



## BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

City of Billings & Yellowstone County  
MEETING MINUTES



Tuesday, September 24, 2019 MEETING TIME: 11:30 am  
1<sup>st</sup> Floor Conference Room, Miller Building  
2825 3rd Avenue North, Billings, MT 59101

DRAFT

**Call to order:** Ed Gulick, BPAC Chair, called the meeting to order at 11:32.

**Members present:** Kristi Drake, City; Rose Cook, County; Jane Van Dyk, City; Scott Barber, City.

**Others present:** Elyse Monat, Active Transportation Planner

### Public Comment Period:

- a. **Comments on items not on the agenda and request to add items to future agendas –**  
None.
  
- b. **Online comments and comments received by the Active Transportation Planner –**  
Elyse Monat, Active Transportation Planner, read two comments from the public. She will make sure that Public Works is following up with them. BPAC agreed that the intersection at Virginia and Rimrock is a bad one. The group talked about having another etiquette campaign and also include walking. The campaign could build on the *Take the Hi Road* campaign. Jane asked about ordinance that requires drivers to stop. BPAC wants to write to the Billings Police, the City Administrator, and Public Works to see if they might be able to partner again on a campaign.

**Motion. Approval of the meeting minutes of August 27, 2019:** Jane Van Dyk, BPAC member, moved to approve the minutes, Rose Cook, BPAC member, seconded. The motion passed unanimously.

### Old Business:

#### Follow up on meeting with Street and Traffic

Street sweepers take requests so requests can be called in if there are bike lanes with debris. BPAC plans to follow up with a thank you letter.

#### Bike Parking

Provided one rack to CTA, US Bank requested 4, and High Plains Architects requested one. The City has to get these all out before the end of the grant contract. Elyse will look for unapproved racks to replace with the approved racks. BPAC also discussed including non-profits for free and reaching out to NOVA, the Western Heritage Center, and the Billings Symphony. They also suggested reaching out to breweries, farmers market areas, restaurants, Montana Brewing Company, Cider House, and the Northern. Jane help reach out to non-profits. Elyse will set a deadline of October 15 to place a request for racks.

#### Report out on By-Laws

Elyse handed out by-laws. She will make sure that they are saved in the proper places.

## **New Business:**

### **Trail Etiquette**

Need to help people understand good trail etiquette. Kristi wants BPAC to request that trail etiquette is included on wayfinding signage.

**Motion:** Kristi Drake, BPAC member, moved to have BPAC recommend that trail etiquette messaging is placed on signage throughout the trail system and not just isolated to trail head kiosks. Jane seconded. The motion carried.

BPAC also wondered about the rights of trail users when it comes to driveways, specifically on Shiloh Road. This information can be included in the trail etiquette campaign.

### **Parking requirements**

Group reviewed the bike parking draft requirements from the Project Re:Code Urban Issues working group. They would like to see an offset for minimum parking requirements if bike parking was provided. Service workers may need bike parking even in areas that are not considered very bikeable.

**Motion:** Jane moved that BPAC would like to see minimum requirement for bike parking or an offset for car parking in exchange for providing more bike parking. Rose seconded. The guidelines for how much bike parking is provided will either come from the APBP Second Edition Bike Parking Guidelines or the Code could refer to most recent update. All voted in favor of the motion.

### **Jeff Speck's visit to Billings**

Ed Gulick, BPAC Chair, is helping to bring Jeff Speck, author of *Walkable City*, to Billings for Billings Architectural Association. Big Sky Economic Development and Downtown Billings Alliance liked idea as well and are contributing. Rocky Mountain College is contributing as well. Jeff Speck's talk will be on Thursday, April 16. Ed is hoping to reserve the Babcock Theater for it. Rocky Mountain College might have Jeff back in fall 2020.

### **Downtown traffic Plan**

Downtown Traffic Plan is in the Planning Division's work plan for this fiscal year. Elyse will keep BPAC informed as it moves forward.

## **Other Business:**

### **Blue Zones Grant**

Billings was an alternate to the Made to Move grant. As a result, Elyse and Morgan Miller from RiverStone Health went to a 2-day workshop in Minneapolis with the other alternates and grant winners. The workshop provided technical assistance. Blue Zones is trying to figure out another way to help out Billings, possibly through additional technical assistance.

### **Walk Audit**

Elyse is planning a walk audit with Living Independently for Today and Tomorrow. She invited BPAC members and will get invites sent to them.

## **Future Agenda Items:**

- Downtown traffic plan
- Updates on recommendations – Project Re:Code and wayfinding.
- Wayfinding study

- Return on investment – are they doing well from communities. Kristi suggested looking into Headwaters. Include studies in presentation to governing bodies that demonstrate correlation between bicycle and walkability and economic health of communities. Bring this up at March BPAC meeting.
- Schedule November meeting

**Meeting adjourned at 1:04.**