****ATTENTION****

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person in Council Chambers, second floor of City Hall, 220 N. 27th Street. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: www.billingsmt.gov and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
  - On Community 7 TV - Channel 7 or Channel 507 -- Spectrum Cable. *(On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.)*
  - Online at www.comm7tv.com and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
  - On the City's website at www.billingsmt.gov and click on "Watch Meetings Online" on the homepage.
  - In-Person.
  - Virtually via Zoom (see the link below).

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: Council@billingsmt.gov.
  - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person.
- Attend the meeting virtually through Zoom by entering the Webinar ID and Passcode indicated below. Click on *Zoom Meeting Instructions* and *Zoom Hybrid Meeting Details* below for more information. The link will allow you to attend, view and participate in the meeting on your computer, laptop or smart phone. (You must have the Zoom App on your device Click Here to Download Zoom App) To provide public comment at the appropriate time, click on the "raise hand" icon located at the bottom of the screen and the moderator will unmute your device.
  - **Don't have a smart phone, computer or laptop?** That's okay -- you can attend a Zoom meeting using your **landline phone.** Call the Zoom phone number, **1.253.215.8782** to join the meeting and follow the operator's instructions. Want to give public comment? Simply *"raise your hand"* by pressing *9 and the moderator will give you permission to speak when it is your turn. **Note this is a long distance toll number and charges may apply depending on your plan.*
- Click Here for Zoom Meeting Webinar IDs and Passcodes
- Click Here for Zoom Meeting Instructions for Attendees (as guests)

Please contact Denise Bohlman, City Clerk, at bohlmand@billingsmt.gov, or at 406.657.8210, with any questions.

CITY OF Billings

VISION STATEMENT:
"The Magic City: A diverse, welcoming community where people prosper and business succeeds."

CITY COUNCIL
REGULAR BUSINESS MEETING
AGENDA

COUNCIL CHAMBERS | MARCH 13, 2023 | 5:30 P.M.

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Councilmember Owen

ROLL CALL: Councilmembers present on roll call were: ☐ Shaw, ☐ Gulick, ☐ Neese, ☐ Owen, ☐ Joy, ☐ Choriki, ☐ Tidswell, ☐ Purinton, ☐ Boyett, ☐ Rupsis

MINUTES:

- February 13, 2023
- February 27, 2023 - PENDING

COURTESIES:

PROCLAMATIONS:

- AmeriCorps Week - March 12 - 18, 2023

COUNCIL REPORTS:

ADMINISTRATOR REPORTS - CHRIS KUKULSKI

PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items: 1 and 3 ONLY. Speaker sign-in required. (Comments are limited to three (3) minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. <u>CONSENT AGENDA</u> -- Separations:

A. **Mayor Cole recommends that Council confirm the following appointments:**

1.

	Name	Board/Commission	Term	
			Begins	Ends
1	Lea Morford	Billings BID*	03/13/23	12/31/25
2	Kody Christensen	Citizen Police Advisory Board*	03/13/23	12/31/25
3	No Applications	Community Development - Low Mod	03/13/23	12/31/26
4	Thom Maclean	Parking Board*	03/13/23	12/31/23
5	Melissa Henderson	Parks, Recreation & Cemetery Board*	03/13/23	12/31/24

*1 Unexpired term of Mia Yegen
*2 Unexpired term of Erin Lambert (Continuum of Care)
*4 Unexpired term of Sean Lynch
*5 Unexpired term of Lew Morris

B. Bid Awards:

1. **W.O. 23-01: Contract 2, 2023 Sewer Main Replacement,** Zones 1A, 2, 3A, 4, and 5. (Opened 2/21/23) Recommend Western Municipal Construction.

C. **Agreement** with Insight Public Sector for Mobile Data Terminals for Police Department.

D. **Purchase** one front-loading refuse truck for Solid Waste from Floyd's Truck Center.

E. **Purchase** spray equipment for Rose Pool from Northwest Playground.

F. **Donation** to Billings Public Library from Internet Archives, Community Webs for an internship at the Montana Historical Society.

G. **Exempt Plat** of Olympic Park Subdivision. *Quasi-Judicial

H. **Final Plat** of Cardwell Ranch, 2nd Filing. *Quasi-Judicial

I. **Resolution of Intent** to create SID 1419 Charles Street and set a public hearing date for April 10, 2023.

J. **Bills for the Weeks of:**

1. January 30, 2023
2. February 6, 2023
3. February 13, 2023

Recommended Motion: I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

REGULAR AGENDA:

2. **PUBLIC HEARING** and amendment to the FY21-22 Annual Action Plan and approval of the HOME-ARP allocation plan. Staff and Community Development Board recommends approval.

   - Presented by: Carly Collins, Program Coordinator

   Recommended Motion: Having conducted a public hearing, considered written and spoken testimony, I move to approve the amendment to the FY21-22 Annual Action Plan and HOME-ARP allocation plan, as recommended by staff and Community Development Board.

3. **APPROVE** an increase of Community Development Block Grant (CDBG) funding allocation to amend the Comanche Park Coronavirus Impact Project. Community Development Board (CDB) recommends approval.

   - Presented by: Tam Rodier, Coordinator

   Recommended Motion: I move to approve an increase of CDBG funding allocation to amend the Comanche Park Coronavirus Impact Project, as recommended by CDB.

PUBLIC COMMENT on "NON-AGENDA ITEMS". Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)*

COUNCIL INITIATIVES:

ADJOURN:

Council Chambers are readily accessible to individuals with physical disabilities.

For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail bohlmand@billingsmt.gov, 72 hours prior to the meeting date.

~ ~ ~

City Council Regular
Date: 03/13/2023
Title: Boards & Commissions Appointments
Presented by: Chris Kukulski, City Administrator
Department: City Hall Administration
Presentation: No
Legal Review Not Applicable

RECOMMENDATION

Mayor Cole recommends that the City Council confirm the appointments to the following boards and commissions.

	Name	Board/Commission	Term	
			Begins	Ends
1	Lea Morford	Billings BID*	03/13/23	12/31/25
2	Kody Christensen	Citizen Police Advisory Board*	03/13/23	12/31/25
3	No Applications	Community Development - Low Mod	03/13/23	12/31/26
4	Thom Maclean	Parking Board*	03/13/23	12/31/23
5	Melissa Henderson	Parks, Recreation & Cemetery Board*	03/13/23	12/31/24

*1 Unexpired term of Mia Yegen
*2 Unexpired term of Erin Lambert (Continuum of Care)
*4 Unexpired term of Sean Lynch
*5 Unexpired term of Lew Morris

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Mayor is requesting that the City Council confirm appointments for Board and Commission positions that are vacant due to a resignation or unfilled vacancy.

ALTERNATIVES

Council may:

- Confirm the proposed appointments; or
- Not confirm the appointments.

FISCAL EFFECTS

The proposed action has no financial impact.

City Council Regular

Date: 03/13/2023
Title: W.O. 23-01 Contract 2: 2023 Sewer Main Replacement, Bid Award
Presented by: Debi Meling
Department: Public Works
Presentation: No
Legal Review Not Applicable

RECOMMENDATION

Staff recommends that City Council award a contract for W.O. 23-01, Contract 2: 2023 Sewer Main Replacement, Zones 1A, 2, 3B, 4, and 5 to Western Municipal Construction in the amount of $3,314,566.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

W.O. 23-01 Contract 2, 2023 Sewer Main Replacement, will replace approximately 9,925 feet of existing sanitary sewer. The sewer mains being replaced with this project were selected based on age, video inspection condition assessment, root intrusion history, and sewer back up history. This project will replace sanitary sewer mains that are up to 118 years old made of clay tile. These sewer mains exhibit broken and cracked pipe and many sections need yearly root intrusion removal and maintenance. Zones 1 through 5 are sewer replacement projects. Zone 6 contains 345 feet of water main replacement that was bid in the project since it was in the proximity of the sewer replacement project. However, there is insufficient budget to award this section of water main. This section of water main would be replaced in following years.

The project was advertised on February 3, February 10, and February 17, 2023, in the Yellowstone County News and on the City's website. Bids were opened on February 21, 2023, and two bids were received. For Zones 1A, 2, 3A, 4, and 5, Western Municipal Construction, submitted the lowest, responsible bid.

ALTERNATIVES

City Council may:

- Award W.O. 23-01, Contract 2: 2023 Sewer Main Replacement, to Western Municipal Construction in the amount of $3,314,566 for Zones 1A, 2, 3A, 4, and 5; or,
- Do not award a contract and reject all bids. If the project is not awarded, the City's sewer mains in these areas will continue to be unreliable and will experience ongoing maintenance problems and expenses.

FISCAL EFFECTS

The following bids were received:

CONTRACTOR	Zone 1A - Open Cut Princeton Avenue Area	Zone 1B - Trenchless Princeton Avenue Area	Zone 2 Ponderosa Drive Area	Zone 3A - Open Cut Burlington Avenue Area	Zone 3B - Trenchless Burlington Avenue Area	Zone 4 Montana Avenue Area	Zone 5 1st Avenue South Area	Zone 6 Water 13th Street West Area
Western Municipal Construction	$367,840.00	$501,535.00	$294,746.00	$845,419.00	$721,655.00	$1,102418.00	$827,907.00	$164,715.00
COP Construction, LLC.	$495,041.00	$496,990.00	$266,901.00	$1,052,501.00	$1,018,995.00	$1,132,890.00	$990,898.00	$165,848.00

The project was budgeted in FY23 using sewer funds. The total project cost for the sewer zones is $3,314,566. There is sufficient budget to award the sewer contract. There are insufficient water funds to award Zone 6 Water. The Zone 6 water main will be replaced with a separate project at a later date when funding becomes available.

City Council Regular

Date:	03/13/2023
Title:	Approve Contract with Insight Public Sector in the Amount of $277,465.90 to Replace 40 Mobile Data Terminals
Presented by:	Rich St. John, Police Chief
Department:	Police
Presentation:	No
Legal Review	Not Applicable

RECOMMENDATION

Staff recommends that City Council approve the contract with Insight Public Sector for $277,465.90 in order to replace 40 Mobile Data Terminals (MDTS) with (40) FZ40 MDTs (Exhibit A) and appropriate software licensing (Exhibit B).

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Currently the BPD has 121 MDTs deployed. The MDTs will fall out of warranty in Sep 23rd while the other warranties expired years ago. The City has set aside $418,000 for the anticipated purchase of replacement MDTs in FY24. If this contract is approved a budget amendment will be needed for the purchase of these replacements, as well as provide funding for additional associated software. Software licensing for all MDTs is not included in the FZ-40 quote but will be included in the budget amendment for the total amount set aside.

ALTERNATIVES

City Council may:

- Approve the contract with Insight Public Sector for $277,465.90 in order to replace 40 Mobile Data Terminals (MDTS) with (40) FZ40 MDTs and appropriate software licensing; or,
- Not Approve the contract with Insight Public Sector for $277,465.90 in order to replace 40 Mobile Data Terminals (MDTS) with (40) FZ40 MDTs and appropriate software licensing and provide further direction to staff.

FISCAL EFFECTS

A budget amendment will be needed for this purchase as well as additional software. The City has set aside funding for these replacements, but originally anticipated the replacement occurring in FY24. Funding is within the Public Safety Equipment Replacement Fund. A total of $418,000 is available to cover the purchase price of $ 277,465.90 and additional required software.

Attachments

Exhibit B
Exhibit A

Vendor	Description
Insight Public Sector	FZ-40 Toughbook + Dock + Warranty + Printer + Extras
	10 additional In-Car Printers + Carrying Cases
NetMotion	Mobile VPN License

AT&T/FIrstNet	Unlimited: $ 40 per month
~~DUO~~	~~Instead of 2FA~~
Mobile	LE Dispatch/Messaging/State NCIC per license @ $400 (includes ST Photo)
Patrol	Maintenance Year 1
Mobile Field Reporting	LE Field Reporting (Federal Standard) per License @ $400
Patrol	Maintenance Year 1
Mobile Field Reporting	LE Accident Field Reporting -- Optional for PD units
Patrol	Maintenance Year 1
Mobile -other	Driver License Mag Strip Reader Interface
Patrol	Maintenance Year 1
Mobile-Commanders	In Car Mapping/AVL
	Maintenance Year 1

Brazos	Ecites $750
	Maintenance Year 1 $157.50
Brazos	Hosting Fee = 7% of license $ 52.50
Microsoft Office	Upgrade 139 Officers from Email Only to "G1"

Total:

Price	Qty	Initial Cost	Monthly	Yearly	Notes
$6,823.59	40	$277,465.90			
$452.23	10	$4,522.30			
$114.31	40	$4,572.40		$114.31	
		$0.00			
$40.00			$40.00		
					Replaced 2FA - Now Part of IT Charges
$400.00	40	$16,000.00		$84.00	
$84.00	40	$3,360.00			
$400.00	40	$16,000.00		$84.00	
$84.00	40	$3,360.00			
$300.00	40	$12,000.00		$63.00	$44,000.00
$63.00	40	$2,520.00			
$100.00	40	$4,000.00		$21.00	
$21.00	40	$840.00			
$150.00	0	$0.00		$32.00	
$32.00	0	$0.00			
$750.00	22	$16,500.00			
$157.50	22	$3,465.00		$157.50	
$52.50	22	$1,155.00		$52.50	
$50.00	139	$6,950.00			Renewals covered by IT Charges

$372,710.60

Vendor	Description	Initial Cost	Monthly	Yearly	Total On going	Notes
NetMotion	Netmotion: $114.31 initial & annual maintenance per year	$114.31			$114.31	Maintenance starts in year 2
Verizon	Unlimited: $40 per month	$40.00	$40.00		$480.00	normally on the older TB's
AT&T/FIrstNet	Unlimited: $ 40 per month	$40.00	$40.00		$480.00	
DUO	Instead of 2FA	$34.00		$34.00	$34.00	
DUO token	If not using Cell Phone to authenticate	$20.00				
Mobile	LE Dispatch/Messaging/State NCIC per license @ $400 (includes ST Photo)	$400.00				
Patrol	Maintenance Year 1	$84.00		$84.00	$84.00	NW Maintenance is 21% upfront
Mobile Field Reporting	LE Field Reporting (Federal Standard) per License @ $400	$400.00				
Patrol	Maintenance Year 1	$84.00		$84.00	$84.00	NW Maintenance is 21% upfront
Mobile Field Reporting	LE Accident Field Reporting -- Optional for PD units	$300.00				
Patrol	Maintenance Year 1	$63.00		$63.00	$63.00	NW Maintenance is 21% upfront
Mobile -other	Driver License Mag Strip Reader Interface	$100.00		$21.00	$21.00	NW Maintenance is 21% upfront
Patrol	Maintenance Year 1	$21.00				
Mobile-Commanders	In Car Mapping/AVL	$150.00		$32.00	$32.00	NW Maintenance is 21% upfront
	Maintenance Year 1	$32.00				
We don't have this setup	In Car Routing	$100.00		$21.00	$21.00	NW Maintenance is 21% upfront
	Maintenance Year 1	$21.00				
Brazos	Ecites $750					
	Maintenance Year 1 $157.50			$157.50	$157.50	NW Maintenance is 21% upfront
Brazos	Hosting Fee = 7% of license $ 52.50			$52.50	$52.50	
Microsoft	Office Standard	$0.00				Seperately buying G1 for officers
Microsoft	Office Professional would be $370					
~~Adobe Pro~~		$0.00				was $407
TOTALS		$2,003.31		$549.00	$1,623.31	

Microsoft Office	Upgrade 139 Licenses to "G1"	$6,950.00
Brazos	Ecites + Maint + Hosting (22 more licenses @ $960))	$21,120.00

$255.00
$10,200.00

INSIGHT PUBLIC SECTOR SLED
2701 E INSIGHT WAY
CHANDLER AZ 85286-1930
Tel: 800-467-4448

SOLD-TO PARTY 10247943

CITY OF BILLINGS
CITY HALL - IT
210 N 27TH ST
BILLINGS MT 59101-1938

SHIP-TO

CITY OF BILLINGS
CITY HALL - IT
210 N 27TH ST
BILLINGS MT 59101-1938

Quotation

Quotation Number	:	0225797375
Document Date	:	24-JAN-2023
PO Number	:	
PO release:	:	
Sales Rep	:	Thad Morse
Email	:	THAD.MORSE@INSIGHT.COM
Telephone	:	+14803333010

We deliver according to the following terms:

Payment Terms	:	Net 30 days
Ship Via	:	Insight Assigned Carrier/Ground
Terms of Delivery:	:	FOB DESTINATION
Currency	:	USD

Panasonic NASPO MASTER AGREEMENT # MNWNC-124

Material	Material Description	Quantity	Unit Price	Extended Price
FZ-40CC-01KM	FZ-40 WIN10 PRO (11 DG) INTEL CORE I7-1185G7 (UP TO 4.8GHZ) VPRO 14.0 FHD GLO PANASONIC AGENT - MONTANA NASPO VALUEPOINT COMPUTER HARDWARE(# MNWNC-124)	40	4,371.52	174,860.80
CF-SVCPSY5	Panasonic Public Sector Service Package - extended service agreement - 2 years - 4th/5th year PANASONIC AGENT - MONTANA NASPO VALUEPOINT COMPUTER HARDWARE(# MNWNC-124)	40	529.92	21,196.80
FZ-VBR401M	BARCODE XPAK 1D/2D CAPABLE FOR FZ-40 PANASONIC AGENT - MONTANA NASPO VALUEPOINT COMPUTER HARDWARE(# MNWNC-124)	40	494.48	19,779.20
HA-40LVDS4	HAVIS LITE VEHICLE DOCK QUAD DOCKPASS FOR PANASONIC TOUGHBOOK 40PANASONIC AGENT - MONTANA NASPO VALUEPOINT COMPUTER HARDWARE(# MNWNC-124)	40	697.05	27,882.00
CF-LNDDC120	LIND PA1580-1642 - car power adapter - 120 Watt PANASONIC AGENT - MONTANA NASPO VALUEPOINT COMPUTER HARDWARE(# MNWNC-124)	40	122.95	4,918.00
CF-SVCBATSW5Y	PANASONIC - SMART BATTERY WARRANTY WITH SERVICE MONITORING SOFTWARE - 5 YEAR PANASONIC AGENT - MONTANA NASPO VALUEPOINT COMPUTER HARDWARE(# MNWNC-124)	40	155.44	6,217.60
PJ823-VK	POCKETJET 8 VEHICLE KIT INCLUDES: PJ823 PRINTER 14 DC VEHICLE ADAPTER OPEN MARKET	50	385.18	19,259.00

Material	Material Description	Quantity	Unit Price	Extended Price
PA-RC-700SS	Brother Compact Roll Case - printer carrying case OPEN MARKET	50	67.05	3,352.50

Product Subtotal	250,051.50
Services Subtotal	27,414.40
TAX	0.00
Total	277,465.90

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Thad Morse
+14803333010
THAD.MORSE@INSIGHT.COM

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight’s online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight’s online Terms of Sale can be found at the “terms-and-policies” link below.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings (“Software and Cloud Offerings”), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the “terms-and-policies” link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.
https://www.insight.com/terms-and-policies

City Council Regular

Date:	03/13/2023
Title:	Purchase of One (1) Refuse Truck
Presented by:	Debi Meling
Department:	Public Works
Presentation:	No
Legal Review	Not Applicable

RECOMMENDATION

Staff recommends purchasing one (1) front loading refuse truck from Floyd's Truck Center in the amount of $418,567.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

In the fall of 2021, City Council awarded a contract for two side-load and one front-load garbage trucks to Billings Peterbilt. Due to supply chain issues and price increases, the contract for these three trucks was mutually canceled in the fall of 2022 as Billings Peterbilt could not deliver the trucks. Staff is recommending procurement of one of these trucks using the cooperative purchasing agreement (Sourcewell) as the pricing is similar to competitive bid pricing. The purchase of the other two trucks will be on a future Council agenda.

The new truck is replacing an existing unit in the fleet and the older unit will be retained to be used as a spare truck.

ALTERNATIVES

City Council may:

- Approve this purchase from Floyds Truck Center for $418,567 or,
- Not approve the purchase. If the purchase is not approved, repair costs and equipment downtime will continue to increase.

FISCAL EFFECTS

The purchase of these trucks was budgeted in the FY22 budget. However, the price per truck is approximately $80,000 higher than originally budgeted. The funds for this purchase are available in the solid waste budget from the previous contract that was canceled and from other equipment deferrals.

City Council Regular

Date:	03/13/2023
Title:	Purchase and Install Spray Feature Replacements at Rose Pool
Presented by:	Kory Thomson
Department:	Parks/Rec/Public Lands
Presentation:	No
Legal Review	Not Applicable

RECOMMENDATION

Staff recommends Council approve the purchase and installation of spray feature equipment for Rose Pool from Northwest Playgrounds in the amount of $106,318.50.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The spray feature equipment, originally installed in 1995, has reached the end of its useful life and needs to be replaced. Council approved $103,000 for this project in FY23. The additional $3,318.50 will be funded by Park District #1 balance. Staff intends to use the State of Montana Cooperative Purchasing Program to purchase the equipment. The Cooperative Purchasing Program negotiates a discounted price with vendors which enables municipalities to purchase equipment directly from approved vendors in lieu of the traditional bidding process.

The purchase and installation is the first of two phases to replace the spray features at Rose Pool. Phase 1 is tentatively scheduled to begin in the fall of '23 after the summer swim season. Phase 2 involves the replacement of the pump, new plumbing and painting of the zero-entry pool. Phase 2 will be scheduled for the spring of 2024.

ALTERNATIVES

City Council may:

- Approve the purchase and installation of spray equipment from Northwest Playground for $106,318.50
- Not Approve the purchase and provide guidance to staff

FISCAL EFFECTS

This project was budgeted in FY23 and included in FY24. Since the project is scheduled for the fall of 2023 and upon approval of this purchase and installation, a purchase order will be issued to encumber the funds.

Attachments

Services Agreement
Insurance Certificate
Insurance Endorsement

SERVICES AGREEMENT

THIS AGREEMENT is made and entered into _____, by and between the **CITY OF BILLINGS, MONTANA,** a municipal corporation organized and existing under the laws of the State of Montana, P.O. Box 1178, Billings, Montana 59103, hereinafter referred to as "**CITY**," and **NORTHWEST PLAYGROUND EQUIPMENT, INC.** of PO Box 2410, Issaquah, WA 98027, hereinafter referred to as "**CONTRACTOR**."

In consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency whereof being hereby acknowledged, the parties hereto agree as follows:

1. **PURPOSE: CITY** agrees to hire **CONTRACTOR** as an independent contractor to replace and install new spray equipment at Rose Park Pool, more accurately described in the Scope of Work attached hereto as Exhibit "A" and by this reference made a part hereof.

2. **EFFECTIVE DATE:** This **AGREEMENT** is effective upon the date of its execution and will terminate on December 31, 2023. The parties may extend this **AGREEMENT**, by mutual concurrence, for 30 days in writing prior to its termination.

3. **SCOPE OF WORK:** The **CONTRACTOR** shall perform the services outlined in Exhibit "A". In performing these services, the **CONTRACTOR** shall at all times comply with all federal, state and local statutes, rules and ordinances applicable. These services and all duties incidental or necessary therefor, shall be performed diligently and completely and in accordance with professional standards of conduct and performance.

4. **INCORPORATION BY REFERENCE:** All exhibits and addenda attached hereto, as well as any bid or proposal referenced, are hereby incorporated into this **AGREEMENT** and made a part hereof. If there is any conflict between such exhibits or addenda and the terms of this **AGREEMENT**, the terms of this **AGREEMENT** shall control.

5. **PAYMENT: CITY** agrees to pay **CONTRACTOR** one hundred six thousand three hundred eighteen dollars and fifty cents ($106,318.50) for the work described in the Scope of Work in Exhibit "A". Any alteration or deviation from the described work that involves extra costs will be executed only upon written request by the **CITY** to **CONTRACTOR** and will become an extra charge over and above the contract amount. The parties must agree upon any extra charges in writing.

   Except as otherwise specified herein, the **CONTRACTOR** shall invoice the **CITY** ½ down payment, with the remainder to be paid upon satisfactory completion of

all services rendered pursuant to this Agreement. Such invoices shall specify the services provided to the **CITY** and identify the applicable fees, and shall be accompanied by reasonable documentation or other reasonable explanations supporting such charges.

Except as otherwise specified herein, the **CITY** shall pay, net of applicable withholding tax, if any, the **CONTRACTOR** for said invoice within thirty (30) days after receipt.

6. **INDEPENDENT CONTRACTOR STATUS:** The parties agree that **CONTRACTOR** is an independent contractor for purposes of this **AGREEMENT** and may not to be considered an employee of the **CITY** for any purpose. **CONTRACTOR** is not subject to the terms and provisions of the **CITY's** personnel policies handbook and may not be considered a **CITY** employee for workers' compensation or any other purpose. **CONTRACTOR** is not authorized to represent the **CITY** or otherwise bind the **CITY** in any dealings between **CONTRACTOR** and any third parties.

7. **INDEMNITY:**

The **CONTRACTOR** SHALL:

A. Indemnify and hold **CITY**, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of **CONTRACTOR** or its agents or employees.

B. Not indemnify and hold the **CITY** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the **CITY** occurring during the course of or as a result of the performance of the **AGREEMENT**.

C. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the **CITY** and the **CONTRACTOR**, the **CONTRACTOR** shall indemnify and hold the **CITY** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, to the extent caused by the **CONTRACTOR'S** or any subcontractor's wrongful or negligent acts occurring as a result from the **CONTRACTOR'S** performance pursuant to this **AGREEMENT**.

The **CITY** SHALL:

D. Indemnify and hold **CONTRACTOR**, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of **CITY** or its agents or employees.

E. Not indemnify and hold the **CONTRACTOR** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the **CONTRACTOR** occurring during the course of or as a result of the performance of the **AGREEMENT**.

F. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the **CONTRACTOR** and the **CITY**, the **CITY** shall indemnify and hold the **CONTRACTOR** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, to the extent caused by the **CITY'S** or any subcontractor's wrongful or negligent acts occurring as a result from the **CITY'S** performance pursuant to this **AGREEMENT**.

8. INSURANCE:

A. The **CONTRACTOR** shall maintain in good standing the insurance described in this Section. Before rendering any services under this **AGREEMENT**, the **CONTRACTOR** shall furnish the **CITY** with proof of insurance in accordance with this Section.

The **CONTRACTOR** shall provide the following insurance:

- Workers' compensation and employer's liability coverage as required by Montana law.
- Commercial general liability, including contractual liability assumed under an insured agreement and personal injury coverage's -- $750,000 per claim and $1,500,000 per occurrence.
- Automobile liability -- $1,500,000 per accident.

Each policy of insurance required by this Section shall provide for no less than 30 days' advance written notice to the **CITY** prior to cancellation.

The **CITY** shall be listed as an additional insured on all policies except Worker's Compensation Policies.

CONTRACTOR shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA. **CONTRACTOR** shall maintain workers'

compensation insurance coverage for all members and employees of **CONTRACTOR's** business, except for those members who are exempted as independent contractors under the provisions of §39-71-401, MCA.

CONTRACTOR shall furnish **CITY** with copies showing one of the following: **(1)** proof of registration as a registered contractor under Title 39, Chapter 9, MCA; **(2)** a binder for workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana; or **(3)** proof of exemption from workers' compensation granted by law for independent contractors.

9. **WARRANTY: CONTRACTOR** warrants that all services and work will be performed in a good workman-like manner. **CONTRACTOR** acknowledges that it will be liable for any breach of this warranty for the lesser period of one (1) year from the time services are completed or any warranty described in the Scope of Work in Exhibit "A".

10. **COMPLIANCE WITH LAWS: CONTRACTOR** agrees to comply with all federal, state, and local laws, ordinances, rules and regulations. **CONTRACTOR** agrees to purchase a **CITY** business license.

11. **PREVAILING WAGE REQUIREMENTS**

Unless superseded by federal law, Montana law requires that contractors and subcontractors give preference to the employment of Montana residents for any public works contract in excess of $25,000 for construction or nonconstruction services in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. The Commissioner of the Montana Department of Labor and Industry has established the resident requirements in accordance with sections 18-2-403 and 18-2-409, MCA. Any and all questions concerning prevailing wage and Montana resident issues should be directed to the Montana Department of Labor and Industry.

In addition, unless superseded by federal law, all employees working on a public works contract shall be paid prevailing wage rates in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Montana law requires that all public works contracts, as defined in section 18-2-401, MCA, in which the total cost of the contract is in excess of $25,000, contain a provision stating for each job classification the standard prevailing wage rate, including fringe benefits, travel, per diem, and zone pay that the contractors, subcontractors, and employers shall pay during the public works contract.

Section 18-2-406, MCA, requires that all contractors, subcontractors, and employers who are performing work or providing services under a public works contract post in a prominent and accessible site on the project staging area or work area, no later

than the first day of work and continuing for the entire duration of the contract, a legible statement of all wages and fringe benefits to be paid to the employees in compliance with section 18-2-423, MCA. Section 18-2-423, MCA, requires that employees receiving an hourly wage must be paid on a weekly basis.

Furthermore, Section 18-2-417, requires allowance for a 3% annual increase in wages for a multiyear contract. (1) Any public works contract that by the terms of the original contract calls for more than 30 months to fully perform must include a provision to adjust, as provided in subsection (2), the standard prevailing rate of wages to be paid to the workers performing the contract. (2) The standard prevailing rate of wages paid to workers under a contract subject to this section must be adjusted 12 months after the date of the award of the public works contract. The amount of the adjustment must be a 3% increase. The adjustment must be made and applied every 12 months for the term of the contract. (3) Any increase in the standard rate of prevailing wages for workers under this section is the sole responsibility of the contractor and any subcontractors and not the contracting agency.

Each contractor, subcontractor, and employer must maintain payroll records in a manner readily capable of being certified for submission under section 18-2-423, MCA, for not less than three years after the contractor's, subcontractor's, or employer's completion of work on the public works contract.

The nature of the work performed or services provided under this contract meets the statutory definition of a "public works contract" under section 18-2-401(11)(a), MCA, The booklet is attached and may also be found at http://erd.dli.mt.gov/labor-standards/state-prevailing-wage-rates.

12. **CONTRACTORS' GROSS RECEIPTS TAX: CONTRACTOR** understands that all contractors or subcontractors working on a publicly funded construction project, including any work requiring the installation, addition, placement, replacement, or removal of any equipment, parts, structures, or materials of any kind whatsoever, are required to pay or have withheld from earnings one percent (1%) of the gross contract price if the gross contract price is Five Thousand Dollars ($5,000) or more.

13. **NONDISCRIMINATION:**

A. **CONTRACTOR** shall, in performance of work under this **AGREEMENT**, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, the Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and

Section 504 of the Rehabilitation Act of 1973. **CONTRACTOR** is the employer for the purpose of providing healthcare benefits and paying any applicable penalties, fees and taxes under the Patient Protection and Affordable Care Act [P.L. 111-148, 124 Stat. 119]. Any subletting or subcontracting by **CONTRACTOR** subjects subcontractors to the same provisions. In accordance with 49-3-207, MCA, and Executive Order No. 04-2016. **CONTRACTOR** agrees that the hiring of persons to perform this Contract will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status by the persons performing this **AGREEMENT**.

B. The **CONTRACTOR** shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.

The **CONTRACTOR** and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

The **CONTRACTOR** and any subcontractor shall abide by the requirements of 41 CRF 60-1.4, which states employees or applicants may not be discharged or in any other manner discriminated against because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the **CONTRACTOR'S** legal duty to furnish information.

C. The **CONTRACTOR** shall comply with any and all reporting requirements that may apply to it that the **CITY** may establish by regulation.

D. The **CONTRACTOR** shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.

E. The **CONTRACTOR** shall include the provisions of Subsections A through D of this Section in every subcontract or purchase order under this **AGREEMENT**, so as to be binding upon every such subcontractor or vendor of the **CONTRACTOR** under this **AGREEMENT**.

F. The **CONTRACTOR** agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

14. **DEFAULT AND TERMINATION:** If either party fails to comply with any condition of this **AGREEMENT** at the time or in the manner provided for, the other party may, at its option, terminate this **AGREEMENT** and be released from all obligations if the default is not cured within ten (10) calendar days after written notice is provided to the defaulting party. Said notice shall set forth the items to be cured. Additionally, the non-defaulting party may bring suit for damages, specific performance, and any other remedy provided by law. These remedies are cumulative and not exclusive. Use of one remedy does not preclude use of the others. Notices shall be provided in writing and hand-delivered or mailed to the parties at the addresses set forth in the first paragraph of this **AGREEMENT**.

15. **LIAISON: CITY's** designated liaison for this **AGREEMENT** is Kory Thomson, Recreation Superintendent and **CONTRACTOR's** designated liaison for this **AGREEMENT** is Chris Brummett.

16. **GOVERNING LAW AND VENUE:** This **AGREEMENT** shall be construed and enforced in accordance with the laws of the State of Montana. Venue for any suit between the parties arising out of this **AGREEMENT** shall be the State of Montana Thirteenth Judicial District Court, Yellowstone County.

17. **SEVERABILITY:** Any provision or part of the **AGREEMENT** held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the **CITY** and the **CONTRACTOR**, who agree that the **AGREEMENT** shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

18. **SUCCESSORS AND ASSIGNS:** Neither the **CITY** nor the **CONTRACTOR** shall assign, transfer or encumber any rights, duties or interests accruing from this **AGREEMENT** without the written consent of the other.

19. **OWNERSHIP OF DOCUMENTS:** All documents, data, drawings, specifications, software applications and other products or materials produced by the **CONTRACTOR** in connection with the services rendered under this

AGREEMENT shall be the property of the **CITY** whether the project for which they are made is executed or not. All such documents, products and materials shall be forwarded to the **CITY** at its request and may be used by the **CITY** as it sees fit. The **CITY** agrees that if the documents, products and materials prepared by the **CONTRACTOR** are used for purposes other than those intended by the **AGREEMENT**, the **CITY** does so at its sole risk and agrees to hold the **CONTRACTOR** harmless for such use. All or any portions of materials, products and documents produced under this **AGREEMENT** may be used by the **CONTRACTOR** upon confirmation from the **CITY** that they are subject to disclosure under the Public Disclosure Act. All services performed under this **AGREEMENT** will be conducted solely for the benefit of the **CITY** and will not be used for any other purpose without written consent of the **CITY**. Any information relating to the services will not be released without the written permission of the **CITY**. The **CONTRACTOR** shall preserve the confidentiality of all **CITY** documents and data accessed for use in **CONTRACTOR's** work product.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

CITY OF BILLINGS, MONTANA

_____
WILLIAM A. COLE, MAYOR

APPROVED AS TO FORM:

By_____
CITY ATTORNEY'S OFFICE

ATTEST:

_____
DENISE BOHLMAN, CITY CLERK

NORTHWEST PLAYGROUND EQUIPMENT, INC.

_____
SIGNATURE

_____
PRINT NAME

_____
PRINT TITLE

EXHIBIT A

Scope of Work

SITE ACCESS / PROTECTION

- Place plywood in work area to protect existing pool bottom as much as possible.
- Honeybucket.

CLEAR / GRUB / DEMOLITION

- Demolish all hardscape surfaces in limit of work.
- Load and dispose of hardscape materials appropriately.
- Clear and grub all organic material within limit of work.
- Load and dispose of organic materials appropriately.

CONCRETE

- Backfill repair area with structural fill (pea gravel).
- Drill and pin #4 rebar grid: 16" O.C.E.W.
- Pour back concrete slab in fixture locations with thickened sections to support pillars. Grey, medium broom finish.
- Supply and install rebar cages for sonotube pillars.
- Set and pour 4 ea 24" x maximum 18", minimum 8" tall sonotubes.
-

TRIM OUT | STARTUP

- Set leveling bases and set cans to grade.
- Pour footing for center fixture as required.
- Plumb cans to existing plumbing within limit of demolition.
- Install fixtures after concrete.
- Start features and adjust controller if necessary.

Northwest Playground Equipment, Inc.
PO Box 2410, Issaquah, WA 98027-0109
Phone (425) 313-9161 FAX (425) 313-9194
Email: sales@nwplayground.com

QUOTE

This quote is only valid for 30 days.

To: City of Billings
Re: Rose Park Pool - Itemized pricing

Quote # 10192022CB1
Date: 2/9/2023

Contact Name: Kory Thomson
Email: thomsonk@billingsmt.gov

Phone: 406-657-8376
Cell/Fax:

Item #	Qty	Description	Price	Total Price
		EQUIPMENT		
		Water Odyssey		
		Centerpiece Feature		
W121-3	1	Big Buckets™, 3-Arm Assembly, (1) 1-000498-002 embed	$ 15,595.00	$ 15,595.00
		Smaller Features		
C013	1	ColorCast™ Finger Finder, (1) 1-000482-002 embed	$ 7,891.00	$ 7,891.00
C017	1	ColorCast™ Half Splash, (1) 1-000482-002 embed	$ 6,388.00	$ 6,388.00
C029	1	ColorCast™ Crookett with Magic Flow™ stainless steel jet streams, (1) 1-000482-002 embed	$ 8,455.00	$ 8,455.00
W214	1	Turn-A-Round™, designed for 135 Degree Horizontal Swing Splash Zone, (1) 1-000482-002 embed	$ 7,516.00	$ 7,516.00

	Equipment Subtotal		$ 45,845.00
NASPO Value Point Cooperative Purchasing Discount:	NASPO	10.00%	$ (4,584.50)
	Freight:		$ 7,968.75
	Equipment Total (less tax)		**$ 49,229.25**

CERTIFIED INSTALLATION

1	Installation of the above components- remove existing equipment and bases, plumb, and re-pour concrete base and columns, install fixtures		$ 56,036.59
Notes:	Please see details and scope of work in attached email		$ -
			$ -
1	1% Montana Public Works		$ 1,052.66
			$ -
		Installation Total:	**$ 57,089.25**
Bond	Performance Bond (If Required):	3.0%	$ -
CC Convenience Fee:	Credit Card (If Required):	3.5%	$ -
Location Code:	Resale Certificate Required for Tax Exemption: Tax:	0.0%	$ -
		ORDER TOTAL:	**$ 106,318.50**

All quotes are subject to material and fuel surcharges.

Thank you for considering Northwest Playground Equipment, Inc. for your Park, Playground, Shelter and Sports Equipment requirements.

MONTANA
PREVAILING WAGE RATES FOR HEAVY CONSTRUCTION SERVICES 2023

Effective: January 14, 2023

Greg Gianforte, Governor
State of Montana

Laurie Esau, Commissioner
Department of Labor & Industry

To obtain copies of prevailing wage rate schedules, or for information relating to public works projects and payment of prevailing wage rates, visit ERD at erd.dli.mt.gov/labor-standards or contact:

Employment Standards Division
Montana Department of Labor and Industry
P. O. Box 8011
Helena, MT 59601
Phone 406-444-6543

The department welcomes questions, comments, and suggestions from the public. In addition, we'll do our best to provide information in an accessible format, upon request, in compliance with the Americans with Disabilities Act.

MONTANA PREVAILING WAGE REQUIREMENTS

The Commissioner of the Department of Labor and Industry, in accordance with Sections 18-2-401 and 18-2-402 of the Montana Code Annotated (MCA), has determined the standard prevailing rate of wages for the occupations listed in this publication.

The wages specified herein control the prevailing rate of wages for the purposes of Section 18-2-401, et seq., MCA. It is required each employer pay (as a minimum) the rate of wages, including fringe benefits, travel allowance, zone pay and per diem applicable to the district in which the work is being performed as provided in the attached wage determinations.

All Montana Prevailing Wage Rates are available on the internet at erd.dli.mt.gov/labor-standards or by contacting the department at (406) 444-6543.

In addition, this publication provides general information concerning compliance with Montana's Prevailing Wage Law and the payment of prevailing wages. For detailed compliance information relating to public works contracts and payment of prevailing wage rates, please consult the regulations on the internet at erd.dli.mt.gov/labor-standards or contact the department at (406) 444-6543.

LAURIE ESAU
Commissioner
Department of Labor and Industry
State of Montana

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A. Date of January 14, 2023

B. Definition of Heavy Construction

The Administrative Rules of Montana (ARM), 24.17.501(4) – (4)(a), states *"Heavy construction projects include, but are not limited to, those projects that are not properly classified as either 'building construction', or 'highway construction.'*

Heavy construction projects include, but are not limited to, antenna towers, bridges (major bridges designed for commercial navigation), breakwaters, caissons (other than building or highway), canals, channels, channel cut-offs, chemical complexes or facilities (other than buildings), cofferdams, coke ovens, dams, demolition (not incidental to construction), dikes, docks, drainage projects, dredging projects, electrification projects (outdoor), fish hatcheries, flood control projects, industrial incinerators (other than building), irrigation projects, jetties, kilns, land drainage (not incidental to other construction), land leveling (not incidental to other construction), land reclamation, levees, locks and waterways, oil refineries (other than buildings), pipe lines, ponds, pumping stations (prefabricated drop-in units – not buildings), railroad construction, reservoirs, revetments, sewage collection and disposal lines, sewers (sanitary, storm, etc.), shoreline maintenance, ski tows, storage tanks, swimming pools (outdoor), subways (other than buildings), tipples, tunnels, unsheltered piers and wharves, viaducts (other than highway), water mains, waterway construction, water supply lines (not incidental to building), water and sewage treatment plants (other than buildings) and wells."

C. Definition of Public Works Contract

Section 18-2-401(11)(a), MCA defines "public works contract" as *"…a contract for construction services let by the state, county, municipality, school district, or political subdivision or for nonconstruction services let by the state, county, municipality, or political subdivision in which the total cost of the contract is in excess of $25,000…"*.

D. Prevailing Wage Schedule

This publication covers only Heavy Construction occupations and rates in the specific localities mentioned herein. These rates will remain in effect until superseded by a more current publication. Current prevailing wage rate schedules for Building Construction, Highway Construction and Nonconstruction Services occupations can be found on the internet at www.mtwagehourbopa.com or by contacting the department at (406) 444-6543.

E. Rates to Use for Projects

ARM, 24.17.127(1)(c), states *"The wage rates applicable to a particular public works project are those in effect at the time the bid specifications are advertised."*

F. Wage Rate Adjustments for Multiyear Contracts

Section 18-2-417, MCA states:

"(1) Any public works contract that by the terms of the original contract calls for more than 30 months to fully perform must include a provision to adjust, as provided in subsection (2), the standard prevailing rate of wages to be paid to the workers performing the contract.

(2) The standard prevailing rate of wages paid to workers under a contract subject to this section must be adjusted 12 months after the date of the award of the public works contract. The amount of the adjustment must be a 3% increase. The adjustment must be made and applied every 12 months for the term of the contract.

(3) Any increase in the standard rate of prevailing wages for workers under this section is the sole responsibility of the contractor and any subcontractors and not the contracting agency."

G. Fringe Benefits

Section 18-2-412, MCA states:

"(1) To fulfill the obligation…a contractor or subcontractor may:

(a) pay the amount of fringe benefits and the basic hourly rate of pay that is part of the standard prevailing rate of wages directly to the worker or employee in cash;

(b) make an irrevocable contribution to a trustee or a third person pursuant to a fringe benefit fund, plan, or program that meets the requirements of the Employee Retirement Income Security Act of 1974 or that is a bona fide program approved by the U. S. department of labor; or

(c) make payments using any combination of methods set forth in subsections (1)(a) and (1)(b) so that the aggregate of payments and contributions is not less than the standard prevailing rate of wages, including fringe benefits and travel allowances, applicable to the district for the particular type of work being performed.

(2) The fringe benefit fund, plan, or program described in subsection (1)(b) must provide benefits to workers or employees for health care, pensions on retirement or death, life insurance, disability and sickness insurance, or bona fide programs that meet the requirements of the Employee Retirement Income Security Act of 1974 or that are approved by the U. S. department of labor."

Fringe benefits are paid for all hours worked (straight time and overtime hours). However, fringe benefits are not to be considered a part of the hourly rate of pay for calculating overtime, unless there is a collectively bargained agreement in effect that specifies otherwise.

H. Dispatch City

ARM, 24.17.103(11), defines dispatch city as *"…the courthouse in the city from the following list which is closest to the center of the job: Billings, Bozeman, Butte, Great Falls, Helena, Kalispell, Miles City, Missoula and Sidney."*

I. Zone Pay

Zone pay is not travel pay. ARM, 24.17.103(25), defines zone pay as *"…an amount added to the base pay; the combined sum then becomes the new base wage rate to be paid for all hours worked on the project. Zone pay must be determined by measuring the road miles one way over the shortest practical maintained route from the dispatch city to the center of the job."* See section H above for a list of dispatch cities.

J. Computing Travel Benefits

ARM, 24.17.103(23), states *" 'Travel pay,' also referred to as 'travel allowance,' is and must be paid for travel both to and from the job site, except those with special provisions listed under the classification. The rate is determined by measuring the road miles one direction over the shortest practical maintained route from the dispatch city or the employee's home, whichever is closer, to the center of the job."* See section H above for a list of dispatch cities.

K. Per Diem

ARM, 24.17.103(19), states *" 'Per diem' typically covers costs associated with board and lodging expenses. Per diem is paid when an employee is required to work at a location outside the daily commuting distance and is required to stay at that location overnight or longer."*

L. Apprentices

Wage rates for apprentices registered in approved federal or state apprenticeship programs are contained in those programs. Additionally, Section 18-2-416(2), MCA states, *"…The full amount of any applicable fringe benefits must be paid to the apprentice while the apprentice is working on the public works contract."* Apprentices not registered in approved federal or state apprenticeship programs will be paid the appropriate journey level prevailing wage rate when working on a public works contract.

M. Posting Notice of Prevailing Wages

Section 18-2-406, MCA, provides that contractors, subcontractors, and employers who are *"...performing work or providing construction services under public works contracts, as provided in this part, shall post in a prominent and accessible site on the project or staging area, not later than the first day of work and continuing for the entire duration of the project, a legible statement of all wages and fringe benefits to be paid to the employees."*

N. Employment Preference

Sections 18-2-403 and 18-2-409, MCA require contractors to give preference to the employment of bona fide Montana residents in the performance of work on public works contracts.

O. Projects of a Mixed Nature

Section 18-2-408, MCA states:

"(1) The contracting agency shall determine, based on the preponderance of labor hours to be worked, whether the public works construction services project is classified as a highway construction project, a heavy construction project, or a building construction project.

(2) Once the project has been classified, employees in each trade classification who are working on that project must be paid at the rate for that project classification"

P. Occupations Definitions

You can find definitions for these occupations on the following Bureau of Labor Statistics website:
http://www.bls.gov/oes/current/oes_stru.htm

Q. Welder Rates

Welders receive the rate prescribed for the craft performing an operation to which welding is incidental.

R. Foreman Rates

Rates are no longer set for foremen. However, if a foreman performs journey level work, the foreman must be paid at least the journey level rate.

S. Proper Classification for Pipefitter and Laborer/Pipelayer Work on Water and Waste Water Treatment Plants The proper classification for the following work is Pipefitter, when it is performed inside a building structure or performed at a location which will later be inside of a building: Joining steel pipe larger than 12 inches in diameter with bolted flange connections that has been pre-fabricated off site and does not require any modification such as cutting, grinding, welding, or other fabrication in order to be installed. All other work previously classified as pipefitter remains in that classification. The proper classification for that work when it is at a location that will always be outside a building is Pipelayer, which is under the Laborer Group 3 classification.

WAGE RATES

BOILERMAKERS

Wage	Benefit
$34.12	$31.68

Duties Include:
Construct, assemble, maintain, and repair stationary steam boilers, boiler house auxiliaries, process vessels, pressure vessels and penstocks. Bulk storage tanks and bolted steel tanks.

Travel:
All Districts
0-120 mi. free zone
>120 mi. federal mileage rate/mi.

Special Provision:
Travel is paid only at the beginning and end of the job.

Per Diem:
All Districts
0-70 mi. free zone
>70-120 mi. $65.00/day
>120 mi. $80.00/day

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BRICK, BLOCK, AND STONE MASONS

Wage	Benefit
$32.32	$16.78

Travel:
0-70 mi. free zone
>70-90 mi. $60.00/day
>90 mi. $80.00/day

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CARPENTERS

Wage	Benefit
$33.50	$14.07

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $4.00/hr.
>60 mi. base pay + $6.00/hr.

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CEMENT MASONS AND CONCRETE FINISHERS

No Rate Established

Duties Include:
Smooth and finish surfaces of poured concrete, such as floors, walks, sidewalks, or curbs. Align forms for sidewalks, curbs, or gutters.

Zone Pay:
No zone pay established.

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CONSTRUCTION EQUIPMENT OPERATORS GROUP 1

Wage	Benefit
$29.11	$13.80

This group includes but is not limited to:
Air Compressor; Auto Fine Grader; Belt Finishing; Boring Machine (Small); Cement Silo; Crane, A-Frame Truck Crane; Crusher Conveyor; DW-10, 15, and 20 Tractor Roller; Farm Tractor; Forklift; Form Grader; Front-End Loader, under 1 cu. yd; Oiler, Herman Nelson Heater; Mucking Machine; Oiler, All Except Cranes/Shovels; Pumpman.

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.50/hr.
>60 mi. base pay + $5.50/hr.

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CONSTRUCTION EQUIPMENT OPERATORS GROUP 2

Wage	Benefit
$29.70	$13.80

This group includes but is not limited to:
Air Doctor; Backhoe\Excavator\Shovel, up to and incl. 3 cu. yds; Bit Grinder; Bitunimous Paving Travel Plant; Boring Machine, Large; Broom, Self-Propelled; Concrete Travel Batcher; Concrete Float & Spreader; Concrete Bucket Dispatcher; Concrete Finish Machine; Concrete Conveyor; Distributor; Dozer, Rubber-Tired, Push, & Side Boom; Elevating Grader\Gradall; Field Equipment Serviceman; Front-End Loader, 1 cu. yd up to and incl. 5 cu. yds; Grade Setter; Heavy Duty Drills, All Types; Hoist\Tugger, All; Hydralift Forklifts & Similar; Industrial Locomotive; Motor Patrol (except finish); Mountain Skidder; Oiler, Cranes\Shovels; Pavement Breaker, EMSCO; Power Saw, Self-Propelled; Pugmill; Pumpcrete\Grout Machine; Punch Truck; Roller, other than Asphalt; Roller, Sheepsfoot (Self-Propelled); Roller, 25 tons and over; Ross Carrier; Rotomill, under 6 ft; Trenching Machine; Washing /Screening Plant

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.50/hr.
>60 mi. base pay + $5.50/hr.

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CONSTRUCTION EQUIPMENT OPERATORS GROUP 3

Wage	Benefit
$30.65	$13.80

This group includes but is not limited to:
Asphalt Paving Machine; Asphalt Screed; Backhoe\Excavator\Shovel, over 3 cu. yds; Cableway Highline; Concrete Batch Plant; Concrete Curing Machine; Concrete Pump; Cranes, Creter; Cranes, Electric Overhead; Cranes, 24 tons and under; Curb Machine\Slip Form Paver; Finish Dozer; Front-End Loader, over 5 cu. yds; Mechanic\Welder; Pioneer Dozer; Roller Asphalt (Breakdown & Finish); Rotomill, over 6 ft; Scraper, Single, Twin, or Pulling Belly-Dump; YO-YO Cat.

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.50/hr.
>60 mi. base pay + $5.50/hr.

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CONSTRUCTION EQUIPMENT OPERATORS GROUP 4

Wage	Benefit
$31.65	$13.80

This group includes but is not limited to:
Asphalt\Hot Plant Operator; Cranes, 25 tons up to and incl. 44 tons; Crusher Operator; Finish Motor Patrol; Finish Scraper.

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.50/hr.
>60 mi. base pay + $5.50/hr.

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CONSTRUCTION EQUIPMENT OPERATORS GROUP 5

Wage	Benefit
$31.75	$13.80

This group includes but is not limited to:
Cranes, 45 tons up to and incl. 74 tons.

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.50/hr.
>60 mi. base pay + $5.50/hr.

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CONSTRUCTION EQUIPMENT OPERATORS GROUP 6

Wage	Benefit
$32.75	$13.80

This group includes but is not limited to:
Cranes, 75 tons up to and incl. 149 tons; Cranes, Whirley (All).

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.50/hr.
>60 mi. base pay + $5.50/hr.

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CONSTRUCTION EQUIPMENT OPERATORS GROUP 7

Wage	Benefit
$33.75	$13.80

This group includes but is not limited to:
Cranes, 150 tons up to and incl. 250 tons; Cranes, over 250 tons—add $1.00 for every 100 tons over 250 tons; Crane, Tower (All); Crane Stiff-Leg or Derrick; Helicopter Hoist.

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.50/hr.
>60 mi. base pay + $5.50/hr.

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CONSTRUCTION LABORERS GROUP 1/FLAG PERSON FOR TRAFFIC CONTROL

Wage	Benefit
$23.08	$11.82

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.05/hr.
>60 mi. base pay + $4.85/hr.

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CONSTRUCTION LABORERS GROUP 2

Wage	Benefit
$26.40	$11.82

This group includes but is not limited to:
General Labor; Asbestos Removal; Burning Bar; Bucket Man; Carpenter Tender; Caisson Worker; Cement Mason Tender; Cement Handler (dry); Chuck Tender; Choker Setter; Concrete Worker; Curb Machine-lay Down; Crusher and Batch Worker; Heater Tender; Fence Erector; Landscape Laborer; Landscaper; Lawn Sprinkler Installer; Pipe Wrapper; Pot Tender; Powderman Tender; Rail and Truck Loaders and Unloaders; Riprapper; Sign Erection; Guardrail and Jersey Rail; Spike Driver; Stake Jumper; Signalman; Tail Hoseman; Tool Checker and Houseman and Traffic Control Worker.

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.05/hr.
>60 mi. base pay + $4.85/hr.

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CONSTRUCTION LABORERS GROUP 3

Wage	Benefit
$26.07	$12.44

This group includes but is not limited to:
Concrete Vibrator; Dumpman (Grademan); Equipment Handler; Geotextile and Liners; High-Pressure Nozzleman; Jackhammer (Pavement Breaker) Non-Riding Rollers; Pipelayer; Posthole Digger (Power); Power Driven Wheelbarrow; Rigger; Sandblaster; Sod Cutter-Power and Tamper.

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.05/hr.
>60 mi. base pay + $4.85/hr.

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CONSTRUCTION LABORERS GROUP 4

Wage	Benefit
$26.76	$11.82

This group includes but is not limited to:
Hod Carrier***; Water Well Laborer; Blaster; Wagon Driller; Asphalt Raker; Cutting Torch; Grade Setter; High-Scaler; Power Saws (Faller & Concrete);
Powderman; Rock & Core Drill; Track or Truck Mounted Wagon Drill and Welder incl. Air Arc

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $3.05/hr.
>60 mi. base pay + $4.85/hr.

***Hod Carriers will receive the same amount of travel and/or subsistence pay as bricklayers when requested to travel.

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DIVER TENDERS

Wage	Benefit
$43.98	$17.84

The tender shall receive 2 hours at the straight time pay rate per shift for dressing and/or undressing a Diver when work is done under hyperbaric conditions.

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $4.00/hr.
>60 mi. base pay + $6.00/hr.

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DIVERS

	Wage	Benefit
Stand-By	$44.98	$17.84
Diving	$89.96	$17.84

Depth Pay (Surface Diving)

0-20 ft.	free zone
>20-100 ft.	$2.00 per ft.
>100-150 ft.	$3.00 per ft.
>150-220 ft.	$4.00 per ft.
>220 ft.	$5.00 per ft.

Diving In Enclosures

0-25 ft.	free zone
>25-300 ft.	$1.00 per ft.

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $4.00/hr.
>60 mi. base pay + $6.00/hr.

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ELECTRICIANS

Wage	Benefit
$36.69	$16.93

Travel:
No mileage due when traveling in employer's vehicle.

The following travel allowance is applicable when traveling in employee's vehicle:

0-18 mi. free zone
>18-60 mi. federal mileage rate/mi.
>60 mi. $75.00/day

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INSULATION WORKERS - MECHANICAL (HEAT AND FROST)

Wage	Benefit
$41.07	$19.87

Duties Include:
Insulate pipes, ductwork or other mechanical systems.

Travel:
All Districts
0-30 mi. free zone
>30-40 mi. $25.00/day
>40-50 mi. $35.00/day
>50-60 mi. $50.00/day
>60 mi. $60.00/day plus
- $0.56/mi. if transportation is not provided.
- $0.20/mi. if in company vehicle.

>60 mi. $105.00/day on jobs requiring an overnight stay plus
- $0.56/mi. if transportation is not provided.
- $0.20/mi. if in company vehicle.

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IRONWORKERS – REINFORCING IRON AND REBAR WORKERS

Wage	Benefit
$30.53	$27.91

Duties Include:
Cut, bend, tie, and place rebar.

Travel:
0-45 mi. free zone
>45-60 mi. $50.00/day
>60-100 mi. $75.00/day
>100 mi. $95.00/day

Special Provision:
When the employer provides transportation, travel will not be paid. However, when an employee is required to travel over 70 miles one way, the employee may elect to receive the travel pay in lieu of the transportation.

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IRONWORKERS – STRUCTURAL IRON AND STEEL WORKERS

Wage	Benefit
$30.53	$27.91

Duties Include:
Structural steel erection; assemble prefabricated metal buildings; energy producing windmill type towers; metal bleacher seating; handrail fabrication and ornamental steel.

Travel:
0-45 mi. free zone
>45-60 mi. $50.00/day
>60-100 mi. $75.00/day
>100 mi. $95.00/day

Special Provision:
When the employer provides transportation, travel will not be paid. However, when an employee is required to travel over 70 miles one way, the employee may elect to receive the travel pay in lieu of the transportation.

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LINE CONSTRUCTION – EQUIPMENT OPERATORS

Wage	Benefit
$37.26	$17.93

Duties Include:
All work on substations

Travel:
No Free Zone
$60.00/day

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LINE CONSTRUCTION – GROUNDMAN

Wage	Benefit
$29.09	$17.24

Duties Include:
All work on substations

Travel:
No Free Zone
$60.00/day

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LINE CONSTRUCTION – LINEMAN

Wage	Benefit
$48.65	$19.06

Duties Include:
All work on substations

Travel:
No Free Zone
$60.00/day

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MILLWRIGHTS

Wage	Benefit
$42.58	$14.57

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $4.00/hr.
>60 mi. base pay + $6.00/hr.

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PAINTERS

Wage	Benefit
$25.00	$0.00

Travel:
No travel or per diem established.

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PILE BUCKS

Wage	Benefit
$33.50	$14.07

Duties Include:
Set up crane; set up hammer; weld tips on piles; set leads; insure piles are driven straight with the use of level or plum bob. Give direction to crane operator as to speed, and direction of swing. Cut piles to grade.

Zone Pay:
0-30 mi. free zone
>30-60 mi. base pay + $4.00/hr.
>60 mi. base pay + $6.00/hr.

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PILOT CAR DRIVERS

No Rate Established

Zone Pay:
No zone pay established.

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PLUMBERS, PIPEFITTERS, AND STEAMFITTERS

Wage	Benefit
$38.56	$20.61

Duties Include:
Assemble, install, alter, and repair pipe-lines or pipe systems that carry water, steam, air, other liquids or gases. Testing of piping systems, commissioning and retro-commissioning. Workers in this occupation may also install heating and cooling equipment and mechanical control systems.

Travel:
0-70 free zone
>70 mi.

- On jobs when employees do not work consecutive days: $0.55/mi. if employer doesn't provide transportation. Not to exceed two trips.
- On jobs when employees work any number of consecutive days: $110.00/day.
-

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SPRINKLER FITTERS

Wage	Benefit
$35.66	$24.29

Duties Include:
Duties Include but not limited to any and all fire protection systems: Installation, dismantling, inspection, testing, maintenance, repairs, adjustments, and corrections of all fire protection and fire control systems, including both overhead and underground water mains, all piping, fire hydrants, standpipes, air lines, tanks, and pumps used in connection with sprinkler and alarm systems.

Travel
All Districts
The following travel allowance is applicable when traveling in employee's vehicle.

0-60 mi. free zone
>60-80 mi. $21.00/day
>80-100 mi. $31.00/day
>100 mi. $115.00/day + the IRS rate per mile and $8.92 for every 15 miles traveled for one trip out and one trip back

No travel allowance required when in employer's vehicle.

Per Diem
No per diem is applicable when traveling in employer's vehicle

The following per diem is applicable when traveling in employee's vehicle.

0-100 mi. free zone
>100 mi. $105.00/day + the IRS rate per mile and $8.92 for every 15 miles traveled for one trip out and one trip back.
>100 mi. $115.00/day

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TRUCK DRIVERS

	Wage	Benefit
Truck Driver	$31.28	$11.96

Truck drivers include but are not limited to:
Combination Truck and Concrete Mixer and Transit Mixer; Dry Batch Trucks; Distributor Driver; Dumpman; Dump Trucks and similar equipment; Dumpster; Flat Trucks; Lumber Carriers; Lowboys; Pickup; Powder Truck Driver; Power Boom; Serviceman; Service Truck/Fuel Truck/Tireperson; Truck Mechanic; Trucks with Power Equipment; Warehouseman, Partsman, Cardex and Warehouse Expeditor; Water Trucks.

Zone Pay:
All Districts
0-30 mi. free zone
>30-60 mi. base pay + $3.05/hr.
>60 mi. base pay + .$4.85/hr.

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CHOICE Insurance, LLC 8 1715 Market Street STE 100 Kirkland WA 98033	**CONTACT NAME:** Nick Ghaffari **PHONE (A/C, No, Ext):** (425) 739-6565 **FAX (A/C, No):** (425) 739-9955 **E-MAIL ADDRESS:** Service@choiceinsurance.net
INSURED (425) 313-9161 Northwest Playground Equipment Inc Play Safe Construction, Inc. PO Box 2410 Issaquah WA 98027	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** INSURER A : Western National Mutual Insura — 15377 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** Cert ID 25344 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	[ ] CLAIMS-MADE [X] OCCUR	Y	Y	CPP1037280	03/01/2022	03/01/2023	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	[ ] POLICY [X] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	[ ] OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			CPP1037051	03/01/2022	03/01/2023	BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			UMB1006108	03/01/2022	03/01/2023	EACH OCCURRENCE	$ 5,000,000
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$ 5,000,000
	[ ] DED X RETENTION $ 10,000							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			CPP1037280	03/01/2022	03/01/2023	PER STATUTE X OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N / A		WA State Stop Gap			E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
								$
								$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Rose Park Pool Project.
City of Billings is included as Additional Insured with respect to work performed by and/or on behalf of the Named Insured per form WNGL49. Coverage is Primary and Non-Contributory and the Waiver of Subrogation applies per form WNGL39. Completed operations wording included per form WNGL50. Additional Insured applies per written contract and/or agreement.

CERTIFICATE HOLDER

City of Billings
390 N 23rd Street
Billings MT 59101

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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COMMERCIAL GENERAL LIABILITY ENHANCEMENT ENDORSEMENT

The Commercial General Liability Enhancement Endorsement is an optional endorsement that provides coverage enhancements. The following is a summary of broadened coverages provided by this endorsement. No coverage is provided by this summary, refer to following endorsement for changes in your policy.

SUMMARY OF COVERAGES PAGE

Bodily Injury And Property Damage Liability
- Non Owned Watercraft Up To 50 Feet 2

Property Damage Liability
- Elevators 3
- Fire, Lightning, Explosion Or Sprinkler Leakage Exception 3
- Borrowed Equipment ($25,000 Per Occurrence, $50,000 Aggregate, $2,500 Deductible Per Occurrence 3

Supplementary Payments – Amended
- Bail Bonds Up To $5,000 3
- Loss of Earnings Up To $500/Day 3

Who Is An Insured Amendments
- Employee Bodily Injury To A Co-Employee 4
- Newly Formed Or Acquired Organizations For Up To 180 Days 4
- Blanket Additional Insured – Vendors – As Required By Contract 4
- Blanket Additional Insured – Lessor Of Leased Equipment 6
- Blanket Additional Insured – Managers Or Lessors Of Premises 6
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- Blanket Additional Insured – State Or Governmental Agency Or Subdivision Or Political Subdivision – Permits Or Authorizations Relating To Premises 8

Damage To Premises Rented To You – $300,000 9

Medical Payments Increased Limit – $10,000 Or Amount Shown on Declarations 9

Conditions
- Knowledge of Occurrence, Offense, Claim Or Suit Amended 9
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Insured Contract Amended 10

Personal And Advertising Injury Redefined
- Televised, Videotaped Or Electronic Publication 10

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

COMMERCIAL GENERAL LIABILITY ENHANCEMENT ENDORSEMENT

This endorsement modifies the insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

With respect to the coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement. The SECTIONS of the Commercial General Liability Coverage Form identified in this endorsement will be amended as shown below.

SECTION I – COVERAGES AMENDMENTS

COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY

A. Non Owned Aircraft Or Watercraft

Item **2. Exclusions,** Paragraph **g.** is replaced by the following:

g. Aircraft, Auto Or Watercraft

"Bodily injury" or "property damage" arising out of the ownership, maintenance, use or entrustment to others of any aircraft, "auto" or watercraft owned or operated by or rented or loaned to any insured. Use includes operation and "loading or unloading".

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" involved in the ownership, maintenance, use or entrustment to others of any aircraft, "auto" or watercraft that is owned or operated by or rented or loaned to any insured.

This exclusion does not apply to:

(1) A watercraft while ashore on premises you own or rent;

(2) A watercraft you do not own that is:

(a) Less than 50 feet long; and

(b) Not being used to carry persons or property for a charge;

This Subparagraph **(2)** applies to any person, who with your expressed or implied consent, either uses or is responsible for the use of the watercraft;

(3) Parking an "auto" on, or on the ways next to, premises you own or rent, provided the "auto" is not owned by or rented or loaned to you or the insured;

(4) Liability assumed under any "insured contract" for the ownership, maintenance or use of aircraft or watercraft; or

(5) "Bodily injury" or "property damage" arising out of:

(a) The operation of machinery or equipment that is attached to, or part of, a land vehicle that would qualify under the definition of "mobile equipment" if it were not subject to a compulsory or financial responsibility law or other motor vehicle insurance law where it is licensed or principally garaged; or

(b) The operation of any of the machinery or equipment listed in Paragraph **f. (2)** or **f. (3)** of the definition of "mobile equipment".

B. Damage To Property Coverage Extensions

Item **2. Exclusions,** Paragraph **j.** is replaced by the following:

j. Damage To Property

"Property damage" to:

(1) Property you own, rent, or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;

(2) Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises;

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(3) Property loaned to you;

(4) Personal property in the care, custody or control of the insured;

(5) That particular part of real property on which you or any contractors or subcontractors working directly or indirectly on your behalf are performing operations, if the "property damage" arises out of those operations; or

(6) That particular part of any property that must be restored, repaired or replaced because "your work" was incorrectly performed on it.

Paragraphs **(1)**, **(3)** and **(4)** of this exclusion do not apply to "property damage" (other than damage by fire, lightning, explosion or sprinkler leakage) to premises, including the contents of such premises, rented to you for a period of seven or fewer consecutive days. A separate limit of insurance applies to Damage To Premises Rented To You as described in **SECTION III – LIMITS OF INSURANCE**. However, the provisions of this paragraph do not apply if coverage for Damage To Premises Rented To You is excluded by endorsement.

Paragraph **(2)** of this exclusion does not apply if the premises are "your work" and were never occupied, rented or held for rental by you.

Paragraphs **(3)** and **(4)** of this exclusion do not apply to the use of elevators.

Paragraphs **(3)**, **(4)**, **(5)** and **(6)** of this exclusion do not apply to liability assumed under a sidetrack agreement.

Paragraph **(4)** of this exclusion does not apply to "property damage" to borrowed equipment while not being used to perform operations at the jobsite. Subject to Paragraph **2**. of **SECTION III – LIMITS OF INSURANCE**, the rules below fix the most we will pay for "property damage" under this provision:

(1) $25,000 any one "occurrence", regardless of the number of persons or organizations who sustain damages because of that "occurrence";

(2) $50,000 annual aggregate; and

(3) We will pay only for damages in excess of $2,500 as a result of any one "occurrence", regardless of the number of persons or organizations who sustain damages because of that "occurrence". We may, or if required by law, pay all or any part of any deductible amount, if applicable, to effect settlement of any claim or "suit". Upon notice of our payment of a deductible amount, you shall promptly reimburse us for the part of the deductible amount we paid.

Paragraph **(6)** of this exclusion does not apply to "property damage" included in the "products-completed operations hazard".

The insurance provided for "property damage" from the use of elevators and for "property damage" to borrowed equipment is excess over any other valid and collectible property insurance (including any deductible portion thereof) available to the insured whether primary, excess, contingent or on any other basis.

C. Damage To Premises Rented To You

Item **2. Exclusions,** the last paragraph is replaced by the following:

Exclusions **c.** through **n.** do not apply to damage by fire, lightning, explosion or sprinkler leakage to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in Paragraph **6.** of **SECTION III – LIMITS OF INSURANCE.**

COVERAGE B – PERSONAL AND ADVERTISING INJURY LIABILITY

D. Personal And Advertising Injury

Item **2. Exclusions** is amended by replacing Sub-paragraphs **b.** and **c.** with the following:

b. Material Published With Knowledge Of Falsity

"Personal and advertising injury" arising out of oral, written, televised, videotaped or electronic publication, in any manner, of material, if done by or at the direction of the insured with knowledge of its falsity.

c. Material Published Prior To Policy Period

"Personal and advertising injury" arising out of oral, written, televised, videotaped or electronic publication, in any manner, of material whose first publication took place before the beginning of the policy period.

SUPPLEMENTARY PAYMENTS – COVERAGES A AND B

E. Supplementary Payments – Coverages A and B

Item **1.** is amended by replacing Subparagraphs **b.** and **d.** with the following:

b. Up to $5,000 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to $500 a day because of time off from work.

SECTION II – WHO IS AN INSURED AMENDMENTS

A. Employee Bodily Injury To A Co-Employee

Paragraph **2. a. (1)** is replaced by the following:

However, none of these "employees" or "volunteer workers" are insureds for "bodily injury" or "personal and advertising injury":

(a) To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;

(b) To the spouse, child, parent, brother or sister of the co-"employee" or "volunteer worker" as a consequence of Paragraph **(1)(a)** above;

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph **(1)(a)** or **(b)** above; or

(d) Arising out of his or her providing or failing to provide professional health care services.

However, if a suit seeking damages for "bodily injury" or "personal and advertising injury" to any co-"employee" or other "volunteer worker" arising out of and in the course of the co-"employee's" or "volunteer worker's" employment or while performing duties related to the conduct of your business, or a suit seeking damages brought by the spouse, child, parent, brother or sister of the co-"employee" or other "volunteer worker", is brought against you or a co-"employee" or a "volunteer worker", we will reimburse the reasonable costs that you incur in providing a defense to the co-"employee" or "volunteer worker" against such matters. Any reimbursement made pursuant to this sub-section will be in addition to the limits of liability set forth in the Declarations.

B. Newly Acquired Organizations

Paragraph **3. a**. is replaced by the following:

a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier;

The following are added:

C. Blanket Additional Insured – Vendors – As Required By Contract

1. Section II – Who Is An Insured is amended to include as an additional insured any person(s) or organization(s) (referred to throughout this endorsement as vendor) with whom you have agreed in a written contract, executed prior to loss, to name as an additional insured, but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business.

However,

a. The insurance afforded to such vendor only applies to the extent permitted by law; and

b. If coverage provided to the vendor is required by a contract or agreement, the insurance afforded to such vendor will not be broader than that which you are required by the contract or agreement to provide for such vendor.

