

**\*\*ATTENTION\*\***

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person in Council Chambers, second floor of City Hall, 220 N. 27th Street. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: [www.billingsmt.gov](http://www.billingsmt.gov) and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
  - On Community 7 TV - Channel 7 or Channel 507 -- Spectrum Cable. (*On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.*)
  - Online at [www.com7tv.com](http://www.com7tv.com) and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
  - On the City's website at [www.billingsmt.gov](http://www.billingsmt.gov) and click on "Watch Meetings Online" on the homepage.
  - In-Person.
  - Virtually via Zoom (see the link below).

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: [Council@billingsmt.gov](mailto:Council@billingsmt.gov).
  - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person.
- Attend the meeting virtually through Zoom by entering the Webinar ID and Passcode indicated below. Click on *Zoom Meeting Instructions* and *Zoom Hybrid Meeting Details* below for more information. The link will allow you to attend, view and participate in the meeting on your computer, laptop or smart phone. (You must have the Zoom App on your device [Click Here to Download Zoom App](#)) To provide public comment at the appropriate time, click on the "raise hand" icon located at the bottom of the screen and the moderator will unmute your device.
  - **Don't have a smart phone, computer or laptop?** That's okay -- you can attend a Zoom meeting using your **landline phone**. Call the Zoom phone number, **1.253.215.8782** to join the meeting and follow the operator's instructions. Want to give public comment? Simply "*raise your hand*" by pressing \*9 and the moderator will give you permission to speak when it is your turn. *\*Note this is a long distance toll number and charges may apply depending on your plan.*
- Click Here for [Zoom Meeting Webinar IDs and Passcodes](#)
- Click Here for [Zoom Meeting Instructions for Attendees \(as guests\)](#)

Please contact Denise Bohlman, City Clerk, at [bohlmand@billingsmt.gov](mailto:bohlmand@billingsmt.gov), or at 406.657.8210, with any questions.



**VISION STATEMENT:**  
"The Magic City: A diverse, welcoming community where people prosper and business succeeds."

**CITY COUNCIL  
REGULAR BUSINESS MEETING**

**AGENDA  
OCTOBER 10, 2022**

**5:30 P.M.**

**COUNCIL CHAMBERS**

**CALL TO ORDER:** Mayor Cole

**PLEDGE OF ALLEGIANCE:** Mayor Cole

**INVOCATION:** Councilmember Purinton

**ROLL CALL:** Councilmembers present on roll call were:  Shaw,  Gulick,  Neese,  Owen,  Joy,  Choriki,  Tidswell,  Purinton,  Boyett,  Rupsis

**MINUTES:**

- September 26, 2022 - Pending

**COURTESIES:**

**PROCLAMATIONS:**

- Red Ribbon Week - October 23-31, 2022

**COUNCIL REPORTS:**

**ADMINISTRATOR REPORTS - CHRIS KUKULSKI**

**PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items: 1, 2 AND 3 ONLY. Speaker sign-in required.** (Comments are limited to three (3) minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard **ONLY** during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. Mayor Cole recommends that Council confirm the following appointments:

|   | Name             | Board/Commission | Term     |          |
|---|------------------|------------------|----------|----------|
|   |                  |                  | Begins   | Ends     |
| 1 | Stephen Wahrlich | Tourism BID      | 10/01/22 | 10/01/26 |

B. **Bid Awards:**

1. **Snow Removal.** (Opened 9/20/22) Recommend A-1 Landscaping.
2. **WO 09-12: Northwest Billings Connector, Schedule 1.** (Opened 9/20/22) Recommend Riverside Contracting. **WO 21-38: Skyline Trail, Schedule II.** (Opened 9/20/22) Recommend Weave Construction.

- C. **Purchase** additional 3-year warranty for Landfill Compactor; Tractor & Equipment Company.
- D. **Purchase** Front Load Collection Truck; SWS Equipment, LLC.
- E. **Purchase** 2 Automated Side-Load Collection Trucks; Floyd's Truck Center.
- F. **Amendment No. 1, WO 22-37: Landfill Drop-Off Building Repairs**; Swank Enterprises.
- G. **Amendment No. 2, Central Park Tennis Court Replacement**; Land and Water Conservation Fund Grant Program.
- H. **Amendment No. 3, WO 19-21: WRF Influent Lift Station**; HDR Engineering.
- I. **Amendment** to Subdivision Improvement Agreement for 23rd Street Subdivision.
- J. **Donation** to Parks and Recreation Department from GG and BB's Jams and Sauces and Scheel's for Landon's Miracle Field Grand Opening.
- K. **Council Holiday Schedule**.
- L. **Sewer Easement** with Bell-Mont Properties, Inc.; Mike Dimich Sons; and PBN Properties, LLC.
- M. **Resolution** authorizing the issuance and setting the parameters for Tax Increment Bonds.
- N. **Resolution** establishing compliance with reimbursement under Internal Revenue Code for the North 27th TIF construction projects.
- O. **Second/Final Reading Ordinance** amending Section 6-205, BMCC, Building Code Board of Appeals.
- P. **Bills for the Weeks of:**
  - 1. September 6, 2022
  - 2. September 12, 2022

**Recommended Motion:** I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

**REGULAR AGENDA:**

- 2. **TAX INCREMENT FINANCING ASSISTANCE** from Downtown Urban Renewal District to MJ Shanks, LLC for improvements at 122 and 124 North 22nd Street. Downtown Billings Partnership (DBP) Board recommends approval.
  - *Presented by:* Wyeth Friday, Planning Director and Mehmet Casey, DBA Development Director

**Recommended Motion:** I move to approve the Tax Increment Financing Assistance from Downtown Urban Renewal District to MJ Shanks, LLC, as recommended by the DBP Board.
- 3. **APPOINT** members to Council committees.
  - *Presented by:* Gina Dahl, City Attorney

**PUBLIC COMMENT on "NON-AGENDA ITEMS". Speaker Sign-in required.** (*Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.*)

**COUNCIL INITIATIVES:**

**ADJOURN:**

*Council Chambers are readily accessible to individuals with physical disabilities.*

*For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail [bohlmand@billingsmt.gov](mailto:bohlmand@billingsmt.gov), 72 hours prior to the meeting date.*

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**\* Quasi-Judicial** -- *Caution must be exercised concerning any potential ex parte communications with interested parties. This policy-making body may exercise approval or other adjudication authority which is "judicial" because it directly affects the legal rights of a person.*

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Boards & Commissions Appointments  
**Presented by:** Chris Kukulski, City Administrator  
**Department:** City Hall Administration  
**Presentation:** No  
**Legal Review** Not Applicable

**RECOMMENDATION**

Mayor Cole recommends that the City Council confirm the appointments to the following boards and commissions.

|   | Name             | Board/Commission | Term     |          |
|---|------------------|------------------|----------|----------|
|   |                  |                  | Begins   | Ends     |
| 1 | Stephen Wahrlich | Tourism BID      | 10/01/22 | 10/01/26 |

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The Mayor is requesting that the City Council confirm appointments for Board and Commission positions that are vacant due to term limits, resignations and unfilled vacancies.

**ALTERNATIVES**

Council may:

- Confirm the proposed appointments; or
- Not confirm the appointments.

**FISCAL EFFECTS**

The proposed action has no financial impact.

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Snow Removal Contract  
**Presented by:** Liz Kampa  
**Department:** Finance  
**Presentation:** No  
**Legal Review** Yes

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**RECOMMENDATION**

Staff recommends award of a three-year contract, with three additional one-year options to renew, for the City's snow removal services with A-1 Landscaping at the prices outlined in the attached contract.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Historically, City departments or divisions with property in need of snow removal have contracted with vendors separately for these services. On average and depending upon snowfall, the City averages \$58,000/year for snow removal services. Therefore, pursuant to the City's Purchasing Procedures, an Invitation for Bids (IFB) for Snow Removal Services for various City departments currently utilizing these types of services was advertised in the *Yellowstone County News* on September 2 and 9, 2022. Bids were opened on September 20, 2022, and only one was received from A-1 Landscaping.

**STAKEHOLDERS**

The following Departments/Divisions were involved in this process:

- Planning and Community Development
- Library
- Facilities
- Parking

**ALTERNATIVES**

City Council may:

- Approve a three-year contract, with three additional one-year options to renew, for the City's snow removal services, with A-1 Landscaping; or,
- Not Approve the contract with A-1 Landscaping for snow removal services, and provide further direction to staff.

**FISCAL EFFECTS**

Historically, City departments or divisions with property in need of snow removal have contracted with vendors separately for these services. Additional services and locations may be added to the contract, if the need arises. On average and depending upon snowfall, the City spends \$58,000/year for snow removal services.

**SUMMARY**

Staff recommends award of a three-year contract, with three additional one-year options to renew, for the City's snow removal services with A-1 Landscaping at the prices outlined in the attached contract.

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**Attachments**

Snow Removal Contract



## **SNOW REMOVAL AGREEMENT**

**THIS AGREEMENT** is made and entered into \_\_\_\_\_, by and between the **CITY OF BILLINGS, MONTANA**, a municipal corporation organized and existing under the laws of the State of Montana, P.O. Box 1178, Billings, Montana 59103, hereinafter referred to as "**CITY**," and **A-1 LANDSCAPING** of 5445 Rustic Ave., Billings, MT 59106, hereinafter referred to as "**CONTRACTOR**."

In consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency whereof being hereby acknowledged, the parties hereto agree as follows:

1. **PURPOSE:** **CITY** agrees to hire **CONTRACTOR** as an independent contractor to provide **snow removal services for various city owned properties**, more accurately described in the Scope of Work attached hereto as Exhibit "A" and by this reference made a part hereof.
2. **EFFECTIVE DATE:** This **AGREEMENT** is effective upon the date of its execution and will terminate on September 30, 2023. The parties may extend this **AGREEMENT**, by mutual concurrence, for three additional one-year terms, in writing prior to termination of each term.
3. **SCOPE OF WORK:** The **CONTRACTOR** shall perform the services outlined in Exhibit "A". In performing these services, the **CONTRACTOR** shall at all times comply with all federal, state and local statutes, rules and ordinances applicable. These services and all duties incidental or necessary therefor, shall be performed diligently and completely and in accordance with professional standards of conduct and performance.
4. **INCORPORATION BY REFERENCE:** All exhibits and addenda attached hereto, as well as any bid or proposal referenced, are hereby incorporated into this **AGREEMENT** and made a part hereof. If there is any conflict between such exhibits or addenda and the terms of this **AGREEMENT**, the terms of this **AGREEMENT** shall control.
5. **PAYMENT:** **CITY** agrees to pay **CONTRACTOR** the rates listed in Exhibit "B" for the work described in the Scope of Work in Exhibit "A". Any alteration or deviation from the described work that involves extra costs will be executed only upon written request by the **CITY** to **CONTRACTOR** and will become an extra charge over and above the contract amount. The parties must agree upon any extra charges in writing.
6. Except as otherwise specified herein, the **CONTRACTOR** shall invoice the **CITY** monthly for all services rendered pursuant to this **AGREEMENT**. Such invoices shall specify the services provided to the **CITY** during the preceding month and



identify the applicable fees, and shall be accompanied by reasonable documentation or other reasonable explanations supporting such charges.

Except as otherwise specified herein, the **CITY** shall pay the **CONTRACTOR** for said invoice within thirty (30) days after receipt.

The prices established in this **AGREEMENT** may be extended to other political subdivisions within the State of Montana solely at the **CONTRACTOR'S** discretion.

7. **INDEPENDENT CONTRACTOR STATUS:** The parties agree that **CONTRACTOR** is an independent contractor for purposes of this **AGREEMENT** and may not be considered an employee of the **CITY** for any purpose. **CONTRACTOR** is not subject to the terms and provisions of the **CITY'S** personnel policies handbook and may not be considered a **CITY** employee for workers' compensation or any other purpose. **CONTRACTOR** is not authorized to represent the **CITY** or otherwise bind the **CITY** in any dealings between **CONTRACTOR** and any third parties.

8. **INDEMNITY:**

The **CONTRACTOR** SHALL:

- A. Indemnify and hold **CITY**, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of **CONTRACTOR** or its agents or employees.
- B. Not indemnify and hold the **CITY** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the **CITY** occurring during the course of or as a result of the performance of the **AGREEMENT**.
- C. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the **CITY** and the **CONTRACTOR**, the **CONTRACTOR** shall indemnify and hold the **CITY** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, to the extent caused by the **CONTRACTOR'S** or any subcontractor's wrongful or negligent acts occurring as a result from the **CONTRACTOR'S** performance pursuant to this **AGREEMENT**.

The **CITY** SHALL:

- D. Indemnify and hold **CONTRACTOR**, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of **CITY** or its agents or employees.
- E. Not indemnify and hold the **CONTRACTOR** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the **CONTRACTOR** occurring during the course of or as a result of the performance of the **AGREEMENT**.
- F. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the **CONTRACTOR** and the **CITY**, the **CITY** shall indemnify and hold the **CONTRACTOR** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, to the extent caused by the **CITY'S** or any subcontractor's wrongful or negligent acts occurring as a result from the **CITY'S** performance pursuant to this **AGREEMENT**.

**8. INSURANCE:**

- A. The **CONTRACTOR** shall maintain in good standing the insurance described in this Section. Before rendering any services under this **AGREEMENT**, the **CONTRACTOR** shall furnish the **CITY** with proof of insurance in accordance with this Section.

The **CONTRACTOR** shall provide the following insurance:

- Workers' compensation and employer's liability coverage as required by Montana law.
- Commercial general liability, including contractual liability assumed under an insured agreement and personal injury coverage's -- \$750,000 per claim and \$1,500,000 per occurrence.
- Automobile liability -- \$1,500,000 per accident.

Each policy of insurance required by this Section shall provide for no less than 30 days' advance written notice to the **CITY** prior to cancellation.

The **CITY** shall be listed as an additional insured on all policies except Worker's Compensation Policies.

**CONTRACTOR** shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA. **CONTRACTOR** shall maintain workers' compensation insurance coverage for all members and employees of **CONTRACTOR's** business, except for those members who are exempted as independent contractors under the provisions of §39-71-401, MCA.

**CONTRACTOR** shall furnish **CITY** with copies showing one of the following: **(1)** proof of registration as a registered contractor under Title 39, Chapter 9, MCA; **(2)** a binder for workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana; or **(3)** proof of exemption from workers' compensation granted by law for independent contractors.

9. **WARRANTY:** **CONTRACTOR** warrants that all services and work will be performed in a good workman-like manner. **CONTRACTOR** acknowledges that it will be liable for any breach of this warranty for the lesser period of one (1) year from the time services are completed or any warranty described in the Scope of Work in Exhibit "A".
10. **COMPLIANCE WITH LAWS:** **CONTRACTOR** agrees to comply with all federal, state, and local laws, ordinances, rules and regulations. **CONTRACTOR** agrees to purchase a **CITY** business license.
9. **PREVAILING WAGE RATES:** Unless superseded by federal law, Montana law requires that contractors and subcontractors give preference to the employment of Montana residents for any public works contract in excess of \$25,000 for construction or nonconstruction services in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Unless superseded by federal law, each contractor shall ensure that at least 50% of the contractor's workers performing labor on a construction project are bona fide Montana residents. The Commissioner of the Montana Department of Labor and Industry has established the resident requirements in accordance with sections 18-2-403 and 18-2-409, MCA. Any and all questions concerning prevailing wage and Montana resident issues should be directed to the Montana Department of Labor and Industry.

In addition, unless superseded by federal law, all employees working on a public works contract shall be paid prevailing wage rates in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Montana law requires that all public works contracts, as defined in section 18-2-401, MCA, in which the total cost of the contract is in excess of \$25,000, contain a provision stating for each job classification the standard prevailing wage rate, including fringe benefits, travel, per diem, and zone pay that the contractors, subcontractors, and employers shall pay during the public works contract.

Section 18-2-406, MCA, requires that all contractors, subcontractors, and employers who are performing work or providing services under a public works contract post in a prominent and accessible site on the project staging area or work area, no later than the first day of work and continuing for the entire duration of the contract, a legible statement of all wages and fringe benefits to be paid to the employees in compliance with section 18-2-423, MCA. Section 18-2-423, MCA, requires that employees receiving an hourly wage must be paid on a weekly basis.

Furthermore, Section 18-2-417, requires allowance for a 3% annual increase in wages for a multiyear contract. (1) Any public works contract that by the terms of the original contract calls for more than 30 months to fully perform must include a provision to adjust, as provided in subsection (2), the standard prevailing rate of wages to be paid to the workers performing the contract. (2) The standard prevailing rate of wages paid to workers under a contract subject to this section must be adjusted 12 months after the date of the award of the public works contract. The amount of the adjustment must be a 3% increase. The adjustment must be made and applied every 12 months for the term of the contract. (3) Any increase in the standard rate of prevailing wages for workers under this section is the sole responsibility of the contractor and any subcontractors and not the contracting agency.

Each contractor, subcontractor, and employer must maintain payroll records in a manner readily capable of being certified for submission under section 18-2-423, MCA, for not less than three years after the contractor's, subcontractor's, or employer's completion of work on the public works contract.

The nature of the work performed or services provided under this contract meets the statutory definition of a "public works contract" under section 18-2-401(11)(a), MCA. The booklet is attached and may also be found at <http://erd.dli.mt.gov/labor-standards/state-prevailing-wage-rates>.

## 11. **NONDISCRIMINATION:**

- A. **CONTRACTOR** shall, in performance of work under this **AGREEMENT**, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, the Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. **CONTRACTOR** is the employer for the purpose of providing healthcare benefits and paying any applicable penalties, fees and taxes under the Patient Protection and

Affordable Care Act [P.L. 111-148, 124 Stat. 119]. Any subletting or subcontracting by **CONTRACTOR** subjects subcontractors to the same provisions. In accordance with 49-3-207, MCA, and Executive Order No. 04-2016. **CONTRACTOR** agrees that the hiring of persons to perform this Contract will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status by the persons performing this **AGREEMENT**.

- B. The **CONTRACTOR** shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.

The **CONTRACTOR** and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

The **CONTRACTOR** and any subcontractor shall abide by the requirements of 41 CFR 60-1.4, which states employees or applicants may not be discharged or in any other manner discriminated against because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the **CONTRACTOR'S** legal duty to furnish information.

- C. The **CONTRACTOR** shall comply with any and all reporting requirements that may apply to it that the **CITY** may establish by regulation.
- D. The **CONTRACTOR** shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.
- E. The **CONTRACTOR** shall include the provisions of Subsections A through D of this Section in every subcontract or purchase order under this **AGREEMENT**, so as to be binding upon every such subcontractor or vendor

of the **CONTRACTOR** under this **AGREEMENT**.

- F. The **CONTRACTOR** agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
12. **DEFAULT AND TERMINATION:** If either party fails to comply with any condition of this **AGREEMENT** at the time or in the manner provided for, the other party may, at its option, terminate this **AGREEMENT** and be released from all obligations if the default is not cured within ten (10) calendar days after written notice is provided to the defaulting party. Said notice shall set forth the items to be cured. Additionally, the non-defaulting party may bring suit for damages, specific performance, and any other remedy provided by law. These remedies are cumulative and not exclusive. Use of one remedy does not preclude use of the others. Notices shall be provided in writing and hand-delivered or mailed to the parties at the addresses set forth in the first paragraph of this **AGREEMENT**.
13. **LIAISON:** **CITY's** designated liaison for this **AGREEMENT** is Liz Kampa, Purchasing Agent, and **CONTRACTOR's** designated liaison for this **AGREEMENT** is Jeff Hudiburgh, Owner.
14. **GOVERNING LAW AND VENUE:** This **AGREEMENT** shall be construed and enforced in accordance with the laws of the State of Montana. Venue for any suit between the parties arising out of this **AGREEMENT** shall be the State of Montana Thirteenth Judicial District Court, Yellowstone County.
15. **SEVERABILITY:** Any provision or part of the **AGREEMENT** held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the **CITY** and the **CONTRACTOR**, who agree that the **AGREEMENT** shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
16. **SUCCESSORS AND ASSIGNS:** Neither the **CITY** nor the **CONTRACTOR** shall assign, transfer or encumber any rights, duties or interests accruing from this **AGREEMENT** without the written consent of the other.
17. **OWNERSHIP OF DOCUMENTS:** All documents, data, drawings, specifications, software applications and other products or materials produced by the **CONTRACTOR** in connection with the services rendered under this **AGREEMENT** shall be the property of the **CITY** whether the project for which they are made is executed or not. All such documents, products and materials shall be forwarded to the **CITY** at its request and may be used by the **CITY** as it



sees fit. The **CITY** agrees that if the documents, products and materials prepared by the **CONTRACTOR** are used for purposes other than those intended by the **AGREEMENT**, the **CITY** does so at its sole risk and agrees to hold the **CONTRACTOR** harmless for such use. All or any portions of materials, products and documents produced under this **AGREEMENT** may be used by the **CONTRACTOR** upon confirmation from the **CITY** that they are subject to disclosure under the Public Disclosure Act. All services performed under this **AGREEMENT** will be conducted solely for the benefit of the **CITY** and will not be used for any other purpose without written consent of the **CITY**. Any information relating to the services will not be released without the written permission of the **CITY**. The **CONTRACTOR** shall preserve the confidentiality of all **CITY** documents and data accessed for use in **CONTRACTOR's** work product.

**IN WITNESS WHEREOF**, the parties hereto have executed this instrument the day and year first above written.

**CITY OF BILLINGS, MONTANA**

**A-1 LANDSCAPING**

\_\_\_\_\_  
**WILLIAM A. COLE, MAYOR**

\_\_\_\_\_  
**SIGNATURE**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**PRINT NAME**

By \_\_\_\_\_  
**CITY ATTORNEY'S OFFICE**

\_\_\_\_\_  
**PRINT TITLE**

**ATTEST:**

\_\_\_\_\_  
**DENISE BOHLMAN, CITY CLERK**

## EXHIBIT A

### Scope of Work and Locations

#### Snow Removal:

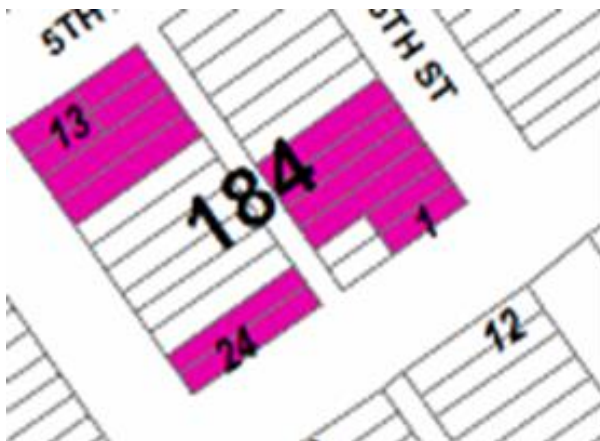
During an active storm, Contractor shall monitor the weather and temperature so as to provide the most effective service. When levels reach one inch (1") or more, Contractor shall dispatch crews to service the areas outlined above. Snow will be pushed to a designated location on property agreed upon by City and Contractor. Every effort will be made by Contractor to complete all snow removal prior to 7:00 am on the days of service. Contractor will make every effort to clear snow and ice prior to business hours, whenever possible. Heavy and late morning or daytime snowfall may delay time of completion. Sidewalks will remain the City's responsibility, unless noted otherwise.

Service is for up to 4" of snowfall on-site and will increase by ½ charge per additional 4" of snow fall, per application of provided service.

The following locations will require the snow removal services:

#### **Community Development:**

516, 518, 524 South 26th Street - Block 184: Lot 1-2 (east 90 feet); Lots 3-6  
505 South 27th Street - Block 184: Lots 13-16  
523 South 27th Street - Block 184: Lot 23-24



#### **Library:**

Library Lot – 510 North 28<sup>th</sup> Street  
(lot snow removal and brooms all sidewalks within property)

**Parking:**

Park I (Roof) – 2912 3<sup>rd</sup> Avenue North

Park II (Roof) – 2651 1<sup>st</sup> Avenue North

Park III (Roof) – North 27<sup>th</sup> Street

Empire Garage (Roof) – 11 North Broadway Avenue

North and South Lots (on either side of the Burger Dive between 1<sup>st</sup> and 2<sup>nd</sup> Ave. North)

Skate Lot – Minnesota and 27<sup>th</sup> Street



Snow removal equipment must be able to safely access the parking garages meeting height and width requirements. The snowplow blade should be modified with a heavy rubber or polyurethane cutting edge attached to the bottom and with tires designed to keep the blade from contacting the concrete floor surface. The Contractor shall make every effort to evenly distribute the snow piles (placed in a mutually agreed upon location) keeping in mind load capacity of the structures.

**Planning:**

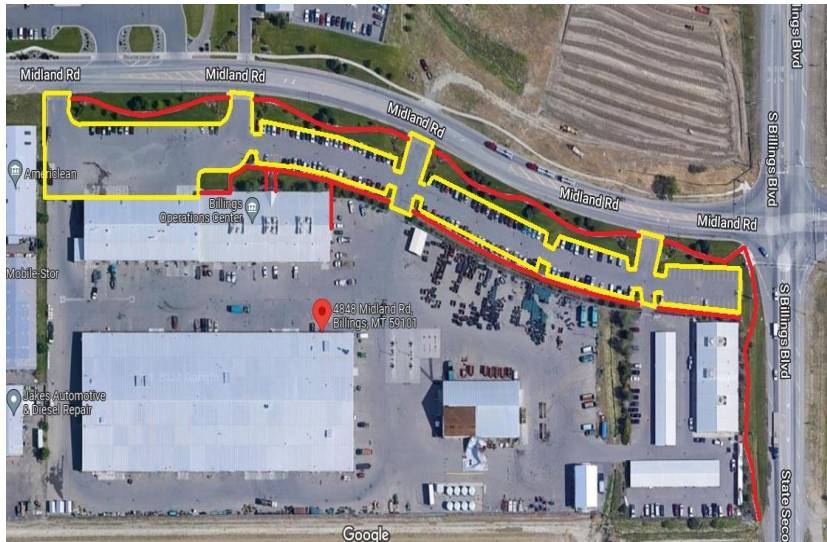
Lincoln School Parking Lot (northeast corner)



**Operations Center:**

4810, 4845, and 4848 Midland Road

**Yellow** indicates areas that are asphalt – plow  
**Red** indicated areas that are concrete – shovel

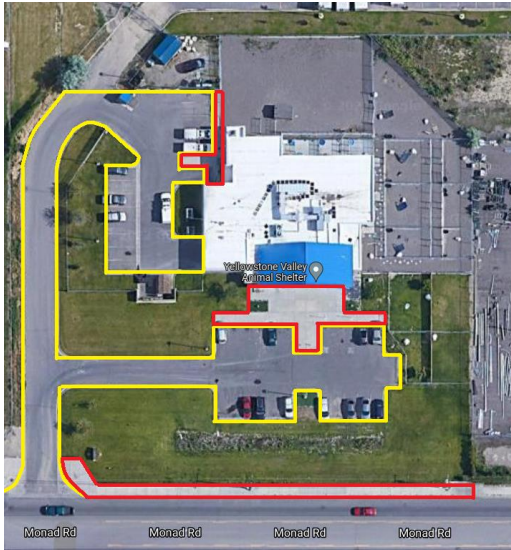


**Stillwater Building:** 316 North 26<sup>th</sup> Street

**Yellow** indicates areas that are asphalt – plow  
**Red** indicated areas that are concrete – shovel



**Yellowstone Valley Animal Shelter:** 1735 Monad Road



Other Locations may be added, as necessary, at a mutually agreed upon price.



Snow Pile Removal: If snow pile removal is necessary, the City and Contractor shall agree via email, and Contractor shall remove piles or subcontract removal for an additional charge as per bid price.

Hazards: City shall be aware that plowing, shoveling and brooming may not completely clear property to bare pavement or concrete surface. Slippery conditions may and most likely prevail even after a service of snow removal and sanding/deicing has taken place. Contractor suggests City post signage displaying the potential for hazards. Contractor assumes no responsibility for accidents occurring, if a result of a naturally occurring condition and/or acts of nature.

Clear Access: City shall make patrons and employees aware that during storms, snow removal is likely and vehicles should be cleared from lots during removal times. Contractor does not assume responsibility for damage caused to vehicles during a snow removal event if vehicles are left in the path of snow removal. Contractor will make every effort to clear snow and ice prior to business hours, whenever possible.



## EXHIBIT B

### Pricing

| <u>Location:</u>                                                                                    | <u>Price/Removal:</u> |
|-----------------------------------------------------------------------------------------------------|-----------------------|
| <b><u>Community Development:</u></b>                                                                |                       |
| (snow removal and brooms sidewalks)                                                                 |                       |
| 516, 518, 524 South 26th Street –<br>Block 184: Lot 1-2 (east 90 feet); Lots 3-6                    | \$100.00              |
| 505 South 27th Street - Block 184: Lots 13-16                                                       | \$100.00              |
| 523 South 27th Street - Block 184: Lot 23-24                                                        | \$100.00              |
| <b><u>Library:</u></b>                                                                              |                       |
| Library Lot – 510 North 28 <sup>th</sup> Street<br>(snow removal and brooms all property sidewalks) | \$260.00              |
| <b><u>Operations Center:</u></b>                                                                    |                       |
| 4810, 4845, and 4848 Midland Road<br>(snow removal and brooms sidewalks)                            | \$485.00              |
| <b><u>Parking:</u></b>                                                                              |                       |
| Park I (Roof) – 2912 3 <sup>rd</sup> Avenue North                                                   | \$145.00              |
| Park II (Roof) – 2651 1 <sup>st</sup> Avenue North                                                  | \$190.00              |
| Park III (Roof) – North 27 <sup>th</sup> Street                                                     | \$100.00              |
| Empire Garage (Roof) – 11 North Broadway Avenue                                                     | \$145.00              |
| North and South Lots<br>(on either side of the Burger Dive between 1st and 2nd Ave. North)          | \$100.00              |
| Skate Lot – Minnesota and 27 <sup>th</sup> Street                                                   | \$100.00              |
| <b><u>Planning:</u></b>                                                                             |                       |



|                                                  |                                       |
|--------------------------------------------------|---------------------------------------|
| Lincoln School Parking Lot (northeast corner)    | \$100.00                              |
| (Brooming sidewalks, if needed)                  | \$50.00                               |
| <b><u>Stillwater Building:</u></b>               |                                       |
| 316 North 26 <sup>th</sup> Street                | \$175.00                              |
| (snow removal and brooms sidewalks)              |                                       |
| <b><u>Yellowstone Valley Animal Shelter:</u></b> |                                       |
| 1735 Monad Road                                  | \$285.00                              |
| (snow removal and brooms sidewalks)              |                                       |
| <b><u>Snow Pile Removal:</u></b>                 | Approximately \$100.00<br>(see below) |

| Description                                                                                                                                                                     | Rate   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| Broom w/ Bobcat per hour - 1 hour minimum – not available for fresh snowfall on decks/lots (only clean up or sidewalk work upon request)                                        | 125.00 |
| Bucket w/ Bobcat per hour - 1 hour minimum                                                                                                                                      | 90.00  |
| Bobcat w/100" Bucket per hour - 1 hour minimum                                                                                                                                  | 150.00 |
| Front End Loader per hour - 8 hour minimum                                                                                                                                      | 175.00 |
| Small Dump Truck per hour - 5 hour minimum                                                                                                                                      | 125.00 |
| Big Dump Truck w/no Pup per hour - 8 hour minimum                                                                                                                               | 150.00 |
| Big Dump Truck w/Pup or Side Dump per hour - 8 hour minimum                                                                                                                     | 175.00 |
| Pickup/Dump Trailer per hour - 5 hour minimum                                                                                                                                   | 110.00 |
| Labor per hour - 1 hour minimum                                                                                                                                                 | 75.00  |
| Ice Melt – price per bag with install, if requested. 1 bag minimum.                                                                                                             | 75.00  |
| Haul off fees \$0-\$15 per load (different areas have different costs) Should not apply to unless snow is moved off site. Most big dump areas are free with A-1 hourly service. | 0.00   |
| Holiday Charge – Double Time (Time x 2)                                                                                                                                         |        |
| No sanding or de-icing in proposed contract - include if needed                                                                                                                 |        |

Service is for up to 4" of snowfall on-site and will increase by ½ charge per additional 4" of snow fall, per application of provided service.

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Build Grant: Northwest Billings Connector and Marathon Loop  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Not Applicable

**RECOMMENDATION**

Staff recommends that the City Council approve the contracts for Schedule 1: W.O. 09-12, Inner Belt Loop (Northwest Billings Connector) including Additive Alternate No. 1 to Riverside Contracting in the amount of \$11,254,906.20, and Schedule II: W.O 21-38, Skyline Trail (Marathon Loop) to Weave Construction in the amount of \$2,851,747.00. These bid awards are contingent upon the City receiving final Federal Highway approval of the bid award and final funds for the project.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Schedule 1: W.O. 09-12 Inner Belt Loop (Northwest Billings Connector) will construct 5 miles of new road and multi-use trail connecting Alkali Creek Road to Highway 3 at Zimmerman Trail. Schedule II: W.O. 21-38 Skyline Trail (Marathon Loop) will construct the Skyline Trail and associated parking lots between Zimmerman Trail and the eastern limits of the existing Skyline Trail. Schedule 1 was bid with an additive alternate for erosion control fabric.

The City was awarded a FY20 BUILD (Better Utilizing Investments to Leverage Development) Grant from the US Department of Transportation to complete the Inner Belt Loop (Northwest Billings Connector) and Skyline Trail (Marathon Trail). At the federal level, the Federal Highway Administration (FHWA) administers the grant and enters into the grant agreement with the City. The total eligible amount of funds granted to the City are \$11,656,765. In addition to the Federal funds, the City and Billings TrailNet are contributing up to \$7,085,000 to the project. After numerous steps in the process over this last year, the City is now in position to construct the project. After right-of-way was acquired by the City, the FHWA authorized the bidding of the project for construction in August 2022. The bids will be submitted to FHWA for review as part of the federal grant process and FHWA has up to 90 days to review and approve the construction contract. The City bid award is contingent upon federal approval of the bids and appropriation of final grant funds.

The project was advertised on August 5, August 12, August 19, August 26, September 2, September 9, and September 16, 2022, in the Yellowstone County News and on the City's website. Bids were opened on September 20, 2022, and four bids were received for Schedule 1 and two bids were received for Schedule II. Riverside Contracting submitted the lowest responsible bid for Schedule I and Weave Construction submitted the lowest responsible bid for Schedule II.

**ALTERNATIVES**

City Council may:

- Approve the construction contracts for Schedule I: WO 09-12 to Riverside Contracting in the amount of \$11,254,906.20 and Schedule II: W.O. 21-38 to Weave Construction in the amount of \$2,851,747.00; or,
- Not approve the construction contracts. If the projects are not constructed, federal matching grant funds will be lost and the road and trail connections will not be made.

**FISCAL EFFECTS**

The following bids were received:

| Schedule I            | Base bid + Alternate Amount |
|-----------------------|-----------------------------|
| Riverside Contracting | \$11,254,906.20             |
| Knife River           | \$13,163,511.80             |
| Wickens Construction  | \$14,422,672.46             |
| Martin Construction   | \$14,993,770.07             |
|                       |                             |
| Schedule II           | Bid Amount                  |
|                       |                             |

|                    |                |
|--------------------|----------------|
| Weave Construction | \$2,851,747.00 |
| Askin Construction | \$3,303,009.00 |

Schedule 1: The City committed \$7,000,000 of previous years' arterial construction fees for the Northwest Billings Connector project toward the 2020 BUILD Grant. The funding was approved by the City Council as part of the annual budgeting process. The BUILD grant amount is \$7,620,385, bringing the total available funding to \$14,620,385.

Schedule 2: Billings TrailNet donated \$85,000 towards the Marathon Loop (Skyline Trail) portion of the project and BUILD grant funds total \$4,036,380 for a total project funding of \$4,121,680.

There is adequate budget to award the contracts. Remaining funds will be used for construction contract administration, construction engineering, materials testing, and any change orders.

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**City Council Regular**

**Date:** 10/10/2022  
**Title:** Purchase of Additional 3-year Warranty for Landfill Compactor  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Solid Waste recommends the City Council approve the purchase of an additional 3-year warranty period for the compactor from Tractor & Equipment Company in the amount of \$140,110.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Solid Waste owns two landfill compactors used for daily operations at the city landfill. A compactor usually last 3-4 years before it needs to be replaced/rebuilt. The replacement of a landfill compactor is included in the FY23 ERP and approved FY23 budget. Unfortunately, compactors are approximately \$1.3 million dollars to replace in the current economy. The two compactors that Solid Waste currently have are in good condition and have had minimal downtime. Instead of replacing one of the compactors this year, staff is recommending purchasing an additional 3-year warranty and retaining the unit another 3 years.

**ALTERNATIVES**

City Council may:

- Approve the purchase of the extended warranty for \$140,110; or
- Not approve the purchase. If the purchase is not approved, staff will still retain the compactor, but be responsible for all repairs for the next 3 years.

**FISCAL EFFECTS**

The purchase of the warranty is unbudgeted; however the cost of the warranty is available in the FY23 Solid Waste budget due to deferring the replacement of the compactor.

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**City Council Regular**

**Date:** 10/10/2022  
**Title:** Purchase of Front Load Collection Truck  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends the City Council approve purchase of a Front-Load truck from SWS Equipment, LLC in the amount of \$358,370.76.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The purchase of three front load collection trucks is included in the approved FY23 Equipment Replacement Plan and FY23 Solid Waste budget. At the 9/26/22 business meeting, Council approved the purchase of two of the front-load collection trucks. This agenda item will complete the purchases for front-load collection trucks for FY23. This truck will be equipped with a Crane Carrier chassis with a Newway trash body. The front-load fleet is all Newway bodies except for two trucks. This Crane Carrier chassis is available now which means Solid Waste would receive a truck in service by the summer of 2023. Utilizing Sourcewell and taking advantage of this opportunity with this chassis will result in getting the truck at least a year sooner than if the truck was bid.

Sourcewell is a relatively new tool to the city for use in procurement. Historically, the city has been allowed to use state contracts to procure items if it was beneficial to the city. The purchasing policy has been updated to allow cooperative agreements beyond just the state contracts. Staff evaluates the procurement options to determine which option is the most beneficial for the city. In this instance, using Sourcewell is more beneficial to the city than bidding the truck.

**ALTERNATIVES**

City Council may:

- Approve purchasing the front-load collection truck through Sourcewell; or,
- Not approve the purchase. If the purchase is not approved, staff will need to bid the truck, resulting in a 2 year delay before receiving the new collection truck.

**FISCAL EFFECTS**

The truck is budgeted in FY23 using Solid Waste funds. The purchase price of \$358,370.76 is about \$3,000 more than what is budgeted. The difference between the budget and the cost of the truck will be made up by delaying other equipment or finding savings when purchasing other equipment.

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**City Council Regular**

**Date:** 10/10/2022  
**Title:** Purchase of 2 Automated Side-Load Collection Trucks  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends the City Council approve the purchase of two Automated Side-Load Collection trucks from Floyd's Truck Center in the amount of 837,812.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The purchase of two automated side-load collection trucks is included in the approved FY23 Equipment Replacement Plan and FY23 Solid Waste budget. Solid Waste is utilizing the Sourcewell cooperative contract for this purchase. These trucks will replace trucks with high mileage. However, Public Works intends to retain the old trucks until the route optimization project is complete, and it is determined if additional routes and trucks are needed. If we later find the trucks are not needed, the City will sell or trade the during the next truck purchase process.

Sourcewell is a relatively new tool to the city for use in procurement. Historically, the city has been allowed to use state contracts to procure items if it was beneficial to the city. The purchasing policy has been updated to allow cooperative agreements beyond just the state contracts. Staff evaluates the procurement options to determine which option is the most beneficial for the city. In this instance, using Sourcewell is more beneficial to the city than bidding the trucks.

**ALTERNATIVES**

City Council may:

- Approve purchasing the side-load collection trucks through Sourcewell; or,
- Not approve the purchase. If the purchase is not approved, staff will need to bid the trucks, resulting in an 18-24 month delay before receiving the new collection trucks.

**FISCAL EFFECTS**

The trucks are budgeted in FY23 using Solid Waste funds. The purchase price is approximately \$75,000 more per truck than what is budgeted due to inflationary cost increases for equipment and deferring the trade-ins of the old trucks. The difference between the budget and the cost of the trucks will be made up by delaying other equipment or finding savings when purchasing other equipment.

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**City Council Regular**

**Date:** 10/10/2022  
**Title:** W.O. 22-37: Landfill Drop-Off Building Repairs, Construction Contract Amendment 1  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Not Applicable

**RECOMMENDATION**

Staff recommends that the City Council approve Amendment No. 1 to the General Contractor/Construction Manager (GC/CM) contract with Swank Enterprises for W.O. 22-37: Landfill Drop-Off Building Repairs, in the amount of \$2,801,538.22.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The City of Billings completed a project in February 2021, that included a new drop-off building. The drop-off building is a 60,000 square-foot pre-engineered metal building (PEMB) used by customers as a facility to drop off garbage to be landfilled by City staff. A fire occurred in the west end of the building on January 19, 2022, causing substantial damages that have prevented the City from resuming operations inside the building.

On March 14, 2022, Council approved a Resolution allowing the use of an Alternative Method of Delivery -- General Contractor/Construction Manager (GC/CM) -- as authorized by MCA 18-2-502. On April 25, 2022, Council approved a GC/CM Pre-Construction Contract with Swank Enterprises (Swank) to assist with the repair assessments. On August 8, 2022, Council approved the initial GC/CM construction contract with Swank for repairs to the east end of the building, which will allow the building to be put back into operation prior to completing repairs to the rest of the building. The majority of repair assessments have been completed, and those cost estimates have been reviewed and approved by the City's insurance adjuster. Amendment No. 1 is intended to cover those repairs that have been identified on the west portion of the building where the fire did the most damage.

**ALTERNATIVES**

City Council may:

- Approve Amendment No. 1 to the General Contractor/Construction Manager (GC/CM) Standard Agreement and General Conditions construction contract with Swank Enterprises in the amount of \$2,801,538.22; or,
- Not approve Amendment No. 1 to the GC/CM base construction contract. Not approving will result in the necessary repairs not being done, and the City will be further delayed in allowing the Landfill Drop-Off Building to become operational again.

**FISCAL EFFECTS**

W.O. 22-37: Landfill Drop-Off Building Repairs will utilize Solid Waste funds and insurance claim reimbursements. The amount of Amendment No. 1 to the construction contract for W.O. 22-37 is \$2,801,538.22. This amount has been approved by Crawford Co. (the adjuster for the City's insurance group) for reimbursement. Future change orders to this agreement may be required due to fire damage exposed during construction that may have further fiscal effects. The City received an advanced partial insurance reimbursement of \$750,000, which is being used for previous expenses on the repair project.

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Central Park Tennis Court Replacement - Additional LWCF Grant Funding  
**Presented by:** Mike Whitaker, Parks, Recreation & Public Lands Director  
**Department:** Parks/Rec/Public Lands  
**Presentation:** No  
**Legal Review** Not Applicable

**RECOMMENDATION**

Staff recommends Council approve Amendment #2 LWCF Grant Program for an additional \$162,911.72 for the Tennis Court Replacement Project at Central Park.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

At the September 12, 2022, meeting, Council approved the base bid to replace the tennis courts at Central Park. Since then, staff has secured additional LWCF Grant funding in the amount of \$183,562.50, see Amendment #2 LWCF Grant Program agreement Attachment A. After administrative charges from the State and Federal agencies, the net amount is \$162,911.72. Staff is seeking Council approval of Amendment #2 LWCF Grant Program in order to receive these funds.

This additional funding will allow staff to accept Additive Alternates #2 and 3 as identified in the bidding documents to install court lighting (Additive Alternate #2 for \$130,000.00) and to install Fence Sleeves (Additive Alternate #3 for \$800.00).

**ALTERNATIVES**

City Council may:

- Approve Amendment #2 LWCF Grant Program; or,
- Not Approve and provide staff with additional guidance.

**FISCAL EFFECTS**

The following bid was received:

| Contractor                    | Base Bid: Courts, Sidewalk, Fencing, ADA Parking | Additive Alternate #1: Upgrade to Coated Fencing | Additive Alternate #2 Court Lighting | Additive Alternate #3 Fencing Sleeving |
|-------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------|----------------------------------------|
| The Good Earth Works Co. Inc. | \$664,130.00                                     | \$44,325.00                                      | \$130,000.00                         | \$800.00                               |

The project was budgeted using \$500,000 of approved Park District 1 funds, Initial LWCF Funding \$148,101.56, LWCF Amendment #1 \$98,734.38, and LWCF Amendment #2 \$162,911.72, for a total of \$909,747.66. The base bid plus \$66,734.00 of additional costs for survey, geotechnical, consultant, and Public Works engineering fees, plus \$130,800.00 of Additive Alternates #2 and 3 totals \$861,664.00, so there is enough budget available to construct the Base Bid and Additive Alternates #2 and 3.

**Attachments**

Amendment #2 Agreement



**AMENDMENT No. 2  
LWCF Grant Program  
Grant # 30-00761**

This is an Amendment to FWP Grant No. 30-00761 executed on May 21, 2021 by Montana Fish, Wildlife & Parks (State or FWP) and by the City of Billings (Contractor).

1. Duties: Duties are unchanged.
2. Compensation: Contract budget is amended to add \$183,562.50 in LWCF funds (\$162,911.72. available for reimbursement).
3. Term of Contract: Contract term is unchanged.
4. Except as modified by this Addendum, all terms and conditions of the original contract remain unchanged and in full force and effect.

**State of Montana**  
Fish, Wildlife & Parks  
PO Box 200701  
Helena, MT 59620-0701

**City of Billings**  
390 North 23<sup>rd</sup> Street  
Billings, MT 59101  
Federal ID #: 30-00761

By: Sandy Crawford

By: \_\_\_\_\_

Date: 9/26/2022

Date: \_\_\_\_\_

**City Council Regular**

**Date:** 10/10/2022  
**Title:** W.O. 19-21: WRF Influent Lift Station, Amendment No. 3  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends that the City Council approve Amendment No. 3 to the City's professional engineering services contract with HDR Engineering, Inc. (HDR) for W.O. 19-21: WRF Influent Lift Station Project in the amount of \$190,600.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

In April 2019, City Council approved a \$115,700 contract with HDR for preliminary design of the WRF Influent Lift Station. In December of 2019, Council approved \$649,400 contract Amendment No. 1 to complete the project's final design, bidding and construction administration phases. Amendment No. 2 for \$73,400 was approved by Council in October 2021 to coordinate the design of the concurrent Interceptor Replacement Project with the WRF Lift Station Project and make some associated design, bidding and post-bid modifications. Construction began in May 2021 and anticipated completion is in October 2022.

Amendment No. 3 provides for:

- Out-of-scope construction administration and observation services for an estimated 310 days of construction contract time beyond the project substantial completion date of October 15, 2022. The primary cause of this delay to completion has been the evaluation, testing, cure times, and replacement of low-strength concrete supplied to the project.
- Out-of-scope engineering, construction contract administration and construction observation services for contractor-caused project issues during construction.

The City has been and will continue to assess liquidated damages on the contractor's payment applications to recover these out-of-scope fees.

**ALTERNATIVES**

The Council may:

- Approve Contract Amendment No. 3 with HDR; or
- Not approve Contract Amendment No. 1. If this amendment is not approved, HDR will not be reimbursed for the out-of-scope engineering services necessary to complete the influent lift station project.

**FISCAL EFFECTS**

The W.O. 19-21: WRF Influent Lift Station Project original professional engineering services agreement with HDR for preliminary design was in the amount of \$115,700. Amendment No. 1 for final design, bidding and construction administration was in the amount of \$649,400, and Amendment No. 2 for required design changes was for \$73,400. Proposed Amendment No. 3 in the amount of \$190,600 (recoverable from the contractor through assessment of liquidated damages) would increase the total contract amount to \$1,029,100. Wastewater funds budgeted in FY 23 are adequate and will be used for this project amendment, but the actual cost will be recovered from the construction contract liquidated damages, resulting in no net cost to the City.

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**City Council Regular**

**Date:** 10/10/2022  
**Title:** 23rd Street Subdivision Amended SIA  
**Presented by:** Monica Plecker  
**Department:** Planning & Community Services  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends the City Council approve the 23rd Street Subdivision Amended SIA.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

This application is to relocate an existing sewer line that runs through Lot 1A of 23rd Street Subdivision. It is exceptionally wide, 32 feet, where utility easements in current subdivisions are 10 feet wide on the front property line. With the wide easement it reduces the buildable area of the lot. The applicant is asking to modify the SIA with new language that will reflect the utility easement being reduced to 10 feet and moved to the back of the property line. The existing sewer line will be relocated to the new easement. Below is a short narrative of events leading to this application request.

- IMEG / Territorial Landworks completed the initial 23<sup>rd</sup> Street Subdivision in 2015 and attached is the plat from prior to that time, see attachment 'Original Plat'. These documents show no easement existed on the parcel outside the ROW and all utilities are located within the existing ROW.
- In 2015 when IMEG / Territorial Landworks split Lot 1A it was determined that the existing sewer service on the lot was located approximately 30 feet inside the ROW, so a 32-foot easement was platted for this existing sewer service. See attachment 'recorded 2015 plat'.

Now that lot 1A is planning to build, they are going to relocate that sewer service closer to the ROW so that there is more buildable space on the parcel. IMEG is proposing to reduce the current 32-foot easement down to a 10-foot easement. See attachment 'proposed easement exhibit'.

Attached to this report is also a redline edition of the SIA showing what is proposed to be changed. The final attachment is the SIA that is to be recorded should this action be approved. The final version includes the new Waiver of Right to Protest language.

**ALTERNATIVES**

The City Council may approve, conditionally approve or disapprove the proposed SIA amendment for 23rd Street Subdivision.

**FISCAL EFFECTS**

The final plat of this subdivision will have no financial impact on the Planning Division.

