

**\*\*ATTENTION\*\***

The City Council meeting will be held in a hybrid format that includes both in-person AND Zoom. Councilmembers may choose to attend the meeting virtually or in person at the **Billings Public Library Community Room**. In order to honor the Right of Participation and the Right to Know in Article II, sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: [www.billingsmt.gov](http://www.billingsmt.gov) and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
  - On Community 7 TV - Channel 7 or Channel 507 – Spectrum Cable. *(On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.)*
  - Online at [www.comm7tv.com](http://www.comm7tv.com) and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
  - On the City's website at [www.billingsmt.gov](http://www.billingsmt.gov) and click on "Watch Meetings Online" on the homepage.
  - In-Person – capacity is limited to approximately 15 spectators with overflow available in the lobby. Mask and social distancing requirements will be enforced.

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: [Council@billingsmt.gov](mailto:Council@billingsmt.gov).
  - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person - capacity is limited to approximately 15 spectators with overflow available in the lobby. Mask and social distancing requirements will be enforced. Speakers may be asked to exit after speaking to comply with social distancing protocols.
- Attend the meeting virtually by registering at Zoom.us and "join a meeting", enter the Webinar ID and Passcode indicated below. Click on *Zoom Meeting Instructions* and *Zoom Hybrid Meeting Details* below for more information. Attendees are asked to register by Noon the day of the meeting. After registering, a link into the meeting will be sent to the attendee. The link will allow you to attend, view and participate in the meeting on your computer, laptop or smart phone. (You must have the Zoom App on your device [Click Here to Download Zoom App](#) ) To provide public comment at the appropriate time, click on the "raise hand" icon located at the bottom of the screen and the moderator will unmute your device.
  - **Don't have a smart phone, computer or laptop?** That's okay -- you can attend a Zoom meeting using your **landline phone**. Call the Zoom phone number, **1.253.215.8782** to join the meeting and follow the operator's instructions. Want to give public comment? Simply "*raise your hand*" by pressing \*9 and the moderator will give you permission to speak when it is your turn. *\*Note this is a long distance toll number and charges may apply depending on your plan.*
- Click Here for [City Council Zoom Hybrid Meeting Details and Schedule](#)
- Click Here for [Zoom Meeting Instructions for Attendees \(as guests\)](#)

**Webinar ID: 818 5232 2232**

**Passcode: 251750**

**Or join by phone: US: +1-253-215-8782**

*The practice of receiving phone calls to a specific Public Comment telephone line has been discontinued. Future delivery methods may be explored as best practice is learned.*

Please contact Denise Bohlman, City Clerk, at [bohlmand@billingsmt.gov](mailto:bohlmand@billingsmt.gov), or at 406.657.8205, with any questions.



**VISION STATEMENT:**  
"The Magic City: A diverse,  
welcoming community  
where people prosper and  
business succeeds."

## WORK SESSION AGENDA

Billings Public Library and remotely  
via Zoom. Please see coversheet  
for details and instructions for  
viewing and participation.

May 18, 2021

5:30 P.M.

**CALL TO ORDER:** Mayor Cole

**1. FY2022 Departmental Budget Presentations.**

- Library
- Building / Facilities
- Information Technology
- Administration
- Human Resources
- Mayor / City Council
- Finance
- Parks and Recreation
- General Fund Recap

- Public Comment

### **COUNCIL DISCUSSION:**

**PUBLIC COMMENT on "NON-AGENDA ITEMS"**. Speaker Identification required. (Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Public comments during the meeting may be made in-person or remotely by registering as an attendee through Zoom.us as outlined in the Agenda coversheet.)

### **ADJOURN:**

Note:

- This meeting is an "informal" meeting of the City Council. The content of the Agenda is subject to change at the meeting.
- In the event there is a Closed Executive Session at the end of a Work Session, the sole purpose is to discuss litigation strategy. The other parties to the case(s) discussed are not public bodies or associations as described in Section 2-3-203(1) and (2), MCA. The meeting is closed, as allowed by Section 2-3-203(4)(a), MCA, "to discuss a strategy to be followed with respect to litigation when an open meeting would have a detrimental effect on the litigating position" of the City of Billings.

**City Council Work Session**

**Date:** 05/18/2021  
**Title:** FY2022 Departmental Budget Presentations  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** Yes

**RECOMMENDATION**

Staff will be present to provide FY22 departmental budget information to City Council. Council action will occur on June 28th, 2021.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Council will receive information about the FY22 budget over multiple work sessions. Each department has provided an overview of their proposed FY2022 budget. The entire proposed FY22 budget can be found online at [www.billingsmt.gov/finance](http://www.billingsmt.gov/finance). City Council will receive information from the following departments on May 18, 2021:

	<b>Minutes for Presentation &amp; Q&amp;A</b>	<b>Start Time</b>	<b>End Time</b>
<b>Tuesday, May 18, 2021</b>			
a. Library	20	5:35	5:55
b. Building / Facilities	20	5:55	6:15
c. Information Technology	15	6:15	6:30
d. Administration	5	6:30	6:35
e. Human Resources	10	6:35	6:45
f. Mayor / City Council	5	6:45	6:50
g. Finance	5	6:50	6:55
h. Parks and Rec	45	6:55	7:40
COUNCIL RECESS	10	7:40	7:50
j. General Fund Recap	30	7:50	8:20

**ALTERNATIVES**

No Council action will be required at this meeting. Final adoption for the FY2022 budget is planned for June 28, 2021.

**FISCAL EFFECTS**

The total FY22 proposed budget is \$463,995,349, and can be found on page 22 of the proposed FY2022 budget. [www.billingsmt.gov/finance](http://www.billingsmt.gov/finance)