The Macray Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 40.00	Travelocity*7363429619 - PCard
08/06/2018	ACH	U.S. Bank PCards	Fleet	\$ 40.00	Travelocity*7363429619 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 4.80	Travelocity*7363429619 - PCard
08/06/2018	ACH	U.S. Bank PCards	Fleet	\$ 4.80	Travelocity*7363429619 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 523.50	Travelocity*7363432113 - PCard
08/06/2018	ACH	U.S. Bank PCards	Fleet	\$ 523.50	Travelocity*7363432113 - PCard
08/06/2018	ACH	U.S. Bank PCards	Information Resources	\$ 551.55	Travelocity*7363437414 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 520.11	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 100.48	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 25.89	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 36.17	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ (8.46)	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 5.59	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 43.93	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 7.99	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 6.99	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 50.71	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 13.21	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 10.49	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 13.03	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 16.94	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 6.06	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 20.00	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 91.58	Ah Turf Specialties Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 54.57	Ah Turf Specialties Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 42.88	Ah Turf Specialties Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 186.00	Ah Turf Specialties Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 66.00	Ah Turf Specialties Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 414.92	Ah Turf Specialties Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 33.30	Ah Turf Specialties Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 922.23	Ah Turf Specialties Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 42.00	Accent Print Shop - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 140.00	Accent Print Shop - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 210.00	Accent Print Shop - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 244.02	Ace Electric - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 309.67	Ace Electric - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 315.00	Air Controls-Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 630.00	Air Controls-Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 1,790.00	Alpine Plumbing Heating I - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 1,672.00	Alpine Plumbing Heating I - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 796.00	Lp Anderson Point - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 89.33	At&T Smd7 15579 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 5.31	At&T*Bill Payment - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 344.96	Applied Ind Tech 2422 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 2,157.25	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 84.70	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 492.10	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 193.80	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 1,671.90	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 7.15	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 845.75	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 448.85	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 56.25	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 326.35	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 246.25	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 58.71	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 48.96	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 122.80	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 130.00	Billings Army Navy Surplu - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 62.50	Billings Army Navy Surplu - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 48.00	Billings Army Navy Surplu - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 127.00	Billings Construction Sup - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 64.96	Billings Construction Sup - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 156.84	Billings Construction Sup - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 156.84	Billings Construction Sup - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 39.95	Billings Construction Sup - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 201.50	Billings Overhead Door In - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 304.96	Bruco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 265.98	Bruco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 10.29	Archie Cochrane Ford - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 7.10	Crescent Electric 054 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 69.31	Crescent Electric 054 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 11.32	Crescent Electric 054 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 5.16	Crescent Electric 054 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 156.53	Crescent Electric 054 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 35.02	Clean It Supply - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 369.22	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 46.15	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 46.15	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 53.74	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 179.35	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ (179.35)	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 79.39	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 446.25	Executive Cleaning Co Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 120.83	Fishers Technology - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 124.50	Fishers Technology - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 120.84	Fishers Technology - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 8.39	Fishers Technology - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 9.80	Fishers Technology - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 30.61	Fishers Technology - PCard
08/06/2018	ACH	U.S. Bank PCards	P.W. Admin	\$ 10.08	Fishers Technology - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ 12.60	Fishers Technology - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 105.17	Flowmark High Tech Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 46.94	Tlf*Gainans Floral And G - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 50.00	Tlf*Gainans Floral And G - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ (14.97)	Tlf*Gainans Floral And G - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 80.94	Galls - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 30.98	Galls - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 675.59	Galls - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 341.45	Galls - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 96.06	Galls - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 57.36	Graybar Electric - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 85.99	Graybar Electric Company - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 500.00	Hansers Wrecker Company - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 172.60	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 141.30	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 205.62	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 262.55	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 387.31	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 190.78	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 122.98	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 314.34	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 135.60	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 75.25	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 50.86	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 51.40	Hanson Chemical - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 196.25	Hose & Rubber Supply Blg - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 272.65	Hose & Rubber Supply Blg - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 11.37	Hose & Rubber Supply Blg - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 7.58	Hose & Rubber Supply Blg - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 417.72	Hose & Rubber Supply Blg - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 64.45	Hose & Rubber Supply Blg - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 2.51	Hose & Rubber Supply Blg - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 27.11	Hose & Rubber Supply Blg - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 32.28	Hose & Rubber Supply Blg - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 218.25	Hose & Rubber Supply Blg - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 2,200.00	Jims Electric - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 43.86	Johnstone Supply Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 374.30	Kb Commercial Products - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 376.25	Kb Commercial Products - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 66.63	Kb Commercial Products - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 35.50	Kenco Security And Tec - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 2,097.92	Kenco Security And Tec - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 1,040.00	Kenco Security And Tec - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 71.00	Kenco Security And Tec - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 12.50	Kenco Security And Tec - PCard
08/06/2018	ACH	U.S. Bank PCards	Information Resources	\$ 34.50	Kenco Security And Tec - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 71.00	Kenco Security And Tec - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 41.50	Kenco Security And Tec - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 182.00	Lesman Iron Works - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 468.77	Marketing Specialtites - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ (208.40)	Lithia Cjd Of Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 16.23	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 34.05	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 111.96	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 29.65	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 373.50	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 288.16	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 70.25	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 48.46	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 202.00	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 42.35	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 980.12	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 236.76	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 797.86	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 854.14	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 145.00	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 79.63	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 12.84	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 442.18	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 807.17	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 91.24	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 65.80	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,768.92	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ (884.46)	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 33.01	Midland Implement Co - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 108.48	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 51.72	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 66.00	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 66.00	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 66.00	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 510.00	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 97.78	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 29.40	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 230.13	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 35.00	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 383.34	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 28.32	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 383.34	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 210.67	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 34.83	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 25.80	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 6.50	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 24.41	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 24.56	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 70.97	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 500.17	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 129.08	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 737.25	Midland Implement Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,367.84	Moore Lane Veterinary Hos - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 28.02	Napa Store 3547001 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 7.29	Napa Store 3547001 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 40.22	Napa Store 3547001 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 58.31	Napa Store 3547007 - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 8.98	Napa Store 3547007 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 4.99	Napa Store 3547007 - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 152.37	Northwest Pipe Fittings, - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 16.77	Northwest Pipe Fittings, - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 453.14	Northwest Pipe Fittings, - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 8.68	Northwest Pipe Fittings, - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 260.96	Northwest Pipe Fittings, - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 132.63	Northwest Pipe Fittings, - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 198.99	Northwest Pipe Fittings, - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 269.88	Northwest Pipe Fittings, - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 127.11	Northwest Scientific Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 164.18	Northwest Scientific Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 109.48	Northwest Scientific Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 147.84	Northwest Scientific Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 84.00	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 102.00	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 248.00	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 458.00	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 318.00	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 188.80	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 207.20	Pepsi-Cola Bottling Compa - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 108.00	Pepsicola Bottling Compan - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 29.99	Pierce Billings Rv Parts - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 315.16	Sherwin Williams 703203 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 69.34	Sherwin Williams 703203 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 106.31	Sherwin Williams 703203 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 67.84	Sherwin Williams 703203 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1,025.92	Sherwin Williams 703203 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 657.38	Sherwin Williams 703203 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 87.78	Sherwin Williams 703203 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 261.12	Sherwin Williams 703203 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 43.99	Siptons Big R Heights - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ (10.00)	Siptons Big R Heights - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 14.98	Sipton'S Big R-East - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 143.97	Sipton'S Big R-East - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 39.98	Sipton'S Big R-East - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 140.16	Sipton'S Big R-East - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 127.94	Sipton'S Big R-East - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 3.38	Sipton'S Big R-East - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 26.99	Sipton'S Big R-West - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 271.97	Shipton'S Big R-West - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 319.99	Shipton'S Big R-West - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 67.98	Shipton'S Big R-West - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 50.94	Shipton'S Big R-West - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 67.95	Shipton'S Big R-West - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 408.60	Six Robblees No 6 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 110.15	Six Robblees No 6 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 2,215.31	Sundown Security - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 2,210.19	Sundown Security - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 2,190.82	Sundown Security - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 714.00	Tractor & Equipment - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 476.00	Tractor & Equipment - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 954.95	Tractor-Supply-Co #0303 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 4.60	Tvetene Turf Inc-Clvr - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 1,800.00	Tvetene Turf Inc-Clvr - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 1,645.50	Tvetene Turf Inc-Clvr - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 11.50	Tvetene Turf Inc-Clvr - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	U-Haulrent A Wreck - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 126.75	Universal Awards - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 58.95	Carquest 3103 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 70.00	Wilbur Ellis Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1,325.00	Wilbur Ellis Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 239.00	Wilbur Ellis Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 145.00	Yellowstone Art Museum - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 54.59	Yellowstone County Implem - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,030.18	Yellowstone County Implem - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 118.20	Yellowstone County Implem - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 48.34	Yellowstone County Implem - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 94.98	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Maintenance	\$ 173.30	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Maintenance	\$ 241.56	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 19.22	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Maintenance	\$ 66.28	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Maintenance	\$ 19.45	Yellowstone Valley Elect - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Parks Maintenance	\$ 40.24	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Maintenance	\$ 20.12	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 30.01	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 191.11	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 1,432.16	Yellowstone Valley Elect - PCard