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**Attachments**

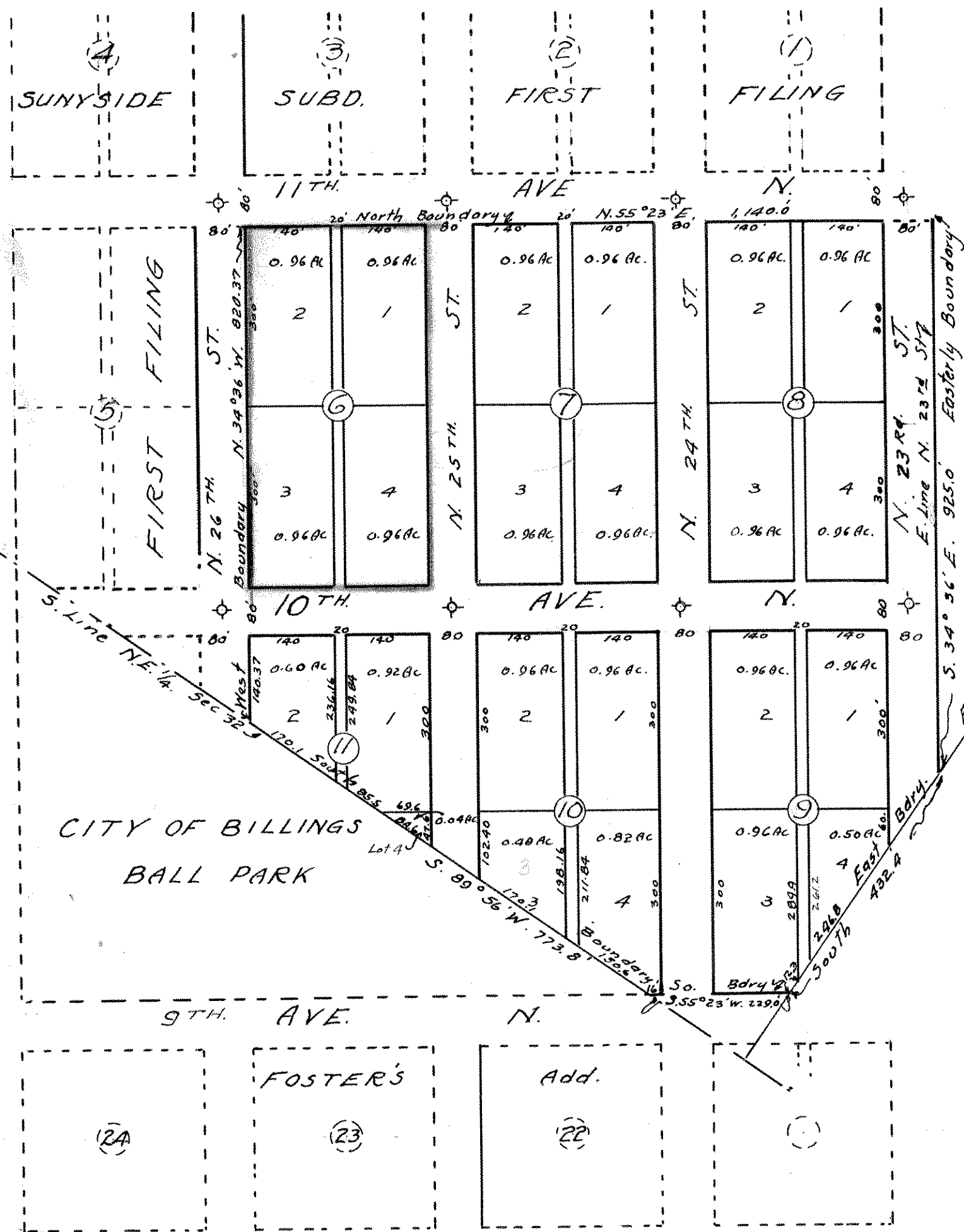
Original Plat  
Recorded Plat 2015  
Proposed Easement Exhibit  
Proposed SIA amendments  
SIA

**PLAT  
OF  
SUNNYSIDE SUBDIVISION  
SECOND FILING**

**A PART OF THE NE 1/4 OF SEC. 32, T.P. 1 N. R. 26 E.**

**YELLOWSTONE CO. MONTANA.**

**Scale 1" = 200'; April, 1935. B.C. Lillis Engr.**



**DEDICATION AND CERTIFICATE**

B.M. Sheehan and L.C. Babcock, as sole surviving trustees of Billings Realty Company, a Montana corporation which has been dissolved, under appointment by order of the District Court in and for Yellowstone County, Montana, made and entered in August, 1918, (H.W. Rowley, who was formerly a trustee of said dissolved corporation by order of Court having died on June 25th 1931). Do Hereby Certify that they have caused to be surveyed, subdivided and platted into lots, blocks, streets and alleys, as shown by the plat and certificate of survey hereunto annexed, the following described tract of land, to-wit: - All of that portion of the North East quarter of Section 32. of Township 1 N. R. 26 E. M. P. M., Yellowstone County, Montana, which is bounded and described as follows: - Beginning at a point which is the intersection of the South line of said North East quarter with the East line of North 26th St. of the City of Billings, produced Northerly on its bearing of N. 34° 36' W; thence Northerly on said East line produced, N. 34° 36' W, a distance of 820.37 feet, to an intersection with the South line of 11th Ave. North, of the North Elevation Subdivision, First Filing, produced Easterly on its bearing of N. 55° 23' E; thence Easterly on said South line produced N. 55° 23' E, 1140.0 ft. to an intersection with the East line of N. 23rd St. of the City of Billings, produced Northerly on its bearing of N. 34° 36' W; thence Southerly on said East line produced, S. 34° 36' E a distance of 925.0 ft. to an intersection with the East line of said North East quarter of Sec. 32; thence South on said East line a distance of 432.4 feet to an intersection with the North line of 9th Ave. North of the City of Billings; thence Westerly on said North line on its bearing of S. 55° 23' W, a distance of 229.0 ft., to an intersection with the South line of said North East quarter; thence S. 89° 56' W on said South line, a distance of 733.0 ft. to the place of beginning; to be known and designated as the Sunnyside Subdivision, Second Filing, and the lands included in all streets, avenues and alleys shown on said plat are hereby granted and donated to the use of the public forever. Dated this 11th day of ~~April~~ <sup>May</sup> A.D. 1935

B.M. Sheehan  
L.C. Babcock  
As Trustees for the Stockholders and  
Creditors of Billings Realty Company.

State of Montana }  
County of Yellowstone } S.S.

On this 11th day of ~~April~~ <sup>May</sup> A.D. 1935, before me, a notary public in and for the State of Montana, personally appeared B.M. Sheehan and L.C. Babcock, known to me to be the sole surviving trustees of Billings Realty Company, a dissolved Montana corporation, whose names, as such trustees, are subscribed to the foregoing certificate of dedication, and acknowledged to me that they, as such trustees executed the same.

WITNESS my hand and notarial seal the day and year herein written.

Notary Public for the State of Montana;  
Residing at Billings. My Commission Expires July 23rd, 1935

State of Montana }  
County of Yellowstone } S.S.

B.C. Lillis, a Civil Engineer and Surveyor, being first duly sworn, deposes and says that he executed the survey of the Sunnyside Subdivision, Second Filing, during the month of October, 1934, in accordance with the request of the proprietors thereof, and in conformity with the Political Code of the State of Montana, said subdivision being in accordance with the boundaries and descriptions given in the foregoing certificate of dedication, and shown on the annexed plat; that stone monuments are set at the intersections of the center lines of all streets; that the widths and dimensions of all streets, avenues, alleys, lots and blocks are as shown on said plat; that the said plat is strictly in accordance with the work on the ground. The area is 19.74 Acres exclusive of streets and alleys.

Subscribed and sworn to before me, a notary public in and for the State of Montana, this 11th day of April, A.D. 1935.

Notary Public for the State of Montana; Residing at Billings. My commission expires July 23rd, 1935.

State of Montana }  
County of Yellowstone } S.S.

We hereby certify that we have examined the annexed plat of the "Sunnyside Subdivision, Second Filing," of Yellowstone County Montana, and finding that the area, exclusive of streets and alleys, is less than 20.0 acres, and therefore no reservation for public parks is required, and that said plat is in conformity with the Law, we hereby approve it. In Witness Whereof, we have hereunto set our hands and seal of Yellowstone County, this 11 day of ~~April~~ <sup>May</sup> A.D. 1935

Board of County Commissioners  
B. C. Lillis Chairman  
W. W. Wick Commissioner  
J. M. Yerrington Commissioner  
C. C. Durand County Surveyor

State of Montana }  
County of Yellowstone } S.S.

I hereby certify that the within plat of the "Sunnyside Subdivision, Second Filing" was filed in my office on the 13th day of ~~April~~ <sup>May</sup> A.D. 1935 at 12 o'clock P.M. Witness my hand and seal of my office.

Geo. J. O'Brien County Recorder

300844

Block 6 taken in City limits Resolution Passed 1-17-47

# PLAT OF 23RD STREET SUBDIVISION

A 2-LOT MINOR SUBDIVISION OF THE NORTH 100' OF LOT 1, BLOCK 8, SUNNYSIDE SUBDIVISION SECOND FILING, LOCATED IN THE NE1/4 OF SECTION 32, T.1N., R.26E., P.M.M., CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

**PREPARED FOR:** MARK D. WRIGHT  
**PREPARED BY:** TERRITORIAL-LANDWORKS, INC.  
**DATE:** MAY, 2016  
**RECORD OWNER:** MARK D. WRIGHT

**LEGAL DESCRIPTION AND CERTIFICATE OF DEDICATION**

I DO HEREBY CERTIFY THAT I HAVE CAUSED TO BE SURVEYED, SUBDIVIDED AND PLATTED INTO LOTS THAT PROPERTY DESCRIBED IN DOCUMENT NO. 3644842, RECORDS OF YELLOWSTONE COUNTY, BEING THE NORTH 100 FEET OF LOT 1, BLOCK 8, SUNNYSIDE SUBDIVISION SECOND FILING, A SUBDIVISION OF THE CITY OF BILLINGS, LOCATED IN THE NORTHEAST ONE-QUARTER (NE1/4) OF SECTION 32, TOWNSHIP 1 NORTH, RANGE 26 EAST, PRINCIPAL MERIDIAN MONTANA, YELLOWSTONE COUNTY, MONTANA, CONTAINING A TOTAL GROSS AND NET AREA OF 13,967 SQUARE FEET (0.32 ACRES), MORE OR LESS, BEING SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY AS SHOWN, EXISTING OR OF RECORD.

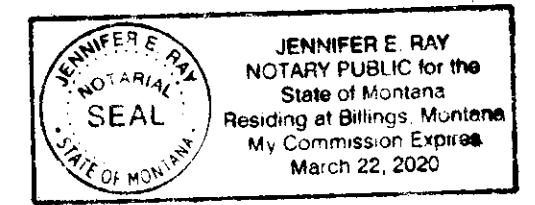
I HEREBY GRANT UNTO EACH AND EVERY PERSON, FIRM, OR CORPORATION, WHETHER PUBLIC OR PRIVATE, PROVIDING OR OFFERING TO PROVIDE TELEPHONE, TELEGRAPH, ELECTRIC POWER, GAS, CABLE TELEVISION, WATER, OR SEWER SERVICE TO THE PUBLIC, THE RIGHT TO THE JOINT USE OF AN EASEMENT FOR THE CONSTRUCTION, MAINTENANCE, REPAIR AND REMOVAL OF THEIR LINES AND OTHER FACILITIES, IN, OVER, UNDER, AND ACROSS EACH AREA DESIGNATED ON THIS PLAT AS "UTILITY EASEMENT" TO HAVE AND TO HOLD FOREVER, AND

FURTHER, I HEREBY CERTIFY THAT NO PARKLAND DEDICATION IS REQUIRED PURSUANT TO SECTION 76-3-621 (3)(a) MCA, TO WIT: "EXCEPT AS PROVIDED IN SUBSECTION (B), A FIRST MINOR SUBDIVISION FROM A TRACT OF RECORD AS DESCRIBED IN 76-3-609 (2)", AND

FURTHER, BUYERS OF PROPERTY SHOULD ENSURE THAT THEY HAVE OBTAINED AND REVIEWED ALL SHEETS OF THE PLAT AND ALL DOCUMENTS RECORDED AND FILED IN CONJUNCTION WITH THE PLAT AND THAT BUYERS OF PROPERTY ARE STRONGLY ENCOURAGED TO CONTACT THE LOCAL PLANNING DEPARTMENT AND BECOME INFORMED OF ANY LIMITATIONS ON THE USE OF THE PROPERTY PRIOR TO CLOSING, AND

FURTHER, THAT THE ABOVE DESCRIBED LAND IS TO BE KNOWN AS **23RD STREET SUBDIVISION**, AND THAT THE PLAT CONFORMS TO THE PRELIMINARY PLAT PREVIOUSLY REVIEWED AND APPROVED BY THE GOVERNING BODY.

Mark D. Wright  
 MARK D. WRIGHT  
 STATE OF Montana  
 COUNTY OF Yellowstone  
 THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON August 12, 2016, BY MARK D. WRIGHT.  
 SS: Jennifer E. Paul  
 NOTARY PUBLIC FOR THE STATE OF Montana  
 PRINTED NAME OF NOTARY: Jennifer E. Paul  
 RESIDING AT: Billings, MT  
 MY COMMISSION EXPIRES: March 25, 2020



**CERTIFICATE OF PLANNING BOARD APPROVAL**

THIS PLAT HAS BEEN APPROVED FOR FILING BY THE YELLOWSTONE COUNTY BOARD OF PLANNING AND CONFORMS TO THE RECOMMENDATIONS OF THIS BOARD.

DATED THIS 17th DAY OF August, 2016  
Dee Ann  
 PRESIDENT  
Jeffrey  
 EXECUTIVE SECRETARY



**CERTIFICATE OF COUNTY TREASURER**

I HEREBY CERTIFY THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND ABOVE DESCRIBED ARE PAID PER SECTION 76-3-611 (1)(b) MCA.

Maria Bieday 8 September 2016  
 YELLOWSTONE COUNTY TREASURER DATE

**CERTIFICATE OF CITY ATTORNEY**

THIS DOCUMENT HAS BEEN REVIEWED BY THE CITY ATTORNEY'S OFFICE AND IS ACCEPTABLE TO FORM.

Arant Woodie 8-30-16  
 BY: DATE

**CERTIFICATE OF CITY ENGINEER'S OFFICE**

I HEREBY CERTIFY THAT I HAVE EXAMINED THE HERETO ANNEXED PLAT AND FIND THAT IT CONFORMS WITH SECTION 76-4-125 (2)(d) MCA REMOVING SANITARY RESTRICTIONS SINCE SAID PLAT IS INSIDE A MASTER PLANNING AREA AND IS PROVIDED WITH MUNICIPAL FACILITIES FOR THE SUPPLY OF WATER AND DISPOSAL OF SEWAGE AND SOLID WASTE.

DATED THIS 23rd DAY OF August, 2016  
Frank A. Hunt  
 CITY ENGINEER'S OFFICE

**CERTIFICATE OF EXAMINING LAND SURVEYOR**

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS PLAT FOR ERRORS AND OMISSIONS IN COMPUTATIONS AND DRAFTING.

Frank A. Hunt 08/23/2016  
 EXAMINING LAND SURVEYOR DATE

**CERTIFICATE OF CITY COUNCIL APPROVAL**

THE CITY COUNCIL OF THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA, DOES HEREBY CERTIFY THAT THE ACCOMPANYING PLAT OF **23RD STREET SUBDIVISION** HAS BEEN DULY EXAMINED AND FOUND THE SAME TO CONFORM TO THE LAW AND HEREBY APPROVE IT.

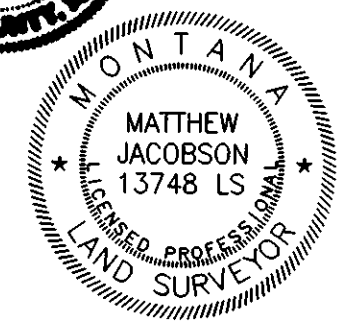
DATED THIS 6th DAY OF September, 2016  
 BY: Thomas W. Hauel 9.6.16  
 MAYOR DATE  
 ATTEST: Denise B. Behlman 9.6.16  
 CITY CLERK DATE



**SURVEYOR'S CERTIFICATION**

I HEREBY CERTIFY THAT THE ATTACHED PLAT REPRESENTS A SURVEY MADE UNDER MY SUPERVISION, AND SUBSTANTIALLY COMPLETED ON THE DATE SHOWN HEREON.

SS: Matthew Jacobson 9/6/16  
 MATTHEW JACOBSON, PROFESSIONAL LAND SURVEYOR  
 MONTANA REGISTRATION NO. 13748LS DATE



**CLERK AND RECORDER FILING INFORMATION**

SP 3789286  
 09/13/2016 09:53 AM Pages: 1 of 1 Fees: 26.00  
 SIA - 378 92 87  
 MC - 378 92 88

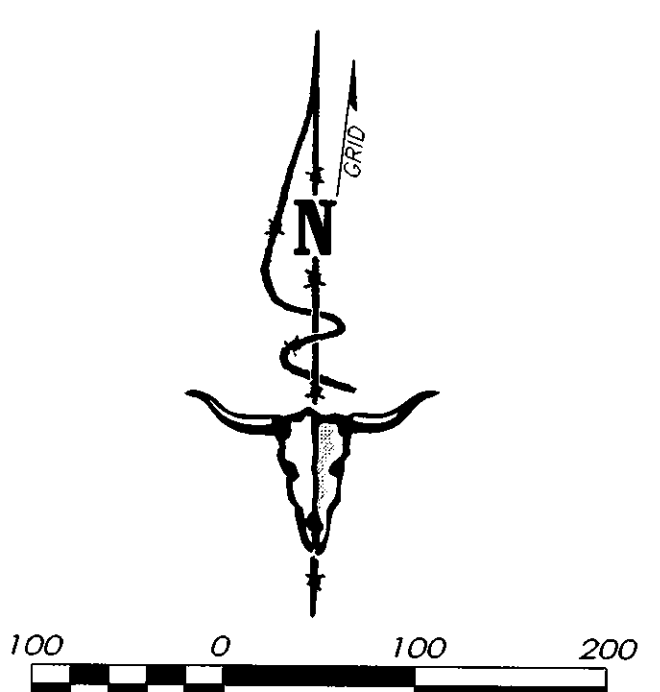
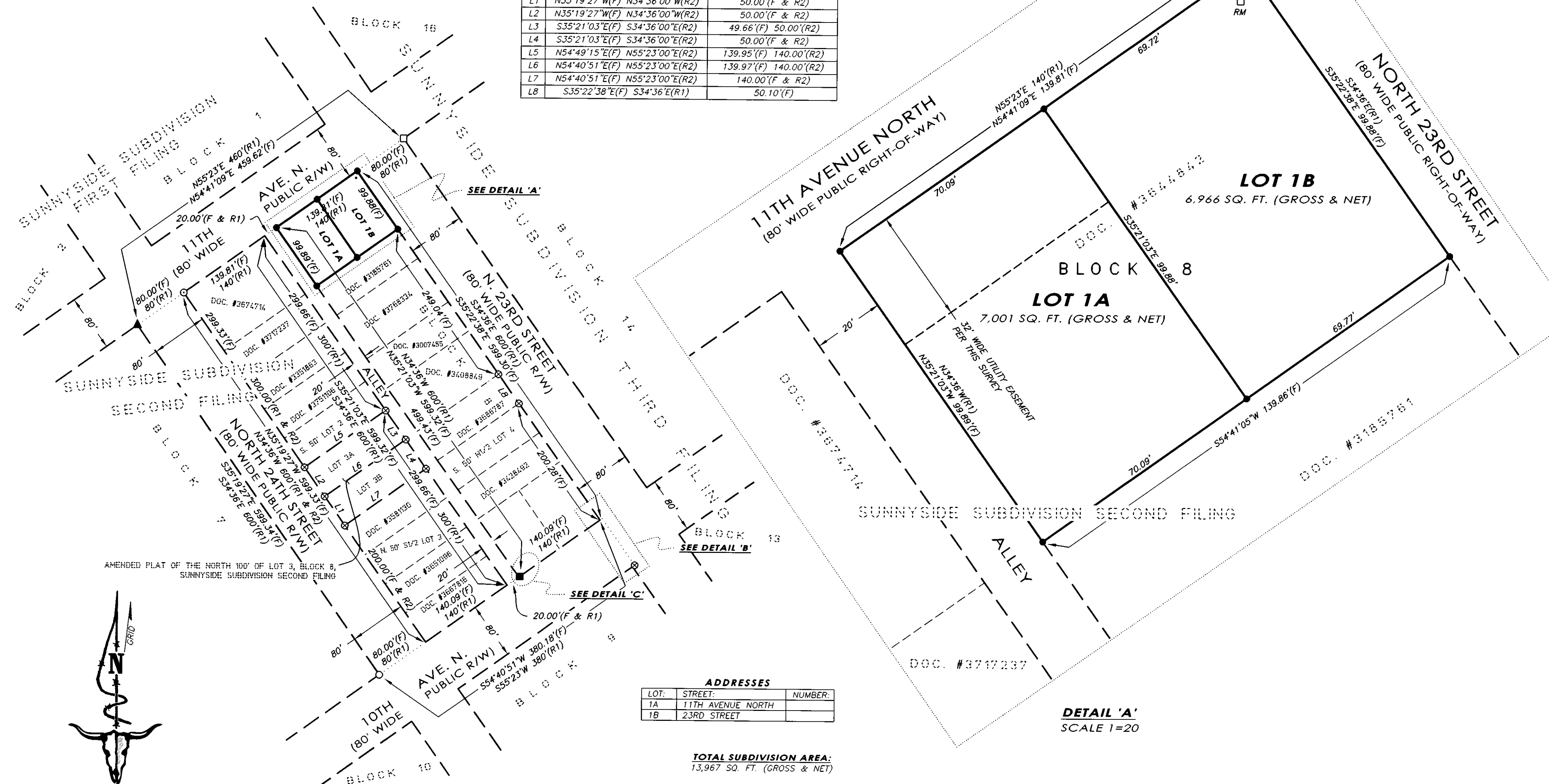
|     |      |     |      |
|-----|------|-----|------|
| 1/4 | SEC. | T.  | R.   |
| X   | 32   | 1N. | 26E. |

SHEET 1 OF 1  
**23RD STREET SUBDIVISION**  
 A SUBDIVISION OF THE CITY OF BILLINGS

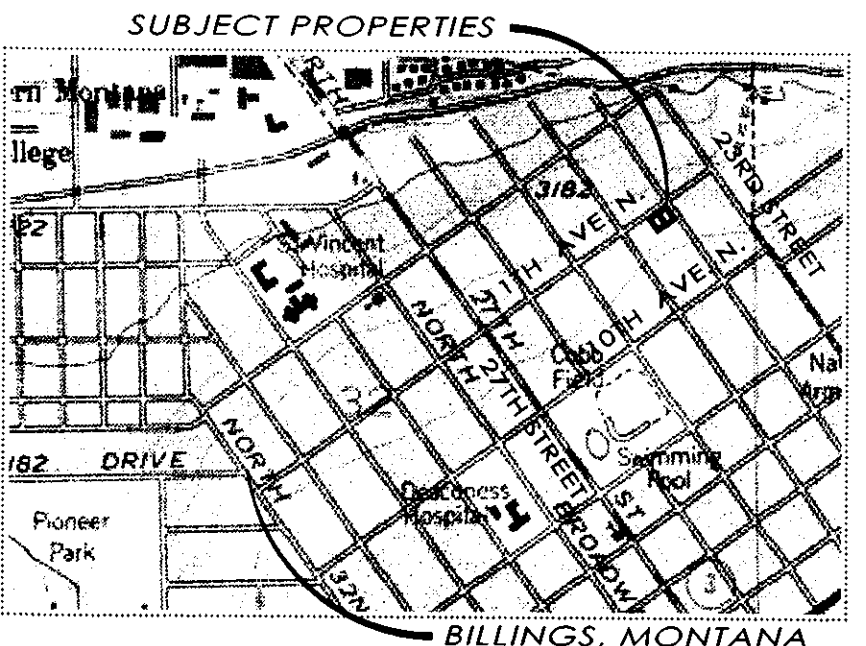
| LINE | BEARING                        | DISTANCE               |
|------|--------------------------------|------------------------|
| L1   | N35°19'27"W(F) N34°36'00"W(R2) | 50.00'(F & R2)         |
| L2   | N35°19'27"W(F) N34°36'00"W(R2) | 50.00'(F & R2)         |
| L3   | S35°21'03"E(F) S34°36'00"E(R2) | 49.66'(F) 50.00'(R2)   |
| L4   | S35°21'03"E(F) S34°36'00"E(R2) | 50.00'(F & R2)         |
| L5   | N54°49'15"E(F) N55°23'00"E(R2) | 139.95'(F) 140.00'(R2) |
| L6   | N54°40'51"E(F) N55°23'00"E(R2) | 139.97'(F) 140.00'(R2) |
| L7   | N54°40'51"E(F) N55°23'00"E(R2) | 140.00'(F & R2)        |
| L8   | S35°22'38"E(F) S34°36'E(R1)    | 50.10'(F)              |

| LOT: | STREET:           | NUMBER: |
|------|-------------------|---------|
| 1A   | 11TH AVENUE NORTH |         |
| 1B   | 23RD STREET       |         |

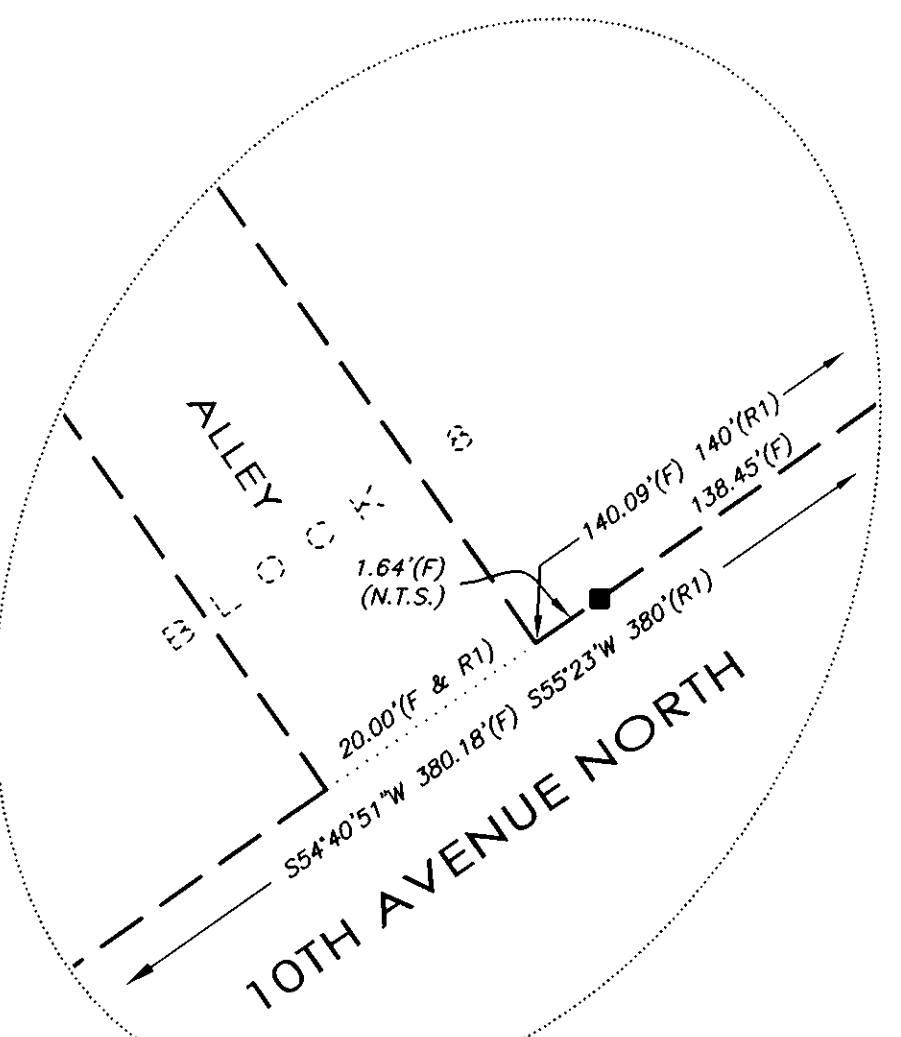
TOTAL SUBDIVISION AREA:  
 13,967 SQ. FT. (GROSS & NET)



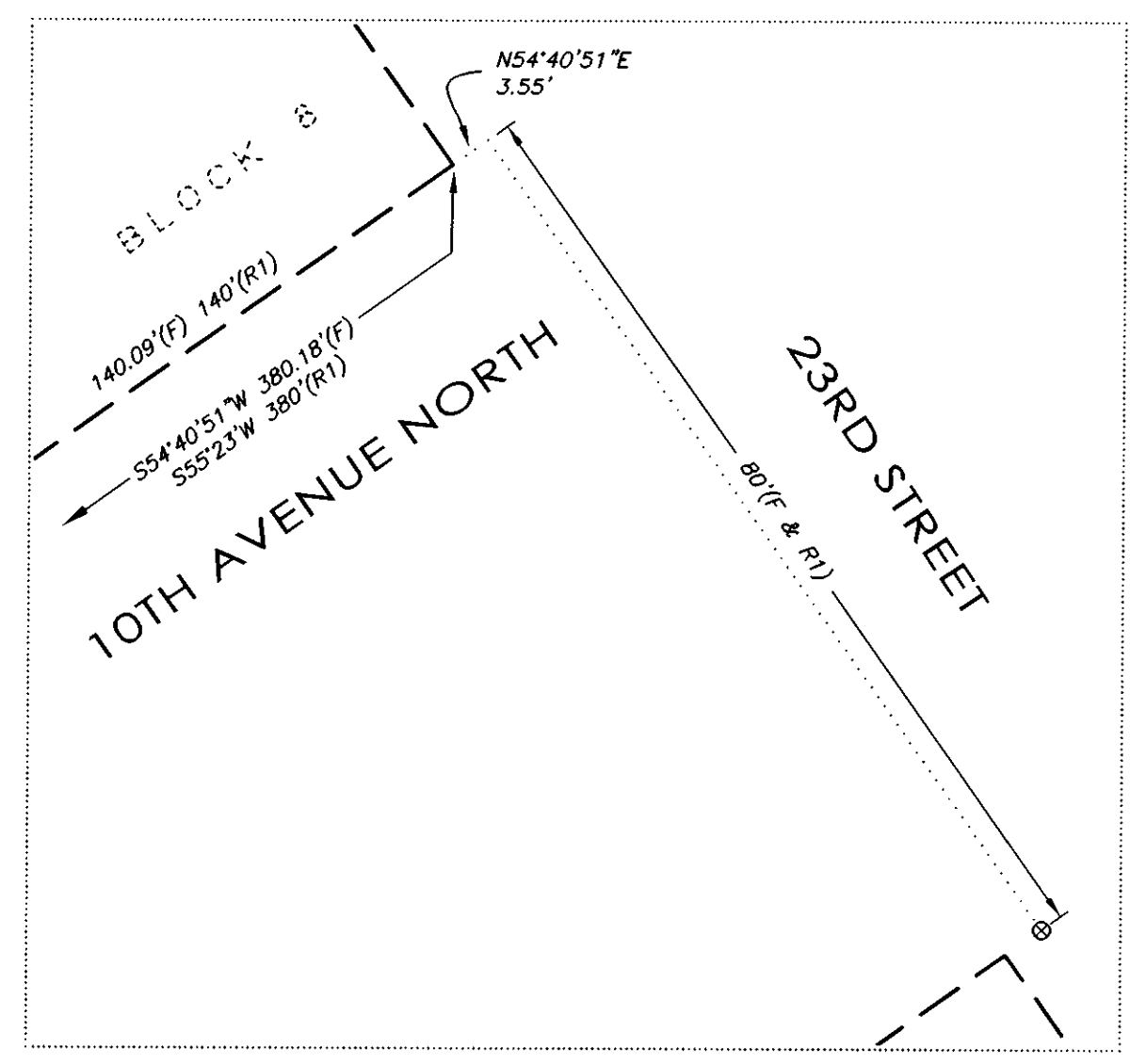
SCALE IN FEET  
 BASIS OF BEARING  
 STATE PLANE MONTANA - ZONE 2500  
 GROUND (TRUE) DISTANCES  
 GRID NORTH



- LEGEND**
- = SET 5/8"x24" REBAR WITH 1-1/4" YPC (JACOBSON, 13748LS)
  - = FOUND 5/8" REBAR WITH 1-1/4" YPC (RESCH, 9660LS)
  - ▲ = FOUND 1-1/2" IRON PIPE
  - = FOUND 1/2" IRON PIPE
  - = FOUND 3/4" IRON PIPE
  - = FOUND 1/2" REBAR (NO CAP)
  - = FOUND 5/8" REBAR (NO CAP)
  - (F) = FOUND THIS SURVEY
  - (R1) = RECORD OR ADDITIVE PER SUNNYSIDE SUBDIVISION FIRST FILING
  - (R2) = RECORD OR ADDITIVE PER AMENDED PLAT OF THE NORTH 100' OF LOT 1, BLOCK 8, SUNNYSIDE SUBDIVISION SECOND FILING
  - RM = REFERENCE MONUMENT
  - YPC = YELLOW PLASTIC CAP
  - R/W = RIGHT-OF-WAY
  - N.T.S. = NOT TO SCALE



DETAIL 'A'  
 SCALE 1=20



DETAIL 'B'  
 SCALE 1=15

**TERRITORIAL-LANDWORKS, INC.**  
 CIVIL ENGINEERING • SURVEYING • LAND USE CONSULTING  
 www.TerritorialLandworks.com  
 Phone: 406/721-0142 PO Box 2951  
 Fax: 406/721-5224 Missoula, MT 59806

T:\ACTIVE FILES\2015 PROJECTS\3923 - MARK WRIGHT 23RD STREET SUBDIVISION\8\_DRAFTING\8.1\_DRAWINGS\AUTOCAD\PLAT-15-3923.DWG

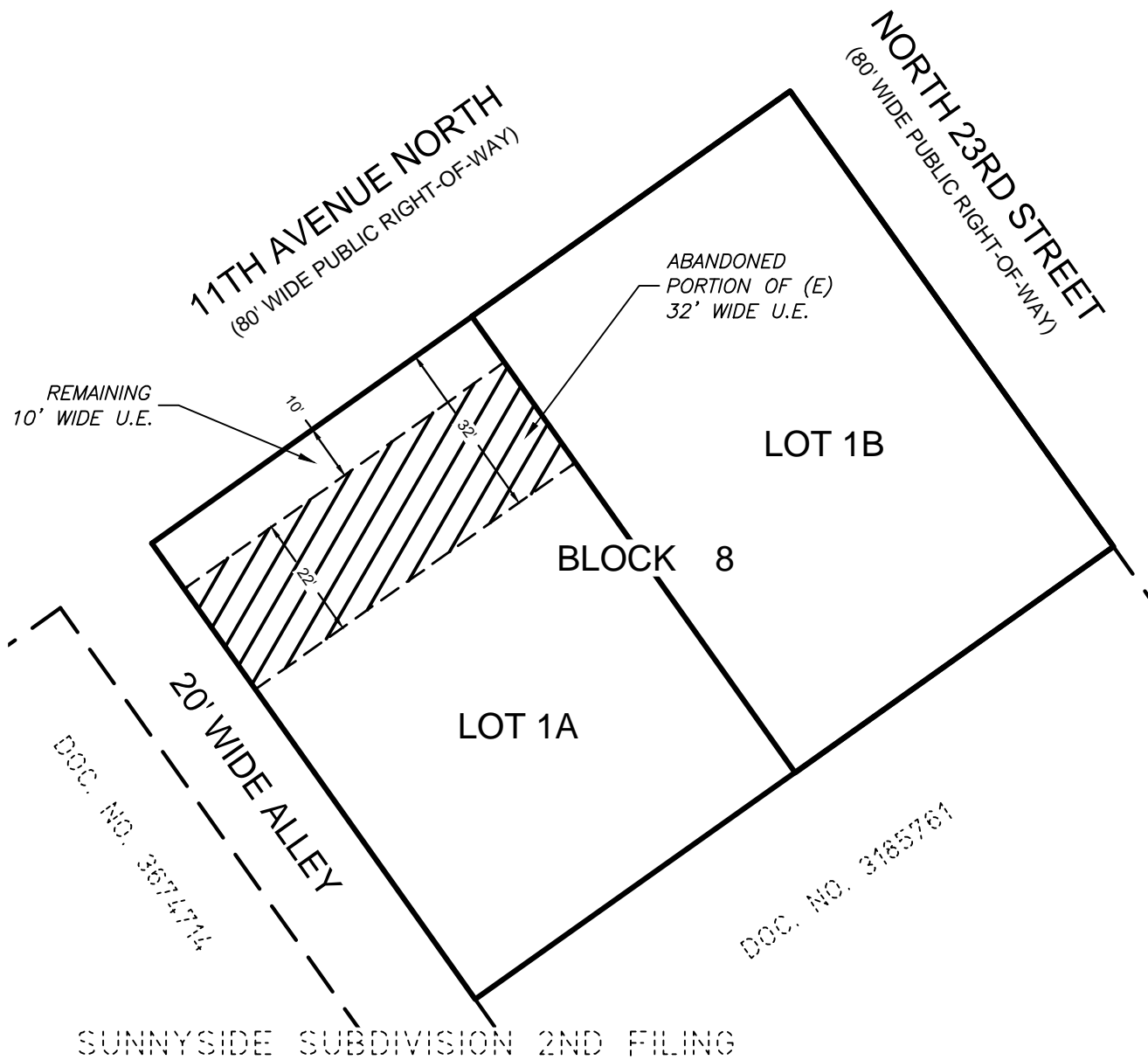
# MODIFICATION OF UTILITY EASEMENT EXHIBIT

DEPICTING THE MODIFICATION OF AN EXISTING 32 FOOT WIDE UTILITY EASEMENT TO 10 FOOT WIDE  
ON AND ACROSS LOT 1A, OF THE PLAT OF 23RD STREET SUBDIVISION  
LOCATED IN THE NE1/4 OF SEC. 32, T.1N., R.26E., P.M.M., CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

**LEGAL DESCRIPTION - (UTILITY EASEMENT)**

THE NORTHWEST 10 FEET OF LOT 1A OF THE PLAT OF 23RD STREET SUBDIVISION, DOCUMENT NUMBER 3789286, LOCATED IN THE NORTHEAST ONE QUARTER (NE1/4) OF SECTION 32, TOWNSHIP 1 NORTH, RANGE 26 EAST, PRINCIPAL MERIDIAN MONTANA, CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA;

SAID STRIP OF LAND BEING THE REMAINDER OF AN EXISTING 32 FOOT WIDE UTILITY EASEMENT PER DOCUMENT NUMBER 3789286, RECORDS OF YELLOWSTONE COUNTY, BEING THE RESULT OF THE ABANDONMENT OF THE SOUTH 22 FEET OF SAID EASEMENT.



PREPARED BY:



175 N. 27TH. ST. STE. 1312 PH: 406.248.9000  
BILLINGS, MT FAX: 406.721.5224  
59101 www.imegcorp.com  
IMEG PROJECT NO. 15-3923



**BASIS OF BEARING**  
PLAT OF 23RD STREET SUB.



**LEGEND**

- U.E. = UTILITY EASEMENT
- (E) = EXISTING

**AMENDED SUBDIVISION IMPROVEMENTS AGREEMENT**  
**23<sup>rd</sup> Street Subdivision**  
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**(City of Billings)**

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# SUBDIVISION IMPROVEMENTS AGREEMENT

## 23<sup>rd</sup> Street Subdivision

This agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between *Mark Wright*, whose address for the purpose of this agreement is **PO Box 173, Billings, MT 59103** hereinafter referred to as “Subdivider,” and the **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as “City.” The purpose of this agreement is to amend the Subdivisions Improvement Agreement filed in the office of the Yellowstone County Clerk and Recorder on September 13, 2016, under document No. 3789287.

### WITNESSETH:

**WHEREAS**, the plat of *23<sup>rd</sup> Street Subdivision*, located in Yellowstone County, Montana, was submitted to the Yellowstone County Board of Planning; and

**WHEREAS**, at a regular meeting conducted on the 9<sup>th</sup> day of May, 2016, the City Council conditionally approved a preliminary plat of *23<sup>rd</sup> Street Subdivision*; and

**WHEREAS**, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat.

**WHEREAS**, the provisions of this agreement shall be effective and applicable to *23<sup>rd</sup> Street Subdivision* upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

**THEREFORE, THE PARTIES TO THIS AGREEMENT**, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

**I. VARIANCES**

No variance is requested

**II. CONDITIONS THAT RUN WITH THE LAND**

- A.** Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is likely that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish, Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.

- C. Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the 1972 Yellowstone County Soil Survey, indicate that there could be potential limitations for proposed construction on the lots, which may require a geotechnical survey prior to construction. (If a geotechnical study was done for this subdivision, insert specific information and recommendations from that study here, instead)
- D. There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and owner specifically agree that they are waiving valuable rights and do so voluntarily.
- E. Individual lot owners should be aware that Best Management Practices for stormwater control shall be required for new construction on lots. Best Management Practices are defined within Section 28-201, BMCC and detailed in the Billings Stormwater Management Manual.
- F. The subdivider and subsequent contractors/builders acknowledge that there is a Stormwater Pollution and Prevention Plan (SWPPP) filed with the city and the Montana Department of Environmental Quality (MDEQ). This SWPPP shall be adhered to during all phases of construction and shall be updated as required by MDEQ under the General Permit for Stormwater Discharges Associated with Construction Activity, Chapter 28, BMCC and the Billings Stormwater Management Manual.

### **III. TRANSPORTATION**

#### **A. Streets**

- The subdivision abuts 11<sup>th</sup> Avenue North on the north side of the property. Lot 1B abuts North 23<sup>rd</sup> Street to the east. Lot 1A abuts an alley on the west.

#### **B. Sidewalks**

- Sidewalk improvements, if any, will be constructed in accordance with city regulations. 11<sup>th</sup> Avenue North and North 23<sup>rd</sup> Street have sidewalks.

#### **C. Street Lighting**

- There is a street light on North 23<sup>rd</sup> Street and another on 11<sup>th</sup> Avenue North located in the subdivision.

#### **D. Traffic Control Devices**

- Lot 1B borders the intersection of North 23<sup>rd</sup> Street and 11<sup>th</sup> Avenue North. A stop light exists on North 23<sup>rd</sup> Street. No changes impacting the intersection are proposed.

#### **E. Access**

- Lot 1A will have access to 11<sup>th</sup> Avenue North. Access width and location will be permitted and constructed in accordance with city regulations

#### **F. Billings Area Bikeway and Trail Master Plan**

- The subdivision abuts 11<sup>th</sup> Ave N which is within the Bikeway and Trail Master Plan however; it does not interfere with bikeways or trails. The subdivision does not impact the Billings Area Bikeway and Trail Master Plan. Trails, trail connections, easements, dedication, or trail improvements are not applicable to the subdivision.

#### **G. Public Transit**

- No public transit improvements are necessary to ensure public transit service

### **IV. EMERGENCY SERVICE**

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and water supply (fire hydrants) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along the approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of twenty (20) feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

### **V. STORM DRAINAGE**

All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the Stormwater Management Manual in place at the time of

development. A complete stormwater management plan shall be submitted to the Engineering Division for review and approval at the time of development.

## **VI. UTILITIES**

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department – Engineering Division. The extension/connection of/to water mains and sanitary sewers is subject to the approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications.

The Developer/Owner acknowledges that the subdivision shall be subject to the applicable System Development and Franchise Fees in effect at the time new water and/or sanitary sewer service connections are made.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality.

### **A. Water**

There is an existing water main under 11<sup>th</sup> Ave N and N 23<sup>rd</sup> St. Lot 1A has access to the water main in 11<sup>th</sup> Ave. N and Lot 1B has access to both water mains. A 10 foot wide utility easement along the ~~southeast-northwest~~ boundary of lot 1A and 1B is provided. Connections to a water main will be done in accordance with the City of Billings regulations at the time of connection. All fees will be paid at the time of connection.

### **B. Sanitary Sewer**

A sanitary sewer main exists in the alley way southwest of lot 1A. A 10 foot wide utility easement along the ~~southeast-northwest~~ boundary of lot 1A and 1B provides sanitary sewer access to lot 1B. Connections to sanitary sewer will be done in accordance with the City of Billings regulations at the time of connection. All fees will be paid at the time of connection.

### **C. Power, Telephone, Gas, and Cable Television**

A 10 foot wide utility easement along the ~~southeast-northwest~~ boundary of lot 1A and 1B provides utility access to both lots.

## **VII. PARKS/OPEN SPACE**

There is no parkland requirement for 23<sup>rd</sup> Street Subdivision, as this is a minor subdivision [MCA 76-3-621(3)(a)].

## **VIII. IRRIGATION**

The subdivision resides within the Sunnyside Water User Association Irrigation District. Ditch easements are not applicable as the subdivision is not near a ditch. No mitigation efforts are necessary to protect ditches during construction.

**IX. SOILS/GEOTECHNICAL STUDY**

A soils/geotechnical study was not required but will be conducted for a building permit prior to construction.

**X. PHASING OF IMPROVEMENTS**

Not applicable as no phasing of improvements is proposed for the subdivision

**XI. FINANCIAL GUARANTEES**

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a private contract secured by letters of credit or a letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said private contract, and the improvements shall be installed as approved by the City Engineer and Utility Department Manager.

**XII. LEGAL PROVISIONS**

- A.** Subdivider agrees to guarantee all public improvements for a period of one year from the date of final acceptance by the City of Billings.
- B.** The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this Agreement.
- C.** The covenants, agreements, and all statements in this Agreement apply to and shall be binding on the heirs, personal representatives, successors and assigns of the respective parties.
- D.** In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.
- E.** Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.
- F.** Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.









**AMENDED SUBDIVISION IMPROVEMENTS AGREEMENT  
& WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL IMPROVEMENT  
DISTRICTS**

**23<sup>rd</sup> Street Subdivision  
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(City of Billings)**

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**SUBDIVISION IMPROVEMENTS AGREEMENT  
& WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL  
IMPROVEMENT DISTRICTS**

**23<sup>rd</sup> Street Subdivision**

**This agreement** is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between *Mark Wright*, whose address for the purpose of this agreement is **PO Box 173, Billings, MT 59103** hereinafter referred to as “Subdivider,” and the **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as “City.” The purpose of this agreement is to amend the Subdivisions Improvement Agreement filed in the office of the Yellowstone County Clerk and Recorder on September 13, 2016, under document No. 3789287.

**WITNESSETH:**

**WHEREAS**, the plat of *23<sup>rd</sup> Street Subdivision*, located in Yellowstone County, Montana, was submitted to the Yellowstone County Board of Planning; and

**WHEREAS**, at a regular meeting conducted on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the City Council conditionally approved a preliminary plat of *23<sup>rd</sup> Street Subdivision*; and

**WHEREAS**, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat.

**WHEREAS**, the provisions of this agreement shall be effective and applicable to *23<sup>rd</sup> Street Subdivision* upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

**THEREFORE, THE PARTIES TO THIS AGREEMENT**, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

**I. VARIANCES**

No variance is requested

**II. PROPERTY CONDITIONS AND INFORMATION FOR LOT PURCHASERS**

- A.** Lot owners will be required to construct that segment of the required sidewalk that fronts their property at the time of lot development. If sidewalk is not constructed within 5 years, the City has the right to construct the sidewalk and assess the property owners.

- B.** Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is likely that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish, Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.
- C.** Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the 1972 Yellowstone County Soil Survey, indicate that there could be potential limitations for proposed construction on the lots, which may require a geotechnical survey prior to construction.
- D.** There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and owner specifically agree that they are waiving valuable rights and do so voluntarily.
- E.** Individual lot owners should be aware that Best Management Practices for stormwater control shall be required for new construction on lots. Best Management Practices are defined within Section 28-201, BMCC and detailed in the Billings Stormwater Management Manual.
- F.** The subdivider and subsequent contractors/builders acknowledge that there is a Stormwater Pollution and Prevention Plan (SWPPP) filed with the city and the Montana Department of Environmental Quality (MDEQ). This SWPPP shall be adhered to during all phases of construction and shall be updated as required by MDEQ under the General Permit for Stormwater Discharges Associated with Construction Activity, Chapter 28, BMCC and the Billings Stormwater Management Manual.

### **III. TRANSPORTATION**

#### **A. Streets**

- The subdivision abuts 11<sup>th</sup> Avenue North on the north side of the property. Lot 1B abuts North 23<sup>rd</sup> Street to the east. Lot 1A abuts an alley on the west.

#### **B. Sidewalks**

- Sidewalk improvements, if any, will be constructed in accordance with city regulations. 11<sup>th</sup> Avenue North and North 23<sup>rd</sup> Street have sidewalks.

#### **C. Street Lighting**

- There is a street light on North 23<sup>rd</sup> Street and another on 11<sup>th</sup> Avenue North located in the subdivision.

#### **D. Traffic Control Devices**

- Lot 1B borders the intersection of North 23<sup>rd</sup> Street and 11<sup>th</sup> Avenue North. A stop light exists on North 23<sup>rd</sup> Street. No changes impacting the intersection are proposed.

#### **E. Access**

- Lot 1A will have access to 11<sup>th</sup> Avenue North. Access width and location will be permitted and constructed in accordance with city regulations

#### **F. Billings Area Bikeway and Trail Master Plan**

- The subdivision abuts 11<sup>th</sup> Ave N which is within the Bikeway and Trail Master Plan however; it does not interfere with bikeways or trails. The subdivision does not impact the Billings Area Bikeway and Trail Master Plan. Trails, trail connections, easements, dedication, or trail improvements are not applicable to the subdivision.

#### **G. Public Transit**

- No public transit improvements are necessary to ensure public transit service

### **IV. EMERGENCY SERVICE**

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and water supply (fire hydrants) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along the approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of twenty (20) feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

### **V. STORM DRAINAGE**

All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the Stormwater Management Manual in place at the time of development. A complete stormwater management plan shall be submitted to the Engineering Division for review and approval at the time of development.

**VI. UTILITIES**

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department – Engineering Division. The extension/connection of/to water mains and sanitary sewers is subject to the approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications.

The Developer/Owner acknowledges that the subdivision shall be subject to the applicable System Development and Franchise Fees in effect at the time new water and/or sanitary sewer service connections are made.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality.

**A. Water**

There is an existing water main under 11<sup>th</sup> Ave N and N 23<sup>rd</sup> St. Lot 1A has access to the water main in 11<sup>th</sup> Ave. N and Lot 1B has access to both water mains. A 10 foot wide utility easement along the southeast boundary of lot 1A and 1B is provided. Connections to a water main will be done in accordance with the City of Billings regulations at the time of connection. All fees will be paid at the time of connection.

**B. Sanitary Sewer**

A sanitary sewer main exists in the alley way southwest of lot 1A. A 10 foot wide utility easement along the northwest boundary of lot 1A provides sanitary sewer access to lot 1B. Connections to sanitary sewer will be done in accordance with the City of Billings regulations at the time of connection. All fees will be paid at the time of connection.

**C. Power, Telephone, Gas, and Cable Television**

A 10 foot wide utility easement along the northwest boundary of lot 1A and 1B provides utility access to both lots.

**VII. PARKS/OPEN SPACE**

There is no parkland requirement for 23<sup>rd</sup> Street Subdivision, as this is a minor subdivision [MCA 76-3-621(3)(a)].

**VIII. IRRIGATION**

The subdivision resides within the Sunnyside Water User Association Irrigation District. Ditch easements are not applicable as the subdivision is not near a ditch. No mitigation efforts are necessary to protect ditches during construction.

**IX. SOILS/GEOTECHNICAL STUDY**

A soils/geotechnical study was not required but will be conducted for a building permit prior to construction.

**X. PHASING OF IMPROVEMENTS**

Not applicable as no phasing of improvements is proposed for the subdivision

**XI. FINANCIAL GUARANTEES**

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a private contract secured by letters of credit or a letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said private contract, and the improvements shall be installed as approved by the City Engineer and Utility Department Manager.

**XII. LEGAL PROVISIONS APPLYING TO SUBDIVIDER**

- A.** Subdivider agrees to guarantee all public improvements for a period of two year from the date of final acceptance by the City of Billings.
- B.** The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this Agreement.
- C.** The covenants, agreements, and all statements in this Agreement run with the land and apply to and shall be binding on the heirs, personal representatives, successors, assigns and transferees of the respective parties.
- D.** In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.
- E.** Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.
- F.** Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

**IN WITNESS WHEREOF**, the parties hereto have set their hands and official seals on the date first above written.

“SUBDIVIDER”

*Mark Wright*

\_\_\_\_\_

STATE OF MONTANA )

: ss

County of Yellowstone )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public in and for the State of Montana, personally appeared \_\_\_\_\_, known to me to be the \_\_\_\_\_ of *Mark Wright*, who executed the foregoing instrument and acknowledged to me that he/she executed the same.

\_\_\_\_\_  
Notary Public in and for the State of Montana  
Printed Name: \_\_\_\_\_  
Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

This agreement is hereby approved and accepted by the City of Billings, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

“CITY”  
CITY OF BILLINGS  
MONTANA

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

STATE OF MONTANA )

: ss

County of Yellowstone )

On this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, before me, a Notary Public in and for the State of Montana, personally appeared \_\_\_\_\_ and \_\_\_\_\_, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they executed the same on behalf of the City of Billings, Montana.

\_\_\_\_\_  
Notary Public in and for the State of Montana  
Printed Name: \_\_\_\_\_  
Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

# Waiver of Right to Protest

## FUTURE SPECIAL IMPROVEMENT DISTRICTS

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more special improvement district(s) for a period of no more than twenty years from the recording of this waiver, for street light maintenance and energy, and for the construction of streets, street widening, sidewalks, survey monuments, street name signs, curb and gutter, street lights, driveways, traffic signals, and traffic control devices, parks and park maintenance, trails, sanitary sewer lines, water lines, storm drains (either within or outside the area), and other improvements which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

This Waiver is in addition to any other recorded waiver related to the property described herein and is not intended to replace, supersede, or invalidate any such waiver.

The real property hereinabove mentioned is more particularly described as follows:

*23rd Street Subdivision*

Signed and dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Subdivider/Owner

\_\_\_\_\_

STATE OF MONTANA     )  
                                          : ss  
County of Yellowstone     )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public in and for the State of Montana, personally appeared \_\_\_\_\_, known to me to be *Mark Wright*, the person who executed the forgoing instrument and acknowledged to me that he/she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.

Notary Public in and for the State of Montana

Printed Name: \_\_\_\_\_

Residing at: \_\_\_\_\_

My commission expires: \_\_\_\_\_

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Donation for Poly Vista Park Grand Opening  
**Presented by:** Mike Whitaker, Parks, Recreation & Public Lands Director  
**Department:** Parks/Rec/Public Lands  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends Council accepts these donations for a total of \$2,000.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The Billings Parks and Recreation Department would like to recognize the following generous sponsors who have donated toward the Landon's Miracle Field Grand Opening. Even though the Grand Opening took place on August 17th, two checks, one from Bennett Bliss, Jason Bliss: GG and BBs Jams and Sauces for \$1,000 and Scheels for \$1,000 were written to Landon's Legacy Foundation who in turn wrote a single check to the City on August 24th.

**ALTERNATIVES**

City Council may:

- Approve the donations; or,
- Not Approve the donations and provide staff additional guidance.

**FISCAL EFFECTS**

There will be no additional fiscal impacts to the City.

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**City Council Regular**

**Date:** 10/10/2022  
**Title:** Council Holiday Schedule  
**Presented by:** Chris Kukulski, City Administrator  
**Department:** City Hall Administration  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends Council approve replacing the second work session of the month (December 19th) with the second regular business meeting and vacate the December 26th Regular Business meeting date.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Per Billings, Montana City Code, Sec. 2-211, City Council shall hold regular business meetings on the second and fourth Mondays of each month, unless the meeting would fall on a day recognized as a holiday, then the meeting would be held on the following day (Tuesday). Any regular business meeting may be canceled or rescheduled by majority vote of the Council at any time prior to the date scheduled for such meetings. Traditionally, during the month of December, Councilmembers and staff are on extended holiday leave during the week of Christmas. Therefore, the second work session meeting of the month (third Monday) is vacated in order to hold the second regular business meeting.

This year Christmas is on Monday of the fourth week and it is likely both staff and Councilmembers will be unavailable most of that week. Staff is asking Council to replace the second work session (December 19th) with the second regular business meeting and vacate the December 26th meeting date.

**ALTERNATIVES**

City Council may:

- Approve staff's recommendation to alter meeting schedule; or
- Disapprove staff's recommendation to alter the December meeting schedule and leave it as is with 2 Work Sessions in December and 2 Regular Business meetings.

**FISCAL EFFECTS**

N/A

**SUMMARY**

Council Holiday Schedule.

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**City Council Regular**

**Date:** 10/10/2022  
**Title:** State Avenue Sewer Easements  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Yes

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**RECOMMENDATION**

Staff recommends that Council approves the three (3) utility easements for construction/extension of the sanitary sewer system.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Two properties, 4300 and 4310 State Avenue, currently have their sanitary sewer services connected to the storm drain system. These easements will allow extension of the current City of Billings sanitary sewer system to serve these properties and eliminate this cross connection.

**ALTERNATIVES**

City Council may:

- Approve the sanitary sewer easements; or,
- Not approve the easements. If not approved, the sewer cannot be extended and the cross connection would not be removed.

**FISCAL EFFECTS**

There is no cost to the City for acceptance of the easements. However, if the easements are not accepted, the cost to install the sewer line would likely be higher due to the route being longer.

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**Attachments**

Easement - Bell-Mont Properties  
Easement - Dimich  
Easement - PBN Properties

Return to:  
The City of Billings  
P.O. Box 1178  
Billings, MT 59103

## UTILITY RIGHT-OF-WAY EASEMENT

**THIS INDENTURE**, is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the following:

BELL-MONT PROPERTIES, INC.  
1101 11th Street SW  
Sidney, MT 59270  
Hereinafter referred to as **GRANTOR**

and

CITY OF BILLINGS, a Municipal Corporation  
City Hall – 210 North 27<sup>th</sup> Street  
Billings, Montana 59101  
Hereinafter referred to as **GRANTEE**

**FOR VALUABLE CONSIDERATION**, the receipt of which is hereby acknowledged;

**WITNESS THAT GRANTOR** warrants to be the legal owner of the below-referenced property and does hereby grant and convey unto **GRANTEE**, a 20-foot-wide perpetual utility right-of-way easement over, across, under, and through said real property in Yellowstone County, Montana, for the benefit of Tracts 2, 3, 4, 5 and 6 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, more particularly described as follows, to wit:

### EASEMENT LAND DESCRIPTION

Tract of land situated in the NE1/4 of Section 9, T. 1 S., R. 26 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said easement being a portion of Tract 2 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, less Road Right-Of-Way on file and of record in the office of the Yellowstone County Clerk and Records Office, recorded June 12th, 1952 under document No. 492688 more particularly described as follows, Basis of Bearing being GPS Observation State Plane NAD83 of the North line of Section 9, T. 1 S., R. 26 E., P.M.M. Between found monuments of the N1/4 corner and the northeast corner of said Section 9 (N 89° 58' 08" E).

### EASEMENT AREA

Commencing at the northwest corner of said Tract 2; Thence S 00°15'06" E along the west line of said Tract 2 for a distance of 100.54 feet to the True Easement Point of Beginning; Thence S 00°15'06" E continuing along said west line for a distance of 20.00 feet; Thence N 89°55'54" E leaving said west line for a distance of 30.00 feet; Thence N 00°15'06" W for a distance of 20.00 feet; Thence S 89°55'54" W for a distance of 30.00 feet to the Easement Point Of Beginning, said easement containing an area of 600 square feet more or less.

### DESCRIPTION OF EASEMENT AREA AS SHOWN IN SHADED AREA OF "EXHIBIT A", ATTACHED HERETO AND INCORPORATED HEREIN

This perpetual easement is granted and conveyed to **GRANTEE** for the purposes of constructing, reconstructing, maintaining, improving, operating, servicing, repairing, replacing or adding sanitary sewer lines and other necessary or desirable appurtenances over, across, under, and through the said real property, together with the right of free ingress and egress at all times for such purposes.

**GRANTOR** and their successors shall continue to have the right to use and enjoy the above-described property, except as to the rights herein granted, subject to the following restrictions:

1. **GRANTOR** agrees not to construct, nor cause to be constructed, within the easement right-of-way, any type of building or structure, such as, but not limited to, houses, garages, sheds, kennels, fences, nor any other fixed objects of any kind, shape or form, except as many be licensed by **GRANTEE**.
2. **GRANTOR** agrees not to plant, nor cause to be planted within the easement right-of-way, any trees, bushes, shrubs, hedges nor any other plantings of a similar nature, except as may be licensed by **GRANTEE**.
3. **GRANTOR** agrees that authorized representatives of **GRANTEE** may freely travel within the easement right-of-way with their equipment in the performance of their duties for purposes of this easement at any time, day or night, regardless of outside weather conditions.
4. **GRANTOR** agrees to obtain the permission of **GRANTEE'S** Public Works Department or **GRANTEE** prior to placing or removing any fill dirt within the easement right-of-way and, in addition, in the event such permission is granted, **GRANTOR** agrees to perform any work necessary to modify the existing sanitary sewers and appurtenances, which work may be required prior to placing or removing any fill dirt within the easement right-of-way and all such work shall be done at the **GRANTOR'S** expense and without expense to **GRANTEE**.
5. **GRANTOR** agrees that the sole responsibility of **GRANTEE** for any surface restoration due to any construction, replacement, repair, or service work to the sanitary sewer and/or water lines by **GRANTEE**, shall be limited to trench backfill compaction and placement of backfill material to existing grade by the **GRANTEE**.
6. **HOLD HARMLESS AGREEMENT:**
  - **GRANTOR** agrees that the owner or owners of the above-described property shall at all times fully relieve and save harmless **GRANTEE** and its authorized representatives for any and all property damages that may be caused within said easement right-of-way, such as, but not limited to, ruts or deep tracks in lawns, gardens, or flower beds, broken or crushed shrubs, bushes, hedges, trees or any other type of plantings; crushed, cracked, split or otherwise damaged, irrigation piping and appurtenances; and, any other damage to any other type of object, material or equipment located within the easement right-of-way which cannot, with a minimum of human effort and within a few minutes time period, be removed from easement right-of-way by authorized representatives of **GRANTEE** in exercise of any of their rights under this easement right-of-way.





# EXHIBIT "A"

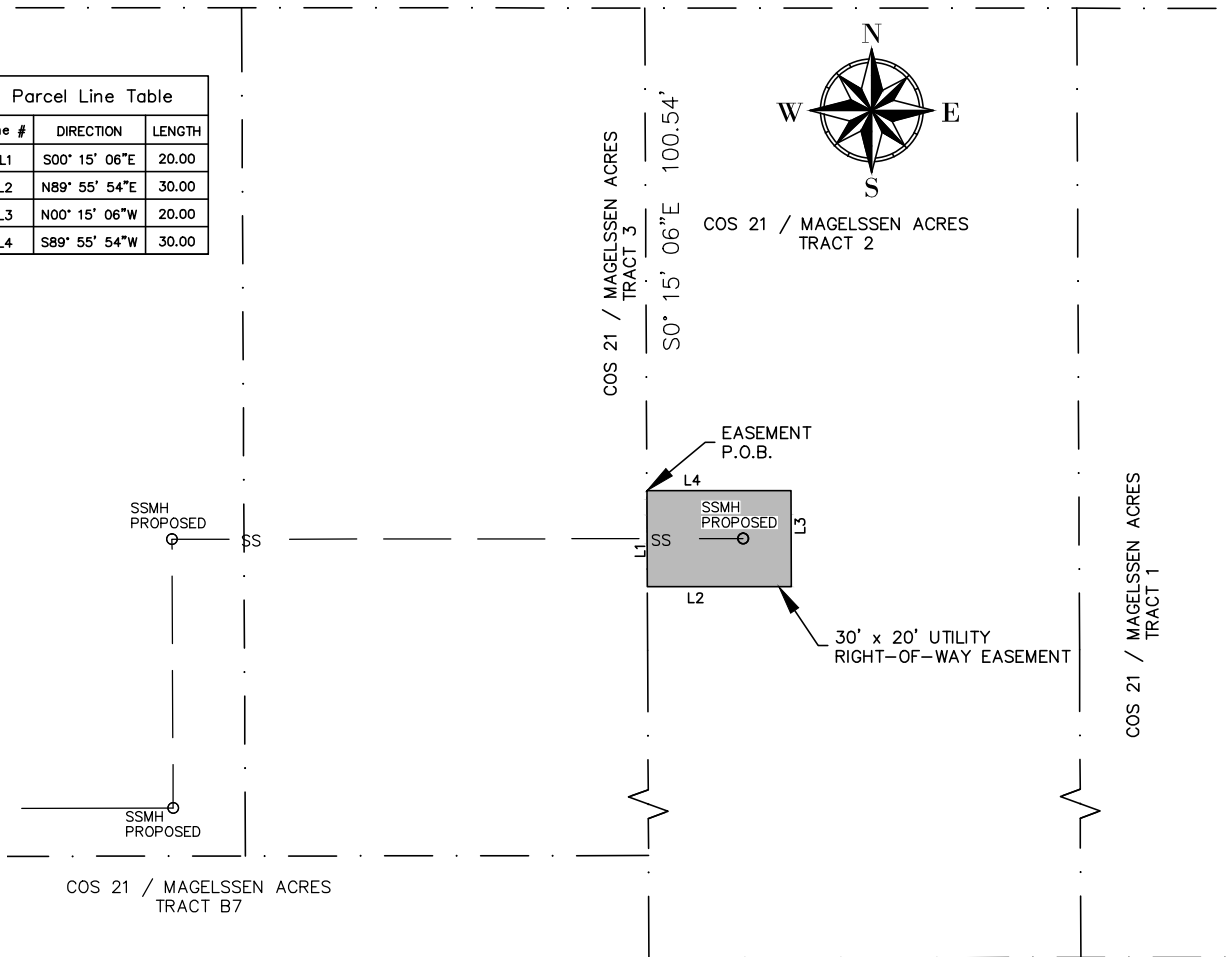
## UTILITY RIGHT-OF-WAY EASEMENT

WITHIN A PORTION OF TRACT 2 OF THE AMENDED PLAT OF  
 CERTIFICATE OF SURVEY NO. 21, MAGELSSSEN ACRES, LESS ROAD RIGHT-OF-WAY  
 ON FILE AND OF RECORD IN THE OFFICE OF THE YELLOWSTONE COUNTY  
 CLERK AND RECORDERS OFFICE, RECORDED JUNE 12TH, 1952 UNDER DOCUMENT NO. 492688  
 CITY OF BILLINGS, MONTANA

SECTION 4 T. 1 S., R. 26 E.  
 SECTION 9 T. 1 S., R. 26 E.



| Parcel Line Table |               |        |
|-------------------|---------------|--------|
| Line #            | DIRECTION     | LENGTH |
| L1                | S00° 15' 06"E | 20.00  |
| L2                | N89° 55' 54"E | 30.00  |
| L3                | N00° 15' 06"W | 20.00  |
| L4                | S89° 55' 54"W | 30.00  |



### EASEMENT LAND DESCRIPTION

Tract of land situated in the NE1/4 of Section 9, T. 1 S., R. 26 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said easement being a portion of Tract 2 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, less Road Right-Of-Way on file and of record in the office of the Yellowstone County Clerk and Recorders Office, recorded June 12th, 1952 under document No. 492688 more particularly described as follows, Basis of Bearing being GPS Observation State Plane NAD83 of the North line of Section 9, T. 1 S., R. 26 E., P.M.M. Between found monuments of the N1/4 corner and the northeast corner of said Section 9 (N 89° 58' 08" E).

### EASEMENT

Commencing at the northwest corner of said Tract 2; Thence S 00°15'06" E along the west line of said Tract 2 for a distance of 100.54 feet to the True Easement Point of Beginning; Thence S 00°15'06" E continuing along said west line for a distance of 20.00 feet; Thence N 89°55'54" E leaving said west line for a distance of 30.00 feet; Thence N 00°15'06" W for a distance of 20.00 feet; Thence S 89°55'54" W for a distance of 30.00 feet to the Easement Point Of Beginning, said easement containing an area of 600 square feet more or less.

CITY OF BILLINGS, MONTANA  
 UTILITY RIGHT-OF-WAY  
 EASEMENT EXHIBIT  
 4300 STATE AVENUE  
 EXHIBIT IS PREPARED FOR AND BY THE CITY OF BILLINGS, MONTANA

Return to:  
The City of Billings  
P.O. Box 1178  
Billings, MT 59103

## UTILITY RIGHT-OF-WAY EASEMENT

**THIS INDENTURE**, is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the following:

MIKE D. DIMICH SONS  
344 Howard Ave  
Billings, MT 59101  
Hereinafter referred to as **GRANTOR**

and

CITY OF BILLINGS, a Municipal Corporation  
City Hall – 210 North 27<sup>th</sup> Street  
Billings, Montana 59101  
Hereinafter referred to as **GRANTEE**

**FOR VALUABLE CONSIDERATION**, the receipt of which is hereby acknowledged;

**WITNESS THAT GRANTOR** warrants to be the legal owner of the below-referenced property and does hereby grant and convey unto **GRANTEE**, a 20-foot-wide perpetual utility right-of-way easement over, across, under, and through said real property in Yellowstone County, Montana, for the benefit of Tracts 2, 3, 4, 5 and 6 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, more particularly described as follows, to wit:

### EASEMENT LAND DESCRIPTIONS

Tracts of land situated in the NE1/4 of Section 9, T. 1 S., R. 26 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said easements being a portion of Tracts 4, 5 and 6 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, less Road-Right-Of-Way on file and of record in the office of the Yellowstone County Clerk and Records Office, recorded June 12th, 1952 under document No. 492688 more particularly described as follows, Basis of Bearing being GPS Observation State Plane NAD83 of the North line of Section 9, T. 1 S., R. 26 E., P.M.M. Between found monuments of the N1/4 corner and the northeast corner of said Section 9 (N 89° 58' 08" E).

### **EASEMENT AREA "A"**

Beginning at the southwest corner of said Tract 5; Thence N 00°15'06" W along the west line of said Tract 5 for a distance of 20.00 feet; Thence N 89°55'54" E leaving said west line for a distance of 143.00 feet, and running parallel with the south line of said Tracts 4 and 5; Thence N 00°15'06" W for a distance of 56.00 feet running parallel with the east line of said Tract 4; Thence N 89°55'54" E for a distance of 25.00 feet to a point on the east line of said Tract 4; Thence S 00°15'06" E along said east line for a distance of 20.00 feet; Thence S 89°55'54" W for a distance of 5.00 feet running parallel with the south line of said Tract 4; Thence S 00°15'06" E for a distance of 56.00 feet running parallel with the east line of said Tract 4 to a point on the south line of said Tract 4; Thence S 89°55'54" W for a distance of 163.00 feet along the south line of said Tracts 4 and 5 to

the easement Point Of Beginning, said easement containing an area of 4,480 square feet more or less and;

**EASEMENT AREA "B"**

Beginning at the south 20.0 feet of said Tract 6 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, said easement containing an area of 3,954 square feet more or less.

**DESCRIPTION OF EASEMENT AREA AS SHOWN IN SHADED AREA OF "EXHIBIT A" AND "EXHIBIT B", ATTACHED HERETO AND INCORPORATED HEREIN**

This perpetual easement is granted and conveyed to **GRANTEE** for the purposes of constructing, reconstructing, maintaining, improving, operating, servicing, repairing, replacing or adding sanitary sewer lines and other necessary or desirable appurtenances over, across, under, and through the said real property, together with the right of free ingress and egress at all times for such purposes.

**GRANTOR** and their successors shall continue to have the right to use and enjoy the above-described property, except as to the rights herein granted, subject to the following restrictions:

1. **GRANTOR** agrees not to construct, nor cause to be constructed, within the easement right-of-way, any type of building or structure, such as, but not limited to, houses, garages, sheds, kennels, fences, nor any other fixed objects of any kind, shape or form, except as many be licensed by **GRANTEE**.
2. **GRANTOR** agrees not to plant, nor cause to be planted within the easement right-of-way, any trees, bushes, shrubs, hedges nor any other plantings of a similar nature, except as may be licensed by **GRANTEE**.
3. **GRANTOR** agrees that authorized representatives of **GRANTEE** may freely travel within the easement right-of-way with their equipment in the performance of their duties for purposes of this easement at any time, day or night, regardless of outside weather conditions.
4. **GRANTOR** agrees to obtain the permission of **GRANTEE'S** Public Works Department or **GRANTEE** prior to placing or removing any fill dirt within the easement right-of-way and, in addition, in the event such permission is granted, **GRANTOR** agrees to perform any work necessary to modify the existing sanitary sewers and appurtenances, which work may be required prior to placing or removing any fill dirt within the easement right-of-way and all such work shall be done at the **GRANTOR'S** expense and without expense to **GRANTEE**.
5. **GRANTOR** agrees that the sole responsibility of **GRANTEE** for any surface restoration due to any construction, replacement, repair, or service work to the sanitary sewer and/or water lines by **GRANTEE**, shall be limited to trench backfill compaction and placement of backfill material to existing grade by the **GRANTEE**.
6. **HOLD HARMLESS AGREEMENT:**
  - **GRANTOR** agrees that the owner or owners of the above-described property shall at all times fully relieve and save harmless **GRANTEE** and its authorized representatives for any and all property damages that may be caused within said easement right-of-way, such as, but not limited to, ruts or deep tracks in lawns, gardens, or flower beds, broken or crushed shrubs, bushes, hedges,





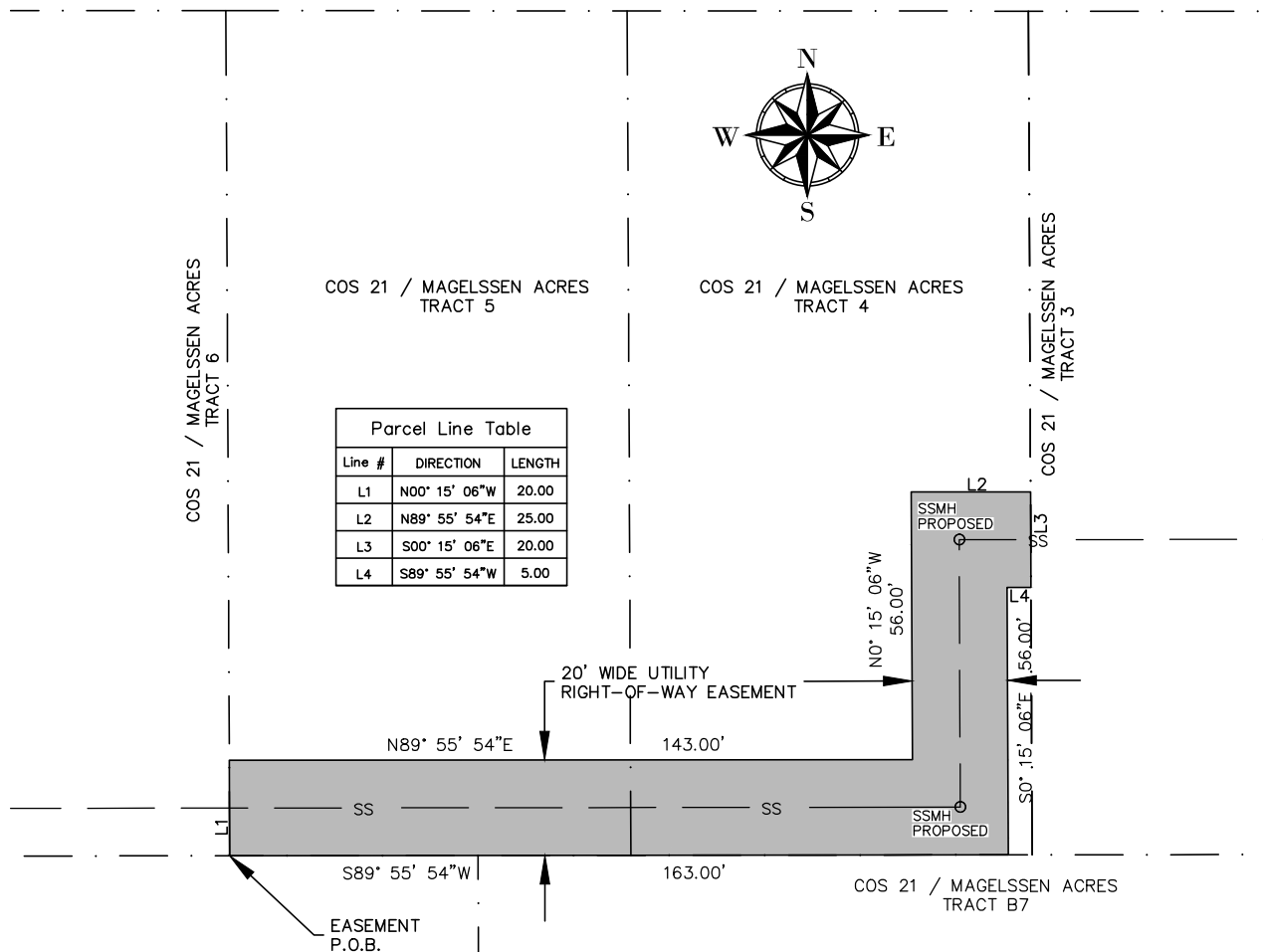
# EXHIBIT "A"

## UTILITY RIGHT-OF-WAY EASEMENT

WITHIN A PORTION OF TRACTS 4 AND 5 OF THE AMENDED PLAT OF  
 CERTIFICATE OF SURVEY NO. 21, MAGELSSSEN ACRES, LESS ROAD RIGHT-OF-WAY  
 ON FILE AND OF RECORD IN THE OFFICE OF THE YELLOWSTONE COUNTY  
 CLERK AND RECORDERS OFFICE, RECORDED JUNE 12TH, 1952 UNDER DOCUMENT NO. 492688  
 CITY OF BILLINGS, MONTANA

SECTION 4 T. 1 S., R. 26 E.  
 SECTION 9 T. 1 S., R. 26 E.

STATE AVENUE

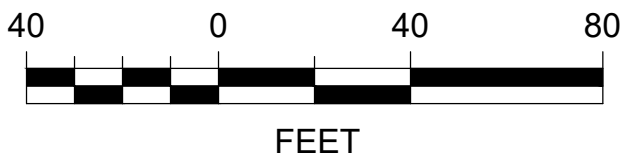


### EASEMENT LAND DESCRIPTION

Tract of land situated in the NE1/4 of Section 9, T. 1 S., R. 26 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said easement being a portion of Tracts 4 and 5 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, less Road-Right-Of-Way on file and of record in the office of the Yellowstone County Clerk and Recorders Office, recorded June 12th, 1952 under document No. 492688 more particularly described as follows,  
 Basis of Bearing being GPS Observation State Plane NAD83 of the North line of Section 9, T. 1 S., R. 26 E., P.M.M. Between found monuments of the N1/4 corner and the northeast corner of said Section 9 (N 89° 58' 08" E).

### EASEMENT A

Beginning at the southwest corner of said Tract 5; Thence N 00°15'06" W along the west line of said Tract 5 for a distance of 20.00 feet; Thence N 89°55'54" E leaving said west line for a distance of 143.00 feet, and running parallel with the south line of said Tracts 4 and 5; Thence N 00°15'06" W for a distance of 56.00 feet running parallel with the east line of said Tract 4; Thence N 89°55'54" E for a distance of 25.00 feet to a point on the east line of said Tract 4; Thence S 00°15'06" E along said east line for a distance of 20.00 feet; Thence S 89°55'54" W for a distance of 5.00 feet running parallel with the south line of said Tract 4; Thence S 00°15'06" E for a distance of 56.00 feet running parallel with the east line of said Tract 4 to a point on the south line of said Tract 4; Thence S 89°55'54" W for a distance of 163.00 feet along the south line of said Tracts 4 and 5 to the easement Point Of Beginning, said easement containing an area of 4,480 square feet more or less.



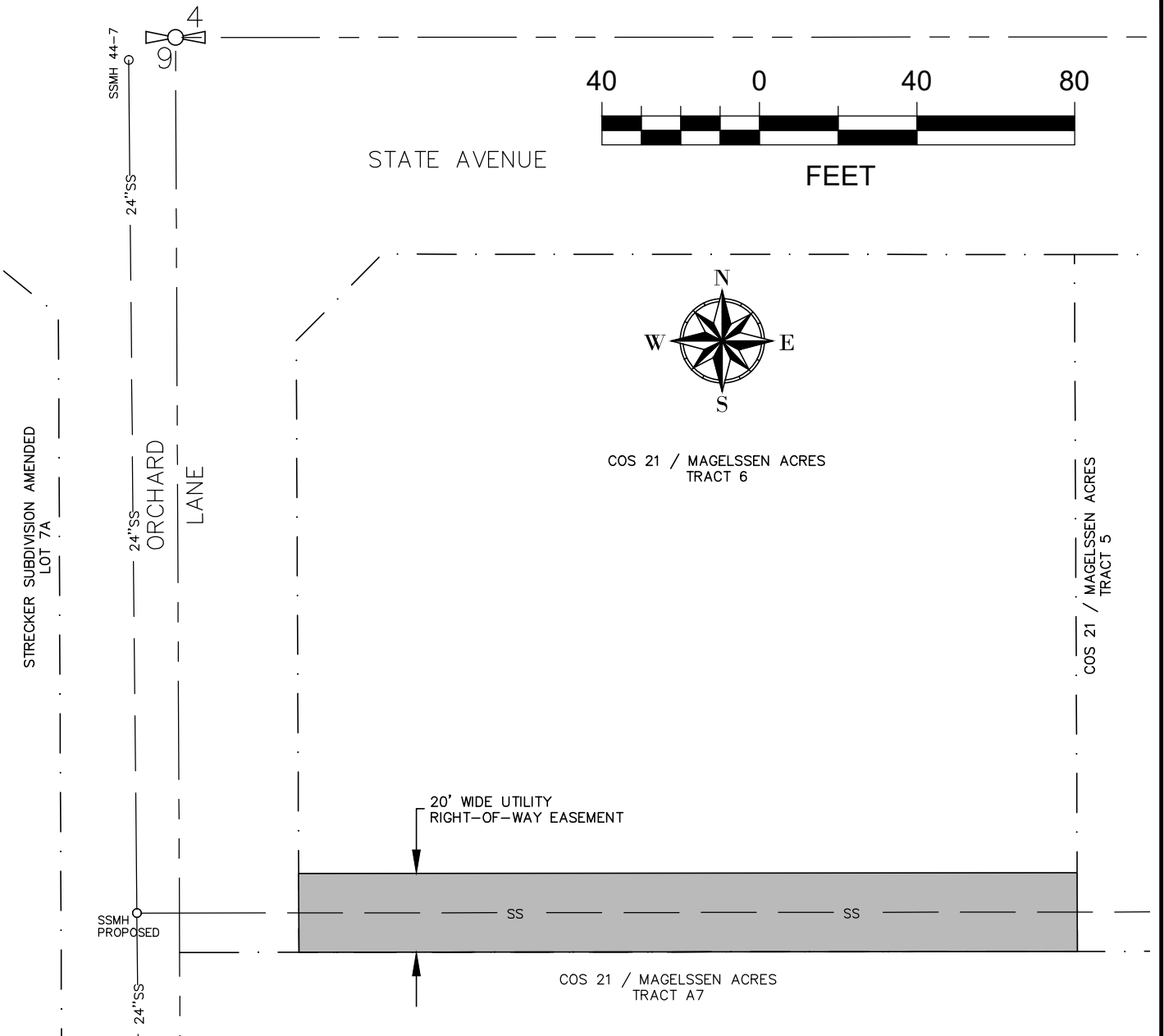
CITY OF BILLINGS, MONTANA  
 UTILITY RIGHT-OF-WAY  
 EASEMENT EXHIBIT

4300 BLOCK STATE AVENUE

EXHIBIT IS PREPARED FOR AND BY THE CITY OF BILLINGS, MONTANA

# EXHIBIT "B"

UTILITY RIGHT-OF-WAY EASEMENT  
WITHIN A PORTION OF TRACT 6 OF THE AMENDED PLAT OF  
CERTIFICATE OF SURVEY NO. 21, MAGELSSSEN ACRES, LESS ROAD RIGHT-OF-WAY  
ON FILE AND OF RECORD IN THE OFFICE OF THE YELLOWSTONE COUNTY  
CLERK AND RECORDERS OFFICE, RECORDED JUNE 12TH, 1952 UNDER DOCUMENT NO. 492688  
CITY OF BILLINGS, MONTANA



## EASEMENT LAND DESCRIPTION

Tract of land situated in the NE1/4 of Section 9, T. 1 S., R. 26 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said easement being a portion of Tract 6 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, less Road Right-Of-Way on file and of record in the office of the Yellowstone County Clerk and Recorders Office, recorded June 12th, 1952 under document No. 492688 more particularly described as follows,

## EASEMENT B

Beginning at the south 20.0 feet of said Tract 6 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, said easement containing an area of 3,954 square feet more or less.

|                                                                       |
|-----------------------------------------------------------------------|
| CITY OF BILLINGS, MONTANA<br>UTILITY RIGHT-OF-WAY<br>EASEMENT EXHIBIT |
| 4322 STATE AVENUE                                                     |
| EXHIBIT IS PREPARED FOR AND BY THE CITY OF BILLINGS, MONTANA          |

Return to:  
The City of Billings  
P.O. Box 1178  
Billings, MT 59103

## UTILITY RIGHT-OF-WAY EASEMENT

**THIS INDENTURE**, is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the following:

PBN PROPERTIES LLC  
PO Box 22246  
Billings, MT 59104-2246  
Hereinafter referred to as **GRANTOR**

and

CITY OF BILLINGS, a Municipal Corporation  
City Hall – 210 North 27<sup>th</sup> Street  
Billings, Montana 59101  
Hereinafter referred to as **GRANTEE**

**FOR VALUABLE CONSIDERATION**, the receipt of which is hereby acknowledged;

**WITNESS THAT GRANTOR** warrants to be the legal owner of the below-referenced property and does hereby grant and convey unto **GRANTEE**, a 20-foot-wide perpetual utility right-of-way easement over, across, under, and through said real property in Yellowstone County, Montana, for the benefit of Tracts 2, 3, 4, 5 and 6 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, more particularly described as follows, to wit:

### EASEMENT LAND DESCRIPTION

Tract of land situated in the NE1/4 of Section 9, T. 1 S., R. 26 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said easement being a portion of Tract 3 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, less Road Right-Of-Way on file and of record in the office of the Yellowstone County Clerk and Records Office, recorded June 12th, 1952 under document No. 492688 more particularly described as follows: Basis of Bearing being GPS Observation State Plane NAD83 of the North line of Section 9, T. 1 S., R. 26 E., P.M.M. Between found monuments of the N1/4 corner and the northeast corner of said Section 9 (N 89° 58' 08" E).

### EASEMENT AREA

Commencing at the southeast corner of said Tract 3; Thence N 00°15'06" W along the east line of said Tract 3 for a distance of 56.00 feet to the True Easement Point of Beginning; Thence N 00°15'06" W continuing along said east line for a distance of 20.00 feet; Thence S 89°55'54" W leaving said east line for a distance of 84.00 feet to a point on the west line of said Tract 3; Thence S 00°15'06" E along said Tract west line for a distance of 20.00 feet; Thence N 89°55'54" E leaving said west line for a distance of 84.00 feet to the Easement Point Of Beginning, said easement containing an area of 1,680 square feet more or less.

**DESCRIPTION OF EASEMENT AREA AS SHOWN IN SHADED AREA  
OF "EXHIBIT A", ATTACHED HERETO AND INCORPORATED  
HEREIN**

This perpetual easement is granted and conveyed to **GRANTEE** for the purposes of constructing, reconstructing, maintaining, improving, operating, servicing, repairing, replacing or adding sanitary sewer lines and other necessary or desirable appurtenances over, across, under, and through the said real property, together with the right of free ingress and egress at all times for such purposes.

**GRANTOR** and their successors shall continue to have the right to use and enjoy the above-described property, except as to the rights herein granted, subject to the following restrictions:

1. **GRANTOR** agrees not to construct, nor cause to be constructed, within the easement right-of-way, any type of building or structure, such as, but not limited to, houses, garages, sheds, kennels, fences, nor any other fixed objects of any kind, shape or form, except as many be licensed by **GRANTEE**.
2. **GRANTOR** agrees not to plant, nor cause to be planted within the easement right-of-way, any trees, bushes, shrubs, hedges nor any other plantings of a similar nature, except as may be licensed by **GRANTEE**.
3. **GRANTOR** agrees that authorized representatives of **GRANTEE** may freely travel within the easement right-of-way with their equipment in the performance of their duties for purposes of this easement at any time, day or night, regardless of outside weather conditions.
4. **GRANTOR** agrees to obtain the permission of **GRANTEE'S** Public Works Department or **GRANTEE** prior to placing or removing any fill dirt within the easement right-of-way and, in addition, in the event such permission is granted, **GRANTOR** agrees to perform any work necessary to modify the existing sanitary sewers and appurtenances, which work may be required prior to placing or removing any fill dirt within the easement right-of-way and all such work shall be done at the **GRANTOR'S** expense and without expense to **GRANTEE**.
5. **GRANTOR** agrees that the sole responsibility of **GRANTEE** for any surface restoration due to any construction, replacement, repair, or service work to the sanitary sewer and/or water lines by **GRANTEE**, shall be limited to trench backfill compaction and placement of backfill material to existing grade by the **GRANTEE**.
6. **HOLD HARMLESS AGREEMENT:**
  - **GRANTOR** agrees that the owner or owners of the above-described property shall at all times fully relieve and save harmless **GRANTEE** and its authorized representatives for any and all property damages that may be caused within said easement right-of-way, such as, but not limited to, ruts or deep tracks in lawns, gardens, or flower beds, broken or crushed shrubs, bushes, hedges, trees or any other type of plantings; crushed, cracked, split or otherwise damaged, irrigation piping and appurtenances; and, any other damage to any other type of object, material or equipment located within the easement right-of-way which cannot, with a minimum of human effort and within a few minutes time period, be removed from easement right-of-way by authorized representatives of **GRANTEE** in exercise of any of their rights under this easement right-of-way.



# ACKNOWLEDGEMENT AND ACCEPTANCE OF CONVEYANCE

The Mayor and City Council of the City of Billings acknowledges receipt of this perpetual easement and hereby accepts the property interest conveyed through this instrument.

“GRANTEE”

**CITY OF BILLINGS, MONTANA**

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

STATE OF MONTANA     )  
                                          : ss  
County of Yellowstone     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public in and for the State of Montana, personally appeared \_\_\_\_\_ and \_\_\_\_\_, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they duly executed the same on behalf of the City of Billings.

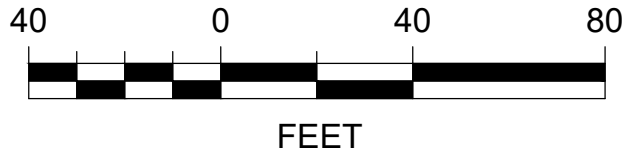
**IN WITNESS WHEREOF**, I have set my hand and affixed my Notarial Seal the day and year above written.

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Residing at \_\_\_\_\_  
My commission expires \_\_\_\_\_

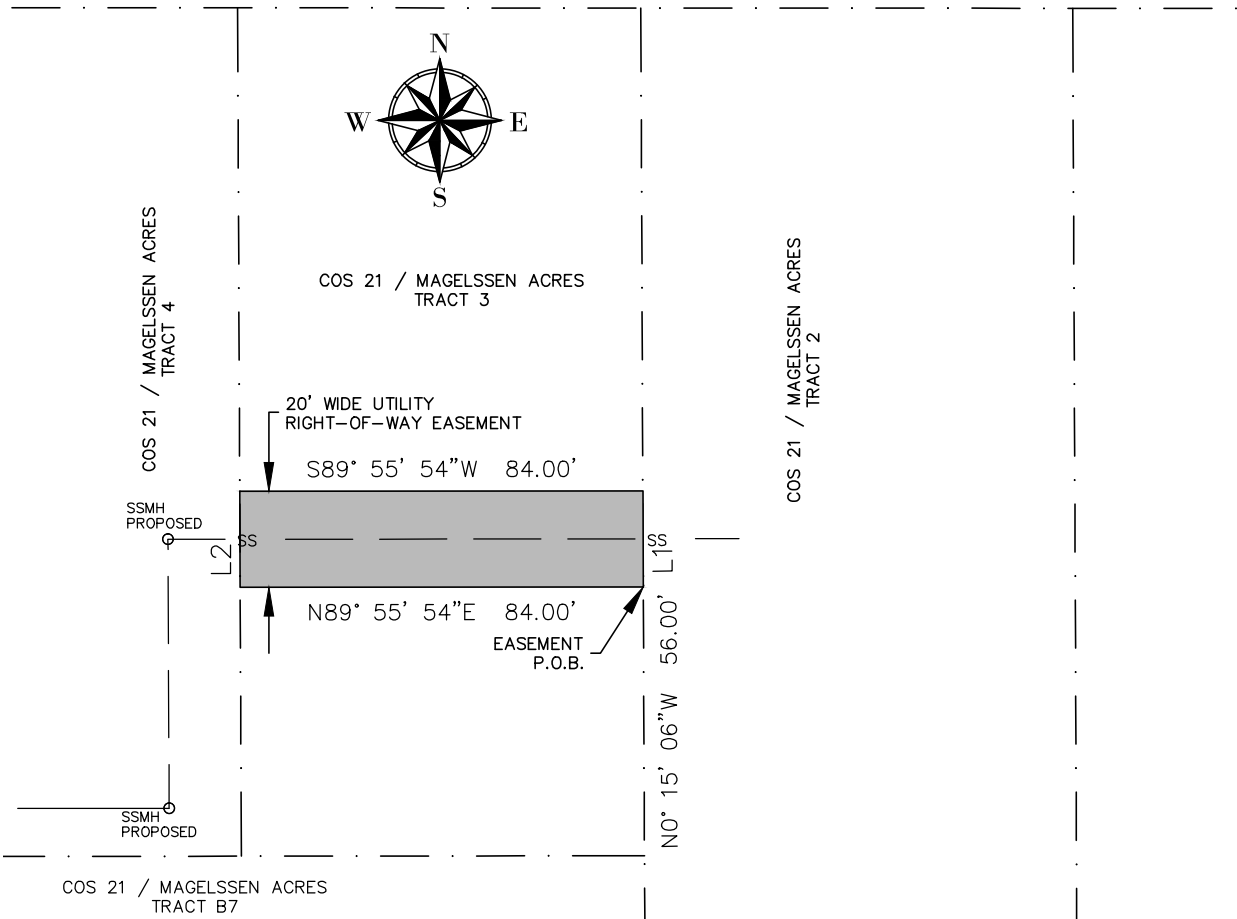
# EXHIBIT "A"

UTILITY RIGHT-OF-WAY EASEMENT  
 WITHIN A PORTION OF TRACT 3 OF THE AMENDED PLAT OF  
 CERTIFICATE OF SURVEY NO. 21, MAGELSSSEN ACRES, LESS ROAD RIGHT-OF-WAY  
 ON FILE AND OF RECORD IN THE OFFICE OF THE YELLOWSTONE COUNTY  
 CLERK AND RECORDERS OFFICE, RECORDED JUNE 12TH, 1952 UNDER DOCUMENT NO. 492688  
 CITY OF BILLINGS, MONTANA

SECTION 4 T. 1 S., R. 26 E.  
 SECTION 9 T. 1 S., R. 26 E.



STATE AVENUE



### EASEMENT LAND DESCRIPTION

Tract of land situated in the NE1/4 of Section 9, T. 1 S., R. 26 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said easement being a portion of Tract 3 of the Amended Plat of Certificate of Survey No. 21, Magelssen Acres, less Road Right-Of-Way on file and of record in the office of the Yellowstone County Clerk and Recorders Office, recorded June 12th, 1952 under document No. 492688 more particularly described as follows,  
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### EASEMENT

Commencing at the southeast corner of said Tract 3; Thence N 00°15'06" W along the east line of said Tract 3 for a distance of 56.00 feet to the True Easement Point of Beginning;  
 Thence N 00°15'06" W continuing along said east line for a distance of 20.00 feet;  
 Thence S 89°55'54" W leaving said east line for a distance of 84.00 feet to a point on the west line of said Tract 3; Thence S 00°15'06" E along said Tract west line for a distance of 20.00 feet;  
 Thence N 89°55'54" E leaving said west line for a distance of 84.00 feet to the Easement Point Of Beginning, said easement containing an area of 1,680 square feet more or less.

| Parcel Line Table |               |        |
|-------------------|---------------|--------|
| Line #            | DIRECTION     | LENGTH |
| L1                | N00° 15' 06"W | 20.00  |
| L2                | S00° 15' 06"E | 20.00  |

CITY OF BILLINGS, MONTANA  
 UTILITY RIGHT-OF-WAY  
 EASEMENT EXHIBIT  
 4310 STATE AVENUE  
 EXHIBIT IS PREPARED FOR AND BY THE CITY OF BILLINGS, MONTANA

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Resolution Authorizing the Issuance and Setting the Parameters for Tax Increment Bonds  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** No  
**Legal Review** No

**RECOMMENDATION**

Staff recommends approval of the parameters resolution, authorizing staff to issue tax increment revenue bonds from the South TIF district.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The Billings City Council created the South Billings Urban Renewal District on December 10, 2007. Montana Code Annotated 7-15-4292(4) states that bonds secured by a tax increment provision may not be issued after the 15th anniversary of tax increment provisions. This means that the City Council has until December 10, 2022 to issue tax increment bonds in the South TIF District in order to maximize the life of the District. Issuing bonds for an eligible project will extend the life of the district to approximately 2046. If nothing is done, the District will terminate when the final current bond payment is made in fiscal year 2041, 5 years short of the maximum possible under statute.

Additionally, if the district life is not extended, future financing from the district will be limited to a term that ends in 2041, reducing future borrowing capacity.

On 11/01/2021 City Council received a presentation with the following information.

Currently, the CIP contains plans for building a Recreation Center in the South Billings Urban Renewal District. Estimated costs from the 2019 Rec Center Feasibility Study range from \$35.4M - \$102M. One of the major anticipated funding sources for this project is Tax Increment Bonds. Currently, it is anticipated that bonds for the Rec Center will not be issued until 2024, after the December 10, 2022 deadline. If no bonds are issued by December, when it comes time to issue bonds for the Rec Center Project, the City will only be able to issue bonds for approximately 17 years, as the final debt payment will have to be in FY2041, when our current debt expires. If the City issues a small bond now for an eligible project and extends the life of the district, the City will be able to issue approximately 23 year bonds for the Rec Center in 2024.

If 17 year term bonds are issued for the Rec Center, the estimated amount that could be available to the City would be \$20-25 million. If, by extending the life of the District, the City issues 23-year term bonds, the estimated amount available would increase to \$30-35 million.

On 11/22/2021 City Council approved a resolution allowing for the unimproved streets project to be reimbursed through a future bond issuance.

This resolution will authorize staff to issue bonds within the parameters outlined, reimburse for street construction projects, and extend the life of the South TIF district. The annual debt payments for these improvements will be paid from the tax increment funds from the District.

A parameters resolution has been submitted for approval to set the limits for the principal amounts, the interest rates and the maturity of the bonds.

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve the resolution. Not approving the resolution would mean that construction costs are paid for using existing cash on hand within the TIF district, and the life of the district would not be extended.

**FISCAL EFFECTS**

The interest rate will be determined at the time of the pricing of the bonds, which will drive the total cost of borrowing. The parameters authorized by this resolution limit the aggregate principal to \$3,000,000 with max interest rate of xx%.

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### Attachments

resolution

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. \_\_\_\_\_, entitled: "RESOLUTION RELATING TO TAX INCREMENT URBAN RENEWAL REVENUE BONDS (SOUTH BILLINGS BOULEVARD URBAN RENEWAL DISTRICT), SERIES 2022; AUTHORIZING THE ISSUANCE AND PRIVATE NEGOTIATED SALE THEREOF" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a regular meeting on October 10, 2022, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: \_\_\_\_\_; voted against the same: \_\_\_\_\_; abstained from voting thereon: \_\_\_\_\_; or were absent: \_\_\_\_\_.

WITNESS my hand officially this 10<sup>th</sup> day of October, 2022.

(SEAL)

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RELATING TO TAX INCREMENT URBAN  
RENEWAL REVENUE BONDS (SOUTH BILLINGS  
BOULEVARD URBAN RENEWAL DISTRICT), SERIES 2022;  
AUTHORIZING THE ISSUANCE AND PRIVATE NEGOTIATED  
SALE THEREOF

BE IT RESOLVED by the City Council (the “Council”) of the City of Billings, Montana (the “City”), as follows:

Section 1. Recitals; Prior City Actions.

1.01. Under the provisions of Montana Code Annotated, Title 7, Chapter 15, Parts 42 and 43, as amended (the “Act”), the City is authorized to create urban renewal areas, prepare and adopt an urban renewal plan therefor and amendments thereto, undertake urban renewal projects therein, provide for the segregation and collection of tax increment with respect to property taxes collected in such areas, issue its bonds to pay the costs of such projects and to refund bonds previously issued under the Act and pledge to the repayment of the bonds the tax increment and other revenues derived from projects undertaken within the urban renewal area.

1.02. Pursuant to the Act and Ordinance No. 07-5441, adopted by the Council on December 10, 2007, as amended by Ordinance Nos. 08-5462, 08-5484, and 19-5725, adopted by the Council on May 12, 2008, December 8, 2008, and July 22, 2019, respectively, the City created its South Billings Boulevard Urban Renewal District and approved and amended the South Billings Boulevard Urban Renewal Plan (the “Plan”), which contains a tax increment financing provision. By Ordinance No. 21-5765, adopted by the Council on July 26, 2021, the City expanded the boundaries of its South Billings Boulevard Urban Renewal District (as so expanded, the “District”).

1.03. The City proposes to undertake the design, construction and installation of street improvements with respect to various streets within the District, including Vaughn Lane, Mitchell Avenue, Morgan Avenue, Ryan Avenue and Hillview Lane (collectively, the “Infrastructure Improvements”). The Infrastructure Improvements have been authorized as urban renewal projects pursuant to the Act and the Plan, and as set forth in the Plan, the City declared its intention to use tax increment revenue from the District (as defined in the Act, “Tax Increment”) to finance such improvements.

Section 2. Authorizations. Pursuant to the authorizations and findings recited in the Plan and in Section 1 hereof, it is hereby determined that it is in the best interests of the City to offer for sale its Tax Increment Urban Renewal Revenue Bonds (South Billings Boulevard Urban Renewal District), Series 2022 (the “Series 2022 Bonds”), in the maximum aggregate principal amount of \$3,000,000, for the purpose of financing the Infrastructure Improvements, funding a deposit to a debt service reserve account for the Series 2022 Bonds, and paying costs of issuance of the Series 2022 Bonds, as determined by the officers of the City identified pursuant to, and subject to the limitations set forth in, Section 4 hereof.

Section 3. Adequacy of Tax Increment. The City has previously issued and there are outstanding its Tax Increment Urban Renewal Revenue Refunding Bonds (South Billings Boulevard Urban Renewal District), Series 2015 (the “Series 2015 Bonds”) and its Tax Increment Urban Renewal Revenue Bonds (South Billings Boulevard Urban Renewal District), Series 2016 (the “Series 2016 Bonds”). The maximum aggregate annual principal and interest payable on the Series 2015 Bonds, the Series 2016 Bonds and the Series 2022 Bonds, assuming with respect to the Series 2022 Bonds an average interest rate of 7.00% per annum and a term of 25 years, is \$904,038. There are no other bonds or other obligations of the City payable from tax increment received in the District.

In fiscal year 2022, the City received Tax Increment in the amount of \$3,882,119, and the City estimates that Tax Increment to be received in each future fiscal year will be at least \$3,882,119. Accordingly, the Tax Increment estimated to be received each year by the City will be sufficient to pay the maximum aggregate annual principal and interest payable on the Series 2015 Bonds, the Series 2016 Bonds and the Series 2022 Bonds, and the Tax Increment received by the City in fiscal year 2022 was equal to at least 130% of the estimated maximum aggregate annual debt service for any future calendar year with respect to the Series 2015 Bonds, the Series 2016 Bonds and the Series 2022 Bonds. In addition, the Tax Increment estimated to be received by the City in the next succeeding three fiscal years, adjusted as provided in Resolution No. 15-10452, is estimated to be equal to at least 140% of the maximum aggregate annual debt service for any future calendar year with respect to the Series 2015 Bonds, Series 2016 Bonds and the Series 2022 Bonds.

Section 4. Negotiated Sale and Terms.

4.01. This Council hereby determines that it would be in the best interests of the City to sell the Series 2022 Bonds through a private negotiated sale to D.A. Davidson & Co., Great Falls, Montana (the “Purchaser”).

4.02. The Series 2022 Bonds shall be sold to the Purchaser on terms and at a purchase price within the following limitations and conditions: (1) the maximum aggregate principal amount of the Series 2022 Bonds, exclusive of original issue discount or premium, shall not exceed \$3,000,000; (2) the maximum true interest cost on the Series 2022 Bonds shall not exceed 7.00%; (3) the purchase price of the Series 2022 Bonds shall not be less than 99.15% of the principal amount thereof, exclusive of original issue premium or discount; and (4) the final stated maturity of the Series 2022 Bonds shall not be later than 25 years from their date of issue. The Series 2022 Bonds will be payable from Tax Increment on a parity basis with the Series 2015 Bonds and the Series 2016 Bonds. All costs of issuing the Series 2022 Bonds (including, without limitation, the fees and expenses of bond counsel, the fees of the paying agent and registrar, the preliminary and final Official Statement costs, and the costs of printing the Series 2022 Bonds) shall be paid by the City.

The form of the Series 2022 Bonds and the final terms and conditions thereof shall be prescribed by a subsequent resolution to be adopted by this Council.

4.03. The City Administrator and the City Finance Director, in consultation with Baker Tilly Municipal Advisors, LLC, the City’s municipal advisor (“Baker Tilly”), are hereby authorized and directed to approve the principal amount, maturity dates, interest rates and redemption provisions of the Series 2022 Bonds and compensation to the Purchaser, subject to the limitations contained in this Section 4. Upon approving such terms, the City Administrator and the City Finance Director are hereby authorized to approve, execute and deliver to the Purchaser a bond purchase agreement (the “Bond Purchase Agreement”), containing the agreement of the City to sell, and the agreement of the Purchaser to purchase, the Series 2022 Bonds on the terms so approved, and containing such other provisions as such officers shall deem necessary and appropriate. In the event of the absence or inability of the City Administrator and/or City Finance Director, either the Mayor and/or the Assistant City Administrator shall make such approvals and execute and deliver the Bond Purchase Agreement. The execution and delivery by two appropriate officers of the City of the Bond Purchase Agreement shall be conclusive as to the approval of such officers of the terms of the Series 2022 Bonds and the agreement of the City to sell the Series 2022 Bonds on such terms in accordance with the provisions thereof.

Section 5. Official Statement. The City Finance Director, in consultation with Baker Tilly, the Purchaser and Dorsey & Whitney LLP, the City’s bond counsel, is authorized to prepare on behalf of the City an Official Statement, to be distributed by the Purchaser to prospective purchasers of the Series 2022 Bonds. The Official Statement shall contain such information as shall be advisable and necessary to describe accurately the City and the security for, and the terms and conditions of, the Series 2022 Bonds. The City Administrator and City Finance Director are authorized on behalf of the Council to deem the preliminary Official Statement near “final” as of its date, in accordance with Rule 15c2-12(b)(1) under the Securities Exchange Act of 1934.

