



BICYCLE PEDESTRIAN COMMITTEE AGENDA
City of Billings & Yellowstone County
MEETING AGENDA



December 3, 2019 MEETING TIME: 11:30 a.m.
1st Floor Conference Room, Miller Building
2825 3rd Avenue North, Billings, Montana 59101

1. **Call to Order: Chairman**

2. **PUBLIC COMMENT PERIOD** – As required (minute maximum per person.) *Any member of the public may be heard on any subject that is not on the agenda. The Bicycle Pedestrian Committee will not take any action on these items at this time, but could choose to add an item to the next meeting's agenda for discussion.*

Attendees: Please sign in on the provided meeting attendance sheet.
 - a. Comments on items not on the agenda and requests to add items to future agendas.
 - b. Comments received by the Active Transportation Planner online or by phone or email.

3. **Approval of the minutes of October 22, 2019.**

4. **Old Business**
 - a. Discussion Update. Respond to question from Project Re:Code Urban Issues Working Group on bike parking. BPAC members discussing.

5. **New Business**
 - a. Presentation. Billings Area Bikeway and Trails Master Plan. Ed Gulick, BPAC Chair, and Elyse Monat, Active Transportation Planner, presenting.
 - b. Presentation. CIP Projects. City Engineering and Elyse Monat, Active Transportation Planner, presenting.
 - c. Discussion Update. Recreational Trails Program Grant. BPAC members discussing.

6. **Other Business**

7. **Future Agenda Items**

- a. City of Billings staff parking/transit/active transportation policy.

8. **Adjournment**

Bicycle Pedestrian Advisory Committee

3.

Meeting Date: 12/03/2019

Subject

Approval of the minutes of October 22, 2019.

Attachments

Draft September Minutes BPAC



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

City of Billings & Yellowstone County
MEETING MINUTES



Tuesday, October 22, 2019 MEETING TIME: 11:30 am
1st Floor Conference Room, Miller Building
2825 3rd Avenue North, Billings, MT 59101

DRAFT

- Call to order:** Ed Gulick, BPAC Chair, called the meeting to order at 11:30.
- Members present:** Kristi Drake, City; Rose Cook, County; Jane Van Dyk, City; Scott Barber, City.
- Others present:** Elyse Monat, Active Transportation Planner. Public: Morgan Miller.

Public Comment Period:

- a. **Comments on items not on the agenda and request to add items to future agendas –**
None.
- b. **Online comments and comments received by the Active Transportation Planner –**
None.

Motion. Approval of the meeting minutes of September 24, 2019: Jane Van Dyk, BPAC member, moved to approve the minutes, Rose Cook, BPAC member, seconded. The motion passed unanimously.

Old Business:

Downtown Bike Parking Update

Elyse Monat, Active Transportation Planner, gave an update on bike racks and asked if BPAC members could think of other Spoke Shop/Bike Shop racks to be replaced. Ed Gulick, BPAC Chair, thinks that there needs to be another round of education about the benefit of biking to downtown businesses in order to build more demand for the racks.

Art House wanted a second rack and requested it free. BPAC members discussed that the regular fee should apply or maybe Art House could provide advertising for the next round of bike racks. Jane will follow up with Art House about this.

Ed suggested having a revolving loan for downtown bike parking.

Project Re:Code Recommendations

Ed sent a letter to Project Re:Code's Urban Issues Working Group as per the September BPAC vote. The letter recommended minimum bike parking requirements or an offset of required motor vehicle parking for provided bike parking. Elyse will follow up with Nicole again and see if there was any discussion about BPAC's suggestion.

Downtown Traffic Study

Elyse shared that the Planning Division anticipates having a consultant on board for this study in January.

New Business:

Wayfinding Plan

Elyse shared the most recent concepts from the wayfinding plan. The group likes the green for signs in the right of way, but somewhat disliked the blue and purple. Green is recognizable as directional sign.

Return on Investment for trails and bikeways

Elyse handed out a packet for consideration from the Rails to Trails Conservancy as information to include in next year's presentation to the governing bodies.

Public Comment: Morgan has more of these resources and will send some of them to Elyse to pass on to BPAC.

Plan November/December Meeting.

BPAC members decided the next meeting would be December 3. This meeting combines the November and December meetings.

Public Comment: Morgan asked what the role is BPAC plays with City Council candidates. Ed shared that as a non-political entity, BPAC's role would be more education after new Council elections. The group decided to invite Council members-elect to the next BPAC meeting. They will review the Bikeway and Trails Master Plan and share the update that they gave to governing bodies. They want each Council member-elect to get copy of the Bikeway and Trails Master Plan. Kristi will reach out to Council members-elect via email on November 8. Other BPAC members will follow up with personal phone calls. Elyse will email out a prompt to call assignments on November 8: Ed will call wards 1 and 3, Jane will call ward 4, Scott will call ward 5, and Rose will call ward 2.

Report out on Inclusive Interdisciplinary Walk Audit with LIFTT

Had walk audit on October 15. There was a diverse group of people including engineers, people with disabilities, and members from Healthy By Design. During the walk audit, the group found issues including broken pavement and driveways that are not accessible for people in wheelchairs. Tyler Westrope, an engineer with Public Works, was there and shared that the City has money to put in ADA ramps and that public input is welcome when figuring out where to place them. Tyler said that all money is focused on intersections, but during the walk audit, he realized the sidewalks were just as important for accessibility so he is going to think about how the City can improve these locations.

Walkthrough of Billings Area Bikeway and Trails Master Plan

Elyse shared a presentation on the Bikeway and Trails Master Plan. The group decided to review the Plan and send comments to Elyse on what they want covered during the presentation to Council members-elect by November 1.

Other Business: None

Future Agenda Items:

Inviting Council Members
Etiquette campaign
CIP process next meeting.

Meeting adjourned at 1:07.