

# POLICY COORDINATING COMMITTEE

MINUTES –MAY 22, 2018

APPROVED BY A MOTION JULY 17, 2018

**Members Present:** (Chairman), Commissioner John Ostlund, Board of County Commissioners; Mayor Bill Cole, City of Billings; Stefan Streeter, MDT District Office; Planning Board President Darell Tunnickliff, Yellowstone County Planning Board, Ward IV.

**Staff Present:** Scott Walker, Transportation Planner, Planning & Community Services Department; Wyeth Friday, Director, Planning & Community Services Department, Lora Mattox, Transportation Planner; Tammy Deines, Planning Clerk

**Others Present:** Vern Heisler, City of Billings, Public Works; Mike Black, Yellowstone County Public Works; Rod Nelson, MDT-Billings; Kurtis Schnieber, MDT-Billings

**Conference Call:** Carol Strizich, MDT Planning; Kenn Winegar, MDT Planning

**1. Call to Order:** Commissioner Ostlund called the meeting to order at 12:00 p.m., Board of County Commissioners Board Room, Yellowstone County Courthouse and welcomed everyone in attendance.

**2. Communication from the Audience:** Comments on items not on the agenda and requests to add items to future agendas. Comments on items on the nonpublic agenda items. There was none.

**3. Minutes of February 20, 2018** (The March and April 2018 meetings were cancelled due to a lack of agenda items.

### **Motion**

**Darell Tunnickliff made a motion and it was seconded by Stefan Streeter to approve the minutes of February 20, 2018. The motion carried with a unanimous voice vote.**

### **5. Old Business:**

**a. Motion/Recommendation. Memorandum of Agreement. Billings Metropolitan Transportation Planning Process. Scott Walker, Transportation Coordinator.** Scott Walker opened this agenda item and gave an overview of the updates in this document.

### **Background**

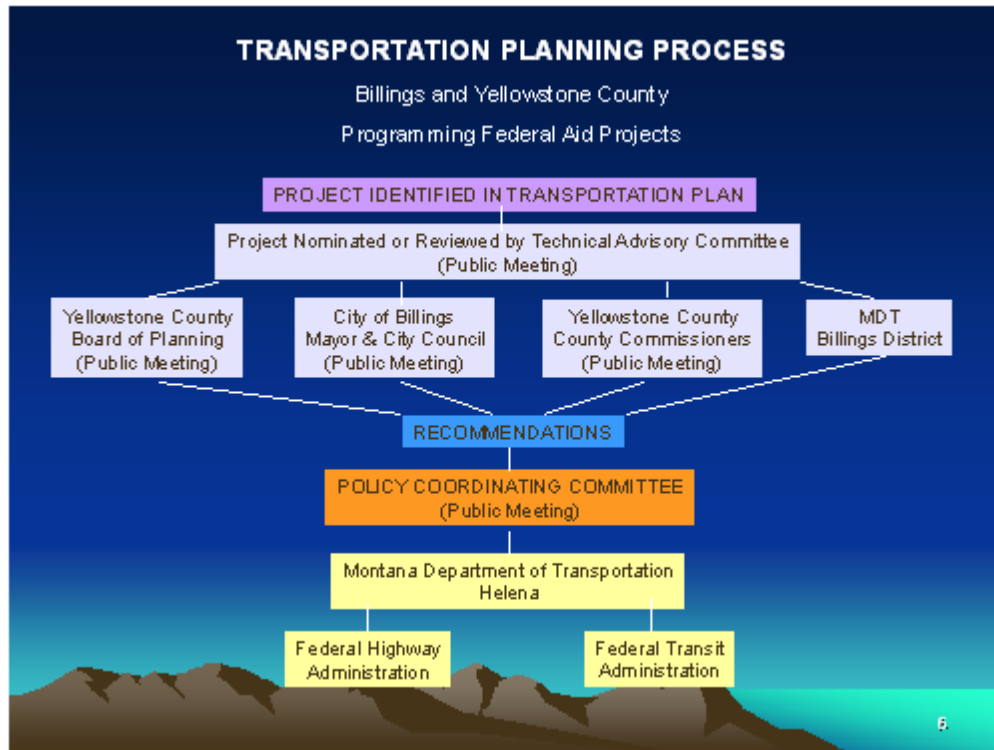
The agreement sets the stage for the MPO, (Metropolitan Planning Organization), which is established in order for the community to expend Federal funds for projects. The Planning Board is the MPO for the Billings Urban Area. He reviewed the graphic below and explained that this is a federal document designating the MPO and PCC as the governing body of the MPO. It also designates transit operations; the makeup of the Transportation Advisory Committee, (TAC); and establishes the Billings Urban Area Unified Work Program, (UPWP). The MOU ensures all corresponding documents and budgets are current. This agreement was first executed on March 25, 1954. This is the

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10th version of this document which was last updated in 2009. The updates include job titles and references to current highway bills. The term of agreement is perpetual unless changed by one of the signers.



