

# CITY OF BILLINGS

## CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”**

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### AGENDA

**COUNCIL CHAMBERS**

**December 9, 2019**

**5:30 P.M.**

**CALL TO ORDER:** Mayor Cole

**PLEDGE OF ALLEGIANCE:** Mayor Cole

**INVOCATION:** Councilmember Joy

**ROLL CALL:** Councilmembers present on roll call were:  Cromley,  Yakawich,  Neese,  Ewalt,  Joy,  Friedel,  Gibbs,  Ronning,  Clark,  Brown

#### **MINUTES:**

November 12, 2019

November 25, 2019

#### **COURTESIES:**

#### **PROCLAMATIONS:**

#### **COUNCIL REPORTS:**

#### **ADMINISTRATOR REPORTS - CHRIS KUKULSKI**

**PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: 1 ONLY. Speaker sign-in required.** (Comments are limited to three (3) minutes. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. **Mayor Cole recommends that Council confirm the following appointments:**

1.

	Name	Board/Commission	Term	
			Begins	Ends
1	Ken Behling	Aviation & Transit	01/01/20	12/31/23
2	Dan Farmer	Aviation & Transit	01/01/20	12/31/23
3	Scott Turner	Billings BID	01/01/20	12/31/23
4	No Applications	Billings BID	01/01/20	12/31/23
5	No Applications	Billings BID*	01/01/20	12/31/20
6	No Applications	Board of Appeals - Electrician	01/01/20	12/31/21
7	No Applications	Board of Appeals - Engineer	01/01/20	12/31/22
8	Dave Hagstrom	Board of Appeals - Builder	01/01/20	12/31/23
9	No Applications	Board of Appeals*	01/01/20	12/31/22
10	Anna O'Donnell	Bicycle & Pedestrian Advisory	01/01/20	12/31/22
11	Michael Larson	City Zoning Commission	01/01/20	12/31/23
12	Greg McCall	City Zoning Commission	01/01/20	12/31/23
13	Jack King	City Zoning Commission	01/01/20	12/31/23
14	No Applications	City Zoning Commission	01/01/20	12/31/23
15	Daniel Brooks	City Zoning Commission*	01/01/20	12/31/22
16	James Corson	Community Development Low Mod	01/01/20	12/31/23
17	No Applications	Community Development Low Mod	01/01/20	12/31/23
18	No Applications	Community Development Low Mod	01/01/20	12/31/22
19	Michael Samson	Housing Authority	01/01/20	12/31/24
20	John Thayer	Housing Authority Resident Comm	01/01/20	12/31/21
21	Katherine Cerda	Human Relations Commission	01/01/20	12/31/23
22	Kalen Brown	Human Relations Commission	01/01/20	12/31/23
23	Abenayaa Lane	Human Relations Commission	01/01/20	12/31/23
24	Andrea Horrell	Library Board	01/01/20	12/31/23
25	Sean Lynch	Billings Parking Board	01/01/20	12/31/23
26	No Applications	Billings Parking Board	01/01/20	12/31/23
27	David Wanzenried	Public Works Board	01/01/20	12/31/23
28	Rod Wilson	Public Works Board	01/01/20	12/31/23
29	No Applications	Planning Board - Ward II	01/01/20	12/31/23
30	Nicole Cromwell	Traffic Control Board	01/01/20	12/31/23
31	Troy Smith	Traffic Control Board*	01/01/20	12/31/22

32	Keith Edgerton	Yellowstone Historic Preservation Board	01/01/20	12/31/21
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\* 5 Unexpired term of Eddie Schmidt

\* 9 Unexpired term of Brian Hoerner

\*15 Unexpired term of Mike Boyett

\*31 Unexpired vacancy

**B. Bid Awards:**

1. **Landfill Compacter.** (Opened 11/26/19) Recommend Tractor & Equipment Co.; \$659,000.

2. **Landfill Dozer.** (Opened 11/26/19) Recommend RDO Equipment Company; \$455,000.

**C. Amendment No. 1, W.O. 19-21: WRF Influent Lift Station, Professional Services Contract; HDR Engineering; \$649,400.**

**D. Professional Services Contract for W.O. 20-07: Solid Waste CNG Station Expansion; HDR Engineering; \$134,600.**

**E. Professional Services Contract for W.O. 20-11: Lloyd Mangrum and Lake Hills Lift Station Rehabilitation; HDR Engineering; \$166,700.**

**F. Hazardous Materials Emergency Preparedness (HMEP) Grant for the Montana Regional HazMat teams; \$83,500 over 3 years.**

**G. Purchase of 90 tasers, cartridges, and batteries; \$144,959.30.**

**H. Confirmation of Probationary Police Officers - Cameron Farrel-Fox, Quin Johnson, Annisa Jones, and Vincent Wallis.**

**I. Exchange City Golf Corporation (ECGC) 2020 annual budget and fee structure for Par 3 Golf Course.**

**J. Resolution supporting full Federal funding of Land and Water Conservation Fund (LWCF) grants.**

**K. Second/Final Reading Ordinance amending BMCC Sections 17-106 and 17-107, Noise Ordinance.**

L. **Second/Final Reading Ordinance for Zone Change 974:** a zone change from Residential-7000 (R-70) to Residential Professional (RP), on Lot 2B – 3B, Amended Lot 1, VFW Subdivision, a 17,899 square foot parcel of land, generally located at 1004 Lewis Ave. KPCS, LLC, Owner; Patti Stanfill, agent. Zoning Commission recommends approval and adoption of the findings of the 10 criteria.

M. **Bills for the weeks of:**

1. November 4, 2019
2. November 12, 2019

**REGULAR AGENDA:**

2. **PUBLIC HEARING AND RESOLUTION** approving the FY21-FY25 Capital Improvement Plan (CIP), FY21 Equipment Replacement Plan (ERP) and FY21 Technology Replacement Plan (TRP). Staff recommends approval. (Action: approval or disapproval of staff recommendation.)
  - CIP Presented by: Jennifer Duray
  - ERP: No Presentation
  - TRP: No Presentation

**PUBLIC COMMENT on “NON-AGENDA ITEMS”.** **Speaker Sign-in required.** *(Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)*

**COUNCIL INITIATIVES:**

**ADJOURN:**

*Council Chambers are readily accessible to individuals with physical disabilities.*

*For more information or to make requests for special arrangements, please contact the City Clerk’s Office at 657-8210 or e-mail [bohlmand@billingsmt.gov](mailto:bohlmand@billingsmt.gov), 72 hours prior to the meeting date.*

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019  
**TITLE:** Boards & Commissions Appointments  
**PRESENTED BY:** Chris Kukulski, City Administrator  
**Department:** City Hall Administration  
**Presentation:** No

**PROBLEM/ISSUE STATEMENT**

The Mayor is requesting that the City Council confirm appointments for Board and Commission positions that are vacant due to term limits, resignations and unfilled vacancies.

**ALTERNATIVES ANALYZED**

- Council may:
- Confirm the proposed appointments; or
  - Not confirm the appointments.

**FINANCIAL IMPACT**

The proposed action has no financial impact.

**RECOMMENDATION**

Mayor Cole recommends that the City Council confirm the appointments to the following boards and commissions.

	Name	Board/Commission	Term	
			Begins	Ends
1	Ken Behling	Aviation & Transit	01/01/20	12/31/23
2	Dan Farmer	Aviation & Transit	01/01/20	12/31/23
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\*15 Unexpired term of Mike Boyett

\*31 Unexpired vacancy

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Bid Award - Landfill Compactor for the Solid Waste Division City of Billings

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

Bids were received on November 26, 2019 for a new compactor for the Billings Regional Landfill. Staff advertised for sealed bids on November 8, 15 and 22, 2019. The purchase will replace the existing compactor, unit 0255, that is included in the approved Equipment Replacement Plan for FY 2020 and is included in the FY 2020 budget for the Solid Waste Division.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve purchasing the compactor for the Landfill, or;
- Disapprove the purchase and reject all bids. If the bids are rejected, the units will not be replaced in a timely manner and the existing compactor will be used beyond the recommendations of the Equipment Replacement Committee and the Public Works Department. Maintenance costs will increase and reliability will decrease.

**FINANCIAL IMPACT**

The Solid Waste Division's FY 2020 budget includes adequate funds to replace the Landfill compactor. The City received bids from four bidders. CMI Roadbuilding did not meet the bid specifications. A 3 year warranty is included in the bid. The bid summary is as follows:

	Compactor Bid	Trade Unit 0255	Maintenance Plan	Total
CMI Roadbuilding	\$795,000	\$275,000	\$66,385	\$586,385
Allied Systems	\$1,265,646	\$0	\$123,500	\$1,389,146
Tractor and Equipment	\$1,027,100	\$415,000	\$46,900	\$659,000
Humdinger Equipment	\$1,014,303	\$275,000	\$78,000	\$817,303

**RECOMMENDATION**

Staff recommends that Council award the bid to Tractor and Equipment, which was the lowest bid that met specifications, and trade in the existing compactor for a net amount of \$659,000.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Bid Award - Landfill Dozer for the Solid Waste Division City of Billings

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

**Presentation:** No

**PROBLEM/ISSUE STATEMENT**

Bids were received on November 26, 2019 for a new Dozer for the Billings Regional Landfill. Staff advertised for sealed bids on November 8, 15 and 22, 2019. The purchase will replace the existing Dozer unit 0257 that is included in the approved Equipment Replacement Plan for FY 2020 and is included in the FY 2020 budget for the Solid Waste Division.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve purchasing the dozer for the Landfill, or;
- Disapprove the purchase and reject all bids. If the bids are rejected, the units will not be replaced in a timely manner and the existing dozer will be used beyond the recommendations of the equipment replacement committee and the Public Works Department. Maintenance costs will increase and reliability will decrease.

**FINANCIAL IMPACT**

The Solid Waste Division's FY 2020 budget includes adequate funds to replace the Landfill dozer. The City received bids from various bidders. A 3 year warranty is included in the bid. The bid summary is as follows:

Vendor	Bid	Trade 0257	Maintenance Plan	Total
Tractor and Equipment	\$667,000	\$178,250	\$24,820	\$513,570
RDO Equipment Company	\$502,107	\$105,000	\$57,893	\$455,000

**RECOMMENDATION**

Staff recommends that Council award the bid for the Landfill dozer to RDO Equipment Company and trade in the existing dozer for a net amount of \$455,000.

**APPROVED BY CITY ADMINISTRATOR**

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Amendment No. 1 to Professional Services Contract for W.O. 19-21, WRF Influent Lift Station

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

City Council is asked to approve Amendment No. 1 to the City's professional engineering services contract with HDR Engineering (HDR) for W.O. 19-21, WRF Influent Lift Station in the amount of \$649,400. HDR was selected to evaluate, design, bid and perform construction inspection and administration services for this project in April 2019. The initial contract for \$115,700 was approved by Council through the siting evaluation and preliminary design phase only. HDR has completed this evaluation and preliminary design and staff is ready to move forward on the remaining project design, bidding and construction phases.

During the siting evaluation and preliminary project design, HDR and City staff studied the backwater condition upstream and at the WRF Headworks and determined that the best location for the new lift station is on the south side of the new Siphon Headbox located just south of Alkali Creek. Other findings and recommendations reached at the conclusion of preliminary design and contained in the Scope of Work for completion under Amendment No. 1 include:

- sizing pumps initially for 40 MGD incoming flow, expandable to 80 MGD,
- allowing gravity flow into the WRF Headworks when the lift station is not operating,
- allowing the lift station to be intermittently or continuously operated,
- design to allow future interceptors to enter the lift station at lower elevations with improved pipe slopes,
- include a building with heat and ventilation over the pump motors and electrical gear as a bid alternate, and
- include a pump in the Headworks Inlet Box to flush the Heights Interceptor and In-Plant Sewer as a bid alternate.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve Contract Amendment No. 1 with HDR Engineering, or;
- Disapprove Contract Amendment No. 1 with HDR Engineering. If this project is not completed, the problem of reduced interceptor capacity and of solids settling in the sanitary sewer interceptors upstream of the WRF will continue to get worse. Decreasing interceptor capacity along with the increase in plant flows are of particular concern. The cost to solve the problem and clean the interceptors in the future also will increase.

**FINANCIAL IMPACT**

The W.O. 19-21, WRF Influent Lift Station project original professional services contract amount is \$115,700. Proposed Amendment No. 1 in the amount of \$649,400 would increase the total contract amount to \$765,100. There are adequate wastewater funds budgeted in FY20 for this project.

## **RECOMMENDATION**

Staff recommends that Council approve Amendment No. 1 to the City's professional engineering services contract with HDR Engineering for W.O. 19-21 in the amount of \$649,400.

## **APPROVED BY CITY ADMINISTRATOR**

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### **Attachments**

WO1921, PES Contract, AmendNo1

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**AMENDMENT NO. 1**  
**TO**  
**CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**  
**W.O. 19-21**  
**WRF INFLUENT LIFT STATION**

THIS AGREEMENT, made and entered into on \_\_\_\_\_, 2019, by and between the following:

CITY OF BILLINGS, a Municipal Corporation,  
Billings, Montana 59103,  
Hereinafter designated the City

and

HDR Engineering, Inc.  
970 South 29<sup>th</sup> Street West  
Billings, Montana 59102  
Hereinafter designated the Contractor

WITNESSETH:

WHEREAS, the City and Contractor have entered into a contract dated April 30, 2019, for Contractor to provide engineering services to the City for Work Order 19-21 WRF Influent Lift Station, and;

WHEREAS, the City has need for additional engineering services, and;

WHEREAS, the City has authority to contract for consulting engineering services, and;

WHEREAS, the Contractor represents that he is qualified to perform such services, is in compliance with Montana Statutes relating to the registration of professional engineers and is willing to furnish such services to the City;

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein, or attached and incorporated herein, the Parties hereto agree as follows:

Part I, Section 3, Paragraph C. Delete paragraph and replace with the following:

C. The Contract shall terminate at midnight on December 31, 2021.

Appendix A, Section 3. Add the following to the Scope of Work under Final Design and Construction Documents

- Provide Final Design services for the following major elements of work:
  - New Lift Station south of the Siphon Headbox.
    - Design initially for total incoming flow of 40 mgd and so that the Lift Station can be expanded to 80 mgd or more in the future.
    - Design Lift Station to allow gravity flow to the WRF Headworks when the Lift Station is not operating. Since gravity flow will be an option the Lift Station does not need to be designed for full redundancy and as a critical process unit.
    - Design Lift Station to be continuously or intermittently operated. For intermittent operation, starting and stopping of the Lift Station will include the option to be done manually or automatically.
    - Lift Station to accommodate future interceptors coming in at lower elevations than the existing interceptors. Coordinate with interceptor project and Wastewater Master Plan.
    - Lift Station pumps to be screw pump type.
    - Provide new gates on south wall of Siphon Headbox to divert flow in pipes to the new Lift Station Wetwell.
    - Pump wastewater from the wetwell and route flow back to the siphons on the north side of the Siphon Headbox so that wastewater will continue by gravity to the Headworks when the gates on the north side of the Siphon Headbox are closed.
    - Design superstructure over the pump motors and electrical gear and bid as an alternate. Include provisions to remove motors by monorail. Wall construction to be brick and block or precast panels.
    - Provide NPW or potable water to the Lift Station facility.
    - Provide heat and ventilation for the superstructure.
    - If gas heaters are more cost effective provide natural gas to the facility.
  - Lift Station site work
    - Provide fence around Siphon Headbox and Lift Station
    - Provide gravel access road to Lift Station from the plant entrance road.
    - Accommodate Metro storm water drainage so that drainage still goes to existing outlet structure on Alkali Creek.
  - New pump in one cell of Headworks Inlet Box
    - Provide one new pump to pump flow from the Heights Interceptor and the In Plant Sewer. Pump and ancillary components to be bid as an alternate.
    - Pump type to be determined during design.

- Pump flow to at least one Screen Channel when the inlet gate to the channel is closed. Provide throttling valve if needed.
    - Design to continue to allow screens to be tilted up and removed.
  - Electrical/Controls/Instrumentation
    - Provide switchgear and/or motor control center in Lift Station to meet electrical requirements of Lift Station. Electrical to be set up to feed from either side of Boxcar.
    - How power is provided to Lift Station to be determined during design.
    - Provide exterior lighting for the Lift Station.
    - Provide variable frequency drive for Headworks pump. Determine during design how to power pump.
    - Provide manual or automatic operation of both pump systems.
    - Provide level control for pump in Headworks Inlet Box.
    - Provide high level alarm in Inlet Box which would open corresponding screen channel inlet gates.
    - Provide ultrasonic sensor in Lift Station wetwell for starting second pump if needed.
    - Provide high level alarm in Siphon Headbox and Lift Station Wetwell.
    - Provide PLC or Remote I/O in the Lift Station for Lift Station Operation. Provide OIT in Control Panel.
  - Programming
    - Provide software integration, software programming, field checks and startup services for both pumping facilities.
  - Provide bidding services
    - Bidding services based on one bid package.
  - Provide construction, training and startup services.
  - Include new Lift Station in existing electronic O&M.
  - Items not included in scope of work:
    - Pre-purchasing of equipment
    - SRF assistance
    - Field investigation of existing utilities beyond record drawing review and City Staff consultation is not included. If additional field investigation (pot-holing, survey, etc.) is required services will be added by amendment.

Appendix A, Section 3. Add the following to the Scope of Work under Detailed Scope of Services.

**TASK SERIES 300 – FINAL DESIGN**

In this task, the Preliminary Design will be developed into more detailed engineered project elements. The Building Information Management (BIM) model will be developed to the 60% design level and then 95% level before being finalized for bid documents. The BIM model will be regularly shared with project staff and the City in digital format using Navisworks™ reader software for model communication. Specifications will be prepared for 95% review and then finalized for bid.

### **301 – Geotechnical Investigations**

A soils consultant will perform geotechnical investigations to determine the structural design requirements and limitations for new structures. One boring is planned.

- Deliverable – Geotechnical Report

### **302 – Perform Design Surveys**

A topographic survey of the lift station site as well as survey of any utility locations.

- Deliverable – Survey

### **303 – Prepare 60% BIM Model and Drawings**

The BIM models will be further developed for all disciplines providing structural sizing, equipment location, piping routing and major electrical components location. Site plans will be updated in 2D. P&IDs drawings and electrical one-line drawings will be updated from preliminary design.

- Deliverable – See Task 304.

### **304 – Internal and External 60% Review**

BIM models and 2D drawings will be reviewed internally. Review comments will be resolved and applicable comments incorporated in City review set. BIM model will be reviewed with City as well as the improvements developed on 2D drawings. City review comments will be resolved and applicable comments will be carried forward into the 95% review.

- Deliverables – BIM model and 2D drawings (4 half sized sets and one pdf) for review. List of City review comments and how the comments were resolved.
- City responsibility – Provide one set of review comments

### **305 – Prepare 95% BIM Model and Drawings**

The BIM models for all disciplines will be fully developed showing details necessary for construction. Plan and section drawings will be extracted from the Building Information Model. Notes and additional details will be added to the drawings to complete the design. 2D site drawings, P&IDs drawings and 2D electrical drawings will be detailed for construction.

- Deliverables – BIM model and 2D drawings (4 half sized sets and one pdf) for review.

### **306 – Prepare Detailed Specifications**

Final detailed specifications suitable for bidding and construction will be developed. These detailed specifications will be incorporated with the City's front-end documents.

- Deliverable – 4 Sets of Specifications including one pdf.

### **307 – Internal and External 95% Review**

BIM model, 2D drawings and specifications will be reviewed internally. Review comments will be resolved and applicable comments incorporated in City review set. BIM model will be reviewed with City as well as the 2D drawing set. Key

components of the specifications will be reviewed with the City. City review comments will be resolved and applicable comments will be carried forward into the final bid set.

- Deliverables – BIM model, 2D drawing set and specifications for review.  
List of City review comments and how the comments were resolved.
- City responsibility – Provide one set of review comments

### **308 – Finalize Design**

Based on review comments, update BIM model and finalize 2D drawings and specifications.

- Deliverable – Bid Documents for advertisement. 4 sets (half-sized drawings) for the City and one set for each plan room.

### **309 – Building Permit**

Prepare information for building permit and complete application for submission to State Building Department. Fees associated with building permit to be paid for by the City.

- Deliverables – Building permit application and backup information.

### **310 – Construction Cost Estimate**

The estimated capital costs for the project will be updated from the preliminary design.

- Deliverable – Summary of Cost Estimate.

### **311 – Montana Department of Environmental Quality Coordination**

As part of this task, Consultant will coordinate the project and project deliverables with MDEQ. Any variances required will be requested. Design will be reviewed with DEQ prior to the 95% submittal and completion of the design.

- Deliverables – Variance paperwork and two hard-copy review contract document sets to DEQ.

### **312 – Joint Application and 404 Permit**

The Lift Station location is in the flood plain. The Joint Application and supporting information will be developed and submitted to the proper agencies. A 404 Permit will be prepared and submitted if required. Wetlands delineation will be used from the Nutrient Project.

## **TASK SERIES 400 – BID PHASE**

### **401 – Bidding Administrative Assistance**

Produce and distribute bid documents to owner, prospective bidders and plan rooms. Answer bidder questions and prepare addendums as needed. Conduct pre-bid meeting. Attend Bid opening.

- Deliverable – Bid Documents, Advertisement, Pre-Bid Meeting Minutes and Addendums.

### **402 – Post-Bid Administrative Assistance**

Receive, evaluate and tabulate bids. Assess completeness of bids. Review qualifications of bidders. Make recommendations to the City on award of contract.

- Deliverable – Summary of Bidder Qualifications and Recommendation of Award.

## **TASK SERIES 500 – CONSTRUCTION AND STARTUP SERVICES**

Construction Phase scoping is based on a 30 week active construction period after which time only minor punch list items would need to be completed.

### **501 – Construction Initiation Services & Conformed Drawings**

After award of the construction contract, the Consultant shall prepare Contracts, Conformed Documents and conduct a preconstruction conference including preparation of meeting minutes. The consultant will provide the contractor with 6 sets of half-sized “for construction” plans and specifications plus an electronic .pdf version.

### **502 – Office Assistance and Administration**

During the construction phase of the project, the Consultant will provide office assistance to the City on the administration of the project. This effort will include review and preparation of change orders, shop drawing review, interpretation of drawings and specifications, monitoring of compliance with procedural requirements on the project, coordinating with the contractor, preparation of pay estimates, confirmation of certified payrolls, conducting weekly construction meetings, and preparing and distributing meeting minutes.

### **503 – Field Services**

The Consultant will provide on-site construction observation services. A resident project representative will be provided based on a 30 hour week (three quarter) average time basis. The resident project representative will monitor the project for compliance with project plans and specifications. Consultant will provide laser scanning of uncovered utilities in locations not indicated on the drawings. Allowance is included for geotechnical consultation. No testing services are included as these will be provided by the contractor.

### **504 – Training and Startup**

Coordinate training of new equipment with manufacturers and the City. Work with staff to develop protocol for operation of equipment including normal operation and backup or alternative operations. Work with manufacturers and contractor to verify proper installation of new equipment. Coordinate startup of equipment with Contractor, manufacturer representative and the City. Verify new systems are functioning properly.

### **505 – eOM**

Consultant will develop an Electronic Operations Manual (eOM) for the Lift Station to add to the eOM developed for the UV and WRF Nutrient Improvements projects.

**506 – Construction Wrap-Up and Acceptance**

Upon completion of the construction of the improvements, the Consultant will schedule and hold a final project walk-through and assist the City in the final wrap-up of the project, including preparing record drawings, preparation of a punch list, preparation of Certificate of Substantial Completion, information review and recommendation of final acceptance.

**507 – Post-Construction Warranty Services**

Upon final acceptance, the Consultant will provide warranty item consultation, will assist in the eleven-month warranty inspection, and provide warranty follow-up.

**TASK SERIES 600 – APPLICATION SOFTWARE PROGRAMMING**

**601 – Programming**

Provide programming for new lift station and existing gates. Programming will be completed for PLC new data points. Modify and provide new screens for OIT and SCADA. Scope excludes any software or hardware. These items will be provided by the Hardware Integrator subcontractor to the General Contractor.

**602 – Workshops and Meetings**

Conduct workshops and meetings to review programming requirements and to review programming. Two workshops are planned for. Workshop No. 1 – Preprogramming and Standards meeting. Discuss design intent and initial system overview. Workshop No. 2 – PLC programming progress review with tagging, HMI and OIT screens review, trending, alarming and reporting.

**603 – Testing and Commissioning**

Provide on-site services for commissioning new programming and screens.

Appendix B, Section 1, Paragraph A. replace Paragraphs 1-6 and the Total with the following:

1. Project Management	\$11,600
2. Lift Station Evaluation/Preliminary Design	<u>\$104,100</u>
SUBTOTAL	(original Contract) \$115,700
3. Final Design	<b>\$305,100</b>
4. Bidding Services	<b>\$12,100</b>
5. Construction and Startup Services	<b>\$250,100</b>
6. Application Software Programming	<u><b>\$82,100</b></u>
SUBTOTAL	<b>(Amendment No. 1) \$649,400</b>
TOTAL Contract Amount	\$765,100

Appendix E. Delete Paragraphs B-E and Replace with the following:

B. Documents completed for Advertisement – May 2020

C. Construction Start – August 2020

D. SCADA Programming – September 2020

E. Startup Services – March 2021

All other terms and conditions of the contract to which this amendment applies shall remain in full effect.

CONSULTANT

NAME: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

CITY OF BILLINGS, MONTANA

BY: \_\_\_\_\_

Mayor

DATE: \_\_\_\_\_

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** W.O. 20-07 -- Solid Waste CNG Station Expansion, Professional Services Contract with HDR Engineering

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

The City of Billings Solid Waste Division has a compressed natural gas (CNG) fueling station for its fleet of garbage trucks at the Billings Operations Center (BOC). The current station has 16 filling ports and two compressors. The station is fed from a natural gas main supplied by Montana-Dakota Utilities (MDU). The objective of this expansion project is to install an additional 16 fueling ports, make all necessary upgrades (electrical, piping, control, etc.) to the system, provide for two fast-fill ports (included in the 32 total ports and capable of filling a truck in 20 minutes or less) with any required storage, and construct overhead canopies and/or enclosures for all fueling ports.

This contract provides the necessary professional services including, but not limited to evaluation of existing system, preliminary and final design, bidding services, and construction administration.

Proposals were requested for the professional services described above. Two firms submitted proposals and HDR Engineering was chosen as the preferred consultant.

**ALTERNATIVES ANALYZED**

City Council may:

- Award a Professional Services Contract to HDR Engineering; or
- Do not award a contract to HDR. If this agreement is not approved, construction will be delayed and there could be a shortage of fueling ports when the fleet is expanded.

**FINANCIAL IMPACT**

The contract is in the amount of \$134,600 and is being funded with Solid Waste funds as approved in the FY20 budget. There are adequate funds for this contract amount.

**RECOMMENDATION**

Staff recommends that the City Council approve the Professional Services Contract with HDR Engineering for W.O. 20-07 -- Solid Waste CNG Station Expansion in the amount of \$134,600.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**



# Contract for Professional Architectural and Engineering Services

Project W.O. 20-07 – Solid Waste CNG Station Expansion

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In consideration of the mutual promises herein, City of Billings and HDR Engineering, Inc. agree as follows. This Contract consists of:

- Part I, consisting of 15 Sections of Special Provisions;
- Part II, consisting of 11 Sections of General Provisions;
- Appendix A consisting of 6 pages (Basic Services of Contractor);
- Appendix B consisting of 1 pages (Methods and Times of Payment);
- Appendix C consisting of 1 pages (Additional Services of Contractor);
- Appendix D consisting of 1 pages (Schedule of Professional Fees);
- Appendix E consisting of 1 pages (Project Schedule);
- Appendix F consisting of 19 pages (Certificate(s) of Insurance); and

## PART I SPECIAL PROVISIONS

### Section 1. Definitions.

In this Contract:

- A. "Administrator" means the City Engineer of the Engineering Division of the Public Works Department or his/her designee.
- B. "Billings" and/or "Owner" means the City of Billings.
- C. "Engineer" and/or "Contractor" means HDR Engineering, Inc.

### Section 2. Scope of Services.

- A. The Contractor shall perform professional services in accordance with Appendix A, which is attached hereto and incorporated in this Section by reference.
- B. Billings shall pay the Contractor in accordance with Section 4.
- C. Billings shall not allow any claim for services other than those described in this Section. However, the Contractor may provide, at its own expense, any other services that are consistent with this Contract.
- D. The Engineer shall provide as-built drawings as approved by the City of Billings, to the Administrator within 30 days after the project completion date. Final payment will be withheld until the as-built drawings are received by the City of Billings. Requirements for submitting as constructed documents of completed Private Contracts, Work Orders, Special Improvement Districts and Site plans involving any City of Billings infrastructure: a point file; 1 (\*.asc, \*.txt, comma delimited; point number, northing, easting, elevation and description) / 2 (\*.csv, with headings for;

point number, northing, easting, elevation and description), with northings and eastings to the nearest tenth of a foot, elevations to the nearest hundredth of a foot, representing new, updated or relocated City of Billings infrastructure features such as, but not limited to Sanitary Sewer Manholes, Storm Drain Manholes, Water Valves, Water Bends, Signals, Street Light, etc., in the coordinates of Montana State Plane, Zone 2500 using NAD83(2011), Horizontal and NAVD88 Vertical, Horizontal units and Vertical units will be International feet, one half size paper copy to scale, one full size paper copy to scale, two CD's or DVD's with PDF files being half size to scale and full size to scale and AutoCAD DWG files as-constructed / as-built, Version 2016, or equivalent.

Section 3. Time for Performance.

- A. This Contract becomes effective when signed on behalf of Billings.
- B. The Contractor shall commence performance of the Work described in Section 2 on receipt of written Notice to Proceed and complete that performance in accordance with the schedule set forth in Appendix E.
- C. This Contract shall terminate at midnight on December 31, 2021.

Section 4. Compensation; Method of Payment.

- A. Subject to the Contractor's satisfactory performance, Billings shall pay the Contractor no more than One Hundred Thirty Four Thousand Six Hundred and no/100 dollars (\$134,600.00) in accordance with this Section and Appendix B.
- B. Each month, or at the conclusion of each phase of the Work for which payment is due, as negotiated on a per-task basis, the Contractor shall present a bill to the Administrator describing the Work for which it seeks payment and documenting expenses and fees to the satisfaction of the Administrator. If any payment is withheld because the Contractor's performance is unsatisfactory, the Administrator must, within ten (10) days of the payment denial, notify the Contractor of the payment denial and set forth, with reasonable specificity, what was unsatisfactory and why. Billings will pay Contractor within 30 days of receiving an acceptable invoice.
- C. The Contractor is not entitled to any compensation under this Contract, other than is expressly provided for in this Section.
- D. As a condition of payment, the Contractor shall have paid all City taxes currently due and owing by the Contractor.

Section 5. Termination of the Contractor's Services.

The Contractor's services under Section 2 of this Part may be terminated:

- A. By mutual consent of the parties.
- B. For the convenience of Billings, provided that Billings notifies the Contractor in writing of its intent to terminate under this paragraph at least 10 days prior to the effective date of the termination.
- C. For cause, by either party where the other party fails in any material way to perform its obligations under this Contract. Termination under this Subsection is subject to the condition that the terminating party notifies the other party of its intent to

terminate, stating with reasonable specificity the grounds therefor, and the other party fails to cure the default within 30 days after receiving the notice.

