

CITY/COUNTY PLANNING BOARD

“Serving Billings, Broadview, and Yellowstone County”

Board Attendance Roster: Please note: “E” stands for excused absence, “A” stands for un-excused absence, “1” stands for present. **BYLAWS, YELLOWSTONE COUNTY BOARD OF PLANNING, (Amended. May 25, 2004)**
Section 4. Absences and Removal A. Each member shall inform the Planning Director at least one day before the meeting of his/her inability to attend a Board or Committee meeting. Such an absence shall be considered an excused absence. If any Board member accrues three (3) or more consecutive unexcused absences from regular meetings, notice of which has been given at his/her usual place of work or residence, or by announcement at a meeting attended by him/her, the President may call such absences to the attention of the Board which may then recommend to the appointing authority that such member be asked to resign and that another person be appointed to serve out the unexpired term. Schedule: (** denotes a Wednesday meeting)

	Position	01/11/2022	01/25/2022	02/08/2022	02/22/2022	03/08/2022	03/22/2022	04/12/2022	04/26/2022	05/10/2022	05/24/2022	06/14/2022	06/28/2022	07/12/2022	07/26/2022	08/09/2022	08/23/2022	09/13/2022	10/27/2022	10/25/2022	10/26/2022	11/08/2022	11/22/2022	12/13/2022
Teresa Larsen	Mayor/Billings Ward I	1	1	-	-	-	1	E	E	x	x	1												
Roger Gravggaard	Mayor/Billings Ward II	1	1	-	-	-	1	1		x	x	1												
Dennie Stephenson	Mayor/Billings Ward III	1	1	-	-	-	1	1	1	x	x	E												
Vacant	Mayor/Billings Ward IV	1	1	-	-	-	-	-	-	x	x	x												
Jon Thompson	Mayor/Billings Ward V	1	E	-	-	-	E	1	1	x	x	E												
Troy Boucher	YC District 1	1	1	-	-	-	E	A		x	x	1												
Dennis Cook	YC District 2	1	1	-	-	-	1	1	1	x	x	1												
Vacant	YC District 3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vacant	YC District 4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Woody Woods	YC District 5	1	1	-	-	-	1	1	1	x	x		1											
Vacant	YC District 6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Jarett Hillius	YC District 7	1	E	-	-	-	1	1	1	x	x	1	1											
Vacant	Y County Cons. District	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Scott Reiter	Ex-Officio SD2	1	E	-	-	-	1	A		x	x	E												

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"Serving Billings, Broadview, and Yellowstone County"

June 14, 2022

DRAFT- To be approved by a motion on June 28, 2022

PUBLIC HEARINGS/PUBLIC HEARING PARTICIPATION GUIDELINES.

As legally advertised, The Yellowstone County Board of Planning met on June 14, 2022 in the Miller Building 1st Floor Conference Room.

Citizens are invited to:

→Review the Agenda Packet on the City's website at: <https://ci.billings.mt.us/117/Agendas-Minutes>

→View the meeting live online at Facebook: <https://www.facebook.com/Billings-Planning-Community-Services-Department-1738982159659260>

Public comment will be taken only during the Public Comment periods as indicated on the agenda and during the Public Hearings, if any are scheduled, under the Regular agenda. Comments may be sent to Board via email before 10:00 AM on the meeting date. All e-mails received prior to this time will be read into the record for the public hearing. Comments may be submitted by:

- Mail: City/County Planning Division, 2825 3rd Ave N 4th Floor, Billings, MT 59101
 - Email: deinest@billingsmt.gov
- Call in during the Public Comment periods as indicated on the agenda:
 - Citizens may call in during specific Public Comment periods at **406.237.6165**. All callers will be placed in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be limited to 3 minutes of testimony as is customary. Future delivery methods may be explored as best practice is learned.

Call the Meeting to Order: President Cook called the meeting to order at 6:00 p.m. on Tuesday, June 15, 2022.

Introduction of Planning Board Members and Planning Department Staff

President Cook called for introductions of the members of the Planning Board and staff.

Participating Planning staff members: Wyeth Friday, Director, PCSD; Monica Plecker, Planning Division Manager; Dave Green, Planner II; Scott Walker, Transportation Coordinator; Elyse Monat, Transportation Tammy Deines, Planning Clerk

Others in Attendance: Greg Reid, WWC Engineering; Kolten Knatterud, IMEG Corp.; Scott Worthington, SitePro; Lee Hanson, Doug Wild, Billings Builders; Anna Vickers, IMEG Corp

Approval of Minutes: April 26, 2022-delayed due to a lack of a quorum.