2. With respect to the insurance afforded to these vendors, the following additional exclusions apply:

a. The insurance afforded the vendor does not apply to:

(1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

(2) Any express warranty unauthorized by you;

(3) Any physical or chemical change in the product made intentionally by the vendor;

(4) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

(5) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

(6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

(7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

(8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(i) The exceptions contained in Subparagraphs **(4)** or **(6)**; or

(ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

3. This Provision **C.** does not apply:

a. To any insured person or organization from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products;

b. To any vendor for which coverage as an additional insured specifically is scheduled by endorsement; or

c. When liability included within the "products-completed operations hazard" has been excluded for such product either by the provisions of the coverage part or by endorsement.

4. With respect to the insurance afforded to these vendors, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the vendor is required by a contract or agreement, the most we will pay on behalf of the vendor is:

a. The minimum amount required by the contract or agreement; or

b. The Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

5. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to:

a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

(1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

(2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against an additional insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the “occurrence” which caused the “bodily injury” or “property damage”, or the offense which caused the “personal and advertising injury”, involved the rendering of or failure to render any professional services by you with respect to your providing engineering, architectural or surveying services in your capacity as an engineer, architect or surveyor.

D. Blanket Additional Insured – Lessor Of Leased Equipment

1. **Section II – Who Is An Insured** is amended to include as an additional insured any person(s) or organization(s) from whom you lease equipment when you and such person(s) or organization(s) have agreed in writing in a contract or agreement, executed prior to loss, that such person(s) or organization(s) be added as an additional insured on your policy. Such person(s) or organization(s) is an insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s).

However, the insurance afforded to such additional insured:

a. Only applies to the extent permitted by law; and

b. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends.

2. With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

3. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is:

a. The minimum amount required by the contract or agreement; or

b. The Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

4. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to:

a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

(1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

(2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against an additional insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the “occurrence” which caused the “bodily injury” or “property damage”, or the offense which caused the “personal and advertising injury”, involved the rendering of or failure to render any professional services by you with respect to your providing engineering, architectural or surveying services in your capacity as an engineer, architect or surveyor.

E. Blanket Additional Insured – Managers Or Lessors Of Premises

1. **Section II – Who Is An Insured** is amended to include as an additional insured any person(s) or organization(s) with whom you have agreed in a written contract, executed prior to loss, to name as an additional insured, but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you, subject to the following additional exclusions:

This insurance does not apply to:

a. Any "occurrence" which takes place after you cease to be a tenant in that premises.

b. Structural alterations, new construction or demolition operations performed by or on behalf of such additional insured.

However:

a. The insurance afforded to such additional insured only applies to the extent permitted by law; and

b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is:

a. The minimum amount required by the contract or agreement; or

b. The Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

3. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to:

a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

(1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

(2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against an additional insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or failure to render any professional services by you with respect to your providing engineering, architectural or surveying services in your capacity as an engineer, architect or surveyor.

F. Blanket Additional Insured – State Or Governmental Agency Or Subdivision Or Political Subdivision – Permits Or Authorizations

Section II – Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision with whom you have agreed in a written contract, executed prior to loss, to name as an additional insured, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

a. The insurance afforded to such additional insured only applies to the extent permitted by law; and

b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or

b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

3. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is:

a. The minimum amount required by the contract or agreement; or

b. The Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

4. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

   This insurance does not apply to:

   a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

      (1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

      (2) Supervisory, inspection, architectural or engineering activities.

      This exclusion applies even if the claims against an additional insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or failure to render any professional services by you with respect to your providing engineering, architectural or surveying services in your capacity as an engineer, architect or surveyor.

G. Blanket Additional Insured – State Or Governmental Agency Or Subdivision Or Political Subdivision – Permits Or Authorizations Relating To Premises

Section II – Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision with whom you have agreed in a written contract, executed prior to loss, to name as an additional insured, subject to the following provision:

1. This insurance applies only with respect to the following hazards for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization in connection with premises you own, rent or control and to which this insurance applies:

   a. The existence, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures; or

   b. The construction, erection or removal of elevators; or

   c. The ownership, maintenance or use of any elevators covered by this insurance.

   However,

   a. The insurance afforded to such additional insured only applies to the extent permitted by law; and

   b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance**:

   If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is:

   a. The minimum amount required by the contract or agreement; or

   b. The Limits of Insurance shown in the Declarations;

   whichever is less.

   This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

3. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

   This insurance does not apply to:

   a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

      (1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

      (2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against an additional insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or failure to render any professional services by you with respect to your providing engineering, architectural or surveying services in your capacity as an engineer, architect or surveyor.

SECTION III – LIMITS OF INSURANCE AMENDMENTS

A. Damage To Premises Rented To You

Paragraph **6.** is replaced by the following:

6. Subject to Paragraph **5.** above, the most we will pay under Coverage **A** for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, lightning, explosion or sprinkler leakage, while rented to you or temporarily occupied by you with permission of the owner is the greater of:

a. $300,000; or

b. The amount shown next to the Damage To Premises Rented To You Limit in the Declarations.

However, the provisions of this paragraph do not apply if Damage To Premises Rented To You Coverage is excluded by endorsement.

B. Medical Expense Limit

Paragraph **7.** is replaced with the following:

7. Subject to Paragraph **5.** above, the most we will pay under Coverage **C** for all medical expenses because of "bodily injury" sustained by any one person is the greater of:

a. $10,000; or

b. The amount shown next to the Medical Expense Limit in the Declarations.

This insurance does not apply if coverage for Medical Expenses is excluded either by the provisions of the coverage part or by endorsement.

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS AMENDMENTS

A. Knowledge Of Occurrence

Item **2. Duties In The Event Of Occurrence, Offense, Claim or Suit** is amended by adding the following:

e. You must give us or our authorized representative prompt notice of an "occurrence", claim or loss only when the "occurrence", claim or loss is known to:

(1) You, if you are an individual;

(2) A partner, if you are a partnership;

(3) An executive officer or insurance manager, if you are a corporation; or

(4) A member or manager, if you are a limited liability company.

B. Other Insurance

Item **4. Other Insurance, b. Excess Insurance (1) (a) (ii)** is replaced by the following:

(ii) That is fire, lightning, explosion or sprinkler leakage insurance for premises rented to you or temporarily occupied by you with permission of the owner;

C. Unintentional Failure To Disclose Hazards

Item **6. Representations** is replaced by the following:

6. Representations And Unintentional Failure To Disclose Hazards

a. By accepting this policy, you agree:

(1) The statements in the Declarations are accurate and complete;

(2) Those statements are based upon representations you made to us; and

(3) We have issued this policy in reliance upon your representations.

b. If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Part because of such failure. However, this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

D. Waiver of Subrogation

Item **8. Transfer of Rights of Recovery Against Others to Us** is hereby amended by the addition of the following:

We waive any right of recovery we may have because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a written contract, executed prior to loss, requiring such waiver with that person or organization and included in the "products-completed operations hazard". However, our rights may only be waived prior to the "occurrence" giving rise to the injury or damage for which we make payment under this Coverage Part. The insured must do nothing after a loss to impair our rights. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce those rights.

SECTION V – DEFINITIONS AMENDMENTS

A. Insured Contract Amended

Paragraph **9. a.** is replaced by the following:

a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion or sprinkler leakage to premises while rented to you or temporarily occupied by you with permission of the owner is not an “insured contract”;

B. Personal And Advertising Injury Redefined

Paragraph **14. d.** and **e**. are replaced by the following:

d. Oral, written, televised, videotaped or electronic publication of material that slanders or libels a person or organization or disparages a person’s or organization’s goods, products or service;

e. Oral, written, televised, videotaped or electronic publication of material that violates a person’s right of privacy;

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU PRIMARY AND NONCONTRIBUTORY

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. **Section II – Who Is An Insured** is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or

2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against an additional insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the “occurrence” which caused the “bodily injury” or “property damage”, or the offense which caused the “personal and advertising injury”, involved the rendering of or failure to render any professional services by you with respect to your providing engineering, architectural or surveying services in your capacity as an engineer, architect or surveyor.

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2. "Bodily injury" or "property damage" occurring after:

a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is:

1. The minimum amount required by the contract or agreement; or

2. The Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

D. The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek any contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS PRIMARY AND NONCONTRIBUTORY

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
PER WRITTEN CONTRACT OR AGREEMENT WHERE YOU AGREE TO NAME A PARTY OR PARTIES AS ADDITIONAL INSURED (S)	PER WRITTEN CONTRACT OR AGREEMENT
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

b. Supervisory, inspection, architectural or engineering activities.

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This exclusion applies even if the claims against an additional insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or failure to render any professional services by you with respect to your providing engineering, architectural or surveying services in your capacity as an engineer, architect or surveyor.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is:

1. The minimum amount required by the contract or agreement; or

2. The Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

D. The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Designated Construction Project(s):
PER WRITTEN CONTRACT OR AGREEMENT WHERE YOU AGREED TO PROVIDE A SEPARATE GENERAL AGGREATE LIMIT FOR EACH PROJECT
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** – Coverage **A,** and for all medical expenses caused by accidents under Section **I** – Coverage **C,** which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:

1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.

2. The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage **A,** except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage **C** regardless of the number of:

a. Insureds;

b. Claims made or "suits" brought; or

c. Persons or organizations making claims or bringing "suits".

3. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.

4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit.

B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** – Coverage **A,** and for all medical expenses caused by accidents under Section **I** – Coverage **C,** which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:

1. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and

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2. Such payments shall not reduce any Designated Construction Project General Aggregate Limit.

C. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Construction Project General Aggregate Limit.

D. If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.

E. The provisions of Section **III** – Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

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City Council Regular

Date:	03/13/2023
Title:	Donations to the Billings Public Library
Presented by:	Gavin Woltjer
Department:	Library
Presentation:	No
Legal Review	Not Applicable

RECOMMENDATION

Staff recommends that the City Council accept the donations to the Billings Public Library.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Billings Public Library has received a sponsorship in the amount of $1058 from Internet Archives, Community Webs earmarked for the BPL Archive Librarian's expenses for an internship at the Montana Historical Society in Helena, MT.

ALTERNATIVES

City Council may:

- Approve the donations; or,
- Not Approve the donation

FISCAL EFFECTS

There is no budgetary impact.

City Council Regular

Date:	03/13/2023
Title:	Olympic Park Subdivision - Exempt Plat
Presented by:	Monica Plecker
Department:	Planning & Community Services
Presentation:	No
Legal Review	Not Applicable

RECOMMENDATION

City staff recommends the City Council approve the exempt plat of Olympic Park Subdivision.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On February 8, 2023, Performance Engineering submitted an exempt plat to the City Planning Division to aggregate Lots 1B-5A and 1B-4A to create Lot 1A-5B and to relocate the controlled access location for the new lot. The subject property is generally located on the northeast corner of the intersection of Shiloh Road and King Avenue West. This is part of the land where a new Town Pump store was recently constructed. This proposed lot is the remaining portion of the land not used for the construction of the Town Pump. Because of the controlled access being relocated, it requires the Mayor's signature for that process to take place. The request is not for City Council to determine whether the boundary line relocation is acceptable, but rather agreeing to the relocation of the controlled access. The exempt plat has been reviewed and approved by City Staff and meets the requirements of the exempt plat process outline in the Montana Subdivision and Platting Act. These documents are appropriate as to form for filing with the Clerk and Recorder.

STAKEHOLDERS

A public hearing is not required for exempt plats, they are exempt from subdivision regulations as they are minor changes to lots. However, the City Council meeting is public and members of the public may attend the meeting and speak on this item during the appropriate public comment period.

ALTERNATIVES

The City Council may approve of disapprove the exempt plat of Olympic Park Subdivision - the aggregation of Lots 1B-4A and 1B-5A.

If the City Council chooses to deny the exempt plat, the denial must be because the criteria is Section 76-3-207, MCA are not met.
The criteria are as follows:
Divisions of aggregations of land exempted from review but subject to survey requirements and zoning regulations - exception - fees for examination of division.
(1) Except as provided in subsection (2), unless the method of disposition is adopted for the purpose of evading this chapter, the following divisions or aggregations of tracts of record of any size, regardless of the resulting size of any lot created by the division or aggregation, are not subdivisions under this chapter but are subject to the surveying requirements of 76-3-401 for divisions or aggregations of land other than subdivisions and are subject to applicable zoning regulations adopted under Title 76, chapter 2:
(f) aggregation of parcels or lots when a certificate of survey or subdivision plat shows that the boundaries of the original parcels have been eliminated and the boundaries of a larger aggregate parcel are established. A restriction or requirement on the original platted lot or original unplatted parcel continues to apply to those areas.

Staff findings are that the exempt plat is not evading the Montana Subdivision and Platting Act. The aggregation of lots is an acceptable use of the exemption and would not create a zoning violation.

FISCAL EFFECTS

The final exempt plat of this subdivision will have no financial impact on the Planning Division.

Attachments

Plat before proposed exemption
Exempt Plat

PZX-21-00158

PLAT OF AMENDED LOTS 1B-1 THROUGH 1B-5 OF AMENDED LOT 1B, OF AMENDED LOT 1, BLOCK 20,
OLYMPIC PARK SUBDIVISION

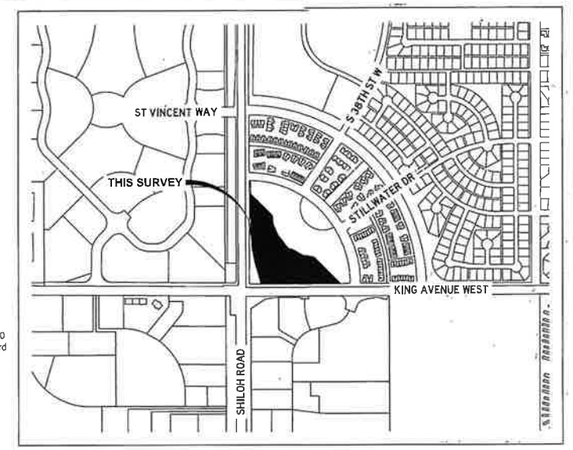
LOCATED IN THE SW 1/4 OF SECTION 11, TOWNSHIP 01 S, RANGE 25 E, P.M.M., CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : BILLINGS 13 RE, LLC

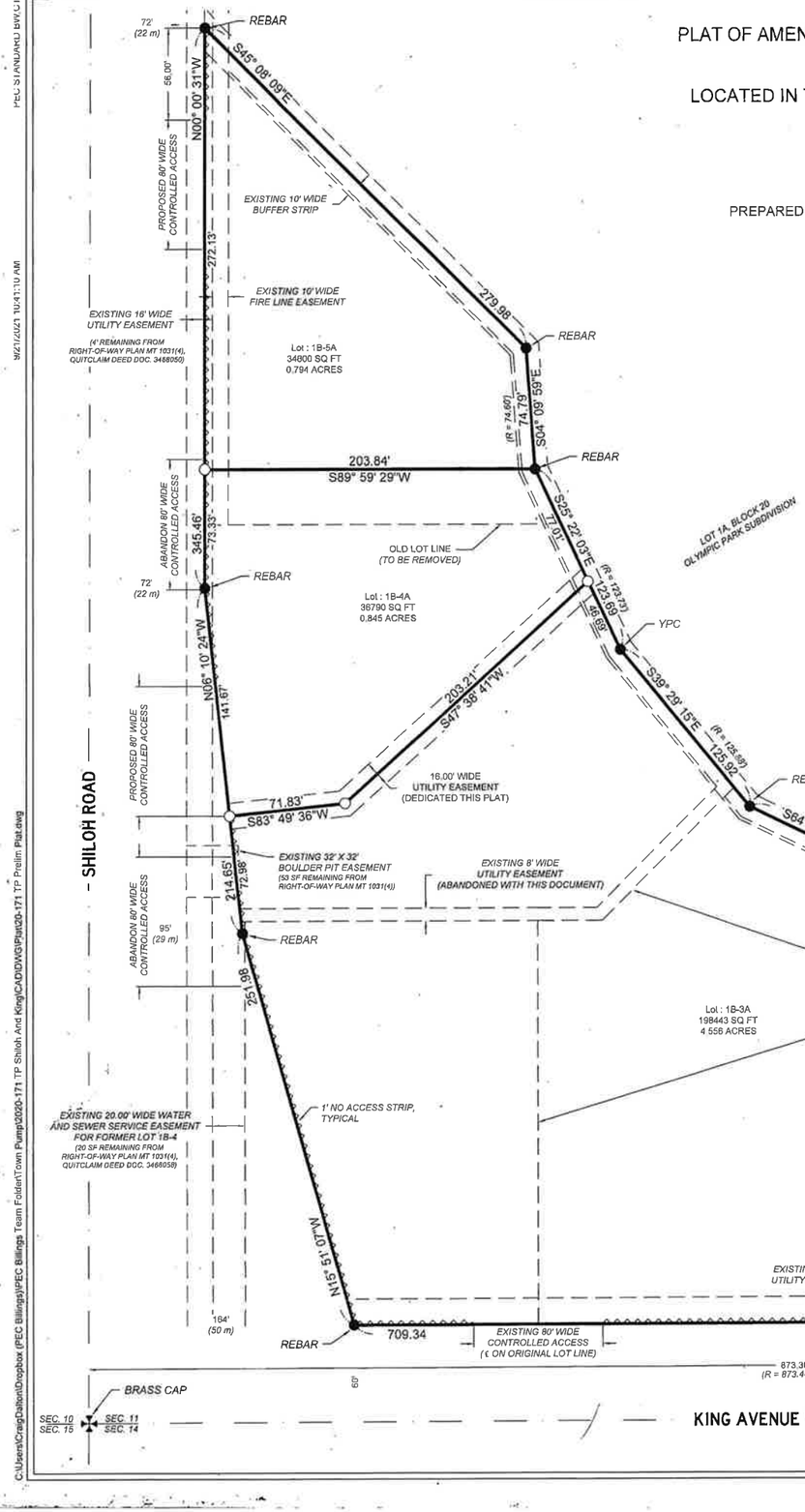
PREPARED BY : PERFORMANCE ENGINEERING, LLC

PURPOSE OF SURVEY : LOT AGGREGATION & BOUNDARY LINE RELOCATION

DATE OF SURVEY : JUNE 2021



VICINITY MAP



CERTIFICATE OF CITY COUNCIL APPROVAL

STATE OF MONTANA)
:ss
County of Yellowstone)

We hereby certify that we have examined the annexed and foregoing PLAT OF AMENDED LOTS 1B-1 THROUGH 1B-5 OF AMENDED LOT 1B, OF AMENDED LOT 1, BLOCK 20 of OLYMPIC PARK SUBDIVISION, and find that said plat conforms with the requirements of the laws of the State of Montana, and the requirements of the Yellowstone County Board of Planning. It is therefore approved, and the dedication to public use of any land and all lands shown on this plat as being dedicated to such use as accepted.

IN WITNESS WHEREOF, we have set our hands and the seal of the CITY OF BILLINGS, MONTANA, this 11th day of October 2021.

CITY OF BILLINGS, MONTANA

By William A Cole
Mayor

Attest Denise R. Bohlman
City Clerk

CITY OF BILLINGS MONTANA SEAL YELLOWSTONE COUNTY

CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney and is acceptable as to form:

Dated this 22 day of November 20 21.

Reviewed by

CERTIFICATE OF COUNTY TREASURER

I hereby certify, pursuant to Section 76-3-207(3) M.C.A., that the accompanying plat has been duly examined and that all real property taxes and special assessments assessed and levied on the land have been paid.

Dated this 28th day of January 20 22

Yellowstone County Treasurer
Deputy

ERRORS AND OMISSIONS REVIEW

I hereby certify that I have examined the forgoing plat for errors and omissions in computations and drafting.

Dated this 19TH day of NOVEMBER, 20 21.

Timothy A Ward 17513LS
Examining Land Surveyor

CERTIFICATE OF SURVEYOR

I, the undersigned Mark W. Kadrmas, Registered Land Surveyor, do hereby certify that this survey was done under my direct supervision of a tract of land located in the SW ¼ of Section 11, Township 01S, Range 25E, P.M.M., City of Billings, Yellowstone County, Montana, said property being Lots 1B-1 through 1B-5 of the Plat of Amended Lot 1B of Amended Lot 1, Bock 20 of Olympic Park Subdivision, less the Shiloh Road right-of-way (Doc. No. 3468056).

Said tracts contain a gross and net area of 6.195 acres, more or less.

Said tracts subject to all easements and right-of-ways of record or apparent on the ground.

This survey was conducted in accordance with the provisions of the Montana Subdivision and Platting Act, Sections 76-3-101 thru 76-3-625, M.C.A.

Dated this 28th day of October 20 21.

Mark W. Kadrmas, PLS 51414LS

MONTANA MARK W. KADRMAS No. 51414 LS LICENSED LAND SURVEYOR

LEGAL DESCRIPTION AND OWNER CERTIFICATION

The undersigned owner(s) do hereby certify that they have cause to be surveyed, aggregated, and platted in to lots, blocks, roads, and other divisions and dedications, as shown on this plat hereunto included, the following described as follows:

Being Lots 1B-1 through 1B-5 of the Plat of Amended Lot 1B of Amended Lot 1, Bock 20 of Olympic Park Subdivision, less the Shiloh Road right-of-way (Doc. No. 3468058), located in the SW¼ of Section 11, Township 01 South, Range 25 East, P.M.M., City of Billings, Yellowstone County, Montana.

Said tract contains 6.195 acres, more or less, in net and gross.

The undersigned hereby certifies that the purpose of this survey is to aggregate lots and relocate common boundary lines within a platted subdivision to establish larger aggregate parcels and therefore is exempt from subdivision review pursuant to Sections 76-3-207(1)(f) and 76-3-207(1)(d), M.C.A.

The area that is being removed from one tract of record and joined with another tract of record is not itself a tract of record. Said area shall not be available as a reference legal description in any subsequent real property transfer after the initial transfer associated with the amended plat on which said area is described, unless said area is included with or excluded from adjoining tracts of record, pursuant to ARM 24.183.1104(f)(iii)(C).

This survey is not subject to review by the Department of Environmental Quality pursuant to ARM 17.36.605(3).

Billings 13 RE, LLC

Printed Name Daniel J. Kennedy
Title Manager

STATE OF MONTANA)
:ss
County of)

On this 10th day of November 20 21, before me, a Notary Public in and for the State of Montana, personally appeared Daniel J. Kennedy, known to me to be the Manager of Billings 13 RE, LLC, known to me to be the person who signed the forgoing instrument and who acknowledged to me that they executed the same. Witness my hand and seal the day and year herein above written.

Notary Public in and for the State of Montana
Printed Name Jill Hamry
Residing at Butte
My commission expires 5/10/24

JILL HAMRY NOTARY PUBLIC for the State of Montana Residing at Butte, Montana My Commission Expires May 10, 2024

BASIS OF BEARING

Bearings shown are derived from a low distortion Lambert Conformal Conic single parallel projection with parameters as follows:

Latitude of Origin: 45° 47' 00" N
Longitude of Origin: 108° 25' 00" W
Mapping Scale Factor: 1.0001518

Distances are ground.

SURVEYOR'S NOTE

Unless otherwise noted, record distances between found monuments shown hereon are within local accepted practice.

SP 4006414
01/20/2022 04:38 PM Pages: 1 of 1 Fees: 26.50
Jeff Martin Clerk & Recorder, Yellowstone MT

LEGEND

PROPERTY BOUNDARY	———
SECTION LINE	— — —
EASEMENT LINE	– – –
FOUND PROPERTY CORNER, AS DESCRIBED	●
SET PROPERTY CORNER	○
FOUND SECTION CORNER	✠

0 40 80
IN FEET

SHEET 1 OF 1

C:\Users\CraigDalton\Dropbox (PEC Billings)\PEC Billings Team Folder\Town Pump\2020-171 TP Shiloh And King\CAD\DWG\Plat\20-171 TP Prelim Plat.dwg
9/21/2021 10:41:10 AM PLOTTED: JANUARY 04

PZX-22-00160

PLAT OF AMENDED LOTS 1B-4A & 1B-5A OF AMENDED LOTS 1B-1 THRU 1B-5 OF AMENDED LOT 1B, OF AMENDED LOT 1, BLOCK 20,

OLYMPIC PARK SUBDIVISION

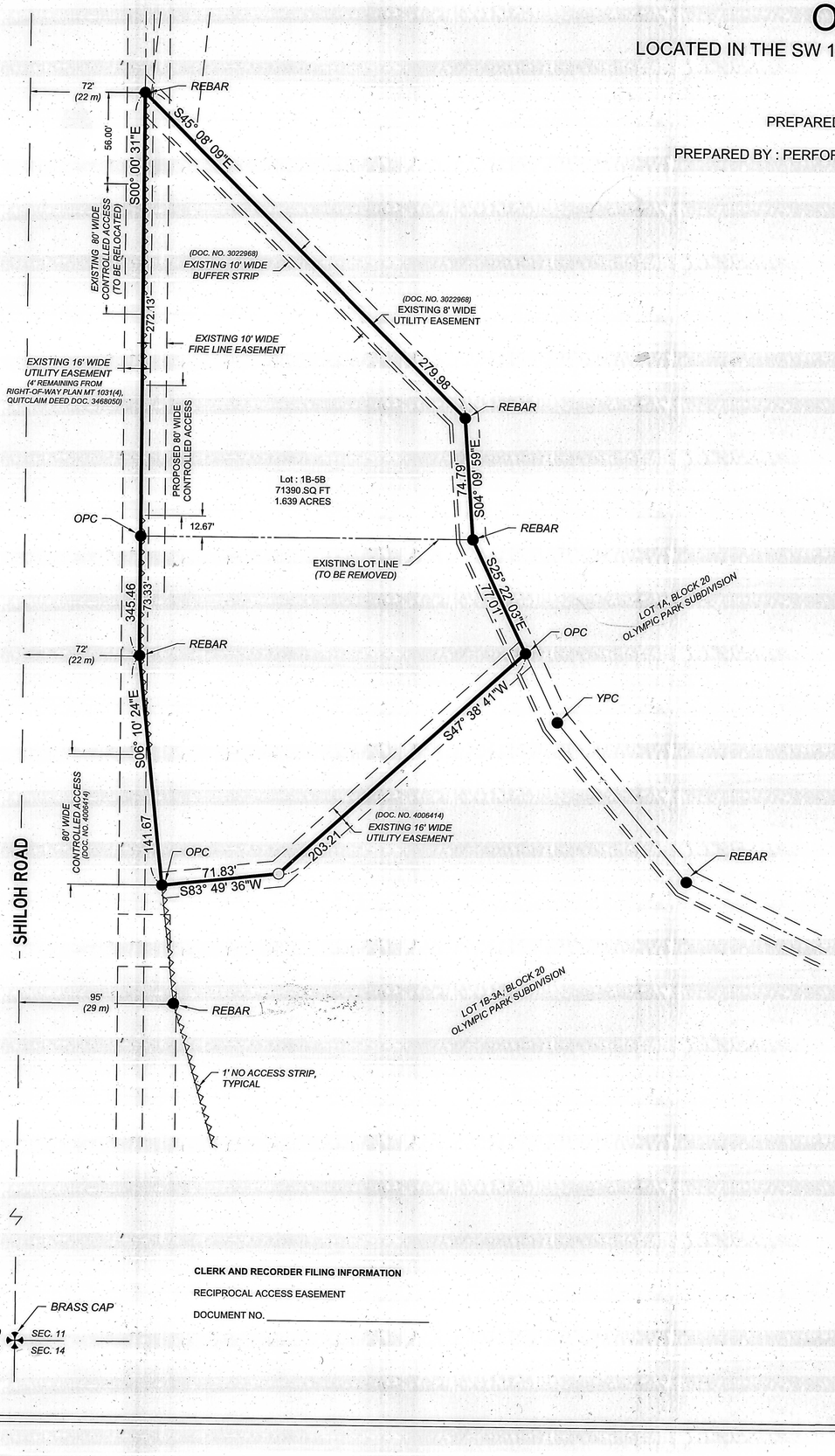
LOCATED IN THE SW 1/4 OF SECTION 11, TOWNSHIP 01 S, RANGE 25 E, P.M.M., CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : BILLINGS 13 RE, LLC

PREPARED BY : PERFORMANCE ENGINEERING, LLC

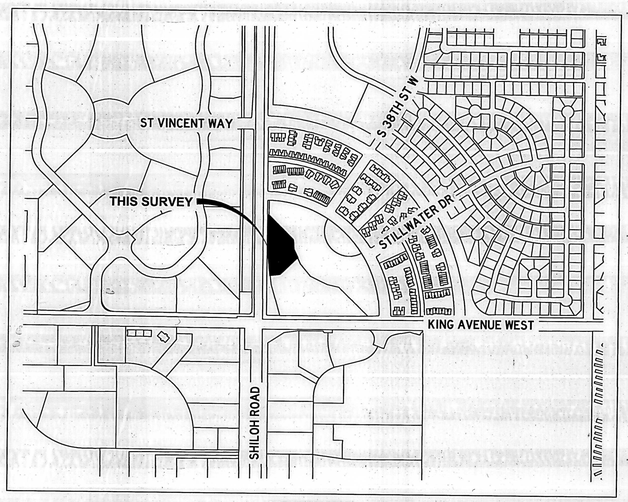
PURPOSE OF SURVEY : LOT AGGREGATION

DATE OF SURVEY : JANUARY 2023



LEGEND

PROPERTY BOUNDARY	———
SECTION LINE	— — —
EASEMENT LINE	— — — —
FOUND PROPERTY CORNER, AS DESCRIBED	●
CALCULATED PROPERTY CORNER, NOT SET	○
FOUND SECTION CORNER	✠



VICINITY MAP

CERTIFICATE OF CITY COUNCIL APPROVAL

STATE OF MONTANA)
:ss
County of Yellowstone)

We hereby certify that we have examined the annexed and foregoing PLAT OF AMENDED LOTS 1B-4A & 1B-5A OF AMENDED LOTS 1B-1 THROUGH 1B-5 OF AMENDED LOT 1B, OF AMENDED LOT 1, BLOCK 20 of OLYMPIC PARK SUBDIVISION, and find that said plat conforms with the requirements of the laws of the State of Montana, and the requirements of the Yellowstone County Board of Planning. It is therefore approved, and the dedication to public use of any land and all lands shown on this plat as being dedicated to such use as accepted.

IN WITNESS WHEREOF, we have set our hands and the seal of the CITY OF BILLINGS, MONTANA, this _____ day of _____, 20____.

CITY OF BILLINGS, MONTANA

By:_____
Mayor

Attest:_____
City Clerk

CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney and is acceptable as to form:

Dated this 14 day of February, 20 23.

Reviewed by_____

CERTIFICATE OF COUNTY TREASURER

I hereby certify, pursuant to Section 76-3-207(3) M.C.A., that the accompanying plat has been duly examined and that all real property taxes and special assessments assessed and levied on the land have been paid.

Dated this 16 day of February, 20 23.

Yellowstone County Treasurer Deputy

ERRORS AND OMISSIONS REVIEW

I hereby certify that I have examined the forgoing plat for errors and omissions in computations and drafting.

Dated this 13TH day of FEBRUARY, 20 23.

17513 LS
Examining Land Surveyor

CERTIFICATE OF SURVEYOR

I, the undersigned Mark W. Kadrmas, Registered Land Surveyor, do hereby certify that this survey was done under my direct supervision of a tract of land located in the SW ¼ of Section 11, Township 01S, Range 25E, P.M.M., City of Billings, Yellowstone County, Montana, said property being Lots 1B-4A and 1B-5A of the of the Plat of Amended Lots 1B-1 thru 1B-5 of Amended Lot 1B of Amended Lot 1, Block 20 of Olympic Park Subdivision (Doc. No. 4006414).

Said tracts contain a gross and net area of 1.639 acres, more or less.

Said tracts subject to all easements and right-of-ways of record or apparent on the ground.

This survey was conducted in accordance with the provisions of the Montana Subdivision and Platting Act, Sections 76-3-101 thru 76-3-625, M.C.A.

Dated this 7TH day of February, 20 23.

Mark W. Kadrmas, PLS 51414LS

MONTANA
MARK W. KADRMAS
No. 51414 LS
LICENSED LAND SURVEYOR

LEGAL DESCRIPTION AND OWNER CERTIFICATION

The undersigned owner(s) do hereby certify that they have cause to be surveyed, aggregated, and platted in to lots, blocks, roads, and other divisions and dedications, as shown on this plat hereunto included, the following described as follows:

Being Lots 1B-4A and 1B-5A of the Plat of Amended Lots 1B-1 thru 1B-5 of Amended Lot 1, Block 20 of Olympic Park Subdivision (Doc. No. 4006414), located in the SW ¼ of Section 11, Township 01 South, Range 25 East, P.M.M., City of Billings, Yellowstone County, Montana.

Said tract contains 1.639 acres, more or less, in net and gross.

The undersigned hereby certifies that the purpose of this survey is to aggregate lots within a platted subdivision to establish a larger aggregate parcel and therefore is exempt from subdivision review pursuant to Sections 76-3-207(1)(f), M.C.A.

This survey is not subject to review by the Department of Environmental Quality pursuant to ARM 17.36.605(3).

Billings 13 RE, LLC

Printed Name Daniel J. Kennedy
Title Manager

STATE OF MONTANA)
:ss
County of Silver Bow)

On this 31st day of January, 20 23, before me, a Notary Public in and for the State of Montana, personally appeared Daniel J. Kennedy, known to me to be the Manager of Billings 13 RE, LLC, known to me to be the persons who signed the forgoing instrument and who acknowledged to me that they executed the same. Witness my hand and seal the day and year herein above written.

Notary Public in and for the State of Montana
Printed Name Monica A. Boehmer
Residing at Butte, MT 59701
My commission expires 2/17/2024

MONICA A. BOEHMER
NOTARY PUBLIC for the State of Montana
Residing at Butte, Montana
My Commission Expires February 17, 2024

BASIS OF BEARING

Bearings shown are derived from a low distortion Lambert Conformal Conic single parallel projection with parameters as follows:

Latitude of Origin: 45° 47' 00" N
Longitude of Origin: 108° 25' 00" W
Mapping Scale Factor: 1.0001515

Distances are ground.

SURVEYOR'S NOTE

Unless otherwise noted, record distances between found monuments shown hereon are within local accepted practice.

CLERK AND RECORDER FILING INFORMATION

RECIPROCAL ACCESS EASEMENT

DOCUMENT NO. _____

0 40 80
IN FEET

SHEET 1 OF 1

City Council Regular

Date:	03/13/2023
Title:	Cardwell Ranch Subdivision, 2nd Filing, Minor Final Plat
Presented by:	Monica Plecker
Department:	Planning & Community Services
Presentation:	No
Legal Review	Not Applicable

RECOMMENDATION

Staff recommends the City Council approve the final plat of Cardwell Ranch, 2nd Filing.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On February 7, 2023, Performance Engineering, LLC, on behalf of EIG4T Nova MT Billings, LLC, applied for final minor plat approval for Cardwell Ranch Subdivision, 2nd Filing. The Proposed subdivision creates two (2) lots for development. The subject property is generally located South of Grand Avenue and West of 30th Street West. The property is zoned PD - Planned Development. The land is currently vacant. Staff has reviewed the application and determined that the proposed plat has met all the conditions of approval and is forwarding a recommendation of final approval to the City Council. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

STAKEHOLDERS

A public hearing is not scheduled for the City Council meeting; however nearby property owners may attend the City Council meeting. At this time, the Planning Division has received no public comments or questions regarding the proposed subdivision.

ALTERNATIVES

The City Council may approve, conditionally approve or disapprove the final plat of Cardwell Ranch Subdivision, 2nd Filing. If the City Council chooses to deny the final plat, the denial must be because the criteria in Section 76-3-611, MCA are not met. The criteria are as follows:

76-3-611. Review of final plat.

(1) The governing body or the agent or agency designated by the governing body shall examine each final plat, and the governing body shall approve the plat only if:

(a) it conforms to the conditions of approval set forth on the preliminary plat and to the terms of this chapter and (local) regulations adopted pursuant to this chapter; and

(b) the county treasurer has certified that all real property taxes and special assessments assessed and levied on the land to be subdivided have been paid. Staff finds the final plat meets the criteria outlined in 76-3-611 above.

Staff found that the final plat is in compliance with the regulations.

FISCAL EFFECTS

The final plat of this subdivision will have no financial impact on the Planning Division.

Attachments

Final Plat
Final SIA
Conditions of Approval

PE STANDARD.CTB

1/26/2023 8:47:30 AM

PLAT OF

CARDWELL RANCH SUBDIVISION, SECOND FILING

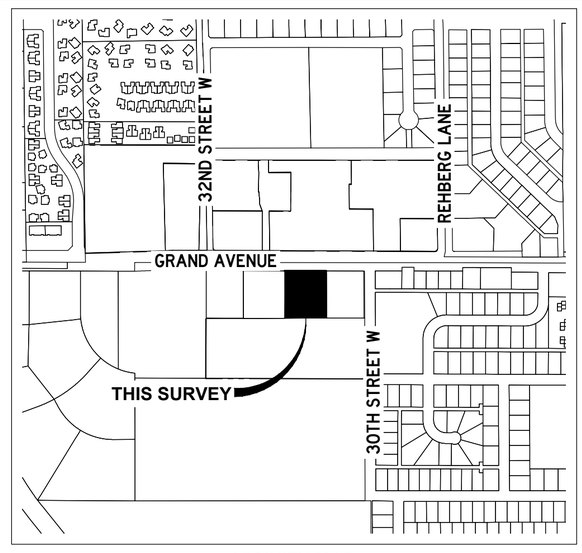
BEING LOT 13A, BLOCK 2 OF THE AMENDED PLAT OF CARDWELL RANCH SUBDIVISION, 1ST FILING LOCATED IN THE NW 1/4 OF SECTION 1, TOWNSHIP 01 SOUTH, RANGE 25 EAST, P.M.M., CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : EIG14T NOVA MT BILLINGS LLC

PREPARED BY : PERFORMANCE ENGINEERING, LLC

TOTAL AREA OF SUBDIVISION : ± 1.405 ACRES

JANUARY 2023



VICINITY MAP

LEGAL DESCRIPTION AND OWNER CERTIFICATION

I, the undersigned owner, do hereby certify that I have cause to be surveyed, aggregated, and platted in to lots, blocks, roads and other divisions and dedications, as shown on this plat hereunto included, said tract of land being situated in the NW 1/4 of Section 1, Township 01 South, Range 25 East, P.M.M., City of Billings, Yellowstone County, Montana, said tract being more particularly described as Lot 13A of the Amended Cardwell Ranch Subdivision, 1st Filing (Document No.3836866).

Said tract contains 1.405 acres, more or less, in net and gross.

Dated this _____ day of _____, 20_____.

_____
EIG14T NOVA MT BILLINGS LLC
Title:_____

STATE OF _____)
:ss
County of _____)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of _ _____, personally appeared _____, known to me to be the _____ _____ of EIG14T NOVA MT BILLINGS LLC, who signed the foregoing instrument and who acknowledged to me that they executed the same. Witness my hand and seal the day and year herein above written.

_____
Notary Public in and for the State of _____
Printed Name _____
Residing at _____
My commission expires _____

CERTIFICATE OF SURVEYOR

I, the undersigned Mark W. Kadrmas, Registered Land Surveyor, do hereby certify that this survey was done under my direct supervision of a tract of land located in the NW 1/4 of Section 1, Township 01 South, Range 25 East, P.M.M., City of Billings, Yellowstone County, Montana, said tract being more particularly described as Lot 13A of the Amended Cardwell Ranch Subdivision, 1st Filing (Document No.3836866).

Said tract containing a net and gross area of 1.405 acres, more or less.

Said tract subject to all easements and right-of-ways of record or apparent on the ground.

This survey was conducted in accordance with the provisions of the Montana Subdivision and Platting Act, Sections 76-3-101 through 76-3-625, MCA.

_____
Mark W. Kadrmas, PLS 51414LS
Registered Land Surveyor
State of Montana

MONTANA
MARK W. KADRMAS
No. 51414 LS
LICENSED LAND SURVEYOR

CERTIFICATE OF CITY COUNCIL APPROVAL

STATE OF MONTANA)
:ss
County of Yellowstone)

We hereby certify that we have examined the plat of Cardwell Ranch Subdivision, Second Filing, and find that said plat conforms with the requirements of the laws of the State of Montana, and the requirements of the Yellowstone County Board of Planning, It is therefore approved and the dedication to public use of any and all lands shown on this plat as being dedicated to such use are accepted.

IN WITNESS WHEREOF, we have set our hands and the seal of the CITY OF BILLINGS, MONTANA this _____ day of _____, 20_____.

CITY OF BILLINGS, MONTANA

By:_____
Mayor

Attest:_____
City Clerk

NOTICE OF APPROVAL

STATE OF MONTANA)
:ss
County of Yellowstone)

This plat has been approved for filing by the Yellowstone County Board of Planning and conforms to the recommendations of this board.

_____ _____
Date President

_____
Executive Secretary

ERRORS AND OMISSIONS REVIEW

I hereby certify that I have examined the foregoing plat for errors and omissions in computations and drafting.

Dated this _____ day of _____, 20_____.

Reviewed by_____

CERTIFICATE OF COUNTY TREASURER

I hereby certify that all real property taxes and special assessments have been paid per 76-3-611(1)(b) and 76-3-207(3), MCA.

_____ _____
Date Yellowstone County Treasurer
Deputy

CERTIFICATE OF ENGINEER'S OFFICE

I hereby certify that the annexed and foregoing plat conforms with Section 76-4-125(d) M.C.A., for the removal of sanitary restrictions since the plat is inside a master planning area and said lots will be provided with municipal facilities for the supply of water and the disposal of sewage and solid waste.

_____ _____
Date City Engineer's Office

CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney's office and is acceptable as to form.

_____ _____
Date Reviewed By

LEGEND

●	FOUND PROPERTY CORNER, AS DESCRIBED
○	SET PROPERTY CORNER, 5/8" REBAR W/ PEC CAP
———	SURVEY BOUNDARY
——— - - ———	EXISTING PROPERTY LINE
———	PROPOSED PROPERTY LINE
—— – – ——	EXISTING RIGHT-OF-WAY LINE
— —— —— —	EASEMENT LINE
^v^v^v^v^	1' NO ACCESS STRIP
(R = XXX.XX)	RECORD DISTANCE

CLERK AND RECORDER FILING INFORMATION

BASIS OF BEARINGS

Bearings shown on this survey are derived from the RMTCRS Billings coordinate system being a low distortion Lambert Conformal Conic single parallel projection with parameters as follows:

Latitude of Origin : 45° 47' 00"N
Longitude of Origin : 108° 25' 00"W
Mapping Scale Factor : 1.0001515

Grid distances shown hereon are, for practical purposes, equal to ground distances.

SURVEYOR'S NOTE

Unless otherwise noted, record distances between found monuments are within local accepted practice.

0 20 40
IN FEET

SHEET 1 OF 1

C:\Users\CraigDalton\PEC Billings Dropbox\EIG14T\21-071 Cardwell Ranch Urgent Care\CAD\DWG\Plat\2021-071 CRUC Final Plat.dwg

SUBDIVISION IMPROVEMENTS AGREEMENT
& WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL IMPROVEMENT DISTRICTS

Cardwell Ranch Subdivision, Second Filing

Table of Contents
(City of Billings)

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SUBDIVISION IMPROVEMENTS AGREEMENT & WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL IMPROVEMENT DISTRICTS

Cardwell Ranch Subdivision, Second Filing

This agreement is made and entered into this ____ day of _____, 20___, by and between *EIG14T Nova MT Billings, LLC,* whose address for the purpose of this agreement is **1695 12 Mile Road Suite 100, Berkley, MI 48072**, hereinafter referred to as "Subdivider," and the **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as "City."

WITNESSETH:

WHEREAS, the plat of *Cardwell Ranch Subdivision, Second Filing* located in Yellowstone County, Montana, was submitted to the Yellowstone County Board of Planning; and

WHEREAS, at a regular meeting conducted on _____ day of _____, 20__, the City Council conditionally approved a preliminary plat of *Cardwell Ranch Subdivision, Second Filing*; and

WHEREAS, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat.

WHEREAS, the provisions of this agreement shall be effective and applicable to *Cardwell Ranch Subdivision, Second Filing* upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

THEREFORE, THE PARTIES TO THIS AGREEMENT, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

I. VARIANCES

Subdivider has requested, and the City hereby grants, the following variances by the City Council from the strict interpretation of the City's Subdivision Regulations (Section 23.1101, BMCC):

1. No variances are requested.

II. PROPERTY CONDITIONS AND INFORMATION FOR LOT PURCHASERS

A. Lot owners will be required to construct that segment of the required sidewalk that fronts their property at the time of lot development. If sidewalk is not constructed within 5 years, the City has the right to construct the sidewalk and assess the property owners.

B. Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is likely that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish, Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.

C. Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the 1972 Yellowstone County Soil Survey, indicate that there could be potential limitations for proposed construction on the lots, which may require a geotechnical survey prior to construction.

D. No water rights have been transferred to the lot owners. Irrigation ditches that exist on the perimeter of this development are for the benefit of other properties. Perimeter ditches and drains shall remain in place and shall not be altered by the Subdivider or subsequent owners.

E. There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and owner specifically agree that they are waiving valuable rights and do so voluntarily.

F. The subdivider and subsequent contractors/builders acknowledge that there is a Stormwater Pollution and Prevention Plan (SWPPP) filed with the city and the Montana Department of Environmental Quality (MDEQ). This SWPPP shall be adhered to during all phases of construction and shall be updated as required by MDEQ under the General Permit for Stormwater Discharges Associated with Construction Activity, Chapter 28, BMCC and the Billings Stormwater Management Manual.

G. Individual lot owners should be aware that Best Management Practices for stormwater control shall be required for new construction on lots. Best

Management Practices are defined within Section 28-201, BMCC and detailed in the Billings Stormwater Management Manual.

III. TRANSPORTATION

A. Streets

- All public roadways adjacent to the Subdivision have been completed as part of previous projects. No additional public street improvements are required by the Subdivider.

- All public right-of-way for surrounding streets has been dedicated. No additional right-of-way dedication is required.

B. Sidewalks

- Individual lot owners will be responsible for the construction of the sidewalks within public right-of-way or easements adjacent to or through their lot at the time of lot construction and shall be included in each building permit.

- Sidewalks shall be 5-foot wide with a 5-foot boulevard planting strip between the sidewalk and the curb. The corner intersection handicap ramps and aprons according to the most current City of Billings guidelines and regulations.

C. Street Lighting

- No street lighting is proposed for the development; however, street lighting is included in the waiver of right to protest.

D. Traffic Control Devices

- A Traffic Impact Study (TIS) evaluating the impacts of the entire Cardwell Ranch Subdivision project area has previously been completed and submitted to City Engineering. Impact fees associated with the findings of the TIS have been previously collected. City Engineering may request an update to the TIS and collect additional impact fees at the time of lot development in the event the proposed use differs significantly from the assumptions in the original TIS.

E. Access

- The Subdivision will be accessed by way of North Meadow View Drive and Meadow View Drive.

F. Public Transit

- MET Transit provides service along Grand Avenue with the closest stop at the intersection of Grand Avenue and Rehberg Lane, approximately 0.20

miles east of the Subdivision. No improvements are required to ensure public transit service.

IV. EMERGENCY SERVICE

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and water supply (fire hydrants) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along the approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of twenty (20) feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

V. STORM DRAINAGE

All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the Stormwater Management Manual in place at the time of development. Storm facilities for adjacent streets have been installed as part of a previous private contract.

Individual Lots will be required to manage their own stormwater in accordance with the Stormwater Management Manual in place at the time of development. A complete stormwater management plan shall be submitted to the Engineering Division for review and approval at the time of Lot development.

VI. UTILITIES

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department – Engineering Division. The extension/connection of/to water mains and sanitary sewers is subject to the

approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications.

The Developer/Owner acknowledges that the subdivision shall be subject to the applicable System Development in effect at the time new water and/or sanitary sewer service connections are made.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality.

A. Water

The subdivision will be serviced by existing water mains located in Meadow View Drive and North Meadow View Drive.

B. Sanitary Sewer

The subdivision will be serviced by existing sanitary sewer mains located in Meadow View Drive.

C. Power, Telephone, Gas, and Cable Television

All telephone, gas, electrical power, and cable television lines within the public right-of-way or easement has been installed as part of a prior project. 10-foot utility easements are provided along the front lot lines of North Meadow View Drive and Meadow View Drive.

VII. PARKS/OPEN SPACE

There is no parkland requirement for proposed *Cardwell Ranch Subdivision, Second Filing* as this is a minor subdivision [MCA 76-3-621(3)(a)].

VIII. IRRIGATION

No water rights have been transferred to the lot owners. An existing 10-ft irrigation easement along the north side of the Lots shall remain.

IX. SOILS/GEOTECHNICAL STUDY

A geotechnical investigation was performed for the area and can be obtained from the City Engineering Department office.

X. PHASING OF IMPROVEMENTS

The Subdivision is not proposed to be constructed in phases.

XI. FINANCIAL GUARANTEES

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a private contract secured by letters of credit or a letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said private contract, and the improvements shall be installed as approved by the City Engineer and Utility Department Manager.

XII. LEGAL PROVISIONS APPLYING TO SUBDIVIDER

A. The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this Agreement.

B. The covenants, agreements, and all statements in this Agreement run with the land and apply to and shall be binding on the heirs, personal representatives, successors, assigns and transferees of the respective parties.

C. In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.

D. Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.

E. Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

"SUBDIVIDER" *EIG14T Nova MT Billings, LLC*

By: _____

Title: MANAGER

STATE OF ~~MONTANA~~ Michigan)
: ss
County of Oakland)

On this 31 day of January, 2023, before me, a Notary Public in and for the State of ~~Montana,~~ Michigan personally appeared Reed Fenton, known to me to be the Manager of *EIG14T Nova MT Billings, LLC,* who executed the foregoing instrument and acknowledged to me that he/she executed the same.

_____
Notary Public in and for the State of Montana
Printed Name: Dusty L. Swank
Residing at: Oakland County
My commission expires: 8/20/24

Dusty L. Swank
NOTARY PUBLIC
Oakland
My Commission Expires
August 20, 2024
Acting in the County of
Oakland
STATE OF MICHIGAN

This agreement is hereby approved and accepted by the City of Billings, this ____ day of _____, 20___.

"CITY"
CITY OF BILLINGS
MONTANA

By: _____
Mayor

Attest: _____
City Clerk

STATE OF MONTANA)
: ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____ and _____, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they executed the same on behalf of the City of Billings, Montana.

_____
Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

Waiver of Right to Protest
FUTURE SPECIAL IMPROVEMENT DISTRICTS

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more special improvement district(s) for a period of no more than twenty years from the recording of this waiver, for street light maintenance and energy, and for the construction of streets, street widening, sidewalks, survey monuments, street name signs, curb and gutter, street lights, driveways, traffic signals, and traffic control devices, parks and park maintenance, trails, sanitary sewer lines, water lines, storm drains (either within or outside the area), and other improvements which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

This Waiver is in addition to any other recorded waiver related to the property described herein and is not intended to replace, supersede, or invalidate any such waiver.

The real property hereinabove mentioned is more particularly described as follows:

Cardwell Ranch Subdivision, Second Filing

Signed and dated this 7 day of FEBRUARY, 2023.

EIG14T Nova MT Billings, LLC

By: _____

Title: MANAGER

STATE OF Michigan)
: ss
County of Oakland)

On this 7 day of February, 2023 before me, a Notary Public in and for the State of Michigan, personally appeared Reed Fenton, known to me to be the Manager of *EIG14T Nova MT Billings, LLC,* who executed the foregoing instrument and acknowledged to me that he/she executed the same.

_____
Notary Public in and for the State of Montana
Printed Name: Dusty L Swank
Residing at: Oakland
My commission expires: 8/20/24

Dusty L. Swank
NOTARY PUBLIC
Oakland
My Commission Expires
August 20, 2024
Acting in the County of
Oakland
STATE OF MICHIGAN

CITY OF
Billings
MAYOR'S OFFFICE

Bill Cole, Mayor
P.O. Box 1178
Billings, MT 59103
P 406.657.8296
F 406.657.8390

December 19, 2022

Craig Dalton
Performance Engineering, LLC
608 North 29th Street
Billings, MT 59101

Dear Applicant/Engineer:

On December 19, 2022, the Billings City Council conditionally approved the preliminary plat of Cardwell Ranch Subdivision, 2nd Filing, subject to the following conditions of approval:

1. To minimize the effects on local service prior to final plat approval, the applicant will coordinate with the USPS to determine what type of deliver system is preferred and to locate and provide the correct amount of space for safely delivering the mail to the residents.

2. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.

3. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

Should you have any questions please contact Hunter Kelly at (406) 247-8613 or by email at kellyh@billingsmt.gov

Sincerely,

William A. Cole

William A. Cole, Mayor

City Council Regular

Date:	03/13/2023
Title:	SID 1419 Charles Street, Resolution of Intent to Create District and Set a Public Hearing
Presented by:	Debi Meling
Department:	Public Works
Presentation:	No
Legal Review	Yes

RECOMMENDATION

Staff recommends that City Council approve the Resolution of Intent to Create SID 1419 Charles Street and set a public hearing date for April 10, 2023.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

At the request of the owner of two properties along Charles Street, the City is pursuing a special improvement district (SID) to construct City improvements along a portion of Charles Street. Charles Street is an existing gravel street located east of Daniel Street, between Monad Road and Industrial Avenue. Per the annual gravel street construction program presented in the CIP, SID 1419 Charles Street (the project), will construct curb and gutter, asphalt pavement, drive approaches and driveways, new storm drain infrastructure, and assess the costs of the improvements to the adjacent property owners. There are five (5) properties benefiting from these improvements. As part of the project, the City proposes to replace the existing water main, which requires frequent repairs, and is undersized and outdated. The City also proposes to replace the outdated clay tile sewer main. Street Maintenance District 2 funds, Water funds, and Sewer funds will be used to fund non-assessed improvements.

Five (5) parcels are adjacent to Charles Street within the project limits. Of the five (5) parcels, four (4) are corner lots, but are also commercial properties and are therefore financially responsible for the improvements installed on their non-addressed frontage, per City of Billings Resolution No. 04-18204. Five (5) separate assessments will comprise the District. Proposed street improvements (Assessment #2), curb and gutter with landscaping (Assessment #3), and storm drain improvements (Assessment #4) will be assessed per the frontage option method. New utility services (Assessment #1) will be assessed per the utility service connection option, and concrete flatwork (Assessment #5) will be assessed per the assessable area option. Separating the assessments out into these five (5) options ensures each property is assessed appropriately for their benefits from the improvements.

City staff has met with four (4) of the five (5) affected property owners. City staff attended an informal meeting with two (2) property owners, representing three (3) parcels, on December 8, 2022. Additionally, the City met with School District #2, representing one (1) parcel, on November 28, 2022, to discuss the proposed improvements, estimated costs, and to gain an understanding of SD2 interest in the project. City staff then attended a School District #2 board meeting on December 6, 2022, to explain the SID process, provide estimated costs of the improvements, and to hear from the school board regarding interest in the project. Following these meetings and based on the cost estimates provided at the time, the three (3) property owners, representing four (4) of the five (5) parcels associated with the project, were interested in pursuing the project. The fifth property owner has a recorded Waiver of Right to Protest a Special Improvement District for right-of-way improvements. The Waiver is included for reference in the attachments. The property owner was provided cost information following the bid opening.

ALTERNATIVES

City Council may:

- Approve the Resolution of Intent to Create SID 1419 and set a public hearing for the April 10, 2023, Council Meeting; or,
- Not approve the Resolution of Intent to Create SID 1419. If not approved, this section of Charles Street will remain a gravel street, and gravel maintenance costs will accrue. Additionally, the water main will remain in-place and likely continue to experience breaks and cause service interruption.

FISCAL EFFECTS

The funding sources, estimated cost of improvements, and total project cost for SID 1419 is as follows:

SID 1419 Funding Source	SID 1419 Estimated Cost
SID Assessments	$758,200.00

SMD 2 Funds	$317,938.00
Water Funds	$608,861.00
Sewer Funds	$202,594.01
Total	$1,887,593.01

Funding for SID 1419 was budgeted using SMD 2 Funds, Water Funds, Sewer Funds, and assessments via the gravel streets program, in FY23. Adequate funding is available to create the SID and fund the improvements.

Attachments

SID 1419 Charles Street_Resolution & Exhibits
Waiver - 1406 Industrial Avenue

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the City), hereby certify that the attached resolution is a true copy of Resolution No._____, entitled: **RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. 1419; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO CREATE THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND** (the "Resolution" was duly adopted by the City Council of the City at a meeting on March 13, 2023 that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.)

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: _____;
voted against the same: _____;
or were absent: _____.

WITNESS my hand officially this _____ day of _____, 20___.

_____
Denise Bohlman City Clerk

RESOLUTION NO. 23-_____

RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. 1419; DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO CREATE THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND

BE IT RESOLVED by the City Council of the City of Billings (the "City), Montana, as follows:

Section 1. Proposed Improvements; Intention To Create District. The City proposes to undertake certain local Improvements (the "Improvements") to benefit certain property located in the City. The Improvements consist of the construction of Charles Street, as more particularly described in Section 5. The total estimated costs of the Improvements are $1,887,593.01. The costs of the Improvements are to be paid from the following source: (1) $758,200 of Special Improvement District bonds hereinafter described; and (2) $1,129,393.01 of cash contribution by the City. It is the intention of this Council to create and establish in the City under Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended, a Special Improvement District (the "District") for the purpose of financing costs of the Improvements and paying costs incidental thereto, including costs associated with the sale and the security of Special Improvement District bonds drawn on the District (the "Bonds"), the creation and administration of the District, the funding of a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund"). The total estimated costs of the Improvements, including such incidental costs, to be financed by the Bonds are $758,200. The Bonds are to be payable primarily from special assessments to be levied against property in the District, which property will be specially benefited by the Improvements.

Section 2. Number of District. The District, if the same shall be created and established, shall be known and designated as Special Improvement District No. 1419 of the City of Billings, Montana.

Section 3. Boundaries of District. The limits and boundaries of the District are depicted on a map attached as Exhibit A hereto (which is hereby incorporated herein and made a part hereof) and more particularly described on Exhibit B hereto (which is hereby incorporated herein and made a part hereof), which boundaries are designated and confirmed as the boundaries of the District. A listing of each of the properties in the District is shown on Exhibit C hereto (which are hereby incorporated herein and made a part hereof).

Section 4. Benefited Property. The District and territory included within the limits and boundaries described in Section 3 and as shown on Exhibits A, B, and C are hereby declared to be the Special Improvement District and the territory which will benefit and be benefited by the Improvements and will be assessed for the costs of the Improvements as described in Section 7.

Section 5. General Character of the Improvements. The general character of the Improvements, as shown in Exhibit D, is the construction of Charles Street. This includes construction of water, sanitary sewer, storm drain, curb and gutter, and street improvements.

Section 6. Engineer and Estimated Cost. The Engineer for this project will be City of Billings, Engineering Division. The Engineering Division has estimated that the costs of the Improvements, including all incidental costs, are $1,887,593.01.

Section 7. Assessment Methods.

7.1. Property to be Assessed. All properties within the district are to be assessed for the costs of the Improvements, as specified herein. The costs of the Improvements shall be assessed against the property in the District benefiting from the Improvements based on the utility service connection option, frontage option and assessable area option described in Section 7-12-4164 M.C.A., Section 7-12-4163 M.C.A. and Section 7-12-4162(2) M.C.A., respectively, as more particularly applied and set forth in this Section 7.

7.1.1 Utility Services Method Option. Assessment #1 (UTILITY SERVICES) will include the construction of water, sanitary sewer, and storm drain improvements to Charles Street. The properties to be assessed for these improvements include Burlington Northern Subdivision 17th Filing 2nd Amendment, Block 1, Lot 2B1, and Burlington Northern Subdivision 17th Filing, Block 2, Lot 2. The total estimated cost of Assessment #1 (UTILITY SERVICES) is $49,171.36 and shall be assessed against each lot, tract, or parcel of land within the District, as above-mentioned, water, sanitary sewer, and storm drain improvements and not paying a cash contribution, on an equal amount basis based on the bid price to be received. The equal amount assessment is estimated to be $24,585.68.

7.1.2 Frontage Option Method. Assessment #2 (STREETS) will include the construction of street improvements to Charles Street. The properties to be assessed for these improvements include Burlington Northern Subdivision 17th Filing 2nd Amendment, Block 1, Lots 2A1, and 2B1, and Burlington Northern Subdivision 17th Filing, Block 2, Lots 1, 2, and 3. The total estimated cost of Assessment #2 (STREETS) is $306,186.45 and shall be assessed against each lot, tract, or parcel of land within the District, as above-mentioned, receiving

street improvements and not paying a cash contribution, for that part of the costs of the Improvements that the frontage of such lot, tract, or parcel bears to the total frontage of the lots, tract, or parcels of land within the District. The total frontage of lots, not being previously improved with street section, and to be assessed is 2,270.80 linear feet. The costs of the improvements and the incidental costs to be financed by the Bonds assessable to the District parcels per linear foot are estimated to be $134.8364.

Assessment #3 (CURBING AND LANDSCAPE) will include the construction of concrete curb and gutter and landscaping improvements to Charles Street. The properties to be assessed for these improvements include Burlington Northern Subdivision 17th Filing 2nd Amendment, Block 1, Lots 2A1, and 2B1, and Burlington Northern Subdivision 17th Filing, Block 2, Lots 1, 2, and 3. The total estimated cost of Assessment #3 (CURBING AND LANDSCAPE) is $120,802.02 and shall be assessed against each lot, tract, or parcel of land within the District, as above-mentioned, receiving concrete curb and gutter and landscaping and not paying a cash contribution, for that part of the costs of the Improvements that the frontage of such lot, tract, or parcel bears to the total frontage of the lots, tract, or parcels of land within the District. The total frontage of lots to be assessed is 2,492 linear feet. The costs of the improvements and the incidental costs to be financed by the Bonds assessable to the District parcels per linear foot are estimated to be $48.4759.

Assessment #4 (STORM SEWER) will include the construction of storm sewer improvements to Charles Street. The properties to be assessed for these improvements include Burlington Northern Subdivision 17th Filing 2nd Amendment, Block 1, Lots 2A1, and 2B1, and Burlington Northern Subdivision 17th Filing, Block 2, Lots 1, 2, and 3. The total estimated cost of Assessment #4 (STORM SEWER) is $177,551.04 and shall be assessed against each lot, tract, or parcel of land within the District, as above-mentioned, receiving the benefits of storm sewer improvements and not paying a cash contribution, for that part of the costs of the Improvements that the frontage of such lot, tract, or parcel bears to the total frontage of the lots, tract, or parcels of land within the District. The total frontage of lots to be assessed is 2,492 linear feet. The costs of the improvements and the incidental costs to be financed by the Bonds assessable to the District parcels per linear foot are estimated to be $71.2484.

7.1.3 <u>Assessable Area Option Method</u>. Assessment #5 (CONCRETE FLATWORK) will include the construction of concrete drive approach and concrete driveway to certain properties on Charles Street. The properties to be assessed for these improvements include Burlington Northern Subdivision 17th Filing 2nd Amendment, Block 1, Lots 2A1, and 2B1, and Burlington Northern Subdivision 17th Filing, Block 2, Lots 1, 2, and 3. The total estimated cost of Assessment #5 (CONCRETE FLATWORK) is $104,489.13 and shall be

assessed against each lot, tract, or parcel of land within the District, as above-mentioned, receiving concrete drive approach and concrete driveway and not paying a cash contribution, for that part of the costs of the Improvements that the assessable area of such lot, tract, or parcel bears to the total assessable area of the lots, tract, or parcels of land within the District. The total assessable area of lots to be assessed is 5,950 square feet. The costs of the improvements and the incidental costs to be financed by the Bonds assessable to the District parcels per square foot are estimated to be $17.5612.

7.2. Assessment Methodologies Equitable and Consistent With Benefit. This Council hereby determines that the methods of assessment and the assessment of costs of the specific improvements against the properties benefited thereby as prescribed in this Section 7 are equitable in proportion to and not exceeding the special benefits derived from the respective improvements by the lots, tracts, and parcels to be assessed therefore within the District.

Section 8. Payment of Assessments. The special assessments for the costs of the Improvements shall be payable over a term not exceeding 15 years, each in equal semiannual installments of principal, plus interest, or equal semiannual payments of principal and interest, as this Council shall prescribe in the resolution authorizing the issuance of the Bonds. Property Owners have the right to prepay assessments as provided by law. Further, all owners shall have the opportunity to prepay their assessments prior to sale of the SID bonds.

Section 9. Method of Financing; Pledge of Revolving Fund; Findings and Determinations. The City will issue the Bonds in an aggregate principal amount not to exceed $758,200 in order to finance the costs of the Improvements. Principal of and interest on the Bonds will be paid from special assessments levied against the properties in the District. This Council further finds it is in the public interest, and in the best interest of the City and the District, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the city to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect of the Bonds.

In determining to authorize such undertakings and agreements, this Council has taken into consideration the following factors:

(a) **Estimated Market Value of Parcels**. The estimated market value of the lots, parcels, or tracts in the District as of the date of adoption of this resolution, as estimated, by the County Assessor for property tax purposes ranges from $102,809.00 to $2,322,800.00, and is set forth in Exhibit E. The average market value is $1,496,582.80 with the median being $1,904,011.00. The special assessments to be levied under Section 7 against each lot, parcel, or tract in the District is less than the increase in estimated value of the lot, parcel, or tract as a result of the construction of the Improvements.

(b) **Diversity of Property Ownership**. There is a total of 5 parcels within the district boundaries. No improvements, public or private, are located on any of the parcels within the District. Two (2) of these parcels are owned by a common owner. The remaining 3 parcels are owned by separate owners.

(c) **Comparison of Special Assessments and Property Taxes and Market Value**. Based on an analysis of the aggregate amount of the proposed, any outstanding special assessments (whether or not delinquent), and any delinquent property taxes (as well as any known industrial development bonds theretofore issued and secured by a mortgage against a parcel in the District) against each lot, parcel, or tract in the District in comparison to the estimated market value of such lot, parcel, or tract after the Improvements, the City concludes that, overall, the estimated market value of the lots, tracts, or parcels of land in the District exceeds the sum of special assessments, delinquent property taxes, and current assessments and is set forth in Exhibit E.

(d) **Delinquencies**. An analysis of the amount of delinquencies in the payment of outstanding special assessments or property taxes levied against the properties in the District shows that of 5 properties, zero (0) properties were delinquent, and is set forth in Exhibit E.

(e) **The Public Benefit of the Improvements**. The total estimated costs of the Improvements are $1,887,593.01. The costs of the Improvements are to be paid from the following source: (1) $758,200 of Special Improvement District bonds hereinafter described; and (2) $1,129,393.01 of cash contribution by the City. All of the properties within the District are zoned I1 – Light Industrial. The public improvements contemplated under the terms of this proposed District are required by the City Subdivision, Site Development and Zoning Ordinances in order for the parcels to develop.

Section 10. Reimbursement Expenditures.

10.01. Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the

expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

10.02. Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

10.03. Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of $758,200 after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

10.04. Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

10.05. Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidence by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

Section 11. Public Hearing Protests. At any time within fifteen (15) days from and after the date of the first publication of the notice of the passage and approval of this resolution, any owner of real property within the District subject to assessment and

taxation for the cost and expense of making the Improvements may make and file with the City Clerk until 12:00 p.m., M.T., on the expiration date of said 15-day period (April 3, 2023), written protest against the proposed Improvements, or against the extension or creation of the District or both, and this Council will at its next regular meeting after the expiration of the fifteen (15) days in which such protests in writing can be made and filed, proceed to hear all such protests so made and filed; which said, regular meeting will be held on Monday the 10th day of April, at 5:30 p.m., in person or via a virtual videoconferencing environment, at 220 North 27th Street, in Billings, Montana.

Section 12. Notice of Passage of Resolution of Intention. The City Clerk is hereby authorized and directed to publish or cause to be published a copy of a notice of the passage of this resolution in the Yellowstone County News, a newspaper of general circulation in the County on March 17, March 24, and March 31, 2023, in the form and manner prescribed by law, and to mail or cause to be mailed a copy of said notice to every person, firm, corporation, or the agent of such person, firm, or corporation having real property within the District listed in his or her name upon the last completed assessment roll for state, county, and school district taxes, at his last-known address, on or before the same day such notice is first published.

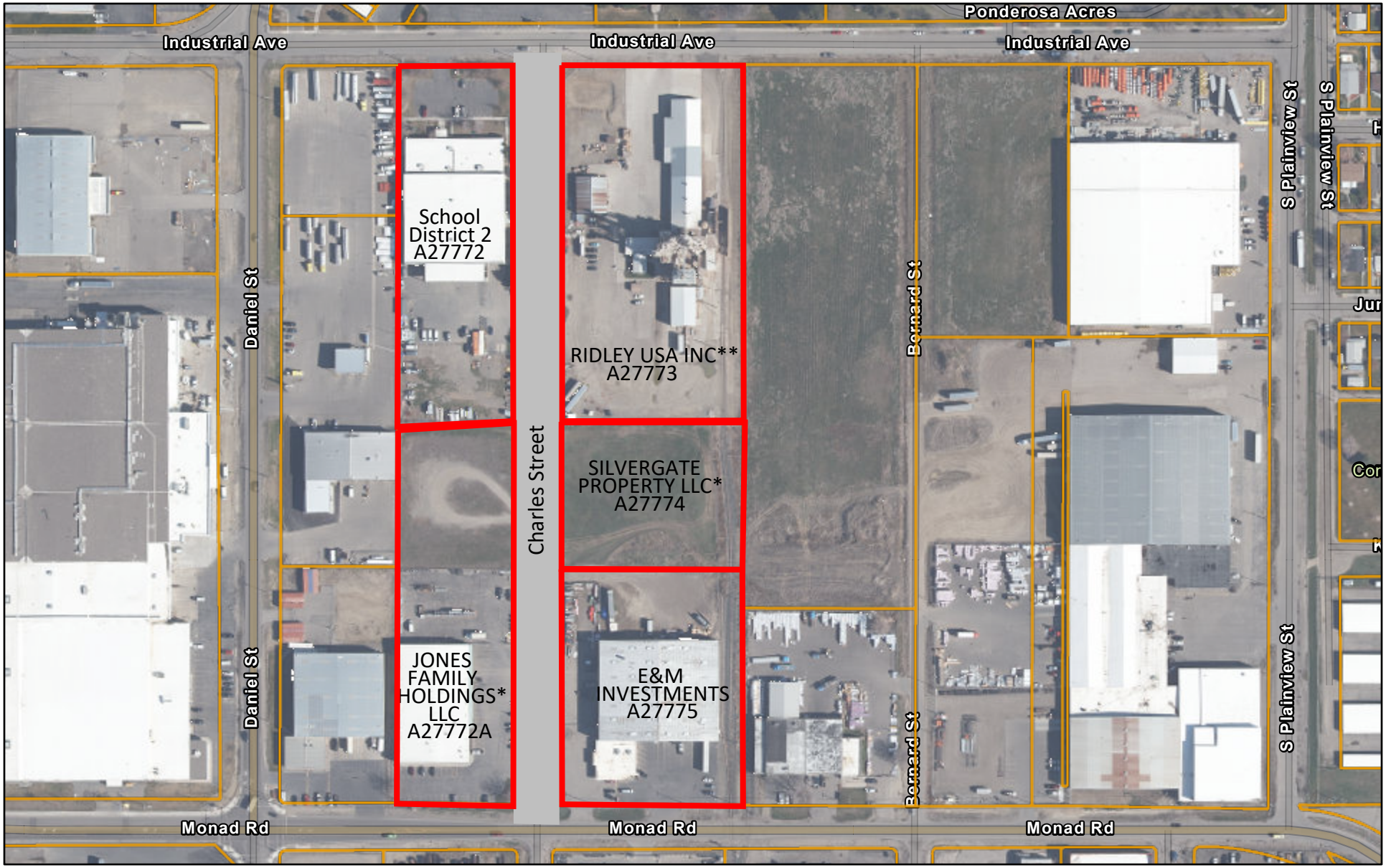
PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 13th day of March 2023.

