

LOW-BARRIER SHELTER QUESTIONNAIRE

1. Can you provide low-barrier shelter from October 1, 2022 – March 31, 2023? **Yes, provided we can obtain an adequate building.**
2. What is your monthly budget for doing so? **Depends on the building, however the monthly budget will be approximately \$40,000/month.**
3. Where will low-barrier shelter services be located this winter? **OTS is currently searching for a building.**
4. What is the capacity that can be served nightly? **Based on the building obtained, we are planning to serve at least 100.**
5. Is the location compliant with building and fire codes OR are you willing to make modifications requested by the Fire Marshal and Building Inspector in order to bring the facility into compliance prior to October 1, 2022? **Compliance is unknown as we have not yet obtained a building. OTS is not in a financial position to remodel any building, nor is there time to complete most renovations. The building we obtain will need to be compliant.**
6. What hours of day/night will low-barrier shelter be open? **Open those hours Saint Vincent de Paul is closed.**
7. Do you have operational procedures developed and/or in place? **Will be utilizing an advisory committee to produce.**
8. How will you prevent liability and/or insure a low-barrier shelter? **OTS has an agreement with an insurance company to provide any necessary insurance coverage.**
9. Do you offer a warm handoff between service providers? **Yes, on a limited basis.**

10. Do you plan to provide transportation to/from other service providers? **Yes, on a limited basis.**
11. Do you plan to provide congregate or non-congregate shelter? **Based on the building OTS obtains, we would have both types of shelter accommodations.**
12. How will you screen guests to ensure safety and security? If this service is provided by an outside entity or community partner, do you have an MOU or contract in place? **OTS will rely on several agency partners to provide initial and ongoing screening of all guests. OTS will employ on site security and staff to ensure all guests are kept safe.**
13. Do you have processes in place for diverting guests to other service providers, when appropriate, as space is available? **OTS anticipates the need to divert guests to other service providers based on need and building limitations. The process will be finalized by an advisory committee that will be comprised (in part) of said service providers. MOU's will be necessary.**
14. Are you a participant in the Homeless Management Information System? If not, how will data and success metrics be tracked and shared? **OTS is currently not enrolled in HMIS but plans to do so prior to opening. In addition, OTS plans to utilize Unite MT as an additional data source.**
15. Are you a participant in the Coordinated Entry System? If not, are you willing to provide a Uniform Assessment to all shelter guests and participate in biweekly case conferencing? **OTS is currently not an active participant in the Coordinated Entry System but is willing to provide a Uniform Assessment to all shelter guests and participate in biweekly case conferencing.**
16. Will you serve minors? **Yes, depending on the building obtained, OTS plans to serve minors provided there can be adequate separation and they are accompanied by a parent or adult family member.**
17. Will you serve felons, sexual and/or violent offenders? **Yes, depending on the building obtained. OTS plans to serve these populations provided there**

can be adequate separation.

18. Will you serve people who do not meet sobriety requirements? **OTS will serve those actively using drugs or alcohol provided they can self-toilet, are not a danger to themselves or others and are not in crisis.**
19. Will you serve people who use assistive devices (wheelchair, walker, cane, etc.)? **Yes, based on the building obtained. OTS is planning to serve these populations.**
20. Will you serve people who are accompanied by a trained Service Animal? **Yes, based on the building obtained. OTS is planning to serve these populations.**
21. Will you serve people who are otherwise disabled, whether physically or mentally? **Yes, based on the building obtained. OTS is planning to serve these populations.**
22. Will you serve people who do not meet employment requirements? **OTS will not have employment requirements.**
23. Do you have a Diversity, Equity, and Inclusion policy of any kind? If not, will you commit to serving people regardless of race or ethnicity, gender or sexual orientation, or cultural background? **No. OTS plans to serve all peoples regardless of race, ethnicity, gender, sexual orientation, or cultural background.**
24. Will you serve people of different faiths or religious beliefs? **Yes, OTS will serve all people regardless of their faith or religious beliefs.**
25. Are there certain types of individuals or groups that you will not serve? **Yes, again, based on the building obtained and the ability to segregate populations. Ideally, OTS would only “not” serve those who are a danger to themselves or others.**
26. Do you maintain a no-services list? If so, what are the criteria for being put on the list or getting taken off the list? **Yes, OTS will have a no-services list.**

Ideally the list will be short or zero. An advisory committee will be charged with defining the ins and outs of the OTS no-services list.

27. How do you define “low barrier shelter?” **Provide sheltering to as many homeless individuals as possible by removing their obstacles (barriers) for entering an overnight shelter.**