

****ATTENTION****

Due to the COVID-19 health concerns, the format of the City Council meeting will be held in a virtual videoconferencing environment. In order to honor the Right of Participation and the Right to Know in Article II, sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws:

- The Agenda Packet is available for viewing on the City's website at:
<https://ci.billings.mt.us/117/Agendas-Minutes>
- Councilmembers will attend the meeting via a remote location, using a virtual meeting method. City Hall and the Council Chambers will be closed during the meeting.
- The Public may view the meeting on the Community 7 TV - Channel 7 or Channel 507 – Spectrum Cable. The Public may also view online at www.comm7tv.com and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel in which to view the meeting.
- Public comment will be taken only during the Public Comment periods as indicated on the agenda, and during the Public Hearings under the Regular agenda. Comments may be sent to Council via email before 3:00 PM, on Monday, September 14, at:
<https://ci.billings.mt.us/1538/City-Council-E-mail-Messages>
- Emails received after 3:00 PM and prior to 5:00 PM, may be read during the meeting.
- The Public may call in during specific Public Comment periods at **406.237.6196**. All callers will be in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be restricted to 3 minutes of testimony as is customary.

Future delivery methods may be explored as best practice is learned.

Please contact Denise Bohlman, City Clerk, bohlmand@billingsmt.gov, with any questions.

CITY OF BILLINGS

CITY OF BILLINGS VISION STATEMENT:

“THE MAGIC CITY: A DIVERSE, WELCOMING COMMUNITY WHERE PEOPLE PROSPER AND BUSINESS SUCCEEDS.”

AGENDA

September 14, 2020

5:30 P.M.

Council Chambers are Closed.
The meeting will be held remotely via virtual meeting room. Please see coversheet for details and instructions for viewing and participation.

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Councilmember Choriki

ROLL CALL: Councilmembers present on roll call were: ☐ Shaw, ☐ Yakawich, ☐ Neese, ☐ Ewalt, ☐ Joy, ☐ Choriki, ☐ Purinton, ☐ Ronning, ☐ Boyett, ☐ Brown

MINUTES: August 24, 2020

COURTESIES:

PROCLAMATIONS:

COUNCIL REPORTS:

ADMINISTRATOR REPORTS - CHRIS KUKULSKI

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: 1, 5, and 6 ONLY.

Speaker sign-in required. (Comments are limited to three (3) minutes or as set by the Mayor. During COVID-19, the method to take and hear public comment has changed. Individuals wishing to give public comment will call a dedicated phone line (237.6196) and held in queue until it is their turn to comment. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. **Bid Awards:**

1. **De-icer/Anti-icer Calcium Chloride Liquid.** (Opened 8/25/20) Recommend Brenntag Pacific, Inc.; \$1/gallon.
2. **Electronic Waste Collection.** (Opened 9/1/20) Recommend Green Technology Solutions; \$150/ton.
3. **Household Hazardous Waste Collection.** (Opened 9/1/20) Recommend rejecting all bids.
4. **W.O. 19-12: West End Reservoir Shale Material Processing Pilot Study.** (Opened 8/25/20) Recommend KLE Construction, LLC; \$259,395.

B. **Purchase** of playground equipment at Rose Park; \$274,793.

C. **South Park Splash Pad** budget amendment; \$4,000.

D. **State of Montana Grant** for the 9-1-1 Emergency Operations Center for a 'Next-Gen' capable IP based ESINet system; \$34,472.

E. **Donation** to Police Department from Breakfast Flakes, citizens and various businesses for the development of a body worn camera program; \$50,000.

F. **Donation** from Public Works to Montana State University-Billings (MSU-B) of outdated laboratory instrumentation.

G. **Lease Agreement** between the City and the Better Billings Foundation for Tract 2-A, in Amended Plat of Tract 1 of the Amended Plat of Sahara Park, Sahara Sands Subdivision, 2nd Filing; \$1 per year.

H. **Preliminary Subsequent Minor Plat** of Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, 7th Filing, generally located at the northwest corner of the intersection of 24th Street West and St. Johns Avenue; Central Avenue Mall, owner; Sanderson Stewart, agent. * *Quasi-Judicial*

* *Quasi-Judicial* – Caution must be exercised concerning any potential ex parte communications with interested parties. This policy-making body may exercise approval or other adjudication authority which is "judicial" because it directly affects the legal rights of a person.

- I. **Resolution of Intent** to create SILMD 328, North and South 27th Street Streetlights, and set a public hearing date for October 12, 2020.
- J. **Second/Final Reading Ordinance for Zone Change 980:** a zone change from Entryway General Commercial (EGC) to Neighborhood Commercial (NC), on Block 5, Lot 1, Pinnick Subdivision, 3rd Filing, and Lot 24 of Sugar Subdivision, a 4.418 acre parcel of land . Christ the King Lutheran Church, owner; Collaborative Design Architects, agent. Approval of the Zone Change and adoption of the findings of the 10 criteria. ** Quasi-Judicial*

** Quasi-Judicial* – Caution must be exercised concerning any potential ex parte communications with interested parties. This policy-making body may exercise approval or other adjudication authority which is "judicial" because it directly affects the legal rights of a person.

- K. **Second/Final Reading Ordinance for Zone Change 981:** a zone change to add auto sales as an allowed use in the Yellowstone Planned Development - Neighborhood Commercial (NC) zone, on Block 4, Lot 27-31 and 26A, 26B of the Yellowstone Addition Subdivision, a 24,450 square foot parcel of land. Russ and Colleen Cherry, owners; Dusty and Tiffany Sims, agents. Approval of the Zone Change and adoption of the findings of the 10 criteria. ** Quasi-Judicial*

** Quasi-Judicial* – Caution must be exercised concerning any potential ex parte communications with interested parties. This policy-making body may exercise approval or other adjudication authority which is "judicial" because it directly affects the legal rights of a person.

L. **Bills for the Weeks of:**

1. August 5, 2020
2. August 10, 2020
3. August 17, 2020

Recommended Motion: I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

REGULAR AGENDA:

2. **PUBLIC HEARING AND FIRST READING ORDINANCE** expanding the boundaries of Ward I to include recently annexed property in Annexation 20-02: an approximate .475 acre parcel located at 1053 Lincoln Lane; Propriedad, LLC, owner. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

• *Presented by: Monica Plecker, Planning Division Manager*

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve First Reading Ordinance

expanding the boundaries of Ward I, as recommended by staff.

3. **PUBLIC HEARING AND RESOLUTION** assessing the cost of sidewalk construction and/or repair. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

• *Presented by: Jennifer Duray, Public Works Deputy Director*

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a Resolution assessing the cost of sidewalk construction and/or repair, as recommended by staff.

4. **PUBLIC HEARING AND RESOLUTIONS** allocating assessments on the following:

• *Presented by: Andy Zoeller, Finance Director*

A. **SID 1408**

Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

Recommended Motion: Having conducted a public hearing, considered written and spoken testimony, I move to approve the Resolution assessing SID 1408, as recommended by staff.

B. **SID 1410**

Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

Recommended Motion: Having conducted a public hearing, considered written and spoken testimony, I move to approve the Resolution assessing SID 1410, as recommended by staff.

C. **SID 1413**

Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

Recommended Motion: Having conducted a public hearing, considered written and spoken testimony, I move to approve the Resolution assessing SID 1413, as recommended by staff.

D. Park District 1

Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

Recommended Motion: Having conducted a public hearing, considered written and spoken testimony, I move to approve the Resolution assessing Park District 1, as recommended by staff.

E. Park Maintenance District

Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

Recommended Motion: Having conducted a public hearing, considered written and spoken testimony, I move to approve the Resolution assessing Park Maintenance District, as recommended by staff.

- 5. DOWNTOWN TAX INCREMENT** line of credit payment to Big Sky Economic Development. Downtown Billings Partnership (DBP) recommends approval. (Action: approval or disapproval of DBP recommendation.)

• *Presented by: Katy Easton, Downtown Billings Partnership*

Recommended Motion: I move to approve the Downtown Tax Increment line of credit payment to Big Sky Economic Development, as recommended by DBP.

- 6. DOWNTOWN URBAN RENEWAL DISTRICT** sign incentive program. Downtown Billings Partnership (DBP) recommends approval. (Action: approval or disapproval of DBP recommendation.)

• *Presented by: Mehmet Casey, Downtown Billings Partnership*

Recommended Motion: I move to approve the Downtown Urban Renewal District sign incentive program, as recommended by DBP.

PUBLIC COMMENT on “NON-AGENDA ITEMS”. Speaker Sign-in required. (Comments are limited to three (3) minutes or as set by the Mayor. During COVID-19, the method to take and hear public comment has changed. Individuals wishing to give public comment will call a dedicated phone line (237.6196) and held in queue until it is their turn to comment.)

COUNCIL INITIATIVES:

ADJOURN:

Council meetings may be viewed at any time by accessing Community 7 Television online at www.comm7tv.com and clicking on archived programs.

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Bid Award for De-icer/Anti-icer

PRESENTED BY: Jennifer Duray

Department: Public Works

Division: Street/Traffic

RECOMMENDATION

Staff recommends that the City Council approve the award for the purchase of De-icer/Anti-icer for \$1.00 per gallon from Brenntag Pacific Inc. for one year with the option of purchasing the De-icer/Anti-icer for years two and three based on mutual consent of the City and the supplier.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Public Works Department uses liquid calcium chloride on City streets and roads during the winter months to aid in ice and snow removal. On average, the Street/Traffic Division will use between 160,000 and 180,000 gallons of this liquid during a season. The Public Works Department advertised for bids in the *Yellowstone County News* and on the City internet for two weeks. Bids were opened for the calcium chloride on August 25, 2020 and one bid was received.

ALTERNATIVES

City Council may:

- Approve the award for the purchase of the calcium chloride liquid, or;
- Disapprove the purchase of the calcium chloride liquid. If not awarded, it will make it more difficult for the Public Works Department to help clear the ice and snow this coming winter.

FISCAL EFFECTS

The cost for the calcium chloride liquid will be funded through the Public Works Department, Street/Traffic Division operation and maintenance budget approved by Council. Bids were received on August 25, 2020. One supplier responded to the request for bid and the bidding result is as follows.

Vendor	Price per gallon each Year
Brenntag Pacific, Inc.	\$1.00/gallon Year 1
Brenntag Pacific, Inc.	\$1.00/gallon Year 2
Brenntag Pacific, Inc.	\$1.00/gallon Year 3

Although only one bid was received, staff believes the bid is a reasonable price for this product and is within the budget amount.

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Electronic Waste Collection

PRESENTED BY: Jennifer Duray

Department: Public Works

Division: Solid Waste

RECOMMENDATION

Staff recommends the City Council award the 5 year contract for electronic waste collection to Green Technology Solutions in the amount of \$150.00/ton and a maximum amount of \$30,000 per year.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The landfill has a designated location for the public to drop off electronic waste. The amount of electronic waste being disposed of at the landfill has been steadily increasing each year. Contracting with a private company to remove the waste instead of disposing of these wastes into the landfill saves landfill space and allows the electronic waste to be recycled. The bid was advertised on August 14, 21 and August 28th, in the *Yellowstone County News* and on the City's website. Bids were opened on September 1 and one bid was received. Green Technology Solutions submitted the lowest, responsible bid.

ALTERNATIVES

City Council may:

- Approve the award of the electronic waste collection to Green Technology Solutions in the amount of \$150.00/ton and a maximum amount of \$30,000 a year. or;
- Disapprove the award of the electronic waste collection and reject all bids. If the project is not awarded, the electronic waste brought by residents would be deposited in the landfill and some of this waste may contain hazardous materials.

FISCAL EFFECTS

The following bids were received:

Contractor	Base Bid
Green Technology Solutions	\$150.00/ton and a max of \$30,000.00 a year

While there was only one bid, staff believes it is a fair price for the service as it is currently costing \$500/ton for the monthly electronic waste collection. The project was budgeted in FY21 using solid waste funds. The amount budgeted was \$30,000.00 a year.

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Household Hazardous Waste Collection

PRESENTED BY: Jennifer Duray

Department: Public Works

Division: Solid Waste

RECOMMENDATION

Staff recommends the City Council reject all bids for the Solid Waste Household Hazardous Waste collection.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The landfill has a designated area for the public to drop off household hazardous waste. The amount of household hazardous waste being disposed of at the landfill has been steadily increasing each year. Contracting with a private company to remove the household hazardous waste instead of disposing of these wastes into the landfill saves landfill space and allows the household hazardous waste to be recycled. The bid for the household hazardous waste was advertised on August 14, 21 and August 28th, in the *Yellowstone County News* and on the City's website. Bids were opened on September 1st and two bids were received. CleanEarth submitted the lowest, responsible bid. The bid was significantly higher than our budget estimate so staff is recommending that Council reject the bids. Staff will work to determine why the bid was high and whether the project can be re-bid.

ALTERNATIVES

City Council may:

- Reject all bids for Household Hazardous Waste Collection. There is no viable alternative.

FISCAL EFFECTS

The following bids were received:

CleanEarth	minimum of \$152,616.25 for the first year
Beartooth Environmental	bid was incomplete and unresponsive

The project was budgeted in FY21 using Solid Waste funds. The amount budgeted was \$110,000.00. Staff is researching why the bid was higher than the estimate. The bid will be will be evaluated to determine how to proceed to get the work done within the approved budget.

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: W.O. 19-12, West End Reservoir Shale Material Processing Pilot Study, Bid Award

PRESENTED BY: Debi Meling

Department: Public Works

Division: Engineering

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 19-12, West End Reservoir Shale Material Processing Pilot Study, to KLE Construction in the amount of \$259,395.00.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

W.O. 19-12, West End Reservoir Shale Material Processing Pilot Study supplies important geotechnical information to the future final design and construction of West End Reservoir project. The intent of this project is to further determine the characteristics of the shale material located at the project site for use as an embankment material for the Reservoir project. Work under the direction of the HDR Engineering geotechnical engineer will generally consist of:

- site dewatering and routing of discharge for pumped water,
- removal and stockpile of overburden materials,
- ripping of the shale formation and breaking the shale material into a smaller size suitable for further compaction and testing,
- application of water to the crushed shale under direction of the geotechnical engineer,
- preparation of a test embankment foundation,
- placement and compaction of shale material, and
- assisting the Geotechnical engineer with extraction of lab samples from the shale embankment.

This project was advertised on August 7, August 14 and August 21 in the *Yellowstone County News* and on the City's website. Bids were opened on August 25 and four bids were received. KLE Construction submitted the lowest, responsible bid.

ALTERNATIVES

City Council may:

- Award W.O. 19-12 West End Reservoir Shale Material Processing Pilot Study to KLE Construction in the amount of \$259,395, or;
- Do not award a contract and reject all bids. If this project is not awarded, the City and HDR Engineering's geotechnical experts will not have sufficient technical information about the shale material present at the West End Reservoir site for use as embankment material. The additional knowledge gained through this pilot study will contribute to a more accurate reservoir design and bidding documents for the West End Reservoir Project. Providing higher quality information to designers and bidders will ultimately reduce overall project design and construction cost.

FISCAL EFFECTS

The following bids were received:

Contractor	Bid
KLE Construction, LLC	\$259,395.00
Donnes, Inc.	\$349,500.00
Asking Construction, LLC	\$399,370.00
Dan Hart Patrol Service, LLC	\$478,020.00

The pilot work related to the W.O. 19-12 West End Reservoir Project was included with the \$4,966,000 of engineering budget available in FY21 for final reservoir design. The remaining budget will be used for engineering costs related to final project design.

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Purchase Playground Equipment for Rose Park

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

Division: Parks

RECOMMENDATION

Staff recommends Council approve the purchase of playground equipment for Rose Park from LSI in the amount of \$247,574.80 and from Berliner for \$27,218.20, for a total purchase cost of \$274,793.00.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The playground equipment at Rose Park has reached the end of its useful life and needs to be replaced. Council approved \$270,000 for this purpose and in June of 2019 PRPL was awarded a \$150,000 Land Water Conservation Fund (LWCF) grant that requires a 50/50 funding match and which can only be used for the Rose Park play equipment. The total funding budget is \$420,000. Staff intends to use the State of Montana Cooperative Purchasing Program to purchase the equipment. The Cooperative Purchasing Program negotiates a discounted price with vendors, enabling municipalities to purchase items directly from approved vendors in lieu of the traditional bidding process.

The department engaged the community and increased public input through a voting contest that allowed community members to view a series of playground design layouts and cast a vote for the ones they liked best. Staff selected and developed two playground layouts for each of the 3 pods that will contain new playground equipment. The voting contest allowed citizens to participate directly in the playground selection process and shape the final playground design. Links for community members to vote were located on our website and department Facebook page. We received over 700 votes in the contest and the winning choices from each pod comprised the final playground layout design. See Attachments (Pod #1, Pod #2, and Pod #3). The equipment will be purchased from 2 vendors, Landscape Structures Inc. (LSI) and Berliner. These vendors are manufacturers of play equipment nationally and internationally meeting all industry and federal standards. The major portion of equipment will come from LSI in the amount of \$247,574.00 and the remaining equipment from Berliner in the amount of \$27,218.20. Staff is seeking Council approval for the purchase of this equipment.

The remaining funding will provide for sub-surface drainage, fall protection, play equipment installation, concrete curbing, and accessible sidewalk.

ALTERNATIVES

City Council may:

- Approve purchasing the LSI playground equipment for \$247,574.80 and the Berliner equipment for \$27,218.20, or;
- Disapprove the purchase and provide guidance to staff.

FISCAL EFFECTS

Originally this project was budgeted in FY18, but was delayed until the grant was awarded. City Council approved the grant agreement at the 7/22/2019 meeting. The matching funds budgeted in FY18 have been held within Park District 1, and are available for this project. Upon approval of this purchase, a budget amendment will be needed to re-appropriate the funds for FY21, now that the grant has been awarded.

Attachments

Pod 1

Pod 2

Pod 3



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Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: South Park Splash Pad Budget Amendment

PRESENTED BY: Chris Kukulski, City Administrator

Department: Legal

RECOMMENDATION

Staff recommends that the Council approve the requested \$4,000 amendment to the project budget and authorize the Mayor to sign any related documents such as a mutual release of all claims in order to close and complete this project.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

During the past year the Parks department has been in the process of finalizing and closing the contract for the installation of the South Park Splash Pad. There arose a dispute about the final payment amount owed to the general contractor and the Parks department requested the assistance of the City Attorney's office. After an exchange of correspondence between the City Attorney and the attorney for the contractor it was agreed to have an informal mediation to resolve the amount of the final payment to the contractor. A mediation was recently held and subject to Council approval, it was conditionally agreed that the City would add an additional four thousand dollars to the remaining contract budgeted amount. The final payment will be \$80,000 which consists of the contract budget balance of \$76,000 and the additional \$4,000 requested here. It is requested that the Mayor sign any related document needed to close this project including a release of claims mutually agreed upon by the City, CTA as project manager and the contractor.

ALTERNATIVES

City Council may:

- Approve the amendment to the contract budget, or;
- Disapprove the amendment.

FISCAL EFFECTS

The requested amendment will increase the project budget by \$4,000 and will allow Park staff to complete and close the project. The additional \$4,000 will be paid out of the Parks budget.

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Grant Award \$34,472.00 - 9-1-1 Center - Upgrade to the IP Network
ESINet - SFY2020

PRESENTED BY: William Rash, Fire Chief

Department: Fire

Division: Fire

RECOMMENDATION

Staff recommends accepting the \$34,472.00 in funding to be used for upgrading to a 'Next-Gen' capable IP (Internet Provider) Network (ESINet - Emergency Services Internet).

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Acceptance of this grant award will pay for the one-time cost of \$34,472.00 to move from the analog telephone system to the 'Next-Gen' capable IP based ESINet system. A 'Next-Gen' capable system will allow the 9-1-1 Center to receive information from callers that is not restricted to voice based information. As technology expands and mobile phones become the norm, 9-1-1 Emergency Operation Centers need to be able to receive calls for help from the public in new ways, such as text messages, data streams, videos.

ALTERNATIVES

City Council may approve or disapprove acceptance of the grant award from the State of Montana to be used to upgrade from an analog telephone system to an IP Network. The 9-1-1 Center will have to migrate to a Next Gen capable IP based telephone system sooner rather than later in order to keep up with existing technology.

FISCAL EFFECTS

The costs associated with upgrading to a Next Gen capable 9-1-1 Center as well as other communications technology is funded by fees collected by the telephone service provider and paid to the State of Montana to provide 9-1-1 emergency service within the state.

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Acceptance of Donation from the Breakfast Flakes Flakes-giving Fund, Numerous Citizens and businesses in the Amount of \$50,000

PRESENTED BY: Rich St. John, Police Chief

Department: Police

RECOMMENDATION

Staff recommends that City Council accept a donation from the Breakfast Flakes Flakes-giving Fund, numerous citizens and businesses, in the amount of \$50,000 to be used towards the development of a body worn camera program.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Council policy requires that any donation greater than \$500 must be approved by the City Council. The Breakfast Flakes Flakes-giving Fund, numerous citizens, and businesses, wish to donate \$50,000 to assist the Police Department with implementation of a body camera program.

ALTERNATIVES

City Council may:

- Approve the donation from Breakfast Flakes Flakes-giving Fund, numerous citizens and businesses, in the amount of \$50,000 or;
- Disapprove the Donation from Breakfast Flakes Flakes-giving Fund, numerous citizens and businesses in the amount of \$50,000 which would delay implementation of the program.

FISCAL EFFECTS

There is no impact to the General Fund. However, purchase of body camera equipment (hardware and software) will cost approximately \$131,000. A donation of \$50,000 from Phillips 66 was approved by Council at the August 10th meeting. Additional funding sources for remaining needs will be sought at a later date.

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Donation of Water Quality Lab Instrumentation to MSU-B

PRESENTED BY: Jennifer Duray

Department: Public Works

Division: Water Treatment

RECOMMENDATION

Staff recommends approval for the donation of three (3) pieces of outdated laboratory equipment to Montana State University-Billings (MSU-B).

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Public Works Department would like to donate three (3) pieces of outdated laboratory instrumentation to MSU-B for use in their Science Department for educational purposes.

The donation would include:

1. A 20-year-old Varian 55B Flame Spectrophotometer for analyzing metals (purchased in 2000).
2. A 13-year-old Lachat Flow-Through Injection Analyzer for analyzing inorganics (purchased in 2007).
3. A 15-year-old Hitachi Atomic Absorption Spectrophotometer for analyzing low-level metals (purchased in 2005).

The Water Quality laboratory has upgraded these pieces of equipment. Currently, the equipment is in storage and not being used.

ALTERNATIVES

City Council may:

- Approve the donation of the equipment to MSU-B, or;
- Disapprove of the donation and the Public Works Department will seek other means of disposal.

FISCAL EFFECTS

The original equipment is no longer supported by the manufacturer. This donation to MSU-B Science Department has no financial impact to the City. The only other option is to dispose of this equipment by recycling. The compensation for recycling would be approximately \$80.00.

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Lease agreement with Better Billings Foundation for lease of Sahara Park parkland located adjacent to the Oasis Water Park

PRESENTED BY: Mike Whitaker, Parks, Recreation & Public Lands Director

Department: Parks/Rec/Public Lands

Division: Parks

RECOMMENDATION

Staff recommends that Council approve a lease agreement between the City and the Better Billings Foundation for Tract 2-A, in Amended Plat of Tract 1 of the Amended Plat of Sahara Park, Sahara Sands Subdivision, 2nd Filing, see Attachments A and B.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

At the August 10, 2020, Council Meeting, Council passed a motion to direct staff to develop a lease agreement with the Better Billings Foundation (BBF) for property as shown in the Amended Plat of Tract 2-A of the Amended Plat of Sahara Park, Sahara Sands Subdivision, 2nd Filing and of Sahara Park, Sahara Sands Subdivision, First Filing. See Attachment A portion highlighted in yellow. The lease agreement provides the land to the BBF for the cost of \$1 per year. See the Lease Agreement Attachment B.

This property will be uniformly developed as a neighborhood park by the BBF in accordance with the Lease Agreement. The BBF anticipates constructing such features as bike and walking paths, basketball and volleyball courts, picnic structures, a harmony music park and related landscaping. It is intended that there will be unobstructed access, and that the neighborhood park will operate free of charge to the general public.

ALTERNATIVES

City Council may:

- Approve the attached Lease Agreement (Attachment B) with the Better Billings Foundation, or
- Disapprove the agreement and provide staff with additional guidance.

FISCAL EFFECTS

The property is tax exempt. Current Assessments for this property total \$2,825.63. Under Section 3 the proposed Lease the Better Billings Foundation will not be required to pay these assessments. The City will not pay these assessments either except the \$750.00 annual assessment for Light District 251 which it will continue to pay.

Parks pays approximately \$200 each year to mow the property. The BBF will assume maintenance costs including any mowing. Therefore, this cost to the City will cease if the lease is approved.

Attachments

Clean version
Attachment A

LEASE AGREEMENT

This Lease Agreement ("Lease") is made and executed effective the ____ day of September, 2020, by and among the City of Billings, Montana, a Montana municipal corporation, of PO Box 1178, Billings, Montana 59103 ("Lessor"); and Better Billings Foundation, a Montana nonprofit corporation, of PO Box 50489, Billings, Montana 59105 (collectively, "Lessee").

Recitals

The background of this Lease is as follows:

A. Lessor owns the following described real property located in Yellowstone County, Montana (the "Premises"):

Tract 2-A, Amended Plat of Tract 1 of the Amended Plat of Sahara Park, Sahara Sands Subdivision 2nd Filing and of Sahara Park, Sahara Sands Subdivision 1st Filing, in the City of Billings, Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County under Document No. 3560469

B. Lessee owns the adjacent real property described as follows (the "Oasis Property"):

Tract 1-A, Amended Plat of Tract 1 of the Amended Plat of Sahara Park, Sahara Sands Subdivision 2nd Filing and of Sahara Park, Sahara Sands Subdivision 1st Filing, in the City of Billings, Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County under Document No. 3560469

C. The Oasis Property presently includes a water park with related features and some undeveloped land. A portion of the undeveloped land located on the Oasis Property and the entirety of the Premises will be uniformly developed as a neighborhood park.

D. This Lease is being entered after Lessor and Lessee discussed a lease or donation of the Premises at a City Council work session and Lessor subsequently provided notice of a possible sale or donation of the Premises to be considered at a City Council regular meeting. At such regular meeting, the City Council voted to lease the Premises to Lessee while also granting Lessee the option to acquire the Premises for a minimal fee consistent with the public notice provided prior to the City Council regular meeting.

E. Lessee desires to lease the Premises from Lessor and Lessor is willing to so let the Premises to Lessee, upon the terms and conditions contained in this Lease.

Agreement

For good and valuable consideration, in money or money's worth, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Letting and Term. Lessor hereby lets the Premises to Lessee and Lessee hereby leases the Premises from Lessor, upon the terms and conditions contained in this Lease. This Lease is subject to all liens, encumbrances, covenants, restrictions, easements and rights-of-way of record affecting the Premises. The term of this Lease shall commence on September ____, 2020 (the "Commencement Date") and shall continue until December 31, 2041 (the "Term"). The Term shall automatically extend for one five-year renewal term (the "Renewal Term") unless Lessee gives Lessor notice of its intent not to renew at least sixty (60) days prior to the expiration of the Initial Term. The Initial Term and the Renewal Term shall be collectively referred to as the Term.

2. Rent.

2.1. Annual Rent. During the Term, Lessee shall pay annual rent to Lessor, in advance, without demand and without offset or deduction the sum of One Dollar (\$1.00) which amount Lessee may pay in advance in its entirety.

2.2 Other Charges. Lessee shall pay all utilities, real property taxes and assessments and insurance premiums in the manner provided in this Lease.

3. Taxes and Assessments. Lessee shall not be responsible for real property taxes and assessments levied upon and assessed against the Premises, if any.

4. Utilities.

Lessee shall pay before delinquent all charges by any public or private utility, or others, for utility services furnished to or placed upon the Premises. The term "utility services" shall include telephone, internet, gas, water, and electricity along with any other charges, such as refuse removal, that are charged as part of a utility service.

5. Use of Premises.

5.1 Use. Lessee shall use the Premises as a neighborhood park and only for such other purposes as Lessor has given prior written consent. Lessee shall not use the Premises for other purposes without the express prior consent of Lessor; such consent shall not be unreasonably withheld. Lessee and all assignees and sublessees shall comply with all laws, rules, regulations and restrictions now in force or hereafter existing which affect the Premises, including, without limitation, building, use, zoning, safety, health, sanitary, environmental and similar type laws, rules, regulations and restrictions. Lessee anticipates constructing such features as bike and walking paths, basketball and volleyball courts, picnic structures, a harmony music park and related landscaping (the "Planned Features"). Lessee shall (a) construct the neighborhood park allowing unobstructed access to the general public, other than to features where fencing is advisable or other safety restrictions, and (b) operate the neighborhood park free of charge to the general public, other than special event or facility use fees which Lessee may occasionally charge or fees for use of any specialized equipment located on the Premises.

5.2 Quiet Enjoyment. So long as Lessee is not in default of any terms, conditions or covenants of this Lease, Lessee shall at all times during the Term be entitled to peaceably have, hold and enjoy the Premises without any hindrance from Lessor or any other person or persons claiming through Lessor. Notwithstanding the forgoing provision, Lessee shall use its best efforts to provide

updates to or meet with the Billings Parks and Recreation Department no less frequently than annually.

5.3 Non-Discrimination and Civil Rights Compliance. Lessee shall not conduct its business at the Premises or act in a manner which violates Title VI or Title VII of the Civil Rights Act of 1964, as amended, or Title 49 of the Montana Code Annotated. All hiring must be on the basis of merit and qualifications and there may not be discrimination on the basis of race, color, religion, creed, political ideas, sex, marital status, physical or mental disability, or national origin. Lessee shall maintain open hiring and employment practices and shall receive applications for employment in compliance with all requirements of applicable federal, state and local laws and regulations issued pursuant thereto relating to nondiscriminatory hiring and employment practices. Lessee shall serve the general public without unlawful discrimination as to any person's age, sex, race, religion, color, national origin or handicap.

6. Construction, Maintenance and Operation of Premises.

6.1 Repair and Maintenance. Lessee shall, at Lessee's expense, keep and maintain the exterior of the Premises and any improvements constructed on the interior of the Premises.

6.2 Alterations. Lessee shall proceed to construct the Planned Features without any prior approval from Lessor, other than appropriate or necessary building permits and clearances from all appropriate government authorities. Lessee shall not make any other improvements on or to the Premises without first having secured: (a) all appropriate or necessary building permits and clearances from all appropriate governmental authorities, and (b) consent from Lessor and approval of Lessor, which approval shall not be unreasonably withheld, of detailed plans of the work to be done on the Premises. Lessee shall ensure that such alterations, additions, replacements, improvements or renovations are completed to plan specifications, and in a good and workmanlike manner. Lessee shall install and maintain any playground equipment in accordance with all applicable national standards and safety guidelines, including the United States Consumer Product Safety Commission's Public Playground Safety Handbook.

6.3 Public Parks Rules and Ordinances. Lessee shall operate the Premises consistently with all rules and regulations applicable to City of Billings public parks located in Chapter 19 of the Billings, Montana City Code. For purposes of clarification, the foregoing rules and regulations apply to the Premises but not the Oasis Property.

6.4 Compliance with Applicable Laws
Lessee shall comply with all applicable federal, state and local laws and ordinances during the term of this Agreement.

7. Indemnification And Insurance.

7.1 Insurance and Indemnification. Lessee shall carry workers compensation insurance in accordance with the applicable laws of the State of Montana. Lessee shall carry and maintain comprehensive general liability insurance with limits of at least \$750,000 for each claim and \$1,500,000 for each occurrence. Lessee shall name Lessor as an additional insured under its comprehensive general liability insurance policy. In the event that Lessee contracts with one or more third parties to perform services at the Premises, Lessee shall require that any such third party comply with the workers' compensation laws of the State of Montana and carry comprehensive

general liability insurance limits of at least \$750,000 for each claim and \$1,500,000 for each occurrence and provide proof of such coverage to Lessee or Lessor upon request. The comprehensive general liability insurance policy of any such third party shall name Lessor as an additional insured. Lessee shall, at all times, indemnify and hold the Lessor harmless from and against all liability, loss, damages, costs and expenses, including litigation expenses and reasonable attorney's fees, which Lessor sustains or incurs as a result of the activities of Lessee or its agents or employees in the construction and operation of the Premises.

7.2 Cancellation of Insurance. No change or cancellation in insurance shall be made without thirty (30) days written notice to the Lessor. Insurance coverage required in this Lease shall be in force throughout the Term. Should Lessee fail to provide acceptable evidence of current insurance within ten (10) days or receipt of written notice at any time during the Term. Lessor shall have the right to consider Lessee in default.

8. Ownership And Destruction To Premises.

8.1 Ownership. All capital improvements, alterations or additions shall be made at Lessee's sole expense and shall become the property of Lessor upon termination of this Lease. Lessee will provide Lessor with as-built plans for any structural capital improvements or for any underground irrigation system that may be constructed or employed at the Premises.

8.2 Destruction. In the event the Premises or any portion thereof shall be totally or partially destroyed by risk covered by the insurance required, Lessee shall either restore the destroyed portion or terminate this Lease. Lessee shall make the loss adjustment with the insurance company insuring the loss. If Lessee restores the Premises, Lessee shall receive payment of the proceeds of insurance. If this Lease is terminated, Lessor shall receive payment of proceeds. If the destruction is from a risk for which coverage is not required or provided under said policy of insurance, Lessee may elect to restore the destroyed portion of the Premises at its expense. Said insurance proceeds, if any, shall be held for the benefit of Lessee only in the event of an election by Lessee to restore the destroyed portion of the Premises and shall be disbursed in installments as construction progresses for payment of the costs of restoration.

9. Assignment And Subletting.

Lessee shall not assign any of its rights, all or any part, of this Lease, voluntarily or involuntarily, nor sublet or part with possession of any part of the Premises without the prior consent of Lessor, such consent shall not be unreasonably withheld. Nothing in the preceding sentence shall preclude use of the Premises by members of the general public or Lessee allowing the portion of the Premises to be used on a short-term basis by a particular group as a special event.

10. Default.

10.1 Events of Default. Time shall be of the essence in the performance of this Lease. The happening of any one or more of the following events shall constitute an "event of default" under this Lease:

- (a) Lessee shall fail to fully and timely perform or observe any of the terms, covenants or conditions of this Lease on Lessee's part to be performed or observed, and such nonperformance or nonobservance

shall continue for a period of fifteen (15) days after notice thereof by Lessor to Lessee; or

- (b) The happening of any other event described elsewhere in this Lease as an event of default, and such default remains uncured for a period of fifteen (15) days after notice thereof by Lessor to Lessee.

10.2 Lessor's Right To Perform. If Lessee fails to timely observe or perform any of Lessee's obligations under this Lease for fifteen (15) days after notice thereof by Lessor to Lessee, Lessor may, without waiving any rights or remedies, at Lessor's election, take such actions as Lessor deems necessary or advisable to fulfill such obligations (whether by payment of amounts or by other performances), and Lessee shall reimburse Lessor upon demand for all costs so incurred by Lessor.

10.3 Remedies. Upon the happening of any event of default, Lessor shall have the right, to terminate this Lease by notice to Lessee specifying the date of such termination, whereupon Lessee's rights under this Lease and right to possession of the Premises shall cease and this Lease shall thereupon be terminated as of the date so specified.

11. Surrender.

Upon expiration of the Term or upon any other termination of this Lease, Lessee shall promptly vacate, quit and surrender the Premises to Lessor, in good, clean, safe and secure order, repair and condition, except for ordinary wear and tear.

12. Miscellaneous.

12.1 Waiver. No failure by Lessor to insist upon strict performance of any term, condition or covenant of this Lease or to exercise any right or remedy consequent of a breach thereof, and no acceptance of full or partial rent during the continuance of any such breach, shall constitute a waiver of any breach or of any such term, condition or covenant. No term, condition or covenant of this Lease to be performed or complied with by Lessee, and no breach thereof, shall be waived, altered or modified except by instrument executed by Lessor. No waiver of any breach shall affect or alter this Lease; but each and every term, condition and covenant of this Lease shall continue in full force and effect with respect to any other then existing or subsequent breach thereof. Notwithstanding any termination of this Lease, this Lease shall continue in full force and effect as to any provisions hereof which require observance or performance of Lessee subsequent to termination.

12.2 Acceptance of Premises. By execution of this Lease, Lessee acknowledges that Lessee has inspected the Premises and accepts the Premises in its present condition.

12.3 Notices and Payments. Any and all notices, consents, approvals, requests, demands, instruments or other communications required under or pertaining to this Lease shall be in writing and shall be delivered in person or sent by United States mail, with proper postage prepaid, certified or registered, return receipt requested, addressed to each respective party as set forth in the first paragraph of this Lease. Notice served by mail shall be deemed complete three (3) days after the same has been mailed. Such addresses may be changed by either party by giving the other party notice thereof in the manner specified by this Section.

12.4 Force Majeure. Any obligation of Lessor or Lessee under this Lease which is delayed or not performed due to acts of God, strike, riot, war, weather, failure to obtain labor or materials at a reasonable cost or any other reason beyond the control of Lessor or Lessee shall not constitute a default under this Lease and shall be performed within a reasonable time after the end of such cause for delay or nonperformance.

12.5 Severability. If any provision of this Lease shall be illegal, void, invalid or unenforceable under present or future laws, the remaining provisions of this Lease shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby and such remaining provisions shall be construed in a manner most clearly approximating the intention of the parties with respect to the illegal, invalid, void or unenforceable provision of this Lease.

12.6 Binding Effect. This Lease shall be binding upon, inure to the benefit of, and be enforceable by the parties, and their respective legal representatives, successors and assigns.

12.7 Entire Agreement. This Lease shall be deemed to include the entire agreement between the parties regarding the Premises. Lessee acknowledges and agrees that Lessee has not relied upon any statements, representations, agreements or warranties regarding the Premises or this Lease except as expressly stated in this Lease.

13. Ownership Option.

13.1 Grant of Option and Exercise. Lessee shall have the exclusive right and option to acquire fee simple ownership of the Premises. Lessee shall exercise the option, if at all, by notifying Lessor of its election to exercise the option on or before the expiration of the Term.

13.2 Price and Payment. The price for the Premises shall solely be Lessee reimbursing Lessor all costs associated with recording the deed described in Section 13.3.

13.3 Closing. The closing of the sale and purchase shall occur within thirty (30) days of the exercise of the option by Lessor conveying the Premises to Lessee by Lessor executing a deed in the form attached hereto as Exhibit A.

IN WITNESS WHEREOF, the parties have executed this Lease the day and year first above written.

City of Billings, Montana

By: _____
William A. Cole, its Mayor

APPROVED AS TO FORM:

Brent Brooks, City Attorney

Better Billings Foundation

By: _____
Charles A. Barthuly, its Executive Director

EXHIBIT A

After recording return to:
Better Billings Foundation
PO Box 50489
Billings, MT 59105

WARRANTY DEED

FOR VALUABLE CONSIDERATION receipt of which is hereby acknowledged on the ____ day of _____, 20__ the undersigned, CITY OF BILLINGS, MONTANA, (“Grantor”) hereby grants unto the BETTER BILLINGS FOUNDATION, a Montana, non-profit Corporation, and to its successors and assigns forever, “(Grantee)” the hereinafter described real estate situated in Yellowstone County, Montana, to wit:

Tract 2-A, Amended Plat of Tract 1 of the Amended Plat of Sahara Park, Sahara Sands Subdivision 2nd Filing and of Sahara Park, Sahara Sands Subdivision 1st Filing, in the City of Billings, Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County under Document No. 3560469.

TO HAVE AND TO HOLD unto the Grantee, and to his successors and assigns forever, subject, however, to:

- (a) All reservations and exceptions of record and in patents from the United States or the State of Montana;
- (b) All existing easements of record, rights of way, building, use, zoning sanitary and environmental restrictions;
- (c) Taxes and assessments for the year 20__ and subsequent years;
- (d) All prior conveyances, leases or transfers of any interest in minerals, including oil, gas and other hydrocarbons;

EXCEPT with reference to items referred to in paragraphs (a) through (d) above, this deed is given with the usual covenants expressed in Section 30-11-110, Montana Code Annotated.

Deed Restrictions and Reversion

This Deed is made and delivered from Grantor to Grantee upon the following conditions:

- (a) The property conveyed herein in fee simple to Grantee shall be used solely and exclusively for the development and continuous operation of a park open to the public for recreational use generally without charge;

- (b) Fee simple ownership of the property shall automatically revert back to Grantor if Grantee fails to comply with the restrictions and conditions immediately above in section 2(a).

This conveyance is made and accepted upon the express agreement that the consideration heretofore given constitutes an adequate and full consideration in money or money's worth.

IN WITNESS WHEREOF, Grantor has executed this instrument the day and year first above written.

CITY OF BILLINGS, MONTANA

By: _____
_____, MAYOR

STATE OF MONTANA)
 : ss
County of Yellowstone)

On this ____ day of _____, 20__ before me a Notary Public for the State of Montana, personally appeared _____, known to me to be the Mayor, and acknowledged to me that he executed the foregoing record.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial seal the day and year first above written.

[notary signature/affix seal to left or below]

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, 7th Filing, Preliminary Minor Plat

PRESENTED BY: Monica Plecker

Department: Planning & Community Services **Division:** Planning

RECOMMENDATION

Staff recommends conditional approval of the preliminary plat of Descro Subdivision, 7th Filing, Amended Lots 1-B-1 and 1-C, Block 29, to the City Council, and adoption of the Findings of Fact as presented in the staff report.

PROPOSED CONDITIONS OF APPROVAL

Staff recommends the following conditions of approval:

1. To minimize impacts on surrounding streets and intersections and to provide safe traffic movement, prior to final plat approval, the applicant, in consultation with City Engineering Department, using the submitted TIS, will determine if there are contributions or improvements that need to be made to surrounding streets. These will be included in the SIA under the heading III Transportation A. Streets.
2. To ensure smooth traffic flow and accommodate parking within the entire development, prior to final plat approval, the applicant will establish a Reciprocal Access and Parking Agreement.
3. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
4. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On August 3, 2020, Sanderson Stewart, applied for preliminary minor plat approval for Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, 7th Filing. The proposed subdivision creates 3 lots for redevelopment. The subject property is generally located on the northwest corner of the intersection of 24th Street West and St. Johns Avenue. The property is zoned Community Commercial (CC). The land is currently developed as a commercial mix of businesses. There is vacant land where a building was removed with a large parking area along 24th Street for future development.

Consistency with the 2016 Growth Policy, the 2018 Transportation Plan and Billings Area Bikeways and Trail Master Plan are discussed within the Findings of Fact which is attached to this report.

PROCEDURAL HISTORY PLAT INFORMATION

- Pre-application meeting June 18, 2020
- Preliminary plat application submitted to Planning Division August 3, 2020.
- Preliminary plat to City Council September 14, 2020
- 35 working-day preliminary plat review period ends September 22, 2020

PLAT INFORMATION

General location:	Northwest corner of the intersection of 24th Street West and St Johns Avenue
Legal Description:	Descro Subdivision, 7th Filing, Amended Lots 1-B-1 and 1-C, Block 29
Owner/Subdivider:	Central Avenue Mall
Engineer and Surveyor:	Sanderson Stewart Engineering
Existing Zoning:	CC
Existing land use:	Vacant land, parking lot, mix of businesses
Proposed land use:	Commercial development
Gross and Net area:	7.36 acres / 7.36 acres
Proposed number of lots:	3
Lot size:	Max: 4.41 acres Min.: 1.4 acres
Parkland requirements:	This commercial development is not required to provide parkland dedication.

