

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”

AGENDA

**Please note time change for this meeting only!*

COUNCIL CHAMBERS

May 13, 2019

***4:30 P.M.**

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Councilmember Clark

ROLL CALL: Councilmembers present on roll call were: Cromley, Yakawich, Neese, Ewalt, Joy, Friedel, Gibbs, Ronning, Clark, Brown

RECESS TO CLOSED EXECUTIVE SESSION* City Administrator, Chris Kukulski's Six Month Review

*Note: The Executive Session will be closed, as allowed in Section 2-3-203(3), MCA, as discussions relate to matters of individual privacy and wherein the demands of individual privacy exceed the merits of public disclosure.

MINUTES: April 8, 2019
April 22, 2019 - Pending

COURTESIES:

PROCLAMATIONS:
Building Safety Month

ADMINISTRATOR REPORTS - CHRIS KUKULSKI

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: 1, 2, 6, 7 AND 8 ONLY. Speaker sign-in required. (Comments are limited to three (3) minutes. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. **Mayor Cole recommends that Council confirm the following appointments:**

1.

	Name	Board/Commission	Term	
			Begins	Ends
1		Animal Control Board*	05/13/19	12/31/21
2	Andrew MacLeod	Bicycle & Pedestrian Advisory*	05/13/19	12/31/21
3		Board of Appeals - Electrical Contractor	05/13/19	12/31/21
4		Board of Appeals	05/13/19	12/31/22
5		Community Development - Lod Mod*	05/13/19	12/31/19
6		Community Development - Lod Mod	05/13/19	12/31/22
7	Carol Burton	Housing Authority	05/13/19	12/31/23
8		Traffic Control Board	05/13/19	12/31/22

* 1 Unexpired term of Jeannette Vieg

* 2 Unexpired term of Rose Cook

* 5 Unexpired term of Rebecca Bey

B. **Bid Awards:**

1. **Annafeld Park Development.** (Opened 4/23/19) Recommend delay of award until May 28, 2019.
2. **Centennial Park Improvements.** (Opened 4/30/19) Recommend First Mark Construction; \$1,945,525.
3. **W.O. 19-10: Hillcrest Road Water Main.** (Opened 4/30/19) Recommend White's Civil Contracting; \$357,310.

C. **Airline Operating Agreement and Terminal Building Lease** with Frontier Airlines, Inc.; estimated annual revenue - \$185,000.

- D. **Amendment No. 1**, Airline Operating Agreement and Terminal Building Lease; Hyannis Air Service, Inc. DBA Cape Air.
- E. **Acknowledge Receipt of Petition to Vacate** a portion of right of way at the northeast corner of 10th Avenue North and North 27th Street, Opportunity Bank, petitioner; and setting a public hearing date of June 10, 2019.
- F. **Revolving Loan Fund** to Billings Depot, Inc.; for no more than \$78,686.98.
- G. **Montana Department of Natural Resources (DNRC) Grant** for Riverfront Park improvements; \$5,000.
- H. **2019 High Intensity Drug Traffic Area (HIDTA) Award** from Executive Office of the President, Office of National Drug Control Policy; \$231,796.
- I. **Resolution** ordering improvements identified in W.O. 19-02: Miscellaneous Program.
- J. **Bills:**
 - 1. April 1, 2019
 - 2. April 8, 2019
 - 3. April 15, 2019

SPECIAL PRESENTATIONS:

- 2. **Rock 31 Program**

REGULAR AGENDA:

- 3. **PUBLIC HEARING AND FIRST READING ORDINANCE** expanding the boundaries of Ward III to include recently annexed property in Annexation 19-01: a 45.398 acre parcel of land located west of Annafeld Subdivision, 1st filing, and south of Elysian Road and east of East Lane; McCall Development, owner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
- 4. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending BMCC, Section 2-201, Compensation. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

5. **PUBLIC HEARING AND RESOLUTION** approving and adopting budget amendments for FY2019. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

6. **RESOLUTION** establishing an ad hoc Council Advisory Committee - Commission on Energy and Conservation. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

7. **MEMORANDUMS OF UNDERSTANDING (MOUS)** with the Downtown Billings Partnership (DBP), the Billings Industrial Revitalization District (BIRD), and the South Billings Urban Renewal Association (SBURA). Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

8. **SIX MONTH REVIEW** for City Administrator, Chris Kukulski. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

PUBLIC COMMENT on “NON-AGENDA ITEMS”. **Speaker Sign-in required.** *(Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)*

COUNCIL INITIATIVES:

ADJOURN:

Council Chambers are readily accessible to individuals with physical disabilities.

For more information or to make requests for special arrangements, please contact the City Clerk’s Office at 657-8210 or e-mail bohlmand@ci.billings.mt.us, 72 hours prior to the meeting date.

Regular City Council Meeting

Meeting Date: 05/13/2019
TITLE: Boards & Commissions Appointments
PRESENTED BY: Chris Kukulski, City Administrator
Department: City Hall Administration
Presentation: No

PROBLEM/ISSUE STATEMENT

The Mayor is requesting that the City Council confirm appointments for Board and Commission positions that are vacant due to resignations and unfilled vacancies.

ALTERNATIVES ANALYZED

- Council may:
- Confirm the proposed appointments; or
 - Not confirm the appointments.

FINANCIAL IMPACT

The proposed action has no financial impact.

RECOMMENDATION

Mayor Cole recommends that the City Council confirm the appointments to the following boards and commissions:

	Name	Board/Commission	Term	
			Begins	Ends
1		Animal Control Board*	05/13/19	12/31/21
2	Andrew MacLeod	Bicycle & Pedestrian Advisory*	05/13/19	12/31/21
3		Board of Appeals - Electrical Contractor	05/13/19	12/31/21
4		Board of Appeals	05/13/19	12/31/22
5		Community Development - Lod Mod*	05/13/19	12/31/19
6		Community Development - Lod Mod	05/13/19	12/31/22
7	Carol Burton	Housing Authority	05/13/19	12/31/23
8		Traffic Control Board	05/13/19	12/31/22

- * 1 Unexpired term of Jeannette Vieg
- * 2 Unexpired term of Rose Cook
- * 5 Unexpired term of Rebecca Bey

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Annafeld Park Development - Delay of Action

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

Presentation: No

PROBLEM/ISSUE STATEMENT

At the February 12, 2018 Council Meeting the Annafeld Park Special Improvement District (SID) 1404 was approved to provide funding for development of the first phase of parkland improvements in the Annafeld Subdivision First Filing. Plans and specifications were developed and an Invitation to Bid was advertised. On April 23, 2019 bids for the parkland development were opened. Staff is requesting a delay in action to allow more time to secure a purchaser for the bonds prior to acceptance of the bid.

ALTERNATIVES ANALYZED

City Council may:

- Approve the request for delay of action to the May 28th Council Meeting, or;
- Disapprove the delay and provide staff with additional guidance.

FINANCIAL IMPACT

There will be no financial impact to this action.

RECOMMENDATION

Staff recommends Council delay action of bid award to allow more time to secure a purchaser for the bonds.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Centennial Park Improvements - Bid Award

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

Presentation: No

PROBLEM/ISSUE STATEMENT

On June 25, 2018, as part of the FY2019 Budget, Council approved funding for the first phase development of Centennial Park in the amount of \$2,460,000. Design and construction document work began in October of 2018. On April 5, 2019 an Invitation to Bid for construction was advertised. After consulting fees (-\$342,699), master site plan review fee (-\$1,301), 4.5% contingency (-\$95,935) and system development fee credit (+\$66,160), the total available funds for construction is \$2,086,225. On April 30, 2019 bids were opened. There were 2 bidders, First Mark Construction and Knife River. The apparent low bidder is First Mark Construction of Billings with a base bid of \$1,800,284, approximately 5.9% under the Engineer's Estimate (see bid tab attached), leaving \$285,941. Due to favorable pricing, staff recommends that the restroom facility (operational 12 months out of the year) consisting of Additive Alternate #1 (Restroom Installation \$22,280), Additive Alternate #2 (Electrical at Restroom \$10,405), utility costs paid directly to Northwestern Energy by the City (\$5,500) and budgeted amount to purchase a pre-manufactured restroom directly from the manufacturer by the City (\$135,200) totaling \$173,385. be included. Also the interior walkways consisting of Additive Alternate #6 (Concrete Walkway \$66,062) and Additive Alternate #8 (Concrete Walkway North of Triplex \$46,494) totaling \$112,556 be included. The restroom facility and interior walkways will utilize the remaining funding. Staff recommends council approve the base bid, along with the restroom facility and concrete walkways in the first phase of Centennial Park improvements.

ALTERNATIVES ANALYZED

City Council may:

- Approve the bid from First Mark Construction consisting of the base bid for \$1,800,284, Additive Alternate #1 for \$22,280, Additive Alternate #2 for \$10,405, Additive Alternate #6 for \$66,062 and Additive Alternate #8 for \$46,494 for a total of \$1,945,525, or;
- Disapprove the bid and provide staff with additional guidance.

FINANCIAL IMPACT

Funding for the first phase development of Centennial Park was identified in the FY2019 budget.

RECOMMENDATION

Staff recommends Council approve the bid from First Mark Construction including the base bid and additive Alternates #1,2,6 and 8 for a total of \$1,945,525 to develop the first phase of Centennial Park.

APPROVED BY CITY ADMINISTRATOR

Attachments

Bid Tabulation Sheet - Centennial Park

CITY OF BILLINGS

BID TABULATION SUMMARY

P.O. BOX 1178
BILLINGS, MT 59103

PROJECT NAME: Centennial Park

Bid Taken at: City Hall

Date: April 30, 2019

Tabulated by: _____

Sheet No. 1 of 2

lis

NAME OF BIDDER	Firstmark Constr.	Knife River				
Required Documents:						
• Type of Bond	Bond	Bond				
• Addendums (1)	✓	✓				
Base Bid:	1,800,284. ⁰⁰	1,831,526. ⁵⁵				
alt. 1	22,280. ⁰⁰	25,086. ⁰⁰				
2	10,405. ⁰⁰	9,500. ⁰⁰				
3a	27,000. ⁰⁰	42,500. ⁰⁰				
3b	182,005. ⁰⁰	161,000. ⁰⁰				
4	176,186. ⁰⁰	148,210. ⁹⁰				
5	104,095. ⁰⁰	106,163. ⁹⁰				
6	66,062. ⁰⁰	59,160. ⁰⁰				
7	145,000. ⁰⁰	128,500. ⁰⁰				
8	46,494. ⁰⁰	45,756. ⁰⁰				
9	22,000. ⁰⁰	28,000. ⁰⁰				
10	69,900. ⁰⁰	64,250. ⁰⁰				
11	57,337. ⁰⁰	54,598. ⁰⁰				
12	75,207. ⁰⁰	73,791. ⁸⁵				
13	109,140. ⁰⁰	99,510. ⁰⁰				

CITY OF BILLINGS

BID TABULATION SUMMARY

P.O. BOX 1178
BILLINGS, MT 59103

PROJECT NAME: Centennial Park

Bid Taken at: City Hall
Date: 4/30/19
Tabulated by: City
Sheet No. 2 of 2

NAME OF BIDDER	Firstmark	knife River		
Required Documents:				
• Type of Bond				
• Addendums				
14 Base Bid:	22,870.00	17,200.00		
15	11,618.00	9,201.50		
16	5,345.00	4,750.00		
17	950.00	850.00		

Regular City Council Meeting

Meeting Date: 05/13/2019
TITLE: Bid Award: W.O. 19-10: Hillcrest Rd Water Main
PRESENTED BY: David Mumford, Public Works Director
Department: Public Works
Presentation: No

PROBLEM/ISSUE STATEMENT

W.O. 19-10: Hillcrest Road Water Main is a project to install a new water main up Hillcrest from Blue Creek Rd. to serve the new Solid Waste Transfer Facility. Bids were opened on April 30th. There were seven bids received and White's Civil Contracting submitted the lowest responsible bid. The project was advertised on April 12th, 19th, and 26th in the *Yellowstone County News* and on the City's website.

ALTERNATIVES ANALYZED

The Council may:

- Award W.O. 19-10: Hillcrest Road Water Main, to White's Civil Contracting, in the amount of \$357,310.00; or
- Do not award a contract and reject all bids. If this project is not awarded, the water will not be available for the Solid Waste Transfer Facility.

FINANCIAL IMPACT

The following bids were received and evaluated:

Contractor	Base Bid
White's Civil Contracting	\$357,310.00
KLE Construction	\$375,432.00
Springline Construction	\$397,448.00
COP Construction	\$446,583.00
Castlerock Excavating	\$459,279.95
Western Municipal Construction	\$482,413.00
Earth Movers Excavation	\$495,663.35

The funding for the project was budgeted in FY19 with water funds. The project was included in the budget as the Jellison Road Waterline, but the name was changed when it was determined that Hillcrest was a better location.

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 19-10, Hillcrest Road Water Main, to White's Civil Contracting, in the amount of \$357,310.00.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Approval of Scheduled Airline Operating Agreement and Terminal Building Lease with Frontier Airlines, Inc.

PRESENTED BY: Kevin Ploehn, Director of Aviation and Transit

Department: Airport

Presentation: No

PROBLEM/ISSUE STATEMENT

On January 22, 2019, Frontier Airlines announced that they would be starting service to Billings from Denver. This service would be on Tuesday, Thursday, and Sunday beginning May 30, 2019, on an Airbus A-320 with 186 seats. Frontier Airlines will be operating out of the Airport's Terminal Building and desires to lease ticket counter, office, and holdroom space, and would like to enter into the Airport's standard Scheduled Airline Operating Agreement and Terminal Building Lease (Agreement). This Agreement lays out the terms for a passenger airline to operate at the Billings Logan International Airport and to lease space in the Terminal Building. This Agreement also dictates the financial arrangements for rental adjustments and landing fee calculations. The term of the Agreement is set to expire on March 31, 2020, which coincides with the approximate date of the Terminal Expansion project that will require the relocation of the airlines on the concourse during the construction process. Between now and March 31, 2020, the Airport and all the airlines will negotiate an interim agreement for the construction period that will address the concourse space use issues during the Terminal Expansion project. An amendment with all the other airlines is in the works to also extend their agreement term to March 31, 2020.

ALTERNATIVES ANALYZED

City Council may:

- Approve the Scheduled Airline Operating Agreement and Terminal Building Lease with Frontier Airlines; or
- Disapprove the Scheduled Airline Operating Agreement and Terminal Building Lease with Frontier Airlines and provide direction to staff on how to proceed.

FINANCIAL IMPACT

The annual revenue the City will receive from Frontier Airlines for operating under this Agreement for lease space, joint use space, common use space, and landing fees is estimated to be \$185,000.

RECOMMENDATION

Staff recommends that the City Council approve and the Mayor sign the Frontier Airlines, Inc. Scheduled Airline Operating Agreement and Terminal Building Lease.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Approval of Amendment One to Hyannis Air Service, Inc. DBA Cape Air Scheduled Airline Operating Agreement and Terminal Building Lease

PRESENTED BY: Kevin Ploehn, Director of Aviation and Transit

Department: Airport

Presentation: No

PROBLEM/ISSUE STATEMENT

On January 22, 2019, Frontier Airlines announced that they would be starting service to Billings from Denver. This service would be on Tuesday, Thursday, and Sunday beginning May 30, 2019, on an Airbus A-320 with 186 seats. When determining what ticket counter space that Frontier would operate out of, the only available space was a ticket counter space that had a very short que area, which would not accommodate an airline with a 186 seat aircraft. The Airport approached Cape Air, which operates aircraft with 9 seats, to discuss moving their ticket counter operations to the available ticket counter with the shorter que area. This Amendment One reflects the new space that Cape Air will operate out of, so that Frontier can utilize the ticket counter with the larger que area. Additionally, the term of the Agreement was set to expire on June 30, 2019, so this Amendment extends the term until March 31, 2020 to coincide with the approximate date of the Terminal Expansion project that will require the relocation of the airlines on the concourse during the construction process. Between now and March 31, 2020, the Airport and the airlines will negotiate an interim agreement for the construction period that will address the concourse space use issues during the Terminal Expansion project. An amendment with all the other airlines is in the works to also extend their agreement term to March 31, 2020.

ALTERNATIVES ANALYZED

City Council may:

- Approve Amendment One to the Scheduled Airline Operating Agreement and Terminal Building Lease with Cape Air; or
- Disapprove Amendment One to the Scheduled Airline Operating Agreement and Terminal Building Lease with Cape Air and provide direction to staff on how to proceed.

FINANCIAL IMPACT

The ticket counter space that Cape Air will be moving into is eight square feet less than their old lease space, so this amounts to an annual decrease in lease rentals of \$361.28. However, this decrease is offset by the new revenue the City will receive from Frontier Airlines when they lease the ticket counter area vacated by Cape Air. It is estimated that the total annual revenues (including the ticket counter space) the City will receive from Frontier Airlines will be approximately \$185,000.

RECOMMENDATION

Staff recommends that the City Council approve and the Mayor sign Amendment One to the Scheduled Airline Operating Agreement and Terminal Building Lease with Hyannis Air Service, Inc. DBA Cape Air.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Acknowledge Receipt of Petition to Vacate a portion of right of way at the Northeast corner of 10th and N. 27th and Set a Public Hearing

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

Opportunity Bank has petitioned to vacate a portion of right of way located in the northeast corner of 10th Avenue North and North 27th Street. The petitioner would like to install a monument sign at the corner which is required to be on private property. City staff has worked with Opportunity Bank to determine the amount of land that is needed to be vacated while leaving enough right of way for future plans for a traffic signal being designed by MDT. The right of way area proposed to be vacated is approximately 1,163 square feet. Opportunity Bank has completed a Brokers Property Evaluation and determined the proposed right of way to be vacated to be valued at \$37,785.87.

ALTERNATIVES ANALYZED

The Council may:

- Acknowledge receiving the petition to vacate the above-mentioned right-of-way and set a public hearing for June 10, 2019; or
- Do not acknowledge the petition and terminate the right-of-way vacation process.

FINANCIAL IMPACT

The petitioners have submitted a Brokers Property Evaluation establishing fair market value at \$37,785.87.

RECOMMENDATION

Staff recommends that the City Council acknowledge the receipt of a petition to vacate a portion right of way at the northeast corner of 10th Avenue North and North 27th Street and set a public hearing for June 10, 2019.

APPROVED BY CITY ADMINISTRATOR

Attachments

- Petition to Vacate
 - Exhibit
 - Title Report
 - Brokers Property Evaluation
-

**REQUEST TO VACATE PUBLIC RIGHT-OF-WAY
CITY OF BILLINGS**

Description of Right-of-Way to be vacated:

An area of land that adjoins Lot 3B, Block 5, of the Sunnyside Subdivision Amended Plat, under Document #3879551, located within the East 1/2 of Section 32, Township 1 North, Range 26 East, P.M.M., City of Billings, Yellowstone County, Montana, more particularly described as follows: BEGINNING at the southwest corner of said Lot 3B;

- thence N89°07'16"E a distance of 73.30 feet to the southern corner of said Lot 3B;
- thence S54°36'59"W a distance of 44.13 feet;
- thence S89°07'16"W a distance of 19.73 feet;
- thence N35°20'40"W a distance of 30.32 feet to the POINT OF BEGINNING.

Containing 0.027 acres, more or less.

We, being all the abutting property owners, request of the City Council the vacation of the above described:

<u> X </u> Street	<u> </u> Alley	<u> </u> Other R/W
<u>SIGNATURE</u>	<u>DATE</u>	<u>PROPERTY OWNERSHIP</u>
<u><i>Michael S. [Signature]</i></u>	<u>4/17/2019</u>	<u>Opportunity Bank</u>
_____	_____	_____
_____	_____	_____

(Additional signatures, if needed, can be on additional sheets.)

WE, the utility companies and governmental departments, listed below, approve, or disapprove this request as noted by our signatures.

	Approved By/Date	Disapproved By/Date
City Public Works	_____	_____
Heights Water	N/A	_____
Montana Dakota Utilities	See Attached	_____
Northwestern Energy	See Attached	_____
Charter	See Attached	_____
CenturyLink	See Attached	_____
City/Co. Planning	_____	_____

(A letter of explanation may be attached with "See Attached Letter" entered in the appropriate signature slot.)

Petitioner's interest in vacating the public right-of-way: Installation of a monument sign for Opportunity Bank.

The petitioner acknowledges and understands that the City will appoint an appraiser to estimate the value of the real property being vacated, and the petitioner agrees that the fee for the appraiser will be borne by the petitioner(s).

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 X Street

 Alley

 Other RW

SIGNATURE

DATE

PROPERTY OWNERSHIP

(Additional signatures, if needed, can be on additional sheets.)

WE, the utility companies and governmental departments, listed below, approve, or disapprove this request as noted by our signatures.

	Approved By/Date	Disapproved By/Date
City Public Works	_____	_____
Heights Water	_____	_____
Montana Dakota Utilities	<i>BRENT PSMLEY 4/18/19</i>	_____
Northwestern Energy	_____	_____
Charter	_____	_____
CenturyLink	_____	_____
City/Co. Planning	_____	_____

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WE, the utility companies and governmental departments, listed below, approve, or disapprove this request as noted by our signatures.

	Approved By/Date	Disapproved By/Date
City Public Works	_____	_____
Heights Water	_____	_____
Montana Dakota Utilities	_____	_____
Northwestern Energy	<i>Kee Chin Q 4-8-19</i>	_____
Charter	_____	_____
CenturyLink	_____	_____
City/Co. Planning	_____	_____

(A letter of explanation may be attached with "See Attached Letter" entered in the appropriate signature slot.)

Petitioner's interest in vacating the public right-of-way: Installation of a monument sign for Opportunity Bank.

The petitioner acknowledges and understands that the City will appoint an appraiser to estimate the value of the real property being vacated, and the petitioner agrees that the fee for the appraiser will be borne by the petitioner(s).

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CITY OF BILLINGS**

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- thence S89°07'16"W a distance of 19.73 feet;
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Containing 0.027 acres, more or less.

We, being all the abutting property owners, request of the City Council the vacation of the above described:

X Street

_____ Alley

_____ Other R/W

SIGNATURE

DATE

PROPERTY OWNERSHIP

(Additional signatures, if needed, can be on additional sheets.)

WE, the utility companies and governmental departments, listed below, approve, or disapprove this request as noted by our signatures.

	Approved By/Date	Disapproved By/Date
City Public Works	_____	_____
Heights Water	_____	_____
Montana Dakota Utilities	_____	_____
Northwestern Energy	_____	_____
Charter	<u>Darany Baskin 4/16/19</u>	_____
CenturyLink	_____	_____
City/Co. Planning	_____	_____

(A letter of explanation may be attached with "See Attached Letter" entered in the appropriate signature slot.)

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- thence S54°36'59"W a distance of 44.13 feet;
- thence S89°07'16"W a distance of 19.73 feet;
- thence N35°20'40"W a distance of 30.32 feet to the POINT OF BEGINNING.

Containing 0.027 acres, more or less.

We, being all the abutting property owners, request of the City Council the vacation of the above described:

 X Street Alley Other R/W

SIGNATURE

DATE

PROPERTY OWNERSHIP

(Additional signatures, if needed, can be on additional sheets.)

WE, the utility companies and governmental departments, listed below, approve, or disapprove this request as noted by our signatures.

	Approved By/Date	Disapproved By/Date
City Public Works	_____	_____
Heights Water	_____	_____
Montana Dakota Utilities	_____	_____
Northwestern Energy	_____	_____
Charter	_____	_____
CenturyLink	_____	_____
City/Co. Planning	_____	_____

[Handwritten Signature]
4-10-19

ROGER P. DONWEN

(A letter of explanation may be attached with "See Attached Letter" entered in the appropriate signature slot.)

Petitioner's interest in vacating the public right-of-way: Installation of a monument sign for Opportunity Bank.

The petitioner acknowledges and understands that the City will appoint an appraiser to estimate the value of the real property being vacated, and the petitioner agrees that the fee for the appraiser will be borne by the petitioner(s).

ATTACHMENTS:

- Title Report(s)
- Comments from all Utilities
- Map of R/W to be Vacated
- Traffic Accessibility Study (When required by the City)

AN APPLICATION FEE OF \$200 MUST ACCOMPANY THIS PETITION.

Fee Received By: _____ Date: _____
City Engineers Office

A DEPOSIT FOR AN APPRAISAL MUST ALSO ACCOMPANY THIS REQUEST.

Deposit Amount: _____
Received By: _____ Date: _____
City Clerk

Copies of City of Billings Ordinance No. 80-4269 and 90-4822, establishing the procedure and compensation to the City of Billings for Discontinuance and Vacation of City Streets, Alleys, and Rights-of-Way, are attached for reference.

The application fee, as stated in BMC 22-602, will be set by the City Administrator after review by the staff. The City Clerk will advertise the public hearing at least one week before the petition is acted upon by the City Council.

This petition is to be returned to the City Clerk, PO Box 1178, Billings, MT 59103. (First Floor, City Hall)

This petition must be accompanied by the statements and reports as listed in BMC 22-601 (a), (b), (c), (d), (e), and (f). (Copy attached)

CONTACT PERSON FOR PETITION:

Dax Simek, PE - Stahly Engineering & Assoc.

Telephone No.: 406-601-4057

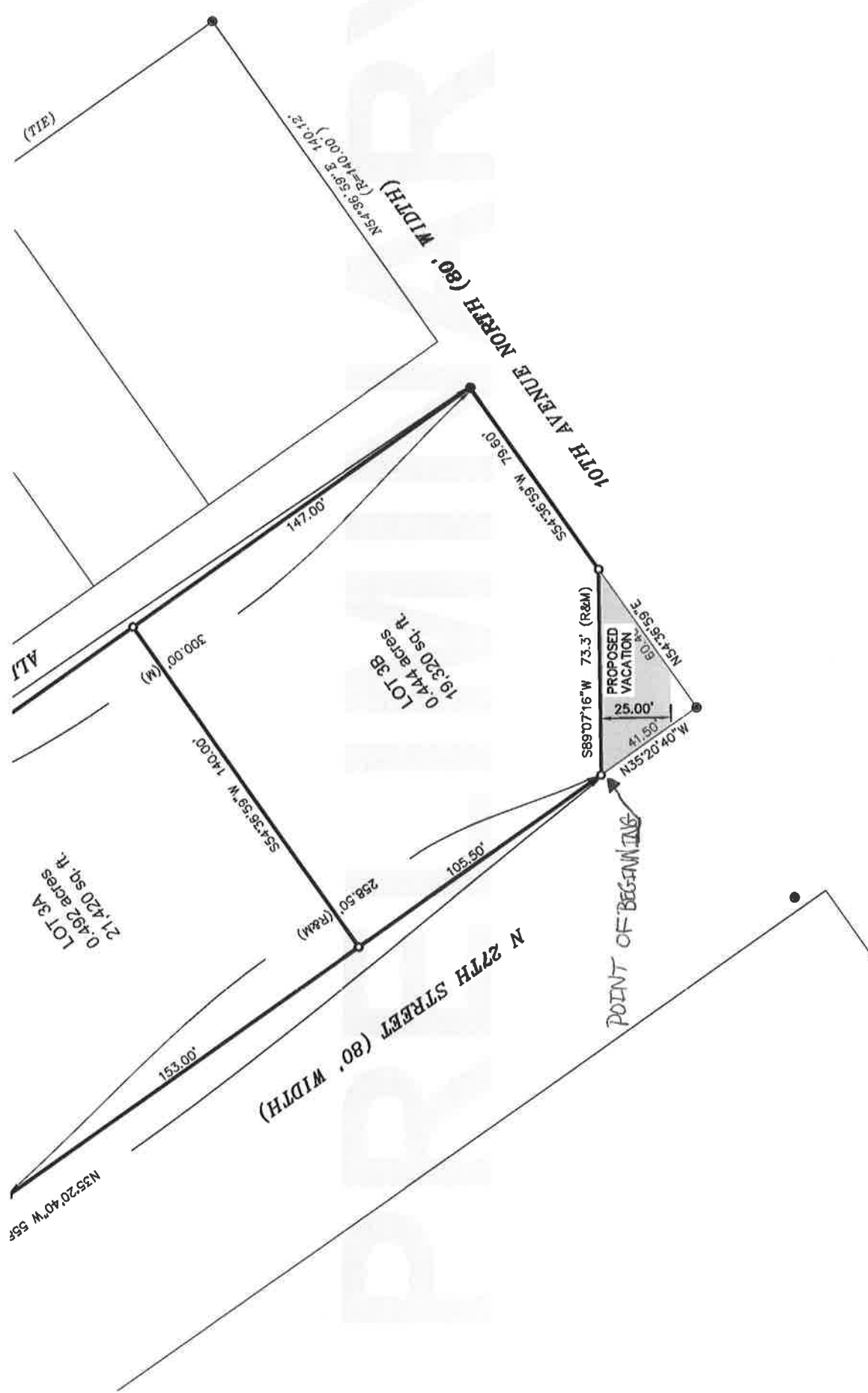
Mailing Address: 2223 Montana Ave, Ste. 201

Billings, MT 59101

Date: 4/17/19

CITY COUNCIL ACTION: _____

DATE: _____



(TIE)

N5°49'59\"/>

10TH AVENUE NORTH (80' WIDTH)

ALI

LOT 3B
0.444 acres
19,320 sq. ft.

PROPOSED VACATION
60' x 25.00'

LOT 3A
0.492 acres
21,420 sq. ft.

N 27TH STREET (80' WIDTH)

POINT OF BEGINNING

N35°20'40\"/>

153.00'

258.50' (R&M)

105.50'

S89°07'16\"/>

N35°20'40\"/>

S5°43'59\"/>

140.00'

300.00' (M)

147.00'

S5°43'59\"/>

78.60'

N5°43'59\"/>

60'

25.00'

41.50'



AMERICAN TITLE & ESCROW

BILLINGS WESTEND

CREEKSIDE BUILDING TWO
1001 S. 24TH STREET WEST
SUITE 200

BILLINGS, MONTANA 59102
406-248-7877

Fax: 406-248-7875

billings@amttitlemontana.com

BILLINGS DOWNTOWN

3302 4TH AVENUE NORTH
SUITE 100

BILLINGS, MONTANA 59101
406-294-7877

Fax: 406-294-7879

downtownblgs@amttitlemontana.com

FORSYTH

175 North 11th Avenue
P.O. BOX 409

FORSYTH, MONTANA 59327
406-356-2011

FAX: 406-356-2220

forsyth@amttitlemontana.com

HARDIN

207 N. CENTER AVENUE
HARDIN, MONTANA 59034
406-665-3797

FAX: 406-665-1099

hardin@amttitlemontana.com

LIVINGSTON

206 EAST CALLENDER
LIVINGSTON, MONTANA 59047
406-222-0362

FAX: 406-222-8764

livingston@amttitlemontana.com

RED LODGE

P.O. BOX 10
RED LODGE, MONTANA 59068
406-446-2603

FAX: 406-446-2604

redlodge@amttitlemontana.com

ROUNDUP

P.O. BOX 838
ROUNDUP, MONTANA 59072
406-323-3165

FAX: 406-323-3311

roundup@amttitlemontana.com

Opportunity Bank of Montana
1215 N 24th Street West
Billings, MT 59102

To Whom It May Concern:

I am pleased to advise you that we have completed our file and are forwarding your Owner's Policy of Title Insurance, No. OX 11859213. If you have any questions regarding this document, please contact me at any time.

Thank you for doing business with American Title and Escrow. We hope we will have the continued opportunity to provide you title and escrow services.

Sincerely,


For: Kristina Slams
Title Officer



OWNER'S POLICY OF TITLE INSURANCE

Policy Number OX 11859213

Issued by Old Republic National Title Insurance Company

Any notice of claim and any other notice or statement in writing required to be given to the Company under this Policy must be given to the Company at the address shown in Section 18 of the Conditions.

COVERED RISKS

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE EXCEPTIONS FROM COVERAGE CONTAINED IN SCHEDULE B, AND THE CONDITIONS, OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY, a Minnesota corporation (the "Company") insures, as of Date of Policy and, to the extent stated in Covered Risks 9 and 10, after Date of Policy, against loss or damage, not exceeding the Amount of Insurance, sustained or incurred by the Insured by reason of:

1. Title being vested other than as stated in Schedule A.
2. Any defect in or lien or encumbrance on the Title. This Covered Risk includes but is not limited to insurance against loss from:
 - (a) A defect in the Title caused by
 - (i) forgery, fraud, undue influence, duress, incompetency, incapacity, or impersonation;
 - (ii) failure of any person or Entity to have authorized a transfer or conveyance;
 - (iii) a document affecting Title not properly created, executed, witnessed, sealed, acknowledged, notarized, or delivered;
 - (iv) failure to perform those acts necessary to create a document by electronic means authorized by law;
 - (v) a document executed under a falsified, expired, or otherwise invalid power of attorney;
 - (vi) a document not properly filed, recorded, or indexed in the Public Records including failure to perform those acts by electronic means authorized by law; or
 - (vii) a defective judicial or administrative proceeding.
 - (b) The lien of real estate taxes or assessments imposed on the Title by a governmental authority due or payable, but unpaid.
 - (c) Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land. The term "encroachment" includes encroachments of existing improvements located on the Land onto adjoining land, and encroachments onto the Land of existing improvements located on adjoining land.
3. Unmarketable Title.
4. No right of access to and from the Land.
5. The violation or enforcement of any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
 - (a) the occupancy, use, or enjoyment of the Land;
 - (b) the character, dimensions, or location of any improvement erected on the Land;
 - (c) the subdivision of land; or
 - (d) environmental protectionif a notice, describing any part of the Land, is recorded in the Public Records setting forth the violation or intention to enforce, but only to the extent of the violation or enforcement referred to in that notice.
6. An enforcement action based on the exercise of a governmental police power not covered by Covered Risk 5 if a notice of the enforcement action, describing any part of the Land, is recorded in the Public Records, but only to the extent of the enforcement referred to in that notice.
7. The exercise of the rights of eminent domain if a notice of the exercise, describing any part of the Land, is recorded in the Public Records.
8. Any taking by a governmental body that has occurred and is binding on the rights of a purchaser for value without Knowledge.
9. Title being vested other than as stated in Schedule A or being defective
 - (a) as a result of the avoidance in whole or in part, or from a court order providing an alternative remedy, of a transfer of all or any part of the title to or any interest in the Land occurring prior to the transaction vesting Title as shown in Schedule A because that prior transfer constituted a fraudulent or preferential transfer under federal bankruptcy, state insolvency, or similar creditors' rights laws; or
 - (b) because the instrument of transfer vesting Title as shown in Schedule A constitutes a preferential transfer under federal bankruptcy, state insolvency, or similar creditors' rights laws by reason of the failure of its recording in the Public Records
 - (i) to be timely, or

(ii) to impart notice of its existence to a purchaser for value or to a judgment or lien creditor.

10. Any defect in or lien or encumbrance on the Title or other matter included in Covered Risks 1 through 9 that has been created or attached or has been filed or recorded in the Public Records subsequent to Date of Policy and prior to the recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

The Company will also pay the costs, attorneys' fees, and expenses incurred in defense of any matter insured against by this Policy, but only to the extent provided in the Conditions.

Issued through the Office of:
American Title & Escrow
1001 S. 24th St. West, Suite 200, Billings, MT 59102

Old Republic National Title Insurance Company
A Stock Company
400 Second Avenue South, Minneapolis, Minnesota 55401
(612) 371-1111

Authorized Signatory



By



President

Attest



Secretary

EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
 - (i) the occupancy, use, or enjoyment of the Land;
 - (ii) the character, dimensions, or location of any improvement erected on the Land;
 - (iii) the subdivision of land; or
 - (iv) environmental protection;or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5.
(b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 6.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters
 - (a) created, suffered, assumed, or agreed to by the Insured Claimant;
 - (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
 - (c) resulting in no loss or damage to the Insured Claimant;
 - (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risk 9 and 10); or
 - (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Title.
4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights laws, that the transaction vesting the Title as shown in Schedule A, is
 - (a) a fraudulent conveyance or fraudulent transfer; or
 - (b) a preferential transfer for any reason not stated in Covered Risk 9 of this policy.
5. Any lien on the Title for real estate taxes or assessments imposed by governmental authority and created or attaching between Date of Policy and the date of recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

CONDITIONS AND STIPULATIONS

1. DEFINITION OF TERMS

The following terms when used in this policy mean:

- (a) "Amount of Insurance": The amount stated in Schedule A, as may be increased or decreased by endorsement to this policy, increased by Section 8(b), or decreased by Sections 10 and 11 of these Conditions.
- (b) "Date of Policy": The date designated as "Date of Policy" in Schedule A.
- (c) "Entity": A corporation, partnership, trust, limited liability company, or other similar legal entity.
- (d) "Insured": The Insured named in Schedule A.
 - (i) The term "Insured" also includes
 - (A) successors to the Title of the Insured by operation of law as distinguished from purchase, including heirs, devisees, survivors, personal representatives, or next of kin;
 - (B) successors to an Insured by dissolution, merger, consolidation, distribution, or reorganization;
 - (C) successors to an Insured by its conversion to another kind of Entity;
 - (D) a grantee of an Insured under a deed delivered without payment of actual valuable consideration conveying the Title
 - (1) if the stock, shares, memberships, or other equity interests of the grantee are wholly-owned by the named Insured,
 - (2) if the grantee wholly owns the named Insured,
 - (3) if the grantee is wholly-owned by an affiliated Entity of the named Insured, provided the affiliated Entity and the named Insured are both wholly-owned by the same person or Entity, or
 - (4) if the grantee is a trustee or beneficiary of a trust created by a written instrument established by the Insured named in Schedule A for estate planning purposes.
 - (ii) With regard to (A), (B), (C), and (D) reserving, however, all rights and defenses as to any successor that the Company would have had against any predecessor Insured.
- (e) "Insured Claimant": An Insured claiming loss or damage.
- (f) "Knowledge" or "Known": Actual knowledge, not constructive knowledge or notice that may be imputed to an Insured by reason of the Public Records or any other records that impart constructive notice of matters affecting the Title.
- (g) "Land": The land described in Schedule A, and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is insured by this policy.
- (h) "Mortgage": Mortgage, deed of trust, trust deed, or other security instrument, including one evidenced by electronic means authorized by law.
- (i) "Public Records": Records established under state statutes at Date of Policy for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without Knowledge. With respect to Covered Risk 5(d), "Public Records" shall also include environmental protection liens filed in the records of the clerk of the United States District Court for the district where the Land is located.
- (j) "Title": The estate or interest described in Schedule A.
- (k) "Unmarketable Title": Title affected by an alleged or apparent matter that would permit a prospective purchaser or lessee of the Title or lender on the Title to be released from the obligation to purchase, lease, or lend if there is a contractual condition requiring the delivery of marketable title.

2. CONTINUATION OF INSURANCE

The coverage of this policy shall continue in force as of Date of Policy in favor of an Insured, but only so long as the Insured retains an estate or interest in the Land, or holds an obligation secured by a purchase money Mortgage given by a purchaser from the Insured, or only so long as the Insured shall have liability by reason of warranties in any transfer or conveyance of the Title. This policy shall not continue in force in favor of any purchaser from the Insured of either (i) an estate or interest in the Land, or (ii) an obligation secured by a purchase money Mortgage given to the Insured.

3. NOTICE OF CLAIM TO BE GIVEN BY INSURED CLAIMANT

The Insured shall notify the Company promptly in writing (i) in case of any litigation as set forth in Section 5(a) of these Conditions, (ii) in case Knowledge shall come to an Insured hereunder of any claim of title or interest that is adverse to the Title, as insured, and that might cause loss or damage for which the Company may be liable by virtue of this policy, or (iii) if the Title, as insured, is rejected as Unmarketable Title. If the Company is prejudiced by the failure of the Insured Claimant to provide prompt notice, the Company's liability to the Insured Claimant under the policy shall be reduced to the extent of the prejudice.

4. PROOF OF LOSS

In the event the Company is unable to determine the amount of loss or damage, the Company may, at its option, require as a condition of payment that the Insured Claimant furnish a signed proof of loss. The proof of loss must describe the defect, lien, encumbrance, or other matter insured against by this policy that constitutes the basis of loss or damage and shall state, to the extent possible, the basis of calculating the amount of the loss or damage.

5. DEFENSE AND PROSECUTION OF ACTIONS

- (a) Upon written request by the Insured, and subject to the options contained in Section 7 of these Conditions, the Company, at its own cost and without unreasonable delay, shall provide for the defense of an Insured in litigation in which any third party asserts a claim covered by this policy adverse to the Insured. This obligation is limited to only those stated causes of action alleging matters insured against by this policy. The Company shall have the right to select counsel of its choice (subject to the right of the Insured to object for reasonable cause) to represent the Insured as to those stated causes of action. It shall not be liable for and will not pay the fees of any other counsel. The Company will not pay any fees, costs, or expenses incurred by the Insured in the defense of those causes of action that allege matters not insured against by this policy.
- (b) The Company shall have the right, in addition to the options contained in Section 7 of these Conditions, at its own cost, to institute and prosecute any action or proceeding or to do any other act that in its opinion may be necessary or desirable to establish the Title, as insured, or to prevent or reduce loss or damage to the Insured. The Company may take any appropriate action under the terms of this policy, whether or not it shall be liable to the Insured. The exercise of these rights shall not be an admission of liability or waiver of any provision of this policy. If the Company exercises its rights under this subsection, it must do so diligently.
- (c) Whenever the Company brings an action or asserts a defense as required or permitted by this policy, the Company may pursue the litigation to a final determination by a court of competent jurisdiction, and it expressly reserves the right, in its sole discretion, to appeal any adverse judgment or order.

6. DUTY OF INSURED CLAIMANT TO COOPERATE

- (a) In all cases where this policy permits or requires the Company to prosecute or provide for the defense of any action or proceeding and any appeals, the Insured shall secure to the Company the right to so prosecute or provide defense in the action or proceeding, including the right to use, at its option, the name of the Insured for this purpose. Whenever requested by the Company, the Insured, at the Company's expense, shall give the Company all reasonable aid (i) in securing evidence, obtaining witnesses, prosecuting or defending the action or proceeding, or effecting settlement, and (ii) in any other lawful act that in the opinion of the Company may be necessary or desirable to establish the Title or any other matter as insured. If the Company is prejudiced by the failure of the Insured to furnish the required cooperation, the Company's obligations to the Insured under the policy shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation, with regard to the matter or matters requiring such cooperation.
- (b) The Company may reasonably require the Insured Claimant to submit to examination under oath by any authorized representative of the Company and to produce for examination, inspection, and copying, at such reasonable times and places as may be designated by the authorized representative of the Company, all records, in whatever medium maintained, including books, ledgers, checks, memoranda, correspondence, reports, e-mails, disks, tapes, and videos whether bearing a date before or after Date of Policy, that reasonably pertain to the loss or damage. Further, if requested by any authorized representative of the Company, the Insured Claimant shall grant its permission, in writing, for any authorized representative of the Company to examine, inspect, and copy all of these records in the custody or control of a third party that reasonably pertain to the loss or damage. All information designated as confidential by the Insured Claimant provided to the Company pursuant to this Section shall not be disclosed to others unless, in the reasonable judgment of the Company, it is necessary in the administration of the claim. Failure of the Insured Claimant to submit for examination under oath, produce any reasonably requested information, or grant permission to secure reasonably necessary information from third parties as required in this subsection, unless prohibited by law or governmental regulation, shall terminate any liability of the Company under this policy as to that claim.

7. OPTIONS TO PAY OR OTHERWISE SETTLE CLAIMS; TERMINATION OF LIABILITY

In case of a claim under this policy, the Company shall have the following additional options:

- (a) **To Pay or Tender Payment of the Amount of Insurance.**
To pay or tender payment of the Amount of Insurance under this policy together with any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay.
Upon the exercise by the Company of this option, all liability and obligations of the Company to the Insured under this policy, other than to make the payment required in this subsection, shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation.

-
- (b) To Pay or Otherwise Settle With Parties Other Than the Insured or With the Insured Claimant.
- (i) To pay or otherwise settle with other parties for or in the name of an Insured Claimant any claim insured against under this policy. In addition, the Company will pay any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment and that the Company is obligated to pay; or
 - (ii) To pay or otherwise settle with the Insured Claimant the loss or damage provided for under this policy, together with any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment and that the Company is obligated to pay.

Upon the exercise by the Company of either of the options provided for in subsections (b)(i) or (ii), the Company's obligations to the Insured under this policy for the claimed loss or damage, other than the payments required to be made, shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation.

8. DETERMINATION AND EXTENT OF LIABILITY

This policy is a contract of indemnity against actual monetary loss or damage sustained or incurred by the Insured Claimant who has suffered loss or damage by reason of matters insured against by this policy.

- (a) The extent of liability of the Company for loss or damage under this policy shall not exceed the lesser of
 - (iii) the Amount of Insurance; or
 - (iv) the difference between the value of the Title as insured and the value of the Title subject to the risk insured against by this policy.
- (b) If the Company pursues its rights under Section 5 of these Conditions and is unsuccessful in establishing the Title, as insured,
 - (v) the Amount of Insurance shall be increased by 10%, and
 - (vi) the Insured Claimant shall have the right to have the loss or damage determined either as of the date the claim was made by the Insured Claimant or as of the date it is settled and paid.
- (c) In addition to the extent of liability under (a) and (b), the Company will also pay those costs, attorneys' fees, and expenses incurred in accordance with Sections 5 and 7 of these Conditions.

9. LIMITATION OF LIABILITY

- (a) If the Company establishes the Title, or removes the alleged defect, lien, or encumbrance, or cures the lack of a right of access to or from the Land, or cures the claim of Unmarketable Title, all as insured, in a reasonably diligent manner by any method, including litigation and the completion of any appeals, it shall have fully performed its obligations with respect to that matter and shall not be liable for any loss or damage caused to the Insured.
- (b) In the event of any litigation, including litigation by the Company or with the Company's consent, the Company shall have no liability for loss or damage until there has been a final determination by a court of competent jurisdiction, and disposition of all appeals, adverse to the Title, as insured.
- (c) The Company shall not be liable for loss or damage to the Insured for liability voluntarily assumed by the Insured in settling any claim or suit without the prior written consent of the Company.

10. REDUCTION OF INSURANCE; REDUCTION OR TERMINATION OF LIABILITY

All payments under this policy, except payments made for costs, attorneys' fees, and expenses, shall reduce the Amount of Insurance by the amount of the payment.

11. LIABILITY NONCUMULATIVE

The Amount of Insurance shall be reduced by any amount the Company pays under any policy insuring a Mortgage to which exception is taken in Schedule B or to which the Insured has agreed, assumed, or taken subject, or which is executed by an Insured after Date of Policy and which is a charge or lien on the Title, and the amount so paid shall be deemed a payment to the Insured under this policy.

12. PAYMENT OF LOSS

When liability and the extent of loss or damage have been definitely fixed in accordance with these Conditions, the payment shall be made within 30 days.

13. RIGHTS OF RECOVERY UPON PAYMENT OR SETTLEMENT

- (a) Whenever the Company shall have settled and paid a claim under this policy, it shall be subrogated and entitled to the rights of the Insured Claimant in the Title and all other rights and remedies in respect to the claim that the Insured Claimant has against any person or property, to the extent of the amount of any loss, costs, attorneys' fees, and expenses paid by the Company. If requested by the Company, the Insured Claimant shall execute documents to evidence the transfer to the Company of these rights and remedies. The Insured Claimant shall permit the Company to sue, compromise, or settle in the

name of the Insured Claimant and to use the name of the Insured Claimant in any transaction or litigation involving these rights and remedies.

If a payment on account of a claim does not fully cover the loss of the Insured Claimant, the Company shall defer the exercise of its right to recover until after the Insured Claimant shall have recovered its loss.

- (b) The Company's right of subrogation includes the rights of the Insured to indemnities, guaranties, other policies of insurance, or bonds, notwithstanding any terms or conditions contained in those instruments that address subrogation rights.

14. ARBITRATION

Either the Company or the Insured may demand that the claim or controversy shall be submitted to arbitration pursuant to the Title Insurance Arbitration Rules of the American Land Title Association ("Rules"). Except as provided in the Rules, there shall be no joinder or consolidation with claims or controversies of other persons. Arbitrable matters may include, but are not limited to, any controversy or claim between the Company and the Insured arising out of or relating to this policy, any service in connection with its issuance or the breach of a policy provision, or to any other controversy or claim arising out of the transaction giving rise to this policy. All arbitrable matters when the Amount of Insurance is \$2,000,000 or less shall be arbitrated at the option of either the Company or the Insured. All arbitrable matters when the Amount of Insurance is in excess of \$2,000,000 shall be arbitrated only when agreed to by both the Company and the Insured. Arbitration pursuant to this policy and under the Rules shall be binding upon the parties. Judgment upon the award rendered by the Arbitrator(s) may be entered in any court of competent jurisdiction.

15. LIABILITY LIMITED TO THIS POLICY; POLICY ENTIRE CONTRACT

- (a) This policy together with all endorsements, if any, attached to it by the Company is the entire policy and contract between the Insured and the Company. In interpreting any provision of this policy, this policy shall be construed as a whole.
- (b) Any claim of loss or damage that arises out of the status of the Title or by any action asserting such claim shall be restricted to this policy.
- (c) Any amendment of or endorsement to this policy must be in writing and authenticated by an authorized person, or expressly incorporated by Schedule A of this policy.
- (d) Each endorsement to this policy issued at any time is made a part of this policy and is subject to all of its terms and provisions. Except as the endorsement expressly states, it does not (i) modify any of the terms and provisions of the policy, (ii) modify any prior endorsement, (iii) extend the Date of Policy, or (iv) increase the Amount of Insurance.

16. SEVERABILITY

In the event any provision of this policy, in whole or in part, is held invalid or unenforceable under applicable law, the policy shall be deemed not to include that provision or such part held to be invalid, but all other provisions shall remain in full force and effect.

17. CHOICE OF LAW; FORUM

- (a) Choice of Law: The Insured acknowledges the Company has underwritten the risks covered by this policy and determined the premium charged therefor in reliance upon the law affecting interests in real property and applicable to the interpretation, rights, remedies, or enforcement of policies of title insurance of the jurisdiction where the Land is located. Therefore, the court or an arbitrator shall apply the law of the jurisdiction where the Land is located to determine the validity of claims against the Title that are adverse to the Insured and to interpret and enforce the terms of this policy. In neither case shall the court or arbitrator apply its conflicts of law principles to determine the applicable law.
- (b) Choice of Forum: Any litigation or other proceeding brought by the Insured against the Company must be filed only in a state or federal court within the United States of America or its territories having appropriate jurisdiction.

18. NOTICES, WHERE SENT

Any notice of claim and any other notice or statement in writing required to be given to the Company under this policy must be given to the Company at 400 Second Avenue South, Minneapolis, Minnesota 55401-2499.



