

RESOLUTION 20-

A RESOLUTION ADOPTING FISCAL YEAR 2021 ADJUSTMENTS TO APPROPRIATIONS PURSUANT TO M.C.A. 7-6-4006 AS AMENDED, AND PROVIDING TRANSFERS AND REVISIONS WITHIN THE GENERAL CLASS OF SALARIES AND WAGES, MAINTENANCE AND SUPPORT AND CAPITAL OUTLAY.

WHEREAS, M.C.A. 7-6-4006 provides that the City Council, upon proper resolution, adopted by said Council at a regular meeting and entered into its Minutes, may transfer or revise appropriations within the general class of salaries and wages, maintenance and support, and capital outlay, and

WHEREAS, based upon a Budget Review (**FY 2021**), it is necessary to alter and change said appropriations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the attached transfers or revisions are hereby adopted.

(SEE EXHIBIT A)

PASSED AND APPROVED by the City Council, this 25th day of January, 2021

THE CITY OF BILLINGS:

BY: _____
William A. Cole, MAYOR

ATTEST:

BY: _____
Denise R. Bohlman, CITY CLERK

EXHIBIT A

Expenditure

8730 - Park District 1 Fund

On September 14, 2020 the City Council approved a contract for the purchase of playground equipment at Rose Park in the amount of \$274,793. As indicated in the staff memo approving that project, a budget amendment would be needed for the project as it had been approved in a prior year and the City was awaiting grant funding. Since the grant funding has now been received. The Parks Department is requesting budget authority be reestablished from Park District 1 reserves set aside for this project.

Park District 1 Fund 275,000 Capital Outlay

Multiple Funds - CARES Act Reimbursement from the State of Montana

The City is requesting budget authority for additional costs incurred at the City related to COVID-19. The total budget amendment requested is \$978,100 spread across multiple funds identified below. The budget amendments being requested are for items such as Zoom licenses for electronic meetings, software for electronic signatures, mobile computers and equipment, additional cleaning services, masks and personal protective equipment, and overtime related to COVID. The State of Montana has reimbursed the City for all costs associated with our response to COVID.

General Fund	184,900	Zoom, Cleaning, PPE, Software, Overtime
Public Safety	199,600	Computer Equipment, Overtime
Building Fund	171,600	Phones, Ipads, PPE, Scanners, Temp Employees, Software
City County Planning Fund	59,000	Zoom, Computers, PPE, Software
Community Development	2,500	Zoom, Computers, Public Survey, Cleaning
Facilities	67,300	Cleaning Supplies, Plexiglass, Overtime
Fleet Services	18,100	Masks, PPE Cleaning
Information Resources	75,100	Computers, Overtime, Zoom, PPE, Software
Library	166,100	AVI Installation in Community Room, Cleaning, OT
Park District 1	4,300	Computer Equipment
Parking	1,500	Software, Plexiglass
Public Works Admin	4,300	Software, PPE, Computer Equipment
Public Works Engineering	600	PPE
Solid Waste	1,400	PPE
Street and Traffic	10,400	Computer Equipment, PPE, Software
Telephone	1,100	Fiber Optic Equipment
Wastewater	6,900	Computer Equipment, PPE, Software
Water	3,400	Computer Equipment, PPE, Software, Overtime

6050 Central Services Fund

The Finance Department is requesting budget authority be established for the Central Services Fund. The City owns and maintains 13 large copiers used by multiple departments. Each department pays into a fund based upon their usage. The funds collected from each department are used to pay for paper, repairs and maintenance, and replace copiers when needed. During a review of the budget, after it was adopted by City Council, it was noticed that the budget authority was not requested for the supplies and maintenance expense for FY21. The Finance Department is requesting that budget be established to purchase paper and pay for copier maintenance. Established departmental copier charges will be used to pay for maintenance and supplies.

Central Services Fund 31,200 Operation and Maintenance

Expenditure

1500 - Public Safety Fund

At the City Council work session on 12/7/2020, the City Council directed staff to prepare a budget amendment for additional equipment, training, and overtime for the Police Department. A detailed list of expenses was provided to City Council at that work session. Fund balance accumulated from budgetary savings in prior years in the Public Safety fund will be used for the additional budgeted expenses.

Overtime, Operation and Maintenance, and Capital

Public Safety Fund - Police	1,142,100	Outlay
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2050 - Gas Tax Fund

Public Works is requesting budget authority be increased in the FY 2021 budget for the construction of WO 20-02 missing sidewalk annual program and for the construction of Songbird Drive from Midland to Elysian. The missing sidewalk project is intended to concentrate on installing sidewalk in areas that are missing pedestrian facilities. As a priority, City staff identified areas that are along arterial streets, collector streets, school routes, or in high pedestrian areas for inclusion in this program. The streets identified as needing sidewalk are Aronson Avenue from Governors Boulevard to Nutter Boulevard; 11th Avenue North from North 22nd Street to North 27th Street, and ADA improvements to the sidewalk on the west side of 24th Street West between Lewis Avenue and Broadwater Avenue. Along with the missing sidewalk, there is miscellaneous concrete work to address problems throughout the city, including ADA improvements, that are too large for the sidewalk tripper repair or replacement projects. The FY 20 missing sidewalk resolution approval was delayed by Council in March 2020 to obtain further clarification on the projects and was approved by Council at the May 26, 2020 business meeting. The project was subsequently bid, but due to bidding the project in the busy summer environment, the bids came in high. Public Works will rebid the project in the spring of 2021 and a budget amendment is needed to reestablish the budget authority in the FY 2021 budget. The Songbird Drive project will create a secondary route to Midland Road and was also previously budgeted in the FY 2020 budget. The projects will be funded through reserves in the Gas Tax Fund, which were accumulated in FY20 for these projects.