STAKEHOLDERS

A public hearing is not scheduled for the City Council meeting; however nearby property owners may attend the City Council meeting. The Planning Division has received no public comments or questions regarding the proposed subdivision.

ALTERNATIVES

One of the purposes of the City's subdivision review process is to identify potential negative effects of property being subdivided. When negative effects are identified, it is the subdivider's responsibility to mitigate those effects. Various City departments, private service/utility providers and the affected school district(s), have reviewed this application and provided input on effects and mitigation. The Findings of Fact, which are presented as an attachment, discuss potential negative impacts of the subdivision and conditions of approval are recommended as measures to further mitigate any impacts. In this case, there were found to be minimal impacts from this proposed subdivision.

In accordance with state law, the City Council has 35 working days to act upon this minor preliminary plat. The 35 working day review period for the proposed plat ends on September 22, 2020. State and City subdivision regulations also require that preliminary plats be reviewed using specific criteria, as stated within this report. The City may not unreasonably restrict an owner's ability to develop land if the subdivider provides evidence that any identified adverse effects can be mitigated.

Within the 35 working day review period, the City Council is required to:

1. Approve;
2. Conditionally Approve; or
3. Deny the Preliminary Plat

FISCAL EFFECTS

Approval of this subdivision does not impact the Planning Division budget.

Attachments

Findings of Fact

Proposed Plat

SIA

Mayors Letter

FINDINGS OF FACT

The Planning staff has prepared the Findings of Fact for the preliminary plat of Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, 7th Filing. These findings are based on the preliminary plat application and supplemental documents; addressing the review criteria required by the Montana Subdivision and Platting Act (76-3-608, MCA) and the Billings Subdivision Regulations (Section 23-303(8), BMCC).

A. What are the effects on agriculture, local services, the natural environment, wildlife, wildlife habitat, and public health, safety and welfare? [MCA 76-3-608 (3) (a) and BMCC 23-302 (8)(b)]

1. Effect on agriculture and agricultural water user facilities

The subject property is not used as farmland. The original Descro Subdivision, 7th Filing was platted in 1968 and was planned as a commercial development. The land has not been used for farming for quite some time. This proposed subdivision will have no effect on agriculture or water user facilities.

2. Effect on local services

- a. **Utilities** – Water service will be provided by the City of Billings. Lot 1-B-2 has a 4-inch water line providing water and water for fire service to the existing shopping center. It comes onto the property where, past the property line it is manifold into a 4-inch fire line and a 2-inch domestic water service. Lot 1-C-2 is provided with an existing 6-inch water service that is manifold at the property line for a 6-inch fire service and a 2-inch domestic water service. At the time of development, Lot 1-C-1 will be required to provide an additional water service from the existing water main in 24th Street West. At the time of development, it will be determined what size of water line will be needed for fire service and domestic water service. New fire hydrants will be installed in accordance with design standards, specifications, rules and regulations of the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality (MDEQ).
- b. **Sewer** - Sanitary sewer service will be provided by the City of Billings. Currently lots 1-B-2 has an existing 6-inch City Sanitary Sewer service from 25th Street West. This provides storm water drainage for the existing shopping center. Lot 1-C-1 is currently has an existing 6 inch City Sanitary Sewer service from 25th Street west that runs within an easement through lot 1-B-2. At the time of future development, Lot 1-C-2 will be required to provide and additional City Sanitary Sewer service form existing sanitary sewer lines within 24th Street West. It will be determined at the time of development what size and type of sanitary sewer will be required. The subdivider will install new sewer line services for in accordance with design standards, specifications, rules and regulations of the City of Billings Public Works Department and MDEQ.

Private utilities exist on the lots and they are currently within easements that have been provided in the past for existing development. Easements for any future needs for private utilities will be created at time of development.

- c. **Storm water** –All drainage improvements shall satisfy the criteria set forth by the *City of Billings Stormwater Management Manual* and will be subject to review and approval by the City Engineering Division.
- d. **Solid waste** – The City of Billings will provide solid waste collection and disposal. The City’s landfill has adequate capacity for this waste.
- e. **Streets** – This subdivision currently takes access off 24th Street West and 25th Street West. There are internal reciprocal access and parking easements on the internal subdivision to facilitate circulation within the commercial development. Boulevard sidewalks will be installed with the development of Lots 1-C-1 and 1-C-2 along 24th Street West. They will be built to meet the requirements of the City of Billings Engineering Division and receive their approval before any construction.

The TIS has been submitted to City Engineering to show impacts of the new lots being developed. The TIS will show if there is a need for additional improvements to surrounding streets and intersections. Any improvements or cash contributions will be made at time of development of Lots 1-C-1 and 1-C-2.
(Condition #1)

- f. **Emergency services** – The Billings Police and Fire Department will respond to emergencies within the proposed subdivision. The nearest fire station is located at 605 24th St. West (Station #5). When the lots develop in the future, the lot developer will install fire hydrants at the required locations to meet regulations outlined in Fire Code.

The Billings Police noted in comments that “continued development will eventually require additional resources to maintain current levels of service”. The subdivision is located within the ambulance service area of American Medical Response (AMR).

- g. **Schools** – Although this subdivision is in School District #2 it is a commercial development and will have no effect on the school population.
- h. **Parks and Recreation** – This is a commercial development and they are not required to provide any parkland with this proposed subdivision.
- i. **Mail Delivery** - The United States Postal Service (USPS) will provide postal service to the subdivision.

3. Effect on the natural environment

The subject property is relatively level that has existing commercial development on it. In the SIA there is a paragraph notifying the future lot owner there may be limitations or special requirements of the lot soils that should be investigated before construction on the lots.

4. Effect on wildlife and wildlife habitat

There are no known endangered or threatened species on the property. This land has been used as a commercial development for many years and there is no longer any native habitat on the land. This subdivision should have a minimal effect on wildlife and wildlife habitat.

5. Effect on the public health, safety and welfare

There should be no impacts to public health, safety and welfare because of this subdivision.

B. Was an Environmental Assessment required? [(MCA 76-3-616 and BMCC 23-902)]

The proposed subdivision is exempt from the requirement for an Environmental Assessment pursuant to Section 76-3-616 (2), MCA.

C. Does the subdivision conform to the City of Billings 2016 Growth Policy, the 2018 Urban Area Transportation Plan and the Billings Area Bikeway and Trail Master Plan? [BMCC 23-(8)]

1. City of Billings 2016 Growth Policy

The proposed subdivision is consistent with the following goals of the Growth Policy:

Essential Investments (relating public and private expenditures to public values): Neighborhoods that are safe and attractive and provide essential services are much desired (p. 7).

Prosperity (promoting equal opportunity and economic advancement) A diversity of available jobs can ensure a strong Billings' economy. Successful businesses that provide local jobs benefit the community. (p.9)

2. 2018 Billings Urban Area Long Range Transportation Plan

The proposed subdivision adheres to the goals and objectives of the Transportation Plan and preserves the street network and street hierarchy specified in the plan.

3. Billings Area Bikeways and Trail Master Plan (BABTMP)

The proposed subdivision lies within the jurisdiction of the BABTMP. There is no trail identified within the proposed subdivision nor along 24th Street West. There is a possibility of something along Central Avenue in the future should that road every have a major reconstruction and reconfiguration to allow a bike lane.

D. Does the subdivision conform to the Montana Subdivision and Platting Act and to local subdivision regulations? [MCA 76-3-608 (3) (b) and BMCC 23-302(8)(b)(1)]

The proposed subdivision satisfies the requirements of the Montana Subdivision and Platting Act and to the design standards specified in the local subdivision regulations. The subdivider and the local government have complied with the subdivision review and approval procedures set forth in the local and state subdivision regulations.

E. Does the proposed subdivision conform to all requirements of the zoning in effect? [BMCC 23-302 (8)(b)(5)]

The subject property will conform to the requirements of current zoning. When the lots are sold and they submit for a building permit at that time the additional requirements of zoning will be reviewed with the permit process.

F. Does the proposed plat provide easements for the location and installation of any utilities? [MCA 76-3-608 (3) (c) and BMCC 23-302 (8)(b)(2)]

The subdivider has provided utility easements for private utility companies. Those utilities are in place at this time as this is a redevelopment of an existing commercial development.

G. Does the proposed plat provide legal and physical access to each parcel within the subdivision and notation of that access on the plat? [MCA 76-3-608 (3) (d) and BMCC 23-302 (8)(b)(3)]

Legal and physical access to the proposed lots is provided from 24th Street West and 25th Street West. There are reciprocal easement documents in place that allow the circulation of vehicle within the subdivision to get to the various businesses. With the addition of another lot, there will be a need for a reciprocal access and parking agreement to be established to include all lots in the business development. **(Condition #2)**

CONCLUSIONS OF FINDINGS OF FACT

- The preliminary plat of Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, 7th Filing does not create any adverse impacts that warrant denial of the subdivision.
- The proposed subdivision conforms to several of the goals and policies of the 2016 Growth Policy and does not conflict with the Transportation Plan or Billings Area Bikeways and Trail Master Plan.
- The proposed subdivision complies with state and local subdivision regulations, local zoning, and sanitary requirements and provides legal and physical access to each lot.
- Any potential negative or adverse impacts will be mitigated with the proposed conditions of approval.

RECOMMENDATION

Staff recommends conditional approval of the preliminary plat of Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, 7th Filing to the City Council, and adopt the Findings of Fact as presented in the staff report.

Approved by the Billings City Council, September 14, 2020

William A. Cole, Mayor

pc. Sanderson Stewart

PRELIMINARY PLAT OF AMENDED LOTS 1-B-1 AND 1-C, BLOCK 29

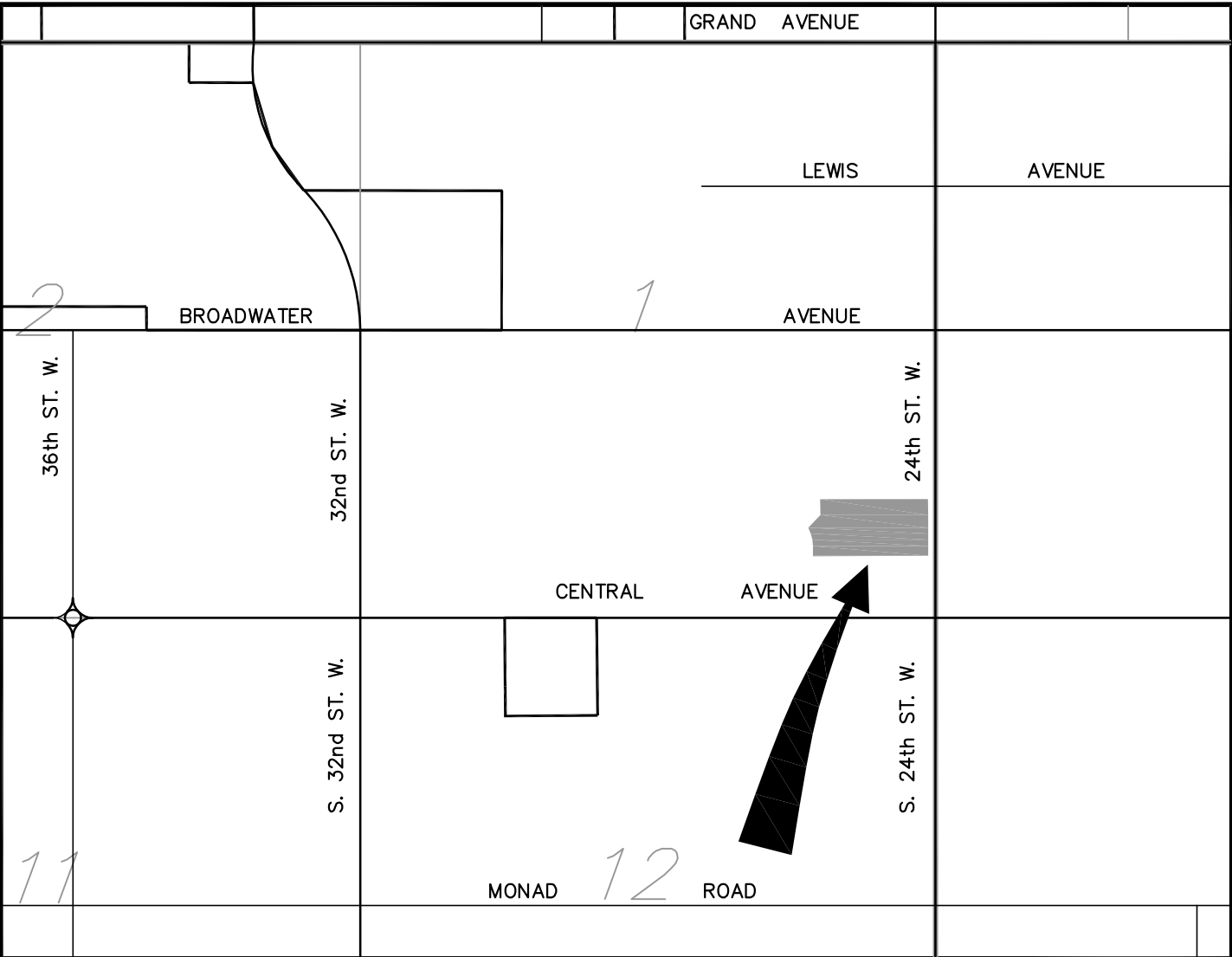
DESCRO SUBDIVISION, SEVENTH FILING

SITUATED IN THE SE1/4 OF SECTION 1, T. 1S., R.25 E., P.M.M.
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

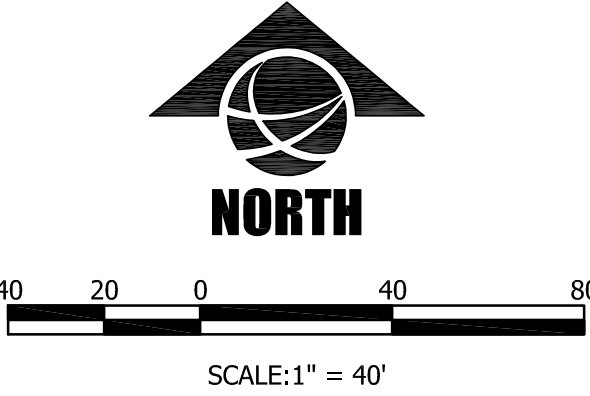
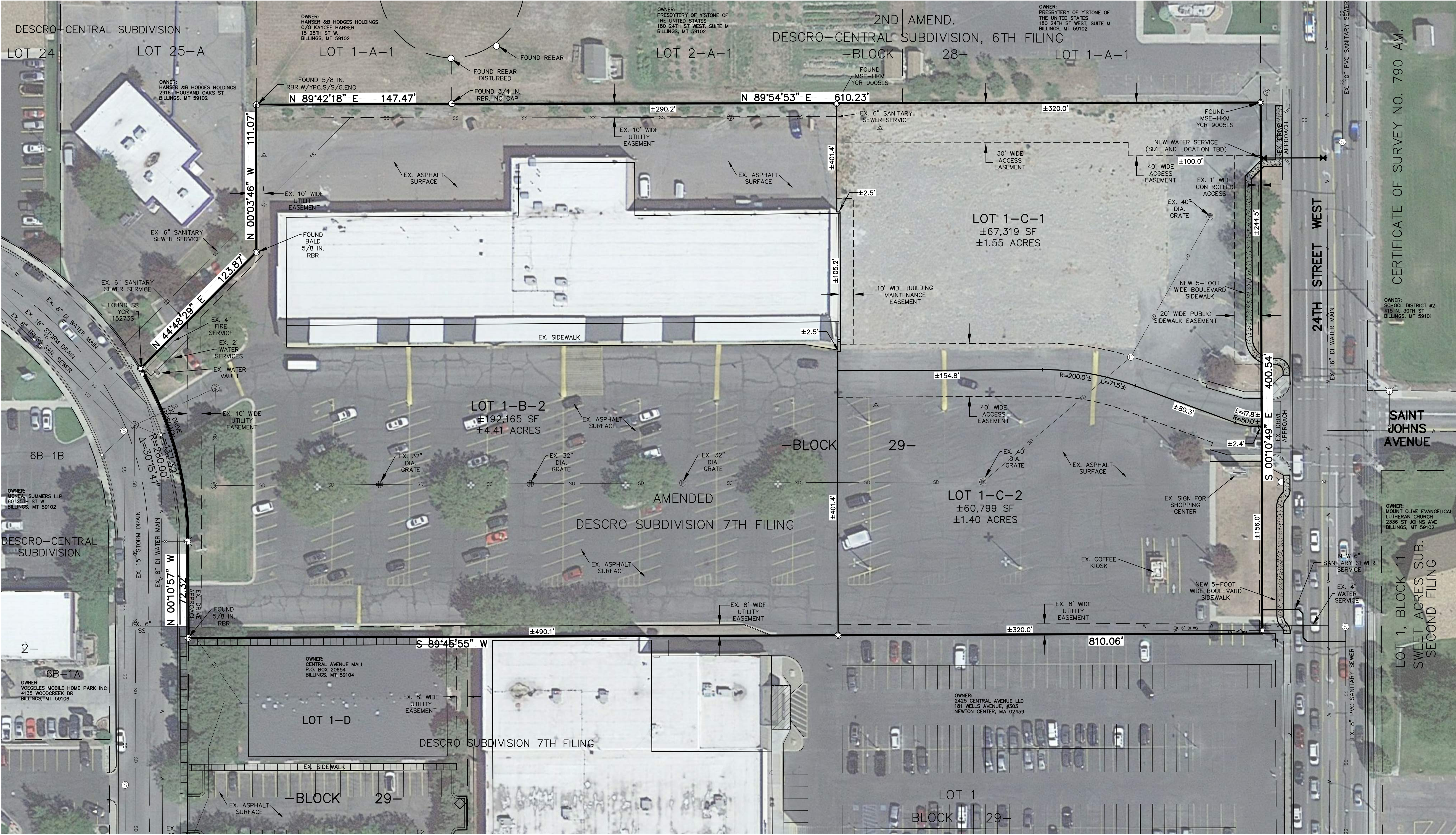
PREPARED FOR : CENTRAL AVENUE MALL, LLP.

PREPARED BY : SANDERSON STEWART

JUNE 2020
BILLINGS, MONTANA



VICINITY MAP
NOT TO SCALE



PLAT DATA

GROSS AREA	= ±7.36 Ac.
NET AREA	= ±7.36 Ac.
NUMBER OF LOTS	= THREE
MINIMUM LOT SIZE	= ±1.40 Ac.
MAXIMUM LOT SIZE	= ±4.41 Ac.
PARKLAND REQUIREMENT	= NONE
EXISTING ZONING	= COMMUNITY COMMERCIAL
SURROUNDING ZONING:	
NORTH	= RESIDENTIAL PROFESSIONAL
SOUTH	= COMMUNITY COMMERCIAL
EAST	= PUBLIC
WEST	= RESIDENTIAL 6000
EXISTING LAND USE	= COMMUNITY COMMERCIAL
PROPOSED LAND USE	= COMMERCIAL

Remit to:
Sanderson Stewart
1300 North Transtech Way
Billings, MT 59102

**SUBDIVISION IMPROVEMENTS AGREEMENT
& WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL
IMPROVEMENT DISTRICTS
PLAT OF AMENDED LOTS 1-B-1 AND 1-C, BLOCK 29
DESCRO SUBDIVISION, SEVENTH FILING
CITY OF BILLINGS
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Return to:
Sanderson Stewart
1300 North Transtech Way
Billings, MT 59102

**SUBDIVISION IMPROVEMENTS AGREEMENT
& WAIVER OF RIGHT TO PROTEST
FUTURE SPECIAL IMPROVEMENT DISTRICTS
PLAT OF AMENDED LOTS 1-B-1 AND 1-C, BLOCK 29
DESCRO SUBDIVISION, SEVENTH FILING**

THIS AGREEMENT (“Agreement”) is made and entered into this ____ day of _____, 20__, by and between **CENTRAL AVENUE MALL, LLP**, whose address is P.O. Box 20654, Billings, MT 59104, hereinafter referred to as “Subdivider”, and the **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as “City.”

WITNESSETH:

WHEREAS, the preliminary plat of Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, Seventh Filing, located in the City of Billings, Yellowstone County, Montana, was submitted to the Yellowstone County Board of Planning; and

WHEREAS, at a regular meeting conducted on ____ day of _____, 20__, the Billings City Council conditionally approved the preliminary plat of Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, Seventh Filing; and

WHEREAS, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat; and

WHEREAS, the provisions of this Agreement shall be effective and applicable to Lots 1-B-2, 1-C-1, and 1-C-2 (collectively, the “Lots”, and individually a “Lot”) as described on the plat of Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, Seventh Filing (the “Subdivision”) upon the filing of the final plat thereof (the “Plat”) in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the

rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

THEREFORE, THE PARTIES TO THIS AGREEMENT, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

I. VARIANCES

A. Subdivider has requested, and the City hereby grants, the following variances by the City Council from the strict interpretation of the City's Subdivision Regulations (Section 23.1101, BMCC):

1. None requested.

II. PROPERTY CONDITIONS AND INFORMATION FOR LOT PURCHASERS

A. The respective owners of Lot 1-C-1 and Lot 1-C-2 will be required to construct that segment of the required sidewalk that fronts their property at the time of development of their respective lot.

B. Owners of the Lots should be aware that a geotechnical investigation will be required prior to future construction. Assessment and mitigation of any conditions shall be the responsibility of the lot owner.

C. There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the Plat, shall run with the Lots, and shall constitute the guarantee by the Subdivider, and Subdivider's successors and assigns to ownership of the Lots. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider specifically agrees that it is waiving valuable rights and does so voluntarily.

D. Individual owners of the Lots should be aware that Best Management Practices for stormwater control shall be required for new construction on the Lots. Best Management Practices are defined within Section 28-201, BMCC and detailed in the Billings Stormwater Management Manual.

III. TRANSPORTATION

A. Streets

Subdivider and City agree that the required street improvements are as follows:

1. Access to the Lots is provided by 24th Street West and 25th Street West and pursuant to the Declaration of Reciprocal Access and Drainage Easements to be imposed upon the Lots by Subdivider. All future site improvements within the Subdivision will be in accordance with the City of Billings Site Development Ordinance, City Zoning Ordinance, the Uniform Building Code, the most current *Stormwater Management Manual*, and other applicable City codes, rules, and regulations.
2. An approved Traffic Impact Study has been submitted to the Engineering Division. Construction and/or financial contribution for improvements along adjacent streets, and within the Subdivision, shall be in accordance with that document and as generally described herein.
3. Intersection contributions shall be identified in an approved Traffic Impact Study. The costs for these intersection improvements shall be paid for at time of development of Lots 1-C-1 and 1-C-2 based on impacts to adjacent intersections.

B. Sidewalks

Curbwalk sidewalks along the 24th Street West and 25th Street West frontages currently exist, and no additional sidewalk improvements will be required for 25th Street West as part of this Subdivision. The existing curbwalk along 24th Street West must be removed and replaced with 5-foot wide boulevard sidewalk on Lots 1-C-1 and 1-C-2. The boulevard sidewalk for Lot 1-C-1 shall be installed within the new 20' wide public sidewalk easement to preserve the existing boulevard trees. New boulevard sidewalk shall be constructed at the time of development of each of Lots 1-C-1 and 1-C-2 for the area of each respective lot fronting on 24th Street West.

Internal sidewalks will be required to comply with 50-60-213, MCA.

C. Street Lighting

Streetlights along 24th Street West frontage currently exist, and no additional street light improvements will be required as part of this Subdivision. Street lighting for the internal parking lots will be included as part of site development.

D. Traffic Control Devices

Even though traffic control devices along the 24th Street West frontage are currently installed, any required traffic signal, signage, and striping improvements shall be installed in accordance with the Traffic Impact Study. The timing, extent and level of participation in those improvements shall be in accordance with approval by the City of Billings.

E. Access

Access is permitted to the Subdivision from 24th Street West and 25th Street West via the four existing commercial drive approaches. Lot 1-B-2 has two existing 30-foot wide commercial drive approaches on 25th Street West. Lots 1-C-1 and 1-C-2 share an existing 40-foot wide commercial drive approach along their common lot line from 24th Street West, and a 35-foot wide commercial drive approach exists from 24th Street West near the north property line of Lot 1-C-1.

City and Subdivider agree that access shall be provided between Lots to provide interconnectivity. Access shall be provided from each Lot for future connections in accordance with the Declaration of Reciprocal Access and Drainage Easements.

No new or additional accesses to 24th Street West or 25th Street West will be allowed.

F. Billings Area Bikeway and Trail Master Plan

No segment of the Bikeway and Trail Master Plan is located in any of the Lots.

G. Public Transit

No specific public transit provisions are proposed at this time.

IV. EMERGENCY SERVICE

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and water supply (fire hydrants) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along the approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of twenty (20) feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.
- Paved emergency access roads and a looped private fire line system with hydrants exists within the development.

The roads and hydrants shall be maintained in accordance to the currently adopted fire code requirements by the Subdivider.

V. STORM DRAINAGE

Stormwater will be handled through surface flow and piping within the existing Descro Subdivision, Seventh Filing. Lot owners shall preserve the storm drain piping through the Subdivision that connects to an outfall to the public storm main in 25th Street West such that each Lot has a piped storm drain outfall. Upon development of Lot 1-C-1 and Lot 1-C-2, the storm drain piping and structures may be altered to suit the development as long as the storm drain connection is preserved as described in the Declaration of Reciprocal Access and Drainage Easements.

All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the Stormwater Management Manual in place at the time of

development. A complete stormwater management plan shall be submitted to the Engineering Division for review and approval at the time of development.

VI. UTILITIES

This Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department – Engineering Division. The extension/connection of/to water mains and sanitary sewers is subject to the approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications.

The Subdivider acknowledges that the Subdivision shall be subject to the applicable System Development Fees in effect at the time new water and/or sanitary sewer service connections are made.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc.) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality.

A. Water

Currently, Lot 1-B-2 is provided with an existing 4-inch City water service that is manifold at the property line to provide 4-inch fire water service and two 2-inch water services for the existing shopping center. Lot 1-C-2 is provided with an existing 6-inch water service that is manifold at the property line for a 6-inch fire water service and 2-inch domestic water service.

At the time of development, Lot 1-C-1 will be required to provide an additional water service from the existing water main in 24th Street West. The size and material of the water service line will be determined at the time of lot development and shall meet the material and installations standards of the City of Billings at the time of installation.

B. Sanitary Sewer

Currently, Lot 1-B-2 is provided with an existing 6-inch City sanitary sewer service from 25th Street West for the existing shopping center. Lot 1-C-1 is

provided with an existing 6-inch sanitary sewer service from 25th Street West located within an existing 10-foot wide utility easement through Lot 1-B-2.

At the time of development, Lot 1-C-2 will be required to provide an additional sewer service from the existing water main in 24th Street West. The size and material of the water service line will be determined at the time of lot development and shall meet the material and installations standards of the City of Billings at the time of installation.

C. Power, Telephone, Gas, and Cable Television

Power, telephone, gas, and cable television lines already exist within the public right of-way. Appropriate utility easements will be provided across the Subdivision Lots for service to the proposed development.

VII. PARKS/OPEN SPACE

There is no parkland requirement for the proposed Plat of Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, Seventh Filing, as this is a minor subdivision [MCA 76-3-621(3)(a)].

VIII. IRRIGATION

No irrigation ditches are located on this property.

IX. SOILS/GEOTECHNICAL STUDY

A geotechnical investigation shall be provided as part of a building permit application for any new structures on Lots 1-C-1 or 1-C-2.

X. LEGAL PROVISIONS APPLYING TO SUBDIVIDER

- A.** Subdivider and its successors and assigns to ownership of the Lots agree to guarantee all public improvements for a period of one year from the date of final acceptance by the City of Billings. Upon Subdivider's conveyance or transfer of title to any of the Lots, Subdivider shall be released from this guarantee, and the grantee or assignee of the such Lot shall assume such guaranty.
- B.** The owner of the properties involved in this proposed Subdivision by signature subscribed herein below agrees, consents, and shall be bound by the provisions of this Agreement.

- C.** The covenants, agreements, and all statements in this Agreement run with the Lots and apply to and shall be binding on the successors, assigns and transferees of the respective parties.
- D.** In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.
- E.** Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.
- F.** Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

“SUBDIVIDER”

CENTRAL AVENUE MALL, LLP

By: _____

Title: _____

STATE OF MONTANA)
 : ss
County of Yellowstone)

This record was acknowledged before me on _____, 2020, by
_____, the _____ of Central Avenue Mall,
LLP.

Notary Public in and for the State of Montana

This Agreement is hereby approved and accepted by the City of Billings, this ____ day of _____, 20__.

“CITY”

CITY OF BILLINGS, MONTANA

By: _____
Mayor

Attest: _____
City Clerk

STATE OF MONTANA)
 : ss
County of Yellowstone)

This record was acknowledged before me on _____, 20__, by _____ and _____, the Mayor and City Clerk, respectively, of the City of Billings, Montana.

Notary Public in and for the State of Montana

WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL IMPROVEMENT DISTRICTS

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and the owner of all of the hereinafter described real property, does hereby waive the right to protest the formation of one or more special improvement district(s) for a period of no more than twenty years from the recording of this waiver, for street light maintenance and energy, and for the construction of streets, street widening, sidewalks, survey monuments, street name signs, curb and gutter, street lights, driveways, traffic signals, and traffic control devices, parks and park maintenance, trails, sanitary sewer lines, water lines, storm drains (either within or outside the area), and other improvements incident to the hereinafter described real property which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties, and shall run with the land described below and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

The real property hereinabove mentioned is more particularly described as follows:

Plat of Amended Lots 1-B-1 and 1-C, Block 29, Descro Subdivision, Seventh Filing

Signed and dated this _____ day of _____, 20____.

“SUBDIVIDER”

CENTRAL AVENUE MALL LLP

By: _____

Title: _____

STATE OF MONTANA)
 : ss
County of Yellowstone)

This record was acknowledged before me on _____, 2020, by
_____, the _____ of Central Avenue Mall, LLP.

Notary Public in and for the State of Montana



CITY OF BILLINGS

WILLIAM A. COLE, MAYOR

P.O. BOX 1178
BILLINGS, MONTANA 59103
(406) 687-8296
FAX (406) 657-8390

September 14, 2020

Central Avenue Mall
PO Box 20654
Billings, MT 59104

Dear Applicant:

On September 14, 2020, the Billings City Council conditionally approved the preliminary plat of Descro Subdivision, 7th Filing, Amended Lots 1-B-1 and 1-C, Block 29, subject to the following conditions of approval:

1. To minimize impacts on surrounding streets and intersections and to provide safe traffic movement, prior to final plat approval, the applicant, in consultation with City Engineering Department, using the submitted TIS, will determine if there are contributions or improvements that need to be made to surrounding streets. These will be included in the SIA under the heading III Transportation A. Streets.
2. To ensure smooth traffic flow and accommodate parking within the entire development, prior to final plat approval, the applicant will establish a Reciprocal Access and Parking Agreement.
3. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
4. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

Should you have questions please contact Dave Green at (406) 247-8666 or by email at greend@billingsmt.gov

Sincerely,

William A. Cole, Mayor

pc: Sanderson Stewart

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Resolution of Intention to Create SILMD 328 and Set a Public Hearing Date

PRESENTED BY: Debi Meling

Department: Public Works

Division: Engineering

RECOMMENDATION

Staff recommends City Council approve the Resolution of Intent to Create the SILMD to supply electricity to the State of Montana owned lights on 27th Street and set a public hearing date of October 12, 2020.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The State of Montana is currently in the process of improving North & South 27th Street from the I-90 Interchange to Rimrock Road. The project includes the installation of 158 street lights within the project area. The State of Montana will own and maintain all 158 lights while Northwestern Energy will provide electricity to 126 of the lights located between the north right-of-way of State Avenue and south right-of-way of Rimrock Road. The City will administer the SILMD by assessing the property owners for the costs of the district and paying Northwestern Energy for the electricity. Passage of this Resolution of Intent is the first step in the legal process of creating a lighting maintenance district to pay the operation costs. Passage of this Resolution of Intent will trigger the mailing of legal notices to the affected property owners and set a public hearing at the October 12, 2020, City Council meeting.

The new lighting will use LED lamps and underground wiring. The cost of installation and ongoing maintenance for the new lighting will be paid for by the State of Montana. The adjacent property owners will only pay for electrical energy through an assessment on their property tax statements. Light district assessments are \$0.58 per lineal foot and will range from approximately \$0.58 to \$1,157.78 per year depending on the 27th Street frontage of the property within the District boundary.

ALTERNATIVES

City Council may:

- Pass the Resolution of Intent to Create SILMD 328 to provide a source of funding for operation of the streetlights and set a public hearing for October 12, 2020; or
- Do not pass the Resolution of Intent or set a public hearing date. If the Council does not adopt the Resolution, the property owners cannot be assessed for operation of the streetlights, so the new lighting will be installed, but it will not be turned on.

FISCAL EFFECTS

There are eleven City of Billings owned properties located within the District. The total assessed frontage is 1,546 feet, equaling an estimated total annual assessment of \$897.21.

Attachments

Resolution of Intent

Exhibit A

Exhibit B

Exhibit C

RESOLUTION NO. _____

A RESOLUTION OF INTENTION TO CREATE SPECIAL IMPROVEMENT LIGHTING MAINTENANCE DISTRICT NO. 328 OF THE CITY OF BILLINGS, MONTANA, FOR THE PURPOSE OF SUPPLYING ELECTRICAL CURRENT THEREFOR; DESIGNATING THE NUMBER OF SAID DISTRICT, DESCRIBING THE BOUNDARIES THEREOF, PROVIDING AN INITIAL ESTIMATE OF COSTS AND EXPENSES AND DESCRIBING THE METHOD OF ASSESSING SUCH COSTS AND EXPENSES

BE IT RESOLVED by the City Council of the City of Billings, Montana (the "City"), as follows:

Section 1. The City Council of the City has determined that the public interest and convenience require, and it is deemed necessary to create, a Special Improvement Lighting Maintenance District pursuant to Montana Code Annotated, Title 7, Chapter 12, Part 43, for the purpose of supplying electrical current within the proposed district, and assessing the costs and expenses thereof against the lots and parcels of land within the proposed district. The intention of the City Council to create the proposed district, as hereinafter more particularly described, is hereby declared.

Section 2. The proposed Special Improvement Lighting Maintenance District shall be known and designated as "Special Improvement Lighting Maintenance District No. 328 (hereinafter called the "District"), and the boundaries of the District are hereby declared to include the lots and parcels of land [directly abutting North & South 27th Street between Rimrock Road and State Avenue as shown on the map included as Exhibit A attached hereto and as described in Exhibit B attached hereto.

Section 3. The general character to be undertaken within the District is hereby declared to be as follows: (i) supplying electrical current of the street lighting fixtures and facilities, currently consisting of 126 LED luminaries. The **State of Montana** shall own and maintain all such street lighting fixtures and facilities. Notwithstanding anything herein to the contrary, maintenance, for purposes of the District, includes routine maintenance, major maintenance and replacement of obsolete, damaged or worn-out street lighting fixtures and facilities.

Section 4. The City hereby finds, determines and declares that each of the lots and parcels of land within the District will be specially benefited and affected by the street lighting fixtures and facilities within the District, and that all of the lots and parcels of land within the District are hereby declared to be the lots and parcels of land to be assessed for the cost of supplying electrical current within the District, as further described in Section 5 below.

Section 5. The City estimates that the aggregate costs of supplying electrical current therefor are \$12,500 for the first year, which amount includes \$5.24 per unit per month for electrical current. It is expected that such costs and expenses will vary from year to year and will generally increase over time. Each year the City Council shall adopt a resolution estimating such costs and expenses and may adjust annual assessment amounts in accordance with Section 7-12-4332, M.C.A. Such costs and expenses may include amounts for the accumulation of maintenance reserves. [The cost of the original installation of the street lighting fixtures and facilities will be

paid for by the State of Montana and will not be included in the costs and expenses assessed against the lots and parcels of land within the District.]

Section 6. All costs and expenses of supplying electrical current therefor shall be assessed against the lots and parcels of land within the District, as listed in Exhibit C attached hereto in accordance with Section 7-12-4324, M.C.A., with each such lot or parcel of land to be assessed such portion of the aggregate costs and expenses as its frontage bears to the total assessable frontage of the entire District, exclusive of public streets, avenues, alleys and other public places. Estimated assessments for the first year is approximately \$0.580343 per lineal foot of property frontage, as set forth on Exhibit C attached hereto.

Section 7. All monies derived from the collection of the assessments described in Section 6 above shall be paid into a fund to be known as "Special Lighting Maintenance District No. 328 Maintenance Fund." Amounts in the Special Lighting District No. 328 Maintenance Fund will be used to pay the costs and expenses of supplying electrical current therefor, and for no other purpose.

Section 8. That on the 12th day of October, 2020, at 5:30 o'clock p.m., the City Council intends to create the District and will hear protests against the proposed maintenance, the costs and expenses thereof and the extent and creation of the District to be assessed therefor, at said time and place, by any person, firm or corporation owning property within the District who has filed a written protest with the City Clerk of the City within fifteen (15) days after the date on which the notice of the passage of this Resolution of Intention is first published in the *Yellowstone County News*.

Section 9. That the City Clerk is hereby authorized and directed to publish a copy of the notice of the passage of this Resolution twice in the *Yellowstone County News*, a weekly newspaper published and circulated in the City, and to mail a copy of said notice to every person, firm or corporation owning property within the District. Said notice is to be mailed on the same date as it is first published.

PASSED AND APPROVED by the City Council of the City of Billings, Montana, this 14th day of September, 2020.

Mayor

Attest: _____
City Clerk

(SEAL)

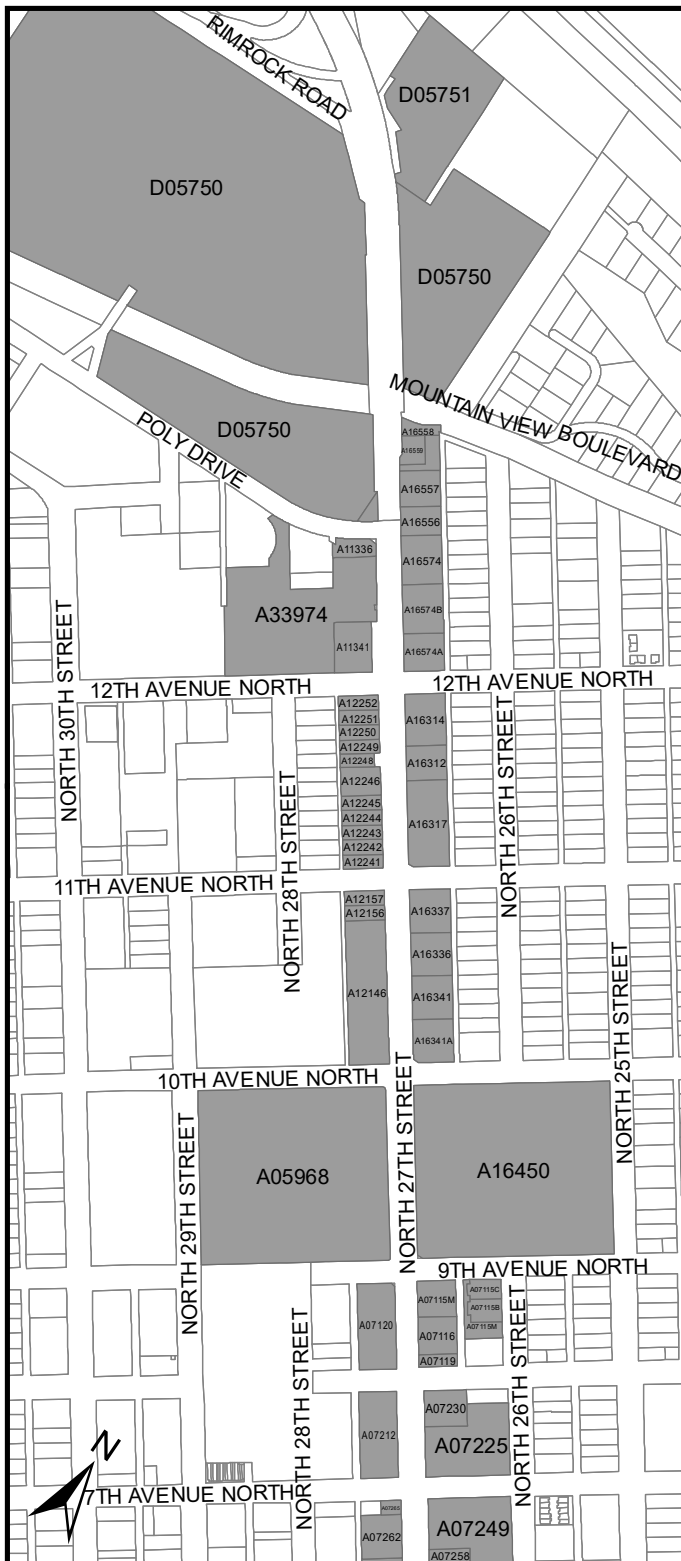


Exhibit A

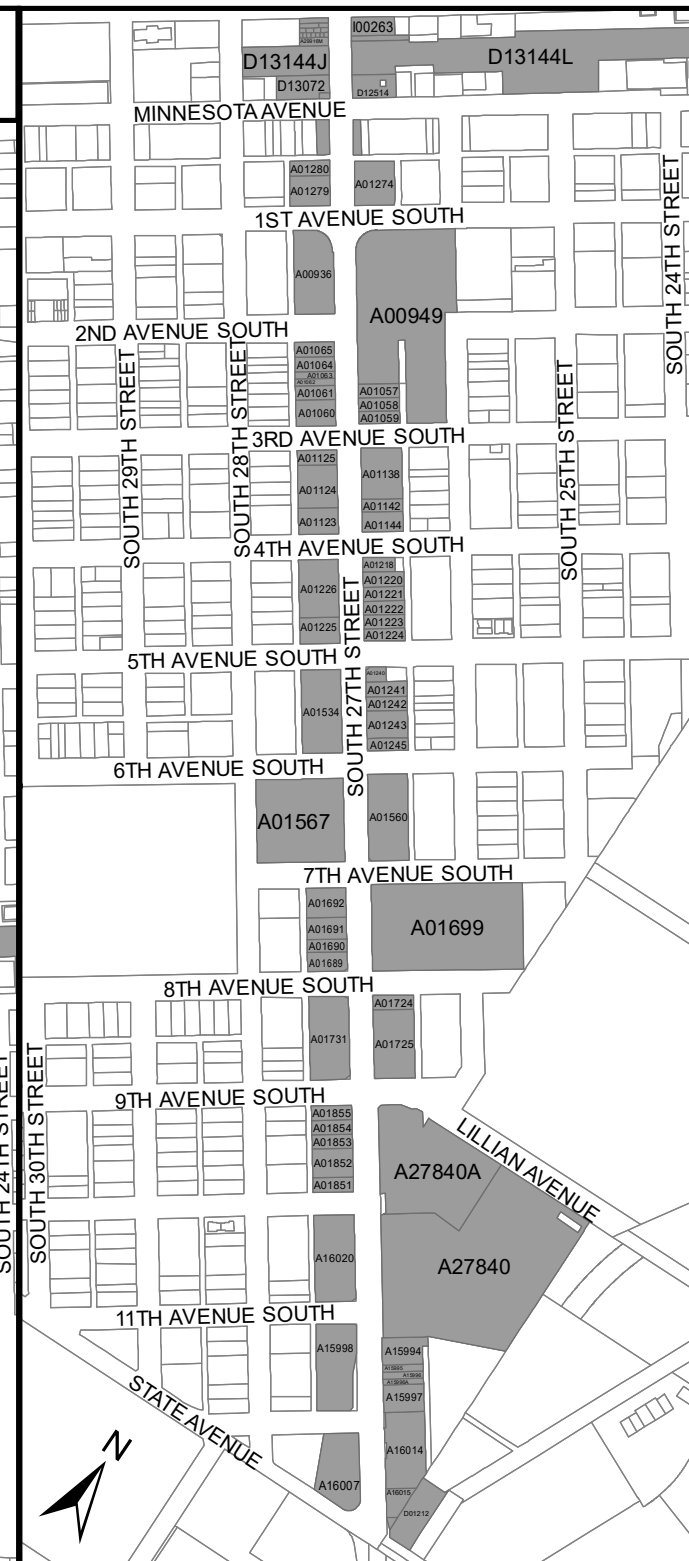
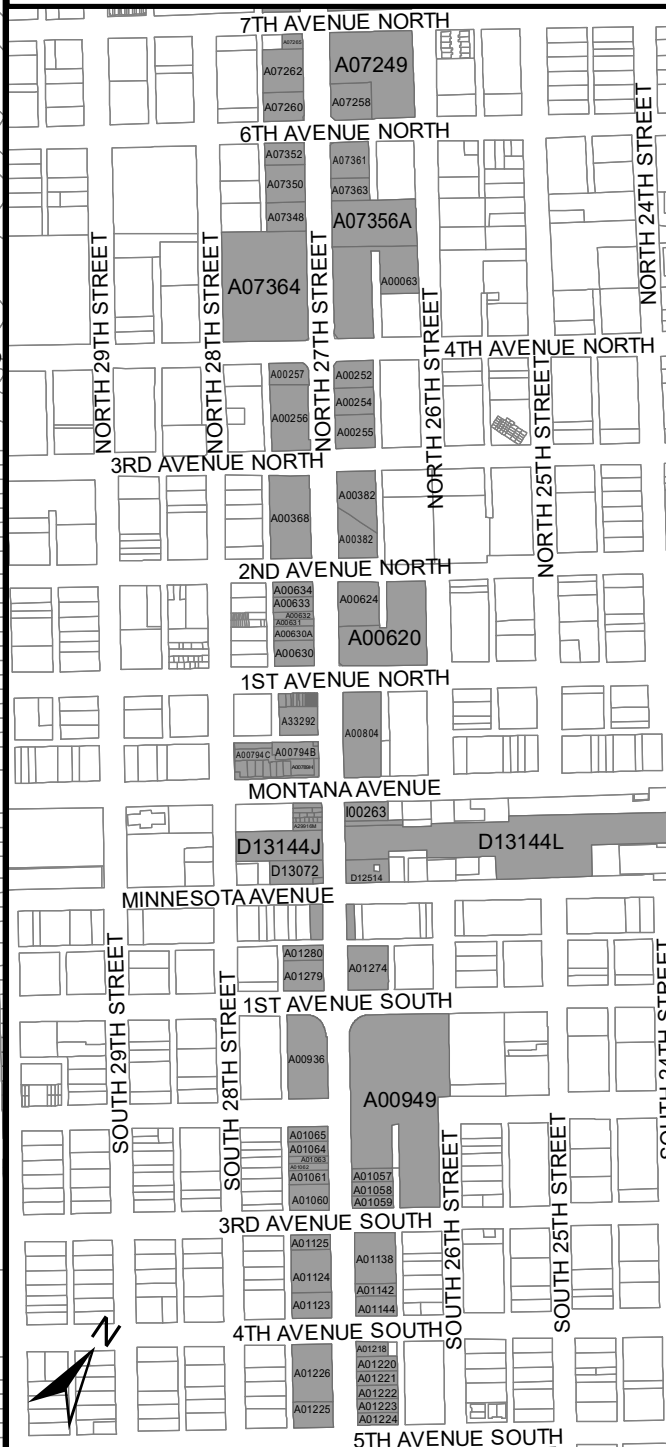


EXHIBIT “B”

SILMD 328 – BOUNDARY DESCRIPTION

A Special Improvement Lighting Maintenance District in Billings, Montana encompassing all lots, parcels and tracts of land:

Abutting the southwest and north east sides of 27th Street, beginning at the South Right-Of-Way intersection of State Avenue and South 27th Street and running in a northwesterly direction along said 27th Street to the south Right-Of-Way intersection of Rimrock Road and North 27th Street.

Exempting there from all lands which are public street, road, or alley rights-of-way

EXHIBIT C

Centrally Assessed Tax ID	TAX ID	Owner Name	Short Legal Description	Frontage	Assessment Estimate
	A00063	YELLOWSTONE ART CENTER FOUNDATION	BILLINGS ORIGINAL TOWNSITE, S33, T01 N, R26 E, BLOCK 9, Lot 7 - 12, LTS 7-12 & 14-24 BLK 9 BILLINGS ORIGINAL TOWN & LTS 13A BLK 58 FOSTERS ADD AMND (LESS ROW)	317	\$ 183.97
	A00252	SIMMONS, BILL P &	BILLINGS ORIGINAL TOWNSITE, S33, T01 N, R26 E, BLOCK 43, Lot 13 - 16, (LESS 150 SQ FT ST TO CITY)	100	\$ 58.03
	A00254	OLD CHAMBER DEVELOPMENT COMPANY LLC	BILLINGS ORIGINAL TOWNSITE, S33, T01 N, R26 E, BLOCK 43, Lot 17 - 19, & N2 LT 20	88	\$ 51.07
	A00255	WEST GAYLE L	BILLINGS ORIGINAL TOWNSITE, S33, T01 N, R26 E, BLOCK 43, Lot 20 - 24, LT 20 (LESS 30 SQ FT ST TO CITY)	115	\$ 66.74
	A00256	FIRST CONGREGATIONAL CHURCH OF BLGS	BILLINGS ORIGINAL TOWNSITE, S32, T01 N, R26 E, BLOCK 44, Lot 1 - 9, & LTS 5-9 BLK 56 FOSTERS ADDITION (LESS 762 SQ FT ST TO CITY)	225	\$ 130.58
	A00257	QUEST S INC	BILLINGS ORIGINAL TOWNSITE, S32, T01 N, R26 E, BLOCK 44, Lot 10 - 12, & LTS 10-12 BLK 56 FOSTERS ADDITION (LESS ROW) (19)	75	\$ 43.53
	A00368	CITY OF BILLINGS	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 58, Lot 1 - 12	300	\$ 174.10
	A00382	YELLOWSTONE COUNTY	BILLINGS ORIGINAL TOWNSITE, S33, T01 N, R26 E, BLOCK 59, Lot 13 - 24, GENERAL FUND COURTHOUSE 2630 3RD AVE N	300	\$ 174.10
	A00620	CITY OF BILLINGS	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 91, Lot 1 - 4, & 5A-7A, 8-12, 19-24 & 130.3' OF 20' VAC ALLEY (COMBO W/A620A,621-23) (LESS ROW) (19)	150	\$ 87.05
	A00624	WFC I LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 91, Lot 13 - 18	150	\$ 87.05
	A00630	NORACA LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 92, Lot 1 - 4	100	\$ 58.03
	A00630A	CITY OF BILLINGS	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 92, Lot 5 - 6	50	\$ 29.02
	A00631	FAGG FAMILY PROPERTIES LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 92, Lot 7	25	\$ 14.51
	A00632	CITY OF BILLINGS	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 92, Lot 8	25	\$ 14.51
	A00633	CITY OF BILLINGS	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 92, Lot 9 - 10	50	\$ 29.02
	A00634	ROCKMAN FAMILY TRUST	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 92, Lot 11 - 12	50	\$ 29.02
	A00789A	DONOVAN PROPERTIES LLC	EMPIRE GARAGE (14), S03, T01 S, R26 E, 1.31% COMMON AREA INTEREST, RETAIL UNIT A LOC @ LTS 1-12 BLK 109 BILLINGS ORIGINAL TOWNSITE	2	\$ 1.16
	A00789B	DONOVAN PROPERTIES LLC	EMPIRE GARAGE (14), S03, T01 S, R26 E, 0.89% COMMON AREA INTEREST, RETAIL UNIT B LOC @ LTS 1-12 BLK 109 BILLINGS ORIGINAL TOWNSITE	1	\$ 0.58
	A00789C	DONOVAN PROPERTIES LLC	EMPIRE GARAGE (14), S03, T01 S, R26 E, 0.86% COMMON AREA INTEREST, RETAIL UNIT C LOC @ LTS 1-12 BLK 109 BILLINGS ORIGINAL TOWNSITE	1	\$ 0.58
	A00789D	DONOVAN PROPERTIES LLC	EMPIRE GARAGE (14), S03, T01 S, R26 E, 0.94% COMMON AREA INTEREST, RETAIL UNIT D LOC @ LTS 1-12 BLK 109 BILLINGS ORIGINAL TOWNSITE	1	\$ 0.58
	A00789E	DONOVAN PROPERTIES LLC	EMPIRE GARAGE (14), S03, T01 S, R26 E, 0.67% COMMON AREA INTEREST, RETAIL UNIT E LOC @ LTS 1-12 BLK 109 BILLINGS ORIGINAL TOWNSITE	1	\$ 0.58
	A00789F	WU PROPERTIES	EMPIRE GARAGE (14), S03, T01 S, R26 E, 0.70% COMMON AREA INTEREST, RETAIL UNIT F LOC @ LTS 1-12 BLK 109 BILLINGS ORIGINAL TOWNSITE	1	\$ 0.58
	A00789G	WU PROPERTIES	EMPIRE GARAGE (14), S03, T01 S, R26 E, 0.81% COMMON AREA INTEREST, RETAIL UNIT G LOC @ LTS 1-12 BLK 109 BILLINGS ORIGINAL TOWNSITE	1	\$ 0.58
	A00789H	WU PROPERTIES LLC	EMPIRE GARAGE (14), S03, T01 S, R26 E, 2.83% COMMON AREA INTEREST, RETAIL UNIT H LOC @ LTS 1-12 BLK 109 BILLINGS ORIGINAL TOWNSITE	4	\$ 2.32
	A00794B	ALLEY CAT INVESTMENT LLC	EMPIRE GARAGE (14), S03, T01 S, R26 E, 5.19% COMMON AREA INTEREST, ALLEY CAT PARKING UNIT LOC @ LTS 1-12 BLK 109 BILLINGS ORIGINAL TOWNSITE	7	\$ 4.06
	A00794C	CITY OF BILLINGS	EMPIRE GARAGE (14), S03, T01 S, R26 E, 54.4% COMMON AREA INTEREST, PUBLIC PARKING UNIT LOC @	71	\$ 41.20
	A00794D	ZOOTIST GARAGE LLC	EMPIRE GARAGE (14), S03, T01 S, R26 E, 31.4% COMMON AREA INTEREST, HOTEL PARKING UNIT LOC @ LTS 1-12 BLK 109 BILLINGS ORIGINAL TOWNSITE	41	\$ 23.79
	A00796A	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT BASEMENT, 18.74% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	9	\$ 5.22
	A00796B	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 101, 13.21% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	7	\$ 4.06
	A00796C	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 102, 5.56% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	3	\$ 1.74
	A00796D	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 200, 9.97% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	5	\$ 2.90
	A00796E	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 201, 5.63% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	3	\$ 1.74
	A00796F	WEBHEN LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 300, 10.66% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	5	\$ 2.90
	A00796G	WEBHEN LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 301, 4.99% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	2	\$ 1.16
	A00796H	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 4A, 2.88% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796I	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 4B, 2.79% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796J	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 4C, 2.90% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796K	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 4D, 1.89% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796L	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 4E, 2.61% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796N	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 4F, 2.55% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796O	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 5A, 2.88% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796P	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 5B, 2.79% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796Q	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 5C, 2.90% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796R	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 5D, 1.89% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796S	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 5E, 2.61% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00796T	SECURITIES BUILDING LLC	SECURITIES BUILDING (07), S03, T01 S, R26 E, UNIT 5F, 2.55% COMMON AREA INTEREST, LOC @ LTS 19-20 BLK 109 BILLINGS ORIGINAL TOWN	1	\$ 0.58
	A00804	MAKENNA HOTEL INVESTMENTS LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 110, Lot 7 - 18, W15' LT 7 & VAC ALY ADJ TO LT 8-13 & W 15' LT 7	300	\$ 174.10
	A00936	SOUTHERN FOODS GROUP LP	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 140, Lot 1 - 12, (LESS HWY) (15)	300	\$ 174.10
	A00949	YELLOWSTONE HEALTH PARTNERSHIP	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 141, Lot 1 - 24, LTS 1-12, FRAC LTS 13-14 & LTS 15-24 & ALL VAC ALLEY BLK 141 & LTS 1-18 BLK 163 & VAC 2ND	530	\$ 307.58
	A01057	SKAUGE, JOHN	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 163, Lot 19 - 20	50	\$ 29.02
	A01058	SKAUGE, JOHN	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 163, Lot 21 - 22	50	\$ 29.02
	A01059	SKAUGE, JOHN	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 163, Lot 23 - 24	50	\$ 29.02
	A01060	NORTHERN PLAINS RESOURCE COUNCIL INC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 164, Lot 1 - 4	100	\$ 58.03
	A01061	NORTHERN PLAINS RESOURCE COUNCIL INC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 164, Lot 5 - 6	50	\$ 29.02
	A01062	NORTHERN PLAINS RESOURCE COUNCIL INC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 164, Lot 7	25	\$ 14.51
	A01063	NORTHERN PLAINS RESOURCE CNCL INC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 164, Lot 8	25	\$ 14.51
	A01064	NORTHERN PLAINS RESOURCE CNCL INC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 164, Lot 9 - 10	50	\$ 29.02
	A01065	NOVASIO, GARY K	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 164, Lot 11 - 12, LTS 11 AND 12	50	\$ 29.02
	A01123	SIMON & SHERRI HARPER LIVING TRUST	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 169, Lot 1 - 4	100	\$ 58.03
	A01124	SIMON & SHERRI HARPER LIVING TRUST	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 169, Lot 5 - 10	150	\$ 87.05
	A01125	MATT, ROBERTSON	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 169, Lot 11 - 12	50	\$ 29.02
	A01138	VTR PROPERTIES LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 170, Lot 13 - 19, (COMBO 12)	175	\$ 101.56
	A01142	VTR PROPERTIES LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 170, Lot 20 - 21	50	\$ 29.02
	A01144	VTR PROPERTIES LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 170, Lot 22 - 24, (COMBO 12)	75	\$ 43.53
	A01218	YELLOWSTONE COUNTY	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 182, Lot 13 - 14, W110 FT LTS	50	\$ 29.02
	A01220	YELLOWSTONE COUNTY	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 182, Lot 15 - 16	50	\$ 29.02
	A01221	YELLOWSTONE COUNTY	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 182, Lot 17 - 18	50	\$ 29.02
	A01222	YELLOWSTONE COUNTY	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 182, Lot 19 - 20	50	\$ 29.02
	A01223	YELLOWSTONE COUNTY	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 182, Lot 21 - 22	50	\$ 29.02
	A01224	YELLOWSTONE COUNTY	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 182, Lot 23 - 24	50	\$ 29.02
	A01225	INTERNATIONAL CHURCH OF THE FOURSQUARE GOSPEL	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 183, Lot 1 - 4	100	\$ 58.03
	A01226	INTERNATIONAL CHURCH OF THE FOURSQUARE GOSPEL	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 183, Lot 5 - 12	200	\$ 116.07
	A01240	CITY OF BILLINGS	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 184, Lot 13 - 14, W2 LTS (LESS ROW) (19)	50	\$ 29.02
	A01241	CITY OF BILLINGS	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 184, Lot 15 - 16	50	\$ 29.02
	A01242	DEWEY & FLORENCE MASSEY SURVIVOR TRUST	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 184, Lot 17 - 18	50	\$ 29.02
	A01243	TRAUTMAN, RONALD C	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 184, Lot 19 - 22, 14000 SQ FT (05)	100	\$ 58.03
	A01245	CITY OF BILLINGS	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 184, Lot 23 - 24, (LESS ROW) (19)	50	\$ 29.02
	A01273	PLATH, R RUSSELL & SUSAN L	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 189, Lot 18	25	\$ 14.51

EXHIBIT C

Centrally Assessed Tax ID	TAX ID	Owner Name	Short Legal Description	Frontage	Assessment Estimate
	A01274	CITY OF BILLINGS	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 189, Lot 19 - 24, 21,000 SQ FT (05)	150	\$ 87.05
	A01279	ERVING PROPERTIES LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 190, Lot 1 - 4	100	\$ 58.03
	A01280	SMITH, BRIAN	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 190, Lot 5 - 6	50	\$ 29.02
	A01281	MORLEDGE, KARL	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 190, Lot 7 - 8, 6,500 SQ FT (02)	130	\$ 75.44
	A01534	BILLINGS LABOR TEMPLE ASSOCIATION	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 212, Lot 1 - 12	300	\$ 174.10
	A01560	VTR PROPERTIES LLC	BILLINGS SECOND ADDITION, S03, T01 S, R26 E, BLOCK 214, Lot 13 - 24, (LESS ROW) (19)	300	\$ 174.10
	A01567	PARKVIEW CONVALESCENT CARE, LLP	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 215, Lot 1 - 24, & VAC ADJ ALLEY	300	\$ 174.10
	A01689	C-STORE PROPERTIES LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 226, Lot 1 - 3, (LESS ROW) (19)	75	\$ 43.53
	A01690	C-STORE PROPERTIES LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 226, Lot 4 - 5	50	\$ 29.02
	A01691	C-STORE PROPERTIES LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 226, Lot 6 - 8	75	\$ 43.53
	A01692	GROSULAK, LARRY	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 226, Lot 9 - 12	100	\$ 58.03
	A01699	STATE OF MT DEPARTMENT OF ADMIN	BILLINGS SECOND ADDITION, S03, T01 S, R26 E, BLOCK 227, Lot 1 - 24, & LTS 13-24 BLK 228 BILLINGS SECOND ADD & VAC ST & ALLEYS (15)	300	\$ 174.10
	A01724	GRAINS OF MONTANA BAKERY OPERATIONS INC	BILLINGS SECOND ADDITION, S03, T01 S, R26 E, BLOCK 230, Lot 13 - 14, (LESS ROW) (19)	50	\$ 29.02
	A01725	BILLINGS CHAMBER OF COMMERCE	BILLINGS SECOND ADDITION, S03, T01 S, R26 E, BLOCK 230, Lot 15 - 24, (LESS ROW) (19)	250	\$ 145.09
	A01731	FP PROPERTIES LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 231, Lot 1 - 12, (LESS ROW) (19)	300	\$ 174.10
	A01851	MYHRE ADVERTISING, WELLS FARGO TRUSTEE	BILLINGS SECOND ADDITION, S03, T01 S, R26 E, BLOCK 243, Lot 1 - 2	50	\$ 29.02
	A01852	YEE, SOOT MING & MEI KUM	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 243, Lot 3 - 6	100	\$ 58.03
	A01853	SCHLEINING, ROBYN GLENN &	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 243, Lot 7 - 8, SECOND ADDITION	50	\$ 29.02
	A01854	LACKMAN, LUKE & DANIELLE M	BILLINGS SECOND ADDITION, S03, T01 S, R26 E, BLOCK 243, Lot 9 - 10	50	\$ 29.02
	A01855	LACKMAN, LUKE & DANIELLE M	BILLINGS SECOND ADDITION, S03, T01 S, R26 E, BLOCK 243, Lot 11 - 12	50	\$ 29.02
	A05968	DEACONESS MEDICAL CENTER OF BILLINGS INC	BILLINGS DEACONESS HOSPITAL AD, S32, T01 N, R26 E, BLOCK 1, Lot 1 - 3, & VAC ALLEY & LT 1-16 BLK 2 NORTHSIDE ADD 1ST & VAC ALLEY & LTS 1-3 BLK 1 DEACONESS MEDIC	600	\$ 348.21
	A071158	PST, LLC	27TH STREET CENTER (16), S32, T01 N, R26 E, UNIT 823, 50% COMMON AREA INTEREST, LOC @ LTS 5-17, BLK 24 FOSTERS ADD	63	\$ 36.56
	A07115C	ANVIL DISPOSAL INC	27TH STREET CENTER (16), S32, T01 N, R26 E, UNIT 825, 50% COMMON AREA INTEREST, LOC @ LTS 5-17, BLK 24 FOSTERS ADD	63	\$ 36.56
	A07116	NORTH 27TH STREET BUILDING LLC	FOSTER ADD, S32, T01 N, R26 E, BLOCK 24, Lot 18 - 22	125	\$ 72.54
	A07119	CORNING ENTERPRISES INC	FOSTER ADD, S32, T01 N, R26 E, BLOCK 24, Lot 23 - 24	50	\$ 29.02
	A07120	BILLINGS CLINIC	FOSTER ADD, S32, T01 N, R26 E, BLOCK 25, Lot 1 - 12, LESS 72' FOR HWY (12)	300	\$ 174.10
	A07212	BILLINGS CLINIC	FOSTER ADD, S32, T01 N, R26 E, BLOCK 37, Lot 1 - 12	300	\$ 174.10
	A07225	7TH AVENUE HOSPITALITY LLC	FOSTER ADD, S32, T01 N, R26 E, BLOCK 38, LTS 1-10,18-24 & ADJ VAC ALLEY (16)	175	\$ 101.56
	A07230	THOMAS PROPERTIES LLP	FOSTER ADD, S32, T01 N, R26 E, BLOCK 38, Lot 13 - 17, & ADJ VAC ALLEY (16)	125	\$ 72.54
	A07249	NEW ALBERTSON'S INC #2025	FOSTER ADD, S32, T01 N, R26 E, BLOCK 40, Lot 1 - 19, LTS 1-19 BLK 40 FOSTERS ADDITION & ADJ VAC ALLEY (LESS 879' FOR ST)	175	\$ 101.56
	A07258	ABS MT-O LLC	FOSTER ADD, S32, T01 N, R26 E, BLOCK 40, Lot 20 - 24, & W10 FT OF VAC ADJ ALLEY (LESS 387 SW FT SID 1316 ST PARCEL #11)	125	\$ 72.54
	A07260	RMG INC	FOSTER ADD, S32, T01 N, R26 E, BLOCK 41, Lot 1 - 4, (LESS ROW) (18)	100	\$ 58.03
	A07262	SAWTOOTH CENTER LLC	FOSTER ADD, S32, T01 N, R26 E, BLOCK 41, Lot 5 - 10, & 15-22	150	\$ 87.05
	A07265	LYNDES, JAY C	FOSTER ADD, S32, T01 N, R26 E, BLOCK 41, Lot 11 - 12, E2 LTS 11 & 12	50	\$ 29.02
	A07348	BK RE 7485 LLC	FOSTER ADD, S32, T01 N, R26 E, BLOCK 50, LTS 1 - 4 (17).	100	\$ 58.03
	A07350	BK RE 7485 LLC	FOSTER ADD, S32, T01 N, R26 E, BLOCK 50, Lot 5 - 9	125	\$ 72.54
	A07352	MOORE, RONALD A	FOSTER ADD, S32, T01 N, R26 E, BLOCK 50, Lot 10 - 12	75	\$ 43.53
	A07356A	DENNY'S RE I LLC	BILLINGS ORIGINAL TOWNSITE, S32, T01 N, R26 E, BLOCK 268, Lot 1 - 4, & LTS 1-4, 21-23 BLK 51 & ADJ VAC 20' ALLEY FOSTERS ADD & LT 24A BLK 51 FOSTERS ADD AMD (16)	163	\$ 94.60
	A07361	ROCKY MOUNTAIN OIL INC	FOSTERS ADD, S32, T01 N, R26 E, BLOCK 52, Lot 13 - 17, (LESS ROW) (19)	125	\$ 72.54
	A07363	SOUTH CENTRAL MONTANA REGIONAL	FOSTER ADD, S32, T01 N, R26 E, BLOCK 51, LTS 18-20 (17).	75	\$ 43.53
	A07364	LEE ENTERPRISES INC 9-327	FOSTERS ADD, S32, T01 N, R26 E, BLOCK 52, Lot 1 - 24, AMND & TR 1 C/S 2278 & VAC ALLEY (LESS ROW) (19)	375	\$ 217.63
	A11336	OSNESS, EDWIN G & HAZEL E	NORMAL SUBD 2ND FILING, S32, T01 N, R26 E, BLOCK 1, Lot 22 - 24, & TR 1 COS 934 & ADJ UNPLATTED LAND BETWEEN VAC ALLEY & LTS PORTION VAC ALLEY (LESS ROW) (19)	62	\$ 35.98
	A11341	SISTERS OF CHARITY & HOINES, C M	NORMAL SUBD 2ND FILING, S32, T01 N, R26 E, BLOCK 1, Lot 34 - 40, (LESS 3500 SQ FT STREET) (96) (PLUS 1750 SQ FT VAC ALLEY) (2001)	175	\$ 101.56
	A12146	DEACONESS MEDICAL CENTER OF BILLINGS INC	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 4, Lot 1 - 20, (IMPS AT I593A)	500	\$ 290.17
	A12156	EMPIRE RESOURCES, LLC &	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 4, Lot 21 - 22	50	\$ 29.02
	A12157	EMPIRE RESOURCES, LLC &	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 4, Lot 23 - 24	50	\$ 29.02
	A12241	SISTERS OF CHARITY LEAVENWORTH HEALTH SYSTEM INC	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 1 - 2, (LESS ROW) (19)	50	\$ 29.02
	A12242	SISTERS OF CHARITY LEAVENWORTH HEALTH SYSTEM INC	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 3 - 4	50	\$ 29.02
	A12243	SISTERS OF CHARITY LEAVENWORTH HEALTH SYSTEM INC	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 5 - 6	50	\$ 29.02
	A12244	SISTERS OF CHARITY OF LEAVENWORTH HEALTH SERVICES CORPORATION	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 7 - 8	50	\$ 29.02
	A12245	SISTERS OF CHARITY OF LEAVENWORTH HEALTH SERVICES CORPORATION	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 9 - 10	50	\$ 29.02
	A12246	SISTERS OF CHARITY OF LEAVENWORTH HEALTH SERVICES CORPORATION	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 11 - 14	100	\$ 58.03
	A12248	SISTERS OF CHARITY OF LEAVENWORTH HEALTH SERVICES CORPORATION	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 15 - 16, (LESS 1000 SQ FT STREET) (96)	50	\$ 29.02
	A12249	SISTERS OF CHARITY OF LEAVENWORTH HEALTH SERVICES CORPORATION	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 17 - 18	50	\$ 29.02
	A12250	SISTERS OF CHARITY OF LEAVENWORTH HEALTH SYSTEM INC	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 19 - 20	50	\$ 29.02
	A12251	SISTERS OF CHARITY OF LEAVENWORTH HEALTH SYSTEM INC	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 21 - 22	50	\$ 29.02
	A12252	SISTERS OF CHARITY OF LEAVENWORTH HEALTH SYSTEM INC	NORTHSIDE ADD 3RD FILING, S32, T01 N, R26 E, BLOCK 9, Lot 23 - 24	50	\$ 29.02
	A15994	HENRY'S FAMILY PROPERTIES LLC	SUGAR FACTORY ADD, S02, T01 S, R26 E, BLOCK 25, Lot 15, & W20 FT ADJ ABDN ALLEY & LT 16 & W20 FT N12.37 FT ADJ ABDN ALLEY & LT 17-18 BLK 25 SUGARFACTORY ADD	100	\$ 58.03
	A15995	HENRY'S FAMILY PROPERTIES LLC	SUGAR FACTORY ADD, S02, T01 S, R26 E, BLOCK 25, Lot 19	25	\$ 14.51
	A15996	PETER YEGEN JR INC	SUGAR FACTORY ADD, S02, T01 S, R26 E, BLOCK 25, Lot 20	25	\$ 14.51
	A15996A	C-STORE PROPERTIES LLC	SUGAR FACTORY ADD, S02, T01 S, R26 E, BLOCK 25, Lot 21, N20'	20	\$ 11.61
	A15997	C-STORES PROPERTIES LLC	SUGAR FACTORY ADD, S02, T01 S, R26 E, BLOCK 25, Lot 21, LT 22-24 & S5 FT LT 21-25 & N14.46 FT ADJ ABND 12TH AVE S BLK 2 SUGAR FACTORY ADD	94	\$ 54.55
	A15998	GROUND STATE LLC	SUGAR FACTORY ADD, S02, T01 S, R26 E, BLOCK 26, Lot 1 - 12, (LESS ROW FOR RD) (19)	300	\$ 174.10
	A16007	C-STORE PROPERTIES LLC	SUGAR FACTORY ADD, S02, T01 S, R26 E, BLOCK 28, Lot 2A, LT 2-20 AMND (LESS ROW) (19)	315	\$ 182.81
	A16014	C-STORES PROPERTIES LLC	SUGAR FACTORY ADD, S02, T01 S, R26 E, BLOCK 29, Lot 12 - 19, LT 12-19 & S65.54 FT ADJ ABND st (LESS ROW) (19)	266	\$ 154.37
	A16015	C-STORE PROPERTIES LLC	SUGAR FACTORY ADD, S02, T01 S, R26 E, BLOCK 29, Lot 21 - 24, FRAC LT 21-24 (LESS ROW) (19)	100	\$ 58.03
	A16020	ROMAN CATHOLIC BISHOP OF GREAT FALLS	SUGAR FACTORY ADD, S03, T01 S, R26 E, BLOCK 245, Lot 1, & FRAC LTS 2-10 BLK 245 SUGAR FACTORY ADD AND BILLINGS 2ND ADD & LTS 11-12 BLK 245 BILLINGS 2ND ADD(LESS	300	\$ 174.10
	A16312	CORRIDOR COFFEE LLC (50%) &	SUNNYSIDE SUBD 1ST FILING, S32, T01 N, R26 E, BLOCK 4, Lot 2, S120' LT 2	120	\$ 69.64
	A16314	STV BUILDING PARTNERSHIP, THE	SUNNYSIDE SUBD 1ST FILING, S32, T01 N, R26 E, BLOCK 4, Lot 2, N180' LT 2	180	\$ 104.46
	A16317	ELEVEN O ONE (1101) NORTH 27TH	SUNNYSIDE SUBD 1ST FILING, S32, T01 N, R26 E, BLOCK 4, Lot 3	300	\$ 174.10
	A16336	TEN TWENTY SEVEN PARTNERS (1027)	SUNNYSIDE SUBD 1ST FILING, S32, T01 N, R26 E, BLOCK 5, Lot 2, S150' LT 2 21000 SQ FT (07) (I-00693 ESPRESSO HERE)	150	\$ 87.05
	A16337	LARSEN PROPERTIES LLC	SUNNYSIDE SUBD 1ST FILING, S32, T01 N, R26 E, BLOCK 5, Lot 2, N150' OF LT 2	150	\$ 87.05
	A16341	WEARLEY, KIMBERLEY	SUNNYSIDE SUBD 1ST FILING, S32, T01 N, R26 E, BLOCK 5, Lot 3A, AMD (20)	153	\$ 88.79
	A16341A	OPPORTUNITY BANK OF MONTANA	SUNNYSIDE SUBD 1ST FILING, S32, T01 N, R26 E, BLOCK 5, Lot 3B, AMD & PORTION OF VACATED STREET (20)	147	\$ 85.31
	A16450	CITY OF BILLINGS	ATHLETIC FIELD PARK SUBD, S32, T01 N, R26 E, BLOCK 1, Lot 1	600	\$ 348.21
	A16556	BCJM PROPERTIES LLC	SUNNYSIDE SUBD 4TH FILING, S32, T01 N, R26 E, BLOCK 21, Lot 2, S100 FT	100	\$ 58.03
	A16557	RIMROCK HOSPITALITY LLC	SUNNYSIDE SUBD 4TH FILING, S32, T01 N, R26 E, BLOCK 21, Lot 2, N100 FT S200 FT LT 2 & TR B-2-A COS 643 (15)	125	\$ 72.54
	A16558	1333 N 27TH LLC	S32, T01 N, R26 E, C.O.S. 463, PARCEL A1A, AMND & COS 656 (12)	69	\$ 40.04

EXHIBIT C

Centrally Assessed Tax ID	TAX ID	Owner Name	Short Legal Description	Frontage	Assessment Estimate
	A16558A	BEST FAMILY RE LLC	S32, T01 N, R26 E, C.O.S. 463, PARCEL B1A, AMND	22	\$ 12.77
	A16559	RIMROCK HOSPITALITY LLC	S32, T01 N, R26 E, 463, PARCEL A2A, TR A-2-A COS 463 AMND IN NW/4NE/4 32-IN-26E	100	\$ 58.03
	A16574	HERBY'S LLC	SUNNYSIDE SUBD 4TH FILING, S32, T01 N, R26 E, BLOCK 21, Lot 3, (17)	170	\$ 98.66
	A16574A	RIMROCK INN LLC	SUNNYSIDE SUBD 4TH FILING, S32, T01 N, R26 E, BLOCK 21, Lot 6B, AMD (19)	130	\$ 75.44
	A16574B	RIMROCK INN LLC	SUNNYSIDE SUBD 4TH FILING, S32, T01 N, R26 E, BLOCK 21, Lot 6A, AMD (19)	169	\$ 98.08
	A27840	ALTERNATIVES INC	VERNWOOD SUBD, S02, T01 S, R26 E, BLOCK 1, Lot 1, & 3, & LT 1 BLK 1 CLINE SUB , (LESS ROW) MULTI DIST 29,876 SF IN O2, 290,188 SF IN 2 (19)	430	\$ 249.55
	A27840A	BSB INC	VERNWOOD SUBD, S02, T01 S, R26 E, BLOCK 1, Lot 2, (LESS ROW) (19)	368	\$ 213.57
	A29916A	OLIVER BUILDING DEVELOPMENT VENTURE LP	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT B01, 19.9711% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	19	\$ 11.03
	A29916B	WINSTON LIVESTOCK COMPANY	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 101, 11.571% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	11	\$ 6.38
	A29916C	WINSTON LIVESTOCK COMPANY	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 102, 6.0094% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	6	\$ 3.48
	A29916D	FORT BELKNAP PLANNING AND DEVELOPMENT CORPORATION	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 201, 4.4240% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	4	\$ 2.32
	A29916E	FORT BELKNAP PLANNING AND DEVELOPMENT CORPORATION	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 202, 5.7819% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	5	\$ 2.90
	A29916F	FORT BELKNAP PLANNING AND DEVELOPMENT CORPORATION	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 203, 5.0090% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	5	\$ 2.90
	A29916G	FORT BELKNAP PLANNING AND DEVELOPMENT CORPORATION	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 204, 6.0311% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	6	\$ 3.48
	A29916H	OLIVER BUILDING DEVELOPMENT VENTURE LP	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 301, 4.2434% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	4	\$ 2.32
	A29916I	BRESSLER, ALAN L	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 302, 6.1466% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	6	\$ 3.48
	A29916J	OLIVER BUILDING DEVELOPMENT VENTURE LP	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 303, 6.1033% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	6	\$ 3.48
	A29916K	BARTA, VICTOR EDWARD JR &	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 304, 6.1899% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	6	\$ 3.48
	A29916L	OLIVER BUILDING DEVELOPMENT VENTURE LP	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 305, 6.1899% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	6	\$ 3.48
	A29916N	OLIVER BUILDING DEVELOPMENT VENTURE LP	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 306, 6.1755% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	6	\$ 3.48
	A29916O	OLIVER BUILDING DEVELOPMENT VENTURE LP	OLIVER BUILDING (13), S03, T01 S, R26 E, UNIT 307, 6.1539% COMMON AREA INTEREST, LOC @ LT 1 BLK 1 MALIA SUB	6	\$ 3.48
	A33292	SECURITIES BUILDING LLC	BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 109, Lot 21 - 24, 14000 SQ FT (07)	100	\$ 58.03
	A33974	SISTERS OF CHARITY OF LEAVENWORTH HEALTH SYSTEMS INC	NORMAL SUBD, S32, T01 N, R26 E, BLOCK 1, Lot 1 - 12, & BLK 2 LTS 1-9, 10A-11B. 12-15, NORMAL 2ND FIL, BLK 1 LOTS 25-33, NORMAL 3RD FIL, BLK 1 LT 2. (LES ROW)	225	\$ 130.58
	D01212	C-STORES PROPERTIES LLC	S02, T01 S, R26 E, C.O.S. 1405, PARCEL 1, **MULTI DISTRICT**1,019 SF IN CITY/ 22,764 SF IN CNTY (LESS ROW) (19)	156	\$ 90.53
	D05750	STATE OF MONTANA	S32, T01 N, R26 E, FRAC IN N2NW4 & TR 1 COS 1128 & REMAINDER OF TR 1 & 2 COS 1061 S OF RIMROCK RD & 30' VAC FT & 30' X 1350' OF VACATED RIMROCK RD (17)	1995	\$ 1,157.78
	D05751	STATE OF MONTANA	S29, T01 N, R26 E, C.O.S. 547, PARCEL N/A, COS 547 (LESS ROW) (19) OLD # D-753	263	\$ 152.63
	D05765	BOARD OF REGENTS OF HIGHER EDUC	S32, T01 N, R26 E, 599, PARCEL 000, DALE TR COS 599 IN NWNE4 32 1N 26E	103	\$ 59.78
E00097	D12018	MONTANA RAIL LINK	S03, T01 S, R26 E, MRL LEASE # 502,016; 12300 SQ.FT. (20) (IMP @ I-263) (EAST SIDE OF 27TH STREET RIGHT OF WAY, STARTING ALONG THE EAST RIGHT OF WAY OF 27TH STREET APPROXIMATELY 64 FEET SOUTH OF THE SOUTH EAST RIGHT OF WAY INTERSECTION OF MONTANA AVENUE AND 27TH STREET AND CONTINUING ALONG THE EAST RIGHT OF WAY OF SOUTH 27TH FOR AN APPROXIMATE DISTANCE OF 18 FEET)	18	\$ 10.45
E00097	D12514	MONTANA RAIL LINK	S03, T01 S, R26 E, MRL LEASE #502,016; 14100 SQ FT FOR PARKING (20) IMPs @ I00877 (06) (EAST SIDE OF 27TH STREET RIGHT OF WAY., STARTING AT NORTH EAST RIGHT OF WAY INTERSECTION OF MINNESOTA AVENUE AND 27TH STREET CONTINUING ALONG THE EAST RIGHT OF WAY OF SOUTH 27TH STREET FOR AN APPROXIMATE DISTANCE OF 80 FEET)	80	\$ 46.43
E00097	D13072	MONTANA RAIL LINK	S03, T01 S, R26 E, MRL LEASE # 501,948 (17) 15,088 SQ.FT FOR PARKING (08) I-1016 HERE (WEST SIDE OF 27TH STREET RIGHT OF WAY, STARTING ALONG THE WEST RIGHT OF WAY OF 27TH STREET APPROXIMATELY 20 FEET NORTH OF THE NORTH WEST RIGHT OF WAY INTERSECTION OF MINNESOTA AVENUE AND 27TH STREET AND CONTINUING ALONG THE WEST RIGHT OF WAY OF 27TH FOR AN APPROXIMATE DISTANCE OF 62 FEET)	62	\$ 35.98
E00097	D13144J	MONTANA RAIL LINK	S03, T01 S, R26 E, INFORMATIONAL ONLY - CENTRALLY ASSESSED PARCEL BETWEEN S 27TH & S 28TH ST (DOWNTOWN) (WEST SIDE OF 27TH STREET RIGHT OF WAY, STARTING ALONG THE WEST RIGHT OF WAY OF 27TH STREET APPROXIMATELY 82 FEET NORTH OF THE NORTH WEST RIGHT OF WAY INTERSECTION OF MINNESOTA AVENUE AND 27TH STREET AND CONTINUING ALONG THE WEST RIGHT OF WAY OF 27TH FOR AN APPROXIMATE DISTANCE OF 103 FEET)	103	\$ 59.78
E00097	D13144L	MONTANA RAIL LINK	S03, T01 S, R26 E, INFORMATIONAL ONLY - CENTRALLY ASSESSED PARCEL E OF 27TH ST (DOWNTOWN) (EAST SIDE OF 27TH STREET RIGHT OF WAY, STARTING ALONG THE EAST RIGHT OF WAY OF 27TH STREET APPROXIMATELY 82 FEET SOUTH OF THE RIGHT OF WAY INTERSECTION OF MONTANA AVENUE AND 27TH STREET AND CONTINUING ALONG THE EAST RIGHT OF WAY OF 27TH STREET FOR AN APPROXIMATE DISTANCE OF 118 FEET)	118	\$ 68.48
E00097	I00263	DOWNTOWN COMMERCIAL PROPERTIES LLC	S03, T01 S, R26 E, IMPs @ D12018 - MRL LEASE #502,016 (20) 2624 MONT AVE FOR STORE & WAREHOUSE (EAST SIDE OF 27TH STREET RIGHT OF WAY., STARTING AT SOUTH EAST RIGHT OF WAY INTERSECTION OF MONTANA AVENUE AND 27TH STREET CONTINUING ALONG THE EAST RIGHT OF WAY OF SOUTH 27TH STREET FOR AN APPROXIMATE DISTANCE OF 64 FEET)	64	\$ 37.14
E00097	I01016	OLIVER BUILDING DEVELOPMENT VENTURE LP	S3, T1S, R26E, IMPs LOCATED @ D13072 MRL LEASE # 501,394 (08) (WEST SIDE OF 27TH STREET RIGHT OF WAY., STARTING AT NORTH WEST RIGHT OF WAY INTERSECTION OF MINNESOTA AVENUE AND 27TH STREET CONTINUING ALONG THE WEST RIGHT OF WAY OF SOUTH 27TH STREET FOR AN APPROXIMATE DISTANCE OF 20 FEET)	20	\$ 11.61
				21539	\$12,500.00

Price per Lineal Foot \$0.580343

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Zone Change 980- 759 Newman Lane & 766 Calhoun Lane Second Reading

PRESENTED BY: Wyeth Friday

Department: Planning & Community Services **Division:** Planning

RECOMMENDATION

The City Council, after conducting a public hearing, approved on first reading this zone change by unanimous vote and adopted the findings of the 10 criteria during its August 24, 2020 meeting. Staff recommends Council approve Zone Change 980 on second reading, including adoption of the 10 criteria.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

This is a zone change request from Entryway General Commercial (EGC) to Neighborhood Commercial (NC), on Block 5, Lot 1, (less N 110 ft & less 7,847.3 ft for King Ave.), Pinnick Sub. 3rd Filing, and Lot 24 (S 310 ft) of Sugar Subdivision, a 4.418 acre parcel of land. A pre-application neighborhood meeting was held on Monday, June 29, 2020 at 7:00 pm, at 759 Newman Lane. Tax ID: A20196 & D01587. This property is generally located on the northeast corner of the intersection of King Avenue East and Newman Lane. It is on the north side of King Avenue East across from the location of the Cabela's store.