08/06/2018	ACH	U.S. Bank PCards	Fleet	\$ 130.00	Bighorn Boots - PCard
08/06/2018	ACH	U.S. Bank PCards	Fleet	\$ 59.00	Bighorn Boots - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 209.00	Shrm*Member600881617 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 39.95	Redds Prints And Signs - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ (0.70)	Peppermill Front Desk - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ (217.40)	Peppermill Front Desk - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 21.22	Yellowstone County Treas - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 23.34	Yellowstone County Treas - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 81.00	Balco Uniform Co Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 505.00	Balco Uniform Co Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 39.82	Harbor Freight Tools 207 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 95.98	Harbor Freight Tools 207 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 63.95	Harbor Freight Tools 207 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 26.97	Harbor Freight Tools 207 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 39.96	Harbor Freight Tools 207 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 100.93	Harbor Freight Tools 207 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 3.99	Harbor Freight Tools 207 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 21.99	Harbor Freight Tools 207 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 16.16	Van'S Evergreen Iga - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 23.12	Van'S Evergreen Iga - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 30.00	Van'S Evergreen Iga - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 26.67	Van'S Evergreen Iga - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 24.63	Van'S Evergreen Iga - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 4.74	Van'S Evergreen Iga - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 59.99	Scheels Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 813.10	Delta Air 0062331050913 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 813.10	Delta Air 0062331050914 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 541.10	Delta Air 0067121386270 - PCard
08/06/2018	ACH	U.S. Bank PCards	Fleet	\$ 279.30	Delta Air 0067160321547 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 279.30	Delta Air 0067160321548 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 1,297.10	Delta Air 0067163422405 - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 276.11	Delta Air 0067164468989 - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 262.10	Delta Air 0067164480343 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 293.95	Ultra Scientific - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 361.40	Npc*New Pig Corp - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 74.80	Cdw Govt #Ngt3435 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 1,535.12	Cdw Govt #Ngt3437 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 451.06	Cdw Govt #Njj8510 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 64.00	Sign Pro Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 61.75	Sign Pro Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 216.83	Meadow Green Sales - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 31.80	Meadow Green Sales - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 28.95	Meadow Green Sales - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 54.17	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 899.99	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 81.31	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 95.92	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 48.96	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 283.68	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 142.98	Costco Whse #0069 - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 439.99	Www Costco Com - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 370.81	Www Costco Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 10.77	Billings Hardware & Ga - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 17.37	Billings Hardware & Se - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 3.79	Billings Hardware & Se - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 11.98	Billings Hardware & Se - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 340.00	Idu*Insight Public Sec - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 65.00	Idu*Insight Public Sec - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	Dee Jay Bee Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 198.00	Big Sky Communications - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 550.00	National Academy Of Emd - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 27.35	Albertsons #4041 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 6.99	Albertsons #4041 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 105.83	Usa Blue Book - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 44.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 27.98	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 24.99	Kings Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 13.99	Heights Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 15.98	Heights Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 6.95	Heights Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 39.92	Heights Ace Hdwe - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 11.32	Lockwood Ace Hardware - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 69.53	Pizza Hut #1714 - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 50.00	Assoc Of Pedestrian & Bic - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 138.00	Apl*Apple Online Store - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 858.00	Apl*Apple Online Store - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 212.00	Solid Waste Associa - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 1,348.54	Montana Broom & Brush Co - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 118.25	Spic And Span - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 196.00	Big Sky Fire Equipment - PCard
08/06/2018	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 105.00	Albertsons #0038 - PCard
08/06/2018	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 125.00	Albertsons #0038 - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 167.36	Albertsons #0038 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 40.20	Albertsons #0047 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 25.99	Albertsons #0047 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 32.35	Albertsons #4025 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 71.58	Rayallen.Com Jjdog.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 86.82	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 9.97	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 8.77	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 19.97	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 99.00	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 21.14	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 49.91	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 6.87	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 109.89	The Home Depot #3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 66.84	The Home Depot #3101 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 224.80	The Home Depot 3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 448.00	The Home Depot 3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 304.95	The Home Depot 3101 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 416.98	Office Depot #1080 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 118.66	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 16.32	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 16.32	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 96.46	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 20.00	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 823.70	Office Depot #2135 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 6.99	Office Depot #450 - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 284.93	Office Depot #450 - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 1,093.11	Mcmaster-Carr - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 42.50	Dxp Enterprises - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 28.50	Dxp Enterprises - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 227.10	Center Point Large Print - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 495.00	Aces - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 357.90	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ (357.90)	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 214.33	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 35.99	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 8.46	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 20.69	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 1.99	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 5.24	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 99.95	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 147.45	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 38.50	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 48.17	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 6.97	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 280.00	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 114.63	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 24.98	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 254.73	Amazon Mktplace Pmts - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 59.92	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 49.99	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 27.15	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 10.29	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 11.45	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 58.98	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 6.71	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 4.99	Amazon Mktplace Pmts - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 2,100.00	Vfo Freedom Optelec - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 99.00	Yellowstone Wildlife Sanc - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 174.36	Wwwnewconcepttoolscom - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 428.97	Valley Distributing - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 285.00	Urban Restor8182472555 - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 30.00	Www.Rocky.Edu - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 1,177.93	The Bike Shop - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 15.21	Www.Respected.Training - PCard
08/06/2018	ACH	U.S. Bank PCards	Solid Waste	\$ 100.32	Tacoma Screw Products Ta - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 45.00	Www.Projectaction.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 23.00	Starbucks Store 28060 - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 12.50	Western Awards & Engravin - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 30.00	Sq *Skyline Service - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 102.50	Western Awards & Engravin - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 65.00	Sq *Skyline Service - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 17.00	Western Awards & Engravin - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 110.00	Sq *Skyline Service - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 350.00	Vermeer Rocky Mtn-Billing - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ (126.72)	Silver Legacy Hotel Front - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 102.92	Vermeer Rocky Mtn-Billing - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 114.39	Pfl.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Transit	\$ 555.00	Varidesk - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 215.96	Ortronics Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 605.00	Uo Conference Svcs 800280 - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 939.24	Mwi*Veterinarysupply - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 8.99	U-Haul Moving & Storage A - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	General	\$ 250.00	Mt Prof License Renew - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 13.95	U-Haul Moving & Storage A - PCard
08/06/2018	ACH	U.S. Bank PCards	Engineering	\$ 100.00	Mt Prof License Renew - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 978.75	Tyler Tech Govt Fees - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 100.00	Mt Prof License Renew - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 39.00	Travelocity*7365518006 - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 22.00	A-1 Rentals - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ (144.36)	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 368.00	Ah Turf Specialties Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 13.99	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Parks Maintenance	\$ 72.09	Ah Turf Specialties Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	City County Planning	\$ 6.36	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 1,000.19	Air Controls-Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Information Resources	\$ 7.99	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 975.00	Alpine Plumbing Heating I - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 20.38	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 67.98	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 13.33	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	CDBG	\$ 39.96	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 13.33	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Public Safety	\$ 278.08	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 13.34	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 9.00	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 135.00	Big Sky Linen & Uniform - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 40.92	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 49.95	Billings Army Navy Surplu - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 56.37	Amazon Mktplace Pmts Www. - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 31.20	Billings Construction Sup - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 83.87	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 20.80	Billings Construction Sup - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 31.96	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 108.81	Bloedorn Lumber Billings - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ (7.99)	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 76.00	Billings Nursery S Fronta - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 19.98	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 114.00	Billings Nursery S Fronta - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ (17.98)	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Park District 1	\$ 304.96	Bruco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 23.34	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 85.89	Archie Cochrane Ford - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 383.54	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 84.00	Creative Monograms Smb - PCard
08/06/2018	ACH	U.S. Bank PCards	Information Resources	\$ 53.93	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 318.00	Creative Monograms Smb - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 9.92	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 258.00	Creative Monograms Smb - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 9.99	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 395.24	Crescent Electric 054 - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 16.95	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 941.82	Demco Inc - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 18.95	Amazon.Com - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 45.00	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	Airport	\$ 293.00	Amazon.Com Amzn.Com/Bill - PCard
08/06/2018	ACH	U.S. Bank PCards	Wastewater	\$ 45.00	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 83.24	Amazon.Com Amzn.Com/Bill - PCard
08/06/2018	ACH	U.S. Bank PCards	Water	\$ 360.21	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	Information Resources	\$ 74.94	Amazon.Com Amzn.Com/Bill - PCard
08/06/2018	ACH	U.S. Bank PCards	General	\$ 62.52	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	Police Programs	\$ 809.91	Amazon.Com Amzn.Com/Bill - PCard
08/06/2018	ACH	U.S. Bank PCards	Building Inspection	\$ 57.10	Econo Print - PCard
08/06/2018	ACH	U.S. Bank PCards	Library	\$ 25.95	Amazon.Com Amzn.Com/Bill - PCard
08/06/2018	ACH	U.S. Bank PCards	Parking	\$ 428.25	Executive Cleaning Co Inc - PCard
08/06/2018	815706	Vermont Systems Inc	General	\$ 3,653.79	RecTrac maintenance
08/06/2018	815710	WatchGuard Video	Public Safety	\$ 5,300.00	Part #VIS-EXT-WIF-BUN, VISTA HD WiFi and 4RE System Bundle
08/06/2018	815710	WatchGuard Video	Public Safety	\$ 15,900.00	Part #VIS-EXT-WIF-BUN, VISTA HD WiFi and 4RE System Bundle
08/06/2018	815710	WatchGuard Video	Public Safety	\$ 9,190.00	Part #4RE-STD-GPS-RV2, 4RD Standard DVR Camera System
08/06/2018	815710	WatchGuard Video	Public Safety	\$ 800.00	Front Camera, 4RE, HD Panoramic
08/06/2018	815710	WatchGuard Video	Public Safety	\$ 250.00	Shipping