OWNER'S POLICY OF TITLE INSURANCE
Issued by Old Republic National Title Insurance Company

SCHEDULE A

Name and Address of Title Insurance Company:
American Title & Escrow
1001 S. 24th St. West, Suite 200, Creekside Building #2
Billings, MT 59102

File No.: **3-128128-KS-OR**

Policy No.: **OX 11859213**

Address Reference: **1025 N 27th St, 1010 N 26th St, 2601 10th Ave N, Billings, Montana, 59101**

Amount of Insurance: **\$2,900,000.00**

Premium: **\$5,720.50**

Date of Policy: **January 3, 2018 at 11:05AM**

1. Name of Insured: **Opportunity Bank of Montana**
2. The estate or interest in the Land that is insured by this policy is: **Fee Simple**
3. Title is vested in: **Opportunity Bank of Montana**
4. The Land referred to in this policy is described as follows:

Parcel A:


Lot 3, Block 5, of Sunnyside Subdivision First Filing, in Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County, under Document #300843.

Parcel B:

The Northerly 50 feet of the Southerly one-half of Lot 4, Block 5, of Sunnyside Subdivision First Filing, in Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County, under Document #300843.

Parcel C:

The Southerly 100 feet of Lot 4, Block 5, of Sunnyside Subdivision First Filing, in Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County, under Document #300843.

By: 
Authorized Countersignature
(This Schedule A valid only when Schedule B is attached)

ORT Form 4309 A

Schedule A for ALTA Owners Policy of Title Insurance 6-17-06



OWNER'S POLICY OF TITLE INSURANCE
Issued by Old Republic National Title Insurance Company

File No.: 3-128128-KS-OR

Policy No.: OX 11859213

SCHEDULE B

EXCEPTIONS

Any policy we issue will have the following exceptions unless they are taken care of to our satisfaction.

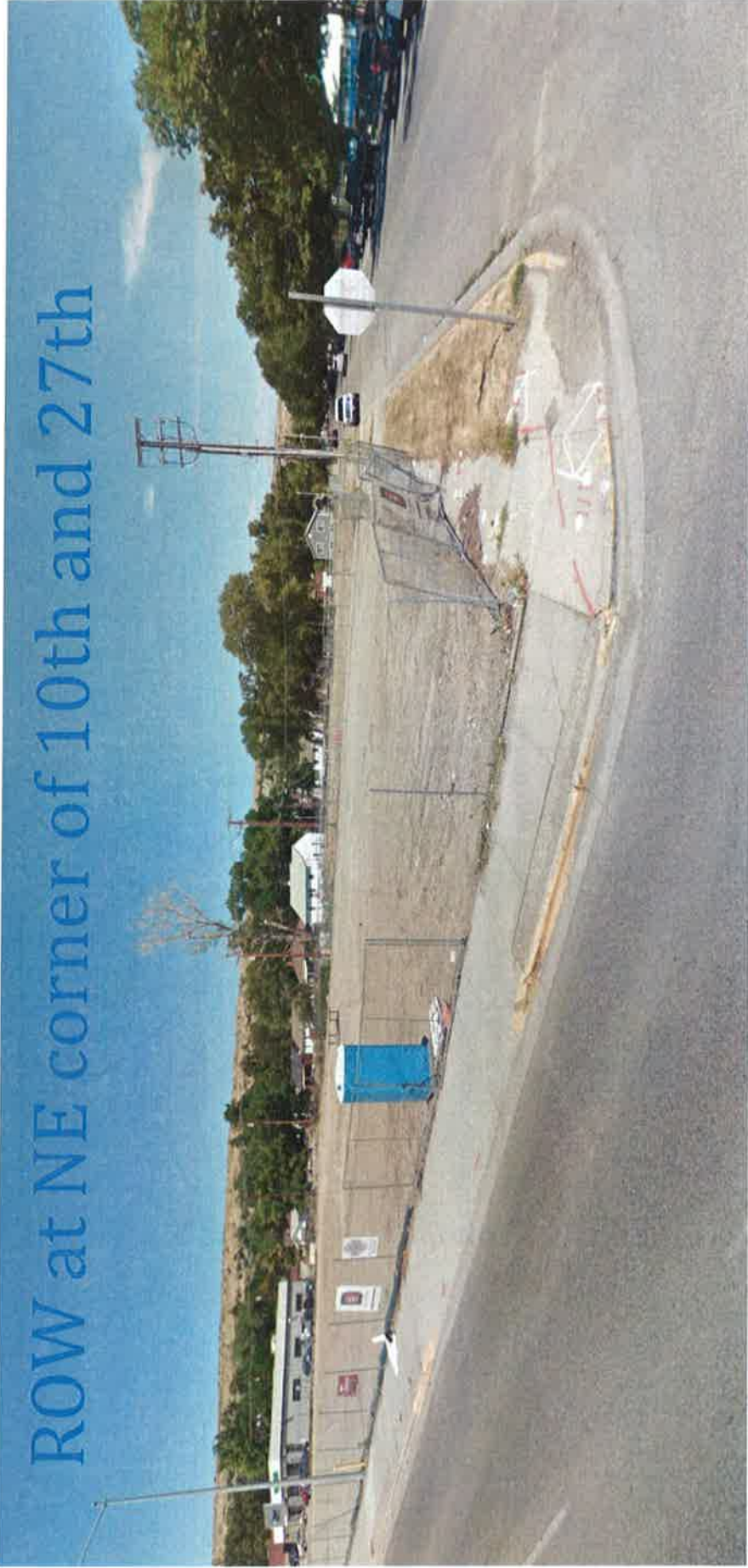
1. Taxes or assessments which are not now payable or which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records.
2. Any facts, rights, interest, or claims which are not shown by the public records but which could be ascertained by an inspection of said land or by making inquiry of persons in possession thereof.
3. Easements, liens, encumbrances, or claims of easements, liens or encumbrances which are not shown by the public records.
4. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the title including discrepancies, conflicts in boundary lines, shortage in area, or any other facts that would be disclosed by an accurate and complete land survey of the land, and that are not shown in the public records.
5. Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) Indian treaty or aboriginal rights, including, but not limited to, easements or equitable servitudes; (d) water rights, claims or title to water, ditch or ditch rights, whether or not the matters excepted under (a), (b), (c), or (d) are shown by the public records.
6. Any liens, or rights to a lien, for services, labor or materials theretofore or hereafter furnished, imposed by law and not shown by the public records.
7. Any right, title or interest in any minerals, mineral rights, or related matters, including but not limited to oil, gas, coal, and other hydrocarbons, sand, gravel or other common variety materials, whether or not shown by the public record.
8. County road rights-of-way not recorded and indexed as a conveyance of record in the office of the Clerk and Recorder pursuant to Title 70, Chapter 21, M.C.A., including, but not limited to any right of the Public and the County of Yellowstone to use and occupy those certain roads and trails as depicted on County Surveyor's maps on file in the office of the County Surveyor of Yellowstone County.
9. All matters, covenants, conditions, restrictions, easements and any rights, interests or claims which may exist by reason thereof, disclosed by the recorded plat of said subdivision, filed May 13, 1935, as Instrument #300843, but deleting any covenant, condition or restriction indicating a preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status, or national origin to the extent such covenants, conditions or restrictions violate 42 USC 3604 ©.

Brokers Property Evaluation



CBS

ROW at NE corner of 10th and 27th



David Mitchell, **CCIM**
Coldwell Banker Commercial CBS
1215 24th Street West
Billings, MT 59102

CBCMONTANA.COM

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Coldwell Banker Commercial
CBS

Engagement Letter



March 25, 2019

Limit of Liability

The liability of Coldwell Banker Commercial is limited to the fee collected from the client. We assume no responsibility for any costs incurred to discover or correct any deficiencies of any type present in the property...physically, financially or legally. This Opinion should not be used in lieu of a Complete Appraisal Report prepared by a qualified Commercial Appraiser.

A handwritten signature in blue ink, appearing to be 'DM'.

Signature _____

David Mitchell, CCIM

Coldwell Banker Commercial CBS

Executive Summary

Section 1



CBS

1025 N 27th Street
Billings, MT 59101

This evaluation request is intended for the purpose of designating a value of land within a Right-Of-Way (ROW) and the value of approximately 1,163 sqft. The ROW sits on land owned by Opportunity Bank of Montana. The methodology utilized for the value of the land within the ROW is based on recent, nearby sales.

Sales Comparison Evaluation:	\$37,785.87
Income Evaluation:	N/A
<u>Cost Approach Evaluation:</u>	<u>N/A</u>

Estimated Value: \$37,785.87

Property Summary

Section 2

4



Overview

Client

Dax Simek, Stahley Engineering

Property Owner

Opportunity Bank of Montana
PO BOX 4999
Helena, MT 59604

Property Address

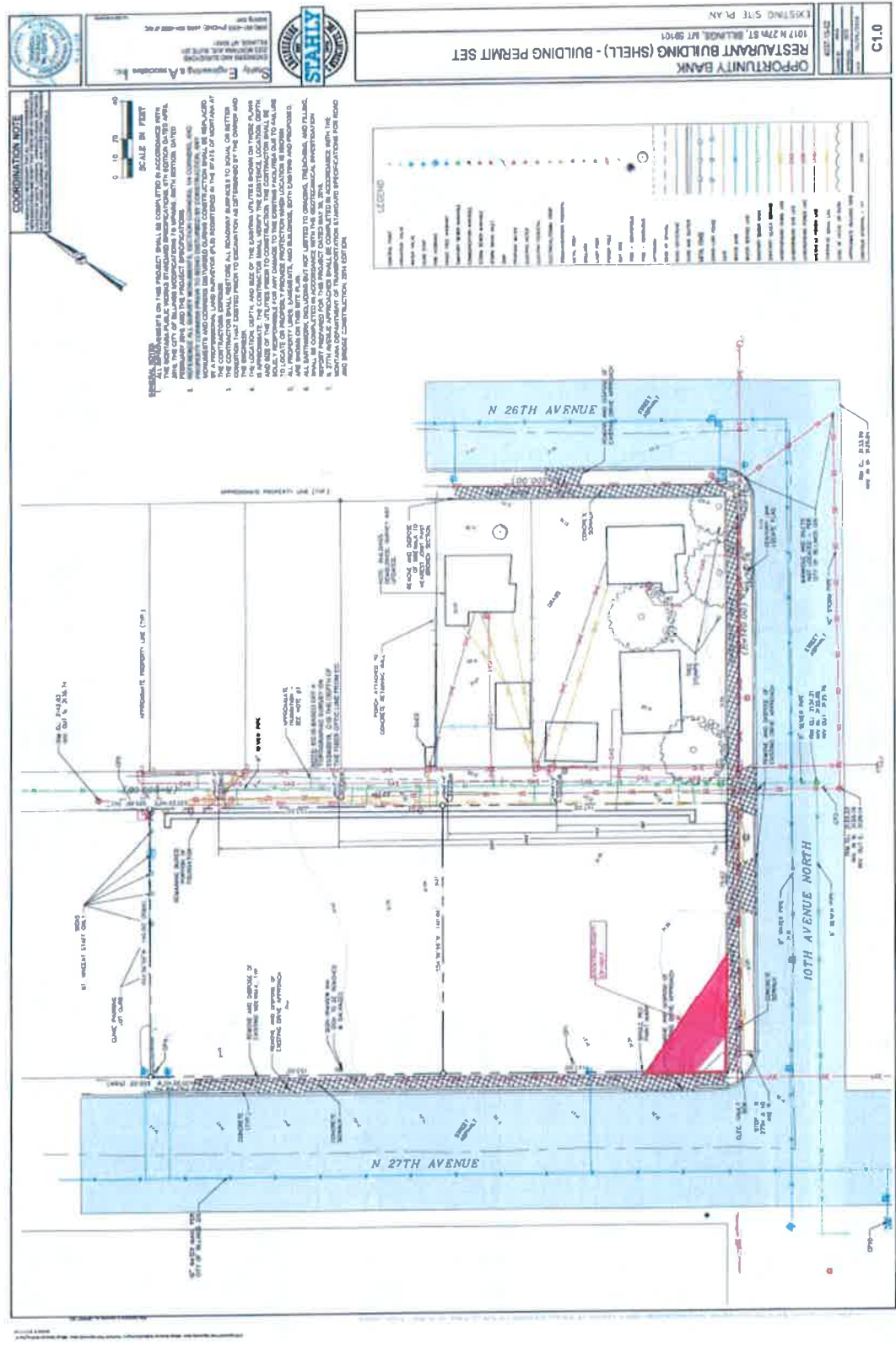
1025 N 27th Street
Billings, MT 59101

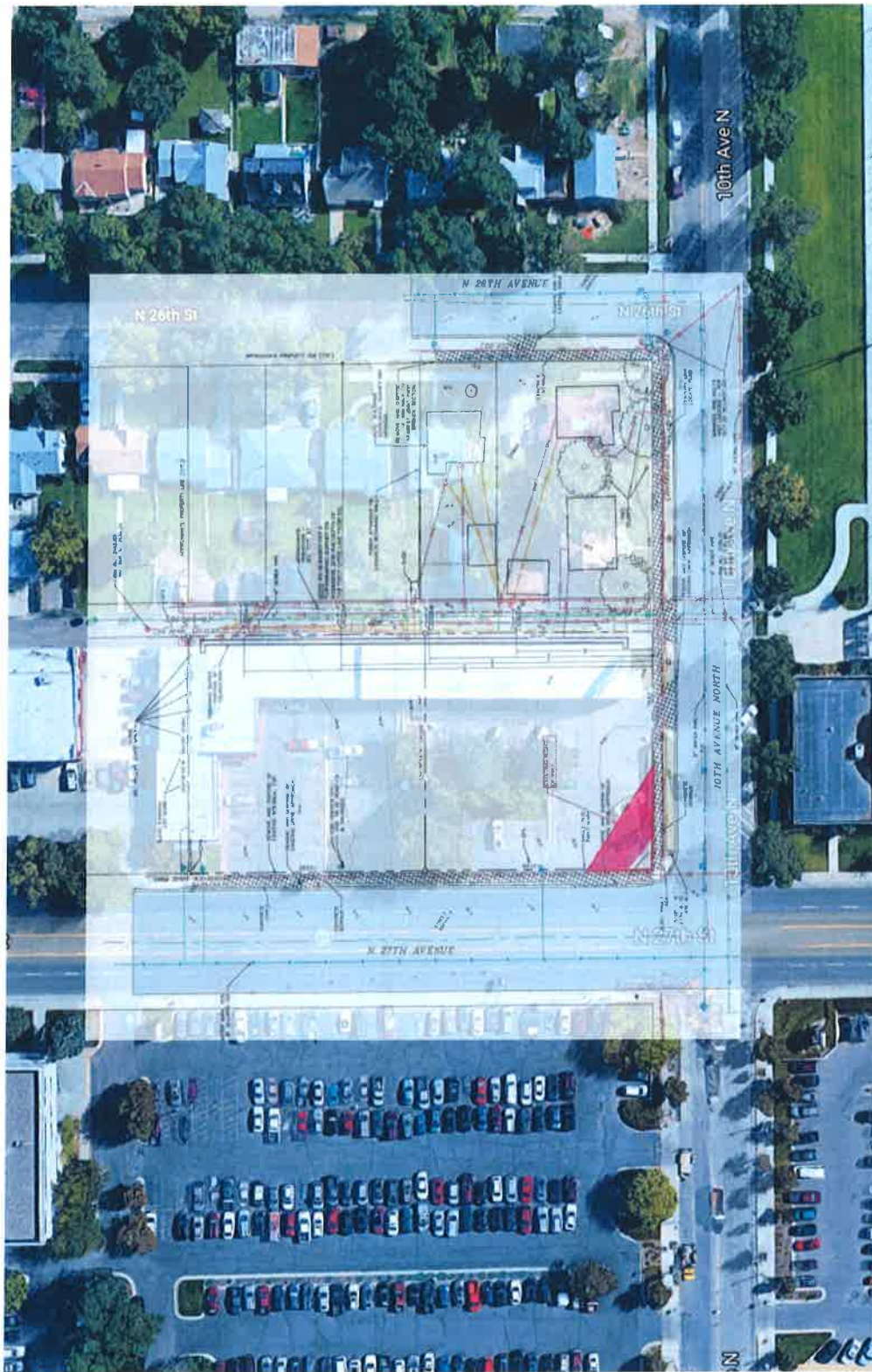
Property Legal

Sunnyside Subd 1st Filing, S32, T01 N, R26 E, Block 5,
Lot 3 (10)

Site Specs

Lot Size	Approx.	1,163 SQFT
Building	Approx.	0 SQFT
Zoning		Community Commercial





Valuations

Section 3

7



COLDWELL
BANKER
COMMERCIAL

CBS

Definitions of Value

As Commercial Agents at Coldwell Banker Commercial, we assist Landlords in an Agency Relationship i.e. the Listing of Property. To establish a lease rate we use the three common methods of appraisal listed below. However, one should be aware that there exists an ebb and flow to Real Estate Transactions in which at any given time, depending on need, properties can and do fluctuate in value. The "Gold Standard" which exists is the consummation of a transaction resulting in a executed lease establishing the actual "Market Rate". (see below) Additionally, one must realize that all methodology is based on the principal of substitution in which like properties are evaluated and graded with respect to the subject.

Market Value

The most probable sale price which a property should bring in a competitive and open market under all conditions requisite to a fair market value. Both buyer and seller are to act prudently, knowledgeably and assuming the value is not affected by undue stimulus.



Sales Comparison Approach

By analyzing the valuation factors for similar property that is offered for sale in the open market, one can produce a duplicate of the subject property and thus estimate the subject value. It must be realized, no two properties are ever exactly alike and adjustments must be made for the items of dissimilarity.

Income Capitalization Approach (Not Considered)

Analysis of a property in terms of its ability to provide sufficient net annual return on investment capital is an important means of validating the market value indicated by the Lease Comparison Approach. The estimate is developed in the income capitalization approach by capitalizing the projected net income at a rate commensurate with the investment risks inherent to the ownership of the property.

The Sales Approach was not used for the purposes of this evaluation.

Cost Approach (Not Considered)

The Author makes no representations to the accuracy of the information provide below as said estimate only represents the Author's opinion related to prior construction projects. For specific estimated/actual construction costs, reviewer should consult a licensed contractor, architect, and/or engineer.

The Cost Approach was not used for the purposes of this evaluation.

Exclusions

Furnishings, equipment, personal property or business operations have been disregarded with only the improved real estate being considered in the value estimate, unless otherwise stated.



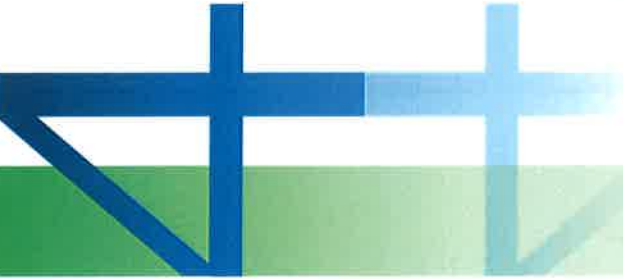
Recent Sales Comps

Below are recent sales comps. We only factored the capitalization rates of these comps for our evaluation.

Comps	1	2	3
	Subject		
Sales Date	1/2018	6/2015	10/2017
Sale Price	\$2,900,000	\$625,000	\$1,100,000
Address	1025 N 27th Street Billings, MT	1045 N 27th St Billings, MT	618 N 25th Street Billings, MT
Land Sqft	1,163	21,000	53,063
Zoning	Commercial	Commercial	Commercial
Price per Sqft		\$46.98/sqft	\$29.76/sqft
Average Price per Sqft		\$32.49/sqft	
Subject Value		\$37,785.87	

Assumptions

Section 5



Nondisclosure State

The client should understand that the State of Montana is a nondisclosure jurisdiction. Consequently, lease rates for real estate transactions are not publicly recorded and no centralized database of comparable leases exists. Additionally, no one associated with a particular transaction is obligated to release or verify lease terms. Therefore, it is possible that there are leases for comparable properties of which we have no knowledge or incomplete knowledge.

Modifications

The author reserves the right to alter statements, analysis, conclusion or any value estimate in the opinion if there becomes known to the author facts pertinent to the process which were unknown to the author at the time of report preparation.

Copies, Publication, Distribution, or Other Use of the Opinion

Possession of this report or any copy thereof does not carry with it the right of publication; the physical report remains the property of the Author for the use of the client, the fee being for the analytical services only.



David Mitchell, **CCIM**
 Coldwell Banker Commercial CBS
 1215 24th Street West
 Billings, MT 59102

BACKGROUND

Innovation, research, analytics, and grit are the keys to success for David and his clients. David's methodology to commercial real estate is encapsulated by the word "grit". He turns over every option, every potential buyer/investor, and every possible tenant. With his CCIM designation, David approaches each transaction from various angles (buyer, seller, tenant, landlord, investor, etc.), scrutinizing every possibility for success.

AREAS OF FOCUS

Retail, Investment, Development, Office

DESIGNATIONS/CREDENTIALS

CCIM

ICSC Member

MBA, *Emporia State University*

B.S. PSYCHOLOGY, *University of Utah*

EBT Graduate

Board of Directors, Billings Chamber of Commerce

Eagle Scout

40 under 40, *Billings Gazette 2018*

Silver Circle of Distinction, *Coldwell Banker Commercial 2018*

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Downtown Revolving Loan for Billings Depot, Inc.

PRESENTED BY: Andy Zoeller, Finance Director

Department: City Hall Administration

Presentation: Yes

PROBLEM/ISSUE STATEMENT

The Billings Depot, Inc. has had 2 previous loans from the Downtown Revolving Loan Fund. The first loan was for the financing of the Depot Passenger Station and the second loan in April 2011 was to add \$45,500 for the lease and improvement of the Depot west parking to make the total loan for \$123,383. The Billings Depot, Inc has been making monthly payments on this loan and is current. The balloon payment is due May 20 for \$78,686.98. The Billings Depot, Inc. would like to refinance this balloon for an additional 5 years with a balloon payment due at that time. The Downtown Revolving Loan Committee met on March 27, 2019 and recommended this loan be approved by City Council. Currently there is a security agreement for the parking lot that is in place for collateral.

ALTERNATIVES ANALYZED

City Council may:

- approve the loan to Billing Depot, Inc. or
- not approve the loan to Billings Depot, Inc. If the loan modification is not approved, then the Billings Depot may default on their balloon payment.

FINANCIAL IMPACT

The financial impact of this loan modification would mean the repayment of the balloon payment, \$78,686.98, would not occur this year, but monthly payments would occur for an additional 5 years, at which point the remaining balance would be due. No new monies will be issued with the modification of this loan. The balance of the Downtown Revolving Loan fund is currently \$508,000. The City will be continuing to collect interest on this loan for the next 5 years. Currently the loan rate is 4.25%.

RECOMMENDATION

The Downtown Revolving Loan Committee recommends that the City Council approve the loan modification to the Billings Depot, Inc. for no more than \$78.686.98.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Montana Department of Natural Resources and Conservation grant

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

Presentation: No

PROBLEM/ISSUE STATEMENT

The Billings Parks and Recreation staff proposes the approval for a Montana Department of Natural Resources (DNRC) grant for improvements to the vegetation in Riverfront Park along the trails. The project scope includes remove invasive tree/brush species; providing space for cottonwood regeneration along the trails; inventory park trees; and provide public education on riverfront forest ecosystem benefits. The \$5,000 grant requires a 1:1 match. The match required will be provided in the categories of salaries, wages, benefits, and operating expenses in the form of cash-contributions and in-kind goods or services related to the approved project.

ALTERNATIVES ANALYZED

City Council may:

- Approve, the DNRC grant funds of \$5,000 or;
- Disapprove of the DNRC grant funds and provide staff with additional guidance.

FINANCIAL IMPACT

The grant requires a 1:1 match of \$5,000. The City's match will consist of staff time, equipment and supplies, and volunteer in-kind labor.

RECOMMENDATION

Staff recommends that the City Council approve the acceptance for DNRC grant funding to improve the vegetation along the trails in Riverfront Park.

APPROVED BY CITY ADMINISTRATOR

Attachments

DNRC Grant
1 of 2 DNRC

Appendix B

Johnson B. and D. Merritt. 2009. The Effects of Wildfire on Native Tree Species in the Middle Rio Grande Bosques of New Mexico. USDA Forest Service, 43pp.

Najmi Y., S. Grogan and C. Crawford. 2005. Bosque Landscape Alteration Strategy. Middle Rio Grande Conservancy District, 24 pp.

NRCS Colorado Soil Survey Program. <http://websoilsurvey.nrcs.usda.gov> (accessed 28 May 2015).

Recommended Trees for Plains Communities of Southeastern Colorado. Colorado State Forest Service. http://static.colostate.edu/client-files/csfs/pdfs/trees_for_SE_plains.pdf (accessed 28 May 2015).

Smith M.D., J.F. Kelly and D.M. Finch. 2006. Wildfire, Exotic Vegetation, and Breeding Bird Habitat in the Rio Grande Bosque. USDA Forest Service Proceedings RMRS-P-42CD. USDA Forest Service, p. 230-237.

Weber, William A. 2012. Colorado Flora: Western Slope. University Press of Colorado, 4th edition, 608 pp.

Acknowledgements

Thank you to the following CSFS personnel, who provided assistance on the text, graphics and production of this Quick Guide:

Nancy Dadsman, Outreach Division, CSFS State Office

Donna Davis, La Junta District

Danilo Long, Salida District

Beate Lockwood, Outreach Division, CSFS State Office

Lisa Nelson, Outreach Division, CSFS State Office

Adam Moore, Alamosa District

Shelly Simmons, La Junta District

Vince Urbina, Forest Management Division, CSFS State Office

Beate Woodward, Outreach Division, CSFS State Office

Thank you to the following individuals for reviewing content and providing input during the development of this Quick Guide:

Corey Kuntzickel, United States Fish and Wildlife Service

Mary Stuever, New Mexico State Forestry



Figure 14. A tamarisk infestation in the riparian area along the Chacuaco Creek in southeastern Colorado. Photo: Shelly Simmons, CSFS

**Colorado
State
FOREST
SERVICE**

www.csfs.colostate.edu

The Colorado State Forest Service (CSFS) is a service and outreach agency of the Warner College of Natural Resources at Colorado State University.

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Appendix B

List of Figures for Riparian Forest Cottonwood Restoration Grant

Figure 1 – Bank of Yellowstone River at low flow showing erosion around trees at river's edge

Figure 2 – Sorting yard. Storage area for park-origin trees sold at auction.

Figure 3 – Cottonwood tree with dead material adjacent to asphalt pathway in Riverfront Park

Figure 4 – Cottonwood trees with dead material adjacent to asphalt pathway in Riverfront Park

Figure 5 – High water on Yellowstone River. Trees in background are the same trees as in Figure 1

Figure 6 – High water on the Yellowstone River. Erosion at work.

Figure 7 – High water on the Yellowstone River. Erosion at work.

Figure 8 – A side channel in the riparian forest. Water is receding and Russian olive can tolerate intermittent flooding at this elevation above the river's typical maximum flows.

Figure 9 – High Water on the Yellowstone River. Russian olive trees along river's edge on the south side of the river.

Figure 10 – High water on the Yellowstone River. Woody debris is moving down the river and lodging on bars within the river channel.

Figure 11 – Dense buckthorn amongst scattered cottonwoods in Riverfront Park.

Figure 12 – Down wood amidst mature cottonwoods in the riparian forest. Dead wood both decomposes on site and is transported downstream by floodwater events. Note absence of brush in this site near the river's edge.

Figure 13 – Down wood that was transported by high water to a side channel and deposited there where it will sit until the next flood event. Note both Russian olive and buckthorn adjacent to the side channel.

Figure 14 – A river-adjacent part of the riparian forest. Note debris left from floodwater on small, newly establishing trees and absence of Russian olive and buckthorn in this high flood activity area.

Figure 15 – Beaver damage on a mature cottonwood tree. Beaver activity creates a hazard to the public in Riverfront Park because thick brush makes it impossible to see girdling and the increased risk of toppling a girdled dead tree has. Beavers also hasten the succession of sites to dominance by invasive shrubs as they selectively kill cottonwood trees leaving only shrubs.

Figure 16 – Buckthorn established around a mature cottonwood tree in the developed portion of Riverfront Park. Note wall of buckthorn shrubs under mature cottonwood trees in the "Natural Area" portion of the park in background.

Appendix B

Figure 1



Figure 2



Figure 3



Appendix B

Figure 4



Appendix B

Figure 5



Figure 6



Figure 7



Figure 8



Appendix B

Figure 9



Figure 10



Figure 11



Appendix B

Figure 12



Figure 13



Figure 14



Figure 15



Figure 16



Appendix C

BUDGET FOR BILLINGS RIVERFRONT PARK RESTORATION PROJECT

PROJECT EXPENSES	QUANTITY/HOURLY RATE	GRANT FUNDS REQUESTED (A)	CASH MATCH (B)	\$ VALUE OF IN-KIND MATCH (C)	TOTAL A+B+C
PERSONNEL EXPENSES (SALARIES/WAGES/BENEFITS)					
<i>Requested grant funds cannot be used for regular personnel costs of city/town employees. However, the cost of forestry student interns or seasonal employees can be included as grant funds.</i>					
Park Superintendent	2 hours @ \$32.00 per hour	-	\$64	-	\$64
City Forester	60 hours @ \$26.00 per hour	-	\$1560	-	\$1560
City Arborist (1) Riley	56 hours @ \$25.00	-	\$1400	-	\$1400
City Arborist (2) Gordon	56 hours @ \$23.00 per hour	-	\$1288	-	\$1288
Forest Technician (1) Means	48 hours @ \$12.50 per hour	\$600	-	-	\$600
Forest Technician (2) TBD	48 hours @ 12.50 per hour	\$600	-	-	\$600
TOTAL PERSONNEL EXPENSES		\$1,200	\$4312	0	\$5512
OPERATING EXPENDITURES (TRAVEL, SUPPLIES, RENTALS, ETC.)					
Mileage – city trucks	80 miles @ \$.535 per mile	-	-	\$43	\$43
Purchase of 5 gallons Garlon IV herbicide	2 @ \$132.00 per 2 ½ gallons	-	\$264	-	\$264
Purchase of 15 gallons of Loveland bark oil	6 @ \$24.60 per 2 ½ gallons	-	\$144	-	\$144
Aerial Lift Truck	\$52.00 per hour x 48 hours	-	-	\$2496	\$2496
Chipper	\$25.00 per hour * 48 hours	-	-	\$1200	\$1200
Loader to transport merchantable wood	\$60 per hour * 6 hours	-	-	\$360	\$360
Workshop materials	Miscellaneous @ \$110	\$110	-	-	\$110
TOTAL OPERATING EXPENSES		\$110	\$408	\$4099	\$4617
CONTRACTED PROFESSIONAL SERVICES					
Create Interpretive Sign	\$350	\$350	-	-	\$350
Install Interpretive Sign	\$500	\$500	-	-	\$500
Create educational brochure	\$200	\$200	-	-	\$200
Brush Cutting	2 person crew @ \$60.00 per hour * 22 hours	\$2640	-	-	\$2640
Herbicide Application	2 person crew @ \$60 per hour * 2 hours	-	\$240	-	\$240
TOTAL CONTRACTED SERVICES		\$3690	\$240	0	\$3930
TOTAL PROJECT EXPENDITURES		\$5,000	\$4960	\$4099	\$14059
INDIRECT COSTS	NICRA* of 8.0%	Waived			
TOTAL PROJECT FUNDING		\$5,000	\$4960	\$4099	\$14059

IMPORTANT NOTES:

ALL MATCH EXPENDITURES (BOTH CASH AND IN-KIND CONTRIBUTIONS) MUST BE

Appendix C

From: [Shelly, Karen](#)
To: ["McConnell, Steven"](#)
Cc: [Kirby, Jamie](#)
Subject: RE: Billings - 2019 UCF Program Development Grant Notification - Corrected Budget
Date: Wednesday, January 02, 2019 4:02:00 PM

Thanks Steve.

Lots of people call me Shelly instead of Karen,..... but Tanya is a new one!

From: McConnell, Steven <McConnells@ci.billings.mt.us>
Sent: Wednesday, January 02, 2019 3:59 PM
To: Shelly, Karen <KShelly@mt.gov>
Subject: RE: Billings - 2019 UCF Program Development Grant Notification - Corrected Budget

Hi Tanya,

Yes, changes you made to budget are correct. Thanks for catching those!

The project description is accurate and everything on the variable data sheet is correct.

Please let me know if there is anything else I need to do.

Thanks a lot!

Steve

Steven McConnell
City Forester/Natural Resources Supervisor
Parks, Recreation and Public Lands, Forestry Division
4848 Midland Ave
Billings, MT 59101
mcconnells@ci.billings.mt.us
Office: (406) 237-6227
Mobile: (406) 591-2520
Web: www.BillingsParks.org/forestry/
FaceBook: (Eastern Montana Urban Forestry):
<https://www.facebook.com/McSteve/>

Appendix C



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From: Shelly, Karen <KShelly@mt.gov>

Sent: Wednesday, January 02, 2019 1:07 PM

To: McConnell, Steven <McConnellS@ci.billings.mt.us>

Cc: Kirby, Jamie <jamielkirby@mt.gov>

Subject: Billings - 2019 UCF Program Development Grant Notification - Corrected Budget

Steve,

Thank you for the budget revisions. A few items needed correction - \$4960 instead of \$5200 for total project expenditures cash match, and \$110 instead of \$100 in workshop column A+B+C. I made those changes on the attached revision. Please check to see if you concur.

Attached is the budget and summary form of information that will go into the subaward agreement. Please review and confirm that the information is correct; and submit by **January 8, 2019**.

The Billings project will collect inventory data, provide public education, and restore the cottonwood forest in the vicinity of the high-use trail, improving resiliency of the Yellowstone Riverfront Park and trail system. The project meets goals and priorities in the following Strategic Focus Areas listed in the federal Urban and Community Forestry 10-year Urban Forestry Action Plan (<https://www.fs.fed.us/managing-land/urban-forests/ucf>):

Strategic Focus Areas

Planning

Launch a public awareness and education campaign to elevate recognition of the value of urban trees and urban forest ecosystems as essential contributors to community sustainability and resilience.

Increase community capacity to use urban trees and forestry in public space planning, infrastructure, and private development.

Appendix C

Human Health

Plan, design and manage urban forests to improve human health and wellness.

Environmental Health

Increase the biodiversity, health, and resilience of trees in urban and community forests.

Foster resilience, restoration, and sustainability of urban and community forests facing climate change challenges.

Education and Awareness

Create environmental education programs that focus on urban and community forestry issues.

Increase engagement of underserved and minority communities in urban forestry establishment and stewardship.

The UCF Program is authorized by Section 9, Urban and Community Forestry Assistance, of the Cooperative Forestry Assistance Act of 1978 as amended [16 U.S.C. 2105]. This law authorizes the Secretary of Agriculture "to provide financial, technical, and related assistance to State Foresters or equivalent State officials for the purpose of encouraging States to provide information and technical assistance to units of local government and others that will encourage cooperative efforts to plan urban forestry programs and to plant, protect, maintain, and utilize wood from, trees in open spaces, greenbelts, roadside screens, parks, woodlands, curb areas, and residential developments in urban areas."

Thanks,

Karen

Karen Shelly

Urban and Community Forestry Project Coordinator

MT DNRC Forestry Assistance Bureau

2705 Spurgin Rd.

Missoula, MT 59804

406-542-4246

From: McConnell, Steven <McConnellS@ci.billings.mt.us>

Sent: Monday, December 31, 2018 11:32 AM

To: Kirby, Jamie <jamiikirby@mt.gov>

Cc: Shelly, Karen <KShelly@mt.gov>

Subject: RE: Billings - 2019 UCF Program Development Grant Notification

Hi Jamie and Karen,

Thanks for your review of my proposed budget and your comments on it! Based on your comments I have made a number of changes.

Appendix C

First, the equipment you asked about is all city-owned and I have accordingly moved all of it's use to the "Matching" column.

Second, I have expanded on the interpretive aspect of this project to include a workshop and a brochure, in operating expenses and contracted services, respectively.

Thanks again for your review and comments. Please let me know if you have any questions or suggestions.

Steve

Steven McConnell

City Forester/Natural Resources Supervisor
Parks, Recreation and Public Lands, Forestry Division
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From: Kirby, Jamie <jamiikirby@mt.gov>

Sent: Friday, December 28, 2018 4:44 PM

To: McConnell, Steven <McConnells@ci.billings.mt.us>

Appendix C

Other – Some examples include food, entertainment. Please review *the subaward manual*, p.7, for more guidance.

From: McConnell, Steven <McConnellS@ci.billings.mt.us>

Sent: Wednesday, December 26, 2018 4:29 PM

To: Shelly, Karen <KShelly@mt.gov>

Subject: RE: Billings - 2019 UCF Program Development Grant Notification

Hi Karen,

Attached is a revised budget. Also attached is an updated version of the Variable Data – Subawards document. Updated numbers were added to the Project Funding Summary and all other information was reviewed and is correct.

On the budget, I added to time for the City Forester to account for time spent on education. I added time to both City Arborists to account for more time than initially planned on tree work as well as time allocated to collecting inventory data for trees. I added time to both technicians as there will be more time on hauling and chipping branches than initially envisioned.

I cut back on mileage as there will be fewer vehicles than if the budget were to also cover invasive species removal and post-cutting chemical applications in order to prevent re-sprouting of cut trees/shrubs.

I adjusted to the “loader” hours to account for time spent hauling cottonwood rounds to our sale site and distinguish those from resources allocated to transport Russian olive trees that will be cut using a different funding source.

I added an interpretive sign and it’s installation as a key part of the educational effort that is an important part of this project.

The budget is set up so that all of the costs for the understory work – chemical purchase, wood transport, brush cutting and herbicide application could be excised from it. In the budget I sent you, these are included. Because the part of the project we hope to get funded with a development grant is focused exclusively on trees, budget information about understory work we hope to do on invasive species may not be relevant and I could easily send you a revised budget with that work excluded.

In the current drafts, the budget includes the entirety of the work, but on the Variable Data form, I used amounts that pertain strictly to the tree work. I presume one or the other of these documents will need to be changed so that each matches the other. I hope that makes sense or at least will when you look at numbers on both documents...

Thanks a lot for your help with this! I look forward to hearing back from you soon whether these adjustments will work and how to finalize documents if additional changes or editing are needed.

Appendix C

Steve

Steven McConnell

City Forester/Natural Resources Supervisor
Parks, Recreation and Public Lands, Forestry Division
4848 Midland Ave
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FaceBook: (Eastern Montana Urban Forestry):

<https://www.facebook.com/McSteve/>



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From: Shelly, Karen <KShelly@mt.gov>

Sent: Thursday, December 20, 2018 12:22 PM

To: McConnell, Steven <McConnellS@ci.billings.mt.us>

Cc: Hermanns, Jeff <JHermanns@mt.gov>; Kirby, Jamie <jamiikirby@mt.gov>

Subject: Billings - 2019 UCF Program Development Grant Notification

Hello Steve,

The selection committee has tentatively approved Billings' UCF program development grant proposal at **\$5,000**.

The following budget modifications are needed:

Appendix C

1. Adjust the budget form to reflect the award amount of \$5,000, editing the amounts for pesticides, removals and plantings as discussed with Jamie Kirby.
2. Be sure to adjust the descriptions and quantities in the itemized expenses to convey the new budget amount.

Attached you will find a summary form of the information that will go into the subaward agreement. Please review, add the revised amounts and confirm that the information in red is correct; and submit the revised budget calculation form by **December 28, 2018**.

Thanks, and congratulations!

Karen Shelly

Urban and Community Forestry Project Coordinator
MT DNRC Forestry Assistance Bureau
2705 Spurgin Rd.
Missoula, MT 59804
406-542-4246

FOR DNRC USE ONLY

Maximum amount under this Subaward Agreement: **\$5,000.00**

Source of Funds

USDA FS Grant # 18-DG-11010000-017; CFDA # 10.664

Subaward #	UCF-19-105
Amendment #	N/A
Approved by	
FD - Fiscal	LP
Legal	MP
Project Manager	KS

<u>Fund</u>	<u>Subclass</u>	<u>Org</u>	<u>Percent</u>	<u>Amount</u>	<u>Expiration</u>	<u>Amendment</u>
03493	555YJ	5114619	100%	\$5,000.00	See Sect. 2	N/A

Workers Comp: N/A Attached Exempt Will be forwarded

**2019 URBAN AND COMMUNITY FORESTRY SUBAWARD AGREEMENT
CITY OF BILLINGS PROGRAM DEVELOPMENT PROJECT**

This Subaward Agreement (Subaward) is accepted by City of Billings, hereinafter referred to as the "Subrecipient," Federal ID No. 81-6001237, DUNS# 069161174, and represented by Steve McConnell, Urban Forester, 390 N 23rd Street, Billings, Montana 59101-1306, telephone (406) 237-6227, according to the following terms and conditions.

This Subaward, awarded and administered by the Montana Department of Natural Resources and Conservation (DNRC), is consistent with the policies, procedures and objectives of the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, as amended. This Subaward is awarded under federal grant #18-DG-11010000-017, Consolidated Payments Grant, executed on 07/06/2018, from the United States Department of Agriculture – Forest Service (USFS) and Catalog of Federal Domestic Assistance (CFDA) number 10.664, "Cooperative Forestry Assistance."

SECTION 1. PURPOSE. The purpose of this Subaward is to establish mutually agreeable terms and conditions, specifications, and requirements to grant funds to the Subrecipient for an Urban and Community Forestry (UCF) Program Development project in or near, the City of Billings, Montana. Basis for this subaward is the UCF Program, which is administered through a partnership with the United States Department of Agriculture, Forest Service (USFS) and the DNRC. The Program Development Project Proposal and the addendum to the Program Development Project Proposal for this Subaward to the Subrecipient are attached hereto as Appendix B and Appendix C respectively, and are incorporated herein by reference.

SECTION 2. TERM. This Subaward is effective on the date of last signature. The Subrecipient shall have until **October 31, 2019**, to complete the project and work described in Section 4, Project Scope. The DNRC may, pursuant to Section 18, Agreement Extension, grant an extension for completion upon request and showing of good cause by the Subrecipient. Good cause is defined as external factors preventing the Subrecipient from completing the work, including but not limited to, inadequate staff, construction, hazard trees or other barriers on project site(s), and extensive and prolonged inoperable weather conditions. A request for extension must be submitted in writing no less than thirty (30) days prior to the termination date if an extension is to be considered by DNRC.

SECTION 3. DNRC's ROLE. The DNRC is administering grant funds awarded by the USFS to ensure that the funds are used according to the intent and procedures of the UCF Program Development Grant Program. The DNRC will monitor project expenditures to assure payment eligibility. DNRC assumes no responsibility for the Subrecipient's obligation to faithfully perform the tasks and activities required by this Subaward. The technical specialist for the project will be Jeff Hermanns, DNRC Southern Land Office, (406) 247-4403. The Subrecipient may contact the DNRC's liaison Jamie Kirby, at (406) 542-4288, jamiikirby@mt.gov, 2705 Spurgin Road, Missoula, Montana 59804 for guidance related to administration of the terms of this Subaward. All requests for information and assistance shall be submitted to the DNRC liaison or her designee, or the technical specialist.

SECTION 4. PROJECT SCOPE. (a) The Subrecipient must use the proceeds provided pursuant to this Subaward to perform allowable activities under the Program. ***The key outcomes of the project are to 1) remove invasive tree/brush species providing space for cottonwood regeneration; 2) inventory park trees; and 3) provide public education on riverfront forest ecosystem benefits.*** (b) Supporting Documents/attachments. The Program Development Project Proposal submitted by the Subrecipient, attached hereto as Appendix B and the Application Addendum, attached hereto as Appendix C, describe the projects and activities to be performed upon municipal lands by Subrecipient and the required dates of completion. In the event content in Appendix B, the original proposal, or Appendix C, the addendum, differs from or is in conflict with terms presented elsewhere in the subaward, the subaward text takes precedence. Funding will not be provided if the requirements outlined in Appendices B and C are not fulfilled.

SECTION 5. PROJECT BUDGET. Subaward funds are allocated to the following budget categories:

<i>Project Funding Summary:</i>	
Direct Costs	
Subrecipient salary/wages/benefits	\$1,200
Operating Expenses	\$110
Contracted Services	\$3,690
Subtotal – Direct Costs	\$5,000
Indirect Costs (0.0%)	\$0
Total Subaward Amount	\$5,000
Match Required (1:1)	\$5,000
<i>Total Project Funding:</i>	\$10,000

This Subaward requires a match of 1:1 of federal to non-federal funds. No federal funds may be used to satisfy the match requirement of this Subaward.

Match required will be provided in the categories of salaries, wages, benefits; and operating expenses in the form of cash-contributions and in-kind goods or services related to the approved project. Claimed match must be sufficiently documented to show compliance with federal requirements and to demonstrate how it supports the subaward project. DNRC will determine whether match documentation submitted is adequate and may require additional documentation before approval.

The indirect cost rate is shown above, expressed as a percentage of indirect costs to direct costs. Unless the rate has been formalized in a Negotiated Indirect Cost Rate Agreement (NICRA) between the Subrecipient and its cognizant federal agency, the rate shown above is hereby approved by DNRC for the term of this Subaward and may not be changed except via written amendment.

Subrecipient may transfer up to twenty percent (20%) of the total Subaward amount between Direct Costs budget categories as needed to complete the project. The Subrecipient must notify DNRC of such transfers. Transfers between budget categories in excess of twenty percent (20%) of the Subaward amount must be requested by the Subrecipient, approved by DNRC, and documented in an amendment to the Subaward.

Total payment for all purposes under this Subaward shall not exceed Five Thousand and no/100 Dollars (\$5,000.00).

Subrecipient shall follow all applicable procurement procedures as required in Section 12, Compliance with Applicable Laws, and the applicable OMB Circular 2 CFR 200 §§ 200.317 – 200.326.

SECTION 6. AVAILABILITY OF SUBAWARD FUNDS. The Subrecipient acknowledges and understands that Subaward funds become available based on federal awards to DNRC. Costs incurred by the Subrecipient as of January 1, 2019 may be, upon approval by the DNRC, eligible for reimbursement or may be counted as match funds.

The commitment by DNRC to expend money is contingent upon the DNRC receiving funds under the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, as amended. No liability shall accrue to the DNRC or its officials in the event such funds are not appropriated or issued as authorized under this legislation. DNRC may, at its sole discretion, issue a temporary stop-work order, reduce the scope of project activities, or terminate this Subaward if appropriated funding is reduced or unavailable for any reason. DNRC will provide Subrecipient at least 10 days' notice for a stop-work order and at least 30 days' notice if a reduction in scope or termination is determined to be necessary due to unavailability of funds. Until DNRC notifies Subrecipient that obligated funds are unavailable, DNRC will continue to comply with the terms of this Subaward, including the disbursement of funds for eligible expenses incurred by Subrecipient up to the specified date and time provided in a written notice.

SECTION 7. DISBURSEMENTS. The Subrecipient shall submit claims for disbursement of Subaward funds to the DNRC liaison. Documentation of reimbursable costs incurred must be submitted with the disbursement requests. Documentation may include but is not limited to itemized receipts, vendor invoices, inspection certificates, financial reports that clearly show expenditures, payroll records, copies of checks, bank statements, or other forms of proof of

payment. DNRC will determine whether documentation submitted adequately supports the disbursement request and may require additional documentation before approving payment. The DNRC will verify the claims and check them against the Reports required in Section 8 and the Project Budget provided in Section 5. The DNRC will disburse Subaward funds to the Subrecipient only upon DNRC's review and approval of the documentation submitted by the Subrecipient. DNRC may withhold reimbursement for costs that are not allowed under this Subaward and may require Subrecipient to provide adequate documentation to substantiate the expenditures as allowable costs. Reimbursement of Subrecipient's expenditures will only be made for expenses included in the Project Budget provided in Section 5 that are clearly and accurately supported by the Subrecipient's records.

Request for final disbursement of Subaward funds is due 30 days following the subaward termination date. Before final disbursement will be made by the DNRC to the Subrecipient, the DNRC Regional Urban Forester or designee must inspect and approve the completed project. The Subrecipient shall notify the DNRC when the project is ready for inspection. A completed Project Inspection Form must accompany the final disbursement request.

The DNRC may withhold ten percent (10%) of the total authorized subaward amount until both the project tasks outlined in Section 4, Project Scope and the Final Report required by Section 8 are completed by the Subrecipient and approved by the DNRC.

SECTION 8. REPORTS. A midterm progress report must be submitted to the DNRC during the term of this Subaward. The report will provide status information for project implementation objective(s). Project status information will include, at a minimum, progress completed, costs incurred, funds remaining, and projected completion date. Significant problems encountered must be noted and necessary scope and/or timeline modifications should be requested as provided for below in Section 16, Assignment and Amendment. **The midterm report is due on May 31, 2019.** The DNRC will review the report for completeness and accuracy and will notify the Subrecipient if changes are necessary.

A Final Report that details the project status, results, accomplishments and financial status will be submitted to DNRC liaison by the Subrecipient for approval upon project completion. Final disbursement of Subaward funds is contingent upon DNRC's receipt and approval of the following documents: 1) Final Report, 2) DNRC Regional Urban Forester Project Inspection Form, and 3) Completed Project Report Form, which is available to download from the DNRC Urban Forestry website.

The deadline for submitting the Project Report Form is **thirty (30)** days after the termination date provided for in Section 2, Term. Subrecipient understands that if the Project Report Form is not provided to DNRC within **thirty (30)** days after the termination date provided in Section 2, Term, that DNRC may elect to not make payment under the terms of this Subaward. Furthermore, failure by Subrecipient to provide the Project Report Form(s) to the DNRC liaison as required herein may cause the DNRC to terminate this Subaward.

The DNRC shall, if necessary, provide the Subrecipient with further instructions regarding the required reporting format and other specific reporting requirements when such requirements are mandated by the Federal and/or State government(s). Any new reporting requirements will be provided in writing to Subrecipient and will be added to the terms of this Subaward via an amendment should Subrecipient and the DNRC agree to those terms. The foregoing

notwithstanding, Subrecipient must comply with the terms of any future reporting requirements that do not differ materially from those required by this Subaward.

SECTION 9. RECORDS AND AUDITS. The Subrecipient must maintain appropriate and adequate records showing complete entries of all receipts, disbursements, and other transactions relating to this Subaward for three (3) years after the later of either the final Subaward payment or the termination or expiration of this Subaward. The DNRC, the Montana Legislative Audit Division, or the Montana Legislative Fiscal Division may, at any reasonable time, audit all records, reports, and other documents that the Subrecipient maintains under or during the course of this Subaward to ensure compliance with its terms and conditions.