_____
Mayor

Attest:

_____
City Clerk

SID 1419 - Charles Street Paving



1/12/2023, 4:14:33 PM

NOTES:
* COMMON OWNERSHIP
** THIS PARCEL HAS AN ACTIVE WAIVER DATED AUGUST 2007

1:4,000

0 130 260 520 ft

0 37.5 75 150 m

City of Billings GIS Department, Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph,

City of Billings

Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, USDA | City of Billings GIS Department | The City of Billings provides this data as a public service. Unauthorized attempts to modify any information

S.I.D. 1419 Charles Street

Exhibit B - Description of Improvements

Prepared by: City of Billings

SID 1419 includes Burlington Northern Subdivision 17th Filing 2nd Amendment, Block 1, Lots 2A1, and 2B1, and Burlington Northern Subdivision 17th Filing, Block 2, Lots 1, 2, and 3.

S.I.D. 1419 Charles Street

Exhibit C - Property Owner Description and Assessment

Prepared By: City of Billings

TAX ID	OWNER	MAILING ADDRESS	CITY	STATE	ZIP CODE	ASSESSMENT #1 UTILITY SERVICES COST PER EACH SUB-TOTAL	ASSESSABLE LOT FRONTAGE LENGTH (LF) NOT PREVIOUSLY PAVED ASMT #2	ASSESSMENT #2 STREETS COST PER LINEAR FOOT (LF)	ASSESSMENT #2 STREETS SUB-TOTAL	ASSESSABLE LOT FRONTAGE LENGTH (LF) ASMT #3 ASMT #4	ASSESSMENT #3 CURB & LANDSCAPE COST PER LINEAR FOOT (LF)	ASSESSMENT #3 CURB & LANDSCAPE SUB-TOTAL	ASSESSMENT #4 STORM COST PER LINEAR FOOT (LF)	ASSESSMENT #4 STORM SUB-TOTAL	ASSESSMENT #5 CONCRETE FLATWORK FLATWORK AREA PER LOT (SF)	ASSESSMENT #5 CONCRETE FLATWORK COST PER SQUARE FOOT (SF)	ASSESSMENT #5 CONCRETE FLATWORK SUB-TOTAL	TOTAL ASSESSMENT COST PER LOT
A27772A	JONES FAMILY HOLDINGS LLC	123 REGAL ST	BILLINGS	MT	59101	$ 24,585.68	525.40	$ 134.8364	$ 70,843.03	636.00	$ 48.4759	$ 30,830.69	$ 71.2484	$ 45,313.99	1770.00	$ 17.5612	$ 31,083.32	$ 202,656.72
A27774	SILVERGATE PROPERTY LLP	2225 BRIARWOOD BLVD	BILLINGS	MT	59101	$ 24,585.68	250.00	$ 134.8364	$ 33,709.09	250.00	$ 48.4759	$ 12,118.98	$ 71.2484	$ 17,812.10	625.00	$ 17.5612	$ 10,975.75	$ 99,201.61
A27775	E &M INVESTMENTS	505 S 24TH ST W	BILLINGS	MT	59102	$ -	285.40	$ 134.8364	$ 38,482.30	396.00	$ 48.4759	$ 19,196.47	$ 71.2484	$ 28,214.37	2030.00	$ 17.5612	$ 35,649.23	$ 121,542.38
A27773	RIDLEY USA INC	111 W CHERRY ST STE 500	MANKATO	MN	56001	$ -	600.00	$ 134.8364	$ 80,901.83	600.00	$ 48.4759	$ 29,085.56	$ 71.2484	$ 42,749.05	835.00	$ 17.5612	$ 14,663.60	$ 167,400.03
A27772	SCHOOL DISTRICT 2	415 N 30TH ST	BILLINGS	MT	59101	$ -	610.00	$ 134.8364	$ 82,250.19	610.00	$ 48.4759	$ 29,570.32	$ 71.2484	$ 43,461.53	690.00	$ 17.5612	$ 12,117.23	$ 167,399.27
							2270.80			2492.00					5950.00			
						$ 49,171.36			$ 306,186.45			$ 120,802.02		$177,551.04			$104,489.13	$ 758,200.00

S.I.D. 1419 Charles Street

Exhibit D - Description of Improvements

Prepared by: City of Billings

Special Improvement District No. 1419 shall construct street, curb and gutter, drive approach, driveway, water main, sanitary sewer main, and storm drain improvements to Charles Street within the City of Billings.

S.I.D. 1419 Charles Street

Exhibit E - Property Market Value and Delinquency

Prepared By: City of Billings

TAX I.D. NUMBER	PREVIOUS SID #	PREVIOUS SID PAY-OFF	DELINQUENT	SID 1419 ASSESSMENT	SID 1419 CASH CONTRIBUTION	SID PAY-OFF + DELINQUENT + SID 1419 ASSESSMENT	ESTIMATED MARKET VALUE	ESTIMATED MARKET VALUE AFTER IMPROVEMENTS
A27772A				$ 202,656.72		$202,656.72	$1,210,100.00	$1,412,756.72
A27774				$ 99,201.61		$99,201.61	$102,809.00	$202,010.61
A27775				$ 121,542.38		$121,542.38	$1,904,011.00	$2,025,553.38
A27773				$ 167,400.03		$167,400.03	$1,943,194.00	$2,110,594.03
A27772				$ 167,399.27		$167,399.27	$2,322,800.00	$2,490,199.27
AVERAGE		**$0.00**	**$0.00**	**$ 151,640.00**		**$151,640.00**	**$1,496,582.80**	**$1,648,222.80**
MEDIAN		**$0.00**	**$0.00**	**$ 167,399.27**		**$167,399.27**	**$1,904,011.00**	**$2,025,553.38**
LOW		**$0.00**	**$0.00**	**$99,201.61**		**$99,201.61**	**$102,809.00**	**$202,010.61**
HIGH		**$0.00**	**$0.00**	**$202,656.72**		**$202,656.72**	**$2,322,800.00**	**$2,490,199.27**

RETURN TO:
City Clerk
City of Billings
P.O. Box 1178
Billings, MT 59103

Yellowstone County W 7.00

3437200
Page: 1 of 1
09/06/2007 10:01A

WAIVER FOR RIGHT-OF-WAY IMPROVEMENTS

Engineering Permit #_____

FOR A VALUABLE CONSIDERATION, the undersigned, being all of the owners of the hereinafter described property do hereby waive the right to protest the formation of one or more Special Improvement District or Districts, for the construction of streets, curbs and gutters, sidewalks, driveways, street name signs, street lights, water lines, sanitary sewer lines, storm sewer lines either within or without the area to provide drainage for run-off water from the property hereinafter described and other improvements which are required by the City of Billings.

This waiver and agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

PROPERTY ADDRESS: 1406 Industrial Avenue

LEGAL DESCRIPTION: Lot 1 Blk 2 Burlington Northern Sub. 17th Fg

DATED this 28th **day of** August, **20** 07

Terrance W Wright
(Name - Printed)

1406 Industrial Avenue
(Street Address – Printed)

Billings MT 59101
(City) (State) (Zip Code)

Signatures of Owners:

Terrance W Wright

STATE OF Montana }
SS. ACKNOWLEDGEMENT FOR CORPORATION
COUNTY OF Yellowstone }

ON THIS 28th day of August, 2007, before me, the undersigned, a NOTARY PUBLIC in and for said County and State personally appeared Terrance W. Wright to me personally known, who, being by me duly sworn, did say that he/she is the Plant Manager (title) of Cargill (corporation) and that the seal affixed to said instrument is the corporate seal of said corporation and that said instrument was signed and sealed on behalf of said corporation, and he/she acknowledged said instrument to be the free act and deed of said corporation.

Witness my hand and seal this 28th day of August, 2007.

Brenda Lee O'Neil, Notary Public
(Signature)

Brenda Lee O'Neil
(Print Name as Signed Above)

Residing at Yellowstone County
My Commission expires 08/08/2010, 2010.
(4-digit year)

SEAL NOTARIAL OF MONTANA

City Council Regular

Date:	03/13/2023
Title:	Payment of Claims for week of January 30, 2023
Presented by:	Andy Zoeller, Finance Director
Department:	Finance
Presentation:	No
Legal Review	Not Applicable

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of $1,405,311.43 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

Payment Approval Process

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.).
Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than $1,000, then it must be approved by the Finance Director or designee.
If that payment is greater than $10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of $2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

- No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

CouncilMemo wk of 01302023

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	858844	Ascentis Corp	General	$ 39,620.00	NOVA Time Support February 2023 - January 2024
01/30/2023	858845	AT & T Corp	Airport	$ 775.08	Airport
01/30/2023	858845	AT & T Corp	Building	$ 45.18	Building Manager
01/30/2023	858845	AT & T Corp	Building	$ 514.65	PW-Building Cell Phones
01/30/2023	858845	AT & T Corp	Building	$ 386.10	PW-Building Surfaces
01/30/2023	858845	AT & T Corp	CDBG	$ 145.62	Comm Dev
01/30/2023	858845	AT & T Corp	Court Grants	$ 166.50	Muni Court DC
01/30/2023	858845	AT & T Corp	Engineering	$ 257.39	Engineering Tablets
01/30/2023	858845	AT & T Corp	Engineering	$ 205.48	PW-Engineering Cell Phones and MiFi
01/30/2023	858845	AT & T Corp	Engineering	$ (375.00)	PW-Engineering Cell Phones and MiFi
01/30/2023	858845	AT & T Corp	Facilities	$ 77.94	Facilities BOC
01/30/2023	858845	AT & T Corp	Facilities	$ 96.89	Facilities BOC/CH
01/30/2023	858845	AT & T Corp	Facilities	$ 32.30	Facilities BOC/CH
01/30/2023	858845	AT & T Corp	Facilities	$ 85.73	Facilities City Hall
01/30/2023	858845	AT & T Corp	Facilities	$ 150.16	Facilities Managers
01/30/2023	858845	AT & T Corp	Fleet	$ 45.51	Fleet Phone
01/30/2023	858845	AT & T Corp	General	$ 95.70	City Attorney -Legal
01/30/2023	858845	AT & T Corp	General	$ 549.17	Code Enforcement +Trina Arnold
01/30/2023	858845	AT & T Corp	General	$ 45.18	Human Resources
01/30/2023	858845	AT & T Corp	General	$ 135.84	Legal Dept -Domestic Violence
01/30/2023	858845	AT & T Corp	General	$ 248.39	PRPL - Recreation Division
01/30/2023	858845	AT & T Corp	General	$ 87.25	REC Seasonal
01/30/2023	858845	AT & T Corp	General	$ 104.52	Rec Tablets
01/30/2023	858845	AT & T Corp	IT Resources	$ 50.22	IT Department -On call Phone
01/30/2023	858845	AT & T Corp	IT Resources	$ 43.25	IT Department -On call Phone
01/30/2023	858845	AT & T Corp	Library	$ 223.45	Library
01/30/2023	858845	AT & T Corp	Library	$ 107.27	Library Out Reach
01/30/2023	858845	AT & T Corp	P.W. Admin	$ 39.03	PWBLKNP OFFICE -60/40
01/30/2023	858845	AT & T Corp	P.W. Admin	$ 26.02	PWBLKNP OFFICE -60/40
01/30/2023	858845	AT & T Corp	Park Dist 1	$ 545.39	Parks Dept.
01/30/2023	858845	AT & T Corp	Park Dist 1	$ 452.92	PRPL Parks Tablets
01/30/2023	858845	AT & T Corp	Park Dist 1	$ 235.54	PRPL Parks Tablets
01/30/2023	858845	AT & T Corp	Parking	$ 77.63	Parking Division Meter Maintenance
01/30/2023	858845	AT & T Corp	Parking	$ 236.08	Parking Phones and scanner

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	858845	AT & T Corp	Parking	$ 225.90	Parking Phones and scanner
01/30/2023	858845	AT & T Corp	PD Program	$ 160.56	CCSIU Toughbook
01/30/2023	858845	AT & T Corp	PD Program	$ 45.48	Domestic Violence
01/30/2023	858845	AT & T Corp	Phone System	$ 65.02	IT iPads
01/30/2023	858845	AT & T Corp	Phone System	$ 67.67	TeleComm Manager
01/30/2023	858845	AT & T Corp	Planning	$ 62.63	PLANNING
01/30/2023	858845	AT & T Corp	Public Safety	$ 272.58	Animal Control Cell Phones
01/30/2023	858845	AT & T Corp	Public Safety	$ 240.84	Animal Control -MDT
01/30/2023	858845	AT & T Corp	Public Safety	$ 288.53	Comm. Center 9-1-1
01/30/2023	858845	AT & T Corp	Public Safety	$ 40.14	Detective Chartier -Toughbook
01/30/2023	858845	AT & T Corp	Public Safety	$ 1,295.88	Fire Department Cell Phones
01/30/2023	858845	AT & T Corp	Public Safety	$ 617.78	Fire iPads -Assistant chiefs new iPads
01/30/2023	858845	AT & T Corp	Public Safety	$ 799.46	Fire iPads -Assistant chiefs new iPads
01/30/2023	858845	AT & T Corp	Public Safety	$ 214.34	Fire iPads -Assistant chiefs new iPads
01/30/2023	858845	AT & T Corp	Public Safety	$ 40.14	Fire iPads -Assistant chiefs new iPads
01/30/2023	858845	AT & T Corp	Public Safety	$ 85.62	ICAC -Campbell and Spare
01/30/2023	858845	AT & T Corp	Public Safety	$ 1,429.74	MDT Fire
01/30/2023	858845	AT & T Corp	Public Safety	$ 3,537.45	Police Department Cell Phone
01/30/2023	858845	AT & T Corp	Public Safety	$ (75.00)	Police Department Cell Phone
01/30/2023	858845	AT & T Corp	Public Safety	$ 3,813.30	Police MDT Toughbooks and Loaner MDT's
01/30/2023	858845	AT & T Corp	Public Safety	$ 280.98	Police MDT Toughbooks and Loaner MDT's
01/30/2023	858845	AT & T Corp	Public Safety	$ 272.61	Police -Resource Officers
01/30/2023	858845	AT & T Corp	Public Safety	$ 287.20	Yellowstone County Cellular Charges -Three cradlepoints
01/30/2023	858845	AT & T Corp	Solid Waste	$ 349.22	SOLID WASTE SUPERINTENDANT
01/30/2023	858845	AT & T Corp	Street/Traffic	$ 372.55	School Flashers
01/30/2023	858845	AT & T Corp	Street/Traffic	$ 726.16	Street Traffic iPads
01/30/2023	858845	AT & T Corp	Street/Traffic	$ 43.34	Street Traffic iPads
01/30/2023	858845	AT & T Corp	Street/Traffic	$ (150.00)	Street Traffic iPads
01/30/2023	858845	AT & T Corp	Transit	$ 62.60	MET Supervisor Cell Phones
01/30/2023	858845	AT & T Corp	Transit	$ 111.73	MET Supervisor Cell Phones
01/30/2023	858845	AT & T Corp	Transit	$ 10.15	MET Supervisor Cell Phones
01/30/2023	858845	AT & T Corp	Transit	$ 40.27	MET Supervisor Cell Phones
01/30/2023	858845	AT & T Corp	Transit	$ 50.22	MET Supervisor Cell Phones
01/30/2023	858845	AT & T Corp	Transit	$ 445.26	MET Transit Tablets

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	858845	AT & T Corp	Transit	$ 645.35	MET Transit Tablets
01/30/2023	858845	AT & T Corp	Transit	$ 9.47	Skewis -Left over
01/30/2023	858845	AT & T Corp	Wastewater	$ 180.72	PW Environmental
01/30/2023	858845	AT & T Corp	Wastewater	$ 310.23	PWBELKNAP-DIST COLL CELL PHONES 60/40
01/30/2023	858845	AT & T Corp	Wastewater	$ 474.80	PWBLKNP Electricians -Phones
01/30/2023	858845	AT & T Corp	Wastewater	$ 27.63	PWBLKNP STORES -75/25
01/30/2023	858845	AT & T Corp	Wastewater	$ 908.20	PWBLNP-WWTRMNT1 Wastewater Treatment Plant
01/30/2023	858845	AT & T Corp	Wastewater	$ 312.37	PW-Distribution Collection Tablets 60/40
01/30/2023	858845	AT & T Corp	Wastewater	$ 69.68	PW-Environmental
01/30/2023	858845	AT & T Corp	Water	$ 468.56	PWBELKNAP-DIST COLL CELL PHONES 60/40
01/30/2023	858845	AT & T Corp	Water	$ 1,091.03	PWBELKNAP-WT Water Treatment
01/30/2023	858845	AT & T Corp	Water	$ 476.58	PWBLKNP COMM-METER CityWorks/Neptune
01/30/2023	858845	AT & T Corp	Water	$ 392.61	PWBLKNP MTRSHOP CELL PHONE AND IPADS
01/30/2023	858845	AT & T Corp	Water	$ 201.85	PWBLKNP MTRSHOP CELL PHONE AND IPADS
01/30/2023	858845	AT & T Corp	Water	$ 82.90	PWBLKNP STORES -75/25
01/30/2023	858845	AT & T Corp	Water	$ 439.78	PW-Distribution Collection Tablets 60/40
01/30/2023	858845	AT & T Corp	Water	$ 30.66	PW-Metershop -Waldo
01/30/2023	858848	Beartooth Enviro	Solid Waste	$ 18,645.00	Manifests: Waste Disposals
01/30/2023	858851	Billings Depot	Engineering	$ 15,257.22	February Depot Rent
01/30/2023	ACH	Burns&McDonnell ENG	Water	$ 133,745.31	WO 19-42 West End Water Treatment Plant Project
01/30/2023	858859	Cel Ave LLC	Planning	$ 4,103.00	Planning Minutes Imaging Project
01/30/2023	858859	Cel Ave LLC	Planning	$ 500.00	Planning Minutes Imaging Project
01/30/2023	858859	Cel Ave LLC	Planning	$ 3,650.00	Planning Minutes Imaging Project
01/30/2023	858860	Cellebrite USA	Public Safety	$ 6,100.00	UFED 4PC Ultimate Subscription.
01/30/2023	858869	Conrad, Scott	Public Safety	$ 3,645.60	reimburse flights to Idaho for NW Alcohol Conference
01/30/2023	858877	Cummins - Rocky Mt	Transit	$ (2.98)	38-75055. EGR Tube Seals Unit 1819. W/O 2023-2012
01/30/2023	858877	Cummins - Rocky Mt	Transit	$ (34.80)	38-75055. EGR Tube Seals Unit 1819. W/O 2023-2013
01/30/2023	858877	Cummins - Rocky Mt	Transit	$ (19.12)	38-75279. Oil Cooler Gasket Unit 1819. W/O 2023-2012
01/30/2023	858877	Cummins - Rocky Mt	Water	$ 3,353.66	Periodic Engine Service - 2 MN Generator
01/30/2023	858878	Cushing Terrell	Wastewater	$ 1,750.00	Radio Communications Tower FOundation De
01/30/2023	858878	Cushing Terrell	Water	$ 1,750.00	Radio Communications Tower FOundation De
01/30/2023	858879	Dakota Supply Group	Water	$ 796.48	3/4" CC X COMP CORP STOP
01/30/2023	858879	Dakota Supply Group	Water	$ 252.59	3/4" COUPLING CTS X FLARE
01/30/2023	858879	Dakota Supply Group	Water	$ 8,192.00	3/4" METER LOOPS AKA YOKE

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	858879	Dakota Supply Group	Water	$ 6,144.00	3/4" METER LOOPS AKA YOKE
01/30/2023	858879	Dakota Supply Group	Water	$ 27.55	3/4" X 4" BLACK NIPPLE
01/30/2023	858879	Dakota Supply Group	Water	$ 155.63	8 X 2 CI/CC TAPPING - SADDLE
01/30/2023	858879	Dakota Supply Group	Water	$ 4,093.44	8" MJ GATE VALVE
01/30/2023	858879	Dakota Supply Group	Water	$ 1,524.86	TYLER 5-1/4" HD 12# DROP LID - WATER
01/30/2023	858879	Dakota Supply Group	Water	$ 3,168.00	TYLER 6860 HD 36B BOTTOM SECTION
01/30/2023	858881	Desert Mt Corp	Street/Traffic	$ 4,718.64	inv#22-103478ice slicer
01/30/2023	858882	Dixie Petro-Chem	Water	$ 21,135.60	BULK CHLORINE
01/30/2023	858885	DOWL	Arterial Streets	$ 17,539.90	WO 20-12 S 32nd St W (King Ave W to Gabel)
01/30/2023	858886	DT Blgs Partners	Tax Incrmnt N27	$ 23,286.75	Annual DBP Operating Agreement FY2023 $279,441
01/30/2023	858888	EBSCO Industries	Library	$ 5,631.00	1000194961-1 Academic Search Elite 9/22 - 8/23
01/30/2023	ACH	Endress & Hauser	Water	$ 3,977.67	Transmitter replacement
01/30/2023	858899	Garney Companies	Water	$ 20,632.94	WO 19-42 West End Water Treatment Plant Project
01/30/2023	858900	Gated Solutions	Transit	$ 10,412.82	Invoice #1639. RFID Access at Lot Gate for MET
01/30/2023	858902	Go Play Golf	Storm Sewer	$ 47,970.79	Lake Hills Golf Course Agreement/Payment
01/30/2023	858905	Graphic Imprints	General	$ 4,572.00	adult sports championship shirts - 07786
01/30/2023	858906	Great W ENG	Solid Waste	$ 3,185.50	MISCELLANEOUS ENGINEERING SERVICES LANDFILL
01/30/2023	858906	Great W ENG	Solid Waste	$ 3,344.50	MISCELLANEOUS ENGINEERING SERVICES LANDFILL
01/30/2023	858906	Great W ENG	Solid Waste	$ 5,690.39	Retainage Release
01/30/2023	858906	Great W ENG	Solid Waste	$ 11,168.00	WO 23-13 Landfill Class IV Expansion Permit; Payment 4
01/30/2023	ACH	HDR	Arterial Streets	$ 22,777.57	WO 22-07 Mullowney Lane, Consultant Agreement; Payment 14
01/30/2023	858911	High Point Network	IT Resources	$ 876.00	Juniper 25GB SFP Modules
01/30/2023	858911	High Point Network	Phone System	$ 3,375.00	HPN block of hours -IT
01/30/2023	858911	High Point Network	Phone System	$ 2,999.00	PAN 445 Firewall -BOC Site
01/30/2023	858911	High Point Network	Phone System	$ 2,999.00	PAN 445 for Belknap redundancy
01/30/2023	858911	High Point Network	Phone System	$ 3,893.00	PAN 450 for CH for redundancy
01/30/2023	858913	Hose & Rubber Supply	Street/Traffic	$ 22.90	1747267
01/30/2023	858913	Hose & Rubber Supply	Street/Traffic	$ 1.90	inv#01746604tubing for unit 1378
01/30/2023	858913	Hose & Rubber Supply	Street/Traffic	$ 22.90	inv#01746902hose/fittings for unit 1355
01/30/2023	858913	Hose & Rubber Supply	Water	$ 5,306.36	NONSTOCKING ITEMS-P.U.D.
01/30/2023	858913	Hose & Rubber Supply	Water	$ 1.91	shop pressure washer hose rod
01/30/2023	858916	Iaff	Payroll Clearing	$ 5,019.46	Payroll Summary
01/30/2023	858918	InfoSend Inc	P.W. Admin	$ 14,208.13	Infosend 12/02/22-12/27/2022
01/30/2023	858918	InfoSend Inc	P.W. Admin	$ 3,874.06	Infosend 12/02/22-12/27/2022

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	858919	Ingram Library Service	Library	$ 0.21	73007085
01/30/2023	858919	Ingram Library Service	Library	$ 12.74	73007085
01/30/2023	858919	Ingram Library Service	Library	$ 0.70	73007086
01/30/2023	858919	Ingram Library Service	Library	$ 11.79	73007086
01/30/2023	858919	Ingram Library Service	Library	$ 0.53	73007087
01/30/2023	858919	Ingram Library Service	Library	$ 17.10	73007087
01/30/2023	858919	Ingram Library Service	Library	$ 0.44	73007088
01/30/2023	858919	Ingram Library Service	Library	$ 10.77	73007088
01/30/2023	858919	Ingram Library Service	Library	$ 1.12	73007089
01/30/2023	858919	Ingram Library Service	Library	$ 20.65	73007089
01/30/2023	858919	Ingram Library Service	Library	$ 4.71	73007089
01/30/2023	858919	Ingram Library Service	Library	$ 0.27	73081645
01/30/2023	858919	Ingram Library Service	Library	$ 17.67	73081645
01/30/2023	858919	Ingram Library Service	Library	$ 0.90	73081646
01/30/2023	858919	Ingram Library Service	Library	$ 31.44	73081646
01/30/2023	858919	Ingram Library Service	Library	$ 22.00	73081646
01/30/2023	858919	Ingram Library Service	Library	$ 0.49	73081647
01/30/2023	858919	Ingram Library Service	Library	$ 10.61	73081647
01/30/2023	858919	Ingram Library Service	Library	$ 0.15	73081648
01/30/2023	858919	Ingram Library Service	Library	$ 5.99	73081648
01/30/2023	858919	Ingram Library Service	Library	$ 0.25	73081649
01/30/2023	858919	Ingram Library Service	Library	$ 18.60	73081649
01/30/2023	858919	Ingram Library Service	Library	$ 0.74	73081650
01/30/2023	858919	Ingram Library Service	Library	$ 42.64	73081650
01/30/2023	858919	Ingram Library Service	Library	$ 11.20	73081650
01/30/2023	858919	Ingram Library Service	Library	$ 0.20	73081651
01/30/2023	858919	Ingram Library Service	Library	$ 10.61	73081651
01/30/2023	858919	Ingram Library Service	Library	$ 0.04	73194908
01/30/2023	858919	Ingram Library Service	Library	$ 64.58	73194908
01/30/2023	858919	Ingram Library Service	Library	$ 0.02	73194909
01/30/2023	858919	Ingram Library Service	Library	$ 10.79	73194909
01/30/2023	858919	Ingram Library Service	Library	$ 18.60	73194909
01/30/2023	858919	Ingram Library Service	Library	$ 0.03	73194910
01/30/2023	858919	Ingram Library Service	Library	$ 33.14	73194910

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	858919	Ingram Library Service	Library	$ 22.40	73194910
01/30/2023	858919	Ingram Library Service	Library	$ 2.91	73194911
01/30/2023	858919	Ingram Library Service	Library	$ 1,004.64	73194911
01/30/2023	858919	Ingram Library Service	Library	$ 1,002.84	73194911
01/30/2023	858919	Ingram Library Service	Library	$ 91.81	73194911
01/30/2023	858919	Ingram Library Service	Library	$ 122.62	73194911
01/30/2023	858919	Ingram Library Service	Library	$ 1,007.32	73194911
01/30/2023	858919	Ingram Library Service	Library	$ 12.59	73194912
01/30/2023	858915	I-State Truck	Street/Traffic	$ 155,000.00	2022 deice truck
01/30/2023	858915	I-State Truck	Street/Traffic	$ 2,831.00	5 year engine/transmission warranty
01/30/2023	858915	I-State Truck	Street/Traffic	$ (12,300.00)	trade unit 1222
01/30/2023	858930	Kittelson & Assoc	Planning	$ 24,289.02	2023 Billings Urban Area Long Range Transportation Plan
01/30/2023	858951	MFPE	Payroll Clearing	$ 2,779.40	Payroll Summary
01/30/2023	858955	Morrison Maierle	Water	$ 10,948.21	Retainage Release #2 Final
01/30/2023	858957	MPPA	Payroll Clearing	$ 3,933.23	Payroll Summary
01/30/2023	858948	MT CSED	Payroll Clearing	$ 4,595.21	Payroll Summary
01/30/2023	858950	MT Dakota Utilities	Airport	$ 838.10	129 573 1000 1. Mud Wash. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 431.41	160 723 3573 6. USDA. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 3,365.19	179 053 7751 5. New Concourse. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 714.55	185 580 1000 7. TSA. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 273.02	229 573 1000 0. Detail Bay 1 Hertz. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 533.16	283 116 0655 3. IP11/12 Alpine. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 3,867.22	285 580 1000 6
01/30/2023	858950	MT Dakota Utilities	Airport	$ 428.52	295 580 1000 4. Aero Interiors. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 142.49	329 573 1000 9. Detail Bay 3 Enterprise. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 332.55	429 573 1000 8. Detail Bay 4 Avis/Budget. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 116.59	529 573 1000 7. Detail Bay 5 Thrifty/Dollar. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 15,479.77	595 580 1000 1
01/30/2023	858950	MT Dakota Utilities	Airport	$ 495.71	629 573 1000 6. Detail Bay 2 National/Alamo. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 2,483.62	706 580 1000 7
01/30/2023	858950	MT Dakota Utilities	Airport	$ 23.48	846 093 3091 9. East Terminal Rooftop. January 2023
01/30/2023	858950	MT Dakota Utilities	Airport	$ 2,756.93	889 373 1000 6. Car Wash. January 2023
01/30/2023	858950	MT Dakota Utilities	Engineering	$ 496.11	595 373 1000 1
01/30/2023	858950	MT Dakota Utilities	Facilities	$ 2,109.18	130 733 1000 8

Check Date	Check#	Name	Fund Name	Amount		Item Desc
01/30/2023	858950	MT Dakota Utilities	Facilities	$ 16,238.51	375 963 4481 4	
01/30/2023	858950	MT Dakota Utilities	Facilities	$ 6,239.36	757 633 1000 2	
01/30/2023	858950	MT Dakota Utilities	Facilities	$ 5,380.38	929 780 1000 4	
01/30/2023	858950	MT Dakota Utilities	Facilities	$ 9,567.22	989 733 1000 0	
01/30/2023	858950	MT Dakota Utilities	Facilities	$ 1,774.40	993 733 1000 4	
01/30/2023	858949	MT Dakota Utilities	Fleet	$ 9.55	21323	
01/30/2023	858949	MT Dakota Utilities	Fleet	$ 7,105.17	21323	
01/30/2023	858950	MT Dakota Utilities	General	$ 68.26	061 943 1000 6	
01/30/2023	858950	MT Dakota Utilities	General	$ 931.66	437 780 1000 9	
01/30/2023	858950	MT Dakota Utilities	General	$ 752.40	571 295 3342 8	
01/30/2023	858950	MT Dakota Utilities	General	$ 192.23	927 890 1000 3	
01/30/2023	858950	MT Dakota Utilities	Library	$ 9,163.48	219 924 4851 0	
01/30/2023	858950	MT Dakota Utilities	P.W. Admin	$ 124.03	595 373 1000 1	
01/30/2023	858950	MT Dakota Utilities	Park Dist 1	$ 167.29	371 101 1000 6	
01/30/2023	858950	MT Dakota Utilities	Park Dist 1	$ 213.52	501 473 1000 2	
01/30/2023	858950	MT Dakota Utilities	Parking	$ 228.36	303 725 2591 2	
01/30/2023	858950	MT Dakota Utilities	Parking	$ 24.95	717 353 1000 6	
01/30/2023	858950	MT Dakota Utilities	Parking	$ 117.07	799 152 1209 0	
01/30/2023	858950	MT Dakota Utilities	Public Safety	$ 73.87	062 907 9494 7	
01/30/2023	858950	MT Dakota Utilities	Public Safety	$ 1,723.40	169 233 1000 3	
01/30/2023	858950	MT Dakota Utilities	Public Safety	$ 804.20	442 190 1000 4	
01/30/2023	858950	MT Dakota Utilities	Public Safety	$ 181.35	514 117 0478 9	
01/30/2023	858950	MT Dakota Utilities	Public Safety	$ 1,182.67	533 653 1000 1	
01/30/2023	858950	MT Dakota Utilities	Public Safety	$ 75.62	602 589 7178 1	
01/30/2023	858950	MT Dakota Utilities	Public Safety	$ 1,105.83	668 670 1000 2	
01/30/2023	858950	MT Dakota Utilities	Public Safety	$ 2,011.78	885 880 1000 4	
01/30/2023	858950	MT Dakota Utilities	Public Safety	$ 24.31	930 442 2308 4	
01/30/2023	858950	MT Dakota Utilities	Solid Waste	$ 1,561.96	284 225 1320 1	
01/30/2023	858950	MT Dakota Utilities	Solid Waste	$ 119.47	602 680 9335 2	
01/30/2023	858950	MT Dakota Utilities	Solid Waste	$ 3,136.97	770 390 1000 2	
01/30/2023	858950	MT Dakota Utilities	Transit	$ 3,647.23	962 880 1000 0	
01/30/2023	858950	MT Dakota Utilities	Wastewater	$ 9,769.21	293 780 1000 2	
01/30/2023	858950	MT Dakota Utilities	Wastewater	$ 19,538.41	293 780 1000 2	
01/30/2023	858950	MT Dakota Utilities	Wastewater	$ 9,769.21	293 780 1000 2	

Check Date	Check#	Name	Fund Name	Amount		Item Desc
01/30/2023	858950	MT Dakota Utilities	Wastewater	$ 399.03	310 490 1000 7	
01/30/2023	858950	MT Dakota Utilities	Wastewater	$ 453.32	410 490 1000 6	
01/30/2023	858950	MT Dakota Utilities	Wastewater	$ 70.38	596 733 1000 5	
01/30/2023	858950	MT Dakota Utilities	Wastewater	$ 69.44	713 064 3190 0	
01/30/2023	858950	MT Dakota Utilities	Wastewater	$ 75.62	735 453 1000 2	
01/30/2023	858950	MT Dakota Utilities	Wastewater	$ 72.32	843 879 2205 1	
01/30/2023	858950	MT Dakota Utilities	Wastewater	$ 159.31	868 563 1000 7	
01/30/2023	858950	MT Dakota Utilities	Water	$ 514.51	010 490 1000 0	
01/30/2023	858950	MT Dakota Utilities	Water	$ 76.57	076 225 9180 3	
01/30/2023	858950	MT Dakota Utilities	Water	$ 107.82	110 490 1000 9	
01/30/2023	858950	MT Dakota Utilities	Water	$ 415.72	209 077 5055 6	
01/30/2023	858950	MT Dakota Utilities	Water	$ 695.80	210 490 1000 8	
01/30/2023	858950	MT Dakota Utilities	Water	$ 1,197.07	310 490 1000 7	
01/30/2023	858950	MT Dakota Utilities	Water	$ 208.51	373 580 1000 9	
01/30/2023	858950	MT Dakota Utilities	Water	$ 208.51	373 580 1000 9	
01/30/2023	858950	MT Dakota Utilities	Water	$ 1,359.96	410 490 1000 6	
01/30/2023	858950	MT Dakota Utilities	Water	$ 7,252.23	500 490 1000 7	
01/30/2023	858950	MT Dakota Utilities	Water	$ 168.24	510 490 1000 5	
01/30/2023	858950	MT Dakota Utilities	Water	$ 182.64	527 033 1000 4	
01/30/2023	858950	MT Dakota Utilities	Water	$ 214.49	541 380 1000 1	
01/30/2023	858950	MT Dakota Utilities	Water	$ 222.93	566 923 1000 8	
01/30/2023	858950	MT Dakota Utilities	Water	$ 80.28	600 490 1000 6	
01/30/2023	858950	MT Dakota Utilities	Water	$ 80.29	600 490 1000 6	
01/30/2023	858950	MT Dakota Utilities	Water	$ 328.43	610 490 1000 4	
01/30/2023	858950	MT Dakota Utilities	Water	$ 188.38	666 923 1000 7	
01/30/2023	858950	MT Dakota Utilities	Water	$ 661.29	700 490 1000 5	
01/30/2023	858950	MT Dakota Utilities	Water	$ 730.23	800 490 1000 4	
01/30/2023	858950	MT Dakota Utilities	Water	$ 209.48	832 001 1000 1	
01/30/2023	858950	MT Dakota Utilities	Water	$ 1,039.41	900 490 1000 3	
01/30/2023	858950	MT Dakota Utilities	Water	$ 112.14	921 580 1000 6	
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 362.47	57727B	
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 82.00	57727B	
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 86.94	61000B	
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 379.58	61002B	

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 360.12	61303B
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 50.39	61303B
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 469.61	61308B
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 6.25	61308B
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 619.65	61611B
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 212.50	61611B
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 400.13	61654B
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 82.71	61699B
01/30/2023	858952	MT Peterbilt	Solid Waste	$ 133.62	61761B
01/30/2023	858952	MT Peterbilt	Street/Traffic	$ 1,520.66	4518B
01/30/2023	858953	MT Rail Link	Street/Traffic	$ 3,231.13	crossing signal maint for year 2022 at G
01/30/2023	858954	MT State Firemen	Payroll Clearing	$ 4,695.91	Payroll Summary
01/30/2023	858964	N Coast Electric	Street/Traffic	$ 1.58	inv#S012320215.001connectors for salt shed repairs
01/30/2023	858964	N Coast Electric	Street/Traffic	$ 1,104.12	S012270030.001 PO NUM 315412
01/30/2023	858964	N Coast Electric	Street/Traffic	$ 1,605.60	S012283592.001 PO NUM 315413
01/30/2023	858963	NorMont Equipt	Street/Traffic	$ 2,738.28	inv#28907gutter wire for sweepers
01/30/2023	858967	NorthWestern Energy	Airport	$ 43,085.57	0100482-9. Vault Main Account. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 3,351.91	0100483-7. Runway Lights. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 2,036.40	0100484-5. ARFF Facility. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 408.33	0712792-1. IP-7. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 1,240.74	0712800-2. IP-9. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 1,112.41	0712809-3. Alpine. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 150.64	1138926-9. Aero Interiors. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 572.80	1669567-8. TSA. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 1,349.58	1993430-6. Car Wash. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 462.11	2001846-1. Mud Wash. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 543.55	2001848-7. Detail Bay 1 Hertz. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 310.50	2001855-2. Detail Bay 2 National/Alamo. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 161.71	2001862-8. Detail Bay 3 Enterprise. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 337.35	2001865-1. Detail Bay 4 Avis/Budget. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 162.89	2001867-7. Detail Bay 5 Thrifty/Dollar. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 125.22	3085107-5. New Employee Parking. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 284.68	3446396-8. USDA. January 2023
01/30/2023	858967	NorthWestern Energy	Airport	$ 1,551.11	3477231-9. Parking Zone. January 2023

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	858967	NorthWestern Energy	Airport	$ 19.43	3733186-5. Airport Storage. January 2023
01/30/2023	858967	NorthWestern Energy	Engineering	$ 705.23	1741314-7
01/30/2023	858967	NorthWestern Energy	Engineering	$ 58.88	Depot parking lot
01/30/2023	858967	NorthWestern Energy	Facilities	$ 7,525.67	0100507-3
01/30/2023	858967	NorthWestern Energy	Facilities	$ 77.84	3602453-7
01/30/2023	858967	NorthWestern Energy	Facilities	$ 2,264.42	3602454-5
01/30/2023	858967	NorthWestern Energy	Facilities	$ 3,111.14	3927205-9
01/30/2023	858967	NorthWestern Energy	General	$ 1,620.87	0100506-5
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 6.00	0722237-5
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 6.00	0722247-4
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 103.14	0722255-7
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 12.02	0722263-1
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 28.57	0722266-4
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 8.78	0722269-8
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 12.15	0722292-0
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 23.14	0722293-8
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 6.00	0722905-7
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 6.00	0722933-9
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 92.59	0723035-2
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 7.91	0723036-0
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 213.11	0723037-8
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 59.03	0723042-8
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 0.67	0723050-1
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 7.16	0723055-0
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 47.18	0723056-8
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 8.20	0723057-6
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 27.83	0723058-4
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 8.70	0723090-7
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 6.00	0723162-4
01/30/2023	858967	NorthWestern Energy	Park Dist 1	$ 188.27	0789437-1
01/30/2023	858967	NorthWestern Energy	Parking	$ 1,426.85	0720829-1
01/30/2023	858967	NorthWestern Energy	Parking	$ 3,005.06	0720834-1
01/30/2023	858967	NorthWestern Energy	Parking	$ 2,065.19	1569636-2
01/30/2023	858967	NorthWestern Energy	Parking	$ 1,442.64	1594282-4

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	858967	NorthWestern Energy	Parking	$ 2,945.69	3067416-2
01/30/2023	858967	NorthWestern Energy	Parking	$ 745.01	3279035-4
01/30/2023	858967	NorthWestern Energy	Parking	$ 177.88	3463478-2
01/30/2023	858967	NorthWestern Energy	Parks Maint	$ 182.86	1059093-3
01/30/2023	858967	NorthWestern Energy	Public Safety	$ 346.09	1984150-1
01/30/2023	858967	NorthWestern Energy	Public Safety	$ 366.00	1984155-0
01/30/2023	858967	NorthWestern Energy	Public Safety	$ 2,263.53	3448739-7
01/30/2023	858967	NorthWestern Energy	Radio	$ 250.89	0721580-9
01/30/2023	858967	NorthWestern Energy	Street/Traffic	$ 6.00	0723645-8
01/30/2023	858967	NorthWestern Energy	Transit	$ 504.32	1784756-7
01/30/2023	858967	NorthWestern Energy	Wastewater	$ 1,153.89	0100606-3
01/30/2023	858967	NorthWestern Energy	Water	$ 87,695.43	0100606-3
01/30/2023	858967	NorthWestern Energy	Water	$ 3,461.67	0100606-3
01/30/2023	858970	One Source Lighting	Public Safety	$ 3,281.00	FIRE 3: LED LIGHTING
01/30/2023	858970	One Source Lighting	Public Safety	$ 405.00	LEC SATCO 65-599 LIGHTS
01/30/2023	858973	Pioneer Tech Services	Solid Waste	$ 7,864.38	WO 22-47 Landfill Slope Stability Improvements; Payment 4
01/30/2023	858975	Public Utilities	Solid Waste	$ 14.84	273982
01/30/2023	858975	Public Utilities	Solid Waste	$ 229.99	273983
01/30/2023	858975	Public Utilities	Wastewater	$ 2,664.86	111176
01/30/2023	858978	Rimrock Foundation	PD Program	$ 23,362.24	Reimbursement for COSSAP Grant expenses for qtr ending 12/31/2022.
01/30/2023	858981	Rocky Mt Health	City Ins Fund	$ 7,800.00	Healthy Is Corporate Wellness and Health Behavior for December 2022
01/30/2023	858986	Sanderson Stewart	Arterial Streets	$ 4,947.00	48th St W & Grand Intersection Improvements: Payment #1
01/30/2023	858986	Sanderson Stewart	Arterial Streets	$ 9,784.00	WO 23-10 48th St W/Grand Ave Intersection Improvements; Payment # 1
01/30/2023	858986	Sanderson Stewart	Arterial Streets	$ 14,239.50	WO 23-10 48th St W/Grand Ave Intersection Improvements; Payment 2
01/30/2023	858989	Sk Geotechnical Corp	Solid Waste	$ 4,248.00	WO 20-46 Landfill Compost Facility Geotechnical Evaluation; Invoice 19020
01/30/2023	858990	Skewis	P.W. Admin	$ 2,160.06	FALL 2022 Tuition Reimbursement
01/30/2023	858990	Skewis	P.W. Admin	$ 1,886.83	Tuition Reimbursement Spring 2022 Amanda
01/30/2023	858990	Skewis	P.W. Admin	$ 2,054.17	Tuition Reimbursement Summer 2022 Amanda
01/30/2023	858991	Solid Waste System	Fleet	$ 666.84	0152054-1N
01/30/2023	858991	Solid Waste System	Solid Waste	$ 504.40	151117
01/30/2023	858991	Solid Waste System	Solid Waste	$ 146.95	151117
01/30/2023	858991	Solid Waste System	Solid Waste	$ 2,663.53	151185
01/30/2023	858991	Solid Waste System	Street/Traffic	$ 171.24	151185
01/30/2023	858991	Solid Waste System	Street/Traffic	$ 97.80	151231

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	858991	Solid Waste System	Street/Traffic	$ 51.92	151231
01/30/2023	858997	Sutphen Corp	Public Safety	$ 28.95	40059404
01/30/2023	858997	Sutphen Corp	Public Safety	$ 7.18	40059404
01/30/2023	858997	Sutphen Corp	Public Safety	$ 26.75	40059404
01/30/2023	858997	Sutphen Corp	Public Safety	$ 25.24	40059404
01/30/2023	858997	Sutphen Corp	Public Safety	$ 115.73	40059404
01/30/2023	858997	Sutphen Corp	Public Safety	$ 426.57	40059484
01/30/2023	858997	Sutphen Corp	Public Safety	$ 2,617.34	40059484
01/30/2023	858997	Sutphen Corp	Public Safety	$ 154.36	40059484
01/30/2023	858997	Sutphen Corp	Public Safety	$ 49.42	40059484
01/30/2023	859006	Tire-Rama	Solid Waste	$ 250.00	Dismount/mount/balance. Purchase. Tires. Collections.
01/30/2023	859006	Tire-Rama	Solid Waste	$ 4,170.00	Tire purchase and repair. Collections.
01/30/2023	859006	Tire-Rama	Solid Waste	$ 4,430.00	Tire purchase and repair. Collections.
01/30/2023	859006	Tire-Rama	Solid Waste	$ 4,750.00	Tire purchase. Collections.
01/30/2023	859006	Tire-Rama	Solid Waste	$ 1,145.40	Tire purchase. Landfill.
01/30/2023	859006	Tire-Rama	Solid Waste	$ 4,644.00	Tire repair and purchase. Collections.
01/30/2023	859006	Tire-Rama	Solid Waste	$ 4,290.00	Tire repair and purchase. Collections.
01/30/2023	859006	Tire-Rama	Solid Waste	$ 1,082.92	Unit 0196. Dismount/mount tires. Balance. Purchase. Collections.
01/30/2023	859007	TK Elevator	Facilities	$ 2,962.58	Elevator Rope Lubricators at Stillwater Building
01/30/2023	859008	TMG Service	Water	$ 5,714.24	Chapple Rebuild, vacuum regulators,
01/30/2023	ACH	Town & Co Supply	Airport	$ 27,834.68	Invoice #431145. QTA Car Rental Fuel
01/30/2023	ACH	Town & Co Supply	Fleet	$ 4,826.36	432066
01/30/2023	ACH	Town & Co Supply	Fleet	$ 9,649.27	432066
01/30/2023	ACH	Town & Co Supply	Fleet	$ 4,217.21	432066
01/30/2023	ACH	Town & Co Supply	Fleet	$ 4,211.59	432066
01/30/2023	ACH	Town & Co Supply	Fleet	$ 3.00	432066
01/30/2023	ACH	Town & Co Supply	Public Safety	$ 1,239.73	FIRE 1 UNLEADED & DYED DIESEL
01/30/2023	ACH	Town & Co Supply	Public Safety	$ 2,427.29	FIRE 7, 3, 6 UNLEADED & DYED DIESEL
01/30/2023	859012	Unemploy Ins Bureau	Payroll Clearing	$ 53,882.07	Unemployment for December 31, 2022
01/30/2023	859018	Ylwstn Co Finance	Building	$ 6,990.97	Miller Building; Building Division; February Rent
01/30/2023	859018	Ylwstn Co Finance	CDBG	$ 5,437.13	Miller Building; Community Development; February Rent
01/30/2023	859018	Ylwstn Co Finance	General	$ 2,175.48	Miller Building; Code Enforcement; February Rent
01/30/2023	859018	Ylwstn Co Finance	Planning	$ 4,657.35	Miller Building; Planning Dept.; February Rent
01/30/2023	859019	Ylwstn Valley Elec	Solid Waste	$ 3,204.95	Electricity Service. Landfill. 12/01/2022 - 01/01/2023.

Check Date	Check#	Name	Fund Name	Amount	Item Desc
01/30/2023	859019	Ylwstn Valley Elec	Wastewater	$ 253.28	2229 Blue Creek Rd, Sewer Lift Station
01/30/2023	859019	Ylwstn Valley Elec	Wastewater	$ 30.00	PIVOT
01/30/2023	859019	Ylwstn Valley Elec	Wastewater	$ 1,349.58	Rehberg Aeration pond
01/30/2023	859019	Ylwstn Valley Elec	Wastewater	$ 183.54	Rehberg Sewer Lift
01/30/2023	859019	Ylwstn Valley Elec	Wastewater	$ 19.00	Winchester TRL/ROd & Gun CLUB. Scada Sys
01/30/2023	859019	Ylwstn Valley Elec	Wastewater	$ 214.21	YVEC 4179015 Dec 2022
01/30/2023	859019	Ylwstn Valley Elec	Water	$ 1,345.36	2085 Santiago BLVD Thomas Pump Station

City Council Regular

Date:	03/13/2023
Title:	Payment of Claims for week of February 6, 2023
Presented by:	Andy Zoeller, Finance Director
Department:	Finance
Presentation:	No
Legal Review	Not Applicable

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of $1,677,885.72 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

Payment Approval Process

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.).
Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than $1,000, then it must be approved by the Finance Director or designee.
If that payment is greater than $10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of $2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

- No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

CouncilMemo wk of 02062023

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	859021	A-1 Landscape	Building	$ 75.00	Snow Plow Service for January, 2023; Planning
02/07/2023	859021	A-1 Landscape	CDBG	$ 75.00	Snow Plow Service for January, 2023; Planning
02/07/2023	859021	A-1 Landscape	Facilities	$ 970.00	Snow Plow Service for January, 2023; Operations Center
02/07/2023	859021	A-1 Landscape	Facilities	$ 175.00	Snow Plow Service for January, 2023; Stillwater Building
02/07/2023	859021	A-1 Landscape	Facilities	$ 570.00	Snow Plow Service for January, 2023; Yellowstone Valley Animal Shelter
02/07/2023	859021	A-1 Landscape	General	$ 75.00	Snow Plow Service for January, 2023; Planning
02/07/2023	859021	A-1 Landscape	Library	$ 240.00	Snow Plow Service for January, 2023; Library
02/07/2023	859021	A-1 Landscape	Library	$ 375.00	Snow Plow Service for January, 2023; Library
02/07/2023	859021	A-1 Landscape	Parking	$ 80.00	Snow Plow Service for January, 2023; Library
02/07/2023	859021	A-1 Landscape	Parking	$ 200.00	Snow Plow Service for January, 2023; Parking
02/07/2023	859021	A-1 Landscape	Parking	$ 290.00	Snow Plow Service for January, 2023; Parking
02/07/2023	859021	A-1 Landscape	Parking	$ 350.00	Snow Plow Service for January, 2023; Parking
02/07/2023	859021	A-1 Landscape	Parking	$ 300.00	Snow Plow Service for January, 2023; Parking
02/07/2023	859021	A-1 Landscape	Parking	$ 380.00	Snow Plow Service for January, 2023; Parking
02/07/2023	859021	A-1 Landscape	Planning	$ 75.00	Snow Plow Service for January, 2023; Planning
02/07/2023	859021	A-1 Landscape	Urban Renew	$ 600.00	Snow Plow Service for January, 2023; Community Development
02/07/2023	859022	Advance Employ	Solid Waste	$ 2,563.60	Landfill contract labor week ending 1/15/2023.
02/07/2023	859022	Advance Employ	Solid Waste	$ 3,289.33	Landfill contract labor week ending 1/8/2023.
02/07/2023	859023	Airport Council Int	Airport	$ 8,433.00	Invoice #31354-2023. CY2023 Membership Dues
02/07/2023	859031	AssetWorks	Fleet	$ 4,100.00	AssetWorks Fleet management software
02/07/2023	859037	Billings Clinic	Public Safety	$ 4,728.00	SANE
02/07/2023	859041	Brenntag Pacific	Wastewater	$ 9,275.00	chemical supplies
02/07/2023	859044	Centerspace	Park Dist 1	$ 3,904.00	garage rental for parks equipment; garages 47 & 48
02/07/2023	859045	Century Link	Airport	$ 50.52	406-245-1044 Airport Terminal Power M
02/07/2023	859045	Century Link	Airport	$ 45.66	406-245-5834 Airport Alarm
02/07/2023	859045	Century Link	Airport	$ 53.48	406-252-0721 Airport 1FB Line
02/07/2023	859045	Century Link	Airport	$ 83.24	406-252-9412 Airport
02/07/2023	859045	Century Link	Airport	$ 53.48	406-256-6014 Airport P9 Building
02/07/2023	859045	Century Link	Airport	$ 69.25	406-256-7070 Airport
02/07/2023	859045	Century Link	Airport	$ 38.27	Bill Date: Aug 16, 2021. QTA Phone 406-252-0005
02/07/2023	859045	Century Link	Engineering	$ 139.71	406-259-7758 Measured Lines Depot 60/40
02/07/2023	859045	Century Link	EOC 911	$ 45.65	406-245-3107 911
02/07/2023	859045	Century Link	EOC 911	$ 45.65	406-245-3108 911
02/07/2023	859045	Century Link	EOC 911	$ 311.26	406-245-7101 9-1-1 Center Landfill #2

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	859045	Century Link	EOC 911	$ 311.26	406-245-7102 9-1-1 Center Fox Reservoir #2
02/07/2023	859045	Century Link	EOC 911	$ 5,277.19	406-245-8527 9-1-1 Center
02/07/2023	859045	Century Link	Fleet	$ 51.48	406-256-5047 Motor Pool
02/07/2023	859045	Century Link	General	$ 41.62	406-652-0269 Cemetery FAX Line
02/07/2023	859045	Century Link	General	$ 62.89	406-652-8403 Stewart Park Batting Cages
02/07/2023	859045	Century Link	IT Resources	$ 50.97	406-245-4437 Kenco Security Alarm IT Alarm
02/07/2023	859045	Century Link	Library	$ 189.72	406-245-1579 Library 6 lines
02/07/2023	859045	Century Link	PW Admin	$ 93.14	406-259-7758 Measured Lines Depot 60/40
02/07/2023	859045	Century Link	Park Dist 1	$ 69.25	406-652-5507 Parks
02/07/2023	859045	Century Link	Park Dist 1	$ 50.97	406-657-3014 Parks 3890 Stillwater
02/07/2023	859045	Century Link	Parking	$ 41.62	406-252-2041 Park 2 Elevator Phone
02/07/2023	859045	Century Link	Parking	$ 50.97	406-657-3054 Park 1 Elevator Phone
02/07/2023	859045	Century Link	Phone System	$ 126.48	406-245-1579 Library 6 lines
02/07/2023	859045	Century Link	Phone System	$ 71.73	406-245-1683 WRF Analog 911 line
02/07/2023	859045	Century Link	Phone System	$ 104.86	406-248-3329 Airport Measured Lines 406-248-9989
02/07/2023	859045	Century Link	Phone System	$ 115.52	406-248-9124 Met Measured Lines 406-248-9179
02/07/2023	859045	Century Link	Phone System	$ 112.32	406-252-3774 BOC Measured Lines 406-252-3789
02/07/2023	859045	Century Link	Phone System	$ 163.29	406-657-3009 PUD Measured Lines 406-247-8579
02/07/2023	859045	Century Link	Phone System	$ 2,596.42	406-657-8377 Main System Centrex
02/07/2023	859045	Century Link	Phone System	$ 52.42	406-657-8419 MET Fax and 406-247-8520 Kenco Fax
02/07/2023	859045	Century Link	Phone System	$ 48.66	Animal Control Fax 406.657.8227 710B
02/07/2023	859045	Century Link	Phone System	$ 50.97	Fire Alarm 406.657.3058
02/07/2023	859045	Century Link	Phone System	$ 50.97	Four Dances 406.657.3040
02/07/2023	859045	Century Link	Phone System	$ 52.95	-Miller Building -406.252.3988
02/07/2023	859045	Century Link	Phone System	$ 50.97	Pioneer Park 406.657.8298
02/07/2023	859045	Century Link	Phone System	$ 52.42	Streets Fax 406.657.8338
02/07/2023	859045	Century Link	Planning	$ 50.97	406-656-9578 Planning Traffic Central Broadwater
02/07/2023	859045	Century Link	Planning	$ 50.97	406-656-9604 Planning Traffic Central 9th
02/07/2023	859045	Century Link	Public Safety	$ 52.42	406-245-1743 Fire Elevator
02/07/2023	859045	Century Link	Public Safety	$ 50.97	406-245-6600 Crime Prevention Alarm
02/07/2023	859045	Century Link	Public Safety	$ 119.32	406-245-7469 Fire
02/07/2023	859045	Century Link	Public Safety	$ 118.28	406-373-3742 Fire RR Crossing Alarm
02/07/2023	859045	Century Link	Public Safety	$ 61.35	406-651-0282 Fire 5 911 Line
02/07/2023	859045	Century Link	Public Safety	$ 41.62	406-655-0728 Fire Maintenance Shop

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	859045	Century Link	Radio	$ 311.26	406-248-3635 Fire Airport Radio Tower WCK
02/07/2023	859045	Century Link	Radio	$ 311.26	406-248-3636 Fire Airport Radio Tower Jellison
02/07/2023	859045	Century Link	Solid Waste	$ 97.35	406-245-9820 Solid Waste Landfill
02/07/2023	859045	Century Link	Solid Waste	$ 193.91	SW Landfill #406.259.3065, 406.259.3554, 406.359.395
02/07/2023	859045	Century Link	Street/Traffic	$ 42.80	406-259-3298 PW Traffic 3728 McDougall
02/07/2023	859045	Century Link	Street/Traffic	$ 52.42	406-652-8104 PW Traffic Signal 24 Central
02/07/2023	859045	Century Link	Transit	$ -	406-254-7038 MET Transit
02/07/2023	859045	Century Link	Wastewater	$ 50.97	406-259-2328 PUD Sahara Sand Lift Station
02/07/2023	859045	Century Link	Water	$ 39.44	406-245-3659 PUD Alarm Water Tower
02/07/2023	859048	Charter	Phone System	$ 1,422.62	Fiber at 210 N 27th Account# 8313 20 001 2097953
02/07/2023	859048	Charter	Phone System	$ 699.89	Fiber to 1705 Monad Road Account# 8313 20 001 2099439
02/07/2023	859048	Charter	Phone System	$ 1,203.85	Fiber to 4848 Midland Road -Account#8313 20 001 2097284
02/07/2023	859049	Community Solution	Court Grants	$ 2,850.00	23 Jan. CSI EtG
02/07/2023	859049	Community Solution	Court Grants	$ 2,800.00	23 Jan. CST EtG
02/07/2023	859055	Dakota Supply	Street/Traffic	$ 609.46	inv#S102460454.001risers for paving
02/07/2023	859055	Dakota Supply	Water	$ 61.32	1" X 100' POLY PIPE - SDR9 CTS 250# P/N: SDR91100
02/07/2023	859055	Dakota Supply	Water	$ 7,896.25	24" butterfly valve for water mains
02/07/2023	859060	Dell Market	Water	$ 21,811.23	Replacement Admin Server WTP
02/07/2023	859062	Desert Mt Corp	Street/Traffic	$ 4,764.65	inv#22-103479ice slicer
02/07/2023	859069	FarrWest Enviro	Fire Grants	$ 5,739.80	D5H1458-94-SN/MD & GL/XL
02/07/2023	859069	FarrWest Enviro	Fire Grants	$ 80.00	ESTIMATED SHIPPING
02/07/2023	859070	Fisher's Technology	Airport	$ 45.22	Invoice #1112552. Copy Machine Maintenance
02/07/2023	859070	Fisher's Technology	CDBG	$ 234.90	Fisher's Tech - Duplication Expenses - 1.3.23 - Invoice #1111856
02/07/2023	859070	Fisher's Technology	CDBG	$ 119.01	Fisher's Technology - Invoice #1099242 - 12.02.22
02/07/2023	859070	Fisher's Technology	Central Serv	$ 612.57	1112553- Copy fund 19204, 19169, 19205, 33999, 36136, 19207
02/07/2023	859070	Fisher's Technology	Central Serv	$ 18.58	1113550- Copy fund 27713
02/07/2023	859070	Fisher's Technology	Central Serv	$ 11.45	1113552- copy fund 27712
02/07/2023	859070	Fisher's Technology	Central Serv	$ 198.66	1114765- Copy fund 29993
02/07/2023	859070	Fisher's Technology	Central Serv	$ 38.91	1117360- Copy fund 18853
02/07/2023	859070	Fisher's Technology	Central Serv	$ 122.90	1117361- Copy fund 21542
02/07/2023	859070	Fisher's Technology	Central Serv	$ 2.81	1117362- Copy fund 18854 & Police 19719 (JWH13957)
02/07/2023	859070	Fisher's Technology	Engineering	$ 10.01	Contract base rate for copier
02/07/2023	859070	Fisher's Technology	General	$ 130.93	copier charges for prpl office - 111855
02/07/2023	859070	Fisher's Technology	General	$ 130.92	copier charges for prpl office - 111855

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	859070	Fisher's Technology	General	$ 190.97	monthly copier charges for the BCC - 1112554
02/07/2023	859070	Fisher's Technology	Library	$ 89.55	1111854 Library copier charges
02/07/2023	859070	Fisher's Technology	Park Dist 1	$ 130.93	copier charges for prpl office - 111855
02/07/2023	859070	Fisher's Technology	Public Safety	$ 83.50	1108225, contract maintenance
02/07/2023	859070	Fisher's Technology	Public Safety	$ 286.66	1114234- Police 2PB01307 (FEQ29967)
02/07/2023	859070	Fisher's Technology	Public Safety	$ 2.32	1115805- Police Evidence 23D14851 (FEQ33964)
02/07/2023	859070	Fisher's Technology	Public Safety	$ 97.64	1117362- Copy fund 18854 & Police 19719 (JWH13957)
02/07/2023	859070	Fisher's Technology	Public Safety	$ 9.21	BW COPIES: 911 CENTER COPIER, SERVICE AGREEMENT
02/07/2023	859070	Fisher's Technology	Public Safety	$ 31.68	COLOR COPIES: 911 CENTER COPIER, SERVICE AGREEMENT
02/07/2023	859070	Fisher's Technology	Public Safety	$ 100.92	Fishers 1118272, contract maintenance
02/07/2023	859070	Fisher's Technology	Solid Waste	$ 57.24	Contract overage charge 12/1/2022 - 12/31/2022. Collections.
02/07/2023	859070	Fisher's Technology	Solid Waste	$ 41.91	Contract overage charge 12/18/2022 - 1/17/2023. Landfill.
02/07/2023	859070	Fisher's Technology	Transit	$ 132.87	Invoice #1110011. Copy Machine Maintenance
02/07/2023	859070	Fisher's Technology	Transit	$ 115.40	Invoice #1123250. Copy Machine Maintenance
02/07/2023	859070	Fisher's Technology	Water	$ 89.27	Contract Overage 11/30-12/30/22
02/07/2023	859072	Grainger Parts	Fleet	$ 11.00	9564631480
02/07/2023	859072	Grainger Parts	Fleet	$ 13.66	9584647219
02/07/2023	859072	Grainger Parts	Fleet	$ 507.92	9589731059
02/07/2023	859072	Grainger Parts	Solid Waste	$ 22.41	9558792967
02/07/2023	859072	Grainger Parts	Wastewater	$ 121.78	Elect labels
02/07/2023	859072	Grainger Parts	Wastewater	$ 12.96	Electrical supplies WRF
02/07/2023	859072	Grainger Parts	Wastewater	$ 130.28	Power Cords for WRF camera Proj
02/07/2023	859072	Grainger Parts	Wastewater	$ 11.05	quick connect socket
02/07/2023	859072	Grainger Parts	Wastewater	$ 361.00	Relays for WRF projects
02/07/2023	859072	Grainger Parts	Wastewater	$ 1,016.31	storage shelves and bins
02/07/2023	859072	Grainger Parts	Water	$ 255.54	1/4 FOLD TOWELS P/N: 2VJC9
02/07/2023	859072	Grainger Parts	Water	$ 47.04	ABB 3.5MM SCREWDRIVER
02/07/2023	859072	Grainger Parts	Water	$ 36.34	EMERY CLOTH 1" X 150 - 80 GRIT P/N: 5ZKV6
02/07/2023	859072	Grainger Parts	Water	$ 17.21	Filter Gallery Lights
02/07/2023	859072	Grainger Parts	Water	$ 412.70	Filter Gallery Lights
02/07/2023	859072	Grainger Parts	Water	$ 27.36	PLUMBERS GOOP IN 3.7 OZ - TUBE. (1711-D)
02/07/2023	859072	Grainger Parts	Water	$ 106.02	STREET BROOM #516
02/07/2023	859076	Great W ENG	CDBG	$ 355.00	CDBG-CV North Park Restroom Project / DesignInvoice 28106 dated 12/21/2022
02/07/2023	859076	Great W ENG	CDBG	$ 2,130.00	CDBG-CV North Park Restroom Project / DesignInvoice 28355 dated 1/25/2023

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	859076	Great W ENG	Park Dist 1	$ 6,000.00	cottonwood master plan - 28101
02/07/2023	859083	High Point Network	Phone System	$ 12,888.00	Six PAN 415 units for Fire Station sites
02/07/2023	859084	Hose & Rubber Supply	Solid Waste	$ 966.02	1739288
02/07/2023	859084	Hose & Rubber Supply	Solid Waste	$ 151.30	1739288
02/07/2023	859084	Hose & Rubber Supply	Solid Waste	$ 152.62	1739292
02/07/2023	859084	Hose & Rubber Supply	Solid Waste	$ 121.89	1739409
02/07/2023	859084	Hose & Rubber Supply	Solid Waste	$ 402.87	1739534
02/07/2023	859084	Hose & Rubber Supply	Solid Waste	$ 612.62	1739824
02/07/2023	859084	Hose & Rubber Supply	Solid Waste	$ 530.04	1739861
02/07/2023	859084	Hose & Rubber Supply	Solid Waste	$ 109.66	1739925
02/07/2023	859084	Hose & Rubber Supply	Solid Waste	$ 120.13	1740403
02/07/2023	859084	Hose & Rubber Supply	Solid Waste	$ 89.34	1740466
02/07/2023	859084	Hose & Rubber Supply	Water	$ 609.76	NONSTOCKING ITEMS-P.U.D.
02/07/2023	859088	Idexx Distribution	Water	$ 2,831.12	gamma irrad colilert
02/07/2023	859088	Idexx Distribution	Water	$ 3,901.59	WTP Lab - Micro Supplies
02/07/2023	859088	Idexx Distribution	Water	$ 297.71	WTP MICRO
02/07/2023	859090	Ingram Library Service	Library	$ 0.03	73267836
02/07/2023	859090	Ingram Library Service	Library	$ 10.61	73267836
02/07/2023	859090	Ingram Library Service	Library	$ 15.00	73267837
02/07/2023	859090	Ingram Library Service	Library	$ 0.04	73267837
02/07/2023	859090	Ingram Library Service	Library	$ 17.11	73267838
02/07/2023	859090	Ingram Library Service	Library	$ 0.06	73267838
02/07/2023	859090	Ingram Library Service	Library	$ 0.06	73267843
02/07/2023	859090	Ingram Library Service	Library	$ 15.93	73267843
02/07/2023	859090	Ingram Library Service	Library	$ 884.60	73267844
02/07/2023	859090	Ingram Library Service	Library	$ 2.94	73267844
02/07/2023	859090	Ingram Library Service	Library	$ 0.16	73318933
02/07/2023	859090	Ingram Library Service	Library	$ 26.10	73318933
02/07/2023	859090	Ingram Library Service	Library	$ 11.20	73318933
02/07/2023	859090	Ingram Library Service	Library	$ 23.60	73318933
02/07/2023	859090	Ingram Library Service	Library	$ 2.84	73318934
02/07/2023	859090	Ingram Library Service	Library	$ 302.84	73318934
02/07/2023	859090	Ingram Library Service	Library	$ 47.75	73318934
02/07/2023	859090	Ingram Library Service	Library	$ 820.59	73318934

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02/07/2023	859090	Ingram Library Service	Library	$ 174.94	73318934
02/07/2023	859090	Ingram Library Service	Library	$ 5.39	73344086
02/07/2023	859090	Ingram Library Service	Library	$ 0.05	73344086
02/07/2023	859090	Ingram Library Service	Library	$ 7.35	73344087
02/07/2023	859090	Ingram Library Service	Library	$ 14.72	73344087
02/07/2023	859090	Ingram Library Service	Library	$ 0.05	73344087
02/07/2023	859090	Ingram Library Service	Library	$ 10.61	73344088
02/07/2023	859090	Ingram Library Service	Library	$ 0.04	73344088
02/07/2023	859090	Ingram Library Service	Library	$ 0.10	73349243
02/07/2023	859090	Ingram Library Service	Library	$ 14.99	73349243
02/07/2023	859090	Ingram Library Service	Library	$ 0.03	73349244
02/07/2023	859090	Ingram Library Service	Library	$ 5.39	73349244
02/07/2023	859090	Ingram Library Service	Library	$ 199.76	73344089 includes Foundation donation to be invoiced
02/07/2023	859090	Ingram Library Service	Library	$ 189.00	73344089 includes Foundation donation to be invoiced
02/07/2023	859090	Ingram Library Service	Library	$ 16.52	73344089 includes Foundation donation to be invoiced
02/07/2023	859090	Ingram Library Service	Library	$ 427.05	73344089 includes Foundation donation to be invoiced
02/07/2023	859090	Ingram Library Service	Library	$ 2.86	73344089 includes Foundation donation to be invoiced
02/07/2023	859090	Ingram Library Service	Library	$ 20.22	73344089 includes Foundation donation to be invoiced
02/07/2023	859090	Ingram Library Service	Library	$ 20.47	73344090 LITCH6
02/07/2023	859092	Interstate Power	Fleet	$ 433.60	C007061838:01
02/07/2023	859092	Interstate Power	Wastewater	$ 4,250.00	MTU Onsite Maint service
02/07/2023	859096	K2 Civil Inc	Park Dist 1	$ 118,741.59	WO 22-32 Riverfront Park Trail: Payment 1
02/07/2023	859104	Knife River	Street/Traffic	$ 8,944.93	inv#853407salt/sand material
02/07/2023	859104	Knife River	Street/Traffic	$ 5,048.50	inv#853496salt/sand mixture
02/07/2023	859108	Lee Newspaper	General	$ 3,840.00	102-60001620, Finance City Link
02/07/2023	859108	Lee Newspaper	Library	$ 499.00	102-60003259 January 2023
02/07/2023	859108	Lee Newspaper	Planning	$ 39.50	102-60102395, Planning- 134161
02/07/2023	859108	Lee Newspaper	Public Safety	$ 370.99	102-00038148, Animal 2023 subscription renew
02/07/2023	859110	Madison Agency	Airport	$ 4,000.00	Discover, Strategic Determination & Plan for Advertising
02/07/2023	859110	Madison Agency	Transit	$ 4,000.00	Discover, Strategic Determination & Plan for Advertising
02/07/2023	859112	Mail Tech Service	Central Serv	$ 5,388.08	Postage for January, 2023
02/07/2023	859112	Mail Tech Service	General	$ 727.47	Postage for January, 2023
02/07/2023	859112	Mail Tech Service	Parking	$ 212.28	Postage for January, 2023
02/07/2023	859115	Midwest Tape	Library	$ 33.72	502904445

