

****ATTENTION****

The City Council meeting will be held in a hybrid format that includes both in-person AND Zoom. Councilmembers may choose to attend the meeting virtually or in person at the **Billings Public Library Community Room**. In order to honor the Right of Participation and the Right to Know in Article II, sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: www.billingsmt.gov and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
 - On Community 7 TV - Channel 7 or Channel 507 – Spectrum Cable. *(On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.)*
 - Online at www.comm7tv.com and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
 - On the City's website at www.billingsmt.gov and click on "Watch Meetings Online" on the homepage.
 - In-Person – capacity is limited to approximately 15 spectators with overflow available in the lobby. Mask and social distancing requirements will be enforced.

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: Council@billingsmt.gov.
 - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person - capacity is limited to approximately 15 spectators with overflow available in lobby. Mask and social distancing requirements will be enforced. Speakers may be asked to exit after speaking to comply with social distancing protocols.
- Attend the meeting virtually by registering at Zoom.us and "join a meeting", enter the Webinar ID and Passcode indicated below. Click on *Zoom Meeting Instructions* and *Zoom Hybrid Meeting Details* below for more information. Attendees are asked to register by Noon the day of the meeting. After registering, a link into the meeting will be sent to the attendee. The link will allow you to attend, view and participate in the meeting on your computer, laptop or smart phone. (You must have the Zoom App on your device [Click Here to Download Zoom App](#)) To provide public comment at the appropriate time, click on the "raise hand" icon located at the bottom of the screen and the moderator will unmute your device.
 - **Don't have a smart phone, computer or laptop?** That's okay -- you can attend a Zoom meeting using your **landline phone**. Call the Zoom phone number, **1.253.215.8782** to join the meeting and follow the operator's instructions. Want to give public comment? Simply *"raise your hand"* by pressing *9 and the moderator will give you permission to speak when it is your turn. **Note this is a long distance toll number and charges may apply depending on your plan.*
- Click Here for [City Council Zoom Hybrid Meeting Details and Schedule](#)
- Click Here for [Zoom Meeting Instructions for Attendees \(as guests\)](#)

Webinar ID: 856 2058 1496

Passcode: 264809

Or join by phone: US: +1-253-215-8782

The practice of receiving phone calls to a specific Public Comment telephone line has been discontinued. Please contact Denise Bohlman, City Clerk, at bohlmand@billingsmt.gov.



VISION STATEMENT:
“The Magic City: A diverse,
welcoming community
where people prosper and
business succeeds.”

**REVISED
CITY COUNCIL
REGULAR BUSINESS MEETING**

AGENDA

June 14, 2021

5:30 P.M.

Billings Public Library and remotely via Zoom. Please see coversheet for details and instructions for viewing and participation.

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Mayor Cole

ROLL CALL: Councilmembers present on roll call were: ☐ Shaw, ☐ Yakawich, ☐ Neese, ☐ Ewalt, ☐ Joy, ☐ Choriki, ☐ Purinton, ☐ Ronning, ☐ Boyett, ☐ Brown

MINUTES: May 24, 2021

COURTESIES:

PROCLAMATIONS:

- Montana Football Hall of Fame Day
- National Gun Violence Awareness Day

COUNCIL REPORTS:

ADMINISTRATOR REPORTS - CHRIS KUKULSKI

PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: 1 ONLY. Speaker identification required. (Comments are limited to three (3) minutes or as set by the Mayor. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda. Public comments during the meeting may be made in-person or remotely by registering as an attendee through Zoom as outlined in the Agenda coversheet.)

1. **CONSENT AGENDA** -- Separations:

A. **Mayor Cole recommends that Council confirm the following appointments:**

1.

	Name	Board/Commission	Term	
			Begins	Ends
1	No Applications	Housing Authority Family Res Comm.*	06/14/21	12/31/21
2	No Applications	Human Relations Commission*	06/14/21	12/31/22

*1 Unexpired term of John Thayer

*2 Unexpired term of Diane Kersten

B. Bid Awards:

- 1. Community Center Hail Repair Rebid.** (Opened 5/25/21) Recommend Hagstrom Roofing and Construction; \$324,029.57.
- 2. SID 1416 Gleneagles Boulevard.** (Opened 5/25/21) Recommend Askin Construction, LLC; \$674,869.20, contingent on the sale of bonds.
- 3. W.O. 20-07: Solid Waste CNG Station Expansion.** (Opened 5/25/21) Recommend rejecting all bids.
- 4. W.O. 21-04: City ADA Project.** (Opened 5/25/21) Recommend Weave Construction; \$346,930.
- 5. W.O. 21-16: Rimrock Road and Virginia Lane Traffic Signal Improvements.** (Opened 4/27/21) Recommend Elcon Corporation; \$221,892.80.
- 6. W.O. 21-18: Storm Drain Rehabilitation.** (Opened 5/25/21) Recommend Askin Construction, LLC; \$306,957.

C. Agreement with Azteca Systems - Cityworks for upgrading standard enterprise licenses; \$17,000 for 1st year, \$68,000 for 2nd year, and \$75,000 for 3rd year.

D. Consultant Agreement with Toole Design to complete the Safe Routes to School Study update; not to exceed \$89,924.

E. Billings Public Library Teen Tech Lab Grants; \$500 from Humanities Montana for outdoor book club; \$1,000 from Town Pump Charitable Foundation for Keep Kids Reading program.

F. Acknowledgment of increased assessments for W.O. 20-12: South 32nd Street West.

G. Resolution ordering improvements identified in W.O. 20-28: Songbird Drive Construction.

H. Resolution ordering improvements identified in W.O. 21-11: Highwood Drive Reconstruction.

I. Resolution ordering improvements identified in W.O. 21-12: Harrow Drive Reconstruction.

J. Bills for the Weeks of:

1. May 3, 2021

2. May 10, 2021

3. May 17, 2021

Recommended Motion: I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

REGULAR AGENDA:

2. **PUBLIC HEARING AND SECOND/FINAL READING ORDINANCE FOR ZONE CHANGE 991:** a zone change to amend parts of the Lenhardt Square Planned Development Agreement, generally located at King Avenue West and 44th Street West. Lenhardt Square Master Association - Allan R. Lenhardt, owner; Sanderson Stewart - Rick Leuthold, P.E., agent. Zoning Commission recommends approval and adoption of the 10 criteria. (Action: approval or disapproval of the Zoning Commission recommendation.) * **Quasi-Judicial**

• *Presented by: Nicole Cromwell, Zoning Coordinator*

Recommended Motion: Having conducted two public hearings, considered written and spoken public testimony, I move to approve the second reading of Zone Change 991 and adopt the findings of the 10 criteria, as approved by City Council on 1st reading May 24, 2021.

* **Quasi-Judicial** – Caution must be exercised concerning any potential ex parte communications with interested parties. This policy-making body may exercise approval or other adjudication authority which is "judicial" because it directly affects the legal rights of a person.

3. **PUBLIC HEARING AND RESOLUTION** creating SID 1418, Holiday Avenue Improvements. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

• *Presented by: Debi Meling, Public Works Director*

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve the Resolution creating SID 1418, as recommended by staff.

4. **PUBLIC HEARING AND RESOLUTION** creating SID 1411, Park Lane Paving. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

• *Presented by: Debi Meling, Public Works Director*

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve the Resolution creating SID 1411, as recommended by staff.

5. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending City Charter by adding Section 1.05.2, Public Safety Mill Levy. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

• *Presented by: Chris Kukulski, City Administrator*

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve the First Reading Ordinance amending City Charter, Section 1.05.2, Public Safety Mill Levy, as recommended by staff.

6. **PUBLIC HEARING AND RESOLUTION** establishing collection, disposal, and landfill fees for FY2022. Staff recommends approval. (Action: approval or disapproval of staff recommendation.)

• *Presented by: Jennifer Duray, Public Works Deputy Director*

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve the Resolution establishing collection, disposal, and landfill fees for FY2022, as recommended by staff.

PUBLIC COMMENT on “NON-AGENDA ITEMS”. Speaker Identification required. (Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Public comments during the meeting may be made in-person or remotely by registering as an attendee through Zoom as outlined in the Agenda coversheet.)

COUNCIL INITIATIVES:

ADJOURN:

Billings Public Library is readily accessible to individuals with physical disabilities.

For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail bohlmand@billingsmt.gov, 72 hours prior to the meeting date.

City Council Regular

Date: 06/14/2021
Title: Board & Commission Appointments
Presented by: Chris Kukulski, City Administrator
Department: City Hall Administration
Presentation: No

RECOMMENDATION

Mayor Cole recommends that the City Council confirm the appointments to the following boards.

	Name	Board/Commission	Term	
			Begins	Ends
1	No Applications	Housing Authority Family Res Comm.*	06/14/21	12/31/21
2	No Applications	Human Relations Commission*	06/14/21	12/31/22

*1 Unexpired term of John Thayer

*2 Unexpired term of Diane Kersten

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Mayor is requesting that the City Council confirm the appointments for the Board and Commission positions that are vacant due to resignations.

ALTERNATIVES

Council may:

- Confirm the proposed appointments; or
- Not confirm the appointments.

FISCAL EFFECTS

The proposed action has no financial impact.

Date: 06/14/2021
Title: Community Center Hail Repair Rebid
Presented by: John Caterino, Facilities Supervisor
Department: City Hall Administration
Presentation: No

RECOMMENDATION

Staff recommends that City Council approve and award a contract for Hail Repairs on the Billings Community Center to Hagstrom Roofing & Construction for \$324,029.57

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Billings Community Center, located at 360 N. 23rd St., sustained significant hail-related damage in August 2019.

This project includes the removal and replacement of roofing and siding systems.

The project was advertised on 05/07/2021 and 05/14/2021 in *Yellowstone County News* and on the City's website.

Bids were opened on 05/25/2021, and three (3) qualified bids were received.

Hagstrom Roofing & Construction submitted the lowest, responsible bid.

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve

FISCAL EFFECTS

The low bid was submitted by Hagstrom Roofing & Construction in the amount of \$324,029.57

The bids were as follows:

Bidder	Base Bid	Alternate 1a	Alternate 1b	Base Bid + Alternate 1a + Alternate 1b
Hagstrom Roofing & Construction	\$326,529.57	(\$2,500.00)	(\$0.00)	\$324,029.57
M4 Roofing & Gutters	\$223,867.40	\$58,865.00	\$67,820.00	\$350,552.40
TW Clark Construction, LLC	\$594,500.00	(\$33,000.00)	(\$30,000.00)	\$531,500.00

Alternate 1a (siding) installation includes upgrade from existing metal siding to Hardie plank siding. Accepted. Deduct \$2,500.00 from base bid.

Alternate 1b (roof) installation includes upgrade from existing membrane roof to single ply roof system. Accepted. Net zero change from base bid.

The Base Bid + Alternate 1a + Alternate 1b will be funded by insurance claim funds paid out for the August 2019 hail event.

The Parks Department had \$125,000 budgeted in FY21 CIP for roof replacement at the Community Center. Their share of the deductible will be paid for with those budgeted funds.

Insurance Pays	\$296,577.57
Parks Dept Deductible	\$27,452.00
Project Total	\$324,029.57

Regular City Council Meeting

Meeting Date: 06/14/2021

Title: SID 1416 Gleneagles Boulevard, Bid Award

Presented by: Debi Meling

Department: Public Works

Division: Engineering

RECOMMENDATION

Staff recommends the City Council award a contract for SID 1416 Gleneagles Boulevard to Askin Construction, LLC in the amount of \$674,869.20 contingent on the sale of bonds.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

SID 1416 Gleneagles Boulevard, will construct water, sanitary sewer, storm drain, curb and gutter, and street improvements on Gleneagles Boulevard. The project will complete the missing segment of Gleneagles and will improve traffic flow in and out of the Lake Hills and Wicks Lane area. SID 1416 was created at the March 22, 2021, City Council meeting.

The project was advertised on May 7, 14, and 21, 2021, in the *Yellowstone County News* and on the City's website. Bids were opened on May 25, 2021 and five bids were received. Askin Construction, LLC submitted the lowest, responsible bid.

ALTERNATIVES

City Council may:

- Award SID 1416 Gleneagles Boulevard, to Askin Construction, LLC in the amount of \$674,869.20, or;
- Do not award a contract and reject all bids. If the project is not awarded, the lots in the subdivision could not be developed and an unimproved gap in Gleneagles Boulevard will remain.

FISCAL EFFECTS

The following bids were received:

Contractor	Bid Amount
Askin Construction, LLC	\$674,869.20
Knife River - Billings	\$681,409.00
Riverside Contracting, Inc.	\$749,014.50
Western Municipal Construction, Inc.	\$766,243.10
COP Construction, LLC	\$838,838.00

The project was budgeted in FY21 using SID bonds, cash contribution from Ron Hill, and City funds (gas tax and storm drain funds).

Regular City Council Meeting**Meeting Date:** 06/14/2021**Title:** W.O. 20-07 Solid Waste CNG Station Expansion, Bid Award**Presented by:** Debi Meling**Department:** Public Works**Division:** Engineering**RECOMMENDATION**

Staff recommends the City Council reject all bids received for W.O. 20-07 Solid Waste CNG Station Expansion.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

W.O. 20-07 Solid Waste CNG Station Expansion involves expanding the City's existing compressed natural gas (CNG) fueling operations at the Billings Operation Center (BOC). The project consists of installing 12 slow-fill fueling ports and 2 fast-fuel fueling ports; installing new electrical outlets at all existing and new fueling ports for engine block and hydraulic heaters; installing pin-down curbs, jersey barriers, movable concrete blocks, and asphalt striping; and all other electrical, mechanical, structural, storage systems, and site work necessary to complete the project. An additive alternate was included in the bid to provide a SCADA system to report any outages or errors experienced by the existing CNG compressors. There are currently 16 existing fueling ports and two compressors making up the system.

The project was advertised on May 7, 14, and 21, 2021, in the *Yellowstone County News* and on the City's website. Bids were opened on May 25, 2021, and three bids were received. Ace Electric submitted the lowest, responsible bid, in the amount of \$727,430.00. However, this is approximately \$327,000 over the budget amount of \$400,000. Staff will re-evaluate the design with the engineering consultant (HDR Engineering) and contractors, make any pertinent changes, and re-bid the project when the bidding environment is more favorable.

ALTERNATIVES

City Council may:

- Award W.O. 20-07 Solid Waste CNG Station Expansion, to Ace Electric in the amount of \$727,430.00, which greatly exceeds the approved budget; or
- Do not award a contract and reject all bids.

FISCAL EFFECTS

The following bids were received:

Contractor	Total Lump Sum Bid (Including Additive Bid Alternate)	Additive Bid Alternate	
Ace Electric LLC	\$ 727,460.00	\$ 27,460.00	
Star Service, Inc.	\$ 760,605.00	\$ 29,500.00	
Colstrip Electric, Inc. (CEI)	\$ 149,700.00 (only Bid Schedule III)	\$ 9,500.00	

Construction of the project was budgeted in FY21 using Solid Waste funds. The original amount budgeted was \$1,000,000, but was revised to \$400,000 when the scope of work was changed during design. The low bid greatly exceeds the approved budget, so the project will be evaluated with the consulting engineer and contractors, and re-bid when there is a more favorable bidding environment.

Regular City Council Meeting

Meeting Date: 06/14/2021

Title: WO 21-04 City ADA Project

Presented by: Debi Meling

Department: Public Works

Division: Engineering

RECOMMENDATION

Staff recommends that Council award WO 21-04, City ADA Project to Weave Construction in the amount of \$346,930.00.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

W.O. 21-04, City ADA Project, is a project consisting of Americans with Disabilities Act (ADA) accessible ramp construction on the street corners where the City will soon be completing pavement overlays and chip seals and on other corners at various locations throughout Billings.

The annual ramp construction project is in accordance with the City's agreement with the Department of Justice to install/upgrade ramps along streets constructed or reconstructed after 1992 and in specific areas identified by need. The miscellaneous ramp locations were selected based upon neighborhood requests.

The project was advertised on May 7, 14 and 21, 2021, on the City's Website and in *Yellowstone County News*. Bids were opened on May 25, 2021, and four bids were received. Weave Construction submitted the lowest bid.

ALTERNATIVES

The Council may:

- Award Work Order 21-04, City ADA Project to Weave Construction in the amount of \$346,930.00; or
- Do not award Work Order 21-04. If not awarded, the City would need to re-bid or cancel the project and construct the ramps in a subsequent year.

FISCAL EFFECTS

The following bids were received:

Contractor	Bid Amount
Weave Construction	\$346,930.00
Askin Construction	\$352,158.00
Riverside Contracting	\$356,953.00
Two Sisters Contracting	\$424,680.75

The project was budgeted in FY21 using Gas Tax.

City Council Regular

Date: 06/14/2021
Title: W.O. 21-16 Rimrock Road & Virginia Lane Traffic Signal Improvements, Bid Award
Presented by: Debi Meling
Department: Public Works
Presentation: No

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 21-16 Rimrock Road & Virginia Lane Traffic Signal Improvements to Elcon Corporation in the amount of \$221,892.80

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

W.O. 21-16 Rimrock Road & Virginia Lane Traffic Signal Improvements is intended to install a traffic signal and associated equipment at the referenced intersection. The improvements will also include updated pedestrian accessibility ramps, sidewalk, traffic signage, and pavement markings. The project was advertised on April 9, 16, and 23, 2021 in the *Yellowstone County News* and on the City's website. Bids were opened on April 27, 2021, and two bids were received. Elcon Corporation submitted the lowest, responsible bid.

ALTERNATIVES

City Council may:

- Award W.O. 21-16 Rimrock Road & Virginia Lane Traffic Signal Improvements to Elcon Corporation in the amount of \$221,892.80; or,
- Do not award a contract and reject all bids. If the project is not awarded, the traffic signal will not be constructed.

FISCAL EFFECTS

The following bids were received:

Contractor	Base Bid
Elcon Corporation	\$221,892.80
Montana Lines, Inc.	\$264,833.00

The project was budgeted in FY21 using arterial funds.

City Council Regular

Date: 06/14/2021
Title: W.O. 21-18 Storm Drain Rehabilitation
Presented by: Debi Meling
Department: Public Works
Presentation: No

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 21-18 Storm Drain Rehabilitation to Askin Construction LLC in the amount of \$306,957.00.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

W.O. 21-18, 2020 Storm Drain Rehabilitation is intended to install new storm drains at three locations throughout Billings. Schedule I and II are to replace damaged storm drain that was discovered during routine storm drain inspection by the City of Billings. Schedule III improves poor drainage at that location. A single contract will be awarded to the lowest bidder of all three schedules. The schedules are as follows:

- Schedule I : Virginia Ave. - Grand Avenue to Avenue B Alley
- Schedule II : 8th St. West - Broadwater Avenue to Yellowstone Avenue
- Schedule III : Cody Drive and Covert Lane

The project was advertised on May 7, May 14, and May 21, 2021, in the *Yellowstone County News* and on the City's website. Bids were opened on May 25, 2021 and 5 bids were received. Staff recommends awarding the bid to the lowest responsible, conforming bidder, Askin Construction LLC.

ALTERNATIVES

City Council may:

- Award WO 21-18 Storm Drain Rehabilitation to Askin Construction LLC in the amount of \$306,957.00; or,
- Not award a contract and reject all bids. If this project is not awarded, damage to the existing storm drains will continue and could lead to costly repairs of curb, sidewalk, and roadways, as well localized flooding.

FISCAL EFFECTS

The following bids were received:

AX&T Dirtworks	\$231,507 NON-CONFORMING
Askin Construction LLC	\$306,957 lowest responsible conforming bidder
COP Construction	\$465,130
Western Municipal Construction	\$348,166

Winkler Excavating Inc.	\$335,670
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The project was budgeted in FY21 using Storm funds. The amount budgeted was \$340,000. The remaining budget will be used for engineering charges and any possible project changes.

City Council Regular

Date: 06/14/2021
Title: Cityworks - Enterprise License Agreement
Presented by: David Watterson, IT Director
Department: Information Technology
Presentation: No

RECOMMENDATION

Staff recommends the City Council approve the upgrade to a 3-year Standard Enterprise Licensing Agreement with Azteca Systems - Cityworks at \$17,000 in the first year, \$68,000 for year 2, and \$75,000 for year 3.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Public Works Department implemented Cityworks, a GIS-centric asset management, and work order system, in March of 2014 to consolidate and streamline the approach to infrastructure management. Expanding the use of Cityworks is an output of the GIS Services Program and the Strategic Asset Management Plan projects currently in process by Public Works. Additionally, in 2019, the Parks & Recreation Department invested in Cityworks to manage their assets and meet their work order management needs.

The City of Billings is currently under contract with Azteca Systems for 33 Cityworks licenses at an annual cost of \$42,600. Another 13 user licenses are required to facilitate present asset management workflows. This need is forecasted to expand to 60 licenses in the next two years.

To meet our current and future asset and work order management needs, Azteca Systems has offered the City of Billings an upgrade to a 3-year Standard Enterprise License Agreement (ELA) for Cityworks Software. The ELA provides unlimited user licenses to all departments within the organization. This agreement also grants the City free access to additional software and features such as Storeroom, Equipment Checkout, Cityworks for Excel, Cityworks Analytics, Workload, and Enterprise URL. These tools will enable staff to manage the Cityworks platform more effectively and provide software integration that facilitates detailed visual reporting of critical asset lifecycle information. The cost of the ELA is equivalent to purchasing licenses for 60 users.

Cityworks Software is a sole source product, designed, created, and owned exclusively by Azteca Systems. Given this, Azteca Systems is the only source for the upgrade of our existing Cityworks Software to a Standard Enterprise License Agreement. We are procuring the upgrade to an ELA under Montana Code Annotated 18-306(b), which provides for this Sole Source Procurement.

ALTERNATIVES

City Council may:

- Approve the upgrade to a Standard Enterprise License Agreement for Azteca Systems - Cityworks, or,
- Not Approve which will impact our ability to achieve the organizations GIS Asset Management Goals.

FISCAL EFFECTS

Our current annual licensing agreement cost for 33 Cityworks user licenses is \$42,600. We have recently renewed this agreement through June 2022. Under our current agreement, Public Works paid \$23,400 and the Parks & Recreation Department paid \$19,200.

The Enterprise License Agreement (ELA) from Cityworks provides the City of Billings with a staged 3-year Standard Enterprise Licensing Agreement. The upgrade to an ELA will cost the City an additional \$17,000 for a total cost of \$59,600 in the 1st year, a total cost of \$68,000 in year two, and a total cost of \$75,000 in year three. The additional \$17,000 cost from year one will be paid as follows: Public Works - \$6,400, Parks & Rec - \$1,530, and Information Technology \$9,070. We are projecting the need for at least 13 additional licenses prior to year 2 renewal and even more prior to the year 3 renewal. Given the ELA provides for unlimited licenses, we anticipate the cost per license to be lower moving forward and therefore reduce overall operating costs for departments utilizing Cityworks and the additional programs offered through this agreement.

Attachments

Azteca - Cityworks ELA



Azteca Systems, LLC - Cityworks
11075 S State St, Suite 24 | Sandy, UT 84070
801-523-2751 | Fax # 801-523-3734

Quote Number Q-12820-1
Created Date 4/23/2021
Expiration Date 7/23/2021

Contact Information

Contact Name:	Jeffrey Sprock	Prepared By Name:	Matthew Ponder
Customer:	Billings (MT), City of	Prepared By Phone:	(801) 523-2751
Contact Address:	510 N Broadway 4th Floor Billings, MT 59101		

Quote Lines

Product Name	Quantity/ Population	Net Unit Price
ELA - Server AMS STANDARD	1.00	USD 17,000.00
TOTAL:		USD 17,000.00

Notes

Year 1 Dollar Value	USD 17,000.00	Year 1 Date Range	06/21/2021 - 06/20/2022*
Year 2 Dollar Value	USD 68,000.00	Year 2 Date Range	06/21/2022 - 06/20/2023
Year 3 Dollar Value	USD 75,000.00	Year 3 Date Range	06/21/2023 - 06/20/2024

Quote Notes:

Quote upgrades current licensing to Standard AMS ELA.

Updated License:

Server AMS Standard Enterprise License Agreement (ELA), Includes Unlimited Quantities of the Identified Products:

Office

Respond

Mobile Native Apps (for iOS/Android)

--Includes the following Add-ons:

Storeroom

Equipment Checkout

Cityworks for Excel

Cityworks Analytics for AMS

eURL (Enterprise URL)

Workload

Web Hooks

Local Government Templates (LGT)

Use of Cityworks AMS Application Programming Interfaces (APIs) with commercially available Cityworks-centric applications that are licensed and maintained by authorized Cityworks partners

Annual fee herein is based on 100,001 - 150,000 population range

*Fee for Year 1 reflects upgrade and is in addition to Current Renewal Amount of \$42,600.00 due on or around 06/21/2021.

Terms and Conditions

Payment Terms

Payment due within 30 days

All quotations are valid for ninety-days (90) from the date above, unless otherwise stated in this quotation form. All prices quoted are in USD, unless specifically provided otherwise, above. These prices and terms are valid only for items purchased for use and delivery for the Customers listed above.

Unless otherwise referenced, this quotation is for the Cityworks software products referenced above only. Pricing for implementation services (installation, configuration, training, etc.), or other software applications is provided separately and upon request.

The procurement, installation and administration of the Esri software or any other third-party software utilized in conjunction with Cityworks will be the responsibility of the Customer.

The procurement, installation and administration of the RDBMS utilized in conjunction with Cityworks will be the responsibility of the Customer. Currently, Cityworks supports Oracle and SQL Server. The procurement, installation and administration of the infrastructure (hardware and networking) utilized in conjunction with Cityworks will be the responsibility of the Customer.

This quotation and the pricing information herein is confidential and proprietary and may not be copied or released other than for the express purpose of the current system Software and Product selection and purchase. This information may not be given to outside parties or used for any other purpose without written consent from Azteca Systems, LLC or unless otherwise specifically permitted by law. If a "public access" or similar request is made, Customer, shall notify Azteca Systems, prior to any disclosure.

Software Licensing

All Azteca Systems software offered in this quotation are commercial off-the-shelf (COTS) software developed at private expense, and is subject to the terms and conditions of the signed "Cityworks Software License and Maintenance Agreement" ("Agreement") and any and all addendums or amendments thereto. A fully executed copy of the Agreement and any addendum(s) is required before delivery and installation and usage of the software is subject to the terms of the current license agreement.

The terms and conditions of the executed Cityworks Software License Agreement apply to this Quote unless otherwise specifically stated herein. Any additional or conflicting terms set forth in any purchase orders, invoices, or other standard form documents exchanged during the ordering process, other than product descriptions, quantities, pricing, and dates are void and of no effect.

Delivery method is by way of download through Azteca Systems, LLC. customer support web portal.

Taxes

Prices quoted do not include any applicable state, sales, local, or use taxes unless so stated. In preparing your budget and/or Purchase Order, please allow for any applicable taxes, including, sales, state, local or use taxes as necessary. Azteca Systems reserves the right to collect any applicable sales, use or other taxes tax assessed by or as required by law. Azteca Systems reserves the right to add any applicable tax to the invoice, unless proof with the order is shown that your organization or entity is tax exempt or if it pays any applicable tax directly.

International Customers

These items are controlled by the U.S. government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

Your signature indicates your acceptance of this Quote, and that you have read and accepted the Terms and Conditions set forth above.

Accepted by:

Title

____/____/____
Date

City Council Regular

Date: 06/14/2021
Title: Consulting Agreement with Toole Design - Safe Routes to School Study Update
Presented by: Elyse Monat
Department: Planning & Community Services
Presentation: No

RECOMMENDATION

Staff recommends the City Council approve the Consultant Agreement with Toole Design to complete the Safe Routes to School Study Update.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The City Council is being asked to approve a contract with Toole Design to develop a Safe Routes to School Study Update. The study was approved for funding and completion by the City Council and ultimately the Policy Coordinating Committee last fall as part of the 2021 Unified Planning Work Program (UPWP for the Billings Metropolitan Planning Organization (MPO). The study will analyze opportunities to enhance the safety of students traveling to and from school and increase the number of students walking or bicycling to school. This will be accomplished by identifying challenges that prevent students from walking or bicycling safely and identifying solutions to these challenges. The study will analyze a half-mile radius around all 22 Billings Public Schools elementary schools. At this time, county schools located within the MPO are not included and private schools are not included. This is because of funding constraints. Staff, in future work programs, will look for opportunities to complete studies for those schools.

Through a competitive RFP and selection process conducted in May 2021, five proposals were returned, one from Alta Planning and Design for \$89,916; Sanderson Stewart for \$89,530; SRF for \$85,000; Nelson Nygaard for \$89,870; and Toole Design for \$86,623. Based on the scope of work advertised in the RFP, Toole Design was recommended by the selection committee to complete the Safe Routes to School Study Update. The committee then negotiated with Toole Design for additional project oversight committee meetings and enhanced project design, bringing the total contract to \$89,924. The full scope of work proposed by the Consultant is outlined in Exhibit A of the contract (Attachment 1). The contract requires the Scope of Work and Document package to be completed in draft form within 10 months of signing with a budget not to exceed \$89,924.

ALTERNATIVES

City Council may:

- Approve the consultant contract as proposed; or
- Not Approve the consultant contract. Not approving the agreement means the City Council is not approving the completion of a funded project in the 2021 UPWP that was approved by the Policy Coordinating Committee in August 2020; or
- Direct staff to negotiate specific changes with Toole Design and return a revised contract for approval.

FISCAL EFFECTS

The cost of the Safe Routes to School Study Update contract is for an amount not to exceed \$89,924.00. The costs are detailed in Exhibit B of the consultant contract. The majority of the funding is through the Billings Urban Area Metropolitan Planning Organization's Federal PL (planning) funds. PL funds for this project require a 40% local match, which is planned for and provided through the Planning Division's FY21 and FY22 budget utilizing its County-Wide Planning Mill Levy revenues.

Attachments

Contract



CONSULTANT AGREEMENT

SAFE ROUTES TO SCHOOL STUDY UPDATE

THIS AGREEMENT is made and entered into this _____, by and between the **CITY OF BILLINGS, MONTANA**, a municipal corporation organized and existing under the laws of the State of Montana, P.O. Box 1178, Billings, Montana 59103, hereinafter referred to as “**CITY**,” and **TOOLE DESIGN GROUP, LLC**, 8484 Georgia Avenue, Suite 800, Silver Spring, MD 20910, hereinafter referred to as “**CONSULTANT**.”

WITNESSETH:

WHEREAS, the **CITY** proposes to obtain information regarding the development of a Safe Routes to School Study Update and desires to hire **CONSULTANT** as an independent contractor to perform the services as described in the Scope of Work attached hereto as Exhibit “A” and by this reference made a part hereof.

WHEREAS, the **CITY** has authority to contract for such services, and;

WHEREAS, the **CONSULTANT** represents that he/she is fully qualified to perform such services personally and complies with the Montana Statutes relating to the provisions of such services.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency whereof being hereby acknowledged, the parties hereto agree as follows:

1. **PURPOSE:** **CITY** agrees to hire **CONSULTANT** as an independent contractor to perform the services as described in the Scope of Work attached hereto as Exhibit “A” and by this reference made a part hereof. In performing these services, the **CONSULTANT** shall comply at all times with all federal, state and local statutes, rules and ordinances applicable. These services and all duties incidental or necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct and performance.

2. **TERM:** This **AGREEMENT** shall be for a period of 10 months, from the execution of this **AGREEMENT**. This **AGREEMENT** may be extended on a month-to-month basis for up to 6 months by mutual agreement of both parties, in writing, thirty (30) days prior to termination.

3. **PAYMENT:** In consideration of the services provided by the **CONSULTANT** under this **AGREEMENT**, the **CITY** agrees to pay **CONSULTANT** a price not to exceed \$89,924.00 as described in the Project Cost attached hereto as Exhibit “B”.

In the event scope of work issues arise, the **CONSULTANT** shall immediately discuss them with the Project Manager for the **CITY**. It is understood that the Consultant will not perform any work that the **CITY** deems outside the scope prior to receiving written approval from the **CITY**, and at a rate agreed upon by both parties. Any payment for work not agreed upon by the **CITY** shall be denied.

CONSULTANT shall invoice City monthly for work completed by the **CONSULTANT**. **CITY** shall pay undisputed invoices within thirty (30) days of the invoice date. The final payment shall be made only after acceptance of final invoice by the **CITY**, and determination has been made by the **CITY** that the scope of work has been satisfactorily completed.

4. INDEPENDENT CONTRACTOR STATUS: The parties agree that **CONSULTANT** is an independent Contractor for purposes of this **AGREEMENT** and is not to be considered an employee of the **CITY** for any purpose. **CONSULTANT** is not subject to the terms and provisions of the **CITY's** personnel policies handbook and may not be considered a **CITY** employee for workers' compensation or any other purpose. **CONSULTANT** is not authorized to represent the **CITY** or otherwise bind the **CITY** in any dealings between **CONSULTANT** and any third parties.

5. INDEMNITY AND INSURANCE:

- A. The **CONSULTANT** shall indemnify, save and hold **CITY** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs to the extent arising from wrongful or negligent acts, error or omission solely of **CONSULTANT** occurring during the course of or as a result of the performance of the **AGREEMENT**.
- B. The **CONSULTANT** agrees to indemnify, defend and save **CITY**, its officers, agents and employees harmless from any and all losses, damage and liability occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act on the part of **CONSULTANT** or its agents or employees.
- C. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful or negligent act of both **CITY** and the **CONSULTANT**, the **CONSULTANT** shall indemnify, defend, save, and hold **CITY** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from the **CONSULTANT's** or any subcontractor's wrongful or negligent acts occurring as a result from the **CONSULTANT's** performance pursuant to this **AGREEMENT**.
- D. The **CONSULTANT** shall maintain in good standing the insurance described in this Section. Before rendering any services under this **AGREEMENT**, the

CONSULTANT shall furnish the **CITY** with proof of insurance in accordance with this Section.

The **CONSULTANT** shall provide the following insurance:

1. Workers' compensation and employer's liability coverage as required by Montana law.
2. Commercial general liability, including contractual and personal injury coverage's -- \$750,000 per claim and \$1,500,000 per occurrence.
3. Commercial automobile liability -- \$1,500,000 per accident.
4. Professional liability in the amount of \$1,500,000 per claim.

Each policy of insurance required by this Section shall provide for no less than 30 days' advance written notice to the **CITY** prior to cancellation. **CONSULTANT** may use an Excess Limits policy that drops down and follows form to meet the required insurance limits.

The **CITY** shall be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies.

In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against **CITY**.

CONSULTANT shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA. **CONSULTANT** shall maintain workers' compensation insurance coverage for all members and employees of **CONSULTANT's** business, except for those members who are exempted as independent **CONSULTANTS** under the provisions of §39-71-401, MCA.

6. AGREEMENTS OF CONSULTANT: As an inducement to the execution of this **AGREEMENT** by the **CITY** and in consideration of the agreements to be performed by the **CITY**, the **CONSULTANT** agrees that:

A. Qualifications

The **CONSULTANT** is qualified to perform the services to be furnished under this **AGREEMENT** and is permitted by law to perform such services, and all personnel engaged in the work shall be qualified and so permitted to do the work they perform.

B. Solicitation of Agreement

The **CONSULTANT** has not employed any person to solicit this **AGREEMENT** and has not made, and will not make, any payment or any agreement for the payment of any commission, percentage, brokerage, contingent fee, or other compensation in connection with the procurement of this **AGREEMENT**.

C. Facilities and Personnel

The **CONSULTANT** has and will continue to have proper facilities and personnel to perform the services and work agreed to be performed.

D. Subcontracting

None of the work or services covered by this **AGREEMENT** shall be subcontracted without the prior approval of the **CITY**.

E. Affidavits of Compliance

The **CONSULTANT** will, if requested by the **CITY**, furnish the **CITY** affidavits certifying compliance with the provisions of this Section.

7. **AGREEMENTS OF CITY:**

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the City of Billings' portion of the project as designated in the scope of work.
- B. Name a Project Manager who shall be the liaison between the Consultant and the City of Billings. For this project, the Project Manager for **CONSULTANT** designated is Sara Schooley and the Project Manager for **CITY** designated is Elyse Monat.

8. **NONDISCRIMINATION:**

- A. The **CONSULTANT** will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The **CONSULTANT** will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The **CONSULTANT** agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- B. The **CONSULTANT** shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national

origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.

- C. The **CONSULTANT** shall comply with any and all reporting requirements that may apply to it that the **CITY** may establish by regulation.
- D. The **CONSULTANT** shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this **AGREEMENT**, so as to be binding upon every such sub-consultant or vendor of the **CONSULTANT** under this **AGREEMENT**.
- E. The **CONSULTANT** shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination (Exhibit "C").
- 9. **PERMITS, LAWS, AND TAXES:** The **CONSULTANT** shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this **AGREEMENT**. All actions taken by the **CONSULTANT** under this **AGREEMENT** shall comply with all applicable statutes, ordinances, rules and regulations. The **CONSULTANT** shall pay all taxes pertaining to its performance under this **AGREEMENT**.
- 10. **NONWAIVER:** The failure of either party at any time to enforce a provision of this **AGREEMENT** shall in no way constitute a waiver of the provision, nor in any way affect the validity of this **AGREEMENT** or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.
- 11. **DECLARATION OF NO FINANCIAL INTEREST:** The **CONSULTANT** hereby declares that he does not have any interest (including that of real estate agent or broker), direct or indirect, present or prospective, in any property described in Section 1 or in its sale, or any other interest, whether or not in connection with the property, which would conflict in any manner or degree with the performance of the services and the submission of impartial reports, and has not employed and will not employ, in connection with the services to be furnished under this **AGREEMENT**, any person having any such interest. Until the property is acquired by the **CITY** or excluded from its project by resolution of its governing body, the **CONSULTANT** and any employees of the **CONSULTANT**, so long as they are employed by the **CONSULTANT**, will not acquire any such interests and will not, for their own account or for other than the **CITY**, negotiate for any of the property, perform services in connection with the property, or testify voluntarily as a witness in a condemnation or other proceeding with respect to the property.
- 12. **SUCCESSORS AND ASSIGNS:** This **AGREEMENT** and all of the covenants hereof shall inure to the benefit of and be binding upon the **CITY** and the **CONSULTANT** respectively and his partners, successors, assigns, and legal representatives. Neither the **CITY** nor the **CONSULTANT** shall have the right

to assign, transfer, or sublet his interest or obligations hereunder without written consent of the other party.

13. **CHANGES IN WORK:** Any change in the scope of **CONSULTANT'S** services as stated in this **AGREEMENT** for whatever reason, will be negotiated between the **CITY** and the **CONSULTANT** and an amendment to this **AGREEMENT** will be issued with the appropriate change of services and **AGREEMENT** fee noted.
14. **LEGAL RELATIONS:** The **CONSULTANT** shall comply with all Federal, State, and local laws and ordinances applicable to the work to be done.
15. **TERMINATION OF AGREEMENT:** The right is reserved by the **CITY** to terminate this **AGREEMENT** at any time upon not less than thirty (30) days written notice to the **CONSULTANT**. If one of the parties fails to comply with the terms and conditions of the Agreement, written notice may be provided describing the default. If the defaulting party fails to cure and correct the claimed default within a reasonable period specified in the notice, the non-defaulting party may terminate its services under the Agreement.

In the event the **CITY** terminates this **AGREEMENT**, the **CONSULTANT** shall be paid for the amount of work performed or services rendered to date of termination per the **AGREEMENT** fee.
16. **ENDORSEMENTS:** The **CONSULTANT** shall furnish signatures, statements, or other suitable means to signify responsible endorsement of work on all reports furnished by him.
17. **OWNERSHIP OF DOCUMENTS:** All information relating to the project and prepared under the terms of this **AGREEMENT**, including reports, data, recommendations, exhibits, analyses, and plans shall be deemed the property of the **CITY**. Reproducibles of all notes, reports, and plans shall be made available at the **CITY'S** request. **CONSULTANT** shall not be liable for modifications to documents prepared by **CONSULTANT** which are made without **CONSULTANT's** advice after delivery to **CITY**, nor shall **CONSULTANT** be liable for their use in projects other than the Project outlined within this Agreement.
18. **PUBLIC INFORMATION:** The **CONSULTANT** shall not issue any statements, releases, or information for public dissemination without prior written approval of the **CITY**.
19. **PROPRIETARY RIGHTS:** If patentable discoveries or inventions should result from work required herein, all rights accruing from such discoveries or inventions shall be the property of the **CITY**. Pre-existing works created by **CONSULTANT** outside of the services for **CITY** but utilized in connection with such services shall continue to be owned by **CONSULTANT**.

20. **RECORDS:** The **CONSULTANT** shall maintain accounting records and other evidence pertaining to the cost incurred and to make the records available at all times during the **AGREEMENT** term and for three (3) years from the date of final payment. Such accounting records and other evidence pertaining to the cost incurred will be made available for inspections authorized by the **CITY** and copies thereof shall be furnished if requested.
21. **ATTORNEY'S FEES AND COSTS:** That in the event it becomes necessary for either Party to this **AGREEMENT** to retain an attorney to enforce any of the terms or conditions of the **AGREEMENT** or to give any notice required herein, then the prevailing Party or the Party giving notice shall be entitled to reasonable attorney's fees and costs.
22. **LITIGATION LOCATION:** The parties agree that this **AGREEMENT** shall be governed in all respects by the laws of the state of Montana, and the parties expressly agree that venue shall be in the Montana Thirteenth Judicial District County for Yellowstone County and there shall be no other venue for resolution of disputes arising from the **AGREEMENT** or the performance of its terms.
23. **MODIFICATION AND AMENDMENTS:** That any amendment or modification of this **AGREEMENT** or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this **AGREEMENT**.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

CITY OF BILLINGS, MONTANA

TOOLE DESIGN GROUP, LLC

WILLIAM A. COLE, MAYOR

NAME, TITLE

APPROVED AS TO FORM:

ATTEST:

CITY ATTORNEY'S OFFICE

DENISE BOHLMAN, CITY CLERK

EXHIBIT A

SCOPE OF WORK

Safe Routes to School Study Update

Task 0: Project Management

0.1 Project Startup and Kickoff Meeting

Following Notice to Proceed, Toole Design will prepare:

- A work plan memo based on the scope of work that provides additional detail and clarity for key tasks
- A project schedule that depicts the time period of each task in the work plan, and
- An initial data request memo requesting GIS and other data from the Billings MPO that will be used throughout the project

Toole Design will facilitate a virtual Project Kickoff Meeting with Billings MPO staff to review these items, confirm how to handle communication and data transfer, schedule recurring project coordination calls, and identify project stakeholders.

0.2 Ongoing Coordination and Conference Calls

This subtask provides time for general project administration including coordination with the MPO Project Manager, monthly invoicing, and progress updates. Weekly email updates will be provided to the project manager to report on project progress and tasks. Toole Design staff will also meet with MPO staff on a bi-weekly basis via phone to provide updates on the project's status and completion of tasks, discuss any outstanding project needs, and solicit feedback.

Toole Design Task 0 Deliverables

- Draft and final work plan memo
- Refined project schedule
- Data request memo
- Weekly email updates
- Bi-weekly phone updates
- Monthly progress reports and invoices

Billings MPO Task 0 Responsibilities

- Review and comments on refined work plan and project schedule
- Delivery of GIS data and other requested information
- Participation in bi-weekly phone updates

Task 1: Public Engagement

Task 1.1 Public Engagement Plan

Toole Design will develop a public engagement plan memo that will serve as the guide for public engagement efforts throughout the project. This memo will be reviewed and approved by the MPO Project Manager.

Task 1.2 Community Engagement Efforts

Per the Public Engagement Plan Memo created in Task 1.1, Toole Design will conduct a suite of public engagement activities to involve stakeholders in the project. At minimum, these efforts will include:

- **Online Survey and Map.** Toole Design will provide an online interactive map to collect geographically specific public input about areas around schools where residents enjoy walking or bicycling, as well as locations where they experience issues. The map will include an embedded survey that asks respondents about where they live (via zip code or school boundary) as well as demographic information so the project team can analyze whether the responses are representative of those living in the project area.
- **Project One-pager.** To support consistent communication, Toole Design will produce a project one-pager for use by MPO and school staff that describes the project and directs stakeholders to the online map and survey. Language from this resource can be used throughout the project as template text for internal and external communications

Task 1.3 Formal Committee Meetings

Toole Design will prepare for, attend, and facilitate the meetings listed below with the associated stakeholder groups and committees. Toole Design's attendance at these meetings will be virtual unless they coincide with an existing site visit. Billings MPO staff will conduct committee recruitment, schedule the meetings, and reserve meeting locations (if in-person).

- Technical Advisory Committee meetings – Three (3) meetings
- Yellowstone County Board of Planning – One (1) meeting
- Billings City Council - One (1) meeting
- Board of Commissioners of Yellowstone County - One (1) meeting
- Policy Coordinating Committee - One (1) meeting

Task 1.4 Project Oversight Committee Meetings

The project oversight committee will include Billings MPO staff whose work intersects, impacts, or may support Safe Routes to School planning efforts. Toole Design will prepare for, attend, and facilitate up to three (3) meetings with the Project Oversight Committee. Billings MPO staff will conduct committee recruitment, schedule the meetings, and reserve meeting locations (if in-person).

Toole Design Task 1 Deliverables

- Public Engagement Plan
- Community engagement materials (e.g., online survey and map, project communications)
- Virtual attendance, presentations, and materials for up to seven (7) formal committee meetings
- Virtual attendance, presentations, and materials for up to three (3) Project Oversight Committee meetings

Billings MPO Task 1 Responsibilities

- Review and comments on public engagement plan
- Review and comments on community engagement efforts
- Recruitment, meeting scheduling, and reserving meeting locations (if in-person)
- Posting of webmap, survey, and project one-pager on MPO website

Task 2 Existing Conditions Analysis

This task includes a review of existing conditions, including relevant studies and planning documents, the built environment around schools (Engineering), and the current Encouragement, Education, Enforcement, and Evaluation programs.

2.1 Review of Existing Plans and Programs

Toole Design will work with MPO staff to identify relevant studies and planning documents, and conduct an inventory of existing documents related to Safe Routes to School in the region. These documents will be requested from MPO staff as part of the data request in Task 0.1. This will include a review of the 2010/2011 Safe Routes to School Plan to identify accomplishments and evaluate how the plan could be improved to make it a more useful document for implementation.

In addition, Toole Design will design a brief survey to be distributed to all school principals (who will be identified by Billings MPO staff). The survey will allow principals to provide information about existing arrival and dismissal procedures (including formal plans or parent communications), and to share any specific safety concerns they have about conditions for walking and bicycling to their schools.

Task 2.2 Existing Conditions Basemaps

Toole Design will create 22 basemaps based on available data showing conditions around each school, including the locations of school crossing guards, existing facilities for walking and bicycling, proposed walking and bicycling facilities from other plans (such as the Bikeways and Trails Master Plan), and crash locations (if available). These maps will serve as the basemaps for both the engineering recommendations and the walking route maps in future tasks.

Task 2.3 Review of Existing Conditions

Using the results from Tasks 2.1 and 2.2, in addition to information gleaned from community surveys (Task 1.2), Toole Design will review conditions around each school as a first step in the development of engineering recommendations to improve the safety of walking and bicycling. The Toole Design team will conduct walking and biking audits at the 22 elementary schools, timing the audits around arrival or dismissal to better observe and analyze traffic patterns and conflicts. Stakeholders such as City or MPO staff, or school stakeholders are encouraged to participate if desired. After review of the existing conditions data, Toole Design will create brief summaries of the existing conditions at each school.

Toole Design Task 2 Deliverables

- Plan and policy review memo
- Basemaps for 22 schools
- Existing conditions summaries for each school

Billings MPO Task 2 Responsibilities

- Review and comments on policy review memo, basemaps, and school summaries
- Distribution of online survey to Billings elementary school principals
- Recruitment, meeting scheduling, and reserving meeting locations (if in-person)

Task 3 Draft and Final Plan

Task 3.1 Draft Plan

Toole Design will create a draft Safe Routes to School Plan that incorporates the findings of the public engagement (Task 1) and the existing conditions (Task 2). The plan will include the following:

- **An executive summary**, which will include high-level findings, a project priority summary that outlines long-term and short-term projects, and any immediate next steps.
- **Twenty-two (22) school summaries** which will identify and prioritize infrastructure recommendations within a 0.5 mile radius of each school and include updated walking maps. Each school summary will include engineering solutions, project prioritization rankings, and planning-level opinions of probable cost. The engineering recommendations will be implementation-focused and will be categorized as short-, medium-, or long-term; when possible, recommendations will incorporate low-cost enhancements that can be implemented using existing resources. The engineering recommendations will be prioritized based on standardized criteria such as demand, safety, equity, input, and health. Additional conversation will be had with Billings MPO staff to determine additional prioritization criteria and/or how the standardized criteria should be applied to the projects.
- **An overview of recommendations** for how Engagement, Equity, Encouragement, Education, and Evaluation strategies can supplement the engineering improvements.

Billings MPO staff will review a first version of the draft plan in Microsoft Word. Toole Design will incorporate any changes or edits and submit a revised draft plan in a PDF format. For both the first and second draft, the Billings MPO Project Manager will collate all MPO input into one document to guide Toole Design's revisions.

Task 3.2 Final Plan

The Draft Plan and walking maps will be revised based on feedback from MPO staff and stakeholder groups as deemed appropriate by the MPO project manager. The Final Plan will also include a version PDF version that can be posted online, to allow greater access to the plan by the community and stakeholders.

Task 3.3 Enhanced Project Design

Any remaining project budget will go toward additional design on selected prioritized projects/locations. These designs will include treatment selection, at-scale drawings, and opinions of probable cost.

Toole Design Task 3 Deliverables

- Draft Plan (Word)
- Revised Draft Plan (PDF)
- Final Plan – electronic (PDF and Microsoft Word and/or Adobe InDesign)
- Final Plan – 15 full color
- Enhanced Project Designs (as budget allows)

Billings MPO Task 2 Responsibilities

- One set of consolidated comments/edits each for the Draft Plan and Revised Draft Plan
- Review and comments on enhanced project designs

Safe Routes to School Study Update

EXHIBIT C

DBE AND NON-DISCRIMINATION NOTICE

DBE Goals

There are no DBE/WBE goals for this work, but firms are strongly encouraged to utilize DBE firms if applicable. A Montana certified DBE consultant list is available and can be found on the MDT web page, <http://www.mdt.mt.gov/business/contracting/civil/dbe.shtml>

Nondiscrimination Compliance

Consultants will be subject to Federal and Montana nondiscrimination laws and regulations (see attached notice).

NON-DISCRIMINATION NOTICE

During the performance of this Agreement, the Consultant (hereafter in this Section “the Party”), for itself, its assignees and successors in interest, agrees as follows:

A) COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 FOR FEDERAL-AID CONTRACTS

(1) Compliance with Regulations: The Party shall comply with all Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, 49 Code of Federal Regulations (CFR), Part 21, as they may be amended (hereafter referred to as the Regulations), which are incorporated by reference and made a part of this Agreement, even if only state funding is here involved.