SECTION 10. PROJECT MONITORING AND ACCESS FOR INSPECTION AND MONITORING. The DNRC or its agents may monitor and inspect all phases and aspects of the Subrecipient's performance to determine compliance with this Subaward, including the adequacy of records and accounts. The Subrecipient shall accommodate requests for DNRC access to the site and records with due consideration for safety, private property rights, and convenience of everyone involved.

SECTION 11. EMPLOYMENT STATUS AND WORKER'S COMPENSATION. The DNRC is not an owner or general contractor for the project. The DNRC does not control the work activities or worksite of the Subrecipient or any contractors that might be engaged by the Subrecipient for completion of the project. The Subrecipient is independent from and is not an employee, officer, or agent of the DNRC. The Subrecipient, its employees and contractors, are not covered by the DNRC's Workers' Compensation Insurance. The Subrecipient is responsible for making sure that it and its employees are covered by Workers' Compensation Insurance and that its contractors are in compliance with the coverage provisions of the Workers' Compensation Act.

SECTION 12. COMPLIANCE WITH APPLICABLE LAWS. The Subrecipient must comply with the requirements of the Federal Office of Management and Budget (OMB) guidance in subparts A through F of Circular 2 CFR 200 *Uniform Administrative Requirements, Cost Principles, And Audit Requirements For Federal Awards* as adopted and supplemented by the USDA in 2 CFR part 400. These regulations are available online at the following website: www.ecfr.gov.

Subrecipient certifies that it will abide by all certifications and assurances set forth in Federal Form AD-1048, "Certification Regarding Debarment, Suspension, Ineligibility & Voluntary Exclusion – Lower Tier Covered Transactions," this form having been signed, attached hereto as Appendix A, and incorporated herein by reference. Per the terms of the federal award, the Subrecipient shall also require all second-tier subrecipients and contractors who will be paid with subaward funds to sign form AD-1048, and subrecipient shall keep completed forms on file.

If the amount of this contract, sub-contract, or sub-grant is in excess of \$100,000, the Subrecipient will comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

All work performed under this Subaward must fully comply with all applicable federal, state, and local laws, rules, and regulations, including but not limited to, the Montana Human Rights Act, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by the Subrecipient subjects subcontractors to the same provision. In accordance with 49-3-

207, MCA, the Subrecipient agrees that the hiring of persons to perform this Subaward will be made on the basis of merit and qualifications and without discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin of the persons performing this Subaward. It shall be the Subrecipient's responsibility to obtain all permits, licenses, or authorizations that might be required from government authorities for completion of the project. Procurement of labor, services, supplies, materials and equipment shall be conducted according to applicable federal, state, and local statutes. DNRC's signature on this Subaward does not guarantee the approval or issuance of any permits, licenses, or any other form of authorization to take action for which Subrecipient must apply with DNRC or any other government entity and submit to DNRC to fulfill the terms of this Subaward.

TRAFFICKING IN PERSONS. Subrecipients under this award and the Subrecipient's employees may not: (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procure a commercial sex act during the period of time that the award is in effect; or (3) Use forced labor in performance of the award or subawards under the award.

NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. The Subrecipient shall include the following statement, in full, in any printed audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

If the material is too small to permit the full statement to be included, the material must at minimum, include the following statement, in print size no smaller than the text:

"This institution is an equal opportunity provider."

SECTION 13. AGENCY RECOGNITION REQUIREMENTS

Use of Agency Insignia. Subrecipient shall request in writing permission from the USFS Northern Region and receive written permission from the USFS before using the USFS insignia on any published media, such as a webpage, printed publication, or audiovisual production. Subrecipient shall request in writing and receive written permission from DNRC before using the DNRC insignia on any published media, such as a webpage, printed publication, or audiovisual production.

Public Notices. Subrecipient is encouraged to give public notice of the receipt of this subaward of federal grant funds and, from time to time, to announce progress and accomplishments. Press releases or other public notices should include a statement substantially as follows: "The funding for this project is derived in full or in part from a federal award of the U.S. Forest Service, Department of Agriculture, subawarded by the Montana Department of Natural Resources and Conservation, Forestry Division."

Acknowledgment in Publications, Audiovisuals, and Electronic Media. Subrecipient shall acknowledge USFS and DNRC support as appropriate in any publications, audiovisuals, and electronic media developed as a result of this subaward of USFS grant funds. Follow direction in USDA Supplemental 2 CFR 415.2.

SECTION 14. COPYRIGHTING AND GOVERNMENT RIGHT TO USE. Subrecipient is granted sole and exclusive right to copyright any publications developed as a result of this award. The State of Montana and the USFS reserve a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for government purposes. This provision includes any right of copyright to which Subrecipient purchases ownership with any federal contributions. No original text or graphics produced by the State of Montana or the USFS shall be copyrighted.

SECTION 15. FAILURE TO COMPLY. If the Subrecipient fails to comply with the terms and conditions of this Subaward, the DNRC may terminate this Subaward and refuse additional disbursements of subaward funds and take legal action to recover disbursed subaward funds. Such termination will become a consideration in DNRC's evaluation of future applications for subawards.

SECTION 16. ASSIGNMENT AND AMENDMENT. The Subrecipient may not assign or transfer any portion of this Subaward without DNRC's express written consent. Amendments will be in writing, signed by both parties, and attached as an integral component of this Subaward. This Subaward may be terminated by the mutual written consent of both parties. If this Subaward is terminated, the Subrecipient may not submit claims for reimbursement for costs incurred beyond the mutually agreed to termination date.

SECTION 17. MONTANA LAW AND VENUE. Any action or judicial proceeding for enforcement of the terms of this Subaward shall be instituted only in the courts of Montana and shall be governed by the laws of Montana. Venue shall be in the First Judicial District, Lewis and Clark County, Montana.

SECTION 18. AGREEMENT EXTENSION. This Subaward may, upon mutual written agreement between the parties and according to its terms, be extended.

SECTION 19. INDEMNITY AND LIABILITY (HOLD HARMLESS / INDEMNIFICATION). Subrecipient agrees to be financially responsible for any audit exception or other financial loss to the DNRC and the State of Montana which occurs due to the negligence, intentional acts, or failure by Subrecipient and/or its agents, employees, subcontractors, or representatives to comply with the terms of this Subaward.

Subrecipient hereby agrees to defend, indemnify, and hold harmless the DNRC and the State of Montana and its agents from and against any and all claims, demands, or actions for damages to property or injury to persons or other damage to persons or entities arising out of, or resulting from the performance of this Subaward or the results of this Subaward, provided such damage to property or injury to persons is due to the negligent act or omission, recklessness, or intentional misconduct of Subrecipient or any of its employees. This Subaward is not intended to relieve a liable party of financial or legal responsibility.

SECTION 20. INSURANCE REQUIREMENTS. General Requirements. The Subrecipient shall maintain for the duration of this Subaward, at its cost and expense, insurance against claims for

injuries to persons or damages to property, including liability, which may arise from or in connection with the performance of the work by the Subrecipient, agents, employees, representatives, assigns, or contractors. This insurance shall cover such claims as may be caused by any negligent act or omission.

Specific Requirements for Commercial General Liability. The Subrecipient shall purchase and maintain occurrence coverage with combined single limits for bodily injury, personal injury, and property damage of \$750,000 per occurrence and \$1,500,000 aggregate per year to cover such claims as may be caused by any act, omission, or negligence of the Subrecipient or its officers, agents, representatives, assigns or contractors.

This Subaward consists of pages 1 – 8, plus the following appendices:

- Appendix A [Form AD-1048]
- Appendix B [Program Development Project Proposal]
- Appendix C [Addendum to the Program Development Project Proposal].

The Subrecipient hereby accepts this Subaward according to the above terms and conditions.

_____ By: _____
Date Subrecipient or Subrecipient's Authorized Representative

Printed Name

_____ By: _____
Date DNRC Authorized Representative

Printed Name



United States Department of Agriculture

AD-1048

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552(a), as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 C.F.R. §§ 180.300, 180.355, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal and civil fraud privacy, and other statutes may be applicable to the information provided.

(Read Instructions On Page Two Before Completing Certification)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME

PR/AWARD NUMBER OR PROJECT NAME

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)

SIGNATURE(S)

DATE

The U.S. Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs). Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, DC 20250-9410, or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.

Appendix A

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant shall provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 C.F.R. Parts 180 and 417. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Montana Department of Natural Resources and Conservation (DNRC)
2019 Urban Forestry Grant Application

APPLICANT NAME (i.e. City of Lumberton) City of Billings		DUNS NUMBER 069161174	FEDERAL TAX ID NUMBER 81-60001237
APPLICANT ADDRESS 4848 Midland Rd		CITY/TOWN Billings	STATE MT ZIP 59102
PRINCIPAL REPRESENTATIVE (person DNRC will use as primary contact) Steve McConnell		TITLE City Forester	
PRINCIPAL REP ADDRESS (if same as above, leave blank) 390 N 23 rd ST		CITY/TOWN Billings	STATE MT ZIP 59101
PHONE (DAYTIME) 406-237-6227	FAX	EMAIL mconnells@ci.billings.mt.us	
OTHER IMPORTANT CONTACTS: Provide name, title, and contact information (phone, email) Mike Pigg, Parks Superintendent, 406-657-8373, piggm@ci.billings.mt.us			
TOTAL REQUEST AMOUNT (maximum request \$15,000) \$15,000		ARE YOU A CURRENT TREE CITY USA? (Y/N) Yes INDICATE IF INDIRECT COSTS ARE INCLUDED OR WAIVED: Waived	

Use this page as the cover sheet and include separate pages for the Project Proposal. Please use the Budget Calculation sheets provided. This document must be signed and dated by an individual who is legally authorized to act on the applicant's behalf. Please answer clearly and concisely and include all required attachments.

PROJECT PROPOSAL

All the following elements must be addressed in application, in the order given. Limit responses to 400 words per section.

- FEDERAL & STATE PROGRAM GOALS (4 pts):** Explain how the project meets federal and state program goals for the Urban Forestry Grant Program.
- PROJECT SUMMARY (4 pts):** Describe the type of project and clearly outline its purpose and goals.
- 2019 RENEWAL THEME (4 pts):** How are you focusing on renewal? Does the project draw from existing resources (i.e. inventory or management plan)? If so, identify any existing products and directly tie these resources to the project. Supporting documentation (pictures and maps) is encouraged.
- PROJECT PERSONNEL (3 pts):** Personnel should possess the necessary qualifications or expertise to carry out the project and meet program goals. Please include each person's name, title/qualification, project role, and level of involvement.
- LEVERAGING LOCAL SUPPORT & OUTREACH (3 pts):** Please include any planned activities with partners or volunteers, as well as any public education related to this project. Identify any other agencies or groups that will be involved.
- PROJECT WORK PLAN AND SCHEDULE (4 pts):** Provide a work plan/schedule for completing each activity and timetable for completion with start and finish dates. Assume that tree planting and maintenance projects have a deadline of June 15, 2019; other projects must be completed by September 30, 2019.
- PROJECT MONITORING & EFFECTIVENESS (4 pts):** Describe how you will measure your project's success and accomplishments. Describe whether you will make updates to your inventory, if applicable. Note that tree planting and maintenance projects require a 3-year establishment plan. (See the [example](#) at UCF webpage).

I certify that the community/organization listed above has the approval of the local government to conduct this project.

APPLICANT PRINCIPAL REPRESENTATIVE: Name, Signature

Steven P McConnell 

AUTHORIZED APPLICANT OFFICIAL: Name, Title, Signature

KORY THOMPSON 
 BILLINGS PARKS + REC. SUPERINTENDENT

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BUDGET FOR BILLINGS RIPARIAN RESTORATION PROJECT

PROJECT EXPENSES	QUANTITY/HOURLY RATE	GRANT FUNDS REQUESTED (A)	CASH MATCH (B)	\$ VALUE OF IN-KIND MATCH (C)	TOTAL A+B+C
PERSONNEL EXPENSES (SALARIES/WAGES/BENEFITS)					
<i>Requested grant funds cannot be used for regular personnel costs of city/town employees. However, the cost of forestry student interns or seasonal employees can be included as grant funds.</i>					
Park Superintendent	20 hours @ \$32.00 per hour	-	\$640.00	-	\$640.00
City Forester	160 hours @ \$26.00 per hour	-	\$4160.00		\$4,160.00
City Arborist (1) Riley	80 hours @ \$25.00		\$6000.00		\$6,000.00
City Arborist (2) Gordon	80 hours @ \$23.00 per hour	-	\$5,520.00		\$5,520.00
Forest Technician (1) Means	240 hours @ \$12.50 per hour	\$3,000.00			\$3,000.00
Forest Technician (2) TBD	240 hours @ 12.50 per hour	\$3,000.00			\$3,000.00
TOTAL PERSONNEL EXPENSES		\$6,000.00	\$16,320.00		\$22,320.00
OPERATING EXPENDITURES (TRAVEL, SUPPLIES, RENTALS, ETC.)					
Mileage – city pickup trucks	140 miles @ \$.535 per mile	\$78.00	-	-	\$78.00
Purchase of 5 gallons Garlon IV herbicide	2 @ \$132.00 per 2 ½ gallons	\$264.00	-	-	\$264.00
Purchase of 15 gallons of Loveland bark oil	6 @ \$24.60 per 2 ½ gallons	\$144.00	-	-	\$144.00
Aerial Lift Truck	\$52.00 per hour * 80 hours		\$4160.00		\$4160.00
Chipper	\$25.00 per hour * 80 hours		\$2000.00		\$2000.00
Loader to transport merchantable wood	\$60 per hour * 6 hours		\$360.00		\$360.00
TOTAL OPERATING EXPENSES		\$486.00	\$6520.00	-	\$7006.00
CONTRACTED PROFESSIONAL SERVICES¹					
Brush Cutting and Herbicide Application	4 person crew @ \$120.00 per hour * 70.95 hours	\$8514.00	-	-	\$8514.00
TOTAL CONTRACTED SERVICES		-	-	-	-
TOTAL PROJECT EXPENDITURES		\$15,000	\$22,840.00	-	\$37,840.00
INDIRECT COSTS	NICRA* of 8.0%	Waived			
TOTAL PROJECT FUNDING		\$15,000.00	\$22,840.00	-	\$37,840.00

IMPORTANT NOTES:

ALL MATCH EXPENDITURES (BOTH CASH AND IN-KIND CONTRIBUTIONS) MUST BE SUBSTANTIATED WITH DOCUMENTATION TO BE APPLIED TO THE 100% MATCH REQUIREMENT.

FEDERAL FUNDS MAY NOT BE USED AS MATCH (NO FEDERAL CASH, DONATED AND/OR IN-KIND CONTRIBUTIONS).

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Project Proposal

1. **Federal and State Program Goals** – This project supports all five goals identified by the USFS and DNRC for 2019. In order:

1) In this project we will collect inventory data for cottonwood trees along high-use, asphalt footpaths that extend into the Natural Area portion of Riverfront Park. We will assess tree condition, add these data to our formal city-wide tree inventory and then prune trees to make trees as safe as possible along these high-use pathways. We do not yet have inventory data for trees in the “Natural Areas” portion of Riverfront Park so this will significantly improve our ability to manage these trees.

2) The focus of our project is to restore a riparian cottonwood forest to historical conditions that will make these riparian cottonwood-dominated riparian forests healthy and resilient. In particular we plan to remove invasive small trees and shrubs that now dominate the understory of cottonwood trees, obstructing the establishment and growth of cottonwood trees that once resulted from natural disturbance processes (e.g. spring flooding followed by low water and summer heat and sunlight) that shaped these forests over millennia.

3) Our project will call attention to invasive species, in particular Russian olive and buckthorn, and the changes they render to ecological processes at small and large scales. We will focus attention on the Yellowstone River, the largest unregulated river in the Continental United States and the effect its seasonal hydrologic cycle has on the ecology of streamside forests, clearing away debris and creating space for the continual renewal of cottonwood seeds as older trees senesce and die. We will work with partners to provide public education about this unique resource - a more or less intact riparian cottonwood forest alongside a large, unregulated river - and make maximal effort to promote ecosystem understanding of this now-unique system to the public.

4) We have already established a periodic “wood auction” in Billings at which wood from trees removed from parks is made available to local woodworkers through a competitive bidding process. We will utilize all merchantable Russian olive wood removed in this project for one of these sales. Russian olive is highly prized by local woodworkers and their work with this wood supports their livelihood and positively contributes to the Billings area economy.

5) We will work collaboratively on this project with partners with aligned interests, including the Montana Audubon Center and the Yellowstone River Parks Association (YRPA). We are eager to work with underserved groups but have yet to identify such a group interested in this project.

2. Project Summary

This project is aimed at actively managing a natural-origin, mature cottonwood forest for public safety and restoration of ecosystem processes. The primary objective of this project as it relates to mature forests is to ensure that trees along high-use pathways are as safe as they can be. To do this we will assess tree condition, collect inventory and treat as per the needs of each individual tree, prioritizing such that trees with the greatest need are treated first. Our pool of trees will be all trees that could potentially interact with paved trails, but NOT trees in the natural area portions of the park. Trees will be treated primarily by pruning to remove dead wood from tree crowns, but also doing additional arboricultural work on them if needed.

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This project is also focused on the renewing cottonwood forests which we will do by restoring ecological processes. The Yellowstone River bordering Riverfront Park is the largest undammed river in the Continental United States. As such, its hydrological cycle is minimally impacted by human activity and the river-driven ecological processes by which cottonwood forests renewed, flooding to carry dead wood away and open up the (riparian) forest floor for seed establishment and growth, remains available and can once again be harness to do this work.

The key factor preventing natural river function and cottonwood forest renewal at Riverfront Park is the presence of invasive tree/shrub species, Russian olive (*Elaeagnus angustifolia*) and buckthorn (*Rhamnus cathartica*). These highly invasive woody plants form dense thickets that shade out other plants and obstruct river flow, preventing wood movement and the understory "cleaning" that once occurred.

We will cut Russian olive at ground level with chainsaws, removing merchantable wood for sale at wood auction, chipping the rest. Buckthorn will also be cut at ground and then chipped. We will apply herbicides to the stems of both plants immediately after cutting to prevent re-sprouting using an appropriate herbicide such as Remedy Ultra, Garlon IV or 10-12% solution of glyphosate. Cutting will occur in the fall when plant carbohydrates are in roots and herbicides are most effective.

The final piece of this project will be public education about the rational, scope and benefits of this project and the extraordinary, under-appreciated and unique ecosystem we strive to restore. We will partner with the Montana Audubon Center and the YRPA among others to provide education about this project.

3. 2019 Renewal Theme

This project focuses on "renewal" in that is a focused effort to restore ecosystem processes to an exceptional example of an ecosystem type that has been dramatically altered across most of the northern Rockies and Great Plains. Regulated rivers no longer serve as the agent of ecosystem change and renewal they were historically, and along free-flowing rivers, invasive species have made dramatic changes to flora and hence ecosystem function, such that flood-origin regeneration rarely occurs. As a result of both factors, stream-side cottonwood forests are in decline.

As described above, we plan to return these areas to their historic condition by clearing away invasive Russian olive and buckthorn, opening up the understory so that when flood waters come, down wood will be carried downstream and planting spaces free of overtopping brush will be created. With historic disturbance processes renewed and invasive plant species controlled, a landscape setting will be restored in which cottonwood forest trees can senesce and regenerate through natural the natural ecosystem disturbance processes that have always "managed" these forests.

The existing resources upon which this project relies are threefold. First, for its conceptual approach, we rely on scientific literature that describes how these ecosystems historically functioned and point out that across the region, this once omnipresent ecosystem type is danger of being lost. This scientific literature provides hypotheses about what it would take to restore historical processes with the one most difficult to attain, having a free-flowing river at your disposal, something we in fact have. The second factor thwarting ecosystem renewal is the preponderance of

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ecologically impactful invasive species, something that it is a challenge to remove but for which we do in fact have the technology to accomplish, given resources to put in the necessary work.

Second, we make a renewed commitment to prioritize public safety in Natural Areas into which we have inserted “unnatural” features such as footpaths. We have not had the resources to do this before and this informs the part of our plan that goes to assessing, collecting inventory data for, and pruning or felling trees with an emphasis on removing dead wood from tree crowns.

Thirdly, Riverfront Park is listed as a birding “hotspot” in Montana, is the site of ecological study by faculty at Rocky Mountain College and is the site of extensive “citizen science” in Billings. We hope this work will “renew” interest in managing this extraordinary resource.

4. Project Personnel

Name and Credentials: Steve McConnell, PhD, Certified Arborist (RM-8155 A)

Title: City Forester/Natural Areas Ecologist, 2017 to present

Role: Project Coordinator, Co-lead on collecting inventory data

Name and Credentials: Steve Riley, ISA Certified Arborist (Mw5073atml), ISA Certified Tree Worker Climber Specialist, ISA Certified Arborist Municipal Specialist, ISA Certified Tree Worker Aerial Lift Specialist, ISA Tree Risk Assessment Qualification, State of Montana Pesticide Applicators License

Title: City Arborist, 2012 to present

Role: Co-lead on collecting inventory data, lead on doing tree risk assessments, and person responsible for pruning trees unless we opt to contract this out.

Name and Credentials: Josh Gordon, BS in Natural Resources, ISA Certified Arborist (RM 7725A), ISA Certified Tree Worker Aerial Lift Specialist, State of Montana Pesticide Applicators License.

Title: Arborist (November to May), 2013 to present

Role: Crew person for inventory, assessment, pruning. Lead on cutting Russian olive and buckthorn and treating with herbicides.

Name and Credentials: Eric Means

Title: Forestry Technician, seasonal, 2015 to present

Role: On-ground crew person for pruning. Crew person for cutting Russian olive and buckthorn and applying pesticides.

- Everyone listed is at the same work address: 848 Midland Road, Parks, Recreation and Public Lands Department, Forestry Division, Billings, MT 59102
- We will contract out some of the brush cutting and piling, and herbicide application. City Forest Technicians will run the chipper. We will use the Forestry Division Aerial Lift Truck, Chipper and Loader (to haul merchantable wood to sorting area) for this project (see budget).

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5. Leveraging Local Support and Outreach

We will definitely do public education with this project. I recently gave a presentation to the Yellowstone Valley Audubon Society on City of Billings plans for developing our Natural Areas. I am on a committee planning a Native Plant Symposium, scheduled for March 23, 2019 and, if this proposal is improved, we would center this symposium around the work to be done at Riverfront Park. The Montana Audubon Center, the planned site for the Native Plant Symposium, has property adjoining Riverfront Park making field tours easy to accommodate and providing attendees an excellent opportunity to learn about both native and invasive species in this ecosystem and learn the ecology of riparian cottonwood forests "hands on."

The City of Billings is already engaged with numerous area educators and this is most prominently evident at the annual Arbor Day we sponsor. As City Forester I am one of the lead coordinators for Arbor Day and have specific responsibility for recruiting approximately 20 Arbor Day/Natural Resource related educational booths each year bringing me into contact with almost every Natural Resource organization with an education emphasis in the region.

I have also worked with faculty at Rocky Mountain College (RMC), giving presentations in their classes about urban forestry. One Professor at RMC studies turtles and has sampled at Josephine Lake in Riverfront Park for years, gaining significant insights into the ecology of the area. I will definitely develop these connections to make programming available to college students both at RMC and MSUB in regards to this work.

I have specific ties to the Montana Audubon Center, whose entire mission is centered around education, and the PRPL is already discussion with them on a project related to a Native Plants garden to be established in one of our Parks and for joint education opportunities we will pursue as we further develop our Natural Areas programs.

We do not have specific educational plans and programs developed for this project but are in agreement that, should funding come through, there will be a wealth of material to develop and opportunities to provide key programming on a multitude of topics.

6. Project Work Plan and Schedule

The listed work plan schedule is problematic for our project as it is biologically infeasible, so we begin by respectfully requesting an extension through November 30, 2019.

The first phase of this work will be to assess the condition of, collect inventory data for and then prune or remove trees according to the outcome of the assessment made. This work will be done in the winter, beginning in January as condition allow and will be completed by the end of March, 2019.

Removing Russian olive and buckthorn cannot be done until at least mid-fall as treatments on these done at any other time of the year are ineffective. While removal could be accomplished over the summer, this would waste resources as trees treated at this time of year are known to re-sprout, requiring staff to go back to these trees again to complete the job. To control Russian olive and buckthorn, it is critical that the cut stump be treated with an herbicide within one half hour of the

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stem being cut as both plants can build up a layer of tissue that will prevent herbicide infiltration in that short amount of time. An alternative treatment approach that could be used, if necessary, is to leave some stem left above ground and then cut into that in the fall, reestablishing a clean surface upon which to apply herbicides. This treatment is effective, but inefficient as a given area must be treated twice to achieve effective control. But this approach could be used if it is not possible to modify the schedule of activities to accommodate what is known about the biological response of our target species.

Our proposed timeline is:

January 1 – March 31, 2019

- 1) Assess condition of, and collect inventory data for, cottonwood trees within a tree height of the asphalt pathway through Riverfront Park.
- 2) Enter data collected into TreeWorks.
- 3) Evaluate tree conditions and determine trees that are a priority for crown cleaning or felling. Note: As this is a Natural Area, felled trees may be left on site depending on the volume of material generated and the ease with which a chipper could reach the site. Leaving wood on site will decrease costs and enable us to treat more trees.
- 4) Enter (or update) post-treatment inventory data in TreeWorks.
- 5) Phase 1 of project completed!!

April 1 – June 1

- 1) Plan educational programs with partners to include Montana Audubon Center, Yellowstone Valley Audubon Society (YVAS), Yellowstone County Weed District, the Yellowstone River Parks Association (YRPA) and Rocky Mountain College among others.
- 2) Plan at least one “before” treatment field trip to the site
- 3) Plan at least one “after” treatment field trip to the site
- 4) Work with our volunteer Coordinator, Chris Waite, to find volunteers for long-term monitoring of this site and follow-up treatment, in particular to control buckthorn sprouts by hand picking as they are well known to continue to germinate and grow from seeds stored in the soil for up to four years after removal.
- 5) Encourage YVAS to get members to collect bird data from area to be treated to be compared against data to be collected from the same sites next year to determine the effect of tree/shrub removal to bird presence in the treatment area.

June 1 – August 31, 2019

- 1) Map out specific boundaries of areas to be treated, estimate the abundance of tree/shrubs to be treated and the time that will be required to fell, haul, chip wood and treat stumps with herbicides. Note: As there is way more area to be treated at Riverfront Park than we will have budget for, our objective will be to identify a unit with natural boundaries that make sense as a first step in a progression of (hopefully) getting additional funding in the future to continue treating remaining untreated areas. We will also have as a goal making a boundary that makes logical sense and will make the project look like a “finished” Phase 1,

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rather than having a boundary that looks like the spot at which we ran out of money and went home.

- 2) Calculate the quantity of herbicides that will be required.
- 3) Purchase herbicides (we already own application equipment)
- 4) Determine if we will implement this project in-house or will contract for various parts of cutting shrubs, dragging shrubs to the chipper, chipping material, applying herbicides, hauling merchantable Russian olive to a landing, and transporting merchantable logs to our sorting area.

September 1 - October 31, 2019

- 1) Cut brush in area designated
- 2) Haul merchantable logs to sorting area at Wilson Nursery
- 3) Drag woody material to central location for chipping
- 4) Chip wood and haul to designated dumping area
- 5) Treat stumps with herbicides as they are cut
- 6) Phase II Completed!!

7. Project Monitoring and Effectiveness

One metric we will track is tree condition. Did pro-active crown cleaning keep trees healthy and minimize the reactive work we had to do in the area to keep the area safe for recreational users?

Another metric is educational. For this we will ask, did we provide meaningful field tours and presentations about this project, attracting the interest of area citizens? Our metric will be the number of programs we put on and evaluation scores we receive from these.

Another metric we will use is how much we learned. Buckthorn is only beginning to be recognized as a significant problem in eastern Montana and the control methods we rely on were obtained from work done in the Missoula area. We will monitor sites for at least four years after treatment and collect data on the extent of buckthorn sprouting that results. We will also try to get before and after data on avian use of treated areas. We hope to get at least "grey literature" articles about the response of buckthorn to cutting and herbicide treatment and what it takes over years to obtain complete control. We also hope to get information on avian response to brush removal and find a source for publishing what we learn.

Another metric we will use is community response. Did we get favorable feedback from the public on this work? Josephine Lake is a heavily used area for which we presume public sensitivity to changes, even positive changes, will be high. Consequently, we will advertise our intention to implement this project and offer field trips ahead of time at which we can receive public input. We will track comments made before, during and after it is completed. One example, Riverfront Park is used extensively in the fall, when leaves are turning color, by local photographers as a setting for High School photographs. Any activities that affect this popular "setting" could result in negative feedback that we will try to preemptively assuage.

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We will measure success by whether it appears that by removing brush we have created conditions that will again enable cottonwood succession by historical processes. Many years of monitoring would be required to determine the actual success of this work and outcomes will also depend on the extent of spring time floods that occur there so we do not expect a definitive result for this.

Please see the following 3-year Riparian Cottonwood Forest Long Term Maintenance Plan

Riparian Cottonwood Forest Long Term Maintenance Plan

Year 1

Goal: Evaluate Efficacy of Shrub Control and Pull Newly Established Plants as Needed

Activity	Description of Service/Frequency	Materials	J	F	M	A	M	J	J	A	S	O	N	D
Seek and Destroy Newly Emerged Shrubs	Pull newly emerged sprouts of buckthorn as needed. 20 hours @ \$12.50 / hour	\$50 Gloves								X				
Education (Tours, Educational Programs, Publications)	Provide Tours of the Site to explain the ecology of riparian forests. Intermittent.	\$100 – brochures, handouts, etc.	X	X	X	X	X	X	X	X	X	X	X	X
Inspect cottonwood trees	Do a level 1 inspection of cottonwood trees within a tree length of asphalt path. More intense inspection if needed. Quarterly	Forestry Department has all needed equipment and expertise.		X						X			X	

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Year 2

Goal: Evaluate Efficacy of Shrub Control and Pull Newly Established Plants as Needed

Activity	Description of Service/Frequency	Materials	J	F	M	A	M	J	J	A	S	O	N	D
Seek and Destroy Newly Emerged Shrubs	Pull newly emerged sprouts of buckthorn as needed. 20 hours @ \$12.50 / hour	\$50 Gloves					X			X				
Education (Tours, Educational Programs, Publications)	Provide Tours of the Site to explain the ecology of riparian forests. Intermittent.	\$100 – brochures, handouts, etc.	X	X	X	X	X	X	X	X	X	X	X	X
Inspect cottonwood trees	Do a level 1 inspection of cottonwood trees within a tree length of asphalt path. More intense inspection if needed. Quarterly	Forestry Department has all needed equipment and expertise.		X						X			X	

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Year 3

Goal: Evaluate Efficacy of Shrub Control and Pull Newly Established Plants as Needed

Activity	Description of Service/Frequency	Materials	J	F	M	A	M	J	J	A	S	O	N	D
Seek and Destroy Newly Emerged Shrubs	Pull newly emerged sprouts of buckthorn as needed. 20 hours @ \$12.50 / hour	\$50 Gloves					X			X				
Education (Tours, Educational Programs, Publications)	Provide Tours of the Site to explain the ecology of riparian forests. Intermittent.	\$100 – brochures, handouts, etc.	X	X	X	X	X	X	X	X	X	X	X	X
Inspect cottonwood trees	Do a level 1 inspection of cottonwood trees within a tree length of asphalt path. More intense inspection if needed. Quarterly	Forestry Department has all needed equipment and expertise.		X						X			X	



Cottonwood Management: Ecology, Rehabilitation, Wildfire and Other Considerations

Adapted to thrive on Colorado's Eastern Plains, in mountain valleys and along riparian areas throughout the state, cottonwoods represent the largest native broadleaf trees in the state, and the most pervasive deciduous trees found at lower elevations. Colorado cottonwoods can grow to more than 80 feet in height, flourishing in wetter soils near rivers, lakes, irrigation ditches and other lowland areas. Managing these natives can help ensure numerous benefits that include wildlife habitat, recreation, stream bank stabilization and stormwater uptake.

Cottonwood Ecology

Groves of cottonwood trees, or bosques, are located in riparian zones – areas adjacent to rivers and streams – in Colorado and throughout the western United States. These ecosystems are usually a patchy mosaic of plains cottonwood trees (*Populus deltoides*), narrowleaf cottonwood trees (*Populus angustifolia*) and/or Rio Grande cottonwood trees (*Populus deltoides* ssp. *wislizenii*) that grow in conjunction with shrubs, such as willows, and various grasses and forbs. Narrowleaf cottonwoods grow at the highest elevations, between 5,000 and 8,000 feet, while plains cottonwoods grow from approximately 3,500 to 6,500 feet. Rio Grande cottonwoods grow on the West Slope of the Continental Divide between 4,000 and 6,000 feet.

In the riparian zones where cottonwoods are found, the vegetation is influenced by shallow groundwater and is different from the vegetation found in adjacent, more arid upland zones. Typical riparian zones are very diverse in species and many plants within them require a consistent supply of water to survive. These zones provide high-quality fish and wildlife habitat, offer shade to lower water and soil temperatures and have vegetation that absorbs flood waters and improves water quality by filtering out pollutants.

Modern watershed management has reduced occurrences of seasonal floods, while variables such as drought and changes in land use have left many riparian forest floors littered with large amounts of dead branches, logs and leaf layers. Historically, cottonwood groves present in floodplains relied on periodic flooding to wash away debris and promote tree regeneration. A lack of naturally occurring, regular flooding thus reduces cottonwood reproductive success.



Figure 1. Cottonwoods near the South Platte River. Photo: William M. Ciesla (WVIC)

This Quick Guide was produced by the Colorado State Forest Service to promote knowledge transfer.

June 2015
www.csf.s.colostate.edu

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When dry, the accumulation of debris in these areas also can become hazardous fuel for wildfire, lacking flooding events that can bury flammable forest floor debris with sediment and make it less likely to carry fire.

Many cottonwoods located in riparian areas with altered stream flows are mature and/or in decline. Due to changing factors in these ecosystems, including drought, water management and extensive wildlife browsing or overgrazing by livestock, cottonwoods are not surviving in some areas where they historically thrived.

Benefits of Cottonwoods and Riparian Vegetation

Riparian ecosystems associated with cottonwood groves contain numerous smaller native shrub and tree species. These species vary depending on elevation, with higher-elevation species that include coyote willow, black willow, red osier dogwood, river birch, rocky mountain maple and thin leaf alder; and lower-elevation species that include boxelder, silver buffaloberry, hoptree, skunkbush sumac, woods' rose, fourwing saltbush and golden currant. Benefits of cottonwoods and other riparian trees/shrubs include:

- reducing erosion, with roots that hold soil in place;
- capturing and filtering sediment;
- providing wildlife habitat;
- slowing floodwater runoff; and
- increasing water infiltration.



Figure 2. A CSIS volunteer sawyer removes a Russian olive in Barr Lake State Park. Photo: CSIS

Competition from Invasive Species

In the past, many tree species were introduced to the western United States. While most of these species were beneficial for erosion control and thrived under irrigation, a few escaped cultivation and became invasive. Trees are considered invasive if they are exotic or non-indigenous species that grow aggressively and replace native vegetation in environments in which they did not evolve. Invasive plants often have no natural enemies to limit their reproduction (e.g., insects that feed on them), and thus displace native vegetation and can cause environmental damage. In Colorado, the most prominent invasive tree species in riparian areas are Russian-olive and tamarisk.

Russian-olive, a medium-sized tree native to portions of Europe and Asia, was introduced into North America as a shelterbelt and windbreak tree during the late 1800s. Russian-olives have silvery-green foliage and tiny yellow flowers in spring, and produce olive-like fruit in late summer or early fall. This tree proved to be especially suitable for the harsh growing conditions of the Great Plains, and ultimately escaped cultivation. Russian-olive has invaded riparian areas, fields and open areas, where it competes with and displaces native vegetation, including cottonwoods. Due to extensive historical

planting and the dispersion of seed by birds, this invasive tree has become widely distributed across Colorado and other Western states, and is now on the noxious plant list for Colorado.

Tamarisk, or salt cedar, is a species of small- to medium-sized trees native to southern Europe, northern Africa and central Asia. Like Russian-olive, tamarisk was originally introduced to North America during the late 1800s as an ornamental tree and for use in shelterbelts, windbreaks and stream-bank stabilization. Tamarisk readily adapted to the semi-arid climate of the West, invaded riparian areas – especially in the Great Plains and Great Basin regions – and displaced native forests of cottonwood and willow. Tamarisk thickets alter the ecology and hydrology of riparian areas. These trees have a high evapotranspiration rate, creating excess water loss. Sites invaded by tamarisk can potentially dry out over time, resulting in reduced stream flows.

When considering any treatment for invasive tree or shrub species, including Russian-olive and tamarisk, choose an option that best meets individual management objectives. Options may include tree removal, use of chemical treatments and replanting native species. Chemical treatments such as herbicides can be effective if product directions are carefully followed, but they can be time-consuming and costly, may not be practical or effective for all situations, and may be of concern if used near bodies of water. It is essential to research the best possible treatments for a specific area before taking action, and assess the site's potential for native re-vegetation. If adequate stands of native vegetation already exist on a site, it may not be necessary to actively re-vegetate.

Role of Wildfire in Riparian Zones

Historically, flooding was the major natural disturbance in riparian zones. With human-structured flood controls that allow for the build-up of vegetative fuels, wildland fire is becoming much more prevalent as another form of disturbance in these ecosystems, which evolved with very little fire influence.

Cottonwood trees are not a highly fire-resistant species. They can survive low-intensity wildfires, but moderate- to high-intensity fires have the potential to kill cottonwood trees. Yet in many cottonwood-dominated riparian ecosystems, wildfires have replaced periodic flooding as the main disturbance. Although after a wildland fire severely burned cottonwoods sprout new suckers from the root system that could become next-generation trees; these suckers often lack hardiness and do not survive. As a result, Colorado cottonwood stands are being replaced by ecosystems dominated by non-native, invasive shrubs.

The accumulation of branches and leaf litter in these invasive-dominated systems creates large amounts of hazardous fuels. Woody invasive plants, such as tamarisk and Russian-olive, reproduce prolifically from roots following fire, and thrive with repeated fires on the landscape. As excess fuels from shrubs in riparian areas increase, so do the frequency and intensity of riparian wildfires, creating a spiraling condition that is increasingly hostile to native cottonwoods. Woody invasive plants also add ladder fuels, or lower fuels beneath larger trees that allow fire to spread to the upper tree canopy, which increases the chance of a high-intensity fire.



Figure 3. A riparian ecosystem, invaded with tamarisk. Photo: Sheila Szymanski, C2ES



Figure 4. A healthy riparian ecosystem along Chiquaque Creek in southeast Colorado. Photo: Sheila Szymanski, C2ES

Fuels Management Recommendations to Reduce Fire Risk in Cottonwood Groves

1. Create defensible space around structures, such as homes, bridges, diversion sloughs or designated recreation access areas. See the CSFS Quick Guide *Protecting Your Home from Wildfire: Creating Wildfire-Defensible Zones (FIRE 2012-1)*, available online at www.csfs.colostate.edu.
2. Do not stack branches or woody material under trees or large shrubs. This increases wildfire intensity near the trees, which can damage or kill them.
3. Remove invasive woody plants from underneath cottonwoods. These can be non-native plants, such as tamarisk or Russian-olive, or drier upland shrubs, such as juniper or fourwing saltbush, that have become invasive in the absence of regular flood conditions. (Note: Native cottonwood shrub communities should be preserved where the understory is New Mexico olive, buffaloberry or willow. These species are critical for wildlife.)
4. Remove ladder fuels by pruning off tree branches from ground level up to a height of 10 feet above ground, or up to one-third the height of the tree, whichever is less. Consult with a forester to determine the best pruning practices for different tree species.
5. Remove dead branches from shrubs annually and excess leaf litter buildup underneath trees as needed.
6. Move dead and downed woody debris in the cottonwood groves to beyond the farthest reaching branches of the trees, or to a minimum of 10 feet away from desirable trees.
7. Thin less-desirable trees to decrease competition and increase vigor of remaining trees in the stand. Groups or clumps of desirable trees may be left standing, but retain 30 feet of spacing between clumps and surrounding trees.
8. Leave enough young cottonwood growth for habitat and tree regeneration.
9. Create a mosaic of open areas, such as fuelbreaks interspersed with denser stands of trees, to simulate areas historically created by floods.



Figure 5. Defensible space around structures can help prevent a wildfire from traveling toward a structure. Photo: CSFS



Figure 6. Dead and down debris can offer fuel for a wildfire. Photo: CSFS



Figure 7. Dead branches can act as ladder fuels, which would help a wildfire travel into tree canopies. Photo: CSFS



Figure 8. Volunteers removing hazardous cottonwood debris. Photo: Adam Moore, CSFS

Livestock Grazing Considerations

Overgrazing of livestock in a riparian area can negatively impact the survival and reproduction of vegetation. It also can have other negative effects, such as soil compaction, reduced water infiltration, and increased runoff and erosion. And livestock can introduce seeds of invasive species into riparian areas.

If livestock are present in a riparian area, consider a controlled grazing plan, which includes providing rested areas in order to allow adequate regeneration of tree seedlings. Also, offer an alternative drinking water system for the livestock. Fencing off areas of cottonwood regeneration will protect them from livestock and browsing wildlife.



Figure 9. The fenced area protects regeneration from browsing wildlife and livestock. Photo: U.S. Fish and Wildlife Service.

Wildlife Management Considerations

Riparian zones provide critical habitat for wildlife because they offer food, water and shelter. This is especially true in the arid Southwest, where rivers and streams may be the only sources of water. To maintain critical riparian wildlife habitat, consider the following recommendations:

- Logs diverting the flow of water into the streambank and accelerating erosion should be removed. However, other downed logs on the riverbank and in the water should not be removed.
- Unless wildfire fuel loading is extreme, downed cottonwood and willow logs larger than 6 inches in diameter should not be removed. Keep these larger logs and relocate additional dead and down debris to a minimum of 10 feet from one another.
- Standing dead trees can provide homes for cavity-nesting birds and squirrels. Retain trees with existing cavities.
- When thinning trees, leave two to five stumps per acre. These provide posts for raptor feeding and lookouts for small rodents. For safety reasons, cut stumps should be between 12 and 30 inches in height.
- Check for listings of endangered species that live in riparian habitats. For example, the Southwestern willow flycatcher depends on riparian areas to forage, and is listed on the federal and state endangered species lists.



Figure 10. Wildlife is an important component in riparian ecosystem management. Photo: CSFS.

Cottonwood Regeneration and Streambank Stabilization Recommendations

To restore a cottonwood grove to a healthy, more natural state, the CSFS recommends the following management actions:

- Leave a buffer strip of grass and shrubs along the river/stream for bank stabilization.
- Retain pockets of dense native vegetation, including cottonwoods and shrubs, for forest regeneration and wildlife habitat.
 - Remove dead and down trees next to these pockets to reduce the

Appendix B

risk of wildfires spreading in either direction.

- Fence off an area as tall as the tallest trees in the pocket to encourage regeneration.
 - Remove dense pockets of trees and shrubs near bridges or other critical infrastructure, as they pose wildfire concerns.
 - Fence off regeneration for protection from browsing game and livestock.
- Promote narrowleaf cottonwood regeneration by cutting down one healthy cottonwood tree. The intact root system will sprout suckers. Dying or dead cottonwoods will not have the healthy root systems to sprout new trees.
 - Create or retain occasional small brush piles for wildlife habitat. These also will encourage seedling regeneration.
 - Be sure to locate these piles outside of defensible spaces around structures.
 - Check for management restrictions if the area is located in a U.S. Army Corps of Engineers-delineated wetland.



Figure 11. Russian olive trees in Larimer County. Photo: WMC

Site Rehabilitation Planning Checklist

Prior to the implementation of a cottonwood-focused rehabilitation project, property owners/managers should create a strategy for the site that will result in a range of long-lasting benefits. Use the following checklist prior to the implementation of a cottonwood rehabilitation project to help ensure that the project is well-planned and will make the best use of available resources.

Gather baseline resource data for the site.

This will be key to inform project implementation strategies, so know the site and conditions as well as possible. Speak to neighboring property owners, the

local resource conservation district, and/or the local CSFS district office to try to assemble a history of the property. Other data that could be valuable prior to implementing a cottonwood stand rehabilitation project include:

- **Soil testing.** This is critical for making initial re-vegetation plant selections and for choosing plants that will survive local soil conditions.
- **Climate conditions.** By knowing annual precipitation, soil moisture, humidity and other climatic data averages, land managers are able to choose appropriate plants.
- **Depth to ground water, and seasonal depth fluctuations.** These data are crucial for successfully establishing and sustaining woody natives as pole plantings or as long-pot planted stock.
- **Site inventory of native and nonnative plants.** What natives are growing on the site and doing well?
- **Water availability.** Is there the possibility to water new plants if necessary?
- **Feasibility of providing protection from wildlife.** Is it realistic to obtain and provide animal protection for new plants, if necessary?

Evaluate site goals and generate a project strategy.

Common project goals could include:

- Reducing wildfire risk
- Improving growing conditions for cottonwood trees
- Improving wetland habitat
- Establishing native plant cover and removing invasive species

Create a detailed budget for the project.

How much funding is available for the total rehabilitation project? Is there a particular area that requires a higher level of funding? Create a detailed budget including labor, materials and any other necessary expenditures.

Plan priority treatment areas.

Identify the priority treatment areas and why they are designated as such, and develop a comprehensive strategy to address these areas first. Often, it makes the most sense to choose the areas that will provide the highest return on investment – not necessarily the areas that are the most infested with invasive species.

For More Information

For more information on cottonwood management, contact a local Colorado State Forest Service district office or visit the CSFS website at www.cfs.colostate.edu.

References and Additional Resources

Colorado Department of Agriculture. Noxious Weeds. <https://www.colorado.gov/pacific/agconservation/noxiousweeds> (accessed 28 May 2015).

Crawford C. and S. Grogan. Undated. Bosque Landscape Alteration Will Reduce Fires and Conserve Water: A Proposal. Middle Rio Grande Conservancy District, 7 pp.

Fire Science Brief. 2008. Pentimento: Fuels Reduction and Restoration in the Bosque of the Middle Rio Grande. Joint Fire Science Program, Fire Science Brief, Issue 7, 8pp.

Hoorman J.J. and J. McCutcheon. Undated. The Effects of Grazing Management on Riparian Areas. Ohio State University Extension Factsheet LS-3-05, 6 pp.

How to Plant Willows and Cottonwoods for Riparian Restoration. 2007. USDA Natural Resources Conservation Service. http://www.nrcs.usda.gov/Internet/FSE_PLANTMATERIALS/publications/idpmctn7064.pdf (accessed 28 May 2015).



Figure 12. Consult a forester or other professional when planning a riparian management project. Photo: CSFS



Figure 13. Rio Grande cottonwood trees are found on the West Slope of Colorado between 4,000 and 6,000 feet. Photo: Vince Urbina, CSFS

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Acceptance and Approval of the 2019 HIDTA Award in the Amount of \$231,796

PRESENTED BY: Rich St. John, Police Chief

Department: Police

Presentation: No

PROBLEM/ISSUE STATEMENT

In 2002, Montana was designated as a High Intensity Drug Traffic Area (HIDTA). The Office of National Drug Control Policy (ONDCP) has awarded grants to the Eastern Montana Drug Task Force for seventeen years and the City of Billings is the recipient and administrative agency for the grants. The ONDCP has offered a \$231,796 grant for the calendar year 2019. The HIDTA Task Force consists of personnel from U.S. Marshal's Service, FBI, Drug Enforcement Administration (DEA), Alcohol, Tobacco & Firearms (ATF), Immigration & Customs Enforcement (ICE), Department of Criminal Investigation (DCI), Yellowstone County Sheriff's Office, and the Billings Police Department. The Task Force is managed by a Sergeant from the Billings Police Department. The 2019 HIDTA Award will be used to pay for a Support Specialist position for the HIDTA task force, all task force overtime, administrative and investigative travel, cell phones, copier maintenance agreement, investigative/office supplies, and informant costs.

ALTERNATIVES ANALYZED

The City Council may:

- Approve and accept the 2019 HIDTA Award in the amount of \$231,796, or
- Not accept the 2019 HIDTA Award in the amount of \$231,796, thus costing the Public Safety Fund additional expenses for investigating and prosecuting drug related cases.

FINANCIAL IMPACT

The 2019 HIDTA Award in the amount of \$231,796 will require no City match. The award has been budgeted in Fund 2550 for the balance of FY 18/19 and any remaining funds will be budgeted in FY20.

RECOMMENDATION

Staff recommends that the City Council approve and accept the 2019 HIDTA award from the Executive Office of the President, Office of National Drug Control Policy, in the amount of \$231,796, and authorize the Mayor to sign the necessary award documents, when they are received.

APPROVED BY CITY ADMINISTRATOR

Attachments

Award



April 22, 2019

Mayor William Cole
City of Billings
210 N 27TH ST
Billings, MT 59101-1938

Dear Mayor Cole:

We are pleased to inform you that your request for funding from the High Intensity Drug Trafficking Areas (HIDTA) Program has been approved, and a grant (Grant Number G19RM0038A) has been awarded in the amount of \$231,796.00. This grant will support initiatives designed to implement the Strategy proposed by the Executive Board of the Rocky Mountain HIDTA and approved by the Office of National Drug Control Policy (ONDCP).

The original Grant Agreement, including certain Special Conditions, is enclosed. By accepting this grant, you assume the administrative and financial responsibilities outlined in the enclosed Grant Conditions, including the timely submission of all financial and programmatic reports, the resolution of audit findings, and the maintenance of a minimum level of cash-on-hand. Should your organization not adhere to these terms and conditions, ONDCP may terminate the grant for cause or take other administrative action.

If you accept this award, please sign both the Grant Agreement and the Grant Conditions and return a copy to:

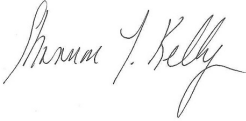
Finance Unit
National HIDTA Assistance Center
11200 NW 20th Street, Suite 100
Miami, FL 33172
(305) 715-7600
Or via email to your respective NHAC accountant.

Please keep the original copy of the Grant Agreement and Grant Conditions for your file. If you have any questions pertaining to this grant award, please contact Sherri Lucas at (202) 395 - 5506.

Sincerely,

A handwritten signature in cursive script that reads "Shannon J. Kelly".