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02/07/2023	859115	Midwest Tape	Library	$ 22.49	502904447
02/07/2023	859115	Midwest Tape	Library	$ 40.48	502942200
02/07/2023	859115	Midwest Tape	Library	$ 36.73	502942200
02/07/2023	859115	Midwest Tape	Library	$ 16.49	502973358
02/07/2023	859115	Midwest Tape	Library	$ 70.47	502973358
02/07/2023	859115	Midwest Tape	Library	$ 46.47	502974770
02/07/2023	859115	Midwest Tape	Library	$ 19.49	502974771
02/07/2023	859115	Midwest Tape	Library	$ 14.99	503003119
02/07/2023	859115	Midwest Tape	Library	$ 73.48	503005701
02/07/2023	859115	Midwest Tape	Library	$ 23.24	503037460
02/07/2023	859115	Midwest Tape	Library	$ 466.94	503069457
02/07/2023	859115	Midwest Tape	Library	$ 117.68	503069457
02/07/2023	859115	Midwest Tape	Library	$ 35.97	503101700
02/07/2023	859115	Midwest Tape	Library	$ 20.24	503101700
02/07/2023	859115	Midwest Tape	Library	$ 27.99	503101700
02/07/2023	859115	Midwest Tape	Library	$ 353.07	503101700
02/07/2023	859115	Midwest Tape	Library	$ 45.73	503101702
02/07/2023	859115	Midwest Tape	Library	$ 104.97	503101702
02/07/2023	859115	Midwest Tape	Library	$ 191.91	503101702
02/07/2023	859115	Midwest Tape	Library	$ 26.99	503132245
02/07/2023	859115	Midwest Tape	Library	$ 14.99	503132245
02/07/2023	859115	Midwest Tape	Library	$ 139.42	503132245
02/07/2023	859115	Midwest Tape	Library	$ 209.95	503132245
02/07/2023	859115	Midwest Tape	Library	$ 155.94	503132247
02/07/2023	859115	Midwest Tape	Library	$ 19.99	503132247
02/07/2023	859115	Midwest Tape	Library	$ 101.97	503132248
02/07/2023	859115	Midwest Tape	Library	$ 127.44	503132248
02/07/2023	859115	Midwest Tape	Library	$ 52.48	503134282
02/07/2023	859115	Midwest Tape	Library	$ 26.24	503134282
02/07/2023	859115	Midwest Tape	Library	$ 112.97	503160693
02/07/2023	859115	Midwest Tape	Library	$ 63.71	503160693
02/07/2023	859115	Midwest Tape	Library	$ 20.98	503160694
02/07/2023	859115	Midwest Tape	Library	$ 14.99	503160694
02/07/2023	859115	Midwest Tape	Library	$ 48.73	503160695

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02/07/2023	859115	Midwest Tape	Library	$ 5.24	503160696
02/07/2023	859115	Midwest Tape	Library	$ 242.97	503160696
02/07/2023	859117	MT Dept Admin	General	$ 3,000.00	FY22 ACFR State Filing Fee
02/07/2023	859118	MT Peterbilt	Fleet	$ 151.56	56920B
02/07/2023	859118	MT Peterbilt	Fleet	$ 59.96	63969B
02/07/2023	859118	MT Peterbilt	Fleet	$ 320.40	63969B
02/07/2023	859118	MT Peterbilt	Fleet	$ 43.32	63969B
02/07/2023	859118	MT Peterbilt	Fleet	$ 40.80	63969B
02/07/2023	859118	MT Peterbilt	Fleet	$ 85.62	63969B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 57.51	60455B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 51.59	60455B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 75.37	60455B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 3,068.95	61281B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 350.00	61281B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 675.84	61281B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 110.89	61520B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 154.46	61520B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 1,059.44	61520B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 1,160.09	61520B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 318.32	61523B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 30.00	61523B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 70.30	61815B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 12.50	61815B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 14.57	62105B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ 9.20	62106B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ (70.30)	CM61815B
02/07/2023	859118	MT Peterbilt	Solid Waste	$ (12.50)	CM61815B
02/07/2023	859120	MT Rail Link	Street/Traffic	$ 3,760.95	Crossing SIg Maint Quietzone @ 27th, 28th & 29th ST.01/012022-12/31/2022
02/07/2023	859122	Moulton Bellingham	General	$ 157.50	INV 150394 DJ Health Insurance Litigation
02/07/2023	859122	Moulton Bellingham	General	$ 11,000.00	Inv 150395 DJ Houser WWFF
02/07/2023	859123	Napa Auto Parts	Facilities	$ 24.89	3977-447192
02/07/2023	859123	Napa Auto Parts	Fleet	$ 41.60	3977457966
02/07/2023	859123	Napa Auto Parts	Fleet	$ 31.35	3977-447266
02/07/2023	859123	Napa Auto Parts	Fleet	$ 285.00	3977-448214

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02/07/2023	859123	Napa Auto Parts	Fleet	$ 63.85	3977-449336
02/07/2023	859123	Napa Auto Parts	Fleet	$ 315.61	3977-449336
02/07/2023	859123	Napa Auto Parts	Fleet	$ (285.00)	3977-449733
02/07/2023	859123	Napa Auto Parts	Fleet	$ 297.30	3977-455340
02/07/2023	859123	Napa Auto Parts	Fleet	$ 32.56	3977-455492
02/07/2023	859123	Napa Auto Parts	Fleet	$ 19.08	3977-455492
02/07/2023	859123	Napa Auto Parts	Fleet	$ 6.37	3977-455492
02/07/2023	859123	Napa Auto Parts	Fleet	$ 68.52	3977-455492
02/07/2023	859123	Napa Auto Parts	Fleet	$ 38.16	3977-455560
02/07/2023	859123	Napa Auto Parts	Fleet	$ 24.41	3977-455570
02/07/2023	859123	Napa Auto Parts	Fleet	$ 49.12	3977-455570
02/07/2023	859123	Napa Auto Parts	Fleet	$ 6.29	3977-456789
02/07/2023	859123	Napa Auto Parts	Fleet	$ 16.14	3977-456789
02/07/2023	859123	Napa Auto Parts	Fleet	$ 11.29	3977-457180
02/07/2023	859123	Napa Auto Parts	Fleet	$ 26.00	3977-457200
02/07/2023	859123	Napa Auto Parts	Fleet	$ 347.88	4124-295280
02/07/2023	859123	Napa Auto Parts	IT Resources	$ 24.06	3977-447850
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 32.64	3977-445775
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 11.92	3977-446235
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 120.54	3977-446382
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 120.54	3977-446387
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 3.94	3977-446610
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 12.44	3977-446698
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 177.97	3977-447612
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 294.70	3977-447612
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 52.72	3977-447754
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 92.51	3977-448121
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 199.66	3977-448121
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 55.50	3977-448123
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 36.02	3977-448123
02/07/2023	859123	Napa Auto Parts	Public Safety	$ (199.66)	3977-448124
02/07/2023	859123	Napa Auto Parts	Public Safety	$ 120.54	3977-448464
02/07/2023	859123	Napa Auto Parts	Public Safety	$ (177.97)	3977-448976
02/07/2023	859123	Napa Auto Parts	Public Safety	$ (32.64)	3977-448976

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02/07/2023	859123	Napa Auto Parts	Public Safety	$ 12.48	3977-449355
02/07/2023	859123	Napa Auto Parts	Solid Waste	$ 17.00	3977-446558
02/07/2023	859123	Napa Auto Parts	Solid Waste	$ 4.10	3977-446629
02/07/2023	859123	Napa Auto Parts	Solid Waste	$ 29.19	3977-447799
02/07/2023	859123	Napa Auto Parts	Solid Waste	$ 18.75	3977-447810
02/07/2023	859123	Napa Auto Parts	Solid Waste	$ 12.76	3977-448440
02/07/2023	859123	Napa Auto Parts	Street/Traffic	$ 11.24	3977-446192
02/07/2023	859123	Napa Auto Parts	Street/Traffic	$ 43.74	3977-447735
02/07/2023	859123	Napa Auto Parts	Street/Traffic	$ 15.63	3977-448314
02/07/2023	859123	Napa Auto Parts	Street/Traffic	$ 12.15	3977-449821
02/07/2023	859123	Napa Auto Parts	Street/Traffic	$ 2.50	3977-449821
02/07/2023	859123	Napa Auto Parts	Wastewater	$ 15.25	3977-447915
02/07/2023	859123	Napa Auto Parts	Wastewater	$ (15.25)	3977-448976
02/07/2023	859123	Napa Auto Parts	Wastewater	$ 12.75	NONSTOCKING ITEMS-P.U.D.
02/07/2023	859123	Napa Auto Parts	Water	$ 86.24	3977-448210
02/07/2023	859123	Napa Auto Parts	Water	$ 77.82	3977-448217
02/07/2023	859123	Napa Auto Parts	Water	$ 255.04	3977-448217
02/07/2023	859123	Napa Auto Parts	Water	$ 36.35	NONSTOCKING ITEMS-P.U.D.
02/07/2023	ACH	NorMont Equipment	Street/Traffic	$ 3,685.00	inv#28958sign post/anchors/flags
02/07/2023	ACH	NorMont Equipment	Street/Traffic	$ 274.11	inv#28964orange warning flags
02/07/2023	859128	North Coast Electric	Street/Traffic	$ 3,120.00	S012266271.001 PO NUM 315416
02/07/2023	859128	North Coast Electric	Street/Traffic	$ 232.80	S012339982.001 PO NUM 315418
02/07/2023	859128	North Coast Electric	Street/Traffic	$ (0.02)	S012342883.001
02/07/2023	859128	North Coast Electric	Street/Traffic	$ 142.35	S012342883.001 PO NUM 315417
02/07/2023	859129	NorthWestern Energy	Facilities	$ 2,083.24	0975808-7
02/07/2023	859129	NorthWestern Energy	Facilities	$ 757.34	1160802-3
02/07/2023	859129	NorthWestern Energy	Facilities	$ 3,140.73	1160804-9
02/07/2023	859129	NorthWestern Energy	Facilities	$ 3,043.45	1269391-7
02/07/2023	859129	NorthWestern Energy	General	$ 43.01	0712387-0
02/07/2023	859129	NorthWestern Energy	General	$ 159.70	0712536-2
02/07/2023	859129	NorthWestern Energy	General	$ 287.90	0712538-8
02/07/2023	859129	NorthWestern Energy	General	$ 224.49	0712683-2
02/07/2023	859129	NorthWestern Energy	General	$ 69.89	0720818-4
02/07/2023	859129	NorthWestern Energy	General	$ 353.55	0720821-8

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02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ 42.01	0722257-3
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ -	0722260-7
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ -	0722261-5
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ -	0722262-3
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ 0.13	0722265-6
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ -	0722268-0
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ -	0723027-9
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ -	0723038-6
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ 19.61	0723044-4
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ -	0723051-9
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ -	0723052-7
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ -	0723170-7
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ 6.00	0831702-6
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ -	0839280-5
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ 144.55	0925496-2
02/07/2023	859129	NorthWestern Energy	Park Dist 1	$ 11.42	1836666-6
02/07/2023	859129	NorthWestern Energy	Public Safety	$ 2,297.09	0100476-1 FIRE 1 ELECTRIC SERVICE, FY2023
02/07/2023	859129	NorthWestern Energy	Public Safety	$ 775.11	0712537-0
02/07/2023	859129	NorthWestern Energy	Public Safety	$ 469.96	0720840-8
02/07/2023	859129	NorthWestern Energy	Public Safety	$ 870.37	0871546-8
02/07/2023	859129	NorthWestern Energy	Solid Waste	$ 2,945.80	3252194-0
02/07/2023	859129	NorthWestern Energy	Street/Traffic	$ 0.27	1740357-7
02/07/2023	859129	NorthWestern Energy	Street/Traffic	$ 0.69	1748896-6
02/07/2023	859129	NorthWestern Energy	Transit	$ 6.00	0712764-0
02/07/2023	859129	NorthWestern Energy	Transit	$ 586.14	0719225-5
02/07/2023	859129	NorthWestern Energy	Wastewater	$ 72,812.92	0100591-7
02/07/2023	859129	NorthWestern Energy	Wastewater	$ 2,217.44	2132749-9
02/07/2023	859129	NorthWestern Energy	Water	$ 991.31	0100485-2
02/07/2023	859129	NorthWestern Energy	Water	$ 6,521.62	0100540-4
02/07/2023	859129	NorthWestern Energy	Water	$ 1,563.12	0722252-4
02/07/2023	859129	NorthWestern Energy	Water	$ 3,654.41	0722264-9
02/07/2023	859129	NorthWestern Energy	Water	$ 2,880.81	0723040-2
02/07/2023	859129	NorthWestern Energy	Water	$ 192.77	0723043-6
02/07/2023	859129	NorthWestern Energy	Water	$ 73.09	0723059-2

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02/07/2023	859129	NorthWestern Energy	Water	$ 553.68	1116452-2
02/07/2023	859129	NorthWestern Energy	Water	$ 155.27	1142253-2
02/07/2023	859129	NorthWestern Energy	Water	$ 504.92	805 Constitution Ave Jan 23
02/07/2023	859130	PayneWest Ins	Stillwater	$ 40,700.00	Builders Risk Policy for Stillwater Building
02/07/2023	859134	Public Utilities	Wastewater	$ 7,792.56	Acct # 261540..Dec 2022 sewer Flushing
02/07/2023	ACH	RDO Equipment	Solid Waste	$ 3,633.65	P0593812
02/07/2023	ACH	RDO Equipment	Solid Waste	$ 415.20	P0593912
02/07/2023	ACH	RDO Equipment	Solid Waste	$ 6.00	P0603112
02/07/2023	ACH	RDO Equipment	Water	$ 4.46	P0521112
02/07/2023	ACH	RDO Equipment	Water	$ 11.63	P0525412
02/07/2023	859136	Reliable Mechanical	Facilities	$ 4,999.50	Maintenance and Repair at the Stillwater Building
02/07/2023	ACH	Rexel USA	Wastewater	$ 345.88	Elect Shop Stock
02/07/2023	ACH	Rexel USA	Wastewater	$ 464.22	septage kiosk project supplies
02/07/2023	ACH	Rexel USA	Wastewater	$ 92.03	SP Heater Project Supplies
02/07/2023	ACH	Rexel USA	Wastewater	$ 78.91	Washer/Compactor ice bunker outlet insta
02/07/2023	ACH	Rexel USA	Wastewater	$ 65.80	WRF Camera Project - mast
02/07/2023	ACH	Rexel USA	Wastewater	$ 135.80	WRF Elec Shop Supplies
02/07/2023	ACH	Rexel USA	Wastewater	$ 27.84	WRF Headworks Device Net Project
02/07/2023	ACH	Rexel USA	Wastewater	$ 59.77	WRF HEadworks device Net Project
02/07/2023	ACH	Rexel USA	Water	$ 54.49	Filter Gallery
02/07/2023	ACH	Rexel USA	Water	$ 1,459.46	Filter Gallery parts
02/07/2023	ACH	Rexel USA	Water	$ 18.30	Filter Gallery parts
02/07/2023	ACH	Rexel USA	Water	$ 437.38	Filter Gallery parts
02/07/2023	ACH	Rexel USA	Water	$ 116.16	Willet Pump Station VFD #2
02/07/2023	859137	Rimrock Eng	CDBG	$ 2,500.00	CDBG-CV North Park Restroom Project
02/07/2023	859138	Rocky Mt Air	Water	$ 4,113.85	Trash Pump
02/07/2023	859141	Safetech	Stillwater	$ 61,182.00	Inv. 10491 Asbestos Removal Stillwater Building
02/07/2023	859144	Sign Pro	Transit	$ 3,998.50	75153. Remove/Install Decals on ENC's
02/07/2023	859144	Sign Pro	Transit	$ 156.00	75154. Install Decals Unit 1896. W/O 2023-2078
02/07/2023	859144	Sign Pro	Transit	$ 187.50	75155. Ford Explorer Decal Remove & Installation
02/07/2023	859144	Sign Pro	Transit	$ 2.00	75156. Install Front Door Decal
02/07/2023	859144	Sign Pro	Transit	$ 2.75	75156. Rear Decal Unit 1886. W/O 2023-143
02/07/2023	859144	Sign Pro	Transit	$ 152.12	75156. Remove/Install Decals Unit 1818. W/O 2023-2082
02/07/2023	859144	Sign Pro	Transit	$ 152.13	75156. Remove/Install Decals Unit 1819. W/O 2023-2083

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	859144	Sign Pro	Transit	$ 156.00	75157. Remove & Install Decals Unit 1897. W/O 2023-168
02/07/2023	859146	Sletten Const	Airport	$ 171,186.41	AIP-73 Restaurant Build Out-Amendment 3 To GMP - Eligible For Reimburse
02/07/2023	859146	Sletten Const	Airport	$ 14,482.15	AIP-73 Restaurant Build Out-Amendment 3 To GMP - Ineligible Costs
02/07/2023	859148	Spencer Industries	Water	$ 5,488.94	NONSTOCKING ITEMS-P.U.D.
02/07/2023	859150	Stalker Radar	Public Safety	$ 4,680.00	Handheld Radars. State Bid #00218.
02/07/2023	859150	Stalker Radar	Public Safety	$ 29,950.00	Radars for Patrol SUV's. State Bid #00218.
02/07/2023	859152	Steiner Thuesen	Park Dist 1	$ 948.50	W.O.22-08 Central Park Tennis Court 1; Payment 11
02/07/2023	859152	Steiner Thuesen	Park Dist 1	$ 3,380.30	WO 23-31 Millice Park Irrigation System Replacement; Payment 1
02/07/2023	859152	Steiner Thuesen	Park Dist 1	$ 3,380.30	WO 23-32 Gorham park Irrigation System Replacement; payment 1
02/07/2023	859152	Steiner Thuesen	Park Dist 1	$ 3,380.30	WO 23-33 Grandview Park Irrigation System Replacement; Payment 1
02/07/2023	859153	Stewart Title	CDBG	$ 10,000.00	FTHB Abigail Eberhardt 322 Jefferson St.
02/07/2023	859157	Swank Enterprise	Solid Waste	$ 414,981.36	WO 22-37 Landfill Drop-Off Building Repairs -Construction; Payment #4
02/07/2023	859161	Thorn Run Partners	General	$ 3,750.00	Federal Lobbying Svcs 2 Year Contract. Payment 6, Invoice 2187
02/07/2023	859161	Thorn Run Partners	PW Admin	$ 3,750.00	Federal Lobbying Svcs 2 Year Contract. Payment 6 Invoice 2187
02/07/2023	ACH	Town & Co Supply	Airport	$ 7,808.70	Invoice #432072. Dyed #1 Diesel - 2001 Gallons
02/07/2023	ACH	Town & Co Supply	Fleet	$ 3.54	432074
02/07/2023	ACH	Town & Co Supply	Fleet	$ 24,514.70	432074
02/07/2023	ACH	Town & Co Supply	Fleet	$ 3.78	432576
02/07/2023	ACH	Town & Co Supply	Fleet	$ 10,029.38	432576
02/07/2023	ACH	Town & Co Supply	Fleet	$ 5,012.90	432576
02/07/2023	ACH	Town & Co Supply	Fleet	$ 2.84	433913
02/07/2023	ACH	Town & Co Supply	Fleet	$ 5,549.70	433913
02/07/2023	ACH	Town & Co Supply	Fleet	$ 5,828.61	433913
02/07/2023	ACH	Town & Co Supply	Transit	$ 6,988.78	432571. Dyed #1 Diesel
02/07/2023	ACH	Town & Co Supply	Transit	$ 14,594.58	432571. Dyed #2 Diesel
02/07/2023	ACH	Tractor & Equipt	Public Safety	$ 35.50	BLCS0798306
02/07/2023	ACH	Tractor & Equipt	Solid Waste	$ 2,297.04	BLCS0800243
02/07/2023	ACH	Tractor & Equipt	Solid Waste	$ 701.03	BLW00221241
02/07/2023	ACH	Tractor & Equipt	Solid Waste	$ 1,715.64	BLW00221287
02/07/2023	ACH	Tractor & Equipt	Solid Waste	$ 3,414.02	BLW00221289
02/07/2023	ACH	Tractor & Equipt	Solid Waste	$ 17.00	BLWO0221912
02/07/2023	ACH	Tractor & Equipt	Solid Waste	$ 589.12	BLWO0221912
02/07/2023	ACH	Tractor & Equipt	Solid Waste	$ 160.00	BLWO0221912
02/07/2023	ACH	Tractor & Equipt	Street/Traffic	$ 219.56	BLCS0798945

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02/07/2023	ACH	Tractor & Equipt	Street/Traffic	$ 33.52	BLCS0798946
02/07/2023	ACH	Tractor & Equipt	Street/Traffic	$ 440.87	BLW00221288
02/07/2023	340	Tractor & Equipt	Water	$ 413.05	BLW00221164
02/07/2023	859166	Tyler Tech	IT Resources	$ 1,270.10	Sheriff Mobile Annual New World Maintenance
02/07/2023	859166	Tyler Tech	Public Safety	$ 2,513.10	Fire Mobile Annual New World Maintenance
02/07/2023	859166	Tyler Tech	Public Safety	$ 9,232.08	Police Annual New World Maintenance
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 4,501.18	4Imprint, Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 790.80	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 472.20	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 80.00	A1 Jds Lock - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 153.00	A1 Jds Lock - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 220.00	Air Controls-Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 190.00	Alpine Plumbing Heating A - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 316.80	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 143.33	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 217.84	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 176.00	Amazon.Com*Xe6Pw3853 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 622.40	American Air0012362592494 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 72.97	Amzn Mktp Us*1B87K7Xw3 Am - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 106.18	Amzn Mktp Us*2B00O1E13 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 47.13	Amzn Mktp Us*3C68C25K3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 26.98	Amzn Mktp Us*5S9V85Yz3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 200.36	Amzn Mktp Us*8R1At6Rs3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 67.17	Amzn Mktp Us*Dt0Yl1Ru3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 100.68	Amzn Mktp Us*Fp6Ur6Rt3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 194.99	Amzn Mktp Us*Gx8182Fe3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 918.00	Amzn Mktp Us*K14B53Va3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 25.74	Amzn Mktp Us*Zx3Ow9Uu3 Am - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 317.92	Applied Ind Tech 2422 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 116.72	Applied Ind Tech 2422 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 45.26	Applied Ind Tech 2422 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 48.52	Applied Ind Tech 2422 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 925.40	Applied Ind Tech 2422 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 80.88	Applied Ind Tech 2422 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 313.00	Batteries Plus #0598 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 22.54	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 1,001.16	City Of Billiings Buildin - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 216.00	Creative Monograms Smb - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 33.30	Culligan Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 59.94	Custom Connector Kits - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 100.99	Dtv*Directv Service - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 849.00	E M Consulting Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 121.59	Ecolab Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 141.47	Ecolab Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 49.90	Evergreen Ace Hardware - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 342.07	Ferguson Ent #1342 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 71.73	Ferguson Ent #1342 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 1,908.40	Galls - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 5.88	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 80.07	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 62.18	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 265.24	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 22.42	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 205.83	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 675.00	Hanser Wrecker Company - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 12.99	Harbor Freight Tools 207 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 11.58	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 64.00	In *Cotter'S Sewer, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 2,120.03	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 698.09	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 388.67	Kimball Midwest Payeezy - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 41.50	Lp Anderson - Point S, Dt - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 102.95	Lp Anderson - Point S, Dt - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 112.50	Lp Anderson - Point S, Dt - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 106.29	Montana Broom & Brush Gr - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 138.57	Montana Broom And Brush - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 400.42	Montana Broom And Brush - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 149.42	Norco Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 325.00	Northwest Pipe Fittings - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 1,673.40	Northwest Pipe Fittings - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 233.97	Npc*New Pig Corp - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 442.67	Npc*New Pig Corp - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 95.00	Nwaaae - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 2,343.59	Nwestco - 003 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 1,440.00	Office Depot #2135 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 22.34	Office Depot #2135 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ (179.98)	Office Depot #2135 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 39.27	O'Reilly Auto Parts 1551 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 9.49	Poly Food Basket - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 63.00	Redds Prints & Signs Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 292.80	Safety Kleen Systems - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 48.99	Shipton'S Big R-East - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 118.00	Spic And Span - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 1,920.00	Sq *Skyline Services, Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 2,056.09	State Chemic*State Che - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 39.97	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 39.97	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 1,550.00	The Montana Quarterly - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 97.73	The Ups Store 2594 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 1,398.26	Torgersons Billings 002 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 1,500.00	Transportation Security - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 3.99	Walgreens #11503 - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 336.12	Yellowstone Electric Comp - PCard
02/07/2023	ACH	U.S. Bank PCards	Airport	$ 14.99	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 27.00	Allianz Travel Ins - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 27.00	Allianz Travel Ins - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 18.95	Amzn Mktp Us*6F8Cq3Ql3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 20.89	Amzn Mktp Us*855El6M83 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 33.79	Amzn Mktp Us*Gg16O91U3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 54.99	Amzn Mktp Us*In02R6Ix3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 38.99	Amzn Mktp Us*Jy6Nh8Ax3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 2.97	Amzn Mktp Us*Oi7Xv5493 - PCard

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02/07/2023	ACH	U.S. Bank PCards	Building	$ 36.87	Amzn Mktp Us*Sq2E91Qz3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 71.50	Bin 119 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 399.40	Delta Air 0062357121741 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 399.40	Delta Air 0062357824754 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 250.00	Iapmo - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 900.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 110.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 290.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 900.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 600.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 241.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 600.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 600.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 320.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 100.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 290.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 95.00	Int'L Code Council Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 1,498.07	Opticsplanet, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 1.83	Opticsplanet, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 47.46	Orleans Hotel & Casino - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 47.46	Orleans Hotel & Casino - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 6.77	Samsclub #4805 - PCard
02/07/2023	ACH	U.S. Bank PCards	Building	$ 5.44	Samsclub.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	CDBG	$ 13.79	Amzn Mktp Us*D217J9Nc3 - PCard
02/07/2023	ACH	U.S. Bank PCards	CDBG	$ 179.00	B2B Prime*Es6Do5Dp3 - PCard
02/07/2023	ACH	U.S. Bank PCards	CDBG	$ 12.95	Canva* I03648-24569759 - PCard
02/07/2023	ACH	U.S. Bank PCards	CDBG	$ 4,050.48	Cncs - PCard
02/07/2023	ACH	U.S. Bank PCards	CDBG	$ 1,350.16	Cncs - PCard
02/07/2023	ACH	U.S. Bank PCards	CDBG	$ 37.00	Rockets Gourmet Wraps - PCard
02/07/2023	ACH	U.S. Bank PCards	CDBG	$ 94.30	Slice*Americanclassicp - PCard
02/07/2023	ACH	U.S. Bank PCards	CDBG	$ 28.20	Sq *Rock Creek Coffee Roa - PCard
02/07/2023	ACH	U.S. Bank PCards	CDBG	$ 832.80	United 0162456292820 - PCard
02/07/2023	ACH	U.S. Bank PCards	CDBG	$ 416.72	Warwick Denver Hotel - PCard
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 19.54	Albertsons #0630 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 36.28	Albertsons #4025 - PCard
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 100.00	Albertsons #4041 - PCard
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 11.19	Albertsons #4041 - PCard
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 40.00	Dollar Tree - PCard
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 18.75	Dollar Tree - PCard
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 100.00	Holiday Stations 0731 - PCard
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 71.50	Jimmy Johns - 1646 - PCard
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 171.60	Juli Pierce Law Pllc - PCard
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 10.99	Target 00013334 - PCard
02/07/2023	ACH	U.S. Bank PCards	Court Grants	$ 15.55	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 52.35	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 24.98	Amazon.Com*9T0W529B3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 199.99	Amzn Mktp Us*G604G8Ns3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 200.00	City Of Billings Planning - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 105.60	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 93.31	Idu*Insight Public Sec - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 1,536.18	Idu*Insight Public Sec - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 229.18	Idu*Insight Public Sec - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 400.00	Montana Contractors As - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 17.36	Ups*1Ze0W2T00320015411 - PCard
02/07/2023	ACH	U.S. Bank PCards	Engineering	$ 17.36	Ups*1Zgt94J40320013618 - PCard
02/07/2023	ACH	U.S. Bank PCards	EOC 911	$ 465.00	Priority Dispatch Corp - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 75.00	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 75.00	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 12.50	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 12.50	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 570.00	Ace Electric - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 1,334.75	Ace Electric - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 180.00	Air Controls-Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 100.00	Air Controls-Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 100.00	Air Controls-Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 22.99	Amazon.Com*Uj8He5Pb3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 30.58	Amzn Mktp Us*0E4Cu8Fi3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 26.50	Creative Monograms Smb - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 2,200.00	Ecolab Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 450.00	Ecolab Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 73.47	Econo Print - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 24.12	Edge Construction Supp - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 102.00	Edge Construction Supp - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 447.24	Ferguson Ent - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 1,205.72	Ferguson Ent - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 82.42	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 112.94	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 42.56	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 847.76	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 86.10	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 25.52	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 172.93	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 40.81	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 6.09	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 409.24	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 6.94	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 263.94	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 12.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 3.75	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 35.91	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 1,824.45	Mountain Supply - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 243.84	Selby'S - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 449.63	Sq *Sealital, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 140.00	Sq *Skyline Services, Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 2,115.30	State Chemic*State Che - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 319.00	Summit Fire & Security - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 33.32	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 49.04	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 6.50	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 7.33	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 3.75	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 11.47	The Home Depot #3101 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 55.10	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 65.43	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 117.19	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 102.14	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 106.89	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 16.94	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 176.64	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 36.77	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Facilities	$ 83.29	The Home Depot 3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Fleet	$ 322.80	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Fleet	$ 15.00	Big Sky Linen And Unif - PCard
02/07/2023	ACH	U.S. Bank PCards	Fleet	$ 168.02	Cornwell Tools - PCard
02/07/2023	ACH	U.S. Bank PCards	Fleet	$ 359.98	Office Depot #450 - PCard
02/07/2023	ACH	U.S. Bank PCards	Fleet	$ 486.00	Oil Price Info Serv - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 71.30	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 115.20	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 25.55	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 45.00	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 45.00	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 27.95	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 791.31	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 972.24	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 192.38	A And H Turf And Specialt - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 38.00	Aaim - Services - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 54.99	Adobe *Creative Cloud - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 54.99	Adobe *Creative Cloud - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 60.63	Adobe *Creative Cloud - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 54.99	Adobe *Creative Cloud - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 54.99	Adobe *Creative Cloud - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 14.99	Adobe *Pdf Pack Subs - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 35.51	Albertsons #0038 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 26.42	Albertsons #0038 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 31.03	Albertsons #0038 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 30.86	Albertsons #0038 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	General	$ 15.28	Albertsons #0038 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 41.25	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 153.99	Amazon.Com*675U48343 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 29.91	Amazon.Com*Dp4Wc5Sd3 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 28.49	Amazon.Com*Q71D33Ae3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 149.98	Amazon.Com*Rc7Zs9Ji3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 75.00	American Assoc Of Code - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 4.99	Ampd Strong - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 14.99	Ampd Strong - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 31.11	Amzn Mktp Us*4X8Bx6F33 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 89.94	Amzn Mktp Us*6C6Lr6Hc3 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 29.98	Amzn Mktp Us*985Sm8W63 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 51.88	Amzn Mktp Us*Ev32L4N53 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 215.94	Amzn Mktp Us*In8Zu3573 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 79.90	Amzn Mktp Us*Mb3Yt29U3 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 13.28	Amzn Mktp Us*Mx23P23H3 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 80.98	Amzn Mktp Us*O057S5Md3 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 2.96	Amzn Mktp Us*Oi7Xv5493 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 19.99	Amzn Mktp Us*Rg3Gk9Sv3 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 62.95	Amzn Mktp Us*Tq9L87Nd3 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 14.95	Audible*Sh5Cs9St3 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 215.50	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 165.00	Billings Ink And Toner, I - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 189.02	Border States Industries - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 178.70	Buddy Punch - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 360.00	Bur Of Bus Econ Res Um - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 53.51	Chalet Market Downtown - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 250.00	City Of Billings Pd - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 74.33	Denny Menholt Chevrolet - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 403.59	Econo Print - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 75.08	Econo Print - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 344.74	Gih*Globalindustrialeq - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 156.44	Hotelscom7247438067285 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 73.02	Idu*Insight Public Sec - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	General	$ 466.06	Idu*Insight Public Sec - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 1,200.00	In *Cmc Neptune - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ (120.00)	In *Cmc Neptune - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 152.95	Jimmy Johns - 1646 - E - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 275.00	Jsecbillings.Org - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 400.40	Juli Pierce Law Pllc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 858.33	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 38.50	Kelley Connect - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 5.37	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 8.98	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 187.57	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 152.82	Lowes #00907* - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 513.50	Lundvall Law Office - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 162.71	Matthews International C - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 813.54	Midland Implement Co - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 4.00	Montana Secretary State - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 127.78	National Academy Of Spor - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 286.00	Nna Services Llc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 175.00	Nrpa Operating - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 2.54	Office Depot #1080 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 21.48	Office Depot #2135 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 95.00	Pacific Steel Branch #02 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 184.00	Paypal *Webinar22 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 99.00	Pepsicola Bottling Compan - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 29.99	Pound Fitness - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 560.00	Prc*Quickscores Llc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 165.00	Precision Plumbing And He - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 125.00	Pzg**Mt Dli Ebiz - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 2.99	Remarkable - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 6.76	Samsclub #4805 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 5.44	Samsclub.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 749.90	Scheels Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 214.97	Shipton'S Big R-East - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 79.99	Spectrum - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	General	$ 9.99	Spotify - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 28.00	Sq *Stompin Grounds - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 20.00	Textmagic.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 106.64	The Rubber Stamp Shop, - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 1,878.68	Thomson West*Tcd - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 682.69	Thomson West*Tcd - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 1,085.57	Ultra Graphics, Llc - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 28.42	Wal-Mart #2923 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 162.08	Wal-Mart #2923 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 47.94	Wal-Mart #2923 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 3.23	Wheniwork.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 100.00	Wheniwork.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 31.30	Www.Pacer.Gov - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 499.00	Ym Careers - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 15.55	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 44.97	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 49.00	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 15.55	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 17.80	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 57.05	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 15.55	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 72.39	Zumba Fitness - PCard
02/07/2023	ACH	U.S. Bank PCards	General	$ 35.00	Zumbini - PCard
02/07/2023	ACH	U.S. Bank PCards	IT Resources	$ 15.84	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	IT Resources	$ 11.23	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	IT Resources	$ 613.00	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	IT Resources	$ 34.50	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	IT Resources	$ 21.96	Amazon.Com*Et3Bb8K13 - PCard
02/07/2023	ACH	U.S. Bank PCards	IT Resources	$ 100.48	Amazon.Com*Ib23P6Qc3 - PCard
02/07/2023	ACH	U.S. Bank PCards	IT Resources	$ 22.99	Amazon.Com*Uj8He5Pb3 - PCard
02/07/2023	ACH	U.S. Bank PCards	IT Resources	$ 21.58	Amzn Mktp Us*Hq8U51Wc0 - PCard
02/07/2023	ACH	U.S. Bank PCards	IT Resources	$ 35.88	Amzn Mktp Us*Lj5E05633 - PCard
02/07/2023	ACH	U.S. Bank PCards	IT Resources	$ 23.98	Amzn Mktp Us*Tr4Zn09Q3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 184.99	360 Office Solutions Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Library	$ 87.50	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 11.94	Albertsons #0047 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 126.25	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 16.99	Amazon.Com*E74Bu2Fy3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 14.95	Amazon.Com*Gu0Qu5X43 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 199.98	Amazon.Com*H05R18Hs3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 14.98	Amazon.Com*Iy0Aa77Q3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 58.79	Amazon.Com*Iz1Pq2Kb3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 139.50	Amazon.Com*O878K2Q53 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 225.00	Amerlibassoc Ecommerce - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 21.98	Amzn Mktp Us*4180634O3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 17.99	Amzn Mktp Us*8D2Ic6183 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 99.95	Amzn Mktp Us*902W45Ta3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 59.32	Amzn Mktp Us*9T18V5Op3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 47.09	Amzn Mktp Us*Al9881Nj3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 21.00	Amzn Mktp Us*Hb3Gq1Zd3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 177.00	Amzn Mktp Us*Hs8Wg5Sw3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 23.38	Amzn Mktp Us*Hs8Wg5Sw3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 41.68	Amzn Mktp Us*I99W12Pa3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 8.99	Amzn Mktp Us*Iu4Ol2Zp3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 17.99	Amzn Mktp Us*Je2Ak1Vx3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 27.80	Amzn Mktp Us*Jl1062B73 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 23.98	Amzn Mktp Us*Ko1V45R83 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 29.99	Amzn Mktp Us*Mq0Dw0Ok3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 15.99	Amzn Mktp Us*Nh32O12V3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 25.60	Amzn Mktp Us*Pd15U0Z63 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 33.98	Amzn Mktp Us*Ta3Yt9Pe3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 21.81	Amzn Mktp Us*Vf2Ut7V33 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 194.84	Amzn Mktp Us*Vz71W6213 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 33.78	Amzn Mktp Us*Wp20Q7Xi3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 35.97	Amzn Mktp Us*Xq9Zj8Hi3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 74.90	Anc*Newspapers.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 145.94	Barnes&Noble Papersource - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 275.95	Barnes&Noble Papersource - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Library	$ 412.97	Best Buy 00005926 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 412.97	Best Buy 00005926 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 62.87	Big Lots Stores - #1923 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 11.84	Billings Hardware & Servi - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 54.48	Brodart Supplies - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 1,482.19	Collaborative Summer Libr - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 40.95	Collaborative Summer Libr - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 26.99	Conoco - Downtown Conoco - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 31.02	Facebk 3Yedqhtjb2 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 15.00	Facebk Uap5Nlbrq2 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 29.56	Gan*Usatodaycirc - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 354.84	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 172.42	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 201.40	Imagestuff.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 972.00	In *Book Page - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 400.00	In *Downtown Billings Ass - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 1,342.75	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 321.00	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 64.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 9.99	Microsoft*Subscription - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ (50.94)	Office Depot #2135 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ (50.94)	Office Depot #2135 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ (50.94)	Office Depot #2135 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 45.00	Petsmart # 0393 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 198.93	Samsclub #4805 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 78.00	Society Of American Arch - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 15.00	Sq *This House Of Books - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 30.00	Sq *This House Of Books - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 50.00	Sq *This House Of Books - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 52.00	Sq *Yellowstone County Ne - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 57.96	Target 00013334 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 1.95	The Daily Interlake - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 15.98	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 115.85	The Home Depot #3101 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Library	$ 15.95	Trademark Global - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 7.88	Wal-Mart #2923 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 221.66	Wal-Mart #2923 - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 22.00	West End Lock And Secur - PCard
02/07/2023	ACH	U.S. Bank PCards	Library	$ 1,035.00	Zeecreativeinc - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 400.00	3Cma Onlin* Dc - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 54.50	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 68.80	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 38.00	Aaim - Services - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 61.32	Amzn Mktp Us*N89Lv7Ss3 Am - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 19.99	Billingsgazettethriftynck - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 20.00	Facebk *Q2W9Fjtv42 - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 49.00	Montana Society Of Certif - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 39.00	Montana Society Of Certif - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 177.00	Montana Society Of Certif - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 125.00	Pzg**Mt Dli Ebiz - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 110.29	Store*Topz Sandwich Co - PCard
02/07/2023	ACH	U.S. Bank PCards	PW Admin	$ 15.55	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 6.96	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 164.04	A & I Distributors - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 1,519.80	Amzn Mktp Us*Fl2Zc5A43 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 23.07	Autozone 4856 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 337.05	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 10.28	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 307.51	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 203.24	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ (325.20)	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 181.81	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 9.87	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 8.79	Billings Hardware & Servi - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 747.79	Bobcat Of Big Sky Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 57.82	Bobcat Of Big Sky Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 111.97	Border States Industries - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 114.25	C&B Billings - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 281.08	C&B Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 70.80	C&B Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 115.00	Cy-Corp Trailer - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 94.50	Dxp Enterprises - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 31.46	Evergreen Ace Hardware - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 77.95	G.M. Supplies Ltd. - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 10.78	Graybar Electric - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 59.99	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 34.98	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 54.34	Hose And Rubber Supply Bi - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 27.48	Hose And Rubber Supply Bi - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 63.80	Hose And Rubber Supply Bi - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 102.00	Interstate Battery Of The - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 107.07	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 21.05	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 19.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 130.93	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 85.04	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 22.40	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 33.97	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 50.00	Knife River 5601 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 608.96	Kois Brothers Equipment B - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 196.00	Lisacs Billingstire Sp - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 26.98	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 49.44	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 150.30	Midland Implement Co - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 263.50	Midland Implement Co - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 648.59	Midland Implement Co - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 6.43	Midland Implement Co - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ (274.66)	Midland Implement Co - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 139.89	Motor Power Equipment Co - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 32.53	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 18.80	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 92.72	Napa Store 3547001 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 82.06	Nc The Cat Rental Stor - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 23.48	O'Reilly Auto Parts 1551 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 1,447.46	Ratco Trailer And Hitch - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 150.00	Red Wing Shoes #998 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 55.00	Rei #198 Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 7.95	Rei #198 Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 39.83	Rei #198 Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 221.99	Scheels Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 87.48	Selby'S - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 45.03	Shiptons Big R Heights - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 99.98	Shiptons Big R Heights - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 916.00	Sprockets Machine & Weld - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 110.00	Sq *Bighorn Boots And Wor - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 110.00	Staley S Tire And Automot - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 600.00	Steepworld Climbing - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 111.12	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 74.74	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 11.40	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 55.94	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 8.48	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 358.14	Thomae Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 218.00	Tire Rama 105 It - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 24.00	West End Lock And Secur - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 19.00	Yellowstone Valley Elect - PCard
02/07/2023	ACH	U.S. Bank PCards	Park Dist 1	$ 14.99	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 124.77	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 100.00	Air Controls-Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 68.72	Albertsons #1227 - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 10.39	Amzn Mktp Us*361794Lx3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 7.85	Amzn Mktp Us*6Q7U75243 - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 60.00	Batteries+Bulbs #0253 - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 159.98	Costco Whse #0069 - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 24.99	Costco Whse #0069 - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 27.98	Costco Whse #0069 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 94.00	Creative Monograms Smb - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 49.36	Current Components, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 49.36	Current Components, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 49.36	Current Components, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 49.36	Current Components, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 54.00	Dpt Client Pmts - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 254.20	Econo Print - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 19.34	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 20.41	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 20.41	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 19.36	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 20.41	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 19.36	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 28.96	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 35.00	Sq *Skyline Services, Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 140.00	Sq *Skyline Services, Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 109.99	Tractor-Supply-Co #0303 - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 22.50	Universal Awards - PCard
02/07/2023	ACH	U.S. Bank PCards	Parking	$ 120.00	Ztl*Zee Creative - PCard
02/07/2023	ACH	U.S. Bank PCards	Parks Maint	$ 20.24	Yellowstone Valley Elect - PCard
02/07/2023	ACH	U.S. Bank PCards	Parks Maint	$ 141.83	Yellowstone Valley Elect - PCard
02/07/2023	ACH	U.S. Bank PCards	Parks Maint	$ 46.63	Yellowstone Valley Elect - PCard
02/07/2023	ACH	U.S. Bank PCards	Parks Maint	$ 19.45	Yellowstone Valley Elect - PCard
02/07/2023	ACH	U.S. Bank PCards	Parks Maint	$ 40.24	Yellowstone Valley Elect - PCard
02/07/2023	ACH	U.S. Bank PCards	Parks Maint	$ 288.83	Yellowstone Valley Elect - PCard
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 97.96	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 674.39	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 136.83	Amzn Mktp Us*0F4Ck02H3 - PCard
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 15.29	Amzn Mktp Us*1E4Di19J3 - PCard
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 531.95	Amzn Mktp Us*S97Ib63Y3 - PCard
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 17.99	Amzn Mktp Us*Ws3R917H3 - PCard
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 15.15	Budget Rent A Car - PCard
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 371.70	Dash Medical Gloves - PCard
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 584.34	Ideal Blasting Supply - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 1,719.60	Mystery Ranch Ltd - PCard
02/07/2023	ACH	U.S. Bank PCards	PD Program	$ 155.52	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	Phone System	$ 2.63	Amzn Mktp Us*6Q7U75243 - PCard
02/07/2023	ACH	U.S. Bank PCards	Phone System	$ 533.98	Border States Industries - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 69.62	Amazon.Com*Mg53M2S73 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 57.50	American Water Technol - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 3.06	Amzn Mktp Us*Oi7Xv5493 - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 500.00	Association Of Pedestrian - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 60.89	Jimmy Johns - 1646 - E - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ (30.49)	Office Depot #2135 - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 91.47	Office Depot #2135 - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 6.97	Samsclub #4805 - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 5.44	Samsclub.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 299.00	Sp Planetizen Store - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 48.00	The Rubber Stamp Shop, - PCard
02/07/2023	ACH	U.S. Bank PCards	Planning	$ 15.55	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 16.85	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 913.69	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 2,355.34	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 23.54	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 2,240.71	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,545.41	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 626.28	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 11.42	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 100.00	Air Controls-Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,239.57	Airbnb Hm53Pjm4Wd - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 2,133.65	Airbnb Hmd33Jjjhp - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 517.89	Airbnb Hmdd5Demkx - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 88.42	Albertsons #0038 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 22.47	Albertsons #0038 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 91.65	Albertsons #0038 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 8.49	Albertsons #4025 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 26.42	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 52.64	Alsco Inc. - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 26.10	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 26.10	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 26.10	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 29.60	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 27.85	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 9.98	Amazon.Com*0G91W0Lp3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 19.49	Amazon.Com*1O4G814A3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 96.09	Amazon.Com*3Y1Mb62E3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 49.49	Amazon.Com*Ib23P6Qc3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 456.85	Amazon.Com*L93Qn2Tw3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 58.47	Amazon.Com*Lc5Oe70L3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 399.80	Amazon.Com*Lf0Zt9Gs3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 20.82	Amazon.Com*Mq0Po3R73 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 29.33	Amazon.Com*W86Px8Si3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 612.40	American Air0012362536825 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 612.40	American Air0012362536826 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 26.99	Amzn Mktp Us*0V9Bj92D3 Am - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 61.26	Amzn Mktp Us*252Kr2Ys3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 86.20	Amzn Mktp Us*4F07086N3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 80.00	Amzn Mktp Us*4Y3Ar7Jj3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 17.96	Amzn Mktp Us*547438Oq3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 107.95	Amzn Mktp Us*6D6Lf1G63 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 7.85	Amzn Mktp Us*6Q7U75243 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 44.99	Amzn Mktp Us*7V71J1Oy3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 14.90	Amzn Mktp Us*Cb5Kw9C23 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 79.98	Amzn Mktp Us*Dn7Aa8Nz3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 55.42	Amzn Mktp Us*Ev3Ub9643 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 359.99	Amzn Mktp Us*F859Y80B3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 16.85	Amzn Mktp Us*Fm3Rl3Cc3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 14.99	Amzn Mktp Us*L48Tg61Y3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 31.98	Amzn Mktp Us*M34Ik0Gr3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 16.98	Amzn Mktp Us*Pe8Ae0Ff3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 16.01	Amzn Mktp Us*Pg6X206Y3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 15.80	Amzn Mktp Us*Qr63Z5Xx3 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 254.07	Amzn Mktp Us*Rc5U93Mn3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 24.99	Amzn Mktp Us*Rt98645P3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 400.00	Amzn Mktp Us*V089M98V3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 63.92	Amzn Mktp Us*Vj1059Np3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 51.29	Amzn Mktp Us*X20Qd9Aw3 Am - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 160.37	Amzn Mktp Us*Z55Cg9Eh3 Am - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 70.00	At-A-Glance Us - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 823.40	B&H Photo 800-606-6969 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 402.42	B&H Photo 800-606-6969 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 776.29	B&H Photo 800-606-6969 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 175.00	Batteries+Bulbs #0253 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 61.98	Best Buy 00005926 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ (44.98)	Best Buy 00005926 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 67.96	Best Buy 00005926 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 742.96	Best Buy 00005926 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 89.99	Bestbuycom806731195348 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 50.00	Billings Army Navy Surplu - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 335.00	Billings Clinic Ctc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 26.99	Billingsgazettethriftynck - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 249.33	Budget.Com Prepay - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 42.69	Cenex Zip Trip09910837 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 650.00	Center For Public Safety - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 93.40	Chalet Market - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 45.83	Corporate Translate - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 12.54	Costco *Photo Center - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 51.56	Costco Whse #0069 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,727.72	Creative Monograms Smb - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 247.00	Creative Monograms Smb - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,635.00	Crisis Systems Managem - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 434.50	Dash Medical Gloves - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 72.75	Dba. Oregon Rule Co. - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,346.98	Defense Targets - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,030.15	Dmi* Dell Bus Online - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 123.75	Dogs Unlimited Llc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 59.97	Dri*Gallup - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 119.94	Dri*Gallup - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 135.18	Econo Print - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 529.04	Evolve Vacation Rental - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 12.74	Fedex 393313448981 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 12.74	Fedex 393412337197 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 623.00	Fire Protection Pub - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,026.00	Fire Protection Pub - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 102.09	First Aid Supplies Onl - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,883.08	Galls - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 83.97	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 145.34	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 43.42	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 301.86	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 83.80	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 587.80	Hampton Inns Helena - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 2,100.00	Hanser Wrecker Company - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 54.78	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 478.71	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 359.16	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 181.75	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 334.41	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 238.11	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 23.97	Harbor Freight Tools 207 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 45.69	Harbor Freight Tools 207 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 107.94	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 74.99	Hlu*Hulu 2290711204957-U - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 500.01	Holiday Inn-Pearland - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 12.00	Holiday Stations 0108 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 374.00	I/O Solutions, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 190.00	Iacp - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 287.22	Idu*Insight Public Sec - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 2,319.24	Idu*Insight Public Sec - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,624.00	In *Fileonq - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,624.00	In *Fileonq - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 300.00	Inside The Tape - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 285.00	International Association - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 285.00	International Association - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 126.90	Iron Mountain - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 371.50	Jimmy Johns - 1646 - E - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 138.40	Jimmy Johns - 1646 - E - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 66.75	Jimmy Johns # 1379 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 344.62	Jones & Bartlett Learning - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 335.00	Jsecbillings.Org - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 285.48	Kahoot! Asa - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 318.95	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 142.15	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 6.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 26.96	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 162.60	Life Assist Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 100.00	Minuteman Press Billing - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 155.38	Montana Club Of Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 75.00	Montana Fire Chiefs Assoc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,560.34	Moore Lane Vh - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 462.00	Moore Lane Vh - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ (140.00)	National Academies Of E - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 140.00	National Academies Of Eme - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 140.00	National Academies Of Eme - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 500.00	National Association Of S - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 40.00	National Association Of S - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 40.00	National Association Of S - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 500.00	National Association Of S - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 500.00	National Association Of S - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 500.00	National Association Of S - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 40.00	National Association Of S - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 40.00	National Association Of S - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 337.64	National Emergency Train - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 32.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 25.00	National Registry Emt - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 81.44	Office Depot #1080 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 14.89	Office Depot #1080 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 129.04	Office Depot #2135 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 22.49	Office Depot #450 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 313.08	Overstock.Com Web - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 520.00	Paypal *Iape Iape - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 2,122.00	Proforce Law Enforceme - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 320.91	Proforce Law Enforceme - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 90.50	Rockets Gourmet Wraps - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,199.06	Rogue - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 595.00	Safariland Training Gr - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 3,570.00	Safariland Training Gr - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 113.94	Shipton'S Big R-West - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 17.00	Southerncarlson - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,100.00	Sp Modern Samurai Pr - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 2,200.00	Sp Modern Samurai Pr - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 264.19	Spectrum - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 22.50	Sq *Big Sky Coffee Roaste - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 280.00	State Chemic*State Che - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 64.98	Target 00001719 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 26.37	Target 00013334 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 19.98	Target 00013334 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 237.06	The Home Depot 3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 225.00	Tlo Transunion - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 38.85	Tst* Montana Rib & Chop H - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 412.99	Universal Awards - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 16.49	Ups*Billing Center - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 67.21	Ups*Billing Center - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 43.52	Ups*Billing Center - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 224.57	Ups*Billing Center - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 1,598.00	Vievu - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 198.00	Vrbo Fee - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 59.22	Wendy'S 15001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 277.98	Wf Wayfair3784155337 - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 80.80	Wpsg, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 171.64	Www.Envirosafetyproduc - PCard
02/07/2023	ACH	U.S. Bank PCards	Public Safety	$ 97.00	Www.Volgistics.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 55.57	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 85.07	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 318.36	Aces Brand Imaging - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 327.81	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 190.19	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 394.38	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 190.19	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 394.70	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 235.19	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 190.19	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 359.81	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 335.59	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 190.19	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 9.00	Batteries+Bulbs #0253 - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 712.00	Batteries+Bulbs #0253 - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 573.55	Big Sky Steel And Salvage - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 17.38	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 81.79	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 72.78	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 54.61	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 563.36	Bullseye Products Usa - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 124.83	Cintas Corp - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 264.63	Cintas Corp - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 9.75	City Of Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 766.00	Cross Petroleum Service - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 2,458.94	Fastenal Company 01Mtbll - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 175.80	Fastenal Company 01Mtbll - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 470.30	Fastenal Company 01Mtbll - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 104.52	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 104.52	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 116.96	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 93.24	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 331.56	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 276.30	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 13.48	Hose And Rubber Supply Bi - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 30.22	Hose And Rubber Supply Ra - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 2,417.44	Impact Plastics - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 837.31	Impact Plastics - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 48.00	Industrial Sales And Se - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 45.96	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 14.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 19.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 9.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 59.96	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 48.48	Marketing Specialtites - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 42.48	Motor Power Equipment Co - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 41.72	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 24.00	Napa Store 3547004 - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 494.99	Norco Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 80.00	Pacific Steel Branch #02 - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 26.47	Pacific Steel Branch #02 - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 271.96	Shiptons Big R Heights - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 67.99	Shipton'S Big R-East - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 67.98	Shipton'S Big R-West - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 124.99	Shipton'S Big R-West - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 19.48	Shipton'S Big R-West - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 419.99	Shipton'S Big R-West - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 17.45	Shipton'S Big R-West - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 119.94	Shipton'S Big R-West - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 162.49	Shopko Optical #106 - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 333.90	Six Robblees No 6 - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 393.20	Sq *Hotsy Wy-Mont - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 21.00	Sq *Hotsy Wy-Mont - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 16.99	Tractor-Supply-Co #0303 - PCard
02/07/2023	ACH	U.S. Bank PCards	Solid Waste	$ 17.88	Western Ranch Supply - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 8.77	Amazon.Com*4B9Zj1Z33 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 61.16	Amzn Mktp Us*3V4998Da3 Am - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 635.50	Amzn Mktp Us*5254D2M33 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 151.98	Amzn Mktp Us*J46Q77Hd3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 12.29	Amzn Mktp Us*Mz8692Hn3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 19.97	Amzn Mktp Us*Q42Iu8Zr3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 49.98	Amzn Mktp Us*Yv40Q9Hs3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 21.99	Autozone #3772 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 69.59	Awg 3575 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 147.32	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 381.87	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 3.00	Co Billings Park3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 199.34	Cross Petroleum Service - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 98.93	Evergreen Ace Hardware - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 700.00	Fp *Altitude Signal, Llc - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 105.94	Hivis & Summit Safety - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 16.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 19.95	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 69.98	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 199.80	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 43.96	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 55.86	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 59.80	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 1,139.15	Northland Automotive - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 18.99	Office Depot #450 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 19.99	O'Reilly Auto Parts 1551 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 180.00	Pacific Steel Branch #02 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 204.92	Pacific Steel Branch #02 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 51.92	Samsclub #4805 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 49.98	Shipton'S Big R-East - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 29.00	Southerncarlson - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 62.00	Southerncarlson - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 90.74	Southerncarlson - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 1,199.00	Sq *Protech Steel - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 244.78	The Home Depot 3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 64.75	Thomae Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ (262.74)	Thomae Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 1,804.04	Thomae Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ (89.70)	Thomae Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 89.70	Thomae Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 68.94	Western Ranch Supply - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 54.38	Yellowstone County Treas - PCard
02/07/2023	ACH	U.S. Bank PCards	Street/Traffic	$ 144.99	Yellowstone Valley Elect - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 251.85	Aaim - Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 54.99	Adobe *Creative Cloud - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 857.00	Alpine Plumbing Heating A - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 73.64	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 105.24	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 236.25	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 321.68	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 14.91	Amazon.Com*J22Wp3Ne3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 20.96	Amazon.Com*Kq02F2Bb3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 23.42	Amazon.Com*Nt11G7R73 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 50.99	Amzn Mktp Us*2C4119Ov3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 79.98	Amzn Mktp Us*7Z8Dw1Wi3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 78.90	Amzn Mktp Us*8Z5Bd6P13 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 309.61	Amzn Mktp Us*D031M9913 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 113.97	Amzn Mktp Us*Ic06U5R83 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Transit	$ (161.20)	Architectural Doors & Har - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 42.19	Awg 3575 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 27.56	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 122.02	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 45.21	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 7.05	Corporate Translate - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 362.00	Creative Monograms Smb - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 800.00	Desert Mtn Broadcasting - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 130.00	Desert Mtn Broadcasting - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ (800.00)	Desert Mtn Broadcasting - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 670.00	Desert Mtn Broadcasting - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ (203.40)	Ebay O*11-09517-89019 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 203.40	Ebay O*11-09517-89019 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 129.18	Ebay O*22-09597-67461 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 4.99	Etrailer Corporation - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 34.11	Etrailer Corporation - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 27.05	Facebk Dexgphx482 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 486.82	Ferguson Ent #1342 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 140.00	Fsp*Bcsp Board Of Cert Sa - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 84.69	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 26.07	Graybar Electric Company - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 137.79	Ibuy Stores Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 8.95	Ibuy Stores Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 328.00	In *Cotter'S Sewer, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 195.00	In *Yellowstone County On - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 13.45	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 8.97	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 26.98	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 2.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 94.29	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 387.50	Lp Anderson - Point S, Dt - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 27.06	Marketing Specialtites - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 7.99	Mouser Electronics Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 9.96	Mouser Electronics Inc - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 26.00	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ (7.29)	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 31.99	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 52.66	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 18.06	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 19.23	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 11.75	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 31.04	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 80.19	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 11.11	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 4.70	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 11.11	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 8.16	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 6.00	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 17.56	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 67.80	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 30.14	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 37.00	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 8.50	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 73.48	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 176.80	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 18.84	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 625.00	Napa Store 3547001 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 11.09	Office Depot #450 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 464.40	Polaris Laboratories - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 12.99	Raw Products Corp - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 22.00	Raw Products Corp - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 463.74	Safety Kleen Systems - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 1,968.00	Sign Pro Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 1,000.00	Underriner Motors - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 11.60	Wal-Mart #1956 - PCard
02/07/2023	ACH	U.S. Bank PCards	Transit	$ 15.55	Zoom.Us 888-799-9666 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 108.36	360 Office Solutions Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 5.09	4Te*Alarm Services - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 8.15	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 5.09	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 8.15	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 60.00	A And H Turf And Specialt - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 120.00	A And H Turf And Specialt - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 14.99	Adobe Acropro Subs - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 226.42	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 563.82	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 8.17	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 41.19	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 1,144.02	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 8.17	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 8.17	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 133.07	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 124.02	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 139.58	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 25.75	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 25.75	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 42.36	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 708.90	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 25.75	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 124.02	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 124.02	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 515.02	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 13.07	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 42.28	Amazon.Com*0T8185Be3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 13.73	Amazon.Com*O21Hm5Au3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 4.39	Amazon.Com*Wd4Lt1Rs3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 10.93	Amzn Mktp Us*At8Dz7Hq3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 2.25	Amzn Mktp Us*Dr0Mk2Ev3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 9.99	Amzn Mktp Us*Oc26Q1Ok3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 425.00	Arc_Membership_Payment - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 180.00	Automationdirect.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 9.17	Avalanche Carwash - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 248.96	Awg 3575 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 182.03	Awg 3575 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 218.00	B&H Photo 800-606-6969 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 178.00	B&H Photo 800-606-6969 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 89.00	Batteries+Bulbs #0253 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 2,026.96	Best Buy 00005926 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 276.46	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 50.09	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 20.52	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 7.35	Carquest 3103 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 880.12	Cdw Govt #Gc60191 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 43.98	Costco Whse #0069 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ (566.20)	Edge Construction Supp - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 566.20	Edge Construction Supp - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 271.75	Electro Switch Corporati - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 1.20	Family Dollar #11231 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 133.46	Farstad Oil Billings Mot - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 133.46	Farstad Oil Billings Mot - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 30.18	Fastenal Company 01Mtbll - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 21.90	Galeton - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 1,253.15	Gih*Globalindustrialeq - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 8.93	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 615.12	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 198.02	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 819.98	Harbor Freight Tools 207 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 29.98	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 154.94	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 3.60	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 1.09	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 13.59	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 1.52	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 274.98	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 5.49	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 60.95	Kings Ace Hdwe - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 15.22	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 111.93	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 180.00	Mcmaster-Carr - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 633.91	Midland Scientific - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 184.81	Midland Scientific - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 278.87	Midland Scientific - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 217.15	Midland Scientific - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 266.12	Midland Scientific - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 1,261.86	Midland Scientific - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 152.06	Midland Scientific - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 954.00	Montana Fence - Billings - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 62.98	Murdoch'S Ranch&Home #99 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 70.37	Murdoch'S Ranch&Home #99 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 91.17	Murdoch'S Ranch&Home #99 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 71.97	Murdoch'S Ranch&Home #99 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 15.99	Murdoch'S Ranch&Home #99 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 73.39	Murdoch'S Ranch&Home #99 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 10.24	Napa Store 3547007 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 155.00	Norco Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 252.20	Norco Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 157.00	North Coast Electric - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 216.90	Russell Industries Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 57.98	Shiptons Big R Heights - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 138.00	Shiptons Big R Heights - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 94.94	Shiptons Big R Heights - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 14.39	Shiptons Big R Service - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 67.99	Shipton'S Big R-East - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 49.99	Shipton'S Big R-East - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 15.94	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 73.94	Tractor Supply #1381 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 43.98	Tractor-Supply-Co #0303 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 5.50	Wal-Mart #2923 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 39.33	Walmart.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 13.75	Walmart.Com 8009666546 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 67.28	Walmart.Com 8009666546 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 56.85	Walmart.Com 8009666546 - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 83.00	Wef Main - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 47.55	Western Ranch Supply - PCard
02/07/2023	ACH	U.S. Bank PCards	Wastewater	$ 656.00	Www.Superbrightleds.Co - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 80.90	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 15.29	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 80.90	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 15.28	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 231.25	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 12.22	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 12.23	4Te*Alarm Services - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 179.99	A And H Turf And Specialt - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 89.99	A And H Turf And Specialt - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 77.23	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 91.47	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 457.71	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 24.51	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 19.61	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 199.61	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 77.23	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 515.02	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 228.23	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 91.47	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 91.47	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 77.23	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 186.04	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 186.04	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 228.23	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 42.35	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 186.04	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 226.42	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 61.79	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 91.47	Alsco Inc. - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Water	$ 24.51	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 24.51	Alsco Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ (422.72)	Amazon.Com Amzn.Com/Bill - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 42.99	Amazon.Com*0C5Co5Ag3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 422.72	Amazon.Com*1558K4Ks3 Amzn - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 23.97	Amazon.Com*9722K4Bu3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 6.59	Amazon.Com*Wd4Lt1Rs3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 104.74	Amzn Mktp Us*3R7Nj6N83 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 7.85	Amzn Mktp Us*6Q7U75243 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 32.80	Amzn Mktp Us*At8Dz7Hq3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 129.93	Amzn Mktp Us*Ce8No39O3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 6.74	Amzn Mktp Us*Dr0Mk2Ev3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 93.79	Amzn Mktp Us*J71Ei7Yl3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 244.85	Amzn Mktp Us*L80Fx0Iv3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 29.96	Amzn Mktp Us*Oc26Q1Ok3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 1,204.99	Amzn Mktp Us*Rv6Il73C3 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 425.00	Arc_Membership_Payment - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 159.98	At Home Store 281 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 170.42	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 36.45	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 35.49	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 35.85	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 30.78	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 10.55	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 199.13	Billings - Tacoma Screw P - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 513.02	Boiler And Pump Suppy - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 67.44	Conoco - Conomart Iv - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 12.00	Conoco - Dons C W & Exp L - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 337.94	Contractors Direct - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 1,036.28	Contractors Direct - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 65.96	Costco Whse #0069 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 63.35	Cpi*Coleparmerinstrumt - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 8.00	Don'S Car Wash - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 66.00	Dxp Enterprises - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Water	$ 176.75	Dxp Enterprises - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 176.75	Dxp Enterprises - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 560.47	Environmental Resource - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 208.80	Etrailer Corporation - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 43.97	Evergreen Ace Hardware - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 150.95	Evergreen Ace Hardware - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 2,923.84	Exor America - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 1.80	Family Dollar #11231 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 1,099.50	Gempler'S - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 26.78	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 118.66	Grainger - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 80.00	Graphic Imprints - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ (80.00)	Graphic Imprints - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 82.25	Hach Company - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 145.30	Hach Company - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 95.59	Hach Company - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 101.24	Hach Company - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 645.00	Hach Company - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 180.65	Hanson Chemical - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 49.94	Harbor Freight Tools 207 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 20.97	Harbor Freight Tools 207 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 74.95	Harbor Freight Tools 207 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 36.97	Harbor Freight Tools 207 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 25.96	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 20.56	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 5.39	Heights Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 26.54	Homedepot.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 35.37	Homedepot.Com - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 11.14	Hose And Rubber Supply Bi - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 43.69	Hose And Rubber Supply Bi - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 166.84	Hose And Rubber Supply Bi - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 30.03	Hose And Rubber Supply Bi - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 191.92	Hose And Rubber Supply Bi - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 1,218.04	Interstate Battery Of The - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Water	$ 758.96	Kb Commercial Products - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 2.28	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 20.39	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 29.13	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 129.53	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 23.37	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 2.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 22.84	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 22.49	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 2.80	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 57.06	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 87.97	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 16.46	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 85.98	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 3.28	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 24.98	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 5.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 60.97	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 5.99	Kings Ace Hdwe - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 43.48	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 11.98	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 335.81	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 15.96	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 69.60	Lowes #00319* - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 296.76	Motion Industries Mt01 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 239.95	Motion Industries Mt01 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 56.84	Motion Industries Mt01 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 29.65	Mountain Supply - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 140.55	Northwest Industrial Supp - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 146.91	Northwest Scientific Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 1,249.44	Northwest Scientific Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 237.03	Northwest Scientific Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 238.40	Northwest Scientific Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 49.95	Office Depot #450 - PCard

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/07/2023	ACH	U.S. Bank PCards	Water	$ 469.70	Paypal *Fialabinstr - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 490.00	Perkinelmer Health - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 103.66	Platt Electric 800 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 216.00	Pzg**Mt Dept Revenue-E - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 95.14	Sherwin Williams 703203 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 67.71	Sherwin Williams 703429 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 135.42	Sherwin Williams 703429 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 21.59	Shiptons Big R Service - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 27.30	Sq *Hotsy Wy-Mont - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 11.60	Sq *Hotsy Wy-Mont - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 63.64	Sq *Sealital, Inc. - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 50.00	Superior Water Solutions - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 47.81	The Home Depot #3101 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 208.70	The Webstaurant Store Inc - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 20.97	Tractor-Supply-Co #0303 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 53.00	Wal-Mart #1956 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 8.26	Wal-Mart #2923 - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 364.81	Www.Superbrightleds.Co - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 984.01	Www.Superbrightleds.Co - PCard
02/07/2023	ACH	U.S. Bank PCards	Water	$ 15.55	Zoom.Us 888-799-9666 - PCard
02/07/2023	859170	Wynn Consulting	Public Safety	$ 6,263.21	Wynn Consulting domestic violence training
02/07/2023	859173	Zoho Corporation	IT Resources	$ 9,163.00	ME ADAudit Plus Pro -3 Domains, 125 Window Servers, 1000 Workstations

City Council Regular

Date:	03/13/2023
Title:	Payment of Claims for week of February 13, 2023
Presented by:	Andy Zoeller, Finance Director
Department:	Finance
Presentation:	No
Legal Review	Not Applicable

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of $1,212,026.36 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

Payment Approval Process

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.).
Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than $1,000, then it must be approved by the Finance Director or designee.
If that payment is greater than $10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of $2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

- No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

CouncilMemo wk of 02132023

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/13/2023	ACH	A & I Distributors	Airport	$ 275.00	Invoice #3893103. 2 Drums of DEF
02/13/2023	ACH	A & I Distributors	Fleet	$ 818.13	3884984
02/13/2023	ACH	A & I Distributors	Fleet	$ 1,071.71	3884984
02/13/2023	ACH	A & I Distributors	Fleet	$ 696.43	3884984
02/13/2023	ACH	A & I Distributors	Fleet	$ 562.39	3885113
02/13/2023	ACH	A & I Distributors	Fleet	$ 365.76	3887652
02/13/2023	ACH	A & I Distributors	Fleet	$ 1,392.86	3890069
02/13/2023	ACH	A & I Distributors	Fleet	$ 696.43	3892091
02/13/2023	ACH	A & I Distributors	Fleet	$ 476.81	3892091
02/13/2023	ACH	A & I Distributors	Fleet	$ 63.47	3892948
02/13/2023	ACH	A & I Distributors	Fleet	$ 60.30	3897091
02/13/2023	ACH	A & I Distributors	Solid Waste	$ 825.00	330 GAL DEF TOTE. Collections.
02/13/2023	ACH	A & I Distributors	Solid Waste	$ 825.00	330 GAL DEF TOTE. Collections.
02/13/2023	ACH	A & I Distributors	Solid Waste	$ 825.00	330 GAL DEF TOTE. Landfill.
02/13/2023	ACH	A & I Distributors	Solid Waste	$ 825.00	330GAL DEF Tote. Landfill.
02/13/2023	ACH	A & I Distributors	Solid Waste	$ 16.00	Hose fittings. Collections.
02/13/2023	859176	ADK Consulting	Airport	$ 14,905.66	developing the profile for the Aviation and Transit Director position
02/13/2023	859177	Advanced Employment	Solid Waste	$ 3,770.00	Landfill contract labor week ending 1/22/2023.
02/13/2023	859177	Advanced Employment	Solid Waste	$ 1,055.60	Landfill contract labor week ending 1/22/2023.
02/13/2023	859183	AssetWorks	Fleet	$ 2,767.50	AssetWorks Fleet management software
02/13/2023	859184	ATS Inland NW	Airport	$ 714.00	FY23 Energy Management Services - QTA
02/13/2023	859184	ATS Inland NW	Airport	$ 3,079.00	FY23 Energy Management Services - Terminal
02/13/2023	859194	BrandSafway Solution	Water	$ 3,204.75	WTP Scaffold
02/13/2023	859207	City High Ditch Water	Park Dist 1	$ 9,000.00	DITCH USER FEES FOR 2023
02/13/2023	859209	Cop Construction	Water	$ 4,885.44	WO 18-15 Voelker Base Replacement
02/13/2023	859214	Crowley Fleck	General	$ 6,300.00	January 2023 Lobbyist Contract
02/13/2023	859218	Dakota Supply	Water	$ 586.78	27" POLYWRAP .008 MIL - PIPE WRAP (1881684)
02/13/2023	859218	Dakota Supply	Water	$ 341.73	3/4" BRASS RANGER COUPLING P/N: 66358
02/13/2023	859218	Dakota Supply	Water	$ 159.03	3/4" COMPRESSION COUPLING SLIP - 74758Q34
02/13/2023	859218	Dakota Supply	Water	$ 2,980.10	6 " MJ GATE VALVE P/N: 2606BLAFMMU
02/13/2023	859218	Dakota Supply	Water	$ 1,850.00	6" PLASTIC PIPE - CLASS 200-SDR-14-C900-SLIP HUB
02/13/2023	859218	Dakota Supply	Water	$ 38.36	6" GASKETED 90 DEGREE -
02/13/2023	859218	Dakota Supply	Water	$ 294.00	6" GRIP RING ACCESSORY PACK - C 900
02/13/2023	859218	Dakota Supply	Water	$ 1,028.85	6" HYMAX COUPLING - 6.42-7.68

