

Planning and Community Services Department



- ▶ Building Division
- ▶ Community Development Division
- ▶ Code Enforcement Division
- ▶ City-County Planning Division

PCSD FY20 Budget Presentation, City Council Work Session

May 20, 2019



Re:Code

Billings | Yellowstone County

CITY OF BILLINGS
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT
2018 | 2019
ANNUAL REPORT



Of the 12 Priorities in the City Council's 2019-2020 Adopted Priority List, the PCSD is actively involved in 6 (50%)

2018



BILLINGS URBAN AREA



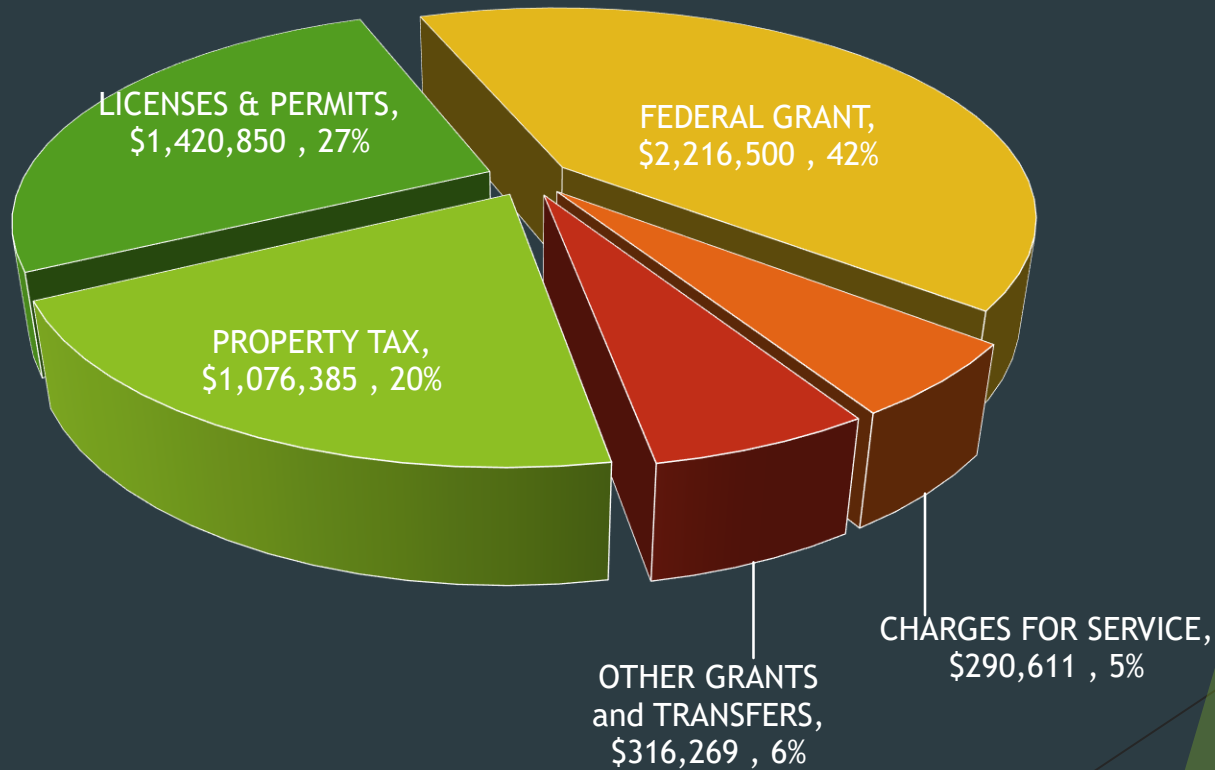
LONG RANGE TRANSPORTATION PLAN



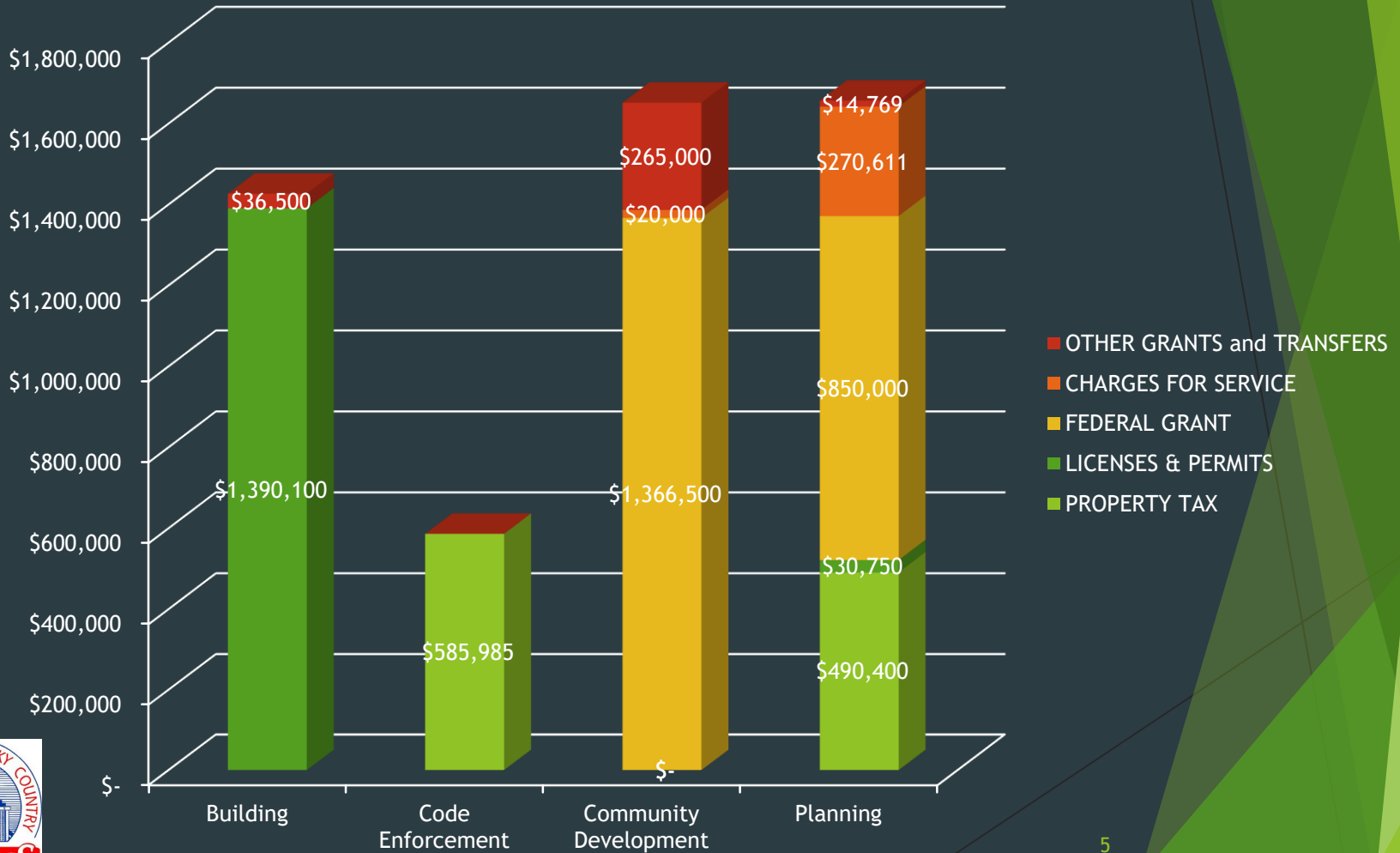
PCSD By Some Numbers...

	2016	2017	2018
Code Enforcement Cases	4,784	6,555	6,172
New Commercial Building Permits	63	81	63
New Residential Building Permits	315	381	298
Roofing Permits	4,690	2,044	826
Preliminary Subdivision Plats (City/County)	19 (690 lots)	20 (270 lots)	23 (493 lots)
Zone Changes (City/County)	15	19	18
Special Reviews (City/County)	15	10	12
Variances (City/County)	25	24	29
First Time Homebuyer Loans	45	60	69
Housing Rehabilitation Loans	7	4	5
VISTAs placed to date (cumulative)	177	212	222
PCSSD Facebook Followers @ 490			
Current BMVP Facebook Followers @ 900			
PCSD Master Email Notification List @ 370			

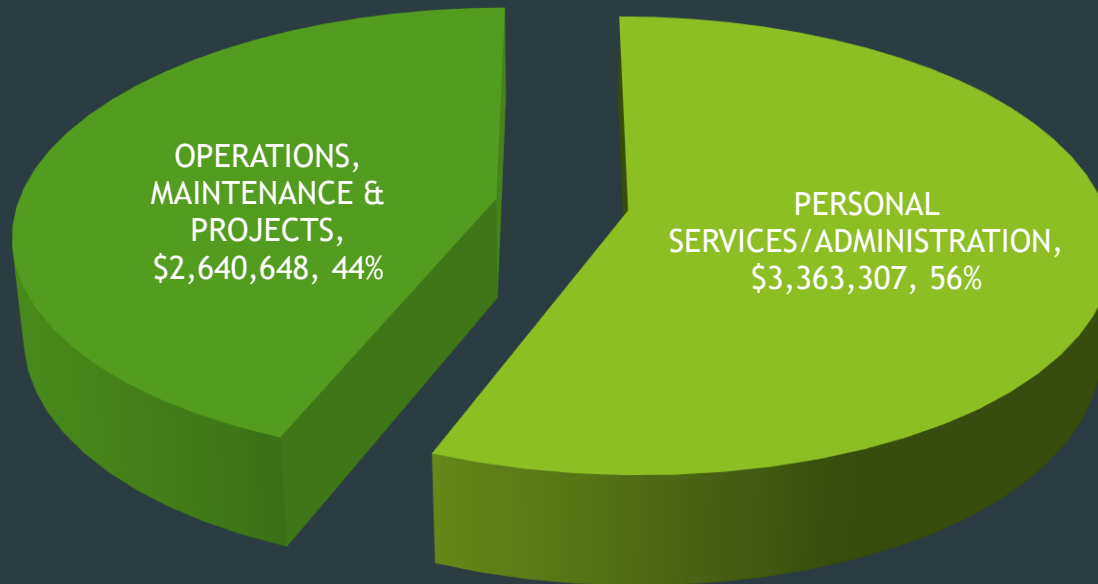
FY19 Total Department Revenue = \$5,320,615