Shannon Kelly
National HIDTA Director

Executive Office of the President Office of National Drug Control Policy	Grant Agreement	
1. Recipient Name and Address William Cole City of Billings 210 N 27TH ST Billings, MT 59101-1938	4. Award Number (FAIN): G19RM0038A	
2. Total Amount of the Federal Funds Obligated: \$231,796	5. Period of Performance: From 01/01/2019 to 12/31/2020	7. Action: Initial
2A. Budget Approved by the Federal Awarding Agency \$231,796	6. Federal Award Date: April 22, 2019	8. Supplement Number
3. CFDA Name and Number: <i>High Intensity Drug Trafficking Areas Program - 95.001</i>	9. Previous Award Amount:	
3A. Project Description <i>High Intensity Drug Trafficking Areas (HIDTA) Program</i>	10. Amount of Federal Funds Obligated by this Action: \$231,796.00	
12. This Grant is non-R&D and approved subject to such conditions or limitations as are set forth on the attached pages.	11. Total Amount of Federal Award: \$231,796.00	
13. Statutory Authority for Grant: <i>Public Law 116-6</i>		
AGENCY APPROVAL	RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Shannon Kelly National HIDTA Director Office of National Drug Control Policy	15. Typed Name and Title of Authorized Official Mayor William Cole City of Billings	
16. Signature of Approving ONDCP Official 	17. Signature of Authorized Recipient/Date	
AGENCY USE ONLY		
18. Accounting Classification Code DUNS: 838638369 EIN: 1816001237A4	19. HIDTA AWARD <i>OND1070DB1920XX OND6113</i> <i>OND2000000000 OC 410001</i>	

GRANT CONDITIONS

A. General Terms and Conditions

1. This award is subject to The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the “Part 200 Uniform Requirements”), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

For more information on the Part 200 Uniform Requirements, see <https://cfo.gov/cofar/>. For specific, award-related questions, recipients should contact ONDCP promptly for clarification.

2. This award is subject to the following additional regulations and requirements:
 - 28 CFR Part 69 – “New Restrictions on Lobbying”
 - Conflict of Interest and Mandatory Disclosure Requirements, set out in paragraph 7 of these terms and conditions
 - Non-profit Certifications (when applicable)
3. Audits conducted pursuant to 2 CFR Part 200, Subpart F, “Audit Requirements” must be submitted no later than nine months after the close of the grantee’s audited fiscal year to the Federal Audit Clearinghouse at <https://harvester.census.gov/facweb/>.
4. Grantees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Federal Financial Report is required to be submitted quarterly and within 90 days after the grant is closed out.
5. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
6. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the grantee, its fiscal agent (s), employees, contractors, as well as state, local, and Federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.

These general terms and conditions, as well as archives of previous versions of the general terms and conditions, are available online at www.whitehouse.gov/ondcp/grants.

7. Conflict of Interest and Mandatory Disclosures

A. Conflict of Interest Requirements

As a non-Federal entity, you must follow ONDCP's conflict of interest policies for Federal awards. Recipients must disclose in writing any potential conflict of interest to an ONDCP Program Officer; recipients that are pass-through entities must require disclosure from subrecipients or contractors. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to sub-awards as well as contracts, and are as follows:

- i. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- ii. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a sub-award or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- iii. If you have a parent, affiliate, or subsidiary organization that is not a state, local government, or Native American tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

B. Mandatory Disclosure Requirement

As a non-Federal entity, you must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII "Award Term and Condition for Recipient Integrity and Performance Matters," are required to report certain civil, criminal, or administrative proceedings to System for Award Management (SAM). Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 "Remedies for Noncompliance".

8. Federal Funding Accountability and Transparency (FFATA) / Digital Accountability and Transparency Act (DATA Act). Each applicant is required to (i) Be registered in SAM before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active System for Award Management registration with current information at all times during which it has an active Federal award; and (iv) provide all relevant grantee information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.
9. Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 CFR 200.331.

10. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180, dealing with all sub-awards and contracts issued under the grant.
11. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:
 - a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
 - b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
 - c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
 - d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
 - e) Take reasonable measures to safeguard protected PII and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

B. Recipient Integrity and Performance Matters

Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain and report current information to the SAM that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition (below). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent 5 year period; and
- c. Is one of the following:

- (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition (below);
- (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
- (3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
- (4) Any other criminal, civil, or administrative proceeding if:
 - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
 - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5 year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and state level, but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—
 - (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

(2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

C. Program Specific Terms and Conditions

The following special conditions are incorporated into each award document.

1. This grant is awarded for above program. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance (PPBG).
2. This award is subject to the requirements in ONDCP's HIDTA PPBG.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e., the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6 of the HIDTA Program Policy and Budget Guidance.
6. Property acquired with these HIDTA grant funds is to be used for activities of the Rocky Mountain HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
7. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

D. Federal Award Performance Goals

1. All entities that receive funds from this award are responsible for achieving performance goals established in the HIDTA Performance Management Process (PMP) and approved by the HIDTA's Executive Board and ONDCP.
2. All entities that receive funds from this award must report progress in achieving performance goals at least quarterly using the PMP.

See also Section A. 4 regarding Federal Financial Reports.

E. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system (<https://pms.psc.gov/>).
2. The grantee, must utilize the object classes specified within the initial grant application each time they submit a disbursement request to ONDCP. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered using the corresponding object class designations. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be Federal Deposit Insurance Corporation (FDIC) insured. The account must be interest bearing.

3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450), awardees and sub-awardees shall promptly, but at least annually, remit interest earned on advances to HHS/DPM using the remittance instructions provided below.

Remittance Instructions - Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as “addenda records” by Financial Institutions) as that will assist in the timely posting of interest earned on Federal funds. Pertinent details include the Payee Account Number (PAN), reason for check (remittance of interest earned on advance payments), check number (if applicable), awardee name, award number, interest period covered, and contact name and number. The remittance must be submitted as follows:

Through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment.

- (i) For ACH Returns:

Routing Number: 051036706

Account number: 303000

Bank Name and Location: Credit Gateway—ACH Receiver St. Paul, MN

- (ii) For Fedwire Returns*:

Routing Number: 021030004

Account number: 75010501

Bank Name and Location: Federal Reserve Bank Treas NYC/Funds Transfer Division New York, NY

(* Please note organization initiating payment is likely to incur a charge from your Financial Institution for this type of payment)

For recipients that do not have electronic remittance capability, please make check** payable to: “The Department of Health and Human Services.”

Mail Check to Treasury approved lockbox:

HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231

(** Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)

Any additional information/instructions may be found on the PMS Web site at <http://pms.psc.gov/>.

4. The grantee or subgrantee may keep interest amounts up to \$500 per year for administrative purposes.

RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

Date: _____

William Cole

City of Billings

Initiative Cash by HIDTA

FY 2019

Awarded Budget (as approved by ONDCP)

HIDTA	Agency Name	Initiative	Cash	Type	Grant
Rocky Mountain	City of Billings	Eastern Montana HIDTA Drug Task Force	231,796.00	Investigation	G19RM0038A
	Agency Total : City of Billings		231,796.00		
Total			231,796.00		

Budget Detail

2019 - Rocky Mountain

Initiative - Eastern Montana HIDTA Drug Task Force

Investigation

Award Recipient - City of Billings (G19RM0038A)

Resource Recipient - Billings Police Department

Indirect Cost: 0.0%

Awarded Budget (as approved by ONDCP)

\$231,796.00

Personnel	Quantity	Amount
Administrative Staff	1	\$45,864.00
Total Personnel		\$45,864.00
Fringe	Quantity	Amount
Administrative staff	1	\$16,053.00
Total Fringe		\$16,053.00
Overtime	Quantity	Amount
Investigative - Law Enforcement Officer	10	\$70,000.00
Total Overtime		\$70,000.00
Travel	Quantity	Amount
Administrative		\$3,500.00
Investigative/Operational	9	\$5,000.00
Total Travel		\$8,500.00
Services	Quantity	Amount
Communications - mobile phones & pagers		\$7,200.00
Service contracts		\$2,080.00
Software - maintenance		\$4,800.00
Total Services		\$14,080.00
Supplies	Quantity	Amount
Investigative/Operational		\$2,375.00
Office		\$1,500.00
Technical investigative equipment - visual		\$8,424.00
Total Supplies		\$12,299.00
Other	Quantity	Amount
PE/PI/PS		\$65,000.00
Total Other		\$65,000.00
Total Budget		\$231,796.00

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: W.O. 19-02 Missing Sidewalk/Miscellaneous Program - Resolution Ordering Improvements

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

In past years, City Council approved the Miscellaneous Program which was a compilation of annual improvements that deal with tripping hazards, drainage problems, property owner requests, complaints, and other miscellaneous concrete work brought to the attention of the City Engineer's office. This program has been split into three separate projects. The first project, sidewalk tripper repair, deals with tripping hazards that can be repaired by grinding them. The second project, small concrete replacement, primarily includes tripping hazards that need to be replaced instead of repaired. The third project is the Missing Sidewalk/Miscellaneous project and is the subject of this council action.

The Missing Sidewalk/Miscellaneous project is intended to concentrate on installing sidewalk in areas that are missing pedestrian facilities. As a priority, City staff identified areas that are along arterial streets, collector streets, school routes, or in high pedestrian areas for inclusion in this program. The streets identified as needing sidewalk are 54th Street West from Rimrock Road to Yellowstone Family Park; 21st Street West from Poly Drive to Colton Boulevard; Barrett Road from Bitterroot Drive east to the end of City limits; and some miscellaneous missing sections near South Billings Boulevard. Attached is a map showing the sidewalk areas. Along with the missing sidewalk, there is miscellaneous concrete work to address problems throughout the city that are too large for the sidewalk tripper repair or replacement projects.

Typically, the property owners are responsible for paying for sidewalk replacement and the City is responsible to pay for curb and gutter replacement. Gas tax funds are utilized for curb and gutter replacement and for corner lot subsidies. The property owner is responsible for sidewalk replacement on the addressed side of their lot.

ALTERNATIVES ANALYZED

The Council may:

- Approve the Resolution ordering construction of the improvements; or
- Do not approve the Resolution ordering construction of the improvements. If the Council does not approve the Resolution, the property owners cannot be assessed and the work will not occur because there is no other source of funding.

FINANCIAL IMPACT

The project is funded through multiple sources including direct property assessments in the amount of \$330,000.

RECOMMENDATION

Staff recommends that Council approve a resolution ordering improvements identified in Work Order 19-02, Miscellaneous Program.

APPROVED BY CITY ADMINISTRATOR

Attachments

WO 19-02 Resolution Exhibit A
WO 19-02 Location Map
Resolution Ordering Improvements
WO 19-02 Resolution Exhibit B

Exhibit A

Location of Work

Work Order 19-02

- A) Sidewalk: 1301 Division St, 2216 Yellowstone Ave, 422 Beverly Hill Blvd, 420 Beverly Hill Blvd, 310 Beverly Hill Blvd, 2213 Burlington Ave, 145 Lexington Ave, 151 Lexington Ave, 1037 Poly Dr, 903 Harvard Ave, 1224 Avenue D, 2640 Burlington Ave, 1708 Cook Ave, 421 5th St W, 3306 Rimrock Rd, Legends Way & Banbury Pl, 4157 Banbury Pl, 3106 E Copper Ridge Loop, 3104 54th St W**
- B) Curb and Gutter: 140 Pueblo Dr, 204 Pueblo Dr**
- C) Sidewalk, Curb and Gutter: 317 Beverly Hill Blvd, 1041 Poly Dr, 2515 Howard Ave, 1943 Miles Ave, 1848 Grand Ave**
- D) Curb, Gutter, Sidewalk and Drive Aprons: 429 N 33rd St, 907 Harvard Ave, 906 Princeton Ave, 4505 Vaughn Ln, 1842 Miles Ave, 429 Nelson Dr, 425 Nelson Dr, 3842 Avenue D, 3113 Solar Blvd**
- E) Curb, Gutter and Drive Aprons: 4724 Rebecca Pl**
- F) Sidewalk, Curb, Gutter and ADA Ramps: 1918 18th St W, 852 Parkhill Dr, 902 Parkhill Dr**
- G) Sidewalk, Curb, Gutter, Drive Aprons and ADA Ramps: 48 Lakewood Ln**

Missing Sidewalk Locations

A) 21st ST W (Colton Blvd to Poly Drive): 1,600 FT of sidewalk, 10 ADA Ramps

Properties: 2420 21st St W, 2404 21st St W, 2104 Iris Ln, 2101 Lyman Ave, 2104 Lyman Ave, 2104 Mariposa Ln, 2046 Mariposa Ln, 2131 21st St W, 2117 21st St W, 2224 Lougee St, 2220 Lougee St, 2212 Lougee St, 2204 Lougee St, 2425 21st St W, 2417 21st St W, 2321 21st St W, 2043 Iris Ln

B) 54th ST W (Rimrock Rd to Bobby Jones Blvd): 1,050 FT of sidewalk, 3 ADA Ramps

Properties: 5407 Rimrock Rd, 3004 Lloyd Mangrum Ln, 3003 Lloyd Mangrum Ln, 3012 54th St W, 3018 54th St W, 3112 54th St W

C) Murphy Ave (Newman Ln to Calhoun Ln): 700 FT of sidewalk

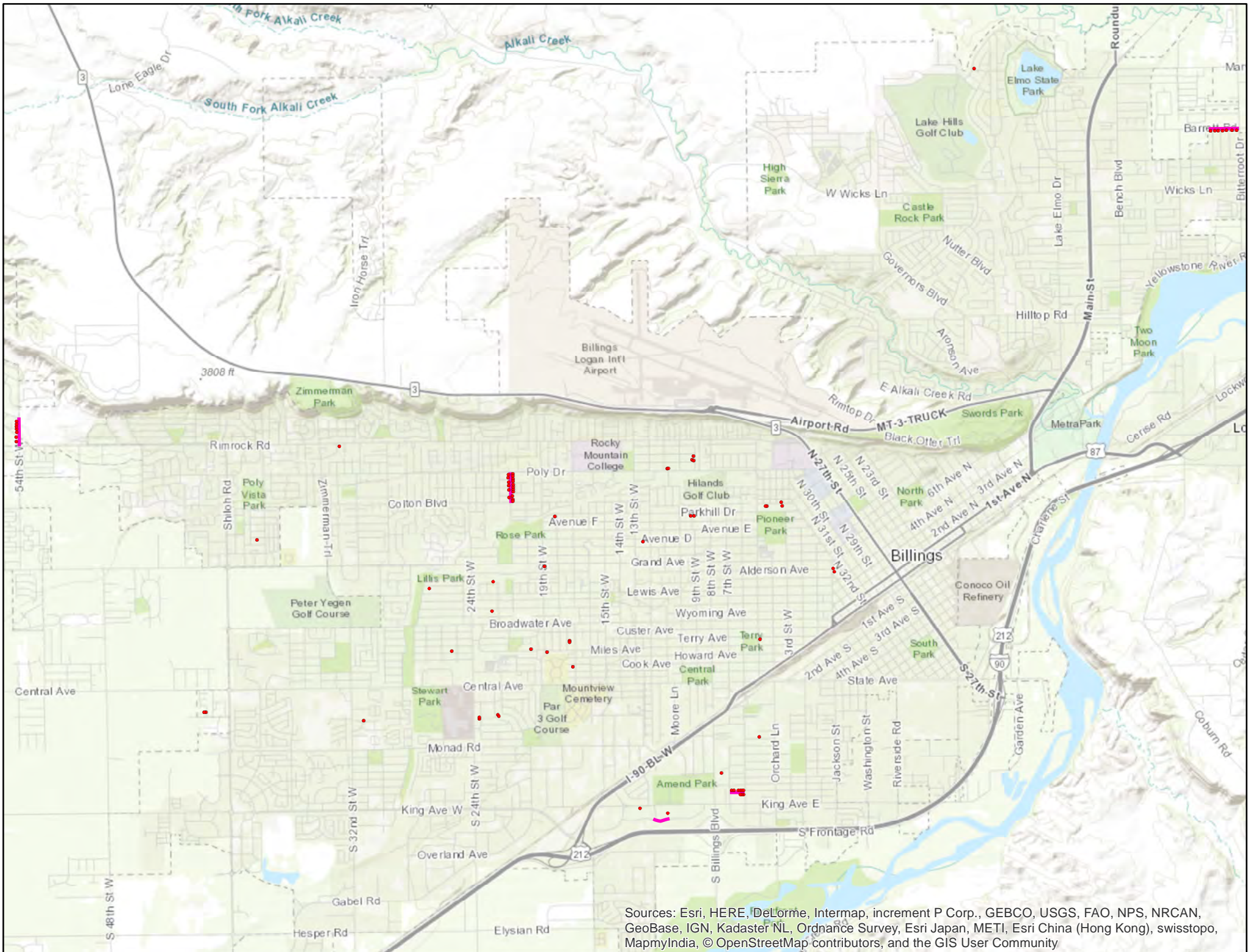
Properties: 4675 Murphy Ave, 4631 Murphy Ave, 4619 Murphy Ave, 4615 Murphy Ave, 4611 Murphy Ave, 704 Calhoun Ln, 4614 Murphy Ave, 4610 Murphy Ave, 742 Calhoun Ln

D) Barrett Rd (Bitterroot Dr to Columbine Dr): 1,000 FT of sidewalk, 6 ADA Ramps

Properties: 1946 Bitterroot Dr, 1941 Dogwood Dr, 1942 Dogwood Dr, 1941 Columbine Dr, 1404 Barrett Rd, 1945 Bannack Dr, 1944 Bannack Dr

E) Southgate Dr (Properties near S 12th St W): 265 FT of sidewalk, 1 ADA Ramp

Properties: 5123 Southgate Dr, Southgate Dr & S 12th St W



Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan (METI), Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the City), hereby certify that the attached resolution is a true copy of Resolution No. 19-_____, entitled: **A RESOLUTION RELATING TO W.O. 19-02, CITY MISSING SIDEWALK/MISCELLANEOUS PROJECT; ORDERING IN CERTAIN LOCAL IMPROVEMENTS AND DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO FINANCE THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE CODE** (the "Resolution") was duly adopted by the City Council of the City at a meeting on May 13, 2019; that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: _____;
voted against the same: _____;
or were absent: _____.

WITNESS my hand officially this _____ day of _____, 2019.

Denise Bolhman
City Clerk

RESOLUTION NO. 19 - _____

A RESOLUTION RELATING TO W.O. 19-02, CITY MISSING SIDEWALK/MISCELLANEOUS PROJECT; ORDERING IN CERTAIN LOCAL IMPROVEMENTS AND DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO FINANCE THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE CODE.

BE IT RESOLVED by the City Council of the City of Billings, Montana (the "City"), as follows:

Section 1. Authorization. Certain curbs, gutters, sidewalks, drive approaches, alley approaches and/or appurtenant features or a combination thereof in certain locations in the City have deteriorated, settled and cracked, or none exist, and the safety and convenience of the public require installation, construction, reconstruction, repair and/or replacement thereof. Pursuant to M.C.A. 7-14-4109, the Council is authorized to order the installation, construction, reconstruction and/or replacements of certain curbs, gutters, sidewalks, drive approaches and/or appurtenant features or a combination thereof (the "Improvements") in certain locations in the City and without creation of a special improvement district.

Section 2. Ordering of Improvements. It is hereby ordered that the Improvements, consisting of the construction and installation of curbs, gutters, sidewalks, drive approaches and appurtenant features as shown on Exhibit A hereto and as more particularly described herein, be installed, constructed, reconstructed, repaired and/or replaced.

Section 3. Estimated Costs of the Improvements. The City estimates that the costs of the Improvements are \$330,000. Costs of the Improvements include costs of the design, engineering, construction and installation of the Improvements, costs of funding a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund"), costs associated with the sale of the Bonds (as hereinafter defined), and all other incidental costs as described below:

Construction Costs	\$253,553.97
City Engineering (Project Management)	46,746.03
Finance	1,200.00
Revolving Fund	16,500.00
Issuance Costs	12,000.00
<hr/> Total Assessed Costs	<hr/> \$330,000.00

Section 4. Property to be Assessed. The properties which are adjacent to the Improvements will be assessed for costs of the Improvements as shown on Exhibit B hereto. The cost to be assessed against each property will vary depending upon the actual construction that is required adjacent to each such property.

Section 5. Property Owner Option to Construct Improvements. Notice of passage of this Resolution shall be mailed to all affected property owners. Each such owner will have thirty (30) days from the date of said notice in which to install the Improvements with respect to its property at its own expense. In the event that any owner does not install the Improvements with respect to its property, the City will install such Improvements and will assess the costs of the Improvements against such property.

Section 6. Payment for Improvements. Costs of the Improvements (unless paid directly by the affected property owner) are to be paid from the proceeds of Sidewalk, Curb, and Gutter Improvement Bonds (the "Bonds") in an aggregate principal amount not to exceed \$330,000.

Section 7. Bond Financing; Pledge of Revolving Fund; Findings and Determinations. The Bonds will be repaid from the assessments for costs of the Improvements, together with interest thereon calculated pursuant to M.C.A. 7-21-4189, to be levied against the properties to be assessed for the Improvements. Assessments for the costs of the Improvements, together with interest thereon, shall be payable over a term not exceeding 12 years, each in equal semiannual installments as this Council shall prescribe in the resolution authorizing the issuance of the Bonds. Principal of and interest on the Bonds will be paid from such assessments.

All property owners in the District shall have the opportunity to prepay their assessments prior to the sale of Bonds. After the Bonds are issued, all property owners to be levied for the Improvements shall have the right to prepay assessments as provided by law.

This Council further finds that it is in the public interest, and in the best interest of the City and the properties to be assessed for the Improvements, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the City to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect of the Bonds.

In determining to authorize the issuance of the Bonds and the pledge of the Revolving Fund therefor, this Council has taken into consideration the following factors:

(a) Estimated Market Value of Parcels. The estimated market value of the properties to be assessed for the Improvements as of the date of adoption of this resolution, as estimated by the County Assessor, ranges from \$56,539 to \$2,761,700 and is set forth in Exhibit B. The estimated average market value of the properties to be assessed for the Improvements is \$268,329 and the median market value of the

properties to be assessed for the Improvements is \$220,500. The special assessments to be levied against each property listed on Exhibit B hereto are less than the increase in estimated value of the properties as a result of the construction of the Improvements.

(b) Diversity of Property Ownership. There are a total of 80 properties to be assessed for the Improvements and such properties are owned by separate owners.

(c) Comparison of Special Assessments, Property Taxes and Market Value. Based on an analysis of the aggregate amount of the proposed assessments, any outstanding assessments (whether or not delinquent), and any delinquent property taxes (as well as any known industrial development bonds theretofore issued and secured by a mortgage against a property to be assessed for the Improvements) against each property to be assessed for the Improvements in comparison to the estimated market value of such property after the Improvements, the City concludes that, overall, the estimated market value of the properties to be assessed for the Improvements exceeds the sum of the proposed assessments, outstanding assessments and delinquent property taxes, and is set forth in Exhibit B hereto.

(d) Delinquencies. An analysis of the amount of delinquencies in the payment of outstanding assessments or property taxes levied against the properties to be assessed for the Improvements is set forth in Exhibit B hereto, which analysis shows that of 80 properties, 0 properties were delinquent.

(e) Public Benefit of the Improvements. The Improvements are required for the safety and convenience of the public. Pursuant to the City's Subdivision and Site Development Ordinances, and under City Council policies, the cost of installation of new sidewalk, curb, gutter, and drive approaches is to be borne by the adjacent property owners.

8.1 Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

8.2 Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a “de minimus” amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

8.3 Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of \$330,000 after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

8.4 Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City’s budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

8.5 Reimbursement Allocations. The City’s financial officer shall be responsible for making the “reimbursement allocations” described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 13th day of May, 2019.

Mayor

Attest:

City Clerk

Exhibit B

WO 19-02 Miscellaneous

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	WO 19-02 Assessment (C)	A + B + C	Market Value
A00028				\$2,022.53	\$2,022.53	\$209,600.00
A00029				\$16,289.57	\$16,289.57	\$2,761,700.00
A02486				\$3,670.23	\$3,670.23	\$176,900.00
A02845A				\$5,726.60	\$5,726.60	\$266,500.00
A02849				\$8,752.59	\$8,752.59	\$294,400.00
A02853				\$0.00	\$0.00	\$297,000.00
A02859				\$0.00	\$0.00	\$236,000.00
A02864				\$0.00	\$0.00	\$236,300.00
A02874				\$0.00	\$0.00	\$252,500.00
A02981				\$8,667.99	\$8,667.99	\$238,400.00
A03000				\$4,591.69	\$4,591.69	\$177,600.00
A03001				\$3,834.22	\$3,834.22	\$199,200.00
A03012				\$2,811.24	\$2,811.24	\$182,000.00
A03897				\$1,171.35	\$1,171.35	\$208,200.00
A04689	2701	\$813.02		\$5,075.85	\$5,888.87	\$205,100.00
A04690	2701	\$806.78		\$5,304.91	\$6,111.69	\$202,400.00
A04898				\$0.00	\$0.00	\$202,900.00
A04899				\$0.00	\$0.00	\$185,600.00
A05167				\$937.08	\$937.08	\$180,600.00
A05168				\$3,579.13	\$3,579.13	\$215,800.00
A05199				\$1,475.90	\$1,475.90	\$178,700.00
A05200				\$3,995.61	\$3,995.61	\$176,000.00
A05220				\$3,829.01	\$3,829.01	\$211,400.00
A05710				\$6,150.89	\$6,150.89	\$135,200.00
A05933				\$2,563.96	\$2,563.96	\$181,200.00
A06224				\$1,171.35	\$1,171.35	\$192,300.00
A06527				\$0.00	\$0.00	\$340,900.00
A06527A				\$2,635.54	\$2,635.54	\$231,500.00
A06528				\$6,780.82	\$6,780.82	\$243,700.00
A06536				\$0.00	\$0.00	\$367,500.00
A06537				\$0.00	\$0.00	\$297,800.00
A06538				\$0.00	\$0.00	\$263,700.00
A06539				\$0.00	\$0.00	\$254,500.00
A06545				\$4,477.16	\$4,477.16	\$242,900.00
A06546				\$6,182.13	\$6,182.13	\$468,000.00
A06547				\$0.00	\$0.00	\$208,500.00
A06548				\$0.00	\$0.00	\$306,600.00
A07832				\$6,784.72	\$6,784.72	\$210,800.00

Exhibit B

WO 19-02 Miscellaneous

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	WO 19-02 Assessment (C)	A + B + C	Market Value
A09829				\$5,622.48	\$5,622.48	\$218,400.00
A10489				\$2,967.42	\$2,967.42	\$213,700.00
A10844				\$21,865.20	\$21,865.20	\$289,100.00
A13559	2805	\$1,091.76		\$10,958.63	\$12,050.39	\$246,600.00
A13616				\$6,483.42	\$6,483.42	\$231,800.00
A13617				\$6,473.01	\$6,473.01	\$213,900.00
A16054				\$0.00	\$0.00	\$261,100.00
A16055				\$5,973.89	\$5,973.89	\$244,600.00
A17545				\$3,553.10	\$3,553.10	\$168,300.00
A19011				\$3,590.19	\$3,590.19	\$454,300.00
A20188				\$6,897.95	\$6,897.95	\$195,800.00
A20189				\$4,099.73	\$4,099.73	\$181,700.00
A20191				\$7,414.65	\$7,414.65	\$172,400.00
A20193				\$5,082.36	\$5,082.36	\$151,500.00
A20194				\$3,514.05	\$3,514.05	\$177,500.00
A20195				\$0.00	\$0.00	\$138,600.00
A20197				\$5,049.82	\$5,049.82	\$184,900.00
A20198				\$4,877.76	\$4,877.76	\$168,900.00
A20199				\$0.00	\$0.00	\$195,800.00
A21237				\$6,247.20	\$6,247.20	\$345,904.00
A26516A				\$5,047.65	\$5,047.65	\$233,100.00
A28706	1380	\$1,524.44		\$8,304.44	\$9,828.88	\$401,400.00
A29254				\$9,370.80	\$9,370.80	\$377,982.00
A30450				\$4,685.40	\$4,685.40	\$63,228.00
A30451				\$4,685.40	\$4,685.40	\$62,987.00
A31161				\$4,723.14	\$4,723.14	\$197,200.00
A34118				\$4,392.56	\$4,392.56	\$56,539.00
C00231				\$0.00	\$0.00	\$210,800.00
C01172				\$0.00	\$0.00	\$228,000.00
C01187				\$0.00	\$0.00	\$245,400.00
C01188				\$0.00	\$0.00	\$199,300.00
C01217				\$7,581.24	\$7,581.24	\$211,900.00
C03125				\$0.00	\$0.00	\$489,100.00
C03221				\$0.00	\$0.00	\$297,300.00
C03235	1392	\$1,444.44		\$0.00	\$1,444.44	\$299,900.00
C03236	1392	\$1,360.00		\$6,149.59	\$7,509.59	\$282,700.00
C03237	1392	\$1,389.76		\$4,685.40	\$6,075.16	\$286,000.00
C03238	1392	\$1,450.15		\$9,012.89	\$10,463.04	\$316,900.00

Exhibit B

WO 19-02 Miscellaneous

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	WO 19-02 Assessment (C)	A + B + C	Market Value
C03239	1392	\$1,623.16		\$10,444.54	\$12,067.70	\$391,500.00
C06091				\$2,004.31	\$2,004.31	\$247,400.00
C06120				\$2,004.31	\$2,004.31	\$250,400.00
C08214				\$17,755.94	\$17,755.94	\$222,600.00
Average				\$4,125.00	\$4,269.00	\$268,329.00
Median				\$3,832.00	\$3,832.00	\$220,500.00
Low				\$0.00	\$0.00	\$56,539.00
High				\$21,865.00	\$21,865.00	\$2,761,700.00

Regular City Council Meeting

Meeting Date: 05/13/2019
TITLE: Payment of Claims April 1, 2019
PRESENTED BY: Andy Zoeller
Department: City Hall Administration
Presentation: No

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,142,610.48 have been audited and are presented for City Council payment approval. A complete listing of the claims dated April 1, 2019, are available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo04012019

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/01/2019	822025	Advanced Traffic Products	Street/Traffic Oper	\$ 4,676.00	Ped units complete per attached
04/01/2019	822030	American Title & Escrow	CDBG	\$ 3,360.00	FTHB Jennifer Zent purchasing 30 S. Plainview
04/01/2019	822031	American Title & Escrow	CDBG	\$ 10,000.00	FTHB James & Sarah McGraffin 1344 Maurine
04/01/2019	822036	Auto Auction of Montana	Property Ins	\$ 12,886.33	Inv. 2888 BOD Car #1518
04/01/2019	822044	Billings Depot Inc	P.W. Admin	\$ 2,606.73	MARCH RENT AND TAXES
04/01/2019	822044	Billings Depot Inc	Engineering	\$ 10,426.94	MARCH RENT AND TAXES
04/01/2019	822048	Billings Police Petty Cash	Police Programs	\$ 3,161.21	Reimbursement of petty cash for CCSIU.
04/01/2019	822054	Cardinal Tracking Inc	Parking	\$ 6,112.80	Ticket Trak Standard System Renewal Package
04/01/2019	822054	Cardinal Tracking Inc	Parking	\$ 1,820.00	Ticket Trak Standard System Renewal Package
04/01/2019	822056	Century Link	EOC 911	\$ 45.66	406-245-2296 911
04/01/2019	822056	Century Link	EOC 911	\$ 419.63	406-245-8527 New 9-1-1 Center
04/01/2019	822056	Century Link	EOC 911	\$ 45.65	406-245-3107 911
04/01/2019	822056	Century Link	General	\$ 49.42	406-652-0269 Cemetery FAX Line
04/01/2019	822056	Century Link	EOC 911	\$ 45.65	406-245-3108 911
04/01/2019	822056	Century Link	General	\$ 55.25	406-652-5507 Parks
04/01/2019	822056	Century Link	Water	\$ 39.44	406-245-3659 PUD Alarm Water Tower
04/01/2019	822056	Century Link	Street/Traffic Oper	\$ 40.15	406-652-8104 PW Traffic Signal 24 Central
04/01/2019	822056	Century Link	Airport	\$ 45.66	406-245-5834 Airport Alarm
04/01/2019	822056	Century Link	General	\$ 43.04	406-652-8403 Stewart Park Batting Cages
04/01/2019	822056	Century Link	Public Safety	\$ 119.32	406-245-7469 Fire
04/01/2019	822056	Century Link	Public Safety	\$ 45.66	406-245-7481 Police
04/01/2019	822056	Century Link	Telephone System	\$ 228.20	406-248-3049 Main System T1 City/County Tie
04/01/2019	822056	Century Link	Radio	\$ 311.26	406-248-3635 Fire Airport Radio Tower WCK
04/01/2019	822056	Century Link	Radio	\$ 311.26	406-248-3636 Fire Airport Radio Tower Jellison
04/01/2019	822056	Century Link	Parking	\$ 49.42	406-252-2041 Park 2 Elevator Phone
04/01/2019	822056	Century Link	Fleet	\$ 56.16	406-256-5047 Motor Pool
04/01/2019	822056	Century Link	Airport	\$ 55.25	406-256-7070 Airport
04/01/2019	822056	Century Link	Wastewater	\$ 39.05	406-259-2328 PUD Sahara Sand Lift Station
04/01/2019	822056	Century Link	Street/Traffic Oper	\$ 50.82	406-259-3298 PW Traffic 3728 McDougall
04/01/2019	822056	Century Link	Engineering	\$ 105.48	406-259-7758 Measured Lines Depot
04/01/2019	822056	Century Link	P.W. Admin	\$ 70.40	406-259-7758 Measured Lines Depot
04/01/2019	822056	Century Link	Public Safety	\$ 118.32	406-373-3742 Fire RR Crossing Alarm
04/01/2019	822056	Century Link	Public Safety	\$ 49.42	406-651-0282 Fire 5 911 Line
04/01/2019	822056	Century Link	City County Planning	\$ 39.05	406-656-9578 Planning Traffic Central Broadwater
04/01/2019	822056	Century Link	City County Planning	\$ 39.05	406-656-9604 Planning Traffic Central 9th
04/01/2019	822056	Century Link	Airport	\$ 59.36	406-256-6014 Airport P9 Building
04/01/2019	822056	Century Link	Airport	\$ 59.36	406-252-0721 Airport 1FB Line
04/01/2019	822056	Century Link	EOC 911	\$ 311.26	406-245-7101 9-1-1 Center Landfill #2
04/01/2019	822056	Century Link	EOC 911	\$ 311.26	406-245-7102 9-1-1 Center Fox Reservoir #2
04/01/2019	822056	Century Link	Solid Waste	\$ 50.82	406-256-7001 Solid Waste Scale House
04/01/2019	822061	Cotter's Sewer Service, Inc.	Storm Sewer	\$ 3,000.00	14717021219; Repair of frozen sewer line

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/01/2019	822061	Cotter's Sewer Service, Inc.	Storm Sewer	\$ 975.00	Repair of frozen sewer line, second time 82 Shamrock Ct
04/01/2019	822066	Crowley Fleck PLLP	General	\$ 6,000.00	Lobbyist Contract
04/01/2019	822067	Cucancic Construction Inc	Information Resources	\$ 3,725.37	2018 City Hall IT Basement Offices
04/01/2019	822069	Cummins Rocky Mountain	Transit	\$ (11.25)	38-5956
04/01/2019	822069	Cummins Rocky Mountain	Transit	\$ 99.40	38-6430 PO NUM 307873
04/01/2019	822069	Cummins Rocky Mountain	Street/Traffic Oper	\$ 396.62	5569
04/01/2019	822069	Cummins Rocky Mountain	Fleet	\$ 571.86	6376 PO NUM 307836
04/01/2019	822069	Cummins Rocky Mountain	Street/Traffic Oper	\$ 32.77	5655
04/01/2019	822069	Cummins Rocky Mountain	Street/Traffic Oper	\$ 39.00	5569
04/01/2019	822069	Cummins Rocky Mountain	Solid Waste	\$ 62.90	5599
04/01/2019	822069	Cummins Rocky Mountain	Solid Waste	\$ (62.50)	5887
04/01/2019	822069	Cummins Rocky Mountain	Solid Waste	\$ 426.79	5878
04/01/2019	822069	Cummins Rocky Mountain	Solid Waste	\$ 66.45	5866
04/01/2019	822069	Cummins Rocky Mountain	Solid Waste	\$ 842.89	5866
04/01/2019	822069	Cummins Rocky Mountain	Solid Waste	\$ 9.27	5779
04/01/2019	822069	Cummins Rocky Mountain	Solid Waste	\$ 95.75	5662
04/01/2019	822075	Desert Mountain Corporation	Street/Traffic Oper	\$ 4,416.35	ice slicer used to melt snow on streets
04/01/2019	822075	Desert Mountain Corporation	Street/Traffic Oper	\$ 3,958.27	ice slicer used to melt snow on streets
04/01/2019	822075	Desert Mountain Corporation	Street/Traffic Oper	\$ 3,460.77	ice slicer used to melt snow on streets
04/01/2019	822075	Desert Mountain Corporation	Street/Traffic Oper	\$ 4,395.41	ice slicer used to melt snow on streets
04/01/2019	822075	Desert Mountain Corporation	Street/Traffic Oper	\$ 4,597.02	ice slicer used to melt snow on streets
04/01/2019	822075	Desert Mountain Corporation	Street/Traffic Oper	\$ 4,446.13	ice slicer used to melt snow on streets
04/01/2019	822078	DOWL	Storm Sewer	\$ 47,599.50	City County Drain Flood Mitigation
04/01/2019	822080	Downtown Billings Partnership	Tax Increment N 27th	\$ 23,286.75	March 2019 Urban Revitalization District agreement
04/01/2019	822082	Ebms	City Health Ins Fund	\$ 1,425.00	April 2019 Fee Breakdown
04/01/2019	822082	Ebms	City Health Ins Fund	\$ 26,925.21	April 2019 Fee Breakdown
04/01/2019	822082	Ebms	City Health Ins Fund	\$ 52,767.53	April 2019 Fee Breakdown
04/01/2019	822082	Ebms	City Health Ins Fund	\$ 980.00	April 2019 Fee Breakdown
04/01/2019	822082	Ebms	City Health Ins Fund	\$ 1,581.00	April 2019 Fee Breakdown
04/01/2019	822082	Ebms	City Health Ins Fund	\$ 4,577.80	April 2019 Fee Breakdown
04/01/2019	822085	Empire Garage Owners	Parking	\$ 7,837.42	3212019_City of Billings March Assessment
04/01/2019	822093	First Montana Title Co	CDBG	\$ 10,000.00	FTHB Jennifer Clark 1106 18th Street West
04/01/2019	822096	Galls Inc	Public Safety	\$ 76.95	Galls Invoice 011616006, T.R.U Zip Winter Combat shirt
04/01/2019	822096	Galls Inc	Public Safety	\$ 451.51	Recessed Belt CLip badge holder w 30in chain badge wallet
04/01/2019	822096	Galls Inc	Public Safety	\$ 588.02	Womens cargo pant, mens cargo pant, velcro tie w/ buttonhole
04/01/2019	822096	Galls Inc	Public Safety	\$ 1,806.79	Blackhawk Duty Sepra Holsters, radio holsters, citation holder
04/01/2019	822096	Galls Inc	Public Safety	\$ 445.44	Women's cargo pants
04/01/2019	822096	Galls Inc	Public Safety	\$ 391.55	Men's cargo pants
04/01/2019	822096	Galls Inc	Public Safety	\$ 198.74	polyester velcro ties w/ buttonhole
04/01/2019	822096	Galls Inc	Public Safety	\$ 640.65	Mens Twill Cargo Pants, men's short sleeved twill PDU Shirt
04/01/2019	822096	Galls Inc	Public Safety	\$ 147.82	Galls Invoice 011512145, Men's Twill PDU Cargo Pant

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04/01/2019	822096	Galls Inc	Public Safety	\$ 968.51	mens dress trousers, cotton shirts,Men's Class A shirts
04/01/2019	822096	Galls Inc	Public Safety	\$ 624.42	men's single breasted 4 button coats, dress trousers
04/01/2019	822096	Galls Inc	Public Safety	\$ 138.02	men's dress trousers, women's cargo pants
04/01/2019	822109	Harnish Group Inc	Solid Waste	\$ 5,557.85	PARTS AND LABOR UNIT 0257
04/01/2019	822112	HDR, Inc.	Solid Waste	\$ 17,522.04	WO 18-37 Landfill Master Plan; 1200177537-8
04/01/2019	822113	Healthy Is LLC	City Health Ins Fund	\$ 19,999.74	Inv. 1001 Quarterly Wellness Consulting 3-1-2019 to 5-31-2019
04/01/2019	822114	High Point Networks LLC	Telephone System	\$ 7,098.21	Three year Renewal for all Juniper Network Switch Hardware
04/01/2019	822114	High Point Networks LLC	Information Resources	\$ 10,646.00	Three year Renewal for all Juniper Network Switch Hardware
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 230.39	C251261389.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 650.30	C25126348.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 111.04	C251261281.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 21.50	C251261911.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 368.80	C251261375.01
04/01/2019	822120	I-State Truck, Inc.	Public Safety	\$ 435.50	C251262309.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 55.52	C251261262.02
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 397.49	C251261911.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 193.09	C251262548.01
04/01/2019	822120	I-State Truck, Inc.	Public Safety	\$ (57.50)	C251262598.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ (264.50)	C251262597.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ (138.00)	C251262596.01
04/01/2019	822120	I-State Truck, Inc.	Public Safety	\$ 1,357.06	R251067503.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 21.45	C251262880.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 317.06	C251262880.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 83.96	C251262871.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 48.45	C251262520.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 1,772.05	C251262515.01
04/01/2019	822120	I-State Truck, Inc.	Public Safety	\$ 1,501.03	R251067420.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 8.98	C251262255.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ (138.00)	C251262436.01
04/01/2019	822120	I-State Truck, Inc.	Solid Waste	\$ 100.69	C251261949.01
04/01/2019	822120	I-State Truck, Inc.	Public Safety	\$ (57.50)	C251262431.01
04/01/2019	822120	I-State Truck, Inc.	Public Safety	\$ 142.51	C251262209.01
04/01/2019	822120	I-State Truck, Inc.	Public Safety	\$ 34.40	C251262433.01
04/01/2019	822120	I-State Truck, Inc.	Street/Traffic Oper	\$ 100.69	C251261949.01
04/01/2019	822120	I-State Truck, Inc.	Public Safety	\$ 241.50	C251262397.01
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 10.02	39148996
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 5.87	39148997
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 25.58	39148999
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 15.34	39148998
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 44.96	39149000
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 50.12	39149000

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04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 54.91	39149001
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 10.17	39269428
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 15.93	39269430
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 50.32	39269429
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 56.28	39269429
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 24.75	39269431
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 145.06	39269431
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 5.89	39149004
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ (13.79)	39183143 CR
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 15.93	39149003
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 73.87	39149002
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 21.81	39149002
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 13.54	39148992
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 136.42	39148995
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 15.92	39148994
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 21.99	39148993
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 63.72	39148993
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 20.19	39277014
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 12.00	39269437
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 21.99	39269437
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 15.90	39269438
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 42.34	39277013
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 22.72	39277015
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 72.51	39277016
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 135.04	39277016
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 13.56	39277016
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 37.77	39277016
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 159.81	39277016
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 177.67	39269435
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 14.99	39269436
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 43.03	39269434
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 42.51	392694432
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 35.40	39269433
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 33.99	39269433
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 5.99	39277017
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 19.25	39284791
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 66.08	39284791
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 17.67	39284792
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 12.97	39284793
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 19.24	39284797
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 145.05	39284797

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04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 432.13	39284797
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 75.53	39284797
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 500.24	39284797
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 38.35	39284795
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 41.24	39284796
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 365.79	39284796
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 6.59	39284796
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 17.70	39284797
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 17.70	39284797
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 77.30	39284798
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 39.66	39284799
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 13.19	39284800
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 33.04	39284801
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 9.57	39284802
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 102.53	39286903
04/01/2019	822122	Ingram Library Services Inc.	Library	\$ 93.96	39286903
04/01/2019	822132	Jares Fence Company Inc.	Property Ins	\$ 5,967.00	Inv. 28974
04/01/2019	822138	Kittelson & Associates Inc	Gas Tax	\$ 31,838.03	WO 18-09 Downtown Traffic Study; 0101521/8
04/01/2019	822139	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 36,125.00	Snow Plowing and Hauling
04/01/2019	822139	Knife River (JTL Group Inc.)	Street/Traffic Oper	\$ 4,752.64	sand/salt mixture
04/01/2019	822141	L P Anderson Tire Co. Inc.	Airport	\$ 5,877.60	Invoice #1111301. Tires for A-19 Loader
04/01/2019	822141	L P Anderson Tire Co. Inc.	Street/Traffic Oper	\$ 68.25	1110756
04/01/2019	822141	L P Anderson Tire Co. Inc.	Public Safety	\$ 20.00	1110761
04/01/2019	822141	L P Anderson Tire Co. Inc.	Solid Waste	\$ 188.25	1110961
04/01/2019	822141	L P Anderson Tire Co. Inc.	General	\$ 91.50	1110905
04/01/2019	822141	L P Anderson Tire Co. Inc.	Street/Traffic Oper	\$ 65.00	1111036
04/01/2019	822141	L P Anderson Tire Co. Inc.	Public Safety	\$ 78.00	1111063
04/01/2019	822141	L P Anderson Tire Co. Inc.	Fleet	\$ 131.00	1111035
04/01/2019	822141	L P Anderson Tire Co. Inc.	Street/Traffic Oper	\$ 2,216.48	1110973
04/01/2019	822141	L P Anderson Tire Co. Inc.	Street/Traffic Oper	\$ 60.00	1110964
04/01/2019	822143	Mailing Technical Services	Central Services	\$ 4,750.46	Postage Fund (weekly bills)
04/01/2019	822143	Mailing Technical Services	Library	\$ 534.40	Invoice 2000
04/01/2019	822145	Miller Trois LLC	General	\$ 2,010.00	I19-019074 Miller Trois LLC
04/01/2019	822145	Miller Trois LLC	Building Inspection	\$ 6,458.00	I19-019074 Miller Trois LLC
04/01/2019	822145	Miller Trois LLC	City County Planning	\$ 4,302.00	I19-019074 Miller Trois LLC
04/01/2019	822145	Miller Trois LLC	CDBG	\$ 5,024.00	I19-019074 Miller Trois LLC
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 278.40	010 490 1000 0
04/01/2019	822146	Montana Dakota Utilities Co	General	\$ 30.65	061 943 1000 6
04/01/2019	822146	Montana Dakota Utilities Co	Public Safety	\$ 16.46	062 907 9494 7
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 21.57	076 225 9180 3
04/01/2019	822146	Montana Dakota Utilities Co	Facilities Mngmt	\$ 358.86	130 733 1000 8

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04/01/2019	822146	Montana Dakota Utilities Co	Public Safety	\$ 941.99	169 233 1000 3
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 307.51	209 077 5055 6
04/01/2019	822146	Montana Dakota Utilities Co	Library	\$ 3,912.29	219 924 4851 0
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 475.85	210 490 1000 8
04/01/2019	822146	Montana Dakota Utilities Co	Wastewater	\$ 5,637.11	293 780 1000 2
04/01/2019	822146	Montana Dakota Utilities Co	Wastewater	\$ 11,274.22	293 780 1000 2
04/01/2019	822146	Montana Dakota Utilities Co	Wastewater	\$ 5,637.11	293 780 1000 2
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 794.66	310 490 1000 7
04/01/2019	822146	Montana Dakota Utilities Co	Parking	\$ 165.39	303 725 2591 2
04/01/2019	822146	Montana Dakota Utilities Co	General	\$ 491.25	437 780 1000 9
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 1,170.44	410 490 1000 6
04/01/2019	822146	Montana Dakota Utilities Co	Wastewater	\$ 390.15	410 490 1000 6
04/01/2019	822146	Montana Dakota Utilities Co	Wastewater	\$ 264.89	310 490 1000 7
04/01/2019	822146	Montana Dakota Utilities Co	General	\$ 108.35	371 101 1000 6
04/01/2019	822146	Montana Dakota Utilities Co	Public Safety	\$ 1,231.32	885 880 1000 4
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 541.39	900 490 1000 3
04/01/2019	822146	Montana Dakota Utilities Co	General	\$ 140.30	927 890 1000 3
04/01/2019	822146	Montana Dakota Utilities Co	Facilities Mngmt	\$ 858.11	993 733 1000 4
04/01/2019	822146	Montana Dakota Utilities Co	Wastewater	\$ 95.14	868 563 1000 7
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 127.75	832 001 1000 1
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 292.01	800 490 1000 4
04/01/2019	822146	Montana Dakota Utilities Co	Parking	\$ 76.39	799 152 1209 0
04/01/2019	822146	Montana Dakota Utilities Co	Solid Waste	\$ 1,666.26	770 390 1000 2
04/01/2019	822146	Montana Dakota Utilities Co	Facilities Mngmt	\$ 3,968.23	757 633 1000 2
04/01/2019	822146	Montana Dakota Utilities Co	Wastewater	\$ 34.05	735 453 1000 2
04/01/2019	822146	Montana Dakota Utilities Co	Parking	\$ 17.04	717 353 1000 6
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 471.28	700 490 1000 5
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 114.62	666 923 1000 7
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 50.72	610 490 1000 4
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 63.58	600 490 1000 6
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 63.58	600 490 1000 6
04/01/2019	822146	Montana Dakota Utilities Co	Public Safety	\$ 549.38	442 190 1000 4
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 4,211.33	500 490 1000 7
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 66.69	527 033 1000 4
04/01/2019	822146	Montana Dakota Utilities Co	Public Safety	\$ 155.13	514 117 0478 9
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 123.18	510 490 1000 5
04/01/2019	822146	Montana Dakota Utilities Co	P.W. Admin	\$ 70.95	595 373 1000 1
04/01/2019	822146	Montana Dakota Utilities Co	Engineering	\$ 283.82	595 373 1000 1
04/01/2019	822146	Montana Dakota Utilities Co	Public Safety	\$ 824.99	533 653 1000 1
04/01/2019	822146	Montana Dakota Utilities Co	General	\$ 508.38	571 295 3342 8
04/01/2019	822146	Montana Dakota Utilities Co	Water	\$ 150.56	566 923 1000 8