Section 6. Continuing Disclosure. To permit the Purchaser and other participating underwriters in the primary offering of the Series 2022 Bonds to comply with paragraph (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, the City will covenant and agree, for the benefit of the registered holders and beneficial owners from time to time of the outstanding Series 2022 Bonds, to provide annual reports of specified information and notice of the occurrence of certain events.

PASSED AND APPROVED by the City Council of the City of Billings, Montana, this 10<sup>th</sup> day of October, 2022.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Resolution Establishing Compliance with Reimbursement under Internal Revenue Code for the N 27th TIF Construction Projects  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends that the City Council approve the attached resolution that will allow the City to reimburse expenses related to projects within the N 27th Urban Renewal District that will incur prior to issuing bonds for the project.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The adopted FY23 Capital Improvement Plan anticipates the City will sell tax increment bonds to finance one-way to two-way street conversions, and the 25th Street Bridge projects downtown. The City needs to expend design and engineering monies related to these projects before the funds are available for the bond sale proceeds. Under IRS rules, the attached resolution must be approved in order for the City to reimburse those pre-sale expenses from the bond proceeds.

**ALTERNATIVES**

City Council may:

- Approve the resolution and proceed with the projects with the ability to reimburse expenses when the bonds are sold; or,
- Not Approve the resolution, in which case the City will have to suspend certain areas of work until the bonds are sold, or not reimburse the fund for expenses paid.

**FISCAL EFFECTS**

This resolution will not result in additional costs to the projects.

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**Attachments**

resolution

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. \_\_\_\_\_ entitled: "RESOLUTION RELATING TO THE FINANCING THE ACQUISITION OF CERTAIN PROPERTY AND IMPROVEMENTS THERETO; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City on October 10, 2022, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council members voted in favor thereof: \_\_\_\_\_; voted against the same: \_\_\_\_\_; abstained from voting thereon: \_\_\_\_\_; or were absent: \_\_\_\_\_.

WITNESS my hand and seal officially this 10th day of October, 2022.

(SEAL)

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RELATING TO THE FINANCING THE ACQUISITION OF CERTAIN PROPERTY AND IMPROVEMENTS THERETO; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council (the "Council") of the City of Billings, Montana (the "City"), as follows:

Section 1. Recitals.

1.01 The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

1.02 The City desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

Section 2. Official Intent Declaration.

2.01 The City proposes to design, engineer and construct one-way to two-way street conversions and a pedestrian walking bridge in the Expanded North 27th Street District Urban Renewal Area -- 2008 (collectively, the "Project").

2.02 Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds (as hereinafter defined), (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Project have heretofore been paid by the City and no expenditures will be paid by the City until after the date of this Resolution.

2.03 The City reasonably expects to reimburse some or all of the expenditures made for costs of the Project out of proceeds of bonds, in one or more series, in a maximum aggregate principal amount of approximately \$6,700,000 (the "Bonds") after the date of payment of all or a portion of the costs of the Project. All reimbursed expenditures shall be capital expenditures, a

cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

Section 3. Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Project, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

Section 4. Reimbursement Allocations. The Finance Director for the City shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Project. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds or the Project and shall specifically identify the actual original expenditure being reimbursed.

PASSED AND APPROVED by the City Council of the City of Billings, Montana, this 10th day of October, 2022.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Building Code Board of Appeals Ordinance - Second Reading  
**Presented by:** Jessica Fust  
**Department:** City Hall Administration  
**Presentation:** No  
**Legal Review** Yes

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**RECOMMENDATION**

Staff recommends approval of the revised ordinance establishing the City's Board of Appeals.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The current Board of Appeals ordinance requires specific occupations for each board member, has six voting members, and has the Building Official as an ex-officio member. The changes include:

1. No specific requirement for occupation of board members
2. Reduction to 5 voting members
3. Addition of an appointed city staff member instead of the Building Official as an ex-officio member
4. 'House-keeping' changes to remove the former jurisdictional area in the County, which is no longer under the jurisdiction of the City Building Division.

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve

**FISCAL EFFECTS**

There are no fiscal effects for this ordinance change

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**Attachments**

Board of Appeals Ordinance

ORDINANCE 22-\_\_\_\_\_

AN ORDINANCE OF THE CITY OF BILLINGS,  
PROVIDING THAT THE BILLINGS, MONTANA CITY  
CODE (BMCC) BE AMENDED BY REVISING SECTION 6-  
205, ESTABLISHING A BOARD OF APPEALS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

**Section 1.** That Section 6-205 of the Billings, Montana City Code (BMCC) is amended so that such section shall read as follows:

**Sec. 6-205. Board of appeals.**

(a) *Appeals within the city.* For appeals involving property within the city, the City shall establish the board of appeals referenced in the State Building Code. The members shall not be employees of the jurisdiction and shall be residents of the City for at least 1 year. A city employee appointed by the City Administrator shall be an ex-officio member of the board but shall have no vote on any matter before the board. The appointed employee shall act as secretary of the board and provide guidance to the board in establishing bylaws and procedures. The board of appeals members who are not ex-officio shall be appointed by the mayor with the consent of the council and serve at the pleasure of the mayor and council. The board shall adopt reasonable rules and regulations for conducting its business and shall render all decisions and findings in writing to the appellant with a duplicate copy to the building official. The board of appeals shall consist of five (5) appointed members. The five (5) appointed members shall be qualified by experience and training to pass upon matters pertaining to building construction. No more than two members shall have the same occupation, profession, or trade. The members shall elect a chairperson annually.

(b) *Term.* The members shall serve four-year terms. All vacancies shall be filled for the unexpired term.

(c) *Authority.* The Authority of the Board shall be as established in the State Building Code. An application for appeal shall be based on a claim that the true intent of the code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equivalent or better form of construction is proposed. The board shall not have the authority to waive requirements of the code or interpret the administration of the code.

(d) *Meetings*. The board shall meet annually, upon notice from the chairperson, and within 10 days of the filing of an appeal.

(e) *Administration of decisions*. The building official shall take immediate action in accordance with the decision of the board.

**Section 2. EFFECTIVE DATE**. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

**Section 3. REPEALER**. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 4. SEVERABILITY**. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

PASSED, ADOPTED and APPROVED on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

CITY OF BILLINGS

BY: \_\_\_\_\_

William A. Cole, Mayor

Attest:

BY: \_\_\_\_\_

Denise R. Bohlman, City Clerk

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Payment of Claims for week of September 6, 2022  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$2,127,591.46 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

**Payment Approval Process**

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

- No other alternatives were analyzed

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

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**Attachments**

| Check Date | Check# | Name                  | Fund Name       | Amount       | Item Desc                                                            |
|------------|--------|-----------------------|-----------------|--------------|----------------------------------------------------------------------|
| 09/06/2022 | 855118 | Advanced Eng & Enviro | Water           | \$ 27,152.80 | WO 22-20 WTP High Service Pump Station HVAC Upgrades                 |
| 09/06/2022 | 855124 | Arm Scor Cartridge    | Public Safety   | \$ 29,791.50 | Arm Scor 15642, 9mm, 40 S&W, 223, 12 gauge, 10 mm, 357, 38 spl ammo  |
| 09/06/2022 | 855125 | Arthur J Gallagher    | City Ins Fund   | \$ 7,334.00  | Fiduciary Liability Insurance                                        |
| 09/06/2022 | 855153 | Business Tax Section  | Airport         | \$ 108.33    | Access Control and CCTV Systems - Eligible Share                     |
| 09/06/2022 | 855153 | Business Tax Section  | Airport         | \$ 9.16      | Access Control and CCTV Systems - Ineligible Share                   |
| 09/06/2022 | 855153 | Business Tax Section  | Airport         | \$ 587.10    | Materials and Application of Epoxy Paint for Runway 28R/10L          |
| 09/06/2022 | 855153 | Business Tax Section  | Airport         | \$ 1,902.00  | West Utilities & Road Improvement - Amendment #27                    |
| 09/06/2022 | 855153 | Business Tax Section  | Arterial Str    | \$ 574.47    | WO 22-29 24th St West Signal Conduit Upgrade                         |
| 09/06/2022 | 855153 | Business Tax Section  | Facilities      | \$ 3,450.11  | business tax Finishing Touch Exteriors 22-000212                     |
| 09/06/2022 | 855153 | Business Tax Section  | Facilities      | \$ -         | Insurance approved supplemental increase                             |
| 09/06/2022 | 855153 | Business Tax Section  | Facilities      | \$ 922.61    | Insurance approved supplemental increase                             |
| 09/06/2022 | 855153 | Business Tax Section  | Facilities      | \$ 246.50    | Inv. 1776 BOC Xeriscape Project                                      |
| 09/06/2022 | 855153 | Business Tax Section  | Facilities      | \$ 50.50     | Maintenance and Repair at the Stillwater Building                    |
| 09/06/2022 | 855153 | Business Tax Section  | Facilities      | \$ 50.50     | Maintenance and Repair at the Stillwater Building                    |
| 09/06/2022 | 855153 | Business Tax Section  | Gas Tax         | \$ 2,217.51  | WO 21-11Highwood Dr Reconstruction 4 WO2111 Askin                    |
| 09/06/2022 | 855153 | Business Tax Section  | Gas Tax         | \$ 15.67     | WO 22-09 BBWA Canal Trail 1 wo2009 KnifeRiver                        |
| 09/06/2022 | 855153 | Business Tax Section  | Gas Tax         | \$ 108.74    | WO 22-24 Park PL Retaining Wall 1 WO2224 EMX                         |
| 09/06/2022 | 855153 | Business Tax Section  | Gas Tax         | \$ 1,200.35  | WO 22-30 Pedestrian Crossing Improvements Payment #1 F               |
| 09/06/2022 | 855153 | Business Tax Section  | Library         | \$ 58.90     | 908 Vigilant Landscape - Library Sand path repair and seal           |
| 09/06/2022 | 855153 | Business Tax Section  | Park Dist 1     | \$ 37.33     | business tax on Playco for Ponderosa playground                      |
| 09/06/2022 | 855153 | Business Tax Section  | Park Dist 1     | \$ 99.95     | business tax on Treasure State Electric for Amend                    |
| 09/06/2022 | 855153 | Business Tax Section  | Park Dist 1     | \$ 94.88     | restoration from flood damage at Riverfront-3 Bull tax               |
| 09/06/2022 | 855153 | Business Tax Section  | Park Dist 1     | \$ 16.80     | retainage release                                                    |
| 09/06/2022 | 855153 | Business Tax Section  | PD Program      | \$ 2,511.71  | WO 21-23 Police Shooting Range Improvements; 4 WO2123 Weave Const    |
| 09/06/2022 | 855153 | Business Tax Section  | Public Safety   | \$ 39.20     | Fire Station #4 Retainage Release                                    |
| 09/06/2022 | 855153 | Business Tax Section  | Public Safety   | \$ -         | Insurance approved supplemental increase                             |
| 09/06/2022 | 855153 | Business Tax Section  | Public Safety   | \$ -         | Insurance approved supplemental increase                             |
| 09/06/2022 | 855153 | Business Tax Section  | Sidewalk Const  | \$ 62.91     | WO 21-11Highwood Dr Reconstruction 4 WO2111 Askin                    |
| 09/06/2022 | 855153 | Business Tax Section  | Solid Waste     | \$ 3,044.32  | WO 20-41 Landfill Gas Collection System Lift One; 1 WO2041 KLE Const |
| 09/06/2022 | 855153 | Business Tax Section  | Storm Sewer     | \$ 1,153.25  | WO 21-17 Misc Storm Drain - 29th St W; 1F WO2117 Winkler             |
| 09/06/2022 | 855153 | Business Tax Section  | Tax Incrmnt N27 | \$ 68.66     | Installation of Parking Gate Control Equipment for Empire Garage     |
| 09/06/2022 | 855153 | Business Tax Section  | Tax Incrmnt N27 | \$ 64.00     | WO 22-30 Pedestrian Crossing Improvements Payment #1 F               |
| 09/06/2022 | 855153 | Business Tax Section  | Tax Incrmnt S   | \$ 722.78    | Hallowell Lane Improvements; 9 WO2030 KLE Const                      |
| 09/06/2022 | 855153 | Business Tax Section  | Wastewater      | \$ 1,659.82  | WO 19-21: WRF Influent Lift Station; 6 WO1921 RSCI                   |

| Check Date | Check# | Name                 | Fund Name    | Amount        | Item Desc                                                         |
|------------|--------|----------------------|--------------|---------------|-------------------------------------------------------------------|
| 09/06/2022 | 855153 | Business Tax Section | Wastewater   | \$ 2,604.06   | WO 20-01 Phase 2 Sanitary Sewer Interceptor Replacement Payment 8 |
| 09/06/2022 | 855153 | Business Tax Section | Wastewater   | \$ 403.57     | WO 22-18 WRF Digester Gas Valve Install Phase 2 Payment 2         |
| 09/06/2022 | 855153 | Business Tax Section | Wastewater   | \$ 373.00     | WO 22-36 WRF Bioreactor Flowmeter Pmt 2                           |
| 09/06/2022 | 855153 | Business Tax Section | Water        | \$ 44.75      | Water Service Repairs- 10/22/2021 - B Pmt 2 GRT                   |
| 09/06/2022 | 855153 | Business Tax Section | Water        | \$ 3,813.17   | WO 22-01 Water and Sewer Main Replacement; 2 WO2201 Askin Const   |
| 09/06/2022 | 855153 | Business Tax Section | Water        | \$ 2,142.26   | WO 22-10 Alkali Cr Water & Sewer Extension; 4 WO2210 WMC          |
| 09/06/2022 | 855154 | C&B Operations LLC   | Water        | \$ 25,500.00  | Steiner Commercial Front-Deck 4WD Mower                           |
| 09/06/2022 | 855154 | C&B Operations LLC   | Water        | \$ (3,543.00) | trade in unit #7312                                               |
| 09/06/2022 | 855158 | Century Link         | Airport      | \$ 51.03      | 406-245-1044 Airport Terminal Power M                             |
| 09/06/2022 | 855158 | Century Link         | Airport      | \$ 45.66      | 406-245-5834 Airport Alarm                                        |
| 09/06/2022 | 855158 | Century Link         | Airport      | \$ 53.54      | 406-252-0721 Airport 1FB Line                                     |
| 09/06/2022 | 855158 | Century Link         | Airport      | \$ 83.36      | 406-252-9412 Airport                                              |
| 09/06/2022 | 855158 | Century Link         | Airport      | \$ 53.54      | 406-256-6014 Airport P9 Building                                  |
| 09/06/2022 | 855158 | Century Link         | Airport      | \$ 69.29      | 406-256-7070 Airport                                              |
| 09/06/2022 | 855158 | Century Link         | Airport      | \$ 38.31      | Bill Date: Aug 16, 2021. QTA Phone                                |
| 09/06/2022 | 855158 | Century Link         | Engineering  | \$ 139.83     | 406-259-7758 Measured Lines Depot 60/40                           |
| 09/06/2022 | 855158 | Century Link         | EOC 911      | \$ (21.30)    | 406-245-3107 911                                                  |
| 09/06/2022 | 855158 | Century Link         | EOC 911      | \$ (21.30)    | 406-245-3108 911                                                  |
| 09/06/2022 | 855158 | Century Link         | EOC 911      | \$ 311.26     | 406-245-7101 9-1-1 Center Landfill #2                             |
| 09/06/2022 | 855158 | Century Link         | EOC 911      | \$ 311.26     | 406-245-7102 9-1-1 Center Fox Reservoir #2                        |
| 09/06/2022 | 855158 | Century Link         | EOC 911      | \$ 5,367.14   | 406-245-8527 9-1-1 Center                                         |
| 09/06/2022 | 855158 | Century Link         | Fleet        | \$ 51.54      | 406-256-5047 Motor Pool                                           |
| 09/06/2022 | 855158 | Century Link         | General      | \$ 41.68      | 406-652-0269 Cemetery FAX Line                                    |
| 09/06/2022 | 855158 | Century Link         | General      | \$ 62.95      | 406-652-8403 Stewart Park Batting Cages                           |
| 09/06/2022 | 855158 | Century Link         | IT Resources | \$ 51.03      | 406-245-4437 Kenco Security Alarm IT Alarm                        |
| 09/06/2022 | 855158 | Century Link         | Library      | \$ 189.94     | 406-245-1579 Library 6 lines                                      |
| 09/06/2022 | 855158 | Century Link         | P.W. Admin   | \$ 93.22      | 406-259-7758 Measured Lines Depot 60/40                           |
| 09/06/2022 | 855158 | Century Link         | Park Dist 1  | \$ 69.29      | 406-652-5507 Parks                                                |
| 09/06/2022 | 855158 | Century Link         | Park Dist 1  | \$ 51.03      | 406-657-3014 Parks 3890 Stillwater                                |
| 09/06/2022 | 855158 | Century Link         | Parking      | \$ 41.68      | 406-252-2041 Park 2 Elevator Phone                                |
| 09/06/2022 | 855158 | Century Link         | Parking      | \$ 51.03      | 406-657-3054 Park 1 Elevator Phone                                |
| 09/06/2022 | 855158 | Century Link         | Phone System | \$ 126.62     | 406-245-1579 Library 6 lines                                      |
| 09/06/2022 | 855158 | Century Link         | Phone System | \$ 105.16     | Airport Measured Lines                                            |
| 09/06/2022 | 855158 | Century Link         | Phone System | \$ 115.64     | Met Measured Lines                                                |

| Check Date | Check# | Name                   | Fund Name      | Amount      | Item Desc                                  |
|------------|--------|------------------------|----------------|-------------|--------------------------------------------|
| 09/06/2022 | 855158 | Century Link           | Phone System   | \$ 112.44   | BOC Measured Lines                         |
| 09/06/2022 | 855158 | Century Link           | Phone System   | \$ 163.47   | PUD Measured Lines                         |
| 09/06/2022 | 855158 | Century Link           | Phone System   | \$ 2,595.97 | Main System Centrex                        |
| 09/06/2022 | 855158 | Century Link           | Phone System   | \$ 52.48    | MET Fax and Kenco Fax                      |
| 09/06/2022 | 855158 | Century Link           | Phone System   | \$ 48.73    | Animal Control Fax                         |
| 09/06/2022 | 855158 | Century Link           | Phone System   | \$ 51.03    | Fire Alarm                                 |
| 09/06/2022 | 855158 | Century Link           | Phone System   | \$ 51.03    | Four Dances                                |
| 09/06/2022 | 855158 | Century Link           | Phone System   | \$ 53.01    | Miller Building                            |
| 09/06/2022 | 855158 | Century Link           | Phone System   | \$ 51.03    | Pioneer Park                               |
| 09/06/2022 | 855158 | Century Link           | Phone System   | \$ 52.48    | Streets Fax                                |
| 09/06/2022 | 855158 | Century Link           | Planning       | \$ 51.03    | Planning Traffic Central Broadwater        |
| 09/06/2022 | 855158 | Century Link           | Planning       | \$ 51.03    | Planning Traffic Central 9th               |
| 09/06/2022 | 855158 | Century Link           | Public Safety  | \$ 52.48    | Fire Elevator                              |
| 09/06/2022 | 855158 | Century Link           | Public Safety  | \$ 51.03    | Crime Prevention Alarm                     |
| 09/06/2022 | 855158 | Century Link           | Public Safety  | \$ 119.32   | Fire                                       |
| 09/06/2022 | 855158 | Century Link           | Public Safety  | \$ 118.28   | Fire RR Crossing Alarm                     |
| 09/06/2022 | 855158 | Century Link           | Public Safety  | \$ 61.41    | Fire 5 911 Line                            |
| 09/06/2022 | 855158 | Century Link           | Public Safety  | \$ 41.68    | Fire Maintenance Shop                      |
| 09/06/2022 | 855158 | Century Link           | Radio          | \$ 311.26   | Fire Airport Radio Tower WCK               |
| 09/06/2022 | 855158 | Century Link           | Radio          | \$ 311.26   | Fire Airport Radio Tower Jellison          |
| 09/06/2022 | 855158 | Century Link           | Solid Waste    | \$ 97.47    | Solid Waste Landfill                       |
| 09/06/2022 | 855158 | Century Link           | Solid Waste    | \$ 194.09   | SW Landfill                                |
| 09/06/2022 | 855158 | Century Link           | Street/Traffic | \$ 42.86    | PW Traffic 3728 McDougall                  |
| 09/06/2022 | 855158 | Century Link           | Street/Traffic | \$ 52.48    | PW Traffic Signal 24 Central               |
| 09/06/2022 | 855158 | Century Link           | Transit        | \$ -        | MET Transit                                |
| 09/06/2022 | 855158 | Century Link           | Wastewater     | \$ 51.03    | PUD Sahara Sand Lift Station               |
| 09/06/2022 | 855158 | Century Link           | Water          | \$ 39.44    | PUD Alarm Water Tower                      |
| 09/06/2022 | 855167 | Co Water Dist- Heights | Park Dist 1    | \$ 22.04    | water charges for Arrowhead Park-13137     |
| 09/06/2022 | 855167 | Co Water Dist- Heights | Park Dist 1    | \$ 2,997.44 | water charges for Arrowhead Park-13138     |
| 09/06/2022 | 855167 | Co Water Dist- Heights | Park Dist 1    | \$ 4,983.49 | water charges for Hawthorne Park-08163     |
| 09/06/2022 | 855167 | Co Water Dist- Heights | Park Dist 1    | \$ 3,170.72 | water charges for Primrose Park-06100      |
| 09/06/2022 | 855167 | Co Water Dist- Heights | Parks Maint    | \$ 2,332.82 | water charges for Frances Park-16219       |
| 09/06/2022 | 855167 | Co Water Dist- Heights | Parks Maint    | \$ 1,478.20 | water charges for Luthern Park-10112       |
| 09/06/2022 | 855167 | Co Water Dist- Heights | Parks Maint    | \$ 1,600.60 | water charges for Rolling Hills Park-09174 |

| Check Date | Check# | Name                   | Fund Name       | Amount       | Item Desc                                                                 |
|------------|--------|------------------------|-----------------|--------------|---------------------------------------------------------------------------|
| 09/06/2022 | 855167 | Co Water Dist- Heights | Parks Maint     | \$ 4,032.11  | water charges for Twin Oaks Park-17196                                    |
| 09/06/2022 | 855167 | Co Water Dist- Heights | Parks Maint     | \$ 2,867.85  | water charges for Unita Park-17140                                        |
| 09/06/2022 | 855167 | Co Water Dist- Heights | Parks Maint     | \$ 4,552.07  | water charges for Walden Grove Park-30388                                 |
| 09/06/2022 | 855163 | Community Seven        | General         | \$ 11,711.75 | PEG Fees April 1 to June 30, 2022 // 4th Qtr FY22                         |
| 09/06/2022 | 855164 | Community Solutions    | Court Grants    | \$ 1,350.00  | 22 August CSI                                                             |
| 09/06/2022 | 855164 | Community Solutions    | Court Grants    | \$ 1,350.00  | 22 August CSI                                                             |
| 09/06/2022 | 855171 | Cummins- Rocky Mt      | Fleet           | \$ (119.77)  | 94965                                                                     |
| 09/06/2022 | 855171 | Cummins- Rocky Mt      | Fleet           | \$ 612.24    | 67306 PO NUM 314947                                                       |
| 09/06/2022 | 855171 | Cummins- Rocky Mt      | Solid Waste     | \$ 2,968.55  | 67355                                                                     |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 496.92    | 1 1/2" BALL CORP STOP CTS - COMPRESSION (H25008)                          |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 218.46    | 1" COUPLING CTS X FLARE 74755Q1                                           |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 218.46    | 1" COUPLING CTS X FLARE 74755Q1                                           |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 89.40     | 1" STIFFENERS - CTS PE INSERTS SS                                         |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 1,147.56  | 14" X 15" MJ SOLID SLEEVE                                                 |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 1,489.40  | 24 X 15 MJ SLEEVE -                                                       |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 1,435.06  | 24" X 20" SH CI-FC REPAIR CLAMP - F3-2680 X 20-SH                         |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 6.18      | 3/4" STIFFENERS - CTS PE INSERTS SS                                       |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 2,300.00  | 48 X 84 CURB BOX L/ROD 1-1/2" TAP W/ PENTAGON LID (5514LR)                |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 3,287.76  | 6' 6" FIRE HYDRANT - MJ P/N: 364266                                       |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 986.54    | 6" GRIP RING ACCESSORY PACK - C 900 (RGRAPDIU)                            |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 1,277.97  | 6" X 30" CI-FC REPAIR CLAMP - F1-724 X 30 -SH                             |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 3,356.22  | 7' FIRE HYDRANT - MJ P/N: 8914536                                         |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 1,796.23  | 8" MJ ONE-LOK SLCP ACC REST F/PVC                                         |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 430.08    | MARKING PAINT GREEN - GREEN SPRAYON #3631 P/N: S03631                     |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 202.44    | MJ GASKETS 24"                                                            |
| 09/06/2022 | 855173 | Dakota Supply Group    | Water           | \$ 430.20    | PACER CROSSARM BRZ (AFCPACER30)                                           |
| 09/06/2022 | 855177 | Dell Computer L P      | P.W. Admin      | \$ 2,760.43  | Precision i7,15", 32GB RAM, 512GB SSD laptop, dock, 3-monitors, sound bar |
| 09/06/2022 | 855179 | Denny Menholt          | Property Ins    | \$ 2,572.20  | Repairs to Code Enforcement Truck #1952 2022-076                          |
| 09/06/2022 | 855181 | DOWL                   | Planning        | \$ 4,517.50  | Billings ByPass Corridor Study 4051.21884.01-20                           |
| 09/06/2022 | 855181 | DOWL                   | Planning        | \$ 3,642.50  | Billings ByPass Corridor Study Inv 4051.21884.01-19                       |
| 09/06/2022 | 855182 | DT Blgs BID            | Parks Maint     | \$ 2,500.00  | fy22 quarter four pmd contract (april 22-June22)                          |
| 09/06/2022 | 855182 | DT Blgs BID            | Parks Maint     | \$ 2,500.00  | fy22 quarter four pmd contract (april 22-June22)                          |
| 09/06/2022 | 855183 | DT Blgs Partners       | Tax Incrmnt N27 | \$ 23,286.75 | Annual DBP Operating Agreement FY2023                                     |
| 09/06/2022 | 855189 | FCS                    | Storm Sewer     | \$ 30,666.50 | WO 20-37 Stormwater Utility Development Payment 24                        |

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| 09/06/2022 | 855189 | FCS                  | Storm Sewer      | \$ 22,032.31  | WO 20-37 Stormwater Utility Development, 3241-22207058/23 |
| 09/06/2022 | 855190 | Finishing Touch      | Facilities       | \$ 341,560.86 | Hail damage repair for multiple buildings                 |
| 09/06/2022 | 855190 | Finishing Touch      | Facilities       | \$ -          | Insurance approved supplemental increase                  |
| 09/06/2022 | 855190 | Finishing Touch      | Facilities       | \$ 91,338.04  | Insurance approved supplemental increase                  |
| 09/06/2022 | 855190 | Finishing Touch      | Public Safety    | \$ -          | Insurance approved supplemental increase                  |
| 09/06/2022 | 855190 | Finishing Touch      | Public Safety    | \$ -          | Insurance approved supplemental increase                  |
| 09/06/2022 | 855192 | Fisher Sand & Gravel | Street/Traffic   | \$ 19,753.81  | asphalt                                                   |
| 09/06/2022 | 855192 | Fisher Sand & Gravel | Street/Traffic   | \$ 1,723.85   | asphalt                                                   |
| 09/06/2022 | 855192 | Fisher Sand & Gravel | Street/Traffic   | \$ 2,159.27   | asphalt                                                   |
| 09/06/2022 | 855192 | Fisher Sand & Gravel | Street/Traffic   | \$ 744.15     | asphalt                                                   |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 44.43      | Copy fund- Court                                          |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 122.90     | Copy fund- Police                                         |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 122.90     | Copy fund- Police                                         |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 22.19      | Copy fund                                                 |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 39.76      | Copy fund- Animal Control                                 |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 15.02      | Copy fund- Animal Control                                 |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 8.00       | Copy fund- Op Center                                      |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 5.22       | Copy fund- Op Center                                      |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 5.88       | Copy fund - Op Center                                     |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 52.30      | Copy fund- Finance Hall                                   |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 9.76       | Copy fund - Finance Hall                                  |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 212.06     | Copy fund - City Hall                                     |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 519.14     | Copy fund - City Hall                                     |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 150.48     | Copy fund - Police                                        |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 166.89     | Copy fund - Police                                        |
| 09/06/2022 | 855193 | Fisher's Technology  | Central Services | \$ 36.75      | Copy fund- Court                                          |
| 09/06/2022 | 855193 | Fisher's Technology  | Public Safety    | \$ 5.02       | BW COPIES [EST. 1000 MONTHLY @ \$.0101/EACH]              |
| 09/06/2022 | 855193 | Fisher's Technology  | Public Safety    | \$ 8.08       | BW COPIES: 911 CENTER COPIER, SERVICE AGREEMENT           |
| 09/06/2022 | 855193 | Fisher's Technology  | Public Safety    | \$ 28.35      | COLOR COPIES [EST 500 /MONTH @ \$.0792]                   |
| 09/06/2022 | 855193 | Fisher's Technology  | Public Safety    | \$ 43.08      | COLOR COPIES: 911 CENTER COPIER, SERVICE AGREEMENT        |
| 09/06/2022 | 855193 | Fisher's Technology  | Public Safety    | \$ 4.99       | Police 23D14851                                           |
| 09/06/2022 | 855193 | Fisher's Technology  | Public Safety    | \$ 286.66     | Police 2PB01307                                           |
| 09/06/2022 | 855193 | Fisher's Technology  | Public Safety    | \$ 286.66     | Police 2PB01307                                           |
| 09/06/2022 | 855193 | Fisher's Technology  | Public Safety    | \$ 286.66     | Police 2PB01307                                           |

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| 09/06/2022 | 855193 | Fisher's Technology   | Public Safety  | \$ 0.63      | Police Evidence 23D14851                        |
| 09/06/2022 | 855193 | Fisher's Technology   | Public Safety  | \$ 3.53      | Police ICAC NMC01138                            |
| 09/06/2022 | 855193 | Fisher's Technology   | Public Safety  | \$ 1.86      | Police ICAC NMC01138                            |
| 09/06/2022 | 855193 | Fisher's Technology   | Water          | \$ 73.72     | CANON/DXC3725I MAINT 05/31/22-06/29/22          |
| 09/06/2022 | 855193 | Fisher's Technology   | Water          | \$ 8.74      | Contract Overage Charge for 06/30/22 to         |
| 09/06/2022 | 855196 | Grainger Parts        | Street/Traffic | \$ 31.92     | 9393623542                                      |
| 09/06/2022 | 855196 | Grainger Parts        | Wastewater     | \$ 681.25    | Fridges for WRF & WTP Electrical Shops          |
| 09/06/2022 | 855196 | Grainger Parts        | Wastewater     | \$ 42.31     | level for laying out lights and conduit         |
| 09/06/2022 | 855196 | Grainger Parts        | Wastewater     | \$ 637.79    | Process calibrator Multimeter for Proces        |
| 09/06/2022 | 855196 | Grainger Parts        | Wastewater     | \$ 243.78    | Spring claw flex tool, for reaching into        |
| 09/06/2022 | 855196 | Grainger Parts        | Wastewater     | \$ 73.67     | supplies for Genie Lift                         |
| 09/06/2022 | 855196 | Grainger Parts        | Water          | \$ 102.16    | 5/8 STAINLESS STEEL NUTS (70716)                |
| 09/06/2022 | 855196 | Grainger Parts        | Water          | \$ 681.25    | Fridges for WRF & WTP Electrical Shops          |
| 09/06/2022 | 855196 | Grainger Parts        | Water          | \$ 66.36     | HAND HELD MARKING PAINT STRIPER 34" (3KYW3)     |
| 09/06/2022 | 855196 | Grainger Parts        | Water          | \$ 42.32     | level for laying out lights and conduit         |
| 09/06/2022 | 855196 | Grainger Parts        | Water          | \$ 637.78    | Process calibrator Multimeter for Proces        |
| 09/06/2022 | 855196 | Grainger Parts        | Water          | \$ 243.78    | Spring claw flex tool, for reaching into        |
| 09/06/2022 | 855196 | Grainger Parts        | Water          | \$ 73.67     | supplies for Genie Lift                         |
| 09/06/2022 | ACH    | HDR, Inc.             | Arterial Str   | \$ 1,170.64  | WO 22-07 Mullowney Lane, Consultant Agreement   |
| 09/06/2022 | ACH    | HDR, Inc.             | Solid Waste    | \$ 9,161.17  | WO 22-37 Landfill Drop-off Bldg Repairs         |
| 09/06/2022 | 855203 | High Point Network    | IT Resources   | \$ 77,603.00 | 210-AQID Dell EMC ME424 Storage Expansion Encl  |
| 09/06/2022 | 855224 | M R Concrete          | Water          | \$ 1,000.00  | 104 S 24th Approach water service repair        |
| 09/06/2022 | 855224 | M R Concrete          | Water          | \$ 800.00    | 1123 Miles, concrete, sidewalk repair           |
| 09/06/2022 | 855224 | M R Concrete          | Water          | \$ 1,200.00  | 297 Quiet Water curb and sidewalk, concr        |
| 09/06/2022 | 855224 | M R Concrete          | Water          | \$ 1,200.00  | 342 Zion Circle curb and sidewalk, concr        |
| 09/06/2022 | 855224 | M R Concrete          | Water          | \$ 1,000.00  | 502 Custer Approach service repair              |
| 09/06/2022 | 855224 | M R Concrete          | Water          | \$ 800.00    | 516 YTH ST W SIDEWALK, CONCRETE REPAIR          |
| 09/06/2022 | 855224 | M R Concrete          | Water          | \$ 800.00    | 711 Highland Park Sidewalk, concrete rep        |
| 09/06/2022 | 855224 | M R Concrete          | Water          | \$ 1,000.00  | 738 Custer Curb and approach, service re        |
| 09/06/2022 | 855224 | M R Concrete          | Water          | \$ 2,400.00  | Montana Ave Sidewalk and Approach, concr        |
| 09/06/2022 | 855225 | Marketing Specialties | Fleet          | \$ 928.00    | 091347 PO NUM 314959                            |
| 09/06/2022 | 855225 | Marketing Specialties | Fleet          | \$ 240.08    | Invoice 91292 for safety hold service           |
| 09/06/2022 | 855225 | Marketing Specialties | Fleet          | \$ 1,605.00  | Invoice 91341 compliance inspection and testing |
| 09/06/2022 | 855228 | Metra RV Center       | Public Safety  | \$ 2,968.56  | 41478                                           |

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| 09/06/2022 | 855232 | Mitchell Repair     | Transit       | \$ 2,700.00  | Invoice #27988669. Software Program to Diagnose Vehicles          |
| 09/06/2022 | 855241 | Morrison Maierle    | Airport       | \$ 9,395.00  | AIP-73 Terminal Expansion - Eligible for Reimbursement            |
| 09/06/2022 | 855241 | Morrison Maierle    | Airport       | \$ 794.80    | AIP-73 Terminal Expansion - Ineligible for Reimbursement          |
| 09/06/2022 | 855241 | Morrison Maierle    | Airport       | \$ 33,193.57 | Amendment #13 Terminal Expansion Project                          |
| 09/06/2022 | 855241 | Morrison Maierle    | Transit       | \$ 921.14    | Transit Training Parking Lot - Construction Admin                 |
| 09/06/2022 | 855243 | Motorola Solution   | Public Safety | \$ 92,971.06 | Order for 15 Motorola radios for Police SUV Vehicles. PSML Funds. |
| 09/06/2022 | 855243 | Motorola Solution   | Public Safety | \$ 15,555.64 | Order for 15 Motorola radios for Police SUV Vehicles. PSML Funds. |
| 09/06/2022 | 855243 | Motorola Solution   | Public Safety | \$ 795.00    | registration - virtual course 8-hr                                |
| 09/06/2022 | 855234 | MT Dakota Utilities | Facilities    | \$ 227.45    | 130 733 1000 8                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Facilities    | \$ 221.00    | 757 633 1000 2                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Facilities    | \$ 561.84    | 989 733 1000 0                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Facilities    | \$ 91.49     | 993 733 1000 4                                                    |
| 09/06/2022 | 855233 | MT Dakota Utilities | Fleet         | \$ 8,209.78  | 082222 PO NUM 314963                                              |
| 09/06/2022 | 855234 | MT Dakota Utilities | General       | \$ 68.85     | 061 943 1000 6                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | General       | \$ 33.35     | 571 295 3342 8                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | General       | \$ 32.31     | 927 890 1000 3                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Park Dist 1   | \$ 28.03     | 371 101 1000 6                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Public Safety | \$ 126.09    | 442 190 1000 4                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Solid Waste   | \$ 97.93     | 284 225 1320 1                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Solid Waste   | \$ 105.51    | 602 680 9335 2                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Solid Waste   | \$ 24.65     | 770 390 1000 2                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Wastewater    | \$ 67.12     | 310 490 1000 7                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Wastewater    | \$ 32.33     | 410 490 1000 6                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Wastewater    | \$ 72.07     | 868 563 1000 7                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water         | \$ 43.23     | 010 490 1000 0                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water         | \$ 24.65     | 110 490 1000 9                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water         | \$ 23.61     | 209 077 5055 6                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water         | \$ 23.61     | 210 490 1000 8                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water         | \$ 201.35    | 310 490 1000 7                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water         | \$ 96.98     | 410 490 1000 6                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water         | \$ 121.72    | 500 490 1000 7                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water         | \$ 24.65     | 510 490 1000 5                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water         | \$ 23.61     | 527 033 1000 4                                                    |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water         | \$ 23.61     | 566 923 1000 8                                                    |

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| 09/06/2022 | 855234 | MT Dakota Utilities | Water       | \$ 11.81     | 600 490 1000 6                            |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water       | \$ 11.80     | 600 490 1000 6                            |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water       | \$ 23.61     | 610 490 1000 4                            |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water       | \$ 23.61     | 666 923 1000 7                            |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water       | \$ 37.77     | 700 490 1000 5                            |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water       | \$ 68.85     | 800 490 1000 4                            |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water       | \$ 23.61     | 832 001 1000 1                            |
| 09/06/2022 | 855234 | MT Dakota Utilities | Water       | \$ 141.14    | 900 490 1000 3                            |
| 09/06/2022 | 855251 | NorthWestern Energy | Facilities  | \$ 56.04     | 3602453-7                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Facilities  | \$ 1,775.28  | 3602454-5                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | General     | \$ 72.92     | 0712539-6                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | General     | \$ 8.89      | 1635289-0                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Library     | \$ 10,812.24 | 3039007-4 Library electricity August 2022 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 775.32    | 0722257-3                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 424.11    | 0722260-7                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 33.81     | 0722261-5                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 23.29     | 0722262-3                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 179.84    | 0722265-6                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 21.38     | 0722268-0                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ -         | 0723027-9                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 49.96     | 0723038-6                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 309.42    | 0723044-4                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 9.33      | 0723051-9                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 43.38     | 0723052-7                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 8.70      | 0723090-7                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 950.78    | 0723170-7                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 26.26     | 0920801-8                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 477.40    | 1141284-8                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 1,232.52  | 1160780-1                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Park Dist 1 | \$ 13.14     | 3020837-5                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Parking     | \$ 493.42    | 0720829-1                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Parking     | \$ 1,550.57  | 1569636-2                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Parking     | \$ 1,341.84  | 3067416-2                                 |
| 09/06/2022 | 855251 | NorthWestern Energy | Parking     | \$ 20.68     | 3279035-4                                 |

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| 09/06/2022 | 855251 | NorthWestern Energy | Parking       | \$ 64.87    | 3463478-2                                                      |
| 09/06/2022 | 855251 | NorthWestern Energy | Public Safety | \$ 498.56   | 1984150-1                                                      |
| 09/06/2022 | 855251 | NorthWestern Energy | Public Safety | \$ 223.62   | 1984155-0                                                      |
| 09/06/2022 | 855251 | NorthWestern Energy | Wastewater    | \$ 89.68    | 0723383-6                                                      |
| 09/06/2022 | 855251 | NorthWestern Energy | Wastewater    | \$ 319.87   | 0723878-5                                                      |
| 09/06/2022 | 855251 | NorthWestern Energy | Wastewater    | \$ 2,055.34 | 2132749-9                                                      |
| 09/06/2022 | 855251 | NorthWestern Energy | Wastewater    | \$ 401.24   | 822 Shiloh Crossing Blvd Lift                                  |
| 09/06/2022 | 855251 | NorthWestern Energy | Water         | \$ 6.00     | 0722249-0                                                      |
| 09/06/2022 | 855251 | NorthWestern Energy | Water         | \$ 26.52    | 0722252-4                                                      |
| 09/06/2022 | 855251 | NorthWestern Energy | Water         | \$ 6,747.57 | 0722270-6                                                      |
| 09/06/2022 | 855253 | Performance Eng     | Storm Sewer   | \$ 3,225.00 | Bitterroot Drive and Wicks Lane Corridor Drainage Improvements |
| 09/06/2022 | 855256 | Petty Cash CCSIU    | PD Program    | \$ 8,806.00 | Reimbursement of Petty Cash for July/August, 2022              |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 152.22   | BEARING LOCK NUT                                               |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 2,400.26 | DRIVE SHAFT ASSEMBLY                                           |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 2.58     | HEX HEAD SCREW                                                 |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 37.84    | INSPECTION PLATE GASKET                                        |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 4.31     | LOCK WASHER                                                    |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 8.60     | O-RING PE110Q                                                  |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 184.07   | PACKING GLAND HALF                                             |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 2.58     | PIPE PLUG                                                      |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 12.91    | RETAINING RING                                                 |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 4.31     | SET SCREW SS                                                   |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 15.48    | SHAFT KEY                                                      |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 4.31     | SOCKET HEAD SCREW                                              |
| 09/06/2022 | 855259 | Power Service Inc   | Water         | \$ 2.58     | STUD PACKING                                                   |
| 09/06/2022 | 855260 | Power Service- MT   | Water         | \$ 494.51   | #38 CONNECTING ROD                                             |
| 09/06/2022 | 855260 | Power Service- MT   | Water         | \$ 15.48    | BEARING LOCK PLUG                                              |
| 09/06/2022 | 855260 | Power Service- MT   | Water         | \$ 1,795.70 | GEAR JOINT KIT SIZE E                                          |
| 09/06/2022 | 855260 | Power Service- MT   | Water         | \$ 632.96   | GEAR JOINT SHELL                                               |
| 09/06/2022 | 855260 | Power Service- MT   | Water         | \$ 2.58     | HEX HEAD SCREW                                                 |
| 09/06/2022 | 855260 | Power Service- MT   | Water         | \$ 99.76    | LANTERN RING HALF                                              |
| 09/06/2022 | 855260 | Power Service- MT   | Water         | \$ 5.16     | LOCK NUT RE0581                                                |
| 09/06/2022 | 855260 | Power Service- MT   | Water         | \$ 4.31     | LOCK WASHER                                                    |
| 09/06/2022 | 855260 | Power Service- MT   | Water         | \$ 8.60     | O-RING                                                         |

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| 09/06/2022 | 855260 | Power Service- MT | Water          | \$ 264.08    | PACKING SET                               |
| 09/06/2022 | 855260 | Power Service- MT | Water          | \$ 2.58      | PIPE PLUG                                 |
| 09/06/2022 | 855260 | Power Service- MT | Water          | \$ 2,435.52  | ROTOR                                     |
| 09/06/2022 | 855260 | Power Service- MT | Water          | \$ 15.48     | SHAFT KEY                                 |
| 09/06/2022 | 855260 | Power Service- MT | Water          | \$ 4.31      | SOCKET HEAD SCREW                         |
| 09/06/2022 | 855260 | Power Service- MT | Water          | \$ 1.72      | SOCKET HEAD SCREW                         |
| 09/06/2022 | 855260 | Power Service- MT | Water          | \$ 1,002.75  | STATOR                                    |
| 09/06/2022 | 855260 | Power Service- MT | Water          | \$ 2.58      | STUD PACKING                              |
| 09/06/2022 | 855262 | Public Utilities  | Airport        | \$ 22,261.49 | 136516                                    |
| 09/06/2022 | 855262 | Public Utilities  | Facilities     | \$ 538.54    | 158260                                    |
| 09/06/2022 | 855262 | Public Utilities  | Park Dist 1    | \$ 136.17    | 255552                                    |
| 09/06/2022 | 855262 | Public Utilities  | Parks Maint    | \$ 1,216.45  | 136082                                    |
| 09/06/2022 | 855262 | Public Utilities  | Parks Maint    | \$ 2,462.41  | 136099                                    |
| 09/06/2022 | 855262 | Public Utilities  | Parks Maint    | \$ 10.85     | 136111                                    |
| 09/06/2022 | 855262 | Public Utilities  | Parks Maint    | \$ 2,100.73  | 148654                                    |
| 09/06/2022 | 855262 | Public Utilities  | Parks Maint    | \$ 1,215.35  | 148702                                    |
| 09/06/2022 | 855262 | Public Utilities  | Solid Waste    | \$ 16.14     | 273982                                    |
| 09/06/2022 | 855262 | Public Utilities  | Solid Waste    | \$ 12.85     | 273983                                    |
| 09/06/2022 | 855262 | Public Utilities  | Street/Traffic | \$ 11.55     | 185690                                    |
| 09/06/2022 | 855262 | Public Utilities  | Street/Traffic | \$ 12.85     | 259591                                    |
| 09/06/2022 | 855262 | Public Utilities  | Street/Traffic | \$ 1,622.14  | 261854                                    |
| 09/06/2022 | 855267 | Rexel USA Inc     | Wastewater     | \$ 24.99     | Driver Set                                |
| 09/06/2022 | 855267 | Rexel USA Inc     | Wastewater     | \$ 170.56    | Electrical supplies for LS0012 Shiloh     |
| 09/06/2022 | 855267 | Rexel USA Inc     | Wastewater     | \$ 8.40      | Inkzall Pen for marking conduit           |
| 09/06/2022 | 855267 | Rexel USA Inc     | Wastewater     | \$ 696.50    | Pull Slick for pulling wire               |
| 09/06/2022 | 855267 | Rexel USA Inc     | Wastewater     | \$ 669.50    | Reel Jacks for pulling wire of big reels  |
| 09/06/2022 | 855267 | Rexel USA Inc     | Wastewater     | \$ 303.97    | seal for headworks septage receiving box  |
| 09/06/2022 | 855267 | Rexel USA Inc     | Wastewater     | \$ 587.01    | supplies for septage receiving proj       |
| 09/06/2022 | 855267 | Rexel USA Inc     | Wastewater     | \$ 1,010.30  | Supplies for Septage Receiving Project    |
| 09/06/2022 | 855267 | Rexel USA Inc     | Water          | \$ 25.00     | Driver Set                                |
| 09/06/2022 | 855267 | Rexel USA Inc     | Water          | \$ 8.40      | Inkzall Pen for marking conduit           |
| 09/06/2022 | 855267 | Rexel USA Inc     | Water          | \$ 696.50    | Pull Slick for pulling wire               |
| 09/06/2022 | 855267 | Rexel USA Inc     | Water          | \$ 669.50    | Reel Jacks for pulling wire of big reels  |
| 09/06/2022 | 855271 | Rocky Mt Health   | City Ins Fund  | \$ 7,800.00  | August 2022 Healthy Is Corporate Wellness |

| Check Date | Check# | Name                 | Fund Name      | Amount       | Item Desc                                                              |
|------------|--------|----------------------|----------------|--------------|------------------------------------------------------------------------|
| 09/06/2022 | 855274 | Sanderson Stewart    | Park Dist 1    | \$ 4,207.45  | WO 22-32 Riverfront Park Trail Inv 52630 Pmt 7                         |
| 09/06/2022 | 855274 | Sanderson Stewart    | Tax Incrmnt S  | \$ 69,248.58 | WO 21-42 SBURA Streets improvements, Phase 1, Inv 52684, Pmt 11        |
| 09/06/2022 | 855279 | Sherwin Williams     | Street/Traffic | \$ 9,525.00  | LLV5900STRD 2 mech gun line lazer                                      |
| 09/06/2022 | 855282 | Sk Geotechnical Corp | General        | \$ 3,603.60  | WO 21-40 Slope Stabilization Above Park Place, Invoice 18644 Pmt 16    |
| 09/06/2022 | 855290 | Star Service Inc     | Wastewater     | \$ 39,953.43 | WO 22-18 WRF Digester Gas Valve Install Phase 2 Payment 2              |
| 09/06/2022 | 855291 | Steiner Thuesen PLLC | Park Dist 1    | \$ 6,314.05  | Payment 1 & 2; consult on improvement to the south end of Coulson Park |
| 09/06/2022 | 855291 | Steiner Thuesen PLLC | Park Dist 1    | \$ 1,869.90  | Payment 1 & 2; consult on improvement to the south end of Coulson Park |
| 09/06/2022 | 855291 | Steiner Thuesen PLLC | Park Dist 1    | \$ 366.80    | W.O.22-08 Central Park Tennis Court 1 Payment 8                        |
| 09/06/2022 | 855299 | Terracon Consultants | Gas Tax        | \$ 2,990.00  | WO 22-03 Overlay and Chip Seal Materials Testing                       |
| 09/06/2022 | 855300 | Thomas Appraisal     | Water          | \$ 2,500.00  | Vincent Charlton Prop Easement, Neibauer                               |
| 09/06/2022 | 855301 | Toole Design Group   | Planning       | \$ 5,218.00  | SAFE ROUTES TO SCHOOL UPDATE                                           |
| 09/06/2022 | 855302 | Torgerson's LLC      | Street/Traffic | \$ 7,202.68  | P01379                                                                 |
| 09/06/2022 | ACH    | Town & Co Supply     | Airport        | \$ 27,815.20 | Invoice #430022. QTA Car Rental Fuel                                   |
| 09/06/2022 | ACH    | Town & Co Supply     | Fleet          | \$ 45,773.76 | 430082 PO NUM 314943                                                   |
| 09/06/2022 | ACH    | Town & Co Supply     | Transit        | \$ 7,042.00  | 431720 PO NUM 314937. 2000 Gallons Unleaded                            |
| 09/06/2022 | ACH    | Tractor & Equipt     | Solid Waste    | \$ 3,373.12  | BLW00218000                                                            |
| 09/06/2022 | ACH    | Tractor & Equipt     | Solid Waste    | \$ 3,572.14  | BLW00218001                                                            |
| 09/06/2022 | ACH    | Tractor & Equipt     | Solid Waste    | \$ 3,166.67  | BLW00218127                                                            |
| 09/06/2022 | 855303 | Treasure St Electric | Park Dist 1    | \$ 9,895.05  | amend park provide and install power pedestals                         |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 63.90     | 0725 Ced - PCard                                                       |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 644.56    | 360 Office Solutions Inc - PCard                                       |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 202.18    | 360 Office Solutions Inc - PCard                                       |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 220.00    | A1 Jds Lock - PCard                                                    |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 70.00     | A1 Jds Lock - PCard                                                    |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 1,794.00  | Air Controls-Billings - PCard                                          |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 9.99      | Albertsons #4025 - PCard                                               |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 5.98      | Albertsons #4041 - PCard                                               |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 375.00    | Alpine Plumbing Heating A - PCard                                      |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 150.00    | Als Bootery & Repair Shop - PCard                                      |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 143.33    | Alsco Inc. - PCard                                                     |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 380.41    | Alsco Inc. - PCard                                                     |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 124.95    | Amazon.Com*4R2Eg3Rp3 Amzn - PCard                                      |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 22.44     | Amazon.Com*6W00i71S3 Amzn - PCard                                      |
| 09/06/2022 | ACH    | U.S. Bank PCards     | Airport        | \$ 39.99     | Amazon.Com*Ah66A8P33 Amzn - PCard                                      |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 40.96    | Amazon.Com*Ro8N96L93 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 156.00   | Amzn Mktp Us*3T0Pc1G23 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 37.98    | Amzn Mktp Us*418Eb0V63 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 69.41    | Amzn Mktp Us*9H7Qh0L43 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 15.11    | Amzn Mktp Us*Kx2926503 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 151.80   | Amzn Mktp Us*U978173Y3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 129.95   | Amzn Mktp Us*Xh5K076X3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 10.71    | Amzn Mktp Us*Y43Tx1Ji3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 1,211.14 | Battery Systems Billings - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 255.00   | Billings Clinic Ctc - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 415.00   | Billings Overhead Door In - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 415.00   | Billings Overhead Door In - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 442.00   | Billings Overhead Door In - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 184.39   | Crescent Electric 054 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 22.50    | Culligan Billings - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 100.99   | Dtv*Directv Service - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 160.00   | Energy Laboratories Inc - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 87.28    | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 63.65    | Ferguson Ent #1342 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 33.49    | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 203.25   | Forged In Steel Soluti - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 327.94   | Gih*Globalindustrialeq - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 78.26    | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 105.05   | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 116.66   | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 153.14   | Gulfeagle Supply Billings - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 64.99    | Harbor Freight Tools 207 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 23.30    | Hose And Rubber Supply Bi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 230.75   | Itw Gse - PCard                   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 135.00   | Jen Tech - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 146.20   | Johnstone Supply - Billin - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 1,371.30 | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 210.00   | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 2,186.69 | Kb Commercial Products - PCard    |