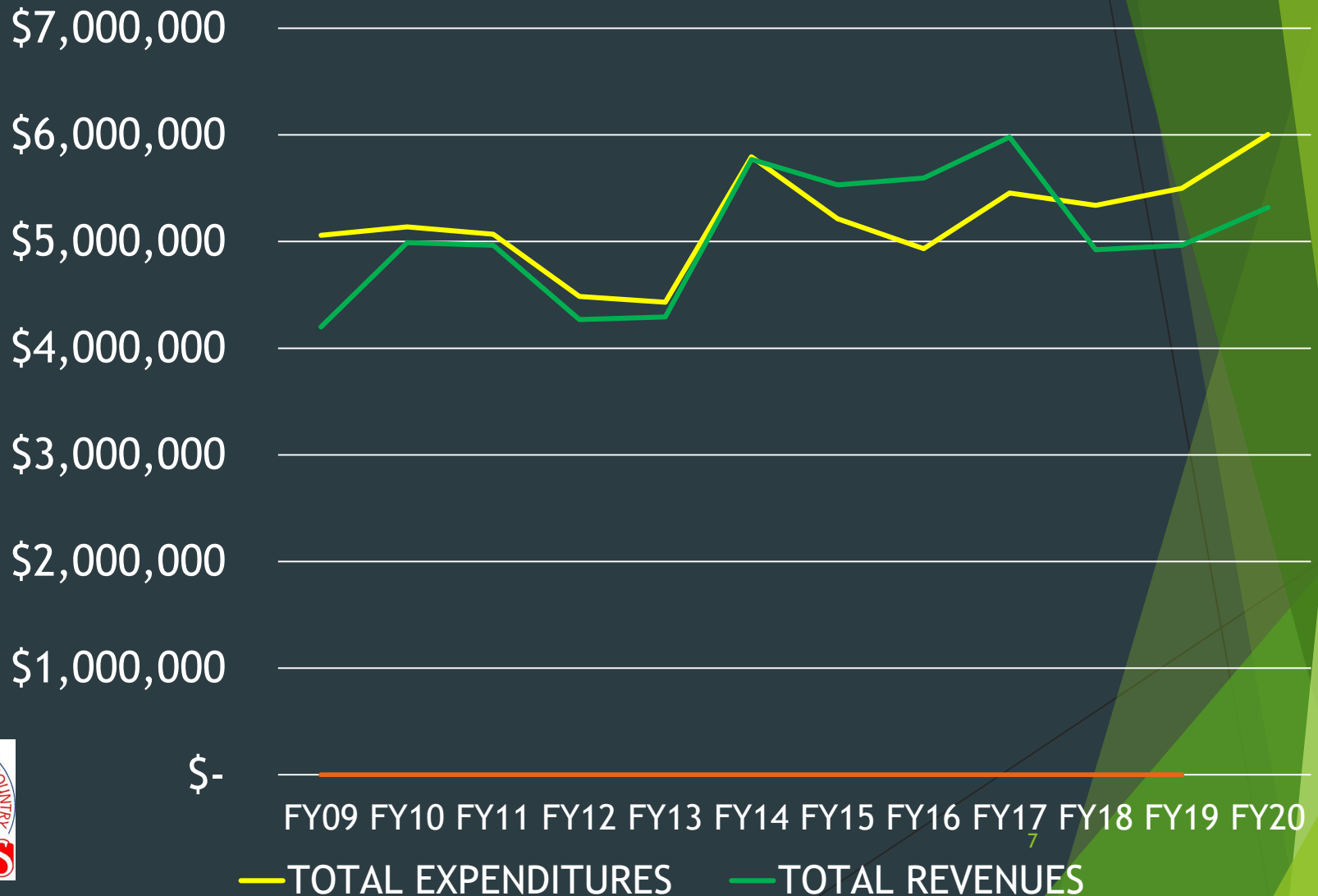
Revenue Source by Division



FY20 Total Department Expenditures = \$6,003,955



Department Revenue and Expenditure 12 Year Comparison



Reserve Status

- ▶ Building Division: \$1,722,758: 82% of operating budget (City recommended reserve = 25%, State Mandated Reserve Cap= 1 Year Operating: 100%)
- ▶ Planning Division: \$241,046: 13% of operating budget (recommended reserve = 13%)
- ▶ Code Enforcement Division: N/A
- ▶ Community Development Division: N/A



PCSD Challenges

- ▶ Code Enforcement Capacity and Resources
- ▶ Special Project Funding Source for Planning Division
- ▶ Diversification of Community Development Funding
- ▶ Cost Recovery Strategies for Service Delivery
- ▶ Public Communication Consistency and Impact



FY20 Division Focus Areas

- ▶ **Building**
 - ▶ State and City Adoption of 2018 Building Codes
 - ▶ Provide E-Plan Review and online customer tools
 - ▶ Manage reserves and address permit adjustments
- ▶ **Code Enforcement**
 - ▶ Continued training and coordination with PD, PRPL, PW
 - ▶ New tools for customer communication
 - ▶ Enhanced Coordination with Legal and Court on cases
- ▶ **Community Development**
 - ▶ Maintain programs with unpredictable HUD funding
 - ▶ Monitor/Respond to National VISTA Program Changes
 - ▶ Consider local funding approaches for sustainability
- ▶ **Planning**
 - ▶ Project Re: Code Complete
 - ▶ Transportation Planning - BUILD Grant, IBL Corridor, Map App
 - ▶ Exploring funding options for special projects and technology



FY20 Department Focus

- ▶ Complete Update of City and County Zoning Regulations
- ▶ Customer and Community Access/Efficiency of Information Delivery
 - ▶ Continue Development of electronic permit/application submittal/review
 - ▶ Set up and operation of a self-serve customer counter
 - ▶ Increase community access to PCSD information, events, projects - Trail System App/Map; Annual Report; Facebook/Email Blasts/Webpage
 - ▶ Support City efforts to centralize public information and media delivery - proactive story telling and information sharing
- ▶ PCSD Strategic Planning - Challenges, Goals, Organizational Structure, Operations and Funding, Customer Service, etc.



-THANK YOU!-