(2) Nondiscrimination: The Party, with regard to the work performed by it during the Agreement, shall not discriminate on the grounds of sex, race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Party shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR 21.5.

(3) Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations, whether by competitive bidding or negotiation by the Party for work to be performed under a subcontract, including procurement of materials or leases of equipment, any potential subcontractor or supplier shall be notified by the Party of the Party's obligations under this Agreement and the Regulations relative to nondiscrimination.

(4) Information and Reports: The Party will provide all reports and information required by the Regulations, or directives issued pursuant thereto, and permit access to its books, records, accounts, other sources of information and its facilities as may be determined by State or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with

Regulations or directives. Where any information required of the Party is in the exclusive possession of another who fails or refuses to furnish this information, the Party shall so certify to the Department or the FHWA as requested, setting forth what efforts it has made to obtain the information.

(5) Sanctions for Noncompliance: In the event of the Party's noncompliance with the nondiscrimination provisions of this Agreement, State may impose sanctions as it or the FHWA determines appropriate, including, but not limited to,

(a) Withholding payments to the Party under the Agreement until the Party complies, and/or

(b) Cancellation, termination or suspension of the Agreement, in whole or in part.

(6) Incorporation of Provisions: The Party will include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Party will take such action with respect to any subcontract or procurement as the State or the FHWA may direct to enforce such provisions including sanctions for noncompliance: Provided, however, that in the event the Party is sued or is threatened with litigation by a subcontractor or supplier as a result of such direction, the Party may request the State to enter into the litigation to protect the interests of the State, and, in addition, the Party or the State may request the United States to enter into such litigation to protect the interests of the United States.

B) COMPLIANCE WITH THE MONTANA GOVERNMENTAL CODE OF FAIR PRACTICES, §49-3-207, MCA

In accordance with Section 49-3-207, MCA, the Party agrees that for this Agreement all hiring will be made on the basis of merit and qualifications and that there will be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the Agreement.

C) COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT (ADA)

(1) The Party will comply with all regulations relative to implementation of the AMERICANS WITH DISABILITIES ACT.

(2) The Party will incorporate or communicate the intent of the following statement in all publications, announcements, video recordings, course offerings or other program outputs: "The Party will provide reasonable accommodations for any known disability that may interfere with a person in participating in any service, program or activity offered by the Party. In the case of documents, recordings or verbal presentations, alternative accessible formats will be provided. For further information call the Party."



All video recordings produced and created under contract and/or agreement will be closed-captioned.

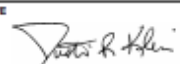
D) COMPLIANCE WITH PARTICIPATION BY DISADVANTAGED BUSINESS ENTERPRISES IN DEPARTMENT OF TRANSPORTATION FINANCIAL ASSISTANCE PROGRAMS, 49 CFR §26

Each Agreement the Department signs with a Party (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The Party, sub-recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Party shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the Party to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

EXHIBIT D

CERTIFICATE OF LIABILITY INSURANCE

ACORD®		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 05/26/2021	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).					
PRODUCER Klein Agency, LLC P.O. Box 219 Timonium MD 21094			CONTACT NAME: Certificates PHONE (A/C, No, Ext): (410) 832-7600 FAX (A/C, No): (410) 832-1849 E-MAIL ADDRESS: certs@kleinagencyllc.com		
INSURED Toole Design Group, LLC 8484 Georgia Avenue, Suite 800 Silver Spring MD 20910-5609			INSURER(S) AFFORDING COVERAGE INSURER A: RLI Insurance Company NAIC # 13056 INSURER B: Continental Casualty Company 20443 INSURER C: INSURER D: INSURER E: INSURER F:		
COVERAGES		CERTIFICATE NUMBER: 21-22		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
TRK LTR	TYPE OF INSURANCE	ADDL INSR	SUBR NO.	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			PSB0008624	01/01/2021 01/01/2022
					LIMITS EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			PSA0002827	01/01/2021 01/01/2022
					COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED \$ RETENTION \$			PSE0004279- Follows Form	01/01/2021 01/01/2022
					EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	PSW0004796	01/01/2021 01/01/2022
					☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Professional Liability			MCH591868957	01/01/2021 01/01/2022
					Per Claim 2,000,000 Aggregate 3,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Project Name: Billings Safe Routes to School Study Update, Toole Design Project #: 80088. If required by an insured written contract, executed prior to any loss, The City of Billings, Montana, its officers, agents and employees are Additional Insured on a primary and non-contributory basis under the General and Auto Liability Policies. If required by an insured written contract, executed prior to any loss, Waiver of Subrogation is provided for General, Auto, and Workers Compensation Policies. Excess Policy follows form over General, Auto, and Employer's Liability Policies. 30 day notice of cancellation, 10 day for non-payment.					
CERTIFICATE HOLDER			CANCELLATION		
CITY OF BILLINGS, MONTANA P.O. Box 1178 Billings MT 59103			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 		

ACORD 25 (2016/03)

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City Council Regular

Date: 06/14/2021
Title: Acceptance of Library Grants
Presented by: Jamie Bratlie
Department: Library
Presentation: No

RECOMMENDATION

Staff recommends City Council accept two grants, totaling \$1,500, awarded to the Billings Public Library Teen Tech Lab.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Teen Librarian applied for, and has been awarded, two grants to be expended on specific programs. The first grant, in the amount of \$500, was awarded by Humanities Montana for an outdoor book club for teens. The second grant, in the amount of \$1,000, was awarded by Town Pump Charitable Foundation for the program "Keep Kids Reading - Teens." These monies will be used by the Teen Tech Lab to enhance the summer programming designed specifically for local teens.

ALTERNATIVES

City Council may:

- Approve the grants; or,
- Not Approve the grants.

FISCAL EFFECTS

There is no budgetary impact.

City Council Regular

Date: 06/14/2021
Title: WO 20-12: S 32nd St W - Acknowledgment of Increased Assessment Cost
Presented by: Debi Meling
Department: Public Works
Presentation: No

RECOMMENDATION

Staff recommends that City Council acknowledge that work order assessments will be higher than the original resolution ordering improvements identified in Resolution 21-10935 passed on March 22, 2021 for WO 20-12, South 32nd Street West reconstruction project.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

WO 20-12 South 32nd Street West consists of reconstructing South 32nd Street West between King Avenue West and Gabel Road. It will be widened to a 3-lane street including two travel lanes and a two-way-left-turn-lane. Other improvements include a trail connection from King Avenue West south to Transtech Way on the west side and sidewalk on the east side. Streetlights will be added between King Ave West and Transtech Way. The project will also include striping improvements on South 32nd Street West from King Avenue north to Monad Road and sidewalk widening on the west side, also from King Avenue to Monad Road.

Council approved the original resolution ordering improvements on March 22, 2021. Staff opened bids on April 13 and the low bid unit costs were higher than originally estimated and therefore work order assessments will also increase. This Council agenda item is intended to officially acknowledge the cost increase.

ALTERNATIVES

City Council may:

- Approve and acknowledge there will be an increase to work order assessments; or,
- Not approve and acknowledge increase to work order assessments. If City Council does not accept and acknowledge the increase to work order assessments, the City will be required to cover the increased cost on the assessments.

FISCAL EFFECTS

The original direct property assessments approved by Council was \$900,000 and with the increase in bid unit costs, the total bond sale amount including direct assessments will increase by \$60,000 to \$960,000.

Attachments

Final Resolution Ordering Improvements

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the City), hereby certify that the attached resolution is a true copy of Resolution 21-10935, entitled: **A RESOLUTION RELATING TO W.O. 20-12, S 32nd St W**; ORDERING IN CERTAIN LOCAL IMPROVEMENTS AND DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO FINANCE THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE CODE (the "Resolution") was duly adopted by the City Council of the City at a meeting on **March 22, 2021**; that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: Yakawich, Shaw, Ewalt, Neese, Joy, Choriki, Ronning, Purinton, Boyett, Brown and Mayor Cole; voted against the same: None; abstained from voting thereon: None; or were absent: None.

WITNESS my hand officially this 22nd day of March, 2021.



Denise R. Bohlman
Denise R. Bohlman, City Clerk

RESOLUTION 21-10935

**A RESOLUTION RELATING TO W.O. 20-12 S 32nd St W;
ORDERING IN CERTAIN LOCAL IMPROVEMENTS AND
DECLARING IT TO BE THE INTENTION OF THE CITY
COUNCIL TO FINANCE THE COSTS THEREOF AND
INCIDENTAL THERETO THROUGH THE ISSUANCE OF
SIDEWALK, CURB AND GUTTER IMPROVEMENT
BONDS SECURED BY THE CITY'S SPECIAL
IMPROVEMENT DISTRICT REVOLVING FUND AND
ESTABLISHING COMPLIANCE WITH REIMBURSEMENT
REGULATIONS UNDER THE INTERNAL REVENUE
CODE.**

BE IT RESOLVED by the City Council of the City of Billings, Montana (the "City"), as follows:

Section 1. Authorization. Certain curbs, gutters, sidewalks, drive approaches, alley approaches and/or appurtenant features or a combination thereof in certain locations in the City have deteriorated, settled and cracked, or none exist, and the safety and convenience of the public require installation, construction, reconstruction, repair and/or replacement thereof. Pursuant to M.C.A. 7-14-4109, the Council is authorized to order the installation, construction, reconstruction and/or replacements of certain curbs, gutters, sidewalks, drive approaches and/or appurtenant features or a combination thereof (the "Improvements") in certain locations in the City and without creation of a special improvement district.

Section 2. Ordering of Improvements. It is hereby ordered that the Improvements, consisting of the construction and installation of curbs, gutters, sidewalks, drive approaches and appurtenant features as shown on Exhibit A hereto and as more particularly described herein, be installed, constructed, reconstructed, repaired and/or replaced.

Section 3. Estimated Costs of the Improvements. The City estimates that the costs of the Improvements are \$900,000.00. Costs of the Improvements include costs of the design, engineering, construction and installation of the Improvements, costs of funding a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund"), costs associated with the sale of the Bonds (as hereinafter defined), and all other incidental costs as described below:

Construction Costs	\$663,142.78
Consultant Management Costs	\$139,597.72
City Engineering (Project Management)	\$21,059.50
Finance	\$1,200.00
Revolving Fund	\$45,000.00
Bond Discount	\$18,000.00
Issuance Costs	\$12,000.00
Total Assessed Costs	\$900,000.00

Section 4. Property to be Assessed. The properties which are adjacent to the Improvements will be assessed for costs of the Improvements as shown on Exhibit B hereto. The cost to be assessed against each property will vary depending upon the actual construction that is required adjacent to each such property.

Section 5. Property Owner Option to Construct Improvements. Notice of passage of this Resolution shall be mailed to all affected property owners. Each such owner will have thirty (30) days from the date of said notice in which to install the Improvements with respect to its property at its own expense. In the event that any owner does not install the Improvements with respect to its property, the City will install such Improvements and will assess the costs of the Improvements against such property.

Section 6. Payment for Improvements. Costs of the Improvements (unless paid directly by the affected property owner) are to be paid from the proceeds of Sidewalk, Curb, and Gutter Improvement Bonds (the "Bonds") in an aggregate principal amount not to exceed \$900,000.00.

Section 7. Bond Financing; Pledge of Revolving Fund; Findings and Determinations. The Bonds will be repaid from the assessments for costs of the Improvements, together with interest thereon calculated pursuant to M.C.A. 7-12-4189, to be levied against the properties to be assessed for the Improvements. Assessments for the costs of the Improvements, together with interest thereon, shall be payable over a term not exceeding 12 years, each in equal semiannual installments as this Council shall prescribe in the resolution authorizing the issuance of the Bonds. Principal of and interest on the Bonds will be paid from such assessments.

After the Bonds are issued, all property owners to be levied for the Improvements shall have the right to prepay assessments as provided by law.

This Council further finds that it is in the public interest, and in the best interest of the City and the properties to be assessed for the Improvements, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the City to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect of the Bonds.

In determining to authorize the issuance of the Bonds and the pledge of the Revolving Fund therefor, this Council has taken into consideration the following factors:

(a) Estimated Market Value of Parcels. The estimated market value of the properties to be assessed for the Improvements as of the date of adoption of this resolution, as estimated by the County Assessor, ranges from \$119.00 to \$7,565,100 and is set forth in Exhibit B. The estimated average market value of the properties to be assessed for the Improvements is \$1,750,828.00 and the median market value of the properties to be assessed for the Improvements is \$1,245,268. The special assessments to be levied against each property listed on Exhibit B hereto are less than

the increase in estimated value of the properties as a result of the construction of the Improvements.

(b) Diversity of Property Ownership. There are a total of 31 properties to be assessed for the Improvements and such properties are owned by 14 separate owners.

There is one parcel with common area of interest that encompasses 22 of the 31 tax codes. The common area includes the Transtech Center.

(c) Comparison of Special Assessments, Property Taxes and Market Value. Based on an analysis of the aggregate amount of the proposed assessments, any outstanding assessments (whether or not delinquent), and any delinquent property taxes (as well as any known industrial development bonds theretofore issued and secured by a mortgage against a property to be assessed for the Improvements) against each property to be assessed for the Improvements in comparison to the estimated market value of such property after the Improvements, the City concludes that, overall, the estimated market value of the properties to be assessed for the Improvements exceeds the sum of the proposed assessments, outstanding assessments and delinquent property taxes, and is set forth in Exhibit B hereto.

(d) Delinquencies. An analysis of the amount of delinquencies in the payment of outstanding assessments or property taxes levied against the properties to be assessed for the Improvements is set forth in Exhibit B hereto, which analysis shows that of 31 properties, 0 properties were delinquent.

(e) Public Benefit of the Improvements. The Improvements are required for the safety and convenience of the public. Pursuant to the City's Subdivision and Site Development Ordinances, and under City Council policies, the cost of installation of new sidewalk, curb, gutter, and drive approaches is to be borne by the adjacent property owners.

8.1 Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

8.2 Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

8.3 Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of \$900,000.00. after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

8.4 Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

8.5 Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidence by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 22nd of March, 2021.



CITY OF BILLINGS

By: William A Cole
William A. Cole, Mayor

ATTEST:

By: Denise R. Bohman
Denise R. Bohman, City Clerk

W.O. 20-12 - Exhibit A

FEATHER PLACE

GRAN

KING AVENUE WEST

A24452B

C03638A

CEL AVENUE

A27836

A27837

A27838

A27839

D11575

A26748

D00571A

A30059A

A30059U

A30059B

A30059D

A30059F

A30059E

A30059K

A30059V

A30059L

A30059J

A30059I

A30059H

A30059N

A30059S
A30059T

A30059O

A30059R

A30059X

A30059W

A30059Q

GABEL ROAD

SOUTH 32ND STREET WEST

SOUTH 31ST STREET WEST

Exhibit B

WO 20-12 S 32nd St W

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	Assessment (C)	A + B + C	Market Value
A24452B	1379	\$26,430.97		\$138,597.19	\$165,028.16	\$7,565,100.00
A26748				\$169,175.59	\$169,175.59	\$1,774,700.00
D00571A				\$11,896.46	\$11,896.46	\$119.00
A30059A				\$10,960.54	\$10,960.54	\$1,013,439.00
A30059B				\$6,960.71	\$6,960.71	\$1,252,524.00
A30059D				\$5,168.59	\$5,168.59	\$1,687,500.00
A30059E				\$3,856.97	\$3,856.97	\$712,061.00
A30059F				\$6,804.88	\$6,804.88	\$2,358,443.00
A30059G				\$1,857.05	\$1,857.05	\$177,621.00
A30059H				\$9,609.95	\$9,609.95	\$1,705,850.00
A30059I				\$12,960.44	\$12,960.44	\$4,463,000.00
A30059J				\$6,921.76	\$6,921.76	\$1,245,268.00
A30059K				\$5,233.53	\$5,233.53	\$1,016,225.00
A30059L				\$8,103.53	\$8,103.53	\$2,065,200.00
A30059N				\$10,687.83	\$10,687.83	\$5,316,000.00
A30059O				\$2,688.18	\$2,688.18	\$2,305,900.00
A30059R				\$3,220.63	\$3,220.63	\$1,428,500.00
A30059S				\$8,597.01	\$8,597.01	\$1,292,700.00
A30059T				\$3,155.70	\$3,155.70	\$716,386.00
A30059V				\$4,324.48	\$4,324.48	\$495,312.00
A30059P				\$5,155.60	\$5,155.60	\$2,115,200.00
A30059Q				\$3,181.66	\$3,181.66	\$599,752.00
A30059W				\$3,895.93	\$3,895.93	\$587,157.00
A30059X				\$3,882.94	\$3,882.94	\$794,709.00
A30059U				\$2,636.24	\$2,636.24	\$1,532,457.00
D11575				\$237,386.94	\$237,386.94	\$7,122,246.00
A27839				\$31,412.02	\$31,412.02	\$840,600.00
A27838				\$38,341.56	\$38,341.56	\$300,007.00
A27837				\$42,967.08	\$42,967.08	\$608,000.00
A27836				\$40,338.51	\$40,338.51	\$505,500.00
C03638A				\$60,020.64	\$60,020.64	\$678,200.00
Average				\$29,032.00	\$29,885.00	\$1,750,828.00
Median				\$6,961.00	\$6,961.00	\$1,245,268.00
Low				\$1,857.05	\$1,857.05	\$119.00
High				\$237,387.00	\$237,387.00	\$7,565,100.00

City Council Regular

Date: 06/14/2021
Title: WO 20-28 Songbird Drive Construction - Resolution Ordering Improvements
Presented by: Debi Meling
Department: Public Works
Presentation: No

RECOMMENDATION

Staff recommends that Council approve the Resolution ordering improvements identified in WO 20-28, Songbird Drive Construction.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

WO 20-28 Songbird Drive Construction will construct curb and gutter, drive approaches, sidewalks, storm sewer improvements, and pave approximately 2,400 LF of Songbird Drive, from its intersection at Midland Road to the existing asphalt section just north of Frontier Drive.

Songbird Drive is currently an unimproved City street, consisting of a gravel section from Midland Road, south approximately 600 feet. The remainder of Songbird drive is heavily rutted. City right-of-way is 80 feet wide from Midland Road to the south for approximately 600 feet. At this point, through the remainder of the project limits to the south, City right-of-way narrows to 40 feet in width and abuts the City limits to the east. The proposed road sections have been maximized through corridor as is feasible with the available right-of-way. Construction of Songbird Drive will allow the Mallowney Road improvements in FY22 to occur utilizing Songbird Drive as a second access to improve traffic accessibility.

All properties fronting the project are zoned commercial. In accordance with Resolution 18-10719, improvements may be assessed to commercial properties on the addressed and non-addressed side.

City staff sent letters to the property owners adjacent to the property limits on March 26, 2021. Participating property owners elected to have on-site meetings to discuss the general scope of the project and any property specific improvements requested on their frontages, addressed and/or non-addressed.

ALTERNATIVES

City Council may:

- Approve the Resolution ordering improvements ; or,
- Not Approve the Resolution ordering improvements. If Council does not approve the Resolution the property owners cannot be assessed and the work will not occur, leaving this section of Songbird Drive in a substandard condition.

FISCAL EFFECTS

Estimated assessments vary between properties. This is due in part to property specific characteristics, as well as property owner requested improvements.

The estimated total cost of assessed improvements for WO 20-28 is \$425,000.00.

Funding is available through FY21 budgeted gas tax and property assessments.

Attachments

WO 2028 Resolution

WO 2028 Exhibit A

WO 2028 Exhibit B

WO 2028 Exhibit C & D

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the City), hereby certify that the attached resolution is a true copy of Resolution No. _____, entitled: **A RESOLUTION RELATING TO W.O. 20-28, SONGBIRD DRIVE CONSTRUCTION; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO ORDER IN THE PROGRAM FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND** (the "Resolution") was duly adopted by the City Council of the City at a meeting on June 14, 2021; that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: _____;
voted against the same: _____;
or were absent: _____.

WITNESS my hand officially this _____ day of _____, 20____.

Denise Bolhman
City Clerk

RESOLUTION NO. [____]

A RESOLUTION RELATING TO W.O. 20-28, SONGBIRD DRIVE CONSTRUCTION; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO ORDER IN THE PROGRAM FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND.

BE IT RESOLVED by the City Council of the City of Billings, Montana (the "City"), as follows:

Section 1. Proposed Improvements; Intention to Order In. Certain curbs, gutters, sidewalks, drive approaches, alley approaches and/or appurtenant features or a combination thereof in certain locations in the City have deteriorated, settled and cracked, or none exist, and the safety and convenience of the public require installation, construction, reconstruction, repair and/or replacement thereof. Pursuant to M.C.A. 7-14-4109, it is the intention of the Council to order the installation, construction, reconstruction and/or replacements of certain curbs, gutters, sidewalks, drive approaches and/or appurtenant features or a combination thereof (the "Improvements") in certain locations in the City as more particularly described herein. The costs of the Improvements are to be assessed as more particularly described herein.

Section 2. General Character of the Improvements. The general character of the Improvements, as shown in Exhibit A, consists of the construction and installation of curbs, gutters, sidewalks, drive approaches, and appurtenant improvements, storm sewer improvements, and asphalt pavement.

Section 3. Estimated Costs of the Improvements. The City estimates that the costs of the Improvements are \$425,000.00 and are more particularly described in Exhibit C hereto. Costs of the Improvements include costs of the design, engineering, construction and installation of the Improvements, costs of funding a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund"), costs associated with the sale of the Bonds (as hereinafter defined), and all other incidental costs.

Section 4. Property to be Assessed. The properties which are adjacent to the Improvements, as shown on Exhibit B hereto, will be assessed for costs of the Improvements as shown on Exhibit D hereto. The cost to be assessed against each property will vary depending upon the actual construction that is required adjacent to each such property. Assessments will be levied against 10 separate properties. The average total assessment is estimated to be \$42,500.00, with a high of \$122,135.10, low of \$14,055.54, and a median of \$37,322.34.

Section 5. Property Owner Option to Construct Improvements. In the event that this Council orders in the Improvements following the public hearing described in Section 10, then

each owner of property to be assessed for the costs of the Improvements will be notified of such action in writing. Each such owner will have thirty (30) days from the date of said notice in which to install the Improvements with respect to its property at its own expense. In the event the any owner does not install the Improvements with respect to its property, the City will install such Improvements and will assess the costs of the Improvements against such property.

Section 6. Payment for Improvements. Costs of the Improvements are to be paid from the proceeds of Sidewalk, Curb, and Gutter Improvement Bonds (the "Bonds") in an aggregate principal amount not to exceed \$425,000.00.

Section 7. Bond Financing; Pledge of Revolving Fund; Findings and Determinations. The Bonds will be repaid from the assessments for costs of the Improvements, together with interest thereon calculated pursuant to M.C.A. 7-21-4189, to be levied against the properties to be assessed for the Improvements. Assessments for the costs of the Improvements, together with interest thereon, shall be payable over a term not exceeding 12 years, each in equal semiannual installments as this Council shall prescribe in the resolution authorizing the issuance of the Bonds. Principal of and interest on the Bonds will be paid from such assessments.

All property owners in the District shall have the opportunity to prepay their assessments prior to sale of the Bonds. After the Bonds are issued, all property owners to be levied for the Improvements shall have the right to prepay assessments as provided by law.

This Council further finds that it is in the public interest, and in the best interest of the City and the properties to be assessed for the Improvements, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the City to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect of the Bonds.

In determining to authorize the issuance of the Bonds and the pledge of the Revolving Fund therefor, this Council has taken into consideration the following factors:

(a) Estimated Market Value of Parcels. The estimated market value of the properties to be assessed for the Improvements as of the date of adoption of this resolution, as estimated by the County Assessor, ranges from \$4,519,643.00 to \$48,437.00, and is set forth in Exhibit D. The estimated average market value is \$1,019,343.10 with a high of \$4,519.643.00 and a low of \$48,437.00, and the median market value of the properties to be assessed for the Improvements is \$599,450.00. The special assessments to be levied against each property are less than the increase in estimated value of the properties as a result of the construction of the Improvements.

(b) Diversity of Property Ownership. There are a total of 10 properties to be assessed for the Improvements and such properties are owned by 6 separate owners.

(c) Comparison of Special Assessments, Property Taxes and Market Value. Based on an analysis of the aggregate amount of the proposed assessments, any outstanding assessments (whether or not delinquent), and any delinquent property taxes (as well as any known industrial development bonds theretofore issued and secured by a mortgage against a property to be assessed for the Improvements) against each property to be assessed for the

Improvements in comparison to the estimated market value of such property after the Improvements, the City concludes that, overall, the estimated market value of the properties to be assessed for the Improvements exceeds the sum of the proposed assessments, outstanding assessments and delinquent property taxes, and is set forth in Exhibit D.

(d) Delinquencies. An analysis of the amount of delinquencies in the payment of outstanding assessments or property taxes levied against the properties to be assessed for the Improvements is set forth in Exhibit D, which analysis shows that of 10 properties, 0 properties were delinquent.

(e) Public Benefit of the Improvements. The Improvements are required for the safety and convenience of the public. Pursuant to the City's Subdivision and Site Development Ordinances, and under City Council policies, the cost of installation of new and repair or replacement of existing curb, gutter, and drive approaches is to be borne by the adjacent property owners.

Section 8. Reimbursement Expenditures.

8.1 Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

8.2 Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

8.3 Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of \$425,000.00 after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of

issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

8.4 Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

8.5 Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidence by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

Section 9. Public Hearing. On Monday, June 14, 2021, at 5:30 p.m., at a regular meeting in the Billings Public Library located at 510 N. Broadway, in Billings, Montana, the City Council will conduct a public hearing concerning the Improvements and all interested parties will be allowed to testify. The City Council will also consider all written comments submitted to the City Clerk prior to the hearing or submitted to the Council during the hearing.

Section 10. Notice of Passage of Resolution of Intention. The City Clerk is hereby authorized and directed to publish or cause to be published a copy of a notice of the passage of this resolution in the *Yellowstone County News*, a newspaper of general circulation in Yellowstone County on June 18, and June 25, 2021, in the form and manner prescribed by law, and to mail or cause to be mailed a copy of said notice to every person, firm, corporation, or the agent of such person, firm, or corporation, with real property to be assessed for the Improvements listed in his or her name upon the last completed assessment roll for state, county, and school district taxes, at his last-known address, on or before the same day such notice is first published.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 14th day of June, 2021.

Mayor

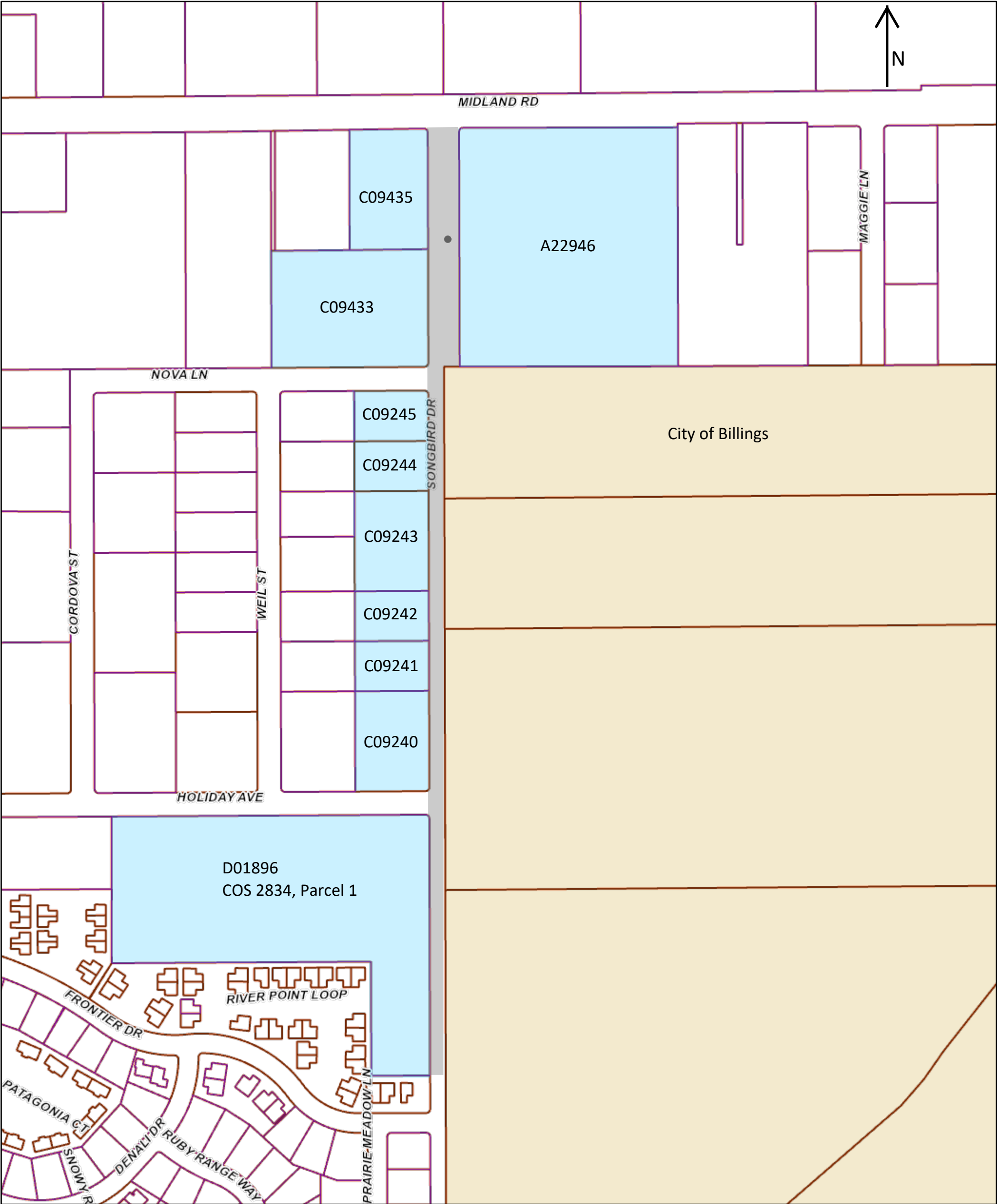
Attest:

City Clerk

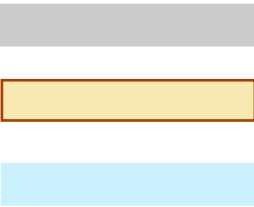
W.O. 20-28 Songbird Drive Construction
Exhibit A General Character of Improvements
Prepared by: City of Billings

Work Order 20-28 shall construct and install of curbs, gutters, sidewalks, drive approaches, and appurtenant improvements, storm sewer improvements, and asphalt pavement on Songbird Drive, between Frontier Drive and Midland Road within the City of Billings.

Exhibit B - WO 20-28



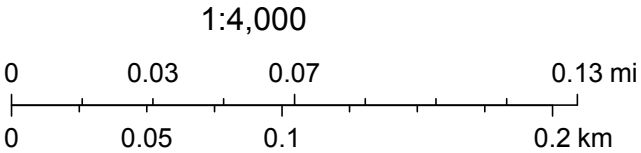
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WO 20-28 Project Extents

County

Within WO 20-28, Commercial Addressed and Non-Addressed
(Assessed for new improvements on addressed, and non-addressed frontage)



W.O. 20-28 Songbird Drive Construction
Exhibit C Engineers Estimate of Probable Cost
Prepared By: City of Billings

Item Number	Description	Quantity	Unit	Engineers Estimate		City Contribution Quantity	City Contribution Amount	Assessment Contribution Quantity	Assessment Contribution Amount
				Unit Prices	Amount				
				Dollars	Dollars				
101	Mobilization / Demobilization (8%)	1	LS	\$101,363.57	\$101,363.57	0.75	\$76,051.83	0.25	\$25,311.74
102	Taxes / Bonds / Insurance (6%)	1	LS	\$76,022.68	\$76,022.68	0.75	\$57,038.87	0.25	\$18,983.80
103	Construction Traffic Control (1%)	1	LS	\$12,670.45	\$12,670.45	0.75	\$9,506.48	0.25	\$3,163.97
104	Temporary Erosion Control	1	LS	\$10,000.00	\$10,000.00	0.75	\$7,502.88	0.25	\$2,497.12
General Req's Sub-Total				\$200,056.69					
105	Exploratory Excavation - Small Crew	25	HR	\$200.00	\$5,000.00	25.00	\$5,000.00	0.00	\$0.00
106	Exploratory Excavation - Big Crew	15	HR	\$485.00	\$7,275.00	15.00	\$7,275.00	0.00	\$0.00
107	Unnamed Irrigation Ditch Facilitation	1	LS	\$7,500.00	\$7,500.00	1.00	\$7,500.00	0.00	\$0.00
108	Remove Existing 24" Culvert	20	LF	\$10.00	\$200.00	20.00	\$200.00	0.00	\$0.00
109	Remove Existing 36" Culvert	44	LF	\$10.00	\$440.00	44.00	\$440.00	0.00	\$0.00
110	Remove Existing Irrigation Structure	3	LS	\$1,500.00	\$4,500.00	3.00	\$4,500.00	0.00	\$0.00
111	Remove Existing Sign	3	EA	\$80.00	\$240.00	3.00	\$240.00	0.00	\$0.00
112	Remove Existing Concrete Pavement	110	SY	\$15.00	\$1,650.00	0.00	\$0.00	110.00	\$1,650.00
113	Remove Existing AC Pavement	200	SY	\$3.50	\$700.00	90.00	\$315.00	110.00	\$385.00
114	Adjust Water Valve Box	4	EA	\$490.00	\$1,960.00	4.00	\$1,960.00	0.00	\$0.00
115	Adjust Manhole	8	EA	\$678.00	\$5,424.00	8.00	\$5,424.00	0.00	\$0.00
116	Adjust Inlet	5	EA	\$575.00	\$2,875.00	5.00	\$2,875.00	0.00	\$0.00
117	Replace Water Valve Box	1	EA	\$500.00	\$500.00	1.00	\$500.00	0.00	\$0.00
118	Adjust Manhole - Replace Barrel/Cone Section	1	EA	\$1,200.00	\$1,200.00	1.00	\$1,200.00	0.00	\$0.00
119	Replace/Relocate Existing Fence	980	LF	\$20.00	\$19,600.00	980.00	\$19,600.00	0.00	\$0.00
120	Remove Fence	100	LF	\$5.00	\$500.00	100.00	\$500.00	0.00	\$0.00
Site Prep Sub-Total				\$59,564.00					
121	Geotextile Separation Fabric	5,540	SY	\$4.00	\$22,161.73	5,068.99	\$20,275.95	471.44	\$1,885.78
122	Flowable Fill - Utility Crossing	2	EA	\$525.00	\$1,050.00	2.00	\$1,050.00	0.00	\$0.00
123	Flowable Fill - Backfill	65	LF	\$80.00	\$5,200.00	65.00	\$5,200.00	0.00	\$0.00
124	Trench Plug	2	EA	\$920.00	\$1,840.00	2.00	\$1,840.00	0.00	\$0.00
125	Excavation Above Subgrade	3,765	CY	\$13.50	\$50,827.50	3,765.00	\$50,827.50	0.00	\$0.00
126	Subexcavation/Replacement Below Subgrade	377	CY	\$12.00	\$4,518.00	376.50	\$4,518.00	0.00	\$0.00
Base Sub-Total				\$85,597.23					
127	1-1/2" Base Course (12" Thick)	2,518	CY	\$28.00	\$70,502.96	2,517.96	\$70,502.96	0.00	\$0.00
128	AC Pavement - Type A-Mod (4" Thick)	1,873	TN	\$85.00	\$159,182.47	1,872.73	\$159,182.47	0.00	\$0.00
129	AC Cement (PG 70-28) (6%)	112	TN	\$75.00	\$8,427.31	112.36	\$8,427.31	0.00	\$0.00
130	Miscellaneous 3" AC Pavement	310	SY	\$40.00	\$12,400.00	197.64	\$7,905.44	112.36	\$4,494.56
131	Asphalt Restoration Above Trench	100	SY	\$110.00	\$11,000.00	100.00	\$11,000.00	0.00	\$0.00
132	Combined Concrete Curb and Gutter	2,910	LF	\$18.00	\$52,380.00	87.86	\$1,581.48	2,822.14	\$50,798.52
133	Curb Turn Fillet	2	EA	\$2,300.00	\$4,600.00	2.00	\$4,600.00	0.00	\$0.00
134	Concrete Double Gutter	240	SF	\$15.00	\$3,600.00	240.00	\$3,600.00	0.00	\$0.00
135	Concrete Drive Approach (6-Inch)	3,716	SF	\$13.00	\$48,306.56	0.00	\$0.00	3,715.89	\$48,306.56
136	Concrete Sidewalk (4-Inch)	13,416	SF	\$9.00	\$120,744.00	455.30	\$4,097.70	12,960.70	\$116,646.30
137	Pedestrian Accessibility Ramps (6-Inch)	660	SF	\$13.00	\$8,580.00	660.00	\$8,580.00	0.00	\$0.00
138	Detectable Warning Panels	40	SF	\$25.00	\$1,000.00	40.00	\$1,000.00	0.00	\$0.00
Surfacing Sub-Total				\$500,723.30					
139	12-Inch PVC Water Main & Tap	1	LS	\$13,950.00	\$13,950.00	1.00	\$13,950.00	0.00	\$0.00
Water Sub-Total				\$13,950.00					
140	12-Inch Storm Drain	44	LF	\$56.00	\$2,464.00	44.00	\$2,464.00	0.00	\$0.00
141	18-Inch Storm Drain	357	LF	\$72.60	\$25,918.20	357.00	\$25,918.20	0.00	\$0.00
142	24-Inch Storm Drain	1,374	LF	\$101.50	\$139,410.25	1,373.50	\$139,410.25	0.00	\$0.00
143	49x27 RCP Arch Irrigation Culvert	72	LF	\$275.00	\$19,800.00	72.00	\$19,800.00	0.00	\$0.00
144	36-Inch Irrigation Culvert	320	LF	\$150.00	\$48,000.00	320.00	\$48,000.00	0.00	\$0.00
145	2'x3' Standard Inlet, Type II or III	3	EA	\$3,310.00	\$9,930.00	3.00	\$9,930.00	0.00	\$0.00
146	48-Inch Dia Standard Inlet, Type II or III	2	EA	\$3,775.00	\$7,550.00	2.00	\$7,550.00	0.00	\$0.00
147	60-Inch Dia Standard Inlet, Type II or III	1	EA	\$4,000.00	\$4,000.00	1.00	\$4,000.00	0.00	\$0.00
148	48-Inch Dia Straight Manhole, Frame and Solid Cover	1	EA	\$4,235.00	\$4,235.00	1.00	\$4,235.00	0.00	\$0.00
149	60-Inch Dia Straight Manhole, Frame and Solid Cover	4	EA	\$5,316.67	\$21,266.67	4.00	\$21,266.67	0.00	\$0.00
150	Connect to Existing Structure	3	EA	\$3,500.00	\$10,500.00	3.00	\$10,500.00	0.00	\$0.00
151	Concrete Diversion Structures & Headgates	2	EA	\$10,000.00	\$20,000.00	2.00	\$20,000.00	0.00	\$0.00
Storm Sub-Total				\$313,074.12					
152	8-Inch PVC Sanitary Sewer Main	1	EA	\$20,000.00	\$20,000.00	1.00	\$20,000.00	0.00	\$0.00
153	Sanitary Sewer Drop Connection	1	EA	\$6,000.00	\$6,000.00	1.00	\$6,000.00	0.00	\$0.00
154	Dewatering	1	LS	\$12,000.00	\$12,000.00	1.00	\$12,000.00	0.00	\$0.00
Sanitary Sub-Total				\$38,000.00					
155	Epoxy Pavement Markings - Line	6,456	LF	\$1.25	\$8,070.38	6,456.30	\$8,070.38	0.00	\$0.00
156	Epoxy Pavement Markings - Symbol	4	EA	\$305.00	\$1,220.00	4.00	\$1,220.00	0.00	\$0.00
157	Epoxy Pavement Markings - Curb	2	GAL	\$355.00	\$710.00	2.00	\$710.00	0.00	\$0.00
158	New Sign Assembly	4	EA	\$500.00	\$2,000.00	4.00	\$2,000.00	0.00	\$0.00
Signing Sub-Total				\$12,000.38					
159	Private Utility Sleeve (4-inch)	180	LF	\$8.00	\$1,440.00	180.00	\$1,440.00	0.00	\$0.00
160	Boulevard Landscaping	1,447	SY	\$25.00	\$36,172.22	6.81	\$170.28	1,440.08	\$36,001.94
161	Hydraulic Seeding	1,617	SY	\$4.00	\$6,466.67	48.81	\$195.24	1,567.86	\$6,271.42
Misc. Sub-Total				\$44,078.89					
Sub-Total					\$1,267,044.60		\$950,647.88		\$316,396.71
			Contingency	10%	\$126,704.46		\$95,064.79		\$31,639.67
			Design and CA	12%	\$152,045.35		\$113,831.74		\$38,213.62
				Total	\$1,545,794.41		\$1,159,544.40		\$386,250.00
					(\$1,159,544.40)		75.01%		24.99%
Listed Neighborhood Street Length		2,400	LF						
Project Cost / LF		\$	644.08						
City Cost / LF		\$	483.14						
					City Contribution				
					Subtotal				
					Finance Fee				
					Revolving Fund 5%				
					Bond Discount 2%				
					Issuance Costs				
					Bank Fees				
					Roundoff				
City Directs Cost		\$800,547.82	75.0%						
Assessment Directs Cost		\$266,440.08	25.0%						
Project Directs Cost		\$	1,066,987.91		\$425,000.00	\$0.00	\$0.00		

W.O. 20-28 Songbird Drive Construction
Exhibit D - Property Market Value and Delinquency
Prepared By: City of Billings

TAX I.D. NUMBER	PREVIOUS SID #	PREVIOUS SID PAY-OFF	DELINQUENT	W.O. 20-28 ASSESSMENT	SID PAY-OFF + DELINQUENT + W.O. 20-28 ASSESSMENT	ESTIMATED MARKET VALUE	ESTIMATED MARKET VALUE AFTER IMPROVEMENTS
A22946	2913	\$62,486.90	\$0.00	\$ 122,135.10	\$184,622.00	\$4,519,643.00	\$4,641,778.10
C09433				\$ 38,515.88	\$38,515.88	\$570,500.00	\$609,015.88
C09435	2913	\$27,440.45	\$0.00	\$ 45,542.56	\$72,983.01	\$796,800.00	\$842,342.56
C09245				\$ 16,156.18	\$16,156.18	\$48,722.00	\$64,878.18
C09244				\$ 16,026.20	\$16,026.20	\$48,437.00	\$64,463.20
C09243				\$ 36,525.79	\$36,525.79	\$84,921.00	\$121,446.79
C09242				\$ 14,055.54	\$14,055.54	\$628,400.00	\$642,455.54
C09241				\$ 16,026.20	\$16,026.20	\$724,600.00	\$740,626.20
C09240				\$ 38,118.88	\$38,118.88	\$85,108.00	\$123,226.88
D01896				\$ 81,897.67	\$81,897.67	\$2,686,300.00	\$2,768,197.67
AVERAGE		\$44,963.68	\$0.00	\$ 42,500.00	\$51,492.74	\$1,019,343.10	\$1,061,843.10
MEDIAN		\$44,963.68	\$0.00	\$37,322.34	\$37,322.34	\$599,450.00	\$625,735.71
LOW		\$27,440.45	\$0.00	\$14,055.54	\$14,055.54	\$48,437.00	\$64,463.20
HIGH		\$62,486.90	\$0.00	\$122,135.10	\$184,622.00	\$4,519,643.00	\$4,641,778.10

City Council Regular

Date: 06/14/2021
Title: WO 21-11 Highwood Drive Reconstruction - Resolution Ordering Improvements
Presented by: Debi Meling
Department: Public Works
Presentation: No

RECOMMENDATION

Staff recommends that Council approve the Resolution ordering improvements identified in WO 21-11, Highwood Drive Reconstruction.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

WO 21-11 Highwood Drive Reconstruction will construct curb and gutter, drive approaches, storm and sanitary sewer improvements, water main replacement and appurtenances, and reconstruct a collection of non-maintainable streets situated between Rimrock Road and Poly Drive, including Highwood Drive, Highwood Circle, Circle Drive, and Highland Park Place. The side streets are all cul-de-sacs extending to the west of Highwood Drive. The project will also replace undersized and old water mains.

A public meeting was held at the Billings Community Center on May 12, 2021. Property owners were invited to attend. Nearly half of the invited property owners attended the public meeting; approximately 17. Individual on-site meetings were held over the following week with the property owners. During these on-site meetings, City staff discussed the general scope of the project, as well as property specific requests and concerns.

The streets included in WO 21-11 have deteriorated to the point that other asphalt concrete surface treatment options are not feasible. The side streets have limited right-of-way, and widening of Highwood Drive would unfavorably impact adjacent property owners; therefore, project wide roadway widening is not proposed. The approach being used for this project is consistent with other similar areas, including the "Poet Street" area which features streets that adjoin Highwood Drive.

ALTERNATIVES

City Council may:

- Approve the Resolution ordering improvements; or,
- Not Approve the Resolution ordering improvements. If Council does not approve the Resolution, the property owners cannot be assessed and the work will not occur and the deteriorated streets will remain.

FISCAL EFFECTS

Estimated assessments vary between properties. This is due to property specific characteristics, as well as property owner requested improvements. Some properties included have a zero dollar estimated assessment. Some of these no-cost properties are non-addressed, but have been included in the resolution in the event they elect improvements during construction. Some of these no-cost properties are addressed but the fronting street is currently asphalt, bounded by existing curb and gutter. Replacement of these existing items are not assessed to fronting property owners, per Resolution 18-10719. However, the properties are included in the resolution in the event the property owner elects replacement of drive approach and driveway during construction, which is assessable per Resolution 18-10719.

The total estimated cost of the assessable improvements for WO 21-11 is \$200,000.00.

Funding for WO 21-11 is available in FY21 through the non-maintainable streets program, utilizing Gas Tax funds, and property owner assessments.

Attachments

WO 2111 Resolution
WO 2111 Exhibit A
WO 2111 Exhibit B
WO 2111 Exhibit C & D

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the City), hereby certify that the attached resolution is a true copy of Resolution No. _____, entitled: **A RESOLUTION RELATING TO W.O. 21-11, HIGHWOOD DRIVE RECONSTRUCTION; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO ORDER IN THE PROGRAM FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND** (the "Resolution") was duly adopted by the City Council of the City at a meeting on June 14, 2021; that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: _____;
voted against the same: _____;
or were absent: _____.

WITNESS my hand officially this _____ day of _____, 20____.

Denise Bolhman
City Clerk

RESOLUTION NO. [____]

A RESOLUTION RELATING TO W.O. 21-11, HIGHWOOD DRIVE RECONSTRUCTION; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO ORDER IN THE PROGRAM FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND.

BE IT RESOLVED by the City Council of the City of Billings, Montana (the "City"), as follows:

Section 1. Proposed Improvements; Intention to Order In. Certain curbs, gutters, sidewalks, drive approaches, alley approaches and/or appurtenant features or a combination thereof in certain locations in the City have deteriorated, settled and cracked, or none exist, and the safety and convenience of the public require installation, construction, reconstruction, repair and/or replacement thereof. Pursuant to M.C.A. 7-14-4109, it is the intention of the Council to order the installation, construction, reconstruction and/or replacements of certain curbs, gutters, sidewalks, drive approaches and/or appurtenant features or a combination thereof (the "Improvements") in certain locations in the City as more particularly described herein. The costs of the Improvements are to be assessed as more particularly described herein.

Section 2. General Character of the Improvements. The general character of the Improvements, as shown in Exhibit A, consists of the construction and installation of curbs, gutters, drive approaches, and appurtenant improvements, storm sewer improvements, and asphalt pavement.

Section 3. Estimated Costs of the Improvements. The City estimates that the costs of the Improvements are \$200,000.00 and are more particularly described in Exhibit C hereto. Costs of the Improvements include costs of the design, engineering, construction and installation of the Improvements, costs of funding a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund"), costs associated with the sale of the Bonds (as hereinafter defined), and all other incidental costs.

Section 4. Property to be Assessed. The properties which are adjacent to the Improvements, as shown on Exhibit B hereto, will be assessed for costs of the Improvements as shown on Exhibit D hereto. The cost to be assessed against each property will vary depending upon the actual construction that is required adjacent to each such property. Assessments will be levied against 37 separate properties. The average total assessment is estimated to be \$5,405.41, with a high of \$18,140.00, low of \$0.00, and a median of \$4,912.72.

Section 5. Property Owner Option to Construct Improvements. In the event that this Council orders in the Improvements following the public hearing described in Section 10, then

each owner of property to be assessed for the costs of the Improvements will be notified of such action in writing. Each such owner will have thirty (30) days from the date of said notice in which to install the Improvements with respect to its property at its own expense. In the event the any owner does not install the Improvements with respect to its property, the City will install such Improvements and will assess the costs of the Improvements against such property.

Section 6. Payment for Improvements. Costs of the Improvements are to be paid from the proceeds of Sidewalk, Curb, and Gutter Improvement Bonds (the "Bonds") in an aggregate principal amount not to exceed \$200,000.00.

Section 7. Bond Financing; Pledge of Revolving Fund; Findings and Determinations. The Bonds will be repaid from the assessments for costs of the Improvements, together with interest thereon calculated pursuant to M.C.A. 7-21-4189, to be levied against the properties to be assessed for the Improvements. Assessments for the costs of the Improvements, together with interest thereon, shall be payable over a term not exceeding 12 years, each in equal semiannual installments as this Council shall prescribe in the resolution authorizing the issuance of the Bonds. Principal of and interest on the Bonds will be paid from such assessments.

All property owners in the District shall have the opportunity to prepay their assessments prior to sale of the Bonds. After the Bonds are issued, all property owners to be levied for the Improvements shall have the right to prepay assessments as provided by law.

This Council further finds that it is in the public interest, and in the best interest of the City and the properties to be assessed for the Improvements, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the City to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect of the Bonds.

In determining to authorize the issuance of the Bonds and the pledge of the Revolving Fund therefor, this Council has taken into consideration the following factors:

Estimated Market Value of Parcels. The estimated market value of the properties to be assessed for the Improvements as of the date of adoption of this resolution, as estimated by the County Assessor, ranges from \$241,000.00 to \$145,500.00, and is set forth in Exhibit D. The estimated average market value is \$199,632.73 with a high of \$241,000.00 and a low of \$145,500.00, and the median market value of the properties to be assessed for the Improvements is \$198,700.00. The special assessments to be levied against each property are less than the increase in estimated value of the properties as a result of the construction of the Improvements.

(b) Diversity of Property Ownership. There are a total of 37 properties to be assessed for the Improvements and such properties are owned by 36 separate owners.

(c) Comparison of Special Assessments, Property Taxes and Market Value. Based on an analysis of the aggregate amount of the proposed assessments, any outstanding assessments (whether or not delinquent), and any delinquent property taxes (as well as any known industrial development bonds theretofore issued and secured by a mortgage against a property to be assessed for the Improvements) against each property to be assessed for the

Improvements in comparison to the estimated market value of such property after the Improvements, the City concludes that, overall, the estimated market value of the properties to be assessed for the Improvements exceeds the sum of the proposed assessments, outstanding assessments and delinquent property taxes, and is set forth in Exhibit D.