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|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 7.74     | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 2.38     | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 244.92   | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 25.00    | Lp Anderson - Point S, Dt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 137.95   | Lp Anderson - Point S, Dt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 25.00    | Lp Anderson - Point S, W. - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 51.00    | Meadow Green Sales - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 241.50   | Meadow Green Sales - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ (327.06) | Montana Broom & Brush Co1 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 327.06   | Montana Broom & Brush Co1 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 239.91   | Montana Broom & Brush Co1 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 40.38    | Motor Power Equipment Co - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 47.43    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 55.80    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 145.00   | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 1,837.55 | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 563.72   | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 149.42   | Norco Inc - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 168.76   | North Coast Electric - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 195.05   | Northwest Pipe Fittings - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 17.19    | Northwest Pipe Fittings - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ (561.12) | Northwest Pipe Fittings - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 342.23   | Novavision Inc - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 234.09   | Npc*New Pig Corp - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 1,951.96 | Nwestco - 002 - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 1,765.02 | Nwestco - 002 - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 8.58     | O'Reilly Auto Parts 1548 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 117.35   | O'Reilly Auto Parts 1551 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 76.00    | Pzg**Mt Dli Ebiz - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 76.00    | Pzg**Mt Dli Ebiz - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 382.20   | Redds Prints & Signs Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 946.12   | Redds Prints & Signs Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 2,428.75 | Redds Prints & Signs Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 1,641.00 | Rgp*Trugreen - PCard              |

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|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 415.70   | Safety Kleen Systems - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 640.00   | Sherwin Williams 703203 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 935.70   | Sherwin Williams 703203 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 935.70   | Sherwin Williams 703203 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ (155.95) | Sherwin Williams 703203 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 34.96    | Spencer Fluid Power Inc - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 242.50   | Spic And Span - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 33.00    | Spic And Span - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 62.50    | Spic And Span - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 29.85    | Sq *Hotsy Wy-Mont - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 31.34    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 10.30    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 78.62    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 260.61   | The Home Depot 3101 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 312.92   | The Home Depot 3101 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 419.00   | The Sheridan Press - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 763.74   | Tractor & Equipment - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 258.80   | Tractor & Equipment - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ (180.00) | Tractor & Equipment - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 331.93   | Tractor & Equipment - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 785.80   | Tractor & Equipment - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 1,500.00 | Transportation Security - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 979.68   | Yellowstone Electric Comp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 738.40   | Yellowstone Electric Comp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 369.20   | Yellowstone Electric Comp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Airport   | \$ 14.99    | Zoom.Us 888-799-9666 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 22.18    | Amazon.Com*8D6Q18Wk3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 47.98    | Amzn Mktp Us*Fq03L9Tp3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 8.75     | Amzn Mktp Us*Ji8Q45Ch3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 44.09    | Amzn Mktp Us*Ri3U54Vf3 Am - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 229.98   | Best Buy 00005926 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 124.48   | Costco Whse #0069 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 59.50    | Hvac School/Anytimece - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 1,840.61 | lapmo - PCard                     |

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|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 725.00   | Int'L Code Council - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 216.00   | Int'L Code Council Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 2,160.90 | Int'L Code Council Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 288.00   | Int'L Code Council Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 609.00   | Int'L Code Council Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 241.00   | Int'L Code Council Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 241.00   | Int'L Code Council Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 912.98   | Int'L Code Council Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 2,258.24 | Int'L Code Council Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 241.00   | Int'L Code Council Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 154.97   | Office Depot #450 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 265.00   | Pzg**Mt Dli Ebiz - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 10.38    | Samsclub.Com - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Building  | \$ 5.44     | Samsclub.Com - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 44.99    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 75.00    | Albertsons #0047 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 12.28    | Albertsons #0047 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 54.30    | Amazon.Com*3D9Yz8Sy3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 28.83    | Amazon.Com*Jy1We9123 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 97.45    | Amazon.Com*Un79J5Zv3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 74.98    | Amzn Mktp Us*4U9Hw8Lv3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 12.95    | Canva* I03495-24829232 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 469.00   | Cherry Tree Inn - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 575.40   | Cncs - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 2,301.60 | Cncs - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 945.30   | Cncs - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 2,301.60 | Cncs - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 2,301.60 | Cncs - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 2,301.60 | Cncs - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 2,301.60 | Cncs - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 2,301.60 | Cncs - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 130.00   | Market Deli And Catering - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 150.00   | Rei #198 Billings - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG      | \$ 1,860.00 | Smk*Surveymonkey.Com - PCard      |

| Check Date | Check# | Name             | Fund Name        | Amount      | Item Desc                        |
|------------|--------|------------------|------------------|-------------|----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG             | \$ (9.60)   | Spotify Ab - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | CDBG             | \$ 18.00    | Sq *Big Dipper Billings - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Central Services | \$ 638.70   | 360 Office Solutions Inc - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 80.95    | Albertsons #4025 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 35.99    | Albertsons #4041 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 100.00   | Albertsons #4041 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ (12.35)  | Delta Air 0062326760119 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 130.00   | Delta Air Baggage Fee - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 30.00    | Delta Air Baggage Fee - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 130.00   | Delta Air Baggage Fee - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 30.00    | Delta Air Baggage Fee - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 224.49   | Embassy Suites - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ (224.49) | Embassy Suites - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 1,281.40 | Embassy Suites - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 1,281.40 | Embassy Suites - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 621.38   | Embassy Suites - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 13.92    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 24.36    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 12.91    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 29.21    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 10.37    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 24.96    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 24.60    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 12.95    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 1.00     | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 23.90    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 18.29    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 12.96    | Uber Trip - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Court Grants     | \$ 13.22    | Uber* Trip - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Engineering      | \$ 68.80    | 4Te*Alarm Services - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Engineering      | \$ 54.50    | 4Te*Alarm Services - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Engineering      | \$ 25.58    | Amazon.Com*Uj1Vu8803 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Engineering      | \$ 76.14    | Costco Whse #0069 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Engineering      | \$ 6.71     | Fisher'S Technology - PCard      |

| Check Date | Check# | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|--------|------------------|-------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Engineering | \$ 10.68    | Selby'S - PCard                   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Engineering | \$ 3,534.50 | Weathershack.Com - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 12.50    | 4Te*Alarm Services - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 75.00    | 4Te*Alarm Services - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 12.50    | 4Te*Alarm Services - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 75.00    | 4Te*Alarm Services - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 100.00   | Air Controls-Billings - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 300.00   | Air Controls-Billings - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 493.47   | Air Controls-Billings - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 274.09   | Air Controls-Billings - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 144.45   | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 193.60   | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 1,472.50 | Creative Monograms Smb - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 151.20   | Ecolab Inc - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 180.16   | Ecolab Inc - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 153.90   | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 5.99     | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 40.86    | Ferguson Ent - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 872.73   | Montana Broom & Brush Co1 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 256.71   | Sq *Koinonia Laundry - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 150.54   | Sq *Koinonia Laundry - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 603.00   | Sq *Rolling Right Door Se - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 100.00   | Summit Fire & Security - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 7.00     | West End Lock And Secur - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Facilities  | \$ 187.00   | Western Flag And Banner - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Fleet       | \$ 9.98     | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Fleet       | \$ 229.09   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Fleet       | \$ 9.99     | Best Buy 00005926 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Fleet       | \$ 50.98    | Costco Whse #0069 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Fleet       | \$ 49.98    | Costco Whse #0069 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Fleet       | \$ 297.26   | Industries Martins - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Fleet       | \$ 121.66   | Mac Tools - Billings - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Fleet       | \$ 1,762.56 | Mitchell1/Snap-On Us - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Fleet       | \$ 35.00    | Party America Billings - PCard    |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Fleet     | \$ 63.58    | Samsclub #4805 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 232.22   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 28.56    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 45.00    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 19.96    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 11.57    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 26.70    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 32.27    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 98.27    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 1,154.35 | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 1.19     | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 512.38   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 51.31    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 11.92    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 45.00    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ (69.99)  | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 11.87    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 10.67    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 322.82   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 50.00    | 4Imprint, Inc - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 160.00   | 4Imprint, Inc - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 471.08   | 4Imprint, Inc - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 1,300.00 | Absaroka River Adventures - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 1,460.00 | Absaroka River Adventures - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 700.00   | Absaroka River Adventures - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 14.99    | Adobe *800-833-6687 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 54.99    | Adobe Creative Cloud - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 54.99    | Adobe Creative Cloud - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 52.99    | Adobe Creative Cloud - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 54.99    | Adobe Creative Cloud - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 58.42    | Adobe Creative Cloud - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 14.99    | Adobe Pdf Pack Subs - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 14.36    | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 31.98    | Albertsons #0038 - PCard          |

| Check Date | Check# | Name             | Fund Name | Amount    | Item Desc                         |
|------------|--------|------------------|-----------|-----------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 26.97  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 33.96  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 14.26  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 14.90  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 67.44  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 28.16  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 14.85  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 57.94  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 95.83  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 15.25  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 14.96  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 8.37   | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 16.38  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 95.96  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 94.90  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 97.84  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 23.34  | Albertsons #1227 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 28.92  | Albertsons #4025 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 15.83  | Albertsons #4025 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 63.23  | Albertsons #4025 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 22.76  | Albertsons #4025 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 42.20  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 406.38 | Amazon.Com*7N5Ux4Zx3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 37.52  | Amazon.Com*Eo85S7F03 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 23.99  | Amazon.Com*Jp46M3323 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 59.91  | Amazon.Com*Pu19W8Pw3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 76.42  | Amazon.Com*Q73Pz3Bx3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 51.20  | Amazon.Com*R19Aq65S3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 34.98  | Amazon.Com*Vu5Y705Y3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 77.70  | Amazon.Com*Yk77J1X83 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 79.99  | Amazon.Com*Zb9448Gz3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 94.69  | Amazon.Com*Zq07D0G93 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 550.00 | American Assoc Of Code - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 550.00 | American Assoc Of Code - PCard    |

| Check Date | Check# | Name             | Fund Name | Amount    | Item Desc                         |
|------------|--------|------------------|-----------|-----------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 75.00  | American Assoc Of Code - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 82.00  | American Red Cross - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 4.99   | Ampd Resistance - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 199.95 | Amzn Mktp Us*008MI5Ex3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 29.84  | Amzn Mktp Us*142Mh2Hr3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 19.99  | Amzn Mktp Us*1C8Wt1132 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 104.07 | Amzn Mktp Us*1E0Rw61D3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 71.63  | Amzn Mktp Us*1K0Bo7M23 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 87.94  | Amzn Mktp Us*1K7Qt4363 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 158.57 | Amzn Mktp Us*1L7Cb5Wd3 Am - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 94.39  | Amzn Mktp Us*1Y8J91Xq1 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 139.99 | Amzn Mktp Us*2N9Gn8Wz3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 16.14  | Amzn Mktp Us*3G02L5Lg3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 6.30   | Amzn Mktp Us*5Y3C11Bz3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 436.78 | Amzn Mktp Us*7I80U69G3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 169.99 | Amzn Mktp Us*7K10T4Ce3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 115.94 | Amzn Mktp Us*8L2U15Qb3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 22.97  | Amzn Mktp Us*9O7Rh3Iw3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 131.94 | Amzn Mktp Us*Ca95D3Ko3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 175.89 | Amzn Mktp Us*Cr3Tu9Ke3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 344.03 | Amzn Mktp Us*Dc26J5Hb3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 21.98  | Amzn Mktp Us*Di4Gk0Ka3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 7.49   | Amzn Mktp Us*DI8Bv9883 Am - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 74.38  | Amzn Mktp Us*Eh2Sp67E3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 45.98  | Amzn Mktp Us*Eh8Sz3Ou3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 37.37  | Amzn Mktp Us*Ez6HI9Ow3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 13.98  | Amzn Mktp Us*Fe4Nq7O33 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 15.99  | Amzn Mktp Us*Fy1Sm7J03 Am - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 17.99  | Amzn Mktp Us*Ga3O32J03 Am - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 47.98  | Amzn Mktp Us*H09Fq5Cc3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 15.19  | Amzn Mktp Us*Hk2Ec7Ko3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 118.39 | Amzn Mktp Us*Hp1Dq4Ic3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 39.95  | Amzn Mktp Us*Is4At66D3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 9.99   | Amzn Mktp Us*L15Mq0Kf3 - PCard    |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 99.90    | Amzn Mktp Us*Ln74S2Oc3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 12.49    | Amzn Mktp Us*Ne18F1Cz3 Am - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 18.95    | Amzn Mktp Us*P19A09E13 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 83.60    | Amzn Mktp Us*Qu5Gn3Da3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 9.99     | Amzn Mktp Us*Rm1Ad1TI3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 59.90    | Amzn Mktp Us*Rs42I57B3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 14.14    | Amzn Mktp Us*T468X1Ly3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 54.97    | Amzn Mktp Us*Tb08J0Lu3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 87.80    | Amzn Mktp Us*Us4C924I3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 40.74    | Amzn Mktp Us*Vm1Mu4423 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 21.99    | Amzn Mktp Us*W18Wi0Zx3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 146.71   | Amzn Mktp Us*Wv7K12P43 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 26.00    | Amzn Mktp Us*Wy87M99C3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 191.88   | Amzn Mktp Us*Yp23A60K3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 7.99     | Amzn Mktp Us*Ys5Oq8Zx3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 16.66    | Amzn Mktp Us*Zs01P2Xm3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 1,213.00 | Athletic Business Media - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 425.00   | Athletic Business Media - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 15.00    | Bargreen Ellingson #11 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 38.00    | Bin 119 - PCard                   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 51.72    | Buddy Punch - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 100.00   | Buddy Punch - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 300.00   | Buddy Punch - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 100.00   | Buddy Punch - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 32.81    | Candy Town Usa - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 427.75   | Carbones Pizzeria - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 92.50    | Chalet Market Downtown - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 40.00    | Cna Surety - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 107.15   | Coldstone 21665 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 158.37   | Costco Whse #0069 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 77.32    | Costco Whse #0069 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 71.25    | Costco Whse #0069 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 76.00    | Creative Monograms Smb - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 23.00    | Creative Monograms Smb - PCard    |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 69.75    | Dairy Queen #15187 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 100.13   | Dairy Queen #15187 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 17.50    | Dollar Tree - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 5.00     | Dollar Tree - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 30.00    | Dollar Tree - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 455.88   | Econo Print - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 1,178.35 | Econo Print - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 371.00   | Elk River Outfitters - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 424.00   | Elk River Outfitters - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 424.00   | Elk River Outfitters - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 477.00   | Elk River Outfitters - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 16.00    | Elks Tennis Center - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 99.98    | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 86.57    | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 13.98    | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 112.71   | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 172.33   | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 116.13   | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 155.00   | Fsp*Generator Starter Sho - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 254.99   | Get Air Billings, Llc - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 254.99   | Get Air Billings, Llc - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 210.00   | Get Air Billings, Llc - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 12.05    | Gm Service Center - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 22.05    | Gm Service Center - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 165.30   | Graybar Electric Company - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 25.67    | Great Harvest Bread Co. - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 108.95   | Hanson Chemical - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 79.97    | Hanson Chemical - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 119.10   | Hanson Chemical - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 158.94   | Hanson Chemical - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 17.47    | Harbor Freight Tools 207 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 140.32   | Harbor Freight Tools 207 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 26.88    | Hose And Rubber Supply Bi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ (154.28) | Hotelscom7234179956482 - PCard    |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                        |
|------------|--------|------------------|-----------|-------------|----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 260.12   | Hotelscom7236033030705 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ (260.12) | Hotelscom7236033030705 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 36.88    | Idu*Insight Public Sec - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 78.00    | Jakes And Jakes Saloon - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 146.00   | Jersey Mikes Online Orde - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 103.50   | Jimmy Johns - 1646 - E - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 377.00   | Juli Pierce Law Pllc - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 38.50    | Kelley Connect - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 38.50    | Kelley Connect - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 14.99    | Kettlebell Ampd - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 5.99     | Kettlebell Ampd Unplug - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 65.99    | Kings Ace Hdwe - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 19.98    | Kings Ace Hdwe - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 68.99    | Kings Ace Hdwe - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 44.99    | Kings Ace Hdwe - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 35.99    | Kings Ace Hdwe - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 123.97   | Kings Ace Hdwe - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 5.98     | Kings Ace Hdwe - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 67.10    | Kings Ace Hdwe - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 3.50     | Lil Market - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 6.98     | Lowes #00319* - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 23.34    | Lowes #00319* - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 200.25   | Meadow Green Sales - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 90.00    | Meadow Green Sales - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 1,280.00 | Meadow Green Sales - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 71.00    | Meadow Green Sales - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 106.00   | Meadow Green Sales - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 461.27   | Midland Implement Co - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 205.07   | Mtleague - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 364.00   | Museum Of The Rockies, I - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 127.78   | National Academy Of Spor - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 670.00   | National League Of - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 75.00    | National League Of - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 59.00    | Nna Services Llc - PCard         |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 61.91    | Office Depot #1080 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 94.14    | Office Depot #2135 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 25.99    | Office Depot #2135 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ (10.19)  | Office Depot #2135 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 96.32    | Office Depot #2135 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 10.19    | Office Depot #2135 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 31.47    | O'Reilly Auto Parts 1551 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 2,020.00 | Pepsicola Bottling Compan - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 1,988.00 | Pepsicola Bottling Compan - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 15.00    | Pepsicola Bottling Compan - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 142.00   | Pita Pit - 14-025-Mt - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 87.15    | Pizza Hut #1714 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 29.99    | Pound Fitness - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 187.00   | Ptr Ppr Psr Pptr Pcr - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 147.00   | Ptr Ppr Pptr Pcr - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 13.50    | Rockets Gourmet Wraps - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 219.60   | Sams Club #4805 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 224.82   | Samsclub #4805 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 315.76   | Samsclub #4805 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 14.34    | Samsclub #4805 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 5.44     | Samsclub.Com - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 10.68    | Samsclub.Com - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 167.22   | Sherwin Williams 701710 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 55.74    | Sherwin Williams 703203 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 257.00   | Shiptons Big R Heights - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 79.99    | Shipton'S Big R-West - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 210.00   | Skateworld - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 153.84   | Snappyduds - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 159.98   | Spectrum - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 200.00   | Sq *All Fun & Games - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 190.00   | Sq *Clint Lunde - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 475.00   | Sq *Crooked Line Studio - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 550.00   | Sq *Crooked Line Studio - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 96.00    | Sq *Moss Mansion Museum - PCard   |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 288.00   | Sq *The Grand Escape Room - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 320.00   | Sq *The Grand Escape Room - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 20.00    | Sq *The Grand Escape Room - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 429.00   | Sq *Wild Rose Paintball / - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 195.00   | Sq *Wild Rose Paintball / - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 416.00   | Sq *Wild Rose Paintball / - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 152.00   | Steepworld Climbing & - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 133.00   | Steepworld Climbing & - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 411.00   | Steepworld Climbing & - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 190.00   | Steepworld Climbing & - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 190.00   | Steepworld Climbing & - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 142.50   | Sunset Bowl - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 112.50   | Sunset Bowl - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 225.00   | Sunset Bowl - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 21.98    | Target 00001719 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 39.98    | Target 00013334 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 39.98    | Target 00013334 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 21.91    | Target 00013334 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 379.50   | Tennis Warehouse, Racque - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 20.00    | Textmagic.Com - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 57.80    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 19.98    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 22.40    | The Rubber Stamp Shop, - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 25.00    | The Rubber Stamp Shop, In - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 1,878.68 | Thomson West*Tcd - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 682.69   | Thomson West*Tcd - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 23.50    | Tire Rama 101 Bc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 18.95    | Tire Rama 101 Bc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 240.00   | Tst* Waterpark - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 360.00   | Tst* Waterpark - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 336.00   | Tst* Waterpark - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 481.99   | Ultra Graphics, Llc - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 369.21   | Ultra Graphics, Llc - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 636.20   | United 0162425906276 - PCard      |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                     |
|------------|--------|------------------|-----------|-------------|-------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 617.20   | United 0162428570216 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 49.05    | Vitality Medical Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 143.33   | Wal-Mart #1956 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 182.85   | Wal-Mart #1956 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 219.22   | Wal-Mart #1956 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 104.22   | Wal-Mart #2923 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 26.94    | Wal-Mart #2923 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 52.88    | Walmart.Com Aa - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 77.41    | Walmart.Com Aa - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 50.00    | Wheniwork.Com - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 200.00   | Wheniwork.Com - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 50.00    | Wheniwork.Com - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 27.60    | Wheniwork.Com - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 340.00   | Wilbur Ellis Billings - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 180.00   | Wilcoxsons - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 24.47    | Wm Supercenter #1956 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 28.90    | Wm Supercenter #1956 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 10.33    | Wm Supercenter #1956 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 5.96     | Wm Supercenter #1956 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 39.57    | Wm Supercenter #2923 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 602.65   | Wristbandexpresscom - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ (89.70)  | Wristbandexpresscom - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ (89.40)  | Wristbandexpresscom - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 3,599.88 | Www.Metaldefender.Com - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 44.97    | Zoom.Us 888-799-9666 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 17.80    | Zoom.Us 888-799-9666 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 57.05    | Zoom.Us 888-799-9666 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 15.55    | Zoom.Us 888-799-9666 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 49.00    | Zoom.Us 888-799-9666 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 15.55    | Zoom.Us 888-799-9666 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 15.55    | Zoom.Us 888-799-9666 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 148.00   | Zsk*Ce Zoomontana Pos - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 116.00   | Zsk*Ce Zoomontana Pos - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | General   | \$ 72.00    | Zsk*Ce Zoomontana Pos - PCard |

| Check Date | Check# | Name             | Fund Name    | Amount      | Item Desc                         |
|------------|--------|------------------|--------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | General      | \$ 48.00    | Zsk*Ce Zoomontana Pos - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General      | \$ 72.00    | Zsk*Ce Zoomontana Pos - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | General      | \$ 72.39    | Zumba Fitness - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | General      | \$ 35.00    | Zumbini - PCard                   |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 34.50    | 4Te*Alarm Services - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 142.47   | Amazon.Com*5P2Rm2423 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 18.16    | Amazon.Com*Ve17B33V3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 30.94    | Amazon.Com*Vo0Gy7N33 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 149.95   | Amzn Mktp Us*980Yi7Ur3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 43.95    | Amzn Mktp Us*Xj70O1Dq3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 38.95    | Amzn Mktp Us*Y04Mr75N3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 2,138.00 | Digicert Inc - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 4.99     | Groupgreeting - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 94.52    | Idu*Insight Public Sec - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 1,368.27 | Idu*Insight Public Sec - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 151.97   | Idu*Insight Public Sec - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 848.70   | Rapidsupplies.Com - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 652.27   | Sp Ubiquiti Inc. - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 325.27   | Sp Ubiquiti Inc. - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | IT Resources | \$ 18.99    | Udemy: Online Courses - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 50.64    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 379.00   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 487.96   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 121.58   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 87.50    | 4Te*Alarm Services - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 44.57    | Albertsons #4025 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 2.99     | Albertsons #4025 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 31.97    | Albertsons #4025 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 126.25   | AlSCO Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 34.98    | Amazon.Com*2X5Uh5913 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 25.32    | Amazon.Com*3044A9Co3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 24.70    | Amazon.Com*3297F60F3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 20.94    | Amazon.Com*4Y4My1Sw3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library      | \$ 145.90   | Amazon.Com*B867479G3 Amzn - PCard |

| Check Date | Check# | Name             | Fund Name | Amount    | Item Desc                         |
|------------|--------|------------------|-----------|-----------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 7.99   | Amazon.Com*Fu4Be8813 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 5.70   | Amazon.Com*Gv36E7Cn3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 29.00  | Amazon.Com*Hs46G67D3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 74.97  | Amazon.Com*I411022K3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 15.99  | Amazon.Com*It5D293J3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 25.00  | Amazon.Com*Iv0Hd1P23 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 10.78  | Amazon.Com*K61Qk13H3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 54.40  | Amazon.Com*Ma1Of0Z73 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 19.98  | Amazon.Com*S40Hh13P3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 31.71  | Amazon.Com*Ym11I7P33 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 37.48  | Amazon.Com*Ys8Rt4Dv3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 13.80  | Amazon.Com*Z04Cr1Xw3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 16.31  | Amzn Mktp Us*ON02I9Vh3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 27.98  | Amzn Mktp Us*0R4A338U3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 60.82  | Amzn Mktp Us*140194Ku3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 28.92  | Amzn Mktp Us*1D1Go80F3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 29.00  | Amzn Mktp Us*1G8K91B20 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 6.27   | Amzn Mktp Us*2K7Fw0Zd3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 28.75  | Amzn Mktp Us*402Wj4Js3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 4.79   | Amzn Mktp Us*603Rh3Vl3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 169.94 | Amzn Mktp Us*8Y9Ns0923 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 13.98  | Amzn Mktp Us*Bo3H86Jp3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 7.49   | Amzn Mktp Us*Bv2X83R13 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 23.79  | Amzn Mktp Us*Cn7Ga3Ky3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 22.16  | Amzn Mktp Us*Cn8Dh2Vp3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 7.99   | Amzn Mktp Us*E39We6Vv3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 14.99  | Amzn Mktp Us*E626W3C03 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 15.12  | Amzn Mktp Us*E62Lo1Rk3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 26.97  | Amzn Mktp Us*Fz5Yj9M93 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 10.13  | Amzn Mktp Us*G99Oi3X23 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 21.74  | Amzn Mktp Us*Gx2Qb1543 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 34.16  | Amzn Mktp Us*Hc7Pt1Ga3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 295.46 | Amzn Mktp Us*I25Ae1Ll3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 69.75  | Amzn Mktp Us*I53682Zm3 - PCard    |

| Check Date | Check# | Name             | Fund Name | Amount    | Item Desc                         |
|------------|--------|------------------|-----------|-----------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 46.05  | Amzn Mktp Us*J48Hj6Oy3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 14.99  | Amzn Mktp Us*Kk8Qo2i13 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 18.98  | Amzn Mktp Us*Kv79M2Cc3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 12.15  | Amzn Mktp Us*Lu0Bc6Tv3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 96.96  | Amzn Mktp Us*Lv81K8O93 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 21.01  | Amzn Mktp Us*Mu76X4Wa3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 15.00  | Amzn Mktp Us*Mz8Hu2Mn3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 23.59  | Amzn Mktp Us*Nt0Gu6Mc3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 6.14   | Amzn Mktp Us*P03Cc0Ae3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 26.97  | Amzn Mktp Us*P31W34093 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 14.28  | Amzn Mktp Us*P70Va7J93 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 23.98  | Amzn Mktp Us*Q265S0Vb3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 15.48  | Amzn Mktp Us*Qm0Dx6Tn3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 126.17 | Amzn Mktp Us*Qx7Xb0Zz3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 267.08 | Amzn Mktp Us*R12331Fg3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 10.64  | Amzn Mktp Us*Rd3P76Wb3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 80.75  | Amzn Mktp Us*Rp5Yy27O3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 38.99  | Amzn Mktp Us*Sa8Ww91U3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 42.89  | Amzn Mktp Us*Sk0B402A3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 324.00 | Amzn Mktp Us*Sk4M40Vy3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 16.56  | Amzn Mktp Us*Sq1P43Qz3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 32.28  | Amzn Mktp Us*T41Ru00R3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 60.69  | Amzn Mktp Us*Ud7Zh8Db3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 112.00 | Amzn Mktp Us*Us7Z29W43 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 24.28  | Amzn Mktp Us*Vy4E784D3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 21.95  | Amzn Mktp Us*W40Ye9J13 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 17.95  | Amzn Mktp Us*Xq0Yx0B83 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 46.14  | Amzn Mktp Us*Ys1On7Ms3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 15.98  | Barnes&Noble.Com - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 30.48  | Billings Hardware & Servi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 223.66 | Billings Hardware & Servi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 34.96  | Billings Hardware & Servi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 9.29   | Billings Hardware & Servi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 66.79  | Book Outlet - PCard               |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 1,336.57 | Brodart Supplies - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 27.03    | Brodart Supplies - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 201.48   | Cavendishsq - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 60.68    | Conoco - Fics Plaza Rk Pl - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 13.27    | Conoco - Tjs - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 262.58   | Demco Inc - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 59.54    | Exxonmobil 45941648 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 14.57    | Exxonmobil 45941986 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 50.00    | Facebk *8Zvc5Hfjb2 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 50.00    | Facebk *D73Lke7Jb2 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 42.99    | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 476.83   | Gamestop - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 299.99   | Gamestop - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 259.95   | Gamestop #1095 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 67.42    | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 311.83   | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 119.06   | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 14.99    | Harbor Freight Tools 207 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 780.36   | Holiday Inn Downtown Mis - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 13.27    | Holiday Stations 0275 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 1,363.88 | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 18.98    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 20.00    | Laurel Ace Hdwe - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 17.96    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 21.96    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 12.36    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 9.99     | Microsoft*Console 1 Month - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 9.99     | Microsoft*Console 1 Month - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 25.62    | Noon'S 457 - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 112.20   | Northwest Pipe Fittings - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 20.00    | Ntl Cntr For Safety - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 281.72   | Orbitz*72359597337211 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 137.50   | Pita Pit - 14-025-Mt - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library   | \$ 2,192.44 | Playscapes - PCard                |

| Check Date | Check# | Name             | Fund Name  | Amount     | Item Desc                         |
|------------|--------|------------------|------------|------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 262.98  | Showcases - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 52.00   | Sq *Yellowstone County Ne - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 77.25   | Ssp* Montana Audubon - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 53.10   | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 812.33  | Vernon Library Supplies - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 191.40  | Village Rentals Inc - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 127.60  | Village Rentals Inc - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 23.39   | Wal-Mart #1956 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 70.24   | Wal-Mart #1956 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 125.00  | Wave - *Fireweed Creative - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 59.67   | Wm Supercenter #1956 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 75.10   | Wm Supercenter #1956 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ (35.76) | Wm Supercenter #1956 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 37.96   | Wm Supercenter #1956 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 8.24    | Wm Supercenter #2923 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 5.24    | Wm Supercenter #2923 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 37.50   | Wm Supercenter #2923 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 47.80   | Wm Supercenter #4412 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 155.52  | Zoom.Us 888-799-9666 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Library    | \$ 99.00   | Zsk*Ce Zoomontana On - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 5.24    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 180.23  | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 179.88  | Adobe Acropro Subs - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 18.44   | Albertsons #4025 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 304.13  | Amazon.Com*Ze73Q2Wh3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 39.96   | Amzn Mktp Us*0318P3Si3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 7.49    | Amzn Mktp Us*0Q0Vc5NI3 Am - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 13.16   | Amzn Mktp Us*Jp3Oa7Le3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 232.33  | Amzn Mktp Us*U16S38Oi3 Am - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 178.97  | Amzn Mktp Us*X61Xq8C73 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 19.99   | Billingsgazettethriftynck - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 18.39   | Conoco - Conomart Iv - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 286.99  | Econo Print - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin | \$ 52.00   | Facebk *Vc4Drepu42 - PCard        |

| Check Date | Check# | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|--------|------------------|-------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 93.31    | Idu*Insight Public Sec - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 1,590.70 | Idu*Insight Public Sec - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 138.75   | Mackenzie River Blgs Hts - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 205.07   | Mtleague - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 37.75    | Rockets Gourmet Wraps - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 15.55    | Zoom.Us 888-799-9666 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 35.68    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 7.60     | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 11.57    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 150.00   | 4Imprint, Inc - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 622.88   | A & I Distributors - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ (16.67)  | A & I Distributors - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 70.55    | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 902.25   | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1.75     | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 578.00   | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 158.66   | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 76.42    | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 46.50    | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 12.27    | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 981.00   | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 165.00   | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 52.99    | Adobe Creative Cloud - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 29.99    | Adobe Stock - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 9.48     | Albertsons #0630 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 27.88    | Amazon.Com*Zt91891D3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ (69.99)  | Amzn Mktp Us - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 79.99    | Amzn Mktp Us*8E7K78X83 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 555.29   | Amzn Mktp Us*9999735F3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 119.00   | Amzn Mktp Us*J80Ti7Vv3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 65.64    | Amzn Mktp Us*Sk87T7Lj3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 43.09    | Autozone 4856 - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 175.00   | Big Sky Irrigation Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 48.62    | Billings - Tacoma Screw P - PCard |

| Check Date | Check# | Name             | Fund Name   | Amount     | Item Desc                         |
|------------|--------|------------------|-------------|------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 10.26   | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 315.63  | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 354.89  | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 25.38   | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 779.00  | Billings Construction Sup - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 14.95   | Billings Construction Sup - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 27.99   | Billings Hardware & Servi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 638.41  | Bobcat Of Big Sky Inc - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 47.72   | Border States Industries - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ (81.95) | Border States Industries - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 491.27  | C&B Billings - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 20.96   | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 2.59    | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 6.29    | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 107.10  | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 83.97   | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 28.69   | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 795.00  | Fastenal Company 01Mtbll - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 112.71  | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 213.98  | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 42.92   | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 91.55   | Hanson Chemical - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 327.69  | Hanson Chemical - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 191.88  | Hanson Chemical - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 98.96   | Hanson Chemical - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 112.15  | Hanson Chemical - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 44.97   | Harbor Freight Tools 207 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 13.09   | Harvest Tech-Billings - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 106.64  | Headwater Companies Llc - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 22.53   | Heights Ace Hdwe - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 75.74   | Heights Ace Hdwe - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 100.29  | Heights Ace Hdwe - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 95.86   | Hose And Rubber Supply Bi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 35.18   | In *Canyon Creek Nursery - PCard  |

| Check Date | Check# | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|--------|------------------|-------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 100.00   | In *Cotter'S Sewer, Septi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 217.72   | Interstate Battery Of The - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 114.03   | Interstate Battery Of The - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 35.99    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1.18     | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 39.99    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 78.97    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 63.12    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 38.00    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 2.38     | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 7.99     | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 54.13    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 45.87    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 60.00    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 37.99    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 19.58    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 45.00    | Knife River 5601 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 48.11    | Knife River 5601 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 54.00    | Lisacs Billingstire Sp - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 45.00    | Lisacs Billingstire Sp - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 69.94    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 54.18    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 107.28   | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 18.94    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 178.80   | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 13.44    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 62.94    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 39.92    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 39.98    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 194.46   | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 43.76    | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 34.10    | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 751.93   | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1,230.02 | Midland Implement Co - PCard      |

| Check Date | Check# | Name             | Fund Name   | Amount      | Item Desc                    |
|------------|--------|------------------|-------------|-------------|------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 954.56   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 35.40    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 201.25   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 106.89   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 217.07   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 57.63    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 36.00    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 545.52   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 46.67    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 96.62    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1,700.90 | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1,036.43 | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 74.20    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 39.33    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 40.15    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 322.15   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 10.19    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 95.33    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 67.21    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 244.26   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 6.06     | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 80.98    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 24.14    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 390.60   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 117.54   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 139.70   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 846.80   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 217.36   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 153.90   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1,425.44 | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 375.42   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 77.13    | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 781.20   | Midland Implement Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 170.19   | Midland Implement Co - PCard |

| Check Date | Check# | Name             | Fund Name   | Amount     | Item Desc                        |
|------------|--------|------------------|-------------|------------|----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 390.60  | Midland Implement Co - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 149.50  | Midland Implement Co - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 53.23   | Midland Implement Co - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 548.46  | Midland Implement Co - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 37.11   | Midland Implement Co - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 20.38   | Midland Implement Co - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 24.50   | Midland Implement Co - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 42.28   | Motor Power Equipment Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 31.99   | Motor Power Equipment Co - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 64.35   | Napa Store 3547001 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 89.16   | Napa Store 3547001 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 221.21  | Napa Store 3547001 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 74.76   | Napa Store 3547001 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 35.78   | Napa Store 3547001 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 108.04  | Napa Store 3547001 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ (25.43) | Napa Store 3547001 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 50.15   | Napa Store 3547007 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 625.09  | Nc The Cat Rental St - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 16.81   | Northwest Pipe Fittings - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 283.95  | Northwest Pipe Fittings - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 39.38   | Northwest Pipe Fittings - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 209.80  | Northwest Pipe Fittings - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 25.99   | Office Depot #2135 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 139.99  | Office Depot #450 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 279.98  | Office Depot #450 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 39.37   | O'Reilly Auto Parts 1751 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 161.98  | O'Reilly Auto Parts 1751 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 400.00  | Paypal *Mucfa - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 18.20   | Ratco Trailer And Hitch - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 119.98  | Rdoce Bil 020112 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 165.00  | Rei #198 Billings - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 150.00  | Rei.Com 800-426-4840 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 15.96   | Shipton'S Big R-East - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 42.99   | Shipton'S Big R-West - PCard     |

| Check Date | Check# | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|--------|------------------|-------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 38.98    | Shipton'S Big R-West - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 212.93   | Shipton'S Big R-West - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 25.98    | Shipton'S Big R-West - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 74.99    | Shipton'S Big R-West - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 61.95    | Sq *Hotsy Wy-Mont - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 187.55   | Sq *Hotsy Wy-Mont - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 103.94   | Sq *Pc&C - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 540.00   | Sq *Pc&C - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 39.00    | Surveylegend Ab - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 12.99    | Target 00001719 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 11.07    | Tire Rama 105 It - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 20.00    | Tire Rama 105 It - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 20.00    | Tire Rama 105 It - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 20.00    | Tire Rama 105 It - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 114.73   | Tractor & Equipment - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 8.48     | Tractor-Supply-Co #0303 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 675.00   | Tvetene Turf Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 91.83    | Vermeer Mountain West, In - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1,675.00 | Vermeer Rocky Mountian In - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 57.00    | Vermeer Rocky Mountian In - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 210.06   | Vermeer Rocky Mountian In - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 60.00    | Wal-Mart #4412 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 7.92     | Wm Supercenter #1956 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 431.72   | Yardparts - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 99.80    | Yardparts - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 247.18   | Yellowstone Polaris - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 19.00    | Yellowstone Valley Elect - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 14.99    | Zoom.Us 888-799-9666 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms  | \$ 8.99     | Conoco - Billings 12 1056 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms  | \$ 21.00    | Conoco - Billings 12 1056 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms  | \$ 21.00    | Conoco - Billings 12 1056 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms  | \$ 89.48    | Costco Whse #0069 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms  | \$ 8.99     | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms  | \$ 402.39   | Golden Openings - PCard           |

| Check Date | Check# | Name             | Fund Name  | Amount    | Item Desc                         |
|------------|--------|------------------|------------|-----------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms | \$ 209.00 | International Bronze Plaq - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms | \$ 209.00 | International Bronze Plaq - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms | \$ 64.95  | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms | \$ 155.10 | Lowe's #00319* - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms | \$ 766.50 | Tents For Events And More - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Park Pgrms | \$ 447.00 | Ztl*Zee Creative - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 10.89  | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 190.80 | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 249.23 | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 272.50 | Air Controls-Billings - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 340.18 | Air Controls-Billings - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 14.99  | Albertsons #4025 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 27.98  | Amzn Mktp Us*888Dw81H3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 1.00   | City Of Billings - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 46.85  | Costco Whse #0069 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 14.49  | Costco Whse #0069 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 8.99   | Costco Whse #0069 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 21.00  | Creative Monograms Smb - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 23.28  | Crescent Electric 054 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 23.28  | Crescent Electric 054 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 80.33  | Crescent Electric 054 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 108.00 | Dpt Client Pmts - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 49.99  | Evergreen Ace Hardware - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 49.95  | Galls - PCard                     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 795.98 | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 42.45  | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 42.44  | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 37.52  | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 42.45  | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 795.97 | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 37.52  | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 795.98 | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 37.50  | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking    | \$ 11.97  | Kings Ace Hdwe - PCard            |

| Check Date | Check# | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|--------|------------------|-------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 29.99    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 44.98    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 11.98    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 32.38    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 9.99     | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 249.54   | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 19.98    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 65.89    | National Coatings 3188 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 4.57     | Sherwin Williams 703429 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 105.00   | Sq *Skyline Services, Inc - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 135.00   | Sq *Skyline Services, Inc - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 1,745.00 | Sq *Skyline Services, Inc - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 800.00   | Sq *Skyline Services, Inc - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 558.00   | Ticket Supplies - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ (114.00) | Total Rental Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 456.00   | Total Rental Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 646.40   | Usa Clean By Jon-Don - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 646.40   | Usa Clean By Jon-Don - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 646.39   | Usa Clean By Jon-Don - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 14.97    | West End Lock And Secur - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 14.97    | West End Lock And Secur - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 14.96    | West End Lock And Secur - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parking     | \$ 939.00   | West End Lock And Secur - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 176.88   | Graybar Electric Company - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 22.34    | Graybar Electric Company - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 153.79   | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 189.55   | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 189.55   | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 540.01   | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 97.65    | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 112.50   | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 235.48   | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 63.80    | Midland Implement Co - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint | \$ 915.20   | Midland Implement Co - PCard      |

| Check Date | Check# | Name             | Fund Name    | Amount    | Item Desc                         |
|------------|--------|------------------|--------------|-----------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint  | \$ 155.12 | Yellowstone Valley Elect - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint  | \$ 20.35  | Yellowstone Valley Elect - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint  | \$ 197.19 | Yellowstone Valley Elect - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint  | \$ 9.45   | Yellowstone Valley Elect - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint  | \$ 37.30  | Yellowstone Valley Elect - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Parks Maint  | \$ 40.47  | Yellowstone Valley Elect - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | PD Program   | \$ 692.76 | Amzn Mktp Us*Uo8G53Xg3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | PD Program   | \$ 996.08 | Marriott New Orleans - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | PD Program   | \$ 530.15 | Marriott New Orleans - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | PD Program   | \$ 199.98 | Walmart.Com Aa - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | PD Program   | \$ 194.53 | Walmart.Com Aa - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | PD Program   | \$ 199.98 | Walmart.Com Aa - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | PD Program   | \$ 199.98 | Walmart.Com Aa - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | PD Program   | \$ 199.98 | Walmart.Com Aa - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | PD Program   | \$ 99.99  | Walmart.Com Aa - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | PD Program   | \$ 28.00  | Yellowstone Ice And Water - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Phone System | \$ 16.99  | Amzn Mktp Us*1X74S3Y13 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Phone System | \$ 33.98  | Amzn Mktp Us*980Yi7Ur3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Phone System | \$ 82.99  | Graybar Electric Company - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Phone System | \$ 11.90  | Lil Market - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 14.99  | Adobe Acropro Subs - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 36.93  | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 150.00 | Allaboardnw.Org - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 150.00 | Allaboardnw.Org - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 17.99  | Amazon.Com*N33La8D73 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 250.60 | American Air0012449073617 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 92.50  | American Water Technol - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 625.00 | Ampo - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 42.49  | Amzn Mktp Us*Lk6T78Th3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 29.05  | Amzn Mktp Us*Ls2Va0D53 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 35.00  | Billings Hardware & Servi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 198.60 | Delta Air 0062332654577 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 158.84 | Grubhubdickeysbarbecu - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning     | \$ 89.60  | Harbor Freight Tools 207 - PCard  |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|--------|------------------|---------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 5.69     | Joann Stores #2315 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 35.00    | Mitchell Golf - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 35.00    | Mitchell Golf - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 250.00   | Montana Association Of PI - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 250.00   | Montana Association Of PI - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 65.00    | Montana Association Of PI - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 250.00   | Montana Association Of PI - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 250.00   | Montana Association Of PI - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 205.07   | Mtleague - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 850.00   | National Association Of C - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 10.38    | Samsclub.Com - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 5.44     | Samsclub.Com - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 21.48    | Samsclub.Com - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 70.00    | Shipton'S Big R-East - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 35.00    | Sp Zest Billings - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 35.00    | Sp Zest Billings - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 35.00    | Sq *Le Fournil Billings - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 744.00   | Thomson West*Tcd - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 50.00    | Time Out Sports - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 151.00   | Topz Sandwich Company - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 35.00    | Tst* City Brew Coffee - C - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 777.20   | United 0162429795296 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 129.00   | Venngage.Com - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 7.92     | Wal-Mart #1956 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 18.44    | Wal-Mart #2923 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 114.93   | Wal-Mart #2923 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 15.55    | Zoom.Us 888-799-9666 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Planning      | \$ 15.55    | Zoom.Us 888-799-9666 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 225.86   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 5.28     | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 866.83   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 188.16   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,146.14 | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 188.17   | 360 Office Solutions Inc - PCard  |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|--------|------------------|---------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 866.82   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,146.13 | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 225.86   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 823.65   | 4Te*Alarm Services - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,765.98 | Action Targets - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 179.88   | Adobe Acropro Subs - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 200.00   | Air Controls-Billings - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,739.26 | Airbnb Hm8T4Fep44 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 160.23   | Airbnb Hmnytjr8Qt - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 25.98    | Albertsons #0038 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 114.81   | Albertsons #1227 - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 9.10     | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 55.20    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 39.15    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 26.10    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 26.10    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 32.98    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 19.12    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 43.32    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 18.20    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 39.40    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ (422.59) | Amazon.Com - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 249.90   | Amazon.Com*1M0637Hu3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 450.41   | Amazon.Com*401Ou8Fj3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 166.26   | Amazon.Com*Ju55S6383 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,567.75 | Amazon.Com*Ki4Sq7Jo3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 32.53    | Amazon.Com*Zz8Hp3Ba3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ (107.94) | Amzn Mktp Us - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ (17.99)  | Amzn Mktp Us - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 16.99    | Amzn Mktp Us*1X74S3Y13 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 22.47    | Amzn Mktp Us*3P89R20K3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 307.04   | Amzn Mktp Us*6L7Hd4Zb3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,154.97 | Amzn Mktp Us*A15U00Rp3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 31.99    | Amzn Mktp Us*Bv7Cc20E3 - PCard    |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|--------|------------------|---------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 519.96   | Amzn Mktp Us*Co8Ja4Hj3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 49.95    | Amzn Mktp Us*K98Pa4063 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 109.87   | Amzn Mktp Us*K98Pa4063 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 569.52   | Amzn Mktp Us*Kr9Ym6F73 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 34.99    | Amzn Mktp Us*Kw1Br6Ox3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 156.43   | Amzn Mktp Us*My9Ta61G3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 39.95    | Amzn Mktp Us*O34Wg9Pe3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 31.86    | Amzn Mktp Us*Ou2Ju2Zi3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 139.90   | Amzn Mktp Us*Qf1M65N53 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 36.98    | Amzn Mktp Us*Ql7Km7Bu3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 89.95    | Amzn Mktp Us*RI6Wv0Ej3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 151.51   | Amzn Mktp Us*Sc19W5Ys3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 788.05   | Amzn Mktp Us*U71Ng2Fz3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 215.88   | Amzn Mktp Us*Vc3Ud0B53 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 198.96   | Amzn Mktp Us*Xh2T58Sp3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 19.99    | Amzn Mktp Us*Y073L5B63 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 625.00   | Att*Court Order Chgs - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,355.00 | Att*Court Order Chgs - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 629.83   | B&H Photo 800-606-6969 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 323.89   | B&H Photo 800-606-6969 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,421.51 | B&H Photo 800-606-6969 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 134.95   | B&H Photo 800-606-6969 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 411.00   | Best Friends Animal Hosp - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 405.00   | Billings Ink And Toner, I - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 60.00    | Billings Ink And Toner, I - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 157.00   | Billings Ink And Toner, I - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 19.99    | Billingsgazettethriftync - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 146.00   | Blues Bar-B-Q - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 48.95    | Ccc Verify - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 317.65   | Cdw Govt #Bz52741 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 188.30   | Chalet Market - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 146.52   | Chalet Market - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 163.87   | Chalet Market - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 60.36    | Ciox Health - PCard               |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                        |
|------------|--------|------------------|---------------|-------------|----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 550.00   | Cit International - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 464.25   | City Of Billings Buildin - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 53.71    | Conoco - Billings 4 1044 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 61.53    | Corporate Translate - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 60.72    | Costco Whse #0069 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,549.95 | Costco Whse #0069 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 238.00   | Creative Monograms Smb - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 429.52   | Dana Safety Supply - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 4,175.74 | Defense Targets - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 727.20   | Delta Air 0067800417154 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 727.20   | Delta Air 0067800417155 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 79.05    | Econo Print - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 696.00   | Eden K9 Consulting - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 87.37    | Efx*Infoservices - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 105.70   | Exxonmobil 48012470 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 910.80   | Fire Protection Pub - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 204.20   | First Aid Supplies Onl - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 424.00   | Gw Inc - PCard                   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 2,100.00 | Hanser Wrecker Company - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 750.00   | Hanser Wrecker Company - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 330.20   | Hanson Chemical - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 83.13    | Hanson Chemical - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 535.59   | Hanson Chemical - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 280.32   | Hanson Chemical - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 223.50   | Hanson Chemical - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 55.00    | Hanson Chemical - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 163.64   | Hanson Chemical - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 23.98    | Harbor Freight Tools 207 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 19.96    | Harbor Freight Tools 207 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 14.97    | Harbor Freight Tools 207 - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 58.44    | Harken/Cascade Rescue - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 67.96    | Heights Ace Hdwe - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 33.98    | Holiday Stations 0108 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 110.00   | Hyatt Place Pittsburg - PCard    |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|--------|------------------|---------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,194.70 | Hyatt Place Pittsburg - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 419.00   | I/O Solutions, Inc. - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 120.00   | laai - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 120.00   | laai - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 241.98   | Ims Alliance - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 403.95   | In *Field Forensics, Inc. - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 495.00   | In *Gwenlin Commercial Cl - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 386.00   | In *Jim'S Rv Solutions - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 400.00   | In *Pacific Northwest Div - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 126.90   | Iron Mountain - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 140.00   | Jimmy Johns - 2080 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,462.71 | Jorgenson Lockers - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 66.00    | K9 Guardian Inc - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 378.49   | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 14.95    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 188.80   | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 563.02   | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 2,300.00 | Magnet Forensics Usa Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 173.70   | Mcdonald'S F24659 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 52.98    | Mcdonald'S F34743 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 447.95   | Midwayusa Com - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 300.00   | Milescityppa.Org - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 100.00   | Minuteman Press Billing - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 833.00   | Moore Lane Vh - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 165.00   | National Academies Of Eme - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 167.68   | Northwest Scientific Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 69.98    | Octo Lights - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 43.44    | Office Depot #2135 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 121.22   | Office Depot #2135 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 479.99   | Office Depot #450 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 75.51    | Omahassurplus - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1.23     | Opticsplanet, Inc. - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 596.37   | Opticsplanet, Inc. - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 43.98    | O'Reilly Auto Parts 1551 - PCard  |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|--------|------------------|---------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 250.00   | Rmin - PCard                      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 49.50    | Rockets Gourmet Wraps - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 86.14    | Sams Club #4805 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,560.39 | Sams Club #4805 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 170.00   | Scheels Billings - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 63.95    | Shipton'S Big R-East - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 618.19   | Sirchie Finger Print Labo - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 300.00   | Sp Fix It Sticks - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,440.74 | Sp Zephyr Industries - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 264.19   | Spectrum - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ (2.50)   | Sq *Protech Steel - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 39.00    | Sq *Protech Steel - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 279.62   | Sq *Protech Steel - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 601.37   | Steves Blinds&Wallpape - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 9.38     | Target 00001719 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 7.18     | Target 00001719 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 39.48    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 39.98    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,120.56 | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 719.80   | The Home Depot 3101 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 850.08   | The Home Depot 3101 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ (676.00) | The Home Depot 3101 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 543.61   | The Home Depot 3101 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 119.81   | The Ups Store 2594 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 91.60    | Tlo Transunion - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 245.00   | Tritech Forensics - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 53.85    | Tst* City Brew Coffee - C - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 748.20   | United 0162427141046 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 39.00    | Universal Awards - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 15.81    | Ups*Billing Center - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 95.92    | Ups*Billing Center - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 11.25    | Ups*Billing Center - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 10.64    | Ups*Billing Center - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 40.92    | Valley Farmers07054067 - PCard    |