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04/01/2019	822146	Montana Dakota Utilities Co	Facilities Mngmt	\$ 3,316.52	929 780 1000 4
04/01/2019	822146	Montana Dakota Utilities Co	Transit	\$ 3,580.15	962 880 1000 0
04/01/2019	822146	Montana Dakota Utilities Co	Facilities Mngmt	\$ 5,281.32	989 733 1000 0
04/01/2019	822148	Montana State Fireman	Payroll Clearing	\$ 3,503.41	Payroll Summary
04/01/2019	822149	Morrison Maierle Inc	Wastewater	\$ 11,030.62	2018 Water & Sewer Replacement
04/01/2019	822149	Morrison Maierle Inc	Water	\$ 9,421.38	WO1815 Voelker Pump Station Improvements
04/01/2019	822151	Moulton Bellingham PC	General	\$ 13,123.80	Inv.# 129426 Terry Houser WWFF
04/01/2019	822151	Moulton Bellingham PC	General	\$ 567.50	Inv.# 129427 Abromeit et al v. COB
04/01/2019	822151	Moulton Bellingham PC	Tax Increment South	\$ 1,855.00	Inv.# 129428 Overpayment to Zeir Consulting, LLC
04/01/2019	822151	Moulton Bellingham PC	General	\$ 1,305.00	Inv.# 129456 Watters et al v. COB
04/01/2019	822151	Moulton Bellingham PC	General	\$ 3,216.00	Inv.# 129471 Good Stuff Zoning Violations
04/01/2019	822151	Moulton Bellingham PC	General	\$ 1,082.50	Inv. #128933 Watters et al v. COB
04/01/2019	822153	MT Waterworks	Water	\$ 339.00	1" COPPER TUBING FOR WATER SERVICE REPAIR
04/01/2019	822153	MT Waterworks	Water	\$ 633.36	28479; LOCATOR AND LOCATOR REPAIR
04/01/2019	822153	MT Waterworks	Water	\$ 398.97	28487; COUPLING-15TH & MONTANA WATERLINE BREAK
04/01/2019	822153	MT Waterworks	Water	\$ 6,900.00	3/4" METER LOOPS AKA YOKE
04/01/2019	822153	MT Waterworks	Water	\$ 540.00	AERVOE BLUE MARKING PAINT - #0 P/N: S03621
04/01/2019	822153	MT Waterworks	Water	\$ 352.50	MARKING PAINT GREEN - GREEN SP P/N: S03631
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 15.18	47774
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 198.44	87370
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 75.78	47543
04/01/2019	822154	Napa Auto Parts	Water	\$ 243.22	48255
04/01/2019	822154	Napa Auto Parts	Transit	\$ 54.59	3977-00-092540 PO NUM 307865
04/01/2019	822154	Napa Auto Parts	Transit	\$ 4.92	3977-00-093230
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 16.65	BATTERY NUT PLIERS (APPARATUS TOOL BAG)
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 127.90	87896
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 156.16	88128
04/01/2019	822154	Napa Auto Parts	General	\$ (136.84)	88394
04/01/2019	822154	Napa Auto Parts	Solid Waste	\$ 52.56	88132
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 50.28	88416
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 175.20	87840
04/01/2019	822154	Napa Auto Parts	Engineering	\$ 47.01	87850
04/01/2019	822154	Napa Auto Parts	Street/Traffic Oper	\$ 399.48	87749
04/01/2019	822154	Napa Auto Parts	Parking	\$ (10.75)	87526
04/01/2019	822154	Napa Auto Parts	Engineering	\$ 62.75	87520
04/01/2019	822154	Napa Auto Parts	General	\$ 53.23	87505
04/01/2019	822154	Napa Auto Parts	Parking	\$ 18.40	87491
04/01/2019	822154	Napa Auto Parts	Parking	\$ 10.75	87437
04/01/2019	822154	Napa Auto Parts	General	\$ 34.39	87398
04/01/2019	822154	Napa Auto Parts	General	\$ 135.99	87398
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 55.70	88655

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04/01/2019	822154	Napa Auto Parts	General	\$ 68.60	88675
04/01/2019	822154	Napa Auto Parts	Water	\$ 152.06	88633
04/01/2019	822154	Napa Auto Parts	Water	\$ 9.00	88683
04/01/2019	822154	Napa Auto Parts	Fleet	\$ 46.64	88740
04/01/2019	822154	Napa Auto Parts	Street/Traffic Oper	\$ 35.74	88532
04/01/2019	822154	Napa Auto Parts	Street/Traffic Oper	\$ 25.20	88541
04/01/2019	822154	Napa Auto Parts	General	\$ 212.84	88557
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 39.44	88511
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 15.88	88447
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ 8.61	88774
04/01/2019	822154	Napa Auto Parts	General	\$ 226.11	89116
04/01/2019	822154	Napa Auto Parts	Public Safety	\$ (85.55)	89274
04/01/2019	822154	Napa Auto Parts	Street/Traffic Oper	\$ 35.74	89305
04/01/2019	822154	Napa Auto Parts	General	\$ 311.62	89868
04/01/2019	822154	Napa Auto Parts	Street/Traffic Oper	\$ 1.64	89926
04/01/2019	822161	Northwest Pipe Fittings	Water	\$ 40,920.00	Neptune AMR/AMI Software Hosting
04/01/2019	822162	NorthWestern Energy	Light Maintenance	\$ 23,091.53	SILMD 097 ACCT# 0712557-8 01/29/2019 - 03/19/2019
04/01/2019	822163	NorthWestern Energy	Facilities Mngmt	\$ 5,938.16	0100507-3
04/01/2019	822163	NorthWestern Energy	Airport	\$ 981.23	0712800-2. IP-9. March 2019
04/01/2019	822163	NorthWestern Energy	General	\$ 105.36	0712683-2
04/01/2019	822163	NorthWestern Energy	Airport	\$ 65.51	0719616-5. ARFF Facility Lights. March 2019
04/01/2019	822163	NorthWestern Energy	Public Safety	\$ 542.86	0712537-0
04/01/2019	822163	NorthWestern Energy	Airport	\$ 615.85	0712809-3. IP-11/12 Alpine. March 2019
04/01/2019	822163	NorthWestern Energy	P.W. Admin	\$ 143.27	Electricity for Depot and Parking lot
04/01/2019	822163	NorthWestern Energy	Engineering	\$ 573.10	Electricity for Depot and Parking lot
04/01/2019	822163	NorthWestern Energy	Airport	\$ 31,960.70	0100482-9. Vault Main Account. March 2019
04/01/2019	822163	NorthWestern Energy	General	\$ 1,776.43	0100506-5
04/01/2019	822163	NorthWestern Energy	Airport	\$ 421.93	0712792-1. IP-7. March 2019
04/01/2019	822163	NorthWestern Energy	Transit	\$ 24.38	0712764-0
04/01/2019	822163	NorthWestern Energy	Parking	\$ 1,161.58	0720829-1
04/01/2019	822163	NorthWestern Energy	Parking	\$ 3,087.49	0720834-1
04/01/2019	822163	NorthWestern Energy	Public Safety	\$ 414.34	0720840-8
04/01/2019	822163	NorthWestern Energy	Radio	\$ 179.35	0721580-9
04/01/2019	822163	NorthWestern Energy	General	\$ 5.85	0722237-5
04/01/2019	822163	NorthWestern Energy	General	\$ 5.85	0722247-4
04/01/2019	822163	NorthWestern Energy	Water	\$ 257.54	0722252-4
04/01/2019	822163	NorthWestern Energy	General	\$ 22.83	0722257-3
04/01/2019	822163	NorthWestern Energy	General	\$ 144.74	0722266-4
04/01/2019	822163	NorthWestern Energy	General	\$ 102.39	0722255-7
04/01/2019	822163	NorthWestern Energy	General	\$ 6.35	0722905-7
04/01/2019	822163	NorthWestern Energy	General	\$ 13.11	0722292-0

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/01/2019	822163	NorthWestern Energy	General	\$ 11.09	0722269-8
04/01/2019	822163	NorthWestern Energy	Parks Maintenance	\$ 154.33	1059093-3
04/01/2019	822163	NorthWestern Energy	Parking	\$ 4,928.68	1569636-2
04/01/2019	822163	NorthWestern Energy	General	\$ 5.85	0831702-6
04/01/2019	822163	NorthWestern Energy	General	\$ 30.92	0789437-1
04/01/2019	822163	NorthWestern Energy	Street/Traffic Oper	\$ 5.85	0723645-8
04/01/2019	822163	NorthWestern Energy	Street/Traffic Oper	\$ 5.97	0723644-1
04/01/2019	822163	NorthWestern Energy	Parking	\$ 915.75	1594282-4
04/01/2019	822163	NorthWestern Energy	Transit	\$ 369.99	1784756-7
04/01/2019	822163	NorthWestern Energy	General	\$ 20.70	0723058-4
04/01/2019	822163	NorthWestern Energy	General	\$ 7.35	0723090-7
04/01/2019	822163	NorthWestern Energy	Public Safety	\$ 434.33	1984150-1
04/01/2019	822163	NorthWestern Energy	Public Safety	\$ 260.82	1984155-0
04/01/2019	822163	NorthWestern Energy	Parking	\$ 2,583.91	3067416-2
04/01/2019	822163	NorthWestern Energy	Parking	\$ 723.55	3279035-4
04/01/2019	822163	NorthWestern Energy	General	\$ -	0722262-3
04/01/2019	822163	NorthWestern Energy	General	\$ -	0722263-1
04/01/2019	822163	NorthWestern Energy	General	\$ -	0722265-6
04/01/2019	822163	NorthWestern Energy	General	\$ -	0722268-0
04/01/2019	822163	NorthWestern Energy	General	\$ -	0723027-9
04/01/2019	822163	NorthWestern Energy	General	\$ -	0723038-6
04/01/2019	822163	NorthWestern Energy	General	\$ -	0723048-5
04/01/2019	822163	NorthWestern Energy	General	\$ -	0723050-1
04/01/2019	822163	NorthWestern Energy	General	\$ -	0723051-9
04/01/2019	822163	NorthWestern Energy	General	\$ -	0723052-7
04/01/2019	822163	NorthWestern Energy	General	\$ -	0723054-3
04/01/2019	822163	NorthWestern Energy	General	\$ -	0723170-7
04/01/2019	822163	NorthWestern Energy	Facilities Mngmt	\$ 1,935.55	3602454-5
04/01/2019	822163	NorthWestern Energy	Facilities Mngmt	\$ 60.71	3602453-7
04/01/2019	822163	NorthWestern Energy	Parking	\$ 190.33	3463478-2
04/01/2019	822163	NorthWestern Energy	General	\$ 19.08	0722293-8
04/01/2019	822163	NorthWestern Energy	General	\$ 7.22	0723036-0
04/01/2019	822163	NorthWestern Energy	General	\$ 69.57	0722933-9
04/01/2019	822163	NorthWestern Energy	General	\$ 110.29	0723035-2
04/01/2019	822163	NorthWestern Energy	General	\$ 61.08	0723042-8
04/01/2019	822163	NorthWestern Energy	General	\$ 200.63	0723037-8
04/01/2019	822163	NorthWestern Energy	General	\$ 10.84	0723055-0
04/01/2019	822163	NorthWestern Energy	General	\$ 22.55	0723056-8
04/01/2019	822163	NorthWestern Energy	General	\$ 7.84	0723057-6
04/01/2019	822163	NorthWestern Energy	General	\$ 17.26	0723044-4
04/01/2019	822163	NorthWestern Energy	General	\$ -	0722261-5

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/01/2019	822163	NorthWestern Energy	General	\$ 5.85	0723162-4
04/01/2019	822163	NorthWestern Energy	General	\$ -	0722260-7
04/01/2019	822163	NorthWestern Energy	General	\$ -	0722251-6
04/01/2019	822167	Performance Eng & Consult	Water	\$ 7,750.50	WO 1910 Jellison Road Water Main; 218-086-003
04/01/2019	822170	Proforce Law Enforcement	Public Safety	\$ 156.00	22504 tsr x2 hlst LH blackhawk
04/01/2019	822170	Proforce Law Enforcement	Public Safety	\$ (1,220.00)	Credit for taser X2 smart weapon 2shot Blk
04/01/2019	822170	Proforce Law Enforcement	Public Safety	\$ 1,358.70	14 ASL Holdter blk right/left hand SAF Glock 17/22
04/01/2019	822170	Proforce Law Enforcement	Public Safety	\$ 1,515.96	stinger D/S HPL IEC Type A AC/12V DC Smart Charge
04/01/2019	822170	Proforce Law Enforcement	Public Safety	\$ 1,747.30	Taser X2 Smart Weapon 2Shot Blk, 10 Taser X2 Smart Cart
04/01/2019	822170	Proforce Law Enforcement	Public Safety	\$ 2,440.00	TSR X2 SMART WEAPON 2SHOT BLK
04/01/2019	822170	Proforce Law Enforcement	Public Safety	\$ 4,192.50	44205-tsr cart m26/x26 21 FT non-cond
04/01/2019	822170	Proforce Law Enforcement	Public Safety	\$ 75.90	TSR X2 SMART CART 25 FT LIVE
04/01/2019	822170	Proforce Law Enforcement	Public Safety	\$ 130.00	TSR TACT PERFORMANCE POWER MAG
04/01/2019	822171	Public Utilities	Wastewater	\$ 3,135.75	111176
04/01/2019	822173	QSI 2011, Inc	General	\$ 52,760.00	Initial Software Licenses and Professional Services
04/01/2019	822173	QSI 2011, Inc	General	\$ 10,296.00	One year Silver Level Maintenance
04/01/2019	822174	Riverside Contracting	Arterial Streets	\$ 30,824.36	Street Maint Contract #2 Overlay
04/01/2019	822174	Riverside Contracting	Gas Tax	\$ 28,766.30	Street Maint Contract #2 Overlay
04/01/2019	822176	Rocky Mt Oilfield Warehouse	Transit	\$ 34,988.00	Handheld radios and base stations
04/01/2019	822186	Solarwinds.Net, Inc.	Information Resources	\$ 2,620.00	SolarWinds toolset Annual Maintenance Renewal
04/01/2019	822187	Solid Waste Systems Inc	Solid Waste	\$ 53.41	112118
04/01/2019	822187	Solid Waste Systems Inc	Solid Waste	\$ 127.39	169927
04/01/2019	822187	Solid Waste Systems Inc	Fleet	\$ 590.02	111622 PO NUM 307808
04/01/2019	822187	Solid Waste Systems Inc	Solid Waste	\$ 1,859.34	112065
04/01/2019	822187	Solid Waste Systems Inc	Street/Traffic Oper	\$ 586.10	112108
04/01/2019	822191	Sundown Security	Airport	\$ 2,506.09	Invoice #51192. Skycap services 3/8/19 - 3/14-19
04/01/2019	822193	Swank Enterprises	Solid Waste	\$ 114,988.51	WO 17-12 Landfill Reconfiguration; Pmt 1
04/01/2019	822200	Town & Country Supply	Public Safety	\$ 642.18	315889 FIRE1 DIESEL #2 DYED
04/01/2019	822200	Town & Country Supply	Fleet	\$ 8,323.84	315429 PO NUM 307847
04/01/2019	822200	Town & Country Supply	Fleet	\$ 8,361.20	315540 PO NUM 307813
04/01/2019	822200	Town & Country Supply	Public Safety	\$ 749.21	315887 FIRE5: DIESEL #2 DYED
04/01/2019	822200	Town & Country Supply	Public Safety	\$ 321.09	315888 FIRE3: DIESEL #2 DYED
04/01/2019	822200	Town & Country Supply	Public Safety	\$ 768.27	315889 FIRE 1: UNLEADED
04/01/2019	822200	Town & Country Supply	Public Safety	\$ 321.09	315890 FIRE6: DIESEL #2 DYED
04/01/2019	822204	TrueNorth Steel	Solid Waste	\$ 39,539.00	Pipe for the Leachate pond at the Landfill
04/01/2019	822210	Verizon Wireless	Police Programs	\$ 214.87	CCSIU MDT
04/01/2019	822210	Verizon Wireless	Police Programs	\$ 400.54	CCSIU Cell/PTT
04/01/2019	822210	Verizon Wireless	Police Programs	\$ 80.02	CCSIU RAVEN
04/01/2019	822210	Verizon Wireless	Airport	\$ 245.20	Airport
04/01/2019	822210	Verizon Wireless	Library	\$ 80.91	LBRY OTRCH Library Outreach
04/01/2019	822210	Verizon Wireless	Library	\$ 161.37	Library

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/01/2019	822210	Verizon Wireless	Parking	\$ 26.97	Parking 406-690-5822
04/01/2019	822210	Verizon Wireless	Public Safety	\$ 80.02	Police iPad St John & Police iPad Lawrence
04/01/2019	822210	Verizon Wireless	Transit	\$ (15.40)	MET Transit Tablets
04/01/2019	822210	Verizon Wireless	Public Safety	\$ 607.80	MDT Toughbooks
04/01/2019	822210	Verizon Wireless	Water	\$ 66.47	PW-DIS-COLL Cityworks 60/40
04/01/2019	822210	Verizon Wireless	Wastewater	\$ 44.32	PW-DIS-COLL Cityworks 60/40
04/01/2019	822210	Verizon Wireless	Engineering	\$ 134.85	PW-Engineering
04/01/2019	822210	Verizon Wireless	Water	\$ 275.09	PW-Distribution Collection Tablets 60/40
04/01/2019	822210	Verizon Wireless	Wastewater	\$ 183.40	PW-Distribution Collection Tablets 60/40
04/01/2019	822210	Verizon Wireless	Water	\$ 26.97	PWBLKNP Water Treatment Brian Risser 406-696-4245
04/01/2019	822210	Verizon Wireless	Water	\$ 161.82	PWBLNP Comm-Meter CityWorks/Neptune
04/01/2019	822210	Verizon Wireless	Public Safety	\$ 40.01	Police US Marshall Toughbooks
04/01/2019	822210	Verizon Wireless	Public Safety	\$ 40.01	Police MiFi 406-633-0820 406-598-6294
04/01/2019	822210	Verizon Wireless	Water	\$ (44.92)	PWBELKNAP-WT Water Treatment -Phones
04/01/2019	822210	Verizon Wireless	Solid Waste	\$ 26.97	PW Dozer Trimble Dozer
04/01/2019	822210	Verizon Wireless	Transit	\$ 701.22	MET AVL
04/01/2019	822210	Verizon Wireless	Municipal Court Grants	\$ (22.50)	Muni Court Drug Court
04/01/2019	822210	Verizon Wireless	Public Safety	\$ 26.97	BNSF Officer -Police
04/01/2019	822210	Verizon Wireless	Solid Waste	\$ 429.30	Solid Waste Tablets -Routware
04/01/2019	822210	Verizon Wireless	Solid Waste	\$ 268.76	PW-SW-ON CALL Solid Waste On Call
04/01/2019	822210	Verizon Wireless	Solid Waste	\$ 107.88	PW-Solid Waste
04/01/2019	822210	Verizon Wireless	Street/Traffic Oper	\$ 161.82	PW-Streets City Works
04/01/2019	822210	Verizon Wireless	Street/Traffic Oper	\$ 53.94	PW-Streets 406-647-1377 iPad, 406-633-1991 iPad
04/01/2019	822210	Verizon Wireless	Water	\$ 350.69	PW Belknap Meter Shop
04/01/2019	822213	Western Systems Inc	Street/Traffic Oper	\$ 6,751.28	flashing beacons per attached quote
04/01/2019	822213	Western Systems Inc	Street/Traffic Oper	\$ (111.89)	reduce freight from original quote

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Payment of Claims for the week of April 8, 2019

PRESENTED BY: Andy Zoeller

Department: City Hall Administration

Presentation: No

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,759,834.67 have been audited and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo_04122019

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	822223	Ace Electric Inc	Water	\$ 192,354.62	Filter Building Console Replacement
04/08/2019	822235	Archie Cochrane	Solid Waste	\$ 149.95	5276758
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 216.00	5276813
04/08/2019	822235	Archie Cochrane	Water	\$ 45.00	5276962
04/08/2019	822235	Archie Cochrane	Water	\$ 500.00	5276962
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 11.38	5276946
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 8.08	5276909
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 1,329.56	5276896
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 80.88	5276832
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 276.92	5276653
04/08/2019	822235	Archie Cochrane	Transit	\$ 210.04	5278784 PO NUM 307903
04/08/2019	822235	Archie Cochrane	General	\$ 345.38	5278504
04/08/2019	822235	Archie Cochrane	Street/Traffic Oper	\$ 48.77	5278466
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 13.78	5278294
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 11.86	5277446
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 736.05	5277276
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 101.88	5277372
04/08/2019	822235	Archie Cochrane	Public Safety	\$ 75.39	5277238
04/08/2019	822235	Archie Cochrane	Public Safety	\$ (400.00)	5277206
04/08/2019	822236	Architectural Specialties	Airport	\$ 3,230.60	Repair Hangar Door Billings Clinic West
04/08/2019	822239	Auto Trim Design	General	\$ 480.19	865168
04/08/2019	822239	Auto Trim Design	Solid Waste	\$ 3,069.00	9025224
04/08/2019	822243	Big Sky Linen & Uniform	Water	\$ 294.65	2600 MAR 2019-MONTHLY UNIFORM FEES
04/08/2019	822243	Big Sky Linen & Uniform	Water	\$ 46.15	2600 MAR 2019-MONTHLY UNIFORM FEES
04/08/2019	822243	Big Sky Linen & Uniform	Water	\$ 1,232.56	2600 MAR 2019-MONTHLY UNIFORM FEES
04/08/2019	822243	Big Sky Linen & Uniform	Water	\$ 642.48	2600 MAR 2019-MONTHLY UNIFORM FEES
04/08/2019	822243	Big Sky Linen & Uniform	Wastewater	\$ 14.20	2600 MAR 2019-MONTHLY UNIFORM FEES
04/08/2019	822243	Big Sky Linen & Uniform	Wastewater	\$ 886.36	2600 MAR 2019-MONTHLY UNIFORM FEES
04/08/2019	822243	Big Sky Linen & Uniform	Wastewater	\$ 428.32	2600 MAR 2019-MONTHLY UNIFORM FEES
04/08/2019	822245	Billings Gazette	Building Inspection	\$ 378.10	102-00004386 Building subscription - 52wks
04/08/2019	822245	Billings Gazette	General	\$ 1,284.00	102-60001620 November 2018
04/08/2019	822245	Billings Gazette	Public Safety	\$ 473.10	Animal Control subscription 52wks
04/08/2019	822245	Billings Gazette	General	\$ 39.00	102-60001620 December 2018
04/08/2019	822245	Billings Gazette	General	\$ 5,248.50	102-60001620 December 2018
04/08/2019	822245	Billings Gazette	Solid Waste	\$ 645.00	102-60001620 December 2018
04/08/2019	822245	Billings Gazette	General	\$ 39.00	102-60001620 January 2019
04/08/2019	822245	Billings Gazette	General	\$ 600.00	102-60001620 January 2019
04/08/2019	822245	Billings Gazette	General	\$ 475.00	102-60001620 January 2019
04/08/2019	822245	Billings Gazette	Solid Waste	\$ 600.00	102-60001620 January 2019
04/08/2019	822245	Billings Gazette	General	\$ 1,284.00	102-60001620 February 2019
04/08/2019	822245	Billings Gazette	General	\$ 2,149.00	102-60001620 March 2019

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	822249	Business Tax Section	Storm Sewer	\$ 4,376.93	62nd & Rimrock Stormwater Detention Pond
04/08/2019	822249	Business Tax Section	Water	\$ 1,942.98	Filter Building Console Replacement
04/08/2019	822252	Century Link	Airport	\$ 39.05	406-245-1044 Airport Terminal Power M
04/08/2019	822252	Century Link	Airport	\$ 98.84	406-252-9412 Airport
04/08/2019	822252	Century Link	Telephone System	\$ 80.30	Airport Measured Lines
04/08/2019	822252	Century Link	Telephone System	\$ 86.40	BOC Measured Lines
04/08/2019	822252	Century Link	Telephone System	\$ 88.84	Met Measured Lines
04/08/2019	822252	Century Link	Parking	\$ 39.05	Park 1 Elevator Phone
04/08/2019	822252	Century Link	Public Safety	\$ 39.07	Crime Prevention Alarm
04/08/2019	822252	Century Link	Library	\$ 197.86	Library 6 lines
04/08/2019	822252	Century Link	Telephone System	\$ 65.95	Library 6 lines
04/08/2019	822252	Century Link	Information Resources	\$ 39.05	Kenco Security Alarm IT Alarm
04/08/2019	822252	Century Link	Public Safety	\$ 40.15	Fire Elevator
04/08/2019	822252	Century Link	Street/Traffic Oper	\$ 39.05	PW Traffic Signal 4th 27
04/08/2019	822252	Century Link	Telephone System	\$ 125.45	PUD Measured Lines
04/08/2019	822252	Century Link	Solid Waste	\$ 118.72	Solid Waste Landfil
04/08/2019	822252	Century Link	General	\$ 39.05	Parks 3890 Stillwater
04/08/2019	822252	Century Link	Public Safety	\$ 49.42	Fire Maintenance Shop
04/08/2019	822252	Century Link	Solid Waste	\$ 64.72	Solid Waste Landfill
04/08/2019	822252	Century Link	EOC 911	\$ 0.17	E911 Backup Line 4 Call Reroute
04/08/2019	822252	Century Link	Transit	\$ 50.82	MET Transit
04/08/2019	822252	Century Link	EOC 911	\$ 7,308.11	E911
04/08/2019	822257	Community Solutions	Municipal Court Grants	\$ 500.00	19 March CSI DUI Home Visits
04/08/2019	822257	Community Solutions	Municipal Court Grants	\$ 1,960.00	19 March EtG BAMTC
04/08/2019	822257	Community Solutions	Municipal Court Grants	\$ 500.00	19 March CO
04/08/2019	822275	First Montana Title	Park District 1	\$ 3,000.00	Subdivision guarantee, quote- Coulson Park
04/08/2019	822277	Gillig Corporation	Transit	\$ 1,500.25	40561410 PO NUM 307878
04/08/2019	822277	Gillig Corporation	Transit	\$ 1,006.14	40562266
04/08/2019	822286	HDR, Inc.	Wastewater	\$ 5,939.95	Nutrient Recovery & Biosolids Facilities
04/08/2019	822286	HDR, Inc.	Solid Waste	\$ 2,598.08	Backup Compressor
04/08/2019	822286	HDR, Inc.	Water	\$ 29,554.72	Water Treatment Facility High Service Pump Replacement
04/08/2019	822286	HDR, Inc.	Water	\$ 32,904.91	Water Master Plan Update
04/08/2019	822286	HDR, Inc.	Wastewater	\$ 5,094.53	Hydrogen Sulfide Mitigation Plan
04/08/2019	822286	HDR, Inc.	Wastewater	\$ 7,308.52	Yellowstone river sampling & analysis plan
04/08/2019	822291	Hose & Rubber Supply	Solid Waste	\$ 349.21	E16011.001
04/08/2019	822291	Hose & Rubber Supply	Water	\$ 1,577.51	NONSTOCKING ITEMS-P.U.D.
04/08/2019	822291	Hose & Rubber Supply	Solid Waste	\$ 294.74	E16048.001
04/08/2019	822291	Hose & Rubber Supply	Water	\$ 44.74	NONSTOCKING ITEMS-P.U.D.
04/08/2019	822291	Hose & Rubber Supply	Water	\$ 1,035.51	NONSTOCKING ITEMS-P.U.D.
04/08/2019	822291	Hose & Rubber Supply	Public Safety	\$ 33.14	E15196.001
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ 436.89	C251263102.01

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ 116.90	C251263177.01
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ (57.50)	C251263141.01
04/08/2019	822293	I-State Truck, Inc.	General	\$ (264.50)	C251263451.01
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ 422.66	C251263435.01
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ 72.80	C251263220.01
04/08/2019	822293	I-State Truck, Inc.	Solid Waste	\$ 18.79	C251263208.01
04/08/2019	822293	I-State Truck, Inc.	Solid Waste	\$ 18.79	C251263208.02
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ 962.20	C251263220.01
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ 18.00	C251263496.01
04/08/2019	822293	I-State Truck, Inc.	General	\$ 1,638.45	C251263501.01
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ 3.27	C251263511.01
04/08/2019	822293	I-State Truck, Inc.	Public Safety	\$ 334.03	C251263470.01
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ 842.68	C251263496.01
04/08/2019	822293	I-State Truck, Inc.	General	\$ 229.28	C251263451.02
04/08/2019	822293	I-State Truck, Inc.	General	\$ 144.80	C251263451.03
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ 436.89	C251263855.01
04/08/2019	822293	I-State Truck, Inc.	Street/Traffic Oper	\$ (57.50)	C251264223.01
04/08/2019	822297	Integrated Information	Information Resources	\$ 4,920.00	One year maintenance AS400 IBM 9406-520 SN/7E94
04/08/2019	822302	Jones Construction	Property Ins	\$ 4,879.00	Inv. #4760 #2019-038
04/08/2019	822306	Knife River	Street/Traffic Oper	\$ 3,369.50	winter salt/sand material
04/08/2019	822306	Knife River	Street/Traffic Oper	\$ 80.00	3/4" crushed base
04/08/2019	822306	Knife River	Street/Traffic Oper	\$ 6,742.03	winter salt/sand material
04/08/2019	822306	Knife River	Street/Traffic Oper	\$ 107.87	3/4" bedding rock
04/08/2019	822306	Knife River	Street/Traffic Oper	\$ 6,896.85	winter sand/salt material
04/08/2019	822306	Knife River	Street/Traffic Oper	\$ 7,591.27	winter salt/sand material
04/08/2019	822306	Knife River	Street/Traffic Oper	\$ 6,942.20	winter sand/salt material
04/08/2019	822306	Knife River	Street/Traffic Oper	\$ 4,389.26	sand/salt material
04/08/2019	822306	Knife River	Street/Traffic Oper	\$ 40.00	1 1/2" crushed base
04/08/2019	822309	Landscape Structures	Park District 1	\$ 14,081.92	Playground equipment for Primrose Park
04/08/2019	822322	MT Municipal Interlocal	Payroll Clearing	\$ 547,284.02	Workers' Compensation January 1, 2019 - March 31, 2019
04/08/2019	822325	Morrison Maierle Inc	Airport	\$ 2,146.28	Commercial Aircraft Ramps Engineering-Design - Local Share
04/08/2019	822325	Morrison Maierle Inc	Airport	\$ 10,748.99	Terminal Building Expansion - Final Design Phase - Local Share
04/08/2019	822325	Morrison Maierle Inc	Airport	\$ 84,704.51	Terminal Building Expansion - Final Design Phase - Federal Share
04/08/2019	822325	Morrison Maierle Inc	Airport	\$ 14,783.99	Terminal Building Expansion - Final Design Phase - Local Share
04/08/2019	822325	Morrison Maierle Inc	Water	\$ 37,489.22	Zone 4 North Fox Pump Station
04/08/2019	822325	Morrison Maierle Inc	Water	\$ 25,521.91	Zone 4 North Fox Pump Station
04/08/2019	822325	Morrison Maierle Inc	Airport	\$ 19,316.52	Commercial Aircraft Ramps Engineering-Design - Federal Share
04/08/2019	822325	Morrison Maierle Inc	Airport	\$ 61,586.11	Terminal Building Expansion - Final Design Phase - Federal Share
04/08/2019	822327	Mt West Holding	Street/Traffic Oper	\$ 4,999.99	repair of guardrail at intersection of Shiloh and grand
04/08/2019	822327	Mt West Holding	Street/Traffic Oper	\$ 2,800.00	guardrail repair at se corner of Shiloh and monad
04/08/2019	822328	MT Waterworks	Water	\$ 20.50	102 SPIROL PIN FOR WB67 - SP-W102

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	822328	MT Waterworks	Water	\$ 470.80	TYLER 5-1/4" HD 12# DROP LID - WATER
04/08/2019	822328	MT Waterworks	Water	\$ 500.00	UPPER STEM FOR K81 (2310192)
04/08/2019	822328	MT Waterworks	Water	\$ 1,249.00	6" X 15" C1 FC REPAIR CLAMP - F1-724 X 15 SH
04/08/2019	822328	MT Waterworks	Water	\$ 1,403.96	6X30 CI-FC REPAIR CLAMP
04/08/2019	822331	NorMont Equipment	Street/Traffic Oper	\$ (661.30)	credit on wrong sweeper brooms
04/08/2019	822331	NorMont Equipment	Street/Traffic Oper	\$ 2,688.00	asphalt emulsion for road patcher
04/08/2019	822331	NorMont Equipment	Street/Traffic Oper	\$ 2,360.60	sweeper brooms
04/08/2019	822333	NorthWestern Energy	Library	\$ 6,408.75	Eletric usage - Library
04/08/2019	822333	NorthWestern Energy	Water	\$ 367.10	MAR 2019; MONTHLY SERVICE FEE
04/08/2019	822333	NorthWestern Energy	Public Safety	\$ 2,142.08	STATION #1 - MONTHLY ELECTRICAL CHARGES
04/08/2019	822333	NorthWestern Energy	Public Safety	\$ 346.34	FIRE 6 - MONTHLY ELECTRICAL CHARGES
04/08/2019	822333	NorthWestern Energy	Water	\$ 1,680.68	0100478-7
04/08/2019	822333	NorthWestern Energy	Water	\$ 807.50	0723043-6
04/08/2019	822333	NorthWestern Energy	Wastewater	\$ 386.23	0723878-5
04/08/2019	822333	NorthWestern Energy	Wastewater	\$ 60.82	0723383-6
04/08/2019	822333	NorthWestern Energy	General	\$ 9.59	0920801-8
04/08/2019	822333	NorthWestern Energy	Radio	\$ 141.62	1006915-1
04/08/2019	822333	NorthWestern Energy	General	\$ 9.49	1160780-1
04/08/2019	822333	NorthWestern Energy	Water	\$ 1,973.07	0722270-6
04/08/2019	822333	NorthWestern Energy	Water	\$ 9.52	0722249-0
04/08/2019	822333	NorthWestern Energy	General	\$ 131.88	0712539-6
04/08/2019	822333	NorthWestern Energy	Parks Maintenance	\$ -	1513796-1
04/08/2019	822333	NorthWestern Energy	Wastewater	\$ 960.39	2132749-9
04/08/2019	822333	NorthWestern Energy	General	\$ -	1141284-8
04/08/2019	822333	NorthWestern Energy	General	\$ 5.85	3020837-5
04/08/2019	822333	NorthWestern Energy	Parks Maintenance	\$ 29.17	1513800-1
04/08/2019	822333	NorthWestern Energy	General	\$ 5.85	1230066-1
04/08/2019	822333	NorthWestern Energy	Parks Maintenance	\$ 28.17	1513802-7
04/08/2019	822333	NorthWestern Energy	Street/Traffic Oper	\$ 7.34	2047011-8
04/08/2019	822333	NorthWestern Energy	Street/Traffic Oper	\$ 6.85	2047000-1
04/08/2019	822333	NorthWestern Energy	Parks Maintenance	\$ 14.71	1513804-3
04/08/2019	822333	NorthWestern Energy	General	\$ 8.22	1635289-0
04/08/2019	822337	Polydyne Inc	Wastewater	\$ 2,975.74	1331618; CHEMICALS
04/08/2019	822337	Polydyne Inc	Wastewater	\$ 2,975.74	1335025; CHEMICALS
04/08/2019	822343	Sanderson Stewart	Water	\$ 36,879.00	Water/Sewer Replacement Project
04/08/2019	822346	Schutz Foss Architects	Facilities Mngmt	\$ 38,880.00	Police Evidence Expansion Final Design Services - Phase II
04/08/2019	822354	Springline Construction	Storm Sewer	\$ 7,920.00	Heat Tape on Sanitary Sewer Line. 82 Shamrock Ct
04/08/2019	822362	The Babcock LLC	Facilities Mngmt	\$ 2,903.21	Babcock Unit 1A March 2019 Expenses
04/08/2019	822367	Town & Country Supply	Fleet	\$ 23,740.80	313557 PO NUM 307876
04/08/2019	822367	Town & Country Supply	Fleet	\$ 12,830.97	313566 PO NUM 307881
04/08/2019	822367	Town & Country Supply	Transit	\$ 4,401.60	315911 PO NUM 307880

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04/08/2019	822367	Town & Country Supply	Fleet	\$ 8,539.06	315935 PO NUM 307943
04/08/2019	822367	Town & Country Supply	Airport	\$ 19,080.78	Invoice #313570. QTA Car Rental Fuel
04/08/2019	822367	Town & Country Supply	Wastewater	\$ 456.23	WWTP FUEL
04/08/2019	822367	Town & Country Supply	Wastewater	\$ 505.02	WWTP FUEL
04/08/2019	822369	Tri County Rentals	Wastewater	\$ 3,316.00	13-1001032-2; HEATER FOR CLARIFIERS
04/08/2019	822372	Unemployment Ins Bureau	Payroll Clearing	\$ 63,248.17	MT Employer's Unemployment Ins- Quarter ending 3/31/2019
04/08/2019	822373	USA Bluebook	Water	\$ 6,618.54	CHEMICAL DISINFECTION INJECTION-STAPLES
04/08/2019	822381	Western States Automation	Water	\$ 5,151.18	C-2 VALVE ACTUATOR REPLACEMENT
04/08/2019	822381	Western States Automation	Water	\$ 1,749.01	C-C VALVE ACTUATOR REPLACEMENT
04/08/2019	822385	Zeier Consulting LLC	Tax Increment South	\$ 3,201.87	Balance of FY19 Contract for consulting services for SBURA
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 93.25	Pcm Tigerdirect - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 93.50	Batteries+Bulbs #0253 - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 93.85	Norco Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 93.85	Ecolab Pest Cs - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 93.95	Harbor Freight Tools 207 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 94.56	Hose & Rubber Supply Blg - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 94.97	Shipton'S Big R-West - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 95.00	Entre Technology Service - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 95.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 95.15	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 95.33	City Of Billings Pud - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 95.48	City Of Billings Pud - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 96.00	The Back Porch Deli - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 96.25	Spic And Span - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 96.84	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 97.98	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 98.16	Northwest Pipe Fittings, - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 98.16	Amazon.Com*Mw2A22Lh2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 99.00	Evident Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 99.00	Buddy Punch - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 100.00	Paypal *Montanalibr - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 100.00	Paypal *Montanalibr - PCard

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04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 100.20	Hose & Rubber Supply Blg - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 100.58	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 100.90	Tlf*Gainans Floral And G - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 100.90	Tlf*Gainans Floral And G - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 100.91	Amazon.Com*Mi4Z99Hs1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Police Programs	\$ 101.51	Best Western Plus Grantre - PCard
04/08/2019	ACH	U.S. Bank PCards	Police Programs	\$ 101.51	Best Western Plus Grantre - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 101.58	Butte Holiday Inn Expres - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 101.99	Dell Sales & Service - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 101.99	Dell Sales & Service - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 101.99	Dell Sales & Service - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 102.58	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 102.74	Www Costco Com - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 103.29	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 103.84	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 103.97	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 104.17	Meadow Green Sales - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 104.27	Ecolab Pest Cs - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 104.68	Lowe's #00319* - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 104.98	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 105.95	Tlf*Gainans Floral And G - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 106.14	Galls - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 106.25	Cpi International - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 106.60	Safety Glasses Usa.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 107.94	Carquest 3103 - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 108.76	Northwest Pipe Fittings, - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 109.32	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 109.32	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 109.98	Subway 00999912 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 109.99	Amazon.Com*Mi79G0Hs1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 110.00	Ite Intermountain - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 110.07	Best Western Premier Hel - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 110.07	Homes To Suites By Hilton - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 110.07	Homes To Suites By Hilton - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 110.07	Ecolab Pest Cs - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 110.85	Block And Company - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 111.10	Veritiv-West - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 111.40	Amzn Mktp Us*Mi6Gy7T12 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 111.99	Mountainsteals.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 112.50	Tinys Tavern Inc 2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 112.92	Shoes For Crews Llc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 112.93	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 112.94	Heartland Paper Company - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 112.96	Ace Electric - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 113.96	Cummins Inc - 38 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 114.64	Billings Construction Sup - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 114.79	Northwest Pipe Fittings, - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 115.15	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 116.49	Norco Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 117.46	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 118.80	Sambrownshields.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 118.94	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 118.99	Dell Sales & Service - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 118.99	Dell Sales & Service - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 118.99	Dell Sales & Service - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 119.00	Amazon Prime - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 119.19	Heartland Paper Company - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 119.76	Amazon.Com*Mi5Bp2591 - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 119.98	Amzn Mktp Us*Mw3Sn1Z80 - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 120.00	Sq *Skyline Service - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 120.29	Midland Scientific Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 120.66	Dmi* Dell Sales & Servic - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 120.69	Direct Auto Dist- Billing - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 120.80	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 122.12	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 122.14	Dell Sales & Service - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 122.19	Jimmy Johns - 1646 - E - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 122.32	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 122.80	Napa Store 3547001 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 123.13	Hose & Rubber Supply Blg - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 123.34	Norco Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 123.75	Spic And Span - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 124.20	Northwest Pipe Fittings, - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Hansers Wrecker Company - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Hansers Wrecker Company - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 125.00	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Mountainside Towing - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Excel Services - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Jims Auto Repair - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Spencers Towing - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Budget Towing - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Sp * Viktos - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	General	\$ 130.00	Als Bootery And Repair Sh - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 133.08	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 133.91	Ecolab Pest As400 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 133.95	Amzn Mktp Us*Mi0Qy6992 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 134.99	Staples Direct - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 135.00	Intl Soc Arboriculture - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 135.22	Hose & Rubber Supply Blg - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 135.92	Amzn Mktp Us*Mi2Ca1Dt2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 138.14	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 138.30	Northwest Scientific Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 140.99	Dmi* Dell Sales & Servic - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 142.50	Midland Mechanical Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 143.00	City Of Billings Pud - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 143.22	City Of Billings Pud - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 143.82	Gotprint.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 144.20	In *Cynthia Boyer - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 144.20	In *Cynthia Boyer - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 144.20	In *Cynthia Boyer - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 145.65	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 147.01	Amzn Mktp Us*Mi5Yg2Rq2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 147.03	Kb Commercial Products - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 147.08	Cummins Inc - 38 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 147.65	Hanson Chemical - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 148.47	Amazon.Com*Mw0Lp6480 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 148.47	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 149.00	Skillpath / National - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 149.04	Hagen Printing Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 149.36	Interstate Battery Of The - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 149.73	Fairmont Hot Springs Reso - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 149.73	Fairmont Hot Springs Reso - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 149.73	Fairmont Hot Springs Reso - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 149.85	Realty *Trac Subscrption - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 149.99	Dell Sales & Service - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 149.99	Amzn Mktp Us*Mi2Ny7H72 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 149.99	Amzn Mktp Us*Mi3K78R11 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 149.99	Staples Direct - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 150.00	Paypal *Montanatrai - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 150.00	Arc*Services/Training - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 150.30	Hose & Rubber Supply Blg - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 150.34	Elite K9 Inc 2 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 150.77	Econo Print - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 151.11	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 151.20	Ecolab Pest As400 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 151.91	Veritiv-West - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 152.66	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 155.07	Amzn Mktp Us*Mi8Ya6Y01 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 155.78	Office Depot #2135 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 155.99	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 156.25	Midland Scientific Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 156.26	Msu Billings-Main Campu - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 159.30	Orleans Hotel & Casino - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 159.60	Dxp Enterprises - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 159.98	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 160.00	Yellowstone Electric Comp - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 162.50	In *Atlantic Signal Llc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 162.95	Knife River 5601 - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 165.24	Snow King Resort - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 166.26	Ecolab Pest Cs - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 167.40	Fairfield Inn & Suites - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 167.40	Fairfield Inn & Suites - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 167.44	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 167.55	Northwest Pipe Fittings, - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 167.96	Cwalla Building Materials - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 168.05	Amzn Mktp Us*Mw4Mz7Fr1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 171.64	Tecre Co., Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Property Ins	\$ 171.80	Enterprise Rent-A-Car - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 174.75	Amzn Mktp Us*Mw1Mr3Ei1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 174.97	Office Depot #450 - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 175.00	Mt Conf Reg - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 175.00	City&Ctyofdenveronline - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 175.00	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 175.50	Universal Awards - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 175.91	Hanson Chemical - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 176.67	Pcm Tigerdirect - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 176.68	Dell Sales & Service - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 178.02	Kb Commercial Products - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 178.76	City Of Billings Pud - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 179.34	Harbor Freight Tools 207 - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 179.76	Conoco - Town Pump Billin - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 180.00	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 180.00	Sq *Billings Carpet - PCard
04/08/2019	ACH	U.S. Bank PCards	Police Programs	\$ 181.81	Msu Billings-Main Campu - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 182.76	Center Point Large Print - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 183.04	Am Leonard - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 183.30	Galls - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 183.51	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 184.12	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 184.48	City Of Billings Pud - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 185.12	Positive Concepts Inc. - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 185.70	Hanson Chemical - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 185.89	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 186.87	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 187.00	Accounting Professional E - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 187.07	Office Depot #2135 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 189.99	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 190.76	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 194.82	The Event Helper Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 195.00	Norco Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 196.50	West End Lock And Secur - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 197.63	Gotprint.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 200.00	American Public Works - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 200.00	American Public Works - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 200.00	American Public Works - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 200.00	National Academy Of Emd - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 200.00	Paypal *Ata Train - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 200.00	Paypal *Ata Train - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 200.00	Paypal *Montanatrai - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 200.00	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 200.13	Automationandbeyond.Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 200.81	Hanson Chemical - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 202.05	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 204.09	Hach Company - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 204.80	American Air0017259332228 - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 209.00	Int'L Code Council Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 209.00	Int'L Code Council Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 209.00	Int'L Code Council Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 210.00	Albertsons #4025 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 211.58	Northwest Scientific Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 213.65	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 215.00	United 0167259332229 - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 215.44	Mt Gov Online Trnsctns - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 217.84	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 219.00	Ratco Trailer And Hitch - PCard

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04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 219.20	Hardees 1503934 - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 222.16	Tristate Truck Equipment - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 223.12	Executive Cleaning Co Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 225.00	Msu Northern - Tuition - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 227.79	Pcm Tigerdirect - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 228.78	Facebk *3899Sksjf2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 229.99	Target.Com * - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 231.92	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 233.49	Selby'S - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 233.62	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 234.04	Hanson Chemical - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 234.70	Hanson Chemical - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 238.68	Mid America Sports Advant - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 238.90	Edge Construction Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 239.85	Amazon.Com*Mi3E05D02 - PCard
04/08/2019	ACH	U.S. Bank PCards	Parks Maintenance	\$ 241.93	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 243.12	Norco Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 244.00	The Nrpa Career Center - PCard
04/08/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 245.25	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Fleet	\$ 247.88	Indeed - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 248.75	Dickeys Mt-619 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 250.00	Communit Transportati - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	Second Look Training And - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 251.00	Creative Monograms Smb - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 253.14	SouthernCarlson - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 254.14	Ereplacementparts.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 255.00	Big Sky Communications - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 257.50	Amzn Mktp Us*Mi75N2Ke1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 258.00	Creative Monograms Smb - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 258.38	Dell Sales & Service - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 258.40	Econo Print - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 259.00	Creative Monograms Smb - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 263.17	Air Controls-Billings - PCard
04/08/2019	ACH	U.S. Bank PCards	Central Services	\$ 267.20	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 268.00	Yellowstone Electric Comp - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 268.10	Transcriptiongear - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 268.60	Amzn Mktp Us*Mi2Pc55W2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 269.00	Universal Awards - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 271.00	Paypal *Montanalibr - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 272.25	Jimmy Johns - 1646 - M - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 274.23	Yellowstone Valley Elect - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 278.00	Silver Threads - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 279.84	Amzn Mktp Us*Mi9Fv5292 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 279.92	The Home Depot 3101 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 280.00	Montana Society Of Certif - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 280.00	Paypal *Apwarockymo - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 280.00	Paypal *Apwarockymo - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 280.00	Paypal *Apwarockymo - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 280.40	Johnson Controls Ss - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 280.40	Johnson Controls Ss - PCard
04/08/2019	ACH	U.S. Bank PCards	Fleet	\$ 284.91	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 285.90	Kb Commercial Products - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 287.50	Billings Overhead Door In - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 291.37	Shipton'S Big R-West - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 293.54	Midland Scientific Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 294.12	Wpsg, Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 298.55	Kimball Midwest - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 299.00	Skillpath / National - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 300.00	Phs Wamt E Client Billing - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 302.42	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Parks Maintenance	\$ 303.54	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Fleet	\$ 303.81	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 305.28	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 308.27	Galls - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 309.25	Lowe's #00319* - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 309.50	National Emergency Train - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 309.50	National Emergency Train - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 309.99	City Of Billings Pud - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 310.95	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 312.00	Idu*Insight Public Sec - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 312.24	The Home Depot 3101 - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 315.00	Transportation Profession - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 320.00	Idu*Insight Public Sec - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 321.62	Fedex 31939555 - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 322.85	Hanson Chemical - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 323.99	Wpsg, Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Police Programs	\$ 328.42	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 329.49	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 330.21	Best Western Premier Hel - PCard
04/08/2019	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 330.70	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 331.33	Amzn Mktp Us*Mi4Qn7Yw2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 331.50	Firemaster - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 334.18	Veritiv-West - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 340.46	Provantage - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 340.93	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 349.00	Kone, Inc. - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 349.00	Kone, Inc. - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 349.00	Kone, Inc. - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 351.85	High Speed Gear - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 352.78	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 358.00	Delta Air 0067259446545 - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 360.00	Stanley Steemer/Blngs - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 360.88	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 365.52	Center Point Large Print - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 370.15	Hanson Chemical - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 370.74	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 373.37	Wpsg, Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 373.89	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 376.38	Snow King Resort - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 378.00	Thomas Printing Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 387.50	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 390.00	Wpy*Dli Erd - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 390.80	Sq *Hotsy Wy-Mont - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 392.61	Npc*New Pig Corp - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 393.83	Amzn Mktp Us*Mw7Lg9Fx1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 400.00	Stanley Steemer/Blngs - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 402.00	Yellowstone Electric Comp - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 405.27	Hanson Chemical - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 411.09	American Air0017255267960 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 411.09	American Air0017255267961 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 425.16	Amzn Mktp Us*Mi5Fu0Sd0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 428.49	United 0167259344346 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 430.80	B&H Photo 800-606-6969 - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 442.56	Best Western Premier Hel - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 442.56	Best Western Premier Hel - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 442.56	Best Western Premier Hel - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 442.56	Best Western Premier Hel - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 442.56	Best Western Premier Hel - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 445.00	Industrial Sales And Se - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 446.25	Executive Cleaning Co Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 450.00	Paypal *Region8Pret - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 452.52	Environmental Resource - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 455.00	Aces - PCard

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04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 455.00	Aces - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 455.00	Aces - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 456.38	Ratco Trailer And Hitch - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 459.52	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 464.50	American Air0017253230287 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 464.50	American Air0017253230288 - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 466.10	Interstate Battery Of The - PCard
04/08/2019	ACH	U.S. Bank PCards	Park District 1	\$ 468.00	The Home Depot #3101 - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 470.00	Alpine Plumbing Heating I - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 470.00	Creative Monograms Smb - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 471.10	American Air0012338414558 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 471.10	American Air0012338414559 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 482.43	Fedex 31939555 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 492.50	Delta Air 0062360253487 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 494.26	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 495.00	Varidesk* 1800 207 2587 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 501.39	Amazon.Com*Mw25854U2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 502.55	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 503.99	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 504.00	Pen*Pennwell Ecommerce - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 504.70	In *Cynthia Boyer - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 505.42	Galls - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 509.00	Billingsgazettethriftynck - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 513.20	N/S Corporation - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 516.20	Amazon.Com*Mw59244N0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 518.90	Forestry Suppliers Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 527.52	Napa Store 3547001 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 529.00	B&H Photo 800-606-6969 - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 529.54	Ace Electric - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 533.29	Orleans Hotel & Casino - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 544.68	Motion Industries Mt01 - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 547.55	Goode Motor Ford - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 550.00	Metro Marketing Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 556.00	Underground Focus - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 556.00	Underground Focus - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 570.99	Tank Depot - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 576.12	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 576.79	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 580.00	Government Finance Offic - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 580.18	Marketing Specialtites - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 583.97	Hanson Chemical - PCard

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04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 596.00	Rdoce Bil 020112 - PCard
04/08/2019	ACH	U.S. Bank PCards	Park District 1	\$ 598.00	The Home Depot 3101 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 606.40	Thomson West*Tcd - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 614.35	B&H Photo 800-606-6969 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 615.00	Varidesk* 1800 207 2587 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 635.00	Att*Court Order Chgs - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 637.00	Kone, Inc. - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 665.00	Edwards And Cromwell Mfg - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 670.25	Balco Uniform Co Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 689.88	Marriott Denver Tech C - PCard
04/08/2019	ACH	U.S. Bank PCards	Police Programs	\$ 690.00	Varidesk* 1800 207 2587 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 699.12	Usa Blue Book - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 700.00	Adam Ostby, Dds, Ms - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 705.76	Air Controls-Billings - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 713.95	Gunarama Wholesale I - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 724.53	Evident Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 724.99	Bestbuycom805613172104 - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 725.00	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 726.37	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 745.62	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 750.00	laai - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 755.02	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 763.05	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 770.98	Lowe's #00319* - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 834.00	Underground Focus - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 834.00	Underground Focus - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 862.50	Overhead Door-S Mont - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 863.55	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 875.60	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 885.50	Air Controls-Billings - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 894.00	Rdoce Bil 020112 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 904.20	Montana Broom & Brush Co - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 909.50	The Pin Center - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 934.64	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Police Programs	\$ 936.40	Billings Depot - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 960.30	Montana Broom & Brush Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 966.60	Flowmark High Tech Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 989.00	Aces - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 989.00	Aces - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 1,000.00	Transportation Security - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 1,008.30	Abdo Publishing Inc - PCard

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04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 1,040.00	Alpine Plumbing Heating I - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,049.25	The Home Depot #3101 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 1,056.97	Standard Signs Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,061.94	Shipton'S Big R-West - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,071.10	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 1,072.92	Air Controls-Billings - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 1,074.41	Kb Commercial Products - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,074.97	Premier Vehicle Installat - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 1,080.00	In *Cmc Neptune - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 1,090.00	Alpine Plumbing Heating I - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 1,099.79	Thomson West*Tcd - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 1,112.23	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 1,128.00	Emergency Medical Produc - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 1,162.49	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,186.95	Pen*Fdic/Fire Engineer - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 1,200.00	American Public Works - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 1,202.00	Jbt Aerotech - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 1,317.63	Ace Electric - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,346.53	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 1,353.96	Tyointegratedsecurity - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,387.56	Nbf*Natl Biz Furniture - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,400.72	Amazon.Com*Mw5Wd1Ap1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,412.75	High Speed Gear - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 1,431.90	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 1,507.00	Border States Electric - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 1,507.00	Border States Electric - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 1,507.00	Border States Electric - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 1,507.00	Border States Electric - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 1,515.00	Billingsgazettethriftync - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,517.48	Galls - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 1,545.71	Bettymills - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 1,547.36	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,550.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 1,594.32	Ge Analytical Instrument - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 1,608.00	Yellowstone Electric Comp - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,624.50	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 1,662.55	Springer Controls Company - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 1,670.87	Firemaster - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 1,696.67	Sundown Security - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 92.19	Chalet Market - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 92.09	360 Office Solutions Inc - PCard

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04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 15.19	Carquest 3103 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 15.40	Gotprint.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 15.78	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 15.91	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 15.98	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 15.99	Amzn Mktp Us*Mi8W44Qp0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 15.99	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 16.10	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 16.10	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 16.17	Galles Filter And Exhaust - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 16.87	Target 00013334 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 16.96	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 16.99	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 17.00	Dollar Tree - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 17.00	Dollar Tree - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 17.00	Billings Clinic Homeox - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 17.12	Lowe's #00319* - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 17.32	Amzn Mktp Us*Mi9Qf4T42 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 17.35	Conoco - Town Pump 610 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 17.35	Conoco - Town Pump 610 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 17.50	Ten Bernies Northern Hote - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 17.70	Hose & Rubber Supply Blg - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 17.75	The Ups Store #4741 - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 17.78	Costco Whse #0069 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 17.95	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 17.96	Harbor Freight Tools 207 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 17.98	Lowe's #00319* - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 17.99	Amazon.Com*Mi42P3Dz2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 18.00	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 18.05	Napa Store 3547001 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 18.08	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 18.22	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 18.48	Hose & Rubber Supply Blg - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 18.49	Amzn Mktp Us*Mi5F28Ws1 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 18.57	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 18.71	Office Depot #2135 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 18.85	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 18.96	Amzn Mktp Us*Mw4Wu2Cm1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 18.98	Amzn Mktp Us*Mi5Us0U10 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 18.99	Costco Whse #0069 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 19.00	Carquest 3103 - PCard

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04/08/2019	ACH	U.S. Bank PCards	General	\$ 19.00	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 19.00	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 19.09	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 19.15	Conoco - Town Pump Glendi - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 19.16	Conoco - Town Pump Glendi - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 19.19	Harbor Freight Tools 207 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 19.26	Amzn Mktp Us*Mi5Q58Sf0 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 19.36	Facebk *Wfjqzkvwj2 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 19.42	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Parks Maintenance	\$ 19.56	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 19.59	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 19.67	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 19.82	Napa Store 3547001 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 19.90	Facebk *Ukclvknf2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 19.95	Newspaperarchive.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 19.96	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 19.98	Amzn Mktp Us*Mi0Q37Rf2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 19.98	Amzn Mktp Us*Mw78G4Cl1 - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 19.99	Amzn Mktp Us*Mi55449Y0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 20.00	Se Background Services - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 20.00	Facebk *3899Sksjf2 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 20.00	Textmagic.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 20.06	Exxonmobil 45941648 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 20.06	Exxonmobil 45941648 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.08	Amzn Mktp Us*Mi3T02Km1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Parks Maintenance	\$ 20.12	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 20.15	Target 00013334 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 20.69	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 20.76	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 21.39	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 21.45	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 21.81	Hose & Rubber Supply Blg - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 22.00	Bin 119 - PCard

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04/08/2019	ACH	U.S. Bank PCards	General	\$ 22.05	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 22.06	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 22.09	Desert Cab - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 22.18	Kois Brothers Equipment - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 22.73	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 22.77	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 22.80	The Rubber Stamp Shop, - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 22.81	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 23.07	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 23.07	Allegra - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 23.34	Yellowstone County Treas - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 23.34	Yellowstone County Treas - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 23.44	Yellowstone County Treas - PCard
04/08/2019	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 23.60	Sober Camel - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 23.71	Amzn Mktp Us*Mi8Wp3In0 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 23.82	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 23.83	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 23.92	Lowes #00319* - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 23.98	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 23.99	Www Costco Com - PCard
04/08/2019	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 24.00	City Of Billings Finance - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 24.00	Universal Awards - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 24.00	Pen*Pennwell Subscript - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 24.12	Fedex 785693689735 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 24.44	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 24.55	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 24.67	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 24.94	Amzn Mktp Us*Mi0981D02 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 24.98	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 24.99	Shipton'S Big R-East - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 24.99	Carquest 3104 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 24.99	Best Buy 00005926 - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 25.00	Expedia 7418759088876 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 25.00	Facebk *53Qwwk6Rf2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 25.00	Pilot 00006841 - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 25.05	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 25.35	The Institute For Advanc - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 25.49	Napa Store 3547001 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 25.73	Fedex 32108047 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 25.77	Target 00001719 - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 25.98	Oreilly Auto #1551 - PCard

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04/08/2019	ACH	U.S. Bank PCards	General	\$ 26.00	Hcl Truck Equipment - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 26.00	Tractor-Supply-Co #0303 - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 26.46	Albertsons #0038 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 26.50	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 26.76	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 26.78	Carquest 3104 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 26.95	Albertsons #0630 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 27.00	Amzn Mktp Us*Mi5Y127Z0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 27.00	Selby'S - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 27.07	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 27.49	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 28.07	Office Depot #2135 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 28.21	Subway 00138875 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 28.24	Cenex Zip Trip07082688 - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 28.50	Amerigas *Product - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 28.50	Carquest 3103 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 28.66	Pcm Tigerdirect - PCard
04/08/2019	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 28.79	Wm Supercenter #2923 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 28.98	Snappyduds - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 28.98	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 29.06	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 29.27	Taxi Svc Las Vegas - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 29.40	Carquest 3103 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 29.61	Yellowstone County Treas - PCard
04/08/2019	ACH	U.S. Bank PCards	Park District 1	\$ 29.68	Amzn Mktp Us*Mw8J934X0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 29.70	The Institute For Advanc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 29.74	Costco Whse #0069 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 29.95	Amzn Mktp Us*Mi5Of7X72 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 29.98	Heights Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 30.00	Western Awards & Engravin - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 30.00	Delta Air Baggage Fee - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 30.00	Delta Air Baggage Fee - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 30.00	Www Bigskyjournal Com - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 30.00	Wheniwork.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 30.00	Sq *Skyline Service - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 30.07	Subway 00128017 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 30.73	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 30.97	Rdoce Bil 020112 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 30.99	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 31.15	Hcl Truck Equipment - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 31.18	A-1 Johnson Auto Wrecking - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 31.29	Rock Tap House - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 31.57	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 31.59	Albertsons #4025 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 31.83	Rock Tap House - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 31.83	Fedex 785761283376 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 31.85	Mt Gov Online Trnsctns - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 31.90	Wheniwork.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 32.42	Midland Scientific Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 32.50	Wm Supercenter #1956 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 32.50	Aaim Solutions - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 32.64	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 32.69	Wm Supercenter #1956 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 32.80	Amzn Mktp Us*Mi1Z19Yk0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 32.96	Amzn Mktp Us*Mw3Nn9Fo0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 32.98	Lowes #00319* - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 33.02	Adobe *Creative Cloud - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 33.16	Amzn Mktp Us*Mi6XI4960 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 33.27	Kois Brothers Equipment - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 33.29	Conoco - Town Pump Great - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 34.17	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 34.50	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 34.57	Albertsons #0038 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 34.82	Archie Cochrane Ford - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 34.99	Office Depot #450 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 35.23	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 35.50	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 35.73	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 35.77	Costco Whse #0069 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 36.57	Costco Whse #0069 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 36.96	Harbor Freight Tools 207 - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 36.99	Costco Whse #0069 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 37.46	Amzn Mktp Us*Mi5Of7X72 - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 37.50	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 37.94	Office Depot #450 - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 37.95	Ttp*Tauntonpublisher - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 38.28	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 38.40	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 38.97	Amzn Mktp Us*Mi2Sf9Ru2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 39.14	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 39.43	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 39.47	Wal-Mart #2923 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 39.49	Indeed - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 39.80	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 39.95	Amazon.Com*Mi9974H01 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 40.00	Fsi*Farmers Alliance - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 40.00	Knife River 5601 - PCard
04/08/2019	ACH	U.S. Bank PCards	Parks Maintenance	\$ 40.24	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 40.56	Albertsons #4025 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 40.67	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 40.81	Crescent Electric 054 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 40.98	Amazon.Com*Mi6Sv16K1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 41.35	Napa Store 3547001 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 41.65	Costco Whse #0069 - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 41.92	Www.Newegg.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 41.97	Tractor-Supply-Co #0303 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 41.97	Amzn Mktp Us*Mw89C1Zv0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 41.99	Dtv*Directv Service - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 42.35	Cenex Zip Trip07082688 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 42.50	Batteries+Bulbs #0253 - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 42.56	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 42.98	Oreilly Auto #1549 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 43.02	The Ups Store 2594 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 43.08	Noon'S #571 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 43.52	Albertsons #4025 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 43.85	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 43.94	Midland Scientific Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 44.13	Albertsons #0038 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 44.59	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 44.78	Evident Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 44.87	Aaim Solutions - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 44.94	Heartland Paper Company - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 45.00	Big Sky Linen & Uniform - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 45.00	Universal Awards - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 45.00	The Nrpa Career Center - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 45.00	The Nrpa Career Center - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 45.00	North American Police - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 45.01	Shipton'S Big R-West - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 45.16	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 45.22	Norco Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 45.38	Exxonmobil 45977790 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 45.76	Albertsons #4025 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 45.98	Radio Shack - Mt - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 50.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 50.00	Paypal *Montanatrai - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 50.00	Dri*Nuance - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	Tlo Transunion - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.40	Northland Automotive - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.85	City Brew Coffee Cb7 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 51.61	Fastenal Company01 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 51.92	Lowes #00319* - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 51.94	Applied Ind Tech 2422 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 52.00	Superior Water Solutions - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 52.06	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 52.92	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 52.98	Wpsg, Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 53.94	The Home Depot #3101 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 54.48	Amzn Mktp Us*Mi8Oi3Mt2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 55.40	Kb Commercial Products - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 55.57	Costco Whse #0069 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 55.66	Conoco - Conomart Iv - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 55.98	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 56.09	Gotprint.Com - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 56.33	Econo Print - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 56.98	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 57.30	Cenex East End07055411 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 57.42	Amzn Mktp Us*Mi9Kj6Uu0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 58.13	Northwest Scientific Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 58.32	Spencer Fluid Power - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 59.01	Six Robblees No 6 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 59.42	Border States Electric - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 59.44	National Pen Co Llc - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 59.47	Amzn Mktp Us*Mi55449Y0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 59.49	Amzn Mktp Us*Mi6K11Su1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 59.58	City Of Billings Pud - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 59.90	Dmi* Dell Sales & Servic - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 59.90	Newspaperarchive.Com - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 59.96	Amazon.Com*Mi42P3Dz2 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 59.97	Amzn Mktp Us*Mi1Qz2T22 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 59.99	Office Depot #2135 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 59.99	Amzn Mktp Us*Mw43H7Oe0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	The International Soci - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 60.50	Galls - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 60.76	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 60.90	Selby'S - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.96	Batteries+Bulbs #0253 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 61.04	Graybar Electric - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 61.20	Edge Construction Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 61.48	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 61.62	Amzn Mktp Us*Mw54O0Zk1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Telephone System	\$ 61.69	Amzn Mktp Us*Mw2A98E11 Am - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 61.93	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 61.99	Amzn Mktp Us*Mi8Hk1Yr2 Am - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 62.00	Pepsicola Bottling Compan - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 62.00	Carbon County News - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 62.00	Interstate Tesoro - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 62.16	Napa Store 3547001 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 62.80	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 62.82	Fedex 785920202161 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 63.19	Shipton'S Big R-West - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 63.28	Heartland Paper Company - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 63.71	Amazon.Com*Mw1Ck0Lh1 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 63.71	Amazon.Com*Mw9Xo9LI1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 64.47	Office Depot #2135 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 64.50	Online Labels - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 64.50	American Water Technol - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 64.53	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 64.94	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 65.00	Wpy*Dli Erd - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 65.00	Wpy*Dli Erd - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 65.00	Wpy*Dli Erd - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 65.00	Sq *Mojo Graphics - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 65.21	The Home Depot #3101 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 65.62	Heartland Paper Company - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 65.89	Meadow Green Sales - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 65.99	Amzn Mktp Us*Mw93Y53W1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 66.67	Golden Nugget Hotel Lv - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 66.95	Zee Medical Service - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 67.46	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 67.65	Cummins Inc - 38 - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 67.99	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 68.17	Heartland Paper Company - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 68.26	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 68.50	First Aid Supplies Onl - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 68.97	Best Buy 00005926 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 68.99	Amzn Mktp Us*Mi9P11Ak2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 69.70	Chalet Market - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 69.76	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 69.99	Tractor-Supply-Co #0303 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 69.99	Amzn Mktp Us*Mi33C39O2 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 69.99	Charter Comm - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 70.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 70.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 70.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 70.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 70.00	Mt Prof License Renew - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 70.00	Awg 3575 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 70.00	Jimmy Johns - 1646 - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 71.00	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 71.00	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 71.18	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 71.40	Thomas Ems - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 71.55	Rockets Gourmet Wraps And - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Central Services	\$ 72.20	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Central Services	\$ 72.20	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Central Services	\$ 72.20	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 74.00	Ferguson Ent #3027 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 74.08	Costco Whse #0069 - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 74.97	Harbor Freight Tools 207 - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 75.00	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 75.00	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 75.00	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 75.00	Wpy*Dli Erd - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 75.12	Galles Filter And Exhaust - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 75.69	In *Renovo Parts, Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 76.09	Amzn Mktp Us*Mw4Ht0Ns1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 76.34	Border States Electric - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 76.43	Billings Construction Sup - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 77.00	Overhead Door-S Mont - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 77.00	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 77.07	Amzn Mktp Us*Mi5Of7X72 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 77.42	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 77.90	Applied Ind Tech 2422 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 77.96	Office Depot #2135 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 78.00	Sherwin Williams 703203 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 78.00	Superior Water Solutions - PCard
04/08/2019	ACH	U.S. Bank PCards	Central Services	\$ 78.00	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 78.08	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Information Resources	\$ 78.68	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 79.00	Cpa Crossings Llc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 79.18	Kb Commercial Products - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 80.98	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Park District 1	\$ 81.00	Volgistics Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 81.50	Ohd, Lllp - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 81.69	Pcm Tigerdirect - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 82.25	Dude Rancher Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 82.36	Econo Print - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 82.50	Spic And Span - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 83.15	Office Depot #2135 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 83.40	Hanson Chemical - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 83.50	Conoco - Conomart Iv - PCard
04/08/2019	ACH	U.S. Bank PCards	Parks Maintenance	\$ 83.68	Yellowstone Valley Elect - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 84.00	Billings Clinic Ctc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 84.66	Grainger - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 85.00	Government Finance Offic - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 86.75	Amzn Mktp Us*Mw3Fr34T0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 86.90	Usa Skypanels Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 87.44	At&T *Payment - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 87.44	At&T *Payment - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 87.50	Expedia 7414647341443 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 14.99	Adobe *Pdf Pack Subs - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 14.99	Adobe *Acropro Subs - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 14.99	Adobe *Acropro Subs - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 14.74	Crescent Electric 054 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 14.67	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 14.56	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 14.20	Pacific Metal Co #130 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 13.98	Harbor Freight Tools 207 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 13.91	Amzn Mktp Us*Mi9Aq3W61 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 13.84	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 13.70	Facebk *N43Yzkwvj2 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 13.20	Ah Turf Specialties Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 12.99	Amzn Mktp Us*Mi0981D02 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 12.96	Wm Supercenter #1956 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 12.96	Albertsons #0047 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 12.89	Kum & Go #806 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ (149.97)	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ (112.35)	Best Western Premier Hel - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ (47.46)	Orleans Hotel & Casino - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ (45.35)	Gold Coast Hotel Casino - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ (30.38)	Grainger - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ (11.37)	Archie Cochrane Ford - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ (7.65)	Amzn Mktp Us - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ (5.83)	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ (5.69)	Amzn Mktp Us - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 1.02	Amzn Mktp Us*Mw4Wu2Cm1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 1.04	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 1.42	Istate Truck Center - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 2.00	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 2.13	Istate Truck Center - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 2.66	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 2.87	Pcm Tigerdirect - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 2.92	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 2.95	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 2.96	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	General	\$ 2.96	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 2.99	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 3.00	Torgersons Billings 01010 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 3.00	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 3.35	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 3.41	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 3.57	Travelocity*7418691076 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 3.84	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 3.98	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 4.42	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 4.46	Carquest 3103 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 4.84	Wal-Mart #1956 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 4.99	Albertsons #4025 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 5.00	Facebk *Pzr5Qhj3A2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 5.02	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 5.19	Amzn Mktp Us*Mi7J25Bj2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 5.26	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Engineering	\$ 5.33	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 5.36	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 5.56	Galles Filter And Exhaust - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 5.97	Shipton'S Big R-East - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 5.97	Amzn Mktp Us*Mi4Jd5P72 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 5.97	Amzn Mktp Us*Mi7R23We1 - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 5.99	Amzn Mktp Us*Mi8Fp05V0 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 5.99	Amzn Mktp Us*Mi9Ay1V92 - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 6.00	West End Lock And Secur - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 6.09	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 6.22	Amzn Mktp Us*Mi5Hj1D41 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 6.33	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 6.62	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 6.62	Carquest 3103 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 6.68	Carquest 3103 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 6.90	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 6.97	Wm Supercenter #1956 - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 7.03	Amzn Mktp Us*Mw70V2Lw1 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 7.06	Vermeer Rocky Mtn Billing - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 7.09	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 7.18	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 7.49	Shipton'S Big R-East - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 7.52	Wal-Mart #1956 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 7.52	Wal-Mart #1956 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 7.58	Albertsons #4025 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 7.69	Office Depot #450 - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 7.69	Amazon.Com*Mi3V59H22 - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 7.81	Amazon.Com*Mi3Fk2U00 - PCard
04/08/2019	ACH	U.S. Bank PCards	Building Inspection	\$ 7.81	Amazon.Com*Mi3Fk2U00 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 7.95	Wm Supercenter #1956 - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 7.97	Sams Club #4805 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 7.98	Lowe's #00319* - PCard
04/08/2019	ACH	U.S. Bank PCards	Parking	\$ 7.98	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 7.99	Amazon.Com*Mi91N6Vk1 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 7.99	Albertsons #1227 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 8.00	Zeecreativeinc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 8.49	Costco Whse #0069 - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 8.49	Fastenal Company01 - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 8.74	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 8.88	Wm Supercenter #2923 - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 8.88	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 8.92	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 8.99	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 8.99	Kings Ace Hdwe - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 9.00	Marketing Specialties - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 9.19	Bettymills - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 9.22	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 9.30	Usps Po 2907800103 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 9.53	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 9.54	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 9.60	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 9.63	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 9.83	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 9.90	Albertsons #4025 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 9.92	Carquest 3103 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 9.95	Nathan Lozeron - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 9.96	Amazon.Com*Mi4Rk9R91 - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 9.98	Amzn Mktp Us*Mi5581910 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 9.99	Amazon.Com*Mi3Yh9252 - PCard
04/08/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 9.99	Lee Newspapers E Pay - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 10.21	Amzn Mktp Us*Mi9E39Tq2 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 10.40	Hcl Truck Equipment - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 10.50	Universal Awards - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 10.64	Valet Today Cleaners - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 10.78	Kings Ace Hdwe - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 10.94	Amzn Mktp Us*Mi9Kj6Uu0 - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 10.95	Amzn Mktp Us*Mi7V156C2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Transit	\$ 10.99	Midland Implement Co - PCard
04/08/2019	ACH	U.S. Bank PCards	CDBG	\$ 10.99	Amzn Mktp Us*Mi7Us3M20 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 11.14	Tacoma Screw Products B - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 11.32	Amazon.Com*Mi3Fk2U00 - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 11.40	Archie Cochrane Ford - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 11.53	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 11.62	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 11.77	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 11.95	Conoco - Dons C W & Exp L - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 11.95	Sams Club #4805 - PCard
04/08/2019	ACH	U.S. Bank PCards	City County Planning	\$ 11.96	Facebk *Q7P5Rk6Mv2 - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 11.97	At&T*Bill Payment - PCard
04/08/2019	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 12.00	City Of Billings Finance - PCard
04/08/2019	ACH	U.S. Bank PCards	Municipal Court Grants	\$ 12.00	City Of Billings Finance - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 12.00	Universal Awards - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 12.00	Billings Clinic Ctc - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 12.00	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 12.06	Northwest Industrial Supp - PCard
04/08/2019	ACH	U.S. Bank PCards	Wastewater	\$ 12.32	Hose & Rubber Supply Blg - PCard
04/08/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 12.50	4Te*Kenco Security And Te - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 12.62	360 Office Solutions Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 12.71	Amazon.Com*Mw8Kr6Zf1 - PCard
04/08/2019	ACH	U.S. Bank PCards	Library	\$ 12.75	The Home Depot #3101 - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 12.88	Kum & Go #806 - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 2,490.37	Pacific Steel #02 - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 2,427.18	Sundown Security - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 2,400.00	labti - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 2,381.56	Impact Plastics - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 2,333.03	Billing Kubata Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 2,317.14	Sundown Security - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 2,314.19	Sundown Security - PCard
04/08/2019	ACH	U.S. Bank PCards	Police Programs	\$ 2,200.00	Berla Corporation - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 1,950.00	Zero Water - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 1,910.00	Zeecreativeinc - PCard
04/08/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,905.88	Paypal *Carolnatarp - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 1,903.24	Asco Pacific Supply - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 1,858.93	Sundown Security - PCard
04/08/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,782.64	Priceline*Home2 Suite - PCard
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 1,758.04	Nwestco - 001 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/08/2019	ACH	U.S. Bank PCards	Airport	\$ 1,746.73	Sundown Security - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 92.35	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	General	\$ 92.35	Fishers Technology - PCard
04/08/2019	ACH	U.S. Bank PCards	Water	\$ 92.64	Billing Kubata Inc - PCard
04/08/2019	ACH	U.S. Bank PCards	Street/Traffic Oper	\$ 92.85	Yellowstone Valley Elect - PCard

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Payment of Claims the week of April 15, 2019

PRESENTED BY: Andy Zoeller

Department: City Hall Administration

Presentation: No

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$1,636,540.97 have been audited and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

ALTERNATIVES ANALYZED

No other alternatives were analyzed.

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo_04152019

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/15/2019	822386	2223 Montana LLC	Tax Increment N 27th	\$ 210,000.00	Approved reimburse- TIF URD project- Sawyer Building
04/15/2019	822401	American Title & Escrow	CDBG	\$ 24,520.00	REHAB Account- 1238 Howard Ave., 59102
04/15/2019	822408	ATS Inland NW LLC	Airport	\$ 2,145.00	FY19 Energy Management Services - Terminal
04/15/2019	822408	ATS Inland NW LLC	Airport	\$ 611.00	FY19 Energy Management Services - QTA
04/15/2019	822410	Bcs Scrip	General	\$ 2,550.00	2nd Quarter Milestones
04/15/2019	822413	Billings Clinic	Public Safety	\$ 176.00	Billings Clinic Legal Blood Draw MED REC # 334612, 534061784-I
04/15/2019	822413	Billings Clinic	Public Safety	\$ 600.00	Billings Clinic SANE Exam 2019007
04/15/2019	822413	Billings Clinic	Public Safety	\$ 600.00	Billings Clinic SANE exam 2019014
04/15/2019	822413	Billings Clinic	Public Safety	\$ 600.00	Billings Clinic SANE Exam 2019022
04/15/2019	822413	Billings Clinic	Public Safety	\$ 600.00	Billings Clinic SANE Exam 2019023
04/15/2019	822413	Billings Clinic	Public Safety	\$ 600.00	Billings Clinic SANE Exam 2019025
04/15/2019	822413	Billings Clinic	Public Safety	\$ 600.00	Billings Clinic SANE Exam 2019028
04/15/2019	822414	Billings Community Cable	General	\$ 45,000.00	Channel 7 Contract for Council meetings and Work Sessions
04/15/2019	822417	Brenntag Pacific Inc	Wastewater	\$ 2,977.38	BPI927663; CHEMICAL
04/15/2019	822419	Business Tax Section	Arterial Streets	\$ 2,529.00	WO 16-05 Central Ave - 32nd St West to Shiloh; Pmt 8 CMG
04/15/2019	822419	Business Tax Section	Storm Sewer	\$ 80.00	Excavate, Repair, & Install Heat Tape on Sewer Line
04/15/2019	822419	Business Tax Section	Wastewater	\$ 9.34	WO 16-05 Central Ave - 32nd St West to Shiloh; Pmt 8 CMG
04/15/2019	822419	Business Tax Section	Water	\$ 1,999.44	WO 1716 Fox Pump Station Improvements/6
04/15/2019	822419	Business Tax Section	Water	\$ 665.67	Water & Sewer Replacement - Sch1 North 27th Water Main
04/15/2019	822425	Century Link	EOC 911	\$ 45.65	406-245-3107 911
04/15/2019	822425	Century Link	EOC 911	\$ 45.65	406-245-3108 911
04/15/2019	822425	Century Link	Water	\$ 39.44	406-245-3659 PUD Alarm Water Tower
04/15/2019	822425	Century Link	Public Safety	\$ 119.32	406-245-7469 Fire
04/15/2019	822425	Century Link	Airport	\$ 45.66	406-245-5834 Airport Alarm
04/15/2019	822425	Century Link	Public Safety	\$ 45.66	406-245-7481 Police
04/15/2019	822425	Century Link	Telephone System	\$ 228.20	406-248-3049 Main System T1 City/County Tie
04/15/2019	822425	Century Link	Radio	\$ 311.26	406-248-3635 Fire Airport Radio Tower WCK
04/15/2019	822425	Century Link	Radio	\$ 311.26	406-248-3636 Fire Airport Radio Tower Jellison
04/15/2019	822425	Century Link	Wastewater	\$ 39.09	406-259-2328 PUD Sahara Sand Lift Station
04/15/2019	822425	Century Link	Street/Traffic Oper	\$ 50.82	406-259-3298 PW Traffic 3728 McDougall
04/15/2019	822425	Century Link	EOC 911	\$ 311.26	406-245-7101 9-1-1 Center Landfill #2
04/15/2019	822425	Century Link	EOC 911	\$ 311.26	406-245-7102 9-1-1 Center Fox Reservoir #2
04/15/2019	822425	Century Link	EOC 911	\$ 418.43	406-245-8527 New 9-1-1 Center
04/15/2019	822425	Century Link	Public Safety	\$ 118.32	406-373-3742 Fire RR Crossing Alarm
04/15/2019	822425	Century Link	Telephone System	\$ 2,260.37	Adjusted invoice on Centrex Lines from \$46 to \$14.66
04/15/2019	822425	Century Link	EOC 911	\$ 59.71	406-245-2296 911
04/15/2019	822426	Chicago Title of Montana	CDBG	\$ 10,000.00	FTHB Deborah Banderas 274 Sphinx Place
04/15/2019	822428	CMG AC, LLC	Storm Sewer	\$ 433,315.50	62nd & Rimrock Stormwater Detention Pond
04/15/2019	822431	Cop Construction Co	Water	\$ 65,901.83	Water & Sewer Replacement - Sch1 North 27th Water Main
04/15/2019	822431	Cop Construction Co	Water	\$ 197,945.25	WO 17-16 Fox Pump Station Improvements/6
04/15/2019	822434	Crescent Electric Supply	Street/Traffic Oper	\$ 43.64	S506372278 PO NUM 307974

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04/15/2019	822434	Crescent Electric Supply	Street/Traffic Oper	\$ 820.18	S506339225 PO NUM 307973
04/15/2019	822434	Crescent Electric Supply	Street/Traffic Oper	\$ 1,086.76	vertical cable for signals and cameras
04/15/2019	822434	Crescent Electric Supply	Street/Traffic Oper	\$ 79.82	14th and broadwater signal box lid and box
04/15/2019	822434	Crescent Electric Supply	Water	\$ 65.12	S506102057.002; LARSEN SITE PROJECT
04/15/2019	822434	Crescent Electric Supply	Water	\$ 272.41	S506254087.001; ALARM STROBES FOR CHEMICAL BUILDING
04/15/2019	822434	Crescent Electric Supply	Street/Traffic Oper	\$ 1,020.00	S506342091 PO NUM 307971
04/15/2019	822435	Cummins Rocky Mountain	Transit	\$ 8,998.46	38-6487
04/15/2019	822435	Cummins Rocky Mountain	Transit	\$ 250.46	38-7214
04/15/2019	822435	Cummins Rocky Mountain	Solid Waste	\$ 41.28	6151
04/15/2019	822435	Cummins Rocky Mountain	Street/Traffic Oper	\$ 58.00	7133
04/15/2019	822435	Cummins Rocky Mountain	Fleet	\$ 426.30	7169 PO NUM 308020
04/15/2019	822435	Cummins Rocky Mountain	Solid Waste	\$ 15.90	7336
04/15/2019	822435	Cummins Rocky Mountain	Water	\$ 11.82	6456
04/15/2019	822435	Cummins Rocky Mountain	Solid Waste	\$ 18.54	6550
04/15/2019	822435	Cummins Rocky Mountain	Solid Waste	\$ 576.05	6609
04/15/2019	822435	Cummins Rocky Mountain	Water	\$ 5.91	6406
04/15/2019	822435	Cummins Rocky Mountain	Street/Traffic Oper	\$ 30.00	7133
04/15/2019	822435	Cummins Rocky Mountain	Solid Waste	\$ (87.50)	6672
04/15/2019	822435	Cummins Rocky Mountain	Solid Waste	\$ 79.69	6656
04/15/2019	822435	Cummins Rocky Mountain	Solid Waste	\$ 67.06	6633
04/15/2019	822436	Custom Equipment LLC	Street/Traffic Oper	\$ 3,827.50	13804
04/15/2019	822440	Dell Computer L P	Solid Waste	\$ 1,672.91	14"non-touch laptop, i7Processor, 256GB SSD
04/15/2019	822440	Dell Computer L P	Solid Waste	\$ 2,335.98	Computer systems-Randy Maul, Bart Twitchell, Mike Barker
04/15/2019	822440	Dell Computer L P	Solid Waste	\$ 1,167.99	Computer systems- Randy Maul, Bart Twitchell, Mike Barker
04/15/2019	822440	Dell Computer L P	Water	\$ 842.33	Computer systems- D&C -JR
04/15/2019	822440	Dell Computer L P	Wastewater	\$ 842.33	Computer system- D&C -JR
04/15/2019	822440	Dell Computer L P	General	\$ 2,775.52	Qty.4 Dell OptiPlex -Rec -Rose Park POS System
04/15/2019	822444	Ecoverse Industries Ltd	Solid Waste	\$ 650.75	72467
04/15/2019	822444	Ecoverse Industries Ltd	Solid Waste	\$ 2,388.61	PARTS LANDFILL UNIT 0252 72534
04/15/2019	822444	Ecoverse Industries Ltd	Solid Waste	\$ 1,257.14	72467
04/15/2019	822450	First Montana Title Co	CDBG	\$ 10,000.00	FTHB Kali Clemons 3314 5th Avenue South
04/15/2019	822460	Hach Company	Wastewater	\$ 898.75	11394192; REPAIR OF TURBIDIMETERS FOR WRF
04/15/2019	822460	Hach Company	Wastewater	\$ 849.00	11394193; REPAIR OF TURBIDIMETERS FOR WRF
04/15/2019	822460	Hach Company	Wastewater	\$ 849.00	11394194; REPAIR OF TURBIDIMETERS FOR WRF
04/15/2019	822460	Hach Company	Wastewater	\$ 849.00	11394195; REPAIR OF TURBIDIMETERS FOR WRF
04/15/2019	822465	HDR, Inc.	Solid Waste	\$ 25,471.42	WO 17-12 Landfill Drop-off Facility; 1200180270/20
04/15/2019	822466	High Point Networks	Information Resources	\$ 2,034.00	Qty.6 WS-AP3915i-FCC Access Points with Five Internal Antennas
04/15/2019	822466	High Point Networks	Information Resources	\$ 920.00	Qty.2 Hybrid Hard Drives 16GB and hardware
04/15/2019	822466	High Point Networks	Information Resources	\$ 11,898.50	One Year Subscription Mimecast email protection
04/15/2019	822468	I-State Truck, Inc.	Street/Traffic Oper	\$ 175.36	C251263495.01
04/15/2019	822468	I-State Truck, Inc.	Street/Traffic Oper	\$ 21.45	C251263495.01

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04/15/2019	822468	I-State Truck, Inc.	Street/Traffic Oper	\$ 33.72	C251263605.01
04/15/2019	822468	I-State Truck, Inc.	Water	\$ 13.58	C251263558.001
04/15/2019	822468	I-State Truck, Inc.	Street/Traffic Oper	\$ 3,162.96	R251067621.01
04/15/2019	822468	I-State Truck, Inc.	Street/Traffic Oper	\$ 2,245.11	R251067764.01
04/15/2019	822469	Iaff	Payroll Clearing	\$ 4,683.09	Payroll Summary
04/15/2019	822476	InfoSend Inc	Water	\$ 9,157.40	MONTHLY STATEMENT PRINTING & MAILING FEES
04/15/2019	822476	InfoSend Inc	Water	\$ 2,272.08	MONTHLY STATEMENT PRINTING & MAILING FEES
04/15/2019	822476	InfoSend Inc	Wastewater	\$ 6,104.94	MONTHLY STATEMENT PRINTING & MAILING FEES
04/15/2019	822476	InfoSend Inc	Wastewater	\$ 1,514.72	MONTHLY STATEMENT PRINTING & MAILING FEES
04/15/2019	822494	Mailing Tech Services	Central Services	\$ 5,434.56	Postage Fund (weekly bills)
04/15/2019	822501	Millipore Corporation	Wastewater	\$ 2,041.00	LABORATORY WATER PURIFICATION SYSTEM; 8900553
04/15/2019	822501	Millipore Corporation	Wastewater	\$ 23,971.50	LABORATORY WATER PURIFICATION SYSTEM; 8900698
04/15/2019	822501	Millipore Corporation	Wastewater	\$ 681.35	LABORATORY WATER PURIFICATION SYSTEM
04/15/2019	822502	MJR Industries Inc	Airport	\$ 4,376.00	Invoice #1610-Butte. Demo and Haul Bag Belt
04/15/2019	822504	Montana CSED	Payroll Clearing	\$ 3,207.60	Payroll Summary
04/15/2019	822505	Montana Dakota Utilities	Fleet	\$ 5,481.05	04112019 PO NUM 307957
04/15/2019	822506	Montana Dakota Utilities	Wastewater	\$ 75.14	017 739 3911 9
04/15/2019	822506	Montana Dakota Utilities	General	\$ 98.07	112 138 9381 8
04/15/2019	822506	Montana Dakota Utilities	EOC 911	\$ 39.19	911 CTR/STANDBY GENERATOR - APRIL 2019 - .5 DK USED
04/15/2019	822506	Montana Dakota Utilities	Public Safety	\$ 363.33	307 111 5825 0
04/15/2019	822506	Montana Dakota Utilities	Public Safety	\$ 242.47	672 860 1000 3
04/15/2019	822506	Montana Dakota Utilities	Wastewater	\$ 50.70	470 750 1000 0
04/15/2019	822506	Montana Dakota Utilities	General	\$ 122.37	703 760 1000 8
04/15/2019	822506	Montana Dakota Utilities	General	\$ 34.05	879 660 1000 8
04/15/2019	822506	Montana Dakota Utilities	Water	\$ 63.27	010 490 1000 0
04/15/2019	822506	Montana Dakota Utilities	Water	\$ 139.93	162 660 1000 4
04/15/2019	822506	Montana Dakota Utilities	General	\$ 387.80	902 360 1000 6
04/15/2019	822506	Montana Dakota Utilities	Public Safety	\$ 1,326.65	819 360 1000 8
04/15/2019	822506	Montana Dakota Utilities	Water	\$ 513.51	825 150 1000 5
04/15/2019	822506	Montana Dakota Utilities	Wastewater	\$ 18.16	559 250 1000 5
04/15/2019	822506	Montana Dakota Utilities	Public Safety	\$ 281.25	958 650 1000 3
04/15/2019	822507	MT Dept Of Enviro Quality	Solid Waste	\$ 30,790.40	State Licence fee for the Landfill #113 2019-4
04/15/2019	822507	MT Dept Of Enviro Quality	Solid Waste	\$ 1,500.00	Stormwater Permit for the Landfill 5L1900713
04/15/2019	822508	Montana Peterbilt LLC	Property Ins	\$ 9,345.07	Inv. #01R32482 MET Bus 1803 #2018-187
04/15/2019	822508	Montana Peterbilt LLC	Fleet	\$ 33.08	74050 PO NUM 307976
04/15/2019	822508	Montana Peterbilt LLC	Solid Waste	\$ 33.03	72188
04/15/2019	822508	Montana Peterbilt LLC	Solid Waste	\$ 101.83	73500
04/15/2019	822508	Montana Peterbilt LLC	Solid Waste	\$ (19.89)	73973
04/15/2019	822510	Montana State Fireman	Payroll Clearing	\$ 4,058.46	Payroll Summary
04/15/2019	822512	Morrison Maierle Inc	Wastewater	\$ 25,749.70	WO1901 2019 Water/Sewer Replacement Project; 194273-4
04/15/2019	822514	MPPA	Payroll Clearing	\$ 3,494.40	Payroll Summary

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04/15/2019	822516	MT Waterworks	Water	\$ 360.00	MARKING PAINT GREEN - GREEN SPRAYON #3631
04/15/2019	822516	MT Waterworks	Water	\$ 675.00	AERVOE BLUE MARKING PAINT - #03621
04/15/2019	822516	MT Waterworks	Water	\$ 303.36	AR 28527; FIP BALL VALVE
04/15/2019	822516	MT Waterworks	Water	\$ 65.53	1" BALL CORP STOP CTS - COMPRESSION
04/15/2019	822516	MT Waterworks	Water	\$ 999.80	3/4" CORP - 74701BQ34 (74701B P/N: 333-165-00090
04/15/2019	822516	MT Waterworks	Water	\$ 3,722.88	8" PUSH-ON VALVE - P/N: 333-165-00030
04/15/2019	822516	MT Waterworks	Water	\$ 1,229.54	6" PUSH-ON VALVE - PB P/N: 333-165-00020
04/15/2019	822516	MT Waterworks	Water	\$ 53.22	WHEELER HAND-HELD WAND 34" P/N: K07096
04/15/2019	822516	MT Waterworks	Water	\$ 146.94	P679 SONNOSCOPE (2148586)
04/15/2019	822516	MT Waterworks	Water	\$ 398.97	12" HYMAX 2 COUPLING - 12.40-13.66 (200001366260)
04/15/2019	822516	MT Waterworks	Water	\$ 300.00	CURB BOX 1-1/2" TAP - 6 1/2' (MINNESOTA)
04/15/2019	822516	MT Waterworks	Water	\$ 543.60	WATEROUS 5-1/4" WB67 TRAFFIC REPAIR KIT (WK528)
04/15/2019	822517	Murphy	Water	\$ 3,313.08	Credit Refund Account # 150225
04/15/2019	822518	Napa Auto Parts	Fleet	\$ 4.52	95818 PO NUM 307984
04/15/2019	822518	Napa Auto Parts	Public Safety	\$ 18.03	50638
04/15/2019	822518	Napa Auto Parts	Transit	\$ 590.27	3977-00-097256
04/15/2019	822518	Napa Auto Parts	Transit	\$ 15.39	3977-00-098244
04/15/2019	822518	Napa Auto Parts	Transit	\$ 299.99	Power lube grease gun to replace broken one in shop
04/15/2019	822518	Napa Auto Parts	Fleet	\$ 9.10	93062
04/15/2019	822518	Napa Auto Parts	Public Safety	\$ 34.79	93173
04/15/2019	822518	Napa Auto Parts	Public Safety	\$ 10.72	93173
04/15/2019	822518	Napa Auto Parts	Public Safety	\$ 328.56	93841
04/15/2019	822518	Napa Auto Parts	Public Safety	\$ 7.00	93954
04/15/2019	822518	Napa Auto Parts	Solid Waste	\$ 105.12	93943
04/15/2019	822518	Napa Auto Parts	Solid Waste	\$ 21.20	94279
04/15/2019	822518	Napa Auto Parts	Public Safety	\$ (18.03)	93962
04/15/2019	822518	Napa Auto Parts	Wastewater	\$ 5.99	94690
04/15/2019	822518	Napa Auto Parts	General	\$ 60.29	96006
04/15/2019	822518	Napa Auto Parts	Wastewater	\$ 81.99	94639
04/15/2019	822518	Napa Auto Parts	Fleet	\$ 11.09	94336
04/15/2019	822518	Napa Auto Parts	Public Safety	\$ 7.78	96218
04/15/2019	822518	Napa Auto Parts	Public Safety	\$ 53.10	96277
04/15/2019	822518	Napa Auto Parts	Solid Waste	\$ 143.40	96423
04/15/2019	822518	Napa Auto Parts	Solid Waste	\$ 25.91	96424
04/15/2019	822518	Napa Auto Parts	Street/Traffic Oper	\$ 6.35	96704
04/15/2019	822518	Napa Auto Parts	Solid Waste	\$ 5.67	96738
04/15/2019	822518	Napa Auto Parts	Fire Grants	\$ 19.52	97235
04/15/2019	822518	Napa Auto Parts	Fire Grants	\$ 8.18	97257
04/15/2019	822518	Napa Auto Parts	Water	\$ 18.90	53478
04/15/2019	822518	Napa Auto Parts	Street/Traffic Oper	\$ 18.63	92024
04/15/2019	822518	Napa Auto Parts	Fleet	\$ 37.58	96375 PO NUM 307984

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04/15/2019	822518	Napa Auto Parts	Fleet	\$ 31.65	96314 PO NUM 307984
04/15/2019	822518	Napa Auto Parts	Solid Waste	\$ 53.56	52957
04/15/2019	822518	Napa Auto Parts	Fleet	\$ 42.66	96086 PO NUM 307984
04/15/2019	822518	Napa Auto Parts	Fleet	\$ 171.84	95818 PO NUM 307984
04/15/2019	822518	Napa Auto Parts	General	\$ 214.40	52617
04/15/2019	822518	Napa Auto Parts	Water	\$ 52.68	98068
04/15/2019	822518	Napa Auto Parts	Water	\$ 10.08	97417
04/15/2019	822521	NorthWestern Energy	General	\$ 6.22	0722976-8
04/15/2019	822521	NorthWestern Energy	General	\$ 224.67	0722995-8
04/15/2019	822521	NorthWestern Energy	General	\$ 88.22	0723005-5
04/15/2019	822521	NorthWestern Energy	General	\$ 5.97	0723025-3
04/15/2019	822521	NorthWestern Energy	General	\$ 5.85	0723046-9
04/15/2019	822521	NorthWestern Energy	General	\$ 51.24	0723049-3
04/15/2019	822521	NorthWestern Energy	General	\$ 13.11	0723053-5
04/15/2019	822521	NorthWestern Energy	General	\$ 18.04	0723064-2
04/15/2019	822521	NorthWestern Energy	General	\$ 18.04	0723065-9
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 5.97	0723384-4
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 7.77	0723385-1
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 7.77	0723386-9
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 7.77	0723387-7
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 7.77	0723388-5
04/15/2019	822521	NorthWestern Energy	General	\$ 3.81	0723391-9
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 2.54	0723391-9
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 7.77	0723392-7
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 6.72	0723393-5
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 5.97	0723394-3
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 5.97	0723395-0
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 5.97	0723396-8
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 5.97	0723397-6
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 5.97	0723398-4
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 5.97	0723835-5
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 8.14	0723836-3
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 5.85	0723840-5
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 16.77	0723879-3
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 6.35	0723883-5
04/15/2019	822521	NorthWestern Energy	General	\$ 179.30	0723884-3
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 6.62	0723885-0
04/15/2019	822521	NorthWestern Energy	General	\$ 18.04	0723887-6
04/15/2019	822521	NorthWestern Energy	General	\$ 35.77	0813489-2
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 7.22	0855404-0
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 6.48	0881455-0

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04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 0.91	0971824-8
04/15/2019	822521	NorthWestern Energy	General	\$ 15.93	0978917-3
04/15/2019	822521	NorthWestern Energy	General	\$ 106.09	0999807-1
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 34.15	1045820-6
04/15/2019	822521	NorthWestern Energy	Water	\$ 197.20	1142253-2
04/15/2019	822521	NorthWestern Energy	General	\$ 6.11	1156527-2
04/15/2019	822521	NorthWestern Energy	Water	\$ 5.85	1160807-2
04/15/2019	822521	NorthWestern Energy	Public Safety	\$ 1,152.77	1183483-5
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 5.85	1242222-6
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 1.00	1265177-4
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 0.57	1312707-1
04/15/2019	822521	NorthWestern Energy	Water	\$ 4.10	1346673-5
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 6.78	1513802-7
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 6.97	1514388-6
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 6.62	1564209-3
04/15/2019	822521	NorthWestern Energy	Building Inspection	\$ 22.42	1569631-3
04/15/2019	822521	NorthWestern Energy	General	\$ 5.85	1588262-4
04/15/2019	822521	NorthWestern Energy	Wastewater	\$ 22.31	1704025-4
04/15/2019	822521	NorthWestern Energy	Wastewater	\$ 134.15	1704030-4
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 55.72	1738989-1
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 0.89	1797828-9
04/15/2019	822521	NorthWestern Energy	General	\$ 53.98	1849408-8
04/15/2019	822521	NorthWestern Energy	Water	\$ 6.35	1867265-9
04/15/2019	822521	NorthWestern Energy	General	\$ 7.22	1902257-3
04/15/2019	822521	NorthWestern Energy	General	\$ 36.14	1904944-4
04/15/2019	822521	NorthWestern Energy	General	\$ 44.93	1941243-6
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 0.89	1948667-9
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 1.14	2041362-1
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 6.72	2047007-6
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 6.72	2047010-0
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 6.97	2047013-4
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 7.34	2047017-5
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 7.22	2047018-3
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ 6.85	2047019-1
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 5.00	2055817-7
04/15/2019	822521	NorthWestern Energy	General	\$ 5.85	3178260-0
04/15/2019	822521	NorthWestern Energy	Public Safety	\$ 1,501.51	3448739-7
04/15/2019	822521	NorthWestern Energy	General	\$ 5.85	3477233-5
04/15/2019	822521	NorthWestern Energy	General	\$ -	0723039-4
04/15/2019	822521	NorthWestern Energy	General	\$ -	0793134-8
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ -	1029192-0

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ -	1045813-1
04/15/2019	822521	NorthWestern Energy	General	\$ -	1191404-1
04/15/2019	822521	NorthWestern Energy	General	\$ -	1692666-9
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ -	3088038-9
04/15/2019	822521	NorthWestern Energy	Street/Traffic Oper	\$ -	3590004-2
04/15/2019	822521	NorthWestern Energy	Public Safety	\$ 47.26	0712532-1
04/15/2019	822521	NorthWestern Energy	Airport	\$ 33.16	0712791-3. Gate 16. March 2019
04/15/2019	822521	NorthWestern Energy	General	\$ 142.32	0712538-8
04/15/2019	822521	NorthWestern Energy	Airport	\$ 39.64	0712795-4. Gate 17. March 2019
04/15/2019	822521	NorthWestern Energy	Airport	\$ 8.97	0712813-5. Burn Pit. March 2019
04/15/2019	822521	NorthWestern Energy	Public Safety	\$ 300.40	0720817-6
04/15/2019	822521	NorthWestern Energy	Airport	\$ 27.18	0712797-0. Gate 9. March 2019
04/15/2019	822521	NorthWestern Energy	Transit	\$ 432.08	0719225-5
04/15/2019	822521	NorthWestern Energy	General	\$ 63.20	0722901-6
04/15/2019	822521	NorthWestern Energy	General	\$ 8.14	0722862-0
04/15/2019	822521	NorthWestern Energy	General	\$ 8.34	0722852-1
04/15/2019	822521	NorthWestern Energy	General	\$ 17.44	0722808-3
04/15/2019	822521	NorthWestern Energy	General	\$ 5.97	0722284-7
04/15/2019	822521	NorthWestern Energy	General	\$ 5.97	0722283-9
04/15/2019	822521	NorthWestern Energy	General	\$ 5.97	0722281-3
04/15/2019	822521	NorthWestern Energy	General	\$ 5.97	0722280-5
04/15/2019	822521	NorthWestern Energy	General	\$ 113.96	0722275-5
04/15/2019	822521	NorthWestern Energy	General	\$ 41.08	0722277-1
04/15/2019	822521	NorthWestern Energy	General	\$ 17.44	0722279-7
04/15/2019	822521	NorthWestern Energy	General	\$ 34.12	0722278-9
04/15/2019	822521	NorthWestern Energy	Airport	\$ 5.85	0712805-1. IP-10. March 2019
04/15/2019	822521	NorthWestern Energy	General	\$ 245.36	0722273-0
04/15/2019	822521	NorthWestern Energy	General	\$ 13.61	0722274-8
04/15/2019	822521	NorthWestern Energy	Airport	\$ 35.77	0719762-7. Gate 13. March 2019
04/15/2019	822521	NorthWestern Energy	General	\$ 15.13	0722259-9
04/15/2019	822521	NorthWestern Energy	Airport	\$ 28.42	0720296-3. Gate 29. March 2019
04/15/2019	822521	NorthWestern Energy	General	\$ 10.25	0722272-2
04/15/2019	822521	NorthWestern Energy	Parks Maintenance	\$ 6.84	0722272-2
04/15/2019	822521	NorthWestern Energy	Airport	\$ 30.03	2114868-9. Runway Weather System. March 2019
04/15/2019	822521	NorthWestern Energy	Airport	\$ 31.92	0719759-3. Gate 12. March 2019
04/15/2019	822521	NorthWestern Energy	General	\$ 5.97	0722253-2
04/15/2019	822521	NorthWestern Energy	Airport	\$ 19.19	0719761-9. Gate 15. March 2019
04/15/2019	822521	NorthWestern Energy	General	\$ 8.14	0722258-1
04/15/2019	822521	NorthWestern Energy	Airport	\$ 28.17	0719760-1. Gate 14. March 2019
04/15/2019	822521	NorthWestern Energy	General	\$ 230.03	0722256-5
04/15/2019	822521	NorthWestern Energy	Airport	\$ 2,481.67	0719543-1. Parking Lot Lights. March 2019

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/15/2019	822521	NorthWestern Energy	General	\$ 159.15	0720841-6
04/15/2019	822521	NorthWestern Energy	CDBG	\$ 60.92	FORECLOSURE / REHAB PROGRAM-215 19th St W
04/15/2019	822521	NorthWestern Energy	Transit	\$ 3,075.75	Electricity at Metroplex 2/25/19 to 3/27/19
04/15/2019	822521	NorthWestern Energy	Wastewater	\$ 69,055.40	0100591-7
04/15/2019	822521	NorthWestern Energy	Airport	\$ 128.67	0712535-4. Employee Parking. March 2019
04/15/2019	822521	NorthWestern Energy	Wastewater	\$ 164.35	1175972-7 APR 2019; MONTHLY SERVICE FEES
04/15/2019	822521	NorthWestern Energy	Water	\$ 2,473.11	2082903-2 APR 2019; MONTHLY SERVICE FEES
04/15/2019	822525	Perfect 10 Roofing	Parking	\$ 3,500.00	Parking Garage Stairwell Roof. Project is completed
04/15/2019	822526	Perimeter Solutions	Public Safety	\$ 2,148.00	CLASS 'A' FIRE FOAM [5-GALLON PAILS]
04/15/2019	822526	Perimeter Solutions	Public Safety	\$ 2,148.00	CLASS 'A' FIRE FOAM [5-GALLON PAILS]
04/15/2019	822530	Polydyne Inc	Wastewater	\$ 2,975.74	1336473; CLARIFLOC
04/15/2019	822534	Priority Dispatch	EOC 911	\$ 500.00	EMD-Q C21445 TRAINING EXPENSE/CONTINGENCY FEE
04/15/2019	822534	Priority Dispatch	EOC 911	\$ 2,500.00	EMD/certification: Bennett, Deitsch, Hunt, Huthens, Schumacher
04/15/2019	822536	Public Utilities	Airport	\$ 4,912.55	136516
04/15/2019	822536	Public Utilities	CDBG	\$ 27.23	FORECLOSURE PROGRAM: 30 S Plainview Street
04/15/2019	822536	Public Utilities	Facilities Mngmt	\$ 473.65	158260
04/15/2019	822536	Public Utilities	Wastewater	\$ 9.45	180645
04/15/2019	822537	Public Works-Admin	Water	\$ 9,750.00	PWU MAR 2019 Engineering Permits - Watermain Repair
04/15/2019	822537	Public Works-Admin	Water	\$ 780.00	PWU MAR 2019 Engineering Permits - WSRP
04/15/2019	822539	RDO Equipment Co.	Solid Waste	\$ 1,225.84	PARTS LANDFILL UNIT 0259 P46286
04/15/2019	822539	RDO Equipment Co.	Solid Waste	\$ 1,207.17	PARTS LANDFILL UNIT 0259 P46626
04/15/2019	822539	RDO Equipment Co.	Solid Waste	\$ 689.80	PARTS/LABOR UNIT 0259 W23115
04/15/2019	822539	RDO Equipment Co.	Solid Waste	\$ 726.95	PARTS/LABOR UNIT 0259 W23115
04/15/2019	822539	RDO Equipment Co.	Airport	\$ 21,018.21	Emergency Repairs to A-10 John Deere Motor Grader
04/15/2019	822539	RDO Equipment Co.	Solid Waste	\$ 404.55	LABOR UNIT 0252 W23327
04/15/2019	822539	RDO Equipment Co.	Solid Waste	\$ 450.00	Haul fee for landfill equipment P46200
04/15/2019	822539	RDO Equipment Co.	Solid Waste	\$ 872.76	Filters for Landfill Equipment P45787
04/15/2019	822539	RDO Equipment Co.	Water	\$ 225.75	P45953
04/15/2019	822539	RDO Equipment Co.	Water	\$ 390.99	P45992; CHISEL FOR HAMMER ON BACK HOE
04/15/2019	822539	RDO Equipment Co.	Wastewater	\$ 260.66	P45992; CHISEL FOR HAMMER ON BACK HOE
04/15/2019	822539	RDO Equipment Co.	Water	\$ 739.28	P46086
04/15/2019	822539	RDO Equipment Co.	Water	\$ (10.00)	credit refund for overpayment
04/15/2019	822539	RDO Equipment Co.	Street/Traffic Oper	\$ (5,000.00)	credit for duplicate payment
04/15/2019	822544	Rocky Mt Compost	Park District 1	\$ 4,800.00	Playground chips for Optimist playground
04/15/2019	822553	St V Occupational Health	General	\$ 2,095.00	Drug Tests/on-site nursing/DOT physicals/Hep B
04/15/2019	822553	St V Occupational Health	Public Safety	\$ 1,120.00	Drug Tests/on-site nursing/DOT physicals/Hep B
04/15/2019	822553	St V Occupational Health	Street/Traffic Oper	\$ 475.00	Drug Tests/on-site nursing/DOT physicals/Hep B
04/15/2019	822553	St V Occupational Health	Water	\$ 60.00	Drug Tests/on-site nursing/DOT physicals/Hep B
04/15/2019	822553	St V Occupational Health	Wastewater	\$ 40.00	Drug Tests/on-site nursing/DOT physicals/Hep B
04/15/2019	822553	St V Occupational Health	Solid Waste	\$ 665.00	Drug Tests/on-site nursing/DOT physicals/Hep B
04/15/2019	822553	St V Occupational Health	Airport	\$ 50.00	Drug Tests/on-site nursing/DOT physicals/Hep B

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/15/2019	822553	St V Occupational Health	Airport	\$ 190.00	Drug Tests/on-site nursing/DOT physicals/Hep B
04/15/2019	822553	St V Occupational Health	Airport	\$ 240.00	Drug Tests/on-site nursing/DOT physicals/Hep B
04/15/2019	822553	St V Occupational Health	Transit	\$ 95.00	Drug Tests/on-site nursing/DOT physicals/Hep B
04/15/2019	822553	St V Occupational Health	City Health Ins Fund	\$ 630.00	Drug Tests/on-site nursing/DOT physicals/Hep B
04/15/2019	822554	Star Service Inc	Solid Waste	\$ 4,900.00	CNG Station repair at the BOC 52479
04/15/2019	822557	Steiner Thuesen PLLC	Rose Park Pool Const	\$ 73,959.41	Centennial Park development Payment #4 & 5
04/15/2019	822559	Stewart Title Company	CDBG	\$ 10,000.00	FTHB Thomas Martin 3254 Granger Avenue E, Unit H4
04/15/2019	822560	Stewart Title Company	CDBG	\$ 15,000.00	FTHB Terra Bucy 4218 Stone Street
04/15/2019	822568	Terracon Consultants	Engineering	\$ 85.00	Technician for Cylinder pickup per Rob
04/15/2019	822568	Terracon Consultants	Engineering	\$ 85.00	Technician for Cylinder pickup per Rob
04/15/2019	822568	Terracon Consultants	Engineering	\$ 90.00	Testing technician per Rob
04/15/2019	822568	Terracon Consultants	Engineering	\$ 90.00	Testing technician per Rob
04/15/2019	822568	Terracon Consultants	Engineering	\$ 285.00	Concrete Testing per Rob
04/15/2019	822568	Terracon Consultants	Engineering	\$ 127.50	Concrete testing per Rob
04/15/2019	822568	Terracon Consultants	Engineering	\$ 127.50	Concrete testing per Rob
04/15/2019	822568	Terracon Consultants	Engineering	\$ 285.00	Concrete testing per Rob
04/15/2019	822568	Terracon Consultants	Engineering	\$ 85.00	Concrete testing per Rob
04/15/2019	822568	Terracon Consultants	Water	\$ 1,663.75	Airport Redundant Waterline
04/15/2019	822570	TNT Springs Inc	Public Safety	\$ 396.14	183258
04/15/2019	822570	TNT Springs Inc	Street/Traffic Oper	\$ 108.46	183328
04/15/2019	822570	TNT Springs Inc	Street/Traffic Oper	\$ 359.06	183107
04/15/2019	822570	TNT Springs Inc	Fleet	\$ 1,915.52	183347 PO NUM 308017
04/15/2019	822571	Town & Country Supply	Fleet	\$ 20,242.74	313584 PO NUM 307964
04/15/2019	822571	Town & Country Supply	Fleet	\$ 8,821.79	316067 PO NUM 308011
04/15/2019	822571	Town & Country Supply	Transit	\$ 13,005.37	316194 PO NUM 307987
04/15/2019	822571	Town & Country Supply	Public Safety	\$ 496.35	316287 FIRE5: DIESEL #2 DYED
04/15/2019	822571	Town & Country Supply	Public Safety	\$ 679.88	316289 FIRE 1 UNLEADED
04/15/2019	822571	Town & Country Supply	Public Safety	\$ 275.75	316290 FIRE 6 DIESEL #2 DYED
04/15/2019	822571	Town & Country Supply	Public Safety	\$ 716.95	FIRE 3: DIESEL #2 DYED
04/15/2019	822571	Town & Country Supply	Public Safety	\$ 620.44	316289 FIRE 1 DIESEL #2 DYED
04/15/2019	822571	Town & Country Supply	Public Safety	\$ 206.81	316289 FIRE 1 DIESEL #2 DYED
04/15/2019	822572	Tractor & Equipment	Street/Traffic Oper	\$ 125.87	BLCS0698240
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 3,779.30	Rental for Manlift 12786501
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 1,200.00	Training for Landfill Employees B2662101
04/15/2019	822572	Tractor & Equipment	Street/Traffic Oper	\$ 918.08	BLW00189918
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 2,892.93	Parts for Landfill Equipment BLCS0700889
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 1,968.22	Parts for Landfill Equipment BLCS0701336
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 7.94	Parts for Landfill Equipment BLCS0701440
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 582.64	Parts for Landfill Equipment BLCS0701556
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 237.60	Parts for Landfill Equipment BLCS0701557
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 262.96	Parts for Landfill Equipment BLCS0701558

Check Date	Check#	Name	Fund Name	Amount	Item Desc
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 262.96	Parts for Landfill Equipment BLCS0701558
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 264.56	Parts for Landfill Equipment BLCS0701683
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 703.51	Parts for Landfill Equipment BLCS0701784
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 2,126.56	Parts for Landfill Equipment BLCS0701891
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 1,849.53	Parts for Landfill Equipment BLCS0702426
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 7.94	Parts for Landfill Equipment BLCS0702909
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 35.23	PARTS LANDFILL UNIT 0255 BLCS0700240
04/15/2019	822572	Tractor & Equipment	Street/Traffic Oper	\$ 224.43	bracket/spacer for unit 1205
04/15/2019	822572	Tractor & Equipment	Street/Traffic Oper	\$ 226.76	bolts/nuts/bit for unit 1200
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 160.68	PARTS LANDFILL UNIT 0254 BLCS0701439
04/15/2019	822572	Tractor & Equipment	Solid Waste	\$ 34.63	PARTS LANDFILL UNIT 0255 BLCS069981
04/15/2019	822572	Tractor & Equipment	Street/Traffic Oper	\$ 120.55	BLCS0697802
04/15/2019	822584	Wastequip Manufacturing	Solid Waste	\$ 7,651.00	Front Load dumpsters for commercial businesses 7125300
04/15/2019	822592	Yellowstone County	Public Safety	\$ 10,600.00	Yellowstone County Detention Facility Invoice March Jail Boarders

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Big Sky Economic Development - Rock 31 Presentation

PRESENTED BY: Chris Kukulski, City Administrator

Department: City Hall Administration

Presentation: Yes

PROBLEM/ISSUE STATEMENT

Kevin Scharfe, Rock 31 Program Manager and SBDC Senior Business Advisor will take 5 minutes to introduce Big Sky Economic Development's new entrepreneurship program. The agenda is very full, however Kevin's presentation is time sensitive to announce the Code School citizens can register for in May. I'm hoping we can keep the entire discussion to under 10 minutes.

ALTERNATIVES ANALYZED

NA

FINANCIAL IMPACT

NA

RECOMMENDATION

Listen to Mr. Scharfe's presentation and ask questions.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Public Hearing for Ward Ordinance First Reading - Annexation 19-01

PRESENTED BY: Monica Plecker

Department: Planning & Community Services

Presentation: Yes

PROBLEM/ISSUE STATEMENT

City election ward boundaries must be adjusted to conform to city limit amendments resulting from annexation of property into the City. The City Council approved the annexation of property owned by McCall Development (Annexation #19-01) on April 22, 2019. The subject property is 45.398 gross acres and described as Tracts of land situated in the NW 1/4 of Section 19, T.1S., R.26E., Yellowstone County, Montana, more particularly described as: Tract 2B of Amended Tract 2 Certificate of Survey No. 3594, Recorded March 01, 2019, under Document No. 3876931, on file and of record in the Records of Yellowstone County, (prior to the merging with Lot 1, Block 5 of Amended Plat of Lot 1, Block 5, Annafeld Subdivision First Filing, Recorded March 01, 2019, under Document No. 3876933); Lot 2B, Block 1 of Amended Plat of Lot 2, Block 1, Adam And Mollie Walter Subdivision, First Filing, Recorded April 18, 2019, under Document No. 3880645, on file and of record in the Records of Yellowstone County, (prior to the merging with Lot 1A, Block 4 of Amended Plat of Lots 1 and 2, Block 4, Annafeld Subdivision First Filing, Recorded September 14, 2018, under Document No. 3862576). Including all adjacent right-of-way of Elysian Road.

This annexation requires a change in the boundaries of Ward III. Two readings are required for this action. The first reading of the ordinance is scheduled for May 13, 2019 along with a public hearing, and the second reading is scheduled for May 28, 2019.

ALTERNATIVES ANALYZED

City Council may approve or not approve the ordinance to amend the boundaries of Ward III on first reading.

- Approving the ordinance will modify the boundaries of Ward III to include the property owned by McCall Development.
- Not approving the ordinance will not modify the boundaries of Ward III and create a problem where property inside the City Limits is not within one of the City Ward Boundaries.

FINANCIAL IMPACT

There is no budget/financial impact from this action.

RECOMMENDATION

Staff recommends that the City Council hold a public hearing and approve this ordinance on first reading, adding recently annexed property to Ward III.

APPROVED BY CITY ADMINISTRATOR

Attachments

Ordinance

ORDINANCE NO. 19-_____

AN ORDINANCE OF THE CITY OF BILLINGS, AMENDING BILLINGS MUNICIPAL CODE, CHAPTER 11, ELECTIONS, IN PARTICULAR, SECTION 11-102(c), WARD BOUNDARIES; AND CHANGING THE WARD BOUNDARIES ESTABLISHED THEREIN BY ADDING CERTAIN NEWLY ANNEXED REAL PROPERTY TO WARD III PROVIDING FOR CERTIFICATION AND REPEALING OF ALL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. AMENDMENT. Pursuant to Billings Municipal Code, Section 11-102(c) and the State Law, Billings Municipal Code, Section 11-102(c) Ward Boundaries is hereby amended by adding to Ward III the following described real property:

Tracts of land situated in the NW 1/4 of Section 19, T.1S., R.26E., Yellowstone County, Montana, more particularly described as:

Tract 2B of Amended Tract 2 Certificate of Survey No. 3594, Recorded March 01, 2019, under Document No. 3876931, on file and of record in the Records of Yellowstone County, (prior to the merging with Lot 1, Block 5 of Amended Plat of Lot 1, Block 5, Annafeld Subdivision First Filing, Recorded March 01, 2019, under Document No. 3876933);

Lot 2B, Block 1 of Amended Plat of Lot 2, Block 1, Adam And Mollie Walter Subdivision, First Filing, Recorded April 18, 2019, under Document No. 3880645, on file and of record in the Records of Yellowstone County, (prior to the merging with Lot 1A, Block 4 of Amended Plat of Lots 1 and 2, Block 4, Annafeld Subdivision First Filing, Recorded September 14, 2018, under Document No. 3862576);

Including all adjacent right-of-way of Elysian Road;

Containing 45.398 gross and 43.125 net acres more or less.

(# 19-01) See Exhibit "A" Attached

2. CERTIFICATION. Pursuant to M.C.A. Section 13-3-103, the above change and alteration is hereby certified to the election administrator by the City Council, and the City Administrator or his designee is hereby directed to certify the changes and alterations and to deliver a map showing the boundaries of the ward, the streets, avenues and alleys by name and the ward by number, to the election administrator not more than ten (10) days after the effective date of this ordinance.
3. REPEALER. All other ordinances, sections of the Billings Municipal Code and ordinances inconsistent herewith are hereby repealed.

PASSED by the City Council on the first reading this 13th day of May, 2019.

PASSED by the City Council on the second reading this 28th day of May, 2019.

THE CITY OF BILLINGS:

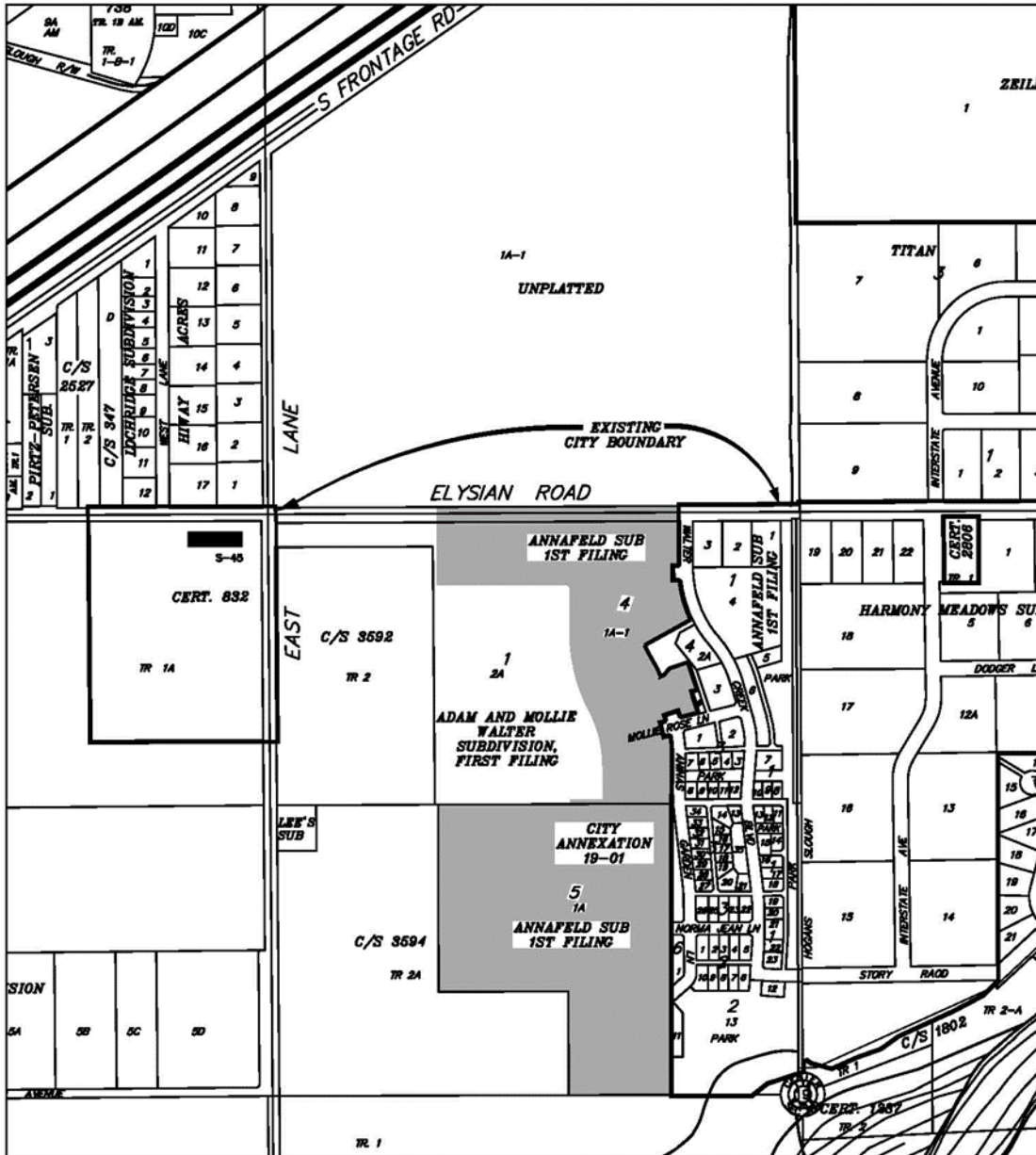
William A. Cole, MAYOR

ATTEST:

BY: _____
Denise Bohlman, CITY CLERK

(AN 19-01)

EXHIBIT "A"



Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Increase in Mayor and Council Compensation

PRESENTED BY: Brent Brooks, City Attorney

Department: Legal

Presentation: No

PROBLEM/ISSUE STATEMENT

During its April 8, 2019, Regular business meeting, The Mayor and Council have previously approved a Council Initiative by Council Member Cromley requesting staff to amend and increase the current Mayor and Council compensation established by ordinance. This compensation has not been increased since 1998. City accounting records indicate that in January of 1998 Council and Mayor Compensation was doubled from \$300 to \$600 per month for Councilmembers and from \$400 to \$800 per month for the Mayor.

Pursuant to the approved Council Initiative, the City Attorney's office has prepared an amendment to BMCC (City Code) Section 2-201(a) and (b) which reflects an increase in Council Member compensation from \$600 to \$1000 per month and also increases the Mayor's compensation from eight \$800 to \$2000 per month. These changes are noted by strikethroughs and underlines in the attached amended ordinance.

City Charter Section 3.11 provides that the Council shall establish compensation of the Mayor and Council Members by ordinance. However, this section also provides that no Council Member or Mayor compensation may be increased during his or her term of office. Therefore, if this ordinance is approved at First and Second reading, this compensation cannot take effect for any Council Member or the Mayor until his or her next term.

ALTERNATIVES ANALYZED

City Council may:

- Approve the amended ordinance increasing Mayor and Council Member compensation, or;
- Approve a different amount of compensation increase; or
- Disapprove the ordinance.

FINANCIAL IMPACT

The amended ordinance will increase the Mayor and Council compensation by approximately a total of \$ 62,400 each year.

RECOMMENDATION

Staff recommends that the Mayor and Council approve the amendments to BMCC section 2-201(a) and(b) on First reading and Public hearing.

APPROVED BY CITY ADMINISTRATOR

Attachments

Mayor and Council Compensation Increase

ORDINANCE NO. 19-_____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 2-201 TO INCREASE COMPENSATION FOR MAYOR AND CITY COUNCIL MEMBERS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY BILLINGS THAT:

Section 1. That section 2-201 of the Billings, Montana City Code is amended so that such section shall read as follows:

Sec. 2-201. - Compensation.

- (a) Each member of the council shall be paid as compensation one thousand dollars (\$1000.00) per month.
- (b) The mayor shall be paid as compensation two thousand dollars (\$2000.00) per month.

Section 2: Severability. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

Section 3. Repealer. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 4. Effective Date. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

PASSED by the City Council on first reading this ____ day of _____, 2019.

PASSED, ADOPTED and APPROVED on second reading this ____ day of _____, 2019.

CITY OF BILLINGS

William A. Cole, Mayor

ATTEST:

Denise Bohlman, City Clerk

Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Public Hearing and Resolution for FY19 Budget Amendments

PRESENTED BY: Andy Zoeller, Finance Director

Department: City Hall Administration

Presentation: No

PROBLEM/ISSUE STATEMENT

Montana Code allows local governments to amend their fiscal year budgets by using the same method as used for the original budget adoption: public notice, public hearing and Council adopting a resolution. The following amendments are proposed for FY 2019:

1. Parks Program Fund - \$250,000 for the purchase of the Dehler Park videoboard
2. Facilities Fund - \$125,000 for the emergency procurement of pipe related to the Police Evidence Building expansion project.
3. Solid Waste Fund - \$3,437,000 related to the Landfill Drop-off Facility project and slope stabilization at the Landfill
4. Storm Sewer Fund - \$141,000 to replace collapsed culverts under Cardiff Road

Additional information on each project can be found in the attached Exhibit A.

ALTERNATIVES ANALYZED

The Council will conduct a public hearing and may:

- Approve the requested budget amendments; or
- Not approve the requested budget amendments, which would place the City in violation of Montana law.

FINANCIAL IMPACT

The requested budget amendments will be funded by reserves or new revenues, as described in the budget resolution exhibit.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the resolution approving and adopting the budget amendments for Fiscal Year 2019.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution
Exhibit A

RESOLUTION 19-

A RESOLUTION ADOPTING FISCAL YEAR 2019 ADJUSTMENTS TO APPROPRIATIONS PURSUANT TO M.C.A. 7-6-4006 AS AMENDED, AND PROVIDING TRANSFERS AND REVISIONS WITHIN THE GENERAL CLASS OF SALARIES AND WAGES, MAINTENANCE AND SUPPORT AND CAPITAL OUTLAY.

WHEREAS, M.C.A. 7-6-4006 provides that the City Council, upon proper resolution, adopted by said Council at a regular meeting and entered into its Minutes, may transfer or revise appropriations within the general class of salaries and wages, maintenance and support, and capital outlay, and

WHEREAS, based upon a Budget Review (FY 2019), it is necessary to alter and change said appropriations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the attached transfers or revisions are hereby adopted.

(SEE EXHIBIT A)

PASSED AND APPROVED by the City Council, this 13th day of May, 2019

THE CITY OF BILLINGS:

BY: _____
William A. Cole, MAYOR

ATTEST:

BY: _____
Denise R. Bohlman, CITY CLERK

EXHIBIT A

Revenue Expenditure

Fund 7680 - Parks Programs Fund

At the April 22nd, 2019 City Council meeting, a contract to purchase a new videoboard for Dehler Park was approved. As indicated in the staff memo, a budget amendment would be needed for this purchase. Funds are available in the Dehler Park Fund for this expenditure.

Parks Program Fund	250,000.00
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Fund 6500 - Facilities

At the April 8th, 2019 City Council meeting, a contract was approved to purchase ditch piping for the evidence building expansion. This project is a part of the expansion project included in the FY20 CIP, but needs to be completed before the end of the current fiscal year. Facilities is requesting the budget authority to purchase the pipe. Facility reserves will be used to purchase the pipe, and will be reimbursed with evidence building project funds once completed.

Facilities Fund	125,000.00
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5440 - Solid Waste Construction

Public Works is requesting budget authority be increased in the FY 2019 budget to increase the budget amount for the Landfill Drop-off Facility project. The low bid for this project came in higher than the original budget. The bond sale amount approved by Council in January 2019 was increased accordingly, but a budget amendment is needed for the additional expenses. Additionally, due to the above normal rainfall events that occurred in May and June 2018 slope stabilization is needed at the landfill. Temporary fixes were utilized last summer, but a permanent remedy to resolve a future large-scale slope failure that would threaten to damage the mobile homes located along Jellison Road is required. The FY 20 CIP that was approved by Council on 4/22/19 includes the construction of the slope stabilization project. The amount required this year is for the design of the project. Public Works has sufficient cash to in the Solid Waste fund for both of these projects.

Landfill Drop off Project	3,313,000.00
Slope Stabilization Study	124,000.00

8400 - Storm Sewer

Public Works is requesting budget authority be increased in the FY 2019 budget for the cost of the Cardiff Storm Drain Project. During the summer of 2018, it was discovered that one of the culverts under Cardiff Road near its intersection with Briarwood Boulevard had collapsed. A project is needed to install liner pipe through the culverts to rehabilitate the drainage system. Public Works has sufficient cash in its Storm Sewer fund for this project.

Cardiff Drain Project	141,000.00
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Regular City Council Meeting

Meeting Date: 05/13/2019

TITLE: Resolution Establishing a Commission on Energy and Conservation

PRESENTED BY: Kevin Iffland, Assistant City Administrator

Department: City Hall Administration

Presentation: Yes

PROBLEM/ISSUE STATEMENT

On January 7, 2019 the Northern Plains Resource Council made a presentation at a City Council Work Session to reestablish a Commission on Energy and Conservation in Billings, MT. During the work session two main points were discussed on the reestablishment of the Commission; Duration of the Commission and Allocation of Staff Time. There was a previous Resolution (06-18468) adopted by City Council establishing a Commission on Energy and Conservation and the appointment of members. A ten member Mayor's Commission was created by the Council on August 14, 2006. The Resolution expired at the end of 4 years on December 31, 2010. The previous Energy and Conservation Commission was an ad hoc committee created under Billings Municipal Code 2-224.

Sec. 2-224. - Ad hoc council advisory committees.

The mayor and city council may, by resolution, create such ad hoc council advisory committees as needed. Provided, however, that all such committees must be created pursuant to an adopted council resolution establishing, at a minimum, the following:

- (a) The purpose or charge of the committee;
- (b) The scope of its responsibilities;
- (c) The composition of the committee; and
- (d) The duration of the committee.

The city administrator shall be charged with assigning appropriate staff to any committee created under this paragraph to ensure compliance with all applicable open public meetings law.

The proposed Resolution would create an ad hoc advisory committee as outlined in Billings Municipal Code 2-224. The Commission on Energy and Conservation would advise City Council on policies, practices regarding energy consumption, ways to reduce the amount of money spent on energy and to limit impacts on the environment. The Commission would expire at the end of four (4) years or when the Commission members determine by majority vote that their work has been completed, whichever comes first. There would be four (4) citizen members appointed to four-year terms and three (3) citizen members shall be appointed to two-year terms, with all terms beginning on July 1, 2019. The idea is to create staggered appointment terms for continuity on the Commission, if the Commission was renewed past the 4 year expiration date. City staff may be allocated to coordinate the City's ongoing and future energy conservation efforts, to facilitate, internal and external communications, and administrative duties for the Commission. The City anticipates having the Utilities System Engineer and the

possibility of a Vista member taking on lead roles for the City.

ALTERNATIVES ANALYZED

City Council may:

- Approve, the Resolution establishing the ad hoc Council Advisory Committee - Commission on Energy and Conservation or;
- Modify, the Resolution establishing the ad hoc Council Advisory Committee - Commission on Energy and Conservation or;
- Disapprove the Resolution establishing the ad hoc Council Advisory Committee - Commission on Energy and Conservation

FINANCIAL IMPACT

The financial impact to the City will involve staff time allocated to coordinate the City's ongoing and future energy conservation efforts, including but not limited to, Commission facilitation, internal and external communications, and administrative duties.

RECOMMENDATION

Staff recommends approval of the ad hoc committee created by the Resolution.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution Energy and Conservation

RESOLUTION 19-_____

A RESOLUTION ESTABLISHING A COMMISSION ON ENERGY AND CONSERVATION

WHEREAS, the Billings City Council's Strategic Plan for Fiscal Years 2015-2019 specifies stewardship as a value, which includes planning and managing resources effectively, responsibly and efficiently; and

WHEREAS, the Mayor has proposed and the City Council has approved the establishment of a Commission on Energy and Conservation to coordinate the City of Billings' current policies and practices regarding energy consumption and resource conservation, to make recommendations to the City Council and City Administrator for future action; and

WHEREAS, the purpose of the Commission will be to consider ways to conserve energy including areas where the City can reduce the amount of money it spends on energy and ways to limit the City's impact on the environment; and

WHEREAS, the Commission may also recommend additional areas where City government could assist citizens in minimizing pollution and energy consumption; and

WHEREAS, the Commission will be responsible for conducting an inventory of water and wastewater consumption, waste removal and disposal, pollution and energy efficiency of City-owned and City-managed facilities, vehicles and equipment; and

WHEREAS, the cost of implementing energy conservation strategies will always be a consideration but should not necessarily limit the discussion, which could include water conservation, recycling, alternate fuels, alternate transportation, alternate energy sources, building and road construction, etc.; and

WHEREAS, the Commission shall consist of seven citizen members to be appointed by the Mayor and confirmed by the City Council; and

WHEREAS, the Commission may also include up to three ex-officio representatives of City departments, to be appointed by the Mayor and confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. CREATION. There is hereby created the Commission on Energy and Conservation.

2. DURATION. The Commission shall expire at the end of four (4) years or when the Commission members determine by majority vote that their work has been completed, whichever comes first.
3. APPLICATION PROCESS. Citizen members shall apply to serve on the Commission and must have experience or a demonstrated interest in the fields of energy or conservation.
4. APPOINTMENT TERMS. Four (4) citizen members shall be appointed to four-year terms and three (3) citizen members shall be appointed to two-year terms, with all terms beginning on July 1, 2019.
5. MEMBER RENEWAL. Citizen members appointed to serve on the Commission may re-apply for a four-year term at the expiration of their current term and shall be re-appointed at the discretion of the Mayor, with approval from City Council.
6. ALLOCATION OF STAFF TIME. City staff may be allocated to coordinate the City's ongoing and future energy conservation efforts, including but not limited to, Commission facilitation, internal and external communications, and administrative duties.
7. COMMISSION ORGANIZATION. The Commission, upon creation, shall adopt bylaws providing for meeting schedules, officers and their election, and other appropriate conditions for the conduct of its members.
8. DUTIES OF THE COMMISSION. Members will undertake and oversee the process of creating and implementing a comprehensive energy conservation plan that includes:
 - a. An inventory of water and wastewater treatment, waste removal and disposal, pollution and energy efficiency of City-owned-and-managed facilities, transportation and equipment; and
 - b. Specific goals and strategies to reduce energy consumption, pollution and waste by measurable amounts; and
 - c. A timetable for accomplishing the outlined goals and strategies; and report the findings of the Commission to City Council on a semi-annual basis.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, on the _____ day of _____, 2019.

CITY OF BILLINGS

By: _____
William A. Cole, Mayor

ATTEST:

By: _____
Denise R. Bohlman, City Clerk

Regular City Council Meeting**Meeting Date:** 05/13/2019**TITLE:** City and Urban Renewal District Memorandums of Understanding**PRESENTED BY:** Wyeth Friday**Department:** Planning & Community Services**Presentation:** Yes**PROBLEM/ISSUE STATEMENT**

The City Council is being asked to take action on three Memorandums of Understanding (MOUs) with the Urban Renewal District Advisory Boards for the three Urban Renewal Districts in Billings. The Council was scheduled to take action on two of the MOUs at its February 25 meeting but delayed action until this meeting so the MOU with the Billings Industrial Revitalization (BIRD) Board could be acted upon at the same time, and language regarding public open meetings requirements could be added. City staff and members of the BIRD Board and District support staff met twice in March and April to review sections of the MOU with the BIRD to reach consensus on several issues. The changes made in the MOU with the BIRD did not effect the other two MOUs under consideration, and mainly addressed BIRD's leadership role in some activities in the EBURD, the involvement of Big Sky Economic Development as a party to the MOU related to economic development activity in the EBURD, and inclusion of elements of the City's TIF Policy in the MOU in the same way as in the other two MOUs.

The organizations included in these MOUs are the Downtown Billings Partnership (DBP), the BIRD, and the South Billings Urban Renewal Association (SBURA). The City had MOUs that expired with the BIRD and SBURA in February 2019, and has developed a new MOU with the DBP as the previous one has been essentially expired for years. The City Council reviewed and proposed edits to the MOUs at its Work Session on February 4, and additional language regarding public open meetings requirements was proposed by the Mayor and provided to the Council at its February 25 meeting. Changes made to the MOUs are outlined here:

- Include language in all MOUs that clarifies the need for compliance with the City's TIF Policy.
- Provide specific reference regarding the type of insurance to be carried by the Advisory Boards to be Errors and Omissions Insurance.
- Strike a portion of the Land Use Decision Authority sections to clarify the Advisory Boards will specifically be informed and have the opportunity to provide input on amendments to land use regulations (i.e. Subdivision regulations, zoning regulations, etc.). However, while the City will continue its communication on zone changes or other land use applications, it will not expect formal recommendations from the Advisory Boards on these regular processes.
- Under the Conflict of Interest sections in each MOU, add that conflict of interest requirements apply to both Advisory Board members and any employees of the Board.
- Language regarding the requirements for open meetings was inserted into the MOUs in Section III Relationship of the Parties part A.
- One City Council Member brought up the concept of having a City Council Member or City staff member serve on each of the Advisory Boards, similar to the Downtown Billing

Partnership configuration. Staff has not made any proposed edits in the MOUs in relation to this item as the Council as a whole did not appear to want to make this adjustment. The Council could make this change, or others, before it takes action on the MOUs at this meeting.

- Two City Council Members have brought up the use of "claw back" provisions during discussion of the MOUs and TIF funded projects in the past few months. This type of provision would condition TIF application approvals on mechanisms to have the TIF funding awarded for a project rescinded under certain circumstances after the project was approved. City Council Members, City staff and members of the three Urban Renewal Districts discussed the use of claw back provisions when the Council developed its TIF Policy in 2018. It was determined at the time that claw back provisions generally undermine the concept of encouraging property owners to rehabilitate and redevelop properties in the Districts and it was decided not to include such provisions in the Policy. While there may be situations where such provisions might be considered, staff is continuing to follow the Council-adopted TIF Policy as guidance in this area and not including claw back provisions in these MOUs.

All three of the District support staff have been provided the updated MOU documents in advance of this meeting, and all of the advisory boards have supported the MOUs as presented.

ALTERNATIVES ANALYZED

City Council may:

- Approve of the MOUs as drafted, or;
- Approve of the MOUs after making further edits or changes, or;
- Disapprove of the MOUs. If the Council does not approve the MOUs, the City and the Urban Renewal District Advisory Boards will continue to operate without any formal agreements in managing activities in the Districts.

FINANCIAL IMPACT

There is no direct financial impact from approval of these MOUs for the City. However, management, administration and financial oversight is critical to the success of revitalization efforts in these Districts and coordinated work by the City and the Advisor Boards will lead to sustainable, responsible, and highly impactful financial investments in these areas.

RECOMMENDATION

Staff recommends the City Council approve the three MOUs with the Downtown Billings Partnership (DBP), the Billings Industrial Revitalization District (BIRD), and the South Billings Urban Renewal Association (SBURA). The action should be taken in three separate motions - one for each MOU.

APPROVED BY CITY ADMINISTRATOR

Save Text Box

Attachments

DBP MOU
BIRD MOU
SBURA MOU

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF BILLINGS
AND
THE DOWNTOWN BILLINGS PARTNERSHIP, INC.,
AN I.R.C. 501 (c)(4) MONTANA NON-PROFIT CORPORATION, (DBP)
FOR PROGRAM COORDINATION AND TAX INCREMENT FINANCING
RECOMMENDATIONS AS PER MCA 7-15-4233 IN THE EXPANDED
NORTH 27TH STREET URBAN RENEWAL DISTRICT**

This Memorandum of Understanding (“MOU”) is made and entered into on _____, 2019 (the “Effective Date”) by and between the City of Billings (“City”), and the Downtown Billings Partnership, Inc. (“DBP”), a 501 c(4) tax exempt corporation that is managed with the purpose of assisting the City in revitalization of the Expanded North 27th Street Urban Renewal District (27th Street URD) for projects, regulations, planning, and to render opinions and give recommendations to the City Council as outlined in MCA 7-15-4233 on all financial assistance provided by Tax Increment Financing (TIF) in the North 27th Street URD. For purposes of this MOU, the City, and the DBP are each a “Party” and are sometimes collectively referred to as the “Parties.”

I. TERM & TERMINATION OF THIS MOU

This MOU shall be in effect for five (5) years from the Effective Date, and the parties agree to conduct an annual progress-review meeting to consider any necessary changes to the implementation strategies and roles and responsibilities as set forth in this Agreement. Any Party may terminate this MOU by giving the other party not less than 90-days’ notice prior to a fiscal year end of June 30. Days are defined in this Agreement to be business days.

II. BACKGROUND AND PURPOSE OF THIS MOU

- A. The North 27th Street URD was created by the City of Billings in 2008 by Ordinance No. 08-5483 and is defined in the attached Exhibit A map. The 2008 modification of the downtown URD followed multiple amendments by the City to the boundary of the original URD first created by the City in 1976.
- B. The DBP works in cooperation with the Downtown Billings Alliance (DBA). This MOU is between the City and the DBP, and is focused on the work and operations of the DPB as they relate to the 27th Street URD and application of TIF funds in the District.
- C. The City of Billings has adopted a Tax Increment Finance Policy (Resolution #18-10750). The DBP will maintain compliance with the Policy in operating under this MOU and the City will use the Policy in its decisions related to TIF programs and projects.
- D. This MOU is a cooperative effort between the City of Billings and the DBP, with the mutual objective of enhancing economic development opportunities in the North 27th Street URD by promoting efforts that include, but are not limited to, commercial, residential and mixed-use development, public infrastructure improvement, and implementing the Goals for Downtown Billings as embodied in the 2018 Downtown

Billings Strategic Plan, 2008 Urban Renewal Plan, as well as other City-adopted ordinances, plans and programs affecting Downtown Billings.

III. RELATIONSHIP OF THE PARTIES

- A. For the life of this MOU, the DBP will maintain itself as a non-profit advisory board to make recommendations to the City Council regarding all TIF expenditures. As per Sections 2-3-103, 2-3-111, and 2-3-203(1), Montana Code Annotated (MCA), which specify public participation requirements and that all meetings of public or governmental bodies or organizations supported by or expending public funds must be open to the public, the DBP will comply with these requirements when acting in its capacity as an advisory board to the City Council.
- B. The DBP working in cooperation with the DBA may hire, contract for, or coordinate with the City, for support for the implementation of this MOU. Support includes, but is not limited to, program coordination, application review and processing, tax increment financing recommendations, administration and implementation of the 2018 Downtown Billings Strategic Plan and 2008 Urban Renewal Plan. TIF funding used for support positions must be approved by the City Council through its annual budgeting process as part of its review and approval of the DBP annual budget. If the DBP does seek contract services, supplies, or expenditures for other capital costs that utilize TIF funds, the DBP must follow City purchasing and procurement policies in effect at the time.
- C. The DBP Board By-Laws in Article II, Section 1 (D) specify the Board be made up of Downtown Billings stakeholders that represent many organizations. As per the City TIF Policy Section 3 (a), this MOU refers to the DBP By-Laws in outlining the members of the Board. The Board includes a representative from the City of Billings that is a voting member of the Board. The Board must carry Errors and Omissions Insurance for its members and provide proof of insurance to the City. The Board will ensure a current copy of its By-Laws is provided to the City.
- D. This MOU is not intended to create or constitute any joint venture, partnership, joint powers agency, or other formal organization of any kind.
- E. No Party is authorized herein to act as the agent of the other.
- F. Sections IV through XI of this MOU outline roles and responsibilities of the City and DBP related to the North 27th Street URD. The Parties shall collaborate to carry out these identified activities.

IV. TAX INCREMENT FINANCING AUTHORITY AND ADMINISTRATION

- A. The City Council shall have the ultimate decision making authority regarding any expenditure of TIFD Funds related to the 27th Street URD and the DBP.
- B. The DBP and the City will develop and maintain an application form and assistance guidelines for parties seeking the use of TIF Funds.
- C. The DBP will accept and review applications for TIF Funds related to the North 27th Street URD and will provide a copy of the application to the City staff for review. The

DBP Board shall review the application and make a recommendation to the City Council regarding funding of the application. Recommendations for expenditures shall be presented to the City Council by the DBP in coordination with City staff. Development Agreements for the applications for TIF funds will also be reviewed by the DBP Board and City staff before presentation to City Council for approval.

- D. The DBP staff will work with the City Administrator and City Finance Director to maintain and administer the City of Billings Downtown Revolving Loan Program as per Section 13-1100 of the Billings City Code.

V. DBP TRAINING AND CONFLICT OF INTEREST

- A. Training – The DBP Board will participate with all City URD advisory boards in biannual training conducted in coordination with City staff and URD support staff. The training must include, but is not limited to review of URD and TIF laws, Administrative Rules, ethics, conflicts of interest, meeting management, and maintenance of minutes and records.
- B. Conflict of Interest – The DBP By-Laws in Article II, Section 14 specifically addresses conflicts of interest situations for board members and any employees of the DBP. In addition to the conflict of interest provisions in the DBP By-Laws, if the City finds an appearance of conflict of interest during review of a program or project seeking TIF funding, the matter will be reviewed by the City Attorney’s Office.

VI. LAND USE DECISION AUTHORITY

- A. The City staff shall provide to the DBP any proposed land use regulation changes related to property within the 27th Street URD for review by the DBP. The DBP shall submit its recommendation to the City Council.
- B. Subject to existing land use law, the City may develop and administer land use and design regulations with consideration to the 2018 Downtown Billings Strategic Plan and other plans and ordinances adopted by the City. As referenced in Section II D. of this MOU, the City and the DBP share the mutual objective of enhancing economic development opportunities in the North 27th Street URD. These efforts include, but are not limited to, commercial, residential and mixed-use development, public infrastructure improvement, and implementing the Goals for Downtown Billings as embodied in the 2018 Downtown Billings Strategic Plan, as well as other City-adopted ordinances, plans and programs affecting Downtown Billings.

VII. MAINTENANCE, PRIORITIZATION, AND IMPLEMENTATION OF THE 2018 DOWNTOWN BILLINGS STRATEGIC PLAN

- A. DBP will work to maintain, prioritize, and implement the 2018 Downtown Billings Strategic Plan and the DBP Board’s annual goals as its staffing capacity will allow and in consultation with the City.
- B. DBP will work with the City in developing annual goals and an associated proposed budget for the North 27th Street URD for consideration and adoption by the City Council.

- C. DBP will actively work to recruit private investment in the 27th Street URD in partnership with the City.

VIII. IDENTIFY FUNDING SOURCES AND FACILITATE PUBLIC INFRASTRUCTURE IMPROVEMENTS

- A. The City will identify and make application for appropriate funding sources in order to facilitate necessary infrastructure improvements as identified in the City's Current Capital Improvement Plan and other infrastructure master plans for projects within the 27th Street URD boundary. The DBP will assist the City with funding applications, as appropriate.
- B. The DBP also will work with City staff and property owners to consider public infrastructure projects in the 27th Street URD and bring recommendations to City Council through processes, including the City's Capital Improvement Plan.

IX. OTHER SERVICES

- A. DBP may, at its sole option, contract professional services with an outside party or the City to provide security and maintenance services within the North 27th Street URD funded through property owner participation in a business improvement district or sub-district.
- B. DBP will work in consultation with the Downtown Billings Alliance, Billings Chamber of Commerce, Big Sky Economic Development and the City to develop and maintain a marketing/branding program for the North 27th Street URD, as staff and funding allows.

X. PUBLIC RELATIONS

Any news release, public announcement, advertisement or publicity proposed to be released by DBP or the City regarding the work outlined in this MOU shall be subject to the approval of the other Parties prior to release. The Parties agree that such approval shall not be unreasonably withheld.

XI. NOTICE

The Parties have identified the following individuals as point persons for all communication and coordination. Any notice required hereunder shall be provided in writing.

City:	Wyeth Friday Director, Planning and Community Services Department 2825 3 rd Avenue North, 4 th Floor Billings, MT 59101 fridayw@ci.billings.mt.us (406) 657-8249
DBP:	Katy Easton Chief Executive Officer DBA keaston@downtownbillings.com (406) 294-5060

XII. AUTHORITY AND EXECUTION

Each Party represents that it has the authority to enter into this MOU and to perform the functions stated herein, and that the persons executing this MOU on their respective behalf are authorized by law, resolution or other requisite action of the Party's governing body.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU on the dates indicated below.