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/13/2023	859218	Dakota Supply	Water	$ 563.43	8" MJ ADAPTER DIPS SDR9 - WITH GLAND PACK
02/13/2023	859218	Dakota Supply	Water	$ 139.71	8" MJ ONE-LOK SLCP ACC REST F/PVC-8" GRIP RING ACCESSORY PACK
02/13/2023	859218	Dakota Supply	Water	$ 27.11	BLACK NIPPLE 1-1/4" X 12" P/N: 1NB0719
02/13/2023	859218	Dakota Supply	Water	$ 731.85	Lab Water Heater
02/13/2023	859218	Dakota Supply	Water	$ 2,025.00	TYLER 24" EXTENSION - SCREW P/N: 55562
02/13/2023	859219	Dana Safety Supply	Capital Replace	$ 1,567.00	BK2168ITU20, SMC PB450L
02/13/2023	859219	Dana Safety Supply	Capital Replace	$ 282.00	FREIGHT / QUOTE 468415
02/13/2023	859219	Dana Safety Supply	Public Safety	$ 783.50	BK2168ITU20, SMC PB450L
02/13/2023	859219	Dana Safety Supply	Public Safety	$ 143.00	FREIGHT / QUOTE 468415
02/13/2023	859219	Dana Safety Supply	Public Safety	$ 810.60	PK0123ITU202ND, SMC 12-VS EXP MTL CARGO BARRIER
02/13/2023	859219	Dana Safety Supply	Public Safety	$ 607.50	PK1140ITU20TM, SMC #7 XL PART STAT
02/13/2023	859220	Dell Computer	Court Grants	$ 421.17	2-24" monitors and sound bar -Court
02/13/2023	859220	Dell Computer	Fleet	$ 2,652.33	Qty. 3 OptiPlex 5000, i5, 16GB, 512GB
02/13/2023	859220	Dell Computer	Wastewater	$ 1,044.22	Qty.2 OptiPlex 5000,, i5, 16GB, 512GB
02/13/2023	859220	Dell Computer	Water	$ 1,566.34	Qty.2 OptiPlex 5000,, i5, 16GB, 512GB
02/13/2023	859221	Dell Marketing	Wastewater	$ 1,305.28	New computers
02/13/2023	859221	Dell Marketing	Water	$ 1,305.28	New computers
02/13/2023	859222	Digital Ally	General	$ 7,230.00	CE Officer Body Cameras
02/13/2023	859227	EBMS	City Ins Fund	$ 665.00	Monthly Fees for March 1, 2023
02/13/2023	859227	EBMS	City Ins Fund	$ 5,775.05	Monthly Fees for March 1, 2023
02/13/2023	859227	EBMS	City Ins Fund	$ 33,491.63	Monthly Fees for March 1, 2023
02/13/2023	859227	EBMS	City Ins Fund	$ 1,239.00	Monthly Fees for March 1, 2023
02/13/2023	859227	EBMS	City Ins Fund	$ 2,826.00	Monthly Fees for March 1, 2023
02/13/2023	859227	EBMS	City Ins Fund	$ 61,749.31	Monthly Fees for March 1, 2023
02/13/2023	859227	EBMS	Payroll Clearing	$ 11,642.08	Monthly Fees for March 1, 2023
02/13/2023	859232	Empire Garage Owners	Parking	$ 8,699.59	1202023_City of Billings January Assessment
02/13/2023	859246	Hanna Construction	Tax Incrmnt S	$ 96.92	FINAL PAYMENT - installation of new pre-engineered 30x60 park shelter
02/13/2023	859246	Hanna Construction	Tax Incrmnt S	$ 2.08	FINAL PAYMENT - installation of new pre-engineered 30x60 park shelter
02/13/2023	859246	Hanna Construction	Tax Incrmnt S	$ 12,930.39	RETAINAGE RELEASE
02/13/2023	ACH	HDR	Water	$ 100,000.00	Retainage Release #2
02/13/2023	859251	Hose & Rubber Supply	General	$ 191.37	1742123
02/13/2023	859251	Hose & Rubber Supply	Solid Waste	$ 347.82	1741161
02/13/2023	859251	Hose & Rubber Supply	Solid Waste	$ 722.22	1741161
02/13/2023	859251	Hose & Rubber Supply	Solid Waste	$ 247.44	1741588

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02/13/2023	859251	Hose & Rubber Supply	Solid Waste	$ 163.84	1741815
02/13/2023	859251	Hose & Rubber Supply	Solid Waste	$ 135.02	1742169
02/13/2023	859251	Hose & Rubber Supply	Solid Waste	$ 283.25	1742604
02/13/2023	859251	Hose & Rubber Supply	Solid Waste	$ 67.48	1742834
02/13/2023	859251	Hose & Rubber Supply	Solid Waste	$ 891.72	1743857
02/13/2023	859251	Hose & Rubber Supply	Solid Waste	$ 205.73	1743857
02/13/2023	859251	Hose & Rubber Supply	Street/Traffic	$ 76.17	1744295
02/13/2023	859251	Hose & Rubber Supply	Water	$ 19.44	NONSTOCKING ITEMS-P.U.D.
02/13/2023	859254	Iaff	Payroll Clearing	$ 5,019.46	Payroll Summary
02/13/2023	859256	InfoSend	P.W. Admin	$ 839.27	mailing service 01/24/23-01/31/23
02/13/2023	859256	InfoSend	P.W. Admin	$ 3,228.33	mailing service 01/24/23-01/31/23
02/13/2023	859256	InfoSend	Solid Waste	$ 349.38	mailing service 01/24/23-01/31/23
02/13/2023	859257	Ingram Library Service	Library	$ 14.99	43.98
02/13/2023	859257	Ingram Library Service	Library	$ 11.20	43.98
02/13/2023	859257	Ingram Library Service	Library	$ 17.69	43.98
02/13/2023	859257	Ingram Library Service	Library	$ 0.10	43.98
02/13/2023	859257	Ingram Library Service	Library	$ 0.67	73391061
02/13/2023	859257	Ingram Library Service	Library	$ 38.87	73391061
02/13/2023	859257	Ingram Library Service	Library	$ 10.79	73391062
02/13/2023	859257	Ingram Library Service	Library	$ 55.92	73391062
02/13/2023	859257	Ingram Library Service	Library	$ 31.44	73391062
02/13/2023	859257	Ingram Library Service	Library	$ 1.57	73391062
02/13/2023	859257	Ingram Library Service	Library	$ 23.09	73391062
02/13/2023	859257	Ingram Library Service	Library	$ 0.43	73391063
02/13/2023	859257	Ingram Library Service	Library	$ 16.51	73391063
02/13/2023	859257	Ingram Library Service	Library	$ 10.61	73391063
02/13/2023	859257	Ingram Library Service	Library	$ 0.14	73391064
02/13/2023	859257	Ingram Library Service	Library	$ 14.99	73391064
02/13/2023	859257	Ingram Library Service	Library	$ 7.79	73391065
02/13/2023	859257	Ingram Library Service	Library	$ 0.19	73391065
02/13/2023	859257	Ingram Library Service	Library	$ 2.21	73473963
02/13/2023	859257	Ingram Library Service	Library	$ 38.99	73473963
02/13/2023	859257	Ingram Library Service	Library	$ 0.23	73473964
02/13/2023	859257	Ingram Library Service	Library	$ 10.79	73473964

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02/13/2023	859257	Ingram Library Service	Library	$ 5.99	73473965	
02/13/2023	859257	Ingram Library Service	Library	$ 0.17	73473965	
02/13/2023	859257	Ingram Library Service	Library	$ 0.39	73473966	
02/13/2023	859257	Ingram Library Service	Library	$ 13.56	73473966	
02/13/2023	859257	Ingram Library Service	Library	$ 0.08	73489223	
02/13/2023	859257	Ingram Library Service	Library	$ 10.20	73489223	
02/13/2023	859257	Ingram Library Service	Library	$ 4.71	73489224	
02/13/2023	859257	Ingram Library Service	Library	$ 0.06	73489224	
02/13/2023	859257	Ingram Library Service	Library	$ 0.13	73489225	
02/13/2023	859257	Ingram Library Service	Library	$ 22.46	73489225	
02/13/2023	859257	Ingram Library Service	Library	$ 9.59	73489227	
02/13/2023	859257	Ingram Library Service	Library	$ 0.06	73489227	
02/13/2023	859257	Ingram Library Service	Library	$ 0.02	73493987	
02/13/2023	859257	Ingram Library Service	Library	$ 16.52	73493987	
02/13/2023	859257	Ingram Library Service	Library	$ 0.08	73493988	
02/13/2023	859257	Ingram Library Service	Library	$ 69.93	73493988	
02/13/2023	859257	Ingram Library Service	Library	$ 17.10	73493989	
02/13/2023	859257	Ingram Library Service	Library	$ 11.25	73493989	
02/13/2023	859257	Ingram Library Service	Library	$ 0.06	73493989	
02/13/2023	859257	Ingram Library Service	Library	$ 2.74	73493991	
02/13/2023	859257	Ingram Library Service	Library	$ 387.78	73493991	
02/13/2023	859257	Ingram Library Service	Library	$ 83.58	73493991	
02/13/2023	859257	Ingram Library Service	Library	$ 950.98	73493991	
02/13/2023	859257	Ingram Library Service	Library	$ 79.58	73493991	
02/13/2023	859257	Ingram Library Service	Library	$ 262.03	73493991	
02/13/2023	859257	Ingram Library Service	Library	$ 0.43	73594241	
02/13/2023	859257	Ingram Library Service	Library	$ 128.79	73594241	
02/13/2023	859257	Ingram Library Service	Library	$ 0.07	73594242	
02/13/2023	859257	Ingram Library Service	Library	$ 8.99	73594242	
02/13/2023	859257	Ingram Library Service	Library	$ 26.96	73594243	
02/13/2023	859257	Ingram Library Service	Library	$ 0.10	73594243	
02/13/2023	859257	Ingram Library Service	Library	$ 8.27	73594244	
02/13/2023	859257	Ingram Library Service	Library	$ 2.36	73594244	
02/13/2023	859257	Ingram Library Service	Library	$ 58.99	73594244	

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02/13/2023	859257	Ingram Library Service	Library	$ 157.82	73594244	
02/13/2023	859257	Ingram Library Service	Library	$ 217.89	73594244	
02/13/2023	859257	Ingram Library Service	Library	$ 32.29	73594244	
02/13/2023	859257	Ingram Library Service	Library	$ 23.57	73632375	
02/13/2023	859257	Ingram Library Service	Library	$ 0.27	73632375	
02/13/2023	859257	Ingram Library Service	Library	$ 16.19	73632376	
02/13/2023	859257	Ingram Library Service	Library	$ 0.17	73632376	
02/13/2023	859257	Ingram Library Service	Library	$ 18.60	73632376	
02/13/2023	859257	Ingram Library Service	Library	$ 263.29	73632377	
02/13/2023	859257	Ingram Library Service	Library	$ 60.44	73632377	
02/13/2023	859257	Ingram Library Service	Library	$ 1.91	73632377	
02/13/2023	859257	Ingram Library Service	Library	$ 22.40	73632377	
02/13/2023	859257	Ingram Library Service	Library	$ 30.89	73632377	
02/13/2023	859257	Ingram Library Service	Library	$ 0.50	73632378	
02/13/2023	859257	Ingram Library Service	Library	$ 23.58	73632378	
02/13/2023	859257	Ingram Library Service	Library	$ 17.70	73632378	
02/13/2023	859257	Ingram Library Service	Library	$ 20.65	73632378	
02/13/2023	859257	Ingram Library Service	Library	$ 9.59	73632379	
02/13/2023	859257	Ingram Library Service	Library	$ 11.20	73632379	
02/13/2023	859257	Ingram Library Service	Library	$ 0.11	73632379	
02/13/2023	859257	Ingram Library Service	Library	$ 3.00	73632381	
02/13/2023	859257	Ingram Library Service	Library	$ 21.24	73632381	
02/13/2023	859257	Ingram Library Service	Library	$ 10.79	73726515	
02/13/2023	859257	Ingram Library Service	Library	$ 13.79	73726515	
02/13/2023	859257	Ingram Library Service	Library	$ 0.62	73726515	
02/13/2023	859257	Ingram Library Service	Library	$ 0.99	73726516	
02/13/2023	859257	Ingram Library Service	Library	$ 16.55	73726516	
02/13/2023	859257	Ingram Library Service	Library	$ 14.95	73726516	
02/13/2023	859257	Ingram Library Service	Library	$ 0.93	73726517	
02/13/2023	859257	Ingram Library Service	Library	$ 49.84	73726517	
02/13/2023	859257	Ingram Library Service	Library	$ 16.51	73751144	
02/13/2023	859257	Ingram Library Service	Library	$ 0.09	73751144	
02/13/2023	859257	Ingram Library Service	Library	$ 10.79	73751145	
02/13/2023	859257	Ingram Library Service	Library	$ 0.34	73751145	

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02/13/2023	859257	Ingram Library Service	Library	$ 20.39	73751145	
02/13/2023	859257	Ingram Library Service	Library	$ 33.14	73751145	
02/13/2023	859257	Ingram Library Service	Library	$ 18.88	73751146	
02/13/2023	859257	Ingram Library Service	Library	$ 0.12	73751146	
02/13/2023	859257	Ingram Library Service	Library	$ 13.49	73751147	
02/13/2023	859257	Ingram Library Service	Library	$ 0.16	73751147	
02/13/2023	859257	Ingram Library Service	Library	$ 11.20	73751147	
02/13/2023	859257	Ingram Library Service	Library	$ 125.38	73751148	
02/13/2023	859257	Ingram Library Service	Library	$ 1.88	73751148	
02/13/2023	859257	Ingram Library Service	Library	$ 85.24	73751148	
02/13/2023	859257	Ingram Library Service	Library	$ 16.55	73751148	
02/13/2023	859257	Ingram Library Service	Library	$ 13.79	73751149	
02/13/2023	859257	Ingram Library Service	Library	$ 0.10	73751149	
02/13/2023	859257	Ingram Library Service	Library	$ 48.41	73751150	
02/13/2023	859257	Ingram Library Service	Library	$ 15.93	73751150	
02/13/2023	859257	Ingram Library Service	Library	$ 0.31	73751150	
02/13/2023	859257	Ingram Library Service	Library	$ 10.61	73785808	
02/13/2023	859257	Ingram Library Service	Library	$ 0.13	73785808	
02/13/2023	859257	Ingram Library Service	Library	$ 0.42	73785809	
02/13/2023	859257	Ingram Library Service	Library	$ 18.60	73785809	
02/13/2023	859257	Ingram Library Service	Library	$ 16.52	73785809	
02/13/2023	859257	Ingram Library Service	Library	$ 0.19	73785810	
02/13/2023	859257	Ingram Library Service	Library	$ 16.52	73785810	
02/13/2023	859257	Ingram Library Service	Library	$ 0.84	73785811	
02/13/2023	859257	Ingram Library Service	Library	$ 31.86	73785811	
02/13/2023	859257	Ingram Library Service	Library	$ 81.57	73785811	
02/13/2023	859257	Ingram Library Service	Library	$ 0.52	73838363	
02/13/2023	859257	Ingram Library Service	Library	$ 16.51	73838363	
02/13/2023	859257	Ingram Library Service	Library	$ 16.49	73838364	
02/13/2023	859257	Ingram Library Service	Library	$ 0.46	73838364	
02/13/2023	859257	Ingram Library Service	Library	$ 34.19	73838365	
02/13/2023	859257	Ingram Library Service	Library	$ 1.54	73838365	
02/13/2023	859257	Ingram Library Service	Library	$ 11.20	73838366	
02/13/2023	859257	Ingram Library Service	Library	$ 6.57	73838366	

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/13/2023	859257	Ingram Library Service	Library	$ 0.48	73838366
02/13/2023	859257	Ingram Library Service	Library	$ 299.90	73838367
02/13/2023	859257	Ingram Library Service	Library	$ 3.00	73838367
02/13/2023	859257	Ingram Library Service	Library	$ 95.74	73785812 Big Sky Reads
02/13/2023	859257	Ingram Library Service	Property Ins	$ 28.15	73384038
02/13/2023	859257	Ingram Library Service	Property Ins	$ 4.23	73632380
02/13/2023	859257	Ingram Library Service	Property Ins	$ 173.30	73384036 HVAC
02/13/2023	859257	Ingram Library Service	Property Ins	$ 101.41	73384037 HVAC
02/13/2023	859257	Ingram Library Service	Property Ins	$ 363.59	73489226 HVAC
02/13/2023	859257	Ingram Library Service	Property Ins	$ 7.39	73594245 HVAC
02/13/2023	859257	Ingram Library Service	Property Ins	$ 12.40	73726518 HVAC
02/13/2023	859264	Joe Johnson Equipt	Street/Traffic	$ 25.98	P00514
02/13/2023	859264	Joe Johnson Equipt	Street/Traffic	$ 25.98	P00517
02/13/2023	859264	Joe Johnson Equipt	Wastewater	$ 312.20	NONSTOCKING ITEMS-P.U.D.
02/13/2023	859264	Joe Johnson Equipt	Wastewater	$ 938.21	NONSTOCKING ITEMS-P.U.D.
02/13/2023	859264	Joe Johnson Equipt	Water	$ 2,810.91	P00509
02/13/2023	859265	Johnson Laffen Galloway	Stillwater	$ -	Phase 1 Stillwater Bldg - develop comprehensive master plan
02/13/2023	859265	Johnson Laffen Galloway	Stillwater	$ 120,566.59	Phase I Stillwater Bldg - comprehensive design plan
02/13/2023	859271	Kone	Airport	$ 144.90	FY23 Elevator/Escalator Maintenance - IP9
02/13/2023	859271	Kone	Airport	$ 60.03	FY23 Elevator/Escalator Maintenance - Operations
02/13/2023	859271	Kone	Airport	$ 1,630.13	FY23 Elevator/Escalator Maintenance - Terminal
02/13/2023	859271	Kone	Parking	$ 791.39	1158471521_Park 3 Elevator call 1/17/2023
02/13/2023	859273	L N Curtis & Sons	Public Safety	$ 300.00	665963
02/13/2023	859273	L N Curtis & Sons	Public Safety	$ 95.23	665963
02/13/2023	859273	L N Curtis & Sons	Public Safety	$ 2,560.72	BOOTS, STRUCTURE, SUPRALITE ARCTIC GRIP PULL-ON
02/13/2023	859273	L N Curtis & Sons	Public Safety	$ 101.99	E100 SPEADER TOP W/PB
02/13/2023	859273	L N Curtis & Sons	Public Safety	$ 29.51	ESTIMATED SHIPPING
02/13/2023	859273	L N Curtis & Sons	Public Safety	$ 5,289.75	GLOVE, MEDIUM, LARGE, X-LARGE
02/13/2023	859273	L N Curtis & Sons	Public Safety	$ 925.65	GLOVES - LARGE/X-LARGE STRUCTURE
02/13/2023	859273	L N Curtis & Sons	Public Safety	$ 19.00	SHIPPING / INV672559
02/13/2023	859274	L P Anderson Tire	Public Safety	$ 65.00	2006064
02/13/2023	859274	L P Anderson Tire	Public Safety	$ 65.00	2006860
02/13/2023	859274	L P Anderson Tire	Solid Waste	$ 60.00	2006317
02/13/2023	859274	L P Anderson Tire	Solid Waste	$ 90.00	2006317

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02/13/2023	859274	L P Anderson Tire	Street/Traffic	$ 65.00	2000167
02/13/2023	859274	L P Anderson Tire	Street/Traffic	$ 3,732.00	2000167
02/13/2023	859274	L P Anderson Tire	Street/Traffic	$ 25.00	2005869
02/13/2023	859274	L P Anderson Tire	Street/Traffic	$ 114.00	2006480
02/13/2023	859274	L P Anderson Tire	Street/Traffic	$ 116.50	2006484
02/13/2023	859274	L P Anderson Tire	Street/Traffic	$ 161.00	2007100
02/13/2023	859275	Land Design	Park Dist 1	$ 24,750.00	master plan for cottonwood park
02/13/2023	859275	Land Design	Park Dist 1	$ 1,942.00	master plan for cottonwood park
02/13/2023	859275	Land Design	Park Dist 1	$ 1,106.00	phase I of the Poly Vista project-FINAL PAYMENT 016528
02/13/2023	859295	MFPE	Payroll Clearing	$ 2,779.40	Payroll Summary
02/13/2023	859288	Midland Implement	Capital Replace	$ 56,957.00	Harper Hawk HK4200 2ws sweeper with trade in for cemetery division
02/13/2023	859288	Midland Implement	Park Dist 1	$ 4,893.92	irrigation pump parts for stewart, rose, lillis and pioneer parks
02/13/2023	859301	Morrison Maierle	Water	$ 4,993.05	Professional Engineering Svcs for the Vo
02/13/2023	859303	Motorola Solution	Public Safety	$ 2,340.00	8230399694, June23-June24
02/13/2023	859303	Motorola Solution	Public Safety	$ 750.00	8230399790, Jun23-Jun24 evidence
02/13/2023	859304	MPPA	Payroll Clearing	$ 3,933.23	Payroll Summary
02/13/2023	859292	MT CSED	Payroll Clearing	$ 3,880.63	Payroll Summary
02/13/2023	859293	MT Dakota Utilities	General	$ 560.64	902 360 1000 6
02/13/2023	859293	MT Dakota Utilities	Public Safety	$ 943.97	307 111 5825 0
02/13/2023	859293	MT Dakota Utilities	Public Safety	$ 23.72	357 004 5071 7
02/13/2023	859293	MT Dakota Utilities	Public Safety	$ 1,682.91	819 360 1000 8
02/13/2023	859293	MT Dakota Utilities	Public Safety	$ 315.05	958 650 1000 3
02/13/2023	859293	MT Dakota Utilities	Public Safety	$ 414.71	971 487 8549 2
02/13/2023	859293	MT Dakota Utilities	Wastewater	$ 124.21	017 739 3911 9
02/13/2023	859293	MT Dakota Utilities	Wastewater	$ 73.06	470 750 1000 0
02/13/2023	859293	MT Dakota Utilities	Wastewater	$ 23.72	559 250 1000 5
02/13/2023	859293	MT Dakota Utilities	Water	$ 610.20	825 150 1000 5
02/13/2023	859296	MT Municipal Interlocal	Property Ins	$ 36,076.44	January Liability Self Insurance Payments
02/13/2023	859300	MT State Firemen	Payroll Clearing	$ 4,600.02	Payroll Summary
02/13/2023	859307	Neibauer Painting	Street/Traffic	$ 3,100.00	7237
02/13/2023	859310	NorthWestern Energy	Airport	$ 15.05	0712534-7. Gate 16 Light. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 168.13	0712535-4. Employee Parking. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 39.26	0712791-3. Gate 16. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 44.88	0712795-4. Gate 17. January 2023

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/13/2023	859310	NorthWestern Energy	Airport	$ 38.66	0712797-0. Gate 9. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 6.00	0712805-1. IP-10. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 7.97	0712813-5. Burn Pit. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 42.28	0719759-3. Gate 12. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 103.79	0719760-1. Gate 14. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 41.38	0719761-9. Gate 15. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 66.65	0719762-7. Gate 13. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 32.90	0720296-3. Gate 29. January 2023
02/13/2023	859310	NorthWestern Energy	Airport	$ 35.13	2114868-9. Runway Weather System. January 2023
02/13/2023	859310	NorthWestern Energy	Building	$ 30.71	1569631-3
02/13/2023	859310	NorthWestern Energy	General	$ 163.94	0712538-8
02/13/2023	859310	NorthWestern Energy	General	$ 267.63	0712539-6
02/13/2023	859310	NorthWestern Energy	General	$ 145.92	0720841-6
02/13/2023	859310	NorthWestern Energy	General	$ 12.48	1635289-0
02/13/2023	859310	NorthWestern Energy	Library	$ 6,010.41	3039007-4 Library electricity January 2023
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 220.51	0722256-5
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 34.78	0722277-1
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 11.88	0723049-3
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 39.81	0793134-8
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 19.90	0920801-8
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 30.56	0978917-3
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 29.01	1141284-8
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 6.15	1156527-2
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 76.65	1160780-1
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 6.00	1230066-1
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 1.25	1692666-9
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 7.96	1902257-3
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 41.24	1941243-6
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 16.57	3020837-5
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 6.00	3178260-0
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 40.46	3241436-9
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 6.00	3477233-5
02/13/2023	859310	NorthWestern Energy	Park Dist 1	$ 35.63	3999603-8
02/13/2023	859310	NorthWestern Energy	Parks Maint	$ 6.00	0723387-7

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/13/2023	859310	NorthWestern Energy	Parks Maint	$ 6.76	0881455-0
02/13/2023	859310	NorthWestern Energy	Parks Maint	$ 1.38	0971824-8
02/13/2023	859310	NorthWestern Energy	Parks Maint	$ 0.55	1045813-1
02/13/2023	859310	NorthWestern Energy	Parks Maint	$ 0.96	1312707-1
02/13/2023	859310	NorthWestern Energy	Parks Maint	$ 7.06	1564209-3
02/13/2023	859310	NorthWestern Energy	Public Safety	$ 17.87	0712532-1
02/13/2023	859310	NorthWestern Energy	Public Safety	$ 1,351.02	1183483-5
02/13/2023	859310	NorthWestern Energy	Public Safety	$ 144.64	4045328-4
02/13/2023	859310	NorthWestern Energy	Radio	$ 202.12	1006915-1
02/13/2023	859310	NorthWestern Energy	Street/Traffic	$ 7.98	0855404-0
02/13/2023	859310	NorthWestern Energy	Street/Traffic	$ 50.33	1045820-6
02/13/2023	859310	NorthWestern Energy	Street/Traffic	$ 166.13	1738989-1
02/13/2023	859310	NorthWestern Energy	Street/Traffic	$ 1.10	1797828-9
02/13/2023	859310	NorthWestern Energy	Street/Traffic	$ 7.20	2047000-1
02/13/2023	859310	NorthWestern Energy	Street/Traffic	$ 7.96	2047011-8
02/13/2023	859310	NorthWestern Energy	Street/Traffic	$ 7.81	2047018-3
02/13/2023	859310	NorthWestern Energy	Street/Traffic	$ 77.28	3648861-7
02/13/2023	859310	NorthWestern Energy	Street/Traffic	$ 22.79	3660075-7
02/13/2023	859310	NorthWestern Energy	Transit	$ 2,547.22	0100473-8. Monad Rd. February 2023
02/13/2023	859310	NorthWestern Energy	Wastewater	$ 126.08	0723383-6
02/13/2023	859310	NorthWestern Energy	Wastewater	$ 309.73	0723878-5
02/13/2023	859310	NorthWestern Energy	Wastewater	$ 10.69	1704025-4
02/13/2023	859310	NorthWestern Energy	Wastewater	$ 138.46	1704030-4
02/13/2023	859310	NorthWestern Energy	Wastewater	$ 196.63	389 62ndSt Lift Entrance Jan 2023
02/13/2023	859310	NorthWestern Energy	Water	$ 6.00	0722249-0
02/13/2023	859310	NorthWestern Energy	Water	$ 4,105.51	0722270-6
02/13/2023	859310	NorthWestern Energy	Water	$ 6.00	1867265-9
02/13/2023	859310	NorthWestern Energy	Water	$ 3,981.43	5809 Canyonwoods Dr. 01/2023
02/13/2023	ACH	Parker Technology	Parking	$ 682.13	19851_Park 3 Garage 24/7 Call Center Services
02/13/2023	ACH	Parker Technology	Parking	$ 262.50	19852_Park 3 Garage 24/7 Call Center Services
02/13/2023	ACH	Parker Technology	Parking	$ 152.10	20097_Empire Garage 24/7 Call Center Services November 2022 Overage
02/13/2023	ACH	Parker Technology	Parking	$ 250.43	20509_Park 1 Garage 24/7 Call Center Services
02/13/2023	ACH	Parker Technology	Parking	$ 723.06	20510_Park 2 Garage 24/7 Call Center Services
02/13/2023	ACH	Parker Technology	Parking	$ 278.25	20511_Park 3 Garage 24/7 Call Center Services

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/13/2023	ACH	Parker Technology	Parking	$ 1,016.42	20991_Empire Garage 24/7 Call Center Services
02/13/2023	ACH	Parker Technology	Parking	$ 250.43	21152_Park 1 Garage 24/7 Call Center Services
02/13/2023	ACH	Parker Technology	Parking	$ 723.06	21153_Park 2 Garage 24/7 Call Center Services
02/13/2023	ACH	Parker Technology	Parking	$ 278.25	21154_Park 3 Garage 24/7 Call Center Services
02/13/2023	ACH	Parker Technology	Parking	$ 958.88	Empire Garage 24/7 Call Center Services
02/13/2023	859317	Power Service Of MT	Water	$ 56.10	RETAINING RING AF0085 - MOY000040
02/13/2023	859317	Power Service Of MT	Water	$ 25.00	RETAINING RING MOY000036
02/13/2023	859317	Power Service Of MT	Water	$ 2,698.00	ROTOR C71EF1 - MOY000229
02/13/2023	859320	Pride of MT	Facilities	$ 2,500.05	General cleaning of the Stillwater Building for the month of January 2023
02/13/2023	859321	Proforce Law Enforce	Public Safety	$ 1,226.80	SFL 6360 ALS DTY HLST L-III LH BLK STX PLN GLK 17/22 W/LGT
02/13/2023	859321	Proforce Law Enforce	Public Safety	$ 9,201.00	SFL 6360 ALS DTY HLST L-III RH BLK STX PLN GLK 17/22 W/LGT
02/13/2023	859323	Public Utilities	Airport	$ 75.17	250828-Alpine Air-Maintenance
02/13/2023	859323	Public Utilities	Airport	$ 104.97	250831-Zone Dispatch-IP6 & IP7
02/13/2023	859323	Public Utilities	Airport	$ 52.12	250832-Corp Air/Alpine
02/13/2023	859323	Public Utilities	Airport	$ 187.22	250834-QTA
02/13/2023	859323	Public Utilities	Airport	$ 93.61	250836-West End T-Hangars
02/13/2023	859323	Public Utilities	Airport	$ 127.29	250840-Edwards Jet Center West
02/13/2023	859323	Public Utilities	Airport	$ 97.97	250842-Executive Hangars
02/13/2023	859323	Public Utilities	Airport	$ 7.00	250842-Executive Hangars USDA APHIS
02/13/2023	859323	Public Utilities	Airport	$ 158.27	250843-Airfield Maintenance Compactor
02/13/2023	859323	Public Utilities	Airport	$ 126.62	250845-Airfield Maintenance
02/13/2023	859323	Public Utilities	Airport	$ 633.39	250847-UPS Gate 21
02/13/2023	859323	Public Utilities	Airport	$ 104.24	250848-Edwards Jet Center 1871 Aviation Place
02/13/2023	859323	Public Utilities	Airport	$ 104.97	250849-Rocky Mountain College-EJC
02/13/2023	859323	Public Utilities	Airport	$ 127.29	250850-US Postal Service Gate 15
02/13/2023	859323	Public Utilities	Airport	$ 149.34	250851-Edwards Jet Center 1691 Aviation Place
02/13/2023	859323	Public Utilities	Airport	$ 74.67	250853-Aerotronics
02/13/2023	859323	Public Utilities	Airport	$ 127.29	250854-Marchi Hangar
02/13/2023	859323	Public Utilities	Airport	$ 63.69	250855-Marchi Office
02/13/2023	859323	Public Utilities	Airport	$ 104.97	250857-MT State Lands DEQ/DNRC
02/13/2023	859323	Public Utilities	Airport	$ 104.97	250858-Billings Fire Center-BLM
02/13/2023	859323	Public Utilities	Airport	$ 52.12	250859-TSA
02/13/2023	ACH	RDO Equipment	Solid Waste	$ (200.00)	P0614812
02/13/2023	ACH	RDO Equipment	Solid Waste	$ 172.20	P0649212

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/13/2023	ACH	RDO Equipment	Solid Waste	$ 1,632.47	P0649312
02/13/2023	ACH	RDO Equipment	Solid Waste	$ 58.84	P0649412
02/13/2023	ACH	RDO Equipment	Solid Waste	$ 404.88	P0649512
02/13/2023	ACH	RDO Equipment	Solid Waste	$ 2,803.92	P0683312
02/13/2023	ACH	RDO Equipment	Solid Waste	$ 329.30	W3571312
02/13/2023	ACH	RDO Equipment	Solid Waste	$ 200.00	W3571312
02/13/2023	ACH	RDO Equipment	Solid Waste	$ 16.08	W3571312
02/13/2023	ACH	RDO Equipment	Solid Waste	$ 79.42	W3684412
02/13/2023	ACH	RDO Equipment	Solid Waste	$ 304.20	W3684412
02/13/2023	859327	Rimrock Eng	Park Dist 1	$ 3,000.00	geotechnical engineering services for coulson park picnic shelter
02/13/2023	859328	Rimrock Foundation	Court Grants	$ 100.00	22 Feb. Rimrock Treatment Services
02/13/2023	859328	Rimrock Foundation	Court Grants	$ 4,615.46	22 Feb. Rimrock Treatment Services
02/13/2023	859328	Rimrock Foundation	Court Grants	$ 1,260.00	22 Feb. Rimrock Treatment Services
02/13/2023	859329	Riverstone Health	General	$ 11,610.00	Health Fees for the 1st Half of FY2023 - July to December 2022
02/13/2023	859331	Rolling Right Door	Public Safety	$ 17,232.44	FIRE 8: REPLACE OVERHEAD GARAGE DOORS, OPENERS, REMOTES
02/13/2023	859332	Sanderson Stewart	Planning	$ 3,291.50	Safe Routes to School - Phase II
02/13/2023	859334	SHI International	Building	$ 160.00	25 email only, 5 G1, and 15 G3 licenses -thru 9/30/2025
02/13/2023	859334	SHI International	General	$ 200.00	25 email only, 5 G1, and 15 G3 licenses -thru 9/30/2025
02/13/2023	859334	SHI International	IT Resources	$ 2,711.20	25 email only, 5 G1, and 15 G3 licenses -thru 9/30/2025
02/13/2023	859334	SHI International	IT Resources	$ (498.62)	MS Office Standard and Adobe Pro -DVI Team
02/13/2023	859334	SHI International	Public Safety	$ 288.00	25 email only, 5 G1, and 15 G3 licenses -thru 9/30/2025
02/13/2023	859334	SHI International	Public Safety	$ 498.62	MS Office Standard and Adobe Pro -DVI Team
02/13/2023	859334	SHI International	Public Safety	$ 306.69	MS Office Standard and Adobe Pro -DVI Team
02/13/2023	859337	Solid Waste System	Fleet	$ 1,033.49	207960
02/13/2023	859337	Solid Waste System	Solid Waste	$ 103.80	151309
02/13/2023	859337	Solid Waste System	Solid Waste	$ 33.12	151309
02/13/2023	859337	Solid Waste System	Solid Waste	$ 22.44	151401
02/13/2023	859337	Solid Waste System	Solid Waste	$ 123.74	151401
02/13/2023	859337	Solid Waste System	Solid Waste	$ 7,222.58	151487
02/13/2023	859337	Solid Waste System	Solid Waste	$ 46.20	151557
02/13/2023	859337	Solid Waste System	Solid Waste	$ 2,400.58	151557
02/13/2023	859337	Solid Waste System	Solid Waste	$ 504.00	151781
02/13/2023	859337	Solid Waste System	Solid Waste	$ 64.46	151781
02/13/2023	859337	Solid Waste System	Solid Waste	$ 881.25	151784

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/13/2023	859337	Solid Waste System	Solid Waste	$ 21.62	151784
02/13/2023	859337	Solid Waste System	Solid Waste	$ 31.79	151860
02/13/2023	859337	Solid Waste System	Solid Waste	$ 302.52	151860
02/13/2023	859337	Solid Waste System	Solid Waste	$ 252.97	Ground roller and bracket (wheel) for roll-off container. Collections.
02/13/2023	859341	St V Occupational	Airport	$ 285.00	Drug Testing, On-Site Nurse, DOT Physical, Hep shots
02/13/2023	859341	St V Occupational	City Ins Fund	$ 135.00	Drug Testing, On-Site Nurse, DOT Physical, Hep shots
02/13/2023	859341	St V Occupational	General	$ 2,480.00	Drug Testing, On-Site Nurse, DOT Physical, Hep shots
02/13/2023	859341	St V Occupational	Solid Waste	$ 715.00	Drug Testing, On-Site Nurse, DOT Physical, Hep shots
02/13/2023	859341	St V Occupational	Solid Waste	$ 285.00	Drug Testing, On-Site Nurse, DOT Physical, Hep shots
02/13/2023	859341	St V Occupational	Street/Traffic	$ 95.00	Drug Testing, On-Site Nurse, DOT Physical, Hep shots
02/13/2023	859341	St V Occupational	Transit	$ 185.00	Drug Testing, On-Site Nurse, DOT Physical, Hep shots
02/13/2023	859342	State Bar Of MT	General	$ 515.00	Bar Dues Ben Halverson
02/13/2023	859342	State Bar Of MT	General	$ 515.00	Bar Dues Bethany Honcoop
02/13/2023	859342	State Bar Of MT	General	$ 515.00	Bar Dues Chantel Anderson
02/13/2023	859342	State Bar Of MT	General	$ 565.00	Bar Dues Gina Dahl
02/13/2023	859342	State Bar Of MT	General	$ 515.00	Bar Dues Karen Schexnider
02/13/2023	859342	State Bar Of MT	General	$ 515.00	Bar Dues Morgan Lix
02/13/2023	859342	State Bar Of MT	General	$ 515.00	Bar Dues Sabrina Currie
02/13/2023	859342	State Bar Of MT	General	$ 515.00	Bar Dues Stacy R. Tenney
02/13/2023	859342	State Bar Of MT	General	$ 515.00	Bar Dues Thomas Pardy
02/13/2023	859342	State Bar Of MT	General	$ 515.00	Bar Dues Todd Corne
02/13/2023	859343	Summit Fire & Security	Stillwater	$ 2,815.00	Plugged off 13 sprinkler heads on various floors.
02/13/2023	859348	Thomas Appraisal	Wastewater	$ 2,500.00	WO 23-35 JELA LLC Appraisal
02/13/2023	859348	Thomas Appraisal	Wastewater	$ 3,000.00	WO 23-35 McDonnell & McDonnell land Appr
02/13/2023	859350	TK Elevator	Facilities	$ 3,474.00	Inv. 3007080628 Gold - Full Maintenance Elevator Stillwater Building
02/13/2023	ACH	Town & Co Supply	Airport	$ 24,352.16	Invoice #432090. QTA Car Rental Fuel
02/13/2023	ACH	Town & Co Supply	Fleet	$ 12,266.10	432582
02/13/2023	ACH	Town & Co Supply	Fleet	$ 5,501.84	432582
02/13/2023	ACH	Town & Co Supply	Fleet	$ 2.94	432582
02/13/2023	ACH	Town & Co Supply	Fleet	$ 4,418.49	432582
02/13/2023	ACH	Town & Co Supply	Fleet	$ 5,957.82	432582
02/13/2023	ACH	Town & Co Supply	Public Safety	$ 529.56	433392: FIRE 7 BLENDED DIESEL
02/13/2023	ACH	Town & Co Supply	Public Safety	$ 882.59	433393 FIRE 5: BLENDED DIESEL
02/13/2023	ACH	Town & Co Supply	Public Safety	$ 529.56	433394 FIRE 3 BLENDED DIESEL

Check Date	Check#	Name	Fund Name	Amount	Item Desc
02/13/2023	ACH	Town & Co Supply	Public Safety	$ 1,059.11	433396 FIRE 1: DIESEL BLENDED
02/13/2023	ACH	Town & Co Supply	Public Safety	$ 681.88	433396 FIRE 1: UNLEADED
02/13/2023	ACH	Town & Co Supply	Public Safety	$ 526.32	FIRE 6: BLENDED DIESEL, 150 GALLONS TOTAL
02/13/2023	ACH	Town & Co Supply	Transit	$ 4,963.00	433536. 1750 Gallons Unleaded
02/13/2023	ACH	Tractor & Equipt	Park Dist 1	$ 13,897.24	repair CAT 908 loader - engine cooling system
02/13/2023	ACH	Tractor & Equipt	Street/Traffic	$ 39.89	BLCS0799954
02/13/2023	ACH	Tractor & Equipt	Street/Traffic	$ 49.70	BLCS0799954
02/13/2023	ACH	Tractor & Equipt	Street/Traffic	$ 122.16	BLCS0799954
02/13/2023	ACH	Tractor & Equipt	Street/Traffic	$ 452.92	BLCS0800044
02/13/2023	ACH	Tractor & Equipt	Street/Traffic	$ 905.84	BLCS0800045
02/13/2023	ACH	Tractor & Equipt	Street/Traffic	$ 1,448.66	BLW00221738
02/13/2023	ACH	Tractor & Equipt	Water	$ 832.00	NONSTOCKING ITEMS-P.U.D.
02/13/2023	ACH	Tractor & Equipt	Water	$ 1,467.78	NONSTOCKING ITEMS-P.U.D.
02/13/2023	859353	Trojan Technologies	Wastewater	$ 6,800.31	Seal, wiper, springs, for WRF
02/13/2023	859368	Yellowstone Co GIS	IT Resources	$ 8,750.00	Yellowstone County GIS/MOU Agreement quarterly payment
02/13/2023	859369	Yellowstone Co Lepc	Public Safety	$ 7,500.00	Integrated public alert warning system. CodeRED
02/13/2023	859369	Yellowstone Co Lepc	Public Safety	$ 7,500.00	Integrated public alert warning system. CodeRED

City Council Regular

Date:	03/13/2023
Title:	HOME-ARP Substantial Amendment to FY2021-2022 Annual Action Plan and Public Hearing
Presented by:	Carly Collins
Department:	Planning & Community Services
Presentation:	Yes
Legal Review	Not Applicable

RECOMMENDATION

Staff and the Community Development Board recommend the City Council hold a public hearing on a substantial amendment to the FY21-22 Annual Action Plan, consider comments, and approve the amendment and HOME-ARP Allocation Plan. The plan must be submitted to U.S. Department of Housing and Urban Development (HUD) by March 31, 2023.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Federal Funding Allocation: In September 2021, the City of Billings was awarded $1,211,321 in HOME Investment Partnership Program -- American Rescue Plan (HOME-ARP) funding to serve individuals and families from the following qualifying populations: homeless; at-risk of homelessness; fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking; other populations where providing assistance would prevent the family's homelessness or would serve those with the greatest risk of housing instability; and veterans or families that include a veteran family member meeting the preceding criteria. Funds may be used for the following eligible activities: administration and planning, non-profit operating / capacity building, the production or preservation of affordable housing, tenant-based rental assistance, the development or purchase of non-congregate shelter, and supportive services. The City must expend the funding allocation by September 30, 2030.

Survey, Needs Assessment & Gaps Analysis, and Community Development Board Priorities: City staff administered a survey designed to gather feedback from local social service agencies to establish community needs, identify gaps relative to homelessness, and engage consultation partners in the allocation planning process. The City of Billings HOME-ARP Survey resulted in 26 responses. After analyzing survey data and local housing inventory data, staff published a detailed HOME-ARP Allocation Plan illustrating the needs assessment and gaps analysis relative to the qualifying populations and eligible activities (February 2023). By March 2023, the Community Development Board completed reviewing the HOME-ARP Allocation Plan and established funding priorities:

- **Supportive Services:** Child care, education services, employment assistance and job training, food, housing search and counseling services, legal services, life skills training, mental health services, outpatient health services, outreach services, substance abuse treatment services, transportation, case management, mediation, credit repair, landlord / tenant liaison, services for special populations, financial assistance costs (rental application fees, security depositions, utility deposits, utility payments, moving costs, first and last month's rent, payment of rental arrears), and short-term and medium-term financial assistance for rent.
- **Non-Profit Operating:** General operating costs of the nonprofit organization include: employee salaries; wages and other employee compensation and benefits; employee education; training and travel; rent; utilities; communication costs; taxes; insurance; equipment; materials; and supplies.
- **Administration & Planning:** Overall HOME-ARP program management, coordination, monitoring, and evaluation through year 2030.

HOME-ARP Application: City staff plans to develop an online application process in the Spring of 2023. Funding availability notices will be distributed via email, public notices, and direct contacts, especially targeted to survey respondents and social service agencies serving qualifying populations.

Community Development Board Recommendations: City staff must submit an amendment to HUD as soon as possible with the HOME-ARP Allocation Plan outlining the City's plans to carry out eligible activities with HOME-ARP resources. Therefore, the Community Development Board recommends the following:

- **Awardees:** Grant full funding awards to eligible nonprofit organization(s) that will carry out activities as prioritized and identified in the HOME-ARP Allocation Plan.
- **Awardee Agreements:** Documents will include language to carry out funding activities in compliance with the

HOME-ARP program. Nonprofit subrecipient(s) administering funds will be monitored by City staff. The Community Development Board will review applications for funding and provide recommendations, prior to submission to the City Council for final decision.

- **HOME-ARP Administration:** Fifteen percent of the total HOME-ARP award ($181,698) will be allocated for staff costs and supplies necessary to carry out eligible activities, grant monitoring, and management activities. This is a one-time allocation to fund many years of project monitoring and reporting.
- **Amendment Submission Language:** The HOME-ARP amendment will include the Board's prioritized activities and projects as listed above (Supportive Services). This will enable the Board to maintain compliance with HUD's current amendment submission deadline. They can also reopen the application process later on this year and in future years to meet the expenditure deadline.

STAKEHOLDERS

- Individuals and families that meet the criteria of the qualifying populations as outlined in the HOME-ARP program benefiting from supportive service activities.
- Public service and healthcare agencies serving the qualifying populations as outlined in the HOME-ARP program by carrying out supportive service activities.

ALTERNATIVES

City Council may:

- Approve the HOME-ARP Allocation Plan; or,
- Not Approve the HOME-ARP Allocation Plan. Delays in approval will put the HOME-ARP allocation in jeopardy due to untimely submission to HUD.

FISCAL EFFECTS

Adverse financial outcomes to the City are not anticipated and the commitment of these funds will help the City to meet HOME-ARP federal timeliness requirements while benefiting those experiencing homelessness or those at-risk of homelessness.

SUMMARY

Staff and the Community Development Board recommend the City Council hold a public hearing on the substantial amendment to the FY21-22 Annual Action Plan, consider comments, and approve the HOME-ARP Allocation Plan.

Attachments

Draft Home-ARP Allocation Plan

City of Billings

HOME-ARP Allocation Plan

Billings
PLANNING & COMMUNITY SERVICES

Community Development
2825 3rd Avenue N, Ste 610
Billings, MT 59101
406.247.8675 TTY 711

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Consultation

Before developing its plan, a Participating Jurisdiction (PJ) must consult with the Continuum of Care(s) (CoC) serving the jurisdiction's geographic area, homeless and domestic violence service providers, veterans' groups, public housing agencies (PHAs), public agencies that address the needs of the qualifying populations, and public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities, at a minimum. State PJs are not required to consult with every PHA or CoC within the state's boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Describe the consultation process including methods used and dates of consultation.

The City of Billings Community Development Division developed and distributed a survey to local service providers in October 2022. The survey was designed to establish community needs, identify gaps relative to homelessness, and engage consultation partners in the allocation planning process. The survey solicited information concerning the Qualifying Populations (QPs) as defined in the HOME-ARP requirements. Agencies that served one or more QP within the past 12 months were asked to identify the following: population(s) served (including demographics and household types); services provided to each population; waiting time to access services; shelter usage; priority housing and shelter needs for each population; priority service needs for each population; and unmet service needs for each population. Agencies were also provided the opportunity to demonstrate interest in accessing HOME-ARP funding. Additionally, information gathered from survey responses allowed City staff to evaluate organizational capacity to carry out a HOME-ARP project.

An online version of the survey was released on October 12, 2022. Links to the survey were posted on the City's website and sent via email to 84 local agencies. Hard-copy surveys were also mailed to these agencies to provide alternative methods for completion. The online survey closed on November 18, 2022. Organizations that did not meet the deadline were given until December 31, 2022, to provide supplementary data. Homeless service providers, domestic violence service providers, Public Housing Agencies (PHAs), public and private agencies addressing the needs of qualifying populations, organizations involved with civil rights and fair housing, and agencies serving persons with disabilities were invited to complete the survey. Providers were also given the option to request technical assistance and/or meet with City staff to discuss the requested information. The following agencies submitted at least partial responses to the City's survey:

Angela's Piazza
Bureau of Indian Affairs (BIA) Tribal Operations
Chinook Horses, Equine Therapy
Community Crisis Center
Early Childhood Intervention (ECI)
Family Promise of Yellowstone Valley (FPYV)
Family Service
HER Campaign
HomeFront
Previously Housing Authority of Billings
Human Resources Development Council District 7
Living Independently For Today and Tomorrow *(LIFTT)*
Montana Rescue Mission (MRM)
National Alliance on Mental Illness (NAMI) Billings
Off The Streets Corporation
RiverStone Health
The Salvation Army
St. Vincent de Paul
St. Vincent Healthcare
Support & Techniques for Empowering People *(STEP, Inc.)*
SYNERGY HomeCare
Tumbleweed

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United Way of Yellowstone County
Veterans, Inc.
Yellowstone Co. Human Trafficking Task Force
Yellowstone County Continuum of Care (CoC)
YWCA Billings

The following agencies were contacted via email and sent hard-copy surveys, but did not provide feedback:

Adult Resource Alliance of Yellowstone County
Ag Workers Health and Service
Alternatives, Inc.
Alzheimer's Association Montana
Aware Inc.
Big Brothers Big Sisters Yellowstone County
Big Sky Senior Services
Billings Child Care Association
Billings Clinic
Billings Family YMCA
Billings Fire Department
Billings Food Bank
Billings Police Department
Billings Public Library
Billings Public Schools
Billings Urban Indian Health & Wellness Center
Boys and Girls Club of Yellowstone County
CASA of Yellowstone County
Chase Hawks Memorial Association
Community Leadership and Development, Inc.
COR Enterprises Dog Tag Buddies
Dress for Success
Eagle Mount Billings
Head Start Explorers Academy
Family Support Network
Family Tree Center
Friendship House of Christian Services
Gratitude In Action
Habitat for Humanity
Homecare Services LLC Love Inc.
South Central Mental Health Center
Montana United Indian Association Montana
Veterans Affairs Division
National Call Center for Homeless Veterans
Native American Development Corporation
New Day Ranch
Residential Support Services, Inc.
Rimrock
Rocky Mountain Healthy Living, LLC
Rocky Mountain Tribal Leaders Council
Ronald McDonald House of Billings
Rural Employment Opportunities
The Home Center
The Phoenix
Veteran's Meat Locker
Veterans Navigation Network
Veterans Upward Bound Vocational Rehabilitation Services
Veterans of America-Northern Rockies
Yellowstone Boys and Girls Ranch Yellowstone County Sheriff's Office Yellowstone County Family Drug Treatment Court
Yellowstone Youth Crisis Network Yellowstone Youth Services Center
Young Families Early Head Start
Youth Dynamics, Inc.

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On November 10, 2022, staff sent a reminder to the organizations that had not yet submitted agency data. Additional outreach was made to obtain data from the following organizations: Alternatives, Inc. (email and phone) on December 7, 8 & 9, 2022; Volunteers of America (email) on December 7, 2022; HRDC District 7 (email) on November 15 & 29 and December 8, 2022.

HomeFront, the jurisdiction's PHA, was consulted separately via email and they provided information regarding housing vouchers on September 22, 2022.

In addition to evaluating community survey data from the local CoC, City staff consulted with the Montana Continuum of Care, as the City of Billings is included in a statewide CoC.

Programming must be reviewed for to ensure applicable fair housing, civil rights, and nondiscrimination requirements are in place. City staff contacted Montana Fair Housing on December 6, 2022 to provide an explanation of qualifying populations and preferences under the HOME-ARP Notice and to request consultation for review of program procedures and funding applications. The City will defer to Montana Fair Housing to ensure compliance with the conditions as stipulated at billingsmt.gov/fairhousing.

List of Organizations Consulted			
Agency	**Agency Type**		**Method of Consultation**
HomeFront	**Public Housing Agency** Continuum of Care Homeless Services Homeless Prevention Domestic Violence Veterans	Public Agencies Services *(Qualifying Population [QP])* Fair Housing Civil Rights Persons with Disabilities	In-Person Meeting: July 2022 Zoom meeting: August 30, 2021 Email – vouchers: September 2022 Survey: October 2022 Email – housing waiting lists: February 2023 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for emergency housing, affordable housing, varied multifamily / elderly / veteran housing options, payment assistance, increased capacity for veteran housing vouchers, increased multifamily units, & financial education; reported active in local & state CoC; provided voucher utilization rates and housing waiting list information.		
HRDC District 7	**Community Action Agency** Continuum of Care Homeless Services Homeless Prevention Domestic Violence	Veterans Fair Housing Civil Rights Persons with Disabilities	Survey: October 2022 Emails requesting additional data: - November 15 & 29, 2022 - December 8, 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided limited survey data; reported active in local & state CoC.		
Community Crisis Center	**24-Hour Emergency Shelter** Continuum of Care Homeless Services Homeless Prevention Domestic Violence	Sexual Assault / Stalking Human Trafficking Veterans Persons with Disabilities	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for transitional housing; reported active in local & state CoC.		
St. Vincent de Paul	Continuum of Care Homeless Services Homeless Prevention Domestic Violence Sexual Assault / Stalking	Human Trafficking Veterans Fair Housing Civil Rights Persons with Disabilities	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for overnight shelter (low barrier and non-congregate care based on need), mental health and substance use disorder treatment, case management, wrap around services, supportive and transitional housing, social supports, rental assistance, life skills, budgeting, childcare, mental health and trauma informed care, and employment training; reported active in local & state CoC		

Agency	Agency Type		Method of Consultation
RiverStone Health	Continuum of Care Homeless Services Homeless Prevention Domestic Violence Sexual Assault / Stalking Human Trafficking	Veterans Public Agencies (QP Services) Fair Housing Civil Rights Persons with Disabilities	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for housing, mental health services, transportation, substance abuse treatment, affordable housing, food insecurity, support for people with criminal history, housing availability that take HUD vouchers, increased beds for individuals fleeing domestic violence / dating violence / stalking / sexual assault / human trafficking; reported active in local CoC.		
The Salvation Army	**Non-Congregate Shelter** Continuum of Care	Homeless Services Homeless Prevention	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for shelter space for larger families, caregivers' ability to stay with individual in motel room (paid with voucher), assistance paying arrears, substance abuse treatment, mortgage assistance, supportive services, community training, and peer mentors; reported active in local & state CoC.		
Tumbleweed	Continuum of Care Homeless Services Homeless Prevention Domestic Violence	Human Trafficking Fair Housing Civil Rights	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for affordable housing, emergency shelter, and rental assistance; reported active in local & state CoC.		
Bob Buzzas, Buzzas Consulting & Christopher Sage (Pathways MISI)	**Statewide Continuum of Care** Homeless Management Information System	Point-in-Time Survey Lead	Email requesting Billings Point-in-Time Data: - September 15, 2022 - November 15, 18, 22, 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided housing inventory / homeless population data and gap analysis review.		
Yellowstone County Continuum of Care	Continuum of Care Homeless Services Homeless Prevention Domestic Violence Sexual Assault / Stalking	Human Trafficking Veterans Fair Housing Civil Rights Persons with Disabilities	Survey: October 2022 Email requesting survey data clarification: January 6, 2023 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for more case management, outreach, transportation, and overnight drop-in care or emergency shelter for youth, mental health and medication management, improved care coordination.		

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Agency	Agency Type		Method of Consultation
United Way of Yellowstone County	Continuum of Care		Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for permanent supportive housing for highest utilizers of services, transportation, safe affordable housing, affordable quality childcare, mental health services, and legal services; reported active in local CoC.		
St. Vincent Healthcare	Continuum of Care Homeless Services Homeless Prevention	Domestic Violence Veterans Persons with Disabilities	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated greatest need for individuals at greatest risk of housing instability; reported active in local CoC.		
YWCA	Continuum of Care Domestic Violence Sexual Assault / Stalking	Human Trafficking Fair Housing Civil Rights	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for additional shelter space, and affordable safe housing; reported active in local & state CoC.		
Angela's Piazza	Homeless Services Homeless Prevention Domestic Violence Sexual Assault / Stalking	Human Trafficking Fair Housing Civil Rights	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for more affordable housing, access to mental health care, public transportation, additional support for stalking and human trafficking cases.		
Bureau of Indian Affairs	Homeless Services Homeless Prevention Domestic Violence	Sexual Assault / Stalking Human Trafficking Public Agencies (QP Services)	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided limited survey data; indicated need for higher wages, additional housing, resources for housing cost assistance / mental health / legal services.		
Montana Rescue Mission	**Emergency & Non-Congregate Shelter** Continuum of Care Homeless Services	Domestic Violence Fair Housing Civil Rights	Email inquiring about shelter beds: August 4, 5 & 24; September 5, 18, 2022 Phone: August 5, 2022 Survey: October 2022 Email requesting survey data clarification: January 6, 2023 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated a critical need for additional emergency shelter for individuals, families, and unaccompanied youth; reported active in local & state CoC.		

Agency	Agency Type		Method of Consultation
Chinook Horses Equine Therapy	Continuum of Care	Homeless Prevention	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for transportation to attend treatment / mental health services, and access to mental health / substance use / other treatment that accepts Medicaid; reported active in local CoC.		
NAMI	Homeless Prevention	Persons with Disabilities	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated emergency shelter and rental housing as critical needs.		
LIFTT	Homeless Services Homeless Prevention Domestic Violence	Fair Housing Civil Rights Persons with Disabilities	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data: indicated need for affordable housing, life skills training, substance abuse treatment, childcare resources, transportation, suicide prevention, workforce training, renter's education, victim advocacy and education / training, temporary shelter, financial education, and counseling.		
HER Campaign	**Emergency & Non-Congregate Shelters**	Human Trafficking	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for low barrier / immediate and short-term placement for survivors of human trafficking; reported active in local & state CoC.		
Family Service	Homeless Services Homeless Prevention	Domestic Violence Veterans	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided limited survey data; reported active in local CoC.		
Off The Streets Corporation	Continuum of Care Homeless Services Homeless Prevention Domestic Violence	Sexual Assault / Stalking Human Trafficking Veterans	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for affordable housing, emergency low barrier shelter, and supportive housing; reported active in local CoC.		
Veterans Inc.	Homeless Services Homeless Prevention Domestic Violence	Veterans Persons with Disabilities	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for affordable housing, permanent supportive housing, lower deposit and utility costs, financial / credit counseling, domestic violence shelters, financial resources including employment opportunities, more veteran focused providers, and additional funding to support homeless veterans in housing crises; reported active in local & state CoC.		

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Agency	Agency Type		Method of Consultation
Family Promise of Yellowstone Valley	**Emergency & Non-Congregate Shelters** Continuum of Care Homeless Services Homeless Prevention Domestic Violence Sexual Assault / Stalking	Human Trafficking Veterans Fair Housing Civil Rights Persons with Disabilities	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for affordable housing access and preventative services for those at risk of homelessness; reported active in local CoC.		
Early Childhood Intervention	Homeless Services	Persons with Disabilities	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided limited survey data.		
STEP, Inc.	Continuum of Care Homeless Services	Homeless Prevention Persons with Disabilities	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for case management and service coordination among providers, childcare, and transportation; reported active in local CoC.		
SYNERGY HomeCare	Senior Home Care Services	Veterans	Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided limited survey data.		
Yellowstone County Area Human Trafficking Task Force	Human Trafficking		Survey: October 2022 Email – drafted HOME-ARP Allocation Plan: February 25, 2023
	Feedback: Provided survey data; indicated need for additional street outreach, case management, 24 hour low barrier shelter options, permanent supportive housing, harm reduction care and services, life skills training, mentorship programs, supportive services to prevent homelessness, childcare, reliable public transportation for shift work, rent and utility assistance, legal assistance, cell phone assistance, health care and financial education, clothing assistance, trauma informed care, integrated health and behavioral care, wrap around services.		

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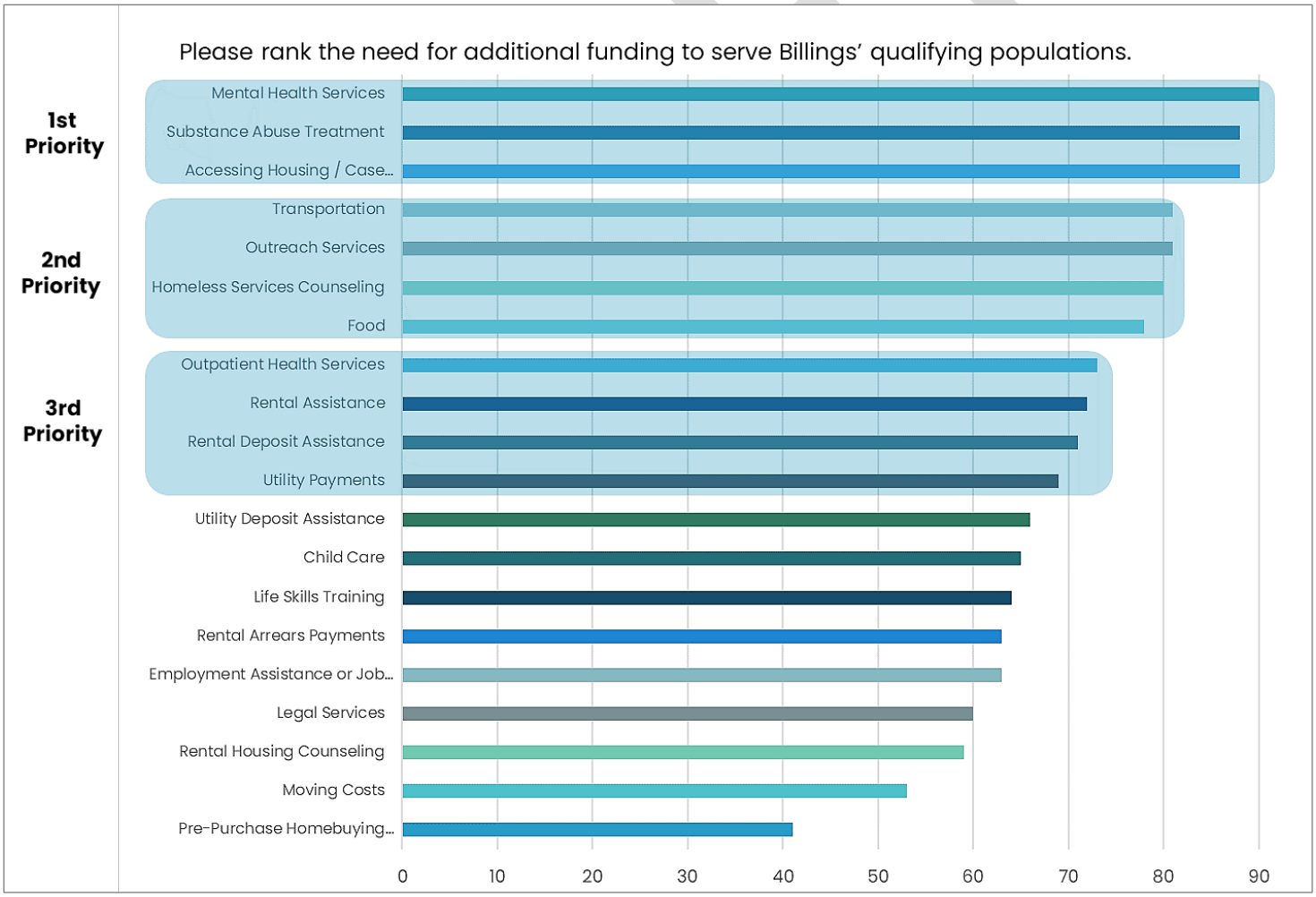
Summarize feedback received and results of upfront consultation with these entities.

Agency feedback via the City of Billings HOME-ARP Survey provided a snapshot of the expansive needs for all qualifying populations. Feedback revealed a strong preference for increasing affordable, transitional, and/or supportive housing units to address the needs of people experiencing homelessness and those at-risk of homelessness.

Though the need for increased housing inventory is critical, when agencies were asked to rank the need for additional funding, the highest priorities for all qualifying populations were mental health services, substance abuse treatment, and accessing housing / case management. Additional funding priority rankings for all populations were transportation, outreach, homeless services counseling, food, outpatient health services, rental assistance, rental deposit assistance, and utility payments.

City of Billings HOME-ARP Survey: Additional Funding Needs



Through the consultation process and review of community data identified in the needs assessment and gaps analysis, the City established preferences for people experiencing homelessness and /or people at-risk of homelessness, though all households in qualifying populations will be eligible for HOME-ARP funding. The City of Billings will indicate in its HOME-ARP Application that organizations intending to apply for funding must have the capacity to serve all qualifying populations. The City will also provide definitions of all qualifying populations with the understanding that referral methods will need to incorporate the expanded HOME-ARP definitions.

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Public Participation

PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of no less than 15 calendar days. The PJ must follow its adopted requirements for "reasonable notice and an opportunity to comment" for plan amendments in its current citizen participation plan. In addition, PJs must hold at least one public hearing during the development of the HOME-ARP allocation plan and prior to submission.

- The City of Billings was awarded a total of $1,211,321 in HOME-ARP funding.
- The range of activities the City may undertake include: Administration and Planning; Production or Preservation of Rental Housing; Tenant-Based Rental Assistance (TBRA); Supportive Services; Acquisition or Development of Non-Congregate Shelter; and / or Nonprofit Operating and Capacity Building Assistance. Activities must benefit individuals and / or families experiencing homelessness in qualifying populations.

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan.

First Public comment period:

- Start date: August 26, 2022
- End date: September 12, 2022
- Public Notice Dates: August 12, 19 & 26, 2023

The first public hearing was held on September 12, 2022, to obtain public comment on the needs of those experiencing homelessness while developing the HOME-ARP assessment and planning activities. This public hearing was also utilized for the review of the City's Comprehensive Annual Performance Evaluation Report.

Second Public comment period:

- Start date: February 25, 2023
- End date: March 13, 2023
- Public Notice Dates: February 24, 2023, March 3 & 10, 2023

The second public hearing will be held on March 13, 2023, at the Billings City Council Regular Meeting to obtain public comment on the Allocation Plan. The City Council will vote on approval of the HOME-ARP Allocation Plan via a Fiscal Year 2021-2022 Annual Action Plan Substantial Amendment.

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Describe the public participation process.

In accordance with the City's Citizen Participation Plan, public notice was published in the Yellowstone County News. Various methods for public participation were advertised including accessibility options for individuals with physical disabilities, hearing, speech, and/or vision impairment. This also included the Traditional Relay Service (TTY) number for Montana Relay. *Affidavit of Publication is attached in the appendices.*

The City notified the agencies consulted as well as those that were sent the initial survey that the draft Allocation Plan was posted on the City's website for review and public comment. This notification was also sent via a list serv from a representative of the Billings Job Service through the Montana Department of Labor & Industry. Additionally, copies of the plan and notice of public hearing were also emailed to each organization on February 25, 2023.

Describe any efforts to broaden public participation.

The community survey released in October 2022 was accompanied by an explanation of funds, eligible activities, and a letter from the City's Mayor, William Cole, to promote participation.

A public informational presentation was organized and held at the Billings Public Library on December 16, 2022. The City provided an overview of eligible funding activities, preliminary survey findings, and program timelines. Two email distribution lists were used to provide details about the presentation and an invitation to attend. In total, 221 local contractors / developers and 176 individuals from the following were contacted:

- Department of Housing and Urban Development (HUD)
- Community Housing Development Organizations (CHDOs)
- Public Housing Agencies
- Montana Fair Housing
- Billings City Council
- Neighborhood Task Forces
- Downtown Billings Alliance
- Non-Profit Organizations

For those who were not able to attend in person, virtual attendance via Zoom was made optional. Over 30 public attendees, one City Council member, and five City staff participated. Attendance lists including Zoom attendees are included in the appendices.

The drafted HOME-ARP Allocation Plan and March 13, 2023, public hearing date was posted on the City of Billings website. Community members were invited to provide comment during the public comment period and/or during the public hearing.

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Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing.

To date, there have been no public comments or recommendations received. Any comments / recommendations received during the upcoming public comment period and public hearing will be summarized in the Allocation Plan prior to submission to HUD.

Summarize any comments or recommendations not accepted and state the reasons why.

Comments and/or recommendations are pending a public comment period and public hearing.

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Needs Assessment and Gaps Analysis

PJs must evaluate the size and demographic composition of qualifying populations within its boundaries and assess the unmet needs of those populations. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services. The PJ may use the optional tables provided below and/or attach additional data tables to this template.

The City used a variety of sources to guide the needs assessment and gaps analysis. These included the City of Billings HOME-ARP Survey; American Community Survey (ACS) 5-year Data Estimates; Point-In-Time (PIT) counts from January 2019 and January 2020; direct consultation with the Montana Continuum of Care; 2020 Community Health Needs Assessment (CHNA); HRDC District 7 2020 Community Needs Assessment; and Comprehensive Housing Affordability Strategy (CHAS) data sets from 2014-2018. Additional data on homelessness was obtained from the *Homelessness and Housing Supports in Yellowstone County: A preliminary analysis*, a compilation and analysis of Homeless Management Information System (HMIS) data from 2019. The City also utilized direct email consultation to assemble updated housing inventory from local providers. It is important to know that many data sources may not reflect population changes due to the coronavirus pandemic, which reached its first case number peak in November / December 2020.

Describe the size and demographic composition of qualifying populations within the PJ's boundaries.

The survey process for the City of Billings provided staff with general knowledge regarding the number of individuals and families served by local organizations in each qualifying population over the past twelve months. The City acknowledges that social service agencies may collect, assess, and report demographics and eligibility criteria differently from each other as well as differently from the HOME-ARP definitions. Some agencies may not have had the data tools in place to gather this information and respond effectively to this type of survey. It is important to note that, in the survey, respondents were asked to report on the number of unduplicated individuals in the HOME-ARP qualifying populations and were provided with separate definitions of each; however, it appears some organizations may have duplicated numbers of individuals and families served across multiple qualifying populations within the survey. Therefore, the total numbers served from multiple qualifying populations appears to be duplicated in some survey charts. A full chart depicting the populations served, as reported by social service organizations in the survey, can be found in Appendix D, page 68.