| Check Date | Check# | Name             | Fund Name     | Amount    | Item Desc                         |
|------------|--------|------------------|---------------|-----------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 865.03 | Vemco- Inc - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 163.00 | West End Lock And Secur - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 103.00 | West End Lock And Secur - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 53.56  | Wm Supercenter #2923 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 97.00  | Www.Volgistics.Com - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 65.40  | Yellowstone Valley Elect - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 255.83 | Zazzle Inc - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Public Safety | \$ 99.84  | Zoom.Us 888-799-9666 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 172.91 | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 125.00 | All Lock Inc - PCard              |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 402.58 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 163.91 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 382.90 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 314.55 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 317.72 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 348.80 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 166.84 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 179.14 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 308.57 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 166.84 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 212.30 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 13.99  | Amzn Mktp Us*230So0Q03 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 31.14  | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 205.25 | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 116.59 | Billings Construction Sup - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 109.59 | Billings Construction Sup - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 114.24 | Billings Construction Sup - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 113.03 | Billings Construction Sup - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 106.03 | Billings Construction Sup - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 450.54 | Certified Laboratories - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 160.79 | Cintas Corp - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 334.38 | Cintas Corp - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 9.75   | City Of Billings - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 99.81  | Fastenal Company 01Mtbll - PCard  |

| Check Date | Check# | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|--------|------------------|-------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 195.00   | Fastenal Company 01Mtbll - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 1,201.64 | Fastenal Company 01Mtbll - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 300.00   | Fastenal Company 01Mtbll - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 59.00    | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 57.08    | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 57.78    | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 71.73    | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 111.70   | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 54.33    | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 58.45    | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 25.00    | Hanson Chemical - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 243.43   | Hose And Rubber Supply Bi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 58.23    | Hose And Rubber Supply Bi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 10.00    | Hose And Rubber Supply Ra - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 550.00   | In *Compliance Assurance - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 16.20    | Industrial Sales And Se - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 236.00   | Industrial Sales And Se - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 250.00   | Industrial Sales And Se - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 297.26   | Industries Martins - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 163.44   | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 68.97    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 1,298.54 | Lawson Products - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 121.66   | Mac Tools - Billings - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 1,750.00 | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 15.49    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 40.25    | Norco Inc - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 31.35    | Northland Automotive - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 9.99     | Office Depot #450 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 170.00   | Pacific Steel Branch #02 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 1,136.00 | Pacific Steel Branch #02 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 758.52   | Sherwin Williams 703203 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 67.98    | Shipton'S Big R-East - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 33.99    | Shipton'S Big R-West - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste | \$ 1,087.50 | Sign Pro Billings - PCard         |

| Check Date | Check# | Name             | Fund Name      | Amount      | Item Desc                         |
|------------|--------|------------------|----------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 275.00   | Sprockets Machine & Weld - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 16.80    | Ups (800) 811-1648 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 37.45    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 26.31    | Amazon.Com*I935T9Rh3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 370.15   | Amazon.Com*Sk72Z3Mp3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 227.44   | Amzn Mktp Us*7S74M7Vj3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 63.89    | Awg 3575 - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 38.04    | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 9.52     | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 75.00    | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 569.22   | City Of Billings - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 1,400.00 | Ep *Altitude Signal, Llc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 467.38   | Fastenal Company 01Mtbll - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 62.04    | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 79.79    | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 17.09    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 5.68     | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 17.99    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 23.94    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 148.55   | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 63.97    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 928.00   | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 716.99   | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 89.90    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 19.96    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 91.92    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 28.12    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 35.46    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 183.00   | Macon Supply Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 76.00    | Macon Supply Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 380.00   | Macon Supply Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 14.68    | Northwest Industrial Supp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 8.99     | O'Reilly Auto Parts 1551 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 25.33    | Pacific Steel Branch #02 - PCard  |

| Check Date | Check# | Name             | Fund Name      | Amount      | Item Desc                         |
|------------|--------|------------------|----------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 38.99    | Shipton'S Big R-West - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 29.98    | Target 00001719 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 94.99    | Tractor-Supply-Co #0303 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 681.15   | Trafficsafetystore.Com - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 726.00   | West End Lock And Secur - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 10.56    | Yellowstone County Treas - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 279.53   | Yellowstone Valley Elect - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 29.99    | Adobe Creative Cloud - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 552.67   | Air Controls-Billings - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 105.24   | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 321.68   | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 73.64    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 72.40    | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 27.97    | Amazon.Com*2R3Ks9313 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 109.99   | Amazon.Com*3Z3Jw8Q13 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 34.28    | Amazon.Com*Hc9Rj4G83 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 185.00   | Amazon.Com*R11W31T83 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 199.99   | Amazon.Com*Tc40Y5Wf3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 97.78    | Amazon.Com*Wb3Y52Fl3 Amzn - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 99.99    | Amzn Digital*Yv8Ap4Te3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 27.73    | Amzn Mktp Us*1C8Bw7Mh3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 17.08    | Amzn Mktp Us*1C8Bw7Mh3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 29.99    | Amzn Mktp Us*6A6816Jl3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 8.99     | Amzn Mktp Us*777Ag3863 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 10.65    | Amzn Mktp Us*7W54T7Wb3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 23.99    | Amzn Mktp Us*Tc1Xr3Si3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 7.17     | Amzn Mktp Us*V09Cw0Lh3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 136.27   | Amzn Mktp Us*Wm1St75J3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 39.42    | Awg 3575 - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 1,324.98 | Bestbuycom806665259367 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 24.99    | Bestbuycom806665259367 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 11.00    | Ebay O*02-08995-22311 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 15.00    | Ebay O*03-08907-82455 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit        | \$ 3.00     | Ebay O*03-08907-82455 - PCard     |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 17.50    | Ebay O*07-08919-11800 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 89.00    | Ebay O*26-08938-51473 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 1,040.04 | Ebay O*27-08955-83070 - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 75.00    | Facebk *Dv88Cf3842 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 49.99    | Facebk *M43Mwex742 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 75.00    | Facebk *N64V2Ef742 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 31.65    | Fisher'S Technology - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 6.58     | Glas-Weld Systems, Inc., - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 42.85    | Glas-Weld Systems, Inc., - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 60.93    | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 45.48    | Grainger - PCard                  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 300.00   | In *Cotter'S Sewer, Septi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 195.00   | In *Yellowstone County On - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 192.00   | Indeed - PCard                    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 120.00   | Indeed - PCard                    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 8.31     | Industrial Bolt & Supply - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 17.08    | Industrial Bolt & Supply - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 10.12    | Industrial Bolt & Supply - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 174.80   | Industrial Bolt & Supply - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 38.64    | Kimball Midwest Payeezy - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 10.00    | Kimball Midwest Payeezy - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 12.98    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 224.05   | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 49.90    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 44.52    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 282.12   | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 11.54    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 44.12    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 327.40   | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 10.76    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 11.00    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 33.00    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 11.25    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit   | \$ 17.73    | Napa Store 3547001 - PCard        |

| Check Date | Check# | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|--------|------------------|------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 44.20    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 23.37    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ (11.54)  | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 11.54    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 52.71    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 11.54    | Napa Store 3547001 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 95.67    | Office Depot #450 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 99.48    | Office Depot #450 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 105.58   | Office Depot #450 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 232.20   | Polaris Laboratories - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 756.72   | Sq *Transitional Marketin - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 234.99   | Supplyhouse.Com - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 145.00   | Syn-Tech Systems - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 12.47    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 10.58    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 204.23   | The Home Depot 3101 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 288.80   | The Home Depot 3101 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 49.94    | Tlf*Gainans Floral And G - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 281.02   | Ups (800) 811-1648 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 21.41    | Ups (800) 811-1648 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 9.37     | Wal-Mart #1956 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 18.36    | Wm Supercenter #1956 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ (445.50) | Zeecreativeinc - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 445.50   | Zeecreativeinc - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 445.50   | Zeecreativeinc - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Transit    | \$ 15.55    | Zoom.Us 888-799-9666 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 90.34    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 86.89    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 46.45    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 21.73    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 239.86   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 14.05    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 54.50    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 176.41   | 360 Office Solutions Inc - PCard  |

| Check Date | Check# | Name             | Fund Name  | Amount    | Item Desc                         |
|------------|--------|------------------|------------|-----------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 115.00 | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 54.98  | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 14.99  | Adobe Acropro Subs - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 22.87  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 25.75  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 25.75  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 217.54 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 25.75  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 51.49  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.17   | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.17   | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.17   | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 110.62 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 110.62 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.17   | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 16.34  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 25.75  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 110.62 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 28.48  | Amzn Mktp Us*233G73Gs3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 24.48  | Amzn Mktp Us*276Qu0Ke3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 32.49  | Amzn Mktp Us*7K13492V3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 16.99  | Amzn Mktp Us*9D0X73N43 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 2.99   | Amzn Mktp Us*Hg61G39S3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 50.97  | Amzn Mktp Us*Ig83O8Vz3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 72.47  | Amzn Mktp Us*St67W8Cm3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.25   | Amzn Mktp Us*U86Kp7Ij3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 5.39   | Amzn Mktp Us*Vc8E54T33 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 16.82  | Amzn Mktp Us*Ya0Al8M53 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 28.97  | Amzn Mktp Us*Ya53Z7Wv3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 265.30 | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 159.60 | Billings Construction Sup - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 689.37 | Bruco Inc - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.40   | Buildersfirstsource64021 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 10.80  | Buildersfirstsource64021 - PCard  |

| Check Date | Check# | Name             | Fund Name  | Amount      | Item Desc                      |
|------------|--------|------------------|------------|-------------|--------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 145.55   | Cdw Govt #Bn62495 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 2,269.86 | Cdw Govt #Bn85622 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,538.98 | Cdw Govt #Bq25061 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,198.98 | Cdw Govt #Bt28682 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 80.54    | Cdw Govt #Cc51087 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 51.36    | City Of Billings - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 193.32   | City Of Billings - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 273.87   | City Of Billings - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 54.21    | City Of Billings - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 129.13   | City Of Billings - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 168.66   | City Of Billings - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 32.10    | City Of Billings - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 33.88    | City Of Billings - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 91.29    | City Of Billings - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 34.44    | Costco Whse #0069 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 139.79   | Econo Print - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 476.30   | Edge Construction Supp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 347.76   | Edge Construction Supp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ (347.76) | Edge Construction Supp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 457.25   | Edge Construction Supp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 57.60    | Edge Construction Supp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 62.70    | Edge Construction Supp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 193.04   | Etrailer Corporation - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 68.95    | Evergreen Ace Hardware - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 27.24    | Gih*Globalindustrialeq - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 215.64   | Grainger - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 28.20    | Grainger - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 994.02   | Grainger - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 140.60   | Grainger - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 84.70    | Grainger - PCard               |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 78.11    | Graybar Electric - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 178.44   | Hanson Chemical - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 623.55   | Hanson Chemical - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 74.97    | Heights Ace Hdwe - PCard       |

| Check Date | Check# | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|--------|------------------|------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 107.96   | Heights Ace Hdwe - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 99.99    | Heights Ace Hdwe - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 307.84   | Hope Industrial Systems - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 203.06   | Hose And Rubber Supply Bi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,477.12 | Hose And Rubber Supply Bi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 30.58    | Hose And Rubber Supply Bi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 297.48   | Idexx Distribution Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 96.00    | In *Global Bolting Techno - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 548.55   | Industrial Coating Soluti - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 604.64   | Industrial Shelving - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 820.00   | Isa - PCard                       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 69.60    | Kb Commercial Products - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 11.69    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 24.00    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 29.97    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 16.55    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 51.60    | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 14.40    | Launchpoint Solutions - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 2.17     | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 14.96    | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 62.39    | Mac Tools - Billings - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 106.00   | Macon Supply Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 179.50   | Macon Supply Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 128.47   | Mcmaster-Carr - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 121.25   | Mcmaster-Carr - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 25.34    | Mfcp Billings - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 383.40   | Midland Scientific - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 180.42   | Midland Scientific - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,073.92 | Midland Scientific - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 151.76   | Midland Scientific - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 23.18    | Midland Scientific - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,485.76 | Midland Scientific - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 13.24    | Midland Scientific Inc - - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,050.00 | Msu-Bz-Extuniv-Cm - PCard         |

| Check Date | Check# | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|--------|------------------|------------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 39.08    | Pacific Steel Branch #02 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 2.00     | Pacific Steel Branch #02 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,140.60 | Pp*Genuinemark - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,465.40 | Provantage - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 30.31    | Purvis Industries 68 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 452.00   | Pzg**Mt Dept Environ Q - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 239.10   | Roteck.Com - Labels - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 32.50    | Roteck.Com - Labels - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 53.57    | Rsd - Billings#57 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 972.57   | Rsd - Billings#57 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 235.78   | Rsd - Billings#57 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 2,443.54 | Salsbury Industries - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 204.12   | Sherwin Williams 703203 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 136.93   | Shiptons Big R Heights - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 167.88   | Shiptons Big R Heights - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 79.99    | Shipton'S Big R-East - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 3.60     | Shipton'S Big R-East - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 231.93   | Shipton'S Big R-East - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 39.99    | Target 00013334 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 599.17   | Te Connectivity Corpor - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 72.52    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 742.00   | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 13.44    | Usps Po 2907740107 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 39.50    | West End Lock And Secur - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 16.00    | Yellowstone Ice & Watercp - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 47.19    | Zoro Tools Inc - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Wastewater | \$ 144.00   | Ztl*Zee Creative - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water      | \$ 75.38    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water      | \$ 262.08   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water      | \$ 173.77   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water      | \$ 54.50    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water      | \$ 42.14    | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water      | \$ 303.44   | 360 Office Solutions Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water      | \$ 139.35   | 360 Office Solutions Inc - PCard  |

| Check Date | Check# | Name             | Fund Name | Amount    | Item Desc                         |
|------------|--------|------------------|-----------|-----------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 13.51  | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 56.67  | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 36.05  | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 65.63  | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 172.50 | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 104.55 | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 82.47  | A And H Turf And Specialt - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 393.00 | Agilent Technologies, - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 164.63 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 326.32 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 165.92 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 182.94 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 164.63 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 77.23  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 77.23  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 91.47  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 165.92 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 165.92 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 24.51  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 24.51  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 49.02  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 164.63 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 91.47  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 164.63 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 154.47 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 24.51  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 24.51  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 335.51 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 91.47  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 77.23  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 68.60  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 77.23  | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 426.54 | Alsco Inc. - PCard                |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 371.84 | Amazon.Com*3V53Q4Yp3 - PCard      |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 27.99    | Amazon.Com*K30P63H13 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 74.31    | Amazon.Com*Ke2Pc6Ob3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 63.99    | Amazon.Com*Ls8Pm4Dk3 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 97.80    | Amzn Mktp Us*0N8Um9C93 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 56.95    | Amzn Mktp Us*233G73Gs3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 9.49     | Amzn Mktp Us*233G73Gs3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 24.48    | Amzn Mktp Us*276Qu0Ke3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 97.46    | Amzn Mktp Us*7K13492V3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 50.97    | Amzn Mktp Us*9D0X73N43 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 6.00     | Amzn Mktp Us*Hg61G39S3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 1.00     | Amzn Mktp Us*Hg61G39S3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 50.97    | Amzn Mktp Us*Ig83O8Vz3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 11.96    | Amzn Mktp Us*Mt5Om59Y3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 45.47    | Amzn Mktp Us*Nd5K12Ht3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 208.30   | Amzn Mktp Us*Nx9Uc29D3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 46.53    | Amzn Mktp Us*Qe2Bb3Xv3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 72.47    | Amzn Mktp Us*St67W8Cm3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 13.99    | Amzn Mktp Us*T00Uo7P73 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 43.75    | Amzn Mktp Us*Tq5Nr79N3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 24.73    | Amzn Mktp Us*U86Kp7Ij3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 10.79    | Amzn Mktp Us*Vc8E54T33 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 1.80     | Amzn Mktp Us*Vc8E54T33 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 33.65    | Amzn Mktp Us*Ya0Al8M53 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 5.61     | Amzn Mktp Us*Ya0Al8M53 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 154.09   | Amzn Mktp Us*Yq3341Sk3 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 134.20   | Anderson Service Inc - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 724.04   | Barr Thorp Electric Co I - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 1,699.99 | Best Buy 00005926 - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 108.16   | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 7.34     | Billings - Tacoma Screw P - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 239.40   | Billings Construction Sup - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 7.47     | Border States Industries - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 16.19    | Buildersfirstsource64021 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 12.60    | Buildersfirstsource64021 - PCard  |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                        |
|------------|--------|------------------|-----------|-------------|----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 55.36    | Cdw Govt #Bw25442 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 32.03    | Cenex Zip Trip07082688 - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 128.40   | City Of Billings - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 68.03    | City Of Billings - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 96.30    | City Of Billings - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 135.53   | City Of Billings - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 40.64    | City Of Billings - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 77.04    | City Of Billings - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 101.66   | City Of Billings - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 81.32    | City Of Billings - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 103.32   | Costco Whse #0069 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 66.00    | Dxp Enterprises - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 94.04    | Edge Construction Supp - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 714.46   | Edge Construction Supp - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 86.39    | Edge Construction Supp - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 402.30   | Environmental Resource - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 1,479.26 | Epasales - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 193.05   | Etrailer Corporation - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 29.97    | Evacuumstore.Com - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 37.99    | Evergreen Ace Hardware - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 35.74    | Evergreen Ace Hardware - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 3,224.13 | Exor America - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 2.25     | Fedex 940745643163 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 51.52    | Fei, Inc - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 99.40    | Fei, Inc - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 132.98   | Full Source Llc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 1,164.20 | Ge Analytical Instrument - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 67.32    | Grainger - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 108.96   | Grainger - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 272.60   | Grainger - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 223.20   | Grainger - PCard                 |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 78.10    | Graybar Electric - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 139.46   | Hach Company - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 424.99   | Hach Company - PCard             |

| Check Date | Check# | Name             | Fund Name | Amount    | Item Desc                         |
|------------|--------|------------------|-----------|-----------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 228.14 | Hose And Rubber Supply Bi - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 56.73  | Idexx Distribution Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 297.48 | Idexx Distribution Inc - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 144.00 | In *Global Bolting Techno - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 481.27 | Industrial Coating Soluti - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 189.97 | Industrial Safety Product - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 820.00 | Isa - PCard                       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 10.44  | Jares Fence Company Inc - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 133.93 | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 77.40  | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 7.60   | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 26.99  | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 24.82  | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 8.99   | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 8.00   | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 16.18  | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 35.99  | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 19.59  | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 15.92  | Kings Ace Hdwe - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 21.60  | Launchpoint Solutions - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 3.25   | Lowes #00319* - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 106.00 | Macon Supply Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 179.50 | Macon Supply Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 500.03 | Mcmaster-Carr - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 39.39  | Mcmaster-Carr - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 38.00  | Mfcp Billings - PCard             |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 225.66 | Midland Scientific Inc - - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 98.52  | Monoprice, Inc. - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 49.00  | Montana Fence - Billings - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 951.55 | Motion Industries Mt01 - PCard    |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 700.00 | Msu-Bz-Extuniv-Cm - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 154.00 | North American Safety - PCard     |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 132.80 | Northwest Scientific Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 191.87 | Northwest Scientific Inc - PCard  |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 70.03    | Northwest Scientific Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 107.84   | Northwest Scientific Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 259.13   | Northwest Scientific Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 190.86   | Northwest Scientific Inc - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 455.88   | Office Depot #1078 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 48.93    | Office Depot #1080 - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 100.00   | Pacific Steel Branch #02 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 72.15    | Pacific Steel Branch #02 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 3.00     | Pacific Steel Branch #02 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 2,460.00 | Pacific Steel Branch #02 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 250.00   | Pacific Steel Branch #02 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 58.63    | Pacific Steel Branch #02 - PCard  |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 100.00   | Paypal *Geoworksint - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 450.00   | Peak Trading Corp - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 225.00   | Peak Trading Corp - PCard         |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 1,347.97 | Sams Club #4805 - PCard           |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 152.88   | Samsclub #4805 - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 5.39     | Shipton'S Big R-East - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 119.99   | Shipton'S Big R-East - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 29.53    | Spencer Fluid Power Inc - PCard   |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 30.90    | Sq *Sealital, Inc. - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 48.79    | Sq *Sealital, Inc. - PCard        |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 384.00   | Ss Machine Inc - PCard            |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 23.90    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 11.00    | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 742.00   | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 128.31   | The Home Depot #3101 - PCard      |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 379.00   | The Home Depot 3101 - PCard       |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 42.74    | The Webstaurant Store Inc - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ (48.74)  | The Webstaurant Store Inc - PCard |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 10.80    | Tvetene Turf Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 10.80    | Tvetene Turf Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 32.40    | Tvetene Turf Inc - PCard          |
| 09/06/2022 | ACH    | U.S. Bank PCards | Water     | \$ 32.40    | Tvetene Turf Inc - PCard          |

| Check Date | Check# | Name               | Fund Name     | Amount        | Item Desc                                                           |
|------------|--------|--------------------|---------------|---------------|---------------------------------------------------------------------|
| 09/06/2022 | ACH    | U.S. Bank PCards   | Water         | \$ 24.30      | Tvetene Turf Inc - PCard                                            |
| 09/06/2022 | ACH    | U.S. Bank PCards   | Water         | \$ 185.00     | Water/Wastewater Jobs - PCard                                       |
| 09/06/2022 | ACH    | U.S. Bank PCards   | Water         | \$ 299.00     | Yourmember-Careers - PCard                                          |
| 09/06/2022 | ACH    | U.S. Bank PCards   | Water         | \$ 15.55      | Zoom.Us 888-799-9666 - PCard                                        |
| 09/06/2022 | ACH    | U.S. Bank PCards   | Water         | \$ 141.57     | Zoro Tools Inc - PCard                                              |
| 09/06/2022 | 855305 | Uniforms2gear      | Public Safety | \$ 4,193.26   | U2G 2022080796, class B pants                                       |
| 09/06/2022 | 855322 | Vigilant Landscape | Library       | \$ 5,831.10   | 908 Sand path repair and seal                                       |
| 09/06/2022 | 855328 | Western Municipal  | Wastewater    | \$ 257,802.34 | WO 20-01 Phase 2 Sanitary Sewer Interceptor Replacement Payment 8   |
| 09/06/2022 | 855331 | Wilbur Ellis Co    | Park Dist 1   | \$ 1,490.00   | fertilizer - 15231063                                               |
| 09/06/2022 | 855331 | Wilbur Ellis Co    | Park Dist 1   | \$ 2,235.00   | fertilizer - 15248181                                               |
| 09/06/2022 | 855331 | Wilbur Ellis Co    | Park Dist 1   | \$ 3,760.00   | fertilizer 15173403                                                 |
| 09/06/2022 | 855331 | Wilbur Ellis Co    | Park Dist 1   | \$ 3,760.00   | fertilizer 15178648                                                 |
| 09/06/2022 | 855331 | Wilbur Ellis Co    | Park Dist 1   | \$ 1,880.00   | fertilizer 15182280                                                 |
| 09/06/2022 | 855331 | Wilbur Ellis Co    | Park Dist 1   | \$ 1,488.00   | fertilizer 15186276                                                 |
| 09/06/2022 | 855331 | Wilbur Ellis Co    | Park Dist 1   | \$ 3,760.00   | fertilizer 15186279                                                 |
| 09/06/2022 | 855331 | Wilbur Ellis Co    | Park Dist 1   | \$ 598.75     | fertilizer 15264993                                                 |
| 09/06/2022 | 855331 | Wilbur Ellis Co    | Park Dist 1   | \$ 3,360.00   | fertilizer 15275722                                                 |
| 09/06/2022 | 855331 | Wilbur Ellis Co    | Park Dist 1   | \$ 1,530.00   | fertilizer-15235816                                                 |
| 09/06/2022 | 855333 | Xylem Dewatering   | Wastewater    | \$ 26,800.70  | Xylem 07/13/22 -2 FLYGT Sewage Pumps for Rehberg Ranch Lift Station |
| 09/06/2022 | 855336 | Ylwstn Valley Elec | Wastewater    | \$ 219.21     | 2229 Blue Creek Rd, Sewer Lift Station                              |
| 09/06/2022 | 855336 | Ylwstn Valley Elec | Wastewater    | \$ 153.26     | 3002 Cattle Dr Pivot                                                |
| 09/06/2022 | 855336 | Ylwstn Valley Elec | Wastewater    | \$ 1,257.84   | 3002 Cattle Dr Rehberg Aeration ponds                               |
| 09/06/2022 | 855336 | Ylwstn Valley Elec | Wastewater    | \$ 179.88     | 4523 Iron Horse Trl Rehberg Sewer Lift                              |
| 09/06/2022 | 855336 | Ylwstn Valley Elec | Wastewater    | \$ 230.99     | 54th St W/Dovetail Ave Lift Station                                 |
| 09/06/2022 | 855336 | Ylwstn Valley Elec | Wastewater    | \$ 19.00      | Winchester Trl/Rod & Gun Club, Scada Sys                            |
| 09/06/2022 | 855336 | Ylwstn Valley Elec | Water         | \$ 2,495.54   | 2085 Santiago Blvd Thomas Pump Station J                            |

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Payment of Claims for week of September 12, 2022  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$3,322,723.89 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

**Payment Approval Process**

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.).

Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee.  
If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

- No other alternatives were analyzed

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

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**Attachments**

CouncilMemo wk of 09122022

| Check Date | Check# | Name                  | Fund Name     | Amount         | Item Desc                                                    |
|------------|--------|-----------------------|---------------|----------------|--------------------------------------------------------------|
| 09/12/2022 | 855338 | Ace Electric          | Water         | \$ 2,542.19    | Supply and Install Pole for antenna                          |
| 09/12/2022 | 855340 | Adv Eng & Enviro Serv | Wastewater    | \$ 3,499.36    | Services Agreement for Water & WW Rate Study                 |
| 09/12/2022 | 855340 | Adv Eng & Enviro Serv | Water         | \$ 3,204.39    | Services Agreement for Water & WW Rate Study                 |
| 09/12/2022 | 855341 | Air Controls-Billings | Water         | \$ 2,616.74    | Conference Room WTP A/C Unit                                 |
| 09/12/2022 | 855342 | Allstream Business    | Airport       | \$ 44.57       | Airport Alarm                                                |
| 09/12/2022 | 855342 | Allstream Business    | Building      | \$ 39.00       | Building FAX                                                 |
| 09/12/2022 | 855342 | Allstream Business    | CDBG          | \$ 39.06       | Community Development Services FAX                           |
| 09/12/2022 | 855342 | Allstream Business    | Phone System  | \$ 284.75      | Main Bill New Account # 330046                               |
| 09/12/2022 | 855342 | Allstream Business    | Phone System  | \$ 79.95       | Main Bill New Account # 330046 -IT                           |
| 09/12/2022 | 855342 | Allstream Business    | Phone System  | \$ 2,492.50    | Main Bill New Account # 330046 -IT                           |
| 09/12/2022 | 855342 | Allstream Business    | Planning      | \$ 39.00       | Planning FAX 406-657-8327                                    |
| 09/12/2022 | 855342 | Allstream Business    | Public Safety | \$ 39.00       | CPC line 247-8592                                            |
| 09/12/2022 | 855352 | Brenntag Pacific      | Wastewater    | \$ 5,860.71    | Chemical supplies                                            |
| 09/12/2022 | 855352 | Brenntag Pacific      | Wastewater    | \$ 6,099.31    | Chemical Supplies                                            |
| 09/12/2022 | 855352 | Brenntag Pacific      | Wastewater    | \$ 6,292.50    | Chemical supplies                                            |
| 09/12/2022 | 855353 | Business Tax Section  | Airport       | \$ 11,424.91   | Terminal Expansion-Construction- Eligible For Reimburse      |
| 09/12/2022 | 855353 | Business Tax Section  | Airport       | \$ 966.53      | Terminal Expansion-Construction- Ineligible Costs            |
| 09/12/2022 | 855353 | Business Tax Section  | Gas Tax       | \$ 529.50      | WO 22-04 City ADA Project; payment 3                         |
| 09/12/2022 | 855353 | Business Tax Section  | PD Program    | \$ 318.18      | WO 21-23 Police Shooting Range Improvements; payment #5      |
| 09/12/2022 | 855353 | Business Tax Section  | SID Const     | \$ 323.64      | SID 1417 Knife River Ret Rel 3                               |
| 09/12/2022 | 855353 | Business Tax Section  | Solid Waste   | \$ 1,555.67    | WO 20-41 Landfill Gas Collection System Lift One, Pmt 2      |
| 09/12/2022 | 855353 | Business Tax Section  | Storm Sewer   | \$ 257.97      | WO 22-25 CCTV City Storm Drain                               |
| 09/12/2022 | 855353 | Business Tax Section  | Tax Incrmnt S | \$ 6,735.03    | WO 21-42 SBURA Gravel Streets, Phase I, payment 4            |
| 09/12/2022 | 855353 | Business Tax Section  | Tax Incrmnt S | \$ 883.87      | WO2030 Hallowell Lane Improvements Ret Rel 2                 |
| 09/12/2022 | 855353 | Business Tax Section  | Wastewater    | \$ 62.05       | WO 20-36 WRF Piping Modifications; Payment 6                 |
| 09/12/2022 | 855353 | Business Tax Section  | Water         | \$ 352.64      | WO2030 Hallowell Lane Improvements Ret Rel 2                 |
| 09/12/2022 | 855361 | Clean Earth Enviro    | Solid Waste   | \$ (12,540.00) | invoice adjustment 775034112784HHW                           |
| 09/12/2022 | 855361 | Clean Earth Enviro    | Solid Waste   | \$ 680.00      | Order 4757786. 3/10/2022. Chemist. Landfill.                 |
| 09/12/2022 | 855361 | Clean Earth Enviro    | Solid Waste   | \$ 340.00      | Order 4757788. 3/16/2022. Chemist. Landfill.                 |
| 09/12/2022 | 855361 | Clean Earth Enviro    | Solid Waste   | \$ 850.00      | Order 4757792. 3/28/2022. Chemist. Landfill.                 |
| 09/12/2022 | 855361 | Clean Earth Enviro    | Solid Waste   | \$ 13,446.58   | Order 4776298. 4/19/2022. Chemist. Transportation.           |
| 09/12/2022 | 855361 | Clean Earth Enviro    | Solid Waste   | \$ 345.60      | Order 4785424. 2/9/2022. Environmental Technician. Landfill. |
| 09/12/2022 | 855361 | Clean Earth Enviro    | Solid Waste   | \$ 367.20      | Order 4785472. 4/7/2022. Chemist. Landfill.                  |
| 09/12/2022 | 855361 | Clean Earth Enviro    | Solid Waste   | \$ 712.80      | Order 4810161. 5/4/2022. Chemist. Landfill.                  |

| Check Date | Check# | Name               | Fund Name        | Amount       | Item Desc                                                          |
|------------|--------|--------------------|------------------|--------------|--------------------------------------------------------------------|
| 09/12/2022 | 855361 | Clean Earth Enviro | Solid Waste      | \$ 712.80    | Order 4810165. 5/11/2022. Chemist. Landfill.                       |
| 09/12/2022 | 855361 | Clean Earth Enviro | Solid Waste      | \$ 385.56    | Order 4839642. 5/25/2022. Chemist. Landfill.                       |
| 09/12/2022 | 855361 | Clean Earth Enviro | Solid Waste      | \$ 385.56    | Order 4839646. 6/21/2022. Chemist. Landfill.                       |
| 09/12/2022 | 855368 | Cummins-Rocky Mt   | Solid Waste      | \$ 302.00    | 38-67739                                                           |
| 09/12/2022 | 855368 | Cummins-Rocky Mt   | Solid Waste      | \$ 3,397.58  | 38-67883                                                           |
| 09/12/2022 | 855368 | Cummins-Rocky Mt   | Solid Waste      | \$ 217.50    | 38-67967                                                           |
| 09/12/2022 | 855368 | Cummins-Rocky Mt   | Solid Waste      | \$ (675.00)  | 38-68052                                                           |
| 09/12/2022 | 855368 | Cummins-Rocky Mt   | Wastewater       | \$ 4,642.04  | NONSTOCKING ITEMS-P.U.D.                                           |
| 09/12/2022 | 855371 | Dell Computer      | General          | \$ 2,603.28  | Dell 5530 Laptop, i7, 16GB RAM, 256GB SSD, 2 docks, 4-24" monitors |
| 09/12/2022 | 855371 | Dell Computer      | IT Resources     | \$ 2,273.59  | Precision full size tower, i7,32GB RAM, 512GB SSD, 1TB SATA        |
| 09/12/2022 | 855372 | EBMS               | City Ins Fund    | \$ 1,193.50  | EBMS October 2022                                                  |
| 09/12/2022 | 855372 | EBMS               | City Ins Fund    | \$ 59,610.87 | EBMS October 2022                                                  |
| 09/12/2022 | 855372 | EBMS               | City Ins Fund    | \$ 1,746.00  | EBMS October 2022                                                  |
| 09/12/2022 | 855372 | EBMS               | City Ins Fund    | \$ 4,831.40  | EBMS October 2022                                                  |
| 09/12/2022 | 855372 | EBMS               | City Ins Fund    | \$ 28,946.60 | EBMS October 2022                                                  |
| 09/12/2022 | 855372 | EBMS               | City Ins Fund    | \$ 990.00    | EBMS October 2022                                                  |
| 09/12/2022 | 855372 | EBMS               | Payroll Clearing | \$ 10,794.57 | EBMS October 2022                                                  |
| 09/12/2022 | 855373 | Edge Const         | Wastewater       | \$ 2,599.12  | Eagle Safety Cabinet                                               |
| 09/12/2022 | 855375 | Enviro Resource    | Water            | \$ 2,625.17  | WTP LAB                                                            |
| 09/12/2022 | 855376 | Ferguson           | Water            | \$ 396.90    | CAST IRON CURB BOX PLUG 1-1/4" P/N: 58039                          |
| 09/12/2022 | 855376 | Ferguson           | Water            | \$ 409.50    | LINE ITEM MISTAKE. CREDIT ON INVOICE - I23-001366                  |
| 09/12/2022 | 855376 | Ferguson           | Water            | \$ 1,835.70  | MUELLER HYDRANT UPPER STEM - H74 BEFORE 1971 #A24015               |
| 09/12/2022 | 855380 | Gallagher Benefit  | City Ins Fund    | \$ 6,250.00  | 2022 GASB Roll Forward                                             |
| 09/12/2022 | 855381 | Grainger Parts     | Wastewater       | \$ 47.10     | magnetic retrieving tool for reaching in                           |
| 09/12/2022 | 855381 | Grainger Parts     | Water            | \$ 25.68     | cable hanger                                                       |
| 09/12/2022 | 855381 | Grainger Parts     | Water            | \$ 362.64    | coffee brewer for WTP for electrical sho                           |
| 09/12/2022 | 855381 | Grainger Parts     | Water            | \$ 46.63     | electrical supplies for radio work                                 |
| 09/12/2022 | 855381 | Grainger Parts     | Water            | \$ 130.61    | Electrical supplies for radio work                                 |
| 09/12/2022 | 855381 | Grainger Parts     | Water            | \$ 51.75     | electrical tape for splices                                        |
| 09/12/2022 | 855381 | Grainger Parts     | Water            | \$ 72.45     | electrical tape for splices                                        |
| 09/12/2022 | 855381 | Grainger Parts     | Water            | \$ 285.36    | Electrical Tape for Splices                                        |
| 09/12/2022 | 855381 | Grainger Parts     | Water            | \$ 115.33    | magnetic meter hanger, carrying case, fo                           |
| 09/12/2022 | 855381 | Grainger Parts     | Water            | \$ 47.10     | magnetic retrieving tool for reaching in                           |
| 09/12/2022 | 855381 | Grainger Parts     | Water            | \$ 249.36    | radio work                                                         |

| Check Date | Check# | Name                    | Fund Name        | Amount        | Item Desc                                                          |
|------------|--------|-------------------------|------------------|---------------|--------------------------------------------------------------------|
| 09/12/2022 | 855381 | Grainger Parts          | Water            | \$ 3,303.95   | strobes for WTP STrobe Proj                                        |
| 09/12/2022 | 855381 | Grainger Parts          | Water            | \$ 3,206.65   | Western Office 58185                                               |
| 09/12/2022 | 855383 | Great W Eng             | Solid Waste      | \$ 10,546.20  | WO 20-41 Landfill GCCS Study/Report, 27177/6                       |
| 09/12/2022 | 855384 | Guaraglia               | Phone System     | \$ 4,390.00   | Qty. 2 Juniper Switches EX3400-48P -IT                             |
| 09/12/2022 | 855385 | Hach Company            | Water            | \$ 6,355.56   | Standpipe Install Kit for WTP                                      |
| 09/12/2022 | 855386 | Hawkins Inc.            | Water            | \$ 29,860.99  | AQUA HAWK COAGULANT                                                |
| 09/12/2022 | ACH    | HDR                     | Engineering      | \$ 2,044.75   | WO 20-33 Public Works GIS Services, CO #4, AMENDMENT 3, payment 31 |
| 09/12/2022 | ACH    | HDR                     | Light Maint      | \$ 393.22     | WO 20-33 Public Works GIS Services, CO #4, AMENDMENT 3, payment 31 |
| 09/12/2022 | ACH    | HDR                     | P.W. Admin       | \$ 3,617.61   | WO 20-33 Public Works GIS Services, CO #4, AMENDMENT 3, payment 31 |
| 09/12/2022 | ACH    | HDR                     | Solid Waste      | \$ 1,730.16   | WO 20-33 Public Works GIS Services, CO #4, AMENDMENT 3, payment 31 |
| 09/12/2022 | ACH    | HDR                     | Storm Sewer      | \$ 4,600.66   | WO 20-33 Public Works GIS Services, CO #4, AMENDMENT 3, Pmt 31     |
| 09/12/2022 | ACH    | HDR                     | Street/Traffic   | \$ 4,128.80   | WO 20-33 Public Works GIS Services, CO #4, AMENDMENT 3, payment 31 |
| 09/12/2022 | ACH    | HDR                     | Wastewater       | \$ 5,387.11   | WO 20-33 Public Works GIS Services, CO #4, AMENDMENT 3, Pmt 31     |
| 09/12/2022 | ACH    | HDR                     | Water            | \$ 17,419.62  | WO 20-33 Public Works GIS Services, CO #4, AMENDMENT 3, payment 31 |
| 09/12/2022 | 855391 | Iaff                    | Payroll Clearing | \$ 5,063.88   | Payroll Summary                                                    |
| 09/12/2022 | 855394 | J & J Concrete          | Gas Tax          | \$ 52,420.30  | WO 22-04 City ADA Project, Payment 3                               |
| 09/12/2022 | 855397 | JHB Enterprise          | Engineering      | \$ 830.00     | WO2220 AE2S Pmt                                                    |
| 09/12/2022 | 855397 | JHB Enterprise          | P.W. Admin       | \$ 830.00     | WO2220 AE2S Pmt                                                    |
| 09/12/2022 | 855397 | JHB Enterprise          | Street/Traffic   | \$ 830.00     | WO2220 AE2S Pmt                                                    |
| 09/12/2022 | 855397 | JHB Enterprise          | Wastewater       | \$ 332.00     | WO2220 AE2S Pmt                                                    |
| 09/12/2022 | 855397 | JHB Enterprise          | Wastewater       | \$ 830.00     | WO2220 AE2S Pmt                                                    |
| 09/12/2022 | 855397 | JHB Enterprise          | Water            | \$ 498.00     | WO2220 AE2S Pmt                                                    |
| 09/12/2022 | 855397 | JHB Enterprise          | Water            | \$ 830.00     | WO2220 AE2S Pmt                                                    |
| 09/12/2022 | 855398 | Joe Johnson Equip       | Street/Traffic   | \$ 889.39     | P00081                                                             |
| 09/12/2022 | 855398 | Joe Johnson Equip       | Street/Traffic   | \$ 1,528.75   | P00257                                                             |
| 09/12/2022 | 855398 | Joe Johnson Equip       | Street/Traffic   | \$ 2,050.00   | P00268                                                             |
| 09/12/2022 | 855398 | Joe Johnson Equip       | Street/Traffic   | \$ 1,756.58   | P00280                                                             |
| 09/12/2022 | 855398 | Joe Johnson Equip       | Street/Traffic   | \$ 1,513.96   | P00282                                                             |
| 09/12/2022 | 855398 | Joe Johnson Equip       | Street/Traffic   | \$ 1,277.45   | S00012                                                             |
| 09/12/2022 | 855398 | Joe Johnson Equip       | Wastewater       | \$ 2,569.53   | P00080                                                             |
| 09/12/2022 | 855398 | Joe Johnson Equip       | Wastewater       | \$ 2,810.91   | P00099                                                             |
| 09/12/2022 | 855399 | Johnson Laffen Galloway | GO Const         | \$ -          | Phase 1 Stillwater Bldg - develop comprehensive master plan        |
| 09/12/2022 | 855399 | Johnson Laffen Galloway | GO Const         | \$ -          | Phase 1 Stillwater Bldg. - construction                            |
| 09/12/2022 | 855399 | Johnson Laffen Galloway | GO Const         | \$ 145,241.83 | Phase I Stillwater Bldg - comprehensive design plan                |

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|------------|--------|-------------------------|------------------|---------------|------------------------------------------------------------|
| 09/12/2022 | 855403 | KLE Const               | Solid Waste      | \$ 154,012.27 | WO 20-41 Landfill Gas Collection System Lift One Payment 2 |
| 09/12/2022 | 855403 | KLE Const               | Tax Incrmnt S    | \$ 87,502.45  | WO2030 Hallowell Lane Improvements; WO2030 Ret Rel 2       |
| 09/12/2022 | 855403 | KLE Const               | Water            | \$ 34,911.06  | WO2030 Hallowell Lane Improvements; WO2030 Ret Rel 2       |
| 09/12/2022 | 855404 | Knife River             | SID Const        | \$ 45,372.59  | SID 1417 Knife River Ret Rel 3                             |
| 09/12/2022 | 855404 | Knife River             | Tax Incrmnt S    | \$ 666,767.72 | WO 21-42 SBURA Gravel Streets, Phase I, Payment 4          |
| 09/12/2022 | 855404 | Knife River             | Wastewater       | \$ 969.18     | gravel, Inventory                                          |
| 09/12/2022 | 855404 | Knife River             | Water            | \$ 1,453.78   | gravel, Inventory                                          |
| 09/12/2022 | 855405 | Kois Brothers           | Solid Waste      | \$ 1,885.96   | 126500                                                     |
| 09/12/2022 | 855405 | Kois Brothers           | Solid Waste      | \$ 106.29     | 126836                                                     |
| 09/12/2022 | 855405 | Kois Brothers           | Solid Waste      | \$ 767.70     | 126902                                                     |
| 09/12/2022 | 855405 | Kois Brothers           | Solid Waste      | \$ 296.14     | 126906                                                     |
| 09/12/2022 | 855405 | Kois Brothers           | Solid Waste      | \$ 6,287.86   | 126938                                                     |
| 09/12/2022 | 855409 | LSC Enviro Product      | Solid Waste      | \$ 34,220.00  | Posi-Shell cover for landfill working face                 |
| 09/12/2022 | 855410 | M R Concrete            | Water            | \$ 2,400.00   | 1139 Ave F sidewalk and cub, sidewalk re                   |
| 09/12/2022 | 855410 | M R Concrete            | Water            | \$ 2,400.00   | 1445 Granite AVe curb approach, concrete                   |
| 09/12/2022 | 855410 | M R Concrete            | Water            | \$ 900.00     | South gate and Parkway Curb                                |
| 09/12/2022 | 855411 | Mail Tech Service       | Central Services | \$ 5,922.69   | August 2022 Postage                                        |
| 09/12/2022 | 855411 | Mail Tech Service       | General          | \$ 685.37     | August 2022 Postage                                        |
| 09/12/2022 | 855411 | Mail Tech Service       | Parking          | \$ 125.11     | August 2022 Postage                                        |
| 09/12/2022 | 855419 | MFPE                    | Payroll Clearing | \$ 2,651.12   | Payroll Summary                                            |
| 09/12/2022 | 855417 | Montana CSED            | Payroll Clearing | \$ 4,406.70   | Payroll Summary                                            |
| 09/12/2022 | 855424 | MPPA                    | Payroll Clearing | \$ 3,786.65   | Payroll Summary                                            |
| 09/12/2022 | 855421 | MT Municipal Interlocal | Property Ins     | \$ 91,553.75  | August 2022 Liability                                      |
| 09/12/2022 | 855423 | MT St Firemen           | Payroll Clearing | \$ 4,558.22   | Payroll Summary                                            |
| 09/12/2022 | 855426 | National League Cities  | General          | \$ 9,697.00   | Membership due for 11/1/2022 - 10/31/2023                  |
| 09/12/2022 | 855430 | North Coast Electric    | Airport          | \$ 6,000.00   | Invoice #S011602933.001. Parking Lot Poles                 |
| 09/12/2022 | 855430 | North Coast Electric    | Street/Traffic   | \$ 144.42     | disconnects for signals                                    |
| 09/12/2022 | 855430 | North Coast Electric    | Street/Traffic   | \$ 1,423.80   | direct burial cable used for signals                       |
| 09/12/2022 | 855431 | NorthWestern Energy     | Airport          | \$ 12.12      | 0712534-7. Entrance Gate 16 Light. August 2022             |
| 09/12/2022 | 855431 | NorthWestern Energy     | Airport          | \$ 132.41     | 0712535-4. Employee Parking. August 2022                   |
| 09/12/2022 | 855431 | NorthWestern Energy     | Airport          | \$ 19.14      | 0712791-3. Gate 16. August 2022                            |
| 09/12/2022 | 855431 | NorthWestern Energy     | Airport          | \$ 16.25      | 0712795-4. Gate 17. August 2022                            |
| 09/12/2022 | 855431 | NorthWestern Energy     | Airport          | \$ 18.01      | 0712797-0. Gate 9. August 2022                             |
| 09/12/2022 | 855431 | NorthWestern Energy     | Airport          | \$ 6.00       | 0712805-1. IP-10. August 2022                              |

| Check Date | Check# | Name                | Fund Name   | Amount      | Item Desc                                     |
|------------|--------|---------------------|-------------|-------------|-----------------------------------------------|
| 09/12/2022 | 855431 | NorthWestern Energy | Airport     | \$ 6.98     | 0712813-5. Burn Pit. August 2022              |
| 09/12/2022 | 855431 | NorthWestern Energy | Airport     | \$ 17.50    | 0719759-3. Gate 12. August 2022               |
| 09/12/2022 | 855431 | NorthWestern Energy | Airport     | \$ 62.13    | 0719760-1. Gate 14. August 2022               |
| 09/12/2022 | 855431 | NorthWestern Energy | Airport     | \$ 19.88    | 0719761-9. Gate 15. August 2022               |
| 09/12/2022 | 855431 | NorthWestern Energy | Airport     | \$ 18.01    | 0719762-7. Gate 13. August 2022               |
| 09/12/2022 | 855431 | NorthWestern Energy | Airport     | \$ 15.52    | 0720296-3. Gate 29. August 2022               |
| 09/12/2022 | 855431 | NorthWestern Energy | Airport     | \$ 18.23    | 2114868-9. Runway Weather System. August 2022 |
| 09/12/2022 | 855431 | NorthWestern Energy | General     | \$ 1,865.68 | 0720841-6                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 6.12     | 0722253-2                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 173.76   | 0722256-5                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 6.00     | 0722258-1                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 12.35    | 0722259-9                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 8.30     | 0722272-2                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 44.02    | 0722273-0                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 8.40     | 0722274-8                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 81.15    | 0722275-5                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 27.67    | 0722277-1                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 28.18    | 0722278-9                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 12.12    | 0722279-7                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 6.12     | 0722280-5                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 6.12     | 0722281-3                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 6.12     | 0722283-9                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 6.12     | 0722284-7                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 12.12    | 0722808-3                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 8.62     | 0722852-1                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 8.30     | 0722862-0                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 42.02    | 0722901-6                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 6.63     | 0722976-8                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 233.56   | 0722995-8                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 74.75    | 0723005-5                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 6.12     | 0723025-3                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 28.67    | 0723039-4                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 4.80     | 0723046-9                                     |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 19.26    | 0723049-3                                     |

| Check Date | Check# | Name                | Fund Name   | Amount    | Item Desc  |
|------------|--------|---------------------|-------------|-----------|------------|
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 18.23  | 0723064-2  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 18.23  | 0723065-9  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 4.18   | 0723391-9  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 98.94  | 0723884-3  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 18.23  | 0723887-6  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 242.43 | 0793134-8  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 36.77  | 0999807-1  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 23.01  | 1156527-2  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 6.00   | 1230066-1  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 39.07  | 1692666-9  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 7.37   | 1902257-3  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 6.00   | 3477233-5  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 10.12  | 3771457-3  |
| 09/12/2022 | 855431 | NorthWestern Energy | Park Dist 1 | \$ 103.31 | 3999603-08 |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 5.53   | 0722272-2  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.12   | 0723384-4  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723385-1  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723386-9  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723387-7  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723388-5  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 2.80   | 0723391-9  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 0.72   | 0723392-7  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.76   | 0723393-5  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.12   | 0723394-3  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.12   | 0723395-0  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.12   | 0723396-8  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.12   | 0723397-6  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.12   | 0723398-4  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.12   | 0723835-5  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 8.30   | 0723836-3  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.12   | 0723840-5  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 221.03 | 0723879-3  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 6.63   | 0723883-5  |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint | \$ 0.72   | 0723885-0  |

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| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint    | \$ 0.95       | 0971824-8                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint    | \$ 0.73       | 1312707-1                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint    | \$ 157.85     | 1513796-1                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint    | \$ 143.87     | 1513800-1                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint    | \$ 8.26       | 1513802-7                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint    | \$ 13.63      | 1513804-3                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint    | \$ 6.76       | 1564209-3                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Parks Maint    | \$ 1.44       | 2041362-1                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Radio          | \$ 175.77     | 1006915-1                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 16.88      | 1738989-1                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 1.17       | 1797828-9                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 6.87       | 2047000-1                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 7.75       | 2047007-6                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 7.75       | 2047010-0                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 7.51       | 2047011-8                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 7.26       | 2047013-4                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 7.51       | 2047017-5                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 7.87       | 2047018-3                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 6.98       | 2047019-1                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Street/Traffic | \$ 12.50      | 3660075-7                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Wastewater     | \$ 2,349.07   | 0100606-3                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Wastewater     | \$ 6.76       | 1704025-4                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Wastewater     | \$ 63.17      | 1704030-4                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Water          | \$ 1,356.62   | 0100478-7                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Water          | \$ 178,528.80 | 0100606-3                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Water          | \$ 7,047.18   | 0100606-3                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Water          | \$ 31.02      | 1160807-2                      |
| 09/12/2022 | 855431 | NorthWestern Energy | Water          | \$ 39.62      | 1346673-5                      |
| 09/12/2022 | 855436 | Power Service       | Wastewater     | \$ 3,006.72   | WWTP Maintenace Service        |
| 09/12/2022 | 855439 | Public Utilities    | Airport        | \$ 75.17      | 250828-Alpine Air-Maintenance  |
| 09/12/2022 | 855439 | Public Utilities    | Airport        | \$ 179.64     | 250831-Zone Dispatch-IP6 & IP7 |
| 09/12/2022 | 855439 | Public Utilities    | Airport        | \$ 52.12      | 250832-Corp Air/Alpine         |
| 09/12/2022 | 855439 | Public Utilities    | Airport        | \$ 187.22     | 250834-QTA                     |
| 09/12/2022 | 855439 | Public Utilities    | Airport        | \$ 93.61      | 250836-West End T-Hangars      |

| Check Date | Check# | Name             | Fund Name      | Amount      | Item Desc                                     |
|------------|--------|------------------|----------------|-------------|-----------------------------------------------|
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 127.29   | 250840-Edwards Jet Center West                |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 97.97    | 250842-Executive Hangars                      |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 7.00     | 250842-Executive Hangars USDA APHIS           |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 158.27   | 250843-Airfield Maintenance Compactor         |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 126.62   | 250845-Airfield Maintenance                   |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 328.98   | 250847-UPS Gate 21                            |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 104.24   | 250848-Edwards Jet Center 1871 Aviation Place |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 104.97   | 250849-Rocky Mountain College-EJC             |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 127.29   | 250850-US Postal Service Gate 15              |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 149.34   | 250851-Edwards Jet Center 1691 Aviation Place |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 74.67    | 250853-Aertronics                             |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 127.29   | 250854-Marchi Hangar                          |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 63.69    | 250855-Marchi Office                          |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 104.97   | 250857-MT State Lands DEQ/DNRC                |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 104.97   | 250858-Billings Fire Center-BLM               |
| 09/12/2022 | 855439 | Public Utilities | Airport        | \$ 52.12    | 250859-TSA                                    |
| 09/12/2022 | 855439 | Public Utilities | Parking        | \$ 87.59    | 102086                                        |
| 09/12/2022 | 855439 | Public Utilities | Parking        | \$ 338.95   | 102980                                        |
| 09/12/2022 | 855439 | Public Utilities | Parking        | \$ 10.85    | 102981                                        |
| 09/12/2022 | 855439 | Public Utilities | Parks Maint    | \$ 97.43    | 136113                                        |
| 09/12/2022 | 855439 | Public Utilities | Street/Traffic | \$ 3,271.54 | 261854                                        |
| 09/12/2022 | ACH    | Rexel USA        | Wastewater     | \$ 116.76   | explosion fitting                             |
| 09/12/2022 | ACH    | Rexel USA        | Wastewater     | \$ 11.60    | parts for WRF AFT project/cleanup             |
| 09/12/2022 | ACH    | Rexel USA        | Wastewater     | \$ 2,322.67 | stainless steel junction box                  |
| 09/12/2022 | ACH    | Rexel USA        | Wastewater     | \$ 9.99     | stripper cutt tool                            |
| 09/12/2022 | ACH    | Rexel USA        | Water          | \$ 61.02    | Breaker for L-Structure                       |
| 09/12/2022 | ACH    | Rexel USA        | Water          | \$ 71.16    | Conduit fittings for strobe project           |
| 09/12/2022 | ACH    | Rexel USA        | Water          | \$ 78.40    | Conduit fittings for strobe project           |
| 09/12/2022 | ACH    | Rexel USA        | Water          | \$ 225.11   | Cont Hinge for radio work                     |
| 09/12/2022 | ACH    | Rexel USA        | Water          | \$ 886.09   | Electrical Supplies for Contacts for str      |
| 09/12/2022 | ACH    | Rexel USA        | Water          | \$ 39.00    | Electrical supplies for electrical shop       |
| 09/12/2022 | ACH    | Rexel USA        | Water          | \$ 1,153.71 | Electrical supplies for High Service STR      |
| 09/12/2022 | ACH    | Rexel USA        | Water          | \$ 16.56    | electrical supplies for Strobe Project        |
| 09/12/2022 | ACH    | Rexel USA        | Water          | \$ 53.99    | Electrical supplies for various w.o.          |

| Check Date | Check# | Name                 | Fund Name      | Amount          | Item Desc                                                            |
|------------|--------|----------------------|----------------|-----------------|----------------------------------------------------------------------|
| 09/12/2022 | ACH    | Rexel USA            | Water          | \$ 206.24       | For Radio work, Cont Hinge etc                                       |
| 09/12/2022 | ACH    | Rexel USA            | Water          | \$ 858.56       | grounding clamps                                                     |
| 09/12/2022 | ACH    | Rexel USA            | Water          | \$ 227.46       | Hardware and wire for strobe project at                              |
| 09/12/2022 | ACH    | Rexel USA            | Water          | \$ 404.20       | Standoffs for Pole at Voelker                                        |
| 09/12/2022 | ACH    | Rexel USA            | Water          | \$ 138.45       | Standoffs Hardware for Pole at Voelker                               |
| 09/12/2022 | ACH    | Rexel USA            | Water          | \$ 10.00        | stripper cutt tool                                                   |
| 09/12/2022 | ACH    | Rexel USA            | Water          | \$ 406.98       | Wall Mt, Panels for High Service Srrobe                              |
| 09/12/2022 | 855441 | Rimrock Foundation   | Court Grants   | \$ 1,500.00     | 22 July Rimrock Ancillary                                            |
| 09/12/2022 | 855441 | Rimrock Foundation   | Court Grants   | \$ 7,026.62     | 22 July Rimrock Other Charges                                        |
| 09/12/2022 | 855441 | Rimrock Foundation   | Court Grants   | \$ 280.89       | 22 July Rimrock Psychotherapy                                        |
| 09/12/2022 | 855441 | Rimrock Foundation   | Court Grants   | \$ 100.00       | 22 July Rimrock Screenings                                           |
| 09/12/2022 | 855447 | SHI International    | General        | \$ 29,790.86    | NeoGov maint. 8/22/2022-2/24/2025                                    |
| 09/12/2022 | 855448 | Sk Geotechnical      | General        | \$ 3,207.40     | WO 21-40 Slope Stabilization Above Park Place Invoice # 18645 Pmt 15 |
| 09/12/2022 | 855449 | Sletten Const        | Airport        | \$ 1,131,066.18 | Terminal Expansion-Construction - Eligible For Reimbursement         |
| 09/12/2022 | 855449 | Sletten Const        | Airport        | \$ 95,686.73    | Terminal Expansion-Construction - Ineligible Cost                    |
| 09/12/2022 | 855452 | Spencer Fluid Power  | Water          | \$ 16,827.00    | UNIT 7351 MOTOR REBUILD                                              |
| 09/12/2022 | 855453 | SRS Crisafulli       | Water          | \$ 3,789.90     | NONSTOCKING ITEMS-P.U.D.                                             |
| 09/12/2022 | 855454 | Star Service         | Wastewater     | \$ 6,142.79     | WO 20-36 WRF Piping Modifications; payment 6                         |
| 09/12/2022 | 855459 | Terracon Consultants | Gas Tax        | \$ 5,402.50     | Inv # TH28357 WO 21-17 @ \$190.00 and W                              |
| 09/12/2022 | 855459 | Terracon Consultants | Gas Tax        | \$ 1,105.00     | WO2111 Inv # TH28361                                                 |
| 09/12/2022 | 855459 | Terracon Consultants | Storm Sewer    | \$ 190.00       | Inv # TH28357 WO 21-17 @ \$190.00 and W                              |
| 09/12/2022 | 855461 | Thatcher Company     | Water          | \$ 2,626.80     | Filter Aid For Process                                               |
| 09/12/2022 | 855462 | Toter Incorporated   | Solid Waste    | \$ 33,752.16    | Invoice #4 20INV000186700 QTY 624.00 GRN 90s.                        |
| 09/12/2022 | ACH    | Town & Co Supply     | Fleet          | \$ 29,805.30    | 430081 PO NUM 314965                                                 |
| 09/12/2022 | ACH    | Town & Co Supply     | Fleet          | \$ 25,391.02    | 430092 PO NUM 314969                                                 |
| 09/12/2022 | ACH    | Town & Co Supply     | Transit        | \$ 25,770.00    | 430020 PO NUM 314954. 6000 Gallons Dyed #2 Diesel                    |
| 09/12/2022 | ACH    | Town & Co Supply     | Water          | \$ 664.05       | NONSTOCKING ITEMS-P.U.D.                                             |
| 09/12/2022 | ACH    | Town & Co Supply     | Water          | \$ 466.74       | UNIT 7351. DREDGE                                                    |
| 09/12/2022 | 855463 | Tru Pipe             | Storm Sewer    | \$ 25,539.36    | WO2225 CCTV City Storm Drain Contract                                |
| 09/12/2022 | 855464 | True North           | Street/Traffic | \$ 4,577.00     | flap gate for kings green                                            |
| 09/12/2022 | 855467 | Warren Transport     | PD Program     | \$ 31,499.82    | WO 21-23 Police Shooting Range Improvements, Payment 5               |
| 09/12/2022 | 855470 | Wright Company MT    | Wastewater     | \$ 2,700.00     | Ground sterilant around 2 sewage lagoons                             |

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Downtown Billings Partnership - Tax Increment Assistance - MJShanks, LLC - 122 and 124 North 22nd Street  
**Presented by:** Wyeth Friday  
**Department:** Planning & Community Services  
**Presentation:** Yes  
**Legal Review** Not Applicable

**RECOMMENDATION**

The Downtown Billings Partnership (DBP) Board has reviewed this TIF application and recommends the City Council approve up to a maximum reimbursement of \$110,200, with payment as specified below in the fiscal year following the year in which the project is completed, from Downtown Urban Renewal tax increment finance district funds to MJShanks, LLC for its residential rehabilitation project at 122 and 124 North 22nd Street.