THE CITY OF BILLINGS:

By: _____

William A. Cole, MAYOR

ATTEST:

By: _____

Denise R. Bohlman, CITY CLERK

APPROVED AS TO FORM:

By: _____

Brent Brooks, CITY ATTORNEY

DOWNTOWN BILLINGS PARTNERSHIP, INCORPORATED

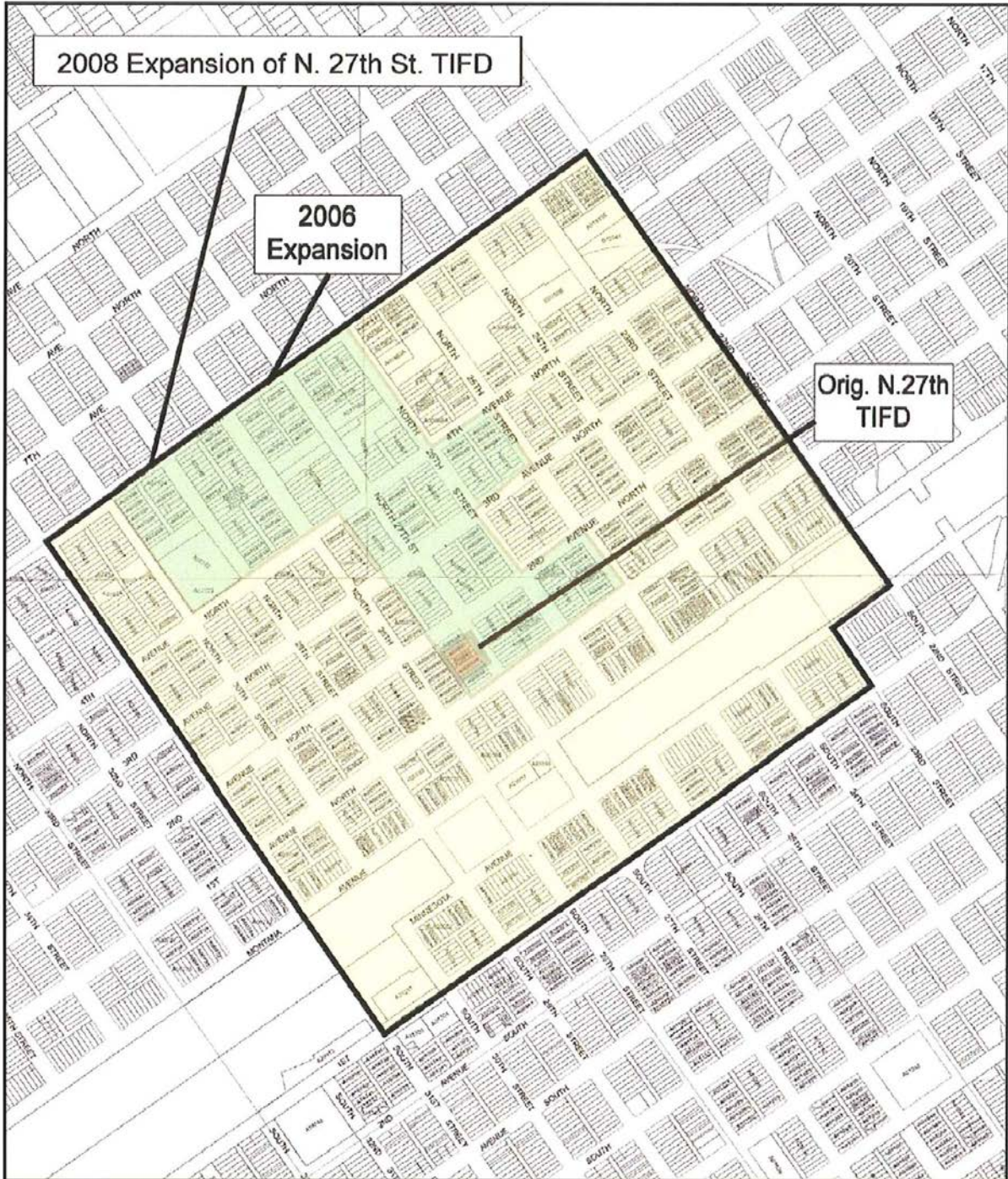
Dated: _____

By: _____

DBP Board President

Exhibit A

Map of entire Expanded N. 27th District



**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF BILLINGS
AND
THE BILLINGS INDUSTRIAL REVITALIZATION DISTRICT, INC.,
AN I.R.C. 501 (c)(6) MONTANA NON-PROFIT CORPORATION,
AND
BIG SKY ECONOMIC DEVELOPMENT, FOR THE
IMPLEMENTATION OF THE MASTER PLAN FOR
REVITALIZATION, PROGRAM COORDINATION, AND TAX
INCREMENT FINANCING RECOMMENDATIONS AS PER MCA 7-15-
4233 IN THE EAST BILLINGS URBAN RENEWAL DISTRICT**

This Memorandum of Understanding (“MOU”) is made and entered into on _____, 2019 (the “Effective Date”) by and between the City of Billings (City), Big Sky Economic Development (BSED), a local port authority created by Yellowstone County, a political subdivision of the State of Montana, and the Billings Industrial Revitalization District, Inc. (BIRD), a 501 c(6) tax exempt corporation of the land owners with property located within the boundaries East Billings Urban Renewal District (EBURD). Management is coordinated with these entities for the purpose of assisting the City in revitalization of the EBURD for all projects, regulations and planning done in the EBURD, and to render opinions and give recommendations to the City Council as outlined in MCA 7-15-4233 on all financial assistance provided by Tax Increment Financing (TIF) in the EBURD. For purposes of this MOU, BSED, the City, and the BIRD are each a “Party” and are sometimes collectively referred to as the “Parties.”

I. TERM & TERMINATION OF THIS MOU

This MOU shall be in effect for 5 years from the Effective Date, and the parties agree to conduct an annual progress-review meeting to consider any necessary changes to the implementation strategies and roles and responsibilities as set forth in this Agreement. Any Party may terminate this MOU by giving the other 90-days written notice prior to a fiscal year end of June 30. Days are defined in this Agreement to be business days.

II. BACKGROUND AND PURPOSE OF THIS MOU

- A. The EBURD was created by the City of Billings in 2006 and expanded in 2015 (Ordinance No. 06-5395, Ordinance No. 15-5652) and is defined in the attached Exhibit A map.
- B. The City of Billings has adopted a Tax Increment Finance Policy (Resolution #18-10750). The BIRD will maintain compliance with the Policy in operating under this MOU and the City will use the Policy in its decisions related to TIF programs and projects.
- C. This MOU is a cooperative effort among the City of Billings, BSED and the BIRD. The Parties share the mutual objective of enhancing economic development opportunities

in the EBURD by promoting the ideals of sustainable industry, outstanding quality of life, public infrastructure improvement, and predictable land use decision-making. These efforts are embodied in the 2009 EBURD Master Plan, 2012 EBURD Code (Ordinance No. 12-5581), 2013 Exposition Gateway Concept Plan, 2013 Hospitality Corridor Planning Study, as well as other City-adopted ordinances, plans and programs affecting the EBURD, provided said ordinances, plans and programs are reviewed by the BIRD board.

- D. The BIRD is actively working on annexation of County lands in and around the EBURD. Collectively the EBURD and relevant County Land shall be called (“The Study Area”).
- E. A Master Plan for the Revitalization of the EBURD has been completed pursuant to a grant by the U.S. Department of Commerce – Economic Development Administration. One purpose of this MOU is to define the mutual understanding of BSED, the BIRD, and the City regarding the implementation of the Master Plan the Study Area.
- F. The EBURD, as its foundation, is an Urban Renewal District with a Tax Increment Financing Provision.

III. RELATIONSHIP OF THE PARTIES

- A. For the life of this MOU, the BIRD will maintain itself as a non-profit advisory board to make recommendations to the Billings City Council regarding all TIF expenditures and land use in the EBURD. This MOU relates only to the cooperative efforts of BSED, the City, and the BIRD described herein in connection with the EBURD. As per Sections 2-3-103, 2-3-111, and 2-3-203(1), Montana Code Annotated (MCA), which specify public participation requirements and that all meetings of public or governmental bodies or organizations supported by or expending public funds must be open to the public, the BIRD will comply with these requirements when acting in its capacity as an advisory board to the City Council.
- B. The BIRD Board By-Laws in Article IV specifies the Board shall be made up of stakeholders that represent both business and property interests in the EBURD. As per the City TIF Policy Section 3 (a), this MOU refers to the BIRD By-Laws in outlining the members of the Board. The BIRD must carry Errors and Omissions Insurance for its board members and provide proof of insurance to the City. The Board will ensure a current copy of its By-Laws is provided to the City.
- C. This MOU is not intended to create or constitute any joint venture, partnership, joint powers agency, or other formal organization of any kind.
- D. No Party is authorized herein to act as the agent of the other.
- E. This MOU is for the sole benefit of the parties herein and their successors and assigns. This MOU is not intended to and shall not be interpreted to create or confer to a third party any rights, entitlements or interest, including any third

party beneficiary rights.

- F. Sections IV through XIII of this MOU outline roles and responsibilities of the City, BSED and BIRD related to the EBURD. The Parties shall collaborate with the identified lead organization to carry out these identified activities. The attached Exhibit B outlines the EBURD administration.

IV. BIRD BOARD AND STAFF

- A. The BIRD board may hire, contract for, or coordinate with the City, for support for the implementation of this MOU. Support includes, but is not limited to, program coordination, application review and processing, tax increment financing recommendations, administration and implementation of the EBURD Master Plan. TIF funding used for operations and staff must be approved by the City Council through its annual budgeting process as part of its review and approval of the EBURD annual budget. If the BIRD does seek contract services, supplies, or expenditures for other capital costs that utilize TIF funds, the BIRD must follow City purchasing and procurement policies in effect at the time.
- B. The BIRD Board has adopted a policy that board members and staff cannot receive TIF funding for Development Incentives while in the employment of the BIRD or serving as a member of the board of directors of the BIRD.

V. TAX INCREMENT FINANCING AUTHORITY AND ADMINISTRATION

- A. The City Council shall have the ultimate decision-making authority regarding any expenditure of TIFD Funds related to the EBURD. The BIRD will present recommendations for expenditures to the City Council.
- B. The BIRD and the City will maintain an application form and assistance guidelines for parties seeking the use of TIF Funds.
- C. Review and Action on TIF fund applications in the EBURD will go as follows:
 - 1. The BIRD staff will accept and review complete applications for TIF funds related to the EBURD and then will provide a copy of the application to the City staff for review.
 - 2. The City staff will review the application and provide comments and recommendations, which shall be returned to the BIRD Board.
 - 3. The BIRD Board shall review the recommendations of City staff and, upon concurrence, BIRD staff will meet with the applicant to review any application questions or changes.
 - 4. Any recommended changes will be incorporated into the application and the BIRD Board will make a recommendation to the City Council regarding funding of the application.

5. BIRD staff and City staff will prepare a development agreement for the expenditures of the TIF funds in the application to coordinate submittal of the application and development agreement to City Council for action.
6. The complete application and development agreement shall be processed and placed on a City Council Meeting for action within fifty (50) days after receipt of a properly completed application as specified in C 1.

VI. BIRD TRAINING AND CONFLICT OF INTEREST

- A. Training – The BIRD Board and support staff will participate with all City Urban Renewal District (URD) advisory boards in biannual training conducted in coordination with City staff and URD support staff. The training shall include, but is not limited to review of URD and TIF laws, Administrative Rules, ethics, conflicts of interest, meeting management, and maintenance of minutes and records.
- B. Conflict of Interest – The BIRD will adopt a resolution stating the Board and any employees of the BIRD will follow the conflict of interest rules adopted by the City under BMCC Article 2-507(8)(b)(15) and BMCC Article 2-702. The BIRD Board also addresses elements of conflict of interest in Section IV (B) of this MOU. If the City finds an appearance of conflict of interest during review of a program or project seeking TIF funding, the matter will be reviewed by the City Attorney’s Office.

VII. LAND USE DECISION AUTHORITY

- A. The City shall have final decision-making authority regarding any land use or zoning decision related to the EBURD, provided those items are first reviewed by the BIRD which shall present its recommendation to the City Council.
- B. Subject to existing land use law, the City may develop and administer land use and design regulations with consideration to the EBURD Master Plan, EBURD Code and other plans and ordinances adopted by the City. As referenced in Section II C. of this MOU, the City and the BIRD share the mutual objective of enhancing economic development opportunities in the EBURD by promoting the ideals of sustainable industry, public infrastructure improvement, and predictable land use decision-making consistent with those proposed in the Master Plan as recommended by the BIRD. The City and the BIRD shall cooperatively explore potential incentives for developers and property owners subject to such regulations.

VIII. BROWNFIELDS ASSESSMENT

- A. BSED has and is currently administering grants from the Environmental Protection Agency (EPA) to undertake brownfields assessments of petroleum and hazardous substance contamination on sites within and adjacent to the EBURD.
- B. BSED has assembled a steering committee to help recommend sites to be assessed. The City and BIRD have both contributed time to this steering committee to help prioritize potential assessment sites. This steering committee

will also apply EPA's Brownfields criteria of future reuse, expansion, and/or redevelopment in recommending assessment sites throughout the life of the project.

IX. MAINTENANCE, PRIORITIZATION, AND IMPLEMENTATION OF THE 2009 EBURD MASTER PLAN

- A. The BIRD will work to maintain, prioritize, and implement the EBURD Master Plan, as its staffing capacity will allow and in consultation with the Parties.
- B. The BIRD Board will convene a committee of all Parties to discuss and suggest recommendations to the City regarding maintenance, prioritization, implementation and updates to the EBURD Master Plan.

X. IDENTIFY FUNDING SOURCES AND FACILITATE PUBLIC INFRASTRUCTURE IMPROVEMENTS

- A. The City will identify and make application for appropriate funding sources in order to facilitate necessary infrastructure improvements as identified in the City's Capital Improvement Plan and other infrastructure master plans for projects within the EBURD boundary. The BIRD will assist the City with funding applications, as appropriate.
- B. The BIRD will work with City staff and property owners to consider public infrastructure projects in the EBURD and bring recommendations to City Council through processes, including the City's Capital Improvement Plan.
- C. In partnership with the City and the BIRD, BSED will seek, apply for, and administer grant opportunities well suited for the EBURD. Specifically, in development projects where there will be an increase of additional new jobs, BSED will apply on behalf of, or assist in the preparation of, applications to the Montana Department of Commerce New Worker Training Grant and Big Sky Economic Development Trust Fund incentive programs. All applications for grants will be reviewed by the BIRD. The BIRD also will make recommendations on grants to the City Council. Acceptance of any grant awards where TIF funds are used must be approved by the City Council.
- D. When an appropriate grant or funding opportunity is not available to BSED, for eligibility reasons, BSED will identify a potential applicant among the Parties and will notify such Party of the funding opportunity. BSED will assist these Parties in preparing applications for these funding opportunities on a fee-for-service basis at the hourly rate normally charged by BSED for grant-writing services.
- E. Whenever possible, funds secured by BSED for implementation of Master Plan recommendations should be matched with local dollars, including TIFD funds, in order to maximize impact.

XI. RECRUITMENT OF PRIVATE INVESTORS AND DEVELOPERS TO THE EBURD

- A. BIRD will actively work to recruit private investment in the EBURD, as its staffing capacity will allow.
- B. The Parties, under BIRD leadership, will assemble a “Response Team” of Party representatives to meet with potential investors and to coordinate recruitment efforts on a case-by-case basis.

XII. OTHER SERVICES

The BIRD may, at its sole option, contract professional services for security and maintenance services within the EBURD funded through property owner participation in a business improvement district or sub-district. However, the City Council shall have the ultimate decision making authority regarding any expenditure of TIFD Funds related to the EBURD, including funds allocated to professional services for a business improvement district or sub-district.

XIII. PUBLIC RELATIONS

Any news release, public announcement, advertisement or publicity proposed to be released by BIRD, BSED or the City regarding the work outlined in this MOU shall be subject to the approval of the other Parties prior to release. The Parties agree that such approval shall not be unreasonably withheld.

XIV. NOTICE

The Parties have identified individuals as outline below as point persons for all communication and coordination. Any notice required hereunder shall be provided in writing.

XV. AUTHORITY AND EXECUTION

Each Party represents that it has the authority to enter into this MOU and to perform the functions stated herein, and that the persons executing this MOU on their respective behalf are authorized by law, resolution or other requisite action of the Party’s governing body.

BSED:	Dianne Lehm Director of Community Development 222 North 32nd Street, Suite 200 Billings, MT 59101 lehm@bigskyeda.org (406) 869-8409	Patrick Klugman Senior Community Development Project Manager 222 North 32nd Street, Suite 200 Billings, MT 59102 patrick@bigskyeda.org (406) 869-
City:	Wyeth Friday, Planning Director Planning and Community Services Dept. 2825 3 rd Ave. North, 4 th Floor Billings, MT 59101 fridayw@ci.billings.mt.us (406) 657-8249	Monica Plecker, Planning Manager City-County Planning Division 2825 3 rd Ave. North, 4 th Floor Billings, MT 59101 pleckerm@ci.billings.mt.us (406) 247-8660
BIRD:	Marshall Knick President, BIRD, Inc. 1413 4 th Ave. North, Ste C Billings, MT 59101 {406) 245-3133	Lenette Kosovich Treasurer BIRD, Inc. 1413 4 th Ave. North, Ste C Billings, MT 59101

IN WITNESS WHEREOF, the Parties hereto have executed this MOU on the dates indicated below.

-- BILLINGS INDUSTRIAL REVITALIZATION DISTRICT, INCORPORATED --

By: _____
Marshall Knick, President

BIG SKY ECONOMIC DEVELOPMENT AUTHORITY

By: _____
Steve Arveschoug, Executive Director

THE CITY OF BILLINGS:

By: _____
William A. Cole, MAYOR

ATTEST:

By: _____
Denise R. Bohlman, CITY CLERK

APPROVED AS TO FORM:

By: _____
Brent Brooks, CITY ATTORNEY

Exhibit A

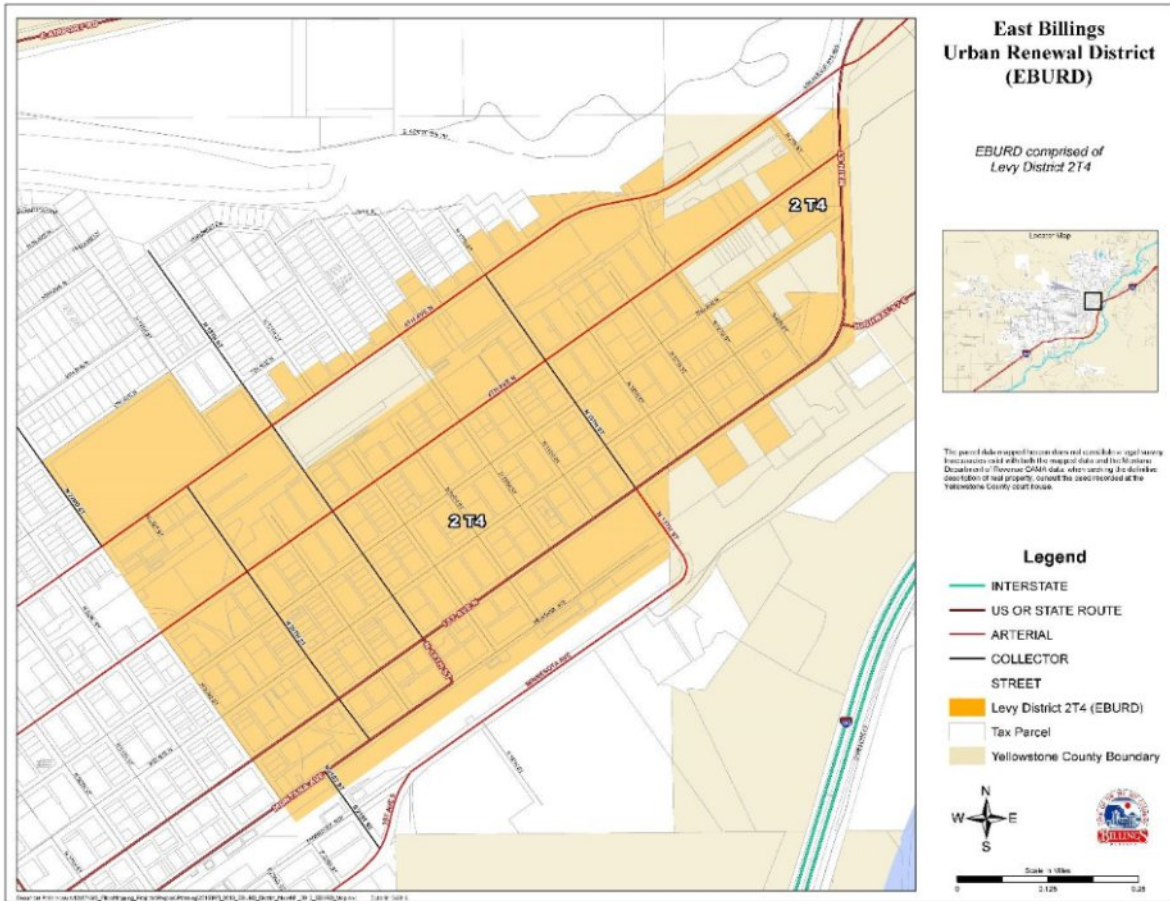
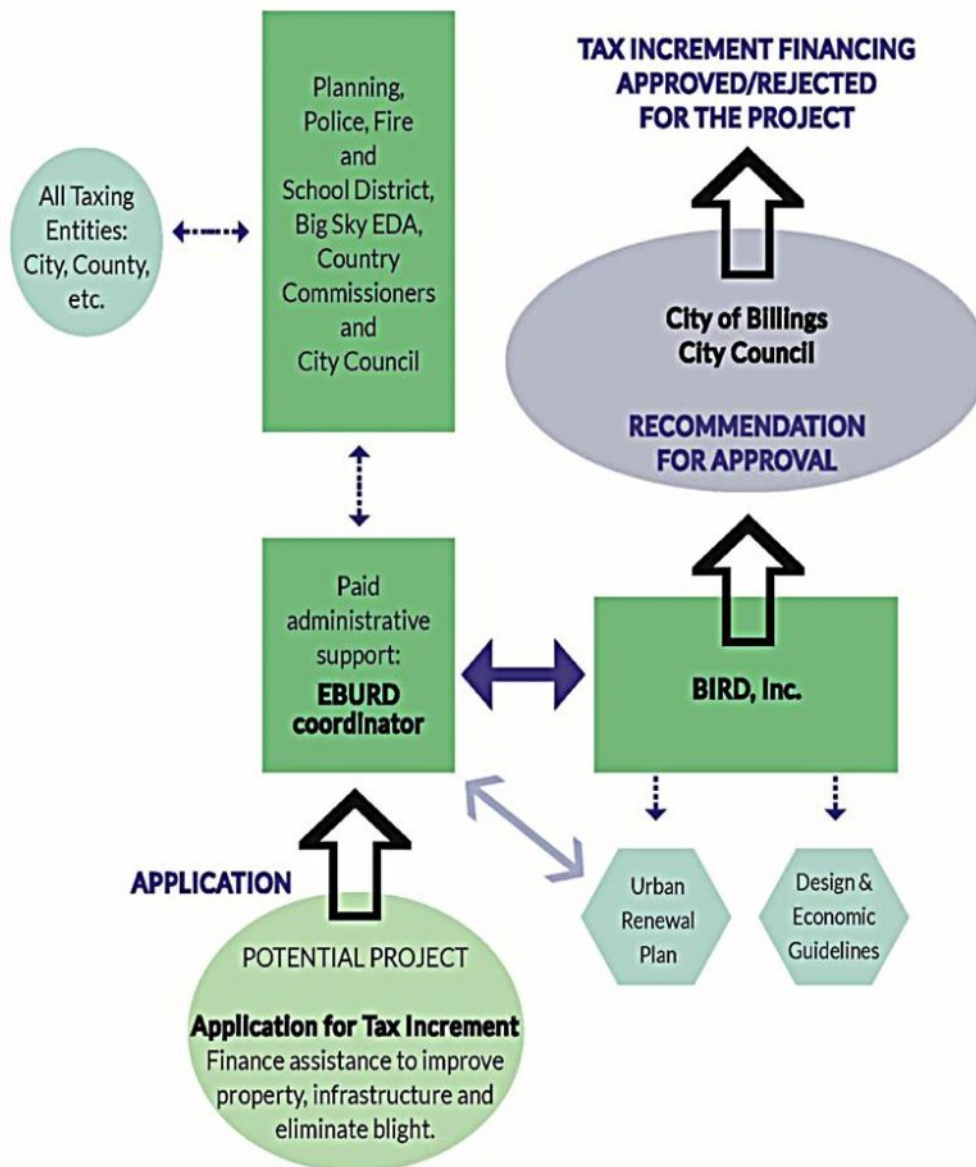


Exhibit B

EBURD ORGANIZATION



**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF BILLINGS
AND
THE SOUTH BILLINGS URBAN RENEWAL ASSOCIATION, INC.,
AN I.R.C. 501 (c)(6) MONTANA NON-PROFIT CORPORATION,
FOR PROGRAM COORDINATION AND TAX INCREMENT FINANCING
RECOMMENDATIONS AS PER MCA 7-15-4233 IN THE SOUTH
BILLINGS BOULEVARD URBAN RENEWAL DISTRICT**

This Memorandum of Understanding (“MOU”) is made and entered into on _____, 2019 (the “Effective Date”) by and between the City of Billings (“City”), and the South Billings Urban Renewal Association. (“SBURA”), a 501 c (6) tax exempt organization that is managed with the purpose of assisting the City in revitalization of the South Billings Boulevard Urban Renewal District (SBBURD) for projects, regulations, planning, and to render opinions and give recommendations to the City Council as outlined in MCA 7-15-4233 on all financial assistance provided by Tax Increment Financing (TIF) in the SBBURD. For purposes of this MOU, the City, and the SBURA are each a “Party” and are sometimes collectively referred to as the “Parties.”

I. TERM & TERMINATION OF THIS MOU

This MOU shall be in effect for five (5) years from the Effective Date, and the parties agree to conduct an annual progress-review meeting to consider any necessary changes to the implementation strategies and roles and responsibilities as set forth in this Agreement. Any Party may terminate this MOU by giving the other party not less than 90-days notice prior to a fiscal year end of June 30. Days are defined in this Agreement to be business days.

II. BACKGROUND AND PURPOSE OF THIS MOU

- A. The SBBURD was created by the City of Billings in 2007 and expanded in 2008 (Ordinance No. 07-5441, Ordinance No. 08-5462, Ordinance No. 08-5484) and is defined in the attached Exhibit A map.
- B. The City of Billings has adopted a Tax Increment Finance Policy (Resolution #18-10750). The SBURA will maintain compliance with the Policy in operating under this MOU and the City will use the Policy in its decisions related to TIF programs and projects.
- C. This MOU is a cooperative effort between the City of Billings and the SBURA, with the mutual objective of enhancing economic development opportunities in the SBBURD by promoting efforts that include, but are not limited to, commercial, residential and mixed-use development, public infrastructure improvement, and implementing the goals of the 2012 South Billings Master Plan, as well as other City-adopted ordinances, plans and programs affecting the SBBURD.

III. RELATIONSHIP OF THE PARTIES

- A. For the life of this MOU, the SBURA will maintain itself as a non-profit advisory board to make recommendations to the City Council regarding all TIF expenditures. As per Sections 2-3-103, 2-3-111, and 2-3-203(1), Montana Code Annotated (MCA), which specify public participation requirements and that all meetings of public or governmental bodies or organizations supported by or expending public funds must be open to the public, the SBURA will comply with these requirements when acting in its capacity as an advisory board to the City Council.
- B. The SBURA may hire, contract for, or coordinate with the City, for support for the implementation of this MOU. Support includes, but is not limited to, program coordination, application review and processing, tax increment financing recommendations, administration and implementation of the SBBURD Master Plan. TIF funding used for support positions must be approved by the City Council through its annual budgeting process as part of its review and approval of the SBBURD annual budget. If the SBURA does seek contract services, supplies, or expenditures for other capital costs that utilize TIF funds, the SBURA must follow City purchasing and procurement policies in effect at the time.
- C. The SBURA Board By-Laws in Article 4 specifies the Board be made up of stakeholders that represent both business and residential interests in the SBBURD. As per the City TIF Policy Section 3 (a), this MOU refers to the SBURA By-Laws in outlining the members of the Board. As outlined in Article 5, Section 5.2 of the SBURA By-Laws. The Board includes two members that are homeowners in the SBBURD, three members that own or represent businesses in the SBBURD, and two at-large members that may be from outside the SBBURD. The Board must carry Errors and Omissions Insurance for its members and provide proof of insurance to the City. The Board will ensure a current copy of its By-Laws is provided to the City.
- D. This MOU is not intended to create or constitute any joint venture, partnership, joint powers agency, or other formal organization of any kind. However, SBURA Board By-Laws in Article 2 and Article 3 notes the SBURA could take on urban renewal powers as per the Montana Urban Renewal Laws if the City assigned them during this MOU.
- E. No Party is authorized herein to act as the agent of the other.
- F. Sections IV through XI of this MOU outline roles and responsibilities of the City and SBURA related to the SBBURD. The Parties shall collaborate to carry out these identified activities.

IV. TAX INCREMENT FINANCING AUTHORITY AND ADMINISTRATION

- A. The City Council shall have the ultimate decision making authority regarding any expenditure of TIFD Funds related to the SBBURD.
- B. The SBURA and the City will develop and maintain an application form and assistance guidelines for parties seeking the use of TIF Funds.

- C. The SBURA will accept and review applications for TIF Funds related to the SBBURD and will provide a copy of the application to the City staff for review. The SBURA Board shall review the application and make a recommendation to the City Council regarding funding of the application. Recommendations for expenditures shall be presented to the City Council by the SBURA in coordination with City staff. Development Agreements for the applications for TIF funds will also be reviewed by the SBURA Board and City staff before presentation to City Council for approval.

V. SBURA TRAINING AND CONFLICT OF INTEREST

- A. Training – The SBURA Board will participate with all City URD advisory boards in biannual training conducted in coordination with City staff and URD support staff. The training must include, but is not limited to review of URD and TIF laws, Administrative Rules, ethics, conflicts of interest, meeting management, and maintenance of minutes and records.
- B. Conflict of Interest – The SBURA By-Laws in Article 5, Section 5.4 specifically addresses conflicts of interest situations for board members. The SBURA Board will adopt a policy that also addresses conflicts of interest situations for any employees of SBURA and provide that Policy to the City. In addition to the conflict of interest provisions in the SBURA By-Laws, if the City finds an appearance of conflict of interest during review of a program or project seeking TIF funding, the matter will be reviewed by the City Attorney’s Office.

VI. LAND USE DECISION AUTHORITY

- A. The City staff shall provide to the SBURA any proposed land use regulation changes related to property within the SBBURD for review by the SBURA. The SBURA shall submit its recommendation to the City Council.
- B. Subject to existing land use law, the City may develop and administer land use and design regulations with consideration to the 2012 South Billings Master Plan and other plans and ordinances adopted by the City. As referenced in Section II C. of this MOU, the City and the SBURA share the mutual objective of enhancing economic development opportunities in the SBBURD. These efforts include, but are not limited to, commercial, residential and mixed-use development, public infrastructure improvement, and implementing the goals in the 2012 South Billings Master Plan, as well as other City-adopted ordinances, plans and programs affecting the SBBURD.

VII. MAINTENANCE, PRIORITIZATION, AND IMPLEMENTATION OF THE 2012 SOUTH BILLINGS MASTER PLAN

- A. SBURA will work to maintain, prioritize, and implement the 2012 South Billings Master Plan as its staffing capacity will allow and in consultation with the City. This may include making updates to the 2012 South Billings Master Plan during this MOU as the Plan is already six years old at the time this MOU was adopted.
- B. SBURA will work with the City in developing annual goals and an associated proposed budget for the SBBURD for consideration and adoption by the City Council.

- C. SBURA will actively work to recruit private investment in the SBBURD in partnership with the City.

VIII. IDENTIFY FUNDING SOURCES AND FACILITATE PUBLIC INFRASTRUCUTRE IMPROVEMENTS

- A. The City will identify and make application for appropriate funding sources in order to facilitate necessary infrastructure improvements as identified in the City’s Capital Improvement Plan and other infrastructure master plans for projects within the SBBURD boundary. The SBURA will assist the City with funding applications, as appropriate.
- B. The SBURA will work with City staff and property owners to consider public infrastructure projects in the SBBURD and bring recommendations to City Council through processes, including the City’s Capital Improvement Plan.

IX. OTHER SERVICES

SBURA will work in consultation with the Billings Chamber of Commerce, Big Sky Economic Development and the City to develop and maintain a marketing/branding program for the SBBURD, as staff and funding allows.

X. PUBLIC RELATIONS

Any news release, public announcement, advertisement or publicity proposed to be released by SBURA or the City regarding the work outlined in this MOU shall be subject to the approval of the other Parties prior to release. The Parties agree that such approval shall not be unreasonably withheld.

XI. NOTICE

The Parties have identified the following individuals as point persons for all communication and coordination. Any notice required hereunder shall be provided in writing.

City:	Wyeth Friday Director, Planning and Community Services Department 2825 3 rd Avenue North, 4 th Floor Billings, MT 59101 fridayw@ci.billings.mt.us (406) 657-8249
SBURA:	Carolyn Rukstad SBURA Board President cprapril1@gmail.com

XII. AUTHORITY AND EXECUTION

Each Party represents that it has the authority to enter into this MOU and to perform the functions stated herein, and that the persons executing this MOU on their respective behalf are authorized by law, resolution or other requisite action of the Party's governing body.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU on the dates indicated below.

THE CITY OF BILLINGS:

By: _____

William A. Cole, MAYOR

ATTEST:

By: _____

Denise R. Bohlman, CITY CLERK

APPROVED AS TO FORM:

By: _____

Brent Brooks, CITY ATTORNEY

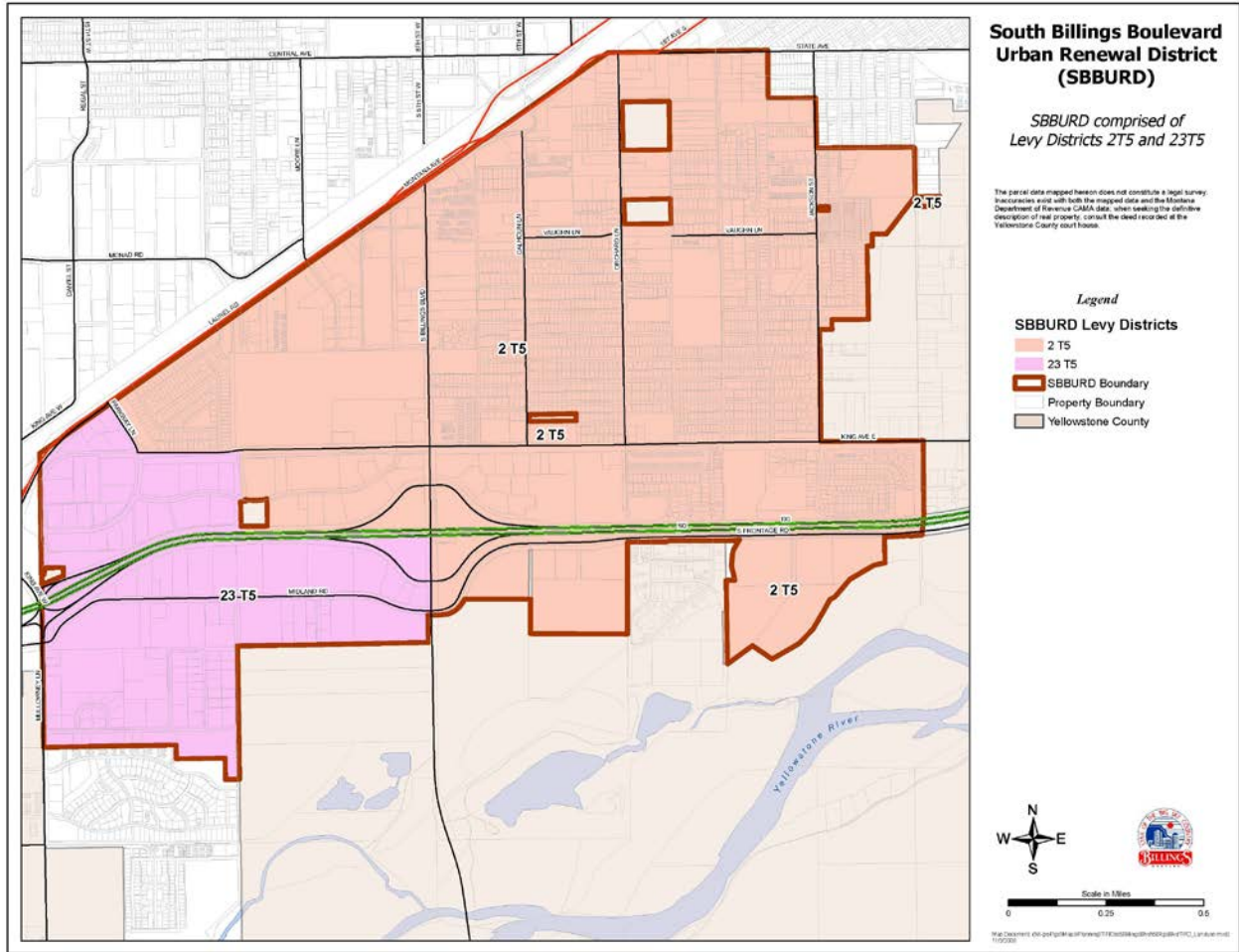
SOUTH BILLINGS URBAN RENEWAL ASSOCIATION, INCORPORATED

Dated: _____

By: _____

SBURA Board President

Exhibit A



Regular City Council Meeting

Meeting Date: 05/13/2019
TITLE: City Administrator's 6 Month Evaluation
PRESENTED BY: Chris Kukulski, City Administrator
Department: City Hall Administration
Presentation: Yes

PROBLEM/ISSUE STATEMENT

It is hard to believe nearly six months have passed since I started as your City Administrator November 12, 2018. I am grateful for the opportunity to serve Billings and have thoroughly enjoyed learning about our community and organization. There have been no shortage of challenges, which is one of the reasons I love this work.

My focus during this time has been to get to know the community and organization, to lay the foundation for our staff leadership team to work collaboratively, help the Council determine their priorities, and begin assessing the organization's strengths and weaknesses. Additionally, my first six months were impacted by two significant projects: One Big Sky and the 66th Legislative Session. I feel that I am off to a good start; however, the 11 of you are the true judge of that.

Enclosed is a copy of the evaluation form that I propose we use for my annual evaluations. This is the same form Billings used to evaluate Mrs. Volek's performance and is nearly identical to the one I used over the past fifteen years. After talking with the Mayor and our most senior Councilmember Dick Clark, we suggest using the form as a guide for our conversation on May 13. Since I have been here for such a short period, you do not need to fill it out but you are welcome to, skipping any questions you need more time to assess. In that same vein, you do not have to give the form back to me, however you are welcome to, if it can help me improve my performance. If you like the form, we will use it this fall to complete my annual evaluation.

I intend to exercise my privacy rights and go into an Executive Session to discuss my performance. Over my career, I have learned this is the best way to have an honest conversation. I believe the discussion will be more candid without the distractions of an audience and cameras. It is my goal to be an excellent leader of this organization and in order to do so; I need each of you to be completely upfront with me.

After the executive session is over, I ask that the Council consider the following section of my Employment Agreement.

Section 3 – Compensation

B. Not later than May 16, 2019, the Employer will evaluate the Employee's performance against the Employer's identified six-month goals. The Employer agrees to consider increasing the compensation of the Employee dependent upon the results of the performance evaluation not to exceed five percent (5%) of annual base salary.

This paragraph was included as a part of the contract negotiations with the idea that, IF I performed at a high level, my salary may be adjusted by no more than 5% after six months.

This was important to me because, with over 20 years of city management experience, I believed it is reasonable to be paid the average pay for city administrators for a city of similar size to Billings. The 2017 International City/County Managers Association (ICMA) compensation survey results show an average pay of \$187,300 for a city of 50,000 – 99,999 and \$224,700 for a city of 100,000 – 249,999. This is a blunt survey instrument, however I believe it is reasonable and we discussed it during my contract negotiations. My current base salary is \$179,000. A 5% adjustment will increase this base to \$187,950. I appreciate your consideration, and am committed to serving at the best of my ability, whatever the outcome of this discussion.

I also attached the 2019/20 City Council Priorities that were adopted March 11 and the written feedback some of you gave me in my first week when I asked your individual perspective on 6, 12 and 18 month goals.

Thank you for the opportunity to serve Billings. It is an honor to be your city administrator.

ALTERNATIVES ANALYZED

None

FINANCIAL IMPACT

If the Council does not approve an increase to the City Administrator's base salary there is no fiscal effect. If the Council approves a 5% adjustment, the City Administrator's base salary will increase by \$8,950.

RECOMMENDATION

Consistent with the Employment Agreement, the Council should perform the six month evaluation and consider adjusting the City Administrator's base salary commensurate with the evaluation.

APPROVED BY CITY ADMINISTRATOR

Attachments

City Administrator's Performance Review Form
2019/20 Adopted City Council Priorities
CA 6 Month Goals - November 2018

CONFIDENTIAL

City of Billings
Performance Appraisal Instrument

2019 (6 month)
*City Council Review of the
City Administrator - Chris Kukulski*

April 24, 2019

**CITY OF BILLINGS
CITY ADMINISTRATOR
PERFORMANCE EVALUATION**

This form is for each City Council member to evaluate the City Administrator's performance in each of the areas noted below. Please record a performance rating for each criterion. The five-scale rating provided should be consistent with the following descriptions:

- 1 – Poor (rarely meets expectations).
- 2 – Below Average (usually does not meet expectations).
- 3 – Satisfactory (meets performance expectations).
- 4 – Above Average (generally exceed performance expectations).
- 5 – Excellent (almost always exceeds expectations and performs at very high standard).

Each member of the Council should sign the form and forward it to Wynnette, who will be responsible for compiling the comments.

EVALUATION PERIOD: November 2018 TO May 2019

1. PERSONAL

- _____ Invests sufficient effort toward being diligent and thorough in discharging duties.
- _____ Composure, appearance, and attitude fitting for an individual in his executive position.

2. INTERPERSONAL SKILLS

- _____ Has a genuine interest and a desire to assist and supervise others.
- _____ Treats people as he would like to be treated and handles their problems in a manner that shows sensitivity to their needs and circumstances.
- _____ Is effective in dealing with people without arousing antagonism and demonstrates understanding of situations.
- _____ Is cooperative in dealing with others and functions as part of the "team".
- _____ Is capable of treating others in a fair, consistent and impartial manner.
- _____ Remains calm in difficult and/or pressure situation.
- _____ Maintains an open and approachable manner.
- _____ Controls feelings and emotions so that they do not influence his judgment and performance; maintains composure and self-control.

3. PROFESSIONAL SKILLS AND STATUS

- _____ Knowledgeable of current developments affecting the management field and affecting city governments.
- _____ Respected in management profession.
- _____ Has a capacity for and encourages innovation.
- _____ Anticipates problems and develops effective approaches for solving them.
- _____ Willing to try new ideas proposed by Councilmembers or staff.

4. LEADERSHIP

- _____ Demonstrates assertive initiative in perceiving and dealing with problems.
- _____ Is able to elicit respect from those he comes in contact with and in particular those whom he supervises.
- _____ Is effective in motivating others and firm in handling problems.
- _____ Is sensitive to opportunities to improve the quality, customer service, efficiency and effectiveness of City services.
- _____ Accepts responsibility for the behavior of those he supervises.
- _____ Is assertive and self-confident.
- _____ Maintains an effective manner and demeanor and sets an example for subordinates.
- _____ Presents a positive outlook and is willing to devote the time and effort necessary to get the job done.
- _____ Demonstrates the initiative to learn new procedures and to accept new challenges.
- _____ Elicits and encourages new ideas, processes and procedures.
- _____ Instills and maintains a spirit of teamwork.

5. RELATIONS WITH MAYOR/CITY COUNCIL

- _____ Carries out directives of the Council as a whole rather than those of any one Councilmember.
- _____ Assists the Council in resolving problems at the administrative level to avoid unnecessary board action.
- _____ Assists the Council in establishing policy, while acknowledging the ultimate authority of the Council.
- _____ Responds to requests for information or assistance by the Council.
- _____ Informs the Council of administrative developments.
- _____ Receptive to constructive criticism and advice.

6. POLICY EXECUTION

- _____ Implements Council action in accordance with the intent of the Board.
- _____ Supports the actions of the Council after a decision has been reached.
- _____ Enforces city policies.

_____ Understands city's laws and ordinances.
Reviews enforcement procedures periodically to improve effectiveness.
Offers workable alternatives to the Council for changes in the law when an ordinance or policy proves impractical in actual administrations.

7. REPORTING

_____ Provides the Council with reports concerning matters of importance to the City.
Reports are accurate and comprehensive.
Reports are generally produced through own initiative rather than when requested by the Council.
Prepares a sound agenda which prevents trivial administrative matters from being reviewed by the Council.

8. CITIZEN RELATIONS

_____ Dedicated to the community and its citizens.
Skillful with the news media, avoiding political positions and partisanship.
Has the capacity to listen to others and to recognize their interests – works well with others.
Responsive to complaints from citizens.
Willing to meet with members of the community to discuss their concerns.
Cooperates with neighboring communities.
Cooperates with the County, State and Federal governments.
Cooperates with other organizations within the City, such as BSED, Chamber of Commerce, MSUB, SD2 and Rocky Mountain College.

9. STAFFING

_____ Recruits and retains competent personnel for City positions.
Aware of staff weaknesses and works to improve their performance.
Accurately informed and concerned about employee relations.
Professionally administers the merit system.

10. PERSONNEL MANAGEMENT

_____ Encourages Department Heads to make decisions within their own jurisdictions without City Administrator approval, yet maintains general control of administrative operations.
Instills confidence and initiative in subordinates and emphasizes support rather than restrictive controls for their programs.
Has a friendly professional relationship with the work force as a whole.
Evaluates personnel periodically and points out management weaknesses and strengths.

11. MANAGEMENT CONTROL

- _____ Delegates authority and responsibility appropriately.
- _____ Establishes or uses existing procedures to monitor or to regulate processes, tasks or activities of consultants and job responsibilities.
- _____ Takes action to monitor and follow-up the results of delegated assignments or projects.
- _____ Evaluates performance on an effective and timely basis.
- _____ Allows for follow-up by employees on delegated projects.

12. FISCAL MANAGEMENT

- _____ Prepares a balanced budget to provide services at a level directed by the Council.
- _____ Makes the best possible use of available funds, conscious of the need to operate the City efficiently and effectively.
- _____ Prepared budget is in an intelligent but readable format.
- _____ Possesses awareness of the importance of financial planning and control.

13. GOALS AND OBJECTIVES

- _____ Develops challenging goals and objectives which correspond with overall City of Billings goals and objectives.
- _____ Is able to develop qualitative measurement criteria and standards in order to achieve goals and objectives.
- _____ Effectively implements ongoing revisions in order to meet changing needs and directions.

14. What would you identify as the finest accomplishments of the City Administrator in his first six months?

15. What performance areas would you identify as needing improvement? Why? What constructive, positive ideas can you offer the City Administrator to improve these areas?

16. Other comments?

Signature: _____

Date: _____

2019/2020 City Council Priorities

Adopted March 11, 2019

HIGH

Improve the safety of Billings

- 1) Improve law enforcement capabilities (define the goal/set a standard)
 - a. Improve safety ranking among MT and peer cities as defined by FBI stats
 - b. Improve sense of safety in neighborhoods, the downtown, and parks as measured by our National Citizen Survey results
 - c. Expand partnership with addiction and mental health service providers
 - d. Resolve over-crowding issues with incarceration
 - e. Adopt spa/message parlor business license ordinance
- 2) Improve fire capabilities
 - a. Adopt and Implement long range fire master plan
- 3) Improve safe routes to schools – Medicine Crow
- 4) Continue focus on code enforcement
- 5) Investigate adding a 2nd full time judge

Implement the One Big Sky Plan (see City Contribution/Fiscal Gain estimates)

- 1) Succeed at adopting “Value Capture” legislation (LC1182)

Successful 2019 Legislative Session (see adopted legislative agenda)

Advance West-End Reservoir and Water Treatment Plant Projects

- 1) Complete reservoir 2022
- 2) Complete water plant 2024

Complete Project Re-Code

- 1) Adopt in phases
- 2) Improve impact of casinos through site development
- 3) Include commercial corridor redevelopment standards
- 4) Improve housing affordability & racial segregation

MEDIUM

Improve Communication with our citizens

- 1) Overhaul City Website
- 2) Improve support and engagement with Neighborhood Task Forces

Improve city parks and trails system (quality and quantity)

- 1) Complete - Centennial Park improvements Phase I
- 2) Complete - Coulson Park Master Plan
- 3) Complete Castlerock Park improvements
- 4) Increase trails investments
- 5) Increase park investments (taxes/fees)
 - a) Investigate private revenue ideas (cell towers/vender sales/restaurants etc.)

✚ **Advance Airport Expansion Project – completion target 2023**

✚ **Determine scope of the South Billings Recreation Center**

✚ **Transportation System Improvements**

- 1) Billings Bypass Interchange project
 - a) Zoning of adjacent land
 - b) Annexation
 - c) Utility extension plan
- 2) Inner Belt Loop –
 - a) Zoning of adjacent land
 - b) Right of Way acquisition
 - c) Annexation
 - d) Utility extension plan
- 3) Molt Road/Highway 3 connector
 - a) Zoning of adjacent land
 - b) Right of Way acquisition
 - c) Annexation
 - d) Utility extension plan

LOW

✚ **Propose long-term solutions to City Hall space issues**

✚ **Research options to creating a Public Information Officer type position**

Ongoing administrative topics

- Franchise fee litigation
- Improve financial data analysis
- Lean 6 Sigma/cost of service analysis
- Request for proposals healthcare/wellness
- Tax Increment Finance administrative budgets
- Classification and compensation Study

Ongoing City Council topics

- Franchise fee litigation
- USS Billings
- Meeting length/meeting structure
- Energy Conservation Commission
- Tax Increment Finance administrative budget
- Council compensation
- Ward boundaries

November 2018

City Administrator 6 Month Goals:

- One Big Sky Project conclusion (Cromley)
- Seek input from each department on goals, budget priorities, potential for efficiencies, strength of culture, and what is and isn't working (Gibbs)
- Establish relationships with community partners, including city-appointed committees, to further budget and service priorities of the City (Gibbs)
- Set-up and plan a strategic planning session with City Council, and if indicated, with the department heads as well (Gibbs)
- Pass an ordinance addressing the 27 illicit massage parlors in Billings (Ronning)
- Pass a resolution creating a Mayor's Board on Energy Cost Savings and Global Responsibility (Ronning)
- Make sure the City of Billings is active and engaged in supporting One Big Sky in the 2019 state legislature (Ronning)
- Keeping the budget under control (Clark)
- Finding a new way to finance Public Safety (Clark)
- Find a way to pay for the remainder of Centennial Park (Clark)