

CITY – COUNTY PLANNING DIVISION

Monthly Activity Report, February 2018



To: Board of County Commissioners, City Administrator, Mayor and City Council, Planning Board, Zoning Boards and Commissions, Planning and Community Services Department Director

From: Monica Plecker, AICP, Planning Division Manager

Date: February 14, 2018

MEETING MANAGEMENT & SUPPORT

Planning staff supports the regular meetings of the following Boards, Committees, and Commissions:

- Yellowstone County Board of Planning
- City & County Board of Adjustment
- County & City Zoning Commission
- Historic Preservation Board
- Bicycle and Pedestrian Advisory Committee
- Policy Coordinating Committee

CITY SEEKS RECREATIONAL TRAILS PROGRAM GRANT FUNDING FOR RESTROOM AND SHILOH CONSERVATION AREA

The Planning and Engineering Divisions have partnered to seek out grant funding to construct and install new bathroom facilities at the Shiloh Conservation Area.

The RTP grant is designated for the development of recreational trails and facilities to serve those trails, and grants are available for up to \$45,000. The RTP grant provides reimbursement after monies have been expended for construction and requires a 20% local match. The local match for this project, of up to \$9,000, will be provided by the City of Billings Engineering Division. This restroom facility will be of similar design as the restroom facility located atop the Rimrocks at Swords Park.

CERTIFIED LOCAL GRANT (CLG) FOR HISTORIC PRESERVATION ACTIVITIES

The Montana State Historic Preservation Office has designated the City of Billings as a Certified Local

Government (CLG) for historic preservation activities. As a CLG, the City is eligible annually to receive state funding to coordinate historic preservation efforts in the area. Applications for the FY18-FY19 funding cycle from the State are due February 21, 2018. The City of Billings has been utilizing CLG funding for activities that support the efforts of the Yellowstone Historic Preservation Board since 1997.

Major recent projects completed by the Yellowstone Historic Preservation Board include the listing of the North Elevation Historic District to the National Register of Historic Places. This is the first residential historic district listed in the City of Billings.

CITIZEN ACCESS TO BOARDS AND COMMISSION AGENDAS AND MEETINGS MATERIALS

Citizens may access City Council and Planning related Board and Commission Agenda Packets by starting on this page on The City website: <http://ci.billings.mt.us/117/Agendas-Minutes>

SUBSCRIBE > To be added to a subscription list and receive Meeting Agenda Packets for any of the above Planning Division Boards or Commissions, e-mail your request stating which Board(s) or Commission(s) list(s) you would like to belong to: [Subscribe Now!](#)

The notice provides a Subscribe Now! Hyperlink to request to be added to the Subscription list for: Planning Board, City Zoning Commission, County Zoning Commission, City Board of Adjustment, County Board of Adjustment, and Policy Coordinating Committee.

It is helpful for the citizen to be specific or we will assume the request is for all of the subscription lists.

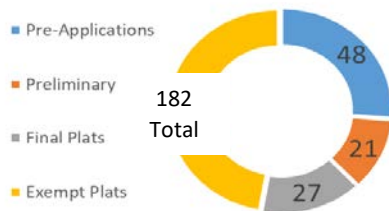
PLANNING DIVISION PROJECT PRIORITIES AND GOALS 2017-2018

Priority	Project/Goal	Completion Date
1	County Growth Policy Revision* **	7/1/2018
1	Complete Streets Progress Report* **	Completed
1	Zoning Code Revitalization - Begin Review**	11/1/2019
2	Development of Billings Traffic Model	6/1/2018
2	EBURD and DBA Workforce Housing Needs Assessment	12/1/2017
2	2018 Transportation Plan and PPP Updated	10/1/2018
2	Revamp Monthly Planning Report (PCSD Interface)	Completed
2	Downtown Traffic Circulation Study	7/1/2018
3	Online Permitting and Application Delivery (PCSD Interface)	3/1/2018
3	Kids in Motion	6/1/2018
3	Innoprise/Data Imaging System for Archiving (PCSD Interface)	Ongoing
3	Board and Commission Training	Completed
4	Permanent Funding Sources - (Grants, Levy, Bond) - Bike/Ped Facilities	3/1/2018
5	Records Retention/Review/Storage Process (PCSD Interface)	Ongoing
5	Bike Parking Facilities* **	Ongoing
5	Healthy PLACES Working Group	Ongoing
5	Annexation Policy and Map Review	Ongoing
5	Active Transportation Web Page Development**	Ongoing
5	Neighborhood Task Force/Adjacent Neighborhood Support	Ongoing
5	TIFD Administrative Application/Support	Ongoing
5	Infill Policy Implementation**	Ongoing

* Aligns with 2018 Planning Work Plan, ** Aligns with 2014 Council Strategic Plan and Initiatives and BOCC

Priority Index: 1 = Next 3 Months, 2 = Next 6 Months, 3 = Next 12 Months, 4 = 2017-2018, 5 = Ongoing
Worked on in January

Subdivision Applications 2/2017-1/2018



Zoning Application Submittals 2/2017-1/2018

