

**RESOLUTION 19-\_\_\_\_\_**

**A RESOLUTION ESTABLISHING A COMMISSION ON ENERGY AND CONSERVATION**

WHEREAS, the Billings City Council's Strategic Plan for Fiscal Years 2015-2019 specifies stewardship as a value, which includes planning and managing resources effectively, responsibly and efficiently; and

WHEREAS, the Mayor has proposed and the City Council has approved the establishment of a Commission on Energy and Conservation to coordinate the City of Billings' current policies and practices regarding energy consumption and resource conservation, to make recommendations to the City Council and City Administrator for future action; and

WHEREAS, the purpose of the Commission will be to consider ways to conserve energy including areas where the City can reduce the amount of money it spends on energy and ways to limit the City's impact on the environment; and

WHEREAS, the Commission may also recommend additional areas where City government could assist citizens in minimizing pollution and energy consumption; and

WHEREAS, the Commission will be responsible for conducting an inventory of water and wastewater consumption, waste removal and disposal, pollution and energy efficiency of City-owned and City-managed facilities, vehicles and equipment; and

WHEREAS, the cost of implementing energy conservation strategies will always be a consideration but should not necessarily limit the discussion, which could include water conservation, recycling, alternate fuels, alternate transportation, alternate energy sources, building and road construction, etc.; and

WHEREAS, the Commission shall consist of seven citizen members to be appointed by the Mayor and confirmed by the City Council; and

WHEREAS, the Commission may also include up to three ex-officio representatives of City departments, to be appointed by the Mayor and confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. CREATION. There is hereby created the Commission on Energy and Conservation.

2. DURATION. The Commission shall expire at the end of four (4) years or when the Commission members determine by majority vote that their work has been completed, whichever comes first.
3. APPLICATION PROCESS. Citizen members shall apply to serve on the Commission and must have experience or a demonstrated interest in the fields of energy or conservation.
4. APPOINTMENT TERMS. Four (4) citizen members shall be appointed to four-year terms and three (3) citizen members shall be appointed to two-year terms, with all terms beginning on July 1, 2019.
5. MEMBER RENEWAL. Citizen members appointed to serve on the Commission may re-apply for a four-year term at the expiration of their current term and shall be re-appointed at the discretion of the Mayor, with approval from City Council.
6. ALLOCATION OF STAFF TIME. City staff may be allocated to coordinate the City's ongoing and future energy conservation efforts, including but not limited to, Commission facilitation, internal and external communications, and administrative duties.
7. COMMISSION ORGANIZATION. The Commission, upon creation, shall adopt bylaws providing for meeting schedules, officers and their election, and other appropriate conditions for the conduct of its members.
8. DUTIES OF THE COMMISSION. Members will undertake and oversee the process of creating and implementing a comprehensive energy conservation plan that includes:
  - a. An inventory of water and wastewater treatment, waste removal and disposal, pollution and energy efficiency of City-owned-and-managed facilities, transportation and equipment; and
  - b. Specific goals and strategies to reduce energy consumption, pollution and waste by measurable amounts; and
  - c. A timetable for accomplishing the outlined goals and strategies; and report the findings of the Commission to City Council on a semi-annual basis.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

CITY OF BILLINGS

By: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk