

CITY/COUNTY PLANNING BOARD

"Serving Billings, Broadview and Yellowstone County"

Board Attendance Roster: Please note: "E" stands for excused absence, "A" stands for un-excused absence, "1" stands for present. **BYLAWS, YELLOWSTONE COUNTY BOARD OF PLANNING, (Amended. May 25, 2004) Section 4. Absences and Removal A.** Each member shall inform the Planning Director at least one day before the meeting of his/her inability to attend a Board or Committee meeting. Such an absence shall be considered an excused absence. If any Board member accrues three (3) or more consecutive unexcused absences from regular meetings, notice of which has been given at his/her usual place of work or residence, or by announcement at a meeting attended by him/her, the President may call such absences to the attention of the Board which may then recommend to the appointing authority that such member be asked to resign and that another person be appointed to serve out the unexpired term. Schedule: (** denotes a Wednesday meeting)

	Position	01/08/2019	01/22/2019	02/12/2019	02/26/2019	03/12/2019	03/26/2019	04/09/2019	04/23/2019	05/14/2019	** 05/29/2019	06/11/2019	06/25/2019	07/09/2019	07/23/2019	08/13/2019	08/27/2019	09/10/2019	09/24/2019	10/08/2019	10/22/2019	11/12/2019	11/26/2019	12/10/2019
Dave Goodridge	Mayor/Billings Ward I	E	1	1	1	E	E	E	E	E	-	-	E	-	E	1	-	E	-	1				
Matt Macrow	Mayor/Billings Ward II	1	1	1	1	1	E	1	E	1	-	-	1	-	E	E	-	1	-	1				
Eric Wallace	Mayor/Billings Ward III	1	1	1	E	E	E	1	1	1	-	-	E	-	1	1	-	1	-	A				
Darell Tunnickliff	Mayor/Billings Ward IV	1	1	1	E	1	1	E	1	1	-	-	1	-	1	1	-	1	-	E				
Jon Thompson	Mayor/Billings Ward V	1	E	1	E	1	1	1	1	E	-	-	1	-	1	E	-	1	-	E				
Troy Boucher	YC District 1	1	E	E	1	1	1	1	1	1	-	-	E	-	E	A	-	1	-	E				
Dennis Cook	YC District 2	1	1	1	1	1	1	1	E	E	-	-	1	-	1	1	-	1	-	1				
Vacant	YC District 3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vacant	YC District 4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Woody Woods	YC District 5	1	1	1	1	1	1	1	E	1	-	-	E	-	1	1	-	1	-	1				
Vacant	YC District 6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Jarett Hillius	YC District 7	1	1	1	1	1	1	1	E	1	-	-	1	-	E	E	-	1	-	E				
Jerry Williams	Y County Cons. District	1	1		1	1	1	1	1	1	-	-	R	-	-	-	-	1	-	-				
Scott Reiter	Ex-Officio SD2	A	A	A	A	A	A	A	A	A	-		A	-	A	A	-	1	-	A				

CITY/COUNTY PLANNING BOARD

“Serving Billings, Broadview and Yellowstone County”

October 8, 2019

DRAFT- To be approved by a motion on November 13, 2019

Call the Meeting to Order

Vice President Woods called the meeting to order at 6:00 p.m. on Tuesday, October 8, 2019 in the Miller Building 1st Floor Conference Room, 2825 3rd Avenue North, Billings, Montana.

Introduction of Planning Board Members and Planning Department Staff

Vice President Woods called for introductions of the members of the Planning Board and staff.

Attending Planning staff members: Monica Plecker, Planning Division Manager

In Attendance: Craig Dalton, Performance Engineering; Kevin Ploehn, Director, City of Billings Aviation and Transit

Approval of the August 13, 2019 Agenda – A motion was made by Board member Woods and seconded by Board member Hillius to approve the September 10, 2019 as submitted. The motion carried with a unanimous voice vote.

Approval of Minutes: September 10, 2019. Approval of the September 10, 2019 meeting minutes is delayed due to a lack of a quorum of Planning Board members.

Public Comment: Vice President Woods asked if there was anyone wishing to speak during the public comment portion of the meeting. He stated any member of the public might be heard on any subject that is not on the agenda; the Planning Board will not take any action on these items at this time, but could choose to add an item to the next meeting agenda for discussion. There were no public comments.

Disclosure of Outside (Ex Parte) Communication– Board Members and Planning Staff. The Ex Parte Communication Binder is available at the Sign-In and Agenda station. There were no declarations of ex parte communications or conflicts of interest.

7. OLD BUSINESS-There is no Old Business.

8. NEW BUSINESS:

8a. Presentation. Discussion. Airport Expansion/Remodel Project. Kevin Ploehn, City of Billings, Director of Aviation and Transit, presenting. Kevin Ploehn opened this presentation with a brief introduction. He said they are doing a concourse rebuild at

CITY/COUNTY PLANNING BOARD

“Serving Billings, Broadview and Yellowstone County”

the terminal building with approximately \$55,000,000 of new infrastructure. The current concourse was constructed in the 1970’s. A study was conducted five years ago to find out what is needed in terms of space and the forecast for Billings’ growth. He noted additional congestion at the gates with the additional services of Frontier and American airlines. He continued with a presentation that can be accessed at the following link: <https://www.flybillings.com/1899/Terminal-Expansion-Project>, then scroll down to July 2019 Update and just click on the “Fly Thru Video”.

Discussion

He provided clarification on the proposed ticketing and baggage areas per request of Vice President Woods. He said they are considering updating the baggage carousel in the future. Board member Cook asked how this restaurant would compare to what was previously offered in the Sky View Terrace Restaurant. Director Ploehn said the main restaurant would not change much and there are more options for restaurants than there were in the 1970’s so that type of fare will not be offered. Board member Macrow asked if there are plans to expand the parking area. Director Ploehn stated the 2024-2025 CIP indicates construction of a parking structure. A credit card control will be added to the overflow parking on the west end, which will extend the parking for the time being. He said technology is changing that will influence parking needs. Board member Cook asked if there would be air shows scheduled in the future. Director Ploehn said there is limited space and the air traffic has increased which may make the ability to do air shows almost impossible. In response to question by Board member Goodridge regarding air traffic data on travelers from Montana traveling north. Director Ploehn explained that Billings does not hold a certificate for customs. Board member Cook asked about limitations for expansion on the east end. Director Ploehn said there is room for one additional building but they are considering the north end of the airport for expansion Vice President Woods thanked Director Ploehn for his presentation.

8b. Presentation/Discussion. The Meadows Subdivision. Monica Plecker, presenting.

Ms. Plecker announced staff received written notice from applicant Regal Land Development requesting a 30-day delay, specifically requesting the plat be reviewed and heard during the November Planning Board meetings.

9. OTHER BUSINESS

A. Division Manager Plecker stated staff has scheduled the first annexation to review the

CITY/COUNTY PLANNING BOARD

"Serving Billings, Broadview and Yellowstone County"

Limits of Annexation Map and incoming requests. Meetings are continuing for Project ReCode.

****The TUESDAY, OCTOBER 22, 2019 Planning Board meeting is canceled due to a lack of agenda items. The next meeting will be held as legally announced and advertised on WEDNESDAY, NOVEMBER 13, 6:00 PM.**

ADJOURNMENT: 7:30 PM

DRAFT-TO BE APPROVED BY A MOTION ON NOVEMBER 13, 2019

--Tawana L. Deinos, Planning Clerk