(d) Delinquencies. An analysis of the amount of delinquencies in the payment of outstanding assessments or property taxes levied against the properties to be assessed for the Improvements is set forth in Exhibit D, which analysis shows that of 37 properties, 0 properties were delinquent.

(e) Public Benefit of the Improvements. The Improvements are required for the safety and convenience of the public. Pursuant to the City's Subdivision and Site Development Ordinances, and under City Council policies, the cost of installation of new and repair or replacement of existing curb, gutter, and drive approaches is to be borne by the adjacent property owners.

Section 8. Reimbursement Expenditures.

8.1 Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

8.2 Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

8.3 Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of \$200,000.00 after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of

issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

8.4 Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

8.5 Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidence by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

Section 9. Public Hearing. On Monday, June 14, 2021, at 5:30 p.m., at a regular meeting in the Billings Public Library located at 510 N. Broadway, in Billings, Montana, the City Council will conduct a public hearing concerning the Improvements and all interested parties will be allowed to testify. The City Council will also consider all written comments submitted to the City Clerk prior to the hearing or submitted to the Council during the hearing.

Section 10. Notice of Passage of Resolution of Intention. The City Clerk is hereby authorized and directed to publish or cause to be published a copy of a notice of the passage of this resolution in the *Yellowstone County News*, a newspaper of general circulation in Yellowstone County on June 18, and June 25, 2021, in the form and manner prescribed by law, and to mail or cause to be mailed a copy of said notice to every person, firm, corporation, or the agent of such person, firm, or corporation, with real property to be assessed for the Improvements listed in his or her name upon the last completed assessment roll for state, county, and school district taxes, at his last-known address, on or before the same day such notice is first published.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 14th day of June, 2021.

Mayor

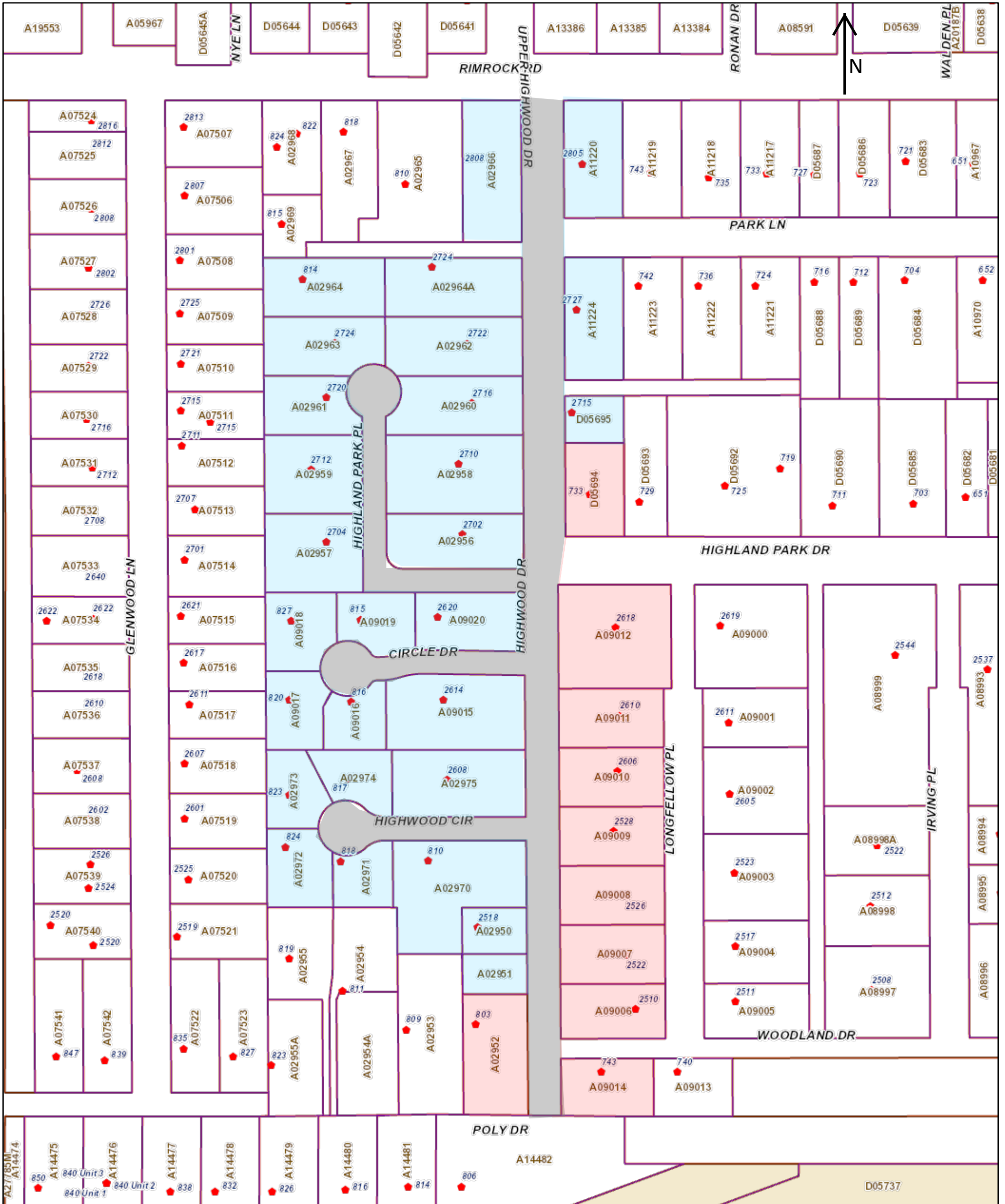
Attest:

City Clerk

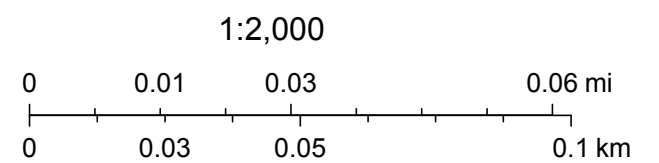
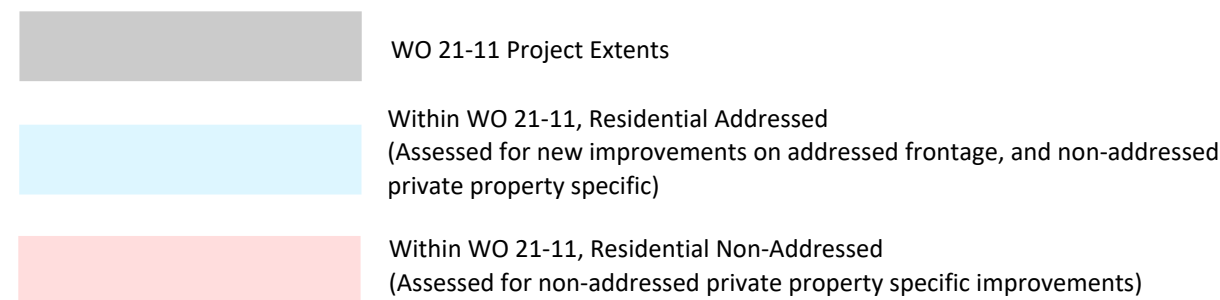
W.O. 21-11
Exhibit A General Character of Improvements
Prepared by: City of Billings

Work Order 21-11 shall construct and install of curbs, gutters, drive approaches, and appurtenant improvements, storm sewer improvements, and asphalt pavement on Highwood Drive, between Poly Drive and Rimrock Road, including Highwood Circle, Circle Drive, and Highland Park Place, within the City of Billings.

Exhibit B - WO 21-11



5/25/2021, 5:54:23 PM



W.O. 21-11 Highwood Drive Reconstruction
Exhibit C Engineers Estimate of Probable Cost
Prepared By: City of Billings

Item Number	Description	Quantity	Unit	Engineers Estimate		City Contribution Quantity	City Contribution Amount	Assessment Contribution Quantity	Assessment Contribution Amount
				Unit Prices	Amount				
				Dollars	Dollars				
101	MOBILIZATION (8%)	1	LS	\$70,416.54	\$70,416.54	0.85	\$59,743.42	0.15	\$10,673.12
102	TAXES, BONDS, AND INSURANCE (6%)	1	LS	\$52,812.41	\$52,812.41	0.85	\$44,807.56	0.15	\$8,004.84
103	EROSION CONTROL (1%)	1	LS	\$10,000.00	\$10,000.00	0.85	\$8,484.29	0.15	\$1,515.71
104	TRAFFIC CONTROL (3%)	1	LS	\$26,406.20	\$26,406.20	0.85	\$22,403.78	0.15	\$4,002.42
105	SPRINKLER RELOCATION	1	LS	\$15,000.00	\$15,000.00	0.00	\$0.00	1.00	\$15,000.00
106	CONCRETE CURB AND GUTTER REMOVAL	725	LF	\$7.50	\$5,437.50	725.00	\$5,437.50	0.00	\$0.00
107	ASPHALT PAVEMENT REMOVAL	59,892	SF	\$1.00	\$59,892.00	59,019.50	\$59,019.50	872.50	\$872.50
108	CONCRETE FLATWORK REMOVAL	3,119	SF	\$4.00	\$12,475.20	405.03	\$1,620.12	2,713.77	\$10,855.08
109	REMOVE STORM DRAIN INLET	8	EA	\$400.00	\$3,200.00	8.00	\$3,200.00	0.00	\$0.00
110	REMOVE STORM DRAIN PIPE	50	LF	\$22.00	\$1,100.00	50.00	\$1,100.00	0.00	\$0.00
111	CLASS 1 TREE REMOVAL	5	EA	\$750.00	\$3,750.00	5.00	\$3,750.00	0.00	\$0.00
112	CLASS 2 TREE REMOVAL	3	EA	\$900.00	\$2,700.00	3.00	\$2,700.00	0.00	\$0.00
113	CLASS 3 TREE REMOVAL	1	EA	\$1,500.00	\$1,500.00	1.00	\$1,500.00	0.00	\$0.00
114	ADJUST MANHOLE TO GRADE	12	EA	\$800.00	\$9,600.00	12.00	\$9,600.00	0.00	\$0.00
115	REPLACE MANHOLE TOP SECTION	4	EA	\$1,100.00	\$4,400.00	4.00	\$4,400.00	0.00	\$0.00
116	ADJUST CURB BOX	8	EA	\$500.00	\$4,000.00	8.00	\$4,000.00	0.00	\$0.00
118	REMOVE AND REPLACE FENCE	110	LF	\$12.00	\$1,320.00	110.00	\$1,320.00	0.00	\$0.00
119	RESET TRAFFIC SIGNS AND POSTS	8	EA	\$200.00	\$1,600.00	8.00	\$1,600.00	0.00	\$0.00
120	MAILBOX RELOCATION	26	EA	\$150.00	\$3,900.00	26.00	\$3,900.00	0.00	\$0.00
121	INSTALL NEW MAILBOX	26	EA	\$250.00	\$6,500.00	26.00	\$6,500.00	0.00	\$0.00
122	EXCAVATION ABOVE SUBGRADE	2,797	CY	\$22.00	\$61,534.00	2,797.00	\$61,534.00	0.00	\$0.00
123	SUBEXCAVATION / REPLACEMENT BELOW SUBGRADE	280	CY	\$40.00	\$11,188.00	279.70	\$11,188.00	0.00	\$0.00
124	GEOTEXTILE SEPARATION FABRIC	6,450	SY	\$5.00	\$32,252.22	6,450.44	\$32,252.22	0.00	\$0.00
125	1 1/2" CRUSHED BASE COURSE	1,577	CY	\$30.00	\$47,324.35	1,577.48	\$47,324.35	0.00	\$0.00
126	4" TYPE B MOD AC PAVEMENT	1,570	TN	\$80.00	\$125,561.52	1,569.52	\$125,561.52	0.00	\$0.00
127	PG 64-22 ASPHALT BINDER	94	TN	\$75.00	\$7,062.84	94.17	\$7,062.84	0.00	\$0.00
128	CONCRETE CURB AND GUTTER (ALL TYPES)	3,276	LF	\$28.00	\$91,728.00	2,409.86	\$67,476.08	866.14	\$24,251.92
129	3" AC DRIVEWAY PAVEMENT	163	SF	\$4.00	\$652.00	0.00	\$0.00	163.00	\$652.00
130	6" CONCRETE FLATWORK	2,340	SF	\$13.00	\$30,420.00	0.77	\$10.01	2,339.23	\$30,409.99
131	4" CONCRETE FLATWORK	2,118	SF	\$9.00	\$19,057.50	2.09	\$18.81	2,115.41	\$19,038.69
132	CURB TURN FILLET	5	EA	\$2,250.00	\$11,250.00	5.00	\$11,250.00	0.00	\$0.00
133	6" CONCRETE VALLEY GUTTER	470	SF	\$15.00	\$7,050.00	470.00	\$7,050.00	0.00	\$0.00
134	10" PVC STORM DRAIN PIPE	34	LF	\$100.00	\$3,400.00	34.00	\$3,400.00	0.00	\$0.00
135	12" PVC STORM DRAIN PIPE	71	LF	\$100.00	\$7,100.00	71.00	\$7,100.00	0.00	\$0.00
136	2' x 3' STANDARD INLET TYPE II OR III	11	EA	\$3,500.00	\$38,500.00	11.00	\$38,500.00	0.00	\$0.00
137	CONNECT TO EXISTING STORM STRUCTURE	3	EA	\$3,500.00	\$10,500.00	3.00	\$10,500.00	0.00	\$0.00
138	CONNECT TO EXISTING STORM PIPE	6	EA	\$2,200.00	\$13,200.00	6.00	\$13,200.00	0.00	\$0.00
139	LAWN RESTORATION	4,510	SF	\$8.00	\$36,080.00	2,024.10	\$16,192.80	2,485.90	\$19,887.20
140	GRAVEL RESTORATION	2,467	SF	\$5.00	\$12,336.50	2,271.90	\$11,359.50	195.40	\$977.00
141	SMALL CREW EXPLORATORY EXCAVATION	60	HR	\$300.00	\$18,000.00	60.00	\$18,000.00	0.00	\$0.00
Sub-Total					\$880,206.78		\$734,066.30		\$146,140.48
			Contingency	10%	\$88,020.68		\$73,406.63		\$14,614.05
			Design and CA	12.00%	\$105,624.81		\$89,379.34		\$16,245.47
				Total	\$1,073,852.27		\$896,852.27		\$177,000.00
					(\$896,852.27)		84.84%		15.16%
	Listed Neighborhood Street Length	2,350	LF		City Contribution Subtotal				
	Project Cost / LF	\$ 456.96			Finance Fee				
	City Cost / LF	\$ 381.64			Revolving Fund 5%				
					Bond Discount 2%				
					Issuance Costs				
					Bank Fees				
	City Directs Cost	\$598,627.25	85%		Roundoff				
	Assessment Directs Cost	\$106,944.38	15%						
	Project Directs Cost	\$ 705,571.63							

W.O. 21-11 Highwood Drive Reconstruction
Exhibit D - Property Market Value and Delinquency
Prepared By: City of Billings

TAX I.D. NUMBER	PREVIOUS SID #	PREVIOUS		W.O. 21-11 ASSESSMENT	SID PAY-OFF + DELINQUENT + W.O. 21-11 ASSESSMENT	ESTIMATED MARKET VALUE	ESTIMATED MARKET VALUE AFTER IMPROVEMENTS
		SID PAY-OFF	DELINQUENT				
A09014	2914	\$448.00		\$0.00	\$448.00	\$192,300.00	\$192,300.00
A09006	2914	\$2,016.30		\$4,439.02	\$6,455.32	\$195,400.00	\$199,839.02
A09007	2914	\$1,209.58		\$12,447.52	\$13,657.10	\$197,600.00	\$210,047.52
A09008	2914	\$1,273.00		\$5,322.37	\$6,595.37	\$234,200.00	\$239,522.37
A09009	2914	\$1,209.80		\$5,979.99	\$7,189.79	\$173,600.00	\$179,579.99
A09010				\$16,835.91	\$16,835.91	\$157,000.00	\$173,835.91
A09011				\$0.00	\$0.00	\$184,300.00	\$184,300.00
A09012				\$0.00	\$0.00	\$241,000.00	\$241,000.00
D05694				\$0.00	\$0.00	\$206,400.00	\$206,400.00
D05695				\$0.00	\$0.00	\$197,500.00	\$197,500.00
A11224				\$0.00	\$0.00	\$217,700.00	\$217,700.00
A11220				\$16,738.96	\$16,738.96	\$195,300.00	\$212,038.96
A02952				\$0.00	\$0.00	\$190,400.00	\$190,400.00
A02951				\$4,912.72	\$4,912.72	\$208,600.00	\$213,512.72
A02950				\$9,373.60	\$9,373.60	\$205,828.00	\$215,201.60
A02975				\$6,001.21	\$6,001.21	\$215,700.00	\$221,701.21
A09015				\$845.30	\$845.30	\$219,700.00	\$220,545.30
A09020				\$18,140.40	\$18,140.40	\$145,500.00	\$163,640.40
A02956				\$11,276.83	\$11,276.83	\$213,100.00	\$224,376.83
A02958				\$13,251.97	\$13,251.97	\$196,200.00	\$209,451.97
A02960				\$10,484.14	\$10,484.14	\$198,100.00	\$208,584.14
A02962				\$4,213.84	\$4,213.84	\$201,300.00	\$205,513.84
A02964A				\$0.00	\$0.00	\$179,100.00	\$179,100.00
A02966				\$12,423.45	\$12,423.45	\$177,100.00	\$189,523.45
A02970				\$680.73	\$680.73	\$238,000.00	\$238,680.73
A02971				\$0.00	\$0.00	\$182,900.00	\$182,900.00
A02972				\$0.00	\$0.00	\$177,800.00	\$177,800.00
A02973				\$0.00	\$0.00	\$170,400.00	\$170,400.00
A02974				\$0.00	\$0.00	\$200,500.00	\$200,500.00
A09016				\$8,201.80	\$8,201.80	\$199,500.00	\$207,701.80
A09017				\$321.66	\$321.66	\$197,783.00	\$198,104.66
A09018				\$0.00	\$0.00	\$213,800.00	\$213,800.00
A09019				\$6,996.01	\$6,996.01	\$221,000.00	\$227,996.01
A02957				\$6,303.80	\$6,303.80	\$216,300.00	\$222,603.80
A02959				\$11,187.54	\$11,187.54	\$204,200.00	\$215,387.54
A02961				\$7,996.40	\$7,996.40	\$222,600.00	\$230,596.40
A02963				\$5,624.83	\$5,624.83	\$198,700.00	\$204,324.83
AVERAGE		\$1,231.34	\$0.00	\$5,405.41	\$5,571.80	\$199,632.73	\$205,038.14
MEDIAN		\$1,209.80	\$0.00	\$4,912.72	\$5,624.83	\$198,700.00	\$207,701.80
LOW		\$448.00	\$0.00	\$0.00	\$0.00	\$145,500.00	\$163,640.40
HIGH		\$2,016.30	\$0.00	\$18,140.40	\$18,140.40	\$241,000.00	\$241,000.00

City Council Regular

Date: 06/14/2021
Title: WO 21-12 Harrow Drive Reconstruction - Resolution Ordering Improvements
Presented by: Debi Meling
Department: Public Works
Presentation: No

RECOMMENDATION

Staff recommends that Council approve the Resolution ordering improvements identified in WO 21-12, Harrow Drive Reconstruction.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

WO 21-12 Harrow Drive Reconstruction will construct curb and gutter, drive approaches, storm and sanitary sewer improvements, water main and appurtenances, and reconstruct approximately 950 linear feet of Harrow Drive, from its intersection at Rimrock Road to the north.

Harrow Drive is a deteriorated paved street and includes some sections of existing curb and gutter. Historically, Harrow Drive featured a median area through the southern half of the project. The median area was previously removed, leaving a section of barren earth. This area currently functions as random parking, splitting the travel lanes. The existing asphalt remaining on Harrow Drive has deteriorated to the extent that other alternatives of pavement rehabilitation will not provide additional pavement life. The approach being used for this project is consistent with other similar areas, including the Highwood Drive area, in that this project is intended to address a deteriorated street section while maintaining the current functionality of the area. The water main will be replaced as part of this project as it is old and undersized.

A public meeting was held at the Billings Community Center on May 13, 2021. Property owners were invited to attend. Of the 24 property owners invited to the meeting, 11 attended. Individual on-site meetings were held over the following week with the property owners. During these on-site meetings, the city staff discussed the general scope of the project, as well as property specific requests and concerns.

ALTERNATIVES

City Council may:

- Approve the Resolution ordering improvements; or,
- Not Approve the Resolution ordering improvements. If Council does not approve the Resolution, the property owners cannot be assessed and the work will not occur, delaying the replacement of the deteriorated street.

FISCAL EFFECTS

Estimated assessments vary between properties. This is due to property specific characteristics, as well as property owner requested improvements. Some properties included have a zero dollar estimated assessment. Some of these no-cost properties are non-addressed, but have been included in the resolution in the event they elect improvements during construction. Some of these no-cost properties are addressed but the fronting street is currently asphalt, bounded by existing curb and gutter. Replacement of these existing items are not assessed to fronting property owners, per Resolution 18-10719. However, the properties are included in the resolution in the event the property owner elects a property specific improvement during construction, which is assessable per Resolution 18-10719.

The estimated cost of the assessable improvements for WO 21-12 is \$265,000.00.

Funding for WO 21-12 is available in FY21 through the non-maintainable streets program, utilizing Gas Tax funds, and property owner assessments.

Attachments

WO 2112 Resolution
WO 2112 Exhibit A
WO 2112 Exhibit B
WO 2112 Exhibit C & D

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the City), hereby certify that the attached resolution is a true copy of Resolution No. _____, entitled: **A RESOLUTION RELATING TO W.O. 21-12, HARROW DRIVE RECONSTRUCTION; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO ORDER IN THE PROGRAM FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND** (the "Resolution") was duly adopted by the City Council of the City at a meeting on June 14, 2021; that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: _____;
voted against the same: _____;
or were absent: _____.

WITNESS my hand officially this _____ day of _____, 20____.

Denise Bolhman
City Clerk

RESOLUTION NO. [____]

A RESOLUTION RELATING TO W.O. 21-12, HARROW DRIVE RECONSTRUCTION; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO ORDER IN THE PROGRAM FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND.

BE IT RESOLVED by the City Council of the City of Billings, Montana (the "City"), as follows:

Section 1. Proposed Improvements; Intention to Order In. Certain curbs, gutters, sidewalks, drive approaches, alley approaches and/or appurtenant features or a combination thereof in certain locations in the City have deteriorated, settled and cracked, or none exist, and the safety and convenience of the public require installation, construction, reconstruction, repair and/or replacement thereof. Pursuant to M.C.A. 7-14-4109, it is the intention of the Council to order the installation, construction, reconstruction and/or replacements of certain curbs, gutters, sidewalks, drive approaches and/or appurtenant features or a combination thereof (the "Improvements") in certain locations in the City as more particularly described herein. The costs of the Improvements are to be assessed as more particularly described herein.

Section 2. General Character of the Improvements. The general character of the Improvements, as shown in Exhibit A, consists of the construction and installation of curbs, gutters, drive approaches, and appurtenant improvements, storm sewer improvements, asphalt pavement and appurtenant features.

Section 3. Estimated Costs of the Improvements. The City estimates that the costs of the Improvements are \$265,000.00 and are more particularly described in Exhibit C hereto. Costs of the Improvements include costs of the design, engineering, construction and installation of the Improvements, costs of funding a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund"), costs associated with the sale of the Bonds (as hereinafter defined), and all other incidental costs.

Section 4. Property to be Assessed. The properties which are adjacent to the Improvements, as shown on Exhibit B hereto, will be assessed for costs of the Improvements as shown on Exhibit D hereto. The cost to be assessed against each property will vary depending upon the actual construction that is required adjacent to each such property. Assessments will be levied against 24 separate properties. The average total assessment is estimated to be \$11,041.67, with a high of \$33,199.58, low of \$0.00, and a median of \$12,324.17.

Section 5. Property Owner Option to Construct Improvements. In the event that this Council orders in the Improvements following the public hearing described in Section 10, then

each owner of property to be assessed for the costs of the Improvements will be notified of such action in writing. Each such owner will have thirty (30) days from the date of said notice in which to install the Improvements with respect to its property at its own expense. In the event the any owner does not install the Improvements with respect to its property, the City will install such Improvements and will assess the costs of the Improvements against such property.

Section 6. Payment for Improvements. Costs of the Improvements are to be paid from the proceeds of Sidewalk, Curb, and Gutter Improvement Bonds (the "Bonds") in an aggregate principal amount not to exceed \$265,000.00.

Section 7. Bond Financing; Pledge of Revolving Fund; Findings and Determinations. The Bonds will be repaid from the assessments for costs of the Improvements, together with interest thereon calculated pursuant to M.C.A. 7-21-4189, to be levied against the properties to be assessed for the Improvements. Assessments for the costs of the Improvements, together with interest thereon, shall be payable over a term not exceeding 12 years, each in equal semiannual installments as this Council shall prescribe in the resolution authorizing the issuance of the Bonds. Principal of and interest on the Bonds will be paid from such assessments.

All property owners in the District shall have the opportunity to prepay their assessments prior to sale of the Bonds. After the Bonds are issued, all property owners to be levied for the Improvements shall have the right to prepay assessments as provided by law.

This Council further finds that it is in the public interest, and in the best interest of the City and the properties to be assessed for the Improvements, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the City to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect of the Bonds.

In determining to authorize the issuance of the Bonds and the pledge of the Revolving Fund therefor, this Council has taken into consideration the following factors:

(a) Estimated Market Value of Parcels. The estimated market value of the properties to be assessed for the Improvements as of the date of adoption of this resolution, as estimated by the County Assessor, ranges from \$929,900.00 to \$212,500.00, and is set forth in Exhibit D. The estimated average market value is \$323,879.17 with a high of \$929,900.00 and a low of \$212,500.00, and the median market value of the properties to be assessed for the Improvements is \$289,050.00. The special assessments to be levied against each property are less than the increase in estimated value of the properties as a result of the construction of the Improvements.

(b) Diversity of Property Ownership. There are a total of 20 properties to be assessed for the Improvements and such properties are owned by 20 separate owners. There are a total of 24 properties within the Resolution, 3 are non-addressed.

(c) Comparison of Special Assessments, Property Taxes and Market Value. Based on an analysis of the aggregate amount of the proposed assessments, any outstanding assessments (whether or not delinquent), and any delinquent property taxes (as well as any known industrial development bonds theretofore issued and secured by a mortgage against a

property to be assessed for the Improvements) against each property to be assessed for the Improvements in comparison to the estimated market value of such property after the Improvements, the City concludes that, overall, the estimated market value of the properties to be assessed for the Improvements exceeds the sum of the proposed assessments, outstanding assessments and delinquent property taxes, and is set forth in Exhibit D.

(d) Delinquencies. An analysis of the amount of delinquencies in the payment of outstanding assessments or property taxes levied against the properties to be assessed for the Improvements is set forth in Exhibit D, which analysis shows that of 24 properties, 0 properties were delinquent.

(e) Public Benefit of the Improvements. The Improvements are required for the safety and convenience of the public. Pursuant to the City's Subdivision and Site Development Ordinances, and under City Council policies, the cost of installation of new and repair or replacement of existing curb, gutter, and drive approaches is to be borne by the adjacent property owners.

Section 8. Reimbursement Expenditures.

8.1 Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

8.2 Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

8.3 Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of \$265,000.00 after the date of payment of all or a portion of the

costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

8.4 Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

8.5 Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidence by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

Section 9. Public Hearing. On Monday, June 14, 2021, at 5:30 p.m., at a regular meeting in the Billings Public Library located at 510 N. Broadway, in Billings, Montana, the City Council will conduct a public hearing concerning the Improvements and all interested parties will be allowed to testify. The City Council will also consider all written comments submitted to the City Clerk prior to the hearing or submitted to the Council during the hearing.

Section 10. Notice of Passage of Resolution of Intention. The City Clerk is hereby authorized and directed to publish or cause to be published a copy of a notice of the passage of this resolution in the *Yellowstone County News*, a newspaper of general circulation in Yellowstone County on June 18, and June 25, 2021, in the form and manner prescribed by law, and to mail or cause to be mailed a copy of said notice to every person, firm, corporation, or the agent of such person, firm, or corporation, with real property to be assessed for the Improvements listed in his or her name upon the last completed assessment roll for state, county, and school district taxes, at his last-known address, on or before the same day such notice is first published.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 14th day of June, 2021.

Mayor

Attest:

City Clerk

W.O. 21-12 Harrow Drive Reconstruction
Exhibit A General Character of Improvements
Prepared by: City of Billings

Work Order 21-12 shall construct and install of curbs, gutters, drive approaches, and appurtenant improvements, storm sewer improvements, and asphalt pavement on Harrow Drive, north of Rimrock Road within the City of Billings.

Exhibit B - WO 21-12



5/25/2021, 8:37:22 PM

W.O. 21-12 Harrow Drive Reconstruction
Exhibit C Engineers Estimate of Probable Cost
Prepared By: City of Billings

Item Number	Description	Quantity	Unit	Engineers Estimate		City Contribution Quantity	City Contribution Amount	Assessment Contribution Quantity	Assessment Contribution Amount
				Unit Prices	Amount				
				Dollars	Dollars				
300	MOBILIZATION (8%)	1	LS	\$39,568.68	\$39,568.68	0.64	\$25,158.50	0.36	\$14,410.18
301	TAXES, BONDS, AND INSURANCE (6%)	1	LS	\$29,676.51	\$29,676.51	0.64	\$18,868.88	0.36	\$10,807.64
302	EROSION CONTROL (1%)	1	LS	\$10,000.00	\$10,000.00	0.64	\$6,358.18	0.36	\$3,641.82
303	TRAFFIC CONTROL (2%)	1	LS	\$15,000.00	\$15,000.00	0.64	\$9,537.28	0.36	\$5,462.72
304	SPRINKLER RELOCATION	1	LS	\$10,000.00	\$10,000.00	0.00	\$0.00	1.00	\$10,000.00
305	CONCRETE CURB AND GUTTER REMOVAL	80	LF	\$7.50	\$600.00	80.00	\$600.00	0.00	\$0.00
306	ASPHALT PAVEMENT REMOVAL	30,270	SF	\$1.00	\$30,270.00	27,891.90	\$27,891.90	2,378.10	\$2,378.10
307	CONCRETE FLATWORK REMOVAL	1,897	SF	\$4.00	\$7,588.50	0.00	\$0.00	1,897.13	\$7,588.50
308	CLASS 1 TREE REMOVAL	4	EA	\$750.00	\$3,000.00	4.00	\$3,000.00	0.00	\$0.00
309	CLASS 2 TREE REMOVAL	2	EA	\$900.00	\$1,800.00	2.00	\$1,800.00	0.00	\$0.00
310	ADJUST MANHOLE TO GRADE	2	EA	\$800.00	\$1,600.00	2.00	\$1,600.00	0.00	\$0.00
311	ADJUST CURB BOX	5	EA	\$500.00	\$2,500.00	5.00	\$2,500.00	0.00	\$0.00
312	RESET TRAFFIC SIGNS AND POSTS	2	EA	\$500.00	\$1,000.00	2.00	\$1,000.00	0.00	\$0.00
313	MAILBOX RELOCATION	10	EA	\$150.00	\$1,500.00	10.00	\$1,500.00	0.00	\$0.00
314	INSTALL NEW MAILBOX	10	EA	\$250.00	\$2,500.00	10.00	\$2,500.00	0.00	\$0.00
315	EXCAVATION ABOVE SUBGRADE	1,300	CY	\$22.00	\$28,600.00	1,300.00	\$28,600.00	0.00	\$0.00
316	SUBEXCAVATION / REPLACEMENT BELOW SUBGRADE	130	SY	\$40.00	\$5,200.00	130.00	\$5,200.00	0.00	\$0.00
317	GEOTEXTILE SEPARATION FABRIC	3,340	SY	\$5.00	\$16,698.89	3,339.78	\$16,698.89	0.00	\$0.00
318	1 1/2" CRUSHED BASE COURSE	649	CY	\$30.00	\$19,470.37	649.01	\$19,470.37	0.00	\$0.00
319	4" TYPE B MOD AC PAVEMENT	812	TN	\$80.00	\$64,984.03	812.30	\$64,984.03	0.00	\$0.00
320	PG 64-22 ASPHALT BINDER	49	TN	\$75.00	\$3,655.35	48.74	\$3,655.35	0.00	\$0.00
321	CONCRETE CURB AND GUTTER (ALL TYPES)	1,814	LF	\$28.00	\$50,794.80	387.10	\$10,838.80	1,427.00	\$39,956.00
322	3" AC DRIVEWAY PAVEMENT	1,396	SF	\$4.00	\$5,582.40	0.00	\$0.00	1,395.60	\$5,582.40
323	6" CONCRETE FLATWORK	1,770	SF	\$13.00	\$23,011.56	0.00	\$0.00	1,770.12	\$23,011.56
324	4" CONCRETE FLATWORK	2,500	SF	\$9.00	\$22,498.56	0.00	\$0.00	2,499.84	\$22,498.56
325	12" PVC STORM DRAIN PIPE	20	LF	\$100.00	\$2,000.00	20.00	\$2,000.00	0.00	\$0.00
326	27X44" RCP ARCH PIPE	50	LF	\$250.00	\$12,500.00	50.00	\$12,500.00	0.00	\$0.00
327	2' x 3' STANDARD INLET TYPE II OR III	4	EA	\$3,500.00	\$14,000.00	4.00	\$14,000.00	0.00	\$0.00
328	CONNECT TO EXISTING STORM DRAIN	2	EA	\$2,200.00	\$4,400.00	2.00	\$4,400.00	0.00	\$0.00
329	LAWN RESTORATION	5,442	SF	\$8.00	\$43,538.40	1,001.3	\$8,010.40	4,441.00	\$35,528.00
330	MULCH AND FABRIC LANDSCAPING	1,814	SF	\$5.00	\$9,070.50	690.10	\$3,450.50	1,124.00	\$5,620.00
331	SMALL CREW EXPLORATORY EXCAVATION	40	HR	\$300.00	\$12,000.00	40.00	\$12,000.00	0.00	\$0.00
Sub-Total					\$494,608.56		\$308,123.08		\$186,485.48
Contingency					15%		\$46,218.46		\$27,972.82
Design and CA					12.00%		\$36,361.33		\$22,991.70
					Total		\$390,702.87		\$237,450.00
							63.58%		36.42%
Listed Neighborhood Street Length 950 LF					City Contribution				
					Subtotal				
Project Cost / LF \$ 661.21					Finance Fee				
City Cost / LF \$ 411.27					Revolving Fund 5%				
					Bond Discount 2%				
					Issuance Costs				
					Bank Fees				
City Directs Cost \$248,200.24 64%					Roundoff				
Assessment Directs Cost \$142,163.12 36%									
Project Directs Cost \$ 390,363.36									

W.O. 21-12 Harrow Drive Reconstruction
Exhibit D - Property Market Value and Delinquency
Prepared By: City of Billings

TAX I.D. NUMBER	PREVIOUS SID #	PREVIOUS SID PAY-OFF	DELINQUENT	W.O. 21-12 ASSESSMENT	SID PAY-OFF + DELINQUENT + W.O. 21-12 ASSESSMENT	ESTIMATED MARKET VALUE	ESTIMATED MARKET VALUE AFTER IMPROVEMENTS
A04083				\$0.00	\$0.00	\$219,800.00	\$219,800.00
A04082				\$13,304.33	\$13,304.33	\$268,300.00	\$281,604.33
A04081				\$17,920.66	\$17,920.66	\$245,700.00	\$263,620.66
A04080				\$33,199.58	\$33,199.58	\$254,900.00	\$288,099.58
A04079				\$13,222.49	\$13,222.49	\$323,700.00	\$336,922.49
A04078				\$10,985.63	\$10,985.63	\$292,000.00	\$302,985.63
A04077				\$14,692.12	\$14,692.12	\$929,900.00	\$944,592.12
A04075				\$13,339.93	\$13,339.93	\$274,700.00	\$288,039.93
A04074				\$16,963.09	\$16,963.09	\$212,500.00	\$229,463.09
A04073				\$9,409.57	\$9,409.57	\$304,000.00	\$313,409.57
A04072				\$8,836.18	\$8,836.18	\$290,500.00	\$299,336.18
A04071A				\$0.00	\$0.00	\$475,300.00	\$475,300.00
A10092				\$0.00	\$0.00	\$475,200.00	\$475,200.00
A10093				\$9,046.08	\$9,046.08	\$249,100.00	\$258,146.08
A10094				\$16,855.39	\$16,855.39	\$373,800.00	\$390,655.39
A10095				\$12,599.90	\$12,599.90	\$314,700.00	\$327,299.90
A10096				\$6,606.55	\$6,606.55	\$226,900.00	\$233,506.55
A10097				\$932.03	\$932.03	\$242,500.00	\$243,432.03
A10098				\$12,048.44	\$12,048.44	\$258,900.00	\$270,948.44
A10099				\$14,610.47	\$14,610.47	\$319,500.00	\$334,110.47
A10100				\$10,214.65	\$10,214.65	\$267,900.00	\$278,114.65
A10101				\$14,334.51	\$14,334.51	\$329,200.00	\$343,534.51
A10102				\$15,878.40	\$15,878.40	\$287,600.00	\$303,478.40
A10103				\$0.00	\$0.00	\$336,500.00	\$336,500.00
AVERAGE		#DIV/0!	\$0.00	\$11,041.67	\$11,041.67	\$323,879.17	\$334,920.83
MEDIAN		#NUM!	\$0.00	\$12,324.17	\$12,324.17	\$289,050.00	\$301,160.91
LOW		\$0.00	\$0.00	\$0.00	\$0.00	\$212,500.00	\$219,800.00
HIGH		\$0.00	\$0.00	\$33,199.58	\$33,199.58	\$929,900.00	\$944,592.12

City Council Regular

Date: 06/14/2021
Title: Payment of Claims for week of May 3, 2021
Presented by: Andy Zoeller, Finance Director
Department: Finance
Presentation: No

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of \$2,276,893.68 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

Payment Approval Process

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.) Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee.

If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

- No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

Councilmemo wk of 05032021

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	842471	Ace Hardware Central	Public Safety	\$ 22.49	170810/1 FIRE 5: LOPPER BYPASS, 28"
05/03/2021	842471	Ace Hardware Central	Public Safety	\$ 99.99	170819/1 FIRE 5: SPREADER, PLASTIC 30LB
05/03/2021	842471	Ace Hardware Central	Public Safety	\$ 56.83	170953/1 FIRE 5: WALLBOARD, JOINT TAPE, PUTTY KNIFE
05/03/2021	842471	Ace Hardware Central	Public Safety	\$ 2,459.98	171140/1 FIRE SAW CHAIN FOR WILDLAND SAWS
05/03/2021	842471	Ace Hardware Central	Public Safety	\$ 18.88	171188/1 FIRE 5: WEED-B-GONE, LED A19 BULB, ELECTRICAL TAPE
05/03/2021	842471	Ace Hardware Central	Public Safety	\$ 28.78	171188/1 FIRE 5: WEED-B-GONE, LED A19 BULB, ELECTRICAL TAPE
05/03/2021	842471	Ace Hardware Central	Public Safety	\$ 868.00	171283/1 FIRE 2: TORO 160CC MOWER, STIHL HEDGE TRIMMER
05/03/2021	842471	Ace Hardware Central	Public Safety	\$ 199.00	171284/1 FIRE 7: STIHL SH46CE SHREDDER VAC, BLOWER
05/03/2021	842481	AT & T Corp	Airport	\$ 542.15	Airport
05/03/2021	842481	AT & T Corp	Building	\$ 45.23	BUILDING
05/03/2021	842481	AT & T Corp	Building	\$ 11.58	BUILDING
05/03/2021	842481	AT & T Corp	Building	\$ 523.08	PW-Building Cell Phones
05/03/2021	842481	AT & T Corp	Building	\$ 361.26	PW-Building Tablets (Planning)
05/03/2021	842481	AT & T Corp	CDBG	\$ 145.77	Comm Dev
05/03/2021	842481	AT & T Corp	Court Grants	\$ 212.21	Muni Court DC
05/03/2021	842481	AT & T Corp	Engineering	\$ 104.52	Engineering Tablets
05/03/2021	842481	AT & T Corp	Engineering	\$ (45.00)	PW-Engineering Cell Phones and MiFi
05/03/2021	842481	AT & T Corp	Engineering	\$ 83.39	PW-Engineering Cell Phones and MiFi
05/03/2021	842481	AT & T Corp	Engineering	\$ 157.45	PW-Engineering Cell Phones and MiFi
05/03/2021	842481	AT & T Corp	Facilities	\$ 122.34	Facilities BOC
05/03/2021	842481	AT & T Corp	Facilities	\$ 103.81	Facilities City Hall
05/03/2021	842481	AT & T Corp	Facilities	\$ 391.48	Facilities iPad initial cost and plan charges
05/03/2021	842481	AT & T Corp	Facilities	\$ 90.46	Facilities -Jessica and John
05/03/2021	842481	AT & T Corp	General	\$ 98.83	City Attorney -Legal
05/03/2021	842481	AT & T Corp	General	\$ 31.49	Code Enforcement +Trina Arnold
05/03/2021	842481	AT & T Corp	General	\$ 285.62	Code Enforcement +Trina Arnold
05/03/2021	842481	AT & T Corp	General	\$ 47.38	Legal Dept -Domestic Violence
05/03/2021	842481	AT & T Corp	General	\$ 47.57	Municipal Court
05/03/2021	842481	AT & T Corp	General	\$ 17.57	PLANNING
05/03/2021	842481	AT & T Corp	General	\$ 321.65	PRPL - Recreation Division
05/03/2021	842481	AT & T Corp	General	\$ 104.52	REC Tablets
05/03/2021	842481	AT & T Corp	IT Resources	\$ 50.27	IT Department -On call Phone -added hotspot
05/03/2021	842481	AT & T Corp	Library	\$ 383.06	Library +plus two new phones \$79.99 each -maint.
05/03/2021	842481	AT & T Corp	Library	\$ 107.39	Library Out Reach
05/03/2021	842481	AT & T Corp	P.W. Admin	\$ 43.79	PWBLKNP OFFICE -60/40
05/03/2021	842481	AT & T Corp	P.W. Admin	\$ 29.25	PWBLKNP OFFICE -60/40

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	842481	AT & T Corp	Park Dist 1	\$ 636.74	Parks Dept.
05/03/2021	842481	AT & T Corp	Park Dist 1	\$ 8,514.87	PRPL Parks Tablets Plus 13 new iPads and service \$654.99
05/03/2021	842481	AT & T Corp	Park Dist 1	\$ 330.47	PRPL Parks Tablets Plus 13 new iPads and service \$654.99
05/03/2021	842481	AT & T Corp	Parking	\$ 87.63	Parking Division Meter Maintenance
05/03/2021	842481	AT & T Corp	Parking	\$ 279.55	Parking Phones
05/03/2021	842481	AT & T Corp	PD Program	\$ 80.28	CCSIU Toughbook
05/03/2021	842481	AT & T Corp	PD Program	\$ 47.38	Domestic Violence -Katie Nash
05/03/2021	842481	AT & T Corp	Phone System	\$ 17.57	Donation Center phone YCT. 406.208.8154
05/03/2021	842481	AT & T Corp	Phone System	\$ 3.46	Metro Cell Account#287284178560
05/03/2021	842481	AT & T Corp	Phone System	\$ 64.64	TeleComm Manager Doug and Brenda
05/03/2021	842481	AT & T Corp	Planning	\$ 45.23	PLANNING
05/03/2021	842481	AT & T Corp	Public Safety	\$ 284.34	Animal Control Cell Phones
05/03/2021	842481	AT & T Corp	Public Safety	\$ 240.84	Animal Control -MDT
05/03/2021	842481	AT & T Corp	Public Safety	\$ 288.95	Comm. Center 9-1-1
05/03/2021	842481	AT & T Corp	Public Safety	\$ 40.14	Detective Chartier -Toughbook
05/03/2021	842481	AT & T Corp	Public Safety	\$ 50.27	Fire Department Cell Phones
05/03/2021	842481	AT & T Corp	Public Safety	\$ 1,199.87	Fire Department Cell Phones
05/03/2021	842481	AT & T Corp	Public Safety	\$ 87.52	ICAC -Campbell and Spare
05/03/2021	842481	AT & T Corp	Public Safety	\$ 1,238.74	MDT Fire
05/03/2021	842481	AT & T Corp	Public Safety	\$ 3,094.97	Police Department Cell Phone
05/03/2021	842481	AT & T Corp	Public Safety	\$ 401.40	Police MDT Toughbooks and Loaner MDT's
05/03/2021	842481	AT & T Corp	Public Safety	\$ 3,706.92	Police MDT Toughbooks and Loaner MDT's
05/03/2021	842481	AT & T Corp	Public Safety	\$ 282.19	Police -Resource Officers
05/03/2021	842481	AT & T Corp	Public Safety	\$ 200.70	Yellowstone County Cellular Charges -Three cradlepoints
05/03/2021	842481	AT & T Corp	Street/Traffic	\$ 317.45	School Flashers 2110-31320-403450
05/03/2021	842481	AT & T Corp	Street/Traffic	\$ 273.24	Street Traffic iPads
05/03/2021	842481	AT & T Corp	Transit	\$ 1,003.50	MET Transit Max Transit
05/03/2021	842481	AT & T Corp	Transit	\$ 17.57	MET Transit On Call
05/03/2021	842481	AT & T Corp	Transit	\$ 642.24	MET Transit Tablets
05/03/2021	842481	AT & T Corp	Transit	\$ (155.00)	MET Transit Tablets
05/03/2021	842481	AT & T Corp	Transit	\$ 306.38	MET Transit Tablets
05/03/2021	842481	AT & T Corp	Wastewater	\$ 116.84	PW Environmental added Erin Mooer
05/03/2021	842481	AT & T Corp	Wastewater	\$ 321.59	PWBELKNAP-DIST COLL 60/40
05/03/2021	842481	AT & T Corp	Wastewater	\$ 475.50	PWBLKNP Electricians -Phones
05/03/2021	842481	AT & T Corp	Wastewater	\$ 29.27	PWBLKNP STORES -75/25
05/03/2021	842481	AT & T Corp	Wastewater	\$ 861.69	PWBLNP-WWTRMNT1 Wastewater Treatment Plant

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	842481	AT & T Corp	Wastewater	\$ 427.26	PW-Distribution Collection Tablets 60/40
05/03/2021	842481	AT & T Corp	Water	\$ 482.38	PWBELKNAP-DIST COLL 60/40
05/03/2021	842481	AT & T Corp	Water	\$ 1,049.43	PWBELKNAP-WT Water Treatment
05/03/2021	842481	AT & T Corp	Water	\$ 609.89	PWBLKNP COMM-METER CityWorks/Neptune
05/03/2021	842481	AT & T Corp	Water	\$ 238.29	PWBLKNP MTRSHOP
05/03/2021	842481	AT & T Corp	Water	\$ 87.86	PWBLKNP STORES -75/25
05/03/2021	842481	AT & T Corp	Water	\$ 27.45	PW-Distribution Collection Tablets 60/40
05/03/2021	842481	AT & T Corp	Water	\$ 640.88	PW-Distribution Collection Tablets 60/40
05/03/2021	842486	Bison Motor Co	Public Safety	\$ 36,251.88	2021 Police Interceptor Utility AWD (K8A) Blue
05/03/2021	842486	Bison Motor Co	Public Safety	\$ 36,861.88	2021 Police Interceptor Utility AWD (K8A) Gray
05/03/2021	842487	Brenntag Pacific	Street/Traffic	\$ 7,951.50	hicothaw
05/03/2021	842487	Brenntag Pacific	Street/Traffic	\$ 6,711.50	Hicothaw
05/03/2021	842490	Business Tax Section	Airport	\$ 8,831.11	Terminal Expansion (No Grant) App #17 - Eligible For Reimburse
05/03/2021	842490	Business Tax Section	Airport	\$ 981.23	Terminal Expansion (No Grant) App #17 - Eligible Local Costs
05/03/2021	842490	Business Tax Section	Airport	\$ 830.11	Terminal Expansion (No Grant) App #17 - Ineligible Costs
05/03/2021	842490	Business Tax Section	Facilities	\$ 19.23	Polishing and sealing of concrete floors at the BOC Administration Building.
05/03/2021	842490	Business Tax Section	Park Dist 1	\$ 265.85	Lillis Pump Station - Granite Peak
05/03/2021	842490	Business Tax Section	Public Safety	\$ 78.80	REPLACE TWO (2) HAIL DAMAGED OVERHEAD DOORS
05/03/2021	842492	Century Link	Airport	\$ 110.46	406-252-9412 Airport
05/03/2021	842492	Century Link	General	\$ 55.23	406-652-0269 Cemetery FAX Line
05/03/2021	842492	Century Link	General	\$ 51.56	406-652-8403 Stewart Park Batting Cages
05/03/2021	842492	Century Link	Park Dist 1	\$ 61.84	406-652-5507 Parks
05/03/2021	842492	Century Link	Park Dist 1	\$ 44.86	406-657-3014 Parks 3890 Stillwater
05/03/2021	842492	Century Link	Parking	\$ 44.86	406-657-3054 Park 1 Elevator Phone
05/03/2021	842492	Century Link	Phone System	\$ 99.31	406-252-3774 BOC Measured Lines 406-252-3789
05/03/2021	842492	Century Link	Phone System	\$ 143.92	406-657-3009 PUD Measured Lines 406-247-8579
05/03/2021	842492	Century Link	Phone System	\$ 2,734.53	406-657-8377 Main System Centrex
05/03/2021	842492	Century Link	Phone System	\$ 46.13	406-657-8419 MET Fax and 406-247-8520 Kenco Fax
05/03/2021	842492	Century Link	Phone System	\$ 44.86	Fire Alarm 406.657.3058
05/03/2021	842492	Century Link	Phone System	\$ 44.86	Four Dances 406.657.3040
05/03/2021	842492	Century Link	Phone System	\$ 65.88	-Miller Building -406.252.3988
05/03/2021	842492	Century Link	Phone System	\$ 44.86	Pioneer Park 406.657.8298
05/03/2021	842492	Century Link	Phone System	\$ 46.13	Streets Fax 406.657.8338
05/03/2021	842492	Century Link	Street/Traffic	\$ 46.13	406-652-8104 PW Traffic Signal 24 Central
05/03/2021	842492	Century Link	Transit	\$ 55.23	MET Transit #406.254.7038
05/03/2021	842492	Century Link	Transit	\$ 56.80	MET Transit #406.254.7038

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	842497	Cleaner Q Inc	P.W. Admin	\$ 120.00	Fire extinguisher trainings/test burns
05/03/2021	842497	Cleaner Q Inc	Solid Waste	\$ 40.00	Fire extinguisher trainings/test burns
05/03/2021	842497	Cleaner Q Inc	Solid Waste	\$ 720.00	Fire extinguisher trainings/test burns
05/03/2021	842497	Cleaner Q Inc	Street/Traffic	\$ 740.00	Fire extinguisher trainings/test burns
05/03/2021	842497	Cleaner Q Inc	Wastewater	\$ 248.00	Fire extinguisher trainings/test burns
05/03/2021	842497	Cleaner Q Inc	Water	\$ 420.00	Fire extinguisher trainings/test burns
05/03/2021	842497	Cleaner Q Inc	Water	\$ 372.00	Fire extinguisher trainings/test burns
05/03/2021	842498	Cues	Street/Traffic	\$ 4,763.10	storm sewer camera rebuild
05/03/2021	842502	Dale & Jax Door & Glass	Property Ins	\$ 4,950.00	Replacement door at the Animal Shelter
05/03/2021	842503	Dana Safety Supply	Public Safety	\$ 497.00	702169, SUV lights
05/03/2021	842503	Dana Safety Supply	Public Safety	\$ 9,180.00	702358, SUV parts and accessories
05/03/2021	842503	Dana Safety Supply	Public Safety	\$ 376.00	705968. SUV siren
05/03/2021	842503	Dana Safety Supply	Public Safety	\$ 1,433.00	708679, air horn lights and speaker parts and accessories
05/03/2021	842503	Dana Safety Supply	Public Safety	\$ 493.00	708994, dual solo lights
05/03/2021	842503	Dana Safety Supply	Public Safety	\$ 188.00	709011, hands free siren
05/03/2021	842503	Dana Safety Supply	Public Safety	\$ 410.00	709240, surface mounts and air horn
05/03/2021	842505	Dept Of Enviro Quality	Water	\$ 3,300.50	Engineering Report Deviation. W.O. 21-01
05/03/2021	842506	Dixie Petro-Chem	Water	\$ 8,264.00	BULK CHLORINE
05/03/2021	842507	DOWL	SID Const	\$ 3,817.10	SID 1410 Annafield 2nd Filing Streetlight And Park Improvements
05/03/2021	842509	E Oregon Commun	Water	\$ 4,925.00	Radios for Aprisa Upgrade
05/03/2021	842514	Empire Garage	Parking	\$ 8,604.61	4122021 City of Billings April Assessment
05/03/2021	842515	Endress & Hauser	Wastewater	\$ 6,544.07	(Gt) Sonic head replacement
05/03/2021	842515	Endress & Hauser	Wastewater	\$ 1,922.15	FDU90-1DL7/0 (Replacement sonic head for Ironwood lift)
05/03/2021	842515	Endress & Hauser	Wastewater	\$ 1,036.82	FDU91-SN6AA (Sonic Head for plants and sites)
05/03/2021	842515	Endress & Hauser	Wastewater	\$ 2,465.58	FMU90-R11CA262AA2A (Bar screens)
05/03/2021	842515	Endress & Hauser	Wastewater	\$ 973.49	Spare transmitter (FMU90-R11CA161AA2A
05/03/2021	842515	Endress & Hauser	Wastewater	\$ 1,946.99	Spare Transmitter (FMU90-R11CA161AA2A
05/03/2021	842515	Endress & Hauser	Water	\$ 1,036.82	FDU91-SN6AA (Sonic Head for plants and sites)
05/03/2021	842515	Endress & Hauser	Water	\$ 973.50	Spare transmitter (FMU90-R11CA161AA2A
05/03/2021	842520	First MT Title	CDBG	\$ 15,000.00	FTHB Nina Trotter 335 Jackson St
05/03/2021	842522	Flymotion LLC	Fire Grants	\$ 2,110.00	DJI MAVIC 2 ENTERPRISE ADVANCED W/SMART CONTROLLER
05/03/2021	842522	Flymotion LLC	Fire Grants	\$ 189.00	DJI MAVIC 2 ENTERPRISE BATTERY
05/03/2021	842522	Flymotion LLC	Public Safety	\$ 1,925.00	DJI MAVIC 2 ENTERPRISE ADVANCED W/SMART CONTROLLER
05/03/2021	842522	Flymotion LLC	Public Safety	\$ 2,205.00	DJI MAVIC 2 ENTERPRISE ADVANCED W/SMART CONTROLLER
05/03/2021	842522	Flymotion LLC	Public Safety	\$ 189.00	DJI MAVIC 2 ENTERPRISE BATTERY
05/03/2021	842522	Flymotion LLC	Public Safety	\$ -	DJI MAVIC 2 ENTERPRISE FLY MORE KIT.