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/06/2018	815710	WatchGuard Video	Public Safety	\$ 1,200.00	MikroTik Configured Wireless Kit
08/06/2018	815710	WatchGuard Video	Public Safety	\$ 20.00	Shipping

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Special Review 967 - Public Hearing - 4007 Avenue B

PRESENTED BY: Nicole Cromwell

Department: Planning & Community Services

Presentation: Yes

PROBLEM/ISSUE STATEMENT

This is a special review request to locate a beer and wine license with gaming for a 2,000 square foot tenant space in a proposed new 3,500 square foot building at 4007 Avenue B. The applicant is also requesting a waiver of the required 600-foot separation distance measured property line to property line from this location to the Shiloh United Methodist Church at 1810 Shiloh Road. The separation distance is approximately 500 feet from the north property line of 4007 Avenue B to the south property line of the church property.

Special Review applications are reviewed using City Code criteria referenced in the Alternatives Analyzed section of this memo. Special Reviews do not require an ordinance for approval, are not zone changes on property; rather, are tied to specific uses that are allowed in a given zoning district but are subject to a review by the City prior to the use being allowed. Special Reviews, unlike zone changes, may be conditioned to mitigate possible impacts from the use on the subject property or surrounding properties.

ALTERNATIVES ANALYZED

City Council may:

- Approve the request;
- Conditionally approve the request;
- Deny the request;
- Allow the applicant to withdraw the request; or
- Delay action on the request for up to 30 days.

APPLICATION DATA:

OWNER: RC Property Holdings, LLC

AGENT: Rob Veltkamp

LEGAL DESCRIPTION: Lot 1A, Block 2, Goodman Subdivision, 3rd Filing

ADDRESS: 4007 Avenue B

CURRENT ZONING: Community Commercial (CC)

EXISTING LAND USE: Vacant

PROPOSED USE: 2-tenant building with a transferred beer and wine license including gaming in a 2,000 square foot space for a bar/casino

SIZE OF PARCEL: 23,671 square feet

The Planning Division reviewed the application and recommended conditional approval of the special review request and the waiver of the 600-foot separation requirement. The Zoning Commission did not concur with this recommendation.

Before a staff recommendation of approval or conditional approval can be made to the Zoning Commission, each special review request must demonstrate conformance with three primary criteria per BMCC 27-1503:

- 1) The application complies with all parts of the Zoning Regulations,
- 2) The application is consistent with the objectives and purposes of the Zoning Regulations and the Growth Policy, and
- 3) the application is compatible with surrounding land uses and is otherwise screened and separated from adjacent land to minimize adverse impacts.

This application conforms to the first criteria in so far that the zoning regulations adopted by the City Council have designated this zoning as an area where on-premise service of alcohol with gaming may be allowed by special review approval. The proposed site plan meets all the requirements of the zoning regulations for setbacks, building height, clear vision areas and lot coverage. The proposed location did not meet the minimum required separation distance, measured property line to property line, from the Shiloh United Methodist Church property at 1810 Shiloh Road. The Planning staff recommended the waiver of this separation requirement since there are numerous buildings that obstruct any direct line of sight between the 2 properties. This is one of the criteria the Zoning Commission and City Council may consider when reviewing a waiver request. The Zoning Commission did not concur with the staff recommendation to grant the waiver.

The Planning staff found the application met criteria from the second requirement and was consistent with the objectives of the 2016 Growth Policy. The Zoning Commission did not concur with the staff findings regarding the 2016 Growth Policy.

The Planning staff proposed the application was consistent with the following:

Essential Investments:

- Infill development and development near existing City infrastructure may be the most cost effective

Community Fabric:

- Developed landscape areas in commercial areas encourage more pedestrian activity and vibrant commercial activity

Strong Neighborhoods:

- Walkable neighborhoods that permit convenient destinations such as neighborhood services, open space, parks, schools and public gathering spaces foster health, good will and social interaction
- Implementation of the Infill Policy is important to encourage development of underutilized properties

Prosperity:

- Successful businesses that provide local jobs benefit the community
- Retaining and supporting existing businesses helps sustain a healthy economy

The proposed development will fill in a vacant parcel along a major transportation corridor and will help support a local business and make the use of the multi-use path more desirable for the area. Vacant lots or vacant buildings discourage pedestrian activity. An "unfinished" landscape on this stretch of Shiloh Road also discourages other investment in the area.

The Planning staff found the application met the third criteria in that it is compatible with surrounding land uses in the area. The Zoning Commission did not concur with this finding.

The Zoning Commission believed granting a waiver of the 600-foot separation requirement would set a limiting and controlling precedent in this matter and would open the surrounding neighborhood to un-mitigated impacts from the development. The Planning staff recommended 14 conditions of approval to ensure the development would not have un-mitigated impacts to the surrounding land uses. The Zoning Commission found these conditions to be inadequate to mitigate the negative public safety impacts from the proposed bar and casino. The Zoning Commission did not propose any different or additional conditions that would mitigate any negative public safety impacts from the proposed bar and casino.

FINANCIAL IMPACT

If the application is approved a new building will be placed on this vacant land. Taxable value will increase and raise the City's tax base. If the application is not approved, the property will remain vacant longer.

BACKGROUND

This is a special review request to relocate an existing beer and wine license with gaming from Lucky's Grand Casino at 1411 13th St. West to this new location at 4007 Avenue B. The proposed sports bar and casino will be a second location for the current Palms Grand Casino at 1112 Grand Avenue. The proposed name of this new location is Palms West Pub and Casino. The new location is proposed for 2,000 square feet of the new 3,500 square foot building. The remaining 1,500 square feet will be for a new sandwich shop - TOPZ Sandwich Company - featuring dine-in or drive-through service.

The location is less than 600 feet south of a property primarily used for a church - Shiloh United Methodist Church at 1810 Shiloh Road. The local zoning code requires a property line-to-property line separation between locations that serve alcohol and any property used primarily for a church, a school, or public park with playgrounds or playing fields. The proximity of the church property will require a waiver from the City Council to allow the sale of alcoholic beverages in this location. A waiver may be granted when 1 or more conditions exist such as the lack of a pedestrian connection, visual barriers between the locations or separation by an arterial street.

This location is on the corner of Shiloh Road, a principal arterial street, and Avenue B, a local commercial access street. Average daily traffic on Shiloh Road is about 13,750 vehicle trips per day (a 3-year average). This is modest average daily traffic for a 4-lane arterial street. Poly Drive between 13th St. West and Virginia, a 2-lane minor arterial street, regularly carries more than 10,000 vehicle trips per day. This location is 1 block north of the major arterial intersection of Grand Avenue and Shiloh Road. Avenue B and Shiloh Road is a full access intersection and this location will only have driveway access off Avenue B and not Shiloh Road. This side of Shiloh Road carries a 10-foot wide multi-use trail. Trail use counts in this area were last done in 2015 but indicate about 100+ users on the trail each day. This is the 3rd highest trail count section of all the sections monitored by the City.

The property has been zoned CC since 1994 when the property was subdivided and annexed to the City. It has been 20+ years since the first commercial building - the Holiday Station - was constructed in this subdivision. Several on-premise alcohol service licenses have been granted in and around this area since 1998 when the first special review was granted to Bottles and

Shots at 3925 Grand Avenue. This proposed license location is also directly adjacent to a principal arterial street but is not an all beverage license. Only beer and wine may be served with the proposed license. Gaming is attached to this license so video gaming will be offered.

