

CITY/COUNTY PLANNING BOARD

"Serving Billings, Broadview and Yellowstone County"

Board Attendance Roster: Please note: "E" stands for excused absence, "A" stands for un-excused absence, "1" stands for present. **BYLAWS, YELLOWSTONE COUNTY BOARD OF PLANNING, (Amended. May 25, 2004) Section 4. Absences and Removal A.** Each member shall inform the Planning Director at least one day before the meeting of his/her inability to attend a Board or Committee meeting. Such an absence shall be considered an excused absence. If any Board member accrues three (3) or more consecutive unexcused absences from regular meetings, notice of which has been given at his/her usual place of work or residence, or by announcement at a meeting attended by him/her, the President may call such absences to the attention of the Board which may then recommend to the appointing authority that such member be asked to resign and that another person be appointed to serve out the unexpired term. Schedule: (** denotes a Wednesday meeting)

| | Position | 01/08/2019 | 01/22/2019 | 02/12/2019 | 02/26/2019 | 03/12/2019 | 03/26/2019 | 04/09/2019 | 04/23/2019 | 05/14/2019 | ** 05/29/2019 | 06/11/2019 | 06/25/2019 | 07/09/2019 | 07/23/2019 | 08/13/2019 | 08/27/2019 | 09/10/2019 | 09/24/2019 | 10/08/2019 | 10/22/2019 | 11/13/2019 | 11/26/2019 | 12/10/2019 |
|---------------------------|-------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Dave Goodridge | Mayor/Billings Ward I | E | 1 | 1 | 1 | E | E | E | E | E | - | - | E | - | E | 1 | - | E | - | 1 | - | E | 1 | 1 |
| Matt Macrow | Mayor/Billings Ward II | 1 | 1 | 1 | 1 | 1 | E | 1 | E | 1 | - | - | 1 | - | E | E | - | 1 | - | 1 | - | E | E | - |
| Eric Wallace | Mayor/Billings Ward III | 1 | 1 | 1 | E | E | E | 1 | 1 | 1 | - | - | E | - | 1 | 1 | - | 1 | - | A | - | 1 | 1 | - |
| Darell Tunnickliff | Mayor/Billings Ward IV | 1 | 1 | 1 | E | 1 | 1 | E | 1 | 1 | - | - | 1 | - | 1 | 1 | - | 1 | - | E | - | 1 | 1 | 1 |
| Jon Thompson | Mayor/Billings Ward V | 1 | E | 1 | E | 1 | 1 | 1 | 1 | E | - | - | 1 | - | 1 | E | - | 1 | - | E | - | 1 | 1 | 1 |
| Troy Boucher | YC District 1 | 1 | E | E | 1 | 1 | 1 | 1 | 1 | 1 | - | - | E | - | E | A | - | 1 | - | E | - | 1 | A | 1 |
| Dennis Cook | YC District 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | E | E | - | - | 1 | - | 1 | 1 | - | 1 | - | 1 | - | 1 | 1 | 1 |
| Vacant | YC District 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vacant | YC District 4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Woody Woods | YC District 5 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | E | 1 | - | - | E | - | 1 | 1 | - | 1 | - | 1 | - | E | 1 | 1 |
| Vacant | YC District 6 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Jarett Hillius | YC District 7 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | E | 1 | - | - | 1 | - | E | E | - | 1 | - | E | - | 1 | E | 1 |
| Jerry Williams | Y County Cons. District | 1 | 1 | | 1 | 1 | 1 | 1 | 1 | 1 | - | - | R | - | - | - | - | 1 | - | - | - | - | - | - |
| Scott Reiter | Ex-Officio SD2 | A | A | A | A | A | A | A | A | A | - | | A | - | A | A | - | 1 | - | A | - | 1 | 1 | - |

CITY/COUNTY PLANNING BOARD

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December 10, 2019

To be approved by a motion on January 28, 2020

Call the Meeting to Order

President Tunnicliff called the meeting to order at 6:00 p.m. on Tuesday, December 10, 2019 in the Miller Building 1st Floor Conference Room, 2825 3rd Avenue North, Billings, Montana.

Introduction of Planning Board Members and Planning Department Staff

President Tunnicliff called for introductions of the members of the Planning Board and staff.

Attending Planning staff members: Monica Plecker, Planning Division Manager; Tammy Deines, Planning Clerk

In Attendance: Kelly Metcalf, Cari Olson, Mike Taylor, MDT, Rod Nelson, MDT District Manager

Approval of the December 10, 2019 Agenda – A motion was made by Board member Thompson and seconded by Board member Cook to approve the December 10, 2019 agenda as submitted. The motion carried with a unanimous voice vote.

Approval of Minutes: November 26, 2019

Board member Thompson made a motion and Board member Hillius seconded the motion to approve the November 26, 2019 meeting minutes as submitted. The motion carried with a unanimous voice vote.