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	842526	Gillig Corporation	Transit	\$ 1,593.48	40797924 PO NUM 312376. Brake Drums
05/03/2021	842526	Gillig Corporation	Transit	\$ 1,799.44	40800183 PO NUM 312376. Shoe Kits
05/03/2021	842528	Granite Peak Pump	Park Dist 1	\$ 26,319.15	Lillis Pump Station
05/03/2021	842532	Harrington Ind Plastic	Water	\$ 5,069.96	Mounting kits
05/03/2021	842533	HDR, Inc.	Light Maint	\$ 826.75	WO 20-33 Public Works GIS Services; Pmt #11
05/03/2021	842533	HDR, Inc.	Solid Waste	\$ 1,653.50	WO 20-33 Public Works GIS Services; Pmt #11
05/03/2021	842533	HDR, Inc.	Storm Sewer	\$ 3,307.01	WO 20-33 Public Works GIS Services; Pmt #11
05/03/2021	842533	HDR, Inc.	Street/Traffic	\$ 2,480.26	WO 20-33 Public Works GIS Services; Pmt #11
05/03/2021	842533	HDR, Inc.	Wastewater	\$ 4,133.76	WO 20-33 Public Works GIS Services; Pmt 11
05/03/2021	842533	HDR, Inc.	Water	\$ 4,300.59	WO 15-35 Water Treatment Plant Valve Replacement
05/03/2021	842533	HDR, Inc.	Water	\$ 2,314.07	WO 18-22 Leavens Reservoir Expansion & Zone 1 Improvements
05/03/2021	842533	HDR, Inc.	Water	\$ 4,133.76	WO 20-33 Public Works GIS Services; Pmt 11
05/03/2021	842540	Ingram Library Service	Library	\$ 9.57	52351821
05/03/2021	842540	Ingram Library Service	Library	\$ 15.90	52351822
05/03/2021	842540	Ingram Library Service	Library	\$ 17.11	52351823
05/03/2021	842540	Ingram Library Service	Library	\$ 259.13	52351824
05/03/2021	842540	Ingram Library Service	Library	\$ 11.99	52351825
05/03/2021	842540	Ingram Library Service	Library	\$ 8.27	52351826
05/03/2021	842540	Ingram Library Service	Library	\$ 10.59	52351826
05/03/2021	842540	Ingram Library Service	Library	\$ 44.42	52351827
05/03/2021	842540	Ingram Library Service	Library	\$ 8.99	52351827
05/03/2021	842540	Ingram Library Service	Library	\$ 10.02	52351827
05/03/2021	842540	Ingram Library Service	Library	\$ 8.27	52351827
05/03/2021	842540	Ingram Library Service	Library	\$ 5.99	52351828
05/03/2021	842540	Ingram Library Service	Library	\$ 28.30	52351828
05/03/2021	842540	Ingram Library Service	Library	\$ 31.42	52351829
05/03/2021	842540	Ingram Library Service	Library	\$ 10.00	52351829
05/03/2021	842540	Ingram Library Service	Library	\$ 84.67	52374311
05/03/2021	842540	Ingram Library Service	Library	\$ 729.93	52374311
05/03/2021	842540	Ingram Library Service	Library	\$ 241.22	52374311
05/03/2021	842540	Ingram Library Service	Library	\$ 29.16	52374311
05/03/2021	842540	Ingram Library Service	Library	\$ 152.58	52374311
05/03/2021	842540	Ingram Library Service	Library	\$ 72.87	52374311
05/03/2021	842540	Ingram Library Service	Library	\$ 648.33	52374311
05/03/2021	842540	Ingram Library Service	Library	\$ 68.44	52374312
05/03/2021	842540	Ingram Library Service	Library	\$ 18.00	52374313

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05/03/2021	842540	Ingram Library Service	Library	\$ 97.05	52374313
05/03/2021	842540	Ingram Library Service	Library	\$ 10.19	52374314
05/03/2021	842540	Ingram Library Service	Library	\$ 10.19	52374314
05/03/2021	842540	Ingram Library Service	Library	\$ 7.77	52374315
05/03/2021	842540	Ingram Library Service	Library	\$ 20.65	52374316
05/03/2021	842540	Ingram Library Service	Library	\$ 11.39	52374317
05/03/2021	842540	Ingram Library Service	Library	\$ 5.99	52374317
05/03/2021	842540	Ingram Library Service	Library	\$ 35.40	52374318
05/03/2021	842540	Ingram Library Service	Library	\$ 22.00	52374318
05/03/2021	842540	Ingram Library Service	Library	\$ 42.59	52396649
05/03/2021	842540	Ingram Library Service	Library	\$ 18.60	52396649
05/03/2021	842540	Ingram Library Service	Library	\$ 18.89	52396650
05/03/2021	842541	Insight Public Sector	General	\$ 98.48	3 year warranty on Kevin Iffland Surface Pro
05/03/2021	842541	Insight Public Sector	General	\$ 3,360.00	Qty. 10 NetMotion Licenses. Parks will use 14
05/03/2021	842541	Insight Public Sector	IT Resources	\$ (943.06)	Qty. 10 NetMotion Licenses. Parks will use 14
05/03/2021	842541	Insight Public Sector	Public Safety	\$ 282.70	Insight 1100795712, printer carrying cases
05/03/2021	842541	Insight Public Sector	Public Safety	\$ 665.56	8 Microsoft Surface Go 2 10.5" *GB RAM, 128GB SSD and keyboard cases
05/03/2021	842541	Insight Public Sector	Public Safety	\$ 5,292.04	9 Microsoft Surface Go 2 10.5" *GB RAM, 128GB SSD and keyboard cases
05/03/2021	842541	Insight Public Sector	Water	\$ 2,676.44	Qty.10 10.2" 128GB iPads, and Otterbox cases -Metershop
05/03/2021	842547	J C C S	General	\$ 9,490.00	Completion of FY2020 Audit Services
05/03/2021	842544	JC Billion Inc	Street/Traffic	\$ 36,082.00	2021 one ton long box with snow plow per schedule 1
05/03/2021	842546	Jottodesk	Public Safety	\$ 6,017.34	7813734
05/03/2021	842546	Jottodesk	Public Safety	\$ 611.13	7815823
05/03/2021	842548	Kaiser	Public Safety	\$ 2,668.50	Final Winter Tuition reimbursement.
05/03/2021	842551	Knife River	Street/Traffic	\$ 2,040.00	1 1/2" crushed base
05/03/2021	842551	Knife River	Street/Traffic	\$ 2,901.30	1 1/2" crushed base
05/03/2021	842551	Knife River	Street/Traffic	\$ 1,190.34	1 1/2" crushed base
05/03/2021	842551	Knife River	Street/Traffic	\$ 1,772.94	1 1/2" crushed base
05/03/2021	842553	Kois Brothers	Solid Waste	\$ 7,006.57	120696
05/03/2021	842553	Kois Brothers	Solid Waste	\$ 6,936.80	121543
05/03/2021	842569	Morrison Maierle	Airport	\$ 560.36	AIP-68 Terminal Expansion Project Engineering - CA - Not Eligible
05/03/2021	842569	Morrison Maierle	Airport	\$ 6,623.73	AIP-68 Terminal Expansion Project Engineering - CA-Eligible Share
05/03/2021	842569	Morrison Maierle	Airport	\$ 64,328.79	AIP-68 Terminal Expansion Project Engineering - Part VI - CA-Federal Share
05/03/2021	842569	Morrison Maierle	Airport	\$ 5,442.14	AIP-68 Terminal Expansion Project Engineering - Part VI - CA-Local Share
05/03/2021	842569	Morrison Maierle	Airport	\$ 21,587.57	AIP-69 Commercial Concrete Ramps - Design - Federal Share
05/03/2021	842569	Morrison Maierle	Airport	\$ 3,978.03	Fiber Installation Project Phase 1 and 2. Amendment 24

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	842569	Morrison Maierle	Wastewater	\$ 90,868.84	WO 20-14 Wastewater Master Plan Update
05/03/2021	842569	Morrison Maierle	Water	\$ 7,124.93	WO 18-15 Voelker Pump Station Improvements
05/03/2021	842570	Moulton Bellingham	General	\$ 19,539.00	Inv.#141131 Houser WWFF
05/03/2021	842570	Moulton Bellingham	General	\$ 8,973.50	Inv.#141132 Abromeit et al v. COB
05/03/2021	842570	Moulton Bellingham	General	\$ 10,192.00	Inv.#141134 McDaniel v. COB
05/03/2021	842570	Moulton Bellingham	General	\$ 5,986.00	nv. #141133 Heights Water District Contract Dispute
05/03/2021	842567	MT Dakota Utilities	Facilities	\$ 862.74	130 733 1000 8
05/03/2021	842567	MT Dakota Utilities	Facilities	\$ 2,462.97	757 633 1000 2
05/03/2021	842567	MT Dakota Utilities	Facilities	\$ 3,370.22	989 733 1000 0
05/03/2021	842567	MT Dakota Utilities	Facilities	\$ 670.60	993 733 1000 4
05/03/2021	842567	MT Dakota Utilities	General	\$ 61.98	061 943 1000 6
05/03/2021	842567	MT Dakota Utilities	General	\$ 243.58	571 295 3342 8
05/03/2021	842567	MT Dakota Utilities	General	\$ 90.71	927 890 1000 3
05/03/2021	842567	MT Dakota Utilities	Park Dist 1	\$ 84.35	371 101 1000 6
05/03/2021	842567	MT Dakota Utilities	Public Safety	\$ 39.97	062 907 9494 7
05/03/2021	842567	MT Dakota Utilities	Public Safety	\$ 346.12	442 190 1000 4
05/03/2021	842567	MT Dakota Utilities	Public Safety	\$ 51.39	602 589 7178 1
05/03/2021	842567	MT Dakota Utilities	Solid Waste	\$ 1,683.91	284 225 1320 1
05/03/2021	842567	MT Dakota Utilities	Solid Waste	\$ 74.59	602 680 9335 2
05/03/2021	842567	MT Dakota Utilities	Solid Waste	\$ 1,104.18	770 390 1000 2
05/03/2021	842567	MT Dakota Utilities	Wastewater	\$ 197.89	310 490 1000 7
05/03/2021	842567	MT Dakota Utilities	Wastewater	\$ 80.08	410 490 1000 6
05/03/2021	842567	MT Dakota Utilities	Wastewater	\$ 90.30	868 563 1000 7
05/03/2021	842567	MT Dakota Utilities	Water	\$ 199.66	010 490 1000 0
05/03/2021	842567	MT Dakota Utilities	Water	\$ 44.23	110 490 1000 9
05/03/2021	842567	MT Dakota Utilities	Water	\$ 48.04	209 077 5055 6
05/03/2021	842567	MT Dakota Utilities	Water	\$ 200.29	210 490 1000 8
05/03/2021	842567	MT Dakota Utilities	Water	\$ 593.65	310 490 1000 7
05/03/2021	842567	MT Dakota Utilities	Water	\$ 240.23	410 490 1000 6
05/03/2021	842567	MT Dakota Utilities	Water	\$ 2,195.85	500 490 1000 7
05/03/2021	842567	MT Dakota Utilities	Water	\$ 64.62	510 490 1000 5
05/03/2021	842567	MT Dakota Utilities	Water	\$ 35.30	527 033 1000 4
05/03/2021	842567	MT Dakota Utilities	Water	\$ 68.43	566 923 1000 8
05/03/2021	842567	MT Dakota Utilities	Water	\$ 44.72	600 490 1000 6
05/03/2021	842567	MT Dakota Utilities	Water	\$ 44.72	600 490 1000 6
05/03/2021	842567	MT Dakota Utilities	Water	\$ 23.84	610 490 1000 4

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	842567	MT Dakota Utilities	Water	\$ 57.60	666 923 1000 7
05/03/2021	842567	MT Dakota Utilities	Water	\$ 258.87	700 490 1000 5
05/03/2021	842567	MT Dakota Utilities	Water	\$ 75.83	800 490 1000 4
05/03/2021	842567	MT Dakota Utilities	Water	\$ 38.49	832 001 1000 1
05/03/2021	842567	MT Dakota Utilities	Water	\$ 436.22	900 490 1000 3
05/03/2021	842573	MT Waterworks	Water	\$ 339.00	1" X 60' K-TYPE SOFT COPPER TUBE P/N: KSOFT160
05/03/2021	842573	MT Waterworks	Water	\$ 696.37	6" PUSH-ON VALVE - PB P/N: 2606BLAFXTU
05/03/2021	842573	MT Waterworks	Water	\$ 2,114.34	8" PUSH-ON VALVE P/N: 2608BLAFXTU
05/03/2021	842573	MT Waterworks	Water	\$ 235.71	PIPE BURSTING - 8" X 6" PUSH-ON TEE
05/03/2021	842581	Northwest Pipe	Airport	\$ 26,048.33	0100482-9. Vault Main Account. April 2021
05/03/2021	842581	Northwest Pipe	Airport	\$ 387.05	0712792-1. IP-7. April 2021
05/03/2021	842581	Northwest Pipe	Airport	\$ 926.39	0712800-2. IP-9. April 2021
05/03/2021	842581	Northwest Pipe	Airport	\$ 558.44	0712809-3. Alpine. April 2021
05/03/2021	842581	Northwest Pipe	Engineering	\$ 687.60	1741314-7
05/03/2021	842581	Northwest Pipe	Engineering	\$ 64.16	Depot parking lot electricity March and April
05/03/2021	842581	Northwest Pipe	Facilities	\$ 6,042.90	0100507-3
05/03/2021	842581	Northwest Pipe	Facilities	\$ 66.07	3602453-7
05/03/2021	842581	Northwest Pipe	Facilities	\$ 1,353.24	3602454-5
05/03/2021	842581	Northwest Pipe	General	\$ 1,496.71	0100506-5
05/03/2021	842581	Northwest Pipe	General	\$ 90.52	0712683-2
05/03/2021	842581	Northwest Pipe	P.W. Admin	\$ 171.90	1741314-7
05/03/2021	842581	Northwest Pipe	P.W. Admin	\$ 16.04	Depot parking lot electricity March and April
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ 6.00	0722237-5
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0722251-6
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0722260-7
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0722261-5
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0722262-3
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0722265-6
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0722268-0
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0723027-9
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0723038-6
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ 19.95	0723044-4
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0723051-9
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0723052-7
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ -	0723170-7
05/03/2021	842581	Northwest Pipe	Park Dist 1	\$ 6.00	0831702-6

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	842581	Northwest Pipe	Parking	\$ 720.71	0720829-1
05/03/2021	842581	Northwest Pipe	Parking	\$ 3,169.45	0720834-1
05/03/2021	842581	Northwest Pipe	Parking	\$ 1,687.96	1569636-2
05/03/2021	842581	Northwest Pipe	Parking	\$ 846.50	1594282-4
05/03/2021	842581	Northwest Pipe	Parking	\$ 1,996.93	3067416-2
05/03/2021	842581	Northwest Pipe	Parking	\$ 542.64	3279035-4
05/03/2021	842581	Northwest Pipe	Parking	\$ 131.83	3463478-2
05/03/2021	842581	Northwest Pipe	Parks Maint	\$ 148.65	1059093-3
05/03/2021	842581	Northwest Pipe	Public Safety	\$ 2,149.68	0100476-1 FIRE1: ELECTRICAL SERVICE
05/03/2021	842581	Northwest Pipe	Public Safety	\$ 784.33	0712537-0
05/03/2021	842581	Northwest Pipe	Public Safety	\$ 358.22	0720840-8
05/03/2021	842581	Northwest Pipe	Public Safety	\$ 245.05	1984150-1
05/03/2021	842581	Northwest Pipe	Public Safety	\$ 217.67	1984155-0
05/03/2021	842581	Northwest Pipe	Public Safety	\$ 1,764.27	3448739-7
05/03/2021	842581	Northwest Pipe	Transit	\$ 24.56	0712764-0
05/03/2021	842581	Northwest Pipe	Transit	\$ 238.66	1784756-7
05/03/2021	842581	Northwest Pipe	Wastewater	\$ 1,472.83	2132749-9
05/03/2021	842581	Northwest Pipe	Water	\$ 1,894.96	0722252-4
05/03/2021	842580	Northwest Pipe	Water	\$ (6,588.09)	Return: LF909NRS 3" RP Backflow preventer less strainer
05/03/2021	842580	Northwest Pipe	Water	\$ 44,994.13	WaterMeter Test Bench for Meter Shop
05/03/2021	842583	Peterson Office	PD Program	\$ 4,818.42	Office Chairs.
05/03/2021	842586	Power Process Equip	Water	\$ 8,313.34	Mechanical seal replacement, pump #2
05/03/2021	842588	Public Utilities	Wastewater	\$ 3,872.37	111176
05/03/2021	842589	Purafil Inc	Wastewater	\$ 3,989.20	Puracarb media
05/03/2021	842596	Ressler Motor	Wastewater	\$ 22,506.00	1-TON PICKUP FOR ELECTRICIANS; ADD, NOT REPLACEMENT
05/03/2021	842596	Ressler Motor	Wastewater	\$ 400.00	ADDITIONAL COST TO PAINT SERVICE BODY COLOR OTHER THAN WHITE
05/03/2021	842596	Ressler Motor	Water	\$ 22,506.00	1-TON PICKUP FOR ELECTRICIANS; ADD, NOT REPLACEMENT
05/03/2021	842596	Ressler Motor	Water	\$ 400.00	ADDITIONAL COST TO PAINT SERVICE BODY COLOR OTHER THAN WHITE
05/03/2021	842598	Rolling Right Door	Public Safety	\$ 7,880.00	FIRE 6: REPLACED HAIL DAMAGED FRONT DOORS.
05/03/2021	842598	Rolling Right Door	Public Safety	\$ (78.80)	LESS 1% GROSS CONTRACTORS RECEIPT TAX
05/03/2021	842602	Sanderson Stewart	Water	\$ 13,027.20	WO 20-30 Hallowell Lane Improvement
05/03/2021	842608	Sletten Const	Airport	\$ 874,279.40	Terminal Expansion (No Grant) App #17 - Eligible For Reimburse
05/03/2021	842608	Sletten Const	Airport	\$ 97,142.16	Terminal Expansion (No Grant) App #17 - Eligible Local Costs
05/03/2021	842608	Sletten Const	Airport	\$ 82,181.00	Terminal Expansion (No Grant) App #17 - Ineligible Costs
05/03/2021	842616	TargetSolutions	Public Safety	\$ 2,660.00	TSEVAL, VECTOR EVALUATIONS +, 133 MEMBERS, INITIAL TERM: 36 MONTH
05/03/2021	842617	TESSCO	Water	\$ 639.47	Electrical supplies

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05/03/2021	842617	TESSCO	Water	\$ 4,082.23	Relay and double conversion
05/03/2021	842617	TESSCO	Water	\$ 2,994.64	Relay and double conversion
05/03/2021	842620	Titan Machinery	Street/Traffic	\$ (4,773.75)	15208078
05/03/2021	842620	Titan Machinery	Street/Traffic	\$ 75.17	15232590
05/03/2021	842620	Titan Machinery	Street/Traffic	\$ 6,287.84	15275910
05/03/2021	842620	Titan Machinery	Street/Traffic	\$ 846.39	15277839
05/03/2021	842620	Titan Machinery	Street/Traffic	\$ 3,437.76	15317431
05/03/2021	842623	Town & Country Supply	Airport	\$ 20,420.15	Invoice #416733. QTA Car Rental Fuel
05/03/2021	842623	Town & Country Supply	Airport	\$ 5,101.60	Invoice #416774. Dyed #1 Diesel for Operations
05/03/2021	842623	Town & Country Supply	Fleet	\$ 20,157.46	416619 PO NUM 312369
05/03/2021	842623	Town & Country Supply	Fleet	\$ 19,197.11	416629 PO NUM 312400
05/03/2021	842623	Town & Country Supply	Fleet	\$ 15,547.58	416724 PO NUM 312368
05/03/2021	842623	Town & Country Supply	Public Safety	\$ 665.58	416122 FIRE 5: DIESEL
05/03/2021	842623	Town & Country Supply	Public Safety	\$ 776.51	416123 FIRE 3: DIESEL
05/03/2021	842623	Town & Country Supply	Public Safety	\$ 776.51	416124 FIRE 1 DIESEL
05/03/2021	842623	Town & Country Supply	Public Safety	\$ 665.98	416124 FIRE 1: UNLEADED
05/03/2021	842623	Town & Country Supply	Transit	\$ 4,879.66	416105 PO NUM 312373. 2024 Gallons Unleaded
05/03/2021	842623	Town & Country Supply	Transit	\$ 13,279.01	416734 PO NUM 312373. 6001 Diesel Dyed #2
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 406.27	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 167.97	Aerotronics Inc Tfbo - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 7.49	Albertsons #4041 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 484.35	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 238.54	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 197.64	Amzn Mktp Us*2Q8Fp1Dz0 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 52.30	Amzn Mktp Us*5T59E5Qt3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 86.85	Amzn Mktp Us*CI9Sf4Qo3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 47.68	Amzn Mktp Us*F54A16Ko3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 79.98	Amzn Mktp Us*Kp4Sf0Ef3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 213.78	Amzn Mktp Us*X0Ae2Bg3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 125.61	Applied Ind Tech 2422 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 15.94	Applied Ind Tech 2422 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 13.75	Batteries Plus #0598 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 779.98	Best Buy 00005926 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 592.85	Billings Construction Sup - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 198.00	Billings Overhead Door In - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 180.00	Billings Overhead Door In - PCard

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05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 885.00	Billings Overhead Door In - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 49.16	Buildersfirstsource64021 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 48.99	Cable Ties Plus - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 1,279.85	Certified Laboratories - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 230.29	Crescent Electric 054 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 130.45	Crescent Electric 054 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 26.00	Culligan Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 30.00	Culligan Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 255.28	Denny Menholt Chevrolet - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 94.55	Direct Auto Distributing - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 95.99	Dtv*Directv Service - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 117.34	Ecolab Pest Cs - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 111.16	Ecolab Pest Cs - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 177.24	Ecolab Pest Cs - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 100.04	Ecolab Pest Cs - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 22.41	Fastenal Company 01Mtbll - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 55.17	Ferguson Ent #1342 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 250.61	Ferguson Ent #1342 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 54.78	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 20.17	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 396.42	Genesis Lamp Corp - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 86.53	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 40.97	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 126.00	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 4.49	Harbor Freight Tools 207 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 375.00	Historical Society-Gift - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 7.58	Hose & Rubber Supply - Bi - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 64.00	House Of Clean Hillyard - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 601.00	In *Beartooth Fire Protec - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 50.00	In *Cotter'S Sewer, Septi - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 2,065.00	In *Mjr Industries Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 483.20	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 339.98	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 50.00	Lp Anderson - Point S, Dt - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 170.07	Mandalay - Adv Dep - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 255.00	Mars Of Billings - PCard

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05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 95.65	Md Tools, Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 192.00	Md Tools, Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 255.00	Md Tools, Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 1,357.24	Montana Broom & Brush Co1 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 1,009.04	Montana Broom & Brush Co1 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 905.19	Montana Broom & Brush Co1 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 2.00	Montana Broom & Brush Co1 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 109.49	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 250.06	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 159.88	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 194.25	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 142.60	Norco Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 1,093.68	Normont Equipment Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 33.99	O'Reilly Auto Parts 1551 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 42.00	O'Reilly Auto Parts 1551 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 147.97	O'Reilly Auto Parts 1551 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 90.48	O'Reilly Auto Parts 1551 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 184.42	Partstree Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 125.26	Partstree Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 220.37	Proparts Direct - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 808.27	Rdoce Bil 020112 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 17.98	Shipton'S Big R-East - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 129.95	Skechers.Com #600 - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 401.98	Sp * Reflective Store - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 66.00	Spic And Span - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 160.00	Spic And Span - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 2,286.00	Sq *Be Led Llc - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 123.90	Sq *Hotsy Wy-Mont - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 959.46	Sq *Sealital, Inc. Db. F - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 993.63	State Chemic*State Che - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 22.75	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 1,467.50	The Iris Companies - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 1,500.00	Transportation Security - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 38.10	Womack Machine Supply Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 905.50	Yellowstone Electric Comp - PCard
05/03/2021	ACH	U.S. Bank PCards	Airport	\$ 14.99	Zoom.Us 888-799-9666 - PCard

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05/03/2021	ACH	U.S. Bank PCards	Amend Park	\$ 176.55	Knife River 5601 - PCard
05/03/2021	ACH	U.S. Bank PCards	Amend Park	\$ 462.95	Knife River 5601 - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 55.89	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 163.58	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 79.92	Amzn Mktp Us*576S962Y3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 40.98	Amzn Mktp Us*886S316C3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 208.00	Code Electrical Class - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 200.00	Iapmo - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 120.00	Int'L Code Council Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 38.25	Int'L Code Council Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 219.00	Int'L Code Council Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 219.00	Int'L Code Council Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 219.00	Int'L Code Council Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 219.00	Int'L Code Council Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 281.70	Int'L Code Council Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 631.28	Int'L Code Council Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 19.66	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 100.00	Paypal *Montanachpa - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 200.00	Permittechnation - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 100.00	Skillpath / National - PCard
05/03/2021	ACH	U.S. Bank PCards	Building	\$ 36.71	Wal-Mart #1956 - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 65.70	Amazon.Com*KI0Z57103 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 77.96	Amazon.Com*Mo9C12Aw3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 46.78	Amazon.Com*Xu23G10A3 - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 31.04	Amzn Mktp Us*Aa6S16Ri3 - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 84.00	Amzn Mktp Us*He7Cf72P3 - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 33.45	Amzn Mktp Us*Qi54U89C3 - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 12.95	Canva* 03008-17363830 - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 49.43	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 36.95	Credit Technologies, Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 184.71	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 157.39	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 165.31	Sq *Five On Black - - PCard
05/03/2021	ACH	U.S. Bank PCards	CDBG	\$ 9.99	Target 00001719 - PCard
05/03/2021	ACH	U.S. Bank PCards	Central Service	\$ 184.00	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Central Service	\$ 73.60	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Central Service	\$ 189.20	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Court Grants	\$ 205.00	Albertsons #4041 - PCard
05/03/2021	ACH	U.S. Bank PCards	Court Grants	\$ 13.00	Dollar Tree - PCard
05/03/2021	ACH	U.S. Bank PCards	Court Grants	\$ 70.00	Sq *Ox Indoor Axe Throwin - PCard
05/03/2021	ACH	U.S. Bank PCards	Court Grants	\$ 24.00	Target 00001719 - PCard
05/03/2021	ACH	U.S. Bank PCards	Court Grants	\$ 15.55	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 363.99	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 407.40	Aashto - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 1,700.00	American Public Works - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 31.50	Billings Construction Sup - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 53.70	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 70.32	Econo Print - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 13.10	Edge Construction Supp - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 46.40	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 36.00	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 250.00	Fsp*Mountain District Of - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 81.31	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 239.88	Linkedin-556*7424786 - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 426.24	Northwest Industrial Supp - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 70.40	Tacoma Screw Products Ta - PCard
05/03/2021	ACH	U.S. Bank PCards	Engineering	\$ 15.55	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	EOC 911	\$ 465.00	Priority Dispatch Corp - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 152.57	Ace Electric - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 413.00	Air Controls-Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 58.99	Amzn Mktp Us*Zv40G5Dj3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 670.00	Central Electric Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 698.19	Crescent Electric 054 - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 180.16	Ecolab Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 312.83	Ecolab Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 407.00	Firemaster - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 667.88	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 75.00	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 12.50	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 103.68	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 356.00	Jares Fence Company Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 36.98	Lowes #00319* - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 2,279.58	Montana Broom & Brush Co1 - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 262.28	Montana Broom & Brush Co1 - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 70.00	Mt Prof License Renew - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 169.00	Rgp*Trugreen - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 161.00	Rgp*Trugreen - PCard
05/03/2021	ACH	U.S. Bank PCards	Facilities	\$ 110.00	Sq *Skyline Services, Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Fire Grants	\$ 173.00	Psi Services Llc - PCard
05/03/2021	ACH	U.S. Bank PCards	Fleet	\$ 412.43	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Fleet	\$ 29.50	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 190.00	12Twenty - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 248.40	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 21.94	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 25.70	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 31.53	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 6.10	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 9.80	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 58.12	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 31.80	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 84.20	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 15.22	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 28.05	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 31.54	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 58.42	Adobe Creative Cloud - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 52.99	Adobe Creative Cloud - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 52.99	Adobe Creative Cloud - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 52.99	Adobe Creative Cloud - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 29.99	Adobe Creative Cloud - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 21.02	Albertsons #0038 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 43.06	Albertsons #0038 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 60.62	Albertsons #1227 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 1,169.35	Amazon.Com*732W303Z3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 56.00	Amazon.Com*Po32D4R53 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 28.22	Amazon.Com*Uc80B0B53 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 23.00	American Red Cross - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 455.00	American Society Of Land - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 630.64	Amzn Mktp Us*2G9Qw4Iz3 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	General	\$ 93.27	Amzn Mktp Us*4F0V27Ez3 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 62.99	Amzn Mktp Us*Dr7Kn0R23 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 271.75	Amzn Mktp Us*Eu01V74M3 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 67.92	Amzn Mktp Us*G475A85E3 Am - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 92.64	Amzn Mktp Us*H61lg19T3 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 8.99	Amzn Mktp Us*J08F07Gh3 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 38.98	Amzn Mktp Us*Jt3Ot5R43 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 119.80	Amzn Mktp Us*L02J15Yy3 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 357.00	Amzn Mktp Us*Nv2II3U03 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 69.93	Amzn Mktp Us*R56Hw7Ae3 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 53.97	Amzn Mktp Us*Ry94R04C3 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 33.98	Amzn Mktp Us*Sb28Y9Ss3 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 170.83	Amzn Mktp Us*Vs3Pv30X3 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 29.99	Amzn Mktp Us*Xr7Fp6X83 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 153.41	Amzn Mktp Us*Y27Ya87S3 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 1,756.87	Asco Pacific Supply - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 449.00	Assoc Career Center - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 113.24	Best Western Premier Hel - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 14.77	Bettymills.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 100.00	Buddy Punch - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 49.00	Buddy Punch - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 20.36	C&B Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 29.17	C&B Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 29.50	Conoco - Migi Mart - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 34.75	Conoco - Migi Mart - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 99.98	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 4,639.00	Davidson Designs - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 28.48	Dhs Equipment - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 34.00	Dollar Tree - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 9.00	Dollar Tree - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 11.00	Dollar Tree - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 4.00	Dollar Tree - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 525.17	Econo Print - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 523.67	Econo Print - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 75.00	Elks Tennis Center - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 29.97	Evergreen Ace Hardware - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	General	\$ 37.00	Exxonmobil 45943479 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 35.00	Facebk *6T75F3Fdf2 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 3.49	Facebk *9G2Ay2Pcf2 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 35.00	Facebk *NarI23Kcf2 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 26.51	Facebk *Tpskd3Fcf2 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 105.57	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 102.46	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 148.85	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 206.99	Food And Health Com Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 40.50	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 146.66	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 64.65	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 84.94	Harbor Freight Tools 207 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 11.98	Heights Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 12.98	Heights Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 29.98	Heights Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 101.07	Hose & Rubber Supply - Bi - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 135.92	Hotelscom9185369386625 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 225.00	Icma Online - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 1,400.00	Icma Online - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 167.67	Idu*Insight Public Sec - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 1,140.00	In *Cmc Neptune - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 49.00	Issa Intl Sports Scien - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 90.73	Issa Llc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 165.00	Juli Pierce Law Pllc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 35.00	Kelley Imaging Systems - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 35.00	Kelley Imaging Systems - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 1,425.06	Kelley Imaging Systems - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 40.39	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 53.33	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 100.00	Montanasocietyofcertified - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 950.00	Montanasocietyofcertified - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 23.99	Napa Store 3547007 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 60.00	Nchec - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 65.00	Nrpa Operating - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 118.33	Office Depot #2135 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	General	\$ 19.99	Office Depot #2135 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ (44.99)	Office Depot #2135 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 108.62	Office Depot #2135 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 19.99	Office Depot #2135 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 31.96	Office Depot #2135 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 158.91	Office Depot #2135 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 50.45	Office Depot #450 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 59.15	Office Depot #450 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 291.98	Office Depot #450 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 9.99	O'Reilly Auto Parts 1551 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 60.56	O'Reilly Auto Parts 1551 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 30.59	O'Reilly Auto Parts 1551 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 30.00	Pepsicola Bottling Compan - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 24.99	Pound Fitness - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 29.00	Quiz Maker - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 2.69	Shipton'S Big R-East - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 25.99	Shipton'S Big R-East - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 90.97	Shipton'S Big R-West - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 100.00	Skillpath / National - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 65.00	Smk*Surveymonkey.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 5.99	Sp * Legacybox.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 5.99	Sp * Legacybox.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 5.99	Sp * Legacybox.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 79.99	Spectrum - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 1,600.00	Spectrum Reach - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 22.03	Sq *Aon Enterprises Llc D - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 170.00	Sq *Daily Dispatch - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 405.00	Sq *Daily Dispatch - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 23.00	Sq *Stompin Grounds - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 25.00	Steve'S Cafe #2 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 40.55	Super D - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 42.77	Target 00001719 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ (51.98)	Target 00013334 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 16.00	Target 00013334 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 34.99	Target 00013334 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 99.99	Target 00013334 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	General	\$ 16.99	Target 00013334 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 20.00	Textmagic.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 32.00	The Rubber Stamp Shop, - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 662.81	Thomson West*Tcd - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 1,265.28	Thomson West*Tcd - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 78.00	Tire Rama 101 Bc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 19.50	Tire Rama 101 Bc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 20.95	Tire Rama 101 Bc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 42.00	Tire Rama 101 Bc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 27.95	Tire Rama 101 Bc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 9.34	Wal-Mart #1956 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 6.98	Wal-Mart #1956 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 43.32	Wal-Mart #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 25.04	Wal-Mart #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 12.50	West End Lock And Secur - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 40.00	Wheniwork.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 23.80	Wheniwork.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 106.61	Wm Supercenter #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 5.99	Wm Supercenter #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 5.81	Wm Supercenter #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 19.00	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 341.10	Yourmember-Careers - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 341.10	Yourmember-Careers - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 16.00	Zeecreativeinc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 350.00	Zeecreativeinc - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 15.55	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 54.99	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 15.55	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 57.05	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 44.97	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 14.73	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 15.55	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 15.55	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 15.55	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 58.40	Zumba Fitness - PCard
05/03/2021	ACH	U.S. Bank PCards	General	\$ 30.00	Zumba Fitness - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	IT Resources	\$ 44.99	Amazon.Com*0F2Ha65J3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	IT Resources	\$ 53.99	Amazon.Com*Pk29U98V3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	IT Resources	\$ 209.99	Amazon.Com*Zr9Ah94C3 - PCard
05/03/2021	ACH	U.S. Bank PCards	IT Resources	\$ 235.99	Amzn Mktp Us*Cm8Hr6Fu3 - PCard
05/03/2021	ACH	U.S. Bank PCards	IT Resources	\$ 179.94	Amzn Mktp Us*Ou3Sc1Ef3 - PCard
05/03/2021	ACH	U.S. Bank PCards	IT Resources	\$ 144.00	Codepen.io/Charge - PCard
05/03/2021	ACH	U.S. Bank PCards	IT Resources	\$ 1,999.00	Digicert Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	IT Resources	\$ 99.50	Dlvr.It - PCard
05/03/2021	ACH	U.S. Bank PCards	IT Resources	\$ 1,426.00	Esri - PCard
05/03/2021	ACH	U.S. Bank PCards	IT Resources	\$ 34.50	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 85.28	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 852.30	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 2.99	Albertsons #0047 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 6.98	Albertsons #0047 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 25.00	Albertsons #0047 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 68.00	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 426.67	Amazon.Com*0Q0L49Hu3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 29.33	Amazon.Com*2Q8Wm19F0 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 25.99	Amazon.Com*306Hp7603 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 30.37	Amazon.Com*7N8Ng4283 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 25.32	Amazon.Com*Gq5Gg26Y3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 51.82	Amazon.Com*N74Ct92B3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 28.71	Amazon.Com*Ov5Pr0L43 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 51.92	Amazon.Com*Qh1Px7S13 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 48.00	Amazon.Com*Qv5Hk3J63 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 49.99	Amazon.Com*V08Uc9583 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ (365.00)	Amer Lib Assoc-Career - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ (365.00)	Amer Lib Assoc-Career - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 139.89	Amzn Mktp Us*164R85Pp3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 71.50	Amzn Mktp Us*1D6F908D3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 7.00	Amzn Mktp Us*1H2962Yo3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 41.94	Amzn Mktp Us*2668W35H3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 42.98	Amzn Mktp Us*2668W35H3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 47.86	Amzn Mktp Us*2668W35H3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 87.78	Amzn Mktp Us*2S8Ds01D3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 23.11	Amzn Mktp Us*3W52N8Uv3 - PCard

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05/03/2021	ACH	U.S. Bank PCards	Library	\$ 14.99	Amzn Mktp Us*490Ox0Pr3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 9.99	Amzn Mktp Us*490Ox0Pr3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 16.15	Amzn Mktp Us*490Ox0Pr3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 41.61	Amzn Mktp Us*4S4566Bj3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 16.99	Amzn Mktp Us*5P7Z80Dc3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 13.99	Amzn Mktp Us*5P7Z80Dc3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 48.09	Amzn Mktp Us*7P2Jo2I03 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 12.35	Amzn Mktp Us*9I1Q38Rr3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 39.99	Amzn Mktp Us*A370G2Hm3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 44.98	Amzn Mktp Us*A370G2Hm3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 19.98	Amzn Mktp Us*A370G2Hm3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 16.85	Amzn Mktp Us*A59Xi5YI3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 32.99	Amzn Mktp Us*C69Zn6Hs3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 13.00	Amzn Mktp Us*En2N70Ng3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 140.78	Amzn Mktp Us*Er0Ro9A63 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 60.93	Amzn Mktp Us*Fs5Bk6Up3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 33.98	Amzn Mktp Us*G60Ju7B13 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 43.51	Amzn Mktp Us*Hb95458T3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 34.65	Amzn Mktp Us*Hw9Ra6Dj3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 20.02	Amzn Mktp Us*Hy05D96O3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 16.82	Amzn Mktp Us*Jw9Tt76Y3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 23.97	Amzn Mktp Us*Kr4Wk4Yx3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 15.99	Amzn Mktp Us*Kr4Wk4Yx3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 25.97	Amzn Mktp Us*M753X2Le3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 194.85	Amzn Mktp Us*N83Xu4E43 Am - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 23.79	Amzn Mktp Us*Nd4N04Qg3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 57.97	Amzn Mktp Us*Nr1Bv0Nc3 Am - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 24.27	Amzn Mktp Us*Op47Z2Sh3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 46.97	Amzn Mktp Us*Ox99A2I43 Am - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 321.80	Amzn Mktp Us*Pk8Js8Ph3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 9.99	Amzn Mktp Us*R64Sr19C3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 94.72	Amzn Mktp Us*Ry82H9O03 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 12.11	Amzn Mktp Us*W44Dn4Mu3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 16.73	Amzn Mktp Us*Xz3Yb9Zr3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 10.56	Amzn Mktp Us*Zg0116273 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 15.97	Amzn Mktp Us*Zg0116273 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 38.45	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 4.00	Dollar Tree - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 42.00	Dollar Tree - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 48.94	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 1,152.00	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 604.76	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 5.18	Heights Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 568.75	High Point Networks, Llc - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 245.00	High Point Networks, Llc - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 25.00	In *Libraryworks, Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 125.00	In *Libraryworks, Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 41.87	Joann Stores #2315 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 591.88	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 250.00	Montana Library Associati - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 750.00	Montana Library Associati - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 29.99	Robert Bosch Tool Corp - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 159.20	Sams Club #4805 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 52.00	Sq *Yellowstone County Ne - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 52.00	Sq *Yellowstone County Ne - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 11.99	Target 00001719 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 59.64	Wal-Mart #4412 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 19.94	Wal-Mart #4412 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 10.98	Wal-Mart #4412 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 34.16	Wm Supercenter #1956 - PCard
05/03/2021	ACH	U.S. Bank PCards	Library	\$ 12.67	Wm Supercenter #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 122.94	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 26.13	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 388.75	Amazon.Com*Ln8V07Ku3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 100.00	American Public Works - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 89.95	Amzn Mktp Us*La4Sc3Fs3 - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 11.49	Billingsgazettethriftynck - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 274.58	Econo Print - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 12.57	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 11.60	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 9.00	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 20.33	Hanson Chemical - PCard