Public Comment: President Cook asked if there was anyone wishing to speak during the public comment portion of the meeting. He stated any member of the public might be heard on any subject that is not on the agenda; the Planning Board will not take any action on these items at this time, but

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could choose to add an item to the next meeting agenda for discussion. There were no public comments.

Disclosure of Outside (Ex Parte) Communication or Conflicts of Interest– Board Members and Planning Staff. There were no disclosures of outside communication or conflicts of interest.

8. NEW BUSINESS

8a. Presentation. Public Hearing. Board Discussion. 2020-2024 TIP Amendment #3. Scott Walker, Transportation Coordinator, Rusty Logan, Transit Manager, MET Transit presenting...

Scott Walker opened the agenda item and gave the recommendation gave background on each of the transportation projects listed below. Rusty Logan reviewed the Federal Transit sections of the TIP.

RECOMMENDATION

Planning staff recommends the Planning Board receive a staff presentation and then hold a public hearing at this meeting. No action following the hearing is required at this meeting as the Planning Board will have any final discussion and take formal action at its meeting on June 28th.

BACKGROUND

Federal regulations require that Metropolitan Planning Organizations (MPOs) review and update their Transportation Improvement Program (TIP) periodically. Given timing and funding adjustments with some transportation and transit projects, the current Billings 2020-24 TIP must be amended to maintain compliance with State and Federal requirements.

The TIP is a short-range program of highway and transit projects in the Billings MPO area and is prepared by City-County Planning Division staff in cooperation with state and local agencies. The purpose of the TIP is to provide the mechanism for scheduling federal funds for surface transportation projects, indicate regional priorities, and demonstrate a short range transportation vision for the area. A secondary purpose of the TIP is to provide information about other transportation projects in the urbanized area that are exempt from the TIP approval process, such as projects that do not utilize federal funds. This TIP amendment is being presented to the Planning Board for review due to timing and cost updates to several projects. All of the projects subject to updates in this TIP amendment are MDT projects that are supported by federal funding. Staff provided a quick reference page indicating what project adjustments are part of this amendment as well as the full amended 2020-24 TIP document itself.

Projects Modified Due to Change in Funding/Scope:

Billings Bypass

Updated Right of Way Cost

Five Mile Road – Additional Drainage Features

Yellowstone River Bridge – Updated Cost

Johnson Lane Interchange – Updated Cost

Railroad Overpass – Updated Cost

I-90 Yellowstone River Bridges

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Bridge Cost Update
West Billings Interchange
Project Added – All Phases

FEDERAL TRANSIT ADMINISTRATION SECTION 5339

- **Two Tables now reflected to show projects programmed in FORMULA FUNDS and COMPETITIVE FUNDS;** all projects were previously included in one table. Additional project tables added to show more specific project information for each source.
- **FORMULA FUNDING** now includes Training Lot Capital project moved from CARES funding sources.
- **COMPETITIVE FUND** table now includes technology additions (Automated Passenger Counters, Digital Fare System) which had previously been included in both CARES funding and 5339 FORMULA FUNDING; **COMPETITIVE FUNDS** also now includes recently awarded \$3,028,000 in Federal funds for additional bus replacements and facility improvements.

FEDERAL TRANSIT ADMINISTRATION SECTION 5310

Table updated with most recently available funding figures as well as recently completed GRANT selections for Coordination Group projects to occur in FY23. Projects table added to provide more specific project information.

TRANSADE

Updated with actual apportionment figures with decreased estimates for funding moving forward based on recent apportionments

2020-24 TIP Amendment 3 Schedule

■ Technical Advisory Committee	May 17
■ Planning Board Discussion	June 14
■ Planning Board Action	June 28
■ City Council Work Session	June 20
■ City Council Action	June 27
■ Commission Discussion	June 20
■ Commission Action	June 21
■ Policy Coordinating Committee	July 19

Discussion

President Cook called for questions and discussion. There was none.

Public Hearing

President Cook opened the public hearing and asked if there is anyone wishing to speak in favor or against the 2020-2024 TIP Amd III. There was none. Due to a lack of a quorum of members, this public hearing will be continued. Planning Board will forward a recommendation on this agenda item during the June 28, 2022 meeting.