Actual reimbursement will be based upon 100% of the actual costs incurred for qualified expenses for renovation, subject to the following conditions:

1. The Applicant shall sign a development agreement with the City of Billings and DBP within 180 days of City Council approval of this TIF award.
2. This TIFD reimbursement is the maximum that can be received pending satisfactory submission of all paid invoices showing the completion of expenditures related to this project.
3. If funds are not available, reimbursement can be carried over to the next fiscal year or when funds are available based on prior District bonding and debt obligations.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

MJShanks, LLC submitted an application on September 15, 2022 to the DBP requesting TIF assistance to renovate and rehabilitate residential property at 122 and 124 North 22nd Street. The DBP Development Review Committee considered the application at a meeting on September 12 and recommended approval to the full DBP Board. The DBP Board met on September 23 and voted unanimously to recommend the City Council award this project a TIF funding grant.

The project involves exterior and interior rehabilitation efforts of residential properties located on the southwest corner of N 22nd Street and 2nd Ave N. There are a total of 13 units spread among two properties (five buildings). About 50% of the units are currently uninhabitable and have attracted undesired activities for a long time. A review of the past 10 years of Code Enforcement complaints include a total of 7 cases that included open storage of junk and debris; junk vehicles, RV storage, people living in campers, unmaintained weeds & garbage in the alley, and alley blockages. A review of the past 10 years of calls for service of the Police Department reveal 13 calls for service that have included vandalism, suspicious activities, burglaries, disturbances, parking complaints, abandoned vehicles, trespassing. A review of EMS and Fire calls for the same period showed 49 EMS calls logged and two structure fires. Mitigation of blight on this property will be a positive move to reduce the demand for City services for the property while also providing 13 housing units that are clean and safe in the downtown area.

Safety, beautification landscaping, facade and roof repairs as well as utility upgrades make the majority of the work that's needed. This rehab project is expected to be relatively fast and provide affordable market rate housing by April 2023 with rental rates ranging from \$650 to \$950. The total TIF request is \$110,200. The Board of Directors of the DBP as well as the Development Committee support this project and recommend approval.

This project complies with the Montana Code Annotated as well as City's TIF Policy in regards to the 5:1 preferred threshold of private to public investment & eligibility of qualified expenses. Furthermore, this project conforms with goals of the Urban Renewal Plan as well as the Downtown Billings Strategic Plan such as housing, safety, and activation of vacant property. Unlike some of the recent mixed-use urban developments that have applied for TIF funds recently, this project offers the character of studio and small-scale multifamily housing in a residential neighborhood area on the border of the Downtown Urban Renewal District and East Billings Urban Renewal District.

The total renovation project, including the recent property acquisition is estimated at about \$1.1 million. The application was vetted by staff and presented to the Development Committee on September 12 with a TIF request of

\$110,200. The Development Committee reviewed the proposal and made a recommendation to the DBP Board for the TIF grant. The recommendation was presented to the DBP Board on September 23 and the DBP Board made its recommendation to City Council (See attached Minutes of DBP Board discussion). The reasoning for support of the application by DBP are its alignment with its current goal of support of additional housing in the downtown core and the clear blight mitigation the project will achieve. Furthermore, this project conforms with many goals & elements of the Urban Renewal Plan as well as the Downtown Billings Strategic Plan such as housing, safety, and activation of vacant residential units. This housing will also add more natural surveillance to enhance safety in the neighborhood.

**Table 1.**

| Qualified Improvements                                                                                                                                                                                                                                                                                                      | DBA Strategic Plan                                                                                                                                                                                                                                        | City TIF Policy                                                                                                                                                                                                                                                                                               | Urban Renewal Plan                                                                                                                                                | Montana Code Annotated |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <p>Site work and safety - <i>Some interior and exterior demolition; landscape improvements</i></p> <p><i>Building Exterior and Facade and work - driveway, fencing, siding, windows, gutters, roofing, structural improvements.</i></p> <p>Building Safety and Utility work to code - <i>Roof; plumbing, electrical</i></p> | <p>Vibrant &amp; Connected Downtown -- <i>includes downtown living P. 13</i></p> <p>Strong Downtown Identity --P.13</p> <p>Transformative Initiative - P. 15 - Increase Downtown Residential Population Through Targeted Downtown Housing Initiatives</p> | <p>Permitted uses of TIF Funds:</p> <ul style="list-style-type: none"> <li>• Demolition and structure removal - P.2</li> <li>• Private infrastructure with Public Benefit and Public infrastructure --P.2</li> </ul> <p>Financial Assistance Through TIF -- (grants may be for for-profit businesses) P.2</p> | <p>Infrastructure Improvements-- <i>includes improvements to support workforce housing development - P.55</i></p> <p>Crime Prevention and Public Safety -P.55</p> | <p>7-15-4288</p>       |

**ALTERNATIVES**

City Council may:

- Approve the recommendation from the DBP Board for the expenditure of these TIF funds consistent with some elements/goals of the DBA Strategic Plan, North 27th Street Urban Renewal Plan, City TIF Policy and MCA.
- Modify the recommendation from the DBP Board for the expenditure of these TIF funds before taking action, or;
- Disapprove the recommendation from the DBP Board for the expenditure of these TIF funds. If the Council chooses not to approve this TIF application, specific reasoning for the denial is necessary to provide further direction to the DBP Board and staff, and City staff for future applications.

**FISCAL EFFECTS**

The recommendation is for up to a maximum of \$110,200 to be reimbursed to MJShanks, LLC for the identified existing site and building renovations at 122 and 124 North 22nd Street. The estimated total project cost is about \$1.1 million, making the private to public investment ratio for this total project about 10:1.

The funds are payable per the conditions of approval outlined above in the DBP recommendation, pending satisfactory submission of all paid invoices showing actual cost incurred for the project following the year in which the project is completed. If approved, the payment will be incorporated into a future year budget, the earliest is expected to be FY24. Current estimates of the future Downtown District revenues are expected to be able to cover this project in FY24 and later as well as support known future planned projects and bonding. However, ongoing monitoring of the budget based on annual valuation of the District could delay payments to future years per the conditions of approval for this TIF grant award.

## **Attachments**

MJ Shanks LLC Application  
DBP Transmittal Letter to City Council  
DBP Funding Recommendation  
DBP Board Minutes  
2008 Downtown Urban Renewal Plan  
City TIF Policy

# downtown *Billings*

## City of Billings Expanded North 27th Street Urban Renewal District

**Tax Increment Financing Assistance  
Information & Application**

Updated 2/25/2022

**Applications must be submitted to the DBP and  
approved by the City prior to the start of  
construction**

**Downtown Billings Partnership, Inc.  
116 N. 29<sup>th</sup> St, Billings, MT 59101 - Tel. 406-294-5060  
[www.downtownbillings.com](http://www.downtownbillings.com)**

# Large Project Incentive Grant

## Purpose:

The purpose of this program is to provide financial and practical assistance to develop or redevelop buildings within the boundaries of the Expanded North 27th Street Urban Renewal District (URD) in downtown Billings. This program will:

- 1) Assist in the economic revitalization and stabilization of the URD;
- 2) Attract and retain a stable clientele population within the URD;
- 3) Stimulate private investment within the URD;
- 4) Generate additional property tax revenues within the URD; and
- 5) Encourage and facilitate the remodeling and restoration of historically significant structures within the URD.

Large projects **must support** the goals of the [Downtown Billings Strategic Plan](#) and the [Urban Renewal Plan of the North 27<sup>th</sup> St. TIFD](#). Applicants are encouraged to consider the design aesthetic of the surrounding neighborhood when submitting a design for review.

*Applicants are reminded that grant awards made by the Downtown Billings Partnership (DBP) are discretionary in nature and should not be considered an entitlement by the applicant. All grant criteria contained herein are guidelines for awards and successful applicants may receive any amount up to the maximum award. Should an applicant meet all grant criteria, a grant may or may not be awarded at the DBP and Billings City Council's discretion due to funding limitation, competing applications, and/or competing priorities of the DBP.*

## Eligible Expenses:

**Section One:** All public governments as well as public corporations (501c3) inherently have a public benefit purpose. Even though public business normally is not subject to property tax, if their projects, programs, or activities can show blight remediation, as defined by the Urban Renewal Plan, they qualify for up to 100% TIFD assistance. [MCA 35-1-1402 Definitions](#).

**Section Two:** Pursuant to [MCA 7-15-4208](#), private enterprise and private projects are encouraged and enabled to receive TIFD support for qualified expenditures/costs.

**Section Three:** Qualified Expenditures - [MCA 7-15-4282](#) through [7-15-4294](#). Ordinance [08-5483](#).

- a. Remediation or diminishing blight {[MCA 7-15-4206\(2\)](#)} affecting buildings and structures that negatively impact the residents of the city due to:
  - i. Substantial deterioration especially roofs in serious need of repair or replacement
  - ii. Obsolete uses that require a change of use
  - iii. Defective and lack of compliance with current Building and Fire Codes
    1. Electrical service upgrades
    2. plumbing upgrades
  - iv. Unsanitary and/or unsafe structures
  - v. Vacant and unused spaces

- b. Relocation of displaced people and/or businesses
- c. Enhancement of infrastructure, public or private, that improve the pedestrian experience
  - i. Streetlights, sidewalks, curbs, gutters, wayfinding, and placemaking
  - ii. Repair and stabilization of vault caps in the public right of way
  - iii. Building and business signage
  - iv. Facade stabilization and/or improvement
  - v. Outdoor patios
  - vi. Landscaping
  - vii. Green spaces
- d. Mixed use redevelopment containing
  - i. Parking
  - ii. Conference facilities
  - iii. Housing
    - 1. Market rate
    - 2. Workforce
  - iv. Street level retail and dining
- e. Improvements that lead to stabilized and/or increased taxable valuation
- f. Relocation of utility wires, inefficient land use, and/or problems of access and circulation
- g. Increased use of public transit
- h. Increased Crime Prevention and Public Safety
  - i. Increased energy efficiencies
  - i. Exterior windows, and doors
  - ii. HVAC upgrades
- j. Change of ownership through property acquisition

**Section Four:** Qualified Expenditures - [MCA 7-15-4282](#) through [7-15-4294](#). Ordinance [12-5590](#).

- k. Remediation or diminishing blight {MCA 7-15-4206(2)} at sidewalk/street level that negatively impacts the residents of the city due to:
  - i. Vacant storefronts
    - 1. Business Retention and Recruitment projects
      - a. Business plan program/contest (e.g. Battle of the Plans)
      - b. Retail coordinator staff or consultant
      - c. Strategic planning
      - d. Marketing and promotion
      - e. Commercial rent assistance
      - f. Public art
      - g. Pocket parks

**Timeframe and application process:**

Applications will be accepted and reviewed quarterly. Applications must be received by the 15<sup>th</sup> day of the first month of each quarter. Each complete application will be reviewed by the DBP staff, Development Committee, and the DBP Board of Directors and, if recommended, will go to the Billings City Council for final approval within each quarterly grant cycle.

| <b>Application Due to DBP</b>                                                                                                                                                          | <b>Application Reviewed by Development Committee and DBP Board</b>                               | <b>Application Presented to City Council for Final Approval</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| July 1                                                                                                                                                                                 | 2 <sup>nd</sup> Thursday of July – Dev. Com<br>4 <sup>th</sup> Friday of August – DBP Board      | September Council Business Meeting                              |
| October 1                                                                                                                                                                              | 2 <sup>nd</sup> Thursday of October – Dev. Com<br>4 <sup>th</sup> Friday of November – DBP Board | December Council Business Meeting                               |
| January 1                                                                                                                                                                              | 2 <sup>nd</sup> Thursday of January – Dev. Com<br>4 <sup>th</sup> Friday of February – DBP Board | March Council Business Meeting                                  |
| April 1                                                                                                                                                                                | 2 <sup>nd</sup> Thursday of April – Dev. Com<br>4 <sup>th</sup> Friday of May – DBP Board        | June Council Business Meeting                                   |
| <b>Every effort will be made to facilitate every complete application through the entire process within each quarterly grant cycle. Incomplete applications may extend the process</b> |                                                                                                  |                                                                 |

**Grading Criteria:**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>The purpose of this program is to provide financial and practical assistance to develop or redevelop buildings within the boundaries of the Expanded North 27th Street Urban Renewal District (URD) in downtown Billings. This program will:</b></p> <ul style="list-style-type: none"> <li>- Assist in the economic revitalization and stabilization of the URD;</li> <li>- Attract and retain a stable clientele population within the URD;</li> <li>- Stimulate private investment within the URD;</li> <li>- Generate additional property tax revenues within the URD; and</li> <li>- Encourage and facilitate the remodeling and restoration of historically significant structures within the URD.</li> </ul> | <p><b>Grant adjustment based upon contributions to the Downtown Billings Strategic Plan; project must score 12 points or more to receive maximum funding;</b></p> <p><b>maximum grant is reduced 10% for each point less than 12;</b></p> <p><b>Projects receiving 0 or 1 point do not qualify for a grant</b></p> |
| <p><b>All applications are considered at the sole discretion of the DBP &amp; Council per URD's priorities/objectives/availability of funds</b></p> <p><b>Current priorities primarily encourage mixed-use developments with housing and street level business activity - priorities are reviewed annually and may evolve depending on the landscape</b></p>                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                    |

| <b>Tier 1</b>                                                                                                 |                                                                                                                                                                                                                                                                                              |                         |
|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| Does it eliminate blight?                                                                                     | Blight may include but is not limited to conditions which represent a risk to public health, morals, safety, and welfare in its present condition. Examples range from physical dilapidation to improper or inefficient layout. For a more complete list of factors, refer to MCA 7-15-4206. | <b>3 points<br/>Y/N</b> |
| Does it add/keep/improve housing?                                                                             | Construction or rehabilitation of housing is a priority in the downtown area. Quantity, quality, and projected rental or sale rates of units are to be considered.                                                                                                                           | <b>3 points<br/>Y/N</b> |
| Does it improve the overall design/aesthetic (facade, signage, historic preservation, alleyscapes)?           | Structural restoration, wayfinding, activation of alleys, and celebration of downtown's historical character are priorities as well as indicators of a strong town/city.                                                                                                                     | <b>3 points<br/>Y/N</b> |
| Does it promote economic growth (increasing taxable value, maximizing opportunities for shoppers & visitors)? | Activating vacant buildings or improving its operations in terms of safety contribute positively to the taxable value. Eliminating vacancies and adding density of populations enhance the vitality, vibrancy, resiliency, and connectivity of the neighborhood.                             | <b>3 points<br/>Y/N</b> |
| Is it energy efficient (environmentally and/or sustainably)?                                                  | Obtaining LEED certification, rehabilitating an existing building, and maintaining up-to-date utilities not only ensure the safety of tenants but also enhance their health while keeping costs low.                                                                                         | <b>3 points<br/>Y/N</b> |

| <b>Tier 2</b>                                                                                                |                                                                                                                                                                                                                                                                                                   |                         |
|--------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| Does it add/maintain/enhance landscaping (trees, boulevards, nativescaping)?                                 | City Centers are often places of gatherings for cultural events, musical concerts, and artisan eateries and shopping in addition to being a place to work, live, and play. Greenery is essential in maintaining a healthy positive environment where inhabitants have access to natural elements. | <b>2 points<br/>Y/N</b> |
| Does it activate an inactive building/space (abandoned, empty, unoccupied)?                                  | Vacancies lead to stagnating or declining taxable value. They also tend to be dark, which attracts undesired activities, which impacts the perception of safety.                                                                                                                                  | <b>2 points<br/>Y/N</b> |
| Does it provide an improved pedestrian experience (seasonal decor, ambiance lighting, sidewalk activations)? | Robust storefronts and sidewalk furniture/amenities engage with pedestrians and offer a compelling invitation to continue exploring businesses.                                                                                                                                                   | <b>2 points<br/>Y/N</b> |

|                                                                                   |                                                                                                                                                                                                      |                        |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Does it add public art?                                                           | Public art can be a mural, storefront paint, signalbox wraps, sculptures, artistic installations of benches and bike racks.                                                                          | <b>2 points</b><br>Y/N |
| Does it promote creation of jobs?                                                 | New businesses or business growth often mean new jobs and/or more human presence, which contribute to the economy and safety.                                                                        | <b>2 points</b><br>Y/N |
| <b>Tier 3</b>                                                                     |                                                                                                                                                                                                      |                        |
| Does it connect/improve walkways and/or parks?                                    | Colorful walkways, pavement, or cobblestones that are ADA compliant and well lit.                                                                                                                    | <b>1 point</b><br>Y/N  |
| Does it encourage business development (recruitment, retention, diversification)? | Businesses offer jobs as well as a place for the community to come to as a destination. Businesses provide natural surveillance with eyes on the street. Businesses contribute to our local economy. | <b>1 point</b><br>Y/N  |
| Does it offer/maintain off-street parking?                                        | Parking can be convenient for those who own vehicles and for visitors who live elsewhere or from out of town/state.                                                                                  | <b>1 point</b><br>Y/N  |
| Does it support public safety (Crime Prevention Through Environmental Design)?    | Active spaces, well lit environments, and densely populated neighborhoods.                                                                                                                           | <b>1 point</b><br>Y/N  |
| Does it reinforce safe pedestrian crossings?                                      | ADA entrances, exits, sidewalks, bulbouts, signage.                                                                                                                                                  | <b>1 point</b><br>Y/N  |

|                                                                                     |                                                                                                                                      |                       |
|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>Tier 4 - Bonus</b>                                                               |                                                                                                                                      |                       |
| Does it provide a new or improved green/public space?                               | Whether it's a dog park, pocket park, playground, or a picnic haven, greenery contributes positively to the livelihood or residents. | <b>3 point</b><br>Y/N |
| Does it drive visitations?                                                          | Catalyst or one-of-a-kind attractions, activities, or anchor businesses increase visitations from other parts of the City or State.  | <b>3 point</b><br>Y/N |
| Does it pave the way to the creation of a convention/conference center or facility? | Convention centers bring in events, tourism, professional conferences, all of which contributes to the local business and economy.   | <b>3 point</b><br>Y/N |
| Does it promote traffic calming?                                                    | Sidewalk widening or parklets that slow car traffic.                                                                                 | <b>3 point</b><br>Y/N |

| <b>Tier 5 - Disadvantage</b>                                   |                                                                                                                                                                                                                |                        |
|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Does it demolish a historically significant landmark           | Historical artifacts showcase architectural marvels and characteristics of the neighborhood's identity.                                                                                                        | <b>Minus 6<br/>Y/N</b> |
| Does it demolish a structure that could otherwise be salvaged? | Salvaging a building may not contribute to historical significance but it promotes longevity of energy efficiency practices and may create interesting architectural marvels when mixing the old with the new. | <b>Minus 3<br/>Y/N</b> |

At the sole discretion of the DBP Board of Directors, applicants are required to seek endorsement from the TIF Development Committee, which shall consist of design professionals, business or property owners, community members with an interest in downtown vitality, and members of the DBP Board. Applications will be reviewed by the DBP staff under supervision of the Development Committee. The DBP shall review applications on a first come, first served basis for the duration of funding availability. Quarterly, all projects that are recommended for approval by the Committee shall be submitted to the DBP Board of Directors for recommendation to Billings City Council for final approval or disapproval of funding the project.

All applicants will be apprised of the status of their application by written communication from the DBP staff. Award recipients shall receive a Development Agreement indicating the amount of the incentive funds awarded and any conditions deemed necessary by the DBP Board for receipt of the award. Applicants are required to return a signed copy of the Development Agreement to the DBP staff before funds will be committed to the project.

**Release of Funds:**

It is the responsibility of the award recipient to maintain proper documentation of funds expended in the course of completing the project. Release of funds is subject to submission of this documentation to the DBP by the award recipient. The project must be completed essentially as presented to the Committee and DBP Board in order to receive payment.

Incentive funds will be paid out according to the following criteria:

1. Applicants must submit copies of all required building permits.
2. Payment documentation must be submitted to the DBP office at 116 N 29<sup>th</sup> St.
3. Incentive awards will be paid upon **completion** of the project.

**Acceptable documentation is defined as PAID invoices, statements, or schedule of values from vendors, contractors, or consultants clearly detailing the work completed for the project**

**Encumbrance Policy:**

Applicants receiving funding under this program during the course of a given fiscal year (July 1 through June 30) are eligible to carry forward/encumber unexpended funds for a **maximum of one additional fiscal year** if all effort has been made to begin the project in the initial year; and/or when circumstances related to weather, construction season, etc. prohibit the completion of the project. Applicants must advise the DBP by June 1<sup>st</sup> if they will be requesting an extension of their project schedule.

**Disclaimer:**

The Downtown Billings Partnership, Inc., its committees, partners and or affiliates are not responsible for the planning, design, or construction of improvements to property that is owned by the applicant. No warranties or guarantees are expressed or implied by the description of, application for, or participation in the Urban Renewal Project Program. The applicant is advised to consult with licensed architects, engineers, or building contractors before proceeding with final plans or construction.

# downtown *Billings*

## Expanded North 27th Street Urban Renewal District TIF Application

Project Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

### Applicant Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

If the applicant is not an individual conducting business under their own name, the applicant has the status indicated below and is organized or operating under the law of:

|                       |                                                 |             |       |
|-----------------------|-------------------------------------------------|-------------|-------|
| Corporation/LLC       | Nonprofit or charitable institution/corporation | Partnership | Other |
| Date of organization: |                                                 |             |       |

## Project Information

Building name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Legal Description (obtained from Orion via County records):

\_\_\_\_\_

### **Property owner (if property is not owned by the applicant)**

Property Owner (name or entity): \_\_\_\_\_

Property owner contact: \_\_\_\_\_

Lessor's Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Employment

Existing FTEs: \_\_\_\_\_

New permanent FTEs created by the project: \_\_\_\_\_

Construction FTEs: \_\_\_\_\_

## Architectural Firm

Firm name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Contractor

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Financial lending institution

Business name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Project Information

### **Description of Project:**

Attach a narrative explaining the project and any other design information. Use this section to pitch your project and explain how it will eliminate blight and/or provide a benefit to the public.

### **Rehabilitation Plans:**

Attach schematic design drawings and/or completed construction document plans - including site, landscaping, and other engineering design information.

### **Project Schedule:**

Attach a timeline or schedule through completion.

# Project Details

Land and site improvements (itemized)

|    |          |          |
|----|----------|----------|
| 1. | _____    | \$ _____ |
| 2. | _____    | \$ _____ |
| 3. | _____    | \$ _____ |
| 4. | _____    | \$ _____ |
|    | Subtotal | \$ _____ |

Construction/rehabilitation costs (use general construction trade divisions)

|    |          |          |
|----|----------|----------|
| 1. | _____    | \$ _____ |
| 2. | _____    | \$ _____ |
| 3. | _____    | \$ _____ |
| 4. | _____    | \$ _____ |
| 5. | _____    | \$ _____ |
| 6. | _____    | \$ _____ |
| 7. | _____    | \$ _____ |
| 8. | _____    | \$ _____ |
|    | Subtotal | \$ _____ |

Fees

|    |                                 |          |
|----|---------------------------------|----------|
| 1. | Architectural/engineering       | \$ _____ |
| 2. | Permits                         | \$ _____ |
| 3. | _____                           | \$ _____ |
|    | Subtotal                        | \$ _____ |
|    | Total Project Development Costs | \$ _____ |

## Project Financing

**A. Applicant equity**

Cash invested \$ \_\_\_\_\_

Land & buildings \$ \_\_\_\_\_

(if value is more than State of Montana  
Valuation, a current appraisal must be  
submitted)

Other \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Subtotal \$ \_\_\_\_\_

**B. Lender commitments (attach bank loan commitment letter, letters of credit or other documentation)**

| Lender | Loan Amount | Interest | Term | Payment/Period |
|--------|-------------|----------|------|----------------|
|--------|-------------|----------|------|----------------|

|       |          |       |         |               |
|-------|----------|-------|---------|---------------|
| _____ | \$ _____ | ____% | ____yrs | \$ ____/Month |
|-------|----------|-------|---------|---------------|

|       |          |       |         |               |
|-------|----------|-------|---------|---------------|
| _____ | \$ _____ | ____% | ____yrs | \$ ____/Month |
|-------|----------|-------|---------|---------------|

Subtotal \$ \_\_\_\_\_

**C. TIF assistance - eligible expenses**

MCA

citation (Office use only)

|       |          |       |
|-------|----------|-------|
| _____ | \$ _____ | _____ |
|-------|----------|-------|

|       |          |       |
|-------|----------|-------|
| _____ | \$ _____ | _____ |
|-------|----------|-------|

|       |          |       |
|-------|----------|-------|
| _____ | \$ _____ | _____ |
|-------|----------|-------|

|       |          |       |
|-------|----------|-------|
| _____ | \$ _____ | _____ |
|-------|----------|-------|

|       |          |       |
|-------|----------|-------|
| _____ | \$ _____ | _____ |
|-------|----------|-------|

|       |          |       |
|-------|----------|-------|
| _____ | \$ _____ | _____ |
|-------|----------|-------|

|       |          |       |
|-------|----------|-------|
| _____ | \$ _____ | _____ |
|-------|----------|-------|

|       |          |       |
|-------|----------|-------|
| _____ | \$ _____ | _____ |
|-------|----------|-------|

|       |          |       |
|-------|----------|-------|
| _____ | \$ _____ | _____ |
|-------|----------|-------|

|       |          |       |
|-------|----------|-------|
| _____ | \$ _____ | _____ |
|-------|----------|-------|

Subtotal \$ \_\_\_\_\_

D. Other sources of funding

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Sources of funds summary (post totals from above)

A. Applicant equity \$ \_\_\_\_\_  
B. Lender commitments \$ \_\_\_\_\_  
C. TIF assistance \$ \_\_\_\_\_  
D. Other funds \$ \_\_\_\_\_  
Total Project financing \$ \_\_\_\_\_

**Certification**

I (we), \_\_\_\_\_ (please print),  
the APPLICANT, certify that the statements and estimates within this application as well as any and all  
documentation submitted as attachments to this application or under separate are true and correct to the  
best of my (our) knowledge and belief.

Signature: Jami Shank

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Signature: [Signature]

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

# 122 & 124 N 22<sup>nd</sup> St Renovation Project

Mason & Jami Shanks

# Map of Properties



| Address       | Tax ID | Type             | Units |
|---------------|--------|------------------|-------|
| 124 N 22nd St | A00579 | Up/Down          | 2     |
| 124 N 22nd St | A00579 | 6 Plex           | 6     |
| 122 N 22nd St | A00578 | Yellow Duplex    | 2     |
| 122 N 22nd St | A00578 | Studio           | 1     |
| 122 N 22nd St | A00578 | Side/Side Duplex | 2     |
|               |        |                  | 13    |



# Scope of Project

Our intention is to beautify these corner properties located in our downtown by providing 13 units of housing to our residents. This rehab project is a relatively fast and nimble project that is expected to provide affordable market rate housing by April 1<sup>st</sup>, 2023.

- Heavy cosmetic upgrades to reduce blight
- Extensive site work for beautification of the corner
- 50% of the units are currently uninhabitable and attract additional safety issues to the area
- Projected market rents once completed are between \$650-\$950

|                  |              |
|------------------|--------------|
| SITE             | \$ 14,500    |
| HARD             | \$ 167,700   |
| GC Fee           | \$ -         |
| <u>SOFT</u>      | \$ 2,500     |
| TOTAL            | \$ 184,700   |
|                  |              |
| Acq              | \$ 960,000   |
| TOTAL            | \$ 1,144,700 |
| TIF Eligible     | \$ 110,200   |
|                  |              |
| TIF              | 16.67%       |
| TIF Ratio Amount | \$ 190,821   |

\* See attached provided document with detailed cost breakdown

| ITEM SITE             | WHO | TOTAL            | TIF              | Notes |
|-----------------------|-----|------------------|------------------|-------|
| Fencing               | NA  | \$ 2,500         | \$ 2,500         |       |
| Driveway              | NA  | \$ 2,000         | \$ 2,000         |       |
| Landscaping           |     | \$ 10,000        | \$ 10,000        |       |
| Site Work Contingency | NA  | \$ -             | \$ -             | 0%    |
| <b>SUBTOTAL</b>       |     | <b>\$ 14,500</b> | <b>\$ 14,500</b> |       |

## HARD

| Item                   | Sub                   | TOTAL     | TIF       |
|------------------------|-----------------------|-----------|-----------|
| Electrical             | High Tech Electric    | \$ 13,500 | \$ 13,500 |
| <i>Up/Down - 124</i>   |                       | \$ -      |           |
| <i>6 Plex</i>          |                       | \$ -      |           |
| <i>Yellow</i>          |                       | \$ 5,500  |           |
| <i>Studio</i>          |                       | \$ 2,500  |           |
| <i>Side/Side</i>       |                       | \$ 5,500  |           |
| Plumbing               | Good & Tight Plumbing | \$ 29,500 | \$ 29,500 |
| <i>Up/Down - 124</i>   |                       | \$ -      |           |
| <i>6 Plex</i>          |                       | \$ 15,000 |           |
| <i>Yellow</i>          |                       | \$ 6,000  |           |
| <i>Studio</i>          |                       | \$ 2,500  |           |
| <i>Side/Side</i>       |                       | \$ 6,000  |           |
| Siding/Window/Gutters  | LJ Construction       | \$ 14,700 | \$ 14,700 |
| <i>Up/Down - 124</i>   |                       | \$ -      |           |
| <i>6 Plex</i>          |                       | \$ -      |           |
| <i>Yellow</i>          |                       | \$ 7,700  |           |
| <i>Studio</i>          |                       | \$ 3,500  |           |
| <i>Side/Side</i>       |                       | \$ 3,500  |           |
| Roofing                | US Roof               | \$ 25,500 | \$ 25,500 |
| <i>Up/Down - 124</i>   |                       | \$ -      |           |
| <i>6 Plex</i>          |                       | \$ -      |           |
| <i>Yellow</i>          |                       | \$ 15,000 |           |
| <i>Studio</i>          |                       | \$ 4,000  |           |
| <i>Side/Side</i>       |                       | \$ 6,500  |           |
| Painting               |                       | \$ 30,000 | \$ -      |
| Structural             | Jamie Clements        | \$ 12,500 | \$ 12,500 |
| <i>Up/Down - 124</i>   |                       | \$ -      |           |
| <i>6 Plex</i>          |                       | \$ -      |           |
| <i>Yellow</i>          |                       | \$ 3,500  |           |
| <i>Studio</i>          |                       | \$ 2,500  |           |
| <i>Side/Side</i>       |                       | \$ 6,500  |           |
| Rehab/Remodel Interior | LJ Construction       | \$ 42,000 |           |
| <i>Up/Down - 124</i>   |                       | \$ -      |           |
| <i>6 Plex</i>          |                       | \$ 5,000  |           |

|                  |    |        |  |
|------------------|----|--------|--|
| <i>Yellow</i>    | \$ | 13,000 |  |
| <i>Studio</i>    | \$ | 8,000  |  |
| <i>Side/Side</i> | \$ | 16,000 |  |

Other  
Other  
Other  
Other

|                 |    |         |    |         |    |
|-----------------|----|---------|----|---------|----|
|                 | \$ | -       | \$ | -       | 0% |
| <b>SUBTOTAL</b> | \$ | 167,700 | \$ | 110,200 |    |

**SOFT**

|                       |                  |    |          |    |
|-----------------------|------------------|----|----------|----|
| Architect             | None             | \$ | -        |    |
| Permits               | City of Billings | \$ | 2,500    |    |
| MEP                   | None             | \$ | -        |    |
| Soft Cost Contingency |                  | \$ | -        | 0% |
|                       |                  | \$ | 2,500.00 |    |

|                    |    |         |    |
|--------------------|----|---------|----|
| <b>SITE</b>        | \$ | 14,500  |    |
| <b>HARD</b>        | \$ | 167,700 |    |
| <b>GC Fee</b>      | \$ | -       | 0% |
| <b><u>SOFT</u></b> | \$ | 2,500   |    |
| <b>TOTAL</b>       | \$ | 184,700 |    |

|                     |    |           |
|---------------------|----|-----------|
| <b>Acq</b>          | \$ | 960,000   |
| <b>TOTAL</b>        | \$ | 1,144,700 |
| <b>TIF Eligible</b> | \$ | 110,200   |

|                         |            |
|-------------------------|------------|
| <b>TIF</b>              | 16.67%     |
| <b>TIF Ratio Amount</b> | \$ 190,821 |



September 16, 2022

City of Billings Planning and Community Services  
Attn: Wyeth Friday  
P.O. Box 1178  
Billings, MT 59103-1178

Request for TIF Assistance - 122/124 N 22nd Street

Dear, Wyeth -

The DBP is hereby submitting a request for TIF assistance on behalf of MJ Shanks LLC for a project in the Expanded North 27th Street Urban Renewal District.

The project involves exterior & interior rehabilitation efforts of residential properties located on the southwest corner of N 22nd Street and 2nd Ave N. There's a total of thirteen units spread among two properties (five buildings). 50% of the units are uninhabitable and attract undesired activities. Safety, beautification landscaping, facade and roof repairs as well as utility upgrades make the majority of the work that's needed. This rehab project is relatively fast and nimble expected to provide affordable market rate housing by April 1st, 2023 with rates ranging from \$650 to \$950.

The total request is \$110,200. The Board of Directors of the DBP as well as the Development Committee support this project & recommend approval. This project complies with the Montana Code Annotated as well as City's TIF Policy in regards to the 5:1 preferred threshold of private to public investment & eligibility of qualified expenses. Furthermore, this project conforms with goals of the Urban Renewal Plan as well as the Downtown Billings Strategic Plan such as housing, safety, & activation of vacancies. Unlike mixed-use urban developments, this project offers the character of studio and plex housing in a primarily residential neighborhood. Still, occupying them will increase numbers to our housing supply; will possibly add more shoppers, potentially add workforce employees, and provide natural surveillance.

The DBP is requesting a position for review by the Billings City Council during its regular meeting Monday, October 24th.

Thank you for your consideration,

Mehmet Casey  
Development Director  
Downtown Billings Partnership



September 16, 2022

The Downtown Billings Partnership recommends approval  
 Project: 122/124 N 22nd Street  
 Entity: MJ Shanks LLC  
 Tax parcel: A00578/A00579

Rehabilitation including facade, roof, utilities, landscaping & safety improvements

| Items                               | Expenses           | Eligibility   |                  | Percentage |
|-------------------------------------|--------------------|---------------|------------------|------------|
|                                     |                    | MCA 7-15-4233 | MCA 7-15-4288    |            |
| Fencing                             | \$2,500            | \$0           | \$2,500          | 100%       |
| Driveway                            | \$2,000            | \$0           | \$2,000          | 100%       |
| Landscaping                         | \$10,000           | \$0           | \$10,000         | 100%       |
| Electrical                          | \$13,500           | \$0           | \$13,500         | 100%       |
| Plumbing                            | \$29,500           | \$0           | \$29,500         | 100%       |
| Siding/Windows/<br>Gutters          | \$14,700           | \$0           | \$14,700         | 100%       |
| Roofing                             | \$25,500           | \$0           | \$25,500         | 100%       |
| Structural                          | \$12,500           | \$0           | \$12,500         | 100%       |
| (Acquisition/other<br>construction) | \$1,034,500        | \$0           | \$0              | 0%         |
| <b>Total</b>                        | <b>\$1,114,700</b> |               | <b>\$110,200</b> | <b>09%</b> |

# downtown *Billings*

|                                                           |                 |
|-----------------------------------------------------------|-----------------|
| Current assessed value (2 properties)                     | \$528,921       |
| Estimated increase in taxable value (80% of project cost) | \$915,760       |
| Commercial tax rate (1.89%)                               | \$17,308        |
| Annual tax increment (699 mills)                          | \$12,098        |
| ROI                                                       | Almost 10 years |

**Public Benefit:**

This project answers to housing & elements of the URD & DBA Strategic Plan  
Qualified expenses comply & conform with MCA & City TIF policy  
This project eliminates blight and vacancies

|                             |                           |                 |                            |
|-----------------------------|---------------------------|-----------------|----------------------------|
| <b>Present:</b> Andy Patten | Commissioner Denis Pitman | Jock West       | Matt Blakeslee             |
| Brandon Scala               | Steve Arveschoug          | Sean Lynch      | Mehmet Casey               |
| Wyeth Friday                | Meri McGlone              | Dave Fishbaugh  | James Chandler             |
| Janna Hafer                 | Ethan Kanning             | Chris Montague  | Jenny Milu                 |
| Jami Shanks                 | Mary Walks Over Ice       | Steve Warlich   | <b>Absent:</b> Katy Easton |
| Chris Kukulski              | Councilman Tom Rupsis     | Steve Tostenrud |                            |

**1. Call to Order – Introductions, Courtesies, and Public Comments (3 min. limit) – Mr. Lynch** called the meeting to order at 7:31 AM a round of introductions followed.

**2. Regular Agenda:**

a. Minutes – August 26, 2022, meeting minutes - vote to approve minutes – Mr. Patten made a motion to approve the meeting minutes, Mr. Scala seconded the motion, all were in favor, none were opposed, and the motion carried.

**3. Presentations**

a. 122/124 N 22nd Street – Ms. Jami Shanks provided a presentation on her housing project located at 122 & 124 N 22<sup>nd</sup> Street, Ms. Shanks shared that their plan is to provide housing with their project. They have intention to rehab the buildings which are currently in very blighted conditions to use for both long term and short term housing. Ms. Shanks shared that the intended rents will be between \$650 – \$950 / mo. with mostly one-bedroom units. Ms. Shanks provided an overview of their scope of work as well as their budget and TIF ask being \$110,200. Ms. Shanks provided an overview of the inhabitable v habitable units and those that are currently occupied. Discussion was had regarding the safety of the area and her plans to mitigate these issues. Mr. Arveschoug believes that Ms. Shanks and her project will be creating a movement for the area.

**4. Action Items**

a. Development Committee Recommendation – Mr. Casey provided an overview of the committee’s response to Ms. Shank’s development project. The location of this project is in proximity within businesses and a future housing development (i.e. Old Town Flats by Griffin Development) and could be a great way to encourage other homeowners in the area. It was determined that there is no question that these buildings are blighted, and Mr. Friday shared that code enforcement cases have previously been opened on these properties.

With the demand for housing, shortage in supply, affordability of these units and diversity of their sizes and ground level character, they will fill up quickly and easily. The Board discussed how this works in conjunction with the EBURD's activity and Master Plan as their boundary starts on the other half of N 22nd Street. The Board also discussed City Council's appetite for housing and how this will get us to over 100 units approved just this year.

Mr. Montague made a motion to approve the 122 / 124 N 22nd Street project. Commissioner Denis Pitman seconded the motion, Mr. Patten believes this Board should bring more projects like this to City Council, Mr. Lynch asked if they've been encouraged to do a CPTED evaluation, Mr. Casey confirmed that they're on the waitlist to receive an evaluation. A discussion ensued to encourage contacting the eastern neighbor to implement similar improvements. The Board proceeded to vote on the motion; all were in favor, none were opposed, motion carried.

#### **5. New Business/Old Business**

- a. Staff report is liked amongst the Board, especially at one page in length.
- b. Strategic Priorities – Mr. Casey shared information on progress that's been made on the safety strategic priority, he passed out a handout for businesses that indicate all options that are provided out of the DBA office regarding public safety. Mr. Casey reviewed the document with the Board. Mr. Warlich asked about the hours of operations of the services listed on the back of the document, Mr. Casey provided an overview and indicated he would follow up with staff to provide service hours voicemail messages.
- c. Strategic Priority: Downtown Housing / Yesteryears RFP – Mr. Casey asked the Board if they'd like to discuss anything else that would prioritize housing. The Board discussed the Yesteryears RFP and various methods to utilize the building with developers. Mr. Lynch stressed the importance of getting creative and staying in touch with various key housing partners to work together to facilitate more housing units. Mr. Arveschoug shared with the Board that he will be meeting with a few interested parties the following week.
- d. Bridge Loan Conversation - Mr. Casey asked that Andy Zoeller be included in conversations regarding the Bridge Loan, a brief discussion was had regarding last month's meeting. Mr. Scala suggested that a meeting be scheduled to have a discussion to work towards a solution together, Mr. Casey said he'd reach out to everyone to determine who needs to be at that meeting and schedule it.
- e. Downtown Marketing Conversation - Mr. Casey shared that next month's meeting he will be absent, however the topic of Marketing Downtown will be on

the agenda, Mr. Montague believes that an effort needs to be made by this Board on this front. Mr. Chandler and Ms. Easton will be able to facilitate this discussion and meeting on behalf of Mr. Casey.

- f. The Board discussed the upcoming legislative session regarding TIF, lack of other tools in the area, Mr. Arveschoug said now is the time to write a letter, and that most of the time in MT the delegation comes from Yellowstone County. Discussion ensued regarding the challenges that various members of the Board face with the lack of resources from the state. Mr. Friday shared that there is a Governor's Housing Task Force that city staff is following closely especially in terms of what it may recommend for incentives and regulatory issues. Mr. Lynch believes this Board should be the educators to our legislative elected officials, if this is something we want and that a meeting should be scheduled with all of them. Mr. Arveschoug suggested that Mr. Casey coordinate with BSED regarding this meeting with the legislative officials as he's aware of efforts to put a meeting on their calendar. It was suggested that the sooner the better to establish a meeting before they have an agenda drafted for next year. Mr. Lynch believes that the EBIRD and SBURA would be interested to be a part of this, too. Mr. Blakeslee offered the Association's help as it's the only Board out of the Alliance that's able to lobby.

## **6. Partner Reports**

- a. Big Sky Economic Development – Mr. Arveschoug shared that the Downtown Housing Group is meeting Sep 30th; he invited the Board to attend and thanked the Downtown Team for their help on their Grand Opening Ceremony as well as the clean up of the facility. He provided an update on their new facility and mentioned that they are in search of a controller.
- b. Billings Cultural Partners – Mr. Blakeslee provided an update that this group is trying to find a way to create a calendar to communicate this to the public and to further communicate among each other dates of big event nights so they can work off of each other's energy to cross promote and further collaborate in creating complementary events.
- c. Billings Parking Board – Mr. Scala reported that some of the garages are being painted.
- d. Business Improvement District – Mr. Chandler shared that it's business as usual in the BID, they are currently swapping out seasonal equipment and that they are looking at getting a new four wheeler. The Portland Loo is still in the works; lack of willing contractors and the busy nature of contractors' schedules are what is holding this project up. The BID has hired a part-time morning shift employee.

City of Billings – Mr. Friday provided an update on Code Enforcement programs and that they are working towards educating property owners on the no trespass agreement and working with the police department to make sure that these are posted. They are also working on inventorying the solid waste dumpsters that are graffitied and finding a solution to continue to remove the graffiti from the dumpsters. The CIP draft is supposed to come out the first week of October. He shared that the Council is going to start discussing Council committees to look at ways to proactively work on things with city staff and the community. He shared that the 5<sup>th</sup> Ave corridor is still in the works, the engineering of the west end will take place this fall but there are conversations to further expand engineering to include the east end in the EBURD to hopefully reach points of conversations with the railroad.

- e. Downtown Billings Association – Mr. Blakeslee reported that the Board is looking to advocate for measures to combat neglected vacancies.
  - f. Downtown Billings Property Owners Association - Mr. West shared that hopefully next month they will have an annual meeting. Mr. West shared that he's heard some property owners aren't aware of the DBP meetings, knowing that these meetings and minutes are public, he intends to educate as much as possible.
  - g. School District #2 – Ms. Hafer shared that school is in session and that there is excitement because masks aren't required anymore. She shared that West High doesn't currently have air conditioning. Ms. Hafer shared that the newest high school is 60 years old and that bonds are likely in the near future. Ms. Hafer shared challenges that elementary schools face with the differences that kids come into school from being non-verbal to not potty trained. A committee is looking at the best plan to try to help a lot of kids get back on track and the challenges of the area that this presents.
  - h. Yellowstone County – Commissioner Pitman shared that Next week MACO is in town, week of Nov 8 – 14 the crew from USS Billings will be in town, he provided an update on the jail's occupancy rates and the issues there, he encouraged the Board to upload Code Red into their phones, he shared they received their first report from substance abuse connect, also that C-PACE is on the agenda Oct 4th.
7. Mr. Lynch Adjourned the meeting at 8:57 AM.

**NOTE: SUPPORTING DOCUMENTS FOLLOW AGENDA**

# CITY OF BILLINGS

CITY OF BILLINGS' VISION STATEMENT:

***“THE MAGIC CITY – A VIBRANT, WELCOMING PLACE WHERE  
PEOPLE FLOURISH AND BUSINESS THRIVES”***

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## AGENDA

COUNCIL CHAMBERS

December 8, 2008

6:30 P.M.

**CALL TO ORDER – Mayor Tussing**

**PLEDGE OF ALLEGIANCE – Mayor Tussing**

**INVOCATION – Councilmember McCall**

**ROLL CALL**

**MINUTES – November 13, 2008, Special Meeting  
November 24, 2008**

**COURTESIES** – Presentation to Al Winegardner and family in appreciation of donation in memory of Jayne Winegardner

**PROCLAMATIONS**

**ADMINISTRATOR REPORTS – Tina Volek**

**PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Item: 1 ONLY.**  
**Speaker sign-in required.** (Comments offered here are limited to 1 minute per speaker. Please sign up on the clipboard located at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item.)