ALTERNATIVES

City Council may:

- Approve the zone change and adopt the findings of the 10 criteria.
- Deny the zone change and adopt different findings of the 10 criteria
- Allow the applicant to withdraw the zone change; or
- Delay action on the zone change request for up to 30 days.

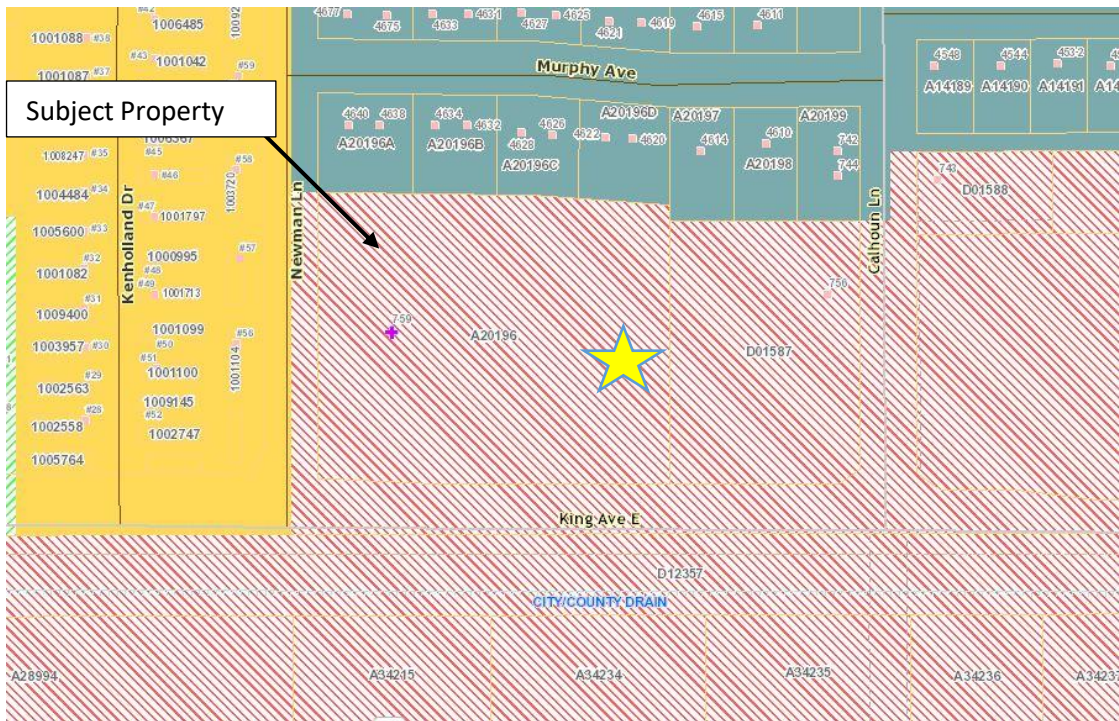
FISCAL EFFECTS

Approval of this application will have no direct financial impact on the Planning Division or other City budgets.

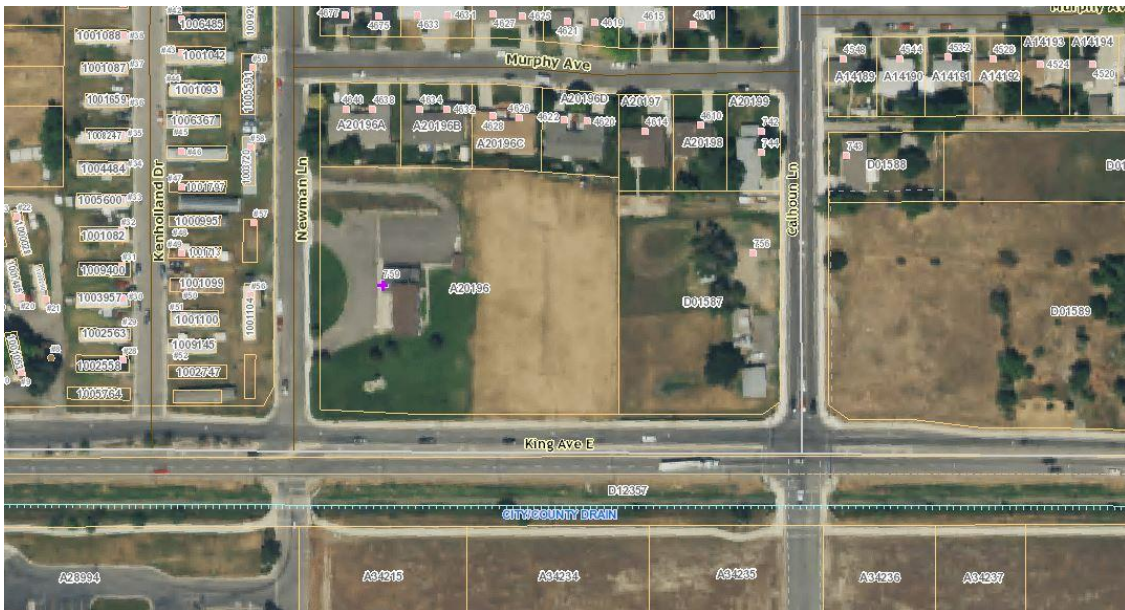
Attachments

Zoning Map & Site Photos
Ordinance

Zoning Map



Site Photos





Subject Property



East



West



South



North

ORDINANCE 20-_____

AN ORDINANCE OF THE CITY OF BILLINGS,
PROVIDING THE ZONE CLASSIFICATION ON Block 5, Lot
1, (less N 110 ft & less 7,847.3 ft for King Ave.), Pinnick
Sub. 3rd Filing, and Lot 24 (S 310 ft) of Sugar Subdivision

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

Section 1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Sections 27-302 and 27-1502, BMCC, provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.*

Section 2. DESCRIPTION. **Block 5, Lot 1, (less N 110 ft & less 7,847.3 ft for King Ave.), Pinnick Sub. 3rd Filing, and Lot 24 (S 310 ft) of Sugar Subdivision** is presently zoned **Entryway General Commercial (EGC)** and is shown on the official zoning map within this zone.

Section 3. ZONE AMENDMENT. The official zoning map is hereby amended and the zoning **Block 5, Lot 1, (less N 110 ft & less 7,847.3 ft for King Ave.), Pinnick Sub. 3rd Filing, and Lot 24 (S 310 ft) of Sugar Subdivision,** is hereby changed from **Entryway General Commercial (EGC)** to **Neighborhood Commercial (NC)** and from the effective date of this ordinance, shall be subject to all the rules and regulations pertaining **Neighborhood Commercial (NC)** as set out in the Billings, Montana City Code.

Section 4. EFFECTIVE DATE. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

Section 5. REPEALER. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 6. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading this 24th day of August, 2020.

PASSED, ADOPTED and APPROVED on second reading this 14th day of September, 2020.

CITY OF BILLINGS

BY: _____
William A. Cole, Mayor

Attest:

BY: _____
Denise R. Bohlman, City Clerk

Zone Change 980 – 759 Newman Lane & 766 Calhoun Lane

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Zone Change 981 - 750 Broadwater - PD Amendment Second Reading

PRESENTED BY: Nicole Cromwell

Department: Planning & Community Services **Division:** Planning

RECOMMENDATION

The City Council, after conducting a public hearing, approved on first reading this zone change and adopted the findings of the 10 Criteria during its August 24th meeting. Staff recommends Council approve Zone Change 981 on second reading, including adoption of the 10 criteria.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

This is a zone change request to add auto sales as an allowed use in the Yellowstone Planned Development - Neighborhood Commercial (NC) zone, on Block 4, Lot 27-31 & 26A, 26B (1st Add to Blk 4)(Less 50 SF Street) of the Yellowstone Addition Subdivision, a 24,450 sf parcel of land. A pre-application neighborhood meeting was held on Monday, June 29 at 5:30 pm at 750 Broadwater. The property is owned by Russ and Colleen Cherry and the prospective buyer is Dusty Sims, owner of the MT Auto Outlet, currently located at 4750 Underpass Avenue. This is a request to add a use to an existing Planned Development zone at the corner of Broadwater Avenue and 8th St West. The property has been developed for auto related uses since at least 1970, just prior to the current zoning code adoption.

ALTERNATIVES

City Council may:

- Approve the zone change and adopt the findings of the 10 criteria.
- Deny the zone change and adopt different findings of the 10 criteria.
- Allow the applicant to withdraw the zone change; or
- Delay action on the zone change request for up to 30 days.

FISCAL EFFECTS

Approval of the Zone Change will have no direct impact on the Planning Division budget.

Attachments

Zoning Map and Photos
ZC 981 Ordinance

Surrounding Zoning
Zone Change 981 – 750 Broadwater – Amending PD-NC





Subject Property Photos



Subject Property



View east along Broadwater Ave



View west along Broadwater Ave



View south and east across subject property



View south along 8th St West



View east along Broadwater from signalized intersection

ORDINANCE 20-_____

AN ORDINANCE OF THE CITY OF BILLINGS,
PROVIDING THE ZONE CLASSIFICATION ON LOT 27-31
& 26A 26B (1ST ADD TO BLK 4)(LESS 50 SF STREET), OF
BLOCK 4, YELLOWSTONE ADDITION SUBDIVISION BE
AMENDED

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

Section 1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Sections 27-302 and 27-1502, BMCC, provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.*

Section 2. DESCRIPTION. LOT 27-31 & 26A 26B (1ST ADD TO BLK 4)(LESS 50 SF STREET), OF BLOCK 4, YELLOWSTONE ADDITION SUBDIVISION GENERALLY LOCATED at 750 Broadwater Avenue is presently zoned **Planned Development with underlying zoning of Neighborhood Commercial (PD-NC)** and is shown on the official zoning map within this zone.

Section 3. PLANNED DEVELOPMENT AMENDMENT. The official **Planned Development** on file in the office of the City Clerk under Ordinance 98-5066 is hereby deleted in its entirety and replaced with the new **Planned Development Agreement attached as Exhibit A** as set out in the Billings, Montana City Code.

Section 4. EFFECTIVE DATE. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

Section 5. REPEALER. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 6. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other

provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading this 24th day of August, 2020.

PASSED, ADOPTED and APPROVED on second reading this 14th day of September, 2020.

CITY OF BILLINGS

BY: _____
William A. Cole, Mayor

Attest:

BY: _____
Denise R. Bohlman, City Clerk

Zone Change 981 – 750 Broadwater Avenue PD Amendment

EXHIBIT A

After Recording Return to:
Dusty & Tiffany Sims
3514 Stone Brook Dr
Billings, MT 59101

Planned Development Agreement
Amendment to
Yellowstone Planned Development (PD)
Lots 26A, 26B, 27, 28, 29, 30 and 31, Block 4
Yellowstone Addition in the
City of Billings, MT

THIS AGREEMENT is made and entered into this ____ day of _____, 2020, by and between RUSSELL and COLLEEN CHERRY, whose address for the purpose of this agreement is 750 Broadwater Avenue, Billings, MT 59101, hereinafter referred to as the “Owner” and the **City of Billings**, Montana, hereinafter referred to as the “City”.

WITNESSETH:

WHEREAS, the owner owns the property described as Lots 26A, 26B, 27, 28, 29, 30 and 31 of Block 4 of Yellowstone Addition a 24,450 square foot parcel of land general located at 750 Broadwater.

WHEREAS, the property is currently zoned Planned Development (PD) with an underlying zone district of Neighborhood Commercial (NC).

WHEREAS, the Planned Development agreement allows uses in addition to those uses allowed by right or special review approval for the NC zone district including Auto Rental.

WHEREAS, the property has received special review approval in the past to conduct Auto Repair and a Car Wash.

WHEREAS, the owner desires to continue to allow auto oriented uses compatible with the neighborhood.

THEREFORE, the undersigned hereby amend, re-establish and declare the following plan of the Yellowstone PD with an underlying zone district of Neighborhood Commercial (NC). All requirements set forth shall apply to all of the real estate described hereinabove, shall bind all of the present and future property owners to such real estate, and shall run with the land.

AGREEMENT

I. **PERSONS BOUND BY THE PLANNED DEVELOPMENT AGREEMENT**

All persons, corporations, or other entities, who shall hereafter acquire any interest in and to the above described property, in whole, or in part, shall be taken and held to agree, to conform to, and observe the following land uses, restrictions, and other stipulations as to the use thereof, and as the construction of improvements thereon.

II. LAND USES AND BUILDING RESTRICTIONS

Unless expressly designated below, all other standards or requirements of the Zoning Regulations for the City of Billings shall be followed for the type of use within the land described herein.

A. All land in the PD is designated as: Neighborhood Commercial – NC. All allowed land uses as outlined within the City of Billings Zoning regulations for the underlying zone shall be allowed within the Planned Development as follows:

1. All uses permitted by right in the Neighborhood Commercial (NC) zone;
2. All uses requiring Special Review approval in the NC zone; and
3. The following additional uses:
 - a. Auto Rental/without drivers – 1987 SIC Manual Code 7514
 - b. Automotive Dealers – 1987 SIC Manual Code 5511 (New and Used), 5521 (Used Only), and 5571 (Motorcycles, Scooters etc.)

B. Supplemental Area, Yard and Height Requirements:

1. All NC zone district standards apply including height, setbacks and lot coverage.

C. Special Review 528 granted on July 27, 1994 for a car wash is still in effect for the property including all conditions of approval.

D. Special Review 730 granted on November 25, 2002 for an auto service station is still in effect for the property including all conditions of approval.

E. Site Development:

1. All existing site improvements will be continuously maintained until removed and replaced.
2. Replaced site improvements including but not limited to landscaping, signage, storm water management systems, pavement, buildings shall meet any current City of Billings code requirements for such improvements at the time of replacement, remodel or upgrade.
3. No site changes will be allowed that make the site less conforming to City of Billings code requirements.
4. No vehicles parked on the property may extend out over the public sidewalks along any street frontage.
5. When outdoor parking lot lights are replaced the fixture shall be a full cut off shield fixture and the total height of the light pole shall not exceed 15 feet.

III. MODIFICATION OF THE APPROVED PLANNED DEVELOPMENT

Any modification of the approved development plan shall be processed using the same procedures for a new application, as set forth in the City of Billings Zoning regulations. However, minor modifications may be approved by the zoning coordinator if he/she makes the following findings:

1. No change in the overall character of the development;
2. No increase in the number of residential units greater than two (2) percent;
3. No additional allowed uses;
4. No reduction in open space greater than two (2) percent; and
5. No change in the approved minimum setbacks, maximum lot coverage or maximum allowed height.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

“OWNER”

RUSSELL CHERRY

COLEEN CHERRY

STATE OF MONTANA)

:

County of Yellowstone)

On this ____ day of _____, 20____, before me, a Notary Public in and for the State of Montana, personally appeared _____, AND

_____ known to me and who executed the foregoing instrument and acknowledged to me that he/she executed the same.

IN WITNESS WHEREOF, I hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written

Notary Public in and for the State of Montana

“CITY”

CITY OF BILLINGS, MONTANA

By: _____
Mayor, William A Cole

Attest: _____
Denise Bohlman, City Clerk

STATE OF MONTANA)

: ss.

County of Yellowstone)

On this ____ day of _____, 20____, before me, a Notary Public in and for the State of Montana, personally appeared _____ and _____, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they executed the same on behalf of the City of Billings, Montana.

Notary Public in and for the State of Montana

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Payment of Claims for week of August 5, 2020

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of \$3,084,834.93 have been audited and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. City check Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.) Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the Department Director or designee must perform an initial review and approval of the purchase. The number of approvals within the Department can vary based upon the size of the Department, but no less than one approver within each Department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

- No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

Councilmemo wk of 08032020

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	835271	Archie Cochrane	Fleet	\$ 59.08	5333391
08/03/2020	835271	Archie Cochrane	Property Ins	\$ 3,801.90	Inv. 849683-1 Park Truck #1639 2020-065
08/03/2020	835271	Archie Cochrane	Public Safety	\$ 115.58	5333765
08/03/2020	835271	Archie Cochrane	Public Safety	\$ 164.64	5333835
08/03/2020	835271	Archie Cochrane	Public Safety	\$ 132.05	5333896
08/03/2020	835271	Archie Cochrane	Public Safety	\$ 276.92	5334006
08/03/2020	835271	Archie Cochrane	Public Safety	\$ 209.16	5334371
08/03/2020	835271	Archie Cochrane	Public Safety	\$ 270.69	5334552
08/03/2020	835271	Archie Cochrane	Public Safety	\$ 70.05	5334570
08/03/2020	835271	Archie Cochrane	Solid Waste	\$ 78.97	5333482
08/03/2020	835271	Archie Cochrane	Solid Waste	\$ 71.26	5333548
08/03/2020	835271	Archie Cochrane	Transit	\$ 71.98	5333882
08/03/2020	835274	Automatic Doors Of MT	Parking	\$ 217.50	Plexiglass attendant booths at Park 2 & Park 3-COVID19
08/03/2020	835274	Automatic Doors Of MT	Parking	\$ 217.50	Plexiglass attendant booths at Park 2 & Park 3-COVID20
08/03/2020	835274	Automatic Doors Of MT	Parking	\$ 5,800.00	Replace Ground Level Store Front Doors on 1st Ave N side
08/03/2020	835274	Automatic Doors Of MT	Property Ins	\$ 2,785.00	Inv. #18315 Park 1 Garage window
08/03/2020	835436	Brenntag Pacific	Wastewater	\$ 8,914.80	WRF P.O.S. CHEMICALS
08/03/2020	835443	Century Link	Airport	\$ 104.62	406-252-9412 Airport
08/03/2020	835443	Century Link	General	\$ 52.31	406-652-0269 Cemetery FAX Line
08/03/2020	835443	Century Link	General	\$ 57.99	406-652-5507 Parks
08/03/2020	835443	Century Link	General	\$ 46.77	406-652-8403 Stewart Park Batting Cages
08/03/2020	835443	Century Link	General	\$ 41.93	406-657-3014 Parks 3890 Stillwater
08/03/2020	835443	Century Link	Parking	\$ 49.93	406-657-3054 Park 1 Elevator Phone
08/03/2020	835443	Century Link	Street/Traffic	\$ 43.11	406-652-8104 PW Traffic Signal 24 Central
08/03/2020	835443	Century Link	Phone System	\$ 92.31	406-252-3774 BOC Measured Lines 406-252-3789
08/03/2020	835443	Century Link	Phone System	\$ 142.09	406-657-3009 PUD Measured Lines 406-247-8579
08/03/2020	835443	Century Link	Phone System	\$ 5,000.00	406-657-8377 Main System Centrex
08/03/2020	835446	Conlins Furniture	Public Safety	\$ 5,100.00	RECLINERS TO REPLACE BROKEN LAZYBOY UNITS.
08/03/2020	835451	Cushing Terrell	Park District 1	\$ 6,658.80	CastleRock master plan - 152371,153024
08/03/2020	835451	Cushing Terrell	Park District 1	\$ 10,614.95	CastleRock master plan - 152371,153024
08/03/2020	835453	Dixie Petro-Chem	Water	\$ 3,752.00	BULK CHLORINE
08/03/2020	835454	Donnes Inc	Street/Traffic	\$ 4,200.00	Hogan slough riprap
08/03/2020	835454	Donnes Inc	Street/Traffic	\$ 4,900.00	repairs made to Hogan slough
08/03/2020	835456	Dustbusters	Street/Traffic	\$ 4,253.13	inv#64045 dustgard used on gravel streets for dust suppressant
08/03/2020	835463	First Am Title Co of MT	CDBG	\$ 15,000.00	FTHB Amanda Bjerke 1206 Miles Ave
08/03/2020	835463	First Am Title Co of MT	CDBG	\$ 15,000.00	FTHB Coltin Johnson 740 Hillview
08/03/2020	835464	Flathead County Sheriff	PD Prgms	\$ 42,018.79	Van Gundy, Jr. Wages and benefits. ICAC Donation.
08/03/2020	835467	Gallagher Benefit Services	Health Ins Fund	\$ 31,125.00	Inv. 205696 July-December 2020 Consulting Services
08/03/2020	835471	Granite Data Solutions	Planning	\$ 2,680.00	63280
08/03/2020	835472	Granite Peak Pump Service	Ballpark Donate	\$ 506.18	pump repair for Dehler park -020161
08/03/2020	835472	Granite Peak Pump Service	Park District 1	\$ 3,678.67	pump repair at Lillis park - 20156

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	835472	Granite Peak Pump Service	Park District 1	\$ 261.52	pump repair for Lillis - 20150
08/03/2020	835473	Graybar Electric	Arterial Streets	\$ 5,190.00	WO 20-09, WO 20-13, WO 20-38 Signal Poles and Arms
08/03/2020	835473	Graybar Electric	Arterial Streets	\$ 32,910.00	WO 20-09, WO 20-13, WO 20-38 Signal Poles and Arms
08/03/2020	835473	Graybar Electric	Arterial Streets	\$ 38,360.00	WO 20-09, WO 20-13, WO 20-38 Signal Poles and Arms
08/03/2020	835476	H&E Equipment Services	Transit	\$ 16,450.00	Invoice #95291282. GS2646 Electric Scissor Lift
08/03/2020	835477	Hach Company	Water	\$ 5,274.33	CHLORINE RESIDUAL MONITOR REPLACEMENT
08/03/2020	835482	Hawkins Inc.	Water	\$ 18,555.60	AQUA HAWK 457
08/03/2020	835484	Hill Masonry Inc	Property Ins	\$ 8,300.00	Inv. 01 Brick entryway of Fire Station #1
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 1,050.00	307343 LPU END KIT PTP800 (1 KIT PER COAXIAL CABLE)
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 500.00	317211 COAXIAL CABLE INSTALLATION ASSEMBLY KIT
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 2,808.00	329022 PTP800 ODU-B 23GHZ, TR1200, HI, B6
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 1,000.00	376769 PTP800 / PTP810 MODEM CAPACITY CAP - 50 MBPS
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 2,808.00	399366 PTP800 ODU-B 23GHZ, TR1200, LO, B6
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 400.00	517482 50 OHM BRAIDED COAXIAL CABLE - 75 METERS
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 5,656.00	528546 PTP810 MMU STANDARD, 2XFE = 16XE1/T1
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 1,280.00	1' HP ANTENNA, SINGLE POL, MOT INTERFACE
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 40.00	574841 HOISTING GRIP FOR CNT-400 CABLE
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 900.00	Incedentals, fasteners, connectors for installation
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ 7,335.00	SVC209 INSTALLATION OF ANTENNA ON TOWER
08/03/2020	835487	Industrial Commun & Electronics	EOC 911	\$ -	TNC MALE RIGHT ANGLE FOR CNT-400 BRAIDED CABLE
08/03/2020	835489	Insight Public Sector	Transit	\$ 5,067.83	Qty.4 i5, 8GB,128GB surface pros, docks and warranty -MET
08/03/2020	835490	Intermountain Sales	Street/Traffic	\$ 2,580.50	locator for signals and street lights per attached quote
08/03/2020	835490	Intermountain Sales	Street/Traffic	\$ 2,580.50	locator for street lights and signals per attached
08/03/2020	835495	Kadrmass Lee & Jackson	Water	\$ 29,057.50	South Side Triangle Water Main Replacement
08/03/2020	835498	Knife River	Street/Traffic	\$ 2,397.42	inv#695048 asphalt
08/03/2020	835498	Knife River	Street/Traffic	\$ 69.85	inv#695323 1 1/2" crushed base
08/03/2020	835498	Knife River	Street/Traffic	\$ 2,167.14	inv#695516 asphalt
08/03/2020	835498	Knife River	Wastewater	\$ 377.59	BEDDING ROCK
08/03/2020	835498	Knife River	Water	\$ 566.39	BEDDING ROCK
08/03/2020	835498	Knife River	Water	\$ 220.00	CONCRETE FOR THRUST BLOCKS
08/03/2020	835500	Korell	PD Programs	\$ 5,018.00	Brian Korell reimburse for purchase of dual purpose police dog
08/03/2020	835513	Montana Dakota Utilities	Fleet	\$ 5,874.44	081420 PO NUM 310842
08/03/2020	835514	Montana Dakota Utilities	Engineering	\$ 47.54	595 373 1000 1
08/03/2020	835514	Montana Dakota Utilities	Facilities	\$ 48.57	130 733 1000 8
08/03/2020	835514	Montana Dakota Utilities	Facilities	\$ 205.48	757 633 1000 2
08/03/2020	835514	Montana Dakota Utilities	Facilities	\$ 406.22	929 780 1000 4
08/03/2020	835514	Montana Dakota Utilities	Facilities	\$ 147.16	989 733 1000 0
08/03/2020	835514	Montana Dakota Utilities	Facilities	\$ 60.43	993 733 1000 4
08/03/2020	835514	Montana Dakota Utilities	General	\$ 36.70	061 943 1000 6
08/03/2020	835514	Montana Dakota Utilities	General	\$ 22.99	371 101 1000 6
08/03/2020	835514	Montana Dakota Utilities	General	\$ 27.62	437 780 1000 9

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	835514	Montana Dakota Utilities	General	\$ 24.03	571 295 3342 8
08/03/2020	835514	Montana Dakota Utilities	General	\$ 26.59	927 890 1000 3
08/03/2020	835514	Montana Dakota Utilities	Library	\$ 330.35	219 924 4851 0
08/03/2020	835514	Montana Dakota Utilities	P.W. Admin	\$ 11.88	595 373 1000 1
08/03/2020	835514	Montana Dakota Utilities	Parking	\$ 18.35	303 725 2591 2
08/03/2020	835514	Montana Dakota Utilities	Parking	\$ 18.33	717 353 1000 6
08/03/2020	835514	Montana Dakota Utilities	Parking	\$ 17.81	799 152 1209 0
08/03/2020	835514	Montana Dakota Utilities	Public Safety	\$ 18.89	062 907 9494 7
08/03/2020	835514	Montana Dakota Utilities	Public Safety	\$ 143.54	169 233 1000 3
08/03/2020	835514	Montana Dakota Utilities	Public Safety	\$ 69.22	442 190 1000 4
08/03/2020	835514	Montana Dakota Utilities	Public Safety	\$ 18.89	514 117 0478 9
08/03/2020	835514	Montana Dakota Utilities	Public Safety	\$ 64.58	533 653 1000 1
08/03/2020	835514	Montana Dakota Utilities	Public Safety	\$ 50.64	885 880 1000 4
08/03/2020	835514	Montana Dakota Utilities	Solid Waste	\$ 18.87	770 390 1000 2
08/03/2020	835514	Montana Dakota Utilities	Transit	\$ 173.49	962 880 1000 0
08/03/2020	835514	Montana Dakota Utilities	Wastewater	\$ 32.15	310 490 1000 7
08/03/2020	835514	Montana Dakota Utilities	Wastewater	\$ 22.22	410 490 1000 6
08/03/2020	835514	Montana Dakota Utilities	Wastewater	\$ 37.73	735 453 1000 2
08/03/2020	835514	Montana Dakota Utilities	Wastewater	\$ 41.87	868 563 1000 7
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 18.87	010 490 1000 0
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 39.80	076 225 9180 3
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 18.35	110 490 1000 9
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 18.35	209 077 5055 6
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 18.35	210 490 1000 8
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 96.43	310 490 1000 7
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 66.66	410 490 1000 6
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 171.42	500 490 1000 7
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 27.66	510 490 1000 5
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 18.35	527 033 1000 4
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 18.35	566 923 1000 8
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 9.17	600 490 1000 6
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 9.18	600 490 1000 6
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 18.35	610 490 1000 4
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 18.35	666 923 1000 7
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 26.59	700 490 1000 5
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 37.78	800 490 1000 4
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 18.35	832 001 1000 1
08/03/2020	835514	Montana Dakota Utilities	Water	\$ 64.58	900 490 1000 3
08/03/2020	835516	MT Municipal Interlocal Authority	Property Ins	\$ 1,279,096.00	Liability 7-1-2020
08/03/2020	835518	MT State Fireman	Payroll Clearing	\$ 3,864.63	Payroll Summary
08/03/2020	835519	Morrison Maierle	Wastewater	\$ 19,298.00	WO 20-01 Water/Sewer Replacement Project; 205010 Pmt 7

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	835523	MT Waterworks	Water	\$ 6,344.55	6' 6" FIRE HYDRANT - PUSH ON
08/03/2020	835523	MT Waterworks	Water	\$ 525.00	8" HYMAX COUPLING - 8.54-9.84
08/03/2020	835523	MT Waterworks	Water	\$ 50.47	CURB BOX S# 33052
08/03/2020	835530	NorthWestern Energy	Airport	\$ 26,946.96	0100482-9. Main Vault. July 2020
08/03/2020	835530	NorthWestern Energy	Airport	\$ 362.35	0712792-1. IP-7. July 2020
08/03/2020	835530	NorthWestern Energy	Airport	\$ 906.07	0712800-2. IP-9. July 2020
08/03/2020	835530	NorthWestern Energy	Airport	\$ 245.87	0712809-3. Alpine Maintenance. July 2020
08/03/2020	835530	NorthWestern Energy	Engineering	\$ 833.65	Electricity depot July #1741314-7
08/03/2020	835530	NorthWestern Energy	Facilities	\$ 7,805.12	0100507-3
08/03/2020	835530	NorthWestern Energy	Facilities	\$ 56.36	3602453-7
08/03/2020	835530	NorthWestern Energy	Facilities	\$ 979.46	3602454-5
08/03/2020	835530	NorthWestern Energy	General	\$ 1,300.35	0100506-5
08/03/2020	835530	NorthWestern Energy	General	\$ 102.14	0712683-2
08/03/2020	835530	NorthWestern Energy	General	\$ 620.01	0722257-3
08/03/2020	835530	NorthWestern Energy	General	\$ 250.47	0722260-7
08/03/2020	835530	NorthWestern Energy	General	\$ 56.89	0722261-5
08/03/2020	835530	NorthWestern Energy	General	\$ 23.24	0722262-3
08/03/2020	835530	NorthWestern Energy	General	\$ 94.39	0722265-6
08/03/2020	835530	NorthWestern Energy	General	\$ 13.82	0722268-0
08/03/2020	835530	NorthWestern Energy	General	\$ -	0723027-9
08/03/2020	835530	NorthWestern Energy	General	\$ 36.86	0723038-6
08/03/2020	835530	NorthWestern Energy	General	\$ 63.31	0723044-4
08/03/2020	835530	NorthWestern Energy	General	\$ 30.04	0723051-9
08/03/2020	835530	NorthWestern Energy	General	\$ 36.40	0723052-7
08/03/2020	835530	NorthWestern Energy	General	\$ 8.40	0723090-7
08/03/2020	835530	NorthWestern Energy	General	\$ 647.12	0723170-7
08/03/2020	835530	NorthWestern Energy	General	\$ 5.80	0831702-6
08/03/2020	835530	NorthWestern Energy	Library	\$ 9,667.12	3039007-4 Library electricity July 2020
08/03/2020	835530	NorthWestern Energy	P.W. Admin	\$ 208.41	Electricity depot July #1741314-7
08/03/2020	835530	NorthWestern Energy	Parking	\$ 547.21	0720829-1
08/03/2020	835530	NorthWestern Energy	Parking	\$ 2,809.04	0720834-1
08/03/2020	835530	NorthWestern Energy	Parking	\$ 1,317.23	1569636-2
08/03/2020	835530	NorthWestern Energy	Parking	\$ 1,149.39	1594282-4
08/03/2020	835530	NorthWestern Energy	Parking	\$ 1,527.97	3067416-2
08/03/2020	835530	NorthWestern Energy	Parking	\$ 192.27	3279035-4
08/03/2020	835530	NorthWestern Energy	Parking	\$ 108.22	3463478-2
08/03/2020	835530	NorthWestern Energy	Parks	\$ 360.47	1059093-3
08/03/2020	835530	NorthWestern Energy	Parks	\$ 80.44	electrical charges for Annafeld-3707235-2
08/03/2020	835530	NorthWestern Energy	Public Safety	\$ 2,342.80	0100476-1 FIRE1: ELECTRICAL SERVICE
08/03/2020	835530	NorthWestern Energy	Public Safety	\$ 502.23	0712537-0
08/03/2020	835530	NorthWestern Energy	Public Safety	\$ 423.21	0720840-8

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	835530	NorthWestern Energy	Public Safety	\$ 219.33	1984150-1
08/03/2020	835530	NorthWestern Energy	Public Safety	\$ 257.42	1984155-0
08/03/2020	835530	NorthWestern Energy	Public Safety	\$ 2,209.39	3448739-7
08/03/2020	835530	NorthWestern Energy	Transit	\$ 24.59	0712764-0
08/03/2020	835530	NorthWestern Energy	Transit	\$ 94.09	1784756-7
08/03/2020	835530	NorthWestern Energy	Water	\$ 1,278.99	0722252-4
08/03/2020	835530	NorthWestern Energy	Water	\$ 2,291.57	0723043-6
08/03/2020	835530	NorthWestern Energy	Water	\$ 978.48	2082903-2 JUNE 2020
08/03/2020	835534	Performance Eng & Consulting	Park District 1	\$ 780.00	Floating Dock-Josephine Lake-invoices 2019-059-003/004
08/03/2020	835534	Performance Eng & Consulting	Park District 1	\$ 2,630.00	Floating Dock-Josephine Lake-invoices 2019-059-003/004
08/03/2020	835540	Playco Park Builders	Park District 1	\$ 33,261.03	playground equipment and installation
08/03/2020	835542	Potters Industries	Street/Traffic	\$ 17,160.00	paint beads
08/03/2020	835543	Powell Fabrication & Manufacture	Water	\$ 10,047.34	CHLORINE GAS CYLINDER VALVE OPERATOR TRAINING KIT
08/03/2020	835544	Proforce Law Enforcement	Public Safety	\$ (1,220.00)	ProForce 396991 credit, returned taser cartridges
08/03/2020	835544	Proforce Law Enforcement	Public Safety	\$ 185.85	ProForce 408853, taser holsters
08/03/2020	835544	Proforce Law Enforcement	Public Safety	\$ 1,384.76	ProForce 409868, taser holsters
08/03/2020	835544	Proforce Law Enforcement	Public Safety	\$ 585.00	ProForce 417362, taser cartridges
08/03/2020	835544	Proforce Law Enforcement	Public Safety	\$ 3,334.80	ProForce 417372, TRJ MRO red dots
08/03/2020	835548	Rocky Mt Compost	Park District 1	\$ 9,074.50	playground chips for Ponderosa park
08/03/2020	835548	Rocky Mt Compost	Parks	\$ 280.00	cherry bark for Montana avenue - 18000
08/03/2020	835548	Rocky Mt Compost	Parks	\$ 200.00	cherry mulch for Montana avenue - 17928
08/03/2020	835550	Sanderson Stewart	Planning	\$ 8,487.50	5th Ave N Corridor Feasibility Study
08/03/2020	835553	SHI International	IT Resources	\$ 404.99	Acrobat Adobe Pro 2020 -Michelle N
08/03/2020	835553	SHI International	IT Resources	\$ 15,217.48	QTY.400 Duo Licenses and 48 Tokens
08/03/2020	835554	Solid Waste Systems	Solid Waste	\$ 1,706.86	124889
08/03/2020	835554	Solid Waste Systems	Solid Waste	\$ 2,576.39	124947
08/03/2020	835554	Solid Waste Systems	Solid Waste	\$ 131.95	124949
08/03/2020	835561	Sysco Montana	General	\$ 403.10	food for Rose concessions - 243847214
08/03/2020	835561	Sysco Montana	General	\$ 443.00	food for Rose concessions - 243848978
08/03/2020	835561	Sysco Montana	General	\$ 615.95	food for rose concessions 243843754
08/03/2020	835561	Sysco Montana	General	\$ 113.68	food for rose concessions 243843783
08/03/2020	835561	Sysco Montana	General	\$ 295.62	food for rose concessions 243844454
08/03/2020	835561	Sysco Montana	General	\$ 796.86	food for rose concessions 243845526
08/03/2020	835567	The Babcock	Facilities	\$ 2,292.37	July Expense for the Babcock Building
08/03/2020	835567	The Babcock	Facilities	\$ 3,119.31	June Expenses for Babcock Building
08/03/2020	835568	Titan Machinery	Street/Traffic	\$ 35.69	14268819
08/03/2020	835568	Titan Machinery	Street/Traffic	\$ 1,152.04	14268827
08/03/2020	835568	Titan Machinery	Street/Traffic	\$ 18.35	14268829
08/03/2020	835568	Titan Machinery	Street/Traffic	\$ 197.49	14273654
08/03/2020	835568	Titan Machinery	Street/Traffic	\$ 3,468.09	14282873
08/03/2020	835568	Titan Machinery	Street/Traffic	\$ 98.18	14297895

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08/03/2020	835571	Town & Country Supply	Fleet	\$ 12,754.19	408967 PO NUM 310816
08/03/2020	835571	Town & Country Supply	Fleet	\$ 16,754.04	410802 PO NUM 310843
08/03/2020	835571	Town & Country Supply	Public Safety	\$ 575.96	409987 FIRE 5: DIESEL DELIVERED 7/24/2020
08/03/2020	835571	Town & Country Supply	Public Safety	\$ 288.70	409988 FIRE 3: DIESEL
08/03/2020	835571	Town & Country Supply	Public Safety	\$ 577.40	409989 FIRE 1 DIESEL
08/03/2020	835571	Town & Country Supply	Public Safety	\$ 480.01	409989 FIRE1 UNLEADED
08/03/2020	835571	Town & Country Supply	Public Safety	\$ 1,413.19	409990 FIRE 2: DIESEL DELIVERED
08/03/2020	835571	Town & Country Supply	Public Safety	\$ 433.05	409991 FIRE 6 DIESEL
08/03/2020	835571	Town & Country Supply	Water	\$ 359.05	NONSTOCKING ITEMS-P.U.D.
08/03/2020	835571	Town & Country Supply	Water	\$ 205.58	NONSTOCKING ITEMS-P.U.D.
08/03/2020	835571	Town & Country Supply	Water	\$ 8,317.16	WATER PARTS AND SUPPLIES PO NUM 310688
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 363.73	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 210.00	A1 Jds Lock - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 181.00	A1 Jds Lock - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 167.00	A1 Jds Lock - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 130.00	Aaae - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 7.49	Albertsons #4041 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 420.00	Alpha Overhead Door - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 143.95	Amazon.Com*Mj0Wz2W72 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 172.00	Amzn Mktp Us*Mj1Fi5062 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 12.99	Amzn Mktp Us*Mj2Zr3Rw2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 18.94	Amzn Mktp Us*Mv5Rd7P81 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 91.06	Applied Ind Tech 2422 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 50.00	Batteries+Bulbs #0253 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 150.00	Batteries+Bulbs #0253 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 38.90	Buildersfirstsource64021 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 274.36	Crescent Electric 054 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 135.00	Crescent Electric 054 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 30.00	Culligan Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 73.99	Dtv*Directv Service - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 78.26	Edge Construction Supp - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 126.24	Edge Construction Supp - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 541.50	Emerald Services Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 111.95	Evergreen Ace Hardware - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 19.54	Evergreen Ace Hardware - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 30.14	Evergreen Ace Hardware - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 4.59	Evergreen Ace Hardware - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 617.45	Ferguson Ent #3027 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 36.22	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 708.00	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 402.00	Fps/Mountain Alarm - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 107.07	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 22.00	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 237.16	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 199.00	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ (262.42)	Graybar Electric Company - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 201.12	Graybar Electric Company - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 754.95	H&E Equipment Services - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 152.80	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 15.98	Harbor Freight Tools 207 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 7.99	Harbor Freight Tools 207 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 30.94	Heights Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 17.93	Heights Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 231.40	Interstate Power Syste - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 170.00	Jade Learning Llc - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 540.80	Johnson Controls Ss - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 89.01	Kb Commercial Products - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 178.02	Kb Commercial Products - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 729.00	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 660.00	Long Bldg. Technologies - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 1,488.04	Long Bldg. Technologies - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 132.60	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 155.56	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 865.12	Montana Broom & Brush Co1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 100.00	Mt Prof License Renew - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 320.28	Napa Store 3547001 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 102.88	Napa Store 3547001 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 97.01	Neopost - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 131.34	Norco Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 97.96	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 124.99	O'Reilly Auto Parts 1551 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 91.00	Pacific Steel Branch #02 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 296.00	Pp*Zeecreativeinc - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 369.24	R & S Supply Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 38.19	Rdoce Bil 020112 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 1,100.00	Redd'S Prints And Signs I - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 210.00	Shepherd Stainless Incorp - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 88.88	Sp * Rock Rooster Foot - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 37.53	Spencer Fluid Power - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 130.00	Spic And Span - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 1,745.29	State Chemic*State Che - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 174.07	Tacoma Screw Products B - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 161.25	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 18.36	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 58.54	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 227.49	The Iris Companies - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 11.18	The Ups Store 2594 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 9.98	Tractor-Supply-Co #0303 - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 1,000.00	Transportation Security - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 1,000.00	Transportation Security - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 379.58	Usda Aphis Act Hldr - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 4.20	Womack Machine Supply Co. - PCard
08/03/2020	ACH	U.S. Bank PCards	Airport	\$ 15.55	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	Building	\$ 30.22	Costco Whse #0069 - PCard
08/03/2020	ACH	U.S. Bank PCards	Building	\$ 300.00	Iapmo - PCard
08/03/2020	ACH	U.S. Bank PCards	Building	\$ 100.00	Mt Prof License Renew - PCard
08/03/2020	ACH	U.S. Bank PCards	Building	\$ 100.00	Mt Prof License Renew - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 29.18	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 93.51	Amazon.Com*Mj94O6Fg0 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ (99.96)	Amzn Mktp Us - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 39.00	Amzn Mktp Us*Mj0Nx0O30 - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 96.05	Amzn Mktp Us*Mj1Wv9D02 - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 20.94	Amzn Mktp Us*Mj3Cd94Q2 - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 197.60	Amzn Mktp Us*Mv24O4T20 - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 58.90	Amzn Mktp Us*Mv7He1Zm0 - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 27.99	Amzn Mktp Us*Mv8Gt1Fh0 - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 18.00	Conoco - Dons Car Wash 4 - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 36.95	Credit Technologies, Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 240.60	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 32.00	Guadalajara Mexican Re - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 27.15	Lil Market - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 71.94	Sq *This House Of B - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 44.50	Stacked A Montana Grill - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 195.32	Topz Sandwich Company St - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 22.00	Usps Po 2907800103 - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 34.23	Wal-Mart #2923 - PCard
08/03/2020	ACH	U.S. Bank PCards	CDBG	\$ 7.00	Wilcoxsons - PCard
08/03/2020	ACH	U.S. Bank PCards	Central Srvcs	\$ 446.90	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 20.00	American Planning A - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 13.61	Amzn Mktp Us*Mj6Oj4Yq2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 7.25	Amzn Mktp Us*Mj6Y56Y82 - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 17.58	Amzn Mktp Us*Mv0K880N1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 10.00	Caramel Cookie Waffles - PCard

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08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 30.23	Costco Whse #0069 - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 20.00	Last Chance Pub - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 65.00	Montana Association Of Pl - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 249.00	Paypal *Bluebeaminc - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 37.98	Pizza Hut #1714 - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 30.00	Rockets Gourmet Wraps - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 50.00	The Base Camp - PCard
08/03/2020	ACH	U.S. Bank PCards	Planning	\$ 20.00	Well Pared (Downtown) - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 193.39	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 550.00	American Public Works - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 20.79	Amzn Mktp Us*Mj0So3522 - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 120.10	Cor Enterprises - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 77.86	Costco Whse #0069 - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 76.90	Econo Print - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 2.42	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 7.36	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 168.94	Lions Head Enterprises - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 44.90	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 136.56	Northwest Industrial Supp - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 273.12	Northwest Industrial Supp - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 92.84	Selby'S - PCard
08/03/2020	ACH	U.S. Bank PCards	Engineering	\$ 15.55	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	EOC 911	\$ 111.98	Amazon.Com*Mj42Q8Fn2 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	EOC 911	\$ (599.11)	Comfort Suites Mt075 - PCard
08/03/2020	ACH	U.S. Bank PCards	EOC 911	\$ (49.92)	Helena North Koa - PCard
08/03/2020	ACH	U.S. Bank PCards	EOC 911	\$ (1,200.00)	Nena - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 18.53	Cvs/Pharmacy #08944 - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 151.20	Ecolab Pest As400 - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 180.16	Ecolab Pest As400 - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 161.63	Ecolab Pest As400 - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 8.99	Evergreen Ace Hardware - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 12.50	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 75.00	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 72.00	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 18.99	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 38.80	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 3.58	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Facilities	\$ 13.44	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Fleet	\$ 287.34	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Fleet	\$ 24.95	Harbor Freight Tools 207 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 1,949.49	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	General	\$ 108.13	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 532.70	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 146.88	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 75.99	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 268.65	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 8.36	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 38.00	Aaim - Services - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 960.00	Absaroka River Adventures - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 835.00	Absaroka River Adventures - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 750.00	Absaroka River Adventures - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 410.00	Absaroka River Adventures - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 33.02	Adobe Creative Cloud - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 29.99	Adobe Creative Cloud - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 52.99	Adobe Creative Cloud - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 14.99	Adobe Pdf Pack Subs - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 17.94	Albertsons #0038 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 38.90	Albertsons #0038 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 22.45	Albertsons #0038 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 15.28	Albertsons #0038 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 39.92	Albertsons #0038 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 22.47	Albertsons #0038 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 12.07	Albertsons #0038 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 5.98	Albertsons #0038 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 6.49	Albertsons #0038 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 1.99	Albertsons #4025 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 17.99	Amazon.Com*Mj2K42Sx1 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 29.18	Amazon.Com*Mv3OI3301 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 21.21	Amazon.Com*Mv40X4Ch0 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 152.00	American Red Cross - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 174.00	Amzn Mktp Us*Mj0Dc8Jf1 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 6.99	Amzn Mktp Us*Mj0F95S41 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 18.43	Amzn Mktp Us*Mj1Xf8T01 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 13.99	Amzn Mktp Us*Mj2Ks5S51 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 146.01	Amzn Mktp Us*Mj2L69Tf2 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 59.80	Amzn Mktp Us*Mj2Vm3G42 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 116.96	Amzn Mktp Us*Mj38H67Y1 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 115.96	Amzn Mktp Us*Mj3Vk9S60 Am - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 1.99	Amzn Mktp Us*Mj42O5T42 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 89.00	Amzn Mktp Us*Mj5Al76I1 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 3.98	Amzn Mktp Us*Mj7Oh4Gv1 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 70.75	Amzn Mktp Us*Mj7Py9Qn1 - PCard

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08/03/2020	ACH	U.S. Bank PCards	General	\$ 56.99	Amzn Mktp Us*Mj81G0Pz2 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 168.36	Amzn Mktp Us*Mj8Cp93C1 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 145.53	Amzn Mktp Us*Mj8Kz30C1 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 23.98	Amzn Mktp Us*Mj8Vc4Co0 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 209.89	Amzn Mktp Us*Mj9Uy65O0 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 16.85	Amzn Mktp Us*Mv1Pn4Tq1 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 199.60	Amzn Mktp Us*Mv4Ve1Cv0 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 128.85	Amzn Mktp Us*Mv58S00I1 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 155.13	Amzn Mktp Us*Mv6Q71T51 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 3.95	Amzn Mktp Us*Mv7Xc1T01 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 198.80	Amzn Mktp Us*Mv8U374N0 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 23.00	Bargreen Ellingson #11 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 130.00	Bighorn Boots - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 43.54	Border States Industries - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 299.00	Buddy Punch - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 34.52	C&B Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 12.24	C&B Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 139.00	City Of Billings Park An - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 77.00	Code 4 Psea, Inc. - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 214.50	Costco Whse #0069 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 7.00	Dollar Tree - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 6.00	Dollar Tree - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 12.00	Dollar Tree - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 203.43	Domino'S 7007 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 240.72	Econo Print - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 112.25	Econo Print - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 945.81	Econo Print - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 324.45	Elk River Outfitters - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 370.80	Elk River Outfitters - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 370.80	Elk River Outfitters - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 278.10	Elk River Outfitters - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 13.98	Evergreen Ace Hardware - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 24.98	Evergreen Ace Hardware - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 100.00	Facebk *9Rv5Uunkf2 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 87.00	Fedex 94468224 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 4.03	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 120.13	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 135.00	Government Finance Offic - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 135.00	Government Finance Offic - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 49.25	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 305.61	Hanson Chemical - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	General	\$ 148.30	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 22.99	Harbor Freight Tools 207 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 9.99	Harbor Freight Tools 207 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 52.91	Heights Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 117.00	In *Thompson Pools - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 1,400.00	Internation - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 447.93	Jj Amusements - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 1,185.10	Jj Amusements - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 68.95	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 14.99	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 14.99	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 56.98	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 14.99	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 28.41	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 39.45	Main Street Printers - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 17.92	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 14.33	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 28.05	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 59.49	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 24.99	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 154.99	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 77.00	Paypal *Ants Tech - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 15.00	Pepsicola Bottling Compan - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 1,358.00	Pepsicola Bottling Compan - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 11.98	Reese & Ray'S Iga P - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 20.00	Rockets Gourmet Wraps - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 82.40	Samsclub.Com - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ (187.24)	Sheraton Dallas - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ (187.24)	Sheraton Dallas - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 52.49	Sherwin Williams 703429 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 41.48	Sherwin Williams 703429 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 9.48	Shiptons Big R Heights - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 31.92	Shipton'S Big R-West - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 120.00	Skate World - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 114.00	Skate World - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 6.00	Skate World - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 196.00	Sp * Zoomontana - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 79.99	Spectrum - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 235.00	Sq *All Fun & Games - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 50.00	Sq *All Fun & Games - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 25.00	Sq *The Grand Escape Room - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	General	\$ 25.00	Sq *The Grand Escape Room - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 195.00	Sq *The Grand Escape Room - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 210.00	Sq *The Grand Escape Room - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 25.00	Sq *The Grand Escape Room - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 115.00	Sq *Yellowstone Wil - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 300.00	Steepworld Climbing & - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 300.00	Steepworld Climbing & - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 69.00	Steve Clayton Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 26.45	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 24.10	Target 00013334 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 27.49	Target 00013334 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 11.97	Target 00013334 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 23.97	Target 00013334 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 1,121.79	Thomson West*Tcd - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 1,121.79	Thomson West*Tcd - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 58.90	Tire Rama 101 Bc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 133.61	Tire Rama 101 Bc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 19.99	Tractor-Supply-Co #0303 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 13.80	Tvetene Turf - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 15.19	U-Haul Moving & Storage A - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 45.66	U-Haul Moving & Storage A - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 239.44	Valley Distributing Of - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 332.62	Valley Distributing Of - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 458.24	Valley Distributing Of - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 91.12	Valley Distributing Of - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 58.91	Wal-Mart #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 184.96	Wal-Mart #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 23.88	Wal-Mart #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 12.00	Wal-Mart #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 60.78	Wal-Mart #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 27.88	Wal-Mart #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 6.32	Wal-Mart #2923 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 25.00	Wheniwork.Com - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 25.00	Wheniwork.Com - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 52.81	Wm Supercenter #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 28.88	Wm Supercenter #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 5.34	Wm Supercenter #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 56.56	Wm Supercenter #2923 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 16.60	Wm Supercenter #2923 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 30.56	Wm Supercenter #2923 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 12.74	Wm Supercenter #2923 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	General	\$ 369.17	Wm Supercenter #2923 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 32.14	Wm Supercenter #4412 - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 19.00	Yellowstone Valley Elect - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 170.55	Yourmember-Careers - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 170.55	Yourmember-Careers - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 16.00	Zeecreativeinc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 4.00	Zeecreativeinc - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 15.55	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 15.55	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 15.55	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 15.55	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 15.55	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	General	\$ 15.00	Zumba Fitness - PCard
08/03/2020	ACH	U.S. Bank PCards	IT Resources	\$ 59.80	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	IT Resources	\$ 18.36	Amazon.Com*Mj4I726H0 - PCard
08/03/2020	ACH	U.S. Bank PCards	IT Resources	\$ 8.84	Amazon.Com*Mj66I3Yd2 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	IT Resources	\$ 32.98	Amazon.Com*Mj7II1660 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	IT Resources	\$ 49.97	Amzn Mktp Us*Mj0Dd0Av1 - PCard
08/03/2020	ACH	U.S. Bank PCards	IT Resources	\$ 1,000.00	Azteca Systems - PCard
08/03/2020	ACH	U.S. Bank PCards	IT Resources	\$ 745.00	Duo*Com - PCard
08/03/2020	ACH	U.S. Bank PCards	IT Resources	\$ 34.50	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	IT Resources	\$ 591.10	Rapidsupplies.Com - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 681.97	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 23.49	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 1,441.20	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 14.50	Amazon.Com*Mj0Fh3Du1 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 13.99	Amazon.Com*Mj3Hi3Xs0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 13.99	Amazon.Com*Mj57D8Vj2 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 37.99	Amazon.Com*Mj78B6Xv2 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 14.95	Amazon.Com*Mj7Ix10Z2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 240.96	Amazon.Com*Mv1Dk2Eb1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 67.47	Amazon.Com*Mv2Bi3ZF1 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ (10.09)	Amzn Mktp Us - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 287.04	Amzn Mktp Us*Mj1N82Dt2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 5.63	Amzn Mktp Us*Mj3Fo87S1 Am - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 7.94	Amzn Mktp Us*Mj46C3Vs0 Am - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 8.52	Amzn Mktp Us*Mj5928911 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 309.12	Amzn Mktp Us*Mj62U73L1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 13.27	Amzn Mktp Us*Mj6Mu7Kb2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 166.25	Amzn Mktp Us*Mv5Fm3591 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 34.19	Amzn Mktp Us*Mv5Gt8Fd0 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 369.96	Amzn Mktp Us*Mv9B70Pp1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 51.56	Amzn Mktp Us*Mv9Hw91P1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 74.90	Anc*Newspapers.Com - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 1.00	Billings Public Library - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 1.00	Billings Public Library - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 1.00	Billings Public Library - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 1.00	Billings Public Library - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 12.95	Canva* 02746-0193694 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 56.55	Cdw Govt #Zkv9238 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 17.48	Costco Whse #0069 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 79.99	Costco Whse #0069 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 13.00	Dollar Tree - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 55.00	Dollar Tree - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 3.00	Dollar Tree - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 10.00	Dollar Tree - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 36.35	Etsy.Com - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 19.46	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 75.00	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 95.80	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 245.00	High Point Networks, Llc - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 413.79	Kb Commercial Products - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 53.99	Party America Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 29.98	Sams Club #4805 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 333.00	Simply Family Magazine, I - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 1,299.84	Sq *Billings Carpet & Wat - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 25.00	Sq *Stompin Grounds - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 12.27	Target 00001719 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 10.00	Target.Com * - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 10.00	Target.Com * - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 10.00	Target.Com * - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 10.00	Target.Com * - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 10.00	Target.Com * - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 0.98	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Library	\$ 13.52	Walmart.Com - PCard
08/03/2020	ACH	U.S. Bank PCards	Court Grants	\$ 15.55	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 240.34	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 14.92	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 63.22	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 33.77	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 140.00	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 35.93	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 13.29	Amzn Mktp Us*Mv3Gu0Nf1 - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 25.47	Amzn Mktp Us*Mv6Mx9J21 - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 40.00	Dessol Mailbigfile - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 9.63	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 29.42	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 39.85	Northern Hotel - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 34.98	Office Depot #450 - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 22.99	Office Depot #450 - PCard
08/03/2020	ACH	U.S. Bank PCards	P.W. Admin	\$ 15.55	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 252.12	2M Company Warehouse - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 1,676.52	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 4.15	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 69.60	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 78.12	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 92.43	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 7.61	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 37.68	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 452.04	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 62.00	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 8.17	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 20.08	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 261.76	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 17.42	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 29.99	Adobe Creative Cloud - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 15.98	Albertsons #0047 - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 639.96	Amzn Mktp Us*Mj5Lc6Mt2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 78.24	Border States Industries - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 53.52	Border States Industries - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 21.98	Buildersfirstsource64021 - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 63.25	Creative Vinyl Fencing - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 65.64	Facebk *U3462Uauf2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 116.59	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 116.60	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 1,554.93	Gopher Sport - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 643.44	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 129.74	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 136.40	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 65.98	Harbor Freight Tools 207 - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 39.36	Heights Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 9.98	Heights Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 9.99	Heights Ace Hdwe - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 71.92	In *Canyon Creek Nursery - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 449.00	Industrial Sales And Se - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 158.00	Industrial Sales And Se - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 119.98	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 18.51	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 26.43	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 53.96	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 12.58	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 69.66	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 818.00	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 2.98	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 284.92	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 5.18	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 15.94	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 13.49	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 19.77	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 30.97	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 96.32	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 14.67	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 19.17	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 31.97	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 5.99	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 15.98	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 55.92	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 1,416.11	Knife River 5601 - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 11.85	Lil Market - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 114.87	Lisacs Billingstire Sp - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 114.87	Lisacs Billingstire Sp - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 7.49	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 4.11	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 93.14	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 19.00	Midas Automotive - Billin - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 46.53	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 82.56	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 65.97	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 758.80	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 22.86	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 59.82	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 95.14	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 1,547.10	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 306.61	Midland Implement Co - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 31.87	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 491.86	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 58.32	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 7.20	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 607.40	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 9.70	Napa Store 3547001 - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 8.72	Napa Store 3547001 - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 65.00	Nc The Cat Rental St - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 8.69	Northwest Pipe Fittings, - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 80.00	Ntl Cntr For Safety - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 200.54	Ratco Trailer And Hitch - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 163.98	Shipton'S Big R-East - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 89.97	Shipton'S Big R-West - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 134.91	Shipton'S Big R-West - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 66.98	Shipton'S Big R-West - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 13.99	Shipton'S Big R-West - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 599.98	Shipton'S Big R-West - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 99.00	Shortstack.Com - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 204.50	Snappyduds - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 52.75	Staleys Tire And Auto - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 94.35	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 22.78	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 70.76	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 13.21	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 47.32	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 158.47	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 43.24	Thomae Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 12.00	Tire Rama 101 Bc - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 240.00	Tire Rama 101 Bc - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 138.07	Tire Rama 101 Bc - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 1,890.00	Watertronics Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 528.00	West End Lock And Secur - PCard
08/03/2020	ACH	U.S. Bank PCards	Park District 1	\$ 706.14	Williams Plumbing & Heati - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 100.65	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 40.56	Amazon.Com*Mj3Po6Jk1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 6.30	Amazon.Com*Mj3Po6Jk1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 51.61	Amazon.Com*Mj4Pz9J81 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 10.69	Amzn Mktp Us*Mj7Tq0Nt0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 16.53	Carquest 3103 - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 3.00	Fastenal Company 01Mtbll - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 22.13	Fedex 519033666 - PCard

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08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 12.02	Galls - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 50.97	Galls - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 8.95	Galls - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 31.96	Harbor Freight Tools 207 - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 28.75	Kb Commercial Products - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 13.77	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 349.00	Kone, Inc. - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 349.00	Kone, Inc. - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 349.00	Kone, Inc. - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 115.77	Montana Int Sub Pymnt - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 4.44	National Coatings 3188 - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 28.99	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 31.35	Usps Po 2907830104 - PCard
08/03/2020	ACH	U.S. Bank PCards	Parking	\$ 277.04	Zeecreativeinc - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 134.30	Border States Industries - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 81.93	Border States Industries - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 388.68	In *Canyon Creek Nursery - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 191.88	In *Canyon Creek Nursery - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 125.00	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 972.30	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 157.44	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 143.52	Midland Implement Co - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 261.20	Northwest Pipe Fittings, - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 1,657.50	The Good Earth Works - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 19.45	Yellowstone Valley Elect - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 167.34	Yellowstone Valley Elect - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 72.79	Yellowstone Valley Elect - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 40.24	Yellowstone Valley Elect - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 223.57	Yellowstone Valley Elect - PCard
08/03/2020	ACH	U.S. Bank PCards	Parks	\$ 20.24	Yellowstone Valley Elect - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 34.20	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 204.67	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ (71.26)	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 18.99	Albertsons #0047 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 59.98	Amazon.Com*Mj3702530 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 134.90	Amazon.Com*Mv7Lb5V81 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 17.99	Amzn Mktp Us*Mj18P1Mo0 Am - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 20.97	Amzn Mktp Us*Mj1Wc86Y1 Am - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 160.94	Amzn Mktp Us*Mj2H632D2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 24.88	Amzn Mktp Us*Mj4Kf94U0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 499.97	Amzn Mktp Us*Mj6Ql0Mx2 - PCard

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08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 58.00	Amzn Mktp Us*Mj7Lw9Sr1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 12.49	Amzn Mktp Us*Mj7Lw9Sr1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 45.97	Amzn Mktp Us*Mj7Rx7231 Am - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 28.99	Amzn Mktp Us*Mv0F48L20 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 22.79	Amzn Mktp Us*Mv1U42F82 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 44.96	Amzn Mktp Us*Mv2Jv5L90 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 45.99	Amzn Mktp Us*Mv47Z4Fk2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 34.11	Amzn Mktp Us*Mv4lh7141 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 229.26	Amzn Mktp Us*Mv5Bo24O0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 82.68	Amzn Mktp Us*Mv6Cx1Z92 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 45.99	Amzn Mktp Us*Mv6Jb00S1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 227.54	Amzn Mktp Us*Mv8Bk1Vh1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 557.95	Arms Unlimited - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ (557.95)	Arms Unlimited - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 327.40	Assembled Products Corpor - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 349.95	B&H Photo 800-606-6969 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 278.00	B&H Photo 800-606-6969 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 190.33	Best Friends Animal Hosp - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 222.00	Big Sky Communications 1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 234.24	Costco Whse #0069 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 11.80	Costco Whse #0069 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 283.20	Costco Whse #0069 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 131.66	Dmi* Dell Corp Bus - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,035.96	Dmi* Dell Corp Bus - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 990.00	Eden K9 Consulting - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 727.98	Elevated Powersports - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 15.63	Fedex 94468459 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 47.25	Firemaster - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 83.66	First Aid Supplies Onl - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 81.00	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 779.00	Freds Appliance Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 268.91	Galls - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 71.92	Galls - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,119.00	Gunarama Wholesale Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 145.56	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 2,049.80	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 365.30	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 208.93	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 259.85	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,090.08	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 378.12	Idu*Insight Public Sec - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 177.78	Kb Commercial Products - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 122.94	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 122.94	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 32.80	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,368.72	Lowes #00907* - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 2,380.78	Lowes #00907* - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 464.00	Midwayusa Com - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 378.35	Moore Lane Vh - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 304.00	Msu Billings-Main Cmp C - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 15.99	Netflix.Com - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 33.55	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 27.99	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 69.99	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 59.99	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 89.12	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 159.00	Opticsplanet, Inc. - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 25.98	O'Reilly Auto Parts 1751 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 250.00	Rmin - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 64.79	S.T. Action Pro Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 26.94	Sams Club #4805 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 51.86	Samsclub #4805 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 559.98	Scheels Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 125.00	Sq *J. Curtis Varone, Att - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 375.00	Sq *J. Curtis Varone, Att - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 89.99	Target 00001719 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 21.99	Target 00013334 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 8.00	Target 00013334 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 7.94	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 39.94	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 311.30	The Home Depot 3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 300.00	The lai - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 11.97	The Institute For Advanc - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 11.61	The Ups Store #4741 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 38.31	The Ups Store #4741 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 89.90	The Ups Store 2594 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 197.70	Tlo Transunion - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 616.55	Tractor-Supply-Co #0303 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 181.65	Transcriptiongear - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 95.88	Ups*000000W219W8260 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 95.98	Ups*000000W219W8270 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 34.82	Ups*000000W219W8280 - PCard

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08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 3.00	West End Lock And Secur - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 65.70	Wm Supercenter #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 230.58	Wpsg, Inc. - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 1,899.99	Www Costco Com - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 23.23	Yellowstone County Treas - PCard
08/03/2020	ACH	U.S. Bank PCards	Public Safety	\$ 155.52	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 73.46	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 512.83	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 95.00	American Water Technol - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 815.83	Amzn Mktp Us*Mj8Ya8Bj2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 62.97	Amzn Mktp Us*Mv9Qj13U0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 333.50	Billings Construction Sup - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 11.66	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 13.99	Costco Whse #0069 - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 23.60	Fedex 770997432731 - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 505.00	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 600.00	In *Action Pest Control - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 811.59	Johnstone Supply - Billin - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 24.44	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 8.99	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 199.18	Lawson Products - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 461.20	Lawson Products - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 205.46	Office Depot #450 - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 26.95	Pacific Steel Branch #02 - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 40.53	Tacoma Screw Products Ta - PCard
08/03/2020	ACH	U.S. Bank PCards	Solid Waste	\$ 33.66	Tacoma Screw Products Ta - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 162.32	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 750.00	Altitude Signal Llc - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 73.23	Amazon.Com*Mj4Av7Zt0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 207.90	Amzn Mktp Us*Mj2P53B60 - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 168.14	Amzn Mktp Us*Mv15H3Ok0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 47.98	Amzn Mktp Us*Mv3Xi9Pa1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 206.91	Amzn Mktp Us*Mv4757Pw1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 47.03	Awg 3575 - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 191.33	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 58.50	Creative Monograms Smb - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 97.14	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 282.96	General Shale-Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 54.95	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 16.35	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 13.98	Lowes #00319* - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 21.96	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 222.18	Napa Store 3547001 - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 92.14	Norco Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 20.00	Ratco Trailer And Hitch - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 182.88	Selby'S - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 143.97	Shipton'S Big R-West - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 9.20	Tvetene Turf - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 21.12	Yellowstone County Treas - PCard
08/03/2020	ACH	U.S. Bank PCards	Street/Traffic	\$ 171.33	Yellowstone Valley Elect - PCard
08/03/2020	ACH	U.S. Bank PCards	Phone System	\$ 37.00	Amzn Mktp Us*Mj37E2V00 Am - PCard
08/03/2020	ACH	U.S. Bank PCards	Phone System	\$ 44.96	Amzn Mktp Us*Mj9Bm0Mx0 Am - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 305.79	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 108.94	Amazon.Com*Mj5176U71 Amzn - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 529.99	Bestbuycom806243380953 - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 19.99	Bestbuycom806246562386 - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 15.30	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 99.96	Flex Seal Products - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 750.00	Helm-Ford Diag Software - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 103.00	In *Automotive Training G - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 219.60	Kimball Midwest Payeezy - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 101.75	Kimball Midwest Payeezy - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 14.99	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 24.15	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 88.15	Lewis Bus Group - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ (19.98)	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 499.00	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 16.38	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 20.33	Lowes #00319* - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 130.45	Reddi Electric - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 27.91	Rsd - Billings#57 - PCard
08/03/2020	ACH	U.S. Bank PCards	Transit	\$ 15.55	Zoom.Us - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 328.87	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 59.34	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ (28.82)	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 1.08	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 14.99	Adobe Acropro Subs - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 9.99	Amzn Mktp Us*Mj0Dd0Av1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 17.99	Amzn Mktp Us*Mj1Rr6Uj0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 14.39	Amzn Mktp Us*Mj8lf56W0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 37.98	Amzn Mktp Us*Mv9L35Z60 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 14.00	Best Buy 00005926 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 10.00	Best Buy 00005926 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 94.59	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 1,000.00	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 418.73	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 31.14	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 48.38	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 94.62	Fedex 94306994 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 9.22	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 3.84	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 1,868.20	Ge Digital Energy - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 32.30	Graybar Electric - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 101.13	H A Guden Company Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 101.51	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 60.15	Heights Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 5.99	Heights Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 21.19	Hose & Rubber Supply - Bi - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 2.52	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 60.26	Midland Scientific Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 58.93	Midland Scientific Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 283.61	Midland Scientific Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 83.93	Midland Scientific Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 213.11	Midland Scientific Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 639.20	Midland Scientific Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 74.44	Midland Scientific Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 115.60	Midland Scientific Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 100.00	Mt Prof License Renew - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 50.00	Mt Prof License Renew - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 52.06	Northwest Industrial Supp - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 26.06	Northwest Industrial Supp - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 36.27	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 83.97	Office Depot #2135 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 105.83	Shipton'S Big R-East - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 492.88	Shipton'S Big R-East - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 10.00	Sq *Stuart'S House - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 49.97	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 59.97	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 51.24	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 82.94	The Home Depot 3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 2.73	Wm Supercenter #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 21.24	Wm Supercenter #2923 - PCard
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 152.25	Www.Superbrightleds.Co - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Wastewater	\$ 43.82	Yellowstone County Treas - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 54.82	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 89.00	360 Office Solutions Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 1.62	A And H Turf And Specialt - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 106.00	Aaim - Services - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 9.99	Amzn Mktp Us*Mj0Dd0Av1 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 287.88	Amzn Mktp Us*Mj0V476P0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 149.95	Amzn Mktp Us*Mj1My7Rt2 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 26.98	Amzn Mktp Us*Mj1Rr6Uj0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 9.49	Amzn Mktp Us*Mj5Ss8K42 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 107.59	Amzn Mktp Us*Mj7Xr6N71 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 21.59	Amzn Mktp Us*Mj8lf56W0 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 150.99	Amzn Mktp Us*Mv8Tr4T31 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 43.87	Applied Ind Tech 2422 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 750.00	Batteries+Bulbs #0253 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 20.99	Best Buy 00005926 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 14.99	Best Buy 00005926 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 2.49	Big Timber Ace Hardwar - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 93.46	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 36.73	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 120.95	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 72.57	City Of Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 147.98	Cross Petroleum Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ (73.99)	Cross Petroleum Billings - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 78.75	Dxp Enterprises - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 104.97	Evergreen Ace Hardware - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 252.72	Fedex 94306994 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 9.79	Fishers Technology - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 11.53	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 23.07	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 13.84	Fps/Mountain Alarm - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ (10.32)	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 259.86	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 94.80	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 6.04	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 90.27	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 216.00	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ (22.50)	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 10.32	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 22.50	Grainger - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 302.46	Hach Company - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 152.27	Hanson Chemical - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 19.95	Harbor Freight Tools 207 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 31.57	Heights Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 31.78	Hose & Rubber Supply - Bi - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 788.46	In *Big Sky Safety Supply - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 1,260.63	Industrial Coating Soluti - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 6.99	Kindle Svcs*Mv2Em1012 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 29.44	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 24.25	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 3.77	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 8.08	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 71.93	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 59.16	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 40.49	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 35.96	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 50.94	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 39.20	Kings Ace Hdwe - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 100.00	Mt Prof License Renew - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 50.00	Mt Prof License Renew - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 558.69	Norco Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 19.04	Northwest Industrial Supp - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 78.08	Northwest Industrial Supp - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 39.08	Northwest Industrial Supp - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 254.42	Northwest Industrial Supp - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 39.91	Northwest Scientific Inc - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 72.70	Office Solutions - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 107.10	Online Labels, Inc. - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 20.47	O'Reilly Auto Parts 1549 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 349.14	Professional Plastics - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 120.00	Professional Plastics - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 83.45	Ryan Herco - Moto - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 27.96	Shiptons Big R Heights - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 15.00	Sq *Stuart'S House - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 89.00	Superior Shipping Supplie - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 23.55	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 20.97	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 237.02	Tacoma Screw Products B - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 2,238.09	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 31.69	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 194.98	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 178.89	The Home Depot #3101 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/03/2020	ACH	U.S. Bank PCards	Water	\$ (455.13)	The Home Depot #3101 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 39.10	Tvetene Turf - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 153.50	Usa Blue Book - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 8.21	Wm Supercenter #1956 - PCard
08/03/2020	ACH	U.S. Bank PCards	Water	\$ 25.74	Yellowstone Valley Elect - PCard
08/03/2020	835577	United Way Of Billings	PD Pgrms	\$ 62,508.92	Reimbursement of HIDTA SP-Connect Coalition Grant
08/03/2020	835577	United Way Of Billings	PD Pgrms	\$ 12,670.00	Reimbursement of HIDTA SP-Connect Coalition Grant
08/03/2020	835577	United Way Of Billings	PD Pgrms	\$ 15.16	Reimbursement of HIDTA SP-Connect Coalition Grant
08/03/2020	835577	United Way Of Billings	PD Pgrms	\$ 526.41	Reimbursement of HIDTA SP-Connect Coalition Grant
08/05/2020	835590	Western Municipal Const	Water	\$ 447,584.82	WO 15-35 Zone 1 WTP Waterline Improvements; Pmt 6
08/05/2020	835590	Western Municipal Const	Water	\$ 270,280.52	Schedule 3, Southside Triangle Water Line Replacement
08/05/2020	835590	Western Municipal Const	Water	\$ 351,188.64	WO 20-31 Lead Service Replacement; Pmt 2
08/03/2020	835587	Yellowstone Co Sheriff	PD Pgrms	\$ 2,879.26	HIDTA Expenses for qtr end 6/30/2020. OVERTIME.
08/03/2020	835587	Yellowstone Co Sheriff	PD Pgrms	\$ 5,807.13	HIDTA Expenses for qtr end 6/30/2020. PE/PI.

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Payment of Claims for week of August 10, 2020

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of \$4,842,494.09 have been audited and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. City check Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.) Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the Department Director or designee must perform an initial review and approval of the purchase. The number of approvals within the Department can vary based upon the size of the Department, but no less than one approver within each Department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

- No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

Council Memo wk of 08102020

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/10/2020	835593	A & E Architects	Wastewater	\$ 884.53	WO 19-16 Belknap Office Remodel; l1900611/8
08/10/2020	835593	A & E Architects	Water	\$ 3,770.87	WO 19-16 Belknap Office Remodel; 1900611/8
08/10/2020	835596	Ace Electric	Water	\$ 298,220.67	WO 19-37 WTP High Service Pump Station H2-2 Pump Replacement
08/10/2020	835599	AirSide Solutions	Airport	\$ 66,899.85	Airfield Lighting Computer System Equipment Upgrade
08/10/2020	835600	Allstream Business	Park District 1	\$ 46.00	Main Bill New Account # 330046 -Dehler Park
08/10/2020	835600	Allstream Business	Phone System	\$ 79.95	Main Bill New Account # 330046 -IT
08/10/2020	835600	Allstream Business	Phone System	\$ 5,352.26	Main Bill New Account # 330046 -IT
08/10/2020	835602	Altitude Signal	Street/Traffic	\$ 12,615.00	conflict monitor tester for signals
08/10/2020	835605	ArchiveSocial	IT Resources	\$ 4,788.00	Qty.12 Archive Standard 399 one month package
08/10/2020	835606	Askin Construction	Park District 1	\$ 141,054.18	WO 20-03 Overlay/Chip Seal; Pmt 2F
08/10/2020	835608	Big Sky Linen & Uniform	Airport	\$ 56.25	Janitorial Supplies Building Maintenance. July 2020
08/10/2020	835608	Big Sky Linen & Uniform	Airport	\$ 176.25	Janitorial Supplies, Laundry Service for Operations. July 2020
08/10/2020	835608	Big Sky Linen & Uniform	Airport	\$ 481.10	Laundry Services Building Maintenance. July 2020
08/10/2020	835608	Big Sky Linen & Uniform	Facilities	\$ 45.00	Inv. 0447640
08/10/2020	835608	Big Sky Linen & Uniform	Facilities	\$ 27.20	Inv. 0447670
08/10/2020	835608	Big Sky Linen & Uniform	Facilities	\$ 29.30	Inv. 0447671
08/10/2020	835608	Big Sky Linen & Uniform	Facilities	\$ 152.45	Inv. 0448546
08/10/2020	835608	Big Sky Linen & Uniform	Facilities	\$ 158.45	Inv. 0450342
08/10/2020	835608	Big Sky Linen & Uniform	Facilities	\$ 49.00	Inv. 0451253
08/10/2020	835608	Big Sky Linen & Uniform	Facilities	\$ 27.20	Inv. 0451283
08/10/2020	835608	Big Sky Linen & Uniform	Facilities	\$ 29.30	Inv. 0451284
08/10/2020	835608	Big Sky Linen & Uniform	Facilities	\$ 40.00	Inv. 449448
08/10/2020	835608	Big Sky Linen & Uniform	Facilities	\$ 816.40	July 2020 City Hall
08/10/2020	835608	Big Sky Linen & Uniform	General	\$ 15.00	laundry services for Senior Center-0447654
08/10/2020	835608	Big Sky Linen & Uniform	General	\$ 62.01	laundry services for Senior Center-0448565
08/10/2020	835608	Big Sky Linen & Uniform	General	\$ 15.00	laundry services for Senior Center-0449463
08/10/2020	835608	Big Sky Linen & Uniform	General	\$ 16.74	laundry services for Senior Center-0450360
08/10/2020	835608	Big Sky Linen & Uniform	General	\$ 5.04	laundry services for Senior Center-0451077
08/10/2020	835608	Big Sky Linen & Uniform	General	\$ 15.00	laundry services for Senior Center-0451268
08/10/2020	835608	Big Sky Linen & Uniform	Public Safety	\$ 30.00	1076 07/JULY 2020: LINEN SERVICE FIRE STATIONS & 911 CENTER
08/10/2020	835608	Big Sky Linen & Uniform	Public Safety	\$ 367.02	1076 07/JULY 2020: LINEN SERVICE FIRE STATIONS & 911 CENTER
08/10/2020	835608	Big Sky Linen & Uniform	Public Safety	\$ 43.00	July 2020 1501 54th Street West
08/10/2020	835608	Big Sky Linen & Uniform	Transit	\$ 39.14	Laundry, mops and mats for July
08/10/2020	835608	Big Sky Linen & Uniform	Transit	\$ 112.50	Laundry, mops and mats for July
08/10/2020	835608	Big Sky Linen & Uniform	Transit	\$ 294.00	Laundry, mops and mats for July
08/10/2020	835608	Big Sky Linen & Uniform	Transit	\$ 32.64	Laundry, mops and mats for July
08/10/2020	835608	Big Sky Linen & Uniform	Transit	\$ 56.25	Laundry, mops and mats for July
08/10/2020	835608	Big Sky Linen & Uniform	Wastewater	\$ 48.19	ENTRYWAY CARPETS
08/10/2020	835608	Big Sky Linen & Uniform	Wastewater	\$ 6.87	ENTRYWAY CARPETS
08/10/2020	835608	Big Sky Linen & Uniform	Water	\$ 144.54	ENTRYWAY CARPETS
08/10/2020	835608	Big Sky Linen & Uniform	Water	\$ 20.63	ENTRYWAY CARPETS

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/10/2020	835611	Billings Depot	Engineering	\$ 11,441.51	Depot September Rent
08/10/2020	835611	Billings Depot	P.W. Admin	\$ 2,860.38	Depot September Rent
08/10/2020	835613	Billings Overhead Door	Airport	\$ 3,000.00	Invoice #108732. Car Wash Door Operators
08/10/2020	835616	Boingo	Airport	\$ 3,000.00	Invoice #2081400. July-Sept 2020 Management Fee
08/10/2020	835620	Bruco	Facilities	\$ 975.00	Inv. #392778
08/10/2020	835620	Bruco	Facilities	\$ 975.00	Inv. #392778
08/10/2020	835620	Bruco	Facilities	\$ 419.25	Inv. #392807
08/10/2020	835620	Bruco	Facilities	\$ 55.50	Inv. #392834
08/10/2020	835620	Bruco	Facilities	\$ 80.87	Inv. #392834
08/10/2020	835620	Bruco	Facilities	\$ 467.20	Inv. 392622
08/10/2020	835620	Bruco	Facilities	\$ 305.00	Inv. 392637
08/10/2020	835620	Bruco	Facilities	\$ 108.74	Inv. 392807-1
08/10/2020	835621	Burns & McDonnell Eng	Water	\$ 3,222.50	WO 19-42 West End Water Treatment Plant Project; 118386-3
08/10/2020	835622	Business Tax Section	Airport	\$ 675.76	Airfield Lighting Computer System Equipment Upgrade
08/10/2020	835622	Business Tax Section	Arterial Streets	\$ 1,809.37	WO 19-33 Grand Avenue & Virginia Lane Traffic Signal
08/10/2020	835622	Business Tax Section	Arterial Streets	\$ 384.54	WO 19-33 Grand Avenue & Virginia Lane Traffic Signal
08/10/2020	835622	Business Tax Section	Arterial Streets	\$ 528.82	Wo 20-03 Contract #2 City Overlay; 1 WO2003 #2 KnifeRvr
08/10/2020	835622	Business Tax Section	Arterial Streets	\$ 1,644.40	WO 20-09 24th St. W. & Oveland Ave Traffic Signal Improvements
08/10/2020	835622	Business Tax Section	Gas Tax	\$ 698.68	WO 19-03 City Digouts; 5F WO1903 Wharton
08/10/2020	835622	Business Tax Section	Gas Tax	\$ 1,750.76	Wo 20-03 Contract #2 City Overlay; 1 WO2003 #2 KnifeRvr
08/10/2020	835622	Business Tax Section	Gas Tax	\$ 239.83	WO 20-03 Overlay/Chipseal; Pmt 2
08/10/2020	835622	Business Tax Section	Gax Tax	\$ 2,854.60	Wo 20-03 Contract #2 City Overlay; 1 WO2003 #2 KnifeRvr
08/10/2020	835622	Business Tax Section	Gax Tax	\$ 1,154.51	WO 20-03 Overlay/Chipseal
08/10/2020	835622	Business Tax Section	Park District 1	\$ 1,424.78	WO 20-03 Overlay/Chip Seal; Pmt 2F
08/10/2020	835622	Business Tax Section	Park District 1	\$ 699.14	WO 20-19 North Park Irrigation System Replacemen2
08/10/2020	835622	Business Tax Section	Rose Pool Const	\$ 4.80	Centennial Park phase 1 construction-FristMark Const
08/10/2020	835622	Business Tax Section	Rose Pool Const	\$ -	Change order #1 for FirstMark (176,204)
08/10/2020	835622	Business Tax Section	Rose Pool Const	\$ 707.84	retainage release #1-business tax
08/10/2020	835622	Business Tax Section	Solid Waste	\$ 4,150.01	WO 19-19 Phase 3 Partial Landfill Closure; 3 WO1919 KLE
08/10/2020	835622	Business Tax Section	Solid Waste	\$ 395.95	WO 20-05 Billings Landfill Road Rehabilitation; Pmt 1
08/10/2020	835622	Business Tax Section	Storm Sewer	\$ 219.69	WO 20-49 SD Repairs; 3rd Ave N near ABT & 54th_Colton
08/10/2020	835622	Business Tax Section	Tax Incrmnt E	\$ 92.26	WO 18-06 EBURD 10th to 13th Infrastructure
08/10/2020	835622	Business Tax Section	Wastewater	\$ 1,531.88	WO 14-11 Water Reclamation Facility Nutrient; Pmy 38
08/10/2020	835622	Business Tax Section	Wastewater	\$ 750.47	WO 20-47 WRF Pipe and Manhole Replacement; Pmt 1F
08/10/2020	835622	Business Tax Section	Water	\$ 4,521.06	WO 15-35 Zone 1 WTP Waterline Improvements; Pmt 6
08/10/2020	835622	Business Tax Section	Water	\$ 8,607.21	WO 19-01 1st Avenue North Water Main Replacement
08/10/2020	835622	Business Tax Section	Water	\$ 2,730.11	WO 19-01 Schedule 3, Southside Triangle Water Line Replacement
08/10/2020	835622	Business Tax Section	Water	\$ 3,012.33	WO 19-37 WTP High Service Pump Station H2-2 Pump Replacement
08/10/2020	835622	Business Tax Section	Water	\$ 3,547.36	WO 20-31 Lead Service Replacement;Pmt 2
08/10/2020	835622	Business Tax Section	Water	\$ 45.43	WO 20-32 Water Treatment Plant Sediment Hauling
08/10/2020	835624	Castlerock Excavating	Wastewater	\$ 74,296.43	WO 20-47 WRF Pipe and Manhole Replacement; Pmt 1F

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08/10/2020	835629	Chicago Title of Mt	CDBG	\$ 10,000.00	FTHB Christian Budell 651 Lambrecht Lane
08/10/2020	835630	Chicago Title of Mt	CDBG	\$ 15,000.00	FTHB Lizabeth Gorder 2238 Avenue C
08/10/2020	835637	Co Water-Blgs Heights	Park District 1	\$ 20.91	monthly water charges for: Arrowhead 13137
08/10/2020	835637	Co Water-Blgs Heights	Park District 1	\$ 1,291.48	monthly water charges for: Arrowhead 13138
08/10/2020	835637	Co Water-Blgs Heights	Park District 1	\$ 227.47	monthly water charges for: Cleavenger 01019
08/10/2020	835637	Co Water-Blgs Heights	Park District 1	\$ 2,206.10	monthly water charges for: Hawthorne 08163
08/10/2020	835637	Co Water-Blgs Heights	Park District 1	\$ 2,225.87	monthly water charges for: Primrose 06100
08/10/2020	835637	Co Water-Blgs Heights	Parks Maint	\$ 1,656.96	monthly water charges for: France's 16219
08/10/2020	835637	Co Water-Blgs Heights	Parks Maint	\$ 975.56	monthly water charges for: Luthern 10112
08/10/2020	835637	Co Water-Blgs Heights	Parks Maint	\$ 575.68	monthly water charges for: Rolling Hills 09174
08/10/2020	835637	Co Water-Blgs Heights	Parks Maint	\$ 3,330.60	monthly water charges for: Twin Oaks 17196
08/10/2020	835637	Co Water-Blgs Heights	Parks Maint	\$ 1,907.15	monthly water charges for: Uninta 17140
08/10/2020	835637	Co Water-Blgs Heights	Parks Maint	\$ 2,897.84	monthly water charges for: Walden Grove 30388
08/10/2020	835637	Co Water-Blgs Heights	Public Safety	\$ 1,017.58	SPRING/SUMMER CHARGES
08/10/2020	835633	Community Solutions	Court Grants	\$ 975.00	20 July CSI ETC
08/10/2020	835633	Community Solutions	Court Grants	\$ 1,400.00	20 July CSI EtG
08/10/2020	835633	Community Solutions	Court Grants	\$ 500.00	20 July CSI Field Contact
08/10/2020	835634	Cop Construction	Water	\$ 852,114.04	WO 19-01 1st Avenue North Water Main Replacement; 4 WO1901 COP
08/10/2020	835640	CTC Solutions	Wastewater	\$ 91,753.00	WRF 15kV Switchgear Rehab Project; 20324
08/10/2020	835643	DC Frost Associates	Wastewater	\$ 3,885.04	UV LAMPS, PRESSURE RELIEF VALVES
08/10/2020	835647	Dick Anderson Const	Wastewater	\$ 79,650.45	WO 20-10 WRF Equipment Installation; Pmt 2
08/10/2020	835649	Dixie Petro-Chem	Water	\$ 2,814.00	BULK CHLORINE
08/10/2020	835650	DOWL	Arterial Streets	\$ 20,046.25	WO 20-12 S 32nd St W (King Ave W to Gabel); 7-4051.21836.01 Pmt 7
08/10/2020	835650	DOWL	SID Const	\$ 5,795.00	SID 1410 Annapfeld Subdivision Streetlights & Park Improvements
08/10/2020	835650	DOWL	Storm Sewer	\$ 26,343.40	WO 20-24 West End Storm System Improvements; 4036.21844.01-3
08/10/2020	835651	Downtown Billings BID	Parks Maint	\$ 2,500.00	2020 2nd quarter contract (PM's)
08/10/2020	835651	Downtown Billings BID	Parks Maint	\$ 2,500.00	2020 2nd quarter contract (PM's)
08/10/2020	835652	Downtown Blgs Partners	Tax Incrmnt N 27	\$ 23,286.75	Urban Revitalization District Operating Agreement
08/10/2020	835653	Dreamco Plastics	Transit	\$ 9,983.72	Driver Barriers for Buses
08/10/2020	835655	Econo Print	Public Safety	\$ 51.29	BUSINESS CARDS: NEW CITY LOGO
08/10/2020	835655	Econo Print	Public Safety	\$ 153.87	BUSINESS CARDS: NEW CITY LOGO
08/10/2020	835655	Econo Print	Public Safety	\$ 79.66	FIRE/OLD PRE-PRINTS, NOTE PADS
08/10/2020	835655	Econo Print	Public Safety	\$ 210.24	NOTE PADS W/NEW CITY LOGO
08/10/2020	835655	Econo Print	Public Safety	\$ 157.68	NOTE PADS W/NEW CITY LOGO
08/10/2020	835655	Econo Print	Public Safety	\$ 107.58	RASH: BUSINESS CARDS AND NOTE PADS WITH NEW CITY LOGO
08/10/2020	835655	Econo Print	Solid Waste	\$ 4,045.03	Landfill Invoices
08/10/2020	835658	FarrWest Enviro Supply	Public Safety	\$ 544.50	2DK-022-612/4-X TWO PERSON DECON KIT (2DK)
08/10/2020	835658	FarrWest Enviro Supply	Public Safety	\$ 1,633.50	2DK-022-612/4-X TWO PERSON DECON KIT (2DK)
08/10/2020	835658	FarrWest Enviro Supply	Public Safety	\$ 554.40	DD-022-05-RTU 22-OZ DAHLGREN DECON SOLUTION, CSE/5
08/10/2020	835658	FarrWest Enviro Supply	Public Safety	\$ 574.20	DD-128 DAHLGREN DECON SOLUTION, 1-GALLON
08/10/2020	835658	FarrWest Enviro Supply	Public Safety	\$ 499.00	FBT-10 FIBERTECT POLYESTER MITT

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08/10/2020	835658	FarrWest Enviro Supply	Public Safety	\$ 839.50	FBT-PAD-12X FIBERTECH 12"X12" POLYESTER WIPES 50/CS
08/10/2020	835658	FarrWest Enviro Supply	Public Safety	\$ 88.25	SHIPPING
08/10/2020	835661	First Montana Title	CDBG	\$ 15,000.00	FTHB Alyssa Swanson 718 South 31st
08/10/2020	835663	First Montana Title	CDBG	\$ 10,000.00	FTHB Jasmine Lee 601 S. 33rd
08/10/2020	835662	First Montana Title	CDBG	\$ 10,000.00	FTHB Kayleen Kiel 632 St. Johns, Unit 5
08/10/2020	835665	FirstMark Construction	Rose Pool Const	\$ 70,076.03	65% retainage release minus business tax (gross amount is 70,783.87)
08/10/2020	835665	FirstMark Construction	Rose Pool Const	\$ -	Change order #1-increase po (176,204)1% business tax taken out
08/10/2020	835665	FirstMark Construction	Rose Pool Const	\$ 475.20	Construct phase 1 of Centennial Park
08/10/2020	835665	FirstMark Construction	Storm Sewer	\$ 21,749.37	WO 20-49 SD Repairs; 3rd Ave N near ABT & 54th_Colton
08/10/2020	835668	Gillig Corporation	Transit	\$ 39.42	40713858 PO NUM 310851
08/10/2020	835668	Gillig Corporation	Transit	\$ 26.16	40713859 PO NUM 310851
08/10/2020	835668	Gillig Corporation	Transit	\$ 3,795.78	40715030 PO NUM 310851
08/10/2020	835668	Gillig Corporation	Transit	\$ 342.72	40716151 PO NUM 310851
08/10/2020	835668	Gillig Corporation	Transit	\$ 170.82	40716152 PO NUM 310851
08/10/2020	835669	Good Earth Works	Park District 1	\$ 69,214.36	WO 20-19 North Park Irrigation System Replacement2
08/10/2020	835672	Graybar Electric	Transit	\$ 5,772.50	LED lights for METroplex
08/10/2020	835673	Great West Eng	Solid Waste	\$ 6,202.80	WO 19-19 Landfill Cells 3&4 Partial Closure; 21996 Pmt 13
08/10/2020	835673	Great West Eng	Solid Waste	\$ 5,733.50	WO 20-23 Solid Waste Container Storage Facility; 21997 Pmt 4
08/10/2020	835676	Hardrives Const	Gas Tax	\$ 23,742.80	WO 20-03 Overlay/Chipseal; Pmt 2
08/10/2020	835676	Hardrives Const	Gax Tax	\$ 114,296.76	WO 20-03 Overlay/Chipseal
08/10/2020	835677	Hawkins	General	\$ 3,571.48	chemicals for pools
08/10/2020	835678	HDR	Solid Waste	\$ 85,688.80	WO 17-12 Landfill Drop-off Facility; 1200281712 Pmt 36
08/10/2020	835678	HDR	Solid Waste	\$ 1,849.80	WO 20-07 Solid Waste CNG Station Expansion; 1200281770/5
08/10/2020	835678	HDR	Tax Incrmnt N 27	\$ 1,808.75	WO 20-42 N 29th and N 30th Two Way Conversion; 1200281775 Pmt 4
08/10/2020	835678	HDR	Wastewater	\$ 83,872.02	WO 14-11 WWTP Nutrient Upgrade Expansion & Improvements
08/10/2020	835678	HDR	Wastewater	\$ 88,679.25	WO 19-21 WRF Influent Lift Station; 1200281552/13
08/10/2020	835678	HDR	Wastewater	\$ 8,264.35	WO 20-11 Lloyd Mangrum & Lake Hills Lift Station Rehab
08/10/2020	835678	HDR	Wastewater	\$ 7,521.07	WO 20-36 WRF Solids Handling Modifications; 1200281554/2
08/10/2020	835678	HDR	Water	\$ 28,951.97	WO 15-35 Water Treatment Plant Valve Replacement; 1200281550/23
08/10/2020	835678	HDR	Water	\$ 591.04	WO 18-22 Leavens Reservoir Expansion & Zone 1 Improvements
08/10/2020	835678	HDR	Water	\$ 2,936.61	WO 18-23 Water Master Plan Update; 1200281551/18
08/10/2020	835678	HDR	Water	\$ 74,980.05	WO 19-12 West End Reservoir
08/10/2020	835678	HDR	Water	\$ 155,013.26	WO 19-12 West End Reservoir; 1200282006/15
08/10/2020	835678	HDR	Water	\$ 11,661.00	WO 20-08 Low Service Pump Station NO. 1 Backup Generator
08/10/2020	835678	HDR	Water	\$ 8,047.36	WO 20-29 Leavens Pump Station Electrical; 1200281550/23
08/10/2020	835679	HGFA Architects	Ballpark Donate	\$ 16,540.00	architectural services for Dehler Park
08/10/2020	835681	InfoSend	P.W. Admin	\$ 11,872.39	172615; MONTHLY STATEMENT PRINTING AND MAILING
08/10/2020	835681	InfoSend	P.W. Admin	\$ 3,452.19	172615; MONTHLY STATEMENT PRINTING AND MAILING
08/10/2020	835684	Jacobs Eng Group	Wastewater	\$ 4,981.00	Fats, Oils & Grease (FOG) Receiving & Capacity Study for WRF
08/10/2020	835691	Kadrmass Lee & Jackson	Arterial Streets	\$ 9,710.00	WO 20-15 Wicks Lane Improvements Project
08/10/2020	835691	Kadrmass Lee & Jackson	Water	\$ 27,055.00	WO 19-01 South Side Triangle Water Main Replacement

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08/10/2020	835694	KLE Construction	Solid Waste	\$ 410,851.35	WO 19-19 Phase 3 Partial Landfill Closure; 3 WO1919 KLE
08/10/2020	835694	KLE Construction	Solid Waste	\$ 39,199.05	WO 20-05 Billings Landfill Road Rehabilitation; Pmt 1
08/10/2020	835695	Knife River	Arterial Streets	\$ 52,353.17	Wo 20-03 Contract #2 City Overlay; 1 WO2003 #2 KnifeRvr
08/10/2020	835695	Knife River	Arterial Streets	\$ 4,950.00	WO1705 Modand Rd& Daniel St Signal Improvement
08/10/2020	835695	Knife River	Gas Tax	\$ 173,324.57	Wo 20-03 Contract #2 City Overlay; 1 WO2003 #2 KnifeRvr
08/10/2020	835695	Knife River	Gax Tax	\$ 282,605.45	Wo 20-03 Contract #2 City Overlay; 1 WO2003 #2 KnifeRvr
08/10/2020	835695	Knife River	Storm Sewer	\$ 44.43	WO1705 Modand Rd& Daniel St Signal Improvement
08/10/2020	835695	Knife River	Street/Traffic	\$ 458.85	inv#695993 asphalt
08/10/2020	835695	Knife River	Street/Traffic	\$ 1,143.99	inv#696382 asphalt
08/10/2020	835695	Knife River	Street/Traffic	\$ 1,346.34	inv#696916 asphalt
08/10/2020	835695	Knife River	Street/Traffic	\$ 186.35	inv#697226 1 1/2" crushed base
08/10/2020	835695	Knife River	Street/Traffic	\$ 672.03	inv#697258 asphalt
08/10/2020	835695	Knife River	Street/Traffic	\$ 253.55	inv#697980 1 1/2" crushed base
08/10/2020	835695	Knife River	Street/Traffic	\$ 38.23	inv#697981 3/4" crushed base
08/10/2020	835695	Knife River	Street/Traffic	\$ 1,805.19	inv#698008 asphalt
08/10/2020	835695	Knife River	Street/Traffic	\$ 791.16	inv#698227 asphalt
08/10/2020	835695	Knife River	Tax Incrmnt E	\$ 9,133.59	WO 18-06 EBURD 10th to 13th Infrastructure; 8F WO1806 KnifeRiver
08/10/2020	835697	L N Curtis & Sons	Airport	\$ 5,895.00	Invoice #INV407254. Airfield Firefighting Foam Restocking
08/10/2020	835700	Livingston Auto Center	Capital Replace	\$ 50,144.00	(2)-2019 1500 CLASSIC ST QUAD CAB 4x4- BLACK
08/10/2020	835705	MES-NW	Public Safety	\$ 2,088.00	AV3000HT (M) KVLR W/L BRKT #201215-08
08/10/2020	835705	MES-NW	Public Safety	\$ 690.00	BATTERY PCB ASSY, 2007 SENSOR, #200455-02
08/10/2020	835705	MES-NW	Public Safety	\$ 18.00	ESTIMATE SHIPPING
08/10/2020	835705	MES-NW	Public Safety	\$ 30.00	PACKING, PREFORMED #200923-006
08/10/2020	835705	MES-NW	Public Safety	\$ 290.00	SEAT #31002046
08/10/2020	835705	MES-NW	Public Safety	\$ 174.00	X3 CONSOLE GAUGE 5500 1/3 #201112-13
08/10/2020	835711	Morrison Maierle	Wastewater	\$ 5,068.45	WO 20-14 Wastewater Master Plan Update
08/10/2020	835711	Morrison Maierle	Water	\$ 5,523.00	WO 20-40 Walter Pump Station Generator; 205012 Pmt 4
08/10/2020	835711	Morrison Maierle	Water	\$ 11,216.48	WO1815 Voelker Pump Station Improvements; 205009 Pmt 17
08/10/2020	835713	MT Waterworks	Water	\$ 213.20	1" COMPRESSION COUPLING SLIP
08/10/2020	835713	MT Waterworks	Water	\$ 1,186.00	1" EXTENDED CURB VALVE 10" EXT P/N: 76104REPQ1
08/10/2020	835713	MT Waterworks	Water	\$ 487.72	12" X 15" SH CI-FC REPAIR CLAMP - F1-1350 X 15-SH
08/10/2020	835713	MT Waterworks	Water	\$ 315.42	24" POLYWRAP .008 MIL - PIPE WRAP (1881684)
08/10/2020	835713	MT Waterworks	Water	\$ 443.40	3/4" COPPER PIPE 3 CURB BOXES
08/10/2020	835713	MT Waterworks	Water	\$ 877.36	3/4" EXTENDED CURB VALVE - 10" EXTENSION
08/10/2020	835713	MT Waterworks	Water	\$ 293.40	3/4" SOFT COPPER PIPE - TYPE K
08/10/2020	835713	MT Waterworks	Water	\$ 525.00	8" HYMAX COUPLING - 8.54-9.84 (20000984260)
08/10/2020	835713	MT Waterworks	Water	\$ 270.00	AERVOE BLUE MARKING PAINT - #03621
08/10/2020	835713	MT Waterworks	Water	\$ 161.40	HYDRANT PARTS FOR HYDRANT BY CRUSH PILE
08/10/2020	835713	MT Waterworks	Water	\$ 521.60	PIPE BURSTING - 3/4" COMPRESSION COUPLING
08/10/2020	835713	MT Waterworks	Water	\$ 1,249.44	PIPE BURSTING - 8" X 3/4" TAPPING SADDLE P/N: 3895834
08/10/2020	835713	MT Waterworks	Water	\$ 1,067.94	PIPE BURSTING 3/4" CORP - 74701BQ34 P/N: 74701BQ34

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08/10/2020	835714	Musol Limited	Wastewater	\$ 4,860.20	WRF POS CHEMICALS
08/10/2020	835715	Napa Auto Parts	Transit	\$ 179.00	3977-00-222283
08/10/2020	835715	Napa Auto Parts	Transit	\$ 99.30	3977-00-222283
08/10/2020	835715	Napa Auto Parts	Transit	\$ 75.19	3977-00-222283 PO NUM 310854
08/10/2020	835715	Napa Auto Parts	Transit	\$ 23.99	Plasma cutter, cart & drill bit for shop
08/10/2020	835715	Napa Auto Parts	Transit	\$ 989.78	Plasma cutter, cart & drill bit for shop
08/10/2020	835715	Napa Auto Parts	Transit	\$ 169.20	PM Service Cart
08/10/2020	835715	Napa Auto Parts	Transit	\$ 768.38	PM Service Cart
08/10/2020	835715	Napa Auto Parts	Transit	\$ 11.98	PM Service Cart
08/10/2020	835715	Napa Auto Parts	Transit	\$ 271.98	PM Service Cart
08/10/2020	835718	NorthWestern Energy	Airport	\$ 282.69	0712535-4. Employee Parking. July 2020
08/10/2020	835718	NorthWestern Energy	General	\$ 63.13	0712539-6
08/10/2020	835718	NorthWestern Energy	General	\$ 1,798.28	0720841-6
08/10/2020	835718	NorthWestern Energy	General	\$ 7.70	1635289-0
08/10/2020	835718	NorthWestern Energy	General	\$ 53.37	1692666-9
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 226.82	0722256-5
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 40.48	0722277-1
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 1.16	0793134-8
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 61.22	0920801-8
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 383.76	1141284-8
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 6.05	1156527-2
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 1,865.14	1160780-1
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 5.80	1230066-1
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 7.71	1902257-3
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 17.69	3020837-5
08/10/2020	835718	NorthWestern Energy	Park District 1	\$ 5.80	3477233-5
08/10/2020	835718	NorthWestern Energy	Parks Maint	\$ 7.74	0723387-7
08/10/2020	835718	NorthWestern Energy	Parks Maint	\$ 49.59	0723392-7
08/10/2020	835718	NorthWestern Energy	Parks Maint	\$ 1.22	0971824-8
08/10/2020	835718	NorthWestern Energy	Parks Maint	\$ 0.99	1312707-1
08/10/2020	835718	NorthWestern Energy	Parks Maint	\$ 6.69	1564209-3
08/10/2020	835718	NorthWestern Energy	Public Safety	\$ 421.03	0100477-9 FIRE6: ELECTRICAL SERVICE
08/10/2020	835718	NorthWestern Energy	Radio	\$ 194.10	1006915-1
08/10/2020	835718	NorthWestern Energy	Street/Traffic	\$ 23.42	1738989-1
08/10/2020	835718	NorthWestern Energy	Street/Traffic	\$ 1.80	1797828-9
08/10/2020	835718	NorthWestern Energy	Street/Traffic	\$ 7.06	2047000-1
08/10/2020	835718	NorthWestern Energy	Street/Traffic	\$ 7.44	2047011-8
08/10/2020	835718	NorthWestern Energy	Street/Traffic	\$ 7.81	2047018-3
08/10/2020	835718	NorthWestern Energy	Street/Traffic	\$ 24.82	3660075-7
08/10/2020	835718	NorthWestern Energy	Wastewater	\$ -	0723383-6
08/10/2020	835718	NorthWestern Energy	Wastewater	\$ 354.91	0723878-5

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/10/2020	835718	NorthWestern Energy	Wastewater	\$ 7.71	1704025-4
08/10/2020	835718	NorthWestern Energy	Wastewater	\$ 76.11	1704030-4
08/10/2020	835718	NorthWestern Energy	Wastewater	\$ 2,518.32	LS0007 5 MILE CREEK L.S. JULY 2020
08/10/2020	835718	NorthWestern Energy	Water	\$ 1,953.49	0100478-7
08/10/2020	835718	NorthWestern Energy	Water	\$ 9.54	0722249-0
08/10/2020	835718	NorthWestern Energy	Water	\$ 6,069.36	0722270-6
08/10/2020	835719	Ozark Materials	Street/Traffic	\$ 2,397.60	2 pallets white 5 gallon buckets
08/10/2020	835719	Ozark Materials	Street/Traffic	\$ 13,117.50	5 totes white paint
08/10/2020	835719	Ozark Materials	Street/Traffic	\$ 13,392.50	5 totes yellow paint
08/10/2020	835723	PeopleReady	Solid Waste	\$ 2,223.60	Paper pickers for the Landfill
08/10/2020	835723	PeopleReady	Solid Waste	\$ 2,112.42	Paper pickers for the Landfill
08/10/2020	835729	Qal-Tek Associates	Fire Grants	\$ 468.46	PN#9940, ADJUSTABLE SOAP INJECTOR
08/10/2020	835729	Qal-Tek Associates	Fire Grants	\$ 4,795.00	PORTABLE DIESEL WATER HEATER / HAZMAT MASS DECON
08/10/2020	835729	Qal-Tek Associates	Fire Grants	\$ 1,098.25	SHIPPING
08/10/2020	835729	Qal-Tek Associates	Fire Grants	\$ 399.30	SUPPLY HOSE 100FT, RED, 3/4" WITH 3/4" GHT CONNECTION
08/10/2020	835730	RDO Equipment	Solid Waste	\$ 18.88	Bolts and washers for the Landfill
08/10/2020	835730	RDO Equipment	Solid Waste	\$ 1,081.62	Filters for the Landfill
08/10/2020	835730	RDO Equipment	Solid Waste	\$ 3,303.09	Filters for the Landfill
08/10/2020	835730	RDO Equipment	Solid Waste	\$ 462.00	Oil for the Landfill
08/10/2020	835735	Routeware	Solid Waste	\$ 842.70	Out of warranty repairs on the tablets for Solid Waste
08/10/2020	835735	Routeware	Solid Waste	\$ 857.70	Out of warranty repairs on the tablets for Solid Waste
08/10/2020	835735	Routeware	Solid Waste	\$ 857.70	Out of warranty repairs on the tablets for Solid Waste
08/10/2020	835740	Sanderson Stewart	Tax Incrmnt S	\$ 3,266.09	WO 19-22 King Ave. E (Orchard to Jackson)
08/10/2020	835740	Sanderson Stewart	Tax Incrmnt S	\$ 14,681.25	WO 19-22 King Ave. E (Orchard to Jackson)RetRel 1
08/10/2020	835740	Sanderson Stewart	Water	\$ 133,853.84	WO 19-01 Water/Sewer Replacement Project; 48237 Pmt 19
08/10/2020	835740	Sanderson Stewart	Water	\$ 98,833.94	WO 19-01 Water/Sewer Replacement Project; 48449/20
08/10/2020	835745	Sletten Construction	Wastewater	\$ 151,656.12	WO 14-11 Water Reclamation Facility Nutrient: Pmt 38
08/10/2020	835749	Steiner Thuesen	Park District 1	\$ 2,631.40	WO 20-19 North Park Irrigation System Replacement
08/10/2020	835761	Titan Machinery	Street/Traffic	\$ 2,940.00	inv#14307048 brooms for sweepers
08/10/2020	835762	Town & Country Supply	Fleet	\$ 5,830.66	410275 PO NUM 310845
08/10/2020	835762	Town & Country Supply	Fleet	\$ 5,305.29	410280 PO NUM 310845
08/10/2020	835762	Town & Country Supply	Transit	\$ 3,470.60	409973 PO NUM 310857
08/10/2020	835762	Town & Country Supply	Water	\$ 255.10	NONSTOCKING ITEMS-P.U.D.
08/10/2020	835762	Town & Country Supply	Water	\$ 11,415.76	WATER PARTS AND SUPPLIES PO NUM 310709
08/10/2020	835763	TPG Pressure	Water	\$ 54,218.00	36" PCCP PIPE REPAIR MATERIALS FOR 2 LEAKS
08/10/2020	835771	Western Water Consult	SID Const	\$ 5,140.80	SID 14-13 Winged Foot Road and Greenbriar Road; 200910003/3
08/10/2020	835772	Wharton Asphalt	Gas Tax	\$ 69,170.07	WO 19-03 City Digouts
08/10/2020	835775	Winkler Excavating	Water	\$ 4,497.35	WO 20-32 Water Treatment Plant Sediment Hauling
08/10/2020	835776	Yellowstone County	General	\$ 6,276.00	FY 21 YC Tech Fee
08/10/2020	835777	Yellowstone Electric	Arterial Streets	\$ 38,069.35	WO 19-33 Grand Avenue & Virginia Lane Traffic Signal
08/10/2020	835777	Yellowstone Electric	Arterial Streets	\$ 162,795.56	WO 20-09 24th St. W. & Oveland Ave Traffic Signal Improvements

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Payment of Claims for week of August 17, 2020

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of \$5,465,029.00 have been audited and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. City check Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.) Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the Department Director or designee must perform an initial review and approval of the purchase. The number of approvals within the Department can vary based upon the size of the Department, but no less than one approver within each Department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

- No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

Council Memo wk of 08172020

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/17/2020	835780	360 Office Solutions	Public Safety	\$ -	423604-0: CHAIR REPAIR (TYRONE MORGAN)
08/17/2020	835780	361 Office Solutions	Public Safety	\$ 74.99	433577-0: HP970 BLACK TONER (PATRICK)
08/17/2020	835780	362 Office Solutions	Public Safety	\$ 116.82	437097-0 SEALING TAPE, POST IT NOTES, PACKAGING TAPE
08/17/2020	835780	363 Office Solutions	Public Safety	\$ 415.98	440537-0 HP 508A TONER (FIRE PREVENTION BUREAU)
08/17/2020	835780	364 Office Solutions	Public Safety	\$ 27.55	435498-0 DRYERASE MARKERS, K-CUP ORGANIZER
08/17/2020	835780	365 Office Solutions	Public Safety	\$ 26.04	435498-0 DRYERASE MARKERS, K-CUP ORGANIZER
08/17/2020	835780	366 Office Solutions	Public Safety	\$ 488.14	433577-1: FIRE 1/BC HP 202X COLOR TONER
08/17/2020	835780	367 Office Solutions	Public Safety	\$ 35,869.23	Order per attached Quote. Shelving at the Evidence Building.
08/17/2020	835780	368 Office Solutions	Public Safety	\$ 402.00	IGNITION 2 TASK MID-BACK CHAIR
08/17/2020	835787	AirSide Solutions	Airport	\$ 38,962.69	Airfield Lighting Computer System Equipment Upgrade
08/17/2020	835792	Aquatic Renovations	Park Dist 1	\$ 18,581.06	South pool liner replacment-1% tax taken out-payment #1
08/17/2020	835796	Askin Construction	Park Dist 1	\$ 10,760.20	WO 20-03 Overlay/Chip Seal
08/17/2020	835797	AVI Systems Inc	Library	\$ 18,310.44	Community Room technology upgrade
08/17/2020	835799	Big Sky Linen & Uniform	Street/Traffic	\$ 1,224.50	a/c#2300-00001 clothing rental for month july
08/17/2020	835799	Big Sky Linen & Uniform	Solid Waste	\$ 1,105.67	Uniform laundering for the Landfill
08/17/2020	835799	Big Sky Linen & Uniform	Solid Waste	\$ 1,343.85	Uniform laundering for Solid Waste
08/17/2020	835804	Bison Motor Company	Capital Replace	\$ 35,961.88	2020 Police Interceptor Utility AWD Base (K8A)
08/17/2020	835804	Bison Motor Company	Capital Replace	\$ 179,809.40	11- Police Utility Vehicles Dark blue w/dark grey interior.
08/17/2020	835806	Brenntag Pacific Inc	Wastewater	\$ 9,703.00	BPI67470; CHEMICALS
08/17/2020	835811	Business Tax Section	Tax Incrmnt E	\$ 374.00	WO 18-06 EBURD 10th to 13th, Retainage Release
08/17/2020	835811	Business Tax Section	Wastewater	\$ 57.33	WO 18-06 EBURD 10th to 13th, Retainage Release
08/17/2020	835811	Business Tax Section	Park Dist 1	\$ 108.68	WO 20-03 Overlay/Chip Seal
08/17/2020	835811	Business Tax Section	Gas Tax	\$ 264.09	WO 19-03 City Digouts
08/17/2020	835811	Business Tax Section	Gas Tax	\$ 182.68	WO 19-03 City Digouts
08/17/2020	835811	Business Tax Section	Park Dist 1	\$ 187.69	South pool liner - Renosys
08/17/2020	835811	Business Tax Section	Library	\$ 184.95	Community Room technology upgrade
08/17/2020	835811	Business Tax Section	Solid Waste	\$ 2,036.60	WO 20-05 Billings Landfill Road Rehabilitation; Pmt 2
08/17/2020	835811	Business Tax Section	Solid Waste	\$ 7,848.04	WO 17-12 Landfill Reconfiguration; Pmt 17
08/17/2020	835811	Business Tax Section	Airport	\$ 393.56	Airfield Lighting Computer System Equipment Upgrade
08/17/2020	835811	Business Tax Section	Gas Tax	\$ 923.74	WO 20-04 2020 ADA Ramp Replacement Project; Pmt 1
08/17/2020	835811	Business Tax Section	Wastewater	\$ 30,706.86	WO 14-11 Water Reclamation Facility Nutrient Upgrade
08/17/2020	835811	Business Tax Section	Solid Waste	\$ 478.62	WO 18-32 Landfill Slope Stability; Pmt 1
08/17/2020	835811	Business Tax Section	Park Dist 1	\$ 1,010.23	WO 20-19 North Park Irrigation System Replacement; Pmt 3
08/17/2020	835825	Cummins Rocky Mt	Transit	\$ 4,961.55	38-30600
08/17/2020	835825	Cummins Rocky Mt	Solid Waste	\$ 309.72	30788
08/17/2020	835825	Cummins Rocky Mt	Solid Waste	\$ 1,232.50	30700
08/17/2020	835825	Cummins Rocky Mt	Fleet	\$ 473.34	30733 PO NUM 310886
08/17/2020	835825	Cummins Rocky Mt	Fleet	\$ 500.40	30708 PO NUM 310886
08/17/2020	835826	Dan Hart Patrol Service	Solid Waste	\$ 47,383.58	WO 18-32 Landfill Slope Stability; Pmt 1
08/17/2020	835829	Dell Computer L P	IT Resources	\$ (980.24)	Credit for desktop ordered but not delivered -IT Joyce
08/17/2020	835829	Dell Computer L P	IT Resources	\$ 6,656.27	HR -5 24"monitors, 2 docks, 5 5510 laptops

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/17/2020	835829	Dell Computer L P	IT Resources	\$ 5,290.92	PW -4-5510 laptops, 2 24" monitors, 4 keyboard/mice, 3 docks
08/17/2020	835829	Dell Computer L P	Transit	\$ 898.44	Qty.6 24" Monitors _MET
08/17/2020	835829	Dell Computer L P	General	\$ 299.48	2-24" Monitors- New Legal position
08/17/2020	835829	Dell Computer L P	Public Safety	\$ 1,802.40	Precision 7740 i7 processor, 16GB, 256GB laptop -Evidence
08/17/2020	835829	Dell Computer L P	IT Resources	\$ 6,096.72	Planning/ Building 5 5510 laptops, 4 24" monitor, 4 keyboard/mice
08/17/2020	835829	Dell Computer L P	IT Resources	\$ 1,987.72	1 ultrasharp 34" curved, 4 keyboard/mice, 3 24" monitor
08/17/2020	835829	Dell Computer L P	Park Dist 1	\$ 1,488.58	Dell 5501 15.5" NVIDIA Grapghic, i7, 16GB, 256GB
08/17/2020	835829	Dell Computer L P	Park Dist 1	\$ 2,504.06	Dell 5501 15.5" NVIDIA Grapghic, i7, 16GB, 256GB
08/17/2020	835829	Dell Computer L P	IT Resources	\$ 189.56	Finance -Docking Stations
08/17/2020	835829	Dell Computer L P	IT Resources	\$ 7,695.28	IT- 4-5511 laptops, 9-24" monitors, 10-keyboard/mice, 4-Docks
08/17/2020	835833	EBSCO Industries	Library	\$ 5,108.00	1000133978-1 Academic Search Elite renewal
08/17/2020	835837	Endress & Hauser	Wastewater	\$ 1,470.26	6002150864; LS 0006
08/17/2020	835837	Endress & Hauser	Wastewater	\$ 2,445.67	6002150865; LS 0006
08/17/2020	835839	Enterprise Rent-A-Car	PD Program	\$ 50,000.00	Lease Cars for July 1 2020 - June 30 2021.
08/17/2020	835841	Executive Cleaning	Public Safety	\$ 124.98	COVID19: expanded janitorial clean: restrooms & breakroom
08/17/2020	835841	Executive Cleaning	Public Safety	\$ 800.00	Janitorial Full Clean
08/17/2020	835841	Executive Cleaning	Library	\$ 285.00	67330 Help while Freeman and Danks were in boiler class
08/17/2020	835841	Executive Cleaning	Facilities	\$ 2,132.17	Inv. #67486 July 2020 Cleaning
08/17/2020	835847	First Montana Title	CDBG	\$ 15,000.00	FTHB Benjamin Saunders 3295 Granger Ave E #15
08/17/2020	835848	Gallagher Benefit Services	Health Ins Fund	\$ 6,250.00	Inv. 207537
08/17/2020	835852	Good Earth Works	Park Dist 1	\$ 100,013.00	WO 20-19 North Park Irrigation System Replacement; Pmt 3
08/17/2020	835855	Great West Eng	Solid Waste	\$ 6,191.75	WO 20-23 Solid Waste Container Storage Facility; 22098 Pmt 5
08/17/2020	835856	Guardian Security	Library	\$ 14,106.40	582 July 2020
08/17/2020	835862	HDR, Inc.	Water	\$ 11,706.02	WO 18-22 Leavens Reservoir Expansion & Zone 1 Improve
08/17/2020	835862	HDR, Inc.	Water	\$ 17,613.20	WO 20-29 Leavens Pump Station Electrical
08/17/2020	835862	HDR, Inc.	Water	\$ 8,940.20	WO 18-23 Water Master Plan Update; 1200275438 Pmt 17
08/17/2020	835862	HDR, Inc.	Wastewater	\$ 20,010.99	YELLOWSTONE RIVER SAMPLING & ANALYSIS PLAN
08/17/2020	835862	HDR, Inc.	Water	\$ 853.16	WO 15-35 Water Treatment Plant Valve Replacement
08/17/2020	835862	HDR, Inc.	Wastewater	\$ 10,144.94	WO 20-33 Public Works GIS Services
08/17/2020	835862	HDR, Inc.	Street/Traffic	\$ 6,086.97	WO 20-33 Public Works GIS Services
08/17/2020	835862	HDR, Inc.	Solid Waste	\$ 4,057.98	WO 20-33 Public Works GIS Services
08/17/2020	835862	HDR, Inc.	Light Maint	\$ 2,028.99	WO 20-33 Public Works GIS Services
08/17/2020	835862	HDR, Inc.	Water	\$ 10,144.94	WO 20-33 Public Works GIS Services
08/17/2020	835862	HDR, Inc.	Storm Sewer	\$ 8,115.96	WO 20-33 Public Works GIS Services; 1200281247 Pmt 6
08/17/2020	835868	Iaff	Payroll Clearing	\$ 5,063.88	Payroll Summary
08/17/2020	835870	InfoSend Inc	P.W. Admin	\$ 12,492.77	175619; MONTHLY STATEMENT PRINTING AND MAILING
08/17/2020	835870	InfoSend Inc	P.W. Admin	\$ 3,161.22	175619; MONTHLY STATEMENT PRINTING AND MAILING
08/17/2020	835877	J & J Concrete Inc.	Gas Tax	\$ 91,450.19	WO 20-04 2020 ADA Ramp Replacement Project; Pmt 1
08/17/2020	835880	JC Billion Inc	Public Safety	\$ 21,903.00	2020 Nissan Altima for detectives
08/17/2020	835882	Kadrmass Lee & Jackson	Water	\$ 9,102.20	WO 19-01 South Side Triangle Water Main Replacement
08/17/2020	835890	KLE Construction LLC	Solid Waste	\$ 201,623.40	WO 20-05 Billings Landfill Road Rehabilitation; Pmt 2

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/17/2020	835891	Knife River	Street/Traffic	\$ 2,401.41	inv#699352 asphalt
08/17/2020	835891	Knife River	Street/Traffic	\$ 397.29	inv#699761 asphalt
08/17/2020	835891	Knife River	Wastewater	\$ 5,675.78	WO 18-06 EBURD 10th -13th; Retainage Release
08/17/2020	835891	Knife River	Tax Incrmnt E	\$ 37,026.78	WO 18-06 EBURD 10th -13th; Retainage Release
08/17/2020	835891	Knife River	Street/Traffic	\$ 4,672.86	inv#699187 asphalt
08/17/2020	835891	Knife River	Street/Traffic	\$ 3,592.71	inv#699053 asphalt
08/17/2020	835891	Knife River	Street/Traffic	\$ 798.57	inv#699608 asphalt
08/17/2020	835892	KTVQ Communication	P.W. Admin	\$ 5,000.00	All-inclusive strategic planning
08/17/2020	835892	KTVQ Communication	P.W. Admin	\$ 1,650.00	All-inclusive strategic planning
08/17/2020	835892	KTVQ Communication	P.W. Admin	\$ 4,575.00	All-inclusive strategic planning
08/17/2020	835894	L N Curtis and Sons	Public Safety	\$ 3,875.00	FIRE6: BH-20-B BLOWHARD PPV FAN W/BATTERY
08/17/2020	835901	Mailing Technical Service	Central Service	\$ 7,979.66	Mail Service July 2020
08/17/2020	835908	Montana CSED	Payroll Clearing	\$ 2,566.65	Payroll Summary
08/17/2020	835912	MT Municipal Interlocal Authority	Property Ins	\$ 63,140.74	Inv. 720001
08/17/2020	835916	Montana State Fireman	Payroll Clearing	\$ 4,391.13	Payroll Summary
08/17/2020	835918	Morrison Maierle	Airport	\$ 1,633.49	Land Acquisition Phase I - Federal Share
08/17/2020	835918	Morrison Maierle	Airport	\$ 1,133.67	AIP-62 Terminal Expansion Project Eng- CA - Local Share
08/17/2020	835918	Morrison Maierle	Airport	\$ 959.07	AIP-62 Terminal Expansion Project Eng- CA - Note Eligible
08/17/2020	835918	Morrison Maierle	Airport	\$ 10,203.03	AIP-62 Terminal Expansion Project Eng- CA - Federal Share
08/17/2020	835918	Morrison Maierle	Airport	\$ 1,833.86	Land Acquisition-COS 2037 Tracts 9 ,1 and 12 - Federal Share
08/17/2020	835918	Morrison Maierle	Airport	\$ 83,408.85	AIP 60 Terminal Expansion-Final Design Phase- Federal Share
08/17/2020	835918	Morrison Maierle	Airport	\$ 17,107.96	AIP 60 Terminal Expansion-Final Design Phase-Local Share
08/17/2020	835919	MPPA	Payroll Clearing	\$ 3,549.70	Payroll Summary
08/17/2020	835921	MT Waterworks	Water	\$ 339.00	32614;1" COPPER PIPE
08/17/2020	835921	MT Waterworks	Water	\$ (339.00)	mischarged for 3/4" copper pipe
08/17/2020	835921	MT Waterworks	Water	\$ 671.68	12"X20" SH CI-FC REPAIR CLAMP
08/17/2020	835921	MT Waterworks	Water	\$ 455.66	32716; COPPER TUBE BALL VALVE
08/17/2020	835921	MT Waterworks	Water	\$ 1,420.08	PIPE BURSTING - 8" X 3/4" TAPPING SADDLE
08/17/2020	835921	MT Waterworks	Water	\$ 711.96	PIPE BURSTING 3/4" CORP
08/17/2020	835921	MT Waterworks	Water	\$ 335.80	3/4" COMPRESSION COUPLING
08/17/2020	835921	MT Waterworks	Water	\$ 8,400.00	3/4" METER LOOPS AKA YOKE
08/17/2020	835921	MT Waterworks	Water	\$ 293.40	32682; 3/4" COPPER PIPE
08/17/2020	835922	Napa Auto Parts	Transit	\$ 718.00	Dial caliper, air tool lubricant,fuel injector pressure tester
08/17/2020	835922	Napa Auto Parts	Transit	\$ 42.52	Dial caliper, air tool lubricant,fuel injector pressure tester
08/17/2020	835922	Napa Auto Parts	Public Safety	\$ 13.50	WIPER BLADES, BRUSH 1 (4083)
08/17/2020	835922	Napa Auto Parts	Fleet	\$ 7,899.00	Invoice # 223465 Shop Tire Machine
08/17/2020	835922	Napa Auto Parts	Transit	\$ 13.23	3977-00-225297
08/17/2020	835922	Napa Auto Parts	Transit	\$ 9.56	3977-00-225266
08/17/2020	835922	Napa Auto Parts	Transit	\$ 68.12	3977-00-225297 PO NUM 310877
08/17/2020	835922	Napa Auto Parts	Transit	\$ 207.14	3977-00-224247
08/17/2020	835922	Napa Auto Parts	Transit	\$ 40.11	3977-00-224656 PO NUM 310869

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/17/2020	835922	Napa Auto Parts	Transit	\$ 18.72	3977-00-224404 PO NUM 310869
08/17/2020	835922	Napa Auto Parts	Transit	\$ (11.46)	3977-00-224675 PO NUM 310869
08/17/2020	835922	Napa Auto Parts	Transit	\$ 98.94	3977-00-224495
08/17/2020	835922	Napa Auto Parts	Transit	\$ 43.80	3977-00-224348 PO NUM 310869
08/17/2020	835922	Napa Auto Parts	Transit	\$ 273.84	3977-00-224425 PO NUM 310869
08/17/2020	835922	Napa Auto Parts	Transit	\$ 13.30	3977-00-224138
08/17/2020	835922	Napa Auto Parts	Transit	\$ 93.90	3977-00-224147 PO NUM 310869
08/17/2020	835922	Napa Auto Parts	Transit	\$ 18.40	3977-00-224347 PO NUM 310869
08/17/2020	835922	Napa Auto Parts	Transit	\$ 8.58	3977-00-223982
08/17/2020	835922	Napa Auto Parts	Transit	\$ 203.50	3977-00-224147
08/17/2020	835922	Napa Auto Parts	Transit	\$ 43.48	3977-00-224245
08/17/2020	835922	Napa Auto Parts	Transit	\$ 16.49	3977-00-224335
08/17/2020	835926	NorMont Equipment	Street/Traffic	\$ 1,620.50	inv#23283 gutter broom wires for sweepers
08/17/2020	835926	NorMont Equipment	Street/Traffic	\$ 1,873.00	inv#23283 emulsion for pothole patching machine
08/17/2020	835928	NorthWestern Energy	Public Safety	\$ 1,683.31	1183483-5
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 5.80	1242222-6
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 1.53	1265177-4
08/17/2020	835928	NorthWestern Energy	Building	\$ 19.49	1569631-3
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 7.71	2047010-0
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 7.71	2047017-5
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 16.05	0855404-0
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 39.92	1904944-4
08/17/2020	835928	NorthWestern Energy	Public Safety	\$ 8.19	0712532-1
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 6.69	0881455-0
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 146.19	1513796-1
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 109.31	1513800-1
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 7.32	1514388-6
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 1.70	2041362-1
08/17/2020	835928	NorthWestern Energy	Transit	\$ 257.40	0719225-5
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 44.55	0723885-0
08/17/2020	835928	NorthWestern Energy	Water	\$ 11.63	1867265-9
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 7.19	2047019-1
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 0.12	1029192-0
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 52.43	1045813-1
08/17/2020	835928	NorthWestern Energy	Water	\$ 41.05	1346673-5
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 37.84	3088038-9
08/17/2020	835928	NorthWestern Energy	General	\$ 5.80	3178260-0
08/17/2020	835928	NorthWestern Energy	Public Safety	\$ 411.65	0720817-6
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 18.72	0978917-3
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 0.96	3590004-2
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 35.33	3648861-7

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 8.20	1513802-7
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 14.15	1513804-3
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 46.46	0999807-1
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 5.80	1588262-4
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 1.32	1948667-9
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 5.41	2055817-7
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 71.87	0813489-2
08/17/2020	835928	NorthWestern Energy	Water	\$ 23.90	1160807-2
08/17/2020	835928	NorthWestern Energy	General	\$ 1,131.25	0712538-8
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 46.22	1941243-6
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 7.06	2047013-4
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 27.56	1045820-6
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 1.98	1849408-8
08/17/2020	835928	NorthWestern Energy	Street/Traffic	\$ 7.57	2047007-6
08/17/2020	835928	NorthWestern Energy	Transit	\$ 2,507.39	Electricity at METroplex 6/29/20to 7/28/20
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 683.37	1191404-1
08/17/2020	835928	NorthWestern Energy	Water	\$ 196.83	1142253-2
08/17/2020	835928	NorthWestern Energy	Airport	\$ 20.50	0712791-3. Gate 16. July 2020
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 8.13	0722862-0
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 5.92	0723025-3
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 7.74	0723386-9
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 4.02	0723391-9
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 6.67	0722272-2
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 5.92	0722284-7
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 17.48	0722808-3
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 316.56	0722995-8
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 12.97	0723053-5
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 5.92	0723395-0
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 127.42	0723884-3
08/17/2020	835928	NorthWestern Energy	Airport	\$ 19.23	0712797-0. Gate 9. July 2020
08/17/2020	835928	NorthWestern Energy	Airport	\$ 85.55	0719760-1. Gate 14. July 2020
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 5.92	0722280-5
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 5.92	0722281-3
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 18.20	0723065-9
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 16.51	0722259-9
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 210.16	0723879-3
08/17/2020	835928	NorthWestern Energy	Airport	\$ 6.83	0712813-5. Burn Pit. July 2020
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 17.48	0722279-7
08/17/2020	835928	NorthWestern Energy	Airport	\$ 17.48	0712534-7. Gate 16 Light. July 2020
08/17/2020	835928	NorthWestern Energy	Airport	\$ 19.35	0712795-4. Gate 17. July 2020
08/17/2020	835928	NorthWestern Energy	Airport	\$ 5.80	0712805-1. IP-10. July 2020

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 21.69	0723039-4
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 5.92	0723835-5
08/17/2020	835928	NorthWestern Energy	Wastewater	\$ 71.50	1175972-7 JULY 2020; MONTHLY SERVICE FEES
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 8.13	0722258-1
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 9.99	0722272-2
08/17/2020	835928	NorthWestern Energy	Airport	\$ 18.22	2114868-9. Runway Weather System. July 2020
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 8.97	0722852-1
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 5.92	0722253-2
08/17/2020	835928	NorthWestern Energy	Airport	\$ 20.37	0719762-7. Gate 13. July 2020
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 6.45	0722976-8
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 85.73	0723005-5
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 6.56	0723883-5
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 30.38	0722901-6
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 5.80	0723046-9
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 5.92	0723384-4
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 7.74	0723385-1
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 2.67	0723391-9
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 6.83	0723393-5
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 5.92	0723394-3
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 5.92	0723397-6
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 8.13	0723836-3
08/17/2020	835928	NorthWestern Energy	Airport	\$ 18.71	0719759-3. Gate 12. July 2020
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 24.22	0722273-0
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 13.83	0722274-8
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 114.16	0722275-5
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 5.92	0722283-9
08/17/2020	835928	NorthWestern Energy	Airport	\$ 20.63	0719761-9. Gate 15. July 2020
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 33.27	0722278-9
08/17/2020	835928	NorthWestern Energy	Airport	\$ 18.23	0720296-3. Gate 29. July 2020
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 21.36	0723049-3
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 18.20	0723064-2
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 5.92	0723396-8
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 5.92	0723840-5
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 7.74	0723388-5
08/17/2020	835928	NorthWestern Energy	Parks Maint	\$ 5.92	0723398-4
08/17/2020	835928	NorthWestern Energy	Park Dist 1	\$ 18.20	0723887-6
08/17/2020	835928	NorthWestern Energy	Wastewater	\$ 116.95	Electricity for EA August
08/17/2020	835932	Orolia USA Inc	Wastewater	\$ 3,863.00	TIME SYNCRONIZING SYSTEM FOR WRF SERVERS
08/17/2020	835934	PayneWest Insurance	Property Ins	\$ 4,924.00	Inv. 277795 Public Employee Dishonesty premium
08/17/2020	835936	PeopleReady Inc	Solid Waste	\$ 1,704.76	Paper pickers for the Landfill
08/17/2020	835936	PeopleReady Inc	Solid Waste	\$ 2,223.60	Paper pickers for the Landfill

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/17/2020	835939	Perimeter Solutions	Public Safety	\$ 4,752.00	WD 881 FIRE FOAM, 5-GALLON CONTAINERS
08/17/2020	835940	Petty Cash CCSIU	PD Program	\$ 5,737.85	CCSIU Money request for August 2020 for PI/PE
08/17/2020	835943	Public Works-Administration	Water	\$ 1,560.00	147508981; ENGINEERING PERMITS 8/18/20
08/17/2020	835943	Public Works-Administration	Water	\$ 2,920.00	147508981; ENGINEERING PERMITS 8/18/20
08/17/2020	835952	Rocky Mountain Compost	Parks Maint	\$ 280.00	mulch for MT avenue project-18015
08/17/2020	835952	Rocky Mountain Compost	Parks Maint	\$ 280.00	mulch for MT avenue project - 18006
08/17/2020	835952	Rocky Mountain Compost	Parks Maint	\$ 160.00	mulch for MT Avenue - 17735
08/17/2020	835952	Rocky Mountain Compost	Park Dist 1	\$ 3,120.00	area 3 playground chips - 17600
08/17/2020	835953	Rocky Mt Health Network	Health Ins Fund	\$ 7,800.00	June 2020 Healthy Is
08/17/2020	835953	Rocky Mt Health Network	Health Ins Fund	\$ 7,800.00	Inv. 42962-1 July 2020 Healthy Is
08/17/2020	835953	Rocky Mt Health Network	Health Ins Fund	\$ 2,290.00	Inv. 42891 EAP August 2020
08/17/2020	835956	Schutz Foss Architects	Facilities	\$ 8,640.00	Police Evidence Expansion Final Design Services - Phase II
08/17/2020	835956	Schutz Foss Architects	Facilities	\$ 115.20	Reimbursable Expenses
08/17/2020	835956	Schutz Foss Architects	Facilities	\$ -	Amendment #1 Topographics Survey/Soil Geotech Testing
08/17/2020	835962	Sletten Construction	Wastewater	\$ 3,039,979.18	WO 14-11 Water Reclamation Facility Nutrient Upgrade
08/17/2020	835965	St V Occupational Health	Health Ins Fund	\$ 720.00	Invoice #57121
08/17/2020	835965	St V Occupational Health	Health Ins Fund	\$ 340.00	Invoice #57121
08/17/2020	835965	St V Occupational Health	General	\$ 2,810.00	Invoice #57121
08/17/2020	835965	St V Occupational Health	Airport	\$ 190.00	Invoice #57121
08/17/2020	835965	St V Occupational Health	Solid Waste	\$ 210.00	Invoice #57121
08/17/2020	835966	Steiner Thuesen PLLC	Rose pool Const	\$ 3,730.00	Centennial Park development
08/17/2020	835966	Steiner Thuesen PLLC	Park Dist 1	\$ 3,250.00	North Park Irrigation System Replacement
08/17/2020	835970	Swank Enterprises	Solid Waste	\$ 776,956.55	WO 17-12 Landfill Reconfiguration; Pmt 17
08/17/2020	835976	Town & Country Supply	Public Safety	\$ 581.60	410524 FIRE 1 - DIESEL
08/17/2020	835976	Town & Country Supply	Public Safety	\$ 468.52	410524 FIRE 1 - UNLEADED
08/17/2020	835976	Town & Country Supply	Public Safety	\$ 436.20	410522 FIRE 5 - DIESEL
08/17/2020	835976	Town & Country Supply	Public Safety	\$ 126.84	410257
08/17/2020	835976	Town & Country Supply	Fleet	\$ 15,548.66	410818 PO NUM 310879
08/17/2020	835976	Town & Country Supply	Transit	\$ 8,617.44	410811 PO NUM 310871
08/17/2020	835976	Town & Country Supply	Public Safety	\$ 363.50	410523 FIRE 3 - DIESEL DELIVERED
08/17/2020	835977	Tractor & Equipment	Solid Waste	\$ 1,032.18	BLWO0201841
08/17/2020	835977	Tractor & Equipment	Solid Waste	\$ 2,360.00	BLWO0201841
08/17/2020	835977	Tractor & Equipment	Street/Traffic	\$ 5,108.80	inv#BLCS0736542 extension for unit 1212
08/17/2020	835977	Tractor & Equipment	Solid Waste	\$ 2,267.22	Filters for the Landfill
08/17/2020	835983	Vaisala Inc	Airport	\$ 2,770.00	Invoice #301179189. Repair Wind Sensors
08/17/2020	835986	Western Systems	Street/Traffic	\$ 87.11	freight
08/17/2020	835986	Western Systems	Street/Traffic	\$ 2,250.68	lightbar with confirmation lights P/N#8530080115
08/17/2020	835986	Western Systems	Street/Traffic	\$ 312.00	pushbutton polara bulldog P/N 8530080160
08/17/2020	835986	Western Systems	Street/Traffic	\$ 154.66	top of pole mount 2-2.5 square P/N#8530080101
08/17/2020	835986	Western Systems	Street/Traffic	\$ 122.36	harness, 16ft, 2C 18 g fork terminals one end
08/17/2020	835986	Western Systems	Street/Traffic	\$ 101.34	push button sign P/N 8530080221

Check Date	Check#	Name	Fund Name	Amount	Item Desc
08/17/2020	835986	Western Systems	Street/Traffic	\$ 272.00	push button frame kit P?N#8530080241
08/17/2020	835986	Western Systems	Street/Traffic	\$ 3,256.00	solar engine (R920-e)RRFB unfinished P/N 8530080100
08/17/2020	835986	Western Systems	Street/Traffic	\$ 244.72	Harness, 16ft, EMS to light bar
08/17/2020	835987	Wharton Asphalt	Gas Tax	\$ 18,085.75	WO 19-03 City Digouts
08/17/2020	835987	Wharton Asphalt	Gas Tax	\$ 26,146.52	WO 19-03 City Digouts
08/17/2020	835989	Yellowstone County	Public Safety	\$ 3,100.00	YCDF invoice for July 2020 Jail boarders
08/17/2020	835990	Yellowstone County GIS	IT Resources	\$ 8,750.00	Yellowstone County GIS MOU Agreement
08/17/2020	835992	Yllwstn Valley An Shelter	Public Safety	\$ 22,855.58	contract 6-22-20/7-21-20
08/17/2020	835993	Zayo Group LLC	Phone System	\$ 2,569.46	Bill Account#026770-T1 Ethernet Connection

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Public Hearing - Ward Boundary Expansion Ordinance First Reading - Annexation 20-02

PRESENTED BY: Monica Plecker

Department: Planning & Community Services

Division: Planning

RECOMMENDATION

Staff recommends the City Council hold a public hearing and approve this ordinance on first reading, adding recently annexed property to Ward I.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

City election ward boundaries must be adjusted to conform to city limit amendments resulting from annexation of property into the City. Propriedad, LLC, submitted a petition to annex land they own at 1053 Lincoln Lane. The subject property is Tract F of Certificate of Survey No. 537, totaling approximately .475 gross acres. The City Council conditionally approved the annexation on July 27, 2020. Conditions required a Development Agreement to be executed within 6 months. City Council approved the Development Agreement on August 24, 2020. The Ward Boundary Ordinance is the final step in closing AN 20-02.

This annexation requires a change in the boundaries of Ward I. Two readings are required for this action. The first reading of the ordinance is tonight at this Council meeting, along with a public hearing, and the second reading is scheduled for September 28, 2020.

ALTERNATIVES

City Council may:

- Approve the ordinance modifying the boundary of Ward I, or;
- Not approve the ordinance. Disapproval will not modify the boundary of Ward I and will create a problem where property inside the City Limits is not within a City Ward.

FISCAL EFFECTS

There is no budget/financial impact from this action.

Attachments

Ward Boundary Ord

ORDINANCE NO. 20-_____

AN ORDINANCE OF THE CITY OF BILLINGS, AMENDING BILLINGS MUNICIPAL CODE, CHAPTER 11, ELECTIONS, IN PARTICULAR, SECTION 11-102(c), WARD BOUNDARIES; AND CHANGING THE WARD BOUNDARIES ESTABLISHED THEREIN BY ADDING CERTAIN NEWLY ANNEXED REAL PROPERTY TO WARD 1 PROVIDING FOR CERTIFICATION AND REPEALING OF ALL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. AMENDMENT. Pursuant to Billings Municipal Code, Section 11-102(c) and the State Law, Billings Municipal Code, Section 11-102(c) Ward Boundaries is hereby amended by adding to Ward 1 the following described real property:

A tract of land situated in the NE 1/4 and the SE1/4 of Section 27, T.1N., R.26E., P.M.M., Yellowstone County, Montana, more particularly described as:

Being Tract F of Certificate of Survey No. 537, Recorded September 23rd, 1952, under Document Number 496850, on file and of record in the office of the Yellowstone County Clerk & Recorder.

Including all adjacent Right-Of-Way of Lincoln Lane.

Containing 0.475 gross and 0.443 net acres more or less.

(# 20-02) See Exhibit "A" Attached

2. CERTIFICATION. Pursuant to M.C.A. Section 13-3-103, the above change and alteration is hereby certified to the election administrator by the City Council, and the City Administrator or his designee is hereby directed to certify the changes and alterations and to deliver a map showing the boundaries of the ward, the streets, avenues and alleys by name and the ward by number, to the election administrator not more than ten (10) days after the effective date of this ordinance.
3. REPEALER. All other ordinances, sections of the Billings Municipal Code and ordinances inconsistent herewith are hereby repealed.

PASSED by the City Council on the first reading this 14th day of September, 2020.

PASSED by the City Council on the second reading this 28th day of September, 2020.

THE CITY OF BILLINGS:

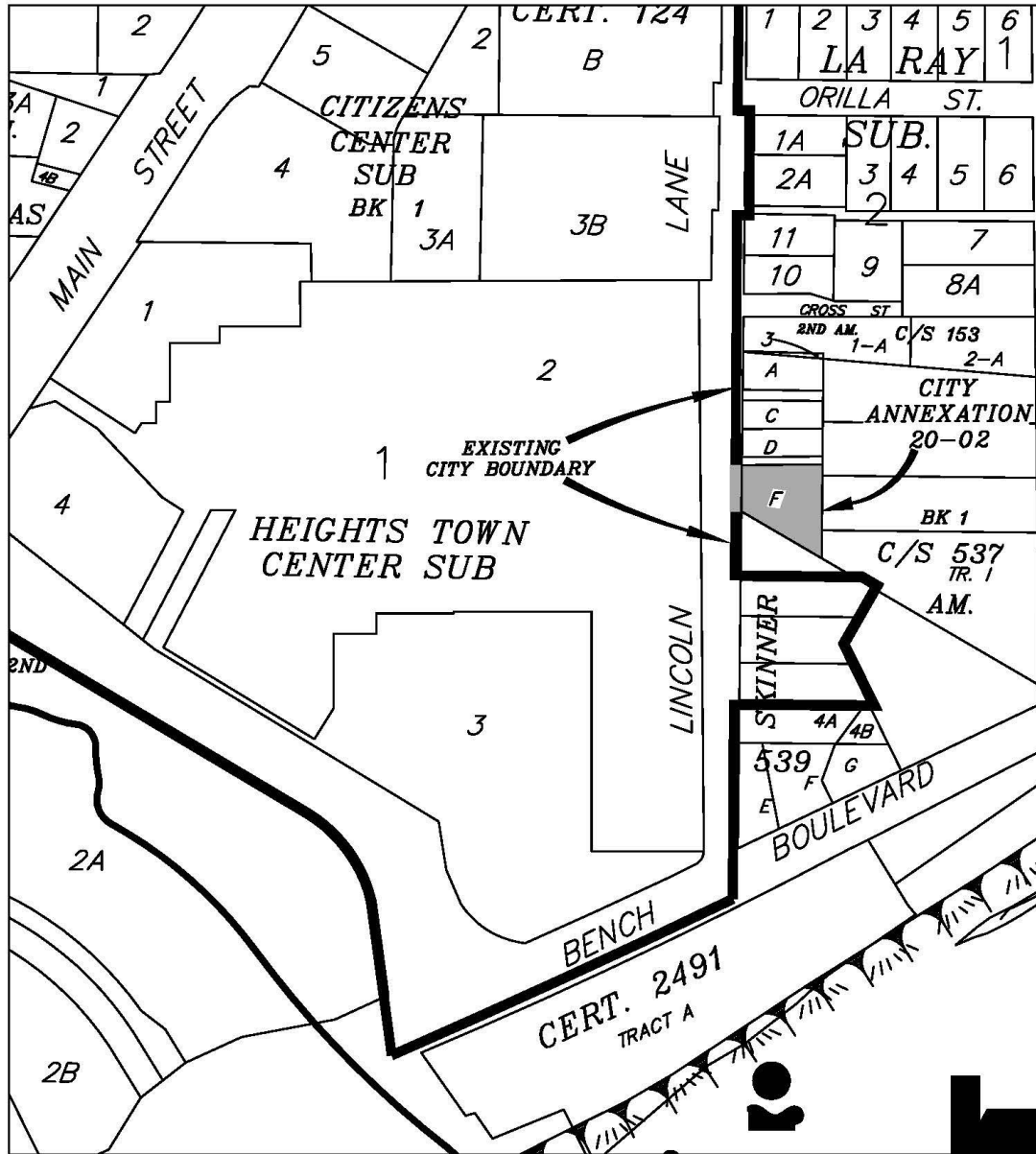
William A. Cole, MAYOR

ATTEST:

BY: _____
Denise Bohlman, CITY CLERK

(AN 20-02)

EXHIBIT "A"



Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Public Hearing & Resolution for Sidewalk Construction and/or Repair Assessments

PRESENTED BY: Jennifer Duray

Department: Public Works

Division: Administration

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the attached assessment resolution.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Construction and/or repairs were completed by the Public Works Department for properties identified in the ongoing Sidewalk Construction Program and are ready to be assessed per the attached resolution.

Pursuant to ARTICLE 13-1200, BMCC, property owners are invoiced for the total cost of sidewalk construction and/or repairs, including permits, and will have sixty (60) days to pay the assessed amount in whole. If the charges are not paid within the given time, the City may impose the total amount due as a special assessment lien against the property. Interest will accrue at the percentage rate as determined by the most recent bond issue sold for the Annual Miscellaneous Sidewalk, Curb and Gutter Improvements program and will be assessed from sixty-one (61) days after the original invoice date until the time all assessed costs are received by the City. The Sidewalk Hazard Repair Fund initially pays the costs and collected assessments will reimburse that fund.

The attached list of properties had sidewalk construction and/or repairs completed in July, August, September, and October, 2019 and April, 2020.

ALTERNATIVES

City Council may:

- Approve, or;
- Not approve the resolution, in which case the property owners will not be assessed, and the Sidewalk Hazard Repair Fund will be responsible for paying all costs of construction and/or repairs.

FISCAL EFFECTS

The assessments total \$6,973.60 and the payments will reimburse the Sidewalk Hazard Repair Fund.

Attachments

RES Sidewalk Hazard

RESOLUTION 20-_____

**A RESOLUTION LEVYING AND ASSESSING SIDEWALK
REPAIR COSTS UPON PROPERTY WITHIN THE CITY OF
BILLINGS, MONTANA, TO PAY THE COST OF REPAIRS
ON SIDEWALKS CONSTRUCTED PER THE ON-GOING
SIDEWALK CONSTRUCTION PROGRAM**

WHEREAS, sidewalks in certain locations in the City have deteriorated, settled and cracked, and the safety and convenience of the public require installation, construction, reconstruction, repair and/or replacement thereof; and

WHEREAS, M.C.A. 7-14-4109 provides that Public Works is authorized to order the installation, construction, reconstruction and/or replacements of certain sidewalks in certain locations in the City without creation of a special improvement district; and

WHEREAS, Billings, Montana City Code, Article 13-1200, provides that Public Works shall prepare and present a resolution containing a list of properties which have been identified in the on-going Sidewalk Construction Program and construction and/or repair, and including permit costs, have been paid for by the City and the owner of those properties have not paid in full the costs for those repairs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. LEVYING OF SPECIAL ASSESSMENT. That for the purpose of collecting funds to reimburse for the cost of repairs made to sidewalks, there is hereby levied an assessment upon the owners and parcel described on Exhibit 'A' attached hereto.
2. ASSESSMENT AND COLLECTION. Said assessment shall be placed upon the assessment rolls and collected in the same manner as other assessments.
3. DISPOSITION OF COLLECTIONS. Monies collected from assessment shall be paid to the Sidewalk Hazard Repair Fund of Billings, Montana.
4. NOTICE OF HEARING. On Monday, September 14, 2020 at 5:30 p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Yellowstone County News.
5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana,
on the _____ day of _____, 2020.

CITY OF BILLINGS

By: _____
William A. Cole, Mayor

ATTEST:

By: _____
Denise R. Bohlman, City Clerk

PROPERTY OWNER	TAX CODE	AMOUNT
Kyle & Kathleen Hodik	A17545	131.67
Orry Jay Boettger	A05224	179.05
Edna Dempster	A17760	874.21
Bald Eagle LLC	A00641	3,791.59
Richard Nesson Trustee	A10218	188.27
Robin & Tracy Dangerfield	A10215	188.27
Scott D & Nicole A Troxel	A10214	477.94
Monad One Llp	A10213	185.98
Randall L Kastelitz & Kathleen E Albrecht	A10467	173.85
Tina R Beach	A12435	782.79

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Public Hearing SID 1408 Allocation of Assessments

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and pass the proposed resolution to allocate assessments for SID 1408.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

SID 1408, Wanigan Sub Improvements was created by City Council on 3/23/2020. This project constructs street, storm drain, curb and gutter, sidewalk improvements for Radford Square N, Radford Square S, Radford Square E, Radford Square W and a portion of Shawnee Drive. The construction contract was awarded at the 6/22/2020 City Council meeting, and bonds were sold.

The individual property assessments for SID 1408 has been calculated and is ready to be allocated to the benefiting properties. The total amount is allocated equally to each property in the amount of \$14,523.19. Assessments will be allocated over 15 years.

ALTERNATIVES

City Council may:

- Approve, or;
- Disapprove, If the Council does not approve the resolution, the property owners will not be assessed and the General Fund will be responsible for paying for the improvements.

FISCAL EFFECTS

The total amount to be allocated is \$522,834.62. The costs associated with SID 1408 are assessed per lot, per the attached resolution. The net effective interest rate is 2.76%. Under the State Statute 7-12-4189, the City is required to add ½ of 1% for a total rate of 3.26%. The .5% will be used as additional security on bond issues, as stated in the final bond resolution. Interest earnings and prior collections are subtracted from the final construction cost and to the appropriate properties. Any remaining fund balances are used to call bonds.

Attachments

Resolution SID 1408

Attachment A

RESOLUTION 20 _____

**A RESOLUTION LEVYING A SPECIAL ASSESSMENT TAX UPON ALL
BENEFITED PROPERTY IN A SPECIAL IMPROVEMENT DISTRICT OR
PROJECT KNOWN AS 1408, IN THE CITY OF BILLINGS, MONTANA.**

WHEREAS, the City created a special improvement district or project known as 1408
and;

WHEREAS, it is necessary to levy a special assessment tax upon each benefited property
in the district or project area to defray the cost and expenses of said district or project; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Billings,
Montana as follows:

SECTION 1: LEVY AND ASSESSMENT. That for the purpose of defraying the cost
and expense of making improvements in a special improvement district or project known as 1408
of the City of Billings, Montana, there is hereby levied and assessed upon each lot or parcel of
land described below, owned by persons respectively indicated, a special assessment tax payable
in semi-annual installments with interest. Each lot and parcel assessed and the owner thereof is
hereinafter described:

Tax Code /Owner Name /Legal Description	Assessment Amount	Interest Rate	Years Assessed
A19385 STAGEBERG, ALAN V WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 1, Lot 3, LESS S11.4 FT HWY ROW	\$14,523.18	3.260	15 198
A19386 JOHNSTON, ROGER D & LOUISE N WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 1, Lot 4, LESS S11 FT HWY ROW	\$14,523.19	3.260	15 1994
A19387 KRAMER, JESSIE F WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 1, Lot 5, LESS S11 FT HWY ROW	\$14,523.18	3.260	15
A19388 PLUMAGE, KEEFE F WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 1, Lot 6, LESS S11 FT HWY ROW	\$14,523.18	3.260	15 1994 W

A19389	\$14,523.18	3.260	15
EKSTROM, JACK W & DONNA J			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 1, Lot 7, LESS 880 SQ FT STREET 197			
A19390	\$14,523.19	3.260	15
GOLL, CLARENCE W & MARJORIE D			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 1, Lot 8, LESS S11 FT HWY ROW 1994			
A19391	\$14,523.19	3.260	15
DDA PROPERTIES LLC			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 2, Lot 1, 1997 SCHULT ESSEX TITLE:			
A19392	\$14,523.18	3.260	15
SCOTT, SANDEE M			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 2, Lot 2, 1969 REDMAN TITLE: M20333			
A19394	\$14,523.19	3.260	15
GLEICH, GAVIN			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 2, Lot 4, 1993 CHIEF BELAIR TITLE:			
A19395	\$14,523.19	3.260	15
KIMMELL, GREGORY P & CARLA J			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 2, Lot 5			
A19396	\$14,523.18	3.260	15
STEIBER, DONNA J			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 2, Lot 6, 1996 CHAMPION TITLE: E0787			
A19397	\$14,523.18	3.260	15
SOLEM, CURT & SHIRLEY			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 2, Lot 7			
A19398	\$14,523.18	3.260	15
GRANT, BEATRICE & IAN			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 2, Lot 8			
A19399	\$14,523.19	3.260	15
SOWERS, KRISTI ANNE			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 2, Lot 9			
A19400	\$14,523.18	3.260	15
BARE, EDWARD D & MARLENE M			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 1			
A19401	\$14,523.18	3.260	15
WASSMANN, MELVA J &			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 2, 1987 SCHULT TITLE: K93235			
A19402	\$14,523.19	3.260	15
JOHNSTON, ROGER D & LOUISE N			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 3, 1973 SKYLINE TITLE: M5488			
A19403	\$14,523.18	3.260	15
OSBORNE, PHYLLIS			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 4, 1999 SKYLINE TITLE: E9151			
A19404	\$14,523.18	3.260	15
LANGELIERS, IRENE L TRUSTEE			

WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 5, 1965 NEWMOON TITLE: Y55891

A19405	\$14,523.18	3.260	15
BRAZELTON, HAROLD R & BARBARA			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 6, 1994 NASHUA VILLA TITLE:			
A19406	\$14,523.18	3.260	15
HIEB, WALTER D & JODIE L			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 7			
A19407	\$14,523.18	3.260	15
BARE, EDWARD D & MARLENE M			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 8, 1992 FRIENDSHIP TITLE: W6			
A19408	\$14,523.18	3.260	15
GONZALEZ, EDGAR F & KIM			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 9			
A19409	\$14,523.18	3.260	15
SCHLECHT, WAYNE E			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 10			
A19410	\$14,523.19	3.260	15
ANN M GEORGE REVOCABLE TRUST			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 11, 1970 UNKNOWN MODEL TITLE			
A19411	\$14,523.18	3.260	15
BROYLES, DIANA K			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 12, 2006 CHAMPION SN: 600892			
A19412	\$14,523.18	3.260	15
BARE, EDWARD D			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 13			
A19413	\$14,523.19	3.260	15
HOFFMANN, JOYCE A			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 3, Lot 14, 1967 COMMODORE SAFEWAY T			
A19415	\$14,523.18	3.260	15
STEBBINS, FRANK T & BONITA R			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 4, Lot 2			
A19416	\$14,523.18	3.260	15
GEORGE, SCOTT			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 4, Lot 3, 1978 HOLLY PARK TITLE: K1			
A19417	\$14,523.18	3.260	15
GALO, JENNIFER C			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 4, Lot 4, 2000 SCHULT SN: 293054 T			
A19418	\$14,523.19	3.260	15
GROSSMAN, JAN & BETTY A			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 4, Lot 5			
A19419	\$14,523.19	3.260	15
PERUSICH, EDWARD P			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 4, Lot 6			

A19437	\$14,523.19	3.260	15
WATSON, GERALD W			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 5, Lot 10A, AMD (16)			
A19439	\$14,523.19	3.260	15
BEL, LLC			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 5, Lot 12A, AMD (16)			
A19440	\$14,523.19	3.260	15
BEL, LLC			
WANIGAN SUBD, S22, T01 N, R26 E, BLOCK 5, Lot 13			

SECTION 2: DISPOSITION OF COLLECTION. All monies collected from the assessment shall be paid into a special improvement district or project Fund. Assessments become delinquent based on the semi-annual due dates of real property taxes, currently December 1 and June 1 of each year.

SECTION 3: NOTICE AND HEARING. On Monday, September 14, 2020 at 5:30 p.m., or as soon thereafter as the matter was considered on the agenda of the City Council at a regular meeting held in the Council Chambers of the Police Facility, 220 N. 27th St., Billings, Montana. The City Council held a public hearing to hear comments and/or objections to the adoption of this resolution. The City Clerk published notice of the public hearing twice with at least six (6) days separating each publication in a newspaper of general paid circulation with a periodicals mailing permit. The final publication was made at least 10 days prior to the public hearing per MCA 7-12-4177.

SECTION 4: EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED this 14th day of September, 2020.

CITY OF BILLINGS:

BY: _____
William A. Cole, Mayor

ATTEST:

BY: _____
Denise R. Bohlman, City Clerk

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Public Hearing SID 1410 Allocation of Assessments

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and pass the proposed resolution to allocate assessments for SID 1410.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

SID 1410, Annafeld Subdivision 2nd Filing was created by City Council on 2/24/2020. This project constructs and installs streetlights within Annafeld Subdivision, 2nd filing and Annafeld Park Trail improvements. The construction contract was awarded at the 6/22/2020 City Council meeting, and bonds were sold.

The individual property assessments for SID 1410 has been calculated and is ready to be allocated to the benefiting properties. The total amount is allocated proportionately to individual properties, with assessments ranging from \$2,151.81 to \$41,122.72. Assessments will be spread over 15 years.

ALTERNATIVES

City Council may:

- Approve, or;
- Disapprove, If the Council does not approve the resolution, the property owners will not be assessed and the General Fund will be responsible for paying for the improvements.

FISCAL EFFECTS

The total amount to be spread is \$482,292.88. The costs associated with SID 1410 are assessed per lot, per the attached resolution. The net effective interest rate is 2.76%. Under the State Statute 7-12-4189, the City is required to add ½ of 1% for a total rate of 3.26%. The .5% will be used as additional security on bond issues, as stated in the final bond resolution. Interest earnings and prior collections are subtracted from the final construction cost and spread to the appropriate properties. Any remaining fund balances are used to call bonds.

Attachments

Resolution SID 1410

Attachment A

RESOLUTION 20 _____

**A RESOLUTION LEVYING A SPECIAL ASSESSMENT TAX UPON ALL
BENEFITED PROPERTY IN A SPECIAL IMPROVEMENT DISTRICT OR
PROJECT KNOWN AS 1410, IN THE CITY OF BILLINGS, MONTANA.**

WHEREAS, the City created a special improvement district or project known as 1410 and;

WHEREAS, it is necessary to levy a special assessment tax upon each benefited property in the district or project area to defray the cost and expenses of said district or project; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Billings, Montana as follows:

SECTION 1: LEVY AND ASSESSMENT. That for the purpose of defraying the cost and expense of making improvements in a special improvement district or project known as 1410 of the City of Billings, Montana, there is hereby levied and assessed upon each lot or parcel of land described below, owned by persons respectively indicated, a special assessment tax payable in semi-annual installments with interest. Each lot and parcel assessed and the owner thereof is hereinafter described:

<u>Tax Code</u> <u>/Owner Name</u> <u>/Legal Description</u>	<u>Assessment</u> <u>Amount</u>	<u>Interest</u> <u>Rate</u>	<u>Years</u> <u>Assessed</u>
A36493 MCCALL DEVELOPMENT INC ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 4, Lot 4A, (20)	\$4,028.52	3.260	15
A36494 MCCALL DEVELOPMENT INC ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 5, Lot 1, (20)	\$8,374.36	3.260	15
A36495 OSTERWYK-MCKNIGHT, AMANDA C & KRIST ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 6, Lot 1, (20)	\$8,502.37	3.260	15
A36895 MCCALL DEVELOPMENT INC ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 4, Lot 5, (20)	\$2,509.99	3.260	15

A36896	\$2,509.99	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 4, Lot 6, (20)			
A36897	\$2,509.99	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 4, Lot 7, (20)			
A36898	\$4,126.57	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 4, Lot 8, (20)			
A36899	\$41,122.72	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 4, Lot 9, (20)			
A36900	\$9,597.35	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 4, Lot 10, (20)			
A36901	\$6,891.24	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 4, Lot 11, (20)			
A36902	\$6,891.24	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 4, Lot 12, (20)			
A36903	\$9,028.07	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 4, Lot 13, (20)			
A36905	\$6,484.03	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 5, Lot 2, (20)			
A36906	\$6,616.14	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 5, Lot 3, (20)			
A36907	\$6,748.24	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 5, Lot 4, (20)			
A36908	\$7,358.37	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 5, Lot 5, (20)			
A36909	\$8,345.76	3.260	15
RECHTFERTIG BENJAMIN O & BETH M			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 5, Lot 6, (20)			
A36910	\$6,734.62	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 5, Lot 7, (20)			
A36911	\$6,734.62	3.260	15
MCCALL DEVELOPMENT INC			

ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 5, Lot 8, (20)			
A36912	\$6,734.62	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 5, Lot 9, (20)			
A36913	\$6,737.35	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 5, Lot 10, (20)			
A36914	\$6,891.24	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 6, Lot 2, (20)			
A36915	\$6,891.24	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 6, Lot 3, (20)			
A36916	\$6,891.24	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 6, Lot 4, (20)			
A36917	\$6,891.24	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 6, Lot 5, (20)			
A36918	\$8,680.78	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 7, Lot 1, (20)			
A36919	\$6,723.73	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 7, Lot 2, (20)			
A36920	\$6,613.41	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 7, Lot 3, (20)			
A36921	\$6,503.10	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 7, Lot 4, (20)			
A36922	\$6,392.78	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 7, Lot 5, (20)			
A36923	\$6,490.84	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 7, Lot 6, (20)			
A36924	\$7,866.36	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 7, Lot 7, (20)			
A36925	\$6,177.60	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 7, Lot 8, (20)			

A36926	\$6,162.62	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 7, Lot 9, (20)			
A36927	\$7,286.19	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 1, (20)			
A36928	\$4,902.86	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 2, (20)			
A36929	\$6,643.37	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 3, (20)			
A36930	\$5,540.23	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 4, (20)			
A36931	\$5,660.08	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 5, (20)			
A36932	\$5,991.02	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 6, (20)			
A36933	\$6,880.35	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 7, (20)			
A36934	\$7,077.82	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 8, (20)			
A36935	\$7,324.33	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 9, (20)			
A36936	\$7,622.58	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 10, (20)			
A36937	\$7,717.92	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 11, (20)			
A36938	\$8,407.04	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 12, (20)			
A36939	\$3,944.08	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 13, (20)			
A36940	\$2,505.91	3.260	15
MCCALL DEVELOPMENT INC			

ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 14, (20)			
A36941	\$2,151.81	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 15, (20)			
A36942	\$2,505.91	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 16, (20)			
A36943	\$3,611.77	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 8, Lot 17, (20)			
A36944	\$9,267.77	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 1, (20)			
A36945	\$7,967.15	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 2, (20)			
A36946	\$9,737.62	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 3, (20)			
A36947	\$7,967.15	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 4, (20)			
A36948	\$9,710.38	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 5, (20)			
A36949	\$9,405.32	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 6, (20)			
A36950	\$7,381.53	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 7, (20)			
A36951	\$7,125.49	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 8, (20)			
A36952	\$8,244.97	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 9, (20)			
A36953	\$6,795.91	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 10, (20)			
A36954	\$5,638.29	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 11, (20)			

A36955	\$5,638.29	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 12, (20)			
A36956	\$4,412.57	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 13, (20)			
A36957	\$5,636.93	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 14, (20)			
A36958	\$4,367.63	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 15, (20)			
A36959	\$5,269.21	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 16, (20)			
A36960	\$3,799.72	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 17, (20)			
A36961	\$4,721.73	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 18, (20)			
A36962	\$5,669.61	3.260	15
MCCALL DEVELOPMENT INC			
ANNAFELD SUB 2ND FILING, S19, T01 S, R26 E, BLOCK 9, Lot 19, (20)			

SECTION 2: DISPOSITION OF COLLECTION. All monies collected from the assessment shall be paid into a special improvement district or project Fund. Assessments become delinquent based on the semi-annual due dates of real property taxes, currently December 1 and June 1 of each year.

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SECTION 4: EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED this 14th day of September, 2020.

CITY OF BILLINGS:

BY: _____
William A. Cole, Mayor

ATTEST:

BY: _____
Denise R. Bohlman, City Clerk

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Public Hearing SID 1413 Allocation of Assessments

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and pass the proposed resolution to allocate assessments for SID 1413.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

SID 1413, Winged Foot Road and Greenbriar Road Improvements was created by City Council on 3/23/2020. This project constructs roadway, accessibility ramps, sidewalk, curb and gutter, storm drain improvements, sanitary main, water main, and other miscellaneous items on Greenbriar Road and Winged Foot Drive. The construction contract was awarded at the 6/22/20 meeting, and bonds were sold.

The individual property assessments for SID 1413 has been calculated and is ready to be allocated to the benefiting properties. The total amount is allocated proportionately to individual properties, with assessments ranging from \$37,754.10 to \$52,066.58. Assessments will be spread over 15 years.

ALTERNATIVES

City Council may:

- Approve, or;
- Disapprove, If the Council does not approve the resolution, the property owners will not be assessed and the General Fund will be responsible for paying for the improvements.

FISCAL EFFECTS

The total amount to be allocated is \$128,188.28. The costs associated with SID 1413 are assessed per lot, per the attached resolution. The net effective interest rate is 2.76%. Under the State Statute 7-12-4189, the City is required to add ½ of 1% for a total rate of 3.26%. The .5% will be used as additional security on bond issues, as stated in the final bond resolution. Interest earnings and prior collections are subtracted from the final construction cost and spread to the appropriate properties. Any remaining fund balances are used to pay bonds.

Attachments

Resolution SID 1413

Attachment A

RESOLUTION 20 _____

A RESOLUTION LEVYING A SPECIAL ASSESSMENT TAX UPON ALL
BENEFITED PROPERTY IN A SPECIAL IMPROVEMENT DISTRICT OR
PROJECT KNOWN AS 1413, IN THE CITY OF BILLINGS, MONTANA.

WHEREAS, the City created a special improvement district or project known as 1413
and;

WHEREAS, it is necessary to levy a special assessment tax upon each benefited property
in the district or project area to defray the cost and expenses of said district or project; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Billings,
Montana as follows:

SECTION 1: LEVY AND ASSESSMENT. That for the purpose of defraying the cost
and expense of making improvements in a special improvement district or project known as 1413
of the City of Billings, Montana, there is hereby levied and assessed upon each lot or parcel of
land described below, owned by persons respectively indicated, a special assessment tax payable
in semi-annual installments with interest. Each lot and parcel assessed and the owner thereof is
hereinafter described:

Tax Code /Owner Name /Legal Description	Assessment Amount	Interest Rate	Years Assessed
A22672 PIPPIN, CHARLES E & TANA D LAKE HILLS SUBD 21ST FILING, S16, T01 N, R26 E, BLOCK 51, Lot 1	\$38,367.60	3.260	15
A22679 SCHNEITER ENTERPRISES LAKE HILLS SUBD 21ST FILING, S16, T01 N, R26 E, BLOCK 51, Lot 8	\$52,066.58	3.260	15
A22699 GANIRON, SALLY R LAKE HILLS SUBD 21ST FILING, S16, T01 N, R26 E, BLOCK 54, Lot 2	\$37,754.10	3.260	15

SECTION 2: DISPOSITION OF COLLECTION. All monies collected from the assessment shall be paid into a special improvement district or project Fund. Assessments become delinquent based on the semi-annual due dates of real property taxes, currently December 1 and June 1 of each year.

SECTION 3: NOTICE AND HEARING. On Monday, September 14, 2020 at 5:30 p.m., or as soon thereafter as the matter was considered on the agenda of the City Council at a regular meeting held in the Council Chambers of the Police Facility, 220 N. 27th St., Billings, Montana. The City Council held a public hearing to hear comments and/or objections to the adoption of this resolution. The City Clerk published notice of the public hearing twice with at least six (6) days separating each publication in a newspaper of general paid circulation with a periodicals mailing permit. The final publication was made at least 10 days prior to the public hearing per MCA 7-12-4177.

SECTION 4: EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED this 14th day of September, 2020.

CITY OF BILLINGS:

BY: _____
William A. Cole, Mayor

ATTEST:

BY: _____
Denise R. Bohlman, City Clerk

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Public Hearing and Resolution for Park District 1 Assessment

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

RECOMMENDATION

Staff recommends the City Council hold a public hearing and approve the resolution setting the assessment for Park District 1 for Fiscal Year 2021.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The FY21 budget requires Park District 1 to generate \$3,000,000 to fund FY21 operations. This resolution establishes the FY 21 Park District 1 assessment of .014097% of taxable value, resulting in \$3,000,000 in revenue. The FY 20 assessment was .9663% of taxable value. There is a per property assessment list in the City Clerk's office.

ALTERNATIVES

City Council may:

- Approve, or;
- Disapprove

FISCAL EFFECTS

Applied to a median home with a \$211,000 market value, the .014097 % of taxable value would result in an assessment of approximately \$40.00. This is an increase of \$12.50 over the prior year.

Attachments

Resolution City Wide Park District

RESOLUTION 20- _____

**A RESOLUTION ASSESSING PROPERTIES WITHIN THE CITY OF BILLINGS
FOR THE PARK DISTRICT 1 ASSESSMENT, PROVIDING FOR NOTICE,
HEARING AND ADOPTION.**

WHEREAS, Billings, Montana (the "City") is a municipality duly organized existing under and by virtue of the Constitution and laws of the State of Montana.

WHEREAS: the City Council (the "Council") is authorized by Montana Code Annotated ("MCA"), 7-11-1024 to make assessments or impose fees for the costs and expenses of the special district based upon a budget proposed by the governing body.

WHEREAS: Council adopted the FY 21 Budget on 6/22/20, including the operations and maintenance budget for Park District 1 in the amount of \$3,000,000 Per MCA 7-11-1024 and 7-11-1025(2).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF

BILLINGS, MONTANA, AS FOLLOWS:

1. ASSESSMENT FOR FISCAL YEAR 2021. MCA 7-11-1024(3)(a) (iii) authorizes the Council to assess the percentage of cost for Park District 1 to each parcel of land, including improvements on the lot or parcel for the fiscal year. Each parcel shall pay to the City that portion of the total Park District 1 assessment of \$3,000,000 imposed annually as hereinafter provided, as the total taxable value of each parcel bears to the total taxable value (.014097% per taxable value dollar), within the City.

2 LIST OF PROPERERTIES ASSESSED. The official list of those properties subject to the assessment within the District, including the tax code, name/names of the owners of such properties and amount of assessment on each property, is on file for public inspection in the City of Billings Clerk's office per MCA 7-11-1025 (3).

3. NOTICE OF HEARING. On Monday, September 14, 2020 at 5:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Yellowstone County News.

4. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 14th day of September, 2020.