Accounting for potential duplication of individuals and families served, it appears the Community Crisis Center, Yellowstone County Continuum of Care, and Montana Rescue Mission served the highest number of individuals experiencing homelessness. The Bureau of Indian Affairs served the highest number of homeless families, while Tumbleweed provided services for the most unaccompanied youth. RiverStone Health provided services for the

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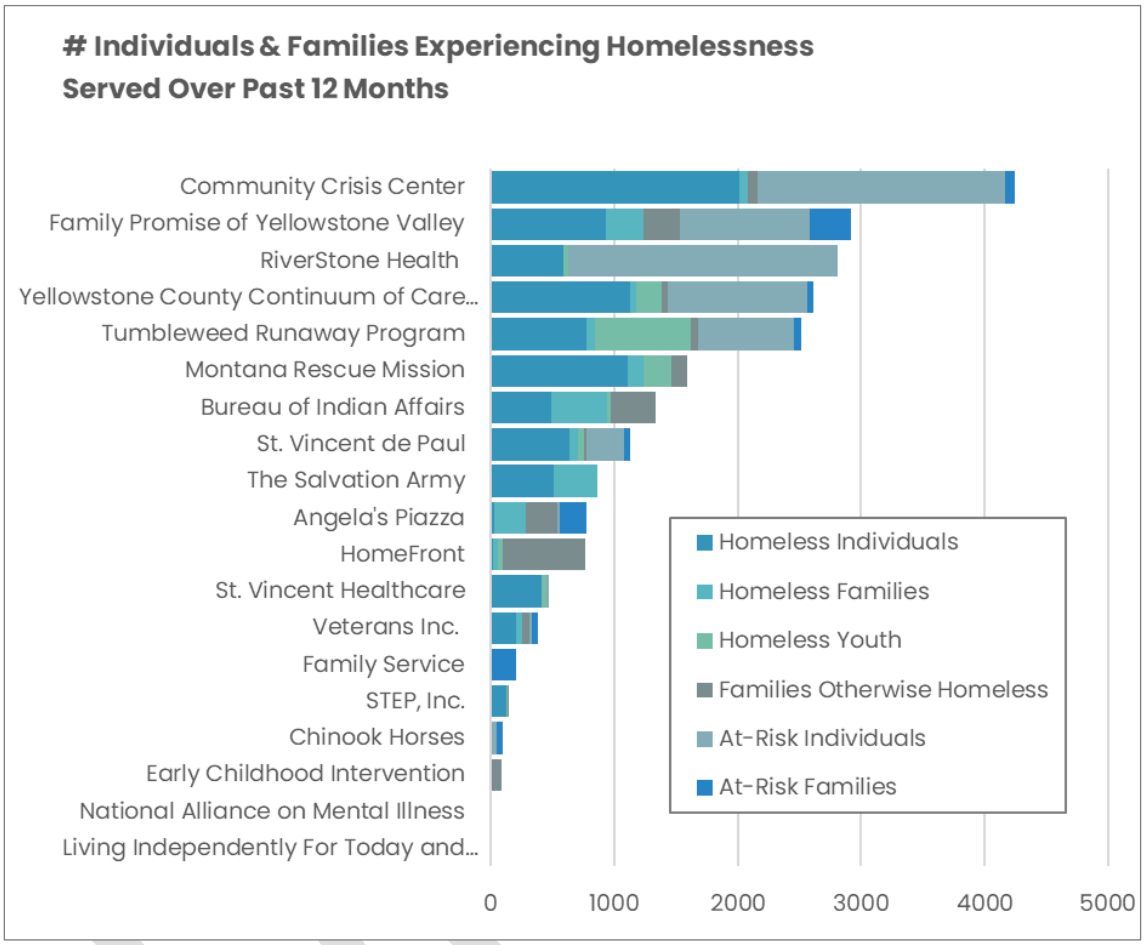
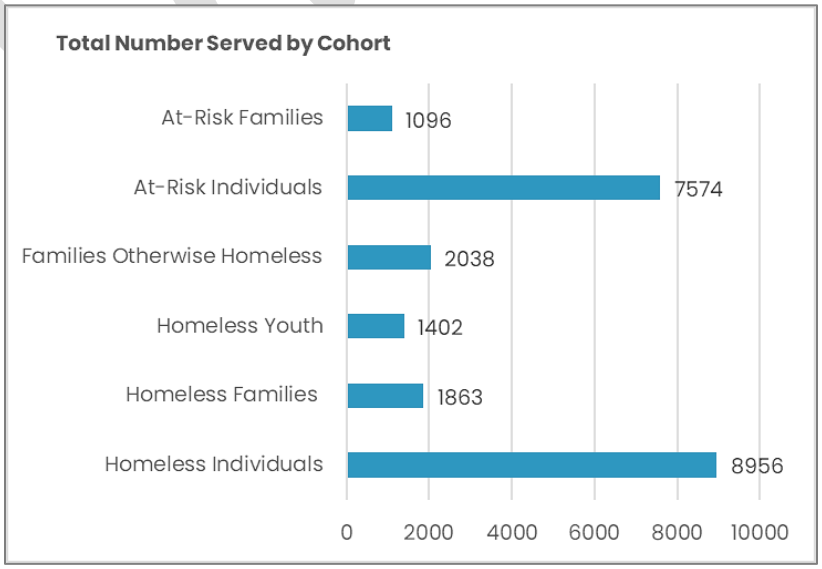
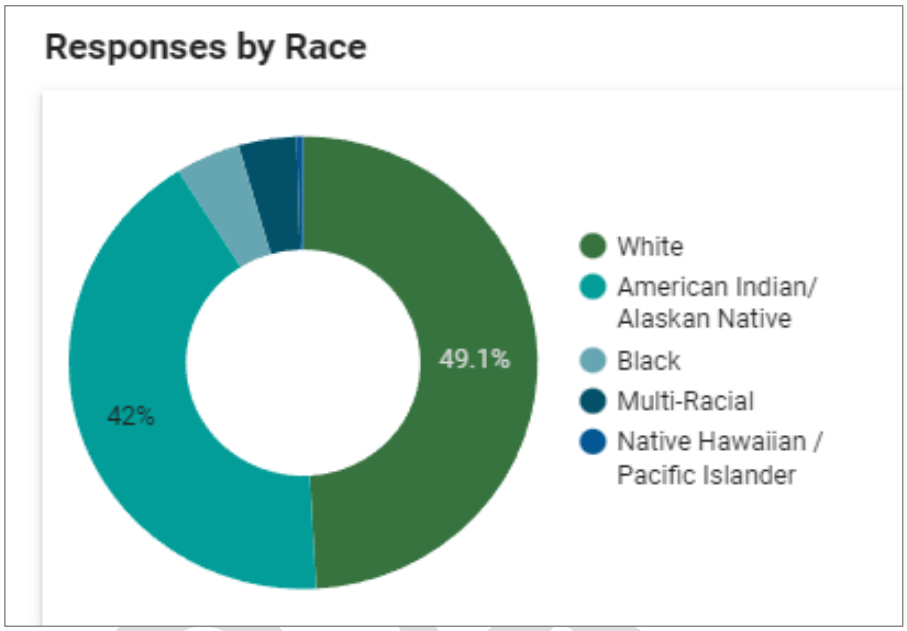
highest number of individuals at-risk of homelessness. Family Promise of Yellowstone Valley served the highest number of at-risk families. Homeless individuals were the most frequently served population reported in the City's survey, followed by at-risk individuals. Please note, organizations may have served the same individuals and families during the reporting period.





Homeless as defined in 24 CFR 91.5

According to the January 2020 Point-In-Time (PIT) survey, there were 1,545 people experiencing homelessness in the State of Montana. In Billings, 224 people (167 households) were counted in this survey – 15% of Montana's total homeless population. The overall population experiencing homelessness decreased from 2018 to 2020 (2,060 in 2018 and 1,676 in 2019).



Source: Montana Homeless Survey

In the January 2020 PIT count, 49% of homeless individuals counted in Billings were White, 42% were American Indian / Alaskan Native, 5% were Black, 4% were Multi-Racial, and 0.1% were Native Hawaiian / Islander. Approximately 18% of individuals identified as Hispanic. The Black, Indigenous, People of Color (BIPOC) community was disproportionately represented compared to population and racial estimates in Billings (U.S. Census Bureau QuickFacts).

In the 2020 PIT count, 65% of homeless individuals in Billings identified as male, and 34% identified as female. Individuals within the ages of 25–44 made up 46% of the population. It is important to note that according to Billings HMIS data from the previous year, 24% of the total population accounted for was youth, ages 13 – 17; the largest percentage for a singular age demographic (*Homelessness and Housing Supports in Yellowstone County: A preliminary analysis*). Upwards of 54% of households reported having at least one disability, whereas only 9% of Billings residents under 65 reported having a disability (U.S. Census Bureau QuickFacts). These included physical health, mental health, and/or substance abuse.

According to the *Homelessness and Housing Supports in Yellowstone County: A preliminary analysis* report, 337 unhoused patients were seen an average of 2.35 times at St. Vincent Healthcare in 2019. Billings Clinic saw 264 unhoused patients for a total of 1,051 visits in 2018. Both facilities reported that the majority of these patients were male and people of color.

In the 2020 PIT Survey, most Billings respondents reported they were sleeping outside; however, data obtained in PIT counts may not account for all households served by organizations in Billings. According to 2019 HMIS data in the Billings Coordinated Entry System (CES), 23% of unhoused adults and 14% of families were sleeping outside upon initial assessment.

The same PIT Survey noted that the majority of households (twenty-nine) indicated they had been experiencing homelessness for over two years. Thirty-nine households reported having been homeless four or more times in the last three years. Most households estimated they had been unhoused for twelve months or more each time they had experienced homelessness. Therefore, 30% of the population surveyed were considered "chronically homeless". Ninety-eight households reported having no income whereas fifty-five households reported having at least one type of income.

Unaccompanied Youth and Families with Children and Youth

Approximately 35% of homeless households in Billings included children and youth (*Homelessness and Housing Supports in Yellowstone County: A preliminary analysis*). Twelve service provider respondents from the City's HOME-ARP Survey reported family sizes ranging from one to four, with the exception being families served by the Bureau of Indian Affairs (BIA). The average family household size served by this agency was eight.

According to the 2019 PIT count, unaccompanied youth made up one out of every seven homeless households in Billings. One in twenty youth reported sleeping outside or in a place not meant for habitation. Like adult populations, the majority of unaccompanied youth in the 2020 PIT count reported being homeless four or more times within the last three years. Most unaccompanied youth indicated brief bouts of homelessness – more than one month, but less than three months.

In a 2019 Montana YRBS-Homeless Report, almost five percent of students were sleeping in places that were not a parent's or guardian's home. The majority of these students identified as Hispanic and/or American Indian / Native American, despite the fact that white, non-Hispanic youth make up over 80% of the youth population in Montana (U.S. Department of Justice). In Billings, similar trends existed; almost half of homeless students were American Indian / Native American and/or Hispanic. Additionally, half of all unaccompanied youth that were assessed for Coordinated Entry in Billings reported having a learning disability (*Homelessness and Housing Supports in Yellowstone County: A preliminary analysis*).

Eleven agency respondents to the City of Billings HOME-ARP Survey indicated serving unaccompanied youth. Tumbleweed, a Billings nonprofit assisting at-risk youth and young adults, reported serving the most individuals, 778 over the past twelve months. Tumbleweed also reported serving 22 unaccompanied youth individuals experiencing domestic and/or dating violence and 27 individuals fleeing or attempting to flee human trafficking.

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At-Risk of Homelessness as defined in 24 CFR 91.5

A severe housing problem exists for households at-risk of homelessness. According to 2014-2018 CHAS Data, there were 3,275 renter occupied households and 1,785 owner occupied households earning between 0-30% of the Area Median Income (AMI). This is approximately 11% of all households in Billings.

Out of all the vacant-for-rent properties in Billings, there were none available that would have been considered affordable for earners falling below 30% AMI. According to the City of Billings Five Year Consolidated Plan, approximately 75% of all renters with incomes less than 30% of the AMI are severely cost-burdened (paying more than 50% of monthly income towards housing).

These factors only exacerbate the risk of homelessness, as households experiencing housing cost burden have fewer resources to cover the cost of other necessities. This data also exposes a lack of affordable housing options for this population.

Fleeing, or Attempting to Flee, Domestic / Dating Violence, Sexual Assault, Stalking, or Human Trafficking

The relationship between homelessness, domestic / dating violence, sexual assault, stalking, and human trafficking in Billings is significant. The 2020 Community Health Needs Assessment Report indicated that over 20% of respondents had been a victim of domestic violence at least one time. The 2020 PIT survey counted 156 victims of domestic violence in the state, or 10% of the population.

The 2020 Billings Police Department Annual Report indicated that the number of investigations surrounding domestic violence issues has increased each year since 2017. In 2019, approximately 34% of Coordinated Entry individual assessments in Billings indicated exposure to at least one type of domestic violence. Billings' 2019 PIT count revealed that domestic violence issues were among the top reasons for housing barriers (*Homelessness and Housing Supports in Yellowstone County: A preliminary analysis*).

Twelve organizations from the City of Billings HOME-ARP Survey indicated they were serving community members in this qualifying population. Most people served were individuals escaping domestic / dating violence. People escaping sexual assault and human trafficking made up 33% of those served. In total, Billings agencies served 2,001 individuals over the past twelve months in this qualifying population. (*City of Billings HOME-ARP Survey*). *See charts following*.

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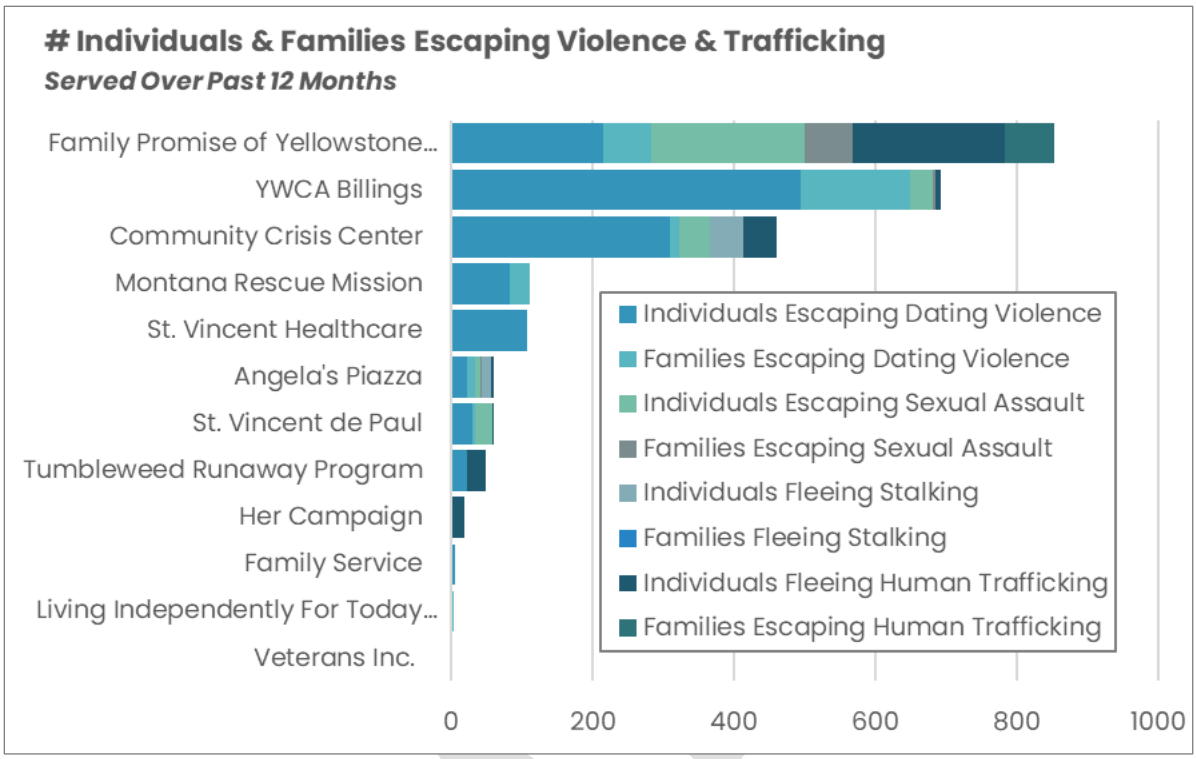
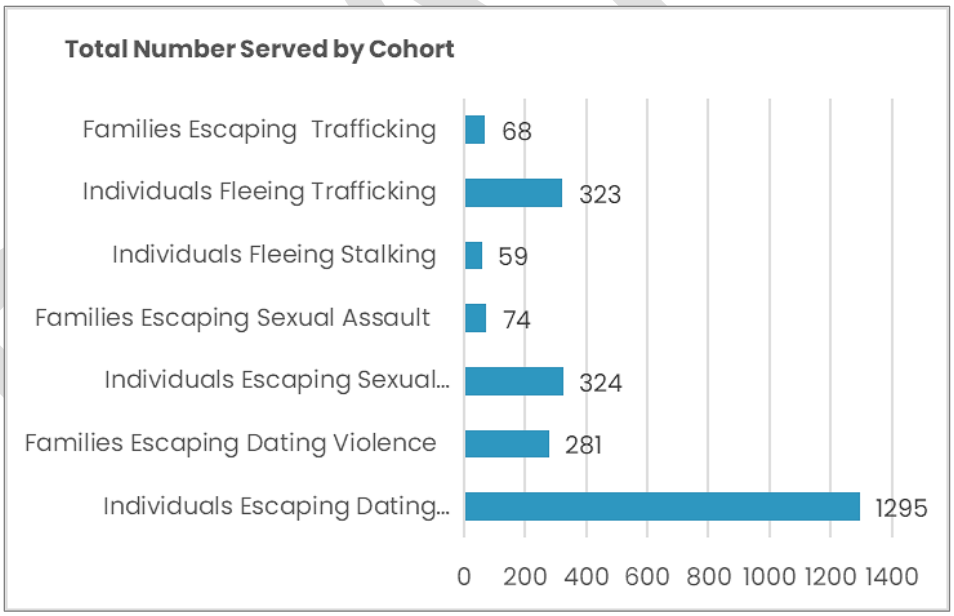
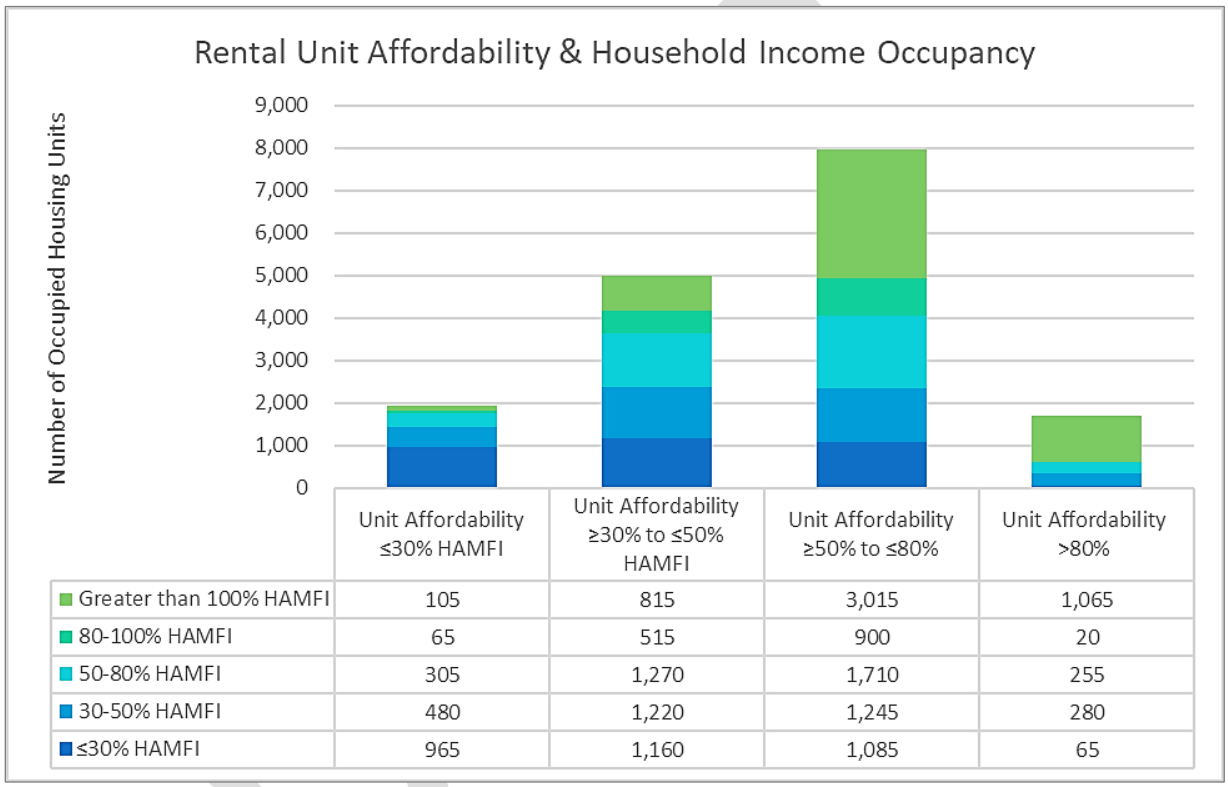




According to the National Human Trafficking Hotline Data Report (Montana State Report For 2020), the hotline received 462 substantive signals (e.g. text messages, phone calls, online tip reports, etc.) regarding human trafficking issues. Of those, 66% of signals came from victims of trafficking. This was the 22nd highest number of signals in the country. Most victims involved in human trafficking events were adult females. The Montana Department of Justice reported a 1,400% increase in the number of human trafficking cases from 2015-2022.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice.

Renters in Billings earning 50% or less of the AMI occupy approximately 6,750 housing units, or 40% of the total rentals, according to 2014-2018 CHAS Data. Of these households, 1,380 have at least one of four housing problems identified by HUD which include: incomplete kitchen facilities, incomplete plumbing facilities, more than one person per room, and housing cost burden. City staff anticipates that the number of households with a severe housing cost burden has increased since 2018 due to the economic results of the COVID-19 pandemic and rising housing costs in the area.



	Unit Affordability ≤30% HAMFI	Unit Affordability ≥30% to ≤50% HAMFI	Unit Affordability ≥50% to ≤80%	Unit Affordability >80%
Greater than 100% HAMFI	105	815	3,015	1,065
80-100% HAMFI	65	515	900	20
50-80% HAMFI	305	1,270	1,710	255
30-50% HAMFI	480	1,220	1,245	280
≤30% HAMFI	965	1,160	1,085	65

One important figure to note is that most households in Billings earning more than 80% of the HUD Area Median Family Income (HAMFI) are occupying a large portion of the housing units that fall within the affordability range for lower-income earners. This phenomenon also limits the number of units for households with annual incomes below 50% of the AMI and contributes to the number of households that experience housing cost burden.

Veterans and Families that include a Veteran Family Member

According to the 2021 Annual Homeless Assessment Report (AHAR) to Congress, between 2009 and 2021, the sheltered veteran homelessness population increased in only six states: Oregon (135 more sheltered veterans), Vermont (65), Idaho (62), New Hampshire (40), Rhode

Island (32), and Montana (27 more sheltered veterans). Montana also has one of the lowest rates of sheltered individuals with chronic patterns of homelessness, just under eight percent.

In January 2020, 165 veterans were experiencing homelessness in the State of Montana; just under eleven percent of the total population. Billings is representative of this as well. According to the 2020 PIT Survey, 19 out of 167 households (11%) experiencing homelessness reported having at least one veteran family member.

Ten eligible veteran households accessed Rapid Re-Housing funds through the Supportive Services for Veteran Families (SSVF) program at Volunteers of American (VOA) in 2022.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing.

Of the agencies that participated in the City's HOME-ARP Survey, individuals experiencing homelessness and individuals at-risk of homelessness were the most commonly served demographics. It is important to note that totals obtained from the City's HOME-ARP Survey may be duplicated, due to reporting variations and the face that multiple agencies may have served the same individuals / families.

In 2018, Montana implemented a new Homeless Management Information System (HMIS) through Pathways MISI to carry out the activities for the Continuum of Care (CoC) including a Coordinated Entry System (CES). Community housing partners use HMIS and the CES to collect data relative to individuals and families experiencing barriers related to homelessness, increase housing access, maintain housing, and to meet HUD reporting requirements. In the City of Billings HOME-ARP Survey, eight organizations reported using HMIS regularly to obtain client-level data and assess housing needs and barriers. Eleven agencies reported active participation in CES Meetings. *See Appendix D, page 65.* This information will help determine organizational ability to carry out the HOME-ARP priority activities identified in this plan.

Congregate and Non-Congregate Shelter

The Community Crisis Center provides twenty-four-hour crisis intervention and congregate shelter for individuals. The center was created through a collaborative partnership of providers including SCL Health, Billings Clinic, the Mental Health Center, and RiverStone Health. There are 18 adult-only beds regularly available for individuals experiencing homelessness. Up to 20 overflow / voucher beds are also available.

Family Promise of Yellowstone Valley formerly provided congregate shelter beds for families. The shelter model is operated through the Interfaith Hospitality Network and includes

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congregations that provide shelter, meals, and support to each family. Families also receive intensive case management services at Family Promise.

The Montana Rescue Mission (MRM) provides congregate and non-congregate shelter options and has 86 total beds for both individuals and families experiencing homelessness. MRM is in the process of building a "Unified Campus Project," which will increase the number shelter beds at their organization. The project will contain 50 beds for women and families and 76 beds for men. In September 2022, the City Council voted to provide MRM with approximately $76,000 for administrative services and to enhance data entry through HMIS.

In September 2022, Billings City Council approved the use of public safety mill levy funds totaling $510,000 to operate a seasonal low barrier emergency shelter over a two-year period. The partnership between the Yellowstone County CoC, Community Crisis Center, and Billings First Congregational Church, "ShelterFirst," provides seasonal nightly shelter for up to 31 individuals, including families, through April 30th. The five-year strategic plan for the local CoC includes further infrastructure development with additional funding.

YWCA Billings operates an emergency shelter for single adults and households with children to quickly escape violent relationships. Gateway House has 12 family units, 35 family beds, and 2 adult-only beds in total. In late 2021, the YWCA opened a domestic violence shelter to serve the Crow and Northern Cheyenne Nations. The agency is also developing *Gateway Horizons*, which has 25 family units and 77 family beds available. The YWCA Billings applied for funding through the 2021 Continuum of Care competition for this project.

In addition to a Safe House, HER Campaign's emergency shelter can provide eight beds for survivors of sex trafficking for 30 to 90 days. The shelter serves women including trafficking survivors who are pregnant, have disabilities, and/or handicaps. A variety of advocacy services are also offered for survivors to facilitate a more permanent housing solution.

Angela's Piazza, a local agency advocating for and supporting victims of domestic violence, also reported providing non-congregate emergency shelter for nine individuals between October 2021 and October 2022.

Supportive Services

The City relies heavily on service providers as well as the local Continuum of Care and the Coordinated Entry System (CES) to provide supportive resources for qualifying populations within city-limits. According to the United Way of Yellowstone County website , the following organizations are Key CoC Partners:

- Alternatives, Inc.
- Besaw Integrity Consulting
- Billings Clinic
- HomeFront
- City of Billings
- Community Crisis Center
- District 7 HRDC
- Downtown Billings Alliance

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- Mental Health Center
- MT Dept. of Corrections
- Probation & Parole Division
- Mary Underriner
- Montana Rescue Mission
- Rimrock Foundation
- RiverStone Health
- St. Vincent Healthcare
- Tumbleweed
- Volunteers of America (VOA)
- YWCA
- St. Vincent DePaul
- Yellowstone County

Many of these agencies provide direct services for individuals and families experiencing homelessness including Rapid Re-Housing, case management, homeless services counseling, housing search assistance, mental health services, employment assistance, and life skills assistance. A full list of organizations / survey respondents reporting participation in the local CoC as of October 2022 can be found in Appendix D, page 65.

In 2019, over $3.4 million was allocated through HUD's Youth Homelessness Demonstration Program. The plan identified risk factors associated with the gaps in services for unaccompanied youth and outlined key steps to address these concerns. District 7 HRDC received $102,580 as a renewal grant for the Youth Homeless Demonstration Project, ten percent of the overall $1 million award.

Various resources have been established to address the needs of people escaping violence and/or trafficking in Billings. YWCA's housing program provides a variety of support services at no charge. These include: shelter, 24-hour help lines, hospital accompaniment, case management, legal assistance, clinical services, advocacy, employment and training programs, financial empowerment and tuition assistance. A Housing Navigator coordinates services for survivors within the YWCA and with community partners.

Tumbleweed operates victim advocacy programs for youth in need of services to support victims with the development of life skills and to address barriers to medical and behavioral health, education, and employment.

The Yellowstone County Area Human Trafficking Task Force was formed in 2016 to evaluate needs related to trafficking and to advocate for survivors. It is comprised of over 800 representatives from 80 organizations. The Task Force meets once per quarter and is open to the public.

Supportive service assistance to prevent homelessness is provided at various local agencies. HRDC District 7 offers supportive service assistance through its Homeless Prevention program with the Emergency Solutions Grant (ESG). The Salvation Army can assist individuals and families with emergency rent assistance as well as motel and hotel vouchers. Family Service has limited funding for assistance with rent (if an eviction notice has been issued), utilities, and one-time funding for security deposits for individuals and families eligible for Section 8 housing.

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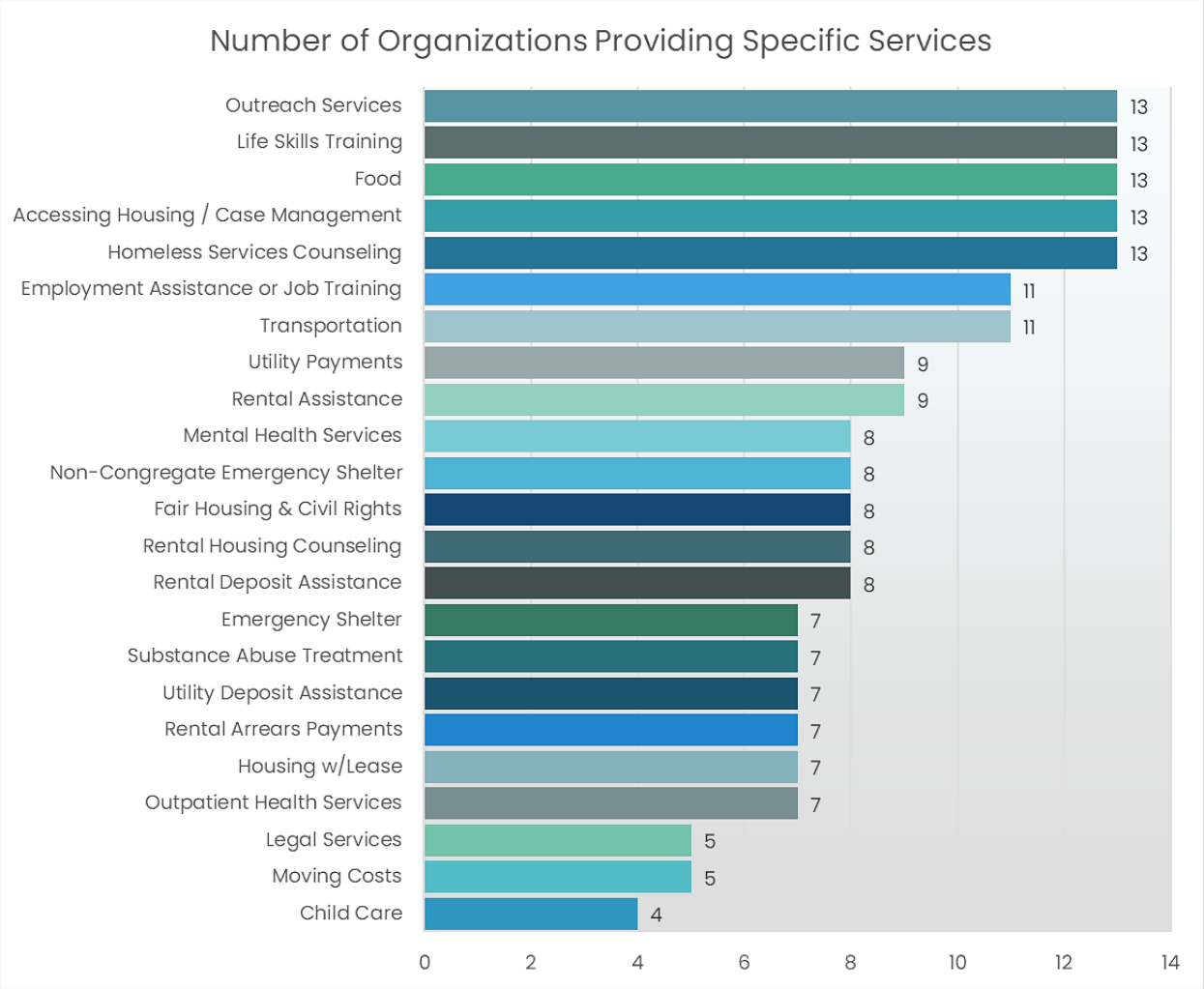
In addition to serving individuals and families experiencing homelessness or at-risk of homelessness, agencies in Billings provide a variety of services for other qualifying populations. The Salvation Army offers supportive service assistance to individuals and families facing housing instability. This includes case management to address housing, childcare, legal, employment, and health barriers. NAMI provides mental health services. Other organizations provide substance abuse treatment, childcare, outpatient health services, employment assistance / job training, fair housing & civil rights training, food, life skills, and legal services. In the HOME-ARP Survey, the majority of respondents reported providing outreach, life skills training, food, and accessing housing / case management services.



Tenant-Based Rental Assistance (TBRA)

Housing Choice Voucher (HCV) programs for eligible individuals and families in Billings are administered by the local PHA, HomeFront. According to HomeFront, 82% of HCVs were being utilized as of September 2022. Additional Local Preference vouchers for individuals and

families experiencing homelessness, domestic violence, and with family reunification needs also had an 82% utilization rate.

HRDC District 7 administers tenant-based, permanent rental and supportive service assistance through Rapid Re-Housing under the Emergency Solutions Grant (ESG). Up to 40 family units can be assisted with these funds. Unaccompanied, parenting youth may be eligible for transitional housing at Harmony House through HRDC District 7. Residents can receive transitional living support for up to 18 months as well as aftercare services for an additional 6 months. There are five family units and twenty total beds available through this program.

Family Promise of Yellowstone Valley offers transitional living spaces for 12 families, and a total of 30 family beds.

HER Campaign opened a transitional housing project in May 2021. The program can serve four women and/or women with children for up to two years. During this time, women are provided with one-on-one support to build skills working towards financial independence.

Beginning in 2021, the Montana Department of Commerce (MDOC) issued Emergency Housing Vouchers (EHVs) through a direct referral program with the Montana Continuum of Care Coalition. EHV referring agencies in Billings are HRDC District 7, United Way of Yellowstone County, and YWCA Billings.

Volunteers of America (VOA) provides rapid re-housing services through Supportive Services for Veteran Families (SSVF) in Billings. SSVF in Billings has seven family units and ten beds in total. The VOA also operates Independence Hall, a transitional housing program for adult males with 20 beds.

Affordable & Permanent Supportive Rental Housing

HomeFront owns and operates seven affordable rental housing developments in Billings. HomeFront also operates affordable public housing rentals, rentals for individuals over 62, and for individuals with disabilities. They also manage the city's Housing Choice Voucher (HCV) program. Over 3,000 residents are currently served through HomeFront programming in Billings.

The MRM Unified Campus project plans to add six transitional housing units and 23 supportive housing apartments. The rentals will be reserved for individuals and families earning less than 60% of the AMI.

In 2018, YWCA Billings opened a low-income housing tax credit property, Gateway Vista. This two-story, 24-hour secured facility has twenty-four apartments and gives preference to Gateway Shelter residents and other victims of domestic violence and human trafficking. Residents have access to counseling and case management, and YWCA's 24/7 help lines

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where 4,775 callers were assisted in the last year. Gateway Vista Apartments are based on a percentage of area median income.

Rental housing options in Billings are limited compared to the number of families that are income-eligible. The following properties are considered affordable housing options:

- Aspen Grove Senior Subsidized Apartments
- Magic City Terrace (Volunteers of America)
- Sunrise Manor
- Fraser Tower
- South Forty Apartments
- Ponderosa Acres
    - Sage Tower
    - Western View Apartments
    - Big Sky Apartments
    - Rose Park Plaza
    - Grand View Apartments
    - Prairie Tower Apartments

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Both Permanent Supportive Housing and Transitional Housing options exist in Billings for Veterans. Permanent Supportive Housing through the HUD-Veterans Affairs Supportive Housing (VASH) is operated by HomeFront in Billings. As of September 2022, 87% of HUD-VASH vouchers were being utilized. A total of 106 beds are available through VASH. At VOA, 20 transitional housing beds at Independence Hall are reserved for single, adult males, whereas Rapid Re-Housing through SSVF can support seven veteran family units. A summary of shelter and housing inventory can be found in Appendix C, page 60.

Describe the unmet housing and service needs of qualifying populations.

People experiencing homelessness experience higher rates of morbidity and mortality as the social determinants of health are greatly affected by lack of safe, affordable, and accessible housing (*Tackling Health Disparities for People Who Are Homeless, National Library of Medicine*). Solving the issue of homelessness is complicated and requires a highly dedicated amount of time, investment, and resources. It is necessary that people experiencing issues related to homelessness have access to, and knowledge of, services in order to combat these barriers.

The HRDC District 7 2020 Community Needs Assessment reported that the top five services that households most need but don't know how to access were: low-income housing or rental payment assistance; utility payment assistance; transportation; minor home repair or weatherization services; and employment and training. Additionally, when respondents were asked to provide details regarding the most important issues, they had faced within the past twelve months, the highest ranked responses were affordable health care, safe affordable housing, and access to living wage jobs. Following these were barriers related to transportation, childcare, and food. These unmet service needs closely resemble the responses from service providers through the City's HOME-ARP consultation process.

According to the City of Billings' Consolidated Plan, HomeFront has over 4,400 single person households earning 0-30% of AMI on waiting lists for housing options. During the HOME-ARP consultation process, HomeFront reported that the combination of low rental inventory available and sky-rocketing rental costs has become the most significant issue for people that receive housing vouchers, but unable to secure housing, and therefore remain on waiting lists. As of September 2022, there were 177 vouchers that had been issued to families searching for housing that had not yet been utilized.

In 2021, the City of Billings utilized CDBG-CV (Community Development Block Grant – CARES Act) funding for supportive services in response to the coronavirus pandemic. The City formed agreements with several non-profit organizations in Billings to provide services detailed in the Coronavirus Initiative Report assessment. From July 2021 – June 2022, over 1,900 households with incomes below 30% AMI were served, or 87% of all beneficiaries. These funds have since been allocated and mostly expended.

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At present, the number of affordable housing options in Billings is not sufficient to meet the needs of the current population. With both little inventory and low vacancy rates for affordable units, all qualifying populations are experiencing hardships when it comes to obtaining and maintaining housing. For homeless individuals, there is currently a significant lack of adult-only shelter beds available in Billings. In addition to lack of affordable housing and other supportive housing units, the existing issue of limited funding proves there is an unmet need for many residents trying to access supportive services.

The City of Billings HOME-ARP Survey asked agencies to rank the need for housing for each qualifying population. Rental housing was the most pressing unmet housing need. Families and individuals experiencing homelessness were ranked as experiencing the most critical need followed by at-risk families, at-risk individuals, and unaccompanied youth experiencing homelessness. Although emergency shelter was also ranked highly for many of these populations, it appears that a slightly higher need for rental housing exists. *See charts following.*

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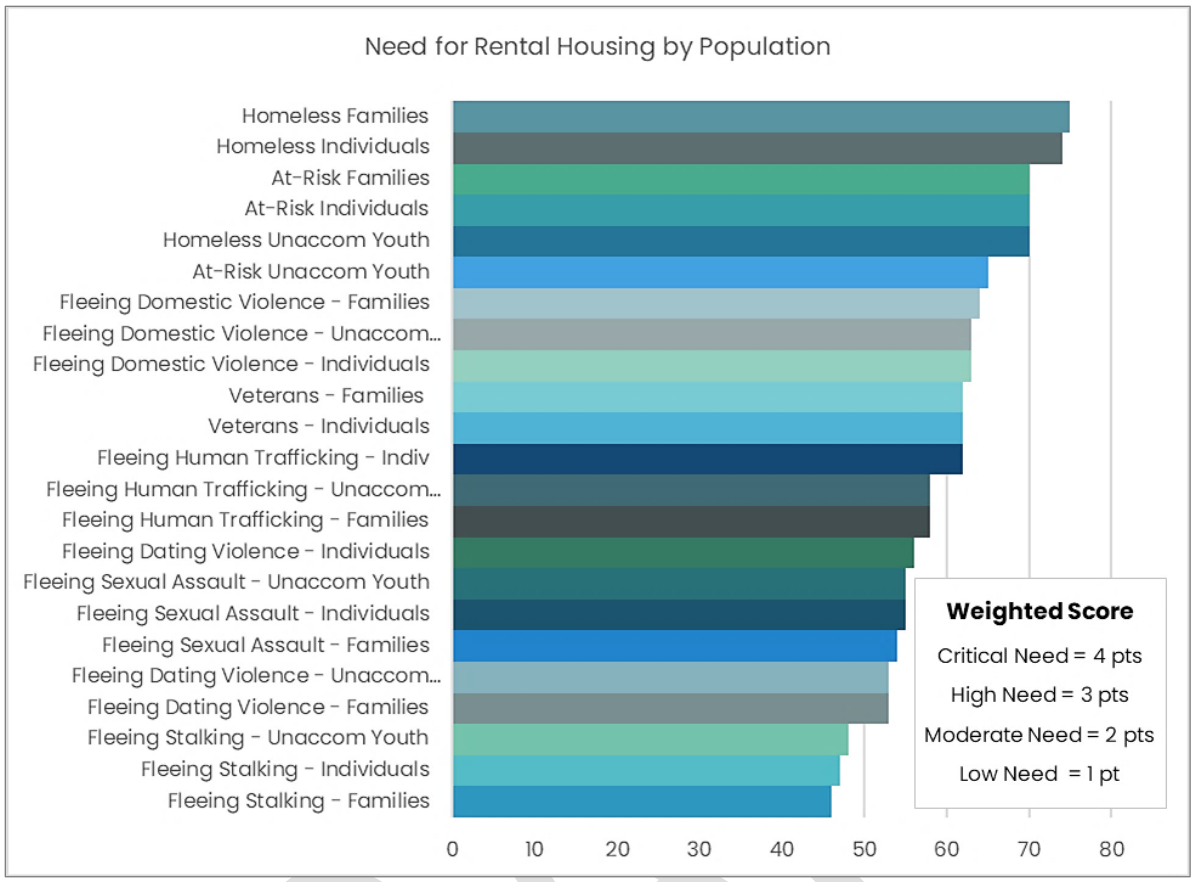
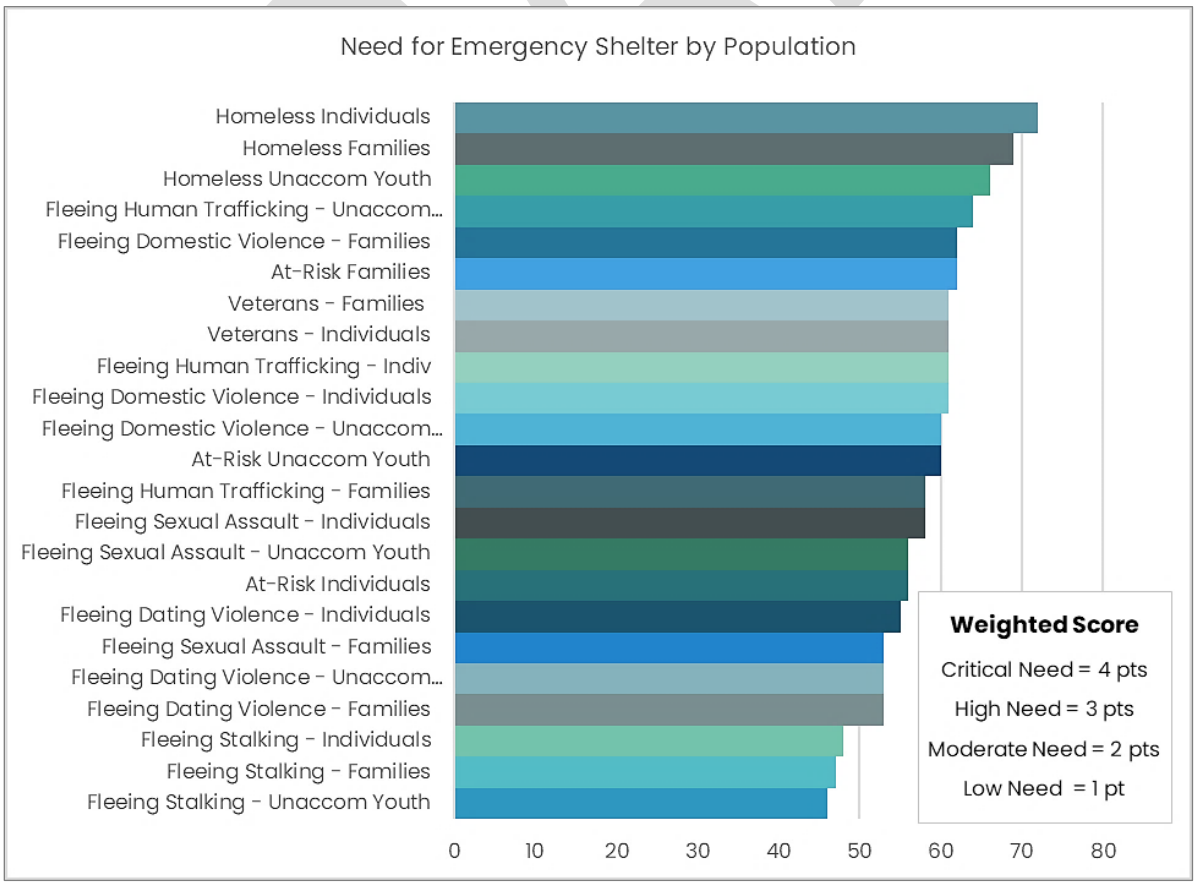

Need for Rental Housing by Population
Homeless Families
Homeless Individuals
At-Risk Families
At-Risk Individuals
Homeless Unaccom Youth
At-Risk Unaccom Youth
Fleeing Domestic Violence - Families
Fleeing Domestic Violence - Unaccom...
Fleeing Domestic Violence - Individuals
Veterans - Families
Veterans - Individuals
Fleeing Human Trafficking - Indiv
Fleeing Human Trafficking - Unaccom...
Fleeing Human Trafficking - Families
Fleeing Dating Violence - Individuals
Fleeing Sexual Assault - Unaccom Youth
Fleeing Sexual Assault - Individuals
Fleeing Sexual Assault - Families
Fleeing Dating Violence - Unaccom...
Fleeing Dating Violence - Families
Fleeing Stalking - Unaccom Youth
Fleeing Stalking - Individuals
Fleeing Stalking - Families
0
10
20
30
40
50
60
70
80
Weighted Score
Critical Need = 4 pts
High Need = 3 pts
Moderate Need = 2 pts
Low Need = 1 pt


Need for Emergency Shelter by Population
Homeless Individuals
Homeless Families
Homeless Unaccom Youth
Fleeing Human Trafficking - Unaccom...
Fleeing Domestic Violence - Families
At-Risk Families
Veterans - Families
Veterans - Individuals
Fleeing Human Trafficking - Indiv
Fleeing Domestic Violence - Individuals
Fleeing Domestic Violence - Unaccom...
At-Risk Unaccom Youth
Fleeing Human Trafficking - Families
Fleeing Sexual Assault - Individuals
Fleeing Sexual Assault - Unaccom Youth
At-Risk Individuals
Fleeing Dating Violence - Individuals
Fleeing Sexual Assault - Families
Fleeing Dating Violence - Unaccom...
Fleeing Dating Violence - Families
Fleeing Stalking - Individuals
Fleeing Stalking - Families
Fleeing Stalking - Unaccom Youth
0
10
20
30
40
50
60
70
80
Weighted Score
Critical Need = 4 pts
High Need = 3 pts
Moderate Need = 2 pts
Low Need = 1 pt

City staff is not recommending the use of HOME-ARP funds be allocated toward developing rental housing or emergency shelter, as City Council has prioritized the allocation of Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds to address this need. Agencies can apply through the Affordable Housing Development program at billingsmt.gov/AHDinfo.

In addition to ranking the housing and shelter needs, survey respondents were asked to provide comments regarding unmet housing and service needs for each qualifying population. The results are as follows:

Homeless as defined in 24 CFR 91.5

For individuals and/or families experiencing homelessness, social service agencies indicated that the most common unmet needs were access to various types of affordable housing, lack of shelter options, and lack of case management, and health services.

- *"Outreach on the streets; case management; 24 hour low barrier shelter options ; permanet [sic] supportive housing; harm reduction care and services, no services should EVER be dependent on participation in religious activity"*
- *"Not adequate space at MRM or Family Promise for larger families. Individuals who can't meet their ADL's - can't get into assisted living / mental hospital. Need caregivers in motel room. Money to pay off old credit companies - rent, damages, and utilities. Substance abuse treatment options for those who have severe mental health diagnoses with no active treatment."*
- *"Overnight shelter, both low barrier and other as well as non-congregate care, mental health and Substance use disorder txmt [sic], case management, wrap around services, supportive and/or transitional housing, Social Support"*
- *"During Q2 of this year, we assessed and provided some sort of services for 756 literally homeless adults. Of this, existing case management can prioritize no more than 160 people at any given time."*
- *"Lack of affordable accessable [sic] housing"*
- *Lack of affordable housing and lack of permanent supportive housing and services. High cost to move in (ex: security deposit 3 months rent). High cost of utilities. Lack of financial and credit counseling assistance. Lack of CORI friendly housing.*
- *"access to affordable housing"*
- *"case management and service coordination among providers; child care; transportation"*
- *"Permanent Supportive Housing for the highest utilizers of services. This is housing with supportive services attached to keep people stabilized."*
- *"Affordable housing, emergency shelter, rental assistance"*

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- *"insufficient family income"*
- *"Unmet service needs include immediate, accessible and affordable housing. This includes emergency shelter such as low barrier shelter. Another unmet need is housing that is manageable and affordable by tenants with limited ability to manage their own home. This population includes mentally and physically disabled adults who cannot or do not qualify for other housing programs. Low barrier shelter and supportive housing are the greatest unmet needs for this population."*
- *"Transitional housing while persons awaiting treatment"*
- *"Adequate, available, affordable housing; access to mental health care"*

Unaccompanied Youth

- *"Same as above; life skills training; drivers training; mentorship programs; safe places to be a child, teen, and young adult; children should NOT be expected to act as and perform adult behavior 24 hours a day; no services should EVER be dependent on participation in religious activity"*
- *"Overnight shelter, both low barrier and other as well as non-congregate care, mental health and Substance use disorder txmt [sic], case management, wrap around services, supportive and/or transitional housing, Social Supports"*
- *"There is an extreme shortage of case management for this population, among all other literally homeless clients we serve. We also need outreach and overnight drop-in care or emergency shelter specifically for youth"*
- *"Life skills training, substance abuse training, and suicide prevention."*
- *"Lack of rental/credit history to move into housing."*
- *"case management and service coordination among providers; child care; transportation"*
- *"Transportation"*
- *"Affordable housing, emergency shelter, rental assistance"*
- *"insufficient resources"*
- *"Unmet service needs include immediate, accessible and affordable housing. This includes emergency shelter such as low barrier shelter. Another unmet need is housing that is manageable and affordable by tenants with limited ability to manage their own home. This population includes mentally and physically disabled adults who cannot or do not qualify for other housing programs. Low barrier shelter and supportive housing are the greatest unmet needs for this population."*
- *"A tolerant family and community - LQBT youth are too often kicked out of their family"*

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At-Risk of Homelessness as defined in 24 CFR 91.5

For individuals and/or families at-risk of homelessness, social service agencies indicated that the most common unmet needs were affordable housing options, financial assistance related to housing, case management, and supportive services to cover costs such as childcare and transportation.

- *"Supportive services designed to prevent homelessness; child care; reliable public transportation for shift work; rental and utility assistance; no services should EVER be dependent on participation in religious activity"*
- *"Rental Assistance, Life Skills, Budgeting, Employment Training, case management, wrap around services, Social Supports"*
- *"Case management, Case management, Case management. I cannot emphasize this enough. Second to this is outreach with transportation coming in third"*
- *"Life skills training and budgeting."*
- *"Lack of affordable housing and financial supports."*
- *"preventative services"*
- *"case management and service coordination among providers; child care; transportation"*
- *"Low inventory of affordable housing that is also safe. Affordable, quality childcare and before and after school care. Transportation."*
- *"Affordable housing, emergency shelter, rental assistance"*
- *"rental qualifications, large downpayments, high rental rates"*
- *"Transitional housing"*
- *"Public transportation at night"*

Fleeing, or Attempting to Flee, Domestic / Dating Violence, Sexual Assault, Stalking, or Human Trafficking.

For individuals and/or families fleeing or attempting to flee, domestic / dating violence, sexual assault, stalking, or human trafficking, social service agencies indicated that the most common unmet needs were lack of shelter options, affordable housing, and other supportive services including mental health care and legal services.

Domestic / Dating Violence

- *"SAFE and secure housing; cell phones with new numbers; legal assistance and protection of public information; SAFE child care; healthcare and financial counceling [sic]/aid; clothing assistance; trauma care; no services should EVER be dependent on participation in religious activity; SAFE space and TIME to work through the healing process"*

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- *"Not enough space at YWCA shelter. Those placed in a motel can't necessarily be kept safe. Community training for best practices."*
- *"Specific and Separate Shelters, Ability to house pets, Mental Health and Trauma informed care, Non-congregate shelter"*
- *"Victim advocacy, resources for temporary shelter, and victim counseling."*
- *"YWCA Billings services are at capacity. The opening of Gateway Horizons will alleviate some of the shelter shortage but I believe we will still be unable to serve everyone who needs it. Additionally, it is almost impossible to find affordable, safe housing that is accessible to hard to rent popultions [sic]."*
- *"Lack of DV shelters, lack of space for nontraditional groups fleeing."*
- *"Mental health services - legal services"*
- *"Affordable housing, emergency shelter, rental assistance"*
- *"insufficient resources for healing"*
- *"Adequate, available, affordable housing"*

Sexual Assault

- *"Need an advocate / counselor / transport. Community training for best practices."*
- *"Specific and Separate Shelters, Ability to house pets, Mental Health and Trauma informed care, Non-congregate shelter"*
- *"Victim counseling and a safe place while fleeing."*
- *"Lack of DV shelters, lack of space for nontraditional groups fleeing."*
- *"Mental health services - legal services"*
- *"Affordable housing, emergency shelter, rental assistance"*
- *"Insufficient resources for healing"*
- *"Adequate, available, affordable housing; access to mental health support"*

Stalking

- *"Not enough space at YWCA shelter. Those placed in motel through MERA cannot be protected. Community training for best practices."*
- *"Specific and Separate Shelters, Ability to house pets, Mental Health and Trauma informed care, Non-congregate shelter"*
- *"victim education for cyber bullying and Victim counseling and a safe place while fleeing."*
- *"Lack of DV shelters, lack of space for nontraditional groups fleeing."*
- *"Mental health services - legal services"*

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- *"Affordable housing, emergency shelter, rental assistance"*
- *"insufficient resources for protection"*
- *"Law enforcement that take this seriously"*

Human Trafficking

- *"SAFE transportation to a different city or state; advocate assistance throughout legal/court process; legal protection from criminal charges; restitution"*
- *"Peer mentors that can provide immediate transport. Community training for best practices."*
- *"Specific and Separate Shelters, Ability to house pets, Mental Health and Trauma informed care, Non-congregate shelter"*
- *"Victim education and counseling, community education and partnerships within the community."*
- *"We need low barrier, immediate short-term (3-5 day) placement option for survivors exiting the life. Trauma, other mental health problems, flight or fight response to an abusive life, drug dependency, sleep deprivation, and many more factors demand that each Survivor exiting the life of trafficking get a few days to rest and think about their next step in life before making a life decision under the influence of a grave need to survive."*
- *"Lack of DV shelters, lack of space for nontraditional groups fleeing."*
- *"Mental health services - legal services"*
- *"Affordable housing, emergency shelter, rental assistance"*
- *"insufficient support during legal proceedings and after"*
- *"Adequate, available, affordable housing; access to mental health support; follow through on capturing the trafficker"*

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice.

For individuals and/or families requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, social service agencies indicated that the most common unmet needs were lack of affordable housing, rental assistance, supportive services for substance abuse treatment and life skills, and case management.

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Individuals or Families Requiring Services or Housing Assistance to Prevent Homelessness

- *"Mortgage assistance through MERA is a loan and very difficult to acquire. Provide less requirements and one-time free assistance rather than a loan."*
- *"Rental Assistance, Life Skills, Budgeting, Employment Training, case management, wrap around services, Social Supports"*
- *"This is an area where we have quite a bit of assistance, but it is often hampered by so many funding requirements that it can be difficult to utilize. Unrestricted funds would help case managers find creative solutions for Housing Problem Solving"*
- *"Child care resources/ options, transportation, adapting back to workforce."*
- *"Lack of affordable housing, high cost of living, lack of financial resources including employment opportunities"*
- *"Mental health and other supportive services that can be accessed easily any time of the day or night"*
- *"Affordable housing, emergency shelter, rental assistance"*
- *"rental qualifications, credit scores, high rental rates, low availability"*
- *"Adequate, available, affordable housing"*

Individuals or Families At Greatest Risk of Housing Instability

- *"Increase access to mental health, DV, substance abuse treatment. Money doesn't solve the problem. They need supportive services w/easy access."*
- *"Social Supports, Life Skills, Budgeting, job training, child care, intensive case management, wrap around services for entire family"*
- *"Have I mentioned case management? We could also use care coordination teams with members strategically placed to fill gaps within the homeless crisis response system"*
- *"Lack of affordable, accessable [sic] housing and renters education."*
- *"Lack of affordable housing, high cost of living, lack of financial resources including employment opportunities."*
- *"Low inventory of affordable housing that is also safe. Mental health support that can be accessed easily any time of the day or night. Affordable quality childcare, before and afterschool care."*
- *"Affordable housing, emergency shelter, rental assistance"*
- *"insufficient resources for income, housing"*

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- *"Adequate, available, affordable housing"*

Veterans and Families that include a Veteran Family Member

- *"Integraded [sic] health and behavioral care; permanent supportive housing when needed; wrap around services at all levels"*
- *"Services for those who are not income qualified by who have had a major life event or disaster."*
- *"Specific Services like VOA and Independence Hall (need a second shelter for female veterans who are homeless), long term case management"*
- *"Traumatic Brain Injuries, PTSD, medication management, holistic relief. Aside from this, we work well with local veteran service providers and defer to them on the best way to meet any unmet need in this category"*
- *"Budgeting education, more affordable housing."*
- *"Lack of Veteran focused providers such as Veterans Inc. Lack of funding to support all homeless veterans during a housing crisis with minimal financial resources."*
- *"Mental health services"*
- *"Affordable housing, emergency shelter, rental assistance"*
- *"insufficient resources for housing, medical"*

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Identify any gaps within the current shelter and housing inventory as well as the service delivery system.

Table One indicates a significant gap exists between the number of individuals and families at-risk of homelessness compared to the number of available affordable housing units for this qualifying population.

Table One: Non-Homeless Housing Needs Inventory and Gap Analysis Table			
Categories	Current Inventory	Level of Need	Gap Analysis
	# Units	# HH	# HH
Total Occupied and Vacant Rental Units	18,075		
Occupied and Vacant Rental Units Affordable to HH at 30% AMI (At-Risk of Homelessness)	1,920		
Occupied and Vacant Rental Units Affordable to HH at 50% AMI (Other Populations)	275		
0%-30% AMI Renter HH w/ 1 or more severe housing problems (At-Risk of Homelessness)		2,380	
30%-50% AMI Renter HH w/ 1 or more severe housing problems (Other Populations)		1,105	
Current Gap for HH at 30%			(460)
Current Gap for HH between 30% and 50%			4,150
Data Sources: CHAS 2018 Five-Year Data by Place			

Data (*Table Two*) indicates the number of beds and units, when combined, are adequate to provide shelter and housing to families and a significant need for the development of 272 units or 311 beds for individuals. A gap exists between the number of Adult-Only beds in emergency shelters and transitional housing units versus what is needed. Currently, permanent supportive housing units in Billings exist for individuals or families with veteran status and those fleeing or attempting to flee domestic violence and/or human trafficking.

Table Two: Homeless Needs Inventory and Gap Analysis Table																
Housing Type	Current Inventory					Homeless Population						Gap Analysis				
	Family		Adults Only		Veterans	# Family Members	Family HH (≥ child)	# Adults	Adult HH (w/o child)	Veterans	Victims of Domestic Violence	Family		Adults Only		
	# Beds	# Units	# Beds	# Units	# Beds							# Beds	# Units	# Beds	# Units	
Emergency Shelter	52	20⁺	88	88	0											
Transitional Housing	44	21⁺	0	0	20											
Permanent Supportive Housing	0	0	0	0	90											
Other Permanent Housing						NA	NA	NA	NA	NA	NA					
Sheltered Homeless						48	27	171	152	22	24					
Unsheltered Homeless						33	4	288	208	NA*	NA*					
Totals	**92**	**37**	**88**	**88**	**110**	**81**	**31**	**399**	**360**	**22**	**24**					
Current Gap												11	6	(311)	(272)	

Data provided by Montana Continuum of Care, November 2021 via Bob Buzzas and Christopher Sage, PCNI.org
** The last unsheltered count was observational due to the pandemic. Veteran status and DV were not observed.*
⁺Adjusted with 2021 HUDexchange data.

While the need for additional shelter beds is significant, the development of MRM's Unified Campus Project and YWCA's Gateway Horizons will add over 230 beds to help close this gap. Both of these organizations serve a significant number of people experiencing homelessness each year, so these improvements will be greatly impactful for the community. At this time, using HOME-ARP funds to provide supportive services and address housing instability appears to outweigh the need for developing shelter units in Billings.

The City of Billings is also included in a statewide Continuum of Care. Year after year, the Montana Continuum of Care has prioritized and allocated a vast majority of HUD's Continuum of Care funding for renewal programs benefiting organizations in western Montana. This leaves very little funding for new projects in Billings. In 2021, over 80 percent of the $3.26 million was dedicated to renewal and reallocation projects.

Since 2005, organizations located in Billings were directly allocated seven percent of the near $40 million allocated through the Montana Continuum of Care ($2.88 million). Organizations in Missoula were allocated 40 percent of the Continuum of Care's funding ($15.8 million). Organizations in western Montana receive most of the allocations; agencies within 120 miles of Missoula received 73 percent ($29 million) of the funding.

The Montana Census and Economic Information Center (CEIC) released data analyzing ACS 5-Year Data. In 2019, Billings had the highest percent of occupied housing units in the state. The vacancy rate for rentals hovered at around 7% in 2019. In 2021 Billings was rated the number one city in the Wall Street Journal's Emerging Housing Markets Index. This type of national attention likely led to an influx of people moving to Billings and therefore driving up housing costs. In June 2021, the average price for a single-family home had increased by 32% since the previous year.

Rental prices have also continued to increase. According to ACS 5-Year Estimate data, Billings's median gross rent was $965 (U.S. Census Bureau QuickFacts) from 2017 – 2021. Fair Market Rent (FMR) for Billings is now over $1,000 per month for a two bedroom unit, the fourth highest in the state. The increasing cost of housing leaves the options limited for community members in need of more affordable housing. The financial strain on individuals and families is also significant, as the ability to remain in a stable housing situation becomes increasingly difficult.

As of January 20, 2023, the Montana Department of Commerce is no longer accepting new applications for the Montana Emergency Rental Assistance (MERA) program. According to the State of Montana, over 12,000 Montana households received assistance for future and past due rent, past due and future utilities since 2021.

For eligible individuals and families fleeing or attempting to flee violence and/or trafficking, YWCA's Housing Navigator is a key resource; however, not all survivors will be able to receive financial assistance for housing because of limited resources.

In the City of Billings HOME-ARP Survey, organizations were asked to identify whether they maintain a waiting list for each type of service they provide. Respondents indicated that the majority of time spent on a waiting list for services in Billings is one week or less. However, regarding housing and shelter needs, most individuals and families are on a waiting list for approximately three months. Wait time for financial assistance (including rental and deposit assistance) was averaged at three months, the highest wait time for any of the supportive services.

Despite there being a variety of services available to assist qualifying populations, funding is not currently sufficient to meet the need. More affordable housing and expanded funding for services is crucial to addressing the gaps in housing and service delivery in Billings.

Identify the characteristics of housing associated with instability and an increased risk of homelessness if the PJ will include such conditions in its definition of "other populations" as established in the HOME-ARP Notice.

The City does not intend to further define 'other populations' beyond what is established in the HOME-ARP Notice.

Identify priority needs for qualifying populations.

In line with the proposed funding needs in the City of Billings HOME-ARP Survey, supportive services related to health (including mental health, substance abuse treatment, outreach services, food, and outpatient health services) were the highest ranked needs for the qualifying populations. The Yellowstone County CoC also recommended that the City consider using HOME-ARP funding for supportive service needs, especially case management and care coordination teams to fill the gaps within homeless crisis response.

The provision of supportive services is a clear priority need for all the qualifying populations. Additionally, rental assistance, utility assistance, and deposit assistance were among the highest priority needs for individuals and families experiencing homelessness, at-risk of homelessness, and other populations.

According to the City's HOME-ARP Survey, the highest ranked housing needs were for rental housing. Rental housing for homeless families was ranked highest followed by homeless individuals, at-risk families, at-risk individuals, unaccompanied youth. Though the lack of affordable housing for qualifying populations in Billings remains a significant issue, the City

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has determined that providing Supportive Services with HOME-ARP funds will more effectively benefit all qualifying populations.

Explain how the level of need and gaps in its shelter and housing inventory and service delivery systems based on the data presented in the plan were determined.

Quantitative data sources include the 2014-2018 Comprehensive Housing Affordability Strategy (CHAS), 2019 and 2020 American Community Survey (ACS), 2019 and 2020 Point-In-Time counts through the Montana Continuum of Care, and some analysis of the Coordinated Entry System (CES) in Billings. The City relied heavily on the consultation process and other community assessments to fill in gaps in the available quantitative data and to better understand agency services, gaps, and needs. The City reviewed the number of organizations serving the qualifying populations and their current capacity as well as how the organizations are funded. Through this information, the City determined that a need for more affordable rental housing inventory, permanent supportive housing, and the provision of expanded supportive services are crucial to address unmet needs and bridge gaps in services.

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HOME-ARP Activities

Describe the method for soliciting applications for funding and / or selecting developers, service providers, subrecipients and / or contractors.

The development of funding application materials and applicant eligibility criteria will be undertaken during HUD's review of the City's HOME-ARP Allocation Plan. The City will hold an open application process following HUD's approval of the HOME-ARP Allocation Plan. Any developer, service provider, subrecipient and/or contractor may apply. Following the application deadline, all applications received will be reviewed for completeness, eligibility, and an applicant's ability to provide services based on the priorities identified within the allocation plan. The City will also consult with Montana Fair Housing to ensure procedures are in place so that applicants convey compliance with fair housing, civil rights, and nondiscrimination requirements during preference implementation.

Funding allocations for selected applicants will be finalized following the City's review of the applicant's project scope regarding how well it meets the prioritized needs and gaps as identified, as well as their ability to carry out activities as outlined in the federal requirements.

Describe whether the PJ will administer eligible activities directly.

The City proposes that selected applicant(s) administer selected activities; the City will monitor the applicant(s) / subrecipient(s).

If any portion of the PJ's HOME-ARP administrative funds were provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all the PJ's HOME-ARP program.

Administrative funds were not provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan.

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PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Use of HOME-ARP Funding			
Service	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	$969,057		
Acquisition, Development of Non-Congregate Shelter	$0		
Tenant-Based Rental Assistance	$0		
Development of Affordable Rental Housing	$0		
Non-Profit Operating	$60,566	5%	5%
Non-Profit Capacity-Building	$0	0%	5%
Administration and Planning	$181,698	15%	15%
Total HOME-ARP Allocation	$1,211,321		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

In accordance with the City's FY2020-2024 Consolidated Plan, the City manages its activities and programs on the basis of timely community need. Types of applications for funding may vary based on changing community resources and needs throughout the expenditure period; however, the City expects that funding will be allocated to address the overall needs and gaps as discussed in its Allocation Plan.

The City proposes to fund Administration and Planning at the full amount (15% of the total HOME-ARP funding amount). These funds will allow City Staff to execute duties related to the program efficiently including program management, coordination, monitoring, and evaluation. Funding must also be sufficient to operate and monitor the HOME-ARP program and any subrecipient(s) through the expenditure deadline of September 2030.

The City proposes that Non-Profit Operating be funded at the full amount (5% of total HOME-ARP allocation respectively). This funding will ensure subrecipient(s) implement and carry out HOME-ARP activities in accordance with federal regulations and guidelines. Non-Profit agencies and organizations are the most skilled at serving qualifying populations in Billings, and the City will support their efforts through this allocation.

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The City will distribute the remaining 80% of the total funding award through Supportive Services to supplement programs that currently exist and/or other projects that are eligible to take on this activity through a written agreement with the City. Through its gap analysis, the City identified that the number of households in need of services to secure and maintain housing in all qualifying populations is significant. Providing supportive services to qualified households will help close the gap on several priority needs identified by both residents and providers in Billings.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities.

The gaps analysis identified the need for more affordable housing and shelter beds for individuals; however, the City does not propose the acquisition / development of non-congregate shelter, or the development of affordable rental housing with HOME-ARP funds. The total allocated funding amount does not lend itself to the production of more than three units without a significant amount of additionally leveraged funds. Considering the restricted use period of ten to fifteen years, and that only a few individuals that could potentially benefit, undertaking these activities is not considered an effective use of HOME-ARP funds to address this gap.

The needs assessment revealed that the number of households considered homeless, at risk of homelessness, requiring services or housing assistance to prevent homelessness, and/or other populations at greatest risk of housing instability need ongoing assistance to secure and maintain affordable housing options. Limited resources and wait times identified for this type of support provided a rationale for funding these activities. Because financial assistance for rental applications, deposits, utility payments, etc. and short / medium-term financial assistance for rent are eligible Supportive Services in the HOME-ARP Notice, the City expects these needs can be successfully met.

To serve all qualifying populations, the City determined that Supportive Services would most effectively meet the unmet needs and address service gaps that currently exist in Billings. Most people in need of services within the qualifying populations will benefit from these funding uses.

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HOME-ARP Production Housing Goals

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation.

The City of Billings will not be proposing the production or support of additional affordable rental housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how it will address the PJ's priority needs.

The City of Billings does not have an affordable rental housing production goal that will utilize HOME-ARP funds.

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A preference permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A method of prioritization is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- *Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).*
- *The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.*

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

The City will implement a preference for individuals and families that meet the HOME-ARP definitions of homeless and/or at-risk of homelessness. Because supportive services and funding applications may vary, applicants that will serve all qualifying populations, yet establish a preference for individuals or families that meet the criteria for homelessness and/or at-risk of homelessness, will be given additional points in the City's application review and allocation process.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or category of qualifying population, consistent with the PJ's needs assessment and gap analysis:

The City's needs assessment and gaps analysis demonstrated a considerable lack of affordable housing options, especially for homeless and at-risk households. Because the City proposes that the majority of HOME-ARP funds be allocated to supportive services and not the development of additional housing or shelters, financial assistance for these populations must be prioritized. The expanded provision of services for these populations will meet many of the needs that were identified by service providers.

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with 24 CFR 92.206(b). The guidelines must describe the conditions under with the PJ will refinance existing debt for a HOME-ARP rental project.

The City of Billings does not intend to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing.