*(NOTE: For Items not on this agenda, public comment will be taken at the end of the agenda. Please sign up on the clipboard located at the back of the room.)*

### **CONSENT AGENDA:**

1. A. **Change Order #3**, W.O. 08-09, Waste Water Treatment Plant Primary Effluent Pipe Replacement and Sludge Drying Bed Expansion, Western Municipal, \$20,468.65, and **increase** the City Administrator's change order authority by \$50,000.

B. **Approval** of compensation agreement for Private Contract No. 599, Emmanuel Baptist Church Sanitary Sewer Extension project, \$325,360.

**C. Approval** of amended Purchase and Sale Agreement with School District Two for ten acres within Cottonwood Park for \$200,000, and **authorization** for the Mayor to execute associated documents to consummate the sale and transfer of ownership of the property.

**D. Approval** of grant application submittal to Safe Route to School Program for the Elementary School Traffic Plan, \$50,000.

**E. Resolution** relating to financing of proposed Zone 3 Storage, Zone 4 Reservoir project and Water Rehabilitation project; establishing compliance with reimbursement bond regulations under the Internal Revenue Code for the purpose of reimbursing the City with bond sale proceeds for financing water projects prior to the availability of funds.

**F. Resolution** relating to financing of a proposed Wastewater treatment plant disinfection system project; establishing compliance with reimbursement bond regulations under the Internal Revenue Code for the purpose of reimbursing the City with bond sale proceeds for financing sewer projects prior to the availability of funds.

**G. Second/Final reading** ordinance expanding the North 27<sup>th</sup> Street Urban Renewal Area – 2008.

**H. Second/Final reading** ordinance modifying the South Billings Boulevard Urban Renewal District.

**I. Exempt Amended Plat** of Tract 1 of Certificate of Survey 1815.

**J. Bills and Payroll**  
(1) November 7, 2008  
(2) November 14, 2008

**(Action:** approval or disapproval of Consent Agenda.)

## **REGULAR AGENDA:**

**2. PUBLIC HEARING AND RESOLUTION GRANTING NEW OR EXPANDING INDUSTRY TAX INCENTIVES FOR BIG SKY ECONOMIC DEVELOPMENT AUTHORITY/GENERAL ELECTRIC CAPITAL CORPORATION** for a new building at 3333 Hesper Road. Staff recommends approval. **(Action:** approval or disapproval of staff recommendation).

**3. PUBLIC HEARING AND RESOLUTION GRANTING NEW OR EXPANDING INDUSTRY TAX INCENTIVES FOR DALCO INDUSTRIES DBA TETON STEEL** for property improvements at Gabel Road and South 29<sup>th</sup> Street. Staff

recommends approval. (**Action:** approval or disapproval of staff recommendation).

4. **PUBLIC HEARING AND FIRST READING ORDINANCE FOR REVISIONS TO BOARDS AND COMMISSIONS:** Revisions that provide consistency in procedural areas for advisory boards, commissions and committees, and reorganizes ordinances into one Article of the Code. Staff recommends approval. (**Action:** approval or disapproval of staff recommendation).
5. **PUBLIC HEARING FOR EXTENSION OF INTERIM ZONING ORDINANCE:** A proposed one-year extension of the Interim Zoning Ordinance that amends Section 27-611, Sexually Oriented Businesses, and allows the interim zoning ordinance to be effective until December 23, 2009. Staff recommends approval. (**Action:** approval or disapproval of staff recommendation).
6. **DOWNTOWN BILLINGS PARKING STUDY.** Delayed from 11/24/08. Staff recommends approval of contract with Rich and Associates, Inc. for \$68,500. (**Action:** approval or disapproval of staff recommendation).
7. **PUBLIC COMMENT on Non-Agenda Items -- Speaker sign-in required.** (*Restricted to ONLY items not on this printed agenda; comments limited to 3 minutes per speaker. Please sign up on the clipboard located at the back of the Council Chambers.*)

(**Action:** approval or disapproval of Consent Agenda.)

## ADJOURN

(**NOTE:** Additional information on any of these items is available in the City Clerk's Office)

Visit our Web site at:  
<http://ci.billings.mt.us>

**ATTACHMENT A**

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE MODIFYING THE URBAN RENEWAL PLAN OF THE NORTH 27<sup>TH</sup> STREET DISTRICT URBAN RENEWAL AREA; MODIFYING THE BOUNDARIES OF THE DISTRICT; ADOPTING A MODIFIED URBAN RENEWAL PLAN INCLUDING A TAX INCREMENT PROVISION; APPROVING URBAN RENEWAL PROJECTS THEREIN AND AUTHORIZING THE ISSUANCE OF TAX INCREMENT URBAN RENEWAL REVENUE BONDS OF THE CITY TO FINANCE COSTS THEREOF

NOW, WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

WHEREAS, on July 11, 2005 the City Council adopted Ordinance No. 05-5333, which created the North 27<sup>th</sup> Street District Urban Renewal Area (hereafter “North 27<sup>th</sup> Street District”) and adopted the Urban Renewal Plan of the North 27<sup>th</sup> Street District Urban Renewal Area (“N. 27<sup>th</sup> Street Plan”) that included a tax increment provision and endorsed urban renewal projects.

WHEREAS, on November 13, 2006 the City Council adopted Ordinance No. 06-5394 which expanded the boundaries and amended the N. 27<sup>th</sup> Street Plan to create the Extended N. 27<sup>th</sup> Street District that included a tax increment provision and endorsed urban renewal projects.

WHEREAS, it has been determined that the Extended North 27<sup>th</sup> Street District and the N. 27<sup>th</sup> Street Plan should be modified to include additional property contiguous to the Extended North 27<sup>th</sup> Street District.

WHEREAS, this Council on November 24, 2008, conducted a public hearing on a proposal to modify the N. 27<sup>th</sup> Street Plan by adopting the Urban Renewal Plan of the Expanded North 27<sup>th</sup> Street District Urban Renewal Area - 2008, thereby establishing a modified urban renewal area to be formally designated as the Expanded North 27<sup>th</sup> Street District Urban Renewal Area - 2008 (the “Expanded North 27<sup>th</sup> Street District - 2008” or “the Property”), and to undertake urban renewal projects therein, all as authorized by Montana Code Annotated, Title 7, Chapter 15, Parts 42 and 43, as amended (the “Act”).

WHEREAS, the Expanded North 27<sup>th</sup> Street District - 2008 is depicted on Attachment 1 (depicting the relationship of the Expanded North 27<sup>th</sup> District – 2008 to the Extended N. 27<sup>th</sup> Street District) and which is hereby incorporated herein and made a part hereof. Pursuant to this Ordinance, the boundaries of the Redevelopment Area are modified to reflect the addition of the Property depicted on the map on Attachment 1. The Redevelopment Area, as modified, is depicted on Attachment 1 and legally described on Attachment 2 (the “Resulting Redevelopment Area”) (each of which is hereby incorporated herein and made a part hereof). The Resulting Redevelopment Area is contiguous.

WHEREAS, opportunities have been presented to the City that makes it desirable for the City to consider urban renewal projects within the Expanded North 27<sup>th</sup> Street District - 2008 consisting of demolishing certain blighted structures within the district; improving such properties with new construction, landscaping, utilities, and other similar improvements; and making the properties so improved available for private redevelopment in accordance with the Act (the “Projects”). Development proposals to be considered for funding include mixed use projects, building renovations, services for the District and the construction or expansion of City owned parking structures within the District.

WHEREAS, the proposed modified urban renewal plan titled the Urban Renewal Plan of the Expanded North 27<sup>th</sup> Street District - 2008 is attached hereto as Attachment 3 (which is hereby incorporated herein and made a part hereof) (the “Modified Plan”). The Modified Plan contains a tax increment provision and will govern the operation and administration of the Expanded North 27<sup>th</sup> Street District - 2008.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Billings, Montana, as follows:

1. Findings. This Council hereby finds, determines and declares, based on the comments received at the public hearing and other studies and information available to this Council, that:

a. The Property presently contains structures and improvements that are in a state of substantial deterioration, are obsolete or defective, pose unsanitary or unsafe conditions, are vacant and unused, and have inappropriate uses. The present condition of the Property substantially impairs the sound functioning of the downtown area of the City and its environs, is conducive to juvenile delinquency and crime, poses the threat of vandalism or mischief and fire or loss, constitutes an economic and social liability, and is a menace to the public health, safety, and welfare of the residents of the City. Accordingly, the Council reaffirms its previous findings that the Property is a blighted area within the meaning of Section 7-15-4210 of the Act. This Council finds that the rehabilitation, redevelopment or a combination thereof of the Property is necessary and in the interest of the health, safety, morals or welfare of the residents of the City. This Council finds that undertaking measures to eradicate or diminish the blight affecting the Property will help to foster a more dynamic, livable, and vibrant downtown.

b. If Projects require relocation of displaced persons, a detailed relocation plan is required and will be prepared.

c. The Modified Plan conforms to the 2003 Billings and Yellowstone County Growth Policy and the City’s Downtown Framework Plan.

d. The Modified Plan will afford maximum opportunity, consistent with the needs of the City as a whole, for the rehabilitation or redevelopment of the District by private enterprise.

e. A sound and adequate financial program is required for the financing of Projects, which program includes substantial private investment and financing and the sale and issuance by the City of Tax Increment Bonds in proportions yet to be determined, for the purpose of financing a portion of the costs of the Projects as set forth above.

f. Approved Projects will constitute urban renewal projects within the meaning of the Act and are authorized to be undertaken by the City.

2. Plan Adoption. The Modified Plan is hereby adopted and approved in all respects, including without limitation, the segregation and application of tax increments as provided in Sections 7-15-4282 through 7-15-4293 of the Act as provided therein. For purposes of allocating taxes according to the Act, the "prior assessed value" of taxable property within the Expanded North 27<sup>th</sup> Street District - 2008 is that value shown on the assessment rolls as of January 1, 2008.

3. Project Approval. Authorized Projects are hereby approved.

4. Bonds. This Council approves financing the costs of Urban Renewal Projects, or a portion thereof, with proceeds of the Bonds. The City is hereby authorized and directed to undertake activities and analysis ordinarily prerequisite to the issuance of tax increment urban renewal revenue bonds in a principal amount not to exceed \$10 million for financing of the costs of Urban Renewal Projects or a portion thereof.

5. Conditional Commitment. The adoption of the Plan does not constitute a guarantee or a firm commitment that the City will issue the Bonds or undertake Projects. If, based on comments or information made available to or obtained by the City, it appears that the issuance of the Bonds or Projects is not in the public interest or consistent with the purposes of the Act, the City reserves the right not to issue the Bonds or undertake the Project.

7. Repealer. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

8. Severability. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

9. Effective Date. This Ordinance shall be in full force and effect from and after the date that is 30 calendar days after the date set forth below.

ADOPTED by the City Council of the City of Billings, Montana, on second reading this 8<sup>th</sup> day of December, 2008.

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Ron Tussing, Mayor

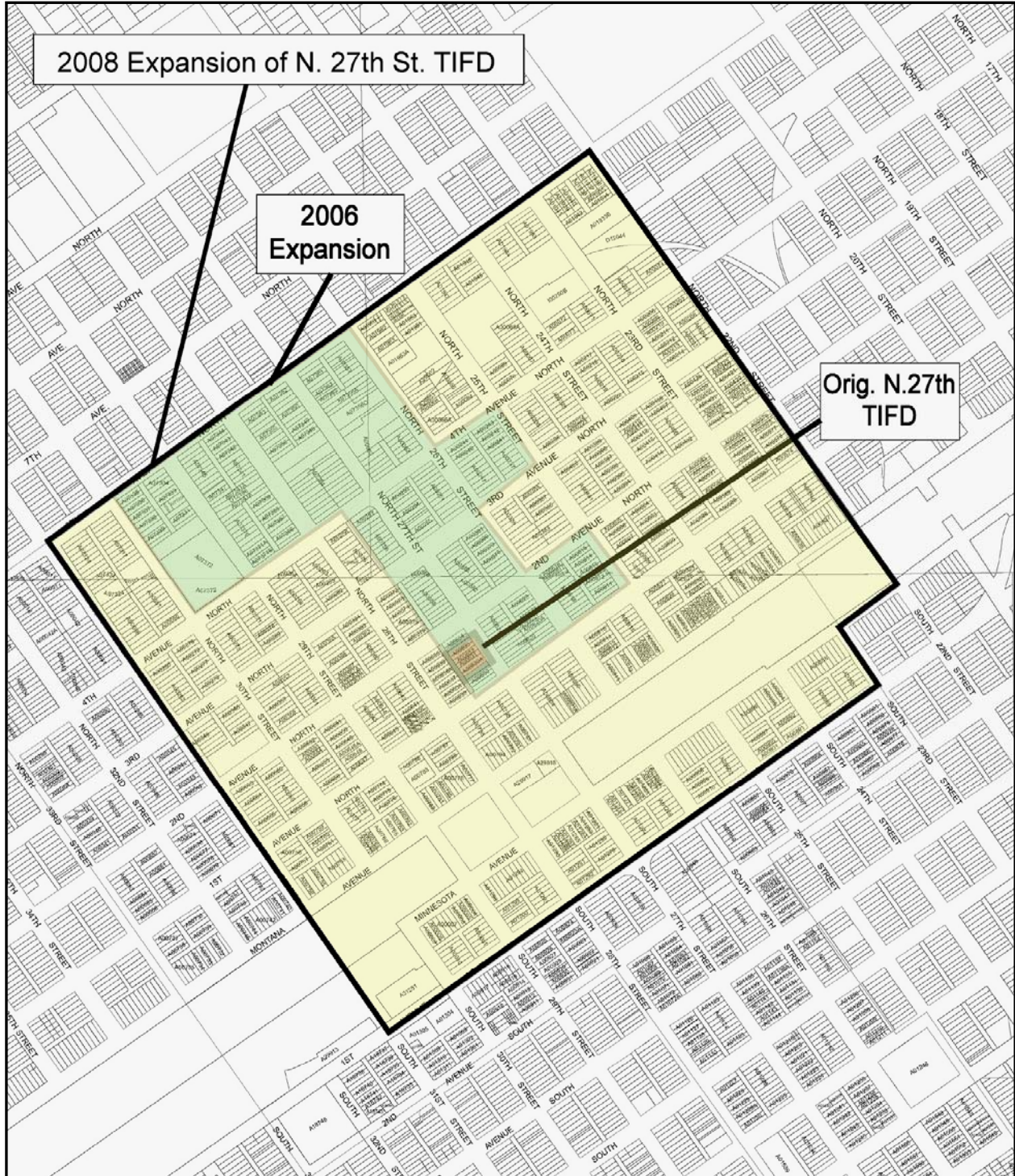
ATTEST:

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Cari Martin, City Clerk

**ATTACHMENT 1**

**Expanded North 27<sup>th</sup> Street Urban Renewal District – 2008 Boundaries, Boundaries of the Extended N. 27<sup>th</sup> Street District (2006) and the Boundaries of the N. 27<sup>th</sup> Street District (2005)**



**ATTACHMENT 2**  
**Expanded North 27<sup>th</sup> Street Urban Renewal District – 2008**  
**Boundary Description**

**Beginning at a point at the intersection of the centerlines of 6<sup>th</sup> Avenue North and North 31<sup>st</sup> St. proceeding east along the centerline of 6<sup>th</sup> Ave. North to a point at the intersection of the centerlines of 6<sup>th</sup> Avenue North and N. 22<sup>nd</sup> Street proceeding south along the centerline of North 22<sup>nd</sup> Street, crossing the centrally assessed Burlington Northern Railroad property, to a point at the intersection of South 22<sup>nd</sup> Street and Minnesota Avenue proceeding west along the centerline of Minnesota Avenue to a point at the intersection of Minnesota Avenue and South 23<sup>rd</sup> Street proceeding south along the centerline of South 23<sup>rd</sup> Street to a point at the intersection of South 23<sup>rd</sup> Street and 1st Avenue South proceeding west along the centerline of 1<sup>st</sup> Avenue South to a point at the intersection of the centerlines of 1<sup>st</sup> Avenue South and South 31<sup>st</sup> Street proceeding north along the centerline of South 31<sup>st</sup> Street, crossing the centrally assessed Burlington Northern Railroad property, to the starting point at the intersection North 31<sup>st</sup> Street and 6<sup>th</sup> Avenue North encompassing all parcels and tax codes therein.**

**ATTACHMENT 3**  
**Expanded North 27<sup>th</sup> Street Urban Renewal Area – 2008**  
**Modified Plan**

**EXPANSION OF THE BILLINGS, MONTANA  
NORTH 27<sup>TH</sup> STREET URBAN RENEWAL AREA,  
WITH TAX INCREMENT, AND AMENDMENT TO  
THE URBAN RENEWAL PLAN**

**FOR CITY OF BILLINGS AND PLANNING REVIEW**  
**October 14, 2008**

Prepared by



Downtown Billings Partnership, Inc  
2815 2<sup>nd</sup> Ave. North – Billings, MT 59101 – [gregk@downtownbillings.com](mailto:gregk@downtownbillings.com)

## **SECTION 1 – INTRODUCTION**

On July 11, 2005, the City Council adopted an ordinance that (a) created the North 27<sup>th</sup> Street District Urban Renewal Area (“North 27<sup>th</sup> Street District”) and (b) adopted an urban renewal plan for the district. On November 13, 2006 the City Council adopted an ordinance that (a) expanded the North 27<sup>th</sup> Street District and (b) modified the urban renewal plan for the district. For reasons discussed in this Amendment to the Urban Renewal Plan of the North 27<sup>th</sup> Street District (“Plan”), it has been determined that the North 27<sup>th</sup> Street District should be expanded again to include other contiguous blighted properties in need of redevelopment. Further, it has been determined that this area, known as the Central Business District of Billings, has been and is in need of expanded public parking, enhanced pedestrian connections and experiences, improved public safety, and infrastructure improvements to public and private properties that will lead to increased taxable values. The existing urban renewal plan may be modified by ordinance in accordance with the procedure described in M.C.A. § 7-15-4221. The Urban Renewal Plan of the North 27<sup>th</sup> Street District approved by the City Council on July 11, 2005 and modified on November 13, 2006 is hereby included by reference as part of this amended Plan and shall remain applicable hereto except to the extent the original plan is explicitly or impliedly amended by this Plan. It is recognized as part of this Plan that the basic vision of the document known as Downtown Billings Framework Plan, adopted by the Billings City Council on December 22, 1997 and by the Yellowstone County Commissioners on December 23, 1997, is still valid and should be considered a part hereof. The terms defined in “Part I – DEFINITIONS” of the North 27<sup>th</sup> Street District Plan shall have the same meanings in this Plan unless a contrary meaning is expressed herein. The expanded district proposed in this Plan is hereafter referred to as the Expanded North 27<sup>th</sup> Street District - 2008 or the “District.”

## **SECTION 2 – BACKGROUND**

The original Downtown Redevelopment District, a downtown tax increment finance district, was created on December 20, 1975 by a resolution which cited hazardous conditions existing in the district due to overhead utility wires, inefficient land use, problems of access and circulation, physical constraints to development, random location of mixed uses and deteriorated building

conditions, and found that rehabilitation and redevelopment of the District would be in the public interest. That original district (hereafter “1975 District”) comprised one hundred and twenty four (124) blocks in the city center after the 1985 south expansion and the 2004 east expansion. The 1975 District expired March 1, 2008 but the Urban Renewal Plan and the Framework Plan used for that district, in many parts and in relation to this District remain valid.

Because the 1975 District has terminated, but many of the undesirable conditions continue to exist, it was determined that it would be in the best interest of the City to expand the North 27<sup>th</sup> Tax Increment District to assist the construction of public improvements, stabilize and grow the tax base, increase the parking inventory, increase the inventory of downtown residential property, stimulate multi-use development (“Multi-Use Facility Projects”), fill street level vacancies, provide expanded security, develop safe event locations with appropriate traffic control devices, expand the Business Improvement District, make modifications to street and intersection lighting, increase traffic calming and reduce the noise in the district through Quiet Zone management and further implement the vision of the Downtown Framework Plan.

Currently, there is a need to expand the North 27<sup>th</sup> Street District to encompass development needs on the North 27<sup>th</sup> Street corridor, the North Broadway corridor, the Old Town Neighborhood and the Montana Avenue Historic District (including expansion of the Historic District to include areas south of the railroad tracks), the Civic District, areas adjacent to the Medical Corridor, adjacent to the East Billings Urban Renewal Area and other underutilized properties within the Central Business District of Billings. Although there has been significant improvement in the valuation of property in much of the 1975 District, the area defined by this proposed expanded tax increment district has major properties that have been neglected for many years and continue to show signs of serious blight and tax base decline. Many parcels have been removed from the tax rolls and/or are delinquent on payments of taxes and fees. The Expanded North 27<sup>th</sup> Street District creates an opportunity to continue redevelopment of the center of downtown with a mixture of public and private investment in a roughly seventy-one-square-

block district (just over half of the size of the 1975 expanded district) encompassing the existing North 27<sup>th</sup> Street District.

The area has several pockets of low taxable value, with several lots of the land being owned by government and other non-profit entities and several buildings that are over 50% vacant.

The creation of the Expanded North 27<sup>th</sup> Street District is essential to any planned development at 4<sup>th</sup> Avenue North and North Broadway, redevelopment of the vacant Northern Hotel, improving security and expanding the clean safe and vibrant programs of the Business Improvement District, continuing redevelopment of the Civic Plaza area, developing the boundary areas of the Medical Corridor and the East Billings Urban Renewal Area, and expanding the Historic District. It could also assist with the essential remodeling of the Northern Hotel, the Babcock Theatre, the Westwood Building, the Lincoln Hotel Building. Public infrastructure construction within this expanded District could assist with the renovation and/or relocation of various City facilities, such as the public library. It is currently expected that the expanded North 27<sup>th</sup> Street District may help fund the following projects:

## **I. Business Programs and Projects**

- a. Business Retention
  - i. Targeted assistance and review of existing street level businesses
  - ii. Retail market survey
- b. Business Recruitment
  - i. Development of a “chainlet” network
  - ii. Business plan development assistance
  - iii. Association networking
  - iv. Business Improvement District support
  - v. Business cluster analysis
  - vi. Pedestrian study
    - 1. demographics
    - 2. directions
    - 3. linkages
    - 4. destinations
    - 5. wayfinding

## **II. Parking and Transportation**

- a. Increase use of public transit
- b. Parking structures to support current and future needs

- c. Explore parking linkages to adjacent destinations
- d. Explore parking management practices and programs
  - i. Off street parking
  - ii. On street parking

### **III. Crime Prevention and Public Safety**

- a. Cooperative Security Program
- b. Business Watch Program
- c. Crime and Fraud prevention programs
  - i. Geared towards street level businesses

### **IV. Management, Implementation and Maintenance**

- a. Downtown Billings Partnership, Inc. or its successor, management agreement
  - i. Project development
  - ii. Public awareness
  - iii. Advocacy and liaison between public and private sectors
- b. Business Improvement District expansion and development
  - i. Cooperative work agreements with PMDs
  - ii. Development and promotion of Conference Corridor
  - iii. BID expansion
  - iv. “Green” Management
    - 1. Recycling programs
    - 2. Tree management

### **V. Infrastructure Improvements**

- a. Public
  - i. Expansion of Historic District
  - ii. New Library
  - iii. New Planning Department Offices
  - iv. Public Parking and Greenspace
  - v. Intersection Lighting by Public Works
  - vi. New SILMDs for mid-block lighting
  - vii. Streetscapes and traffic calming plans
  - viii. Sidewalks, curbs and gutter improvements
    - 1. stabilization of vaults
  - ix. Relocation of public and private utility lines
- b. Public infrastructure improvements that would support the following development projects/programs
  - i. Workforce housing development
  - ii. Loft and Condo development
  - iii. Lodging development
  - iv. Conference Facilities

v. Entertainment venues

**SECTION 3 – SUMMARY OF BLIGHT FINDINGS**

The area in the proposed expansion of the North 27th Street District contains a great deal of blight. Within the district there is substantial structural deterioration, long-term land vacancy, a railroad spur line that has been abandoned and a major rail line that continues to divide the Central Business District. Several of the commercial buildings in the district are deteriorated and/or vacant and need demolition or renovation. Many of the storefronts and upper floors are vacant or under-occupied. Sidewalks are cracked; alleys are deteriorated, and, in general, much of the area is below accepted standards. In contrast to the above, there are certain properties within the district in good repair but included in the district to allow for a contiguous block of land within the district and because pockets of revitalization cannot be sustained if areas of neglect and blight surround them. Over time, without continued managed urban renewal, even these success stories will once again decline in taxable value. Most of the district falls into the blighted, neglected and under-utilized categories.

**SECTION 4 – DESCRIPTION OF BLIGHTED AREA**

The expanded urban renewal area described in this amended Plan incorporates most of the Central Business District. Within the district there are several older, single-story structures that have been retrofitted for offices and warehousing, numerous surface parking lots, and several vacant structures. Many of these structures are unsuited to their current uses because of age obsolescence and physical deterioration.

Montana’s Urban Renewal Law (Montana Code Annotated Title 7, Chapter 15, Parts 42 and 43) provides the authority to declare the existence of blighted areas and to target them for improvements. “Blighted area” is defined in Section 7-15-4206(2), M.C.A., as follows:

*[A]n area that is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency, and crime; substantially impairs or arrests the sound growth of the city or its environs; retards the provision of housing accommodations; or constitutes an economic or social liability or is detrimental*

*or constitutes a menace to the public health, safety, welfare, and morals in its present condition and use, by reason of:*

- (a) the substantial physical dilapidation; deterioration; defective construction, material, and arrangement; or age obsolescence of buildings or improvements, whether residential or nonresidential;*
- (b) inadequate provision for ventilation, light, proper sanitary facilities, or open spaces as determined by competent appraisers on the basis of an examination of the building standards of the municipality;*
- (c) inappropriate or mixed uses of land or buildings;*
- (d) high density of population and overcrowding;*
- (e) defective or inadequate street layout;*
- (f) faulty lot layout in relation to size, adequacy, accessibility, or usefulness;*
- (g) excessive land coverage;*
- (h) unsanitary or unsafe conditions;*
- (i) deterioration of site;*
- (j) diversity of ownership;*
- (k) tax or special assessment delinquency exceeding the fair value of the land;*
- (l) defective or unusual conditions of title;*
- (m) improper subdivision or obsolete platting;*
- (n) the existence of conditions that endanger life or property by fire or other causes; or*
- (o) any combination of the factors listed in this subsection (2).*

The land being added to the Plan area includes 405 (Exhibit A) property tax codes plus a segment of centrally assessed BN Railroad property. The complete, expanded Urban Renewal Area will have 481 property tax codes plus the segment of BN Railroad property. Within that total area, and as noted in the 2006 approved Urban Renewal Plan, there are many “target areas” that should be immediately considered for redevelopment. The properties on N. Broadway between 4<sup>th</sup> Avenue North and 6<sup>th</sup> Avenue North will need additional parking to facilitate the construction of a Stockman Bank facility. The area adjacent to the Northern Hotel on North Broadway is in need of parking due to the closure of the privately owned parking structure in that area due to unsafe and blighted conditions of the structure. The area east of the Yellowstone County Courthouse Lawn is targeted for a new federal courthouse and will need additional parking and green spaces. The area between the new MET transit facility on N. 25<sup>th</sup> Street and to the east boundary of the East Billings Urban Renewal Area (N. 22<sup>nd</sup> Street) is in need of redevelopment that could include workforce housing and parking. The status of the Battin Federal Courthouse is still unclear. The facility is contaminated with asbestos and is destined to become vacant with the completion of a new federal courthouse and office building. This

vacancy will present a redevelopment opportunity in the near future. The area surrounding City of Billings Park IV contains many surface parking lots that could be developed if Park IV is sold to a private developer. This area lacks high-rise housing with mixed use occupancy on the first floor. The future use of the Lincoln Center is unclear and it could be a redevelopment opportunity if the school district ceases its administrative and continuing education functions in the building. The properties on 1<sup>st</sup> Ave. S. and Minnesota Avenue are not currently in a Historic District and values remain stagnant as compared to the Montana Avenue area. The redevelopment of the south side of the railroad tracks has not kept up with the redevelopment north of the tracks and should be a target area. Several properties located between Montana Avenue and 1<sup>st</sup> Avenue North are severely underutilized and in need of redevelopment. Without attention to some of this blight, over time, the value of the Montana Avenue redevelopment will most likely be negatively impacted.

#### **SECTION 5 – DETERMINATION OF BLIGHT**

The proposed expansion area of the North 27<sup>th</sup> Street District contains a number of underdeveloped properties. The Council previously determined that the property included in the North 27<sup>th</sup> Street District was “blighted” within the meaning of the Act in Resolution 05-18276 adopted June 13, 2005 and Resolution 06-18488, adopted September 25, 2006. The Redevelopment Area, including the portion that is to be expanded to form the Expanded North 27<sup>th</sup> Street District - 2008, was previously determined to be blighted and an appropriate area for an urban renewal project in Resolution No. 12107 dated January 5, 1976. Deficiencies in public and private properties located in the district lead to a determination that the area continues to be blighted, as defined by state statute. Specific areas of blight on the site are listed below:

##### Deficient Structures in Expanded Area

There are several buildings that are over 50 years in age and do not qualify as being historically significant. Many are in poor repair and may contain potentially hazardous asbestos and lead paint.

#### Deficient Public Facilities in Extended Area

The streets, curbs, gutters and sidewalks in much of the area are in satisfactory repair. However, sewer and water utilities in the area are aging and have required frequent repairs in recent years. Several parking lots generally do not meet code requirements for paving, striping and landscaping. Many of them are cracked and crumbling. The city owned parking ramps within the area, except for Park IV have extensive “waiting lists” and public parking for adjacent office and commercial structures continues to be inadequate. Demand for parking will continue and additional and expanded parking structures will be required to accommodate commercial growth.

#### Deficient Land Use in Extended Area

In general, the area is under-utilized due to the significant amount of surface parking areas and a large number of single-story structures. The taxable value of this district must be stabilized and encouraged to grow.

### **SECTION 6 – THE SITE AND ITS RELATIONSHIP TO THE CITY**

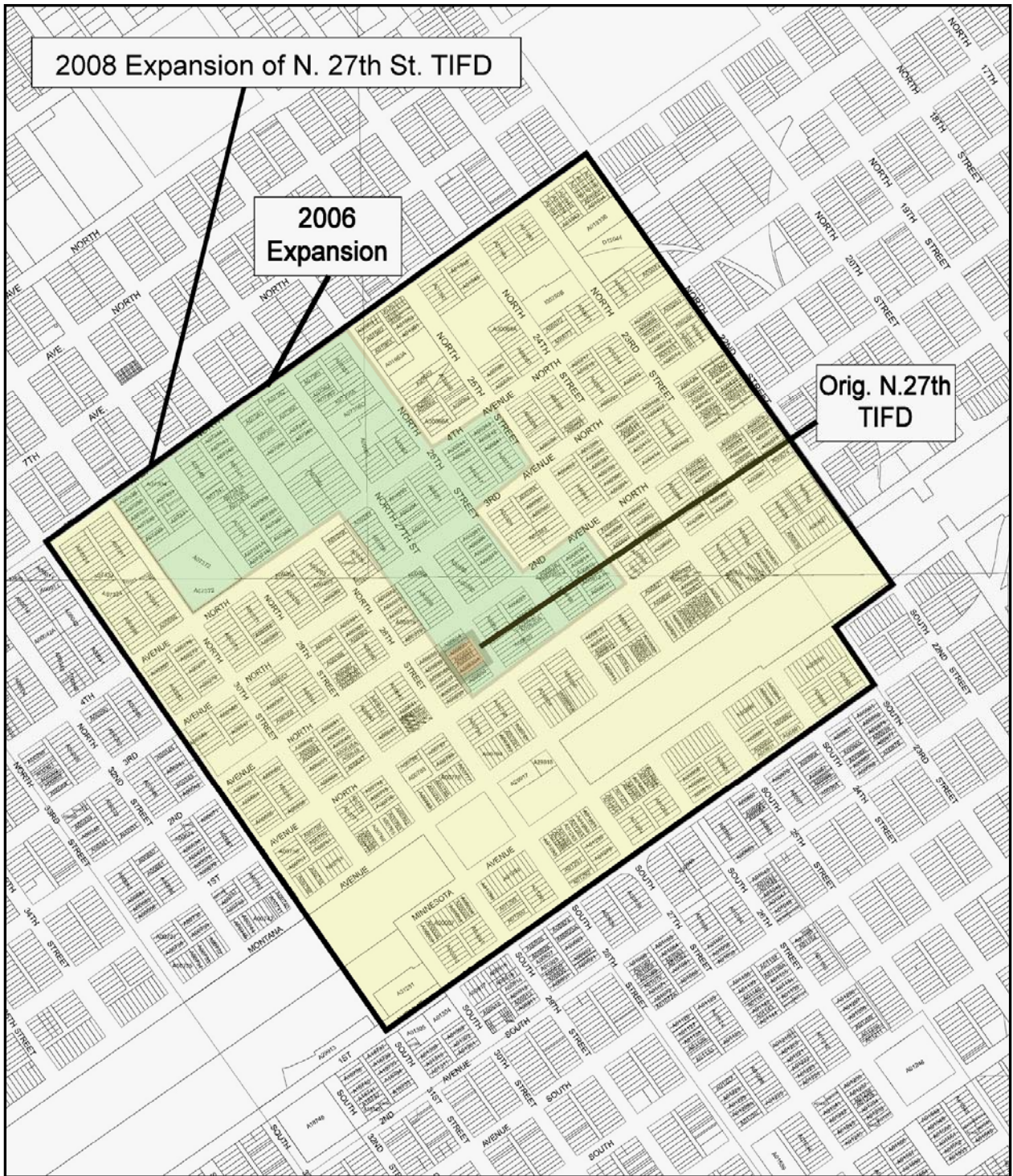
As noted, the expanded North 27<sup>th</sup> Street Urban Renewal Area comprises most of the Central Business District (CBD) of the City of Billings.

### **SECTION 7 – LEGAL DESCRIPTION**

The legal description of the proposed Expanded North 27<sup>th</sup> Street District – 2008 is as follows:

**Beginning at a point at the intersection of the centerlines of 6<sup>th</sup> Avenue North and North 31<sup>st</sup> St. proceeding east along the centerline of 6<sup>th</sup> Ave. North to a point at the intersection of the centerlines of 6<sup>th</sup> Avenue North and N. 22<sup>nd</sup> Street proceeding south along the centerline of North 22<sup>nd</sup> Street, crossing the centrally assessed Burlington Northern Railroad property, to a point at the intersection of South 22<sup>nd</sup> Street and Minnesota Avenue proceeding west along the centerline of Minnesota Avenue to a point at the intersection of Minnesota Avenue and South 23<sup>rd</sup> Street proceeding south along the centerline of South 23<sup>rd</sup> Street to a point at the intersection of South 23<sup>rd</sup> Street and 1st Avenue South proceeding west along the centerline of 1<sup>st</sup> Avenue South to a point at the intersection of the centerlines of 1<sup>st</sup> Avenue South and South 31<sup>st</sup> Street proceeding north along the centerline of South 31<sup>st</sup> Street, crossing the centrally assessed Burlington Northern Railroad property, to the starting point at the intersection North 31<sup>st</sup> Street and 6<sup>th</sup> Avenue North encompassing all parcels and tax codes therein, all inclusive.**

Map of entire Expanded N. 27<sup>th</sup> District



## **SECTION 8 – PROPERTY DEVELOPERS**

New development in the proposed tax increment district will also be accomplished through the implementation of the Downtown Framework Plan. These Projects are described in Section 2 of this plan.

## **SECTION 9 – PROJECT RELATIONSHIP TO THE FRAMEWORK PLAN**

The proposed urban renewal area and expanded tax increment district is located generally in the center of the City and encompasses most of the “districts” as defined by the Billings Framework Plan (“Framework Plan”). One goal of the Framework Plan was to remove barriers to downtown circulation and development created by 4<sup>th</sup> Avenue North and 6<sup>th</sup> Avenue North and establish the area between the avenues as both a discreet district and a recognized extension of the CBD, thereby allowing potential ties to the medical corridor and MSU-Billings from the CBD. Generally, the Framework Plan stressed the downtown’s ability to make a positive impact on the entire city. The Framework Plan also recommended a private non-profit organization to assist the City of Billings with the management of the Tax Increment District through an annual work plan and contract. This Expanded N 27<sup>th</sup> Street District may be managed in a similar manner and could make use of the redevelopment and facilitation established through that management entity.

### **Framework Plan Recommendation: Housing**

The Framework Plan states that housing should be a top priority and that the City should continue to work with builders and developers to encourage downtown housing through various methods. Specifically, the plan states that high-rise housing is to be located in the east transition zone and portions of the north transition zone.

The formation of an expanded tax increment district will help to raise funds that can be used for construction or rehabilitation of public infrastructure necessary to attract and retain housing in the area.

## **Framework Plan Recommendation: Priorities**

The top priorities identified in the Framework Plan include the following:

- Development incentives, including business retention and recruitment
- Housing – demonstration projects
- Streetscape Kit of Parts – expand kit to include Minnesota Avenue
- Events Kit of Parts – Modern and safer traffic control devices may be needed
- Paring configuration adjustments – several one-way streets could be converted to 2-way
- 5<sup>th</sup> Avenue North Corridor preservation and enhancement

**This amendment to the Plan and the urban renewal projects that it contemplates specifically address all six of these priorities.**

### **SECTION 10 – CONFORMANCE TO THE GROWTH POLICY**

One of the requirements of Montana’s Urban Renewal Law (Title 7, Chapter 15, Parts 42 and 43) is that the urban renewal plan must conform to the community’s growth policy. The Yellowstone County and City of Billings Growth Policy (“Growth Policy”) refers to and promotes downtown redevelopment in a variety of ways. This amendment to the Plan is consistent with the current Growth Policy.

### **SECTION 11 – CERTAIN PLAN FEATURES AND FINANCIAL MATTERS**

Section 7-15-4217, M.C.A., of the Act requires cities to make certain findings when they adopt an urban renewal plan and approve Urban Renewal Projects. These are addressed below:

1. Most of the District contains no existing dwelling units or housing, and planned projects would not displace any persons from housing. Accordingly, there is no need to have a workable and feasible plan for substitute housing until and unless such a project is developed in the future.
2. This amended Plan conforms to the Growth Policy for the City as a whole and to the

Framework Plan.

3. This Modified Plan affords maximum opportunity, consistent with the needs of the City as a whole, for the rehabilitation or redevelopment of the Expanded North 27<sup>th</sup> Street District by private enterprise. It is unreasonable to expect that the district will be remain stabilized and/or redeveloped without substantial public support. Numerous properties within the area are dilapidated. As presently constituted, property in the district is not conducive to any sort of uniform or integrated development and, as presently existing, cannot compete with other areas of the City for substantial developments, particularly areas at the outskirts of the City. Experience has validated the foregoing facts and observations. This amended Plan is intended to facilitate the identification and construction of significant Urban Renewal Projects, which would not be possible without this Plan.
4. A sound and adequate financial program exists for financing projects, which include the sale and issuance by the City of the Bonds in an amount not to exceed the costs of the project, including administration costs and costs of issuance of the Bonds. Any approved Development Project will require commitments of substantial private financing that will provide the primary means for funding construction of the improvements.
5. This Expanded N. 27<sup>th</sup> Street District - 2008 may be modified at any time by the City Council as necessary to eliminate and prevent the development or spread of blighted areas, and encourage urban rehabilitation. The process for plan modification shall follow the procedures set forth in 7-15-4212 through 7-15-4219 MCA, with respect to initial adoption of this plan. For purposes of urban renewal district boundary changes only, the notice of public hearing, as described in 7-15-4215 MCA, may be mailed only to those owners whose properties are situated within the area of expansion or contraction of the Urban Renewal District boundaries. In cases where the boundaries are not modified, but the contents of the urban renewal plan are substantially modified, notification shall be mailed to all owners of property within the Urban Renewal District area.

## SECTION 12 – TAX INCREMENT

Tax increment financing is necessary to encourage private reinvestment within the District, which will further encourage economic growth in the District and Downtown Billings, create substantial employment opportunities, and increase the tax base of the City and other taxing jurisdictions. The expanded North 27<sup>th</sup> Street District is hereby established as a tax increment financing urban renewal area within the meaning of the Act, and, in particular, Section 7-15-4282 through 7-15-4293 of the Act. This Section constitutes a tax increment provision within the meaning of the Act. In connection therewith:

1. For the purpose of calculating the incremental taxable value each year for the life of the district, the base taxable value shall be calculated as current base taxable value of the district plus the base taxable value of all real and personal property added to the district by this amended plan and as show in Exhibit B as of **January 1, 2008**.
2. The City is hereby authorized to segregate the tax increment derived in the district and use and deposit such increment into the tax increment fund of the district for use as authorized by the Act and as authorized herein from time to time, including, without limitation, pledging the tax increment to repayment of Bonds.
3. The tax increment received from the district may be used to pay directly costs of an approved Development Project as may from time to time be approved by the Council. The Council also hereby authorizes the use of tax increment in the district to pay debt service on Bonds issued to finance a portion of the costs of these Development Projects, and costs associated with the sale and security of such Bonds in compliance with the Act, subject to any limitations imposed by the Montana Constitution and federal law.
4. The tax increment provision of the district will terminate upon the latter of:
  - a. The fifteenth (15<sup>th</sup>) year following the original creation of the district; or
  - b. The payment or provision for payment in full or discharge of all Bonds, and the payment of interest thereon, for which the tax increment has been pledged.

After termination of the tax increment provision, all taxes shall continue to be levied upon the actual taxable value of the taxable property in the district, but shall be paid into funds of the taxing bodies levying taxes within the district.

## SECTION 13 – CONCLUSIONS

The creation of this expanded North 27th Street Urban Renewal District will have a positive impact on Downtown Billings and no impact on the total taxable value flowing to the taxing entities from the now expired 1975 Urban Renewal District.

Expansion of the North 27<sup>th</sup> Street District is an essential first-step in completing what may be a number of urban renewal projects. If completed, mixed use projects approved within the first two years could stimulate over \$30 million in new construction, and possibly as much as \$15 million in re-sales and redevelopment. Approximately 500 new employees and new downtown residents could be located on the commercial and upper floors of possible mixed use projects. Thus, expansion of the district, in addition to further stabilizing the tax base, eliminating blight and providing renaissance to the CBD, will also bring new employees and residents to the CBD.

Mixed use development within the Expanded District ties in favorably with and actually stimulates the remodeling plans that are currently underway for several downtown properties. Additionally, like any major new development, the anticipated Stockman Bank construction at 4<sup>th</sup> Avenue North and North Broadway will have a stimulating effect on the surrounding area. Specific examples of this are:

1. It will tie the CBD to the medical corridor located immediately to the north of the development.
2. The Billings Clinic has purchased the Underriner property to the north and west of the Library. The Clinic's plans at this point have not been determined; however, the development proposed in this amended Plan will enhance and encourage future development by this group.

3. The Framework Plan encourages the development of the 5<sup>th</sup> Avenue North corridor. An enhanced Library, as accomplished by projects described in this Plan, will provide an excellent entrance to this corridor.
4. Future redevelopment and revitalization of structures like the Northern Hotel and the Babcock Theatre Building are enabled by this district.
5. This expanded district may assist with the completion of and continued modernization of City owned downtown parking structures.

In conclusion, expansion of the North 27<sup>th</sup> Street Urban Renewal District to include the property described in this amended Plan will have a positive effect on the CBD and the City.

**RESOLUTION NO. 18-10750****A RESOLUTION OF THE CITY OF BILLINGS FORMING A  
POLICY FOR THE ADMINISTRATION OF URBAN  
RENEWAL AREAS OR DISTRICTS (URD) IN THE CITY.**

WHEREAS, MCA, Title 7, Chapter 15, Part 42, Section 51 declares: General powers of municipalities in connection with urban renewal. Every municipality shall have all the power necessary or convenient:

- (1) To carry out and effectuate the purposes and provisions of this part and part 43;
- (2) To undertake and carry out urban renewal projects within the municipality, to make and execute contracts and other instruments necessary or convenient to the exercise of its powers under this part and part 43, and to disseminate blight clearance and urban renewal information;
- (3) To organize, coordinate, and direct, within the municipality, the administration of the provisions of this part and part 43 as they apply to such municipality in order that the objective of remedying blighted areas and preventing the causes thereof within such municipality may be most effectively promoted and achieved and to establish such new office or offices of the municipality or to reorganize existing offices in order to carry out such purpose most effectively;
- (4) To exercise all or any part or combination of powers granted in this part or part 43; and

WHEREAS, the City of Billings reviews and adopts Urban Renewal Plans for each of its Urban Renewal Districts, and those Plans specify goals for each Urban Renewal District; and

WHEREAS, the City of Billings may establish local policies that guide the establishment, operations, funding and governance of urban renewal districts; and

WHEREAS, development of TIF (Tax Increment Financing) Policies would be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the City Council now makes and adopts the following TIF Policy:

## CITY OF BILLINGS TAX INCREMENT FINANCE POLICY

1. PERMITTED USES OF TIF FUNDS. TIF funds may be used for costs outlined in MCA, Title 7, Chapter 15, Part 42, Section 88. Urban Renewal Plans adopted by the City may limit what TIF funds may be spent on in any Urban Renewal District. Eligible costs may include, but are not limited to:
  - a. Land acquisition and assemblage, demolition and removal of structures, relocation of occupants, analysis to determine needs of an urban renewal area, administrative cost for redevelopment activities.
  - b. Public infrastructure, including, but not limited to: streets, storm drains, parking, public buildings, water and sewer lines, sidewalks, utility connections.
  - c. Private infrastructure with public benefit, including, but not limited to, building façades, windows, doors, fire suppression or alarm systems, storm drainage, environmental remediation, parking, and ADA access.
  
2. FINANCIAL ASSISTANCE THROUGH TIF. All financial assistance must be approved by the City Council prior to any activity receiving funding. Financial assistance should be requested prior to beginning construction. All activity (design and construction) must be completed prior to issuance of TIF funds from the City Finance Department. Financial thresholds and assistance tools are as follows:
  - a. A minimum of  $\geq$  \$5 of private investment for every \$1 of public investment is the preferred threshold to be met for each TIF application. The City Council reserves the right to approve any application that does not meet this minimum. The City Council also may make exceptions for projects of less than \$100,000, and for publicly owned projects, properties or facilities.
  - b. Grants may be made for uses listed in Part 1 above benefitting any government owned-land or buildings and for profit and non-profit businesses.
  - c. Bonding may be available at the discretion of the City Council.
  - d. All TIF grants will be formalized by a development agreement that must be signed by the grantee before the City will reimburse eligible expenses.
  
3. URD MANAGEMENT. Each URD in the City of Billings will be managed as follows:
  - a. Each URD should maintain a non-profit advisory board to make recommendations to the City Council regarding TIF expenditures. Unless specifically authorized by a Memorandum of Understanding (MOU) referenced in 3(b) below, a majority of board members must own or lease property within the district, or must represent such owner or lessee, and may include representation from residential or commercial property owners or lessees. Advisory Boards must carry insurance for their members and provide proof of insurance to the City.
  - b. A MOU must be executed between the advisory board and the City Council that defines the board's roles, responsibilities, authority, and processes, including for hiring and maintaining board support staff. The MOU must

contain language addressing conflict of interest situations for board members whose property may directly benefit from a TIF expenditure and for board support staff. The MOU also must include language that if there is the appearance of a conflict of interest the issue will be reviewed by City legal staff before moving forward.

- c. Training for all URD advisory boards will be conducted biannually in coordination with City staff and URD support staff. The training must include, but is not limited to: review of URD and TIF laws, Administrative Rules, ethics, conflicts of interest, meeting management, and maintenance of minutes and records.
- d. URD financial reporting will be consistent across all URDs and be set by coordination between the City Finance Director and the Planning and Community Services Director, and URD support staff.
- e. TIF application review and City Council staff report preparation will be conducted by the Planning and Community Services Department Director, in coordination with the Assistant City Administrator, Finance Director, and URD support staff.

PASSED by the City Council and APPROVED this 9<sup>th</sup> day of July, 2018.



CITY OF BILLINGS

BY: William A Cole  
William A. Cole, Mayor

ATTEST

BY: Denise R. Bohlman  
Denise R. Bohlman, City Clerk

**City Council Regular**

**Date:** 10/10/2022  
**Title:** Council Committee appointments  
**Presented by:** Gina Dahl  
**Department:** Legal  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends the Mayor make appointments to the Council committees that were created by Resolution on September 26, 2022.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

On September 26, 2022, Council passed Resolution No. 22-11076, creating standing committees. The committees established include 1) Budget and Finance; 2) Legislative; 3) Local Affairs; and 4) Council Operations. The Mayor must appoint members to these committees within 30 days of the effective date of the resolution. The Budget and Finance committee consists of 3 members; the Legislative committee consists of 5 members; the Local Affairs committee consists of 2 members; and the Council Operations committee consists of the Mayor, Deputy Mayor, and Mayor Pro Tempore. Except for the Council Operations Committee, no two Council Members from the same Ward shall sit on a committee at the same time.

The Resolution is attached for reference and provides additional detail about the committees.

**ALTERNATIVES**

The Mayor may appoint members to the committees or delay appointments until the next regular business meeting. The Resolution was passed on September 26 and appointments must be made within 30 days of September 26.

**FISCAL EFFECTS**

There are no fiscal effects.

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**Attachments**

Resolution

## RESOLUTION 22-11076

### A RESOLUTION ESTABLISHING STANDING COUNCIL COMMITTEES

WHEREAS, the City desires to have a more comprehensive approach to policy making, and

WHEREAS, Section 2-223, Billings, Montana City Code, authorizes the city council to create from its number council committees as needed.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. The following standing Council committees are established:
  - a. Budget & Finance Committee
    - i. Three Council Members appointed by the Mayor
    - ii. Scope: This committee focuses on development of the CIP and city budget in conjunction with staff; budget amendment process; debt issuance; and contracts relating to budget and finance items like cost allocation, fee studies, audits, and other professional services.
  - b. Legislative Committee
    - i. Five Council Members appointed by the Mayor
    - ii. Scope: This committee oversees the development of legislative proposals on behalf of the city of Billings; tracks relevant legislative committees, sub-committees, and policy developments; serves as a liaison to Billings-area legislators, and coordinates testimony among the Mayor, Council Members, and City Administrator.
    - iii. This committee may focus on federal legislation as the need arises, or when asked to do so by a majority vote of council.
    - iv. This committee is specifically prohibited from expressing a formal city position on any legislation without approval from City Council.
  - c. Local Affairs Committee
    - i. Two Council Members appointed by the Mayor
    - ii. Scope: This committee is jointly established with consent and participation of the Yellowstone County Commission and the Billings Public Schools Board. This committee focuses on areas of shared importance among local government bodies, including public safety, emergency planning, education and workforce,

economic development, long-term planning, and coordination of state and federal grant requests.

- iii. Lack of participation from any of the joint entities shall not prohibit the formation or operation of this committee.

d. Council Operations

- i. Mayor, Deputy Mayor, and Mayor Pro Tempore
- ii. Scope: this committee oversees general Council operations and logistics, including agenda development, Council meeting rules, strategic planning processes, new member orientation, and City Administrator annual review processes.

2. The purpose of these standing committees is for Council to explore policy and finance issues in depth. Committee meetings are open to the public and public comment is taken during the meetings. Minutes will be kept in accordance with all Montana open meeting laws.
3. Council Member terms on the committees are two years, beginning the January after each municipal election, except that:
  - a. Terms for the initial establishment of the committees will be from the effective date of this resolution through December 2023;
  - b. Council members are not permitted to remain on the same committee for two consecutive terms; and
  - c. Member terms on the Council Operations Committee shall last for the time period that a Council Member is elected to the designated leadership positions.
4. Except for the Council Operations Committee, no two Council Members from the same Ward shall sit on a committee at the same time. The Mayor shall only sit on the Council Operations Committee, but shall be considered an ex officio member of all remaining committees. Council Members are free to attend any committee meeting they wish and may be requested to participate in an advisory role on specific matters within a committee's jurisdiction.
5. No committee is authorized to take binding action on behalf of the City of Billings or speak on behalf of City Council. The sole purpose of the committees is to provide recommendations to the full Council. Committees may request the City Administrator provide staff support necessary to the work of the committee.
6. Within 30 days of the effective date of the resolution, Council Members shall be appointed to the committees and each committee shall hold an organizational meeting to establish the general rules of the committee, including meeting date, time, and place. The committee shall report their proposed rules to the Council and, in that report, shall indicate whether staff support is requested. Committee

rules shall be reviewed annually, and any proposed changes shall be submitted to Council.

7. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 26th day of September, 2022.

CITY OF BILLINGS



DocuSigned by:  
*William A Cole*  
By: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

DocuSigned by:  
*Denise Bohlman*  
By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk