

ORDINANCE 22-\_\_\_\_\_

AN ORDINANCE OF THE CITY OF BILLINGS,  
PROVIDING THAT THE BILLINGS, MONTANA CITY  
CODE (BMCC) BE AMENDED BY REVISING  
SECTIONS 2-211 AND 2-226

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

**Section 1.** That Section 2-211 of the Billings, Montana City Code (BMCC) is amended so that such sections shall read as follows:

**Sec. 2-211. Calling to order; quorum.**

The city council shall hold a regular meeting for the transaction of city business on the second and fourth ~~Mondays~~ Tuesdays in each month. If the regular meeting falls on a day recognized as a holiday by the city, the meeting will not be held on that date but will be held on the following day. Any regular meeting may be canceled or rescheduled by majority vote of the council at any time prior to the date scheduled for such meeting. Regular meetings shall convene and be called to order by the mayor at 5:30 p.m., unless otherwise ordered.

The mayor or any three (3) councilmembers may request that a special meeting be called. The request shall be submitted to the city administrator who shall prepare the agenda and notice in writing, which notice shall be delivered or mailed to all city councilmembers and the mayor. The notice shall be delivered within a reasonable period of time prior to the meeting. If there is not sufficient time to prepare and deliver or mail the notice, the city administrator, within his discretion, may use whatever means of notification available considering the circumstances. Notice of a special meeting shall be deemed sufficient if given at a regular or special council meeting; provided, that notice in writing shall be delivered to any absent councilmember and the mayor, if absent. At any regular or special council meeting, the city clerk shall proceed to call the roll, and record in the minutes the names of all members present. The mayor shall announce whether or not a quorum is present. A simple majority of the members of the council duly elected and qualified, is necessary to constitute a quorum.

**Section 2.** That Section 2-226 of the Billings, Montana City Code (BMCC) is amended so that such sections shall read as follows:

**Sec. 2-226. City council work sessions.**

(a) In addition to its regular business meetings, the city council may also meet for work sessions. The purpose of these meetings shall be to provide an opportunity for the mayor and city councilmembers to hold more in-depth discussions on policy matters, give input or feedback to the city administrator and his staff, and hear presentations on current issues and projects.

(b) Work sessions, if held, will be scheduled on the 1st and 3rd ~~Mondays~~ Tuesdays of each month at 5:30 p.m.

(c) The city administrator shall prepare the agenda for work sessions to be used in public notices based upon input from the mayor, city councilmembers, and city staff. Work sessions shall be informal meetings conducted by the mayor who may alter the agenda during the meeting based upon the consensus of those present.

(d) The attendance of work sessions by the mayor and city councilmembers shall not be mandatory and attendance will not be taken. No formal action may be taken by the mayor and city council at these proceedings even if a quorum of the city council is present.

**Section 3. EFFECTIVE DATE.** This ordinance shall be effective March 7, 2022, after second reading and final adoption as provided by law.

**Section 4. REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 5. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading this 10<sup>th</sup> day of January, 2022.

PASSED, ADOPTED and APPROVED on second reading this 24<sup>th</sup> day of January, 2022.

CITY OF BILLINGS

BY: \_\_\_\_\_

William A. Cole, Mayor

Attest:

BY: \_\_\_\_\_

Denise R. Bohlman, City Clerk