**Discussion** President

**Discussion**

Commissioner Ostlund pointed out the population threshold in 1964 which is denoted at 15,000.

**Motion**

**Darell Tunnicliff made a motion and it was seconded by Mayor Cole to forward a recommendation of approval of 2108 Memorandum of Agreement for the Billings Metropolitan Transportation Planning Process as presented by staff. The motion carried with a unanimous voice vote.**

**b. a. Motion/Recommendation. 2108 Memorandum of Agreement for Cooperative Performance Based Planning. Scott Walker, Transportation Coordinator.**

Scott Walker opened this agenda item and gave an overview of the updates in this document.

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## Background

This is a new agreement required by FWHA between MDT, the Billings Urban Area MPO; and the City of Billings Aviation and Transit Departments. The Federal highway bill requires adherence to all Federal regulations to provide quantification of safety measures. Signatories include the City/County Planning Board as the MPO, the State of Montana, and the City Administrator. Signatories agree to share information related to transportation performance data, the selection of performance targets and reporting of performance targets.

## Discussion

Mayor Bill Cole asked what triggered the need for an updated MOU. Scott Walker explained it is due to the new Federal Highway Bill. He stated the changes were relatively minor but needed to be done to reflect the changes in the Federal Highway Bill. He offered to provide a redlined version upon request.

## Motion

**Mayor Cole made a motion and it was seconded by Darell Tunnickliff to forward a recommendation of approval of 2108 Memorandum of Agreement for Cooperative Performance Based Planning. as presented by staff. The motion carried with a unanimous voice vote.**

## **6. New Business**

### **6a. Project Updates Scott Walker, Transportation Coordinator, presenting.**

Scott Walker stated staff is in the process of updating the Transportation Plan and the first public meeting was held. The adoption date is scheduled for November 19, 2018. The Public Participation Plan is undergoing an update review and will be adopted mid-summer. Staff is preparing a transportation model to plan for transportation projects in the future and is projected for adoption late fall. Staff will bring presentations and updates forward to the governing bodies and this committee throughout the summer.

### **6b. Project Updates. Rod Nelson, MDT-Billings**

Rod Nelson introduced Kurtis Schnieber, MDT-Billings, who aided him in his presentation with navigation of the Interactive Map Gallery. Mr. Nelson commented on the project list below.

- 6th Ave North and Division. Proceed date June 4, 2018, Knife River, Contractor
- Zimmerman Trail: Let date May 10, 2018
- West Billings to Pine Hills Interchange-resurfacing project Letting June 14, 2018. Proceed August 13, 2018
- 27th Street to I90 to Airport Road. 2019 Project. Signalization, Luminaires, ADA
- Urban Pavement Projects
- South Frontage Road-Billings
- 2019-Shiloh Road-southern portion chip seal

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- 2019-Blue Creek Road-portion mill overlay
- 2019-King Avenue East-seal and cover
- 2019-Hardin Road, Billings-Lockwood Interchange to the proposed location of the new high school
- 2019-Billing Bypass. 1st segment
- 2020-Main Street Project-resurfacing and upgrades to signalization, replacement of center median island, sidewalk corners
- 2021-Yellowstone River Bridge project-to Lockwood Interchange
- Safety Improvement
- King Avenue and 56th Street West-letting as soon as the Right-of-Way is acquired
- Central and 56th Street West –Round-a-bout
- Rimrock and 52nd Street West Round-a-bout
- Underpass Avenue-signals, storm drain system, pump house
- 1st Ave N Exposition-reconstruction of 1st Ave north through downtown Billings
- Intersection Exposition & 1st Ave N-reconstruction no date set at this time
- Intersection of Airport Road and Main Street-reconstruction to address left turn movements.

## Discussion

Per Darell Tunnickliff’s request. Mr. Nelson clarified the project timelines, and stated MDT holds an annual analysis in the fall to determine which projects have annual funding availability. Stefan Streeter said they have to have a schedule for delivery.

Mayor Cole asked if there will be overlay millings available and Commissioner Ostlund said generally millings are offered to local government. He suggested contacting YRP.

**5a. Announcement:** The next PCC meeting is scheduled for Tuesday, June 19, 2018.

## Adjournment

Approved by a motion on July 17, 2018

