

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”

WORK SESSION AGENDA

COUNCIL CHAMBERS

April 15, 2019

5:30 P.M.

CALL TO ORDER: Mayor Cole

- 1. Legislative Update**
 - Public Comment

- 2. Quarterly Updates:**
 - Billings Industrial Revitalization District (BIRD)
 - Downtown Billings Partnership (DBP)
 - South Billings Urban Renewal Associations (SBURA)
 - Budget
 - Health Fund
 - Initiatives / Work Plan
 - City-wide Park District 1 Projects
 - Code Enforcement Update
 - Police Annual Report
 - Fire Annual Report
 - Public Comment

- 3. Water and Wastewater Rate Study Results and Recommendations**
 - Public Comment

COUNCIL DISCUSSION:

PUBLIC COMMENT on “NON-AGENDA ITEMS”. *Speaker Sign-in required. (Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)*

ADJOURN:

CLOSED EXECUTIVE SESSION* (pending litigation)

Note:

- This meeting is an “informal” meeting of the City Council. The content of the Agenda is subject to change at the meeting.
- In the event there is a Closed Executive Session at the end of a Work Session, the sole purpose is to discuss litigation strategy. The other parties to the case(s) discussed are not public bodies or associations as described in Section 2-3-203(1) and (2), MCA. The meeting is closed, as allowed by Section 2-3-203(4)(a), MCA, “to discuss a strategy to be followed with respect to litigation when an open meeting would have a detrimental effect on the litigating position” of the City of Billings.

Council Work Session

2.

Meeting Date: 04/15/2019

TITLE: Quarterly Updates

Department: City Hall Administration

Presentation: Yes

PROBLEM/ISSUE STATEMENT

Quarterly Updates will be provided to Mayor and Council in the following areas:

- Billings Industrial Revitalization District (Tim Goodridge)
- Downtown Billings Partnership (Katy Easton - Downtown Billings Alliance)
- South Billings Urban Renewal Association (Steve Zier)
- City of Billings Budget (Andy Zoeller - Finance Director)
- City of Billings Health Insurance Fund (Karla Stanton - Human Resources Director)
- Council Initiatives / Work Plan (Kevin Iffland)
- City of Billings Park District 1 Projects (Mike Whitaker)
- Code Enforcement (Nicole Cromwell)
- Billings Fire Department Annual Report (Fire Chief Rash)
- Billings Police Department Annual Report (Police Chief St John)

RECOMMENDATION

No action will be required by Council on this item.

Attachments

- April Quarterly Updates
 - BPD 2018 Annual
 - BFD 2018 Annual
-



1413 4th Avenue North, Suite C • Billings, MT 59101

Quarterly Report to City of Billings
FYE 2019 Quarter 3 – April 15, 2019

Create a BID in the EBURD

- Vandalism, vagrancy and theft are the number one concern for property owners in the EBURD.
- First initiative would fund district-wide security patrols to discourage infractions and encourage perception of safety in the district.
- Complements the perception of order projected by recent infrastructure projects

Oxxfest

- BIRD is teaming up with Red Oxx to expand our celebration of the EBURD
- September 13 & 14: Musical performances on the Red Oxx Events Lawn; Open house at participating district businesses; Show cars displayed on new streets; Concessions; Art displays

2018 EBURD Lighting Safety & Street Project

- Montana Lines is mobilized and finishing the lights on railroad and MDT streets: Montana Ave from 22nd to 14th; North 13th and North 10th.
- Work on all the remaining flatwork will begin once everything dries out and Knife River mobilizes.
- Council can expect an invitation shortly to tour the project.

Landscaping & Beautification Project

- \$32,875 in funding remains in the matching fund. Discussions with interested property owners are ongoing.

Amending the EBURD

- Amendment to the EBURD is dependent on petitions to annex into the city from interested property owners. The resolution of current pending property sales will determine if this happens or not. The deadline for petitions to annex, to amend and certify with the DOR for the 2019 year, is August 2.

FINANCIAL REPORT FOR THE QUARTER

Numbers provided by city finance department

	East Tax Increment Fund		
	<i>For the Quarter Ended March 31, 2019</i>		
FY19 Beginning Fund Balance	\$ 1,209,807		
Revenue			
Tax	474,014		
Intergovernmental	73,327		
Proceeds from Debt Issuance	3,560,367		
Investment Earnings	<u>31,154</u>		
Total Revenue	4,138,862		
			FY19
Expenditures			Budget
Professional Services	833		35,000
Cost Allocation	30,729		40,970
EBURD Operating Agreement	69,974		139,946
Development Project Incentives	115,172		184,250
Debt Service	360,098		444,138
Capital Outlay	<u>2,295,399</u>		<u>4,819,608</u>
Total Expenditures	2,872,205		5,663,912
Ending Fund Balance	\$ 2,476,464		
Cash Balance as of 03/31/19	\$ 1,774,682		
Outstanding Awards:			Annual
FIB	329,735		109,000
GSA	99,491		77,000

Quarterly Report to Billings City Council

3rd Quarter FY19

Monday, April 15, 2019

- Status of the N27th/Downtown Tax Increment Fund for FY 19 - 3rd Quarter Ending, March 31, 2019 – see attached spreadsheet with fund line items
- DBP Highlights and other work in the N27th Street Urban Renewal District
 - Finalized Development Agreement – Awaiting City and Developer Signatures
 - ArtHouse Cinema - \$350,000
 - Stillwater - \$1,500,000
 - Development Director Position
 - 2nd Interviews scheduled/completed
 - May 1 anticipated start date
 - New Business
 - Yellowstone Valley Brewing
 - Bar MT
- General Alliance Work
 - WE MOVED!!! 116 North 29th St
 - St Patrick's Day Parade and Celtic Fair
 - Five new Traffic Signal Box wraps ready to go
 - Two new SkyPoint sculptures
 - Unveiling of the new Downtown Billings Ally card
 - Working with USS Billings Commissioning Committee
 - Merchandise
 - Financials
- Development Project Incentives (TIF grant projects)
 - Completed
 - Sawyer Building – 2223 Montana Avenue
 - DBP board scheduled to tour the complete project, submitted paperwork under review for reimbursement
 - In Progress
 - Battle of the Plans – major award recipients
 - SOMETHINGchic - women's boutique
 - Lease signed and construction under way.
 - Opening May 2019
 - This House of Books
 - Contacted about funds previously awarded for signage
 - On Deck
 - Stillwater Building (Battin Courthouse)– 317 N 26th Street
 - Ready for signatures
 - Art House Cinema Phase II – 109 N 30th Street
 - Ready for signatures
 - TIF Inquiries
 - Multiple requests for information regarding allowable TIF expenditures

**N27/Downtown Tax
Increment Fund**
*For the Quarter Ended
March 31, 2019*

FY19 Beginning Fund Balance **\$2,523,093**

Revenue

Tax	1,263,350
Intergovernmental	105,910
Investment Earnings	12,049

Total Revenue **1,381,309**

Expenditures

Professional Services	43,067	41,200
Cost Allocation	43,434	57,916
DBP Operating Agreement	186,294	279,441
Development Project Incentives	216,578	2,730,588
Debt Service	947,640	948,652
Transfer to Parking	100,000	100,000

Total Expenditures **1,537,013** **4,157,797**

Ending Fund Balance **\$2,367,389**

Cash Balance as of 03/31/19 **\$750,628**

Development Projects Outstanding

Wendy's Bldg/124 Group	699,999
Battle of the Plans 2017	24,900
Art House Cinema	350,000
Alberta Bair Theatre	3,500,000
Griffin Sawyer	420,000
Stillwater Building	1,500,000

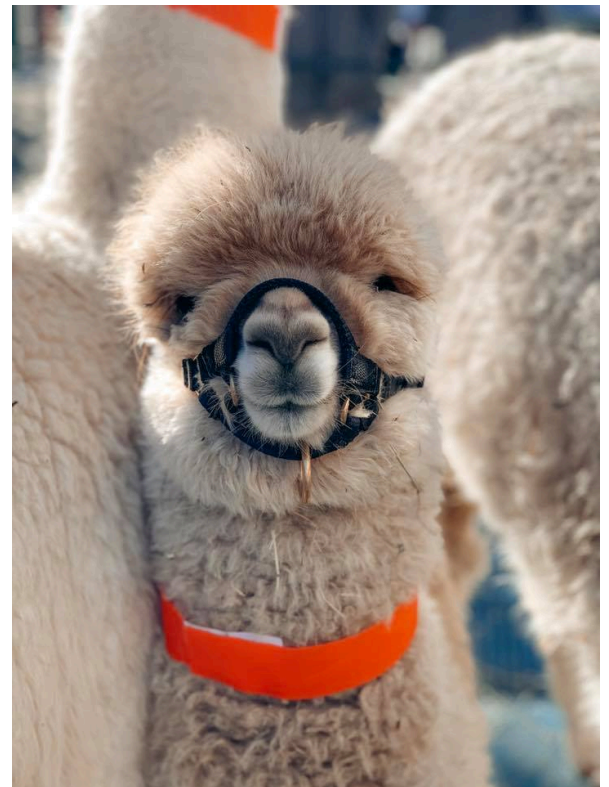
6,494,899



Summer Sounds Concert - Nitty Gritty Dirt Band



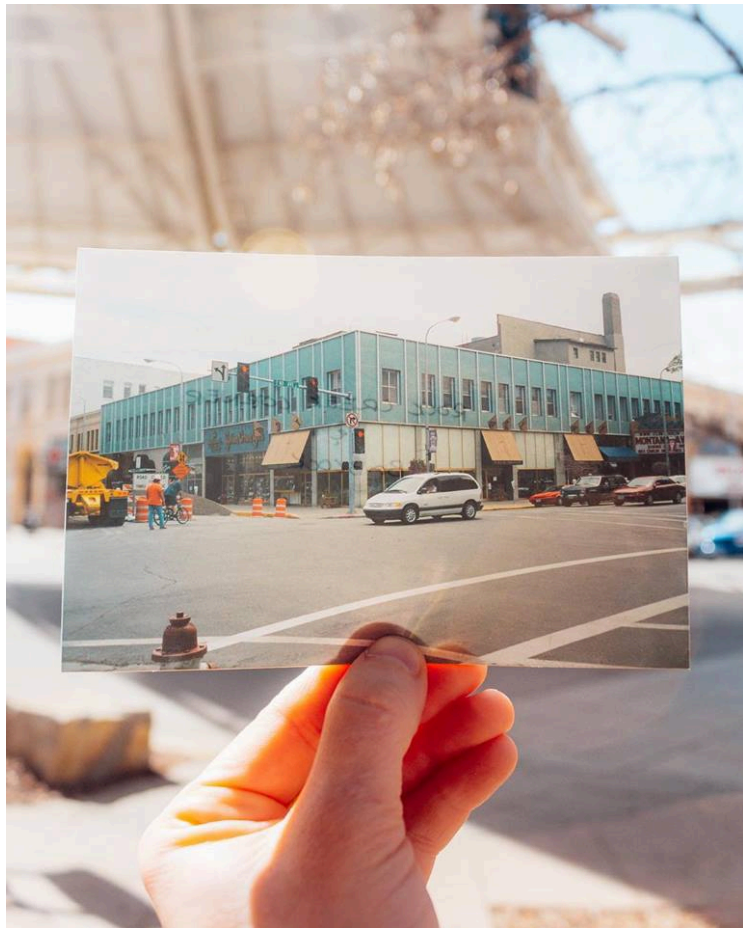
SO MUCH SNOW!!



Nutmeg at the Celtic Fair



St Patrick's Day Parade



#TBT Rock Creek Coffee



CITY COUNCIL QUARTERLY REPORT APRIL 16TH, 2019 COUNCIL WORK SESSION

Please see the information below for the April 16th Quarterly Report from the SBURA related to activities in the South Billings Boulevard Urban Renewal District.

South Billings Aquatics & Recreation Center

- The final Steering Committee meeting, along with a public forum, will take place mid-May, date TBD
- Plan adoption likely to occur June/July 2019
- Next phase will be a community fundraising plan

South Billings and Police Evidence Center Discussion

- Discussion of funding for the proposed Billings Police evidence center project
- South Billings Urban Renewal is supportive of the project
- Further presentation and discussion scheduled for the May 7th South Billings Board Meeting

Project Updates

- King Ave E design awarded, design work to begin immediately
- Optimist playground is DONE!
- Ribbon cutting to be scheduled for the playground and the dedication of the North parking lot
- Amend Park turf field improvements in progress as a partnership with the Amend Park Development Council
- Boys & Girls Club of Yellowstone County TIF funding application at the April 22nd Council meeting for approval
- CIP requests at the April 22nd Council meeting for approval
- FY20 Budget Planning ongoing
- MOU approval tentatively schedule for the May



**SOUTH BILLINGS URBAN
RENEWAL ASSOCIATION**

SBURA Quarterly Update 4.16.2019		
	<i>For the Quarter Ended March 31, 2019</i>	
FY19 Beginning Fund Balance	\$ 7,666,170	
Revenue		
Tax	1,790,692	
Intergovernmental	128,109	
Investment Earnings	<u>69,199</u>	
Total Revenue	1,988,000	
		FY19 Budget
Expenditures		
Professional Services	117,790	163,690
Cost Allocation	42,297	56,398
Development Project Incentives	211,512	92,712
Debt Service	645,643	652,444
Capital Outlay	<u>2,794,676</u>	<u>5,594,464</u>
Total Expenditures	3,811,918	6,559,708
Ending Fund Balance	\$ 5,842,252	
Cash Balance as of 03/31/19	\$ 4,780,206	



FROM THE DESK OF ANDY ZOELLER

Finance Director
PO Box 1178
Billings, MT 59103
(406) 657-8209 FAX (406) 247-8608
email: zoellera@ci.billings.mt.us

MEMORANDUM

To: Honorable Mayor and City Council
CC: Chris Kukulski, City Administrator
Date: 4/10/19
Subject: FY19 Third Quarter Budget Report

Attached is the third quarter FY19 budget to actual report for your review. We are 75% of the way through the fiscal year, as such, funds should have used approximately 75% of their operating budget.

General Fund

Taxes are collected throughout the year with the major collections occurring in the months of December and June. As a result of the timing of these payments, the percentage of taxes collected compared to the amount budgeted may appear to be lagging. However, if most of the taxes that are currently outstanding are paid in June, the City will finish the year with approximately 94% of the budgeted amount of taxes being collected. License & Permit revenue is being collected at a greater rate than what was anticipated in the budget. The main driver of this appears to be an increase in business license applications.

Expenditures are slightly less than anticipated at 72% of the total budget. This is driven mainly by vacancy savings and transfer to the Public Safety Fund.

The City Attorney's budget will need a budget amendment, as outside counsel costs have been greater than anticipated. Other departments within the general fund appear to be operating as anticipated.

Solid Waste Fund

The Solid Waste Fund appears to be over budget. This is due to the award of the contract to build the solid waste transfer facility. While the funds have not been expended the budget has been encumbered, causing the fund to appear that it is over budget. A budget amendment will follow to match the contract amount.

City of Billings
GENERAL FUND OPERATING

For Period Ending 3/31/2019

For fiscal year 2019, Periods 1 - 9

	Total 2019 Amended Budget	YTD 2019 Actual	2019 Encumbrance	Variance	%	YTD 2018 Actual
Revenues:						
TAXES	\$ 16,790,920	\$ 10,056,510	\$ -	\$ (6,734,410)	60	\$ 9,426,443
LICENSES & PERMITS	2,146,291	2,009,008	-	(137,283)	94	3,713,530
INTER-GOVERNMENTAL	11,430,866	8,625,717	-	(2,805,149)	75	8,462,217
CHARGES FOR SERVICES	4,032,642	3,008,702	-	(1,023,940)	75	3,022,680
FINES & FORFEITS	1,656,203	825,091	-	(831,112)	50	1,026,043
SPECIAL ASSESMENTS	-	189	-	189	-	-
INVESTMENT EARNINGS	217,000	270,842	-	53,842	125	107,341
INTERFUND TRANSFERS	6,600	2,022	-	(4,578)	31	1,252,282
DEBT PROCEEDS	-	-	-	-	-	-
MISCELLANEOUS	-	225,319	-	225,319	-	3,091
Total Revenues	<u>\$ 36,280,522</u>	<u>\$ 25,023,399</u>	<u>\$ -</u>	<u>\$ (11,257,123)</u>	<u>69</u>	<u>\$27,013,627</u>
Expenditures:						
By Category						
PERSONAL SERVICES	\$ 8,611,820	\$ 6,033,374	\$ -	\$ 2,578,446	70	\$ 5,653,191
OPERATIONS & MAINT	4,478,524	3,317,260	68,034	1,093,231	76	2,702,838
CAPITAL	-	60,764	-	(60,764)	-	8,239
DEBT SERVICE	-	-	-	-	-	-
INTERFUND TRANSFERS	31,855,087	22,686,314	-	9,168,773	71	19,353,925
Total Expenditures	<u>\$ 44,945,431</u>	<u>\$ 32,097,712</u>	<u>\$ 68,034</u>	<u>\$ 12,779,685</u>	<u>72</u>	<u>\$27,718,194</u>

Totals and variances may contain rounding differences. Budget numbers include prior year encumbrances/commitments and approved budget adjustments.

City of Billings

GENERAL FUND-BY DEPT DIVISION

For Period Ending 3/31/2019

For fiscal year 2019, Periods 1 - 9

	Total 2019 Amended Budget	YTD 2019 Actual	2019 Encumbrance	Variance	%	YTD 2018 Actual
Expenditures:						
By Department/Division						
MAYOR & COUNCIL	\$ 219,565	\$ 170,059	\$ -	\$ 49,506	77	\$ 155,594
CITY ADMINISTRATOR	777,077	553,535	-	223,542	71	456,717
HUMAN RESOURCES	745,750	513,292	-	232,458	69	496,542
CITY ATTORNEY	1,718,003	1,507,138	-	210,865	88	1,304,758
MUNICIPAL COURT	1,499,494	993,559	-	505,935	66	979,628
FINANCE	1,582,619	1,080,098	-	502,521	68	972,719
CODE ENFORCEMENT	558,019	362,389	-	195,630	65	367,296
PARKS & RECREATION	7,442,515	5,741,056	3,034	1,698,426	77	3,283,519
NON-DEPARTMENTAL	30,322,389	21,146,585	65,000	9,110,804	70	19,699,419
COUNCIL CONTINGENCY	80,000	30,000	-	50,000	38	2,003
Total Expenditures	\$ 44,945,431	\$ 32,097,712	\$ 68,034	\$ 12,779,685	72	\$ 27,718,194

Totals and variances may contain rounding differences. Budget numbers include prior year encumbrances/commitments and approved budget adjustments.

City of Billings
PUBLIC SAFETY FUND

For Period Ending 3/31/2019

For fiscal year 2019, Periods 1 - 9

	Total 2019 Amended Budget	YTD 2019 Actual	2019 Encumbrance	Variance	%	YTD 2018 Actual
Revenues:						
TAXES	\$ 12,938,519	\$ 7,511,905	\$ -	\$ (5,426,614)	58	\$ 7,361,126
LICENSES & PERMITS	27,700	24,601	-	(3,099)	89	27,581
INTER-GOVERNMENTAL	3,095,079	2,297,085	-	(797,994)	74	2,020,638
CHARGES FOR SERVICES	1,482,387	954,873	(605)	(528,119)	64	849,005
FINES & FORFEITS	2,400	1,800	-	(600)	75	1,800
INVESTMENT EARNINGS	300	9,131	-	8,831	100	2,227
INTERFUND TRANSFERS	28,040,920	19,551,100	-	(8,489,820)	70	18,356,741
DEBT PROCEEDS	-	-	-	-	-	-
MISCELLANEOUS	29,095	47,616	-	18,521	164	41,173
Total Revenues	\$ 45,616,400	\$ 30,398,111	\$ (605)	\$ (15,218,894)	67	\$ 28,660,290
Expenditures:						
By Category						
PERSONAL SERVICES	\$ 37,190,118	\$ 26,796,191	\$ -	\$ 10,393,927	72	\$ 25,199,662
OPERATIONS & MAINT	5,596,527	4,419,027	91,933	1,085,567	81	4,299,586
CAPITAL	1,800,604	489,736	63,520	1,247,349	31	89,303
DEBT SERVICE	-	-	-	-	-	236,502
INTERFUND TRANSFERS	1,387,562	912,372	-	475,190	66	441,467
Total Expenditures	\$ 45,974,811	\$ 32,617,325	\$ 155,453	\$ 13,202,033	71	\$ 30,266,520
By Department/Division						
POLICE	\$ 24,215,723	\$ 17,899,260	\$ 90,551	\$ 6,225,912	74	\$ 16,741,492
FIRE	21,759,088	14,718,065	64,902	6,976,121	68	13,525,028
Total Expenditures	\$ 45,974,811	\$ 32,617,325	\$ 155,453	\$ 13,202,033	71	\$ 30,266,520

Totals and variances may contain rounding differences. Budget numbers include prior year encumbrances/commitments and approved budget adjustments.

City of Billings
PUBLIC WORKS-WATER FUND

For Period Ending 3/31/2019

For fiscal year 2019, Periods 1 - 9

	Total 2019 Amended Budget	YTD 2019 Actual	2019 Encumbrance	Variance	%	YTD 2018 Actual
Revenues:						
TAXES	\$ -	\$ -	\$ -	\$ -	-	\$ -
LICENSES & PERMITS	-	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	-	-
CHARGES FOR SERVICES	25,805,700	17,780,719	-	(8,024,981)	69	18,011,138
FINES & FORFEITS	-	-	-	-	-	-
INVESTMENT EARNINGS	270,300	869,382	-	599,082	322	161,760
DEBT PROCEEDS	-	-	-	-	-	-
MISCELLANEOUS	7,200	146,547	-	139,347	2,035	13,877
Total Revenues	\$ 26,083,200	\$ 18,796,648	\$ -	\$ (7,286,552)	72	\$ 18,186,774
Expenditures:						
By Category						
PERSONAL SERVICES	\$ 5,204,735	\$ 3,601,849	\$ -	\$ 1,602,886	69	\$ 3,588,328
OPERATIONS & MAINT	7,752,200	5,187,975	355,805	2,208,419	72	5,721,425
CAPITAL	37,270,211	4,545,845	5,590,715	27,133,652	27	4,620,627
DEBT SERVICE	2,770,500	342,574	-	2,427,926	12	-
INTERFUND TRANSFERS	-	-	-	-	-	-
Total Expenditures	\$ 52,997,645	\$ 13,678,243	\$ 5,946,520	\$ 33,372,883	37	\$ 13,930,381

Totals and variances may contain rounding differences. Budget numbers include prior year encumbrances/commitments and approved budget adjustments.

City of Billings

PUBLIC WORKS-WASTEWATER FUND

For Period Ending 3/31/2019

For fiscal year 2019, Periods 1 - 9

	Total 2019 Amended Budget	YTD 2019 Actual	2019 Encumbrance	Variance	%	YTD 2018 Actual
Revenues:						
TAXES	\$ -	\$ -	\$ -	\$ -	-	\$ -
LICENSES & PERMITS	-	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	-	-
CHARGES FOR SERVICES	19,540,410	17,146,636	-	(2,393,774)	88	12,893,952
FINES & FORFEITS	-	-	-	-	-	-
INVESTMENT EARNINGS	725,000	803,765	-	78,765	111	525,880
DEBT PROCEEDS	-	-	-	-	-	-
MISCELLANEOUS	-	2,514	-	2,514	100	5,233
Total Revenues	\$ 20,265,410	\$ 17,952,915	\$ -	\$ (2,312,495)	89	\$ 13,425,065
Expenditures:						
By Category						
PERSONAL SERVICES	\$ 4,135,937	\$ 2,754,518	\$ -	\$ 1,381,419	67	\$ 2,730,843
OPERATIONS & MAINT	5,077,111	3,357,494	324,984	1,394,633	73	3,164,361
CAPITAL	55,997,558	18,864,800	23,663,384	13,469,374	76	20,740,796
DEBT SERVICE	5,330,000	185,714	-	5,144,286	3	-
INTERFUND TRANSFERS	-	-	-	-	-	-
Total Expenditures	\$ 70,540,607	\$ 25,162,527	\$ 23,988,368	\$ 21,389,712	70	\$ 26,636,000

Totals and variances may contain rounding differences. Budget numbers include prior year encumbrances/commitments and approved budget adjustments.

City of Billings

PUBLIC WORKS-SOLID WASTE FUND

For Period Ending 3/31/2019

For fiscal year 2019, Periods 1 - 9

	Total 2019 Amended Budget	YTD 2019 Actual	2019 Encumbrance	Variance	%	YTD 2018 Actual
Revenues:						
TAXES	\$ -	\$ -	\$ -	\$ -	-	\$ -
LICENSES & PERMITS	-	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	-	-
CHARGES FOR SERVICES	14,487,500	10,673,471	-	(3,814,029)	74	10,578,511
FINES & FORFEITS	-	-	-	-	-	-
INVESTMENT EARNINGS	184,000	181,043	-	(2,957)	98	65,630
DEBT PROCEEDS	18,000,000	21,990,000	-	3,990,000	122	-
MISCELLANEOUS	-	9,240	-	9,240	-	5,774
Total Revenues	\$ 32,671,500	\$ 32,853,754	\$ -	\$ 182,254	101	\$ 10,649,915
Expenditures:						
By Category						
PERSONAL SERVICES	\$ 5,264,147	\$ 3,907,992	\$ -	\$ 1,356,155	74	\$ 3,740,202
OPERATIONS & MAINT	5,025,633	3,548,424	251,023	1,226,185	76	3,982,170
CAPITAL	23,546,764	1,873,608	25,383,169	(3,710,013)	116	3,325,363
DEBT SERVICE	1,257,000	335,542	-	921,458	27	-
INTERFUND TRANSFERS	-	-	-	-	-	-
Total Expenditures	\$ 35,093,543	\$ 9,665,566	\$ 25,634,192	\$ (206,215)	101	\$ 11,047,734

Totals and variances may contain rounding differences. Budget numbers include prior year encumbrances/commitments and approved budget adjustments.

City of Billings
AIRPORT OPERATING FUND

For Period Ending 3/31/2019

For fiscal year 2019, Periods 1 - 9

	Total 2019 Amended Budget	YTD 2019 Actual	2019 Encumbrance	Variance	%	YTD 2018 Actual
Revenues:						
TAXES	\$ -	\$ -	\$ -	\$ -	-	\$ -
LICENSES & PERMITS	-	-	-	-	-	-
INTER-GOVERNMENTAL	2,931,037	1,589,906	-	(1,341,131)	54	1,749,504
CHARGES FOR SERVICES	12,472,699	8,689,959	-	(3,782,740)	70	8,294,155
FINES & FORFEITS	-	-	-	-	-	-
INVESTMENT EARNINGS	219,680	189,108	-	(30,572)	86	46,833
DEBT PROCEEDS	-	-	-	-	-	-
MISCELLANEOUS	79,420	64,186	-	(15,234)	81	72,134
Total Revenues	\$ 15,702,836	\$ 10,533,159	\$ -	\$ (5,169,677)	67	\$ 10,162,625
Expenditures:						
By Category						
PERSONAL SERVICES	\$ 4,810,461	\$ 3,270,436	\$ -	\$ 1,540,025	68	\$ 3,143,395
OPERATIONS & MAINT	3,361,909	1,958,542	64,703	1,338,664	60	2,475,529
CAPITAL	8,457,017	4,526,452	4,089,209	(158,644)	102	2,067,862
DEBT SERVICE	1,596,980	229,513	-	1,367,467	14	266,485
INTERFUND TRANSFERS	-	-	-	-	-	-
Total Expenditures	\$ 18,226,367	\$ 9,984,943	\$ 4,153,912	\$ 4,087,513	78	\$ 7,953,271

Totals and variances may contain rounding differences. Budget numbers include prior year encumbrances/commitments and approved budget adjustments.