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8b. Public Hearing. Presentation. Discussion. Safe Routes to School (SRTS) Plan Update.

Elyse Monat, Active Transportation Planner, Sara Schooley, Toole Design presenting.

Elyse Monat explained that two public hearings are scheduled in order to promote public information transparency. She introduced Sara Schooley, Toole Design, who followed with a PowerPoint presentation. Sara said that one of the impetus for this study was the redrawing of the School District #2 boundaries

BACKGROUND

The Billings Metropolitan Planning Organization (MPO) identified the need to conduct a Safe Routes to School (SRTS) Plan Update to evaluate walking and biking conditions for students attending elementary schools in the Billings Public Schools District. Through a competitive process, the MPO selected Toole Design as the consultant for this project. A project oversight committee consisting of representatives from the MPO, Billings City Council, Billings Public Schools, City of Billings Engineering Division, Healthy by Design, RiverStone Health, and community advocates provided feedback and helped guide the process throughout the development of the plan. This is an update to the City of Billings Safe Routes to School Study completed in August 2011 by the City of Billings Engineering Division.

The draft document is undergoing further staff review. As a result, this will be the first of two public hearings on this item. Final internal staff edits will be incorporated into the draft document ahead of the June 28 Planning Board meeting. The goals of this plan are:

- Evaluate current walking and biking conditions for students in the region
- Identify barriers or issues that might discourage students from walking or biking
- Recommend policy or programmatic changes that would encourage more students to walk or bike to school
- Develop a list of prioritized projects that can be built to improve walking and biking conditions for students
- Create walking route maps for all 22 public elementary schools in Billings

Project locations were identified through several sources:

- Geographic data showing gaps in pedestrian and bicycle infrastructure
- Crash locations showing crashes involving people biking or walking
- Interviews with principals
- Conversations with crossing guards
- Public input via an online interactive web map and survey
- On the ground observations of either arrival or dismissal
- A walking audit of the .5-mile radius around the school

The body of the document identifies observed and reported safety concerns at project locations and describes the type of concern at that location. Examples of concerns include long crossing distances, turning vehicles not yielding, etc. Then, Section 4 of the Plan provides an infrastructure toolkit that offers some common engineering solutions that can be used to address the observed and reported concerns. A matrix helps identify possible solutions based on the type of concern.

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Based on guidance from the project oversight committee, Section 5 prioritizes projects based on four criteria: traffic safety, feasibility, demand, and equity. Each category was assigned a certain number of points based on the metrics in the category. For example, traffic safety was based on the posted speed limit and the roadway classification. Points for each category were then added up for a total score. In the final draft of this document, projects will be grouped into short, medium, and long-term project categories. Due to a variety of other factors, projects will be selected based on category first and may not be completed exactly from highest to lowest score.

Section 6 of the Plan contains walking route maps for each school.

Appendix B includes school summaries including existing conditions maps for each school, data about the school, and a summary of interviews with the principal and crossing guard, web map comments, and on-the-ground observations. There are also project suggestions that are for planning purposes only and will require further analysis and design before implementation. Staff is making updates to these suggestions. These staff amendments will be incorporated into the plan prior to the next public hearing. An overview will be provided to the Planning Board during that time.

RECOMMENDATION

Staff recommends that at the June 14 meeting, the Yellowstone County Board of Planning receive a presentation on the “Safe Routes to School Plan” update and conduct a public hearing to receive public comment on the plan. A public hearing will also be held at the June 28 Planning Board meeting given the upcoming changes to the document. The Planning Board is scheduled to take formal action on the Plan and provide a recommendation to the Policy Coordinating Committee (PCC) at its June 28 meeting. The PCC is scheduled to take final action on the study at its meeting on July 19, 2022.

Discussion

President Cook called for questions and discussion. Board member Hillius asked how some of these project suggestions will come into play with funding options. Scott Walker said that City Public Works Department has moved forward on several of these projects through the Capital Improvement Plan. Major projects may be funded with a grant or be included in future transportation plans.

Public Hearing

President Cook opened the public hearing and asked if there is anyone wishing to speak in favor or against the “Safe Routes to School Plan” update. There was none. Due to a lack of a quorum of members, the public hearing will be continued to the June 28, 2022 Planning Board meeting. Planning Board will forward a recommendation on the Safe Routes to School, (SRTS), and Plan Update during the June 28, 2022 meeting

8c. Plat Review. Legacy Subdivision, 2nd Filing. (Re-subdivision of Legacy Subdivision, portions of Block 2, 3, 4 and 5). City major subdivision. Doug Wild, owner. Greg Reid, WWC Engineering, agent. Dave Green, Planner II, presenting.