Gas Tax Fund	1,338,000	Capital Outlay
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4340 - Sidewalk Construction Fund

Public Works is requesting budget authority be increased in the FY 2021 budget for the construction of WO 20-02 missing sidewalk annual project, as well as for the construction of 32nd Street West and Wicks Lane. A budget amendment is needed to reestablish the budget authority in the FY 2021 budget in the Sidewalk Construction Fund for the same explanation provided above under the Gas Tax Fund. The Gas Tax fund pays for the City share of the program and the Sidewalk Construction fund pays for the portion that is funded by property owners through the payment of sidewalk bond assessments. The 32nd Street West project will reconstruct South 32nd Street West between King Avenue West and Gabel and provide a trail connection to Transtech Way. The improvements will include sidewalks, trail, two travel lanes, two way left turn lane, and street lights. The project is also planned to make signal improvements at the King Ave West and the South 32nd St West intersection and provide striping changes north of the intersection to improve capacity, safety, and efficiency. This project was budgeted in the FY 2021 budget; however, a portion of the project will be funded by assessing property owners for adjacent infrastructure that they benefit from and this sidewalk portion was not included in the FY 2021 budget. The Wicks Lane project will improve Wicks Lane from Bench Boulevard to Hawthorne Lane and will include the installation of sidewalks and improvements to the road surface. This project was unable to be bid in FY 2020 and the budget authority needs to be reestablished in the FY 2021 budget. These projects will be funded through the sale of bonds and assessed back to property owners benefiting from the improvements.

Sidewalk Construction Fund	1,571,000	Capital Outlay
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Expenditure

5130 - Wastewater Fund

Public Works is requesting budget authority be increased in the FY 2021 budget for the replacement of wastewater interceptors, construction of an influent lift station, and the reconstruction of the Lloyd Mangrum and Lake Hills Lift Stations. The interceptor replacement project will line the interior of the 60-inch sanitary sewer interceptor that conveys wastewater flows into the Water Reclamation Facility with a trenchless cured in place liner. The current 60-inch interceptor is made from reinforced concrete pipe (RCP) and has concrete spalling on the inside of the pipe that has exposed the rebar in some locations. This has adversely affected the structural integrity of the pipe. The replacement of the interceptors began in FY 2020 and came in \$2.2 million under budget. A budget amendment is requested to reestablish this budget authority in the FY 2021 budget for additional replacement of the interceptors. The influent lift station and Lloyd Mangrum and Lake Hills lift station projects were included in the FY 2020 budget but were not able to be awarded in FY 2020 due to timing of projects and the construction environment. Budget authority needs to be reestablished in the FY 2021 budget in order to complete these projects. The influent lift station project will construct a lift station upstream of the Water Reclamation Facility to increase the velocity in the large diameter sewer pipes. Not installing a lift station will result in continued solids buildup causing the sewer system to overflow or the failure of the large diameter pipes from corrosion. A failure of these pipes would cause the City of Billings to violate the Montana Pollution Discharge Elimination Permit (MPDES) and the Federal Clean Water Act. The rehabilitation of the Lloyd Mangrum and Lake Hills lift stations will upgrade the existing 35 year old lift stations to address the various shortcomings found in the 2008 EP audit of the sanitary sewer collection system. The projects will be funded from reserves in the Wastewater Fund.

Wastewater Fund	6,527,500	Capital Outlay
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5410 and 5440 - Solid Waste Funds

Public Works is requesting budget authority be increased in the FY 2021 budget for the construction of a Compressed Natural Gas (CNG) fueling facility, remaining construction costs for the landfill drop off facility, two front load trucks, and equipment for the landfill drop off facility. These items were all in the FY 2020 budget but were not able to be awarded in FY 2020, requiring the budget authority be reestablished in the FY 2021 budget. The CNG fueling facility will double Public Works current CNG capabilities and add a fast-fill port to enable the conversion of additional collection trucks to CNG. The amount needed for the landfill drop off facility is to fund the remaining change orders for the project. There was a \$1 million contingency change order budget established for the project to fund items that could not be anticipated during the bid process. It is expected that only about 1/3 of the contingency budget will be utilized. The primary change order is to account for a change in pier lengths for the new facility. The front load trucks are used for commercial solid waste collation and are replacing two units and were in the FY 2020 Equipment Replacement Program. Equipment needed for the landfill includes a loader and walking floor trailers. These pieces of equipment will be necessary when the transfer center is fully functional. Solid Waste Fund Reserves for these projects established in FY20 will be used to cover the additional expenses.

Solid Waste Fund	2,695,000	Capital Outlay
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Expenditure

8450 - Arterial Construction Fund

Public Works is requesting budget authority be increased in the FY 2021 budget for the construction of 24th Street West and Central signal improvements, King Avenue West and 36th Street West signal improvements, the addition of the reconstruction of road from the canal to Gabel, and the construction of Wicks Lane. The signal improvement projects were in the FY 2020 budget, but were unable to be bid in FY 2020 due to delays caused by MDT review and property acquisition and the budget authority needs to be reestablished in the FY 2021 budget. Public Works is currently under design for the 32nd Street West project from King to Gabel; however, the first phase was only to construct the portion from King to the canal. Recent conversations with adjacent property owners indicate that the entire section should be constructed at the same time to accommodate changes that will be caused by development and estimates indicate that the second phase from the canal to Gabel can be added now for only an additional \$200,000. As discussed under the Sidewalk Fund above, the Wicks Lane project will improve Wicks Lane from Bench Boulevard to Hawthorne Lane. The budget amendment needed in the Arterial Fund will fund the portion of the project not funded by adjacent property owners. Reserves accumulated in the Arterial Construction Fund will be used to cover the additional expenses.

Arterial Construction Fund

1,577,000 Capital Outlay