The proposed location is within 600 feet of a church located at 1810 Shiloh Road. The local code requires measuring the separation distance from property line to property line. The City Council may consider granting a waiver if it finds a physical barrier exists. These can include a visual barrier. In this instance, buildings between the 2 locations obstruct any direct line of sight and can be considered a basis for granting a waiver. The Planning staff recommended the 600-foot separation requirement be waived for this application but the Zoning Commission did not concur with this recommendation.

STAKEHOLDERS

The City Zoning Commission conducted a public hearing on August 7, 2018, and received the staff recommendation, testimony from the applicant and from surrounding property owners. Mr. Veltkamp, owner and applicant and Kasey Lowe of Studio 4 Architects, testified on the details of the proposed businesses and site plan. Mr. Veltkamp explained the beer and wine license with gaming was purchased from Lucky's Grand Casino at 13th and Grand Avenue. The license must be re-located in a short time period as dictated by state regulators. In response to a question from Commission member Ulvestad, Mr. Veltkamp stated the 2,000 square feet is more than enough for the beer and wine license. Lucky's Grand Casino was a little over 2,500 square feet. Mr. Veltkamp stated the former Lucky's location at Grand and 13th St. West along with the former St. Vincent's Thrift Store will be demolished next year to make room for a new branch location for Yellowstone Bank. In response to a question from Commission member Mike Boyett, Mr. Veltkamp stated the existing trees along the north property line belong to Sylvan Nursery and not the subject property.

Kasey Lowe from Studio 4 Architects reviewed the site plan and details of the development. She stated the property will comply with the recommended 14 conditions of approval as well as the North Shiloh Corridor Overlay District. In response to a question from Mike Boyett, Ms. Lowe stated there is no specific location on site yet for snow storage but this detail will be finalized if the special review moves forward. In response to a question from Dennis Ulvestad, Mr. Veltkamp stated the existing Palms Grand Casino at 1112 Grand is about 2,500 square feet and the proposed floor area for this location is 2,000 square feet.

Bill Warner of 3390 Canyon Drive D-16, testified in opposition. He stated he attends Shiloh United Methodist Church and believes there are enough casinos in Billings and in this area already to satisfy any need or demand for such entertainment. He stated the City should hold to the 600-foot minimum separation requirement. He stated there are plenty of other sites not within 600 feet of churches, schools or playgrounds to locate a casino.

Patsy Peretti of 4021 Avenue B testified in opposition. She stated her family business owns the lot directly west of the subject property. She stated when they purchased and developed their lot, the Goodmans stated this area would only be for professional businesses. She stated she was concerned about the lack of notice to owners of this public hearing. Staff provided written mailed notice to 19 surrounding property owners within 300 feet of the proposed location as required by local regulations. Ms. Peretti stated she copied and mailed the notice letter to many other businesses and property owners including the church, 500 feet to the north. She urged the Commission to not approve the waiver or the location of the bar and casino.

Mike Heffner of 4209 Heffner Lane testified in opposition. Mr. & Mrs. Heffner also provided a

letter of opposition. He stated if the waiver is granted it sets the stage to grant further waivers in the area of this church and other churches along this corridor. He stated the Sylvan Nursery property is a large parcel and is for sale. This parcel is also zoned Community Commercial and another bar or casino could ask for a waiver to locate on that property. Mr. Heffner stated the City would have the same conditions to consider as this property.

Tim Morgan of 2157 Rangeview Court testified in opposition. He stated the proposed casino is not in character with the area and the professional offices. He stated there are 5 casinos and food services down on Grand Avenue. He stated granting the 600 foot waiver will set a precedent for this area and more licenses could try the same thing even closer to the churches. He stated there are several reasons why Billings is not attracting larger businesses and firms to the area. First, is the lack of transportation choices, and second, is the poor quality of our school system, and third, is allowing casinos and similar lower class developments in our City.

Cindy Morgan of 2157 Rangeview Court testified in opposition. She stated she agreed with everything that was already said against the casino. She stated she was opposed to granting the waiver to the 600-foot separation. She stated there are 5 great casinos already on Grand Avenue to the south and another one is not needed. She stated her doctors tell her call 6 months in advance for an appointment because they cannot recruit enough new doctors to come to Billings. She surmises this is because of the quality of our development and casinos all over the place.

Darlene Newstrom of 4538 Toyon Drive testified in opposition to the application. She stated she attends Shiloh United Methodist Church and she knows the congregation does not want this casino on this property. She stated she is certain the developer will do a good job with the building and site but it is the use that is a problem. She stated this use preys on the vulnerable people in the community who are addicted to alcohol or gambling. She stated the community lives with the costs of this addiction every day. She stated the City should not grant the waiver or the proposed use.

Connie Wardell of 514 64th St. West stated she banks at Stockman Bank across the street and frequently goes to Wendy's and Subway in the same area. She stated the proposed use is incompatible with the character of the area. She stated she still goes to a small salon near the Lucky's Grand Casino and this salon experiences a lot of negative consequences of being near casinos and bars. She stated the business now locks its front door to keep out unwanted non-customers. She stated before they started locking the front door, people would wander over from a casino who were either drunk or broke, or both looking for a bathroom or to get high on the hand sanitizer. She stated the City snow plowing of Avenue B in the winter is terrible. She will not drive on this street when the City has had snow. She stated the City is entirely too liberal in granting waivers from the 600-foot separation distance. She was opposed to the waiver. She also criticized Planning staff for not notifying every property owner within 600 feet of this special review.

Brad Fuller of 4045 Avenue B testified in opposition. Mr. Fuller owns Fuller Family Medicine at the other end of the block on Avenue B. Mr. Fuller stated his only concern is the casino and the effect it might have on his property. He stated when Happy Homes apartments went in across the street a few years ago he started having people wonder through his parking lot, leave trash on his landscaping and damaged his holiday light display. He stated he was concerned the casino would attract a rougher crowd. He stated he was worried that someone might think of robbing his medical practice of pain killers, even though he does not have any pain killers in his offices.

Ken Boeschen of 3741 Colin Drive testified in opposition to the special review and the waiver of the 600-foot separation distance. He stated casinos take advantage of weak-minded people who are easily parted from their money. He stated casinos promote and encourage addiction to alcohol and gambling. He stated he was very much in favor of more restaurant choices in the area but no more casinos or bars. He stated the subject property is a perfect location for professional offices.

Karen Freeman of 5120 Amherst Drive, and Secretary of the West End Task Force testified in opposition to the special review on behalf of the West End Task Force. She stated the proposed waiver and the special review are not supported by the goal of the 2001 West Billings Plan: "*To inspire decisions to implement the community's shared vision for the future of West Billings enabling it to thrive on growth and change through innovative, aesthetic land use, and responsible development.*" She urged the commission to vote against the request.

Theresa Goodman testified in opposition. She stated she was the "villain" that sold the property to Mr. Veltkamp. She was under the mistaken impression the property would be used by Mr. Veltkamp's son who wanted to relocate to Billings. The son's business would build an office building at this location. She stated her family began building the Goodman Subdivision in 2004 but the 2 churches already existed by that time. She stated the intent was always to respect the church locations and never sell or build anything that would harm the churches. She stated the waiver of the separation distance was not in keeping with this development and the character of the area.

Rev. Tyler Amundson of 2444 Miles Avenue and pastor of the Shiloh United Methodist Church testified in opposition to the request. He stated casinos do not add a positive element to neighborhoods. He stated the church is opposed to granting the waiver to the 600-foot separation distance.

Mr. Veltkamp provided rebuttal testimony. Mr. Veltkamp stated he understood the neighbor's concerns but the use is an allowed use within the zone and qualifies for a waiver based on the City's adopted regulations. There is no visual connection between Shiloh United Methodist Church and this property. He stated every business he runs and businesses his sons operate are legitimate, clean businesses. He stated every non-residential enterprise in the City including churches, restaurants, doctors, lawyers, real estate agents, bars and casinos are all vying for clients and consumers. Every person has a choice of how to spend their time, money and resources any way they want based on our freedom of choice. He stated each and every waiver of the separation distance should stand or fail on its own merits and not on what the City Council did in some other place or at some other time. He stated a waiver for this property would not make another waiver in the same area any easier or harder. He stated he believes developing this vacant commercial corner will improve the area and will not have any detrimental effect on the surrounding uses. In response to a question from Mr. Ulvestad, Mr. Veltkamp stated he had not looked at other property to locate the beer and wine license. In response to questions from Chair Dan Wagner, Mr. Veltkamp stated if the trees and buildings were to go away on the parcels to the north he was certain they would be re-built and re-planted with new landscaping. Mr. Veltkamp stated the proposed size of the bar and casino is just right for his son's business model. He would not be increasing the area.

