

Yellowstone Historic Preservation Board
A certified local government (CLG)
Program representing four governing bodies:

City of Billings
City of Laurel

Crow Tribe
Yellowstone County

Presented below is the agenda for the next Yellowstone Historic Preservation Board (YHPB) meeting scheduled for Tuesday, February 25, 2020. If you have any questions regarding the agenda, items to add, or are unable to attend the meeting, please call me at 247-8622. Lora Mattox, Historic Preservation Officer.

Tuesday
February 25, 2020 at 8:30 a.m.
2825 3rd Avenue North, 1st Floor Conference Room

1. Call to Order-YHPB: Welcome! YHPB Chair
2. **PUBLIC COMMENT PERIOD** – As required (minute maximum per person.) *Any member of the public may be heard on any subject that is not on the agenda. The Yellowstone Historic Preservation Board will not take any action on these items at this time, but could choose to add an item to the next meeting’s agenda for discussion.*

Attendees: Please sign in on the provided meeting attendance sheet.

- 3.
4. **Motion. Approval of the minutes of: January 21, 2020**
5. Old Business
 - a. Laurel - Riverside Park Update
6. New Business
 - a. Roundtable
 1. Preparations/Refreshments

2. **Awards: Eugene Carroll and Best Practices Nominations - Action to select recipient.**
7. Consultants Report
8. Historic Preservation Officer Report
9. Board Roundtable
10. **Adjournment - Next Meeting: March 17, 2020 YHPB Roundtable**

YHPB Agenda

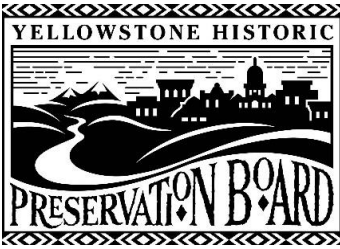
3.

Meeting Date: 02/25/2020

Subject

Attachments

January Minutes



Yellowstone Historic Preservation Board
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MEETING MINUTES
January 21, 2020
First Floor Conference Room
2825 3rd Avenue North

Members Present – Sue Mueller, Evan Bruce, Becky Jeter, Blain Fandrich, and Kevin Nelson

Members Absent – Keith Edgerton

Staff Present – Lora Mattox and Lauren Hunley

Others Present –

Minutes - The minutes of the December meeting were approved on a motion by Sue, seconded by Becky.

Public Comment – No public comment.

Old Business:

Laurel-Riverside Park – Lora provided an update on activities in regards to Riverside Park. After review and discussion, Laurel decided not to go for the SHPO Rural Grant at this time. They will be discussing the National Register nomination for the Park at the January 21 Council Discussion. There is concern about loosing additional historic resources in the park. Over half of the structures have already been lost.

Billings Community Mausoleum – Lauren updated the board that she received this morning the final draft of the nomination for the mausoleum. WHC will review the draft and then forward for the board to review.

New Business:

Certified Local Government (CLG) Grant – This is the annual grant application to the State for CLG funds for historic preservation activities. The grant is for \$5500, with local match provided by City of Billings (\$1031), Yellowstone County (\$1000) and City of Laurel (\$469). The funds (\$8000) is contracted to the Western Heritage Center to provide historic preservation activities. The board acts on the grant yearly to submit the approval in the minutes to the State. Evan motions to approve submitting this year’s CL grant, seconded by Sue. Approved.

CLG Amendment – Kate Hampton of SHPO contacted Lora regarding the McKinley School nomination and SHPO staff capacity to finish the nomination, the state will provide an additional \$5000 to the YHPB to hire a consultant to finish the nomination. The state is okay with YHPB contracting with WHC for the work. The amendment will extend the current CLG grant to August 1, 2020 with substantial (90%) of the nomination to be completed by July 15, 2020.

YHPB Work Plan – The board reviewed the 2019-2020 Work Plan and updated the following:

- Under #1 on projects: Adjust time frame from 2019-2020 to 2020 as the YHPB will contract with WHC to complete the nomination;
- Under #2 on projects: Adjust time frame from 2019-2020 to 2020-2021 and update language on both the Billings Community Mausoleum and Riverside Park; and
- Under #4 on projects: Amend presentation to a Riverside Park History in Laurel for Preservation Month (May).

2020 YHPB Roundtable – The date for the Roundtable is March 17, Lauren will send out for review the Save the Date cards, list of contacts and award information. The board determined that to give as much time as possible for award nominees to move the February meeting to the 25th.

Consultant’s Report – *Attached at the end of the minutes.*

Board Roundtable – Lauren states that the Western Heritage Center will re-open on March 3, 2020.

The next meeting – February 25, 2020

Adjournment.

Consultant Report:

Yellowstone Historic Preservation Board (YHPB)

Western Heritage Center (WHC) Consultant Report for January 2020

Lauren Hunley – January 21, 2020

Goals & Objectives of YHPB:

- I. Promote the preservation of historic buildings, sites, or neighborhoods
- II. Increase community awareness on the benefits of historic preservation activities
- III. Promote increased awareness of preservation activities and the work of the YHPB through the four governing bodies represented on the Board
- IV. Comply with the duties and responsibilities of historic preservation organizations under the state Certified Local Government Program and the requirements of the Inter-local Agreement

National Register Work

WHC continues work to meet YHPB’s Goals. WHC staff met with Lora Mattox, HPO, to review and update the MOU between the Board and the Center. Discussion topics included the YHPB website, work-load, and current national register nominations.

The WHC is working to line up a contractor to complete the McKinley School nomination as the SHPO has released additional funding to that purpose. A 90% draft for the nomination must be submitted to SHPO by July 15th. Work on the Billings Mausoleum continues as the WHC coordinates with that contractor.

The WHC continues to handle research requests from community members. Numerous requests have come through during the holiday season including multiple residential addresses in the North Elevation and mansion districts. WHC is also working with multiple architectural firms on research for the Hedden-Empire Building and the Carroll Building downtown.