CITY OF BILLINGS:

BY: _____
William A. Cole, MAYOR

ATTEST:

BY: _____
Denise R. Bohlman, CITY CLERK

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Public Hearing and Resolution Setting PMD Annual Assessments for Fiscal Year 2021

PRESENTED BY: Andy Zoeller, Finance Director

Department: Finance

RECOMMENDATION

Staff recommends the City Council conduct a public hearing and approve the resolution setting the assessments for the City's Park Maintenance Districts.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The annual assessment resolution for the City's 36 Park Maintenance Districts (PMD's) has been calculated and allocated to each property within the district. Assessed amounts are consistent with the FY21 Budget adopted on June 22, 2020. The assessment method varies by district, as described in the attached resolution.

ALTERNATIVES

City Council may:

- Approve, or;
- Disapprove, The Parks Department could stop maintaining the PMD parks or Council could direct staff to continue maintaining the parks and use General Fund or other resources for that purpose.

FISCAL EFFECTS

Park maintenance district rates are calculated by estimating the expenses for maintenance, recovering actual expenditures, and planning for future equipment replacement within each district. Based upon these calculations, three districts are in need of increases for FY21. The total amount to be assessed for these PMD's is \$1,166,336 for FY 21. Gross amounts assessed per each PMD will remain the same as FY20 except for increases to the following individual districts:

PMD NAME	2020 Amount	2021 Amount	Change
Broadway/City Hall	\$ 28,000	\$ 33,000	\$ 5,000
Mission United	\$ 6,000	\$ 9,000	\$ 3,000
Falcons Ridge	\$ 58,000	\$ 60,000	\$ 2,000

There are 6,345 properties in Billings that are within the boundaries of a Park Maintenance District. The average annual charge is \$183 and the median annual charge is \$121.

Attachments

Resolution PMD's

RESOLUTION 20- _____

A RESOLUTION LEVYING AND ASSESSING ALL PROPERTY WITHIN PARK MAINTENANCE DISTRICTS AN AMOUNT EQUAL TO THE COST OF MAINTAINING THE IMPROVEMENTS IN SAID PARK MAINTENANCE DISTRICTS WITHIN THE CITY OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND FINAL ADOPTION.

WHEREAS, certain Park Maintenance Districts within the City have been created and constructed, and

WHEREAS, certain improvements within those Park Maintenance Districts require maintenance, and

WHEREAS, M.C.A. Section 7-12-4162 provides that the City may levy and assess the costs of maintenance against said districts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. MAINTENANCE OF IMPROVEMENTS. Certain improvements including trees, shrubs, grass and care thereof require maintenance with certain Park Maintenance Districts.
2. MAINTENANCE DISTRICT BOUNDARIES. The boundaries of the park maintenance districts are established by resolution and are on file in the City Clerk's office.
3. ASSESSMENT METHOD. The entire maintenance costs shall be assessed against the entire district, based on either square footage of the lot or a per lot basis of the entire district exclusive of streets, avenues, alleys and public places all as provided in M.C.A. Section 7-12-4162.
4. COST OF MAINTENANCE. The Parks Department estimates that the cost of maintenance for fiscal year 2021 for the following Park Maintenance Districts is:

PMD Name	Number	FY 21	FY 2021 Assessment Rate	
Harvest	684001	\$ 174,000.00	0.0404	sq/ft
Olympic	684002	\$ 168,000.00	0.0376	sq/ft
Parkland West	684003	\$ 31,000.00	0.0147	sq/ft
Kiwanis/Durland	684004	\$ 15,000.00	0.0218	sq/ft
High Sierra	684005	\$ 79,001.00	0.0100	sq/ft
Forest Park	684006	\$ 2,000.00	0.0032	sq/ft
Woodland Estates	684007	\$ 3,000.00	0.0036	sq/ft
Terra West	684008	\$ 16,000.00	0.0193	sq/ft
Aspen Grove	684009	\$ 6,000.00	0.0162	sq/ft
Lakeview Drain	684010	\$ 400.00	0.0017	sq/ft
Montana Avenue	684011	\$ 45,000.00	0.0815	sq/ft
Country Manor (Village West-Circle 50)	684012	\$ 36,000.00	0.0117	sq/ft
Broadway/City Hall	684013	\$ 33,000.00	0.0891	sq/ft
Rush/Shiloh Point	684014	\$ 6,000.00	0.0021	sq/ft
Howard Heights	684015	\$ 8,700.00	0.0077	sq/ft
Mission United (West end Bike Trail)	684016	\$ 9,000.00	0.0110	sq/ft
South Gate	684017	\$ 14,000.00	0.0063	sq/ft
Frances Park	684018	\$ 20,000.00	107.53	per lot
Rolling Hills (Silver Spur Trail)	684019	\$ 8,000.00	266.67	per lot
Dokken (Town and Country)	684020	\$ 8,000.00	400.00	per lot
Lutheran Park	684022	\$ 8,000.00	112.68	per lot
Rimrock West	684023	\$ 54,000.00	223.14	per lot
Walden Grove	684024	\$ 24,000.00	0.0297	sq/ft
Rehberg Ranch	684025	\$ 22,000.00	0.0088	sq/ft
Uinta and Twin Oaks	684026	\$ 36,000.00	128.57	per lot
Ironwood	684027	\$ 110,000.00	0.0162	sq/ft
Vintage Estates	684028	\$ 7,000.00	62.50	per lot
Cottonwood	684029	\$ 2,201.00	0.0018	sq/ft
Kings Green	684030	\$ 16,000.00	320.00	per lot
Copper Ridge	684031	\$ 83,000.00	197.15	per lot
Riverfront Pointe	684032	\$ 1,000.00	9.62	per lot
Falcon Ridge	684033	\$ 60,000.00	382.17	per lot
Josephine Crossing	684036	\$ 8,000.00	0.0103	sq/ft
Terra West Entrance	684038	\$ 6,034.00	77.36	per lot
Yellowstone Family Park	684040	\$ 32,000.00	83.12	per

				lot
Annafeld Parks	684041	\$ 15,000.00	0.0319	sq/ft
Total Annual PMD Assessment		\$1,166,336.00		

5. DISPOSITION OF COLLECTIONS. The monies collected from the assessment shall be paid into the respective Park Maintenance Funds.

6. NOTICE OF HEARING. On Monday, September 14th, 2020, at 5:30 o'clock p.m., or as soon thereafter as the matter may be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council will hear objections to the adoption of this resolution. The City Clerk is hereby directed to publish notice thereof twice, at least five (5) days prior to the hearing, in the Yellowstone County News.

7. EFFECTIVE DATE. This Resolution shall be effective upon adoption.

The foregoing Resolution No. _____ was ADOPTED by the City Council and APPROVED on the 14th day of September, 2020.

CITY OF BILLINGS:

BY: _____
William A. Cole, MAYOR

ATTEST:

BY: _____
Denise R. Bohlman, CITY CLERK

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Downtown Tax Increment Line of Credit Payment Request

PRESENTED BY: Chris Kukulski, City Administrator

Department: Finance

RECOMMENDATION

The DBP Board recommends approval of payment of Line of Credit to Big Sky Economic Development in full using Tax Increment Financing. Payment of the Line of Credit is outlined in the Strategy Partner MOU, approved and executed by the City of Billings on 4/9/2018 (see attached MOU).

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

In April of 2018, the Strategy Partners executed a Memorandum of Understanding outlining a contribution of \$675,000 toward the One Big Sky District Development Plan. In addition to funds committed by the City of Billings, Big Sky Economic Development, the Billings Chamber of Commerce, the Billings Tourism Business Improvement District, and other community leaders, the Downtown Billings Partnership (DBP) agreed to secure a Line of Credit through Big Sky Economic Development in the amount of \$400,000 toward the Development Plan. This Line of Credit was secured using the property located at 102 N. 29th, known as the Yesteryears Antique Mall. The property was purchased by the DBP in 2016 through a City Council approved Tax Increment Finance (TIF) grant for the purpose of assembling land intended for a future large-scale development project.

At the time of entering into the MOU, the TIF funds for the Downtown Billings TIF District were allocated to other projects and using the Yesteryears building as collateral was determined to be the best use of the property while furthering the planning effort for development in the urban core. If TIF funds had been available at the time, the contribution toward the planning document, later adopted by City Council, would have been an allowable expense per Montana Code Annotated.

The DBP Board of Directors voted and approved a request of \$400,000 from fund 203 to pay the Line of Credit secured through Big Sky Economic, choosing to retain ownership of the property until such a time it can be sold and developed as part of a development strategy as originally intended. The DBP does intend to issue a Request for Proposal (RFP) with the purpose of selling the property to a qualified buyer. Further, the DBP is willing to commit any net revenues from the sale of the property back to Fund 203 to be used for future economic development at the discretion of City Council.

The request for early payoff of the Line of Credit came from Big Sky Economic Development in the following statement, **“BSED could use your help in moving forward with our redevelopment project on the Mt Bank Building downtown—our Rock31 project. We have the funding committed for the project, including the federal EDA grant. However, we have to be able to cash-flow this project with BSED dollars and then wait for federal reimbursement. That will make this project difficult. Additionally, we have at least two**

business expansion projects in the que that will require our financial support through our Opportunity Fund, which was the source of the \$400,000 credit to the DBP/City. Would it be possible for the DBP and the City to follow-through on an early, partial payment on the DBP/BSED line of credit? I understand that was the plan, as approved by the DBP Board a few months ago, to make an early payment. Is it possible to get this payment in process over the next 60 days?”

Qualification Citations:

MCA 7-15-4233

(1d) – to undertake and carry out urban renewal projects as required by the local governing body
(1m) – to prepare plans for carrying out a program of voluntary or compulsory repair and rehabilitation of buildings and improvements

MCA 7-15-4288

(5) – costs incurred in connection with the redevelopment activities allowed under 7-15-4233
(9) – the compilation and analysis of pertinent information required to adequately determine the needs of the urban renewal area

City of Billings TIF Policy

1. Permitted Uses of TIF Funds

- a. Land acquisition and assemblage, demolition and removal of structures, relocation of occupants, analysis to determine needs of an urban renewal area, administrative cost for redevelopment activities

Strategy Partner Memorandum of Understanding (Full Document Attached)

5. DBP Line of Credit: By signing this MOU, the City authorizes the DBP to repay the Line of Credit by: (1) selling the Collateral; (2) through tax increment funds generated by the Expanded 27th Street Urban Renewal District; or (3) some combination of those methods.

ALTERNATIVES

City Council may Approve, or disapprove. Disapproval would require the building be sold as quickly as possible in order to pay the Line of Credit. If the building is unable to be sold, the City would need to use TIF funds to make the payment on 06/30/2021 in accordance with the Strategy Partner MOU approved on 4/9/18.

FISCAL EFFECTS

The full payoff amount will be \$409,499.37, \$400,000 plus 1.5% interest accrued over the life of the loan. Early payoff of the Line of Credit in full will save \$4,947.95 in interest. Budgeted Development Incentives for FY21 allow for the full payoff of the Line of Credit while allowing for future additional project allocations within the District. The future sale of the property will result in funds being returned to the TIF District.

Attachments

Strategy Partner MOU 4-9-18

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the “**MOU**”) is dated April _____, 2018, and is between the City of Billings (the “**City**”), Downtown Billings Partnership, Inc., a Montana nonprofit corporation (“**DBP**”), Big Sky Economic Development Authority, a Montana local port authority (“**EDA**”), Big Sky Economic Development Corporation, a Montana nonprofit corporation (“**EDC**”), the Billings Chamber of Commerce, a Montana nonprofit corporation, and the Billings Tourism Business Improvement District, a Montana nonprofit corporation (those parties, the “**Strategy Partners**”).

Landmark Development Services Company, LLC (the “**Developer**”) paid for and completed its concept development plan (the “**Concept Development Plan**”) that serves as the framework for the economic development strategy of a mixed-use multi-anchor district for Billings, Montana (that district, the “**One Big Sky District**”). The Concept Development Plan was the first step in creating a master development plan for the One Big Sky District and the next steps in that process are for the Developer to complete preliminary and final development plans (those plans together, the “**Development Plan**”). Because the Development Plan has significant potential to promote economic development for the region and State of Montana, the Strategy Partners want to contribute an amount not to exceed \$675,000 toward the overall effort to complete the Development Plan (the “**Plan Contribution**”). This MOU establishes: (1) the roles and responsibilities of the Strategy Partners in facilitating the Developer’s completion of the Development Plan; and (2) how EDC will administer disbursements from the Plan Contribution under an agreement it will sign with the Developer (the “**Development Plan Agreement**”).

The parties therefore agree as follows:

1. **Development Plan Agreement.** EDC shall negotiate with the Developer on a Development Plan Agreement that: (1) commits the Developer by working in a collaborative manner with the Strategy Partners to (i) substantially complete the Development Plan under a set scope of work, project schedule and budget (the “**Work Plan**”), (ii) dedicate the financial resources, internal and external expertise, project development and management skills and other human resources necessary to meet the scope of work and project schedule in the Work Plan and deliver the Development Plan, (iii) provide quarterly status reports to the Strategy Partners on the Developer’s progress on the Development Plan, (iv) contract with those that will provide services and supplies necessary for the Developer to prepare the Development Plan (those parties, the “**Vendors**”; those contracts, the “**Vendor Contracts**”), and (v) give preferences to local Vendors using a competitive process; (2) states the specific Work Plan elements the Plan Contribution will fund; (3) recognizes that although the Development Plan Agreement will permit the Strategy Partners to use the Development Plan, that they are not acquiring any supplies or services by making the Plan Contribution; and (4) has other customary terms. EDC shall provide the Strategy Partners with regular updates on the status of those negotiations. Prior to signing the Development Plan Agreement, EDC shall present a draft to the Strategy Partners for review, comment and approval.

2. **Strategy Partners Contribution.** If the Developer and EDC sign the Development Agreement, EDC will provide copies to the Strategy Partners and notify each to contribute its respective portion of the \$675,000 Plan Contribution to EDC as reflected on Exhibit A (that portion, the “**Partner Contribution**”; the percentage the Partner Contribution bears to the Plan Contribution, the “**Percentage Contribution**”). Each Strategy Partner shall make its Partner Contribution to EDA within 10 (ten) days of receiving that notice, except for: (1) EDC; and (2) DBP, which will pay its Partner Contribution as provided in the section 5 of this MOU. As EDA receives the Partner Contributions, it shall contribute them to EDC, which shall segregate those funds in a separate account with its Partner Contribution. The

EDC Partner Contribution will comprise contributions from local private sector business community partners. EDC will document those contributions with sponsorship agreements and administer them in the same manner it administers the other Partner Contributions.

3. **Fiscal Administrator.** EDC will act as the fiscal administrator of the Plan Contribution and ensure disbursements are accurate and applied to the appropriate Work Plan element. EDC will not be a party to the Vendor Contracts, but the Plan Development Agreement will have a mechanism for EDC to disburse the Plan Contribution directly to the Vendors on the Developer's behalf to foster transparency (each, a "Vendor Payment"). As the fiscal administrator, EDC will review invoices and perform other accounting and audit functions consistent with that role. As EDC makes Vendor Payments, it shall: (1) allocate them among the Partner Contributions on a Percentage Contribution basis; and (2) provide the Strategy Partners with recurring reports summarizing the Vendor Payments, the applicable Work Plan elements and the progress made by the Developer on the Development Plan. EDC may subcontract some or all of its fiscal administrator obligations to an accountant and if it does, EDC may reimburse itself out of the Plan Contribution, but the reimbursement will not increase any Partner Contribution or exceed \$5,000.

4. **Strategy Partner Responsibilities.** The Strategy Partners shall each: (1) make equitable and consistent contributions of time, staff expertise and community outreach in facilitating the Developer's completion of the Development Plan; (2) fulfill their respective roles stated on the Work Plan, if any; and (3) neither act nor fail to act in a manner causing EDC to breach the Development Plan Agreement. With support from the other Strategy Partners, EDC will fill the lead project management role in coordinating the Strategy Partners as they fulfill their respective responsibilities under this MOU.

5. **DBP Line of Credit.** EDA will extend DBP a non-revolving line of credit on these terms to enable DBP to make its Partner Contribution (the "Line of Credit"): (1) the Line of Credit will be in the form of a promissory note (the "Note") secured by a mortgage or trust indenture (the "Lien Instrument") on the real estate described below (the "Collateral"); (2) the Note will have a (i) limit of \$400,000, (ii) 3-year maturity, (iii) 1.5% annual interest rate on outstanding principal balance, (iv) a clause permitting prepayment without penalty, and (v) other customary terms; (3) DBP may make draws under the Note only (i) during first two years of the term, and (ii) for the Partner Contribution; and (4) the Lien Instrument will (i) have a due on sale clause and other customary terms, and (ii) be insured in a first-priority lien position on the Collateral under a lender's policy of title insurance in the principal amount of the Note. The Line of Credit is subject a Phase I Environmental Site Assessment paid for by DBP and approved by EDA. Regarding the Line of Credit costs: (1) the parties will split the closing costs; (2) DBP will pay for the premium on lender's policy of title insurance; and (3) the parties will pay their own legal expenses. By signing this MOU, the City authorizes the DBP to repay the Line of Credit by: (1) selling the Collateral; (2) through tax increment funds generated by the Expanded 27th Street Urban Renewal District; or (3) some combination of those methods. Following is the legal description of the Collateral:

Lots 1, 2 and 3, Block 94, Original Town (now City) of Billings, in the City of Billings, Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County.

6. **Termination.** This MOU is a binding agreement that terminates if: (1) EDC and the Developer do not sign the Development Plan Agreement within 60 days from when EDC first presents it to the Strategy Partners for approval; or (2) the Development Plan Agreement terminates. Upon termination of this MOU, EDC shall return to the Strategy Partners on a Percentage Contribution basis any portion of

the Plan Contribution not expended or otherwise committed under the Development Plan Agreement.

7. Notice. For a notice, consent or other communication under this MOU to be valid, it must be in writing and delivered to the address below: (1) by hand; (2) by a national transportation company, with all fees prepaid; or (3) by registered or certified mail, return receipt requested and postage prepaid. A party wishing to change that party's address designated below shall do so by providing notice as provided in this section and upon providing valid notification of that change, later notices or other communications to that party must reflect that changed address to be valid.

City of Billings
Attn: City Administrator
210 N. 27th Street
Billings, Montana 59101

Downtown Billings Partnership, Inc.
Attn: Executive Director
2815 2nd Ave. N.
Billings, Montana 59101

Big Sky Economic Development Authority
Attn: Executive Director
222 N. 32nd St., #200
Billings, Montana 59101

Big Sky Economic Development Corporation
Attn: Executive Director
222 N. 32nd St., #200
Billings, Montana 59101

Billings Chamber of Commerce
Attn: President and CEO
815 S. 27th St.
Billings, Montana 59101

Billings Tourism Business Improvement District
c/o Billings Chamber of Commerce
Attn: President and CEO
815 S. 27th St.
Billings, Montana 59101

8. Modification; Waiver. No amendment to this MOU will be effective unless it is in writing and signed by the parties. No waiver of satisfaction of a condition or failure to comply with an obligation under this MOU will be effective unless it is in writing and signed by the party granting the waiver, and that waiver will not constitute a waiver of satisfaction of any other condition or failure to comply with any other obligation.

9. Entire Agreement. This MOU constitutes the entire understanding between the parties regarding the subject matter of this MOU and supersedes all other agreements on that subject matter, whether written or oral, between the parties.

10. Severability. The parties intend that: (1) if any provision of this MOU is held to be unenforceable, then that provision will be modified to the minimum extent necessary to make it enforceable, unless that modification is not permitted by law, in which case that provision will be disregarded; (2) if an unenforceable provision is modified or disregarded under this section, then the rest of this MOU will remain in effect as written; and (3) that any unenforceable provision will remain as written in any circumstances other than those in which the provision is held to be unenforceable.

11. Governing Law. Montana law governs all matters arising out of or relating to this MOU.

12. Counterparts. If the parties sign this MOU in several counterparts, they will deem each counterpart as an original, but all counterparts together will constitute one instrument. Delivery of an executed counterpart signature page by fax or by scanned image as an attachment to electronic mail is as effective as executing and delivering this MOU in the presence of the other parties.

The parties are signing this MOU as of the date in the introductory clause.

City of Billings

By: William A Cole
Name: William A. Cole
Title: mayor

Downtown Billings Partnership, Inc.

By: J. H. Patten
Name: JAMES A. PATTEN
Title: President / board chair

Big Sky Economic Development Authority

By: Jennifer A Smith
Name: Jennifer A. Smith
Title: CHAIR

Big Sky Economic Development Corporation

By: Eric M. Smonsen
Name: ERIC M. SMONSEN
Title: CHAIR

Billings Chamber of Commerce

By: John Brewer
Name: John Brewer
Title: Billings Chamber

Billings Tourism Business Improvement District

By: Alex Tyson
Name: Alex Tyson
Title: Executive Director

Exhibit A
Strategy Partner Contributions

<u>Strategy Partner</u>	<u>Partner Contribution</u>
City of Billings	\$ 100,000
Downtown Billings Partnership, Inc. and/or Expanded 27th Street Urban Renewal District	\$ 400,000
Big Sky Economic Development Authority <i>(from its Opportunity Fund)</i>	\$ 50,000
Big Sky Economic Development Corporation <i>(through private sector partners)</i>	\$ 95,000
Billings Chamber of Commerce	\$ 15,000
Billings Tourism Business Improvement District	<u>\$ 15,000</u>
Total Plan Contribution	<u>\$ 675,000</u>

Regular City Council Meeting

Meeting Date: 09/14/2020

TITLE: Downtown Billings Partnership - Tax Increment Assistance - Sign Incentive Program

PRESENTED BY: Wyeth Friday

Department: Planning & Community Services

Division: Planning

RECOMMENDATION

The Downtown Billings Partnership (DBP) Board of Directors recommends the City Council approve a Sign Incentive Program using \$30,000 in Downtown Urban Renewal tax increment finance district funds. If approved, the program will be funded for the FY21 budget cycle and would be evaluated every six months by the DBP Board to determine whether the program and allocation amount are meeting the needs of the Downtown Urban Renewal District.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The City Council at its July 13 Regular Meeting directed Downtown Billings Partnership staff and City staff to bring a Sign Incentive Program for the Downtown Urban Renewal District back to the Council for action. The Council on July 13 approved a single Sign Incentive Application for Bethany Joy Pilates for its new sign installation at 2202 1st Avenue North. However, the Council recommended it approve a program so that applicants could apply and be approved for signage enhancements through the DBP without bringing every individual application to the Council for action.

The DBP made a recommendation at its meeting on August 28 to allocated \$30,000 for the program which would enable up to 10 sign incentive applications to be awarded at the maximum award. Given that the first award for Bethany Joy Pilates did not need the maximum award, it is likely that the program could provide significant support to signage improvements in the Downtown District. The maximum award for an application is up to \$3,000 of TIF funds at a 1:1 match for a sign project. So, a sign project totaling \$4,000 could have up to \$2,000 of its cost covered by the program. This same programmatic approach was taken by the City Council for the Crime Prevention Through Environmental Design (CPTED) Program it approved for the Downtown Urban Renewal District in November 2019. It allows applicants to apply for funding to do CPTED analysis and the DBP can approve these applications under the Council approved program without bringing each application to the Council for individual action.

The DBP Board has established a Sign Incentive Grant program to provide financial and practical assistance to design, fabricate, and install signage in downtown Billings, clearly identifying the location and entrance of a business, promoting the service or merchandise within, and attracting and informing customers. The program was reviewed and recommended for adoption by the DBP Board at its March 2020 meeting. However, the DBP Board did not bring the entire program to the Council at the time and instead brought an individual signage application to Council for consideration. Council at its July 13 meeting directed the DBP staff to bring the entire program back for consideration.

The sign program aligns with elements/goals of the DBA Strategic Plan (may be viewed through

this link <https://downtownbillings.com/about/about-the-dba/>), City TIF Policy, MCA and the North 27th Street District Urban Renewal Plan (See table below and attachments) For example, the adopted Urban Renewal Plan for the North 27th Street District, contemplated TIF funding assistance for business retention and recruitment in its Business Programs and Projects section.

Item	DBA Strategic Plan	Urban Renewal Plan	City TIF Policy	Montana Code Annotated	
Sign fabrication & installation	1. Strong Downtown Identity – P.15 2. Vibrant & Connected Downtown – P.15	1. Business Programs & Projects – P.54 2. Crime Prevention & Public Safety – P.55	1. Permitted uses of TIF Funds: Private infrastructure with Public Benefit (building facades) – P.2 2. Financial Assistance Through TIF – P.2	1. 7-15-4233 2. 7-15-4288	

Similar to the CPTED Program, the DBP Board and staff would be able to provide an annual report to the Council on the use and success of this signage program, as well as evaluate the program budget allocation on an annual basis to determine if adjustments are needed. The DBP Board also included in its vote for the program funding that the Board review the program every 6 months to evaluate its use and effectiveness. The uniformity of the application process and the small funding amounts of this program make it ideal for coordination by the DBP after receiving Council approval for the expenditure authority.

ALTERNATIVES

City Council may:

- Approve of the Downtown Urban Renewal District Sign Incentive Program, or;
- Disapprove of the Downtown Urban Renewal District Sign Incentive Program. Disapproval would be at odds with the Council's action on July 13 to approve a first Sign Incentive Application, and its direction to DBP and City staff to bring the entire program back for formal action.

FISCAL EFFECTS

Approval of up to \$30,000 of Urban Renewal funds for this signage program per the DBP Board recommendation will require a budget amendment for FY21. Even with the latest drop in taxable value for the Downtown District, there is adequate revenue in the DBP District Budget to cover this program in FY21.

The program is designed to allow up to a maximum of \$3,000 per incentive application of TIF funds at a 1:1 match of private funding to sign incentive funding. This means a sign project totaling \$4,000 could have up to \$2,000 of its cost covered by the program. Funds for any application to this program are payable pending satisfactory submission of all paid invoices showing actual cost incurred for a sign project.

Attachments

Sign Incentive Program Application

DBP Board Minutes from March 2020 Meeting Regarding Signage Program



Sign Incentive Grant

Information & Application

Updated 3/31/2020

Downtown Billings Partnership, Inc.
116 N. 29th St, Billings, MT 59101 - Tel. 406-294-5060
www.downtownbillings.com

Sign Incentive Grant

Purpose:

The purpose of this program is to provide financial and practical assistance to design, fabricate, and install signage in downtown Billings, clearly identifying the location and entrance of a business, promoting the service or merchandise within, and attracting and informing customers. Incentive monies are available to developers, owners, and tenants to *encourage a higher level of quality and design in the downtown environment*. **Funding is available for design, permits, fabrication, and installation of signs, banners, or awnings at a 1:1 matching rate up to a maximum of \$3,000 match amount.** Signage projects must support the goals of the Downtown Billings Strategic Plan and the Urban Renewal Plan of the North 27th St. TIFD. Applicants are encouraged to consider the design aesthetic of the surrounding neighborhood when submitting a design for review.

Applicants are reminded that grant awards made by the Downtown Billings Partnership (DBP) are discretionary in nature and should not be considered an entitlement by the applicant. All grant criteria contained herein are guidelines for awards and successful applicants may receive any amount up to the maximum award. Should an applicant meet all grant criteria, a grant may or may not be awarded at the DBP and Billings City Council's discretion due to funding limitation, competing applications, and/or competing priorities of the DBP.

Timeframe and application process:

Applications will be accepted and reviewed quarterly. Applications must be received by the 15th day of the first month of each quarter. Each complete application will be reviewed by the DBP staff, Development Committee, and the DBP Board of Directors and, if recommended, will go in front of the Billings City Council for final approval within each quarterly grant cycle.

Application Due to DBP	Application Reviewed by Development Committee and DBP Board	Application Presented to City Council for Final Approval
July 15	2 nd Thursday of August – Dev. Com 4 th Friday of August – DBP Board	September Council Business Meeting
October 15	2 nd Thursday of November – Dev. Com 4 th Friday of November – DBP Board	December Council Business Meeting
January 15	2 nd Thursday of February – Dev. Com 4 th Friday of February – DBP Board	March Council Business Meeting
April 15	2 nd Thursday of May – Dev. Com 4 th Friday of May – DBP Board	June Council Business Meeting
Every effort will be made to facilitate every complete application through the entire process within each quarterly grant cycle. Incomplete applications may extend the process		

Funding Policy:

At the sole discretion of the DBP Board of Directors, applicants are required to seek endorsement from the TIF Development Committee, which shall consist of design professionals, business or property owners, community members with an interest in downtown vitality, and members of the DBP Board. Applications will be reviewed by the DBP staff under supervision of the Development Committee. The DBP shall review applications on a first come, first served basis for the duration of funding availability. Quarterly, all projects that are recommended for approval by the Committee shall be submitted to the DBP Board of Directors for recommendation to Billings City Council for final approval or disapproval of funding the project.

All applicants will be apprised of the status of their application by written communication from the DBP staff. Award recipients shall receive a Letter of Award indicating the amount of the incentive funds awarded and any conditions deemed necessary by the DBP Board for receipt of the award. Applicants are required to return a signed copy of the letter to the DBP staff before funds will be committed to the project.

Release of Funds:

It is the responsibility of the award recipient to maintain proper documentation of funds expended in the course of completing the project. Release of funds is subject to submission of this documentation to the DBP by the award recipient. The project must be completed essentially as presented to the Committee and Board in order to receive payment.

Incentive funds will be paid out according to the following criteria:

1. Applicants must submit copies of all required building permits.
2. Payment documentation must be submitted to the DBP office at 116 N 29th St.
3. Incentive awards will be paid upon completion of the project.

Acceptable documentation is defined as PAID invoices, statements, or schedule of values from vendors, contractors, or consultants clearly detailing the work completed for the project.

Encumbrance Policy:

Applicants receiving funding under this program during the course of a given fiscal year (July 1 through June 30) are eligible to carry forward/encumber unexpended funds for a **maximum of one additional fiscal year** if all effort has been made to begin the project in the initial year; and/or when circumstances related to weather, construction season, etc. prohibit the completion of the project. Applicants must advise the DBP by June 1st if they will be requesting an extension of their project schedule.

Disclaimer:

The Downtown Billings Partnership, Inc., its committees, partners and or affiliates are not responsible for the planning, design, or construction of improvements to property that is owned by the applicant. No warranties or guarantees are expressed or implied by the description of, application for, or participation in the Urban Renewal Project Program. The applicant is advised to consult with licensed architects, engineers, or building contractors before proceeding with final plans or construction.

Sign Incentive Grant Application

Project Location	
Property Address	
Assessor Parcel Number(s)	
Name of Business(es) in Project	

Applicant Information	
Name	
Address	
Phone	Email
Do you <u> </u> Own <u> </u> Lease the subject property	

Description of Proposed Improvements
Identify ways in which the project supports the Strategic Plan and Urban Renewal Plan

Submittals – Applications <u>must</u> include the following materials, if applicable, for consideration. Applications lacking sufficient materials to describe the project will not be reviewed.
a) Current photos of the proposed project site b) Rendering or sketch of proposed improvements c) Sign plans d) Awning design (if applicable)

Estimated Costs and Schedule – Applications lacking sufficient cost estimates will not be reviewed	
Design Work	
Permits	
Sign/Awning Fabrication	
Installation	
Project Cost Total	
Estimated Days/Months for Completion	

Complete applications are due no later than noon on the 15th day of the first month of the quarter.

Signatures	
Project Applicant(s)	
Property Owner (if applicable)	

DBP Board Meeting

March 27, 2020

Remote via Zoom

ATTENDED:							
Andy Patten	Norm Miller	Marguerite Jodry	Janna Hafer	Jock West	Dave Fishbaugh	Zach Dunn	Chris Kukulski
Sean Lynch	Chris Montague	Steve Wahrlich	Joni Harman	Kim Olsen	Ignacio Barrón Viela	Wyeth Friday	Penny Ronning
Katy Easton	Mehmet Casey	James Chandler	Emily Meick	GUESTS:	Russ Fagg	Zack Terakedis	Jim Tevlin
ABSENT:							
Ethan Kanning	Sam Merrick	Denis Pitman	Steve Tostenrud				

1. **Call to Order and Introductions** – Mr. Patten called the meeting to order at 7:30 am.

2. **Regular Agenda**

- a. **Minutes – February 28, 2020** – Mr. Lynch motioned to approve. Seconded by Mr. Montague and approved by all.
- b. **Presentation – Russ Fagg** – Mr. Fagg provided information about the proposed TIF district. He hopes to petition to have council either expand the current district or create a new one.
 - i. Mr. Patten asked if the neighborhood is really blighted.
 1. Mr. Fagg thinks there is, but it's subjective. The southern portion has some down and out buildings and there are many parking lots to allow for infill with apartments.
 - ii. Mr. Wahrlich asked if creating or expanding would provoke the downtown TIF.
 1. Mr. Fagg spoke of a possible project to bond with the old school building. He is open to being included in the downtown TIF district, but there are pros and cons.
 - a. Mr. Montague asked for a list of pros and cons
 - iii. Mr. Kukulski said there's quite a bit of work that still needs to be completed. Everything must be done by July 1 to expand the district. Creating a new TIF can occur at any time.
 1. Mr. Casey spoke with a representative from Butte. She's willing and available to assist but it would cost around \$35,000, which would cover the entire process and include all paperwork and public comment portions. The timeline would likely be at least six months, assuming no obstacles. She would also help establish the statement of blight.
 - a. Mr. Kukulski said the infrastructure component might be difficult. Structured parking may be a tipping point. There's some subjectivity, which can cut both ways. Enthusiasm will likely influence Council in their decision, as well as cost.
 - i. Mr. Fagg said it's ultimately the City's responsibility, but it would certainly help and would definitely help downtown. He spoke with the Chamber several days ago. Hopefully the City will be the primary helper, but \$35,000 can be found.
 - iv. Ms. Easton expressed concern about the amount of resources to be used without clear information. She wants to see more groundwork in place before making a qualified decision, including base values, any projects on the horizon, and increments. The downtown district is bonded through 2038 and the ultimate time frame for expanding the district would be the 15-year mark. It's taken 15 years for the downtown district to where it is today.
 1. Mr. Fagg spoke of the public meeting held on January 23, which had a reasonably good turnout. He's trying to keep all property owners in the loop.
 - a. Mr. Lynch was on the Chamber call. He expressed similar concerns regarding groundwork. He's in support of new districts but a lot of legwork is necessary.
 - i. Mr. Fagg said only four property owners have signed, but many others are in support. He expects to receive more support at public hearings.
 - v. Mr. Arveschoug acknowledges that there are many details to work out. He encouraged the board, at a minimum, to support it conceptually even with the required homework. He asked if that endorsement would be beneficial.
 1. Mr. Fagg said yes. Initial support with conditions is a great start.
 - a. Ms. Easton will draft a letter of support from the DBA's perspective with the expectation of more groundwork. This will be brought to a board meeting to vote with from direction from staff.

- vi. Ms. Hafer said she would abstain because this hasn't been discussed with the superintendent. As a downtown property owner, she believes downtown is the heart of the city and it's important to keep it strong.
 - 1. Mr. Kukulski sees issues with school funding. He leans toward expanding the district so that everyone can see eventual growth for the school district, the city, and the county. He expressed concern about economic loss with the creation of a new district.
 - a. Mr. Arveschoug agreed that a decision needs to be sensitive about the current situation. TIF doesn't change funding that enters into schools.
- vii. Mr. Montague asked if the district would be included in the existing district or its own.
 - 1. Ms. Easton said there are challenges to both. She supports investment in the community, but more information is necessary.
- viii. Mr. Lynch doesn't see the deadline of July 1 as realistic.
 - 1. Mr. Kukulski expressed concern about what the City has been dealing with the past ten days. Currently, the process won't allow for that deadline to be met, which would impact the ultimate decision.
 - a. Mr. Fagg said he did submit things in January and he feels as though nothing has been done. It's an obligation of the city to move this forward.
 - i. Mr. Kukulski said, as an applicant, yes. The City should respond to it, because the application was turned in.
- c. **DBP Staff Update** – Mr. Casey provided a brief update. He received approval from council and staff can now move forward to start work on development agreement language. Due to current events, some of his travel plans have changed and he is no longer going to Helena for recruitment. He spoke of work with Heinz Creative on some marketing tools, but further work may be on hold. Staff divvied up a list of members, businesses, and property owners around downtown to check in on how people are doing and to help determine what kind of relief can be provided. Feedback is coming in and it's taking a lot of focus to help address those needs and creatively offer relief.
 - i. Ms. Easton has had conversations with the City and other economic development orgs about partnering. Current packages are falling into low interest loans, something that might not be an option for many small businesses. There aren't any small-term micro-grants to help. She spoke of \$40,000 set aside for business development, recruitment, and retention, and suggested that a small amount be set aside for assistance (retention). She spoke of a community relief fund set up by BSEDA and the Chamber to create micro-grants to assist Ms. Easton would also like to see if TIF funds can be used in this way, because there is room to say it can through the Urban Renewal Plan. However, the state TIF working group disagrees.
 - 1. Mr. Arveschoug said BSEDA has established a business stabilization program, because some feel as though another loan wouldn't work. More clarity will come later this week. BSEDA is encouraging and requiring businesses to apply for SBA disaster relief funds in addition to their program. He spoke of creating an economic recovery team through the Unified Command structure to help coordinate and streamline the process.
 - a. Ms. Easton is happy to sit at that table. This is a new process for her as a leader, and she looks to the board for support and direction.
- d. **Financials** – Mr. Casey provided a profit and loss in the board packet. He said there hasn't been many changes, but asked the board to think about the business recruitment and retention portion as a way to assist downtown businesses during this unprecedented time. Also provided was a TIF forecast with the three projects added.

3. Old Business

- a. **Stillwater Update** – Ms. Easton watched Monday's City Council meeting and was on the agenda for the letter to withdraw from the agreement with Mr. Holden. That item was removed and Ms. Easton has spoken with Brent Brooks and Mr. Kukulski. Council received a letter from Mr. Holden before the meeting started that required more review. The board has directed staff to move forward in pulling that agreement, and it has been done. She's working with Mr. Brooks to be sure that the City feels comfortable. She will be in front of Council on April 13 with more information to provide clarity to the

process. Ms. Easton submitted all development information at the start of the process and is willing to discuss further if necessary. She may call a meeting with the lawyer.

4. New Business

- a. **BSEDA Credit Line** – Ms. Easton spoke of the line item in the Fund 203 budget for FY20. She wants to go to council to make a payment on the line of credit in good faith. Without the first payment, the board is looking at a balloon payment in 2021. It's an interesting time right now to think about what can be done with the Yesteryears building, but she hopes to spark the conversation again. She asked the board to put it out for discussion next month.
 - i. Mr. Arveschoug would abstain if the board were to decide.
 1. Ms. Easton will bring this to the board for discussion next month. It's necessary to continue conversations with plenty of time before the next fiscal year.

5. Action Items

a. TIF Policy Packet

- i. Mr. Kuluski said the last several applications that made it through council did so by the skin of their teeth and he thanked DBP staff for the cleanup of that process.
 1. Ms. Easton said she's been working closely with Andy Zoeller on the budget and will keep the board updated.
- ii. Ms. Easton said DBP staff have been working diligently through this process and she's proud of the accomplished work. It's a working document that can be revised when necessary to provide clarity in the process for the board and council. She wants to accept applications in April. Mr. Patten broke down the packet into each application for discussion, which can be found below.
 1. **Sign Incentive Application** – Ms. Hafer said the purpose section doesn't mention anything about signage and she thinks the application form should be its own page. She highlighted confusion about the term "Partnership" and concerns about clarity. She asked where this information can be found.
 - a. Ms. Easton said the policy packet will be made available in the office and online for applicants, as well as within each binder for board members and council. It'll be mentioned in the language.
 2. **Façade Incentive Application** – Ms. Hafer said the purpose doesn't include anything about facades. The 5-1 match appears high and she suggested having a smaller match. Ms. Hafer wanted more clarity regarding the process of submitting the application.
 - a. Ms. Easton will make sure it's clear throughout the document. She asked for board comment or decision on the 5-1 match. Council has a preference of 5-1, but the adopted policy says that smaller is also acceptable. The board has the ability to change that requirement, but she wants the board to recognize that the decisions would go before Council. If the 5-1 match were to remain in the document, could it possibly deter a smaller project?
 - i. Mr. Montague suggested approaching on a case by case basis.
 - ii. Ms. Jodry said a 3-1 match is more preferable, because 5-1 doesn't seem feasible.
 - iii. Mr. Patten asked if this required enough detailed to satisfy, like on Mr. Wahrlich's application.
 1. Ms. Easton said yes, Council asked for a detailed budget list of private investment and TIF-allowable expenses, which is provided by applicants.
 - a. Mr. Wahrlich thinks it's a formatting issue. It wasn't broken down to show amounts through the 5-1 match.
 - iv. Mr. Friday provided clarity on the Council's perspective on 5-1 matches. They have authority for any project even if it doesn't meet the 5-1 match. They can make exceptions under \$100,000.
 3. **CPTED** – Ms. Hafer could not find an application form for this document nor could she find any information regarding the process for applicants.

- a. Ms. Jodry directed Ms. Hafer to the CPTED application that was emailed to the board and the “Application Process” section specifically.
- b. Ms. Easton said she mentioned in the email that CPTED has been different from the beginning, as applications are reviewed internally by staff. It can easily be revised for clarity.
- c. Mr. Lynch said a full packet of information is provided prior to application filing.
- 4. **Large Project Application** – Ms. Hafer spoke of maximum fund limits. She couldn’t find that number or a list of eligible improvements. She asked about the three years portion.
 - a. Ms. Easton said she asked for board review of that component and it appears to be split 50/50. Does the board incentivize someone purchasing a property or building? If someone purchased a building 20 years ago, can it be included?
 - i. Mr. Casey said the practice is done in many districts. Would the board choose to place a time cap? How far back? In other districts, the building purchase is included in private investment toward match.
 - 1. Mr. Friday said it’s pretty clear right now that it’s not used for acquisition itself, but it can be a tricky thing. Does it help with incentivizing projects? He’s unsure about other districts around the state, but it’s a common topic of conversation.
 - 2. Mr. Tevlin said it’s a struggle in the south district as well.
 - 3. Mr. Lynch has reviewed state statutes and land acquisition for a new project is allowable with TIF by state law.
 - a. Mr. Casey said the statute is specifically vague.
 - i. Mr. Friday agrees with Mr. Lynch and Mr. Casey, it appears to anticipate land acquisition in urban districts. So far in Billings, apart from the Yesteryears building, it’s been public only.
 - 4. Ms. Easton said the board can take it out as part of private investment match or leave acquisition in as part of the match. She thinks the timeline either needs to be all in or all out.
 - a. Mr. Patten said the three years provides a cutoff, because timespan can easily skew values. Three years is current enough that it’s part of some plan.
 - b. Ms. Hafer said it seems like a gray area and she appreciates the feedback.
- 5. Mr. Lynch motioned to approve the TIF Policy Packet with changes, including a 3-1 match for façade grants and land acquisition to be included in the calculation of a 5-1 match if the property was acquired within three years of the date of TIF application filing for large projects. Ms. Jodry seconded. Motion passed
 - a. Ms. Easton wants to leave the conversation open should clarification be necessary for any item. It’s a working document, but she hopes to provide a concise process for council.

6. Partner Reports (time permitting)

- a. City of Billings
- b. Yellowstone County
- c. SD #2
- d. BSEDA
- e. DBA
- f. BID
- g. BCP
- h. Parking Advisory Board
- i. Downtown Billings Property Owners Association

7. Adjourned by 9:08 am. Next DBP Board meeting scheduled for April 24, 2020 at 7:30 am.