Commission member Mike Boyett made a motion to recommend denial of the waiver of the 600-foot separation distance to Shiloh United Methodist Church and the special review request based on its potential detrimental effects on public safety and the character of the

neighborhood. The motion was seconded by Dennis Ulvestad. Chair Dan Wagner stated he would vote in favor of the motion because granting the waiver would set a bad precedent in this area. The motion was approved on a 4-0 vote. Commission member Michael Larson was absent from the meeting.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

The Consistency with Adopted Plans and Policies is discussed in the Alternatives Analyzed section above.

RECOMMENDATION

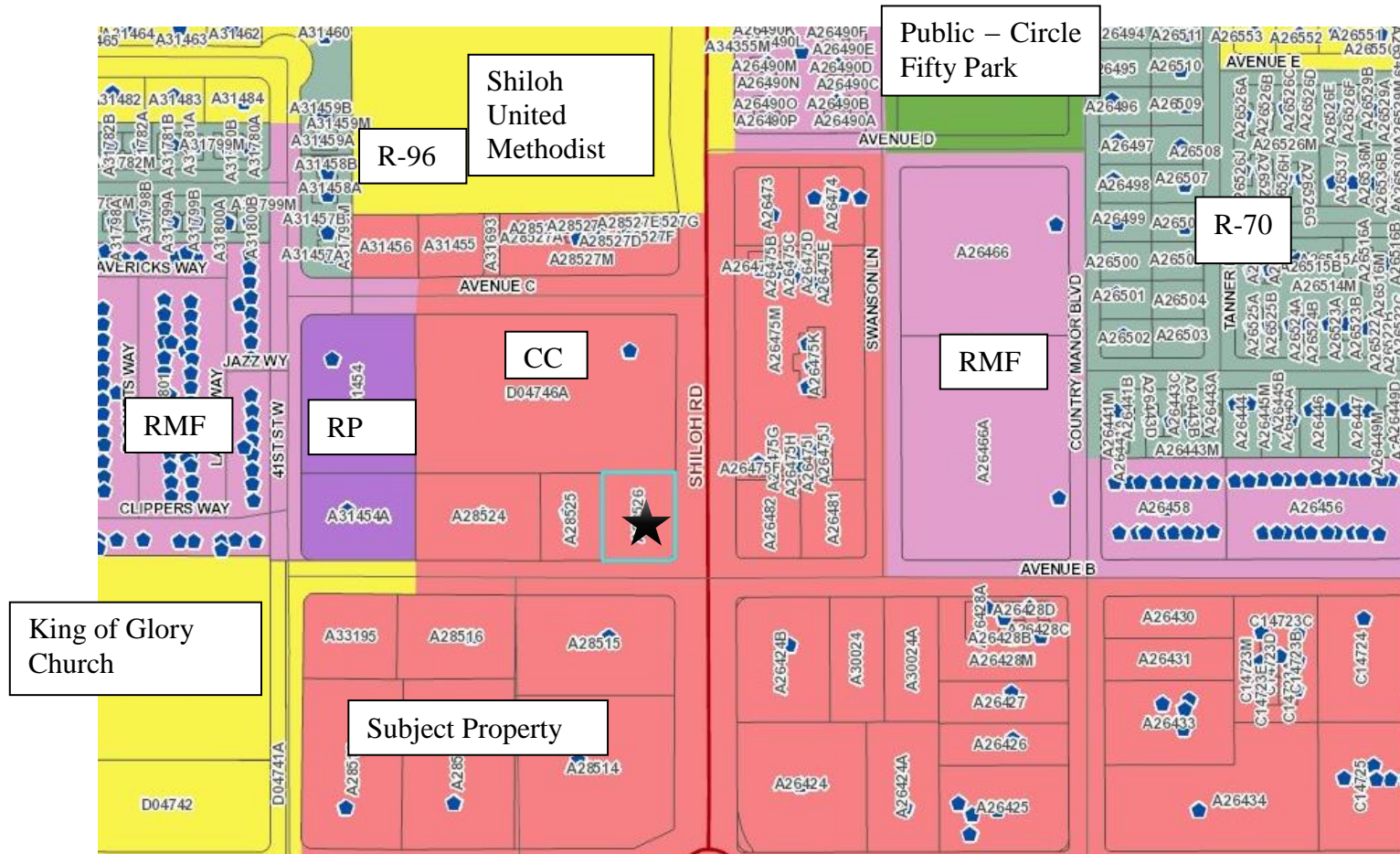
The Zoning Commission recommends denial of the waiver of the 600-foot separation distance to the Shiloh United Methodist Church and Special Review 967 based on its potential detrimental effects on public safety and the character of the neighborhood on a 4-0 vote.

APPROVED BY CITY ADMINISTRATOR

Attachments

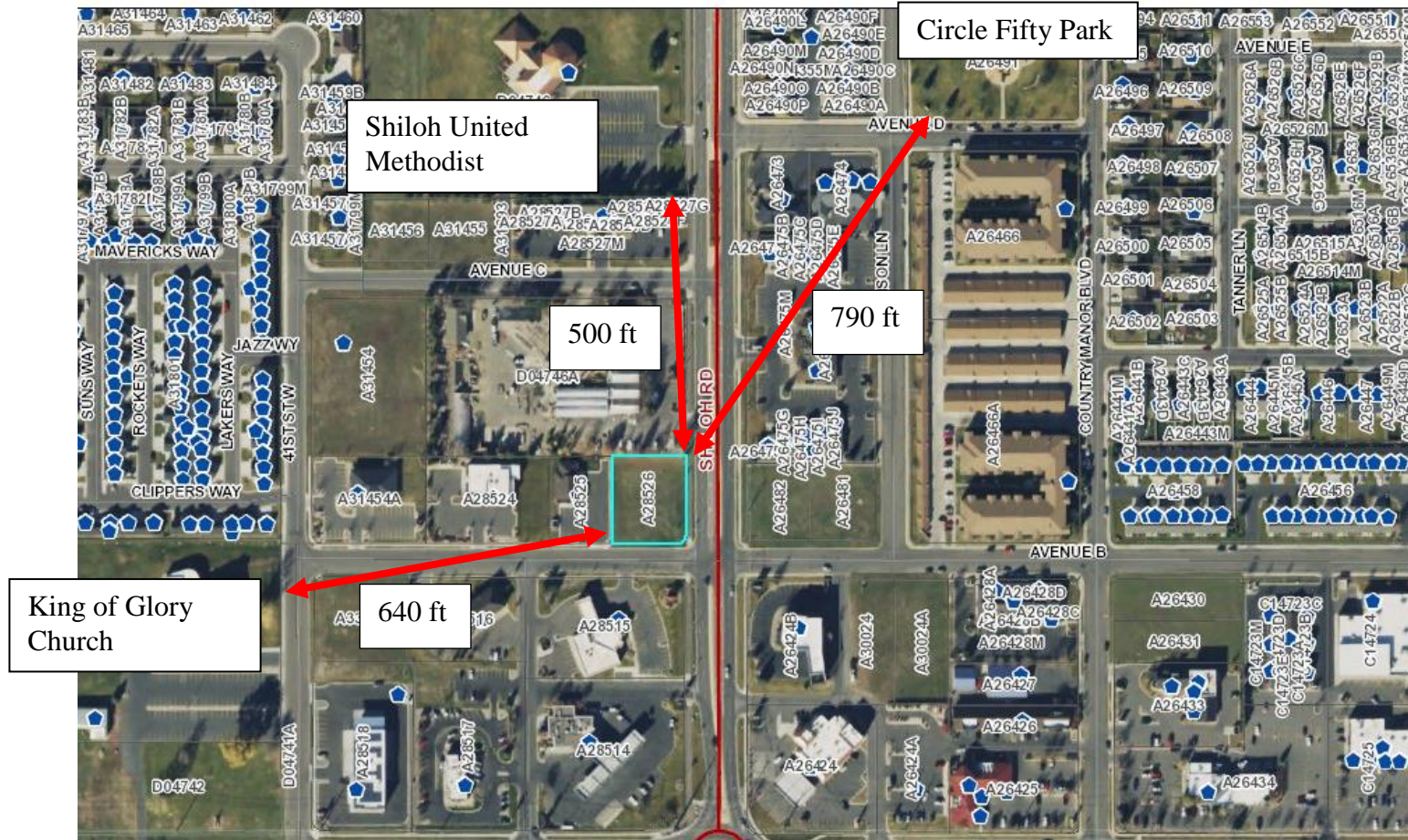
Zoning Map and Site Photos
Application and Site Plan
Letters opposed
Letters in Favor