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Appendices

A. City of Billings HOME-ARP Survey

B. Mayor's Letter of Support – City of Billings HOME-ARP Survey

C. Billings Housing & Shelter Inventory

D. Survey Charts

E. Affidavits of Publication – Notice of Public Hearings

F. Public Outreach Attendance Lists

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Appendix A : City of Billings HOME-ARP Survey

HOME-ARP Service Provider Survey

Background: The City of Billings has been allocated about $969,000 from the U.S. Department of Housing & Urban Development (HUD) through the HOME Investment Partnership Program (HOME) as part of the American Rescue Plan (ARP). HOME-ARP funding must benefit individuals and families who are homeless, at risk of homelessness, and in other vulnerable populations to reduce homelessness and increase housing stability within the Billings city limits. There are four eligible activities:

- Production or Preservation of Affordable Housing
- Tenant-Based Rental Assistance (TBRA)
- Supportive Services, Homeless Prevention Services, and Housing Counseling
- Purchase and Development of Non-Congregate Shelter

This survey was designed to gather data to help determine priorities for a coordinated HOME-ARP response within the Billings community. Please be as accurate as possible in your responses, as community need must be established prior to funding allocation. If the organization served an individual or family more than one time in the past 12 months, please count that individual / family only ONCE. **Please complete this survey by November 14, 2022.**

You may either complete this paper survey and return it by US mail, complete the survey online at https://www.surveymonkey.com/r/HOME-ARP_Billings, by clicking the link at https://www.billingsmt.gov/2989/HOME-ARP-American-Rescue-Plan, or scan the QR code at right to complete the online survey on a computer, tablet, or smartphone. If you need assistance, please contact the Billings Community Development Division at (406) 247-8675.

Organization Name:			
Contact Name:		**Job Title**	
Contact Email:		**Phone Number**	( )

Please ensure the information provided below is representative of verifiable backup documentation and data for the organization.

1. Is your organization interested in accessing HOME-ARP funding?	☐ **Yes** ☐ **No** ☐ **Unsure**
2. Does your organization have strategic pans, annual reports, or other materials that provide information about program services and outcomes?	☐ **Yes** ☐ **No**
If yes, please describe materials your organization has about program services and outcomes AND if they are available for review.	
3. Does your organization solicit feedback from populations served? *(e.g., client or participant satisfaction surveys)*	☐ **Yes** ☐ **No**
If yes, please describe the feedback solicitation methods used AND if they are available for review.	

4. Please enter the total unduplicated number of people the organization served in the PAST 12 MONTHS for each of the following populations. Also identify average household size. *BLUE CAPS indicate HOME-ARP "qualifying populations"*	# Individuals (single person household)	# Families	Average family household size
If the organization served individuals or families more than one time in the past 12 months, please count that individual / family only ONCE.			
EXPERIENCING HOMELESS **Those lacking fixed, regular, adequate night-time residence** *(e.g., living in car, motorhome, park, campground, abandoned building, bus station, airport, etc.)* **Living in a supervised shelter** *(e.g., congregate, non-congregate, transitional housing, hotels / motels - paid by charitable / government organization, or institution)* **Losing primary nighttime residence** *(e.g., within 14 days of application, no subsequent residence identified, or lacks support networks / resources to obtain housing)*			
UNACCOMPANIED YOUTH *Unaccompanied individuals under 25 years old and it is not possible to live in safe environment.*		N/A	
FAMILIES WITH CHILDREN AND/OR YOUTH • *No housing lease, ownership, or occupancy agreement for 60 days prior;* • *Has moved two or more times within the last 60 days;* • *Is expected to stay homeless due to chronic disability, addiction, history of violence, neglect;* • *Sharing housing due to loss of housing, economic hardship, or similar reasons;* • *Children of migrants;* • *Those abandoned at a hospital or awaiting foster care placement; and/or* • *Living in temporary accommodation for not more than 90 days in the residence of another individual*	N/A		
INDIVIDUALS OR FAMILIES AT RISK OF HOMELESSNESS *"Homeless" as defined in 24 CFR 91.5.* • *Currently housed with temporary / emergency assistance (financial, services, rental assistance, etc.)* • *Needs additional housing assistance / supportive services to avoid a return to homelessness*			

Please enter the total unduplicated number of people the organization served in the PAST 12 MONTHS for each of the following populations. Also identify average household size. *BLUE CAPS indicate HOME-ARP "qualifying populations"*	# Individuals (single person household)	# Families	Average family household size
If the organization served individuals or families more than one time in the past 12 months, please count that individual / family only ONCE.			
Those Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking **Domestic Violence:** *A felony or misdemeanor crime of violence committed by a person: Who is / was in a social relationship of a romantic or intimate nature with the victim; With whom the victim shares a child in common; or Who is / was cohabitating with the victim (as a family member and / or a spouse or intimate partner).* **Dating Violence:** *Violence committed by a person who is / was in a social relationship of romantic or intimate nature with the victim.* **Sexual Assault:** *Nonconsensual sexual act including, but not limited to, a person who lacks capacity to consent.* **Stalking:** *Engaging in a course of conduct directed at a specific person that would cause a reasonable person to: fear for their safety or the safety of others; or suffer substantial emotional distress.* **Human Trafficking:** *The use of force, fraud, or coercion for the recruitment, harboring, transportation, provision, or obtaining a person for the purpose of: A commercial sex act (under the age of 18 is defined as a severe form of trafficking); or Labor or services through subjection to involuntary servitude, peonage, debt bondage, or slavery.*			
INDIVIDUALS / FAMILIES AT GREATEST RISK OF HOUSING INSTABILITY **≤30% Area Median Income (AMI) and experiencing severe cost burden and paying more than 50% of monthly household income for housing costs** ***OR*** **≤50% AMI and meets at least one of the following conditions:** • *Moved 2+ times over last 60 days* • *Living in another's home due to economic hardship* • *Notified housing terminated within 21 days* • *Lives in hotel / motel not paid by charitable / government organization* • *Lives in SRO / efficiency apartment, 2+ persons* • *Lives in 1+ bedroom apartment w/>1.5 persons per room* • *Exiting institution, health / mental health facility, foster care youth facility, corrections, etc.*			

Household Size	30% AMI Income Limit*	50% AMI Income Limit*
1	$17,800	$29,650
2	$20,350	$33,850
3	$22,900	$38,100
4	$25,400	$42,300
5	$27,450	$45,700
6	$29,500	$49,100
7	$31,500	$52,500
8+	$33,550	$55,850

**Effective June 15, 2022*

5. Please check any notable demographics within the homeless populations the organization serves:

☐ Race	☐ Ethnicity	☐ Age
☐ Family makeup	☐ Individual	☐ Gender
☐ Veterans	☐ Disabled	☐ Active substance misuse / abuse
☐ Recovering substance misuse / abuse	☐ BIPOC (black, indigenous, and people of color)	☐ LGBTQ (lesbian, gay, bisexual, transgender, and queer)

Please feel free to comment regarding notable demographics checked above.

6. How many unduplicated people from the above-noted QUALIFYING POPULATIONS did the organization provide the following services within the past 12 months? Please also identify funding source and waiting list data.	# Unduplicated people served in the past 12 months	Identify Funding Source Used to Provide Service	If waiting list is used, # people on waiting list	Average waiting time for those on waiting list to access services
If the organization served individuals or families more than one time in the past 12 months, please count that individual / family only ONCE.				
Housing				
Accessing Housing / Case Management: *Housing search, moving arrangements, securing utilities, submitting applications, etc.*				
Homeless Services Counseling: *Assistance in finding emergency shelter or gaining access to transitional housing.*				
Housing: *Providing affordable rental housing to qualified populations with a signed lease.*				
Moving Costs: *Truck rental / moving company fees to move into permanent housing.*				
Rental Assistance: *Paying rent to landlords for clients not able to afford monthly rent to maintain housing.*				
Rental Arrears Payments: *Payment of late fees or missed rent charges to remove a demonstrated barrier to maintain housing.*				
Rental Deposit Assistance: *Rental deposits to obtain housing.*				
Rental Housing Counseling: *HUD rental and rent subsidy programs, fair housing, rental search assistance, landlord tenant laws, lease terms, rent delinquency, referrals to state / local / federal resources.*				
Utility Deposit Assistance: *Deposits for gas, electric, water, and / or sewer.*				
Utility Payments: *Payments required by the utility company for gas, electric, water, and / or sewer.*				
Healthcare				
Mental Health Services: *Outpatient treatment, crisis intervention, counseling, prescriptions of psychotropic medications, etc. to address mental health conditions to bring about positive resolution.*				
Outpatient Health Services: *Outpatient treatment, in-home care, and / or emergency services including health assessments, health education, assistance in accessing health services, preventive medical care, prescriptions, follow up services, preventive and urgent dental care.*				
Substance Abuse Treatment: *Services to prevent, reduce, eliminate, or deter relapse of substance abuse or addictive behaviors and are provided by licensed or certified professionals.*				

How many unduplicated people in the QUALIFYING POPULATIONS did the organization provide the following services to within the past 12 months? Please also identify funding source(s) and waiting list data.	# Unduplicated people served in the past 12 months	Identify Funding Source Used to Provide Service	If waiting list is used, # people on waiting list	Average waiting time for those on waiting list to access services
If the organization served individuals or families more than one time in the past 12 months, please count that individual / family only ONCE.				
Supportive Services				
Child Care: *Payments to a licensed, qualified for the supervision and care of minor child(ren).*				
Employment Assistance or Job Training: *Classroom, online and/or computer instruction, on-the-job instruction, services that assist individuals in securing employment, acquiring learning skills, and/or increasing earning potential.*				
Fair Housing & Civil Rights: *Providing information and resources.*				
Food: *Providing meals and / or groceries.*				
Life Skills Training: *Teaching critical life management skills that have not been learned or were lost due to physical / mental illness, domestic / dating violence, sexual assault, stalking, human trafficking, substance misuse, or homelessness.*				
Legal Services: *Attorneys services for representation in matters that interfere with the ability to obtain and /or retain housing: child support; guardianship; paternity; protection orders for victims of domestic violence, dating violence, sexual assault, human trafficking, and / or stalking; benefits appeals; immigration; citizenship; etc.*				
Transportation: *Public / private transportation to access medical care, employment, childcare, or other services.*				
Homeless Services				
Emergency Shelter: *Non-private beds as temporary shelter to individuals and families. No lease required.*				
Non-Congregate Emergency Shelter: *Private units or rooms as temporary shelter to individuals and families. No lease required*				
Outreach Services: *Engaging qualified populations in the community to provide immediate support and intervention services. Includes initial assessment; crisis counseling; addressing urgent physical need (e.g., meals, blankets, clothes, or toiletries); actively connecting and providing people with information and referrals to homeless and mainstream programs; and publicizing the availability of the housing and/or services.*				
7. Does your organization provide non-congregate emergency shelter?			☐ Yes	☐ No
If yes, who owns the shelter building?	☐ Organization Owns		☐ Other Ownership	

If yes, does the organization have confirmed and reliable source(s) of funding for ongoing operating costs?	☐ **Yes** ☐ **No**
Please explain the funding source(s) for ongoing operating costs:	

8. Please share your opinion by ranking the need for additional funding to serve Billings' qualifying populations in the following areas:

Rank the level of need for additional funding according to the following scale: 0 = No Need; 1 = Low Need; 2 = Moderate Need; 3 = High Need, 4 = Critical Need	**Need for additional funding to serve qualifying populations in Billings**				
	0	**1**	**2**	**3**	**4**
Rental Housing Counseling					
Pre-Purchase Homebuying Counseling					
Homeless Services Counseling					
Child Care					
Employment Assistance or Job Training					
Food					
Accessing Housing / Case Management					
Legal Services					
Life Skills Training					
Mental Health Services					
Outpatient Health Services					
Outreach Services					
Substance Abuse Treatment					
Transportation					
Rental Deposit Assistance					
Utility Deposit Assistance					
Moving Costs					
Rental Assistance					
Utility Payments					
Rental Arrears Payments					

9. Please describe any prominent, <u>UNMET</u> SERVICE NEEDS specific to the following populations. *If needed, please refer to the definitions on pages 2-3.*	
Individuals and / or families experiencing homeless	
Unaccompanied youth	
Individuals and / or families at-risk of homelessness	
Individuals and / or families requiring services or housing assistance to prevent homelessness	
Individuals and / or families at greatest risk of housing instability	
Individuals and / or families fleeing Domestic / Dating Violence	
Individuals and / or families fleeing Sexual Assault	
Individuals and / or families fleeing Stalking	
Individuals and / or families fleeing Human Trafficking	
Veteran individuals and / or families	

10. Please rank the level of need for <u>developing additional shelter / housing</u> to serve qualifying populations within the Billings city limits. *If needed, please refer to the definitions on pages 2-3.*

Rank the level of need for additional shelter / housing according to the following scale:

0 = No Need; 1 = Low Need; 2 = Moderate Need; 3 = High Need, 4 = Critical Need

Experiencing Homelessness: • Lacking fixed, regular, adequate night-time residence • Living in a supervised shelter • Losing primary nighttime residence	**Emergency Shelter:** Private units or rooms as temporary shelter to individuals and families. No lease required.	**Rental Housing:** Private single-family or multi-family rental units for individuals and / or families. Occupants must sign a lease.
Individuals		
Families		
Unaccompanied Youth		

Rank the level of need for additional shelter / housing according to the following scale: 0 = No Need; 1 = Low Need; 2 = Moderate Need; 3 = High Need, 4 = Critical Need		
At-Risk of Homelessness: • <30% Area Median Income • Lacks resources / support to prevent them from moving to shelter, other place • Moved 2+ times over last 60 days • Living in another's home due to economic hardship • Notified housing terminated within 21 days • Lives in hotel / motel not paid by charitable / government organization • Lives in SRO / efficiency apartment, 2+ persons • Lives in 1+ bedroom apartment w/>1.5 persons per room • Exiting institution, health / mental health facility, foster care youth facility, corrections, etc.	**Emergency Shelter:** Private units or rooms as temporary shelter to individuals and families. No lease required.	**Rental Housing:** Private single-family or multi-family rental units for individuals and / or families. Occupants must sign a lease.
Individuals		
Families		
Unaccompanied Youth		
Those fleeing or attempting to flee domestic violence: *A felony or misdemeanor crime of violence committed by a person: Who is / was in a social relationship of a romantic or intimate nature with the victim; With whom the victim shares a child in common; or Who is / was cohabitating with the victim (as a family member and / or a spouse or intimate partner).*	**Emergency Shelter:** Private units or rooms as temporary shelter to individuals and families. No lease required.	**Rental Housing:** Private single-family or multi-family rental units for individuals and / or families. Occupants must sign a lease.
Individuals		
Families		
Unaccompanied Youth		
Those fleeing or attempting to flee dating violence: *Violence committed by a person who is / was in a social relationship of romantic or intimate nature with the victim.*	**Emergency Shelter:** Private units or rooms as temporary shelter to individuals and families. No lease required.	**Rental Housing:** Private single-family or multi-family rental units for individuals and / or families. Occupants must sign a lease.
Individuals		
Families		
Unaccompanied Youth		
Those fleeing or attempting to flee sexual assault: *Nonconsensual sexual act including, but not limited to, a person who lacks capacity to consent.*	**Emergency Shelter:** Private units or rooms as temporary shelter to individuals and families. No lease required.	**Rental Housing:** Private single-family or multi-family rental units for individuals and / or families. Occupants must sign a lease.
Individuals		
Families		
Unaccompanied Youth		

Rank the level of need for additional shelter / housing according to the following scale: 0 = No Need; 1 = Low Need; 2 = Moderate Need; 3 = High Need, 4 = Critical Need		
Those fleeing or attempting to flee stalking: *Engaging in a course of conduct directed at a specific person that would cause a reasonable person to: fear for their safety or the safety of others; or suffer substantial emotional distress.*	**Emergency Shelter:** Private units or rooms as temporary shelter to individuals and families. No lease required.	**Rental Housing:** Private single-family or multi-family rental units for individuals and / or families. Occupants must sign a lease.
Individuals		
Families		
Unaccompanied Youth		
Those fleeing or attempting to flee human trafficking: *The use of force, fraud, or coercion for the recruitment, harboring, transportation, provision, or obtaining a person for the purpose of: A commercial sex act (under the age of 18 is defined as a severe form of trafficking); or Labor or services through subjection to involuntary servitude, peonage, debt bondage, or slavery.*	**Emergency Shelter:** Private units or rooms as temporary shelter to individuals and families. No lease required.	**Rental Housing:** Private single-family or multi-family rental units for individuals and / or families. Occupants must sign a lease.
Individuals		
Families		
Unaccompanied Youth		
	Emergency Shelter	**Rental Housing**
Individual Veterans that meet one of the above criteria.		
Families, that include a Veteran Family Member, that meet one or more of the above criteria.		
11. Is the organization an active and involved member of the Billings Continuum of Care? (e.g., regularly attending monthly meetings)		☐ **Yes** ☐ **No**
12. Is the organization an active and involved member of the Montana Continuum of Care?		☐ **Yes** ☐ **No**
13. Does the organization regularly use the Homeless Management Information System (HMIS) managed by the Montana Continuum of Care? (e.g., enter and update client data as appropriate)		☐ **Yes** ☐ **No**
14. Does the organization actively participate in regularly-scheduled Coordinated Entry System meetings?		☐ **Yes** ☐ **No**
15. Does the organization provide housing and/or services for those reviewed through the Coordinated Entry system?		☐ **Yes** ☐ **No**

Thank you for responding to this survey. The City appreciates your participation and feedback! The information provided will be used to better understand community needs and priorities related to housing / homelessness in Billings and to facilitate the HOME-ARP allocation process.

Applications for HOME-ARP funding will be released following survey data review and analysis.

Please mail this completed survey to:

HOME-ARP Survey Response
Community Development Division
2825 3rd Ave. N, Suite 610
Billings, MT 59101

Appendix B : Mayor's Letter of Support - City of Billings HOME-ARP Survey

Bill Cole, Mayor
P.O. Box 1178
Billings, MT 59103
P 406.657.8296
F 406.657.8390

CITY OF
Billings
MAYOR'S OFFFICE

Greetings,

The City of Billings will be allocating approximately $969,000 received from the U.S. Department of Housing & Urban Development (HUD) through the HOME Investment Partnership Program (HOME) as part of the American Rescue Plan (ARP) to an eligible applicant(s). Funding must benefit individuals and families who are either homeless, at risk of homelessness, or part of other vulnerable populations as defined by HOME-ARP regulations.

The City created the following survey to gather information from local organizations to facilitate a needs assessment of service gaps. This will allow the City to prioritize a coordinated response to address the issues of homelessness and housing instability within our community. The City requests that your organization complete and submit the survey by ***Monday, November 14th.*** Please only submit *one survey per organization* to avoid duplication of data. Please note it may be helpful to review the paper survey and gather requested data prior to online submission. The online version can be accessed at: *www.surveymonkey.com/r/HOME-ARP_Billings*; however, completed paper surveys will also be accepted.

The City must evaluate the *current* needs and service gaps for all qualifying populations. It is imperative that organizations provide accurate data about the number of *unduplicated* individuals and families served, as well as services provided over the past 12 months. Errors and / or omissions will greatly impact the City's ability to produce a quality needs assessment. The final assessment will be available for review upon completion.

Please be aware that an applicant's eligibility to apply for funding may be dependent upon survey participation. Organizations interested in accessing HOME-ARP funding who submit a survey response may be given priority during the application review process.

Homelessness and housing instability continue to be issues affecting our community. I urge you to consider the implications of providing your organization's data in this survey so HOME-ARP funding might more effectively address the needs of the most vulnerable populations in Billings.

Questions and technical assistance requests should be directed to Carly Collins at 406-247-8675 or collinsc@billingsmt.gov. Thank you in advance for your participation!

Sincerely,

William A. Cole

William A. Cole, Mayor

WAC:CC

Attachment: HOME-ARP Service Provider Survey

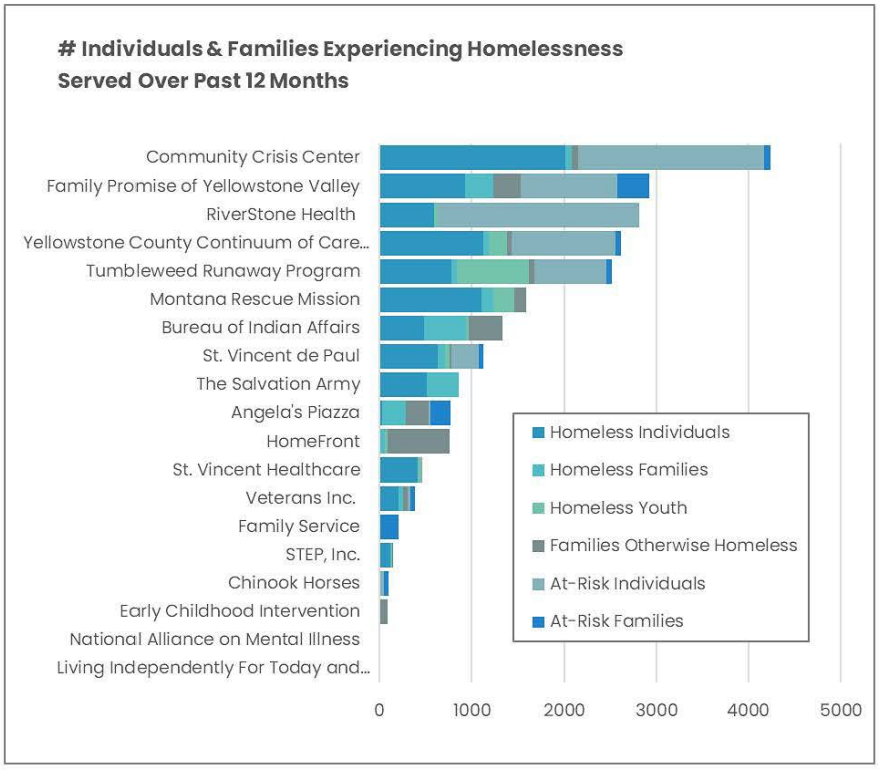
billingsmt.gov

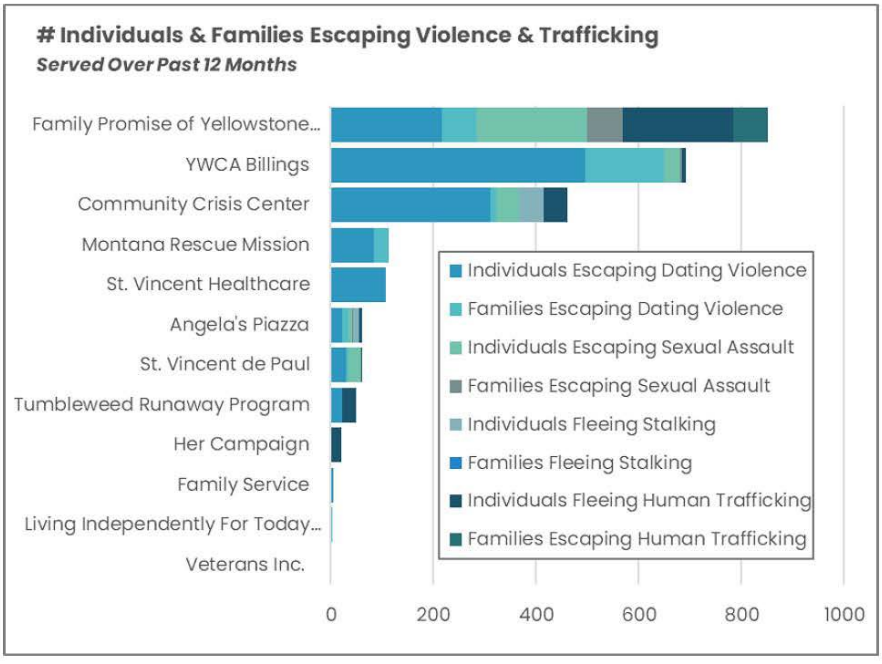
Appendix C : Billings Housing & Shelter Inventory

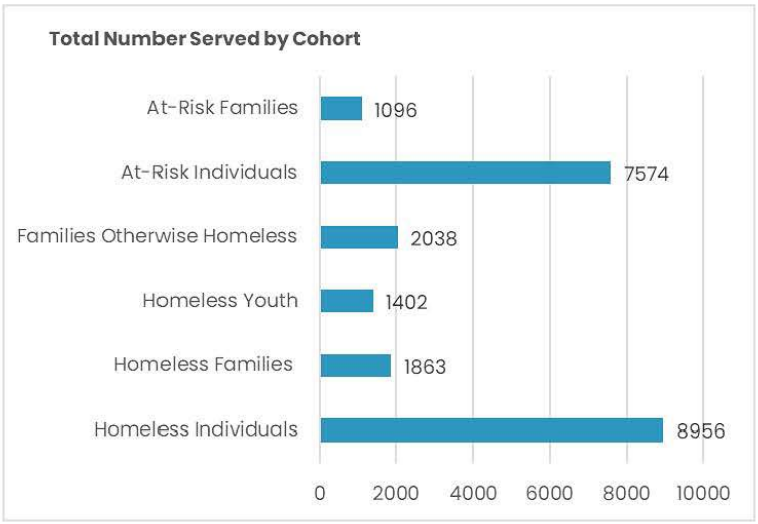
2022 Summary of Available Beds

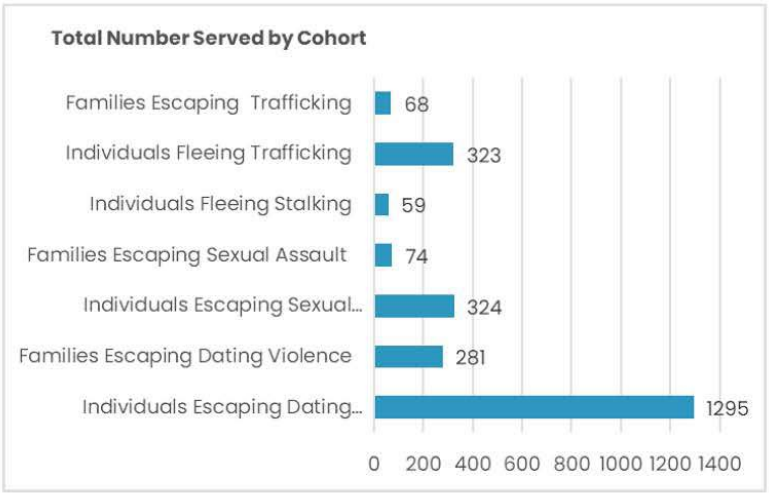
EMERGENCY SHELTER Temporary shelter for those experiencing homelessness. Does not require a lease / occupancy agreement.		Population	Family Units	Family Beds	Adult-Only Beds	Child Only Beds	Seasonal	Overflow / Voucher	Total Beds	Chronic Beds	Veteran Beds	Youth Beds
Community Crisis Center	Community Crisis Center	Single Males & Females			18			20	**38**			
Family Promise of Yellowstone Valley	Shelter	Households with Children	5	14					**14**			
Montana Rescue Mission	Shelter	Single Males & Females, Households with Children	14	28	58				**86**			
ShelterFirst	Shelter (Seasonal)	Single Adults & Households with Children					31		**31**			
YWCA, Billings	Gateway House	Single Adults & Households with Children	12	33	2				**35**			
YWCA, Billings	Gateway Horizons	Single Adults & Households with Children	25	77					**77**			
HER Campaign	Shelter	Single Females fleeing Human Trafficking			8				**8**			
			56	**152**	**86**	**0**	**31**	**20**	**289**	**0**	**0**	**0**
PERMANENT SUPPORTIVE HOUSING Community-based housing for formerly homeless, disabled, individuals / families to live as independently as possible. Month-to-month, indefinite leasing with supportive services.		Population	Family Units	Family Beds	Adult-Only Beds	Child Only Beds	Seasonal	Overflow / Voucher	Total Beds	Chronic Beds	Veteran Beds	Youth Beds
VASH HA Billings	VASH Vouchers	Veterans	14	30	60		16		**106**	60	60	60
YWCA, Billings	Gateway VISTA	Single Adults & Households with Children	24	74					**74**			
			38	**104**	**60**	**0**	**16**	**0**	**180**	**60**	**60**	**60**
RAPID RE-HOUSING Tenant-based, permanent housing rental and supportive services assistance for short-term (up to three months) and medium-term (4-24 months) for households experiencing homelessness.		Population	Family Units	Family Beds	Adult-Only Beds	Child Only Beds	Seasonal	Overflow / Voucher	Total Beds	Chronic Beds	Veteran Beds	Youth Beds
HRDC Dist 7	HRDC 7 ESG-RRH	Emergency Shelter Grant - Rapid Re-Housing	40	25	12				**37**			
Volunteers of America	SSVF - Billings VOA	Supportive Services for Veteran Families	7	3	7				**10**	7	7	7
YWCA, Billings	YWCA Billings		10	36	10				**46**			
			57	**64**	**29**	**0**	**0**	**0**	**93**	**7**	**7**	**7**
TRANSITIONAL HOUSING Interim housing, up to 24 months, with accompanying supportive services. Lease / occupancy agreement required.		Population	Family Units	Family Beds	Adult-Only Beds	Child Only Beds	Seasonal	Overflow / Voucher	Total Beds	Chronic Beds	Veteran Beds	Youth Beds
Family Promise of Yellowstone Valley	Transitional Housing	Households with Children	12	30					**30**			
HRDC Dist 7	Harmony House	Households with Children	5	10		10			**20**			
Volunteers of America	GPD-Independence Hall	Single Males			20				**20**	20	20	20
HER Campaign	Transitional Housing	Single Females & Females with Children	4	4					**4**			
			21	**44**	**20**	**10**	**0**	**0**	**74**	**20**	**20**	**20**

Appendix D: Survey Charts





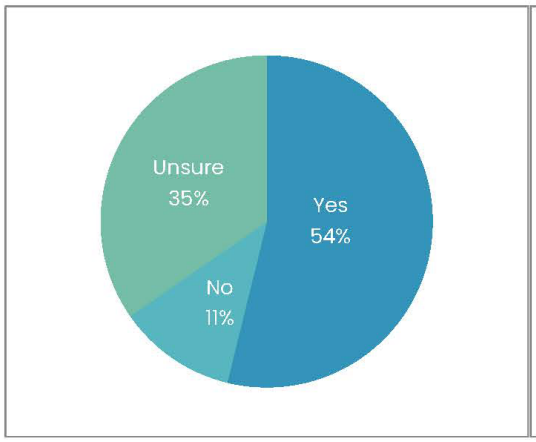

Total Number Served by Cohort
At-Risk Families
1096
At-Risk Individuals
7574
Families Otherwise Homeless
2038
Homeless Youth
1402
Homeless Families
1863
Homeless Individuals
8956
0
2000
4000
6000
8000
10000


Total Number Served by Cohort
Families Escaping Trafficking
68
Individuals Fleeing Trafficking
323
Individuals Fleeing Stalking
59
Families Escaping Sexual Assault
74
Individuals Escaping Sexual...
324
Families Escaping Dating Violence
281
Individuals Escaping Dating...
1295
0
200
400
600
800
1000
1200
1400

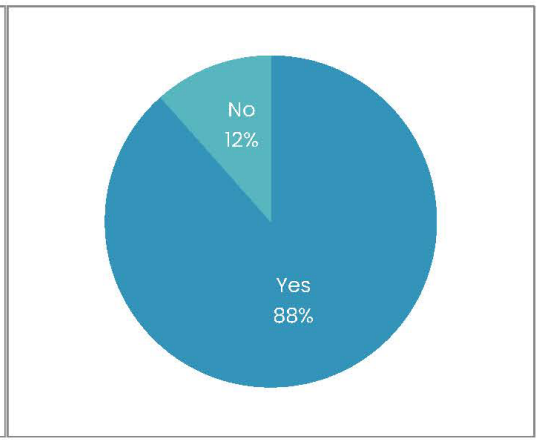
CITY OF BILLINGS - COMMUNITY DEVELOPMENT DIVISION

HOME-ARP Service Provider Survey Results: 26 Responding Organizations

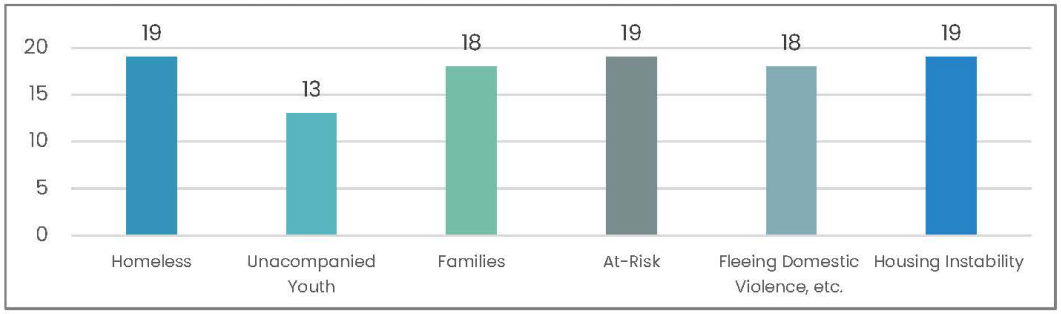
Is your organization interested in accessing HOME-ARP funding?



Does your organization solicit feedback from populations served? *(e.g., client or participation satisfaction surveys)*



Please select the populations your organization served over the past 12 months.



Please indicate any notable demographics within the populations your organizations is serving.

- St. Vincent de Paul serves all--there are no barriers to accessing services (food service, charity office, Representative Payee services, Drop-in-Center groups and case management, day shelter & meals, agency office for Mental Health Center, Rimrock and other providers who come here, and healthcare (Health Care for the Homeless has a clinic here two mornings each week). - We have seen an increase in the number of unaccompanied youth we serve and do refer them to Tumbleweed. We also have seen an increase in veterans who may or may not be eligible for VA services--we do attempt to hook them up with VOA or HUD-VASH case managers. Again, as there are no barriers to services here, we do see many in the categories described above and on a previous page.

- Category I Homelessness according to HUD; People with co-occuring disorders; chronic, repeated, long-term homelessness

- We serve anyone with a disability regardless of medical documentation, age, or any other attribute.

- Mental health (Bipolar, DID, Complex PTSD, etc..)

- All HMIS data needs are addressed in our housing program - Our focus is on the Veteran, however, the household can receive services as well depending on the program. / Veterans Inc.

- Literally homeless according to HUD definition for Category 1

- Federally recognized Tribal members

- Homeless who present as couples, with pets, and those with severe mental illness as well as those with COVID-19

- We primarily work with reservation Tribes/individuals.

- Referrals and support for persons under 18 and we serve Housed and ANYONE needing crisis care and persons not servedby other non profits

- Chilidren in the foster care system and parents completing the re-unification process / Chinook Horses

- YWCA Billings serves mostly women who have been victims of domestic violence, sexual assault, stalking, and human trafficking. As much as 60% of those served are American Indian. Many of those we serve have active substance use disorders or are in recovery.

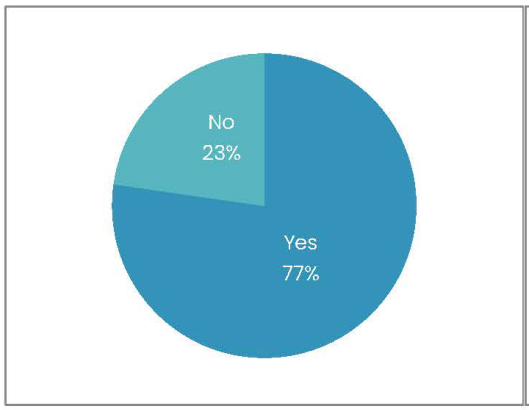
- We serve women and pregnant women. Substance abuse and recovery is typical and each client typically has at least one mental health diagnosis because of the trauma endured in trafficking. / HER Campaign

- There is a large number of persons who are waiting treatment dates, who need housing and who cannot go to the shelter due to triggers. And or the shelter is too intense for persons who have mental health issues. / Community Crisis Center

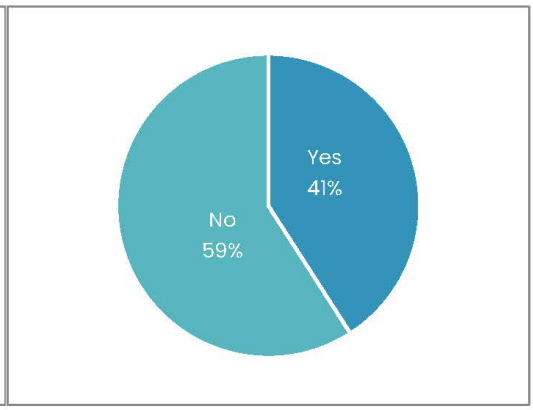
CITY OF BILLINGS - COMMUNITY DEVELOPMENT DIVISION

HOME-ARP Service Provider Survey Results: 22 / 26 Responding Organizations

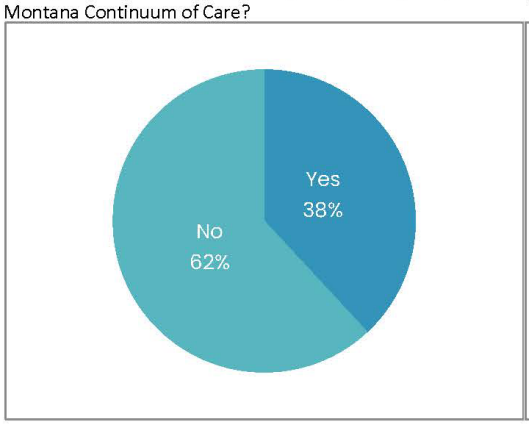
Is the organization an active and involved member of the Billings Continuum of Care?



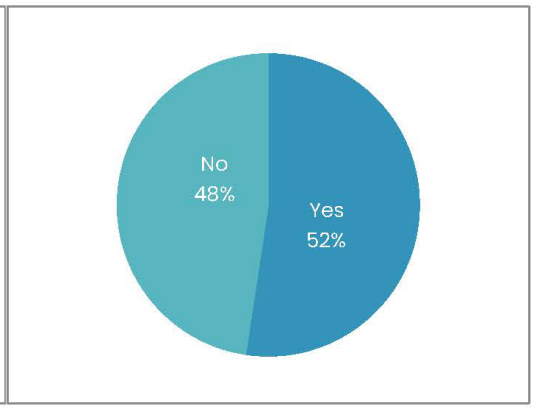
Is the organization an active and involved member of the Montana Continuum of Care?



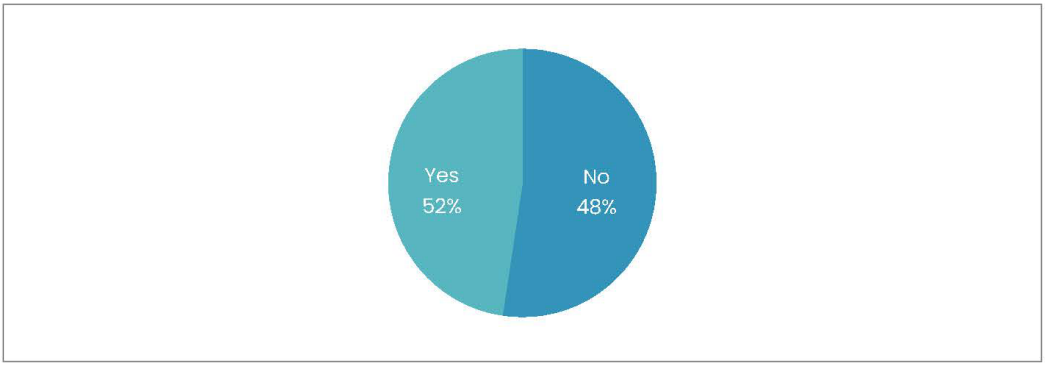
Does the organization regularly use the Homeless Management Information System (HMIS) managed by the Montana Continuum of Care?



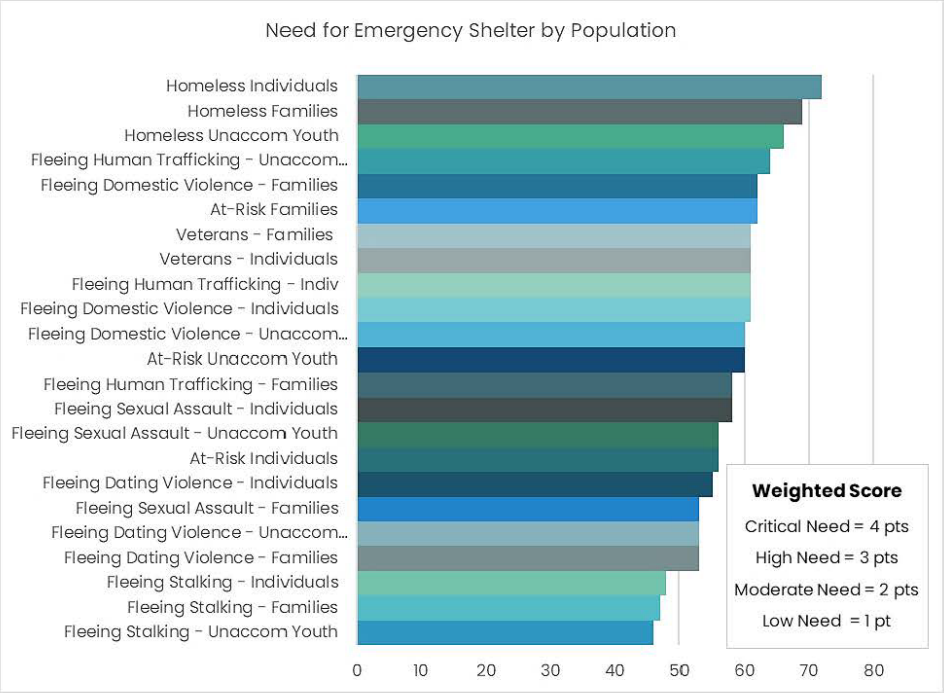
Does the organization actively participate in regularly-scheduled Coordinated Entry System meetings?

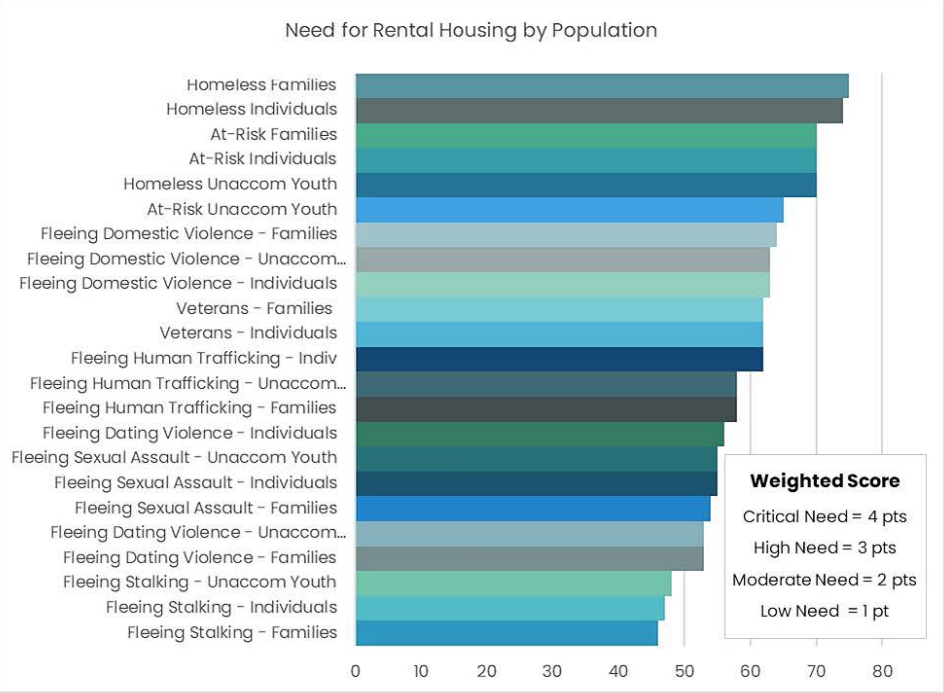


Does the organization provide housing and/or services for those reviewed through the Coordinated Entry system?



Organization Name	*Is / does the organization:*				
	An active and involved member of the Billings Continuum of Care? (e.g., regularly attending monthly meetings)	*An active and involved member of the Montana Continuum of Care?*	*Regularly use the Homeless Management Information System (HMIS) managed by the Montana Continuum of Care? (e.g., enter and update client data as appropriate)*	*Actively participate in regularly-scheduled Coordinated Entry System meetings?*	*Provide housing and/or services for those reviewed through the Coordinated Entry system?*
Riverstone Health	Yes	No	Yes	Yes	Yes
Chinook Horses	Yes	No	No	No	No
HomeFront	Yes	Yes			
YCA Human Trafficking Task Force	No	No	No	No	No
National Alliance on Mental Illness	No	No	No	No	No
The Salvation Army	Yes	Yes	No	Yes	Yes
District 7 Human Resources Development Council					
St. Vincent de Paul	Yes	Yes	Yes	Yes	Yes
Yellowstone County Continuum of Care (CoC)	Yes	Yes	Yes	Yes	Yes
Living Independently For Today and Tomorrow (LIFTT)	Yes	No	No	No	No
YWCA Billings	Yes	Yes	Yes	Yes	Yes
Her Campaign	No	No	No	No	No
Veterans Inc.	Yes	Yes	Yes	Yes	Yes
Family Promise of Yellowstone Valley	Yes	No	No	Yes	Yes
SYNERGY HomeCare					
Early Childhood Intervention					
STEP, Inc.	Yes	No	Yes	Yes	Yes
United Way of Yellowstone County	Yes	No	No	No	No
Tumbleweed Runaway Program	Yes	Yes	Yes	Yes	Yes
St. Vincent Healthcare	Yes	No	No	Yes	No
Off The Streets Corporation	Yes	No	No	No	No
Bureau of Indian Affairs	No	No	No	No	No
Community Crisis Center	Yes	Yes	Yes	Yes	Yes
Family Service					
Angela's Piazza	No	No	No	No	No
Montana Rescue Mission	Yes	Yes	No	No	Yes


Need for Emergency Shelter by Population
Homeless Individuals
Homeless Families
Homeless Unaccom Youth
Fleeing Human Trafficking - Unaccom...
Fleeing Domestic Violence - Families
At-Risk Families
Veterans - Families
Veterans - Individuals
Fleeing Human Trafficking - Indiv
Fleeing Domestic Violence - Individuals
Fleeing Domestic Violence - Unaccom...
At-Risk Unaccom Youth
Fleeing Human Trafficking - Families
Fleeing Sexual Assault - Individuals
Fleeing Sexual Assault - Unaccom Youth
At-Risk Individuals
Fleeing Dating Violence - Individuals
Fleeing Sexual Assault - Families
Fleeing Dating Violence - Unaccom...
Fleeing Dating Violence - Families
Fleeing Stalking - Individuals
Fleeing Stalking - Families
Fleeing Stalking - Unaccom Youth
0
10
20
30
40
50
60
70
80
Weighted Score
Critical Need = 4 pts
High Need = 3 pts
Moderate Need = 2 pts
Low Need = 1 pt


Need for Rental Housing by Population
Homeless Families
Homeless Individuals
At-Risk Families
At-Risk Individuals
Homeless Unaccom Youth
At-Risk Unaccom Youth
Fleeing Domestic Violence - Families
Fleeing Domestic Violence - Unaccom...
Fleeing Domestic Violence - Individuals
Veterans - Families
Veterans - Individuals
Fleeing Human Trafficking - Indiv
Fleeing Human Trafficking - Unaccom...
Fleeing Human Trafficking - Families
Fleeing Dating Violence - Individuals
Fleeing Sexual Assault - Unaccom Youth
Fleeing Sexual Assault - Individuals
Fleeing Sexual Assault - Families
Fleeing Dating Violence - Unaccom...
Fleeing Dating Violence - Families
Fleeing Stalking - Unaccom Youth
Fleeing Stalking - Individuals
Fleeing Stalking - Families
0
10
20
30
40
50
60
70
80
Weighted Score
Critical Need = 4 pts
High Need = 3 pts
Moderate Need = 2 pts
Low Need = 1 pt

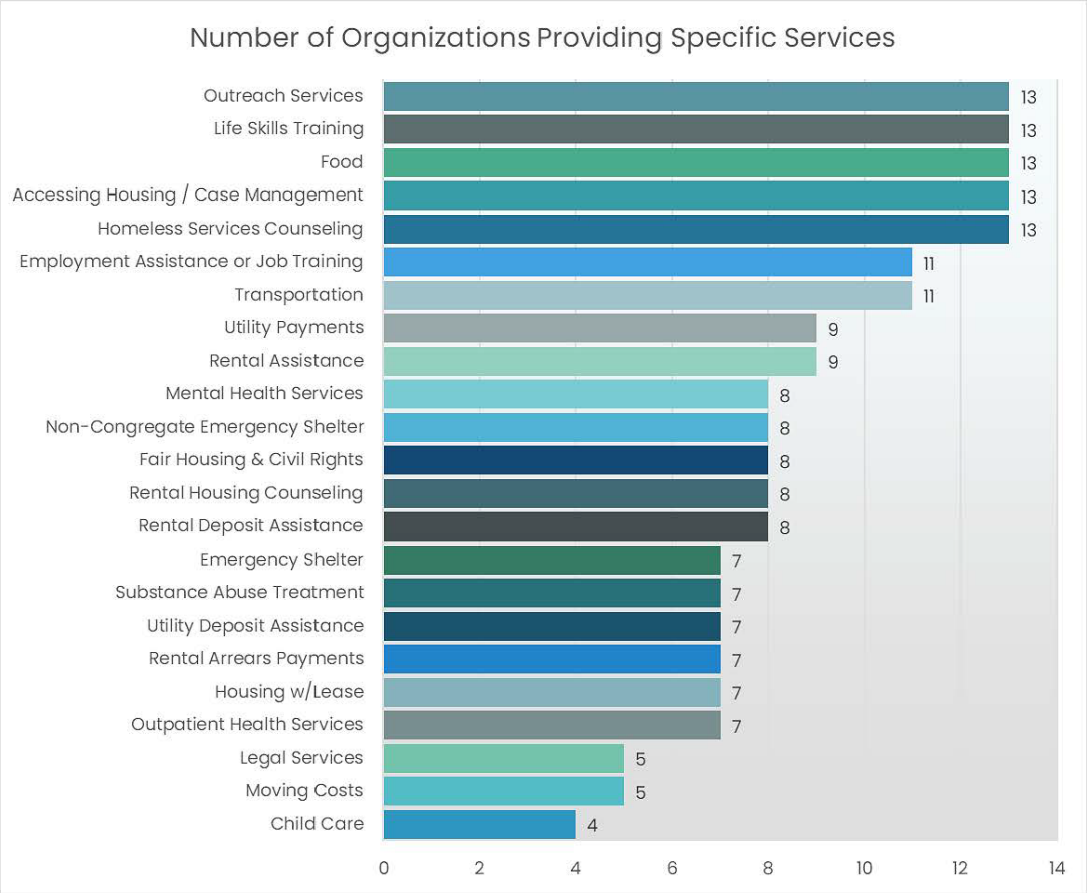
Unduplicated number of individuals / families experiencing homelessness	*Individuals*	*Families*	*Average Family Household Size*	*Total # People*
Early Childhood Intervention		10	3	30
STEP, Inc.	121	2	3	127
HomeFront	13	47	3	154
Veterans Inc.	202	54		202
St. Vincent Healthcare	414			414
RiverStone Health - Billings, MT	590			590
Tumbleweed Runaway Program	778	60	1	838
St. Vincent de Paul	636	70	3	846
Angela's Piazza	30	251	4	1,034
Yellowstone County Continuum of Care (CoC)	1,128	53		1,128
The Salvation Army	509	354	3	1,394
Montana Rescue Mission	1,108	127	3	1,489
Family Promise of Yellowstone Valley	931	305	3	1,846
Community Crisis Center	2,011	75	2	2,161
Bureau of Indian Affairs	485	455	8	4,125
Totals (may be duplicated - reporting variations & agencies serving same people):	**8,956**	**1,863**	**-**	**16,378**

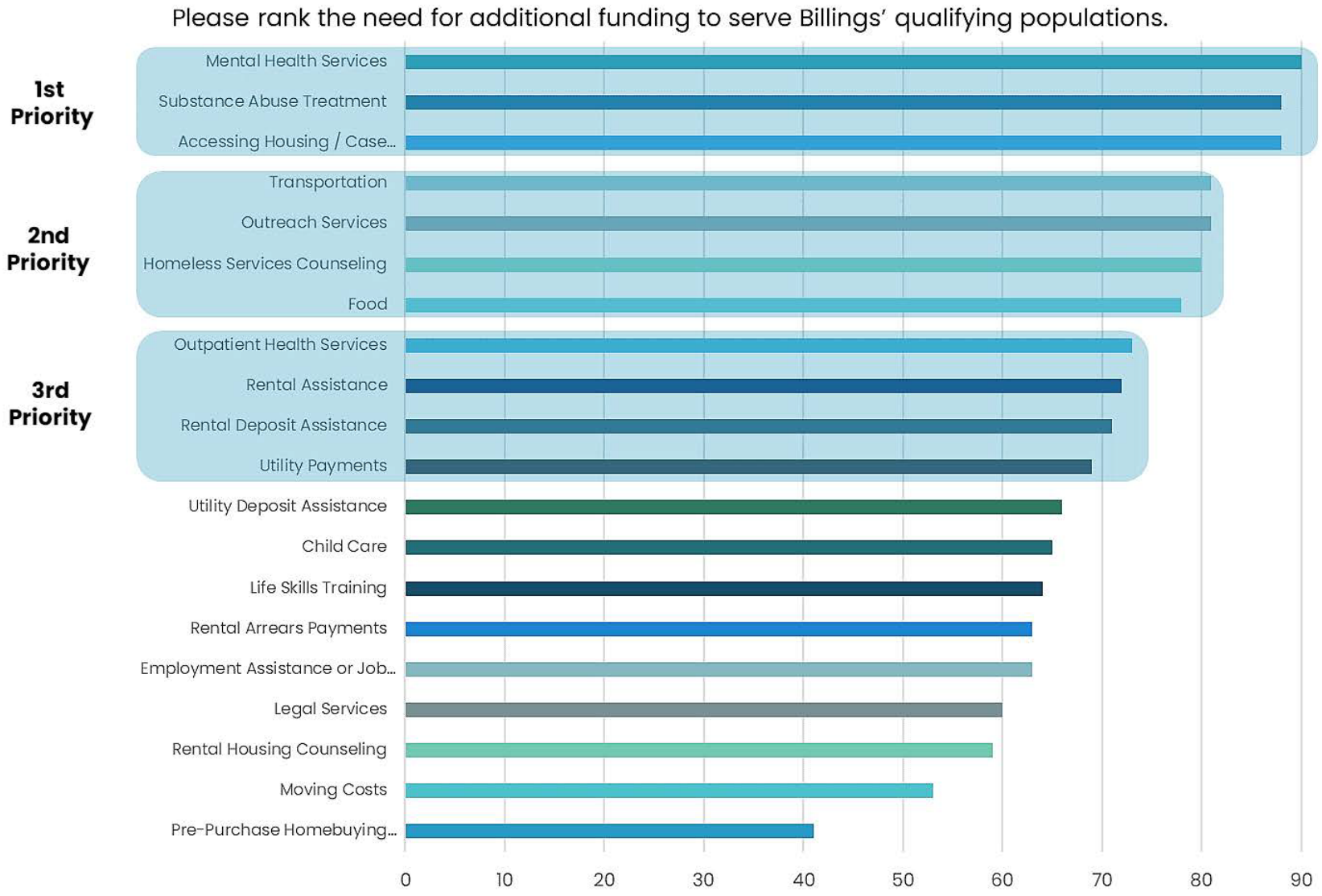
Family size for those experiencing homelessness ranged from one to four with the exception of the Bureau of Indian Affairs. The average family household size for this organization is eight.

Total number of unaccompanied youth served over past 12 months	*Total # People*
Angela's Piazza	2
Living Independently For Today and Tomorrow	3
STEP, Inc.	11
Bureau of Indian Affairs	30
HomeFront	31
St. Vincent Healthcare	32
RiverStone Health - Billings, MT	37
St. Vincent de Paul	51
Yellowstone County Continuum of Care (CoC)	200
Montana Rescue Mission	227
Tumbleweed Runaway Program	778
Totals (may be duplicated - reporting variations & agencies serving same people):	**1,402**

Organizations Reporting QP #s Served	Individuals (Number of)			Families (Number of)		
	Homeless	*At-Risk of Homelessness*	*Unaccompanied Youth*	*Homeless*	*Homeless with children*	*At-Risk of Homelessness*
Riverstone Health	590	2,184	37			
Chinook Horses		50				45
HomeFront	13		31	47	671	
National Alliance on Mental Illness		6				
The Salvation Army	509			354		
St. Vincent de Paul	636	301	51	70	19	48
Yellowstone County Continuum of Care (CoC)	1,128	1,128	200	53	53	53
Living Independently For Today and Tomorrow			3			
Veterans Inc.	202	21		54	54	54
Family Promise of Yellowstone Valley	931	1,052		305	291	340
Early Childhood Intervention				10	75	
STEP, Inc.	121		11	2	2	
Tumbleweed Runaway Program	778	778	778	60	60	60
St. Vincent Healthcare	414	19	32			
Bureau of Indian Affairs	485		30	455	366	
Community Crisis Center	2,011	2,011		75	70	75
Family Service						206
Angela's Piazza	30	24	2	251	250	215
Montana Rescue Mission	1,108		227	127	127	
Totals (may be duplicated - reporting variations & agencies serving same people):	8,956	7,574	1,402	1,863	2,038	1096
	Total Number of Individuals: 17,932			**Total Number of Families: 4,997**		

Organizations Reporting QP #s Served	**Individuals** Fleeing or Attempting to Flee Violence				**Families** Fleeing or Attempting to Flee Violence			
	Domestic or Dating violence	*Sexual Assault*	*Stalking*	*Human Trafficking*	*Domestic or Dating Violence*	*Sexual Assault*	*Stalking*	*Human Trafficking*
St. Vincent de Paul	31	24		2	3			
Living Independently For Today and Tomorrow	2				2			
YWCA Billings	495	31		7	155	4		
Her Campaign				20				
Veterans Inc.	2							
Family Promise of Yellowstone Valley	216	216		216	68	68		68
Tumbleweed Runaway Program	22			27				
St. Vincent Healthcare	107							
Community Crisis Center	310	45	47	47	12			
Family Service	5							
Angela's Piazza	22	8	12	4	12	2		
Montana Rescue Mission	83				29			
Totals (may be duplicated - reporting variations & agencies serving same people):	1,295	324	59	323	281	74	0	68
	Total Number of Individuals: 2,001				**Total Number of Families: 423**			


Number of Organizations Providing Specific Services
Outreach Services 13
Life Skills Training 13
Food 13
Accessing Housing / Case Management 13
Homeless Services Counseling 13
Employment Assistance or Job Training 11
Transportation 11
Utility Payments 9
Rental Assistance 9
Mental Health Services 8
Non-Congregate Emergency Shelter 8
Fair Housing & Civil Rights 8
Rental Housing Counseling 8
Rental Deposit Assistance 8
Emergency Shelter 7
Substance Abuse Treatment 7
Utility Deposit Assistance 7
Rental Arrears Payments 7
Housing w/Lease 7
Outpatient Health Services 7
Legal Services 5
Moving Costs 5
Child Care 4
0 2 4 6 8 10 12 14


Please rank the need for additional funding to serve Billings' qualifying populations.
1st Priority
2nd Priority
3rd Priority
Mental Health Services
Substance Abuse Treatment
Accessing Housing / Case...
Transportation
Outreach Services
Homeless Services Counseling
Food
Outpatient Health Services
Rental Assistance
Rental Deposit Assistance
Utility Payments
Utility Deposit Assistance
Child Care
Life Skills Training
Rental Arrears Payments
Employment Assistance or Job...
Legal Services
Rental Housing Counseling
Moving Costs
Pre-Purchase Homebuying...
0
10
20
30
40
50
60
70
80
90

Waiting List Analysis

- Waiting lists are created by tracking specific individuals / families.

- If the number of individuals on a waiting list was not identified, the length of time those individuals typically stay on the waiting list was not considered.

- If the number of days, weeks, months, or years was not identified, this data was not considered.

If an organization maintains a waiting list for services provided, the majority of time spent on a waiting list is one week or less.

	# People	Days
Accessing Housing / Case Management		
LIFTT: Three are on the waiting list for six months.	3	180
Homeless Services Counseling		
CoC: 1,128 are on the waiting list for two weeks.	1128	14
Housing		
Family Promise: 100 are on the waiting list for 90 days.	100	90
YWCA: Nine are on the waiting list for three months.	9	90
CoC: 1,128 are on the waiting list for three months.	1128	90
Rental Deposit Assistance		
MRM: 25 are on the waiting list for three months.	25	90
Substance Abuse Treatment		
Community Crisis Center: 78 are on the waiting list for up to two months.	78	60
Child Care		
United Way: 81 are on the waiting list for one year.	81	365
Legal Services		
St. Vincent de Paul: Four are on the waiting list for two weeks.	4	14
Emergency Shelter		
Family Promise: 100 are on the waiting list for 90 days.	100	90

Affidavit of Publication

STATE OF MONTANA

County of Yellowstone

Jonathan McNiven

Being duly sworn, deposes and says:

That he is the Legal Advertising Clerk of Yellowstone County News, a newspaper of general circulation published weekly in the town of Huntley, in the County of Yellowstone, State of Montana, and that the **(6)** folio Legal **Notice of Public Hearing** a true copy of which is hereto **Included**, was published in said newspaper on the following dates:

August 12, 2022; August 19, 2022

making in all **(2)** publication(s).

RECEIVED
AUG 19 2022
CITY CLERK

Jonathan McNiven

STATE OF MONTANA

County of Yellowstone

On this 19th day of August 2022, before me, the undersigned, a Notary Public for the State of Montana, personally appeared Jonathan McNiven, known to me to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal that day and year first above written.

Tana McNiven

Tana McNiven

NOTARY PUBLIC for the State of Montana, residing at Huntley, MT.

My commission expires: August 23, 2024

TANA MCNIVEN NOTARIAL SEAL STATE OF MONTANA

TANA MCNIVEN
NOTARY PUBLIC for the
State of Montana
Residing at Huntley, Montana
My Commission Expires
August 23, 2024

NOTICE OF PUBLIC HEARING
CITY OF BILLINGS
FY2021-2022 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) AND HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) COMPREHENSIVE ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) AND CURRENT COMMUNITY NEEDS FOR LOW-INCOME HOUSEHOLDS AND THOSE EXPERIENCING HOMELESSNESS

The City of Billings will hold a public hearing on Monday, September 12, 2022 at 5:30 pm to obtain public comment on:

- CDBG and HOME Comprehensive Annual Performance Evaluation Report (CAPER) for the prior program year; and
- Current community needs to assist the Community Development Board in:
  - o Designing the application process for the upcoming program year, before the publication of the drafted Annual Action Plan; and
  - o Regarding the needs of those experiencing homelessness in preparation for HOME-ARP assessment and planning activities.

Federal regulations require the City to facilitate two public hearings, at different stages of the program year, to obtain residents' views and respond to questions. Together, the hearings must address housing and community development needs, development of proposed activities, proposed strategies and actions for affirmatively furthering fair housing, and a review of program performance.

Copies of the City's drafted FY2021-2022 CDBG and HOME CAPER are available beginning August 26, 2022 online at www.BillingsMT.gov/CDreports. The CAPER is also available for review at the Community Development office on the 6th floor of the Miller Building, 2825 3rd Avenue North, Billings, MT. The City must facilitate a minimum 15-day public comment period for the CAPER. The City of Billings exceeds this requirement by facilitating a public comment period beginning August 26 through September 12, 2022.

Due to COVID-19 health concerns, the format of the City Council meeting will be held in a partial virtual videoconferencing environment. In order to honor the Right of Participation and the Right to Know in Article II, sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Public Participation:

- **City Council Agenda Packet**: View on the City's website www.BillingsMT.gov/councilagendas.
- **Watch the Meeting**:
  - o www.BillingsMT.gov, click Watch Meetings Online.
  - o Community 7 TV - Channel 7, Channel 507 – Spectrum Cable, or online at www.comm7tv.com - click Watch Live, Facebook, or YouTube. Recordings are also available after the meeting.
- Attend the Meeting: City Council Chambers, 210 North 27th Street, Billings, MT 59101.
  - o Verbal comments are scheduled during the Public Comment / Public Hearings as indicated on the agenda. Written communication can be submitted any time prior to, or during, the public comment period.
- Accessibility: The public hearing is accessible to individuals with physical disabilities. Special arrangements for participation in the public hearing by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Fair Housing Equal Opportunity.
  - o Leave a voice mail message by calling 406.657.8286 (Montana Relay 711).
  - o Send an email to beckettb@BillingsMT.gov.
  - o Send a written letter to Community Development, P.O. Box 1178, Billings, MT 59103.
- Communicate via Email:
  - o Emails can be sent to the City Council before 3:00 pm on the date of the Public Hearing at council@BillingsMT.gov. All emails sent to the City Council can be viewed online at www.BillingsMT.gov/councilemails. Emails received after 3:00 pm and prior to 5:00 pm, may be read during the meeting.
  - o Email comments to beckettb@Billingsmt.gov.

Published on August 12 and 19, 2022.

08/12, 08/19 2022
MNAXLP

Denise R. Bohlman
Billings City Clerk
P.O. Box 1178
Billings, MT 59103

LEGAL NOTICES PAGES 14-17

REVISED INVITATION TO BID
AIRPORT IMPROVEMENTS
BILLINGS LOGAN INTERNATIONAL AIRPORT, BILLINGS, MONTANA

Notice is hereby given that sealed bids entitled **"Reconstruction of the Airport Commercial Aircraft Ramp"** for the City of Billings Logan International Airport will be received by the Billings City Clerk, via e-mail at bids@billingsmt.gov, or via mail or delivery at 210 N. 27th Street, Billings, MT 59101 (P.O. Box 1178, Billings, MT 59103), until 2:00 p.m., local time, on Tuesday, March 7, 2023. The bidder's name, address, and bidder's Montana Contractor's Registration Number shall appear in the lower left-hand corner of the envelope or in the e-mail message.

Bids will be publicly opened and read aloud via Facebook Live on the City's Facebook page: https://www.facebook.com/Billings-MT-City-Government-74352842013/. Bid tabulations will be posted for public viewing after the bids have been opened.

Schedule 1 – Southeast Concrete Apron
Schedule 2 – Slotted Drain Reconstruction

This work is to include all tools, equipment, materials and labor to complete this project.

Bid Bond. All bids must be accompanied by lawful monies of the United States or a Cashier's Check, a Certified Check, Bid Bond, Bank Money Order or Bank Draft, drawn and issued by a National Banking Association located in the State of Montana, or by any Banking Corporation incorporated under the Laws of the State of Montana, in an amount equal to not less than ten (10) percent of the total bid, payable to the order of the City of Billings as liquidated damages in the event said successful bidder shall fail or refuse to execute the contract in accordance with the terms of his bid.

Performance and Payment Bond. After a contract is awarded, the successful bidder will be required to furnish a separate Performance and Payment Bond, each in the amount of one hundred percent (100%) of the contract.

Contract Documents. Contact person for this project is Heather Mosser, P.E. at 656-6000. The Contract Documents consisting of half size Drawings and Project Manual may be viewed or obtained on-line.

1. Electronic Transfer - Complete electronic Project Plans, Project Manual, and "Bid Proposal Packet" are available at the Morrison-Maierle website "www.m-m.net", by clicking on the "Projects Bidding" link and selecting this project from the project list. Documents can only be viewed on the Morrison-Maierle website and cannot be downloaded or printed without purchasing. To purchase and download the project documents in pdf format and be placed on the plan holder's list, click "Download Project PDF" and sign on to www.QuestCDN.com. Plan documents and **"Bid Proposal Packet"** can be downloaded for a fee of $30.00. Please contact QuestCDN at 952-233-1632 or email "info@questcdn.com" for assistance in the free membership registration, downloading, and working with this digital project information.

The Owner reserves the right to reject any or all bids and to waive irregularities.

The Bidder must supply all the information required by the bid documents and specifications.

Funding for this Contract is Federally Assisted. Contractors at every tier must comply with applicable federal requirements including but not limited to: the Buy American Preference, Civil Rights – General, Davis Bacon Requirements, Governmentwide Debarment and Suspension, Lobbying of Federal Employees, Procurement of Recovered Materials, Title VI of the Civil Rights Act, Equal Employment Opportunity, Affirmative Action, Disadvantaged Business Enterprises, Federal Trade Restriction, as contained in the bid documents.

Title VI Solicitation Notice. The Owner, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Davis Bacon. The Contractor will be required to comply with the wage and labor requirements and to pay minimum wages in accordance with the schedule of wage rates established by the United States Department of Labor as referenced in the Contract.

Contractor Registration. Contractors and any subcontractors doing work on this project will require registration with the Montana Department of Labor and Industry. Forms for registration are available from the Department of Labor and Industry, P.O. Box 8011, 1805 Prospect Avenue, Helena, Montana 59604-8011. Information on registration can be obtained by calling 1-800-556-6684. Contractors are required to have been registered with the Department of Labor and Industry prior to bidding on this project.

Equal Employment Opportunity and Affirmative Action Requirement. The proposed contract is under subject to 41 CFR § 60-1.4 and Executive Order 11246 of September 24, 1965, and to the Equal Employment Opportunity (EEO) and Federal Labor Provisions. A Contractor having 50 or more employees and his subcontractors having 50 or more employees and who may be awarded a subcontract of $50,000 or more will be required to maintain an affirmative action program, the standards for which are contained in the specifications. To be eligible for award, each bidder must comply with the affirmative action requirements which are contained in these specifications.

DBE Requirement. The requirements of 49 CFR part 26 apply to this contract. Billings Logan International Airport has established an overall DBE goal for the year. It is the policy of the Owner to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. The Owner encourages participation by all firms qualifying under this solicitation regardless of business size or ownership.

As required by 49 CFR Part 26, the Airport Authority is required to create a bidders list, consisting of information about all DBE and non-DBE firms that bid or quote on DOT-assisted contracts. The purpose of this requirement is to allow use of the bidders list approach to calculating future overall DBE goals. As per the requirements of the Proposal section, all Prime Bidders submitting bids on this project must submit, with his or her bid, a list including the name, address, and DBE/non-DBE status of all subcontractors and suppliers that bid or quote for work under this contract. Failure to provide this information, as outlined in the Proposal section, will make the bidder non-responsive and not eligible for award of the contract.

Funding and Award. This contract will be funded in part by a grant from the Federal Aviation Administration. Therefore, award of the Contract by the Sponsor will be made subject to concurrence of FAA and the City of Billings. Bidders may not withdraw Proposals for a period of **sixty (60)** days after the bid opening date.

As required by the FAA, the Owner has created a Construction Safety and Phasing Plan (CSPP), reviewed and approved by the FAA, which is included in the project specifications. The contractor shall be required to follow the requirements of the CSPP.

Pre-bid Conference. The pre-bid conference is **not mandatory** and is hereby established at **10:00 a.m., February 28, 2023,** at the Airport Operations Building, 2281 Overlook Drive (west of the terminal), upstairs Conference Room. Interested Contractors are encouraged to attend. Failure of the Contractor to thoroughly familiarize themselves with the scope of this project does not relieve the Contractor from the requirement of this Agreement. A tour of the work site at Billings Logan International Airport will be conducted following the pre-bid conference.

Published on February 24 and March 3, 2023.

02/24, 03/03 2023
MNAXLP

Denise R. Bohlman
Billings City Clerk
P.O. Box 1178
Billings, MT 59103

NOTICE

Low Income Assistance Available to Mid-Rivers Customers

Mid-Rivers Communications offers Lifeline low-income assistance to qualifying subscribers with discounts of $9.25 per month on qualifying Internet or bundles. Larger discounts are available to qualifying customers on Tribal Lands. Mid-Rivers also participates in the Affordable Connectivity Program (ACP), a government program that can further reduce internet bills for qualifying customers. ACP discounts are up to $30 per month, or $75 per month for customers on Tribal Lands. These assistance services are non-transferable and allow for only one discount per qualifying household. Eligibility standards are determined by the Federal Communications Commission (FCC). Call 1-800-452-2288, text 406-399-6887, or visit www.midrivers.com/internet/acp/ for more information.