Public Comment: President Tunnicliff asked if there was anyone wishing to speak during the public comment portion of the meeting. He stated any member of the public might be heard on any subject that is not on the agenda; the Planning Board will not take any action on these items at this time, but could choose to add an item to the next meeting agenda for discussion. There were no public comments.

Disclosure of Outside (Ex Parte) Communication– Board Members and Planning Staff. The Ex Parte Communication Binder is available at the Sign-In and Agenda station. There were no declarations of ex parte communications or conflicts of interest.

7. OLD BUSINESS: There is no Old Business.

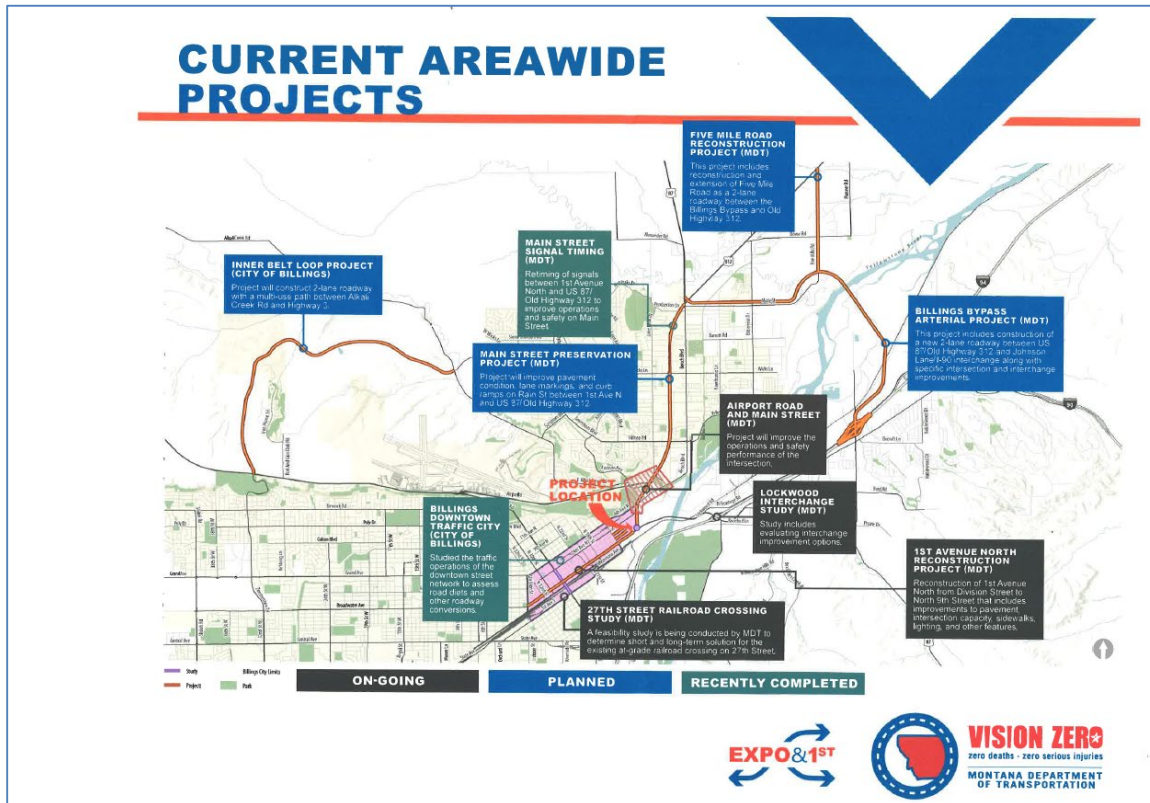
CITY/COUNTY PLANNING BOARD

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8. NEW BUSINESS

8a. Presentation/Discussion. MDT Community Project Updates. Rod Nelson, District Administrator, MDT; Mike Taylor, MDT

Rod Nelson thanked the Board for this opportunity and introduced Mike Taylor, Pre-Construction Engineering, MDT. He pointed out the MDT website and distributed a handout to the members of the Board listing the current projects.



He directed the Board to the website: <https://www.mdt.mt.gov/publications/> to the link for Maps/Active Projects Map. This site provides a map of all projects in the State of Montana in development. There are several filters, including projects by status, type, district, county city year, and project costs.

Mike Taylor explained that the Tentative Construction Program, (TCP,) is approved annually in late October. The projects are posted on this site and kept up to date. Per President Tunnickliff's request, he clarified the project nomination process and said projects can be nominated through citizen's request. The menus offer information on

CITY/COUNTY PLANNING BOARD

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location, project cost, and signed routes and streets. Project funding is designated per district and Categories, and the annual process works towards an accurate estimate of funding streams for projects.

Discussion

Board member Woods asked about the intersection of 87 East and commented on the traffic flows going from two to one lanes. Rod Nelson said a traffic study came out several years ago suggesting a round a bout at this location. A safety project projected the need for a right slip lane and it was constructed instead. To the best of his knowledge, it is functioning but this may change with the construction of the high school. He said a traffic study for the high school did not point to changes at this time.