Surrounding Zoning
Special Review 967

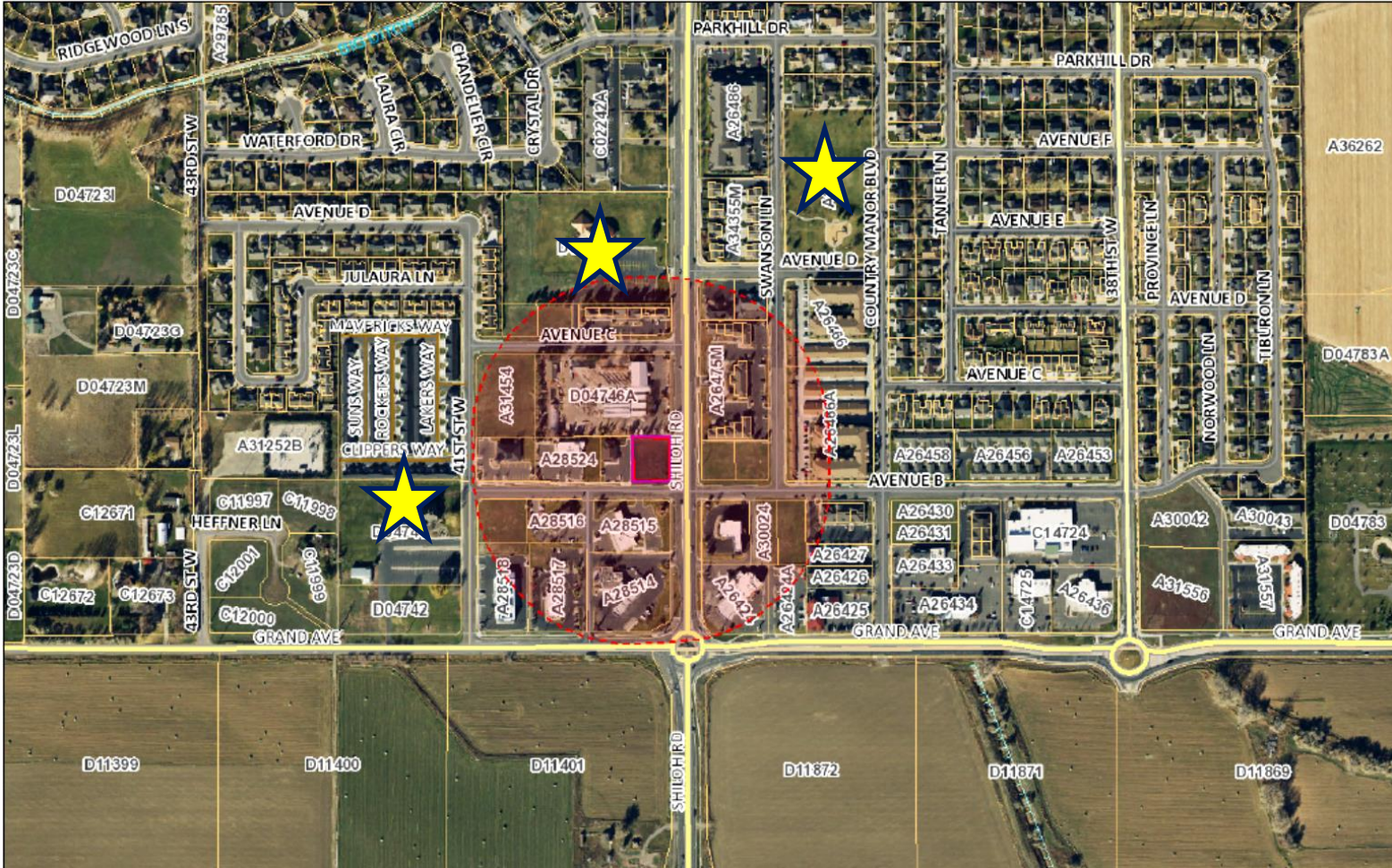


Subject Property

SR 967 4007 Ave B Aerial Map



600 ft radius



Subject Property Photos



Subject Property – view west along Avenue B



Subject Property

View north along multi-use path on Shiloh Road

Subject Property Photos



View south west across Avenue B



View south along Shiloh Road

Subject Property Photos



View north across property



Subject Property

Sylvan Nursery

Subway

Church (behind Subway)



View-shed between subject property and church property

Application and Site Plans
Special Review 967 – 4007 Avenue B

June 26, 2018

Special Review Application Answers to Questions:

- A. The new 3,500 sq. ft. development will improve vacant land and create more tax base for the City of Billings and County of Yellowstone.

This new development will create a lot of new construction jobs. The new development will house TOPZ Sandwich Company and Palms West Pub & Casino whose businesses will promote equal opportunity and economic advancement. The two new businesses will provide new local jobs which benefit the community and by providing new jobs ensure a strong Billings economy. TOPZ Sandwich Company plans to employ between 12-15 new employees in their second location in Billings. Their current location at 900 South 24th Street West, Suite 6 employs 10-12 employees. Palms West will create 6-8 new jobs for their second location in Billings. Their current location employs 6-8 employees at The Palms Grand at 1112 Grand Avenue.

- B. The northwest corridor is still very limited in food and entertainment options. TOPZ Sandwich Company will provide another good food option for northwest patrons, and Palms West will provide additional food and drink options along with the gaming for entertainment.
- C. Again, the public interest will be served by providing more food and drink options in the northwest corridor.
- D. The small 23,671 sq. ft. northwest community commercial zoned lot will be developed by constructing a small 3,500 sq. ft. building for restaurant use that will house two tenants, a 1,500 sq. ft. new TOPZ Sandwich Company restaurant with drive thru service, and a 2,000 sq. ft. new Palms West sports pub, eatery, and casino. The property is already zoned properly for this type of use, but we are asking for a waiver of the 600 ft. rule as there is a church located 500 ft. to the north of this parcel from property corner to property corner. The new building will be located well over 650 ft. from the actual church building, but the church has a very large amount of parking and landscaping south of the church so the property corners are only 500 ft. apart. We believe our hard commercial corner on Shiloh Road and Avenue B has plenty of buffer properties adjacent to the north including Sylvan Nursery, Avenue C, and the strip center north of Avenue C which blocks any visibility looking south from the church down Shiloh Road.

We also have observed that there is very limited pedestrian traffic using the sidewalk adjacent to Shiloh Road between this parcel going north to the church property so pedestrian safety would not be a concern.



We are writing to oppose the requested zone waiver on the property in Goodman Subdivision. 4007 Ave. B. Lot 1a Block 2. City special review 967.

RC Holdings LLC has asked for an allowance to build a tap room/casino and sandwich shop on this property. It lies only 500 ft. from an existing church. Zoning laws state it cannot be any closer than 600 ft. This would clearly be in violation of that ordinance.

At a presentation they did for the surrounding neighborhoods, these gentlemen stated that it didn't matter to them one way or the other because they have already secured another spot for their building if this doesn't pass. So we are wondering why this is even being looked at. It seems like a total waste of every ones time. Zoning laws and regulations are made for a good reason. Zoning is regulated to protect our community and the people who live there. Why would you consider making an exception when these gentlemen don't really care if you pass it or not? If you bend the rules in this case, where do you stop? Once you make an exception for one individual you will have to do it for the next one and the next one and soon there will be no reason to even have zoning restrictions. There are so many of us in the surrounding neighborhoods who are against this bar and casino, unfortunately your meeting is being held at a time that those of us who work will be unable to attend. We seem to have way to many casinos in the immediate area already.

Please, we are asking you to vote NO on this proposal. We are counting on you to uphold and enforce the laws and restrictions that have been in place and working for so many years already.

From: [Lraehs](#)
To: [Mayor & Council](#)
Subject: Zoning Variance - Shiloh Road and Avenue B
Date: Saturday, July 28, 2018 10:41:16 AM

Council Members -

I have become aware that there has been a request for a zoning review of a lot on the northwest corner of Avenue B and Shiloh Road for purposes of building a casino. The zoning review is necessary because the lot is within 600 feet of a church. Please uphold the current city regulations and codes and deny this request. This seems to me to be a request that, if granted, will allow other zoning requests to have precedent reasons for being allowed.