02/24 2023
MNAXLP

NOTICE OF MEETING

The Worden Fire Department monthly meeting will be held at 7pm on March 6, 2022, at the Worden Fire Hall.

02/24, 03/03 2023
MNAXLP

NOTICE OF MEETING

The SBURA monthly will be held at 7pm on March 7, 2023. The meeting is utilizing Zoom software. To participate in the meeting:

Join Zoom Meeting
https://us02web.zoom.us/j/8547606576?pwd=Wrp4zTGdXNFRQdnJhS1IvNmJsMVpIZz09
Meeting ID: 854 7606 0576
Passcode: 714907

Michael Mayott, Secretary

02/24 2023
MNAXLP

Did you know???

The Yellowstone County News covers and reports on the weekly county commissioners' meetings? We've got you covered for county and local information. From affordable legal advertising to local news and views. We thank all our readers for their support of the Yellowstone County News.

Your weekly newspaper with local views!

NOTICE OF HEARING ON NAME CHANGE

MONTANA THIRTEENTH JUDICIAL DISTRICT COURT,
YELLOWSTONE COUNTY
IN THE MATTER OF THE NAME CHANGE OF
BOSTON THOMAS KETTERLING,
Noole Marie Farnsworth
Petitioner, on behalf of
BOSTON THOMAS KETTERLING
Minor Child
Cause No.: DV 23-00058
Dept. No.: ASHLEY HARADA

-THIS IS NOTICE that Petitioner has asked the District Court for a change of name for BOSTON THOMAS KETTERLING.

The Minor Child Name Change Hearing will be on April 7, 2023, at 8:30am at the Courthouse in Yellowstone, County.

Date: January 25, 2023.
/s/Ashley Harada
DISTRICT COURT JUDGE

02/24, 03/03, 03/10, 03/17 2023
MNAXLP

NOTICE OF PUBLIC MEETING

The ***Council Legislative Committee*** will hold a public meeting every Wednesday during the Legislative Session. Meetings for March will be at 4:00 PM, in the City Hall Conference Room, at 210 N. 27th Street, Billings, Montana on:

March 1st
March 8th
March 15th
March 22nd
March 29th

The meeting is open to any interested members of the public. Meeting agendas are prepared and available online at https://www.billingsmt.gov/3086/Council-Committees.

For additional information, contact Councilmember Roy Neese, at 657-8433 or via email at neeser@billingsmt.gov.

Published on February 24, 2023.
Denise R. Bohlman
Billings City Clerk
P.O. Box 1178
Billings, MT 59103

02/24 2023
MNAXLP

NOTICE TO CREDITORS

Jock B. West
West Law Firm, P.C.
301 N. 27th St., Ste. 100
Billings, MT 59101
Telephone: (406) 252-3858
Email: jock@westlawfirm.pro
Attorney for Applicants

MONTANA THIRTEENTH JUDICIAL DISTRICT COURT,
YELLOWSTONE COUNTY
IN THE MATTER OF THE ESTATE OF
GARRY CRAWFORD
Deceased.
Cause No. DP 23-0050
Judge: Jessica T. Fehr

-NOTICE IS HEREBY GIVEN that the undersigned has been appointed Co-Personal Representatives of the above-named estate. All persons having claims against the said deceased are required to present their claims within four months after the date of the first publication of this notice or said claims will be forever barred.

Claims must either be mailed to Witney J. Hoffman and Nicholas J. Crawford, the Co Personal Representatives, return receipt requested, c/o Jock B. West, West Law Firm, P.C. 301 N. 27th Street, Suite 100 Billings, MT 59101, or filed with the Clerk of the above Court.

Dated: 02-15-2023
/s/Witney H. Hoffman
Co-Personal Representative
Dated: 02-15-2023
/s/Nicholas J. Crawford
Co-Personal Representative

02/24, 03/03, 03/10 2023
MNAXLP

NOTICE TO CREDITORS

Molly S. Considine
Patten, Peterman, Bekkedahl, & Green, PLLC
2817 2ND Ave. North, Ste. 300
Billings, MT 59101
Telephone: (406) 252-8500
Fax: (406) 294-9500
Email: msconsidine@ppbglaw.com
Attorneys for Personal Representative

MONTANA THIRTEENTH JUDICIAL DISTRICT COURT,
YELLOWSTONE COUNTY
IN THE MATTER OF THE ESTATE OF
MURRAY J. STERLING
Deceased.
Probate Case No.: DP 22-0439
Judge: Brett Linneweber

-NOTICE IS HEREBY GIVEN that the undersigned has been appointed Personal Representative of the above-named estate. All persons having claims against the Decedent are required to present their claims within four months after the date of the first publication of this notice or said claims will be forever barred.

Claims must either be mailed to the Personal Representative, Robert Bratton, a/k/a Bob Bratton, return receipt requested, in care of his attorney, Molly Considine of Patten, Peterman, Bekkedahl & Green, PLLC PO Box 1239 Billings, Montana 59103, or filed with the Clerk of the above Court.

Dated this 29th day of December, 2022.
/s/Robert Bratton,
Personal Representative

02/24, 03/03, 03/10 2023
MNAXLP

NOTICE OF MEETING
BILLINGS PARKS, RECREATION, AND CEMETERY BOARD MEETING

The Billings Parks, Recreation, and Cemetery Board will hold its regular board meeting on Wednesday, March 8, at 11:00 AM, at the Billings Parks and Recreation office located at 390 N. 23rd Street, Billings MT.

This meeting is open to any interested members of the public. For additional information, contact Melonie Trang 406-237-8272.

The agenda for this meeting can be found online at https://www.ci.billings.mt.us/86/Parks-Recreation-Cemetery-Board.

(In the event a quorum of the Council is present, no City-related decisions will be made during this meeting.)

Published on February 24, 2023 and March 3, 2023.

Denise R. Bohlman
Billings City Clerk
P.O. Box 1178
Billings, MT 59103

02/24, 03/03 2023
MNAXLP

PUBLIC NOTICE
CITY OF BILLINGS
SUBSTANTIAL AMENDMENT FOR THE FY2021-2022 ANNUAL ACTION PLAN TO INCLUDE THE HOME INVESTMENT PARTNERSHIP PROGRAM - AMERICAN RESCUE PLAN (HOME-ARP) ALLOCATION PLAN

The City of Billings will hold a public hearing on Monday, March 13, 2023, at 5:30 p.m. to obtain public comment on the substantial amendment to the FY2021-2022 Annual Action Plan to include the City's HOME-ARP Allocation Plan. Federal regulations require the City to facilitate at least one public hearing during the development of the HOME-ARP Allocation Plan and prior to submission to the Department of Housing and Urban Development (HUD). The hearing will allow the City to obtain residents' views, comments, recommendations, and to respond to questions. The City must also make the following information available to the public:

- The City of Billings received a HOME-ARP allocation totaling $1,211,321.
- The activities the City may undertake include Administration and Planning; Production or Preservation of Rental Housing; Tenant-Based Rental Assistance (TBRA); Supportive Services; Acquisition or Development of Non-Congregate Shelter; and / or Nonprofit Operating and Capacity Building Assistance. Activities must benefit individuals and / or families experiencing homelessness and other qualifying populations.

Copies of the City's substantial amendment to the FY2021-2022 Annual Action Plan and the HOME-ARP Allocation Plan are available beginning February 25, 2023 online at www.billingsmt.gov/homearp. The drafted HOME-ARP Allocation Plan is also available for review at the Community Development office on the 6th floor of the Miller Building; 2825 3rd Avenue North, Billings, MT. The City must facilitate a minimum 15-day public comment period. The City of Billings exceeds this requirement by facilitating a public comment period beginning February 25 through March 13, 2023.

Public Participation:

- **City Council Agenda Packet:** View on the City's website www.BillingsMT.gov/councilagendas.
- **Watch the Meeting:**
  - o www.BillingsMT.gov, click Watch Meetings Online.
  - o Community 7 TV - Channel 7, Channel 507 – Spectrum Cable, or online at www.comm7tv.com – click *Watch Live, Facebook, or YouTube. Recordings are also available after the meeting.*
- **Attend the Meeting:** City Council Chambers, 210 North 27th Street, Billings, MT 59101.
  - o Verbal comments are scheduled during the Public Comment / Public Hearings as indicated on the agenda. Written communication can be submitted any time prior to, or during, the public comment period.
- **Accessibility:** The public hearing is accessible to individuals with physical disabilities. Special arrangements for participation in the public hearing by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Fair Housing Equal Opportunity.
  - o Leave a voice mail message by calling 406.657.8286 (Montana Relay 711).
  - o Send an email to pollinse@billingsmt.gov.
  - o Send a written letter to Community Development, P.O. Box 1178, Billings, MT 59103.
- **Communicate via Email:**
  - o Emails can be sent to the City Council before 3:00 pm on the date of the Public Hearing at council@BillingsMT.gov. All emails sent to the City Council can be viewed online at www.BillingsMT.gov/councilemails. Emails received after 3:00 pm and prior to 5:00 pm, may be read during the meeting.
  - o Email comments to pollinse@billingsmt.gov.

Published on February 24, March 3, and March 10, 2023.

Denise R. Bohlman
Billings City Clerk
P.O. Box 1178
Billings, MT 59103

02/24, 03/03; 03/10 2023
MNAXLP

PUBLIC NOTICE

CITY OF BILLINGS

SUBSTANTIAL AMENDMENT FOR THE FY2021-2022 ANNUAL ACTION PLAN TO INCLUDE THE HOME INVESTMENT PARTNERSHIP PROGRAM - AMERICAN RESCUE PLAN (HOME-ARP) ALLOCATION PLAN

The City of Billings will hold a public hearing on Monday, March 13, 2022 at 5:30 pm to obtain public comment on the substantial amendment to the FY2021-2022 Annual Action Plan to include the City's HOME-ARP Allocation Plan. Federal regulations require the City to facilitate at least one public hearing during the development of the HOME-ARP Allocation Plan and prior to submission to the Department of Housing and Urban Development (HUD). The hearing will allow the City to obtain residents' views, comments, recommendations, and to respond to questions. The City must also make the following information available to the public:

- The City of Billings received a HOME-ARP allocation totaling $1,211,321.
- The activities the City may undertake include Administration and Planning; Production or Preservation of Rental Housing; Tenant-Based Rental Assistance (TBRA); Supportive Services; Acquisition or Development of Non-Congregate Shelter; and / or Nonprofit Operating and Capacity Building Assistance. Activities must benefit individuals and / or families experiencing homelessness and other qualifying populations.

Copies of the City's substantial amendment to the FY2021-2022 Annual Action Plan and the HOME-ARP Allocation Plan are available beginning February 25, 2023 online at www.billingsmt.gov/homearp. The drafted HOME-ARP Allocation Plan is also available for review at the Community Development office on the 6th floor of the Miller Building, 2825 3rd Avenue North, Billings, MT. The City must facilitate a minimum 15-day public comment period. The City of Billings exceeds this requirement by facilitating a public comment period beginning February 25 through March 13, 2023.

Public Participation:

- **City Council Agenda Packet:** View on the City's website www.BillingsMT.gov/councilagendas.
- **Watch the Meeting:**
  - www.BillingsMT.gov, click *Watch Meetings Online*.
  - Community 7 TV - Channel 7, Channel 507 – Spectrum Cable, or online at www.comm7tv.com - click *Watch Live*, *Facebook*, or *YouTube*. Recordings are also available after the meeting.
- **Attend the Meeting**: City Council Chambers, 210 North 27th Street, Billings, MT 59101.
  - Verbal comments are scheduled during the Public Comment / Public Hearings as indicated on the agenda. Written communication can be submitted any time prior to, or during, the public comment period.
- **Accessibility:** The public hearing is accessible to individuals with physical disabilities. Special arrangements for participation in the public hearing by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Fair Housing Equal Opportunity.
  - Leave a voice mail message by calling 406.657.8286 (Montana Relay 711).
  - Send an email to collinsc@billingsmt.gov.
  - Send a written letter to Community Development, P.O. Box 1178, Billings, MT 59103.
- **Communicate via Email:**
  - Emails can be sent to the City Council before 3:00 pm on the date of the Public Hearing at council@BillingsMT.gov. All emails sent to the City Council can be viewed online at www.BillingsMT.gov/councilemails. Emails received after 3:00 pm and prior to 5:00 pm, may be read during the meeting.
  - Email comments to collinsc@billingsmt.gov.

Published on February 24, & March 3, 10

Please send a PDF of the Affidavit of Publication to Community Development.

Appendix F : Public Outreach Attendance Lists

Billings PLANNING & COMMUNITY SERVICES

Community Development Division

Information Session: CDBG, HOME, Affordable Housing Development, AmeriCorps VISTA, and HOME-ARP

Friday, December 16, 2023, 2:30pm – 4:00pm

Library Community Room

NAME	AGENCY / AFFILIATION		
Rosalee Skees	HRDC 7, Home Center		
Patti Webster	Home Front		
Tim Stark	Resident of MT		
Krystal Bickel	Adult Resource Alliance		
Doug Wild	CDH		
Teaaki Shirley	Homefront		
Helen Verhasselt	Homefront		
Skylar Magee	Homefront		
MAX FRENCH	MRM		
Doug Duchscherer	MTRM		
Marguerite Feliz	South Side Neighborhood TF		
Steve Swanson	BAR		
Larry Larsen	Premier Group Real Estate HUB		
Mark Griffin	Griffin Dwelling		

NAME	AGENCY / AFFILIATION		
Kathy Smit	Off the Streets Corporation		
Jim Berve	ABC Bldg S		
Kay Boice	Continuum of Care		
Tom Rupsis	City Council		
Tyler Amundson	Big Sky Senior Services		
Belinda Holloway	Dream for Success		

Meeting ID	Topic
88944555003	*PCSD Information Session*

Name (Original Name)	Join Time
Tyler's Otter.ai	12/16/2022 14:08
Jennifer Olson (HUD)	12/16/2022 14:24
GIA	12/16/2022 14:24
iPhoneTyler (2)	12/16/2022 14:24
Lisa Donnot	12/16/2022 14:28
Autumn-NWMT	12/16/2022 14:28
Dean Wells	12/16/2022 14:28
Rosie Goldich - she/her	12/16/2022 14:29
Wes Feist - MT SWIB	12/16/2022 14:30
Heather McMilin	12/16/2022 14:30
tara williamson (ryan rummel)	12/16/2022 14:30
Collin W. (Collin W. D11 GSR)	12/16/2022 14:37

Start Time
12/16/2022 14:07

End Time
12/16/2022 15:34

Duration (Minutes)
87

Participants
12

DRAFT

City Council Regular
Date: 03/13/2023
Title: Amending Comanche Park Coronavirus Impact Project / Allocations
Presented by: Tam Rodier
Department: Planning & Community Services
Presentation: Yes
Legal Review Yes

RECOMMENDATION

The Community Development (CD) Board recommends amending the allocation of Community Development Block Grant (CDBG) funding to make additional improvements to Comanche Park, including crime prevention infrastructure and street paving. The CIty Council in late 2021 approved funding a series of park improvements with CDBG-CV funds, including new playground equipment and some access improvements in Comanche Park. The park is located in a low-income area of Billings. City Council members have recently shown an increased focus on crime prevention; specifically Crime Prevention Through Environmental Design (CPTED). The safety improvements for Comanche Park are designed to expand coronavirus response and address needs identified within a January 2023 CPTED Assessment conducted by the Billings Police Department. The allocation and expenditure of funding will also assist the City in meeting a CDBG timeliness deadline in the Spring of 2023.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The CD Division has CDBG and CDBG-Coronavirus (CDBG-CV) funds to allocate to projects that support coronavirus and other infectious disease response and primarily benefit low-income individuals and families in Billings. Parkland usage throughout the community greatly increased during the pandemic and a variety of parks projects were approved by the City Council in 2021 and are currently moving forward to prevent, prepare for, and/or respond to the coronavirus.

Previously-Approved Comanche Park Coronavirus Impact Project

Following City Council approval in December 2021, a CDBG Grant Agreement with the Parks, Recreation & Public Lands (PRPL) Department was executed February 18, 2022, for $240,000. Project elements included:

- New playground pod, fall protection, and playground equipment,
- ADA accessible parking spots, and
- ADA accessible walkway to the playground.

Design work has been completed, the playground equipment was selected and ordered following a PRPL Facebook survey, and completion is anticipated before September 30, 2023.

Proposed Comanche Park Coronavirus Impact Project Amendments:

Since the original improvements were identified and planned for Comanche Park, it was observed by CD Board members and CD, PRPL and City Engineering staff that several of the streets that abut the park are still dirt/gravel surfaces, making for muddy and poor access conditions to the park. It seemed inconsistent and incomplete to make ADA parking and access improvements in the park without considering paving the streets used to get to the park in this area. It was further observed that City Council included funding to assess how to further incorporate CPTED into City operations and projects. Given the issues of improved access to the park and an opportunity to assess the safety of the park, CD, PRPL, and City Engineering staff prepared for the CD Board paving information for the street and alleys abutting the park, and results of a CPTED assessment conducted by the Billings Police Department, and brought them to the CD Board for consideration. After review and discussion at several meetings, the CD Board recommended including the paving and CPTED improvements to City Councilas as outlined below:

Street Paving Recommendations: *(Estimated Cost $79,649)*

CD Board recommends paving the existing gravel street sections adjacent to Comanche Park to support and encourage increased park usage (S. Plainview Street, Kalmar Drive, and a portion of S. 12th St. W).

CPTED Recommendations: *(Estimated Cost $53,459)*

CD Board recommends installing the following safety elements and features in Comanche Park to support safety of

park users and encourage increased park usage.

- Solar Lighting for:
  - Playground pod,
  - Basketball area, and
  - Walkway.
- Replacement of basketball hoop, backboard, and net.
- Wayfinding Signs.
- Park Signs.
- Perimeter detail around gleaning area (fruit trees).
- Bollard fencing or another type of barrier along the alley (north side of the park).
- Community Art.

Funding Commitment Conditions
Construction and/or Development Agreement(s) will be required. The CD Division manages all projects and activities on a close- and shovel-ready basis. If funding allocations for paving and safety improvements are approved for the above Comanche Park projects, staff will develop a timeline for project implementation and funding will be committed incrementally. Agreements shall include provisions for timely expenditures. If projects stall and/or do not move forward, CD staff may reallocate funding to another approved program or project to meet HUD imposed expenditure deadlines. CDBG-CV programs and projects include, but are not limited to other park improvements, public services, public facilities, additional public handwashing stations / restrooms, etc. CDBG programs include, but are not limited to, First Time Home Buyer, Foreclosure Acquisition / Rehabilitation, Housing Rehabilitation, and AmeriCorps VISTA.

Procedural History for CDBG-CV Park Funding Allocations and Comanche Park Improvements:

- **April & September, 2020:** HUD notified the City of Billings it would receive a total of $909,126 in CDBG-CV funds.
- **September / October 2020:** Coronavirus Surveys released citywide.
- **December 2020:** Coronavirus Response Initiative Report published and distributed.
- **March 2021:** CD Board prioritized projects / activities for CDBG-CV funding.
- **April / May 2021:** CDBG-CV online grant application process developed and released. Applications were received from the Downtown Business Improvement District, Inc. (BID) for the installation of a downtown public handwashing station / restroom ($117,715) and The Salvation Army for a mobile meals program ($55,000).
- **June 1, 2021:** CD Board recommends the City Council approve grant awards to the BID and Salvation Army. City Council approved grant awards (current status: the Salvation Army Project is complete; the prefabricated downtown restroom unit has been received and will be installed as weather permits).
- **August to November, 2021:** CD Board discusses using a portion of the remaining CDBG-CV funds and regular CDBG funds to install park improvements in low-income areas to help reduce the spread of COVID-19 by implementing touchless features and other elements in park facilities. Improvements may also positively affect mental health by encouraging socially-distanced exercise and outdoor activities. Staff and CD Board representatives toured several parks prior to developing a list of eligible projects that was subsequently refined with PRPL staff input. CD Board recommended moving parks projects forward.
- **November 2021:** CD Board discussion and prioritization of potential parks projects using CDBG and/or CDBG-CV funds. CD Board members note the lack of paved streets surrounding Comanche Park and CD staff contacted City Engineering but more research was needed and the park projects needed to move forward for approval.
- **November 10, 2021:** CD staff presented parks projects to the Parks, Recreation & Cemetery Board. The Board voted unanimously to recommend the City Council approve the parks projects.
- **December 7, 2021:** The CD Board finalizes parks projects and Fast-Track Public Services project recommendations to the City Council.
- **December 20, 2021:** City Council reviews and approves parks projects and funding allocations, including Fast-Track Public Service Projects.
- **February 18, 2022:** CDBG Grant Agreement completed with PRPL for the Comanche Park Project ($240,000).
- **June 2022:** PRPL Department implements online *Comanche Park Playground Survey* to help determine the playground concept and equipment to be installed. PRPL Facebook post shows playground equipment selected through this process.
- **July 11, 2022:** City Council approves playground equipment purchase; equipment subsequently ordered.
- **September 2022:** PRPL engages Cushing Terrell to provide Comanche Park design, construction documents, and construction administration.
- **October 2022:** City Engineers Office as part of the project process sends a Special Improvement District (SID) paving interest survey for the general area of S.12th Street W and Kalmar Drive.
- **November 18, 2022:** City Engineer advises CD staff the residents along S 12th Street W are not interested in participating in a street paving SID. CD Board and staff discuss incorporating paving into the improvements with

added funding.

- **December 1, 2022:** PRPL notifies CD it lacks the capacity and funding to take on the added paving project as an amendment to the existing Grant Agreement.
- **December 20, 2022:** City Engineer agrees to assist with the paving project and shares estimated timeline (bid package developed in February; bid in March; 2023 construction), but notes that "gravel streets funding" is not available for the project because residents are not participating in an SID.
- **January 9, 2023:** After discussion with CD Board about City Council focus on CPTED, CD staff asks Billings Police Department to prepare a CPTED assessment for Comanche Park.
- **January 31, 2023:** CD staff receives Comanche Park CPTED Assessment and develops cost estimates for installing recommended CPTED improvements.
- **February 7, 2022:** CD Board reviews, discusses, and takes action to recommend the City Council approve allocating CDBG funds to 1) pave all three street sections adjacent to Comanche Park and increase the contingency from 10% to 20%, and 2) implement all the CPTED recommendations within the CPTED Assessment.
- **March 8, 2022:** Parks, Recreation & Cemetery Board reviews and discusses the proposed Comanche Park Project Amendments (results to be shared during presentation of this item at City Council).

STAKEHOLDERS

- Comanche Park is located in a low-income area of Billings and primarily serves low-income community members.
- Other community members and visitors also benefit frim park improvements.

ALTERNATIVES

City Council may:

- Approve increasing the CDBG funding allocation to amend the Comanche Park Coronavirus Impact Project to 1) pave the three street sections adjacent to Comanche Park, and 2) implement recommendations included within the January 2023 CPTED Assessment. A committed funding allocation to support this amended project would assist the City in meeting CDBG timeliness deadlines; or,
- Not Approve increasing the CDBG funding allocation to amend the Comanche Park Coronavirus Impact Project. PRPL Department would need to secure other funding / financing to complete these additional projects or not move the projects forward.

FISCAL EFFECTS

The CD Board recommends utilizing available CDBG funding for amending the Comanche Park Coronavirus Impact Project. The City has received revenue from recent home buyer / home repair loan repayments and this funding must be expended as soon as possible under already approved and qualifying projects/programs. Since this recommendation contemplates using only federal funds, City staff does not anticipate any negative fiscal effects to the City budget.

SUMMARY

An overall review of the proposed project elements reveals the project additions are consistent with already programmed parks projects the City has funded and is in alignment with the City's Consolidated Plan. There is a demonstrated need for the installation of these amenities for our low income community members, as evidenced by data collected through the City's Coronavirus Surveys and parks / trails usage data. CD staff has extensive experience developing and managing projects and are knowledgeable about federal program requirements to ensure this project meets HUD program regulations.

Attachments

CPTED Assessment - Comanche Park
CPTED Improvements Estimate
Comanche Park Paving Estimate
Conceptual Paving Exhibit
Draft CDBG Agreement - CPTED & Paving

SMART DESIGN. SAFER SPACES.

SECURITY SURVEY

Prepared for: Comanche Park, 343 S Plainview St
January 27th, 2023
A partnership of:

it's BILLINGS Chamber of Commerce

BILLINGS Police

downtown Billings

DISCLAIMER & CONFIDENTIALITY

THIS SECURITY SURVEY HAS BEEN CONDUCTED AS A PUBLIC SERVICE OF THE BILLINGS POLICE DEPARTMENT'S CRIME PREVENTION UNIT, BILLINGS CHAMBER OF COMMERCE, AND DOWNTOWN BILLINGS ALLIANCE. THE INFORMATION CONTAINED HEREIN IS BASED ON GUIDELINES SET BY THE CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED) TRAINING INSTITUTE AND THE OBSERVATIONS OF THE INDIVIDUAL CPTED PROFESSIONAL CONDUCTING THE SURVEY. THIS SURVEY IS INTENDED TO ASSIST YOU IN IMPROVING THE OVERALL LEVEL OF SECURITY ONLY. IT IS NOT INTENDED TO IMPLY THE EXISTING SECURITY MEASURES, OR PROPOSED SECURITY MEASURES ARE ABSOLUTE OR PERFECT.

ALL NEW CONSTRUCTION OR RETROFITS SHOULD COMPLY WITH EXISTING BUILDING CODES, ZONING LAWS AND FIRE CODES. PRIOR TO INSTALLATION OR MODIFICATIONS THE PROPER LICENSES AND VARIANCES SHOULD BE OBTAINED AND INSPECTIONS SHOULD BE CONDUCTED BY THE APPROPRIATE AGENCY.

THIS SECURITY SURVEY IS A CONFIDENTIAL DOCUMENT INTENDED FOR THE USE AND VIEWING OF THE PERSON/S WHO REQUESTED THE SURVEY. IT IS NOT REQUIRED TO BE DISCLOSED UNLESS ORDERED TO DO SO BY COURT ORDER.

Billings
POLICE
DEPARTMENT

Sergeant Brad Mansur

NICP CPTED Practitioner

Billings Police Department

Facility Background

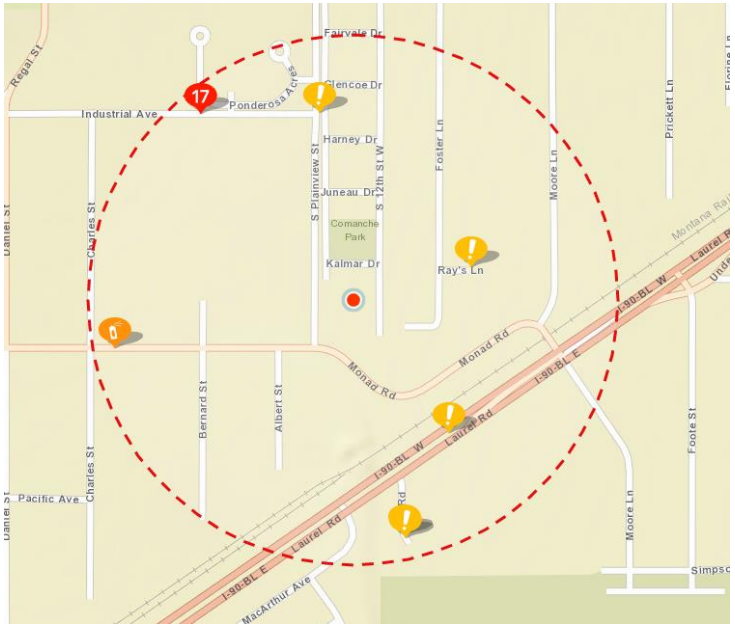
The Three ‘D’s

- Designation: Comanche Park is a 2 acre city park with a small playground feature, single basketball hoop, and a Parkland Gleaning Project desination site.
- Definition: The property boundaries are made by alley road systems on 3 sides and S Plainview St on its west side.
- Design: The park is 2 acres of mostly grass and trees. A wood chip mulch playground area with a small play feature is surrounded by concrete curb. A circlular concrete pad with a single basketball hoop is also inside the park.

Facility Background

CrimeMapping

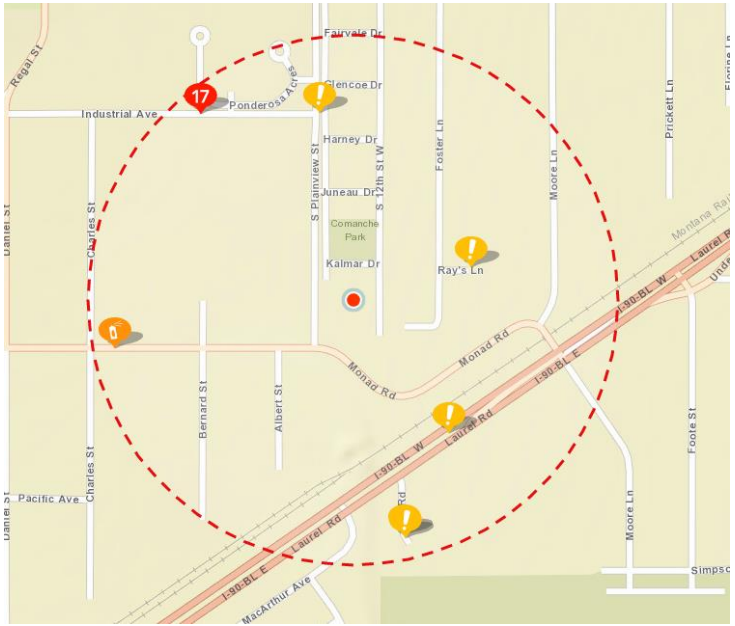
- Reported crime
- 4-week period
    - (January 1 to January 29th)



Facility Background

CrimeMapping

- 17 Disturbing the Peace
- 2 Drugs/Alcohol
- 2 Vandallism
- 1 Motor Vehicle Theft



Facility Background

CrimeMapping

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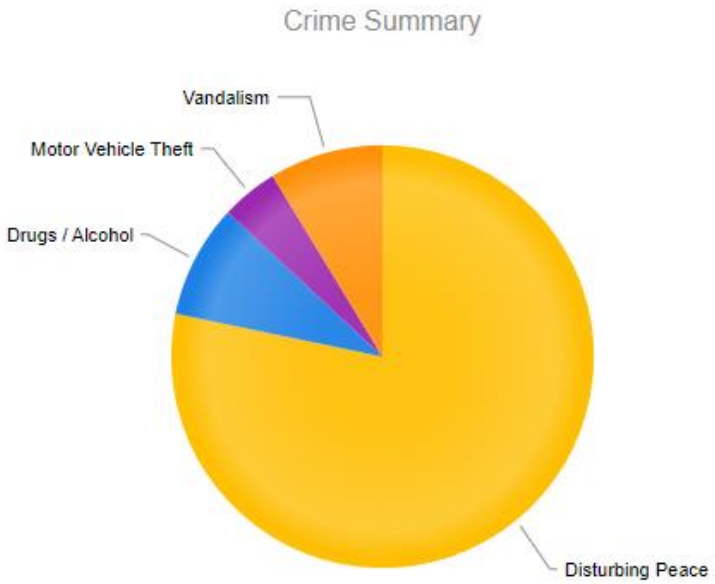
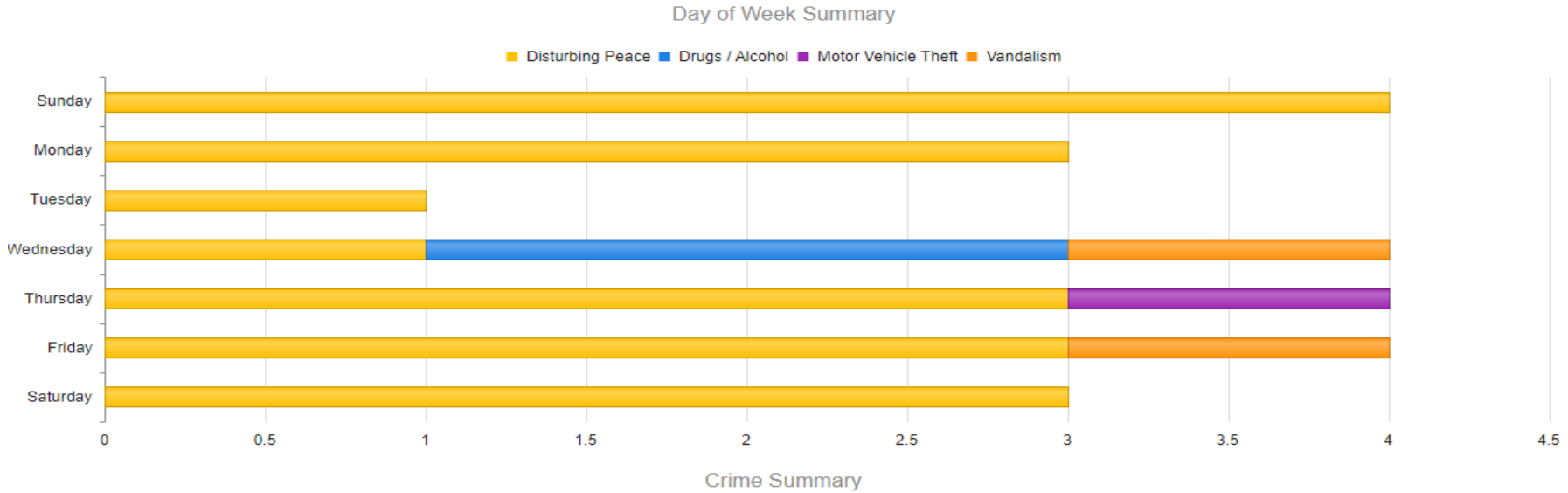


Facility Background

ASSAULT | BURGLARY | DISTURBING PEACE
DRUGS/ALCOHOL | DUI | FRAUD | LARCENY |
VANDALISM | WEAPONS



CrimeMapping: reported crime / 4-week period (January 1 – January 29)

PRINCIPLES

Natural Surveillance
Eyes on the Streets

Natural Access Control
Movement through and use of the space

Territorial Reinforcement
Establishing ownership and setting behavioral expectations

Maintenance
Appearances are important to safety, à la Broken Windows theory

Lighting
How does lighting affect the environment after dark?

Natural Surveillance

Eyes on the Street

- Clear 360° view from all points within the park.
- Trees are mature and provide no obstruction to surveillance.
- Park name sign is low to the ground, reducing site line obstructions.

Recommendations

- Continue to perform seasonal trimming to trees to keep open sight lines.

Natural Surveillance

Mature trees are currently trimmed high provide clear sight lines from all angles.

-Bottom of trees should be no lower than 6 feet.
-Height of ground cover and shrubs no higher than 3 feet.

Natural Access Control

Highlights

- Park Gleaning Project sign clearly sets the space as different from the rest of the park.

Recommendations

- The park lacks any wayfinding. Visitors don't know they are going to a park until they arrive.
- Add relevant signage to S Plainview St and Central Ave to indicate a Park is in the neighborhood
- Add decorative fencing or other perimeter items around the Fruit tree area to outline its space.
- 3 alleys surround the park without a positive curb or fence. Numerous tire tracks were located inside caused by vehicles driving off road recklessly. Add positive curbing or fencing on the north, east, and south sides of the park.
- Add handicap accessible walkway leading to key places within the park from a designated handicap parking area.

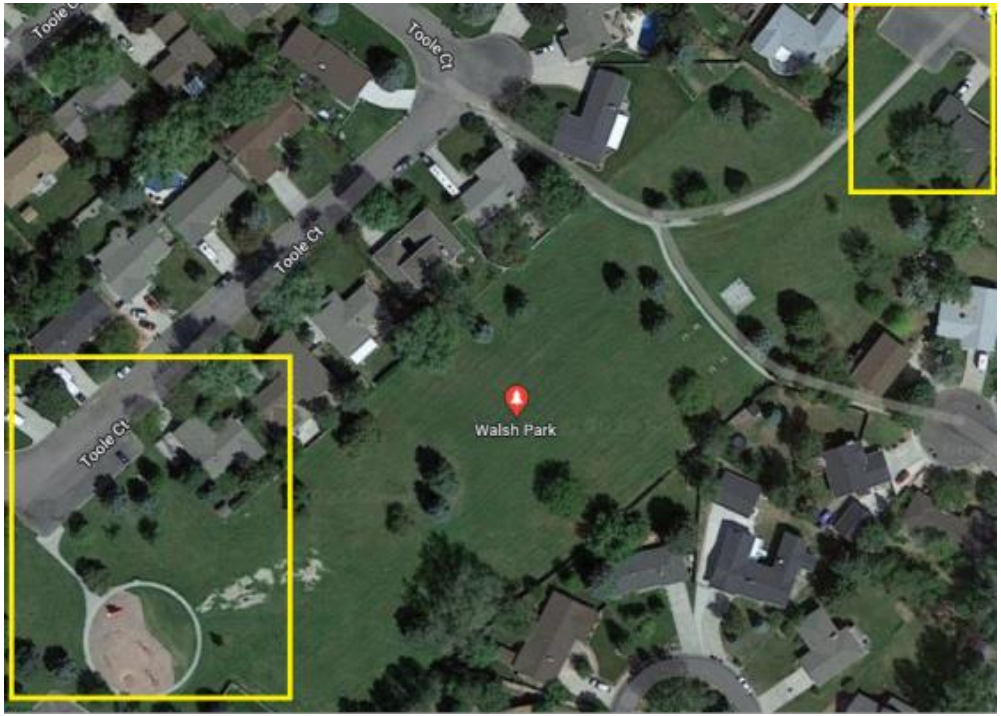
Natural Access Control

A corner of the park contains a ‘Gleaning Project’ which spans numerous parks. The sign is clearly seen from all points in the park and there are no questions of the intended use of this section of the park.

Natural Access Control

A lack of positive barrier or curbing. Park has been used for off road reckless driving.

Natural Access Control



Walsh park in Billings Heights has Handicap accessible walkways to the playground and through the park. Two small parking lot areas were put into the park footprint and are paved.

Natural Access Control

Recommendation: Fencing or some form of barrier between alley and the park is recommended.

Territorial Reinforcement

Highlights

- A park sign with the park name
- Playground has a consistent concrete curbing, setting boarders between the playground and the green space.

Recommendations

- Add a welcome sign to create a celebrated entrance point with park rules and hours to reinforce appropriate park expectations.
- Consistent style, placement, and use of park signs provides a sense of continuity.
- Add outlined parking spaces or a designated parking area.
- Update park name sign to new materials

Territorial Reinforcement

A park name sign posted on one corner of the property. It is the only sign establishing the space as a city park and not private property. This carries with it the expectations users have for park use as there are no other signs.

Territorial Reinforcement

Positive concrete curbing outlines the playground from the green space. Reinforces intended use of each area.

Territorial Reinforcement

A lack of signage was found. This creates a sense of ‘being off the beaten path’. A preceived lack of attention can bring undesierable populations to abuse the space.

Maintenance

Highlights

- The trees and green space are well maintained.
- Dog Waste bin and poop bags were provided and appeared to be used regularly.
- No true graffiti was located in the park.

Recommendations

- Replace basketball hoop, backboard, and net
- Repaint lines on basketball court.
- Large circular concrete pad offers the availability for a community mural/art.

Maintenance

Well maintained green space and trees.

Maintenance

Provided and used dog waste bin and bags

Maintenance

Replace aging baseball backboard, hoop, and net

Maintenance

Large concrete area needing repainted. Public art increases a positive interaction with the space. Public art has been shown to reduce the likelihood of graffiti.

Lighting

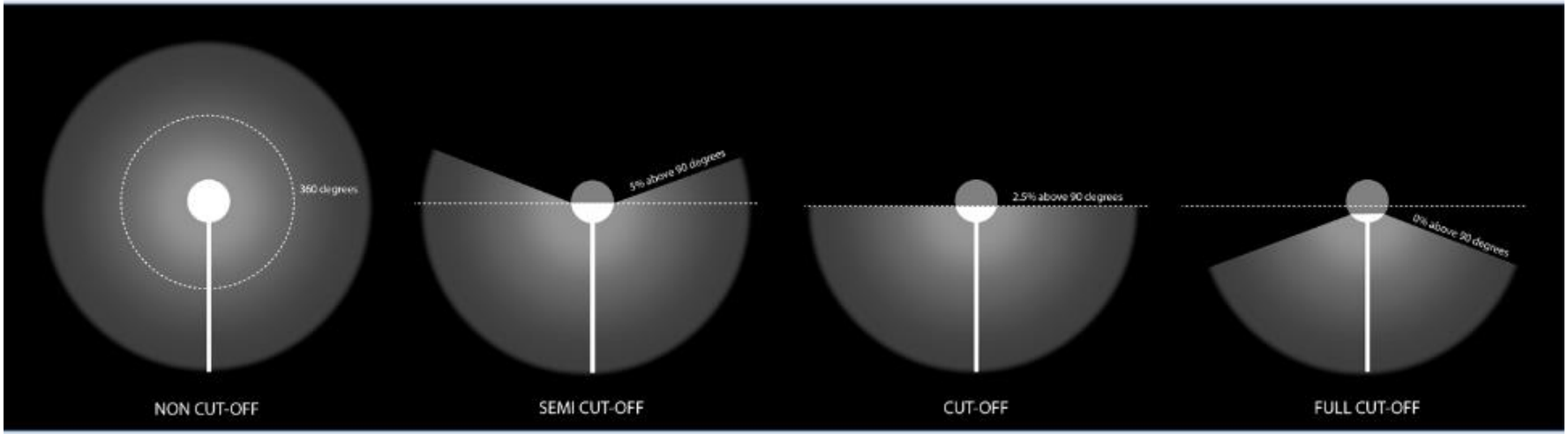
There is currently no lighting at Comanche park. Most city parks do not have consistent lighting but, a common theme is lighting on the playground area. The sun goes down at approximately 5pm for 6 months out of the year. A lack of lighting at the playground limits the parks use during open hours.

- A foot-candle is the most common unit of measure for quantifying light levels. One foot-candle is equal to one lumen per square foot.

Recommendations

- Consider lighting covering the playground area and any walkways.
- Lighting should meet IES recommendations of 1 foot candle
- A lighting head type that provides minimal glare and a standard cutoff. Light should be directed only where it is wanted.

LIGHTING: CUT-OFF



WORST OKAY BETTER **BEST**

Lighting

Due to a lack of lighting, both legitimate and illegitimate users are unable to be seen in the park, to include during open hours.
-numerous residences boarder the park and could provide eyes on the property if proper lighting existed.

All Recommendations

Natural Surveillance

- Continue to perform seasonal trimming to trees to keep open sight lines.
- Add lighting to the playground. (See lighting section)

Natural Access Control

- The park lacks wayfinding. Add relevant signage to S Plainview St and Central Ave to indicate a park is in the neighborhood.
- Add decorative fencing or other perimeter items around the fruit tree area to outline its space.
- 3 alleys surround the park without a positive curb or fence. Add positive curbing or fencing on the north, east, and south sides of the park.
- Add handicap accessible walkway leading to key places within the park from a designated handicap parking area.

Territorial Reinforcement

- Add a welcome sign to create a celebrated entrance point with park rules and hours to reinforce appropriate park expectations
- Consistent style, placement, and use of open signs provides a sense of continuity.
- Add outlined parking spaces or a designated parking area.
- Update park name sign to new materials.

Maintenance

- Replace basketball hoop, backboard, and net.
- Repaint lines on basketball court.
- Large circular concrete pad offers the availability for a community mural/art.

Lighting

- Consider lighting covering the playground
- Lighting should meet IES recommendations of 1 foot candle
- A lighting head type that provides minimal glare and a standard cutoff. Light should be directed only where it is wanted.

SMART DESIGN. **SAFER SPACES.**

THANK YOU!

it's BILLINGS Chamber of Commerce

BILLINGS Police

downtown Billings

Comanche Park CPTED Recommendations

	Estimated Costs
Natural Surveillance / Lighting	
Playground Solar Lighting	
Amazon JAYNLT 1000W Solar Street Lights Outdoor (2 @ $225/each) Dusk to Dawn, Save Energy, Dimmable, Waterproof, Motion Sensor	$450
12' Mounting Pole (2 @ $1,500/each)	$3,000
Concrete base for pole (2 @ $300/each)	$600
Basketball Solar Lighting	
Amazon JAYNLT 1000W Solar Street Lights Outdoor (2 @ $225/each)	$450
12' Mounting Pole (2 @ $2,000/each)	$4,000
Concrete base for pole (2 @ $300/each)	$600
Walkway Lighting	
Amazon JAYNLT 1000W Solar Street Lights Outdoor (5 @ $225/each)	$1,125
12' Mounting Pole (5 @ $2,000/each)	$10,000
Concrete base for pole (2 @ $300/each)	$600
Natural Access Control	
Wayfinding Signs (4) (https://www.signs.com/price-calculator/)	$840
Mounting Posts or Poles (4 @ $400)	$1,600
Perimeter detail around fruit trees Desire ground level perimeter that allow mowing over Estimated 100 stepping stones, installation, supplies (https://homewyse.com/services/cost_to_install_stepping_stones.html)	$3,000
Bollard fencing along alley (north side / approximately 270') Safety bollards 26 @ $90/each; steel chain 10' 26 @ $17)) https://www.uline.com/Product/Detail/H-2118F/Safety-Guards-Barriers/Standard-Safety-Bollard-4-1-2-x-36-Fixed?pricode=WB2722&utm_source=Bing&utm_medium=pla&utm_term=H-2118F&utm_campaign=Warehouse%2BSupplies%2B%2F%2BEquipment&utm_source=Bing&utm_medium=pla&utm_term=H-2118F&utm_campaign=Warehouse%2BSupplies%2B%2F%2BEquipment&msclkid=249e29ae3341103f84434a72106e1451	$23,894
Community art (e.g., sidewalk painting, hopscotch, statues, painting or wrapping electrical boxes, etc.) Cost depends on items to be completed	$1,500
Territorial Reimforcement	
Welcome sign with park rules and hours	$800
Consistent signage throughout park	$0
Outlined parking spaces or a designatred parking area (to be provided under previous agreement)	$0
Update park name sign with new materials	$200
Maintenance	
Replace basketball hoop, backboard, and net (get cost from PRPL)	$300
Repaint lines on basketball court (get cost from PRPL)	$500
Add community mural / art (see above)	$0
Total Estimated Costs:	$53,459

2/8/2022

Comanche Park Gravel Street Paving

Cost Estimate--S. Plainview, Kalmar, 12th Street

Mobilization (10%)				$ 5,271.67
Taxes Bond Insurance (5%)				$ 2,635.84
Traffic Control	LS	1.00	$ 3,500.00	$ 3,500.00
Excavation Above Subgrade	CY	134.58	$ 42.00	$ 5,652.31
3" B Mod Asphalt	TN	277.52	$ 125.00	$ 34,689.41
12" Storm Pipe (If Needed)	LF	35.00	$ 125.00	$ 4,375.00
2' x 3' Inlet (If Needed)	EA	1.00	$ 4,500.00	$ 4,500.00
Contingency (20%)				$ 12,124.84
Engineering	LS	1.00	$ 6,900.00	$ 6,900.00
				$ 79,649.06

Comanche Park Gravel Street Paving

Cost Estimate--South Plainview and Kalmar

Mobilization (10%)				$ 5,271.67
Taxes Bond Insurance (5%)				$ 2,635.84
Traffic Control	LS	1.00	$ 3,500.00	$ 3,500.00
Excavation Above Subgrade	CY	100.00	$ 42.00	$ 4,200.00
3" B Mod Asphalt	TN	231.90	$ 130.00	$ 30,147.25
12" Storm Pipe (If Needed)	LF	35.00	$ 125.00	$ 4,375.00
2' x 3' Inlet (If Needed)	EA	1.00	$ 4,500.00	$ 4,500.00
Contingency (20%)				$ 10,925.95
Engineering	LS	1.00	$ 6,900.00	$ 6,900.00
				$ 72,455.71

Comanche Park Gravel Street Paving

Cost Estimate--S. Plainview

Mobilization (10%)				$ 5,271.67
Taxes Bond Insurance (5%)				$ 2,635.84
Traffic Control	LS	1.00	$ 3,500.00	$ 3,500.00
Excavation Above Subgrade	CY	75.00	$ 42.00	$ 3,150.00
3" B Mod Asphalt	TN	129.08	$ 160.00	$ 20,653.59
12" Storm Pipe (If Needed)	LF	35.00	$ 125.00	$ 4,375.00
2' x 3' Inlet (If Needed)	EA	1.00	$ 4,500.00	$ 4,500.00
Contingency (20%)				$ 8,817.22
Engineering	LS	1.00	$ 6,900.00	$ 6,900.00
				$ 59,803.32

Conceptual Paving Exhibit for Comanche Park

COMMUNITY DEVELOPMENT BLOCK GRANT

Awardee Grant Agreement - Public Facility Improvements

Between

The City of Billings (City)
PO Box 1178, Billings, MT 59103

and

Public Works Department – Engineering Division (Awardee)
2224 Montana Avenue, Billings, MT 59101

The City and the Awardee agree on _____, to the following terms:

I. PURPOSE

The purpose of this Awardee Agreement (Agreement) is to provide funding to the Awardee for their use in carrying out street paving activities immediately adjacent to Comanche Park and described in a February _____, 2023, Community Development Block Grant (CDBG) Public Facilities Funding Application. Under this Agreement, the Community Development Division is responsible for the overall administration and monitoring of the use of CDBG funds in accordance with program requirements.

II. APPLICATION INCORPORATED BY REFERENCE

The Awardee's request for CDBG assistance is incorporated into this Agreement by this reference and the representations made in the request are binding upon the Awardee.

III. ACCEPTANCE OF CDBG PROGRAM REQUIREMENTS

The Awardee, their contractors, and subcontractors will comply with all current requirements now in effect or as they may be amended during the term of this agreement:

A. Housing and Community Development Act of 1974 laws;

B. Title 24 of the Code of Federal Regulations, Housing and Urban Development (HUD);

C. Coronavirus Aid, Relief, and Economic Security Act (CARES Act);

D. Federal, State, and local government laws, regulations, administrative directives, ordinances, resolutions, and procedures;

E. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Super / Omni Circular codified at 2 CFR Part 200;

F. Civil Rights and Fair Housing; Employment and Contracting Opportunities requirements at (24 CFR 570.601, 570.602, and 570.607, awardees shall comply with the Fair Housing Act, HUD regulations, and the Montana Human Rights Act prohibiting employment, contracting, and beneficiary discrimination based on: Disability - includes people with HIV / AIDS and people in recovery from alcohol / drugs; Race / Color; Religion; Religious Belief; Sex - includes protection against sexual harassment; Familial Status - includes the presence of children under the age of 18 and / or pregnancy; National Origin; Sexual Orientation; Gender Identity; Marital Status; Creed; and Age;

G. Section 3: To the greatest extent possible, provide training, employment, contracting and other economic opportunities to low-income persons;

H. MBE / WBE: Job and contract opportunity outreach must ensure inclusion of businesses owned by minorities and women;

I. Labor Standards at 24 CFR 570.603: Applies to all non-volunteer labor financed in whole or in part with CDBG;

J. Awardees must not contract with, hire, or employ an individual in the United States knowing that the contractor or individual is not authorized with respect to such employment;

K. Awardees must provide liability insurance coverage, fidelity bond coverage for principal staff handling the organization's accounts, and payment of payroll taxes and worker's compensation insurance coverage, as required by Federal and State law;

L. Conflict of Interest at 24 CFR 570.611, awardees must maintain procedures to prohibit employees, board members, and officers from using their positions for a purpose that has the appearance of being motivated by a desire for private gain for themselves or others;

M. Projects involving over $2,000 in CDBG funding must comply with Davis-Bacon prevailing wage rates and

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regulations;

N. Lead-Based Paint requirements;

O. Construction and accessibility standards referenced in Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act, and Architectural Barriers Act;

P. Copeland "Anti-kickback" Act, which prohibits a federal building contractor or subcontractor from inducing an employee into giving up any part of the compensation that they are entitled to under the terms of their employment contract;

Q. Contract Work Hours and Safety Standards Act, 40 USC 3701; and

R. City of Billings Building, Zoning, and Fire Safety Codes.

IV. INSURANCE & CONTRACTS

The Awardee shall furnish the City with proof of insurance, as stipulated below, as this Agreement is submitted to the City for signature, finalization, and prior to commencing the public facility improvement activities described herein.

The Awardee shall secure and maintain such insurance policies to protect itself, its subcontractors, and the City, from all claims for bodily injuries, death or property damage that may arise under this agreement; whether the acts were made by the City or Awardee or by any contractor or subcontractor or anyone employed by the Awardee directly or indirectly.

The City shall be listed as an additional insured on all insurance policies and will include the following language:

> *The Company agrees that it will give the City of Billings, Montana, no less than 30 days advance written notice of its intent to cancel or materially change the described policy.*

This language, however, if accompanied by a disclaimer or any other language, which negates Awardee responsibility for failing to provide said notice, will not be acceptable.

The following insurance policies are required:

A. Workers' compensation and employer's liability coverage as required by Montana law;

B. Professional liability in the amount of $1,500,000 per claim;

The following insurance policies are also required and must include a waiver of subrogation against the City:

A. Commercial General Liability, including contractual and personal injury coverages of $750,000 per claim and $1,500,000 per occurrence for injuries, including accidental death to any one person; and

B. Automobile liability of $1,500,000 per accident.

Approval of Contractor / Subcontractor and Insurer: The insurer must be satisfactory to the City Attorney for the City of Billings. Further, the Awardee will assure all subcontractors performing work on the project maintain public liability, property, and casualty insurance and stationary workers compensation insurance coverage in compliance with state Law.

Construction Contracts: The Awardee agrees to deny participation in construction contracts by ineligible, debarred or suspended persons or entities. **The Awardee will provide the City with the names of contractor(s) and subcontractor(s) prior to entering into contracts.** The City will check each contractor for a City of Billings business license, state contractor registration, worker's compensation, and insurance.

V. SCOPE OF WORK & ELIGIBILITY

A. National Objective: The Awardee certifies that the activities carried out with funds provided under this Agreement will meet one or more of HUD's National Objectives as defined in 24 CFR Part 570.208 (choose one):

☐ Activity benefits low-income individuals - limited clientele

☒ Individuals within a specific low-income area benefit from the activity

B. Public Facility Improvements: The Awardee will engage in the activities set forth in the Awardee's request for CDBG grant assistance:

a. Comanche Park Improvements:

i. Preparation, storm drainage (if needed), and paving, and of existing gravel street sections immediately adjacent to Comanche Park (S. Plainview Drive, Kalmar Drive, S. 12th Street W).

C. Low-Income Area Eligibility: Public facility location is within Census Block Group 3, Tract 1000. HUD's Web AppBuilder for ArcGIS utilizes the 2011-2015 American Community Survey data. The low-income

percentage in this single area is 54.35%. However, when adjacent nearby Census Block Group 2, Tract 1000 is included to represent a larger user group, the low-income percentage is 58.15%.

D. Pandemic Impact: All activities must prevent, prepare for, or respond to the coronavirus.

E. Prevent Duplication of Benefits: Awardees must have procedures in place to prevent the duplication of benefits. A duplication of benefits occurs when a person, household, business, government, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance. Awardees must immediately repay the City of Billings for assistance that is determined to be duplicative.

F. Environmental Review: The City has completed the Environmental Review Record for this activity.

G. Effective Date & Time of Performance: This Agreement takes effect on the date this Agreement is executed and will terminate upon completion of the final project closeout by the Community Development (CD) Division. Project activities are prioritized on a close and shovel-ready basis. If the activities to be performed by the Awardee cannot be completed by October 30, 2023, the CD Division may reallocated funding to other close and shovel-ready projects.

H. Ownership & Publication of Materials: As the activities carried out herein are funded, in part, with federal and public funding sources, all reports, information, data, and other materials prepared by the Awardee, contractor, or subcontractor pursuant to this Agreement are considered public property with unrestricted authority to release, publish or otherwise use, in whole or in part, information relating thereto. No material produced in whole or part under this Agreement may be copyrighted or patented in the United States or in any other country without the City's prior written approval.

I. Prohibited Activities: The Awardee is prohibited from using funds provided herein or personnel employed in the administration of the program for:

1. Political activities including, but not limited to, financing the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.
2. Inherently religious activities; Awardees that are directly funded under the CDBG program may not engage in inherently religious activities, such as worship, religious instruction, or proselytization, as part of the programs or services funded through CDBG. If an Awardee conducts such activities, the activities must be offered separately, in time or location, from the programs or services funded under CDBG, and participation must be voluntary for the beneficiaries of the CDBG programs or services.
3. Lobbying and / or political patronage; funds, materials, property, or services, provided directly or indirectly through CDBG, cannot be used for partisan political activity, or to further the election or defeat of any candidate for public office.
4. Nepotism activities including, but not limited to, preferential treatment in appointment, promotion, transfer, advancement of a family member in employment or public service provision.

VI. FINANCIAL MANAGEMENT

A. Grant Award & Budget: The total amount of this Agreement will not exceed $79,649.06 (Seventy Nine Thousand Six Hundred Forty-Nine Dollars and Six Cents) and must be expended by the end of the agreement performance period noted in the *G. Effective Date & Time of Performance* section above.

A copy of the preliminary project budget is included within the following table and is made a part of this Agreement and binding upon the Awardee.

Comanche Park Street Paving	Estimated Costs
Mobilization (10%)	$5,271.67
Taxes Bond Insurance (5%)	$2,635.84
Traffic Control	$3,500.00
Excavation Above Subgrade	$5,652.31
3" B Mod Asphalt	$34,689.41
12" Storm Pipe (if needed)	$4,375.00
2'x3' Inlet (if needed)	$4,500.00
Subtotal	**$60,624.23**
Contingency @ 20%	$12,124.84
Engineering	$6,900.00
Total	**$79,649.07**

Funding not committed and/or expended within one year will be considered un-programmed funds and made available for allocation to new projects.

B. Agreement Amendment: This Agreement may be amended to increase the funding award to meet demonstrated community need to prepare for, prevent, and/or respond to the coronavirus. Expenditure deadlines will be included in the Amendment.

C. Budget Modifications: Adjustments between line items must be approved in advance by CD staff. In the event the Awardee is unable to comply with the terms and the conditions of this Agreement, any costs incurred will be the Awardee's sole responsibility.

D. Award Reduction: If the actual total cost of completing the project is less than the budget included in this Agreement, CD staff may, at its discretion, reduce the amount to be provided under this Agreement.

E. Program Income: If the use of CDBG funding results in revenues (fees paid, insurance payments, etc.), the revenue is also considered CDBG and referenced as "program income." The Awardee will expend any program income it receives on the activities described herein, before requesting additional CDBG funds. CD staff will deduct the amount of program income on hand, shown on the drawdown form, from the amount requested by the Awardee. This program income will be treated as additional CDBG funds and will be subject to all applicable requirements governing the use of CDBG funds.

The Awardee will record receipt and expenditure of program income as part of the financial transactions of the grant program. If the Awardee anticipates program income after project closeout, a program income plan must be developed and submitted for review and written approval by the City at the time of closeout.

At the time of closeout, the City will specify the conditions and requirements that will apply to program income received by the Awardee after project closeout.

F. Procurement: The Awardee is required to ensure compliance with procurement requirements, including, but not limited to documenting the following:

1. Follow a free and open competitive process in securing products and services from the date this Agreement is executed until project completion. This requires specific outreach and advertising to reach minority- and women-owned businesses and businesses owned by low-income individuals.
2. Awardees must follow the City's purchasing policy; copies available upon request.

Procurement Amount	Invoice	3 Written Quotes	Request for Proposals	Sealed Bids
$0 - $9,999.99*	X			
$10,000 - $79,999.99*		X		
> $24,999.99 *Consultant, software, professional services*			X	
> $49,999.99 *Architect, engineer & land survey*			X	
> $79,999.99 *Automobile, trucks, construction, equipment, materials*				X
Any procurement involving services of $4,999.99 or more may require a contract and insurance.				

3. The Awardee must also properly document purchasing activities and decisions.
4. Observe the special rules for particular kinds of purchases (small purchases, competitive sealed bids, competitive proposals, and sole source procurements).
5. Use local businesses and contract with small, minority- and/or women-owned businesses to the maximum extent feasible.
6. Awardees must not make any payments to organizations that were disbarred or suspended or otherwise ineligible to receive federal funding. Awardees must check the SAM.gov exclusion record database prior to utilizing federal resources.

G. Compensations, Method of Payment, & Requests for Reimbursement: The Awardee may submit requests for reimbursement to the CD Division on a quarterly basis. The CD Division will reimburse the Awardee, via written check or interfund transfer, for approved, eligible and necessary expenses according to the backup and support documentation submitted to support the expenditures. Support documentation may include invoices, bills, time sheets, and other documents necessary to justify the payment. Processing time may be up to 30 days.

The CD Division will not reimburse the Awardee for any expenses not included in the approved budget or not clearly and accurately supported by the Awardee's records. Any authorized funds not expended under this grant will revert to the City and will be used to finance other CDBG projects following the period of performance.

H. Real Property & Reversion of Assets: The purchase of equipment is restricted to items associated with

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carrying out public facility improvements described in this Agreement. CDBG funding cannot be used to purchase personal equipment for employees, volunteers, or beneficiaries. Equipment or physical assets purchased with CDBG funds must continue to be used for the activities described herein for the following period:

Street Improvements to	Continual Use Period
S. Plainview Dr., Kalmar Dr., S. 12th St. W	20 Years

Equipment purchased with CDBG funds is subject to Property Disposition requirements and it must be inventoried, controlled, and monitored by the awardee during the continual use period identified above.

If the Awardee sells or no longer uses the equipment, the Awardee shall pay to the City an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the equipment. The payment shall be treated as program income by the City. No payment back to the City would be required if property is sold after the end of the continual use period

I. Uniform Administrative and Program Management Standards: Awardee will ensure compliance with 2 CFR Part 200. The Awardee's internal controls will consist of a combination of procedures:

1. Organizational chart;
2. Written definition of duties and key job responsibilities;
3. Qualified personnel;
4. Formal system of authorization and supervision;
5. Separation of duties so no one individual has authority over an entire financial transaction;
6. Control over access to assets, blank forms, and confidential documents;
7. Periodic comparisons of financial records to actual assets and liabilities (reconciliation); and
8. Records that together create accountability in the Awardee's financial system and safeguard its cash, property, and other assets.

J. Accounting System: The Awardee is required to have accounting records that adequately identify the source and application of CDBG funds provided to them. To meet this requirement, the Awardee's accounting system should include at least the following elements:

1. **Chart of Accounts:** A list of names and the numbering system for the individual accounts that contains the basic information about particular classifications of financial transactions for the organization.
2. **Cash Receipts Journal:** Documents chronologically when funds were received, in what amounts, and from what sources.
3. **Cash Disbursements Journal:** Documents chronologically the expenditures of the organization (e.g., when the expense was incurred, how much was spent, to whom funds were paid, and for what purpose).
4. **Payroll Journal:** Documents the organization's expenses on salaries and benefits and distinguishes different categories for regulatory purposes. Staff time spent on CDBG activities must be clearly documented and separated from staff time spent on activities not funded with CDBG.
5. **General Ledger:** After a transaction is entered in a journal, that information also should be transferred to the proper accounts contained in the general ledger. The general ledger summarizes chronologically the activity and financial status of all the accounts of an organization.

K. Accounting Records: The Awardee's accounting records must contain reliable and up-to-date information about the sources and uses of funds, including:

1. Federal grant awards (or subgrant allocations) received by the organization;
2. Current authorizations and obligations of CDBG funds;
3. Unobligated balances (funds remaining available for distribution);
4. Assets, liabilities, program income, expenditures, and allowable costs; and
5. Eligible activity classifications relative to the provision of public services (including labor, supplies, and materials) to carry out public service activities.

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VII. ACCESS TO RECORDS & RECORDS RETENTION

The general CDBG standard for record keeping is that records must be accurate, complete, and orderly:

A. The Awardee will comply with CDBG record keeping regulations in 24 CFR Part 570, as now if effect or as they may be amended during the term of this Agreement; all requirements established by the City; applicable State and Federal laws, regulations, administrative directives and procedures; and local ordinances and resolutions.

B. The Awardee will maintain adequate and reasonable records of its performance under this Agreement for at least six years following project closeout and will allow access to these records at any time during normal business hours by the City, HUD, the Comptroller General and, when required by law, the Montana Legislative Auditor. These records will be kept in the Awardee's offices as noted on page one.

C. The Awardee shall provide citizens with reasonable access to records regarding the past use of CDBG funds, consistent with applicable state and local laws regarding privacy and obligations of confidentiality.

VIII. REPORTING, GOALS, OUTCOMES, & MONITORING

The CD Division will monitor the performance of the Awardee against goals and performance standards as stated in this Agreement. Monitoring will be conducted via desk reviews for quarterly reports and requests for reimbursements. CD staff may also schedule on-site monitoring visits to assess performance and compliance. Substandard performance, as determined by the CD Division, will constitute noncompliance with this Agreement.

A. **Quarterly Reports:** Awardees are required to submit quarterly reports, including project narratives and descriptions of any significant problems encountered, until the entire grant allocation has been expended and reimbursed. Quarterly reports are due five days after each quarter ends:

- July, August, September - due on October 5
- October, November, December - due on January 5
- January, February, March - due on April 5
- April, May, June - due on July 5

IX. PERSONNEL ASSIGNED TO SCOPE OF WORK, NOTICES, & LIAISONS

The Awardee has identified the following staff as Key Personnel to this project:

Staff Member / Title	General Project Duties	Time Allocation
Mac Fogelsong, Engineering Division Manager	Project Oversight; General Engineering Division Guidance	2%
Ken Ard, Staff Engineer II	Project Design; Compliance Coordination; Project Management	88%
Tim Grant, CADD Technician / Surveyor	Project Survey / CADD	10%

Any changes in the Key Personnel assigned or their general responsibilities under this project are subject to the prior approval of the CD Division. If new staff are hired to carry out the activities described in this Agreement, CD staff must be consulted on the following and a recruitment plan must be approved by CD staff in advance of advertisement.

A. Section 3: To the greatest extent possible, provide training, employment, contracting and other economic opportunities to low-income persons.

B. MBE / WBE: Job and contract opportunity outreach must ensure inclusion of businesses owned by minorities and/or women.

C. **Equal Opportunity:** Any hiring of employees or engaging contractors by the Awardee under this Agreement will be on the basis of merit and qualification, and the Awardee will not discriminate against any person or business on the basis of Disability, Race / Color, Religion, Sex, Familial Status, National Origin, Sexual Orientation, Gender Identity, Marital Status, Creed, or Age.

Notices required by this Agreement shall be in writing and delivered via mail (postage paid), personal delivery, or sent by electronic mail (email), fax or other electronic means. Any notice delivered or sent as previously mentioned shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

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City	Awardee
Tam Rodier, Program Coordinator City of Billings / Community Development Division PO Box 1178, Billings, MT 59103 Phone: 406.657.8284 Email: RodierT@billingsmt.gov	Ken Ard, Staff Engineer II Public Works – Engineering Division 2224 Montana Ave, Billings, MT 59101 Phone: 406.657.8235 Email: ardk@billingsmt.gov

X. MODIFICATION, ASSIGNABILITY, & INDEMNIFICATION

This Agreement contains the entire agreement between the parties, and no statements, promises, or inducements made by either party, or agents of either party, which are not contained in or authorized by this written Agreement, are valid or binding. This Agreement may not be enlarged, modified, or altered except upon written agreement, and does not imply any continuing commitment by the City of Billings beyond the termination date noted in this Agreement.

The Awardee accepts responsibility for the adherence to the terms of this Agreement by subcontractor of Awardee entities and by public or private agents or agencies to which it delegates authority to carry out portions of this Agreement.

The Awardee waives any and all claims and recourse against the City, including the right of contribution, for loss or damage to persons or property arising from, growing out of, or in a any way connected with or incidental to the Awardee's or any subcontractor's performance under this Agreement.

Further, the Awardee will indemnify, hold harmless, and defend the City and the State of Montana against any and all claims, demands, damages, costs, expenses, or liability arising out of the Awardee's or any subcontractor's performance of this Agreement. In the event the City is named as a co-defendant in any action relating to activities to be performed by the Awardee or a subcontractor under this Agreement, the Awardee will notify the City of the action and will represent the City in the action unless the City undertakes to represent itself as a co-defendant, in which case the City will bear its own litigation costs, expenses, and attorneys' fees.

XI. GRANT CLOSEOUT

Once all CDBG funding has been expended and activities completed, or if the Awardee requests initiation of the closeout process, CD staff will proceed with closeout. In general, a grant is ready for closeout when the following conditions are met:

1. Activities are eligible, were completed and met a national objective.
2. Grant funds were expended in full or all remaining funds are returned to the City.
3. Reporting requirements were completed and submitted.
4. Special conditions were met.
5. Audit and monitoring issues affecting the grant were resolved.

Following the grant closeout review, CD staff will send a closeout letter to the Awardee if all CDBG conditions and requirements were met.

XII. AGREEMENT TERMINATION & REPAYMENT

This Agreement may be terminated as follows:

A. Termination and Modification Due to Loss of Funding. If, for any reason, federal financial resources required by the City to fund the Awardee's projects are withdrawn from the City, the City may unilaterally terminate or modify the terms of this Agreement to reflect the loss of funding. If a termination or modification is required, the City will, to the extent permitted by available CDBG funds, compensate the Awardee for eligible expenses incurred by the Awardee as of the revised termination date. The City will give the Awardee written notice of the effective date of the modification or termination of this Agreement and, if a reduction in funding is required, the Awardee will provide the City with a modified project budget.

B. Termination Due to Noncompliance with Agreement Terms. If the CD Division determines that the Awardee has failed to comply with the general terms and conditions of this Agreement, the project schedule, or any special conditions, and if upon notification of the defect the Awardee does not remedy the deficiency within a reasonable period to be specified in the notice, the CD Division may terminate this Agreement in whole or in part at any time before the date of completion. The CD Division will promptly notify the Awardee in writing of the decision to terminate, the reasons for the termination, and the effective date of the termination.

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C. **Effect of Termination.** In the event of termination due to the Awardee's failure to comply with the terms of this Agreement, or the project's adverse environmental impact, any cost incurred will be the responsibility of the Awardee. However, at its discretion, the CD Division may approve a request by the Awardee for reimbursement of expenses incurred. The CD Division's decision to authorize payment of these costs or to recover expended CDBG funds will be based on a consideration of the extent to which the expenditure of those funds represented a good faith effort of the Awardee to comply with the terms of this Agreement and on whether any failure to comply with the terms of this Agreement was the result of circumstances beyond the Awardee's control.

Repayment: The Awardee expressly agrees to repay to the City any funds provided to the Awardee under this Agreement that the Awardee, its subcontractors or Awardee entities, or any public or private agent or agency to which it delegates authority to carry out portions of this Agreement expends in violation of the terms of this Agreement or the Federal and State statutes and regulations governing the CDBG Program.

XIII. Governing Law and Venue:

The Agreement shall be construed and enforced in accordance with the laws of the State of Montana. Venue for any suit between the parties arising out of this Agreement shall be the State of Montana Thirteenth Judicial District Court, Yellowstone County.

XIV. AGREEMENT SIGNATURES

IN WITNESS OF THE TERMS SET OUT ABOVE, the parties have executed this Agreement.

CITY OF BILLINGS	Public Works Department, Engineering Division
William A. Cole, Mayor	Authorized Official: Mac Fogelsong, City Engineer
Signature:	Signature:
Date:	Date:

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