Dave Green opened this agenda and explained that this proposal is to replat the existing Legacy Subdivision,

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BACKGROUND

On April 1, 2022, WWC Engineering, applied for preliminary major plat approval for Amended Lot 1, Block 1, Legacy Subdivision, 2nd Filing. The proposed subdivision creates 26 lots for residential development. The subject property is generally located south of Grand Avenue and west of 52nd Street West, below Vintage Estates Subdivision. The property is zoned Neighborhood 3 (N3). Due to delays from need for additional information, and coordination with City Engineering the application submittal date moved to May 1, 2022.

VARIANCES REQUESTED

No variances from the City Subdivision Regulations have been requested.

PROPOSED CONDITIONS OF APPROVAL

Pursuant to Section 76-3-608(4), MCA, the following conditions are recommended to reasonably minimize potential adverse impacts identified within the Findings of Fact.

1. To protect public health and safety and ensure a temporary turnaround is defined, prior to final plat approval the applicant will provide easement documents for the temporary cul-de-sac at the north end of 52nd Street West on the south side of the Big Ditch.
2. To protect public health and safety and to ensure sidewalk continuity, prior to final plat approval the applicant will add paragraph language in the SIA under the heading III Transportation 3, The developer will install all required ADA ramps at the intersections within the proposed subdivision and in front of any lots with public infrastructure on them.
3. To minimize the effects on local service, prior to final plat approval the applicant will coordinate with the USPS to determine what type of deliver system is preferred and to locate and provide the correct amount of space for safely delivering the mail to the residents.
4. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
5. The final plat shall comply with all requirements of the City of Billings Subdivision regulations, rules, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

RECOMMENDATION

Staff proposes the Planning Board recommend to City Council that the preliminary plat of Legacy Subdivision 2nd Filing be conditionally approved and adopt the Findings of Fact as presented in the staff report.

Discussion

President Cook called for questions and discussion.

Greg Reid, WWC Engineering, (No address given)

Mr. Reid is the agent. He clarified and said the lot sizes in the vacated area will be increased slightly. They are working with the Public Works department towards 50% construction instead of the 50% cash-in –lieu.

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Doug Wild, Classic Designs, (No address given)

Mr. Wild is the builder and developer for this subdivision. He explained the thought behind the replatting of this survey.

A Public Hearing will be held and Planning Board will forward a recommendation on **Legacy Subdivision during the June 28, 2022 Planning Board meeting.

8d. Plat Review. Board Discussion. Wild Rose Subdivision. City major subdivision. Scott Worthington, Site Pro LLC, agent. Dan Wells, Wells Built Homes, property owner. Dave Green, Planner II, presenting.

BACKGROUND

On May 2, 2022, In Site Engineering and Performance Engineering, agents for Regal Land Development, applied for preliminary major plat approval for Wild Rose Subdivision, 1st Filing. The proposed subdivision creates 64 new lots for residential development. The subject property is generally located south of Sweetgrass Creek Drive and west of 54th Street West. The property is a mix of zones and recently received approval of a planned neighborhood development, required for new properties greater than 10 acres annexing into the City limits. The property where this subdivision is located is zoned Neighborhood 1 (N1), Neighborhood 2 (N2), Neighborhood 3 (N3), Mixed Residential 1 (NX1) and Public 1 (P1).

VARIANCES REQUESTED

No variances from the City Subdivision Regulations have been requested.

PROPOSED CONDITIONS OF APPROVAL

Pursuant to Section 76-3-608(4), MCA, the following conditions are recommended to reasonably minimize potential adverse impacts identified within the Findings of Fact.

1. To protect public health and safety and ensure correct road construction, prior to final plat approval the applicant will receive approval for all street construction from City of Billings Engineering prior to street construction.
2. To protect public health and safety, prior to final plat approval the applicant will add the following language to the SIA under the heading III Transportation Streets: No obstructions may be placed in any public right of way such as subdivision entry signs, signs, planter beds or any other obstruction that would be a hazard to traffic in the public right-of-way.
3. To ensure correct additional road width construction on 54th Street West, prior to final plat approval, the applicant will add the following wording to the SIA under the heading III Transportation Streets: The subdivider will provide cash-in-lieu contribution for the construction of approximately 3 feet of asphalt surface with satisfactory sub-base, base course, standard curb and gutter along 54th Street West. The cash-in-lieu contribution will also include engineering design and construction administration.
4. To ensure public health and safety and to ensure safe pedestrian access to the south (Cottonwood Park) the developer shall construct a pedestrian crossing across the storm drainage area located along the southern property boundary. Further, the developer shall amend the SIA to include specific information regarding the construction of the crossing.