#### Section 6. Duties Upon Termination

- A. If Billings terminates the Contractor's services for convenience, Billings shall pay the Contractor for its actual costs reasonably incurred in performing before termination and Billings shall pay for services rendered prior to termination. Payment under this Subsection shall never exceed the total compensation allowable under Section 4 of this Part. All finished and unfinished documents and materials prepared by the Contractor shall become the property of Billings.
- B. If the Contractor's services are terminated for cause, Billings shall pay the Contractor the reasonable value of the services satisfactorily rendered prior to termination, less any damages suffered by Billings because of the Contractor's failure to perform satisfactorily. The reasonable value of the services rendered shall never exceed ninety percent (90%) of the total compensation allowable under Section 4 of this Part. Any finished or unfinished documents or materials prepared by the Contractor under this Contract shall become the property of Billings at its option.
- C. If the Contractor receives payments exceeding the amount to which it is entitled under Subsections A or B of this Section, he shall remit the excess to the Administrator within 30 days of receiving notice to do so.
- D. The Contractor shall not be entitled to any compensation under this Section until the Contractor has delivered to the Administrator all documents, records, Work product, materials and equipment owned by Billings and requested by the Administrator.
- E. If the Contractor's services are terminated for whatever reason the Contractor shall not claim any compensation under this Contract, other than that allowed under this Section.
- F. If a final audit has not been performed before the Contractor's services are terminated, Billings may recover any payments for costs disallowed as a result of the final audit.
- G. Except as provided in this Section, termination of the Contractor's services under Section 5 of this Part does not affect any other right or obligation of a party under this Contract.

#### Section 7. Insurance.

- A. The Contractor shall maintain in good standing the insurance described in Subsection B of this Section. Before rendering any services under this Contract, the Contractor shall furnish the Administrator with proof of insurance in accordance with Subsection B of this Section.
- B. The Contractor shall provide the following insurance:
  - 1. Workers' compensation and employer's liability coverage as required by Montana law.
  - 2. Commercial general liability, including contractual and personal injury coverage's -- \$1,500,000 per occurrence.

3. Commercial automobile liability -- \$1,500,000 per accident.
4. Professional liability in the amount of \$1,500,000 per claim.

- C. Each policy of insurance required by this Section shall provide for no less than 30 days' advance notice to Billings prior to cancellation.
- D. Billings SHALL be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies. In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against Billings.

#### Section 8. Assignments.

Unless otherwise allowed by this Contract or in writing by the Administrator, any assignment by the Contractor of its interest in any part of this Contract or any delegation of duties under this Contract shall be void, and an attempt by the Contractor to assign any part of its interest or delegate duties under this Contract shall give Billings the right immediately to terminate this Contract without any liability for Work performed.

#### Section 9. Ownership; Publication, Reproduction and Use of Material.

- A. Except as otherwise provided herein, all data, documents and materials produced by the Contractor under this Contract shall be the property of Billings, which shall retain the exclusive right to publish, disclose, distribute and otherwise use, in whole or in part, any such data, documents, or other materials. Exclusive rights shall not be attributed to portions of such materials presently in the public domain or which are not subject to copyright. Contractor shall retain rights to pre-existing proprietary property including but not limited to interactive models. The Contractor shall have the right to include photographic or artistic representations of the design and construction of the Project among the Contractor's promotional and professional materials. The Contractor's materials shall not include Billings' confidential or proprietary information regardless of whether Billings has previously advised the Contractor in writing of the specific information considered by Billings to be confidential and proprietary.
- B. Equipment purchased by the Contractor with Contract funds: See Appendix A, Section 3. Scope of Work.
- C. Should Billings elect to reuse Work products provided under this Contract for other than the original project and/or purpose, Billings will indemnify and hold harmless the Contractor from any and all claims, demands and causes of action of any kind or character arising as a result of reusing the documents developed under this contract. Additionally, any reuse of design drawings or specifications provided under this Contract must be limited to conceptual or preliminary use for adaptation, and the original Contractor's or subcontractor's signature, professional seals and dates removed. Such reuse of drawings and specifications, which require professional seals and dates removed, will be signed, sealed, and dated by the professional who is in direct supervisory control and responsible for adaptation.

Section 10. Notices.

Any notice required pertaining to the subject matter of this Contract shall be either sent via facsimile (FAX), e-mail, or mailed by prepaid first class registered or certified mail, return receipt requested to the following addresses:

Billings: Will Robbins  
City of Billings  
Public Works/Engineering  
2224 Montana Avenue  
Billings, Montana 59101  
e-mail: robbinsw@billingsmt.gov  
FAX: (406) 237-6291

Contractor: Tim Erickson, PE  
HDR Engineering, Inc.  
970 S 29<sup>th</sup> St. W  
Billings, Montana 59102  
e-mail: Timothy.Erickson@hdrinc.com  
FAX: (406) 652-2758

Notices are effective upon the earlier of receipt, proof of good transmission (facsimiles only), or 5 days after proof of proper posting.

Section 11. Contract Budget.

In connection with its performance under this Contract, the Contractor shall not make expenditures other than as provided in line items in the Contract budget.

Section 12. Force Majeure.

- A. Any failure to perform by either party due to force majeure shall not be deemed a violation or breach hereof.
- B. As used in this Contract, force majeure is an act or event of substantial magnitude, beyond the control of the delayed party, which delays the completion of this Contract, including without limitation:
  - 1. Any interruption, suspension or interference resulting solely from the act of Billings or neglect of Billings not otherwise governed by the terms of this Contract.
  - 2. Strikes or Work stoppages.
  - 3. Any interruption, suspension or interference with the project caused by acts of God, or acts of a public enemy, wars, blockades, insurrections, riots, arrests or restraints of governments and people, civil disturbances or similar occurrences.
  - 4. Order of court, administrative agencies or governmental officers other than Billings.

### Section 13. Financial Management System.

The Contractor shall establish and maintain a financial management system that:

- A. Provides accurate, current, and complete disclosure of all financial transactions relating to the Contract;
- B. Maintains separate accounts by source of funds for all revenues and expenditures and identifies the source and application of funds for the Contractor's performance under this Contract, including information pertaining to subcontracts, obligations, unobligated balances, assets, liabilities, outlays and income;
- C. Effectively controls and accounts for all municipal funds and Contract property;
- D. Compares actual expenditures with budgeted amounts and relates financial information to performance or productivity data including unit cost information where applicable;
- E. Allocates administrative costs to direct service delivery units;
- F. Minimizes the time between receipt of funds from Billings and their disbursement by the Contractor;
- G. Provides accounting records supported by source documentation; and
- H. Provides a systematic method assuring the timely and appropriate resolution of audit findings and recommendations.

### Section 14. Funding Requirements.

In the event that any funding source for this Contract should impose additional requirements upon Billings for the use of those funds, the Contractor agrees to abide by those additional requirements immediately upon receipt of written notice thereof from Billings.

### Section 15. Subcontracts.

The Contractor may enter into subcontracts for the purchase of goods and services necessary for the performance of this Contract, provided:

- A. Every subcontract shall be reduced to writing and contain a precise description of the services or goods to be provided and the nature of the consideration paid therefor.
- B. Every subcontract under which the Contractor delegates the provision of services shall be subject to review and approval by the Administrator before it is executed by the Contractor.
- C. Every subcontract in an amount exceeding \$1,000 shall require reasonable access to business records of the subcontractor relating to the purchase of goods or services pursuant to the subcontract.

**PART II  
GENERAL CONTRACT PROVISIONS**

Section 1. Relationship of Parties.

The Contractor shall perform its obligations hereunder as an independent Contractor of Billings. Billings may administer the Contract and monitor the Contractor's compliance with its obligations hereunder. Billings shall not supervise or direct the Contractor other than as provided in this Section.

Section 2. Nondiscrimination.

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- B. The Contractor shall state, in all solicitations or advertisements for employees to Work on Contract jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.
- C. The Contractor shall comply with any and all reporting requirements that may apply to it which the City of Billings may establish by regulation.
- D. The Contractor shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this Contract, so as to be binding upon every such subcontractor or vendor of the Contractor under this Contract.
- E. The Contractor shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.
- F. The Contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

Section 3. Permits, Laws, and Taxes.

The Contractor shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Contract. All actions taken by the Contractor under this Contract shall comply with all applicable statutes, ordinances, rules and

regulations. The Contractor shall pay all taxes pertaining to its performance under this Contract.

Section 4. Nonwaiver.

The failure of either party at any time to enforce a provision of this Contract shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Contract or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

Section 5. Amendment.

- A. This Contract shall only be amended, modified or changed in writing, executed by authorized representatives of the parties, with the same formality as this Contract was executed.
- B. For the purposes of any amendment modification or change to the terms and conditions of this Contract, the only authorized representatives of the parties are:

Contractor: Jared Harris or Authorized Signatory

Billings: City Council or Authorized Designee

- C. Any attempt to amend, modify, or change this Contract by either an unauthorized representative or unauthorized means shall be void.

Section 6. Jurisdiction; Choice of Law.

Any civil action rising from this Contract shall be brought in the District Court for the Thirteenth Judicial District of the State of Montana, Billings. The law of the State of Montana shall govern the rights and obligations of the parties under this Contract.

Section 7. Severability.

Any provision of this Contract decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Contract.

Section 8. Integration.

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Contract shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

Section 9. Liability.

The Contractor shall indemnify, defend, save, and hold Billings harmless from any and all claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, arising from any wrongful or

negligent act, error or omission of the Contractor or any agent, employee or subcontractor as a result of the Contractor's or any subcontractor's performance pursuant to this Contract.

- A. The Contractor shall not indemnify, defend, save and hold Billings harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful or negligent acts, error or omission solely of Billings occurring during the course of or as a result of the performance of the Contract.
- B. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both Billings and the Contractor, the Contractor shall indemnify, defend, save, and hold Billings harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from the Contractor's or any subcontractor's wrongful or negligent acts occurring as a result from the Contractor's performance pursuant to this Contract.

#### Section 10. Inspection and Retention of Records.

The Contractor shall, at any time during normal business hours and as often as Billings may deem necessary, make available to Billings, for examination, all of its records with respect to all matters covered by this Contract for a period ending three years after the date the Contractor is to complete performance in accordance with Section 2 of the Special Provisions. Upon request, and within a reasonable time, the Contractor shall submit such other information and reports relating to its activities under this Contract, to Billings, in such form and at such times as Billings may reasonably require. The Contractor shall permit Billings to audit, examine and make copies of such records, and to make audits of all invoices, materials, payrolls, records of personnel, and other data relating to all matters covered by this Contract. Billings may, at its option, permit the Contractor to submit its records to Billings in lieu of the retention requirements of this Section.

#### Section 11. Availability of Funds.

Payments under this Contract may require funds from future appropriations. If sufficient funds are not appropriated for payments required under this Contract, this Contract shall terminate without penalty to Billings; and Billings shall not be obligated to make payments under this Contract beyond those which have previously been appropriated.

IN WITNESS WHEREOF, the parties have executed this Contract on the date and at the place shown below.

City of Billings

Contractor

\_\_\_\_\_  
City Council or Designee

\_\_\_\_\_  
HDR Engineering, Inc.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

IRS Tax ID # \_\_\_\_\_

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

Date: \_\_\_\_\_

By \_\_\_\_\_

BRENT BROOKS, City Attorney

## Appendix A

### Basic Services of Engineer W.O. 20-07 – Solid Waste CNG Station Expansion

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#### Section 1. Engineer's Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the Engineer's portion of the project as defined in the scope of work and to prepare and deliver to Billings all plans, specifications, bid documents, and other material as designated herein.
- B. Ascertain such information as may have a bearing on the work from local units of government, utility companies, and private organizations and shall be authorized to procure information from other authorities besides Billings, but shall keep Billings advised as to the extent of these contacts and the results thereof.
- C. Prepare and present such information as may be pertinent and necessary in order for Billings to pass critical judgment on the features of the work. The Engineer shall make changes, amendments or revisions in the detail of the work as may be required by Billings. When alternates are being considered, Billings shall have the right of selection.
- D. Engineer's work shall be in accordance with the standards of sound engineering and present City, State, and National standards and policies currently in use.
- E. Conform to the requirements of the Montana Code Annotated Title 18 "Public Contracts" and more particularly Sections 18-2-121 and 18-2-122, and all other codes of the State of Montana applicable to providing professional services including codes and standards nationally recognized.
- F. The Engineer shall certify with the submission of final plans that the plans are in conformance with applicable sections of Title 69, Chapter 4, Part 5, of the Montana Code Annotated as pertaining to existing utilities.
- G. To perform professional services in connection with the project and will serve as Billings' representative in those phases of the project to which this agreement applies.
- H. Where Federal funds are involved, the necessary provisions to meet all requirements will be complied with and documents secured and placed in the bidding documents.
- I. Submit an estimated progress schedule as to time and costs at the beginning of the work, and monthly progress reports thereafter until complete. The reports will include any problems, potential problems, and delays as foreseen by the Engineer. Reports will be submitted in a timely manner to permit prompt resolution of problems.

- J. Contract administration duties will include review of contractor certified payrolls for wage rate compliance. Discrepancies in certified payrolls will be resolved with the Contractor. A signed Engineer's Payroll Check Sheet (included in the Standard Modifications to MPWSS) will be submitted as proof of this review with one copy of each payroll.
- K. Name a Task Director who shall be the liaison between Billings and the Engineer. For this project the Task Director designated for the Engineer is Tim Erickson working under the Principal-in-Charge, Jared Harris.

Section 2. Billings Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete Billings' portion of the project as designated in the scope of work.
- B. Name a Task Director who shall be the liaison between the Engineer and Billings. For this project, the Task Director designated is Will Robbins, working under the City Engineer, Debi Meling.

Section 3. Scope of Work.

The project consists of engineering services for the City of Billings W.O. 20-07 – Solid Waste CNG Station Expansion.

The City of Billings Solid Waste Division has a compressed natural gas (CNG) fueling station for its fleet of garbage trucks at the Billings Operations Center (BOC), 4848 Midland Road, Billings, Montana. The current station has 16 filling ports and two compressors (Sauer, 70 SCFM). The station is fed from a natural gas main supplied by Montana-Dakota Utilities (MDU).

The objective of this expansion project is to install an additional 16 fueling ports, make all necessary upgrades (electrical, piping, control, etc.) to the system, provide for two fast-fill ports (included in the 32 total ports and capable of filling a truck in 15 minutes or less) with any required storage, and construct overhead canopies and/or enclosures for all fueling ports.

The scope below identifies the tasks to complete the Solid Waste CNG Station Expansion project, including:

- Evaluation of existing compressed natural gas (CNG) fueling station
- Design of expansion and upgrade to existing CNG system
- Recommendation and design of shelter(s) over fueling ports
- Site evaluation and potential storm water mitigation
- Geotechnical evaluations and materials testing
- Survey
- Permitting and possible coordination with utilities
- Bidding services
- Construction Administration

## **TASK 100 – PROJECT MANAGEMENT**

### **101 – Project Initiation**

The purpose of this task is to kick off the project externally and internally. A project management plan (PMP) and all the support paperwork will be developed for all team members to have available to understand the project, the project team, and the project requirements. The PMP is updated with significant changes in the project.

### **102 – Project Kick-Off Meeting**

The project will be kicked off with the City including key members of the Consultant design team and pertinent staff from the City to review the CNG system needs, fueling requirements, and CNG components, as well as the project schedule and the process for completing the CNG System Design, site civil and structural components.

- Deliverable: Meeting with City, agenda and meeting minutes.

### **103 – Project Management**

As part of this task, the Engineer's Project Manager will lead coordination of the project team with the City as well as supervise the project team. Project Manager and Accountant will monitor project status, maintain project schedule and prepare financial documents.

- Deliverable: Monthly Invoices

## **TASK 200 – PRELIMINARY DESIGN**

### **201 – Site Survey**

HDR will perform topographic survey of the CNG Station Expansion area to provide existing survey information to complete the site layout and design.

Surveying tasks will include set basic project control to be used during construction, utilize City of Billings base station, one-call survey locate and pick up existing utilities with topo survey, general topo of the expansion area, and provide construction staking services limited to the fueling ports and fast-fill storage, as required.

- Deliverable: None

### **202 – Geotechnical Field Investigation**

A geotechnical sub-consultant will perform geotechnical investigations to characterize and evaluate subsurface soil and groundwater conditions at the selected boring location for the CNG equipment and structural foundations for shelters as part of the project. A single test boring to a depth of 15 feet in the proposed fueling ports or storage location will be performed. Penetration tests are proposed in the boring to assist in evaluating bearing capacities of the subsoils and to obtain representative samples for classification. Routine laboratory tests may be conducted to assist in evaluating the strength and compressibility of the soils. After the field and laboratory tests have been completed, the results will be analyzed and a geotechnical memo will be prepared addressing suitability of the soils to support the proposed equipment, allowable bearing capacity, and recommendations for compaction if necessary.

**Deliverable:** Geotechnical Memo

**203 – Evaluation of CNG Fueling Station Expansion**

Under this task, HDR will perform the following services:

- Confirm sizing of equipment including compressors, electrical and mechanical equipment/connections to expand the existing slow-fill CNG fueling station. HDR will discuss assumptions with the City prior to developing performance specifications. HDR will update calculations for number of vehicles and time for fueling with the additional equipment.
- Analyze fast-fill requirements for two fast-fill ports capable of filling a truck in 15 minutes or less. The analysis for fast-fill capabilities will include storage requirements to meet the fueling demand.

**Deliverable:** Technical Memo summarizing recommended CNG Fueling Station Expansion needs, sizing and equipment required.

**204 – Preliminary Design of Expansion and Upgrade to CNG System**

Prepare civil, electrical and mechanical drawings and details for the additional fueling ports at the existing CNG fueling station. The preliminary design will include performance specifications for additional fueling posts and electrical equipment to expand the existing CNG fueling station.

**Assumptions:**

- Additional compressors will not be included with this project.
- Performance specifications will be developed detailing the operational requirements of the components.
- HDR will develop preliminary specs and drawings. A single round of review by the City will be included for HDR to update and prepare final specs and drawings.

**Deliverable:** Preliminary CNG Fueling Station Expansion plans and performance specifications

**205 – Preliminary Design of Fueling Port Shelters**

Prepare preliminary structural analysis and details for canopies/shelters over existing and proposed fueling ports. Canopies/shelters will be analyzed assuming pre-fabricated structures.

**Deliverable:** Preliminary canopy/shelter structural plans and performance specifications

**TASK 300 – FINAL DESIGN**

**301 – Final Design of CNG System Expansion and Fueling Port Shelters**

Incorporate review comments and produce final drawings, specifications and construction cost estimate.

**Deliverables:** Bid Documents for advertisement.

### **302 – Building Permits**

Assist the City in preparing and submitting building permit application and coordination with City Fire Marshal.

**Deliverables:** Building permits application and backup information.

## **TASK 400 – BID PHASE**

### **401 – Bidding Administrative Assistance**

Produce and distribute bid documents to owner, prospective bidders and plan rooms. Answer bidder questions and prepare addenda as needed. Conduct pre-bid meeting. Attend Bid opening.

**Deliverable:** Bid Documents, Advertisement, Pre-Bid Meeting Minutes and Addendums.

### **402 – Post-Bid Administrative Assistance**

Receive, evaluate and tabulate bids. Assess completeness of bids. Review qualifications of bidders. Check references for two lowest bidders. Make recommendations to the City on award of contract.

**Deliverable:** Certified Bid Tab, Summary of Bidder Qualifications, and Recommendation of Award.

## **TASK 500 – CONSTRUCTION PHASE**

### **501 – Construction Initiation Services**

Prepare construction contracts, conduct a preconstruction conference and prepare minutes summarizing the conference.

### **502 – Office Assistance and Administration**

During the construction phase of the project, the Consultant will provide office assistance to the City on the administration of the project. This effort will include review and preparation of change orders, shop drawing review, interpretation of drawings and specifications, monitoring of compliance with procedure requirements on the project, coordinating with the contractor and preparation of pay estimates. Construction meetings may be held if/when needed, but not on a regular basis. Contractor will coordinate with resident project representative for shutdowns and other City coordination.

### **503 – Field Services**

Provide part-time on-site construction observation services. A resident project representative will provide construction observations and related tasks, three hours per trip, two trips per week, for a total of 8 weeks. The resident project representative will monitor the project for compliance with contract documents.

### **504 – Construction Wrap-Up and Acceptance**

Upon completion of the construction of the facility, the Consultant will schedule and hold a final project walk-through and assist the City in the final wrap-up of the project, including preparing record drawings, preparation of a punch list, start-up of facilities, operations and

maintenance information review, recommendation of final acceptance, and assistance with coordinating any potential warranty work.

The above tasks are budgeted based on assumed project scope. If additional scope details are requested, those services will be added by amendment. HDR will provide regular project updates to the City and will discuss if additional budget is required to complete the services requested for the project.

## Appendix B

### Methods and Times of Payment W.O. 20-07 – Solid Waste CNG Station Expansion

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#### Section 1. Payments for Basic Services.

Billings shall authorize payment to the Engineer for services performed under Appendix A of this Agreement. Partial payment shall be due the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer.

Partial payment shall be made to the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer. Billings shall deduct five percent (5%) from each monthly pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final documents by Billings, and determination that the scope of work has been satisfactorily completed.

A. For services rendered, Appendix A, the Engineer shall be paid based upon actual time accrued, but not to exceed the total contract amount.

1. Project Management	\$ 11,000
2. Preliminary Design	\$ 72,400
3. Final Design	\$ 15,800
4. Bid Phase	\$ 6,700
5. Construction Phase	<u>\$ 28,700</u>

TOTAL: \$134,600

B. Final payment shall be the above stated basic fee less all previous payments.

#### Section 2. Payments for Extra Services when Authorized by Billings.

Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study shall be paid for based on a negotiated fee.

#### Section 3. Corrections.

Costs of Billings work that is required for corrections to the Engineer's work which requires redoing by Billings shall be deducted from any payments due the Engineer, if the Engineer fails to make the required corrections.

#### Section 4. Fee Increases

For contracts and services that are expected to require more than one (1) year to complete, the above stated basic services payments may be reviewed and adjusted annually by mutual agreement of the parties, based upon documented evidence that the Engineer's costs have increased for all comparable clients.

## **Appendix C**

### **Additional Services of Engineer W.O. 20-07 – Solid Waste CNG Station Expansion**

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Extra Services of the Engineer will be paid only with written prior authorization by Billings.

- A. Requests made or conditions identified which are beyond the scope and intent of the services identified under Appendix A.

## **Appendix D**

### **Schedule of Professional Fees W.O. 20-07 – Solid Waste CNG Station Expansion**

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Not used on this Contract.

## **Appendix E**

### **Project Schedule W.O. 20-07 – Solid Waste CNG Station Expansion**

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Based on a notice to proceed by Billings dated no later than December 17, 2019, the completion date for the Engineer's work shall be on or before April 30, 2020 based on the following estimated schedule for major deliverables:

- A. CNG Station Expansion Evaluation – January, 2020
- B. Preliminary Design – February, 2020
- C. Final Design – March, 2020
- D. Prepare Project for Bidding – April, 2020

Delays affecting the completion of the work within the time specified of more than ninety (90) days, not attributable to or caused by the Parties hereto, may be considered as cause for the renegotiation or termination of this Contract.

If the Engineer is behind on this Contract due to no fault of Billings, then the Engineer hereby acknowledges the right of Billings to withhold future Contracts to the Engineer in addition to any other remedy until this Contract is brought back on schedule or otherwise resolved.

**Appendix F**

**Certificate(s) of Insurance  
W.O. 20-07 – Solid Waste CNG Station Expansion**

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Attached Certificate(s) of Insurance



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/17/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Willis Towers Watson Midwest, Inc. fka Willis of Minnesota, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL ADDRESS: certificates@willis.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> HDR Engineering, Inc. 1917 South 67th Street Omaha, NE 68106	<b>INSURER A:</b> Liberty Mutual Fire Insurance Company NAIC # 23035	
	<b>INSURER B:</b> Ohio Casualty Insurance Company 24074	
	<b>INSURER C:</b> Liberty Insurance Corporation 42404	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** CERTIFICATE NUMBER: W11280240 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Contractual Liability</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	TB2-641-444950-039	06/01/2019	06/01/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY	Y	Y	AS2-641-444950-049	06/01/2019	06/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	EUO(20) 57919363	06/01/2019	06/01/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N No	N/A	WA7-64D-444950-019	06/01/2019	06/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: City of Billings Projects with HDR.

Certificate Holder is named as Additional Insured on General Liability, Automobile Liability and Umbrella/Excess Liability on a Primary, Non-contributory basis where required by written contract. Waiver of Subrogation applies on General Liability, Automobile Liability, Umbrella/Excess Liability and Workers Compensation where required by written contract. Umbrella/Excess policy is Follows Form over General Liability, Auto Liability and Employers Liability.

<b>CERTIFICATE HOLDER</b>  City of Billings, Montana Attn: Will Robbins 2224 Montana Avenue Billings, MT 59101-2418	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## DESIGNATED LOCATION(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

**Designated Location(s):**

**All locations owned by or rented to the Named Insured**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage A, and for all medical expenses caused by accidents under Section I – Coverage C, which can be attributed only to operations at a single designated "location" shown in the Schedule above:
1. A separate Designated Location General Aggregate Limit applies to each designated "location", and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
  2. The Designated Location General Aggregate Limit is the most we will pay for the sum of all damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage C regardless of the number of:
    - a. Insureds;
    - b. Claims made or "suits" brought; or
    - c. Persons or organizations making claims or bringing "suits".
  3. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the Designated Location General Aggregate Limit for that designated "location". Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Location General Aggregate Limit for any other designated "location" shown in the Schedule above.
  4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Location General Aggregate Limit.

- B.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage A, and for all medical expenses caused by accidents under Section I – Coverage C, which cannot be attributed only to operations at a single designated "location" shown in the Schedule above:
1. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and
  2. Such payments shall not reduce any Designated Location General Aggregate Limit.
- C.** When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Location General Aggregate Limit.
- D.** For the purposes of this endorsement, the **Definitions** Section is amended by the addition of the following definition:
- "Location" means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.
- E.** The provisions of Section III – Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## DESIGNATED CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

**Designated Construction Project(s):**

**All construction projects not located at premises owned, leased or rented by a Named Insured**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage A, and for all medical expenses caused by accidents under Section I – Coverage C, which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
  2. The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage C regardless of the number of:
    - a. Insureds;
    - b. Claims made or "suits" brought; or
    - c. Persons or organizations making claims or bringing "suits".
  3. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.
  4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit.

- B.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage A, and for all medical expenses caused by accidents under Section I – Coverage C, which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
1. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and
  2. Such payments shall not reduce any Designated Construction Project General Aggregate Limit.
- C.** When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Construction Project General Aggregate Limit.
- D.** If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- E.** The provisions of Section III – Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – SCHEDULED PERSON OR  
ORGANIZATION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

**C.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**SCHEDULE**

<b>Name Of Additional Insured Person(s) Or Organization(s)</b>	<b>Location(s) Of Covered Operations</b>
<b>Any person or organization with whom you have agreed, through written contract, agreement or permit to provide additional insured coverage.</b>	<b>Any location where you have agreed, through written contract, agreement or permit, to provide additional insured coverage</b>
<b>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</b>	

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
Any person or organization to whom or to which you are required to provide additional insured status in a written contract, agreement or permit except where such contract or agreement is prohibited.	Any location where you have agreed, through written, contract, agreement or permit, to provide additional insured coverage for completed operations.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Policy Number TB2-641-444950-039  
Issued by

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**OTHER INSURANCE AMENDMENT – SCHEDULED ADDITIONAL INSURED**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART

**Schedule**

<p><b>Person or Organization:</b> Where required by written contract.</p>
---

If you are obligated under a written agreement to provide liability insurance on a primary, excess, contingent, or any other basis for any person or organization shown in the Schedule of this endorsement that qualifies as an additional insured on this policy, this policy will apply solely on the basis required by such written agreement and Paragraph 4. Other Insurance of Section IV - Conditions will not apply. If the applicable written agreement does not specify on what basis the liability insurance will apply, the provisions of Paragraph 4. Other Insurance of Section IV - Conditions will govern. However, this insurance is excess over any other insurance available to the additional insured for which it is also covered as an additional insured by attachment of an endorsement to another policy providing coverage for the same "occurrence", claim or "suit".

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**DESIGNATED INSURED FOR  
COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

**SCHEDULE**

<p><b>Name Of Person(s) Or Organization(s):</b> As required by written contract</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.

Policy Number: AS2-641-444950-049  
Issued by: Liberty Mutual Fire Insurance Co.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**DESIGNATED INSURED - NONCONTRIBUTING**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM  
GARAGE COVERAGE FORM  
MOTOR CARRIERS COVERAGE FORM  
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage form.

**Schedule**

**Name of Person(s) or Organizations(s):**

Any person or organization where the Named Insured has agreed by written contract to include such person or organization

**Regarding Designated Contract or Project:**

Any

Each person or organization shown in the Schedule of this endorsement is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form.

The following is added to the **Other Insurance Condition:**

If you have agreed in a written agreement that this policy will be primary and without right of contribution from any insurance in force for an Additional Insured for liability arising out of your operations, and the agreement was executed prior to the "bodily injury" or "property damage", then this insurance will be primary and we will not seek contribution from such insurance.

POLICY NUMBER: TB2-641-444950-039

## WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

<b>Name Of Person Or Organization: As required by written contract or agreement</b>
---

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.
--

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY  
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

**SCHEDULE**

**Name(s) Of Person(s) Or Organization(s):**

Any person or organization for whom you perform work under a written contract of the contract requires you to obtain this agreement from us but only if the contract is executed prior to the injury or damage occurring.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

## WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Where required by contract or written agreement prior to loss.

Issued by:

For attachment to Policy No WA7-64D-444950-019  
\$

Effective Date 6/01/2019

Premium

Issued to:

Policy Number TB2-641-444950-039  
Issued by LIBERTY MUTUAL FIRE INSURANCE COMPANY

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**NOTICE OF CANCELLATION OR MATERIAL REDUCTION IN COVERAGE TO THIRD PARTIES**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE PART  
MOTOR CARRIER COVERAGE PART  
GARAGE COVERAGE PART  
TRUCKERS COVERAGE PART  
EXCESS AUTOMOBILE LIABILITY INDEMNITY COVERAGE PART  
SELF-INSURED TRUCKER EXCESS LIABILITY COVERAGE PART  
COMMERCIAL GENERAL LIABILITY COVERAGE PART  
EXCESS COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART  
COMMERCIAL LIABILITY – UMBRELLA COVERAGE FORM

Schedule		
Name of Other Person(s) / Organization(s):	Email Address or mailing address:	Number Days Notice:
As required by written contract or written agreement	As required by written contract or written agreement	30

- A. If we cancel this policy for any reason other than nonpayment of premium, or make a material reduction in coverage, we will notify the persons or organizations shown in the Schedule above. We will send notice to the email or mailing address listed above at least 10 days, or the number of days listed above, if any, before the cancellation becomes effective. In no event does the notice to the third party exceed the notice to the first named insured.
- B. This advance notification of a pending cancellation or material reduction of coverage is intended as a courtesy only. Our failure to provide such advance notification will not extend the policy cancellation date nor negate cancellation of the policy.

All other terms and conditions of this policy remain unchanged.

Policy Number AS2-641-444950-049  
Issued by LIBERTY MUTUAL FIRE INSURANCE COMPANY

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**NOTICE OF CANCELLATION OR MATERIAL REDUCTION IN COVERAGE TO THIRD PARTIES**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE PART  
MOTOR CARRIER COVERAGE PART  
GARAGE COVERAGE PART  
TRUCKERS COVERAGE PART  
EXCESS AUTOMOBILE LIABILITY INDEMNITY COVERAGE PART  
SELF-INSURED TRUCKER EXCESS LIABILITY COVERAGE PART  
COMMERCIAL GENERAL LIABILITY COVERAGE PART  
EXCESS COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART  
COMMERCIAL LIABILITY – UMBRELLA COVERAGE FORM

Schedule		
Name of Other Person(s) / Organization(s):	Email Address or mailing address:	Number Days Notice:
Per Schedule on File		30

- A. If we cancel this policy for any reason other than nonpayment of premium, or make a material reduction in coverage, we will notify the persons or organizations shown in the Schedule above. We will send notice to the email or mailing address listed above at least 10 days, or the number of days listed above, if any, before the cancellation becomes effective. In no event does the notice to the third party exceed the notice to the first named insured.
- B. This advance notification of a pending cancellation or material reduction of coverage is intended as a courtesy only. Our failure to provide such advance notification will not extend the policy cancellation date nor negate cancellation of the policy.