City of Billings

ALL FUND REVENUE & EXPENDITURE

For Period Ending 3/31/2019

For fiscal year 2019, Periods 1 - 9

		Total 2019 Amended Budget	YTD 2019 Actual	2019 Encumbrance	Variance	%	YTD 2018 Actual
FUND:							
Non-Major Special Revenue Funds							
GAS TAX FUND 2050	REV	\$ 5,087,490	\$ 1,430,565	\$ -	\$ (3,656,925)	28	\$ 3,070,451
GAS TAX FUND 2050	EXP	6,957,054	3,638,510	62,219	3,256,325	53	2,128,558
EOC 911 FUND 2250,2260	REV	1,038,000	841,943	-	(196,057)	81	862,163
EOC 911 FUND 2250,2260	EXP	1,381,901	1,127,048	43,617	211,236	85	3,417,906
COMMUNITY DEVELOP FUNDS 2650-2990	REV	1,710,215	1,228,360	-	(481,855)	72	990,200
COMMUNITY DEVELOP FUNDS 2650-2990	EXP	2,420,532	1,729,414	-	691,118	71	1,612,796
LIBRARY FUNDS 2600-2610	REV	3,680,151	2,593,301	-	(1,086,850)	70	2,121,039
LIBRARY FUNDS 2600-2610	EXP	3,750,310	2,488,927	-	1,261,383	66	2,429,584
STREET MAINT DISTRICT FUNDS 8010-8020	REV	8,737,600	5,491,209	-	(3,246,391)	63	5,316,218
STREET MAINT DISTRICT FUNDS 8010-8020	EXP	8,724,410	4,078,867	-	4,645,543	47	5,500,386
ROAD MAINTENANCE DISTRICT FUND 8060	REV	2,875	1,749	-	(1,126)	61	1,603
ROAD MAINTENANCE DISTRICT FUND 8060	EXP	112	81	-	31	72	13
LIGHT MAINTENANCE FUND 8100	REV	2,360,000	1,487,755	-	(872,246)	63	1,465,367
LIGHT MAINTENANCE FUND 8100	EXP	2,525,499	1,654,402	-	871,097	66	1,561,712
PARK MAINT DISTRICTS FUND 8720	REV	1,051,536	674,091	-	(377,445)	64	627,760
PARK MAINT DISTRICTS FUND 8720	EXP	1,078,102	614,810	-	463,292	57	677,580
PARK DISTRICT 1 8730	REV	2,016,000	1,190,743	-	(825,257)	59	1,244,469
PARK DISTRICT 1 8730	EXP	2,168,250	540,725	195,552	1,431,972	34	2,753,493

Totals and variances may contain rounding differences. Budget numbers include prior year encumbrances/commitments and approved budget adjustments.

STORM SEWER FUNDS 2070,8400	REV	4,375,452	2,689,842	-	(1,685,610)	61	2,534,471
STORM SEWER FUNDS 2070,8400	EXP	9,677,723	4,476,490	3,720,788	1,480,445	85	1,898,012
TAX INCREMENT FUNDS 1980-2030	REV	10,432,891	7,508,173	-	(2,924,718)	72	4,063,109
TAX INCREMENT FUNDS 1980-2030	EXP	16,381,416	8,221,138	1,153,313	7,006,965	57	4,117,028
PARKS PROGRAMS FUNDS 7690-7750	REV	184,160	211,571	-	27,411	115	84,330
PARKS PROGRAMS FUNDS 7690-7750	EXP	532,138	24,216	3,850	504,072	5	72,562
POLIC PROG 2490-2590,7080-7100,7170-7200	REV	999,445	598,751	-	(400,694)	60	400,436
POLIC PROG 2490-2590,7080-7100,7170-7200	EXP	1,130,226	745,365	1,446	383,415	66	591,959
CITY COUNTY PLANNING FUNDS 2380-2400	REV	1,607,463	1,107,331	-	(500,132)	69	872,008
CITY COUNTY PLANNING FUNDS 2380-2400	EXP	2,053,432	1,233,701	227,338	592,394	71	998,520
BUILDING INSPECTION FUND 2090	REV	1,206,850	1,329,931	-	123,081	110	1,147,709
BUILDING INSPECTION FUND 2090	EXP	1,989,941	1,372,273	-	617,668	69	1,294,505
STREET & TRAFFIC FUND 2110	REV	9,270,500	5,461,722	-	(3,808,778)	59	5,118,542
STREET & TRAFFIC FUND 2110	EXP	11,442,269	7,053,079	1,328,333	3,060,857	73	6,774,173
VICTIM WITNESS FUNDS 2410,2420,2430	REV	392,978	223,001	-	(169,977)	57	232,972
VICTIM WITNESS FUNDS 2410,2420,2430	EXP	401,503	218,491	-	183,012	54	222,117
FIRE/FEMA GRANT FUNDS 2190-2240	REV	6,675	46,708	-	40,033	700	51,402
FIRE/FEMA GRANT FUNDS 2190-2240	EXP	69,000	34,319	302,924	(268,243)	489	26,577
CEMETERY IMPROVEMENTS FUND 7020	REV	13,800	14,889	-	1,089	108	8,780
CEMETERY IMPROVEMENTS FUND 7020	EXP	45,000	18,500	7,500	19,000	58	9,800
BALL PARK REPAIR FUND 7670	REV	30,000	30,403	-	403	101	30,000
BALL PARK REPAIR FUND 7670	EXP	-	-	-	-	-	-
BALL PARK DOANTIONS FUND 7680	REV	64,200	87,227	-	23,027	136	61,982
BALL PARK DOANTIONS FUND 7680	EXP	101,501	80,812	717	19,972	80	549

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AN SHELTON DON FUNDS 7120-7130,7150-7160	REV	750	484	-	(266)	65	146
AN SHELTON DON FUNDS 7120-7130,7150-7160	EXP	6,000	-	-	6,000	-	-
AMEND PARK FUND 7580	REV	59,600	10,500	-	(49,100)	18	16,853
AMEND PARK FUND 7580	EXP	182,506	1,813	-	180,693	1	42
DOWNTOWN REVOLV LOAN FUND 7230	REV	246,600	166,532	-	(80,068)	68	218,455
DOWNTOWN REVOLV LOAN FUND 7230	EXP	408,833	231,274	-	177,559	57	505,221
ARTERIAL FEES FUND 8450	REV	4,255,000	2,604,472	-	(1,650,528)	61	2,472,624
ARTERIAL FEES FUND 8450	EXP	9,016,794	4,785,544	739,640	3,491,610	61	1,217,219
MUN COURT GR FUND 2450-2480,7370-7380	REV	463,225	272,126	-	(191,099)	59	173,599
MUN COURT GR FUND 2450-2480,7370-7380	EXP	438,879	292,204	-	146,675	67	240,823
Non-Major Debt Service Funds							
STORM SEWER BONDS 3350-3360	REV	1,017,100	235,828	-	(781,272)	23	237,896
STORM SEWER BONDS 3350-3360	EXP	1,014,478	1,011,753	-	2,725	100	1,005,457
PARKS-G.O. BONDS FUND 3110	REV	115,017	65,483	-	(49,534)	57	65,442
PARKS-G.O. BONDS FUND 3110	EXP	124,380	120,572	-	3,808	97	122,867
BALL PARK SERIES '15 REF 3120,3140-3150	REV	757,435	432,169	-	(325,266)	57	6,889,141
BALL PARK SERIES '15 REF 3120,3140-3150	EXP	754,568	755,264	-	(696)	100	14,181,521
STREET IMPROV-G.O. BOND FUND 3130	REV	375,343	213,411	-	(161,932)	57	193,551
STREET IMPROV-G.O. BOND FUND 3130	EXP	342,906	339,205	-	3,701	99	341,735
DEBT SERV FUNDS-SIDS 2300,8200-8340	REV	1,352,200	637,312	-	(714,888)	47	728,465
DEBT SERV FUNDS-SIDS 2300,8200-8340	EXP	1,526,000	759,852	-	766,148	50	3,475,578
DEBT SER SW FUNDS 8500-8690,8900-8990	REV	340,400	344,322	-	3,922	101	242,578
DEBT SER SW FUNDS 8500-8690,8800-8990	EXP	386,750	419,307	-	(32,557)	108	418,153
LIBRARY G.O. DEBT 3040	REV	1,205,444	817,350	-	(388,094)	68	814,191
LIBRARY G.O. DEBT 3040	EXP	1,214,951	1,213,520	-	1,431	100	1,214,783

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Non-Major Capital Projects Funds

URBAN RENEWAL PROPERTY FUND 4280	REV	440	811	-	371	184	279
URBAN RENEWAL PROPERTY FUND 4280	EXP	59,997	8,957	-	51,040	15	8,814
SIDEWALK CONSTRUCT FUNDS 4340-4490	REV	467,000	4,748	-	(462,252)	1	208,040
SIDEWALK CONSTRUCT FUNDS 4340-4490	EXP	1,555,320	1,163,229	24,555	367,537	76	134,027
SID CONSTRUCTION FUNDS 4500-4890	REV	1,137,500	1,636,983	-	499,483	144	938,445
SID CONSTRUCTION FUNDS 4500-4890	EXP	3,698,899	1,890,444	3,095	1,805,360	51	82,248
CAPITAL REPLACEMENT FUND 6400-6410	REV	1,611,796	1,091,071	-	(520,725)	68	1,314,775
CAPITAL REPLACEMENT FUND 6400-6410	EXP	2,202,656	1,910,051	23,220	269,385	88	144,432
DOG PARK CONSTRUCTION FUND 4990	REV	500	30	-	(470)	6	300
DOG PARK CONSTRUCTION FUND 4990	EXP	500	-	-	500	-	-
PARK CONSTRUCTION FUND	REV	2,460,000	2,000,000	-	(460,000)	81	1,503,005
PARK CONSTRUCTION FUND	EXP	2,467,802	144,762	231,101	2,091,940	15	1,188,181
Enterprise Funds							
PARKING GARAGE FUND 5210	REV	1,757,210	1,385,073	-	(372,137)	79	1,555,411
PARKING GARAGE FUND 5210	EXP	2,117,791	1,488,574	127,088	502,130	76	2,151,865
TRANSIT FUNDS 2040,4100-4120,5710-5720	REV	6,368,323	3,421,524	-	(2,946,799)	54	3,212,209
TRANSIT FUNDS 2040,4100-4120,5710-5720	EXP	6,980,555	4,119,491	137,637	2,723,427	61	4,293,405
Internal Service Funds							
FLEET SERVICES FUND 6010	REV	1,854,850	1,264,095	-	(590,755)	68	1,287,348
FLEET SERVICES FUND 6010	EXP	1,871,412	1,342,390	1,450	527,571	72	1,227,913
CENTRAL SERVICES FUND 6050	REV	100,380	83,675	-	(16,705)	83	83,190
CENTRAL SERVICES FUND 6060	EXP	86,250	61,329	-	24,921	71	85,670
TELEPHONE SYSTEM FUND 6060	REV	422,705	320,728	-	(101,977)	76	305,063
TELEPHONE SYSTEM FUND 6060	EXP	444,417	294,205	12,600	137,612	69	252,475
RADIO FUND 6070	REV	291,608	223,210	-	(68,398)	77	256,706
RADIO FUND 6070	EXP	274,537	208,829	24,169	41,538	85	394,566

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Internal Service Funds (con't)

INFORMATION TECHNOLOGY FUND 6200	REV	2,455,419	1,738,773	-	(716,646)	71	1,757,449
INFORMATION TECHNOLOGY FUND 6200	EXP	2,565,148	1,787,737	5,510	771,901	70	1,892,415
HEALTH INSURANCE FUND 6270	REV	13,116,600	9,916,940	-	(3,199,660)	76	9,826,239
HEALTH INSURANCE FUND 6270	EXP	13,518,848	8,614,061	10,000	4,894,787	64	8,712,769
PROPERTY INSURANCE FUND 6300	REV	1,539,938	1,527,732	-	(12,206)	99	2,096,976
PROPERTY INSURANCE FUND 6300	EXP	2,306,622	1,900,075	-	406,547	82	1,776,922
FACILITIES MANAGEMENT FUND 6500	REV	1,821,336	1,483,427	-	(337,909)	81	945,148
FACILITIES MANAGEMENT FUND 6500	EXP	2,122,544	857,061	29,109	1,236,374	42	1,239,149
PUBLIC WORKS ADMINISTRATION 6600	REV	1,460,639	1,097,190	-	(363,449)	75	954,421
PUBLIC WORKS ADMINISTRATION 6600	EXP	1,486,187	1,097,650	-	388,537	74	936,380
PUBLIC WORKS ENGINEERING FUND 6700	REV	3,089,118	2,016,406	-	(1,072,712)	65	1,579,838
PUBLIC WORKS ENGINEERING FUND 6700	EXP	2,895,998	2,079,612	-	816,386	72	2,014,462
Permanent Fund							
CEMETERY PERP TRUST FUNDS 7010,7030	REV	17,900	23,859	-	5,959	133	12,258
CEMETERY PERP TRUST FUNDS 7010,7030	EXP	5,600	2,022	-	3,578	36	-

Totals and variances may contain rounding differences. Budget numbers include prior year encumbrances/commitments and approved budget adjustments.

CITY OF BILLINGS, MONTANA
City Health Insurance Fund
Statement of Cash Flows
January 1 Thru March 31, 2019

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Beginning available cash balance, as of January 1, 2019	\$8,224,492	\$ 5,509,152	\$ 5,536,257
Revenue			
Employer contributions	\$2,282,990		
Employee contributions	579,588		
Interest	55,232		
Claim overpayment	7,413		
Stop loss-insurance revenue	-		
RX rebates	95,396		
Wellness committee	-		
Revenue from health insurance activities	<u>3,020,619</u>	<u>3,299,983</u>	<u>3,021,809</u>
Expenses			
Self-funded medical	1,825,348		
Self-funded RX	528,505		
Occu. Health - Nurse Visit	8,040		
Occu. Health - Flu Shot	40		
Health Incentives	-		
Biometric Program	20,000		
Fiduciary Liability Insurance	-		
Employee Assistance Program	-		
Affordable Care Act (ACA - Annual Fee)	-		
ACA admin	7,632		
Stop loss-insurance premium	211,219		
Claims administration	107,861		
Prescription administration	-		
Pre-cert./case management	18,328		
All other	<u>83,247</u> ¹		
Expenses from health insurance activities	<u>2,810,220</u>	<u>2,015,033</u>	<u>2,709,334</u>
Net cash provided (used) from health insurance activities:	210,399	1,284,950	312,475
Cash flow from other activities:			
Revenue			
Flex	\$ 161,675		
Dental	161,520		
Life Insurance	<u>31,714</u>		
Revenue from other activities	<u>354,909</u>	<u>333,153</u>	<u>410,489</u>
Expenses			
Flex claims-medical	143,703		
Flex claims-child care	17,972		
Flex admin	5,720		
HSA admin	3,917		
Dental claims	176,819		
Life insurance premiums	<u>31,832</u>		
Expenses from other activities	<u>379,963</u>	<u>341,256</u>	<u>412,351</u>
Net cash provided (used) from other activities:	(25,054)	(8,103)	(1,862)
Ending available cash balance, as of March 31, 2019	<u>\$8,409,837</u>	<u>\$ 6,785,999</u>	<u>\$ 5,846,870</u>

¹ All other includes consultant fees, charge for services, supplies, etc. Report is on a calendar year basis and not a fiscal year basis.

**COUNCIL INITIATIVES
APPROVED SINCE FEBRUARY 4, 2019**

Date	Sponsor/Initiative	Action	Resolved	Assigned To
02/12/07	COUNCILMEMBER BREWSTER: Moved to direct Staff to begin buying right-of-way (ROW) for the Inner Belt Loop to be completed in five (5) years, and beginning with the next budget cycle. APPROVED.	Phase 1 (Wicks to Alkali Creek) is complete. Public Works evaluated alternative route in CIP Amendment, report made 11/7/16. Phase II funded through Gas Tax increase.	Phase I Completed. Complete – waiting for New Gas Tax funding	Dave Mumford
12/14/15	COUNCILMEMBER PITMAN: Directed staff to begin discussions regarding the right of way purchase with the Morledge family and to bring a recommendation back to Council at a later date, seconded by Councilmember Yakawich. APPROVED.	Public Works evaluated routes under CIP Amendment approved 4/11/16. Discussions complete with the State, waiting for funding.	Complete – waiting for New Gas Tax funding	Dave Mumford
2/8/16	COUNCILMEMBER SULLIVAN: Made a motion to instruct Public Works to lead the Police Department, downtown businesses and the Traffic Control Board to propose improvements to downtown intersections to increase pedestrian and vehicle safety; the group shall discuss and suggest improvements to signage, signals, enforcement and traffic flow and bring forth an implementable plan to Council, seconded by Councilmember Brewster. APPROVED.	The first meeting of the Project Advisory Committee for the Downtown Area Traffic Circulation and Safety Study has met twice in September and December 2018. Coordination also occurred with the OBSD Work Plan. The study is expected to finish in late spring 2019. Police has enforcement underway.	In Progress	Dave Mumford Wyeth Friday
2/8/16	COUNCILMEMBER SULLIVAN: Made a motion to review all ordinances over four years with the opportunity to fast track any ordinances to match citizen/council needs, seconded by Councilmember McFadden. APPROVED.	Departments are reviewing Municode comments, questions, and recommendations and adding those of their own.	In Progress	Brent Brooks Denise Bohlman
10/24/16	COUNCILMEMBER BREWSTER: Moved to direct staff to draft an ordinance for Council consideration concerning tree ownership to address damage to neighboring property owners, seconded by Councilmember Sullivan. APPROVED.	Memo by Assistant City Attorney Gina Dahl completed and emailed to Council. Memo may impact request for Ordinance.	Need Further Direction from Council	Dave Mumford Brent Brooks Mike Whitaker

Date	Sponsor/Initiative	Action	Resolved	Assigned To
11/14/16	COUNCILMEMBER FRIEDEL: Moved to direct staff to research placing on the next ballot changing the Charter to allow City Council to separate the legal department from administration to make the department independent of administration, seconded by Councilmember Brewster. APPROVED.	Was discussed at 9/5/17 work session. Pending direction from Council.	In Progress	Brent Brooks
07/24/17	COUNCILMEMBER CLARK: Moved to direct staff to provide Council with financing options for Centennial, Castle Rock and Optimist Parks toward completion of their projects at a work session prior to January pre-budgeting sessions, seconded by Councilmember Friedel. APPROVED.	\$2.46 million in FY19 budget for Phase I Centennial Park, currently in design and construction spring 2019. The FY19 budget also included amounts for improvements at Optimist Park. Additional phases and Centennial Park will be considered in future budget deliberations.	In Progress	Mike Whitaker Andy Zoeller
11/27/17	COUNCILMEMBER SULLIVAN: Directed staff to research developing an ordinance eliminating spas and massage parlors that contribute to human trafficking, seconded by Councilmember Yakawich. APPROVED.	Staff is currently reviewing ordinances from cities across the country and will prepare a draft ordinance using the best practices of these ordinances.	In Progress	Brent Brooks Rich St. John Wyeth Friday Andy Zoeller
12/10/18	COUNCILMEMBER YAKAWICH: Asked staff to solicit RFP's within the next six months, for building space to house the Administration, Finance, Planning and Public Works Departments and receive clarification from staff on how to proceed, seconded by Councilmember Cromley. APPROVED.	Staff is currently reviewing the Facilities Master Plan to provide updates.	In Progress	Chris Kukulski Kevin Iffland
2/25/19	COUNCILMEMBER YAKAWICH: Made an initiative to use \$15,000 from Council Contingency Funds for the USS Billings, seconded by Councilmember Cromley.	Funds distributed on March 13, 2019.	Complete	
3/11/19	COUNCILMEMBER YAKAWICH moved for Council and Mayor to send a letter of support to the Legislature for the LC1182, 406 Economic Impact Districts Bill introduced by Senator Roger Webb, seconded by Councilmember Cromley. APPROVED	Letter sent on 3/19/2019.	Complete	



Major Projects Update

April 15, 2019

Major Projects



Optimist Park
Playground Equipment
Replacement



Major Projects, cont.

Primrose Park Playground Replacement



Major Projects, cont.

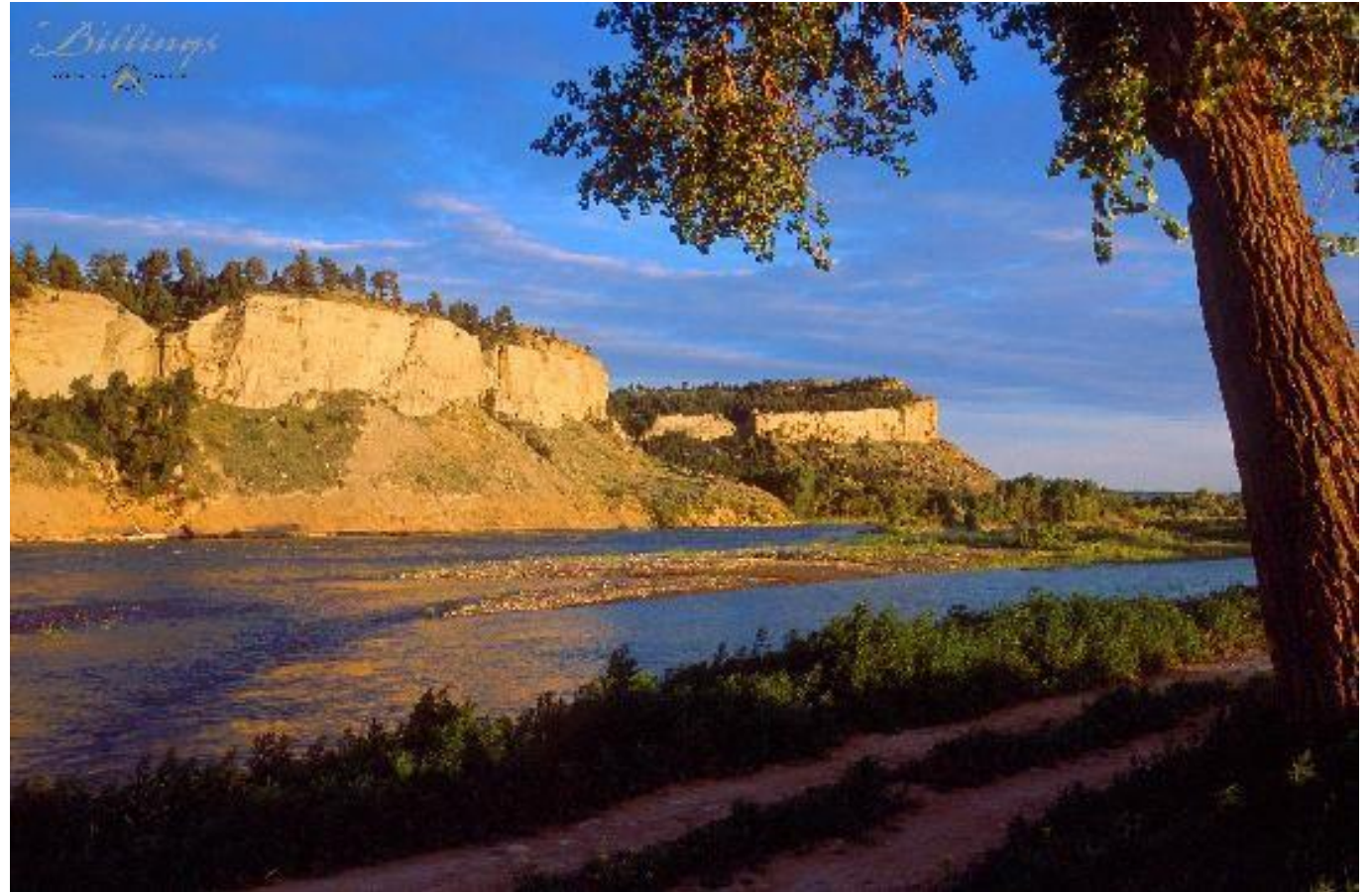
Centennial Park Development Phase 1



Major Projects, cont.

Coulson Park Master Plan

Kickoff
Meetings
April 18 & 19



Major Projects, cont.

Rose Park Playground Equipment Replacement



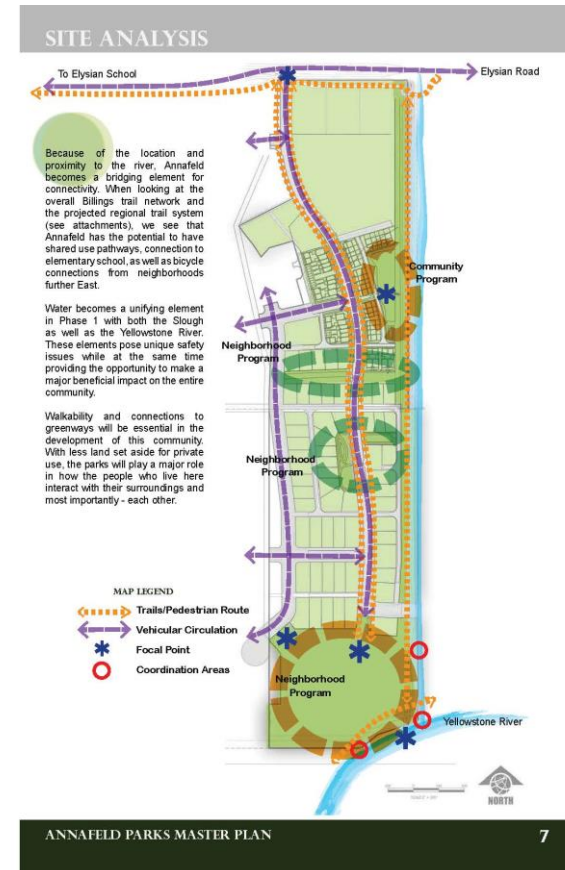
Major Projects, cont.

Rebuild Central Park Tennis Courts



Major Projects, cont.

Annafeld Subdivision Phase 1 Parks







Code Enforcement Division

1st Quarter 2019 Report

2018 Highlights

Emerging Issues

Dirty Dozen Update

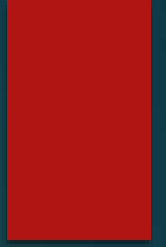
NICOLE CROMWELL, AICP
ZONING COORDINATOR
CODE ENFORCEMENT SUPERVISOR





1st Quarter 2019 Report

2018 Highlights



- ▶ **19** Properties released from the Dirty Dozen list
- ▶ **674** Owners failed to shovel snow off their sidewalks & **94** pushed snow from their driveway/parking lot into the street
- ▶ **1640** Owners failed to mow their lawns or lots
- ▶ **14%** Fewer complaints on RVs and Trailer violations
- ▶ **35%** Fewer cases of Graffiti Vandalism
- ▶ **10%** Increase in Clear Vision Violations and Shrubs/Trees Blocking Sidewalks



1st Quarter 2019 Report

Emerging Issues

- ▶ **115** Complaints since Jan 1 of people living in RVs or Trailers
 - ▶ Property Owners renting back yards to people and families living in RVs
 - ▶ Possible causes: increased activity in Bakken; fewer affordable housing choices; homeowners in financial distress
- ▶ **6** weeks before the start of weed season receiving complaints
 - ▶ Above average moisture in Billings in 2019
 - ▶ High spring moisture = above average Nuisance Weed complaints
- ▶ **50% Fewer** Volunteers for Snow Buddies and more calls for assistance

Dirty Dozen Update

- ▶ Locations off the list from the 4th Quarter of 2018:
 - ▶ #11 - 702 N 16th St
 - ▶ Case started in Oct 2018



Nov/Dec 2018



April 2019



Dirty Dozen Update

- ▶ Locations coming off the list from the 4th Quarter of 2018:
 - ▶ #7 – 1936 Phoebe Dr
 - ▶ Case started in **May 2018**
 - ▶ Property being cleaned and put on market for sale



April 2019



July 2018

The Dirty Dozen – #12

- ▶ 37 ½ 12th St West – new to Dirty Dozen list
 - ▶ Case started in April 2017 - 1 year, 9 months
 - ▶ 1 Lot = 3 dwellings – center structure burned in 1998
 - ▶ Burned structure was open to access until June 2017
 - ▶ Building now boarded 18 months



June 2017



The Dirty Dozen – #11

- ▶ 1125 Rays Lane – new to Dirty Dozen list
 - ▶ Case started in Dec 2018
 - ▶ Open Storage & Junk Vehicles & Living in RV



Dec 2018



March 2019



The Dirty Dozen – #10

- ▶ 3520 Cook Avenue – previous rank #9
 - ▶ Open Storage – case opened June 2018
 - ▶ Real Estate Trust – owner deceased 2016
 - ▶ Trustee is local law firm
 - ▶ Citation Issued – Hearing April 29 at 1 pm



20 Washington

The Dirty Dozen – #9

- ▶ 20 Washington St & 46 Washington St – previous rank #7

- ▶ Dangerous Structures – Boarded Buildings

- ▶ 20 Washington – **Fire in 2001**

- ▶ Case opened **Oct 2016 – 2 years 3 months**
 - ▶ **Will serve cite by publication**

- ▶ 46 Washington – owner deceased **Dec 2015**

- ▶ No heirs – no probate – tax lien
 - ▶ Case opened **Sept 2016 – 2 years 4 months**
 - ▶ Attorney General – outlined procedure for escheat of real property – will work with AG to resolve ownership



Oct 2018



Jan 2019

46 Washington



Oct 2018



Jan 2019

The Dirty Dozen – #8

- ▶ 818 S 29th St – Dangerous Structure – previous rank #6
 - ▶ Case Opened Sept 2017 – 1 year, 4 months
 - ▶ Owner refused several offers from buyers
 - ▶ Will serve citation by publication



The Dirty Dozen – #7

- ▶ 115 Adams St – new to list
 - ▶ Open Storage & Junk Vehicles & Living in RV
 - ▶ Case Opened – **March 2019**



March
2019



The Dirty Dozen – #6

- ▶ 1015 McKenney Road – previous rank #4
 - ▶ Incomplete building – construction halted in 2007 – case opened June 2017
 - ▶ Owner failed to comply- Misdemeanor Citation Issued in June 2018
- ▶ Municipal Court Hearing July 25, 2018
 - ▶ Judge ordered owner to obtain building permit within 60 days – by Sept 19, 2018
 - ▶ Owner failed to obtain permit – Judge granted additional 60 days in Sept 2018
 - ▶ Status hearings: Nov 14, 2018; Dec 5, 2018 & Feb 6, 2019
 - ▶ No progress – owner failed to pay property taxes Nov 2018



The Dirty Dozen – #5

- ▶ 816 N 25th St – new to list
 - ▶ Boarded Building – case opened **Nov 2017 – 1 year & 2 months**
 - ▶ Vacant for over 10 years
 - ▶ Attempting to assist
 - ▶ No activity to un-board & remodel – No activity to demolish



The Dirty Dozen – #4

- ▶ 316 Miles Ave – new t list
 - ▶ Started construction w/o permit **2012**
 - ▶ Setback violations – Variance request denied **July 2016**
 - ▶ Public Nuisance case opened **Oct 2018**
 - ▶ New variance request or demolition permit



The Dirty Dozen – #3

- ▶ 120 S 29th St – same rank as 3rd Quarter
 - ▶ Utilities shut off in 2013
 - ▶ Open Storage of Junk & Debris – Boarded Building - case opened Sept 2018
 - ▶ Trespassing and Transients



The Dirty Dozen – #2

- ▶ **114 S 29th St (Jan 2017) & 118 S 29th St (Nov 2016)** – same rank as 3rd Quarter
 - ▶ Dangerous Structures & Open Storage – cases opened in 2016
 - ▶ Severe Impact on surrounding property
- ▶ 114 S 29th St - Civil Action Filed in **Feb 2018**
 - ▶ **Jan 2019** - Waiting for Judge to Issue Trial Schedule
- ▶ Pending Civil Action on 118 S 29th St
- ▶ Nuisance has spread to 120 S 29th St



The Dirty Dozen – # 1

- ▶ 4116 State Avenue – previous rank #1
 - ▶ Dangerous Structure – case opened Aug 2015 – 4 years & 5 months
 - ▶ Severe Impact on surrounding property
 - ▶ Fire damaged
 - ▶ Inadequate & Improper Boarding of Doors and Windows
 - ▶ Owner died without assigning heirs
 - ▶ Requested City Legal assistance – Feb 2017
 - ▶ Jan 2019 – Received some info from AG on proposed process to escheat the property to the state then offered for sale to close the estate



Questions?



1st Quarter 2019 Reporting April 2019

Dirty Dozen rankings:	Rank last 1/4	General Location	Business/Compliance Issue	Owner	Current Status	CE Case initiated
Number 1	Number 1	4116 State Avenue	Boarded Structure	Estate of David G. Winfrey owner - deceased Jan 2015	Case in Legal for filing June 2017 - City Attorney Seeking Confirmation of Process from State Attorney General - Escheats of Property - MCA 70-1-203 - AG office has assigned attorneys	August 2015
Number 2	Number 2	114 & 118 S 29th Street	Dangerous Structures	Richard D. Wick owner - Billings MT	Search Warrant executed at 114 S 29 in Dec 2016 Complaint Filed Feb 2018 Waiting for Scheduling Order from Municipal Court on 114 S 29th 118 S 29th Issued MI Citation for Dangerous Structure and Junk vehicles	Nov 2016
Number 3	Number 3	120 S 29th St	Boarded Structure Open Storage of Junk/Debris	Jonathan Porta owner - Billings MT	Previous case for Dangerous Structure closed - house boarded Current case from BPD camping transients and junk in backyard	June 2017
Number 4	Number 4	316 Miles Ave	Incomplete Construction - Zoning Violation	Michael Mitzel - Billings MT	Awaiting response from owner - submit variance or demolition permit	Current Dec 2018 previous case 2012
Number 5	Number 5	816 N 25th St	Boarded Building	Vivian Young - Billings MT	Awaiting response from owner - submit building permit or demolition permit	Nov 2017
Number 6	Number 4	1015 McKenney Road	Abandoned Construction (started in 2007)	Bradley K Redlich owner - Billings MT	Judge extended time to obtain new Building Permit for 60 days (Sept 26 2018) - Judge extended time again from Sept 26 another 60 days (Nov 14, 2018)	June 2017
Number 7	New	115 Adams	Open Storage & Junk Vehicle & Living in RV	Tracy Webb	Cited 1 RV camper - working with owner to clean up	March 2019
Number 8	Number 6	818 S 29th St	Boarded Structure	Herbert D. Young owner - Stanwood, WA	Real Estate agent monitoring property - house & garage boarded	Sept 2017
Number 9	Number 7	20 & 46 Washington St	Dangerous Structures	20 Washington, Melvin Boyer owner - Billings MT 46 Washington, Estate of Quentin LaForge owner - deceased Dec 2015	20 Washington - CE Working with owner to complete demolition 46 Washington - Case in Legal for filing June 2017 - City Attorney Seeking Confirmation of Process from State Attorney General - Escheats of Property - MCA 70-1-203 AG office has assigned attorneys	20 Washington - Oct 2016 46 Washington - Sept 2016
Number 10	Number 8	3520 Cook Ave	Open Storage of Junk Debris	Estate of Lana L Favero owner - deceased 2016	Trying to connect with trust manager - Thompson Painter Law Offices - Trustee Cited - Appearance April 29, 2019 at 1 pm	June 2018
Number 11	New	1125 Rays Lane	Storage of Junk Vehicles & Debris & Living in RV	Thomas Krosch	Open Storage of Junk Vehicles and Junk	Dec 2018
Number 12	Number 12	37 1/2 S 12th St West	Boarded Building	John Swainson	Requesting demolition	June 2017

Billings Police Department 2018 Annual Report



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On the cover: Billing Police Department worked closely with other agencies to protect President Donald Trump and his staff during an overnight visit to Billings in September, 2018. The cover photo shows some officers with the President’s motorcade vehicle. *Below:* The same group with BPD command vehicles.





MISSION STATEMENT

The Billings Police Department is committed to improving the quality of life through a customer service, problem solving partnership with the community.

ORGANIZATIONAL VALUES

We are committed to delivering professional police service to Billings under the philosophy of community oriented policing through:

COMMITMENT

- ✚ Being responsive to the need for increased community livability

SERVICE

- ✚ Employing a customer service approach
- ✚ Recognizing that our customers are the community, other personnel within the Department and other City employees

PARTNERSHIP

- ✚ Utilizing a strong police-community partnership for problem solving

INTEGRITY

- ✚ Applying moral, ethical and professional standards

Billings Police Department Command 2018



Chief St. John



Assistant Chief House

Chief of Police
Rich St. John

**Administrative
Coordinator**
Jamie Wegner

Assistant Chief
Jeremy House

**Animal Control
Supervisor**
Tom Stinchfield

**Captain
Operations (Patrol)**
Brian Korell

**Captain
Professional Standards**
Neil Lawrence

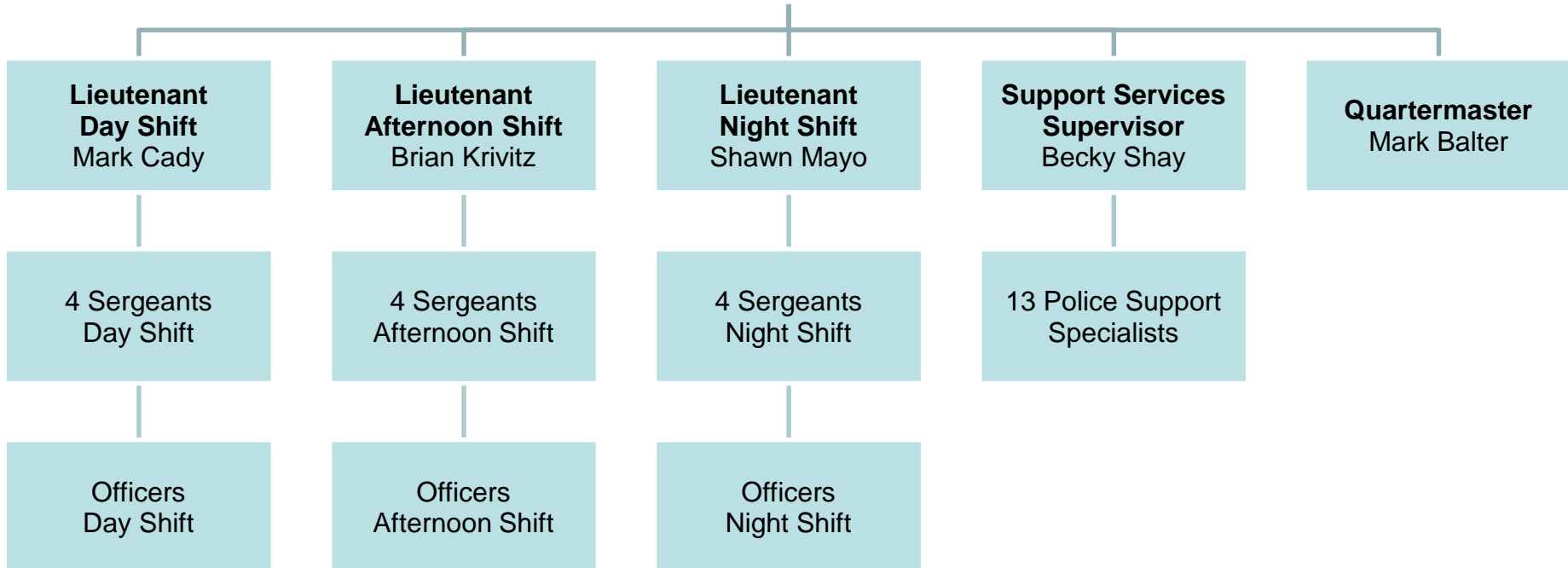
**Captain
Investigations**
R.D. Harper

Billings Police Department Operations 2018



Capt. Korell

**Captain
Operations (Patrol)
Brian Korell**



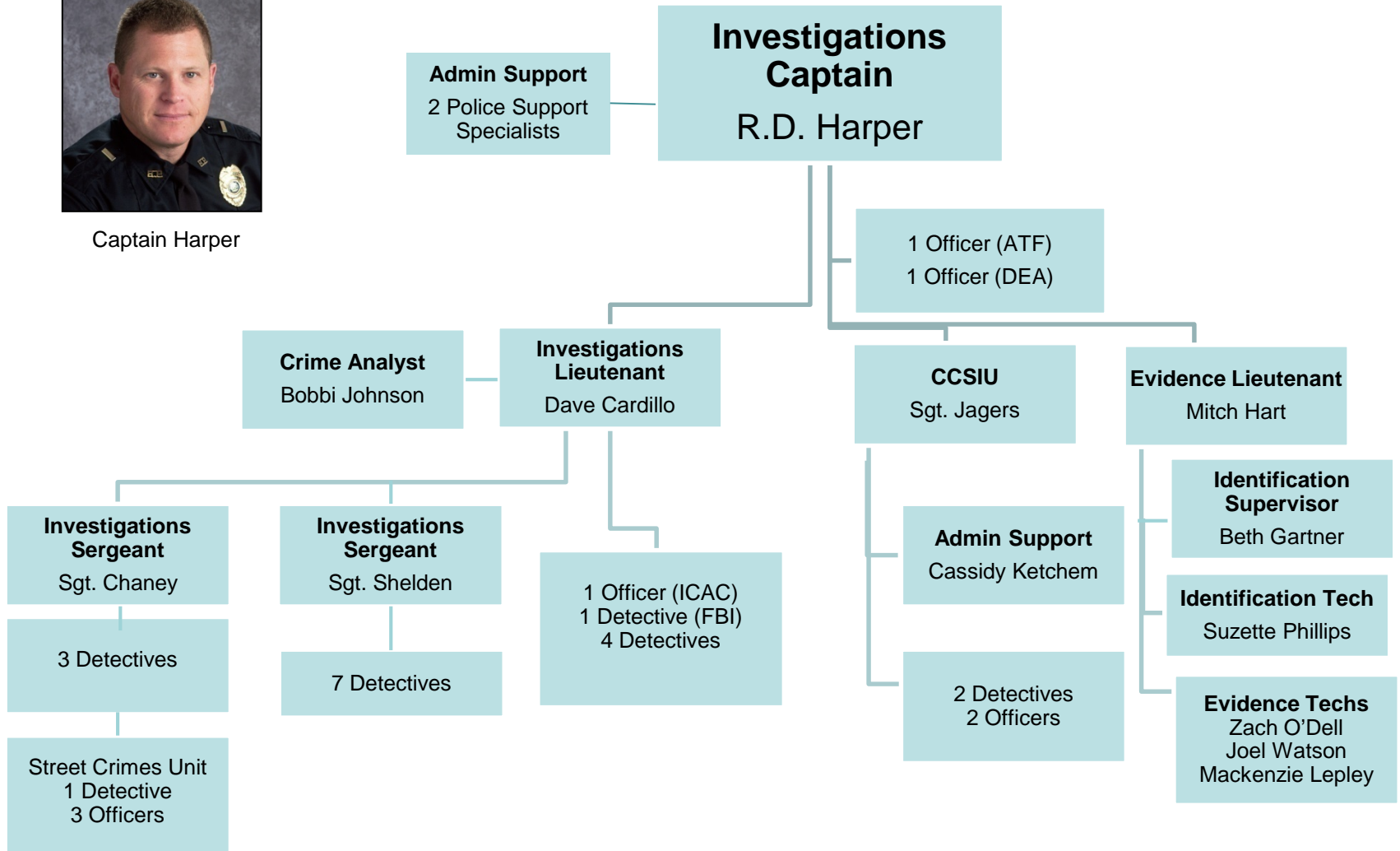
Billings Police Department

Investigations

2018



Captain Harper



Billings Police Department Professional Standards 2018



Capt. Lawrence

**Captain
Professional Standards**
Neil Lawrence

**Administrative
Lieutenant**
Brandon Wooley

Domestic Violence Investigator
Officer Nash
Training Coord./Admin Sec.
Taylor Bernhardt

**Volunteer
Program
Coordinator**
Kallie Parsons

Crime Prevention Center
Sgt. Jason Gartner

4 STEP Officers
1 Public Relations Officer
2 Downtown Officers
8 School Resource Officers

Billings Police Department Animal Control 2018



Supervisor Stinchfield

**Animal Control
Supervisor
Tom Stinchfield**

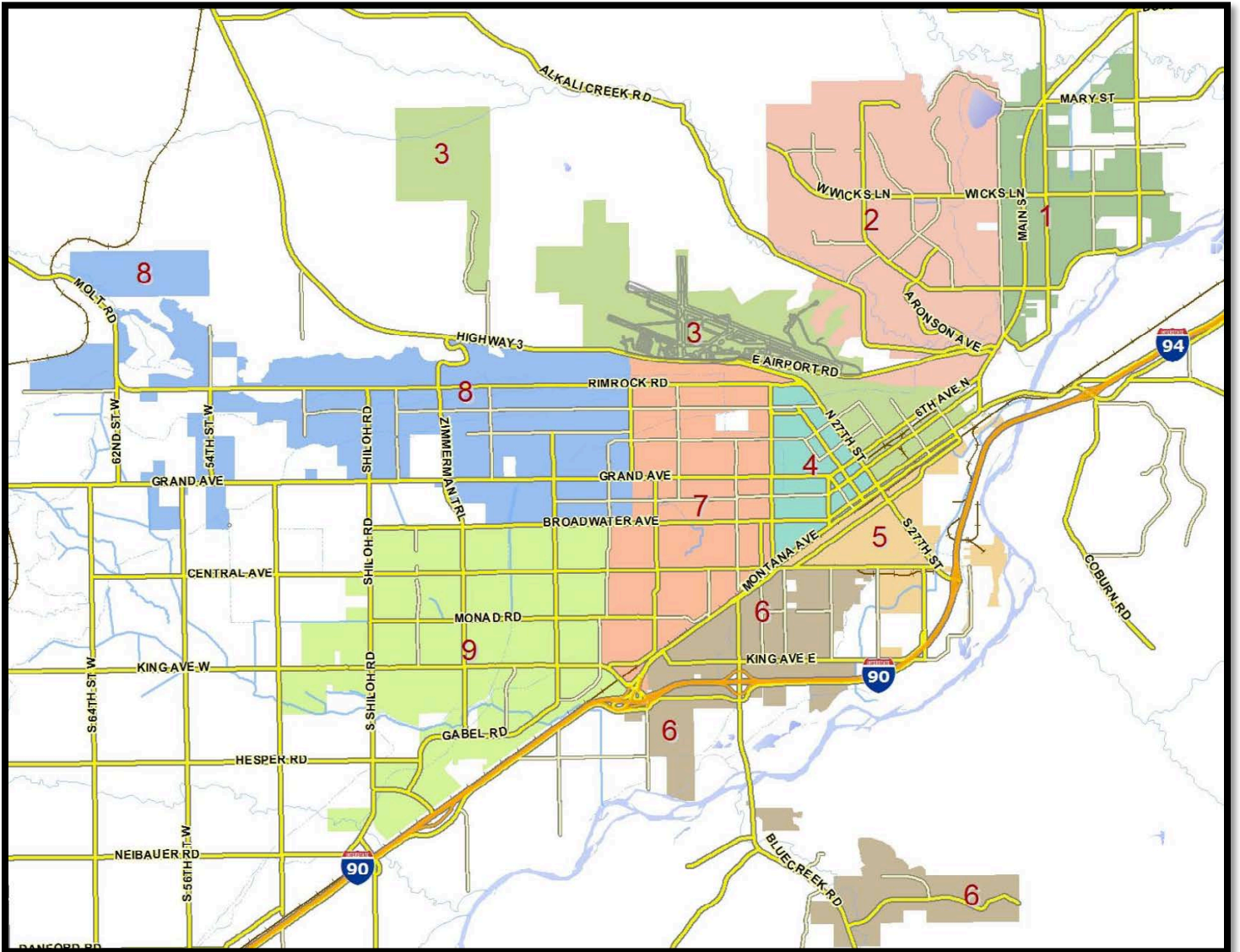
**5 Animal Control
Officers**

**Clerical Staff
Kristal Ward**

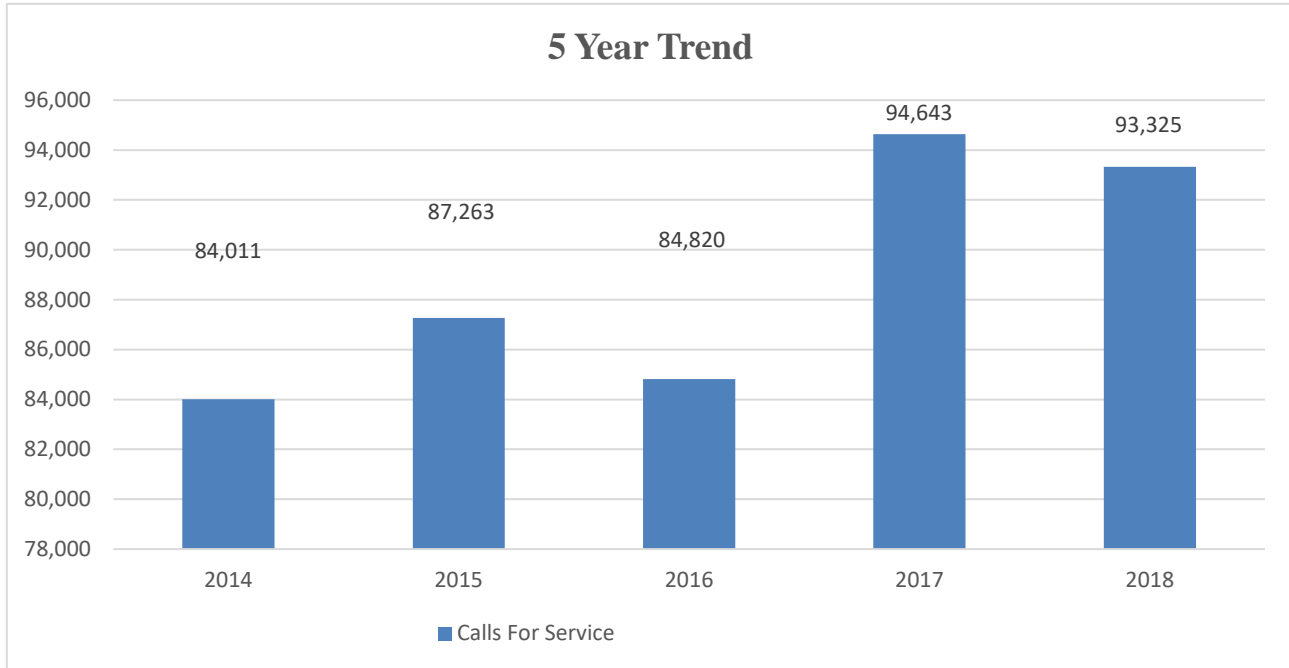
**BILLINGS POLICE DEPARTMENT
 AUTHORIZED PERSONNEL
 January 1, 2018 to December 31, 2018**

<u>POSITION</u>	<u>AUTHORIZED</u>
CHIEF OF POLICE	1
ASSISTANT CHIEF OF POLICE	1
CAPTAIN	3
LIEUTENANT	6
SERGEANT	16
DETECTIVES	18
OFFICERS	78
DOWNTOWN CENTRAL BEAT OFFICER	2
COMMUNITY RELATIONS/CRIME PREVENTION	1
COURT OFFICER	1
PARKS OFFICER	1
BILLINGS CLINIC OFFICER	1
STREET CRIMES UNIT	3
SCHOOL RESOURCE OFFICERS	8
CITY/COUNTY SPECIAL INVESTIGATION UINT (CCSIU) OFFICER	1
K-9 OFFICERS	3
SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) OFFICERS	4
DOMESTIC VIOLENCE INVESTIGATOR (DVI)	1
ATF OFFICER	1
DEA OFFICER	1
MARSHALS OFFICER	1
INTERNET CRIMES AGAINST CHILDREN (ICAC) OFFICER	1
TRAINING OFFICER	0
SWORN TOTAL	153
<u>POSITION</u>	<u>AUTHORIZED</u>
ADMINISTRATIVE COORDINATOR	1
RECORDS SUPERVISOR	1
ID SUPERVISOR	1
VOLUNTEER COORDINATOR	1
TRAINING COORDINATOR/ADMINISTRATIVE SUPPORT II	1
QUARTERMASTER	1
ADMIN. SUPPORT SPECIALIST (HIDTA GRANT)	1
EVIDENCE TECHNICIANS	3
POLICE SUPPORT SPECIALISTS	13
I.D. TECHNICIAN	1
CRIME ANALYST	1
PUBLIC SAFETY TECHNICIAN	1
CIVILIAN TOTAL	26
<u>POSITION</u>	<u>AUTHORIZED</u>
ANIMAL CONTROL SUPERVISOR	1
ANIMAL CONTROL OFFICER	5
SR. OFFICE ASSISTANT	1
ANIMAL SHELTER TOTAL	7
DEPARTMENT TOTAL	186

Billings Police Beats



Incident Response



Incidents By Beat (Numbers for the last 3 years)

		<u>2016</u>	<u>2017</u>	<u>2018</u>
Beat 1	Bench	7,431	8,455	7,746
Beat 2	Heights	5,503	5,826	5,765
Beat 3	East	10,536	14,078	13,191
Beat 4	Downtown	9,808	11,015	12,301
Beat 5	Southside	6,131	6,761	6,996
Beat 6	South Central	6,527	7,893	8,216
Beat 7	North Central	11,790	13,004	13,304
Beat 8	North West	7,574	7,789	8,353
Beat 9	South West	11,613	12,700	13,502
Initial call mapped outside of Billings		4,161	1,298	1,479
Unknown offense location		<u>3,746</u>	<u>5,824</u>	<u>2,472</u>
TOTAL CALLS FOR SERVICE		84,820	94,643	93,325

Crime Statistics



Crime Trends for Billings are broken out into two categories:

Property Crimes

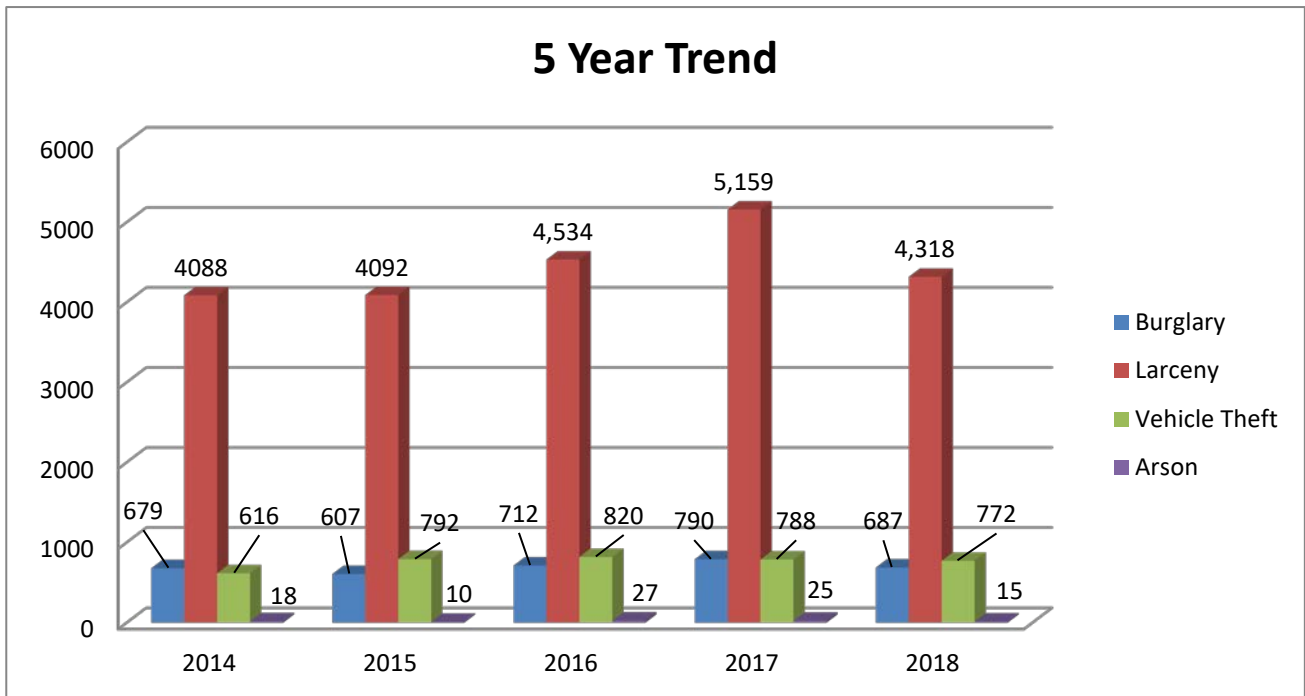
Burglary, Larceny, Vehicle Theft & Arson

Violent Crimes

Murder, Rape, Robbery & Aggravated Assault

These crimes are defined by federal reporting requirements under the National Incident-Based Reporting System.

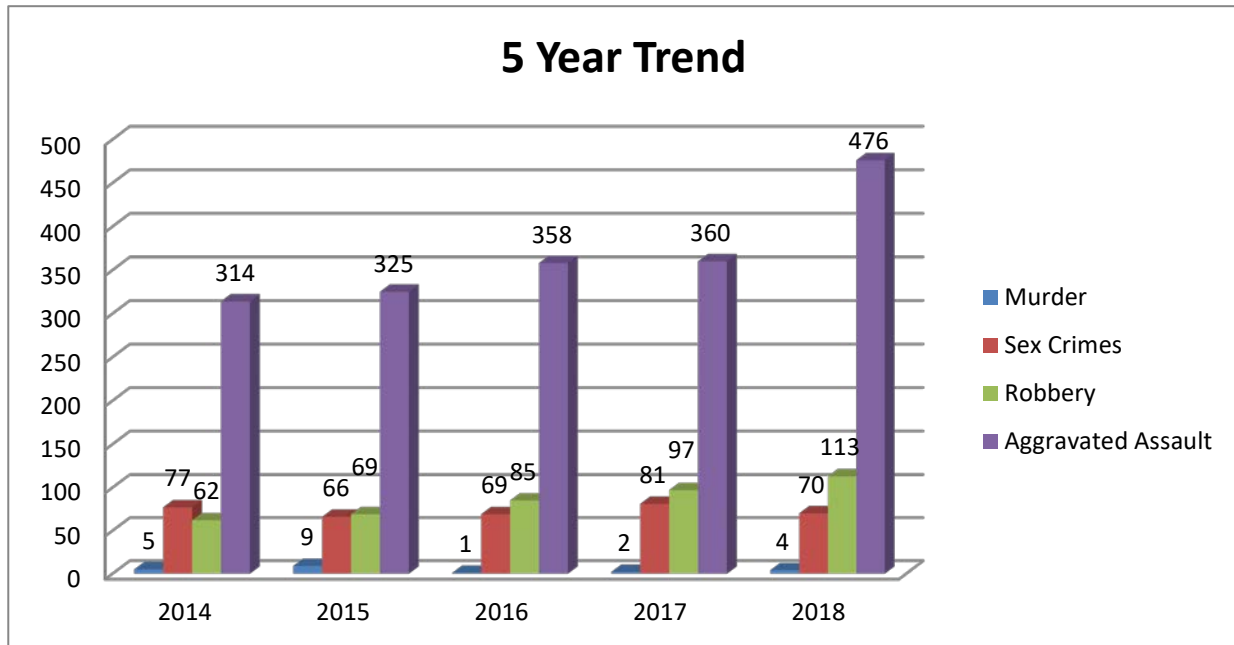
Property Crime Trends



Property Crimes Trends

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Burglary	712	790	687
Larceny	4,534	5,159	4,218
Vehicle Theft	820	788	772
Arson	27	25	15
TOTAL	6,093	6,762	5,692

Violent Crime Trends



Violent Crimes Trends

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Murder	1	2	4
Rape	69	81	70
Robbery	85	97	113
Aggravated Assault*	358	360	476
TOTAL	513	540	663

* 2018 was the first year of reporting the new Montana crime of PFMA-Strangulation which increased Aggravated Assaults by 121.

Crime Listings - Part I Offenses

Part I Offenses are collectively known as Index Crimes. This name is used because the crimes are considered quite serious, tend to be reported more reliably than others, and are reported directly to the police. The less commonly reported crimes are known as Part II Index Crimes. Subcategories are shown to provide greater accuracy.

	2014	2015	2016	2017	2018
Negligent Homicide		1	1	0	0
Justifiable Homicide				3	2
Criminal Homicide	5	9	0	2	4
Forcible Rape	77	66	69	81	70
Sexual Intercourse without consent		46	50	66	52
Sexual Intercourse (with object) without consent		8	6	2	3
Sexual Intercourse (forcible sodomy) without consent		6	8	8	12
Same-Sex Forcible rape		6	5	5	3
Robbery	62	69	85	97	113
Aggravated Assault	314	325	358	357	476
Assault, aggravated-broken bones, severe lacerations (not permanent or life threatening injury)		18	26	20	23
Assault Agg-Permanent-Life Threatening		24	26	33	12
Abuse, neglect or exploit the elderly		6	3	3	2
Assault on a minor		23	31	41	59
Assault with a weapon		95	116	122	137
Assault with bodily fluid, aggravated		3	1	0	0
Criminal endangerment		72	75	68	51
Attempted homicide		1	0	3	2
Partner or family member assault, aggravated-serious injury		70	63	49	43
Partner or family member assault, strangulation					121
Negligent vehicular assault-serious bodily injury		3	0	2	7
Assault, on a peace or judicial officer		10	17	16	19
Burglary	653	597	697	790	687
Burglary, residence		463	564	571	531
Burglary, non-residence		134	133	201	156
Aggravated Burglary	13	10	15	18	18
Intimidation-Stalking	9	12	5	8	6
Gambling Violations	2	5	2	1	1

	2014	2015	2016	2017	2018
Larceny/Theft	4,088	4,092	4,588	5,159	4,318
Purse Snatch		2	9	14	7
Shoplift		1,004	1,076	1,344	1,203
Theft of belongings from motor vehicles		1,267	1,310	1,050	1,068
Theft of motor vehicle parts and accessories		194	267	401	402
Theft from a building		420	375	367	317
Theft from coin-op machines		3	4	8	2
Theft of lost or mislaid property		53	54	37	33
Theft, all others		1,149	1,493	1,938	1,286
Motor Vehicle Theft	616	792	820	788	772
Simple Assault	1,050	964	1,160	1,287	1,160
Assault with bodily fluid, non-aggravated		7	14	11	14
Resisting arrest		120	144	135	146
Assault, simple-minor injury		296	387	416	394
Negligent endangerment		9	4	10	7
Partner or family member assault, non-aggravated		532	611	715	599
Arson	18	10	27	25	15
Forgery/Counterfeit	145	123	219	258	226
Forgery/Counterfeit		121	219	258	225
Counterfeit or deface gambling document		2	0	0	1
Embezzlement	2	4	3	5	3
Fraud	452	412	400	369	443
Credit cards		6	4	10	11
Deceptive business practices		4	7	4	6
Deceptive practices for financial gain		218	249	232	279
Theft of identity, fraud		98	73	70	108
Theft of labor, services, or use of property		84	67	53	38
Fraud other		2	0	0	1
Stolen Property	28	42	79	182	202
Weapons Violations	58	59	48	50	50
Possession of firearm by convicted person		6	3	7	22
Carrying concealed weapon		25	29	32	16
Carrying concealed weapon while intoxicated		4	6	0	3
Carry concealed weapon while prohibited		4	1	2	3
Discharge in city limits-firing firearms		20	9	9	6

Crime Listings - Part II Offenses

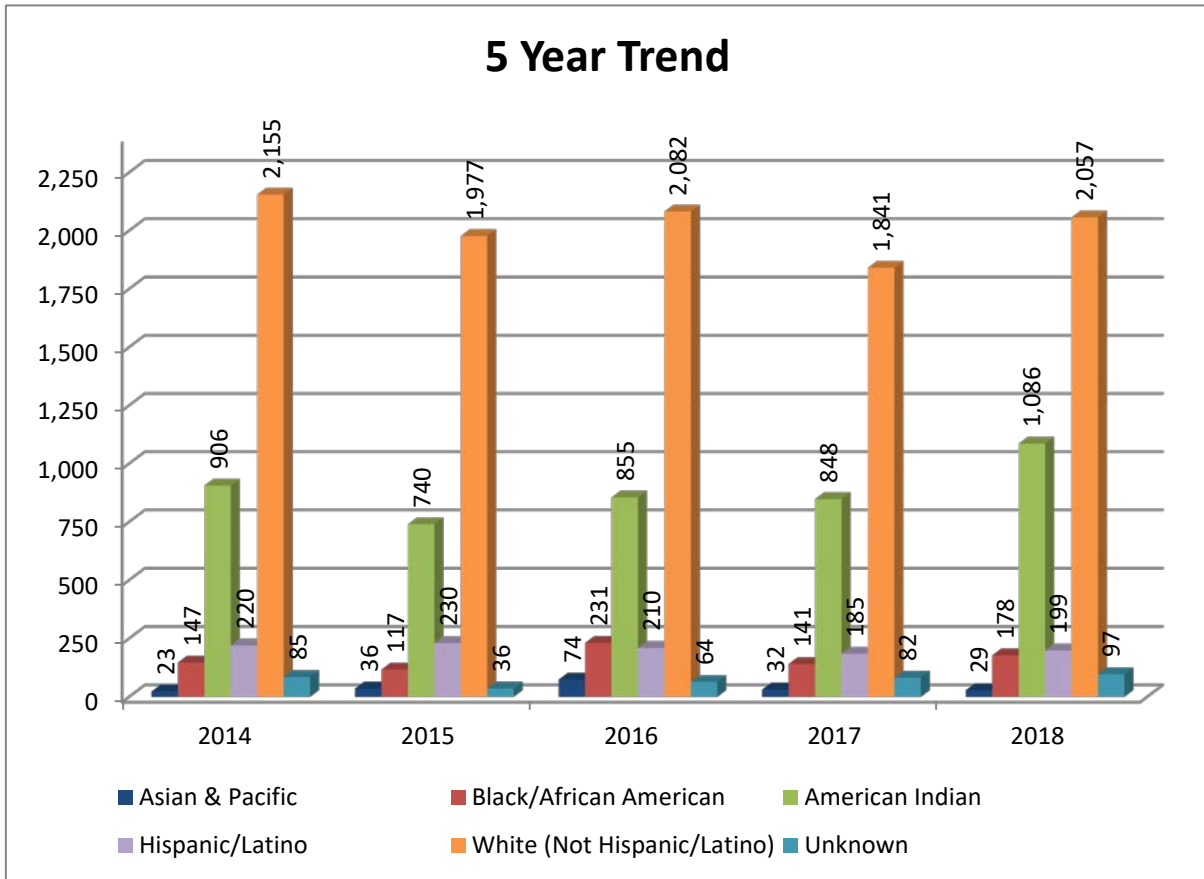
	2014	2015	2016	2017	2018
Bad Checks	3	2	5	3	6
Disorderly	406	397	344	252	198
Disorderly conduct, physical contact*				35	32
Disorderly conduct		383	334	196	128
Failure of disorderly person to disperse*					20
Indecent exposure		14	10	21	18
DUI	639	643	635	602	574
Vehicular homicide under the influence		1	0	0	2
DUI, under 21 with BAC of 0.02-liquor		2	4	5	5
DUI, intoxication by alcohol, drugs, or under the influence of marijuana		438	467	409	405
Aggravated DUI		199	157	179	156
Criminal child endangerment (DUI)		3	7	9	6
Family Offenses	27	19	28	19	28
Endangering the welfare of children		16	27	18	23
Unlawful transactions with children		2	1	1	4
Visitation interference		1	0	0	1
Liquor Violations	1,510	1,020	802	887	997
Purchase or possess intoxicant by a minor		88	118	99	179
Providing alcohol to an intoxicated person		1	0	0	0
Unlawful transfer, or possession of alcohol		23	43	32	16
Open container		908	641	756	802
Runaway	255	322	334	333	288
Trespass	416	363	243	298	327
All Other	1,400	1,558	2,538	2,555	1,450

TOTAL PART II 4,656 4,324 4,929 4,949 3,868

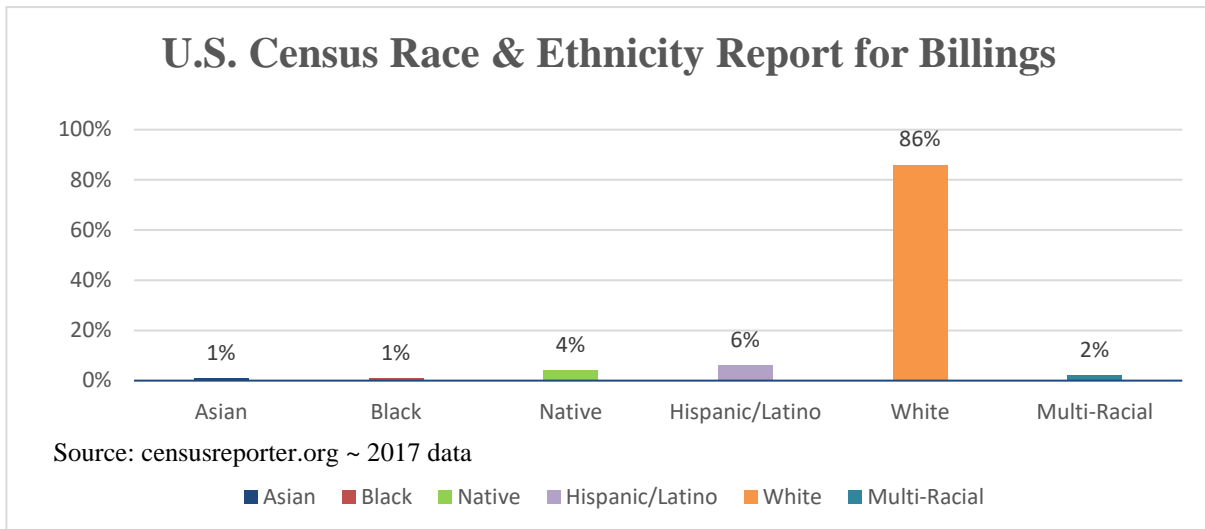
TOTAL REPORTABLE CRIMES 13,899 13,520 15,165 16,304 16,065

* New Category in 2018

Charges by Race/Ethnicity*



*Race/Ethnicity is based on observation by the investigating officer, not on self reporting.



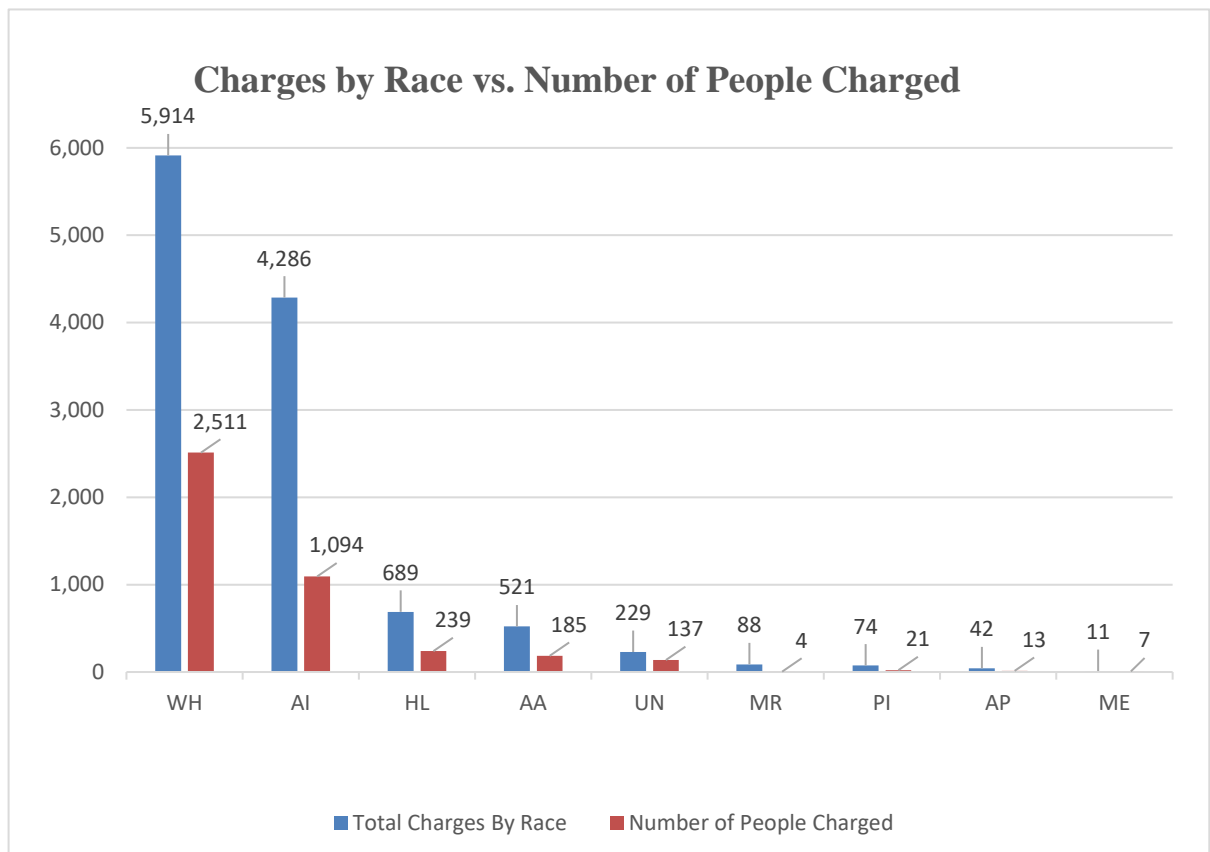
Charges by Race vs. Number of People Charged

These numbers include activity *not* mandated by Federal & State reporting requirements.

2018

	TOTAL CHARGES BY RACE	NUMBER OF PEOPLE CHARGED
White (WH)	5,914	2,511
American Indian or Alaskan Native (AI)	4,286	1,094
Hispanic/Latino (HL)	689	239
Black or African American (AA)	521	185
Unknown (UN)	229	137
Hawaiian/Pacific Islander (PI)	74	21
Asian & Pacific (AP)	42	13
Middle Eastern (ME)	11	7
Other/Multi-Racial (MR)	88	4
Total	11,854	4,211

*Race is based on observation by the investigating officer, not on self reporting.



Top 30 Arrest Charges in 2018

<u>Number of Arrests</u>	<u>Arrest Charge</u>
546	Municipal Court Warrant
464	Theft
360	Possession of Drug Paraphernalia
353	Warrant - Failure to Appear
211	Warrant - Revocation of Suspended or Deferred Sentence
175	Partner or Family Member Assault
170	Warrant - Contempt of Court
154	Driving Under the Influence
139	Obstructing a Peace Officer
130	Minor in Possession of Tobacco
104	Aggravated DUI
93	Warrant - Probation Violation - Revocation (felony)
74	Criminal Mischief
68	Criminal Trespass - Property
66	Possess Intoxicants Under Age of 21 (under 18)
60	Aggravated Assault
56	Possession of Dangerous Drugs
46	Resisting Arrest
40	Reckless Driving
40	Motor Vehicle Theft
33	Driving Under the Influence of Alcohol - 3rd Offense
32	Driving Under the Influence of Alcohol - 4th Offense
31	Violation of No Contact Order
29	Assault with a Weapons - felony
28	Partner or Family Member Assault - Strangulation (throat/neck)
27	Possession of Dangerous Drugs (felony)
24	Possess Intoxicants Under Age of 21 (over 18)
24	Disorderly Conduct - Physical Contact/Fight
23	Partner or Family Member Assault - 2nd Offense
23	Disorderly Conduct - Threats/Profanity
22	Criminal Destruction of Communication Device

Did you know?

Billings Police Department is staffed 24/7 by civilian employees who process all of the officers' paperwork. They are certified to access state and national databases to assist officers with information on missing persons, wanted people and stolen items. The staff works with the public to answer questions and provide documents. The Police Department office is open 8 a.m. to 6 p.m. Monday through Friday and 10 a.m. to noon on Saturday.

Investigations Division

Case Activity

Detectives assigned to cases	11
Total cases assigned	478
Total cases cleared	241
Cases cleared by arrest	141
Average clearance time	180 days
Suspicious deaths	29
Homicides*	7
Suicides	26
Overdoses	14
Total death investigations	76

*Homicides include attempted, justified and committed

All death investigations require a minimum of 2 Detectives

Child sex assault and abuse	371
-----------------------------	-----

Reports of child sex assault and abuse in Billings that are made to the Department of Health and Human Services are assigned to Detectives and Investigations Supervisors. Of these reports, 161 were assigned to Detectives and 210 were assigned to Supervisors.

Other Critical Tasks

Photo Downloads	4,324
30 minutes each, 1 Detective assigned	
Cell Phone Extractions	50
3 to 5 hours each, 1 Detective assigned	
Forensic Interviews	69

Averaging 90 minutes each, these technical interviews are conducted by several of the Detectives who have specialized training. The interviews may be for cases assigned to their BPD colleagues or from other agencies.

Telephonic Search Warrants Returned	128
-------------------------------------	-----

Patrol Officers may receive a telephonic search warrant from a judge any time day or night to complete a DUI investigation. When these are issued, Detectives Supervisors ensure the proper paperwork is returned to the courts.

Billings Police Department works in cooperation with the Montana Department of Justice and the National Sexual Assault Kit Initiative. The project funds analyzing sexual assault kits and submitting the results to the national Combined DNA Index System (CODIS) database to try identifying suspects. There is 1 detective assigned to this project.

BPD has submitted 430 sexual assault kits and re-opened 14 cases based on CODIS hits.

Evidence and Identification Divisions

The Evidence and Identification Divisions are overseen by a Police Lieutenant and a civilian Identification Supervisor. Three evidence technicians process all evidence secured by Billings Police Department. The Identification Supervisor and one technician process fingerprints lifted from crime scenes and with the Crime Analyst create photo lineups for the department.

2018 activity at the evidence facility included:

20,304 items received

25,890 items auctioned, donated, released or destroyed

2018 identification activity included:

Requests for service - videos and supplements	56
Automated Biometric Identification System (ABIS) latent entries	240
Photo lineups	112
Request for service - latents	159
Latent processing supplements/documentation	141
Latent examination supplements/documentation	188
Requests for latents/completions for other agencies	2

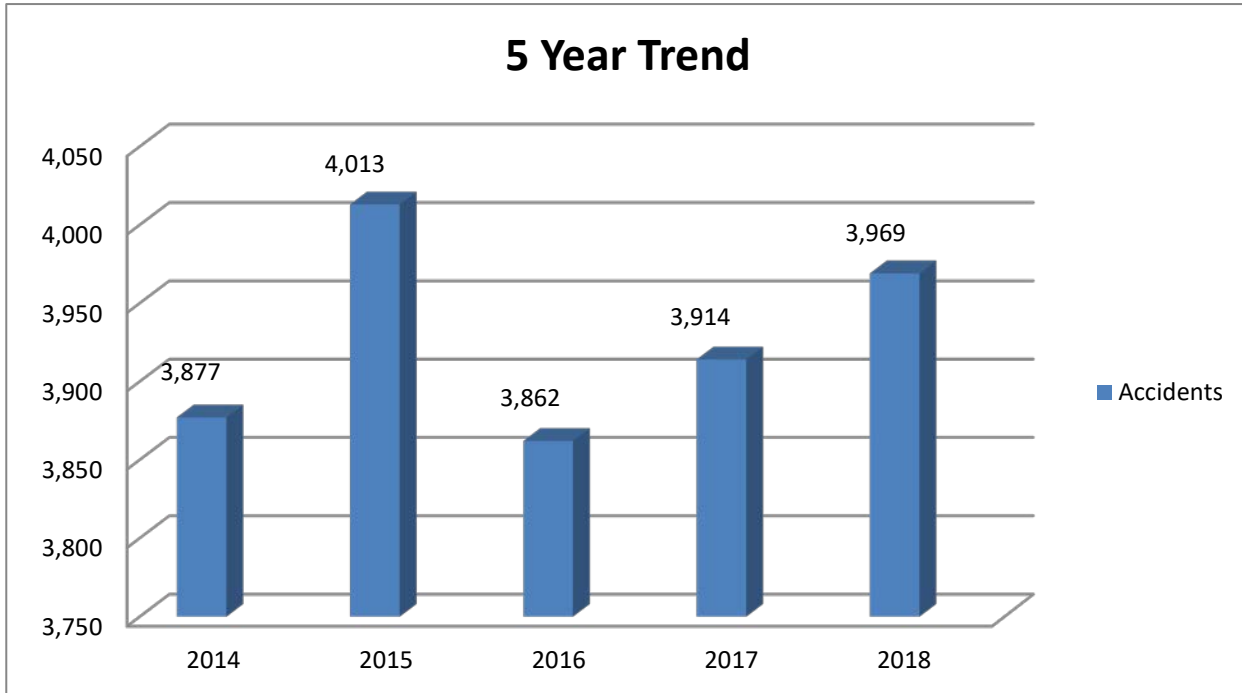


Billings Police Department SWAT team is made up of 14 officers who are highly trained and specialize in high-risk warrant service, fugitive apprehension, hostage rescue and dignitary protection. They train closely with Billings Police Negotiators and the Bomb Squad to deal with critical incidents. A few times a year they show the team's specialized equipment to the community.

Accident & Traffic Statistics



Traffic Accidents Reports



Accident Breakdown

Incident Type:	<u>2016</u>	<u>2017</u>	<u>2018</u>
Accident DUI	67	45	55
Accident Fatality	5	6	13
Accident Hit and Run	967	1,040	991
Accident Property Damage	2,250	2,274	2,321
Accident with Injuries	562	532	548
Accident Non-Investigated (CPC)	4	12	41
TOTAL	3,855	3,909	3,969

On days when a Police Commander finds it is not possible to investigate all accidents during a shift, an Accident Alert is issued.

This limits accident investigations to those accidents that have serious personal injuries, reports of DUI drivers or with disabled vehicles. In these times, drivers involved in accidents exchange insurance and other information and if documentation is required, can complete their own report through the BPD Crime Prevention Center or the Montana Highway Patrol. Commanders opted for Accident Alerts 36 days during 2018.

High Risk Intersections

	2016	2017	2018
King Avenue & Shiloh Road	45	37	29
6th Avenue N & N 27th Street	16	28	16
Grand Avenue & Shiloh Road	34	27	30
Lake Elmo Drive & Main Street	27	27	23
King Avenue & S 24th Street	31	24	25
Main Street & Airport Road	12	22	19
Central Avenue & 24th Street	37	21	19
King Avenue W & S 20th Street	21	21	19
King Avenue & S 32nd Street W		21	
Shiloh Road & Central Avenue		18	
King Avenue & Overland		15	
Main Street & Wicks Lane	21	15	21
Broadwater Avenue & 8th St W		14	
Grand Avenue & 13th Street W		14	
Grand Avenue & Zimmerman Trail	12	14	11
King Avenue & S 29th Street	15	13	
1st Avenue N & N 27th Street		12	
Central Avenue & 15th Street W		12	11
Monad Road & S 24th Street W	16		15
Grand Avenue & 17th Street	14		16
Main Street & Hilltop Road			16
N 27th Street & Montana Avenue			16
6th Steet W & Central Avenue			15
Main Street & 6th Avenue N			15
Rosebud Drive & S 24th Street W			15
19th Street W & Central Avenue			13
Moore Lane & Laurel Road			13
Grand Avenue & 8th Street W			12
King Avenue E & S Billings Blvd			12
7th Avenue N and N 27th Street			11

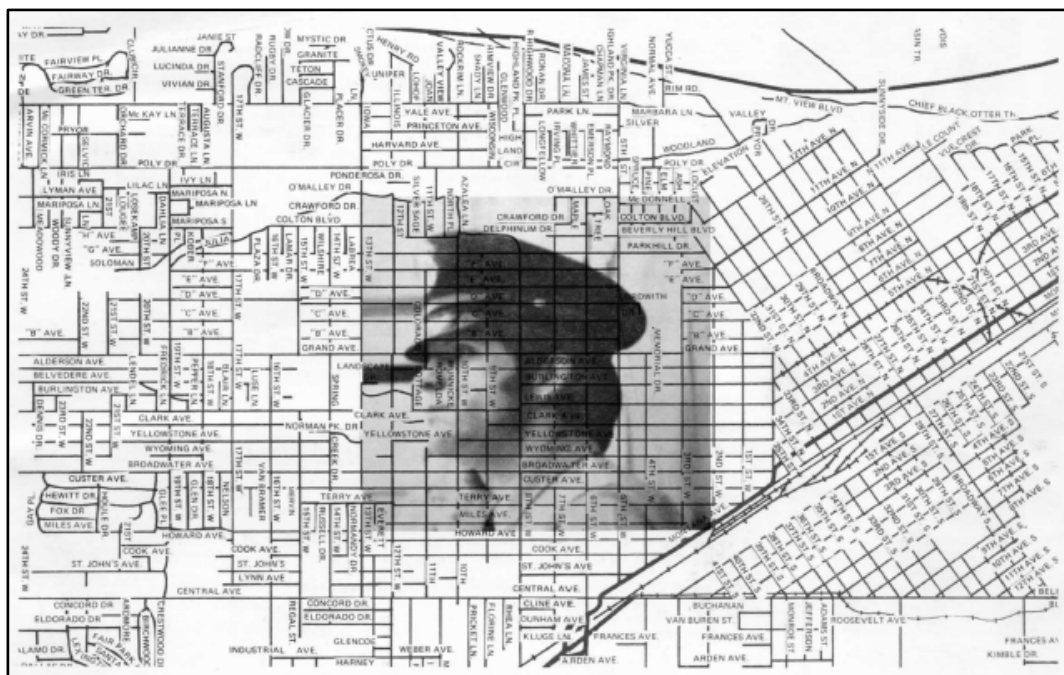
The number of intersections in this report was increased this year, so some locations don't have information for previous years.

Peak Hours for Traffic Accidents

	2016	2017	2018
1500 hours (3pm)	248	247	197
1700 hours (5pm)	300	238	206
1200 hours (Noon)	227	204	177
1600 hours (4pm)	240	185	213

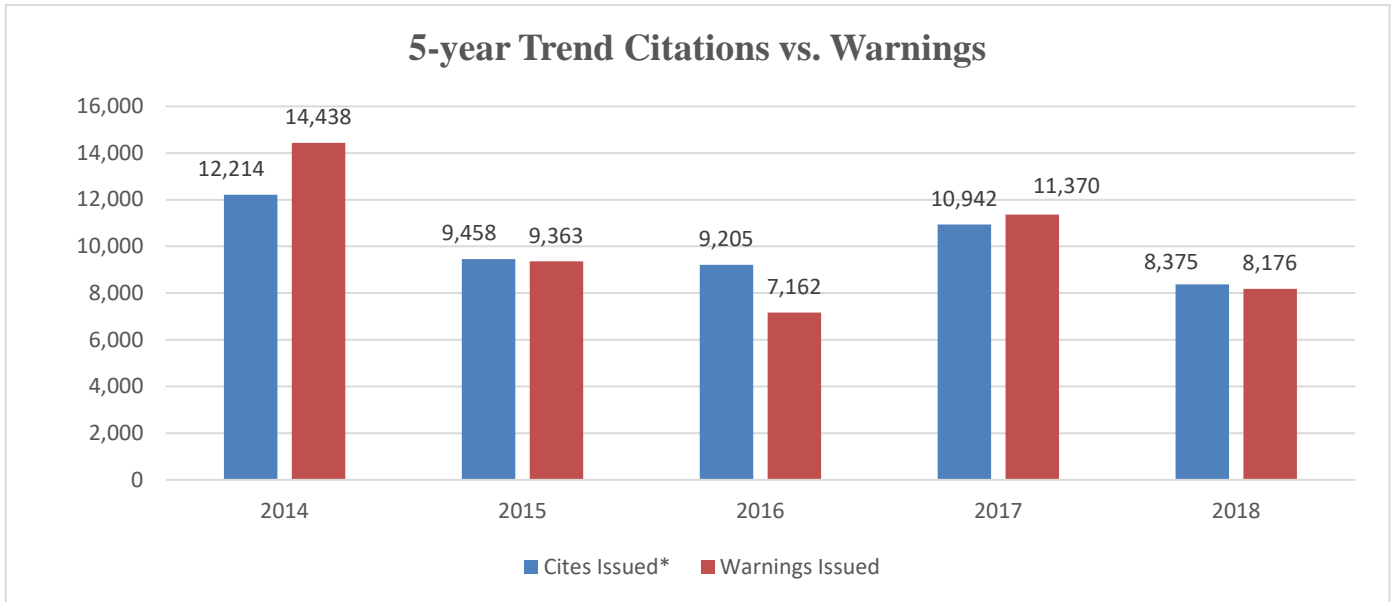
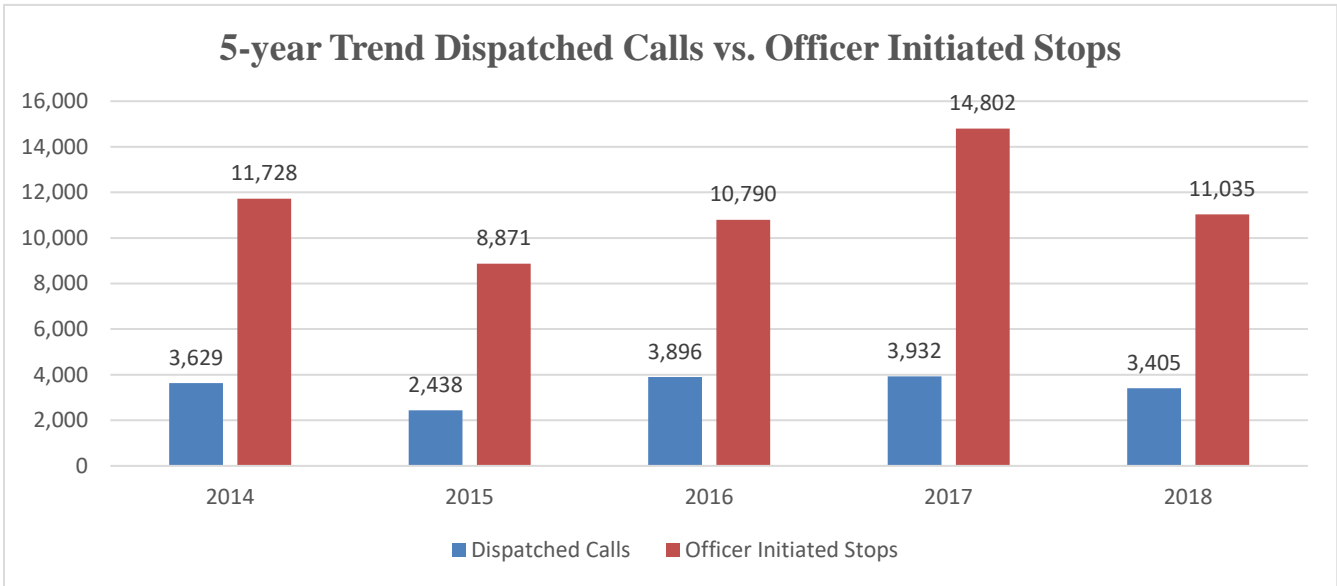
Peak Days of the Week for Traffic Accidents

	2016	2017	2018
Friday	544	473	415
Thursday	409	440	390
Wednesday	452	433	409
Tuesday	418	413	418
Monday	411	408	383



This is from the cover of the 1974 Billings Police Awareness Report. Current and retired officers have amassed a "museum" of BPD memorabilia which is being organized and will eventually be displayed.

Traffic Information



*Citations issued includes Montana Code Annotated, Municipal Infractions and Billings Municipal City Code charges

Selective Traffic Enforcement Program

The Selective Traffic Enforcement Program, known as STEP, is made up of 4 patrol officers. Two of these officers are K-9 handlers and their dogs patrol with them. The STEP team focuses on problems areas in Billings and types of traffic offenses, such as extra patrols in school zones, on cell phone details and in neighborhoods where citizens have reported traffic troubles. STEP officers also cover their coworkers on criminal calls and are sometimes needed to work shifts that are not dedicated to traffic enforcement.

2018 STEP Statistics

Warrants	533
Citations	2,578
Warnings	5,646
Cell phone (distracted driving) citations	300
Cell phone warnings	49
DUIs	55
Arrests on drug offenses	638

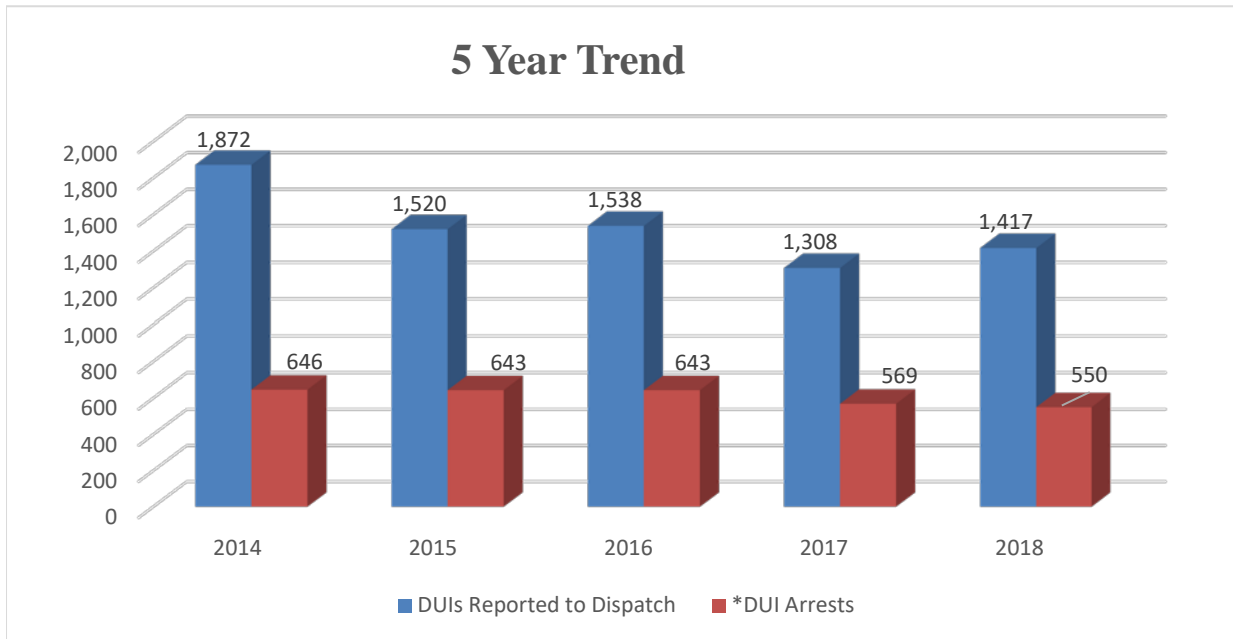
BPD Tickets Issued by Ethnicity & Gender

Ethnicity	<u>2016</u>		<u>2017</u>		<u>2018</u>	
	Male	Female	Male	Female	Male	Female
White	7,047	5,450	6,981	5,465	7,309	5,893
Native American	729	735	873	896	1,070	924
Unknown	543	435	548	468	487	462
Hispanic	495	231	525	214	440	244
Black	338	109	319	137	406	130
Asian/Pacific	60	49	41	42	49	40
Hawaiian/ Pacific	22	23	26	30	27	39
Mideastern	50	10	25	3	19	5
Totals	9,284	7,042	9,338	7,255	9,807	7,737

DUI Statistics



DUI Incidents & Arrests



* Reflects alcohol & drug offenses

DRIVING UNDER THE INFLUENCE (ALCOHOL) STATISTICS FOR 2018

	Totals	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
DUI days	53	2	4	5	2	3	6	5	8	2	3	6	7
DUI noons	166	16	23	12	9	11	9	12	11	15	9	22	17
DUI nights	331	40	36	34	28	32	23	21	31	22	19	22	23
Total:	550	58	63	51	39	46	38	38	50	39	31	50	47
Samples	269	32	31	22	25	21	18	17	22	20	12	24	25
Refusals	218	19	25	23	12	20	16	18	21	14	17	17	16
% Refusals	40%	33%	40%	45%	31%	44%	42%	47%	42%	36%	55%	34%	34%

K-9 Program



Police Officers' patrol vehicles are their offices and officers with K-9 partners need extra space. During 2018, BPD added this specialized vehicle which provides space for the dog and still has room to transport prisoners. Three more K-9 vehicles will be completed during 2019. K-9 Kooko is pictured here with the first vehicle to be deployed.

Billings Police Department extends a heart-felt thank you to the many generous members of the community who made it possible to purchase a new K-9 and provide training for its handler during 2018.

K-9 Program Report

	<u>2016</u>	<u>2017</u>	<u>2018</u>
<u>K-9 Visits to Schools, Civic Groups, & Other Organizations</u>	25	18	21
<u>Calls for Assistance from Other Agencies</u>	108	74	123
<u>K-9 Deployments</u>			
Drugs	508	385	613
Patrol	512	305	333
Search Warrants	95	92	44
<u>Arrests</u>	232	206	349
<u>Seizures</u>			
Cash	\$243,217	\$312,443	\$543,072
Drugs	\$2,662,567	\$2,532,592	\$720,136
Paraphernalia	\$34,706	\$9,544	\$9,068
Weapons	\$20,105	\$13,550	\$14,850
Stolen Property	\$26,100	\$10,600	\$15,000
Vehicles	<u>\$31,500</u>	<u>\$6,500</u>	<u>\$0</u>
Total Value of Seizures	\$3,018,195	\$2,885,229	\$1,302,126



Officer Firebaugh & K-9 Dutch



Officer Adams & K-9 Susan

Task Force Activity



The High Intensity Drug Trafficking Area Program (HIDTA) is a component of the President's National Drug Control Strategy which provides additional federal resources to help eliminate or reduce drug trafficking and its harmful consequences. Law enforcement organizations within HIDTAs assess drug trafficking problems and design specific initiatives to reduce or eliminate the production, manufacture, transportation, distribution and chronic use of illegal drugs and money laundering and to reduce drug trafficking and related crime and violence. The Eastern Montana HIDTA Drug Task Force was created in 1996 and is part of Rocky Mountain Region which covers Colorado, Montana, Utah, & Wyoming. In 2018, the Billings-based task force was named the “Outstanding Task Force of the Year” for the members’ work combating major drug trafficking organizations.

2018 Stats for the Eastern Montana HIDTA Drug Task Force

Felony Arrests	217
Assets Seized	\$617,272
Weapons Seized - Firearms	112
Drugs Seized:	
Methamphetamine	129.74 lbs.
Marijuana	33.23 lbs.
Heroin	2.83 lbs.
Cocaine	6.08 lbs.
Pharmaceuticals	4,253 Pills
Drug Trafficking Organizations:	
Targeted:	
International-	1
Multi-state-	12
Local-	5
Disrupted/Dismantled:	
International-	1
Multi-State-	10
Local-	3



District of Montana Task Force Information

The Montana Violent Offender Task Force was established in January 2005 with a stated mission to apprehend persons wanted for felony crimes with a focus on violent offenders. Task force operations began in the Billings office and have since expanded to include the offices in Missoula and Great Falls. The task force officers have apprehended fugitives all across Montana, in several other states, and in other nations. Partner agencies joining the U.S. Marshals Service on the Montana Violent Offender Task Force include the Yellowstone County Sheriff’s Office, Billings Police Department, Montana Department of Corrections Probation & Parole Division, and the U.S. Attorney’s Office.

2018 Stats for the Montana Violent Offenders Task Force

Warrant Closures	660
Cash Seized	\$36,819
Weapons Seized:	
Handguns	24
Long guns	12
Vehicles Recovered	21
Drugs Seized:	
Marijuana	6,908 grams
Cocaine	17.7 grams
Meth	6,411 grams
Heroin	487.5 grams
Pills	303



DRUG ENFORCEMENT ADMINISTRATION

“Joint task forces like the Billings Tactical Diversion Squad (TDS) allow us to pool resources to include money, equipment, manpower, and knowledge of local criminals. Success is only possible when agencies and investigators combine knowledge and resources and work together.” Billings TDS Data Analyst

2018 Stats for the Officer Assigned to the DEA

TDS Arrests:	36
TDS Seizures:	\$29,086



Bureau of Alcohol Tobacco, Firearms & Explosives

ATF recognizes the role that firearms play in violent crimes and pursues an integrated regulatory and enforcement strategy. Investigative priorities focus on armed violent offenders and career criminals, narcotics traffickers, narco-terrorists, violent gangs, and domestic and international arms traffickers. Sections 924(c) and (e) of Title 18 of the United States Code provide mandatory and enhanced sentencing guidelines for armed career criminals and narcotics traffickers as well as other dangerous armed criminals.

2018 Stats for the Officer Assigned to the ATF

2018 Cases Initiated:	20
Cases Referred for Prosecution:	20
Cases Closed/Did not meet prosecution guidelines:	94
Firearms Recovered:	49



FEDERAL BUREAU OF INVESTIGATION



The FBI's investigative authority is the broadest of all federal law enforcement agencies. The FBI's investigative philosophy emphasizes close relations and information sharing with other federal, state, local, and international law enforcement and intelligence agencies. A significant number of FBI investigations are conducted in concert with other law enforcement agencies or as part of joint task forces.

The United States Federal Bureau of Investigation operates 56 field offices in major cities throughout the US and Puerto Rico. Many of these offices are further subdivided into smaller resident agencies which have jurisdiction over a specific area. Billings has a resident office that reports to a field office in Salt Lake City, Utah.

2018 Stats for the Officer Assigned to the FBI's

Intermountain West Regional Computer Forensics Laboratory (IWR CFL)

Cases Investigated:	29
Times Subpoenaed to District Court:	3
Times Subpoenaed to Federal Court	1
Times Technical Assistance provided to BPD Detectives:	20

Internet Crimes Against Children



The Internet Crimes Against Children Task Force program is a nationwide initiative under the U.S. Department of Justice Office of Juvenile Justice Delinquency Prevention. The ICAC program encourages partnerships between local law enforcement and federal agencies. These partnerships ensure proper prosecution[s] of those responsible and victim identification & assistance when applicable. The following statistics reflect state-wide efforts by the Task Force, including in Billings.

Measures		2016	2017	2018		
Documented Complaints	Traveler	Proactive	6	5	1	
		Reactive	9	10	9	
	Enticement	Proactive	26	7	2	
		Reactive	100	116	81	
	Obscenity Directed to Minors	Proactive	2	21	1	
		Reactive	41	51	39	
	Child Prostitution	Proactive	11	1	5	
		Reactive	10	11	10	
	Child Pornography	Manufacture	Proactive	11	7	12
			Reactive	75	108	133
		Distribution	Proactive	99	17	39
			Reactive	126	200	160
Possession		Proactive	52	18	37	
		Reactive	213	464	307	
Case Information	# of Investigations		752	879	680	
	Arrests		27	35	35	
	Cybertips Received		244	253	269	
	Case Dispositions	Unfounded		62	82	54
		Suspended		87	72	50
		Plea		21	28	16
		Trial		5	9	7
	Case Referrals	Federal		62	26	25
		State		62	32	44
		Local		24	23	17
Submitted for Federal Prosecution		21	32	25		
Accepted for Federal Prosecution		14	30	26		
Goals	CVIP Submissions (Cases)		13	35	23	
	Affiliated Agencies Added				0	
	Child Victims Identified	Historical CVIP		61		0
		Historical Cases		13		0
		Child Victims Identified w/images		88	113	34
		Child Victims Identified w/o images		1	2	1

Internet Crimes Against Children 2018 Statistics Continued

Court Actions	Subpoenas or Court Orders	Federal	309	195	294
		State/Local	58	65	34
	Search Warrants	Federal	14	7	24
		State/Local	176	169	155
Historical Forensic Exam Data					
Technical Assists	Technical Support		70	64	50
	Forensic Exams	# of Hard Drives	149	98	115
		# of Cell Phones	179	135	322
		# of CDs/DVDs	55	21	15
		# of Other (Thumb drives, SD cards, etc)	149	47	64
	Previews	# of Items Previewed	198	79	55
Training	Training Sessions Provided		20	30	20
	Law Enforcement Trained		335	1315	678
	Prosecutors Trained		2	34	8
	Other Professions Trained		101	380	11
	# Sent to ICAC T&TA Training		18	29	26
	# Sent to Other Training		16	16	35
Community Outreach	Presentations		140	145	253
	# of Attendees (Presentations)		9,806	12,730	12,409
	Public Events		8	11	12
	# of Attendees (Public Events)		4,014	1,177	820
	Public Awareness		305	3	197
TOTALS			52,372	80,046	66,480

Street Crimes Unit Statistics

In 2018, Billings Police Department established a Street Crimes Unit to focus on property crimes. The unit consists of a Sergeant, one detective and 3 patrol officers.

	<u>2018</u>
Cases opened or worked	434
Physical arrests (other than warrants)	139
Warrants served	571
Citations/warnings written	395
Drug seized	About 65 pounds
US currency seized	\$82,000

Stolen Items Recovered

Vehicles	94
Firearms	71
Billings Street Signs	2
Trailers	3

Recovered Items of Note:

	<u>Value</u>
Bicycle	\$5,800
Federal Agent's equipment	\$8,000
Insulin pump	\$5,000
Welder	\$12,000
Steel	\$20,000



Billings Police Department Bomb Squad is made up of 6 members, including a sergeant. The bomb technicians and the Department's specialized equipment may be called on to respond to critical incidents in Eastern Montana but can deploy anywhere in the state if needed.

Community Relations

Billings Clinic – Billings Police Partnership

In August 2018, the Billings City Council and Billings Clinic entered a 3-year agreement to have an officer dedicated to patrolling the hospital campus. The first officer started in June and a second is expected to be assigned. Officers responded to the Clinic about 125 times last year. More than a quarter of those calls were handled by the Clinic Officer after the assignment began.

School Resource Officers

Billings Police Department SRO positions are funded in cooperation with School District 2. The officers are assigned to individual high schools or middle schools and visit several elementary schools as part of their duties. The 7 SROs working in 2018 wrote 567 cases. These statistics reflect only the months school was in session.

OFFENSE	COUNT	ARREST
PURCHASE OR POSSESS INTOXICANT BY A MINOR	101	101
CASES WITH NO OFFENSE LISTED	86	0
MENTAL HEALTH/SUICIDE ATTEMPTS OR THREATS	76	0
POSSESSION OF DANGEROUS DRUGS	66	64
POSSESSION OF DRUG PARAPHERNALIA	57	54
ASSAULT, SIMPLE (MINOR INJURIES)	30	20
DISORDERLY CONDUCT	28	4
CRIMINAL MISCHIEF	18	7
UNDER AGE TOBACCO POSSESSION OR CONSUMPTION	16	16
RESISTING ARREST	9	8
SEXUAL INTERCOURSE WITHOUT CONSENT	8	3
DISORDERLY CONDUCT,PHYSICAL CONTACT	7	4
THEFT FROM BUILDINGS	7	4
OBSTRUCTING A PEACE OFFICER	7	6
THEFT, ALL OTHERS	6	4
TRESPASS, CRIMINAL, TO PROPERTY	5	3
THEFT OF BELONGINGS FROM MOTOR VEHICLES	4	0
RUNAWAY, JUVENILE	4	0
SEXUAL ASSAULT	4	0
SHOPLIFT	3	3

School Resource Officers 2018 Statistics Continued

OFFENSE	COUNT	ARRESTS
SALE OF DANGEROUS DRUGS	3	3
TRESPASS, CRIMINAL, TO VEHICLES	2	0
OBSCENE PHONE CALL - PRIVACY IN COMMUNICATION	2	2
DUI, INTOXICATION BY DRUGS OR ALCOHOL OR MARIJUANA	2	2
ASSAULT ON A MINOR	2	0
BURGLARY, RESIDENCE	2	2
PARTNER OR FAMILY ASSAULT (NON-AGGRAVATED)	2	1
STATUTORY RAPE - SEXUAL INTERCOURSE W/O CONSENT	2	0
FORGERY/COUNTERFEIT	1	0
ENDANGERING THE WELFARE OF CHILDREN	1	0
DECEPTIVE PRACTICES FOR FINANCIAL GAIN	1	0
GUNS IN SCHOOLS	1	1
THEFT OF IDENTITY, FRAUD	1	0
VIOLATION OF PROTECTIVE ORDER	1	0
STRANGULATION	1	0
ASSAULT WITH A WEAPON	1	1

Billings Police Bicycle Patrol

Summer Bicycle Detail Statistics

	<u>2017</u>	<u>2018</u>
Overtime Details	131	77
Hours Riding	810	454
Citations	250	158
Warnings	70	23
Arrests	134	41
Total citations, warnings & arrests	454	222



Officers who qualify through training are able to patrol on bicycles during good weather. Officers must ride a minimum of 6 hours each year to maintain their standing on the specialized detail.

Parks Officer



In October of 2017, Parks & Recreation proposed to the Billings Police Department funding a Parks Officer. Officer Nick Lam, while still a sworn officer with the Billings Police Department, works with Parks & Recreation patrolling the parks and trails within the City Limits.

As the new Parks Officer, Officer Lam made contact with as many citizens as possible near the parks, passing out more than 800 business cards, and explaining his position.

A look at the number of disturbances, suspicious, trespass, and alcohol-related calls in nine of the City's largest parks showed a 30% reduction in calls for 2018, compared to 2017. In 2018, Officer Lam made 117 arrests and issued 402 citations at City Parks.

Officer Lam was also tasked with working on the graffiti problem within the City of Billings. Looking at national models of combating this problem, Officer Lam, sought out funding through a grant to receive training on a model he believed was beneficial to the City of Billings.

Officer Lam is implementing this investigative technique and working towards criminal charges for these offenders.

Officer Lam is aided by two weekend volunteers, Justin & Matt Hanes, who travel the City of Billings photographing and logging the locations of graffiti. This is just another example of how important the Volunteers from the Crime Prevention Center are in aiding the officers of the Billings Police Department.



Office of Professional Standards



Annual Statistical Report

January 1, 2018 – December 31, 2018

Introduction

The Office of Professional Standards is directed by a Police Captain who reports directly to the Chief of Police and Assistant Chief. The primary function of this office is the receipt, assignment and investigation of complaints received from citizens or initiated by the department regarding the actions of employees. This office monitors all investigations for timely completion and reports the findings to the complaining parties and subject employee(s).

Other functions include tracking citizen commendations of employees, use of force, pursuits, and assigning staff for follow-up when required. The Office of Professional Standards also manages and tracks the Department's discipline process.

For purposes of this report, the term 'employee' denotes both sworn (officer) and non-sworn (civilian) members of the Billings Police Department.

Complaints

A *complaint* is an incident which gives rise to one or more allegations of misconduct. A single complaint may allege misconduct by multiple employees and/or multiple violations of departmental policies. The number of complaints filed may not equal the number of allegations and findings resulting from the investigation.

Citizen Complaints and Inquiries

Citizen complaints are classified in one of two categories. *Class I* complaints are more serious and include allegations such as excessive force, violations of criminal law, breach of civil rights, bias policing, patterns of similar Class II complaints and other more serious allegations. *Class II* complaints include allegations of inadequate service, discourtesy, minor performance issues, improper procedure and other less serious and non-criminal conduct.

Department Initiated Complaints

If a complaint is initiated by a BPD supervisor or brought to supervisory attention by any BPD employee, it is classified as a department-initiated complaint.

Comparison of the Number of Investigations by Year

	2016	2017	2018
Citizen Complaints - Class I	7	14	5
Citizen Complaints - Class II	71	47	68
Department Initiated – Class I	10	14	11
Department Initiated – Class II	53	69	82
TOTAL INVESTIGATIONS	141	144	166

Classification of Complaints

A single complaint may result in multiple allegations of misconduct. Since the types of allegations may be vastly different, it is difficult to categorize complaints.

	Citizen Class I Complaints	Citizen Class II Complaints	Dept. Initiated Class I Complaints	Dept. Initiated Class II Complaints
Conduct Unbecoming	1	3	0	6
Constitutional Rights Violation	2	0	0	0
Criminal Conduct	2	0	5	0
Demeanor/Rudeness	0	11	0	3
Driving Violation	0	2	0	29
Duty Performance	0	47	2	43
Use of Force	0	0	4	1
Failure to Report	0	1	0	0
Failure to Take Action	0	3	0	1
TOTAL	5	67	11	83

Allegations and Findings

Allegations represent a distinctly different category than complaints. They are assertions of an employee's behavior that, if proven, would amount to a violation of department policy. A single complaint may result in multiple allegations of misconduct against one employee, single allegations against multiple employees, or any combination thereof.

Findings are issued for each allegation in an investigation, including those made by the complainant as well as any allegations of misconduct not included in the original complaint, but that may be discovered during the investigation. Findings are also issued when policy violations are discovered during a review of employee performance following an incident such as a pursuit, a use of force or an employee vehicular accident. For these reasons, the number of findings issued will exceed the number of complaints reported.

Although complaints are the primary basis for our statistical reporting, we also track the findings for each allegation, rather than a single overall finding for each individual complaint. Examining allegations separately from complaints is useful in gaining a more accurate understanding of areas of concern to citizens and to the department.

Findings fall into one of seven categories. The following table represents the findings issued for 2018 cases.

Findings From Allegations During 2018

	Citizen Class I Complaints	Citizen Class II Complaints	Dept. Initiated Class I Complaints	Dept. Initiated Class II Complaints
Proper Conduct	3	25	2	9
Improper Conduct	0	10	2	63
Training Deficiency/ Policy Failure	0	0	0	2
Insufficient Evidence	1	2	2	2
Unfounded	1	20	1	2
Resolved w/ Complainant	0	9	0	4
Pending	0	1	4	1
TOTAL	5	67	11	83

PROPER CONDUCT/TRAINING DEFICIENCY/POLICY FAILURE (Exonerated) – The acts, which provided the basis for the complaint or allegation did occur, but were justified, lawful and proper. This finding also may be used when the acts complained of did occur and were not proper or justified, but resulted from a lack of policy or training.

IMPROPER CONDUCT (Sustained) – The investigation disclosed sufficient evidence to clearly prove the allegations(s) made.

INSUFFICIENT EVIDENCE (Not Sustained) – The investigation failed to discover sufficient evidence to clearly prove or disprove the allegations made.

UNFOUNDED – The investigation conclusively proved that the act or acts complained of did not occur. This finding also applies when individual officer(s) or employee(s) named were not involved in the act or in acts, which may have occurred.

RESOLVED W/ COMPLAINANT – This only applies to Class II Complaints. The determination of guilt may not be clear (Sustained or Not Sustained) whereas the complainant is satisfied with results of investigation.

PENDING – The investigation is still on-going and the findings have not yet been determined.

Citizen Commendation of Employees

Citizens frequently contact the Department to thank or commend employees for acts of service or their response to a particular incident. We also track positive feedback on employee performance. These commendations are received in the form of letters, e-mail messages and phone calls as well as numerous face-to-face comments of appreciation. While written feedback is tracked, some phone calls and personal contacts go unreported. The written feedback on employee performance is routed to and tracked by the Office of Professional Standards.

	2016	2017	2018
Officer Commendations	47	55	49
Number of Employees Involved	75	68	88



Billings Police Department joins the Downtown Billings Alliance Trick or Treat each Halloween. The events gives children a chance to have positive interaction with Officers and provides adults an opportunity to have a fun visit to the Police Department.

2018 Response to Resistance Report

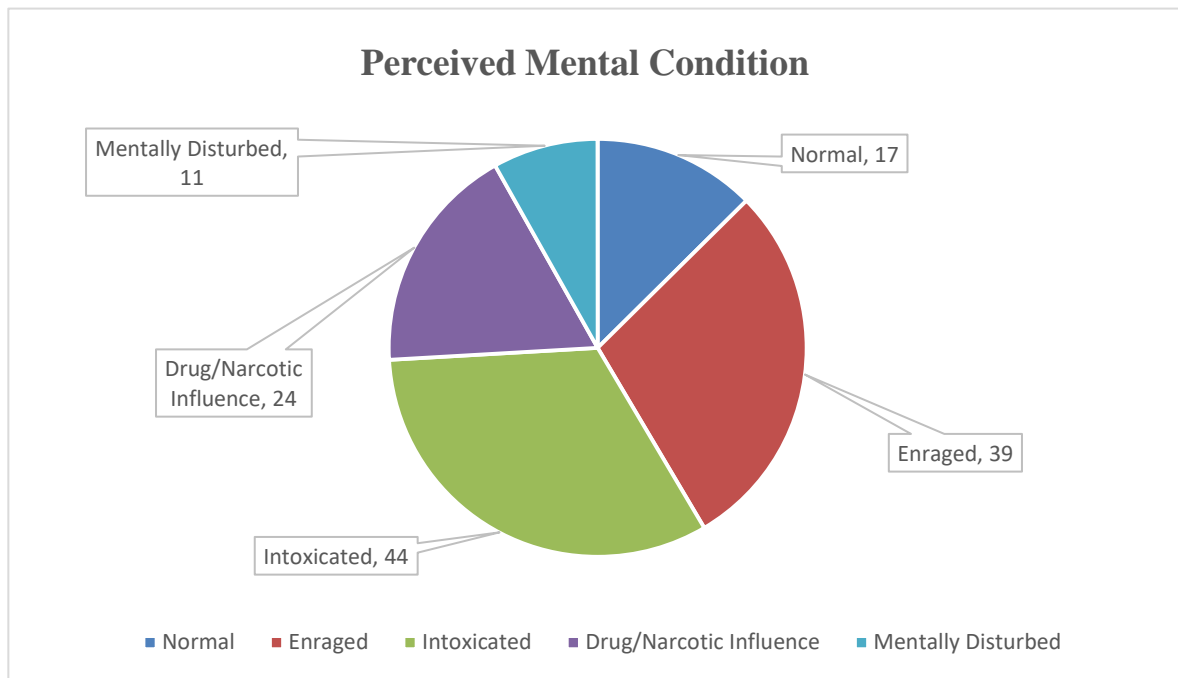
Billing Police Officers used Use of Force 90 times during 2018. The officers record the details of the incident for commanders to assess. The Office of Professional Standards evaluates the incidents throughout the year. Officers are trained on various techniques and may use any level of force, at any time, to meet the circumstances of the situation.

Time	Count	Percentage
Day (6 a.m. to 6 p.m.)	52	57.7
Night (6 p.m. to 6 a.m.)	38	42.3

Beat	Count	Percentage
N/A	2	0
1	7	1.48
2	3	1.27
3	14	8.88
4	12	10.15
5	10	10.57
6	7	8.88
7	15	22.2
8	7	11.84
9	13	24.75

Suspect Race	Count	Percentage
White	57	63.33%
American Indian	23	25.56%
Unknown	6	6.67%
Black	3	3.33%
Hispanic	1	1.11%

Suspect Gender	Count	Percentage
Female	12	13.3
Male	78	86.6



Officers may select multiple options so the total number of conditions is larger than total incidents.

Point At Which Resistance Began	Count	Percentage
Initial Contact	22	18.82%
Initial Contact & During Arrest	33	4.72%
Initial Contact, During & After Arrest	8	25.88
Initial Contact & After Arrest	2	2.35
During Arrest	16	38.82
During & After Arrest	4	9.41

Reason Physical Control/Weapons Used	Count	Percentage
Take Custody of Suspect	83	92.2
Protect Self	67	74.4
Prevent Escape	47	52.2
Prevent Felony	7	7.77
Protect Another	32	35.55
Humanely Destroy Animal	0	0
Maintain/Regain Control	66	73.3
Place Person in Protective Custody	6	6.66

Officers are required to list all of the elements of security for the suspect and situation. Categories in this section may reflect multiple reasons in one incident. Because of these combined factors, the total count is greater than 90 incidents. The percentage reflects rate of occurrence out of the 90 incidents.

Number of Officers Present at Incident	Count	Percentage
2 or fewer	42	46.66
3 to 5	40	44.44
6 or more	8	8.88

Weapons Used by Non-Compliant Suspect	Count	Percentage
Hands	44	48.88
None	35	38.88
Feet	12	13.3
Vehicle	4	4.44
Handgun	4	4.44
Knife	2	2.22
Bite	2	2.22
Club	0	0
Animal	0	0
Long gun	0	0
Officer Weapon	0	0
Explosive Device	0	0
Accidental Discharge	0	0

Multiple weapon types may be used during an incident. These numbers reflect combinations of weapons. The percentage reflects rate of occurrence out of the 90 incidents.

Level of Resistance	Count	Percentage
Verbal Non-Compliance	5	5.56
Verbal to Passive or Active Agression	48	53.33
Verbal to Active to Passive Agression	24	26.67
Active to Passive Agression	1	1.11
Passive Agression	3	3.33
Active Agression	4	4.44
Verbal to Active to Deadly Force	2	2.22
Active to Deadly Force	2	2.22
Deadly Force	1	1.11

Force may change, starting at one level and increasing or decreasing to one or more other levels. This section reflects each level the officer reported. Deadly Force may be used by the suspect or the officer. The percentage reflects rate of occurrence out of the 90 incidents.

Officer Level of Injury	Count	Percentage
Officers reported 22 injuries		
No Visible Injury/No Complaint of Pain	67	75.28
Minor Visible Injury/No Medical Attention	13	14.61
Injury Requiring 1st Aid or Outpatient Treatment	5	5.62
No Visible Injury/Minor Pain - No Medical Needed	4	4.49
Injury Requiring Overnight Hospitalization	0	0
Fatal	0	0

Suspect Level of Injury	Count	Percentage
Suspects reported 58 injuries		
Minor Visible Injury/No Medical Attention	31	34.44
No Visible Injury/No Complaint of Pain	30	33.33
Injury Requiring 1st Aid or Outpatient Treatment	15	16.67
No Visible Injury/Minor Pain - No Medical Needed	10	11.11
Fatal	2	2.22
Injury Requiring Overnight Hospitalization	1	1.11

Weapons Used By Officer	Count	Percentage
Empty Hands Technique	1	1.11
Verbal to Empty Hands Technique	41	45.56
Verbal to Other	1	1.11
Verbal to K-9	2	2.22
Verbal to Taser	13	14.44
Verbal to Empty Hands to K-9	1	1.11
Verbal to Empty Hands to Baton	1	1.11
Verbal to Empty Hands to Taser	25	27.78
Verbal to Empty Hands to Flashlight to Taser	1	1.11
Verbal to Taser to Duty Weapon	1	1.11
Verbal Commands to Duty Weapon	1	1.11
Verbal Commands to Patrol Rifle	1	1.11
Duty Weapon	1	1.11

Weapon Pointed at Suspect	Count	Percentage
Yes	21	23.3
No	69	76.7

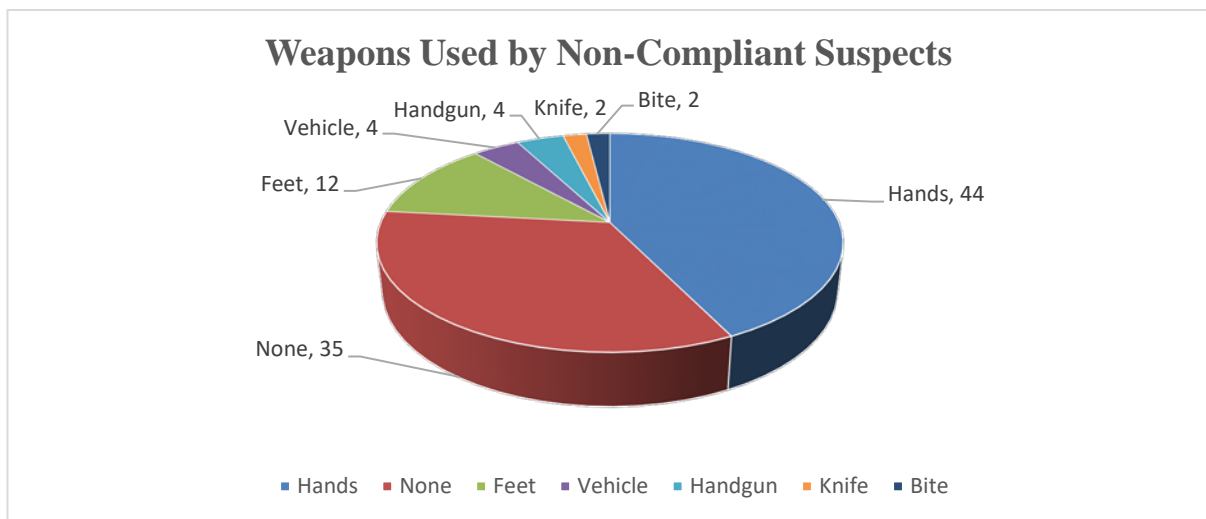
Within Policy

Yes	89
No	1

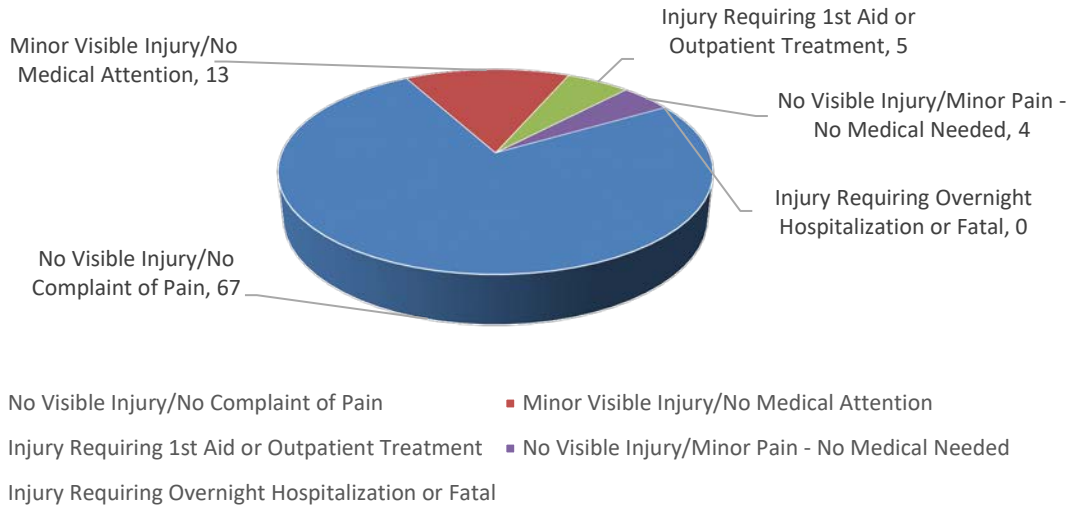
Consistent with Training

Yes	89
Not Yet Determined	1

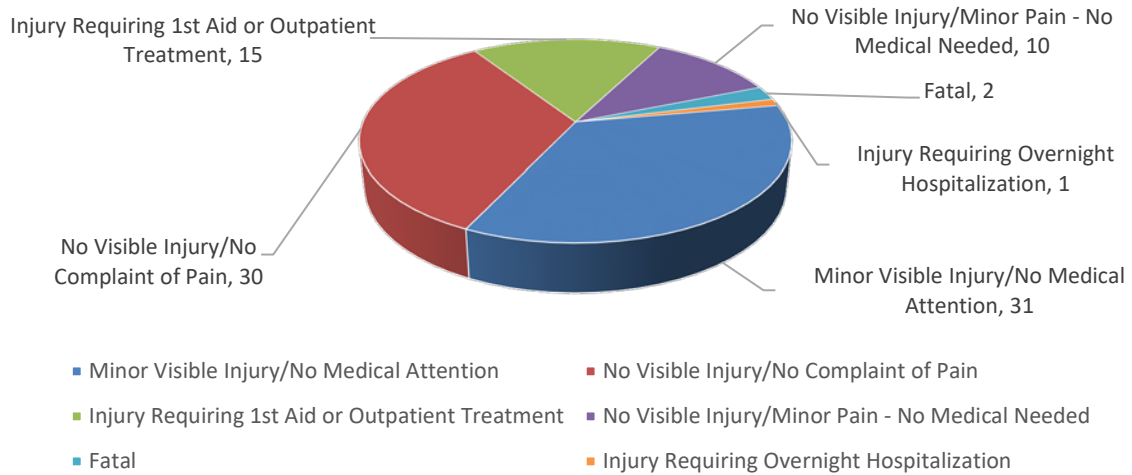
Some categories were combined to make the following charts more legible. The total number of elements is the same as in the tables in the previous pages.



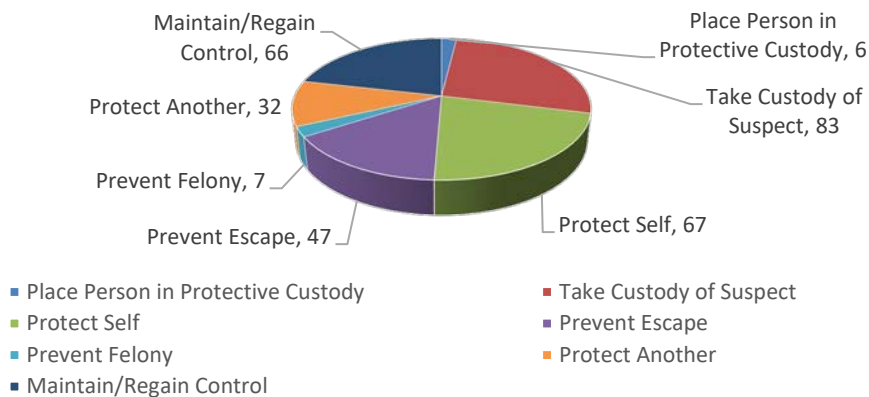
Officer Level of Injury - 22 Injuries Reported



Suspect Level of Injury - 58 Injuries Reported



Reason Physical Control/Weapons Used



Animal Control



ANIMAL CONTROL 2018 ANNUAL REPORT

ANIMAL CONTROL BOARD

Animal Control Board meetings included the following dates: April 3, 2018; September 11, 2018 and November 13, 2018. Public meetings included Animal Education efforts and events, Animal licensing review and proposed fee increase.

The main focus of the Board was to attend public events and put out education materials to inform the public about animal related issues. Animal Control as well as Board members attended the following events: Bee Keepers Event; Zoo Montana Family Events; Special Olympics BBQ; and Saturday Live.

FACILITY

No major improvements were made to the facilities.

YEAR	2016	2017	2018
Total Stray Cats Handled	1048	1224	1078
Total Stray Cats Claimed	142=14%	160=13%	165=15%
Total Stray Dogs Handled	1050	945	1012
Total Stray Dogs Claimed	777=74%	774=76%	854=84%
OTHER *	507	483	575

* Represents different strays other than Dogs and Cats.

YEAR	2016	2017	2018
Total Dogs/Cats Available for Adoption	1444/1429 2873	1443/1768 3211	1354/1486 2844
Total Dogs/Cats Adopted	558/924 39%/60%	552/1042 38%/59%	553/1088 41%/73%
Total Dogs/Cats Euthanized	79/371 5%/26%	110/562 8%/32%	84/517 6%/35%

* Numbers equal more or less than 100% as the animals that were on hand at the beginning of year, or at end of year, are not included in some of the totals. These numbers also show all animals that could have been placed for adoption, when many may have been designated as un-adoptable because of behavior, age, health, or other issues. Animals transferred to other organizations have been included in the adopted animals. (These numbers were provided by Yellowstone Valley Animal Shelter Staff.)

ANIMALS RECEIVED AT SHELTER

SOURCE	YEAR	YEAR	YEAR
	2016	2017	2018
CITY ANIMAL CONTROL	1,214	1,226	1,173
BILLINGS POLICE	18	31	34
BROUGHT BY PUBLIC FROM WITHIN CITY	2,122	2,430	2,533
COUNTY ANIMAL CONTROL	2	4	6
BROUGHT IN BY PUBLIC FROM OUTSIDE CITY	173	171	174
LAUREL (CITY) RESIDENTS	33	47	35
LAUREL POLICE	11	8	8
OTHER – OUTSIDE COUNTY	133	122	94
TOTAL	3,706	4,039	4,057

ENFORCEMENT

In 2018 - 82% of the officer's total time worked was spent in the field, 4% writing reports, 8% preparing for the field and training, 4% on kennel duties and 2% assisting or working in the Animal Control Office. Animal Control Officers traveled 70,205 miles on the City streets enforcing animal control ordinances.

YEAR	2016	2017	2018
TOTAL COMPLAINTS	5,602	5,464	5,646
TOTAL CITATIONS	996	868	1,262
TOTAL ON-VIEW INVESTIGATIONS*	327	181	265

*Animal complaints initiated by Animal Control Officers

LICENSES SOLD	2016	2017	2018
DOG	4,236	4,340	3,957
CAT	985	992	1,044
TOTAL SOLD	5,221	5,332	5,001
CURRENT LICENSED ANIMALS	10,373	11,019	11,414

*These numbers provided by Yellowstone Valley Animal Shelter.

CALLS FOR SERVICE RECEIVED

	2016	2017	2018
Animal Noise	659	498	687
Small Animal at Large/confined	1315/756	1344/804	1377/814
Potentially Dangerous Animal	151	129	109
Animal Bite/Dangerous	291/8	333/0	283/2
Wildlife	559	568	462
Cruelty/Neglect/Abandoned/Hot	87/244/19/367	54/350/15/328	45/250/18/296
Other	1146	1041	1403
Total	5602	5464	5646

OFFENSES CITED/WARNING

	2016	2017	2018
Small Animal at Large	156	303	209/338
Unlicensed Small Animal/Void*	374/203*	193/144*	421/9/223*
Potentially Dangerous Behavior	64	120	57/85
Dangerous Behavior	19	0	2/0
Cruelty to Animals	31	14	13/9
No Rabies Vaccination/Void*	338/203*	185/144*	432/6/223*
Other	14	53	128
TOTAL	996	868	1262/447

* Void = 7 Day grace period license and rabies only.
 New = 2018 Citations / Written Warnings.

Crime Prevention Center



2910 3rd Avenue North

Crime Prevention Center Hours:

9:00 am – 4:00 pm, Monday – Friday

Fingerprinting by appointment only

Crime Prevention Center Volunteer Program Report

<u>Reports Completed by Volunteers</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Incident Reports	3,075	3,537	3,450

Break Out of Incident Reports Taken at the Report Writing Center

Abandoned Vehicles Reports	672	614	741
Vandalisms	931	764	669
Thefts	1,658	1,613	1,664
Non-investigated Accident Reports	41	35	33
Found Bikes	60	75	69
Graffiti	63	37	59
Other	199	399	215

<u>Fingerprint Cards</u>	961	925	2,284
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Volunteer Patrol Unit

Unable to Locate Vehicles Reported as Abandoned	447	463	556
Vehicles Tagged for Towing	1,086	1,181	1,273
Vehicles Moved Prior to Towing	1,163	1,230	1,244
Vehicles Towed	196	229	231
Handicapped Parking Cites Issued	191	63	45
Bikes Found	56	45	9
Parking Tickets	794	205	232



City Attorney Brent Brooks competes in Beat The Heat. The 2019 race is on August 24th.

Neighborhood Watch Programs

	2016	2017	2018
Neighborhood Watch Presentations Given	20	12	10
Total Number of Neighborhood Watch Programs	68	71	75
Child ID Kits Given Out	320	40	0*
Crime Prevention Presentations Given	35	31	32

* All packets were given away in 2017



Beat the Heat gives racers a fun chance to outrun Billings Police Officers. These 2018 competitors dressed the part.

Billings Police Chaplains Report

Currently there are 10 volunteer chaplains on the roster: Charles Bott, Stephen Heppner, David Kenat, Ed Sermon, Dennis Sharbono, Phil Stombaugh, Dave Thompson, Gary Waddingham and Jerry Jasmer.

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Call-outs and follow-up	126	93	111
Briefings	501	533	224
Ride-alongs	32	40	27
Training	119	10	10
On-call hour			365
Car maintenance	16	12	21
General assistance			26
Special Events, including prep time	147	125	115
Chaplains meetings	93	87	115
Executive Committees & Public Relations	91	132	123
Time spent with department personnel, including time spent at CPC	151	165	66
Jail & other detention facilities	<u>46</u>	<u>111</u>	<u>35</u>
Total number of hours logged	1,322	1,308	1,238

*An on-call hour was added during 2018



Billings Police Department marked the 30th anniversary of the death of Officer Alex Mavity, the only Billings officer killed in the line of duty. A small memorial at the Police Department included wreath from the Billings Police Protective Association and a cut-steel piece of art from the Montana Concerns of Police Survivors group which lists Mavity's "End Of Watch" date Feb. 14, 1989.



Chat With the Chief

Chief St. John hosts public meetings at least twice a year in a format called *Chat With the Chief*. In 2018 Chief St. John was a guest of Talk Radio KYYA several times to answer questions and comments from the public that were emailed to the radio host in advance of the show.

He held a live *Chat With the Chief* at Lewis & Clark Middle School on April 12, 2018, and again on November 14, 2018; and then at Peace Lutheran Church on September 23, 2018. He participated in a Safety Symposium at the Northern Hotel on November 14, 2018.

During the *Chat With the Chief* sessions, citizens are able to take advantage of the opportunity to not only ask questions, but share with Chief St. John their ideas, thoughts, concerns, observations, or whatever else might be on their minds.

Keep up with Billings Police Department information any time, any where



The public is notified of upcoming events via our Facebook page.



Citizens can also stay abreast of information by following the Department's Twitter account, @BillingsPD. The Department is adding more information to its pages on the City's Web site at

<https://www.ci.billings.mt.us/101/Police>

Billings Metro VISTA Project

Each year the City of Billings Community Development Division hosts Volunteers in Service to America (VISTA) volunteers. These volunteers delve into community issues in an effort to identify causes and develop solutions.

Among the 2018-19 VISTA assignments is a Community-Wide Opioid and Methamphetamine Response Initiative.

Volunteers Amy Trad and Nick Fonte have gathered information from stakeholders throughout the community as part of this initiative. They spend several hours each week at Billings Police Department, combing through drug cases investigated by officers and learning about meth, opioid and other drug crimes.

The following pages summarize the data they compiled on cases from the fourth quarter of 2018.

Fourth Quarter 2018 Drug Offense Cases

Data collected and analyzed by AmeriCorps VISTAs Amy Trad and Nick Fonte

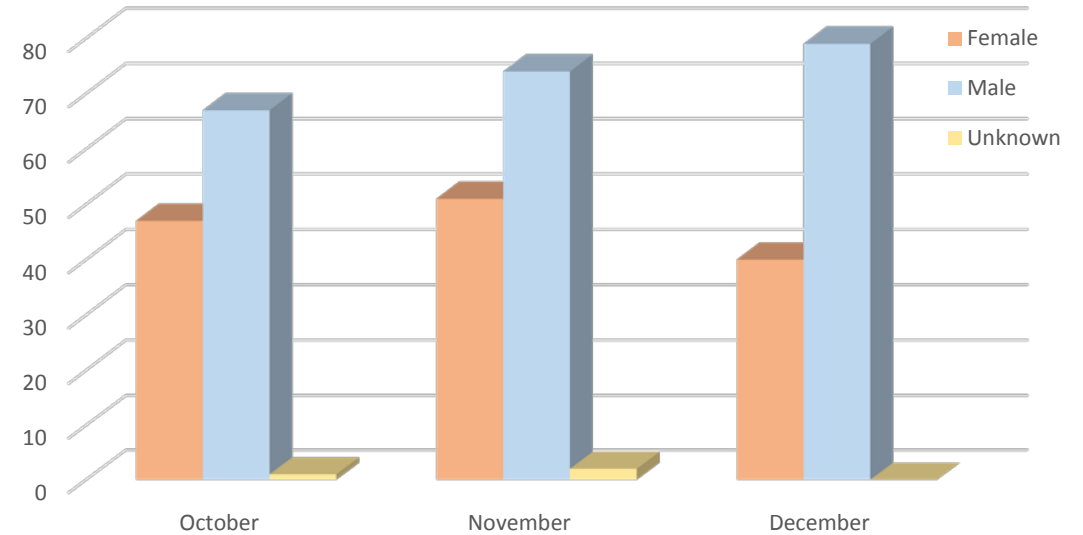
	Total Drug Offense Suspects	Total Drug Offense Cases	Total Cases	Percentage of Drug Offense Cases
October	109	69	1446	4.77%
November	127	82	1505	5.45%
December	119	75	1480	5.07%

The above chart displays the total number of drug offense suspects, the total number of drug offense cases, and the total number of calls that resulted in a case for each month of the fourth quarter of 2018 (October, November, and December). The far right column displays the total number of drug offense cases as a percentage of the total number of cases for each given month.

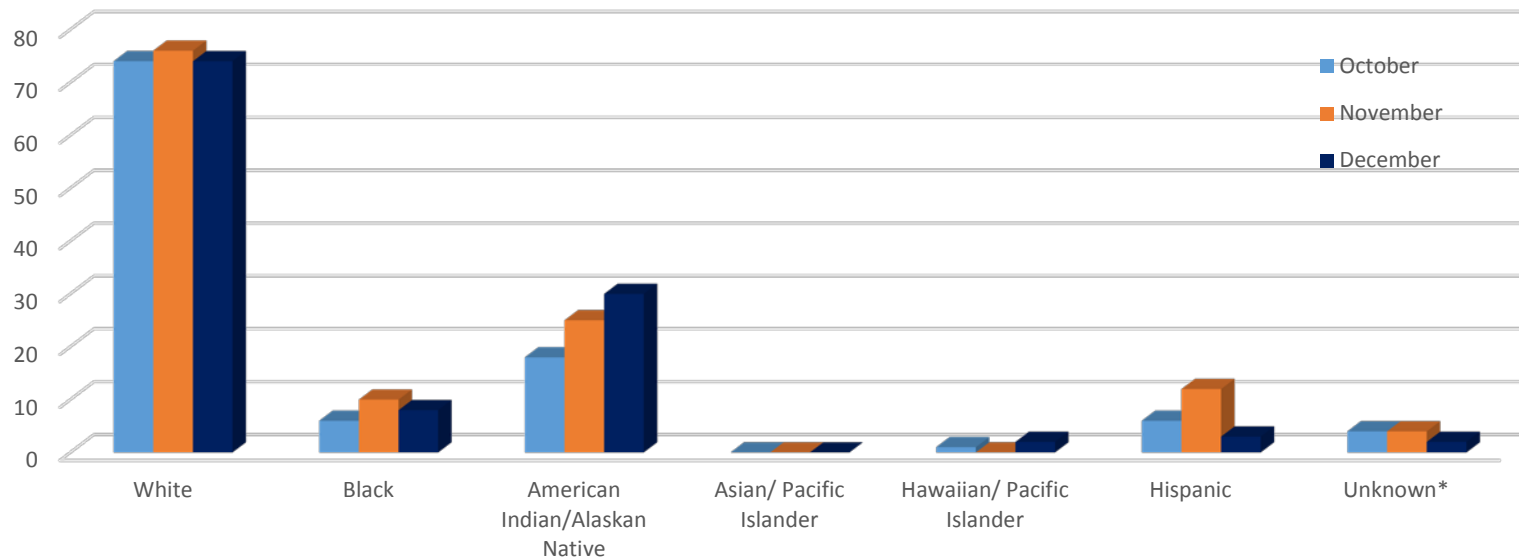
Demographic Data for Drug Offense Suspects

The graph to the right displays the gender of the individual suspects involved in drug offense cases in the fourth quarter of 2018. For the months of October and November the number of male suspects is only slightly higher than the number of female suspects. For the month of December, however, there is a slightly larger disparity, with 79 male suspects and 40 female suspects.