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5. To minimize the effects on local service prior to final plat approval, the applicant will coordinate with the USPS to determine what type of deliver system is preferred and to locate and provide the correct amount of space for safely delivering the mail to the residents.
6. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
7. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

RECOMMENDATION

Staff proposes the Planning Board recommend to City Council that the preliminary plat of Wild Rose Subdivision, 1st Filing be conditionally approved and adopt the Findings of Fact as presented in the staff report.

Discussion

President Cook called for questions and discussion. Division Manager Monica Plecker clarified and explained the difference between a Planned Development and a Planned Neighborhood Development such as this subdivision. She stated this is a Planned Neighborhood Development and will be developed under the N2 zoning classification.

Scott Worthington, Site Pro Engineering, (No address given)

Mr. Worthington clarified the private parkland which will be maintained by an HOA. Cash-in-lieu will be given towards the development of Cottonwood Park. He noted there are 76 lots in this development instead of what is reported in the staff report. They have maximized the use of City resources for this master planned area. Monica Plecker asked about the pedestrian crossing requirement to access Cottonwood Park. Scott Worthington suggested using a culvert wide enough placed in the retention pond in order to provide a safe shoulder on the pathway. His estimation for the pond depth is about 3-feet depth. The pond is owned by Regal Land Development who will provide an easement.

****A Public Hearing will be held and Planning Board will forward a recommendation on Wild Rose Subdivision during the June 28, 2022 Planning Board meeting.**

8e. Plat Review. Board Discussion. Shop World II. County major subdivision. Anna Vickers, IMEG, agent. Cold Smoke Investments, property owner. Dave Green, Planner II, presenting.

BACKGROUND

On May 2, 2022, the Planning Division received an application for major preliminary plat approval for the proposed Shop World 2 Subdivision. The property is generally located south of Monad Road and east of Eggebrecht Lane. This subdivision would create 186 lots from a 49.04-acre parcel for private storage garage development. The land is not used for farming and it is also outside of zoning.

VARIANCES REQUESTED

No variances are requested for this subdivision.

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PROPOSED CONDITIONS OF APPROVAL

Pursuant to Section 76-3-608(4), MCA, the following conditions are recommended to reasonably minimize potential adverse impacts identified within the Findings of Fact.

1. To protect public health and safety, prior to final plat approval the applicant will receive approval from the MDEQ for the proposed wells/cisterns, septic systems and the proposed storm water management.
2. To protect public health and safety and provide written and visual documentation of which lots will have water and septic systems available to them, prior to final plat approval, the applicant will list which lots will have water and septic systems in the SIA and identify them on the plat with the final plat.
3. To ensure maintenance of Monad Road, which provides access to this subdivision, prior to final plat approval the applicant will create an RSID for the maintenance of Monad Road.
4. To provide for clarification of allowed public vehicles on the private roads and to provide documentation showing who is responsible for the maintenance of private roads, prior to final plat approval the applicant will provide easement documents for the private roads that allow emergency vehicle access and private utility access. Maintenance access for the fire dry hydrant shall also be included in this easement. Further, the applicant will create an HOA for the private road maintenance and provide documentation defining how fees will be assessed and collected.
5. To protect public health and safety and possibly provide a proportional share of the cost of intersection/road improvements to the County, prior to final plat approval, the applicant will enter in the SIA under the heading III Transportation information regarding the TIS and any improvement they may be required to provide a proportional share of cost of upgrade to the County.
6. To protect public health and safety and provide the correct water tank and access to the tank, prior to final plat approval the applicant will provide construction drawings to the Billings Fire Department for the dry hydrant system and receive approval before construction begins. The system must be tested and approved by the Billings Fire Department after installation, with a letter to show the approval from the Billings Fire Department. The applicant will also create an RSID-M for the maintenance of the dry hydrant system.
7. To minimize the effects on local service prior to final plat approval, the applicant will coordinate with the USPS for locating and providing the correct amount of space for safely delivering the mail to the residents.
8. To minimize effects on the natural environment, prior to final plat approval a weed management plan and property inspection shall be completed by the County Weed Department. The applicant will also check and provide documentation by photos or other means acceptable to the County Weed Department that the property has been checked for the presence of Russian Knapweed or Spotted Knapweed. Should either be present the applicant will take proper measures to eliminate the problem before any construction, in coordination with County Weed Department.
9. To ensure the placement of easements for private utility providers, prior to final plat approval, the applicant will coordinate with private utility companies to provide needed easements within the proposed subdivision. MDU has requested 10-foot-wide easement along front property lines.

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10. Minor changes may be made in the SIA and final documents, as requested by the Planning and/or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
11. The final plat shall comply with all requirements of the County Subdivision Regulations, rules, policies, and resolutions of the Yellowstone County, and the laws and Administrative Rules of the State of Montana.

RECOMMENDATION

Staff recommends the Planning Board recommend to the Yellowstone County Board of County Commissioners conditional approval of the preliminary plat of Shop World 2 Subdivision and adopt the Findings of Fact as presented in the staff report.

Discussion

President Cook called for questions and discussion by the members of the Board. Board member Woods, Dave Green stated this is a commercial subdivision similar to Shop World I which is located on 80th Street West. Board member Woods pointed out that the lot sizes may be too small for water and sewer systems. Discussion was held on options for continuing the pavement of 72nd Street West.

Kolten Knatterud, IMEG Engineering, (No address given)

Mr. Knatterud added that the property owner worked with the property owner to the north of this parcel to obtain another 30-feet to widen Monad Road. He said there have been conversations regarding the pavement of 72nd Street West between the developer and the YC Public Works Department. He said in the instance that DEQ approves systems, they would be granted as one and two units with no living facilities. They are working to determine where the separation of the drain fields and the groundwater level will be located on the parcel. He said they will work with Planning Staff to clarify the language in Condition of Approval #2. Monica Plecker commented on the disregard for condominium unit development subdivision regulations evidenced in the Shop World I Subdivision. She emphasized that should condominiums be contemplated, this intent has to be expressed during this process. Kolten Knatterud said there is a condominium section of language in the SIA for this project.

****A Public Hearing will be held and Planning Board will forward a recommendation on Shop World II Subdivision during the June 28, 2022 Planning Board meeting.**

9. OTHER BUSINESS

a. (Standing Item). Long Range Strategic Issues and an overview of future City and County issues and projects.

a.1 Tunnicliff Memorial Tree Dedication. Director Friday invited Planning Board members to attend the tree dedication for Darell Tunnicliff Tuesday June 28, 2022 4:30 pm at Evergreen Park on the east side of the basketball courts. Evergreen Park is a linear park just west of 13th Street West between the one way legs of Avenue D. Robin Tunnicliff and some of her friends and family will also attend. Mayor Cole will be invited (as he wanted to be kept informed of this effort) along with a few past Planning Board Members that served with Darell over the years.

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Division Manager Plecker said Karen Alley, Legal Counsel for the Montana Association of Counties (MACo) has reached out to me inquiring about whether the board would be interested in training. Karen has been traveling from county to county providing these learning opportunities for boards specifically as it relates to:

- Ethics
- Ex-parte Communication
- Subdivision Review Process – Findings and Conditions
- Land Use Legislative Update

This would be a ½ day training that would occur during the day and during working hours. She will be in the vicinity on June 22nd and June 23rd. Board members asked Ms. Plecker to look at calendaring time June 22, or June 23 or a ½ day during September 27-29

ADJOURNMENT 7:48 PM

DRAFT—TO BE APPROVED BY A MOTION June 28, 2022

--Tamara L Deines, Planning Clerk

Printed Name	Address/email
Greg Reid	greid@wwcengineers.hg.com
Kolten Knatterud	kolten.l.knatterud@imegcorp.com
Scott Worthington	siteproscott@gmail.com
Lee Hanson	leehansonmt@gmail.com
Doug Wild	doug@billingsbuilders.com
Anna Vickers	anna.m.vickers@imegcorp.com



YELLOWSTONE COUNTY BOARD OF PLANNING
CITY OF BILLINGS AND
YELLOWSTONE COUNTY, MONTANA



AGENDA
JUNE 14, 2022 MEETING TIME: 6:00 p.m.
1st Floor Large Conference Room, Miller Building
2825 3rd Avenue North, Billings, Montana 59101

NOTICE TO THE PUBLIC

Citizens are invited to:

- Review the Agenda Packet on the City's website at: <https://ci.billings.mt.us/117/Agendas-Minutes>
- View the meeting live online at Facebook: <https://www.facebook.com/Billings-Planning-Community-Services-Department-1738982159659260>

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****In the event a quorum of the Council is present, no City-related decisions will be made during this meeting or event.**

- Please direct questions to Tammy Deines, Planning Clerk at deinest@billingsmt.gov or 406-247-8610. Thank you!