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05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 1,109.47	Idu*Insight Public Sec - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 93.58	Idu*Insight Public Sec - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 3.99	Prime Video*OK6Js3Jq3 - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 3.99	Prime Video*Hv99S85R3 - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 77.00	Uberbrew - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 15.55	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	P.W. Admin	\$ 15.55	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 50.18	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 2.65	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 278.40	A And H Turf And Specialt - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 2.70	A And H Turf And Specialt - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 17.95	A And H Turf And Specialt - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 17.95	A And H Turf And Specialt - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 52.99	Adobe Creative Cloud - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 9.99	Amzn Mktp Us*Oe5085Mk3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 2,071.21	Bettymills.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 2.65	Big Lots Stores - #1923 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 83.00	Big Sky Irrigation Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 130.00	Bighorn Boots - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 217.49	Billings Construction Sup - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 69.30	Billings Construction Sup - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 17.99	Billings Hardware & Servi - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 734.79	Bloedorn Lumber Co- Bi - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 57.31	Buildersfirstsource64021 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 14.73	C&B Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 49.97	Cab Store Billings, Mt - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 44.08	Carquest 3104 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 93.00	City Of Billings Planning - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 43.95	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 19.99	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 48.41	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 20.56	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 43.20	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 8.00	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 63.43	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 27.89	Evergreen Ace Hardware - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 29.76	Fei, Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 102.47	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 103.47	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 74.80	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 112.15	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 283.80	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 199.68	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 89.85	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 41.96	Harbor Freight Tools 207 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 69.80	Harvest Tech-Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 8.18	Heights Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 29.99	Heights Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 94.75	Hose & Rubber Supply - Bi - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 51.99	Interstate Battery Of The - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 378.00	Jares Fence Company Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 19.22	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 26.97	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 71.55	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 61.96	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 17.98	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 10.06	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 18.24	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 35.75	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 8.99	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 22.43	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 24.78	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 14.99	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 33.79	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 5.68	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 62.53	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 45.00	Knife River 5601 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 192.82	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 29.90	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 89.92	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 18.96	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 59.74	Lowes #00319* - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 169.86	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 85.76	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 71.45	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 48.56	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 470.00	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 80.89	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 671.49	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 14.40	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 97.02	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 29.88	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ (18.00)	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 141.26	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 304.62	Nc The Cat Rental St - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 124.39	Northwest Pipe Fittings - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 137.79	Northwest Pipe Fittings, - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 229.98	Office Depot #2135 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 33.50	Pacific Steel Branch #02 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 104.79	Pacific Steel Branch #02 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 89.00	Ratco Trailer And Hitch - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 14.00	Ratco Trailer And Hitch - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 23.29	Sherwin Williams 701710 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 414.32	Sherwin Williams 703203 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 621.48	Sherwin Williams 703203 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 49.99	Shipton'S Big R-East - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 86.88	Shipton'S Big R-West - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 1,971.25	Snappyduds - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 80.00	Sq *Swift Microgreens And - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 269.68	Staley S Tire And Automot - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 245.88	Staley S Tire And Automot - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 107.17	Staley S Tire And Automot - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 364.00	Staley S Tire And Automot - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 36.16	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 50.25	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 133.96	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 31.92	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 112.38	Tacoma Screw Products B - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 17.20	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 72.61	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 56.93	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 379.46	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 13.74	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 34.54	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 10.99	Target 00001719 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 660.00	The Good Earth Works - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 7.84	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 45.00	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 41.91	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 45.26	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 78.28	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 29.02	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 58.28	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 10.47	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 24.37	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 32.85	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 85.93	The Home Depot 3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 87.80	The Home Depot 3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 68.50	Tire Rama 105 It - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 40.17	Tractor-Supply-Co #0303 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 35.45	Trimble Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 420.00	Vermeer Rocky Mountain In - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 7.92	Wal-Mart #1956 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 27.49	Wal-Mart #1956 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 43.84	Wal-Mart #1956 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 360.00	West End Lock And Secur - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 107.28	Wm Supercenter #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 5.81	Wm Supercenter #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 364.16	Yellowstone Polaris - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 364.16	Yellowstone Polaris - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Dist 1	\$ 19.30	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Pgrms	\$ 358.00	International Bronze Plaq - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Pgrms	\$ 159.00	International Bronze Plaq - PCard
05/03/2021	ACH	U.S. Bank PCards	Park Pgrms	\$ 179.00	International Bronze Plaq - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Park Prgrms	\$ 179.00	International Bronze Plaq - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 163.98	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 33.98	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 73.08	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 45.02	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 105.60	Ace Electric - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 171.00	Billings Construction Sup - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 172.50	Billings Construction Sup - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 172.50	Billings Construction Sup - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 171.00	Billings Construction Sup - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 5.00	Car Wash Systems, Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 21.00	Creative Monograms Smb - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 75.00	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 75.00	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 37.50	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 411.84	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 3.99	Harbor Freight Tools 207 - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 175.00	In *Automatic Doors Of Mo - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 27.38	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 192.10	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 192.10	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 192.08	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 27.38	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 27.36	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 28.16	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 10.58	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 4.99	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 33.57	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 9.99	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 24.11	Mcmaster-Carr - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 24.11	Mcmaster-Carr - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 24.11	Mcmaster-Carr - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 99.83	Office Depot #450 - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 7.99	Shipton'S Big R-East - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 7.49	Shipton'S Big R-East - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 22.97	Shipton'S Big R-East - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 120.00	Sq *Skyline Services, Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 240.00	Sq *Skyline Services, Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 90.00	Sq *Skyline Services, Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 420.00	Sq *Skyline Services, Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Parking	\$ 155.52	Zoom.Us - PCard
05/03/2021	ACH	U.S. Bank PCards	Parks Maint	\$ 47.92	In *Canyon Creek Nursery - PCard
05/03/2021	ACH	U.S. Bank PCards	Parks Maint	\$ 169.29	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Parks Maint	\$ 28.47	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Parks Maint	\$ 73.13	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Parks Maint	\$ 19.45	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Parks Maint	\$ 40.25	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Parks Maint	\$ 20.01	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Parks Maint	\$ 256.48	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Parks Maint	\$ 168.80	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	PD Program	\$ 112.01	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	PD Program	\$ 89.95	Amzn Mktp Us*Xh3Dg00u3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Phone System	\$ (43.98)	Amzn Mktp Us - PCard
05/03/2021	ACH	U.S. Bank PCards	Phone System	\$ 139.96	Amzn Mktp Us*G475A85E3 Am - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 54.82	Albertsons #1227 - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 54.63	Albertsons #1227 - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ (5.00)	Amazon.Com Amzn.Com/Bill - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ (5.00)	Amazon.Com Amzn.Com/Bill - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ (5.00)	Amazon.Com Amzn.Com/Bill - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ (5.00)	Amazon.Com Amzn.Com/Bill - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ (5.00)	Amazon.Com Amzn.Com/Bill - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 5.00	Amazon.Com*3N0Dt9Fp3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 5.00	Amazon.Com*I63Ww7Xb3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 5.00	Amazon.Com*Mx9Sz6Te3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 5.00	Amazon.Com*Ne3O69123 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 22.66	Amazon.Com*Rc6Ff9Co3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 5.00	Amazon.Com*Ss92S2Kd3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 5.00	Amazon.Com*Uv2Oj5Q03 - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 5.00	Amazon.Com*Xz5Gp8Wl3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 5.00	Amazon.Com*Yg9lh96D3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 325.00	American Planning A - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 325.00	American Planning A - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ (5.00)	Amz*Amazon.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ (5.00)	Amz*Amazon.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ (5.00)	Amz*Amazon.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 31.57	Jimmy Johns - 1646 - E - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 44.62	Jimmy Johns - 1646 - E - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 12.71	OFFICE SUPPLIES - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 10.32	OFFICE SUPPLIES - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 99.00	OTHER - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 25.17	Samsclub #4805 - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 100.00	Skillpath / National - PCard
05/03/2021	ACH	U.S. Bank PCards	Planning	\$ 186.00	Sq *The Marble Table - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 2,229.74	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 1,518.77	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 33.65	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 451.10	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 12.23	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 396.92	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 1,099.35	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 10.80	Amazon.Com*0J4351P53 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 359.88	Amazon.Com*B06Mh3LI3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 127.65	Amazon.Com*Bd6Ft34F3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 41.52	Amazon.Com*Be9Ry8Me3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 413.64	Amazon.Com*Lc3Dc70S3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 461.00	Amzn Mktp Us*478Zi79Y3 Am - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 619.90	Amzn Mktp Us*617Ox7Yt3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 461.00	Amzn Mktp Us*A03Xf3En3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 532.60	Amzn Mktp Us*Ie95Q5E33 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 130.90	Amzn Mktp Us*Jr30A5Wq3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 39.84	Amzn Mktp Us*Mc6Il4Hk3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 25.92	Amzn Mktp Us*Xp7De5Rn3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 54.41	Animal Care - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 70.00	Att*Court Order Chgs - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 2,084.95	B&H Photo 800-606-6969 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 394.45	B&H Photo 800-606-6969 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 1,278.80	Balco Uniform Co Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 805.00	Barnes & Noble #2765 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 58.00	Best Friends Animal Hosp - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 495.00	Big Sky Communications 1 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 92.45	Billings Army Navy Surplu - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 7.56	Billings Hardware & Servi - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 124.96	Cab Store Billings, Mt - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ (209.00)	Calibre Press - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 2,298.86	Calibre Press - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 375.00	Center For Public Safety - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 77.45	Chalet Market - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 655.00	Clarion Books/Videos - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 499.44	Comfort Inns - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 21.42	Concordance Healthcare - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 42.84	Concordance Healthcare - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 241.82	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 89.90	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 449.90	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 55.00	Crumbl Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 365.50	Dfe Llc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 281.48	Dmi* Dell Corp Bus - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 1,042.23	Dmi* Dell Corp Bus - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 32.71	Dmi* Dell Corp Bus - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 271.49	Dmi* Dell Corp Bus - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 77.71	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 125.94	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 46.76	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 71.97	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 197.16	Evident Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 60.00	Expedia 72076161073832 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ (60.00)	Expedia 72076161073832 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	Ezregister - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 50.00	Ezregister - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 219.50	Firemaster - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 165.50	Fps/Mountain Alarm - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 809.00	Freds Appliance Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 519.00	Freds Appliance Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 139.95	Grammarly Cofczj17G - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 139.95	Grammarly Cosk1Hjho - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 22.50	Habitat For Humanity-Bill - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 313.89	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 66.45	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 358.97	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 134.58	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 81.20	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 111.20	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 317.33	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ (750.00)	Iaai - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ (750.00)	Iaai - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 356.11	Idu*Insight Public Sec - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 1,895.00	In *American Incinerators - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 382.20	In *Sissie'S Cleaning Ser - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 300.00	Int'L Code Council Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 45.50	Jimmy Johns - 1646 - E - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 37.30	Jimmy Johns - 1646 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 173.00	Jimmy Johns - 2080 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 1,500.00	Kaminsky,Sullenberger - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 147.84	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 2,304.40	Kent D Bruce Co, Llc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 46.76	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 60.44	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 243.59	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 26.98	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 284.29	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 56.63	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 76.24	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 386.22	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 149.97	Lowes #00907* - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 59.94	Montana Club Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 145.00	Mt Prof License Renew - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 145.00	Mt Prof License Renew - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 457.00	Mt Prof License Renew - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 145.00	Mt Prof License Renew - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 145.00	Mt Prof License Renew - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 145.00	Mt Prof License Renew - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 541.20	Mytopo Trimble - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 88.86	Nfpa Natl Fire Protect - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 1,899.90	Northwest River Supplies - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 101.95	Office Depot #2135 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 109.33	Office Depot #450 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 415.00	Paypal *Firescience - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 79.00	Paypal *Tritechfore - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 207.50	Peavey Corp. - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 592.00	Pnt*Cartridge Center Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 42.90	Rockyourglock Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 43.20	Sams Club #4805 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 19.98	Samsclub #4805 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 942.00	Silver Threads - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 244.26	Sirchie Finger Print Labo - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 149.00	Skillpath / National - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 149.00	Skillpath / National - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 149.00	Skillpath / National - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 149.00	Skillpath / National - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 229.94	Sp * Lume Cube, Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 234.83	Spectrum - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 100.00	Sq *Montana Association O - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 770.00	Sq *Premier Enterpr - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 212.00	Sq *Tel Net Systems Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 409.79	Sq *Tel Net Systems Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 84.80	Sq *Tel Net Systems Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 823.80	Surefire, Llc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 694.92	Tactical Med Solutions - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 179.99	Target 00001719 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 23.18	Target 00013334 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 72.88	The Ups Store 2594 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 92.29	Thepackshack - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 334.20	Tlo Transunion - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 795.00	Tyler Tech *Connect21 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 410.18	Uniforms2Gear Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 46.00	Universal Awards - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 15.00	Universal Awards - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 72.74	Ups*000000W219W8121 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 318.94	Ups*000000W219W8131 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 10.81	Ups*000000W219W8141 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 27.08	Ups*000000W219W8151 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 16.98	Wal-Mart #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 6.74	Wal-Mart #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 18.98	Walmart.Com Aa - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 916.87	Wpsg, Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 97.00	Www.Volgistics.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 12.00	Yellowstone Ice And Water - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 48.98	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 2,200.00	Zetx - PCard
05/03/2021	ACH	U.S. Bank PCards	Public Safety	\$ 99.84	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 21.30	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 115.84	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 74.02	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 158.99	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 158.99	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 409.50	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 432.81	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 179.30	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 179.30	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 179.30	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 395.83	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 189.30	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 395.83	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 64.50	American Water Technol - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 29.99	Best Buy 00005926 - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 148.05	Billings Construction Sup - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 14.50	Billings Farmhand Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 12.99	Conoco - Town Pump Billin - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 480.00	Creative Monograms Smb - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 65.63	Fastenal Company 01Mtbll - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 29.33	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 129.08	Fisher'S Technology - PCard

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05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 123.79	Hanson Chemical - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 719.03	Hose & Rubber Supply - Bi - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 242.10	Hose & Rubber Supply - Bi - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 600.00	In *Action Pest Control - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 83.55	Industrial Sales And Se - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 43.04	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 132.94	Kb Commercial Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 69.99	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 101.94	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 44.48	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 553.44	Lawson Products - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 134.25	Marketing Specialtites - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 14.95	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 35.97	O'Reilly Auto Parts 1751 - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 423.98	Pacific Steel Branch #02 - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 131.30	Six Robblees No 6 - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 79.56	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 49.30	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 7.82	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 22.46	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 51.16	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 54.87	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 11.73	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 31.73	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ (0.78)	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 14.09	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 400.00	Vannoy Metal Works - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 2,340.00	Vannoy Metal Works - PCard
05/03/2021	ACH	U.S. Bank PCards	Solid Waste	\$ 59.04	Wal-Mart #2923 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 246.20	0725 Ced - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 166.13	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 50.37	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 75.66	Amazon.Com*2047A3Hm3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 239.30	Amazon.Com*C17Aj2My3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 225.00	American Public Works - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 225.00	American Public Works - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 96.98	Amzn Mktp Us*Axl32Re3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 51.83	Awg 3575 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 7.99	Billings Hardware & Servi - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 280.46	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 1,250.00	Cues, Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 75.64	Edge Construction Supp - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 9.99	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 53.31	Fedex 785205310781 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 33.04	Fedex 786065974307 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 43.98	Ferguson Ent 2006 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 54.99	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 63.47	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 235.00	Isa - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 61.96	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 90.90	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 4.32	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 25.98	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 27.76	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 49.96	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 161.28	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 15.98	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 21.06	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 198.55	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 81.60	Northwest Industrial Supp - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 99.01	Northwest Pipe Fittings, - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 137.50	Nutrien Ag Solution 2747 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 33.41	Office Depot #450 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ (10.00)	Office Depot #450 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 45.59	Office Depot #450 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 85.55	Russell Industries Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 274.32	Selby'S - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 22.47	Shipton'S Big R-West - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 7.90	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 13.13	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 43.71	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 13.47	Tacoma Screw Products B - PCard

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05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 48.60	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 159.00	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 17.95	Yellowstone County Treas - PCard
05/03/2021	ACH	U.S. Bank PCards	Street/Traffic	\$ 164.38	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 39.99	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 11.12	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 1,585.51	Air Controls-Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 135.75	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 51.15	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 443.00	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 90.50	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 15.79	Amazon.Com*3A9Aw8Tu3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 6.79	Amzn Mktp Us*2Q8Vn1Cg2 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 75.00	Amzn Mktp Us*9Z24H4Gu3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 159.78	Amzn Mktp Us*Ng2Tm6Z43 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 9.99	Amzn Mktp Us*Oq4Qg6Jb3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 19.99	Amzn Mktp Us*Pm49F2Ae3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 12.69	Amzn Mktp Us*Pm49F2Ae3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 43.15	Amzn Mktp Us*Ul7Da7F13 Am - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 19.99	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 86.16	Ebay O*20-06904-33077 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 25.07	Fisher'S Technology - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 145.00	In *Cotter'S Sewer, Septi - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 100.00	Indeed - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 228.42	Kimball Midwest Payeezy - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 762.18	Kimball Midwest Payeezy - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 7.90	Kimball Midwest Payeezy - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 400.14	Kimball Midwest Payeezy - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 8.97	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 1,199.06	Lockey Store By Aaa Indus - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 299.00	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 5.18	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 159.93	Lp Anderson - Point S, W. - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 295.40	Marketing Specialtites - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 6.20	Midland Implement Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 17.10	Motor Power Equipment Co - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 11.26	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 108.00	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 47.99	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 70.47	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 15.99	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 7.31	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 8.10	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 47.99	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 103.30	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 50.92	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 5.94	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 183.48	Napa Store 3547001 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 46.57	Office Depot #450 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 202.50	Polaris Laboratories, LI - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 1,147.64	Rocky Mountain Air & Lubr - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ (229.94)	S D Truck Springs - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 246.05	Safety Kleen Systems Bran - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 1,507.00	Selby'S - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 75.94	Summit Racing Mail Order - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 14.98	Ups (800) 811-1648 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 14.22	Ups (800) 811-1648 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 103.86	Ups (800) 811-1648 - PCard
05/03/2021	ACH	U.S. Bank PCards	Transit	\$ 15.55	Zoom.Us 888-799-9666 - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 22.86	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 19.11	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 49.21	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 28.89	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 36.80	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 70.99	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 14.99	Adobe Acropro Subs - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 122.23	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 450.81	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 348.28	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 64.36	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 244.46	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 343.45	Alsco Inc. - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 231.44	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 73.31	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 10.89	Amzn Mktp Us*0I7Oj3Ik3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 17.99	Amzn Mktp Us*Y62S10403 - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 33.73	Brother International - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 96.98	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 75.80	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 31.94	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 96.98	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 49.61	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 49.61	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 31.94	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 25.20	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 140.98	Dxp Enterprises - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 40.72	Edge Construction Supp - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 1,232.79	Endress+Hauser Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 1,946.99	Endress+Hauser Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 228.00	Engineer Supply Llc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 12.17	Fedex 785748260930 - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 1.99	Fedex 940591429783 - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 605.00	Frontier Fence - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 283.04	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 210.09	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 1,293.87	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 371.22	Hach Company - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 240.11	Hach Company - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 7.58	Holiday Stations 0087 - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 8.46	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 13.39	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 679.00	Lowes #00907* - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 110.23	Midland Scientific Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 249.80	Midland Scientific Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 31.60	Midland Scientific Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 96.70	Midland Scientific Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 122.20	Midland Scientific Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 100.00	Msu-Bz-Extuniv-Cm - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 500.00	Msu-Bz-Extuniv-Cm - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 100.00	Msu-Bz-Extuniv-Cm - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 1,100.00	Msu-Bz-Extuniv-Cm - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 9.93	Mt Gov Online Trnsctns - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 153.75	Nfpa Natl Fire Protect - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 12.34	Northwest Industrial Supp - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 274.97	Paypal *Advancedtec - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 67.00	Paypal *Msawwa - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 26.00	Paypal *Msawwa - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 67.00	Paypal *Msawwa - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 171.60	Pp*Genuinemark - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 57.00	Selby'S - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 17.50	Sq *Big Sky Safety Supply - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 40.00	Sq *Cpr Cell Phone Repair - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 40.00	Sq *Cpr Cell Phone Repair - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 28.84	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 20.18	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 54.26	Usa Blue Book - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 16.50	Usps Po 2907800103 - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 404.25	West End Lock And Secur - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 450.00	Wpy*Ehazard - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 103.01	Www Costco Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 95.00	Www.Mindtools.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 1,500.79	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 257.06	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Wastewater	\$ 19.00	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 9.63	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 69.59	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 57.78	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 7.62	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 110.40	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 45.71	360 Office Solutions Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 8.27	A And H Turf And Specialt - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 231.44	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 522.43	Alsco Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 193.09	Alsco Inc. - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 219.91	AlSCO Inc. - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 82.15	Amazon.Com*633H30Ls3 Amzn - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 100.00	American Public Works - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 32.98	Amzn Mktp Us*L016M5Ji3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 95.33	Amzn Mktp Us*Lm81C04K3 Am - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 89.85	Amzn Mktp Us*S77L87Fy3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 99.92	Amzn Mktp Us*Wr50025N3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 49.95	Amzn Mktp Us*Xf8Re7Lt3 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 249.95	Avtech Software Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 583.99	B&H Photo 800-606-6969 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 537.78	B&H Photo 800-606-6969 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 33.72	Brother International - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 1,470.45	Cdw Govt #B179711 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 124.01	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 74.41	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 124.01	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 74.41	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 37.65	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 95.83	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 37.65	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 95.83	City Of Billings - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 8.49	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 8.49	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 37.80	Costco Whse #0069 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 112.04	Cpi*Coleparmerinstrumt - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 52.13	Crescent Electric 054 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 290.30	Econo Print - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 61.07	Edge Construction Supp - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 1,232.79	Endress+Hauser Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 342.00	Engineer Supply Llc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 2,163.91	Epasales - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 26.55	Evergreen Ace Hardware - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 35.33	Fedex 785870760652 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 7.06	Ferguson Ent #1342 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 734.40	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 126.96	Grainger - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 532.80	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 151.86	Grainger - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 91.19	Hach Company - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 9.99	Harbor Freight Tools 207 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 62.98	Harbor Freight Tools 207 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 596.93	Harborfrei *Tools - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 7.58	Holiday Stations 0087 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 199.00	Hose & Rubber Supply - Bi - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 51.00	Hose & Rubber Supply - Bi - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 33.17	Hose & Rubber Supply - Bi - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 155.59	Idexx Distribution Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 199.00	Ipvm Ip Video Market I - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 19.99	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 4.74	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 20.08	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 20.65	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 25.40	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 19.98	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ (19.99)	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 67.56	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 34.99	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 215.52	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 4.12	Kings Ace Hdwe - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 78.81	Knife River 5601 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 95.44	Lowes #00319* - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 27.09	Mcmaster-Carr - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 56.94	Mcmaster-Carr - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 32.97	Mcmaster-Carr - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 55.50	Mountain Supply - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 106.59	Mouser Electronics Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 6.62	Mt Gov Online Trnsctns - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 153.75	Nfpa Natl Fire Protect - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 180.00	Norpac Sheet Metal, Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 18.50	Northwest Industrial Supp - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 3.20	Northwest Industrial Supp - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 207.32	Northwest Pipe Fittings, - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 471.92	Northwest Scientific Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 157.00	Northwest Scientific Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 141.64	Northwest Scientific Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 309.76	Npc*New Pig Corp - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 66.84	Office Depot #2135 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 575.43	Office Depot #450 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 830.05	Pacific Steel Branch #02 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 352.14	Pacific Steel Branch #02 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 58.00	Pacific Steel Branch #02 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 17.07	Pacific Steel Branch #02 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 26.00	Paypal *Msawwa - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 160.73	Provantage - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 484.06	Sigma Aldrich Us - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 52.50	Sq *Big Sky Safety Supply - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 40.00	Sq *Cpr Cell Phone Repair - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 40.00	Sq *Cpr Cell Phone Repair - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 43.27	Tacoma Screw Products B - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 111.82	The Home Depot #3101 - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 10.00	Tvetene Turf - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 404.25	West End Lock And Secur - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 302.00	West End Lock And Secur - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 450.00	Wpy*Ehazard - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 309.03	Www Costco Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ (1.46)	Www.Allhdd.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 95.00	Www.Mindtools.Com - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 224.95	Www.Superbrightleds.Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 2,128.66	Www.Superbrightleds.Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 122.00	Www.Superbrightleds.Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 592.24	Www.Superbrightleds.Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 333.23	Www.Superbrightleds.Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 2,153.18	Www.Superbrightleds.Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 152.60	Www.Superbrightleds.Co - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 1,572.91	Yellowstone Valley Elect - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 380.70	Zoro Tools Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 279.92	Zoro Tools Inc - PCard
05/03/2021	ACH	U.S. Bank PCards	Water	\$ 3.22	Zoro Tools Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/03/2021	842629	Wallace	Public Safety	\$ 3,000.00	EXECUTIVE LEADERSHIP, 2-DAY CLASS, MARCH 17-18 2021
05/03/2021	842634	Yellowstone County	Public Safety	\$ 22,400.00	YCDF March 2021 jail boarders
05/03/2021	842637	Yellowstone Valley Elec	Wastewater	\$ 218.40	Service for 3/1/2021-4/1/2021
05/03/2021	842637	Yellowstone Valley Elec	Wastewater	\$ 242.89	Service for 3/1/2021-4/1/2021
05/03/2021	842637	Yellowstone Valley Elec	Water	\$ 1,541.70	Service from 3/1/2021-4/1/2021
05/03/2021	842635	Ylwstn Co Sheriff	PD Program	\$ 1,828.82	Overtime.
05/03/2021	842635	Ylwstn Co Sheriff	PD Program	\$ 11,521.15	PE/PI funds.
05/03/2021	842637	Ylwstn Valley Elec	Wastewater	\$ 1,252.45	Service for 3/1/2021-4/1/2021

City Council Regular

Date: 06/14/2021
Title: Payment of Claims for week of May 10, 2021
Presented by: Andy Zoeller, Finance Director
Department: Finance
Presentation: No

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of \$902,410.96 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

Payment Approval Process

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.) Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee.

If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

- No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

Councilmemo wk of 05102021

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/10/2021	842640	3 Bull Contracting	Park Dist 1	\$ 1,320.00	site work-entrance sign 305
05/10/2021	842641	360 Office	P.W. Admin	\$ 6,686.69	Office furniture for kelly and admin common spaces.
05/10/2021	842641	361 Office	EOC 911	\$ 760.66	911/M5526 CDW PRINTER FOR PRISCILLA MARTINEZ
05/10/2021	842640	4 Bull Contracting	Park Dist 1	\$ 2,090.00	pipe inlet regrading 306
05/10/2021	842640	5 Bull Contracting	Park Dist 1	\$ 600.00	concrete pads 3070
05/10/2021	842645	Ace Electric	Water	\$ 243,215.19	WO 20-20 Walter Pump Station Pump Addition
05/10/2021	842648	Allstream Business	Park Dist 1	\$ 46.00	Main Bill New Account # 330046 -Dehler Park
05/10/2021	842648	Allstream Business	Phone System	\$ 2,618.06	Main Bill New Account # 330046 -IT
05/10/2021	842648	Allstream Business	Phone System	\$ 79.95	Main Bill New Account # 330046 -IT
05/10/2021	842650	Altitude Signal	Street/Traffic	\$ 10,950.00	etherwan radio communications for signals
05/10/2021	842657	Baker Tilly Virchow Krause	2015 GO Refund Bond	\$ 150.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Airport	\$ 1,300.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Library GO Debt	\$ 150.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	S 2004A Street Imp	\$ 150.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	SID Fund	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Sidewalk Debt Svc	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Sidewalk Debt Svc	\$ 200.00	Continuing Disclosure

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/10/2021	842657	Baker Tilly Virchow Krause	Sidewalk Debt Svc	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Sidewalk Debt Svc	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Sidewalk Debt Svc	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Sidewalk Debt Svc	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Sidewalk Debt Svc	\$ 200.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Solid Waste	\$ 1,300.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Storm Sewer Debt Svc	\$ 650.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Storm Sewer Debt Svc	\$ 650.00	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Tax Incrmnt E	\$ 433.33	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Tax Incrmnt N27	\$ 433.34	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Tax Incrmnt S	\$ 433.33	Continuing Disclosure
05/10/2021	842657	Baker Tilly Virchow Krause	Wastewater	\$ 1,300.00	Continuing Disclosure
05/10/2021	842665	Boingo LLC	Airport	\$ 3,000.00	Invoice #2571401. April - June 2021 Management Fee
05/10/2021	842667	Border States Electric	Wastewater	\$ 213.64	Shirts for Cole
05/10/2021	842667	Border States Electric	Water	\$ 35,782.67	Allen Bradley Motor Drive for Willet Pump Station Pump #1
05/10/2021	842667	Border States Electric	Water	\$ 523.89	Cable tray divider
05/10/2021	842667	Border States Electric	Water	\$ 5,585.46	PLC Module Upgrade-WTP Chemical Building
05/10/2021	842667	Border States Electric	Water	\$ 880.37	Shipping
05/10/2021	842667	Border States Electric	Water	\$ 213.64	Shirts for Cole
05/10/2021	842668	Brenntag Pacific	Wastewater	\$ 6,796.00	Chemicals- Trans-10K FG Kosher
05/10/2021	842669	Bruco Inc	Airport	\$ 237.60	Invoice #399634. Sweeper Brush
05/10/2021	842669	Bruco Inc	Airport	\$ 1,467.48	Invoice #400031. Custodial Equipment Parts and Accessories
05/10/2021	842669	Bruco Inc	Airport	\$ 408.47	Invoice #400375. Disinfectant and Stainless Steel Cleaner
05/10/2021	842669	Bruco Inc	Airport	\$ 371.92	Invoice #400449. Lotion Skin Cleanser
05/10/2021	842669	Bruco Inc	Facilities	\$ 90.79	Supplies for the BOC
05/10/2021	842671	Business Tax Section	Park Dist 1	\$ 147.25	tree removal at North Park-Prorover business tax on 14,725
05/10/2021	842671	Business Tax Section	Public Safety	\$ 89.25	CGR-2: FIRE 1: LED LIGHTS / APPARATUS BAY
05/10/2021	842671	Business Tax Section	Solid Waste	\$ 338.35	WO 17-12 Landfill Reconfiguration
05/10/2021	842671	Business Tax Section	Storm Sewer	\$ 177.14	Cgr-2 for pace
05/10/2021	842671	Business Tax Section	Water	\$ 2,456.72	WO 20-20 Walter Pump Station Pump Addition
05/10/2021	842680	Civicplus	P.W. Admin	\$ 4,725.00	SSL Management (Website)
05/10/2021	842690	Cushing Terrell	Park Dist 1	\$ 5,509.82	South splash park design and construction additional work
05/10/2021	842697	Endress & Hauser	Wastewater	\$ 961.08	Spare 10ft depth heads for electrical stock
05/10/2021	842697	Endress & Hauser	Wastewater	\$ 1,036.82	Spare 30ft depth sonics for stock

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/10/2021	842697	Endress & Hauser	Water	\$ 961.07	Spare 10ft depth heads for electrical stock
05/10/2021	842697	Endress & Hauser	Water	\$ 1,036.82	Spare 30ft depth sonics for stock
05/10/2021	842703	First MT Title	CDBG	\$ 10,000.00	FTHB Troy Schwenke 1540 Yellowstone Avenue #C
05/10/2021	842706	Flathead Co Sheriff	PD Program	\$ 49,733.06	Reimbursement of wages for ICAC QtrEnd 3/31/21.00
05/10/2021	842711	Great West Eng	Solid Waste	\$ 4,755.65	MISCELLANEOUS ENGINEERING SERVICES LANDFILL
05/10/2021	842713	HDR, Inc.	Solid Waste	\$ 26,018.39	WO 20-07 Solid Waste CNG Station Expansion
05/10/2021	842715	High Point Network	IT Resources	\$ 562.00	2-EX3424P, 1-EX3424P, 2-EX2200-24T & 4-EX3300-48P maint
05/10/2021	842715	High Point Network	IT Resources	\$ 1,505.00	May Datto Backup service for O365
05/10/2021	842715	High Point Network	IT Resources	\$ 2,204.00	SFP Modules EX-SFP-10GE-LR, EX-SFP-10GE-SR and SFP-1GE-LX
05/10/2021	842715	High Point Network	Phone System	\$ 1,521.69	Mitel Voice Switch ST50A -Landfill
05/10/2021	842715	High Point Network	Solid Waste	\$ 1,521.69	Mitel Voice Switch ST50A -Landfill
05/10/2021	842716	Hose & Rubber Supply	Solid Waste	\$ 87.50	1525025
05/10/2021	842716	Hose & Rubber Supply	Solid Waste	\$ 107.99	1525267
05/10/2021	842716	Hose & Rubber Supply	Solid Waste	\$ 39.35	1525456
05/10/2021	842716	Hose & Rubber Supply	Solid Waste	\$ 128.76	1525511
05/10/2021	842716	Hose & Rubber Supply	Solid Waste	\$ 68.54	1525575
05/10/2021	842716	Hose & Rubber Supply	Solid Waste	\$ 175.25	1525589
05/10/2021	842716	Hose & Rubber Supply	Solid Waste	\$ 111.07	1527623
05/10/2021	842716	Hose & Rubber Supply	Solid Waste	\$ 5.88	1527705
05/10/2021	842716	Hose & Rubber Supply	Solid Waste	\$ 112.14	1528069
05/10/2021	842716	Hose & Rubber Supply	Solid Waste	\$ 210.79	1528564
05/10/2021	842716	Hose & Rubber Supply	Street/Traffic	\$ 166.69	1527365
05/10/2021	842716	Hose & Rubber Supply	Street/Traffic	\$ 3,812.60	suction hose for unit 1239
05/10/2021	842716	Hose & Rubber Supply	Wastewater	\$ 5.21	Gates fitting, 6g-6mpx
05/10/2021	842716	Hose & Rubber Supply	Water	\$ 7.82	Gates fitting, 6g-6mpx
05/10/2021	842719	Iaff	Payroll Clearing	\$ 5,197.14	Payroll Summary
05/10/2021	842720	Ingram Library Service	Library	\$ 9.60	52236115
05/10/2021	842720	Ingram Library Service	Library	\$ 16.52	52236116
05/10/2021	842720	Ingram Library Service	Library	\$ 34.21	52236116
05/10/2021	842720	Ingram Library Service	Library	\$ 239.72	52236117
05/10/2021	842720	Ingram Library Service	Library	\$ 39.74	52236118
05/10/2021	842720	Ingram Library Service	Library	\$ 17.70	52236118
05/10/2021	842720	Ingram Library Service	Library	\$ 142.02	52236118
05/10/2021	842720	Ingram Library Service	Library	\$ 22.34	52236119

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/10/2021	842720	Ingram Library Service	Library	\$ 20.65	52236119
05/10/2021	842720	Ingram Library Service	Library	\$ 11.79	52236120
05/10/2021	842720	Ingram Library Service	Library	\$ 26.71	52236120
05/10/2021	842720	Ingram Library Service	Library	\$ 92.76	52236121
05/10/2021	842720	Ingram Library Service	Library	\$ 8.82	52236121
05/10/2021	842720	Ingram Library Service	Library	\$ 21.99	52236121
05/10/2021	842720	Ingram Library Service	Library	\$ 29.98	52443960
05/10/2021	842720	Ingram Library Service	Library	\$ 63.81	52443960
05/10/2021	842720	Ingram Library Service	Library	\$ 11.03	52443960
05/10/2021	842720	Ingram Library Service	Library	\$ 50.77	52443961
05/10/2021	842720	Ingram Library Service	Library	\$ 13.75	52443962
05/10/2021	842720	Ingram Library Service	Library	\$ 15.31	52445777
05/10/2021	842720	Ingram Library Service	Library	\$ 22.40	52445778
05/10/2021	842720	Ingram Library Service	Library	\$ 11.99	52445778
05/10/2021	842720	Ingram Library Service	Library	\$ 10.19	52445778
05/10/2021	842720	Ingram Library Service	Library	\$ 16.52	52445779
05/10/2021	842720	Ingram Library Service	Library	\$ 9.59	52445780
05/10/2021	842720	Ingram Library Service	Library	\$ 10.79	52445780
05/10/2021	842720	Ingram Library Service	Library	\$ 29.49	52445781
05/10/2021	842720	Ingram Library Service	Library	\$ 13.54	52445782
05/10/2021	842720	Ingram Library Service	Library	\$ 11.20	52445783
05/10/2021	842720	Ingram Library Service	Library	\$ 11.77	52445784
05/10/2021	842720	Ingram Library Service	Library	\$ 11.99	52445785
05/10/2021	842720	Ingram Library Service	Library	\$ 21.80	52445785
05/10/2021	842720	Ingram Library Service	Library	\$ 21.99	52445786
05/10/2021	842720	Ingram Library Service	Library	\$ 11.79	52467400
05/10/2021	842720	Ingram Library Service	Library	\$ 11.79	52467401
05/10/2021	842720	Ingram Library Service	Library	\$ 10.02	52467402
05/10/2021	842720	Ingram Library Service	Library	\$ 413.40	52467403
05/10/2021	842720	Ingram Library Service	Library	\$ 102.57	52487080
05/10/2021	842720	Ingram Library Service	Library	\$ 4.19	52487080
05/10/2021	842720	Ingram Library Service	Library	\$ 35.07	52487080
05/10/2021	842720	Ingram Library Service	Library	\$ 179.41	52487080
05/10/2021	842720	Ingram Library Service	Library	\$ 25.10	52487080

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/10/2021	842720	Ingram Library Service	Library	\$ 267.61	52487080
05/10/2021	842720	Ingram Library Service	Library	\$ 10.59	52487081
05/10/2021	842720	Ingram Library Service	Library	\$ 34.16	52487082
05/10/2021	842720	Ingram Library Service	Library	\$ 27.00	52487083
05/10/2021	842720	Ingram Library Service	Library	\$ 173.80	52487084
05/10/2021	842720	Ingram Library Service	Library	\$ 34.18	52487084
05/10/2021	842720	Ingram Library Service	Library	\$ 11.20	52487085
05/10/2021	842720	Ingram Library Service	Library	\$ 10.02	52487086
05/10/2021	842720	Ingram Library Service	Library	\$ 15.00	52487087
05/10/2021	842720	Ingram Library Service	Library	\$ 164.76	52578366
05/10/2021	842720	Ingram Library Service	Library	\$ 10.20	52578366
05/10/2021	842720	Ingram Library Service	Library	\$ 25.51	52578366
05/10/2021	842720	Ingram Library Service	Library	\$ 24.78	52578366
05/10/2021	842720	Ingram Library Service	Library	\$ 21.30	52578366
05/10/2021	842720	Ingram Library Service	Library	\$ 19.24	52578366
05/10/2021	842720	Ingram Library Service	Library	\$ 65.41	52578366
05/10/2021	842720	Ingram Library Service	Library	\$ 11.79	52578367
05/10/2021	842720	Ingram Library Service	Library	\$ 11.97	52578368
05/10/2021	842720	Ingram Library Service	Library	\$ 23.57	52578369
05/10/2021	842720	Ingram Library Service	Library	\$ 18.12	52578370
05/10/2021	842720	Ingram Library Service	Library	\$ 10.99	52578371
05/10/2021	842720	Ingram Library Service	Library	\$ 10.20	52578371
05/10/2021	842720	Ingram Library Service	Library	\$ 30.28	52578372
05/10/2021	842720	Ingram Library Service	Library	\$ 46.00	52578373
05/10/2021	842720	Ingram Library Service	Library	\$ 17.19	52578373
05/10/2021	842720	Ingram Library Service	Library	\$ 88.02	52578373
05/10/2021	842720	Ingram Library Service	Library	\$ 14.38	52578373
05/10/2021	842720	Ingram Library Service	Library	\$ 123.40	52578373
05/10/2021	842720	Ingram Library Service	Library	\$ 9.59	52578374
05/10/2021	842720	Ingram Library Service	Library	\$ 25.74	52583317
05/10/2021	842720	Ingram Library Service	Library	\$ 10.19	52583318
05/10/2021	842720	Ingram Library Service	Library	\$ 22.46	52583319
05/10/2021	842720	Ingram Library Service	Library	\$ 31.44	52583320
05/10/2021	842720	Ingram Library Service	Library	\$ 32.70	52583320

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/10/2021	842720	Ingram Library Service	Library	\$ 24.75	52583320
05/10/2021	842720	Ingram Library Service	Library	\$ 32.99	52583321
05/10/2021	842720	Ingram Library Service	Library	\$ 15.92	52583322
05/10/2021	842720	Ingram Library Service	Library	\$ 19.24	52583322
05/10/2021	842720	Ingram Library Service	Library	\$ 11.95	52583323
05/10/2021	842720	Ingram Library Service	Library	\$ 11.99	52583323
05/10/2021	842720	Ingram Library Service	Library	\$ 18.60	52583324
05/10/2021	842720	Ingram Library Service	Library	\$ 291.19	52583325
05/10/2021	842720	Ingram Library Service	Library	\$ 68.74	52583325
05/10/2021	842720	Ingram Library Service	Library	\$ 425.76	52583325
05/10/2021	842720	Ingram Library Service	Library	\$ 204.06	52583325
05/10/2021	842720	Ingram Library Service	Library	\$ 66.37	52583325
05/10/2021	842720	Ingram Library Service	Library	\$ 18.60	52583326
05/10/2021	842726	JC Billion Inc	Capital Replace	\$ 40,057.00	2020 450/4500 2 wldr, dual rear whs,cab w/flatbed
05/10/2021	842729	Knife River	Street/Traffic	\$ 1,139.88	1 1/2" crushed base
05/10/2021	842729	Knife River	Street/Traffic	\$ 225.00	1 1/2" crushed base
05/10/2021	842729	Knife River	Street/Traffic	\$ 662.22	1 1/2" crushed base
05/10/2021	842729	Knife River	Street/Traffic	\$ 63.19	1 1/2" crushed base
05/10/2021	842729	Knife River	Street/Traffic	\$ 84.00	1 1/2" crushed base
05/10/2021	842729	Knife River	Street/Traffic	\$ 5,584.35	asphalt
05/10/2021	842729	Knife River	Street/Traffic	\$ 469.64	asphalt
05/10/2021	842729	Knife River	Street/Traffic	\$ 6,403.27	asphalt
05/10/2021	842729	Knife River	Street/Traffic	\$ 2,125.77	asphalt
05/10/2021	842729	Knife River	Street/Traffic	\$ 77.88	asphalt
05/10/2021	842729	Knife River	Street/Traffic	\$ 62.00	asphalt
05/10/2021	842729	Knife River	Street/Traffic	\$ 201.52	winter traction material
05/10/2021	842741	MFPE	Payroll Clearing	\$ 2,677.50	Payroll Summary
05/10/2021	842736	Modern Machinery	Street/Traffic	\$ 4,760.00	mill teeth for unit 1234
05/10/2021	842744	Moody's Investors Service	Library GO Debt	\$ 18,000.00	General Obligation Refunding Bonds, Series 2021
05/10/2021	842748	MPPA	Payroll Clearing	\$ 3,572.75	Payroll Summary
05/10/2021	842738	MT CS&ED	Payroll Clearing	\$ 3,291.43	Payroll Summary
05/10/2021	842739	MT Dakota Utilities	Fleet	\$ 4,879.77	042121 PO NUM 312401
05/10/2021	842743	MT State Fireman	Payroll Clearing	\$ 4,372.77	Payroll Summary
05/10/2021	842756	NorthWestern Energy	Building	\$ 16.81	1569631-3

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/10/2021	842756	NorthWestern Energy	General	\$ 330.86	0712538-8
05/10/2021	842756	NorthWestern Energy	General	\$ 95.06	0712539-6
05/10/2021	842756	NorthWestern Energy	General	\$ 179.47	0720841-6
05/10/2021	842756	NorthWestern Energy	General	\$ 8.11	1635289-0
05/10/2021	842756	NorthWestern Energy	General	\$ 1.19	1692666-9
05/10/2021	842756	NorthWestern Energy	General	\$ 6.00	3178260-0
05/10/2021	842756	NorthWestern Energy	Library	\$ 7,907.93	3039007-4 Library electricity April 2021
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ 232.53	0722256-5
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ 28.61	0722277-1
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ 35.33	0920801-8
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ 12.71	0978917-3
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ -	1141284-8
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ 6.25	1156527-2
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ -	1160780-1
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ 6.00	1230066-1
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ 7.62	1902257-3
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ 24.11	3020837-5
05/10/2021	842756	NorthWestern Energy	Park Dist 1	\$ 6.00	3477233-5
05/10/2021	842756	NorthWestern Energy	Parks Maint	\$ 7.89	0723387-7
05/10/2021	842756	NorthWestern Energy	Parks Maint	\$ 6.62	0881455-0
05/10/2021	842756	NorthWestern Energy	Parks Maint	\$ 1.06	0971824-8
05/10/2021	842756	NorthWestern Energy	Parks Maint	\$ 44.40	1045813-1
05/10/2021	842756	NorthWestern Energy	Parks Maint	\$ 0.71	1312707-1
05/10/2021	842756	NorthWestern Energy	Parks Maint	\$ 6.88	1564209-3
05/10/2021	842756	NorthWestern Energy	Public Safety	\$ 379.30	0100477-9 FIRE6: ELECTRICAL SERVICE
05/10/2021	842756	NorthWestern Energy	Public Safety	\$ 8.49	0712532-1
05/10/2021	842756	NorthWestern Energy	Public Safety	\$ 1,114.79	1183483-5
05/10/2021	842756	NorthWestern Energy	Radio	\$ 156.57	1006915-1
05/10/2021	842756	NorthWestern Energy	Street/Traffic	\$ 7.75	0855404-0
05/10/2021	842756	NorthWestern Energy	Street/Traffic	\$ 69.44	1045820-6
05/10/2021	842756	NorthWestern Energy	Street/Traffic	\$ 26.06	1738989-1
05/10/2021	842756	NorthWestern Energy	Street/Traffic	\$ 0.94	1797828-9
05/10/2021	842756	NorthWestern Energy	Street/Traffic	\$ 7.00	2047000-1
05/10/2021	842756	NorthWestern Energy	Street/Traffic	\$ 7.39	2047011-8

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/10/2021	842756	NorthWestern Energy	Street/Traffic	\$ 7.76	2047018-3
05/10/2021	842756	NorthWestern Energy	Street/Traffic	\$ 35.84	3648861-7
05/10/2021	842756	NorthWestern Energy	Street/Traffic	\$ 49.50	3660075-7
05/10/2021	842756	NorthWestern Energy	Wastewater	\$ 273.40	0723383-6
05/10/2021	842756	NorthWestern Energy	Wastewater	\$ 241.75	0723878-5
05/10/2021	842756	NorthWestern Energy	Wastewater	\$ 8.00	1704025-4
05/10/2021	842756	NorthWestern Energy	Wastewater	\$ 98.23	1704030-4
05/10/2021	842756	NorthWestern Energy	Water	\$ 579.69	0100478-7
05/10/2021	842756	NorthWestern Energy	Water	\$ 9.69	0722249-0
05/10/2021	842756	NorthWestern Energy	Water	\$ 5,958.91	0722270-6
05/10/2021	842756	NorthWestern Energy	Water	\$ -	0723043-6
05/10/2021	842756	NorthWestern Energy	Water	\$ 237.72	805 Constitution Ave April usage
05/10/2021	842756	NorthWestern Energy	Water	\$ 2,805.41	March service for 5809 Canyonwoods Drive
05/10/2021	842761	Pace	Storm Sewer	\$ 17,536.66	storm sewer camera contract less 1%crg
05/10/2021	842762	PeopleReady	Solid Waste	\$ 4,944.29	Contract labor for landfill.
05/10/2021	842762	PeopleReady	Solid Waste	\$ 4,972.76	Contract labor for landfill.
05/10/2021	842765	Proforce Law Enforce	Public Safety	\$ 63,013.50	Tasers and cartridges.
05/10/2021	842766	Prorover	Park Dist 1	\$ 14,577.75	North park tree removal
05/10/2021	842770	RDO Equipment	Solid Waste	\$ 32,112.97	Filter Elements
05/10/2021	842774	Rocky Mt Health Network	City Ins Fund	\$ 7,800.00	April 2021 Healthy Is
05/10/2021	842780	SHI International Corp	IT Resources	\$ 3,406.94	Move 5 G1 to G3 O365 Licenses
05/10/2021	842780	SHI International Corp	IT Resources	\$ 6,482.44	Qty.2 SQL ALNG 2 license 2 core thru 9/30/2022
05/10/2021	842780	SHI International Corp	IT Resources	\$ 9,723.66	Qty.3 SQL Standard Core License Thru 9/30/2020
05/10/2021	842780	SHI International Corp	IT Resources	\$ 12,093.66	Renewal and Upgrade Solarwinds Network Monitor
05/10/2021	842780	SHI International Corp	Transit	\$ 404.99	Adobe Acrobat 2020 -Josh at MET
05/10/2021	842782	Solid Waste System	Fleet	\$ 1,454.84	131768 PO NUM 312424
05/10/2021	842782	Solid Waste System	Solid Waste	\$ 306.22	131698
05/10/2021	842782	Solid Waste System	Solid Waste	\$ 555.80	131768
05/10/2021	842782	Solid Waste System	Solid Waste	\$ 3,376.40	131871
05/10/2021	842788	Swank Enterprises	Solid Waste	\$ (5,681.04)	WO 17-12 Landfill Reconfiguration
05/10/2021	842788	Swank Enterprises	Solid Waste	\$ 33,496.59	WO 17-12 Landfill Reconfiguration
05/10/2021	842791	Terracon Consult	Gas Tax	\$ 3,925.00	Subsurface-lab testing, geotechnical consulting and reporting
05/10/2021	842793	The Little Job Guy	Transit	\$ 17,202.80	7695 PO NUM 312386. Champion Leaf Springs
05/10/2021	842794	Titan Machinery	Fleet	\$ 243.36	15351281 PO NUM 312432

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/10/2021	842794	Titan Machinery	Street/Traffic	\$ 1,656.35	5463813
05/10/2021	842794	Titan Machinery	Street/Traffic	\$ 83.02	15333628
05/10/2021	842794	Titan Machinery	Street/Traffic	\$ 491.58	15370021
05/10/2021	842794	Titan Machinery	Street/Traffic	\$ 199.95	15377161
05/10/2021	842794	Titan Machinery	Street/Traffic	\$ 474.92	15387274
05/10/2021	842794	Titan Machinery	Street/Traffic	\$ 187.19	15387411
05/10/2021	842796	TNT Springs	Fleet	\$ 2,264.24	201649 PO NUM 312428
05/10/2021	842796	TNT Springs	Fleet	\$ 179.22	201688 PO NUM 312428
05/10/2021	842796	TNT Springs	Fleet	\$ 201.84	201709 PO NUM 312428
05/10/2021	842796	TNT Springs	Solid Waste	\$ 246.34	201688
05/10/2021	842804	Weiss Electrical	Public Safety	\$ 8,835.75	FIRE 1: LED LIGHTS / APPARATUS BAY

City Council Regular

Date: 06/14/2021
Title: Payment of Claims for week of May 17, 2021
Presented by: Andy Zoeller, Finance Director
Department: Finance
Presentation: No

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of \$946,526.98 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

Payment Approval Process

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.) Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee.

If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

- No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

Councilmemo wk of 05172021

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/17/2021	842811	A & I Distributors	Fleet	\$ 95.00	3620989
05/17/2021	842811	A & I Distributors	Fleet	\$ 2,674.21	3612180 PO NUM 312238
05/17/2021	842811	A & I Distributors	Fleet	\$ 574.31	3612180 PO NUM 312238
05/17/2021	842811	A & I Distributors	Fleet	\$ 2,945.02	3618434 PO NUM 312238
05/17/2021	842811	A & I Distributors	Fleet	\$ 447.70	3623133 PO NUM 312238
05/17/2021	842811	A & I Distributors	Fleet	\$ 2,043.24	3623910 PO NUM 312238
05/17/2021	842811	A & I Distributors	Public Safety	\$ 39.79	3618434
05/17/2021	842811	A & I Distributors	Public Safety	\$ 92.95	FIRE 5: 55 GALLONS DEF
05/17/2021	842811	A & I Distributors	Solid Waste	\$ 53.64	3616158
05/17/2021	842811	A & I Distributors	Solid Waste	\$ 40.34	3618434
05/17/2021	842811	A & I Distributors	Solid Waste	\$ 445.56	330 gal def tote. 10/14z citgo lithoplex rt#2red c.
05/17/2021	842811	A & I Distributors	Solid Waste	\$ 412.50	330Gal Def Tote. Collections.
05/17/2021	842811	A & I Distributors	Solid Waste	\$ 412.50	330Gal Def Tote. Landfill.
05/17/2021	842811	A & I Distributors	Street/Traffic	\$ 39.79	3618434
05/17/2021	842811	A & I Distributors	Street/Traffic	\$ 50.43	seal turbine for pump on masters
05/17/2021	842811	A & I Distributors	Street/Traffic	\$ 412.50	tote of DEF
05/17/2021	842811	A & I Distributors	Transit	\$ 92.95	Invoice #3620655. 55 Gal DEF
05/17/2021	842822	AssetWorks LLC	Fleet	\$ 3,690.00	AssetWorks Fleet management software
05/17/2021	842822	AssetWorks LLC	Fleet	\$ 2,152.50	AssetWorks Fleet management software
05/17/2021	842828	Billings Depot	Engineering	\$ 11,441.51	Depot Rent June
05/17/2021	842828	Billings Depot	P.W. Admin	\$ 2,860.38	Depot Rent June
05/17/2021	842831	Bison Motor Co	Public Safety	\$ 36,861.88	sterling grey ford police interceptor
05/17/2021	842833	Business Tax Section	CDBG	\$ 10.50	Construction Agreement / 817 N 22nd Street
05/17/2021	842833	Business Tax Section	Public Safety	\$ 122.50	CGR-2 FIRE1: WATER HEATER REPLACED
05/17/2021	842833	Business Tax Section	Wastewater	\$ 9.41	WO 20-01 60 Sewer Interceptor Trenchless Rehabilitation Project
05/17/2021	842833	Business Tax Section	Water	\$ 443.50	WO 18-22 Leavens Reservoir Waterline and Improvements
05/17/2021	842833	Business Tax Section	Water	\$ 2,356.11	WO 19-37 WTP High Service Pump Station H2-2 Pump Replacement
05/17/2021	842833	Business Tax Section	Water	\$ 1,787.91	WO 20-40 Walter Pump Station Generator
05/17/2021	842833	Business Tax Section	Water	\$ 411.22	ZONE 2 HEIGHTS FEED WATER MAIN REPAIR
05/17/2021	842834	Campbell	PD Program	\$ 2,622.90	Earl Campbell travel reimbursement for trip to Florida for IACIS training
05/17/2021	842854	David Turch & Assoc	P.W. Admin	\$ 4,000.00	Consulting for Infrastructure Projects
05/17/2021	842855	DeNio	Public Safety	\$ 5,272.19	Gabrielle DeNio travel reimbursement for trip to Florida for crash training
05/17/2021	842857	Digital Video System	Solid Waste	\$ 4,315.00	Cameras on the interior of the new Drop off building at the landfill
05/17/2021	842858	DLT Solutions LLC	Engineering	\$ 3,519.47	Annual Subscription Renewal for AutoCad Drafting
05/17/2021	842861	DOWL	Arterial Streets	\$ 7,805.00	24th St W/Central Ave Signal Improvements
05/17/2021	842861	DOWL	Arterial Streets	\$ 1,538.38	WO 20-12 S 32nd St W (King Ave W to Gabel)

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/17/2021	842861	DOWL	Arterial Streets	\$ 8,837.50	WO 20-12 S 32nd St W (King Ave W to Gabel)
05/17/2021	842861	DOWL	Arterial Streets	\$ 24,213.20	WO 20-12 S 32nd St W (King Ave W to Gabel)
05/17/2021	842864	EBMS	City Ins Fund	\$ 1,200.50	June 1, 2021 Monthly Billings
05/17/2021	842864	EBMS	City Ins Fund	\$ 3,043.50	June 1, 2021 Monthly Billings
05/17/2021	842864	EBMS	City Ins Fund	\$ 4,816.80	June 1, 2021 Monthly Billings
05/17/2021	842864	EBMS	City Ins Fund	\$ 58,389.35	June 1, 2021 Monthly Billings
05/17/2021	842864	EBMS	City Ins Fund	\$ 28,215.97	June 1, 2021 Monthly Billings
05/17/2021	842864	EBMS	City Ins Fund	\$ 1,030.00	June 1, 2021 Monthly Billings
05/17/2021	842864	EBMS	Payroll Clearing	\$ 10,699.81	June 1, 2021 Monthly Billings
05/17/2021	842866	Ecoverse Industries	Payroll Clearing	\$ 79,040.00	Bid Refund for Landfill Shredder
05/17/2021	842872	Facilities Manage EXpress	Facilities	\$ 4,860.00	Annual Software License plus One time Implementation and Training Fee
05/17/2021	842872	Facilities Manage EXpress	Facilities	\$ 4,860.00	Annual Software License plus One time Implementation and Training Fee
05/17/2021	842873	Ferguson Enterprises	Wastewater	\$ 1,959.42	Hot water booster pumps
05/17/2021	842873	Ferguson Enterprises	Water	\$ 1,962.06	Shell cutter hubs and pilot bits for C.L. 12 tapping machine
05/17/2021	842873	Ferguson Enterprises	Water	\$ 1,535.46	UPPER STEM FOR IMPROVED - MUELLER #H103 P/N: M185683
05/17/2021	842875	First MT Title	CDBG	\$ 15,000.00	FTHB Jada-Rose Stoner 1134 Central
05/17/2021	842882	Hauf Industries	Public Safety	\$ 357.00	Pull cords, muffler guard & exhaust bolt on vent saws from Engine1
05/17/2021	842882	Hauf Industries	Public Safety	\$ 1,170.00	K12, WILDLAND, SNOWBLOWER MAINTENANCE
05/17/2021	842882	Hauf Industries	Public Safety	\$ 170.00	K12, WILDLAND, SNOWBLOWER MAINTENANCE
05/17/2021	842882	Hauf Industries	Public Safety	\$ 440.00	K12, WILDLAND, SNOWBLOWER MAINTENANCE
05/17/2021	842882	Hauf Industries	Public Safety	\$ 1,563.50	VENT SAW BARS, CARBIDE CHAIN CONVERSIONS
05/17/2021	842883	HDR, Inc.	Solid Waste	\$ 26,018.39	WO 17-12 Landfill Drop-off Facility
05/17/2021	842883	HDR, Inc.	Wastewater	\$ 13,805.86	WO 19-21 WRF Influent Lift Station
05/17/2021	842883	HDR, Inc.	Wastewater	\$ 3,867.09	WO 20-11 Lloyd Mangrum & Lake Hills Lift Station Rehab
05/17/2021	842883	HDR, Inc.	Wastewater	\$ 5,800.58	WO 20-44 WRF Nutrient Recovery Improvements Project
05/17/2021	842883	HDR, Inc.	Water	\$ 5,565.31	WO 15-35 Water Treatment Plant Valve Replacement
05/17/2021	842883	HDR, Inc.	Water	\$ 1,079.89	WO 18-22 Leavens Reservoir Expansion & Zone 1 Improvements
05/17/2021	842883	HDR, Inc.	Water	\$ 84,961.91	WO 19-12 West End Reservoir
05/17/2021	842883	HDR, Inc.	Water	\$ -	WO 20-29 Leavens Pump Station Electrical
05/17/2021	842887	Idexx Distribution	Water	\$ 4,770.13	WTP Micro supplies
05/17/2021	842905	Mailing Tech Service	Central Services	\$ 5,249.43	April 2021
05/17/2021	842906	Mead & Hunt Inc	Airport	\$ 2,610.00	Invoice #316056. MH Conference 2021 April 1 - April 30, 2021
05/17/2021	842908	MJR Industries Inc	Transit	\$ 4,000.00	Job #Oil Tank. Bulk Oil Tanks
05/17/2021	842913	MMIA	Property Ins	\$ 25,238.39	May Deductibles
05/17/2021	842912	MMIA	Public Safety	\$ 7,838.65	Payment of wage replacement benefit
05/17/2021	842914	Montana Peterbilt	Fleet	\$ 185.52	14892B

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/17/2021	842914	Montana Peterbilt	Fleet	\$ 32.46	16193B PO NUM 312437
05/17/2021	842914	Montana Peterbilt	Fleet	\$ 271.38	17109B PO NUM 312437
05/17/2021	842914	Montana Peterbilt	Fleet	\$ 307.14	17446B PO NUM 312437
05/17/2021	842914	Montana Peterbilt	Fleet	\$ (185.52)	CM14892B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 2,500.00	15769B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 69.31	16440B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 390.70	16478B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 101.43	16728B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 543.89	16749B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 177.70	16944B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 109.31	17244B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 153.24	17274B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 140.14	17320B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 49.10	17406B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 37.77	18025B
05/17/2021	842914	Montana Peterbilt	Solid Waste	\$ 17,500.00	2-2019 tandem tilt cab, 40 yard 1/2 pack front load refuse compactor body.
05/17/2021	842917	MT Waterworks	Street/Traffic	\$ 279.34	broken storm line parts at pioneer park
05/17/2021	842917	MT Waterworks	Street/Traffic	\$ 71.02	PVC coupling at pioneer park
05/17/2021	842917	MT Waterworks	Water	\$ 729.00	1" X 60' K-TYPE SOFT COPPER TUBE P/N: KSOFT160
05/17/2021	842917	MT Waterworks	Water	\$ 310.20	3/4" SOFT COPPER PIPE - TYPE K P/N: KSOFT3460
05/17/2021	842917	MT Waterworks	Water	\$ 729.60	AERVOE BLUE MARKING PAINT - #03621
05/17/2021	842917	MT Waterworks	Water	\$ (1,467.40)	CREDIT FOR DUCTILE IRON PIPE 24"
05/17/2021	842917	MT Waterworks	Water	\$ 780.00	DRAIN VALVE K8136 (2316152)
05/17/2021	842917	MT Waterworks	Water	\$ 400.00	MAIN VALVE RUBBER #35 (WATEROUS)
05/17/2021	842917	MT Waterworks	Water	\$ 45.60	MARKING PAINT FLUORESCENT - HOT PINK # (SO3622)
05/17/2021	842917	MT Waterworks	Water	\$ 680.00	METER WIRE - 1000 FT ROLLS
05/17/2021	842917	MT Waterworks	Water	\$ 162.24	PIPE BURSTING - 4" PV LOK CLAMP (PWMC4)
05/17/2021	842917	MT Waterworks	Water	\$ 199.62	PIPE BURSTING - 6" PV LOK CLAMP (PWMC6)
05/17/2021	842917	MT Waterworks	Water	\$ 1,392.50	PIPE BURSTING - 8" PV LOK CLAMP (PWMC8)
05/17/2021	842917	MT Waterworks	Water	\$ 2,592.81	PIPE BURSTING - 8" X 6" PUSH-ON TEE P/N: 333-165-00130
05/17/2021	842917	MT Waterworks	Water	\$ 275.31	PIPE BURSTING - 8" X 8" PUSH-ON TEE P/N: DPT88
05/17/2021	842917	MT Waterworks	Water	\$ 5,409.60	PIPE BURSTING INVENTORY
05/17/2021	842917	MT Waterworks	Water	\$ 541.54	Service parts
05/17/2021	842917	MT Waterworks	Water	\$ 236.42	Service parts (Item: 76104Q1134)
05/17/2021	842917	MT Waterworks	Water	\$ 810.00	TYLER #6 VALVE BOX BASE (TY381525)
05/17/2021	842920	NeighborWorks MT	CDBG	\$ 2,816.40	Reimbursement Request #9 NWMT C & C

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/17/2021	842923	NorthWestern Energy	Airport	\$ 17.72	0712534-7. Entrance Gate 16. April 2021
05/17/2021	842923	NorthWestern Energy	Airport	\$ 23.08	0712791-3. Gate 16. April 2021
05/17/2021	842923	NorthWestern Energy	Airport	\$ 30.68	0712795-4. Gate 17. April 2021
05/17/2021	842923	NorthWestern Energy	Airport	\$ 21.09	0712797-0. Gate 9. April 2021
05/17/2021	842923	NorthWestern Energy	Airport	\$ 6.00	0712805-1. IP-10. April 2021
05/17/2021	842923	NorthWestern Energy	Airport	\$ 8.00	0712813-5. Burn Pit. April 2021
05/17/2021	842923	NorthWestern Energy	Airport	\$ 21.09	0719759-3. Gate 12. April 2021
05/17/2021	842923	NorthWestern Energy	Airport	\$ 13.97	0719761-9. Gate 15. April 2021
05/17/2021	842923	NorthWestern Energy	Airport	\$ 23.83	0719762-7. Gate 13. April 2021.
05/17/2021	842923	NorthWestern Energy	Airport	\$ 20.20	0720296-3. Gate 29. April 2021
05/17/2021	842923	NorthWestern Energy	Airport	\$ 86.71	07419760-1. Gate 14. April 2021
05/17/2021	842923	NorthWestern Energy	Airport	\$ 27.71	2114868-9. Runway Weather System. April 2021
05/17/2021	842923	NorthWestern Energy	CDBG	\$ 11.51	817 N 22nd Street / Account #3793773-7
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 6.11	0722253-2
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 8.27	0722258-1
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 12.52	0722259-9
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 8.58	0722272-2
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 154.02	0722273-0
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 13.85	0722274-8
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 115.91	0722275-5
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 34.43	0722278-9
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 17.72	0722279-7
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 6.11	0722280-5
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 6.11	0722281-3
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 6.11	0722283-9
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 6.11	0722284-7
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 17.72	0722808-3
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 6.00	0722852-1
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 8.27	0722862-0
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 55.73	0722901-6
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 6.36	0722976-8
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 231.99	0722995-8
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 77.46	0723005-5
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 6.11	0723025-3
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ -	0723039-4
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 6.00	0723046-9

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 16.84	0723049-3
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 13.35	0723053-5
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 18.17	0723064-2
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 18.17	0723065-9
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 4.05	0723391-9
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 149.96	0723884-3
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 18.17	0723887-6
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 68.09	0813489-2
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 81.92	0999807-1
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 6.11	1588262-4
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 41.61	1849408-8
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 45.05	1904944-4
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 42.72	1941243-6
05/17/2021	842923	NorthWestern Energy	Park Dist 1	\$ 66.13	3241436-9
05/17/2021	842923	NorthWestern Energy	Parking	\$ 7.12	3835890-9
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 5.72	0722272-2
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 6.11	0723384-4
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 7.89	0723385-1
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 7.89	0723386-9
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 7.89	0723388-5
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 2.70	0723391-9
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 0.82	0723392-7
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 7.00	0723393-5
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 6.11	0723394-3
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 6.11	0723395-0
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 6.11	0723396-8
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 6.11	0723397-6
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 6.11	0723398-4
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 6.11	0723835-5
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 8.27	0723836-3
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 6.25	0723840-5
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 6.75	0723883-5
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 0.70	0723885-0
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 45.19	1029192-0
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 46.24	1265177-4
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 45.20	1425364-5

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ -	1513796-1
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 26.80	1513800-1
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 8.87	1513802-7
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 15.98	1513804-3
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 7.12	1514388-6
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 46.24	1948667-9
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 1.43	2041362-1
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 5.12	2055817-7
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 45.66	3707234-5
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 45.77	3707235-2
05/17/2021	842923	NorthWestern Energy	Parks Maint	\$ 45.66	3707236-0
05/17/2021	842923	NorthWestern Energy	Public Safety	\$ 306.21	0720817-6
05/17/2021	842923	NorthWestern Energy	Street/Traffic	\$ 7.76	2047007-6
05/17/2021	842923	NorthWestern Energy	Street/Traffic	\$ 7.00	2047010-0
05/17/2021	842923	NorthWestern Energy	Street/Traffic	\$ 7.00	2047013-4
05/17/2021	842923	NorthWestern Energy	Street/Traffic	\$ 7.62	2047017-5
05/17/2021	842923	NorthWestern Energy	Street/Traffic	\$ 6.88	2047019-1
05/17/2021	842923	NorthWestern Energy	Street/Traffic	\$ 22.55	3088038-9
05/17/2021	842923	NorthWestern Energy	Street/Traffic	\$ 46.00	3590004-2
05/17/2021	842923	NorthWestern Energy	Transit	\$ 2,262.07	0100473-8. Monad Rd. May 2021
05/17/2021	842923	NorthWestern Energy	Transit	\$ 226.04	0719225-5
05/17/2021	842923	NorthWestern Energy	Water	\$ 6.00	1160807-2
05/17/2021	842923	NorthWestern Energy	Water	\$ 4.31	1346673-5
05/17/2021	842923	NorthWestern Energy	Water	\$ 6.48	1867265-9
05/17/2021	842929	Power Process Equip	Water	\$ 3,324.07	Chapple pump
05/17/2021	842930	Public Utilities	Airport	\$ 5,679.48	136516
05/17/2021	842930	Public Utilities	Facilities	\$ 497.84	158260
05/17/2021	842931	PW-Administration	Water	\$ 890.00	PWU Nov Engineering Permits - Watermain Repair
05/17/2021	842931	PW-Administration	Water	\$ 2,025.00	PWU Nov Engineering Permits - WSRP
05/17/2021	842935	Quest Services	Facilities	\$ 29,925.00	Consultant to manage multiple hail repair projects
05/17/2021	842936	RDO Equipment	Solid Waste	\$ 2,600.67	P7497312
05/17/2021	842936	RDO Equipment	Solid Waste	\$ 593.23	P7613312
05/17/2021	842936	RDO Equipment	Solid Waste	\$ 726.73	W3019812
05/17/2021	842937	Sanderson Stewart	Planning	\$ 2,910.00	5th Ave N Corridor Feasibility Study
05/17/2021	842938	Schaefer Systems	Solid Waste	\$ 50,508.00	90-100 gallon refuse carts
05/17/2021	842943	Solid Waste System	Fleet	\$ 179.29	131919 PO NUM 312451

Check Date	Check#	Name	Fund Name	Amount	Item Desc
05/17/2021	842943	Solid Waste System	Fleet	\$ 725.80	131954 PO NUM 312451
05/17/2021	842943	Solid Waste System	Solid Waste	\$ 426.00	131954
05/17/2021	842943	Solid Waste System	Solid Waste	\$ 11,379.13	132116
05/17/2021	842943	Solid Waste System	Street/Traffic	\$ 132.64	131939
05/17/2021	842945	St V's Occupational	City Ins Fund	\$ 875.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	City Ins Fund	\$ 585.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	General	\$ 5,130.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Library	\$ 50.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Public Safety	\$ 50.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Public Safety	\$ 390.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Public Safety	\$ 20.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Solid Waste	\$ 385.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Solid Waste	\$ 95.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Street/Traffic	\$ 190.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Transit	\$ 285.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Wastewater	\$ 38.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Water	\$ 75.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842945	St V's Occupational	Water	\$ 57.00	Drug Testing/On-site Nursing/COVID 19 Testing/DOT Physicals
05/17/2021	842953	The Sage Corp	Solid Waste	\$ 7,500.00	Defensive Driving Course
05/17/2021	842954	Thomas Appraisal	Water	\$ 2,500.00	Mountain West Storage Easement
05/17/2021	842958	Town & Country Supply	Airport	\$ 9,153.25	Invoice #416784. Unleaded Fuel for Operations
05/17/2021	842958	Town & Country Supply	Fleet	\$ 20,723.92	416645 PO NUM 312460
05/17/2021	842958	Town & Country Supply	Fleet	\$ 16,070.40	417428 PO NUM 312477
05/17/2021	842958	Town & Country Supply	Transit	\$ 13,803.60	416649. 6000 Gallons Diesel
05/17/2021	842958	Town & Country Supply	Transit	\$ 4,935.69	417465. 2021 Gallons Unleaded
05/17/2021	842963	Tru Pipe	Gas Tax	\$ 2,992.50	Vac truck, hole cutting & fitting, asphalt cold patch, and traffic control
05/17/2021	842968	Western Municipal Const	Water	\$ 40,710.91	ZONE 2 HEIGHTS FEED WATER MAIN REPAIR
05/17/2021	842969	Western St Automation	Water	\$ 2,762.00	Actuator Installation
05/17/2021	842973	Yellowstone County	Public Safety	\$ 8,100.00	YCDF April 2021 boarders
05/17/2021	842974	Yellowstone County GIS	IT Resources	\$ 8,750.00	Yellowstone County GIS Quarterly fee
05/17/2021	842977	Yllwstn Valley An Shelter	Public Safety	\$ 23,000.00	city contract

City Council Regular

Date: 06/14/2021
Title: Public Hearing - Second Reading - Zone Change 991 - Lenhardt Square
Planned Development Amendment
Presented by: Nicole Cromwell
Department: Planning & Community Services
Presentation: Yes

RECOMMENDATION

The City Council held its first reading public hearing for Zone Change 991 on May 24, 2021, and approved the amendment for the Lenhardt Square Planned Development. The Zoning Commission had recommended approval of Zone Change 991, based on the findings of the 10 review criteria. A second reading and public hearing is required to approve the ordinance. Staff recommends the City Council vote to approve the zone change on second reading.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

This is a zone change request to amend parts of the Lenhardt Square Planned Development agreement including:

- **Eliminate** the Residential Single Family and Residential Multi-Family (four-plex) (MF-4) underlying zone district (single family and up to 4-unit dwelling units allowed - more than 4 units requires special review approval)
- **Change** the underlying zoning of two parcels, Tracts 2A and 5A-1 of C/S 2063, currently zoned MF-4 to the Residential Multi-Family-Restricted (MF-R) zone. The MF-R zone allows any number of dwelling units in a structure based on lot area
- **Change** building height measurement from numerical height in feet to number of building stories
- **Increase** maximum average dwelling unit density in the MF-R zone from 20 to 21 dwelling units per acre and in the Mixed Use (MU) zone district from 20 to 35 dwelling units per acre.
- **Minor** changes to wording and language to update the original 2008 Planned Development agreement and Master Site Plan

APPLICATION DATA

OWNER: Lenhardt Square Master Association - Allan R. Lenhardt
AGENT: Sanderson Stewart - Rick Leuthold, P.E.
LEGAL DESCRIPTION: All lots in the Lenhardt Square Planned Development
ADDRESS: King Avenue West and 44th St West
CURRENT ZONING: Planned Development
EXISTING LAND USE: Developed and Undeveloped Land
PROPOSED USE: Residential and Mixed Use
SIZE OF PARCEL: 114.5 acres

The applicants conducted a pre-application neighborhood meeting on March 29, 2021, in a virtual format. Thirteen surrounding property owners or agents for owners attended the meeting. The surrounding owners were concerned with connection to and access from Shiloh Road, and the importance of allowing single family and two-family dwellings (not just multi-family) in the MF-R zone districts. One surrounding property owner, Sharon Wetsch owner of 4625 King Ave West, provided written comment to the Planning Division. Mrs. Wetsch's concern is building height, and multi-family apartments as opposed to single family or two-family dwellings. Several emails were received in support of the proposed zone change including from Jeannette Woodgerd, Shawn Johnston, Nathan Lightfoot, Burk Johnston, Joseph Wheeler, Abbie Hanser, Jamie Cozby and Bill Hanser. Both sets of public comments are included as attachments.

SURROUNDING LAND USE & ZONING

NORTH:

Zoning: Agriculture (A)

Land Use: Vacant land and Agriculture

SOUTH:

Zoning: NX3 and CMU2

Land Use: Hoop Dreams Apartments and vacant land

EAST:

Zoning: St V's Healthcare PD and RR1

Land Use: Vacant land and single family residences

WEST:

Zoning: Agriculture (A) and RR1

Land Use: Agricultural and single family residences

In 2008, the original Planned Development for this family-owned farm property was proposed along with an annexation to the city. At the time, the water pressure for this area of Billings was not adequate to supply the number of potential dwelling units in the development, in addition to the surrounding developments in Montana Sapphire, Western Sky Subdivision, St. Vincent's Healthcare, Legends West Subdivision, Twin Pines development and the Morningstar Senior Living development, all west of Shiloh Road. The annexation was at first denied and then conditioned to allow only 600 dwelling units until the city resolved the water pressure issue by upgrading the existing reservoir system for this area. This water system upgrade has been installed and now there are no restrictions on the number of dwelling units based on water supply.

The market for all types of housing choices in Billings has significantly changed since 2008 and especially in the last year during the pandemic. Housing demand has reached a high level while supply of all types of housing choices has not kept up with the demand. At least two decades ago, our local planning and growth policy documents indicated a need for independent living units for aging residents who want to "downsize" from a maintenance heavy single family dwelling on a large lot to unit ownership or townhomes as well as rental apartments. The 2010 Census indicated Billings, like many other urban areas, saw a reduction in average household size to 2.3 persons. Smaller households, aging residents and the higher costs of all housing has driven the demand for apartments, townhomes, and smaller multi-family products. Developers have made robust investments in multi-family dwelling choices in Lenhardt Square already including the InterUrban and Interpointe Apartments, and the KWO Apartments. A new multi-family project is planned for the northern piece of Lenhardt Square. Several other multi-family developments have come on-line in the last 15 years around King Avenue West and Shiloh Road. Apartments, townhomes and unit ownership housing choices are still in high demand in Billings especially in areas close to shopping, schools and recreational opportunities.

The proposed changes to the Planned Development will adjust the maximum average dwelling unit density for the majority of the subdivision from 20 dwelling units an acre to 21 dwelling units an acre. This is a minor adjustment and the existing and proposed developments in the MF-R zone will not be perceptively larger than current code allows. This minor increase will not alter the current forms and styles in Lenhardt Square that are already close to the 20 dwelling units/acre maximum average density. The calculation of this density is based on the gross acres of the parcel minus the open-space and pathways. For example, Tract 5A-1 is 11.56 acres total and 1.08 acres is intended to be open-space and pathways. The proposed increase from 20 dwelling units per acre would add only 10 dwelling units over this 10.5 acre development area.

The proposed density increase in the MU zone from 20 units per acre and 35 units per acre appears to be more significant, however the existing zone district uses and intention for a landmark building or building complex on this King Ave W frontage lot can handle the additional dwelling units. This level of mixed use and dwelling unit density is not usually found in Billings outside the downtown area. The intent of the MU zone is to allow an urban design and to distinguish this location as a neighborhood center. The Shiloh Commons development at Shiloh Rd and Central Avenue is the most recent mixed use development in Billings. Each of these four buildings has ample parking with a first floor of retail and service business. The dwelling unit density of Shiloh Commons is about 26 dwelling units per net acre of land. This works well with the 4-story design with ground-floor commercial, retail, services and offices. Closer to downtown, the Avenue C Apartments northwest of the West Park Plaza are at about 30 dwelling units per net acre of land. This is also a 4-story apartment building with amenities and parking but no ground-floor commercial businesses. Several apartment building downtown are in the range of 40 to 45 dwelling units per net acre of land, such as the Pinehurst Apartments at 6th Ave N and N 30th St or the apartments in the Montana Power Building at 113/115 N Broadway.

The Montana Department of Transportation (MDT) in partnership with the City of Billings manages the access to and development of King Avenue West at this location. Several planned intersection improvements will help ameliorate the poor performance of these locations. These include future traffic control measures and accommodations for turning lanes. A traffic study has been completed and updated for Lenhardt Square when new developments are proposed. In 2009 at the time of the first filing of Lenhardt Square Subdivision, MDT indicated a likelihood that King Avenue West at this location west of Shiloh would someday need to be a 5-lane arterial street to accommodate all the traffic from the adjacent developments and to continue the favorable east/west arterial traffic flows. Current construction is a three to four lane street from the Shiloh roundabout up to 44th St West that narrows down to a 2 lane street west of 44th St West. Existing traffic counts for average daily traffic are not yet significant, however peak travel times - morning and late afternoon - can cause long wait times to make safe turn movements into and out of the adjacent neighborhoods onto to King Ave West. Another portion of Monad Rd, to the north end of Lenhardt Square, will likely be built this coming season to accommodate the new 4-year medical college planned for the adjacent St. Vincent's Healthcare Subdivision (east). This will not complete the road section all the way to Lenhardt Square, but additional development on the north end of Lenhardt Square will require completion of the full road section to create a second access into and out of the property. This connection is essential to further development.

The Planning staff reviewed the proposed amendments and recommended approval to the Zoning Commission based on proposed findings of the 10 review criteria. The original development document would have allowed about 2,000 dwelling units on this 114+ acre parcel of land or about 17.5 dwelling units per gross acre. The proposed increase in the dwelling unit average density increases this amount by about 14% or about 2.5 more dwelling units per acre after the remaining vacant parcels are developed - if the lots are developed at the maximum allowed average density of 21 dwelling units and 35 dwelling units per acre. There will still be a diversity of actual dwelling unit density based on the form and housing choice proposed by each developer. The city, state and private developers have invested in the necessary infrastructure to support this additional development density in West Billings. The city's new Capital Improvement Plan for the coming fiscal year includes additional investments as well.

There are challenges to an area of urban development that is on the edge of the city limits. These challenges include ensuring the adjacent county property owners and uses are protected as much as possible from conflicts with the new urban neighborhood residents and uses. This is not meant to ensure similarity or homogenous development patterns between the city and county, but the development plan includes buffering, connectivity where and when needed, and recognition of similar goals for both types of property. The 2016 Billings Growth Policy and the 2001 West Billings Neighborhood Plan goals and policies support the proposed change to the Planned Development agreement. The West Billings Neighborhood Plan goals and objectives stated the need to locate compatible uses and offer a range of housing choices and development densities. The proposed changes support these goals. The 2016 Billings Growth Policy supports a broad range of housing choices, encourages more walkable neighborhoods with connectivity to other transportation options, and building the community fabric through urban designed public spaces. The proposed zone change supports these goals as well.

Before making a decision on the proposed zone change, the City Council shall consider the following findings as recommended by the City Zoning Commission:

1. Is the new zoning designed in accordance with the Growth Policy?

The proposed zone change is consistent with the following guidelines of the 2016 Growth Policy and the West Billings Neighborhood Plan (2001):

The West Billings Neighborhood Plan goals and objectives stated the need to locate compatible uses and offer a range of housing choices and development densities. The West Billings Plan adopted a number of Goals, Policies, and Implementation Strategies. The proposed amendments to the Planned Development agreement and the master plan map changes are consistent with the following adopted Policies:

Planned Growth Goal 1: Establish Development Patterns that Use Land More Efficiently
Policy R "Encourage innovative land-use planning techniques to be used in building higher density and mixed-use developments as well as infill developments."

The proposed adjustments to the underlying zoning map are compatible with goals of the West Billings Neighborhood Plan. The proposed amendment will accommodate uses that are compatible in a

mixed-use environment. The proposed development will also have good access to outdoor activities and is in close proximity to commercial centers and transportation options.

The proposed amendment is also in line with the adopted 2016 Growth Policy goals for:

Strong Neighborhoods:

- Zoning regulations that allow a mixture of housing types provide housing options for all age groups and income levels
- Walkable neighborhoods that permit convenient destinations such as neighborhood services, open space, parks, schools and public gathering spaces foster health, goodwill and social interaction.
- Safe and livable neighborhoods can be achieved through subdivision design that focuses on complete streets, pedestrian-scale street lights, street trees and walkable access to public spaces
- Neighborhoods that are safe and attractive and provide essential services are much desired
- Implementation of the Infill Policy is important to encourage development of underutilized properties

Home Base:

- A mix of housing types that meet the needs of a diverse population is important
- The Housing Needs Assessment is an important tool to ensure Billings recognizes and meets the demands of future development
- Common to all types of housing choices is the desire to live in surroundings that are affordable, healthy and safe
- Planning and construction of interconnected sidewalks and trails are important to the economy and livability of Billings
- Public safety and emergency service response are critical to the well-being of Billings' residents
- Homes that are safe and sound support a healthy community

The proposed change to the PD agreement will expand the density allowed for multi-family development and even mixed-uses where neighborhood service businesses are paired with apartments. The efficient and economical use of land will continue to support the significant investments made and planned for in this area of West Billings. Lenhardt Square has additional master design guidelines and restrictions that govern most lot landscaping and the zoning for Lenhardt Square includes specifications for street frontage improvement, open-space and pathways throughout. The design guidelines and zoning requirements will ensure the compatibility between this urban neighborhood and the county areas to the north and west. The proposed landscaping and street scape will ensure the livability of this neighborhood.

2. Is the new zoning designed to secure from fire and other dangers?

The zoning requires minimum setbacks, open and landscaped areas and building separations. The zoning realignment would not change provisions for adequate building separations and the proposed density limits will provide security from fire and other dangers.

3. Whether the new zoning will promote public health, public safety and general welfare? Public health and public safety will be promoted by the proposed change. Undeveloped city land can create uncertainty for surrounding owners and prolong the inconvenience for residents dealing with development activity in a new neighborhood. This 114-acre parcel has been under development since 2009 but only about 26 acres has been developed during that time. Public health, safety and welfare will be promoted by these adjustments to the zoning that encourages and supports a steady rate of development. Areas where major portions of a subdivision remain undeveloped, experience lower or stagnant property values and a more challenging market for new builders and buyers.

4. Will the new zoning facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirement?

Transportation: The city has reviewed a traffic study for the entire subdivision and proposed uses. The developer will be implementing the required mitigation and traffic improvements stipulated by Engineering. As new developments are proposed, the City will re-review the traffic study to ensure the requirements are still sufficient. City Engineering may require periodic updates to the study.

Water and Sewer: The City will provide water and sewer to the property. There will be no additional impacts to the system from the proposed changes.

Schools and Parks: Schools and parks may be effected by the proposed amendment, but this would depend on the demographic of the new residents. SD #2 did not provide any comments.

Fire and Police: The subject property is served by city public safety services. The Police and Fire Departments had no concerns with the zone change.

5. Will the new zoning provide adequate light and air?

The proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air.

6. Will the new zoning effect motorized and non-motorized transportation?

Non-motorized travel – walking and biking – is an essential part of the circulation plan both within the proposed development and connecting to adjacent areas including the multi-use trail on Shiloh Road and to the nearby Shiloh Conservation Area Trail system to the east.

Pedestrian connections will be ensured through the development, and the property is close to a fixed route MET bus line. Traffic counts in the area on King Ave West and 48th St West are well below the expected volume on a principal arterial street. King Avenue West has an average daily traffic volume of 8,010 vehicles per day at this location, less than Poly Drive at 13th Street West. 48th Street West is less than most local streets with about 860 vehicles per day. As development increases in the area, these 2 arterial streets will need to build in additional controls, management facilities and safety features. MDT retains jurisdiction over the management of King Avenue West

7. Will the new zoning will promote compatible urban growth?

The proposed increase in the overall development density is compatible with urban growth and the provision of city level services to the new residents. The proposed zone district boundaries are consistent with the urban growth in this area and will be compatible with the surrounding neighborhood.

8. Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?

The proposed zoning does consider the character of the district and the suitability of the property for the proposed use. This area between Shiloh Road and 48th St West is an area undergoing rapid urban development and growth. Demand for local neighborhood and commercial services is increasing. Increasing the area for these services is suitable for this location.

9. Will the new zoning conserve the value of buildings?

The property is a combination of developed and undeveloped parcels. Approval of the zone change will continue to provide certainty to surrounding landowners and may help to maintain property values of adjacent buildings.

10. Will the new zoning encourage the most appropriate use of land throughout the City of Billings?

The proposed amendment may encourage the most appropriate use of this land in Billings.

STAKEHOLDERS

The Zoning Commission held a public hearing in a virtual format on May 4, 2021, and received the Planning staff recommendation and testimony from the applicant and agent. Additional testimony was received from the public including from Sara Creedon who lives at 4733 Georgina Drive (County) and Sharon Wetsch who owns 4625 King Ave W (County). Ms. Creedon and Mrs. Wetsch were concerned with multi-family dwellings being so close to the city limits, the additional traffic burden on King Ave West when there is no apparent plan to deal with the traffic and the potential to impact the rural county land uses in the area. Ms. Creedon pointed out the lots on Georgina Drive in the County are all about one acre lots for single family dwellings and this does not seem compatible with multi-story multi-family apartments.

Rick Leuthold, agent for the applicants, stated there is a traffic impact study for this subdivision as well as all the adjacent subdivisions and developments that projects incremental improvements to King Ave West when new dwellings are constructed. This includes significant traffic management improvements at 44th St West and 48th St West where these streets intersect with King Ave West. Mr. Leuthold also stated the next development in Lenhardt Square will trigger the full street improvements and connection on Monad Road east to Shiloh Road. This will provide the full second access required for development in Lenhardt Square and will ease the traffic burden at 44th St West and King Ave West.

Mr. Leuthold stated both the 2016 Growth Policy for the city and the 2001 West Billings Neighborhood Plan both support increasing housing choices, taking full advantage of arterial street frontage for mixed uses and becoming more efficient with city and urban-level services such as water, sewer, public safety services and transportation services. He stated providing this level of urban services is not financially sustainable without the ability to accommodate more density. Mr. Leuthold stated the overall increase of 2.5 dwelling units per acre over the 114+ acre development can be accommodated and the applicants were thoughtful in the amendments to the existing PD. He stated the Mixed Use (MU) zone for the frontage lots on King Ave West has been in place for over 13 years and was always intended to accommodate an urban mixed use development with higher densities mixed with retail and service business. Commission member Jack King made a motion to recommend approval and adoption of the findings of the 10 criteria. The motion was seconded by Commission member Dan Brooks and the motion was approved on a 4 to 0 vote.

On May 24, the City Council held a public hearing. Staff provided an overview of the application and request, and Rick Leuthold with Sanderson Stewart spoke as a representative and agent of the owner. Council member Boyett asked for clarification related to whether this proposal was contrary to efforts made by Re:Code. Council member Neese asked for clarification about density and about green space and stated concerns about increasing density without increasing green space. Mr. Leuthold clarified the original green space plan was conceived 13 years ago and felt the increased units would not have an adverse impact. Council member Purinton asked about affordable housing in relation to the development. Specifically she asked about the price range. Mr. Leuthold stated these are market rate apartments. Council member Purinton asked about the potential of underground parking. Mr. Leuthold clarified a single layer of parking underground is feasible in the area. Council member Boyett asked about a construction timeline. Mr. Leuthold explained Lenhardt Square is about 40 percent built out. He discussed phases of developments occurring now or that are slated to go forward. He stated there are two to three more developments slated on the books, but is dependent on market and construction prices.

Members of the public spoke. Jan Rehberg said that she was speaking as a representative of her siblings. She and her family were involved in the master planning of the effort, but different developers are completing construction of lots. Jan stated builders were asking for variances individually and it spurred them to look at changes to the agreement. They heard 1st level garages were important. She also stated most development would likely be apartments or townhomes that would create a variety. The plan has always been to provide a development that provides green space with amenities. She explained there is need to have rooftops and density to support the commercial component of the development. Tom Rupsis of 105 Legends Way stated he was generally in favor of the zone change. He stated he does feel 44th street west is tight and the addition of units creates a need for better connectivity and more developed green space. He also pointed out that the trail ends at 44th St W at a dangerous intersection. He said he feels it is a dangerous intersection and would like to see solutions sooner rather than later. Daniel McElmurray stated he is the design reviewer for Lenhardt Square and has been involved since 2008. The change in zoning does not preclude any lower density uses like single-family, but the zone change is a market response. He also stated the green space final design was not complete. He stated it has always been important to connect green spaces to the center area and is more than may be typically seen with other developments. Sarah Creedon, who owns a home at 4743 Georgina, said she feels her questions have not been fully addressed through the process. Specifically, the transportation connections. She feels like letters previously sent were not thoughtfully engaged. She believes there is no transition from higher densities to lower densities which could cause loss of property value. Allan Lenhardt spoke in appreciation of the process. Lorraine Newman, one of the siblings involved in the development, stated she felt the original intent of the development has remained the same even though changes have been made. She said they will make an effort to address the future connection with Georgina in coordination with the City and the County. Lorna Dyk spoke regarding her concerns with the development. She said she feels population density at this area of King Avenue West is problematic and continuing to increase density is concerning. She understands the change in zoning that is being requested. She stated that although lower densities are allowed, the reality is most developments will occur at the maximum density. She feels this type of development is transitional living. Further she explained she did not see efforts being made with green spaces as originally planned.

Deputy Mayor Yakawich closed the public comment. Council member Boyett moved for approval as recommended by the Zoning Commission. Council member Ronning seconded the motion. Council member Purinton stated on street parking is a concern. She asked if there was a projection for the additional crime this development would create. The City Administrator clarified there is no direct correlation between density and crime. Council member Neese stated that open space requirements should be addressed in the future by modifying Re:Code. Council member Neese asked Nicole about the public notice process. Staff clarified the notice area for this subdivision was for properties within

one quarter mile. Council member Joy stated she will support the development citing cost of services and importance of private investment in housing. She stated the packet referenced Avenue C apartments, stating there are rooftop gardens and space for resident activities at that development. Further she suggested that multi-family housing brings children and walkability is important for quality and safety. Council Member Ewalt made an observation regarding Re:Code, stating he thought zone changes were not supposed to come forward anymore with adoption of the new code, and this might suggest Re:Code is not working as intended. All members of City Council voted in favor, with the Mayor abstaining.

ALTERNATIVES

The City Council may:

- Approve the zone change and adopt the findings of the 10 review criteria as recommended by the Zoning Commission to the City Council; or,
- Deny the zone change and adopt different findings of the 10 review criteria; or
- Delay the decision on the proposed zone change until the next available meeting date; or
- At the request of an applicant, allow the proposed zone change to be withdrawn.

The City Council approved the zone change on first reading on May 24, 2021 and adopted the recommended findings of the Zoning Commission. A public hearing and second reading is required to pass the amendment.

FISCAL EFFECTS

Approval or denial of the proposed zone change should not have an effect on the Planning Division budget.

Attachments

Ordinance ZC 991

ORDINANCE 21-_____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THE
PLANNED DEVELOPMENT ZONE FOR LENHARDT SQUARE
INCLUDING ALL LOTS AND BLOCKS WITHIN LENHARDT SQUARE
SUBDIVISIONS (FIRST, SECOND AND THIRD FILINGS), AND C/S
2063, TRACTS 2A1 AND 5A1, A TOTAL OF APPROXIMATELY 114
ACRES OF LAND GENERALLY LOCATED NORTH OF KING
AVENUE WEST NEAR THE INTERSECTION OF S 44TH ST WEST, BE
AMENDED

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

Section 1. RECITALS. *Title 76, Chapter 2, Part 3, MCA, and Sections 27-302 and 27-1502, BMCC,* provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.

Section 2. DESCRIPTION. ALL LOTS AND BLOCKS WITHIN LENHARDT SQUARE SUBDIVISIONS (FIRST, SECOND AND THIRD FILINGS), AND C/S 2063, TRACTS 2A1 AND 5A1, is presently zoned **PLANNED DEVELOPMENT** and is shown on the official zoning map within this zone.

Section 3. ZONE DISTRICT AMENDMENT. The official **Planned Development** on file in the office of the City Clerk under Ordinance 08-5460 and recorded with the County Clerk and Recorder under Doc. No. 3464966 as amended by Doc. No. 3505105 (minor modification), Doc. No. 3676656 (Zone Change 909 approved June 11, 2013) is hereby amended as shown in **Exhibit A by deleting these existing Planned Development documents in their entirety and replacing with the updated language and master zoning plan.**

Section 4. EFFECTIVE DATE. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

Section 5. REPEALER. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 6. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading this 24th day of May, 2021.

PASSED, ADOPTED and APPROVED on second reading this 14th day of June, 2021.

CITY OF BILLINGS

BY: _____

William A. Cole, Mayor

Attest:

BY: _____

Denise R. Bohlman, City Clerk

Zone Change 991 – Lenhardt Square PD update

Exhibit A

AMENDED

PLANNED DEVELOPMENT AGREEMENT FOR
LENHARDT SQUARE

This AMENDED PLANNED DEVELOPMENT AGREEMENT FOR LENHARDT SQUARE ("Agreement" or "PDA") is made and entered into this _____ day of _____, 2021 by and between, the LENHARDT SQUARE MASTER ASSOCIATION, INC., a Montana corporation ("LSMA") and the CITY OF BILLINGS, a Montana municipality ("the City") of 210 North 27th Street, Billings, Montana 59101.

RECITALS

NOW WHEREAS:

1. The Lenhardt Square Master Association is an association of the owners of the property in Lenhardt Square established under the Covenants, Conditions, Restrictions and Easements for Lenhardt Square.
2. The Lenhardt Square Planned Development agreement was entered into between the Founders and the City of Billings 13 years ago and in the interceding years, there have been significant changes in the Billings housing market, infrastructure constraints and funding, surrounding development and the general economics of construction.
3. Since the original PDA was adopted, a portion of the Lenhardt Square property has been sold and developed and in that process variances from the PDA have been requested and granted.
4. The Founders and Developers of Lenhardt Square desire to update the PDA to allow for continued development within Lenhardt Square in a manner that better meets the needs of the housing market, the Developers, and the City.

NOW THEREFORE, the undersigned hereby establish and declare that the following amendments to the Lenhardt Square Planned Development Agreement shall apply to all of the real estate in Lenhardt Square and shall bind all of the present and future property owners of such real estate and shall run with the land.

This PLANNED DEVELOPMENT AGREEMENT FOR LENHARDT SQUARE ("Agreement" or "PDA") is made and entered into this 28th day of April, 2008, by and between tenants in common LENHARDT PROPERTY, LP, a Montana limited partnership, of 4035 Cedarbrook Court, Bellingham, Washington 98229-5007, LENHARDT FARM LLC, of 240 East Drive, Baton Rouge, Louisiana 70806, and LENHARDT ENTERPRISES, LLC, of 4401 Highway 3, Billings, Montana 59106 (collectively "Founders"), and the CITY OF BILLINGS, a Montana municipality ("the City"), of 210 North 27th Street, Billings, Montana 59101.

RECITALS

NOW WHEREAS:

1. Founders own as tenants in common approximately 114 acres of real property in Billings, Montana, more particularly described as:

Tracts 1A, 2A, 3A, 4A, 5A of Certificate of Survey 2063, Amended according to the official plat thereof on file and of record in the office of the Clerk and Recorder of Yellowstone County, Montana as Document Number 3460596.

The foregoing property, which has been owned and farmed by the Lenhardt family for many decades, shall hereafter be known collectively as "LENHARDT SQUARE." The five individual parcels that make up the Lenhardt farm shall hereafter be known as the "Tracts" or, if referred to individually, as a "Tract."

2. In furtherance of their plan to liquidate the property and terminate their co-tenancy relationship, the Founders desire to place certain building and use restrictions on the property within LENHARDT SQUARE, specify certain land use and design regulations for LENHARDT SQUARE, and establish a pattern of development that is consistent with Lenhardt family values and that protects the value of the investment property being liquidated.

3. In 2001 the City of Billings and Yellowstone County adopted a neighborhood plan titled the "West Billings Plan." The purpose of the plan was to establish development guidelines in West Billings "to meet the community's shared vision for the future of West Billings, enabling it to thrive on growth and change through innovative, aesthetic land use and responsible development" (page 1). The West Billings Plan established these policy goals, among others, for future development in the West Billings area:

- Recognition that it is not desirable for West Billings to develop with a low-density, rural character (p. 14);
- More compact development patterns are desirable because they make full use of urban services, offer cost-effective infrastructure, and hold down costs to the taxpayer (p. 15);
- Concentrate multi-family, office, and non-retail uses between commercial nodes along arterial streets (p. 17);
- Provide opportunities for a mix of housing types and mixed-use development by encouraging planned unit developments (pp. 22, 24);
- Increase residential densities and promote medium and high-density residential development within walking distance to commercial centers, medical facilities, and recreational amenities (pp. 21, 23);
- Link pedestrian-friendly residential, commercial, mixed-use, and park areas through a linear open space network, subdivision entryways, and special arterial treatments (p. 38);
- Create commercial developments with unique, identifiable focal points such as parks and linear open space (p. 38).

4. The City of Billings is growing to the west, adding more commercial and professional businesses. By providing convenient, nearby living opportunities for employees, our community can reduce the cost of constructing roads, sewers, and other infrastructure and consume fewer scarce natural resources.

5. The Shiloh Interchange and Shiloh Road have created a major new entryway into Billings that provides convenient access for commuters and visitors coming from Montana communities to the west and Wyoming communities to the south, leading to increased commercial growth along the King Avenue and Shiloh Road corridors.

6. LENHARDT SQUARE is located near what will likely become the most important new commercial area in Billings. In 2001 the City approved Montana Sapphire Subdivision, a 65-acre commercial development located on the southwest corner of the King Avenue/Shiloh Road intersection and southeast of LENHARDT SQUARE. In 2004 the City approved the Planned Development Agreement for The Village, a planned unit development managed by St. Vincent Healthcare Foundation, Inc. located on the northwest corner of the King Avenue/Shiloh Road intersection and directly to the east and adjacent to LENHARDT SQUARE. The Village will be a quality, mixed-use development with commercial, clinical, medical, and residential uses. In July 2007 the City approved a petition to annex the 164 acre Western Sky Subdivision located on the south side of King Avenue immediately south of LENHARDT SQUARE. This subdivision is being re-platted as King Meadows Subdivision and will consist of small single family lots and also provide for multi-family development. Lastly, the City is currently in the process of reviewing an application for approval of Shiloh Crossing Subdivision, which, if approved, will be a 74-acre commercial development on the southeast corner of the King Avenue and Shiloh Road intersection that is intended to house a large retail mall.

7. The increasing cost of residential lot development and single family housing construction makes quality single family housing cost-prohibitive for many young professionals, working families and retired seniors, many of whom will be working in the emerging commercial districts along King Avenue and Shiloh Road and/or seeking convenient access to medical services provided in The Village.

8. Founders desire to provide an opportunity for future development consistent with the West Billings Plan that will accommodate a variety of residential living opportunities and necessary services to support the increased commercial development occurring on the west end of Billings; encourage pedestrian and non-motorized interconnectivity; promote densities that economically support the extension of city services; and utilize economies of scale to increase the affordability of residential housing in West Billings.

9. Founders enter into this Agreement with the City to ensure that LENHARDT SQUARE will be developed and maintained in a manner that is complementary to the neighborhood and other planned developments in the area, including The Village, and that will protect the value of any property of Founders that remains undeveloped.

10. Founders seek the City's approval of the LENHARDT SQUARE planned development zoning district described in this Agreement in accordance with Unified Zoning Regulations Sec.

27-1301 through 27-1310.

NOW THEREFORE, the undersigned hereby establish and declare the following plan for LENHARDT SQUARE, including such restrictions and protective covenants as set forth herein that shall apply to all of the real estate described hereinabove, shall bind all of the present and future property owners of such real estate, and shall run with the land.

AGREEMENT

ARTICLE I – PURPOSES

A. **Neighborhood Compatibility and Complementary Features.** The planned development zoning district described in this Agreement is intended to provide an opportunity for future development that will create an attractive and functional neighborhood with a variety of living opportunities in close proximity to the growing commercial development on the west end of Billings. It will include planned circulation patterns to encourage pedestrian access and reduce vehicular congestion and pedestrian/vehicular conflicts. LENHARDT SQUARE will create livable residential areas with necessary services and businesses within walking distance of each other and adjacent residential and commercial areas. It will provide connectivity to other adjacent neighborhoods of West Billings as they develop, and complement the existing planned developments in the area.

B. **Flexibility for Future Development.** This Agreement and the development it describes shall permit flexibility to meet the demands of the residential, commercial, and health care markets as they change over time. In accordance with that goal, this Agreement is designed and intended to afford the future Developer of each Tract within LENHARDT SQUARE latitude to design and construct future development in a way that meets the needs and desires of the time while still ensuring sound development for the benefit of the Founders' remaining Tracts and the neighborhood generally.

C. **Specific Goals for Tract Development.** The parties enter into this Agreement to accomplish the purposes set forth herein and further the following additional objectives of LENHARDT SQUARE:

1. To provide for an appealing architectural arrangement of buildings and spaces through the use of a wide variety of living opportunities, architectural sizing, and residential services;
2. To provide for ample but not excessive off-street parking that is well screened and landscaped and that incorporates multilevel parking where feasible;
3. To provide for well-configured squares, plazas, walkways, bikeways, greens/commons, landscaped streets and parks that are woven into the pattern of the entire development and dedicated to collective social activity, recreation, and visual enjoyment;
4. To require attractive landscaping beneficial to residents and the community;

5. To provide for a pedestrian-friendly and bicycle-friendly environment;
6. To facilitate and foster complementary uses serving the needs of the residential, commercial, professional and medical community in the area;
7. To promote a unique, attractive, and distinctive mixed-use development;
8. To promote and assist in the orderly development of LENHARDT SQUARE and the west end of Billings;
9. To encourage creativity in design, quality, and character of new development; and
10. To minimize adverse aesthetic impacts associated with excessive lighting, signage, parking and other design features.

D. Consistency with Overall Community Goals. The parties understand, acknowledge and agree that this plan for LENHARDT SQUARE includes and promotes consideration of the following:

1. Creating a planned development zone that permits single family, small and large scale multi-family, and residential-commercial mixed-use development uses in proximity to one another, while protecting and respecting the character and quality of adjacent uses;
2. Increasing urban densities to utilize land use efficiencies and economies to slow suburban sprawl;
3. Encouraging flexibility in design and use of mixed-use and residential zones to allow for economy, convenience, variety, and amenity;
4. Enhancing the aesthetics of the increasingly commercialized King Avenue and Shiloh Road corridors;
5. Ensuring adequate provision of public services such as water, sewer, public safety, public parks, open space, storm water control, and vehicular and pedestrian-bicycle circulation; and
6. Reducing traffic congestion and degradation of the existing air quality.

ARTICLE II – DEFINITIONS

All terms used herein shall have the same definition and meaning as specified in the Unified Zoning Regulations and the City of Billings Municipal Code unless a contrary definition or meaning is provided herein either expressly or by implication. The following definitions shall apply to this PDA:

A. **Annexation Agreement.** “Annexation Agreement” refers to the Annexation Agreement for Lenhardt Square executed by Founders and the City in conjunction with this Agreement.

B. **Common Areas.** “Common Areas” means any property or facility that the Master Association or an Owners Association owns or in which it otherwise holds possessory or use rights or owes maintenance obligations for the common use or benefit of more than one Unit in LENHARDT SQUARE. Common Areas may include but are not limited to open spaces, green roofs, park areas, Linear Parkways and pocket parks, gardens, athletic fields, open space corridors, bike trails, sidewalks, walking paths, exercise or play areas or other recreational facilities, sitting areas, picnic areas, roundabout centers, landscaped entryways, indoor or outdoor gathering places and community centers. Common Areas may include both public or private parks, sidewalks, and other facilities. Common Areas do not include prohibited competitive sporting facilities described in Article IV.J.9.

1. **“Master Common Areas”** means those Common Areas established in the Master Plan for LENHARDT SQUARE that are owned by, or the possessory or use rights are held or maintenance obligation are owed by, the Master Association. Master Common Areas have been defined by approximate size, general location, and intended purpose. Actual size, location, size, improvements and purpose shall be established by Developers during the platting process for each Tract, subject to the approval and consent of the Reviewer.

2. **“Developer Common Areas”** means those Common Areas that are owned by, or the possessory or use rights are held or maintenance obligations are owed by, an Owners Association.

C. **Conditions, Covenants, and Restrictions.** The “Conditions, Covenants, and Restrictions” (also referred to as the “CCRs”) means those conditions, covenants, and restrictions recorded against all or any part of the real property in LENHARDT SQUARE by Founders as the Declarant.

D. **Developer.** “Developer” means any person or entity who purchases a Tract or any portion of a Tract within LENHARDT SQUARE from Founders or their successors in interest for further subdivision, development, or resale in the ordinary course of business or for investment purposes.

E. **Dwelling Unit.** “Dwelling Unit” means one (1) or more rooms designed for or occupied by one (1) family for living or sleeping purposes and may contain kitchen and/or bathroom facilities for use solely by one (1) family. All rooms comprising a Dwelling Unit shall have access through an interior door to other parts of the Dwelling Unit. A studio/efficiency apartment constitutes a Dwelling Unit.

F. **Founders.** “Founders” means Lenhardt Property, L.P., Lenhardt Farm, L.L.C., and Lenhardt Enterprises, L.L.C., co-tenants and co-owners of LENHARDT SQUARE. Any rights inuring to Founders under this Agreement shall be exercised by Founders jointly, and if any action is permitted or required by Founders hereunder said action shall only be effective if all Founders join in and none dissent from the subject action.

G. **Green Roof.** “Green Roof” means an engineered roofing system that allows for the propagation of rooftop vegetation and the retention or detention of storm water while maintaining the integrity of the roof structure and membrane. A Green Roof may be intended for exclusively decorative and environmental purposes with a shallow planting medium and a substrate depth ranging between approximately two inches and six inches and weighing between approximately 165 pounds and 375 pounds per square yard, designed to accommodate hardy, low height, drought resistant plant species. Alternatively, a Green Roof may be designed to accommodate deeper planting media, irrigation systems, complex landscaping features, and a broad range of plant species, and may be designed to support human occupant loads.

H. **Home Occupation.** “Home Occupation” shall have the same meaning as that phrase has in the Unified Zoning Regulations (Sec. 27-606) and shall be subject to the same restrictions described therein except as provided in Article IV.J.8.

I. **Linear Parkways.** “Linear Parkways” means those Master Common Areas depicted on Exhibit A (First Amended) that are linear open spaces containing developed bikeways, pathways, or pedestrian trails that are intended to provide alternative means of non-motorized transportation within LENHARDT SQUARE and connections to adjacent properties.

J. **Lot.** “Lot” means a portion of LENHARDT SQUARE depicted as a separately identified parcel of land on a recorded subdivision plat or survey other than a Tract owned by Founders that may be independently owned and conveyed. The term refers to the land, as opposed to any structures or other improvements on the Lot. Multiple Dwelling Units may be located on one Lot. The term does not include Common Areas, as defined above, or property dedicated to the public.

K. **Master Association.** “Master Association” means the association established by Founders to own, operate and/or maintain the various Master Common Areas and improvements and to administer and enforce the CCRs and other governing documents pertaining to LENHARDT SQUARE.

L. **Master Design Guidelines.** “Master Design Guidelines “ means the design standards and architectural and aesthetic guidelines adopted pursuant to the CCRs, as they may be amended, which govern construction, modification, and maintenance of Common Areas and Units, including structures, landscaping, and other improvements.

M. **Master Plan.** “Master Plan” means a concept plan and drawing showing existing Tracts and zoning as well as proposed streets, access points, Common Areas and other site improvements intended for LENHARDT SQUARE. The details depicted in the Master Plan are conceptual in nature and may be further refined by subsequent platting or amendment of this Agreement. The current Master Plan of LENHARDT SQUARE is attached to this Agreement and marked “Exhibit A.” The Amended Master Plan is attached as “ Exhibit A(First Amended”

N. **Mixed-Use.** “Mixed-use” refers to the mixing of different land uses – residential, retail, employment, entertainment, lodging, civic, cultural, etc. – in one relatively discrete area

featuring stacked uses in low to mid-rise buildings, arranged along streets and around public squares or other open spaces. Mixed-used developments have these additional characteristics:

1. The development promotes synergy of uses and a sense of place featuring an integrated, interactive community with its own recognizable identity, focused on one or more central community features or land uses and dedicated to collective social activity and common, but diverse, business interests;
2. The development includes within the mixed-use area three or more different, significant uses such as retail, entertainment, office, medical, residential, hotel, civic, cultural, and/or recreational that are complementary and together promote a sense of community, but at least one of which is residential; and
3. The development includes uninterrupted pedestrian connections and other physical and functional components that promote integration of community businesses, residential and civic elements to create a mutually supportive community and efficient and intensive use of land.

O. Owners Association. “Owners Association” means an association of owners of property within a portion of LENHARDT SQUARE, other than the Master Association, established by a Developer to administer additional covenants applicable to that particular area, and/or to own, operate and/or maintain any Developer Common Areas within the area, including but not limited to associations of owners of Units, business properties, condominiums, townhomes, or single family homes.

P. Pocket Park. “Pocket Park” means a small park that is approximately one-half (1/2) of an acre or smaller.

Q. The Reviewer. “The Reviewer” means that person, entity, or committee appointed by Founders that shall have all of the rights, duties and responsibilities assigned to the Reviewer in this Agreement and the CCRs, including but not limited to the review and approval or denial of the design and planning elements of all subsequent development of Tracts and subdivision plats filed for property within LENHARDT SQUARE.

R. Shiloh Drain. “Shiloh Drain” means the lateral drainage ditch that lies within the boundaries of the Shiloh Drain Easement Area shown on Exhibit A (First Amended).

S. Shiloh Drain Easement Area. The “Shiloh Drain Easement Area” means the easement within which the Shiloh Drain is located on the north property line of LENHARDT SQUARE as depicted on Exhibit A (First Amended) hereto.

T. Small In Scale. “Small in scale” means a retail, professional or other commercial space not exceeding 8,000 square feet in total floor space on all levels.

U. Special Review Approval. “Special Review Approval” means approval by the City of Billings pursuant to the Special Review Approval process established in Sections 27-613 and 27-1503 of the Unified Zoning Regulations and as modified by this Agreement, including approval by the Reviewer in its discretion.

V. **Tract.** “Tract(s)” means one or more of Tracts 1A through 5A of C.O.S. 2063, Amended. Platting, subdivision and property line adjustments have been implemented in Lenhardt Square resulting in new descriptions and adjusted boundaries. The Amended Master Plan reflects these changes. For reference purposes, the Amended Agreement shall refer to the original Tract designations which now appear on the Master Plan as follows:

Tract 1A – Lots 1-5 Block 1, First Filing
Tract 2A – Tract 2A
Tract 3A – Lot 1 & 2 Block 1, Third Filing
Tract 4A – Lots 1 & 2A, Block 1, 2nd Filing
Tract 5A – Tract 5A-1

If the exterior boundaries of Tract 5A is changed for any reason, including, but not limited to, as a result of replatting, road dedication, or boundary line adjustment, any reference herein to a particular Tract shall be deemed to instead apply to that successor Tract that most closely approximates the boundaries, location, size and character of the Tract originally referenced in this Agreement and depicted on the Master Plan attached hereto. Nothing in this paragraph shall prohibit the parties or their successors in interest from specifically amending this Agreement or the Master Plan, seeking a variance, or pursuing other zone change procedures in accordance with Article IX to specifically address any issue created as a result of a change in the external boundaries of any Tract or parcel.

W. **Unified Zoning Regulations.** “Unified Zoning Regulations” means the Unified Zoning Regulations of the City of Billings, Yellowstone County Jurisdictional Area.

X. **Unit.** “Unit” means a portion of LENHARDT SQUARE depicted as a separately identified Lot, parcel or condominium on a recorded subdivision plat or survey that may be independently owned and conveyed. The term “Unit” refers to the land, if any, that is part of the Unit, as well as to any structures or other improvements on the Unit. In the case of a structure containing multiple dwellings that may be independently owned and conveyed, each such dwelling shall be deemed to be a separate Unit. A parcel of land is considered a single Unit until a subdivision plat or survey is recorded subdividing it into more than one Unit. The term does not include Common Areas, as defined above, or property dedicated to the public.

Y. **Unit Owner.** “Unit Owner” means the owner of a Unit within one of the Tracts in LENHARDT SQUARE.

ARTICLE III – BINDING EFFECT

A. **Persons Bound by this Agreement.** The City of Billings and all individuals, corporations, or other entities who presently have or shall hereafter acquire any interest in and to any of the real property within LENHARDT SQUARE shall be held to agree to all of the terms of this Agreement, and all such individuals, corporations, and other entities, as well as their heirs, devisees, successors, assigns, tenants, trustees, mortgagees and other persons claiming under them shall be bound by this Agreement.

B. **Founders.** Any obligations of Founders arising under this Agreement shall be binding upon all of the Founders jointly, and all rights inuring to Founders under this Agreement shall be exercised by Founders jointly. If any action is permitted or required by Founders hereunder said action shall only be effective if all Founders join in and none dissent from the subject action.

ARTICLE IV – USE RESTRICTIONS

A. **Land Use Restrictions Generally.** Tracts in LENHARDT SQUARE shall be located and classified by zone as described below. In the event that the external boundaries of any Tract changes for any reason, including, but not limited to, as a result of replatting, road dedication, or boundary line adjustment, the zoning classification and other Tract-specific restrictions described in this Agreement that were applicable to the area where the change occurred shall also be deemed to have changed so that the area has the same zoning classification and restrictions as the successor Tract of which the area becomes a part. Nothing in this paragraph shall prohibit the parties or their successors in interest from specifically amending this Agreement or the Master Plan, seeking a variance, or pursuing other zone change procedures in accordance with Article IX to specifically address any issue created as a result of a change in the external boundaries of any Tract.

1. **Tracts 1A, 2A 3A and 5A – Residential Multi-Family-Restricted (MF-R).** Tracts 1A, 2A, 3A and 5A are located, respectively, along the east border, the north border, the center and the west border of LENHARDT SQUARE as shown on Exhibit A (First Amended) hereto. The use of the Lots in Tracts 1A, 2A, 3A and 5A are contemplated to be multi-family residential in scale and character. These tracts are intended primarily to accommodate apartments, townhomes, condominiums, and other multi-family and attached single-family complexes and uses permitted in the Residential Multi-Family-Restricted Zoning District as defined in the Unified Zoning Regulations; however, single family residences are permitted. Additional requirements for multi-family Units in Tracts 1A, 2A, 3A and 5A are set forth in Exhibit B (Second Amended).

2. **Tract 4A– Mixed-Use (MU).** Tract 4A is located on the southern border of LENHARDT SQUARE near King Avenue West as shown on Exhibit A (Second Amended). Tract 4A is designed for residential and complementary commercial uses as further described in the definition of “mixed-use” found in Article II, including, but not limited to, in-home and small-scale professional and retail space. These tracts may be developed as a combination residential-commercial-cultural center with retail activities conducted in a unified development designed to serve the residential Dwelling Units in the Tract and surrounding neighborhood with shopping facilities consisting of convenience, retail and personal service establishments that secure their principal trade by supplying the daily needs of the neighboring population. Multi-family residential uses are also permitted.

B. **Procedure for Obtaining Reviewer Approval; Mixed-Use Requirements.** Any Developer of property in LENHARDT SQUARE shall obtain the written approval of the Reviewer prior to submitting any application for subdivision, zone change, building permit, or

design approval of any kind to the City or any other government authority. The City shall not accept any such application unless the Developer first presents written evidence of the Reviewer's approval. Neither the Reviewer nor the City shall approve the Developer's application unless the proposed development complies with the requirements of this Agreement. Any development proposed for Tract 4A shall be mixed-use in character as described in this Agreement. In making this determination the Reviewer and the City shall examine the plan for development of all property proposed for development by the Developer in the two tracts. An individual structure or Lot may be devoted to a single use that is not mixed-use as long as the Reviewer determines in its discretion that the Developer's project as a whole satisfies the mixed-use requirements of this Agreement and:

1. There is or will be sufficient residential, commercial, professional, or other non-residential uses included in the subject structure or on other nearby Lots that are part of the Developer's project to preserve and promote the mixed-use character of the project and Tract 4A intended by this Agreement; and
2. The Developer's project will otherwise comply with all other requirements of this Agreement.

C. **Permitted and Prohibited Uses – Generally.** Lots in each of the Tracts identified below may be used for any of the uses specifically permitted below. Lots in each of the Tracts identified below may not be used for any of the uses specifically prohibited. If a use is neither specifically permitted, specifically prohibited, or specifically subject to special review, the zoning coordinator shall determine whether the use is permitted or prohibited or subject to special review by determining whether it is most closely analogous to a use that is specifically permitted, prohibited, or subject to special review. The decision of the zoning coordinator shall not become effective until it has been reviewed and approved by the Reviewer.

D. **Permitted Uses – Tracts 1A, 2A, 3A and 5A (MF-R).** Units in Tracts 1A, 2A, 3A and 5A, unless otherwise prohibited herein, may be used for any of the following uses:

1. Accessory uses and detached structures (other than garages) less than 300 square feet in size that are associated with a permitted principal structure, subject to the additional allowances and requirements of Article V.B.9 of this Agreement.
2. Assisted living facilities serving up to eight (8) persons;
3. Bus stops;
4. Common Areas;
5. Community center;
6. Community residential facility as defined by Unified Zoning Regulations;
7. Garages, subject to size limitations described in Article V.B.4.(d);
8. Health clubs, spas, gymnasiums, and other recreational facilities if part of a

residential building or multi-family residential complex;

9. Home occupations;
10. Family day care home serving up to 6 children or adults;
11. Multi-family or attached dwellings including apartments, residential suites, condominiums, townhomes and other multiplex housing units;
12. Single family residential uses;
13. Any use that is permitted in a residential zoning district pursuant to the Unified Zoning Regulations, provided such use is not otherwise limited or prohibited herein and is approved by the Reviewer.

E. **Permitted Uses – Tract 4A (Mixed-Use)**. Units in Tract 4A , unless otherwise prohibited herein, may be used for any of the following uses, provided that nonresidential permitted uses shall be restricted to spaces not exceeding 8,000 square feet of gross floor area except upon special review:

1. Animal grooming facilities;
2. Art galleries;
3. Assisted living facilities serving any number of persons;
4. Bakeries;
5. Banks, credit unions, and savings and loan offices;
6. Barber and beauty shops;
7. Bicycle sales, rental, and repair shops;
8. Boarding, lodging, and bed and breakfast houses;
9. Bookstores;
10. Building supply stores and hardware stores (but not lumber yards);
11. Bus stops;
12. Camera, hobby, toy, and gift stores;
13. Ceramics and pottery shops;
14. Charitable, religious, educational or nonprofit institutions;

15. Clothing and apparel stores;
16. Common Areas;
17. Community centers;
18. Community residential facility as defined by Unified Zoning Regulations serving up to 8 persons on a 24-hour-a-day basis;
19. Convalescent, nursing, and retirement homes;
20. Convenience and specialty food stores (but no gasoline sales);
21. Cultural, educational, and instructional facilities;
22. Day care center (as defined in Unified Zoning Regulations Sec. 27-201);
23. Denturists;
24. Department stores;
25. Drug stores - prescription and pharmacy;
26. Dry cleaning or laundry drop-off and pick-up store;
27. Eating and drinking establishments that do not sell alcohol for on-site consumption;
28. Education facilities, including elementary and secondary schools, colleges, universities, professional schools, and junior colleges;
29. Family day care home (as defined in Unified Zoning Regulations Sec. 27-201) serving up to six children or adults;
30. Finance and loan companies;
31. Florists;
32. Food and grocery stores;
33. Furniture - retail only;
34. Flower shops and nurseries (provided that there is no outside storage);
35. Garages, subject to size limitations described in Article V.B.4.(d);

36. Group day care home services (as defined in Unified Zoning Regulations Sec. 27-201) for 7 to 12 children or adults;
37. Hardware and appliance – retail only;
38. Health clubs, spas, and gymnasiums;
39. Health and fitness related businesses;
40. Home occupations (mixed-use area)
41. Hotels and motels;
42. Jewelry stores;
43. Libraries, museums, and art galleries;
44. Liquor stores
45. Medical and dental offices;
46. Membership organization offices;
47. Multifamily residential uses consistent with a mixed-use development, including apartments, residential suites, condominiums and townhomes;
48. Offices, including real estate, financial, counseling, professional, medical, and dental;
49. Office supply and equipment, copying and mail services stores – retail only;
50. Open spaces, park areas, gardens, squares, athletic fields, bike trails, playgrounds, and walking paths, and other Common Areas;
51. Parking facilities, including above or below ground parking garages;
52. Parks, playgrounds, pools, sport courts;
53. Pet stores;
54. Photo studios, shops, and processing - retail only;
55. Physical therapy facilities;
56. Postal service facilities;
57. Public administration facilities, including government facilities, except

correctional institutions;

58. Publicly-owned or government operated buildings and uses;

59. Retail stores;

60. Satellite dishes up to 2 feet in diameter if not otherwise restricted by applicable design criteria or other restrictions;

61. Senior and assisted living residential facility;

62. Sports medicine and rehabilitation facilities;

63. Theaters;

64. Veterinary clinic, outpatient only;

65. Wine store;

66. Any use permitted in a residential multi-family, residential multi-family restricted, residential professional, neighborhood commercial or community commercial zoning district pursuant to the Unified Zoning, provided such use is not otherwise limited or prohibited herein and is approved by the Reviewer.

F. Permitted Uses Subject to Special Review – All Tracts. Uses identified below and designated with an asterisk (*) are permitted in Tract 4A without special review under Article IV.E. above. The following uses are permissible in other Tracts only upon consent of the Reviewer and the approval of the City of Billings through the special review process and may be subject to appropriate conditions. For purposes of this provision, the special review procedures contained in the Unified Zoning Regulations shall apply subject to any additional requirements contained in this Agreement, including the requirement of Reviewer consent. The following special review uses may be permitted in Tracts 1A, 2A, 3A, 4A, and 5A unless specifically restricted to particular Tracts:

1. Accessory structures in Tract 4A (other than garages) associated with a permitted principal structure and subject to the additional allowances and requirements of Article V.B.9 of this Agreement;

2. Animal boarding facilities (allowed in Tract 4A only);

3. Assisted living facilities serving more than 8 persons;*

4. Bars, taverns, lounges, and eating establishments that serve alcoholic beverages for on-site consumption (allowed on Tract 4A only). However, bars, taverns, lounges, and eating establishments that serve alcoholic beverages for on-site consumption are exempt from Sec. 27-612(a)(1).

5. Cell, communication and satellite towers and satellite dishes greater than 2 feet in diameter provided such towers are incorporated into the building structure and materially obscured from view by nearby residents and pedestrian and vehicular traffic (allowed in Tract 4A only);

6. Convalescent, nursing and retirement homes;*

7. Day care centers serving more than 12 children or adults;*

8. Churches, synagogues, and places of worship;

9. Emergency services, including fire stations and ambulance services;

10. Funeral homes and mortuaries;

11. Group day care home serving 7 to 12 children or adults;*

12. Health and fitness related businesses not associated with a residential facility;*

13. Hospitals and hospital related services (allowed in Tract 4A only);

14. Medical, dental and health-related clinics (allowed in Tract 4A only);

15. Medical, dental, and other professional offices;*

16. Medical laboratories (allowed in Tract 4A only);

17. Modular homes;

18. Offices and small-scale retail;*

19. Pharmacies (allowed in Tract 4A only);

20. Physical therapy facilities;*

21. Research and testing facilities (allowed in Tract 4A and Tract 5A.2 only);

22. Non-residential permitted uses requiring more than 8,000 square feet of floor space (allowed in Tract 4A only);

23. Retirement facilities larger than eight (8) persons per Unit;

24. Sports and rehabilitative commercial facilities;*

25. Veterinary clinic with boarding facilities (allowed in Tract 4A only).

G. Permitted Uses Subject to Special Review – Factors to be Considered. The City of Billings may authorize the preceding special review uses through the Special Review Approval process if the proposed use conforms to the following standards and criteria. To make this determination the City shall conduct a public hearing and make findings of fact to determine whether:

1. The proposed use is consistent with the terms, intent and objectives of this Agreement;
2. The proposed use is compatible with surrounding uses;
3. The proposed use is not detrimental to other property in LENHARDT SQUARE;
4. The proposed use complies with other provisions of law and ordinances of the City of Billings;
5. Reviewer has given its written consent to the special use (Reviewer may, in its discretion, withhold its consent, and no special review shall be granted for any use in LENHARDT SQUARE without the express written consent of Reviewer);
6. The proposed use will not attract large volumes of vehicular traffic or create traffic congestion that cannot be properly managed and regulated with traffic control equipment or strategies;
7. The proposed use is of a similar architectural scale to existing development in the neighborhood, or will use an existing building for its purposes;
8. Minimum visual and functional conflict will be created between the proposed use and nearby uses;
9. Anticipated noise and congestion created by the proposed use will be comparable to the levels created by other uses permitted on that Unit.

H. Prohibited Uses. The following operations and uses shall not be permitted on any property in LENHARDT SQUARE, regardless of where the property is located:

1. Amusement park services or facilities;
2. Animal shelters, public or private;
3. Apparel fabrication;
4. Arcades, including but not limited to video arcades;

5. Auction houses or auction yards;
6. Auto body and collision repair;
7. Automobile repair shops;
8. Automotive Sales and Service. Any establishment engaged in automotive sales, leasing, repair, service, salvage, rental, or storage;
9. Auto parts supply;
10. Competitive sporting facilities as described in Article IV.J.9.
11. Beverage bottling plant or wholesaling operations;
12. Billboard signs;
13. Body Alteration Salons. Any establishment engaged in body painting, body piercing, or tattooing;
14. Brewery (except as incidental to a restaurant, such as a brew pub);
15. Broadcasting (radio and television) stations, studios and antenna support structures;
16. Building fabrication, except construction of buildings for use on-site;
17. Building construction operations other than for temporary, on-site construction by general contractors or subcontractors unless office-only without outside equipment or materials storage;
18. Bus terminal and maintenance facilities, except for shuttle bus storage facilities intended to service shuttle buses that operate solely within LENHARDT SQUARE or the immediately surrounding neighborhood;
19. Campground;
20. Car wash;
21. Casinos and gambling or gambling activity, as defined in M.C.A. 23-5-112, unless permitted with legally enforceable restrictions described in the CCRs;
22. Chain link fencing;
23. Crematoriums;

24. Dumping concrete, cement residue, refuse, dirt, garbage, or fill materials without authorization of property owner;
25. Drugs or drug paraphernalia. Using, promoting, or facilitating the use of illegal drugs or any business engaged in selling so-called drug paraphernalia;
26. Dry cleaning, laundry plant or public laundromat, but this prohibition shall not be applicable to facilities for pickup and delivery by the ultimate consumer;
27. Electronic component manufacturing;
28. Equipment rental shop;
29. Excavation. Businesses engaged in commercial excavation, providing that this prohibition shall not be construed to prohibit any excavation necessary in the course of approved construction;
30. Exotic dancing. Any establishment permitting exotic dancing, including semi-nude and nude clubs;
31. Extractive industries. Any establishment engaged in the sale, extraction, or storage of sand, gravel, or minerals unless such sale or storage is an ancillary part of a hardware, home-improvement, or similar retail store;
32. Fire sale or bankruptcy sale;
33. Fireworks. Fireworks manufacture and/or sales;
34. Flea markets;
35. Food processing or wholesaling, except ancillary services associated with retail, restaurant, and grocery operations;
36. Foundries and factory operations;
37. Furniture fabrication;
38. Garbage handling.. Any dumping, disposing, incineration or reduction of garbage, but this prohibition shall not prohibit garbage compactors located near the rear of any building or small-scale recycling containers intended to collect recyclable materials as a convenience for neighborhood residents;
39. Gas or diesel stations;
40. Go-cart tracks;
41. Greenhouses for commercial or retail purposes;

42. Gun or archery range unless located within a structure and not visible or audible from outside the structure;
43. Guns and Ammunition. The sale of firearms and ammunition, unless incidental to a general retail store or sporting goods store;
44. Heavy equipment sales and service;
45. Ice manufacturing for resale of ice not intended for use on-site ;
46. Illegal Drugs. The sale, manufacture, or possession of illegal drugs;
47. Industrial production or manufacturing facilities;
48. Jails. Jails, prisons, half-way houses for pre-release inmates, and/or detention facilities, except public facilities if permitted by Section 76-2-411, Montana Code Annotated;
49. Junk shops, second-hand stores, and antique stores;
50. Livestock and Wild Animals. No swine, poultry, goats, horses, cows, or other livestock or domestic or wild animals shall be kept on the property within LENHARDT SQUARE except for domestic pets and other animals specifically permitted under this Agreement and, which shall be subject to any applicable restrictions contained herein, and no agricultural grazing is allowed unless specifically permitted by Founders in accordance with this Agreement;
51. Livestock Production. Any establishment engaged in livestock production or slaughter, except for agricultural grazing permitted by Founders on undeveloped tracts within LENHARDT SQUARE;
52. Livestock and Farm Equipment. Any establishment engaged in the sale of livestock, ranch, or farm equipment;
53. Machine and welding shops;
54. Manufactured Homes and Manufactured Home Parks. The sale, use, maintenance, rental, repair or storage of manufactured housing or mobile homes;
55. Manufacturing businesses;
56. Metal fabrication and manufacturing;
57. Mill work and cabinet shops;
58. Motorized sports vehicle repair, storage, and/or sales (including parts sales);

59. Mining and Related Activities. Mining, drilling for, or removing oil, gas, or other hydrocarbon substances;
60. Motocross tracks;
61. Motorcycle racing;
62. Nuisances. Any use that constitutes a nuisance under Article IV.J.3 of this Agreement.
63. Paper warehouses;
64. Pawn shops;
65. Power Poles and Overhead Power Lines. Installing new power poles and overhead power and utility lines; provided, however, this shall not prohibit existing power poles and lines and shall not prohibit adding new lines to the existing poles;
66. Product manufacturing unless the product is intended primarily for local consumption or use;
67. Propane sales;
68. Race tracks;
69. Recreational vehicles. The commercial sale, maintenance, rental, repair or storage of boats, trailers, motorcycles, ATVs, or other recreational vehicles. The private repair or storage of such vehicles must comply with other provisions of this Agreement.
70. Recycling centers;
71. Rental car dealerships;
72. Vehicular, small engine and appliance repair shops;
73. Roller skating rinks;
74. Roping and rodeo arenas;
75. Sanitary dumps;
76. Scrap or waste material processing;
77. Septic systems;
78. Sexually Oriented Businesses. Sexually oriented businesses as defined by Section 27-611 of the Unified Zoning Regulations;

79. Repair shops. Shop facilities containing open or visible storage;
80. Stables;
81. Storage facilities other than garages associated with residential structures;
82. Super Stores. Retail sales uses (for goods and/or merchandise) by any person, firm, or entity that utilizes more than 40,000 square feet of any structure (nothing in this prohibition shall be interpreted to permit retail sales uses smaller than 40,000 square feet if otherwise prohibited in this Agreement);
83. Surplus store;
84. Taxidermists;
85. Tire sales, except as incidental to the operation of a general retail store;
86. Towers and Dishes. Freestanding communication and satellite towers and dishes greater than two (2) feet in diameter unless incorporated into the building structure and materially obscured from view by nearby residents and pedestrian and vehicular traffic (allowed in Tract 4A only);
87. Trailer Parks and Campgrounds. Mobile home parks, trailer parks, recreational vehicle campgrounds, or any commercial establishment that permits over- night parking of recreational vehicles;
88. Truck Stop. Truck stop, as defined by Section 27-201 of the Unified Zoning Regulations;
89. Truck Terminals. Truck terminals, cartage operations, and similar uses;
90. Truck Wash. Truck wash as defined by Section 27-201 of the Unified Zoning Regulations;
91. Trucks. Sale, leasing, manufacture, rental or repair of trucks;
92. Trucking operation offices and warehouses;
93. Utility sub-stations and other utility installations other than utility lines, utility boxes, and other utility facilities used to service an individual Lot;
94. Warehouses;
95. Wholesale lumber and wholesale building materials;
96. Wild Animals and Livestock. Any establishment, structure, or enterprise housing any wild animals, poultry, or domestic livestock unless sold as domestic pets in a

retail pet store;

97. Wholesale distribution and sales.

I. Other Use Regulations

1. **Continued Farming Operations.** Founders may, in their sole and unreviewable discretion permit farming operations (including livestock grazing) on undeveloped parcels within LENHARDT SQUARE on a case-by-case basis. No Unit may be farmed or flood-irrigated without the prior express written consent of Founders. Written consent to farm and to irrigate must be obtained on an annual basis. Livestock grazing, if permitted, will be limited to a reasonable carrying capacity that prevents overgrazing. Founders may prohibit farming and/or flood irrigation in LENHARDT SQUARE in the sole, exclusive and unreviewable discretion of Founders.

2. **Irrigation.** Founders, in their sole and unreviewable discretion, may elect to retain any shares in the irrigation district serving LENHARDT SQUARE, transfer such shares to the Master Association, or transfer such shares back to the irrigation district. Founders specifically reserve, and do not waive or abandon, irrigation and drainage easements for the conveyance of water and collection of waste water wherever irrigation or drainage ditches are currently located in LENHARDT SQUARE. Without limiting the foregoing, Founders currently believe that such ditches are currently located generally along the north and south boundaries of the property. All such easements shall continue as long as flood irrigation is conducted on any Tract of LENHARDT SQUARE or as long as any such easement is necessary to convey or drain water for the benefit of an adjacent property owner. In addition, Founders reserve a fifteen (15) foot easement along the east boundary of Tract 1A for purposes of installing and maintaining a new irrigation drainage ditch for so long as flood irrigation is conducted on any Tract within LENHARDT SQUARE.

3. **Nuisance.** No nuisance shall be permitted to exist or operate on any property in LENHARDT SQUARE so as to be offensive or detrimental to other property or occupants in LENHARDT SQUARE. A nuisance includes, but is not limited to, any operations or uses that create vibration, electro-magnetic disturbances, radiation, air or water pollution, dust, emissions of odorous, toxic or nontoxic matter (including steam), and excessive noise; provided, however, that agricultural activities authorized by Founders shall not be considered a nuisance. No noxious, offensive, or hazardous activities shall be permitted upon any Unit in LENHARDT SQUARE, nor shall anything be done or placed upon any Unit that is or may become a nuisance to others. No light shall trespass onto another Unit unless approved by adjacent Unit owners or in conjunction with shared parking facilities, nor shall any light be produced from any Unit that is unreasonably bright or causes unreasonable glare. No sound shall be produced upon any Unit that is unreasonably loud or annoying, including but not limited to speakers, horns, whistles, bells, excessive barking, or other animal noises.

4. **The Shiloh Drain.** Any Unit Owner or Developer in LENHARDT SQUARE shall at all times conduct its use and activities in a manner that will preserve the integrity of the Shiloh Drain and the Shiloh Drain Easement Area, including preventing any

degradation of water quality, any reduction in the flow of water, and any damage to the bed or banks of the Shiloh Drain. Certain portions of the Shiloh Drain Easement Area may require modifications during the course of development of LENHARDT SQUARE to accommodate storm drainage from within the property. No such modifications shall be made without first obtaining written permission from the City of Billings. The cost of these modifications shall be the responsibility of Developer or Unit Owner(s) requiring access for drainage to the Shiloh Drain. In addition to the foregoing, the owner of any Unit or Tract in LENHARDT SQUARE shall not conduct or permit the conduct of the following activities:

(a) The discharge of any liquid (except storm water runoff as directed by an approved, engineered storm drainage management plan), solid, or gas into the Shiloh Drain;

(b) Planting or dropping any non-native fish, animal, reptile, or plant into the Shiloh Drain area;

(c) The dumping of grass clippings or landscaping material or debris into the Shiloh Drain;

(d) Any activities that permit or encourage refuse dumping in the vicinity of the Shiloh Drain;

(e) Polluting water in the Shiloh Drain;

(f) The discharge of any Hazardous Materials. The term "Hazardous Materials" shall mean: petroleum products, asbestos, poly-chlorinated biphenyls, radioactive materials, and all other dangerous, toxic, or hazardous pollutants, contaminants, chemicals, materials or substances listed or identified in, or regulated by, any Environmental Law. The term "Environmental Law" shall mean all federal, state, county, city, local, and other statutes, laws, ordinances, and regulations that relate or deal with human health or the environment, all as may be amended from time to time.

5. Domestic Pets Limitation. Unit Owners must comply with all ordinances or laws applicable to pet ownership. In addition, any establishment, commercial building, or single family residence may not house more than two (2) dogs and no more than a total of four (4) domestic pets other than fish (for example two (2) dogs and two (2) cats). Any Dwelling Unit in a multi-family residence facility may not house more than two (2) domestic pets (excluding fish). Any pet or animal shall be leashed at any time it is outdoors unless it is being kept in a fenced yard area. No pets shall be raised or cared for on a commercial basis except in a retail pet store or as otherwise allowed in this Agreement. Pet owners shall retrieve excrement deposited by household pets on public or private property and dispose of such excrement in a manner so as not to create a nuisance.

6. Inoperable and Junk Vehicles. No inoperable or junk vehicle shall be permitted to park on any street within LENHARDT SQUARE for a period of more than two (2) days and shall not be stored for more than seven (7) days on any Lot unless enclosed within a structure.

7. **Recreational Vehicles.** Recreational vehicles, including but not limited to snowmobiles, all-terrain vehicles, or motorcycles not licensed to operate on city streets shall not be permitted to operate within the confines of LENHARDT SQUARE. Recreational vehicles may not be stored for more than seven (7) cumulative days in any thirty (30) day period on any Lot unless enclosed within a structure or completely screened from view by a solid privacy fence.

8. **Home Occupations.** Unless otherwise specified in this Agreement or unless more restrictive limitations are adopted by Developers or an Owners Association, every Home Occupation shall be subject to the same restrictions described in the Unified Zoning Regulations (Sec. 27-606). Vehicle trips to a dwelling not located in Tract 4A where the occupant carries on a Home Occupation shall not exceed, on average, more than two (2) vehicle trips during any hour. A Home Occupation in Tract 4A is subject to the same restrictions described in the Unified Zoning Regulations except as follows:

- (a) Hours of operation may extend from 7:30 A.M. to 9:00 P.M.;
- (b) The activity must constitute a permitted use in the mixed-use zone established in this Agreement;
- (c) The business may employ up to three persons, including the residents of the dwelling, who are present on the property at any given time or who visit the property at least once a day. The unit must meet any applicable building and fire codes; and
- (d) The business may employ sign advertising, but such advertising must be located on the Lot where the Home Occupation is located and shall comply with all applicable government regulations and private covenants or restrictions. In addition, any signage advertising a Home Occupation shall be displayed in a lobby or other place inside the structure where the business is located or, if located on or outside of the structure, the sign shall not exceed two (2) square feet in size. Only one sign may be displayed for each Home Occupation. Section 27-606(f) and (g) of the Unified Zoning Regulations shall not apply to such a business to the extent those provisions are inconsistent with this subparagraph.
- (e) Residents and Unit Owners are advised that carrying on certain Home Occupations, including those that include employees, may require compliance with special code requirements applicable to commercial establishment. All residents and Unit Owners are advised to consult with local building officials before establishing a Home Occupation. Residents and Unit Owners shall comply with all applicable codes and other government regulations in accordance with this Agreement.

9. **Scheduled Sporting Events and Related Facilities.** Parks and other Common Areas located in LENHARDT SQUARE are intended primarily for the benefit of residents of LENHARDT SQUARE and only secondarily for the benefit of other persons. Common Areas should be constructed to include attractive landscaping,

benches, picnic and game tables, walkways, children's play facilities, and other amenities that serve the immediate neighborhood and appeal to a diversity of users. Amenities that promote traffic and parking congestion should be avoided as much as possible. To that end no Common Area shall be used for, and no Common Area shall be constructed to include infrastructure that is specifically intended to be used for the organized play of football, baseball, soccer, track, or other similar sports by competing teams on a scheduled or regular basis. No permanent goal posts, field-striping, baseball diamonds, baseball pitching mounds, dugouts, or score boards shall be constructed in any Common Area. Nothing in this Agreement shall prohibit the construction of baseball backstops and outdoor basketball or tennis courts in the Common Areas.

ARTICLE V – INFRASTRUCTURE AND TRACT DEVELOPMENT STANDARDS

A. **Infrastructure Development Standards.** The parties agree that promptly after or in conjunction with the execution of this Agreement they shall negotiate and execute the Annexation Agreement that will prescribe additional standards for the dedication, construction and maintenance of public rights-of-way, streets, sidewalks, utilities, and other infrastructure in LENHARDT SQUARE. The standards described in the Annexation Agreement shall apply to all Tracts within LENHARDT SQUARE unless Developer applies for and obtains a variance from the City of Billings. All applications for variance must be approved in writing by Reviewer prior to submittal to the City. Reviewer may approve or disapprove the variance in its sole discretion.

B. **Tract Development Standards.** Tract development standards are provided to establish minimum guidelines for the development of facilities within LENHARDT SQUARE, including site work, buildings, accessory structures, parking, signage, lighting, fencing and landscaping. These standards establish the minimum construction requirements to be adopted by Developers within LENHARDT SQUARE. More detailed architectural and landscape design guidelines (Master Design Guidelines) will be adopted by the Founders pursuant to the CCRs to govern the aesthetic and functional standards for public areas, streetscape, pedestrian areas, buildings and signage. Developers may, subject to approval by the Reviewer, adopt more (but not less) detailed and/or stringent site, building and landscape design criteria to govern construction within their respective Tracts. All construction within LENHARDT SQUARE shall comply with the Unified Zoning Regulations, International Building Code, or any other building codes or building regulations applicable under local, state, or federal law.

1. **Lot Size.** Developers shall be responsible for submitting plats for further subdivision of each Tract to the City of Billings for subdivision approval. Within these plats, Lots designated for single family construction shall comply with the minimum size requirements described in Exhibit B (Second Amended). In accordance with Exhibit B (Second Amended), Lot size for multi-family, commercial, and mixed-use structures may vary in size depending upon the number of dwelling units contained in the structure. There are no maximum Lot size requirements. All Lots must comply with the lot coverage and setback standards set forth in this Agreement.

2. **Lot Coverage.** Lot coverage requirements are set forth in the General Requirements

in Exhibit B (Second Amended) and are based upon a percentage of total square footage of the Lot. The total combined lot coverage for all structures on any Lot shall not exceed the maximum requirements established in Exhibit B (Second Amended).

3. **Setbacks.** Minimum setback requirements are set forth in the General Requirements in Exhibit B.

4. **Parking.**

(a) **Required Parking.** Adequate parking shall be provided by each Unit Owner for residents, visitors, customers, renters, and employees. Parking requirements may be satisfied by on-site parking, approved street parking, off-site parking facilities, or any combination thereof. The following requirements shall apply in each zone:

(i) **MF-R.** Minimum parking requirements for multi-family residential uses shall be 1.5 parking spaces times the number of Dwelling Units (rounded to the next highest number of spaces). Except as provided hereafter, the maximum number of parking spaces shall not exceed 1.75 times the number of Dwelling Units (rounded to the next highest number of spaces). Developer may construct more than 1.75 parking spaces per Dwelling Unit, but all spaces in excess of that number must be incorporated as part of a structure that includes multi-family Dwelling Units or in a separate underground or multi-level parking facility. Covered or enclosed parking facilities shall be provided at a rate of .70 parking spaces per Dwelling Unit. In order to insure adequate parking, parking spaces, including enclosed spaces, must be maintained in a manner that accommodates vehicle parking and may not be used primarily for non-vehicular storage.

(ii) **MU.** The minimum parking requirements for residential dwelling units within the MU district shall be determined as set forth in the attached Exhibit C. No more than ten percent (10%) of the area of any lot within Tract 4A may be utilized for surface parking.

(b) **Joint Parking.** Joint parking agreements are encouraged. Unit Owners may enter into agreements with other Unit Owners located within a 600-foot radius to share parking spaces provided the agreement complies with the requirements set forth in Exhibit C. For uses not referenced in the joint use matrix found in Exhibit C, allowable joint use parking reductions requested by the Developer shall be determined by the City zoning coordinator with the consent of Reviewer up to, and not exceeding, a total reduction factor of 1.5.

(c) **Off-Site Parking.** Each off-site parking area shall be accessible by a public right-of-way. If space is leased in an off-site parking area to meet minimum parking requirements, the term of any lease while minimum parking requirements are in effect shall be for the duration of the time that the building, use, or activity served by such parking area is in existence at such location. Each such lease shall be subject to prior review by the City of Billings and shall provide that if the right to use the designated off-site parking is for any reason terminated or forfeited the City shall be immediately advised. In case of such termination or forfeiture, all uses and activities so

served shall cease until adequate off-street parking meeting the requirements of this Agreement is again provided. All requirements for setbacks, landscaping, signage, and lighting established in this Agreement, the CCRs, and/or the Master Design Guidelines or other applicable standards shall apply to off-site parking facilities. All off-site and on-site parking facilities shall satisfy any applicable handicapped accessibility requirements. Off-site parking shall be located within six hundred (600) feet of the building or use for which it is required, which distance shall be measured along a straight line between the two (2) nearest points of the Lots containing the main use and the accessory parking use.

(d) **Garages.** The incorporation of multi-level parking garages into principal building structures in the Mixed-Use and Multi-Family-Restricted zones is encouraged. Ground level parking garages shall be limited to 10500 square feet and may accommodate no more than fifty-two (52) vehicles unless approved by the Reviewer. Freestanding multi-level parking garages shall be considered a principal structure. A minimum of ten (10) feet, or the applicable IBC minimum standard, whichever is greater, shall be maintained between garages and other structures. Parking garages must conform to CCRs and Master Design Guidelines.

(e) **Landscaping.** Parking lots shall be landscaped in accordance with the CCRs and the Master Design Guidelines.

5. **Right-of-Way and Landscaped Green Belt Improvements Generally.** A minimum 10-foot landscaped green belt, which may be incorporated into any required building setback, shall be landscaped and maintained along any property line that abuts the Shiloh Drain or a public or private right-of-way or street unless the same is bordered by a developed Pathway or Linear Parkway maintained by the Master Association, an Owners Association, or the City. Founders shall establish design standards for such landscaped green belt areas. Developers shall be responsible for installation of the landscaped green belts in accordance with the CCRs and Master Design Guidelines. Unless maintenance responsibilities are specifically accepted by the Master Association and/or City, Unit Owners shall maintain their yards as well as the space in the landscaped green belt area and any easement or right-of-way up to the back of the curb, the edge of paving of the street, or the midline of any easement not bordering a street, in conformance with the CCRs and Master Design Guidelines. Landscaped green belts and required setbacks may overlap so that the total area of the two is the greater of either the green belt area or the setback.

6. **Average Density Limits.** The number of residential Dwelling Units shall not exceed the maximum density-per-acre limits set forth in Exhibit B (Second Amended). For purposes of determining compliance with this requirement, the total number of residential Dwelling Units in the subject Tract or parcel of the development shall be divided by the gross acres of the Tract or parcel excluding any open space/pathways set aside in such Tract or parcel pursuant to the Master Plan. Average density limits shall be measured by evaluating the average, overall per-acre density for each part of a Developer's project that is subject to a different density limitation. Density limits shall not be measured by evaluating the actual density for each individual acre. Actual per-acre densities in a particular part of a Developer's project area may be higher than the allowed limits if the average density for the Developer's property in each zone as a whole complies with the density limitations set out in Exhibit B (Second Amended).

7. **Landscaped Green Belts Along King Avenue, C/S 2064, C/S 3125 and C/S 1400.** A minimum twenty (20) foot wide landscaped green belt shall be maintained inside the south property line of all Units in Tracts 1A, 4A and 5A adjoining King Avenue. A minimum fifteen (15) foot wide landscaped green belt shall be maintained inside the property line of the portion of Tract 1A adjoining C/S 2064 (Tracts 6B), C/S 3125 (Tract 4A), and C/S 1400 (Tract 1A). The Developers of Tracts 1A, 4A, and 5A shall be responsible for installation of the landscaped green belts in accordance with the CCRs and Master Design Guidelines. The landscaped green belts described in this paragraph shall be maintained in accordance with Article V.B.5. Landscaped green belts and required setbacks may overlap so that the total area of the two is the greater of either the green belt area or the setback.

8. **Loading, Storage and Service Areas.** Loading and service areas shall not be permitted in the front of any Lot or in any side yard adjacent to and visible from a street within LENHARDT SQUARE and shall be subject to design standards adopted by the Founders.

9. **Fence, Wall, Berms and Hedge Improvements.** Fences, walls, berms and hedges within LENHARDT SQUARE shall be constructed according to the following minimum standards:

(a) All improvements shall comply with the City of Billings, Montana clear vision standards and the maximum height restrictions set forth in Exhibit B;

(b) All improvements shall comply with the CCRs and Master Design Guidelines;

(c) A permit shall be obtained from the City prior to constructing any fence over six (6) feet in height or any wall over four (4) feet in height.

10. **Accessory Structures.** Detached accessory structures other than garages shall be no larger than 300 square feet. A minimum of 5 feet, or the applicable Unified Zoning Regulations minimum standard, whichever is greater, shall be maintained between detached accessory structures other than garages and any other structure. All detached accessory structures must conform to the CCRs and Master Design Guidelines. Accessory structures in Tract 4A are subject to special review in accordance with Article V.G.1. above.

11. **Projections.** In Tracts other than Tract 4A, awnings, stoops, open porches, balconies, bay windows, cantilevered decks, permitted signage, and similar projections may extend into fifty percent (50%) of the width of any required building setback provided the projection does not cause a hazard or interfere with any improved Linear Parkway located within the setback. In Tract 4A such projections may extend to, but not over, the boundary of the public right-of-way. The lowest point of any projection must be at least eight (8') feet beyond the surface of any sidewalk, pathway, driveway or other travel surface located below the projection.

12. **Signage.** The signage requirements included in Article 27-700 of the Unified Zoning Regulations ("Sign Code") and any subsequent amendments thereto shall

govern the regulation of signage in LENHARDT SQUARE so far as they are not inconsistent with this Agreement. To the extent that different Sign Code regulations apply depending upon the zoning category where the signage is located, for this purpose Tracts 1A, 2A, 3A and 5A shall be deemed to be a residential professional zone and Tract 4A shall be deemed to be a commercial zone. For purposes of regulating signage Tract 4A shall be subject to the same regulations that govern the Central Business District, including Ordinance No. 07-5437 approved October 22, 2007 amending Section 27-705(c) of the Unified Zoning Regulations. In addition all signs shall comply with CCRs and Master Design Guidelines.

13. **Lighting.**

(a) All outdoor pole lighting shall be fully shielded (no light emitted by the fixture is projected above the horizontal plane of the fixture) and mounted at heights no greater than twenty (20) feet above grade;

(b) All outdoor lighting, except street lights, shall be located and aimed or shielded so as to minimize stray light trespassing across property boundaries.

(c) Canopy, marquee and “wall pack” lighting shall be fully shielded. No internally illuminated fascia shall be allowed.

(d) All lighting shall comply with CCRs and Master Design Guidelines.

14. **Design Standards.** Additional Design Standards may be included within the CCRs and/or Founders may adopt Master Design Guidelines for use in LENHARDT SQUARE. Such standards and guidelines shall govern building, landscape and Common Area construction. Developers may adopt more stringent standards or guidelines and/or additional compatible standards or guidelines for areas located within the Tract being developed, provided such standards or guidelines are compatible with the Master Design Guidelines and approved by the Reviewer. All construction within LENHARDT SQUARE shall comply with the International Building Code, the International Fire Code, and any other building codes or building regulations applicable under local, state, or federal law.

ARTICLE VI – OPEN SPACE

A. **Master Plan Common Areas Generally.** Founders hereby agree that certain portions of LENHARDT SQUARE will be permanently set aside for park and recreational uses sufficient to meet the needs of the residents of LENHARDT SQUARE. Founders further agree that they will cause an easement for pedestrian and bike travel by the general public to be dedicated in or near the Shiloh Drain Easement Area for inclusion in the Heritage Trail System. The lands set aside in accordance with this Article VI.A. will include the Master Common Areas shown on the Master Plan (Exhibit A (First Amended)) and may include, but are not limited to, open spaces, Green Roofs and other roof-top amenities, park areas, Linear Parkways and pocket parks, gardens, athletic fields, open space corridors, bike trails, walking paths, exercise or play areas or other recreational facilities, sitting areas, picnic areas, roundabout centers, landscaped entryways,

indoor or outdoor gathering places and community centers. The total acreage set aside for park and recreational use as depicted on Exhibit A (First Amended) is approximately 15.35 acres.

The general size, location, and design of Master Common Areas described in this Agreement and designated in the Master Plan are conceptual in nature and are subject to modification by Founders and future Developers through the platting process. Any such modifications must, however, be approved by the Reviewer, and the City of Billings must receive the consent of the Reviewer prior to approving any plat that modifies the size, location, or design of the Master Common Areas described herein. The City of Billings shall be entitled to review and approve any material reduction in the size of the Master Common Areas or material change of the function of those areas if such reduction or change would entitle the City to withdraw its waiver of statutory and local park dedication requirements mandated under M.C.A. § 76-3-621(6) and BMCC Sec. 23-1009.A. Nothing in this Agreement shall prohibit a Developer from establishing Developer Common Areas within its Tract, provided maintenance of such additional common areas shall be the responsibility of the Developer and/or any Owners Association created by the Developer, unless the Master Association agrees in writing to undertake such maintenance responsibilities. Developers may agree to assume maintenance responsibilities for Master Common Areas by entering into a written agreement with the Master Association.

B. Annexation Agreement to Prescribe Standards for Common Areas. The parties agree that promptly after or in conjunction with the execution of this Agreement they shall negotiate and execute an annexation agreement that will prescribe standards for the designation, development, and maintenance of parks and other Common Areas in LENHARDT SQUARE. Although the particular terms of the annexation agreement will be determined later, it is currently anticipated that the agreement will address these and other issues: (1) waiver by the City of statutory and local regulatory park dedication requirements in accordance with M.C.A. § 76-3-621(6) and BMCC Sec. 23-1009.A.; (2) maintenance obligations of the Master Association, Developers and the City; (3) construction standards for linear parkways; and (4) mutual easements for the construction and maintenance of Common Areas on private and public property.

C. Roof-Top Amenity Areas. The roof area of each building over forty feet (40') in height (measured to the top of the enclosed structure and not including non-enclosed structures, towers, antennae, etc.) in a mixed-use zone (Tract 4A) shall include roof-top amenities that comply with this Agreement. Such roof-top amenities may include, but are not limited to, one or more of the following: Green Roofs, gardens, pools, terraces, decks, balconies, porches, atriums, greenhouses, picnic areas, recreational facilities, or similar amenities. For purposes of this Article VI.C. "roof area" shall include both the roof structure immediately above the uppermost floor of the building and also any horizontal setback areas created when a floor of the building is recessed from the line of the façade of the floor below. One hundred percent of each roof area not necessary for the use, storage, or operation of mechanical equipment related to the function of the building shall be devoted to such roof-top amenities unless the Reviewer grants a partial exemption from this requirement after receiving a written request from the Developer. The Reviewer may exempt part of the roof area from this requirement if the Reviewer determines in its discretion that the portion proposed for exemption is too small, inaccessible, or otherwise unavailable for reasonable construction or maintenance as a roof-top amenity. All roof-top amenities shall be professionally designed and constructed and shall comply with all applicable building codes, ordinances, and laws. Reviewer shall not be required to review any building design, specifications or drawings for compliance with such codes, ordinances, laws or other

building standards and therefore shall not be responsible for any violation of the same or any negligence in the design or construction of any roof-top amenity or other element of any structure. All roof-top amenities shall be well constructed, according to any applicable building and safety codes, repaired, and maintained so that they provide a useful and attractive area for the private or semi-private use of tenants or owners in the subject building or adjacent mixed-use neighborhood in the Tract.

ARTICLE VII - CROSS EASEMENTS FOR PEDESTRIANS AND VEHICLES

At the time each Tract is developed, or at such earlier time as may be determined by Founders or the Developer of the Tract, Founders or the Developer shall grant a non-exclusive easement for pedestrian and bicycle ingress and egress for the benefit of all Developers and Unit Owners and their tenants, contractors, employees, agents, customers, licensees, invitees, successors, and assigns over and across the Common Areas of LENHARDT SQUARE (or the Tract) devoted to pedestrian walkways, bike paths, and private roadways intended for common use.. At the time each Tract is developed, or at such earlier time as may be determined by Founders or the Developer of the Tract, Founders or the Developer shall also grant a non-exclusive easement for vehicular ingress and egress for the benefit of all Developers and Unit Owners and their tenants, contractors, employees, agents, customers, licensees, invitees, successors, and assigns over and across the private roadways of LENHARDT SQUARE (or the Tract).

ARTICLE VIII - ENFORCEMENT

A. **Statement of Purpose.** The parties acknowledge that from time to time disputes may arise involving the City, Founders, Unit Owners, the Master Association, Owners Associations, or other persons bound by this Agreement. In order to minimize the financial and emotional costs that such disputes may exact from the participants, the parties to this Agreement, on behalf of themselves and their successors and assigns hereby commit themselves to work together in a spirit of cooperation to facilitate the prompt resolution of such disputes in a manner that respects and promotes relationships between the parties and without resort to litigation as much as possible.

B. **Right to Enforce by City.** The terms of this Agreement may be enforced by the City as provided for in Article 27-1600 of the City Code of Billings, Montana.

C. **Right to Enforce by Unit Owners and Master Association.** The terms of this Agreement shall run with the land and be binding upon and inure to the benefit of the parties hereto and the owners of property within LENHARDT SQUARE and any person or entity claiming under them. The terms of this Agreement may be enforced by the parties hereto as well as the Unit Owners within LENHARDT SQUARE. The parties further agree that the Master Association shall have standing to enforce the terms of this Agreement relative to the City or any Unit Owner or Owners Association regardless of whether the Master Association owns property in LENHARDT SQUARE. In addition to all rights inuring to them under this Agreement, the parties specifically reserve all rights and remedies available at law or in equity, by statute or otherwise. All such rights and remedies shall be cumulative.

ARTICLE IX –AMENDMENTS AND VARIANCES

A. **Amendments or Changes.** Amendments or changes to this Planned Development Agreement shall be processed using the same procedures for a new application in accordance with the Unified Zoning Regulations; however, minor modifications may be approved by the zoning coordinator if he/she finds that the change would not:

1. Change the overall character of the development;
2. Increase the number of residential units greater than two (2) percent above those approved pursuant to Exhibit B (Second Amended).
3. Create additional allowed uses;
4. Reduce open space greater than two (2) percent in any Tract; and
5. Change the approved minimum setbacks, maximum lot coverage, or maximum allowed structure height.

B. **Variance Procedures.** Variance procedures shall comply with the Unified Zoning Regulations as established by the City of Billings. In no case shall a variance be granted for a use not listed within this Agreement or for uses prohibited within the Unified Zoning Regulations.

C. **Zone Change Procedures.** Zone change procedures shall comply with the Unified Zoning Regulations as established by the City of Billings.

ARTICLE X - GENERAL PROVISIONS

A. **Neutral Interpretation.** Founders and the City hereby stipulate and agree that this Agreement shall be construed using neutral interpretation, and that this Agreement shall not be construed in favor of any party or against any party.

B. **Coordination with Other Regulations.** In the event that there is any conflict between this Planned Development Agreement and other zoning regulations and/or ordinances, including the Unified Zoning Regulations, the terms and conditions of this Planned Development Agreement shall govern. If this Agreement does not prescribe rules for a particular aspect of the development or use of LENHARDT SQUARE either by its express terms or by implication, then the terms of any other applicable City zoning regulations or development ordinances, including the Unified Zoning Regulations, shall govern. If other zoning regulations and/or ordinances applicable to LENHARDT SQUARE are subsequently amended, the amended version of such regulations and/or ordinances shall likewise continue to be applicable to LENHARDT SQUARE to the extent they are not inconsistent with this Agreement.

C. **Streets.** Founders have provided a list of names for future streets in LENHARDT SQUARE. Developers may use any of these names without further approval of Founders. Proposed street names not contained on this list must be approved by Founders prior to adoption by the City. Both street names and addresses shall be determined in cooperation with the City and the City Fire Department.

City Attorney's Office
P.O. Box 1178
Billings, MT 59103-1178

E. **Waiver.** Unless expressly so provided in this Agreement, failure of one party to notify the other party of a default in the manner provided in this Agreement shall not be deemed a waiver of any rights that the non-defaulting party may otherwise have at law or in equity as a result of the default.

F. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Montana.

G. **Limitation on Enforcement.** This Agreement is for the benefit of Founders, the City, the Unit Owners, the Master Association, and their heirs, devisees, assigns, and trustees, and may only be enforced by such parties. No other person or entity shall be entitled to claim a breach of this Agreement or to enforce the covenants, conditions, and restrictions contained herein, judicially or otherwise.

H. **Force Majeure.** Any prevention, delay or stoppage due to strikes, lock outs, labor disputes, acts of God, inability to obtain labor or materials or reasonable substitute therefore, governmental restrictions, terrorist acts, governmental regulations, inclement weather, governmental controls, enemy or hostile government action, civil commotion, fire or other casualty and other causes beyond the reasonable control of the party obligated to perform shall excuse the performance by such party for a period equal to any such prevention, delay or stoppage. All parties shall use reasonable efforts to overcome whatever may be impeding their performance of any obligation hereunder.

I. **Attorneys' Fees and Costs.** In the event either party shall file any proceeding, whether at law or in equity, the prevailing party shall be entitled to receive reimbursement of reasonable outside attorney's fees and court costs, if any, from the other party.

J. **Severability.** Should any provision of this Agreement be or become invalid, void, illegal or unenforceable, it shall be considered separate and severable from this Agreement, and the remaining provisions shall remain in force and be binding upon the parties hereto as though such invalid, void, illegal or unenforceable provision had not been included.

K. **No Partnership.** The provisions of this Agreement are not intended to create, nor shall they in any way be interpreted or construed to create, a joint venture, partnership, or any other similar relationship between the parties.

L. **Captions and Headings.** The paragraph headings used throughout this instrument are for convenience and reference only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction, or meaning of the provisions of this Agreement.

M. **Entire Agreement.** This Agreement contains the entire agreement between the parties hereto and supersedes all prior agreements, oral or written, with respect to the subject matter

hereof. The provisions of this Agreement shall be construed as a whole and not strictly for or against any party.

N. **Construction.** In construing the provisions of this Agreement, whenever the context has required, the use of a gender shall include all other genders, and the use of the singular shall include the plural, and the use of the plural shall include the singular.

O. **Joint and Several Obligations.** In the event any party hereto is composed of more than one person, the obligations of said party shall be joint and several.

P. **Recordation.** This Agreement and any amendments or modifications shall be recorded in the office of the clerk and recorder of the County of Yellowstone, State of Montana.

NOTICE

THIS AGREEMENT SHALL SERVE AS NOTICE TO ALL THIRD PARTIES, INCLUDING THOSE PURCHASING OR ACQUIRING AN INTEREST IN ANY OF THE PROPERTY WITHIN LENHARDT SQUARE, OF THE EXPRESS RESTRICTIONS PLACED UPON THE PROPERTY WITHIN LENHARDT SQUARE, AND SHALL FURTHER SERVE AS NOTICE THAT, SHOULD THE TERMS OF THIS AGREEMENT BE VIOLATED, THE PARTIES TO THIS AGREEMENT MAY ENFORCE ANY AND ALL LEGAL RIGHTS AND REMEDIES SPECIFIED HEREIN AND PROVIDED BY LAW AND EQUITY.

Q. **Run with the Land.** The terms and conditions of this Agreement shall run with the land, and shall be binding upon and shall inure to the benefit of Founders, the City, Developers, Unit Owners, the Master Association, and their heirs, successors, and assigns.

R. **Contact Person.** The Founders hereby designate a contact person who may be contacted with respect to any questions, comments, or concerns. The contact person shall be Janice Rehberg, 4401 Highway 3, Billings, MT 59106.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first written above.

FOUNDERS:

LENHARDT PROPERTY, LP

By: _____

LORRAINE NEWMAN

Its: _____

LENHARDT FARM, LLC

By: _____ JANICE L. REHBERG
Its: _____

LENHARDT ENTERPRISES, LLC

By: _____ ALLAN R. LENHARDT
Its: _____

CITY:

CITY OF BILLINGS

By: _____
William A. Cole
Its: Mayor

By: _____
Cari Martin
Its: City Clerk

STATE OF _____)
)ss.
County of _____)

This instrument was acknowledged before me on the _____ day of _____, 2008, by _____
_____ known to me to be a partner of Lenhardt Property, L.P.

[signature]

[typed/printed name]

Notary Public for the State of _____

Residing at: _____, _____

My Commission Expires: _____, 20__

STATE OF _____)

)ss.

County of _____)

This instrument was acknowledged before me on the _____ day of _____, 2008, by Janice L. Rehberg known to me to the _____ of Lenhardt Farm, LLC

[signature]

[typed/printed name]

Notary Public for the State of _____

Residing at: _____, _____

My Commission Expires: _____, 20__

STATE OF MONTANA _____)

)ss.

County of Yellowstone _____)

This instrument was acknowledged before me on the _____ day of _____, 2008, by Allan R. Lenhardt known to me to the _____ of Lenhardt Enterprises, LLC

[signature]

[typed/printed name]

Notary Public for the State of Montana
Residing at:_____, Montana
My Commission Expires:_____, 20__

STATE OF MONTANA)
)ss.
County of Yellowstone)

This instrument was acknowledged before me on the____day of_____, 2008, by William A. Cole known by me to be the Mayor of the City of Billings.

[signature]

[typed/printed name]

Notary Public for the State of Montana
Residing at:_____, Montana
My Commission Expires:_____, 20__

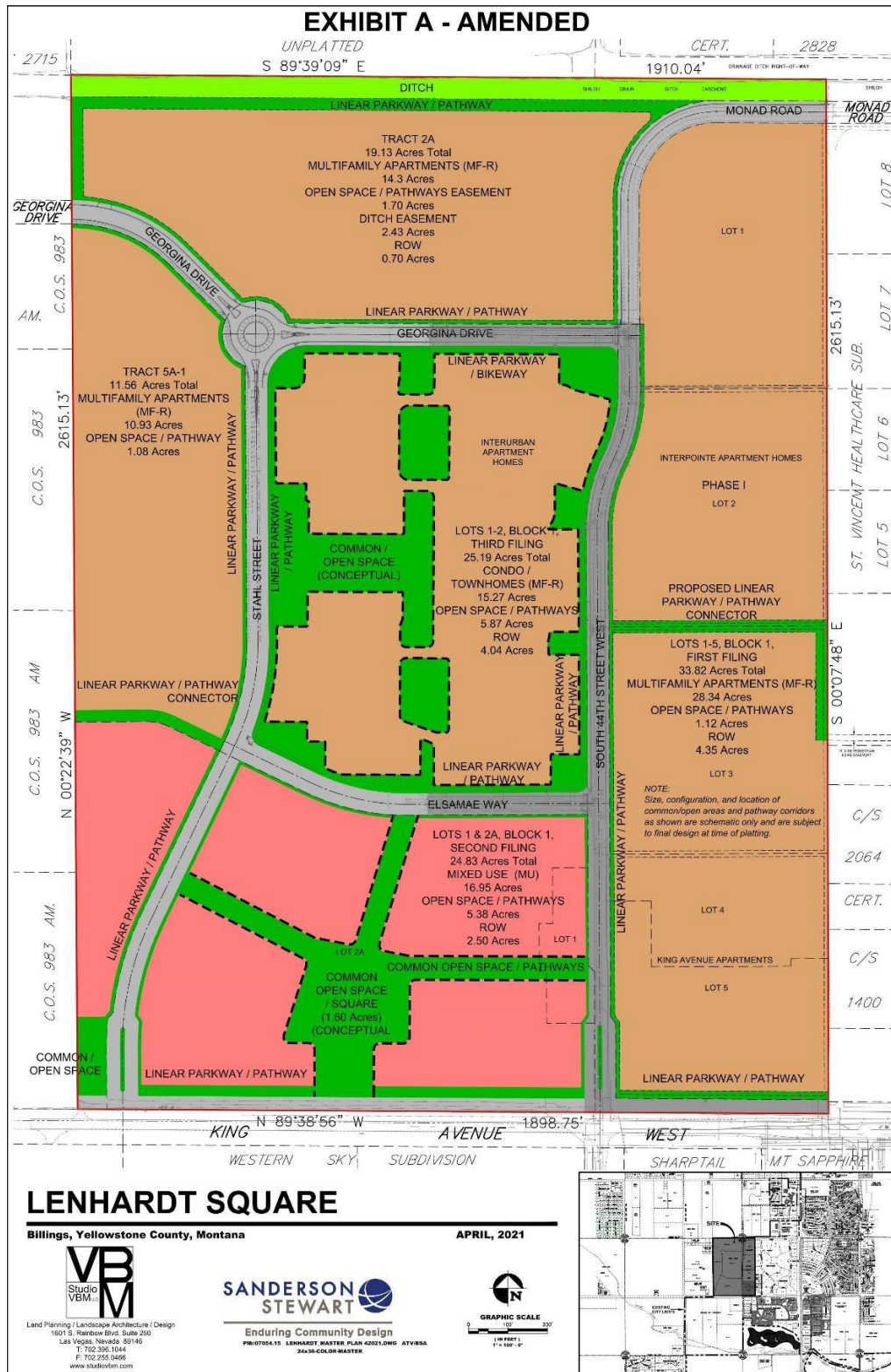
STATE OF MONTANA)
)ss.
County of Yellowstone)

This instrument was acknowledged before me on the____day of_____, 2008, by Cari Martin, known by me to be the City Clerk of the City of Billings.

[signature]

[typed/printed name]

Notary Public for the State of Montana
Residing at:_____, Montana
My Commission Expires:_____, 20__



* Streets and area shown as right-of-way will be stricken and the area added to the developable area of each Tract for purposes of calculating average density limits under Article V.B.6.

EXHIBIT B (Second Amend)
GENERAL REQUIREMENTS*

Minimum Lot Size Per Structure	MF-R**	MU**
1 dwelling unit	6,000	850 sq.ft
2 dwelling units	7,000	For each
3 dwelling units	8,500	Dwelling
4 dwelling units	10,000	Unit
5 dwelling units	11,000	
6 dwelling units	12,000	
7 dwelling units	13,000	
8 dwelling units	14,500	
9 dwelling units	16,000	
10 or more dwelling units	1,500 sq.ft. each additional dwelling unit	
Setback Requirements (in feet)¹		
Front: ²		
From Linear Parkway	5 ¹	5
From streets (right-of-way)	20 ²	0
Sides: ⁴		
1 Story	5	5
2 Story	8	8
3+ Story	9 + 1	0
Side Adjacent to Street	10	0
Rear ⁴	15	0
Arterials	25	25
Maximum Height (in stories)	4	7 ⁴
Maximum Lot Coverage	50%	100%
Maximum Average Densities (Dwelling Units/Acre)	21	35 ⁷
Fence/Wall/Berm/Shrub Max. Height		
Front Yard and Adjacent to Street	2	2
Rear and Side Yards not on Street	8	6

*The limitations described in this table are subject to, and in no way supersede, all applicable building codes and regulations. Developers shall at all times comply with the International Building Code, the International Fire Code, and all other local, state, or federal building codes or regulations.

** As of the date this Amended Agreement was originally approved, these zones correspond to the following Tracts: ; MF-R (Tract 1A, Tract 2A, Tract 3A and Tract 5A); MU (Tract 4A,).

¹ If not inconsistent with the Master Design Guidelines and upon approval of the Reviewer, the front setback from any Linear Parkway may be reduced to less than 5 feet, provided the structure is a minimum of 5 feet from any hard surface walkway or bikeway in the Linear Parkway. This setback does not apply from the Linear parkway on the northside of King Avenue.

² Staggered building facades and angled placement of structures relative to the front lot line are encouraged in all zones. The minimum setback requirement in the MF-R zone is also a maximum setback or "build-to" requirement. In that zone at least 20% of the façade must be at the setbackline (from the street right-of-way and Linear Parkway) if the structure is oriented parallel to the street. If the structure is oriented at an angle to the street, at least one structural corner of the structure must be located at the setbackline.

³ The zero lot line on one side of a shared property line allowed pursuant to 27-617 Unified Zoning Regulations and for adjacent single family dwellings shall also be permitted in all zones and for accessory structures and garages.

⁴ Height limitation applies to the uppermost, enclosed portion of the structure. Antennae, towers, and non-enclosed portions of a structure may extend fifteen feet (15') above the uppermost, enclosed portion of the structure. The enclosed portion of a structure is the portion that is contained on all sides and overhead.

EXHIBIT C

PART 1

PARKING REQUIREMENTS – MIXED-USE ZONE

TYPE OF USE	REQUIRED PARKING (spaces / dwelling unit)
Residential	1.0/dwelling unit
Lodging	1.0/bedroom
Office	2.0/1,000 square feet
Retail	3.0/1,000 square feet
Other Uses	To be determined by Zoning Coordinator upon request of Developer and consent of Reviewer

PART 2

JOINT PARKING FACTORS REDUCTION MATRIX

Joint use parking agreements may result in a reduction of the combined parking requirements for the Units entering into the agreement. Allowable reductions shall be determined using the following joint parking reduction matrix by dividing the sum of the required parking minimums for each use as specified in Exhibit C, Part 1 by the joint parking reduction factor set forth in the following matrix.

	RESIDENTIAL	LODGING	OFFICE	RETAIL
RESIDENTIAL	1	1.1	1.4	1.2
LODGING	1.1	1	1.7	1.3
OFFICE	1.4	1.7	1	1.3
RETAIL	1.2	1.3	1.2	1

Example: A residential building with ten units requires 10 parking spaces and a neighboring 2,000 square foot office building requires 4 parking spaces. The adjusted minimum parking requirement for the two buildings is 10. ($10 + 4 = 14 \div 1.4 = 10$). Similarly the adjusted minimum parking requirement for a ten unit residential unit and a 3,000 square foot retail store would be 16. ($16 + 9 = 25 \div 1.2 = 20.83$). (Any remainder shall be rounded up.)

City Council Regular

Date: 06/14/2021
Title: SID 1418 Holiday Avenue Public Hearing and Resolution Creating District
Presented by: Debi Meling
Department: Public Works
Presentation: No

RECOMMENDATION

Staff recommends that Council conduct a public hearing and approve the Resolution creating SID 1418 Holiday Avenue Improvements.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Holiday Avenue is a gravel street located between Weil Street and Songbird Drive, within City limits. This section of Holiday Avenue will be constructed to City standards, including asphalt, curb and gutter, and sidewalk. The street will be constructed through the SID process, with the improvements assessed to property owners. Gas Tax funds will be used to cover non-assessed improvements.

During the Engineering Division's public outreach for an adjacent project, Songbird Drive, an adjacent property owner expressed interest in the full construction of this unimproved portion of Holiday Avenue. This area is the low point of previously developed subdivisions to the north and has a propensity to flood. This flooding is a recurring maintenance issue, as well as an unwanted nuisance to the adjacent property owner. City staff had planned to address the stormwater issue within the Songbird Drive project; however, did not anticipate property owner interest in constructing Holiday Avenue.

Three lots front this section of Holiday Avenue, with two separate owners. City staff contacted both property owners. Both property owners are in favor of the SID. Both property owners are also aware of the upcoming work order constructing Songbird Drive.

A Resolution of Intent to Create the district was approved by City Council on May 24, 2021. Protests will be announced at the Council Meeting.

ALTERNATIVES

City Council may:

- Conduct a public hearing and approve the Resolution creating SID 1418, Holiday Avenue; or,
- After holding a public hearing, not approve the resolution creating SID 1418, Holiday Avenue. If not approved, Holiday Avenue will not be constructed and a paved connection from Weil Street to Songbird Drive will not be completed.

FISCAL EFFECTS

The funding source, estimated cost of improvements, and total project cost for SID 1418 is as follows:

SID 1418 Funding Source	SID 1418 Estimated Cost
SID	\$250,000.00
Gas Tax	\$89,797.13
Total	\$339,797.13

Funding for SID 1418 is available in FY21 through the gravel streets program.

Attachments

SID 1418 Resolution Creating District

SID 1418 Boundary Map

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. 21-_____, entitled: "RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. **1418**; CREATING THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a meeting on **June 14, 2021**, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: _____

_____; voted against the same: _____

_____; abstained from voting thereon: _____

_____; or were absent: _____

_____.

WITNESS my hand officially this _____ day of _____.

Denise Bohlman

CITY CLERK

RESOLUTION NO. 21-_____

RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. **1418**; CREATING THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE.

BE IT RESOLVED by the City Council of the City of Billings (the "City"), Montana, as follows:

Section 1. Passage of Resolution of Intention. This Council, on **May 24, 2021**, adopted Resolution No. **21-10951** (the "Resolution of Intention"), pursuant to which this Council declared its intention to create a special improvement district, designated as Special Improvement District No. **1418** of the City, under Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended, for the purpose of financing the costs of certain local improvements described generally therein (the "Improvements") and paying costs incidental thereto, including costs associated with the sale and the security of special improvement district bonds drawn on the District (the "Bonds"), the creating and administration of the District, the funding of a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund").

Section 2. Notice and Public Hearing. Notice of passage of the Resolution of Intention was duly published and mailed in all respects in accordance with the law, and on **June 14, 2021**, this Council conducted a public hearing on the creation or extension of the District and the making of the Improvements. The meeting of this Council at which this resolution was adopted is the first regular meeting of the Council following the expiration of the period ended 15 days after the first date of publication of the notice of passage of the Resolution of Intention (the "Protest Period").

Section 3. Protests. Within the Protest Period, **zero** protests were filed with the City Clerk and not withdrawn by the owners of property in the District subject to assessment for **0%** of the total costs of the Improvements or representing **0%** of the area of the District to be assessed for the cost of the Improvements. **The protest represents 0% of the assessed cost.**

Section 4. Creation of the District; Insufficiency of Protests. The District is hereby created on the terms and conditions set forth in, and otherwise in accordance with, the Resolution of Intention. The protests against the creation or extension of the District or the making of the Improvements filed during the Protest Period, if any, are hereby found to be insufficient. The findings and determinations made in the Resolution of Intention are hereby ratified and confirmed.

Section 5. Reimbursement Expenditures.

5.01. **Regulations.** The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage

rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

5.02. Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2 (j) (2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2 (f) (2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2 (f) (1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

5.03. Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs for the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of **\$250,000** after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2 (d) (3) of the Regulations.

5.04. Budgetary Matters. As of the date hereof, there are not City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

5.05. Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this **14th** Day of June, 2021.

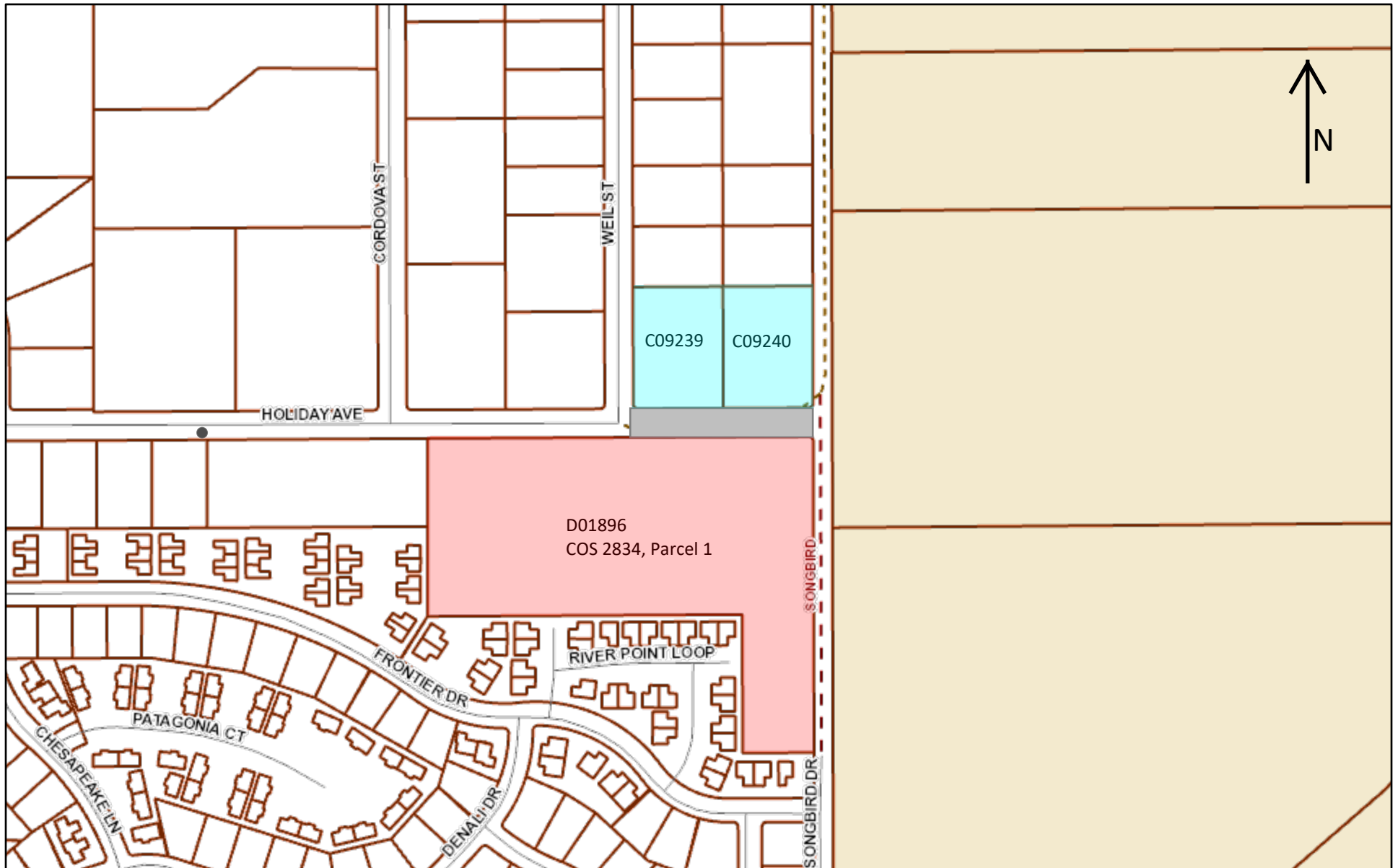
THE CITY OF BILLINGS:

BY _____
William A. Cole MAYOR

ATTEST:

BY _____
Denise Bohlman CITY CLERK

Exhibit A - SID 1418 Holiday Avenue



4/5/2021, 12:56:33 PM

LEGEND



SID 1418 Project Extents



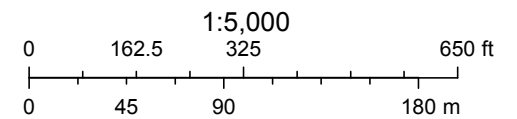
County



Bell, Richard W & Lori A [Assessed]



Wells, Daniel (ETAL) [Assessed]



City Council Regular

Date: 06/14/2021
Title: SID 1411 Park Lane Public Hearing and Resolution Creating District
Presented by: Debi Meling
Department: Public Works
Presentation: No

RECOMMENDATION

Staff recommends that Council conduct a public hearing and approve the Resolution creating SID 1411 Park Lane Paving.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Park Lane is an existing gravel street located west of Highwood Drive, between Rimrock Road and Poly Drive. A formal interest survey for the creation of a special improvement district (SID) to construct Park Lane, dated October 9, 2019, was delivered to the two properties addressed on Park Lane. Both property owners returned the survey, electing the City to move forward with the creation of a special improvement district. The City met with the two property owners on May 11, 2021. Both property owners confirmed interest in moving forward with creation of a special improvement district. The City is proposing to construct Park Lane utilizing the gravel streets paving program, including asphalt pavement to be bound by curb and gutter. As part of the budgeted gravel street paving program, the City will contribute to the cost of the paving, curb and gutter, and minor drainage improvements.

Six (6) total parcels are adjacent to Park Lane within the construction limits. Of those six (6) parcels, only two (2) are physically addressed to Park Lane. These two parcels will comprise the special improvement district, are equally benefited by the special improvement district, and will therefore be assessed with the equal amount option. The remaining four (4) parcels will not be assessed for any of the improvements based on them being addressed on other streets per the City's SID policy.

A Resolution of Intent to Create the district was approved by City Council on May 24, 2021. Protests will be announced at the Council Meeting.

ALTERNATIVES

City Council may:

- Conduct a public hearing and approve the Resolution creating SID 1411, Park Lane; or,
 - After holding a public hearing, not approve the resolution creating SID 1411, Park Lane.
- If not approved, Park Lane will not be constructed and will remain a gravel street.

FISCAL EFFECTS

The funding source, estimated cost of improvements, and total project cost for SID 1411 is as follows:

SID 1411 Funding Source	SID 1411 Estimated Cost
SID	\$30,000.00
Gas Tax	\$81,909.23
Total	\$111,909.23

Funding for SID 1411 is available in FY21 through the gravel streets program.

Attachments

SID 1411 Resolution Creating District

SID 1411 Boundary Map

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. 21-_____, entitled: "RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. **1411**; CREATING THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a meeting on **June 14, 2021**, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: _____

_____; voted against the same: _____

_____; abstained from voting thereon: _____

_____; or were absent: _____

_____.

WITNESS my hand officially this _____ day of _____.

Denise Bohlman

CITY CLERK

RESOLUTION NO. 21-_____

RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. **1411**; CREATING THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE.

BE IT RESOLVED by the City Council of the City of Billings (the "City"), Montana, as follows:

Section 1. Passage of Resolution of Intention. This Council, on **May 24, 2021**, adopted Resolution No. **21-10952** (the "Resolution of Intention"), pursuant to which this Council declared its intention to create a special improvement district, designated as Special Improvement District No. **1411** of the City, under Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended, for the purpose of financing the costs of certain local improvements described generally therein (the "Improvements") and paying costs incidental thereto, including costs associated with the sale and the security of special improvement district bonds drawn on the District (the "Bonds"), the creating and administration of the District, the funding of a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund").

Section 2. Notice and Public Hearing. Notice of passage of the Resolution of Intention was duly published and mailed in all respects in accordance with the law, and on **June 14, 2021**, this Council conducted a public hearing on the creation or extension of the District and the making of the Improvements. The meeting of this Council at which this resolution was adopted is the first regular meeting of the Council following the expiration of the period ended 15 days after the first date of publication of the notice of passage of the Resolution of Intention (the "Protest Period").

Section 3. Protests. Within the Protest Period, **zero** protests were filed with the City Clerk and not withdrawn by the owners of property in the District subject to assessment for **0%** of the total costs of the Improvements or representing **0%** of the area of the District to be assessed for the cost of the Improvements. **The protest represents 0% of the assessed cost.**

Section 4. Creation of the District; Insufficiency of Protests. The District is hereby created on the terms and conditions set forth in, and otherwise in accordance with, the Resolution of Intention. The protests against the creation or extension of the District or the making of the Improvements filed during the Protest Period, if any, are hereby found to be insufficient. The findings and determinations made in the Resolution of Intention are hereby ratified and confirmed.

Section 5. Reimbursement Expenditures.

5.01. **Regulations.** The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage

rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

5.02. Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2 (j) (2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2 (f) (2) of the Regulations, or (iv) expenditures in a “de minimus” amount (as defined in Section 1.150-2 (f) (1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

5.03. Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs for the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of **\$30,000** after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2 (d) (3) of the Regulations.

5.04. Budgetary Matters. As of the date hereof, there are not City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City’s budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

5.05. Reimbursement Allocations. The City’s financial officer shall be responsible for making the “reimbursement allocations” described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this **14th** Day of June, 2021.

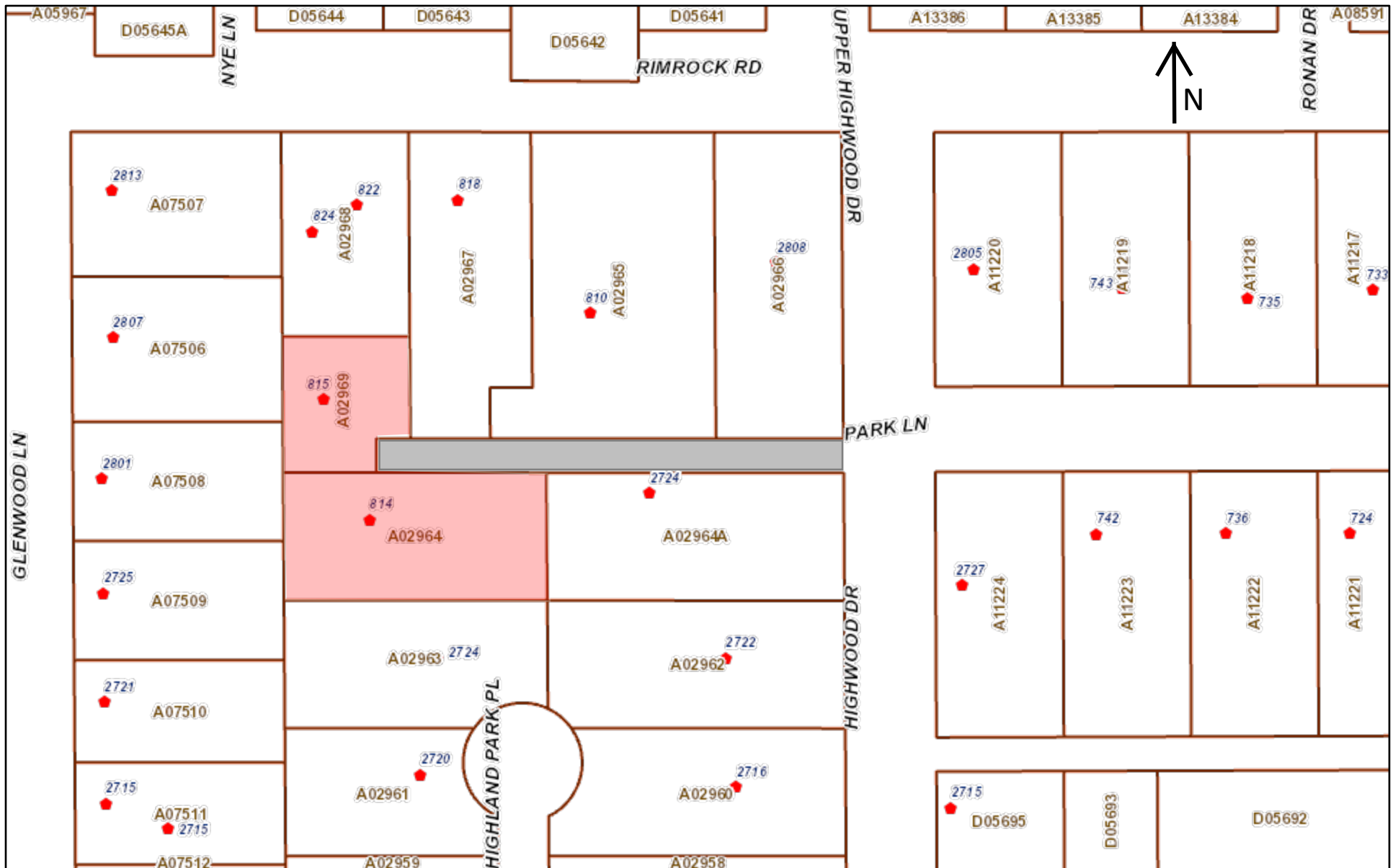
THE CITY OF BILLINGS:

BY _____
William A. Cole MAYOR

ATTEST:

BY _____
Denise Bohlman CITY CLERK

Exhibit A - SID 1411 Park Lane



5/5/2021, 11:29:30 AM

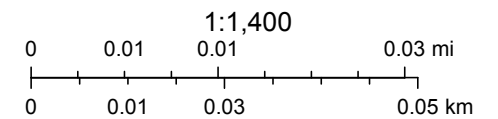
LEGEND



SID 1411 Project Extents



Within SID 1411, Addressed
(Assessed Parcels)



City Council Regular

Date: 06/14/2021
Title: 1st Reading of 2021 Public Safety Mill Levy Charter Amendment
Presented by: Chris Kukulski, City Administrator
Department: City Hall Administration
Presentation: Yes

RECOMMENDATION

Staff recommends the City Council hold a public hearing and approve on first reading the attached ordinance amending the Billings City Charter by providing for Section 1.05.2 which establishes an additional permanent, 44 mill levy to fund police, fire, prosecution, code enforcement, municipal court, mental health, addiction prevention and related public safety expenses.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On May 17, 2021, the Council directed staff to proceed with drafting the required documents for consideration to amend the City Charter adding Section 1.05.2 which provides for a public safety mill levy sufficient to generate approximately \$9,200,000.00 to increase investments in fire, police, code enforcement, prosecution, court, mental health and addiction prevention services. The City has experienced significant increases in crime rates and calls for public safety services over the past decade.

The proposed public safety mill levy (PSML) will provide critical resources needed to implement strategies each department has developed to accomplish the Council's #1 priority to make Billings a safer community. These strategies are aligned with the Center for Public Safety Managements (CPSM) recommendations to efficiently deliver services by our police and fire departments. (see the attached CPSM recommendations). In brief, the police department strategies focus on crime, downtown and traffic safety; the fire department will be implementing the peak medical response teams; prosecution, code enforcement and our 2nd full time judge will improve the criminal justice system to better serve victims and improve our neighborhoods to reduce crime.

Under Section 1.02, the City of Billings Charter has a 74 mill levy limit. Any mill levy increase above that amount must be approved by voters. Section 1.02, City Charter. The Charter can be amended in several ways including by direction of the City Council through an ordinance. Section 7-3-103(2)(b), Montana Code Annotated, (MCA).

Under the direction of City Administrator Kukulski, Mayor Cole, Council Members Neese, Choriki, Shaw and staff have been drafting the required Ordinance and related Resolution with ballot language. Both the ordinance and resolution are required legal documents necessary to amend the city charter for voter approval through the 2021 general election. The attached Ordinance is the product of this Committee's work.

This Ordinance amending the City Charter is scheduled to be approved at First Reading and Public Hearing June 14, 2021, followed by approval of the Ordinance on Second Reading

together with a ballot language Resolution on June 28, 2021. The Resolution contains the actual ballot language which will be presented to voters and will be referred to Yellowstone County Elections Administrator for a special mail ballot election. This Ordinance is the first of two steps necessary to place this public safety mill levy before the voters November 2, 2021.

STAKEHOLDERS

ALTERNATIVES

- Hold the public hearing and approve the attached Ordinance on First Reading adding an additional public safety mill levy in City Charter Section 1.05.2, or;
- Modify the Ordinance, or, Disapprove the Ordinance

FISCAL EFFECTS

If voters approve the proposed Charter amendment, it is estimated to generate an additional \$9,200,000 to help support police, fire and related services.

Attachments

PSML Ordinance

ORDINANCE NO. 21-_____

AN ORDINANCE OF THE CITY OF BILLINGS PROVIDING THAT THE CHARTER OF THE CITY OF BILLINGS BE AMENDED TO ADD SECTION 1.05.2 PROVIDING FOR A PERMANENT, CUMULATIVE MILL LEVY TO FUND POLICE, FIRE, PROSECUTION SERVICES, CODE ENFORCEMENT, MUNICIPAL COURT, MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES, AND RELATED PUBLIC SAFETY EXPENSES, AND SUBMITTING THE PROPOSED AMENDMENT TO THE ELECTORS OF THE CITY AS PROVIDED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1. That Article I of the Charter of the City of Billings be amended to add Section 1.05.2 so that such section shall read as follows:

Section 1.05.2 Mill Levy to Fund Police, Fire, Prosecution Services, Code Enforcement, Municipal Court, Mental Health and Substance Abuse Services, and Related Public Safety Expenses.

For the purpose of funding the operation, maintenance and capital needs of the fire department, police department, prosecution services, code enforcement, municipal court, mental health and substance abuse services, and related public safety expenses, the City Council shall levy up to 44 mills starting in fiscal year 2023, which will raise approximately \$9.2 million upon full implementation. This mill levy shall be phased in as follows:

Fiscal Year	Levied Mills	Approximate Dollars	Estimated Annual Tax on \$100,000 Home	Estimated Annual Tax on \$200,000 Home
2023	33	6,864,000	\$ 44.55	\$ 89.10
<u>2024</u>	<u>11</u>	<u>2,288,000</u>	<u>\$ 14.85</u>	<u>\$ 29.70</u>
Total	44	9,152,000	\$ 59.40	\$ 118.80

The foregoing mill levy is permanent and shall continue indefinitely in future fiscal years. This levy is cumulative. This levy is in addition to any other mill levies authorized by Charter or law.

Section 2. REFERRAL TO ELECTORS. This ordinance shall be referred to the electors of the City of Billings at an election to be held on November 2, 2021.

Section 3. EFFECTIVE DATE. This ordinance shall be effective thirty (30) days after Second Reading and final adoption as provided by law, but the amendment to the City Charter shall be effective immediately upon approval by the electors as provided by law.

PASSED by the City Council on First Reading this _____ day of _____, 2021.

PASSED, ADOPTED and APPROVED on Second Reading this _____ day of _____, 2021.

City Council Regular

Date: 06/14/2021
Title: Public Hearing and Resolution Establishing Collection, Disposal, and Landfill Fees for Fiscal Year 2022
Presented by: Jennifer Duray
Department: Public Works
Presentation: Yes

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the proposed resolution adopting collection, disposal, and landfill fees effective July 1, 2021.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Section 21-229 of the Billings, Montana City Code (BMCC) requires that the City Council adopt the Solid Waste collection and disposal charges and landfill fees annually by resolution. The existing solid waste rates and fees are not adequate for the operation and maintenance and capital investment necessary to continue providing service at the current level. The proposed rate and fee adjustments include a 2.5% increase in residential and commercial collections and a 6.8% increase in dropbox/roll-off collection rates. The rate adjustments also include increased landfill tipping fees for Municipal Solid Waste (MSW), Construction and Demolition (C&D), and other miscellaneous fees. Landfill fees for MSW and C&D for the City of Billings will increase 5.6%, other towns and counties rates will increase 9.9%, and outside Montana rates will increase 15%.

The attached resolution specifies the proposed rates and fees for fiscal year 2022. A public hearing is required and if the proposed resolution is approved, rates will be effective July 1, 2021.

ALTERNATIVES

City Council may:

- Approve the recommended resolution; or,
- Not approve the resolution. If Council does not approve the resolution, the amended resolution to establish Solid Waste fees for fiscal year 2022 will need to be considered at a future City Council meeting.

FISCAL EFFECTS

The proposed rate and fee adjustments will generate approximately \$256,000 in residential and commercial collection revenues, \$61,000 in roll-off revenues, and \$330,000 in landfill revenues for a total increase to the solid waste fund of \$647,000 for fiscal year 2022.

Attachments

FY22 SW Fees resolution

RESOLUTION 21-

A RESOLUTION ESTABLISHING SOLID WASTE RESIDENTIAL AND COMMERCIAL COLLECTION AND DISPOSAL FEES AND LANDFILL USE FEES

WHEREAS, a need is anticipated for repair, improvement, and continued operation and maintenance of existing and proposed solid waste facilities and services for the providing of collection, disposal, and landfill use to inhabitants of the City of Billings, Montana and its environs; and

WHEREAS, it is essential to the public health, welfare, and safety of the inhabitants of the City of Billings and its environs to provide an adequate and safe solid waste collection service and landfill operation and to provide adequate funding to meet the cost of constructing, maintaining, and operating the same; and

WHEREAS, the City Council of the City of Billings did adopt Ordinance No. 12-5574 on the 25th day of June 2012, providing for the billing of solid waste collection and disposal fees on a monthly basis; and

WHEREAS, said fees are established by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. That the rates, fees, and charges specified in Schedules I, II, and III are found to be just, reasonable, and necessary for the continued sound operation of the Solid Waste Division and that the proposed rates, fees, and charges are approved and adopted as the rates, fees, and charges of the City of Billings, Montana Solid Waste Division effective July 1, 2021.
2. That in addition to the fees in Schedule III, a six percent (6%) surcharge will be collected on all Landfill rates and fees from refuse originating from any state other than Montana.
3. That any payment not received by the due date shall accrue interest at the rate of one-and-one-half percent (1.5%) per month from the due date until paid in full.
4. That garbage fees will not be paid by the City General Fund, Public Safety Fund, Library Fund, or MET Transit Fund.

Schedule I – Residential and Mobile Home Collection and Disposal Fees

Monthly Fees (for unit occupied by 1 family)

Residential	\$	11.82	
Mobile home located in mobile park	\$	11.82	
Residential carryout service	\$	23.64	
Additional 90 gallon barrel	\$	3.94	
Residential landfill fees for new annexed property (not yet receiving City collection)	\$	2.90	
Refuse requiring a special pickup due to size or quantity	\$	27.00	per pickup
Refrigerator/Freezer pickup	\$	70.00	per pickup
NSF Fee	\$	25.00	per occurrence

Schedule II – Commercial Collection and Disposal Fees

Commercial collection service is available subject to Solid Waste Division approval of container type, size, placement, and serviceability.

Fees per Month for Customer Owned Containers

Container Size	PER WEEK FREQUENCY OF COLLECTION						
	One Day	Two Day	Three Day	Four Day	Five Day	Six Day	Saturday
Extra Volume	\$ 7.36	per cubic yard					
90 Gallon Barrel	\$ 18.19						
1/2 300 Gallon Barrel	\$ 20.33						
300 Gallon Barrel	\$ 40.66						
30 Gallon Can	\$ 7.21	\$ 14.42	\$ 21.63	\$ 28.84	\$ 36.05	\$ 45.06	\$ 14.42
1 Yard	\$ 33.27	\$ 66.54	\$ 99.81	\$ 133.08	\$ 166.35	\$ 207.96	\$ 66.54
2 Yards	\$ 38.59	\$ 77.18	\$ 115.77	\$ 154.36	\$ 192.95	\$ 241.20	\$ 77.18
3 Yards	\$ 43.88	\$ 87.76	\$ 131.64	\$ 175.52	\$ 219.40	\$ 274.26	\$ 87.76
4 Yards	\$ 49.50	\$ 99.00	\$ 148.50	\$ 198.00	\$ 247.50	\$ 309.36	\$ 99.00
6 Yards	\$ 60.12	\$ 120.24	\$ 180.36	\$ 240.48	\$ 300.60	\$ 375.78	\$ 120.24
8 Yards	\$ 70.91	\$ 141.82	\$ 212.73	\$ 283.64	\$ 354.55	\$ 443.16	\$ 141.82

Compactor containers will be assessed at 2.5 times the above rates.

Saturday service without 6 times per week pick-up will be assessed double the one-time per week rate. This service is not available in all areas.

The above fees are for customer-owned containers. For City-owned containers, in addition to the above fees, monthly container lease rates will be charged as follows:

Container Size	
< 6 yards	\$ 21.68
6 or 8 yards	\$ 28.50

Additional compactor truck service will be billed at the hourly rates as follows (minimum 1- hour):

Compactor truck, 1 person	\$ 98.50
Compactor truck, 2 people	\$ 133.55

Additional commercial services:

Special event barrel rental/delivery	\$ 116.00	per event
	plus \$ 2.65	per barrel
Container wash	\$ 98.50	
Delivery charge for front or rear load	\$ 43.80	
Daily rental fee for front or rear load	\$ 5.00	
Collection and disposal fee		
front or rear load rental	\$ 7.36	per cubic yard
Bar type locks/installation	\$ 155.00	

Roll Off/Compactor Rates

Per pull plus disposal	\$ 174.00	
Container wash	\$ 98.50	
Debris dig out	\$ 98.50	
Thaw charges	\$ 98.50	
Unit relocation (on same site)	\$ 75.00	
Compactor turnaround fee	\$ 43.80	
Daily rental for temporary roll off containers	\$ 5.00	
300 cubic yard roll off - cash only		
minimum charge	\$ 325.00	
NSF Fee	\$ 25.00	per occurrence

Disposal rates are charged per Schedule III.

Schedule III – Landfill Fees

	ORIGIN OF WASTE ¹		
	City of Billings	Other Towns & Counties	Outside of Montana
All businesses will be charged at least \$7.65			
0 - 3.0 cubic yards or 0 - 1500 lbs ²	\$ -	\$ 11.47	\$ 14.46
Municipal solid waste, construction & demolition, etc. (per ton)	\$ 22.00	\$ 33.00	\$ 41.58
Special Waste (per ton) ³	\$ 45.04	\$ 67.56	\$ 85.12
<u>Asbestos</u>			
Per ton	\$ 86.60	\$ 129.90	\$ 163.67
Per bag	\$ 11.90	\$ 17.85	\$ 22.49
Asbestos bags	\$ 3.30	\$ 4.95	\$ 6.24
<u>Dead Animals</u>			
Animals < 100 pounds	\$ 15.75	\$ 23.63	\$ 29.77
Animals > 100 pounds	\$ 52.50	\$ 78.75	\$ 99.23
Per ton	\$ 75.00	\$ 112.50	\$ 141.75
<u>Mobile Home Trailers</u>			
	\$ 350.00	\$ 525.00	\$ 661.50
<u>Refrigeration Units</u>			
Refrigerators, Freezers, Air Conditioners (Each Unit)	\$ 30.00	\$ 45.00	\$ 56.70
<u>Special Pad Fee for Liquids</u>			
	\$ 124.40	\$ 186.60	\$ 235.12
<u>Tires</u>			
Tires per ton	\$ 100.00	\$ 150.00	\$ 189.00
<u>Uncovered Load Fee⁴</u>			
	\$ 20.00	\$ 30.00	\$ 37.80
If scale is inoperable, the vehicle will be charged by the cubic yard rated on the vehicle capacity			
Loose garbage (per CY)	\$ 2.78	\$ 4.17	\$ 5.25
Compacted garbage (per CY)	\$ 7.21	\$ 10.82	\$ 13.63
Non-compactible material (per CY)	\$ 30.74	\$ 46.11	\$ 58.10
Special Waste, contaminated soil, etc. (per CY)	\$ 65.66	\$ 98.49	\$ 124.10
Tires (per CY)	\$ 74.59	\$ 111.89	\$ 140.98
Asbestos (per CY)	\$ 43.30	\$ 64.95	\$ 81.84
NSF Check Fee		\$ 25.00	per occurrence

¹ Actual weights may result in the rates above rounding to the nearest \$.05

² Residential Yellowstone County customers are assessed a landfill fee on the annual tax statement according to an agreement with Yellowstone County and accordingly are not charged for loads less than 1.5 yds or 700 pounds.

³ Special Waste such as contaminated soil, sludges, and treated timbers will be accepted on a case-by-case basis dependent upon testing and approval. If accepted, landfill fees will be charged rates specified above.

⁴ Uncovered load fee will be charged to all customers that enter the landfill with an uncovered load.

APPROVED, AND PASSED by the City Council of the City of Billings this 14th day of June, 2021.

CITY OF BILLINGS

By: _____
William A. Cole, Mayor

ATTEST:

By: _____
Denise R. Bohlman, City Clerk