Thank you, Linda Stahley

MH ARCHITECTURE
RESIDENTIAL COMMERCIAL

4209 Heffner Ln. • BILLINGS, MONTANA 59106
Michael J. Heffner (Cell (406) 208-8199 E-MAIL archheff@gmail.com

July 29, 2018

The Zoning Commission & City Council
Planning Division
2825 3rd Ave. N., 4th floor
Billings, Montana 59101

RE: Special Review #967, Project No. 18-00110

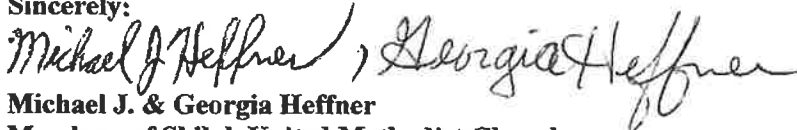
Zoning Commission:

Thank you for the opportunity to protest this special review requesting a waiver of the 600 foot separation distance from Shiloh United Methodist church located approximately 500 feet north of the subject property. Our objections to the proposed waiver are as follows:

- 1. The existing zone designation is (CC) and the waiver to allow a Casino/ bar, pub within the 600 foot requirement from a church would set precedence for other properties within the city of billings. This requirement has been argued and fought for several times which have resulted in the zoning rule established of a 600 foot separation.**
- 2. This property is located on Shiloh Road (40th St. W.) and Ave. B. There is a another vacant (CC) zoned lot , on Shiloh Road & Ave B directly east of this property which would also be affected by the approval of this waiver. Allowing yet another establishment within the 600 foot separation.**
- 3. This property is located on Shiloh Road (40th St. W.) and Ave. B. The King of Glory Lutheran church is on 41st St. W. and Ave. B approximately 1,000 feet west of this property.**
- 4. From Grand Ave. north to Ave. B and Shiloh Road (40th St. W.) east to 37th St. W. there are already 5 Casino/ Bars; one Pub; one Liquor store and two Gas Stations that sell Alcohol. Magic City Casino (Shiloh Rd.); Bottles & Shots Casino; Atlantis Casino; & Red Door Lounge & Casino; (39th St. W.); Magic City Casino; (37th St. W.). Carbons Pub; (39th St. W.). Holiday & Town Pump; Shiloh Rd & Grand Ave.**
- 5. Also, as members of Shiloh United Methodist Church we are committed to retaining the current established separation rule of 600' for Gambling and Alcohol from Churches.**

For the reasons noted above we strongly request the Zoning Commission and City Council deny this Special Review #967 and not set a precedence for even further infringement of this well established and fought for separation requirement.

Sincerely:



Michael J. & Georgia Heffner
Members of Shiloh United Methodist Church
CC Mayor & City Council



Shiloh United Methodist Church

1810 SHILOH ROAD
BILLINGS, MONTANA 59106-1708

Church (406) 656-0050

The people of The United Methodist Church™

The Zoning Commission
Planning Division
2825 3rd Ave. N., 4th floor
Billings, MT 59101

RE: Special Review #967, Project No: 18-00110

Zoning Commission:

Thank you for this opportunity to protest this special review requesting a waiver of the 600 foot separation distance from Shiloh United Methodist Church located approximately 500 feet north of the subject property. Our objections as a church are as follows:

1. We are committed to creating a healthy neighborhood and gambling is shown to have detrimental effect on our community. In a 2016 news article, the Great Falls Tribune noted Montana ranked 4th on a list for gambling addiction, a ranking we should not be proud of. <https://goo.gl/de758D>
2. If this exclusion brought a constructive element to our neighborhood we would be in favor of it, gambling is not constructive to our society. As United Methodists we believe: *Gambling, as a means of acquiring material gain by chance and at the neighbor's expense, is a menace to personal character and social morality. Gambling fosters greed and stimulates the fatalistic faith in chance. Organized and commercial gambling is a threat to business, breeds crime and poverty, and is destructive to the interests of good government. It encourages the belief that work is unimportant, that money can solve all our problems, and that greed is the norm for achievement. It serves as a "regressive tax" on those with lower income. In summary, gambling is bad economics; gambling is bad public policy; and gambling does not improve the quality of life.* (<http://www.umc.org/what-we-believe/gambling>)
3. The existing zone designation is (CC) and the waiver to allow a Casino/bar, pub within the 600 foot requirement from a church would set precedence for other properties within the City of Billings.
4. The property is located near a second lot that would also be open to allow for another establishment within the 600 foot radius.

5. In prior rulings it has been shown there are already ample room for establishments of this type south along Grand Avenue.

For reasons noted above we as a church strongly urge the Zoning Commission and City Council deny this Special Review #967 and not set a precedence for further infringement of well-established zoning understandings that helps our community continue to be healthy and bring positive business/facility growth to our community.

Sincerely,



Rev. Tyler Amundson
Shiloh United Methodist Church





Re: Special Review 967 – 4007 Ave B

To: Billings City Zoning Commission.

This letter is to voice our support for the request to relocate an existing beer and wine license with gaming to Lot 1A, Block 2 of the Goodman subdivision.

Currently there are existing similar uses in the area and there are provisions in place to allow this variance to be granted such as physical barriers etc. Further, this will not add a casino to the city. It will transfer location of the license of an existing business.

As for the architecture, it will be designed to meet the Shiloh Corridor Zoning Guidelines as well as be presented in a tasteful manor that compliments the neighboring architecture (No neon palm trees!)

Additionally, this will be combined with a locally owned sandwich shop that is expanding and the project in whole would be in the nature of what exists in the area currently.

Respectfully,

A handwritten signature in blue ink, appearing to read "Frank Nienaber", written in a cursive style.

Frank Nienaber AIA



123 Regal Street • Billings, Montana 59101

(406) 252-6298 • Fax (406) 252-4385

August 2, 2018

Zoning Commission & City Council
City County Planning Division
2825 3rd Avenue North, 4th Floor
Billings, MT 59101

RE: Special Review # 967, Request for Waiver

Please consider this letter in support of approval of Special Review # 967 for the development of the new Palms West Tap Room & Topz Sandwich Company to be located on the corner of Shiloh Road & Avenue B. Our client is requesting a waiver of the 600 foot separation rule for the existing church located 500 feet to the north, measured property line to property line. This waiver has been approved on previous projects we have been involved in recently, including the Copper Creek Casino project located on 18th Street West. The circumstances are similar in regards to a physical visual barrier which blocks a visual sight line, including very mature existing landscaping, other businesses including a strip retail center, and Avenue C all exist between these two properties.

This project also meets the infill development guidelines encouraged by City codes, is compatible with the surrounding businesses, and provides this growing business area with another option for food & beverage. The construction project will provide jobs for our employees & subcontractors and the business when completed will provide 20-25 permanent positions.

The finished product will be architecturally pleasing and meet all requirements of the North Shiloh Overlay District.

In closing, we respectfully request that you approve this Special Review and waiver to allow these two young entrepreneurs to building their new development on this vacant lot.

Thank you.

Sincerely,

Jerry W. Jones, President
Jones Construction, Inc.

Regular City Council Meeting

Meeting Date: 08/27/2018
TITLE: Special Review 968 - Public Hearing
PRESENTED BY: Nicole Cromwell
Department: Planning & Community Services
Presentation: Yes

PROBLEM/ISSUE STATEMENT

This is a special review request to allow the expansion of an outdoor beverage service area for an existing all-beverage license with gaming on Lot 1A, Block 1 of Geyser Park Subdivision, a 3.215-acre parcel of land located in an Entryway General Commercial (EGC) zone at 4910 Southgate Drive. No separation distance waiver is required for this liquor license. The proposed enclosed outdoor area for service of alcohol and other activities is ~23,300 square feet in area. Tax ID: A28409.

ALTERNATIVES ANALYZED

City Council may:

- Approve the request;
- Conditionally approve the request;
- Deny the request;
- Allow the applicant to withdraw the request; or
- Delay action on the request for up to 30 days.

APPLICATION DATA

OWNER: America Foods
AGENT Barbara Hawkins
LEGAL DESCRIPTION: Lot 1A, Block 1 of Geyser Park Subdivision
ADDRESS: 4910 Southgate Drive
CURRENT ZONING: Entryway General Commercial
EXISTING LAND USE: Restaurant, Lounge
PROPOSED USE: Allow outdoor service in fenced patio/yard
SIZE OF PARCEL: 3.215 acres

BMCC 27-1503 provides the procedures and criteria for Special Reviews. This application conforms to the first criteria in so far that the zoning regulations adopted by the City Council have designated that any on premise liquor license in a EGC zone may apply for a special review. The proposed site plan meets all the requirements of the zoning regulations for setbacks, building height, clear vision areas and lot coverage. There are no churches, schools or parks with playground equipment or playing fields within 600 feet of this location.

The application meets criteria from the second requirement as it is consistent with some of the objectives of the Growth Policy:

Strong Neighborhoods:

- Neighborhoods that are safe and attractive and provide essential services are much desired.

Infill development and development near existing City infrastructure may be the most cost effective.

Prosperity:

- Successful businesses that provide local jobs benefit the community.

This development will allow an existing business to expand and retain local jobs. This development will help support and sustain the tax base for Billings.