All other terms and conditions of this policy remain unchanged.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**NOTICE OF MATERIAL CHANGE**

We will not make changes that reduce the insurance afforded by this policy until written notice of such reduction has been delivered to those scheduled below at least 30 days before the effective date of the material change to the insurance afforded by this policy.

Our failure to provide notice under this endorsement will not affect the validity of the changes except as it relates to the person or organization listed below.

           **NAME**

**ADDRESS**

As required by written  
contract or written agreement

In no event will the notification be less than the minimum days required for notification by state statute. Notification will be provided to all parties in a manner as required by state statute, if any.

This endorsement is executed by the Liberty Insurance Corporation

Premium:

Effective Date: 6/1/2019 Expiration Date: 6/1/2020

For attachment to Policy No: WA7-64D-444950-019



Countersigned by \_\_\_\_\_  
Authorized Representative

End. Serial No.

NOTICE OF CANCELLATION TO THIRD PARTIES

- A. If we cancel this policy for any reason other than nonpayment of premium, we will notify the persons or organizations shown in the Schedule below by email as soon as practical after notifying the first Named Insured.
- B. This advance email notification of a pending cancellation of coverage is intended as a courtesy only. Our failure to provide such advance notification will not extend the policy cancellation date nor negate cancellation of the policy.

SCHEDULE

Name of Other Person(s) / Organization(s):

As required by written contract                      30 Days  
or written agreement

All other terms and conditions of this policy remain unchanged.

Issued by

For attachment to Policy No. WA7-64D-444950-019 Effective Date 6/01/2019 Premium \$

Issued to

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Consultant Agreement: W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation

**PRESENTED BY:** David Mumford, Public Works Director

**Department:** Public Works

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

City Council will consider awarding a professional engineering services contract to HDR in the amount of \$166,700 for design, bidding and construction administration services on W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation. The project consists of rehabilitating the pumps, wetwell, and controls for the Lloyd Mangrum Sanitary Sewer Lift Station and the controls, electrical, and wetwell at the Lake Hills Sanitary Sewer Lift Station. Lake Hills also includes relocating the pumps from the drywell to the wetwell and the valves and meters to a new vault.

HDR was selected based on City staff review of four project proposals submitted by prequalified firms that have lift station rehabilitation experience. The other firms considered for the work were DOWL, Bartlett&West, and Morrison Maierle.

**ALTERNATIVES ANALYZED**

City Council may:

- Award the professional engineering services contract to HDR, or;
- Disapprove award of the professional engineering services contract to HDR. If the project is not completed, the lift stations will continue to degrade reducing reliability and maintenance and repair costs will increase.

**FINANCIAL IMPACT**

Funding for this project has been approved in the FY 20 budget and is sufficient for the engineering design and construction administration portion of the project. The project will use sewer funds.

**RECOMMENDATION**

Staff recommends that the City Council award a professional engineering services contract for the design and construction administration of W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation to HDR., in the amount of \$166,700.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**



**Contract for Professional Architectural and Engineering Services**  
**Project W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station**  
**Rehabilitation**

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In consideration of the mutual promises herein, City of Billings and HDR Engineering agree as follows. This Contract consists of:

- Part I, consisting of 15 Sections of Special Provisions;
- Part II, consisting of 11 Sections of General Provisions;
- Appendix A consisting of 6 pages (Basic Services of Contractor);
- Appendix B consisting of 2 pages (Methods and Times of Payment);
- Appendix C consisting of 1 page (Additional Services of Contractor);
- Appendix D consisting of 1 page (Schedule of Professional Fees);
- Appendix E consisting of 1 page (Project Schedule);
- Appendix F consisting of 19 pages (Certificate(s) of Insurance); and

**PART I**  
**SPECIAL PROVISIONS**

**Section 1. Definitions.**

In this Contract:

- A. "Administrator" means the City Engineer of the Engineering Division of the Public Works Department or his designee.
- B. "Billings" means the City of Billings.
- C. "Contractor" means HDR Engineering, Inc.

**Section 2. Scope of Services.**

- A. The Contractor shall perform professional services in accordance with Appendix A, which is attached hereto and incorporated in this Section by reference.
- B. Billings shall pay the Contractor in accordance with Section 4.

- C. Billings shall not allow any claim for services other than those described in this Section. However, the Contractor may provide, at its own expense, any other services that are consistent with this Contract.
- D. The Engineer shall provide as-built drawings as approved by the City of Billings, to the Administrator within 30 days after the project completion date. Final payment will be withheld until the as-built drawings are received by the City of Billings. Requirements for submitting as constructed documents of completed Private Contracts, Work Orders, Special Improvement Districts and Site plans involving any City of Billings infrastructure: a point file; 1 (\*.asc, \*.txt, comma delimited; point number, northing, easting, elevation and description) / 2 (\*.csv, with headings for; point number, northing, easting, elevation and description), with northings and eastings to the nearest tenth of a foot, elevations to the nearest hundredth of a foot, representing new, updated or relocated City of Billings infrastructure features such as, but not limited to Sanitary Sewer Manholes, Storm Drain Manholes, Water Valves, Water Bends, Signals, Street Light, etc., in the coordinates of Montana State Plane, Zone 2500 using NAD83(2011), Horizontal and NAVD88 Vertical, Horizontal units and Vertical units will be International feet, one half size paper copy to scale, one full size paper copy to scale, two CD's or DVD's with PDF files being half size to scale and full size to scale and AutoCAD DWG files as-constructed / as-built, Version 2016, or equivalent.

Section 3. Time for Performance.

- A. This Contract becomes effective when signed on behalf of Billings.
- B. The Contractor shall commence performance of the Work described in Section 2 on receipt of written Notice to Proceed and complete that performance in accordance with the schedule set forth in Appendix E.
- C. This Contract shall terminate at midnight on November 30, 2021.

Section 4. Compensation; Method of Payment.

- A. Subject to the Contractor's satisfactory performance, Billings shall pay the Contractor in accordance with Appendix B.
- B. Each month, or at the conclusion of each phase of the Work for which payment is due, as negotiated on a per-task basis, the Contractor shall present a bill to the Administrator describing the Work for which it seeks payment and documenting expenses and fees to the satisfaction of the Administrator. If any payment is withheld because the Contractor's performance is unsatisfactory, the Administrator must, within ten (10) days of the payment denial, notify the Contractor of the payment denial and set forth, with reasonable specificity, what was unsatisfactory and why. Billings will pay Contractor within 30 days of receiving an acceptable invoice.
- C. The Contractor is not entitled to any compensation under this Contract, other than is expressly provided for in this Section.
- D. As a condition of payment, the Contractor shall have paid all City taxes currently due and owing by the Contractor.

Section 5. Termination of the Contractor's Services.

The Contractor's services under Section 2 of this Part may be terminated:

- A. By mutual consent of the parties.
- B. For the convenience of Billings, provided that Billings notifies the Contractor in writing of its intent to terminate under this paragraph at least 10 days prior to the effective date of the termination.
- C. For cause, by either party where the other party fails in any material way to perform its obligations under this Contract. Termination under this Subsection is subject to the condition that the terminating party notifies the other party of its intent to terminate, stating with reasonable specificity the grounds therefor, and the other party fails to cure the default within 30 days after receiving the notice.

#### Section 6. Duties Upon Termination

- A. If Billings terminates the Contractor's services for convenience, Billings shall pay the Contractor for its actual costs reasonably incurred in performing before termination and Billings shall pay for services rendered prior to termination. Payment under this Subsection shall never exceed the total compensation allowable under Section 4 of this Part. All finished and unfinished documents and materials prepared by the Contractor shall become the property of Billings.
- B. If the Contractor's services are terminated for cause, Billings shall pay the Contractor the reasonable value of the services satisfactorily rendered prior to termination, less any damages suffered by Billings because of the Contractor's failure to perform satisfactorily. The reasonable value of the services rendered shall never exceed ninety percent (90%) of the total compensation allowable under Section 4 of this Part. Any finished or unfinished documents or materials prepared by the Contractor under this Contract shall become the property of Billings at its option.
- C. If the Contractor receives payments exceeding the amount to which it is entitled under Subsections A or B of this Section, he shall remit the excess to the Administrator within 30 days of receiving notice to do so.
- D. The Contractor shall not be entitled to any compensation under this Section until the Contractor has delivered to the Administrator all documents, records, Work product, materials and equipment owned by Billings and requested by the Administrator.
- E. If the Contractor's services are terminated for whatever reason the Contractor shall not claim any compensation under this Contract, other than that allowed under this Section.
- F. If a final audit has not been performed before the Contractor's services are terminated, Billings may recover any payments for costs disallowed as a result of the final audit.
- G. Except as provided in this Section, termination of the Contractor's services under Section 5 of this Part does not affect any other right or obligation of a party under this Contract.

## Section 7. Insurance.

- A. The Contractor shall maintain in good standing the insurance described in Subsection B of this Section. Before rendering any services under this Contract, the Contractor shall furnish the Administrator with proof of insurance in accordance with Subsection B of this Section.
- B. The Contractor shall provide the following insurance:
  - 1. Workers' compensation and employer's liability coverage as required by Montana law.
  - 2. Commercial general liability, including contractual and personal injury coverage's -- \$1,500,000 per occurrence.
  - 3. Commercial automobile liability -- \$1,500,000 per accident.
  - 4. Professional liability in the amount of \$1,500,000 per claim.
- C. Each policy of insurance required by this Section shall provide for no less than 30 days' advance notice to Billings prior to cancellation.
- D. Billings SHALL be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies. In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against Billings.

## Section 8. Assignments.

Unless otherwise allowed by this Contract or in writing by the Administrator, any assignment by the Contractor of its interest in any part of this Contract or any delegation of duties under this Contract shall be void, and an attempt by the Contractor to assign any part of its interest or delegate duties under this Contract shall give Billings the right immediately to terminate this Contract without any liability for Work performed.

## Section 9. Ownership; Publication, Reproduction and Use of Material.

- A. Except as otherwise provided herein, all data, documents and materials produced by the Contractor under this Contract shall be the property of Billings, which shall retain the exclusive right to publish, disclose, distribute and otherwise use, in whole or in part, any such data, documents, or other materials. Exclusive rights shall not be attributed to portions of such materials presently in the public domain or which are not subject to copyright. Contractor shall retain rights to pre-existing proprietary property including but not limited to interactive models. The Contractor shall have the right to include photographic or artistic representations of the design and construction of the Project among the Contractor's promotional and professional materials. The Contractor's materials shall not include Billings' confidential or proprietary information regardless of whether Billings has previously advised the Contractor in writing of the specific information considered by Billings to be confidential and proprietary.
- B. Equipment purchased by the Contractor with Contract funds: See Appendix A, Section 3. Scope of Work.
- C. Should Billings elect to reuse Work products provided under this Contract for other than the original project and/or purpose, Billings will indemnify and hold harmless

the Contractor from any and all claims, demands and causes of action of any kind or character arising as a result of reusing the documents developed under this contract. Additionally, any reuse of design drawings or specifications provided under this Contract must be limited to conceptual or preliminary use for adaptation, and the original Contractor's or subcontractor's signature, professional seals and dates removed. Such reuse of drawings and specifications, which require professional seals and dates removed, will be signed, sealed, and dated by the professional who is in direct supervisory control and responsible for adaptation.

#### Section 10. Notices.

Any notice required pertaining to the subject matter of this Contract shall be either sent via facsimile (FAX) or mailed by prepaid first class registered or certified mail, return receipt requested to the following addresses:

Billings: Ken Ard, PE  
City of Billings  
Engineering Division  
2224 Montana Avenue  
Billings, MT 59101 FAX: (406) 237-6291

Contractor: Craig Habben, PE  
HDR Engineering, Inc.  
970 South 29<sup>th</sup> St. W  
Billings, MT 59102 FAX: (406) 652-2758

Notices are effective upon the earlier of receipt, proof of good transmission (facsimiles only), or 5 days after proof of proper posting.

#### Section 11. Contract Budget.

In connection with its performance under this Contract, the Contractor shall not make expenditures other than as provided in line items in the Contract budget.

#### Section 12. Force Majeure.

- A. Any failure to perform by either party due to force majeure shall not be deemed a violation or breach hereof.
- B. As used in this Contract, force majeure is an act or event of substantial magnitude, beyond the control of the delayed party, which delays the completion of this Contract, including without limitation:
  1. Any interruption, suspension or interference resulting solely from the act of Billings or neglect of Billings not otherwise governed by the terms of this Contract.
  2. Strikes or Work stoppages.
  3. Any interruption, suspension or interference with the project caused by acts of God, or acts of a public enemy, wars, blockades, insurrections, riots, arrests or restraints of governments and people, civil disturbances or similar occurrences.

4. Order of court, administrative agencies or governmental officers other than Billings.

### Section 13. Financial Management System.

The Contractor shall establish and maintain a financial management system that:

- A. Provides accurate, current, and complete disclosure of all financial transactions relating to the Contract;
- B. Maintains separate accounts by source of funds for all revenues and expenditures and identifies the source and application of funds for the Contractor's performance under this Contract, including information pertaining to subcontracts, obligations, unobligated balances, assets, liabilities, outlays and income;
- C. Effectively controls and accounts for all municipal funds and Contract property;
- D. Compares actual expenditures with budgeted amounts and relates financial information to performance or productivity data including unit cost information where applicable;
- E. Allocates administrative costs to direct service delivery units;
- F. Minimizes the time between receipt of funds from Billings and their disbursement by the Contractor;
- G. Provides accounting records supported by source documentation; and
- H. Provides a systematic method assuring the timely and appropriate resolution of audit findings and recommendations.

### Section 14. Funding Requirements.

In the event that any funding source for this Contract should impose additional requirements upon Billings for the use of those funds, the Contractor agrees to abide by those additional requirements immediately upon receipt of written notice thereof from Billings.

### Section 15. Subcontracts.

The Contractor may enter into subcontracts for the purchase of goods and services necessary for the performance of this Contract, provided:

- A. Every subcontract shall be reduced to writing and contain a precise description of the services or goods to be provided and the nature of the consideration paid therefor.
- B. Every subcontract under which the Contractor delegates the provision of services shall be subject to review and approval by the Administrator before it is executed by the Contractor.
- C. Every subcontract in an amount exceeding \$1,000 shall require reasonable access to business records of the subcontractor relating to the purchase of goods or services pursuant to the subcontract.

**PART II**  
**GENERAL CONTRACT PROVISIONS**

Section 1. Relationship of Parties.

The Contractor shall perform its obligations hereunder as an independent Contractor of Billings. Billings may administer the Contract and monitor the Contractor's compliance with its obligations hereunder. Billings shall not supervise or direct the Contractor other than as provided in this Section.

Section 2. Nondiscrimination.

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- B. The Contractor shall state, in all solicitations or advertisements for employees to Work on Contract jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.
- C. The Contractor shall comply with any and all reporting requirements that may apply to it which the City of Billings may establish by regulation.
- D. The Contractor shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this Contract, so as to be binding upon every such subcontractor or vendor of the Contractor under this Contract.
- E. The Contractor shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.
- F. The Contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

Section 3. Permits, Laws, and Taxes.

The Contractor shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Contract. All actions taken by the

Contractor under this Contract shall comply with all applicable statutes, ordinances, rules and regulations. The Contractor shall pay all taxes pertaining to its performance under this Contract.

Section 4. Nonwaiver.

The failure of either party at any time to enforce a provision of this Contract shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Contract or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

Section 5. Amendment.

- A. This Contract shall only be amended, modified or changed by a writing, executed by authorized representatives of the parties, with the same formality as this Contract was executed.
- B. For the purposes of any amendment modification or change to the terms and conditions of this Contract, the only authorized representatives of the parties are:

Contractor: Jared Harris (Area Manager) or Authorized Signatory

Billings: City Council or Authorized Designee

- C. Any attempt to amend, modify, or change this Contract by either an unauthorized representative or unauthorized means shall be void.

Section 6. Jurisdiction; Choice of Law.

Any civil action rising from this Contract shall be brought in the District Court for the Thirteenth Judicial District of the State of Montana, Billings. The law of the State of Montana shall govern the rights and obligations of the parties under this Contract.

Section 7. Severability.

Any provision of this Contract decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Contract.

Section 8. Integration.

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Contract shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

Section 9. Liability.

The Contractor shall indemnify, defend, save, and hold Billings harmless from any and all claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and

expenses including reasonable attorneys' fees and costs, arising from any wrongful or negligent act, error or omission of the Contractor or any agent, employee or subcontractor as a result of the Contractor's or any subcontractor's performance pursuant to this Contract.

- A. The Contractor shall not indemnify, defend, save and hold Billings harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful or negligent acts, error or omission solely of Billings occurring during the course of or as a result of the performance of the Contract.
- B. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both Billings and the Contractor, the Contractor shall indemnify, defend, save, and hold Billings harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from the Contractor's or any subcontractor's wrongful or negligent acts occurring as a result from the Contractor's performance pursuant to this Contract.

#### Section 10. Inspection and Retention of Records.

The Contractor shall, at any time during normal business hours and as often as Billings may deem necessary, make available to Billings, for examination, all of its records with respect to all matters covered by this Contract for a period ending three years after the date the Contractor is to complete performance in accordance with Section 2 of the Special Provisions. Upon request, and within a reasonable time, the Contractor shall submit such other information and reports relating to its activities under this Contract, to Billings, in such form and at such times as Billings may reasonably require. The Contractor shall permit Billings to audit, examine and make copies of such records, and to make audits of all invoices, materials, payrolls, records of personnel, and other data relating to all matters covered by this Contract. Billings may, at its option, permit the Contractor to submit its records to Billings in lieu of the retention requirements of this Section.

#### Section 11. Availability of Funds.

Payments under this Contract may require funds from future appropriations. If sufficient funds are not appropriated for payments required under this Contract, this Contract shall terminate without penalty to Billings; and Billings shall not be obligated to make payments under this Contract beyond those which have previously been appropriated.

IN WITNESS WHEREOF, the parties have executed this Contract on the date and at the place shown below.

City of Billings

Contractor

\_\_\_\_\_  
City Council or Designee

\_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

IRS Tax ID # \_\_\_\_\_

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

Date: \_\_\_\_\_

By \_\_\_\_\_

BRENT BROOKS, City Attorney

## Appendix A

### Basic Services of Engineer City of Billings W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation

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#### Section 1. Engineer's Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the Engineer's portion of the project as defined in the scope of work and to prepare and deliver to Billings all plans, specifications, bid documents, and other material as designated herein.
- B. Ascertain such information as may have a bearing on the work from local units of government, utility companies, and private organizations and shall be authorized to procure information from other authorities besides Billings, but shall keep Billings advised as to the extent of these contacts and the results thereof.
- C. Prepare and present such information as may be pertinent and necessary in order for Billings to pass critical judgment on the features of the work. The Engineer shall make changes, amendments or revisions in the detail of the work as may be required by Billings. When alternates are being considered, Billings shall have the right of selection.
- D. Engineer's work shall be in accordance with the standards of sound engineering and present City, State, and National standards and policies currently in use.
- E. Conform to the requirements of the Montana Code Annotated Title 18 "Public Contracts" and more particularly Sections 18-2-121 and 18-2-122, and all other codes of the State of Montana applicable to providing professional services including codes and standards nationally recognized.
- F. The Engineer shall certify with the submission of final plans that the plans are in conformance with applicable sections of Title 69, Chapter 4, Part 5, of the Montana Code Annotated as pertaining to existing utilities.
- G. To perform professional services in connection with the project and will serve as Billings' representative in those phases of the project to which this agreement applies.
- H. Where Federal funds are involved, the necessary provisions to meet all requirements will be complied with and documents secured and placed in the bidding documents.
- I. Submit an estimated progress schedule as to time and costs at the beginning of the work, and monthly progress reports thereafter until complete. The reports will include any problems, potential problems, and delays as foreseen by the Engineer. Reports will be submitted in a timely manner to permit prompt resolution of problems.
- J. Contract administration duties will include review of contractor certified payrolls for wage rate compliance. Discrepancies in certified payrolls will be resolved with the

Contractor. A signed Engineer's Payroll Check Sheet (included in the Standard Modifications to MPWSS) will be submitted as proof of this review with one copy of each payroll.

- K. Name a Task Director who shall be the liaison between Billings and the Engineer. For this project the Task Director designated for the Engineer is Craig Habben working under the Principal-in-Charge, Jared Harris.

## Section 2. Billings Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete Billings' portion of the project as designated in the scope of work.
- B. Name a Task Director who shall be the liaison between the Engineer and Billings. For this project, the Task Director designated is Ken Ard, working under the City Engineer, Debi Meling.

## Section 3. Scope of Work.

The project consists of engineering services for the City of Billings W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation Project. In general, the project includes rehabilitating the pumps, wetwell, and controls for the Lloyd Mangrum Lift Station and the controls, electrical, wetwell at the Lake Hills Lift Station. Also at the Lake Hills Lift Station the existing pumps will be relocated from the existing drywell to the wetwell as well as valves and meters to a new vault.

Design, bidding, construction and programming services will be provided based on the scope of the proposed improvements to both lift stations as summarized below.

- Lloyd Mangrum Lift Station
  - Replace existing pumps with same sized pumps.
  - Replace pump guide rails, piping and valves.
  - The height of the wetwell or surrounding grade modified so that top of wetwell is above surrounding grade.
  - Rehabilitate existing wetwell interior surface as required based on inspection. Assume a new polyurea coating will be used for rehabilitation.
  - Replace existing pump control panel. Relocate pump controls from the wetwell lid. Consolidate UPS cabinet into the new control panel and place with transfer switch on new concrete pad. Salvage existing radio to locate in new control panel.
  - Provide a sun shade shelter over pump control panel.
- Lake Hills Lift Station
  - Replace existing control panel and all electrical components excluding generator automatic transfer switch.
  - Combine PLC, UPS, level instruments and radio in new control panel. Provide new standard City radio (Aprisa SR+)
  - Provide pump starters and pump control in a new separate panel.
  - Provide a new manual transfer switch to allow either the existing generator or a portable generator to provide backup power to the lift station. Provide a pin-and-sleeve connector for an existing portable generator.

- Rehabilitate existing wetwell including the replacement of all components in the wetwell. Replace pipe with plastic pipe. A fiberglass grating platform will be provided if it is still desired and can fit. Repair existing surface of the wetwell and provide a polyurea coating.
- Move existing pumps from the dry well to the wetwell. Provide guiderails for pump installation/removal. Modify wetwell lid to accommodate pump removal and wetwell access.
- Provide a new valve and meter vault for relocated valves and new City standard badger meter.
- Evaluate relocating existing hoist to the outside to facilitate pump removal.
- Abandon all components in the dry well and fill with granular material.
- Miscellaneous
  - Provide bypass pump while wetwells are being rehabilitated.
  - Provide new level indicators for each wetwell.
  - Provide for radio communication from each lift station
  - Provide programming for new PLC/control panels, all instrumentation and remote communication.
  - Provide building permit for sunshade structure
- Assumptions
  - Department of Environmental Quality review and permitting will not be required.

## **DETAIL SCOPE OF SERVICES**

The Basic Services of the Engineer that will be utilized on the City of Billings W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation Project is presented in the summaries for Tasks 100 through 500. The scope of services is organized as follows:

<u>Task Series</u>	<u>Description</u>
100	Project Management
200	Design
300	Bidding Services
400	Construction Services
500	Programming Services

## **TASK 100 – PROJECT MANAGEMENT**

### **101 – Project Initiation**

The purpose of this task is to kick off the project both externally and internally. A Project Management Plan (PMP) and all the support paperwork will be developed for all team members to have available to understand the project, the project team and the project requirements. The PMP is updated with significant changes in the project. The project will be kicked off with the City with pertinent staff from the City and HDR to review the project components and the process for completing the design.

- Deliverables – Agenda and meeting minutes.

## **102 – Project Management**

As part of this task, the Engineer's Project Manager will lead coordination of the design team with the City as well as supervise the design team. Project Manager and Accountant will monitor project status, maintain project schedule and prepare financial documents.

- Deliverable – Monthly invoices

## **TASK SERIES 200 – DESIGN**

### **201 – Perform Design Surveys and 3D Laser Scanning Services**

Existing topographic survey and utility locations at both lift stations will be obtained. 3D laser scanning of each lift station wetwell will be performed to assist with evaluating the wetwell interior surfaces.

- Deliverable – Survey and 3D laser scan information

### **202 – Preliminary Design**

Develop the design to a 60% level including site plans, lift station plans and sections, electrical one-lines and control one lines.

- Deliverable – 60% Drawings

### **203 – Prepare 95% Drawings**

The drawings for all disciplines will be fully developed showing all details necessary for construction. Notes and additional details will be added to the drawings to complete the design.

- Deliverables – 95% drawings (3 half sized sets and one pdf) for review.

### **204 – Prepare Detailed Specifications**

Final detailed specifications suitable for bidding and construction will be developed. These detailed specifications will be incorporated with the City's front-end documents.

- Deliverable – 3 Sets of Specifications including one pdf.

### **205 – Internal and External 95% Review**

Drawings and specifications will be reviewed internally. Review comments will be resolved and applicable comments incorporated in City review set. Drawings will be reviewed with the City. Key components for the specifications will be reviewed with the City. City review comments will be resolved and applicable comments will be carried forward into the final bid set.

- List of City review comments and how the comments were resolved.
- City responsibility – Provide one set of review comments

### **206 – Finalize Design**

Based on review comments, update and finalize drawings and specifications.

- Deliverable – Bid Documents for advertisement. 3 sets (half-sized drawings) for the City.

### **207 – Building Permit**

Prepare information for building permit and complete application.

- Deliverables – Building permit application and backup information.

### **208 – Construction Cost Estimate**

The estimated capital costs for the project will be determined during final design.

- Deliverable – Summary of Cost Estimate.

## **TASK SERIES 300 – BID PHASE**

### **301 – Bidding Administrative Assistance**

Produce and distribute bid documents to owner, prospective bidders and plan rooms. Answer bidder questions and prepare addendums as needed. Conduct pre-bid meeting. Attend Bid Opening.

- Deliverable – Bid Documents, Advertisement, Pre-Bid Meeting Minutes and Addendums.

### **302 – Post-Bid Administrative Assistance**

Receive, evaluate and tabulate bids. Assess completeness of bids. Review qualifications of bidders. Make recommendations to the City on award of contract.

- Deliverable – Bid summary and Recommendation of Award.

## **TASK SERIES 400 – CONSTRUCTION AND STARTUP SERVICES**

Construction Phase scoping is based on a 16 week active construction period after which time only minor punch list items would need to be completed.

### **401 – Construction Initiation Services & Conformed Drawings**

After award of the construction contract, the Consultant shall prepare Contracts, Conformed Documents and conduct a preconstruction conference including preparation of meeting minutes. The consultant will provide the contractor with 6 sets of “for construction” plans and specifications plus an electronic .pdf version.

### **402 – Office Assistance and Administration**

During the construction phase of the project, the Consultant will provide office assistance to the City on the administration of the project. This effort will include review and preparation of change orders, shop drawing review, interpretation of drawings and specifications, monitoring of compliance with procedural requirements on the project, coordinating with the contractor, preparation of pay estimates, confirmation of certified payrolls, conducting construction meetings, and preparing and distributing meeting minutes.

### **403 – Field Services**

The Consultant will provide on-site construction observation services. A resident project representative will be provided based on two site visits per week for 3 hours per trip for 14 or

the 16 weeks and daily site visits averaging 4 hours per trip for two weeks during wetwell surface preparation and coating. The resident project representative will monitor the project for compliance with project plans and specifications. Consultant will provide as-built surveying or laser scanning of uncovered utilities in locations not indicated on the drawings. No testing services are included as these will be provided by the contractor.

#### **404 – Construction Wrap-Up and Acceptance**

Upon completion of the construction of the improvements, the Consultant will schedule and hold a final project walk-through and assist the City in the final wrap-up of the project, including preparing record drawings, preparation of a punch list, preparation of Certificate of Substantial Completion, information review and recommendation of final acceptance.

#### **405 – Post-Construction Warranty Services**

Upon final acceptance, the Consultant will provide warranty item consultation, will assist in the eleven-month warranty inspection, and provide warranty follow-up.

### **TASK SERIES 500 – APPLICATION SOFTWARE PROGRAMMING**

#### **501 – Programming**

Provide programming for new PLCs for pumps, instrumentation and radio communications.

#### **502 – Workshops and Meetings**

Conduct one workshop to review programming requirements and to review programming.

#### **503 – Testing and Commissioning**

Provide factory testing of new control panels and on-site services for commissioning of new programming and screens.

## Appendix B

### Methods and Times of Payment City of Billings W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation

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#### Section 1. Payments for Basic Services.

Billings shall authorize payment to the Engineer for services performed under Appendix A of this Agreement. Partial payment shall be due the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer.

Partial payment shall be made to the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer. Billings shall deduct five percent (5%) from each monthly pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final documents by Billings, and determination that the scope of work has been satisfactorily completed.

- A. For services rendered prior to construction, Appendix A, the Engineer shall be paid based upon actual time accrued, but not to exceed the total amount:

1. Project Management	\$4,000
2. Design	\$67,500
3. Bidding Services	\$4,100
4. Construction and Startup Services	\$49,300
5. Programming Services	\$41,800
Total	\$166,700

- B. Final payment shall be the above stated basic fee less all previous payments.

#### Section 2. Payments for Extra Services when Authorized by Billings.

Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study shall be paid for based on a negotiated fee.

#### Section 3. Corrections.

Costs of Billings work that is required for corrections to the Engineer's work which requires redoing by Billings shall be deducted from any payments due the Engineer, if the Engineer fails to make the required corrections.

#### Section 4. Fee Increases

For contracts and services that are expected to require more than one (1) year to complete, the above stated basic services payments may be reviewed and adjusted annually by mutual agreement of the parties, based upon documented evidence that the Engineer's costs have increased for all comparable clients.

## **Appendix C**

### **Additional Services of Engineer City of Billings W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation**

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Extra Services of the Engineer will be paid only with written prior authorization by Billings.

- A. Requests made or conditions identified which are beyond the scope and intent of the services identified under Appendix A.

## **Appendix D**

### **Schedule of Professional Fees City of Billings W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation**

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Not used on this Contract.

## Appendix E

### Project Schedule City of Billings W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation

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Based on a notice to proceed by Billings dated no later than December 9, 2019, the completion date for the Engineer's work shall be on or before November 30, 2021 based on the following estimated schedule for major deliverables:

- A. Design Complete – March, 2020
- B. Bidding Services – April, 2020
- C. Programming – July 2020
- D. Construction Start – August, 2020
- E. Construction Wrap Up – November, 2020

Delays affecting the completion of the work within the time specified of more than ninety (90) days, not attributable to or caused by the Parties hereto, may be considered as cause for the renegotiation or termination of this Contract.

If the Engineer is behind on this Contract due to no fault of Billings, then the Engineer hereby acknowledges the right of Billings to withhold future Contracts to the Engineer in addition to any other remedy until this Contract is brought back on schedule or otherwise resolved.

## **Appendix F**

### **Certificate(s) of Insurance City of Billings W.O. 20-11: Lloyd Mangrum & Lake Hills Lift Station Rehabilitation**

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(Attach Certificate(s) of Insurance)

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** HMEP Hazardous Materials Emergency Preparedness Grant

**PRESENTED BY:** William Rash, Fire Chief

**Department:** Fire

**Presentation:** No

**PROBLEM/ISSUE STATEMENT**

The Billings Regional HazMat Team submitted an application for training funds under the Hazardous Materials Emergency Preparedness (HMEP) grant. State Department of Emergency Services (DES), administers these federal funds and has approved our application. The grant is awarded across three fiscal years. Year #1 HazMat Risk Assessment Course and Year #2 HazMat Safety Officer Course. Year #3 is an additional offering of the Risk Assessment and Safety Officer Courses. The grant covers costs such as tuition, lodging, mileage, and meals for members of the other Montana Regional HazMat teams to travel to Billings or for the Billings Team to travel to other hosting locations in Year #3 for joint regional hazmat team training.

**ALTERNATIVES ANALYZED**

City Council may approve or disapprove accepting this grant.

**FINANCIAL IMPACT**

This opportunity presents a very low financial exposure to the City and allows the delivery of state-of-the-art training to all of the Montana Regional HazMat Teams. The Montana Regional Teams are sharing the 20% match of total project costs requirement. The total federal funds for this 3-year grant are \$14,400 in year #1; \$19,000 in year #2 and \$33,400 in year #3 for a total award across the 3 years of \$66,800. Under the terms of the grant there is a 20% soft match of total project costs per year requirement. In year #1 the soft match is \$3,600; Year #2 is \$4,750 and Year #3 is \$8,350 for a total of \$16,700. Each of the six (6) Regional Teams will be using personnel costs of those attending the training from each team to meet the soft match requirements.

	Federal Funds Requested	Matching Funds (20% of Total)	Total Project Cost
Year 1	\$ 14,400	\$3,600	\$18,000
Year 2	\$ 19,000	\$4,750	\$23,750
Year 3	\$33,400	\$8,350	\$41,750
<b>TOTAL</b>	<b>\$66,800</b>	<b>\$16,700</b>	<b>\$83,500</b>

**RECOMMENDATION**

Staff recommends accepting the grant on behalf of the six (6) Montana State Regional Hazmat Teams and granting the Billings Fire Department the authority to accept the funds and make the distributions of actual costs of tuition, lodging, mileage, per diem reimbursements to the other teams.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Purchase of 90 Tasers, Cartridges and Batteries for the Billings Police Department

**PRESENTED BY:** Rich St. John, Police Chief

**Department:** Police

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

Tasers are one of the most effective less than lethal options available to Officers today. The current Tasers are aging and no longer under their 5 year warranty. The existing single shot units have been in service for 11 years, but are beginning to fail at an alarming rate.

The Billings Police Department (BPD) wishes to purchase 2 shot model Tasers to increase officer safety. In total, 90 Tasers, cartridges and batteries will be purchased to replace the aging and unreliable Tasers. This purchase will outfit all front line patrol officers with new Tasers totaling \$144,959.30.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the purchase of 90 Tasers, cartridges, and batteries, or
- Not approve the purchase of 90 Tasers, cartridges, and batteries which would result in officers working with obsolete equipment.

**FINANCIAL IMPACT**

The Department proposes to purchase 90 Tasers, cartridges, and batteries totaling \$144,959.30. \$5,000 will be funded from grant funds, \$20,000 from Drug Forfeiture funds and \$119,959.30 from the Public Safety Equipment Replacement Fund.

**RECOMMENDATION**

Staff recommends that City Council approve the purchase of 90 Tasers, cartridges, and batteries totaling \$144,959.30.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Confirmation of Probationary Police Officers Jones, Wallis, Johnson, & Farrell-Fox

**PRESENTED BY:** Rich St. John, Police Chief

**Department:** Police

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

On December 3, 2018, Officers Annalisa Jones, Vincent Wallis, Quin Johnson, & Cameron Farrell-Fox were hired by the Billings Police Department as probationary police officers. According to MCA 7-32-4113, the probation period is for one year from the date of hire. The officers have completed their one-year probation and according to state statute, their names must be submitted to City Council for confirmation. All of the supervisor comments concerning the officers' performance are positive and recommend confirmation.

**ALTERNATIVES ANALYZED**

Council may:

- Confirm the probationary police officers; or
- Do not confirm the probationary police officers. If the Council chooses to not confirm the officers, it may direct any questions or concerns to the Police Chief and table the item until the next Council meeting.

**FINANCIAL IMPACT**

There is no financial impact from this action.

**RECOMMENDATION**

Staff recommends that the City Council confirm Officers Annalisa Jones, Vincent Wallis, Quin Johnson, & Cameron Farrell-Fox as Billings Police Officers.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Par 3 Golf Course 2020 Annual Budget

**PRESENTED BY:** Mike Whitaker, Parks, Recreation & Public Lands Director

**Department:** Parks/Rec/Public Lands

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

Every year the Exchange City Golf Corporation (ECGC) is required to submit an annual budget to the City Council for approval at the start of the year. The proposed budget for the 2020 operating year is being submitted by the ECGC Board of Directors for approval. The annual distribution of net profit is declared by the ECGC Board of Directors based on: 1st meeting the expenses of the operation; 2nd paying for the debt retirement; 3rd providing reserves for the operating expenses; 4th to provide a reserve for the proposed capital expenditure included in the proposed budget; 5th providing the net profit distribution to the City and the Downtown Exchange Club on a 2/3-1/3 basis, respectively, as outlined in the operating contract between the City of Billings and ECGC. The 2020 proposed budget was reviewed by the Billing Parks, Recreation, and Cemetery (PRC) Board on November 14, 2019. The PRC Board recommends the ECGC budget and fee structure for 2020 be adopted as presented.

The proposed budget and fee structure is attached for Council review.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve the proposed ECGC 2020 annual budget and fee structure, or
- Approve the proposed ECGC 2020 annual budget and fee structure with requested changes.

**FINANCIAL IMPACT**

The proposed budget and fee structure does not include any 2020 fee increases. The ECGC has indicated that there will not be an annual distribution in 2019. The annual distribution in 2018 was \$20,000.

**RECOMMENDATION**

Staff recommends approval of the 2020 ECGC annual budget and fee structure as presented.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**



Exchange City Golf Corporation  
Par 3 Golf Course  
2020 Proposed Budget

Description	2015	2015	2015	2016	2016	2016	2017	2017	2017	2018	2018	2018	2019	19-Aug	19-Aug	2020
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget
<b>Revenue</b>																
Gree Fees	235,000	285,007	50,007	245,000	261,276	16,276	245,000	250,327	5,327	260,000	202,320	(57,680)	255,000	194,840	(60,160)	255,000
Range Revenue	75,000	82,804	7,804	81,000	66,156	(14,844)	81,000	59,128	(21,872)	70,000	59,050	(10,950)	65,000	51,010	(13,990)	65,000
Golf Cart Rental	60,000	63,188	3,188	62,500	67,557	5,057	62,500	69,386	6,886	65,000	67,250	2,250	65,000	59,657	(5,343)	65,000
Memberships	32,000	44,754	12,754	46,000	46,145	145	46,000	48,346	2,346	46,000	48,969	2,969	46,000	42,686	(3,314)	46,000
Interest & Bench Ads		250	250			0		48	48		153	153		200	200	
Miscellaneous		11,086	11,086		11,994	11,994		9,510	9,510		27,985	27,985		12,979	12,979	
Gain/Loss on Sale of Assets		10,000	10,000			0		6,000	6,000		3,600	(850)		6,500	0	(6,500)
	402,000	497,090	95,090	434,500	453,127	18,627	434,500	442,745	8,245	444,600	408,477	(36,123)	437,500	361,372	(76,128)	437,500
			0			0			0			0			0	
Range Expenses	18,500	15,070	(3,430)	18,500	19,999	1,499	18,500	17,716	(784)	20,285	13,907	(6,378)	20,000	13,384	(6,616)	20,000
			0			0			0			0				
<b>Grounds Operation</b>																
Salary Superintendent	55,300	56,020	720	60,000	61,905	1,905	61,500	63,527	2,027	63,653	65,529	1,877	65,562	43,903	(21,659)	50,000
Salary and Wages	61,700	52,463	(9,237)	52,000	49,890	(2,110)	61,438	58,948	(2,490)	62,608	58,747	(3,861)	62,608	40,880	(21,728)	62,928
Payroll Taxes	14,120	13,388	(732)	17,400	10,434	(6,966)	17,400	8,968	(8,432)	13,550	8,801	(4,749)	9,600	7,101	(2,499)	9,600
Employee Benefits			0			0			0			0				
Sub Total	131,120	121,870	(9,250)	129,400	122,230	(7,170)	140,338	131,443	(8,895)	139,811	133,077	(6,734)	137,770	91,884	(45,886)	122,528
			0			0			0			0				
General Cost			0			0			0			0				
Gas and Oil	14,120	10,256	(3,864)	14,500	7,576	(6,924)	12,800	8,569	(4,231)	12,800	10,773	(2,027)	10,500	5,612	(4,888)	10,500
Utilities	10,755	15,827	5,072	13,400	17,499	4,099	13,400	13,977	577	13,980	15,054	1,074	12,610	9,010	(3,600)	12,610
Fertilizer and Seed	18,500	17,607	(893)	18,500	14,488	(4,012)	18,500	16,523	(1,977)	18,500	13,460	(5,040)	17,500	11,904	(5,596)	18,000
Operating Supplies	5,778	6,676	898	6,000	5,822	(178)	6,000	9,813	3,813	7,577	6,933	(644)	7,707	6,347	(1,360)	8,017
Repairs and Maintenance	8,000	8,416	416	8,000	4,833	(3,167)	8,000	15,664	7,664	9,350	14,473	5,123	9,350	13,344	3,994	10,500
Contract Labor	1,400	1,699	299	1,400	950	(450)	1,400	1,550	150	1,400	1,000	(400)	1,400	954	(446)	1,400
Sand and Gravel	4,400	5,170	770	4,250	4,380	130	4,250	3,670	(580)	4,250	5,570	1,320	4,250	1,919	(2,331)	4,250
Rental Cart Maintenance	600	689	89	600	780	180	600	1,331	731	800	1,023	223	800	1,941	1,141	1,600
Travel and Dues	1,800	870	(930)	1,000	867	(133)	1,000	853	(147)	1,000	722	(278)	1,000	706	(294)	1,000
Mileage Reimbursement		0	0	650	0	(650)	0	0	0	0	0	0	0	0	0	0
Insurance	0	3,820	3,820	3,800	5,187	1,387	3,816	4,165	349	3,816	5,007	1,191	4,452	3,649	(803)	4,584
Finance Fees			0			0		239	239	0	0	0	0	3	3	0
Sub Total	65,353	71,030	5,677	72,100	62,383	(9,717)	69,766	76,355	6,589	73,473	74,015	542	69,569	55,389	(14,180)	72,461
Grounds Total	196,473	192,900	(3,573)	201,500	184,612	(16,888)	210,104	207,797	(2,307)	213,284	207,092	(6,192)	207,339	147,273	(60,066)	194,989
<b>Clubhouse Operations</b>																
Salary Golf Pro	59,900	60,551	651	63,000	64,368	1,368	64,575	66,103	1,528	65,706	67,022	1,316	67,677	45,319	(22,358)	69,707
Salaries and Wages	39,700	21,222	(18,478)	41,500	17,485	(24,015)	22,320	19,792	(2,528)	22,320	16,521	(5,799)	19,556	13,735	(5,821)	20,604
Payroll Taxes	11,800	9,376	(2,424)	10,600	6,720	(3,880)	9,456	9,178	(278)	9,956	9,289	(667)	9,530	7,069	(2,461)	10,605
Employee Benefits	3,500	3,459	(41)	3,300	3,600	300	3,600	3,750	150	3,600	3,600	0	3,600	2,700	(900)	4,050
Sub-Total	114,900	94,609	(20,291)	118,400	92,173	(26,227)	99,951	98,823	(1,128)	101,582	96,432	(5,150)	100,363	68,823	(31,540)	104,966
			0			0			0			0				
General Cost			0			0			0			0				
Credit Card Fees	10,000	10,357	357	11,500	11,790	290	9,924	9,960	36	11,124	10,188	(936)	10,515	8,051	(2,464)	12,077
Offices Expenses	1,200	1,266	66	1,200	1,037	(163)	1,205	896	(309)	1,250	1,202	(48)	1,131	895	(236)	1,344
Legal and Accounting	9,200	11,495	2,295	9,800	11,428	1,628	12,091	10,500	(1,591)	12,500	10,530	(1,970)	12,500	9,395	(3,105)	12,593
Miscellaneous	500	0	(500)	500		(500)	0	0	0	0	446	446				0
Bad Dept Expense	0	42	42			0			0		15	15				0
Cash Over/Short		18	18		(12)	(12)	10	(1)	(11)	10	(0)	(10)		(1)	(1)	
Dues and Subscription	1,800	909	(891)	1,000	1,145	145	1,963	1,066	(897)	1,963	1,252	(711)	1,833	1,061	(772)	1,592
Utilities	10,000	8,338	(1,662)	9,400	8,055	(1,345)	8,322	8,670	348	8,722	8,548	(174)	8,429	6,546	(1,883)	9,821
Telephone	2,000	2,601	601	2,000	1,784	(216)	2,408	1,801	(607)	2,408	1,620	(788)	1,862	582	(1,280)	873
Insurance	7,000	5,838	(1,162)	7,000	7,972	972	7,692	9,295	1,603	8,192	7,015	(1,177)	8,078	3,714	(4,364)	5,573
Advertising	5,500	6,023	523	5,500	6,091	591	5,824	7,092	1,268	5,824	4,016	(1,808)	6,024	2,771	(3,253)	4,157
Taxes and Licenses			0		0	0			0		0	0				0
Travel	500	0	(500)	500	0	(500)	0	0	0	0	135	135	203	0	(203)	0
Security			0		0	0			0		0	0				0
Customer Relations			0		120	120	103	60	(43)	103	206	103	188	1,022	834	200
Clubhouse Oper/Main	5,500	7,524	2,024	6,250	4,646	(1,604)	6,911	5,530	(1,381)	6,911	7,666	755	9,306	3,354	(5,952)	5,031
Sub-Total	53,200	54,412	1,212	54,650	54,055	(595)	56,453	54,869	(1,584)	59,007	52,838	(6,169)	60,069	37,390	(22,679)	53,261
Clubhouse Total	168,100	149,021	(19,079)	173,050	146,228	(26,822)	156,404	153,692	(2,712)	160,589	149,270	(11,318)	160,432	106,213	(54,219)	158,227
Total Operating Cost	383,073	356,990	(26,083)	393,050	350,840	(42,210)	385,008	379,205	(5,803)	394,157	370,269	(23,888)	387,771	266,870	(120,901)	373,216
			0			0			0			0				0
Simple Revenue	18,927	140,100	121,173	41,450	102,287	60,837	49,492	63,540	14,048	50,443	38,208	(12,235)	49,729	94,502	44,773	64,284
Capital Expenditures					47,231		48,115	49,288	(1,173)	46,859	39,792	7,067	36,851	52,265	15,414	49,000

**Exchange City Golf Corporation  
Par 3 Golf Course  
2019 Proposed Fee Structure**

		2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
		Fee	Fee	Fee	Fee	Fee	Fee	Fee	Fee	Fee	Fee	Fee	Fee
<b>Carts 9</b>	<b>Riders</b>	\$8.00	\$9.00	\$10.00	\$10.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$13.00	\$13.00	\$13.00
<b>Carts 18</b>	<b>Riders</b>	\$14.00	\$15.00	\$15.00	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$22.00	\$22.00	\$22.00
<b>Green Fees</b>	<b>18</b>	\$15.00	\$17.00	\$18.00	\$20.00	\$20.00	\$20.00	\$21.00	\$21.00	\$22.00	\$22.00	\$23.00	\$23.00
	<b>9</b>	\$10.00	\$11.00	\$12.00	\$12.50	\$14.00	\$14.00	\$15.00	\$15.00	\$15.00	\$15.00	\$16.00	\$16.00
	<b>Xtra 9</b>	\$5.00	\$6.00	\$6.00	\$7.50	\$6.00	\$6.00	\$6.00	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00
<b>Range Balls</b>	<b>Jumbo</b>	\$6.50	\$7.00	\$7.50	\$8.00	\$9.00	\$9.00	\$9.50	\$9.50	\$9.50	\$10.00	\$10.00	\$10.00
	<b>Large</b>	\$4.50	\$4.75	\$5.00	\$6.00	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$8.00	\$8.00	\$8.00
	<b>Med</b>	\$3.50	\$3.75	\$4.00	\$4.50	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	<b>Small</b>	\$2.50	\$2.75	\$3.00	\$3.50	\$4.00	\$4.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
<b>Yearly Passes</b>													
<b>Senior Single</b>	<b>55 &amp; Older</b>								\$425.00	\$425.00	\$450.00	\$450.00	\$450.00
<b>Senior Couple</b>	<b>55 &amp; Older</b>								\$525.00	\$525.00	\$550.00	\$550.00	\$550.00
<b>Junior</b>	<b>17 &amp; Under</b>								\$199.00	\$199.00	\$199.00	\$199.00	\$199.00
<b>Single</b>									\$475.00	\$475.00	\$500.00	\$500.00	\$500.00
<b>Couple</b>									\$625.00	\$625.00	\$650.00	\$650.00	\$650.00
<b>Family</b>									\$825.00	\$825.00	\$850.00	\$850.00	\$850.00

2020 Promotional:

1. Corporate memberships
2. \$5 off twilight rate after 5pm

**Exchange City Golf Corporation**  
**Par 3 Golf Course**  
**2019 Proposed Captial Improvements**

<b>Improvements</b>	<b>Units</b>	<b>Cost</b>	<b>Total</b>
Parking Lot Rehab			\$17,000.00
Valves, Drain issues			\$2,000.00
<b>Total Improvements</b>			<b>\$19,000.00</b>
<b>Equipment</b>			
Fairway Lease Return			\$30,000.00
<b>Total Equipment</b>			<b>\$30,000.00</b>
<b>Total Course Cap Ex</b>			<b>\$49,000.00</b>
<b>Distributions</b>			
Distribution, City			\$0.00
Distribution, Exchange Club			\$0.00
			<b>\$0.00</b>
<b>Total Cap Ex</b>			<b>\$49,000.00</b>

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Resolution Supporting Full Federal Funding of Land and Water Conservation Funding (LWCF) Grants

**PRESENTED BY:** Mike Whitaker, Parks, Recreation & Public Lands Director

**Department:** Parks/Rec/Public Lands

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

The Land and Water Conservation Fund (LWCF) was established by Congress in 1964. Its simple premise is that as natural resources from offshore oil and gas are extracted, a portion of royalties generated are invested in protecting America's important public lands for future generations on the federal, state and local level.

Over the more than five decades this program has been in place, it has become one of the most successful governmental programs to preserve our country's precious natural and cultural resources and has improved equitable access to the outdoors in urban and rural communities across the nation.

Montana has received more than 775 statewide grants to local governments and state parks totaling over \$597 million and making improvements in nearly all of the state's counties.

The City of Billings has received 41 grants totaling more than \$1,801,200 used to make enhancements such as the development of many of our community and neighborhood parks including Optimist, Rose, Stewart, Amend, Pioneer, Riverfront, Lillis, Ponderosa, Poly Vista, Hawthorne and South. It has also provided improvements such as the skate park, upgrades to Park 3 Golf Course, playgrounds, athletic fields and hiking and biking trails.

Montana Wilderness Association is working to gather resolutions from Montana's communities to show support for the full funding of the LWCF program and intends to forward these resolutions to the entire Montana Congressional Delegation.

**ALTERNATIVES ANALYZED**

City Council may:

- Approve, the resolution supporting and encouraging Congress to enact full funding of Land Water Conservation Fund (LWCF) program or;
- Disapprove the resolution and provide staff with additional guidance.

**FINANCIAL IMPACT**

There will be no adverse financial impact to the City.

**RECOMMENDATION**

Staff recommends that the City Council approve the resolution expressing support for and urging Congress to enact full funding of the Land Water Conservation Fund program.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

RES LWCF

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**RESOLUTION 19-\_\_\_\_\_**

**(A RESOLUTION IN SUPPORT OF PERMINANT, FULL  
FUNDING OF THE LAND AND WATER  
CONSERVATIONFUND.)**

WHEREAS, The Land and Water Conservation Fund (LWCF), established by Congress in 1964, is one of the most successful government programs in preserving our country's precious natural and cultural resources and improving equitable access to the outdoors in urban and rural communities, which is essential to Montana's health, culture, economic opportunity and the future of our children and grandchildren; and

WHEREAS, LWCF has been instrumental in creating opportunities for Montanans in urban, suburban, and rural areas to get outdoors. It has been a critical tool in conserving and investing in national parks and historic sites; national wildlife refuges and monuments; watersheds; working forests; wildlife areas; and state and local parks, trails, multi-use open space and athletic fields; and

WHEREAS, LWCF is based on the simple premise that as we extract natural resources that belong to our nation – offshore oil and gas – we should in turn protect and invest in onshore resources for future generations; and

WHEREAS, LWCF takes a portion of royalties from offshore oil and gas development and invests that money in protecting America's important public lands for future generations-be that an iconic national park or a community playground; and

WHEREAS, though LWCF is authorized to receive \$900 million annually, this cap has been met only twice during the program's nearly five decades of existence and, instead of being fully funded, nearly every year Congress diverts much of this funding to other purposes; and

WHEREAS, despite receiving only a fraction of its intended funding over the last 53 years, LWCF has led to the protection of land in every state and nearly every county, has improved access to these public lands, and has provided matching grants for the creation of more than 41,000 state and local park projects; and

WHEREAS, LWCF supports and maintains the economic asset that our federal, state and local public lands represent. Hunting, fishing, camping, hiking, paddling and other outdoor recreation activities contribute a total of \$7.1 billion annually to the Montana's economy and support 71,000 jobs in our state (source: Outdoor Industry Association, 2017). Whether manufacturing, retail or service related, most of these jobs are sustainable resource or tourism-based jobs and cannot be exported; and

WHEREAS, Montana has received more than 775 stateside LWCF grants to local governments and state parks, including 41 LWCF grants for a total of \$1,801,236.04 in

Billings alone, totaling over \$597 million statewide and touching nearly all of the state's counties; and

WHEREAS, over the last 53 years, LWCF funding has contributed to the enhancement of local parks and recreational opportunities that are part of the fabric of Billings, including the development of several important city parks, including a popular skatepark and tennis courts, acquisition of riverfront access, improvements to the City Par 3 Golf Course, and creation of pedestrian, hiking, & biking trails, as well as the protection of iconic landscapes across Montana; and

WHEREAS, the parks, trails, and recreation projects dependent upon LWCF funding are green spaces that contribute to the health and well-being of Billings families; and

WHEREAS, Billings City Staff applied and was one of seven community applications received from eligible sponsors statewide by State Parks for a 2019 LWCF grant for needed improvements to the Central Parks Tennis Courts. And, due to limited funding Montana State Parks received for LWCF, Billings' grant is delayed and will advance through the process with the Fall 2020 funding received; and

WHEREAS, at current funding levels, LWCF does not keep up with demand. There is \$27 billion in unmet demand by state and local governments nationwide. Unfunded projects are then funded entirely by state and local budgets or have to go on hold.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA: that the Billings City Council expresses support for and urges Congress to act swiftly to enact full funding for the Land and Water Conservation Fund given the important contributions it makes to our Nation's, Montana's, and Billings' health, well-being, economic opportunity and access to our nation's natural treasures; and:

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the entire Montana Congressional Delegation to show support for the full funding of the Land and Water Conservation Fund.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

CITY OF BILLINGS

By: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Noise Ordinance Amendments for Second Reading

**PRESENTED BY:** Brent Brooks, City Attorney

**Department:** Legal

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

During the past twenty four months the City Council has studied the City's current noise ordinances. This study included presentations from staff concerning various issues and proposed amendments on September 25, 2017, April 16, 2018, May 14, 2018 and September 17, 2018. These presentations included discussion on various noise issues and proposed amendments. During the April 16, 2018, work session staff recommended that a professional consultant be retained to study the City's noise ordinances, prepare a report and present recommendations to the Council at a work session. The Council concurred with this recommendation and directed staff to proceed.

During early summer of 2018 the City retained Dan Autenrieth, Ph.D, Assistant Professor and Industrial Hygiene Program Manager within the Montana Tech Safety, Health and Industrial Hygiene Department, to evaluate the City's noise ordinances and report his findings/recommendations to the Council. Dr. Autenrieth prepared his report which was also posted on the City's website and a public comment period on the report was provided. A copy of this report is attached to this memorandum as Attachment A. Dr Autenrieth presented his evaluation and recommendations to the Council during the September 17, 2018, Council works session, a pdf format of the PowerPoint (PPT) presented by Dr Autenrieth during this work session is attached to this memorandum as Attachment B. Dr. Autenrieth's report and PPT contain how and what he studied, including public comment, and his recommended changes to the City's current noise ordinances.

As a result of the September 17, 2018, presentation Council directed staff to prepare the recommended amendments to the noise ordinances. The goal was to bring those amendments back to the Council for consideration during the first half of calendar year 2019. During early 2019 staff consulted and collaborated with Dr. Autenrieth in drafting the proposed amendments to the noise ordinance. The proposed amendments included Dr. Autenrieth's recommended changes which were presented to the Council during a First reading and Public hearing on June 10, 2019.

During the June 10, 2019, First Reading and Public Hearing the Council decided to appoint a Council Committee to further study the noise ordinance, especially on the issue of stadium sound systems and exemptions from the established noise level limits allowed for certain specific activities. See new section 17-105, pages six and seven in the attached noise ordinance. Mayor Cole and Council Members Gibbs, Cromley, Yakawich and Neese were appointed by the Council as members of the Committee. The Committee met three times on July 15, August 7 and October 24, 2019, and discussed suggested changes which have been incorporated into the draft ordinance. Public comment from interested persons and stakeholders

was received on various portions of the noise ordinances during these meetings as well as committee discussions with Dr Autenrieth by conference call during the July 15 meeting. As a result of these meetings the Mayor and Committee is recommending the draft noise ordinances attached to this staff memorandum.

A brief summary of the major proposed amendments based upon previous Council discussions and directions along with the Council Committee's recommended changes was presented to the Council at First Reading/Public hearing on November 25,2019. Public comment was favorable and recommended approval of the revised ordinance. The Council did unanimously approve the revised ordinance without further amendment as recommended by the Council Committee and staff.

## **ALTERNATIVES ANALYZED**

City Council may:

- Approve the proposed amendments to the current noise ordinances on Second Reading, or,
- Make additional or different amendments at Second Reading, or,
- Disapprove the proposed amendments at Second Reading

## **FINANCIAL IMPACT**

There will be some training required of Billings Police officers however this training will be provided by Dr. Autenrieth and Montana Tech graduate students at a nominal cost.

## **RECOMMENDATION**

Staff recommends that the Council approve the amendments proposed by the Council's Noise Committee at Second Reading.

## **APPROVED BY CITY ADMINISTRATOR**

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### **Attachments**

Noise Ordinance Revisions for Second Reading

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## ORDINANCE NO. 19-\_\_\_\_\_

**AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTIONS 17-101, 17-103, 17-104, 17-105, 17-106, 17-107; REDEFINING RESIDENTIAL, COMMERCIAL AND INDUSTRIAL ZONES FOR NOISE AND WAIVER PURPOSES; ALLOWING FOUR NOISE WAIVERS PER TWELVE MONTH PERIOD; AND PROVIDING THAT ANY VIOLATION IS A MUNICIPAL INFRACTION AND RETAINING OTHER ADDITIONAL LEGAL REMEDIES SUCH AS ABATEMENT OR INJUNCTION.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY BILLINGS THAT:**

**Section 1.** That section 17-101 of the Billings, Montana City Code is amended so that such section shall read as follows:

**Sec. 17-101. - Definitions.**

As used in this chapter, unless the context otherwise requires, the following words and phrases shall have the meanings ascribed to them in this section:

*Ambient noise* is the noise which exists at a point of measurement in the absence of the sound emitted by the source being measured, being the total effect of all other sounds coming from near and far.

*Average permissible noise limits* means the highest average noise level measured using the average equivalent A-weighted sound pressure level (LASeq) metric.

*dB(A)* means sound levels in decibels measured on an "A" scale of a standard sound level meter having characteristics defined by the American National Standards Institute, Publication S.4-1970.

*Decibel.* Sound pressure level in decibels is a logarithmic unit used to express the magnitude of sound pressure with respect to a reference sound pressure. It is defined as twenty (20) times the logarithm to the base ten (10) of the ratio of the sound pressure to the reference sound pressure.

By international standards, the reference sound pressure is  $2 \times 10^{-5}$  newtons/meter squared. By example, a doubling of sound pressure, at any magnitude, will result in a six (6) decibel increase in sound pressure level; a ten-fold increase will result in a 20-decibel increase in sound pressure level.

*Emergency work* is unanticipated work, maintenance, or construction required to restore property to a safe condition following a public calamity, meteorological event, accident, or any other event which interrupts essential services or utilities, endangers persons or property, or adversely affects infrastructure.

Maximum permissible noise limit means the highest allowable noise level measured using the maximum A-weighted sound pressure level (LAS<sub>max</sub>) metric

Residential area includes all residential zones within the City:

- ~~Residential-rural;~~
- ~~Residential-suburban;~~
- ~~Residential-suburban-trailer;~~
- ~~Residential-one family;~~
- ~~Residential-one family, restricted;~~
- ~~Residential-two family;~~
- ~~Residential-multiple family;~~
- ~~Residential-professional.~~

"Light commercial" includes:

- ~~Commercial-limited.~~

"Heavy eCommercial" includes all commercial zones within the City:

- ~~Commercial-highway;~~
- ~~Commercial-general;~~
- ~~Commercial-central.~~

"Industrial" includes all industrial zones within the City:

- ~~Industrial-light;~~

Industrial heavy.

**Section 2:** That section 17-103 of the Billings, Montana City Code is amended so that such section shall read as follows:

**Sec. 17-103. - Noise limitations.**

- (a) ~~The maximum permissible decibel noise exposure limits on noise emitting from non-exempt noise sources in residential, commercial and industrial districts are as follows provided in Table 1 below.~~
- (b) ~~At boundaries between zones, the lower of the dB(A) level shall be applicable~~
- (c) ~~(b) Noise will be measured at a distance of twenty-five (25) feet from the source or at the boundary of the lot, whichever is the greater distance. Noise radiating from properties or buildings in excess of the dB(A) established for the districts and times in Table 1 herewith constitutes prima facie evidence that such noise is a public nuisance. This includes noise from such activities as production, processing, cleaning, servicing, testing and repair of vehicles, materials, goods or products. Noises caused by home or building repair, construction, or grounds maintenance are excluded as provided in section 17-104.~~

Table 1—Limitations

Districts	<del>7:00 a.m.—8:00 p.m.</del>	<del>8:00 p.m.—7:00 a.m.</del>
Residential	<del>65 dB(A)</del>	<del>55 dB(A)</del>
<del>Light c</del> Commercial	<del>80 dB(A)</del>	<del>60 dB(A)</del>
Heavy commercial	<del>85 dB(A)</del>	<del>70 dB(A)</del>
Industrial	<del>90 dB(A)</del>	<del>80 dB(A)</del>

<b><u>Maximum Permissible Noise Limits</u></b>		
<b><u>Zone</u></b>	<b><u>Day</u></b> <b><u>7 AM-8 PM</u></b>	<b><u>Night</u></b> <b><u>8 PM-7 AM</u></b>
<u>Residential</u>	<u>65 dB(A)</u>	<u>55 dB(A)</u>
<u>Commercial</u>	<u>80 dB(A)</u>	<u>60 dB(A)</u>
<u>Industrial</u>	<u>90 dB(A)</u>	<u>80 dB(A)</u>
<b><u>Average Permissible Noise Limits</u></b>		
<b><u>Zone</u></b>	<b><u>Day</u></b> <b><u>7 AM-8 PM</u></b>	<b><u>Night</u></b> <b><u>8PM-7AM</u></b>
<u>Residential</u>	<u>55 dB(A)</u>	<u>45 dB(A)</u>
<u>Commercial</u>	<u>70 dB(A)</u>	<u>50 dB(A)</u>
<u>Industrial</u>	<u>80 dB(A)</u>	<u>70 dB(A)</u>

- (d) Noise measured by trained and qualified city officials on a complainant's property in excess of the limits established for the districts zones and times in Table I above constitutes *prima facie* evidence that such noise is a public nuisance, except in

circumstances as provided in sections 17-104 and 17-105, or if a waiver has been granted under section 17-107.-

~~(c) At boundaries between zones, the lower of the dB(A) level shall be applicable.~~

**Section 3:** That Section 17-104 of the Billings, Montana City Code is amended with new language so that such section shall read as follows:

**Sec. 17-104 Hours of Authorized Outdoor Events**

Unless granted a waiver from the times listed below pursuant to Section 17-107, non-emergency outdoor events exempted from noise level regulations pursuant to Section 17-105 shall conclude in accordance with the locations and times listed below:

**Central Business District (CBD) and East Billings Urban Renewal District (EBURD):**

Ten (10) O'clock p.m. Sunday Through Thursday

Eleven (11) O'clock p.m. Friday and Saturday

**Outside The Central Business District and East Urban Renewal District:**

Nine (9) O'clock p.m. Sunday through Thursday

Ten (10) O'clock p.m. Friday and Saturday

**Section 4:** That Section 17-104 of the Billings, Montana City Code is renumbered and amended so that such section shall read as follows:

**Sec. 17-1054 Exemptions.**

The following uses and activities shall be exempt from noise level regulations:

- (1) Noise from safety signals and warning devices;
- (2) Noises resulting from any authorized emergency vehicle when responding to an emergency call or acting in time of emergency;
- (3) Noise resulting from emergency work;
- (4) Noise resulting from the operating of motorized lawnmowers fitted with equipment-type mufflers between the hours of 7:00 a.m. and 8:00 p.m.;
- (5) Noise caused by home or building repair, construction, or grounds maintenance between the hours of 7:00 a.m. and 8:00 p.m.;
- ~~(6) Permitted events held in stadiums or parks for which a waiver has been granted;~~
- (6) School Events: Reasonable activities conducted on school grounds and public parks places of public which are conducted in accordance with a Memorandum of Understanding in the manner in which such spaces are generally used including but not limited to school athletic and school entertainment events.

Provided however, the use of public address system loudspeakers, such as may be included in stadiums and similar venues, shall not be used other than for the official events those systems are designed for and for brief, occasional equipment checks as necessary. Athletic team practices and similar informal events that do not include a gathering of the public are specifically excluded from this exemption

- (7) Public Park Events: Athletic, musical and other events sponsored permitted in writing by the City Parks, Recreation and Public Lands Department and such permit provides a waiver.
- ~~(7)~~(8) Non-event Noise from public parks, schools, and recreational facilities between the hours of 7:00 a.m. and 8:00 p.m.
- ~~(8)~~(9) Special events for which a waiver has been granted;
- (9)(10) Noise from construction or maintenance activities performed by the city, or at the direction of the city, including but not limited to solid waste retrieval, street sweeping, road maintenance, and snow removal;

- (10) (11) Noise from construction or maintenance activities performed in the public right-of-way for which a waiver has been granted;
- (11) (12) Noise from construction or maintenance activities for which a waiver has been granted;
- (12) (13) Other activities for which a waiver is granted pursuant to section 17-106.
- (14) City-sanctioned or permitted fireworks displays.

**Section 5:** That Section 17-105 of the Billings, Montana City Code is renumbered and amended so that such section shall read as follows:

**Sec. 17-1065. - Measurement of noise.**

For the purpose of determining and classifying any noise as excessive or unusually loud as prohibited by this chapter, the following test measurements and requirements shall be applied:

- (1) The noise shall be measured on a sound level meter meeting current American National Standards Institute (ANSI) standards, operated on the "A" weighted scale, or other noise measuring instrument proven sufficiently reliable by commonly accepted scientific standards and admissible in a court of law. The meter shall be capable of measuring and recording the average equivalent A-weighted sound pressure level (LAS<sub>eq</sub>) and maximum A-weighted sound pressure level (LAS<sub>max</sub>) metrics.
- (2) Noise measurements used to determine compliance must be made by trained and qualified city officials in accordance with the provisions of this ordinance and with the requirements stipulated in the training. This should not be interpreted as prohibiting individuals or organizations from hiring their own noise consultants to address environmental noise issues or respond to complaints, but third party results will not be used to issue violations.
- (3) The city will provide training to all officials responsible for noise monitoring under this ordinance. The training will address the content of this ordinance, the operation of noise monitoring equipment, the care and maintenance of noise monitoring equipment, proper noise monitoring techniques (including assessment and correction for

ambient noise), appropriate noise metrics, and documentation of noise monitoring results.

(4) Noise will be measured at complainant's property line closest to the noise source on a public boundary. In cases where this location would result in a measurement taken less than 25 feet from the source, the noise level will be measured at a distance of 25 feet or more from the source on the complainant's property on a public boundary. Noise will be measured continuously for 3-5 minutes at the specified location

~~(2) No noise source shall constitute a violation of this chapter unless the noise source is at least ten (10) dB(A) above the ambient noise at the time of measurement.~~

~~(3) In all sound level measurements, consideration shall be given to the effect of the ambient noise level created by the encompassing noise of the environment from all sources at the time of the sound level measurement.~~

**Section 6:** That Section 17-105 of the Billings, Montana City Code is renumbered and amended so that such section shall read as follows:

**Sec. 17-1076. - Waiver.**

(a) Any person may apply to the city administrator or designee for a waiver from the provisions of this chapter. Such application shall be submitted to the office of city administrator along with a non-refundable application fee. The city administrator shall designate waiver application and review procedures and application fees by administrative order. The city administrator may designate representatives from police, parks, building, and engineering to review and grant waivers under this section by administrative order. Each day of an event shall require a separate approved waiver. Except for public construction projects, no more than four waivers may be granted involving the same location within twelve (12) months, from January 1 through December 31 of each calendar year. Events occurring in the Central Business District (CBD) and

East Billings Urban Renewal District (EBURD) shall be exempt from this limit. A waiver granted pursuant to this section does not modify or eliminate: (1) any noise restrictions imposed in a Special Review or (2) other conditions restricting or prohibiting noise generating activities which have been imposed upon a specific property. All such conditions must be followed. Any waiver erroneously granted under such circumstances shall be void and of no effect.

- (b) Waiver review procedures established by the city shall include but not be limited to consideration of the following criteria:
- (1) Whether the noise would endanger the public health, safety, or welfare;
  - (2) That compliance with the provisions of this chapter from which a waiver is sought would cause serious hardship without producing equal or greater benefit to the public;
  - (3) The time of day the noise will occur;
  - (4) The duration of the noise;
  - (5) The loudness of the noise relative to the maximum permissible sound levels as set forth in this chapter;
  - (6) Whether the noise is continuous or intermittent;
  - (7) The distance of proposed activity from residential housing or other noise-sensitive properties;
  - (8) Whether the proposed activity is within or outside of the Central Business District (CBD) or East Billings Urban Renewal District (EBURD), and whether the proposed activity encourages the promotion of entertainment and nightlife in an area where residential housing is sparse;
  - (9) Any other factor that is reasonably related to the impact of the noise on the health, safety and welfare of the community, the degree of hardship that may result from the enforcement of the provisions of this article, and the benefit to the public of granting such a waiver.
  - ~~(10) When practicable, waivers that are granted shall be posted on the City of Billings internet website.~~

- (c) Any waiver application may be granted, granted with conditions or denied by the city. Any applicant denied a waiver by the city may appeal the denial to the city council. An appeal must be presented to the City Administrator for inclusion on the next available City Council Regular agenda at least thirty (30) calendar days before the event is scheduled to occur.

**Section 7:** That Section 17-107 of the Billings, Montana City Code is renumbered so that such section shall read as follows:

**Sec. 17-1087. - Violations; remedies.**

- (a) Any violation of this article shall be punishable as a municipal infraction with civil penalties as provided in section 18-1304. Each day such violation is committed or permitted to continue constitutes a separate offense.
- (b) As an additional remedy, the operation or maintenance of any noise source in violation of any provision of this chapter and which causes discomfort and annoyance to any reasonable person of normal sensitivity or which endangers the comfort, repose, health or peace of residents in the area is a public nuisance and may be subject to abatement summarily by a restraining order or injunction issued by a court of competent jurisdiction.

PASSED by the City Council on first reading this \_\_\_\_ day of \_\_\_\_\_, 2019.

PASSED, ADOPTED and APPROVED on second reading this \_\_\_\_ day of \_\_\_\_\_, 2019.

**CITY OF BILLINGS**

\_\_\_\_\_

William A. Cole, Mayor

ATTEST:

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Denise Bohlman, City Clerk

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** City Zone Change 974- 1004 Lewis Ave.- second reading

**PRESENTED BY:** Karen Husman

**Department:** Planning & Community Services

**Presentation:** No

**PROBLEM/ISSUE STATEMENT**

A zone change request from R-70 to RP - A zone change request from Residential-7000 (R-70) to Residential Professional (RP), on Lot 2B – 3B Amended Lot 1, VFW Subdivision, a 17,899 square foot parcel of land. A pre-application neighborhood meeting was held on September 14, 2019, at 1004 Lewis Avenue. Tax ID: A21244A.

Zone Change applications are reviewed using statutory criteria (MCA 76-2-304 and BMCC 27-1502.d) referenced in the Alternatives Analyzed section of this memo. Zone Changes require approval through an ordinance. Zone Changes allow the change from one type of zoning district to another types of zoning – e.g. residential single family to residential multi-family or residential to commercial. A Zone Change cannot have conditions of approval and if approved, permits the owner to use the land for any purpose allowed within the zoning district (MCA 76-2-302 and BMCC 27-301).

**APPLICATION DATA**

OWNER: KPCS, LLC

AGENT: Patti Stanfill

LEGAL DESCRIPTION: VFW Sub. Block 1, Lot 2B-3B Amended Lot 1

ADDRESS: 1004 Lewis Ave

CURRENT ZONING: R-7000

EXISTING LAND USE: Single Family Dwelling (vacant for many years)

PROPOSED USE: Office building

SIZE OF PARCEL: 17,899 square feet

**ALTERNATIVES ANALYZED**

City Council may:

- Approve the zone change and adopt the findings of the 10 criteria.
- Deny the zone change and adopt different findings of the 10 criteria
- Allow the applicant to withdraw the zone change; or
- Delay action on the zone change request for up to 30 days.

Prior to making a decision on the proposed zone change, the City Council shall consider the findings of the 10 review criteria.

1. Is the new zoning designed in accordance with the Growth Policy?

The proposed zone change is consistent with the following guidelines of the 2016 Growth Policy:

- Essential Investments: Infill development and development near existing City infrastructure may be the most cost effective. Neighborhoods that are safe and attractive and provide essential services are much desired;

The property is an under-developed large single family lot in the central part of Billings. It is situated at the intersection of a collector street (Lewis Avenue) and a local street (10th St W). The property is almost one-half acre in area and is missing a sidewalk along the east property. The single family dwelling, built in 1905, has lacked in updates and maintenance and is now more of a liability than an asset to the property. The proposed zoning requires any new development to install landscaping with a preference for it to be along the street frontage. New buildings, sidewalks, landscaping and fencing would make this area of Billings more visually appealing to residents and visitors, and will serve as a buffer from the neighboring residential properties to the west. Infill development is the most cost effective since there is already infrastructure in place. Providing basic services near residential development is much desired and convenient to the local residential community.

2. Is the new zoning designed to secure from fire and other dangers?

The new zoning requires minimum setbacks, open and landscaped areas and building separations. The new zoning, as do all zoning districts, provides adequate building separations and density limits to provide security from fire and other dangers.

3. Whether the new zoning will promote public health, public safety and general welfare?

Public health and public safety will be promoted by the proposed zoning. The property has an existing structure, a single family dwelling built in 1905, that would be removed and the property can be utilized for commercial office space or other low impact commercial uses. Removing an uninhabited structure and developing the parcel will clean up the parcel and require landscaping and sidewalks that do not currently exist.

4. Will the new zoning facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirement?

Transportation: The proposed zoning will not have any negative effect on the existing transportation system. Lewis Avenue is a collector street that can handle any additional traffic that may be generated.

Water and Sewer: The City provides water and sewer to the property. There will be no additional impacts to the system from the proposed zoning.

Schools and Parks: Schools and parks should not be affected by the proposed zoning.

Fire and Police: The subject property is served by city public safety services. The Police and Fire Departments had no concerns with the zone change.

5. Will the new zoning provide adequate light and air?

The proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air.

6. Will the new zoning effect motorized and non-motorized transportation?

The new zoning will have no negative effect on the transportation systems. The single family residence, when occupied, would generate between 10 and 13 vehicle trips per day. A commercial office space would generate between 15 and 30 trips per day to this location depending on the type of services it provides. Lewis Avenue current handles over 5,000 vehicle trips per day at this location and this minor increase in traffic volume can be absorbed.

7. Will the new zoning promote compatible urban growth?

The new zoning does promote compatibility with urban growth. The proposed zoning will allow this parcel to re-develop into a neighborhood service area with needed local services that are compatible with the existing neighborhood.

8. Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?

The proposed zoning does consider the character of the district and the suitability of the property for the proposed use. The proposed zoning will allow the re-development of the land as a commercial use and improve the area with a new building.

9. Will the new zoning conserve the value of buildings?

Approval of the zone change will conserve and possibly increase the value of the property by allowing redevelopment of the property.

10. Will the new zoning encourage the most appropriate use of land throughout the City of Billings?

The proposed zoning will allow re-development of the land to a new commercial use. The adjacent land uses to the east and south make the proposed use the most appropriate use of land at this intersection.

## **FINANCIAL IMPACT**

Approval of this application will have no direct financial impact on the Planning Division budget.

## **RECOMMENDATION**

The City Council on first reading approved the zone change by a unanimous vote and adopted the findings of the 10 criteria during its November 25, 2019 meeting. Staff recommends Council approve Zone Change 974 on second reading, including adoption of the findings of the 10 criteria.

## **APPROVED BY CITY ADMINISTRATOR**

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### **Attachments**

Zoning Map & Site Photos  
Ordinance Draft

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Site Photos



Subject Property





Looking West



South North



East



South side existing offices/commercial use

**ORDINANCE NO. 19-**

**AN ORDINANCE AMENDING THE ZONE CLASSIFICATION ON  
LOT 2B – 3B AMENDED LOT1, VFW SUBDIVISION,  
GENERALLY LOCATED AT 1004 LEWIS AVENUE.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Sections 27-302 and 27-1502, BMCC,* provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.

2. DESCRIPTION. **Lot 2B – 3B Amended Lot1, VFW Subdivision, GENERALLY LOCATED AT 1004 Lewis Avenue** is presently zoned **Residential 7000** and is shown on the official zoning map within this zone.

3. ZONE AMENDMENT. The official zoning map is hereby amended and the zoning for **Lot 2B – 3B Amended Lot1, VFW Subdivision,** is hereby changed from **Residential 7000** to **Residential Professional** and from the effective date of this ordinance, shall be subject to all the rules and regulations pertaining **Residential Professional** as set out in the Billings, Montana City Code.

4. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

5. EFFECTIVE DATE. This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading November 25, 2019.

PASSED, ADOPTED AND APPROVED on second reading December 9, 2019.

CITY OF BILLINGS:

BY: William A. Cole, Mayor

ATTEST:

BY: Denise Bohlman, City Clerk

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Payment of Claims for the week of November 4, 2019

**PRESENTED BY:** Andy Zoeller

**Department:** City Hall Administration

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$2,755,385.05 have been audited and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

**ALTERNATIVES ANALYZED**

No other alternatives were analyzed.

**FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

councilmemo\_11042019

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Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/04/2019	828050	Ace Electric Inc	Wastewater	\$ 4,900.00	Contractor assistance for Control room panel installation
11/04/2019	828054	Advanced Eng & Enviro Service	Water	\$ 7,307.35	Duck Creek Bridge River Geo-morphology Evaluation
11/04/2019	828054	Advanced Eng & Enviro Service	Water	\$ 18,867.05	Duck Creek Bridge River Geo-morphology Evaluation
11/04/2019	828063	Big Sky Linen & Uniform	Water	\$ 419.40	2600 10..31..19; MONTHLY UNIFORM FEES
11/04/2019	828063	Big Sky Linen & Uniform	Wastewater	\$ 10.24	2600 10..31..19; MONTHLY UNIFORM FEES
11/04/2019	828063	Big Sky Linen & Uniform	Wastewater	\$ 279.60	2600 10..31..19; MONTHLY UNIFORM FEES
11/04/2019	828063	Big Sky Linen & Uniform	Water	\$ 212.48	2600 10..31..19; MONTHLY UNIFORM FEES
11/04/2019	828063	Big Sky Linen & Uniform	Wastewater	\$ 629.66	2600 10..31..19; MONTHLY UNIFORM FEES
11/04/2019	828063	Big Sky Linen & Uniform	Water	\$ 688.46	2600 10..31..19; MONTHLY UNIFORM FEES
11/04/2019	828063	Big Sky Linen & Uniform	Water	\$ 33.28	2600 10..31..19; MONTHLY UNIFORM FEES
11/04/2019	828063	Big Sky Linen & Uniform	Wastewater	\$ 487.86	9390 10..31..19; FLOOR MATS
11/04/2019	828063	Big Sky Linen & Uniform	Water	\$ 731.78	9390 10..31..19; FLOOR MATS
11/04/2019	828063	Big Sky Linen & Uniform	Public Safety	\$ 34.29	FIRE STATIONS AND 911 CENTER - OCTOBER 2019
11/04/2019	828063	Big Sky Linen & Uniform	Public Safety	\$ 317.54	FIRE STATIONS AND 911 CENTER - OCTOBER 2019
11/04/2019	828065	Billings Depot Inc	P.W. Admin	\$ 2,729.30	November Rent
11/04/2019	828065	Billings Depot Inc	Engineering	\$ 10,917.20	November Rent
11/04/2019	828066	Billings Industrial Revitalization	Tax Increment E	\$ 6,425.00	Tree Program - Western Ranch Supply landscaping/beautification
11/04/2019	828080	Commercial Roofing	Transit	\$ 187,766.59	Roof replace-south half bus garage, maintenance & Para garage
11/04/2019	828080	Commercial Roofing	Transit	\$ 74,137.91	Roof replace-south half bus garage, maintenance & Para garage
11/04/2019	828081	Community Solutions Inc	Municipal Grants	\$ 500.00	19 Oct. CSI ETC Home Visits
11/04/2019	828081	Community Solutions Inc	Municipal Grants	\$ 500.00	19 Oct. CSI DUI Home Visits
11/04/2019	828081	Community Solutions Inc	Municipal Grants	\$ 920.00	19 Oct. CSI EtG's
11/04/2019	828081	Community Solutions Inc	Municipal Grants	\$ 920.00	19 Oct. CSI EtG's
11/04/2019	828083	Cop Construction Co	Storm Sewer	\$ 34,402.38	WO 18-30 City County Drain Flood Mitigation; 19126 Pmt 6
11/04/2019	828090	DHM Design Corporation	Park District 1	\$ 16,470.30	Coulson Park master plan
11/04/2019	828102	First Montana Title Co	CDBG	\$ 15,000.00	FTHB Summer Fitzpatrick 121 Jackson
11/04/2019	828103	FirstMark Construction LLC	Rose Pool Const	\$ 269,724.51	Construct phase 1 of Centennial Park
11/04/2019	828108	Gillig Corporation	Transit	\$ 1,626.15	40634833 PO NUM 309236
11/04/2019	828108	Gillig Corporation	Transit	\$ 5,232.00	40628805
11/04/2019	828112	Graybar Electric Company	Wastewater	\$ 491.98	FIBER PATCH CABLES FOR PLANT NETWORKS
11/04/2019	828112	Graybar Electric Company	Water	\$ 491.98	FIBER PATCH CABLES FOR PLANT NETWORKS
11/04/2019	828112	Graybar Electric Company	EOC 911	\$ 3,808.37	Redundant Fiber project for Comm. Center
11/04/2019	828116	HDR, Inc.	Wastewater	\$ 26,702.26	WO 19-21 WRF Influent Lift Station; 1200220926 Pmt 4
11/04/2019	828116	HDR, Inc.	Water	\$ 76,630.32	WO 19-12 West End Reservoir; 1200220780 Pmt 6
11/04/2019	828116	HDR, Inc.	Arterial Streets	\$ 5,477.75	WO 19-38 Monad 19th - 20th Connection; 1200223193 Pmt 5
11/04/2019	828116	HDR, Inc.	Solid Waste	\$ 66,803.97	WO 17-12 Landfill Drop-off Facility; 1200223187 Pmt 27
11/04/2019	828116	HDR, Inc.	Wastewater	\$ 108,775.66	WO 14-11 WWTP Nutrient Upgrade Expansion & Improvements
11/04/2019	828116	HDR, Inc.	Wastewater	\$ 9,236.54	WO 19-11 WRF Nutrient Recovery & Biosolids Facilities Plan
11/04/2019	828116	HDR, Inc.	Wastewater	\$ 16,643.14	W.O. 19-05 Hydrogen Sulfide Mitigation Plan; 1200215417 Pmt 7
11/04/2019	828116	HDR, Inc.	Wastewater	\$ 5,574.57	W.O. 19-05 Hydrogen Sulfide Mitigation Plan; 1200221706 Pmt 8
11/04/2019	828128	Knife River	Water	\$ 115,145.20	WO 17-05 Monad Road & Daniel ST Traffic Signal; Pmt 2

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/04/2019	828128	Knife River	Arterial Streets	\$ 303,666.09	WO 17-05 Monad Road & Daniel ST Traffic Signal; Pmt 2
11/04/2019	828128	Knife River	Storm Sewer	\$ 48,930.45	WO 17-05 Monad Road & Daniel ST Traffic Signal; Pmt 2
11/04/2019	828131	L N Curtis and Sons	Public Safety	\$ 10,670.00	GLOBE G XTREME JACKET & PANT SYSTEM
11/04/2019	828131	L N Curtis and Sons	Public Safety	\$ 2,214.00	GLOBE JACKET & PANT SYSTEM
11/04/2019	828131	L N Curtis and Sons	Public Safety	\$ 1,404.15	1004-7 PERF ADV, YELLOW STRAP HANDLE LOK
11/04/2019	828131	L N Curtis and Sons	Public Safety	\$ 46.85	SHIPPING / FREIGHT INVOICE #329300
11/04/2019	828131	L N Curtis and Sons	Public Safety	\$ 493.35	1004-7 PERF ADV, YELLOW STRAP HANDLE LOK
11/04/2019	828131	L N Curtis and Sons	Public Safety	\$ 538.20	1070-Y PERF ADV: JUMBO LOK, W/YELLOW STRAP
11/04/2019	828131	L N Curtis and Sons	Public Safety	\$ 179.40	1070-Y PERF ADV: JUMBO LOK, W/YELLOW STRAP
11/04/2019	828131	L N Curtis and Sons	Public Safety	\$ 415.00	BOOTS: GLOBE,PULL ON STRUCTURAL BOOTS
11/04/2019	828131	L N Curtis and Sons	Public Safety	\$ 1,660.00	BOOTS: GLOBE,PULL ON STRUCTURAL BOOTS
11/04/2019	828134	Mahoney & Assoc Consulting	General	\$ 3,399.00	FY19-Field Cost Allocation
11/04/2019	828140	Montana Dakota Utilities	Wastewater	\$ 91.75	410 490 1000 6
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 50.22	510 490 1000 5
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 124.04	700 490 1000 5
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 20.92	832 001 1000 1
11/04/2019	828140	Montana Dakota Utilities	Facilities	\$ 2,531.45	989 733 1000 0
11/04/2019	828140	Montana Dakota Utilities	Facilities	\$ 378.93	993 733 1000 4
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 141.96	210 490 1000 8
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 436.08	310 490 1000 7
11/04/2019	828140	Montana Dakota Utilities	General	\$ 132.19	571 295 3342 8
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 18.87	600 490 1000 6
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 19.28	610 490 1000 4
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 25.25	666 923 1000 7
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 275.27	410 490 1000 6
11/04/2019	828140	Montana Dakota Utilities	Wastewater	\$ 51.57	868 563 1000 7
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 103.41	010 490 1000 0
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 18.86	600 490 1000 6
11/04/2019	828140	Montana Dakota Utilities	Facilities	\$ 114.82	130 733 1000 8
11/04/2019	828140	Montana Dakota Utilities	Public Safety	\$ 272.54	442 190 1000 4
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 63.03	800 490 1000 4
11/04/2019	828140	Montana Dakota Utilities	General	\$ 38.80	371 101 1000 6
11/04/2019	828140	Montana Dakota Utilities	Facilities	\$ 1,653.61	757 633 1000 2
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 26.88	110 490 1000 9
11/04/2019	828140	Montana Dakota Utilities	General	\$ 37.46	061 943 1000 6
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 41.55	566 923 1000 8
11/04/2019	828140	Montana Dakota Utilities	Solid Waste	\$ 951.40	770 390 1000 2
11/04/2019	828140	Montana Dakota Utilities	General	\$ 70.30	927 890 1000 3
11/04/2019	828140	Montana Dakota Utilities	Wastewater	\$ 145.35	310 490 1000 7
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 1,573.27	500 490 1000 7
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 47.50	209 077 5055 6

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 20.92	527 033 1000 4
11/04/2019	828140	Montana Dakota Utilities	Water	\$ 302.38	900 490 1000 3
11/04/2019	828143	NorthWestern Energy	Water	\$ 2,236.78	0722252-4
11/04/2019	828143	NorthWestern Energy	General	\$ 460.69	0722257-3
11/04/2019	828143	NorthWestern Energy	Public Safety	\$ 552.15	0712537-0
11/04/2019	828143	NorthWestern Energy	General	\$ -	0722261-5
11/04/2019	828143	NorthWestern Energy	General	\$ 7.28	0723052-7
11/04/2019	828143	NorthWestern Energy	General	\$ 9.85	0723038-6
11/04/2019	828143	NorthWestern Energy	Water	\$ 2,864.29	0723043-6
11/04/2019	828143	NorthWestern Energy	Transit	\$ 25.36	0712764-0
11/04/2019	828143	NorthWestern Energy	General	\$ 61.46	0722265-6
11/04/2019	828143	NorthWestern Energy	General	\$ 109.44	0712683-2
11/04/2019	828143	NorthWestern Energy	General	\$ 258.08	0722260-7
11/04/2019	828143	NorthWestern Energy	Wastewater	\$ 2,359.11	2132749-9
11/04/2019	828143	NorthWestern Energy	Public Safety	\$ 374.99	0720840-8
11/04/2019	828143	NorthWestern Energy	General	\$ 59.77	0723044-4
11/04/2019	828143	NorthWestern Energy	General	\$ 0.95	0722268-0
11/04/2019	828143	NorthWestern Energy	General	\$ 6.10	0831702-6
11/04/2019	828143	NorthWestern Energy	Airport	\$ 29,563.98	0100482-9.VAULT MAIN.OCTOBER 2019
11/04/2019	828143	NorthWestern Energy	Water	\$ 1,268.21	0100478-7
11/04/2019	828143	NorthWestern Energy	General	\$ 101.34	1141284-8
11/04/2019	828143	NorthWestern Energy	General	\$ 398.32	1160780-1
11/04/2019	828143	NorthWestern Energy	Street/Traffic	\$ 7.01	2047000-1
11/04/2019	828143	NorthWestern Energy	General	\$ 6.10	0920801-8
11/04/2019	828143	NorthWestern Energy	Street/Traffic	\$ 7.54	2047011-8
11/04/2019	828143	NorthWestern Energy	Water	\$ 301.87	1920951-9 OCT 2019; MONTHLY SERVICE FEES
11/04/2019	828143	NorthWestern Energy	General	\$ 67.83	3020837-5
11/04/2019	828143	NorthWestern Energy	Public Safety	\$ 306.85	0100477-9: FIRE6 MONTHLY ELECTRICAL SERVICE
11/04/2019	828150	Public Utilities	Park Maint	\$ 32.11	136115
11/04/2019	828150	Public Utilities	Park Maint	\$ 648.42	201942
11/04/2019	828150	Public Utilities	Park Maint	\$ 183.73	136111
11/04/2019	828150	Public Utilities	Park Maint	\$ 39.53	136112
11/04/2019	828150	Public Utilities	Park Maint	\$ 16.67	179987
11/04/2019	828150	Public Utilities	Wastewater	\$ 1,627.88	111176
11/04/2019	828150	Public Utilities	Park Maint	\$ 9.45	260404
11/04/2019	828150	Public Utilities	Park Maint	\$ -	148074
11/04/2019	828150	Public Utilities	Park Maint	\$ 536.51	148702
11/04/2019	828150	Public Utilities	Park Maint	\$ 208.00	102418
11/04/2019	828152	RDO Equipment Co.	Solid Waste	\$ 2,528.34	PARTS FOR UNIT 0259 P54353
11/04/2019	828152	RDO Equipment Co.	Wastewater	\$ 18.19	148050; REPAIR CUTTING WHEEL, CLUTCH, AND CARB
11/04/2019	828152	RDO Equipment Co.	Water	\$ 27.28	148050; REPAIR CUTTING WHEEL, CLUTCH, AND CARB

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/04/2019	828156	Schutz Foss Architects	Facilities	\$ 470.00	Reimbursable Expenses
11/04/2019	828156	Schutz Foss Architects	Facilities	\$ 5,223.00	Police Evidence Expansion Final Design Services - Phase II
11/04/2019	828156	Schutz Foss Architects	Facilities	\$ 1,015.26	Reimbursable Expenses
11/04/2019	828156	Schutz Foss Architects	Facilities	\$ 20,080.00	Police Evidence Expansion Final Design Services - Phase II
11/04/2019	828156	Schutz Foss Architects	Facilities	\$ 11,550.00	Amendment #1 Topographics Survey/Soil Geotech Testing
11/04/2019	828159	Sletten Construction	Wastewater	\$ 1,026,268.98	WO 14-11 Water Reclamation Facility Nutrient; Pmt 28
11/04/2019	828161	Steve Henry	Water	\$ 9,900.00	Reimburse due to a faulty workmanship on water main replace
11/04/2019	828164	Sunset Excavation	Water	\$ 3,200.00	221863; INSULATE WATER SERVICE AT 516 S. 36TH ST
11/04/2019	828164	Sunset Excavation	Water	\$ 3,200.00	221864; INSULATE WATER SERVICE AT 104 GARDEN AVE
11/04/2019	828167	Team Eagle Inc	Airport	\$ 6,179.96	Invoice IN5001982 - 2 Windshield
11/04/2019	828169	Territorial Landworks Inc	Wastewater	\$ 17,882.87	WO 17-14 Grand Ave Water & Sewer Extensions; 14428 Pmt 5
11/04/2019	828169	Territorial Landworks Inc	Water	\$ 17,882.88	WO 17-14 Grand Ave Water & Sewer Extensions; 14428 Pmt 5
11/04/2019	828170	The Appraisal Group Ltd	Water	\$ 5,000.00	2nd appraisal-sale of 48th Street West property
11/04/2019	828171	The Babcock LLC	Facilities	\$ 2,741.64	Unit 1A Expenses through October 30, 2019
11/04/2019	828173	Town & Country Supply	Airport	\$ 9,664.62	403537 Operations - unleaded & diesel fuel
11/04/2019	828178	United Way Of Yellowstone Co	Police	\$ 1,079.87	Reimbursement for HIDTA SP-Connect Coalition Grant
11/04/2019	828178	United Way Of Yellowstone Co	Police	\$ 36,023.39	Reimbursement for HIDTA SP-Connect Coalition Grant
11/04/2019	828183	West Interactive Services Corp	EOC 911	\$ (9,327.50)	Credit for non-renewal of alert services as of August 2019
11/04/2019	828183	West Interactive Services Corp	EOC 911	\$ 15,990.00	ANNUAL PLAN APR 1 2019 THRU MAR 31 2020, REVERSE 911
11/04/2019	828186	Xylem Dewatering Solutions Inc	Wastewater	\$ 45,976.50	GODWIN 6' TRASH PUMP FOR WATER QUALITY DIVISION
11/04/2019	828188	Yellowstone Co Sheriffs Office	Police	\$ 7,861.94	Reimburse for HIDTA Grant-Purchase of Evidence/Information
11/04/2019	828188	Yellowstone Co Sheriffs Office	Police	\$ 5,846.69	Overtime.
11/04/2019	828189	Yellowstone Animal Shelter	Public Safety	\$ 22,855.58	contract 8-22-19/9-21-19

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Payment of Claims for the week of November 12, 2019

**PRESENTED BY:** Andy Zoeller

**Department:** City Hall Administration

**Presentation:** No

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**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$1,229,541.23 have been audited and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

**ALTERNATIVES ANALYZED**

No other alternatives were analyzed.

**FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

councilmemo wk 11122019

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Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	828194	A-1 Landscaping & Nursery	Library	\$ 340.00	Invoice 1389 snow management
11/12/2019	828194	A-1 Landscaping & Nursery	Urban Renewal	\$ 1,250.00	October Snow Removal
11/12/2019	828194	A-1 Landscaping & Nursery	Parking	\$ 780.00	1393_Snow removal for P2 10/9-29/2019
11/12/2019	828194	A-1 Landscaping & Nursery	Parking	\$ 690.00	1393_Snow removal for P1 10/9-29/2019
11/12/2019	828194	A-1 Landscaping & Nursery	CDBG	\$ 170.00	October Snow Removal: Invoice #1391
11/12/2019	828194	A-1 Landscaping & Nursery	Parking	\$ 645.00	1393_Snow removal for P3 10/9-10/29/2019
11/12/2019	828194	A-1 Landscaping & Nursery	Parking	\$ 360.00	1393_Snow removal for N/S Lot 10/9-29/2019
11/12/2019	828194	A-1 Landscaping & Nursery	Parking	\$ 450.00	1393_Snow removal for Library 10/9-29/2019
11/12/2019	828194	A-1 Landscaping & Nursery	Parking	\$ 720.00	1393_Snow removal for Skate Park 10/9-29/2019
11/12/2019	828198	Allstream Business US Inc	Airport	\$ 44.32	Airport Alarm 406.294.8370
11/12/2019	828198	Allstream Business US Inc	General	\$ 46.00	Main Bill New Account # 330046 -Dehler Park
11/12/2019	828198	Allstream Business US Inc	Telephone System	\$ 2,330.24	Main Bill New Account # 330046
11/12/2019	828198	Allstream Business US Inc	Telephone System	\$ 79.95	Main Bill New Account # 330046 -IT
11/12/2019	828200	Alternatives Inc	Municipal Grants	\$ 7,337.91	Supportive Housing Agreement Final Payment
11/12/2019	828205	Apsco Inc	Wastewater	\$ 5,889.39	21518; HYDRO GRATERS
11/12/2019	828207	Baker Tilly Virchow Krause	Sidewalk Debt	\$ 2,546.80	Sidewalk, Curb, Gutter and Alley Approach
11/12/2019	828207	Baker Tilly Virchow Krause	Sidewalk Debt	\$ 553.20	Sidewalk, Curb, Gutter and Alley Approach
11/12/2019	828214	Blgs Industrial Revitalize	Tax Incrmt East	\$ 34,987.00	TIF Management FY2020 1st Qtr
11/12/2019	828218	Brenntag Pacific Inc	St/Traffic Oper	\$ 7,268.50	liquid hicothaw used for melting snow on streets
11/12/2019	828218	Brenntag Pacific Inc	St/Traffic Oper	\$ 6,316.08	liquid hicothaw for melting snow on streets
11/12/2019	828218	Brenntag Pacific Inc	St/Traffic Oper	\$ 5,941.86	hicothaw liquid used on streets
11/12/2019	828219	Buchi Corporation	Wastewater	\$ 11,794.00	Laboratory Distillation Unit K-355; 341563076
11/12/2019	828220	Business Tax Section	Wastewater	\$ 10,366.36	WO 14-11 Water Reclamation Facility Nutrient; Pmt 28
11/12/2019	828220	Business Tax Section	Facilities Mngmt	\$ 99.94	Municipal Court Remodel
11/12/2019	828220	Business Tax Section	Water	\$ 200.00	Excavate, Dewater,& Expose 30" Heights Water Main at WTP
11/12/2019	828220	Business Tax Section	Water	\$ 3.50	RETAINAGE RELEASE 1F
11/12/2019	828220	Business Tax Section	Transit	\$ 1,896.63	Replace roof- S half bus garage,maintenance area & paratransit garage
11/12/2019	828220	Business Tax Section	Water	\$ 300.00	TEMPORARY WATER FOR REHAB PUD PBD-026; 3325
11/12/2019	828220	Business Tax Section	Rose Pool Const	\$ 2,724.49	Centennial Park phase 1 construction
11/12/2019	828220	Business Tax Section	Arterial Streets	\$ 3,067.33	WO 17-05 Monad Rd & Daniel St Traffic Signal; Pmt 2
11/12/2019	828220	Business Tax Section	Transit	\$ 748.87	Replace roof- S half bus garage,maintenance area & paratransit garage
11/12/2019	828220	Business Tax Section	Water	\$ 1,163.08	WO 17-05 Monad Rd & Daniel St Traffic Signal; Pmt 2
11/12/2019	828220	Business Tax Section	Storm Sewer	\$ 494.25	WO 17-05 Monad Rd & Daniel St Traffic Signal; Pmt 2
11/12/2019	828220	Business Tax Section	Storm Sewer	\$ 346.60	WO1830 City County Drain Executed Contract; 19126 Pmt 6
11/12/2019	828220	Business Tax Section	Airport	\$ 616.32	Quick Turn-Around (QTA) Camera Replacement Project
11/12/2019	828224	Cellebrite USA Corp	Police Programs	\$ 3,700.00	To pay invoice #INVUS211030. UFED 4pc ultimate SW renewal.
11/12/2019	828225	Century Link	Telephone System	\$ 2,914.81	Centrex line-Still holding previous balance until reconciled with C.L.
11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ 850.88	cable used for installing radio and cameras on signals
11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ 82.10	S507149928 PO NUM 309245
11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ 3.67	STREET LIGHTS PO NUM 309246
11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ 1,448.00	S507156707 PO NUM 309244

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11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ (0.01)	S507149928
11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ 130.00	MISC SERVICES
11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ 273.40	S507144353 PO NUM 309181
11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ 205.09	S507109519 PO NUM 309184
11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ 1,133.08	S507123607 PO NUM 309183
11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ 4.89	S507142268 PO NUM 309182
11/12/2019	828238	Crescent Electric Supply	St/Traffic Oper	\$ 61.56	cabl/plugs for camera and radio installs on signals
11/12/2019	828241	Dell Marketing Lp	Water	\$ 28,612.90	10347519115; WTP TRP REPLACEMENT COMPUTER EQP
11/12/2019	828242	Desert Mountain	St/Traffic Oper	\$ 4,781.42	ice slicer used to melt snow on streets
11/12/2019	828242	Desert Mountain	St/Traffic Oper	\$ 4,889.53	ice slicer used to melt snow on streets
11/12/2019	828242	Desert Mountain	St/Traffic Oper	\$ 4,653.77	ice slicer
11/12/2019	828243	Digital Video Systems	Solid Waste	\$ 12,170.00	Cameras for the Landfill 2015772
11/12/2019	828246	Downtown Billings Partners	Tax Incrmnt N 27	\$ 23,286.75	5052 Urban Revitalization District operating agreement
11/12/2019	828246	Downtown Billings Partners	Tax Incrmnt N 27	\$ 23,286.75	4949 Urban Revitalization District operating agreement
11/12/2019	828248	Econo Print Inc.	Solid Waste	\$ 3,998.57	Landfill invoices 295148
11/12/2019	828248	Econo Print Inc.	IT Resources	\$ 699.58	Qty.6,000 Blank Z-Fold Direct Deposit Forms
11/12/2019	828249	Electrical Consultants	Water	\$ 4,190.93	Evaluate Cause of Several Damaging Power Outages at WTP
11/12/2019	828256	F.I.R.E.	Public Safety	\$ 1,170.00	2-DAY 'CALM THE CHAOS!
11/12/2019	828256	F.I.R.E.	Public Safety	\$ 2,250.01	2-DAY 'CALM THE CHAOS!
11/12/2019	828256	F.I.R.E.	Public Safety	\$ 7,650.00	2-DAY 'CALM THE CHAOS!
11/12/2019	828256	F.I.R.E.	Public Safety	\$ 20,429.99	2-DAY 'CALM THE CHAOS!
11/12/2019	828258	First Montana Title Co	CDBG	\$ 15,000.00	FTHB Solana Pine 408 South 34th
11/12/2019	828259	Fischer Commercial Floor	Facilities Mngmt	\$ 9,894.06	Municipal Remodel
11/12/2019	828260	Future Sync International	Water	\$ 3,600.00	WQD Culture Intelligence Leadership Retreat; 2352
11/12/2019	828260	Future Sync International	Wastewater	\$ 3,600.00	WQD Culture Intelligence Leadership Retreat; 2352
11/12/2019	828264	Graphic Imprints Inc.	General	\$ 157.50	staff shirts
11/12/2019	828264	Graphic Imprints Inc.	General	\$ 2,357.55	girls basketball jerseys-69291
11/12/2019	828264	Graphic Imprints Inc.	General	\$ 157.50	staff shirts
11/12/2019	828267	Great West Engineering	Solid Waste	\$ 6,708.16	WO 19-19 Landfill Cells 3&4 Partial Closure; 20465 Pmt 6
11/12/2019	828267	Great West Engineering	Solid Waste	\$ 958.00	Miscellaneous engineering Services for the Landfill 20349
11/12/2019	828271	Hard Rock Rd Building	Solid Waste	\$ 3,500.00	Liner Repair at the Landfill 1984
11/12/2019	828275	HDR, Inc.	Wastewater	\$ 26,525.08	YELLOWSTONE RIVER SAMPLING & ANALYSIS PLAN
11/12/2019	828275	HDR, Inc.	Wastewater	\$ 25,571.47	YELLOWSTONE RIVER SAMPLING & ANALYSIS PLAN
11/12/2019	828277	High Point Networks LLC	Library	\$ 2,556.72	Invoice 141064 Firewall filter subscription
11/12/2019	828277	High Point Networks LLC	IT Resources	\$ 2,940.00	Annual Firewall Management 2019-2020
11/12/2019	828278	Holland & Hart LLP	Solid Waste	\$ 13,080.00	Hillcrest Natural Area Intervention
11/12/2019	828282	Hydrotech	Water	\$ 29,700.00	TEMPORARY WATER FOR REHAB PUD PBD-026; 3325
11/12/2019	828285	Iaff	Payroll Clearing	\$ 4,936.23	Payroll Summary
11/12/2019	828286	Ingram Library Services	Library	\$ 5.30	42404506
11/12/2019	828286	Ingram Library Services	Library	\$ 32.29	42436362
11/12/2019	828286	Ingram Library Services	Library	\$ 30.68	42436364

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11/12/2019	828286	Ingram Library Services	Library	\$ 33.14	42454639
11/12/2019	828286	Ingram Library Services	Library	\$ 18.88	42500432
11/12/2019	828286	Ingram Library Services	Library	\$ 21.99	42507191
11/12/2019	828286	Ingram Library Services	Library	\$ 614.86	42436367
11/12/2019	828286	Ingram Library Services	Library	\$ 22.99	42454642
11/12/2019	828286	Ingram Library Services	Library	\$ 22.00	42454643
11/12/2019	828286	Ingram Library Services	Library	\$ 48.57	42470786
11/12/2019	828286	Ingram Library Services	Library	\$ 33.03	42507191
11/12/2019	828286	Ingram Library Services	Library	\$ 93.15	42507193
11/12/2019	828286	Ingram Library Services	Library	\$ 30.63	42404510
11/12/2019	828286	Ingram Library Services	Library	\$ 1,215.52	42436367
11/12/2019	828286	Ingram Library Services	Library	\$ 30.89	42436368
11/12/2019	828286	Ingram Library Services	Library	\$ 26.00	42454645
11/12/2019	828286	Ingram Library Services	Library	\$ 9.57	42500428
11/12/2019	828286	Ingram Library Services	Library	\$ 268.83	42500431
11/12/2019	828286	Ingram Library Services	Library	\$ 22.00	42500431
11/12/2019	828286	Ingram Library Services	Library	\$ 359.40	42436367
11/12/2019	828286	Ingram Library Services	Library	\$ 23.22	452500429
11/12/2019	828286	Ingram Library Services	Library	\$ 34.22	42500431
11/12/2019	828286	Ingram Library Services	Library	\$ 47.28	42500431
11/12/2019	828286	Ingram Library Services	Library	\$ 108.49	42507190
11/12/2019	828286	Ingram Library Services	Library	\$ 16.49	42507192
11/12/2019	828286	Ingram Library Services	Library	\$ 24.75	42436363
11/12/2019	828286	Ingram Library Services	Library	\$ 135.45	42436367
11/12/2019	828286	Ingram Library Services	Library	\$ 15.92	42454640
11/12/2019	828286	Ingram Library Services	Library	\$ 47.17	42507194
11/12/2019	828286	Ingram Library Services	Library	\$ 14.75	42507195
11/12/2019	828286	Ingram Library Services	Library	\$ 20.65	42404505
11/12/2019	828286	Ingram Library Services	Library	\$ 17.70	42507192
11/12/2019	828286	Ingram Library Services	Library	\$ 19.20	42436367
11/12/2019	828286	Ingram Library Services	Library	\$ 65.00	42454644
11/12/2019	828286	Ingram Library Services	Library	\$ 10.19	42404509
11/12/2019	828286	Ingram Library Services	Library	\$ 48.35	42404511
11/12/2019	828286	Ingram Library Services	Library	\$ 34.22	42404512
11/12/2019	828286	Ingram Library Services	Library	\$ 44.00	42436367
11/12/2019	828286	Ingram Library Services	Library	\$ 62.97	42500430
11/12/2019	828286	Ingram Library Services	Library	\$ 9.59	39.68
11/12/2019	828286	Ingram Library Services	Library	\$ 68.40	42436369
11/12/2019	828286	Ingram Library Services	Library	\$ 18.88	42507189
11/12/2019	828286	Ingram Library Services	Library	\$ 30.09	39.68
11/12/2019	828286	Ingram Library Services	Library	\$ 120.48	42436367

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11/12/2019	828286	Ingram Library Services	Library	\$ 20.65	42436370
11/12/2019	828286	Ingram Library Services	Library	\$ 24.96	42507189
11/12/2019	828286	Ingram Library Services	Library	\$ 10.61	42507193
11/12/2019	828286	Ingram Library Services	Library	\$ 22.42	42404503
11/12/2019	828286	Ingram Library Services	Library	\$ 105.97	42436363
11/12/2019	828286	Ingram Library Services	Library	\$ 21.22	42436366
11/12/2019	828286	Ingram Library Services	Library	\$ 84.08	42436367
11/12/2019	828286	Ingram Library Services	Library	\$ 31.44	42454641
11/12/2019	828286	Ingram Library Services	Library	\$ 14.74	42404508
11/12/2019	828286	Ingram Library Services	Library	\$ 99.10	42404510
11/12/2019	828286	Ingram Library Services	Library	\$ 7.80	42436365
11/12/2019	828286	Ingram Library Services	Library	\$ 64.10	42436366
11/12/2019	828286	Ingram Library Services	Library	\$ 17.69	42404504
11/12/2019	828286	Ingram Library Services	Library	\$ 145.06	42404505
11/12/2019	828286	Ingram Library Services	Library	\$ 14.16	42404508
11/12/2019	828286	Ingram Library Services	Library	\$ 22.00	42454639
11/12/2019	828286	Ingram Library Services	Library	\$ 11.97	42470786
11/12/2019	828286	Ingram Library Services	Library	\$ 98.12	42500430
11/12/2019	828287	Insight Public Sector	General	\$ 4,183.44	Surface Pro's with docking stations, keyboard cover and warranty
11/12/2019	828287	Insight Public Sector	General	\$ 252.99	Surface Pro's with docking stations, keyboard cover and warranty
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 846.91	3/4" crushed base
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 1,850.45	1 1/2" crushed base
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 1,514.70	asphalt
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 3,141.00	asphalt
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 757.62	asphalt
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 952.99	3/4 " and 1/2" crushed base
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 539.46	asphalt
11/12/2019	828294	Knife River	Facilities Mngmt	\$ 567.50	Concrete approach at sanitation bay
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 1,514.70	asphalt
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 57.85	1 1/2" crushed base
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 324.54	asphalt
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 443.88	asphalt
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 1,504.15	1 1/2" crushed base
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 1,510.92	asphalt
11/12/2019	828294	Knife River	St/Traffic Oper	\$ 2,297.40	asphalt
11/12/2019	828295	Kone Inc	Property Ins	\$ 7,988.00	Park 1 Elevator repair #2019-275
11/12/2019	828308	Mistras Group Inc	Public Safety	\$ 825.00	SUTPHEN TRUCK 77 [4053] AERIAL INSPECTION 10/23/2019
11/12/2019	828308	Mistras Group Inc	Public Safety	\$ 1,713.80	CD11088107 GROUND LADDER INSPECTION/TESTING 10/24/2019
11/12/2019	828308	Mistras Group Inc	Public Safety	\$ 825.00	Pierce/Truck 1 telescopic platform inspection
11/12/2019	828308	Mistras Group Inc	Public Safety	\$ 825.00	Sutphen 70' mini-tower telescopic platform inspection
11/12/2019	828310	Montana CSED	Payroll Clearing	\$ 3,228.68	Payroll Summary

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11/12/2019	828311	Montana Dakota Utilities	Fleet	\$ 7,727.37	111319 PO NUM 309280
11/12/2019	828314	MT League- Cities & Towns	Storm Sewer	\$ 2,841.97	Upper Missouri Waterkeeper Intervention
11/12/2019	828317	MT State Fireman's Assoc	Payroll Clearing	\$ 4,418.38	Payroll Summary
11/12/2019	828319	Morrison Maiерle Inc	Water	\$ 13,058.34	WO 17-16 Zone 4 North Fox Pump Station; RetRel 2F
11/12/2019	828319	Morrison Maiерle Inc	Airport	\$ 1,085.79	Steam Boiler Replacement Project
11/12/2019	828321	MPPA	Payroll Clearing	\$ 3,503.60	Payroll Summary
11/12/2019	828323	MT Waterworks	Water	\$ 90.00	AERVOE BLUE MARKING PAINT - #03621
11/12/2019	828323	MT Waterworks	Water	\$ 92.88	KRYLON ACRYLI-QUIK - ULTRA FLAT BLACK PAINT
11/12/2019	828323	MT Waterworks	Water	\$ 256.00	1" COUPLING CTS X FLARE 74755Q1
11/12/2019	828323	MT Waterworks	Water	\$ 811.30	3/4" CURB VALVE - COMPRESSION-MINNEAPOLIS
11/12/2019	828323	MT Waterworks	Water	\$ 586.80	3/4" SOFT COPPER PIPE - TYPE K
11/12/2019	828323	MT Waterworks	Water	\$ 630.00	AERVOE BLUE MARKING PAINT - #03621
11/12/2019	828323	MT Waterworks	Water	\$ 65.80	3/4" COMP X MIP ADAPTOR CTS-NL
11/12/2019	828323	MT Waterworks	Water	\$ 64.00	1" COUPLING CTS X FLARE 74755Q1
11/12/2019	828323	MT Waterworks	Water	\$ 577.55	1" CURB VALVE - COMPRESSION - MINNEAPOLIS
11/12/2019	828323	MT Waterworks	Water	\$ 658.02	3/4" EXTENDED CURB VALVE - 10" EXTENSION
11/12/2019	828323	MT Waterworks	Water	\$ 586.80	30524; COPPER FOR WATER SERVICES
11/12/2019	828323	MT Waterworks	Water	\$ 19.31	3/4" COUPLING CTS X FLARE - 74755Q34
11/12/2019	828323	MT Waterworks	Water	\$ 350.00	CURB BOX 3/4" - 1-1/2" TAP - 6-1/2' BURY(MINNESOTA)
11/12/2019	828323	MT Waterworks	Water	\$ 525.00	8" HYMAX COUPLING - 8.54-9.84 (20000984260)
11/12/2019	828323	MT Waterworks	Water	\$ 163.00	3/4" COMPRESSION COUPLING P/N: 74758Q34
11/12/2019	828323	MT Waterworks	Water	\$ 213.20	1" COMPRESSION COUPLING SLIP
11/12/2019	828323	MT Waterworks	Water	\$ 19.31	3/4" COUPLING CTS X FLARE - 74755Q34
11/12/2019	828323	MT Waterworks	Water	\$ 450.00	MARKING PAINT GREEN - GREEN SPRAYON #3631
11/12/2019	828326	NorMont Equipment	St/Traffic Oper	\$ 1,057.74	spinner for sanders
11/12/2019	828326	NorMont Equipment	Solid Waste	\$ 0.80	21223
11/12/2019	828326	NorMont Equipment	Solid Waste	\$ 14.08	21223
11/12/2019	828326	NorMont Equipment	St/Traffic Oper	\$ 3,210.00	gutter wire for brooms
11/12/2019	828327	NorPac Sheet Metal	Airport	\$ 4,993.00	outside Air Duct Modification for New Fire Exit Hall
11/12/2019	828329	NorthWestern Energy	General	\$ 6.22	0722284-7
11/12/2019	828329	NorthWestern Energy	General	\$ 18.88	0723064-2
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.22	0723394-3
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ -	1513796-1
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 1.33	2041362-1
11/12/2019	828329	NorthWestern Energy	General	\$ 8.70	0722852-1
11/12/2019	828329	NorthWestern Energy	General	\$ 18.88	0723065-9
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.22	0723398-4
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 7.67	2047018-3
11/12/2019	828329	NorthWestern Energy	General	\$ 176.98	0723884-3
11/12/2019	828329	NorthWestern Energy	General	\$ 1.09	1692666-9
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 34.64	1738989-1

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11/12/2019	828329	NorthWestern Energy	General	\$ 8.70	1635289-0
11/12/2019	828329	NorthWestern Energy	General	\$ 7.54	1902257-3
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 7.01	2047007-6
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 7.14	2047013-4
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 7.54	2047017-5
11/12/2019	828329	NorthWestern Energy	General	\$ -	0723039-4
11/12/2019	828329	NorthWestern Energy	Wastewater	\$ 79.55	1704030-4
11/12/2019	828329	NorthWestern Energy	General	\$ 6.10	3477233-5
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 8.50	0723836-3
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.10	0723840-5
11/12/2019	828329	NorthWestern Energy	Radio	\$ 144.77	1006915-1
11/12/2019	828329	NorthWestern Energy	Wastewater	\$ 8.72	1704025-4
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 7.01	2047019-1
11/12/2019	828329	NorthWestern Energy	General	\$ 119.03	0722275-5
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.22	0723384-4
11/12/2019	828329	NorthWestern Energy	General	\$ 18.88	0723887-6
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 12.23	3660075-7
11/12/2019	828329	NorthWestern Energy	Water	\$ 2,854.89	0722270-6
11/12/2019	828329	NorthWestern Energy	General	\$ 42.84	0722277-1
11/12/2019	828329	NorthWestern Energy	General	\$ 6.22	0722283-9
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.61	0723883-5
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 7.14	2047010-0
11/12/2019	828329	NorthWestern Energy	General	\$ 6.22	0722253-2
11/12/2019	828329	NorthWestern Energy	General	\$ 239.85	0722256-5
11/12/2019	828329	NorthWestern Energy	General	\$ 8.50	0722258-1
11/12/2019	828329	NorthWestern Energy	General	\$ 6.10	0723046-9
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.22	0723395-0
11/12/2019	828329	NorthWestern Energy	General	\$ 6.22	1156527-2
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 16.60	1513800-1
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 7.13	0722272-2
11/12/2019	828329	NorthWestern Energy	General	\$ 3.96	0723391-9
11/12/2019	828329	NorthWestern Energy	Wastewater	\$ 281.93	0723878-5
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 0.96	0971824-8
11/12/2019	828329	NorthWestern Energy	General	\$ 6.10	1230066-1
11/12/2019	828329	NorthWestern Energy	General	\$ 14.24	0722274-8
11/12/2019	828329	NorthWestern Energy	General	\$ 35.54	0722278-9
11/12/2019	828329	NorthWestern Energy	General	\$ 6.22	0722281-3
11/12/2019	828329	NorthWestern Energy	General	\$ 6.48	0722976-8
11/12/2019	828329	NorthWestern Energy	General	\$ 13.68	0723053-5
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.22	0723396-8
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.22	0723397-6

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11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 21.46	1513802-7
11/12/2019	828329	NorthWestern Energy	General	\$ 18.22	0722279-7
11/12/2019	828329	NorthWestern Energy	General	\$ 6.22	0723025-3
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 7.01	0723393-5
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.22	0723835-5
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.88	0723885-0
11/12/2019	828329	NorthWestern Energy	General	\$ 6.61	0999807-1
11/12/2019	828329	NorthWestern Energy	Water	\$ 9.97	0722249-0
11/12/2019	828329	NorthWestern Energy	General	\$ 68.75	0722901-6
11/12/2019	828329	NorthWestern Energy	Wastewater	\$ 93.31	0723383-6
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 8.09	0723385-1
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 8.09	0723388-5
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 2.65	0723391-9
11/12/2019	828329	NorthWestern Energy	General	\$ 412.63	0720841-6
11/12/2019	828329	NorthWestern Energy	General	\$ 60.48	0722273-0
11/12/2019	828329	NorthWestern Energy	General	\$ 330.56	0722995-8
11/12/2019	828329	NorthWestern Energy	General	\$ 91.81	0723005-5
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 25.06	0723879-3
11/12/2019	828329	NorthWestern Energy	General	\$ 75.23	0712539-6
11/12/2019	828329	NorthWestern Energy	General	\$ 10.68	0722272-2
11/12/2019	828329	NorthWestern Energy	General	\$ 18.22	0722808-3
11/12/2019	828329	NorthWestern Energy	General	\$ 8.50	0722862-0
11/12/2019	828329	NorthWestern Energy	General	\$ 61.59	0723049-3
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 8.09	0723386-9
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 0.72	1312707-1
11/12/2019	828329	NorthWestern Energy	General	\$ 16.98	0722259-9
11/12/2019	828329	NorthWestern Energy	General	\$ 6.22	0722280-5
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 8.09	0723387-7
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 8.09	0723392-7
11/12/2019	828329	NorthWestern Energy	General	\$ 1.09	0793134-8
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 8.06	1513804-3
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.88	1564209-3
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 0.94	1797828-9
11/12/2019	828329	NorthWestern Energy	Library	\$ 8,403.39	Electrical usage
11/12/2019	828329	NorthWestern Energy	Public Safety	\$ 1,308.01	1183483-5
11/12/2019	828329	NorthWestern Energy	General	\$ 2.61	1849408-8
11/12/2019	828329	NorthWestern Energy	Water	\$ 6.62	1867265-9
11/12/2019	828329	NorthWestern Energy	General	\$ 88.35	0813489-2
11/12/2019	828329	NorthWestern Energy	Water	\$ 4.59	1346673-5
11/12/2019	828329	NorthWestern Energy	Building	\$ 20.63	1569631-3
11/12/2019	828329	NorthWestern Energy	General	\$ 36.88	1904944-4

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	828329	NorthWestern Energy	Water	\$ 6.10	1160807-2
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 6.10	1242222-6
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 0.60	3590004-2
11/12/2019	828329	NorthWestern Energy	General	\$ 12.75	0978917-3
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 0.48	1045813-1
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 1.07	1948667-9
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 27.06	1045820-6
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 7.14	1514388-6
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 5.20	2055817-7
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 37.69	3648861-7
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 1.18	1265177-4
11/12/2019	828329	NorthWestern Energy	Park Mainten	\$ 6.62	0881455-0
11/12/2019	828329	NorthWestern Energy	General	\$ 6.10	3178260-0
11/12/2019	828329	NorthWestern Energy	General	\$ 6.10	1588262-4
11/12/2019	828329	NorthWestern Energy	Public Safety	\$ 12.49	0712532-1
11/12/2019	828329	NorthWestern Energy	Public Safety	\$ 299.92	0720817-6
11/12/2019	828329	NorthWestern Energy	General	\$ 70.80	1941243-6
11/12/2019	828329	NorthWestern Energy	St/Traffic Oper	\$ 7.66	0855404-0
11/12/2019	828329	NorthWestern Energy	Airport	\$ 88.04	0719760-1. Gate 14. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 25.49	2114868-9. Runway Weather System. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 21.73	0719762-7. Gate 13. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 23.95	0712795-4. Gate 17. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 7.80	0712813-5. Burn Pit. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 21.87	0719761-9. Gate 15. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 293.89	0712535-4. Employee Parking. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 17.51	0712534-7. Gate 16 Entrance. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 19.38	0720296-3. Gate 29. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 22.11	0712791-3. Gate 16. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 6.10	0712805-1. IP-10. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 20.16	0712797-0. Gate 9. October 2019
11/12/2019	828329	NorthWestern Energy	Airport	\$ 20.16	0719759-3. Gate 12. October 2019
11/12/2019	828332	PeopleReady Inc	Solid Waste	\$ 444.72	Paper Pickers for the Landfill 25228687
11/12/2019	828332	PeopleReady Inc	Solid Waste	\$ 602.23	Paper Pickers for the Landfill 25223872
11/12/2019	828332	PeopleReady Inc	Solid Waste	\$ 1,556.52	Paper Pickers for the Landfill 25126114
11/12/2019	828335	Pioneer Technical Services	Solid Waste	\$ 2,731.50	WO 18-32 Landfill Slope Stability; 12496 Pmt 1
11/12/2019	828336	Polydyne Inc	Water	\$ 2,975.74	CLARIFLOC
11/12/2019	828338	Procter Law Trust Account	Property Ins	\$ 60,000.00	Final Settlement of damages at Meadowlark Mobile Home Park
11/12/2019	828340	Public Utilities	General	\$ 94.59	255552
11/12/2019	828340	Public Utilities	Facilities Mngmt	\$ 513.54	158260
11/12/2019	828340	Public Utilities	Wastewater	\$ 11.45	180645
11/12/2019	828340	Public Utilities	Airport	\$ 94.59	250857-MT State Lands DEQ/DNRC

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11/12/2019	828340	Public Utilities	Airport	\$ 114.82	250840-Edwards Jet Center West
11/12/2019	828340	Public Utilities	Airport	\$ 255.98	250847-UPS Gate 21
11/12/2019	828340	Public Utilities	Airport	\$ 114.82	250850-US Postal Service Gate 15
11/12/2019	828340	Public Utilities	Airport	\$ 94.59	250858-Billings Fire Center-BLM
11/12/2019	828340	Public Utilities	Airport	\$ 283.08	250834-QTA
11/12/2019	828340	Public Utilities	Airport	\$ 88.28	250842-Executive Hangars
11/12/2019	828340	Public Utilities	Airport	\$ 67.49	250853-Aertronics
11/12/2019	828340	Public Utilities	Airport	\$ 114.82	250854-Marchi Hangar
11/12/2019	828340	Public Utilities	Airport	\$ 67.71	250828-Alpine Air-Maintenance
11/12/2019	828340	Public Utilities	Airport	\$ 84.32	250836-West End T-Hangars
11/12/2019	828340	Public Utilities	Airport	\$ 6.31	250842-Executive Hangars USDA APHIS
11/12/2019	828340	Public Utilities	Airport	\$ 134.98	250851-Edwards Jet Center 1691 Aviation Place
11/12/2019	828340	Public Utilities	Airport	\$ 47.11	250859-TSA
11/12/2019	828340	Public Utilities	Airport	\$ 94.59	250831-Zone Dispatch-IP6 & IP7
11/12/2019	828340	Public Utilities	Airport	\$ 143.05	250843-Airfield Maintenance Compactor
11/12/2019	828340	Public Utilities	Airport	\$ 114.44	250845-Airfield Maintenance
11/12/2019	828340	Public Utilities	Airport	\$ 94.59	250849-Rocky Mountain College-EJC
11/12/2019	828340	Public Utilities	Airport	\$ 41.77	250830-Hilsendeger Bldg
11/12/2019	828340	Public Utilities	Airport	\$ 47.11	250832-Corp Air/Alpine
11/12/2019	828340	Public Utilities	Airport	\$ 94.22	250848-Edwards Jet Center 1871 Aviation Place
11/12/2019	828340	Public Utilities	Airport	\$ 57.33	250855-Marchi Office
11/12/2019	828343	R & D Systems	St/Traffic Oper	\$ 2,350.00	check and test radios
11/12/2019	828343	R & D Systems	St/Traffic Oper	\$ 2,640.00	new radios/antennas/mic for trucks
11/12/2019	828343	R & D Systems	St/Traffic Oper	\$ 2,175.00	check and test radios
11/12/2019	828344	Ram'd Air Gear Dryer	Public Safety	\$ 1,557.00	SHIPPING/HANDLING
11/12/2019	828344	Ram'd Air Gear Dryer	Public Safety	\$ 47,970.00	AMBIENT/HEATED AIR GEAR DRYERS FOR FIRE STATIONS 2-7
11/12/2019	828347	Rocky Mt Compost	Solid Waste	\$ 42,000.00	Screening of compost at the Landfill 16154
11/12/2019	828348	Rolling Right Door Service	Public Safety	\$ 2,973.50	Fire1/TRK 1 -replaced damaged overhead door panels
11/12/2019	828354	SMGlobal Inc	Water	\$ 4,510.00	Maintenance Management software application for WTP
11/12/2019	828357	Star Service Inc	Wastewater	\$ 4,300.00	52680; DEMO SLUDGE PUMP & INSTALL NEW
11/12/2019	828358	Sundown Security	Airport	\$ 2,533.59	Invoice #52228. Skycap Services 10/18-10/24/19
11/12/2019	828358	Sundown Security	Airport	\$ 2,580.78	Invoice #52224. Skycap Services 10/11-10/17/19
11/12/2019	828358	Sundown Security	Airport	\$ 2,928.60	Invoice #52243. Skycap Services 10/25-10/31/19
11/12/2019	828358	Sundown Security	Engineering	\$ 196.35	Deposit deliveries
11/12/2019	828358	Sundown Security	General	\$ 363.00	mail box deliveries - 1819, 1178, & 30958
11/12/2019	828358	Sundown Security	P.W. Admin	\$ 21.82	Deposit deliveries
11/12/2019	828358	Sundown Security	Water	\$ 131.20	Deposit deliveries
11/12/2019	828358	Sundown Security	Wastewater	\$ 87.47	Deposit deliveries
11/12/2019	828358	Sundown Security	General	\$ 188.66	Deposit deliveries
11/12/2019	828361	Tel Net Systems, Inc.	EOC 911	\$ 8,995.90	Installing Fiber from CH to 911 Center
11/12/2019	828365	Town & Country Supply	Transit	\$ 12,915.89	403276 PO NUM 309235

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	828365	Town & Country Supply	Public Safety	\$ 536.95	403870 FIRE 3 - BLENDED DIESEL
11/12/2019	828365	Town & Country Supply	Public Safety	\$ 201.36	403872 FIRE 6: BLENDED DIESEL
11/12/2019	828365	Town & Country Supply	Public Safety	\$ (0.01)	403872 DECIMAL PT CORRECTION
11/12/2019	828365	Town & Country Supply	Public Safety	\$ 671.19	403871 FIRE 1: BLENDED DIESEL
11/12/2019	828365	Town & Country Supply	Public Safety	\$ 67.12	403872 FIRE 6: BLENDED DIESEL
11/12/2019	828365	Town & Country Supply	Public Safety	\$ 223.73	403871 FIRE 1: BLENDED DIESEL
11/12/2019	828365	Town & Country Supply	Public Safety	\$ 190.17	403869 FIRE 5: BLENDED DIESEL DELIVERED 10/31/2019
11/12/2019	828365	Town & Country Supply	Water	\$ 14,599.43	WATER PARTS AND SUPPLIES PO NUM 309147
11/12/2019	828365	Town & Country Supply	Public Safety	\$ 570.51	403869 FIRE 5: BLENDED DIESEL DELIVERED 10/31/2019
11/12/2019	828365	Town & Country Supply	Fleet	\$ 21,558.33	403266 PO NUM 309209
11/12/2019	828366	Tractor & Equipment	St/Traffic Oper	\$ 715.90	hand held remote for unit 1143 paver
11/12/2019	828366	Tractor & Equipment	Solid Waste	\$ 703.51	Parts for Landfill Equipment BLCS0717051
11/12/2019	828366	Tractor & Equipment	Solid Waste	\$ 1,380.21	Parts for Landfill Equipment BLCS0718038
11/12/2019	828366	Tractor & Equipment	St/Traffic Oper	\$ 645.34	scraper for unit 1203
11/12/2019	828366	Tractor & Equipment	Solid Waste	\$ 13.92	Parts for Landfill Equipment BLCS0716788
11/12/2019	828374	Vulcan Industries Inc	Wastewater	\$ 36,052.00	Washer Compactor Housing; 19395-15560
11/12/2019	828378	Western Municipal Const	Water	\$ 19,800.00	Excavate, Dewater, & Expose 30" Heights Water Main at WTP
11/12/2019	828379	Western Water Consultant	Water	\$ 12,500.00	Perform surveying on Lot 3&4 of Long Subdivision for replatting
11/12/2019	828382	Yellowstone County GIS	IT Resources	\$ 8,750.00	Yellowstone Co GIS/MOU Agreement 4th quarter payment
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 796.93	County weed control-trail on bench 4871
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 626.27	County weed control-western sugar 5081
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 869.37	County weed control-bench 4883
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 182.12	County weed control-Riverfront 5020
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 232.45	County weed control-riverfront 4998
11/12/2019	828383	Yellowstone County Weed	Park Mainten	\$ 587.57	County weed control-Rehberg 5040
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 956.93	County weed control-bike trail 4711
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 72.45	County weed control-Aronson 4857
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 54.33	County weed control-Briarwood 4653
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 844.48	County weed control-alkali creek bike trail 4712
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 522.24	County weed control-riverfront 4997
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 916.93	County weed control-swords 4767
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 72.45	County weed control-park/6th ave 4859
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 171.16	County weed control-Pow wow 5047
11/12/2019	828383	Yellowstone County Weed	Park District 1	\$ 388.21	County weed control-western sugar 5082
11/12/2019	828383	Yellowstone County Weed	St/Traffic Oper	\$ 454.93	noxious weed spraying 2019
11/12/2019	828384	Yellowstone Electric Co	Airport	\$ 61,015.38	Quick Turn-Around (QTA) Camera Replacement Project
11/12/2019	828386	Zayo Group LLC	Telephone System	\$ 2,539.94	Bill Account#026770-T1 Ethernet Connection
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 323.73	Northwest Scientific Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 861.67	Hach Company - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 191.26	Hach Company - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 2,391.00	4Startechin - PCard

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11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 200.00	Paypal *Ata Train - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 94.59	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 10.99	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 13.88	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 170.63	Schnitzer Steel Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,789.16	Fastenal Company 01Mtbl - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 794.21	Fastenal Company 01Mtbl - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 653.76	Embassy Suites Dwntwn - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 27.94	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 11.33	Mouser Electronics Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 4.46	Pacific Steel #02 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 20.00	Costco Whse #0069 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 61.00	Macon Supply Billings 308 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 4.45	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 64.04	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 6.00	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 48.87	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 81.00	Volgistics Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 84.99	Shiptons Big R Heights - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 33.49	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 21.65	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 125.52	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 15.00	West End Lock And Secur - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 70.89	Office Depot #2135 - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 131.00	Creative Monograms Smb - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 2,218.18	Sundown Security - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 187.50	Spic And Span - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 127.61	Graybar Electric - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 404.59	Kone, Inc. - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 166.26	Ecolab Pest Cs - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 218.48	M-B Companies, Inc. - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 802.29	Normont Equipment Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 9.84	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ (8.99)	Amzn Mktp Us - Pcard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 49.98	Lowe's #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 45.64	Lowe's #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 184.00	Batteries+Bulbs #0253 - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 444.78	Ace Electric - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 38.29	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 26.80	Lowe's #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 39.98	Heights Ace Hdwe - PCard

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11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 110.07	Ecolab Pest Cs - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 17.57	Amzn Mktp Us*Kt1Xq3Pc3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 52.35	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Central Services	\$ 262.80	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 112.46	Montana Broom & Brush Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 103.20	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 151.20	Ecolab Pest As400 - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ (49.90)	Billings Army Navy Surplu - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 470.00	Ideal Manufacturing Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 629.70	Cretex Concrete Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 47.90	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 56.96	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 212.65	Awg 3575 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 17.94	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 500.00	Soi*Sbs Rochester Hill - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 16.98	The Home Depot #3101 - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 234.99	Advantage Car # 060201 - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 34.98	Amazon.Com*2D4I46F63 - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 216.00	Batteries+Bulbs #0253 - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 220.99	Amzn Mktp Us*Ap6C808K3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 147.99	Scheels Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 22.89	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 49.50	Ratco Trailer And Hitch - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 241.32	Amzn Mktp Us*Qe5Nv23E3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 18.97	The Home Depot #3101 - PCard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ 119.20	Amzn Mktp Us*7F04O84S3 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 266.74	Ace Electric - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 686.18	Air Controls-Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 259.99	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 360.00	Stanley Steemer/Blngs - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 149.76	Heartland Paper Company - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 400.00	Stanley Steemer/Blngs - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 43.96	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ (650.00)	Public Agency Training - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 129.00	Lowes #00907* - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 50.56	Wm Supercenter #4412 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	Big Lots Stores - #1923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 14.99	Billings Hardware & Se - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 25.05	Big Sky Linen And Unif - Pcard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 45.45	Costco Whse #0069 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 21.81	360 Office Solutions Inc - PCard

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11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 800.00	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Park Mainten	\$ 232.69	Yellowstone Valley Elect - Pcard
11/12/2019	ACH	U.S. Bank PCards	Park Mainten	\$ 124.80	Sq *Rocky Mountain - Pcard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 240.79	Harbor Freight Tools 207 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 55.28	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 6.50	Universal Awards - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 818.87	High Speed Gear - PCard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 145.97	Shipton'S Big R-East - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 185.28	Selby'S - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 166.59	Yellowstone Valley Elect - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 2,325.00	Outdoor Expressions - Pcard
11/12/2019	ACH	U.S. Bank PCards	EOC 911	\$ 52.99	Amazon.Com*Ja2845Yp3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 269.99	360 Office Solutions Inc - Pcard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 694.77	Gaylord Rockies Resort - Pcard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 557.40	Gaylord Rockies Resort - Pcard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.20	Chalet Market - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 34.95	Billings Hardware & Se - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 61.54	The Ups Store 2594 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 42.00	Universal Awards - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 18.99	Costco Whse #0069 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 114.95	Web*Networksolutions - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 238.53	Target 00013334 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 97.90	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 350.00	Aces - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 30.04	Fedex 99495217 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 144.20	In *Cynthia Boyer - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 144.20	In *Cynthia Boyer - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 536.00	Tri-Tech/National Law - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 399.95	4010 Bose Corp Web Store - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 34.90	Amzn Mktp Us*6C6J77Nw3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 7.99	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 55.98	Bts*Quill - Pcard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 22.99	Amazon.Com*O219D13J3 Amzn - Pcard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 25.24	Lyft *Ride Fri 11Am - Pcard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 239.52	Wm Supercenter #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 443.00	Thomas Printing Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 88.00	Sq *Yellowstone Cou - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 45.00	Little Flower Yoga - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 18.98	Amzn Mktp Us*Mb3027Nu3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 845.00	Citizen Cpr Foundation - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 39.73	Lyft *Ride Tue 3Pm - Pcard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 32.34	Kings Ace Hdwe - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 1,159.75	Sherwin Williams 703203 - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 45.09	Pacific Steel #02 - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 10.06	Tacoma Screw Products B - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 48.48	Lowes #00319* - Pcard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 22.50	Amzn Mktp Us*Nn4Qz0Fp3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 17.88	Wm Supercenter #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 21.08	Samsclub #4805 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 495.00	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 235.30	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 1,195.61	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 152.20	Cintas 60A Sap - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 9.97	Amzn Mktp Us*Xu8138S23 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 20.00	Albertsons #4025 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 279.99	Amzn Mktp Us*V51F99Ka3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 219.63	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 18.13	Amazon.Com*9E4Qs38A3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 12.75	Jimmy Johns - 1526 - E - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 16.99	Shipton'S Big R-East - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 34.33	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 11.32	Mouser Electronics Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 85.00	Shiptons Big R Heights - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ (19.30)	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 14.97	Amzn Mktp Us*Sc1H55Ag3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 60.98	Amzn Mktp Us*Fh7Pf7Ji3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 8.99	Amzn Mktp Us*Li33G62C3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 16.45	Amzn Mktp Us*Ub6041A33 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 34.95	Amzn Mktp Us*R329L5Y93 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 5.99	Amzn Mktp Us*Mu14P5Gz3 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 888.56	Paypal *Shannonstob - PCard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 239.52	Wm Supercenter #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 12.95	Amzn Mktp Us*R42Pm3583 Am - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 703.98	Amzn Mktp Us*No2K73L53 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 125.47	Amzn Mktp Us*R48Cr44T3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 185.35	Amzn Mktp Us*6V6Ki1Mg3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 75.00	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 4.99	Target 00001719 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 219.00	B&H Photo 800-606-6969 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 46.00	Macon Supply Billings 308 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	Hansers Wrecker Company - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 21.96	Amzn Mktp Us*Ac5X48Qk3 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	General	\$ 19.64	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 30.00	United 0161538044873 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 96.78	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 68.69	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 654.90	Baltimore Crowne Plaza - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 22.00	Usps Po 2907800103 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 82.92	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 91.62	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 36.00	Frontier Fence - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 93.18	Fei, Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ (172.01)	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 440.00	Msu Northern - Tuition - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 177.62	Sherman Inn, Llc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 303.94	Snappyduds - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 29.99	Billings Hardware & Se - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 42.05	Amzn Mktp Us*Mf1J66Ap3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 3.50	West End Lock And Secur - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 9.44	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 19.74	Napa Store 3547001 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 17.98	Harbor Freight Tools 207 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 4.46	Northwest Pipe Fittings - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 22.99	Amazon.Com*6329D9Pg3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 15.99	Amzn Mktp Us*599Q18O23 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 75.55	Amzn Mktp Us*V852P28T3 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 213.73	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 295.16	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 139.29	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 470.52	Environmental Resource - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 65.60	Northwest Scientific Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 177.62	Sherman Inn, Llc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 6.90	Tvetene Turf - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 37.74	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 19.82	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 31.55	Amzn Mktp Us*7K6PI2563 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 16.18	Amzn Mktp Us*Ky7442E93 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 33.57	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 119.85	Tlf*Gainans Floral And G - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 25.20	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 42.19	Provantage - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 2,271.33	Motion Industries Mt01 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 10.96	The Ups Store 2594 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 112.12	In *Billings Precast - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 5.75	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 66.98	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 11.47	Fastenal Company 01Mtbll - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 1,155.00	Tinys Tavern Inc 2 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 15.00	Sq *Oratium - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 15.00	Dollar Tree - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 61.48	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 20.00	Facebk *Cevbfma3A2 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 12.56	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 77.13	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 53.82	Shiptons Big R Heights - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 28.16	Amzn Mktp Us*Uo1Cq57M3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 28.49	Amzn Mktp Us*Cg6M899U3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,932.00	Universal Awards - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 20.48	Famous Saloon - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 174.19	Econo Print - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 49.99	Shipton'S Big R-East - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 73.98	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 14.88	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 12.40	Northwest Pipe Fittings, - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 503.69	Delta Air 0067461717684 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 3.49	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 15.97	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 115.00	Tire Rama 105 It - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 8.33	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 18.83	Office Depot #2135 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 68.95	Amzn Mktp Us*Az1Qa5Sw3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 22.48	Wm Supercenter #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 32.89	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 18.87	Napa Store 3547001 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 30.00	Delta Air Baggage Fee - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 31.90	Wheniwork.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 75.91	Amzn Mktp Us*Zf05228S3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 17.00	Dollar Tree - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 103.50	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 141.15	Montana Broom & Brush Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 43.89	Heights Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 19.77	Heights Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 173.99	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 594.51	Meadow Green Sales - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 972.60	Meadow Green Sales - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 242.10	Billings Construction Sup - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 380.00	Brock White 150 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 129.98	Amzn Mktp Us*Px3V11Vr3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 195.00	Bighorn Boots - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 54.26	Walmart.Com 8009666546 - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 113.50	Billings Construction Sup - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 183.23	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 201.92	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 75.00	A1 Jds Lock - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 166.50	Md Tools, Inc. - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 132.15	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 2,474.92	Standard Signs Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 1,238.00	The Iris Companies - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 140.93	Shipton'S Big R-East - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 49.98	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 75.34	Staleys Tire And Auto - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 16.59	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 24.25	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 132.55	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 15.32	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 27.70	The Home Depot #3101 - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 12.57	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 633.60	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 5.45	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 23.88	Adobe Exportpdf - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 12.04	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 300.00	Institute Of Transportati - PCard
11/12/2019	ACH	U.S. Bank PCards	Park Mainten	\$ 40.59	Yellowstone Valley Elect - Pcard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 3.84	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 33.14	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (205.54)	Hotel*Reservations.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 50.00	Jimmy Johns - 1646 - E - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 95.94	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 755.32	Meadow Green Sales - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 11.49	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 7.00	West End Lock And Secur - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 345.12	Dmi* Dell Corp Bus - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 109.86	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 784.80	Pcm Tigerdirect - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 162.19	Vet-To-Go - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ (28.67)	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 358.00	Entre Technology Service - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 358.00	Entre Technology Service - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 1,000.00	Transportation Security - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 144.72	Amazon.Com*Dr3Kz0Sh3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 185.31	In *Aqua Knife Precision - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 33.00	Batteries+Bulbs #0253 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 24.00	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 824.50	Overhead Door-S Mont - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 28.96	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 411.94	Kimball Midwest - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 97.23	Comfort Inn Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 2,250.00	In *E-Hazard.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 50.63	Ace Electric - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 362.52	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 155.00	Sq *Skyline Service - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 250.00	Bighorn Boots - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 36.50	Hose & Rubber Supply Blg - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 383.41	Fastenal Company 01Mtbl1 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 18.78	Amzn Mktp Us*Uo1Cq57M3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 19.00	Amzn Mktp Us*Cg6M899U3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 10.79	Amzn Mktp Us*Ky7442E93 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 19.97	Amzn Mktp Us*Qx4F19Mq3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 689.51	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 24.99	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 3.00	City Of Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 19.24	Fedex 99192098 - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 30.00	Bags - Pdx Curb - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 83.00	Hose & Rubber Supply Blg - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 45.08	Hose & Rubber Supply Blg - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 487.60	S & P Brake Supply Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 69.95	Tlf*Gainans Floral And G - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 531.88	H&E Equipment Services - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 70.27	Fastenal Company 01Mtbl1 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 70.99	Dtv*Directv Service - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 7.97	The Home Depot #3101 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 7.65	Fastenal Company 01Mtbl1 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 209.66	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 175.75	Project Energy Savers (Ke - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 327.11	Econo Print - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 119.00	Selby'S - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 15.95	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 4.33	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ (16.99)	Amzn Mktp Us - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 144.68	Veritiv-West - PCard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ 8.99	Amzn Mktp Us*Y87Pr1773 - Pcard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ 28.36	Amzn Mktp Us*So1Es82H3 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Property Ins	\$ 77.55	Mtleague - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 62.45	Meadow Green Sales - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 378.40	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 180.00	Air Controls-Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 876.64	Prof Plumbing Group - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 355.79	Platt Electric 148 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 152.40	Carquest 3103 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 20.87	Wm Supercenter #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 82.80	Edge Construction Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 1,000.00	Transportation Security - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 14.00	Gm Service Center - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 10.00	Conoco - Dons C W & Exp L - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 115.24	Crescent Electric 054 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 80.82	Carquest 3103 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 30.00	Culligan Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 74.95	Nwestco - 002 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 240.12	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 139.94	Ecolab Pest As400 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 66.73	Veritiv-West - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 32.64	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 8.98	Lowe #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 1,175.00	Syn-Tech Systems - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 13.47	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 103.99	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 28.22	Lowe #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	City Health Ins	\$ 335.00	Welcoa Store - Pcard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 19.98	Lowe #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 180.16	Ecolab Pest As400 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 68.53	Kimball Midwest - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 1,279.00	Bighorn Boots - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 342.99	Nor*Northern Tool - PCard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ 22.72	Amazon.Com*Nn0J620T3 Amzn - Pcard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 160.00	Trugreen Chemlawn - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 201.00	Superior Water Solutions - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 100.00	Vannoy Metal Works - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 2,166.00	Sq *Rolling Right D - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 11.60	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 721.35	Gaylord Rockies Resort - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 29.50	Tvetene Turf - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 155.61	Amazon.Com*Za2049703 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 6.50	West End Lock And Secur - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 27.99	The Wave - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 770.00	Sq *Premier Enterpr - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,298.00	Glock Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 22.80	Amzn Mktp Us*Pn4Ay2703 - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 398.49	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 200.00	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 10.58	Lockwood Ace Hardware - PCard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 6.50	Clatsop County Courts - PCard
11/12/2019	ACH	U.S. Bank PCards	Park Mainten	\$ 20.35	Yellowstone Valley Elect - Pcard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 97.23	Comfort Inn Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 131.43	Galls - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 149.72	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,045.20	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 87.91	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 18.58	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 70.00	House Of Clean - Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 372.41	Napa Store 3547001 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 465.61	Tractor & Equipment - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 68.78	O'Reilly Auto Parts 1551 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 12.00	Conoco - Dons Car Wash 4 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 155.54	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 498.57	Dmi* Dell Corp Bus - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 59.98	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 25.41	First Aid Supplies Onl - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,698.96	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 181.88	National Emergency Train - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 193.42	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 109.72	Billings Construction Sup - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 22.97	Tractor-Supply-Co #0303 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 120.00	Redd'S Prints And Signs I - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 29.88	Lowe's #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 41.77	The Rubber Stamp Shop, - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 411.40	Johnson Controls Ss - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 539.40	Amzn Mktp Us*Nj0Y52Wj3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 15.64	Lowe's #00319* - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 309.74	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 24.74	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 141.17	Wpsg- Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 40.98	Quill Corporation - Pcard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 175.00	Nfpa Natl Fire Protect - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 99.72	Napa Store 3547001 - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 14.24	Amzn Mktp Us*Dr2B93N43 - PCrd
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 444.56	Holiday Inn Express - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 5.00	Sq *Mt Mobile Shredding - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ (5.99)	Amzn Mktp Us - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 16.99	Amzn Mktp Us*P51471S83 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 52.35	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 54.00	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 720.00	Cummins Inc - 40 - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 28.48	Lowe's #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 75.00	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 49.96	Fedex Offic16000016089 - Pcard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 25.05	Big Sky Linen And Unif - Pcard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 220.14	Jorgensons Inn And Suites - Pcard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 680.00	Creative Monograms Smb - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 117.70	Chico Hot Springs - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 702.88	Otc Brands, Inc. - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 200.00	Amzn Mktp Us*TI5Pb3Ec3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 50.00	Art House Cinema & Pub - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 48.87	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 97.23	Comfort Inn Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 90.74	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 199.00	Skillpath / National - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 362.51	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 362.51	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 24.64	Fedex 776408605130 - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 12.00	Jares Fence Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 38.92	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 4.33	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 143.31	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 524.50	Industrial Sales And Se - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 646.42	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 92.91	Hose & Rubber Ar - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 40.50	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 288.18	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 327.21	Hanson Chemical - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 237.34	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 53.48	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 183.97	Quill Corporation - Pcard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 299.00	Amzn Mktp Us*E22Nj3Lp3 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 139.00	Int'L Code Council Inc - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 43.30	Lowe's #00319* - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 167.16	Yellowstone County Treas - Pcard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 225.00	West End Lock And Secur - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 345.87	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 1,596.00	Creative Monograms Smb - PCard
11/12/2019	ACH	U.S. Bank PCards	Park Mainten	\$ 188.71	Yellowstone Valley Elect - Pcard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 73.30	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ (25.80)	Lowe's #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 154.53	Amzn Mktp Us*5Y54K2P73 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 254.97	Amzn Mktp Us*5W3Pw5D23 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 282.65	Montana Broom & Brush Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 508.60	Montana Broom & Brush Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 127.06	Graybar Electric Company - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 636.28	Graybar Electric Company - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 52.03	The Home Depot #3101 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 67.90	Lowe's #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 155.00	A1 Jds Lock - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 1,300.00	In *Mjr Industries Inc. - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 88.09	Fastenal Company 01Mtbl - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 448.00	Industrial Sales And Se - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 80.00	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 26.50	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 224.48	House Of Clean - Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 151.11	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 15.98	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 165.73	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 185.88	O'Reilly Auto Parts 1551 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 619.75	Tractor & Equipment - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 70.00	Cotters Sewer Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 98.00	Agi Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 113.80	Lowe's #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 176.98	Lowe's #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 45.00	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 7.59	Albertsons #0630 - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 11.99	Amzn Mktp Us*Y87Pr1773 - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 446.94	Grainger - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 225.00	Air Controls-Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 130.00	Alpine Plumbing, Heating - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 205.00	West End Lock And Secur - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 11.24	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 23.84	Exxonmobil 45941648 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 28.36	Harbor Freight Tools 207 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 35.01	Noon'S #571 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 215.15	Wm Supercenter #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 19.94	Amzn Mktp Us*V75687O13 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 645.84	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 67.23	The Home Depot #3101 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 163.96	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 273.57	Pcm Tigerdirect - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 645.84	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 15.31	Amzn Mktp Us*Eh8Gi7Bq3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 31.96	Amzn Mktp Us*Cw53Z3Wq3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Central Services	\$ 110.46	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ 164.87	360 Office Solutions Inc - Pcard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 765.00	Air Controls-Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 19.54	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 252.34	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 124.71	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 64.96	Amzn Mktp Us*Qk8Zm3PI3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 14.96	Sams Club #4805 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,582.68	Midwayusa Com - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 575.00	Yps*Homeaway Ha-R7Ypz6 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 103.97	Animal Care Equipment And - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 113.80	Office Depot #2135 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 54.60	Costco Whse #0069 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 28.67	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 397.75	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 12.46	Amzn Mktp Us*Br7G946I3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 231.13	Amazon.Com*856Ex30P3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 5.98	Amzn Mktp Us*0Q6Wg6Lk3 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 37.89	Albertsons #0038 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 9.92	Albertsons #0038 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 36.95	Credit Technologies, Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 870.51	Hach Company - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 150.00	Government Finance Offic - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 78.18	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 59.85	Amzn Mktp Us*Sp5M34Rj3 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 20.40	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 257.50	In *Playspace Designs Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 25.35	Hose & Rubber Supply Blg - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,155.00	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ (19.12)	Paypal *Thunderhawk - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 84.40	Northwest Scientific Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 227.08	Northwest Scientific Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 11.58	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 74.91	Flowmark High Tech Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 18.00	West End Lock And Secur - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 64.50	Online Labels - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 32.47	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 107.97	Ah Turf Specialties Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 599.00	Cbi*Cleverbridge.Net - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 14.00	West End Lock And Secur - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 989.00	Aces - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 514.29	Promomanagers - Moto Ipt - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 304.10	Tlo Transunion - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 504.46	Dmi* Dell Corp Bus - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 6.56	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 5.99	Billings Hardware & Se - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Mountainside Auto & Recov - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 56.35	Ups*000000W219W8309 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 12.58	Conoco - Town Pump 2 Big - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 310.95	Red Lion Hotels/Inns - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (31.06)	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 20.00	Acme Feed & Seed - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 665.00	Government Finance Offic - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 270.75	Trta-Research&Cpe - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 29.87	Amzn Mktp Us*T86Ut4Xa3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 146.15	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 20.88	Sams Club #4805 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 309.42	Air Controls-Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 180.00	Clia Laboratory Program - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 10.99	Amzn Mktp Us*Ay5Pi3Sb3 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 30.00	United 0161540631711 - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 1,159.75	Sherwin Williams 703203 - Pcard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 68.75	State Bar Of Montana - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 1,048.00	The Seminar Group - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 150.00	Government Finance Offic - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 75.00	American Assoc Of Code - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	General	\$ (249.00)	Calibre Press - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 235.00	Billings Army Navy Surplu - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 35.27	The Home Depot #3101 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 606.80	Yellowstone County Implem - PCard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 33.00	West End Lock And Secur - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 17.98	Shipton'S Big R-East - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 286.25	O'Reilly Auto Parts 1751 - Pcard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 46.50	Albertsons #0038 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 2.99	Costco Whse #0069 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 429.00	Billingsgazettethriftynck - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 333.00	Simply Family Magazine, I - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 2.09	Amazon.Com*2M4Yo6Hr3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 12.58	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 175.40	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 8.77	Amzn Mktp Us*Ou17M9T53 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 654.90	Baltimore Crowne Plaza - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 35.96	Amzn Mktp Us*5J0300E63 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 121.50	Graybar Electric - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 16.45	Party America Billings He - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 41.96	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 254.92	Amazon.Com*Wm3Zo5Gx3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 979.00	Amzn Mktp Us*Fj2Qz96N3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 29.96	Amzn Mktp Us*Zw2Mh1463 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 100.00	Heart Mountain Wyoming Fo - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 57.84	Ferguson Ent #3027 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 20.85	Amzn Mktp Us*Co5Eg05D3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 73.49	Amzn Mktp Us*Uo90P3063 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 25.77	Amzn Mktp Us*Ur7F923I3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 79.99	Spectrum - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (3.00)	O'Reilly Auto Parts 1551 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 21.99	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 10.80	Amzn Mktp Us*7C3I48Im3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 19.69	Amazon.Com*Qk4W24Ex3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 19.95	Amzn Mktp Us*0Z2N569P3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 13.98	Amzn Mktp Us*M38Yo1Gm1 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 25.98	Amzn Mktp Us*G507R2Gg3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 10.14	Amzn Mktp Us*6P7Sh0Ke3 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 71.43	Domino'S 7003 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 100.99	Ezcaterolive Garden - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 789.40	Yps*Homeaway Ha-R7Ypz6 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 107.64	Amzn Mktp Us*Xy3721Lu3 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 478.85	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 11.53	Pcm Tigerdirect - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 42.99	Sherwin Williams 703203 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 246.61	Alaska Air 0272143280346 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 51.81	Rom Corporation - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 319.98	Costco Whse #0069 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 64.52	Napa Store 3547001 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 221.89	Schnitzer Steel Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 349.99	Office Depot #2135 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 1,000.00	Transportation Security - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 11.00	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 23.00	Culligan Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 15.98	Heights Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 80.00	A1 Jds Lock - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 77.00	Ezcaterpita Pit - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 624.81	Peterson Quality Off - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 12.95	Canva* 02463-14487090 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 28.75	Fieldprint Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 257.40	Northwest Scientific Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 1,980.07	Cdw Govt #Vfh4887 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 33.28	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 10.75	Fastenal Company 01Mtb1 - PCard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 410.03	Harbor Freight Tools 207 - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 50.72	Amzn Mktp Us*4P08F3X63 - Pcard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 13.51	Amzn Mktp Us*Z31Dw5Wv3 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 14.64	Wal-Mart #1956 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 10.75	Ets*Hiset Registration - Pcard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 36.15	Amzn Mktp Us*Fy0N78Dt3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 119.94	Amzn Mktp Us*Zd26V3T53 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 4.99	Target 00013334 - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 56.48	Quill Corporation - Pcard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 444.56	Holiday Inn Express - PCard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 439.68	Fairfield Inn Cal Expo - PCard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 654.02	Towneplace Stes Mpls D - Pcard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 204.00	Great Harvest Bread Co. - Pcard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 220.14	Jorgensons Inn And Suites - Pcard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 1,029.99	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 164.59	State Chemic*State Che - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 96.05	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 52.25	Ups*00000W219W8409 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 718.00	Delta Air 0062401763316 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	General	\$ 36.87	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 19.50	Rockets Gourmet Wraps And - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 800.00	Rock Creek Resort - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 6.67	Chick-Fil-A - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 462.24	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 27.72	Amazon.Com*N59Db9Ln3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 6.92	The Home Depot #3101 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 181.88	National Emergency Train - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 43.34	Schnitzer Steel Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 463.90	Sherwin Williams 703203 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 239.52	Wm Supercenter #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 770.00	Action Targets - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 171.14	Econo Print - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 76.35	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 35.83	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 424.00	The Seminar Group - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 53.86	Shipton'S Big R-East - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 69.90	Heights Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 36.00	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 78.19	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 89.78	Bobcat Of Big Sky Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 29.99	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 151.04	Amzn Mktp Us*Lm3CI7673 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 22.98	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 37.80	Amazon.Com*Tt8X01Ys3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ 299.00	Pluralsight - Pcard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ 299.99	Amazon.Com*Ya7N155M3 Amzn - Pcard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 125.00	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 161.63	Ecolab Pest As400 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 15.00	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 85.49	Thomae Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 125.58	Rdoce Bil 020112 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 6.50	Usps Po 2907800103 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 71.89	Yellowstone Valley Elect - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 222.34	In *Canyon Creek Nursery - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 207.30	Best Western Plus Grantre - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 8.99	Amzn Mktp Us*We5Uh1Gz3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 64.05	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 95.84	Amzn Mktp Us*1Y2602Ob3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 76.96	Amzn Mktp Us*Rr78E8De3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 84.24	Amzn Mktp Us*Pk0Gu14E3 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 38.97	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 5.00	Dollar Tree - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 12.95	Canva* 02472-0215372 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 97.24	Amzn Mktp Us*Za5Bh7643 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (14.99)	Www.Reservations.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 450.00	National Recreation & - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 59.96	Amazon.Com*Rd2Bq28P3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 13.69	Office Depot #2135 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 80.00	Garden Avenue Greenhous - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 209.99	Amzn Mktp Us*K77Jq47V3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 138.00	Pepsicola Bottling Compan - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 10.99	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 275.00	Alpine Plumbing, Heating - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 109.99	Amazon.Com*Jz0R36V83 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 9.99	Lee Newspapers E Pay - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 160.40	Fish Window Cleaning - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 129.00	Bighorn Boots - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 119.00	Selby'S - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 77.90	Sherwin Williams 703429 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 73.30	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 105.50	Dxp Enterprises - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 151.11	Amzn Mktp Us*Wv2Kt10Z3 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 42.50	Western Awards & Engravin - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 228.76	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 11.16	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 91.62	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 311.94	Firemaster - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 8.15	Mountain Supply - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 2,000.00	Bailey Garage Doors - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 314.48	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 531.23	Galls - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 964.00	Gunarama Wholesale Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 41.95	Eqf*Talx Corporation - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 197.63	Amzn Mktp Us*Ud1387N93 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 1,127.44	Uline *Ship Supplies - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 64.08	Batteries+Bulbs #0253 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 36.00	Conoco - Town Pump 4 Grea - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 95.80	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 52.70	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 167.10	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 67.93	Amzn Mktp Us*Za46Z9T33 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 37.38	Amzn Mktp Us*7R7BI0Sk3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 23.28	Amazon.Com*C64Ug4Rb3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 47.96	Amazon.Com*6K8C44T23 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 5.99	Amzn Mktp Us*6Q0R98Vs3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 17.49	Quill Corporation - Pcard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 16.81	Amazon.Com*Sb74M0Rw3 Amzn - Pcard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 694.77	Gaylord Rockies Resort - Pcard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 30.00	United 0161539940854 - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 4.10	Sherwin Williams 703203 - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 217.91	Kings Ace Hdwe - Pcard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 444.56	Holiday Inn Express - PCard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 444.56	Holiday Inn Express - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 96.48	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 2.94	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 211.80	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 215.46	Northwest Scientific Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 169.75	Provantage - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 45.53	Exxonmobil 45972171 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 593.99	Fedex Offic16000016089 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 82.53	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 33.03	Exxonmobil 47670591 - PCard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 439.68	Fairfield Inn Cal Expo - PCard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 439.68	Fairfield Inn Cal Expo - PCard
11/12/2019	ACH	U.S. Bank PCards	EOC 911	\$ 105.98	Amazon.Com*Fu1Eu4X73 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 83.92	In *Timemark Incorporated - Pcard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 48.00	City Of Billings Finance - Pcard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 220.14	Jorgensons Inn And Suites - Pcard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 439.28	Wal-Mart #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 61.08	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 32.38	Conoco - Fics Plaza Rk PI - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 54.34	Exxonmobil 47903745 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 14.99	Adobe *Pdf Pack Subs - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 20.32	Wal-Mart #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 19.83	Market Street Gril Slc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 29.75	Mission Navy Yard - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 232.03	Mtleague - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 51.50	Billings Depot - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 4.12	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 125.47	Amzn Mktp Us*7N9OI8S83 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 47.97	Target 00001719 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 39.00	Batteries+Bulbs #0253 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 1,036.80	Sq *Billings Carpet - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 10.00	Wm Supercenter #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 75.47	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 861.94	Party Time Plus - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (10.98)	Amzn Mktp Us - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 59.73	Party America Billings He - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 261.94	Econo Print - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 233.28	Sherwin Williams 703429 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 91.89	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 609.00	Nepelra - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 79.90	Billings Army Navy Surplu - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 23.07	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 29.99	Costco Whse #0069 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 120.00	Iaai - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 120.00	Edge Construction Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 28.66	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 320.00	Billings Chamber Of Comme - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 718.00	Delta Air 0062401733749 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 12.95	Amzn Mktp Us*959Jv7763 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 22.98	Amzn Mktp Us*3L6Kz6To3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 140.95	Bound To Stay Bound Books - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 123.00	Ezcatersam Louies It - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 128.97	Amzn Mktp Us*Z38Sy5Hh3 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 36.53	Amazon.Com*Hw4Em9P83 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 521.92	Zoro Tools Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 79.51	Fedex 99196570 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 36.49	O'Reilly Auto Parts 4301 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 406.64	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 288.30	Amazon.Com*J89Wm2843 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 260.00	Ncpers - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 252.50	Delta Air 0062400798156 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 234.00	United 0162474997337 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 77.00	Code 4 Psea, Inc. - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 97.00	Code 4 Psea, Inc. - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 54.45	Pizza Hut #1714 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 508.46	Indelco Plastics Corp - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 33.47	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 158.90	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 6.68	Pacific Steel #02 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 27.26	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 29.96	Amzn Mktp Us*Qx4F19Mq3 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 14.54	Ups*000000W219W8419 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 24.99	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 15.29	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 276.20	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 15.37	Hose & Rubber Supply Blg - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 239.99	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 23.98	The Home Depot #3101 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 11.98	Cab Store Billings, Mt - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 24.95	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 87.97	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 170.23	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 65.00	Billings Army Navy Surplu - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 130.00	Bighorn Boots - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 125.10	Jcpenney 2810 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 77.77	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 45.46	Facebk *Ws3D8Nnjf2 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 85.89	Sq *Teton Raptor Ce - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 55.31	Hcl Truck Equipment - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 49.26	Conoco - Townpump 12 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 1,147.29	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 1,322.55	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 38.00	Bin 119 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 8.06	Party Time Plus - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 35.05	Amzn Mktp Us*Ro9Zz6Ob3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 8.33	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 72.95	Costco Whse #0069 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 139.99	Napa Store 3547001 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 49.98	Yellowstone County Implem - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 69.91	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 62.08	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 69.00	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 54.54	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 249.41	Nc The Cat Rental St - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 57.88	Wm Supercenter #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 13.36	Heights Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 4.45	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 33.48	Billings Hardware & Se - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 40.00	Snappyduds - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 26.40	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 6.25	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 227.80	Midland Implement Co - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	General	\$ 39.98	Napa Store 3547001 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 493.96	Lisacs Billingstire Sp - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 69.98	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 105.40	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 15.38	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 9.54	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 331.79	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 30.90	Northwest Pipe Fittings, - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 12.58	Heights Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 19.99	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 238.94	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 7.73	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 8.68	Albertsons #4025 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 404.26	Holiday Inn Baltimore In - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 55.95	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 128.40	Meadow Green Sales - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 249.00	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 40.45	Albertsons #4025 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 32.96	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 200.90	Amazon.Com*C83Ka8Rq3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 30.00	United 0161540632263 - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 830.65	Big Sky Linen And Unif - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 53.49	Fastenal Company 01Mtbl - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 43.05	Awg 3575 - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 184.11	City Of Billings Pud - Pcard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 29.73	In *Thompson Pools - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 39.99	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 12.99	Amzn Mktp Us*Ns69E13K3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 207.30	Best Western Plus Grantre - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (205.54)	Hotel*Reservations.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (205.54)	Hotel*Reservations.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 14.84	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 50.00	Facebk *Sch2Dparf2 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 89.00	Wm Supercenter #4412 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ (115.25)	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 27.96	Amazon.Com*Wi8I72X33 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 4.91	Amazon.Com*2M4Yo6Hr3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 14.60	Amzn Mktp Us*Dp43F2Ah3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 86.64	Amzn Mktp Us*Ta0Z743V3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 40.16	Amzn Mktp Us*Hs7V04Sn3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 495.00	Inf* City Directories - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 182.76	Center Point Large Print - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 84.40	Amzn Mktp Us*Gp5875Ka3 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 48.68	Albertsons #0038 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 25.10	The Ups Store 2594 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 7.36	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 11.53	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 88.42	Office Depot #1080 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 91.35	Hose & Rubber Supply Blg - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 20.00	Textmagic.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 26.28	Office Depot #2135 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 19.99	Adobe Creative Cloud - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 66.27	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 57.90	O'Reilly Auto Parts 1551 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 62.31	Hose & Rubber Supply Blg - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 67.60	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 158.90	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 9.00	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	Excel Services - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 98.59	Ups*000000W219W8319 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 611.90	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 56.97	Amazon.Com*V16091G63 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 444.56	Holiday Inn Express - PCard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 439.68	Fairfield Inn Cal Expo - PCard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 279.27	Chico Hot Springs - Pcard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 52.60	Universal Awards - Pcard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 21.50	Ets*Hiset Registration - Pcard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 10.06	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 49.47	Exxonmobil 45376688 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 107.50	Amzn Mktp Us*1T69F3913 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 20.25	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 1,638.00	Bna 3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 12.94	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 8.77	Amzn Mktp Us*Ou17M9T53 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 14.85	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 8.33	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 255.07	Bruco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 399.96	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 4.99	Heights Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 410.00	Speedy Glass 9131 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 60.15	Napa Store 3547001 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 9.92	Ah Turf Specialties Inc - PCard

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11/12/2019	ACH	U.S. Bank PCards	General	\$ 4.59	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 19.75	Ah Turf Specialties Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 404.26	Holiday Inn Baltimore In - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 17.95	Harvest Tech-Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 526.87	Amz*Flip-Pal Mobile - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 279.21	Scholastic Education - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 5.49	Billings Hardware & Se - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 26.88	Amzn Mktp Us*Zh27H2Qc3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 20.76	Amzn Mktp Us*Hp0Xa77N3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 5.99	Amazon.Com*Fy3lo70M3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 35.00	Amzn Mktp Us*Le2Js50S3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 20.12	Amzn Mktp Us*K89Nv3C33 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 40.00	Snappyduds - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 50.20	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 37.00	Smk*Surveymonkey.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 17.85	Amzn Mktp Us*Na1Fj0B53 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 35.92	Independent Press - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 254.94	Amzn Mktp Us*529Ki6Xj3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 14.05	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 10.00	Awg 3575 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 872.02	Indelco Plastics Corp - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 6.74	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 44.16	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 10.80	Selby'S - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 143.81	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 57.09	Ups*000000W219W8399 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 730.85	Hilton Advpurch8002367113 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 20.00	Sq *My Business - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 230.00	Allegra - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 69.39	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 170.24	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 17.27	Gotprint.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 24.95	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 6.29	Carquest 3104 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 174.51	Ah Turf Specialties Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 11.82	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 12.56	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 33.02	Adobe *Creative Cloud - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 176.22	Sherwin Williams 703429 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 108.75	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 45.98	Office Depot #450 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	General	\$ 81.86	Amazon.Com*Bn1Lw9Vw3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 43.62	Wal-Mart #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 41.33	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 28.67	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 29.95	Tire Rama 101 Bc - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 50.62	Ace Electric - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 124.11	Pacific Steel #02 - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 30.00	Alaska Air 0272142795879 - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 30.71	Hose & Rubber Supply Blg - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 53.75	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 672.32	Yellowstone Valley Elect - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 104.00	American Water Technol - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 24.88	Heights Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 150.00	Billings Overhead Door In - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 194.05	A & I Distributors - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 13.40	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 1,200.00	Crescent Electric 054 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 236.99	Galls - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 1,989.82	Northcoast Outfitters - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ (5.47)	Spemco Switches - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 52.37	Spemco Switches - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 104.70	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 555.27	Amazon.Com*Ze3Xy2Ob3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 39.14	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ 34.50	Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ 594.31	Rapidsupplies.Com - Pcard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 276.00	Batteries+Bulbs #0253 - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 17.40	Amzn Mktp Us*Kl4313Ee3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 79.98	Amzn Mktp Us*Y655K3Rz3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 3.78	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Park Mainten	\$ 19.56	Yellowstone Valley Elect - Pcard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 30.54	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 30.54	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 44.53	Amazon.Com*Rk6W28E03 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 12.93	Ups*000000W219W8389 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 209.99	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 184.24	Positive Concepts Inc. - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 89.00	Winchell Landscaping In - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 58.54	Amazon.Com*Mv59l6D13 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 9.49	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 69.93	Costco Whse #0069 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 35.98	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 178.21	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 84.44	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 423.45	Wpsg- Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 448.00	Bluebeam Inc - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 13.95	Amzn Mktp Us*Dr2B93N43 - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 169.99	Shipton'S Big R-West - Pcard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 220.14	Delta Hotels - Pcard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 337.05	Chico Hot Springs - Pcard
11/12/2019	ACH	U.S. Bank PCards	Municipal Grants	\$ 49.75	Costco Whse #0069 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 108.00	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 16.20	Wm Supercenter #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 19.30	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 10.35	Amzn Mktp Us*936Nk27W3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 16.00	Amzn Mktp Us*936Nk27W3 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 97.75	Jimmy Johns - 1646 - E - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 115.26	Amzn Mktp Us*Ch1Lb4673 Am - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 79.55	Pfl.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 41.00	Verticalscr - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 12.33	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 62.46	Sams Club #4805 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ (8.40)	Frontier Fence - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 64.40	Awg 3575 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 68.95	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 19.00	Yellowstone Valley Elect - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 80.00	The lai - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Red Wrecker Recovery - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Mountainside Towing - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 15.00	Sq *Oratium - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 219.00	Dickeys Barbecue Pit - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 16.99	Amazon.Com*I94Rh3RI3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (7.99)	Party America Billings He - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 41.70	Brockels Chocolates - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 174.96	Sherwin Williams 703429 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 49.26	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 13.87	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 1,099.79	Thomson West*Tcd - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 7.99	Albertsons #0047 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 318.83	Bruco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 99.96	Shiptons Big R Heights - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 19.98	Heights Ace Hdwe - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	General	\$ 49.99	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 59.00	Dxp Enterprises - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 5.32	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 40.49	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 32.89	Carquest 3104 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 285.50	Denny Menholt Service - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 42.99	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 149.50	Shipton'S Big R-East - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 129.99	Ah Turf Specialties Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 15.96	Amzn Mktp Us*Hn1K96Ad3 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 42.00	Garden Avenue Greenhous - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 18.98	Amzn Mktp Us*643Cj7I73 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (728.08)	lfsbulk.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 69.00	Buddy Punch - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 25.00	Facebk *6Bk4UI6C32 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 4.10	Facebk *Waaa2M6C32 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 41.00	Batteries+Bulbs #0253 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 199.21	Meadow Green Sales - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 1,904.24	Asco Pacific Supply - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 66.92	Hose & Rubber Ar - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 57.62	Fastenal Company 01Mtbl - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 653.76	Embassy Suites Dwntwn - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 94.58	Hose & Rubber Ar - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 11.97	At&T*Bill Payment - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 384.88	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 130.00	Scheels Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 330.14	Montana Broom & Brush Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 349.50	R & S Supply Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ (1,146.95)	Pccsales - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 9.98	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 96.75	Spic And Span - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 474.40	Johnson Controls Ss - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 66.50	Npc*New Pig Corp - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 24.82	Amzn Mktp Us*Eh8Gi7Bq3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 92.97	Veritiv-West - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 5.18	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	IT Resources	\$ 351.11	Idu*Insight Public Sec - Pcard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 47.90	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 45.96	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 12.50	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 99.89	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 314.18	Billings Hotel & Convent - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 5.10	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 194.46	Comfort Inn Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 641.60	Fish Window Cleaning - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 53.01	Fedex 99196570 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 2,250.00	In *E-Hazard.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 97.23	Comfort Inn Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 62.86	Vistapr*Vistaprint.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 60.30	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 13.28	Robotronics Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 17.54	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 139.00	Int'L Code Council Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 233.59	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 47.69	Kb Commercial Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 46.87	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 23.85	Wm Supercenter #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 41.02	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 13.49	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Building	\$ 35.63	360 Office Solutions Inc - Pcard
11/12/2019	ACH	U.S. Bank PCards	St/Traffic Oper	\$ 270.00	Danner-Lacrosse - Pcard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 444.56	Holiday Inn Express - PCard
11/12/2019	ACH	U.S. Bank PCards	Fire Grants	\$ 43.82	Cenex Mountain07083363 - PCard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 45.46	Costco Whse #0069 - Pcard
11/12/2019	ACH	U.S. Bank PCards	City/Co Planning	\$ 88.91	Pizza Hut #1714 - Pcard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 239.52	Wal-Mart #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 256.46	Action Targets - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 42.82	Exxonmobil 45376688 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 22.20	Wm Supercenter #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 2.58	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 27.33	Amzn Mktp Us*B69J93Bt3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 83.96	Amzn Mktp Us*5966Q5883 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 6.93	Amzn Mktp Us*AI75P40K3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 24.99	Paypal *Lhbaekeland - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 19.35	Amazon.Com*183BI0Dh3 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 19.95	Amazon.Com*Dc0Ay2Tz3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 12.13	Amzn Mktp Us*C92Uy7Gf3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 112.76	Bound To Stay Bound Books - PCard
11/12/2019	ACH	U.S. Bank PCards	Library	\$ 112.76	Bound To Stay Bound Books - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 65.62	Amzn Mktp Us*0E7Qd1RI3 - PCard
11/12/2019	ACH	U.S. Bank PCards	CDBG	\$ 63.95	Amzn Mktp Us*Ni7R24Js3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ (70.00)	Mt Gov Online Trnsctns - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 17.64	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 6.67	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 730.85	Hilton Advpurch8002367113 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 20.00	Ten Bernies Northern Hote - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 24.00	Bin 119 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 30.00	Delta Air Baggage Fee - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 8.70	Longworth Fc 60068087 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 9.15	The Big Stick - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 4.75	L A Superior Court - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 9.04	Amzn Mktp Us*Ou17M9T53 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 38.22	Selby'S - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 92.88	Hanson Chemical - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 65.78	Ah Turf Specialties Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 33.48	Billings Hardware & Se - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 16.64	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 1,545.71	Bettymills - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 10.55	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 12.49	Napa Store 3547001 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 132.19	Yellowstone Polaris - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 3.51	Midland Implement Co - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 9.99	Amzn Mktp Us*X84Em9873 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 59.60	Billings Hardware & Ga - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 52.85	Harvest Tech-Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 31.48	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 460.23	Mt Gov Online Trnsctns - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 30.00	Delta Air Baggage Fee - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (1,276.94)	Apl*Apple Online Store - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ (653.39)	lfsbulk.Com - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 119.92	Amazon.Com*Mp8Dy7M63 Amzn - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 43.28	Usa Football - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 32.02	Wm Supercenter #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 9.00	Big Lots Stores - #1923 - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 111.41	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	General	\$ 17.96	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 58.23	Provantage - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 36.49	O'Reilly Auto Parts 4301 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 14.99	Adobe *Acropro Subs - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 18.35	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 185.75	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 90.00	Sq *Skyline Service - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 90.48	Northwest Industrial Supp - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 7.17	Fastenal Company 01Mtb1 - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 18.17	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 14.00	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 48.22	National Coatings 3188 - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 4.33	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 79.20	Pacific Steel #02 - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,701.34	Fastenal Company 01Mtbll - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,894.01	Fastenal Company 01Mtbll - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 71.98	Ah Turf Specialties Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 9.22	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 15.82	Fedex 99293233 - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 29.86	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 132.98	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 113.50	Billings Construction Sup - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 135.00	Air Controls-Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 5.27	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 35.89	Fastenal Company 01Mtbll - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 91.83	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 83.71	Protective Industries, In - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 267.71	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 60.66	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 2,048.86	Nwestco - 003 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 720.05	House Of Clean - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 338.56	House Of Clean - Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 28.56	Fastenal Company 01Mtbll - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 21.70	Yellowstone County Treas - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 914.77	Lawson Products - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 895.05	Montana Broom & Brush Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 901.29	Montana Broom & Brush Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 498.99	Amzn Mktp Us*Wv7Wd9Vd3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 767.10	Vemco- Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 8.20	Tractor & Equipment - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 31.43	Albertsons #4025 - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 31.84	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 10.99	Office Depot #2135 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 68.97	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 115.56	Northwest Scientific Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 15.86	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 254.24	Crescent Electric 054 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 1,023.17	Graybar Electric - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 30.00	Sq *Skyline Service - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,071.10	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 1,399.57	Fastenal Company 01Mtbl - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 600.00	In *Action Pest Control - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 30.00	Alaska Air 0272142374191 - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 149.76	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 39.99	Harbor Freight Tools 207 - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 100.96	Tacoma Screw Products B - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 3.42	Wm Supercenter #2923 - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 25.98	Shipton'S Big R-West - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 166.09	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 2.79	Carquest 3103 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 10.51	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 1,100.74	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 71.28	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 10.40	Montana Broom & Brush Co - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 71.00	Accent Print Shop - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 4.98	Fedex Offic16000016089 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 209.85	Amzn Mktp Us*Wf2347Js3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 1,643.98	Genesis Lamp Corp - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 93.85	Ecolab Pest Cs - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 8.99	Costco Whse #0069 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 15.86	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 42.50	Aaim Solutions - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 94.59	City Of Billings Pud - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 4.49	Wal-Mart #1956 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 8.82	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 42.69	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 13.22	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 11.98	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 8.59	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 137.65	Uline *Ship Supplies - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 50.63	Ace Electric - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 76.31	Heights Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Solid Waste	\$ 162.15	Industrial Sales And Se - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 1,823.08	Nwestco - 003 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 118.00	Accent Print Shop - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 427.68	Spencer Fluid Power - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 104.27	Ecolab Pest Cs - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 94.09	Amzn Mktp Us*P51471S83 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ (10.00)	Conoco - Dons C W & Exp L - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ (17.99)	Amzn Mktp Us - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 8.98	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 307.11	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 59.00	Bighorn Boots - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ 35.97	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Facilities Mngmt	\$ (58.32)	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	P.W. Admin	\$ 44.85	Amazon.Com*Ao9Wr8E23 - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 46.40	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Engineering	\$ 20.70	Copy Right - PCard
11/12/2019	ACH	U.S. Bank PCards	Police Programs	\$ 2,399.00	Paypal *Oxygenforen - PCard
11/12/2019	ACH	U.S. Bank PCards	Water	\$ 13.84	4Te*Kenco Security And Te - PCard
11/12/2019	ACH	U.S. Bank PCards	Public Safety	\$ 80.00	The lai - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 44.88	Cenex Zip Trip07082621 - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 19.99	Adobe *Creative Cloud - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 761.82	Midland Scientific Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 194.46	Comfort Inn Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 21.04	Amzn Mktp Us*7K6PI2563 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 223.44	Yellowstone Valley Elect - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 16.90	Hose & Rubber Supply Blg - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 112.57	Office Depot #450 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 434.40	Batteries+Bulbs #0253 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 275.00	Billings Overhead Door In - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 99.99	Amzn Mktp Us*Jp2Qy3lp3 - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ (5.19)	A & I Distributors - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 177.15	Meadow Green Sales - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 190.93	Norco Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 214.00	Redd'S Prints And Signs I - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 534.80	Fishers Technology - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ (103.24)	Lowes #00319* - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 48.98	Radio Shack - Mt - PCard
11/12/2019	ACH	U.S. Bank PCards	Airport	\$ 11.00	Batteries+Bulbs #0253 - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 283.51	Veritiv-West - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 123.75	Big Sky Linen And Unif - PCard
11/12/2019	ACH	U.S. Bank PCards	Transit	\$ 882.00	Lp Anderson Point S Tire - PCard
11/12/2019	ACH	U.S. Bank PCards	Fleet	\$ 628.00	Bighorn Boots - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 6.84	Volgistics Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 429.62	Northwest Scientific Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ (1,023.17)	Graybar Electric Company - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 11.58	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 33.48	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 207.30	Best Western Plus Grantre - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 57.83	Target 00013334 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ (10.99)	Office Depot #2135 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 194.46	Comfort Inn Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 25.16	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 65.89	Costco Whse #0069 - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 12.99	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 107.00	Sherwin Williams 703429 - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 38.45	Northwest Scientific Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 49.50	Ratco Trailer And Hitch - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 194.46	Comfort Inn Bozeman - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 7.20	Selby'S - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 1,025.95	Galco Industrial Electro - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 22.08	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 89.62	Northwest Industrial Supp - PCard
11/12/2019	ACH	U.S. Bank PCards	Wastewater	\$ 40.72	Grainger - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 1.00	City Of Billings - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 13.88	360 Office Solutions Inc - PCard
11/12/2019	ACH	U.S. Bank PCards	Parking	\$ 23.37	Kings Ace Hdwe - PCard
11/12/2019	ACH	U.S. Bank PCards	Park District 1	\$ 641.04	Delta By Marriott Balt - PCard

**Regular City Council Meeting**

**Meeting Date:** 12/09/2019

**TITLE:** Public Hearing and Resolution Approving the FY 2021 Technology and Equipment Replacement Plans and the FY 2021 - FY 2025 Capital Improvement Plan

**PRESENTED BY:** Jennifer Duray

**Department:** Public Works

**Presentation:** Yes

**PROBLEM/ISSUE STATEMENT**

The Technology Replacement Plan (TRP), Equipment Replacement Plan (ERP), and Capital Improvement Plan (CIP) are financial tools that indicate the City Council's priorities for the physical assets of the City when the City departments prepare their budgets. The draft of the Fiscal Year (FY) 2021 TRP, the FY 2021 ERP and the FY 2021-2025 CIP were presented to the City Council at the November 18, 2019 work session. The CIP was again discussed at the December 2, 2019 work session. The following are the revisions that have been made to the draft CIP that was presented at the November 18, 2019 Council work session:

- Public Works Department
  - Amend Pedestrian Crossing of Exposition Drive from FY 2021 to FY 2022.

Staff is required to makes multiple revenue assumptions to develop the draft CIP. Some of these assumptions are dependent on external factors and other assumptions are contingent on future actions by City Council during the budget process. The primary assumptions that are dependent on external factors are:

- Private contributions will be received as expected for the Planning and Parks and Recreation departments' projects in the amounts specified on page 18 of the CIP.
- Grants will be acquired for the Aviation and Transit, Planning, Parks and Recreation, and Public Works departments in the amounts specified in the CIP on pages 19 and 20.
- Gas Tax/BARSAA revenues are available as estimated by staff. Gas tax was estimated at the current allocation amount with no escalation and BARSAA was estimated at the current allocation amount with a 3% escalation.
- A public safety mill levy will be passed to fund the two new fire stations, non-debt portion of the new cityhall, as well as debt service on the new cityhall. (This is also dependent on Council action).
- Water user fees will be received as estimated. While all user fees are dependent on realizing staff estimates, water user fees fluctuate much more than other user fees due to the seasonality component of water use.

The primary assumptions that are dependent on future City Council action are:

- Bond sales will be approved for New Cityhall project and the South Billings Aquatic/Recreation Center project, as well as for Public Works water, sidewalk, and Special Improvement District (SID) projects in the amounts specified on page 19 of the CIP.
- Arterial, Storm, and Street Maintenance District Assessments will be increased annually

according to the construction cost index.

- Park District 1 assessments are increased by \$733,000 in FY 21, \$666,000 in FY 22, and \$1 million in fiscal years 23 – 25 and inflationary increases are also approved each year.

The CIP is a funding plan and does not appropriate any budget authority. Both appropriations (legal authorizations to expend money) and revenue increases are accomplished through the budget process. Thus, if the FY 2021-2025 CIP is approved as recommended and any of these assumptions are not realized, affected projects will need to be delayed or eliminated.

Copies of the TRP, ERP, and CIP are on file in the City Clerk's Office and are posted on the City's website. Council is being asked to hold a public hearing and consider final adoption of the FY 2021 TRP, the FY 2021 ERP, and the FY 2021 to FY 2025 CIP.

## **ALTERNATIVES ANALYZED**

Council may:

- Hold a public hearing and adopt the TRP, ERP, and CIP as presented; or,
- Hold a public hearing and take no action which will not allow the items in the TRP, ERP, and CIP to be included in the City's budget for FY 2021; or,
- Hold a public hearing, amend the program(s) to include any desired projects and changes, and adopt the TRP, ERP, and CIP as amended; or,
- Hold a public hearing and defer action to a later Council meeting.

## **FINANCIAL IMPACT**

The proposed FY 2021 TRP would result in expenditures totaling \$1,067,954 of which \$496,500 is for capital and \$571,454 is considered operations and maintenance expenses. The proposed FY 2021 ERP contains \$6,751,357 for replacements and \$983,703 in supplemental budget requests for a total of \$7,735,060. \$816,117 of this amount will be funded with grants and the remaining uses City funds. The FY 2021 budget for the proposed CIP would result in expenditures totaling \$116,632,621. The items in each of the programs are identified and proposed by staff. However, Council amendments and the availability of funds in FY 2021 and future years could affect the actual costs of the items in those programs.

## **RECOMMENDATION**

Staff recommends that Council approve the FY 2021 TRP, the FY 2021 ERP, and the FY 2021 to FY 2025 CIP.

## **APPROVED BY CITY ADMINISTRATOR**

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