Board member Cook asked about the Five Mile Road- Highway 312 project. Mike Taylor said this is the first phase of the Billings Bypass project and it is currently under contract.

Board member Cook asked about the 27th Street Overlay project. Mike Taylor said this project is under construction with Riverside Construction. The majority of the construction will take place the fall of 2020. The Main Street project in the Heights will have a later letting date.

In response to further question by Board member Woods, Mr. Nelson stated the I-90 Yellowstone Bridge project is scheduled for 2021, and the Johnson Lane project is scheduled for 2022. Rod Nelson commented on the design for the bridge projects and the reconstruction of the lanes.

The Exposition Drive project has been narrowed down to three alternatives. Public meetings are scheduled December 11, 11:00 a.m.-1:00 p.m. and 4:00 p.m. -7:00 p.m. at the Billings Public Library.

President Tunncliff asked about the latitude for decision making between public participation and engineering. Rod Nelson stated that MDT values public input and a there is a balance between the two especially in the case of safety. Mike Taylor said projects could change from year to year. He pointed out they are able to move the Laurel to Rockvale project forward in the letting session due to safety concerns voiced by the public and the County Commissioner.,

Citizen Kelly Metcalf asked regarding plans for Rimrock Road and Zimmerman. Rod Nelson responded that these roads are City owned and maintained and explained that MDT would get involved with safety dollars if there were an accident cluster at this

CITY/COUNTY PLANNING BOARD

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location. Division Manager Monica Plecker spoke to levels of service, traffic generation, and anticipation of traffic growth at intersections.

In response to questions by Board member Goodridge, Rod Nelson stated the Billings Bypass project is slated for a 5-year construction period. (Phase 1-under contract; Phase 2 Yellowstone River Crossing, June 2020; and Phase 3-Johnson Lane Interchange, diverging diamonds configuration, June 2022). Rod Nelson gave some background and said originally the thought was the project would go around the Johnson Lane Interchange to Highway 3. The Environmental Impact Study, (EIS), demanded fiscal restraint and the project changed from a bypass to a connection. The expectation is this project will handle traffic flows for many years in the future. Board member Thompson said his experience is that the diverging diamond configuration is efficient. Rod Nelson spoke to the Main Street traffic volumes based on improvements and said the Main Street traffic volumes will continue to increase. He spoke to the fact there are many more needs than funding available. Mike Taylor gave an animated version of the proposed configuration at Johnson Lane.

Other projects were discussed.

- The Lockwood projects for the Becraft Lane Sidewalk and the Piccolo project from Old Hardin Road to Lockwood School.
- Safety funded projects for roundabouts projected for construction in 2021 at 56th Street West and King and 56th Street West and Central.
- The MDT 27th Street and Railroad Crossing Study (This is separate from the construction project). A public meeting will be held after the first of the year.

Board member Thompson asked about MDT’s philosophy on street scraping, and plantings for some of the projects. He stressed the importance to the Community of green spaces that are taken care of by staff who are experienced in dealing with trees and plants. Rod Nelson referred to the web site. He spoke to the difficulty and expense of long-term maintenance.

Board member Hillius asked about the East Laurel and Moss Main intersection and Rod Nelson stated that nothing is programmed at this time.

President Tunnicliff thanked Rod Nelson and Mike Taylor for their time and the helpful information provided to the Board.

CITY/COUNTY PLANNING BOARD

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9. OTHER BUSINESS

9a. Planning Board Nomination Committee: 2020 Planning Board Officer Nominations.

The Nomination Committee Members are Board member Cook, Board member Boucher, and Board member Woods. Board member Woods commented on the benefits of a Vice President getting experience and then progressing to the office of President. move through Vice President, President. The Committee is forwarding a recommendation of Board member Woods serving as President, and Board member Cook serving as Vice President.

9b. Long Range Strategic Issues and an overview of future City and County issues and projects.

Project ReCode Division Manager Plecker stated Staff is continuing the working group meetings through December and January. Staff started progress report calls with the consultant to begin building a comprehensive document to post on the website. Public outreach efforts will be continued. She asked the board members to forward suggestions of interested civic groups. Board member Woods spoke to the goal “Simplify, Clarify, and Reduce” the volume compared to the old code. He commented they have accomplished a lot, but there is still lots to do. He encouraged members to support staff with their attendance during presentations. President Tunnicliff commented on the need to work on expansion of the County zoning area.

Subdivision Applications Staff is anticipating three major submittals in January that will be heard by this Board in February.

Announcement The December 24, 2019 Planning Board meeting is canceled due to a lack of agenda items. The Planning & Community Services office will be closed to observe Christmas Day on December 25, 2019 and on January 1, 2020 in observance of New Year's Day. The next Planning Board meeting is Tuesday, January 14, 2020, 6:00 PM in the Miller Building 1st Floor Conference Room.

ADJOURNMENT

DRAFT-TO BE APPROVED BY A MOTION ON JANUARY 14, 2020