The application also meets the third criteria in that it is compatible with surrounding land uses in the area. This site is in an already established area of Billings, with good access to transportation choices. The area provides access to essential everyday services such as restaurants, retail shopping, convenience shopping and services. There are minimal impacts from the proposed use that need to be mitigated. The conditions recommended with the special review should mitigate impacts on the site and the surrounding properties.

FINANCIAL IMPACT

Any site improvements will adjust the taxable value and property tax revenue from the property will increase. However, the building is an existing structure so the taxable value may not change significantly. The City will adjust its zoning and parcel area based annual assessments such as arterial construction, storm water management and street maintenance.

BACKGROUND

This is a special review request to allow the expansion of an outdoor beverage service area for an existing all-beverage license with gaming on Lot 1A, Block 1 of Geyser Park Subdivision, a 3.215 acre parcel of land located in an Entryway General Commercial (EGC) zone at 4910 Southgate Drive.

STAKEHOLDERS

The Zoning Commission conducted a public hearing on August 7, 2018, and received the staff recommendation and testimony from agents Barbara and Dan Hawkins. There was no other testimony from the public or surrounding property owners.

Barbara Hawkins said the reason for the request is to expand the fenced in area for outdoor service. She explained they would like to have volleyball and possibly a horseshoe game area for entertainment.

The Zoning Commission closed the hearing and a motion was made by Michael Boyett to recommend conditional approval and adoption of the findings of the 3 criteria for Special Review 968. The motion was seconded and the Commission voted 4 in favor and none opposed to the motion.

CONSISTENCY WITH ADOPTED POLICIES OR PLANS

The Consistency with Adopted Plans and Policies is discussed in the Alternatives Analyzed section above.

RECOMMENDATION

The Zoning Commission recommends conditional approval and adoption of the findings of the 3 criteria per BMCC 27-1503 for Special Review 962 on a 4 to 0 vote with the following conditions:

1. This is a special review request to allow the expansion of an outdoor beverage service area for an existing all-beverage license with gaming on Lot 1A, Block 1 of Geyser Park Subdivision, a 3.215-acre parcel of land located in an Entryway General Commercial (EGC) zone at 4910 Southgate Drive. The proposed enclosed outdoor area for service of alcohol and other activities is ~23,300 square feet in area. No other use is intended or implied by this approval.
2. Fencing shall be in conformance with requirements of all codes that apply. A fence permit will be obtained prior to construction of the enclosure. The site will be developed in conformance with all other applicable zoning and site development regulations.
3. The proposed development shall comply with all other limitations of Section 27-613 of the Zoning Regulations concerning special review uses, and all other City of Billings, regulations and ordinances that apply.
4. These conditions of special review approval shall run with the land described in this authorization and shall apply to all current and subsequent owners, operators, managers, lease holders, heirs and assigns.

****NOTE**** Approval of this Special Review does not constitute approval of a building permit, sign permit or fence permit. Compliance with all applicable local codes will be reviewed at the building permit level. This application is for a Special Review as noted above and no other request is being considered with this application. The Planning Division points out that the use and development of the property must be in accordance with the submitted site plan.

APPROVED BY CITY ADMINISTRATOR

Attachments

Zoning Map & Site Photos
Application, Applicant letter & Site plan



Subject Property



West



North



East



South East

Application

City Special Review

APPLICATION FORM

City Special Review # 968 - Project # P2-18-0011

The undersigned as owner(s) of the following described property hereby request a Special Review as outlined in the Yellowstone County Unified Zoning Regulations.

Present Zoning: Entryway General Commercial

Special Review Requested: Fence South backyard

TAX ID# A28409 COUNTY COMMISSIONER DISTRICT # 1

Legal Description of Property: Geyser Park Subd Block 1, Lot 1A, AMD

Address or General Location (If unknown, contact County Public Works): 4910 Southgate Dr

Size of Parcel (Area & Dimensions): 3.215 Acres

Present Land-Use: Restaurant, Lounge

Covenants or Deed Restrictions on Property: Yes No [checked]

If yes, please attach to application

*** Additional information may be required as determined by the Zoning Coordinator in order to fully evaluate the application.

Owner(s): America Foods Inc (Recorded Owner) 4910 Southgate Drive (Address) 406-672-6151 (Phone Number) America Foods MT@gmail.com (email)

Agent(s): Barbara Hawkins (Name) 4910 Southgate Drive, Billings, MT 59101 (Address) 406-672-6151 (Phone Number) America Foods MT@gmail.com (Email)

I understand that the filing fee accompanying this application is not refundable, that it pays for the cost of processing, and that the fee does not constitute a payment for a Special Review. Also, I attest that all the information presented herein is factual and correct.

Signature: Barbara Hawkins (Recorded Owner) Date: 7/2/18

Applicant Letter

- A. In what ways is your proposal consistent with the goals and policies of the adopted Growth Policy?

The proposed application, to fence in and create a backyard/patio area adjacent to an eating and drinking establishment where alcoholic beverages are served, is consistent with the land use elements goals and objectives as it is consistent with nature of the existing neighborhood and type of uses allowed. [L] [SEP]

- B. Why is there a need for the intended use of the property at this location?

The need for a fence surrounding the backyard/patio is public safety and control. The backyard area will contain volleyball nets and other backyard games. The fence will keep unauthorized individuals from accessing the area. In addition, the fence will define the alcoholic licensed premises and create separation from the Hotel next door.

- C. How will the public interest be served if this application is approved?

The approval of this application will serve the public interest by enhancing a locally owned quality restaurant and sports bar facility. The business helps to serve the growing demand for services in the area. It will provide an outside area for customers and allow them to be out of the public's view.

- D. Prepare a written statement addressing what is intended to be done with the property, including [L] [SEP] new construction or change in the use of the property, and why the special review is being sought. [L] [SEP]

We propose approval of the application for a 6' high chain link fence which surrounds the backyard/patio area. The fence will be 210'

Regular City Council Meeting

Meeting Date: 08/27/2018

TITLE: Public hearing and resolution approving a property tax abatement for Rimrock II, LLC

PRESENTED BY: Kevin Iffland, Assistant City Administrator

Department: City Hall Administration

Presentation: Yes

PROBLEM/ISSUE STATEMENT

The City of Billings operates property tax incentive programs under State Law authority found in Sections 15-24-1401, 1501, 1502 and 1601, MCA. Rimrock II, LLC, applied for a tax abatement under Section 15-24-1501, MCA, and City Resolution No. 05-18377. This program encourages property remodeling, reconstruction and expansion by exempting 100% of the increase in valuation from City and local School District taxes during the construction period and for the following four (4) years. In the fifth and subsequent years, the improvements are fully taxable. Minimum qualifications include that the investment must be at least \$500,000, it adds at least 2.5% to the property's taxable value, current property taxes are paid, the zoning is correct and the applicant disclose the type and the estimated number of full-time and part-time jobs that the investment will create. The private investment meets the value criteria, taxes are paid and the zoning is correct. The applicant states that the new auto sales and service will create 19 new full-time and 2 part-time jobs. The City Council must conduct a public hearing before considering the attached resolution that grants the tax exemption. The hearing was advertised in the *Yellowstone County News* on August 17 and August 24.

ALTERNATIVES ANALYZED

The City Council may approve or disapprove the application and resolution. If the Council disapproves the application, it should state the incentive criteria that the applicant does not meet.

FINANCIAL IMPACT

The property formerly had a car sales building on it. The buildings had a total assessed value of \$2.3 million prior to their demolition in 2017. If the Council approves the application, the owners will not pay property tax on the net, new investment value until the incentive expires after four (4) years. The property will still be subject to the City's other fees and assessments.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the application and resolution granting a tax abatement for the Rimrock II, LLC, located at 324 South 24th Street West.

APPROVED BY CITY ADMINISTRATOR

Attachments

RESOLUTION 18-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BILLINGS,
MONTANA, APPROVING TAX BENEFITS FOR RIMROCK II, LLC**

WHEREAS, Resolution 05-18377 provides for granting tax incentives for remodeling, reconstructing and expanding existing commercial buildings pursuant to Section 15-24-1501, M.C.A. and establishes a procedure for applying for said tax incentives; and

WHEREAS, The City Council of the City of Billings, Montana held a public hearing and duly considered the application of Rimrock II, LLC, and has determined that said application meets all qualifications for the tax incentive and should be approved; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the application for tax benefits made by Rimrock II, LLC is APPROVED. The tax benefits approved are those provided in 15-24-1501 MCA and City of Billings Resolution 05-18377. The property receiving the tax benefits is described as follows:

Ryan Subd, S12, T01 S, R25 E, Block 2, Lot 3B AMD, addressed as 324 South 24th Street West and identified as tax code A20352A, located in the City of Billings, Yellowstone County Montana.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 27th day of August, 2018.

CITY OF BILLINGS

By: _____
William A. Cole, Mayor

ATTEST:

By: _____
Denise R. Bohlman, City Clerk