

Update concerning the Billings City Council meeting for 5:30 pm on Monday, April 13, 2020:

Due to the COVID-19 health concerns, the format of the City Council meeting will be held in a virtual videoconferencing environment. In order to honor the Right of Participation and the Right to Know in Article II, sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws:

- The Agenda Packet is available for viewing on the City's website at: [Agenda Packet](#)
- Councilmembers will attend the meeting via a remote location, using a virtual meeting method. City Hall and the Council Chambers will be closed during the meeting.
- The Public may view the meeting on the Community 7 TV - Channel 7 or Channel 507 – Spectrum Cable. The Public may also view online at www.comm7tv.com and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel in which to view the meeting.
- Public comment will be taken only during the Public Comment periods as indicated on the agenda, and during the Public Hearings under the Regular agenda. Comments may be sent to Council via email before 3:00 PM on Monday, April 13th, at: <https://ci.billings.mt.us/1538/City-Council-E-mail-Messages>
- Emails received after 3:00 PM and prior to 5:00 PM, may be read during the meeting.
- The Public may call in during specific Public Comment periods at **406.237.6196**. All callers will be in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be restricted to 3 minutes of testimony as is customary.

Future delivery methods may be explored as best practice is learned.

Please contact Gavin Woltjer, woltjerg@billingsmt.gov, with any questions.

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”

AGENDA

April 13, 2020

5:30 P.M.

Council Chambers are Closed.
The meeting will be held remotely via virtual meeting room. Please see coversheet for details and instructions for viewing and participation.

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Councilmember Choriki

ROLL CALL: Councilmembers present on roll call were: ☐ Shaw, ☐ Yakawich, ☐ Neese, ☐ Ewalt, ☐ Joy, ☐ Choriki, ☐ Purinton, ☐ Ronning, ☐ Boyett, ☐ Brown

MINUTES:

- February 24, 2020
- March 23, 2020

COURTESIES:

PROCLAMATIONS:

COUNCIL REPORTS:

ADMINISTRATOR REPORTS - CHRIS KUKULSKI

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: 1 ONLY. Speaker sign-in required. (Comments are limited to three (3) minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.

1. **CONSENT AGENDA** -- Separations:
 - A. **Bid Awards:**
 1. **W.O. 18-22: Leavens Reservoir Waterline and Improvements.** (Opened 3/17/20) Recommend Western Municipal Construction; \$1,816,320.
 2. **W.O. 19-16: Belknap Office Remodel.** (Opened 3/17/20) Recommend Diamond Construction; \$1,205,000.
 - B. **Utility and Miscellaneous Bill Printing and Mailing Services Agreement** with Infosend, Inc.; \$60,000 per year.
 - C. **Amendment No. 1**, W.O. 19-12: West End Reservoir Project, Professional Engineering Services Contract, HDR Engineering; \$2,096,200.
 - D. **Amendment No. 20**, Preliminary Design and Survey on Runway 7-25, Professional Engineering Services Contract, Morrison-Maierle, Inc.; \$281,289.
 - E. **Revolving Loan Fund** to Mitchell & Tracy Partnership; \$250,000.
 - F. **Confirmation** of probationary Police Officers - Jeremy Hart, Tyler Kammerzell, Lucas Knaff, Tanner Messerschmidt, Darren Stovall, and Mackenzie Unruh.
 - G. **Resolution** for distribution of Bridge and Road Safety and Accountability (BaRSAA) program funds.
 - H. **Resolution** confirming Mayor's Emergency Directive authorizing basic life support services by American Medical Response.
 - I. **Resolution** ordering improvements identified in W.O. 19-35: Metal Streets Improvements.
 - J. **Resolution** supporting the 2020 BUILD Grant Application.
 - K. **Final Plat** of Trails West Subdivision, 4th Filing.
 - L. **Bills for the Weeks of:**

1. March 9, 2020
2. March 16, 2020

Recommended Motion: I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

REGULAR AGENDA:

2. **PUBLIC HEARING AND RESOLUTION** vacating portions of Grand Peaks Drive and Sundance Mountain Trail; J & S Development, Petitioner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

- *Presented by: Debi Meling*

Recommended Motion: I move to approve the resolution vacating portions of Grand Peaks Drive and Sundance Mountain Trail, as recommended by staff.

3. **PUBLIC HEARING AND RESOLUTION** vacating a portion of South 26th Street between 1st Avenue South and 2nd Avenue South; Yellowstone Health Partnership, Petitioner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

- *Presented by: Debi Meling*

Recommended Motion: I move to approve the resolution vacating a portion of South 26th Street between 1st Avenue South and 2nd Avenue South, as recommended by staff.

4. **PUBLIC HEARING AND RESOLUTION** allowing a discontinuance of the alley within Block 142, Billings Original Townsite; RiverStone Health, Petitioner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

- *Presented by: Debi Meling*

Recommended Motion: I move to approve the resolution discontinuing the alley within Block 142, Billings Original Townsite, as recommended by staff.

PUBLIC COMMENT on “NON-AGENDA ITEMS”. Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.*)

COUNCIL INITIATIVES:

ADJOURN:

Council Chambers are readily accessible to individuals with physical disabilities.

For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail bohlmand@billingsmt.gov, 72 hours prior to the meeting date.

Please exit the chambers as quickly as possible. (Chamber doors will be **CLOSED** 10 minutes after adjournment of the meeting.)

Council meetings may be viewed at any time by accessing Community 7 Television online at www.comm7tv.com and clicking on archived programs.

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Bid Award - W.O. 18-22: Leavens Reservoir Waterline and Improvements

PRESENTED BY: Debi Meling

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

W.O. 18-22, Leavens Reservoir Water Line and Improvements, is a project to add a second overflow structure, install new inlet/outlet piping, and construct a new waterline from Normal Avenue to the existing Leavens reservoir. It also includes crack repair, other surface repairs, and baffle wall repairs to the existing reservoir. The project was advertised February 14, 21, 28, March 6, and March 13, 2020, in *The Yellowstone County News* and on the City's website. Bids were opened on March 17, 2020. The bid award was delayed on March 23rd for staff to evaluate bids. Two bids were received and Western Municipal Construction submitted the lowest responsible bid. The project was bid with a deductive alternate to allow two separate closures on Rimrock Road to complete the waterline work and restore the surface improvements. Staff recommends awarding the base bid and the alternate.

ALTERNATIVES ANALYZED

The Council may:

- Award W.O. 18-22: Leavens Reservoir Waterline and Improvements to Western Municipal Construction, in the amount of \$1,816,320; or
- Do not award a contract and reject all bids. If the contract is not awarded construction of site piping and existing reservoir repairs cannot be completed.

FINANCIAL IMPACT

The following bids were received and evaluated:

Contractor	Base Bid (Schedules 1-3)	Alternate A	Total Contract Price
COP Construction	\$2,248,725	-\$13,960	\$2,234,765
Western Municipal Construction	\$1,826,320	-\$10,000	\$1,816,320

Adequate funding is available from water funds budgeted for this project in FY 20.

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 18-22 Leavens Reservoir Waterline and Improvements with Alternate A to Western Municipal Construction in the amount of \$1,816,320.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Bid Award: W.O. 19-16 Belknap Office Remodel

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

This project is phase one of two phases which will remodel the Belknap Service Center to address maintenance issues that are due to the age of the building and provide space for Environmental Affairs staff which are in a remote location currently. The maintenance issues include a new roof, lighting, HVAC, and windows. The remodel will also consolidate and centralize the Distribution and Collection Division currently spread out within the building and consolidate the existing Fiscal Services area. Phase one, as designed, accommodates the potential for a phase two project which would create office space for additional Public Works staff working in a remote location. Phase two will only be constructed if a new city hall that can accommodate staff located at the Depot building is not constructed.

The project was advertised on February 14, 21, 28 and March 6, 2020, in *The Yellowstone County News* and on the City's website. Staff opened bids on March 17th for Phase one of the remodel. There were three bidders. Diamond Construction submitted the lowest responsible bid. Bid Results were presented to Council on March 23rd and award was delayed until April 13th.

ALTERNATIVES ANALYZED

City Council may:

- Award the construction contract of W.O. 19-16: Belknap Office Remodel to Diamond Construction in the amount of \$1,205,000, or;
- Do not award a contract and reject all bids. If the Contract is not awarded, phase 1 of the remodel cannot be completed and leases for existing space will need to be extended. The roof will continue to leak and require considerable repair costs.

FINANCIAL IMPACT

The following bids were received and evaluated:

Contractor	Contract Price
Diamond Construction	\$1,205,000
TW Clark Construction	\$1,226,000
Heart Mountain Construction	\$1,276,976

Funding for this project has been approved by the City Council in the Capital Improvement Plan (CIP) for FY 20 budget. The project will use water and wastewater funds. The bids were significantly below the available budget as the scope of the project was reduced during design. Upon completion of this phase of construction, the leases for Public Works storage space and Environmental Affairs office space will be eliminated, saving approximately \$30,000 annually. Public works will also benefit from electricity cost savings due to more efficient lighting and windows, as well as electrical rebates from NorthWestern Energy. The amount of these cost savings are unknown at this time.

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 19-06 Belknap Office Remodel to Diamond Construction in the amount of \$1,205,000.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Utility and Miscellaneous Bill Printing and Mailing Services Agreement

PRESENTED BY: Jennifer Duray

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

The Public Works Department currently outsources the printing and mailing of utility bills which includes the billing for water, wastewater, and solid waste services for approximately 37,000 customers each month, as well as the mailing and printing of delinquent letters. In addition to the utility billing, Public Works outsources the printing and mailing of approximately 500 additional bills for landfill customers. The current agreement with Infosend, Inc. has expired and a Request for Proposals (RFP) was advertised on January 24 and January 31, 2020 to continue outsourcing the printing and mailing of these bills and letters. The RFP included estimated costs for data processing, printing, folding, inserting, pre-sorting, and mailing with all supplies to be provided by the vendor. Fourteen proposals were received. A selection committee reviewed the fourteen proposals and selected Infosend, Inc. to negotiate with for a three-year agreement, with a one-year option to renew by mutual agreement.

ALTERNATIVES ANALYZED

City Council may:

- Approve the agreement with Infosend, Inc.; or
- Disapprove the agreement. If the agreement is not approved, the services would need to be performed in-house, requiring additional equipment and staff.

FINANCIAL IMPACT

The approximate cost for all supplies, processing, printing, and mailing of the utility bills, miscellaneous bills, and delinquent letters is \$60,000 per year. Postage is a pass through charge and is in addition to the \$60,000 amount. Public Works has sufficient funds in the FY 20 budget to pay for the services.

RECOMMENDATION

Staff recommends that the City Council approve the agreement with Infosend, Inc. for three years, with a one-year option to renew by mutual agreement.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: W.O. 19-12: West End Reservoir Project, Amendment No. 1

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

City Council is asked to approve Amendment No. 1 to the City's professional engineering services contract with HDR Engineering (HDR) for the W.O. 19-12: West End Reservoir Project in the amount of \$2,096,200.00. HDR's initial contract for \$1,564,000.00 to conduct the preliminary project design was approved by Council in March 2019. One of the preliminary design tasks evaluated several potential raw water sources for the proposed reservoir. Staff determined that a new river intake, pump station and pipeline is the only option that provides reliable year-round flow to the reservoir and offers the City complete, year-round control over the raw water source, pumping and delivery of water to the reservoir. Other options evaluated included various flow diversions from Canyon Creek and the BBWA Canal.

Amendment No. 1 consists of preliminary and final design services for the following:

- a raw water intake structure in the Yellowstone River near the Duck Creek Bridge,
- a 30 mgd raw water pump station near the intake structure,
- a 3 mile long water transmission pipeline from the pump station to the West End Reservoir site,
- all required permitting, electrical, controls and instrumentation, and
- a shale material processing pilot study.

Bidding, construction administration and programming services related to this work will be presented to City Council through a future contract amendment proposal.

ALTERNATIVES ANALYZED

City Council may:

- Approve Contract Amendment No. 1 with HDR Engineering, or;
- Disapprove Contract Amendment No. 1. If this amendment is not approved, the City will be unable to begin work to design the facilities needed to reliably supply raw water to the proposed Billings West End Reservoir.

FINANCIAL IMPACT

The W.O. 19-12: West End Reservoir Project original professional services contract amount is \$1,564,000.00. Proposed Amendment No. 1 in the amount of \$2,096,200.00 would increase the total contract amount to \$3,660,200.00. Water funds budgeted in FY 20 are adequate and will be used for this project amendment.

RECOMMENDATION

Staff recommends that City Council approve Amendment No. 1 to the City's professional engineering services contract with HDR Engineering for W.O. 19-12: West End Reservoir Project in the amount of \$2,096,200.00.

APPROVED BY CITY ADMINISTRATOR

Attachments

WO1912 PES Contract Amend#1

AMENDMENT NO. 1
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES
W.O. 19-12
WEST END RESERVOIR PROJECT

THIS AGREEMENT, made and entered into on _____, by and between the following:

CITY OF BILLINGS, a Municipal Corporation,
Billings, Montana 59103,
Hereinafter designated the City

and

HDR Engineering, Inc.
970 South 29th Street West
Billings, Montana 59102
Hereinafter designated the Contractor

WITNESSETH:

WHEREAS, the City and Contractor have entered into a contract dated April 2, 2019, for Contractor to provide engineering services to the City for Work Order 19-12 West End Reservoir Project, and;

WHEREAS, the City has need for additional engineering services, and;

WHEREAS, the City has authority to contract for consulting engineering services, and;

WHEREAS, the Contractor represents that he is qualified to perform such services, is in compliance with Montana Statutes relating to the registration of professional engineers and is willing to furnish such services to the City;

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein, or attached and incorporated herein, the Parties hereto agree as follows:

Appendix A, Section 3. Add the following to the Scope of Work

- Provide Preliminary and Final Design services for the following major elements of work:
 - **New Duck Creek Bridge Intake**
 - Perform bathymetric survey across the entire river channel, upstream and downstream 250 feet.
 - Investigate historical river migration patterns and gravel bar development.
 - Provide for river channel stabilization (if needed).
 - Design initially to allow 30 mgd of raw water conveyance to the lift station wet well.
 - Design additional intake bays to allow for expansion to accommodate 60 mgd in the future. Any expansion beyond 60 mgd will be in a separate structure.
 - Design intake to allow gravity flow of up to 60 mgd from the intake to the pump station wet well.
 - Intake structure to be designed to operate during lowest expected water surface and during high water events.
 - Provide means to clean the intake screens such as air purge manifolds, air purge equipment, and accessories.
 - Provide means to isolate structure.
 - Should the intake structure be crib and barrel, provide blank screen panels to allow the intake screen panels to be removed for maintenance.
 - Evaluate site requirements to determine if air purge control equipment can be included in the pump station or if a separate control building is required to house air tank and control equipment.
 - Conveyance from the intake to the pump station wet well will be either pipe or box culvert.
 - **Permitting**
 - Prepare a Joint Permit Application (JPA) for the project including agency coordination and the anticipated permit requirements below:
 - DNRC
 - FWP/124
 - DEQ 318
 - Yellowstone County Floodplain Permit
 - Montana Land-Use License or Easement on Navigable Waters
 - Provide a USACE/404/Section 10 Permit
 - Provide an analysis to determine No Rise condition to avoid a Conditional Letter of Map Revision (CLOMR) and Letter of Map Revision (LOMR)
 - Provide an Encroachment Permit for Montana Rail Link (MRL) and Montana Department of Transportation (MDT).

- Provide a Building Permit for required facilities.
 - Submit preliminary engineering report and project documents to DEQ for approval to construct. Submit as-builts to DEQ at conclusion of the project.
 - Complete a wetland delineations at intake/pump station site and at pertinent locations along raw water pipeline route.
- **Raw Water Pump Station**
 - Design initially for 30 mgd (55 cfs) pumping capacity, expandable to 60 mgd (110 cfs). A concept to expand the structure for capacity beyond 60 mgd will be included.
 - Design pump station to be continuously and intermittently operated. For intermittent operation, starting and stopping of the pump station will include the option to be done manually or automatically from a remote location.
 - Pump type and associated structure concept to be determined during design.
 - Superstructure over the pump station will be evaluated during preliminary design. Scope assumes metal building or precast walls with an embedded brick fascia and precast roof.
 - Provide heat and ventilation for the superstructure.
 - Provide means for equipment removal via bridge crane or monorail.
 - Provide fence around pump station site.
 - Provide gravel access road to pump station from Duck Creek Road.
- **Electrical/Controls/Instrumentation**
 - Provide switchgear and/or motor control center in the pump station to meet electrical requirements for the pump station and intake facility with provisions to expand to meet a 60 mgd design condition and concept to expand beyond 60 mgd.
 - Provisions for providing power to the site will be determined during pump station design. Overhead power lines currently located north of the project site along Duck Creek Road will be the likely power source.
 - Provide exterior lighting for the pump station.
 - Provide variable frequency drives for operational flexibility.
 - Provide manual or automatic operation.
 - Provide pressure transducer on pump station discharge.
 - Provide ultrasonic sensor in pump station wetwell if wetwell is included otherwise provide pressure transducer on suction header.
 - Provide high level and low level alarm in pump station wetwell if wetwell is included.
 - Provide flow meter on pump station discharge.
 - Provide PLC or Remote I/O in the pump station for pump station operation. Provide OIT in control panel. Provide radio and

antenna to communicate with existing SCADA system. City to provide the firewall.

- Provide controls for air purge system inside pump station. Air tank to be located inside or adjacent to pump station.
- Provide security cameras at key locations.

○ **Raw Water Transmission Line**

- Survey route from pump station north along Duck Creek Road (entire ROW). Include land area to east of Duck Creek Road for boring under I-90 and MRL ROW. Continue survey north on 48th St W to the north end of project site.
- Provide borings along pipeline route for geotechnical evaluation.
- Subsurface Utility Engineering Quality Level B (SUE QL-B). Designate underground utilities by markings provided through an 811 call.
- Plan sheets to include plan and profile (Horizontal 1"=40'/Vertical 1"=10').
- ROW/easement acquisition coordination with City for entire alignment.
- Meet with MRL and MDT to discuss project and procure encroachment permits for survey, geotechnical borings and utility potholing.
- Prepare Geotechnical report to support permitting for MRL and MDT crossings.
- Prepare traffic control plans and specifications for work along the alignment and work within MDT and MRL ROW including bore pits between I-90 and the MRL tracks.
- Coordinate work with private utility companies. Provide preliminary alignment plans to private utility companies and coordinate any conflicts, relocations or special construction conditions.
- Coordinate with and provide preliminary alignment plans to Billings Bench Water Association (BBWA) and Canyon Creek Ditch Company for crossings of those ditches along 48th Street W.

○ **Items not included in scope of work**

- It is assumed that a No Rise will be obtained during the hydraulic analysis and that a CLOMR and LOMR are not required from FEMA. Any design not resulting in a No Rise will require an amendment.

Appendix A, Section 3. Add the following to the Scope of Work after Task 800.
DETAILED SCOPE OF SERVICES

The scope of services that will be utilized on the West End Raw Water Delivery Project is presented in Tasks 900-1400. Tasks 1500-1700 to be added by future amendment. The scope of services is organized as follows:

<u>Task Series</u>	<u>Description</u>
900	Project Initiation, Coordination and Management
1000	Data Collection and Field Work
1100	Permitting
1200	Preliminary Design Phase
1300	Final Design Phase
1400	Shale Material Processing Pilot Study
1500	Bidding Services (to be added by future amendment)
1600	Construction Services (to be added by future amendment)
1700	Programming Services (to be added by future amendment)

**TASK SERIES 900 – PROJECT INITIATION, COORDINATION AND MANAGEMENT
(FOR RAW WATER DELIVERY DESIGN)**

Task 910 – Project Initiation

The purpose of this task is to kick off the project externally and internally. A project management plan (PMP) will be developed for all team members to have available to understand the project, the project team and the project requirements. The PMP is updated with significant changes in the project. The project will be kicked off with the City with pertinent staff from the City and HDR to review the project components and the process for completing the design.

Deliverables:

- Half day meeting with City
- Agenda and meeting minutes

Task 920 – Meetings with City Staff

During the preliminary design and final design phases of the project, key members of the Consultant design team will meet with the City staff to review the project components. Primary components are intake structure, pump station, raw water transmission line and permitting. Meeting agendas will be prepared and distributed to all parties attending the meeting. During preliminary design, three meetings will be held with City personnel including one at the completion of the draft Preliminary Design Report. During final design 3 meetings will be held with City personnel. Six total meetings are planned and each meeting will include discussion of the intake structure, pump station, raw water pipeline and permitting status. Meetings to normally be held at the City Public Works Conference Room.

Deliverables:

- Meeting notes, minutes and decision log updated

Task 930 – Design Services Project Management

As part of this task, the Engineer's Project Manager will lead coordination of the design team with the City as well as supervise the design team. Project Manager and Accountant will monitor project status, maintain project schedule and prepare financial documents.

Deliverable – Monthly invoices and project progress updates

TASK SERIES 1000 – DATA COLLECTION AND FIELD WORK

Task 1010 – Review Existing Information

Obtain and provide review of existing as-built drawings from City of Billings, MDT, MRL and private utility companies for MDT/MRL crossing and pipeline alignment. Research and obtain (if possible) historic photographs of existing Yellowstone River channel in project area to compare historic migration patterns.

Deliverables:

- Summary of available information for MDT/MRL crossing
- Yellowstone River migration patterns in area of intake

Task 1020 – Topographic Survey

Perform a topographic survey of the pump station, floodplain in the immediate area, and pipeline alignment. Pump Station site is approximate 2 acres. This will include survey to edge of shore for intake pipeline from intake structure to pump station.

Topographic survey will also include survey along the 3.7 miles raw water pipeline route (entire ROW) from the pump station north along Duck Creek Road, across I-90 and the MRL easement and north along 48th Street W to the north end of the project site (Austrian Pine Drive). Survey will include Subsurface Utility Engineering (SUE) Quality Level B (designate underground utilities by markings provided through an 811 call).

Deliverables

- Topographic survey of pump station site and pipeline alignment

Task 1030 - Bathymetry

Perform bathymetric survey and mapping across the entire river channel, as well as upstream and downstream 250 feet from the proposed intake location to determine depth of river channel and obtain data to produce river cross sections in project area.

Deliverables:

- Bathymetric survey of river channel

Task 1040 – Geotechnical Investigation

Perform geotechnical borings of pump station site, intake pipe, borings along pipeline alignment (BBWA canal, Canyon Creek Ditch and Canyon Creek) and MDT/MRL ROW to determine design requirements and limitations for new structures. A total of 16 borings are included for new facilities. Anticipated borings include 1 for intake at edge of bank, 1 for intake discharge line, 1 for pump station, 5 for MDT/MRL crossing, 8 along raw water pipeline alignment.

Deliverables:

- Geotechnical report for pump station, intake pipe and pipeline crossings
- Geotechnical report for MDT and MRL crossings to support MDT and MRL crossing permit

Task 1050 – Pothole Existing Utilities

Identify areas to perform subsurface utility potholing at the MDT and MRL crossing and along the raw water pipeline route. Survey pipe elevations in the field for incorporation into the design. Equipment, operators and materials necessary for traffic control will be provided.

A contingency of \$25,000 is included for potholing existing utilities along raw water alignment (MDT/MRL crossing, Canyon Creek, BBWA and Canyon Creek Canal crossings).

Deliverables:

- Surveyed elevations of existing underground utilities in project area necessary for inclusion in the MDT and MRL crossing and along the raw water pipeline alignment

Task 1060 – Groundwater Elevation Monitoring

Install up to three transducers in piezometers to monitor groundwater through the peak elevation in spring 2020. Monitors to be left in throughout construction.

Deliverables:

- Groundwater level information

TASK SERIES 1100 – PERMITTING

Provide technical criteria, written descriptions and design data for use by the City in obtaining approvals of government authorities that have jurisdiction to approve the construction of the project(s).

Task 1110 – Encroachment Permitting for MDT and MRL

Meet with MDT and MRL to review crossing requirements and obtain necessary encroachment permits for survey, geotechnical borings, utility potholing and other design work to be completed within the MDT and MRL right-of-way. Prepare Geotechnical report for MDT and MRL per permit requirements and finalize utility occupancy permits and approvals through MDT and MRL for the crossing.

Assumptions:

- At its discretion, MRL can require third party review of the crossing through its ROW. HDR will provide information required for this review to MRL or its third party reviewer. No fee is included for MRL should they require a third party review.

Task 1120 – Joint Permit Application

Prepare and submit a Joint Application for Proposed Work in Montana's Streams, Wetlands, Floodplains, and Other Water Bodies Permit. The completed application will be submitted to:

- Montana Department of Fish, Wildlife and Parks (FWP, Montana Stream Protection Act 124 Permit)
- Yellowstone County Floodplain Administrator (Floodplain Permit)
- U.S. Army Corps of Engineers (USCOE, Federal Clean Water Act - Section 404 Permit, Federal Rivers and Harbors Act - Section 10 Permit)
- Montana Department of Environmental Quality (DEQ, Short-Term Water Quality Standard For Turbidity – 318 Authorization, Federal Clean Water Act 401 certification)
- Montana Department of Natural Resources and Conservation (DNRC, Navigable Rivers Land Use License, Lease or Easement)

Assumptions:

- It is assumed the project will meet the criteria for a Section 404 Nationwide Permit. If an Individual Permit and Section 404(b)(1) Analysis is required, these services can be added through contract amendment.
- Stream/wetland mitigation is not required
- Permit application fees, permitting costs, compensatory mitigation (if required), etc., will be passed through to the City at no cost to HDR
- It is assumed that one on-site meeting is required with the regulatory agencies and is included with the fee estimate
- A biological assessment, cultural study/SHPO consultation, etc., is not included in this fee estimate

Deliverables:

- Completed Joint Application
- Cover letters for each agency Joint Application is submitted to

Task 1130 – No Rise Analysis

Hydraulic analyses will be performed to assess impacts to flood levels in the project area during the occurrence of the base flood discharge.

Assumptions:

- It is assumed that a No Rise will be obtained during the hydraulic analysis and that a CLOMR and LOMR are not required from FEMA. Any design not resulting in a No Rise may require an amendment.
- Mitigation options will be acceptable to permitting agencies

- If mitigation is not possible or unacceptable to permitting agencies, an amendment may be required to proceed with preparation of a Conditional Letter of Map Revision (CLOMR)

Deliverables:

- Completed no-rise certification

Task 1140 - Pump Station Building Permit

Prepare an Application for Building Permit for submittal to the Department of Labor and Industry. Prepare a Floodplain Permit for submittal to Yellowstone County.

Deliverables:

- Department of Labor and Industry Application for Building Permit
- Yellowstone County Floodplain Permit application

Assumptions:

- Permit fees for Building and Floodplain permits will be paid by the City

Task 1150 – DEQ Coordination/Permitting

Coordinate with DEQ on project requirements. Apply for any variances. Obtain approval for new water source for a water treatment. Submit design report, plans and specifications to Montana DEQ for approval to construct for intake, pump station, raw water pipeline and pre-sedimentation basin.

Deliverables:

- Two sets of plans and specifications for each construction project and associated preliminary engineering report to DEQ.

Assumptions:

- DEQ review fee will be paid by the City

Task 1160 – Wetland Delineation

Conduct wetland delineation of the proposed pump station/intake pipe site and along the raw water pipeline alignment and develop a report for submittal to the U.S. Army Corps of Engineers (USACE) to support regulatory approvals. The wetland delineation will be based on the USACE standard three-parameter approach. HDR will determine the approximate size and classifications of wetlands identified in the field, if any, and render a preliminary opinion on whether they would be considered “jurisdictional wetlands” per the 2008 Clean Water Act jurisdiction guidance. HDR will prepare a Wetland and Stream Delineation Report suitable for USACE review and use for a Section 404 permit application. The report will include a description of the project area, the delineation methods, and the finding and rationale used to reach the mapping conclusion. HDR will digitize the field-verified wetland/upland boundaries and drainage features on aerial photography and will provide a file of the boundaries in AutoCAD and/or GIS format to be incorporated into engineering exhibits.

Deliverables:

- Wetland and Stream Delineation Report

TASK SERIES 1200 – PRELIMINARY DESIGN PHASE (30% DESIGN)

This task series will further develop recommendations from the Raw Water Delivery Technical Memorandum Option 2 – Yellowstone River Pump Station.

The tasks associated with the preliminary design include the following:

Task 1210 – Intake Structure and Pump Station Preliminary Engineering

Prepare a preliminary engineering (PER) report for the Intake Structure and Pump Station that describes the basis of design. Preliminary drawings will be developed showing plan and section views of proposed structure and key sections. Chapters included and some of the key items the chapters will cover include:

- Introduction
- Design Objectives and Criteria
 - Initial and ultimate capacity
 - Sizing criteria
 - Conveyance to pump station
 - Seasonal/operational Limits
 - Redundancy
- Pump Design
 - Initial and ultimate pumping capacity
 - Define pumping parameters for raw water conveyance
 - Evaluate type and size of pumps based on criteria developed
 - Provide layout of pumps and piping
- Codes, Regulations and Permitting
 - Fish Wildlife and Parks Requirements
- Intake Alternatives
- Screen Cleaning Alternatives
 - Invasive Mussel mitigation
- Structural
 - Summarize site geotechnical and groundwater
 - Construction considerations for wetwell and intake pipe
- Electrical
 - Determine pump station and intake structure electrical demands
 - Identify and discuss project with electrical utility provider
 - Investigate backup power options
 - Provide one-line drawings
- Intake Structure Air Purge Cleaning
 - Provide summary of control and operation of air purge system
- Instrumentation and Control
 - Develop P&IDs for pump station and intake

- Provide description of instrumentation and control for pump station
- Site Civil
 - Pump station access
 - Drainage
- Landscaping
 - Summarize landscaping criteria
 - Identify limits of landscaping
 - Identify general items included in landscaping
- Construction Considerations
- Opinion of Probable Construction Cost

Deliverables:

- Draft Intake Structure and Pump Station Preliminary Engineering Report

Task 1220 – Raw Water Pipeline Preliminary Engineering

Prepare a preliminary engineering report for the Raw Water Pipeline. A preliminary alignment will be developed as well as proposed alternatives for crossings at of MRL and MDT, Canyon Creek, BBWA and Canyon Creek Ditch. Chapters will include:

- Introduction
- Pipeline Hydraulics
- Pipeline Materials
- Pipeline Alignment
- Utility Conflicts
 - Public Utilities
 - Private Utilities/Hazardous Liquid and Natural Gas Crossings
- MDT and MRL Crossing
 - Evaluate alignment, depth, size and boring options
- Coordination with Ditch Companies
- Cathodic Protection
- Easements/ROW
- Permitting Requirements
- Construction Considerations
- Maintenance of Traffic
- Opinion of Probable Construction Cost

Deliverables:

- Draft Raw Water Pipeline Preliminary Engineering Report

Assumptions:

- City will prepare easement/land acquisition documents for the raw water pipeline

Task 1230 – Internal Team Meetings

Weekly conference calls will be conducted to coordinate between team members and to communicate information received from the City as well as obtain questions or decisions needed from the City.

Task 1240 – Preliminary Engineering Design Review

Conduct internal reviews of each PER by discipline. Incorporate review comments and submit to City for review. Conduct PER design review meeting with the City.

Deliverables:

- Final Intake Structure and Pump Station PER and Raw Water Pipeline PER (5 copies of each document)

TASK SERIES 1300 – FINAL DESIGN PHASE

In this task, the preliminary design will be developed into more detailed engineered project elements. The intake structure and pump station will be developed with a Building Information Management (BIM) model to the 60% design level and then 95% level before being finalized for bid documents. The BIM model will be regularly shared with project staff and the City in digital format using Navisworks™ reader software for model communication. Specifications will be prepared for 95% review and then finalized for bid. Specific tasks will include the following:

Task 1310 – 60% DESIGN

The BIM models prepared for the PERs will be further developed for the Intake Structure and Pump Station for all disciplines providing structural sizing, pump and equipment location, electrical and mechanical facility location. P&ID drawings and electrical one-line drawings will be updated from preliminary design. Plan and profile drawings, crossing and connection details will be provided for the Raw Water Pipeline.

Deliverables – See Task 1320

Task 1320 – Internal and External 60% Review

BIM models, 2D drawings and calculations will be reviewed internally for the intake structure, pump station and raw water pipeline. Review comments will be resolved and applicable comments incorporated in City review set. Update opinion of probable construction cost. City review comments will be resolved and applicable comments will be carried forward into the 95% review.

Deliverables:

- BIM model and 2D drawings (5 half sized sets) for review
- List of City review comments and how the comments were resolved
- Opinion of probable construction cost

Assumptions:

- City will provide one set of review comments

Task 1330 – Prepare 95% BIM Model and Drawings

The BIM models for all disciplines will be fully developed showing all details necessary for construction. Plan and section drawings will be extracted from the Building Information Model. Notes and additional details will be added to the drawings to complete the design. Existing 2D drawings will be further detailed. 2D site drawings, P&IDs drawings, plan and profile and 2D electrical drawings will be detailed for construction. Update opinion of construction cost.

Deliverables – See Task 1350

Task 1340 – Prepare Detailed Specifications

Final detailed specifications suitable for bidding and construction will be developed. These detailed specifications will be incorporated with the City's front-end documents.

Deliverables – See Task 1350.

Task 1350 – Internal and External 95% Review

BIM model, 2D drawings and specifications will be reviewed internally. Review comments will be resolved and applicable comments incorporated in City review set. BIM model will be reviewed with City as well as the 2D drawing set. Key components for the specifications will be reviewed with the City. City review comments will be resolved and applicable comments will be carried forward into the final bid set.

Deliverables:

- BIM model
- 2D drawing set and specifications for review
- List of City review comments and how the comments were resolved
- Updated opinion of probable construction cost

Assumptions:

- City will provide one set of review comments

Task 1360 – Final Design

Based on review comments, update BIM model and finalize 2D drawings and specifications. Update opinion of probable construction cost.

Deliverables:

- Bid Documents for advertisement
- 4 sets of hard copy documents (half-sized drawings) and one electronic set for the City and electronic sets for each plan room
- Sets for bidders as required
- Finalize opinion of probable construction cost

TASK SERIES 1400 – SHALE MATERIAL PROCESSING PILOT STUDY

Current evaluations of the site have determined that the remaining materials on the site generally fall into three categories: 1) top soil that was removed to uncover the gravels and stockpiled on-site, 2) a shale formation that is under the entire site, and 3) a mix of rock, gravel, sand and silts that lie over the shale formation (commonly referred to as overburden materials). After evaluation of a number of alternative configurations a layout for embankments, landscaping, and recreational development a layout for site improvements has been identified that meets the needs of the city. This layout was used to estimate the volume of material required for construction of embankments.

It has been determined that the amount of overburden on the project site is insufficient to complete construction of the desired reservoir embankments. The only remaining material with sufficient quantity to support construction of the reservoir embankments is the underlying shale formation. Test pit explorations have determined that the shale material can be excavated, but the excavated material will not achieve the desired permeability for embankment materials without further processing to achieve desired grain sizing, moisture content, and other characteristics.

The process for achieving the desired characteristics in the shale materials varies from site to site and can significantly affect the cost of the project. Based on common practice adopted by other State and Federal agencies, a pilot study will be conducted where a contractor(s) is hired to excavate, process, place and compact a limited amount of shale materials at the site. The following tasks will be conducted by HDR in collaboration with the City to evaluate the level of effort required to construct structurally sound embankments using the available shale materials.

Task 1410 – Prepare Contractor Solicitation

The HDR team will prepare a scope of work for contractor services that the City can use to solicit price proposals from contractors. The work requires an approach that is not common in construction contracts and has a general character similar to work associated with geotechnical explorations. In addition, there is sensitivity to adversely affecting a fair and impartial selection of a contractor to perform the entire project. HDR will work with the City to pre-qualify three to five contractors with these needs and concerns in mind. HDR will mark the areas to be excavated and then filled.

The scope of work for the contractor will include:

- Mobilization
- Site Dewatering
- Excavation
- Application of Water to Achieve Desired Moisture Contents
- Transport of Materials
- Placement and Compaction
- Specific Equipment Required for the Work
- A Time Frame for the Work

- Minimum Required Personnel
- A General Description of the Field Processes

Deliverables:

- Scope of work for contractor services

Assumptions:

- The bid price for this solicitation will be over \$80,000. HDR will prepare bid documents for advertisement.

Task 1420 – Support of Bid and Award Services

HDR will provide support during the bid process that includes:

- Response to Contractor Questions
- Development of Addendum to Address Needed Modifications to the Scope
- Conduct a pre-bid meeting.
- Evaluation of Bids
- Recommendation of Award

Deliverables:

- Addendum
- Pre-bid agenda and minutes
- Award Recommendation

Assumptions:

- The contract could be awarded to either one or two contractors at the discretion of the City

Task 1430 – Field Work

HDR will coordinate with the Contractor(s) and confirm the schedule for the work. During the work on-site HDR will work with the Contractor(s) to perform the following work:

- Removal and stockpile of overburden materials
- Establishment of dewatering equipment and route for discharge of pumped water
- Ripping the shale formation and breaking down the material to a smaller size
- Application of water to the shale material as it is being processed.
- Preparation of embankment foundation
- Placement and compaction of embankment material
- Retrieval of soil samples for testing

HDR will video and photograph portions of the work with the intent of providing a record that can be used to inform prospective bidders of the level of effort required for the work on the entire project. The graphical record will be accompanied by a report to document observations and recommendations made by the HDR team during the work.

Deliverables:

- Video and photographic record of the work
- Field report

Assumptions:

- The work will be done collaboratively with the Contractor(s) under a time and materials basis with a not to exceed budget value

Task 1440 - Shale Pilot Study Report

Prepare a Shale Pilot Study Report summarizing findings, lab results and recommended embankment design criteria.

Deliverables:

- Shale Pilot Study Report

TASK SERIES 1500 – BID PHASE SERVICES

Bid phase services are not included in this amendment. During final design, HDR will discuss bid package alternatives with City personnel to determine number of bid packages required for construction. It is anticipated that the pump station and river intake structure will be one package and the raw water pipeline another.

TASK SERIES 1600 – CONSTRUCTION SERVICES

Construction services are not included in this amendment.

TASK SERIES 1700 – PROGRAMMING SERVICES

Programming services are not included in this amendment.

Appendix B, Section 1, Paragraph A. Add paragraph 9, Raw Water Delivery Design and update the total with the following:

9. TASK SERIES 900 – PROJECT INITIATION, COORDINATION AND MANAGEMENT	\$108,900
10. TASK SERIES 1000 – DATA COLLECTION AND FIELD WORK	\$207,900
11. TASK SERIES 1100 – PERMITTING	\$151,000
12. TASK SERIES 1200 – PRELIMINARY DESIGN PHASE	\$356,100
13. TASK SERIES 1300 – FINAL DESIGN PHASE	\$1,076,000
14. TASK SERIES 1400 – SHALE MATERIAL PROCESSING PILOT STUDY	\$196,300
Total	\$2,096,200

Appendix E. Add Paragraphs G-K:

G. Complete Intake Design –	February 2021
H. Complete Pumping Station Design –	May 2021
I. Complete Raw Water Pipeline Design –	February 2021
J. Complete Shale Material Processing Pilot Study –	August 2020

CONSULTANT

NAME: _____

BY: _____

TITLE: _____

DATE: _____

CITY OF BILLINGS, MONTANA

BY: _____
Mayor

DATE: _____

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Approval of Amendment 20 with Morrison-Maierle for Engineering Services on the Preliminary Design to Reconstruct and Rehabilitate Runway 7/25

PRESENTED BY: Shane Ketterling, Assistant Director of Aviation and Transit

Department: Airport

Presentation: No

PROBLEM/ISSUE STATEMENT

On April 10, 2017, the City Council approved a five-year contract with Morrison-Maierle, Inc. (M-M) to provide Civil Engineering services for the Airport, including project and grant management, design, surveys, development of project plans, specifications and bidding documents, and construction administration. The five-year term contract is amended each time a project is undertaken, and Amendment 20 for \$281,289 includes all of the services listed above for this project. This Airport Improvement Program (AIP) funded project will provide the Preliminary Design and Survey to assess and propose a plan for the future reconstruction and rehabilitation of Runway 7/25, and the associated Taxiway reconfigurations. This runway was originally constructed in the late 1980's and last rehabilitated in 2007. Specifically, M-M will look at this existing 5,500 foot crosswind runway and evaluate reconfiguring and correcting the existing pavement geometry in order to meet current Federal Aviation Administration (FAA) design standards for the type of General Aviation (GA) aircraft that can utilize this Runway. The existing approach path for Runway 7 crosses a smaller 3,800 foot GA Runway, 10R/28L, and the FAA has previously identified that this pavement intersection creates a potentially unsafe layout for aircraft operations. Additionally, it does not meet current FAA design standards and FAA will provide Federal funding to resolve this airfield issue. M-M will evaluate and propose recommendations to reconstruct, rehabilitate, and/or reconfigure Runway 7/25, including the projected quantities needed for major dirt and rock removal work, paving and utility improvements, airfield lighting, navigational upgrades, and much more.

Final design, bidding, and construction are not included in this project and will take place at a later date when additional grant funding becomes available sometime after the Terminal Expansion project (FY 2024 or 2025). The design and engineering fees for this project have been reviewed by another engineering firm, negotiated by staff, and approved by the FAA.

ALTERNATIVES ANALYZED

City Council may:

- Approve Amendment 20 with M-M for engineering services to provide the Preliminary Design and Survey on Runway 7/25; or
- Decline to approve Amendment 20, delaying the project.

FINANCIAL IMPACT

The total cost of Amendment 20 with M-M for the Preliminary Design and Survey for Runway 7/25 is \$281,289, and will be funded 90% with an FAA AIP Grant and with a 10% local match. The Federal portion will be \$253,160 and the Airport's local share match will be \$28,129. This project is included in the Capital Improvement Program and the local funds are available in the Airport's Capital account.

RECOMMENDATION

Staff recommends that the City Council approve Amendment 20 with M-M for the amount of \$281,289 for the Preliminary Design and Survey on the Runway 7/25 project.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Downtown Revolving Loan - Mitchell & Tracy Partnership Lou Talbert Building

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

Presentation: No

PROBLEM/ISSUE STATEMENT

Ali Mitchell of the Mitchell & Tracy Partnership is requesting a downtown revolving loan for \$250,000. to be used in the acquisition and remodeling of the Lou Taubert building located at 123 N. 28th Street. The City will file a lien with a second position behind the bank that will be providing the loan. The Downtown Loan Committee met on March 3 and recommended this loan go forward for approval by the City Council. A certified appraisal was performed on the building and provided by the owner. Based upon the appraisal the building, at stabilized occupancy, has a market value of \$1.55 million.

ALTERNATIVES ANALYZED

City Council may:

- Approve the loan to the Mitchell and Tracy Partnership
- Disapprove the loan and Mitchell and Tracy Partnership will have to secure additional financing elsewhere.

FINANCIAL IMPACT

The Downtown Revolving loan fund currently has about \$475,000 in the fund and if this loan for \$250,000 will leave a balance of \$225,000. We are still collecting on 16 loans with a monthly income of approximately \$16,000 per month due to loan payments. Approval of this loan will exceed the amount budgeted for FY20. The amount budgeted was based upon prior requests and a budget amendment for this fund, in the amount of \$50,000, will be needed at a future council meeting.

RECOMMENDATION

The Downtown Revolving loan committee recommends the City Council approve the loan to Mitchell & Tracy Partnership for \$250,000.

APPROVED BY CITY ADMINISTRATOR

Attachments

Proposed changes
Background of principals

123 N. Broadway LLC

Barrowers: David and Alison Mitchell

David Mitchell is a leading commercial real estate broker at Coldwell Commercial, working with large developers and national tenants. He serves on several community boards including the Billings Chamber of Commerce and City Board of Adjustments. Ali Mitchell is co-owner of Central Wellness and manages their current properties. Their portfolio includes ownership in 4 commercial properties in Billings.

Barrowers: Kyle and Amanda Tracy

Dr. Kyle Tracy is an Oral Maxilla Facial Surgeon and owner at Billings Oral Surgery. His wife, Amanda, and he are passionate about investing in Billings' real estate. They are partners in two commercial properties in Wyoming and hope to expand their portfolio to Billings.

Purpose

123 N. Broadway LLC is seeking the \$250,000 from the Revolving Loan Fund for the purpose of repurposing the commercial building at 123 N. Broadway. The funds will be used to assist with the construction process allowing 123 N. Broadway to complete the project while waiting for TIF reimbursement.

123 N 28TH ST REDEVELOPMENT



DOWNTOWN URBAN RENEWAL ASSISTANCE APPLICATION FOR TIF FUNDING

October 22nd, 2019

Mitchell and Tracy Partnership



DOWNTOWN URBAN RENEWAL ASSISTANCE

APPLICATION FORM FOR GRANTS AND REVOLVING LOAN FUND LOANS

VALID THROUGH 6/30/2018

BUSINESS CONTACT INFORMATION

Contact Name	Ali Mitchell	Date business commenced:	
Title	Principal	Number of Employees:	
Company name		☐ Sole proprietorship	
Phone/#	(406) 690-2075	☐ Partnership	
E-mail	acgmitchell@gmail.com	☐ Corporation	
Company mailing address	1034 Moon Valley Rd	☒ Other EIN or Soc. S # _____	
City, State ZIP Code	Billings, MT 59105		

CHECK THE MAP ON THE LINKS PAGE (4) BEFORE CONTINUING

Check all that apply: ☐ I am a property owner inside the District ☐ I own and operate a business within the District
☒ I plan to purchase property in District ☐ I plan to move a business into the District

If your proposed project has a different physical address than the mailing address, please fill in the street address, below:

Street Address: 123 N 28th Street, 59101

Check all that apply: ☒ I am interested in a **low rate loan** ☒ I am interested in a **reimbursement grant (RG)**

What is the total cost of the project, including property acquisition, if applicable? ¹

How much are you wanting to borrow from the Loan Fund (RLF)? ²

A Minimum of 20% Equity investment is required and all loans are capped at 20% or less of the total cost (box 1) up to \$250,000

How much do you need to make the project "pencil out" (RG and/or RLF)? ³

Briefly describe your proposed project:

Mitchell and Tracy are under contract to purchase the historic Lou Taubert building, a key property within the downtown. The property has been vacant for the last 18 months. Mitchell and Tracy plan to renovate the building into a first-class property. Improvements will include an updated facade, updated fire system, roof repairs, and window replacement. The main floor will be divided into three suites to encourage new business growth to downtown.

See attached documentation for additional detail.

BACKGROUND AND SUMMARY

Mitchell and Tracy Partnership is in the process of purchasing 123 N Broadway, the former location of Lou Taubert Western Wear. This building is in the very heart of the downtown Historic District, under Skypoint. The building has a main level of 6,954 square feet, a second level office space (with a separate entrance) of 1,400 square feet, and a 7,000 square foot basement. The building was built in 1900 and has undergone many transitions. Red Cross Drug Store opened in 1933 and served the community until 1940, at which point Newberry JJ Company Department store opened its doors. This building has also housed a women and children's department store, a CPA's office, and the beloved Lou Taubert store. Lou Taubert was a downtown Billings staple for 38 years providing high-quality western wear to our community. As the city evolves, this location will be a key corner, with numerous possibilities that can enhance the downtown area.



ABOUT MITCHELL & TRACY PARTNERSHIP

Mitchell and Tracy are ambitious entrepreneurs with the plan of investing in Billings real estate for long term growth and improvement. David Mitchell is a leading commercial real estate broker at Coldwell Commercial, working with large developers and national tenants. Working alongside David is his wife Ali Mitchell, who manages their current properties and comes from a family of commercial real estate investors and developers. Their portfolio includes ownership in 4 commercial properties in Billings. Dr. Kyle Tracy is an oral surgeon at Billings Oral Surgery. His wife, Amanda, and he are passionate about investing in Billings' real estate. Downtown is an area where the Tracy's want to see revitalized and they want to be a part of it.

PROJECT DESCRIPTION

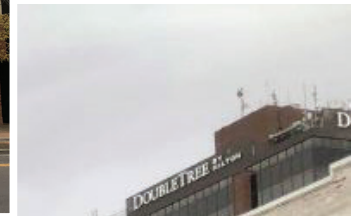
The project at 123 North 28th street is a featured corner under Skypoint. The property has been vacant for over 12 months, with the need to be revitalized. With the change of ownership, we will bring back life to this iconic 1900's building. Our objective is 3-fold.

- ☐ Improve the overall façade of the building including new signage
- ☐ Increase foot traffic with street-level retail or dining
- ☐ Create a safer environment

We will achieve our objectives by securing a key retail or restaurant anchor tenant to occupy the corner unit. We will separate the 7,000 square foot street-level space into three smaller spaces. We need to provide fire protection with the installation of sprinklers on the main level and ADD accessible bathrooms

If we secure a restaurant tenant, there will be an additional cost to change the usage of the space from its current retail usage to a restaurant.

The exterior will receive a new inviting façade to enhance the original brick and architecture. We will install new energy-efficient windows, including the addition of larger windows on 2nd avenue to improve exposure. The awnings will be removed and updated, and the installation of new signage to increase tenant visibility. New lighting and cameras will be added to help with crime prevention. The main entrance at the corner of 28th and 2nd avenue will be updated to enhance the new feature "Thicket" sculpture including the energy-efficient door.



Updated Exterior Potential



Main Floor Patio, Second Floor Balcony and Rooftop Patio



Updated Exterior, Added Vegetation



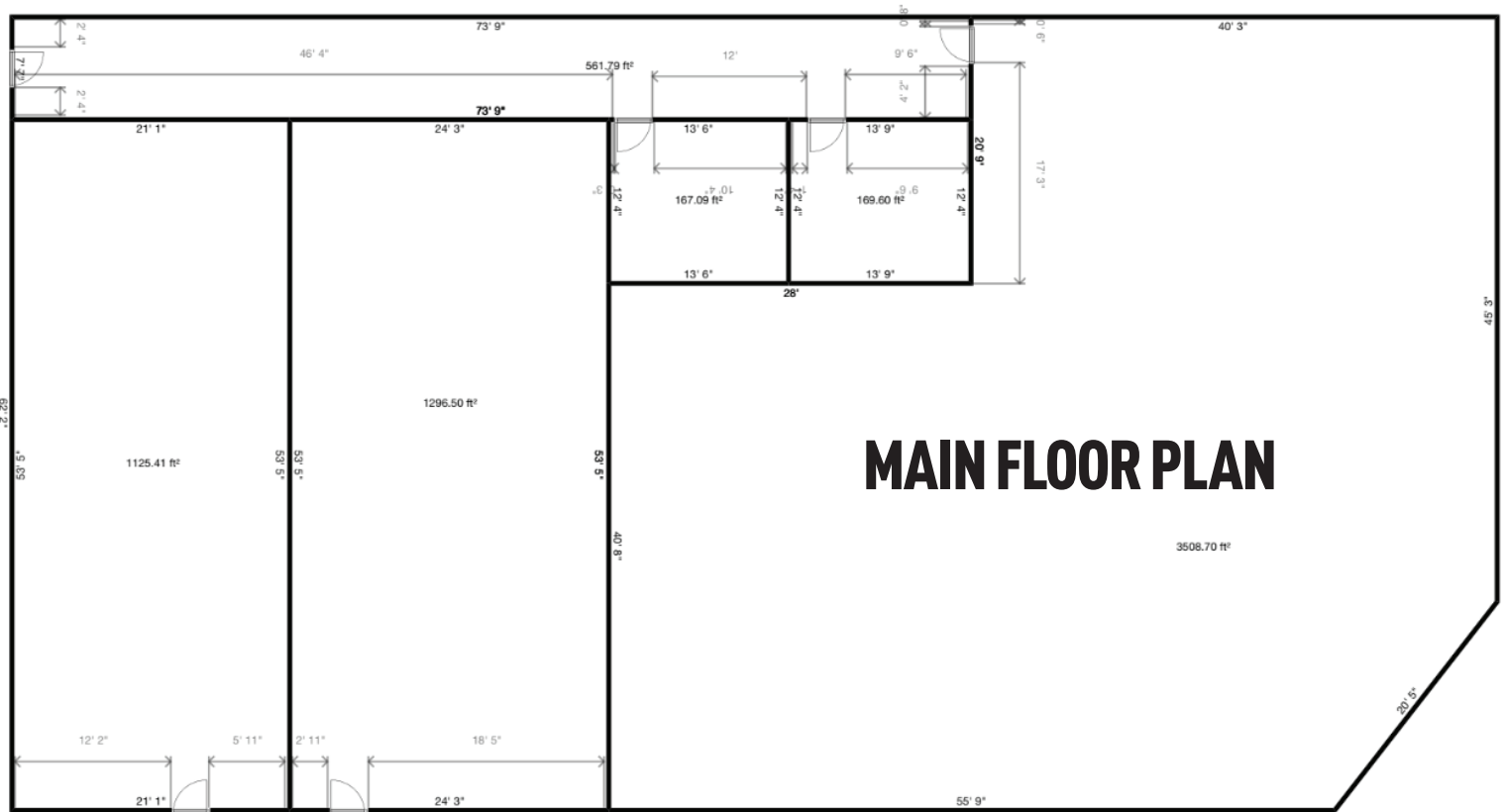
Updated Exterior, Added Vegetation



Updated Exterior, Added Vegetation



Updated Exterior, Added Vegetation



BUSINESS ACTIVITY

Not only will the new tenants bring life to a vacant building, but it also encourages further improvements and development of the area. It also will bring many visitors to the downtown adding to the goal of the DBA, “transformation of downtown to become a 24-hour vibrant nucleus of connected culture, business, entertainment, and downtown living”. As human activity increases, it will create more safety and demand for housing.

Tenants in lease discussion include national and local restaurants, furniture stores, professional offices, and retailers.

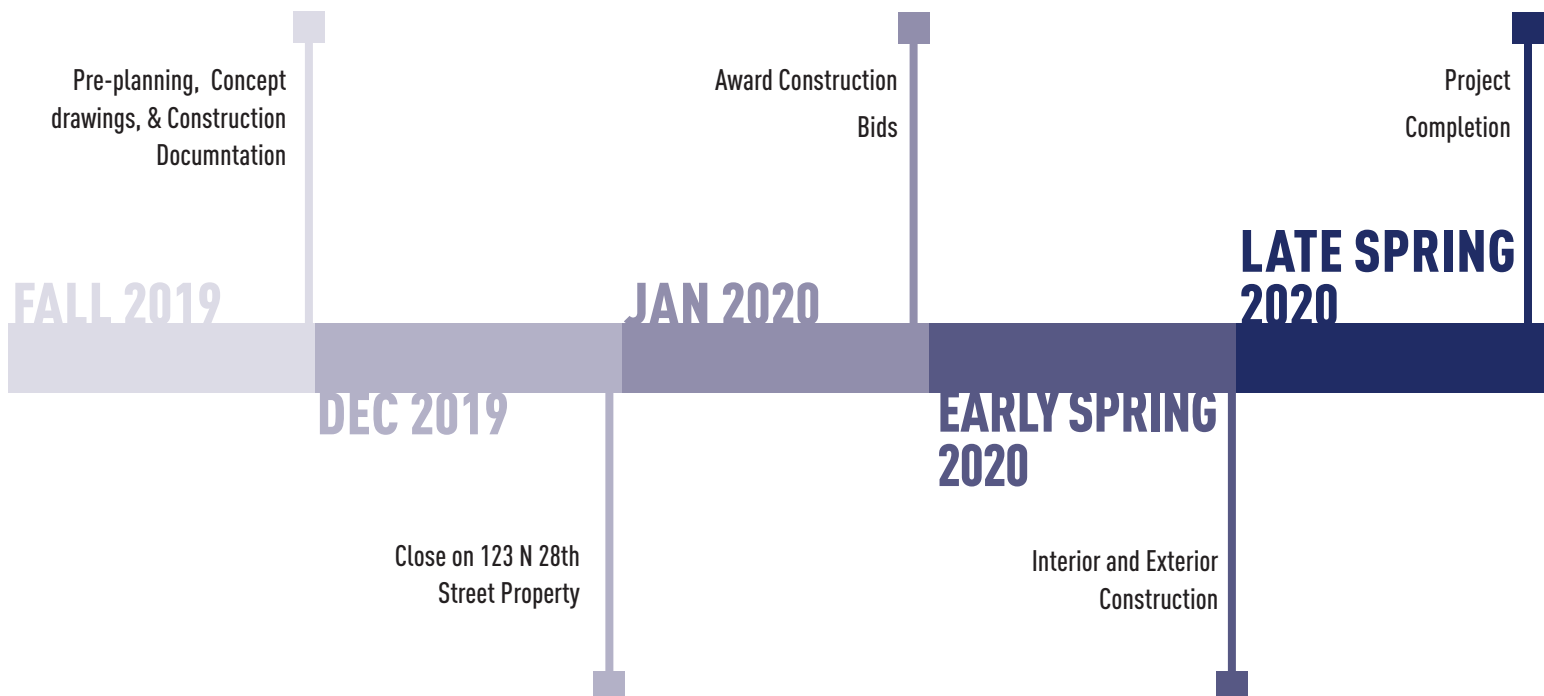
QUALIFIED USES

- ☐ Defective and noncompliance with the current building fire codes
- ☐ Vacant and unused property improvements with the aim of occupancy
- ☐ Enhancement of infrastructure, public or private that improve the pedestrian experience
 - ☐ Building and business signage
 - ☐ Façade stabilization and improvement
 - ☐ Landscaping
 - ☐ Sidewalks
- ☐ Improvements that lead to stabilized and increased the taxable valuation
- ☐ Increased crime prevention and public safety
- ☐ Increased Energy Efficiencies
 - ☐ Exterior windows, doors
 - ☐ HVAC upgrades

TIF ASSISTANCE

ITEM	TIF QUALIFIED USE	TOTAL
Exterior Facade	Enhancement of infrastructure. Façade stabilization and improvement.	\$378,755
Exterior building Lighting	Increased crime prevention and public safety and façade improvement.	\$49,000
Exterior building signage	Enhancement of infrastructure. Building and business signage	\$50,000
Roof Repairs	Deterioration of roof	\$39,200
Energy Efficient Windows & Doors	Increased Energy Efficiencies. Exterior windows & doors	\$74,400
Sidewalks	Enhancement of infrastructure and pedestrian experience	\$29,500
Fire Protection	Not compliant with current building and fired codes	\$41,000
Restrooms open to public	Defective and non-compliant with current building code	\$109,500
HVAC upgrades	HVAC upgrades	\$68,000
Building two walls to divide the vacant space into three rentable spaces.	Vacant and unused property improvements with the aim of occupancy. Improvements lead to increased taxable valuation	\$144,500
	TOTAL	\$983,855
	TIF ASSISTANCE REQUESTED	\$196,771

TIMELINE



Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Confirmation of Probationary Police Officers Hart, Kammerzell, Knaff, Messerschmidt, Stovall & Unruh

PRESENTED BY: Rich St. John, Police Chief

Department: Police

Presentation: No

PROBLEM/ISSUE STATEMENT

On April 1, 2019, Officers Jeremy Hart, Tyler Kammerzell, Lucas Knaff, Tanner Messerschmidt, Darren Stovall, & Mackenzie Unruh were hired by the Billings Police Department as probationary police officers. According to MCA 7-32-4113, the probation period is for one year from the date of hire. The officers have completed their one-year probation and according to state statute, their names must be submitted to City Council for confirmation. All of the supervisor comments concerning the officers' performance are positive and recommend confirmation.

ALTERNATIVES ANALYZED

Council may:

- Confirm the probationary police officers; or
- Do not confirm the probationary police officers. If the Council chooses to not confirm the officers, it may direct any questions or concerns to the Police Chief and table the item until the next Council meeting.

FINANCIAL IMPACT

There is no financial impact from this action.

RECOMMENDATION

Staff recommends that the City Council confirm Officers Jeremy Hart, Tyler Kammerzell, Lucas Knaff, Tanner Messerschmidt, Darren Stovall, & Mackenzie Unruh as Billings Police Officers.

APPROVED BY CITY ADMINISTRATOR

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Approval of Resolution for Distribution of Bridge and Road Safety and Accountability Program Funds

PRESENTED BY: Jennifer Duray

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

In 2017, the Montana State Legislature passed House Bill 473 to increase the fuel tax and fund highway and local road projects with the new revenue. The Montana Department of Transportation must allocate Bridge and Road Safety and Accountability (BaRSAA) funds to each city, town, county, and consolidated city-county government in Montana by March 1 of each year. The City of Billings BaRSAA allocation for 2020 is \$1,987,022.20. A match of \$1 of local government funds for each \$20 of BaRSAA funds requested is required and requests for distribution of the allocation must be made to the Montana Department of Transportation between March 1 and November 1 of the year the funds were allocated. The 2020 distribution will be used to offset a portion of the costs of the 2020 street overlay and chip seal projects, as well as the City portion required for the SID 1408, Wanigan Subdivision Improvements. Arterial construction fees of \$33,750, street maintenance district assessments of \$53,101.11, and Special Improvement District (SID) assessments in the amount of \$12,500 will be used as the local match. An amount equal to the 2020 BaRSAA allocation of \$1,987,022.20 will be held in gas tax and arterial cash reserve accounts for the future construction of the inner belt loop.

ALTERNATIVES ANALYZED

City Council may:

- Approve the resolution requesting distribution of Bridge and Road Safety and Accountability program funds in the amount of \$1,987,022.20 or;
- Not approve the resolution requesting distribution of the Bridge and Road Safety and Accountability program funds. The City would not receive the additional funding and would need to defer capital projects.

FINANCIAL IMPACT

The 2020 BaRSAA distribution in the amount of \$1,987,022.20 requires a local match of \$99,351.11. The City would fail to benefit from the additional \$1,987,022.20 allocated gas tax revenue if the distribution is not requested before November 1, 2020.

RECOMMENDATION

Staff recommends that the City Council approve the resolution for the 2020 distribution of Bridge and Road Safety and Accountability program funds in the amount of \$1,987,022.20.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution
Appendix A

RESOLUTION 20-

A RESOLUTION REQUESTING DISTRIBUTION OF BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS

WHEREAS, the Bridge and Road Safety and Accountability Account requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and,

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

WHEREAS, the project(s) to be funded are detailed in Appendix A; and,

WHEREAS, the local match for the allocated funds has been budgeted from Street Maintenance District Assessments, Arterial Construction Fees, and Special Improvement District Assessments.

THEREFORE, NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, THAT:

1. The City of Billings of Montana requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds to be used for the projects identified in Appendix A.

2. That the Council hereby empowers and authorizes Public Works staff to execute such further documents as may be necessary to facilitate the distribution of said funds.

Adopted this ____ day of April, 2020.

William A. Cole, Mayor

ATTEST:

BY: _____
Denise R. Bohlman, City Clerk

Description of Project to be Funded With Bridge and Road Safety and Accountability (BARSAA) Program

Appendix A

Description of Projects

2020 City Overlay – This project will provide an overlay on approximately 1.5 miles on South 32nd Street West (King Avenue W. to Monad), 17th Street West (Grand to Rimrock), and Zimmerman Trail (Poly Drive to Rimrock).

2020 City Chipseal – This project will provide chip/scrub seal resurfacing on approximately 16 miles of various streets throughout Billings.

SID 1408 Wanigan Subdivision Improvements – This project will construct street improvements for Radford Square N., Radford Square S., Radford Square E., Radford Square W., and a portion of Shawnee Drive.

Estimated Project Budgets and BARSAA Allocation

	BARSAA Program Funds	<u>Match</u> (Arterial Construction Fees)	<u>Match</u> (Street Maintenance District Assessments)	<u>Match</u> (Special Improvement District Assessments)	Other Local Funds	Total Project Cost
2020 City Overlay	\$ 675,000.00	\$ 33,750.00	\$ -	\$ -	\$ 504,677.70	\$ 1,213,427.70
2020 City Chipseal	\$ 1,062,022.20	\$ -	\$ 53,101.11	\$ -	\$ 167,096.99	\$ 1,282,220.30
SID 1408 Wanigan	\$ 250,000.00	\$ -	\$ -	\$ 12,500.00	\$ 989,500.00	\$ 1,252,000.00
Total	\$ 1,987,022.20	\$ 33,750.00	\$ 53,101.11	\$ 12,500.00	\$ 1,661,274.69	\$ 3,747,648.00

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Confirmation of Mayor's Emergency Directive Authorizing Basic Life Support Services By American Medical Response

PRESENTED BY: Brent Brooks, City Attorney

Department: Legal

Presentation: No

PROBLEM/ISSUE STATEMENT

Recently Mayor Cole the attached letter from American Medical Response (AMR) through the Billings Fire Department (BFD). Due to the current COVID-19 nation-wide emergency, this letter summarizes the need for a temporary modification of the City's licensing ordinance so that emergency medical response resources may be more efficiently directed to particular calls for service. Based upon the Mayor's review of the request from AMR as supported by the BFD, it was his opinion that the request was appropriate and necessary under the COVID-19 emergency circumstances. The Mayor determined that there was a need to temporarily permit and authorize a Basic Life Support (BLS) emergency response by AMR when the local Medical Control physician determines that such a response is appropriate for specific emergency calls. This BLS response is a supplement to and not a replacement of the Advanced Life Support (ALS) services requirement and ALS license issued to AMR.

Currently City ordinance Sections 15-703(2) and (3) (BMCC) require that any licensed emergency medical service providing such services within the City of Billings must do so 24 hours per day/7 days per week services to the City "at the advanced life support level" (ALS) in order for an ambulance service to be licensed by the City. In order to authorize supplemental BLS response by AMR in certain defined and specified emergency medical service calls , the City ordinance must be temporarily amended as the Mayor has directed pursuant to Section 2-903(2), BMCC, as further explained below. There is authorization for an emergency ordinance under state law at Section 7-5-104, Montana Code Annotated (MCA) which allows for one reading of such an emergency ordinance. However, this statute only authorizes such an emergency ordinance to exist for ninety (90) days. It is unlikely that the COVID-19 emergency will be resolved in ninety days.

Under other Montana Code Annotated sections and BMCC section, the Mayor is authorized to make temporary emergency determinations and directives such as this one. Section 10-3-402, MCA and Section 2-903 permit the mayor to issue emergency declarations and related directives. Specifically, Section 2-903(2), BMCC, authorizes the Mayor to "issue proper directives which in the event of emergency shall have the effect of an ordinance of the City of Billings, but shall be subject to confirmation by city council..." Similarly, section 2-905 authorizes the Mayor to make such emergency directives to the City Administrator or designee whom shall implement the specific directive.

Based upon the authority above and subject to City Council confirmation, the Mayor has directed the City Administrator to proceed with ensuring Section 15-703 (2) and (3) be immediately and temporarily amended and expanded to permit both an ALS and BLS level of response to

emergency calls for service within the City as determined by AMR and BFD Medical Control. A copy of this directive is attached.

Section 2-903(2), BMCC, requires the City Council to confirm this directive. A proposed Resolution confirming the Mayor's directive is attached to this memo.

ALTERNATIVES ANALYZED

City Council may:

- Approve the proposed Resolution and confirm the Mayor's directive, or;
- Disapprove the proposed Resolution and thereby revoke the Mayor's directive

FINANCIAL IMPACT

There is no financial impact to the City for this temporary, emergency change in emergency medical services licensing.

RECOMMENDATION

Staff recommends that the Council approve the attached Resolution confirming the Mayor's emergency directive.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution Confirming Mayor's Emergency Directive Concerning EMS License

Mayor's Directive to City Administrator Concerning EMS License

AMR Letter Requesting Temporary BLS Response Under Medical Control Supervision 3 31 2020

RESOLUTION 20-_____

A RESOLUTION CONFIRMING THE MAYOR'S DIRECTIVE UNDER SECTIONS 2-903(2) and 2-905, BMCC, TO ALLOW BASIC LIFE SUPPORT LEVEL RESPONSE TO CERTAIN EMERGENCY MEDICAL CALLS BY AMERICAN MEDICAL RESPONSE AS DIRECTED BY ITS MEDICAL CONTROL PHYSICIAN

WHEREAS, the COVID-19 nationwide emergency has placed an extraordinary and unprecedented demand upon the emergency medical system; and

WHEREAS, American Medical Response (AMR) is required to operate within the City of Billings under a 24 hour/7 day a week Advanced Life Support (ALS) license as required by Sections 15-703 (2) and (3), BMCC; and

WHEREAS in order to be more efficient in the resource allocation of emergency services and equipment during the COVID-19 emergency, in addition to its Advanced Life Support (ALS) services, AMR has requested that it be allowed to operate under a Basic Life Support (BLS) level in responding to certain specific emergency calls for service as supervised by its Medical Control physician, and

WHEREAS, the Mayor has agreed with such request and on April 4, 2020, issued a directive to authorize such responses under the emergency authority granted to the Mayor in Sections 2-903(2) and (3), BMCC, which has the effect of an ordinance under section 2-903(2), and

WHEREAS, Section 2-903(2) requires that the City Council later confirm the Mayor's emergency directive,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, as follows:

1. EMERGENCY DIRECTIVE CONFIRMED. The emergency directive from the Mayor to the City Administrator authorizing a temporary licensing authority to American Medical Response under Section 15-703(2) and (3), BMCC, to include Basic Life Support services along with and to supplement current Advanced Life Support services at the direction of and upon the supervision of its local Medical Control physician is hereby confirmed and approved by the City Council. Such sections shall read as follows:

Sec. 15-703. - Criteria for license.

Any person desiring to obtain the license required by this article shall demonstrate the ability to meet the following requirements:

...

- (2) "Except during an emergency as declared by the Mayor which may permit a Basic Life Support response under specific circumstances as determined by the appropriate medical control physician, the applicant must otherwise provide emergency medical services at the advanced life support level throughout the city, twenty-four (24) hours per day, seven (7) days per week.

Except as provided in subsection (2), the applicant must have adequate personnel, vehicles, equipment and facilities to respond at the advanced life support level to emergency calls to all locations within the corporate limits of the city within eight (8) minutes or less on at least ninety (90) percent of such calls. The response time does not apply to calls that have been screened by 9-1-1 dispatch and are dispatched to an ambulance with the specific statement that it is "no code," mean not life threatening."

2. EFFECT AND DURATION OF CONFIRMATION. Pursuant to Section 2-908, BMCC, this confirmation shall act as a temporary emergency amendment to the emergency services licensing requirements at section 15-703(2) and (3), until such time as expiration of any declaration of emergency applicable to residents of the City of Billings or the majority vote of the city council terminating the emergency directive referenced in Paragraph 1, whichever occurs first.

ADOPTED and APPROVED by the City Council of the City of Billings, Montana, this 13th day of April, 2020.

CITY OF BILLINGS

By: _____
William A. Cole, Mayor

ATTEST:

By: _____
Denise R. Bohlman, City Clerk



CITY OF BILLINGS

BILL COLE, MAYOR

**P.O. BOX 1178
BILLINGS, MONTANA 59103
(406) 657-8296
FAX (406) 657-8390
coleb@ci.billings.mt.us**

April 4, 2020

Chris Kukulski
City of Billings
210 N. 27th Street
Billings, MT 59101

Dear Mr. Kukulski:

I have received the attached letter from American Medical Response (AMR) through the Billings Fire Department (BFD). Due to the current COVID-19 nationwide emergency, the letter summarizes the need for a temporary modification of a City licensing ordinance so that emergency medical responders may be more efficiently directed to particular calls for service.

More specifically, it is my understanding that an “advanced life support” (ALS) response frequently requires a concurrent response by the BFD for even low acuity calls. By contrast, a “basic life support” (BLS) response generally does not require BFD involvement, which can preserve scarce BFD personnel, equipment, and personal protective equipment (PPE). A BLS-level call also allows AMR to respond using a different standard of trained personnel and equipment, allowing AMR to extend its supply of PPE and other resources.

Hence, based on my review of the attached letter from AMR, I deem the joint request of both AMR and the BFD is appropriate under the current circumstances. There is a need to temporarily permit and authorize a BLS emergency response by AMR when the local Medical Control physician determines that such a response is appropriate for specific emergency calls.

Currently City ordinance Section 15-703(2) and (3) (BMCC) require that an ambulance service must provide 24/7 services to the City “at the advanced life support level” in order for an ambulance service to be licensed by the City. In order to authorize a BLS response by AMR in certain defined and specified emergency medical service calls, the City ordinance must be temporarily amended. There is authorization for an emergency ordinance under state law at Section 7-5-104, Montana Code Annotated (MCA) which allows for one reading of such an emergency ordinance. However, this statute only authorizes such an emergency ordinance to exist for ninety (90) days.

Under other sections of state code and BMCC I am authorized as Mayor to make temporary emergency determinations such as this one. Section 10-3-402, MCA, and Section 2-903, BMCC, permit me to issue emergency declarations and related directives. Specifically,



Section 2-903(2), BMCC, authorizes the Mayor to "issue proper directives which in the event of emergency shall have the effect of an ordinance of the City of Billings, but shall be subject to confirmation by city council" Similarly, Section 2-905 authorizes the Mayor to make such emergency directives to the City Administrator or designee who shall implement the specific directive given by the Mayor.

Based upon the authority above, I am directing that Section 15-703(2) and (3) be immediately and temporarily amended to permit BLS level of response to emergency calls for service within the City as determined by AMR and BFD Medical Control.

More specifically, Section 15-703(2) and (3), BMCC, are hereby amended to provide as follows during the course of the current emergency:

Sec. 15-703. - Criteria for license.

Any person desiring to obtain the license required by this article shall demonstrate the ability to meet the following requirements:

.....

- (2) Except during an emergency as declared by the Mayor that permits a basic life support level of response under specific circumstances as determined by the appropriate medical control physician, ~~the~~ applicant must otherwise provide emergency medical services at the advanced life support level throughout the city, twenty-four (24) hours per day, seven (7) days per week.
- (3) Except as provided in subsection (2), ~~the~~ applicant must have adequate personnel, vehicles, equipment and facilities to respond at the advanced life support level to emergency calls to all locations within the corporate limits of the city within eight (8) minutes or less on at least ninety (90) percent of such calls. The response time does not apply to calls that have been screened by 9-1-1 dispatch and are dispatched to an ambulance with the specific statement that it is "no code," mean not life threatening.

It is my understanding that a brief resolution confirming this decision will be presented to the City Council at its April 13 regular business meeting as required by Section 2-903(2), BMCC.

Very truly yours,



William A. Cole, Mayor
City of Billings

attachment

cc: Rocco Roncarati, Regional Director, American Medical Response
Bill Rash, Chief, Billings Fire Department
Kevin Iffland, Assistant City Administrator
Brent Brooks, Billings City Attorney

Rocco Roncarati
Regional Director – Montana
Rocco.roncarati@gmr.net

March 30th, 2020

Chief William Rash
Billings Fire Department
2305 8th Ave. N
Billings, MT 59101

Chief Rash,

Thank you for the recent discussions surrounding Billings Fire recommendations on the temporary changes to Chapter 15 of the Health and Sanitation Article 15-700 – Emergency Medical Services ordinance. We are in support of a temporary change to the ordinance that will allow Basic Life Support Response to the low acuity call response codes - Alpha and Bravo following current priority dispatch standards until the declarations listed below are declared over.

- Federal Declared State of Emergency
- State of Emergency declared by Montana's Governor.
- Stay at home order associated with non-work related or necessity related travel throughout the community.
- State of Emergency declared by Yellowstone County
- State of Emergency declared by the City of Billings

These are unprecedented times and we appreciate the efforts of the City of Billings that will allow American Medical Response to augment the current system demand to match the appropriate level of response when needed. In addition, these temporary changes will enhance our ability to maintain optimal responder safety and ensure sustained resources for future demand changes until this Pandemic is declared over.

If the City of Billings moves forward with these changes, we respectfully request a letter that relieves AMR of the requirements listed below. AMR also understands that these changes would only pertain to additional resources it staffs above its current ALS core schedule and that the change is not intended to reduce the response requirement to calls coded as Charlie, Delta and Echo i.e... ALS response level.

- Sec 15-703 pertaining to the requirements of staffing at the Advanced Life Support level twenty-four (24) hours per day, seven (7) days per week.
- Section 15-703(3) Response time requirement relief if the increase of Ambulance only response, response to Omega calls or if COVID -19 system volume increases to a point that it impacts the ability of available ALS transport resources for Charlie Delta and Echo responses during this declared disaster.

Thank you for remaining a partner in ensuring safety for all as we all wade through the management of this COVID-19 pandemic together.

Sincerely,


Rocco Roncarati
Regional Director
American Medical Response



Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: W.O. 19-35 Metal Streets Improvements - Resolution Ordering Improvements

PRESENTED BY: David Mumford, Public Works Director

Department: Public Works

Presentation: No

PROBLEM/ISSUE STATEMENT

The proposed project will install curbing and reconstruct the non-maintainable Metal Streets. The streets included in the project are Copper Boulevard, Golden Boulevard, Silver Boulevard, Roth Lane, and Vickery Drive and are generally located north of Poly Drive and west of Beartooth Drive. Public Works staff had a neighborhood meeting in April 2019 with the property owners and have since met with the responsive property owners individually to go over the project and the impacts to their property.

This project is proposed to be constructed as a work order instead of a Special Improvement District (SID). Work orders are used when the bulk of a project is funded by the City and only a small portion of the work is assessed. SIDs are typically used on local streets when the assessments account for the majority of the funding. Work orders are based on assessing the improvements that are directly adjacent to a property and provide flexibility to allow work to be added or removed for each individual property. This resolution was created based on all properties being assessed for the curbing to be installed on their addressed side, any approaches, mailbox relocation and any construction necessary to match their property to the curbing. City funds are being used to reconstruct the road and for curbing on non-addressed sides of properties.

The approach being used for this project is consistent with other similar areas, most recently the Poet Street area. Sidewalks are not included in these projects as they are considered maintenance projects.

ALTERNATIVES ANALYZED

City Council may:

- Pass the Resolution ordering construction of the improvements, or;
- Do not pass the Resolution ordering construction of the improvements. If the Council does not adopt the Resolution, the property owners cannot be assessed and the work will not occur because there is no other source of financing for the curbing.

FINANCIAL IMPACT

The assessments differ significantly from one property to another as each property will be assessed for the work that is done adjacent to their property. Some properties show an assessment of \$0. These properties are shown because while they are not required to have an assessment, they can elect to have work done when the project is underway and they can be assessed instead of paying the entire amount at one time.

The proposed project is funded through two sources; direct property assessments and gas tax, for a total estimated project cost of \$936,664.46. Funding budgeted in FY 20 is sufficient for the proposed project.

Estimated Assessments	\$280,000.00
Gas Tax Funds	\$656,664.46

RECOMMENDATION

Staff recommends that City Council approve the Resolution ordering improvements identified in W.O. 19-35, Metal Streets Improvements.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution to Create
Exhibit A
Exhibit B

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the City), hereby certify that the attached resolution is a true copy of Resolution No. 20-_____, entitled: **A RESOLUTION RELATING TO W.O. 19-35, METAL STREETS IMPROVEMENTS**; ORDERING IN CERTAIN LOCAL IMPROVEMENTS AND DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO FINANCE THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE CODE (the "Resolution") was duly adopted by the City Council of the City at a meeting on **April 13, 2020**; that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: _____;
voted against the same: _____;
or were absent: _____.

WITNESS my hand officially this _____ day of _____, 2020.

Denise Bohlman
City Clerk

RESOLUTION NO. 20 - _____

A RESOLUTION RELATING TO W.O. 19-35, METAL STREET IMPROVEMENTS; ORDERING IN CERTAIN LOCAL IMPROVEMENTS AND DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO FINANCE THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE CODE.

BE IT RESOLVED by the City Council of the City of Billings, Montana (the "City"), as follows:

Section 1. Authorization. Certain curbs, gutters, sidewalks, drive approaches, alley approaches and/or appurtenant features or a combination thereof in certain locations in the City have deteriorated, settled and cracked, or none exist, and the safety and convenience of the public require installation, construction, reconstruction, repair and/or replacement thereof. Pursuant to M.C.A. 7-14-4109, the Council is authorized to order the installation, construction, reconstruction and/or replacements of certain curbs, gutters, sidewalks, drive approaches and/or appurtenant features or a combination thereof (the "Improvements") in certain locations in the City and without creation of a special improvement district.

Section 2. Ordering of Improvements. It is hereby ordered that the Improvements, consisting of the construction and installation of curbs, gutters, sidewalks, drive approaches and appurtenant features as more particularly described herein, be installed, constructed, reconstructed, repaired and/or replaced.

Section 3. Estimated Costs of the Improvements. The City estimates that the costs of the Improvements are **\$280,000.00**. Costs of the Improvements include costs of the design, engineering, construction and installation of the Improvements, costs of funding a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund"), costs associated with the sale of the Bonds (as hereinafter defined), and all other incidental costs as described below:

Construction Costs	\$217,487.80
City Engineering (Design & Project Management)	\$ 31,912.20
Finance	\$ 1,000.00
Revolving Fund (5%)	\$ 14,000.00
Bond Discount (2%)	\$ 5,600.00
Issuance Costs	\$ 10,000.00
Total Assessed Costs	\$280,000.00

Section 4. Property to be Assessed. The properties which are adjacent to the Improvements will be assessed for costs of the Improvements as shown on Exhibit A hereto.

The cost to be assessed against each property will vary depending upon the actual construction that is required adjacent to each such property.

Section 5. Property Owner Option to Construct Improvements. Notice of passage of this Resolution shall be mailed to all affected property owners. Each such owner will have thirty (30) days from the date of said notice in which to install the Improvements with respect to its property at its own expense. In the event that any owner does not install the Improvements with respect to its property, the City will install such Improvements and will assess the costs of the Improvements against such property.

Section 6. Payment for Improvements. Costs of the Improvements (unless paid directly by the affected property owner) are to be paid from the proceeds of Sidewalk, Curb, and Gutter Improvement Bonds (the "Bonds") in an aggregate principal amount not to exceed **\$280,000.00**.

Section 7. Bond Financing; Pledge of Revolving Fund; Findings and Determinations. The Bonds will be repaid from the assessments for costs of the Improvements, together with interest thereon calculated pursuant to M.C.A. 7-12-4189, to be levied against the properties to be assessed for the Improvements. Assessments for the costs of the Improvements, together with interest thereon, shall be payable over a term not exceeding 12 years, each in equal semiannual installments as this Council shall prescribe in the resolution authorizing the issuance of the Bonds. Principal of and interest on the Bonds will be paid from such assessments.

All property owners in the District shall have the opportunity to prepay their assessments prior to the sale of Bonds. After the Bonds are issued, all property owners to be levied for the Improvements shall have the right to prepay assessments as provided by law.

This Council further finds that it is in the public interest, and in the best interest of the City and the properties to be assessed for the Improvements, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the City to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect of the Bonds.

In determining to authorize the issuance of the Bonds and the pledge of the Revolving Fund therefor, this Council has taken into consideration the following factors:

(a) Estimated Market Value of Parcels. The estimated market value of the properties to be assessed for the Improvements as of the date of adoption of this resolution, as estimated by the County Assessor, ranges from **\$131,000 to \$337,300** and is set forth in Exhibit B. The estimated average market value of the properties to be assessed for the Improvements is **\$202,799** and the median market value of the properties to be assessed for the Improvements is **\$198,100**. The special assessments to be levied against each property listed on Exhibit B hereto are less than the increase in estimated value of the properties as a result of the construction of the Improvements.

(b) Diversity of Property Ownership. There are a total of **69** properties to be assessed for the Improvements and such properties are owned by **69** separate owners.

(c) Comparison of Special Assessments, Property Taxes and Market Value. Based on an analysis of the aggregate amount of the proposed assessments, any outstanding assessments (whether or not delinquent), and any delinquent property taxes (as well as any known industrial development bonds theretofore issued and secured by a mortgage against a property to be assessed for the Improvements) against each property to be assessed for the Improvements in comparison to the estimated market value of such property after the Improvements, the City concludes that, overall, the estimated market value of the properties to be assessed for the Improvements exceeds the sum of the proposed assessments, outstanding assessments and delinquent property taxes, and is set forth in Exhibit B hereto.

(d) Delinquencies. An analysis of the amount of delinquencies in the payment of outstanding assessments or property taxes levied against the properties to be assessed for the Improvements is set forth in Exhibit B hereto, which analysis shows that of **69** properties, **0** properties were delinquent.

(e) Public Benefit of the Improvements. The Improvements are required for the safety and convenience of the public. Pursuant to the City's Subdivision and Site Development Ordinances, and under City Council policies, the cost of installation of new curb, gutter, and drive approaches is to be borne by the adjacent property owners.

8.1 Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

8.2 Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

8.3 Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of **\$280,000.00** after the date of payment of all or a portion of the

costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

8.4 Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

8.5 Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidence by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this
13th day of **April, 2020.**

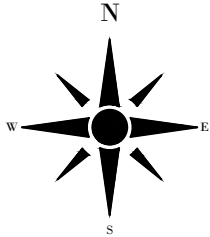
Mayor

Attest:

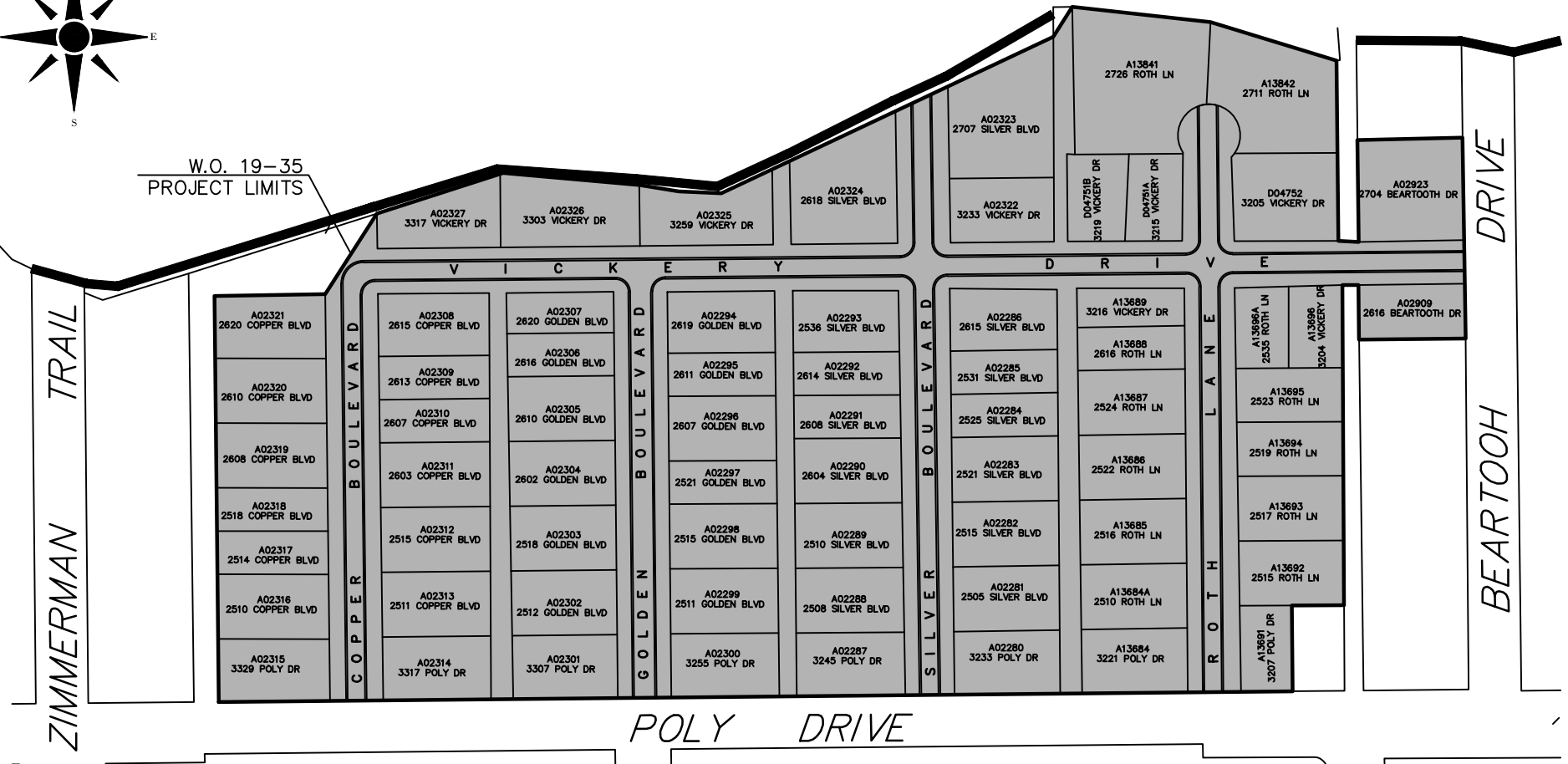
City Clerk

CITY OF BILLINGS

W.O. 19-35 METAL STREETS IMPROVEMENTS RESOLUTION EXHIBIT A



W.O. 19-35
PROJECT LIMITS



W.O. 19-35 Metal Streets Improvements
Exhibit B - Property Market Value and Delinquency
Prepared By: City of Billings

TAX I.D. NUMBER	PREVIOUS SID #	PREVIOUS SID PAY-OFF	DELINQUENT	W.O. 19-35 ASSESSMENT	SID PAY-OFF + DELINQUENT + W.O. 19-35 ASSESSMENT	ESTIMATED MARKET VALUE	ESTIMATED MARKET VALUE AFTER IMPROVEMENTS
A02280	2908	\$3,487.14		\$0.00	\$3,487.14	\$192,300.00	\$192,300.00
A02281				\$3,569.22	\$3,569.22	\$195,400.00	\$198,969.22
A02282				\$6,450.47	\$6,450.47	\$197,600.00	\$204,050.47
A02283				\$3,771.75	\$3,771.75	\$234,200.00	\$237,971.75
A02284				\$2,586.75	\$2,586.75	\$173,600.00	\$176,186.75
A02285				\$2,617.72	\$2,617.72	\$157,000.00	\$159,617.72
A02286				\$3,636.03	\$3,636.03	\$184,300.00	\$187,936.03
A02287	2908	\$3,669.68		\$0.00	\$3,669.68	\$241,000.00	\$241,000.00
A02288				\$4,307.20	\$4,307.20	\$206,400.00	\$210,707.20
A02289				\$3,736.55	\$3,736.55	\$197,500.00	\$201,236.55
A02290				\$3,849.14	\$3,849.14	\$217,700.00	\$221,549.14
A02291				\$4,509.68	\$4,509.68	\$195,300.00	\$199,809.68
A02292				\$2,570.42	\$2,570.42	\$190,400.00	\$192,970.42
A02293				\$8,775.20	\$8,775.20	\$208,600.00	\$217,375.20
A02294				\$0.00	\$0.00	\$205,828.00	\$205,828.00
A02295				\$2,625.03	\$2,625.03	\$215,700.00	\$218,325.03
A02296				\$3,771.04	\$3,771.04	\$219,700.00	\$223,471.04
A02297				\$2,623.37	\$2,623.37	\$145,500.00	\$148,123.37
A02298				\$6,634.46	\$6,634.46	\$213,100.00	\$219,734.46
A02299				\$5,293.18	\$5,293.18	\$196,200.00	\$201,493.18
A02300				\$0.00	\$0.00	\$198,100.00	\$198,100.00
A02301	2908	\$3,010.35		\$0.00	\$3,010.35	\$201,300.00	\$201,300.00
A02302				\$3,766.83	\$3,766.83	\$179,100.00	\$182,866.83
A02303				\$3,710.48	\$3,710.48	\$177,100.00	\$180,810.48
A02304				\$3,772.96	\$3,772.96	\$238,000.00	\$241,772.96
A02305				\$3,583.75	\$3,583.75	\$182,900.00	\$186,483.75
A02306				\$3,310.90	\$3,310.90	\$177,800.00	\$181,110.90
A02307				\$4,349.51	\$4,349.51	\$170,400.00	\$174,749.51
A02308				\$3,937.40	\$3,937.40	\$200,500.00	\$204,437.40
A02309				\$2,513.52	\$2,513.52	\$199,500.00	\$202,013.52
A02310				\$2,581.86	\$2,581.86	\$197,783.00	\$200,364.86
A02311				\$9,860.78	\$9,860.78	\$213,800.00	\$223,660.78
A02312				\$3,770.57	\$3,770.57	\$221,000.00	\$224,770.57
A02313				\$3,582.45	\$3,582.45	\$216,300.00	\$219,882.45
A02314	2908	\$3,195.01		\$0.00	\$3,195.01	\$204,200.00	\$204,200.00
A02315				\$0.00	\$0.00	\$222,600.00	\$222,600.00
A02316				\$3,785.48	\$3,785.48	\$198,700.00	\$202,485.48
A02317				\$2,622.89	\$2,622.89	\$192,800.00	\$195,422.89
A02318				\$2,505.32	\$2,505.32	\$183,300.00	\$185,805.32
A02319				\$7,485.62	\$7,485.62	\$151,600.00	\$159,085.62
A02320				\$3,572.75	\$3,572.75	\$151,300.00	\$154,872.75
A02321				\$3,577.32	\$3,577.32	\$202,800.00	\$206,377.32
A02322				\$9,189.89	\$9,189.89	\$217,300.00	\$226,489.89
A02323				\$3,986.92	\$3,986.92	\$156,500.00	\$160,486.92
A02324				\$7,071.01	\$7,071.01	\$275,100.00	\$282,171.01
A02325				\$15,059.16	\$15,059.16	\$285,000.00	\$300,059.16
A02326				\$5,721.58	\$5,721.58	\$151,300.00	\$157,021.58

W.O. 19-35 Metal Streets Improvements
Exhibit B - Property Market Value and Delinquency
Prepared By: City of Billings

TAX I.D. NUMBER	PREVIOUS SID #	PREVIOUS SID PAY-OFF	DELINQUENT	W.O. 19-35 ASSESSMENT	SID PAY-OFF + DELINQUENT + W.O. 19-35 ASSESSMENT	ESTIMATED MARKET VALUE	ESTIMATED MARKET VALUE AFTER IMPROVEMENTS
A02327				\$6,718.26	\$6,718.26	\$232,800.00	\$239,518.26
A02909				\$0.00	\$0.00	\$179,700.00	\$179,700.00
A02923				\$0.00	\$0.00	\$337,300.00	\$337,300.00
A13684	2908	\$3,671.52		\$0.00	\$3,671.52	\$237,700.00	\$237,700.00
A13684A				\$11,816.69	\$11,816.69	\$227,000.00	\$238,816.69
A13685				\$3,770.27	\$3,770.27	\$190,800.00	\$194,570.27
A13686				\$6,464.86	\$6,464.86	\$189,000.00	\$195,464.86
A13687				\$3,770.27	\$3,770.27	\$284,300.00	\$288,070.27
A13688				\$2,622.02	\$2,622.02	\$193,000.00	\$195,622.02
A13689				\$6,954.87	\$6,954.87	\$183,900.00	\$190,854.87
A13691				\$0.00	\$0.00	\$151,500.00	\$151,500.00
A13692				\$10,360.98	\$10,360.98	\$199,700.00	\$210,060.98
A13693				\$13,590.03	\$13,590.03	\$205,000.00	\$218,590.03
A13694				\$3,076.99	\$3,076.99	\$184,100.00	\$187,176.99
A13695				\$3,741.23	\$3,741.23	\$168,000.00	\$171,741.23
A13696				\$4,288.73	\$4,288.73	\$201,100.00	\$205,388.73
A13696A				\$3,280.40	\$3,280.40	\$174,200.00	\$177,480.40
A13841				\$0.00	\$0.00	\$318,100.00	\$318,100.00
A13842				\$0.00	\$0.00	\$254,500.00	\$254,500.00
D04751A				\$3,411.92	\$3,411.92	\$132,300.00	\$135,711.92
D04751B				\$3,411.92	\$3,411.92	\$131,000.00	\$134,411.92
D04752				\$7,865.85	\$7,865.85	\$264,700.00	\$272,565.85
AVERAGE		\$3,406.74	\$0.00	\$4,054.95	\$4,301.81	\$202,798.71	\$206,853.66
MEDIAN		\$3,487.14	\$0.00	\$3,710.48	\$3,710.48	\$198,100.00	\$201,493.18
LOW		\$3,010.35	\$0.00	\$0.00	\$0.00	\$131,000.00	\$134,411.92
HIGH		\$3,671.52	\$0.00	\$15,059.16	\$15,059.16	\$337,300.00	\$337,300.00

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Resolution of Support - 2020 BUILD Grant for Inner Belt Loop, Sky Line Trail and Stage Coach Trail

PRESENTED BY: Wyeth Friday

Department: Planning & Community Services

Presentation: No

PROBLEM/ISSUE STATEMENT

The City Council is being asked to support staff's preparation and submittal of a 2020 Better Utilizing Investments to Leverage Development (BUILD) Grant to fund motorized and non-motorized transportation projects in the community. The grant is expected to be for about \$23.8 million with a local match of about \$7 million. The program of projects to be constructed under the grant would include: The Inner Belt Loop; Sky Line Trail; and Stage Coach Trail from the top of Zimmerman Trail to Rimrock Road. The City applied for a BUILD Grant in 2019 for almost the same program of projects, had a very competitive application according to the US Department of Transportation, but the grant was not successful. The City is making significant modifications to its application, modifying the ask in regard to several trail elements, and preparing the new application for submittal.

The grant application is due May 18, 2020. City staff from City Administration, Public Works, Planning Division, and PRPL, a community stakeholder group, and a consultant team are working to prepare the grant application. Resolutions or letters of support are being secured from the City Council, Yellowstone County Board of County Commissioners, Montana Department of Transportation, TrailNet, Billings Chamber of Commerce, the Montana Congressional Delegation, and many other community partners.

ALTERNATIVES ANALYZED

City Council may:

- Approve support for a 2020 BUILD Grant Application, or;
- Disapprove support for a 2020 BUILD Grant Application. The City is already invested in the feasibility and application of the BUILD Grant in 2019 based on past direction and support from the Council, so not approving support would create a significant lost opportunity for the City at this stage in the process.

FINANCIAL IMPACT

The BUILD Grant application total is expected to be about \$23.8 million. The City intends to provide about \$7 million in match for the grant utilizing funding approved in the City's adopted CIP for the Inner Belt Loop project. The Inner Belt Loop is estimated to cost a total of \$14 million. The Skyline Trail is estimated to cost about \$4 million and the Stagecoach Trail (down Zimmerman Trail) is estimated to cost about \$5 million. If this grant is successful, the Inner Belt Loop would be constructed for only \$7 million in local funding, as well as the community building two other critical trail segments to help complete the Marathon Loop around Billings and make motorized and non-motorized travel much safer in several key corridors in or community.

RECOMMENDATION

Staff recommends the City Council approve the Resolution supporting the 2020 BUILD Grant Application.

APPROVED BY CITY ADMINISTRATOR

Attachments

2020 BUILD Grant Support Resolution

RESOLUTION NO. 20- _____

RESOLUTION AUTHORIZING THE CITY OF BILLINGS TO APPLY FOR A 2020 FEDERAL BUILD GRANT TO CONSTRUCT A PROGRAM OF PROJECTS TO INCLUDE: THE INNER BELT LOOP, SKY LINE TRAIL, AND STAGE COACH TRAIL

WHEREAS, The U.S. Department of Transportation has formally announced a Notice of Funding Opportunity to apply for \$1 billion in discretionary grant funding through the Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grants program; and

WHEREAS, Fiscal Year 2020 BUILD Transportation grants are for investments in surface transportation infrastructure in rural and urban areas and will be awarded on a competitive basis to projects that will have a significant local or regional impact; and

WHEREAS, The City of Billings has reviewed the qualifying and ranking criteria to apply for these grant funds and based on these criteria, determined the program of projects it proposes are eligible for the BUILD grant; and

WHEREAS, The City of Billings City Council has adopted a Capital Improvement Plan for long-range infrastructure programming that includes construction of the Inner Belt Loop and Sky Line Trail, and;

WHEREAS, The City of Billings City Council has adopted the Rims to Valley Bike/Ped Feasibility Study for the Stage Coach Trail portion of the Marathon trail segment in west Billings. The City also has adopted the 2017 Billings Area Bikeway and Trail Master Plan Update to improve mobility and recreation opportunities in the Billings community; and

WHEREAS, The City of Billings adopted the 2016 City of Billings Growth Policy that calls out the importance of developing a safe and accessible transportation system, planning and construction of safe and affordable interconnected sidewalks and trails, and states that connecting people to places with transportation choices is vital to the well-being of Billings' residents businesses and visitors.

NOW, THEREFORE, BE IT HEREBY RESOLVED,

The Billings City Council approves this Resolution to submit for a 2020 BUILD grant for the City of Billings, Montana:

APPROVED AND PASSED by the City Council of the City of Billings this 13th day of April, 2020.

THE CITY OF BILLINGS:

BY: _____
WILLIAM A. COLE, MAYOR

ATTEST:

BY: _____
DENISE BOHLMAN, CITY CLERK

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Trails West Subdivision, 4th Filing - Final Major Plat

PRESENTED BY: Monica Plecker

Department: Planning & Community Services

Presentation: No

PROBLEM/ISSUE STATEMENT

On March 20, 2020, Sanderson Stewart, agent for Dorn-Wilson Development, applied for Final Major plat approval for Trails West Subdivision, 4th Filing. The proposed subdivision creates 28 lots for residential development. The subject property is generally located south of Grand Avenue and west of 56th Street West. The property is zoned Residential 6000 Restricted. Staff has reviewed the application and determined that the proposed plat has met all the conditions of approval and is forwarding a recommendation of final approval to the City Council. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

ALTERNATIVES ANALYZED

The City Council may approve or disapprove the final plat of Trails West Subdivision, 4th Filing. If the City Council chooses to deny the final plat, the denial must be because the criteria in Section 76-3-611, MCA are not met. The criteria are as follows:

76-3-611. Review of final plat. (1) The governing body or the agent or agency designated by the governing body shall examine each final plat, and the governing body shall approve the plat only if:

- (a) it conforms to the conditions of approval set forth on the preliminary plat and to the terms of this chapter and (local) regulations adopted pursuant to this chapter; and
- (b) the county treasurer has certified that all real property taxes and special assessments assessed and levied on the land to be subdivided have been paid.

Staff finds the final plat meets the criteria outlined in 76-3-611 above.

FINANCIAL IMPACT

The final plat of this subdivision will have no financial impact on the Planning Division.

RECOMMENDATION

Staff recommends the City Council approve the final plat and SIA of Trails West Subdivision, 4th Filing.

APPROVED BY CITY ADMINISTRATOR

Attachments

PLAT OF
TRAILS WEST SUBDIVISION, FOURTH FILING
BEING LOT 1, BLOCK 16 & LOT 1, BLOCK 17 OF TRAILS WEST SUBDIVISION, THIRD FILING
SITUATED IN THE N.E. 1/4 OF SECTION 5, T.1S., R.25E., P.M.M.
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : DORN–WILSON DEVELOPMENT, LLC

FEBRUARY 2020

PREPARED BY : SANDERSON STEWART

BILLINGS, MONTANA

NOTICE OF APPROVAL

STATE OF MONTANA)
 :ss
County of Yellowstone)

This plat has been approved for filing by the Yellowstone County Board of Planning and conforms to the recommendations of this board.

Date President

Executive Secretary

CERTIFICATE OF CITY ENGINEER’S OFFICE

I hereby certify that annexed and foregoing plat conforms with Section 76–4–125(2)(d), M.C.A., for the removal of sanitary restrictions since the plat is inside a master planning area and said lots will be provided with municipal facilities for the supply of water and the disposal of sewage and solid waste.

IN WITNESS WHEREOF, I have executed this CERTIFICATE OF APPROVAL this ____ day of _____, 20____.

City Engineer’s Office

CERTIFICATE OF DEDICATION

STATE OF MONTANA)
 :ss
County of Yellowstone)

KNOW ALL MEN BY THESE PRESENTS: That the undersigned owners of the following described tract of land, do hereby certify that they have caused to be surveyed, subdivided and platted into lots, blocks and streets as shown on the annexed plat, said tract being situated in the NE1/4 of Section 5, T. 1 S., R. 25 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said tract being more particularly described as follows, to-wit:

Lot 1 in Block 16 and Lot 1 in Block 17 of Trails West Subdivision, Third Filing, according to the official plat on file in the office of the Clerk and Recorder of Yellowstone County, Montana, under Document No. 3783619.

Pursuant to Section 76–3–621(1)(a), M.C.A., the park requirement for this subdivision has been met by a cash–in–lieu donation in the amount of \$_____.

The undersigned hereby grants unto all utility companies, as such are defined and established by Montana Law, and cable television companies, an easement for the location, maintenance, repair and removal of their lines over, under and across the areas designated on the plat as "UTILITY EASEMENT" to have and hold forever. Said tract to be known and designated as TRAILS WEST SUBDIVISION, FOURTH FILING, and the lands included in all streets, avenues, and parks as shown on the annexed plat are hereby granted and donated to the use of the public forever.

DORN–WILSON DEVELOPMENT, LLC

By: _____

Title: _____

STATE OF MONTANA)
 :ss
County of Yellowstone)

On this ____ day of _____, 20____, before me, the undersigned Notary Public for the State of Montana, personally appeared _____, known to me to be the persons who signed the foregoing instrument as _____ of DORN–WILSON DEVELOPMENT, LLC, and acknowledged to me that said corporation executed the same. Witness my hand and seal the day and year herein above written.

Notary Public in and for the State of Montana

ERRORS AND OMISSIONS REVIEW

I hereby certify that I have examined the annexed and foregoing plat for errors and omissions in computations and drafting and find that said plat conforms with the requirements of the laws of the State of Montana, and that said plat conforms to the adjoining additions and plats of the City of Billings already platted as nearly as circumstances will permit.

Examining Land Surveyor Date

CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney’s office and is acceptable as to form.

Date: _____

Reviewed by: _____

CERTIFICATE OF CITY COUNCIL APPROVAL

STATE OF MONTANA)
 :ss
County of Yellowstone)

We hereby certify that we have examined the annexed and foregoing PLAT OF TRAILS WEST SUBDIVISION, FOURTH FILING, and find that said plat conforms with the requirements of the laws of the State of Montana, and the requirements of The Yellowstone County Board of Planning. It is therefore approved and the dedication to public use of any and all lands shown on this plat as being dedicated to such use are accepted.

IN WITNESS WHEREOF, we have set our hands and the seal of the CITY OF BILLINGS, MONTANA, this ____ day of _____, 20____.

CITY OF BILLINGS, MONTANA

By: Mayor

Attest: City Clerk

CERTIFICATE OF SURVEYOR

STATE OF MONTANA)
 :ss
County of Yellowstone)

The undersigned, a Land Surveyor licensed in the State of Montana, states that during the month of January 2020, a survey was performed under his supervision of a tract of land to be known as TRAILS WEST SUBDIVISION, FOURTH FILING, in accordance with the request of the owner thereof and in conformance with the Montana Subdivision and Platting Act: said subdivision, description of boundaries and dimensions being in accordance with the Certificate of Dedication and as shown on the annexed plat; that the monuments found and set are of the character and occupy the positions shown hereon and that the gross area is 23.614 acres (1,028,617 square feet) and the net area is 21.839 acres (951,303 square feet).

SANDERSON STEWART

By: _____

Montana License No. _____

Date: _____

CERTIFICATE OF COUNTY TREASURER

I hereby certify that all real property taxes and special assessments have been paid per 76–3–611(1)(b) / 76–3–207(3), M.C.A.

Date: _____

Yellowstone County Treasurer

By: Deputy

SUBDIVISION IMPROVEMENT AGREEMENT

Document No. _____

RESERVED FOR CLERK AND RECORDER

PLAT OF
TRAILS WEST SUBDIVISION, FOURTH FILING
BEING LOT 1, BLOCK 16 & LOT 1, BLOCK 17 OF TRAILS WEST SUBDIVISION, THIRD FILING
SITUATED IN THE N.E. 1/4 OF SECTION 5, T.1S., R.25E., P.M.M.
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : DORN-WILSON DEVELOPMENT, LLC

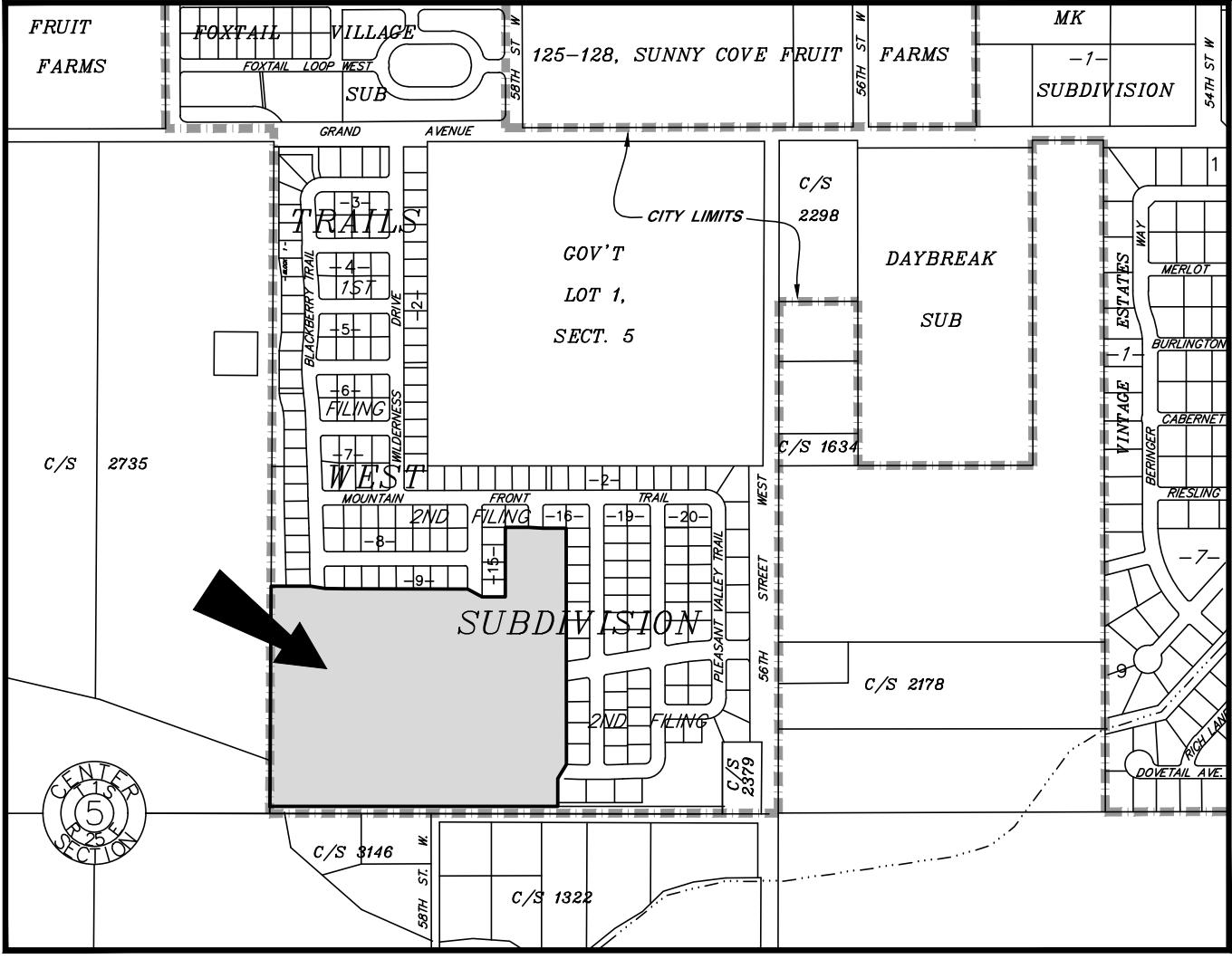
PREPARED BY : **SANDERSON STEWART**

FEBRUARY 2020
BILLINGS, MONTANA

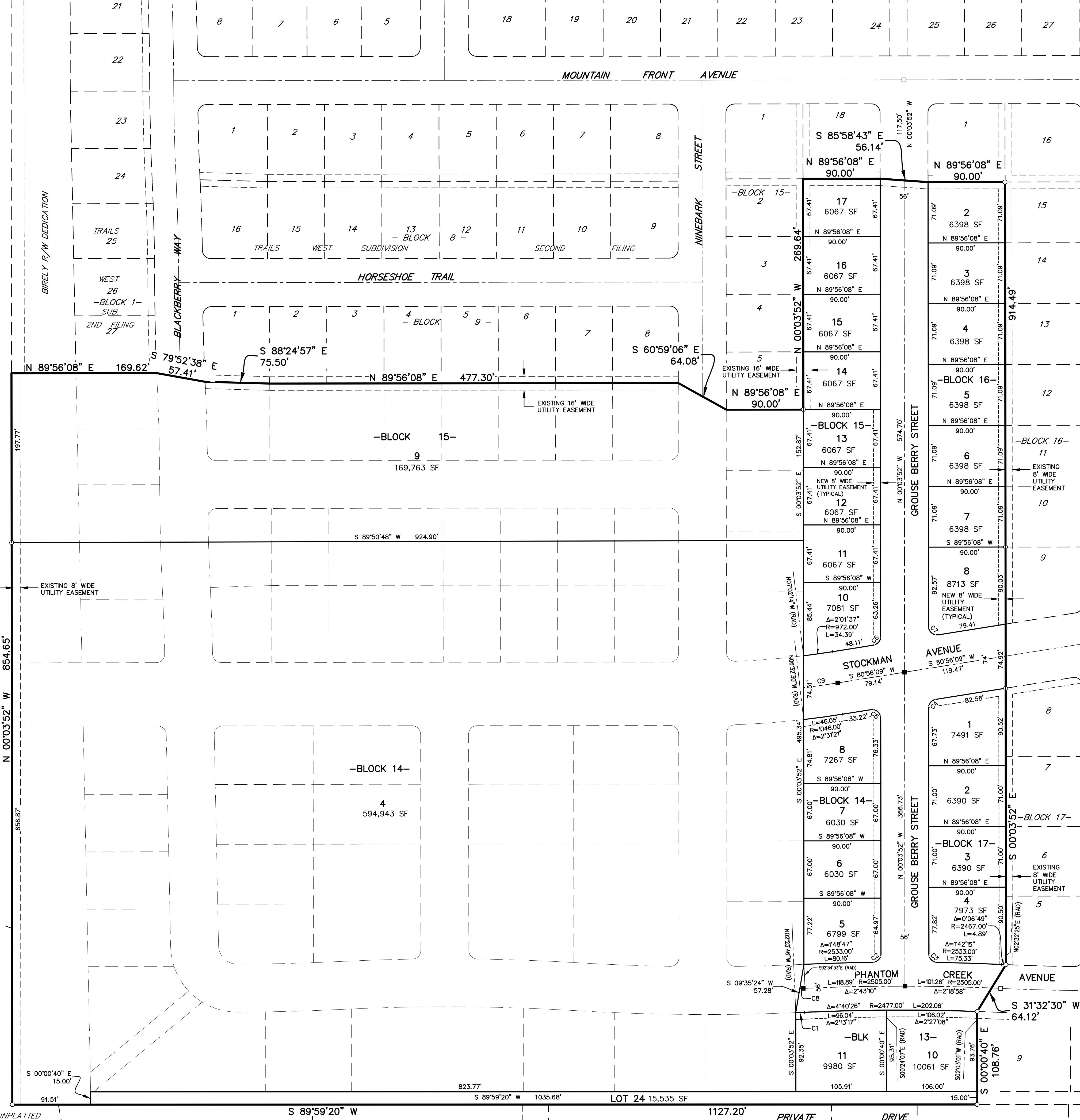
BASIS OF BEARING: PLAT OF TRAILS WEST SUBDIVISION, THIRD FILING.

- FOUND SURVEY MONUMENT, REBAR WITH "SANDERSON STEWART" CAP.
- FOUND SURVEY MONUMENT, BRASS CAP IN CAST IRON MONUMENT BOX.
- ✓ SET 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART".
- SET INTERSECTION MONUMENT, 5/8"x18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART BILLINGS MT". WILL BE REPLACED WITH BRASS CAP MONUMENT BOX UPON COMPLETION OF STREET IMPROVEMENTS.

NOTE: ALL CURVES ARE TANGENT AND ALL PROPERTY LINES INTERSECTING CURVES ARE RADIAL UNLESS OTHERWISE NOTED.



VICINITY MAP
NOT TO SCALE



CURVE TABLE			
Curve #	Delta	Radius	Length
C1	0°13'38"	2523.00'	10.01'
C2	89°18'07"	10.00'	15.59'
C3	88°59'09"	10.00'	15.53'
C4	81°00'01"	10.00'	14.14'
C5	98°59'59"	10.00'	17.28'
C6	81°00'01"	10.00'	14.14'
C7	98°59'59"	10.00'	17.28'

CURVE TABLE			
Curve #	Delta	Radius	Length
C8	0°05'27"	2495.00'	3.95'
C9	2°17'02"	1009.00'	40.22'

Return to:
Sanderson Stewart
1300 North Transtech Way
Billings, MT 59101

**SUBDIVISION IMPROVEMENTS AGREEMENT
& WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL
IMPROVEMENT DISTRICTS
TRAILS WEST SUBDIVISION, FOURTH FILING**

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Return to:
Sanderson Stewart
1300 North Transtech Way
Billings, MT 59102

**SUBDIVISION IMPROVEMENTS AGREEMENT
& WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL
IMPROVEMENT DISTRICTS
TRAILS WEST SUBDIVISION, FOURTH FILING**

THIS AGREEMENT is made and entered into this ____ day of _____, 20__, by and between **DORN-WILSON DEVELOPMENT, LLC**, whose address for the purpose of this agreement is 100 Emerald Drive, Billings, Montana 59105, hereinafter referred to as “Subdivider,” and the **CITY OF BILLINGS**, Montana, hereinafter referred to as “City.”

WITNESSETH:

WHEREAS, the preliminary plat of Trails West Subdivision, Fourth Filing, located in the City of Billings, Yellowstone County, Montana, was submitted to the Planning and Community Services Department which recommended its approval to the Yellowstone County Board of Planning; and

WHEREAS, at a meeting held on the 26th day of November, 2020, by the Yellowstone County Board of Planning, the Board recommended for approval, subject to certain conditions, an area known as Trails West Subdivision, Fourth Filing, and

WHEREAS, at a regular meeting held on the 16th day of December 2020, the City Council approved, subject to certain conditions, a preliminary plat of Trails West Subdivision, Fourth Filing, and

WHEREAS, a Subdivision Improvements Agreement is required by the City prior to approval of the final plat; and

WHEREAS, the provisions of this agreement shall be effective and applicable to the plat of Trails West Subdivision, Fourth Filing, upon filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The subdivision

shall comply with all requirements of the City of Billings subdivision regulations; the rules, regulations, policies, and resolutions of the City of Billings; and the laws and administrative rules of the State of Montana.

THEREFORE, THE PARTIES TO THIS AGREEMENT, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows.

I. VARIANCES

Subdivider requests no variances.

II. PROPERTY CONDITIONS AND INFORMATION FOR LOT PURCHASERS

- A.** Lot owners will be required to construct that segment of the required sidewalk that fronts their property at the time of lot development.
- B.** Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is likely that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish, Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.
- C.** Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the 1972 Yellowstone County Soil Survey, indicate that there could be potential limitations for proposed construction on the lots, which may require a geotechnical survey prior to construction.
- D.** No water rights have been transferred to the lot owners. Irrigation ditches that exist on the perimeter of this development are for the benefit of other properties. Perimeter ditches and drains shall remain in place and shall not be altered by the Subdivider or subsequent owners.
- E.** There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The

Subdivider and owner specifically agree that they are waiving valuable rights and do so voluntarily.

F. Lot owners should be aware that a geotechnical investigation and report was completed on August 11, 2008, for the property which identified the following recommendations for individual lots prior to house construction:

1. For structures with foundations constructed within five feet of natural grade, prior to building permit approval, written verification from a geotechnical engineer shall be obtained that foundation preparation and fill material are in compliance with Section 5.3 and Appendix B of the report. Foundations within 3.5 feet of original grade require over excavation by two feet in width and depth plus installation of geo-grid fabric. The new fill requires compaction to 98 percent.
2. For structures with foundations constructed deeper than five feet of natural grade, prior to building permit approval, an engineered design will be required for a deep foundation system

A copy of the entire geotechnical report is available for review at the City Building and/or Planning Division offices.

G. Lot owners should be aware that the United States Postal Service mail delivery will be made only to centralized delivery locations. Such locations shall consist of from 8 to 16 mailboxes per location. The location of each centralized mailbox setting is shown on the overall development plan and the private contract construction plans. Subdivider shall install the mailboxes within the private contract for Fourth Filing.

H. Lot owners should be aware that agricultural activities could be present on surrounding properties. Any impacts associated with agricultural activities and any issue arising therefrom is the responsibility of the lot owners.

I. Individual lot owners should be aware that Best Management Practices for stormwater control shall be required for any construction on lots. Best Management Practices are defined within Section 28-201, BMCC and detailed in the Billings Stormwater Management Manual.

J. The developer and subsequent contractors/builders acknowledge that there is a Stormwater Pollution Prevention Plan (SWPPP) filed with the City and State Department of Environmental Quality (DEQ). This SWPPP shall be adhered to during all phases of construction and shall be updated as

required by DEQ under the General Permit for Stormwater Discharges Associated with Construction Activity, Chapter 28, BMCC and the Billings Stormwater Management Manual.

- K. Lot owners should be aware that the installation of a Barnes Grinder Pump (or hydraulically comparable grinder pump) will be required at each home at time of lot development. Lot owners should be aware that there is the possibility of periodic maintenance and replacement of the grinder pumps.
- L. Lot 24, Block 13 to be owned and maintained by the Trails West Subdivision Homeowners Association (HOA). The Developers of Trails West Subdivision and the adjacent lot owners to the south previously agreed on a 15-foot buffer between Trails West Subdivision and the existing County properties. Access to Lot 24, Block 13 will be provided from the east by Lot 4, Block 13, which is also a Trails West Subdivision HOA owned lot, and from the west from future Birely Drain right of way.
- M. The lowest finished floor elevation (which includes the garage) shall be a minimum of 18-inches higher than the top of curb measured from the highest location along the lot frontage.
- N. The lowest openings on each home (window well, walk-out basement doors, and equivalent openings) shall be located outside drainage paths. If this is not possible, the homebuilder and lot owners must take necessary measures to protect these openings from being inundated from surface water flows. Allow enough space between window wells and property lines to provide sufficient swales and drainage away from window wells and meet applicable building codes for drainage requirements.

III. TRANSPORTATION

A. Streets

- 1. Grouse Berry Street and Phantom Creek Avenue shall be 34 feet back of curb to back of curb within 56-foot right-of-ways. These internal access roads shall be built to grade with a satisfactory subbase, base course, curb and gutter, and asphalt surface. All streets shall be built in accordance with the City of Billings site development ordinance, subdivision regulations, and Uniform Zoning Code.
- 2. Stockman Avenue shall be 39 feet back of curb to back of curb within a 74-foot right-of-way. This road shall be built to grade with

a satisfactory subbase, base course, curb and gutter, and asphalt surface. All streets shall be built in accordance with the City of Billings site development ordinance, subdivision regulations, and Uniform Zoning Code.

B. Sidewalks

City and Subdivider agree that the developer will install handicap accessibility ramps at the time of private contract construction. No other sidewalks will be installed by the developer as part of construction improvements. Individual lot owners will be responsible for the construction of the sidewalks adjacent to their lot at the time of lot construction. Sidewalks shall be 5-foot wide boulevard sidewalks.

C. Street Lighting

Construction or installation of street lights shall not be required at this time. If street lights are installed in the future, a street light maintenance district will be formed for the entire subdivision to accommodate maintenance of the street lights.

D. Traffic Control Devices

The Subdivider shall furnish and install all necessary traffic control devices within and adjacent to the subdivision. Traffic control devices shall include all necessary signing, striping, and channelization devices to properly complete the implementation of the proposed street construction. All traffic control devices shall be subject to review and approval by the City Engineering office.

All off-site contributions and improvements shall be paid as required by the Traffic Impact Study (TIS) before final plat approval.

City and Subdivider agree that Subdivider will make cash contributions to improvements at the following intersections:

56th Street West and Grand Avenue
54th Street West and Grand Avenue
56th Street West and Central Avenue

The amount and timing of these contributions shall be as outlined below. These contributions represent a fair and equitable amount based on subdivision traffic using these intersections and may be used by the City for

design and construction of geometric improvements, auxiliary turn lanes, or intersection controls such as traffic signals or roundabouts, at these intersections. Improvements will not be constructed until the City determines they are needed, and the timing and extent of the improvements shall be at the City's sole discretion.

The amount of the contributions for the 54th Street West/Grand Avenue, 56th Street West/Grand Avenue and 56th Street West/Central Avenue intersections shall be as follows:

	54th St. W./ Grand Ave.	56th St. W./ Grand Ave.	56th St. W./ Central Ave.
Fourth Filing	\$4,765.59	\$3,032.65	\$911.21
Lot 4, Block 14 and Lot 9, Block 15	\$12,390.54	\$7,884.89	\$2,369.15

The contributions for Trails West Subdivision, Fourth Filing shall be made prior to final plat approval. No building permits or private contract permits will be issued until Subdivider has made the cash contribution to the City.

It is anticipated that Lot 4, Block 14 and Lot 9, Block 15 will be developed in separate subdivision filings. The total cash contribution attributable to Lot 4, Block 14 and Lot 9, Block 15 shall be as stated above; however, the contribution may be apportioned over the various filings based on the amount of traffic each is expected to generate. No building permits or private contract permits shall be issued for Lot 4, Block 14 and Lot 9, Block 15 until payment has been made for the filing being developed at that time.

E. Access

1. Access will be provided for the subdivision by extending Grouse Berry Street, Phantom Creek Avenue, and Stockman Avenue. These street connections will connect to the existing subdivision accesses to Grand Avenue and 56th Street West. The streets within the subdivision shall be subject to review and approval by the City Engineering office.

F. Billings Area Bikeway and Trail Master Plan

The Billings Area Bikeway and Trail Master Plan identifies Grand Avenue, adjacent to the site, as an arterial bikeway. The developer will construct a 10-foot wide multi-use path on the south side of Stockman Avenue at the time of private contract construction. Therefore, City and Subdivider agree that trail requirements are being met for the subdivision.

G. Public Transit

There are no MET Transit routes that service this subdivision at this time. No improvements with regard to MET Transit vehicles are anticipated at this time.

IV. EMERGENCY SERVICES

Access is provided to this subdivision from Grouse Berry Street, Phantom Creek Avenue and Stockman Avenue. Fire hydrants shall be provided at each street intersection, and at intermediate locations where distances exceed 500 feet. Appropriate turn arounds will be located on any street in excess of 150 feet.

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and fire hydrant(s) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along an approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of 20 feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

V. STORM DRAINAGE

- A.** The storm drainage system for Trails West Subdivision, Fourth Filing will consist of a curb and gutter surface collection and curb inlets that drain into storm drainage piping, as well as surface conveyance. The storm drain piping will discharge into existing storm drain piping and to an existing mechanical stormwater filtration manhole, and to an existing stormwater detention facility located on Lot 4, Block 13 Trails West Subdivision, 3rd Filing, with a discharge to the Birely Drain. The existing mechanical stormwater filtration manhole and stormwater storage volume were designed to include Trails West Subdivision, Fourth Filing. All drainage improvements shall comply with the provisions of the City of Billings *Stormwater Management Manual* and Chapter 28, BMCC.
- B.** The stormwater detention area is located on a private lot (Lot 4, Block 13 of Trails West Subdivision, Third Filing) and will be maintained by the homeowners' association (HOA) established for this subdivision. The mechanical stormwater filtration manhole is existing, and associated improvements are also privately owned and maintained by the HOA. Trails West Subdivision, Fourth Filing will be included in the HOA that is responsible to maintain these facilities. O&M requirements and HOA maintenance and fiscal responsibilities have been outlined within the Trails West Subdivision, Third O&M Manual.
- C.** The elevation of residential dwellings must be established in recognition of the City's policy that storm runoff flows are allowed to a depth of 18-inches in the gutter flowline of adjacent streets during the major storm.
- D.** Individual lot owners should be aware that Best Management Practices for stormwater control shall be required for any construction on lots. Best Management Practices are defined within Chapter 28, BMCC and detailed in the City of Billings *Stormwater Management Manual*.
- E.** The Subdivider and subsequent contractors/builders acknowledge that there is a Stormwater Pollution Prevention Plan (SWPPP) filed with the City and the State Department of Environmental Quality (DEQ). This SWPPP shall be adhered to during all phases of construction and shall be updated as required by DEQ under the General Permit for Stormwater discharges Associated with Construction Activity, Chapter 28, BMCC and the City of Billings *Stormwater Management Manual*.

VI. UTILITIES

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department – Engineering Division. The extension/connection of/to water mains and sanitary sewers is subject to the approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications.

The Developer/Owner acknowledges that the Subdivision shall be subject to the applicable System Development Fees in effect at the time new water and/or sanitary sewer service connections are made.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality.

A. Water

Service to the subdivision will be provided from the existing water main stubs in Grouse Berry Street, Phantom Creek Avenue, and Stockman Avenue. Connecting these mains will provide a looped system for the subdivision. Appropriately sized mains and services in the internal streets will provide service to the individual lots within the subdivision. It is anticipated that each lot shall be provided with its own separate water service. All water construction improvements shall be installed in conformance with the design standards, specifications, and rules and regulations of the City of Billings and Montana Department of Environmental Quality and will be approved by the Public Works Department.

B. Sanitary Sewer

Service to the subdivision will be provided from an existing sanitary sewer main stubs in Grouse Berry Street. City and Subdivider agree that sanitary sewer service to the Fourth Filing of the subdivision will be provided through low-pressure sanitary sewer mains. Appropriately sized mains and services in the internal streets will provide service to the individual lots within the subdivision. It is anticipated that each lot shall be provided with

its own separate low-pressure sanitary sewer service and each lot will need to use a Barnes Grinder Pump (or hydraulically comparable grinder pump). All sanitary sewer construction improvements shall be installed in conformance with the design standards, specifications, and rules and regulations of the City of Billings and Montana Department of Environmental Quality, and will be approved by the Public Works Department, Distribution, and Collection Division.

C. Power, Telephone, Gas, and Cable Television

All telephone, gas, electrical power, and cable television lines shall be placed in designated easements outside of the right-of-way and shall be installed underground prior to surface improvements. The location of all such facilities shall be subject to approval of the City Engineer.

VII. PARKS/OPEN SPACE

Section 76-3-621 of the Montana Code Annotated covers the park dedication requirement. Additionally, Section 23-1002. B.1 of the City of Billings municipal code covers parkland dedication of major subdivisions. The Fourth Filing has a total of 28 lots, requiring a parkland dedication of 0.432 acres. The Subdivider and City agree that this parkland dedication will be met through a cash-in-lieu payment to the development of Cottonwood Park. City and Subdivider agree the cash payment in lieu of parkland dedication shall be made prior to final plat approval. A comparative market analysis, or other approved method to determine raw land value, shall be used to determine the parkland dedication amount in accordance with Section 23-1006, BMCC.

VIII. SOILS/GEOTECHNICAL STUDY

The Subdivider has performed a geotechnical analysis for this property (dated August 11, 2008).

Recommendations from the report include:

1. Approximately six inches of surface soils should be stripped and removed from the site or stockpiled for use in non-structural areas.
2. Site and lot grading can be accomplished using conventional earthmoving equipment.

3. Fill across lot grading should be placed and compacted to a minimum of 95 percent relative compaction in accordance with the ASTM D698 compaction test method.
4. If trenches are extended deeper than five feet or are allowed to dry out, the excavations may become unstable and should be evaluated to verify the stability prior to occupation by construction personnel.
5. Street subgrade outside of utility trenches should be placed at 95 percent of ASTM D698 and utility trench backfill should be placed at 97 percent of ASTM D698.
6. The street section for the property shall include three inches of asphaltic concrete over a 10-inch base course.
7. The potential for sulfate attack from existing soils appears to be negligible, and conventional Type II cement may be used according to Table 1904.3 of the 2000 International Building Code.
8. For home construction, over-excavation will likely be required. It is recommended that a more comprehensive geotechnical study be completed prior to installing foundations so lot-specific site conditions can be determined.

IX. FINANCIAL GUARANTEES

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a special improvement district or private contracts secured by letters of credit or a letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said special improvement district or private contract, and the improvements shall be installed as approved by the City Engineer and Utility Department Manager.

X. LEGAL PROVISIONS APPLYING TO SUBDIVIDER

- A. Subdivider agrees to guarantee all public improvements for a period of one year from the date of final acceptance by the City of Billings.
- B. The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this Agreement.

- C.** The covenants, agreements, and all statements in this Agreement run with the land and apply to and shall be binding on the heirs, personal representatives, successors, assigns and transferees of the respective parties.
- D.** In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.
- E.** Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.
- F.** Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

"SUBDIVIDER"

DORN-WILSON DEVELOPMENT, LLC

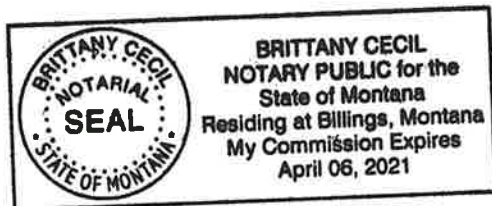
By: Rod Wilson

Its: President

STATE OF MONTANA)
 : ss
County of Yellowstone)

On this 18th day of March, 2020, before me, a Notary Public in and for the State of Montana, personally appeared Rod Wilson, known to me to be the person who signed the foregoing instrument as the President of **DORN-WILSON DEVELOPMENT, LLC**, and who acknowledged to me that said company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.



Brittany Cecil
Notary Public in and for the State of Montana
Printed name: Brittany Cecil
Residing at: Billings, MT
My commission expires: 4/6/21

WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL IMPROVEMENT DISTRICTS

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more special improvement district(s) for a period of no more than twenty years from the recording of this waiver, for street light maintenance and energy, and for the construction of streets, street widening, sidewalks, survey monuments, street name signs, curb and gutter, street lights, driveways, traffic signals, and traffic control devices, parks and park maintenance, trails, sanitary sewer lines, water lines, storm drains (either within or outside the area), and other improvements incident to the above which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties, and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

The real property hereinabove mentioned is more particularly described as follows:

Trails West Subdivision, Fourth Filing

Signed and dated this 18th day of March, 2020.

“SUBDIVIDER”

DORN-WILSON DEVELOPMENT, LLC

Rod Wilson

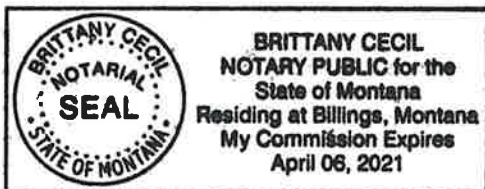
STATE OF MONTANA)

: ss

County of Yellowstone)

On this 18th day of March, 2020, before me, a Notary Public in and for the State of Montana, personally appeared Rod Wilson, known to me to be President of Dorn-Wilson Development LLC, the person who executed the forgoing instrument and acknowledged to me that said company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.



Brittany Cecil
Notary Public in and for the State of Montana

Printed Name: Brittany Cecil

Residing at: Billings, MT

My commission expires: 4/6/21



CITY OF BILLINGS

WILLIAM A. COLE, MAYOR

P.O. BOX 1178
BILLINGS, MONTANA 59103
(406) 687-8296
FAX (406) 657-8390

December 16, 2019

Dorn-Wilson Development, LLC
100 Emerald Drive
Billings, MT 59105

Dear Applicant:

On December 16, 2019, the Billings City Council conditionally approved the preliminary plat of Trails West Subdivision, 4th Filing, subject to the following conditions of approval:

1. To protect public health and safety with increased area traffic, prior to final plat approval, the applicant will submit all necessary information required by City of Billings Engineering Division to update TIS information for this filing for review and approval.
2. To minimize the effects on local service, prior to final plat approval, the applicant will coordinate with the USPS for locating and providing the correct amount of space for safely delivering the mail to the residents.
3. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
4. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

Should you have questions please contact Dave Green at (406) 247-8666 or by email at greend@billingsmt.gov

Sincerely,


William A. Cole, Mayor

pc: Sanderson Stewart

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Payment of Claims for the week of March 9, 2020

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

Presentation: No

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$558,761.59 have been audited and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

City Check Payment Approval Process

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the Department Director or designee must perform an initial review and approval of the purchase. The number of approvals within the Department can vary based upon the size of the Department, but no less than one approver within each Department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director.

If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES ANALYZED

- No other alternative were analyzed

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo wk of 03092020

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	831520	Big Sky Linen & Uniform	Facilities	\$ 668.32	Big Sky Linen & Uniform mats
03/09/2020	831520	Big Sky Linen & Uniform	Facilities	\$ 354.40	Big Sky Linen & Uniform mats
03/09/2020	831520	Big Sky Linen & Uniform	Fleet	\$ 302.61	Fleet services uniforms #2300-00000
03/09/2020	831520	Big Sky Linen & Uniform	Fleet	\$ 377.61	Uniforms for Fleet services #2300-00000
03/09/2020	831520	Big Sky Linen & Uniform	General	\$ 15.00	laundry services
03/09/2020	831520	Big Sky Linen & Uniform	General	\$ 16.74	laundry services
03/09/2020	831520	Big Sky Linen & Uniform	General	\$ 15.00	Laundry services invoices 0433092
03/09/2020	831520	Big Sky Linen & Uniform	General	\$ 62.01	laundry services invoices 0434062
03/09/2020	831520	Big Sky Linen & Uniform	Solid Waste	\$ 996.94	Uniforms for Solid Waste and Landfill 2500
03/09/2020	831520	Big Sky Linen & Uniform	Transit	\$ 39.14	Mechanics and Service Worker's Uniforms, mats & mops
03/09/2020	831520	Big Sky Linen & Uniform	Transit	\$ 45.00	Mechanics and Service Worker's Uniforms, mats & mops
03/09/2020	831520	Big Sky Linen & Uniform	Transit	\$ 269.92	Mechanics and Service Worker's Uniforms, mats & mops
03/09/2020	831520	Big Sky Linen & Uniform	Transit	\$ 32.64	Mechanics and Service Worker's Uniforms, mats & mops
03/09/2020	831520	Big Sky Linen & Uniform	Transit	\$ 131.16	Mechanics and Service Worker's Uniforms, mats & mops
03/09/2020	831520	Big Sky Linen & Uniform	Wastewater	\$ 571.66	2600 3-2-20; MONTHLY UNIFORM FEES
03/09/2020	831520	Big Sky Linen & Uniform	Wastewater	\$ 11.84	2600 3-2-20; MONTHLY UNIFORM FEES
03/09/2020	831520	Big Sky Linen & Uniform	Wastewater	\$ 293.88	2600 3-2-20; MONTHLY UNIFORM FEES
03/09/2020	831520	Big Sky Linen & Uniform	Water	\$ 853.46	2600 3-2-20; MONTHLY UNIFORM FEES
03/09/2020	831520	Big Sky Linen & Uniform	Water	\$ 245.68	2600 3-2-20; MONTHLY UNIFORM FEES
03/09/2020	831520	Big Sky Linen & Uniform	Water	\$ 38.48	2600 3-2-20; MONTHLY UNIFORM FEES
03/09/2020	831520	Big Sky Linen & Uniform	Water	\$ 440.82	2600 3-2-20; MONTHLY UNIFORM FEES
03/09/2020	831524	Billings Overhead Door	Airport	\$ 3,000.00	Invoice #106945. Replacement Door Operators for Car Wash
03/09/2020	831527	Brenntag Pacific Inc	Street/Traffic	\$ 7,456.50	hicothaw used to melt snow on streets
03/09/2020	831527	Brenntag Pacific Inc	Street/Traffic	\$ 6,319.10	hicothaw used to melt snow on streets
03/09/2020	831539	Crescent Electric Supply	Airport	\$ 2,867.00	Invoice #S507546626.001. Highway 3 Building LED Lights
03/09/2020	831539	Crescent Electric Supply	Street/Traffic	\$ 46.44	cable for signals
03/09/2020	831539	Crescent Electric Supply	Street/Traffic	\$ 29.26	connectors/bags/block forks for signals
03/09/2020	831539	Crescent Electric Supply	Street/Traffic	\$ 1,584.00	S507533944 PO NUM 309985
03/09/2020	831539	Crescent Electric Supply	Street/Traffic	\$ 80.85	S507614809 PO NUM 309986
03/09/2020	831539	Crescent Electric Supply	Street/Traffic	\$ 50.99	vinyl tape for signals
03/09/2020	831539	Crescent Electric Supply	Street/Traffic	\$ 150.14	wingnuts/utility knife
03/09/2020	831550	Energy Laboratories Inc	Wastewater	\$ 669.00	297505; SAMPLE ANALYSIS
03/09/2020	831550	Energy Laboratories Inc	Water	\$ 300.00	298115; WATER TESTING
03/09/2020	831550	Energy Laboratories Inc	Water	\$ 300.00	298140; WATER TESTING
03/09/2020	831550	Energy Laboratories Inc	Water	\$ 300.00	298143; WATER TESTING
03/09/2020	831550	Energy Laboratories Inc	Water	\$ 300.00	298146; WATER TESTING
03/09/2020	831550	Energy Laboratories Inc	Water	\$ 300.00	298147; WATER TESTING
03/09/2020	831550	Energy Laboratories Inc	Water	\$ 290.00	298160; WATER TESTING
03/09/2020	831550	Energy Laboratories Inc	Water	\$ 290.00	298162; WATER TESTING
03/09/2020	831550	Energy Laboratories Inc	Water	\$ 1,701.75	298400;WATER TESTING
03/09/2020	831552	Federal Signal Corp	Fleet	\$ 2,867.30	7418113 PO NUM 309929

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	831552	Federal Signal Corp	Street/Traffic	\$ 330.00	7421611
03/09/2020	831552	Federal Signal Corp	Street/Traffic	\$ 17.68	7421611
03/09/2020	831554	Fischer Flooring	Airport	\$ 42.30	Invoice #4515. Base and Adhesive
03/09/2020	831554	Fischer Flooring	Airport	\$ 4,397.00	Invoice #4624. Administration Conference Room Carpet
03/09/2020	831556	Goetz Baldwin & Geddes	General	\$22,457.02	Inv. #28470 Watters et al v. COB
03/09/2020	831558	Graybar Electric	Airport	\$ 6,200.20	Invoice #9314752459, LED Lighting at QTA
03/09/2020	831558	Graybar Electric	Wastewater	\$ 907.08	9314668108; FIBER OPTIC JUMPERS FOR WRF CONTROL NETWORK
03/09/2020	831565	I-State Truck, Inc.	Public Safety	\$ 571.78	C251284442.01
03/09/2020	831565	I-State Truck, Inc.	Solid Waste	\$ 1,474.78	C251284954.01
03/09/2020	831565	I-State Truck, Inc.	Solid Waste	\$ 33.53	C251284969.01
03/09/2020	831565	I-State Truck, Inc.	Solid Waste	\$ 110.21	C251285083.01
03/09/2020	831565	I-State Truck, Inc.	Solid Waste	\$ 203.16	C251285275.01
03/09/2020	831565	I-State Truck, Inc.	Solid Waste	\$ 85.16	C251285506.01
03/09/2020	831565	I-State Truck, Inc.	Street/Traffic	\$ 123.34	C251284419.01
03/09/2020	831565	I-State Truck, Inc.	Street/Traffic	\$ 37.50	C251284430.01
03/09/2020	831565	I-State Truck, Inc.	Street/Traffic	\$ 86.02	C251284430.01
03/09/2020	831565	I-State Truck, Inc.	Street/Traffic	\$ (123.34)	C251284431.01
03/09/2020	831565	I-State Truck, Inc.	Street/Traffic	\$ 47.52	C251284522.01
03/09/2020	831565	I-State Truck, Inc.	Street/Traffic	\$ 202.93	C251284573.01
03/09/2020	831565	I-State Truck, Inc.	Street/Traffic	\$ 116.90	C251285082.01
03/09/2020	831565	I-State Truck, Inc.	Street/Traffic	\$ 198.46	C251285446.01
03/09/2020	831565	I-State Truck, Inc.	Water	\$ 218.11	C251284347.01
03/09/2020	831565	I-State Truck, Inc.	Water	\$ 21.45	C251284347.01
03/09/2020	831574	JC Billion Inc	Capital Replace	\$27,416.00	1 2020 full size half ton 4x4 cab with snow plow replacing unit 1607
03/09/2020	831580	L P Anderson Tire	Public Safety	\$ 183.00	1128293
03/09/2020	831580	L P Anderson Tire	Public Safety	\$ 1,972.24	1128303
03/09/2020	831580	L P Anderson Tire	Public Safety	\$ 1,546.00	1128305
03/09/2020	831582	M.C. Wholesale	Airport	\$ 3,255.00	Invoice #13563. IP-7 LED Lights
03/09/2020	831587	Montana Dakota Utilities	Fleet	\$ 4,042.69	03132020 PO NUM 309976
03/09/2020	831592	Moser Floors & More	General	\$ 5,569.60	all gravity flooring, base trim and vinyl baseboard for community center
03/09/2020	831604	NorthWestern Energy	General	\$ 123.14	0712539-6
03/09/2020	831604	NorthWestern Energy	General	\$ 82.99	0720841-6
03/09/2020	831604	NorthWestern Energy	General	\$ 227.45	0722256-5
03/09/2020	831604	NorthWestern Energy	General	\$ 40.60	0722277-1
03/09/2020	831604	NorthWestern Energy	General	\$ 6.10	0920801-8
03/09/2020	831604	NorthWestern Energy	General	\$ 6.36	1156527-2
03/09/2020	831604	NorthWestern Energy	General	\$ 35.63	1160780-1
03/09/2020	831604	NorthWestern Energy	General	\$ 6.10	1230066-1
03/09/2020	831604	NorthWestern Energy	General	\$ 9.04	1635289-0
03/09/2020	831604	NorthWestern Energy	General	\$ 7.77	1902257-3
03/09/2020	831604	NorthWestern Energy	General	\$ 6.10	3020837-5

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	831604	NorthWestern Energy	General	\$ 6.10	3477233-5
03/09/2020	831604	NorthWestern Energy	Parks Maint	\$ 8.06	0723387-7
03/09/2020	831604	NorthWestern Energy	Parks Maint	\$ 7.00	1564209-3
03/09/2020	831604	NorthWestern Energy	Public Safety	\$ 2,036.44	0100476-1: FIRE 1 MONTHLY ELECTRICAL SERVICE
03/09/2020	831604	NorthWestern Energy	Public Safety	\$ 387.17	0100477-9: FIRE6 MONTHLY ELECTRICAL SERVICE
03/09/2020	831604	NorthWestern Energy	Radio	\$ 154.21	1006915-1
03/09/2020	831604	NorthWestern Energy	Street/Traffic	\$ 46.59	1738989-1
03/09/2020	831604	NorthWestern Energy	Street/Traffic	\$ 6.87	2047000-1
03/09/2020	831604	NorthWestern Energy	Street/Traffic	\$ 7.51	2047011-8
03/09/2020	831604	NorthWestern Energy	Street/Traffic	\$ 7.63	2047018-3
03/09/2020	831604	NorthWestern Energy	Street/Traffic	\$ 6.61	3660075-7
03/09/2020	831604	NorthWestern Energy	Wastewater	\$ 120.89	0723383-6
03/09/2020	831604	NorthWestern Energy	Wastewater	\$ 365.49	0723878-5
03/09/2020	831604	NorthWestern Energy	Wastewater	\$ 13.41	1704025-4
03/09/2020	831604	NorthWestern Energy	Wastewater	\$ 111.29	1704030-4
03/09/2020	831604	NorthWestern Energy	Wastewater	\$ 979.99	2132749-9
03/09/2020	831604	NorthWestern Energy	Water	\$ 1,077.27	0100478-7
03/09/2020	831604	NorthWestern Energy	Water	\$ 9.89	0722249-0
03/09/2020	831604	NorthWestern Energy	Water	\$ 2,117.52	0722270-6
03/09/2020	831604	NorthWestern Energy	Water	\$ 371.77	1920951-9 FEB 2020; MONTHLY SERVICE FEES
03/09/2020	831608	Public Utilities	Airport	\$ 5,654.59	136516
03/09/2020	831608	Public Utilities	Airport	\$ 67.71	250828-Alpine Air-Maintenance
03/09/2020	831608	Public Utilities	Airport	\$ 94.59	250831-Zone Dispatch-IP6 & IP7
03/09/2020	831608	Public Utilities	Airport	\$ 47.11	250832-Corp Air/Alpine
03/09/2020	831608	Public Utilities	Airport	\$ 168.64	250834-QTA
03/09/2020	831608	Public Utilities	Airport	\$ 84.32	250836-West End T-Hangars
03/09/2020	831608	Public Utilities	Airport	\$ 114.82	250840-Edwards Jet Center West
03/09/2020	831608	Public Utilities	Airport	\$ 88.28	250842-Executive Hangars
03/09/2020	831608	Public Utilities	Airport	\$ 6.31	250842-Executive Hangars USDA APHIS
03/09/2020	831608	Public Utilities	Airport	\$ 143.05	250843-Airfield Maintenance Compactor
03/09/2020	831608	Public Utilities	Airport	\$ 114.44	250845-Airfield Maintenance
03/09/2020	831608	Public Utilities	Airport	\$ 297.06	250847-UPS Gate 21
03/09/2020	831608	Public Utilities	Airport	\$ 94.22	250848-Edwards Jet Center 1871 Aviation Place
03/09/2020	831608	Public Utilities	Airport	\$ 94.59	250849-Rocky Mountain College-EJC
03/09/2020	831608	Public Utilities	Airport	\$ 114.82	250850-US Postal Service Gate 15
03/09/2020	831608	Public Utilities	Airport	\$ 134.98	250851-Edwards Jet Center 1691 Aviation Place
03/09/2020	831608	Public Utilities	Airport	\$ 67.49	250853-Aerotronics
03/09/2020	831608	Public Utilities	Airport	\$ 114.82	250854-Marchi Hangar
03/09/2020	831608	Public Utilities	Airport	\$ 57.33	250855-Marchi Office
03/09/2020	831608	Public Utilities	Airport	\$ 94.59	250857-MT State Lands DEQ/DNRC
03/09/2020	831608	Public Utilities	Airport	\$ 94.59	250858-Billings Fire Center-BLM

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03/09/2020	831608	Public Utilities	Airport	\$ 47.11	250859-TSA
03/09/2020	831608	Public Utilities	Facilities	\$ 485.54	158260
03/09/2020	831608	Public Utilities	Wastewater	\$ 9.45	180645
03/09/2020	831616	Sanderson Stewart	Planning	\$ 2,955.00	Inner Belt Loop Corridor Study-SW01012019
03/09/2020	831614	S-Bar-S Supply	Wastewater	\$ 1,833.75	71608; SHED FOR D & C
03/09/2020	831614	S-Bar-S Supply	Water	\$ 5,501.25	71608; SHED FOR D & C
03/09/2020	831619	SK Martial Arts	Public Safety	\$ 2,800.00	SK Martial Arts invoice 20021, Law Enforcement Defensive Tactics
03/09/2020	831624	SRF Consulting Group	General	\$ 6,046.14	Amendment #2 Washington Trip
03/09/2020	831628	Stewart Title Company	CDBG	\$15,000.00	FTHB Adriana Vazquez 3254 Granger Avenue E #F1
03/09/2020	831629	Sundown Security	Airport	\$ 3,001.66	Invoice #52807. Skycap Services 2/14-2/20/20.
03/09/2020	831633	The Babcock LLC	Facilities	\$ 2,860.97	Unit 1A - all expenses through February 28, 2020
03/09/2020	831634	Titan Machinery Inc	Street/Traffic	\$ 1,019.63	13598926
03/09/2020	831634	Titan Machinery Inc	Street/Traffic	\$ 435.15	13637096
03/09/2020	831634	Titan Machinery Inc	Street/Traffic	\$ 6,607.37	13645190
03/09/2020	831636	Town & Country Supply	Fleet	\$14,807.26	405639 PO NUM 309924
03/09/2020	831636	Town & Country Supply	Fleet	\$12,756.53	406442 PO NUM 309991
03/09/2020	831636	Town & Country Supply	Public Safety	\$ 675.69	406324 FIRE 1: UNLEADED DELIVERED
03/09/2020	831636	Town & Country Supply	Public Safety	\$ 2,909.88	406324 FIRE 5-3-1-6 BLENDED DIESEL DELIVERED
03/09/2020	831637	Tractor & Equipment	Solid Waste	\$ 710.12	BLWO0197538
03/09/2020	831637	Tractor & Equipment	Solid Waste	\$ 28.40	BLWO0197538
03/09/2020	831637	Tractor & Equipment	Solid Waste	\$ 985.91	BLWO0197626
03/09/2020	831637	Tractor & Equipment	Solid Waste	\$ 1,358.50	BLWO0197626
03/09/2020	831637	Tractor & Equipment	Solid Waste	\$ 1,453.50	BLWO0197627
03/09/2020	831637	Tractor & Equipment	Solid Waste	\$ 1,548.86	BLWO0197627
03/09/2020	831637	Tractor & Equipment	Solid Waste	\$ 4,039.81	Filters for the Landfill BLCS0725975
03/09/2020	831637	Tractor & Equipment	Solid Waste	\$ 2,107.19	Parts for the Landfill BLCS0726352
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 216.29	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 765.00	Aaae - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 74.00	Accent Print Shop - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 7.49	Albertsons #4041 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 504.00	Alpha Overhead Door - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 89.88	Amzn Mktp Us*1S6Vp6An3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 145.00	Amzn Mktp Us*Nh98E5Sq3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 301.32	Applied Ind Tech 2422 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 66.17	Applied Ind Tech 2422 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 42.72	Applied Ind Tech 2422 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ (42.72)	Applied Ind Tech 2422 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 96.42	Applied Ind Tech 2422 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 438.45	Applied Ind Tech 2422 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 197.25	Applied Ind Tech 2422 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 17.00	Applied Ind Tech 2422 - PCard

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03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 390.36	Applied Ind Tech 2422 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 28.11	Ats Inland Nw - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 2,240.00	Big Sky Fire Equipment - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 295.00	Billings Construction Sup - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 7.18	Billings Hardware & Ga - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 225.00	Billings Overhead Door In - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 135.00	Billings Overhead Door In - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 308.00	Billings Overhead Door In - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,500.00	Billings Overhead Door In - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 150.00	Billings Overhead Door In - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 225.00	Billings Overhead Door In - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 20.46	Bloedorn Lumber Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 251.70	Bobcat Of Big Sky Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 925.00	Bobcat Of Big Sky Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 175.00	Building Code Licpermit - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 32.16	Carquest 3103 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,199.69	Cooper Crouse Hinds Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,765.00	Crescent Electric 054 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 175.70	Crescent Electric 054 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 35.70	Culligan Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 193.56	Cummins Inc - 38 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 73.99	Dtv*Directv Service - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 172.08	Ecolab Pest Cs - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 97.13	Ecolab Pest Cs - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 107.92	Ecolab Pest Cs - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 113.92	Ecolab Pest Cs - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 50.26	Edge Construction Supp - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 445.00	Empire Heating And Coolin - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 14.19	Fastenal Company 01Mtb1 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 387.67	Fastenal Company 01Mtb1 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 87.88	Ferguson Ent #3027 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 174.62	Ferguson Ent #3027 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 137.96	First Tactical - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 24.19	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 135.21	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 122.49	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 469.89	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 262.40	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 464.02	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 48.70	Graybar Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 281.60	Graybar Electric Company - PCard

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03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 33.98	Harbor Freight Tools 207 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 7.28	Hcl Truck Equipment - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ (7.28)	Hcl Truck Equipment - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 108.74	Hose & Rubber Supply Blg - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 218.92	Hose & Rubber Supply Blg - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 176.40	Hose & Rubber Supply Blg - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,110.00	In *Automatic Doors Of Mo - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,576.42	In *Automatic Doors Of Mo - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 609.50	In *Beartooth Fire Protec - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,725.00	In *Mjr Industries Inc. - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 518.58	Itw Gse - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,189.20	Johnson Controls Ss - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 613.90	Johnson Controls Ss - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 8.40	Johnstone Supply - Billin - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 216.63	Kb Commercial Products - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 267.03	Kb Commercial Products - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 15.98	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 130.00	Legionsafet - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ (30.25)	Ln Curtis - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 17.84	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 38.32	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 646.08	Lp Anderson Point S Tire - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 16.50	Lp Anderson Point S Tire - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 688.48	Lp Anderson Point S Tire - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 19.50	Lp Anderson Point S Tire - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 735.92	Lp Anderson Point S Tire - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 48.95	Magic City Floral Inc. - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 166.70	Midland Printing - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 261.84	Modern Group Ltd - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ (821.59)	Montana Broom & Brush Co1 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 723.68	Montana Broom & Brush Co1 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 661.58	Montana Broom & Brush Co1 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,133.82	Montana Broom & Brush Co1 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 821.59	Montana Broom & Brush Co1 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 402.65	Montana Broom & Brush Co1 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 50.00	Mt Prof License Renew - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 30.00	Mt Prof License Renew - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 30.00	Mt Prof License Renew - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 50.00	Mt Prof License Renew - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,045.05	N/S Corporation - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 20.00	National Registry Emt - PCard

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03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 20.00	National Registry Emt - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 136.56	Norco Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 80.61	Norco Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 254.95	Nwestco - 002 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 2,048.86	Nwestco - 003 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 69.99	O'Reilly Auto Parts 1551 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 324.06	Platt Electric 148 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 396.84	Rio Suites Front Desk - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 35.99	Rn Appliance Co - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 129.99	Shiptons Big R Heights - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 49.50	Spic And Span - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 117.50	Spic And Span - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 91.50	Spic And Span - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,473.00	Sq *Be Led Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,278.00	Sq *Be Led Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,831.20	State Chemic*State Che - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 697.11	State Chemic*State Che - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 16.66	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 51.15	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 109.90	Target 00013334 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 149.00	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 17.64	The Ups Store #4741 - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,000.00	Transportation Security - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 1,000.00	Transportation Security - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 297.00	United Laboratories Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 214.00	Yellowstone Electric Comp - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 743.76	Yellowstone Electric Comp - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 351.00	Yellowstone Electric Comp - PCard
03/09/2020	ACH	U.S. Bank PCards	Airport	\$ 300.00	Yellowstone Electric Comp - PCard
03/09/2020	ACH	U.S. Bank PCards	Attorney Grants	\$ 1,000.00	Conf Crime Agnst Women - PCard
03/09/2020	ACH	U.S. Bank PCards	Attorney Grants	\$ 186.96	Sheraton Dallas - PCard
03/09/2020	ACH	U.S. Bank PCards	Attorney Grants	\$ 186.96	Sheraton Dallas - PCard
03/09/2020	ACH	U.S. Bank PCards	Ballpark Donations	\$ 64.54	Border States Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Ballpark Donations	\$ 105.84	Graybar Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 57.95	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 49.99	Amazon.Com*Wa3H08Wt3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 536.40	Delta Air 0062416971602 - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 28.00	laei - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 1,220.00	laei Montana Chapter - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 284.25	Int'L Code Council Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 219.00	Int'L Code Council Inc - PCard

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03/09/2020	ACH	U.S. Bank PCards	Building	\$ 205.00	Int'L Code Council Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 253.00	Int'L Code Council Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 800.00	Int'L Code Council Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 219.00	Int'L Code Council Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 917.28	Int'L Code Council Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 49.72	Orleans Hotel & Casino - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 151.98	Quill Corporation - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 2,195.00	Strategic Value Media - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 100.00	Wpy*Dli Erd - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 100.00	Wpy*Dli Erd - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 200.00	Wpy*Dli Erd - PCard
03/09/2020	ACH	U.S. Bank PCards	Building	\$ 100.00	Wpy*Dli Erd - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 29.07	Albertsons #1227 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 54.93	Amazon.Com*6J3Cb6T83 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 51.95	Amazon.Com*6P2Pd2L73 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 41.48	Amazon.Com*Dt1Xf4L53 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 10.48	Amazon.Com*Je5Vs91Y3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 25.41	Amazon.Com*Jp8Xc4lx3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 32.07	Amazon.Com*Mw83P9D53 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 61.60	Amazon.Com*N919Y1WI3 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 126.15	Amzn Mktp Us*5007P1X13 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 38.99	Amzn Mktp Us*6018M42S3 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 79.97	Amzn Mktp Us*Ek1Ea6Ql3 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 30.67	Amzn Mktp Us*Wu7M40Nt3 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 70.80	Amzn Mktp Us*Ym9Tq4983 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 81.84	Blaze Pizza #1337-Olo - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 12.95	Canva* 02585-15906209 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 36.95	Credit Technologies, Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 36.95	Credit Technologies, Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 89.36	Delivery.Commackenzie - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 143.67	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 4.20	Lil Market - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 100.00	Soup And Such - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 113.28	Sq *Five On Black - - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 12.30	Sq *Rock Creek Coffee Roa - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 7.90	Usps Po 2907740107 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 8.30	Usps Po 2907830104 - PCard
03/09/2020	ACH	U.S. Bank PCards	CDBG	\$ 15.05	Usps Po 2907830104 - PCard
03/09/2020	ACH	U.S. Bank PCards	Central Services	\$ 219.41	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Central Services	\$ 73.64	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Central Services	\$ 184.10	360 Office Solutions Inc - PCard

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03/09/2020	ACH	U.S. Bank PCards	Central Services	\$ 73.64	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Central Services	\$ 110.46	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 647.00	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 25.00	Albertsons #0038 - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 105.00	Albertsons #0038 - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 50.95	Albertsons #0047 - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 12.00	City Of Billings Finance - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 18.99	Costco Whse #0069 - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 11.00	Dollar Tree - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 83.99	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 30.00	Sq *Ox Indoor Axe Throwin - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 24.95	Sq *Rock Creek Coff - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 9.60	Usps Po 2907830104 - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 17.76	Wal-Mart #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Court Grants	\$ 11.23	Wm Supercenter #2923 - PCard
03/09/2020	ACH	U.S. Bank PCards	Engineering	\$ 474.99	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Engineering	\$ 149.24	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Engineering	\$ 16.06	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Engineering	\$ 0.47	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	Engineering	\$ 195.94	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Engineering	\$ 150.33	Lisa'S Sandwich Den - PCard
03/09/2020	ACH	U.S. Bank PCards	Engineering	\$ 122.20	Midland Printing - PCard
03/09/2020	ACH	U.S. Bank PCards	Engineering	\$ 5.00	Register@Faa 33Rer7R - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 12.37	Aaim - Services - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 289.57	Ace Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 602.00	Ace Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 232.52	Ace Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 172.00	Ace Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 730.68	Ace Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 210.60	Ace Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 153.72	Ace Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 1,117.89	Air Controls-Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 95.00	Air Controls-Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 480.00	Alpine Plumbing, Heating - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 375.00	Big Sky Fire Protectio - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 35.00	Building Code Licpermit - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 35.00	Building Code Licpermit - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 151.20	Ecolab Pest As400 - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 180.16	Ecolab Pest As400 - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 12.50	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 788.75	Fps/Mountain Alarm - PCard

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03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 286.00	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 650.00	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 11.99	Harbor Freight Tools 207 - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 60.93	Heartland Paper Company - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 336.27	Heartland Paper Company - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 637.00	Kone, Inc. - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 637.00	Kone, Inc. - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 100.00	Midland Mechanical Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 405.00	Sq *Gated Solutions - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 1,191.00	Sq *Rolling Right Door Se - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 810.00	Sq *Skyline Service - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 475.00	Sq *Skyline Services, Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 360.00	Stanley Steemer/Blngs - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 400.00	Stanley Steemer/Blngs - PCard
03/09/2020	ACH	U.S. Bank PCards	Facilities	\$ 491.00	West End Lock And Secur - PCard
03/09/2020	ACH	U.S. Bank PCards	Fleet	\$ 38.73	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Fleet	\$ 114.61	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Fleet	\$ 400.00	Noregon Systems - PCard
03/09/2020	ACH	U.S. Bank PCards	Fleet	\$ 500.00	Soi*Sbs Rochester Hill - PCard
03/09/2020	ACH	U.S. Bank PCards	Fleet	\$ 75.84	Wm Supercenter #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 17.50	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 176.26	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 14.95	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 39.44	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 27.72	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 108.90	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 14.95	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 15.41	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 29.16	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 188.80	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 15.24	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 9.11	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 2,272.23	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 9.11	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 192.84	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 33.02	Adobe Creative Cloud - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 19.99	Adobe Creative Cloud - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 23.88	Adobe Exportpdf Sub - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 14.99	Adobe Pdf Pack Subs - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 15.20	Ah Turf Specialties Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 28.85	Allianz Travel Ins - PCard

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03/09/2020	ACH	U.S. Bank PCards	General	\$ 363.29	Am Leonard - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 196.99	Amazon.Com*6Z9Bd52M3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 11.60	Amazon.Com*7C3Au3N13 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 37.99	Amazon.Com*9K2F92Uq3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 49.70	Amazon.Com*B445T1Qb3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 115.99	Amazon.Com*Da83G2Fo3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 164.14	Amazon.Com*G12O002Z3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 129.99	Amazon.Com*Me8Gx1Kk2 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 21.84	Amazon.Com*Mq77E4Op3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 13.98	Amazon.Com*N35Hd0Ko3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 61.74	Amazon.Com*Oy84L0RI3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 20.99	Amazon.Com*Sa8909Py3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 64.99	Amazon.Com*Sp4Fx4Kh3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 1,699.00	Amazon.Com*Yt8Uf15F3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 83.94	Amazon.Com*Zj54703R3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 49.44	Amazon.Com*Zu5Q13Qz3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 19.99	Amzn Mktp Us*0X75Y7Zx3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 14.27	Amzn Mktp Us*Bi74D90O3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 14.27	Amzn Mktp Us*Bi74D90O3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 14.70	Amzn Mktp Us*Bi74D90O3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 23.58	Amzn Mktp Us*C600Z35S3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 11.79	Amzn Mktp Us*Gw2N88P03 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 29.97	Amzn Mktp Us*Jq1Xg9Yr3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 144.01	Amzn Mktp Us*Jr1On6Xj3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 174.99	Amzn Mktp Us*Kj4Zr96W3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 64.75	Amzn Mktp Us*Pi8S49Qt3 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 29.98	Amzn Mktp Us*W44Ei5J33 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 15.00	Arbor Day Foundation - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 4.49	Billings Hardware & Se - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 7.29	Billings Hardware & Se - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 12.79	Billings Hardware & Se - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 481.00	Billings Ink And Toner, I - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 86.00	Billings Parks Company - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 40.90	Block And Company - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 466.31	Bloedorn Lumber Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 23.33	Bloedorn Lumber Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 149.00	Buddy Punch - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 76.50	Chalet Market - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 72.25	Chalet Market - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 101.70	City Brew Coffee Cb7 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 55.31	Costco Gas #0096 - PCard

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03/09/2020	ACH	U.S. Bank PCards	General	\$ 43.45	Costco Whse #0069 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 427.40	Delta Air 0062415937445 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 20.74	Denny Menholt Service - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 61.00	Dxp Enterprises - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 1,237.46	Econo Print - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 83.76	Efilemyforms.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 25.00	Facebk *5Cwbrtevj2 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 4.01	Facebk *9Trvnrvwj2 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 21.09	Facebk *Zw7Dxqjvj2 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 276.32	Fairmont Hot Springs Reso - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 60.00	Fbi National Academy Asso - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 300.33	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 291.49	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 291.49	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 174.65	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 2,499.99	Fitness Equipment Service - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 65.75	Gih*Globalindustrialeq - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 2,631.33	Gopher Sport - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 7.75	Graybar Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 146.00	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 31.75	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 87.87	Harbor Freight Tools 207 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 96.80	Heartland Paper Company - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 16.99	Heights Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 39.98	Heights Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 113.24	Homes To Suites By Hilton - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 180.90	Jimmy Johns - 1646 - E - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 31.48	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 161.96	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 13.49	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 15.98	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 74.97	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 13.98	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 14.32	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 16.99	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 12.98	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 15.04	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 7.77	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 7.99	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 14.01	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 39.13	Kings Ace Hdwe - PCard

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03/09/2020	ACH	U.S. Bank PCards	General	\$ 5.99	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 9.87	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 22.99	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 6.79	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 11.53	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 9.99	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 22.62	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 16.87	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 69.20	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 23.74	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 13.18	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 15.29	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 199.90	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 101.87	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 17.99	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 599.94	Lifetime.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 237.11	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 33.96	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 22.98	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 54.36	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 22.98	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 46.96	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 47.00	Main Street Printers - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ (90.00)	Meadow Green Sales - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 195.59	Meadow Green Sales - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 10.10	Midland Implement Co - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 116.51	Midland Implement Co - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 188.69	Midland Implement Co - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 194.46	Midland Implement Co - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 89.94	Modell'S Sporting Goods - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 42.86	Montana Brewing Company - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 16.55	Mt Gov Online Trnsctns - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 16.55	Mt Gov Online Trnsctns - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 36.98	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 97.67	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 27.15	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 30.98	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 30.98	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 13.25	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 52.96	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 33.76	Napa Store 3547001 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	General	\$ 25.87	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 30.98	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 18.86	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 264.76	Newegg Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 99.99	Nor*Northern Tool - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 64.80	Northwest Pipe Fittings, - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 20.00	Ntl Cntr For Safety - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 54.59	Office Depot #1080 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 6.23	Office Depot #1080 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 16.70	Office Depot #1080 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 21.60	Office Depot #1080 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 19.99	Office Depot #2135 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 36.99	Office Depot #2135 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 28.47	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 59.98	O'Reilly Auto Parts 1548 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 13.67	O'Reilly Auto Parts 1551 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 27.56	O'Reilly Auto Parts 1551 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 49.72	Orleans Hotel & Casino - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 169.00	Paypal *Estudyinfo - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 100.00	Paypal *Mucfa - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 1,280.00	Paypal *Ndrpa - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 45.00	Pepsicola Bottling Compan - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 427.63	Peterson Quality Off - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 88.00	Ratco Trailer And Hitch - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 518.00	Rei*Matthew Bender &Co - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 1,099.00	Samsclub.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 1,037.76	Samsclub.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 49.55	Selby'S - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 48.96	Shiptons Big R Heights - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 36.99	Shipton'S Big R-East - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 59.98	Shipton'S Big R-West - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 37.00	Smk*Surveymonkey.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 74.90	Snappyduds - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 79.99	Spectrum - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 58.00	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 6.98	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 64.06	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 19.90	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 59.70	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 39.80	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 31.17	Tacoma Screw Products B - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	General	\$ 235.88	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 18.20	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 61.82	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 36.94	Target 00013334 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 10.98	Target 00013334 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 20.00	Textmagic.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 20.00	Textmagic.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 21.76	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 31.84	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 52.34	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 25.97	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 21.72	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 26.23	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 189.28	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 15.44	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 88.95	The Home Depot 3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 16.00	The Rubber Stamp Shop, - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 1,099.79	Thomson West*Tcd - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 636.72	Thomson West*Tcd - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 355.57	Ultra Graphics, Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 667.43	Ultra Graphics, Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ (51.18)	Vermeer Rocky Mtn Billing - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 51.18	Vermeer Rocky Mtn Billing - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 63.80	Wheniwork.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 55.00	Wki*Cch Inc Cybersourc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 11.88	Wm Supercenter #2923 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 31.34	Wm Supercenter #2923 - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 150.00	Wpy*Jsec - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 19.00	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 12.00	Zeecreativeinc - PCard
03/09/2020	ACH	U.S. Bank PCards	General	\$ 12.00	Zeecreativeinc - PCard
03/09/2020	ACH	U.S. Bank PCards	IT Resources	\$ 115.00	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	IT Resources	\$ 56.70	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	IT Resources	\$ 210.00	Cbr*Kioware - PCard
03/09/2020	ACH	U.S. Bank PCards	IT Resources	\$ 149.95	Factoryoutletstore Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	IT Resources	\$ 34.50	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	IT Resources	\$ 317.25	Istorage Networks - PCard
03/09/2020	ACH	U.S. Bank PCards	IT Resources	\$ 400.00	Vrsn Dotgovregistration - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 73.05	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 980.85	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 3.64	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 1,178.00	Abdo Publishing Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 7.50	Ah Turf Specialties Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 7.98	Albertsons #0047 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 76.75	Amazon.Com*9641T2Ej3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 22.65	Amazon.Com*A949P6Ur3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 25.03	Amazon.Com*Af3Ee3Vd3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 49.99	Amazon.Com*Bo9F40393 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 22.53	Amazon.Com*E11H630U3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 9.99	Amazon.Com*Im38U9813 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 42.48	Amazon.Com*Pp4M44V03 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 24.99	Amazon.Com*Pz4Kr8Rt3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 24.30	Amazon.Com*T343U2Mh3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 11.82	Amazon.Com*T343U2Mh3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 25.94	Amazon.Com*T750X7233 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 4.83	Amazon.Com*Vo7186Wp3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 31.97	Amazon.Com*Yv5Zu25A3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 365.00	Amer Lib Assoc-Career - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ (13.98)	Amzn Mktp Us - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 41.99	Amzn Mktp Us*1875L6O53 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 11.70	Amzn Mktp Us*460Oa3Cl3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 151.92	Amzn Mktp Us*4S8D39Ge3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 5.99	Amzn Mktp Us*552Qx8Uv3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 17.92	Amzn Mktp Us*5F9B52Eg3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 65.68	Amzn Mktp Us*6183684J3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 66.67	Amzn Mktp Us*6R1X554T3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 19.98	Amzn Mktp Us*6V6Ql4E33 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 22.98	Amzn Mktp Us*6Z4Ve16Z3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 12.67	Amzn Mktp Us*8G9Eg0V53 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 389.26	Amzn Mktp Us*8H7An34X3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 33.94	Amzn Mktp Us*Cf1J50Su3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 16.24	Amzn Mktp Us*Cv6083Sv3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 32.62	Amzn Mktp Us*Ea1Gv02C3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 22.99	Amzn Mktp Us*Fl18X9W53 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 12.99	Amzn Mktp Us*Fl18X9W53 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 13.98	Amzn Mktp Us*Gv1Fn3ld3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 14.99	Amzn Mktp Us*Gv26J7833 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 39.79	Amzn Mktp Us*Hr2Jl1Bs3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 11.19	Amzn Mktp Us*Hz45N46B3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 30.72	Amzn Mktp Us*Hz45N46B3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 9.99	Amzn Mktp Us*Lj7508J83 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 34.94	Amzn Mktp Us*Lk0Jw72J3 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 99.97	Amzn Mktp Us*Me9T34R53 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 33.20	Amzn Mktp Us*Mh47F2Sm3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 17.88	Amzn Mktp Us*Nc6Te8B03 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 11.07	Amzn Mktp Us*Ne1Gp4Z03 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 14.32	Amzn Mktp Us*Ne1Gp4Z03 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 24.84	Amzn Mktp Us*O336Z2843 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 12.90	Amzn Mktp Us*Ot0Hr2Xp3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 36.68	Amzn Mktp Us*Pb6Q680U3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 20.89	Amzn Mktp Us*Pf3I49Ae3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 23.93	Amzn Mktp Us*Qt32A8S03 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 49.98	Amzn Mktp Us*Qz6Br5Uj3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 20.60	Amzn Mktp Us*Ra9D543C3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 44.36	Amzn Mktp Us*T62Lb76M3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 29.41	Amzn Mktp Us*U92K63A13 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 113.40	Amzn Mktp Us*Um87X3753 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 9.86	Amzn Mktp Us*Vh2H581D3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 69.95	Amzn Mktp Us*Vz55A75B3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 19.97	Amzn Mktp Us*Wu26Y2Em3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 15.95	Amzn Mktp Us*Xi6Aq7233 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 16.59	Amzn Mktp Us*Xt05B1Dx3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 16.69	Amzn Mktp Us*Xw6Uz4Ui3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 116.47	Amzn Mktp Us*Yj3Ym1F13 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 11.47	Amzn Mktp Us*Z37Vm2Qh3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 18.56	Amzn Mktp Us*Z61Jq2E23 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 4.99	Autozone #3772 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 527.94	B&H Photo 800-606-6969 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 15.66	Baskin #361615 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 5.99	Billings Hardware & Se - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 45.15	Bin 119 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 40.95	Bin 119 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 588.18	Brodart Supplies - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 12.95	Canva* 02595-0220680 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 75.00	Cengage Gale - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 121.87	Cengage Gale - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 57.50	Collaborative Summer Libr - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 8.99	Costco Whse #0069 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 170.50	Demco Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 20.00	Dollar Tree - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 8.00	Dollar Tree - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 261.04	Doubletree Hotels - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 153.72	Econo Print - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 30.31	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 365.00	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 305.00	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 10.25	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 314.10	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 1,033.39	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 735.00	High Point Networks, Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 245.00	High Point Networks, Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 535.17	Kb Commercial Products - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 207.85	Kb Commercial Products - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 19.98	Liberty & Vine Country St - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 100.00	Mt Premiere Ent. - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 20.00	Ntl Cntr For Safety - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 20.00	Ntl Cntr For Safety - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 68.58	Otc Brands Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 225.00	Paypal *Montanalibr - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 31.94	Pbs Distribution Llc #1 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 21.00	Raymond Geddes - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 333.00	Simply Family Magazine, I - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 25.00	Sq *This House Of B - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 52.00	Sq *Yellowstone Cou - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 104.00	Sq *Yellowstone Cou - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 220.00	Techsoup - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 13.93	The Mail Drop - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 12.64	Wal-Mart #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 13.68	Wal-Mart #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 5.97	Wal-Mart #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 7.73	Wal-Mart #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 13.26	Wal-Mart #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 5.46	Wal-Mart #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 28.74	Wal-Mart #2923 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 8.12	Wm Supercenter #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 15.49	Wm Supercenter #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 46.58	Wm Supercenter #2923 - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 942.00	World Book School And Lib - PCard
03/09/2020	ACH	U.S. Bank PCards	Library	\$ 254.00	Yellowstone Family Den - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 31.54	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 4.02	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 140.00	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 87.99	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 33.99	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 179.88	Adobe Acropro Subs - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 19.97	Albertsons #0038 - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 19.99	Albertsons #0038 - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 51.88	Amzn Mktp Us*6S48K6Uc3 - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 141.51	Fedex 91071397 - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 16.37	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 48.98	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 11.49	Lee Newspapers E Pay - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 200.00	Montana Society Of Certif - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 285.00	Montana Society Of Certif - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ (120.00)	Mt Conf Reg - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 120.00	Mt Conf Reg - PCard
03/09/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 139.90	Topz Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	Park District 1	\$ 913.45	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Park District 1	\$ 19.99	Adobe Creative Cloud - PCard
03/09/2020	ACH	U.S. Bank PCards	Park District 1	\$ 50.00	Facebk *Bhubhr2Uf2 - PCard
03/09/2020	ACH	U.S. Bank PCards	Park District 1	\$ 104.85	Midland Implement Co - PCard
03/09/2020	ACH	U.S. Bank PCards	Park District 1	\$ 99.00	Shortstack.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	Park District 1	\$ 81.00	Volgistics Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Park District 1	\$ 16.83	Volgistics Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 101.67	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 21.45	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 41.87	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 21.40	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 1,508.36	Ace Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 467.05	Ace Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 152.53	Billings Construction Sup - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 152.52	Billings Construction Sup - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 19.93	Fedex 91258759 - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 46.58	Fedex 91372981 - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 323.60	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 14.08	Kb Commercial Products - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 14.07	Kb Commercial Products - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 14.08	Kb Commercial Products - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 54.99	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 6.99	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 26.97	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 698.00	Kone, Inc. - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 698.00	Kone, Inc. - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 698.00	Kone, Inc. - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 372.40	Montana Int Sub Pymnt - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 323.99	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 45.00	Paypal *Hillsideele Eba - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 45.00	Paypal *Hillsideele Eba - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 45.00	Paypal *Hillsideele Eba - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 112.44	Schnitzer Steel Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 120.00	Sq *Skyline Services, Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 90.00	Sq *Skyline Services, Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Parking	\$ 320.00	Sq *Skyline Services, Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Parks Maint	\$ 382.82	1000Bulbs.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	Parks Maint	\$ 560.00	Industrial Coating S - PCard
03/09/2020	ACH	U.S. Bank PCards	Parks Maint	\$ 389.00	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Parks Maint	\$ 20.24	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Parks Maint	\$ 220.36	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Parks Maint	\$ 20.24	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Parks Maint	\$ 309.51	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Parks Maint	\$ 77.06	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Parks Maint	\$ 19.45	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Parks Programs	\$ 219.00	International Bronze Plaq - PCard
03/09/2020	ACH	U.S. Bank PCards	Phone System	\$ 20.86	Amzn Mktp Us*9C1Nc6493 - PCard
03/09/2020	ACH	U.S. Bank PCards	Phone System	\$ 15.99	Amzn Mktp Us*la0Kz3Lt3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Phone System	\$ 99.00	Apple.Com/Us - PCard
03/09/2020	ACH	U.S. Bank PCards	Phone System	\$ 267.60	Border States Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Phone System	\$ 97.66	Graybar Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 49.99	Costco Whse #0069 - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 60.86	Costco Whse #0069 - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 14.00	Fairfield Inn & Suites - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 117.31	Fairfield Inn & Suites - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 168.19	Jimmy Johns - 1646 - E - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 100.00	League Of American Wheel - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 16.00	The Rubber Stamp Shop, - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 135.00	Tinys Tavern Inc 2 - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 30.00	United 0161565678499 - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 30.00	United 0161566340275 - PCard
03/09/2020	ACH	U.S. Bank PCards	Planning	\$ 162.00	Wix.Com*606637211 - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 458.80	American Air0012112552589 - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 458.80	American Air0012112552590 - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 135.90	Amzn Mktp Us*6F58Y8Vv3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 733.97	Amzn Mktp Us*Td8Cz8U43 - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 90.00	Batteries+Bulbs #0253 - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 1,000.00	Conf Crime Agnst Women - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 122.91	Country Inn&Suites Bom - PCard

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03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 123.91	Country Inn&Suites Bom - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 122.91	Country Inn&Suites Bom - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 122.91	Country Inn&Suites Bom - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 600.00	Covert Track Group Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 626.40	Delta Air 0062419130748 - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 2,995.00	Iacis - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 300.00	Mcdonald'S F1249 - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 270.00	Sq *West Law Firm, P.C. - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 25.90	Travel Guard Group Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 398.40	United 0162492741405 - PCard
03/09/2020	ACH	U.S. Bank PCards	Police Programs	\$ 138.00	Vision Communications - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 183.98	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 96.94	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 334.85	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 150.28	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 218.22	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 401.91	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 205.99	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 239.98	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 365.67	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 611.72	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 157.89	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 99.37	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 36.62	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 253.55	49Er Communications Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 45.00	A1 Jds Lock - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 114.00	Aaim - Services - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 15.00	Aces - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Aces - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 676.08	Air Controls-Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 7.79	Albertsons #0630 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 73.93	Amazon.Com*Hp3565M53 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 75.48	Amazon.Com*Rq1E02U43 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 18.95	Amazon.Com*Tf28A9M63 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 43.24	Amazon.Com*Xx0Pa85P3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 292.29	Amazon.Com*Zj0502123 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 5.99	Amzn Mktp Us*2I37K2Z53 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 25.54	Amzn Mktp Us*385Vg1P03 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 56.97	Amzn Mktp Us*3H1Fh6C43 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 18.00	Amzn Mktp Us*9C1Nc6493 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 4.23	Amzn Mktp Us*E171K85O3 - PCard

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03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 44.00	Amzn Mktp Us*I615O3473 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 40.41	Amzn Mktp Us*Ka7Hk7Aj3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 111.94	Amzn Mktp Us*Ka7Hk7Aj3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 29.95	Amzn Mktp Us*Ka7Hk7Aj3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 999.99	Amzn Mktp Us*Mh3J47Yd3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 71.70	Amzn Mktp Us*N307B6R03 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 65.40	Amzn Mktp Us*On9Bb11R3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 38.14	Amzn Mktp Us*P77O25Y73 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 122.16	Animal Care Equipment And - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 657.59	Assembled Products Corpor - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 95.00	Att*Court Order Chgs - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 540.00	Ba Shields - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 315.00	Ba Shields - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 708.36	Balco Uniform Co Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 295.50	Best Friends Animal Hosp - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 418.50	Billings Army Navy Surplu - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 834.00	Calibre Press - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 289.00	Cellebrite Inc. - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 728.00	Cmc Rescue - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 295.00	Cmi Inc Moto - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 25.47	Costco Whse #0069 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 845.00	Creative Monograms Smb - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 367.00	Creative Monograms Smb - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,204.20	Dash Medical Gloves - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 386.40	Delta Air 0062419566353 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 336.40	Delta Air 0067501262614 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 336.40	Delta Air 0067501262615 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 140.93	Dmi* Dell Corp Bus - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 185.47	Dmi* Dell Corp Bus - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 229.85	Dmi* Dell Corp Bus - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	East Slope Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 835.87	Econo Print - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 41.95	Eqf*Talx Corporation - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 41.95	Eqf*Talx Corporation - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 122.60	Evident Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 48.00	Expedia 7520510690158 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 19.13	Facebk *V865Sqwsf2 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,015.56	Faro Technologies Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 63.95	Fedex 91258759 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 113.94	Fedex Offic16000016089 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 241.25	Fire Protection Pub - PCard

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03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 939.60	Fire Protection Pub - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 104.76	First Aid Supplies Onl - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 68.43	First Aid Supplies Onl - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 81.00	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 968.54	Galls - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 204.68	Galls - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 174.16	Galls - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 36.87	Galls - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 77.97	Golden Nugget Hotel Lv - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 77.97	Golden Nugget Hotel Lv - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 11.98	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 94.50	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 202.23	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 83.40	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 522.70	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 291.14	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 98.84	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 228.42	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 113.65	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 172.37	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 149.00	Havis Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 462.81	Hotel*Reservations.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 750.00	Iaai - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 116.67	Ims Alliance - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 144.20	In *Cynthia Boyer - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 144.20	In *Cynthia Boyer - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 144.20	In *Cynthia Boyer - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 75.00	In *Device Doctor - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,199.07	Int'L Code Council Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	Ipmba - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 50.51	Iron Mountain - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 154.00	Jacks Body Shop - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 126.00	Jimmy Johns - 1646 - E - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 69.25	Jimmy Johns - 1646 - M - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 78.83	Kb Commercial Products - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 48.54	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 79.59	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 90.27	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 20.48	Lockwood Ace Hardware - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 99.00	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 800.00	Modern Day Sniper - PCard

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Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 25.00	National Registry Emt - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 25.00	National Registry Emt - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 25.00	National Registry Emt - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 25.00	National Registry Emt - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 20.00	National Registry Emt - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 25.00	National Registry Emt - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 45.00	North American Police - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 45.00	North American Police - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 448.05	Office Depot #2135 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 27.98	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 74.12	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 199.98	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 455.00	Pcm 800-5556255 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 288.91	Pcm 800-5556255 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 228.56	Pcm 800-5556255 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 476.00	Pcm 800-5556255 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 152.37	Pcm 800-5556255 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,272.61	Pcm 800-5556255 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,867.24	Peterson Quality Off - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 375.00	Pierce Mfg - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 750.00	Pierce Mfg - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 750.00	Pierce Mfg - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 750.00	Pierce Mfg - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,000.00	Pierce Mfg - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 151.93	Planet Hollywd Adv Depo - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 70.43	Pnta Retail - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,633.28	Redawning* Expedia - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 989.91	Rock N Rescue - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 363.46	Rom Corporation - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 229.74	Sams Club #4805 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 36.76	Samsclub #4805 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 46.80	Samsclub #4805 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 557.28	Security Equipment Corp - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 31.64	Sinclair Friendly'S - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 252.84	Sirchie Finger Print Labo - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 17.37	Sirchie Finger Print Labo - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 221.38	Spectrum - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 200.00	Speedy Glass 9131 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 80.00	Sq *Cpr Cell Phone Repair - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 200.00	Sq *Montana Association O - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 75.00	Sq *Montana Fire Ch - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 308.47	State Chemic*State Che - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 236.70	Target 00001719 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 599.50	The Public Safety Stor - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 30.24	The Ups Store 2594 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 209.50	Tlo Transunion - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 486.40	United 0162495117273 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 486.40	United 0162495117274 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 486.40	United 0162495117275 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 751.40	United 0167440872081 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 17.00	Universal Awards - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 414.00	Universal Awards - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 11.50	Universal Awards - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 33.00	Universal Awards - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 8.00	Universal Awards - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 24.78	Ups*000000W219W8030 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 29.92	Ups*000000W219W8040 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 11.59	Ups*000000W219W8050 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 49.29	Ups*000000W219W8060 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 67.31	Ups*000000W219W8070 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 37.96	Valet Today Cleaners - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 76.94	Wal-Mart #2923 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 15.98	Wal-Mart #2923 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 5.96	Wal-Mart #2923 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 231.50	West End Lock And Secur - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 127.50	West End Lock And Secur - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 27.36	Wm Supercenter #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 250.36	Wpsg- Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 472.03	Wpsg- Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 50.50	Wpsg- Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Wpy*Dli Erd - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 19.99	Www.Reservations.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 148.73	Yellowstone County Treas - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 23.23	Yellowstone County Treas - PCard
03/09/2020	ACH	U.S. Bank PCards	Public Safety	\$ 41.80	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 150.24	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 51.00	American Water Technol - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 265.10	Billings Construction Sup - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 25.00	Dxp Enterprises - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 233.97	Econo Print - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 63.35	Econo Print - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 392.67	Fastenal Company 01Mtbll - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 216.71	Fastenal Company 01Mtbll - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 13.69	Fedex 390367578635 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 71.64	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 728.00	Hcl Truck Equipment - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 18.93	Kb Commercial Products - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 31.49	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 114.95	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 119.40	Lithia Cjd Of Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 24.96	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 293.16	Mac Tools - Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 348.36	Myers Tire Supply.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 13.00	Nc The Cat Rental St - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 232.80	Norco Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 69.38	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 19.99	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 19.92	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 390.96	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 200.00	Ratco Trailer And Hitch - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 106.47	Schnitzer Steel Billings - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 432.78	Sherwin Williams 703203 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 299.47	Sherwin Williams 703203 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 544.49	Sherwin Williams 703203 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 1,156.24	Sherwin Williams 703203 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 59.86	Shipton'S Big R-East - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 359.98	Shipton'S Big R-West - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 132.36	Six Robblees No 6 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 38.60	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 24.78	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 10.40	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 63.58	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 457.96	Titan Machinery - Billin - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 287.66	Titan Machinery - Billin - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 542.60	Ultra Graphics, Llc - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 50.00	Vannoy Metal Works - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 61.88	Wal-Mart #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 23.23	Yellowstone County Treas - PCard
03/09/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 657.28	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 312.18	Auto Trim Design - PCard

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03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 46.43	Awg 3575 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 64.96	Billings Construction Sup - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 25.88	Billings Hardware & Se - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 267.87	Border States Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 68.59	City Of Billings Pud - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 1,250.00	Cues, Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 585.74	D & D Transport Refrig - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 180.72	D & D Transport Refrig - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 170.94	D & D Transport Refrig - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 84.84	Edge Construction Supp - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 88.86	Fedex 390141871210 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 247.32	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 648.00	Grand Lumber Company - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 22.49	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 157.81	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 31.92	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 10.16	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 21.00	Macon Supply Billings 308 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 27.50	Macon Supply Billings 308 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ (50.00)	Midland Implement Co - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 99.16	Midland Implement Co - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 79.21	Norco Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 36.23	Norco Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 64.09	Norco Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 33.08	Norco Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 735.97	Office Depot #1080 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 457.11	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 178.69	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 25.98	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 83.88	O'Reilly Auto Parts 1551 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 70.69	O'Reilly Auto Parts 1551 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 209.28	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 66.04	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 121.85	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 568.77	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 59.79	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 81.27	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 105.00	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 2.99	Radio Shack - Mt - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 17.99	Shipton'S Big R-East - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 49.62	Tacoma Screw Products B - PCard

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03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 70.75	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 217.78	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 23.28	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 56.84	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 6.68	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ (22.64)	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 41.62	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 12.40	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 8.77	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 156.97	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 12.08	Ups (800) 811-1648 - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 83.41	Yellowstone County Treas - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 23.22	Yellowstone County Treas - PCard
03/09/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 129.59	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 238.28	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 116.74	Aaim - Services - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 136.00	Accent Print Shop - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ (119.00)	Amazon Prime - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 119.00	Amazon Prime*V70340I13 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 11.57	Amazon.Com*072Mg6Z33 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 304.95	Amazon.Com*S30Np1Vj3 Amzn - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 69.35	Amzn Mktp Us*0Y2Kl4Ou3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 149.17	Amzn Mktp Us*Hx5Lf1Db3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 69.98	Amzn Mktp Us*M988Q1An0 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 9.99	Amzn Mktp Us*M988Q1An0 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 25.00	Amzn Mktp Us*M988Q1An0 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 8.99	Amzn Mktp Us*U04Tk3Xv3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 35.53	Amzn Mktp Us*Yk72L20G3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 42.39	Costco Whse #0069 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 28.73	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 6.50	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 9.58	Graybar Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 63.18	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 15.00	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 7.57	Hose & Rubber Supply Blg - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 9.95	Kb Commercial Products - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 5.26	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 165.50	Marketing Specialtites - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 10.23	Napa Store 3547001 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 44.39	Sams Club #4805 - PCard
03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 365.00	Sq *Billings Carpet & Wat - PCard

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03/09/2020	ACH	U.S. Bank PCards	Transit	\$ 17.32	Wal-Mart #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 58.88	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 56.69	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 342.65	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 104.36	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 43.28	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 30.43	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 28.83	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 4.86	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 14.99	Adobe Acropro Subs - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 16.56	Albertsons #4041 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 25.49	Amzn Mktp Us*Ye5L297Y3 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 939.82	Anixter/Clark/Tri-Ed - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 969.86	Anixter/Clark/Tri-Ed - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 1,695.95	Anixter/Clark/Tri-Ed - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 468.00	Border States Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 22.42	Carquest 3103 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 8.38	Carquest 3103 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 180.50	City Of Billings Pud - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 613.73	Cni Manufacturing Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 540.00	Creative Orginizational D - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 14.00	Edge Construction Supp - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 175.00	Exor - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 516.03	Expedia 71004063883258 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 31.25	Exxonmobil 45943479 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 2.14	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 0.89	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 16.36	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 9.69	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 281.82	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 1,104.00	Hach Company - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 928.46	Hach Company - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 195.44	Hach Company - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 6.00	Harbor Freight Tools 207 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 191.64	High Country Fusion Compa - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 50.88	Hose & Rubber Supply Blg - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 749.00	Humanscale - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 30.00	In *Device Doctor - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 10.78	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 516.00	Lous Gloves Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 46.00	Macon Supply Billings 308 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 30.13	Midland Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 48.86	Midland Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 137.01	Midland Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 74.44	Midland Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 169.22	Monoprice, Inc. - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 350.99	Newegg Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 49.28	Norco Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 17.86	Northwest Industrial Supp - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 221.55	Northwest Industrial Supp - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ (20.00)	Northwest Pipe Fittings, - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 80.54	Northwest Pipe Fittings, - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 222.58	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 160.20	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 492.75	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 301.53	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 30.09	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 44.90	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 14.99	O'Reilly Auto Parts 1548 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 10.82	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 2.49	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 5.35	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 61.72	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 2.50	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 38.00	Selby'S - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ (38.00)	Selby'S - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 139.94	Shipton'S Big R-East - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 3.99	Shipton'S Big R-East - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 71.50	Superior Water Solutions - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 39.08	The Home Depot 3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 17.99	Walgreens #10652 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 29.88	Wm Supercenter #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 1,379.04	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 247.42	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 19.00	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 186.96	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Wastewater	\$ 250.42	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 18.90	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 113.38	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 121.98	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 60.85	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 88.32	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 43.24	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 10.14	360 Office Solutions Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 17.98	Amzn Mktp Us*9C1Nc6493 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 40.00	Batteries+Bulbs #0253 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 16.99	Best Buy 00005926 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 468.00	Border States Electric - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 479.92	Cable & Wireless Techn - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 12.58	Carquest 3103 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 33.62	Carquest 3103 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 540.00	Creative Organizational D - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 10.04	Edge Construction Supp - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 175.00	Exor - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 516.03	Expedia 71004063883258 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 55.40	Fastenal Company 01Mtbl - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 42.26	Fedex 390168513010 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 22.22	Ferguson Ent #3027 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 5.76	Ferguson Ent #3027 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 571.00	Ferguson Ent #3027 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 5.50	Fishers Technology - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 2.68	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 3.22	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 394.68	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 5.36	Fps/Mountain Alarm - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 87.82	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 47.52	Grainger - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 247.06	Hanson Chemical - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 21.98	Harbor Freight Tools 207 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 8.99	Harbor Freight Tools 207 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 7.98	Harbor Freight Tools 207 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 955.50	Hawkins Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 145.80	Hawkins Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 1,735.00	Hawkins Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 287.46	High Country Fusion Compa - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 76.33	Hose & Rubber Supply Blg - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 22.95	Hose & Rubber Supply Blg - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 35.00	Hose & Rubber Supply Blg - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 22.48	Hose & Rubber Supply Blg - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 66.30	Hydraulicsdirect.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 105.07	Idexx Distribution Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 73.06	Idexx Distribution Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 24.99	Kings Ace Hdwe - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 38.96	Kings Ace Hdwe - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 228.36	Lowes #00319* - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 69.00	Macon Supply Billings 308 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 915.94	Millipore *Americas - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 83.95	Millipore *Americas - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 79.12	Motion Industries Mt01 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 28.58	Motion Industries Mt01 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 2.80	Mountain Supply - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 17.00	Mountain Supply - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 120.00	Mt Conf Reg - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 140.00	Mt Gov Online Trnsctns - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 350.99	Newegg Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 73.92	Norco Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 26.78	Northwest Industrial Supp - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 55.42	Northwest Industrial Supp - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 147.57	Northwest Industrial Supp - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 82.92	Northwest Pipe Fittings, - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 318.81	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 39.68	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 39.91	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 132.67	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 204.90	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 306.94	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 67.00	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 76.20	Northwest Scientific Inc - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 239.81	Office Depot #1080 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 46.39	Office Depot #2619 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 183.55	Office Depot #450 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 2,686.16	Osi Batteries - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 3.74	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 8.02	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 92.57	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 16.22	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 3.74	Pacific Steel #02 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 619.00	Perkinelmer 285438 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 678.60	Perkinelmer 285438 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 889.00	Reflexanaly - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ (57.00)	Selby'S - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 57.00	Selby'S - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 24.81	Sherwin Williams 703203 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 5.99	Shipton'S Big R-East - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 73.95	Sp * Amind.Com - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 215.95	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 60.68	Tacoma Screw Products B - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 145.26	The Home Depot #3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 58.62	The Home Depot 3101 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ (23.36)	Tw Enterprises - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 89.64	Wm Supercenter #1956 - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 1,289.15	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 28.21	Yellowstone Valley Elect - PCard
03/09/2020	ACH	U.S. Bank PCards	Water	\$ 762.30	Zoro Tools Inc - PCard
03/09/2020	831639	Valmont Industries	Street/Traffic	\$ 2,537.00	CD2170145 PO NUM 309243
03/09/2020	831644	Yellowstone Co Imp	General	\$22,293.00	Front mount 4wd mower with 72" deck (unit 1665 is being traded in towards th
03/09/2020	831644	Yellowstone Co Imp	Parking	\$ 40.54	10621552
03/09/2020	831644	Yellowstone Co Imp	Wastewater	\$ 2,391.72	7802 MOTOR KIT
03/09/2020	831644	Yellowstone Co Imp	Wastewater	\$ 330.07	NONSTOCKING ITEMS-P.U.D.
03/09/2020	831644	Yellowstone Co Imp	Wastewater	\$ (2,391.72)	Return Parts
03/09/2020	831644	Yellowstone Co Imp	Water	\$ (202.05)	Return Parts

e purchase of a new mower per ERP 2020)

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Payment of Claims for the week of March 16, 2020

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

Presentation: No

PROBLEM/ISSUE STATEMENT

Claims in the amount of \$2,305,552.71 have been audited and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

City Check Payment Approval Process

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the Department Director or designee must perform an initial review and approval of the purchase. The number of approvals within the Department can vary based upon the size of the Department, but no less than one approver within each Department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director.

If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES ANALYZED

- No other alternative were analyzed

FINANCIAL IMPACT

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

RECOMMENDATION

Staff recommends Council approve the Payment of Claims.

APPROVED BY CITY ADMINISTRATOR

Attachments

councilmemo03162020

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/16/2020	831649	5 Star Industries LLC	Solid Waste	\$ 13,250.00	Front Load Metal Dumpsters for Commercial Businesses 8575
03/16/2020	831649	5 Star Industries LLC	Solid Waste	\$ 9,850.00	Front Load Metal Dumpsters for Commercial Businesses 8576
03/16/2020	831650	A & E Architects, PC	Wastewater	\$ 12,063.29	WO 19-16 Belknap Office Remodel; 1900607 Pmt 4
03/16/2020	831650	A & E Architects, PC	Water	\$ 51,427.71	WO 19-16 Belknap Office Remodel; 1900607 Pmt 4
03/16/2020	831652	Ace Electric Inc	Water	\$ 11,781.00	WO 19-37 WTP High Service Pump Station H2-2 Pump Replacement
03/16/2020	831654	Action Electric	Radio	\$ 2,546.00	SWORDS TWR: 200A FULLY AUTOMATIC TRANSFER SWITCH
03/16/2020	831669	Beartooth Environmental	Solid Waste	\$ 4,630.00	Hazardous waste removal 9900
03/16/2020	831669	Beartooth Environmental	Solid Waste	\$ 3,735.23	Hazardous waste removal 9900B
03/16/2020	831669	Beartooth Environmental	Solid Waste	\$ 2,303.70	Hazardous Waste Removal 9902
03/16/2020	831669	Beartooth Environmental	Solid Waste	\$ 4,418.83	Hazardous Waste Removal 9943
03/16/2020	831672	Big Sky Linen & Uniform	Airport	\$ 98.28	Airport Building Maintenance and Operations uniform cleaning. Mops/rags.
03/16/2020	831672	Big Sky Linen & Uniform	Airport	\$ 153.91	Airport Building Maintenance and Operations uniform cleaning. Mops/rags.
03/16/2020	831672	Big Sky Linen & Uniform	Airport	\$ 397.38	Airport Building Maintenance and Operations uniform cleaning. Mops/rags.
03/16/2020	831672	Big Sky Linen & Uniform	Public Safety	\$ 268.97	1076/FIRE & 911 LINEN SERVICE, FEBRUARY 2020
03/16/2020	831672	Big Sky Linen & Uniform	Public Safety	\$ 30.00	1076/FIRE & 911 LINEN SERVICE, FEBRUARY 2020
03/16/2020	831672	Big Sky Linen & Uniform	Solid Waste	\$ 2,026.98	Uniforms for Solid Waste and Landfill 25002/250012
03/16/2020	831672	Big Sky Linen & Uniform	Solid Waste	\$ 1,763.98	Uniforms for Solid Waste and Landfill 25002/250012
03/16/2020	831672	Big Sky Linen & Uniform	Street/Traffic	\$ 937.60	2300-00001 feb 2020 clothing rental
03/16/2020	831672	Big Sky Linen & Uniform	Wastewater	\$ 152.45	9390 3-2-20 FLOOR MATS
03/16/2020	831672	Big Sky Linen & Uniform	Water	\$ 457.37	9390 3-2-20 FLOOR MATS
03/16/2020	831674	Billings Bench Water Assn	General	\$ 9,112.00	water rental member for 272 acres
03/16/2020	831676	Billings Depot Inc	Engineering	\$ 11,235.60	April Depot Rent
03/16/2020	831676	Billings Depot Inc	P.W. Admin	\$ 2,808.90	April Depot Rent
03/16/2020	831681	Brenntag Pacific Inc	Airport	\$ 4,342.10	Invoice #BPI28374. Street De-Ice Fluid
03/16/2020	831681	Brenntag Pacific Inc	Wastewater	\$ 6,613.00	BPI269399; CHEMICALS
03/16/2020	831685	Burns & McDonnell Eng	Water	\$ 6,172.46	WO 19-42 West End Water Treatment Plant Project; 118386-1
03/16/2020	831686	Business Tax Section	Solid Waste	\$ 5,402.71	WO 17-12 Landfill Reconfiguration; Pmt 12
03/16/2020	831686	Business Tax Section	Storm Sewer	\$ 100.00	WO 17-07 Hilltop Rd & Aronson Ave Storm Drain
03/16/2020	831686	Business Tax Section	Storm Sewer	\$ 124.12	WO 19-08 N 24th & 8th Ave N Storm Drain Replacement;RetRel 1F
03/16/2020	831686	Business Tax Section	Tax Incrmnt S	\$ 3,973.31	Police Evidence Building
03/16/2020	831686	Business Tax Section	Water	\$ 119.00	WO 19-37 WTP High Service Pump Station H2-2 Pump Replacement
03/16/2020	831690	Century Link	Phone System	\$ 3,000.00	406-657-8377 Main System Centrex
03/16/2020	831695	Chicago Title of MT	CDBG	\$ 10,000.00	FTHB Caleb Stauffer 706 Avenue F
03/16/2020	831698	Civicplus	Airport	\$ 287.96	Quarterly Civic Send Airport
03/16/2020	831698	Civicplus	Airport	\$ 564.35	Quarterly Custom Mobile App Fee Airport
03/16/2020	831698	Civicplus	IT Resources	\$ 287.96	Quarterly CivicSend IT
03/16/2020	831698	Civicplus	IT Resources	\$ 6,137.78	Quarterly Hosting & Support Fees
03/16/2020	831698	Civicplus	IT Resources	\$ 78.75	SSL Certificate Quarterly Fee Renewal
03/16/2020	831700	Community Seven	General	\$ 14,082.75	Peg Fees Oct 1 to Dec 31, 2019
03/16/2020	831703	Crescent Electric Supply	Street/Traffic	\$ 111.88	inv#S507652590 cable ties for signals
03/16/2020	831703	Crescent Electric Supply	Street/Traffic	\$ 1,760.00	S507564764.001 PO NUM 310031

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/16/2020	831703	Crescent Electric Supply	Street/Traffic	\$ 1,293.35	S507587020.002 PO NUM 310033
03/16/2020	831703	Crescent Electric Supply	Street/Traffic	\$ 528.67	S507602255.002 PO NUM 310032
03/16/2020	831704	Cummins Rocky Mt	Solid Waste	\$ 25.19	23493
03/16/2020	831704	Cummins Rocky Mt	Transit	\$ 30,895.84	38-23527
03/16/2020	831704	Cummins Rocky Mt	Transit	\$ 185.00	38-23637
03/16/2020	831704	Cummins Rocky Mt	Transit	\$ 6.26	38-23638
03/16/2020	831704	Cummins Rocky Mt	Transit	\$ 7.54	38-23638 PO NUM 310048
03/16/2020	831704	Cummins Rocky Mt	Transit	\$ 73.17	38-23738
03/16/2020	831708	Dell Computer L P	Engineering	\$ 5,135.39	Qty.5 i7 processors, 16GB RAM, 512GB SSD, Media card -Eng
03/16/2020	831708	Dell Computer L P	Planning	\$ 2,793.82	Qty.2 Dell i7 processors, 16GB RAM, 256GB SSD
03/16/2020	831708	Dell Computer L P	Wastewater	\$ 2,065.97	10375662523;TRP PROGRAMMING COMPUTERS FOR SERVER ROOM
03/16/2020	831708	Dell Computer L P	Water	\$ 2,065.97	10375662523;TRP PROGRAMMING COMPUTERS FOR SERVER ROOM
03/16/2020	831709	Denny Menholt Frontier	Capital Replace	\$ 30,589.35	White/Grey Interior 3/4 Ton 4-wheel drive extended CAB Long Box Pickup
03/16/2020	831709	Denny Menholt Frontier	Public Safety	\$ 83.28	126571
03/16/2020	831711	Desert Mt Corp	Street/Traffic	\$ 4,912.35	inv#19-73394 ice slicer used to melt snow on streets
03/16/2020	831711	Desert Mt Corp	Street/Traffic	\$ 4,883.10	inv#19-73395 ice slicer used to melt snow on streets
03/16/2020	831711	Desert Mt Corp	Street/Traffic	\$ 3,642.71	inv#19-73396 ice slicer used to melt snow on streets
03/16/2020	831711	Desert Mt Corp	Street/Traffic	\$ 5,364.36	inv#19-73397 ice slicer used to melt snow on streets
03/16/2020	831713	Dixie Petro-Chem	Water	\$ 3,752.00	Bulk Chlorine
03/16/2020	831714	DOWL	Arterial Streets	\$ 66,831.79	WO 20-12 S 32nd St W (King Ave W to Gabel); 3-4051.21836.01 Pmt 3
03/16/2020	831714	DOWL	Storm Sewer	\$ 225.00	WO 17-26 62nd & Rimrock Stormwater Detention Pond
03/16/2020	831715	Eaton Corporation	Wastewater	\$ 4,835.00	2 Parallel UPS Units & Billings System Power Backup
03/16/2020	831715	Eaton Corporation	Water	\$ 14,505.00	2 Parallel UPS Units & Billings System Power Backup
03/16/2020	831727	Guardian Security	Library	\$ 9,026.30	505 December 2019 Security
03/16/2020	831727	Guardian Security	Library	\$ 9,640.74	508 January 2020 Security
03/16/2020	831727	Guardian Security	Library	\$ 9,470.87	519 February 2020 security
03/16/2020	831732	HDR, Inc.	Solid Waste	\$ 58,443.87	WO 17-12 Landfill Drop-off Facility; 1200250140 Pmt 31
03/16/2020	831732	HDR, Inc.	Water	\$ 13,721.10	WO 18-23 Water Master Plan Update; 1200248696 Pmt 13
03/16/2020	831732	HDR, Inc.	Water	\$ 130,955.87	WO 19-12 West End Reservoir; 1200250070 Pmt 10
03/16/2020	831733	High Point Networks	IT Resources	\$ 6,801.00	EX3400-48P Switch w/ 3yr support
03/16/2020	831733	High Point Networks	Phone System	\$ 2,152.00	Qty.8 Passive Cable Stacking and SPF Modules
03/16/2020	831733	High Point Networks	Phone System	\$ 8,249.35	ST100A switch for Belknap and ST24A for BOC
03/16/2020	831737	Iaff	Payroll Clearing	\$ 5,063.88	Payroll Summary
03/16/2020	831739	InfoSend Inc	P.W. Admin	\$ 12,769.71	167974; MONTHLY STATEMENT PRINTING AND MAILING
03/16/2020	831739	InfoSend Inc	P.W. Admin	\$ 3,116.41	167974; MONTHLY STATEMENT PRINTING AND MAILING
03/16/2020	831740	Ingram Library Services	Library	\$ 225.05	43891433
03/16/2020	831740	Ingram Library Services	Library	\$ 17.10	43908478
03/16/2020	831740	Ingram Library Services	Library	\$ 202.60	43908478
03/16/2020	831740	Ingram Library Services	Library	\$ 4.79	43908479
03/16/2020	831740	Ingram Library Services	Library	\$ 15.92	43908480
03/16/2020	831740	Ingram Library Services	Library	\$ 23.94	43908481

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/16/2020	831740	Ingram Library Services	Library	\$ 19.18	43908482
03/16/2020	831740	Ingram Library Services	Library	\$ 73.14	43908483
03/16/2020	831740	Ingram Library Services	Library	\$ 27.75	43908484
03/16/2020	831740	Ingram Library Services	Library	\$ 10.19	43908484
03/16/2020	831740	Ingram Library Services	Library	\$ 80.21	43926545
03/16/2020	831740	Ingram Library Services	Library	\$ 17.69	43926546
03/16/2020	831740	Ingram Library Services	Library	\$ 10.02	43926547
03/16/2020	831740	Ingram Library Services	Library	\$ 22.46	43926548
03/16/2020	831740	Ingram Library Services	Library	\$ 33.51	43943600
03/16/2020	831740	Ingram Library Services	Library	\$ 49.35	43943600
03/16/2020	831740	Ingram Library Services	Library	\$ 55.44	43943601
03/16/2020	831740	Ingram Library Services	Library	\$ 229.45	43962408
03/16/2020	831740	Ingram Library Services	Library	\$ 273.42	43962408
03/16/2020	831740	Ingram Library Services	Library	\$ 27.19	43962408
03/16/2020	831740	Ingram Library Services	Library	\$ 15.93	43962408
03/16/2020	831740	Ingram Library Services	Library	\$ 33.04	43962409
03/16/2020	831740	Ingram Library Services	Library	\$ 67.63	43962410
03/16/2020	831740	Ingram Library Services	Library	\$ 32.26	43962411
03/16/2020	831740	Ingram Library Services	Library	\$ 19.25	43962411
03/16/2020	831740	Ingram Library Services	Library	\$ 35.00	43962412
03/16/2020	831740	Ingram Library Services	Library	\$ 10.00	43962412
03/16/2020	831740	Ingram Library Services	Library	\$ 9.59	43962413
03/16/2020	831740	Ingram Library Services	Library	\$ 14.99	43975626
03/16/2020	831740	Ingram Library Services	Library	\$ 135.85	43975627
03/16/2020	831740	Ingram Library Services	Library	\$ 19.16	43975628
03/16/2020	831740	Ingram Library Services	Library	\$ 15.93	43975629
03/16/2020	831740	Ingram Library Services	Library	\$ 24.75	43975630
03/16/2020	831740	Ingram Library Services	Library	\$ 37.76	43975630
03/16/2020	831740	Ingram Library Services	Library	\$ 15.93	43975631
03/16/2020	831740	Ingram Library Services	Library	\$ 15.34	43975632
03/16/2020	831740	Ingram Library Services	Library	\$ 98.07	43975633
03/16/2020	831740	Ingram Library Services	Library	\$ 20.62	43979393
03/16/2020	831740	Ingram Library Services	Library	\$ 13.75	43979394
03/16/2020	831740	Ingram Library Services	Library	\$ 13.75	43979395
03/16/2020	831740	Ingram Library Services	Library	\$ 10.61	43979396
03/16/2020	831740	Ingram Library Services	Library	\$ 9.32	43979397
03/16/2020	831740	Ingram Library Services	Library	\$ 267.43	43979397
03/16/2020	831740	Ingram Library Services	Library	\$ 16.49	43979397
03/16/2020	831740	Ingram Library Services	Library	\$ 121.66	43979397
03/16/2020	831740	Ingram Library Services	Library	\$ 13.66	43979397
03/16/2020	831740	Ingram Library Services	Library	\$ 44.69	43979398

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03/16/2020	831740	Ingram Library Services	Library	\$ 140.21	43979398
03/16/2020	831740	Ingram Library Services	Library	\$ 157.65	43979398
03/16/2020	831740	Ingram Library Services	Library	\$ 45.56	43979399
03/16/2020	831740	Ingram Library Services	Library	\$ 19.22	43979400
03/16/2020	831740	Ingram Library Services	Library	\$ 31.26	44044859
03/16/2020	831740	Ingram Library Services	Library	\$ 16.51	44044860
03/16/2020	831740	Ingram Library Services	Library	\$ 4.79	44044861
03/16/2020	831740	Ingram Library Services	Library	\$ 50.28	44044862
03/16/2020	831740	Ingram Library Services	Library	\$ 15.92	44044863
03/16/2020	831740	Ingram Library Services	Library	\$ 14.99	44044864
03/16/2020	831740	Ingram Library Services	Library	\$ 15.92	44044864
03/16/2020	831740	Ingram Library Services	Library	\$ 36.93	44044864
03/16/2020	831740	Ingram Library Services	Library	\$ 15.91	44044865
03/16/2020	831740	Ingram Library Services	Library	\$ 15.34	44044865
03/16/2020	831740	Ingram Library Services	Library	\$ 15.34	44044866
03/16/2020	831740	Ingram Library Services	Library	\$ 10.61	44044867
03/16/2020	831740	Ingram Library Services	Library	\$ 135.95	44044868
03/16/2020	831736	I-State Truck, Inc.	Solid Waste	\$ 794.94	C251285020.01
03/16/2020	831736	I-State Truck, Inc.	Solid Waste	\$ 45.00	C251285020.01
03/16/2020	831736	I-State Truck, Inc.	Solid Waste	\$ 215.58	C251285656.01
03/16/2020	831736	I-State Truck, Inc.	Solid Waste	\$ 168,134.98	New Water Truck for the Landfill plus warranty and options
03/16/2020	831736	I-State Truck, Inc.	Street/Traffic	\$ 189.47	C251285669.01
03/16/2020	831746	Kadrmass Lee & Jackson	Arterial Streets	\$ 38,020.50	WO 20-15 Wicks Lane Improvements Project
03/16/2020	831746	Kadrmass Lee & Jackson	Water	\$ 3,053.00	WO 19-01 South Side Triangle Water Main Replacement
03/16/2020	831753	Mailing Technical Services	Central Serv	\$ 5,448.41	February 2020 MTS invoices
03/16/2020	831755	Marshall & Associates	Building Insp	\$ 1,836.00	19-23483 R2; ANNUAL SOFTWARE SUBSCRIPTION RENEWAL
03/16/2020	831755	Marshall & Associates	CDBG	\$ 204.00	19-23483 R2; ANNUAL SOFTWARE SUBSCRIPTION RENEWAL
03/16/2020	831755	Marshall & Associates	Engineering	\$ 1,632.00	19-23483 R2; ANNUAL SOFTWARE SUBSCRIPTION RENEWAL
03/16/2020	831755	Marshall & Associates	General	\$ 816.00	19-23483 R2; ANNUAL SOFTWARE SUBSCRIPTION RENEWAL
03/16/2020	831755	Marshall & Associates	General	\$ 2,448.00	19-23483 R2; ANNUAL SOFTWARE SUBSCRIPTION RENEWAL
03/16/2020	831755	Marshall & Associates	Planning	\$ 408.00	19-23483 R2; ANNUAL SOFTWARE SUBSCRIPTION RENEWAL
03/16/2020	831755	Marshall & Associates	Street/Traffic	\$ 14,892.00	19-23483 R2; ANNUAL SOFTWARE SUBSCRIPTION RENEWAL
03/16/2020	831755	Marshall & Associates	Wastewater	\$ 979.00	19-23483 R2; ANNUAL SOFTWARE SUBSCRIPTION RENEWAL
03/16/2020	831755	Marshall & Associates	Water	\$ 1,836.00	19-23483 R2; ANNUAL SOFTWARE SUBSCRIPTION RENEWAL
03/16/2020	831755	Marshall & Associates	Water	\$ 1,469.00	19-23483 R2; ANNUAL SOFTWARE SUBSCRIPTION RENEWAL
03/16/2020	831759	Montana CSED	Payroll Clearing	\$ 3,056.82	Payroll Summary
03/16/2020	831760	Montana Dakota Utilities	EOC 911	\$ 36.18	082 939 8378 2/911 CENTER STANDBY GENERATOR NATURAL GAS
03/16/2020	831760	Montana Dakota Utilities	General	\$ 106.80	112 138 9381 8
03/16/2020	831760	Montana Dakota Utilities	General	\$ 144.80	703 760 1000 8
03/16/2020	831760	Montana Dakota Utilities	General	\$ 32.38	879 660 1000 8
03/16/2020	831760	Montana Dakota Utilities	General	\$ 415.12	902 360 1000 6

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03/16/2020	831760	Montana Dakota Utilities	Public Safety	\$ 372.19	307 111 5825 0
03/16/2020	831760	Montana Dakota Utilities	Public Safety	\$ 302.98	672 860 1000 3
03/16/2020	831760	Montana Dakota Utilities	Public Safety	\$ 1,161.89	819 360 1000 8
03/16/2020	831760	Montana Dakota Utilities	Public Safety	\$ 193.60	958 650 1000 3
03/16/2020	831760	Montana Dakota Utilities	Public Safety	\$ 18.36	FIRE6: MARCH 2020 STANDBY GENERATOR, 357-004-5071-7
03/16/2020	831760	Montana Dakota Utilities	Wastewater	\$ 64.24	017 739 3911 9
03/16/2020	831760	Montana Dakota Utilities	Wastewater	\$ 40.91	470 750 1000 0
03/16/2020	831760	Montana Dakota Utilities	Wastewater	\$ 17.29	559 250 1000 5
03/16/2020	831760	Montana Dakota Utilities	Water	\$ 155.20	162 660 1000 4
03/16/2020	831760	Montana Dakota Utilities	Water	\$ 408.71	825 150 1000 5
03/16/2020	831768	Morrison Maierle Inc	Wastewater	\$ 19,990.49	WO 19-01 2019 Water/Sewer Replacement Project; Retainage Release
03/16/2020	831769	MPPA	Payroll Clearing	\$ 3,572.75	Payroll Summary
03/16/2020	831770	MSDSonline, Inc	Property Ins	\$ 3,299.00	Inv. #215258
03/16/2020	831761	MT Dept Of Enviro Quality	Storm Sewer	\$ 3,750.00	MTR04 Outfall Annual Charge
03/16/2020	831772	MT DEQ	Wastewater	\$ 1,200.00	5L2000954; 2019-MTR000459 ANNUAL INVOICE
03/16/2020	831772	MT DEQ	Wastewater	\$ 52,087.50	5L2001406; MT00-OUTFALL CHARGE-ANNUAL
03/16/2020	831763	MT Municipal Interlocal	Property Ins	\$ 36,702.94	Inv. 220001 March 2020 Deductible Recovery
03/16/2020	831765	MT Radiator Works	Solid Waste	\$ 868.00	58147
03/16/2020	831765	MT Radiator Works	Solid Waste	\$ 868.00	58153
03/16/2020	831765	MT Radiator Works	Street/Traffic	\$ 968.00	58199
03/16/2020	831765	MT Radiator Works	Street/Traffic	\$ 698.00	58219
03/16/2020	831765	MT Radiator Works	Wastewater	\$ 226.00	58177; CLEAN & REPAIR RADIATOR
03/16/2020	831766	MT State Fireman	Payroll Clearing	\$ 4,119.17	Payroll Summary
03/16/2020	831773	MT Waterworks	Water	\$ 339.00	1" X 60' K-TYPE SOFT COPPER TUBE P/N: KSOFT160
03/16/2020	831773	MT Waterworks	Water	\$ 109.67	3/4" EXTENDED CURB VALVE - 10" EXTENSION
03/16/2020	831773	MT Waterworks	Water	\$ 670.72	31162; BELL RESTRAINTS FOR STAPLES RESERVOIR WATER LINE
03/16/2020	831773	MT Waterworks	Water	\$ 1,461.40	6" X 30" CI-FC REPAIR CLAMP - F1-724 X 30 -SH
03/16/2020	831773	MT Waterworks	Water	\$ 407.64	8" X 10" CI-FC REPAIR CLAMP - F1-939 X 10-SH
03/16/2020	831773	MT Waterworks	Water	\$ 540.00	AERVOE BLUE MARKING PAINT - #03621
03/16/2020	831773	MT Waterworks	Water	\$ 487.44	MAIN VALVE RUBBER 5-1/4" FOR K11 & K81 - K8131 & K1136
03/16/2020	831774	Napa Auto Parts	Fleet	\$ 9.84	181521
03/16/2020	831774	Napa Auto Parts	Fleet	\$ 5.39	182765
03/16/2020	831774	Napa Auto Parts	General	\$ 9.99	182346
03/16/2020	831774	Napa Auto Parts	General	\$ 7.30	182477
03/16/2020	831774	Napa Auto Parts	Parking	\$ 429.35	180214
03/16/2020	831774	Napa Auto Parts	Parking	\$ 98.58	180318
03/16/2020	831774	Napa Auto Parts	Parking	\$ 13.03	180370
03/16/2020	831774	Napa Auto Parts	Parking	\$ 9.32	180476
03/16/2020	831774	Napa Auto Parts	Public Safety	\$ 53.99	180932
03/16/2020	831774	Napa Auto Parts	Public Safety	\$ 14.82	181597
03/16/2020	831774	Napa Auto Parts	Public Safety	\$ 49.00	181813

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03/16/2020	831774	Napa Auto Parts	Public Safety	\$ 58.90	181813
03/16/2020	831774	Napa Auto Parts	Public Safety	\$ 30.00	182052
03/16/2020	831774	Napa Auto Parts	Public Safety	\$ 6.00	182052
03/16/2020	831774	Napa Auto Parts	Public Safety	\$ 10.21	182171
03/16/2020	831774	Napa Auto Parts	Public Safety	\$ (6.00)	182201
03/16/2020	831774	Napa Auto Parts	Public Safety	\$ 21.20	182661
03/16/2020	831774	Napa Auto Parts	Solid Waste	\$ 9.67	103859
03/16/2020	831774	Napa Auto Parts	Solid Waste	\$ 17.16	180481
03/16/2020	831774	Napa Auto Parts	Solid Waste	\$ 46.82	180608
03/16/2020	831774	Napa Auto Parts	Solid Waste	\$ 46.47	180848
03/16/2020	831774	Napa Auto Parts	Solid Waste	\$ 39.76	181626
03/16/2020	831774	Napa Auto Parts	Solid Waste	\$ 2.73	181643
03/16/2020	831774	Napa Auto Parts	Solid Waste	\$ 14.27	182822
03/16/2020	831774	Napa Auto Parts	Street/Traffic	\$ 178.64	180447
03/16/2020	831774	Napa Auto Parts	Street/Traffic	\$ 10.98	182184
03/16/2020	831774	Napa Auto Parts	Street/Traffic	\$ 14.05	182330
03/16/2020	831774	Napa Auto Parts	Street/Traffic	\$ 14.05	182726
03/16/2020	831774	Napa Auto Parts	Transit	\$ (55.00)	3977-00-183266
03/16/2020	831774	Napa Auto Parts	Transit	\$ 805.00	3977-00-183912
03/16/2020	831774	Napa Auto Parts	Transit	\$ 282.48	3977-00-184992
03/16/2020	831774	Napa Auto Parts	Transit	\$ 90.71	3977-00-184992 PO NUM 310055
03/16/2020	831774	Napa Auto Parts	Transit	\$ 274.66	3977-00-185236
03/16/2020	831774	Napa Auto Parts	Transit	\$ 117.65	3977-00-185270 PO NUM 310055
03/16/2020	831774	Napa Auto Parts	Transit	\$ 89.70	3977-00-185294
03/16/2020	831774	Napa Auto Parts	Transit	\$ 2.40	Replace broken Taper Tap
03/16/2020	831779	NorthWestern Energy	Airport	\$ 16.87	0712534-7. Airport Entrance. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 283.57	0712535-4. Employee Parking. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 25.83	0712791-3. Gate 16. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 41.98	0712795-4. Gate 17. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 25.32	0712797-0. Gate 9. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 6.10	0712805-1. IP-10. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 7.51	0712813-5. Burn Pit. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 28.14	0719759-3. Gate 12. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 89.68	0719760-1. Gate 14. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 27.24	0719761-9. Gate 15. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 31.97	0719762-7. Gate 13. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 25.18	0720296-3. Gate 29. February 2020
03/16/2020	831779	NorthWestern Energy	Airport	\$ 34.35	2114868-9. Runway Weather System. February 2020
03/16/2020	831779	NorthWestern Energy	Building Insp	\$ 23.14	1569631-3
03/16/2020	831779	NorthWestern Energy	General	\$ 162.78	0712538-8
03/16/2020	831779	NorthWestern Energy	General	\$ 6.22	0722253-2

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03/16/2020	831779	NorthWestern Energy	General	\$ 8.45	0722258-1
03/16/2020	831779	NorthWestern Energy	General	\$ 15.43	0722259-9
03/16/2020	831779	NorthWestern Energy	General	\$ 10.03	0722272-2
03/16/2020	831779	NorthWestern Energy	General	\$ 244.66	0722273-0
03/16/2020	831779	NorthWestern Energy	General	\$ 13.84	0722274-8
03/16/2020	831779	NorthWestern Energy	General	\$ 114.48	0722275-5
03/16/2020	831779	NorthWestern Energy	General	\$ 33.34	0722278-9
03/16/2020	831779	NorthWestern Energy	General	\$ 17.52	0722279-7
03/16/2020	831779	NorthWestern Energy	General	\$ 6.22	0722280-5
03/16/2020	831779	NorthWestern Energy	General	\$ 6.22	0722281-3
03/16/2020	831779	NorthWestern Energy	General	\$ 6.22	0722283-9
03/16/2020	831779	NorthWestern Energy	General	\$ 6.22	0722284-7
03/16/2020	831779	NorthWestern Energy	General	\$ 17.52	0722808-3
03/16/2020	831779	NorthWestern Energy	General	\$ 8.92	0722852-1
03/16/2020	831779	NorthWestern Energy	General	\$ 8.45	0722862-0
03/16/2020	831779	NorthWestern Energy	General	\$ 78.87	0722901-6
03/16/2020	831779	NorthWestern Energy	General	\$ 6.48	0722976-8
03/16/2020	831779	NorthWestern Energy	General	\$ 267.33	0722995-8
03/16/2020	831779	NorthWestern Energy	General	\$ 85.97	0723005-5
03/16/2020	831779	NorthWestern Energy	General	\$ 6.22	0723025-3
03/16/2020	831779	NorthWestern Energy	General	\$ -	0723039-4
03/16/2020	831779	NorthWestern Energy	General	\$ 6.10	0723046-9
03/16/2020	831779	NorthWestern Energy	General	\$ 6.10	0723049-3
03/16/2020	831779	NorthWestern Energy	General	\$ 13.01	0723053-5
03/16/2020	831779	NorthWestern Energy	General	\$ 18.61	0723064-2
03/16/2020	831779	NorthWestern Energy	General	\$ 18.61	0723065-9
03/16/2020	831779	NorthWestern Energy	General	\$ 4.05	0723391-9
03/16/2020	831779	NorthWestern Energy	General	\$ 148.06	0723884-3
03/16/2020	831779	NorthWestern Energy	General	\$ 18.61	0723887-6
03/16/2020	831779	NorthWestern Energy	General	\$ 28.26	0813489-2
03/16/2020	831779	NorthWestern Energy	General	\$ 13.02	0978917-3
03/16/2020	831779	NorthWestern Energy	General	\$ 26.09	0999807-1
03/16/2020	831779	NorthWestern Energy	General	\$ 6.10	1588262-4
03/16/2020	831779	NorthWestern Energy	General	\$ 1.06	1692666-9
03/16/2020	831779	NorthWestern Energy	General	\$ 1.98	1849408-8
03/16/2020	831779	NorthWestern Energy	General	\$ 47.37	1904944-4
03/16/2020	831779	NorthWestern Energy	General	\$ 45.52	1941243-6
03/16/2020	831779	NorthWestern Energy	General	\$ 6.10	3178260-0
03/16/2020	831779	NorthWestern Energy	Library	\$ 8,036.59	3039007-4 February 2020
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.68	0722272-2
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.22	0723384-4

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03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 8.06	0723385-1
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 8.06	0723386-9
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 8.06	0723388-5
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 2.69	0723391-9
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 8.06	0723392-7
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 7.00	0723393-5
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.22	0723394-3
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.22	0723395-0
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.22	0723396-8
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.22	0723397-6
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.22	0723398-4
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.22	0723835-5
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 8.45	0723836-3
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.10	0723840-5
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 21.26	0723879-3
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.74	0723883-5
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 7.00	0723885-0
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 6.74	0881455-0
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 1.06	0971824-8
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 0.53	1045813-1
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 1.17	1265177-4
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 0.80	1312707-1
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ -	1513796-1
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 39.93	1513800-1
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 15.72	1513802-7
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 17.75	1513804-3
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 7.26	1514388-6
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 1.17	1948667-9
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 1.58	2041362-1
03/16/2020	831779	NorthWestern Energy	Parks Maint	\$ 5.33	2055817-7
03/16/2020	831779	NorthWestern Energy	Public Safety	\$ 22.37	0712532-1
03/16/2020	831779	NorthWestern Energy	Public Safety	\$ 329.48	0720817-6
03/16/2020	831779	NorthWestern Energy	Public Safety	\$ 768.58	1183483-5
03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 7.77	0855404-0
03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 37.48	1045820-6
03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 6.10	1242222-6
03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 0.91	1797828-9
03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 7.12	2047007-6
03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 7.12	2047010-0
03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 7.26	2047013-4
03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 7.63	2047017-5

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03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 7.12	2047019-1
03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 0.65	3590004-2
03/16/2020	831779	NorthWestern Energy	Street/Traffic	\$ 65.04	3648861-7
03/16/2020	831779	NorthWestern Energy	Transit	\$ 513.53	0719225-5
03/16/2020	831779	NorthWestern Energy	Transit	\$ 2,522.90	Electricity at METroplex 01/24/20 to 02/25/20
03/16/2020	831779	NorthWestern Energy	Wastewater	\$ 67,863.83	0100591-7
03/16/2020	831779	NorthWestern Energy	Wastewater	\$ 188.01	1175972-7 FEB 2020; MONTHLY SERVICE FEES
03/16/2020	831779	NorthWestern Energy	Water	\$ 196.68	1142253-2
03/16/2020	831779	NorthWestern Energy	Water	\$ 6.10	1160807-2
03/16/2020	831779	NorthWestern Energy	Water	\$ 4.25	1346673-5
03/16/2020	831779	NorthWestern Energy	Water	\$ 6.61	1867265-9
03/16/2020	831779	NorthWestern Energy	Water	\$ 3,048.72	2082903-2 FEB 2020; MONTHLY SERVICE FEES
03/16/2020	831781	Performance Eng & Consult	Solid Waste	\$ 4,642.50	WO 20-05 Landfill Main Access Rd Pavement Distress Eval
03/16/2020	831786	Public Works-Administration	Water	\$ 1,660.00	137276787; ENGINEERING PERMITS
03/16/2020	831786	Public Works-Administration	Water	\$ 1,810.00	137276787; ENGINEERING PERMITS
03/16/2020	831787	Purvis Industries	Transit	\$ 27.42	30027724
03/16/2020	831787	Purvis Industries	Wastewater	\$ 6,346.23	30007775; #1 WASHER COMPACTOR
03/16/2020	831790	RDO Equipment Co.	Solid Waste	\$ 2,714.64	Filters for the Landfill P5936312
03/16/2020	831797	Rule Steel Tanks Inc.	Solid Waste	\$ 11,558.00	Front Load Metal Dumpsters
03/16/2020	831799	Shallow Creek Kennels	Police Progs	\$ 25,750.00	Shallow Creek 1/31/20, 1 Finished Dual Purpose Narcotics/Patrol K9
03/16/2020	831800	SHI International Corp	CDBG	\$ 1,619.96	Qty,4 Acrobat Adobe Pro Licenses
03/16/2020	831800	SHI International Corp	Planning	\$ 1,008.75	Qty.3 Bluebeam Standard Qty.3 MS Office Professional
03/16/2020	831800	SHI International Corp	Planning	\$ 1,130.10	Qty.3 Bluebeam Standard Qty.3 MS Office Professional
03/16/2020	831803	Solid Waste Systems Inc	Fleet	\$ 1,647.48	121303 PO NUM 310023
03/16/2020	831803	Solid Waste Systems Inc	Solid Waste	\$ 1,343.23	121297
03/16/2020	831803	Solid Waste Systems Inc	Solid Waste	\$ 151.40	121305
03/16/2020	831803	Solid Waste Systems Inc	Solid Waste	\$ 59.66	121360
03/16/2020	831803	Solid Waste Systems Inc	Solid Waste	\$ 2,325.20	121408
03/16/2020	831803	Solid Waste Systems Inc	Solid Waste	\$ 237.02	121416
03/16/2020	831807	Springline Construction INC	Storm Sewer	\$ 12,287.22	WO 19-08 N 24th & 8th Ave N Storm Drain Replacement; RetRel 1F
03/16/2020	831809	St V's Occupational Health	Airport	\$ 95.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	Fleet	\$ 95.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	General	\$ 2,105.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	General	\$ 95.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	General	\$ 50.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	Health Ins Fund	\$ 630.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	Library	\$ 50.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	Public Safety	\$ 20.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	Public Safety	\$ 20.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	Public Safety	\$ 140.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	Solid Waste	\$ 190.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals

Check Date	Check#	Name	Fund Name	Amount	Item Desc
03/16/2020	831809	St V's Occupational Health	Street/Traffic	\$ 475.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	Transit	\$ 95.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	Wastewater	\$ 57.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831809	St V's Occupational Health	Water	\$ 38.00	Inv. #56382 Drug Testing, On-Site Nursing, DOT Physicals
03/16/2020	831811	Steiner Thuesen PLLC	Park District 1	\$ 2,598.50	WO 20-19 Project # PKNPIR North Park Irrigation System Replacement
03/16/2020	831812	Stewart Title Company	CDBG	\$ 10,000.00	FTHB Tanner Wagner 1318 Broadwater Avenue
03/16/2020	831815	Sundown Security	Airport	\$ 3,002.76	Invoice #52812. Skycap Services 2/21-2/27/20
03/16/2020	831815	Sundown Security	Engineering	\$ 196.35	Deposit Deliveries
03/16/2020	831815	Sundown Security	General	\$ 188.66	Deposit Deliveries
03/16/2020	831815	Sundown Security	General	\$ 363.00	Pickup and Delivery of Mail Mon-Fri Boxes 1819, 1178 & 30958
03/16/2020	831815	Sundown Security	P.W. Admin	\$ 21.82	Deposit Deliveries
03/16/2020	831815	Sundown Security	Wastewater	\$ 87.47	Deposit Deliveries
03/16/2020	831815	Sundown Security	Water	\$ 131.20	Deposit Deliveries
03/16/2020	831816	Swank Enterprises	Solid Waste	\$ 534,867.65	WO 17-12 Landfill Reconfiguration; Pmt 12
03/16/2020	831817	T.W. Clark Const	Tax Incrmnt S	\$ 393,357.57	Police Evidence Building
03/16/2020	831822	Titan Machinery Inc	Solid Waste	\$ 967.83	13637099
03/16/2020	831822	Titan Machinery Inc	Street/Traffic	\$ 8,977.81	13612028
03/16/2020	831822	Titan Machinery Inc	Street/Traffic	\$ 1,339.27	13637095
03/16/2020	831822	Titan Machinery Inc	Street/Traffic	\$ 434.87	13640020
03/16/2020	831823	Town & Country Supply	Fleet	\$ 6,764.40	406339 PO NUM 310007
03/16/2020	831823	Town & Country Supply	Fleet	\$ 11,833.47	406558 PO NUM 310059
03/16/2020	831823	Town & Country Supply	Transit	\$ 3,388.60	406355 PO NUM 310056
03/16/2020	831823	Town & Country Supply	Transit	\$ 9,428.77	406552 PO NUM 310056
03/16/2020	831833	Underground Solutions	Water	\$ 12,420.00	12" DR 14 FUSIBLE C-900 - WATER PIPE P/N: 333-160-00100
03/16/2020	831833	Underground Solutions	Water	\$ 57,487.50	8" DR 14 FUSIBLE C-900 - WATER PIPE P/N: 333-160-00090
03/16/2020	831838	Western Municipal Const	Storm Sewer	\$ 9,900.00	WO 17-07 Hilltop Rd & Aronson Ave Storm Drain Extension

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Public Hearing to Vacate Portions of Grand Peaks Drive and Sundance Mountain Trail

PRESENTED BY: Debi Meling

Department: Public Works

Presentation: Yes

PROBLEM/ISSUE STATEMENT

J & S Development, the developer of Grand Peaks Subdivision, received preliminary plat approval of Grand Peaks 5th Filing and Grand Peaks Subdivision 6th Filing on December 16, 2019. As a condition of the approval, it was required that the existing Grand Peaks Drive and Sundance Mountain Trail right of way be vacated prior to final plat approval. Grand Peaks Subdivision 5th Filing and 6th Filing realign the streets. There have been no improvements made on the portions of right of way to be vacated. J & S Development is the original developer, therefore, the right of way to be vacated is returned at no cost to the developer in accordance with Administrative Order 56. Attached is the resolution with a map showing the right of way to be vacated.

ALTERNATIVES ANALYZED

The Council may:

- After holding a public hearing, approve the vacation of the above-mentioned right-of-way; or
- After holding a public hearing, do not approve the vacation. If not approved, J & S Development would have to start over with a new subdivision plat utilizing the existing right of way.

FINANCIAL IMPACT

Administrative Order 56 states that since the right of way proposed to be vacated will revert to the original developer and no streets are constructed, there is no cost for the vacation. New right of way will be dedicated to replace the vacated area.

RECOMMENDATION

Staff recommends City Council hold a public hearing and approve the vacation of portions of Grand Peaks Drive and Sundance Mountain Trail.

APPROVED BY CITY ADMINISTRATOR

Attachments

Administrative Order 56
Resolution to Vacate

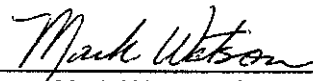
ADMINISTRATIVE ORDER NO. 56

Pursuant to Administrative Order, the following procedure is hereby established for determining the valuation of public rights-of-way proposed for vacation.

1. If the City of Billings and the petitioner mutually agree that vacating a public right-of-way is appropriate, and the public has no cost basis in the right-of-way, staff may recommend to the City Council that the right-of-way be returned to the adjacent property from which it was originally dedicated at no cost. This will generally be limited to rights-of-way within platted but undeveloped subdivisions. It would not generally apply to unimproved rights-of-way within otherwise developed parts of the city.
2. In all other cases, the value of public right-of-way to be vacated shall be established in accordance with City Ordinance #90-4922, except the following administrative procedure may be used in lieu of the preparation of a formal appraisal with the mutual agreement of the petitioner and the City.
 - a. The value of public right-of-way to be vacated shall generally be considered to have a value equivalent to the adjacent property to which it would become attached. Costs associated with making the right-of-way whole for development (i.e., relocation of utilities, etc.) will be considered a cost of development and will not generally be deducted from the real property value.
 - b. The petitioner may elect to submit comparable sales data from recent property transactions within a reasonable proximity of the proposed right-of-way vacation area. The petitioner and the City may mutually agree to a property value based upon comparable sales data in lieu of the preparation of a formal appraisal.
 - c. On a case-by-case basis, the petitioner and the City may agree to a lesser value of the vacated right-of-way based upon the proposed use of the acquired land. This would generally involve proposed developments where the vacated right-of-way would be converted to open green space, park area, or other such use that could be construed as an overall public benefit.

This Administrative Order is intended to recognize the stewardship aspect of administering public assets while acknowledging the equity issues associated with vacation of right-of-way within previously undeveloped areas. It is also intended to recognize that public rights-of-way could be vacated for less than appraised value in those cases where the proposed use would reflect a general benefit to the public.

Dated this 25 day of January 1999



Mark Watson, City Administrator

RESOLUTION NO. 20-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA,
DISCONTINUING AND VACATING **a portion of Grand
Peaks Drive and Sundance Mountain Trail within Grand
Peaks Subdivision.**

WHEREAS, a proper petition was filed with the City Council of
the City of Billings, Montana, as per Section 22-601 BMCC,
requesting discontinuance and vacation of **a portion of Grand
Peaks Drive and Sundance Mountain Trail Grand Peaks
Subdivision** as described hereinafter; and

WHEREAS, a public hearing was properly noticed and held as required by
law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. **DISCONTINUANCE AND VACATION.** Pursuant to Sections 7-14-4114 and
7-14-4115, M.C.A., **a portion of Grand Peaks Drive and Sundance
Mountain Trail within Grand Peaks Subdivision** more particularly
described as follows:

Beginning at a point on the east right-of-way line of 54th Street West, said point being situated

S 89°57'35" E a distance of 50.00 feet and S 00°08'25" W a distance of 289.04 feet from the west one-quarter corner of Section 32, T. 1 N., R. 25 E. P.M.M.;

Thence, from said Point of Beginning, along a curve to the left with a radius of 20.00 feet a distance of 31.42 feet (chord bearing S 44°51'35" E, chord length 28.28 feet);

Thence S 89°51'35" E a distance of 70.00 feet;

Thence along a non-tangent curve to the left with a radius of 300.00 feet a distance of 125.64 feet (chord bearing S 80°01'21" E, chord length 124.72 feet);

Thence along a compound curve to the left with a radius of 972.00 feet a distance of 227.57 feet (chord bearing N 81°16'22" E, chord length 227.05 feet);

Thence along a reversing curve to the right with a radius of 428.00 feet a distance of 106.14 feet (chord bearing N 81°40'12" E, chord length 105.87 feet);

Thence along a reversing curve to the left with a radius of 10.00 feet a distance of 15.49 feet (chord bearing N 44°24'27" E, chord length 13.99 feet);

Thence N 00°02'25" E a distance of 270.70 feet to a point on the south line of Tract 2B of Corrected Amended Tract 2, Certificate of Survey No. 1952;

Thence, along said south line, S 89°57'35" E a distance of 56.00 feet;

Thence, leaving said south line, S 00°02'25" W a distance of 275.65 feet;

Thence along a curve to the left with a radius of 10.00 feet a distance of 14.19 feet (chord bearing S 40°36'17" E, chord length 13.03 feet);

Thence along a reversing curve to the right with a radius of 428.00 feet a distance of 429.15 feet (chord bearing S 52°31'29" E, chord length 411.40 feet);

Thence along a compound curve to the right with a radius of 628.00 feet a distance of 394.55 feet (chord bearing S 05°48'03" E, chord length 388.10 feet) to a point of previously vacated Grands Peaks Drive per document 3665390;

Thence N 77°48'12" W along match line of said previously vacation a distance of 56.00 feet;

Thence along a non-tangent curve to the left with a radius of 572.00 feet a distance of 359.37 feet (chord bearing N 05°48'03" W, chord length 353.49 feet);

Thence along a compound curve to the left with a radius of 372.00 feet a distance of 530.03 feet (chord bearing N 64°37'01" W, chord length 486.32 feet);

Thence along a reversing curve to the right with a radius of 1028.00 feet a distance of 258.39 feet (chord bearing S 81°45'58" W, chord length 257.71 feet);

Thence along a reversing curve to the left with a radius of 300.00 feet a distance of 110.20 feet (chord bearing S 78°26'36" W, chord length 109.58 feet);

Thence N 89°51'35" W a distance of 70.00 feet;
Thence along a curve to the left with a radius of 20.00 feet a distance of 31.42 feet (chord bearing S 45°08'25" W, chord length 28.28 feet to a point on the east right-of-way line of 54th Street West;
Thence, along said east right-of-way line, N 00°08'25" E a distance of 140.00 feet to the Point of Beginning;
Containing an area of 99,709 square feet, more or less.

2. PUBLIC INTEREST. The discontinuance, vacation and abandonment of the above described **a portion of Grand Peaks Drive and Sundance Mountain Trail within Grand Peaks Subdivision** is in the best interest of the public and can be done without any public detriment.

PASSED by the City Council and APPROVED this 13th day of April 2020.

THE CITY OF BILLINGS:

BY: _____
William A. Cole MAYOR

ATTEST:

BY: _____
Denise Bohlman CITY CLERK

EXHIBIT A

GRAND PEAKS DRIVE AND SUNDANCE MOUNTAIN TRAIL RIGHT-OF-WAY VACATION

WITHIN

GRAND PEAKS SUBDIVISION, FIFTH AND SIXTH FILINGS

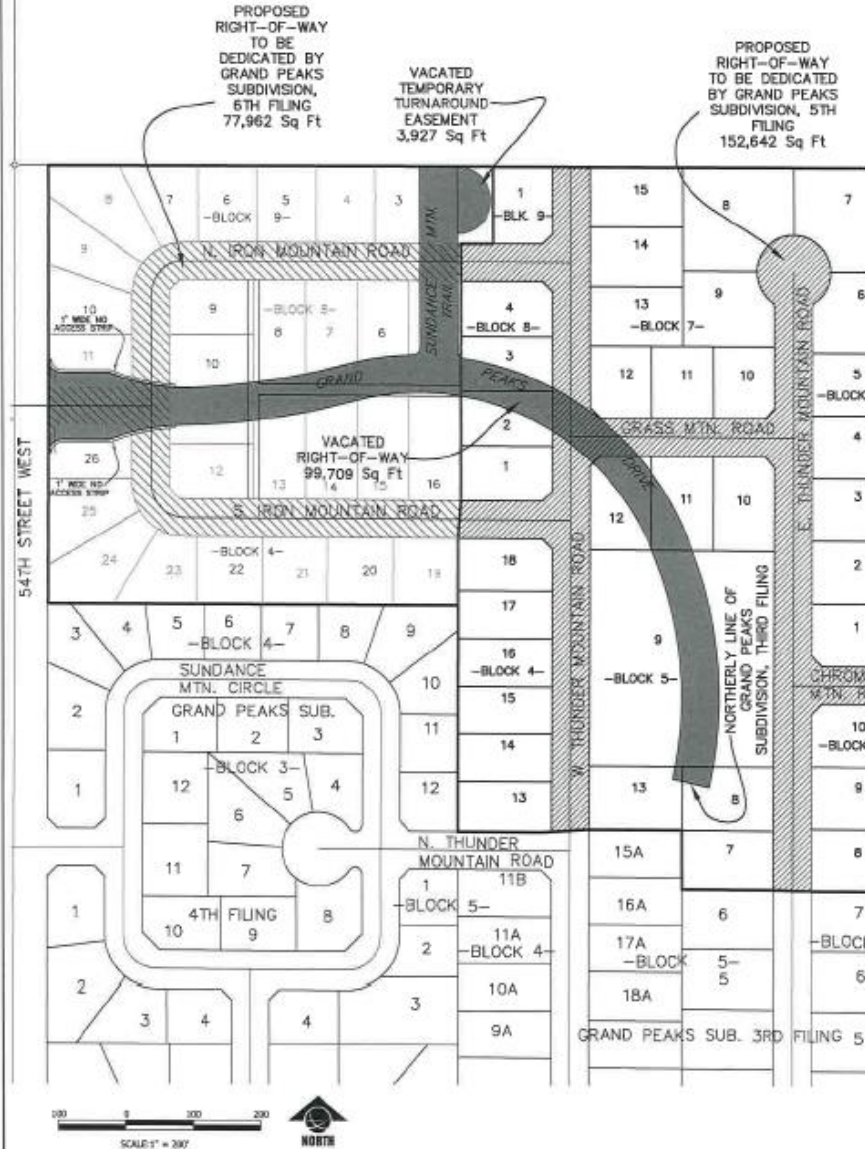
PREPARED FOR : J & S DEVELOPMENT COMPANY

JANUARY 2020

PREPARED BY : **SANDERSON STEWART**

BILLINGS, MONTANA

PARCEL 2B OF CORRECTED AMENDED TRACT 2
CERTIFICATE OF SURVEY No. 1952



06024_185_RIGHT OF WAY EXHIBIT.DWG

06024.185 1/28/2020

BS/LSJ

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Public Hearing for Vacation of a portion of South 26th Street

PRESENTED BY: Debi Meling

Department: Public Works

Presentation: Yes

PROBLEM/ISSUE STATEMENT

In 2005, the City vacated a portion of South 26th Street between 1st Avenue South and 2nd Avenue South to Yellowstone Health Partnership. They have utilized this right of way to allow RiverStone Health to expand their campus. At that time, Yellowstone Health Partnership did not own one property on the northeast corner of 2nd Avenue South and South 26th Street, therefore, could not vacate a small portion of South 26th Street that fronted this property. Yellowstone Health Partnership has since gained ownership of this property and is proposing to vacate the rest of South 26th Street up to the northern boundary of 2nd Avenue South. This will allow further expansion of the campus. Yellowstone Health Partnership obtained an appraisal for the right of way proposed to be vacated which determined the property to be valued at \$29,500. The area of the right of way proposed to be vacated is 4,000 square feet.

Attached is an overall map showing the campus along with past right of way vacations.

ALTERNATIVES ANALYZED

The Council may:

- After holding a public hearing, approve the vacation of the above-mentioned right-of-way at no cost; or
- After holding a public hearing, approve the vacation of the above-mentioned right-of-way at a cost of \$29,500; or
- After holding a public hearing, do not approve the vacation.

FINANCIAL IMPACT

Yellowstone Health Partnership obtained an appraisal for the right of way proposed to be vacated. The appraisal was completed by The Appraisal Group, LTD, and they determined the property to be valued at \$29,500. City staff reviewed the appraisal and determined it to be fair compensation for this property.

Attached is a letter from the Yellowstone Health Partnership requesting that the property be vacated at no cost.

Since 2004, there have been four separate requests for vacation of right of way for the Riverstone Health campus. In 2004, the City Council approved that vacation of 2nd Avenue South at market value. In 2005, the City Council approved the vacation of a portion of South 26th Street at no cost. In 2009, City Council approved the vacation of the alley north of 2nd Avenue South at no cost. In 2016, City Council approved the vacation of the alley south of 2nd

Avenue South at market value.

Because a portion of South 26th Street was previously vacated at no cost, it would be recommended that the remaining portion of South 26th Street also be vacated at no cost.

RECOMMENDATION

Staff recommends City Council hold a public hearing and approve the vacation of a portion of South 26th Street at no cost.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution Vacating Right of Way
Letter from Petitioner
Appraisal
Overall Map of ROW Vacations

RESOLUTION NO. 20-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA, DISCONTINUING AND VACATING **a portion of South 26th Street fronting Lots 23 and 24 of Block 142 within Billings Original Townsite.**

WHEREAS, a proper petition was filed with the City Council of the City of Billings, Montana, as per Section 22-601 BMCC, requesting discontinuance and vacation of **a portion of South 26th Street fronting Lots 23 and 24 of Block 142 within Billings Original Townsite** as described hereinafter; and WHEREAS, a public hearing was properly noticed and held as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. **DISCONTINUANCE AND VACATION.** Pursuant to Sections 7-14-4114 and 7-14-4115, M.C.A., **a portion of South 26th Street fronting Lots 23 and 24 of Block 142 within Billings Original Townsite** containing

approximately 4,000 square feet is discontinued and vacated, as shown on and incorporated herein as attached exhibit "A".

2. PUBLIC INTEREST. The discontinuance, vacation and abandonment of the above described **a portion of South 26th Street fronting Lots 23 and 24 of Block 142 within Billings Original Townsite** is in the best interest of the public and can be done without any public detriment.

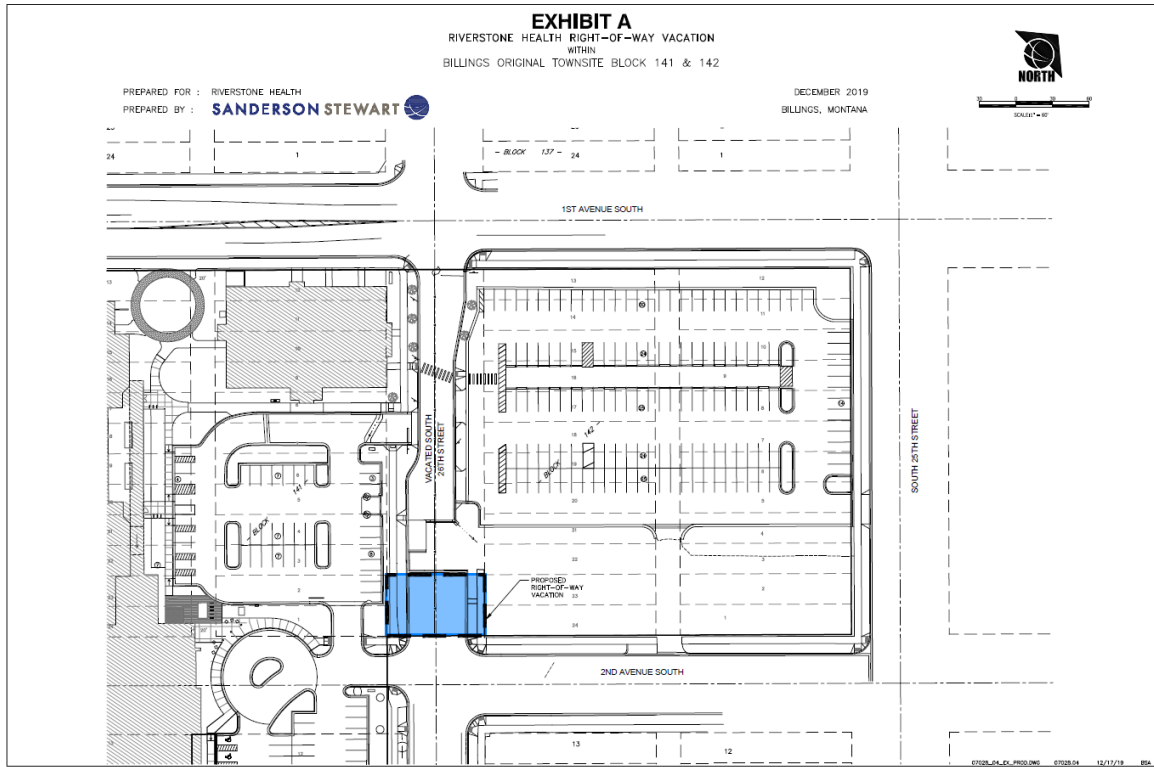
PASSED by the City Council and APPROVED this 13th day of April 2020.

THE CITY OF BILLINGS:

BY: _____
William A. Cole MAYOR

ATTEST:

BY: _____
Denise Bohlman CITY CLERK



December 2, 2019

Chris Kukulski, City Administrator
City of Billings
P.O. Box 1178
Billings, MT 59101

Dear Chris,

There is an item coming before City Council that proposes to vacate a very small piece of South 26th Street to Yellowstone Health Partnership (YHP). This section is one lot wide. The remainder of the block of South 26th Street between 1st Avenue South and 2nd Avenue South has already been vacated to YHP. With the vacation of this small space we will be able to redesign the traffic flow through our campus to enhance the safety of drivers, bicyclists, and pedestrians working, visiting, and seeking services at RiverStone Health.

The property in question comprises 50 lineal feet of the South 26th Street right-of-way fronting Lots 23 & 24, Block 142 and Lots 1 & 2, Block 141 of the Billings Original Townsite. The right-of-way is 80 feet wide, so the area being petitioned is 4,000 square feet.

YHP is a 501(c)(3) whose sole sponsoring member is RiverStone Health. YHP's primary role is to hold property and debt for RiverStone Health, a public entity. YHP delivers no services other than those provided directly to RiverStone Health.

The reason the area under consideration now was not previously vacated was that the lot was privately owned until August 31, 2017 when Yellowstone Health Partnership purchased it on behalf of RiverStone Health. With this purchase, YHP now holds title to the entire area circumscribed by 1st Avenue South, South 25th Street, 2nd Avenue South, and South 27th Street as well as most of the block circumscribed by South 27th Street, 2nd Avenue South, South 26th Street, and 3rd Avenue South.

We respectfully ask the City Council consider conveying this small piece of property to YHP without cost. There are three (3) primary reasons we make this request:

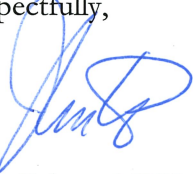
1. RiverStone Health is a public entity, organized in 1998 as a multi-jurisdictional service district for health services and health department functions under an interlocal agreement. The sponsoring local governments (i.e., signatories to the interlocal agreement) for the multi-jurisdictional service district are the City of Billings, the City of Laurel, and Yellowstone County. The City of Billings has a governance interest in RiverStone Health, appointing two members to the Board of Health that serves as our overall governing body. Although some mistakenly think that RiverStone Health is a private non-profit organization, it is in fact governmental, legally named Yellowstone City-County Health Department and serving as the local public health agency for Yellowstone County.

2. Although YHP is a non-profit, it provides no services other than for RiverStone Health. The multi-jurisdictional service district lacks statutory authority to hold debt, although as a completely controlled 501(c)(3) YHP can do so for the public entity. The fact that Yellowstone Health Partnership can own real property and hold debt on behalf of the multi-jurisdictional service district has been key to the growth and development of RiverStone Health and its South Billings campus.
3. Over the last ten years, RiverStone Health has made significant improvements to its South Billings campus. We have built two new structures, remodeled the original building on the campus, enhanced greenspaces and the overall appearance of the campus, and removed several structures that were no longer safely habitable. In spring 2020 we will restore the community garden that used to serve our community until the new community health center facility was built and the area in which the former community garden was located was needed for parking. With the recent purchase of the property described above and the razing of the unsafe structure, we now have space not only for the community garden, but also for a community orchard that will serve the residents of South Billings who live in a designated "food desert" due to the absence of access to fresh fruits and vegetables. Further, because the razed structure played an important role in the development of South Billings, when we create the community garden and orchard we will honor the history of the structure and its impact on our neighborhood.

As many are aware, RiverStone Health paid the City of Billings for the most recent property we obtained from it. The current request is for a very small piece of property that best serves the City, our organization, and the people we serve by being vacated to support the work of RiverStone Health. Given our long history of community and campus improvement, our public status, and our relationship with the City of Billings as a sponsor of the multi-jurisdictional service district, we respectfully ask that the small space described above be vacated to Yellowstone Health Partnership at no cost.

I am happy to meet with you or Council as you deem most appropriate to further discuss this request.

Respectfully,



John Felton, MPH, MBA, FACHE
President & CEO / Health Officer

THE APPRAISAL GROUP, LTD.

Real Estate Appraisers and Consultants

"A Sound Appraisal is Investment Insurance"

State Certified General Appraisers
Steven M. Repac
Thomas C. Moss (1951-2003)

State Certified Residential Appraiser
Jody J. Deines-Pierce

Mr. Jeff Ivie
Facilities and Safety Manager
RiverStone Health
123 So. 27th Street
Billings, Montana 59101

29 Nov 19

Re: So. 26th Street – Proposed Acquisition of Street Vacation
Located along 2nd Ave. So. & So. 26th St., Billings, MT

Dear Mr. Ivie:

Enclosed please find the completed appraisal of property rights on the above reference property. I conducted my site investigation on 22 Nov 19; that is the effective date of valuation in this report.

I have determined that the value of the encumbered surface rights of the fee interest of the proposed acquisition is:

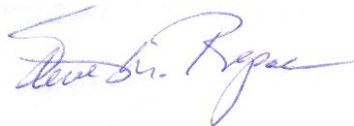
\$29,500

Twenty-Nine Thousand Five Hundred Dollars

This report has been prepared in compliance with prevailing standards outlined in the Uniform Standards for Professional Appraisal Practice (USPAP). This Appraisal Report is intended to comply with the reporting requirements set forth under Standards Rule 2(a) of USPAP for an appraisal.

Thank you for your trust and confidence in employing my services for this important matter. Should you have any questions or need additional information pertaining to this appraisal assignment, please contact me at your convenience.

Respectfully,



Steven M. Repac
MT. General Certification No. 058

APPRAISAL REPORT
(APPRAISAL REPORT FOR RW ACQUISITION)

- (1)

PROJECT NO.: N/A
DESIGNATION: Portion of So. 26th Street Vacation

PROJECT ID: N/A
PARCEL NO.: N/A
- (2)

RECORD OWNER: City of Billings
ADDRESS: 2224 Montana Avenue, Second Floor, Billings, MT 59101

CONTRACT PURCHASER: N/A
ADDRESS:

LESSEE OF ACQUISITION: N/A
ADDRESS:
- (3)

ADDRESS AND/OR LOCATION OF THE PROPERTY: Portion of 2nd Ave. South & So. 26th Street
- (4)

BRIEF LEGAL DESCRIPTION OF THE PROPERTY: T1S, R26E, P.M.M., Sec. 3: A portion of So. 26th Street situated adjacent south of previous 26th St. Vacation (Res #05-18290).



Date Taken: 22 Nov 19

Taken From: Northwest side of remaining portion of So. 26th St.

Remarks: Photo shows the area remaining in So. 26th St. and the proposed acquisition. Curb & gutter, boulevard landscaping, sidewalk, underground utilities, and pavement will remain on the west side of the street (right in photo).

Taken by: S. Repac

Facing: South-southeast

- (5)

5 YEAR DELINEATION OF TITLE:
To: N/A
From: Recording Info.
Date:
Consideration (last transfer): Not Determined

(6) CLIENT & INTENDED USERS: The client is Yellowstone Health Partnership – by direction of Jeff Ivie, Facilities and Safety Manager. The intended users of this report include the client, and the City of Billings and any assigns. This appraisal may be made available to property owners, or others, only at the discretion of the City of Billings, through legal proceedings, or from public records.

(6a) PURPOSE AND INTENDED USE OF THIS APPRAISAL: The purpose of the appraisal is to estimate the Market Value, as defined in MCA 70-30-313, of all the rights of ownership of the proposed acquisition of So. 26th Street, subject to any stated assumptions and limiting conditions. The intended use of this appraisal is for the purpose of establishing just compensation for the acquisition of the described property interest(s).

This appraisal will be used to determine the fair market value of a proposed acquisition of the encumbered fee interest in a remaining portion of South 26th Street – adjacent north of 2nd Ave. South. The proposed acquisition is a full acquisition, and

therefore does not require the consideration of any adverse (or beneficial) affects the acquisition may have on any remainder property.

(7) PROPERTY RIGHTS OR INTEREST BEING APPRAISED:
Encumbered Fee ☒ Easement ☐ Permit ☐ Other (specify) N/A

(7a) TYPE OF PROPERTY APPRAISED:
The subject property is an example of a "special purpose property": A limited-market property with a unique physical design, special construction materials, or a layout that restricts its utility to the use for which it was built (The Dictionary of Real Estate Appraisal, 4th Edition, p. 272).

(8) MARKET VALUE is to be established in terms of cash or based on terms of financial arrangements equivalent to cash for the rights being appraised, as follows:

70-30-313. Current fair market value is the price that would be agreed to by a willing and informed seller and buyer, taking into consideration, but not limited to, the following factors:

- (1) the highest and best reasonably available use and its value for such use, provided current use may not be presumed to be the highest and best use;
- (2) the machinery, equipment, and fixtures forming part of the real estate taken; and,
- (3) any other relevant factors as to which evidence is offered.

(8a) EFFECTIVE DATE OF VALUE: 22 Nov 2019

(8b) DATE OF THIS REPORT: 29 Nov 2019

(9) SCOPE OF WORK: Summarize the process of collecting, confirming, and reporting data contained in this report: Several of the following sources were utilized in providing both general and detailed information pertaining to the area real estate market; including sales, listings, rents, general market statistics, etc. The geographical area researched was the downtown Billings "southside" area: generally extending from Montana Avenue to State Avenue from north to south, and from So. 21st St. to So. 41st St. from east to west. The time span used in the search of market data is roughly from 2008 to current - this span of time allows for the most current information to be researched, along with providing some data on sales and resales for the development of time adjustments for use in the project reports. Primary data may have been gathered from any of the following sources:

- Office files
- Market participants, including brokers/real estate agents, buyers, sellers, lenders, property managers, landlords, and/or tenants. The area considered for the collection of sales data include the general neighborhood of the subject property, which by physical proximity defines the south side of the city of Billings, Montana,
- County Clerk and Recorder Deed records
- County Assessor records
- Multiple Listing Service records
- City Planning/Engineering Office
- Building Inspector's Office
- Professional exhibits provided by the prospective buyer (Riverstone Health) relating to future street construction
- City of Billings Engineering personnel
- Professional real estate articles dealing with the appraisal of limited market and special purpose properties.

The State of Montana is a "nondisclosure" state and as such, sale prices of real estate are not publicly recorded, therefore, few centralized sources of sale prices for real estate transactions exist. In addition no one associated with a real estate sales transaction is obligated to release or verify information. The client is hereby notified that it is possible there may be sales of comparable properties of which we have no knowledge and, therefore, have not been analyzed for use with this series of reports. The information presented herein has been gathered from sources deemed reliable and every effort has been made to insure its accuracy. All sales used were confirmed with either the buyer, seller, or real estate agent of the transaction and are presented in the body of this report. When conflicting information was provided the source deemed most reliable was used. Data believed to be unreliable was not included in the report nor used as a basis for the value conclusion.

(9a) APPRAISAL METHODS AND TECHNIQUES EMPLOYED IN THIS APPRAISAL:
The Cost Approach will be solely utilized to develop the value in this assignment. The Cost Approach has two parts to its development: the (1) development of an opinion of land value, and the (2) estimation of the contributory value of any improvements. As noted above, the subject is an example of a *Special Purpose Property*. The Sales Comparison Approach is excluded in the report, because there are very few identified street sales that have any relevance to the subject assignment – and none that would allow the abstraction of a contributory improvement value. The Income Approach is also excluded because the current marketplace does not demonstrate sales of street parcels with ground leases on them that can be analyzed to determine a land value in the subject market area. The omission of the Sales Comparison and Income Approaches to value do not, in my opinion, erode the credibility of this appraisal report or the values estimated herein.

(10) ASSUMPTIONS AND LIMITING CONDITIONS: List only those assumptions and limiting conditions applicable to this parcel.

Extraordinary Assumptions:
None noted.

Hypothetical Conditions:
None noted.

(11) SUMMARY DESCRIPTION OF NEIGHBORHOOD:
Summary description of the neighborhood considered for collection of sales data:
Surrounding area is: Depressed ☒ Declining ☐ Static ☒ Growing ☐ Other _____
Unusual features affecting property values: Major railroad corridor separates land uses and relative property values in this area. Subject property conforms with general area: Yes ☒ No ☐ Beneficial aspects of the subject neighborhood include its relatively high traffic counts, location in a sector of the "south-side" that has experienced some new construction, and good proximity to transportation linkages. Negative aspects include the subject's relatively close proximity to distressed and older,

and highly depreciated properties. Parking in CBD zoned areas is limited to on-street parking spaces – which enhances the utility of most improved land uses.
If no, explain:

Surrounding area is: Vacant ☐ Partially Developed ☒
Developed ☒ Warehouse In Transition ☒ To office and flex building uses

Zoning in the area: Various zoning in area; mostly South 27th Street Permit Zoning along So. 27th Street, Controlled Business District (CBD) in all areas north of 2nd Ave. South around high-volume traffic areas, Controlled Industrial (CI) in areas generally east of So. 25th St., and Community Commercial (CC) in areas south and east of 2nd Ave. South.

Has subject project influenced property values? Yes ☐ No ☒
If yes, explain:

(12) SUMMARY DESCRIPTION OF PROPERTY BEFORE ACQUISITION:
Total Area Contiguous Ownership (Larger Parcel): From Sanderson Stewart Engineers: 4,000 sq.ft.
Shape: Rectangular - 80' wide x 50' deep
Dimensions: See attached plans
Corner Site: ☐ Interior Site: ☒ Alley Access: ☐
Access: From 2nd Ave. South
Property's present location in respect to grade: At grade with 2nd Ave. South
Topography: Generally level
Drainage: Crowned street - appears adequate
Present Use: Residential: ☐ Commercial: ☐ Industrial: ☐
Suburban Residential: ☐ Special Purpose: ☒ Farm/Ranch: ☐
Other: Fully improved street

Zoning: Central Business District (CBD)
Utilities: Phone: ☒
Power: ☒
Sewerage: ☒
If septic, describe location and show on site plan: N/A
Water: ☒
If private well, describe location and show on site plan: N/A
Description of improvements: Fully improved street with sidewalk, curb and gutter, paving, landscaping, plus a fire hydrant at the south end.

(12a) Real Estate Taxes: Year: 2019 Tax Code: N/A Geocode: N/A
Assessed Land Value: N/A 2019 Taxes: N/A Outstanding SIDs: N/A

(12b) Traffic Counts near Subject: 1st Ave. So.: 9,840 vpd avg.; So. 27th St.: 13,610 vpd avg.

(13) Fencing (Fencing, Gates, Portals and/or Cattle Guards within R/W acquisition):
None.

(14) HIGHEST AND BEST USE:
Summary analysis and conclusion based on the use being reasonably probable, legally permissible, physically possible, financially feasible, and maximally profitable – and results in the highest land value.

Highest and Best Use As-Vacant:

Physically Possible: Soils have not been independently tested, but nearby land uses suggest soils could be used to support various commercial and residential land uses. All city services are present. There are no obvious areas of limitation.

Legally Permissible: The zoning on the subject property is CBD, which primarily accommodates stores, hotels, governmental and cultural centers and service establishments at the central focal point of the city's arterial and transportation system, where the CBD can conveniently serve the population of the entire urban area with a varied and specialized selection of goods and services. In order to protect the public interest and welfare and facilitate an attractive, efficient and prosperous CBD, the emphasis is on larger scale building and specialty shops. CBD zoning carries no maximum height restrictions, lot coverage percentages, and no setbacks. Development in the immediate CBD-zoned area is characterized by commercial land uses interspersed around major intersections.

Financially feasible uses are apparent for commercial land use purposes.

Maximally profitable use "as vacant" is considered to be for an access street for the adjacent property to the north, east and west land ownership. If the property is not used for a street, then inclusion into the aforementioned adjacent property area would enhance the larger ownership's utility for parking.

Highest & Best Use As-Improved:

The use of the real estate reflected in this appraisal will be as a portion of a fully improved street.

(15) LAND VALUATION, BEFORE:
Land values based on Sales Catalog/Project Report N/A : Sale Numbers N/A ; or Sales contained below:

A number of sales were researched in the Billings market for this report. Due to locational attributes and other similarities, the appraiser limited the search to sales of commercially-zoned land parcels along major arterials in the Billings south side proper. Following are the most germane to this assignment:

#	Location	Zoning	Sale Date	Orig.Sale Price	TA Sales \$	Size (ac)	SqFt.	TA \$/SqFt.	CBD \$/sf
1	N of RR tracks	CBD	20-Jan-11	\$56,000	\$56,000	0.161	7,000		\$8.00
2	N of RR tracks	CBD	13-Jan-12	\$80,000	\$80,000	0.220	9,578		\$8.35
3	S of RR tracks	So.27th Perm It	3-Oct-12	\$42,000	\$42,000	0.241	10,500	\$4.00	
4	S of RR tracks	CC	24-May-12	\$35,000	\$35,000	0.241	10,500	\$3.33	
5	S of RR tracks	So.27th Perm It	4-Oct-12	\$80,000	\$80,000	0.482	21,000	\$3.81	
6	S of RR tracks	So.27th Perm It	18-Dec-15	\$196,500	\$196,500	0.643	28,000	\$7.02	
7	S of RR tracks	NC	18-May-18	\$230,000	\$230,000	0.913	39,770	\$5.78	
8	S of RR tracks	So.27th Perm It	5-May-08	\$230,000	\$230,000	0.964	42,000	\$5.48	
9	S of RR tracks	So.27th Perm It	13-Aug-12	\$257,250	\$257,250	1.125	49,000	\$5.25	
Subj.						0.0918	4,000		
			Mean	\$134,083	\$134,083	0.554	\$24,150	4.95	8.18
			Median	\$80,000	\$80,000	0.482	\$21,000	5.25	8.18

SURVEY OF SALES:

Sale 1: An abstracted land value from the sale of a corner lot north of the tracks with a 1.288 sf building on it that used to be a gas station. The building is still being used and at the time of sale was rented out for a retail store.

Sale 2: Sale is located north of the tracks along Montana Avenue and was an interior parking lot with 27 spaces.

Sale 3: Sale was three vacant interior lots located along So. 28th St., that were purchased with six others to the north. Purchaser was a church and these lots were used for assemblage purposes.

Sale 4: Sale of three lots on the NEC of So. 26th St., and 5th Ave. South. The site is in close proximity to the Conoco refinery.

Sale 5: Sale is of an improved corner site with six lots along So. 28th St.; the property had an older rundown house on it that was razed – the cost of the demolition was added to the purchase price.

Sale 6: Sale is the sale of eight (8) city lots located along So. 27th Street north of 7th Ave. South. This sale had quite a bit of visibility from a higher traffic volume street.

Sale 7: Sale is located along the south side of State Avenue just east of Ace Hardware. The zoning is Highway Commercial, but is close enough in comparison that some similarities can be drawn.

Sale 8: Sale is part of a half of a city block along the west side of So. 27th Street, between 4th and 5th Aves So. to a church organization.

Sale 9: Sale is another half of a city block along So. 27th Street, between 10th and 11th Aves So., to a church organization.

ANALYSIS OF THE COMPARABLE SALES:

Taken in sum, the collective sales range in age from 2008 through 2018 and indicate a mean price of \$4.95 per sf for non-CBD zoned land – and a median indication of \$5.25 per sf for non-CBD zoned land. The only two CBD-zoned sales were located on the north side of the tracks and they had a mean (and median) indication of \$8.18 per sf. Of course, there are differences between most of the sales and the subject property. Some of the sales are located in what might be termed as more “favorable” locations, next to other properties with higher values, or having better connectivity to desirable traffic grids. It is interesting to note that in this study – in general – size differences seem not to correlate with unit prices; usually smaller parcels will exhibit higher unit prices and vice-versa. This could be because there is a decided difference between those properties located on the south side of the railroad corridor – as opposed to properties located on the north or southwest side. Also, I could not prove a trend in sales prices over the timespan of the sales in this area – this specific area (south-side) has had a hard time stabilizing and demonstrating increased values over the past 10 years or so.

Adjustments to sales can be made for the following reasons:

- 1. Real Property Rights Conveyed
- 2. Financing Terms
- 3. Conditions of Sale
- 4. Expenditures Made Immediately After Purchase
- 5. Market Conditions (Time)
- 6. Location
- 7. Physical characteristics
- 8. Economic characteristics
- 9. Use/Zoning
- 10. Non-realty components of value

Instead of trying to make finite mathematically quantitative adjustments to the sales for differences, I prefer to rank (or sort) the sales as to whether they are considered “superior”, “inferior”, or “equal” to the subject property. This process effectively

mirrors the actions of the marketplace and attempts to recreate the purchase decision that a marketplace participant would go through when they interact with a seller. More quantitative adjustments are not employed, since the population of comprehensive sales data for these types of properties is not available. In addition, a systematic grid-adjustment process that employs specific percentage or dollar-amount adjustments is not characteristic of the behavior and thinking of most purchasers of this type of property, and in that sense may be unrealistic. As an alternative, a qualitative approach is used to bracket the subject property between sets of comparable sales – superior and inferior properties – this often represents a more realistic and reliable approach. In this way, a subject is bracketed between higher and lower sales prices and a value within this range can be selected as the indicated value via the sales comparison approach (Ref: Property to Property Comparison, Thomas Rodgers, MAI, Appraisal Journal, Jan 1994, pg. 64.)

Below are listed the sales and their respective bracketing with regard to the subject property:

Bracketing Analysis						
#	Zoning	Sq.Ft.	\$/Sq.Ft.	Superior	Equal	Inferior
1	CBD	7,000	\$8.00	xxx		
2	CBD	9,579	\$8.35	xxx		
3	So. 27th Permit	10,500	\$4.00		xxx	
4	CC	10,500	\$3.33			xxx
5	So. 27th Permit	21,000	\$3.81		xxx	
6	So. 27th Permit	28,000	\$7.02	xxx		
7	NC	39,770	\$5.78		xxx	
8	So. 27th Permit	42,000	\$5.48	xxx		
9	So. 27th Permit	49,000	\$5.25	xxx		

Reasoning for the Bracketing:

Sales 1 and 2 are sales with the same zoning as the subject, but they are located north of the railroad tracks and are generally considered superior to properties located south of the tracks. Sales 6, 8 and 9 are located along So. 27th Street and enjoy higher site prominence and vehicular traffic than the subject property. This bracket analysis suggests that the subject should be valued below \$5.25 per sq. ft. Sale 4 is located three blocks south of the subject, but is considered to be inferior with regard to location. This “inferior” indicator suggests a value above \$3.33 per sq. ft. Sales 3, 5 and 7 range from \$3.81 to \$5.78 per sq. ft., and these sales are considered to be the most indicative of value for the subject. Since I didn’t have enough data to prove a demonstrable increase in prices on the south side over time I feel compelled to emphasize the upper end of the range to account for some plausible increase. The upper-end is accordingly emphasized twice as much as the lower end, with the result approximating \$4.85 per sq. ft.

Improvements:

The subject street area is improved with public sidewalks, curb and gutter, landscaping, paving and underground utilities (notably a fire hydrant and storm drain catch basin on the west side of the street). From inspection, it was observed that these improvements were in overall “good” condition, with good utility for the proposed development of the vacated street as a private access to the RiverStone Health complex. The following calculation is proposed for the estimation of contributive value for these improvements:

Grading, public sidewalk, curb & gutter, asphalt paving, landscaping is estimated to cost \$20,555 (rounded) new (Marshall & Swift Cost Service, Sec. 66, p.1; 12/2017 and modified by adjustments). The concrete improvements, the fire hydrant, and the storm drain catch basin and piping appear to have effective ages of 15 years; the paving an effective age of 20 years; and the landscaping an effective age of 6-8 years. The age-life method of depreciation is shown below as a rough guide in determining the contributive value for the improvements.

Contributive Value of Improvements						
Item	Cost New	TEL	EA	% Dep.	Cont. Value	
Concrete Imps.	5,547	35	15	42.9%	3,170	
Asphalt Paving	7,620	25	20	80.0%	1,524	
Fire Hydrant & Storm Drain	5,000	60	15	25.0%	3,750	
Landscaping	<u>2,388</u>	25	7	28.0%	<u>1,719</u>	
Total Cost	20,555				10,163	

TEL – Total Economic Life
EA – Effective Age

Overall then, the (depreciated) value of the improvements are considered to contribute roughly \$10,163 to the value of the site, or \$2.54/sq. ft. overall (\$10,163 / 4,000 sf).

Therefore, the following value is concluded:

Subject Site 4,000 sq. ft. @ \$4.85/sq.ft. = \$19,400
CV of Improvements @ \$2.54/sq.ft. = \$10,163
Total Value @ \$7.39/sq.ft. = \$29,500 (rounded)

- (16) VALUE BASED ON COST APPROACH: \$29,500
- (17) VALUE BASED ON SALES COMPARISON APPROACH: N/A
- (18) VALUE BASED ON INCOME APPROACH: N/A
- (19) RECONCILIATION AND CONCLUSION TO VALUE: \$29,500

(35) I CERTIFY THAT:

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial, and unbiased professional analyses, opinions and conclusions.
- I have no present or prospective interest in the property that is the subject of this report, and I have no personal interest or bias with respect to the parties involved.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three (3) year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the *Uniform Standards of Professional Appraisal Practice*.
- I have made a personal inspection of the properties that are the subject of this report.
- No one provided significant real property appraisal assistance to the person signing this certification.

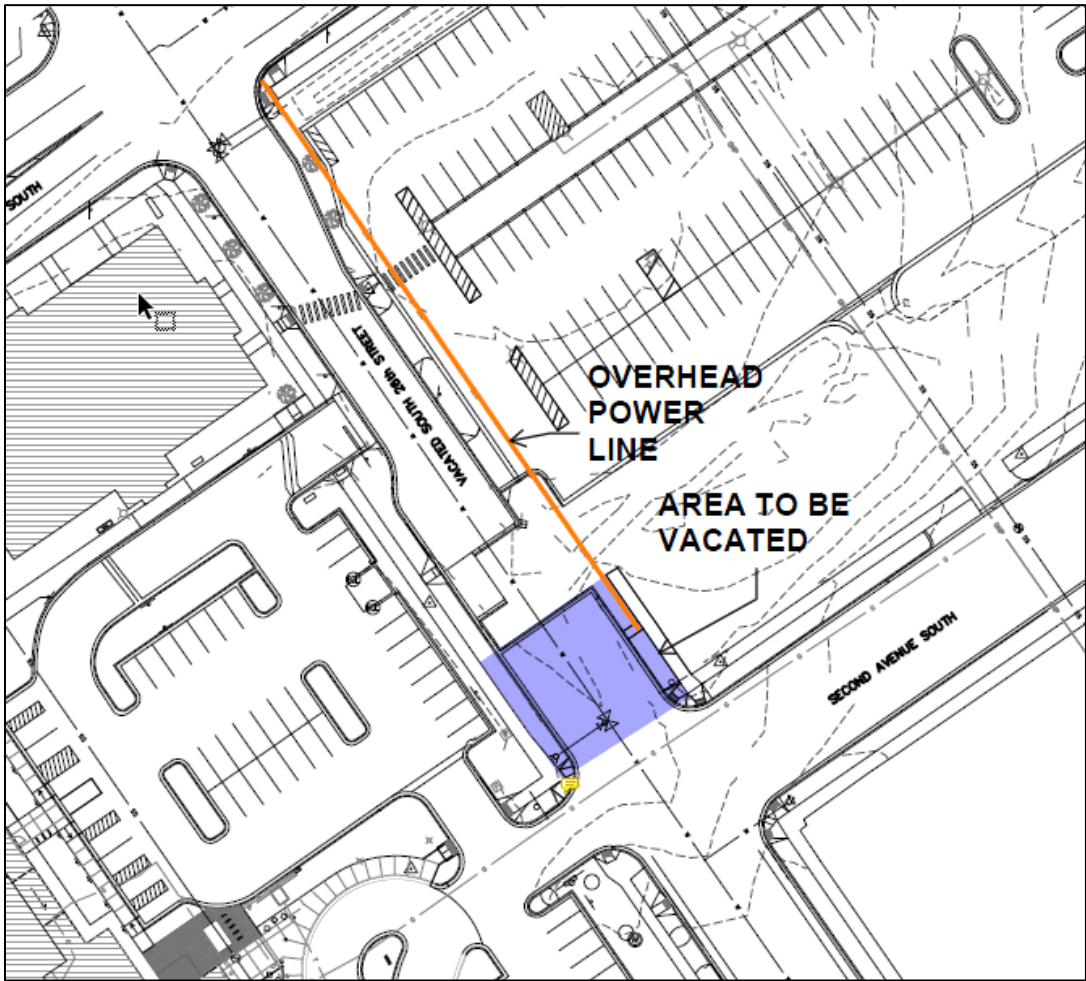
Respectfully submitted,

DATE: 29 Nov 19

SIGNATURE: _____

Appraised By: Steven M. Repac, MT. Montana Certified General No. 58

(36) EXHIBITS:



Blued-area is the area of proposed acquisition

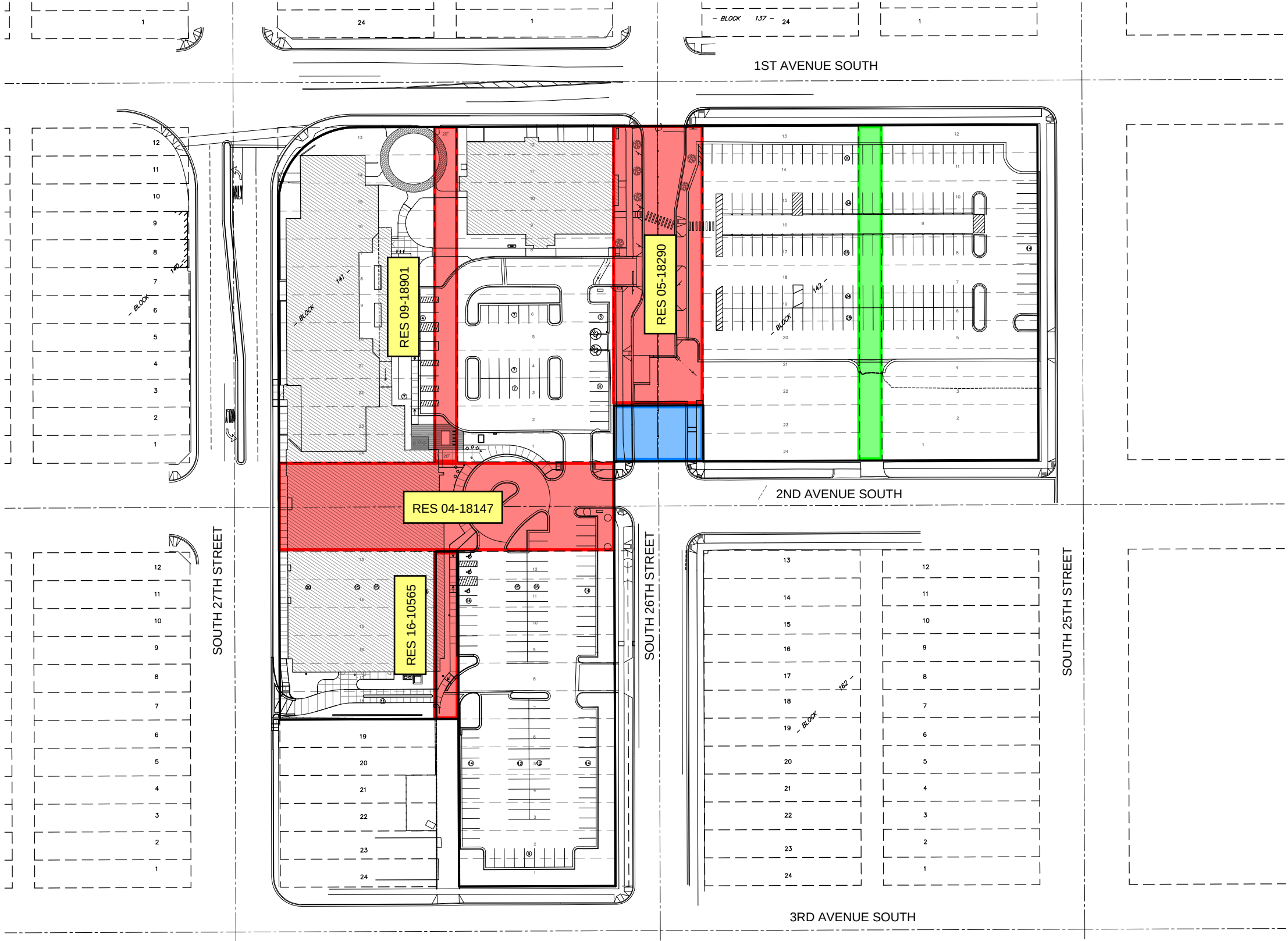
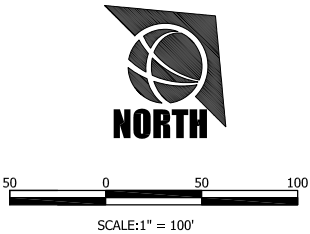


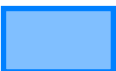
Area of Proposed Acquisition Relative to RiverStone Health Campus

EXHIBIT B
RIVERSTONE HEALTH RIGHT-OF-WAY VACATIONS
WITHIN
BILLINGS ORIGINAL TOWNSITE BLOCK 141, 142, & 163

PREPARED FOR : RIVERSTONE HEALTH
PREPARED BY : **SANDERSON STEWART**

DECEMBER 2019
BILLINGS, MONTANA



-  EXISTING RIGHT-OF-WAY VACATIONS
-  PROPOSED ALLEY DISCONTINUANCE
-  PROPOSED RIGHT-OF-WAY VACATION

Regular City Council Meeting

Meeting Date: 04/13/2020

TITLE: Public Hearing for Discontinuance of alley within Block 142 Billings Original Townsite

PRESENTED BY: Debi Meling

Department: Public Works

Presentation: Yes

PROBLEM/ISSUE STATEMENT

Through the expansion of the Riverstone Health campus, a parking lot was constructed on the north half of Block 142 within the Billings Original Townsite. This is located between 1st Avenue South and 2nd Avenue South west of South 25th Street. There is an alley right of way in the middle of the block that runs north/south from 1st Avenue South to 2nd Avenue South. With the parking lot construction, the approach off of 1st Avenue South to the alley was closed off. Access to the alley right of way was maintained from 2nd Avenue South as there is a sanitary sewer main within the alley right of way.

Recently, Riverstone Health submitted a permit to build a warehouse next to the alley right of way. With this, they are proposing to close off the access from 2nd Avenue South and access the warehouse from the parking lot. They originally wanted to vacate the alley, however, with the sanitary sewer main located in the alley, city staff prefers that this alley remain as right of way. Riverstone Health has petitioned the city to discontinue the alley. This would keep the area as right of way, but would not allow through vehicle access. If the access at 2nd Avenue South is allowed to be closed, access to the sanitary sewer would need to be through the private parking lot. The city would enter into a Memorandum of Understanding with Riverstone Health to define that the city has the responsibility for maintenance of the sewer line and Riverstone Health has the responsibility for surfacing of the parking lot.

ALTERNATIVES ANALYZED

The Council may:

- After holding a public hearing, approve the discontinuance of the above-mentioned alley at no cost; or
- After holding the public hearing, approve the discontinuance of the above-mentioned alley at a cost based on the appraisal of the adjacent alley; or
- After holding a public hearing, do not approve the discontinuance.

FINANCIAL IMPACT

Billings Municipal City Code section 22-600 describes the processes for vacation and discontinuance. The code does not give any guidance to how the cost of the discontinuance should be determined. Historically, city council has not required compensation for alley discontinuances. There have been two alley discontinuances in the last 30 years. The last one was completed in 2010.

The value of the alley being proposed for discontinuance would be similar to the value of South 26th Street, which is presented as a right of way vacation and valued at \$7.37/sf. The area to be discontinued is 6,000 sf so the total value would be \$44,200.

It is City staff's recommendation that the alley be discontinued at no cost to the applicant as the city can still maintain the sanitary sewer and the city will no longer have to maintain the alley.

RECOMMENDATION

Staff recommends City Council hold a public hearing and approve the discontinuance of the alley within Block 142 Billings Original Townsite at no cost.

APPROVED BY CITY ADMINISTRATOR

Attachments

Resolution to Discontinue
Overall Map of ROW Vacations
Appraisal for South 26th Street

RESOLUTION NO. 20-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA,
DISCONTINUING **the alley in Block 142 within Billings
Original Townsite.**

WHEREAS, a proper petition was filed with the City Council of
the City of Billings, Montana, as per Section 22-601 BMCC,
requesting discontinuance of **the alley in Block 142 within
Billings Original Townsite** as described hereinafter; and

WHEREAS, a public hearing was properly noticed and held as required by
law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. **DISCONTINUANCE.** Pursuant to Sections 7-14-4114 and 7-14-4115,
M.C.A., **the alley in Block 142 within Billings Original Townsite**
containing approximately 6,000 square feet is discontinued, as shown on
and incorporated herein as attached exhibit "A".

2. PUBLIC INTEREST. The discontinuance of the above described **the alley** **in Block 142 within Billings Original Townsite** is in the best interest of the public and can be done without any public detriment.

PASSED by the City Council and APPROVED this 13th day of April 2020.

THE CITY OF BILLINGS:

BY: _____
William A. Cole MAYOR

ATTEST:

BY: _____
Denise Bohlman CITY CLERK

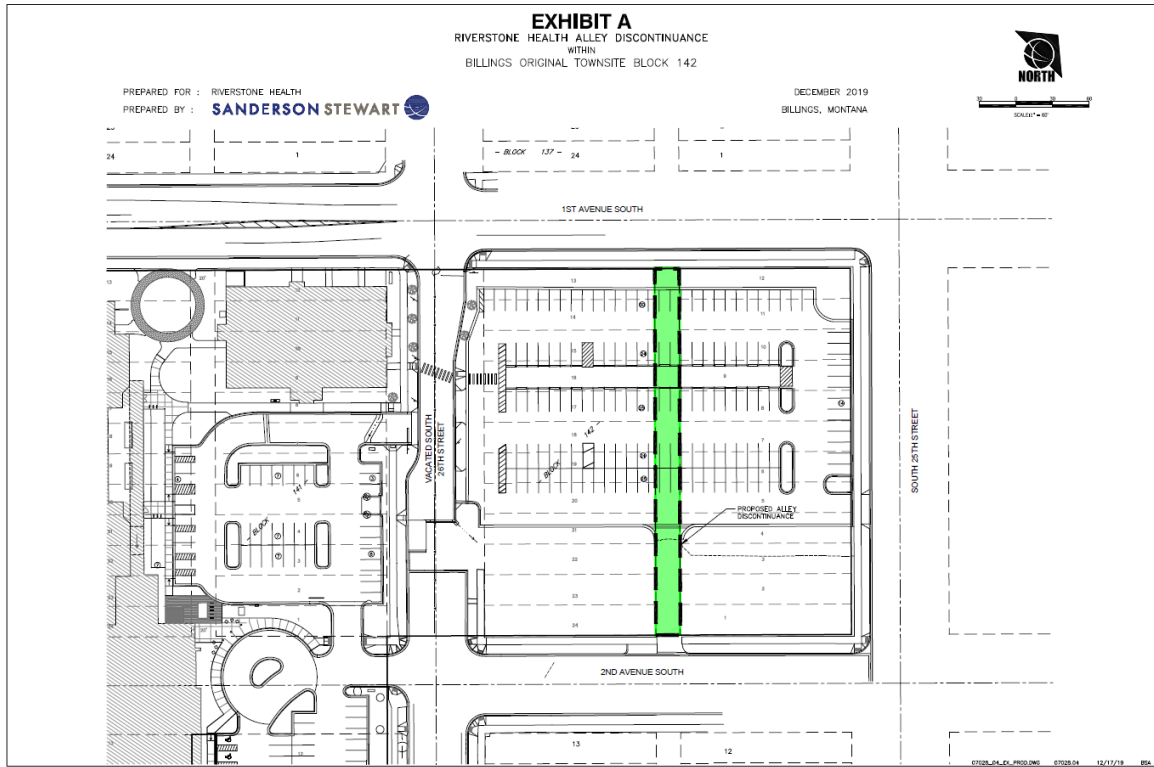
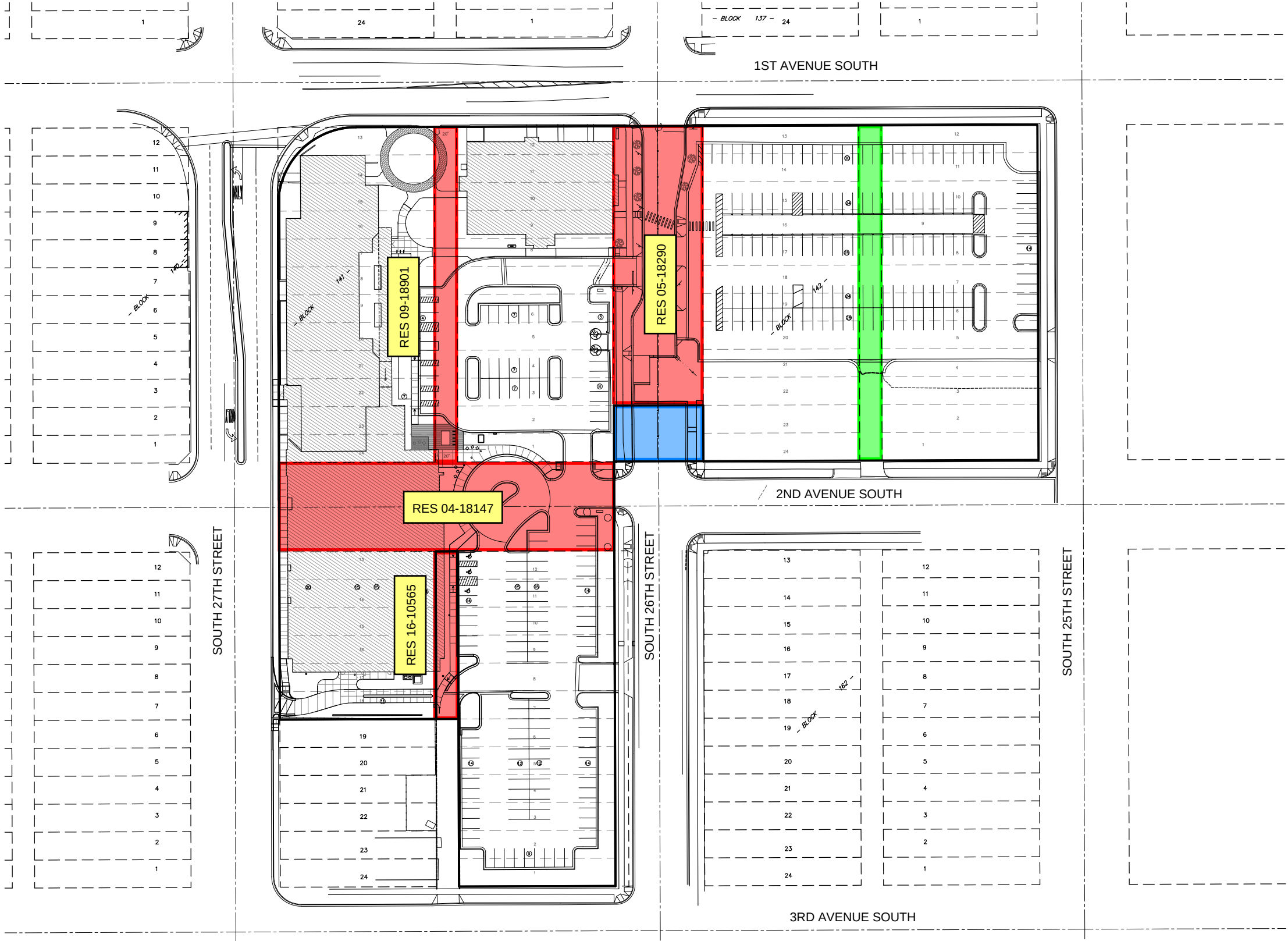
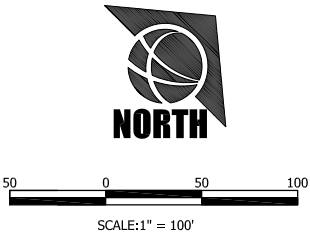
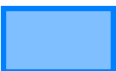


EXHIBIT B
RIVERSTONE HEALTH RIGHT-OF-WAY VACATIONS
WITHIN
BILLINGS ORIGINAL TOWNSITE BLOCK 141, 142, & 163

PREPARED FOR : RIVERSTONE HEALTH
PREPARED BY : **SANDERSON STEWART**

DECEMBER 2019
BILLINGS, MONTANA



-  EXISTING RIGHT-OF-WAY VACATIONS
-  PROPOSED ALLEY DISCONTINUANCE
-  PROPOSED RIGHT-OF-WAY VACATION

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State Certified Residential Appraiser
Jody J. Deines-Pierce

Mr. Jeff Ivie
Facilities and Safety Manager
RiverStone Health
123 So. 27th Street
Billings, Montana 59101

29 Nov 19

Re: So. 26th Street – Proposed Acquisition of Street Vacation
Located along 2nd Ave. So. & So. 26th St., Billings, MT

Dear Mr. Ivie:

Enclosed please find the completed appraisal of property rights on the above reference property. I conducted my site investigation on 22 Nov 19; that is the effective date of valuation in this report.

I have determined that the value of the encumbered surface rights of the fee interest of the proposed acquisition is:

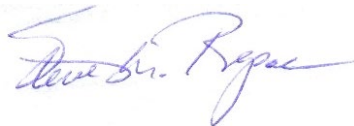
\$29,500

Twenty-Nine Thousand Five Hundred Dollars

This report has been prepared in compliance with prevailing standards outlined in the Uniform Standards for Professional Appraisal Practice (USPAP). This Appraisal Report is intended to comply with the reporting requirements set forth under Standards Rule 2(a) of USPAP for an appraisal.

Thank you for your trust and confidence in employing my services for this important matter. Should you have any questions or need additional information pertaining to this appraisal assignment, please contact me at your convenience.

Respectfully,



Steven M. Repac
MT. General Certification No. 058

APPRAISAL REPORT
(APPRAISAL REPORT FOR R/W ACQUISITION)

- (1)

PROJECT NO.: N/A
DESIGNATION: Portion of So. 26th Street Vacation

PROJECT ID: N/A
PARCEL NO.: N/A
- (2)

RECORD OWNER: City of Billings
ADDRESS: 2224 Montana Avenue, Second Floor, Billings, MT 59101

CONTRACT PURCHASER: N/A
ADDRESS:

LESSEE OF ACQUISITION: N/A
ADDRESS:
- (3)

ADDRESS AND/OR LOCATION OF THE PROPERTY: Portion of 2nd Ave. South & So. 26th Street
- (4)

BRIEF LEGAL DESCRIPTION OF THE PROPERTY: T1S, R26E, P.M.M., Sec. 3: A portion of So. 26th Street situated adjacent south of previous 26th St. Vacation (Res #05-18290).



Date Taken: 22 Nov 19

Taken From: Northwest side of remaining portion of So. 26th St.

Remarks: Photo shows the area remaining in So. 26th St. and the proposed acquisition. Curb & gutter, boulevard landscaping, sidewalk, underground utilities, and pavement will remain on the west side of the street (right in photo).

Taken by: S. Repac

Facing: South-southeast

- (5)

5 YEAR DELINEATION OF TITLE:
To: N/A
From: Recording Info.
Date:
Consideration (last transfer): Not Determined

(6) CLIENT & INTENDED USERS: The client is Yellowstone Health Partnership – by direction of Jeff Ivie, Facilities and Safety Manager. The intended users of this report include the client, and the City of Billings and any assigns. This appraisal may be made available to property owners, or others, only at the discretion of the City of Billings, through legal proceedings, or from public records.

(6a) PURPOSE AND INTENDED USE OF THIS APPRAISAL: The purpose of the appraisal is to estimate the Market Value, as defined in MCA 70-30-313, of all the rights of ownership of the proposed acquisition of So. 26th Street, subject to any stated assumptions and limiting conditions. The intended use of this appraisal is for the purpose of establishing just compensation for the acquisition of the described property interest(s).

This appraisal will be used to determine the fair market value of a proposed acquisition of the encumbered fee interest in a remaining portion of South 26th Street – adjacent north of 2nd Ave. South. The proposed acquisition is a full acquisition, and

therefore does not require the consideration of any adverse (or beneficial) affects the acquisition may have on any remainder property.

(7) PROPERTY RIGHTS OR INTEREST BEING APPRAISED:

Encumbered Fee ☒ Easement ☐ Permit ☐ Other (specify) N/A

(7a) TYPE OF PROPERTY APPRAISED:

The subject property is an example of a "special purpose property": A limited-market property with a unique physical design, special construction materials, or a layout that restricts its utility to the use for which it was built (The Dictionary of Real Estate Appraisal, 4th Edition, p. 272).

(8) MARKET VALUE is to be established in terms of cash or based on terms of financial arrangements equivalent to cash for the rights being appraised, as follows:

70-30-313. Current fair market value is the price that would be agreed to by a willing and informed seller and buyer, taking into consideration, but not limited to, the following factors:

- (1) the highest and best reasonably available use and its value for such use, provided current use may not be presumed to be the highest and best use;
- (2) the machinery, equipment, and fixtures forming part of the real estate taken; and,
- (3) any other relevant factors as to which evidence is offered.

(8a) EFFECTIVE DATE OF VALUE: 22 Nov 2019

(8b) DATE OF THIS REPORT: 29 Nov 2019

(9) SCOPE OF WORK: Summarize the process of collecting, confirming, and reporting data contained in this report: Several of the following sources were utilized in providing both general and detailed information pertaining to the area real estate market; including sales, listings, rents, general market statistics, etc. The geographical area researched was the downtown Billings "southside" area: generally extending from Montana Avenue to State Avenue from north to south, and from So. 21st St. to So. 41st St. from east to west. The time span used in the search of market data is roughly from 2008 to current - this span of time allows for the most current information to be researched, along with providing some data on sales and resales for the development of time adjustments for use in the project reports. Primary data may have been gathered from any of the following sources:

- Office files
- Market participants, including brokers/real estate agents, buyers, sellers, lenders, property managers, landlords, and/or tenants. The area considered for the collection of sales data include the general neighborhood of the subject property, which by physical proximity defines the south side of the city of Billings, Montana,
- County Clerk and Recorder Deed records
- County Assessor records
- Multiple Listing Service records
- City Planning/Engineering Office
- Building Inspector's Office
- Professional exhibits provided by the prospective buyer (Riverstone Health) relating to future street construction
- City of Billings Engineering personnel
- Professional real estate articles dealing with the appraisal of limited market and special purpose properties.

The State of Montana is a "nondisclosure" state and as such, sale prices of real estate are not publicly recorded, therefore, few centralized sources of sale prices for real estate transactions exist. In addition no one associated with a real estate sales transaction is obligated to release or verify information. The client is hereby notified that it is possible there may be sales of comparable properties of which we have no knowledge and, therefore, have not been analyzed for use with this series of reports. The information presented herein has been gathered from sources deemed reliable and every effort has been made to insure its accuracy. All sales used were confirmed with either the buyer, seller, or real estate agent of the transaction and are presented in the body of this report. When conflicting information was provided the source deemed most reliable was used. Data believed to be unreliable was not included in the report nor used as a basis for the value conclusion.

(9a) APPRAISAL METHODS AND TECHNIQUES EMPLOYED IN THIS APPRAISAL:

The Cost Approach will be solely utilized to develop the value in this assignment. The Cost Approach has two parts to its development: the (1) development of an opinion of land value, and the (2) estimation of the contributory value of any improvements. As noted above, the subject is an example of a *Special Purpose Property*. The Sales Comparison Approach is excluded in the report, because there are very few identified street sales that have any relevance to the subject assignment – and none that would allow the abstraction of a contributory improvement value. The Income Approach is also excluded because the current marketplace does not demonstrate sales of street parcels with ground leases on them that can be analyzed to determine a land value in the subject market area. The omission of the Sales Comparison and Income Approaches to value do not, in my opinion, erode the credibility of this appraisal report or the values estimated herein.

(10) ASSUMPTIONS AND LIMITING CONDITIONS: List only those assumptions and limiting conditions applicable to this parcel.

Extraordinary Assumptions:
None noted.

Hypothetical Conditions:
None noted.

(11) SUMMARY DESCRIPTION OF NEIGHBORHOOD:

Summary description of the neighborhood considered for collection of sales data:

Surrounding area is: Depressed ☒ Declining ☐ Static ☒ Growing ☐ Other _____

Unusual features affecting property values: Major railroad corridor separates land uses and relative property values in this area. Subject property conforms with general area: Yes ☒ No ☐ Beneficial aspects of the subject neighborhood include its relatively high traffic counts, location in a sector of the "south-side" that has experienced some new construction, and good proximity to transportation linkages. Negative aspects include the subject's relatively close proximity to distressed and older,

and highly depreciated properties. Parking in CBD zoned areas is limited to on-street parking spaces – which enhances the utility of most improved land uses.
If no, explain:

Surrounding area is: Vacant ☐ Partially Developed ☒
Developed ☒ Warehouse In Transition ☒ To office and flex building uses

Zoning in the area: Various zoning in area; mostly South 27th Street Permit Zoning along So. 27th Street, Controlled Business District (CBD) in all areas north of 2nd Ave. South around high-volume traffic areas, Controlled Industrial (CI) in areas generally east of So. 25th St., and Community Commercial (CC) in areas south and east of 2nd Ave. South.

Has subject project influenced property values? Yes ☐ No ☒
If yes, explain:

(12) SUMMARY DESCRIPTION OF PROPERTY BEFORE ACQUISITION:
Total Area Contiguous Ownership (Larger Parcel): From Sanderson Stewart Engineers: 4,000 sq.ft.
Shape: Rectangular - 80' wide x 50' deep
Dimensions: See attached plans
Corner Site: ☐ Interior Site: ☒ Alley Access: ☐
Access: From 2nd Ave. South
Property's present location in respect to grade: At grade with 2nd Ave. South
Topography: Generally level
Drainage: Crowned street - appears adequate
Present Use: Residential: ☐ Commercial: ☐ Industrial: ☐
Suburban Residential: ☐ Special Purpose: ☒ Farm/Ranch: ☐
Other: Fully improved street

Zoning: Central Business District (CBD)
Utilities: Phone: ☒
Power: ☒
Sewerage: ☒
If septic, describe location and show on site plan: N/A
Water: ☒
If private well, describe location and show on site plan: N/A
Description of improvements: Fully improved street with sidewalk, curb and gutter, paving, landscaping, plus a fire hydrant at the south end.

(12a) Real Estate Taxes: Year: 2019 Tax Code: N/A Geocode: N/A
Assessed Land Value: N/A 2019 Taxes: N/A Outstanding SIDs: N/A

(12b) Traffic Counts near Subject: 1st Ave. So.: 9,840 vpd avg.; So. 27th St.: 13,610 vpd avg.

(13) Fencing (Fencing, Gates, Portals and/or Cattle Guards within R/W acquisition):
None.

(14) HIGHEST AND BEST USE:
Summary analysis and conclusion based on the use being reasonably probable, legally permissible, physically possible, financially feasible, and maximally profitable – and results in the highest land value.

Highest and Best Use As-Vacant:

Physically Possible: Soils have not been independently tested, but nearby land uses suggest soils could be used to support various commercial and residential land uses. All city services are present. There are no obvious areas of limitation.

Legally Permissible: The zoning on the subject property is CBD, which primarily accommodates stores, hotels, governmental and cultural centers and service establishments at the central focal point of the city's arterial and transportation system, where the CBD can conveniently serve the population of the entire urban area with a varied and specialized selection of goods and services. In order to protect the public interest and welfare and facilitate an attractive, efficient and prosperous CBD, the emphasis is on larger scale building and specialty shops. CBD zoning carries no maximum height restrictions, lot coverage percentages, and no setbacks. Development in the immediate CBD-zoned area is characterized by commercial land uses interspersed around major intersections.

Financially feasible uses are apparent for commercial land use purposes.

Maximally profitable use "as vacant" is considered to be for an access street for the adjacent property to the north, east and west land ownership. If the property is not used for a street, then inclusion into the aforementioned adjacent property area would enhance the larger ownership's utility for parking.

Highest & Best Use As-Improved:

The use of the real estate reflected in this appraisal will be as a portion of a fully improved street.

(15) LAND VALUATION, BEFORE:
Land values based on Sales Catalog/Project Report N/A : Sale Numbers N/A ; or Sales contained below:

A number of sales were researched in the Billings market for this report. Due to locational attributes and other similarities, the appraiser limited the search to sales of commercially-zoned land parcels along major arterials in the Billings south side proper. Following are the most germane to this assignment:

#	Location	Zoning	Sale Date	Orig.Sale Price	TA Sales \$	Size (ac)	SqFt.	TA \$/SqFt.	CBD \$/sf
1	N of RR tracks	CBD	20-Jan-11	\$56,000	\$56,000	0.161	7,000		\$8.00
2	N of RR tracks	CBD	13-Jan-12	\$80,000	\$80,000	0.220	9,578		\$8.35
3	S of RR tracks	So.27th Perm It	3-Oct-12	\$42,000	\$42,000	0.241	10,500	\$4.00	
4	S of RR tracks	CC	24-May-12	\$35,000	\$35,000	0.241	10,500	\$3.33	
5	S of RR tracks	So.27th Perm It	4-Oct-12	\$80,000	\$80,000	0.482	21,000	\$3.81	
6	S of RR tracks	So.27th Perm It	18-Dec-15	\$196,500	\$196,500	0.643	28,000	\$7.02	
7	S of RR tracks	NC	18-May-18	\$230,000	\$230,000	0.913	39,770	\$5.78	
8	S of RR tracks	So.27th Perm It	5-May-08	\$230,000	\$230,000	0.964	42,000	\$5.48	
9	S of RR tracks	So.27th Perm It	13-Aug-12	\$257,250	\$257,250	1.125	49,000	\$5.25	
Subj.						0.0918	4,000		
			Mean	\$134,083	\$134,083	0.554	\$24,150	4.95	8.18
			Median	\$80,000	\$80,000	0.482	\$21,000	5.25	8.18

SURVEY OF SALES:

Sale 1: An abstracted land value from the sale of a corner lot north of the tracks with a 1.288 sf building on it that used to be a gas station. The building is still being used and at the time of sale was rented out for a retail store.

Sale 2: Sale is located north of the tracks along Montana Avenue and was an interior parking lot with 27 spaces.

Sale 3: Sale was three vacant interior lots located along So. 28th St., that were purchased with six others to the north. Purchaser was a church and these lots were used for assemblage purposes.

Sale 4: Sale of three lots on the NEC of So. 26th St., and 5th Ave. South. The site is in close proximity to the Conoco refinery.

Sale 5: Sale is of an improved corner site with six lots along So. 28th St.; the property had an older rundown house on it that was razed – the cost of the demolition was added to the purchase price.

Sale 6: Sale is the sale of eight (8) city lots located along So. 27th Street north of 7th Ave. South. This sale had quite a bit of visibility from a higher traffic volume street.

Sale 7: Sale is located along the south side of State Avenue just east of Ace Hardware. The zoning is Highway Commercial, but is close enough in comparison that some similarities can be drawn.

Sale 8: Sale is part of a half of a city block along the west side of So. 27th Street, between 4th and 5th Aves So. to a church organization.

Sale 9: Sale is another half of a city block along So. 27th Street, between 10th and 11th Aves So., to a church organization.

ANALYSIS OF THE COMPARABLE SALES:

Taken in sum, the collective sales range in age from 2008 through 2018 and indicate a mean price of \$4.95 per sf for non-CBD zoned land – and a median indication of \$5.25 per sf for non-CBD zoned land. The only two CBD-zoned sales were located on the north side of the tracks and they had a mean (and median) indication of \$8.18 per sf. Of course, there are differences between most of the sales and the subject property. Some of the sales are located in what might be termed as more “favorable” locations, next to other properties with higher values, or having better connectivity to desirable traffic grids. It is interesting to note that in this study – in general – size differences seem not to correlate with unit prices; usually smaller parcels will exhibit higher unit prices and vice-versa. This could be because there is a decided difference between those properties located on the south side of the railroad corridor – as opposed to properties located on the north or southwest side. Also, I could not prove a trend in sales prices over the timespan of the sales in this area – this specific area (south-side) has had a hard time stabilizing and demonstrating increased values over the past 10 years or so.

Adjustments to sales can be made for the following reasons:

- 1. Real Property Rights Conveyed
- 2. Financing Terms
- 3. Conditions of Sale
- 4. Expenditures Made Immediately After Purchase
- 5. Market Conditions (Time)
- 6. Location
- 7. Physical characteristics
- 8. Economic characteristics
- 9. Use/Zoning
- 10. Non-realty components of value

Instead of trying to make finite mathematically quantitative adjustments to the sales for differences, I prefer to rank (or sort) the sales as to whether they are considered “superior”, “inferior”, or “equal” to the subject property. This process effectively

mirrors the actions of the marketplace and attempts to recreate the purchase decision that a marketplace participant would go through when they interact with a seller. More quantitative adjustments are not employed, since the population of comprehensive sales data for these types of properties is not available. In addition, a systematic grid-adjustment process that employs specific percentage or dollar-amount adjustments is not characteristic of the behavior and thinking of most purchasers of this type of property, and in that sense may be unrealistic. As an alternative, a qualitative approach is used to bracket the subject property between sets of comparable sales – superior and inferior properties – this often represents a more realistic and reliable approach. In this way, a subject is bracketed between higher and lower sales prices and a value within this range can be selected as the indicated value via the sales comparison approach (Ref: Property to Property Comparison, Thomas Rodgers, MAI, Appraisal Journal, Jan 1994, pg. 64.)

Below are listed the sales and their respective bracketing with regard to the subject property:

Bracketing Analysis						
#	Zoning	Sq.Ft.	\$/Sq.Ft.	Superior	Equal	Inferior
1	CBD	7,000	\$8.00	xxx		
2	CBD	9,579	\$8.35	xxx		
3	So. 27th Permit	10,500	\$4.00		xxx	
4	CC	10,500	\$3.33			xxx
5	So. 27th Permit	21,000	\$3.81		xxx	
6	So. 27th Permit	28,000	\$7.02	xxx		
7	NC	39,770	\$5.78		xxx	
8	So. 27th Permit	42,000	\$5.48	xxx		
9	So. 27th Permit	49,000	\$5.25	xxx		

Reasoning for the Bracketing:

Sales 1 and 2 are sales with the same zoning as the subject, but they are located north of the railroad tracks and are generally considered superior to properties located south of the tracks. Sales 6, 8 and 9 are located along So. 27th Street and enjoy higher site prominence and vehicular traffic than the subject property. This bracket analysis suggests that the subject should be valued below \$5.25 per sq. ft. Sale 4 is located three blocks south of the subject, but is considered to be inferior with regard to location. This “inferior” indicator suggests a value above \$3.33 per sq. ft. Sales 3, 5 and 7 range from \$3.81 to \$5.78 per sq. ft., and these sales are considered to be the most indicative of value for the subject. Since I didn’t have enough data to prove a demonstrable increase in prices on the south side over time I feel compelled to emphasize the upper end of the range to account for some plausible increase. The upper-end is accordingly emphasized twice as much as the lower end, with the result approximating \$4.85 per sq. ft.

Improvements:

The subject street area is improved with public sidewalks, curb and gutter, landscaping, paving and underground utilities (notably a fire hydrant and storm drain catch basin on the west side of the street). From inspection, it was observed that these improvements were in overall “good” condition, with good utility for the proposed development of the vacated street as a private access to the RiverStone Health complex. The following calculation is proposed for the estimation of contributive value for these improvements:

Grading, public sidewalk, curb & gutter, asphalt paving, landscaping is estimated to cost \$20,555 (rounded) new (Marshall & Swift Cost Service, Sec. 66, p.1; 12/2017 and modified by adjustments). The concrete improvements, the fire hydrant, and the storm drain catch basin and piping appear to have effective ages of 15 years; the paving an effective age of 20 years; and the landscaping an effective age of 6-8 years. The age-life method of depreciation is shown below as a rough guide in determining the contributive value for the improvements.

Contributive Value of Improvements						
Item	Cost New	TEL	EA	% Dep.	Cont. Value	
Concrete Imps.	5,547	35	15	42.9%	3,170	
Asphalt Paving	7,620	25	20	80.0%	1,524	
Fire Hydrant & Storm Drain	5,000	60	15	25.0%	3,750	
Landscaping	<u>2,388</u>	25	7	28.0%	<u>1,719</u>	
Total Cost	20,555				10,163	

TEL – Total Economic Life
EA – Effective Age

Overall then, the (depreciated) value of the improvements are considered to contribute roughly \$10,163 to the value of the site, or \$2.54/sq. ft. overall (\$10,163 / 4,000 sf).

Therefore, the following value is concluded:

Subject Site 4,000 sq. ft. @ \$4.85/sq.ft. = \$19,400
CV of Improvements @ \$2.54/sq.ft. = \$10,163
Total Value @ \$7.39/sq.ft. = \$29,500 (rounded)

- (16) VALUE BASED ON COST APPROACH: \$29,500
- (17) VALUE BASED ON SALES COMPARISON APPROACH: N/A
- (18) VALUE BASED ON INCOME APPROACH: N/A
- (19) RECONCILIATION AND CONCLUSION TO VALUE: \$29,500

(35) I CERTIFY THAT:

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial, and unbiased professional analyses, opinions and conclusions.
- I have no present or prospective interest in the property that is the subject of this report, and I have no personal interest or bias with respect to the parties involved.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three (3) year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the *Uniform Standards of Professional Appraisal Practice*.
- I have made a personal inspection of the properties that are the subject of this report.
- No one provided significant real property appraisal assistance to the person signing this certification.

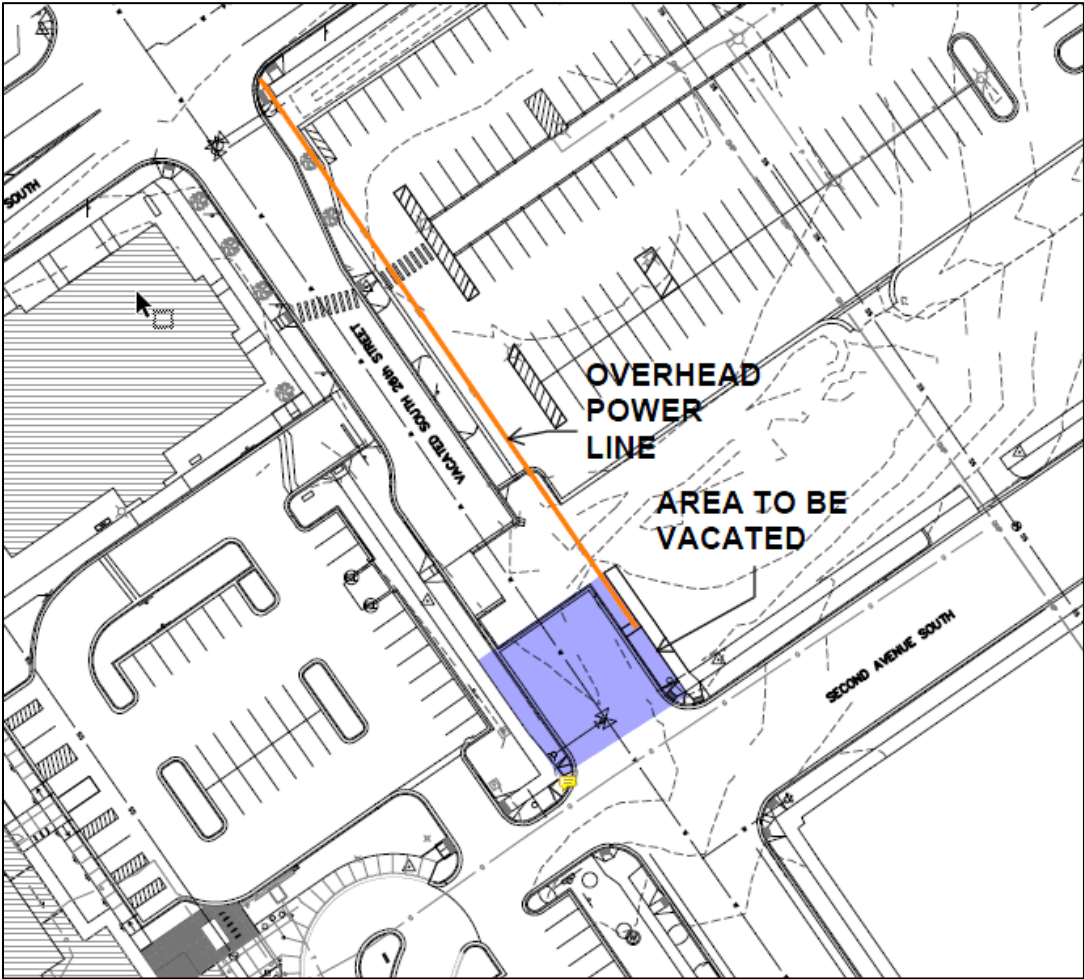
Respectfully submitted,

DATE: 29 Nov 19

SIGNATURE: _____

Appraised By: Steven M. Repac, MT. Montana Certified General No. 58

(36) EXHIBITS:



Blued-area is the area of proposed acquisition



Area of Proposed Acquisition Relative to RiverStone Health Campus