1. **CALL TO ORDER - Planning Board President:** Welcome and Introduction of new and returning Board Members.
2. **APPROVAL OF AGENDA*** - including any additions or deletions to agenda. The agenda for a regular meeting will be closed at 5:00 p.m. three (3) working days prior to the date of the meeting.
3. **MOTION. APPROVAL OF MEETING MINUTES: APRIL 26, 2022**
Attachments
2022_04_24_PlnB Minutes_DRAFT.pdf
4. **PUBLIC COMMENT PERIOD** -- As required (3 minute maximum per person). *Any member of the public may be heard on any subject that is not on the agenda. The Planning Board will not take any action on these items at this time, but could choose to add an item to the next meeting's agenda for discussion.*
 - 4a) **Comments on items not on agenda and requests to add items to future agendas**
 - 4b) **Comments on items on the non-public hearing agenda items**
5. **DISCLOSURE OF CONFLICT OF INTEREST:**
6. **DISCLOSURE OF EX PARTE COMMUNICATION:** Ex Parte Communication Binder is available at the Sign-In and Agenda station.
7. **OLD BUSINESS** (Agenda items that were not discussed or not completed in a previous meeting or items requiring action).
8. **NEW BUSINESS:** (Agenda items new to this meeting).
 - a. Presentation. Public Hearing. Board Discussion. 2020-2024 TIP Amendment #3. Scott Walker, Transportation Coordinator, presenting.
Attachments
TIP_AMD3_DRAFT.pdf
2020-24 TIP Amd. 3 - Quick Reference
 - b.

Public Hearing. Presentation. Discussion. Safe Routes to School (SRTS) Plan Update. Elyse Monat, Active Transportation Planner, presenting.

Attachments

Draft Safe Routes to School Plan Update - Currently under staff review

- c. Plat Review. Legacy Subdivision, 2nd Filing. (Re-subdivision of Legacy Subdivision, portions of Block 2, 3, 4 and 5). City major subdivision. Doug Wild, owner. John Bruckner, WWC Engineering, agent. Dave Green, Planner II, presenting.

Attachments

Findings of Fact

Proposed Plat

SIA Draft

- d. Plat Review. Board Discussion. Wild Rose Subdivision. City major subdivision. Scott Worthington, Site Pro LLC, agent. Dan Wells, Wells Built Homes, property owner. Dave Green, Planner II, presenting.

Attachments

Findings of Fact

Proposed Plat

SIA Draft

- e. Plat Review. Board Discussion. Shop World II. County major subdivision. Anna Vickers, IMEG, agent. Cold Smoke Investments, property owner. Dave Green, Planner II, presenting.

Attachments

Findings of Fact

Proposed Plat

SIA Draft

9. **OTHER BUSINESS:**

- a. (Standing Item) Long Range Strategic Issues and an overview of future City and County issues and projects.

10. **ADJOURNMENT**

FUTURE AGENDA ITEMS FOR TUESDAY, JUNE 28, 2022

- a. Motion/Recommendation to PCC. 2020-2024 TIP Amendment #3. Scott Walker, Transportation Coordinator, presenting.
- b. Public Hearing. Motion/Recommendation to City Council. Legacy Subdivision, 2nd Filing. (Re-subdivision of Legacy Subdivision, portions of Block 2, 3, 4 and 5). Doug Wild, owner. John Bruckner, WWC Engineering, agent. Dave Green, Planner II, presenting.
- c. Public Hearing. Motion/Recommendation to City Council. Wild Rose Subdivision. City major subdivision. Scott Worthington, Site Pro LLC, agent. Dan Wells, Wells Built Homes, property owner. Dave Green, Planner II, presenting.
- d. Public Hearing. Motion/Recommendation to BOCC. Shop World II. County major subdivision. Anna Vickers, IMEG, agent. Cold Smoke Investments, property owner. Dave Green, Planner II, presenting.