Gender of Case Suspects

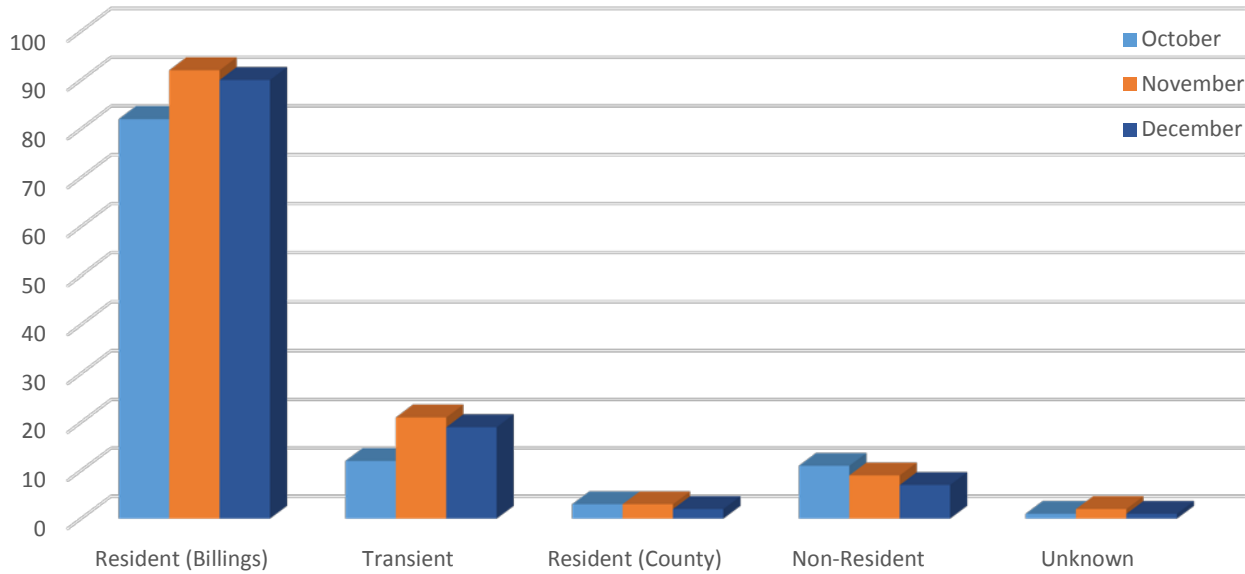


Race of Case Suspects



The figure to the left displays the race of individual suspects involved in drug offense cases in the fourth quarter of 2018. There are a large majority of White individuals involved with drug offenses over this three month period, which correlates with the racial breakdown of Billings, MT being 86% white (according to 2015 census data).

Case Suspect Resident Status



The graph to the left shows the resident status of the case suspects involved in drug offense cases in the fourth quarter of 2018. It is clear that a majority of case suspects have a residential street address in Billings. This is an important point, considering a number of conversations involving drug crime tend to point out the transient population, which is a small portion of individuals involved.

Displayed in the chart to the right are the age ranges of case suspects involved in drug offense cases during the fourth quarter of 2018. Consistently, the largest age group of case suspects is the 30 to 40 age range. The average age for a drug offense case suspect for the month of October was 31, for November was 33, and for December was 30.

Age	Number of Case Suspects in Age Range		
	October	November	December
13-17	14	8	10
18-21	16	10	18
22-29	24	32	33
30-40	36	46	44
41-50	17	19	8
51 and above	2	10	6
Average (mean) Age	31	33	30

Recidivism Rate

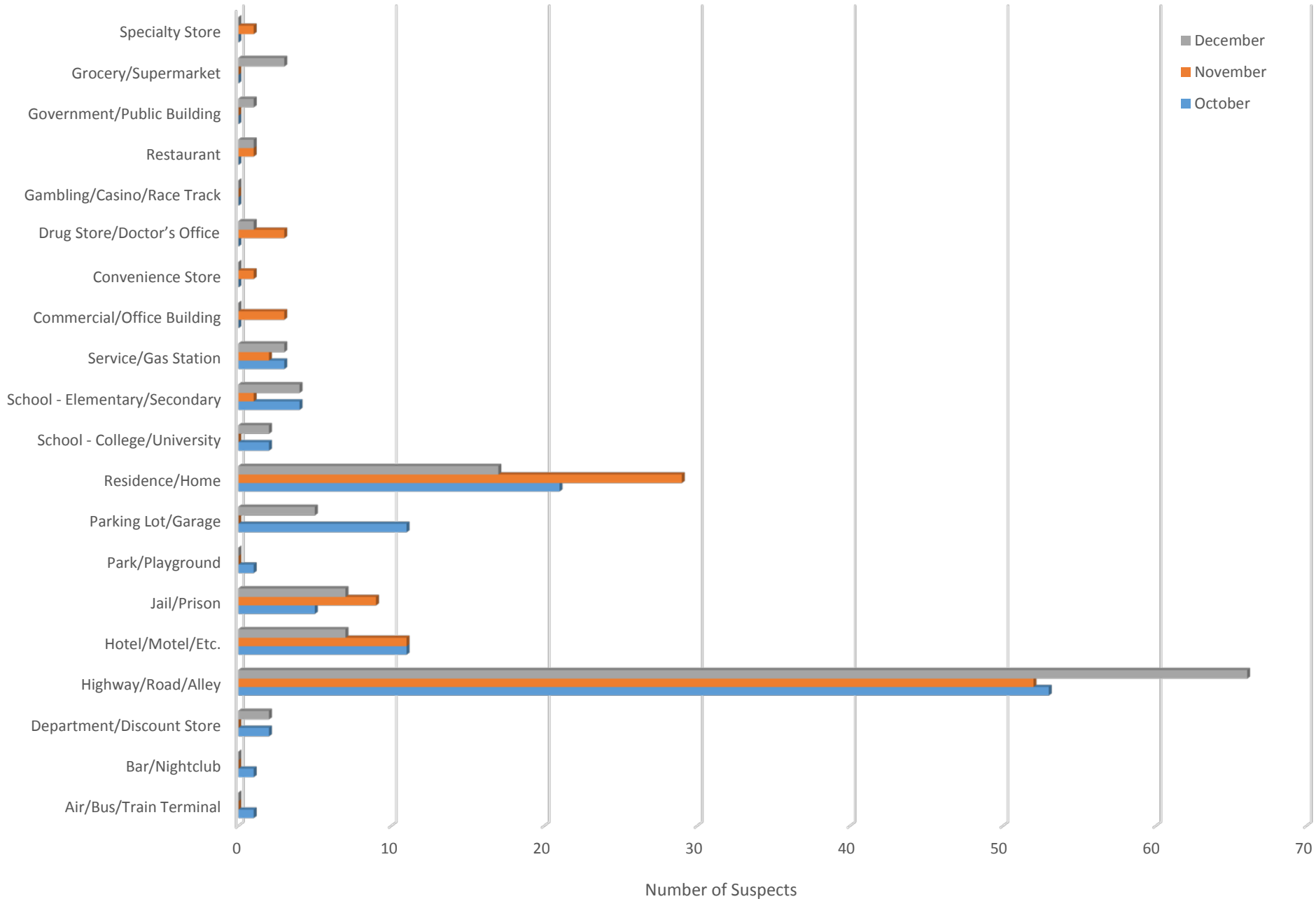
There were a total of 305 unique individual drug offense suspects for the fourth quarter of 2018, not including unknown suspects.

There were a total number of 53 instances where a previous drug offense suspect, from one of these three months, was charged a second or third time.

Of those 305 individuals, 25 were charged with a drug offense more than once.

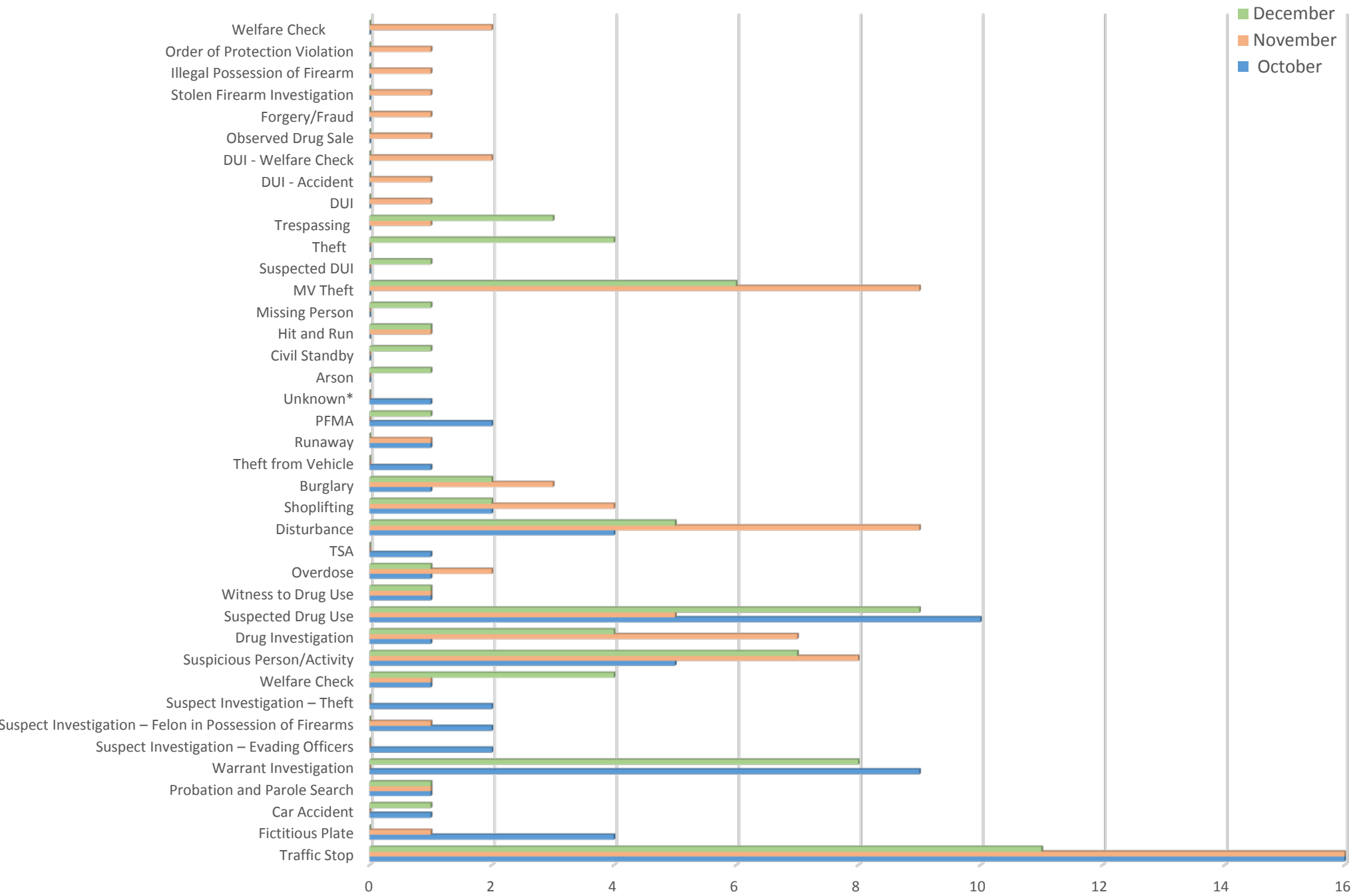
Thus meaning the recidivism rate for the months of October through December would be **8.2%**

Suspect Arrest Locations



The graph to the left shows the various scene locations where suspects were found to be in possession of drugs and/or drug paraphernalia and thus charged with a drug offense during the fourth quarter of 2018. Across all three months, the most individuals were arrested at a Highway/Road/Alley. The reason Jail/Prison shows up as a drug offense arrest location, is drugs and/or paraphernalia was found on an individual as they were being searched during the booking process.

Initial Cause of Drug Offense Incident



This graph (left) shows the various initial causes of drug offense incidents in the fourth quarter of 2018. Across all three months, the number one cause for a drug offense incident was traffic stops. Other common reasons why calls were made to dispatch that resulted in drug cases were Suspected Drug Use, Warrant Investigations, Disturbances, Motor Vehicle (MV) Theft, Drug Investigations (typically involving the Street Crimes Unit), Suspicious Person/Activity, and Welfare Checks.

Top 5 Drug Combinations by Month

Top 5 Drug Combinations in October 2018	Number of Cases
Marijuana	35
Methamphetamines	31
Marijuana, Methamphetamines	11
Prescription Opioids	4
Methamphetamines, Prescription Opioids	3

Top 5 Drug Combinations in November 2018	Number of Cases
Methamphetamines	26
Marijuana	14
Marijuana, Methamphetamines	9
Prescription Opioids	2
Heroin	2

Top 5 Drug Combinations in December 2018	Number of Cases
Methamphetamines	22
Marijuana	22
Marijuana, Methamphetamines	8
Prescription Opioids	2
Heroin	2

The three charts, shown to the left, display the top five drug combinations for each month of the fourth quarter in 2018. The number of cases corresponds to the number of times a drug offense case involved possession of drugs/paraphernalia related to the specified drug(s). Some of the top combinations were not combinations at all, but rather one specific drug. When listed with a comma, the various drugs listed were found in the same case. For October, November, and December the top three drug combinations for drug offense related cases were Methamphetamines, Marijuana, and Marijuana and Methamphetamines (not always in this order). The remaining top combinations included Prescription Opioids, Methamphetamines and Prescription Opioids, and Heroin.

Top 5 Drugs by Weight Seized by Month

To the right, the three charts display the top five drugs seized by Weight (measured in grams or number of pills) for each month of the fourth quarter in 2018. Methamphetamine and Marijuana appear in the top five list for October, November, and December. The amount of drugs seized each month varies dramatically, and this is in part due to the consumable nature of these illicit substances, as well as the possibility there may have been a bigger drug investigation going on in a given month yielding a greater quantity of drugs seized.

Top 5 Drugs by Weight in October 2018	Weight/Amount
Methamphetamines	203 g
Amphetamines	102 g
Marijuana	51.8 g
Prescription Opioids	51.5 pills
Heroin	46 g

Top 5 Drugs by Weight in November 2018	Weight/Amount
Marijuana	168.35 g
Methamphetamines	43.1 g
Prescription Opioids	97 pills
Antidepressants	39.5 pills
Fentanyl	32 pills

Top 5 Drugs by Weight in December 2018	Weight/Amount
Heroin	185.5 g
Marijuana	168.59 g
Methamphetamines	136.42 g
Clonazepam	107 pills
Alprazolam	39 pills

BILLINGS FIRE DEPARTMENT

2018

ANNUAL REPORT



FIRE CHIEF WILLIAM RASH

BILLINGS FIRE DEPARTMENT

Message from the Fire Chief



On behalf of the dedicated men and women of the Billings Fire Department, it is my pleasure to present the 2018 Annual Report.

I had the honor of serving our community as the Interim Fire Chief for eight months prior to being appointed to the permanent position of fire chief on March 1, 2018.

2018 presented the department with numerous challenges associated with transitioning to a new fire chief, numerous retirements which resulted in several command level promotions, along with the opening and operation of the new City / County 9-1-1 Center. In addition, the department was tasked with building a leadership team that collaboratively created a vision for the future of the Billings Fire Department that would ensure enhanced fire, rescue and emergency medical service delivery.

The department also experienced a 10% increase in calls for service that resulted in over 15,500 calls for service in 2018.

The extremely dedicated and talented members of this department have enthusiastically embraced the vision and challenges associated with the department's goal in becoming the premier fire department within the state and the region.

Our community should be extremely proud of the department's members who consistently perform with flexibility, professionalism, compassion, skill and the strong desire to deliver exemplary emergency services to those we serve.

Respectfully,

**William Rash
Fire Chief**

BILLINGS FIRE DEPARTMENT

MISSION

The Billings Fire Department is dedicated to utilizing the latest education, methods and technology in providing outstanding fire, rescue and EMS services to our valued citizens and those who visit our community.

VISION

The Billings Fire Department aspires to be the finest provider of fire, rescue and EMS services within the state and region through calculated planning, training and implementation of service delivery needs.



ABOUT THE BILLINGS FIRE DEPARTMENT

DIVISIONS

- FIRE ADMINISTRATION
- CITY / COUNTY 9-1-1 CENTER
- FIRE PREVENTION BUREAU
- OPERATIONS
- TRAINING / EMERGENCY MEDICAL SERVICES

- 1 FIRE CHIEF
- 2 ASSISTANT FIRE CHIEFS
- 2 ADMINISTRATIVE SUPPORT PERSONNEL
- 1 9-1-1 COMMUNICATIONS CENTER MANAGER
- 4 9-1-1 COMMUNICATIONS SUPERVISORS
- 31.5 9-1-1 DISPATCHERS
- .66 PUBLIC SAFETY TECHNICIAN
- 1 FIRE MARSHAL
- 5 DEPUTY FIRE MARSHALS – *1 SPECIAL ASSIGNMENT
- 1 TRAINING CHIEF
- 1 ASSISTANT TRAINING CHIEF / EMS COORDINATOR
- 1 LOGISTICS OFFICER – *SPECIAL ASSIGNMENT
- 4 BATTALION CHEFS
- 30 CAPTAINS
- 30 ENGINEERS
- 44 FIREFIGHTERS

FIRE STATIONS

- | | |
|---------------------|--|
| ➤ #1 | 2305 8 TH AVENUE NORTH – HEADQUARTERS STATION |
| ➤ #2 | 501 SOUTH 28 TH STREET |
| ➤ #3 | 1928 17 TH STREET WEST |
| ➤ #4 | 475 6 TH STREET WEST |
| ➤ #5 | 605 SOUTH 24 TH STREET WEST |
| ➤ #6 | 1601 SAINT ANDREWS DRIVE |
| ➤ #7 | 1501 54 TH STREET WEST |
| ➤ 9-1-1 CENTER | 911 9 TH AVENUE NORTH |
| ➤ RESERVE STORAGE | 605 SOUTH 24 TH STREET WEST |
| ➤ TRAINING FACILITY | BILLINGS LOGAN INTERNATIONAL AIRPORT |

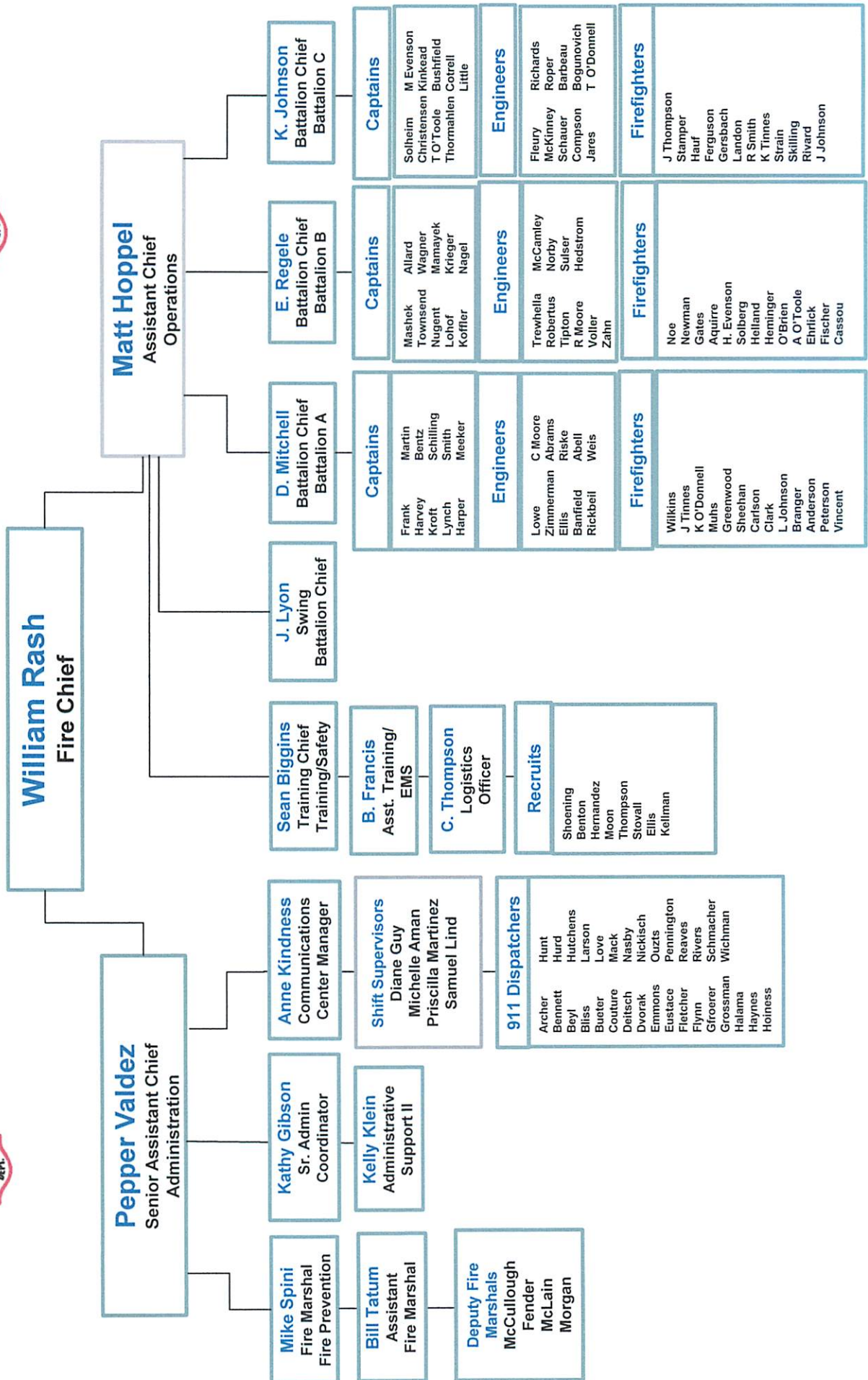
APPARATUS

- **7 FRONT LINE FIRE ENGINES**
 - **1 FRONT LINE AERIAL – LADDER TRUCK**
 - **3 RESERVE FIRE ENGINES**
 - **1 RESERVE AERIAL – LADDER TRUCK**
 - **4 BRUSH TRUCKS (1 DNRC TRUCK ASSIGNED TO BFD)**
 - **2 WATER TENDERS**
 - **1 RESCUE**
 - **2 SQUADS**
 - **1 HAZARDOUS MATERIALS TOW VEHICLE**
 - **1 HAZARDOUS MATERIALS TRAILER**
 - **2 COMMAND VEHICLES – BATTALION CHIEFS**
 - **2 RESCUE WATER CRAFT**
 - **1 AIR SUPPLY VAN WITH AIR SUPPLY TRAILER**
 - **3 TECHNICAL RESCUE TRAILERS**
 - **1 FIREFIGHTER REHABILITATION MINI-BUS**
 - **OTHER SPECIALIZED APPARATUS AND VEHICLES**
-
- **PROVIDE SERVICE TO OVER 124,000 RESIDENTS (CITY & BUFSA)**
 - **COVER AN AREA CONSISTING OF 91.48 SQUARE MILES**
 - **43.75 SQUARE MILES – CITY OF BILLINGS**
 - **47.73 SQUARE MILES – BILLINGS URBAN FIRE SERVICE AREA (BUFSA)**
 - **RECEIVED 15,506 CALLS FOR SERVICE IN 2018 (11% OVER 2017)**
 - **MINIMUM STAFFING OF 25 FIREFIGHTERS ON DUTY AT ALL TIMES**
 - **ISO FIRE PROTECTION CLASSES**
 - **CLASS 3 IF LOCATED WITHIN 5 ROAD MILES OF A BILLINGS FIRE STATION AND ESTABLISHED WATER SOURCE**
 - **CLASS 10 IF LOCATED FARTHER THAN 5 ROAD MILES OF A BILLINGS FIRE STATION**



2018

Billings Fire Department



2018 Administrative Report

Senior Assistant Fire Chief Pepper Valdez

THE ADMINISTRATIVE DIVISION INCLUDES OVERSIGHT OF:

- **ADMINISTRATION**
- **OFFICE OF PROFESSIONAL STANDARDS**
- **CITY / COUNTY 9-1-1 CENTER**
- **FIRE PREVENTION BUREAU**

ADMINISTRATION

The administrative office or front office is considered the business side of the fire department. The Fire Chief, Assistant Chief of Administration and two administrative support staff help to compose and have oversight of the fire department's budget, all internal and external correspondence, policy distribution, and health and risk management, management of fleet and facilities maintenance and overview of labor and personnel matters. This division is also responsible for grants and procurement of new revenue resources and is directly accountable to the Fire Chief. The Fire Chief is directly accountable to the City Manager and Assistant City Manager.

OFFICE OF PROFESSIONAL STANDARDS

The Office of Professional Standards (OPS) was created to accept and responsibly address citizen and member commendations and complaints. The OPS is under the direct supervision of the Assistant Fire Chief of Administration who reports directly to the Fire Chief.

It is of the utmost importance that the Billings Fire Department maintains public trust and ensures the integrity of the membership of the department. The Billings Fire Department and OPS work diligently to hold all members to a high standard of conduct and professionalism through the provision of a fair and consistent complaint process. It is also the responsibility of the Billings Fire Department and OPS to recognize members who have gone above and beyond the call of duty by processing public and departmental requests for commendations.

In addition to address all internal/external complaints and commendations, the OPS continues to review each and every incident where departmental property has been damaged. This process proves invaluable in identifying and addressing safety concerns through policy development and training.

CITY / COUNTY 9-1-1 CENTER

Anne Kindness, Communication Center Manager

The Billings City/County 9-1-1 Center provides the critical link between the community and public safety resources. Thirty one (31.5) full-time employees and four (4) 9-1-1 supervisors receive, coordinate and process emergency and non-emergency radio and telephone traffic twenty-four (24) hours a day. Additionally, the 9-1-1 Center Manager oversees the citywide 800 MHz radio system.

In 1998, the Billings City/County 9-1-1 dedicated \$25,000 to a reserve fund dedicated to constructing a new 9-1-1 facility for this community. Within three years, we elected to increase the annual contribution to that fund to 25% of all in-coming 9-1-1 revenues. Through 20 years of sacrifice and savings, 9-1-1 telephone and radio operations were cut over to our beautiful new facility on September 18th. The significance of this project and its on-going impact to public safety cannot to be overstated and was accomplished without imposing additional fees or levies.

Coming in slightly under its 5.5M budget, the new 9,100 SF facility will nearly triple the space dedicated to 9-1-1 operations and boasts modern enhancements that include environmentally controlled data and UPS rooms, redundant emergency generators, a dedicated training area, dormitory rooms, a conference area, secured parking and separate restroom facilities for male and female employees. Twelve state-of-the-art workstations allow for expanded operational capability and agency support in the event of a critical event or disaster and ensure that our 9-1-1 center is well equipped to meet increased demand for services associated with future community and population growth.

The new 9-1-1 facility has garnered national attention and other communities, faced with the same daunting challenge of constructing this highly specialized type of facility, have sent delegations of police chiefs, fire chiefs, sheriffs and 9-1-1 personnel to visit our center to witness its exceptional functionality and to seek advice on managing the complexity of such a project. Additionally, the Billings City/County 9-1-1 Center was named the 2018 Montana Contractor's Association Commercial Project of the Year in Building Excellence.

Undoubtedly, the most important part of the overall facility project involved the transfer of mission critical radio and telephone infrastructure to the new facility with as little service interruption as possible. As part of the planning for the technology transfer, the 9-1-1 telephone system was upgraded and expanded and the number of 9-1-1 trunks were increased from six to eight. Employee training on new systems was coordinated in the final days before the transfer and ultimately, despite the odds, the facility cut-over was accomplished without missing a single 9-1-1 call or radio transmission.

On every level, the new 9-1-1 center project was a success and reflected the power of effective collaboration between City Departments and private partnerships. Many thanks are due to the City of Billings Information Technology staff, Will Robbins of the City Engineering Division, CTA Architects; Fisher Construction and their many subcontractors and the technical engineers and staff from Motorola and Industrial Communications & Electronics.

Highlighting the 9-1-1 staff's reputation for accomplishing more than what is expected, in the midst of the overwhelming nature of the new facility project, we accomplished a radical expansion and enhancement of the Emergency Medical Dispatch (EMD) program that provides a foundation of training and guidance allowing immediate life sustaining direction and assistance to be provided to callers experiencing acute medical emergencies. 9-1-1 Supervisor Michelle Aman spearheaded the project to upgrade a manually referenced paper card system to an electronic software based product that is fully integrated into the computer aided dispatch (CAD) system. The change in EMD business practice required extensive employee and quality assurance agent training. In addition to classroom training, each employee was required to process 60 simulated test calls to ensure hands-on familiarity with all aspects of delivering immediate intervention until medically trained personnel arrive on scene. We are exceedingly proud of our EMD program. 9-1-1 staff members have delivered babies, resuscitated drowning and cardiac victims, stemmed uncontrolled bleeding and have positively impacted the outcome for countless individuals and their families in our community.

9-1-1 Supervisor Priscilla Martinez completed an outstanding revamp of the annual employee performance evaluation process. While the 9-1-1 center has always been proactive in addressing known performance deficiencies, our new protocol is designed to provide a deeper and more timely view into individual performance. Supervisors meet with employees on a monthly basis to discuss calls and performance that is randomly selected for quality assurance. This process allows us to catch great performance and reward it with positive reinforcement and to get ahead of habits or misunderstandings that might not lend to superior performance. The 9-1-1 staff are professionals who have great interest in delivering top-notch service and they appreciate that the supervisory staff is making a consistent effort to not only identify areas requiring improvement, but also that we see and recognize the outstanding work that is being performed on a daily basis.

City/County 9-1-1 staff conducted nearly 9,000 hours of training in 2018.

FIRE PREVENTION BUREAU

Fire Marshal Mike Spini

In 2018, the fire prevention bureau experienced many positive changes. We added a deputy fire marshal position in late December of 2017. Andrew McLain filled this spot and fit in nicely with his fellow fire marshals. Firefighter Tyrone Morgan filled the other vacant bureau position and became the coordinator of fire safety and public education. With two new DFMs in the office, a primary focus during the year was getting them trained in fire origin and cause investigations as well as fire code enforcement. Andrew became certified as a Fire Inspector I and II and Tyrone earned his Fire Inspector I by mid-year. Both have been a welcome addition to the office.

An exciting and new change for the fire prevention bureau was the transition of our offices from the south side of fire station 1 to the north side of the building in the old 911-dispatch area. Fire prevention and suppression employees helped with the demolition and remodel of the area. All the hard work paid off with a very nice office space for the bureau. In addition to a new office space, we received a new pickup truck that is assigned to the fire marshal. This truck is outfitted with fire investigation equipment and will serve as a backup investigation vehicle should there be a need for multiple investigation call outs.

In September, the Billings Fire Department resurrected the school fire safety program after nine years of dormancy. A big thank you to Fire Chief Rash for supporting the reinstatement of this vital program for our schoolchildren. DFM Tyrone Morgan and Firefighter Patrick Branger (AKA Pattycakes the Clown) put on four fire safety presentations at the Lincoln Center Auditorium targeting third graders. The program was offered to School District 2 schools, county schools located in the BUFSA, as well as home school kids. A total of 1,449 students received this important information during the four-day period. We are looking forward to presentations in 2019 and expanding the program.

Throughout the year, we provided approximately 78 fire station tours and infields. This exposure enables our community to receive fire safety education in smaller group sessions at either a fire station or another location. This education is typically provided by our suppression crewmembers and is very well received. In all, we reached out to 1,305 youths and adults. Fire station open houses kicked off during the first week of October tying in with Fire Prevention Week. These events brought 1,333 youths and adults to our stations where they received fire safety information and learned about our firefighters, the stations, and equipment.

With the addition of one more deputy fire marshal, the fire prevention bureau was able to distribute work more evenly to all the deputies including fire investigation duty, school inspections, complaint inspections, and final construction inspections. An additional task added because of the increase in staffing was the inspection of target hazard buildings in the city, including all buildings that are four or more stories tall.

DFM McLain headed up this program and is making a positive effect on the safety of the city.

Some changes in responsibilities in the fire prevention bureau include DFM Fender overseeing fire protection system reviews and DFM Morgan coordinating the Knox Box program.

In all, it has been a very exciting year and we are looking forward to the future and working with the new BFD leadership.



2018 Operations Report

Assistant Fire Chief of Operations Matt Hoppel

THE OPERATIONS DIVISION INCLUDES OVERSIGHT OF:

- **FIRE SUPPRESSION**
- **TRAINING**
- **EMERGENCY MEDICAL SERVICES**
 - **ADVANCED LIFE SUPPORT**
 - **BASIC LIFE SUPPORT**
- **HAZARDOUS MATERIALS TEAM**
 - **CONFINED SPACE RESCUE**
- **SPECIAL OPERATIONS**
 - **VEHICLE STABILIZATION EXTRICATION**
 - **ROPE RESCUE**
 - **STRUCTURAL COLLAPSE RESCUE**
 - **SWIFT WATER RESCUE**
 - **ICE RESCUE**
 - **CONFINED SPACE RESCUE (Joint Venture with Haz-Mat)**
- **SELF CONTAINED BREATHING APPARATUS**
 - **CONFINED SPACE RESCUE (Joint Venture with Haz-Mat)**

FIRE SUPPRESSION / SPECIAL OPERATIONS

Battalion Chief Ed Regele
Battalion Chief Kevin Johnson
Battalion Chief Jason Lyon
Battalion Chief Darrek Mitchell

The Billings Fire Department responds on a wide variety of calls requiring fire suppression with a majority of them being structure fires. Other fires include vehicle fires, rubbish fires, wildland fires, natural gas fires to list a few. Although these responses are not as high as medical responses, they are very manpower intensive and pose a significant amount of risk. These low frequency, high risk events are the driving factor behind a very intensive annual training program. The fire department uses a risk management profile to reduce that risk whenever possible.



TRAINING

Training Chief Sean Biggins

The mission of Billings Fire Department Training Division is to ensure that emergency service professionals are trained to effectively serve the City of Billings. We accomplish our training mission by the following actions:

Billings Fire Training Division prepares probationary fire candidates for assignment to suppression, enforces and ensures that they successfully complete the recruit training process. Provides reality-based training opportunities to all Billings Fire Department personnel. Researches and acts as a proving ground for all proposed upgrades in firefighting technology and innovations in fire service strategy and tactics as reflected in the Standard Operating Procedures.

Provides professional growth and employee development opportunities to the members of the Billings Fire Department.

BFD members documented well over 72,000 hours of training in 2018.

Some of the highlights of the 2018 training program were as follows:

- **In January of 2018, the *Fire Training Division* saw some changes in the leadership of the division. The previous training chief made a lateral move to become the A-Shift Battalion Chief, which created a promotion for Asst. Training Chief Sean Biggins to Chief of Training. These movements created an opening for the Asst. Training Chief / EMS Chief, which was filled by Engineer Bryan Francis.**

- **On March 12th, 2018, 4 new recruits were hired and entered into 12 weeks of recruit training. The recruit academy cadre consisted of firefighter Lee Weis and engineer Craig Riske whom have spent multiple years working with the training division to provide 12 weeks of training to our new recruits. With the assistance of Assistant Training Chief Bryan Francis, a very successful Recruit Academy was completed on June 1st. Upon completion of the spring recruit academy, a very professional and well-received academy graduation ceremony was conducted at fire station one. The new recruits were Rebecca Vincent, Seth Rivard, Jason Johnson, and Michael Cassou. We are excited to have them as part of our team. The four Billings Fire Recruits began their ranks within the Suppression Division on June 4th.**



- **The Billings Fire Department Technical Rescue Team continues in annual refresher training. Training in the following Disciplines was delivered throughout the year:**
 - **High and low angle rope rescue**
 - **Ice Rescue**
 - **Swift water Rescue**
 - **Motor Vehicle Extrication**
 - **Confined Space**
- **In May of 2018, the Billings Fire Department implemented a Rescue Water Craft (RWC) program within the Technical Rescue Team (TRT). This training was initially provided to eight of the BFD rescue technicians by Mather's Rescue Systems and was well received by all. In July 2018, we were able to train 11 of more members of the TRT in this discipline. The edition of this program to the technical rescue team increased our water rescue level of service to the citizens who visit and recreate in this great city. In 2018, this program was instrumental in successfully rescuing 11 civilians from the Yellowstone River.**



- **In 2018, the Technical Rescue Team (TRT) conducted their bi-annual refresher *Trench Rescue* refresher in September. This training had proven to be beneficial in October when the on-duty crews were called to a trench rescue in residential subdivision saving one civilian, just one month later.**



- **During the summer of 2018, the fire training division assisted in the roll out of the new Scott 5.5 series self-contained breathing apparatus (SCBA), air compressors, rapid intervention kits, and a new supplied air system for Confined Space / Hazmat response. This upgrade and replacement of our previous breathing air system was invaluable to firefighter safety and ultimately, public safety.**

EMERGENCY MEDICAL SERVICES

Emergency medical services continue to be an evolving part of the Billings Fire Department. Billings Fire currently offers Emergency Medical Services (EMS) levels at the Advanced Life Support (ALS) care level and the Basic Life Support (BLS) care level. Our system currently includes:

- **8 staffed fire units providing Advanced Life support and Basic Life Support functions**
- **28 Nationally Registered, State of Montana licensed Paramedics**
- **86 Nationally Registered, State of Montana licensed Emergency Medical Technicians (EMT)**

Several major projects were launched in 2018 to advance Emergency Medical Services in the City of Billings including:

- Introduction of electronic patient care reports (ePCR's) using the State of Montana approved Image Trend system
- Activation of 11 Nationally Registered, State of Montana licensed, Yellowstone County accredited Paramedics to provide Advance Life Support care
- Training, equipping and deploying 12 additional nationally registered and State licensed Paramedics in a Fire based medical response role. This arduous process consist of a 40 hour training refresher, ride time with an approved Field Training Officer and credentialing within the approved medical system (currently in progress).



- The use of the Life Pak 12's and 15's to transmit data to the hospital emergency room during an active cardiac event
- Implementation of narcotic reversal medication Naloxone (Narcan) at the Basic Life Support (BLS) Level
- Recertification of all Suppression staff in Cardio-Pulmonary Resuscitation
- Recertification of all Advance Life Support providers in Pediatric Advanced Life Support (PALS)
- Participation in a FEMA Integrated Emergency Management Course (IEMC) table top exercise
- Participation in a FEMA sponsored Tactical Combat Casualty Care (TCCC) class including officers from the Billings Police Department and surrounding agencies.
- Continued training in Rescue Task Force (RTF) response to a mass shooting incident

SPECIAL OPERATIONS TEAMS

The special operations teams are teams that have been created inside the Billings Fire Department to address unique situations/incidents that happen in our community from time to time. These events include:

- ***Hazardous Material Team*** for chemical spills and releases
- ***Technical Rescue Team*** for incidents involving:
 - Rope Rescue
 - Confined Spaces Rescue
 - Collapse Rescue, i.e. structural collapse or trench rescue
 - Swift Water Rescue / Ice Rescue
 - Vehicle Stabilization / Extrication.
- ***Self-Contained Breathing Apparatus (SCBA) Team***

****SPECIAL TEAMS MEMBERS ARE ALL BILLINGS FIREFIGHTERS WHO HAVE TAKEN ON THE ADDITIONAL RESPONSIBILITY OF ATTAINING AND MAINTAINING A HIGH LEVEL OF COMPETENCE AS MEMBERS OF THE FOLLOWING SPECIAL TEAMS****

HAZARDOUS MATERIALS TEAM

The Billings Fire Department / Regional Hazmat Team is staffed with 8 Tox Medics and 35 Haz Mat Technicians. They are trained and equipped to respond to incidents such as large and small fuel spills, chemical spills, clandestine laboratories, and unknown hazardous substances. 2018 was a busy year for the Hazmat Team:

- **Responded and evaluated 2 clandestine laboratories.**
- **Responded to numerous small chemical leaks and spills.**
- **Trained 2 new hazmat technicians and 1 hazardous materials medic.**
- **Enhanced our partnership with the Billings Police Department and the regional drug task force.**
- **Received a \$60,000 'unknown chemical' analyzer through federal grant funds.**
- **Participated in Exxon's oil pipeline spill tabletop exercise.**
- **Completed a hands-on exercise with the Montana National Guard Civil Support Team.**

CONFINED SPACE RESCUE

- **The Hazardous Materials team additionally responds to incidents involving victims trapped or injured in small areas such as storage silos, vaults, tanks, etc. This multi-team incident may require the need of supplied air (SCBA Team), atmospheric monitoring for environments that are immediately dangerous to life and health (Hazmat Team) and the need for specialized rope rescue or extraction equipment (Tech Rescue Team). Each of these teams has specialized training in their respected disciplines, that when combined, they can safely and efficiently, rescue individuals from environments that should not be entered by a civilian.**
- **Annual refresher training is conducted by hosting a multi-team drill every August.**



TECHNICAL RESCUE TEAM (TRT)

- **VEHICLE EXTRICATION**
 - **The Billings Fire Department's fire apparatus are all equipped with hydraulic and electric extrication tools (Jaws of Life). The Billings Fire Department Technical Rescue Team is specially trained and utilizes a specialized apparatus (Rescue 2) that is equipped with multiple extrication tools, cribbing, and shoring for use in small or large vehicle extrication incidents. This apparatus is equipped to support the mission of the responding engine companies as well as a support vehicle to the other specialized teams inside the Billings Fire Department.**
 - **The tech rescue team conducts several training sessions annually that are associated with vehicle extrication and stabilization.**



- **ROPE RESCUE**

- **The City of Billings is surrounded by over 15 miles of sand stone cliffs in which the citizens and tourists recreate on or around throughout the year. Due to this topography, the Billings Fire Tech Rescue Team responds to a variety of incidents that require the use of high angle, steep angle, or low angle rope rescue techniques. An example of a rope rescue incident would include the need to extricate a victim or victims from a vehicle located over a steep embankment. It takes specialized training and equipment to safely and efficiently use ropes and other specialized tools to bring incident victims up embankments or other difficult terrain.**
- **In 2016, the Technical Rescue Team responded to numerous incidents on the rims requiring the use of our rope rescue technicians. Some of these incidents were during hours of darkness requiring more specially trained rescue personnel.**
- **TRT conducts rope rescue training in multiple locations throughout the year. Some of these may include facilities such as, the Metra Park, on various high-rise buildings, or on the rims surrounding our great city.**



- **SWIFT WATER RESCUE**

- **The Technical Rescue Team (TRT) responds to swift and still water rescue incidents. This team is specially trained and equipped for most water rescue incidents. All Billings Fire apparatus are equipped with personal flotation devices (PFD) and ropes for quick rescues or to utilize in support of this team being deployed to an incident.**
- **TRT continues to evaluate and assemble needed water rescue equipment for incident use and training.**
 - **In 2016, ExxonMobil donated two ski jets to the team for water rescue incidents.**
 - **Multiple swift water rescue training sessions were conducted during the summer months on the Yellowstone River.**



- **ICE RESCUE**

- **The Technical Rescue Team (TRT) responds to frozen bodies of water located within the City and the Billings Urban Fire Service Area (BUFSA). This team utilizes specialized ice rescue suits, ropes and other equipment along with having specialized training to operate in these environments. The ice rescue team is trained to rescue victims who have fallen through the ice and into the water. This operation takes special care, as the stability of the ice is a concern for not only the victim(s) but for the responding firefighters as well, making this an especially dangerous task.**
- **Ice rescue training is conducted on Lake Josephine and Lake Elmo State Park annually.**
- **Members of the TRT regularly monitor ice conditions within jurisdictional waterways.**



- **COLLAPSE RESCUE**

- **The technical rescue team has members who are specially trained in structural and trench collapse rescue.**
- **The team is equipped to evaluate most structures and trenches for instability after the structure or trench has failed due to an impact by a natural or man-made event.**
 - **Natural events may include events such as earthquakes, tornados, or high wind events, etc.**
 - **Man-made events may be vehicle crashes into a structure or the operation of heavy equipment too close to an open trench.**
 - **These members are trained to use specialized equipment to stabilize a structure or trench for rescue operations or general public safety until a contract firm can arrive and assume responsibility.**



SELF CONTAINED BREATHING APPARATUS TEAM

The Billings Fire Department Self-Contained Breathing Apparatus Team (SCBA) is responsible for the operation, maintenance and training on multiple breathing air systems components, providing life safety protection for our personnel, allowing us to serve our citizens during emergency operations. We operate and maintain the following equipment, much of which was purchased new and placed in service in 2017 and 2018.

- **SCOTT HUSHAIR 7500 breathing air compressor**
- **RevolveAir Connect 7000 psi fill / fragmentation station with 4 cylinder ASME storage cascade**
- **Liberty II 6000 psi Mobile Air Compressor / power station with 4 cylinder ASME storage cascade**
- **Mobile Air Cascade van with fill / fragmentation station**
- **90 Self-Contained Breathing Apparatus packs - X3 PRO SCBA**
- **200 45 minute breathing air cylinders - 5500 psi**
- **24 75 minute breathing air cylinders - 5500 psi**
- **155 SCBA AV3000HT face pieces**
- **145 SCOTT Sight mask mounted thermal imagers**
- **35 Epic 3 mask mounted voice amplifiers**
- **155 EZ-Flo Plus mask mounted regulators**

- **6 RIT PACK III rapid intervention team portable packs**
- **Supplied Air Respirator Cart**
- **6 SKA-PAK AT confined space supplied air packs**
- **6 HP SAR lines with pre-plumbed pressure capability**
- **Pak-Alert SE handheld downed firefighter locator**
- **2 additional backup breathing air storage cascades**
- **Honeywell POSI3 USB SCBA test bench**
- **OHD QuantiFit personnel mask fit test machine**
- **The SCBA Team received, implemented and tested all new and previously owned breathing air equipment for function and compatibility. All SCBA technicians and suppression personnel were trained on new breathing air equipment and the equipment was put into service. Ongoing training has been designed for continuing education at the technician and operations levels to further improve equipment and efficiency optimization.**

GOALS FOR 2019

- **COMPLETE TRANSITION TO ADVANCED LIFE SUPPORT – PARAMEDIC ENGINE COMPANIES**
- **WORK WITH CITY COUNCIL TO REVIEW AND ADOPT THE FIRE DEPARTMENT'S LONG RANGE MASTER PLAN FOR STATION PLACEMENT AND STAFFING**
- **AGGRESSIVELY WORK TO IDENTIFY AND WRITE GRANTS FOR EQUIPMENT AND PERSONNEL AS APPROVED**
- **COMPLETE REVISION AND UPDATING OF POLICIES, STANDARD OPERATING GUIDELINES AND EMS PROTOCOLS**
- **WORK WITH FACILITIES DIVISION AND CITY COUNCIL TO CREATE PLAN TO ADDRESS DEFERRED MAINTENANCE CHALLENGES WITH CITY FIRE STATIONS**
- **CONTINUE WORK ON IMPROVING ISO PROTECTOIN CLASSIFICATION**
- **CONTINUE IDENTIFICATION AND IMPLEMENTATION OF INNOVATIVE METHODS TO BETTER DELIVER FIRE, RESCUE AND EMERGENCY MEDICAL SERVICES IN A FISCALLY RESPONSIBLE MANNER**

NATIONAL FIRE PROTECTION ASSOCIATION FIRE

Billings Fire Department

January 2018 to December 2018

Part III: BREAKDOWN OF STRUCTURE FIRES AND OTHER FIRES AND INCIDENTS

A. Fires In Structures By Fixed Property Use (Occupancy) (all in Section A are Incident Type 110-129)	Number Of Fires	Number of Civilian Fire Casualties		Estimated Property Damage
		Deaths	Injuries	
1. Private Dwellings	62	1	7	\$1,207,672.50
2. Apartments	15	0	3	\$346,105.00
3. Hotels and Motels	3	0	0	\$1,400.00
4. All Other Residential	1	0	0	\$10.00
5. TOTAL RESIDENTIAL FIRES	81	1	10	\$1,555,187.50
6. Public Assembly	2	0	0	\$27,000.00
7. Schools and Colleges	0	0	0	\$0.00
8. Health Care/Penal Institutions	0	0	0	\$0.00
9. Stores and Offices	3	0	0	\$860,400.00
10. Industry/Utility/Defense/Labs/Manufacturing	1	0	0	\$1,050,000.00
11. Storage in Structures	5	0	0	\$628,000.00
12. Other Structures	7	0	0	\$3,000.00
13. TOTAL STRUCTURE FIRES	99	1	10	\$4,123,587.50
14a. Highway Vehicles	47	0	0	\$289,400.00
14b. Other Vehicles	3	0	0	\$12,000.00
15. Non-Structure/Non-Vehicle	4	0	0	\$15,000.00
16. Brush/Grass/Wildland	35	0		
17. Rubbish/Dumpsters	52	0		
18. All Other Fires	5	0	0	\$125.00
19. TOTAL FOR FIRES	245	1	10	\$4,440,112.50
20. Rescue/Emergency Medical Responses	7,368			
21. False Alarms	993			
22. Mutual Aid Given	19			
23a. Hazmat Responses	124			
23b. Other Hazardous Responses	133			
24. All Other Responses/Call For Service Inspections	6624			
25. TOTAL FOR ALL INCIDENTS	15,506			

	Number of Confined Fires	Number of Nonconfined Fires
5. Residential Fires (line 5 above)	24	57
13. Structure Fires (line 13 above)	27	72

Incident Type Percentage Comparison

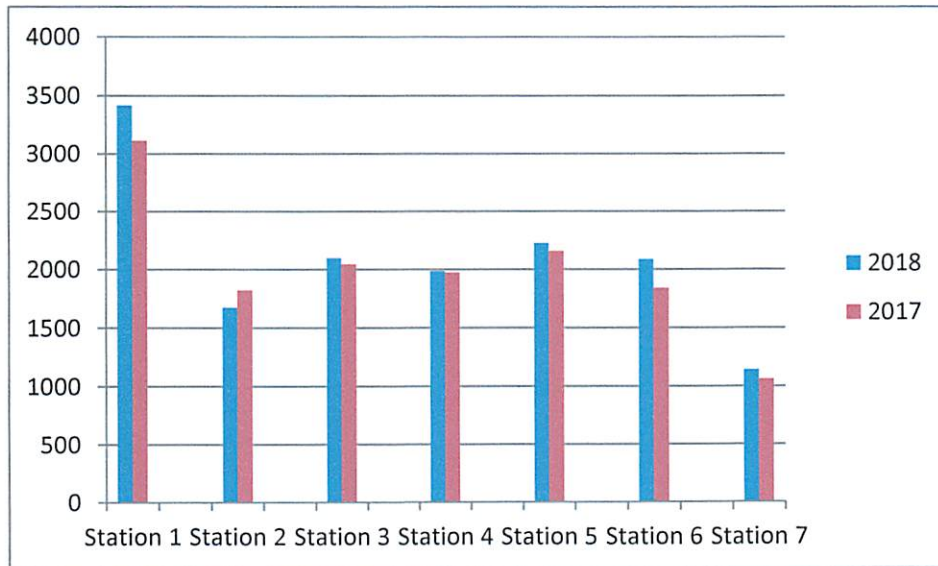
Incident Type	2018	2017	%Change
Fires	245	338	-28%
Building Alarm System	993	622	60%
EMS (Emergency Medical Services)	6727	6012	12%
Motor Vehicle Accidents	629	615	2%
Extrication	23	26	-12%
High Angle Rescue	6	8	-25%
Removal of Children in Locked Vehicle	29	24	21%
Removal of Victim Trapped in Elevator	12	2	500%
Swift Water Rescue	3	2	50%
Hazardous Responses	257	261	-2%
Installation of Smoke Alarms	56	26	115%
Fire Prevention Education	124	109	14%
Extrications	23	26	-12%
Public Service	6379	5934	7%
TOTAL	15506	14005	11%

Incident Response By Station

	2018	2017
Station 1	3416	3112
Station 2	1675	1822
Station 3	2096	2044
Station 4	1984	1972
Station 5	2224	2155
Station 6	2085	1840
Station 7	1143	1060
Totals	14623	14005

Peak Call Times @ 5:00 PM
Least Call Times @ 4:00 AM

The balance of 883 calls for service are not calculated in the station response report. These calls for service were assigned to the Fire Prevention Bureau and to standby crews who were called in and activated



It should also be noted that the 15,506 calls for service does not represent multiple unit responses. Example - one structure fire will result in a minimum of a first alarm or four fire engines, one aerial-ladder truck and one Battalion Chief. The fire department now has the capability to track all apparatus responses, which will be reflected in the 2019 Annual Report

2018 BILLINGS URBAN FIRE SERVICE AREA STATISTICAL SUMMARY

Type of Incidents	CODE #	JAN - MAR 2018	APR - JUN 2018	JUL - SEP 2018	OCT-DEC 2018	TOTAL
Building Fire	111	2	1	1		4
Trash Fire in a Building	118					0
Fire in mobile home	120			1		1
Mobile Property Fire (Vehicle/Motorhome)	130	1		3		4
Natural Vegetation/Grass Fire	140			8	2	10
Outside Rubbish/Dumpster Fire	150	1		3	1	5
Camp Fire	156					0
Special Outside Fire	160			1		1
Cultivated Vegetation, crop fire	170					0
Overpressure Rupture from Steam	210					0
Overpressure Rupture from Air or Gas	220					0
Explosion (no fire)	240					0
Excessive heat, scorch burns,no fire	251					0
Under Influence in Public	301	1	1			2
Medial Assist, Assist EMS crew	311					0
EMS call with injury	321	46	29	94	65	234
Assist Transient/Homeless	3215					0
Vehicle accident with injuries	322	5	2	11	2	20
Vehicle accident with no injuries	324		2	6	9	17
Lock-in	331	1				1
Search	340					0
Extrication, rescue	350	2		1		3
High Angle rescue	356					0
Water & ice related rescue	360			3		3
Electrical Rescue	370					0
Rescue or EMS Standby	381					0
Flammable Gas or Liquid Condition	410	2	4	2	2	10
Toxic Condition	420		1	1		2
Radioactive Condition	430					0
Electrical wiring/equipment Problem	440	1	1	5	1	8
Accident, potential accident	460					0
Attempt to Burn, Illegal Action	480					0
Lock-Out	511			1		1
Water or Steam Leak	522				1	1
Animal Rescue	542					0
Assist Government Agency or Police	551			2		2
Assist Invalid	554	14	6	11	9	40
Public Service Assistance/Police Matter	550	1	1			2
Unauthorized Burning	561	1		1		2
Standby	571					0
Dispatched & Cancelled Enroute/OnScene	611	34	13	51	37	135
No Incident Found	622	1	4		5	10
Authorized Controlled Burning	631	2	1	5	4	12
Steam, other gas mistaken for Smoke	650	1		3	3	7
EMS call, party transported by non-fire	661	3			1	4
HazMat Incident w/no HazMat found	670			1		1
False Alarm or False Call	700	1				1
Alarm System Malfunction	730	2		4	2	8
Unintentional Transmission of Alarm	740	0	7	12	5	24
Severe Weather or Natural Disaster	800			1		1
Citizen Complaint	911					0
TOTAL		122	73	232	149	576

Council Work Session

3.

Meeting Date: 04/15/2019

TITLE: Water and Wastewater Rate Study Results and Recommendations

Department: Public Works

Presentation: Yes

PROBLEM/ISSUE STATEMENT

Public Works engaged AE2S Nexus to conduct a cost of service rate study to review and recommend appropriate water and wastewater user rates, the resale rate for the County Water District of Billings Heights, and wholesale rates for Lockwood Water and Sewer District, Phillips 66 Billings Refinery, and Exxon Mobil Refinery, as well as calculate the System Development Fees (SDFs) for water and wastewater. Staff will present the result and recommendations for rate changes for fiscal years 2020 and 2021.

RECOMMENDATION

No action is needed by City Council at this time. However, Council action will be required at a May Council Business Meeting in which Council will be asked to approve rate increases for fiscal years 2020 and 2021.
